



# Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

Item	January 17, 2023	Page
<b>Afternoon Session 1:00 PM</b>		
1.	Call To Order	5
2.	Adoption Of Agenda	6
3.	Citizen's Comment Period	7
4.	Employee of the Quarter Award – 4 <sup>th</sup> Quarter 2022	8
5.	VDOT Update	9
6.	Dolly Parton's Imagination Library Presentation	10
7.	Approval of BoS Minutes:	11
	– December 20, 2022 Regular Meeting	12
8.	Consent Agenda:	45
	– 2023-01R Resolution of Recognition & Appreciation for Laurine Kennedy	46
	– 2023-02R Resolution of Recognition & Appreciation for Alexander "Dan" Mackay-Smith, Jr.	47
	– Application for Easement Donation – Wendy & Michael Gregg	48
	– FY2023 Agreement Between the Virginia Department of Health and the Clarke County Board of Supervisors for Funding and Services of the Clarke County Health Department	49
9.	Set Public Hearing PH 2023-02: SUP-22-03/SP-22-04 Hecate Energy LLC request to amend SUP-17-02 and approval of a new site plan for Phase 2 solar power plant near Double Tollgate.	61
10.	Board of Supervisors Organizational & Work Session Items from January 9, 2023:	121
	A. Organizational Items	
	– Elect Chair <b>Action: Information Only-David Weiss 2023 Chair</b>	121
	– Elect Vice-Chair <b>Action: Information Only-Terri Catlett Vice-Chair</b>	122
	– Set Meeting Dates, Times, & Locations <b>Action: Information Only-schedule adopted as presented.</b>	124
	– Adopt Rules of Procedure <b>Action: Board instructed staff to update Rules of Procedures to match recent changes to the Code of Virginia as it relates to electronic participation. The updated document is attached for the Board's consideration.</b>	125
	– 2023 Chair Appointments <b>Action: Chair will finalize appointments at January 17<sup>th</sup> meeting.</b>	156
	– Annual Distribution: <b>Action: Information Only.</b>	
	▪ Virginia Freedom of Information Act	
	▪ Virginia Public Records Act	
11.	Personnel Committee Items from January 9, 2023:	159



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A.	Expiration of Term for appointments expiring through March 2023. <b>Action: The Personnel Committee recommends the following:</b> <ul style="list-style-type: none"><li>– Appoint Bryan Conrad to replace Alexander “Dan” Mackay-Smith Jr. on the Clarke County Sanitary Authority, the term expiring on January 5, 2025.</li><li>– Reappoint John Staelin as the Planning Commission Citizen Alternate on the Board of Septic &amp; Well Appeals for a one-year term expiring January 31, 2024.</li><li>– Reappoint Randy Buckley as the Planning Commission Alternate on the Board of Septic &amp; Well Appeals for a one-year term expiring January 31, 2024.</li><li>– Reappoint George Ohrstrom II as the Planning Commission Representative on the Board of Septic &amp; Well Appeals for a one-year term expiring on January 31, 2024.</li><li>– Recommend to the Circuit Court the reappointment of Clay Brumback to the Board of Zoning Appeals for a five-year term expiring on February 15, 2028.</li></ul>	159
12.	Board of Supervisors Finance Committee Items from January 9, 2023:	171
A.	Department of Social Services Request for Additional FY23 APS ARPA Funds <b>Action: The Finance Committee recommends, “Be it resolved that the Department of Social Services FY23 operating fund budgeted expenditure and appropriation be increased \$11,570, federal revenue budget and appropriation be increased by the same amount, for the purpose of receiving additional APS ARPA funds”.</b>	173
B.	Assistance to Fire Fighters Grant (AFG) funding update <b>Action: No action taken, the Committee heard an update that the County was unsuccessful in receiving this funding for radios.</b>	
C.	CCPS Division FY23 Supplemental Appropriation Request for a School-Based Health Workforce Grant <b>Action: The Finance Committee recommends, “Be it resolved that the CCPS FY23 Operating Fund budgeted revenue, expenditure, and appropriation be increased \$32,065.85, for the purpose of receiving federal revenue in the same amount for the School-Based Health Workforce Grant.”</b>	
D.	CCPS FY23 Supplemental Appropriation Request for Bonus Payment <b>Action: The Finance Committee recommends, “Be it resolved that the CCPS FY23 Operating fund budgeted revenue, expenditure and appropriation be increased \$178,106, for the purpose of receiving revenue from the Commonwealth of Virginia in the same amount, to provide bonus payments for SOQ funded positions.”</b>	
E.	Clarke County Litter Prevention and Recycling Program <b>Action: The Finance Committee recommends, “Be it resolved that the General Operating Fund Litter Control budgeted expenditure and appropriation be increased \$3,018.50, State Revenue budget and appropriation be increased in the same amount, for the purpose of receiving additional grant funds for the Clarke County Litter Prevention and Recycling Program.”</b>	174
F.	Bills and Claims <b>Action: The Finance Committee recommends approval of the December 2022 Invoice History Report.</b>	175
G.	Standing Reports: Year to Date Budget Report, Reconciliation of Appropriations, Capital Projects Report <b>Action: Information Only.</b>	183



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15.	Miscellaneous Items	203
16.	Summary Of Required Action	204
17.	Board Member Committee Status Reports	205
18.	Closed Session pursuant to §2.2-3711(A)(8) – consultation with legal counsel employed or retained by the Board of Supervisors regarding specific legal matters requiring the provision of legal advice by such counsel.	206
<b><i>Evening Session 6:30 PM</i></b>		
19.	Citizen’s Comment Period	207
20.	PH2023-01: 2022 Double Toll Gate Area Plan	208
21.	Adjournment	291
Reports in Packet:		292
–	VATI Project	293
–	Building Department	294
–	Commissioner of the Revenue	308
–	Virginia Regional Transit	316