Time Frame: 2020 - 2023

Updated Vision:

CMPT and FAPT are child-centered, family-focused and adaptive to community needs. We utilize the Systems of Care model in developing creative solutions that focus on family needs and empower them through their strengths.

Definitions: (from OCS website)

System of Care: Promote policies, uniform guidelines, services and practices that support systems of care in communities that can be tailored to meet the unique strengths, resources, and needs of youth, families, and communities.

Child Centered Family Focused: Promote working in partnership with families to ensure that the assessment, design, delivery, and management of service is family driven.

THEMES/GOALS from survey:

Increasing/Expanding services and caseload and considering new Families First policy and its potential impact on CSA

GOAL 1: School system, private providers, community members, information systems, will educate the community members on what services are available in the region.

Objectives:

1. ~~Develop~~ Maintain a CSA presence on the Clarke County website

2. ~~Develop~~ Continue to update a handout/information packet for families coming to FAPT – seek input form CSA coordinators group, other localities

3. Increasing the role of the parent representative

4. Build capacity and leverage resources to build the base for services

Who is responsible: CSA coordinator, FAPT, CPMT, individual team representatives

Timeline: ~~9 months, Dec 2021~~ Ongoing

GOAL 2: We will identify where the gaps are in safe and healthy family based activities within Clarke County and the Northern Virginia while considering availability, quality, and effectiveness of community based programs.

Objectives:

1. Identify the needs and barriers of the parents and provide supportive services to address those needs

2. Develop a survey to complete after a FAPT meeting for providers and community members to ID needs

3. Reach out to Northern Shenandoah Alliance for children youth and families and inquire about resuming meetings

4. Reassess needs every 6 months

Who is responsible: CSA coordinator and parent reps (survey), Chris R.; Denise (alliance), FAPT, CPMT

Timeline: ~~3 months~~ May 2022

Technology and paperwork update

GOAL 1: Develop a CC CSA Website with information for parents, case managers, and the community to access.

Objectives:

1. Determine budget for CSAs separate site (vs. the county site)

2. Determine what information will be available

3. Research other CSA sites

4. Obtain feedback from community member via service gap survey

Who is responsible: CSA coordinator, FAPT, CPMT

Timeline: ~~6 months~~ ongoing

GOAL 2: CC CSA will utilize electronic communication and presentation of information as much as possible.

Objectives:

1. Obtain a professional pdf program

2. Change 90% of the CSA paperwork to electronic (IFSP, budget, etc.)

3. Coordinator will transition to electronic disbursement of FAPT and CPMT documents prior to each meeting.

Who is responsible: CSA Coordinator, FAPT, CPMT

Timeline: 6 months

Need for transparency and training refresher

GOAL 1: All FAPT members will have either current CANS training certifications or education about the assessment to better understand its utility and to increase its use in FAPT meetings.

Objectives:

1. Review each area of the CANS assessment to determine family needs initially, at reassessment periods, review the needs

2. Utilize the CANS to determine updated family needs at follow up FAPT meetings

3. Provide yearly training to FAPT members on CANS

Who is responsible: CSA coordinator, FAPT, OCS

Timeline: ~~Introduce to teams within 6 months~~; ongoing

GOAL 2: Comply with audit internal control standards regarding education, training, and coaching for CSA stakeholders

Objectives:

1. Provide opportunities for training quarterly

2. Utilize CSA coordinators' group competencies

3. Annual joint meeting for CPMT/FAPT twice per year

4. VLC trainings completed by CPMT/FAPT; transcripts available

Who is responsible: CSA coordinator, FAPT, CPMT

Timeline: ongoing trainings due 1/30/22

GOAL 3: Local policy and procedure Update/Overhaul

Objectives:

1. Use extra CPMT time to review P&P manual

2. Coordinator will attend OCS "New Coordinator Academy"

3. Coordinator will divide sections of P&P manual for CPMT to address at each meeting

4. Form a workgroup to update sections prior to each meeting

5. CPMT and FAPT will meet quarterly to discuss updates and changes

Who is responsible: CSA coordinator, CPMT, workgroup: Denise, Jen, Terri, Katherine

Timeline: ongoing, to be completed by Dec 2023