

**CLARKE COUNTY DEPARTMENT OF SOCIAL SERVICES  
311 EAST MAIN STREET  
BERRYVILLE, VIRGINIA 22611  
TELEPHONE (540) 955-3700**

**DATE:** October 19, 2022  
**TO:** SOCIAL SERVICES BOARD MEMBERS  
**FROM:** JENNIFER PARKER, DIRECTOR  
**SUBJECT:** AGENDA FOR BOARD MEETING

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The Clarke County Board of Social Services will meet at the Clarke County Government Center on second floor in Room AB on **Wednesday, October 19, 2022 at 9:30 am.**

The agenda follows:

- 1) Open Session
  - a. Approve minutes for September 21, 2022 meeting
  - b. Next meeting date (11/16/22)
  - c. Review expenditures
  - d. Services report
  - e. Benefits report
  - f. Employee Introduction- Tucker Ryan
  - g. CFW Presentation-Cindy Avennire
  - h. Director's Update
- 2) Adjournment

**If you are unable to attend the Board meeting, please call or email to let Jennifer know. Thank you!**

Board Minutes  
Clarke County Social Services Board

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*September 21, 2022*

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In Attendance

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Members Present

Robin York – Vice Chair  
Jim Smith-Member  
Marggie Legard-Member  
Barbara Byrd-Member

Staff Present

Jennifer Parker  
Wendy Evans  
Toby Austin

Others

Leah Shirley

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Call to Order

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At 9:37 am, Vice Chairman York called the meeting to order.

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Approval of Agenda

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Motion by Jim Smith seconded by Barbara Byrd, the Board by voice vote, voted unanimously to approve for the Local Board of Clarke County Social Services Agenda for September 21, 2022.

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Approval of Minutes

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Motion by Barbara Byrd seconded by Jim Smith, the Board, by voice vote, voted unanimously to approve the August 24, 2022 minutes.

Motion carried.

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Services Report

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Currently 11 APS cases, 6 AS cases, 26 Guardianship cases. Sarita the APS worker has closed 3 guardianship cases as she discovered the clients were deceased. Currently there are 2 CPS investigations open. 1 has been open for some time as we are still awaiting the report from the Medical examiner to close it out. 5 open family assessments, 3 prevention cases, 7 adoption cases and 7 children in foster care. Toby reported that Tucker is handling both foster care and In-home services currently. Toby reported we are seeing a trend with increased methamphetamine use as well as Fentanyl use and it is very concerning given the transference to children in the environment.

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Benefits Reports

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Wendy Evans reported on the benefits team stating Medicaid is still operating under the public health emergency. The federal government will give 60 days' notice when they are going to lift the PHE and that has not yet been issued. Wendy reported there has been an uptick in applications for assistance over the past

month. Clients are still receiving the emergency allotment for SNAP benefits and it is still a month to month process. In August there were 7 childcare applications, 5 long term care applications, 4 ABD Medicaid applications, 30 SNAP applications, 5 TANF applications, 13 Energy Assistance applications, and 9 Families and children Medicaid applications. Wendy reported her benefits worker has completed her pre-requisite training and will attend her first classroom training the first week of October.

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### Health Department Presentation

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Leea Shirley from the Clarke County Health Department presented to the board about services rendered by the health department. Ms. Shirley is the nurse manager and is a Clarke County resident. Our health department offers family planning services, immunizations, travel vaccinations, TB screenings and treatments, school physicals, and flu and Covid booster shots. Ms. Shirley has offered to do a flu/Covid booster clinic for CCDSS employees if there is a need. Ms. Shirley explained WIC services are offered virtually currently and only in the Winchester office. Immunizations are offered on Tuesdays. The public health nurse also attends screenings for long term care and home based care with the department of social services.

Ms. Shirley reported there are no active cases of Monkey Pox in Clarke County but there are cases in the health district. She also explained that the environmental health division assists with services such as well and septic, rabies, and food permits.

Board and Director thanked Ms. Shirley for her time and information regarding the local health department services.

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### Director's Update

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Director gave update on staffing, no vacancies other than the foster care and admin coordinator positions were not currently being filled. Director explained staff had planned fall activities for the month of October. Board would like to consider a holiday program for staff.

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### Adjournment

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The Board was polled and no other matters were needed for discussion. No other subjects in the room. Motion by Barbara Byrd, seconded by Marggie Legard, the Board by voice vote, voted unanimously to adjourn the meeting. Motion carried. The meeting adjourned at 10:59 am. to reconvene on October 19, 2022 at 9:30 a.m. at the Clarke County Government Center, 101 Chalmers Court, Berryville, Virginia 22611.

Jennifer Parker, Director \_\_\_\_\_

Gerald Dodson, Chairman \_\_\_\_\_