CLARKE COUNTY CPMT MEETING MINUTES
November 15, 2021

Attendees

Denise Acker	Northwestern Community Services
Katherine Webster	CSA Coordinator
Frank Moore	Clarke County Public Schools
Jerry Stollings	26th District Court Services Unit
Jennifer Parker	Clarke County DSS
James Willis	Parent Representative

Denise called the meeting to order at 2:03 p.m. The meeting was conducted in person at the Clarke County Government Center.

Old Business:

Frank made a motion to approve the minutes from October; Jen seconded the motion.

New Business:

1. Katherine solicited some feedback about the CSA retreat that was held 11/12/21. All CPMT members present stated that the retreat was positive and helpful to them. Katherine mentioned that there was a discussion that went on after a few team members left the retreat about the lack of resources available for older youth in Clarke County. Denise mentioned that in the past, CSA had worked closely with the Parks and Rec Department to fund and promote organized activities for local youth. CPMT members discussed the value of inviting a representative from Parks and Rec to future CPMT meetings, or adding a role to the team for a "community based organization" such as Parks and Rec. See bullet 4 below for more details about this role.
2. The team reviewed the CSA strategic plan and updated some details and timelines. See December meeting packet for the revised plan.
3. The team had initially voted to change the date of the recurring meeting to the 4th Wednesday of each month, but there were multiple conflicts with this date. Katherine will send out a new Google Poll to determine which day during the 4th week of the month works best for CPMT members. New meeting day and time will begin in January.
4. CPMT members discussed adding new roles to FAPT and CPMT and some of the challenges that have arisen with past ideas. Jen noted that after speaking to both the commonwealth's attorney and county's attorney, both offices feel there would be too many potential conflicts to allow them to participate in CPMT. As mentioned previously, adding a role for a "community based organization" might help solve the issue of potential conflicts and also diversify the team members to better represent the locality. Katherine has not been able to connect with Travis Sumption, chief deputy, to discuss the addition of the School Resource Officer to FAPT. Jen stated that she would try to reach out to Travis also to schedule a meeting. In reviewing the by-laws, it was noted that there is a clause in article III section 8 that prohibits CPMT from expanding its membership. Given that there are no individuals yet identified to fill any new roles, CPMT members voted unanimously to remove section 8 from article III, thereby leaving an option to expand FAPT and CPMT in the near future. See December meeting packet for the updated version of the bylaws.

5. Team members discussed the chairperson position, and options for a rotating schedule, starting in January 2021. It was decided that Katherine would develop a yearly schedule with each mandated role taking a turn acting as chairperson. The vice-chairperson would then assume the chair position in the following year. Katherine will present the schedule to the team at the December meeting.
6. Katherine presented members with information she gathered about Clarke County processes for recruiting individuals to boards. CPMT members discussed creating a description of the private provider CPMT position similar to the position of the parent representative, which is posted on the OCS site. Katherine will bring that to the December meeting for the team to review. Team members also discussed advertising the opening on Clarke County's and DSS's Facebook pages.
7. OCS Memo #21-16 Implementation of HB2212 - Improving Local CSA Performance was discussed with team members. The memo describes a new initiative to enhance low-preforming programs by providing a program consultant to work with all local CSA teams and the coordinator. Low performing programs have not yet been identified but there is an opportunity for localities to volunteer to participate. Katherine suggested that Clarke CSA voluntarily participate in this opportunity and team members agreed. Katherine will reach out to OCS staff to begin the process.

Financial Update:
Katherine was unable to provide a financial update for October as there was a staffing change at the county level that prevented an LEDERs report from being uploaded. Payments went out to vendors in October but at the time of this meeting, those payments were not submitted for state reimbursement.

Closed Session:
See attachment A for completed form detailing the motion to enter closed session, vote on the items discussed, and certify the discussion in closed session.

Consent Agenda:
The consent agenda with 4 cases was sent out before the meeting. Frank made a motion to leave closed session and Jerry seconded.

Next meeting:
December 20, 2021 at 2:00 p.m.