



Clarke County Board of Supervisors

Regular Meeting Agenda Action Summary

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	March 15, 2022	Page
Afternoon Session 1:00 PM		
1. Call To Order		5
2. Adoption Of Agenda Action: On a motion by Supervisor McKay, the Board unanimously approved the agenda as amended.		6
3. Citizen's Comment Period		7
4. VDOT Update Action: On a motion by Supervisor McKay, the Board unanimously authorized the submission of a placeholder application to the VDOT SmartScale program.		8
5. Clerk of the Circuit Court Update by April Wilkerson		9
6. BoS Minutes:		10
– February 15, 2022 Regular Meeting Minutes		
7. Consent Agenda: Action: On a motion by Supervisor McKay, the Board unanimously adopted the consent agenda as presented.		62
– Settlement Agreement and Release between Clarke County and MDC Berryville, LLC concerning a disputed real estate tax assesement.		63
– Boundary Line Adjustment: Stephen Bathon		73
8. Chet Hobert Park Improvements Action: On a motion by Vice Chair Catlett, the Board unanimously approved the proposed improvements.		82
9. Set Public Hearing FY 2023 Budget and CY 2022 Tax Rate Action: On motions by Supervisor Bass and Vice Chair Catlett, the Board unanimously authorized Public Hearings on the proposed changes to the Transient Occupancy Tax, Cigarette Tax, and Food and Beverage Tax, as well as the proposed FY2023 Budget and CY2022 Tax Rate for April 11, 2022 at 6:30 pm.		85
10. Board of Supervisors Personnel Committee Items from March 7, 2022		92
A. Expiration of Term for appointments expiring through June 2022. Action: On a motion by Supervisor McKay, the Board unanimously approved the following recommendations:		93
– Appoint John Hedlund to fill the unexpired term of Peter Engel on the Conservation Easement Authority, the term ending December 31, 2024.		
– Reappoint George Ohrstrom II as the Planning Commission representative on the Conservation Easement Authority for a one-year term, expiring on April 30, 2023.		



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	– Reappoint Bette Brondstater, Aubrey Bogert, Maral Kalbian, and Adeela Al-Khalili to four-year terms on the Library Advisory Council, the terms ending April 15, 2026.	
	– Reappoint Francis Lee and Randy Buckley to four-year terms on the Planning Commission, the terms ending April 30, 2026.	
11. Board of Supervisors Work Session Items from March 7, 2022 Action: Information Only		104
A. Presentations by the Virginia Department of Transportation.		
1) VA-7 Safety Study. Action: No Action Taken		
2) VA-7/Route 601 Improvement Study. Action: No Action Taken		
12. Board of Supervisors Finance Committee Items from March 7, 2022		109
A. The Clarke County Department of Social Services is requesting supplemental revenue and expenditure appropriations for the following:		
1) Federal Refugee Cash Assistance Funds in the amount of \$3,100.00.		112
2) Federal Funds for "COVID Promoting Safe and Stable Families" in the amount of \$6,435.00.		113
3) Federal Respite Funds in the amount of \$187.50.		114
4) \$27,700 in Federal Adoption Funds.		115
5) Additional Federal Foster Care Funds of \$5,000.00.		116
Action: On a motion by Supervisor Bass, the Board unanimously approved the Department of Social Services supplemental revenue and appropriations requests.		
B. The Clarke County Department of Social Services is requesting a reallocation of current FY22 Budget Funds. Action: On a motion by Vice Chair Catlett, the Board unanimously approved the Department of Social Services reallocation request.		117
C. Discussion on ARPA Funding. Action: On a motion by Vice Chair Catlett, the Board unanimously approved an allocation of ARPA funds to the Laurel Center.		118
D. Discussion concerning changes to the County Code as it relates to delinquent taxes. Action: On a motion by Supervisor Bass, the Board unanimously authorized a hearing on proposed amendments to Chapter 165, Article I of the Code of Clarke County for April 11, 2022 at 6:30 pm.		119



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E.	Supplemental Request for work on Jack Enders Blvd. Action: On a motion by Supervisor Lawrence, the Board unanimously approved a supplemental request for work on Jack Enders Blvd.	132
F.	Bills and Claims: Action: On a motion by Vice Chair Catlett, the Board unanimously approved the Bills and Claims as presented.	133
G.	Standing Reports: Year to Date Budget Report, Reconciliation of Appropriations, Capital Projects Report Action: Information Only	142
13.	Joint Administrative Services Board Update	158
14.	Government Projects Update	164
15.	Miscellaneous Items	165
16.	Summary Of Required Action	166
17.	Board Member Committee Status Reports	167
18.	Closed Session pursuant to §2.2-3711-A29: Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body. Action: No Action Taken	168
19.	Adjourn	169
	Reports in Packet:	170
	– Building Department	171
	– Commissioner of the Revenue	186
	– Fire & EMS	192
	– Virginia Regional Transit Clarke Metrics Report	193
	– Work Session Summary: May 8, 2022, School Board Budget Presentation	194