

CLARKE COUNTY CPMT MEETING MINUTES

July 26, 2022

Attendees

Katherine Webster	CSA Coordinator
Frank Moore	Clarke County Public Schools and CPMT Vice Chair
Jerry Stollings	CSU Representative
Denise Acker	CSB Representative
Terri Catlett	BOS Representative
Tavan Mair	Private Provider Representative
Leea Shirley	VDH Representative
Jennifer Parker	DSS Representative and CPMT Chair

Jen called the meeting to order at 2:11 p.m. The meeting was conducted virtually via Google Meet.

Old Business:

Leea made a motion to approve the minutes from June; Denise seconded the motion.

New Business:

1. Katherine gave an update on the recruitment for parent representatives for FAPT and CPMT. Both possible candidates had not responded at the time of this meeting. Katherine will follow up with both.
2. The team discussed the recent letter from Family Insight to all CSA programs describing the dissolution of contracts. Clarke CSA utilized Family Insight because they were the only organization that had Spanish-speaking workers on staff. Team members suggested looking at providers in Loudoun County to fill the gaps. Literacy Volunteers of Winchester also has a free or low cost translation service. Katherine will follow up on the team's suggestions.
3. The team reviewed the budget allocations from OCS. Based on an average of the past 3 years of spending, the FY23 budget is reduced from FY22 by \$95,688. Katherine can apply for supplements as the year goes on, but it is difficult to plan for the future when relying on the possibility of budget supplements.
4. Based on concerns discussed at a previous CPMT meeting, the team scheduled a call with a local provider to review expectations. Friday July 29th at 1pm was scheduled.

Financial Update:

Katherine provided the team with payment reports from June, there were no questions about the report.

Closed Session:

See attachment A for completed form detailing the motion to enter closed session, vote on the items discussed, and certify the discussion in closed session.

Consent Agenda:

The consent agenda with 3 cases was reviewed. Denise made a motion to leave closed session and Jen seconded.

Next meeting: July 26, 2022 at 2:00 p.m.