



Clarke County Board of Supervisors Regular Meeting Agenda Action Summary

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	November 22, 2022	Page
<i>Afternoon Session 1:00 PM</i>		
1.	Call To Order	6
2.	Adoption Of Agenda Action: On a motion by Vice Chair Catlett, the Board unanimously adopted the agenda as presented.	7
3.	Citizen’s Comment Period	8
4.	VDOT Update	9
5.	Clarke County Library Update	10
6.	Approval of Minutes: Action: On a motion by Supervisor McKay, the Board unanimously approved the minutes as presented.	11
	– October 18, 2022 Regular Meeting	12
	– October 25, 2022 Legislative Luncheon	49
7.	Consent Agenda: On a motion by Supervisor McKay, the Board unanimously adopted the consent agenda as presented.	54
	– 2022-15R Concurring Resolution Regarding a Financing by the Northwestern Community Services Board	55
	– Application for Easement Donation – Hunter Property	56
	– Application for Easement Donation – Stoneridge Investments LLC	58
	– Abstract of Votes: 2022 November General Election	61
8.	Set Public Hearing PH2022-20: TA22-05 Waterworks & Sewerage System & Treatment Works Regulations Action: On a motion by Supervisor Lawrence, the Board unanimously set a public hearing for December 20, 2022 at 6:30 pm.	67
9.	Set Public Hearing PH2022-21: CC2022-08 Chapter 184 Wells Action: On a motion by Vice Chair Catlett, the Board unanimously set a public hearing for December 20, 2022 at 6:30 pm.	79
10.	Set Public Hearing PH2022-22: TA22-06 Structures or Portions of Structures Permitted in Setback Areas Action: On a motion by Supervisor Lawrence, the Board unanimously set a public hearing for December 20, 2022 at 6:30 pm.	85
11.	Set Public Hearing PH2022-23: 2022 Double Tollgate Area Plan Action: By consensus, the Board requested staff revise language in the plan and present it at the December work session.	91
12.	Consideration of the 2023-2028 Capital Improvements Plan Action: On a motion by Vice Chair Catlett, the Board unanimously approved the 2023-2028 Capital Improvements Plan.	171
13.	Personnel Committee Items from November 7, 2022:	192



Clarke County Board of Supervisors

Regular Meeting Agenda Action Summary

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	November 22, 2022	Page
A.	Expiration of Term for appointments expiring through January 2023 Action: On a motion by Supervisor McKay, the Board unanimously approved the following recommendations: <ul style="list-style-type: none">– Appoint John Staelin to fill the unexpired term of Anne Caldwell as the Planning Commission citizen alternate on the Board of Septic & Well Appeals, the term expiring January 31, 2023.– Appoint John Staelin to fill the unexpired term of Anne Caldwell on the Board of Zoning Appeals, the term expiring on February 15, 2025.– Reappoint Tavan Mair, of Connected Communities, Inc., to the Community Policy and Management Team for a three-year term expiring December 31, 2025.– Reappoint Jerry Stollings to the Community Policy and Management Team for a three-year term expiring December 31, 2025.– Reappoint Randy Buckley to the Conservation Easement Authority for a three-year term expiring December 31, 2025.– Reappoint Michelle Jones to the Conservation Easement Authority for a three-year term expiring December 31, 2025.– Reappoint Rives Bacon to the Conservation Easement Authority for a three-year term expiring December 31, 2025.– Reappoint Mark Gribble to the Economic Development Advisory Committee for a four-year term expiring December 31, 2026.– Reappoint John Milleson to the Economic Development Advisory Committee for a four-year term expiring December 31, 2026.– Reappoint Chris Boies to the Northwestern Regional Jail Authority for a one-year term expiring December 31, 2023.– Reappoint Sheriff Anthony Roper to the Old Dominion Alcohol Safety Action Policy Board for a three-year term expiring December 31, 2025.– Reappoint Sheriff Anthony Roper to the Old Dominion Community Criminal Justice Board for a three-year term expiring on December 31, 2025.– Reappoint Eric Voelkel to the Parks & Recreation Advisory Board for a four-year term expiring December 31, 2026.	193
14.	Board of Supervisors Work Session Items from November 7, 2022:	205
	A. Budget Priorities Action: Information Only.	207
	B. Capital Improvements Plan Action: See Item 12.	...
15.	Board of Supervisors Finance Committee Items from November 7, 2022:	208



Clarke County Board of Supervisors
Regular Meeting Agenda Action Summary
Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	November 22, 2022	Page
A. FY23 Deed Book Restoration Grant Request Action: On a motion by Supervisor Bass, the Board unanimously approved, “Be it resolved that the FY23 Government Capital Projects fund budgeted expenditure and appropriation be increased \$31,666, and that revenue appropriation be increased by the same amount, for the purpose of receiving revenue from the State for the Deed Book Restoration Grant”.		...
B. FY23 Local Assistance and Tribal Consistency Funds Action: On a motion by Supervisor Bass, the Board unanimously approved, “Be it resolved that the FY23 General Operating fund contingency account budgeted expenditure and appropriation be increased \$50,000, and that revenue appropriation be increased by the same amount, for the purpose of accepting federal funds from the Local Assistance and Tribal Consistency Fund”.		212
C. FY23 ARPA Tourism Recovery Program Supplemental Request Action: On a motion by Supervisor Lawrence, the Board unanimously approved, “Be it resolved that the FY23 Government Capital Projects fund budgeted expenditure and appropriation be increased \$30,000 and that revenue appropriation be increased by the same amount, for the purpose of receiving federal flow through funds from the Virginia Tourism Commission, for the ARPA Tourism Recovery Program Grant”.		213
D. FY23 CCPS Recruitment and Retention Support Grant Action: On a motion by Supervisor Lawrence, the Board unanimously approved, “Be it resolved that the FY23 School Operating fund budgeted expenditure and appropriation be increased \$30,000, and revenue appropriation be increased in the same amount, for the purpose of receiving federal revenue for the Recruitment and Retention Support Grant”.		...
E. FY23 Clarke County Department of Social Services Refugee Cash Assistance Program Action: On a motion by Vice Chair Catlett, the Board unanimously approved, “Be it resolved that the FY23 Clarke County Department of Social Services fund budgeted expenditure and appropriation be increased by \$3,720 and that revenue appropriation be increased by the same amount, for the purpose of receiving federal revenue for the Refugee Cash Assistance Program”.		217
F. FY23 1 st Quarter Expenditures Review Action: Information Only.		218
G. FY23 1 st Quarter Revenue Review Action: Information Only.		227
H. Avenity Tax Software Action: On a motion by Vice Chair Catlett, the Board unanimously approved, “Be it resolved that the FY23 Capital		229



Clarke County Board of Supervisors Regular Meeting Agenda Action Summary

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	November 22, 2022	Page
	Projects fund budgeted expenditure and appropriation be increased \$259,000 and that fund balance designation for Avenity Tax Software be reduced in the same amount, all for the purpose of contracting with Avenity, Inc. to acquire new tax software that will replace the existing MUNIS tax software”.	
I.	FY23 Sheriff’s Office Mobile Radio Project Action: On a motion by Supervisor Lawrence, the Board unanimously approved, “Be it resolved that the FY23 Capital Projects fund budgeted expenditure and appropriation be increased \$372,000, and that fund balance designation for Data and Communications Technology be reduced in the same amount, all for the purpose of contracting with Motorola Solutions for the Public Safety Radio System Westwood Site Radio Project”.	231
J.	FY23 Fund Balance Designations Action: On a motion by Supervisor Lawrence, the Board unanimously approved the FY23 Fund Balance Designations as presented and further approved, “Be it resolved that the FY23 Capital Projects fund budgeted expenditure and appropriation be increased \$280,000, and that fund balance designation for Jack Enders Blvd Project be reduced in the same amount, all for the purpose of completing the punch list for Jack Enders Blvd in the industrial park.”, and “Be it resolved that the FY23 Capital Projects fund budgeted expenditure and appropriation be increased \$150,000, and that fund balance designation for Government Capital Projects be reduced in the same amount, all for the purpose of completing a number of small capital projects.”	294
K.	Bills and Claims Action: On a motion by Vice Chair Catlett, the Board unanimously approved the bills and claims as presented.	295
L.	Standing Reports: Year to Date Budget Report, Reconciliation of Appropriations, Capital Projects Report Action: Information Only.	305
16.	Joint Administrative Services Board Update	319
17.	Government Projects Update	320
18.	Miscellaneous Items	321
19.	Summary Of Required Action	322
20.	Board Member Committee Status Reports	323
<hr/> Evening Session 6:30 PM <hr/>		
21.	Citizen’s Comment Period	324



Clarke County Board of Supervisors Regular Meeting Agenda Action Summary

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	November 22, 2022	Page
22.	PH2022-19: TA22-04 Boundary Line Adjustment Regulations Action: On a motion by Supervisor McKay, the Board unanimously approved the proposed text amendment.	325
23.	Adjournment	332
24.	Reports in Packet:	333
	– VATI Project	334
	– Building Department	336
	– Commissioner of the Revenue	351
	– Fire & EMS	361
	– Virginia Regional Transit	362