

Clarke County Planning Commission

MEETING MINUTES – Work Session

Tuesday, May 3, 2022 – 3:00PM

Berryville/Clarke County Government Center – Main Meeting Room

ATTENDANCE:			
George L. Ohrstrom, II (Chair/Russell)	✓E	Pearce Hunt (Russell)	✓
Randy Buckley (Vice-Chair/White Post)	✓	Scott Kreider (Buckmarsh)	X
Matthew Bass (Board of Supervisors)	✓	Frank Lee (Berryville)	✓
Anne Caldwell (Millwood)	✓	Gwendolyn Malone (Berryville)	✓
Buster Dunning (White Post)	X	Doug Lawrence (BOS alternate)	X
Robert Glover (Millwood)	✓		

E – Denotes electronic participation

NOTE: George L. Ohrstrom, II participated electronically due to health issues related to the current pandemic.

STAFF PRESENT: Brandon Stidham (Director of Planning), Jeremy Camp (Senior Planner/Zoning Administrator), Kristina Maddox (Office Manager/Zoning Officer)

CALL TO ORDER: By Mr. Stidham at 3:00PM.

Approval of Agenda

The Commissioners had no additions to the May 3, 2022 agenda.

Review of May 6, 2022 Business Meeting Agenda Items

Mr. Stidham stated that two public hearings are scheduled as the main topics. He then reviewed the staff reports for **TA-22-01** (Unpaid Taxes and Charges) and **TA-22-02** (Mergers and DUR Accounting). When asked by Chair Ohrstrom if anyone from the public had reached out to Staff with questions or input on either text amendment Mr. Stidham replied no. There were no questions from the Commission regarding either text amendment.

Mr. Stidham proceeded with the Comprehensive Plan Draft presentation and noted the provision of a clean and redlined version of the drafts in the packet. Members had no comments or questions on the presentation. He said the next step is to finalize the draft and set public hearing. He recommends the Commission take the month of May to review and gather their thoughts and set public hearing at the June 3, 2022 Business Meeting for July. He said holding a public hearing in the evening would be best and suggested June 29, 2022 as a potential date. He noted it is possible to set public hearing in late May as well.

Commissioner Glover asked if changes could still be made even if the public hearing was in late May. Mr. Stidham replied that if the changes were not substantial and only minor wordsmithing changes, he did not think we would need to reopen a public hearing and that it would also be possible to continue the hearing. Chair Ohrstrom believes continuing the public hearing is the best option as opposed to closing the public hearing and making changes to the final draft. Mr. Stidham commented that if a public hearing is set for late June and the goal to have a recommendation to move forward in July, that it does not allow extra time to deliberate public comments. He suggested that it may be best for the Commission

to get it done until everyone unanimously agrees on the draft before it is sent out for public comment. Chair Ohrstrom agreed with the suggestion and asked the Commissioners their thoughts and feedback with the plan. Mr. Stidham said the drawback to a late May public hearing is that Commissioners do not have as much time to get comfortable with the draft. Chair Ohrstrom said that it might be best for the Commission to hash out the draft before scheduling the public hearing. He added that it takes a lot of time to read through the material and ask cogent questions. Commissioner Bass asked if an option could be to set public hearing for the end of May, continue the discussion on Friday, have the Commissioners direct their questions to Staff, Staff would alert the Commissioners via email of any public concerns prior to the public hearing, and that the public hearing would be held and continued if needed. Chair Ohrstrom asked if the citizens should get more time to review the draft before the public hearing. Mr. Stidham responded that he does not think it will affect the timeline either way but wants to ensure Commissioners are comfortable with the language. He added that if there are specific concerns, those edits can be included in the June workshop draft in order to have a fully edited draft for the business meeting and to set public hearing. Chair Ohrstrom liked that idea. Commissioner Glover asked about the time allotment for advertising, which is two consecutive weeks according to Mr. Stidham. To reiterate the plan, Mr. Stidham said the Commission will use the upcoming Friday Business Meeting to address questions or comments, allow the month of May for a detailed review, and look to set public hearing in June.

Old Business Items

None

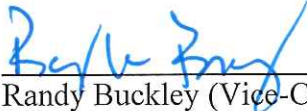
New Business Items

None

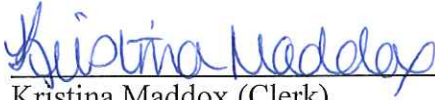
Other Business

None

ADJOURN: The May 3, 2022 Planning Commission Work Session adjourned by consensus at 4:06PM.



Randy Buckley (Vice-Chair)



Kristina Maddox (Clerk)