

**CLARKE COUNTY DEPARTMENT OF SOCIAL SERVICES
311 EAST MAIN STREET
BERRYVILLE, VIRGINIA 22611
TELEPHONE (540) 955-3700**

DATE: July 20, 2022
TO: SOCIAL SERVICES BOARD MEMBERS
FROM: JENNIFER PARKER, DIRECTOR
SUBJECT: AGENDA FOR BOARD MEETING

The Clarke County Board of Social Services will meet at the Clarke County Government Center on second floor in Room AB on **Wednesday, July 20, 2022 at 9:30 am.**

The agenda follows:

- 1) Open Session
 - a. Approve minutes for June 15, 2022 meeting
 - b. Next meeting date (8/17/22)
 - c. Review expenditures
 - d. Services report
 - e. Benefits report
 - f. Employee Introduction-Katie Myers
 - g. Dashboard
 - h. Strategic Plan Update
 - i. Director's Update
- 2) Adjournment

If you are unable to attend the Board meeting, please call or email to let Jennifer know. Thank you!

Board Minutes
Clarke County Social Services Board

June 15, 2022

In Attendance

Members Present

Gerald Dodson – Chair
Laura Dabinett-Member
Doug Lawrence-Member
Robert York-Member
Maggie Legard-Member

Staff Present

Jennifer Parker
Rachael Selman
Wendy Evans
Sarah Mitchell

Call to Order

At 9:32 am, Chairman Dodson called the meeting to order.

Approval of Agenda

Motion by Robin York seconded by Laura Dabinett, the Board by voice vote, voted unanimously to approve for the Local Board of Clarke County Social Services Agenda for June 15, 2022.

Approval of Minutes

Motion by Robin York seconded by Laura Dabinett, the Board, by voice vote, voted unanimously to approve the May 18, 2022 minutes.

Motion carried.

Services Report

Ms. Parker presented for Mr. Austin and provided a handout showing the current case counts. CPS investigations are still higher than normal but overall numbers have stayed steady. There is a current foster care case that is undergoing the ICPC process and Ms. Parker and Mr. Austin will continue to update the Board on any updates regarding that case. Tucker Ryan was hired for the In-Home Services position and started on June 6th.

Benefits Reports

Ms. Evans reminded the Board that Cooling Assistance started on June 15th and some preapproved applications were already pending. The program will end August 15th. There has been a small decrease in SNAP applications in the past 30 days. Clients are still receiving the full supplement however the agency will not know about July's supplement until the beginning of the month. There have been no updates on the Public Health Emergency.

Strategic Plan Update

Ms. Parker and Mr. Morley have been in contact discussing the framework for the Strategic Plan. A Community Session is being held on June 29th from 3:00-5:00 at the agency. This is giving staff and stakeholders a chance to give feedback to the draft plan provided by Ms. Parker and Mr. Morley provided on June 10th.

One area Ms. Parker and staff have made an effort in improving is having community partners and other resources come into the agency to give local clients a chance to work with them. Having DARS and nutrition counseling at the agency will eliminate the inconvenience of transportation for some clients.

Director's Update

Ms. Parker informed the Board that suggestion boxes had been placed on both floors of the agency as well as in the lobby. This gives staff and clients a chance to voice any concerns or suggestions they feel could help improve the agency.

The agency is holding a retirement party for Jayne Hayes on July 22nd. Motion by Doug Lawrence seconded by Robin York, the Board by voice vote, voted unanimously to close the agency at 3:30 on July 22nd.

Motion carried.

Adjournment

The Board was polled and no other matters were needed for discussion. No other subjects in the room. Motion by Robin York, seconded by Marggie Legard, the Board by voice vote, voted unanimously to adjourn the meeting. Motion carried. The meeting adjourned at 10:32 am. to reconvene on July 20, 2022 at 9:30 a.m. at the Clarke County Government Center, 101 Chalmers Court, Berryville, Virginia 22611.

Jennifer Parker, Director _____

Gerald Dodson, Chairman _____