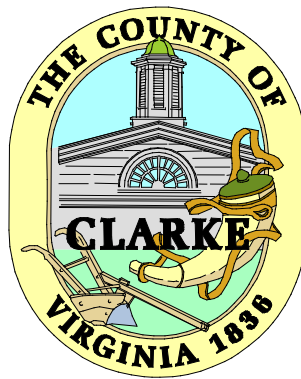


Clarke County Board of Supervisors



Regular Meeting Packet

April 19, 2022



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

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7.	BoS Minutes: <ul style="list-style-type: none">– March 15, 2022, Regular Meeting	11
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9.	CC 2022-02: Chapter 165 Taxation, Amend Article XVII Transient Occupancy Tax Action: Approve CC2022-02 text amendment to amend the Transient Occupancy Tax from 3.5% to 5%.	69
10.	CC 2022-03: Chapter 165 Taxation, Amend Article XXI Cigarette Tax Action: Approve CC2022-03 text amendment to amend the Cigarette Tax from \$0.20 to \$0.40 per package.	76
11.	CC 2022-04: Chapter 165 Taxation, Amend Article XXII Food and Beverage Tax Action: Approve CC2022-04 text amendment to amend the Food and Beverage Tax from 2% to 4%.	78
12.	CC2022-05: Chapter 165 Taxation, Amend Article I Business License Tax. Action: Approve CC2022-05 text amendment to amend Article I, Business License Tax, in its entirety.	80
13.	Adoption of Resolution 2022-05R: CY2022 Tax Rates Action: Approve the CY2022 Tax Rates Resolution 2022-05R.	88
14.	Adoption of Resolution 2022-06R: FY2023 Budget Action: Approve the FY2023 Budget Resolution 2022-06R.	90
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Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	April 19, 2022	Page
A.	Expiration of Term for appointments expiring through July 2022. Action: The Personnel Committee recommends the following: <ul style="list-style-type: none">– Reappoint David Weiss to the Berryville Area Development Authority for a three-year term expiring on March 31, 2025.– Appoint Adeela Al-Khalili to the Historic Preservation Commission for a four-year term beginning June 1, 2022 and ending May 31, 2026.	179
B.	Americans with Disabilities Act Update. Action: The Personnel Committee recommends approval of changes to the Personnel Policy and the associated appendix submitted by staff to ensure compliance with the Americans with Disabilities Act.	189
21.	Board of Supervisors Work Session Items from April 11, 2022	201
A.	Discussion on Revisions to the County Noise Ordinance. Action: To be discussed.	202
B.	Discussion on Director of Fire, EMS, and Emergency Management Search. Action: By consensus, the committee agreed to proceed with search process as proposed.	216
22.	Board of Supervisors Finance Committee Items from April 11, 2022	223
A.	Clarke County Department of Social Services Supplemental Revenue and Expenditure Requests. <ul style="list-style-type: none">1. Child Abuse Prevention Activities Funding – Promoting Safe and Stable Families grant in the amount of \$1,000 with \$155 local match. 2252. Adult Protective Services – ARPA budget in the amount of \$6,709. 226 Action: The Finance Committee recommends, “Be it resolved that FY22 Department of Social Services budgeted expenditure and appropriation be increased by \$7,864, budgeted revenue and appropriation be increased by \$7,709, and fund balance designation be decreased by \$155 for the purpose of receiving state funds for Child Abuse Prevention Activities and federal funds for the Adult Protective Services – ARPA budget.”	
B.	Supplemental Appropriation Request for the Litter Control grant. Action: The Finance Committee recommends, “Be it resolved that FY22 budgeted expenditure and appropriation be increased \$3,981 and budgeted revenue and appropriation be increased \$2,981, all for the purpose of receiving additional Commonwealth funds for Litter Prevention and Recycling Program.”	227
C.	Bills and Claims. Action: The Finance Committee recommends approval of the March 2022 Invoice History Report.	228

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Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

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D. Standing Reports: Year to Date Budget Report, Reconciliation of Appropriations, Capital Projects Report. Action: Information Only.		238
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24. Government Projects Update		255
25. Miscellaneous Items		256
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Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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4/14/2022 10:52 AM

Clarke County Board of Supervisors

Call to Order

Clarke County Board of Supervisors

Adoption of Agenda

Clarke County Board of Supervisors

Citizens Comment Period

Clarke County Board of Supervisors

Employee of the Quarter 2022 First Quarter Award

Clarke County Board of Supervisors

VDOT Update

Clarke County Board of Supervisors

Communications Presentation by Pam Hess

March 15, 2022

Clarke County Board of Supervisors
Regular Meeting
Main Meeting Room

1:00 pm

At a regular meeting of the Board of Supervisors of Clarke County, Virginia, held in the Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia, conducted on Tuesday, March 15, 2022, at 1:00 pm.

Board Members Present

Matthew E. Bass - Berryville District
Terri T. Catlett - Millwood / Pine Grove District
Doug Lawrence - Russell District
Bev B. McKay - White Post District
David S. Weiss - Buckmarsh / Blue Ridge District

County Staff Present

Brenda Bennett, Chris Boies, Brandon Stidham, Cathy Kuehner, Catherine Marsten, Lisa Cooke

Constitutional / State Offices / Other Agencies

April Wilkerson, Matt Smith, Anthony "Tony" Roper, Donna Peake

Press

Mickey Powell – The Winchester Star

Others Present

Carol Coffelt, Jeff Hinson, Bill Waite, Richard Marks, Judy Whitehouse, Scott Seeberger, and various other citizens

1) Call to Order

Chair Weiss called the meeting to order at 1:00 pm.

2) Adoption of Agenda

- Chris Boies proposed amending the agenda to add a second closed session pursuant to §2.2-3711-A7, consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiation or litigating posture of the public body.

Supervisor McKay moved to adopt the agenda as amended. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

3) Citizens Comment Period

Richard Marks

Chairman Weiss, members of the Board of Supervisors, my name is Richard Marks and I am a resident of Route 601, thank you for allowing me to contribute to the discussion of Route 601 and Virginia Route 7.

All options presented merely move the traffic problem to another location. The increase of incidents is a result of Bears Chase, plus during the Covid lock down, an increase in the use of the Trail. The proposals can have significant impact on the mountain.

Number 1: no easy access to Route 601, less willingness to buy and build on the mountain, thus lowering property values. Number 2: The possibility of re-designating the primary entrance to the Site. Number 3: with no easy access to the West, shopping in Berryville, or turn right and go to Purcellville. And last, emergency responder’s response time will be higher from the Site.

The article states that it only takes 57 seconds to turn on to Route 7. I question this fact—we all have waited longer than that to go on to VA 7. If your car is number 10 or number 20, the wait could be much longer, as you know.

As one of our famous politicians has said: “we are looking for the root cause”. I believe that all of us know that the root cause of this mess is Bears Chase. Until we solve that issue, traffic only gets worse.

In the last two weeks, small white flags have been placed from Route 7 to South of Bears Chase. Dominion Energy has proposed and started an underground utilities project from Barker Lane to Route 7. This project has

started at Barker Lane and had gone North to Journey's End, but has been stopped for the last 2 or 3 years. Talking with a Dominion employee, the flags were placed where underground utilities are to be installed. Why would Dominion jump to this new area unless it was directed to do so? Now, with underground utilities, what new ideas are coming for the road from Route 7 to Bears Chase? We're just waiting for the other shoe to fall.

I've always thought if something was a danger or hazard, you try to fix it PDQ. 2025 for design, 2030 to fund sounds like "oh, by the way, we have a problem but no rush to get it fixed. By this proposal schedule, we are just paying lip service to the issue. Fix the root cause, fix the issue. Without fixing one, you can't fix the other. Thank you for your consideration.

Judy Whitehouse

Mr. Chairman, Supervisors, Ladies, and Gentlemen, good afternoon. My name is Judy Whitehouse and I reside on the Mountain, off of Route 601. I am here to speak about the three possible options that VDOT has proposed for the intersection at VA Route 7 and VA Route 601. I do agree that this is a very dangerous intersection. Part of it is definitely caused by excessive speed and impatient people. Since I don't usually use the road in the peak morning hours, I can't speak for that time. But many times, finding myself on Route 7 heading home after a day off mountain, I notice that, even in the right hand lane, I am unable to travel within the speed limits. To keep up with traffic and not be run over, I find myself traveling with the flow of traffic at 60 to 70 miles an hour. I feel that I need to get in the left hand lane as I head up the mountain in order to turn on to 601.

The three options that VDOT has proposed seem to me as though they would just move the issue to another location, and none of them address the issue of people crossing VA Route 7 for the Appalachian Trail. Especially during rush hour, the use of the first option (RCUT) would be very dangerous and difficult. You would have to be able to access the left hand lane to make a left hand turn, then difficult to make the left hand turn into the oncoming traffic that travels around 65-70 miles an hour.

Option two, a Green T intersection, would also tend to have the same issues, especially during rush hour. Where would the space for the acceleration lane come from? Option three, a hybrid, would take a lot of the space from the present parking area, which is usually crowded and would cause many unsafe issues for pedestrians, which haven't been mentioned in any of the plans that I

have seen or read. Also on this option, what would the people on the south side of 601 do?

I do not think that any of these options will make the intersection any safer. I think that having the blinking lights working continuously, having some speed restrictions, and the use of some traffic calming effects would create much better results. Thank you for your time.

Bill Waite

Good afternoon, thank you for the opportunity. My name is Bill Waite and my two neighbors have already spoken on this issue. It's again 601 and 7. I also live up on the mountain off of 601. This intersection, as most of you know, has become an issue over the last couple years. As the, really, the parking and the number of people coming up the mountain, really to go into the bar, has been a big driving factor. I know Loudoun has approved another 30 parking slots, so it just continues to grow and that seems to be our root cause of the issue.

Looking at the proposals that were made, three different options seems to move the risk and create more tax dollars being spent to satisfy the traffic going into the bar. How we attack this to hit the root cause, versus just putting another band-aid on traffic, seems to be the issue. Rather than identifying one of these U-turn opportunities, there has to be another way to look at safety. We're all concerned with the safety up there, that has been our number one priority, with people walking up the sides or the traffic to the bar.

If we don't address what the issue is, initially, we can't solve it by just putting in more turn lanes and more u-turns. That's just going to continue to cause risk and, as I understand it, we've had minimal accidents up there. I do understand that traffic may grow on 7 but the traffic on 601 should be reasonably at its maximum. There's really no new housing going in up there. If we don't count the bar, there is no reason for additional growth. We've already cut the trucks coming through 601, there's no longer a pass-through. We appreciate your support on that, it took the risk out of that.

So, we're really talking about an intersection here that has gotten significantly worse over the past 2 years with the bar, when the weather is really nice. Obviously, with the 330-plus parking spots that they have at their own facility, plus a neighbor that they allow parking at, that's where all the traffic is coming from and we're trying to solve that problem versus addressing it. That's really all I have for today.

Scott Seeberger

Good afternoon. First of all, thank you for the opportunity to speak. My name is Scott Seeberger. I live about $\frac{3}{4}$ a mile up the hill from this intersection, a half mile up the hill from Bear Chase Brewing Company, the bar on the mountain. My friends have shared their views on the VDOT proposal for the Route 7/Route 601 intersection. I'd like to take a few moments to express my frustration with what actually brought us here today, why we're speaking to you. Four years ago, we never experienced congestion at this intersection. The mountain was a tranquil environment, which is what drew most of us to live there in the first place.

On August 25, 2017, five gentlemen submitted a Limited Brewery Application to the Virginia ABC for their property, the site of a former Loudoun bed and breakfast on Route 601, near the Route 7 intersection. The Virginia statute governing ABC licensing requires applicants to advise residents via local newspaper and signage. The notification allows residents to contest the license if they so desire. However, no one on the mountain knew of this application. Why?

The five gentlemen advertised in the classified section of the Washington Post newspaper. It is estimated that only 10 of approximately 200 families living on the mountain receive this newspaper. The five gentlemen posted signage on the front door of their bed and breakfast, which is located deep in the woods and cannot be seen from Route 601. So, no resident even knew the alcohol license was being pursued and no one was given the opportunity to contest it.

Now, the majority of those living on the mountain are Clarke County tax-paying citizens. This license has significantly affected the citizens you represent. Had we known, we could have mobilized our resources to fight against the expected negative outcomes of increased water consumption, deforestation, noise, litter, erosion, traffic, and overall lessening of quietude.

Let's face it: we're all here speaking today because of this business. This business is also not in compliance with Virginia statute on limited breweries. Limited breweries must be located on a farm, and agricultural products used in the manufacture of beer must be grown on the farm.

Bear Chase is not a farm, it's a bar. Likewise, when inspected by the Virginia ABC on December 10, 2020, they could provide no documentation showing products used in their beer were being grown on their property. So, why am I telling you this?

Our association and mountain residents do not have the legal resources to challenge Bear Chase. However, Clarke County does. The business should never have been approved until citizens had the rightful opportunity to voice their concerns. Once again, the only reason why my friends and I are here today is the traffic issues caused by Bear Chase. Once a quiet country, rural road.

In closing, Bear Chase has negatively affected our county and its residents, and we should have a voice. With your assistance, we should request a Virginia ABC

special hearing on this business' license application and how they operate. Thank you very much for your time today.

4) VDOT Update

Matt Smith, Assistant Resident Engineer, who is filling in for Ed Carter, provided the following update:

- Last month, in addition to snow removal operations, we have been focused on performing tree and brush removal, pothole repairs, and shoulder repairs on various routes in the County.
- Next month, we will be starting our spring grading cycle on the gravel roads. We will also be performing tree-trimming operations on Salem Church Road, Bishop Meade Road, and Browntown Road.
- We have also entered a contract to have litter picked up on 56 secondary routes in the county, which is about 254 shoulder miles of litter pick-up. This will cover all the secondary routes that we do not have an active “Adopt-A-Highway” program set up on. It has been several years since we have done this on a countywide basis. This will be kicking off in about a month.
- We will continue our primary litter pick-up, which will take place right before our first mowing, which will be the 1st of June.
- VDOT received 70% construction plans for review for the Route 340 Project from Shepherds Mill Road to the West Virginia State Line. This design build contract is being administered by WVDOT for Route 340 in West Virginia and completing the four-lane section in Virginia where there is currently a four lane to two-lane transition section (approximately 1000'). Despite delays, they are still anticipating construction beginning in Clarke County later in 2022. The Contractor is anticipating holding a Public Information meeting sometime in May to provide further details on the project.

Chairman Weiss

- Asked if those plans included details on the entire bypass or just the Clarke County section. Matt Smith replied that he was not sure but would guess it will be on the whole thing.

Supervisor Lawrence

- Asked who the contractor is. Matt Smith responded that he could not remember the name, as he was not familiar with them.

Matt Smith continued his update:

- VDOT obtained sight distance information on Route 7 as it relates to the Route 7 & Route 601 Intersection Study. Based on these preliminary field measurements, it appears Alternative 3 will not be a viable option. The study team plans to get together in the coming week to further evaluate the alternatives.
- In order to be eligible for Round 5 Smart Scale funding, a pre-application placeholder will need to be submitted by the County or NSVRC at the request of the County prior to the March 31 deadline. This does not obligate the county for anything. If the county wishes to proceed with a project or to apply for funding for a project, it would be able to. The next opportunity to apply for Smart Scale funding would be in two years.

Supervisor Bass

- Requested a list of the litter pickup routes, as it would help the Litter Committee to plan their clean up. Matt Smith replied he would send a list and that VDOT will be tracking how much litter is picked up, so they can report that information back.
 - Supervisor Lawrence questioned if the contractors would picking up litter on “Adopt-a-Highway” sections and asked how the contractors will be paid. Matt Smith responded that the contractor will be paid per shoulder mile and that the contract excludes route segments that are a part of the “Adopt-a-Highway” program.
 - Chairman Weiss suggested, and Supervisor Bass agreed, that a list of the active “Adopt-a-Highway” routes would also be helpful to the Litter Committee so that they might be able to target those areas.

Supervisor McKay

- Added that several citizens have praised the litter pick-up efforts.

Chairman Weiss

- Stated, and Matt Smith acknowledged, that there are several potholes on the state road near the driveway for 1072 Wickliffe Road that are causing people to swerve into other lane.

Chairman Weiss

- Requested clarification: VDOT indicated in the last work session that Loudoun is applying for funds through Federal Land Access Program. How does Smart Scale intertwine with that program? Are the two counties applying for the same funds?
 - Matt Smith replied that it is his understanding that Loudoun County is pursuing the Federal Land Access Program grant. VDOT will be having

follow up meetings to learn more about that process and what Loudoun County wants to do. They are unsure if the federal grant is 100% funding for construction or if grant is likely to be awarded. Loudoun County has made it clear that they will not be pursuing the intersection improvement as Smart Scale project. The county is limited to four Smart Scale applications and this intersection is not one of their top priorities. Clarke County is able to apply for a Smart Scale project or have the Northern Shenandoah Valley Regional Commission apply on the county's behalf. If Clarke County is at all interested, it would be worthwhile to at least put in a placeholder for that funding. If the March 31 deadline is missed, there is a two-year delay for Smart Scale funding.

Chairman Weiss

- Questioned if, other than what we have been presented, are there any other available alternatives that VDOT would be willing to pursue.
 - Matt Smith answered that he will check with the planning group, the study group, and their consultants. The study was intensive and involved Clarke County, Loudoun County, Loudoun VDOT, Staunton District VDOT, and some coordination with Central Office. They looked at all different alternatives and the ones presented were the ones that reduce the delay and increases the safety at that intersection today and looking into the future. A lot of time and effort has gone into the study, but they have not yet identified the best alternative.

Chairman Weiss

- Further asked what the process for entering into the Smart Scale system would be, and at what point would the county be committed to the Smart Scale project.
 - Matt Smith responded that the impending deadline is to apply for an intersection improvement and the application does not need to identify a chosen alternative. Entering this application would just put in a placeholder for an intersection improvement project. These applications are evaluated by a data-driven process and ranked against other projects in the state.

Chairman Weiss

- Inquired if there is a time or period after which the county would be unable to withdraw from the program.

- Matt Smith answered that he does not believe so. He has heard that there is no risk for the county in putting this application in now. The county could withdraw the application in a month or three months, should it so choose.
- Chris Boies clarified that, according to VDOT website information, the application would become an official project submission on August 1.

Supervisor Lawrence

- Asked if Clarke County used Smart Scale funding for the Route 9 closure and improvements. Has Clarke County used any of its allotted applications in the past two years?
 - Matt Smith offered that there are various funding mechanisms that all have their own criteria, but Smart Scale is the major funding source for road projects in the Commonwealth.

Vice Chair Catlett

- Suggested that Clarke County does not rank very well when using Smart Scale criteria.
 - Matt Smith responded that the Smart Scale application would have to be made by the county or by NSVRC on behalf of the county, but that VDOT can assist the county in completing the application.

Supervisor McKay

- Questioned if, when Bear Chase Brewery added more parking spaces to what was initially approved, VDOT had to approve or change the entrance.
 - Matt Smith advised that he is with the Edinburg Residency, which covers Shenandoah, Frederick, Clarke, and Warren counties. The plans went through VDOT's land use section, but he does not believe that the Edinburg Residency was made aware of the changes in Loudoun County.
 - Supervisor McKay opined that this is one of the problems the counties face with farm wineries and farm breweries: they are a workaround for things that counties would never approve.
- Chris Boies asked if VDOT was willing to put in a placeholder for a different design, other than the alternatives that were already presented.
 - Matt Smith offered that he would certainly think so. This study involved a lot of collaboration and identified what they thought were the best alternatives, but hearing different perspectives and input from residents is also helpful. A different alternative may not be supported, but it would definitely be considered.

Vice Chair Catlett

- Requested that Matt Smith share what he has heard today with the members of the study group at their next meeting. The example pictures of the alternatives appear as though they are on flat ground, but the actual terrain around the intersection is much different and the weather conditions play a large part, as well. Everyone’s goal is to improve the safety of the intersection, so it is important that the proposed changes actually do that.

Supervisor Lawrence

- Offered that, if the brewery is really the main cause of the intersection issues, it would be a good idea to talk to Loudoun County and to the brewery owners to try and find a solution. In the meantime, it is a good idea to submit a Smart Scale placeholder in case no other solution can be found.

Vice Chair Catlett

- Stated that, if the intersection is going to be changed, it is important that it be changed to make it safer. It would be really nice to address the weekend traffic, if possible.

Supervisor Bass

- Agreed that the intersection problem has been staring the county in the face for several years and is not getting any better. As long as the county is not obligated to anything, there seems to be no harm in putting in a placeholder. He added that the residents have raised very valid points and hopes VDOT will consider their concerns, as the residents are the ones who have to deal with it on a daily basis. Further agreed on the importance of making the intersection safer instead of just making it different.

Supervisor McKay moved to authorize the submission of a placeholder application to the VDOT Smart Scale program. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Chairman Weiss

- Summarized the Board’s message to VDOT: We are concerned about the safety but are not very satisfied with the options, we have been given. We feel that the options could perhaps solve the issues. However, we have grave concerns about asking folks to do the types of maneuvers these alternatives would require on top of a mountain, in bad weather, and at great speeds. We would like to enter a Smart Scale pre-application, but would ask that these serious concerns about the options presented be conveyed.
- He further addressed the citizens who provided comments, thanking them for their input and stating that he agrees the root cause of the issue is Bear Chase. He, Supervisor Catlett, and Chris Boies have visited Bear Chase and spoken to the owners, who are very entrepreneurial. The owners have adhered to the rules they are required to. Bear Chase is governed by Loudoun County, who has taken a different view on these kinds of establishments than Clarke County does, and state law favors what Loudoun is doing. The citizens’ concerns about the negative impact to the neighborhood have been shared with Bear Chase. The Board will keep working to find better solutions.

5) Clerk of the Circuit Court Update

April Wilkerson presented the following:

- Using the Deed Book Restoration Grant, the Clerk’s Office is sending eight books out to be restored this year. The restoration process includes mending and lightening the pages, as well as using a washing process that makes the pages look much better. The pages are also put into individual sleeves that are guaranteed to not deteriorate for at least 100 years.
- The Clerk’s Office is also working with Library of Virginia on a loose papers project. Any loose papers from 1913 or before will be flattened, digitized, and organized into boxes.
- Jury trials are going full force. Thirty people are summoned for misdemeanor and civil juries, and sixty people for felonies. Due to social distancing requirements, voir dire is held at the park, and then the chosen jury is dismissed to go back to the courthouse. There are five jury trials coming up in April.
- The Parks and Recreation Department has been very helpful and have gone out of their way to accommodate the Clerk’s Office for jury selection.

- New seating will be installed in the courtroom. Maintenance will be removing the old seats and installing wooden benches during the second week in June.

Chairman Weiss

- Added that the actual project cost was within thirty dollars of the budget appropriation. April Wilkinson added that the main reason for the new seating was that the seats were too small for the officers to sit while wearing their equipment belts, so they could not sit in the courtroom.

Supervisor McKay

- Asked what would be restored after the marriage books. April Wilkinson replied that six deed books and two marriage registers will be restored this year. Helen Butts maintained the books very well, but normal wear and tear has taken a toll.

Chairman Weiss

- Offered his compliments on leadership and getting the restorations done. The office has been running well and doing a great job.
 - o Chris Boies added that the administration office also receives compliments about the Clerk’s Office staff and thanked them for their work.

6) Approval of Minutes

- Correct spelling of Michelle Marino’s name.
- On page 16, “board landings” should read “boat landings”.

Supervisor Bass moved to approve the minutes of the regular meeting held December 21, 2021, as amended. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

7) Consent Agenda

- Settlement Agreement & Release between Clarke County and MDC Berryville, LLC, concerning a disputed real estate tax assessment.

SETTLEMENT AGREEMENT AND RELEASE

This Settlement Agreement (the "Agreement") is entered into this ____ day of _____ 2022, by and between MDC Berryville, LLC ("MDC"), County of Clarke, Virginia (the "County"), and Town of Berryville, Virginia (the "Town") (MDC, the County, and the Town may be referred to individually as a "Party" and collectively as the "Parties.")

WHEREAS, MDC owns the improved real estate located at 430 Mosby Boulevard, Berryville, Virginia (Parcel No. 14 5 251B) (the "Property"); and

WHEREAS, the County and the Town assessed real estate taxes to MDC for the County and the Town's 2020 and 2021 tax years based on assessments that MDC contends are erroneous and at greater than the Property's fair market value; and

WHEREAS, the County and the Town have levied, but have not yet billed, real estate taxes to MDC for the County and the Town's 2022 tax year based on an assessment that MDC contends is erroneous and at greater than the Property's fair market value; and

WHEREAS, MDC contends that, if not corrected, the County and the Town will carry the erroneous assessment forward to be their assessments of the Property for their respective 2023 tax years; and

WHEREAS, MDC filed an application for correction of erroneous assessment, styled *MDC Berryville LLC v. County of Clarke, Virginia, and Town of Berryville, Virginia*, Case No. CL22000003-00 (the "Action"), in the Circuit Court of Clarke County (the "Court") requesting (i) correction of the County and the Town's assessments of the Property for their respective 2020 and 2021 tax years, (ii) correction of the County and the Town's assessments of the Property for their respective 2022 tax years or, alternatively, an exoneration of the payment of excess, erroneously assessed taxes for the County and the Town's respective 2022 tax years, (iii) refunds of the excess taxes MDC paid to the County and the Town due to the erroneous 2020 and 2021 assessments, plus interest as required by Virginia law and the County and the Town's ordinances, and (iv) a declaratory judgment that the County and the Town should assess the Property at its fair market value, in an amount no greater than \$16,700,000, for their respective 2023 tax years; and

WHEREAS, the MDC, the County, and the Town have agreed to resolve MDC's claims set forth in the Action on the terms set forth in this Agreement.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which each Party irrevocably acknowledges, MDC, the County, and the Town represent, warrant, undertake, and agree as follows:

1.0 Settlement and Payment. In full and final settlement of MDC's claims asserted in the Action, the Parties agree as follows:

1.1. Assessment Corrections. The County and the Town agree to correct their respective total assessments of the Property for their 2020, 2021, and 2022 tax years to

\$16,700,000. The County and the Town further agree to assess the Property at \$16,700,000 for their respective 2023 tax years.

1.2. Real Estate Tax Refunds. The County agrees to refund the excess real estate taxes paid by MDC based on the County’s 2020 supplemental assessment of the Property for the County’s 2020 and 2021 tax years in the total principal amount of \$77,691.71. The Town agrees to refund the excess real estate taxes paid by MDC based on the Town’s supplemental assessment of the Property for the Town’s 2020 and 2021 tax years in the total principal amount of \$24,856.51. The County and the Town agree to deliver their respective payments to MDC by checks made payable to MDC and delivered to MDC’s counsel (Williams Mullen, Attn. Shane L. Smith, 999 Waterside Dr, Ste 1700, Norfolk, VA 23510), no later than thirty (30) days after the County and the Town’s respective governing bodies have approved this Agreement (which approval must occur no later than April 19, 2022).

1.3. 2022 Real Estate Tax Levies and Bills. The County and the Town agree to correct their assessments and levies of real estate taxes to the Property for their respective 2022 tax years to the correct tax amount based on an assessment of \$16,700,000 and the County’s and the Town’s respective real estate tax rates for their respective 2022 tax years. The County and the Town agree that their respective real estate tax bills to MDC for the real estate taxes due for their respective 2022 tax years will be based on their corrected real estate tax levies.

1.4. 2023 Real Estate Tax Assessments, Levies, and Bills. The County and the Town agree that their respective assessments of the Property for their respective 2023 tax years will be in the amount of \$16,700,000. The County and the Town further agree that their real estate tax levies and bills to MDC for their respective 2023 tax years will be based on assessments of the Property in the amount of \$16,700,000.

1.5. Waiver of Interest Claims. In exchange for the County and the Town’s assessment corrections, real estate tax refunds, and other actions as set forth in Sections 1.1, 1.2, 1.3, and 1.4 of this Agreement, MDC agrees to waive and release all claims for interest owed to MDC on the excess real estate taxes collected by the County and the Town for their respective 2020 and 2021 tax years.

2.0 Dismissal of Action. Within five (5) business days after the execution of this Agreement by all parties, the Parties shall endorse, and MDC shall submit to the Court for entry, an Agreed Dismissal Order for the dismissal of the Action in the form attached as Exhibit A.

3.0 Releases.

3.1. MDC’s Releases of the County and the Town. Effective upon payment by the County and the Town of the refunds set forth in Section 1.2 of this Agreement, MDC releases and forever discharges the County and the Town from any and all claims, demands, causes of action, or right or entitlement to relief, known or unknown, which MDC ever had, has, or may have arising from or relating to the County and/or the Town’s assessments of or to the Property for the 2020-2023 tax years, excepting any assessments, levies, and/or bills of any ad valorem taxes, fees, or charges other than real estate taxes for the 2022 and/or 2023 tax years, which the

Parties understand and agree are not within the scope of this Agreement (and, for good measure, are not contemplated by the County and/or the Town).

3.2. The County and the Town's Releases of MDC. Effective upon execution of this Agreement by all the Parties, the County and the Town each release and forever discharge MDC and its predecessors, successors, assigns, and/or heirs, from any and all claims, demands, causes of action, or right or entitlement to relief, known or unknown, which the County and/or the Town ever had, have, or may have arising from or relating to their respective assessments of or to the Property for their 2020-2023 tax years, excepting any assessments, levies, and/or bills of any ad valorem taxes, fees, or charges other than real estate taxes for the 2022 and/or 2023 tax years, which the Parties understand and agree are not within the scope of this Agreement (and, for good measure, are not contemplated by the County and/or the Town).

4.0 Representations and Warranties. Each Party represents and warrants to the other Party as follows, and acknowledges that reliance upon such warranty and representation by each other Party is intended, reasonable, foreseeable, and anticipated and that each warranty and representation shall survive the execution and delivery of this Agreement:

4.1. Authority. Each Party is duly and fully authorized to enter into, execute, deliver, and perform under this Agreement. Each person signing this Agreement on behalf of any Party represents and warrants that he or she is authorized to bind the Party for whom he or she is signing this Agreement, and each such Party represents and warrants that the person executing this Agreement on its behalf is authorized to do so.

4.2. Competency. Each Party is fully competent and able to enter into, execute, deliver, and perform its obligations under this Agreement.

4.3. Good Standing. Each Party which is an entity represents and warrants that it is in good standing and authorized to transact business.

4.4. No Bankruptcy. No Party is a debtor in any bankruptcy, insolvency, or similar proceeding.

4.5. No Breach or Violation. The Parties' execution, delivery, and performance under this Agreement shall not constitute, either alone or in conjunction or combination with any other events or circumstances, a breach or violation of any other agreement, law, statute, ordinance, or regulation. The Parties are not aware of any reason why this Agreement shall not be binding and enforceable according to its terms.

4.6. Counsel and Advisors. The Parties have read this Agreement, have had the opportunity to consult with counsel and advisors of their choosing, and fully understand every term of this Agreement and the legal effect of this Agreement.

4.7. No Assignment. The Parties have not granted, assigned, pledged, hypothecated, sold, or otherwise transferred any right or claim against the other Parties, such that there are any other parties necessary fully to accomplish the terms of this Agreement.

4.8. Investigation. The Parties have had the full, complete and unfettered opportunity to investigate all facts and circumstances pertinent to this Agreement and are fully satisfied with the terms, conditions, and effect of this Agreement.

4.9. Consideration. This Agreement is executed solely for the consideration herein expressed, the sufficiency of which is expressly and irrevocably acknowledged.

4.10. No Inducement. No promise, representation, or inducement has been offered or made by any Party except as set forth in this Agreement.

5.0 Miscellaneous Provisions.

5.1. Binding Effect. Each provision and term of this Agreement shall inure to the benefit of and be binding on the Parties and each of their respective successors, heirs, personal or legal representatives, assigns, directors, officers, shareholders, agents, and/or employees.

5.2. Entire Agreement. This Agreement constitutes the entire agreement between the Parties with regard to the matters set forth herein.

5.3. Modification. This Agreement, including the provisions of this paragraph, shall not be amended or modified, in whole or in part, except in writing signed by each Party.

5.4. Severability. If any provision of this Agreement is held to be unenforceable or invalid, such provision shall be fully severable and shall not affect the validity of any otherwise valid provision. In lieu thereof, there shall be added a provision that is as similar in terms to such unenforceable or invalid provision as may be possible and be enforceable and valid.

5.5. Headings. The headings to the various provisions of this Agreement are for the convenience of the Parties and are not intended, and shall not be construed, to give guidance on the proper interpretation or construction of this Agreement.

5.6. Governing Law. This Agreement shall be governed, construed and enforced under the laws of the Commonwealth of Virginia without giving effect to any conflict of laws principles.

5.7. Counterparts. This Agreement may be executed in one or more counterparts, all of which together shall constitute one agreement. This Agreement shall not be enforceable against any Party until an original or counterpart has been executed by each Party.

5.8. Drafting. Each Party has borne equal responsibility for the drafting of each provision of this Agreement, and this Agreement accurately, fully, and correctly reflects the agreement of the Parties. This Agreement shall not be construed in favor of or against any Party by virtue of his or its role in drafting this Agreement.

5.9. Further Assurances. Each Party agrees, without further consideration other than reimbursement for reasonable out-of-pocket expenses, to take such further action as is

reasonably required to accomplish the purposes of this Agreement, including but not limited to procuring and providing such resolutions, in suitable form, as may be necessary to document the authority of each corporate Party to enter into this Agreement.

5.10. Enforcement. Any action to enforce this Agreement may be brought by any Party in the Circuit Court of Clarke County, Virginia, and each Party irrevocably consents and submits to that Court's jurisdiction and to waive any objections to jurisdiction and venue in any action concerning this Agreement.

WHEREFORE, the Parties execute this Agreement to reflect and acknowledge their agreement to the terms set forth above.

[Remainder of Page Left Blank Intentionally]

MDC BERRYVILLE, LLC

By: MDC Berryville Advisors, LLC,
its Managing Member
By: Mark-Dana Corporation,
its Managing Member

By: _____
David Mark Koogler, President

STATE OF TEXAS,
CITY/COUNTY OF _____, to wit:

The foregoing instrument was duly acknowledged before me, a Notary Public in and for the city/county and state aforesaid, this ____ day of _____ 2022, by David Mark Koogler, president of Mark-Dana Corporation on behalf of MDC Berryville LLC, who

- is personally known to me
- has produced a _____ as identification before me.

Notary Public

My commission expires: _____.

Notary Registration No. _____

[Remainder of Page Left Blank Intentionally]

Approved as to form:

COUNTY OF CLARKE, VIRGINIA,

Robert T. Mitchell, Jr.
County Attorney

By: _____

Print Name: _____

Its: _____

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to wit:

The foregoing instrument was duly acknowledged before me, a Notary Public in and for the city/county and state aforesaid, this ____ day of _____ 2022, by _____, _____ of the County of Clarke, Virginia, who

- is personally known to me
- has produced a _____ as identification before me.

Notary Public

My commission expires: _____.

Notary Registration No. _____

[Remainder of Page Left Blank Intentionally]

Approved as to form:

TOWN OF BERRYVILLE, VIRGINIA,

Robert T. Mitchell, Jr.
County Attorney

By: _____

Print Name: _____

Its: _____

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, to wit:

The foregoing instrument was duly acknowledged before me, a Notary Public in and for the city/county and state aforesaid, this ____ day of _____ 2022, by _____, _____ of the Town of Berryville, Virginia, who

- is personally known to me
- has produced a _____ as identification before me.

Notary Public

My commission expires: _____.

Notary Registration No. _____

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EXHIBIT A

VIRGINIA: IN THE CIRCUIT COURT OF CLARKE COUNTY

MDC BERRYVILLE LLC,

Plaintiff,

v.

Case No.: CL22000003-00

COUNTY OF CLARKE, VIRGINIA,

and

TOWN OF BERRYVILLE, VIRGINIA,

Defendants.

AGREED DISMISSAL ORDER

THIS CAUSE came upon the agreement and representation of the parties that all claims in this action have been resolved on mutually agreeable terms. The parties request that the Court dismiss this action, with prejudice, and that the Settlement Agreement and Release (filed with this Order) be incorporated into, and be made part of, this Order by reference.

UPON CONSIDERATION WHEREOF, and for good cause shown, the Court ORDERS, ADJUDGES, and DECREES that this action should be, and hereby is, DISMISSED, WITH PREJUDICE, with each party to be responsible for its own attorney’s fees and costs, and that the terms of the Settlement Agreement and Release executed by the parties are hereby incorporated into, and made part of, this Order.

The Clerk is directed to place this matter among the ended causes.

ENTER this ___ day of _____ 2022

Judge

WE ASK FOR THIS:

Shane L. Smith (VSB No. 73426)
WILLIAMS MULLEN
A Professional Corporation
999 Waterside Drive, Suite 1700
Norfolk, VA 23510
Tel.: (757) 622-3366
Fax: (757) 629-0660
ssmith@williamsmullen.com
Counsel for Plaintiff

SEEN AND AGREED:

Robert T. Mitchell, Jr.
HALL, MONAHAN, ENGLE, MAHAN & MITCHELL
P.O. Box 848
Winchester, Virginia 22604
Tel.: (540) 662-3200
Fax: (540) 662-4304
rmitchell@hallmonahan.com
Counsel for Defendants

[End of Settlement Agreement and Release]

47157207.2

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– Boundary Line Adjustment: Stephen Bathon

MEMORANDUM

TO: Board of Supervisors, Chris Boies
FROM: Alison Teetor
DATE: March 4, 2022
SUBJECT: Boundary Line Adjustment – Stephen Bathon
TM# 31-1-74 and 31-1-73

Stephen Bathon is requesting approval of a Boundary Line Adjustment. Mr. Bathon owns the property identified by Clarke County Tax Map# 31-1-74 located at 3444 Calmes Neck Lane. The property was placed in easement with the County by Linda Thomas in 2007. Mr. Bathon also owns an adjacent property Tax Map # 31-1-73. He purchased lot 73 with the intent that his daughter would build a house and live there. As a result of the family ownership, Mr. Bathon put his driveway across a portion of lot 73 as shown on the plat, included in the packet. Mr. Bathon has since sold the property as his daughter decided not to move here, and now would like to complete a boundary line adjustment to include the driveway on his existing lot 74, the area to be added is .178 acres. The new property owners of lot 73 preferred a transfer of the property rather than a deeded access easement. The deed of easement allows for Boundary Line Adjustments if approved by the Authority. The easement authority approved the BLA at the February meeting.

Attached is the plat and Deed of Boundary Line Adjustment and Amendment.

Recommendation

Approve the Boundary Line Adjustment as proposed.



TM Nos.: 31-1-73 and 31-1-74

Grantees' address:
297 Winchester Street
Warrenton, VA 20186

Assessed: N/A
Consideration: None

This instrument was prepared by:
E. Scott Smalley, Esq.
16 N. Church St.
P.O. Box 644
Berryville VA 22611
(540) 955-2123
VSB No. 18780
This deed is prepared without the
benefit of title examination.

This is exempt from recordation taxes under Section 58.1-811 D.

THIS DEED OF GIFT, DEED OF BOUNDARY LINE ADJUSTMENT and AMENDED DEED OF EASEMENT made and entered into this ____ day of March, 2022, by and between **John Joseph Lee, Sr.**, and **Martha Harrell Lee**, husband and wife, parties of the first part, and **Stephen R. Bathon** and **Gayle E. Bathon**, husband and wife, parties of the second part and **County of Clarke, Virginia (County)** and the **Clarke County Conservation Easement Authority (Authority)**, political subdivisions of the Commonwealth of Virginia, parties of the third part.

WHEREAS, John Joseph Lee, Sr., and Martha Harrell Lee, husband and wife, parties of the first part, are the owners of the land in Chapel Road Magisterial District, Clarke County, Virginia, designated as Lot # 73, Calmes Neck Estates and being the same property conveyed to the parties of the first part by Deed dated November 15, 2021 from Heather Bathon, et. al., of record in the Clerk's Office of the Circuit Court of Clarke County, Virginia in Deed Book 692 at Page 495 (Tax Map 31-A-73).

WHEREAS, Stephen R. Bathon and Gayle E. Bathon, husband and wife, parties of the second part, are the owners of the adjoining lot, designated as revised Lot 74, Calmes Neck Estates and being the same property conveyed to the parties of the second part by Deed dated January 11, 2016 of record in the aforesaid Clerk's Office in the Circuit Court of Clarke County, Virginia in Deed Book 597 at Page 938 (Tax Map 31-A-74).

WHEREAS, it is the desire of the parties of the first and second part to adjust a portion of their common boundary division line in accordance with that certain plat of survey designated Boundary Line Adjustment Survey of Lots 73 and 74, Calmes Neck Estates prepared

by W. Stuart Dunn, L.S., dated December 9, 2021 of record in the aforesaid Clerk's Office of the Circuit Court of Clarke County, Virginia in plat book ____ at Page _____.

NOW THEREFORE, WITNESSETH: The parties of the first and second part agree to adjust a portion of their common boundary division line in accordance with the above-described Boundary Line Adjustment Survey dated December 9, 2021.

That for and in consideration of the sum of One (\$1.00) Dollar cash and other valuable consideration paid them by the parties of the second part, on or before the execution and delivery of this Deed, the receipt of which is hereby acknowledged, the parties of the first part do hereby grant and convey unto Stephen R. Bathon and Gayle E. Bathon, the parties of the second part, as tenants by the entirety with right of survivorship as at common law, with Special Warranty of Title, except as hereinafter set forth, that portion of said Lot 73, containing 0.178 acres, described on said plat of W. Stuart Dunn dated December 9, 2021, of record in the aforesaid Clerk's Office of the Circuit Court in Clarke County, Virginia in plat book ____ at Page _____.

The above conveyance is made subject to all easements, rights of way and restrictions, if any, of record affecting the subject property; provided, however, that the foregoing shall not be deemed in any way to reinstate or republish any restrictions of record that have expired, lapsed or been extinguished.

By their signature hereto, the said parties of the second part, do hereby merge the said adjustment area, containing 0.178 acres, with said revised Lot 74, Calmes Neck Estates containing 9.444 acres, owned by the parties of the second part, to form a single merged lot after adjustment, containing 9.622 acres, as described on said plat of survey of W. Stuart Dunn, L.S., dated December 9, 2021.

THIS AMENDED DEED OF EASEMENT FURTHER WITNESSETH:

WHEREAS, the existing revised Lot 74, containing 9.444 acres owned by the parties of the second part, is presently subject to an open space conservation easement in gross conveyed to the County of Clarke, Virginia and the Clarke County Conservation Easement Authority by Deed of Easement dated December 19, 2007 and recorded in Deed Book 491 at Page 163 in the Office of the Clerk of the Circuit Court of Clarke County, Virginia (herein

"Deed of Easement"); and

WHEREAS, the parties have agreed to amend the Deed of Easement so as to additionally subject the 0.178 acres parcel of land hereinabove conveyed from the parties of the first part to the parties of the second part.

NOW THEREFORE, for an in consideration of the premises, the parties of the first and second part hereby grant and convey to the County and the Authority a perpetual open space conservation easement in gross over the 0.178 acre parcel, subject to the terms of the Deed of Easement, such that, simultaneously with the hereinabove boundary line adjustment, the entirety of the merged parcel, containing 9.622 acres, more or less, is deemed subject to the Deed of Easement, and the Deed of Easement is hereby so amended, and which Deed of Easement is hereby incorporated herein by reference and made a part hereof as if set out herein in full. The County and Authority hereby accept the aforesaid easement over the additional 0.178 acres and the amendment of the Deed of Easement to include the 0.178 acres, as aforesaid.

It is expressly understood by the parties that no dwelling unit rights are conveyed hereby, and that the entirety of the parties of the second part revised Lot 74, Calmes Neck Estates, containing 9.622 acres, shall be subject to the open space conservation easement in gross conveyed by the Deed of Easement for the benefit of the County and the Authority.

WITNESS the following signatures and seals this the day and year first above written.

John Joseph Lee, Sr. (SEAL)

Martha Harrell Lee (SEAL)

Stephen R. Bathon (SEAL)

Gayle E. Bathon (SEAL)

THE COUNTY OF CLARKE, VIRGINIA

By: _____
David Weiss, Chairman
Board of Supervisors of Clarke County, Virginia

CLARKE COUNTY CONSERVATION EASEMENT AUTHORITY

By: _____ (SEAL)
Randy Buckley, Chair
and Planning Commission Representative

STATE OF VIRGINIA; AT LARGE

City/County of _____, to-wit:

The foregoing instrument was acknowledged before me, in the aforesaid jurisdiction, this ____ day of March, 2022 by John Joseph Lee, Sr., and Martha Harrell Lee, parties of the first part.

Notary Public

My commission expires: _____

Registration No.: _____

STATE OF VIRGINIA; AT LARGE

City/County of _____, to-wit:

The foregoing instrument was acknowledged before me, in the aforesaid jurisdiction, this ____ day of March, 2022 by Stephen R. Bathon and Gayle E. Bathon, parties of the second part.

Notary Public

My commission expires: _____

Registration No.: _____

STATE OF VIRGINIA; AT LARGE

City/County of _____, to-wit:

The foregoing instrument was acknowledged before me, in the aforesaid jurisdiction, this ____ day of March, 2022 by David Weiss, Chairman, Board of Supervisors of Clarke County.

Notary Public

My commission expires: _____

Registration No.: _____

STATE OF VIRGINIA; AT LARGE

City/County of _____, to-wit:

The foregoing instrument was acknowledged before me, in the aforesaid jurisdiction, this ____ day of March, 2022 by Randy Buckley, Chair and Planning Commission Representative of the Clarke County Conservation Easement Authority.

Notary Public

My commission expires: _____

Registration No.: _____

Supervisor McKay moved to approve the Consent Agenda as presented. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

8) Chet Hobert Park Improvements

Chris Boies presented the following:

- A request came through the Parks and Recreation Advisory Board to add a walkway, benches, and planter to an area south of the Rotary pavilion. The project was previously approved for just trees.
- Christy Dunkle explained that the original project concept is the same.
- Lisa Cooke added that the project plan was approved at a special meeting of the Parks and Recreation Advisory Board and it fits in with their master plan.

Vice Chair Catlett

- Offered that she thinks it is a nice addition to the park and thanked Christy Dunkle for the idea and for her hard work.
 - o Christy Dunkle responded that the project will be completed thanks to some generous donations from Casey Trees.

Vice Chair Catlett moved to approve the improvements to the project as presented. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

- Christy Dunkle added that the Town of Berryville will be submitting a Smart Scale application for improvements to East Main Street. They will be re-using a previous application and receiving help with it from VDOT. The town will be asking the county for a letter of support sometime between April and August.

The project will be similar to previous improvements made to West Main Street.

9) Set Public Hearing FY 2023 Budget and CY 2022 Tax Rate

Chris Boies highlighted the following points from the proposed budget:

Revenues

- The Finance Committee recommends that the Real Estate tax rate remain unchanged.
- There is a small variation between current and delinquent real estate tax revenues. We have changed how those are categorized moving forward.
- The Finance Committee recommends keeping the personal property tax rate the same, but reducing vehicle assessments by 15% across the board. Nationally, there has been a sharp increase in vehicle values. Reducing the assessed value by 15% will give the county an increase in revenue that is on par with a normal year.

Supervisor Bass

- Asked what that percentage is in a normal year.
 - Chris Boies replied that it varies, but it was a little under \$5 million in FY20 and jumped to \$5.8 million in FY21. The forecast for FY22 is \$6.3 million and projected to be \$6.7 million in FY23. It is not an equal percentage, but there is a general increase of a couple hundred thousand each year.
- The Finance Committee recommends increasing the cigarette tax from \$0.20 to \$0.40 per pack, effective January 1, 2023. This would increase revenue by \$99k, which is half of what we expect to finish with this year.
- The Finance Committee recommends increasing the meals tax from 2% to 4%, also effective January 1, 2023, which would also increase revenue by about \$99k.
- Increasing the Transient Occupancy Tax from 3.5% to 5% was discussed last year. The Finance committee did not discuss this but wanted to bring it up today. Implementing this increase on 01/01/2023 would increase revenue by about \$17k. There is a budget shortfall of about \$13k, so this increase would essentially balance the budget.

Supervisor McKay

- Asked if the transient occupancy tax revenue must be used for economic development and tourism.

- Chris Boies affirmed and added that the Department of Economic Development and Tourism is already spending more than that, so it should not be an issue.

Expenditures – Personnel

- The Commonwealth’s Attorney requested to convert a part-time legal assistant to a full-time position. The net cost of that is about \$17k.
- Fire and EMS has requested four new employees. Currently Enders is staffed with three employees for 4 days per week and four employees for 3 days per week, working 24-hour shifts, while part-time employees cover Blue Ridge when possible. The four new employees would allow Enders to have four employees 24/7, and Blue Ridge to have coverage 4 days a week for 12-hour shifts.
- Planning and Zoning requested to add some part-time hours to work on a septic system database.
- The Sheriff’s office requested to add two deputy positions and to implement a career development program. The program cost would be about \$12k and would create some incentive for the deputies to seek additional training and growth. If the budget were adopted, the details of the program would go through the personnel committee at a later date.
- The Finance Committee recommends a 6% raise for employees and some targeted increases for part-time positions. As well, there is a placeholder for a 10% health insurance cost increase.

Expenditures – Technology

- The Commonwealth’s Attorney requested a case management system for \$16k.
- The IT department is looking to replace the county’s current email provider with a hosted email service for about \$40k.

Expenditures – Minor Capital

- Parks and Recreation requested a utility vehicle for \$17k.

Expenditures – Major Capital

- The county’s share for the first year of the VATI broadband project is estimated at \$2.7 million, which is covered by ARPA funds.
- The courthouse chiller project (\$350,000) was planned for this year but not awarded, due to cost. The county is projecting to carry forward \$180,000 from the current year to help pay for it, and the proposed budget includes an additional \$170,000 towards that project.

- Under Fire/EMS, there is \$50k for an AFG grant, between the three companies and the county, for new radios. News about that grant award should come in the spring. Enders has also requested \$50k for a new pumper.
- Parks and Recreation included a request for \$75k for new rooftop units at the rec center; the current units are original to building.
- As a part of the Capital Improvement Plan, Parks and Recreation includes \$25k for soccer field grading and parking lot expansion and \$60k to resurface the tennis courts.
- There is \$200k for real estate reassessment. Should the Board decide to keep to a four-year cycle, reassessment would start in CY2023, to be effective January 1, 2024.
- The Sheriff's Office usually requests three new vehicles. For various reasons, vehicles had less mileage than normal so the Sheriff's office did not request to replace those vehicles this year. However, if they hire two new deputies, they will need to add two new vehicles and associated equipment.
- The Sheriff's Office also requested \$40k for new radios, but will only be using those funds as the current radios die. They are keeping the current radios as long as they are functional, but the radios have been sunsetted so parts and repairs are no longer available.

Operating

- The county is using the Fire & EMS Commission budget, which did not include an increased stipend for Blue Ridge. They requested an additional \$25k, but did not submit their request to the Commission and went straight to the Finance Committee. The Commission budget is the one that is currently being considered.
- The Finance Committee does not recommend approving the public defender's office request unless Winchester and Frederick County also approve it. Chris Boies will be coordinating with the other localities on this.
- The Health Department had requested a \$15k increase, but the Finance Committee proposes funding them at their FY2022 level. Due to some vacancies, they have a healthy carryforward, which they will use to cover the \$15k request.
- The Laurel Center requested large increase in their operating budget. The Finance Committee proposes funding them at their typical \$4k amount, but also giving \$25k them of ARPA funds to help see them through what is, hopefully, a one-time funding crisis.

- Several other non-profit organizations also requested increased funding, the Finance Committee recommends funding half of those requests.
- The Finance Committee is recommending level funding for the schools, which is \$170,000 less than their request.

Supervisor Bass

- Asked, and Chris Boies affirmed, if “Judicial Dialog” is the name of the case management software that the Commonwealth’s Attorney requested. Supervisor Bass suggested that such software can be wildly helpful.
 - o Chris Boies advised that the Commonwealth’s Attorney had a quote from a similar vendor for almost twice the amount and added that the office currently has no way to track cases or do any data analytics.

Supervisor Lawrence

- Thanked everyone for their work throughout the budget process.

Chairman Weiss

- Explained that the legislature, after years of being requested to, gave localities the authority to impose taxes other than real estate. The Board took advantage of that last year and wanted to implement the taxes incrementally, which is why the effective date for the increased rates is January 1, 2023. The Finance Committee felt comfortable recommending the hiring of four new EMTs and two new deputies, because the cigarette and meals taxes should provide the revenue necessary to continue those positions. The Committee discussed with Interim Fire & EMS Director Jackson the impact that hiring new people would have on volunteers, and he felt that the new positions would allow for more flexibility and could help encourage more volunteers to come in. The new positions could also help reduce some overtime and part-time expenses, depending how it is utilized. The County recognizes that these offices are understaffed and wants to reduce the individual workload for the deputies, firefighters, and EMTs.

Vice Chair Catlett

- Offered that staff did a really nice job presenting the budget and revenue information this year and added that there is an upcoming decrease in the SAFER grants, so it is nice to have another revenue source.

Chairman Weiss

- Complimented the Commissioner of the Revenue and her office for their work surrounding the personal property assessments. There were lots of concerns regarding the sharp increase in values, and the Board hopes that

reducing the assessments will help citizens while allowing the County to realize the same revenue it would expect in a normal year.

Chairman Weiss

- Stated that a 6% pay increase for county employees seems reasonable, and some people in private sector jobs will not be getting any pay increases. The Board feels that a 6% raise is reasonable, especially as it is possible to do without raising real estate taxes and putting an additional penalty on the citizens. The county has a small staff who works hard and does a lot of different things, so the Board feels they deserve a raise. Finally, it is possible to put all of the things being added into contingency, if necessary, so that the County would not be locked into things that would cause financial stress if the wheels come off in the future.
- Chairman Weiss further expressed appreciation for staff's work and ability to present the budget information in a clear and understandable way.

Supervisor McKay

- Indicated, and Supervisor Bass agreed, that they are generally not in favor of raising taxes unless forced to, but that this tax is paid by visitors to the county and is not likely to negatively impact county citizens.

Supervisor Bass

- Further stated that an increase in the Transient Occupancy Tax would seem to go hand-in-hand with the short-term residential rental regulations that will be in effect this summer. He does not feel it necessary to implement this tax incrementally, as the cigarette and meals taxes were, to give people time to adapt to it. However, he would be able to get behind the idea if the rest of the Board supports it.

Supervisor Lawrence

- Suggested that the Director of Economic Development and Tourism could use the increased revenue from the Transient Occupancy Tax to support tourism and growing those businesses.

Vice Chair Catlett

- Added that there could be specific ways to make the county more attractive to the type of tourists it wants, and could use this revenue to do that creatively.

Chairman Weiss

- Explained that the rate increase would yield \$34k annually, but that would not be additional revenue. The funds would supplement the Economic Development and Tourism budget, allowing the local funds currently used

in that budget to be withdrawn. A criticism of Economic Development and Tourism is that local tax dollars are used to subsidize businesses. Transitioning away from using local funds for Economic Development and Tourism efforts helps to alleviate that concern.

Supervisor Bass moved to authorize a public hearing for PH 2022-05: CC-2022-02 Chapter 165 Article XVII, Transient Occupancy Tax, proposed text amendment to increase tax from 3.5% to 5%. The motion carried by the following vote:

- Matthew E. Bass - Aye
- Terri T. Catlett - Aye
- Doug M. Lawrence - Aye
- Beverly B. McKay - Aye
- David S. Weiss - Aye

- Chris Boies clarified that the budget calendar included a public hearing date of April 11, 2022. The public hearing would include five items: increasing the transient occupancy tax, increasing the cigarette tax, increasing the meals tax, the proposed FY2023 budget, and the proposed CY2023 tax rates.

Vice Chair Catlett moved to authorize the following public hearings for April 11, 2022, at 6:30 pm or as soon thereafter as the matter may be heard:

- PH 2022-06: CC-2022-03 Chapter 165 Article XXI, Cigarette Tax, proposed text amendment to increase tax from \$0.20 to \$0.40 per package.
- PH 2022-07: CC-2022-04 Chapter 165 Article XXII, Food and Beverage Tax, proposed text amendment to increase tax from 2% to 4%.
- PH 2022-08: Proposed FY2023 Budget
- PH 2022-09: Proposed CY2022 Tax Rates

The motion carried by the following vote:

- Matthew E. Bass - Aye
- Terri T. Catlett - Aye
- Doug M. Lawrence - Aye
- Beverly B. McKay - Aye
- David S. Weiss - Aye

Supervisor Lawrence

- Expressed that he hopes to see citizens participate in the public hearings.

10) Board of Supervisors Personnel Committee Items from March 7, 2022:

A. Expiration of term for appointments expiring through June 2022

2022-03-07 Summary: Following review, the Personnel Committee recommends the following:

- Appoint John Hedlund to fill the unexpired term of Peter Engel on the Conservation Easement Authority, term ending December 31, 2024.
- Reappoint George Ohrstrom, II, as the Planning Commission Representative for the Conservation Easement Authority for a one-year term, ending April 30, 2023.
- Reappoint Bette Brondstater, Aubrey Bogert, Maral Kalbian, and Adeela Al-Khalili to the Library Advisory Council for four-year terms ending April 15, 2026.
- Reappoint Francis Lee and Randy Buckley to the Planning Commission for four-year terms ending April 30, 2026.

2022-03-15 Action: Chris Boies reviewed the Personnel Committee recommendations.

Supervisor McKay moved to accept the appointments. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

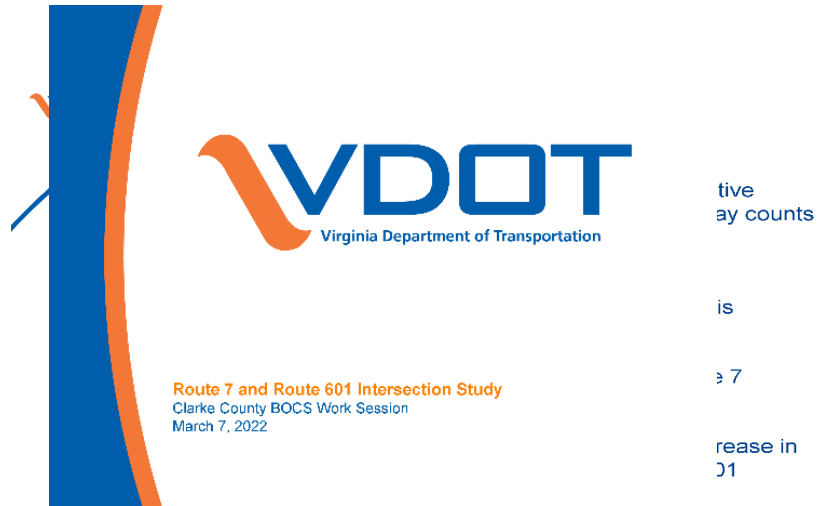
11) Board of Supervisors Work Session Items from March 7, 2022

Board of Supervisors Work Session Agenda
 Berryville/Clarke County Government Center, 2nd Floor
 101 Chalmers Court, Berryville, Virginia 22611
 March 7, 2022, 10:00 AM, Meeting Room AB
 Board Members Present: Matthew E. Bass, Terri T. Catlett, Doug M. Lawrence, Beverly B. McKay, David S. Weiss
 Board Members Absent:
 Officer / Staff Present: Chris Boies, Cathy Kuehner, Catherine Marsten, Brandon Stidham
 Others Present: VDOT officials: Matt Smith, Ed Carter, Adam Campbell, and David Morris
 Press Present: Mikey Powell, Winchester Star

2022-03-07 Summary: At 10:00 am, Chair Weiss called the meeting to order.

A. Presentations by Virginia Department of Transportation

1. 601/7 improvement update. Adam Campbell provided an update to the Board on different options being considered to improve safety at the intersection of Route 601 and Route 7. The options are preliminary at this point. The Board heard the presentation below, asked different questions, and decided to discuss the options, and a potential Smart Scale application, at the March 15th Board of Supervisors meeting. **Action: No action taken.**



- 3 improvement alternatives have been evaluated to address the operational and safety concerns of the intersection

VDOT

**Existing Conditions MOE Comparison
(Delay per Vehicle in Seconds)**

Scenario	NB Left	SB Left	EB Left	WB Left	Intersection
AM (Vissim)	53.2s	58.6s	10.7s	50.1s	2.8s
PM (Vissim)	57.2s	52.7s	42.7s	12.3s	3.1s
Weekend PM (Vissim)	42.7s	27.6s	14.9s	19.7s	5.3s

**Existing Conditions MOE Comparison
(Queue Length in Feet)**

Scenario	NB Left	SB Left	EB Left	WB Left
AM (Vissim)	95'	37'	6'	67'
PM (Vissim)	161'	42'	41'	133'
Weekend PM (Vissim)	209'	34'	24'	100'



**2032 No-Built MOEs
(Delay per Vehicle in Seconds)**

Scenario	NB Left	SB Left	EB Left	WB Left	Intersection
AM (Vissim)	129.8s	123.2s	18.5s	133.6s	6.5s
PM (Vissim)	317.2s	93.8s	81.2s	14.5s	13.6s
Weekend PM (Vissim)	133.0s	36.1s	20.6s	28.1s	15.1s

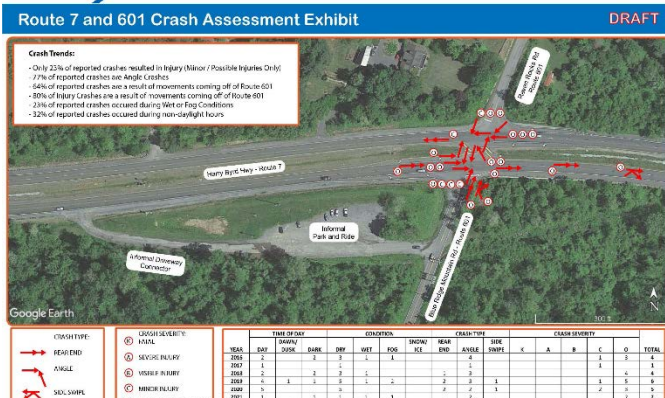
**2032 No-Built MOEs
(Queue Length in Feet)**

Scenario	NB Left	SB Left	EB Left	WB Left
AM (Vissim)	188'	54'	93'	140'
PM (Vissim)	509'	49'	85'	179'
Weekend PM (Vissim)	487'	34'	27'	180'

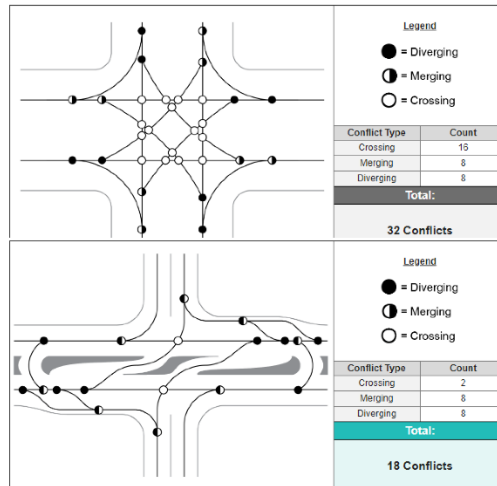
- No-Build analysis shows significant increase in delay for Route 601 approaches and directional Route 7 left turns based on the peak period opposing volumes.



Crash History



Intersection Conflict Points





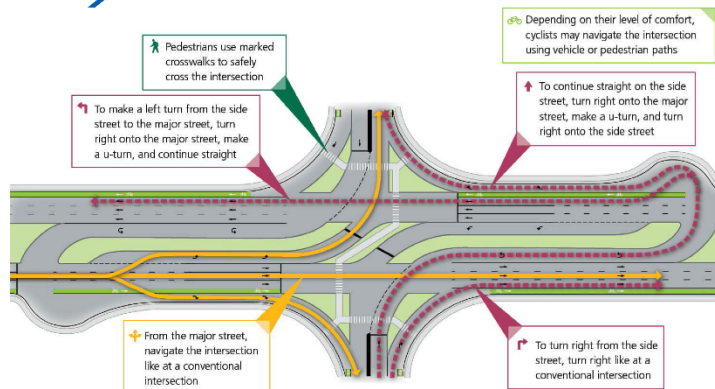
Summary of Conflict Points

Scenario	Primary Intersection	Downstream Crossovers	New Crossover	Total
Existing Conditions	24 Crossing 16 Merge/Diverge	12 Crossing 16 Merge/Diverge	N/A	36 Crossing 32 Merge/Diverge
Alternative 1	4 Crossing 8 Merge/Diverge	12 Crossing 16 Merge/Diverge	N/A	16 Crossing 24 Merge/Diverge
Alternative 2	5 Crossing 8 Merge/Diverge	12 Crossing 16 Merge/Diverge	N/A	17 Crossing 24 Merge/Diverge
Alternative 3	4 Crossing 8 Merge/Diverge	10 Crossing 12 Merge/Diverge	2 Crossing 6 Merge/Diverge	16 Crossing 26 Merge/Diverge

- Summary above shows total conflict points between Route 679 (western crossover) and Route 734 (eastern crossover).
- All alternatives provide an approximate 40% reduction in conflict points and greater than a 50% reduction in crossing conflicts.



Improvement Alternative #1 – RCUT Intersection

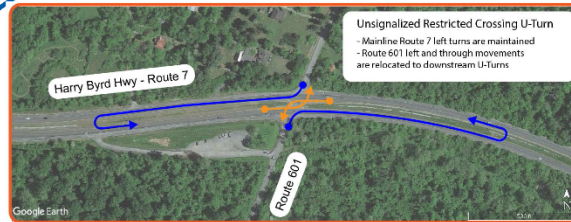


NOT TO SCALE

Note: For simplicity, only two directions of traffic are shown. Opposing traffic follows similar routes.



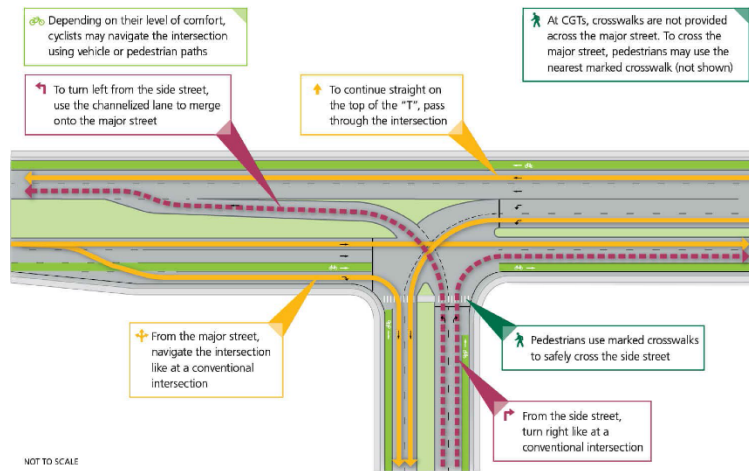
Improvement Alternative #1 – RCUT Intersection



- 41.2% reduction in conflict points
- Reduces primary intersection delay by 23% in AM, 56% in PM, and 45% in Weekend Peak Hours
- Reduces the NB Route 601 PM Max Queue by 81% (but has the longest Max Queue and Delay at a downstream U-turn at Route 734)
- Has the highest extra travel time of all alternatives (100.6 to 197.8 seconds in PM Peak Hour)
- Relocates the most movements of all alternatives (52 in the AM, 103 in the PM, and 91 in the Weekend Peak Hours)
- Lowest Planning Level Cost Estimate = \$1.6 to \$1.9 million



Improvement Alternative #2 – Green T Intersection



Next Steps

- Verify sight distances for all alternatives (week of March 7th)
- Technical Team alternative recommendation
- Public Outreach – District Planning is available to develop MetroQuest survey
- Identify funding opportunities (Smart Scale / Federal Lands Access Program)

2. Route 7 Safety Study. David Morris provided an update to the Board on Route 7 safety study components that have been implemented, those that are planned to be implemented, and items that still do not

have a definitive funding source. The Board thanked VDOT for the work that has been done and emphasized the importance of finding funding sources for items remaining. **Action: No action taken.**

At 11:32 am, Chair Weiss adjourned the meeting.

2022-03-15 Action: Chris Boies reviewed the 2022-03-07 Summary.

12) Board of Supervisors Finance Committee Items from March 7, 2022

A. Clarke County Department of Social Services Supplemental Revenue and Expenditure Requests

1. Federal Refugee Cash Assistance Funds in the amount of \$3,100.
2. Federal funds for "COVID Promoting Safe and Stable Families" in the amount of \$6,435.
3. Federal Respite funds in the amount of \$187.50.
4. Federal Adoption funds in the amount of \$27,700.
5. Additional Federal Foster Care funds in the amount of \$5,000.

2022-03-07 Summary: The Finance Committee recommends, "Be it resolved that FY22 Department of Social Services budgeted expenditure and appropriation be increased by \$42,422.50, and that revenue appropriation be increased by the same amount, for the purpose of receiving federal funds for Refugee Cash Assistance, COVID Promoting Safe and Stable Families, Federal Respite Funds, Federal Adoption Funds, and Additional Foster Care funds."

2022-03-15 Action: Brenda Bennett reviewed the Finance Committee recommendations:

- The Department of Social Services Director is identifying and taking advantage of all possible funding as it becomes available throughout the year, which is why these requests may be more frequent than in the past.
- All of these requests involve federal funding and none of them require a local match.

Chairman Weiss

- Explained that the federal Refugee Cash Assistance Funds is subsistence funding, designed to help keep refugees in Clarke county on their feet until they can be self-sufficient. Clarke county citizens also have access to this kind of support, should they need it.

Supervisor Bass moved, be it resolved, that FY22 Department of Social Services budgeted expenditure and appropriation be increased by \$42,422.50, and that revenue appropriation be increased by the same amount, for the purpose of

receiving federal funds for Refugee Cash Assistance, COVID Promoting Safe and Stable Families, Respite funds for Foster Care, Federal Adoption Funds, and Additional Foster Care funds. The motion carried by the following vote:

- Matthew E. Bass - Aye
- Terri T. Catlett - Aye
- Doug M. Lawrence - Aye
- Beverly B. McKay - Aye
- David S. Weiss - Aye

B. Clarke County Department of Social Services Reallocation Request

2022-03-07 Summary: The Finance Committee recommends: “Be it resolved that FY22 Department of Social Services budgeted expenditure be transferred from the salary line to the purchased services line, for the purpose of acquiring painting services to paint the interior of the building at 311 E Main St, Berryville Va.”

2022-03-15 Action: Brenda Bennett reviewed the Finance Committee recommendation.

- This request is for funds that are already budgeted, but they are budgeted in the salary/personnel line. The request is to transfer \$7,500 from personnel line to the purchased services line.
- This is a one-time savings that was created by vacancies in personnel, so the Director would like to use those funds to paint the interior of the Social Services building.

Chairman Weiss

- Clarified that this is one-time money for a one-time use. This type of request would not normally come to the Board of Supervisors, but reallocations require Board approval.

Supervisor Lawrence

- Offered that one of the family interview rooms was recently re-done and it has made a big difference for overall morale, hopefully this painting will help to brighten up the offices.

Vice Chair Catlett moved, be it resolved, that FY22 Department of Social Services \$7,500.00 be transferred from the salary line to the purchased services line, for the purpose of acquiring painting services to paint the interior of the building at 311 E Main Street, Berryville Va. The motion carried by the following vote:

- Matthew E. Bass - Aye

- Terri T. Catlett - Aye
- Doug M. Lawrence - Aye
- Beverly B. McKay - Aye
- David S. Weiss - Aye

C. Discussion on ARPA Funding

2022-03-07 Summary: The Finance Committee recommends allocating \$25,000 of ARPA funding to the Laurel Center.

2022-03-15 Action: Chris Boies reviewed the Finance Committee recommendation.

- After reviewing the American Rescue Plan spending that has been approved thus far, the majority of those funds will go towards broadband. The committee recommends this one-time payment to the Laurel Center.
- Laurel Center had requested large increase in annual contribution, this is our way of providing more funds to them immediately.

Chairman Weiss

- Explained that the Laurel Center is stuck at the moment and their funding has been cut.

Vice Chair Catlett moved to allocate \$25,000 of ARPA funding to the Laurel Center. The motion carried by the following vote:

- Matthew E. Bass - Aye
- Terri T. Catlett - Aye
- Doug M. Lawrence - Aye
- Beverly B. McKay - Aye
- David S. Weiss - Aye

D. Discussion Concerning Changes to the County Code as it Relates to Delinquent Taxes

2022-03-07 Summary: The Finance Committee recommends authorizing a public hearing to amend the Code of Clarke County, Chapter 165, Taxation, Article I, Business License Tax, it its entirety.

2022-03-15 Action: Chris Boies reviewed the Finance Committee recommendation.

- This change is meant to require proof that delinquent taxes are paid before issuing a license to operate a business.
- A number of changes have been made to the state code since Clarke county originally adopted its ordinance. The Finance Committee suggests a complete rewrite of the article, to bring it into compliance with the state code.
- This rewrite should not change practices or anyone’s license status, just updates the ordinance to align with the complexities in the state code.

Supervisor McKay

- Asked if the proposed change to require proof that delinquent taxes are paid would be broad enough to include other payments owed to the county, such as permit fees?
 - o Chris Boies replied that this section of code only relates to the issuance of a business license and only to reviewing the business’ personal property, meals, and transient occupancy taxes. There is a different section of code allowed in the zoning ordinance, which could stop the issuance of certain permits if there is an amount of real estate taxes due. The Planning Director is going through that process right now and bring it to the Planning Commission at a future date. The proposed change to the Business License Taxes will go as far as the state code allows.

Chairman Weiss

- Clarified that the basic reasoning for the change is that paying taxes is everyone’s responsibility, so you should not be able to continue operations if you knowingly do not pay your taxes, especially when the Treasurer’s office is so agreeable to working out payment plans.
- Chris Boies further explained that no date for this public hearing was specifically recommended and it could be combined with the others.

Supervisor Bass

- Agreed that it makes sense to hold the public hearing on the same day as the others, because all the matters are connected.

Supervisor Bass moved to set a public hearing for April 11, 2022, at 6:30 pm, or as soon thereafter as the matter may be heard, for PH 2022-08: CC-2022-05: Proposed Amendment of Chapter 165 Article I, Business License Tax, in its entirety. The motion carried by the following vote:

Matthew E. Bass - Aye
Terri T. Catlett - Aye
Doug M. Lawrence - Aye
Beverly B. McKay - Aye
David S. Weiss - Aye

E. Supplemental Request for Work on Jack Enders Blvd

2022-03-07 Summary: The Finance Committee recommends, “Be it resolved that General Fund Balance Designation be decreased by \$6,778.75 and that General Government Capital Projects Fund budgeted expenditure and appropriation be increased by the same amount, in order to complete the storm water pipe cleaning and inspection at the County Business Park.”

2022-03-15 Action: Chris Boies reviewed the Finance Committee recommendation.

- The county is responsible for finishing the last phase of the roadway, and part of the punch list is to inspect the storm water piping.
- Imboden, the provider for the Sanitary Authority, has given the county a price for flushing the storm water piping, then video it so that the town can inspect it. Mike Legge has reviewed the price and feels that it is fair.
- There is a fund balance designation for this work.

Chairman Weiss

- Stated that the fund balance is roughly \$102k, left over from the sale of the properties within the park.

Supervisor Lawrence

- Asked if there was still some paving to do. Chris Boies replied yes, that an RFP for that will be issued this week.

Supervisor Lawrence

- Requested a map of the fire hydrants in the business park be provided to the fire department.

Supervisor Lawrence moved, be it resolved, to decrease the General Fund Balance Designation by \$6,778.75, and the General Government Capital Projects Fund budgeted expenditure and appropriation be increased by the same amount, in order to complete the storm water pipe cleaning and inspection at the County Business Park. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

F. Bills and Claims

2022-03-07 Summary: The Finance Committee recommends approval of the bills and claims as submitted.

2022-03-15 Action:

Vice Chair Catlett moved to accept the bills and claims, as presented. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

G. Standing Reports

1. Year to Date Budget Report
2. Reconciliation of Appropriations
3. Capital Projects Report

2022-03-15 Action: Information Only.

13) Joint Administrative Services Board Update

Brenda Bennett presented the following:

- The JAS board met on February 28 and discussed the increase in the JAS workload over the last 5 years, particularly the increase in payroll and HR duties related on onboarding and offboarding employees.
- JAS is cross training employees, particularly for time-sensitive tasks such as payroll and accounts payable. JAS is also analyzing current processes and looking at possibly reallocating some tasks to streamline work.

- JAS met in closed session to discuss the health insurance proposals received. No contract has been awarded at this time, though the JAS board authorized contract negotiations with a particular vendor and they have been working with the insurance consultant. More detailed information will be available when the contract is awarded.

Chairman Weiss

- Offered, and Brenda Bennett reiterated, compliments to JAS staff for their recent work.

14) Government Projects Update

Chris Boies provided the following update:

- The procurement for curb and gutter repair, one commercial entrance, and paving work on Jack Enders Blvd. will be posted this week with bids due back on April 12. The Board approved the storm water flushing and inspection work earlier in this meeting, and we are still working on cleaning up some of the surface ditches. Thanks to Joey Braithwaite and Mike Legge for their work on this project.
- Mr. Mitchell has drafted a revised noise ordinance, which has been reviewed by Planning & Zoning, the Sheriff's office, and Commonwealth's Attorney. We will schedule this item for a future Board work session.
- We have a virtual meeting this Friday with the Regional Commission and the seven other participating localities on the broadband project. We will be discussing draft agreements; Supervisor Lawrence will be attending that call. I hope that we can have something ready for the April Board of Supervisors meeting.
- Finally, I would like to thank Tiffany and Catherine, and the entire Building Inspections office. Tiffany has been covering the permit technician position for the past couple weeks and Catherine has helped cover Tiffany's duties in our office. As you can imagine, the entire Building Inspections office has been very busy with all of the building in Berryville, Jamie and Doug have done a tremendous job handling the increased work load while still ensuring work is being done to building code standards. It has been a team effort and I am really proud of the work everyone is doing.

- Thanks to Brenda for her work on budget, she and Nancy anticipated information needs ahead of time and did the research so that no question went unanswered throughout process.

Chairman Weiss

- Offered thanks to Mr. Staelin for his service on the budget committee, and thanks to the department heads for presenting reasonable requests based on real needs, and requested that staff pass on those words of thanks.

15) Miscellaneous Items

16) Summary of Required Actions

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Process approved minutes for February 15, 2022	Catherine Marsten
2.	Execute Settlement Agreement and Release between Clarke County and MDC Berryville, LLC	Chris Boies
3.	Process Boundary Line Adjustment	Alison Teetor
4.	Advertise Public Hearing Notices PH2022-05, PH2022-06, PH2022-07, PH2022-08, PH2022-09, PH2022-10	Catherine Marsten
5.	Execute appointment letters	David Weiss
6.	Process appointment letters and update database	Catherine Marsten
7.	Process Department of Social Services supplemental budget requests	Brenda Bennett
8.	Process Department of Social Services budget reallocation request	Brenda Bennett
9.	Process ARPA funds allocation to the Laurel Center	Brenda Bennett
10.	Process supplemental budget request for storm water pipe cleaning and inspection at County Business Park	Brenda Bennett
11.	Process Bills and Claims	Brenda Bennett
12.	Authorize work to begin on Jack Enders Blvd	Chris Boies
13.	Continue to work with VDOT on Rt 7/601 and share resident concerns.	Chris Boies and Brandon Stidham

17) Board Member Committee Status Reports

Supervisor Matthew Bass

- Board of Septic and Well Appeals
 - Met March 2 to review an unintentional blasting. Staff is working on a blasting map so folks can know where blasting is permitted.
- Library Advisory Council
 - Welcome and thanks to reappointed members Adeela Al-Khalili, Aubrey Bogert, Maral Kalbian, and Bette Brondstater.
- Clarke County Litter Committee
 - Will meet March 15, they are aiming for Saturday, March 26, for a county-wide pick-up event involving the Girl Scouts, potentially the National Honor Society, and Berryville Main Street.
- Planning Commission
 - Passed a Resolution of Appreciation for Doug Kruhm for everything he has brought to the Commission over the years.
- Josephine School Community Museum Board
 - Nothing to report.
- Legislative Updates
 - Seem to be deadlocked on budget and two new Supreme Court justices.
- Northwestern Regional Adult Drug Treatment Court Advisory Committee
 - Nothing to report.
- Northwestern Regional Juvenile Detention Center Commission
 - Nothing to report.
- Sheriff's Office
 - Is excited about the two new deputy positions, staff has been under a lot of stress for the last couple of years.
- Town of Berryville
 - Passed a Resolution of Appreciation for Margaret Barthel, for her service on the Board of Zoning Appeals.
 - Discussed a number of ARPA infrastructure projects throughout the town, but nothing concrete has been approved as of the March 14 special meeting.

Vice-Chair Terri Catlett

- Career and Technical Education

- Has not met since last BoS meeting.
- Clarke County Historic Preservation Commission
 - Meets March 16.
- Clarke County Humane Foundation
 - Met last week and discussed possibly holding a summer camp program and staff was enthused about working with area organizations.
- Conservation Easement Authority
 - Met last week, having a continuing discussion on putting a proposed property into easement.
 - Also discussing deed language and the building envelope for properties in easement, so as not to raise any red flags with the IRS. Chairman Weiss opined that he has always been resistant to envelope discussions, as he feels people are already giving up a lot anyway. Chris Boies added that another member shared the same concerns, so they are trying to find a middle ground that complies with the IRS and also allows flexibility.
- Parks & Recreation Advisory Board
 - Meets again in April.
- School Board
 - Biggest update is budget, which was already discussed.
- Village of Millwood
 - Nothing to report.
- CPMT
 - Meets next week.

Supervisor Doug Lawrence

- Board of Social Services
 - Meets March 16, he missed the February meeting.
 - The DSS Director, in her previous position in Rappahannock County, did a very good job of finding available funds. She is doing that here as well, which is great for clients.
- Broadband Implementation Committee
 - A phone call is scheduled for this week, once details start to come in; he wants to distribute information to the whole county. Distributing via the internet is possible, but that information might not reach the people who are in the greatest need because they do not have reliable internet.

- Regional Jail Authority
 - The jail seems to have good morale, indicated by the fact that there are very few vacant positions.
 - The superintendent has implemented new programs for both inmates and employees.

Supervisor Bev McKay

- Berryville-Clarke County Joint Building Committee
 - A contractor will be repairing the gutters and soffit starting March 21.
 - Have not yet addressed the landscaping.
- Northern Shenandoah Valley Regional Commission
 - Has finalized legalities on VATI grant, which is moving forward.
 - Brandon Stidham was elected Treasurer.
- Town of Boyce
 - Nothing to report.
- Clarke County Sanitary Authority
 - Had a long budget discussion, will hold a work session to discuss their budget so they all understand it better.
 - Granted relief to a resident who had a sizeable leak and was very proactive about it.
- Economic Development Advisory Committee
 - March meeting was cancelled.
 - April 20 is the Spring Tour, will be visiting Audley and Grafton.

Chairman David Weiss

- Berryville-Clarke County Joint Committee on Economic Development and Tourism
 - Now meeting quarterly, next meeting is April 22.
- Industrial Development Authority
 - Has not met.
- FireEMS
 - Had an informational meeting last week. Enders and Boyce are both successfully recruiting volunteers. There is good collaboration among Interim Director Jackson and the groups to provide training. Volunteerism is up and career staff is working well.

18) Closed Session Pursuant to §2.2-3711-A29: Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, and pursuant to §2.2-3711-A7: Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiation or litigating posture of the public body.

At 3:02 pm, Supervisor Bass moved to enter closed session pursuant to §2.2-3711-A29: Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, and for a second closed session pursuant to §2.2-3711-A7: Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiation or litigating posture of the public body.

The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

At 4:25 pm, the members of the Board of Supervisors, being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, Supervisor Bass moved to reconvene in open session. The motion carried as follows:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Supervisor Bass further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia, that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia. The motion was approved by the following roll-call vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

No action was taken following the closed session.

19) Adjournment

At 4:26 pm, Chair Weiss adjourned the meeting.

20) Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, April 19, 2022, at 1:00 pm in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

ATTEST: March 15, 2022

David S. Weiss, Chair

Chris Boies, County Administrator

Recorded and Transcribed by Catherine D. Marsten

Clarke County Board of Supervisors

Consent Agenda

- 2022-01P: Child Abuse Prevention Month Proclamation of Recognition

Clarke County Board of Supervisors



Berryville Voting District
Matthew E. Bass
(540) 955-5175

Millwood Voting District
Terri T. Catlett – Vice Chair
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

Child Abuse Prevention Month Proclamation of Recognition: 2022-01P

WHEREAS, every child has the right to safe, healthy, and nurturing environments, with equitable access to resources and opportunities to thrive in their communities; and

WHEREAS, during Child Abuse Prevention Month the Clarke County Board of Supervisors recognizes the courage it takes to raise a child and that all parents and families have the right to be treated with dignity, to have economic stability, and to receive the support and knowledge that child-rearing demands; and

WHEREAS, child abuse is considered to be one of our nation's most serious public health problems, with scientific studies documenting the correlation between the abuse and neglect of children and a wide range of medical, emotional, psychological, and behavioral disorders; and

WHEREAS, child abuse effects 120,624 families in Virginia, documented through reports to the local departments of social services. During FY2021, there were 30,223 completed reports of child abuse accepted by local departments of social services involving 52,263 children with 107 reports received in Clarke County; and

WHEREAS, the Virginia Department of Social Services and Clarke County Department of Social Services play an integral role in child abuse prevention, keeping children with their families in their communities, and supporting parents and families to successfully thrive in their communities and prevent entry into foster care; and

WHEREAS, Virginia's child welfare stakeholders, through pass-thru funding to communities, deliver critical services and supports to strengthen familial protective factors to prevent child abuse through programs such as; home visiting services, primary prevention programs, parent support programs, and other evidence-based strategies;

NOW THEREFORE BE IT RESOLVED, on this 19th day of April 2022, the Clarke County Board of Supervisors does hereby recognize April, 2022, as Child Abuse Prevention Month; and

BE IT FURTHER RESOLVED, the Clarke County Board of Supervisors recognizes the critical role that local family services workers play in supporting families in stress and protecting children at risk of child abuse and does commend and thank them for their service; and

BE IT FURTHER RESOLVED, the Clarke County Board of Supervisors does hereby call on all local departments of social services and Community Action Agencies to plan with their partners to recognize April as Child Abuse Prevention Month by promoting and highlighting programs and actions in their own community that supports families and safeguard and nurture our children utilizing a variety of activities to include the Virginia Child Abuse Prevention Toolkit developed by Families Forward Virginia.

Adopted by unanimous vote on April 19, 2022, by a vote of all members present.

Attest:2022-01P

David Weiss, Chair

Clarke County Board of Supervisors



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To: Board of Supervisors

From: Chris Boies

Re: Budget Public Hearings

Date: April 13, 2022

The Board held six public hearings related to the budget on April 11, 2022. The meeting started with a budget presentation, which is attached. One citizen spoke against both the proposed transient occupancy tax increase and the food and beverage tax increase. The president of the Clarke County Education Association spoke in favor of school funding. There were no other speakers, but a letter received from Blue Ridge Fire Company Chief Jason Burns was read into the record.

There was some discussion among Board members on the food and beverage tax and the transient occupancy tax. One percent of the food and beverage tax generates an estimated \$99k over a full year. The proposed tax increase is two percent starting January 1, 2023 (effective half of the fiscal year). The proposed increase is estimated to generate an additional \$99k in revenue. One percent of the transient occupancy tax is estimated to generate \$18k over a full year. The proposed tax increase is one and a half percent starting January 1, 2023 (effective half of the fiscal year). The proposed increase is estimated to generate an additional \$13.5k in revenue.

The Board agenda includes seven items related to the budget and public hearings held. The first three items (9-11) are amendments to the Code of Clarke to implement the three proposed tax increases. The fourth item (12) is a rewrite of the business license tax ordinance. The fifth item (13) is your approval of the calendar year tax rates for real estate, personal property, and machines and tools tax (no increases were proposed). The sixth item (14) is the resolution adopting the FY23 budget. Please note that this document has been amended to reflect the additional funds for Blue Ridge Fire Company. The final action (15) is the appropriations resolution which appropriates the funding allocated in the budget. Each item should be approved independently.

FISCAL YEAR 2023

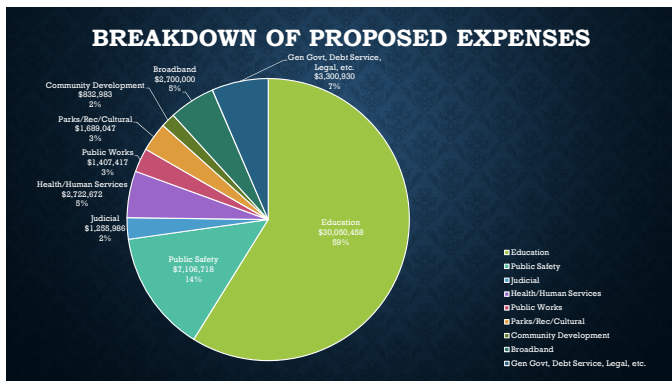
Budget Presentation/Public Hearing



- ### BUDGET PROCESS
- Began in December with general guidance from BOS
 - Departments submit requests early January
 - Finance Committee meetings (6), BOS heard from School Board
 - BOS authorized public hearings
 - BOS holds public hearings (tonight)
 - BOS votes on April 19th at their afternoon session

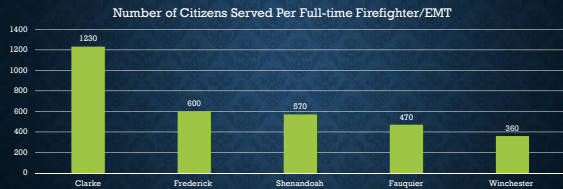
BOS/SCHOOL BOARD RELATIONSHIP

	<u>BOS</u>	<u>School Board</u>
Elected	YES	YES
Authority to tax	YES	NO
Authority to appropriate funds in categories (ex. Operating, food service, debt service, capital)	YES	NO
Authority to approve/change school board budget at the line item level (ex. textbooks, custodial, bus fuel, technology purchased services)	NO	YES



- ### PERSONNEL
- Commonwealth's Attorney conversion of part-time position to full-time
 - Fire-EMS, four new full-time positions
 - Sheriff's Office, two new full-time deputy positions
 - 6% raise for County employees

WHY DO WE NEED 4 NEW FIRE/EMT'S?



These numbers are approximate based on Census data and information obtained by other localities. Clarke County's ratio drops to 925 with the additional four positions. These numbers show a need for the four positions but also highlight the strength of our volunteer system.

SCHOOL FUNDING

	FY 22 Adopted	FY 23 Requested	FY 23 Proposal
Expenditures			
School Operating	\$24,165,588	\$25,560,421	\$25,390,181
Food Service	\$800,996	\$744,298	\$744,298
Debt Service	\$2,365,130	\$2,329,126	\$2,329,126
School Capital	\$616,000	\$1,570,325	\$1,570,325
Total	\$27,947,714	\$30,204,170	\$30,033,930
State, Fed, Fee Revenue			
School Operating	\$10,818,016	\$11,546,503	\$11,546,503
Food Service	\$800,996	\$744,298	\$744,298
Debt Service	\$200,469	\$198,571	\$198,571
School Capital	\$154,000	\$1,570,325	\$1,570,325
Total	\$11,973,481	\$14,059,697	\$14,059,697
Local Funding			
Total	\$15,974,233	\$16,144,473	\$15,974,233

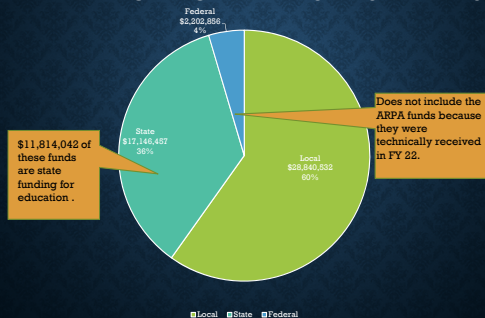
CAPITAL

- Sheriff vehicles and equipment for new deputies \$185k
- Sheriff radio replacement \$40k, if needed
- Circuit Court Chiller replacement \$350k, net impact of \$170k because carryforward
- Fire/Rescue radios, grant match \$50k, total if awarded is \$960k
- Fire/Rescue Enders contribution for pumper, \$50k (total cost around \$700k)
- Parks/Recreation \$75k replace rooftop units, \$60k resurface tennis courts, \$25k soccer parking/grading
- Real Estate Reassessment \$200k

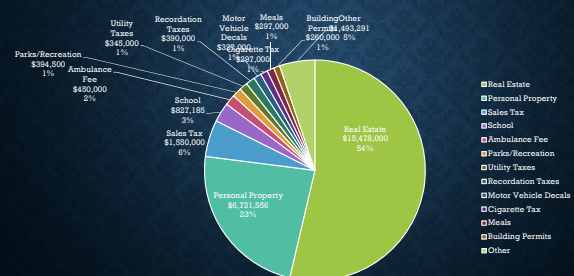
CAPITAL (CONT.)

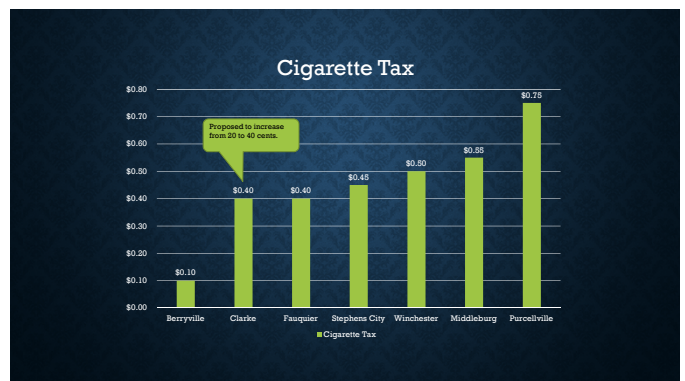
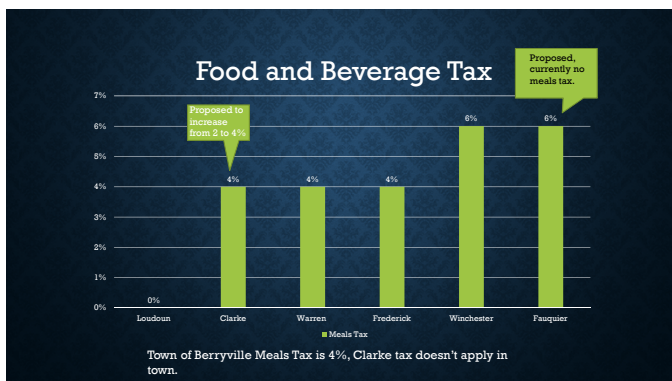
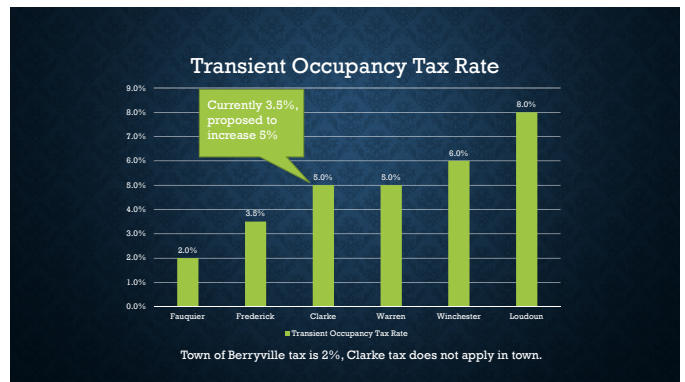
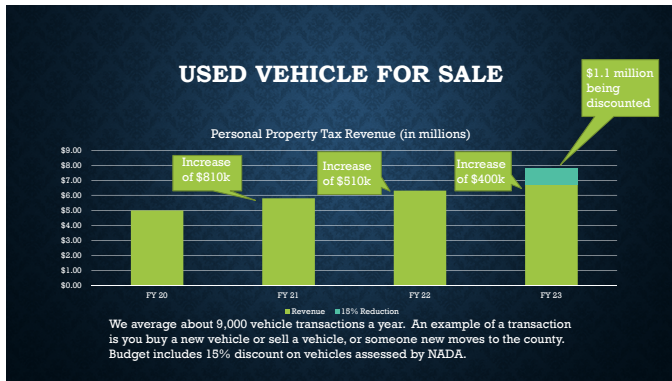
- Broadband \$2.7 million for first year
- Clarke using American Rescue Plan Act funds to cover this first year.
- We will still owe an additional \$2.7 million which is set aside in fund balance. Total project cost for Clarke is approximately \$23.5 million with \$9.6 million provided by All Points, \$8.6 million from the Commonwealth, and \$5.4 million from the County.
- Project provides universal broadband (fiber to the home) for all areas of the County not currently served by a fiber line (wireless doesn't count as served)
- Total project involves 8 counties, \$96 million in state grant funding

BREAKDOWN OF REVENUE ESTIMATES



BREAKDOWN OF LOCAL REVENUES





PUBLIC HEARINGS

6 Public Hearings

Hearing 1 (PH 2022-05) is on a proposed increase to the transient occupancy tax from 3.5% to 5%

Hearing 2 (PH 2022-06) is on a proposed increase to the cigarette tax from \$0.20 to \$0.40 a pack

Hearing 3 (PH 2022-07) is on a proposed increase to the meals tax from 2% to 4%

Hearing 4 (PH 2022-08) is on a rewrite of the business license ordinance, no change in fee

Hearing 5 (PH 2022-09) is on the proposed Fiscal Year 2023 budget

Hearing 6 (PH 2022-10) is on the real estate, personal property, and machine and tools tax rates

**CC 2022-02: Chapter 165
Taxation, Amend Article XVII
Transient Occupancy Tax**

Initial Review: 03/15/2022
Set Public Hearing: 03/15/2022
Publication Dates: March 28 & April 4, 2022 Media: Winchester Star, County Website
Public Hearing: April 11, 2022 Code Update: _____
Approved on a motion by: _____

Chapter 165, Article XVII: The Clarke County Board of Supervisors shall consider amending Clarke County Code Chapter 165 Article XVII, Transient Occupancy Tax, §165-76 Tax levied; amount of tax – to increase the transient occupancy tax from 3.5% to 5% effective January 1, 2023.

Chapter 165 Taxation

Article XVII Transient Occupancy Tax

§ 165-76. Tax levied; amount of tax.
[2007-07-19]

Pursuant to authority contained in § 58.1-3819 Transient occupancy tax of the Code of Virginia a transient occupancy tax is hereby levied on:

- Hotels,
- Motels,
- Boardinghouses,
- Travel campgrounds and
- Other facilities offering guest rooms rented out for continuous occupancy for fewer than 30 consecutive days.

Such tax shall be ~~3.5%~~ **5%** of the amount of charge for the occupancy of any room or space occupied.

Clarke County Board of Supervisors

CC 2022-03: Chapter 165 Taxation, Amend Article XXI Cigarette Tax

Initial Review: 03/15/2022
Set Public Hearing: 03/15/2022
Publication Dates: March 24 & April 4, 2022 Media: Winchester Star, County Website
Public Hearing: April 11, 2022 Code Update: _____
Approved on a motion by: _____

Chapter 165, Article XXI: The Clarke County Board of Supervisors shall consider amending Clarke County Code Chapter 165 Article XXI Cigarette Tax, §165-85 Tax levied; amount of tax- to increase the cigarette tax from 20 cents to 40 cents per package containing 25 or fewer cigarettes effective January 1, 2023.

Chapter 165 Taxation

Article XXI Cigarette Tax

§165-85. Tax levied; amount of tax In addition to all other taxes and fees of any kind now or hereafter imposed by law, and pursuant to authority contained in § 58.1-3830 and § 58.1-3832 of the Code of Virginia, there is hereby imposed and levied a tax equivalent to ~~\$0.20~~ **\$0.40** per each package containing 25 or fewer cigarettes. The tax shall be paid and collected in the manner and at the time hereinafter prescribed; provided that the tax payable for each cigarette or cigarette package sold or used within the County shall be paid but once.

Clarke County Board of Supervisors

CC 2022-04: Chapter 165 Taxation, Amend Article XXII Food and Beverage Tax

Initial Review: 03/15/2022

Set Public Hearing: 03/15/2022

Publication Dates: March 28 & April 4, 2022

Media: Winchester Star, County Website

Public Hearing: April 11, 2022

Code Update: _____

Approved on a motion by: _____

Chapter 165, Article XXII: The Clarke County Board of Supervisors shall consider amending Clarke County Code Chapter 165 Article XXII Food and Beverage Tax, §165-101 Tax levied; amount of tax-to increase the meals tax from 2% to 4% effective January 1, 2023.

Chapter 165 Taxation

Article XXII Food and Beverage Tax

§165-101. Tax levied; amount of tax In addition to all other taxes and fees of any kind now or hereafter imposed by law, and pursuant to authority contained in § 58.1-3833 of the Code of Virginia, there is hereby imposed and levied on purchasers a tax equivalent to ~~2%~~ **4%** of the amount paid for food sold by a seller.

**CC 2022-05: Chapter 165
Taxation, Amend Article I
Business License Tax**

Initial Review: 03/15/2022
Set Public Hearing: 03/15/2022
Publication Dates: March 28 & April 4, 2022 Media: Winchester Star, County Website
Public Hearing: April 11, 2022 Code Update: _____
Approved on a motion by: _____

Chapter 165, Article I: The Clarke County Board of Supervisors shall consider amending Clarke County Code Chapter 165 Article I Business License Tax in its entirety. The proposed article provides various updates based on the Code of Virginia and places a new requirement that applicants for a business license must prove all delinquent business license fees, personal property, meals, and transient occupancy taxes have been paid.

Chapter 165 Taxation

Article I – Business Licenses

165-1. Intent.

The purpose of this article is to require a license be obtained for all persons or entities engaged in business or professional services conducted in the unincorporated areas of the County, to impose a license fee thereon, provide for the collection thereof, and to impose penalties for failure to comply with the provisions hereof.

165-2. Definitions

For the purposes of this Article, unless otherwise required by the context, the following definitions shall apply:

Business A course of dealing which requires the time, attention, and labor of the person or is engaged in for the purpose of earning a livelihood or profit. It implies a continuous and regular course of dealing, rather than an irregular or isolated transaction. A person may be engaged in more than one business. The following acts shall create a rebuttable presumption that a person is engaged in a business: (i) advertising or otherwise holding oneself out to the public as being engaged in a particular business or (ii) filing tax returns, schedules, and documents that are required only of persons engaged in a trade or business.

Definite Place of Business	An office or a location at which occurs a regular and continuous course of dealing for thirty consecutive days or more. A definite place of business for a person engaged in business may include a location leased or otherwise obtained from another person on a temporary or seasonal basis and real property leased to another. A person's residence shall be deemed to be a definite place of business if there is no definite place of business maintained elsewhere and the person is not subject to licensure as a peddler or itinerant merchant.
Entity	A business organization, other than a sole proprietorship, that is a corporation, limited liability company, limited partnership, or limited liability partnership duly organized under the laws of the Commonwealth or another state.
Itinerant Merchant	Any person who engages in, does, or transacts any temporary or transient business in any locality and who, for the purpose of carrying on such business, occupies any location for a period of less than one year.
License Year	The calendar year for which a license for the privilege of engaging in business is issued.
Peddler	Any person who shall carry from place to place any goods, wares or merchandise and offer to sell or barter the same, or actually sell or barter the same. The definition of peddler shall not include a peddler at wholesale or to those who sell or offer for sale in person or by their employees ice, wood, charcoal, meats, milk, butter, eggs, poultry, game, vegetables, fruits, or other family supplies of a perishable nature or farm products grown or produced by them and not purchased by them for sale.
Professional Services	Services performed by architects, attorneys-at-law, certified public accountants, dentists, engineers, land surveyors, surgeons, veterinarians, and practitioners of the healing arts (the arts and sciences dealing with the prevention, diagnosis, treatment and cure or alleviation of human physical or mental ailments, conditions, diseases, pain or infirmities) and such occupations, and no others, as the Department of Taxation may list in the BPOL guidelines promulgated pursuant to Code of Virginia (1950) § 58.1-3701, as amended. The Department shall identify and list each occupation or vocation in which a professed knowledge of some department of science or learning, gained by a prolonged course of specialized instruction and study, is used in its practical application to the affairs of others, either advising,

guiding, or teaching them, and in serving their interests or welfare in the practice of an art or science founded on it. The word "profession" implies attainments in professional knowledge as distinguished from mere skill, and the application of knowledge to uses for others rather than for personal profit.

Wholesale Merchant Any person who sells to others for resale or sells at wholesale to institutional, commercial, or industrial users.

165-3. License requirements.

- A. Every person or entity engaging in a business or profession within the county shall apply annually for a license therefor, if
 - 1. the person or entity has a definite place of business in the county;
 - 2. there is no definite place of business anywhere and the person resides in the county; or
 - 3. there is no definite place of business in the county but the person or entity operates amusement machines or is classified as an itinerant merchant, peddler, carnival, circus, contractor subject to Code of Virginia (1950) §58.1-3715, as amended, or public service corporation.
- B. A separate license shall be required for each definite place of business and for each business.

165-4. Due dates and penalties.

- A. Each person or entity subject to a license shall apply for said license prior to beginning business or no later than March 1 of the license year, if a license had been issued for the preceding year. The application shall be on forms provided by the Commissioner of the Revenue.
- B. Under the authority of Code of Virginia (1950) §15.2-1429, as amended, the county hereby imposes the penalty of a class 3 misdemeanor and a fine of not more than \$500.00 for operating a business without a business license within the county.
- C. A penalty of ten percent of the fee may be imposed upon the failure to file an application or the failure to pay the fee by the appropriate date.
- D. If the failure to file or pay was not the fault of the license holder, the penalty shall not be imposed, or if imposed, shall be abated by the Commissioner of the Revenue. In order to demonstrate lack of fault, the license holder must show that he acted responsibly and that the failure was due to events beyond his control.

"Acted responsibly" means that: (i) the license holder exercised the level of reasonable care that a prudent person would exercise under the circumstances in determining the filing obligations for the business; and (ii) the license holder undertook significant steps to avoid or mitigate the failure, such as attempting to prevent a foreseeable impediment, acting to remove an impediment once it occurred, and promptly rectifying a failure once the impediment was removed or the failure discovered.

"Events beyond the license holder's control" include, but are not limited to, the unavailability of records due to fire or other casualty; the unavoidable absence (e.g., due to death or serious illness) of the person with the sole responsibility for fee compliance; or the license holder's reasonable reliance in good faith upon erroneous written information from the commissioner of the revenue who was aware of the relevant facts relating to the license holder's business when he provided the erroneous information.

- E. Any person assessed with a local license tax as a result of an audit may apply within 90 days from the date of such assessment to the assessor for a correction of the assessment. The application must be filed in good faith and sufficiently identify the taxpayer, audit period, remedy sought, each alleged error in assessment, the grounds upon which the taxpayer relies, and any other facts relevant to the taxpayer's contention. The assessor may hold a conference with the taxpayer if requested by the taxpayer, or require submission of additional information and documents, a further audit, or other evidence deemed necessary for a proper and equitable determination of the application. The assessment shall be deemed prima facie correct. The assessor shall undertake a full review of the taxpayer's claims and issue a determination to the taxpayer setting forth its position. Every assessment pursuant to an audit shall be accompanied by a written explanation of the taxpayer's right to seek correction and the specific procedure to be followed in the jurisdiction (e.g., the name and address to which an application should be directed.)
- F. Any person assessed with a local license tax as a result of an audit may apply within 90 days of the determination by the assessing official or an application to the tax commissioner for a correction of such assessment. The tax commissioner shall issue a determination to the taxpayer within 90 days of receipt of taxpayer's application. The application shall be treated as an application pursuant to Code of Virginia (1950) §58.1-1821, as amended, and the tax commissioner may issue an order correcting such assessment pursuant to Code of Virginia §58.1-1822, as amended. Following such as order, either the taxpayer or the assessing official may apply to the appropriate circuit court pursuant to Code of Virginia, § 58.1-3984.

165-5. Rate of License Fee

- A. The fee for the issuance of a business license shall be \$30.00 each year.

- B. No business license under this article shall be issued until the applicant has produced satisfactory evidence that all delinquent business license fees, personal property, meals, and transient occupancy taxes owed by the business to the county have been paid.

165-6. Exemptions.

No license fee shall be imposed:

- A. On any public service corporation, or any motor carrier, common carrier, or other carrier of passengers or property formerly certified by the Interstate Commerce Commission or presently registered for insurance purposes with the Surface Transportation Board of the United States Department of Transportation, Federal Highway Administration, except as provided in Code of Virginia (1950) § 58.1-1-3731, as amended, or as permitted by other provisions of law;
- B. For selling farm or domestic products or nursery products, ornamental or otherwise, or for the planting of nursery products, as an incident to the sale thereof, outside the regular market houses and sheds of the county, provided such products are grown or produced by the person offering such products for sale;
- C. Upon the privilege or right of printing or publishing any newspaper, magazine, newsletter or other publication issued daily or regularly at average intervals not exceeding three months; provided the publication's subscription sales are exempt from state sales tax, or for the privilege or right of operating or conducting any radio or television broadcasting station or service;
- D. On a manufacturer for the privilege of manufacturing and selling goods, wares and merchandise at wholesale at the place of manufacturer. For purposes of this subdivision, this shall include a manufacturer that is also a defense production business selling manufacturing, rebuilding, repair, and maintenance services at the place of manufacture (i) to the United States or (ii) for which consent of the United States is required;
- E. On a person engaged in the business of severing minerals from the earth for the privilege of selling the severed mineral at wholesale at the place of severance, except as provided in Code of Virginia (1950) §58.1-3712 and §58.1-3713, as amended;
- F. Upon a wholesaler for the privilege of selling goods, wares and merchandise to other persons for resale unless such wholesaler has a definite place of business or store in the county This subdivision shall not be construed as prohibiting the county from imposing a local license fee on a peddler at wholesale pursuant to Code of Virginia (1950) §58.1-3718, as amended;
- G. Upon any person, firm or corporation for engaging in the business of renting, as the owner of such property, real property other than hotels, motels, motor lodges, auto courts, tourist courts, travel trailer parks, campgrounds, bed and breakfast establishments, lodging houses, rooming houses and boarding houses;

- H. On or measured by receipts for management, accounting or administrative services provided on a group basis under nonprofit cost-sharing agreement by a corporation which is an agricultural cooperative association under the provisions of Code of Virginia (1950), Title 13.1, Chapter 3, Article 2 (§ 13.1-312 et seq.), as amended, or a member or subsidiary or affiliated association thereof, to other members of the same group. This exemption shall not exempt any such corporation from such license fee or other tax to be measured by receipts from outside the group;
- I. On or measured by receipts or purchases by an entity which is a member of an affiliated group of entities from other members of the same affiliated group. This exclusion shall not exempt affiliated entities from such license or other tax measured by receipts or purchases from outside the affiliated group. This exclusion shall not preclude the county from levying a wholesale merchant's license on an affiliated entity on those sales by the affiliated entity to a nonaffiliated entity, notwithstanding the fact that the wholesale merchant's license tax would be based upon purchases from an affiliated entity. Such tax shall be based on the purchase price of the goods sold to the nonaffiliated entity. As used in this subdivision, the term "sales by the affiliated entity to a nonaffiliated entity" means sales by the affiliated entity to a nonaffiliated entity where goods sold by the affiliated entity or its agent are manufactured or stored in the Commonwealth prior to their delivery to the nonaffiliated entity;
- J. Any insurance company subject to taxation under Code of Virginia (1950), Title 58.1, Chapter 25 (§ 58.1-2500 et seq.), as amended, or on any agent of such company;
- K. Any bank or trust company subject to taxation in Code of Virginia (1950), Title 58.1, Chapter 12 (§ 68.1-1200 et seq.), as amended;
- L. Any taxicab driver, if the county has imposed a license fee upon the taxicab company for which the taxicab driver operates;
- M. Any blind person operating a vending stand or other business enterprise under the jurisdiction of the Department for the Blind and Vision Impaired, or a nominee of the Department, as set forth in Code of Virginia (1950), §51.5-98, as amended;
- N. On an accredited religious practitioner in the practice of the religious tenets of any church or religious denomination. "Accredited religious practitioner" shall be defined as one who is engaged solely in praying for others upon accreditation by such church or religious denomination;
- O. On or measured by receipts of a nonprofit organization described in Internal Revenue Code §501(c)(3) or 501(c)(19), except to the extent the organization has receipts from an unrelated trade or business the income of which is taxable under Internal Revenue Code §511 et seq. For the purposes of this subdivision, "nonprofit organization" means an organization that is described in Internal Revenue Code §501(c)(3) or 501(c)(19), and to which contributions are deductible by the contributor under Internal Revenue Code §170, except that educational institutions exempt from federal income tax under

Internal Revenue Code §501(c)(3) shall be limited to schools, colleges, and similar institutions of learning;

- P. On or measured by gifts, contributions, and membership dues of a nonprofit organization. For the purpose of this subdivision, "nonprofit organization" means an organization exempt from federal income tax under the Internal Revenue Code §501 other than the nonprofit organizations described in the previous subdivision;
- Q. On any venture capital fund or other investment fund, except commissions and fees of such funds. Gross receipts from the sale and rental of real estate and buildings remain taxable by the locality in which the real estate is located, provided the locality is otherwise authorized to tax such business and rental of real estate;
- R. On total assessments paid by condominium unit owners for common expenses. "Common expenses" and "unit owner" have the same meanings as in Code of Virginia (1950) §55.1-1900, as amended;
- S. On or measured by receipts of a qualifying transportation facility, directly or indirectly owned or title to which is held by the Commonwealth or any political subdivision thereof, or by the United States as described in Code of Virginia (1950) §58.1-3606.1, as amended, and developed and/or operated pursuant to a concession under the Public-Private Transportation Act of 1995 (Code of Virginia (1950) §33.2-1800 et seq.), as amended, or similar federal law.

§165-7 to §165-14 Reserved for future use.

Clarke County Board of Supervisors

Adoption of CY2022 Tax Rates Resolution 2022-05R

Clarke County Board of Supervisors



Berryville Voting District
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CY2022 TAX RATE RESOLUTION 2022-05R

BE IT RESOLVED, by the Board of Supervisors of the County of Clarke, Virginia, in a meeting assembled this 19th day of April, 2022, a public hearing having been held on April 11, 2022, as required by statute, that the tax rates for calendar year 2022 to support the budget for Clarke County for the fiscal year July 1, 2022 through June 30, 2023, be and are hereby fixed at:

ALL TAX RATES ARE BASED ON EACH \$100 OF ASSESSED VALUATION

	<u>2022</u>
1. Real Estate, including the real estate of public service corporations*	\$0.610
2. Tangible personal property except machinery and tools and qualified Fire and Rescue Vehicles**	\$4.496
3. Tangible Machinery and tools	\$1.250
4. Tangible personal property of qualified Fire & Rescue Vehicles	\$2.248

*Mobile Homes will be assessed as personal property, but taxed at the same rate as real estate.

**Personal Property Tax Relief by the Commonwealth of Virginia for qualifying vehicles valued between \$1,001 and \$20,000 will be eligible for 36% tax relief. Qualifying vehicles valued at \$20,001 or above shall receive 36% tax relief on only the first \$20,000 of value.

Adopted this 19th day of April 2022.

Attest:

Chris Boies, County Administrator

Clarke County Board of Supervisors

Adoption of FY2023 Budget Resolution 2022-06R

Clarke County Board of Supervisors



Berryville Voting District
Matthew E. Bass
 (540) 955-5175

Millwood Voting District
Terri T. Catlett – Vice Chair
 (540) 837-2328

Russell Voting District
Doug Lawrence
 (540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
 (540) 955-2151

White Post Voting District
Bev B. McKay
 (540) 837-1331

County Administrator
Chris Boies
 (540) 955-5175

FY2023 BUDGET RESOLUTION 2022-06R

BE IT RESOLVED, by the Board of Supervisors of the County of Clarke, Virginia, in a meeting assembled this 19th day of April, 2022, a public hearing having been held on April 11 2022, as required by statute, that the informative and fiscal planning budget for Clarke County for the fiscal year extending July 1, 2022 through June 30, 2023 be approved as follows:

	FY 21 Original Budget	FY 21 Audited Actual	FY22 Original Budget	FY 22 Revised Budget	FY23 Proposed Budget	Variance FY23 - FY22 Original
Board of Supervisors	71,277	53,174	56,814	56,814	58,600	1,786
County Administrator	489,813	515,800	398,888	403,888	399,585	697
Public Information Services	61,373	61,272	64,853	64,853	69,055	4,202
Legal Services	25,000	48,898	25,000	25,000	35,000	10,000
Commissioner of Revenue	208,482	220,153	225,184	225,184	283,267	58,083
Assessor	4,500	53	-	-	-	-
Equilization Board	-	1,625	-	-	-	-
Treasurer	325,374	338,544	353,406	353,406	384,092	30,686
Data Processing/Information Technology	332,933	292,430	356,361	356,361	423,818	67,457
Electoral Board	55,920	76,010	84,048	84,048	57,797	(26,251)
General Registrar	95,122	104,672	108,277	126,454	133,890	25,613
Circuit Court	15,400	34,949	19,860	51,526	19,860	-
General District Court	8,420	8,618	8,620	8,620	8,620	-
Magistrate	50	-	50	50	-	(50)
Blue Ridge Legal Services	1,500	1,500	1,500	1,500	1,500	-
Juvenile & Domestic Court	6,950	5,095	6,400	6,400	6,400	-
Clerk of the Circuit Court	268,358	234,555	270,338	270,338	291,128	20,790
Victim Witness Program Grant	68,580	71,226	72,191	72,191	75,942	3,751
Regional Court Services	6,930	6,930	6,930	6,930	6,930	-
Commonwealth Attorney	368,350	361,127	425,259	425,259	495,606	70,347
Sheriff	2,652,258	2,697,002	2,859,691	2,933,704	3,183,752	324,061
Criminal Justice Training Center	19,593	18,426	19,593	19,593	19,593	-
Drug Task Force	12,500	12,499	12,500	12,500	12,500	-

	FY 21 Original Budget	FY 21 Audited Actual	FY22 Original Budget	FY 22 Revised Budget	FY23 Proposed Budget	Variance FY23 - FY22 Original
Volunteer Fire Companies	203,695	196,883	191,500	191,500	190,980	(520)
Blue Ridge Volunteer Fire Company	66,846	66,596	80,450	80,450	105,200	24,750
Boyce Volunteer Fire Company	67,137	66,796	120,550	120,550	120,430	(120)
Enders Volunteer Fire Company	92,623	93,890	165,800	165,800	165,750	(50)
Fire and Rescue Services	1,487,527	1,882,417	1,658,265	1,658,265	1,945,073	286,808
Lord Fairfax Emergency Medical Services	6,575	6,575	6,575	6,575	6,575	-
Forestry Service	2,874	2,873	2,874	2,874	2,874	-
Regional Jail	493,300	476,172	520,285	520,285	628,535	108,250
Juvenile Detention Service	36,877	36,475	36,168	36,168	36,168	-
Probation Office	400	48	400	400	400	-
Building Inspections	229,689	237,621	251,409	251,409	267,213	15,804
Animal Control	118,651	108,994	139,852	139,852	121,475	(18,377)
Medical Examiner & Indigent Burial	200	160	200	200	200	-
Refuse Disposal	180,000	177,314	180,000	180,000	180,000	-
Convenience Center	56,376	74,108	72,708	72,708	93,875	21,167
Litter Control	4,000	2,526	4,000	4,000	7,981	3,981
Sanitation	237,000	231,398	244,000	244,000	244,000	-
Maintenance/Buildings & Grounds	892,974	846,085	859,905	859,905	881,561	21,656
Local Health Department	216,284	211,284	193,642	193,642	193,642	-
Our Health	6,500	6,500	6,500	6,500	6,500	-
N Shen Valley Subst Abuse Coalition	15,000	15,000	15,000	15,000	15,000	-
Northwestern Community Services	98,700	98,700	96,350	96,350	105,985	9,635
Concern Hotline	1,000	1,000	1,500	1,500	1,500	-
NW Works	5,000	5,000	-	-	5,000	5,000
Shenandoah Area Agency on Aging	40,000	40,000	40,000	40,000	40,000	-
Loudoun Transit Service	19,302	19,302	19,302	19,302	24,960	5,658
FISH	1,000	1,000	1,000	1,000	1,000	-
Access Independence	1,000	1,000	1,000	1,000	1,500	500
Laurel Center	6,000	6,000	4,000	4,000	4,000	-
Tax Relief for the Elderly	220,000	172,398	215,000	215,000	215,000	-
Lord Fairfax Community College	17,441	17,441	17,965	17,965	16,528	(1,437)
Parks Administration	469,430	466,754	502,060	502,060	566,099	64,039
Recreation Center	121,030	117,915	131,987	131,987	165,688	33,701
Swimming Pool	89,482	59,233	94,032	94,032	105,229	11,197
Parks Programs	287,003	189,843	325,392	325,392	339,980	14,588
Concession Stand	16,432	8,781	16,524	16,524	20,051	3,527
Barns of Rose Hill	6,750	11,750	6,750	11,750	9,000	2,250
Virginia Commission for Arts	9,000	9,000	9,000	9,000	9,000	-
Regional Library	279,238	279,238	279,238	279,238	314,000	34,762
Planning Administration	444,609	441,393	481,021	476,021	495,824	14,803
Planning Commission	14,389	10,962	14,389	14,389	14,398	9

	FY 21 Original Budget	FY 21 Audited Actual	FY22 Original Budget	FY 22 Revised Budget	FY23 Proposed Budget	Variance FY23 - FY22 Original
Berryville Development Authority	900	177	900	900	900	-
Regional Airport	2,500	2,500	5,000	5,000	5,000	-
Housing Services	5,000	5,000	2,500	2,500	5,000	2,500
Board of Zoning Appeals	3,520	8,151	3,520	3,520	3,519	(1)
Office of Economic Development	88,100	141,998	158,900	188,900	170,440	11,540
Small Business Development Center	2,000	2,000	2,000	2,000	2,000	-
Blandy Experimental Farm	3,000	3,000	3,000	3,000	3,500	500
Berryville Main Street	2,500	2,500	3,500	3,500	3,866	366
Historic Preservation Commission	25,900	19,680	13,400	74,931	10,900	(2,500)
NSV Regional Planning District Commission	11,656	11,656	10,694	10,694	10,914	220
Water Quality Management	30,000	37,500	30,000	30,000	30,000	-
Friends of the Shenandoah	8,000	8,000	8,000	8,000	9,000	1,000
Board of Septic Appeals	1,566	450	1,566	1,566	1,569	3
Lord Fairfax Soil & Water Conservation	5,000	5,000	5,000	5,000	7,500	2,500
Biosolids Application	1,209	130	1,106	1,106	1,096	(10)
Cooperative Extension	51,302	42,012	52,134	52,134	54,432	2,298
Northern Virginia 4-H Center	2,300	2,300	2,500	2,500	3,125	625
Non-Departmental Legal/Prof. Contingency	846,395	-	55,000	55,000	106,000	51,000
Ambulance Refunds	-	2,957	-	-	-	-
Joint Administrative Services	815,421	796,417	790,539	790,539	818,126	27,587
Social Services	1,670,575	1,433,333	1,715,358	1,698,935	1,778,290	62,932
School Operations	23,456,526	22,342,356	24,165,588	25,535,180	25,390,181	1,224,593
School Food Service	842,650	808,600	800,996	800,996	744,298	(56,698)
Children's Services Act Fund	303,768	137,950	314,556	335,288	330,295	15,739
Public Safety Fund	-	49,590	-	-	-	-
Conservation Easement	45,000	58,103	45,000	695,783	45,000	-
General Capital Improvements	862,300	754,577	1,452,700	2,309,783	3,735,000	2,282,300
School Capital Improvements	517,000	1,029,929	616,000	1,285,431	1,570,325	954,325
General Debt Service	251,700	251,700	251,700	251,700	251,700	-
School Debt Service	2,374,428	2,374,428	2,365,130	2,365,130	2,329,126	(36,004)
Unemployment Compensation	10,000	16,608	10,000	10,000	10,000	-
ARP Funds				2,832,226		
TOTAL ESTIMATED EXPENDITURE	43,900,233	42,209,584	45,268,643	51,872,454	51,066,211	5,797,568
ESTIMATED REVENUE						
LOCAL REVENUE						
Current Real Estate Taxes	14,926,310	14,769,186	14,931,293	14,798,666	14,609,004	(322,289)
Delinquent Real Estate Taxes	140,000	18,994	100,000	232,627	425,996	325,996
Public Service Corporation Real Estate	356,180	413,655	406,014	406,014	443,000	36,986
Current Personal Property Taxes	5,389,278	5,730,902	5,212,789	4,633,432	5,489,426	276,637
Delinquent Personal Property Taxes	40,000	60,147	65,000	644,357	1,242,130	1,177,130

	FY 21 Original Budget	FY 21 Audited Actual	FY22 Original Budget	FY 22 Revised Budget	FY23 Proposed Budget	Variance FY23 - FY22 Original
Mobile Home Taxes	423	875	700	700	600	(100)
Machinery and Tools Taxes	181,250	180,252	169,680	169,680	208,000	38,320
Penalties (All Property Taxes)	138,536	183,044	147,068	147,068	158,000	10,932
Interest (All Property Taxes)	147,371	168,936	126,482	126,482	120,000	(6,482)
Administrative Costs Delinq	11,989	25,396	22,000	22,000	20,000	(2,000)
DMV Stop Fee	11,826	9,625	5,350	5,350	7,000	1,650
Credit Card Fees	17,000	19,888	17,000	17,000	22,000	5,000
Sales and Use Taxes	1,200,000	1,458,446	1,400,000	1,400,000	1,550,000	150,000
Consumer's Utility Taxes	345,905	324,268	355,000	355,000	345,000	(10,000)
Consumption Tax	34,351	34,265	34,351	34,351	34,000	(351)
Business License Tax	24,782	23,570	20,940	20,940	23,000	2,060
Motor Vehicle Licenses	321,283	337,931	315,000	315,000	327,000	12,000
Recordation Taxes	282,111	442,255	350,000	350,000	390,000	40,000
Taxes on Wills	5,584	5,783	7,852	7,852	6,000	(1,852)
Transient Occupancy Tax	23,890	48,422	61,250	61,250	97,000	35,750
Cigarette Tax	-	-	100,000	100,000	297,000	197,000
Meals Tax	-	-	150,000	150,000	297,000	147,000
Animal Licenses	8,440	4,780	5,300	5,300	3,132	(2,168)
Animal Shelter Fees - Dogs & Cats	7,418	6,490	6,370	6,370	7,000	630
Dangerous Dog Registration	-	120	85	85	85	-
Land Use Application Fees Penalty	5,450	5,900	5,000	5,000	6,500	1,500
Land Use Application Fees	250	500	250	250	25,000	24,750
Transfer Fees	485	710	522	522	710	188
Zoning and Subdivision Permits	86,152	67,120	84,748	84,748	63,000	(21,748)
Building Permits	270,000	246,603	260,292	260,292	260,000	(292)
Sign Permits and Inspection Fees	1,747	300	300	300	300	-
Weapons Permits	7,000	9,899	7,000	7,000	5,000	(2,000)
New Dwelling Address Fee	3,575	3,770	4,420	4,420	3,900	(520)
Other permits, fees, and licenses	563	700	475	475	475	-
Court Fines and Forfeitures	360,095	156,698	250,000	250,000	225,000	(25,000)
Parking Fines	660	11,081	7,000	7,000	5,250	(1,750)
Courthouse Security Fees	41,285	37,946	50,000	50,000	65,000	15,000
Local Jury Fees	-	2,356	-	-	1,500	1,500
E-Ticket Fee	30,000	8,213	18,000	18,000	11,000	(7,000)
Interest on Bank Deposits	62,924	80,850	100,000	100,000	90,000	(10,000)
Rental of Property	55,667	62,163	66,000	66,000	66,000	-
Sheriff's Fees	796	622	796	796	800	4
DNA Fees - Blood Test	208	212	224	224	200	(24)
Court Appointed Attorney	503	-	206	206	200	(6)
Commonwealth's Attorney Fees	1,614	818	1,607	1,607	800	(807)
Central Alarm - Berryville	5,000	5,000	5,000	5,000	5,000	-
Wireless E-911	47,700	49,113	47,700	47,700	50,118	2,418

	FY 21 Original Budget	FY 21 Audited Actual	FY22 Original Budget	FY 22 Revised Budget	FY23 Proposed Budget	Variance FY23 - FY22 Original
Fees for Ambulance & Rescue Services	450,000	442,125	450,000	450,000	450,000	-
Jail Processing Fee	1,224	1,006	1,180	1,180	850	(330)
Humane Foundation Contribution	20,000	20,000	20,000	20,000	20,000	-
Recycling Rebate	23,858	23,924	23,858	23,858	27,000	3,142
Recreation Center Fees	38,400	32,375	38,400	38,400	48,000	9,600
Swimming Pool Fees	72,500	69,734	72,500	72,500	77,000	4,500
Concession Stand Revenue	15,000	6,535	15,000	15,000	14,500	(500)
Parks Programs Fees	270,000	134,628	270,000	270,000	255,000	(15,000)
Sale of Publications	30	-	-	-	-	-
Mapping Fee	660	6	6	6	6	-
Engineer's Fee	10,000	9,170	7,500	7,500	5,000	(2,500)
Biosolids Application Fees	1,168	-	1,000	1,000	500	(500)
Payments in Lieu of Tax	48,722	44,410	44,860	44,860	45,315	455
Rebates & Refunds	5,000	11,432	5,000	5,000	6,800	1,800
Miscellaneous Revenue	12,571	12,829	21,500	21,500	500	(21,000)
Miscellaneous Revenue - Econ Development	-	17,500	-	-	19,500	19,500
Gifts & Donations	7,000	1,350	1,000	1,000	1,000	-
BHR Book Grant - Pvt Svcs	-	-	-	3,000	-	-
Sale of Salvage & Surplus Property	2,775	-	1,926	1,926	-	(1,926)
Sale of Vehicles	4,387	-	3,175	3,175	-	(3,175)
Sale of Other Equipment	-	1,729	-	-	-	-
Insurance Adjustments	3,264	-	-	-	-	-
Cancelled Checks/NSF Fees	685	275	250	250	250	-
Loan Repayment	3,495	3,672	918	918	-	(918)
Insurance Recovery	13,002	34,377	7,500	7,500	-	(7,500)
Other Misc Revenue (Bank Rec)	-	(8,128)	-	-	-	-
CITAC Reimbursement	-	3,756	5,000	5,000	5,000	-
Joint Administrative Services	-	(2,390)	-	-	-	-
Social Services	-	727	-	-	-	-
School Operations	369,685	225,423	282,064	286,164	260,185	(21,879)
School Food Service	458,150	8,053	491,305	491,305	460,000	(31,305)
Children's Services Act Fund	-	15,479	-	-	-	-
Public Safety Fund	-	87,649	-	-	-	-
Conservation Easement	15,000	88,831	15,000	15,000	30,000	15,000
Proffers	-	156,936	-	-	-	-
General Capital Projects	-	6,846	-	-	-	-
School Capital Projects	-	88,750	-	-	-	-
Parks Construction Fund	-	357	-	-	-	-
General Debt Service	4,955	-	-	-	-	-
School Debt Service	108,769	108,769	107,344	107,344	107,000	(344)
Unemployment Fund	-	-	-	-	-	-
TOTAL LOCAL REVENUE	26,555,901	26,665,937	26,805,350	26,812,450	28,840,532	2,035,182

	FY 21 Original Budget	FY 21 Audited Actual	FY22 Original Budget	FY 22 Revised Budget	FY23 Proposed Budget	Variance FY23 - FY22 Original
<i>COMMONWEALTH OF VIRGINIA</i>						
Motor Vehicles Carrier's Taxes	24,745	43,649	23,000	23,000	23,000	-
Tax on Deeds (Grantor's Tax)	69,224	107,207	73,824	73,824	100,000	26,176
Personal Property Tax Relief	2,483,842	2,483,842	2,483,842	2,483,842	2,483,842	-
Auto Rental Tax	320	128	-	-	150	150
Communications Tax Sales and Use Tax	389,880	316,156	335,000	335,000	284,030	(50,970)
Commonwealth's Attorney Comp Board	87,384	199,087	210,066	210,066	220,661	10,595
Sheriff Comp Board	808,162	805,839	843,260	885,244	886,036	42,776
Commissioner of Revenue	199,965	80,931	92,167	92,167	96,794	4,627
Treasurer	121,096	101,444	121,244	121,244	127,387	6,143
Registrar	39,594	39,383	39,594	50,076	57,557	17,963
Clerk of the Circuit Court	167,848	152,122	182,969	182,969	192,888	9,919
Revenue from the Commonwealth	-	-	-	29,883	-	-
Spay & Neuter Fund Distribution	198	38	114	114	100	(14)
Emergency Services Grant	17,800	-	-	-	-	-
Fire Program Funds	52,164	53,521	53,500	53,500	55,980	2,480
Litter Control	4,000	5,608	5,000	5,000	7,981	2,981
VA Commission for the Arts	4,500	4,500	4,500	4,500	4,500	-
Other Categorical Aid	973	30,319	-	-	-	-
Victim Witness Grant - State Portion	-	17,798	-	-	-	-
RSAF Grant - Handtevy	-	3,800	-	-	-	-
Eco Dev ARPA Tourism Revenue	-	-	-	30,000	-	-
Social Services	354,638	326,266	524,141	524,141	585,800	61,659
School Operations	9,241,877	9,249,877	9,282,224	9,274,224	10,199,473	917,249
School Food Service	15,000	6,650	9,691	9,691	44,244	34,553
Children's Services Act Fund	156,675	41,301	163,569	163,569	190,709	27,140
Public Safety Fund	-	7,017	-	-	-	-
Conservation Easement	30,000	46,938	30,000	268,232	15,000	(15,000)
General Capital Projects	-	-	-	241,452	-	-
School Capital Projects	154,000	48,209	154,000	352,568	1,570,325	1,416,325
TOTAL COMMONWEALTH REVENUE	14,423,885	14,171,632	14,631,705	15,414,306	17,146,457	2,514,752
<i>FEDERAL REVENUE</i>						
Payment in Lieu of Taxes	6,706	6,717	7,129	7,129	7,272	143
Emergency Management Assistance	7,500	-	6,623	6,623	-	(6,623)
State Criminal Alien Asst Grant	1,689	-	1,689	1,689	1,689	-
Violence Against Women Grant	28,053	28,028	28,053	28,053	28,053	-
Victim Witness Grant - Federal Portion	72,191	53,395	72,191	72,191	72,191	-
DMV Alcohol Enforcement	9,625	8,319	9,625	9,625	9,900	275
DMV Speed Enforcement	5,000	5,496	5,000	5,000	7,200	2,200
Internet Crimes Against Children Task Force	5,000	875	5,000	5,000	5,000	-
School Resource Officer Grant	-	9,759	-	-	-	-

	FY 21 Original Budget	FY 21 Audited Actual	FY22 Original Budget	FY 22 Revised Budget	FY23 Proposed Budget	Variance FY23 - FY22 Original
Dept Historic Resources Book Grant	12,500	-	-	26,005	-	-
Dept of Justice Vest Grant	700	2,459	700	700	-	(700)
Byrne Justice Assistance	500	-	-	929	929	929
Staffing EMS Grant	252,221	234,347	184,962	184,962	58,852	(126,110)
OCDETF Equitable Sharing Funds	-	-	-	-	-	-
Emergency Mgmt Performance Grant	7,500	7,500	7,500	7,500	7,500	-
Misc Federal Revenue	-	353	-	-	-	-
CARES (County)	-	1,176,367	-	-	-	-
CARES (EB)	-	36,959	-	-	-	-
CARES (County and EB)	-	-	-	2,832,226	-	-
Fed Rev-NPS Battle Bndry Stdy	-	-	-	39,427	-	-
Joint Administrative Services	-	9,581	-	-	-	-
Social Services	628,819	682,504	552,184	556,493	585,800	33,616
School Operations	693,880	1,153,416	1,253,728	2,623,320	1,086,845	(166,883)
School Food Service	369,500	1,170,027	300,000	300,000	240,054	(59,946)
Public Safety Fund	-	1,783	-	-	-	-
County CRF	-	1,810,381	-	-	-	-
Registrar CRF	-	49,044	-	-	-	-
School CRF	-	324,170	-	-	-	-
Conservation Easement	-	-	-	292,250	-	-
General Capital Projects	557,935	20,849	932,095	939,438	-	(932,095)
School Capital Projects	-	2,156	-	-	-	-
School Debt Service	100,259	97,759	93,125	93,125	91,571	(1,554)
Unemployment Fund	-	9,931	-	-	-	-
TOTAL FEDERAL REVENUE	2,759,578	6,902,175	3,459,604	8,031,685	2,202,856	(1,256,748)
	BUDGET BALANCE PROCEDURE					
TOTAL EXPENDITURES	43,900,233	42,209,584	45,268,643	51,872,454	51,066,211	5,797,568
TOTAL REVENUE	43,739,364	47,739,744	44,896,659	50,258,442	48,189,845	3,293,186
SURPLUS (DEFICIT)	(160,869)	5,530,160	(371,984)	(1,614,013)	(2,876,366)	(2,504,382)
FROM FUND BALANCE	160,869	(5,530,160)	371,984	1,614,013	2,876,366	2,504,382
NET	-	-	-	-	-	-

Adopted this 19th day of April 2022.

Attest:

Chris Boies,
County Administrator

**Adoption of FY2023 Budget
Appropriations
Resolution 2022-07R**

Clarke County Board of Supervisors



Berryville Voting District
Matthew E. Bass
(540) 955-5175

Millwood Voting District
Terri T. Catlett – Vice Chair
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

FY2023 APPROPRIATIONS RESOLUTIONS 2022-07R

1. **BE IT RESOLVED**, by the Board of Supervisors of the County of Clarke, Virginia, that the following appropriations are hereby made for the period of July 1, 2022 through June 30, 2023, for the functions and purposes indicated:

General Fund

To be expended only on order of the Board of Supervisors except that grants are only to be expended to the extent of available revenue:

<i>Direct Revenue to the General Fund</i>	\$14,063,870
<i>Total Appropriation</i>	\$14,063,870

Social Services Fund

To be expended only on order of the Board of Social Services:

<i>Direct Revenue to Social Services Fund</i>	\$1,171,600
<i>Transfer from General Fund</i>	\$606,690
<i>Total Appropriation</i>	\$1,778,290

School Operating Fund

To be expended only on order of the School Board:

<i>Direct Revenue to School Operating Fund</i>	\$11,546,503
<i>Transfer from General Fund</i>	\$13,843,678
<i>Total Appropriation</i>	\$25,390,181

Children's Services Act Fund

To be expended only on order of the Children's Services Act Board:

<i>Direct Revenue to Children's Services Act Fund</i>	\$190,709
<i>Transfer from General Fund</i>	\$139,586
<i>Total Appropriation</i>	\$330,295

Conservation Easement Fund

For projects under Conservation Easement Budget to be added to continuing appropriations in the Conservation Easement Fund and to be expended only on order of the Board of Supervisors:

<i>Direct Revenue to Conservation Easement Fund</i>	\$45,000
<i>Transfer from General Fund</i>	-

Total Appropriation **\$45,000**

General Capital Projects Fund

For projects under General Government Capital Projects Budget to be added to continuing appropriations in the General Government Capital Projects Fund and to be expended only on order of the Board of Supervisors:

<i>Direct Revenue to General Capital Projects Fund</i>	\$ -
<i>Transfer from General Fund</i>	\$3,735,000
Total Appropriation	\$3,735,000

School Capital Projects Fund

For projects under the School Capital Projects Budget to be added to continuing appropriations in the School Capital Projects Fund and to be expended only on order of the School Board:

<i>Direct Revenue to the School Capital Projects Fund</i>	\$ 1,570,325
<i>Transfer from General Fund</i>	\$ -
Total Appropriation	\$1,570,325

School Debt Service Fund

To be expended only on order of the Board of Supervisors or School Board:

<i>Direct Revenue to the School Debt Service Fund</i>	\$198,571
<i>Transfer from General Fund</i>	\$2,130,555
Total Appropriation	\$2,329,126

Government Debt Service Fund

To be expended only on order of the Board of Supervisors:

<i>Direct Revenue to the Government Debt Service Fund</i>	\$ -
<i>Transfer from General Fund</i>	\$251,700
Total Appropriation	\$251,700

Joint Administrative Services Fund

To be expended only on order of the Joint Administrative Services Board:

<i>Direct Revenue to the Joint Administrative Services Fund</i>	\$ -
<i>Transfer from General Fund</i>	\$818,126
Total Appropriation	\$818,126

Unemployment Compensation Fund

To be expended only on order of the Board of Supervisors or School Board:

<i>Transfer from General Fund</i>	\$10,000
Total Appropriation	\$10,000

TESTE:

**Chris Boies, County
Administrator**

2. **BE IT RESOLVED**, by the Board of Supervisors of the County of Clarke, Virginia, that the Treasurer of Clarke County, Virginia is hereby authorized to honor Food Service warrants drawn by the School Board of Clarke County for the fiscal year 2022-2023 to the extent of the balance in such Food Service Fund as of 30, June, 2022, plus such receipts as may be deposited during the Fiscal Year 2022-2023.

TESTE:

**Chris Boies, County
Administrator**

3. **BE IT RESOLVED**, by the Board of Supervisors of the County of Clarke, Virginia, that the Treasurer of Clarke County, Virginia, be and hereby is authorized to honor Public Safety Fund warrants drawn by the County of Clarke for the Fiscal Year 2022-2023 to the extent of the balance in such Drug Enforcement Fund as of 30, June, 2022, plus such receipts as may be deposited during the Fiscal Year 2022-2023.

TESTE:

**Chris Boies, County
Administrator**

4. **BE IT RESOLVED**, by the Board of Supervisors of the County of Clarke, Virginia, that the Treasurer of Clarke County, Virginia, be and hereby is authorized to honor Joint Government Center Fund warrants drawn by the County of Clarke for the Fiscal Year 2022-2023 to the extent of the balance in such Joint Government Center Fund as of 30, June, 2022, plus such receipts as may be deposited during the Fiscal Year 2022-2023.

TESTE:

**Chris Boies, County
Administrator**

Clarke County Board of Supervisors

Frederick Water Agreement

Clarke County Board of Supervisors



Berryville Voting District
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County Administrator
Chris Boies
(540) 955-5175

To: Board of Supervisors

From: Chris Boies

Re: Frederick Water Agreement

Date: April 13, 2022

Attached you will find a proposed agreement between Clarke County and the Frederick County Sanitation Authority (dba Frederick Water). This agreement allows Frederick Water to provide water and sewer services in areas of Clarke County designated by the Board of Supervisors. The agreement provides that Frederick Water and Clarke County will work cooperatively to ensure services are provided in this designated area. The included map shows a preliminary water and sewer service area, which includes properties in the existing Double Tollgate Area Plan zoned Highway Commercial and the former Camp 7 property. This map is a placeholder until the Planning Commission and Board of Supervisors complete a Comprehensive Plan update, which is expected to be later this year.

This document is an operating agreement, which is the first step in this process. A project agreement will follow, which will specify the water/sewer capacity provided by Frederick Water, project funding allocations, and other details specific to bringing water and sewer service to this area. We will begin those discussions once the operating agreement is approved. The Frederick Water Board is scheduled to consider approval of this agreement on April 19th.

**WATER & SEWER SERVICES AGREEMENT BETWEEN
CLARKE COUNTY AND FREDERICK COUNTY SANITATION AUTHORITY**

This WATER AND SEWER SERVICES AGREEMENT (“**Agreement**”) is entered into, by and between CLARKE COUNTY, VIRGINIA, a body politic and corporate and political subdivision of the Commonwealth of Virginia (the “**County**”), and the FREDERICK COUNTY SANITATION AUTHORITY, also a public body politic and corporate and political subdivision of the Commonwealth of Virginia (the “**Authority**”), which was incorporated by Frederick County pursuant to the Virginia Water and Waste Authorities Act, Virginia Code § 15.2-5100, et seq., as amended (“**VWWAA**”).

RECITALS

WHEREAS, the County presently provides public water and sewer services to some of the residents and businesses of the County through the Clarke County Sanitary Authority, which was incorporated by the Clarke County Board of Supervisors pursuant to the terms of the VWWAA on January 13, 1969;

WHEREAS, the Authority presently provides public water and sewer services throughout much of Frederick County, a locality adjoining Clarke County on the west, within the areas authorized by the Frederick County Board of Supervisors, which incorporated the Authority on August 1, 1967 pursuant to the terms of the VWWAA;

WHEREAS, since its incorporation, the Authority has accumulated sufficient infrastructure, resources and expertise to meet the growing demand of its customers in Frederick County and beyond;

WHEREAS, the Authority presently operates a water system, as defined in the VWWAA, by which it provides treated, potable water to its customers (the “**Water System**”), and also operates a sewer system and sewage disposal system, as defined in the VWWAA, that accepts, transports, treats and disposes of sewage generated by its customers (the “**Sewer System**”), all of whom are presently located in Frederick County;

WHEREAS both the Water System and the Sewer System presently serve residences and businesses in Frederick County near the Frederick County and Clarke County border;

WHEREAS, the Frederick County Board of Supervisors, on October 27, 2021, by Resolution Number 030-21, authorized the Authority to extend the service of the Water System and/or Sewer System beyond the boundaries of Frederick County to meet the needs of residents and businesses in neighboring localities;

WHEREAS, the County desires to make the Authority’s services available to those within the area(s) of the County designated by the Board of Supervisors, and the Authority is willing to provide its services within those areas of the County to the extent practicable;

WHEREAS, the County has authorized the County Administrator to reach agreement with the Authority on the terms under which the Authority may extend its operations within the County, which terms are set forth below;

WHEREAS, the Authority's Board of Directors on April 19, 2022, and the County's Board of Supervisors on April 19, 2022, approved the terms of this Water and Sewer Services Agreement, and directed their representatives to proceed with all deliberate speed to the execution of this Agreement; and,

WHEREAS, the County and the Authority (collectively, the "Parties") are committed to working cooperatively to enable the Authority to provide public water and sewer services within the County, including by taking all such acts and entering into all such other and further agreements within their powers as may be reasonable, necessary and appropriate to carry out the provisions and purposes of this Agreement.

WITNESSETH

NOW, THEREFORE, in consideration of the foregoing recitals, the mutual promises contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the County and the Authority resolve, covenant and agree as follows:

1. The above recitals are hereby incorporated into this Agreement and thereby made a part hereof and binding on the Parties hereto.

CLARKE COUNTY SEWER AND WATER SERVICE AREA

2. The County shall take all reasonable, necessary and appropriate legislative actions within its power, whether by motion, resolution or ordinance, and otherwise in accordance with law, including by making any reasonable, necessary and appropriate addition, amendment or deletion to or from the Code of Clarke County, Virginia ("The Clarke County Code"), the Clarke County Comprehensive Plan and appropriate Implementing Plans, to:

a. Fully and perpetually authorize the Authority to take all actions within its powers that it deems necessary and appropriate to provide public water and sewer service within the boundaries of the Clarke County SWSA, as hereinafter defined;

b. Specifically identify, pursuant to Virginia Code § 15.2-2232, those portions of the County wherein the Authority may extend public water and/or sewer services (the "Clarke County SWSA"), which is expected to include, as an initial matter, at least the vicinity depicted on the attached **Exhibit A, which will be further defined and finalized by the Board of Supervisors following a Comprehensive Plan process and thereafter deemed incorporated herein;**

c. Specifically provide, including in the Clarke County Zoning and Subdivision Ordinance, Clarke County Code c. 200, that the availability of public water or sewer service from the Authority within the Clarke County SWSA is conditioned upon the customer's

design, construction and installation of all water and sewer service conduits, pipes and lines, whether mains or laterals, force mains, standpipes, hydrants, meters, valves and equipment, and pump stations and other facilities in connection therewith (the “Distribution Facilities”) deemed necessary and appropriate by the Authority to provide the requested services, with such Distribution Facilities to be constructed and installed to the Authority’s then-prevailing Water and Sewer Standards and Specifications.

d. Specifically provide, including in the Clarke County Subdivision of Land Ordinance, Clarke County Code c. 200, that the Authority’s approval of subdivision design plans and plats within the Clarke County SWSA is a precondition for extension of public water or sewer service from the Authority to the property or properties that are the subject of the subdivision application.

e. Specifically provide that notwithstanding any provision of The Clarke County Code, including Chapters 143, 180, and 200, the Clarke County Comprehensive Plan, or any Implementing Plan, any and all Distribution Facilities used or to be used by the Authority as part of a water system or a sewer system, to serve a sewage disposal system as defined in the VWWAA, within the County shall be permitted to be constructed, installed, maintained, repaired, replaced and operated by right in all zoning districts within the boundaries of the Clarke County SWSA.

f. Specifically acknowledge that the facilities of the Authority within the County hereinafter made part of a water system, sewer system, as defined by the VWWAA, shall be deemed to be substantially in accord with the Comprehensive Plan.

3. The County shall not take any legislative, executive, administrative or other action to hinder, impair or impede the Authority’s facilities or operations, whether located or conducted within or without the Clarke County SWSA, and whether such facilities or operations are employed to provide public water or sewer services to properties within the Clarke County SWSA or elsewhere.

a. Nothing in this Agreement shall be read to permit the Authority to provide water or sewer services to properties within the boundaries of the County that are outside the Clarke County SWSA, as the same may be amended.

b. In no case may the County, without authorization from Frederick Water, amend the Clarke County SWSA to remove properties previously included therein, whether or not services have been extended to the properties in question, nor amend the Clarke County SWSA, nor take any other action, to compel the Authority to discontinue provision of public water or sewer services to a property that is within the Clarke County SWSA or was within the Clarke County SWSA prior to said amendment.

4. The Authority shall be required to obtain all approvals other than required only by The Clarke County Code prior to commencing construction of infrastructure, including any and all approvals required by Virginia Code § 15.2-2126, *et seq.*, and Virginia Code § 15.2-2149, *et seq.*, and shall in all cases obtain the prior approval of the Clarke County Board of Supervisors

prior to commencing construction of any water or sewer treatment plant or water tower within the County.

WATER & SEWER INFRASTRUCTURE

5. The Authority shall, in perpetuity, take all necessary, appropriate and reasonable actions within its power to enable and facilitate the extension of the Water System and Sewer System to provide public water and sewer service to properties within the Clarke County SWSA, as the same may be amended, including all such actions to enable and facilitate the design, construction, and connection of a water system, sewer system, and sewage disposal system, as those terms are defined in the VWWAA, within the County to provide public water and sewer service to properties within the Clarke County SWSA, as the same may be amended. Such actions by the Authority may be the subject of further agreements between the Parties, between the Parties and other persons, as defined in Virginia Code § 1-230, or between the Authority and other persons, as defined in Virginia Code § 1-230.

a. The Parties understand and agree that, prior to its being connected to the Water System or Sewer System or its otherwise being employed in providing public water and sewer service to properties within the Clarke County SWSA, all infrastructure, improvements, and other property must meet the Authority's then-prevailing Water and Sewer Standards and Specifications, and that the Authority may impose other terms and conditions, including payment of connection fees, prior to a property's connection to the Water System or Sewer System or employment of any infrastructure, improvements, or other property in providing public water and sewer service to properties within the Clarke County SWSA, as the same may be amended.

b. The Parties understand and agree that, prior to its connection to the Water System or Sewer System or other employment in providing public water and sewer service to properties within the Clarke County SWSA, all infrastructure, improvements, and other property, including pipelines, pumps, pump stations, and treatment plants and any other improvements or property that are to be used as part of a water system, sewer system, or sewage disposal system, as defined by VWWAA, to facilitate the provision and/or receipt of water and/or sewer service from the Authority must be conveyed to the Authority on terms it deems acceptable, in its discretion, which may include the fee simple dedication of any and all easements it deems necessary to enable operation, maintenance, repair and/or replacement of said infrastructure, improvements or property.

c. All such infrastructure, improvements, and other property referenced in this Section shall become and remain the sole and permanent property of the Authority.

d. The Parties further understand and agree that nothing in this Agreement shall require or prohibit either the County or the Authority to pay, reimburse, cover, finance or otherwise bear, either initially or ultimately, all or any part of the design, construction, or connection costs of said infrastructure, improvements or other property.

6. The County shall, in perpetuity, take all necessary, appropriate and reasonable actions within its power, including conveying or leasing any and all real or personal property owned by the County, extending financing or funding, or taking any other action within its power,

to enable and facilitate the design, construction, connection, operation, maintenance, repair and/or replacement of said infrastructure, improvements or other property employed or to be employed in providing and/or receiving water and/or sewer service from the Authority within the Clarke County SWSA. Such actions by the County may be the subject of further agreements between the Parties, between the Parties and other persons, as defined in Virginia Code § 1-230, or between the County and other persons, as defined in Virginia Code § 1-230.

a. However, nothing in this Agreement shall bind the County to convey, sell, lease or otherwise transfer any particular property, contract any particular debt, appropriate any specific money, impose any tax, fee or other charge, or exercise the power of eminent domain as to any particular property, nor shall it exempt the County from following any and all laws and procedures applicable to such acts.

WATER AND SEWER SERVICE PROVISION

7. The Authority shall, in perpetuity, take all necessary, appropriate and reasonable actions in its power to operate any and all infrastructure, improvements, and real and personal property owned or hereafter acquired by the Authority to provide public water and sewer service to properties within the Clarke County SWSA, and otherwise take any and all other necessary, appropriate and reasonable actions in its power to provide public water and sewer service to properties within the Clarke County SWSA, on the same terms as said services are provided to other customers of the Authority.

a. Nothing in this Agreement shall obligate the Authority to accept any connection to the Water System or Sewer System from the Clarke County SWSA that, at the time of the proposed connection, create a substantial risk of overburdening the capacity of the Water System or Sewer System, as determined by the Authority in its sole discretion.

b. Nothing in this Agreement shall obligate the Authority or the Frederick-Winchester Service Authority (“FWSA”) to undertake capital improvements to increase its present water or sewer treatment capacity, which capacity shall be determined by the Authority in its sole discretion.

c. Nothing in this Agreement shall be construed or deemed to require the Authority to reserve any capacity within the Water System or Sewer System for properties within the Clarke County SWSA, or to decline any proposed connection by a customer outside the Clarke County SWSA to ensure that there is adequate capacity to provide water or sewer service to properties within the Clarke County SWSA.

d. Nothing in this Agreement shall be construed or deemed to restrict the grounds on which the Authority may decline or cease to provide water and/or sewer service to a property within any of its authorized service areas, including the Clarke County SWSA.

8. The Authority shall, in perpetuity, take such necessary, appropriate and reasonable actions within its power to maintain, repair, refurbish and replace, any and all infrastructure, improvements, and other property used in the provision of public water or sewer service to

properties within the Clarke County SWSA to ensure the continued availability and efficiency of those services to existing customers within the Clarke County SWSA.

9. Unless the Authority declines a proposed connection to the Water System or Sewer System properly sought by a property in the Clarke County SWSA, the County shall not provide, or permit another locality, political subdivision, or public or private utility to provide, water or sewer service to that property within the Clarke County SWSA.

a. In no case shall the County provide, or permit another locality, political subdivision, or public or private utility to provide, water or sewer services to any property within the Clarke County SWSA that has not received from the Authority a declination of its proper application to connect to the Water System or Sewer System.

b. Nothing in this Agreement shall limit the right, power, duty or discretion of the County to provide, or obligate the County to prohibit any other locality, political subdivision, or public or private utility from providing, water or sewer service to any property in the County that is outside the Clarke County SWSA.

RATES, FEES AND CHARGES FOR WATER & SEWER SERVICE

10. The Authority shall be free to fix, charge and collect fair and reasonable rates, fees, rents and charges, including connection fees, within the Clarke County SWSA, to the full extent of its authority under the VWWAA and other applicable law, as the same may be amended.

a. The Parties understand and agree that the Authority has full and sufficient authority to enforce the satisfaction of all rates, fees, rents and charges, including connection fees, imposed by the Authority, as provided by the VWWAA and other applicable law as the same may be amended.

b. The County shall, on written request by the Authority, collect amounts due on properly recorded utility liens in favor of the Authority in the same manner as unpaid real estate taxes due to the County.

c. The County shall, in perpetuity, take all necessary, appropriate and reasonable actions in its power to cooperate with the Authority to enforce the satisfaction of all rates, fees, rents and charges, including connection fees, imposed by the Authority for service provided to properties in the Clarke County SWSA, as provided by the VWWAA and other applicable law as the same may be amended.

d. Nothing in this Agreement shall limit the Authority's right, power, duty or discretion to fix, charge and collect fair and reasonable rates, fees, rents or charges, including connection fees, within the Clarke County SWSA, or to limit its right, power, duty or discretion to enforce satisfaction of the same.

11. The Authority shall impose such rates, fees, rents and charges, including connection fees, within the Clarke County SWSA, on the same terms as they are imposed on other users of the Water System and Sewer System outside of the Clarke County SWSA.

a. Nothing in this Agreement shall limit the Authority's right, power, duty or discretion to impose rates, fees, rents or charges, including collection fees, on some or all customers within the Clarke County SWSA that are in addition to those imposed on other users of the Water System and Sewer System outside the Clarke County SWSA if the same is determined by the Authority, in its discretion, to be necessary and appropriate to cover the costs of infrastructure, services or other costs that uniquely result or derive from, serve and/or benefit customers in the Clarke County SWSA.

b. Nothing in this Agreement shall confer on the County any right, power, duty, or discretion to determine, any interest in, or any legal responsibility for, the rates, fees, rents or charges, including connection fees, imposed by the Authority, whether in the Clarke County SWSA or elsewhere in the Water System or Sewer System.

MISCELLANEOUS

12. Nothing in this Agreement shall be construed, and no performance hereunder shall be deemed, to create a partnership or joint venture between the Parties or to make either the Authority or the County employees or agents of the other or of both of them.

13. Neither of the Parties may assign, directly or indirectly, all or part of its rights or obligations under this Agreement without the prior written consent of the other party.

14. To the extent required to carry out the purposes of this Agreement or to preserve any portion thereof challenged as invalid or unenforceable, the use of the conjunctive shall be deemed to include the disjunctive and vice versa, the masculine to include the feminine and vice versa, and the singular to include the plural and vice versa. The term "including" shall be read as illustrative, not exhaustive, and so shall be interpreted to mean "including but not limited to" that which was stated.

15. This Agreement, including the exhibits hereto, once fully executed by the designated representatives of each Party and approved by each of the Parties' respective Boards, sets forth the full, final, and entire agreement and understanding of the Parties with respect to the issues addressed herein, superseding all prior representations, understandings, and agreements not expressly incorporated herein. Any terms and conditions not expressly set forth in this Agreement are not a part of this Agreement or the understanding or undertakings of the Parties hereto. Any representations, warranties, promises, or conditions, whether written or oral, not specifically incorporated herein, shall not be binding on the County or the Authority.

16. This Agreement may not be modified, changed, supplemented or terminated, nor may any obligations hereunder be waived, except by written instrument agreed to by the Parties and signed by both of their duly authorized agents.

17. Failure by either of the Parties to insist upon or enforce any of its rights hereto shall not constitute a waiver thereof.

18. This Agreement, once fully executed by the designated representatives of each Party and approved by each of the Parties' respective Boards, is binding upon and shall inure to the benefit of each of the Parties and their representatives, agents, officers, employees, predecessors and successors in interest, successors in title, assigns, privies, and anyone acting on their behalf.

19. This Agreement is for the sole benefit of the Parties hereto and their respective successors and nothing herein, express or implied, is intended to or shall confer upon any other entity or person, as defined by Virginia Code § 1-230, any legal or equitable right, benefit or remedy of any nature whatsoever under or by reason of this Agreement.

20. This Agreement shall be governed by and construed under the laws of the Commonwealth of Virginia, without regard to its conflict or choice of law rules.

21. This Agreement shall be effective upon the date of its full execution, which execution shall occur only after final approval of this Agreement by the Clarke County Board of Supervisors and by the Authority's Board of Directors. Each of the Parties hereto shall have its designated representative sign this Agreement to indicate that it has been approved by its respective Board. Such signature shall constitute a warrant and representation by the signer of full and express authority to sign on behalf of and to bind the designating Party. Each of the Parties shall also have its counsel sign this Agreement to indicate that it has been approved as to form.

22. This Agreement may be executed in two (2) counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same document. Signatures transmitted by facsimile or other digital means shall be deemed original signatures.

23. Both of the Parties were represented by counsel who contributed to the drafting of this Agreement and approved the same as to form. The Agreement shall not be construed against either Party in the event of a dispute over the interpretation, construction or application of any of its terms.

24. The Parties agree to cooperate with each other in every respect in carrying out the intent and effectuating the purposes of this Agreement, including negotiating, executing and delivering any and all such notices, instruments, certificates, agreements, exhibits, schedules, resolutions, addendums, and other documents in connection with, in furtherance of, or to carry out or further consummate the extension and provision of services contemplated by this Agreement.

25. This Agreement shall survive the Closing and the execution, delivery and recording of any and all of the instruments in connection with, in furtherance of, or to carry out or further consummate the intent and effectuating the purposes of this Agreement, including those called for, entered into or delivered pursuant to this Agreement.

26. Whenever notices are to be given under the terms of this Agreement, and except as otherwise specifically provided by law, such notices shall be deemed to have been given and be effective on the date said notice is (1) sent by electronic mail and also (2)(i) hand delivered by personal delivery, or (ii) received (or refused) by registered or certified mail (return receipt requested, first-class postage prepaid), in any case addressed to the parties as follows:

If to the County to: Clarke County, Virginia
Berryville-Clarke County Government Center
101 Chalmers Ct., 2d Floor
Attention: County Administrator
E-mail: CBoies@clarkecounty.gov

If to the Authority to: Frederick County Sanitation Authority
By mail: P.O. Box 1877
Winchester, VA 22604-8377
Attention: Executive Director
E-mail: ELawrence@Frederickwater.com

Or by hand: Wellington H. Jones Administration Building
315 Tasker Rd
Stephens City, VA 22655

With a required copy to: Whiteford, Taylor & Preston L.L.P.
(which shall not constitute 1021 East Cary Street, Suite 1700
notice) Richmond, VA 23219
Attention: Dale G. Mullen, Esq.
E-mail: DMullen@wtplaw.com

or in each case to such other address or addressee as any party hereto may from time to time designate to the other party hereto by notice given pursuant to this Section.

[SEE ATTACHED SIGNATURE PAGES]

Approved as to form:

**FREDERICK COUNTY SANITATION
AUTHORITY**

By: _____

By: _____

Name: _____
Counsel for the Authority

Name: _____

Title: _____

COMMONWEALTH OF VIRGINIA

COUNTY OF FREDERICK, to-wit:

I, _____, a notary public in and for the Commonwealth and County aforesaid, do certify that the foregoing instrument was acknowledged before me this _____ day of _____, 2022, by _____, whose name is signed to the foregoing instrument dated _____, 2022, has acknowledged the same before me as _____ for Frederick County Sanitation Authority, a Virginia body politic and corporate, on behalf of such entity.

GIVEN under my hand this _____ day of _____, 2022.

Notary Public

My Commission Expires: _____

Notarial Registration No.: _____

[SEAL]

Approved as to form:

CLARKE COUNTY, VIRGINIA

By: _____

By: _____

Name: _____
Counsel for Clarke County

Name: _____

Title: _____

COMMONWEALTH OF VIRGINIA

CLARKE COUNTY, to-wit:

I, _____, a notary public in and for the Commonwealth and County aforesaid, do certify that the foregoing instrument was acknowledged before me this _____ day of _____, 2022, by _____, whose name is signed to the foregoing instrument dated _____, 2022, has acknowledged the same before me as _____ for Clarke County, Virginia, a Virginia body politic and corporate, on behalf of such entity.

GIVEN under my hand this _____ day of _____, 2022.

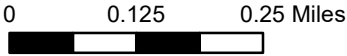
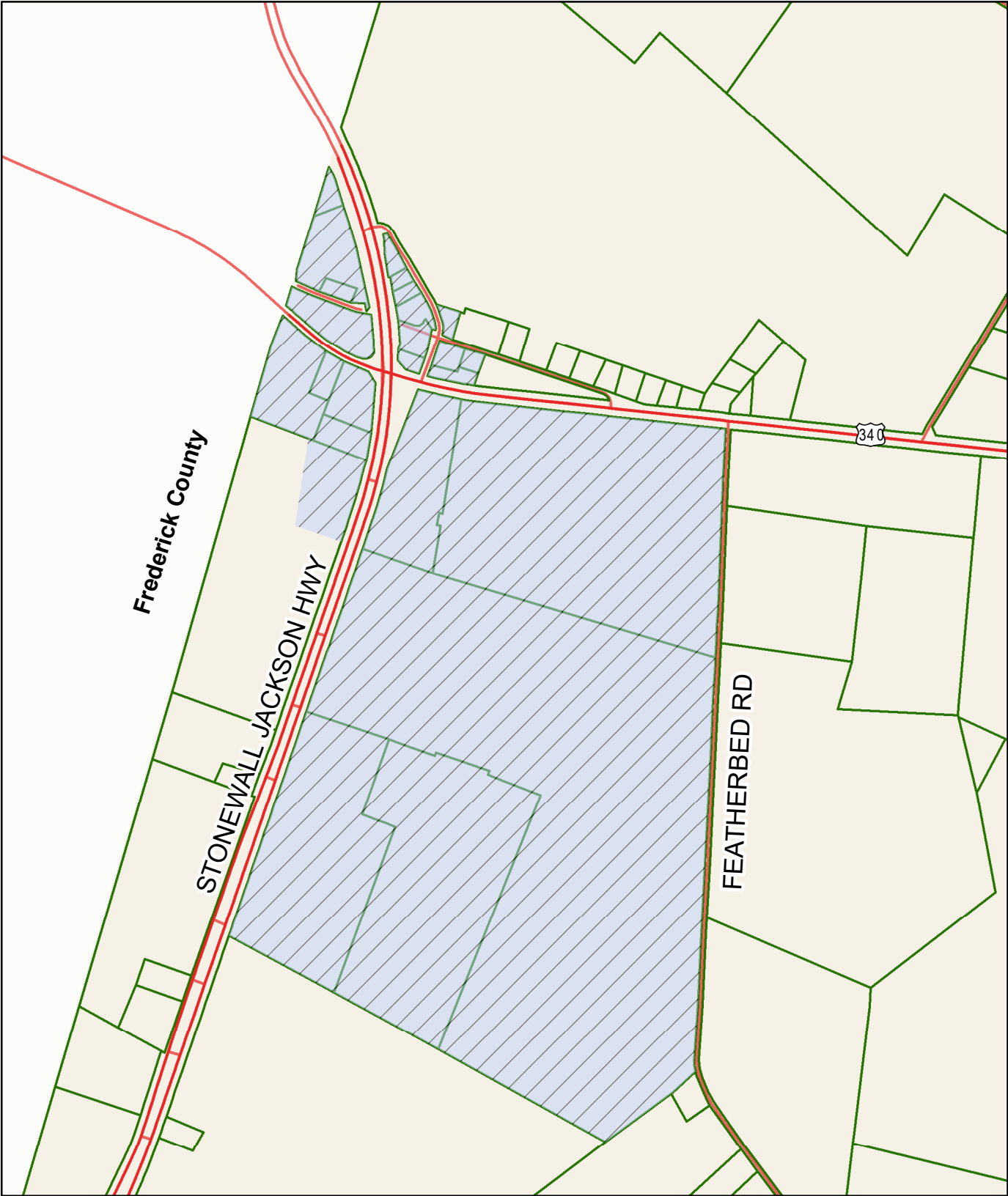
Notary Public




My Commission Expires: _____

Notarial Registration No.: _____

[SEAL]

Exhibit A, Proposed Service Area (DRAFT)



-  Proposed Service Area
-  Parcels
-  Roads

Clarke County Board of Supervisors

Broadband Agreement

Clarke County Board of Supervisors



Berryville Voting District
Matthew E. Bass
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County Administrator
Chris Boies
(540) 955-5175

To: Board of Supervisors

From: Chris Boies

Re: Broadband Agreements

Date: April 13, 2022

The Board is aware that the County, through an application submitted by the Northern Shenandoah Valley Regional Commission (NSVRC), was awarded state funding to provide universal broadband (fiber-to-the-home) coverage to all unserved areas of the County. The state funding is being provided by the Virginia Department of Housing and Community Development (DHCD) under the Virginia Telecommunications Initiative (VATI) program. The vendor for this project is All Points Broadband (APB). A number of agreements are required to be executed by May 5, 2022 to get this project started. These agreements are all currently in draft form. Each draft agreement is attached and summarized below:

State and Local Fiscal Recovery Fund Contract (template from DHCD attached). This contract will be signed by DHCD and the NSVRC. The document contractually obligates DHCD to provide the grant award and NSVRC to complete the project in accordance with the contract and submitted VATI application. Clarke County is not a party to this agreement, as we have chosen NSVRC to serve as the grantee in this project.

Grant Agreement between NSVRC and APB. This agreement spells out the duties of the NSVRC and APB in their completion of this project. This document holds APB accountable for completing the project in accordance with the VATI application submitted to DHCD. Clarke County is not a party to this agreement but is a participating member of NSVRC.

Fiscal Agent Agreement. This agreement is between NSVRC and Clarke County (along with the other seven participating localities), and it spells out the duties of NSVRC in serving as our fiscal agent for the project. The agreement requires the County to pay \$5,400,000 as our VATI match. Fifty percent of these funds (\$2.7 million) must be paid in FY 23 and that amount has been included in the proposed FY 23 budget. All eight counties are taking this agreement before their governing bodies this month. Staff requests that the Board authorize the County Administrator to execute the final version of the Fiscal Agent Agreement.

In summary, the only action required of the Board to participate in this project is to authorize the County Administrator to execute the Fiscal Agent Agreement. Other than appropriating the required local match, no further Board action is required. When the project commences, the Board will receive monthly progress updates which can be shared in the Board meeting packet and on the County Broadband webpage.

CONTRACT#: VATI #Insert Contract Number
GRANTEE: Insert Grantee Name

AGREEMENT

This AGREEMENT, entered into on the Start Date, by and between the Virginia Department of Housing and Community Development hereinafter referred to as “DHCD” and the Insert Grantee Name hereinafter referred to as “GRANTEE.”

WITNESSETH

WHEREAS, the Commonwealth of Virginia has been authorized to distribute and administer the Virginia Telecommunication Initiative (VATI), and

WHEREAS, DHCD has been authorized to distribute and administer funds awarded through the VATI grant-making process, and

WHEREAS, the Project as described in the VATI application submitted by the GRANTEE has achieved a sufficiently high ranking through a competitive application selection system to qualify for funds awarded through the VATI grant-making process based on the program guidelines and criteria of the funding source,

Now THEREFORE, the above-mentioned parties hereto do mutually agree as follows:

1. **Award.** DHCD agrees to award the GRANTEE a grant through the Virginia Telecommunication Initiative in the amount of Insert Grant Amount written out long form (Number in parenthesis) through the Coronavirus State and Local Fiscal Recovery Fund within the American Rescue Plan Act of 2021, which outlines special compliance and reporting requirements for broadband infrastructure projects, under which the GRANTEE must comply. These requirements are outlined in the special conditions section of this agreement.
2. **Technical Assistance.** DHCD agrees to provide the GRANTEE with technical assistance in establishing and implementing the administration this project.
3. **Project.** The GRANTEE will commence and carry out, in partnership with VATI Co-Applicant, hereinafter referred to as “THE COMPANY”, a broadband construction project designed to provide access to broadband services to insert number of serviceable units in the List Project location(s).
4. **Memorandum.** The GRANTEE must establish and execute a Memorandum of Agreement/Understanding with THE COMPANY, which is binding and enforceable to assure that the GRANTEE can adequately meet its contractual obligations under the grant awarded through the VATI grant-making process.

5. **Scope of Services.** The activities furnished by the GRANTEE shall include, but are not necessarily limited to, those outlined in **Exhibit A**, made a part of this agreement by this reference. The activities shall be provided in a manner satisfactorily to DHCD and in accordance with all applicable federal, state, and local laws.
6. **Contract Performance Period.** This contract shall commence on Start Date and be completed on End Date (“Contract Period Performance Date”), unless there are grant Special Conditions that require additional action by the GRANTEE for specific activity(ies). In such instances, the GRANTEE must complete the requirements of the Special Conditions, or the contract is terminated in accordance with other provisions herein. If the GRANTEE is unable to complete grant Activities by the above referenced date, the GRANTEE shall return all unexpended funds, unless a contract extension has been approved. Repayment of the unexpended funds shall be governed by Section 9 of this Agreement.
7. **Method of Payment.** As compensation for the activities under this agreement, DHCD agrees to pay the GRANTEE a total grant award not to exceed Insert Grant Amount (Number). This is a cost reimbursement contract and payment to the GRANTEE will be made as described in **Exhibit B**, made part of this agreement by this reference.
8. **Retainage.** DHCD shall retain ten percent (10%) of the grant award. DHCD shall promptly release retained funds to the GRANTEE following the latest of the satisfactory completion of construction, DHCD’s receipt of the 6-month and 12-month post closeout reports, DHCD’s receipt of the final progress report, DHCD’s prompt and timely receipt of all Service Territory Data (defined below), and required supporting documentation as described in **Exhibit A**.

9. Repayment

- a. *Repayment of funds awarded through the VATI grant-making process payments upon Determination of Inability to Comply:*
 - i. If DHCD determines at any time before the Contract Period Performance Date that the GRANTEE in partnership with THE COMPANY is unlikely to meet its contractual obligations, DHCD shall promptly notify THE GRANTEE and may require the submission of a Corrective Action Plan. Such a determination by DHCD will be based on such circumstances as a filing by or on behalf of THE COMPANY under Chapter 7 of the U.S. Bankruptcy Code, the liquidation of THE COMPANY, an abandonment of the project by THE COMPANY or other similar significant event that demonstrates THE COMPANY will be unable or is unwilling to satisfy the targets for the grant awarded through the VATI grant-

making process. DHCD reserves the right to require the GRANTEE to recoup funds from THE COMPANY at the GRANTEE'S expense and return those funds to DHCD.

- ii. If before the Contract Period Performance Date the GRANTEE in partnership with THE COMPANY does not meet at least ninety (90) percent of each of the [key deliverables] by and through the Contract Period Performance Date (tailor description to the agreement, miles of fiber or cable laid, new homes with service, etc.), DHCD shall promptly notify the GRANTEE and may require the submission of a Corrective Action Plan. DHCD reserves the right to require the GRANTEE to recoup funds from THE COMPANY at the GRANTEE'S expense and return those funds to DHCD.

b. *Repayment Dates: Such repayment shall be due from the COMPANY to the GRANTEE within thirty (30) days of the date that DHCD issues its notice to GRANTEE to recoup funds from the COMPANY.* Any VATI monies repaid by THE COMPANY to the GRANTEE hereunder shall be repaid promptly to DHCD for redeposit into the fund, which funded the project. GRANTEE shall use its best efforts to recover all such funds, including legal action for breach of the executed Memorandum of Agreement. The GRANTEE shall assume primary responsibility for filing and prosecuting any such legal action. GRANTEE shall have ultimate responsibility for the repayment of any sums hereunder but will be given time to pursue repayment from the COMPANY before repaying DHCD. DHCD will allow continued pursuit of repayment by the GRANTEE with monthly reports demonstrating full pursuit of repayment. If repayment is not received by the GRANTEE after one (1) year, the funds must be returned promptly to DHCD from the GRANTEE.

c. *Failure to Repay:* If any repayment due pursuant to this Section 9 is not made by the COMPANY when due, DHCD may determine that further collection action is required, and DHCD may refer the matter to the Office of the Attorney General (the "OAG") for collection pursuant to Section 2.2-518 of the Virginia Code. In such event, by its signature below, the GRANTEE will be deemed to have assigned to the Commonwealth of Virginia all of its rights, title and interest in and to this Section 9 and all claims, the GRANTEE has or may have against the COMPANY for recoupment of funds as contemplated in this Section 9. The GRANTEE shall include in its contract with the COMPANY a provision that expressly consents to this assignment, that requires the COMPANY to pay back all funds subject to recoupment pursuant to this Section 9, and that provides that, in any matter referred to the OAG for collection, the COMPANY shall be liable to pay interest, administrative charges, collection costs, attorneys' fees, expert fees, consultant fees, and other applicable fees to the Commonwealth of Virginia and that interest on any outstanding repayment referred to the OAG shall accrue at the rate set forth in

Section 6.2-301 A. of the Virginia Code (currently 6.0% per year) for the period from the date on which the repayment is due until paid.

10. **Service Territory Data Submission Requirement.** The GRANTEE shall provide DHCD with broadband service and coverage data and information (“Service Territory Data”) in the time and formats established by DHCD in its Internet Service Provider Service Territory Data Submission Guidelines (“Data Submission Guidelines”) pursuant to Section P of Item 114 of Chapter 552, 2021 Acts of Assembly, 2021 Special Session I (“Budget Amendment”). Service Territory Data shall be submitted through the Broadband Provider Data Submission Portal for the Commonwealth of Virginia established by DHCD to securely accept such data.

11. **Publicity.** GRANTEE agrees to recognize DHCD’s support in their efforts to expand broadband in all project related communication with the media and its marketing publications. The following statement is suggested: *“This project was funded/supported in collaboration with the Commonwealth of Virginia’s Telecommunication Initiative.”*

12. **Audit.** The GRANTEE shall submit one of the following financial documents for the GRANTEE’s fiscal year identified below: Financial Statement**, Reviewed Financial Statement prepared by an Independent Certified Public Accountant (CPA), Audited Financial Statement prepared by an Independent CPA or an audit required by the Code of Federal Regulations (CFR), (2 CFR 200 Subpart F), audited by an Independent CPA. Please see the table below to determine which document your organization is required to submit. The threshold requirements outlined below are the *minimal* standards required by DHCD. We strongly encourage all organizations receiving funds from DHCD to undertake the highest level of financial management review to ensure practices and procedures are fully examined and evaluated.

Threshold Requirement	Document
Total annual expenditures ≤\$100,000 (Regardless of source)	Financial Statement prepared by organizations**
Total annual expenditure between \$100,001 and \$300,000 (Regardless of source)	Reviewed Financial Statement prepared by an Independent Certified Public Accountant (CPA)
Total annual expenditures > \$300,000 (Regardless of source)	Audited Financial Statement prepared by an Independent CPA
Federal expenditures ≥\$750,000	2 CFR 200 Subpart F--Audited by an Independent CPA

**Does not require preparation by a CPA

Entities shall file the required financial document in the Centralized Application and Management System (CAMS) within nine (9) months after the end of their fiscal year or 30 (thirty) days after it has been accepted, (Reviewed Financial Statement, Audited Financial Statement, and Single Audit Act only) whichever comes first.

The full DHCD Audit Policy, including an explanation of the specific document requirements, can be found online at:

<https://www.dhcd.virginia.gov/sites/default/files/Docx/audit-policy/dhcd-financial-statement-audit-policy-2019.pdf>

GRANTEE shall maintain all data and records related to the project made the subject of this AGREEMENT (“Project”) for a period of five (5) years following the conclusion of the Project for the purposes of compliance with potential audits. Entities will produce all data and records related to the Project upon written request by DHCD or its successors or designees within thirty (30) days following said request.

13. Certifications and Representations and Warranties.

a. All information and documentation submitted to DHCD in connection with or which accompanied the application out of which this Agreement arises and/or in connection with any contract or agreement that may result from an award arising out of said application are true and accurate in all material respects.

b. No principal, partner, shareholder, director, officer, member, manager or other employee of the COMPANY with managerial control or responsibility over said entity or any significant aspect of its operations in the Commonwealth of Virginia were employed (i) by the awarding agency and involved in the evaluation and scoring of applications received for consideration of award during a period of one (1) year prior to the date of the announcement of project awards, or (ii) by the Governor’s administration during a period of two (2) years prior to the date of the execution of this Agreement.

c. The GRANTEE hereby represents and warrants that the certifications are true and correct in all respects and that DHCD may reasonably rely upon such certifications as statements of preexisting facts.

d. The GRANTEE shall include provisions requiring the COMPANY to make the following certifications in the GRANTEE’S contract with the COMPANY as a condition to entry into the GRANTEE’S contract with the COMPANY: All information and documentation submitted to the GRANTEE and DHCD in connection with or which accompanied the application out of which this Agreement arises and/or in connection with any contract or agreement that may result from an award arising out of said application are true and accurate in all material respects. No principal, partner, shareholder, director, officer, member, manager or other employee of the COMPANY with managerial control or responsibility over said entity or any significant aspect of its operations in the Commonwealth of Virginia were employed (i) by the awarding agency and involved in the

evaluation and scoring of applications received for consideration of award during a period of one (1) year prior to the date of the announcement of project awards, or (ii) by the Governor's administration during a period of two (2) years prior to the date of the execution of this Agreement. The COMPANY hereby represents and warrants that the certifications are true and correct in all respects and that the GRANTEE and DHCD may reasonably rely upon such certifications as statements of preexisting facts.

14. Miscellaneous.

- a. *Entire Agreement; Amendments:* This AGREEMENT constitutes the entire agreement among the parties hereto as to the Project and any associated VATI Grant and may not be amended or modified, except in writing, signed by each of the parties hereto. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns. The GRANTEE may not assign its rights and obligations under this Agreement without the prior written consent of DHCD.
- b. *Governing Law; Venue:* This AGREEMENT is made, and is intended to be performed, in the Commonwealth of Virginia and shall be construed and enforced in accordance with the laws of the Commonwealth of Virginia. Jurisdiction and venue for any litigation arising out of or involving this Agreement shall lie in the Circuit Court of the City of Richmond, Virginia and such litigation shall be brought only in such court.
- c. *Counterparts:* This Agreement may be executed in one or more counterparts, each of which shall be an original, and all of which together shall be one and the same instrument.
- d. *Severability:* If any provision of this Agreement is determined to be unenforceable, invalid or illegal, then the enforceability, validity and legality of the remaining provisions will not in any way be affected or impaired, and such provision will be deemed to be restated to reflect the original intentions of the parties as nearly as possible in accordance with applicable law.
- e. *Attorneys' Fees:* Except as provided in Section 9, attorneys' fees shall be paid by the party incurring such fees.

In witness whereof, the parties hereto have executed or caused to be executed by their duly authorized official this AGREEMENT in duplicate, each copy of which will be deemed an original.

COMMONWEALTH OF VIRGINIA,
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

BY: _____ DATE: _____
Tamarah Holmes, Ph.D, Director, Office of Broadband

City of Richmond,
Commonwealth of Virginia

I do certify that Tamarah Holmes, Ph.D., personally appeared before me and made oath that she is the Director, Office of Broadband at the Department of Housing and Community Development and that she is duly authorized to execute the foregoing document.

My commission expires: _____.

Given under my hand this _____ day of Date.

Notary Public

Registration Number

Grantee Name

BY: _____ DATE: _____
Chief Executive Officer, Title

Locality

Commonwealth of Virginia

I do certify that Chief Executive Officer personally appeared before me and made oath that he/she is the Title, Virginia and that he is duly authorized to execute the foregoing document.

My commission expires: _____.

Given under my hand this _____ day of Date.

Notary Public

Registration Number

SCOPE OF WORK

GRANTEE Name: Insert Grantee Name
Contract Period: Insert Contract Period
Contract Number: Insert Contract Number

A. Grant Requirements. The GRANTEE will commence, carry out and complete the following activities:

PROJECT TITLE: Insert Project Title
GRANT ACTIVITIES: Insert Grant Activities
OUTCOMES: Insert Project Outcomes

B. Reporting Requirements. GRANTEE agrees to provide the following reports to DHCD:

- a. Monthly progress reports by the 15th of each month using the template in CAMS.
- b. Final project progress report within **30 days** of project completion date using the template in CAMS.
- c. Post-closeout report on subscribers using the template in CAMS at six (6) months and one (1) year from project closeout date.

C. Compliance Monitoring. DHCD will conduct an Interim and Final Compliance Review. The GRANTEE will make all records available upon request by DHCD.

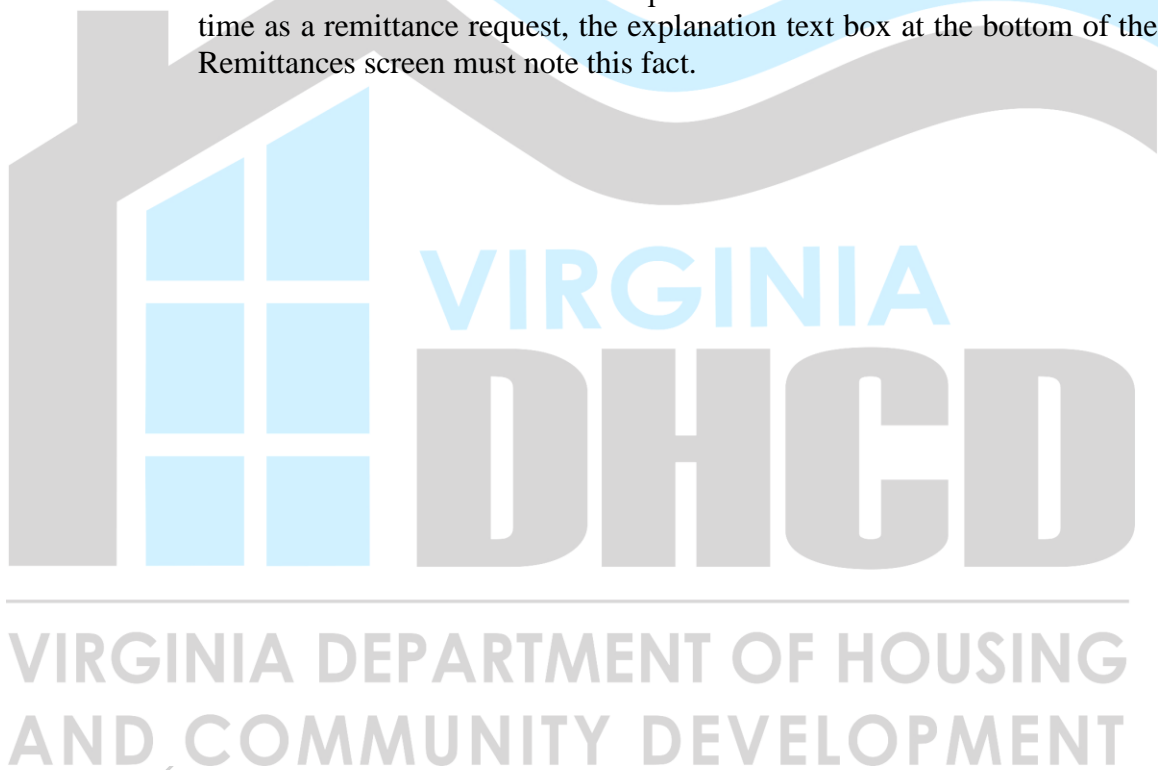
D. Quality of Work. The Project may be monitored through on-site visits by DHCD. Upon completion of the Project and to assist the DHCD in its determination that the quality of work is satisfactory, THE COMPANY will provide speed validation data ("speed tests"), conducted on up to 10% of the serviceable units distributed throughout the project area, to the GRANTEE and/or a DHCD representative to ensure broadband speeds meet VATI criteria.

E. Record Keeping Requirements

The GRANTEE shall retain financial records, supporting documents, reports, and all other records pertinent to the VATI award for a period of no less than **five years** from the date of submission of the final expenditure report. When applicable, all contractors or GRANTEE shall comply with the Virginia Public Procurement Act § 2.2-4300 et seq. of the Code of Virginia, which requires that all original bids together with all documents pertaining to the award of a contract shall be retained in accordance with a retention period of at least five years.

F. Administrative Requirements. The Grantee must use the Centralized Application and Management System (CAMS) to provide all documentation including, but not limited to:

- a. After the AGREEMENT has been executed, the GRANTEE must submit the project budget into CAMS.
- b. All correspondence, including contract amendment and budget revision request documents, must be uploaded into “Reports and Communication” in CAMS as *correspondence* documents.
- c. All DOCUMENTS required by this contract must be uploaded into “Reports and Communication” in CAMS as *contract* documents.
- d. All remittance requests must be submitted through “Remittance” in CAMS. If documents are submitted in “Reports and Communication” at the same time as a remittance request, the explanation text box at the bottom of the Remittances screen must note this fact.



METHOD OF PAYMENT

GRANTEE Name: Insert Grantee Name
Contract Period: Insert Contract Period
Contract Number: Insert Contract Number

DHCD will provide Insert Grant Amount (Number) in funds awarded through the VATI grant-making process for the reimbursement of eligible expenses required to complete project activities described in **Exhibit A.**

The GRANTEE must review all remittances/invoices from THE COMPANY and verify that the completion of key project deliverables are in accord with the approved milestone timeline in **Exhibit C**, made part of this agreement by this reference.

Matching Funds. A total of **Insert Match Funds (Number)** in matching funds is committed to this project by the GRANTEE and the Company. These funds shall be expended prior to, or in proportion to funds awarded through the VATI grant-making process as outlined in the approved budget. Documentation on the expenditure of these funds shall be maintained by the GRANTEE and reported to DHCD with each monthly report and within the final progress report.

Payment of Grant Funds. DHCD agrees to make payment to the GRANTEE upon receipt in CAMS of a properly completed remittance and supporting documentation. The GRANTEE must complete and submit the VATI Cost Performance Index (CPI) form with every remittance. DHCD reserves the right to deny any remittance requests or request further explanation from projects with a CPI value of less than .9. Submissions of remittance may be made allowing approximately thirty (30) days for the receipt of funds. Funds are to be immediately disbursed by the GRANTEE and shall not be deposited in an interest-bearing account.

Payments for grants administration expenses will be accepted and processed only on a pay-for-performance basis in accordance with the approved performance based administrative budget in **Exhibit D.**

Notwithstanding the effective date of this contract **INSERT DATE**, budgeted administrative expenses, including soft costs and materials incurred prior to this date have been approved for reimbursement. The effective date of this authorization is **INSERT DATE**

Budget Revisions/Amendments. The GRANTEE shall not obligate, encumber, spend or otherwise utilize grant funds awarded through the VATI grant-making process for any activity or purpose not included or not in conformance with the budget as apportioned and as submitted to DHCD unless the GRANTEE has received explicit approval by WRITTEN NOTICE from DHCD to undertake such actions.

Data Condition: Further, and notwithstanding anything to the contrary contained herein, payment to the GRANTEE shall be expressly conditioned and contingent upon the proper and timely receipt by DHCD of the Service Territory Data as required in this Agreement.



MILESTONE TIMELINE

GRANTEE Name: Insert Grantee Name
Contract Period: Insert Contract Period
Contract Number: Insert Contract Number



PERFORMANCE BASED ADMINISTRATIVE BUDGET

GRANTEE Name: Insert Grantee Name
Contract Period: Insert Contract Period
Contract Number: Insert Contract Number



GRANT AGREEMENT

This Grant Agreement (this “Agreement”) is entered into as of the date last set forth below by and between the Northern Shenandoah Valley Regional Commission (“NSVRC”) and APB Partners Valley, LLC (“APB”). NSVRC and APB are each a “Party” and are, collectively, the “Parties.”

WHEREAS, the Parties have collaborated on the development of a regional broadband plan pursuant to which APB will be constructing a last-mile broadband network within the Virginia counties of Augusta, Clarke, Fauquier, Frederick, Page, Rappahannock, Rockingham and Warren (each, a “Participating County,” and, collectively, the “Participating Counties”);

WHEREAS, NSVRC and APB are designated by the Participating Counties as the Applicant and Co-Applicant, respectively, for Application ID 86508092021134115 (as amended, modified, and/or supplemented during the application process and by the Contract Negotiation Record, the “VATI Application”), a copy of which is attached hereto as Exhibit A, to the Virginia Telecommunications Initiative (“VATI”) program, administered by the Virginia Department of Housing and Community Development (“DHCD”), and the project set forth in the VATI Application (the “VATI Project”) has been awarded \$96,873,500 in grant funding from DHCD (the “VATI Award”);

WHEREAS, DHCD and NSVRC will enter into an Agreement (the “DHCD Agreement”) that sets forth the terms and conditions of the VATI Award;

WHEREAS, the Participating Counties have committed to provide APB with an aggregate of \$62,450,000 in local contributions designated as match for the VATI Project (the “County VATI Match”), as set forth in more detail in Exhibit B;

WHEREAS, the Participating Counties have designated NSVRC to serve as their administrative/fiscal agent and administrator for the VATI Project, and will enter into a Fiscal Agent Agreement (the “Fiscal Agent Agreement”) with NSVRC; and

WHEREAS, APB will be responsible for designing, constructing, managing and operating the VATI Project.

NOW, THEREFORE, in consideration of the mutual covenants, terms, and conditions set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows.

1. Fiscal Agent. NSVRC will act as fiscal agent for the VATI Project as set forth in the Fiscal Agent Agreement and maintain accurate records of the financial expenditures of the VATI Award and the County VATI Match, including, but not limited to financial reports, monthly funding draws, review of APB expenditures, approval of APB invoices, and documentation of matching funds.

2. VATI Grant Management. NSVRC will provide overall grant management of the VATI Project in accordance with the DHCD Agreement and will provide coordination and administration of the VATI Project by working as a liaison between the Participating Counties, APB, and DHCD.

3. Installation and Maintenance of VATI Project Infrastructure. APB will be responsible for implementing and carrying out the VATI Project as set forth in the VATI Application, including without limitation installing infrastructure sufficient for fiber optic networks to provide service to the locations listed in the VATI Application.

a. All infrastructure installed by APB as part of the VATI Project will be owned by APB.

b. APB will be responsible for maintaining all infrastructure installed as part of the VATI Project in good working order at all times prior to the Contract Period Performance Date, as defined in the DHCD Agreement (the “Contract Period Performance Date”), and NSVRC shall have no obligation for the costs of ongoing maintenance related thereto.

c. NSVRC shall have the on-going right to, at NSVRC’s cost, monitor the condition and maintenance of infrastructure installed as part of the VATI Project at all times prior to the Contract Period Performance Date to ensure that it is properly maintained by APB.

4. Implementation of Broadband Services. Upon completion of the installation of infrastructure for networks built as part of the VATI Project, APB will make available broadband services as set forth in the VATI Application. Customers choosing to receive APB service shall receive customer service equal to that provided by APB or its affiliates in other geographic areas.

a. Without limitation, once service is available on the networks built as part of the VATI Project, APB agrees to make available a broadband internet service plan offering upload and download speeds of 50 mpbs (the “Basic Service Tier”) for a monthly service fee of \$59.99 (excluding any applicable fees and taxes charged to all similarly situated customers). APB agrees that the monthly service fee for the Basic Service Tier shall not increase by more than the percentage increase in the Consumer Price Index, published by the United States Bureau of Labor Statistics, with December, 2021 as the reference month.

b. APB agrees to make available to NSVRC a copy of APB's then-current standard terms and conditions for residential fiber service, as the same is updated from time to time.

c. Without limitation, for 12 months after service becomes available at a particular location, APB shall offer a standard residential installation to the location requesting such service for \$199.00 regardless of service drop length. This flat fee shall be available to any property owner of a serviceable unit who requests installation within the 12-month timeframe, regardless of when installation actually occurs. Property owners will be notified that they are eligible for installation by APB through APB's advertisements, as represented in the VATI Application.

5. Collection, Invoicing of Expenses and Payment of the VATI Award and the County VATI Match. NSVRC will collect the County VATI Match from the Participating Counties pursuant to that certain Fiscal Agent Agreement by and between NSVRC and the Participating Counties, to be dated on or about the date hereof. Once work on the VATI Project commences, APB will submit invoices for VATI Project expenses to NSVRC on a monthly basis, which invoices shall provide a breakdown of APB's expenses consistent with DHCD guidelines and procedures. APB will submit the invoice for any given month to NSVRC no later than the business day before the date on which NSVRC is required to submit its corresponding monthly report to DHCD. NSVRC will, in turn, submit such invoice to DHCD and request reimbursement for such expenses against the VATI Award, which reimbursement from DHCD shall be payable to NSVRC. Decisions with respect to the eligibility of an APB invoice for reimbursement shall be made by DHCD and be binding upon NSVRC and APB. With respect to any monthly invoice submission by APB, NSVRC will pay to APB the VATI-reimbursable portion of such invoiced expenses within seven calendar days of receiving the VATI-reimbursable portion of the invoice from DHCD. NSVRC will pay to APB the Participating County-reimbursable portion of such invoiced expenses at the same time that NSVRC makes payment of the VATI-reimbursable portion provided that NSVRC is in receipt of the funds from the appropriate Participating County; otherwise, such Participating County-reimbursable portion shall be paid to APB as soon as practicable but in no event less than three business days after NSVRC's receipt of the funds from the appropriate Participating County. Upon request, NSVRC shall inform APB of the amount of the County VATI Match that is being held by NSVRC on behalf of each Participating County pursuant to the Fiscal Agent Agreement. Payments by NSVRC will be made in the manner specified by the invoice delivered by APB. Notwithstanding the foregoing, APB acknowledges and agrees that a certain portion of the VATI Award will be retained by DHCD and paid to APB in accordance with the provision of Section 8 of the DHCD Agreement.

6. Monthly Reports Regarding the County VATI Match. When submitting a monthly invoice in accordance with Section 5, APB will simultaneously submit a report (the "Monthly Report") to NSVRC (a) detailing the APB expenses being reimbursed by NSVRC from the County

VATI Match for each Participating County and (b) reporting APB's progress against established project milestones for the VATI Project as approved by DHCD on a county-specific basis.

7. Inspection and Monitoring of Installation. APB agrees to reasonably cooperate, and to ensure reasonable cooperation from its independent contractors, agents, and project partners, with respect to the monitoring and inspection of installation of infrastructure as part of the VATI Project to ensure that such installation of infrastructure conforms to the VATI Application and is capable of delivering service consistent with the VATI Application. Such monitoring and inspection may be performed by DHCD, NSVRC, or their respective employees, agents or independent contractors, and may include but is not limited to site visits, review of records, and testing of infrastructure including speed tests. APB agrees that it will (a) maintain and follow industry standard internal quality assurance/quality control processes for evaluating work on the VATI Project, (b) withhold payment on any invoice from a contractor or subcontractor until the work that is the subject of such invoice has been approved by APB's internal quality assurance/quality control processes, (c) only submit invoices to NSVRC that have been approved by APB as provided in clause (b) and paid, and (d) notify NSVRC if APB observes any repeated, material deficiencies with the work provided by one or more contractors or subcontractors. APB also agrees to provide such documents as may be reasonably necessary to satisfy compliance monitoring requests by DHCD under the DHCD Agreement. Upon completion of the installation of infrastructure for networks built as part of the VATI Project, APB will provide speed validation data ("speed tests"), conducted on at least ten percent of the serviceable units distributed throughout the VATI Project service area.

8. Milestones. APB agrees to meet the milestones for VATI Project deliverables in accord with the requirements of the DHCD Agreement.

9. Repayment of VATI Award.

a. APB acknowledges that there are certain provisions of the DHCD Agreement that may require NSVRC to recoup funds paid from the VATI Award from APB.

b. NSVRC shall notify APB if NSVRC receives a notice from DHCD requiring NSVRC to recoup funds awarded from the VATI Award from APB (a "Repayment Notice") as soon as practicable after NSVRC's receipt of the Repayment Notice.

c. In the event that DHCD requires or recommends submission of a corrective action plan or other plan to address deficiencies, or alleged deficiencies, with implementation of the VATI Project, APB agrees to reasonably cooperate with NSVRC in preparing and submitting such plan.

d. APB agrees to repay the amount specified in the Repayment Notice, in addition to all portions of the corresponding invoices for such amounts that were paid using funds from a Participating County, within thirty days of the date that NSVRC receives the Repayment Notice unless (i) otherwise agreed to by NSVRC and DHCD or (ii) the obligation to repay such funds is stayed by a court of competent jurisdiction.

e. APB hereby consents to NSVRC's assignment to the Commonwealth of Virginia of NSVRC's rights under this Section 9 and agrees that (i) if any collection action in connection with a Repayment Notice is taken by NSVRC or the NSVRC's assignee, including without limitation the Office of the Attorney General ("OAG"), APB shall be liable to pay interest, administrative charges, collection costs, attorneys' fees, expert fees, consultant fees, and other applicable fees, and (ii) that interest on any outstanding repayment referred to the OAG shall accrue at the rate set forth in Section 6.2-301 A. of the Virginia Code (currently 6.0% per year) for the period from the date on which the repayment is due until paid.

10. Additional Agreements of, and Covenants by, APB.

a. APB will provide reporting and documentation to NSVRC, in a manner consistent with guidelines provided by DHCD for reporting on American Rescue Plan Act ("ARPA") compliance to DHCD or as otherwise reasonably required by NSVRC, so that NSVRC is able to deliver reporting and documentation to DHCD and the Participating Counties for purposes of allowing DHCD and the Participating Counties to document compliance with ARPA rules and regulations.

b. For a period of five years following the completion of the VATI Project, APB agrees to allow NSVRC to inspect, on reasonable advance notice to APB, the internal quality control/quality assurance records maintained by APB in the ordinary course of business relating to installation and operation of the VATI Project; provided, however, that APB shall not be obligated to provide access to any documentation or information that APB is required to keep confidential pursuant to any agreement with any third party.

c. APB agrees that it shall provide DHCD with certain broadband service and coverage data and information regarding the VATI Project ("Service Territory Data") in the time and formats established by DHCD in its Internet Service Provider Service Territory Data Submission Guidelines pursuant to Section P of Item 114 of Chapter 552, 2021 Acts of Assembly, 2021 Special Session I. Service Territory Data shall be submitted through the Broadband Provider Data Submission Portal for the Commonwealth of Virginia established by DHCD to securely accept such data.

d. APB agrees that it shall comply with the additional requirements set forth in Exhibit C.

e. APB agrees to reasonably cooperate with NSVRC with respect to NSVRC's obligations under the DHCD Agreement.

f. APB agrees to maintain the following liability insurance coverages during the VATI Project:

(i) Workers' Compensation - Statutory requirements and benefits.

(ii) Employer's Liability - \$100,000.

(iii) Commercial General Liability - \$1,000,000 per occurrence and \$2,000,000 in the aggregate, including bodily injury and property damage, personal injury and advertising injury, products and completed operations coverage. NSVRC must be named as an additional insured on the policy.

(iv) Automobile Liability - \$1,000,000 combined single limit.

APB further agrees to require that any contractors or subcontractors involved in the VATI Project maintain the insurance coverages in the amounts listed above during the term of each subcontractor's contract.

The amounts of insurance required above may be satisfied by APB (or any applicable contractor or subcontractor) (i) purchasing primary coverage in the amounts specified or (ii) buying a separate excess umbrella liability policy together with lower limit primary underlying coverage.

All insurance coverage obtained hereunder will be provided by insurance companies authorized to sell insurance in Virginia by the Virginia State Corporation Commission.

g. APB agrees to recognize, in a commercially reasonable manner, DHCD's support of the VATI Project in all project-related communications with the media and its marketing publications prior to the Contract Period Performance Date. The following statement is suggested: "This project was funded/supported in collaboration with the Commonwealth of Virginia's Telecommunication Initiative."

11. Representations and Warranties.

a. APB hereby represents and warrants to NSVRC that all information and documentation submitted to NSVRC and/or DHCD by APB in connection with or which

accompanied the VATI Application and/or in connection with any contract or agreement that may result from the VATI Award was true and accurate in all material respects when provided.

b. APB hereby represents and warrants to NSVRC that no principal, partner, shareholder, director, officer, member, manager or other employee of APB with managerial control or responsibility over APB or any significant aspect of APB's operations in the Commonwealth of Virginia was employed (i) by DHCD and involved in the evaluation and scoring of applications received for consideration of a VATI award during a period of one (1) year prior to the date of the announcement of VATI project awards, or (ii) by the Governor's administration during a period of two (2) years prior to the date of the execution of this Agreement.

c. APB hereby represents and warrants that the certifications set forth in subsections (a) and (b) above are true and correct in all respects and that NSVRC and DHCD may reasonably rely upon such certifications as statements of preexisting facts.

12. Assignment. On notice to NSVRC, APB shall have the right to assign its right to payment under this Agreement to any third party providing credit or related accommodation to APB or its affiliates related to the VATI Project. APB may not assign its other rights or obligations under this Agreement without the prior written consent of NSVRC. Except as provided in Section 9(e), NSVRC may not assign its rights or obligations under this agreement without the prior written consent of APB.

13. Notices. Any notice under this Agreement will be made to the Parties at their respective addresses set forth below. Either Party may change its address upon 10 days' written notice to the other Party.

Northern Shenandoah Valley Regional Commission
Attn: Brandon Davis, Executive Director
400 Kendrick Lane
Front Royal, Virginia 22630

With a copy by email to bdavis@nsvregion.org.

APB Partners Valley, LLC
Attn: Legal Notices
1021 East Cary Street
Suite 1150
Richmond, VA 23219

14. Miscellaneous.

a. This Agreement is governed by and construed in accordance with the laws of the Commonwealth of Virginia, without regard to the conflict of law provisions of such Commonwealth.

b. This Agreement shall inure to the benefit of and be binding upon each of the Parties and each of their respective permitted successors and permitted assigns. There are no third party beneficiaries of this Agreement.

c. If any provision of this Agreement is declared invalid by a court of competent jurisdiction, the remainder of this Agreement shall remain in full force and effect.

d. The headings in this Agreement are for reference only and do not affect the interpretation of this Agreement.

e. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which constitute one and the same agreement. Delivery of an executed counterpart of this Agreement electronically (including by DocuSign or similar electronic signature software) or by facsimile shall be effective as delivery of an original executed counterpart of this Agreement.

f. This Agreement constitutes the entire agreement between the Parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter.

g. The Parties' obligations under this Agreement are contingent upon NSVRC entering into the DHCD Agreement and the Fiscal Agent Agreement, in each case in form and substance reasonably satisfactory to each of the Parties. If NSVRC has not entered into the DHCD Agreement and/or each of the Fiscal Agent Agreement on or before May 5, 2022, this Agreement shall terminate and neither Party shall have any further obligations hereunder.

[Remainder of page intentionally left blank.]

IN WITNESS WHEREOF, the parties hereto have executed this Grant Agreement as of the date last set forth below.

NORTHERN SHENANDOAH VALLEY REGIONAL COMMISSION

By: _____

Name: Brandon Davis

Its: Executive Director

Date: _____

APB PARTNERS VALLEY, LLC

By: _____

Name: James G. Carr

Its: Chief Executive Officer

Date: _____

EXHIBIT A

VATI Application

EXHIBIT B

County VATI Match
for each
Participating County

Participating County	County VATI Match
Augusta County	\$8,400,000
Clarke County	\$5,400,000
Fauquier County	\$10,500,000
Frederick County	\$8,650,000
Page County	\$7,800,000
Rappahannock County	\$5,900,000
Rockingham County	\$8,900,000
Warren County	\$6,900,000
Total	\$62,450,000

EXHIBIT C

STATE AND FEDERAL CONTRACT PROVISIONS

1. Authorization to Transact Business in Virginia (Va. Code 2.2-4311.2).

APB is authorized to transact business in the Commonwealth of Virginia as a domestic limited liability company. APB's State Corporation Commission Identification Number is 11323390. APB warrants that it will remain so authorized for the duration of the VATI Project.

2. No Employment Discrimination (Va. Code § 2.2-4311).

APB agrees to the following:

(a) APB will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of APB. APB agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.

(b) APB, in all solicitations or advertisements for employees placed by it or on its behalf, will state that APB is an equal opportunity employer.

(c) Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.

APB shall include the provisions of the foregoing paragraphs of this section in every subcontract or purchase order of over \$10,000 so that the provisions will be binding upon each subcontractor or vendor.

3. Compliance with Immigration Law (Va. Code § 2.2-4311.1).

APB does not, and shall not during the performance under the Agreement knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.

4. Drug Free Workplace (Va. Code § 2.2-4312).

During the performance of the Agreement, APB agrees to (a) provide a drug-free workplace for the its employees; (b) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the its workplace and specifying the actions that will be taken against employees for violations of such

prohibition; (c) state in all solicitations or advertisements for employees placed by or on behalf of APB that the contractor maintains a drug-free workplace; and (d) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

5. Prompt Payment (Va. Code § 2.2-4354).

(a) APB shall take one of the two following actions within seven (7) days after the receipt of amounts paid by NSVRC for work performed by any subcontractor under the Agreement:

- (i) Pay the subcontractor for the proportionate share of the total payment received from NSVRC attributable to the work performed by the subcontractor under the contract; or
- (ii) Notify NSVRC and the subcontractor, in writing, of its intention to withhold all or a part of the subcontractor's payment with the reason for nonpayment.

(b) APB shall pay interest to the subcontractor on all amounts owed that remain unpaid after seven days following its receipt of payment from NSVRC for work performed by the subcontractor under the Agreement, except for amounts withheld as allowed by Paragraph (a)(ii) above. Interest shall accrue at the rate of one percent per month.

(c) APB shall include in each of its subcontracts a provision requiring each subcontractor to include or otherwise be subject to the same payment and interest requirements with respect to each lower-tier subcontractor.

(d) APB's obligation to pay an interest charge to a subcontractor pursuant to the payment clause in this section shall not be construed to be an obligation of NSVRC. A contract modification shall not be made for the purpose of providing reimbursement for such interest charge and a cost reimbursement claim shall not include any amount for reimbursement for such interest charge.

6. Minority Business Enterprise/Women's Business Enterprise/Labor Surplus Requirements (2 C.F.R. § 200.231).

APB agrees to take affirmative steps in letting any subcontracts for the VATI Project to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible, including the following:

- (a) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (b) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (c) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (d) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; and
- (e) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

7. Contract Work Hours and Safety Standards Act (Appendix II Subsection (E), 29 C.F.R. § 5.5(a)).

(a) Overtime Requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

(b) Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (a) of this section, the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (b)(1) of this section, in the sum of \$29 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (a) of this section.

(c) Withholding for unpaid wages and liquidated damages. APD shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor

or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.

(d) Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (a) through (c) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (a) through (d) of this section.

As used in this section, the terms *laborers* and *mechanics* include watchmen and guards.

8. Domestic Preference (Appendix II to Part 200, Subsection (L) referencing 2 CFR § 200.322).

APB agrees to provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products) in selecting subcontractors, materialmen, and vendors to provide work or products furnished under the Agreement.

“Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

“Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

9. Recovered Materials Requirement (Appendix II to Part 200, Subsection (J) referencing 2 CFR § 200.323).

In accordance with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, APB shall procure items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition. APB shall procure items designated in the EPA guidelines that contain the highest percentage of recovered materials practicable unless the successful Bidder determines that such items: (1) are not reasonably available in a reasonable period of time; (2) fail to meet reasonable performance standards, which shall be determined on the basis of the guidelines of the National Institute of Standards and Technology, if applicable; or (3) are only available at an unreasonable price.

These requirements shall apply to items purchased where: (1) APB purchases in excess of \$10,000 of the item; or (2) during the preceding Federal fiscal year, APB: (i) purchased any amount of the items for use under a contract that was funded with federal appropriations and was with a federal agency, state agency, or agency of a political subdivision of a state; and (ii) purchased a total of in excess of \$10,000 of the item both under and outside that contract.

10. Equal Opportunity Clause and Certification (Appendix II to Part 200, Subsection (C); 41 C.F.R. §§ 60-1.4(b), 1.7(b)(1)).

(a) APB agrees to comply with the equal opportunity clause provided under 41 C.F.R. 60-1.4(b) in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 C.F.R. Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 C.F.R. Part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor." The equal opportunity clause provisions set forth at 41 C.F.R. § 60.1.4(b) are incorporated herein by reference. APB further agrees to include the equal opportunity clause provisions in each nonexempt subcontract.

(b) By signing the Agreement, APB certifies the following:

APB has _____, has not _____, participated in a previous contract or subcontract subject to the equal opportunity clause, as required by Executive Orders 10925, 11114, or 11246, and that APB has _____, has not _____, filed with the joint Reporting Committee, the Director of the Office of Federal Contract Compliance, a Federal Government contracting or administering agency, or the former President's Committee on Equal Employment Opportunity, all reports due under the applicable filing requirements.

11. Nonsegregated Facilities (Appendix II to Part 200, Subsection (C); 41 C.F.R. § 60-1.8).

APB must ensure that facilities provided for employees are provided in such a manner that segregation on the basis of race, color, religion, sex, or national origin cannot result. APB may neither require such segregated use by written or oral policies nor tolerate such use by employee custom. APB's obligation extends further to ensure that its employees are not assigned to perform their services at any location, under APB's control, where the facilities are segregated. The term "facilities" includes waiting rooms, work areas, restaurants and other eating areas, time clocks, restrooms, washrooms, locker rooms, and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing provided for employees. APB shall provide separate or single-user restrooms and necessary dressing or sleeping areas to assure privacy between sexes.

12. Byrd Anti-Lobbying Certification (Appendix II to Part 200, Subsection (I); Appendix A to 49 C.F.R. 20).

By signing the Agreement, APB certifies, to the best of its knowledge and belief, that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of APB, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, APB shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(c) APB shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

13. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion (Appendix II to Part 200; Subsection (H); 2 C.F.R. § 180.335).

(a) The terms "covered transaction," "debarred," "suspended," "ineligible," "participant," "person," "principal," and "voluntarily excluded," as used in this section, are defined in 2 CFR Parts 180 and 1200. "Lower Tier Covered Transactions" refers to any covered transaction under a First Tier Covered Transaction (such as subcontracts). "Lower Tier Participant" refers to any participant who has entered into a covered transaction with APB or other Lower Tier Participants (such as subcontractors and suppliers).

(b) By signing the Agreement, APB certifies to the best of its knowledge and belief, that it and its principals:

- (i) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;

- (ii) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (iii) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b)(ii) of this certification; and
- (iv) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

(c) The certification in this section is a material representation of fact upon which reliance was placed when NSVRC determined to enter into this transaction. If it is later determined that the prospective participant knowingly rendered an erroneous certification, in addition to other remedies available, APB may terminate the Agreement for default.

(d) APB shall provide immediate written notice to NSVRC if APB learns at any time that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(e) APB agrees that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by NSVRC.

(f) APB further agrees that it will include the certification in paragraph (b), without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions exceeding the \$25,000 threshold.

(g) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any lower tier prospective participants, each participant may, but is not required to, check the Excluded Parties List System website (<https://www.epls.gov/>), which is compiled by the General Services Administration.

(h) Nothing contained in the foregoing shall be construed to require the establishment of a system of records in order to render in good faith the certification required by this clause. The

knowledge and information of the prospective participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(i) Except for transactions authorized under paragraph (e), if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available, NSVRC may terminate the Agreement for cause or default.

14. Compliance with the Cargo Preference Act (46 C.F.R. § 381.7(b)).

The following provisions are only applicable when materials or equipment are acquired for the VATI Project and have been transported by ocean vessel. They do not apply when materials or equipment used on the Project are obtained from the existing inventories of suppliers and contractors.

(a) APB agrees to utilize privately owned United States-flag commercial vessels to ship at least 50 percent of the gross tonnage (computed separately for dry bulk carriers, dry cargo liners, and tankers) involved, whenever shipping any equipment, material, or commodities pursuant to this contract, to the extent such vessels are available at fair and reasonable rates for United States-flag commercial vessels.

(b) APB agrees to furnish within 20 days following the date of loading for shipments originating within the United States or within 30 working days following the date of loading for shipments originating outside the United States, a legible copy of a rated, 'on-board' commercial ocean bill-of-lading in English for each shipment of cargo described in paragraph (a) of this section to both the Contracting Officer (through the prime contractor in the case of subcontractor bills-of-lading) and to the Division of National Cargo, Office of Market Development, Maritime Administration, Washington, DC 20590.

(c) APB agrees to insert the substance of the provisions of this clause in all subcontracts issued pursuant to the Agreement.

15. Compliance with Environmental Regulations (Appendix II to Part 200, Subsection (G)).

APB agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251-1387). Violations must be reported to NSVRC and the Regional Office of the Environmental Protection Agency (EPA).

16. Compliance with Davis-Bacon Act (Appendix II to Part 200, Subsection (D)).

(a) APB certifies that all laborers and mechanics employed by it or by any subcontractors are paid wages at rates not less than those prevailing, as determined by the U.S. Secretary of Labor in accordance with the Davis-Bacon Act, an amended, 40 U.S.C. §§ 3141-3148

as supplemented by Department of Labor regulations at 29 C.F.R. Part 5. APB also agrees to pay wages not less than once a week.

(b) If the certification described in Subsection (a) cannot be provided, APB agrees to provide a project employment and local impact report detailing:

- (i) the number of employees of contractors and sub-contractors working on the VATI Project;
- (ii) the number of employees on the VATI Project hired directly and hired through a third party;
- (iii) the wages and benefits of workers on the VATI Project by classification; and
- (iv) whether those wages are at rates less than those prevailing.

APC agrees to maintain sufficient records to substantiate all information reported pursuant to this subsection.

17. Compliance with Copeland Act (Appendix II to Part 200, Subsection (D)).

APB agrees to comply with the requirements of the Copeland “Anti-Kickback” Act, 40 U.S.C. § 3145 as supplemented by Department of Labor regulations at 29 C.F.R. Part 3, which are incorporated herein by reference.

18. Compliance with National Labor Relations Act (29 U.S.C. § 158(f)).

APB agrees to either certify that the VATI Project includes a project labor agreement, meaning a pre-hire collective bargaining agreement consistent with section 8(f) of the National Labor Relations Act (29 U.S.C. § 158(f)), or to provide a project workforce continuity plan detailing:

- (a) How APB will ensure the project has ready access to a sufficient supply of appropriately skilled and unskilled labor to ensure high-quality construction throughout the life of the project;
- (b) How APB will minimize risks of labor disputes and disruptions that would jeopardize timeliness and cost-effectiveness of the project;
- (c) How APB will provide a safe and healthy workplace that avoids delays and costs associated with workplace illnesses, injuries, and fatalities;

- (d) Whether workers on the VATI Project will receive wages and benefits that will secure an appropriately skilled workforce in the context of the local or regional labor market; and
- (e) Whether the VATI Project has completed a project labor agreement.

19. False or Fraudulent Statements or Claims (31 U.S.C. § 3802).

APB acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. § 3801, *et seq.*, applies to its actions pertaining to the Agreement. APB certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to be made, pertaining to the Agreement.

20. Compliance with Virginia Freedom of Information Act (Va. Code § 2.2-3700, *et seq.*).

APB acknowledges that NSVRC is subject to the Virginia Freedom of Information Act, Virginia Code § 2.2-3700, *et seq.* APB and NSVRC hereby incorporate by reference the provisions of their letter agreement dated February 11, 2022, setting forth their respective rights and obligations with respect to information properly designated by APB as confidential and/or proprietary. Without limiting the foregoing, nothing in this Agreement should be interpreted as prohibiting NSVRC from complying with the Virginia Freedom of Information Act or other applicable law.

21. Examination and Retention of Records (10 C.F.R. § 600.242).

NSVRC and any of its duly authorized representatives shall, until three years after final payment under the Agreement, have access to and the right to examine any of APB's directly pertinent books, documents, papers, or other records involving transactions related to this contract for the purpose of making audit, examination, excerpts, and transcriptions.

22. Claims, Administrative Issues, and Appeals (Appendix II to Part 200, Subsection (A)).

NSVRC will be solely responsible for the settlement of all contractual and administrative issues arising from the Agreement, including source evaluation, protests, disputes, and claims in accordance with good administrative practice and sound business judgment. All contractual and administrative claims shall be adjudicated using the following procedures:

- (a) Claims Process.
 - (i) APB shall give NSVRC written notice of the intention to file a contractual claim at the time of the event or the beginning of the work upon which the claim is based.

- (ii) Contractual claims must be submitted in writing to NSVRC no later than 60 days after final payment.
- (iii) NSVRC's Executive Director or an authorized designee shall make a written decision addressing the claim within 90 days of submission.

(b) Administrative Appeal.

- (i) APB may appeal the decision rendered above in Subsection (a)(iii) by filing a Letter of Appeal with NSVRC within 10 days of the date of the decision being challenged. No appeal will be allowed if the Letter of Appeal is untimely.
- (ii) The Letter of Appeal shall specify the basis for the appeal, the relief sought, and whether a hearing is requested.
- (iii) If a hearing is not expressly requested, NSVRC shall render a written decision within 10 days of receiving the Letter of Appeal.
- (iv) If a hearing is requested, it shall be held within 30 days of receipt of the Letter of Appeal. The hearing will be conducted by a disinterested arbiter appointed by NSVRC. The arbiter should be an attorney-at-law. Each party will have the opportunity to present pertinent information during the hearing. The hearing shall be an informal administrative proceeding, rather than a judicial-like trial, but it is nevertheless the appellant's burden to produce evidence sufficient to show that prior decision was erroneous. The hearing shall be recorded and transcribed. A final decision with findings of fact will be issued within 21 days of the hearing.

(c) Judicial Review. The process set out in Subsections (a) and (b) is a mandatory pre-requisite to filing any judicial action against NSVRC. After the completion of such process, however, such a judicial action may be filed within 21 days of the issuance of the arbiter's decision and not afterward. Such arbiter's decision shall be presumed correct and shall not be set aside unless (i) it reflects a material legal error, or (ii) it is factually unsupported by the record of the arbiter's hearing. The arbiter is entitled to assess the credibility of all witnesses and such assessments shall not be attacked judicially.

23. Compliance With Other Applicable Federal Laws and Regulations.

APB agrees to comply with all applicable requirements of (a) Title VI of the Civil Rights Act of 1964 (Title VI), 42 U.S.C. § 2001d-1, *et seq.*, and the implementing regulations at 31 C.F.R. Part 22; (b) Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794; (c) the Age Discrimination Act of 1975, 42 U.S.C. § 6101, *et seq.*, and the implementing regulations at 31

C.F.R. Part 23; and (d) 2 C.F.R. Part 200, the OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

FISCAL AGENT AGREEMENT

This Fiscal Agent Agreement (this “Agreement”) is entered into as of the date last set forth below by and between the Northern Shenandoah Valley Regional Commission (“NSRVC”) and Augusta County, Virginia; Clarke County, Virginia; Fauquier County, Virginia; Frederick County, Virginia; Page County, Virginia; Rappahannock County, Virginia; Rockingham County, Virginia; and Warren County, Virginia (each, a “Participating County,” and, collectively, the “Participating Counties”). NSVRC and the Participating Counties are each a “Party” and are, collectively, the “Parties.”

WHEREAS, the Parties, in coordination with APB Partners Valley, LLC (“APB”) and its affiliates, have collaborated on the development of a regional broadband plan pursuant to which APB will be constructing a last-mile broadband network within the Participating Counties;

WHEREAS, NSVRC and APB are designated by the Participating Counties as the Applicant and Co-Applicant, respectively, for Application ID 86508092021134115 (as amended, modified, and/or supplemented during the application process and by the Contract Negotiation Record, the “VATI Application”) to the Virginia Telecommunications Initiative (“VATI”) program, administered by the Virginia Department of Housing and Community Development (“DHCD”), and the project set forth in the VATI Application (the “VATI Project”) has been awarded \$96,873,500 in grant funding from DHCD (the “VATI Award”);

WHEREAS, as a requirement of the VATI Award, DHCD has required NSVRC to enter into an Agreement with DHCD (the “DHCD Agreement”) which provides, among other things, for the administration of the VATI Project by NSVRC and the repayment of some or all of the VATI Award to DHCD under certain circumstances described therein;

WHEREAS, the DHCD Agreement requires NSVRC to enter into an agreement with APB (the “Grant Agreement”) that requires APB to carry out VATI Project and which obligates APB to repay the VATI Award if so required under the DHCD Agreement;

WHEREAS, the Participating Counties have committed to provide APB with an aggregate of \$62,450,000 in local contributions designated as match for the VATI Project (the “County VATI Match”), as set forth in more detail in Exhibit A; and

WHEREAS, the Participating Counties wish to designate NSVRC to serve as their administrative/fiscal agent and administrator for the VATI Project.

NOW, THEREFORE, in consideration of the mutual covenants, terms, and conditions set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows.

1. Fiscal Agent. NSVRC will act as fiscal agent for the VATI Project and maintain accurate records of the financial expenditures of the VATI Award and the County VATI Match, including, but not limited to financial reports, monthly funding draws, submission of APB expenditures and invoices to DHCD, and documentation of matching funds.

2. ARPA Obligations. NSVRC will provide reporting and documentation to the Participating Counties, in a manner consistent with guidelines provided by DHCD for reporting on ARPA compliance to DHCD, so that the Participating Counties may document compliance with ARPA rules and regulations.

3. VATI Grant Management. NSVRC will provide, in accordance with the terms of the DHCD Agreement, overall grant management of the VATI Project and provide coordination and administration of the VATI Project by working as a liaison between the Participating Counties, APB and DHCD.

4. Construction and Implementation of Broadband Services. NSVRC will oversee APB's construction of the VATI Project in the manner set forth in the VATI Application. All facilities constructed by APB will be owned by APB and the Participating Counties shall have no obligation for ongoing maintenance related thereto.

5. Collection, Invoicing of Expenses and Payment of the County VATI Match.

a. NSVRC will collect each Participating County's share of the County VATI Match from such Participating County as set forth herein. On or before July 1, 2022, each Participating County shall make an initial payment to NSVRC equal to 20% of such Participating County's share of the County VATI Match specified on Exhibit A. On or before October 1, 2022, and on or before the first day of each succeeding calendar quarter thereafter (January 1, April 1, July 1, and October 1), each Participating County shall make a quarterly installment payment to NSVRC equal to 10% of such Participating County's share of the County VATI Match with the ninth and final payment due on or before July 1, 2024. Any Participating County that fails to make a payment in a timely manner shall be responsible any resulting damages suffered by NSVRC. All payments by the Participating Counties to NSVRC shall be made in the manner specified by NSVRC, which manner of payment may be changed from time to time in NSVRC's sole discretion.

b. Payments made by NSVRC to APB from the VATI Award and the County VATI Match will be governed by (i) a Grant Administration Agreement between NSVRC and APB, and (ii) an agreement between DHCD and NSVRC relating to the VATI Award and VATI Project. NSVRC expects that the payment procedures established by those agreements will be roughly consistent with those outlined herein. Once work on the VATI Project commences, APB will submit invoices for VATI Project expenses to NSVRC on a monthly basis, which invoices shall provide a breakdown of APB's reimbursable expenses consistent with DHCD guidelines and procedures. APB will submit the invoice for any given month to NSVRC no later than the business day before the date on which NSVRC is required to submit its corresponding monthly report to DHCD. NSVRC will, in turn, submit such invoice to DHCD and request reimbursement for such expenses against the VATI Award, which reimbursement from DHCD shall be payable to NSVRC. With respect to any monthly invoice submission by APB, NSVRC will pay to APB the VATI-reimbursable and Participating County-reimbursable portion of such invoiced expenses within seven calendar days of receiving the VATI-reimbursable portion of the invoice from DHCD. DHCD's determinations concerning the reimbursement of expenses invoiced by APB will be final and binding upon NSVRC and the Participating Counties.

c. Any County VATI Match funds not expended by December 31, 2026, will be returned to the Participating County which contributed such funds unless otherwise agreed in writing between NSVRC and the Participating County.

d. In the event that the VATI Project is fully completed and NSVRC is holding unexpended County VATI Match funds, NSVRC will promptly return such funds to the Participating County which contributed such funds. In the event that County VATI Match funds are repaid to NSVRC pursuant to the repayment provisions of the Grant Agreement, NSVRC will promptly return such County VATI Match funds to the Participating County which contributed such funds unless otherwise agreed in writing between NSVRC and the Participating County.

6. Monthly Reports Regarding the County VATI Match. Within 10 calendar days of the date on which NSVRC makes any payment to APB from the County VATI Match in accordance with Section 4 above, NSVRC will provide each applicable Participating County with a report (a) detailing the APB expenses being reimbursed by NSVRC from the County VATI Match attributable to such Participating County, (b) reporting APB's progress against established project milestones for the VATI Project as approved by DHCD and (c) providing an updated balance of the County VATI Match funds of such Participating County being held by NSVRC.

7. Notices. Any notice under this Agreement will be made to the Parties at their respective addresses set forth below. Any Party may change its address upon 10 days' written notice to the other Party.

Northern Shenandoah Valley Regional Commission
Attn: Brandon Davis, Executive Director
400 Kendrick Lane
Front Royal, Virginia 22630

With a copy by email to bdavis@nsvregion.org.

If to a Participating County, to the address specified on such Participating County's signature page to this Agreement.

8. Miscellaneous.

a. This Agreement is governed by and construed in accordance with the laws of the Commonwealth of Virginia, without regard to the conflict of laws provisions of such Commonwealth.

b. This Agreement shall inure to the benefit of and be binding upon each of the Parties and each of their respective successors and assigns.

c. If any provision of this Agreement is declared invalid by a court of competent jurisdiction, the remainder of the Agreement shall remain in full force and effect.

d. The headings in this Agreement are for reference only and do not affect the interpretation of this Agreement.

e. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which constitute one and the same agreement. Delivery of an executed counterpart of this Agreement electronically (including by DocuSign or similar electronic signature software) or by facsimile shall be effective as delivery of an original executed counterpart of this Agreement.

f. This Agreement constitutes the entire agreement between the Parties with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter. For the purpose of clarification, this Agreement does not supersede that certain Memorandum of Understanding, effective as of June 30, 2021, by and between Virginia Electric and Power Company dba Dominion Energy Virginia, All Points Broadband Partners, LLC, Shenandoah Valley Electric Cooperative, and the Participating Counties.

[Remainder of page intentionally left blank.]

IN WITNESS WHEREOF, the parties hereto have executed this Fiscal Agent Agreement as of the date last set forth below.

NORTHERN SHENANDOAH VALLEY REGIONAL COMMISSION

By: _____

Name: Brandon Davis

Its: Executive Director

Date: _____

IN WITNESS WHEREOF, the parties hereto have executed this Fiscal Agent Agreement as of the date last set forth below.

AUGUSTA COUNTY, VIRGINIA

By: _____

Name:

Its:

Date: _____

Address:

IN WITNESS WHEREOF, the parties hereto have executed this Fiscal Agent Agreement as of the date last set forth below.

CLARKE COUNTY, VIRGINIA

By: _____

Name:

Its:

Date: _____

Address:

IN WITNESS WHEREOF, the parties hereto have executed this Fiscal Agent Agreement as of the date last set forth below.

FAUQUIER COUNTY, VIRGINIA

By: _____

Name:

Its:

Date: _____

Address:

IN WITNESS WHEREOF, the parties hereto have executed this Fiscal Agent Agreement as of the date last set forth below.

FREDERICK COUNTY, VIRGINIA

By: _____

Name:

Its:

Date: _____

Address:

IN WITNESS WHEREOF, the parties hereto have executed this Fiscal Agent Agreement as of the date last set forth below.

PAGE COUNTY, VIRGINIA

By: _____

Name:

Its:

Date: _____

Address:

IN WITNESS WHEREOF, the parties hereto have executed this Fiscal Agent Agreement as of the date last set forth below.

RAPPAHANNOCK COUNTY, VIRGINIA

By: _____

Name:

Its:

Date: _____

Address:

IN WITNESS WHEREOF, the parties hereto have executed this Fiscal Agent Agreement as of the date last set forth below.

ROCKINGHAM COUNTY, VIRGINIA

By: _____

Name:

Its:

Date: _____

Address:

IN WITNESS WHEREOF, the parties hereto have executed this Fiscal Agent Agreement as of the date last set forth below.

WARREN COUNTY, VIRGINIA

By: _____

Name:

Its:

Date: _____

Address:

EXHIBIT A

County VATI Match
for each
Participating County

Participating County	County VATI Match
Augusta County	\$8,400,000
Clarke County	\$5,400,000
Fauquier County	\$10,500,000
Frederick County	\$8,650,000
Page County	\$7,800,000
Rappahannock County	\$5,900,000
Rockingham County	\$8,900,000
Warren County	\$6,900,000
Total	\$62,450,000

Courthouse Green “Public Square” Update

Clarke County Board of Supervisors



Berryville Voting District
Matthew E. Bass
(540) 955-5175

Millwood Voting District
Terri T. Catlett-Vice Chair
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

To: Board of Supervisors

From: Chris Boies

Re: Courthouse Green Update

Date: April 13, 2022

The Board received six recommendations from the citizen Monument Committee at your March 16, 2021 meeting (see attached recommendations). The Board decided the best approach to further exploring Recommendations 1, 2, 3, 4 & 6 was to have a master plan of the courthouse green developed (for clarity, the Board has affirmed the decision to keep the monument in its current location per Recommendation 2). A contract has been awarded to Rhodeside Harwell, a landscape architecture and planning firm. The planning process will include four phases: discovery, alternatives development, draft master plan, and final master plan (see attached outline). The discovery phase officially kicked off on April 12th with a site visit and various stakeholder meetings. In the coming weeks, focus group discussions will be held and various background information collected. Once the discovery phase is completed, different alternatives will be presented for input from the public through an open house.

County staff are working to create a project webpage on the County website to keep the public informed about the process. Alternatives developed, as well as information about the open houses, will also be posted to this page.

Regarding Recommendation 5, the Board authorized the County Attorney to file an adverse possession suit in order to obtain ownership of the monument and the property it sits on. A jury trial awarded the County ownership through adverse possession on April 8, 2022. No further action is required on this item other than the minor maintenance noted by the Committee.

Goal: A recommendation that will have broad community support and move the community forward in a united manner.

General Theme Embedded In the Recommendations: The monument should not be moved as it would be seen by many as trying to erase history. Instead of erasing history we should try to uncover more of it and find ways to share it. The history of Clarke’s African-American community has been ignored in the past and needs to be explored, documented and shared side-by-side with the history of Clarke’s white population. It’s all important.

Committee Recommendation	Comments
<p>1. The Courthouse Green should be an area dedicated to both memorials and education.</p>	<p>Initially, any new memorial(s) should focus on remembering those who also fought or supported the Union in order to both recognize the efforts of Clarke’s African-American community and tell a more complete story of the Civil War.</p> <p>Create linkage between the Green and both the CCHA Museum and the Josephine School Community Museum.</p> <p>Long term the County may want to add memorials to Clarke County people or events from other eras.</p>
<p>2. The current Confederate monument should stay. Contextual signage should be added.</p>	<p>Involve historians, community members and possibly students when creating signage or contextualization.</p> <p>Small signs with QR codes may be the most attractive and versatile.</p>
<p>3. An additional monument should be installed to recognize one or more of the African-Americans who fought with or helped the Union Armed Services.</p> <p>This new monument should have equal visual impact with the current Confederate monument.</p>	<p>The most frequently mentioned people or groups proposed for recognition are 1) the 90+ Clarke County born African-Americans who served in the Union Armed Services and 2) Thomas Laws. However, this could be investigated further before a determination is made.</p> <p>Uncovering the story of the 90+ African-Americans would add to the knowledge of Clarke’s history.</p> <p>Contextualization and signage as in #2.</p> <p>Local artists could be asked for input. An artist competition could be announced.</p>
<p>4. The naming of one or more of the Courthouses should be considered.</p>	<p>When doing business in a Courthouse our citizens would walk by a Confederate Monument and into a building named for an African-American.</p>
<p>5. The Board of Supervisors should work to gain ownership of the Confederate monument.</p>	<p>Minor maintenance is needed. The dry-laid stone base of the monument is showing.</p> <p>The monument should be covered by an insurance policy.</p>
<p>6. Grants and private contributions should be utilized to the maximum extent to fund the recommendation.</p>	<p>Community support should be preeminent, but staff time and dedicated responsibilities will likely be required as has been the case with most other historical signs and events.</p>

Goal: A recommendation that will have broad community support and move the community forward in a united manner.

Further Comments:

The Committee took one vote that covered all the items listed in the Recommendation column. The actions listed were viewed as six elements of one recommendation, not six independent recommendations. The Board of Supervisors obviously has the right to accept and act on individual elements of the Committee's Recommendation but the Committee views it as one single recommendation.

The Comments column is meant for clarification. It lists supporting ideas that were discussed without apparent disagreement within the Committee.

The final vote was 7 to 1.

It should be noted that three of the Committee Members who voted to support the recommendations did so because they felt it was the plan would gain the most community support and move the community forward in a united manner. On a totally personal level they would have preferred the monument be moved to a more suitable location.

One Committee Member felt he had to vote against the Recommendation because he felt the Green was the "moral center" of the community and as such was not the place for a monument tied to the Confederacy.

It is believed that if the Board of Supervisors accepts the Committee's Recommendation, that acceptance will need to be followed by quick and visible action. (walking the talk)

Master Planning Process

1: DISCOVERY

- 1.1 Kickoff Meeting/Site Visit**
 - Discuss project goals, challenges, schedule, and deliverables
- 1.2 Engagement Strategy**
 - Resolve best approach
 - Confirm schedule
 - Receive advice about stakeholders
- 1.3 Regulatory Review/Approval Strategy (BAR/VDHR)**
 - Discuss strategy for receiving approvals
 - Consider early meetings with agency staff
- 1.4 Focus Group Discussions (County, Community, etc.)**
 - Meet with key stakeholders in focus group sessions
- 1.5 Inventory/Analysis**
 - Inventory site characteristics: hardscape, landscape, statues
- 1.6 Historical Research**
 - Research site history
 - Research history and significance of statues and other resources
- 1.7 Program Development**
 - Confirm with County and Stakeholders about Program of Need
- 1.8 Presentation of Findings**
 - Present findings to County staff and Leadership

Meetings/Presentations:

- Kickoff meeting
- Focus Group Meetings (1 day)
- Interim County Staff Meeting
- Presentation of Task 1 findings to County staff and leadership

2: ALTERNATIVES DEVELOPMENT

- 2.1 Alternative Concepts Development**
 - Prepare 2-3 concepts:
 - Statue strategies
 - Bubble Diagrams
 - Concept Plans
 - Educational Programs
- 2.2 County Staff Review**
- 2.3 Open House #1**
 - Review concepts in informal setting
 - Receive feedback
- 2.4 Survey of Preferences**
 - Distribute survey at Open House and other means TBD
- 2.5 Preferred Alternative**
 - Select a Preferred Alternative based upon feedback received at Open House and from surveys
 - Determine preferred alternatives with County staff and leadership

Meetings/Presentations:

- County Staff meeting to review Concepts
- Open House #1
- County staff meeting to select preferred alternative

3: DRAFT MASTER PLAN

- 3.1 Preferred Alternative Development**
 - Illustrative Site Plans
 - Sections/elevations
 - Draft Cost Estimate
 - Renderings (2)
- 3.2 County Staff Presentation and Review**
 - Present site design to County staff and leadership
- 3.3 Open House #2**
 - Review site design in informal setting
 - Receive feedback
- 3.4 Plan Refinement**
 - Refine site design based upon comments received at Open House
- 3.5 Draft Report Preparation**
 - Compile Draft Report from materials generated to date
- 3.6 Report Submittal to County**
 - Staff reviews draft report
 - Make refinements for upcoming meetings
- 3.7 Meeting with BAR/VDHR**
 - Present to BAR – Receive approval
 - Present to VDHR - Receive approval

Meetings/Presentations:

- Presentation of concept design to staff
- Open House #2
- Present to BR
- Present to VDHR

4: FINAL MASTER PLAN

- 4.1 Final Master Plan**
 - Report
 - Illustrative Plans
 - Renderings (2)
 - Cost Estimate
- 4.2 County Staff Review**
- 4.3 Presentation to County staff and Leadership**
- 4.4 Final Master Plan Submittal to County**
 - Five (5) hard copies and electronic data

Meetings/Presentations:

- Final presentation to County staff and Leadership

Clarke County Board of Supervisors

Letter of Support for Recreational Trail at Kohn Property

Clarke County Board of Supervisors



Berryville Voting District
Matthew E. Bass
(540) 955-5175

Millwood Voting District
Terri T. Catlett-Vice Chair
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

To: Board of Supervisors

From: Chris Boies

Re: Kohn Property Trail

Date: April 13, 2022

Please find attached materials prepared by Jeff Feaga on a potential grant opportunity to develop a walking trail on the Kohn property. As you will see, this is a Recreational Trails Program Grant through the Virginia Department of Conservation and Recreation. There are two primary caveats associated with this funding; the first is a 20% match which the Potomac Appalachian Trail Club (PATC) has offered to cover and the second is the trail must be available for public access.

Staff is still researching different aspects of this proposal and hope to have more information by the Board meeting next week. Unfortunately, the letter of support must accompany the grant application which is due in mid-May. If we are not able to finalize our research or if the Board would like more time to consider this request, we will let PATC know that we must pass on this opportunity this year.



Clarke County Planning Department
101 Chalmers Court, Suite B
Berryville, Virginia 22611
(540) 955-5132

TO: Chris Boies

FROM: Jeff Feaga

RE: Letter of Support for Recreational Trails Program Grant Application

DATE: April 13, 2022

Accompanying this memo is a draft letter of support from the County in support of a grant application from Potomac Appalachian Trail Club (PATC) for a Recreational Trails Program Grant (RTP) administered through the Virginia Department of Conservation and Recreation. The project proposed by PATC and some important related information are as follows:

PATC proposes to construct (with minimal grading) an approximate 1-mile long natural surface trail around the perimeter of the Kohn Property. The trail would allow for public access of pedestrians (no bikes, horses, or motorized equipment) and would be accessed via an approximate 10-car capacity gravel parking lot. The parking lot is proposed to be between the existing gate into the Kohn Property access and a proposed new gate that would allow for vehicular access to the cabin. Signage near the parking lot would present a map of the trail, remind visitors that the cabin area is private, and present some interpretive information about the natural resources on the property. See the accompanying map for a draft depiction of the project scope.

The RTP grant requires public access for eligibility, and requires 20% matching funds from applicants. PATC is prepared to provide all required matching funds. Any granted funds would be used to pay for such things as professional trail layout, trail construction, a gate, a parking area, and interpretive signs.

The Deed of Gift from the Kohn's to the County affirm that the Grantee shall manage the property for the public benefit (Section 1) and that the public shall have the right to travel by foot in and around the property subject to regulation by the Grantee (Section 2). The PATC has agreed to monitor and maintain the trail during the tenure of their lease.

Allowing public access to the Kohn property may have zoning requirements that may include a special use permit. Currently, local members of the public enter the Kohn property for recreational use.

April 13, 2022

Kristal McKelvey
Recreation Grants Manager
Virginia Department of Conservation & Recreation
600 East Main Street, 17th Floor
Richmond, Virginia 23219

Re: Letter of Support for Recreational Trails Program Grant Application

Dear Ms. McKelvey,

The purpose of this letter is to express support from Clarke County, Virginia for the Potomac Appalachian Trail Club (PATC) in their 2022 application for a Recreation Trails Program Grant (RTP). As both the landowner and the local government body, Clarke County shares PATC's interest to design and construct a public pedestrian trail on the mostly wooded 50-acre parcel known as the Janet Kohn property.

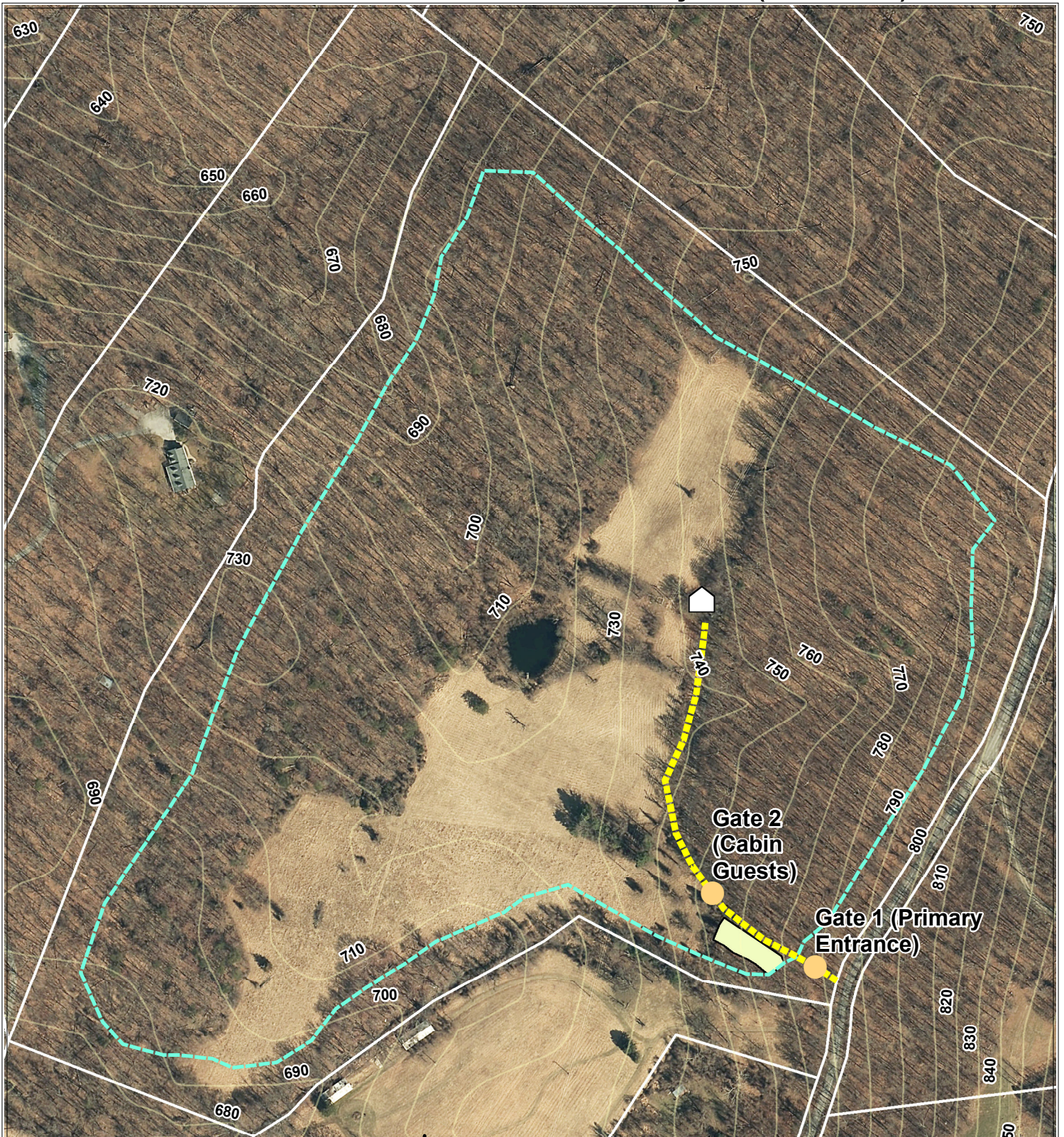
The Janet Kohn Property was gifted to Clarke County by the Kohn family with the intent that management of the property benefit the public while providing permanent protection for its natural values. Consistent with this intent, Clarke County began a lease agreement in 2020 allowing PATC to use the property in its cabin rental operation and ongoing programs to encourage hiking and outdoor recreational uses.

PATC and Clarke County recognize that the development of an approximate 1-mile long natural surface pedestrian trail with interpretive signage and a small parking area is an appropriate way to carry out the conservation wishes of the Kohn family. While the current lease agreement between Clarke County and PATC is for a 10-year period, Clarke County plans to provide continued public access to the property either through renewal of the lease agreement, or through other means that allow the public to have a right to travel by foot on the property for recreational and educational purposes.

Sincerely,

Clarke County Board of Supervisors

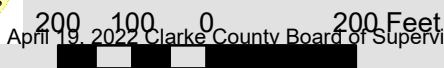
Kohn Cabin Perimeter Trail Project (DRAFT)



Kohn Cabin Property
 Owned by Clarke County
 Leased by Potomac Appalachian Trail Club










April 11, 2022
 Clarke County GIS

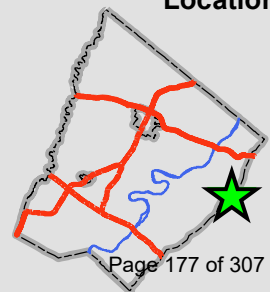


April 19, 2022 Clarke County Board of Supervisors Regular Meeting Packet



-  Cabin
-  Gate
-  Driveway
-  Perimeter Trail (1.0 miles)
-  10ft contours
-  Parking
-  Parcel Boundary

Location Map





Personnel Committee Items

Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

Monday, April 11, 2022, 9:30 am

<i>Item No.</i>	<i>Description</i>	<i>Page</i>
A.	Expiration of Term for appointments expiring through July 2022	...
	2022-04-11 Summary: Following review, the Personnel Committee recommends the following:	
	<ul style="list-style-type: none">– The reappointment of David Weiss to the Berryville Area Development Authority for a three year term expiring on March 31, 2025.– The appointment of Adeela Al-Khalili to the Historic Preservation Commission for a four year term, beginning June 1, 2022 and ending May 31, 2026	
B.	Americans with Disabilities Act Update	
	2022-04-11 Summary: Following review, the Personnel Committee recommends approval of changes to the Personnel Policy and the associated appendix submitted by staff to ensure compliance with the Americans with Disabilities Act.	

Appointments by Expiration Through July 2022

Appt Date Exp Date Orig Appt Date:

August 2021

Fire & EMS Commission 1 Yr

Beatty	David	Blue Ridge VFRC Rep	7/21/2020	8/31/2021	12/17/2019
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The Commission shall consist of eight (8) members including:
 -1 member of the Board of Supervisors; The Clarke County Sheri; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.
 The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

December 2021

Economic Development Advisory Committee 4 Yr

Kraybill	Christina	Berryville District, Business Owner	12/19/2017	12/31/2021	11/18/2014
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Members of the committee should include one or more people from all key government and business groups such as planning commission, board of supervisors, school board, industrial development authority, town of Berryville, chamber of commerce, and key business sectors such as agriculture, banking, realty, light industry, retail and tourism. Membership not limited. 4 year term.

April 2022

Planning Commission 4 Yr

Kruhm	Doug	Buckmarsh / Battletown District	4/17/2018	4/30/2022	3/19/2013
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Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."

May 2022

Historic Preservation Commission 4 Yr

Stieg, Jr.	Robert	Millword District	6/17/2014	5/31/2022	1/23/2014
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Section 3-E-3-d Zoning Ord "shall consist of at least 5 members not to exceed 7 members; Members shall be residents of Clarke County with a demonstrated interest in and knowledge of the historic character of Clarke County. Reasonable effort to appoint at least 2 members with professional training or equivalent experience in 1 or more of the following: architecture, architectural history, historic preservation, archeology, land use planning, or related fields. Reasonable effort to appoint at least 1 member that is a professional architect or architectural historian. At least 1 member shall be appointed from the Planning Commission upon recommendation to the Board by the Planning Commission. After the establishment of an Historic District, at least 1 member shall be a resident of a local Historic District."

June 2022

Broadband Implementation Committee 2 Yr

Houck	William	Citizen Representative	7/1/2020	6/30/2022	6/16/2020
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Planning Commission Chair Appoints 2 Planning Commissioners; BoS Chair Appoints 2 Supervisors, one citizen representative. Committee began 2017.

July 2022

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			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Board of Social Services			4 Yr		
Dabinett	Laura	Russell District	4/20/2021	7/15/2022	4/20/2021

Appointed by BOS; 2 Term Limit - eligible for reappointment 2 years after expiration of second term; Oath of Office Required - Clerk of Circuit Court; BOS appoints 3 qualified citizens of the county, 1 of whom may be a member of the BOS ; § 15.2-412.

York	Robert	White Post District	9/15/2020	7/15/2022	9/15/2020
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Appointed by BOS; 2 Term Limit - eligible for reappointment 2 years after expiration of second term; Oath of Office Required - Clerk of Circuit Court; BOS appoints 3 qualified citizens of the county, 1 of whom may be a member of the BOS ; § 15.2-412.

People Inc. of Virginia			3 Yr		
Peterson	Matt	Clarke County Rep Board of Directors	9/15/2020	7/31/2022	9/15/2020

1 Clarke County Member; Public officials, or their representatives shall serve at the pleasure of the designating officials or as long as the public official is currently holding office.

Clarke County Public Body Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Agricultural & Forestal District Advisory Committee</i>				6 Yr
Childs	Corey	Landowner	7/20/2021	7/15/2027
Conrad	Sam	Landowner/Producer	8/17/2021	7/15/2027
Day	Emily	Landowner/Producer	7/20/2021	7/15/2027
Dorsey	Tupper	Landowner/Producer	8/17/2021	7/15/2027
Hartsook	Shawna	Landowner/Producer	8/17/2021	7/15/2027
McKay	Beverly B.	BoS - Appointed Member	8/17/2021	7/15/2027
Peake	Donna	Commissioner of the Revenue	8/17/2021	7/15/2027
Shenk	Philip	Landowner/Producer	8/17/2021	7/15/2027
Simmons	Tait	Landowner	8/17/2021	7/15/2027
<i>Barns of Rose Hill Board of Directors</i>				3 Yr
Cook	Peter		11/23/2021	12/31/2024
<i>BCCGC Joint Building Committee</i>				Open-End
Arnold, Jr.	Harry Lee	Berryville Town Council Representative	1/11/2018	
Boies	Chris	County Administrator	12/2/2019	
Dalton	Keith	Berryville Town Manager		
Kemp	Tiffany	Clerk		
McKay	Beverly B.	BoS - Appointed Member	1/18/2022	12/31/2022
<i>Berryville Area Development Authority</i>				3 Yr
Ohrstrom, II	George	Russell District	12/13/2021	3/31/2025
Smart	Kathy	White Post District	4/21/2020	3/31/2023
Weiss	David S.	Buckmarsh/Blue Ridge District	4/16/2019	3/31/2022
<i>Berryville/Clarke County Joint Committee for Economic Development and Tourism</i>				Ongoing
Arnold, Jr.	Harry Lee	BTC - Appointed Member		
Boies	Chris	County Administrator	12/2/2019	
Dalton	Keith	Town Manager		
Dunkle	Christy	Staff Representative - Town - Alternate		
Hart	Felicia	Director of Economic Development	3/23/2020	
Kemp	Tiffany	Clerk		
Lawrence	Doug	BoS - Appointed Member	1/19/2021	12/31/2022
Rodriquez	Kara	BTC - Appointed Member		
Weiss	David S.	BoS - Appointed Member	1/18/2022	12/31/2022
<i>Board of Septic & Well Appeals</i>				1 Yr
Bass	Matthew	BoS - Appointed Member	1/18/2022	1/31/2023
Blatz	Joseph	White Post District; Citizen Member	2/18/2020	2/15/2024

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			<i>Appt Date</i>	<i>Exp Date</i>
Buckley	Randy	White Post District; Planning Commission Alternate, Vice-Chair	1/18/2022	1/31/2023
Caldwell	Anne	Planning Commission Citizen Alternate	1/18/2022	1/31/2023
Feaga	Jeff	Staff Representative		
McKay	Beverly B.	BoS - Alternate	1/18/2022	12/31/2022
Ohrstrom, II	George	Russell District; Planning Commission Chair Representative	1/18/2022	1/31/2023

Board of Social Services

4 Yr

Byrd	Barbara J.	Russell District	1/1/2020	12/31/2023
Dabinett	Laura	Russell District	4/20/2021	7/15/2022
Dodson	Gerald	Berryville District	6/16/2020	7/15/2024
Lawrence	Doug	BoS - Appointed Member	1/19/2021	12/31/2022
Legard	Margaret	Berryville District	1/1/2019	12/31/2023
Parker	Jennifer	Staff Representative		
Smith	James	Berryville District	6/15/2021	7/15/2025
York	Robert	White Post District	9/15/2020	7/15/2022

Board of Supervisors

Bass	Matthew	Berryville District	11/3/2020	12/31/2023
Boies	Chris	Clerk	12/2/2019	
Catlett	Terri T.	Millwood/Pinegrove Districts, Vice Chair	1/1/2020	12/31/2023
Kemp	Tiffany	Deputy Clerk	12/1/2021	
Lawrence	Doug	Russell District	1/1/2020	12/31/2023
McKay	Beverly B.	White Post District	1/1/2020	12/31/2023
Weiss	David S.	Buckmarsh/Blue Ridge Districts; Chair	1/1/2020	12/31/2023

Board of Supervisors Finance Committee

1 Yr

Catlett	Terri T.	BoS - Appointed Member	1/18/2022	12/31/2022
McKay	Beverly B.	BoS - Alternate	1/18/2022	12/31/2022
Weiss	David S.	BoS - Appointed Member	1/18/2022	12/31/2022

Board of Supervisors Personnel Committee

1 Yr

Catlett	Terri T.	BOS - Alternate	1/18/2022	12/31/2022
McKay	Beverly B.	BoS - Appointed Member	1/18/2022	12/31/2022
Weiss	David S.	BoS - Appointed Member	1/18/2022	12/31/2022

Board of Zoning Appeals

5 Yr

Borel	Alain F.	White Post District	4/1/2019	2/15/2024
Brumback	Clay	White Post District	12/15/2020	2/12/2023
Caldwell	Anne	Millwood District	2/26/2020	2/15/2025
Camp	Jeremy	Staff Representative		
Means	Howard	Millwood District	1/19/2021	2/15/2026
Shenk	Philip	Alternate	6/15/2021	2/15/2024

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			<i>Appt Date</i>	<i>Exp Date</i>
Volk	Laurie	White Post District	7/15/2019	2/15/2024
<i>Broadband Implementation Committee</i>				
Dunning	Buster	White Post District	6/8/2020	
Houck	William	Citizen Representative	7/1/2020	6/30/2022
Kruhm	Doug	Buckmarsh / Battletown District	9/18/2018	
Lawrence	Doug	Russell District	1/19/2021	12/31/2022
McKay	Beverly B.	White Post District	1/18/2022	12/31/2022
<i>Building and Grounds</i>				
				1 Yr
McKay	Beverly B.	BoS - Appointed Member	1/18/2022	12/31/2022
Weiss	David S.	BoS - Alternate	1/18/2022	12/31/2022
<i>Career and Technical Education Advisory Committee</i>				
				1 Yr
Catlett	Terri T.	BoS - Appointed Member	1/18/2022	12/31/2022
<i>Clarke County Sanitary Authority</i>				
				4 Yr
Armbrust	Wayne	White Post District	11/17/2020	6/30/2024
Bauhan	Tom	White Post District	12/13/2021	1/5/2026
DeArment	Roderick	White Post District	12/15/2020	1/5/2025
Mackay-Smith, Jr.	Alexander	White Post District	11/17/2020	1/5/2025
McKay	Beverly B.	BoS - Liaison	1/18/2022	12/31/2022
Meredith	Mary	Staff Representative	1/2/2018	
Myer	Joseph	Town of Boyce	2/18/2020	2/15/2024
<i>Community Policy and Management Team</i>				
				3 Yr
Acker	Denise	Northwestern Community Services	11/23/2021	12/31/2024
Austin	Michael	Alternate- Department of Social Services	3/17/2020	12/31/2022
Catlett	Terri T.	BoS - Appointed Member	1/18/2022	12/31/2022
Greene	Colin	Alternate - VDH Representative	11/23/2021	12/31/2024
Moore	Frank	CCPS Representative	10/15/2019	12/31/2022
Parker	Jennifer	Director Clarke County DSS	1/19/2021	12/31/2020
Samad	Abdus	Private Provider - Grafton School	12/17/2019	12/31/2022
Shirley	Leea	VDH Representative	11/23/2021	12/31/2024
Stollings	Jerry	Court Services Unit Supervisor	10/19/2021	12/31/2022
Willis	James	Parent Representative	9/21/2021	12/31/2023
<i>Conservation Easement Authority</i>				
				3 Yr
Bacon	Rives	White Post District	12/17/2019	12/31/2022
Buckley	Randy	White Post District	12/17/2019	12/31/2022
Catlett	Terri T.	BoS - Appointed Member	1/18/2022	12/31/2022
Hedlund	John	White Post District	3/15/2022	12/31/2024
Jones	Michelle	Millwood / Pine Grove District	12/17/2019	12/31/2022

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			<i>Appt Date</i>	<i>Exp Date</i>
Ohrstrom, II	George	Russell District; Planning Commission Representative	3/15/2022	4/30/2023
Teetor	Alison	Staff Representative		
Thomas	Walker	Buckmarsh District	11/23/2021	12/31/2024
<i>Constitutional Officer</i>				4 Yr
Keeler	Sharon	Treasurer	1/1/2020	12/31/2023
Peake	Donna	Commissioner of the Revenue	1/1/2020	12/31/2023
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
Wilkerson	April	Clerk of the Circuit Court	11/3/2020	12/31/2023
Williams	Anne	Commonwealth Attorney	1/1/2020	12/31/2023
<i>County Administrator</i>				Open-End
Boies	Chris	County Administrator	12/2/2019	
<i>Director of Economic Development</i>				
Hart	Felicia	Director of Economic Development	3/23/2020	
<i>Economic Development Advisory Committee</i>				4 Yr
Bates	Chris	Agriculture, Equine, Transportation	2/19/2019	12/31/2022
Dodson	Reid	Russell District	11/23/2021	12/31/2025
Dunkle	Christy	Town of Berryville Representative	2/18/2020	12/31/2023
Hart	Felicia	Director of Economic Development	3/23/2020	
Kemp	Tiffany	Clerk		
Kraybill	Christina	Berryville District, Business Owner	12/19/2017	12/31/2021
McKay	Beverly B.	BoS - Appointed Member	1/18/2022	12/31/2022
Milleson	John R.	Banking, Finance	1/15/2019	12/31/2022
Pritchard	Betsy	Hospitality Industry, agriculture	7/21/2020	8/31/2024
Sheaffer	Lee	Russell District, tourism	3/19/2019	12/31/2022
<i>Fire & EMS Commission</i>				1 Yr
Armacost, Jr.	Van	John H. Enders VFRC Rep	9/1/2021	8/31/2022
Beatty	David	Blue Ridge VFRC Rep	7/21/2020	8/31/2021
Buckley	Randy	Citizen-at-Large	10/15/2019	8/31/2023
Conrad	Bryan H.	Boyce VFRC Rep	9/1/2021	8/31/2022
Crawford	Michael	John H. Enders VFRC Alternate	10/19/2021	8/31/2022
Harrison	Diane	Citizen-at-large	8/17/2021	8/31/2025
Lawrence	Doug	BoS - Alternate	1/19/2021	12/31/2022
Loker	Randall	Citizen-at-large	7/21/2020	8/31/2024
Radford	Melanie	Staff Representative	10/19/2021	
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
Weiss	David S.	BoS - Representative	1/18/2022	12/31/2022

Handley Regional Library Board

4 Yr

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			<i>Appt Date</i>	<i>Exp Date</i>
Bacon	Rives		10/19/2021	11/30/2025
<i>Historic Preservation Commission</i>				4 Yr
Arnett	Betsy	Berryville District	4/21/2020	5/31/2024
Berger	Katherine	Buckmarsh District	5/21/2019	5/31/2023
Camp	Jeremy	Staff Representative		
Carter	Paige	White Post District	4/21/2020	5/31/2024
Catlett	Terri T.	BoS - Liaison	1/18/2022	12/31/2022
Glover	Robert	Planning Commission Representative	12/13/2021	12/31/2023
Stieg, Jr.	Robert	Millwood District	6/17/2014	5/31/2022
Thompson	Billy	White Post District	4/20/2021	5/31/2025
York	Robert	White Post District	4/20/2021	5/31/2025
<i>Humane Foundation</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/18/2022	12/31/2022
<i>Industrial Development Authority of the Clarke County, Virginia</i>				4 Yr
Cochran	Ben	Buckmarsh District	11/19/2019	10/30/2025
Ferrell	Brian	Buckmarsh District	10/15/2019	10/30/2023
Hart	Felicia	Director of Economic Development	3/23/2020	
Kemp	Tiffany	Clerk		
Koontz	English	Buckmarsh District	10/16/2018	10/30/2022
Pierce	Rodney	Buckmarsh District	9/15/2020	10/30/2024
Preston	Isreal	Berryville District	2/19/2019	10/30/2022
Waite	William	Millwood District	10/31/2017	10/30/2025
Weiss	David S.	BoS - Liaison	1/18/2022	12/31/2022
Wolfe	William	Millwood District	10/15/2019	10/30/2023
<i>Joint Administrative Services Board</i>				Open-End
Bennett	Brenda	Staff Representative	7/1/2020	
Bishop	Chuck	School Superintendent	7/1/2014	
Boies	Chris	County Administrator	12/2/2019	
Keeler	Sharon	Treasurer	3/12/2005	
Kemp	Tiffany	Recording Clerk		
McKay	Beverly B.	BoS - Alternate	1/18/2022	12/31/2022
Schutte	Charles	School Board Representative	1/8/2012	
Weiss	David S.	BoS - Appointed Member	1/18/2022	12/31/2022
<i>Josephine School Community Museum Board</i>				1 Yr
Bass	Matthew	BoS - Liaison	1/18/2022	12/31/2022
<i>Legislative Liaison and High Growth Coalition</i>				1 Yr
Bass	Matthew	BoS - Liaison	1/18/2022	12/31/2022

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Library Advisory Council</i>				4 Yr
Al-Khalili	Adeela	Buckmarsh District	3/15/2022	4/15/2026
Bass	Matthew	BoS - Liaison	1/18/2022	12/31/2022
Bogert	Aubrey	White Post District	3/15/2022	4/15/2026
Brondstater	Bette	Berryville District	3/15/2022	4/15/2026
Daisley	Shelley	Russell District	4/21/2020	4/15/2024
Foster	Nancy	Russell District	4/21/2020	4/15/2024
Kalbian	Maral	Millwood District	3/15/2022	4/15/2026
Mitchell	Jessica	Berryville District	4/20/2021	4/15/2025
Payne	Lisa	Berryville District	4/20/2021	4/15/2025
Thomas	Walker		12/13/2021	4/15/2025
<i>Litter Committee</i>				
Bass	Matthew	BoS - Liaison	1/18/2022	12/31/2022
Bauhan	Tom	White Post District	9/21/2021	9/30/2024
Harrison	Ashley	Berryville District	9/21/2021	9/30/2024
Keim	John	Russell District	9/21/2021	9/30/2024
Martin	Mary	White Post District	9/21/2021	9/30/2024
Roque	Meg	Buckmarsh District	9/21/2021	9/30/2024
Teetor	Alison	Staff Representative		
<i>Lord Fairfax Community College Board</i>				4 Yr
Tabatabai	Maryam	Russell District	7/21/2020	6/30/2024
<i>Lord Fairfax Emergency Medical Services Council</i>				1 Yr
Conrad	Bryan H.	Volunteer Representative; White Post District	6/16/2020	3/15/2023
Trent	Carolyn	Medical Professional	6/16/2020	3/15/2023
Wilson	Wade	Career Representative	6/16/2020	3/15/2023
<i>Lord Fairfax Soil & Water Conservation District</i>				Elected
Mackay-Smith	Justin	Soil and Water Conservation Director Lord Fairfax District	1/1/2019	12/31/2023
Webb	Wayne	Soil and Water Conservation Director Lord Fairfax District	1/1/2019	12/31/2023
<i>Northern Shenandoah Valley Regional Commission</i>				1 Yr
Bass	Matthew	BoS - Alternate	1/18/2022	12/31/2022
McKay	Beverly B.	BoS - Appointed Member	1/18/2022	12/31/2022
Stidham	Brandon	Citizen Representative [Planning Director]	12/13/2021	1/21/2025
<i>Northwest Regional Adult Drug Treatment Court Advisory Committee</i>				1 Yr.
Bass	Matthew	BoS - Appointed Member	1/18/2022	12/31/2022

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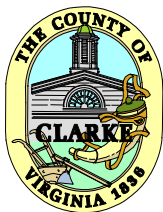
			<i>Appt Date</i>	<i>Exp Date</i>
<i>Northwestern Community Services Board</i>				3 Yr
Bodkin	Linda	Buckmarsh District	1/1/2022	12/31/2024
Goshen	Lisa	Millwood District	9/21/2021	12/31/2023
McKay	Beverly B.	BoS - Appointed Member	1/19/2021	12/31/2022
<i>Northwestern Regional Jail Authority</i>				1 Yr
Boies	Chris	BoS - Appointed Member	1/18/2022	12/31/2022
Lawrence	Doug	BoS - Liaison	1/19/2021	12/31/2023
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
<i>Northwestern Regional Juvenile Detention Center Commission</i>				1 Yr
Bass	Matthew	BoS - Liaison	1/18/2022	12/31/2022
Roper	Anthony	Sheriff	9/21/2021	12/20/2024
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>				3 Yr
Roper	Anthony	Sheriff	12/17/2019	12/31/2022
<i>Old Dominion Community Criminal Justice Board</i>				3 Yr
Roper	Anthony	Sheriff	12/17/2019	12/31/2022
<i>Our Health</i>				3 Yr
Shipe	Diane	Buckmarsh District	2/15/2022	3/15/2025
<i>Parks & Recreation Advisory Board</i>				4 Yr
Bacci	Stephen	Appointed by Town of Boyce	11/17/2020	12/31/2023
Catlett	Terri T.	BoS - Liaison	1/18/2022	12/31/2022
Huff	Ronnie	Town of Berryville Representative	2/18/2020	12/31/2023
Lichliter	Gary	Russell District	12/17/2019	12/31/2023
Merriman	Susan	White Post District	8/17/2021	12/31/2023
Rhodes	Emily	Buckmarsh District	12/17/2019	12/31/2023
Sheetz	Daniel A.	Berryville District	12/13/2021	12/31/2025
Smith	Tracy	Millwood District	11/23/2021	12/31/2025
Trenary	Randy	School Superintendent Designee	10/24/2013	
Voelkel	Eric	At Large	8/17/2021	12/31/2022
<i>Planning Commission</i>				1 Yr.
Bass	Matthew	BoS - Appointed Member	1/18/2022	12/31/2022
Buckley	Randy	White Post District	3/15/2022	4/30/2026
Caldwell	Anne	Millwood / Chapel District	3/21/2017	4/30/2025
Dunning	Buster	White Post / Greenway District	4/21/2020	4/30/2024
Glover	Robert	Millwood District	4/16/2019	4/30/2023
Hunt	Pearce	Russell District	5/19/2020	4/30/2025
Kreider	Scott	Buckmarsh / Battletown District	4/21/2020	4/30/2024

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			<i>Appt Date</i>	<i>Exp Date</i>
Kruhm	Doug	Buckmarsh / Battletown District	4/17/2018	4/30/2022
Lawrence	Doug	BoS - Alternate	1/19/2021	12/31/2022
Lee	Francis	Berryville District	3/15/2022	4/30/2026
Malone	Gwendolyn	Berryville District	4/21/2020	4/30/2024
Ohrstrom, II	George	Russell District	4/16/2019	4/30/2023
Stidham	Brandon	Staff Representative	4/30/2012	
<i>Regional Airport Authority</i>				1 Yr
Boies	Chris	BoS - Alternate	1/18/2022	12/31/2022
McKay	Beverly B.	BoS - Alternate	1/18/2022	12/31/2022
Melanson	Leslie	Russell District	5/19/2020	6/30/2024
<i>Shenandoah Area Agency on Aging, Inc.</i>				4 Yr
Pritchard	Betsy		9/30/2018	9/30/2022
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Seal	Cathy	Alternate	2/18/2020	12/31/2023
<i>Strategic Planning Committee</i>				1 Yr
Catlett	Terri T.	BoS - Appointed Member	1/18/2022	12/31/2022
<i>Towns and Villages: Berryville</i>				1 Yr
Bass	Matthew	BoS - Liaison	1/18/2022	12/31/2022
McKay	Beverly B.	BoS - Liaison - Alternate	1/18/2022	12/31/2022
<i>Towns and Villages: Boyce</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/18/2022	12/31/2022
McKay	Beverly B.	BoS - Liaison	1/18/2022	12/31/2022
<i>Towns and Villages: Millwood</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/18/2022	12/31/2022
<i>Towns and Villages: Pine Grove</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/18/2022	12/31/2022
Weiss	David S.	BoS - Liaison	1/18/2022	12/31/2022
<i>Towns and Villages: White Post</i>				1 Yr
McKay	Beverly B.	BoS - Liaison	1/18/2022	12/31/2022

Clarke County Board of Supervisors



Berryville Voting District
Matthew E. Bass
(540) 955-5175

Millwood Voting District
Terri T. Catlett – Vice Chair
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

To: Personnel Committee

From: Chris Boies & Dawn Hatzer

Re: Americans with Disabilities Act

Date: April 4, 2022

Clarke County follows the Americans with Disabilities Act and it is so noted in the County's Personnel Policy. To strengthen the existing policy language, staff is recommending the following additions to Chapter 2 – Employment:

Add to the end of the second to last paragraph in section 2.1.2 – Accommodations for Employees with Disabilities:

The General Government Grievance Procedure may be used to appeal decisions made by the County.

Add to the end of section 2.1.2 – Accommodations for Employees with Disabilities:

The County Administrator is designated by the Board of Supervisors as the County ADA Coordinator. In this role, he or she will coordinate the county's efforts to comply with the ADA and investigate any complaints that the county has violated the ADA. The Coordinator serves as the point of contact for individuals with disabilities to request auxiliary aids and services, policy modifications, and other accommodations or to file a complaint with the county; for the general public to address ADA concerns; and for county departments and employees of the county.

The County's Notice Under the Americans With Disabilities Act is hereby recognized as an Appendix to the Personnel Policy and can be amended from time to time as necessary by the ADA Coordinator.

April 2022 Proposed Amendments to the County of Clarke Personnel Policies

Chapter 2: Employment

Section 2.1.2 Accommodations for Employees with Disabilities

Definitions:

"Person with a disability" means the term as defined in §51.5-40.1 of the Code of Virginia.

"Physical impairment" means the term as defined in §51.5-40.1 of the Code of Virginia.

"Mental impairment" means the term as defined in §51.5-40.1 of the Code of Virginia.

"Otherwise qualified person with a disability" means the term as defined in subsection A of §51.5-41.

Clarke County will make reasonable accommodations to the known physical and mental impairments of an otherwise qualified person with a disability, if necessary to assist such person in performing a particular job, unless Clarke County can demonstrate that the accommodation would impose an undue hardship on the County. In determining whether an accommodation would constitute an undue hardship upon the County, the following shall be considered:

Hardship on the conduct of the office's business, considering the nature of the office's operation, including composition and structure of the office's workforce,

Size of the facility where employment occurs,

The nature and cost of the accommodation needed, taking into account alternative sources of funding or technical assistance included under §51.5-173.

The possibility that the same accommodations may be used by other prospective employees, and

Safety and health considerations of the person with a disability, other employees, and the public.

Clarke County will not take adverse action against an employee who requests or uses a reasonable accommodation pursuant to this section.

Clarke County will not deny employment or promotion opportunities to an otherwise qualified applicant or employee because the County will be required to make reasonable accommodation for a person with a disability.

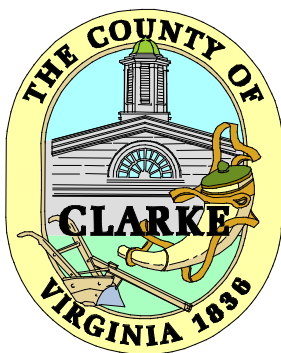
Clarke County will not require an employee to take leave if another reasonable accommodation can be provided to the known limitations related to the disability.

Clarke County will engage in a timely, good faith interactive process with an employee who has requested an accommodation pursuant to this section to determine if the requested accommodation is reasonable and, if such accommodation is determined not to be reasonable, discuss alternative accommodations that may be provided. *The General Government Grievance Procedure may be used to appeal decisions made by the County.*

Clarke County will post in a conspicuous location and include in any employee handbook information concerning an employee's rights to reasonable accommodation for disabilities. Such information shall also be directly provided to (i) new employees upon commencement of their employment and (ii) any employee within 10 days of such employee's providing notice to the employer that such employee has a disability.

The County Administrator is designated by the Board of Supervisors as the County ADA Coordinator. In this role, he or she will coordinate the county's efforts to comply with the ADA and investigate any complaints that the county has violated the ADA. The Coordinator serves as the point of contact for individuals with disabilities to request auxiliary aids and services, policy modifications, and other accommodations or to file a complaint with the county; for the general public to address ADA concerns; and for county departments and employees of the county.

The County Notice Under the Americans With Disabilities Act is hereby recognized as an Appendix to the Personnel Policy and can be amended from time to time as necessary by the ADA Coordinator.



NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the County of Clarke will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: The County of Clarke does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA.

Effective Communication: The County of Clarke will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in County of Clarke programs, services, and activities, including qualified sign language interpreters and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: The County of Clarke will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the County of Clarke, should contact the office of the County Administrator, who serves as the ADA Coordinator, at info@clarkecounty.gov or 540-955-5191 as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the County of Clarke to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of the County of Clarke is not accessible to persons with disabilities should be directed to the County Administrator, who serves as the ADA Coordinator, at info@clarkecounty.gov or 540-955-5191. Complaints will be handled under the County of Clarke General Government Grievance Procedure (PD-121101-15).

The County of Clarke will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

ADA Coordinator, Notice & Grievance Procedure:

Administrative Requirements Under Title II of the ADA

In this section, you will learn about the administrative requirements of Title II of the ADA, including the mandates to designate an ADA coordinator, give notice about the ADA's requirements, and establish a grievance procedure. Questions answered include:

- If the local government has fewer than 50 employees, do different requirements apply?
- What are the responsibilities of an ADA Coordinator?
- What are the benefits of having an ADA Coordinator?
- What are the requirements for providing notice of the ADA's provisions?
- How and where must you provide ADA notices?
- What is a grievance procedure?
- What must an ADA grievance procedure include?

A. Designating an ADA Coordinator

If a public entity has 50 or more employees, it is required to designate at least one responsible employee to coordinate ADA compliance.¹ A government entity may elect to have more than one ADA Coordinator. Although the law does not refer to this person as an "ADA Coordinator," this term is commonly used in state and local governments across the country and will be used in this chapter.

The ADA Coordinator is responsible for coordinating the efforts of the government entity to comply with Title II and investigating any complaints that the entity has violated Title II. The name, office address, and telephone number of the ADA Coordinator must be provided to interested persons.

Common Question: Which employees count?

If a local government or other public entity has fewer than 50 employees, it is not required to appoint an ADA Coordinator or establish grievance procedures.

The number of employees is based on a government-wide total, including employees of each department, division, or other sub-unit. Both part-time and full-time employees count. Contractors are not counted as employees for determining the number of employees.

For example: Jones City has 30 full-time employees and 20 part-time employees. The employees include ten police department employees and eight fire department employees.

Jones City must have an ADA Coordinator and an ADA grievance procedure. The total number of employees is 50 because both full-time and part-time employees are counted. In addition, the police and fire departments are part of the city-wide employment pool, and the requirements for an ADA Coordinator and an ADA grievance procedure cover both of those departments.

1 Department of Justice Nondiscrimination on the Basis of State and Local Government Services Regulations, 28 C.F.R. pt. 35, § 35.107(a) (2005). See www.ada.gov/reg2.htm for the complete text of the Department of Justice's Title II regulation.

Benefits of an ADA Coordinator

There are many benefits to having a knowledgeable ADA coordinator, even for smaller public entities that are not required to have one.

For members of the public, having an ADA Coordinator makes it easy to identify someone to help them with questions and concerns about disability discrimination. For example, the ADA Coordinator is often the main contact when someone wishes to request an auxiliary aid or service for effective communication, such as a sign language interpreter or documents in Braille. A knowledgeable ADA Coordinator will be able to efficiently assist people with disabilities with their questions. She or he will also be responsible for investigating complaints.

Having an ADA Coordinator also benefits state and local government entities. It provides a specific contact person with knowledge and information about the ADA so that questions by staff can be answered efficiently and consistently. In addition, she or he coordinates compliance measures and can be instrumental in ensuring that compliance plans move forward. With the help of this Tool Kit, ADA Coordinators can take the lead in auditing their state or local government's programs, policies, activities, services, and facilities for ADA compliance.

An Effective ADA Coordinator

The regulations require state and local governments with 50 or more employees to designate an employee responsible for coordinating compliance with ADA requirements. Here are some of the qualifications that help an ADA Coordinator to be effective:

- familiarity with the state or local government's structure, activities, and employees
- knowledge of the ADA and other laws addressing the rights of people with disabilities, such as Section 504 of the Rehabilitation Act, 29 U.S.C. § 794

- experience with people with a broad range of disabilities
- knowledge of various alternative formats and alternative technologies that enable people with disabilities to communicate, participate, and perform tasks
- ability to work cooperatively with the local government and people with disabilities
- familiarity with any local disability advocacy groups or other disability groups
- skills and training in negotiation and mediation
- organizational and analytical skills

B. Notice of the ADA’s Provisions

The second administrative requirement is providing public notice about the ADA.² There are three main considerations for providing notice:

1. Who is the target audience for the ADA notice?
2. What information shall the notice include?
3. Where and how should the notice be provided?

Regardless of Size, the ADA Notice Requirement Applies

The ADA notice requirement applies to ALL state and local governments covered by title II, even localities with fewer than 50 employees.

28 C.F.R § 35.106.

1. Who is the target audience for the ADA notice?

The target audience for public notice includes applicants, beneficiaries, and other people interested in the state or local government’s programs, activities, or services. **The audience is expansive, and includes everyone who interacts – or would potentially interact – with the state or local government.**

Examples of the Target Audience for the ADA Notice

- a recipient of social services, food stamps, or financial assistance provided by the state or local government

- an applicant for a public library card
- a public transit user
- a person who uses the county recreation center
- a grandmother attending her grandchild's high school graduation in a city park
- a member of a citizen's advisory committee
- a recipient of a grant from the state or local government
- a citizen who wants to participate in a town council meeting
- a person adopting a dog from the local public animal shelter

2. What information shall the notice include?

The notice is required to include relevant information regarding Title II of the ADA, and how it applies to the programs, services, and activities of the public entity.

The notice should not be overwhelming. **An effective notice states the basics of what the ADA requires of the state or local government without being too lengthy, legalistic, or complicated. It should include the name and contact information of the ADA Coordinator.**

This chapter contains a model "Notice Under the Americans with Disabilities Act" created by the Department of Justice. It is a one page document in a standard font, and includes brief statements about:

- employment,
- effective communication,
- making reasonable modifications to policies and programs,
- not placing surcharges on modifications or auxiliary aids and services, and
- filing complaints.

The model notice is included at the end of this chapter.

3. How and where should the notice be provided?

It is the obligation of the head of the public entity to determine the most effective way of providing notice to the public about their rights and the public entity's responsibilities under the ADA.

Publishing and publicizing the ADA notice is not a one-time requirement. State and local governments should provide the information on an ongoing basis, whenever necessary. If you use the radio, newspaper, television, or mailings, re-publish and re-broadcast the notice periodically.

Some Ways to Provide Notice to Interested Persons

- Include the notice with **job applications**
- Publish the notice periodically in **local newspapers**
- Broadcast the notice in public service announcements on **local radio and television stations**
- Publish the notice on the government entity's **website** (ensure that the website is accessible)
- Post the notice **at all facilities**
- Include the notice in **program handbooks**
- Include the notice in **activity schedules**
- Announce the notice at **meetings** of programs, services, and activities
- Publish the notice as a **legal notice** in local newspapers
- Post the notice in bus shelters or other **public transit stops**

The information must be presented so that it is accessible to all. Therefore, it must be available in alternative formats.

Examples of Alternative Formats

- Audio tape or other recordings
- Radio announcements
- Large print notice
- Braille notice
- Use of a **qualified sign language interpreter** at meetings
- Open or closed-captioned public service announcements on television
- ASCII, HTML, or word processing format on a computer diskette or CD
- HTML format on an accessible website
- Advertisements in publications with **large print versions**

C. Establishing and Publishing Grievance Procedures

Local governments with 50 or more employees are required to adopt and publish procedures for

resolving grievances arising under Title II of the ADA.³ Grievance procedures set out a system for resolving complaints of disability discrimination in a prompt and fair manner.

Neither Title II nor its implementing regulations describe what ADA grievance procedures must include. However, the Department of Justice has developed a model grievance procedure that is included at the end of this chapter.

The grievance procedure should include:

- a description of how and where a complaint under Title II may be filed with the government entity;
- if a written complaint is required, a statement notifying potential complainants that alternative means of filing will be available to people with disabilities who require such an alternative;
- a description of the time frames and processes to be followed by the complainant and the government entity;
- information on how to appeal an adverse decision; and
- a statement of how long complaint files will be retained.

Once a state or local government establishes a grievance procedure under the ADA, it should be distributed to all agency heads. Post copies in public spaces of public building and on the government's website. Update the procedure and the contact information as necessary.

In addition, the procedure must be available in alternative formats so that it is accessible to all people with disabilities.

3 28 C.F.R. § 35.107(b).

Common Question: Complaint Filing

If a person with a disability has a complaint about a public entity, is she or he required to file a complaint with the public entity before filing a complaint with the federal government?

No, the law does not require people who want to file an ADA complaint against a public entity with the federal government to file a complaint with the public entity first. However, it is often more efficient to resolve local problems at a local level.

D. Summing up: ADA Coordinator, Notice, and Grievance Procedures

If a state or local government has fewer than 50 employees, it is required to:

- adopt and distribute a public notice about the relevant provisions of the ADA to all people who may be interested in its programs, activities, and services.

If a state or local government has 50 employees or more, it is required to:

- adopt and distribute a public notice about the relevant provisions of the ADA to all persons who may be interested in its programs, activities, and services;
- designate at least one employee responsible for coordinating compliance with the ADA and investigating ADA complaints; and
- develop and publish grievance procedures to provide fair and prompt resolution of complaints under Title II of the ADA at the local level.

These administrative requirements help ensure that the needs of people with disabilities are addressed in the programs, activities, and services operated by a public entity. Having these requirements in place will not prevent all problems, but it will help you to address many questions and problems efficiently.



NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), the **[name of public entity]** will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: [name of public entity] does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the ADA.

Effective Communication: [Name of public entity] will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in [name of public entity's] programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: [Name of public entity] will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in [name of public entity] offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of [name of public entity], should contact the office of *[name and contact information for ADA Coordinator]* as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the [name of public entity] to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of [name of public entity] is not accessible to persons with disabilities should be directed to *[name and contact information for ADA Coordinator]*.

[Name of public entity] will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.



Board of Supervisors Work Session Agenda
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

April 11, 2022, 10:00 AM, Meeting Room AB

Board Members Present: Matthew E. Bass, Terri T. Catlett, Doug M. Lawrence,
Beverly B. McKay, David S. Weiss

Board Members Absent:

Officer / Staff Present: Chris Boies and Cathy Kuehner

Others Present:

Press Present: Mickey Powell, Winchester Star

<i>Item No.</i>	<i>Description</i>	<i>Page</i>
	2022-04-11 Summary: At 10:00 am, Chair Weiss called the meeting to order.	
A.	Discussion on Revisions to the County Noise Ordinance-The Board heard an explanation of issues with the existing ordinance and discussed the proposed revisions. There was discussion whether a noise reading should be taken inside a house or measured from the outside, the majority of Board members favored inside. Staff noted the next step would be authorizing a public hearing, which could be done at the April 19 th Board meeting.	...
B.	Discussion on Director of Fire, EMS, and Emergency Management Search-The Board heard from staff on a proposed hiring process for the Director position. There was consensus moving forward with the job description and hiring process presented at the meeting. Chair Weiss asked for Board members interested in serving on the search committee to reach out to him to express their interest.	

At 10:59 am, Chair Weiss adjourned the meeting.

Clarke County Board of Supervisors



Berryville Voting District
Matthew E. Bass
(540) 955-5175

Millwood Voting District
Terri T. Catlett-Vice Chair
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

To: Board of Supervisors

From: Chris Boies

Re: Noise Ordinance

Date: April 4, 2022

Attached you will find a revised noise ordinance prepared by the County Attorney. As you may recall, there was a landmark Virginia Supreme Court case in 2009 (Tanner v. City of Virginia Beach) which changed the legal standards for noise ordinances across the Commonwealth. The Clarke County ordinance was amended following that case to address the need for specific standards. In discussions with the Sheriff's Office, there are some sections of the current code which need more specificity in order to be enforced. The new version has been reviewed by the Sheriff's Office and Commonwealth's Attorney. If the Board wishes to adopt the new version, a public hearing will be required.

Chapter 120 Noise

[HISTORY: Adopted by the Board of Supervisors of Clarke County as indicated in article histories. Amendments noted where applicable.]

General References

Chapter 57 Special Events, § 57.7. Special Event requirements

Chapter 61 Animals, § 61-15 Barking or howling dogs

Chapter 78 Dance Halls

Chapter 132 Peace And Good Order

Code Of Virginia References

§ 15.2-919. Regulation of motorcycle noise

§ 46.2-113. Violations of this title; penalties

§ 46.2-1047. Muffler cutout, etc., illegal

Article I Noise

[Adopted 01-19-1988 as § 8-10 of the 1987 Code]

The Board of Supervisors hereby finds and declares that excessive or unwanted sound is a serious hazard to the public health, safety, welfare, and quality of life, and that the inhabitants of Clarke County have a right to and should be free from an environment of excessive or unwanted sound. Therefore, it is the policy of the County and the purpose and intent of this article to prohibit such excessive or unwanted sound as provided herein.

State law reference—Va. Code § 15.2-1200.

§ 120-1. Administration and enforcement.

- (a) The Sheriff is hereby designated the agent of the Board of Supervisors in the administration and enforcement of this article. Employees of the Building Department, Planning Department, and other officers and employees of the County may assist the Sheriff in the enforcement of this article.
- (b) Nothing in this Section shall preclude a private citizen from obtaining a magistrate's summons based on a probable cause determination by the magistrate's office.

State law reference—Va. Code § 15.2-1200.

§ 120-2. Applicability.

This article shall apply to sound generated within the County, regardless of whether the complainant or the receiving property is within or without the County. This article shall be in addition to any sound or noise regulations set forth in the County Zoning Ordinance.

State law reference –Va. Code § 15.2-1200.

§ 120-3. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

A-weighted sound level means the sound pressure level in decibels as measured on a sound level meter using the A-weighting network. The level so read is designated dB(A) or dBA.

Audible and discernable means the sound can be heard by the human ear, and the sound is sufficiently distinct such that its source can be clearly identified.

Background noise level shall mean the aggregate of all sound sources impacting at the place where a specific sound generation is measured or evaluated, excluding the specific sound generation itself.

Decibel (dB) means a unit for measuring the volume of a sound, equal to twenty (20) times the logarithm to the base ten (10) of the ratio of the pressure of the sound measured to the reference pressure, which is twenty (20) micropascals (twenty (20) micronewtons per square meter).

Emergency means any occurrence or set of circumstances involving actual or imminent physical injury or illness or property damage that requires immediate action.

Emergency work means any work performed for the purpose of preventing or alleviating the physical injury or illness or property damage threatened or caused by an emergency.

Gross vehicle weight rating (GVWR) means the value specified by the manufacturer as the recommended maximum loaded weight of a single motor vehicle. In cases where trailers and tractors are separable, the gross combination weight rating (GCWR), which is the value specified by the manufacturer as the recommended maximum loaded weight of the combination vehicle shall be used.

Instrument, machine or device means and refers to any musical instrument, radio, phonograph, compact disc player, cassette tape player, amplifier or any other machine or device for producing, reproducing or amplification of sound.

Motor carrier vehicle engaged in interstate commerce means any vehicle for which regulations apply pursuant to section 18 of the Federal Noise Control Act of 1972 (P.L. 92-574), as amended, pertaining to motor carriers engaged in interstate commerce.

Motorcycle means any motor vehicle designed to travel on not more than three (3) wheels in contact with the ground and any four-wheeled vehicle weighing less than five hundred (500) pounds and equipped with an engine of less than six (6) horsepower, excepting farm tractors.

Motor vehicle means any self-propelled device or device designed for self-propulsion, upon or by which any person or property is or may be drawn or transported upon a street or highway, except devices moved by human power or used exclusively upon stationary wheels or tracks.

Noise means any audible sound which disturbs or tends to disturb humans or which causes or tends to cause an adverse psychological or physiological effect on humans.

Public area means any real property owned by the government, including, but not limited to, public rights-of-way, sidewalks, parks, and buildings.

Residential dwelling means any building or other structure in which one or more persons resides on a permanent or temporary basis, including, but not limited to, houses, apartments, condominiums, hotels, and motels.

Restaurant means any building or structure where in the normal course of business food or drink is available for eating on the premises, in consideration for payment. For purposes of this chapter, the term restaurant includes, but is not limited to, bars, lounges, taverns, coffee shops and cafes.

Sound means an oscillation in pressure, particle displacement, particle velocity or other physical parameter, in a medium with internal forces that causes compression and rarefaction of that medium. The description of sound may include any characteristic of such sound, including duration, intensity and frequency.

Sound generation means any conduct, activity or operation, whether human, mechanical, electronic or other, and whether continuous, intermittent or sporadic, and whether stationary or ambulatory in nature, which produces or results in an audible sound.

Sound level means the weighted sound pressure level obtained by the use of a sound level meter and the A-frequency weighting network, as specified in American National Standards Institute specifications for sound level meters.

Sound level meter means an instrument which includes a microphone, amplifier, RMS detector, integrator or time averager, output meter and weighting networks used to measure sound pressure levels.

§ 120-4. Violations.

- (a) Any person who violates any provision of this article shall be deemed to be guilty of a Class 3 misdemeanor for a first offense. Any person who violates a provision of this article within one (1) year after a previous conviction under this article shall be guilty of a Class 2 misdemeanor.
- (b) The person operating or controlling a noise source shall be guilty of any violation caused by that source. If that cannot be determined, any owner, tenant, resident, or manager physically present on the property where the violation is occurring is rebuttably presumed to be operating or controlling the noise source.
- (c) In addition to and not in lieu of the penalties prescribed in this section, the County may apply to the circuit court for an injunction against the continuing violation of any of the provisions of this article and may seek any other remedy authorized by law.

§ 120-5. Use of sound level meters.

The decibel level of any noise regulated on a decibel basis by this article shall be measured by a sound level meter. The test results shall be prima facie evidence if administered in accordance with Virginia Code § 19.2-270.7. In order to implement and enforce this article effectively, the Sheriff shall promulgate standards and procedures for using and testing sound level meters used in the enforcement of this article.

§ 120-6. Maximum Sound Levels/Residential Dwellings.

- (a) Nighttime. No person shall permit, operate, or cause any source of sound to create a sound level that can be heard in another person's residential dwelling during the hours between 10:00 p.m. and 7:00 a.m. in excess of 55 dBA when measured inside the residence at least four (4) feet from the wall nearest the source, with doors and windows to the receiving area closed.
- (b) Daytime. No person shall permit, operate or cause any source of sound to create a sound level in another person's residential dwelling during the hours between 7:00 a.m. and 10:00 p.m. in excess of 65 dBA when measured inside the residence at least four (4) feet from the wall nearest the source, with doors and windows to the receiving area closed.
- (c) Measurements in multifamily dwellings or mixed use structures. In a structure used as a multifamily dwelling or a mixed use structure, the Sheriff's Office may take measurements to determine sound levels from indoor common areas or other dwelling units within the structure, when requested to do so by a residential occupant in possession and control thereof. Such measurement shall be taken at a point at least four (4) feet from the wall, ceiling, or floor nearest the noise source, with doors and windows to the receiving area closed.
- (d) Exemptions. The following activities or sources of noise shall be exempt from the daytime prohibition set forth in subsection (b) of this section:

1. Band performances or practices, athletic contests or practices, and other school-sponsored activities on the grounds of public or private schools, colleges, or universities.
2. Athletic contests and other officially sanctioned activities in County parks or facilities.
3. Activities related to the construction, repair, maintenance, remodeling or demolition, grading, or other improvement of real property.
4. Gardening, lawn care, tree maintenance or removal, and other landscaping activities.
5. Agricultural activities.
6. Church bells, carillons, or calls to worship by other sound-producing devices.
7. Religious or political gatherings to the extent that those activities are protected by the First Amendment to the United States Constitution.
8. Public transportation, refuse collection and sanitation services.
9. Sounds generated from the lawful discharge of a firearm. Sport shooting ranges shall also be exempt from these regulations to the extent the range is exempt from these noise regulations pursuant to Va. Code § 15.2-917.

§ 120-7. Motor Vehicle Maximum Sound Levels; Amplified Sound from Vehicles.

- (a) No person shall operate or cause to be operated a public or private motor vehicle or motorcycle on a public right-of-way at any time in such a manner that the sound level emitted by the operation of the motor vehicle or motorcycle, when measured at a distance of one-hundred (100) feet or more is audible and discernable or exceeds the level set forth in the following table:

Vehicle Class	Sound level in dBA	
	Speed limit 35 MPH or less	Speed limit over 35 MPH
All motor vehicles of GVWR or GCWR of 6,000 lbs. or more	86	90
Any motorcycle	82	86
Any other motor vehicle or any combination of vehicles towed by any motor vehicle	76	82

- (b) This section shall not apply to any motor carrier vehicle engaged in interstate commerce.

- (c) Notwithstanding any other provisions of this section or article, it shall be unlawful for any person to play or operate, or permit the playing, use or operation of, any radio, tape player, compact disc player, loud speaker, or other electronic device used for the amplification of sound, which is located within a motor vehicle being operated or parked on public or private property within the County, including any public or private street or alley, in such a manner as to be audible and discernable at a distance of one hundred (100) or more feet from the vehicle in which it is located.

The provisions of this subsection shall not apply to motor vehicles driven in a duly authorized parade, nor to motor vehicle alarms or other security devices, nor to the emission of sound for the purpose of alerting persons to the existence of an emergency or the emission of sound in the performance of emergency work.

§ 120-8. Sound Levels/Restaurants.

No person shall permit, operate or cause any source of sound to create a sound level emanating from a restaurant during the hours between 7:00 a.m. and 11:00 p.m. in excess of eighty (80) dB(A), or between 11:00 p.m. and 7:00 a.m. in excess of seventy-five (75) dB(A) when measured from any public area including, but not limited to, any public streets or sidewalks, or other private property.

§ 120-9. Specific Prohibitions.

The following acts are declared to be violations of this article. This enumeration shall not be construed to limit, in any way, the general prohibitions contained in section 120-6:

- (a) Vehicle horns, signaling devices and similar devices. Sounding any horn, signaling device, or similar device on any automobile, motorcycle or other vehicle on any right-of-way or in any public space continuously or intermittently for more than ten (10) consecutive seconds, except when the sounding of any such device is intended as a danger warning.
- (b) *Nonemergency signaling devices.* Sounding or permitting the sounding of any amplified signal continuously or intermittently from any bell, chime, siren, whistle, or similar device intended primarily for nonemergency purposes from any one location for more than ten (10) consecutive seconds in any hourly period; provided, however, that this subsection shall not apply to the sounding of such devices by religious users or by public bodies or agencies for testing, traffic control, or other public purposes.
- (c) *Emergency signaling devices, security, burglar and fire alarms, etc.* Sounding or permitting the continuous or intermittent sounding outdoors of any emergency signaling device, or any security, burglar or fire alarm, siren, whistle, or similar device, including without limitation any motor vehicle security alarm, *siren*, whistle, or similar device, for a period in excess of ten (10) minutes in any residential area and fifteen (15) minutes in any other area, except in response to a burglary, attempted burglary, fire, or other emergency.

- (d) *Audio and audio-visual devices, musical instruments, amplified sound etc., excluding those in motor vehicles.* The playing or operation of any television, boombox, stereo, phonograph, radio, tape player, compact disc player, MP3 player, video player, musical instrument, drum, amplifier or any other device that *produces*, reproduces or amplifies sound except for those located in motor vehicles, where the sound, when measured in any public area including but not limited to any public street or sidewalk, or from other private property between the hours of 7:00 a.m. and 11:00 p.m. exceeds eighty (80) dB(A), or between the hours of 11:00 p.m. and 7:00 a.m. exceeds seventy-five (75) dB(A); provided, however that the provisions of this subsection shall not apply to any outdoor performance, parade, gathering, dance, concert, show, sporting event, or other event sponsored by the County or for which the County has granted a permit.
- (e) *Noise-sensitive areas.* The making of any unreasonably loud and raucous noise within two hundred (200) feet of any *school*, place of worship, court, hospital, nursing home, or assisted-living facility while the same is being used as such, that substantially interferes with the workings of the institution.
- (f) *Construction equipment.* The operation of any bulldozer, crane, backhoe, front loader, pile driver, *jackhammer*, pneumatic drill, or other construction equipment between the hours of 9:00 p.m. and 7:00 a.m. except as provided in section 23-67 above, or as specifically deemed necessary and authorized by a written document issued by the County Administrator or his designee.

§ 120-10. *General Exceptions.*

No provisions of this article shall apply to (1) the emission of sound for the purpose of alerting persons to the existence of an emergency; (2) the emission of sound in the performance of emergency work; (3) activities sponsored by the County; or (4) activities for which the regulation of noise has been preempted by federal law.

§ 120-11. *Severability.*

A determination of invalidity or unconstitutionality by a court of competent jurisdiction of any clause, sentence, paragraph, section or part of this article shall not affect the validity of the remaining parts thereto.

Amendments Chapter 120

2009-02-17

Chapter 120 Noise, so as to delete the current text in its entirety and adopt new text so as to update and clarify these provisions. CC-09-01

2011-12-20

Chapter 120 Noise § 120-6. Exempt sounds. c) Construction, demolition and/or maintenance activities. Add , except that the aforesaid time limitations shall not apply to the construction or maintenance of public roads. CC-11-05

2019-12-17

Amend Chapter 120 Noise § 120-8. Violation and penalty so that penalties are not more stringent than its enabling statute Virginia Code § 14T15.2-98014T. CC-19-02

DRAFT

Chapter 120 Noise

[HISTORY: Adopted by the Board of Supervisors of Clarke County as indicated in article histories. Amendments noted where applicable.]

General References

Chapter 57 Special Events, § 57.7. Special Event requirements

Chapter 61 Animals, § 61-15 Barking or howling dogs

Chapter 78 Dance Halls

Chapter 132 Peace And Good Order

Code Of Virginia References

§ 15.2-919. Regulation of motorcycle noise

§ 46.2-113. Violations of this title; penalties

§ 46.2-1047. Muffler cutout, etc., illegal

Article I Noise

[Adopted 01-19-1988 as § 8-10 of the 1987 Code]

The Board of Supervisors hereby finds and declares that excessive or unwanted sound is a serious hazard to the public health, safety, welfare, and quality of life, and that the inhabitants of Clarke County have a right to and should be free from an environment of excessive or unwanted sound. Therefore, it is the policy of the County and the purpose and intent of this article to prohibit such excessive or unwanted sound as provided herein.

State law reference—Va. Code § 15.2-1200.

§ 120-1. Administration and enforcement.

The Sheriff is hereby designated the agent of the Board of Supervisors in the administration and enforcement of this article. Employees of the Building Department, Planning Department, and other officers and employees of the County may assist the Sheriff in the enforcement of this article.

State law reference—Va. Code § 15.2-1200.

§ 120-2. Applicability.

This article shall apply to sound generated within the County, regardless of whether the complainant or the receiving property is within or without the County. This article shall be in addition to any sound or noise regulations set forth in the County Zoning Ordinance.

State law reference –Va. Code § 15.2-1200.

§ 120-3. Definitions.

The following definitions shall apply to this article. The definitions of any sound related terms not defined herein shall be obtained from the American National Standard Acoustical Terminology, ANSI S1.1-1994 (ASA 111-1994). Standards Secretariat, Acoustical Society of America, 120 Wall Street, 32nd Floor, New York, New York 10005-3993, if defined therein.

- A. Emergency operation. The term “emergency operation” means any emergency service provided by any police, sheriff, fire or fire and rescue department, any ambulance service or any other emergency service requiring a prompt response, and any emergency repair of public facilities or public utilities.
- B. Motorcycle. The term “motorcycle” means any motorized vehicle, whether registered as a motor vehicle or not, designed to travel on not more than three (3) wheels in contact with the ground and any mopeds, self-propelled scooters, all-terrain vehicles and off road motorcycles for the purposes of this chapter shall be deemed to be motorcycles.
- C. Motor vehicle. The term “motor vehicle” shall mean every vehicle which is self-propelled or designed for self-propulsion and every vehicle drawn by or designed to be drawn by a motor vehicle and includes every device in, upon, or by which any person or property is or can be transported or drawn upon a highway, except devices moved by human or animal power and devices used exclusively upon stationary rails or tracks.

State Code reference – Va. Code § 8.01-307

- D. Noise. The term “noise” means any sound, which is excessive or unwanted, but does not include any sound, which is exempt pursuant to section 120-6.
- E. Person. The term “person” means any natural person, association, partnership, corporation or other legal entity.
- F. Road. The term “road” means a public or private thoroughfare, which affords access to abutting property.

State law reference—Va. Code § 15.2-1200.

§ 120-4. Prohibited noises.

It shall be unlawful for any person to create or allow to be created any unreasonably loud, disturbing, raucous or unnecessary noise. Noise of such character, when its intensity and/or

duration is detrimental to the life or health of any person, or which unreasonably disturbs or annoys the quiet, comfort or repose of any person, is hereby prohibited. Prohibited noise may include, but is not limited to, noise levels exceeding 70dBA at the property line and such levels shall be prima facie evidence of a violation of this chapter but may be rebutted by competent evidence. A sound level meter shall be used in determining decibel levels.

State law reference—Va. Code § 15.2-1200.

§ 120-5. Prohibited acts enumerated.

The following acts are declared to be unreasonably loud, disturbing, raucous or unnecessary noise prohibited by section 7-104, but this enumeration shall not be deemed to be exclusive:

- a) Motor vehicle or motorcycle operation. The operation, or permitting the operation, of any motor vehicle or motorcycle so as to create an unreasonably loud sound resulting from: (i) the removal, alteration or failure to properly maintain its muffler-exhaust or other noise-control equipment; (ii) jackrabbit starts, spinning tires, racing engines, or other operations; or (iii) a refrigeration unit mounted on a motor vehicle.
- b) Radios, tape players, televisions, musical instruments, sound amplification equipment, and electronic and similar devices. The operation, or permitting the operation, of any radio, tape player, television, musical instrument, sound amplification equipment, electronic or other similar device in such a manner: (i) as to annoy or disturb the quiet, comfort or repose of any person in a dwelling, hotel or other type of residence; (ii) as to annoy or disturb the quiet, comfort or repose of any person across any real property boundary when such device is operated in or on a motor vehicle which is parked; or (iii) as to be audible by someone of normal hearing, from outside a motor vehicle at a distance of 100 feet or more, when such device is located within a motor vehicle which is parked or is being operated on a road.
- c) Places of public or private entertainment. The operation, or permitting the operation, of any radio, television, phonograph, drum, musical instrument, sound amplifier, or similar device which produces, reproduces or amplifies sound in any place of public entertainment in such a manner as to annoy or disturb the quiet, comfort or repose of any person not within the place of public or private entertainment.
- d) Noise near institutions. The creation of any excessive noise on any street adjacent to any school, institution of learning or court, while such institution is in session, or adjacent to any medical related facility which unreasonably interferes with the workings of such institution or disturbs or unduly annoys patients in the medical related facility; provided that conspicuous signs are visible in such streets indicating that such street is a school, medical related facility or court street.
- e) Sound level exceeding 70 decibels. The creation of sound which causes seventy (70) dBA in the sound level as measured at the property line of the sound source.

State law reference—Va. Code § 15.2-1200.

§ 120-6. Exempt sounds.

The following sounds shall not be prohibited by this article:

- a) Emergency operations. Sound generated in the performance of emergency operations including, but not limited to, audible signal devices, which are employed as warning or alarm signals in case of fire, collision or imminent danger.
- b) Silvicultural or agricultural activities. Sounds generated during lawfully permitted bona fide silvicultural or agricultural activities including, but not limited to, logging activities and sounds caused by livestock.
- c) Construction, demolition and/or maintenance activities. Sounds generated from construction, demolition and/or maintenance activities between 7:00 a.m. and 10:00 p.m., except that the aforesaid time limitations shall not apply to the construction or maintenance of public roads.
- d) Transient sounds from transportation. Transient sounds generated by land or air-based transportation including, but not limited to, public and private airports (except as otherwise regulated), aircraft, railroads and other means of public transit.
- e) School athletic contests or practices, and other school activities. Sounds generated from school athletic contests or practices, and other school activities, but only if conditions are imposed which regulate the generation of sound including, but not limited to, conditions regulating the hours of the activity and the amplification of sound.
- f) Parades, fireworks and similar officially sanctioned events. Sounds generated from parades, fireworks or other similar events, which are officially sanctioned, if required. This exemption shall not apply to private fireworks displays.
- g) Yard maintenance activities. Sounds generated from routine yard maintenance activities including, but not limited to, mowing, trimming, clipping, leaf blowing and snow blowing.
- h) Public facilities. Sounds generated from the operation of a public facility or public use, including events at the Clarke County Ruritan Grounds between 7:00 a.m. and 10:00 p.m.
- i) Warning devices. Sounds generated by a horn or warning device of a vehicle when used as a warning device, including back-up alarms for trucks and other equipment.
- j) Bells or chimes. Sounds generated by bells or chimes.
- k) Firearms. Sounds generated from the lawful discharge of a firearm for the purposes of hunting, protection, local law enforcement exercises and lawfully permitted sport shooting ranges (as defined in Va. Code Section 15.2-917)

- l) Protected expression. Any other lawful activity, which constitutes protected expression pursuant to the First Amendment of the United States Constitution, but not amplified expression.

State law reference—Va. Code § 15.2-1200.

§ 120-7. Complaints of noise.

No person shall be charged with a violation of the provisions of section 120-4 unless the complainant appears before a magistrate and requests a summons to be issued. However, when a violation is committed in the presence of a police officer, the officer shall have the authority to initiate charges.

State law reference—Va. Code § 15.2-1200.

§ 120-8. Violation and penalty.

Any violation of the provision of this article shall be punishable by a fine not to exceed \$250 for the first offence and \$500 for each subsequent offense. The person operating or controlling a sound source shall be guilty of any violation caused by that source. If the sound source cannot be determined, any owner, tenant or resident physically present on the property where the violation is occurring is rebuttably presumed to be operating or controlling the sound device.

State law reference—Va. Code § 15.2-980

Amendments Chapter 120

2009-02-17

Chapter 120 Noise, so as to delete the current text in its entirety and adopt new text so as to update and clarify these provisions. CC-09-01

2011-12-20

Chapter 120 Noise § 120-6. Exempt sounds. c) Construction, demolition and/or maintenance activities. Add, except that the aforesaid time limitations shall not apply to the construction or maintenance of public roads. CC-11-05

2019-12-17

Amend Chapter 120 Noise § 120-8. Violation and penalty so that penalties are not more stringent than its enabling statute Virginia Code § 15.2-980, CC-19-02

Clarke County Board of Supervisors



Berryville Voting District
Matthew E. Bass
(540) 955-5175

Millwood Voting District
Terri T. Catlett-Vice Chair
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

To: Board of Supervisors

From: Chris Boies

Re: Director of Fire, EMS, and Emergency Management search

Date: April 1, 2022

Please find below a proposed process for the hiring of the Director of Fire, EMS, & Emergency Management. Attached is the job description which has been reviewed by the volunteer fire chiefs and Fire-EMS Commission. I look forward to discussing this matter with the Board at the April 11th work session.

Advertise the position (as open until filled) on County website, local media, and various state sites (VDEM, VEMA, VACO, etc.). (projected to be completed mid-April).

First review of applications by search committee (late May). Search committee will consist of one volunteer representative, one member of Fire-EMS Commission, one Board of Supervisor, one career staff member, and the County Administrator. The role of the search committee is to narrow the applicant pool down to 2-3 finalists through review of applications submitted, phone screenings, and/or in-person interviews.

Finalist interviews-each finalist will interview with the volunteer fire chiefs, the Fire-EMS Commission, and the search committee. Input from these interviews will be forwarded to the search committee, who will make the final recommendation to the County Administrator. The County Administrator will then make a job offer.

Director of Fire, EMS, & Emergency Management

General Definition of Work

Performs difficult professional and administrative work. Directs and coordinates all County Fire and Emergency Medical Services (EMS) programs and activities, and related work as apparent or assigned. Work involves collaborating and working with the volunteer companies to provide a high level of service in a combination volunteer-career system. Manages the day-to-day operations of the Department of Fire, EMS, and Emergency Management, including supervision of staff and oversight of the department's budget. Reports to the County Administrator.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required.

Essential Functions

Service Delivery (20%):

- Coordinate and collaborate with the Volunteer Company Chiefs, Sheriff, and Director of the Clarke County Emergency Communications Center to ensure system plans, protocols, operating guidelines, and resources are developed, evaluated, and improved on a regular basis to ensure efficient and effective provision of service.
- Based on call volumes and available resources, and in coordination with the Company Chiefs and Clarke County Sheriff's Office, evaluate and modify as necessary dispatch protocols, stationing of career staff, and established call areas.
- Work with the Volunteer Companies, career staff, and the Emergency Communications Center staff to develop quality assurance programs for Fire and EMS services. Identify training needs and develop training programs for volunteer and career staff.
- Establish regular run reviews for multi-company Fire and EMS calls to build cross-company operational capacity and to evaluate tactics, training levels, and operational procedures.
- Provide leadership and response support, including assuming the role of Incident Commander, Technician, or EMT, for fire or EMS incidents when available.
- Review and process all EMS or Fire complaints.

Volunteer Companies (20%):

- Work with the Volunteer Companies, in the recruitment and development of new volunteers, along with retention efforts for existing volunteers.
- Work collaboratively with the Volunteer Companies to ensure effective communication, proper coordination, and efficient use of resources in the delivery of services to the citizenry.

Director of Fire, EMS, & Emergency Management

- Work with Company Chiefs to build integration and cooperation between volunteers and career staff.
- Work with Company Chiefs to identify, develop, and implement joint training exercises for volunteers from all companies and career staff.
- Work with Company Chiefs on policies and procedures on the career staff's use of company owned facilities and equipment.

Leadership (15%):

- Work cooperatively, and build consensus, with various stakeholders including the Volunteer Companies, Operational Medical Director, Board of Supervisors, Sheriff, Emergency Communications Center staff, leadership from neighboring jurisdictions, and others.
- Develop and maintain open, and productive, lines of communication with county personnel at all levels as well as with volunteers throughout the system.
- Serve as a technical expert in the areas of fire, EMS, and emergency management to the County Administrator, Board of Supervisors, and Volunteer Companies.
- Working and collaborating with various stakeholders, develop and set goals in alignment with the five-year Strategic Plan and perform other long range planning to improve system performance as measured by established metrics.

Emergency Management (15%):

- Develop, update, and coordinate comprehensive emergency management plans and operations in order to mitigate, prepare for, respond to, and recover from the impact of any and all natural or manmade hazards. Coordinate emergency management plans, procedures, and resources with all county departments and other local, state, and federal agencies.
- In consultation with the County Administrator, activates and staffs the County's Emergency Operations Center in the event of an emergency.
- In coordination with the County Administrator and Public Information Officer, disseminates warnings and notifications to the public about potential or pending disasters.
- Coordinates emergency preparedness activities, training programs, and exercises to include drills, tabletop exercises, functional exercises, and full scale exercises to prepare residents, first responders and staff, to respond quickly and effectively in emergencies.
- Oversees and coordinates communication with VDEM and FEMA before, during, and after a disaster, including the coordination of documentation of expenses and reimbursement activities.

Director of Fire, EMS, & Emergency Management

Administrative Duties (15%):

- Provide staff support to the Fire-EMS Commission.
- Supervise the County EMS billing system.
- Maintain and keep updated various county agreements including the agreements with the volunteer companies, mutual aid agreements, and other similar agreements.
- Provide periodic reports to the County Administrator on the standard of Fire and EMS care in the county and metrics of performance.
- Submit projects for the Capital Improvement Plan and an annual operating budget per county procedures. Monitor department expenditures throughout the year.
- Submit grants on behalf of County government and, as requested, provide support and assistance for grants submitted by the volunteer fire companies.
- Provide monthly updates and annual reports to the County Administrator, Board of Supervisors and the Fire and EMS Commission.
- Oversee compliance for department in the area of records management and FOIA.

Personnel Management (15%):

- Provide proper supervision to Department full-time and part-time staff:
 - Hiring new staff as approved in the Department budget.
 - Working with staff, review, amend and enact new policies and SOG's for daily operations.
 - Establish performance standards and providing yearly review of performance.
 - Establish community outreach and service initiatives for in-between call times.
 - Ensure that certifications are up-to-date.
 - Provide regular training for all staff to keep the staff up-to-date and preparing for the future.
 - Review QI/QA initiatives and reporting.
 - Review and adjust staff scheduling to ensure the most efficient use of county dollars.
 - Review pay schedule to ensure competitive status for new hires/retention.
 - Provide a review mechanism for all complaints.

Knowledge, Skills and Abilities

- Thorough knowledge of principles, procedures, strategies, techniques, and equipment used for modern fire suppression and prevention, hazardous material and chemical spill response, and emergency medical service.
- Thorough knowledge of emergency management, hazard mitigation methods, and emergency medicine techniques and their applications.

Director of Fire, EMS, & Emergency Management

- Considerable knowledge of federal, state, and local policies, procedures, guidelines and regulations pertaining to fire, EMS, emergency management, and law enforcement operations.
- Demonstrated knowledge of principles and practices of effective employee supervision, including selection, training, work evaluation, and discipline.
- Demonstrated knowledge of administrative practices including planning, budgeting, monitoring expenditures, and purchasing/procurement processes.
- Ability to interpret, explain, and apply a wide variety of policies, procedures, guidelines and regulations.
- Ability to react quickly, effectively, and professionally in emergency situations.
- Ability to use sound judgment and determine best options and decisions for handling emergency matters.
- Ability to plan and organize work to meet deadlines and governmental requirements.
- Ability to measure and evaluate the effectiveness of fire and EMS service delivery, and ability to institute improvements to address areas of need.
- Ability to establish and maintain effective working relationships with law enforcement agencies, volunteer fire/EMS services, public officials, hospitals, schools, and the general public.
- Ability to bring a diverse system of volunteers together and develop consensus on policies and procedures which improve the fire and EMS system.
- Ability to effectively communicate, both orally and in writing, to a diverse system of career and volunteer firefighters/EMT's.
- Ability to effectively present information to small and large groups, in both informal settings such as internal trainings and external settings such as Board of Supervisors meetings.
- Ability to motivate, mentor, supervise, constructively evaluate, and professionally develop employees.
- Skill in developing and conducting effective training programs.
- Skill in the operation of fire and EMS tools and equipment.

Education, Certifications, and Experience

Education and Experience

Minimum Qualifications:

- Bachelor's degree in Fire Science and Administration, Public Administration, or related field from an accredited college or university, or commensurate years of experience and/or related certifications (like Executive Fire Officer from the National Fire Academy).

Director of Fire, EMS, & Emergency Management

- Ten (10) or more years of progressively responsible administrative and managerial experience in fiscal/budget matters, fire safety, prevention, EMS, and suppression methods, or a related field.
- Ten (10) or more years combined experience in a supervisory and/or leadership role in an organized and recognized career or volunteer Fire department/company.
- Any equivalent combination of education, specialized training, and experience which provides the requisite knowledge, skills, and abilities for this position.

Physical Requirements

This work requires:

- Occasional exertion of over 100 pounds
- Standing, walking, speaking, or hearing
- Using hands to finger, handle or feel, climbing or balancing, stooping, kneeling, crouching or crawling
- Reaching with hands and arms, pushing or pulling and lifting
- Repetitive motions
- Close vision, distance vision, ability to adjust focus, depth perception, color perception and peripheral vision
- Vocal communication to express or exchange ideas by means of the spoken word, conveying detailed or important instructions to others accurately, loudly or quickly
- Hearing to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound
- Preparing and analyzing written or computer data
- Visual inspection involving small defects and/or small parts
- Operating machines, motor vehicles and equipment
- Observing general surroundings and activities
- Frequently requires exposure to outdoor weather conditions
- Exposure to blood borne pathogens and may be required to wear specialized personal protective equipment
- Occasionally requires working near moving mechanical parts, in high, precarious places
- Exposure to fumes or air borne particles
- Exposure to toxic or caustic chemicals
- Exposure to the risk of electrical shock
- Occasionally required to wear a self-contained breathing apparatus

Director of Fire, EMS, & Emergency Management

- Generally in a loud noise location (e.g. grounds maintenance, heavy traffic)
- Able to pass annual NFPA physical requirements

Special Requirements

- Possession of an appropriate driver's license valid in the Commonwealth of Virginia and emergency vehicle operators course (EVOC) certification.
- Successful completion of courses in management, leadership, incident command, and other high level, advanced Fire/Rescue Officer training.
- Emergency Medical Technical B (EMT-B) Certification required; EMT-I or paramedic certification desired.
- Firefighter 2 and EVOC Certifications required. Fire Officer III (Fire Administration and Finance) Certification preferred.
- HAZMAT operations certification required. HAZMAT incident commander certification preferred.
- Completion of NIMS ICS-400 coursework (minimum).



Finance Committee Items

Berryville-Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

April 11, 2022 Immediately follows Work Session

Item No.	Description	Page
A.	<p>Clarke County Department of Social Services supplemental revenue and expenditure requests: The Department of Social Services is requesting supplemental revenue and expenditure appropriation for the following items:</p> <ol style="list-style-type: none">1) Child Abuse Prevention Activities Funding – Promoting Safe and Stable Families grant. The Department will receive revenue in the amount of \$1,000 from the Commonwealth. The grant requires a local match of \$155. The funds will be used to hold an event to educate families and citizens on child abuse prevention. The event will be held on April 27, 2022, at Rose Hill Park.2) Adult Protective Services – ARPA budget. The Department has received additional revenue in the amount of \$6,709. These are 100% federal funds and do not require a local match. The funds will be used to cover additional expenses. <p><i>“Be it resolved that FY22 Department of Social Services budgeted expenditure and appropriation be increased by \$7,864, budgeted revenue and appropriation be increased by \$7,709, and fund balance designation be decreased by \$155 for the purpose of receiving state funds for Child Abuse Prevention Activities and federal funds for the Adult Protective Services – ARPA budget.”</i></p> <p>2022-04-11 Summary: The Finance Committee recommends approval of this request as presented above.</p>	...
B.	<p>Supplemental appropriation request for the Litter Control grant. The County has received a grant award of \$7,891 from the Commonwealth for Litter Prevention and Recycling Program activities for FY22. The FY22 Litter Prevention and Recycling Program budget currently includes an expenditure budget of \$4,000 and revenue budget of \$5,000. This request is for an additional \$3,981 in expenditure appropriation and an additional \$2,981 in revenue appropriation.</p> <p><i>“Be it resolved that FY22 budgeted expenditure and appropriation be increased \$3,981 and budgeted revenue and appropriation be increased</i></p>	...

Item No.	Description	Page
	<i>\$2,981, all for the purpose of receiving additional Commonwealth funds for Litter Prevention and Recycling Program.”</i>	
	2022-04-11 Summary: The Finance Committee recommends approval of this request as presented above.	
C.	Bills and Claims.	...
	2022-04-11 Summary: The Finance Committee recommends approval of the March 2022 Invoice History Report.	
D.	Standing Reports:	...
	– Year to Date Budget Report	...
	– Reconciliation of Appropriations	...
	– Capital Projects Report	...

Clarke County Dept. of Social Services

311 E. Main Street, Berryville, VA 22611

540-955-3700

Memorandum

To: Brenda Bennett

From: Jennifer Parker

Date: March 16, 2022

RE: Child Abuse Prevention Activities Funding-Promoting Safe and Stable Families (PSSF)
(BL866)

Social Services has received revenue as part of the FY 22 budget that was not reported on the initial FY22 budget as this is a new budget award effective 3/16/2022. CCDSS will receive \$1,000.00. The match rate for this funding is 84.5% State funding and 15.5% local funding. These funds will be expended on our child abuse prevention event to educate families and citizens on child abuse prevention. The event will be held on April 27, 2022, at Rose Hill Park. I am requesting the additional revenue be added to cover additional expenditures appropriately in FY22.

Please let me know if you have any questions or concerns.

Thank you

Jennifer Parker

Jennifer Parker, M.P.A.

Director, Clarke County Dept. of Social Services

Clarke County Dept. of Social Services

311 E. Main Street, Berryville, VA 22611

540-955-3700

Memorandum

To: Brenda Bennett

From: Jennifer Parker

Date: March 17, 2022

RE: Adult Protective Services-ARPA (BL898)

Social Services has received additional revenue as part of the FY 22 budget that was not reported on the initial FY22 budget. CCDSS received \$6,709.00 for the Adult Protective Services-ARPA budget line. These funds have no local match and are 100% federally funded. These funds are available until September 30, 2022. I am requesting the additional revenue be added to cover additional expenditures appropriately in FY22.

Please let me know if you have any questions or concerns.

Thank you

Jennifer Parker

Jennifer Parker, M.P.A.

Director, Clarke County Dept. of Social Services



COMMONWEALTH of VIRGINIA
DEPARTMENT OF ENVIRONMENTAL
QUALITY

Ann F. Jennings
Secretary of Natural Resources

Street address: 1111 E. Main Street, Suite 1400,
Richmond, Virginia 23219
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23218
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David K. Paylor
Director
[\(804\) 698-4000](tel:(804)698-4000)
[1-800-592-5482](tel:1-800-592-5482)

November 23, 2021

Chris Boies
County Administrator
Clarke County
101 Chalmers Ct.
101 Chalmers Ct.
Berryville, VA 22611

Dear Chris Boies:

I am pleased to inform you that a grant award of **\$7,981.00** has been approved for the **Clarke County** Litter Prevention and Recycling Program activities for the period **July 1, 2021** to **June 30, 2022**. Processing of the grant awards is underway, and a payment for this amount should be received within the next two weeks if funds can be transferred electronically (EDI) or in thirty days if processing by check is required. If you have any questions or need additional information, please contact Prina Chudasama at prina.chudasama@deq.virginia.gov or at [\(804\) 698-4159](tel:(804)698-4159).

Sincerely,

A handwritten signature in black ink, appearing to read "Sanjay Thirunagari".

Sanjay Thirunagari
Manager, Recycling and Litter Programs
Division of Land Protection & Revitalization

Clarke County
FY22 Invoice History Report
March 31, 2022

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Amazon Acct	EMS Mat & Sup	Amazon refund - po 20220509	2/23/2022	(13.79)
Amazon Acct	Sheriff SOS Mat & Sup	Blank DVD's	2/9/2022	69.82
Amazon Acct	JAS Inventory -Mtls & Supplies	CASH TO CREDIT UNAPPLIED	2/7/2022	(10.74)
Amazon Acct	Sheriff SOS Mat & Sup	Computer Camera	2/23/2022	68.95
Amazon Acct	Programs Mat & Sup	credit against inv 963444587899	12/14/2021	(167.53)
Amazon Acct	Programs Mat & Sup	Franklin pickleball net	12/8/2021	335.06
Amazon Acct	Treasurer Mat & Sup	Headsets	2/11/2022	159.96
Amazon Acct	Comm Atty Mat & Sup	HP 902 / 2 ink Cartridges / BI	1/20/2022	73.78
Amazon Acct	Comm Atty Mat & Sup	HP 902 / 4 INK CARTRIDGES / BI	2/16/2022	121.78
Amazon Acct	JAS IT Mat & Sup	Ink Cartridges	2/15/2022	34.69
Amazon Acct	JAS IT Mat & Sup	Keyboard Tray for Sally	2/8/2022	81.78
Amazon Acct	Sheriff Mat & Sup	Laptop computer	2/25/2022	104.68
Amazon Acct	Sheriff Mat & Sup	Laptop computer	2/25/2022	1,019.00
Amazon Acct	EMS Mat & Sup	Mailing labels for librarian - PO 20220509	12/1/2021	13.79
Amazon Acct	District C Mat & Sup	Office Chair	1/24/2022	334.98
Amazon Acct	Econ Dev Mat & Sup	OFFICE SUPPLIES, GENERAL Easel	2/15/2022	94.96
Amazon Acct	Clk of CC Mat & Sup	OFFICE SUPPLIES, GENERAL, enve	2/23/2022	100.56
Amazon Acct	Programs Mat & Sup	Pickleball Nets	12/13/2021	259.98
Amazon Acct	Programs Mat & Sup	Play Equipment for Wee Gym Pro	2/14/2022	218.47
Amazon Acct	Sheriff PSU Mat & Sup	PPE Gear	2/23/2022	139.97
Amazon Acct	Sheriff PSU Mat & Sup	PPE Gear	2/23/2022	20.60
Amazon Acct	Programs Mat & Sup	refund against inv 963444587899	12/15/2021	(167.53)
Amazon Acct Total				2,893.22
American Tower	Sheriff Leases & Rentals	TRK Tower, Transmittal, Antennae L	3/1/2022	2,737.58
American Tower Total				2,737.58
Amherst Family Pract	Sheriff Pur Svcs	Physicals	2/23/2022	180.00
Amherst Family Pract Total				180.00
Animal Medical Ctr.	AnimalShltr Pur Svcs	rm AMC ACO Euthanasia cat	2/21/2022	112.50
Animal Medical Ctr. Total				112.50
Apple Valley Waste	SWC Pur Svcs	rm Apple Valley CCCC Recycling Fee	3/13/2022	1.00
Apple Valley Waste	SWC Pur Svcs	rm Apple Valley Waste CCCC Recycling Fee	2/13/2022	33.50
Apple Valley Waste	SWC Pur Svcs	rm Apple Valley Waste CCCC Recycling Fee	2/20/2022	21.20
Apple Valley Waste	SWC Pur Svcs	rm AppleValley CCCC Recycling Fee	3/6/2022	22.40
Apple Valley Waste	SWC Pur Svcs	rm AppleValley Waste CCCC Recycling Fee	2/28/2022	14.00
Apple Valley Waste Total				92.10
Arnett, Betsy	HstPrvCom Board Member Fees	Pay Mtg HPC @ 3/23/22	3/28/2022	25.00
Arnett, Betsy Total				25.00
At&t	County Adm Telephone	Cell Phones-School/Gov Acct 28	3/18/2022	46.60
At&t	IT Telephone	Cell Phones-School/Gov Acct 28	3/18/2022	84.84
At&t	Registrar Telephone	Cell Phones-School/Gov Acct 28	3/18/2022	46.60
At&t	Comm Atty Telephone	Cell Phones-School/Gov Acct 28	3/18/2022	166.60
At&t	Sheriff Telephone	Cell Phones-School/Gov Acct 28	3/18/2022	1,873.39
At&t	Bldg Insp Telephone	Cell Phones-School/Gov Acct 28	3/18/2022	244.24
At&t	SWC Telephone	Cell Phones-School/Gov Acct 28	3/18/2022	41.72
At&t	Maintenanc Telephone	Cell Phones-School/Gov Acct 28	3/18/2022	44.09
At&t	Programs Telephone	Cell Phones-School/Gov Acct 28	3/18/2022	41.58
At&t	Econ Dev Telephone	Cell Phones-School/Gov Acct 28	3/18/2022	41.58
At&t	VictimWit Telephone	Cell Phones-School/Gov Acct 28	3/18/2022	41.58
At&t	EMS LEMPG Grant-Telephone	Cell Phones-School/Gov Acct 28	3/18/2022	538.84
At&t	Sheriff Telephone	replaces Verizon part of Gen911 prj	2/16/2022	4,193.46
At&t	Sheriff Telephone	replaces Verizon part of Gen911 prj	3/16/2022	4,193.46
At&t Total				11,598.58
Atlantic Tactical	Sheriff Ammunition	Ammo Order	3/16/2022	187.94
Atlantic Tactical Total				187.94
Bank of America	Maintenanc Mat & Sup	M18 Force Logic Cordelss Press	2/28/2022	1,750.00
Bank of America	Programs Merch for Resale	Washington Football Team Seaso	2/28/2022	4,821.00
Bank of America Total				6,571.00
Barbara Pully	Programs Refunds	refund	2/28/2022	45.50
Barbara Pully Total				45.50
Battery Mart	Maintenanc Mat & Sup	rm Battery Mart Maint Battery	3/9/2022	663.90
Battery Mart Total				663.90
Battletwon Animal Cl	AnimalShltr Pur Svcs	rm Battletown Animal ACO euthanasia ,exam	12/13/2021	160.00
Battletwon Animal Cl	AnimalShltr Pur Svcs	rm Battletown Animal ACO Ultrasound Exam	12/22/2021	40.00
Battletwon Animal Cl Total				200.00
Berger, Katherine	HstPrvCom Board Member Fees	Pay Mtg HPC @ 3/23/22	3/28/2022	25.00
Berger, Katherine Total				25.00

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Berkeley Club Bevera	County Adm Mat & Sup	cdm-water cooler rental	3/15/2022	22.00
Berkeley Club Bevera	County Adm Mat & Sup	cdm-water delivery 11 bottles	2/28/2022	80.20
Berkeley Club Bevera	Sheriff COS Mat & Sup	Cooler Rental	3/11/2022	9.00
Berkeley Club Bevera	Sheriff SOS Mat & Sup	Cooler Rental	3/11/2022	9.00
Berkeley Club Bevera	225Rams Maint Water & Sewer	rm Berkeley Club ACO 2 Bottles of water	3/28/2022	16.75
Berkeley Club Bevera	Maintenanc Water & Sewer	rm Berkeley Club Maint Rental Cooler March	3/15/2022	11.00
Berkeley Club Bevera	Maintenanc Water & Sewer	rm Berkeley Water 3 waters	2/28/2022	25.50
Berkeley Club Bevera	Sheriff COS Mat & Sup	Water	2/28/2022	32.75
Berkeley Club Bevera	Sheriff SOS Mat & Sup	Water	2/28/2022	18.25
Berkeley Club Bevera	Comm Atty Mat & Sup	Water Bill February 2022	2/28/2022	31.55
Berkeley Club Bevera Total				256.00
Berryville Farm	Maintenanc Mat & Sup	rm BFS Maint lynch pin	3/3/2022	2.97
Berryville Farm Total				2.97
Berryville True Valu	RT Maint Mat & Sup	rm BH 100 N. Church drain plug	3/15/2022	13.99
Berryville True Valu	JGC Maintenance Mat & Sup	rm BH 101 Chalmers CT 90 elbow	2/23/2022	3.76
Berryville True Valu	Maintenanc Mat & Sup	rm BH 101 Chalmers CT 90 elbow	2/23/2022	2.23
Berryville True Valu	JGC Maintenance Mat & Sup	rm BH 101 Chalmers Ct galv nipple	2/23/2022	2.82
Berryville True Valu	Maintenanc Mat & Sup	rm BH 101 Chalmers Ct galv nipple	2/23/2022	1.67
Berryville True Valu	JGC Maintenance Mat & Sup	rm BH 101 Chalmers Ct wax gasket toilet bolts	2/23/2022	5.51
Berryville True Valu	Maintenanc Mat & Sup	rm BH 101 Chalmers Ct wax gasket toilet bolts	2/23/2022	3.27
Berryville True Valu	ChurchSt Maint Mat & Sup	rm BH 102 N. Chruch elect tape, sealant	3/22/2022	33.96
Berryville True Valu	ChurchSt Maint Mat & Sup	rm BH 102 N. Church box cover welded sq box	3/28/2022	17.65
Berryville True Valu	ChurchSt Maint Mat & Sup	rm BH 102 N. Church couplings connector wheel cutt	3/18/2022	27.13
Berryville True Valu	ChurchSt Maint Mat & Sup	rm BH 102 N. Church snap link washers	3/17/2022	16.85
Berryville True Valu	Maintenanc Mat & Sup	rm BH Maint 2" drop ball mount	3/7/2022	30.99
Berryville True Valu	Maintenanc Mat & Sup	rm BH Maint hitch ball	3/18/2022	19.99
Berryville True Valu	Maintenanc Mat & Sup	rm BH Maint key cut	3/9/2022	8.00
Berryville True Valu	Maintenanc Mat & Sup	rm BH Maint Oil for Park Side by Side	3/11/2022	17.48
Berryville True Valu	Maintenanc Mat & Sup	rm BH Maint saw chain	3/1/2022	39.99
Berryville True Valu	Maintenanc Mat & Sup	rm BH Maint wrench set , emt strap stripper	3/10/2022	64.47
Berryville True Valu	AIOff Maint Mat & Sup	rm BH Paark coupling	3/3/2022	8.99
Berryville True Valu	AIOff Maint Mat & Sup	rm BH Park Concession Aerator	3/8/2022	6.49
Berryville True Valu	AIOff Maint Mat & Sup	rm BH Park Concessision Stand	3/8/2022	14.99
Berryville True Valu	AIOff Maint Mat & Sup	rm BH Park crd stor reel	3/4/2022	11.99
Berryville True Valu	AIOff Maint Mat & Sup	rm BH Park deck screws plastic cap	3/3/2022	23.98
Berryville True Valu	AIOff Maint Mat & Sup	rm BH Park nuts and washers	3/22/2022	11.72
Berryville True Valu	AIOff Maint Mat & Sup	rm BH Park Plagrund epoxy putty	3/25/2022	6.99
Berryville True Valu	AIOff Maint Mat & Sup	rm BH Park Playground nuts washers	3/23/2022	11.97
Berryville True Valu	AIOff Maint Mat & Sup	rm BH Park wire rope clips	3/2/2022	12.05
Berryville True Valu	AlPool Maint Mat & Sup	rm BH Pool plumbing supplies	2/28/2022	60.42
Berryville True Valu	AlPool Maint Mat & Sup	rm BH Pool plumbing supplies	3/22/2022	56.94
Berryville True Valu	AlPool Maint Mat & Sup	rm BH Pool Sillcock	2/28/2022	44.99
Berryville True Valu	Rec Center Mat & Sup	supplies	3/1/2022	29.98
Berryville True Valu Total				611.26
BKT Uniforms	Sheriff Uniform Sworn Staff	Trousers	2/25/2022	114.00
BKT Uniforms Total				114.00
BLANCO SALVADOR	Personal Property Tax Current		3/14/2022	107.80
BLANCO SALVADOR Total				107.80
Blatz, Joseph	BrdSepApp Board Member Fees	attd @ BSA on 3/2/2022	3/2/2022	25.00
Blatz, Joseph Total				25.00
Blossman Gas, Inc.	129Rams Maint Heating	rm Blossman 129 Ramsburg Heating LP	2/7/2022	327.74
Blossman Gas, Inc.	129Rams Maint Heating	rm Blossman 129 Ramsburg Heating LP	2/15/2022	257.10
Blossman Gas, Inc.	225Rams Maint Heating	rm Blossman ACO Heating LP	2/5/2022	940.56
Blossman Gas, Inc.	225Rams Maint Heating	rm Blossman ACO Heating LP	2/18/2022	747.54
Blossman Gas, Inc. Total				2,272.94
BMS Direct	Treasurer Mat & Sup	Bill Paper	2/18/2022	618.92
BMS Direct Total				618.92
Bound Tree Medical L	EMS Mat & Sup	Fire-EMS partial supply program Feb 2022	2/10/2022	83.04
Bound Tree Medical L Total				83.04
Brooke Rodgers	Programs Refunds	refund	3/9/2022	40.00
Brooke Rodgers Total				40.00
Brown & Brown	Vol Fire Co Insurance	Fire-EMS volunteer auto renewal 2022	12/30/2021	50,697.00
Brown & Brown Total				50,697.00
Browning Equipment I	Maintenanc Mat & Sup	rm Browning Equip Maint Switch Oil	3/10/2022	30.65
Browning Equipment I	Maintenanc Pur Svcs	rm Browning Equip RTV500 Repairs	2/28/2022	455.40
Browning Equipment I Total				486.05

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Brumback, Clay	BrdZonApp Board Member Fees	BZA Pay Mtg 02-28-2022	2/28/2022	25.00
Brumback, Clay Total				25.00
BSN Sports Inc	Rec Center Mat & Sup	Fitness Light Commercial Recum	3/7/2022	1,981.55
BSN Sports Inc	Rec Center Mat & Sup	supplies	2/17/2022	177.78
BSN Sports Inc Total				2,159.33
Buckley, Randy	Plan Com Board Member Fees	attd @ PC Business Mtg on 3/4/2022	3/4/2022	50.00
Buckley, Randy Total				50.00
Caldwell, Anne	Plan Com Board Member Fees	attd @ PC Business Mtg on 3/4/2022	3/4/2022	50.00
Caldwell, Anne	BrdZonApp Board Member Fees	BZA Pay Meeting 02-28-2022	2/28/2022	25.00
Caldwell, Anne Total				75.00
CapitalTristate	ChurchSt Maint Mat & Sup	rm Capital Tri 102 N Church lights for outside	3/24/2022	600.71
CapitalTristate Total				600.71
Cardillo, Robin Couc	Cnsrv Esmt Donation Pur Svcs	Services for CEA	2/9/2022	538.00
Cardillo, Robin Couc	Cnsrv Esmt Donation Pur Svcs	Services for CEA	3/14/2022	560.00
Cardillo, Robin Couc Total				1,098.00
Carter, Page	HstPrvCom Board Member Fees	Pay Mtg HPC @ 3/23/22	3/28/2022	25.00
Carter, Page Total				25.00
CCAP AUTO LEASE LTD	Personal Property Tax Current		3/28/2022	1,437.59
CCAP AUTO LEASE LTD	Personal Property Tax Delinq		3/28/2022	1,132.42
CCAP AUTO LEASE LTD	Motor Vehicle Licenses		3/28/2022	25.00
CCAP AUTO LEASE LTD	Motor Vehicle Licenses		3/28/2022	25.00
CCAP AUTO LEASE LTD Total				2,620.01
CHASE AUTO	Personal Property Tax Current		3/17/2022	86.36
CHASE AUTO Total				86.36
Circuit C Juror Pay	Circuit C Juror Pay	Civil Jury 3/9/2022	3/10/2022	840.00
Circuit C Juror Pay Total				840.00
City of Winchester	EMS Pur Svcs-Employee Training	Fire-EMS training classes ICLS 11/21 & 1/22	3/11/2022	3,360.00
City of Winchester Total				3,360.00
Clarke County High	Parks Adm Advertising	Ad	3/10/2022	50.00
Clarke County High Total				50.00
Combs Wastewater Man	AIOff Maint Contracts	rm Combs Waste Park Porta Potties	3/1/2022	210.00
Combs Wastewater Man Total				210.00
Comcast	IT Telecomm Online Tech	101 Chalmers Internet	2/23/2022	213.91
Comcast	IT Telecomm Online Tech	101 Chalmers Internet	3/23/2022	224.60
Comcast	Sheriff Pur Svcs	Comcast High-Speed Internet	3/15/2022	87.27
Comcast Total				525.78
Commercial Press	Registrar Mat & Sup	#10 Window Envelopes	3/11/2022	89.95
Commercial Press	Plan Adm Mat & Sup	Business Cards - Teetor, Feaga, Maddox	3/11/2022	137.85
Commercial Press	County Adm Mat & Sup	cdm- pens, nameplate	3/4/2022	215.30
Commercial Press	Com of Rev Mat & Sup	window envelopes	2/22/2022	170.63
Commercial Press Total				613.73
ComputerPlus	IT Maint Contracts	AS400 hardware support	2/1/2022	127.00
ComputerPlus	IT Maint Contracts	AS400 HW support	3/1/2022	127.00
ComputerPlus Total				254.00
County of Frederick	RefuseDisp Intergov Svc Agreeem	County residence refuse Feb 2022	3/3/2022	632.71
County of Frederick	RefuseDisp Intergov Svc Agreeem	New Citizens Center Refuse	3/3/2022	1,103.74
County of Frederick	RefuseDisp Intergov Svc Agreeem	Refuse/container fee Feb 2022	2/17/2022	8,037.09
County of Frederick	RefuseDisp Intergov Svc Agreeem	Refuse/container fee Mar 2022	3/21/2022	8,560.56
County of Frederick	RefuseDisp Intergov Svc Agreeem	VDOT Clarke Refuse 2/22	3/3/2022	448.38
County of Frederick Total				18,782.48
CQI Water Treatment	JGC Maint Contracts	rm CQI school &101 chalmers water treatment	1/30/2022	475.90
CQI Water Treatment	Maintenanc Maint Contracts	rm CQI school &101 chalmers water treatment	1/30/2022	283.10
CQI Water Treatment Total				759.00
Crown Trophy	Cnsrv Esmt Donation Mat & Sup	CEA Annual Awards Trophies x2	2/8/2022	20.00
Crown Trophy Total				20.00
CTL Engineering Inc	Plan Adm Pass Thru Eng Fees	Blasting Plan Review BSA-22-01 H&W Construction	2/8/2022	2,750.00
CTL Engineering Inc	Plan Adm Pass Thru Eng Fees	Resistivity Projects and BSA-22-02 Review	3/7/2022	2,100.00
CTL Engineering Inc Total				4,850.00
Daly Computers	IT Noncap Technology Hardware	Computer Monitors, Hardware	2/28/2022	1,990.00
Daly Computers	IT Noncap Technology Hardware	projector and screen - Admin	2/22/2022	722.00
Daly Computers Total				2,712.00
DDL Business Sys	J&D Court Maint Contracts	Copier Maint. SN2081-J&D Court	1/25/2022	185.39
DDL Business Sys Total				185.39
DMV	Treasurer DMV Stop	Feb 2022 DMV Stop Fees	2/28/2022	375.00
DMV Total				375.00
Doing Better Busines	Com of Rev Maint Contracts	Copier Maint: SN:0015: Treasur	3/8/2022	12.50

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Doing Better Busines	Treasurer Maint Contracts	Copier Maint: SN:0015: Treasur	3/8/2022	12.50
Doing Better Busines	EMS Mat & Sup	Copier Maint: SN:0015: Treasur	3/8/2022	12.50
Doing Better Busines Total				37.50
Dunning, Buster	Plan Com Board Member Fees	attd @ PC Business Mtg on 3/4/2022	3/4/2022	50.00
Dunning, Buster Total				50.00
EATON ROBERT ANDREW	Personal Property Tax Current		3/16/2022	187.63
EATON ROBERT ANDREW Total				187.63
eCore Software Inc	EMS Tech SW/OL	Fire-EMS ePro software lease April 2022	3/2/2022	187.00
eCore Software Inc Total				187.00
Egbert, Kevin	Programs Pur Svcs	reservation fee	3/24/2022	300.00
Egbert, Kevin Total				300.00
Emergency Medical	EMS Mat & Sup	Fire-EMS final part of Jan 2022 supply program	3/2/2022	12.68
Emergency Medical	EMS Mat & Sup	Fire-EMS supply program Feb 2022	2/23/2022	879.45
Emergency Medical	EMS Mat & Sup	Fire-EMS supply program March 22	3/14/2022	123.62
Emergency Medical Total				1,015.75
Fire Safety Equip	AIRec Maint Pur Svcs	rm FireSafety Hood Fan Inspection School & Park	3/4/2022	181.00
Fire Safety Equip Total				181.00
Fisher Auto	Maintenanc Mat & Sup	rm Fishers Auto Maint grease	3/1/2022	30.16
Fisher Auto Total				30.16
Frederick County EDA	Econ Dev Contr to Other Entit	cdm-widget cup donation	3/1/2022	500.00
Frederick County EDA Total				500.00
Frederick-Winchester	Sanitation Intergov Svc Agreem	Feb 2022 Service charge	3/14/2022	2,664.81
Frederick-Winchester Total				2,664.81
GCA Education Servic	Maintenanc Custodial Contracts	rm ABM County Cleaning March 2022	3/1/2022	2,780.15
GCA Education Servic	JGC Maintenanc Custodial Contr	rm ABM County Cleaning March 2022	3/1/2022	1,187.75
GCA Education Servic	311EMain Maint Cus Contracts	rm ABM County Cleaning March 2022	3/1/2022	461.25
GCA Education Servic	Maintenanc Custodial Contracts	rm ABM County Cleaning March 2022	3/1/2022	706.59
GCA Education Servic	ARP CRF Cooley Maint Custodial	rm ABM CUC Day Care Cleaning	2/28/2022	168.00
GCA Education Servic Total				5,303.74
General Sales of Vir	Maintenanc Mat & Sup	rm General Sales Cleaning Supplies	2/21/2022	627.47
General Sales of Vir	Maintenanc Mat & Sup	rm General Sales Maint Wasp Spray	3/14/2022	108.00
General Sales of Vir	AIRec Maint Mat & Sup	rm General Sales Rec Center battery operated towel	3/21/2022	15.00
General Sales of Vir Total				750.47
Glenney	Electoral Travel	VEBA Reimbursement	3/24/2022	507.56
Glenney	Electoral Local Mileage	VEBA Reimbursement	3/24/2022	186.03
Glenney Total				693.59
Glover, Robert P.	Plan Com Board Member Fees	attd @ PC Business Mtg on 3/4/2022	3/4/2022	50.00
Glover, Robert P. Total				50.00
GO Car Wash	Sheriff Pur Svcs	Care wash	2/28/2022	112.00
GO Car Wash Total				112.00
Golden Seal Enter	Sheriff Travel	GSE Course - No Light/Low Light - 3 deputies	2/25/2022	375.00
Golden Seal Enter Total				375.00
Grainger Inc	ChurchSt Maint Mat & Sup	rm Grainger 102 N. Church Bathroom Heater	3/1/2022	319.61
Grainger Inc	ChurchSt Maint Mat & Sup	rm Grainger 102 N. Church heater mens bathroom ups	3/14/2022	319.61
Grainger Inc	Maintenanc Mat & Sup	rm Graingers Maint Batteries	2/24/2022	43.28
Grainger Inc	Maintenanc Mat & Sup	rm Graingers Maint sign post	3/2/2022	316.16
Grainger Inc	ALSoc Maint Mat & Sup	rm Graingers Soccer cable ties for nets	2/17/2022	100.70
Grainger Inc Total				1,099.36
Grand Rental	AIOff Maint Mat & Sup	rm Grand Rental Park compactor plate	2/28/2022	79.20
Grand Rental Total				79.20
Hall, Monahan	Legal Svc Pur Svcs	cdm - Legal BoS, BZA	3/2/2022	2,217.50
Hall, Monahan	BrdZonApp Pur Svcs	cdm - Legal BoS, BZA	3/2/2022	1,845.00
Hall, Monahan Total				4,062.50
Hart, Felicia	Econ Dev Local Mileage	cdm- Felicia mileage reimbursement	3/11/2022	16.32
Hart, Felicia	Econ Dev Mat & Sup	cdm-reimbursement for agrbiz event supplies	3/7/2022	65.72
Hart, Felicia Total				82.04
HESSNAUER SUSAN CAR	Personal Property Tax Current		3/16/2022	42.29
HESSNAUER SUSAN CAR Total				42.29
Humane Society Warre	AnimalShltr Pur Svcs	rm HSWC ACO 4 rabies shots	2/23/2022	84.00
Humane Society Warre	AnimalShltr Pur Svcs	rm HSWC ACO Rabies shot	2/28/2022	21.00
Humane Society Warre	AnimalShltr Pur Svcs	rm HSWC Rabies shot for Rolo	3/8/2022	21.00
Humane Society Warre	AnimalShltr Pur Svcs	rm HSWC Rabies Shots Coco Gustave	3/8/2022	42.00
Humane Society Warre Total				168.00
Hunt, Pearce W	Plan Com Board Member Fees	attd @ PC Business Mtg on 3/4/2022	3/4/2022	50.00
Hunt, Pearce W Total				50.00
Hurt&Proffitt	Plan Adm Pass Thru Eng Fees	6th E&S Plan Review (Railway Mail Service Library)	2/16/2022	750.00

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Hurt&Proffitt Total				750.00
IAPE	Sheriff Dues & Memb	Membership - JS Ermerins	3/13/2022	65.00
IAPE Total				65.00
Innovative Access Te	JGC Maint Contracts	rm Innovative 101 Chalmers Fire Alarm Test	3/14/2022	300.96
Innovative Access Te	Maintenanc Maint Contracts	rm Innovative 101 Chalmers Fire Alarm Test	3/14/2022	179.04
Innovative Access Te	104Church Maint Contracts	rm Innovative 104 N. Church Fire Alarm Inspection	3/25/2022	380.00
Innovative Access Te	311EMain Maint Contracts	rm Innovative 311 E. Main Fire Inspection	3/14/2022	380.00
Innovative Access Te	129Rams Maint Contracts	rm Innovative Access 129 Ramsburg Fire Alarm Inspe	3/14/2022	190.00
Innovative Access Te	AIRec Maint Contracts	rm Innovative Rec Center Fire Alarm Inspect	3/14/2022	380.00
Innovative Access Te Total				1,810.00
Innovative Insurance	JAS Finance Pur Svcs	Cobra letters sent out between 1/01/21-12/31/21	2/25/2022	256.00
Innovative Insurance Total				256.00
J.D. Power	Com of Rev Data Processing	dmv records for 2022 p/p	3/7/2022	2,837.27
J.D. Power Total				2,837.27
James River Equipmen	Maintenanc Mat & Sup	rm James River Maint Oring	3/9/2022	116.44
James River Equipmen Total				116.44
John H Enders Fire	Vol Fire Fire Programs	Fire programs disbursement	3/24/2022	11,763.33
John H Enders Fire Total				11,763.33
Johnston, Jane	Programs Pur Svcs	Senior Fitness Classes	3/15/2022	42.90
Johnston, Jane Total				42.90
Juniper Enterprises	EMS Vehicle Fuel	Fire-EMS Director vehicle-tires	2/22/2022	41.00
Juniper Enterprises	EMS Vehicle Fuel	Fire-EMS Directors vehicle-rear wiper	3/12/2022	19.97
Juniper Enterprises	ChurchSt Maint Mat & Sup	rm BAP 102 N. Church UPS send back heater	3/3/2022	24.97
Juniper Enterprises	Maintenanc Mat & Sup	rm BAP Maint return wrench , oil filter pliers	3/23/2022	8.35
Juniper Enterprises	Maintenanc Mat & Sup	rm BAP Maint toyota wrench	3/23/2022	7.79
Juniper Enterprises	Sheriff SOS Mat & Sup	SD Card	3/16/2022	12.99
Juniper Enterprises	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair	2/25/2022	41.00
Juniper Enterprises	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair	2/25/2022	41.00
Juniper Enterprises	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair	2/25/2022	41.00
Juniper Enterprises	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair	2/28/2022	17.00
Juniper Enterprises	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair	3/1/2022	60.00
Juniper Enterprises	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair	3/3/2022	41.00
Juniper Enterprises	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair	2/25/2022	55.53
Juniper Enterprises	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair	2/25/2022	44.58
Juniper Enterprises	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair	2/25/2022	32.38
Juniper Enterprises	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair	2/28/2022	52.97
Juniper Enterprises	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair	3/1/2022	130.67
Juniper Enterprises	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair	3/3/2022	54.78
Juniper Enterprises	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair	3/7/2022	10.96
Juniper Enterprises	Sheriff Pur Svcs	Sheriff's Office Vehilce Repair	2/28/2022	41.00
Juniper Enterprises	Sheriff VRP Mat & Sup	Sheriff's Office Vehilce Repair	2/28/2022	28.39
Juniper Enterprises Total				807.33
Kalbiam, Maral	HstPrvCom Pur Svcs	HPC Consulting Services Feb 2022 (2.5 @ \$130/hr)	2/28/2022	325.00
Kalbiam, Maral Total				325.00
Keeler, Sharon	Treasurer Local Mileage	Travel - TAV District Mtg	3/25/2022	73.36
Keeler, Sharon Total				73.36
KNS Technologies	Econ Dev Maint Svc Contracts	Website Development (Tourism,	3/18/2022	150.00
KNS Technologies	Econ Dev Maint Svc Contracts	Website Development (Tourism,	3/18/2022	150.00
KNS Technologies Total				300.00
KOVACS ERIN MAY PAGU	Personal Property Tax Current		3/23/2022	201.59
KOVACS ERIN MAY PAGU	Personal Property Tax Delinq		3/23/2022	34.45
KOVACS ERIN MAY PAGU Total				236.04
Language Line Servc	Sheriff Pur Svcs	Interpretation Services	2/28/2022	49.85
Language Line Servc Total				49.85
Laurel Center, The	Laurel Center Contribution	ONE TIME PAYMENT	3/16/2022	25,000.00
Laurel Center, The Total				25,000.00
Leading Edge	FIRE/EMS Uniforms	Fire-EMS uniform order final part Jan 2022	2/15/2022	599.91
Leading Edge Total				599.91
Lee, Frank	Plan Com Board Member Fees	attd @ PC Business Mtg on 3/4/2022	3/4/2022	50.00
Lee, Frank Total				50.00
Legge, Mike	Autos Capital Outlay Replaceme	Reimbursement for DMV Charge	3/28/2022	5.00
Legge, Mike Total				5.00
LexisNexis	Sheriff Pur Svcs	Monthly Services	2/28/2022	150.00
LexisNexis Total				150.00
Logan Systems Inc	Clk of CC Maint Contracts	Annual Service Fee 5/10/22 - 5/9/23	3/15/2022	10,700.00
Logan Systems Inc	Clk of CC Microfilming	February Indexing	3/15/2022	404.70

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Logan Systems Inc	Clk of CC Maint Contracts	remote access 6/1/21 to 5/31/22	3/15/2022	6,000.00
Logan Systems Inc Total				17,104.70
Lord Fairfax EMS Inc	Sheriff Travel	CPR/FA Training and Cards	2/25/2022	488.00
Lord Fairfax EMS Inc Total				488.00
Lord Fairfax Health	Local Health Dept Contribution	FY2022 Q4Allocation	3/2/2022	47,773.00
Lord Fairfax Health Total				47,773.00
Lowes	ChurchSt Maint Mat & Sup	rm Lowes 102 N. Church stranded cu green, thhn	3/17/2022	144.62
Lowes	Maintenanc Mat & Sup	rm Lowes Maint trailer and hitch	3/24/2022	721.04
Lowes	Fencing Capital Outlay Replace	rm Lowes Park baseball batting cage lumber	2/22/2022	1,048.00
Lowes	AOff Maint Mat & Sup	rm Lowes Park Hotwater heater	3/9/2022	556.29
Lowes	Maintenanc Mat & Sup	rm Lowes Park Maintenance Freezer, tools	3/23/2022	449.30
Lowes	AOff Maint Mat & Sup	rm Lowes Park Maintenance Freezer, tools	3/23/2022	597.55
Lowes Total				3,516.80
Mallory Safety	ARP CRF EMS Mat & Supp	COVID-19 Antigen Home Tests	3/11/2022	3,600.00
Mallory Safety Total				3,600.00
Malone, Gwendolyn	Plan Com Board Member Fees	attd @ PC Business Mtg on 3/4/2022	3/4/2022	50.00
Malone, Gwendolyn Total				50.00
Mansfield Oil Co	Sheriff Vehicle Fuel	Fuel for 2/16 - 2/28/2022	2/28/2022	2,395.00
Mansfield Oil Co	Sheriff Vehicle Fuel	Fuel purchases - voyager retail	3/15/2022	3,362.06
Mansfield Oil Co	County Adm Vehicle Fuel	rm Mansfield Oil Fuel 3/1/22 to 3/15/2022	3/15/2022	138.96
Mansfield Oil Co	EMS Vehicle Fuel	rm Mansfield Oil Fuel 3/1/22 to 3/15/2022	3/15/2022	1,248.25
Mansfield Oil Co	Bldg Insp Vehicle Fuel	rm Mansfield Oil Fuel 3/1/22 to 3/15/2022	3/15/2022	176.99
Mansfield Oil Co	AnimalShltr Vehicle Fuel	rm Mansfield Oil Fuel 3/1/22 to 3/15/2022	3/15/2022	106.21
Mansfield Oil Co	Maintenanc Vehicle Fuel	rm Mansfield Oil Fuel 3/1/22 to 3/15/2022	3/15/2022	373.99
Mansfield Oil Co	County Adm Vehicle Fuel	rm Mansfield Oil Fuel for 2/16/22 to 2/28/2022	2/28/2022	43.69
Mansfield Oil Co	EMS Vehicle Fuel	rm Mansfield Oil Fuel for 2/16/22 to 2/28/2022	2/28/2022	962.20
Mansfield Oil Co	Bldg Insp Vehicle Fuel	rm Mansfield Oil Fuel for 2/16/22 to 2/28/2022	2/28/2022	69.16
Mansfield Oil Co	Maintenanc Vehicle Fuel	rm Mansfield Oil Fuel for 2/16/22 to 2/28/2022	2/28/2022	409.68
Mansfield Oil Co Total				9,286.19
Marconi, Gloria	Cnsrv Esmt Donation Pur Svcs	Design/production of Winter 2022 CEA Newsletter	3/9/2022	450.00
Marconi, Gloria Total				450.00
Marple, Beth	VictimWit Travel Local Mileage	Local travel mileage	3/22/2022	12.40
Marple, Beth Total				12.40
Marty Cook Masonry	Maintenanc Pur Svcs	Masonry services-106 North Chu	3/21/2022	2,847.98
Marty Cook Masonry Total				2,847.98
McCormick Paint Work	ALSoc Maint Mat & Sup	rm McCornick Paint Park Soccer Athletic Paint	3/3/2022	1,666.08
McCormick Paint Work Total				1,666.08
MDC BERRYVILLE LLC	Real Property Tax Current		3/29/2022	62,112.64
MDC BERRYVILLE LLC	Real Property Tax Delinquent		3/29/2022	15,655.44
MDC BERRYVILLE LLC Total				77,768.08
Means, Howard	BrdZonApp Board Member Fees	BZA Pay Mtg 02-28-2022	2/28/2022	25.00
Means, Howard Total				25.00
Meyercord Revenue	Treasurer Pur Svcs	Monthly Direct to Distributer	2/25/2022	50.00
Meyercord Revenue Total				50.00
Miller, Sue	Programs Pur Svcs	Chair Yoga Classes	3/15/2022	81.90
Miller, Sue Total				81.90
Motorola Solutions	Sher Veh Capital Outlay Replac	Install labor-reg time - replaced fuse ops ok	2/21/2022	122.50
Motorola Solutions Total				122.50
National Elevator	RT Maintenanc Maint Contracts	rm NEIS 100 N. Church St Elevator Inspection	2/23/2022	165.00
National Elevator	JGC Maint Contracts	rm NEIS 101 Chal 102 N, 317 W. Elevator Inspection	2/23/2022	103.46
National Elevator	ChurchSt Maint Contracts	rm NEIS 101 Chal 102 N, 317 W. Elevator Inspection	2/23/2022	165.00
National Elevator	Maintenanc Maint Contracts	rm NEIS 101 Chal 102 N, 317 W. Elevator Inspection	2/23/2022	61.54
National Elevator	ChurchSt Maint Pur Svcs	rm NEIS 102 N. 317 W. Main Violation Inspection	3/15/2022	108.00
National Elevator	104Church Maint Pur Svcs	rm NEIS 104 N. Church Elevator Violation	3/15/2022	31.93
National Elevator	104Church Maint Contracts	rm NEIS 104 N. Church St Elevator Inspection	2/23/2022	157.00
National Elevator	311EMain Maint Contracts	rm NEIS 311 E Main Elevator Inspection	2/23/2022	165.00
National Elevator Total				956.93
National Pools	AlPool Maint Mat & Sup	rm National Pools Pool Materials for repairs	3/10/2022	225.90
National Pools Total				225.90
Navigate360 Llc	Sheriff Travel - Sworn Staff	ALICE Instructor Training - 3 People	3/8/2022	2,247.00
Navigate360 Llc Total				2,247.00
Northwest Virginia R	Drug Task Force Entity Gift	First Quarter 2022 Drug Task Force Expenses	3/28/2022	3,662.09
Northwest Virginia R Total				3,662.09
Norvac Lock Tech	311EMain Maint Mat & Sup	rm Norvac 311 E.Main Keys	3/1/2022	9.00
Norvac Lock Tech Total				9.00
NRADC	Regional Jail Joint Ops	FY22 Q4Expense for Operating Budget	3/1/2022	127,494.50

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NRADC Total				127,494.50
Office Depot	JAS Inventory -Mtls & Supplies	Central Store-Composition Notebooks	2/23/2022	59.63
Office Depot	JAS Inventory -Mtls & Supplies	Composition Notebooks-Central Store	2/17/2022	89.00
Office Depot Total				148.63
Ohrstrom, George II	BryDevAuth Board Member Fees	attd @ BADA mtg on 3/9/2022	3/10/2022	25.00
Ohrstrom, George II	BrdSepApp Board Member Fees	attd @ BSA on 3/2/2022	3/2/2022	25.00
Ohrstrom, George II	BryDevAuth Board Member Fees	Pay Mtg BADA @ 3/23/22	3/28/2022	25.00
Ohrstrom, George II Total				75.00
Omnicom Consulting	Radio System Study Pur Svcs	Westwood Tower VHF Noise Measu	3/1/2022	10,825.00
Omnicom Consulting Total				10,825.00
Onsolve Intermediate	Sheriff Maint Contracts	Code Red	12/13/2021	10,360.93
Onsolve Intermediate Total				10,360.93
Pitney Bowes	J&D Court Postal Svcs	Lease invoice JDR court 2.24.22	2/24/2022	94.92
Pitney Bowes	Sheriff Postal Svcs	Lease Payment for Meter	2/25/2022	74.97
Pitney Bowes	District C Postal Svcs	Mailing Machine Lease-Gen Dist	2/24/2022	145.29
Pitney Bowes	IT Leases & Rentals	mailing machine quarterly lease	11/25/2021	1,040.04
Pitney Bowes	IT Leases & Rentals	Postage Machine-Treasurer FY 2	2/24/2022	1,040.04
Pitney Bowes Total				2,395.26
Police and Sheriffs	Sheriff Uniform Sworn Staff	ID Card - S. Walsh	3/18/2022	17.58
Police and Sheriffs Total				17.58
Premier Accounts Rec	EMS Pur Svcs	Fire-EMS billing invoice Feb 2022	3/3/2022	2,765.91
Premier Accounts Rec Total				2,765.91
Purchase Power	BoS Postal Services	Postage thru 2/10/22 acct #8000909001957567	3/3/2022	4.54
Purchase Power	County Adm Postal Svcs	Postage thru 2/10/22 acct #8000909001957567	3/3/2022	0.53
Purchase Power	Com of Rev Postal Svcs	Postage thru 2/10/22 acct #8000909001957567	3/3/2022	589.66
Purchase Power	Treasurer Postal Svcs	Postage thru 2/10/22 acct #8000909001957567	3/3/2022	1,612.09
Purchase Power	Registrar Postal Svcs	Postage thru 2/10/22 acct #8000909001957567	3/3/2022	141.08
Purchase Power	Bldg Insp Postal Svcs	Postage thru 2/10/22 acct #8000909001957567	3/3/2022	11.44
Purchase Power	Parks Adm Postal Svcs	Postage thru 2/10/22 acct #8000909001957567	3/3/2022	11.66
Purchase Power	Plan Adm Postal Svcs	Postage thru 2/10/22 acct #8000909001957567	3/3/2022	28.63
Purchase Power	Dev Rights Postal Svcs	Postage thru 2/10/22 acct #8000909001957567	3/3/2022	6.96
Purchase Power Total				2,406.59
Rappahannock Electri	SWC Electrical Services	rm REC County Electric 2/1/22 to 3/1/2022	3/5/2022	135.13
Rappahannock Electri	JGC Maintenanc Electric	rm REC County Electric 2/1/22 to 3/1/2022	3/5/2022	3,291.49
Rappahannock Electri	RT Maintenanc Electric	rm REC County Electric 2/1/22 to 3/1/2022	3/5/2022	774.59
Rappahannock Electri	ChurchSt Maint Electric	rm REC County Electric 2/1/22 to 3/1/2022	3/5/2022	2,631.42
Rappahannock Electri	104Church Maint Electric	rm REC County Electric 2/1/22 to 3/1/2022	3/5/2022	779.05
Rappahannock Electri	225Rams Maint Electric	rm REC County Electric 2/1/22 to 3/1/2022	3/5/2022	407.66
Rappahannock Electri	524West Maint Electric	rm REC County Electric 2/1/22 to 3/1/2022	3/5/2022	82.68
Rappahannock Electri	AlRec Maint Electric	rm REC County Electric 2/1/22 to 3/1/2022	3/5/2022	1,585.60
Rappahannock Electri	AlOff Maint Electric	rm REC County Electric 2/1/22 to 3/1/2022	3/5/2022	335.33
Rappahannock Electri	AlPool Maint Electric	rm REC County Electric 2/1/22 to 3/1/2022	3/5/2022	144.32
Rappahannock Electri	AlBase Maint Electric	rm REC County Electric 2/1/22 to 3/1/2022	3/5/2022	23.13
Rappahannock Electri	AlSoc Maint Electric	rm REC County Electric 2/1/22 to 3/1/2022	3/5/2022	33.60
Rappahannock Electri	309WMain Maint Electrical Svcs	rm REC County Electric 2/1/22 to 3/1/2022	3/5/2022	59.14
Rappahannock Electri	311EMain Maint Electric	rm REC County Electric 2/1/22 to 3/1/2022	3/5/2022	581.58
Rappahannock Electri	129Rams Maint Electric	rm REC County Electric 2/1/22 to 3/1/2022	3/5/2022	173.31
Rappahannock Electri	Maintenanc Electric	rm REC County Electric 2/1/22 to 3/1/2022	3/5/2022	1,958.10
Rappahannock Electri Total				12,996.13
Republic Services	LitterCtrl Pur Svcs	Gov't Dumpsters Acct 3-0976-00	2/28/2022	69.31
Republic Services	Maintenanc Maint Contracts	Gov't Dumpsters Acct 3-0976-00	2/28/2022	821.86
Republic Services	JGC Maint Contracts	Gov't Dumpsters Acct 3-0976-00	2/28/2022	67.11
Republic Services	Maintenanc Maint Contracts	Gov't Dumpsters Acct 3-0976-00	2/28/2022	39.93
Republic Services	LitterCtrl Pur Svcs	Litter Bins JWMS/CCHS-Acct 3-0	2/28/2022	110.00
Republic Services	SWC Pur Svcs	Waste Services-School Dumpster	2/28/2022	6,213.65
Republic Services Total				7,321.86
RICE SHIRLEY J	Personal Property Tax Current		2/22/2022	106.35
RICE SHIRLEY J	Personal Property Tax Delinq		2/22/2022	8.91
RICE SHIRLEY J Total				115.26
Ricoh Usa	AnimalShlt Maint Svc Contracts	Copier Maint SN 6454-Animal Co	3/1/2022	5.74
Ricoh Usa	Comm Atty Maint Contracts	Copier Maint. SN:3777-Comm. At	3/18/2022	187.20
Ricoh Usa	District C Maint Contracts	Copier Maint. SN7533-General D	11/1/2021	41.34
Ricoh Usa	District C Maint Contracts	Copier Maint. SN7533-General D	2/1/2022	41.35
Ricoh Usa	J&D Court Maint Contracts	Copier Maint. SN7533-General D	11/1/2021	41.35
Ricoh Usa	J&D Court Maint Contracts	Copier Maint. SN7533-General D	2/1/2022	41.34
Ricoh Usa Total				358.32

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Riddleberger Bros	225Rams Maint Pur Svcs	HVAC Work at Animal Shelter	12/30/2021	22,804.00
Riddleberger Bros	JGC Maintenanc Pur Svcs	Replace faulty drive on Unit 1	3/7/2022	955.55
Riddleberger Bros	Maintenanc Pur Svcs	Replace faulty drive on Unit 1	3/7/2022	568.45
Riddleberger Bros Total				24,328.00
Roseville & Plaza Pe	AnimalShltr Pur Svcs	rm Roseville Vet ACO Exams and Rabies Shots	2/24/2022	587.11
Roseville & Plaza Pe Total				587.11
Schenck Foods Compan	Programs Mat & Sup	food	3/9/2022	112.17
Schenck Foods Compan	Programs Mat & Sup	food	3/24/2022	243.19
Schenck Foods Compan	Rec Center Merch for Resale	vending food	3/23/2022	107.46
Schenck Foods Compan Total				462.82
Secure Shred	Sheriff Pur Svcs	Monthly Shred Service	3/1/2022	50.00
Secure Shred Total				50.00
Shannon-Baum Signs I	Maintenanc Mat & Sup	rm Shannon Baum County Road Signs	2/28/2022	96.00
Shannon-Baum Signs I Total				96.00
Shentel	IT Telecomm Online Tech	Government Shentel Dark Fiber March	3/2/2022	2,318.99
Shentel	IT Leases & Rentals	Government Shentel Dark Fiber March	3/2/2022	690.00
Shentel	Maintenanc Telephone	Government Shentel Dark Fiber March	3/2/2022	126.78
Shentel Total				3,135.77
Signet Screen Printi	Parks Adm Advertising	banners	2/23/2022	40.00
Signet Screen Printi	Programs Advertising	banners	2/23/2022	40.00
Signet Screen Printi Total				80.00
Smart, Kathy	BryDevAuth Board Member Fees	attd @ BADA mtg on 3/9/2022	3/10/2022	25.00
Smart, Kathy	BryDevAuth Board Member Fees	Pay Mtg BADA @ 3/23/22	3/28/2022	25.00
Smart, Kathy Total				50.00
Solenberger	Maintenanc Mat & Sup	rm Solenberger Maint thrift cleaner	3/11/2022	49.99
Solenberger	AIOff Maint Mat & Sup	rm Solenbergers Park Meter clamp heat instal kit	3/9/2022	147.36
Solenberger Total				197.35
Southern Refrigerati	Maintenanc Mat & Sup	rm Souther Refrig 101 Chalmes, Maint transformer	3/14/2022	20.68
Southern Refrigerati	JGC Maintenance Mat & Sup	rm Souther Refrig 101 Chalmes, Maint transformer	3/14/2022	31.18
Southern Refrigerati	Maintenanc Mat & Sup	rm Souther Refrig 101 Chalmes, Maint transformer	3/14/2022	18.54
Southern Refrigerati	Maintenanc Mat & Sup	rm Southern R Maint Return t-bar and air tite	1/11/2022	(47.93)
Southern Refrigerati Total				22.47
SRFAX	IT Tech SW/OL	Online Fax service - March	3/6/2022	125.15
SRFAX Total				125.15
Stieg, Bob	HstPrvCom Board Member Fees	Pay Mtg HPC @ 3/23/22	3/28/2022	25.00
Stieg, Bob Total				25.00
Stuart M Perry Inc	AIOff Maint Mat & Sup	rm Stuart Perry Park Gravel	2/23/2022	404.98
Stuart M Perry Inc Total				404.98
Supply Room, The	JAS Inventory -Mtls & Supplies	Binders for Central Store	2/17/2022	109.00
Supply Room, The	District C Mat & Sup	cord, phone, handset, 25' blk	3/9/2022	15.58
Supply Room, The	District C Mat & Sup	Tissues	12/16/2021	9.74
Supply Room, The	J&D Court Mat & Sup	Tissues 6 pks	3/11/2021	67.74
Supply Room, The Total				202.06
Thompson, Billy	HstPrvCom Board Member Fees	Pay Mtg HPC @ 3/23/22	3/28/2022	25.00
Thompson, Billy Total				25.00
Thomson Reuters	Comm Atty Dues & Memb	March 2022	3/1/2022	52.00
Thomson Reuters Total				52.00
Tidal Wave Athletics	Programs Pur Svcs	paid services	3/7/2022	1,620.00
Tidal Wave Athletics Total				1,620.00
Town of Berryville	Court Fines & Forfeitures	Court Fines Feb 2022	3/1/2022	175.00
Town of Berryville	Pyts to Town of Berryville	Local Sales Tax January 2022 (Recvd March 2022)	3/23/2022	22,604.90
Town of Berryville	104Church Maint Water & Sewer	rm TOB Water and Sewer 104 N. Church	2/25/2022	49.98
Town of Berryville	AIOff Maint Water & Sewer	rm TOB Water and Sewer Park Grounds House	2/25/2022	1,183.04
Town of Berryville	AIOff Maint Water & Sewer	rm TOB Water and Sewer Park LL	2/25/2022	25.97
Town of Berryville	AIRec Maint Water & Sewer	rm TOB Water and Sewer Rec Center	2/25/2022	115.12
Town of Berryville	JGC Maintenanc Water & Sewer	rm TOB Water and Sewer 101Chalmers	2/25/2022	155.45
Town of Berryville	Maintenanc Water & Sewer	rm TOB Water and Sewer 101Chalmers	2/25/2022	92.47
Town of Berryville	RT Maintenanc Water & Sewer	rm TOB Water and Sewer 104 N. Church St	2/25/2022	375.44
Town of Berryville	129Rams Maint Water & Sewer	rm TOB Water and Sewer 129 Ramsburg Ln	2/25/2022	25.19
Town of Berryville	309WMain Maint Water & Sewer	rm TOB Water and Sewer 309 W. Main ST	2/25/2022	44.98
Town of Berryville	311EMain Maint Water & Sewer	rm TOB Water and Sewer 311 E. Main	2/25/2022	121.24
Town of Berryville	311EMain Maint Water & Sewer	rm TOB Water and Sewer 313 E.Main	2/25/2022	44.98
Town of Berryville	AIPool Maint Water & Sewer	rm TOB Water and Sewer Pool	2/25/2022	44.56
Town of Berryville Total				25,058.32
Town of Boyce	Pyts to Town of Boyce	Local Sales Tax January 2022 (Recvd March 2022)	3/23/2022	3,126.20
Town of Boyce Total				3,126.20

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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Treasurer Of Virgini	Exam&Bury Pur Svcs	Horn 1.29.22	1/29/2022	20.00
Treasurer Of Virgini	Exam&Bury Pur Svcs	Ligon 2/28/22	3/10/2022	20.00
Treasurer Of Virgini	Exam&Bury Pur Svcs	Mitchell 3/13/22 & Gallagher 3/15	3/22/2022	40.00
Treasurer Of Virgini Total				80.00
Trips Auto	Sheriff Pur Svcs	Tow Charge - Stolen Vehicle	2/28/2022	85.00
Trips Auto Total				85.00
Truist Bank	County Adm Miscellaneous Expen	cdm- 6471 co admin, bldg, IT	3/9/2022	99.94
Truist Bank	County Adm Dues & Memb	cdm- 6471 co admin, bldg, IT	3/9/2022	115.00
Truist Bank	County Adm Mat & Sup	cdm- 6471 co admin, bldg, IT	3/9/2022	58.44
Truist Bank	IT Tech SW/OL	cdm- 6471 co admin, bldg, IT	3/9/2022	91.13
Truist Bank	Econ Dev Mat & Sup	cdm- 6471 co admin, bldg, IT	3/9/2022	145.08
Truist Bank	Cnsrv Esmt Donation Pur Svcs	CEA Award	3/9/2022	90.00
Truist Bank	Sheriff Travel - Sworn Staff	Childrens Advocacy Child First Training	3/9/2022	500.00
Truist Bank	EMS Mat's and Supplies-Train	Fire-EMS cc statement 3/9/22-training supplies	3/9/2022	80.97
Truist Bank	Sheriff Travel - Sworn Staff	Meal for Class in Richmond	3/9/2022	39.14
Truist Bank	County Adm Mat & Sup	mirror returned to amazon - amazon kids credit CC	3/9/2022	(41.85)
Truist Bank	Sheriff Travel - Sworn Staff	Monthly Statement	3/9/2022	15.00
Truist Bank	Sheriff Dues & Memb	Monthly Statement	3/9/2022	13.98
Truist Bank	Sheriff COS Mat & Sup	Monthly Statement	3/9/2022	54.72
Truist Bank	Sheriff SOS Mat & Sup	Monthly Statement	3/9/2022	457.31
Truist Bank	Sheriff Mat & Sup	Monthly Statement	3/9/2022	89.04
Truist Bank	AnimalShltr Mat & Sup	rm Truist Credit Card 02/09/22 to 03/09/2022	3/5/2022	445.45
Truist Bank	Maintenanc Mat & Sup	rm Truist Credit Card 02/09/22 to 03/09/2022	3/5/2022	585.52
Truist Bank	JGC Maintenance Mat & Sup	rm Truist Credit Card 02/09/22 to 03/09/2022	3/5/2022	169.73
Truist Bank	AIOff Maint Mat & Sup	rm Truist Credit Card 02/09/22 to 03/09/2022	3/5/2022	77.61
Truist Bank	Maintenanc Mat & Sup	rm Truist Credit Card 02/09/22 to 03/09/2022	3/5/2022	100.97
Truist Bank	Parks Adm Printing & Binding	supplies	3/7/2022	30.53
Truist Bank	Parks Adm Mat & Sup	supplies	3/7/2022	23.00
Truist Bank	Programs Pur Svcs	supplies	3/7/2022	27.00
Truist Bank	Programs Mat & Sup	supplies	3/7/2022	39.82
Truist Bank	Sheriff Travel - Sworn Staff	Taser Instructor Class	3/9/2022	375.00
Truist Bank Total				3,682.53
UVA	Treasurer Travel	TAV District Mtg - A Taylor	3/8/2022	80.00
UVA	Treasurer Travel	TAV District Mtg - S Keeler	3/8/2022	80.00
UVA Total				160.00
VAAO	Com of Rev Dues & Memb	vaao membership	2/22/2022	105.00
VAAO Total				105.00
Valley Health	EMS Mat & Sup	Fire-EMS WMC supplies Feb 2022	3/1/2022	1,602.80
Valley Health Total				1,602.80
VaULT	Cnsrv Esmt Donation Miscellane	4/27-29/22 VaULT Annual Conf Bronze Sponsor	2/4/2022	250.00
VaULT Total				250.00
Verizon	County Adm Telephone	February phone bill - 3 accounts	2/25/2022	12.00
Verizon	Com of Rev Telephone	February phone bill - 3 accounts	2/25/2022	8.00
Verizon	Treasurer Telephone	February phone bill - 3 accounts	2/25/2022	4.00
Verizon	IT Telephone	February phone bill - 3 accounts	2/25/2022	353.57
Verizon	Registrar Telephone	February phone bill - 3 accounts	2/25/2022	4.00
Verizon	District C Telephone	February phone bill - 3 accounts	2/25/2022	56.22
Verizon	J&D Court Telephone	February phone bill - 3 accounts	2/25/2022	54.65
Verizon	Clk of CC Telephone	February phone bill - 3 accounts	2/25/2022	84.85
Verizon	Comm Atty Telephone	February phone bill - 3 accounts	2/25/2022	16.00
Verizon	Sheriff Telephone	February phone bill - 3 accounts	2/25/2022	280.78
Verizon	EMS Telephone	February phone bill - 3 accounts	2/25/2022	47.79
Verizon	Probation Telephone	February phone bill - 3 accounts	2/25/2022	4.00
Verizon	Bldg Insp Telephone	February phone bill - 3 accounts	2/25/2022	8.00
Verizon	AnimalShltr Telephone	February phone bill - 3 accounts	2/25/2022	44.50
Verizon	Maintenanc Telephone	February phone bill - 3 accounts	2/25/2022	44.50
Verizon	Parks Adm Telephone	February phone bill - 3 accounts	2/25/2022	70.22
Verizon	Plan Adm Telephone	February phone bill - 3 accounts	2/25/2022	12.00
Verizon	JAS Finance Telephone	February phone bill - 3 accounts	2/25/2022	121.00
Verizon	County Adm Telephone	March phone bill - 3 accounts	3/25/2022	12.00
Verizon	Com of Rev Telephone	March phone bill - 3 accounts	3/25/2022	8.00
Verizon	Treasurer Telephone	March phone bill - 3 accounts	3/25/2022	4.00
Verizon	IT Telephone	March phone bill - 3 accounts	3/25/2022	352.93
Verizon	Registrar Telephone	March phone bill - 3 accounts	3/25/2022	4.00
Verizon	District C Telephone	March phone bill - 3 accounts	3/25/2022	55.79
Verizon	J&D Court Telephone	March phone bill - 3 accounts	3/25/2022	53.64

Clarke County
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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Verizon	Clk of CC Telephone	March phone bill - 3 accounts	3/25/2022	84.85
Verizon	Comm Atty Telephone	March phone bill - 3 accounts	3/25/2022	16.00
Verizon	Sheriff Telephone	March phone bill - 3 accounts	3/25/2022	277.34
Verizon	EMS Telephone	March phone bill - 3 accounts	3/25/2022	47.93
Verizon	Probation Telephone	March phone bill - 3 accounts	3/25/2022	4.00
Verizon	Bldg Insp Telephone	March phone bill - 3 accounts	3/25/2022	8.00
Verizon	AnimalShltr Telephone	March phone bill - 3 accounts	3/25/2022	44.50
Verizon	Maintenanc Telephone	March phone bill - 3 accounts	3/25/2022	44.50
Verizon	Parks Adm Telephone	March phone bill - 3 accounts	3/25/2022	68.50
Verizon	Plan Adm Telephone	March phone bill - 3 accounts	3/25/2022	12.00
Verizon	JAS Finance Telephone	March phone bill - 3 accounts	3/25/2022	121.00
Verizon	Sheriff Telephone	Verizon Radio Tower	3/2/2022	48.01
Verizon Total				2,493.07
Virginia Department	Parks Adm Pur Svcs	back ground	3/10/2022	10.00
Virginia Department Total				10.00
Virginia Sheriffs	Sheriff Travel - Sworn Staff	VSI Registration	3/16/2022	175.00
Virginia Sheriffs Total				175.00
Virginia Tractor	Autos Capital Outlay Replaceme	2022 John Deere Gator	3/1/2022	14,446.00
Virginia Tractor Total				14,446.00
VITA	IT Telephone	February PHONE BILL	3/2/2022	147.25
VITA	District C Telephone	February PHONE BILL	3/2/2022	113.19
VITA	J&D Court Telephone	February PHONE BILL	3/2/2022	0.66
VITA	Clk of CC Telephone	February PHONE BILL	3/2/2022	0.70
VITA	Sheriff Telephone	February PHONE BILL	3/2/2022	1,761.25
VITA	EMS Telephone	February PHONE BILL	3/2/2022	0.02
VITA	Maintenanc Telephone	February PHONE BILL	3/2/2022	68.13
VITA Total				2,091.20
VRAV	Registrar Dues & Memb	Dues: Bosserman/Levi	3/8/2022	250.00
VRAV	Registrar Dues & Memb	Holcomb - Asst. Registrar	3/16/2022	50.00
VRAV Total				300.00
WADE JR JAMES PATRIC	Personal Property Tax Current		2/28/2022	128.78
WADE JR JAMES PATRIC	Personal Property Tax Delinq		2/28/2022	158.98
WADE JR JAMES PATRIC	Motor Vehicle Licenses		2/28/2022	50.00
WADE JR JAMES PATRIC Total				337.76
Wage Works	Flex Bens Pur Svcs	Admin invoice for March 2022	3/23/2022	491.00
Wage Works	Flex Bens Pur Svcs	credit for overcharge March 2022	3/25/2022	(26.25)
Wage Works Total				464.75
Walmart	Rec Center Mat & Sup	9457 supplies	3/19/2022	152.65
Walmart	Rec Center Merch for Resale	9457 supplies	3/19/2022	240.81
Walmart	Programs Mat & Sup	9457 supplies	3/19/2022	199.54
Walmart	Rec Center Mat & Sup	supplies	2/15/2022	176.89
Walmart	Rec Center Merch for Resale	supplies	2/15/2022	152.88
Walmart	Programs Mat & Sup	supplies	2/15/2022	154.65
Walmart Total				1,077.42
Washington Gas	RT Maintenanc Heating	100 N Church 2/12-3/11	3/15/2022	157.60
Washington Gas	104Church Maint Heating	104 N Church 2/12-3/11	3/15/2022	507.65
Washington Gas	AlRec Maint Heating	225 Al Smith Cir 2/15-3/15	3/17/2022	856.79
Washington Gas	JGC Maintenanc Heating	49816-02/15/22	3/15/2022	1,185.17
Washington Gas Total				2,707.21
Westervelt, Carol	Electoral Travel	Reimbursement for 2022 VEBA Mtg	3/24/2022	76.42
Westervelt, Carol	Electoral Local Mileage	Reimbursement for 2022 VEBA Mtg	3/24/2022	164.97
Westervelt, Carol Total				241.39
Winchester Star	Parks Adm Advertising	employment ad	2/28/2022	124.32
Winchester Star Total				124.32
York, Robin	HstPrvCom Board Member Fees	Pay Mtg HPC @ 3/23/22	3/28/2022	25.00
York, Robin Total				25.00
Grand Total				623,514.76

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
00000	5800	ARP CRF Miscellaneous Expense	2,832,035.25	-	2,832,035.25	0%
Total 00000 Non-Categorical			2,832,035.25	-	2,832,035.25	0%
11010	1300	BoS Part Time Salaries	13,800.00	10,350.00	3,450.00	75%
11010	2100	BoS FICA	957.00	713.13	243.87	75%
11010	2300	BoS Health Ins	15,922.00	11,637.58	4,284.42	73%
11010	2700	BoS Worker's Comp	-	11.00	(11.00)	100%
11010	3000	BoS Pur Svcs	1,500.00	200.40	1,299.60	13%
11010	3600	BoS Advertising	5,600.00	2,289.32	3,310.68	41%
11010	5210	BoS Postal Services	500.00	116.82	383.18	23%
11010	5230	BoS Telephone	35.00	-	35.00	0%
11010	5300	BoS Insurance	6,000.00	3,929.00	2,071.00	65%
11010	5500	BoS Travel	4,000.00	1,238.67	2,761.33	31%
11010	5800	BoS Miscellaneous Expenditures	2,200.00	694.64	1,505.36	32%
11010	5810	BoS Dues & Memb	5,500.00	4,491.00	1,009.00	82%
11010	6000	BoS Mat & Sup	800.00	35.44	764.56	4%
Total 11010 Board of Supervisors			56,814.00	35,707.00	21,107.00	63%
12110	1100	County Adm Salaries	246,452.00	176,043.34	70,408.66	71%
12110	1300	County Adm Part Time Salaries	69,000.00	41,317.45	27,682.55	60%
12110	2100	County Adm FICA	23,694.00	16,549.28	7,144.72	70%
12110	2210	County Adm VRS 1&2	15,373.00	11,529.54	3,843.46	75%
12110	2220	County Adm VRS Hybrid	10,993.00	6,952.70	4,040.30	63%
12110	2300	County Adm Health Ins	15,922.00	10,614.08	5,307.92	67%
12110	2400	County Adm Life Ins	3,304.00	2,399.87	904.13	73%
12110	2510	County Adm Dis Ins Hybrid	516.00	355.74	160.26	69%
12110	2700	County Adm Workers Comp	284.00	300.13	(16.13)	106%
12110	2800	County Adm Annual Leave Payout	-	6,425.51	(6,425.51)	100%
12110	3000	County Adm Pur Svcs	2,000.00	3,143.66	(1,143.66)	157%
12110	3000	County Admin Pur Svcs-Brdnd	3,000.00	-	3,000.00	0%
12110	3320	County Adm Maint Contracts	1,500.00	3,626.30	(2,126.30)	242%
12110	3500	County Adm Printing & Binding	700.00	-	700.00	0%
12110	3600	County Admin Adv-Brdnd	1,000.00	-	1,000.00	0%
12110	5210	County Adm Postal Svcs	50.00	115.62	(65.62)	231%
12110	5210	County Adm Postal Svcs-Brdnd	1,000.00	-	1,000.00	0%
12110	5230	County Adm Telephone	800.00	539.82	260.18	67%
12110	5500	County Adm Travel	2,500.00	-	2,500.00	0%
12110	5800	County Adm Miscellaneous Expen	500.00	1,614.49	(1,114.49)	323%
12110	5810	County Adm Dues & Memb	1,800.00	792.58	1,007.42	44%
12110	6000	County Adm Mat & Sup	2,300.00	3,239.67	(939.67)	141%
12110	6008	County Adm Vehicle Fuel	1,200.00	1,402.12	(202.12)	117%
Total 12110 County Administrator			403,888.00	286,961.90	116,926.10	71%
12120	1100	Inform Salaries - Regular	42,051.00	31,538.25	10,512.75	75%
12120	2100	Inform FICA	3,164.00	2,390.14	773.86	76%
12120	2220	Inform VRS Hybrid	4,552.00	3,254.67	1,297.33	71%
12120	2300	Inform Health Ins	7,961.00	5,970.42	1,990.58	75%
12120	2400	Inform Life Ins	564.00	422.64	141.36	75%
12120	2510	Inform Dis Ins Hybrid	223.00	166.50	56.50	75%
12120	2700	Inform Workers Comp	38.00	33.00	5.00	87%
12120	3000	Inform Pur Svcs	5,000.00	4,788.00	212.00	96%
12120	5210	Inform Postal Svcs	100.00	-	100.00	0%
12120	5230	Inform Telephone	200.00	-	200.00	0%
12120	5500	Inform Travel	500.00	-	500.00	0%
12120	6000	Inform Mat & Sup	500.00	-	500.00	0%
Total 12120 Public Information Serv			64,853.00	48,563.62	16,289.38	75%
12210	3000	Legal Svc Pur Svcs	25,000.00	37,281.00	(12,281.00)	149%
Total 12210 Legal Services			25,000.00	37,281.00	(12,281.00)	149%
12310	1100	Com of Rev Salaries	166,040.00	122,507.41	43,532.59	74%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
12310	2100	Com of Rev FICA	11,583.00	8,579.06	3,003.94	74%
12310	2210	Com of Rev VRS 1&2	12,915.00	11,446.11	1,468.89	89%
12310	2220	Com of Rev VRS Hybrid	4,428.00	1,055.43	3,372.57	24%
12310	2300	Com of Rev Health Ins	17,376.00	17,012.28	363.72	98%
12310	2400	Com of Rev Life Ins	2,227.00	1,623.26	603.74	73%
12310	2510	Com of Rev Dis Ins Hybrid	216.00	54.00	162.00	25%
12310	2700	Com of Rev Workers Comp	149.00	130.53	18.47	88%
12310	2800	Com of Rev Leave Payouts	-	644.91	(644.91)	100%
12310	3000	Com of Rev Pur Svcs	1,400.00	710.77	689.23	51%
12310	3320	Com of Rev Maint Contracts	300.00	128.99	171.01	43%
12310	3500	Com of Rev Printing & Binding	300.00	66.00	234.00	22%
12310	4100	Com of Rev Data Processing	2,100.00	5,587.27	(3,487.27)	266%
12310	5210	Com of Rev Postal Svcs	2,000.00	2,175.73	(175.73)	109%
12310	5230	Com of Rev Telephone	200.00	80.00	120.00	40%
12310	5500	Com of Rev Travel	2,000.00	458.14	1,541.86	23%
12310	5510	Com of Rev Local Mileage	150.00	262.08	(112.08)	175%
12310	5810	Com of Rev Dues & Memb	800.00	240.00	560.00	30%
12310	6000	Com of Rev Mat & Sup	1,000.00	993.76	6.24	99%
12310	6035	Com of Rev Noncap Ofc Equip	-	179.00	(179.00)	100%
Total 12310 Commissioner of Revenue			225,184.00	173,934.73	51,249.27	77%
12410	1100	Treasurer Salaries	204,153.00	146,735.38	57,417.62	72%
12410	2100	Treasurer FICA	14,694.00	10,461.97	4,232.03	71%
12410	2210	Treasurer VRS 1&2	13,289.00	6,991.52	6,297.48	53%
12410	2220	Treasurer VRS Hybrid	8,801.00	8,205.72	595.28	93%
12410	2300	Treasurer Health Ins	28,598.00	20,484.83	8,113.17	72%
12410	2400	Treasurer Life Ins	2,738.00	1,973.29	764.71	72%
12410	2510	Treasurer Dis Ins Hybrid	399.00	419.86	(20.86)	105%
12410	2700	Treasurer Workers Comp	184.00	160.42	23.58	87%
12410	2800	Treasurer Leave Pay	-	2,036.61	(2,036.61)	100%
12410	3000	Treasurer Pur Svcs	1,650.00	865.00	785.00	52%
12410	3180	Treasurer Credit Card Fees	20,000.00	18,789.92	1,210.08	94%
12410	3190	Treasurer DMV Stop	10,000.00	4,350.00	5,650.00	44%
12410	3320	Treasurer Maint Contracts	400.00	146.27	253.73	37%
12410	3500	Treasurer Printing & Binding	12,000.00	5,874.22	6,125.78	49%
12410	3600	Treasurer Advertising	500.00	-	500.00	0%
12410	5210	Treasurer Postal Svcs	27,000.00	13,553.83	13,446.17	50%
12410	5230	Treasurer Telephone	500.00	40.00	460.00	8%
12410	5500	Treasurer Travel	3,000.00	640.00	2,360.00	21%
12410	5510	Treasurer Local Mileage	400.00	73.36	326.64	18%
12410	5810	Treasurer Dues & Memb	600.00	525.00	75.00	88%
12410	6000	Treasurer Mat & Sup	4,500.00	9,491.69	(4,991.69)	211%
Total 12410 Treasurer			353,406.00	251,818.89	101,587.11	71%
12510	1100	IT Salaries	165,107.00	123,830.28	41,276.72	75%
12510	2100	IT FICA	11,678.25	8,820.95	2,857.30	76%
12510	2210	IT VRS 1&2	10,002.00	7,501.41	2,500.59	75%
12510	2220	IT VRS Hybrid	7,038.00	5,277.78	1,760.22	75%
12510	2300	IT Health Ins	20,637.00	15,477.39	5,159.61	75%
12510	2400	IT Life Ins	2,213.00	1,659.33	553.67	75%
12510	2510	IT Dis Ins Hybrid	361.00	270.00	91.00	75%
12510	2700	IT Workers Comp	148.00	129.53	18.47	88%
12510	3000	IT Pur Svcs	15,000.00	-	15,000.00	0%
12510	3320	IT Maint Contracts	1,542.00	1,143.00	399.00	74%
12510	5210	IT Postal Svcs	100.00	-	100.00	0%
12510	5230	IT Telephone	5,780.00	5,589.58	190.42	97%
12510	5240	IT Telecomm Online Tech	10,680.00	22,995.26	(12,315.26)	215%
12510	5400	IT Leases & Rentals	25,560.00	10,666.12	14,893.88	42%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
12510	5500	IT Travel	1,000.00	-	1,000.00	0%
12510	5810	IT Dues & Memb	100.00	-	100.00	0%
12510	6000	IT Mat & Sup	2,000.00	298.59	1,701.41	15%
12510	6008	IT Vehicle Fuel	100.00	22.14	77.86	22%
12510	6035	IT Noncap Office Equip	1,000.00	-	1,000.00	0%
12510	6040	IT Tech SW/OL	46,314.75	27,276.08	19,038.67	59%
12510	6050	IT Noncap Technology Hardware	30,000.00	13,932.53	16,067.47	46%
Total 12510 Data Processing/IT			356,361.00	244,889.97	111,471.03	69%
13100	1300	Electoral Part Time Salaries	7,089.00	5,054.08	2,034.92	71%
13100	2100	Electoral FICA	546.00	386.63	159.37	71%
13100	2700	Electoral Workers Comp	6.00	6.00	-	100%
13100	3000	Electoral Pur Svcs	6,000.00	2,407.50	3,592.50	40%
13100	3160	Electoral Board Member Fees	24,330.00	8,435.50	15,894.50	35%
13100	3320	Electoral Maint Contracts	28,577.00	7,150.00	21,427.00	25%
13100	3500	Electoral Printing & Binding	7,110.00	2,604.61	4,505.39	37%
13100	3600	Electoral Advertising	390.00	-	390.00	0%
13100	5210	Electoral Postal Svcs	2,600.00	872.45	1,727.55	34%
13100	5400	Electoral Leases & Rentals	2,700.00	847.71	1,852.29	31%
13100	5500	Electoral Travel	1,500.00	1,080.86	419.14	72%
13100	5510	Electoral Local Mileage	1,500.00	466.92	1,033.08	31%
13100	5810	Electoral Dues & Memb	200.00	180.00	20.00	90%
13100	6000	Electoral Mat & Sup	1,500.00	180.65	1,319.35	12%
13100	6000	ARP CRF Board Of Elect M&S	190.75	190.75	-	100%
Total 13100 Electoral Board and Officials			84,238.75	29,863.66	54,375.09	35%
13200	1100	Registrar Salaries	78,121.00	56,351.25	21,769.75	72%
13200	1300	Registrar Part Time Salaries	16,878.00	9,253.00	7,625.00	55%
13200	2100	Registrar FICA	5,824.00	5,036.08	787.92	86%
13200	2210	Registrar VRS 1&2	6,187.00	5,815.44	371.56	94%
13200	2300	Registrar Health Ins	7,961.00	5,970.42	1,990.58	75%
13200	2400	Registrar Life Ins	804.00	755.10	48.90	94%
13200	2700	Registrar Workers Comp	69.00	61.00	8.00	88%
13200	3000	Registrar Pur Svcs	1,400.00	162.00	1,238.00	12%
13200	3320	Registrar Maint Contracts	1,000.00	1,770.98	(770.98)	177%
13200	5210	Registrar Postal Svcs	1,840.00	1,126.87	713.13	61%
13200	5230	Registrar Telephone	1,000.00	459.82	540.18	46%
13200	5500	Registrar Travel	1,600.00	-	1,600.00	0%
13200	5510	Registrar Local Mileage	700.00	371.84	328.16	53%
13200	5810	Registrar Dues & Memb	270.00	421.52	(151.52)	156%
13200	6000	Registrar Mat & Sup	1,100.00	469.16	630.84	43%
13200	6035	Registrar Noncap Office Equip	1,700.00	-	1,700.00	0%
Total 13200 Registrar			126,454.00	88,024.48	38,429.52	70%
21100	3000	LibrOfVA Deed Book 035 PurServ	31,666.00	-	31,666.00	0%
21100	5841	Circuit C Juror Pay	7,500.00	3,630.00	3,870.00	48%
21100	5842	Circuit C Jury Comm	360.00	360.00	-	100%
21100	6000	Circuit C Mat & Sup	-	449.30	(449.30)	100%
21100	7000	Circuit Ct Pyt to Joint Ops	12,000.00	-	12,000.00	0%
Total 21100 Circuit Court			51,526.00	4,439.30	47,086.70	9%
21200	3000	District C Pur Svcs	3,300.00	3,000.00	300.00	91%
21200	3150	District C Legal Svcs	270.00	-	270.00	0%
21200	3320	District C Maint Contracts	550.00	32.40	517.60	6%
21200	5210	District C Postal Svcs	700.00	690.84	9.16	99%
21200	5230	District C Telephone	2,000.00	1,473.12	526.88	74%
21200	5500	District C Travel	1,000.00	-	1,000.00	0%
21200	5810	District C Dues & Memb	200.00	-	200.00	0%
21200	6000	District C Mat & Sup	600.00	1,675.09	(1,075.09)	279%
Total 21200 General District Court			8,620.00	6,871.45	1,748.55	80%

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21300	5230	Magistrate Telephone	50.00	-	50.00	0%
Total 21300 Magistrate			50.00	-	50.00	0%
21510	5600	Blue Ridge Legal Svc Contr	1,500.00	1,500.00	-	100%
Total 21510 Blue Ridge Legal Services			1,500.00	1,500.00	-	100%
21600	3000	J&D Court Pur Svcs	3,000.00	3,120.00	(120.00)	104%
21600	3320	J&D Court Maint Contracts	700.00	885.14	(185.14)	126%
21600	5210	J&D Court Postal Svcs	700.00	94.92	605.08	14%
21600	5230	J&D Court Telephone	700.00	554.20	145.80	79%
21600	5500	J&D Court Travel	500.00	-	500.00	0%
21600	5810	J&D Court Dues & Memb	50.00	50.00	-	100%
21600	6000	J&D Court Mat & Sup	750.00	129.04	620.96	17%
Total 21600 Juvenile & Domestic Relations			6,400.00	4,833.30	1,566.70	76%
21700	1100	Clk of CC Salaries	183,998.00	137,997.72	46,000.28	75%
21700	2100	Clk of CC FICA	14,025.00	10,532.36	3,492.64	75%
21700	2210	Clk of CC VRS 1&2	11,293.00	8,469.54	2,823.46	75%
21700	2220	Clk of CC VRS Hybrid	7,910.00	5,771.88	2,138.12	73%
21700	2300	Clk of CC Health Ins	7,961.00	5,970.42	1,990.58	75%
21700	2400	Clk of CC Life Ins	2,467.00	1,849.14	617.86	75%
21700	2510	Clk of CC Dis Ins Hybrid	395.00	295.29	99.71	75%
21700	2700	Clk of CC Workers Comp	164.00	143.48	20.52	87%
21700	3000	Clk of CC Pur Svcs	2,500.00	1,002.49	1,497.51	40%
21700	3320	Clk of CC Maint Contracts	18,000.00	17,181.15	818.85	95%
21700	3500	Clk of CC Printing & Binding	1,000.00	-	1,000.00	0%
21700	3510	Clk of CC Microfilming	7,000.00	4,946.57	2,053.43	71%
21700	5210	Clk of CC Postal Svcs	5,700.00	3,859.64	1,840.36	68%
21700	5230	Clk of CC Telephone	1,025.00	852.68	172.32	83%
21700	5810	Clk of CC Dues & Memb	400.00	370.00	30.00	93%
21700	6000	Clk of CC Mat & Sup	6,500.00	2,857.49	3,642.51	44%
Total 21700 Clerk of the Circuit Court			270,338.00	202,099.85	68,238.15	75%
21910	1100	VictimWit Regular Salary	45,096.00	33,488.64	11,607.36	74%
21910	1300	VictimWit Part Time Sal	14,815.00	6,192.45	8,622.55	42%
21910	2100	VictimWit FICA	4,583.19	3,042.44	1,540.75	66%
21910	2210	VictimWit VRS 1&2	4,653.91	3,456.00	1,197.91	74%
21910	2400	VictimWit Life Ins	604.29	448.74	155.55	74%
21910	2700	VictimWit Workers Comp	43.61	47.00	(3.39)	108%
21910	3000	VictimWit Pur Svcs	-	44.95	(44.95)	100%
21910	5210	VictimWit Postal Svcs	220.00	-	220.00	0%
21910	5230	VictimWit Telephone	589.00	374.58	214.42	64%
21910	5500	VictimWit Travel	831.00	307.56	523.44	37%
21910	5510	VictimWit Travel Local Mileage	42.00	12.40	29.60	30%
21910	5810	VictimWit Dues & Memb	150.00	200.00	(50.00)	133%
21910	6000	VictimWit Mat & Sup	563.00	353.48	209.52	63%
Total 21910 Victim and Witness Assistance			72,191.00	47,968.24	24,222.76	66%
21940	5600	Regional Crt Svc Entity Gift	6,930.00	6,930.00	-	100%
Total 21940 Regional Court Services			6,930.00	6,930.00	-	100%
22100	1100	Comm Atty Salaries	245,805.00	181,680.72	64,124.28	74%
22100	1100	Comm Atty VSTOP Salaries	26,665.00	6,114.78	20,550.22	23%
22100	1300	Comm Atty Part Time Salaries	53,464.00	23,124.81	30,339.19	43%
22100	1300	Comm Atty VSTOP PT Salaries	-	13,884.66	(13,884.66)	100%
22100	2100	Comm Atty FICA	23,413.00	15,616.80	7,796.20	67%
22100	2100	Comm Atty VSTOP FICA	550.00	786.12	(236.12)	143%
22100	2210	Comm Atty VRS 1&2	13,311.00	9,820.71	3,490.29	74%
22100	2210	Comm Atty VSTOP VRS 1&2	742.00	581.40	160.60	78%
22100	2220	Comm Atty VRS Hybrid	17,325.00	10,666.80	6,658.20	62%
22100	2300	Comm Atty Health Ins	20,637.00	14,814.01	5,822.99	72%
22100	2400	Comm Atty Life Ins	3,539.00	2,660.16	878.84	75%
22100	6000	Comm Atty Mat & Sup	4,000.00	75.48	3,924.52	19%

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22100	2510	Comm Atty Dis Ins Hybrid	728.00	545.76	182.24	75%
22100	2700	Comm Atty Workers Comp	284.00	256.56	27.44	90%
22100	3320	Comm Atty Maint Contracts	500.00	561.60	(61.60)	112%
22100	5210	Comm Atty Postal Svcs	1,300.00	1,288.00	12.00	99%
22100	5230	Comm Atty Telephone	3,000.00	1,661.38	1,338.62	55%
22100	5500	Comm Atty Travel	6,500.00	2,215.64	4,284.36	34%
22100	5549	Comm Atty Witness Travel Expen	1,500.00	-	1,500.00	0%
22100	5810	Comm Atty Dues & Memb	2,500.00	2,096.82	403.18	84%
22100	6000	Comm Atty Mat & Sup	3,000.00	2,177.63	822.37	73%
22100	6035	Comm Atty Noncap Office Equip	400.00	387.60	12.40	97%
Total 22100 Commonwealth's Attorney			425,259.00	291,017.44	134,241.56	68%
31200	1100	Sheriff Salaries	1,571,671.00	1,141,097.80	430,573.20	73%
31200	1200	Sheriff Overtime	33,500.00	44,595.71	(11,095.71)	133%
31200	1200	CITAC Overtime	5,000.00	1,642.59	3,357.41	33%
31200	1200	DMV Alcohol Grant Overtime	8,941.00	6,127.43	2,813.57	69%
31200	1200	DMV Speed Overtime	4,645.00	5,707.17	(1,062.17)	123%
31200	1300	Sheriff Part Time Salaries	43,860.00	40,387.81	3,472.19	92%
31200	1660	Sheriff Emp Bonuses	39,000.00	46,250.00	(7,250.00)	119%
31200	2100	Sheriff FICA	129,643.00	102,699.64	26,943.36	79%
31200	2100	CITAC FICA	383.00	124.30	258.70	32%
31200	2100	DMV Alcohol Grant FICA	684.00	262.09	421.91	38%
31200	2100	DMV Speed FICA	356.00	339.99	16.01	96%
31200	2210	Sheriff VRS 1&2	133,293.00	88,252.90	45,040.10	66%
31200	2220	Sheriff VRS Hybrid	30,735.00	29,149.33	1,585.67	95%
31200	2300	Sheriff Health Ins	209,501.00	158,708.95	50,792.05	76%
31200	2300	Sheriff CITAC Health Ins	-	201.51	(201.51)	100%
31200	2300	DMV Alcohol Grant Health Ins	-	455.42	(455.42)	100%
31200	2300	DMV Speed Health Ins	-	406.28	(406.28)	100%
31200	2400	Sheriff Life Ins	21,075.00	15,244.20	5,830.80	72%
31200	2510	Sheriff Dis Ins Hybrid	1,483.00	1,491.27	(8.27)	101%
31200	2700	Sheriff Workers Comp	29,057.00	25,944.90	3,112.10	89%
31200	2800	Sheriff Leave Pay	63,995.00	107,154.55	(43,159.55)	167%
31200	2860	Sheriff LODA	25,660.00	28,266.59	(2,606.59)	110%
31200	3000	Sheriff Pur Svcs	30,000.00	11,579.34	18,420.66	39%
31200	3320	Sheriff Maint Contracts	157,993.00	90,078.71	67,914.29	57%
31200	3320	Sheriff E-Ticket Maint Svc	-	4,950.00	(4,950.00)	100%
31200	3350	Sheriff Insured Repair Svcs	2,000.00	250.00	1,750.00	13%
31200	3500	Sheriff Printing & Binding	1,000.00	-	1,000.00	0%
31200	5210	Sheriff Postal Svcs	2,200.00	845.04	1,354.96	38%
31200	5230	Sheriff Telephone	94,883.00	61,211.39	33,671.61	65%
31200	5300	Sheriff Insurance	15,000.00	11,553.39	3,446.61	77%
31200	5400	Sheriff Leases & Rentals	17,000.00	22,334.48	(5,334.48)	131%
31200	5500	Sheriff Travel	61,600.00	2,162.60	59,437.40	4%
31200	5500	Sheriff Travel - Communication	-	6,202.55	(6,202.55)	100%
31200	5500	Sheriff Travel - Sworn Staff	-	19,494.67	(19,494.67)	100%
31200	5800	Sheriff Miscellaneous Expendit	1,000.00	20.00	980.00	2%
31200	5810	Sheriff Dues & Memb	5,000.00	2,075.86	2,924.14	42%
31200	6000	Sheriff Mat & Sup	57,000.00	487.55	56,512.45	1%
31200	6000	Sheriff COS Mat & Sup	-	893.13	(893.13)	100%
31200	6000	Sheriff ETK Mat & Sup	25,000.00	18,938.47	6,061.53	76%
31200	6000	Sheriff PSU Mat & Sup	-	2,608.45	(2,608.45)	100%
31200	6000	Sheriff SOS Mat & Sup	-	4,172.07	(4,172.07)	100%
31200	6000	Sheriff VRP Mat & Sup	-	15,471.97	(15,471.97)	100%
31200	6000	ICAC Mat & Sup	5,000.00	1,308.86	3,691.14	26%
31200	6000	BVP Vest grant Mat & Sup	1,400.00	-	1,400.00	0%
31200	6000	DCJS Byrne Material&Supplies	1,217.00	1,217.00	-	100%

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31200	6000	DCJS Byrne Mat & Sup	929.00	-	929.00	0%
31200	6008	Sheriff Vehicle Fuel	60,000.00	41,028.69	18,971.31	68%
31200	6011	Sheriff Clothing	15,000.00	-	15,000.00	0%
31200	6011	Sheriff Uniform Sworn Staff	-	6,826.96	(6,826.96)	100%
31200	6015	Sheriff Ammunition	28,000.00	25,217.81	2,782.19	90%
Total 31200 Sheriff - Total			2,933,704.00	2,195,439.42	738,264.58	75%
31210	5600	Criminal Justice Training Ctr	19,593.00	19,422.00	171.00	99%
Total 31210 Criminal Justice Training Ctr			19,593.00	19,422.00	171.00	99%
31220	5600	Drug Task Force Entity Gift	12,500.00	9,398.13	3,101.87	75%
Total 31220 Drug Task Force			12,500.00	9,398.13	3,101.87	75%
32200	2510	Vol Fire Dis Ins Hybrid	11,000.00	10,518.00	482.00	96%
32200	2700	Vol Fire Worker's Comp	21,000.00	-	21,000.00	0%
32200	3000	Vol Fire Pur Svcs	38,000.00	5,071.03	32,928.97	13%
32200	5300	Vol Fire Co Insurance	41,000.00	52,331.57	(11,331.57)	128%
32200	5600	Vol Fire Companies Entity Gift	25,000.00	-	25,000.00	0%
32200	5697	Vol Fire 4 for Life	19,000.00	6,077.01	12,922.99	32%
32200	5698	Vol Fire Fire Programs	34,500.00	35,289.99	(789.99)	102%
32200	6000	Vol Fire&Res Mat'l Suppls	2,000.00	47.86	1,952.14	2%
Total 32200 Volunteer Fire Companies			191,500.00	109,335.46	82,164.54	57%
32201	2860	Blue Ridge Vol Fire Co LODA	1,650.00	1,309.10	340.90	79%
32201	5510	Blue Ridge Vol Fire Fee for Svc	13,800.00	2,161.86	11,638.14	16%
32201	5600	Blue Ridge Vol Fire Co Contrib	65,000.00	48,750.00	16,250.00	75%
Total 32201 Blue Ridge Volunteer Fire Co			80,450.00	52,220.96	28,229.04	65%
32202	2860	Boyce Volunteer Fire Co LODA	1,800.00	1,611.20	188.80	90%
32202	5510	Boyce Vol Fire Co Fee for Svc	28,750.00	5,281.15	23,468.85	18%
32202	5600	Boyce Volunteer Fire Co Contr	90,000.00	67,500.00	22,500.00	75%
Total 32202 Boyce Volunteer Fire Co			120,550.00	74,392.35	46,157.65	62%
32203	2860	Enders Volunteer Fire Co LODA	3,350.00	3,222.40	127.60	96%
32203	5510	Enders Vol Fire Co Fee for Svc	72,450.00	37,675.68	34,774.32	52%
32203	5600	Enders Volunteer Fire Co Contr	90,000.00	67,500.00	22,500.00	75%
Total 32203 Enders Volunteer Fire Co			165,800.00	108,398.08	57,401.92	65%
32310	1100	EMS Salaries	654,973.00	427,656.11	227,316.89	65%
32310	1100	SAFER Grant Salaries	193,051.00	131,165.01	61,885.99	68%
32310	1200	EMS Overtime	77,200.00	104,587.30	(27,387.30)	135%
32310	1300	EMS Part Time Salaries	150,400.00	90,366.70	60,033.30	60%
32310	1660	EMS Employee Bonuses	-	6,563.43	(6,563.43)	100%
32310	2100	EMS FICA	63,877.00	48,407.43	15,469.57	76%
32310	2100	SAFER Grant FICA	14,102.00	9,899.82	4,202.18	70%
32310	2210	EMS VRS 1&2	62,517.00	40,032.04	22,484.96	64%
32310	2210	SAFER Grant VRS 1&2	19,926.00	13,359.82	6,566.18	67%
32310	2220	EMS VRS Hybrid	5,324.00	3,807.81	1,516.19	72%
32310	2300	EMS Health Ins	96,609.00	70,708.68	25,900.32	73%
32310	2300	SAFER Grant Health Ins	30,400.00	21,003.53	9,396.47	69%
32310	2400	EMS Life Ins	8,783.00	5,692.46	3,090.54	65%
32310	2400	SAFER Grant Group Life Ins	2,588.00	1,734.62	853.38	67%
32310	2510	EMS Dis Ins Hybrid	260.00	194.85	65.15	75%
32310	2700	EMS Workers Comp	54,405.00	43,295.28	11,109.72	80%
32310	2800	EMS Annual Leave Payouts	8,500.00	47,661.94	(39,161.94)	561%
32310	2860	EMS LODA	14,000.00	17,797.00	(3,797.00)	127%
32310	3000	EMS Pur Svcs	69,100.00	59,596.74	9,503.26	86%
32310	3000	EMS Pur Svcs-Employee Training	5,000.00	4,362.98	637.02	87%
32310	5210	EMS Postal Services	200.00	32.11	167.89	16%
32310	5230	EMS Telephone	1,550.00	481.15	1,068.85	31%
32310	5230	EMS LEMPG Grant-Telephone	6,600.00	4,850.19	1,749.81	73%
32310	5500	EMS Travel	7,500.00	1,583.68	5,916.32	21%
32310	5800	EMS Miscellaneous	4,500.00	122.00	4,378.00	3%

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32310	6000	EMS Mat & Sup	40,000.00	27,013.45	12,986.55	68%
32310	6000	ARP CRF EMS Mat & Supp	-	3,600.00	(3,600.00)	100%
32310	6000	EMS Mat'l's and Supplies-Train	3,500.00	3,782.80	(282.80)	108%
32310	6000	EMS LEMPG Grant Mat & Sup	900.00	-	900.00	0%
32310	6008	EMS Vehicle Fuel	20,000.00	16,515.52	3,484.48	83%
32310	6011	FIRE/EMS Uniforms	15,000.00	12,390.84	2,609.16	83%
32310	6011	FIRE Personal Protection Equip	10,500.00	18,260.75	(7,760.75)	174%
32310	6035	EMS Noncap Office Equip	2,000.00	-	2,000.00	0%
32310	6040	EMS Tech SW/OL	15,000.00	11,645.89	3,354.11	78%
32310	8200	EMS Capital Outlay Adds	-	-	-	100%
Total 32310 Fire and Rescue Services			1,658,265.00	1,248,171.93	410,093.07	75%
32320	5600	Lord Fairfax EMS Contribution	6,575.00	6,575.00	-	100%
Total 32320 Lord Fairfax Emergency Medical			6,575.00	6,575.00	-	100%
32400	5600	Forestry Svcs Entity Gift	2,874.00	2,873.34	0.66	100%
Total 32400 Forestry Services			2,874.00	2,873.34	0.66	100%
33210	7000	Regional Jail Joint Ops	520,285.00	509,978.00	10,307.00	98%
Total 33210 Regional Jail			520,285.00	509,978.00	10,307.00	98%
33220	3840	Juv Det Ctr Intergov Svc Agree	36,168.00	18,850.00	17,318.00	52%
Total 33220 Juvenile Detention Center			36,168.00	18,850.00	17,318.00	52%
33300	5230	Probation Telephone	100.00	40.00	60.00	40%
33300	6000	Probation Mat & Sup	300.00	-	300.00	0%
Total 33300 Probation Office			400.00	40.00	360.00	10%
34100	1100	Bldg Insp Salaries	155,179.00	111,289.67	43,889.33	72%
34100	1300	Bldg Insp Part Time Salaries	22,390.00	14,625.00	7,765.00	65%
34100	2100	Bldg Insp FICA	12,262.00	9,062.47	3,199.53	74%
34100	2210	Bldg Insp VRS 1&2	7,156.00	5,366.34	1,789.66	75%
34100	2220	Bldg Insp VRS Hybrid	9,065.00	6,428.60	2,636.40	71%
34100	2300	Bldg Insp Health Ins	27,587.00	19,592.28	7,994.72	71%
34100	2400	Bldg Insp Life Ins	2,081.00	1,531.44	549.56	74%
34100	2510	Bldg Insp Dis Ins Hybrid	454.00	328.86	125.14	72%
34100	2700	Bldg Insp Workers Comp	3,585.00	2,236.43	1,348.57	62%
34100	2800	Bldg Insp Leave Pay	-	1,006.51	(1,006.51)	100%
34100	3000	Bldg Insp Pur Svcs	600.00	-	600.00	0%
34100	3320	Bldg Insp Maint Contracts	500.00	1,121.10	(621.10)	224%
34100	5210	Bldg Insp Postal Svcs	50.00	78.59	(28.59)	157%
34100	5230	Bldg Insp Telephone	2,500.00	2,315.03	184.97	93%
34100	5500	Bldg Insp Travel	2,500.00	-	2,500.00	0%
34100	5810	Bldg Insp Dues & Memb	1,000.00	-	1,000.00	0%
34100	6000	Bldg Insp Mat & Sup	2,000.00	2,507.35	(507.35)	125%
34100	6008	Bldg Insp Vehicle Fuel	2,500.00	1,808.18	691.82	72%
34100	6035	Bldg Insp Noncap Office Equip	-	321.80	(321.80)	100%
Total 34100 Building Inspections			251,409.00	179,619.65	71,789.35	71%
35100	1100	AnimalShltr Salaries	80,057.00	45,455.22	34,601.78	57%
35100	1300	AnimalShltr Part Time Salaries	14,000.00	5,212.36	8,787.64	37%
35100	2100	AnimalShltr FICA	6,486.00	3,929.28	2,556.72	61%
35100	2210	AnimalShltr VRS 1&2	4,892.00	-	4,892.00	0%
35100	2220	AnimalShltr VRS Hybrid	3,535.00	4,690.98	(1,155.98)	133%
35100	2300	AnimalShltr Health Ins	8,688.00	-	8,688.00	0%
35100	2400	AnimalShltr Life Ins	1,074.00	609.12	464.88	57%
35100	2510	AnimalShltr Dis Ins Hybrid	173.00	240.03	(67.03)	139%
35100	2700	AnimalShltr Workers Comp	1,297.00	910.48	386.52	70%
35100	2800	AnimalShltr Leave Pay	-	1,140.40	(1,140.40)	100%
35100	3000	AnimalShltr Pur Svcs	8,500.00	5,896.06	2,603.94	69%
35100	3320	AnimalShltr Maint Svc Contracts	150.00	67.26	82.74	45%
35100	3500	AnimalShltr Printing & Binding	200.00	-	200.00	0%
35100	5230	AnimalShltr Telephone	700.00	445.37	254.63	64%

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35100	5400	Anml Shelter Leases and Rental	-	1.00	(1.00)	100%
35100	5500	AnimalShltr Travel	500.00	-	500.00	0%
35100	5510	AnimalShltr Local Mileage	100.00	-	100.00	0%
35100	6000	AnimalShltr Mat & Sup	7,500.00	8,449.03	(949.03)	113%
35100	6008	AnimalShltr Vehicle Fuel	1,500.00	1,416.15	83.85	94%
35100	6011	AnimalShltr Clothing	500.00	-	500.00	0%
Total 35100 Animal Control			139,852.00	78,462.74	61,389.26	56%
35300	3000	Exam&Bury Pur Svcs	200.00	180.00	20.00	90%
Total 35300 Med Examiner & Indigent Burial			200.00	180.00	20.00	90%
42400	3840	RefuseDisp Intergov Svc Agreem	180,000.00	119,712.49	60,287.51	67%
Total 42400 Refuse Disposal			180,000.00	119,712.49	60,287.51	67%
42410	1300	SWC PT Salaries - Regular	21,303.00	11,247.50	10,055.50	53%
42410	2100	SWC FICA	1,630.00	860.43	769.57	53%
42410	2700	Worker's Compensation	775.00	422.47	352.53	55%
42410	3000	SWC Pur Svcs	45,000.00	46,504.36	(1,504.36)	103%
42410	5110	SWC Electrical Services	2,000.00	936.95	1,063.05	47%
42410	5230	SWC Telephone	1,000.00	376.11	623.89	38%
42410	6000	SWC Mat & Sup	1,000.00	108.75	891.25	11%
Total 42410 Solid Waste Convenience			72,708.00	60,456.57	12,251.43	83%
42600	3000	LitterCtrl Pur Svcs	4,000.00	3,784.23	215.77	95%
42600	6000	LitterCtrl Mat & Sup	-	-	-	100%
Total 42600 Litter Control			4,000.00	3,784.23	215.77	95%
42700	3840	Sanitation Intergov Svc Agreem	37,000.00	18,460.39	18,539.61	50%
42700	5600	Sanitation Entity Gift	207,000.00	-	207,000.00	0%
Total 42700 Sanitation			244,000.00	18,460.39	225,539.61	8%
43200	1100	Maintenanc Salaries	161,761.00	149,870.80	11,890.20	93%
43200	2100	Maintenanc FICA	11,870.00	10,937.34	932.66	92%
43200	2210	Maintenanc VRS 1&2	9,571.00	7,680.35	1,890.65	80%
43200	2220	Maintenanc VRS Hybrid	7,511.00	7,864.13	(353.13)	105%
43200	2300	Maintenanc Health Ins	18,938.00	20,080.17	(1,142.17)	106%
43200	2400	Maintenanc Life Ins	2,168.00	2,018.44	149.56	93%
43200	2510	Maintenanc Dis Ins Hybrid	314.00	402.37	(88.37)	128%
43200	2700	Maintenanc Workers Comp	2,103.00	2,026.19	76.81	96%
43200	2750	Maintenanc RHCC	137.00	-	137.00	0%
43200	3000	Maintenanc Pur Svcs	38,000.00	13,286.94	24,713.06	35%
43200	3000	JGC Maintenanc Pur Svcs	20,000.00	5,018.36	14,981.64	25%
43200	3000	RT Maintenanc Pur Svcs	7,500.00	9,714.84	(2,214.84)	130%
43200	3000	ChurchSt Maint Pur Svcs	2,000.00	926.70	1,073.30	46%
43200	3000	104Church Maint Pur Svcs	16,000.00	5,953.38	10,046.62	37%
43200	3000	225Rams Maint Pur Svcs	7,500.00	24,253.16	(16,753.16)	323%
43200	3000	524West Maint Pur Svcs	1,000.00	1,308.10	(308.10)	131%
43200	3000	AlRec Maint Pur Svcs	14,500.00	2,654.68	11,845.32	18%
43200	3000	AlOff Maint Pur Svcs	15,000.00	1,925.00	13,075.00	13%
43200	3000	AlPool Maint Pur Svcs	5,000.00	14.00	4,986.00	0%
43200	3000	AlBase Maint Pur Svcs	750.00	-	750.00	0%
43200	3000	AlSoc Maint Pur Svcs	1,300.00	200.00	1,100.00	15%
43200	3000	106Church Maint Pur Svcs	1,000.00	3.50	996.50	0%
43200	3000	Kohn Maint Pur Svcs	-	3,000.00	(3,000.00)	100%
43200	3000	36EMain Maint Pur Svcs	500.00	-	500.00	0%
43200	3000	311EMain Maint Pur Svcs	3,000.00	273.00	2,727.00	9%
43200	3000	309WMain Maint Pur Svcs	2,000.00	7.00	1,993.00	0%
43200	3000	129Rams Maint Pur Svcs	1,000.00	2,044.34	(1,044.34)	204%
43200	3320	Maintenanc Maint Contracts	41,000.00	32,203.47	8,796.53	79%
43200	3320	JGC Maint Contracts	4,500.00	4,523.22	(23.22)	101%
43200	3320	RT Maintenanc Maint Contracts	4,500.00	4,622.45	(122.45)	103%
43200	3320	ChurchSt Maint Contracts	3,500.00	3,229.84	270.16	92%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
43200	3320	104Church Maint Contracts	3,800.00	4,297.50	(497.50)	113%
43200	3320	225Rams Maint Contracts	3,000.00	2,649.66	350.34	88%
43200	3320	524West Maint Contracts	742.00	-	742.00	0%
43200	3320	AlRec Maint Contracts	3,700.00	1,945.15	1,754.85	53%
43200	3320	AlOff Maint Contracts	-	210.00	(210.00)	100%
43200	3320	106Church Maint Contracts	450.00	246.48	203.52	55%
43200	3320	36EMain Maint Contracts	450.00	443.66	6.34	99%
43200	3320	311EMain Maint Contracts	4,000.00	3,400.33	599.67	85%
43200	3320	309WMain Maint Serv Contracts	750.00	-	750.00	0%
43200	3320	129Rams Maint Contracts	750.00	442.64	307.36	59%
43200	3340	Maintenanc Custodial Contracts	55,000.00	30,271.11	24,728.89	55%
43200	3340	JGC Maintenanc Custodial Contr	25,000.00	10,689.75	14,310.25	43%
43200	3340	311EMain Maint Cus Contracts	3,600.00	4,151.25	(551.25)	115%
43200	3340	ARP CRF Cooley Maint Custodial	-	1,284.00	(1,284.00)	100%
43200	3600	Maintenanc Advertising	1,200.00	-	1,200.00	0%
43200	5110	JGC Maintenanc Electric	40,000.00	23,812.91	16,187.09	60%
43200	5110	RT Maintenanc Electric	12,100.00	6,974.72	5,125.28	58%
43200	5110	ChurchSt Maint Electric	30,000.00	16,503.31	13,496.69	55%
43200	5110	104Church Maint Electric	12,000.00	6,226.80	5,773.20	52%
43200	5110	225Rams Maint Electric	7,500.00	4,696.03	2,803.97	63%
43200	5110	524West Maint Electric	2,200.00	894.53	1,305.47	41%
43200	5110	AlRec Maint Electric	31,000.00	14,279.18	16,720.82	46%
43200	5110	AlOff Maint Electric	5,000.00	3,434.17	1,565.83	69%
43200	5110	AlPool Maint Electric	8,000.00	5,529.26	2,470.74	69%
43200	5110	AlBase Maint Electric	840.00	270.73	569.27	32%
43200	5110	AlSoc Maint Electric	500.00	514.62	(14.62)	103%
43200	5110	311EMain Maint Electric	9,000.00	4,680.86	4,319.14	52%
43200	5110	309WMain Maint Electrical Svcs	2,000.00	453.43	1,546.57	23%
43200	5110	129Rams Maint Electric	3,000.00	1,633.19	1,366.81	54%
43200	5120	JGC Maintenanc Heating	5,500.00	6,949.47	(1,449.47)	126%
43200	5120	RT Maintenanc Heating	1,600.00	1,064.93	535.07	67%
43200	5120	104Church Maint Heating	3,800.00	2,506.65	1,293.35	66%
43200	5120	225Rams Maint Heating	6,000.00	6,506.05	(506.05)	108%
43200	5120	524West Maint Heating	3,000.00	697.43	2,302.57	23%
43200	5120	AlRec Maint Heating	5,000.00	4,766.49	233.51	95%
43200	5120	309WMain Maint Heating	2,000.00	303.24	1,696.76	15%
43200	5120	129Rams Maint Heating	3,000.00	2,965.84	34.16	99%
43200	5130	Maintenanc Water & Sewer	750.00	271.00	479.00	36%
43200	5130	JGC Maintenanc Water & Sewer	1,500.00	828.18	671.82	55%
43200	5130	RT Maintenanc Water & Sewer	4,500.00	3,717.41	782.59	83%
43200	5130	104Church Maint Water & Sewer	750.00	300.29	449.71	40%
43200	5130	225Rams Maint Water & Sewer	500.00	48.50	451.50	10%
43200	5130	AlRec Maint Water & Sewer	2,000.00	1,403.80	596.20	70%
43200	5130	AlOff Maint Water & Sewer	3,000.00	3,235.51	(235.51)	108%
43200	5130	AlPool Maint Water & Sewer	20,000.00	7,481.59	12,518.41	37%
43200	5130	311EMain Maint Water & Sewer	1,200.00	620.58	579.42	52%
43200	5130	309WMain Maint Water & Sewer	1,000.00	385.71	614.29	39%
43200	5130	129Rams Maint Water & Sewer	600.00	200.24	399.76	33%
43200	5230	Maintenanc Telephone	2,000.00	871.66	1,128.34	44%
43200	5300	Maintenanc Insurance	43,000.00	43,036.96	(36.96)	100%
43200	5400	Maintenanc Leases & Rentals	1,000.00	-	1,000.00	0%
43200	5500	Maintenanc Travel	750.00	-	750.00	0%
43200	6000	Maintenanc Mat & Sup	35,000.00	23,082.08	11,917.92	66%
43200	6000	JGC Maintenance Mat & Sup	2,000.00	1,276.03	723.97	64%
43200	6000	RT Maint Mat & Sup	1,500.00	258.42	1,241.58	17%
43200	6000	ChurchSt Maint Mat & Sup	1,000.00	2,611.64	(1,611.64)	261%

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43200	6000	104Church Maint Mat & Sup	1,500.00	751.50	748.50	50%
43200	6000	225Rams Maint Mat & Sup	1,000.00	700.06	299.94	70%
43200	6000	524West Maint Mat & Sup	750.00	2,186.86	(1,436.86)	292%
43200	6000	AlRec Maint Mat & Sup	2,200.00	299.16	1,900.84	14%
43200	6000	AlOff Maint Mat & Sup	6,000.00	6,297.26	(297.26)	105%
43200	6000	AlPool Maint Mat & Sup	5,000.00	972.19	4,027.81	19%
43200	6000	AlBase Maint Mat & Sup	5,000.00	592.50	4,407.50	12%
43200	6000	AlSoc Maint Mat & Sup	8,500.00	6,294.34	2,205.66	74%
43200	6000	106Church Maint Mat & Sup	500.00	-	500.00	0%
43200	6000	32EMain Maint Mat & Sup	500.00	-	500.00	0%
43200	6000	36EMain Maint Mat & Sup	500.00	45.99	454.01	9%
43200	6000	311EMain Maint Mat & Sup	1,000.00	9.00	991.00	1%
43200	6000	309WMain Maint Mat & Sup	500.00	401.40	98.60	80%
43200	6000	129Rams Maint Mat & Sup	500.00	-	500.00	0%
43200	6008	Maintenanc Vehicle Fuel	5,000.00	4,782.37	217.63	96%
Total 43200 General Property Maintenance - All Accounts			859,905.00	604,699.37	255,205.63	70%
51100	5600	Local Health Dept Contribution	193,642.00	192,367.00	1,275.00	99%
Total 51100 Local Health Department			193,642.00	192,367.00	1,275.00	99%
51200	5600	Our Health Entity Gift	6,500.00	4,875.00	1,625.00	75%
Total 51200 Our Health			6,500.00	4,875.00	1,625.00	75%
52400	5600	N Shen Vally Sub Abuse Coal Co	15,000.00	11,250.00	3,750.00	75%
Total 52400 N Shen Valley Subst Abuse Coal			15,000.00	11,250.00	3,750.00	75%
52500	5600	NW Community Svc Entity Gift	96,350.00	48,175.00	48,175.00	50%
Total 52500 Northwestern Community Svcs			96,350.00	48,175.00	48,175.00	50%
52800	5600	Concern Hotline Entity Gift	1,500.00	1,500.00	-	100%
Total 52800 Concern Hotline			1,500.00	1,500.00	-	100%
53230	5600	SAAA EntityGift	40,000.00	30,000.00	10,000.00	75%
Total 53230 Shenandoah Area Agency on Aging			40,000.00	30,000.00	10,000.00	75%
53240	5600	Virginia Regional Transit Cont	19,302.00	14,476.50	4,825.50	75%
Total 53240 VA Regional Transp Assn			19,302.00	14,476.50	4,825.50	75%
53250	5600	FISH of Clarke County Contr	1,000.00	1,000.00	-	100%
Total 53250 FISH of Clarke County			1,000.00	1,000.00	-	100%
53600	5600	Access Independence Contr	1,000.00	1,000.00	-	100%
Total 53600 Access Independence			1,000.00	1,000.00	-	100%
53700	5600	Laurel Center Contribution	4,000.00	29,000.00	(25,000.00)	725%
Total 53700 The Laurel Ctr (Women's Shltr)			4,000.00	29,000.00	(25,000.00)	725%
53710	5600	Tax Relief for the Elderly	215,000.00	-	215,000.00	0%
Total 53710 Tax Relief for the Elde			215,000.00	-	215,000.00	0%
69100	5600	Lord FairfaxComm College Cont	17,965.00	8,982.50	8,982.50	50%
Total 69100 Lord Fairfax Community College			17,965.00	8,982.50	8,982.50	50%
71100	1100	Parks Adm Salaries	327,535.00	245,651.13	81,883.87	75%
71100	1300	Parks Adm Part Time Salaries	21,919.00	10,464.00	11,455.00	48%
71100	2100	Parks Adm FICA	25,410.00	17,915.97	7,494.03	71%
71100	2210	Parks Adm VRS 1&2	33,804.00	25,351.20	8,452.80	75%
71100	2300	Parks Adm Health Ins	52,481.00	39,359.07	13,121.93	75%
71100	2400	Parks Adm Life Ins	4,392.00	3,291.66	1,100.34	75%
71100	2700	Parks Adm Workers Comp	9,077.00	6,814.41	2,262.59	75%
71100	3000	Parks Adm Pur Svcs	570.00	151.16	418.84	27%
71100	3180	Parks Adm Credit Card Fees	8,000.00	7,259.97	740.03	91%
71100	3320	Parks Adm Maint Contracts	3,000.00	1,057.38	1,942.62	35%
71100	3500	Parks Adm Printing & Binding	395.00	132.12	262.88	33%
71100	3600	Parks Adm Advertising	1,175.00	314.32	860.68	27%
71100	5210	Parks Adm Postal Svcs	1,762.00	69.66	1,692.34	4%
71100	5230	Parks Adm Telephone	1,000.00	688.31	311.69	69%
71100	5400	Parks Adm Leases & Rentals	515.00	231.58	283.42	45%
71100	5500	Parks Adm Travel	2,190.00	-	2,190.00	0%

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71100	5810	Parks Adm Dues & Memb	1,879.00	1,350.00	529.00	72%
71100	6000	Parks Adm Mat & Sup	5,156.00	2,299.15	2,856.85	45%
71100	6008	Parks Adm Vehicle Fuel	700.00	223.01	476.99	32%
71100	6011	Parks Adm Clothing	1,100.00	563.16	536.84	51%
Total 71100 Parks Administration			502,060.00	363,187.26	138,872.74	72%
71310	1100	Rec Center Salaries	55,784.00	41,968.03	13,815.97	75%
71310	1300	Rec Center Part Time Salaries	39,537.00	28,683.50	10,853.50	73%
71310	2100	Rec Center FICA	7,239.00	5,360.13	1,878.87	74%
71310	2210	Rec Center VRS 1&2	5,757.00	4,317.66	1,439.34	75%
71310	2300	Rec Center Health Ins	7,961.00	6,001.71	1,959.29	75%
71310	2400	Rec Center Life Ins	748.00	560.61	187.39	75%
71310	2700	Rec Center Workers Comp	2,476.00	1,792.68	683.32	72%
71310	3600	Rec Center Advertising	890.00	541.00	349.00	61%
71310	5830	Rec Center Refunds	1,000.00	945.00	55.00	95%
71310	6000	Rec Center Mat & Sup	7,595.00	5,765.35	1,829.65	76%
71310	6012	Rec Center Merch for Resale	3,000.00	1,636.87	1,363.13	55%
Total 71310 Recreation Center			131,987.00	97,572.54	34,414.46	74%
71320	1200	Pool Overtime	-	109.12	(109.12)	100%
71320	1300	Pool Part Time Salaries	67,277.00	48,233.12	19,043.88	72%
71320	2100	Pool FICA	5,147.00	3,687.95	1,459.05	72%
71320	2300	Pool Health Ins	-	810.67	(810.67)	100%
71320	2700	Pool Workers Comp	1,747.00	938.71	808.29	54%
71320	3000	Pool Pur Svcs	1,500.00	590.00	910.00	39%
71320	5500	Pool Travel	275.00	-	275.00	0%
71320	5810	Pool Dues & Memb	1,800.00	1,335.00	465.00	74%
71320	5830	Pool Refunds	1,160.00	1,190.50	(30.50)	103%
71320	6000	Pool Mat & Sup	2,700.00	480.97	2,219.03	18%
71320	6011	Pool Clothing	1,746.00	-	1,746.00	0%
71320	6012	Pool Merch for Resale	680.00	-	680.00	0%
71320	6026	Pool Chemicals	10,000.00	497.27	9,502.73	5%
Total 71320 Swimming Pool			94,032.00	57,873.31	36,158.69	62%
71350	1100	Programs Salaries	43,042.00	32,281.47	10,760.53	75%
71350	1200	Programs Overtime	-	73.55	(73.55)	100%
71350	1300	Programs Part Time Salaries	105,671.00	38,369.75	67,301.25	36%
71350	2100	Programs FICA	11,286.00	5,344.86	5,941.14	47%
71350	2210	Programs VRS 1&2	4,442.00	3,331.44	1,110.56	75%
71350	2300	Programs Health Ins	8,047.00	5,979.23	2,067.77	74%
71350	2400	Programs Life Ins	577.00	432.54	144.46	75%
71350	2700	Programs Workers Comp	3,863.00	2,092.95	1,770.05	54%
71350	3000	Programs Pur Svcs	45,983.00	21,205.64	24,777.36	46%
71350	3500	Programs Printing & Binding	7,000.00	2,198.28	4,801.72	31%
71350	3600	Programs Advertising	2,000.00	629.00	1,371.00	31%
71350	5210	Programs Postal Svcs	100.00	-	100.00	0%
71350	5230	Programs Telephone	500.00	269.93	230.07	54%
71350	5400	Programs Leases & Rentals	300.00	-	300.00	0%
71350	5500	Programs Travel	1,000.00	300.00	700.00	30%
71350	5560	Programs Group Trip	42,284.00	455.00	41,829.00	1%
71350	5810	Programs Dues & Memb	200.00	-	200.00	0%
71350	5830	Programs Refunds	7,000.00	3,698.25	3,301.75	53%
71350	6000	Programs Mat & Sup	13,000.00	6,936.22	6,063.78	53%
71350	6000	ARP CRF Prog Mat & Sup	-	2,991.09	(2,991.09)	100%
71350	6008	Programs Vehicle Fuel	-	12.58	(12.58)	100%
71350	6011	Programs Clothing	1,500.00	-	1,500.00	0%
71350	6012	Programs Merch for Resale	6,500.00	4,821.00	1,679.00	74%
71350	8200	Programs Capital Outlay Adds	21,097.00	-	21,097.00	0%
Total 71350 Parks Programs			325,392.00	131,422.78	193,969.22	40%

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71360	1300	Concession Part Time Salaries	4,945.00	3,443.27	1,501.73	70%
71360	2100	Concession FICA	379.00	263.38	115.62	69%
71360	6000	Concession Mat & Sup	100.00	-	100.00	0%
71360	6012	Concession Merch for Resale	11,100.00	5,526.58	5,573.42	50%
Total 71360 Concession Stand			16,524.00	9,233.23	7,290.77	56%
72240	5600	Barns of Rose Hill Contr	11,750.00	11,750.00	-	100%
Total 72240 Barns of Rose Hill			11,750.00	11,750.00	-	100%
72700	5600	VA Comm for Arts Contr	9,000.00	9,000.00	-	100%
Total 72700 VA Commission for the Arts			9,000.00	9,000.00	-	100%
73200	5600	Handley Regional Library Contr	279,238.00	209,428.50	69,809.50	75%
Total 73200 Handley Regional Library			279,238.00	209,428.50	69,809.50	75%
81110	1100	Plan Adm Salaries	320,414.00	230,459.63	89,954.37	72%
81110	1300	Plan Adm Part Time Salaries	-	2,880.00	(2,880.00)	100%
81110	2100	Plan Adm FICA	23,295.00	17,501.55	5,793.45	75%
81110	2210	Plan Adm VRS 1&2	32,017.00	18,250.53	13,766.47	57%
81110	2220	Plan Adm VRS Hybrid	1,104.00	4,932.11	(3,828.11)	447%
81110	2300	Plan Adm Health Ins	38,383.00	21,976.58	16,406.42	57%
81110	2400	Plan Adm Life Ins	4,296.00	3,010.19	1,285.81	70%
81110	2510	Plan Adm Dis Ins Hybrid	54.00	252.34	(198.34)	467%
81110	2700	Plan Adm Workers Comp	8,058.00	5,451.49	2,606.51	68%
81110	2800	Plan Adm Leave Pay	-	4,738.06	(4,738.06)	100%
81110	3000	Plan Adm Pur Svcs	15,000.00	620.00	14,380.00	4%
81110	3000	Plan Adm Pur Svcs-Brdnd Imp	-	-	-	100%
81110	3140	Plan Adm Engineer & Architect	20,000.00	5,025.00	14,975.00	25%
81110	3140	Plan Adm Pass Thru Eng Fees	5,000.00	7,500.00	(2,500.00)	150%
81110	3320	Plan Adm Maint Contracts	-	3,035.96	(3,035.96)	100%
81110	3500	Plan Adm Printing & Binding	2,000.00	-	2,000.00	0%
81110	3600	Plan Adm Advertising	-	1,068.60	(1,068.60)	100%
81110	3600	Plan Adm Advert-Brdnd Imp	-	-	-	100%
81110	5210	Plan Adm Postal Svcs	1,200.00	1,009.31	190.69	84%
81110	5210	Plan AdmPostal Svcs-Brdnd Imp	-	-	-	100%
81110	5230	Plan Adm Telephone	400.00	120.00	280.00	30%
81110	5500	Plan Adm Travel	1,000.00	607.90	392.10	61%
81110	5510	Plan Adm Local Mileage	1,000.00	-	1,000.00	0%
81110	5810	Plan Adm Dues & Memb	300.00	300.00	-	100%
81110	6000	Plan Adm Mat & Sup	2,500.00	1,511.50	988.50	60%
Total 81110 Planning Administration			476,021.00	330,250.75	145,770.25	69%
81120	1300	Plan Com Part Time Salaries	500.00	700.00	(200.00)	140%
81120	2100	Plan Com FICA	39.00	53.56	(14.56)	137%
81120	2700	Plan Com Workers Comp	-	10.00	(10.00)	100%
81120	3160	Plan Com Board Member Fees	8,000.00	5,075.00	2,925.00	63%
81120	3600	Plan Com Advertising	4,000.00	1,640.40	2,359.60	41%
81120	5210	Plan Com Postal Svcs	100.00	9.25	90.75	9%
81120	5500	Plan Com Travel	1,750.00	-	1,750.00	0%
Total 81120 Planning Commission			14,389.00	7,488.21	6,900.79	52%
81130	1300	BryDevAuth Part Time Salaries	-	100.00	(100.00)	100%
81130	2100	BryDevAuth FICA	-	7.65	(7.65)	100%
81130	3160	BryDevAuth Board Member Fees	900.00	225.00	675.00	25%
Total 81130 Berryville Dev Authority			900.00	332.65	567.35	37%
81140	5600	Regional Airport Auth Contr	5,000.00	5,000.00	-	100%
Total 81140 Regional Airport Authority			5,000.00	5,000.00	-	100%
81310	5600	Help with Housing Contrib	2,500.00	2,500.00	-	100%
Total 81310 Help With Housing			2,500.00	2,500.00	-	100%
81400	1300	BrdZonApp Part Time Salaries	250.00	-	250.00	0%
81400	2100	BrdZonApp FICA	20.00	-	20.00	0%
81400	3000	BrdZonApp Pur Svcs	2,000.00	6,570.00	(4,570.00)	329%

Clarke County
FY22 YTD Budget Report
March 31, 2022

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
81400	3160	BrdZonApp Board Member Fees	500.00	75.00	425.00	15%
81400	3600	BrdZonApp Advertising	700.00	-	700.00	0%
81400	5210	BrdZonApp Postal Svcs	50.00	-	50.00	0%
Total 81400 Board of Zoning Appeals			3,520.00	6,645.00	(3,125.00)	189%
81510	1100	Econ Dev Salaries	74,274.00	55,705.50	18,568.50	75%
81510	2100	Econ Dev FICA	5,682.00	4,302.37	1,379.63	76%
81510	2220	Econ Dev VRS Hybrid	7,666.00	5,748.84	1,917.16	75%
81510	2400	Econ Dev Life Ins	996.00	746.46	249.54	75%
81510	2510	Econ Dev Dis Ins Hybrid	393.00	294.12	98.88	75%
81510	2700	Econ Dev Workers Comp	2,189.00	3,052.57	(863.57)	139%
81510	3000	Econ Dev Pur Svcs	43,000.00	400.00	42,600.00	1%
81510	3000	Econ Dev ARP Tourism Pur Svcs	30,000.00	-	30,000.00	0%
81510	3320	Econ Dev Maint Svc Contracts	1,000.00	1,200.00	(200.00)	120%
81510	3500	Econ Dev Printing & Binding	100.00	123.81	(23.81)	124%
81510	3600	Econ Dev Advertising	7,500.00	500.00	7,000.00	7%
81510	5210	Econ Dev Postal Svcs	50.00	61.18	(11.18)	122%
81510	5230	Econ Dev Telephone	550.00	374.58	175.42	68%
81510	5500	Econ Dev Travel	1,000.00	-	1,000.00	0%
81510	5510	Econ Dev Local Mileage	1,000.00	16.32	983.68	2%
81510	5600	Econ Dev Contr to Other Entit	-	500.00	(500.00)	100%
81510	5800	Econ Dev Miscellaneous Expendi	500.00	-	500.00	0%
81510	5810	Econ Dev Dues & Memb	12,000.00	9,176.75	2,823.25	76%
81510	6000	Econ Dev Mat & Sup	1,000.00	929.13	70.87	93%
Total 81510 Office of Economic Development			188,900.00	83,131.63	105,768.37	44%
81530	5600	Small Bus Dev Ctr Contrib	2,000.00	2,000.00	-	100%
Total 81530 Small Business Dev Center			2,000.00	2,000.00	-	100%
81540	5600	Blandy Exp Farm Contrib	3,000.00	3,000.00	-	100%
Total 81540 Blandy Experimental Farm			3,000.00	3,000.00	-	100%
81550	5600	B'ville Main St Contribution	3,500.00	3,500.00	-	100%
Total 81550 Berryville Main Street			3,500.00	3,500.00	-	100%
81800	1300	HstPrvCom Part Time Salaries	-	50.00	(50.00)	100%
81800	2100	HstPrvCom FICA	-	3.82	(3.82)	100%
81800	3000	HstPrvCom Pur Svcs	9,500.00	4,487.57	5,012.43	47%
81800	3000	HstPrvCom Pur Svcs	31,505.00	-	31,505.00	0%
81800	3000	HPC Battle Bound Stdy Pur Svcs	32,526.00	12,105.52	20,420.48	37%
81800	3160	HstPrvCom Board Member Fees	1,000.00	400.00	600.00	40%
81800	3600	HstPrvCom Advertising	300.00	-	300.00	0%
81800	5210	HstPrvCom Postal Svcs	50.00	-	50.00	0%
81800	5500	HstPrvCom Travel	50.00	-	50.00	0%
Total 81800 Historic Preservation Comm			74,931.00	17,046.91	57,884.09	23%
81910	5600	NSVRC EntityGift	10,694.00	10,694.07	(0.07)	100%
Total 81910 Northern Shen Valley Reg Comm			10,694.00	10,694.07	(0.07)	100%
82210	3000	Water Qual Pur Svcs	30,000.00	12,895.00	17,105.00	43%
Total 82210 Water Quality Management			30,000.00	12,895.00	17,105.00	43%
82220	5600	Friends of Shenandoah Contr	8,000.00	8,000.00	-	100%
Total 82220 Friends of the Shenandoah			8,000.00	8,000.00	-	100%
82230	1300	BrdSepApp Part Time Salaries	200.00	50.00	150.00	25%
82230	2100	BrdSepApp FICA	16.00	3.38	12.62	21%
82230	2300	BrdSepApp Health Ins	-	66.34	(66.34)	100%
82230	2700	BrdSepApp Workers Comp	-	4.00	(4.00)	100%
82230	3000	BrdSepApp Pur Svcs	500.00	-	500.00	0%
82230	3160	BrdSepApp Board Member Fees	250.00	100.00	150.00	40%
82230	3600	BrdSepApp Advertising	500.00	-	500.00	0%
82230	5210	BrdSepApp Postal Svcs	100.00	-	100.00	0%
Total 82230 Board of Septic Appeals			1,566.00	223.72	1,342.28	14%
82400	5600	Lord Fairfax S&W Contr	5,000.00	5,000.00	-	100%
Total 82400 LF Soil & Water Cons Dist			5,000.00	5,000.00	-	100%
82600	1300	Biosolids Part Time Salaries	1,000.00	220.00	780.00	22%
82600	2100	Biosolids FICA	77.00	16.83	60.17	22%
82600	2700	Biosolids Workers Comp	29.00	20.00	9.00	69%
Total 82600 Bio-solids Application			1,106.00	256.83	849.17	23%

Clarke County
FY22 YTD Budget Report
March 31, 2022

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
83100	3320	Coop Ext Maint Contracts	800.00	253.55	546.45	32%
83100	3841	Coop Ext VPI Agent	48,984.00	20,664.77	28,319.23	42%
83100	5210	Coop Ext Postal Svcs	500.00	74.26	425.74	15%
83100	5230	Coop Ext Telephone	200.00	-	200.00	0%
83100	5810	Coop Ext Dues & Memb	150.00	50.00	100.00	33%
83100	6000	Coop Ext Mat & Sup	1,500.00	-	1,500.00	0%
Total 83100 Cooperative Extension Program			52,134.00	21,042.58	31,091.42	40%
83400	5600	4-H Center EntityGift	2,500.00	2,500.00	-	100%
Total 83400 4-H Center			2,500.00	2,500.00	-	100%
91600	1000	Reserve Personal	20,000.00	-	20,000.00	0%
91600	3140	Reserve Engineer & Architect	5,000.00	-	5,000.00	0%
91600	3150	Reserve Legal Svcs	10,000.00	-	10,000.00	0%
91600	8000	Reserve Capital Outlay	20,000.00	-	20,000.00	0%
Total 91600 Contingency Reserves			55,000.00	-	55,000.00	0%
92500	5830	Rev Rf Insurance Claim Reimb	-	610.00	(610.00)	100%
Total 92500 Rev Refunds - Insurance Claims			-	610.00	(610.00)	100%
92600	5830	Rev Rf Ambulance Svcs Refunds	-	1,839.41	(1,839.41)	100%
Total 92600 Rev Refunds - Ambulance			-	1,839.41	(1,839.41)	100%
Grand Total			15,793,689.00	8,939,225.32	6,854,463.68	57%

Date	Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund
04/20/21 Appropriations Resolution: Total	45,268,643	12,741,076	1,715,358	314,556	24,165,588	800,996	1,452,700	616,000	251,700	2,365,130	790,539	45,000	10,000
<i>Adjustments:</i>													
7/20/2021 Social Services-Adoption Incentive Funds			4,309										
7/20/2021 Registrar-salary increase per VA Dept of Elections		18,177											
7/20/2021 Consvr Easement purchase-Lizzie Moon												80,713	
7/20/2021 Consvr Easement purchase-Smithfield Farm												570,070	
7/20/2021 Barns of Rose Hill-Endowment Match		5,000											
7/20/2021 Coronavirus-American Rescue Plan funds (CLFRF)		2,839,569											
7/20/2021 Clarke Co Schools-ESSER III ARP funds					1,270,045								
7/20/2021 Clarke Co Schools-IDEA Part B-611 ARP funds					99,547								
8/17/2021 History through Architecture Book, Clarke County		29,005											
9/21/2021 Sheriff's Office-State Compensation Board		41,984											
10/19/2021 FY21 Government Capital Carryforward							849,740						
10/19/2021 FY21 School Capital Carryforward								669,431					
12/21/2021 Byrne Justice Assistance Grant		929											
12/21/2021 ARPA Tourism Recovery Program (SLFRF)		30,000											
12/21/2021 Reimbursement of ATT 911 Connection Costs		29,883											
12/21/2021 Battle of Berryville Boundaries Study Grant		32,526											
1/18/2022 HVAC Replacement & Improvement Grant- Coronavirus SLFRF								344,727					
1/18/2022 VDH VISSTA Program					125,400								
2/15/2022 Byrne Justice Assistance Grant-LOLE Block Grant		1,217											
2/15/2022 Deed Book Restoration Grant		31,666											
3/15/2022 Additional DSS Federal funds			42,422.50										
3/15/2022 Berryville Business Park-Jack Enders Blvd Project							6,779						
4/19/2022 Additional DSS funds			7,864.00										
4/19/2022 Litter Control Grant		3,981.00											
Revised Appropriation	52,403,627	15,805,013	1,769,954	314,556	25,660,580	800,996	2,309,219	1,630,158	251,700	2,365,130	790,539	695,783	10,000
Change to Appropriation	7,134,984	3,063,937	54,596	0	1,494,992	0	856,519	1,014,158	0	0	0	650,783	0
Original Revenue Estimate	17,723,491	3,533,020	1,076,325	163,569	10,818,016	800,996	932,095	154,000		200,470	0	45,000	0
<i>Adjustments:</i>													
7/20/2021 Social Services-Adoption Incentive Funds			4,309										
7/20/2021 Registrar-salary increase per VA Dept of Elections		10,482											
7/20/2021 Consvr Easement purchase-Lizzie Moon												40,357	
7/20/2021 Consvr Easement purchase-Smithfield Farm												490,125	
7/20/2021 Coronavirus-American Rescue Plan funds		2,839,569											
7/20/2021 Clarke Co Schools-ESSER III ARP funds					1,270,045								
7/20/2021 Clarke Co Schools-IDEA Part B-611 ARP funds					99,547								
8/17/2021 History through Architecture Book, Clarke County		29,005											
9/21/2021 Sheriff's Office-State Compensation Board		41,984											
10/19/2021 FY21 Government Capital Carryforward							241,452						
10/19/2021 FY21 School Capital Carryforward								198,568					
12/21/2021 Byrne Justice Assistance Grant		929											
12/21/2021 ARPA Tourism Recovery Program (SLFRF)		30,000											
12/21/2021 Reimbursement of ATT 911 Connection Costs		29,883											
12/21/2021 Battle of Berryville Boundaries Study Grant		39,427											
1/18/2022 HVAC Replacement & Improvement Grant- Coronavirus SLFRF								344,727					
1/18/2022 IDEA Part B 619 Flow through ARP funds					7,241								
1/18/2022 School Security Officer Grant					29,897								
1/18/2022 VDH VISSTA Program					125,400								
2/15/2022 Byrne Justice Assistance Grant-LOLE Block Grant		1,217											
2/15/2022 Deed Book Restoration Grant		31,666											
3/15/2022 Additional DSS Federal funds			42,422.50										
4/19/2022 Additional DSS funds			7,709.00										
4/19/2022 Litter Control Grant		2,981											
Revised Revenue Estimate	23,682,433	6,590,163	1,130,766	163,569	12,350,146	800,996	1,173,547	697,295	0	200,470	0	575,482	0
Change to Revenue Estimate	5,958,942	3,057,143	54,441	0	1,532,130	0	241,452	543,295	0	0	0	530,482	0
Original Local Tax Funding	27,545,152	9,208,056	639,033	150,987	13,347,572	0	520,605	462,000	251,700	2,164,660	790,539	0	10,000
Revised Local Tax Funding	28,721,194	9,214,850	639,188	150,987	13,310,434	0	1,135,672	932,863	251,700	2,164,660	790,539	120,302	10,000
Change to Local Tax Funding	1,176,042	6,794	155	0	-37,138	0	615,067	470,863	0	0	0	120,302	0

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Clarke County
YEAR-TO-DATE BUDGET REPORT

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FOR 2022 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
301 General Govt Capital Proj Fund							
94110 HVAC System Replacement	225,000	20,050	245,050	22,343.00	24,711.00	197,996.00	19.2%
94140 Landscaping	0	7,336	7,336	.00	.00	7,336.00	.0%
94150 Asphalt, Sidewalk, Path	0	22,000	22,000	.00	19,485.00	2,515.00	88.6%
94181 Courtroom Furniture	0	27,430	27,430	.00	27,400.00	30.00	99.9%
94310 Sheriff's Equipment	0	22,026	22,026	.00	.00	22,026.00	.0%
94320 Auto Replacement	0	30,990	30,990	14,451.00	.00	16,539.00	46.6%
94329 AFG-Radio Replacements	978,700	0	978,700	4,000.00	.00	974,700.00	.4%
94331 Sheriff's Vehicles	174,000	-24,843	149,157	110,373.99	.00	38,783.01	74.0%
94501 Berryville Business Park	0	6,779	6,779	.00	11,424.75	-4,645.75	168.5%
94601 Technology Improvements	0	16,329	16,329	8,102.28	7,108.56	1,118.16	93.2%
94603 Mobile Radio System	75,000	360,266	435,266	410,267.89	25,045.22	-47.11	100.0%
94604 911 Phone System	0	182,479	182,479	32,557.31	.00	149,921.69	17.8%
94610 Mobile Radios EMS	0	75,000	75,000	.00	.00	75,000.00	.0%
94702 Swimming Pool	0	33,144	33,144	.00	.00	33,144.00	.0%
94703 Park Repairs	0	70,092	70,092	1,048.00	.00	69,044.00	1.5%
94802 Reassessment	0	14,784	14,784	14,784.00	.00	.00	100.0%
TOTAL General Govt Capital Proj Fund	1,452,700	863,862	2,316,562	617,927.47	115,174.53	1,583,460.00	31.6%
GRAND TOTAL	1,452,700	863,862	2,316,562	617,927.47	115,174.53	1,583,460.00	31.6%

** END OF REPORT - Generated by Brenda Bennett **

Clarke County Board of Supervisors

Joint Administrative Services Board Update

Clarke County Board of Supervisors

Government Projects Update

Clarke County Board of Supervisors

Miscellaneous Items

Clarke County Board of Supervisors

Summary of Required Actions

Clarke County Board of Supervisors - Board Member Committee Status Reports

Matthew E. Bass

- Board of Septic & Well Appeals BoS - Appointed Member
- Clarke County Library Advisory Council BoS - Liaison
- Clarke County Litter Committee BoS - Liaison
- Clarke County Planning Commission BoS - Appointed Member
- Clarke County Sheriff's Office BoS - Liaison
- Josephine School Community Museum Board BoS - Liaison
- Legislative Liaison and High Growth Coalition BoS - Liaison
- Northwestern Regional Adult Drug Treatment Court Advisory Committee BoS - Appointed Member
- Northwestern Regional Juvenile Detention Center Commission BoS - Liaison
- Towns and Villages: Berryville BoS - Liaison

Terri T. Catlett

- Board of Supervisors Finance Committee, BoS - Appointed Member
- Career and Technical Education Advisory Committee BoS - Appointed Member
- Clarke County Historic Preservation Commission BoS - Liaison
- Clarke County Humane Foundation BoS - Liaison
- Clarke County School Board BoS - Liaison
- Community Policy and Management Team BoS - Appointed Member
- Conservation Easement Authority BoS - Appointed Member
- Parks & Recreation Advisory Board BoS - Liaison
- Strategic Planning Committee BoS - Appointed Member
- Towns and Villages: Millwood BoS - Liaison
- Towns and Villages: Pine Grove BoS - Liaison

Doug M. Lawrence

- Berryville/Clarke County Joint Committee for Economic Development and Tourism BoS - Appointed Member

- Board of Social Services BoS - Appointed Member
- Broadband Implementation Committee BoS - Appointed Member
- Northwestern Regional Jail Authority BoS - Liaison

Beverly B. McKay

- Agricultural & Forestal District Advisory Committee BoS - Appointed Member
- BCCGC Joint Building Committee BoS - Appointed Member
- Board of Supervisors Personnel Committee BoS - Appointed Member
- Broadband Implementation Committee BoS - Appointed Member
- Building and Grounds BoS - Appointed Member
- Clarke County Sanitary Authority BoS - Liaison
- Economic Development Advisory Committee BoS - Appointed Member
- Housing and Community Services Board BoS - Appointed Member
- Northern Shenandoah Valley Regional Commission BoS - Appointed Member
- Towns and Villages: Boyce BoS - Liaison
- Towns and Villages: White Post BoS - Liaison

David S. Weiss

- Berryville/Clarke County Joint Committee for Economic Development and Tourism
- Board of Supervisors Finance Committee BoS - Appointed Member
- Board of Supervisors Personnel Committee BoS - Appointed Member
- Emergency Services BoS - Chair
- Fire & EMS Commission BoS - Representative
- Industrial Development Authority of the Clarke County BoS - Liaison
- Joint Administrative Services Board BoS - Appointed Member
- Towns and Villages: Pine Grove BoS - Liaison

Clarke County Board of Supervisors

Adjournment

Clarke County Board of Supervisors

Reports:

- Building Department
- Commissioner of the Revenue
- Fire & EMS
- Virginia Regional Transit Clarke Metrics Report
- Department of Social Services FY2021 Annual Report

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Clarke County
INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 03/01/22 to 03/31/22

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Electrical Rough In	03/01/22	DS	P	NRSF	BVL		1 WILSON DR	D R HORTON INC	23202	A
Electric Service	03/01/22	DS	P	NRSF	BVL		1 WILSON DR	D R HORTON INC	23203	A
Plumbing Rough In	03/01/22	DS	P	NRSF	BVL		1 WILSON DR	D R HORTON INC	23206	A
Mechanical Rough In	03/01/22	DS	P	NRSF	BVL		1 WILSON DR	D R HORTON INC	23208	A
Framing	03/01/22	DS	P	NRSF	BVL		1 WILSON DR	D R HORTON INC	23200	A
Gas Rough In	03/01/22	DS	P	NRSF	BVL		1 WILSON DR	D R HORTON INC	24152	A
Plumbing Groundworks	03/01/22	DS	P	NRSF	BVL		733 WEEKS CT	D R HORTON INC	23908	A
Sewer Line	03/01/22	DS	P	NRSF	BVL		733 WEEKS CT	D R HORTON INC	24114	A
Water Line	03/01/22	DS	P	NRSF	BVL		733 WEEKS CT	D R HORTON INC	24115	A
Sewer Line	03/01/22	DS	P	NRSF	BVL		737 WEEKS CT	D R HORTON INC	24116	A
Water Line	03/01/22	DS	P	NRSF	BVL		737 WEEKS CT	D R HORTON INC	24117	A
Plumbing Groundworks	03/01/22	DS	P	NRSF	BVL		737 WEEKS CT	D R HORTON INC	23654	A
Mechanical Rough In	03/01/22	DS	P	MechPer-R	BVL	BVL	114 EAST MAIN ST	MCINTYRE GLENN C & JANE	23727	A
Final Closing Mechan	03/01/22	DS	P	MechPer-R	BVL	BVL	114 EAST MAIN ST	MCINTYRE GLENN C & JANE	23729	A
Plumbing Groundworks	03/02/22	DS	P	NRSF			717 WEEKS CT	D R HORTON INC	23920	A
Sewer Line	03/02/22	DS	P	NRSF			717 WEEKS CT	D R HORTON INC	24125	A
Water Line	03/02/22	DS	P	NRSF			717 WEEKS CT	D R HORTON INC	24126	A
Sewer Line	03/02/22	DS	P	NRSF	BVL		740 WEEKS CT	D R HORTON INC	24123	A
Water Line	03/02/22	DS	P	NRSF	BVL		740 WEEKS CT	D R HORTON INC	24124	A
Plumbing Groundworks	03/02/22	DS	P	NRSF	BVL		740 WEEKS CT	D R HORTON INC	23642	A
Framing	03/02/22	DS	P	NRSF			9 WILSON DR	D R HORTON INC	23288	A
Electrical Rough In	03/02/22	DS	P	NRSF			9 WILSON DR	D R HORTON INC	23290	A
Electric Service	03/02/22	DS	P	NRSF			9 WILSON DR	D R HORTON INC	23291	A
Plumbing Rough In	03/02/22	DS	P	NRSF			9 WILSON DR	D R HORTON INC	23294	A
Mechanical Rough In	03/02/22	DS	P	NRSF			9 WILSON DR	D R HORTON INC	23296	A
Gas Rough In	03/02/22	DS	P	NRSF			9 WILSON DR	D R HORTON INC	24153	A
Footings	03/02/22	DS	P	Accessory	BLMT	BLTN	261 PINE GROVE RD	MILLER FRANCIS EUGENE J	23079	A
Insulation	03/02/22	DS	P	Rmdl Res	BVL	BVL	417 MONTGOMERY CT	LOMONACO JAMES J & MARY	21387	A
Gas Line Pressure Te	03/02/22	DS	P	ELEC RES	BLMT	CHPL	175 CHILCOTT LN	CHILCOTT RALPH A	24210	A
Tank Removal	03/02/22	DS	PWC	Mech Per-C	WHPT	GNWY	3800 STONEWALL JACKSON HWY	SEJ ASSET MANAGEMENT &	24233	A
Gas Rough In	03/03/22	DS	P	NRSF			14 WILSON DR	D R HORTON INC	24154	A
Framing	03/03/22	DS	P	NRSF			14 WILSON DR	D R HORTON INC	23300	A
Electrical Rough In	03/03/22	DS	P	NRSF			14 WILSON DR	D R HORTON INC	23302	A
Electric Service	03/03/22	DS	P	NRSF			14 WILSON DR	D R HORTON INC	23303	A
Plumbing Rough In	03/03/22	DS	P	NRSF			14 WILSON DR	D R HORTON INC	23306	A
Mechanical Rough In	03/03/22	DS	P	NRSF			14 WILSON DR	D R HORTON INC	23308	A
Gas Line	03/03/22	DS	P	NRSF	BVL	BLTN	1609 SPRINGSBURY RD	WENCE LUKE TAYLOR & CHR	24311	A
Gas Tank	03/03/22	DS	P	NRSF	BVL	BLTN	1609 SPRINGSBURY RD	WENCE LUKE TAYLOR & CHR	24312	A
Electric Service	03/03/22	DS	P	ELEC RES	BLMT	BLTN	88 KELLY LN	BIBB KRISTA K & BRADLEY	22057	A
Plumbing Groundworks	03/03/22	DS	P	NRSF	BVL	BVL	400 JONES CT	D R HORTON INC	24320	A
Sewer Line	03/03/22	DS	P	NRSF	BVL	BVL	400 JONES CT	D R HORTON INC	24321	A
Water Line	03/03/22	DS	P	NRSF	BVL	BVL	400 JONES CT	D R HORTON INC	24322	A
Gas Rough In	03/03/22	DS	F	Gas Per-R	BYC	CHPL	177 CHAPEL LN	LISK MATTHEW TYLER & LA	24316	A
Gas Tank	03/03/22	DS	P	Gas Per-R	BYC	CHPL	177 CHAPEL LN	LISK MATTHEW TYLER & LA	24265	A
Gas Line	03/03/22	DS	P	Gas Per-R	BYC	CHPL	177 CHAPEL LN	LISK MATTHEW TYLER & LA	24095	A
Insulation	03/04/22	DS	P	NRSF	BVL		1 WILSON DR	D R HORTON INC	23201	A
Plumbing Groundworks	03/04/22	DS	P	NRSF	BVL		3079 ALLEN RD	WARFIELD SHARON K & WAY	23450	A
Slab Basement	03/04/22	DS	P	NRSF	BVL		3079 ALLEN RD	WARFIELD SHARON K & WAY	24441	A
Gas Rough In	03/04/22	DS	P	NRSF			721 WEEKS CT	D R HORTON INC	24066	A
Electrical Rough In	03/04/22	DS	P	NRSF			721 WEEKS CT	D R HORTON INC	23117	A
Electric Service	03/04/22	DS	P	NRSF			721 WEEKS CT	D R HORTON INC	23118	A
Plumbing Rough In	03/04/22	DS	P	NRSF			721 WEEKS CT	D R HORTON INC	23121	A

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INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Mechanical Rough In Framing	03/04/22	DS	P	NRSF			721 WEEKS CT	D R HORTON INC	23123	A
Final Closing Electr	03/04/22	DS	P	NRSF			721 WEEKS CT	D R HORTON INC	23115	A
Final Closing Gas	03/04/22	DS	P	ELEC RES	BLMT	CHPL	175 CHILCOTT LN	CHILCOTT RALPH A	23039	A
Insulation	03/04/22	DS	P	ELEC RES	BLMT	CHPL	175 CHILCOTT LN	CHILCOTT RALPH A	24211	A
Final Closing Electr	03/07/22	DS	P	NRSF			9 WILSON DR	D R HORTON INC	23289	A
Final Closing Mechan	03/07/22	DS	F	Garage	BLMT	BLTN	500 LAUREL LN	WAGNER CODY	24313	A
Final Closing Buildi	03/07/22	DS	P	Garage	BLMT	BLTN	500 LAUREL LN	WAGNER CODY	24314	A
Final Closing Electr	03/07/22	DS	F	Garage	BLMT	BLTN	500 LAUREL LN	WAGNER CODY	11165	A
Final Closing Electr	03/07/22	DS	P	MechPer-R	BVL	BLTN	6 SPRING HOUSE LN	MAYNARD ROBERT L JR & M	23148	A
Final Closing Gas	03/07/22	DS	P	ELEC RES	BVL	BLTN	6 SPRING HOUSE LN	MAYNARD ROBERT L JR & M	24459	A
Final Closing Gas	03/07/22	DS	P	Gas Per-R	PRS	CHPL	25 CHESTNUT COOMBE LN	ANDRAE SCOTT & PAZ	23956	A
Insulation	03/08/22	DS	P	NRSF			14 WILSON DR	D R HORTON INC	23301	A
Insulation	03/08/22	DS	P	NRSF			721 WEEKS CT	D R HORTON INC	23116	A
Framing	03/08/22	DS	P	Rmdl Res	BVL	BLTN	1219 LORD FAIRFAX HWY	KOBAYASHI TURNER MASARU	24505	A
Electrical Rough In	03/08/22	DS	P	Rmdl Res	BVL	BLTN	1219 LORD FAIRFAX HWY	KOBAYASHI TURNER MASARU	24646	A
Footings	03/08/22	DS	P	Rmdl Res	BVL	BLTN	1219 LORD FAIRFAX HWY	KOBAYASHI TURNER MASARU	23943	A
Mechanical Rough In	03/08/22	DS	P	Rmdl Res	BVL	BLTN	1219 LORD FAIRFAX HWY	KOBAYASHI TURNER MASARU	24438	A
Electrical Rough In	03/08/22	DS	P	Garage	BVL	CHPL	425 ANNFIELD RD	DULANEY SHANNON C & STE	24476	A
Mechanical Rough In	03/08/22	DS	P	Garage	BVL	CHPL	425 ANNFIELD RD	DULANEY SHANNON C & STE	24477	A
Plumbing Rough In	03/08/22	DS	P	Garage	BVL	CHPL	425 ANNFIELD RD	DULANEY SHANNON C & STE	24478	A
Framing	03/08/22	DS	P	Garage	BVL	CHPL	425 ANNFIELD RD	DULANEY SHANNON C & STE	20298	A
Slab Garage/Carport	03/09/22	DS	P	NRSF	BVL		76 DOLEMAN LN	WARFIELD HOMES INC	24517	A
Electric Service	03/09/22	DS	P	NRSF	BVL		76 DOLEMAN LN	WARFIELD HOMES INC	23250	A
Gas Line	03/09/22	DS	P	Gas Per-R	BYC	CHPL	177 CHAPEL LN	LISK MATTHEW TYLER & LA	24317	A
Concrete Form	03/09/22	DS	P	Garage	BYC	CHPL	3095 BISHOP MEADE RD	MARCUS BRADLEY SCOTT &	24590	A
Electric Service	03/09/22	DS	P	ELEC RES	WHPT	GNWY	184 HUNTOVER LN	HUNTOVER L P	24449	A
Final Closing Electr	03/09/22	DS	P	ELEC RES	WHPT	GNWY	184 HUNTOVER LN	HUNTOVER L P	24450	A
Final Closing Electr	03/10/22	DS	F	NRSF			26 WILSON DR	D R HORTON INC	21793	A
Final Closing Plumbi	03/10/22	DS	F	NRSF			26 WILSON DR	D R HORTON INC	21796	A
Final Closing Mechan	03/10/22	DS	F	NRSF			26 WILSON DR	D R HORTON INC	21798	A
Final Closing Buildi	03/10/22	DS	F	NRSF			26 WILSON DR	D R HORTON INC	21799	A
Final Closing Gas	03/10/22	DS	F	NRSF			26 WILSON DR	D R HORTON INC	24198	A
Insulation	03/10/22	DS	P	NRSF	BVL		368 NORRIS ST	D R HORTON INC	23232	A
Insulation	03/10/22	DS	P	Rmdl Res	BVL	BLTN	1219 LORD FAIRFAX HWY	KOBAYASHI TURNER MASARU	24504	A
Plumbing Rough In	03/10/22	DS	P	PlumPer-R	BVL	BVL	308 EAST MAIN ST	EATON SARAH	24615	A
Electric Service	03/10/22	DS	P	NRSF		CHPL	355 JENKINS LN	HUG EZRA M	20667	A
Footings	03/10/22	DS	P	Deck/Porch	BLMT	CHPL	67 WILLOW LAKE LANE	67 WILLOW LAKE LANE LLC	23730	A
Electric Service	03/10/22	DS	P	Rmdl Res	BVL	LNGM	3823 CRUMS CHURCH RD	STEWART NANCY A	24656	A
Final Closing Electr	03/11/22	DS	P	NRSF			18 WILSON DR	D R HORTON INC	22036	A
Final Closing Plumbi	03/11/22	DS	P	NRSF			18 WILSON DR	D R HORTON INC	22039	A
Final Closing Mechan	03/11/22	DS	P	NRSF			18 WILSON DR	D R HORTON INC	22041	A
Final Closing Gas	03/11/22	DS	P	NRSF			18 WILSON DR	D R HORTON INC	24200	A
Water Line Ditch	03/11/22	DS	P	NRSF	BVL	BLTN	1609 SPRINGSBURY RD	WENCE LUKE TAYLOR & CHR	24637	A
Final Closing Electr	03/11/22	DS	P	Rmdl Res	BVL	BLTN	458 BOOM RD	KMETZ LYNN ANN & SAMUEL	24629	A
Final Closing Plumbi	03/11/22	DS	F	Rmdl Res	BVL	BLTN	458 BOOM RD	KMETZ LYNN ANN & SAMUEL	24630	A
Final Closing Buildi	03/11/22	DS	F	Rmdl Res	BVL	BLTN	458 BOOM RD	KMETZ LYNN ANN & SAMUEL	23901	A
Final Closing Electr	03/11/22	DS	P	Garage	BLMT	BLTN	500 LAUREL LN	WAGNER CODY	24626	A
Footings	03/11/22	DS	P	Deck/Porch	BVL	LNGM	1356 PIERCE RD	WILLIAM & ANN BISHOP	24509	A
Final Closing Electr	03/11/22	DS	F	Rmdl Res	BVL	LNGM	48 GAYLORD LN	KOHNEN JAMES C & KELLY	24640	A
Final Closing Buildi	03/11/22	DS	F	Rmdl Res	BVL	LNGM	48 GAYLORD LN	KOHNEN JAMES C & KELLY	23763	A
Framing	03/14/22	DS	P	NRSF	BVL	BVL	372 NORRIS ST	D R HORTON INC	24727	A
Insulation	03/16/22	DS	PRT	NRSF	BVL		254 ALLEN RD	FALKENMEYER WILLIAM J &	22378	A

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INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Final Closing Electr	03/16/22	DS	P	NRSF			26 WILSON DR	D R HORTON INC	24741	A
Final Closing Plumbi	03/16/22	DS	P	NRSF			26 WILSON DR	D R HORTON INC	24742	A
Final Closing Mechan	03/16/22	DS	P	NRSF			26 WILSON DR	D R HORTON INC	24743	A
Final Closing Gas	03/16/22	DS	P	NRSF			26 WILSON DR	D R HORTON INC	24744	A
Final Closing Buildi	03/16/22	DS	P	NRSF			26 WILSON DR	D R HORTON INC	24745	A
Slab Garage/Carport	03/16/22	DS	P	NRSF	BVL		3079 ALLEN RD	WARFIELD SHARON K & WAY	24739	A
Electric Service	03/16/22	DS	P	NRSF	BVL		3079 ALLEN RD	WARFIELD SHARON K & WAY	24740	A
Final Closing Electr	03/16/22	DS	F	NRSF			36 WILSON DR	D R HORTON INC	21781	A
Final Closing Plumbi	03/16/22	DS	F	NRSF			36 WILSON DR	D R HORTON INC	21784	A
Final Closing Mechan	03/16/22	DS	F	NRSF			36 WILSON DR	D R HORTON INC	21786	A
Final Closing Buildi	03/16/22	DS	F	NRSF			36 WILSON DR	D R HORTON INC	21787	A
Final Closing Gas	03/16/22	DS	F	NRSF			36 WILSON DR	D R HORTON INC	24197	A
Final Closing Electr	03/16/22	DS	F	NRSF	BVL	BVL	369 TYSON DR	D R HORTON INC	22877	A
Final Closing Plumbi	03/16/22	DS	F	NRSF	BVL	BVL	369 TYSON DR	D R HORTON INC	22880	A
Final Closing Mechan	03/16/22	DS	F	NRSF	BVL	BVL	369 TYSON DR	D R HORTON INC	22882	A
Final Closing Buildi	03/16/22	DS	F	NRSF	BVL	BVL	369 TYSON DR	D R HORTON INC	22883	A
Gas Rough In	03/16/22	DS	F	NRSF	BVL	BVL	369 TYSON DR	D R HORTON INC	24479	A
Storage tank	03/16/22	DS	F	Mech	Per-C	WHPT GNWY	3800 STONEWALL JACKSON HWY	SEJ ASSET MANAGEMENT &	24806	A
Final Closing Electr	03/17/22	DS	F	NRSF			22 WILSON DR	D R HORTON INC	22024	A
Final Closing Plumbi	03/17/22	DS	F	NRSF			22 WILSON DR	D R HORTON INC	22027	A
Final Closing Mechan	03/17/22	DS	F	NRSF			22 WILSON DR	D R HORTON INC	22029	A
Final Closing Buildi	03/17/22	DS	F	NRSF			22 WILSON DR	D R HORTON INC	22030	A
Final Closing Gas	03/17/22	DS	F	NRSF			22 WILSON DR	D R HORTON INC	24199	A
Final Closing Gas	03/17/22	DS	P	NRSF			700 WEEKS CT	D R HORTON INC	24203	A
Final Closing Electr	03/17/22	DS	P	NRSF			700 WEEKS CT	D R HORTON INC	21903	A
Final Closing Plumbi	03/17/22	DS	P	NRSF			700 WEEKS CT	D R HORTON INC	21906	A
Final Closing Mechan	03/17/22	DS	P	NRSF			700 WEEKS CT	D R HORTON INC	21908	A
Final Closing Buildi	03/17/22	DS	P	NRSF			700 WEEKS CT	D R HORTON INC	21909	A
Slab Porch/Deck	03/17/22	DS	P	NRSF	BVL		76 DOLEMAN LN	WARFIELD HOMES INC	24738	A
Electrical Rough In	03/17/22	DS	P	NRSF	BVL	BVL	376 NORRIS ST	D R HORTON INC	23319	A
Storage tank	03/17/22	DS	P	Mech	Per-C	WHPT GNWY	3800 STONEWALL JACKSON HWY	SEJ ASSET MANAGEMENT &	24879	A
Final Closing Electr	03/17/22	DS	P	Rmdl Res	BVL	LNGM	48 GAYLORD LN	KOHNEN JAMES C & KELLY	24802	A
Final Closing Buildi	03/17/22	DS	P	Rmdl Res	BVL	LNGM	48 GAYLORD LN	KOHNEN JAMES C & KELLY	24803	A
Final Closing Electr	03/18/22	DS	P	NRSF			22 WILSON DR	D R HORTON INC	24980	A
Final Closing Plumbi	03/18/22	DS	P	NRSF			22 WILSON DR	D R HORTON INC	24981	A
Final Closing Mechan	03/18/22	DS	P	NRSF			22 WILSON DR	D R HORTON INC	24982	A
Final Closing Gas	03/18/22	DS	P	NRSF			22 WILSON DR	D R HORTON INC	24983	A
Final Closing Buildi	03/18/22	DS	P	NRSF			22 WILSON DR	D R HORTON INC	24984	A
Plumbing Groundworks	03/18/22	DS	P	NRSF	BVL		417 JONES CT	D R HORTON INC	24730	A
Water Line	03/18/22	DS	P	NRSF	BVL		417 JONES CT	D R HORTON INC	24731	A
Sewer Line	03/18/22	DS	P	NRSF	BVL		417 JONES CT	D R HORTON INC	24732	A
Final Closing Gas	03/18/22	DS	F	NRSF			704 WEEKS CT	D R HORTON INC	24204	A
Final Closing Electr	03/18/22	DS	F	NRSF			704 WEEKS CT	D R HORTON INC	21891	A
Final Closing Plumbi	03/18/22	DS	F	NRSF			704 WEEKS CT	D R HORTON INC	21894	A
Final Closing Mechan	03/18/22	DS	F	NRSF			704 WEEKS CT	D R HORTON INC	21896	A
Final Closing Buildi	03/18/22	DS	F	NRSF			704 WEEKS CT	D R HORTON INC	21897	A
Final Closing Electr	03/18/22	DS	P	NRSF	BVL		82 SUMMIT POINT RD	REESE BRENDA D & DAVID	25013	A
Final Closing Buildi	03/18/22	DS	P	NRSF	BVL		82 SUMMIT POINT RD	REESE BRENDA D & DAVID	25014	A
Final Closing Gas	03/18/22	DS	P	NRSF	BVL		82 SUMMIT POINT RD	REESE BRENDA D & DAVID	25015	A
Final Closing Plumbi	03/18/22	DS	P	NRSF	BVL		82 SUMMIT POINT RD	REESE BRENDA D & DAVID	25016	A
Final Closing Mechan	03/18/22	DS	P	NRSF	BVL		82 SUMMIT POINT RD	REESE BRENDA D & DAVID	25017	A
Final Closing Plumbi	03/18/22	DS	P	Rmdl Res	BVL	BLTN	458 BOOM RD	KMETZ LYNN ANN & SAMUEL	24823	A

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INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Final Closing Buildi	03/18/22	DS	P	Rmdl Res	BVL	BLTN	458 BOOM RD	KMETZ LYNN ANN & SAMUEL	24824	A
Insulation	03/18/22	DS	P	Add Res	BLMT	CHPL	4173 EBENEZER RD	SUMMERS LAWRENCE A & JE	21856	A
Final Closing Electr	03/21/22	DS	P	NRSF			36 WILSON DR	D R HORTON INC	24889	A
Final Closing Plumbi	03/21/22	DS	P	NRSF			36 WILSON DR	D R HORTON INC	24890	A
Final Closing Mechan	03/21/22	DS	P	NRSF			36 WILSON DR	D R HORTON INC	24891	A
Final Closing Gas	03/21/22	DS	P	NRSF			36 WILSON DR	D R HORTON INC	24892	A
Final Closing Buildi	03/21/22	DS	P	NRSF			36 WILSON DR	D R HORTON INC	24893	A
Final Closing Buildi	03/21/22	DS	F	NRSF			712 WEEKS CT	D R HORTON INC	24641	A
Final Closing Electr	03/21/22	DS	F	NRSF			712 WEEKS CT	D R HORTON INC	24642	A
Final Closing Gas	03/21/22	DS	F	NRSF			712 WEEKS CT	D R HORTON INC	24643	A
Final Closing Mechan	03/21/22	DS	F	NRSF			712 WEEKS CT	D R HORTON INC	24644	A
Final Closing Plumbi	03/21/22	DS	F	NRSF			712 WEEKS CT	D R HORTON INC	24645	A
Plumbing Rough In	03/21/22	DS	P	Rmdl Res	BVL	BLTN	98 EAST FAIRFAX ST	PARET CHARLES P	25031	A
Insulation	03/21/22	DS	F	Garage	BVL	CHPL	425 ANNFIELD RD	DULANEY SHANNON C & STE	20299	A
Electric Service	03/21/22	DS	P	ELEC RES		LNGM	165 ANCIENT OAK LN	RAMOS ABEL & ALISIA ANN	23515	A
Footings	03/21/22	DS	P	Deck/Porch	BVL	LNGM	6294 LORD FAIRFAX HWY	JBH INVESTMENTS LLC	24506	A
Plumbing Groundworks	03/22/22	DS	P	NRSF	BVL		412 JONES CT	D R HORTON INC	24733	A
Sewer Line	03/22/22	DS	P	NRSF	BVL		412 JONES CT	D R HORTON INC	24734	A
Water Line	03/22/22	DS	P	NRSF	BVL		412 JONES CT	D R HORTON INC	24735	A
Electrical Rough In	03/22/22	DS	F	Rmdl Res			512 WEEKS CT	BARDALES CROTEZ CRISTIA	24924	A
Mechanical Rough In	03/22/22	DS	F	Rmdl Res			512 WEEKS CT	BARDALES CROTEZ CRISTIA	24925	A
Plumbing Rough In	03/22/22	DS	F	Rmdl Res			512 WEEKS CT	BARDALES CROTEZ CRISTIA	24926	A
Framing	03/22/22	DS	F	Rmdl Res			512 WEEKS CT	BARDALES CROTEZ CRISTIA	23489	A
Final Closing Electr	03/22/22	DS	F	NRSF			704 WEEKS CT	D R HORTON INC	24955	A
Final Closing Plumbi	03/22/22	DS	F	NRSF			704 WEEKS CT	D R HORTON INC	24956	A
Final Closing Mechan	03/22/22	DS	F	NRSF			704 WEEKS CT	D R HORTON INC	24957	A
Final Closing Gas	03/22/22	DS	F	NRSF			704 WEEKS CT	D R HORTON INC	24958	A
Final Closing Buildi	03/22/22	DS	F	NRSF			704 WEEKS CT	D R HORTON INC	24959	A
Final Closing Electr	03/22/22	DS	F	NRSF			720 WEEKS CT	D R HORTON INC	25071	A
Final Closing Plumbi	03/22/22	DS	F	NRSF			720 WEEKS CT	D R HORTON INC	25072	A
Final Closing Mechan	03/22/22	DS	F	NRSF			720 WEEKS CT	D R HORTON INC	25073	A
Final Closing Gas	03/22/22	DS	F	NRSF			720 WEEKS CT	D R HORTON INC	25074	A
Final Closing Buildi	03/22/22	DS	F	NRSF			720 WEEKS CT	D R HORTON INC	25075	A
Insulation	03/22/22	DS	P	NRSF	BVL	BVL	376 NORRIS ST	D R HORTON INC	23318	A
Final Closing Buildi	03/22/22	DS	P	Garage	PRS	CHPL	114 SUMMER SPRINGS LN	INGRAM GLENN DALE	22748	A
Gas Line	03/23/22	DS	P	NRSF	BVL		254 ALLEN RD	FALKENMEYER WILLIAM J &	25003	A
Gas Tank	03/23/22	DS	P	NRSF	BVL		254 ALLEN RD	FALKENMEYER WILLIAM J &	25004	A
Final Closing Electr	03/23/22	DS	F	NRSF			712 WEEKS CT	D R HORTON INC	25008	A
Final Closing Plumbi	03/23/22	DS	F	NRSF			712 WEEKS CT	D R HORTON INC	25009	A
Final Closing Mechan	03/23/22	DS	F	NRSF			712 WEEKS CT	D R HORTON INC	25010	A
Final Closing Gas	03/23/22	DS	F	NRSF			712 WEEKS CT	D R HORTON INC	25011	A
Final Closing Buildi	03/23/22	DS	F	NRSF			712 WEEKS CT	D R HORTON INC	25012	A
Electrical Rough In	03/23/22	DS	P	Garage	BVL	BVL	307 EAST MAIN ST	SKILLMAN GLENN R & DINA	24985	A
Insulation	03/23/22	DS	P	Garage	BVL	CHPL	425 ANNFIELD RD	DULANEY SHANNON C & STE	25007	A
Final Closing Buildi	03/23/22	DS	P	Accessory	BYC	GNWY	9800 JOHN MOSBY HWY	WIEDOWER JAMES S & REBE	20660	A
Final Closing Mechan	03/23/22	DS	PWC	MechPer-R	BVL	LNGM	88 CRUMS CHURCH RD	TAVENNER JESSICA R	24888	A
Gas Rough In	03/24/22	DS	P	Add Comm	BVL	BLTN	2698 CASTLEMAN RD	BONETT RICHARD C & JODI	25099	A
Mechanical Rough In	03/24/22	DS	P	Add Comm	BVL	BLTN	2698 CASTLEMAN RD	BONETT RICHARD C & JODI	25100	A
Electric Service	03/24/22	DS	P	ELEC RES	BVL	BLTN	6 BRISTOW LN	SALLGREN JUDY ANN	25018	A
Gas Line	03/24/22	DS	P	Gas Per-R	BVL	CHPL	182 LEWIS FARM LN	AYCOCK ROBERT R & PATRI	24909	A
Footings	03/24/22	DS	P	Rmdl Res	FRYL	GNWY	920 MANOR RD	WHITEHOUSE MICHAEL & JA	18971	A
Gas Line	03/24/22	DS	P	Gas Per-R	BVL	LNGM	144 DEER WOOD LN	OWSLEY DAVA WILLIS	24468	A

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Building Inspections

INSPECTIONS PERFORMED: 03/01/22 to 03/31/22

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T	
Gas Line Pressure Te	03/24/22	DS	P	Gas Per-R	BVL	LNGM	144 DEER WOOD LN	OWSLEY DAVA WILLIS	24469	A	
Sewer Line	03/25/22	DS	P	NRSF	BVL		408 JONES CT	D R HORTON INC	24768	A	
Water Line	03/25/22	DS	P	NRSF	BVL		408 JONES CT	D R HORTON INC	24769	A	
Plumbing Groundworks	03/25/22	DS	P	NRSF	BVL		408 JONES CT	D R HORTON INC	24289	A	
Final Closing Buildi	03/25/22	DS	P	NRSF			704 WEEKS CT	D R HORTON INC	25058	A	
Final Closing Electr	03/25/22	DS	P	NRSF			704 WEEKS CT	D R HORTON INC	25059	A	
Final Closing Plumbi	03/25/22	DS	P	NRSF			704 WEEKS CT	D R HORTON INC	25060	A	
Final Closing Mechan	03/25/22	DS	P	NRSF			704 WEEKS CT	D R HORTON INC	25061	A	
Final Closing Gas	03/25/22	DS	P	NRSF			704 WEEKS CT	D R HORTON INC	25062	A	
Final Closing Buildi	03/25/22	DS	P	NRSF			720 WEEKS CT	D R HORTON INC	24657	A	
Final Closing Electr	03/25/22	DS	P	NRSF			720 WEEKS CT	D R HORTON INC	24658	A	
Final Closing Gas	03/25/22	DS	P	NRSF			720 WEEKS CT	D R HORTON INC	24659	A	
Final Closing Plumbi	03/25/22	DS	P	NRSF			720 WEEKS CT	D R HORTON INC	24660	A	
Final Closing Mechan	03/25/22	DS	P	NRSF			720 WEEKS CT	D R HORTON INC	24661	A	
Final Closing Electr	03/28/22	DS	P	NRSF			712 WEEKS CT	D R HORTON INC	25133	A	
Final Closing Plumbi	03/28/22	DS	P	NRSF			712 WEEKS CT	D R HORTON INC	25134	A	
Final Closing Mechan	03/28/22	DS	P	NRSF			712 WEEKS CT	D R HORTON INC	25135	A	
Final Closing Gas	03/28/22	DS	P	NRSF			712 WEEKS CT	D R HORTON INC	25136	A	
Final Closing Buildi	03/28/22	DS	P	NRSF			712 WEEKS CT	D R HORTON INC	25137	A	
Final Closing Electr	03/28/22	DS	P	Rmdl Res	BVL	BVL	836 MCGUIRE CIR	LAMBERT DAVID D & COLET	25125	A	
Final Closing Plumbi	03/28/22	DS	P	Rmdl Res	BVL	BVL	836 MCGUIRE CIR	LAMBERT DAVID D & COLET	25126	A	
Final Closing Buildi	03/28/22	DS	P	Rmdl Res	BVL	BVL	836 MCGUIRE CIR	LAMBERT DAVID D & COLET	20617	A	
Framing	03/28/22	DS	P	Deck/Porch	BVL	LNGM	6294 LORD FAIRFAX HWY	JBH INVESTMENTS LLC	24507	A	
Draintile	03/29/22	DS	PRT	NRSF	BYC		1251 OLD WINCHESTER RD	STARLEY ERIC DREW & JAM	25202	A	
Backfill	03/29/22	DS	PRT	NRSF	BYC		1251 OLD WINCHESTER RD	STARLEY ERIC DREW & JAM	25203	A	
Electrical Rough In	03/29/22	DS	P	Accessory	BLMT	BLTN	18099 RAVEN ROCKS RD	KIDBY SCOTT W & MELISSA	25112	A	
Framing	03/29/22	DS	P	Accessory	BLMT	BLTN	18099 RAVEN ROCKS RD	KIDBY SCOTT W & MELISSA	20990	A	
Electric Service	03/29/22	DS	P	ELEC RES	BVL	CHPL	182 LEWIS FARM LN	AYCOCK ROBERT R & PATRI	24259	A	
Mate Line Modular	03/29/22	DS	P	NRSF	BVL	LNGM	2287 SWIMLEY RD	MUMPOWER TROY JAMES	25148	A	
Water Line	03/31/22	DS	P	NRSF	BVL		404 WEEKS CT	D R HORTON INC	24736	A	
Sewer Line	03/31/22	DS	P	NRSF	BVL		404 WEEKS CT	D R HORTON INC	24737	A	
Plumbing Groundworks	03/31/22	DS	P	NRSF	BVL		404 WEEKS CT	D R HORTON INC	24277	A	
Final Closing Buildi	03/31/22	DS	P	Garage	BLMT	BLTN	116 LONGWOOD LN	COOK BRADLEY C TRUSTEE	23506	A	
FOUNDATION	03/31/22	DS	P	NRSF	BVL	BLTN	254 POSSUM HOLLOW LN	HINDMAN KIM MICHELE	25192	A	
Electrical Rough In	03/31/22	DS	F	Accessory	BLMT	BLTN	97 KENT FARM LN	TURKEL JONATHAN MICHAEL	25289	A	
INSPECTOR TOTALS:		243	INSPECTIONS		FEES:		.00	PAID TO DATE:	.00	UNPAID:	.00
Slab Porch/Deck	03/02/22	ECS	P	NRSF			355 JENKINS LN	HUG EZRA M	24671	A	
Slab Porch/Deck	03/03/22	ECS	P	NRSF			355 JENKINS LN	HUG EZRA M	24647	A	
Footings	03/03/22	ECS	P	Rmdl Res	CLK	CHPL	246 PYLETOWN RD	RILEY ANTHONY P & JAMES	23739	A	
Slab	03/14/22	ECS	P	Rmdl Res	CLK	CHPL	246 PYLETOWN RD	RILEY ANTHONY P & JAMES	24841	A	
Footings	03/30/22	ECS	P	NRSF	BVL	CHPL	2221 SPRINGSBURY RD	SAWYER DENNIS A & KRIST	25044	A	
INSPECTOR TOTALS:		5	INSPECTIONS		FEES:		.00	PAID TO DATE:	.00	UNPAID:	.00
Plumbing Rough In	03/01/22	JR	P	NRSF	BLMT		11 ASPEN LN	BLUEMONT BUILDERS LLC	24227	A	
Footings Porch/Deck	03/01/22	JR	F	NRSF	BLMT		11 ASPEN LN	BLUEMONT BUILDERS LLC	24228	A	
Framing	03/01/22	JR	P	NRSF	BLMT		11 ASPEN LN	BLUEMONT BUILDERS LLC	24080	A	
Gas Rough In	03/01/22	JR	F	NRSF	BVL		254 ALLEN RD	FALKENMEYER WILLIAM J &	24209	A	
Electrical Rough In	03/01/22	JR	F	NRSF	BVL		254 ALLEN RD	FALKENMEYER WILLIAM J &	22379	A	
Electric Service	03/01/22	JR	F	NRSF	BVL		254 ALLEN RD	FALKENMEYER WILLIAM J &	22380	A	

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Building Inspections

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INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Plumbing Rough In	03/01/22	JR	F	NRSF	BVL		254 ALLEN RD	FALKENMEYER WILLIAM J &	22383	A
Mechanical Rough In	03/01/22	JR	F	NRSF	BVL		254 ALLEN RD	FALKENMEYER WILLIAM J &	22385	A
Framing	03/01/22	JR	F	NRSF	BVL		254 ALLEN RD	FALKENMEYER WILLIAM J &	22377	A
Footings	03/01/22	JR	F	NRSF	BLMT		77 BALSAM LN	ALOHA 318 ESTATES LLC	24432	A
Final Closing Gas	03/01/22	JR	P	Gas Per-R	BVL	BVL	207 SWAN AVE	MAPLES CARL H & PATRICI	24341	A
Electrical Rough In	03/01/22	JR	F	Add Res	BLMT	CHPL	4173 EBENEZER RD	SUMMERS LAWRENCE A & JE	24176	A
Plumbing Rough In	03/01/22	JR	F	Add Res	BLMT	CHPL	4173 EBENEZER RD	SUMMERS LAWRENCE A & JE	24177	A
Mechanical Rough In	03/01/22	JR	F	Add Res	BLMT	CHPL	4173 EBENEZER RD	SUMMERS LAWRENCE A & JE	24178	A
Framing	03/01/22	JR	F	Add Res	BLMT	CHPL	4173 EBENEZER RD	SUMMERS LAWRENCE A & JE	21855	A
Gas Rough In	03/01/22	JR	F	Add Res	BLMT	CHPL	4173 EBENEZER RD	SUMMERS LAWRENCE A & JE	24443	A
Insulation	03/03/22	JR	P	NRSF	BLMT		11 ASPEN LN	BLUEMONT BUILDERS LLC	20733	A
Framing	03/03/22	JR	PWC	NRSF	BVL		364 NORRIS ST	D R HORTON INC	23215	A
Gas Rough In	03/03/22	JR	P	NRSF	BVL		364 NORRIS ST	D R HORTON INC	24208	A
Electrical Rough In	03/03/22	JR	PWC	NRSF	BVL		364 NORRIS ST	D R HORTON INC	23217	A
Electric Service	03/03/22	JR	F	NRSF	BVL		364 NORRIS ST	D R HORTON INC	23218	A
Plumbing Rough In	03/03/22	JR	P	NRSF	BVL		364 NORRIS ST	D R HORTON INC	23221	A
Mechanical Rough In	03/03/22	JR	P	NRSF	BVL		364 NORRIS ST	D R HORTON INC	23223	A
Gas Line	03/03/22	JR	P	Add Res	BLMT	CHPL	4173 EBENEZER RD	SUMMERS LAWRENCE A & JE	24324	A
Gas Tank	03/03/22	JR	P	Add Res	BLMT	CHPL	4173 EBENEZER RD	SUMMERS LAWRENCE A & JE	24325	A
Final Closing Plumbi	03/03/22	JR	P	Rmdl Res	BLMT	CHPL	4822 EBENEZER RD	COUNTY OF CLARKE	24267	A
Final Closing Buildi	03/03/22	JR	P	Rmdl Res	BLMT	CHPL	4822 EBENEZER RD	COUNTY OF CLARKE	24268	A
Electrical Rough In	03/03/22	JR	F	ELEC RES	BVL	CHPL	6950 LORD FAIRFAX HWY	BARNES BENJAMIN A & DAV	24149	A
Electric Service	03/03/22	JR	P	ELEC RES	BVL	CHPL	6950 LORD FAIRFAX HWY	BARNES BENJAMIN A & DAV	24150	A
Electrical Rough In	03/04/22	JR	P	Deck/Porch	BLMT	BLTN	17559 RAVEN ROCKS RD	ROCHE ROBERT P	24270	A
Electrical Rough In	03/04/22	JR	PRT	Rmdl Res	BVL	BVL	14 LIBERTY ST	DUNNE RACHEL CATHERINE	24242	A
Framing	03/04/22	JR	PRT	Rmdl Res	BVL	BVL	14 LIBERTY ST	DUNNE RACHEL CATHERINE	23500	A
Final Closing Buildi	03/04/22	JR	F	Rmdl Res	BVL	BVL	19 JOSEPHINE ST	TURNER LISETTE B	23033	A
Plumbing Rough In	03/04/22	JR	P	Add Res	BYC	CHPL	346 SALEM CHURCH RD	GERENSKI EMILY	24501	A
Gas Rough In	03/04/22	JR	P	Add Res	BYC	CHPL	346 SALEM CHURCH RD	GERENSKI EMILY	24502	A
Mechanical Rough In	03/04/22	JR	P	Add Res	BYC	CHPL	346 SALEM CHURCH RD	GERENSKI EMILY	24503	A
Gas Line Pressure Te	03/04/22	JR	P	Add Res	BYC	CHPL	346 SALEM CHURCH RD	GERENSKI EMILY	24529	A
Electrical Rough In	03/04/22	JR	P	Add Res	BYC	CHPL	346 SALEM CHURCH RD	GERENSKI EMILY	24308	A
Ditch Electric	03/04/22	JR	P	Elec Per-C	BYC	CHPL	463 PROSPECT SPRING LN	CLARKE COUNTY SANITARY	24190	A
Final Closing Gas	03/04/22	JR	P	Gas Per-R	BVL	LNGM	453 SOUTH BUCKMARSH ST	JOHNSTON JOSEPH S & SUS	24351	A
Framing	03/07/22	JR	P	NRSF	BVL		364 NORRIS ST	D R HORTON INC	24622	A
Electric Service	03/07/22	JR	P	NRSF	BVL		364 NORRIS ST	D R HORTON INC	24623	A
Electrical Rough In	03/07/22	JR	P	NRSF	BVL		364 NORRIS ST	D R HORTON INC	24624	A
Electric Service	03/07/22	JR	P	NRSF	BVL		364 NORRIS ST	D R HORTON INC	24625	A
Insulation	03/07/22	JR	P	NRSF	BVL		364 NORRIS ST	D R HORTON INC	23216	A
Gas Rough In	03/07/22	JR	P	NRSF	BVL		368 NORRIS ST	D R HORTON INC	24269	A
Framing	03/07/22	JR	P	NRSF	BVL		368 NORRIS ST	D R HORTON INC	23231	A
Electrical Rough In	03/07/22	JR	P	NRSF	BVL		368 NORRIS ST	D R HORTON INC	23233	A
Electric Service	03/07/22	JR	P	NRSF	BVL		368 NORRIS ST	D R HORTON INC	23234	A
Plumbing Rough In	03/07/22	JR	P	NRSF	BVL		368 NORRIS ST	D R HORTON INC	23237	A
Mechanical Rough In	03/07/22	JR	P	NRSF	BVL		368 NORRIS ST	D R HORTON INC	23239	A
Framing	03/07/22	JR	P	Deck/Porch	BLMT	BLTN	17559 RAVEN ROCKS RD	ROCHE ROBERT P	22080	A
Bonding Pool	03/07/22	JR	P	NRSF	BLMT	BLTN	375 DOUBLE WOOD LN	DOUBLE WOOD FARM LLC	24194	A
Framing	03/07/22	JR	P	Add Res	BYC	CHPL	346 SALEM CHURCH RD	GERENSKI EMILY	24307	A
Final Closing Gas	03/08/22	JR	P	NRSF			361 ROSE AIRY LN	WARFIELD HOMES INC	24436	A
Framing	03/08/22	JR	P	Rmdl Res	WHPT	GNWY	3210 BORDENS SPRING RD	LEACH HEATHER E H & ROB	24262	A
Electrical Rough In	03/08/22	JR	P	Rmdl Res	WHPT	GNWY	3210 BORDENS SPRING RD	LEACH HEATHER E H & ROB	24483	A
Plumbing Rough In	03/08/22	JR	P	Rmdl Res	WHPT	GNWY	3210 BORDENS SPRING RD	LEACH HEATHER E H & ROB	24484	A

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Building Inspections

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INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Final Closing Electr	03/08/22	JR	P	NRSF	GNWY	361	ROSE AIRY LN	WARFIELD HOMES INC	20306	A
Final Closing Plumbi	03/08/22	JR	P	NRSF	GNWY	361	ROSE AIRY LN	WARFIELD HOMES INC	20309	A
Final Closing Mechan	03/08/22	JR	P	NRSF	GNWY	361	ROSE AIRY LN	WARFIELD HOMES INC	20311	A
Final Closing Buildi	03/08/22	JR	P	NRSF	GNWY	361	ROSE AIRY LN	WARFIELD HOMES INC	20312	A
Final Closing Electr	03/08/22	JR	F	Solar	BYC	GNWY	845 OLD WATERLOO RD	MORGAN JOHN E JR	23077	A
Final Closing Buildi	03/08/22	JR	F	Solar	BYC	GNWY	845 OLD WATERLOO RD	MORGAN JOHN E JR	23078	A
Steel/Rebar Pool	03/09/22	JR	P	NRSF	BLMT	BLTN	375 DOUBLE WOOD LN	DOUBLE WOOD FARM LLC	24631	A
Electric Service	03/09/22	JR	P	ELEC RES	BVL	BLTN	501 GLEN OWEN LN	GENDA WILLIAM D II & BA	20842	A
Gas Rough In	03/09/22	JR	P	NRSF	BVL	BVL	372 NORRIS ST	D R HORTON INC	24323	A
Electrical Rough In	03/09/22	JR	F	NRSF	BVL	BVL	372 NORRIS ST	D R HORTON INC	23331	A
Electric Service	03/09/22	JR	F	NRSF	BVL	BVL	372 NORRIS ST	D R HORTON INC	23332	A
Plumbing Rough In	03/09/22	JR	F	NRSF	BVL	BVL	372 NORRIS ST	D R HORTON INC	23335	A
Mechanical Rough In	03/09/22	JR	P	NRSF	BVL	BVL	372 NORRIS ST	D R HORTON INC	23337	A
Framing	03/09/22	JR	F	NRSF	BVL	BVL	372 NORRIS ST	D R HORTON INC	23329	A
Final Closing Gas	03/09/22	JR	P	Gas Per-R	BYC	CHPL	2662 PYLETOWN RD	RUSSELL GILLIAN	23868	A
Framing	03/09/22	JR	F	Deck/Porch	BYC	CHPL	403 MILL LN	TURNER RICHARD A JR & A	23734	A
Electrical Rough In	03/09/22	JR	P	Deck/Porch	BYC	CHPL	403 MILL LN	TURNER RICHARD A JR & A	24485	A
Framing	03/10/22	JR	P	NRSF	BVL		254 ALLEN RD	FALKENMEYER WILLIAM J &	24486	A
Electrical Rough In	03/10/22	JR	PWC	NRSF	BVL		254 ALLEN RD	FALKENMEYER WILLIAM J &	24487	A
Mechanical Rough In	03/10/22	JR	P	NRSF	BVL		254 ALLEN RD	FALKENMEYER WILLIAM J &	24488	A
Plumbing Rough In	03/10/22	JR	P	NRSF	BVL		254 ALLEN RD	FALKENMEYER WILLIAM J &	24489	A
Gas Rough In	03/10/22	JR	P	NRSF	BVL		254 ALLEN RD	FALKENMEYER WILLIAM J &	24490	A
Electric Service	03/10/22	JR	P	NRSF	BVL		254 ALLEN RD	FALKENMEYER WILLIAM J &	24491	A
Shower Pan	03/10/22	JR	P	NRSF	BVL		254 ALLEN RD	FALKENMEYER WILLIAM J &	24792	A
Electrical Rough In	03/10/22	JR	P	Rmdl Comm	BVL	BVL	324 FIRST ST	VALLEY VENTURES FUND 1	24516	A
Plumbing Rough In	03/10/22	JR	F	PlumPer-R	BVL	LNGM	6 TRIPLE OAK LN	HARRIS TAYLOR TESSA	24451	A
Plumbing Groundworks	03/10/22	JR	F	PlumPer-R	BVL	LNGM	6 TRIPLE OAK LN	HARRIS TAYLOR TESSA	24454	A
Final Closing Buildi	03/11/22	JR	P	Garage	BLMT	BLTN	500 LAUREL LN	WAGNER CODY	24627	A
Final Closing Electr	03/11/22	JR	P	ELEC RES	BYC	CHPL	1776 OLD WINCHESTER RD	HILL JIMMY L & ELIZABET	24636	A
Plumbing Groundworks	03/11/22	JR	P	Rmdl Res	CLK	CHPL	246 PYLETOWN RD	RILEY ANTHONY P & JAMES	24589	A
Insulation	03/11/22	JR	P	Add Res	BYC	CHPL	346 SALEM CHURCH RD	GERENSKI EMILY	24628	A
Plumbing Rough In	03/11/22	JR	P	Add Res	BYC	CHPL	346 SALEM CHURCH RD	GERENSKI EMILY	24518	A
Electric Service	03/11/22	JR	P	Rmdl Res	WHPT	GNWY	3210 BORDENS SPRING RD	LEACH HEATHER E H & ROB	24638	A
Insulation	03/11/22	JR	P	Rmdl Res	WHPT	GNWY	3210 BORDENS SPRING RD	LEACH HEATHER E H & ROB	24263	A
Plumbing Groundworks	03/14/22	JR	P	Add Res	BVL	BVL	112 TREADWELL ST	GENDA BARBARA	24663	A
Electrical Rough In	03/14/22	JR	P	NRSF	BVL	BVL	372 NORRIS ST	D R HORTON INC	24728	A
Plumbing Rough In	03/14/22	JR	P	NRSF	BVL	BVL	372 NORRIS ST	D R HORTON INC	24729	A
Electric Service	03/14/22	JR	P	NRSF	BVL	BVL	372 NORRIS ST	D R HORTON INC	24726	A
Plumbing Rough In	03/14/22	JR	F	NRSF	CHPL		355 JENKINS LN	HUG EZRA M	20670	A
Mechanical Rough In	03/14/22	JR	F	NRSF	CHPL		355 JENKINS LN	HUG EZRA M	20672	A
Framing	03/14/22	JR	P	Add Res	BLMT	CHPL	4173 EBENEZER RD	SUMMERS LAWRENCE A & JE	24665	A
Electrical Rough In	03/14/22	JR	P	Add Res	BLMT	CHPL	4173 EBENEZER RD	SUMMERS LAWRENCE A & JE	24666	A
Plumbing Rough In	03/14/22	JR	P	Add Res	BLMT	CHPL	4173 EBENEZER RD	SUMMERS LAWRENCE A & JE	24667	A
Mechanical Rough In	03/14/22	JR	P	Add Res	BLMT	CHPL	4173 EBENEZER RD	SUMMERS LAWRENCE A & JE	24668	A
Gas Rough In	03/14/22	JR	P	Add Res	BLMT	CHPL	4173 EBENEZER RD	SUMMERS LAWRENCE A & JE	24669	A
Gas Tank	03/15/22	JR	P	NRSF	BVL		1038 WESTWOOD RD	SIMS AARON WAYNE & REBE	24722	A
Footings	03/15/22	JR	P	Garage	BLMT	BLTN	116 LONGWOOD LN	COOK BRADLEY C TRUSTEE	23503	A
Electric Service	03/15/22	JR	F	Rmdl Res	BYC	CHPL	16 CUNNINGHAM LN	MCKAY CAROLINE FRANCES	24708	A
Insulation	03/15/22	JR	P	Add Res	BYC	CHPL	346 SALEM CHURCH RD	GERENSKI EMILY	24746	A
Slab	03/15/22	JR	P	Rmdl Res	BVL	LNGM	6 TRIPLE OAK LN	HARRIS TAYLOR TESSA	24837	A
Plumbing Groundworks	03/15/22	JR	P	PlumPer-R	BVL	LNGM	6 TRIPLE OAK LN	HARRIS TAYLOR TESSA	24838	A
Gas Line Pressure Te	03/16/22	JR	P	NRSF	BVL	BLTN	1609 SPRINGSBURY RD	WENCE LUKE TAYLOR & CHR	24881	A

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Building Inspections

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INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Fireplace Throat	03/16/22	JR	P	NRSF	BVL	BLTN	1609 SPRINGSBURY RD	WENCE LUKE TAYLOR & CHR	24801	A
Framing	03/16/22	JR	F	NRSF	BVL	BLTN	1609 SPRINGSBURY RD	WENCE LUKE TAYLOR & CHR	24639	A
Plumbing Rough In	03/16/22	JR	F	NRSF	BVL	BLTN	1609 SPRINGSBURY RD	WENCE LUKE TAYLOR & CHR	19224	A
Mechanical Rough In	03/16/22	JR	P	NRSF	BVL	BLTN	1609 SPRINGSBURY RD	WENCE LUKE TAYLOR & CHR	19226	A
Footings	03/16/22	JR	P	R Found	BLMT	CHPL	518 FELTNER RD	CALKINS ROBERT W & ANNE	23509	A
Electric Service	03/16/22	JR	P	ELEC RES	BYC	GNWY	370 ROSE AIRY LN	SZENTIRMAI MIKLOS & AND	24724	A
Electric Service	03/16/22	JR	F	ELEC RES	BVL	LNGM	933 RUSSELL RD	ROBERTS GEORGE R III &	22137	A
Electric Service	03/17/22	JR	P	ELEC RES	BVL	BLTN	421 HAWTHORNE LN	BENJAMIN MILLER	24536	A
Insulation	03/17/22	JR	PRT	Rmdl Res	BVL	BVL	14 LIBERTY ST	DUNNE RACHEL CATHERINE	23501	A
Mechanical Rough In	03/17/22	JR	P	Rmdl Res	BVL	BVL	14 LIBERTY ST	DUNNE RACHEL CATHERINE	24804	A
Plumbing Rough In	03/17/22	JR	P	Rmdl Res	BVL	BVL	14 LIBERTY ST	DUNNE RACHEL CATHERINE	24805	A
Final Closing Buildi	03/17/22	JR	P	Rmdl Res	BVL	BVL	19 JOSEPHINE ST	TURNER LISETTE B	24894	A
Insulation	03/17/22	JR	P	NRSF	BVL	BVL	372 NORRIS ST	D R HORTON INC	23330	A
Electric Service	03/17/22	JR	P	NRSF	BVL	BVL	376 NORRIS ST	D R HORTON INC	23320	A
Plumbing Rough In	03/17/22	JR	P	NRSF	BVL	BVL	376 NORRIS ST	D R HORTON INC	23323	A
Mechanical Rough In	03/17/22	JR	P	NRSF	BVL	BVL	376 NORRIS ST	D R HORTON INC	23325	A
Framing	03/17/22	JR	P	NRSF	BVL	BVL	376 NORRIS ST	D R HORTON INC	23317	A
Gas Rough In	03/17/22	JR	P	NRSF	BVL	BVL	376 NORRIS ST	D R HORTON INC	24662	A
Gas Line	03/18/22	JR	P	Gas Per-R	BLMT	BLTN	375 DOUBLE WOOD LN	DOUBLE WOOD FARM LLC	24749	A
Gas Line Pressure Te	03/18/22	JR	P	Gas Per-R	BLMT	BLTN	375 DOUBLE WOOD LN	DOUBLE WOOD FARM LLC	24750	A
Plumbing Rough In	03/18/22	JR	F	Rmdl Res	BVL	BLTN	98 EAST FAIRFAX ST	PARET CHARLES P	24764	A
Electric Service	03/18/22	JR	P	Rmdl Res	BYC	CHPL	16 CUNNINGHAM LN	MCKAY CAROLINE FRANCES	24887	A
Gas Line	03/18/22	JR	F	Gas Per-R	BYC	GNWY	1831 OLD WINCHESTER RD	BOUFFAULT ROBINA RICH T	23586	A
Gas Line Pressure Te	03/18/22	JR	F	Gas Per-R	BYC	GNWY	1831 OLD WINCHESTER RD	BOUFFAULT ROBINA RICH T	23587	A
Footings	03/18/22	JR	P	Add Res	BYC	GNWY	773 OLD WINCHESTER RD	NEW MOON CONSTRUCTION L	20293	A
Insulation	03/21/22	JR	P	NRSF	BVL	BLTN	1609 SPRINGSBURY RD	WENCE LUKE TAYLOR & CHR	19219	A
Electrical Rough In	03/21/22	JR	P	NRSF	BVL	BLTN	1609 SPRINGSBURY RD	WENCE LUKE TAYLOR & CHR	19220	A
Framing	03/21/22	JR	P	NRSF	BVL	BLTN	1609 SPRINGSBURY RD	WENCE LUKE TAYLOR & CHR	25064	A
Plumbing Rough In	03/21/22	JR	P	NRSF	BVL	BLTN	1609 SPRINGSBURY RD	WENCE LUKE TAYLOR & CHR	25065	A
Electric Service	03/21/22	JR	F	ELEC RES	BVL	BVL	115 CAMERON ST	MONTOYA MARIA R & ELSY	24766	A
Framing	03/21/22	JR	F	Deck/Porch	BYC	BYC	205 NORTH GREENWAY AVE	MARTIN MARY	23737	A
Footings	03/21/22	JR	P	Rmdl Res	BYC	CHPL	598 CLAY HILL RD	WILLIAMS MICHAEL C	24512	A
Final Closing Electr	03/21/22	JR	F	ELEC RES	BYC	GNWY	1686 SHENANDOAH RIVER LN	DILLION GERALD KEITH &	24800	A
Gas Line Pressure Te	03/21/22	JR	P	Gas Per-R	BYC	GNWY	1831 OLD WINCHESTER RD	BOUFFAULT ROBINA RICH T	25063	A
Electric Service	03/22/22	JR	P	ELEC RES	BVL	BVL	115 CAMERON ST	MONTOYA MARIA R & ELSY	25070	A
Gas Line	03/23/22	JR	P	NRSF	BVL		76 DOLEMAN LN	WARFIELD HOMES INC	24998	A
Gas Tank	03/23/22	JR	P	NRSF	BVL		76 DOLEMAN LN	WARFIELD HOMES INC	24999	A
Plumbing Rough In	03/23/22	JR	P	NRSF	BVL		76 DOLEMAN LN	WARFIELD HOMES INC	23253	A
Mechanical Rough In	03/23/22	JR	P	NRSF	BVL		76 DOLEMAN LN	WARFIELD HOMES INC	23255	A
Framing	03/23/22	JR	P	NRSF	BVL		76 DOLEMAN LN	WARFIELD HOMES INC	23247	A
Electrical Rough In	03/23/22	JR	P	NRSF	BVL		76 DOLEMAN LN	WARFIELD HOMES INC	23249	A
Slab	03/23/22	JR	P	NRSF	BLMT	BLTN	375 DOUBLE WOOD LN	DOUBLE WOOD FARM LLC	25132	A
Electric Service	03/23/22	JR	P	ELEC RES	BVL	BLTN	397 SHEPHERDS MILL RD	FARLEY CARTER & MICHELL	21622	A
Final Closing Electr	03/23/22	JR	P	ELEC RES	BVL	BLTN	397 SHEPHERDS MILL RD	FARLEY CARTER & MICHELL	21623	A
Electric Service	03/23/22	JR	P	ELEC RES	BLMT	BLTN	495 OLD FERRY LN	PARRACK JACK L & BONITA	24539	A
Gas Line	03/24/22	JR	P	Gas Per-R	BLMT	BLTN	454 PINE GROVE RD	MELLEN GROUP LLC	24972	A
Final Closing Buildi	03/24/22	JR	P	Rmdl Comm	BVL	BVL	23 NORTH CHURCH ST	F & M BANK-WINCHESTER	20911	A
Final Closing Gas	03/25/22	JR	P	Gas Per-R	BYC	CHPL	177 CHAPEL LN	LISK MATTHEW TYLER & LA	24319	A
Electrical Rough In	03/25/22	JR	P	Gas Per-R	BYC	CHPL	177 CHAPEL LN	LISK MATTHEW TYLER & LA	25204	A
Framing	03/28/22	JR	PWC	Rmdl Res			512 WEEKS CT	BARDALES CROTEZ CRISTIA	25066	A
Electrical Rough In	03/28/22	JR	PWC	Rmdl Res			512 WEEKS CT	BARDALES CROTEZ CRISTIA	25067	A
Plumbing Rough In	03/28/22	JR	P	Rmdl Res			512 WEEKS CT	BARDALES CROTEZ CRISTIA	25068	A

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Building Inspections

INSPECTIONS PERFORMED: 03/01/22 to 03/31/22

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Mechanical Rough In	03/28/22	JR	P	Rmdl Res			512 WEEKS CT	BARDALES CROTEZ CRISTIA	25069	A
Final Closing Gas	03/28/22	JR	P	NRSF	CHPL		54 CUNNINGHAM LN	DUVALL PEGGY S	25227	A
Final Closing Electr	03/28/22	JR	F	NRSF	CHPL		54 CUNNINGHAM LN	DUVALL PEGGY S	11727	A
Final Closing Plumbi	03/28/22	JR	F	NRSF	CHPL		54 CUNNINGHAM LN	DUVALL PEGGY S	11730	A
Final Closing Mechan	03/28/22	JR	F	NRSF	CHPL		54 CUNNINGHAM LN	DUVALL PEGGY S	11732	A
Final Closing Buildi	03/28/22	JR	F	NRSF	CHPL		54 CUNNINGHAM LN	DUVALL PEGGY S	11733	A
Footings	03/29/22	JR	P	NRSF	BVL	BLTN	254 POSSUM HOLLOW LN	HINDMAN KIM MICHELE	24752	A
Gas Rough In	03/29/22	JR	P	NRSF	BVL	BVL	401 JONES CT	D R HORTON INC	24960	A
Framing	03/29/22	JR	P	NRSF	BVL	BVL	401 JONES CT	D R HORTON INC	23777	A
Electrical Rough In	03/29/22	JR	P	NRSF	BVL	BVL	401 JONES CT	D R HORTON INC	23779	A
Electric Service	03/29/22	JR	P	NRSF	BVL	BVL	401 JONES CT	D R HORTON INC	23780	A
Plumbing Rough In	03/29/22	JR	P	NRSF	BVL	BVL	401 JONES CT	D R HORTON INC	23783	A
Mechanical Rough In	03/29/22	JR	P	NRSF	BVL	BVL	401 JONES CT	D R HORTON INC	23785	A
Plumbing Rough In	03/29/22	JR	F	Rmdl Res	BVL	LNGM	772 STRINGTOWN RD	SNOW DELORES	25155	A
Gas Line	03/30/22	JR	P	Gas Per-R	BVL		2125 PARSHALL RD	OLMSTEAD MARK T BECKY J	25090	A
Gas Line Pressure Te	03/30/22	JR	P	Gas Per-R	BVL		2125 PARSHALL RD	OLMSTEAD MARK T BECKY J	25091	A
Gas Tank	03/30/22	JR	P	Gas Per-R	BVL		2125 PARSHALL RD	OLMSTEAD MARK T BECKY J	25286	A
Water Line	03/30/22	JR	P	NRSF	BVL		254 ALLEN RD	FALKENMEYER WILLIAM J &	25219	A
Gas Rough In	03/30/22	JR	P	NRSF	BVL		405 JONES CT	D R HORTON INC	24961	A
Framing	03/30/22	JR	P	NRSF	BVL		405 JONES CT	D R HORTON INC	23765	A
Electrical Rough In	03/30/22	JR	P	NRSF	BVL		405 JONES CT	D R HORTON INC	23767	A
Electric Service	03/30/22	JR	P	NRSF	BVL		405 JONES CT	D R HORTON INC	23768	A
Plumbing Rough In	03/30/22	JR	P	NRSF	BVL		405 JONES CT	D R HORTON INC	23771	A
Mechanical Rough In	03/30/22	JR	P	NRSF	BVL		405 JONES CT	D R HORTON INC	23773	A
Insulation	03/30/22	JR	P	NRSF	BVL		76 DOLEMAN LN	WARFIELD HOMES INC	23248	A
Gas Tank	03/30/22	JR	P	Gas Per-R	BLMT	BLTN	18099 RAVEN ROCKS RD	KIDBY SCOTT W & MELISSA	25190	A
Ditch Electric	03/30/22	JR	P	ELEC RES	BVL	BLTN	261 SHEPHERDS MILL RD	QUESENBERRY JAMES S & A	25193	A
Plumbing Rough In	03/30/22	JR	F	Rmdl Res	BVL	LNGM	772 STRINGTOWN RD	SNOW DELORES	25263	A
Gas Line	03/31/22	JR	F	Gas Per-C	BVL	BVL	324 FIRST ST	VALLEY VENTURES FUND 1	25095	A
Gas Line Pressure Te	03/31/22	JR	F	Gas Per-C	BVL	BVL	324 FIRST ST	VALLEY VENTURES FUND 1	25096	A
Plumbing Rough In	03/31/22	JR	P	PlumPer-R	WHPT	GNWY	106 BERRYS FERRY RD	SAINT MERRILYN C & CROS	25056	A
Gas Line	03/31/22	JR	P	Mech Per-C	WHPT	GNWY	3800 STONEWALL JACKSON HWY	SEJ ASSET MANAGEMENT &	25147	A
Ditch Electric	03/31/22	JR	P	Mech Per-C	WHPT	GNWY	3800 STONEWALL JACKSON HWY	SEJ ASSET MANAGEMENT &	25330	A
INSPECTOR TOTALS:		195	INSPECTIONS		FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00
Footings	03/16/22	MSC	P	Deck/Porch	BYC	BYC	205 NORTH GREENWAY AVE	MARTIN MARY	23736	A
INSPECTOR TOTALS:		1	INSPECTIONS		FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00
Air Test	03/11/22	PEG	P	NRSF	BVL		254 ALLEN RD	FALKENMEYER WILLIAM J &	25123	A
INSPECTOR TOTALS:		1	INSPECTIONS		FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00
DrainTile	03/01/22	RE	P	NRSF	BVL		417 JONES CT	D R HORTON INC	24437	A
Slab Garage/Carport	03/03/22	RE	P	NRSF	BVL		733 WEEKS CT	D R HORTON INC	24526	A
Slab Basement	03/03/22	RE	P	NRSF	BVL		733 WEEKS CT	D R HORTON INC	24527	A
Slab Garage/Carport	03/03/22	RE	P	NRSF			737 WEEKS CT	D R HORTON INC	24524	A
Slab Basement	03/03/22	RE	P	NRSF			737 WEEKS CT	D R HORTON INC	24525	A
DrainTile	03/04/22	RE	P	NRSF	BLMT	BLTN	375 DOUBLE WOOD LN	DOUBLE WOOD FARM LLC	24519	A
Slab Garage/Carport	03/04/22	RE	P	NRSF	BVL	BVL	400 JONES CT	D R HORTON INC	24520	A
Slab Basement	03/04/22	RE	P	NRSF	BVL	BVL	400 JONES CT	D R HORTON INC	24521	A

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Building Inspections

INSPECTIONS PERFORMED: 03/01/22 to 03/31/22

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Slab Garage/Carport	03/04/22	RE	P	NRSF	BVL	BVL	404 JONES CT	D R HORTON INC	24522	A
Slab Basement	03/04/22	RE	P	NRSF	BVL	BVL	404 JONES CT	D R HORTON INC	24523	A
Slab Garage/Carport	03/07/22	RE	P	NRSF	PRS		21024 BLUE RIDGE MTN RD	BITTORF BRANDON J & REN	24652	A
Slab Basement	03/07/22	RE	P	NRSF	PRS		21024 BLUE RIDGE MTN RD	BITTORF BRANDON J & REN	24653	A
Footings	03/07/22	RE	P	NRSF	BVL		404 WEEKS CT	D R HORTON INC	24271	A
Footings	03/07/22	RE	P	NRSF	BVL		408 JONES CT	D R HORTON INC	24283	A
Footings	03/07/22	RE	P	NRSF	BVL		412 JONES CT	D R HORTON INC	24418	A
Footings	03/07/22	RE	P	NRSF	BVL		416 JONES CT	D R HORTON INC	24406	A
Slab Garage/Carport	03/07/22	RE	P	NRSF			717 WEEKS CT	D R HORTON INC	24650	A
Slab Basement	03/07/22	RE	P	NRSF			717 WEEKS CT	D R HORTON INC	24651	A
Slab Garage/Carport	03/07/22	RE	P	NRSF	BVL		740 WEEKS CT	D R HORTON INC	24648	A
Slab Basement	03/07/22	RE	P	NRSF	BVL		740 WEEKS CT	D R HORTON INC	24649	A
Slab Basement	03/07/22	RE	P	NRSF	BVL	LNGM	2287 SWIMLEY RD	MUMPOWER TROY JAMES	24655	A
Footings	03/08/22	RE	P	NRSF	BVL		409 JONES CT	D R HORTON INC	24591	A
FOUNDATION	03/08/22	RE	P	NRSF	BVL		412 JONES CT	D R HORTON INC	24654	A
Footings	03/08/22	RE	P	NRSF	BVL		413 JONES CT	D R HORTON INC	24577	A
Footings	03/08/22	RE	P	NRSF	BVL		421 JONES CT	D R HORTON INC	24394	A
FOUNDATION	03/11/22	RE	P	NRSF	BVL		408 JONES CT	D R HORTON INC	24840	A
Draintile	03/11/22	RE	P	NRSF	BVL		412 JONES CT	D R HORTON INC	24839	A
Footings	03/14/22	RE	P	NRSF	BVL		380 NORRIS ST	D R HORTON INC	25122	A
Slab Porch/Deck	03/14/22	RE	P	NRSF	BVL		405 JONES CT	D R HORTON INC	25120	A
Slab Porch/Deck	03/14/22	RE	P	NRSF	BVL	BVL	376 NORRIS ST	D R HORTON INC	25119	A
Slab Porch/Deck	03/14/22	RE	P	NRSF	BVL	BVL	401 JONES CT	D R HORTON INC	25121	A
FOUNDATION	03/16/22	RE	P	NRSF	BVL		380 NORRIS ST	D R HORTON INC	25117	A
Draintile	03/16/22	RE	P	NRSF	BVL		408 JONES CT	D R HORTON INC	25118	A
FOUNDATION	03/21/22	RE	P	NRSF	BYC		1251 OLD WINCHESTER RD	STARLEY ERIC DREW & JAM	25116	A
Footings	03/22/22	RE	P	NRSF	BVL		384 NORRIS ST	D R HORTON INC	24672	A
FOUNDATION	03/22/22	RE	P	NRSF	BVL		404 WEEKS CT	D R HORTON INC	25115	A
Slab Basement	03/22/22	RE	P	NRSF	BVL		417 JONES CT	D R HORTON INC	25113	A
Slab Garage/Carport	03/22/22	RE	P	NRSF	BVL		417 JONES CT	D R HORTON INC	25114	A
Draintile	03/23/22	RE	P	NRSF	BVL		380 NORRIS ST	D R HORTON INC	25189	A
FOUNDATION	03/23/22	RE	P	NRSF	BVL		384 NORRIS ST	D R HORTON INC	25188	A
Footings	03/23/22	RE	P	NRSF	BVL		388 NORRIS ST	D R HORTON INC	24696	A
Slab Garage/Carport	03/25/22	RE	P	NRSF	BVL		412 JONES CT	D R HORTON INC	25229	A
Slab Basement	03/25/22	RE	P	NRSF	BVL		412 JONES CT	D R HORTON INC	25230	A
FOUNDATION	03/25/22	RE	P	NRSF	BVL		416 JONES CT	D R HORTON INC	25232	A
Slab Porch/Deck	03/25/22	RE	P	NRSF	BVL	BVL	400 JONES CT	D R HORTON INC	25231	A
Draintile	03/28/22	RE	P	NRSF	BVL		384 NORRIS ST	D R HORTON INC	25269	A
FOUNDATION	03/28/22	RE	P	NRSF	BVL		388 NORRIS ST	D R HORTON INC	25270	A
Slab Basement	03/28/22	RE	P	NRSF	BVL		408 JONES CT	D R HORTON INC	25268	A
Slab Garage/Carport	03/28/22	RE	P	NRSF	BVL		408 JONES CT	D R HORTON INC	25267	A
Footings Retaining W	03/29/22	RE	P	NRSF	BLMT	BLTN	375 DOUBLE WOOD LN	DOUBLE WOOD FARM LLC	25331	A

INSPECTOR TOTALS:	50	INSPECTIONS	FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00
DEPARTMENT TOTALS:	495	INSPECTIONS	FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00
REPORT TOTALS:	495	INSPECTIONS	FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00

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INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 03/01/22 to 03/31/22

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Air Test	1	Douglas Shaffer	243	FAIL	104
Backfill	1	ECS Mid-Atlantic	5	PARTIAL	6
Bonding Pool	1	Jamie Royston	195	PASS	378
Concrete Form	1	MSC Inspections	1	PASS WITH CONDITIONS	7
Ditch Electric	3	PEG LLC	1		
Draintile	7	Ruckman Engineering PLC	50		
Electric Service	36				
Electrical Rough In	33				
Final Closing Building	34				
Final Closing Electric	33				
Final Closing Gas	25				
Final Closing Mechanical	24				
Final Closing Plumbing	24				
Fireplace Throat	1				
Footings	25				
Footings Porch/Deck	1				
Footings Retaining Walls	1				
FOUNDATION	9				
Framing	32				
Gas Line	14				
Gas Line Pressure Test	9				
Gas Rough In	18				
Gas Tank	8				
Insulation	21				
Mate Line Modular	1				
Mechanical Rough In	25				
Plumbing Groundworks	14				
Plumbing Rough In	34				
Sewer Line	9				
Shower Pan	1				
Slab	3				
Slab Basement	12				
Slab Garage/Carport	12				
Slab Porch/Deck	7				
Steel/Rebar Pool	1				
Storage tank	2				
Tank Removal	1				
Water Line	10				
Water Line Ditch	1				
TOTAL INSPECTIONS:	495				

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INSPECTION REPORT

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ALL

INSPECTIONS PERFORMED: 03/01/22 to 03/31/22

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Air Test	1	Douglas Shaffer	243	FAIL	104
Backfill	1	ECS Mid-Atlantic	5	PARTIAL	6
Bonding Pool	1	Jamie Royston	195	PASS	378
Concrete Form	1	MSC Inspections	1	PASS WITH CONDITIONS	7
Ditch Electric	3	PEG LLC	1		
Draintile	7	Ruckman Engineering PLC	50		
Electric Service	36				
Electrical Rough In	33				
Final Closing Building	34				
Final Closing Electric	33				
Final Closing Gas	25				
Final Closing Mechanical	24				
Final Closing Plumbing	24				
Fireplace Throat	1				
Footings	25				
Footings Porch/Deck	1				
Footings Retaining Walls	1				
FOUNDATION	9				
Framing	32				
Gas Line	14				
Gas Line Pressure Test	9				
Gas Rough In	18				
Gas Tank	8				
Insulation	21				
Mate Line Modular	1				
Mechanical Rough In	25				
Plumbing Groundworks	14				
Plumbing Rough In	34				
Sewer Line	9				
Shower Pan	1				
Slab	3				
Slab Basement	12				
Slab Garage/Carport	12				
Slab Porch/Deck	7				
Steel/Rebar Pool	1				
Storage tank	2				
Tank Removal	1				
Water Line	10				
Water Line Ditch	1				
TOTAL INSPECTIONS:	495				

** END OF REPORT - Generated by Tiffany Kemp **

Project Application Report - Building Dept

For Period: 3/1/2022 to 3/31/2022

Project Type	Project Number	Project Fees
Commercial Electric Permit	220220	76.50
Commercial Gas Permit	220190	66.30
Commercial Mechanical Permit	220111	122.40
Land Disturbance	220211	250.00
Residential Accessory	220108	61.69
Residential Addition	220202	1237.61
	220203	653.24
Residential Deck/Porch no Roof	220122	201.00
	220222	51.00
Residential Deck/Porch w/Roof	220123	357.10
Residential Electric Permit	220109	45.90
	220112	40.80
	220113	45.90
	220127	91.80
	220128	153.00
	220137	96.90
	220143	45.90
	220150	45.90
	220165	56.10
	220173	107.10
	220178	102.00
	220186	45.90
	220209	45.90
	220217	45.90
	220218	168.30
Residential Gas Permit	220115	40.80
	220116	40.80
	220154	40.80
	220159	81.60
	220169	40.80
	220176	40.80
	220181	40.80

Project Application Report - Building Dept

For Period: 3/1/2022 to 3/31/2022

Project Type	Project Number	Project Fees
Residential Gas Permit	220187	40.80
	220188	40.80
	220201	40.80
	220219	40.80
Residential Mechanical Permit	220107	81.60
	220114	163.20
Residential New	220100	2480.63
	220102	2025.74
	220103	2572.98
	220104	2525.61
	220105	2477.20
	220106	2032.46
	220131	2484.81
	220132	1901.24
	220134	2442.09
	220151	2032.46
	220168	1068.63
	220170	2410.59
	220175	2526.86
	220180	2502.35
	220182	3637.73
	220208	1303.16
Residential Plumbing Permit	220110	112.20
	220135	107.10
	220179	479.40
	220183	40.80
Residential Remodel	220124	202.00
	220153	463.72
	220184	1446.48
	220207	183.60
	220214	158.10
	220215	443.83
Solar Array System	220162	168.30
Swimming Pool In Ground	220163	352.00

Project Application Report - Building Dept

For Period: 3/1/2022 to 3/31/2022

Project Type	Project Number	Project Fees
Tents Over 900 sq ft	220192	40.80
	220193	40.80
	220194	40.80
	220195	40.80
	220196	40.80
	220197	40.80
	220198	40.80
	220199	40.80
	220200	40.80
Total		45897.81

Project Application Report - Building Dept

For Period: 3/1/2022 to 3/31/2022

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Commercial Electric Permit	220220	3800 STONEWALL JACKSON HWY	SEJ ASSET MANAGEMENT & INVESTMENT	\$0	\$76.50	ISSUED W/O CONDITIONS
Commercial Gas Permit	220190	324 FIRST ST	VALLEY VENTURES FUND 1 LLC	\$0	\$66.30	ISSUED W/O CONDITIONS
Commercial Mechanical Permit	220111	34 WESTWOOD RD	CLARKE COUNTY SCHOOL BOARD	\$0	\$122.40	ISSUED W/O CONDITIONS
Land Disturbance	220211	0	HACKBERRY 2020 LLC	\$0	\$250.00	ISSUED W/O CONDITIONS
Residential Accessory	220108	107 W MAIN ST	ROYSTON RYAN C & RIEMAN C	\$13,440	\$61.69	ISSUED W/O CONDITIONS
Residential Addition	220202	203 KELLY LN	LANDMESSER MICHAEL TODD & SUSAN K	\$158,717	\$1,237.61	ISSUED W/O CONDITIONS
	220203	320 S CHURCH ST	BROWN COLIN R & DEVENY WOLFORD	\$67,850	\$653.24	ISSUED W/O CONDITIONS
Residential Deck/Porch no Roof	220122	6294 LORD FAIRFAX HWY	JBH INVESTMENTS LLC	\$0	\$201.00	ISSUED W/O CONDITIONS
	220222	612 WEEKS CT	HEALEY JULIA W	\$0	\$51.00	ISSUED W/O CONDITIONS
Residential Deck/Porch w/Roof	220123	1356 PIERCE RD	WILLIAM & ANN BISHOP	\$0	\$357.10	ISSUED W/O CONDITIONS
Residential Electric Permit	220109	184 HUNTOVER LN	HUNTOVER L P	\$0	\$45.90	ISSUED W/O CONDITIONS
	220112	6 SPRING HOUSE LN	MAYNARD ROBERT L JR & MARY M	\$0	\$40.80	ISSUED W/O CONDITIONS
	220113	3072 CRUMS CHURCH RD	PIGOTT JEREMIAH T	\$0	\$45.90	ISSUED W/O CONDITIONS
	220127	421 HAWTHORNE LN	BENJAMIN MILLER	\$0	\$91.80	ISSUED W/O CONDITIONS
	220128	495 OLD FERRY LN	PARRACK JACK L & BONITA L	\$0	\$153.00	ISSUED W/O CONDITIONS

Project Application Report - Building Dept

For Period: 3/1/2022 to 3/31/2022

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Residential Electric Permit	220137	1219 LORD FAIRFAX HWY	KOBAYASHI TURNER MASARU & MARY KAY	\$0	\$96.90	ISSUED W/O CONDITIONS
	220143	370 ROSE AIRY LN	SZENTIRMAI MIKLOS & ANDREA LIGETI	\$0	\$45.90	ISSUED W/O CONDITIONS
	220150	115 CAMERON ST	MONTOYA MARIA R & ELSY V	\$0	\$45.90	ISSUED W/O CONDITIONS
	220165	410 ROCK HALL FARM LN	OAK MICHAEL E & JENNIFER L RILEY	\$0	\$56.10	ISSUED W/O CONDITIONS
	220173	261 SHEPHERDS MILL RD	QUESENBERRY JAMES S & AIMEE MASTRI	\$0	\$107.10	ISSUED W/O CONDITIONS
	220178	20 JOSEPHINE ST	SCHOOLING SCOTT C & LISA C	\$0	\$102.00	ISSUED W/O CONDITIONS
	220186	184 HUNTOVER LN	VOLK LAURIE L ADMIN TRUST	\$0	\$45.90	ISSUED W/O CONDITIONS
	220209	367 KENNEL RD	WILTSHIRE GEORGE D III	\$0	\$45.90	ISSUED W/O CONDITIONS
	220217	2085 CRUMS CHURCH RD	COOPER ZACHARY	\$0	\$45.90	ISSUED W/O CONDITIONS
	220218	18983 BLUE RIDGE MTN RD	WAITE WILLIAM & MARCIA	\$0	\$168.30	ISSUED W/O CONDITIONS
Residential Gas Permit	220115	144 DEER WOOD LN	OWSLEY DAVA WILLIS	\$0	\$40.80	ISSUED W/O CONDITIONS
	220116	204 BATTLETOWN DR	ABRERA RICHARD E & JULIE W	\$0	\$40.80	ISSUED W/O CONDITIONS
	220154	108 ISAAC CT	ROGERS BRAD	\$0	\$40.80	ISSUED W/O CONDITIONS
	220159	204 HERMITAGE BLVD	SAAVEDRA ORLANDO	\$0	\$81.60	ISSUED W/O CONDITIONS
	220169	182 LEWIS FARM LN	AYCOCK ROBERT R & PATRICIA A C	\$0	\$40.80	ISSUED W/O CONDITIONS
	220176	454 PINE GROVE RD	MELLEN GROUP LLC	\$0	\$40.80	ISSUED W/O CONDITIONS

Project Application Report - Building Dept

For Period: 3/1/2022 to 3/31/2022

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Residential Gas Permit	220181	18099 RAVEN ROCKS RD	KIDBY SCOTT W & MELISSA PAGANO	\$0	\$40.80	ISSUED W/O CONDITIONS
	220187	207 LIBERTY ST	DUNCAN MEMORIAL UNITED METHODIST	\$0	\$40.80	ISSUED W/O CONDITIONS
	220188	2125 PARSHALL RD	OLMSTEAD MARK T BECKY J & SETH D	\$0	\$40.80	ISSUED W/O CONDITIONS
	220201	713 MCGUIRE CIR	JUDY GARRY CHRISTOPHER	\$0	\$40.80	ISSUED W/O CONDITIONS
	220219	677 CLIFF LN	MAYFIELD TIMOTHY EXECUTOR	\$0	\$40.80	ISSUED W/O CONDITIONS
Residential Mechanical Permit	220107	325 W MAIN ST	RAY WILBUR GERALD &	\$0	\$81.60	ISSUED W/O CONDITIONS
	220114	500 HUNTINGDON LN	SCHUTTE C H INC	\$0	\$163.20	ISSUED W/O CONDITIONS
Residential New	220100	397 NORRIS ST	D R HORTON INC	\$510,661	\$2,480.63	ISSUED W/O CONDITIONS
	220102	405 NORRIS ST	D R HORTON INC	\$411,556	\$2,025.74	ISSUED W/O CONDITIONS
	220103	421 NORRIS ST	D R HORTON INC	\$530,779	\$2,572.98	ISSUED W/O CONDITIONS
	220104	421 JONES CT	D R HORTON INC	\$520,461	\$2,525.61	ISSUED W/O CONDITIONS
	220105	416 JONES CT	D R HORTON INC	\$509,914	\$2,477.20	ISSUED W/O CONDITIONS
	220106	412 JONES CT	D R HORTON INC	\$413,021	\$2,032.46	ISSUED W/O CONDITIONS
	220131	380 NORRIS ST	D R HORTON INC	\$520,461	\$2,484.81	ISSUED W/O CONDITIONS
	220132	413 JONES CT	D R HORTON INC	\$393,321	\$1,901.24	ISSUED W/O CONDITIONS
	220134	352 TYSON DR	D R HORTON INC	\$511,153	\$2,442.09	ISSUED W/O CONDITIONS

Project Application Report - Building Dept

For Period: 3/1/2022 to 3/31/2022

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Residential New	220151	392 NORRIS ST	D R HORTON INC	\$413,021	\$2,032.46	ISSUED W/O CONDITIONS
	220168	511 LEEDS MANOR LN	GOLDSBERRY JASON C & MICHAEL C GOZ	\$64,886	\$1,068.63	ISSUED W/O CONDITIONS
	220170	165 ANCIENT OAK LN	RAMOS ABEL & ALISIA ANN	\$334,813	\$2,410.59	ISSUED W/O CONDITIONS
	220175	413 NORRIS ST	D R HORTON INC	\$520,731	\$2,526.86	ISSUED W/O CONDITIONS
	220180	404 NORRIS ST	D R HORTON INC	\$515,392	\$2,502.35	ISSUED W/O CONDITIONS
	220182	2221 SPRINGSBURY RD	SAWYER DENNIS A & KRISTINE ASTON	\$628,264	\$3,637.73	ISSUED W/O CONDITIONS
	220208	0	JACKSON III R	\$261,690	\$1,303.16	ISSUED W/O CONDITIONS
Residential Plumbing Permit	220110	6 TRIPLE OAK LN	HARRIS TAYLOR TESSA	\$0	\$112.20	ISSUED W/O CONDITIONS
	220135	308 E MAIN ST	EATON SARAH	\$0	\$107.10	ISSUED W/O CONDITIONS
	220179	242 PROVIDENCE LN	MUMM NANCY TRUSTEE	\$0	\$479.40	ISSUED W/O CONDITIONS
	220183	106 BERRYS FERRY RD	SAINT MERRILYN C & CROSBY E	\$0	\$40.80	ISSUED W/O CONDITIONS
Residential Remodel	220124	598 CLAY HILL RD	WILLIAMS MICHAEL C	\$0	\$202.00	ISSUED W/O CONDITIONS
	220153	6 TRIPLE OAK LN	HARRIS TAYLOR TESSA	\$83,250	\$463.72	ISSUED W/O CONDITIONS
	220184	2683 MOUNT CARMEL RD	PRATT LOWELL DORRANCE JR & MARY CH	\$127,011	\$1,446.48	ISSUED W/O CONDITIONS
	220207	204 BATTLETOWN DR	ABRERA RICHARD E & JULIE W	\$0	\$183.60	ISSUED W/O CONDITIONS
	220214	353 WHITE PINE LN	ERICKSON ROBERT C III & CAROL M	\$0	\$158.10	ISSUED W/O CONDITIONS

Project Application Report - Building Dept

For Period: 3/1/2022 to 3/31/2022

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Residential Remodel	220215	3181 CASTLEMAN RD	WOLF SCOTT M & ANN M	\$62,250	\$443.83	ISSUED W/O CONDITIONS
Solar Array System	220162	412 RUSSELL RD	RHOADES SUSAN L & LISA A JETT	\$0	\$168.30	ISSUED W/O CONDITIONS
Swimming Pool In Ground	220163	122 ALLEGHENY RIDGE LN	NOLAN CONNIE	\$0	\$352.00	ISSUED W/O CONDITIONS
Tents Over 900 sq ft	220192	830 LONG BRANCH LN	LONG BRANCH HISTORIC HOUSE AND FARM	\$0	\$40.80	ISSUED W/O CONDITIONS
	220193	830 LONG BRANCH LN	LONG BRANCH HISTORIC HOUSE AND FARM	\$0	\$40.80	ISSUED W/O CONDITIONS
	220194	830 LONG BRANCH LN	LONG BRANCH HISTORIC HOUSE AND FARM	\$0	\$40.80	ISSUED W/O CONDITIONS
	220195	830 LONG BRANCH LN	LONG BRANCH HISTORIC HOUSE AND FARM	\$0	\$40.80	ISSUED W/O CONDITIONS
	220196	830 LONG BRANCH LN	LONG BRANCH HISTORIC HOUSE AND FARM	\$0	\$40.80	ISSUED W/O CONDITIONS
	220197	830 LONG BRANCH LN	LONG BRANCH HISTORIC HOUSE AND FARM	\$0	\$40.80	ISSUED W/O CONDITIONS
	220198	830 LONG BRANCH LN	LONG BRANCH HISTORIC HOUSE AND FARM	\$0	\$40.80	ISSUED W/O CONDITIONS
	220199	830 LONG BRANCH LN	LONG BRANCH HISTORIC HOUSE AND FARM	\$0	\$40.80	ISSUED W/O CONDITIONS
	220200	830 LONG BRANCH LN	LONG BRANCH HISTORIC HOUSE AND FARM	\$0	\$40.80	ISSUED W/O CONDITIONS

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR MARCH, 2022

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
03/01/22	22430	FORNESS, CANDACE RECORDED TIME: 10:53 DESCRIPTION 1: LOTS 9-11 BLOCK 4 DATE OF DEED : 00/00/00 BOOK: 697 NUMBER PAGES : 2	N HAWKINS, MICHELLE L 111 HONEYSUCKLE LN BLUEMONT, VA. 20135 PAGE: 305 MAP: 17A2109	N 329,000.00 PIN:	DBS	100%
03/01/22	220000017	STARRY, ROY THOMAS; JR RECORDED TIME: 11:55 DESCRIPTION 1: DATE OF DEED : 03/01/22 BOOK: 108 NUMBER PAGES : 9	N/A N/A PAGE: 133 MAP:	.00 PIN:	COPY	00%
03/02/22	22438	FRANKLIN, JACK M RECORDED TIME: 11:16 DESCRIPTION 1: CHAPEL DISTRICT DATE OF DEED : 00/00/00 BOOK: 697 NUMBER PAGES : 1	N FRANKLIN, JACK M 111 REST CHURCH RD CLEAR BROOK, VA. 22624 PAGE: 389 MAP: 22A69	N .00 PIN:	DG	100%
03/03/22	22453	SUELDO OCHOA, WILLIAM ELVIS RECORDED TIME: 13:52 DESCRIPTION 1: CHAPEL DISTRICT DATE OF DEED : 00/00/00 BOOK: 697 NUMBER PAGES : 3	N SUELDO OCHOA, WILLIAM ELVIS 6985 LORD FAIRFAX HWY BERRYVILLE, VA. 22611 PAGE: 463 MAP: 14BA6	N .00 PIN:	DG	100%
03/04/22	220000019	BROWN, ROSA C RECORDED TIME: 10:57 DESCRIPTION 1: TOWN OF BERRYVILLE, JOSEPHINE ST DATE OF DEED : 03/04/22 BOOK: 108 NUMBER PAGES : 0	N/A N/A PAGE: 198 MAP: 14A6-3-B-5B	.00 PIN:	REA	00%
03/04/22	22456	RITTER, MICHAEL A RECORDED TIME: 11:01 DESCRIPTION 1: GREENWAY DISTRICT DATE OF DEED : 00/00/00 BOOK: 697 NUMBER PAGES : 4	N RITTER, MICHAEL A 165 VISTA LN WHITE POST, VA. 22663 PAGE: 470 MAP: 2875	N .00 PIN:	DG	100%
03/07/22	220000020	MYERS, WILLIAM H; JR RECORDED TIME: 10:59 DESCRIPTION 1: CHAPEL DISTRICT, DB 493 PG 830 DATE OF DEED : 03/07/22 BOOK: 108 NUMBER PAGES : 0	N/A N/A PAGE: 200 MAP:	.00 PIN:	REA	00%
03/07/22	22465	WHITTLESEY, BRENT RECORDED TIME: 11:21 DESCRIPTION 1: CHAPEL DISTRICT DATE OF DEED : 00/00/00 BOOK: 697 NUMBER PAGES : 4	N WHITTLESEY, BRENT A 3892 CLAYTON AVE LOS ANGELES, CA. 90027 PAGE: 515 MAP: 22A28	N .00 PIN:	DG	100%

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR MARCH, 2022

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
03/07/22	22466	JONES, BRENDA B RECORDED TIME: 11:23 DESCRIPTION 1: CHAPEL DISTRICT DATE OF DEED : 00/00/00 BOOK: 697 NUMBER PAGES : 6	N JONES, BRENDA B N/A N/A, XX. 00000 0000 PAGE: 519 MAP: 22B2	N .00	DG	100%
03/07/22	22469	FERRELL, BRIAN E RECORDED TIME: 14:35 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 00/00/00 BOOK: 697 NUMBER PAGES : 2	N SHABB, CALVIN 616 PINE GROVE ROAD BLUEMONT, VA. 20135 PAGE: 546 MAP: 26A85	N 408,000.00	DBS	100%
03/08/22	22485	CORE, TERESA LYNN RECORDED TIME: 13:43 DESCRIPTION 1: SHENANDOAH RETREAT DATE OF DEED : 00/00/00 BOOK: 697 NUMBER PAGES : 5	N CORE, TERESA LYNN 28 MAPLE LANE BLUEMONT, VA. 20135 PAGE: 584 MAP: 17A2197	N .00	DQC	100%
03/08/22	22487	BREWER, WALLACE E; JR RECORDED TIME: 14:40 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 00/00/00 BOOK: 697 NUMBER PAGES : 4	N HOGUE, WILLIAM 408 MONTGOMERY CT BERRYVILLE, VA. 22611 PAGE: 608 MAP: 14A84181	N 585,000.00	DBS	100%
03/09/22	22489	RATCLIFFE, KIM LOUISE RECORDED TIME: 10:04 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 00/00/00 BOOK: 697 NUMBER PAGES : 4	N GALLAGHER, ANNE COLETTE 22 LINCOLN AVE BERRYVILLE, VA. 22611 PAGE: 624 MAP: 14A4A32	N 350,000.00	DBS	100%
03/10/22	22508	LORBER, LINDA RECORDED TIME: 16:00 DESCRIPTION 1: LONGMARSH DISTRICT, 15.005 ACRES DATE OF DEED : 06/26/15 BOOK: 697 NUMBER PAGES : 2	N GARLAND, JAMES P O BOX 209 BERRYVILLE, VA. 22611 PAGE: 749 MAP: 13-A-4	N .00	DG	100%
03/11/22	22509	HOWARD, JACK M; JR RECORDED TIME: 09:31 DESCRIPTION 1: BATTLEFIELD ESTATES LOT 89A DATE OF DEED : 00/00/00 BOOK: 697 NUMBER PAGES : 2	N WOOD, GABRIEL C 512 MOSBY BLVD BERRYVILLE, VA. 22611 PAGE: 751 MAP: 14A7989A	N 520,000.00	DBS	100%
03/11/22	22513	D.R HORTON RECORDED TIME: 10:40 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 697 NUMBER PAGES : 7	N TOWN OF BERRYVILLE N/A N/A, XX. 00000 0000 PAGE: 768 MAP:	N .00	DE	100%

5559 (2)

217K
w/impV

8935 (1)

479,500
w/impV

1969 (1)

195,800
w/impV

8181 (1)

386,700
w/impV

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR MARCH, 2022

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
03/22/22	220000021	DESANTIS, MICHAEL FRANCIS RECORDED TIME: 15:05 DESCRIPTION 1: BATTLETOWN DISTRICT, 3 LOTS DATE OF DEED : 03/22/22 BOOK: 108 PAGE: 213 NUMBER PAGES : 0	N/A N/A	.00	QUAL	00%
03/23/22	22591	D.R HORTON INC RECORDED TIME: 13:15 DESCRIPTION 1: LOT 74 SHENANDOAH CROSSING DATE OF DEED : 03/21/22 BOOK: 698 PAGE: 313 NUMBER PAGES : 2	NEW Construction N HYMAN, DANIEL CURTIS 18 WILSON DRIVE BERRYVILLE, VA. 22611	N 439,990.00	DBS	100% 80,000
03/24/22	22601	LEITCH, KENNETH RECORDED TIME: 12:00 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 698 PAGE: 398 NUMBER PAGES : 3	N LEITCH, CATHERINE N/A N/A, XX. 00000 0000	.00	DBS	100%
03/24/22	22602	GLANOWSKI, STEPHEN ANTHONY; ET RECORDED TIME: 13:00 DESCRIPTION 1: BOYCE VA DATE OF DEED : 03/23/22 BOOK: 698 PAGE: 401 NUMBER PAGES : 3	N MCCLELLAN, JOSHUA J; ETUX 330 PIONEER LANE BOYCE, VA. 22620	N 775,000.00	DBS	100% 404,400
03/24/22	22606	PHILLIP P. THOMAS LLC RECORDED TIME: 13:30 DESCRIPTION 1: DATE OF DEED : 03/14/22 BOOK: 698 PAGE: NUMBER PAGES : 3	N ARMZ, LLC 18761 FOGGY BOTTOM RD BLUEMONT, VA. 20135 MAP: NO MAP	N 769,000.00	DBS	50%
03/24/22	22609	SMALLEY, E SCOTT RECORDED TIME: 14:55 DESCRIPTION 1: 1.34 ACRES TOWN OF BERRYVILLE DATE OF DEED : 03/21/22 BOOK: 698 PAGE: 493 NUMBER PAGES : 5	N VALLEY VENTURES FUND 5 LLC 1140 3RD ST NE WASHINGTON DC, DC. 20002 MAP: 14A2A104	N 904,400.00	DBS	100%
03/24/22	22610	VALLEY VENTURES FUND 5 LLC RECORDED TIME: 15:05 DESCRIPTION 1: LOT 1.34 ANSD 2.17 TOWN OF BERRYVILLE DATE OF DEED : 03/21/22 BOOK: 698 PAGE: 498 NUMBER PAGES : 3	N IRA M AND SHARI TROCKI GEL. PT N 631 TILTON RD NORTHFIELD, NJ. 08225 MAP: 14A2A104	N 1,204,400.00	DBS	100%
03/24/22	22611	WISEMAN II, THOMAS R RECORDED TIME: 15:25 DESCRIPTION 1: 28 ACRES GREENWAY DATE OF DEED : 03/10/22 BOOK: 698 PAGE: 501 NUMBER PAGES : 4	N KAMPA, KATHLEEN 4020 MILLWOOD ROAD BOYCE, VA. 22620 MAP: 30A71	N 1,000,000.00	DBS	100% 751,200 K

7244
5

6032
5

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR MARCH, 2022

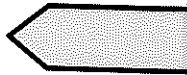
RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
03/24/22	22612	LUEDERS, JOHN RECORDED TIME: 16:20 DESCRIPTION 1: 11 ACRES LONGMARSH DISTRICT DATE OF DEED : 03/23/22 BOOK: 698 NUMBER PAGES : 2	N SOLECKI, BENTON JAMES 3752 CRUMS CHURCH RD BERRYVILLE, VA. 22611 PAGE: 505 MAP: 314	N 535,000.00 22611	DBS	100%
03/25/22	22614	D.R. HORTON <i>New construction</i> RECORDED TIME: 09:57 DESCRIPTION 1: SHENANDOAH CROSSING LOT 73 DATE OF DEED : 00/00/00 BOOK: 698 NUMBER PAGES : 3	N CAMPBELL, ANGELA MELISA 22 WILSON DRIVE BERRYVILLE, VA. 22611 PAGE: 523 MAP: 14G173	N 441,990.00 22611	DBS	100%
03/25/22	22619	D.R. HORTON INC <i>New construction</i> RECORDED TIME: 11:30 DESCRIPTION 1: SHENANDOAH CROSSING LOT 71 DATE OF DEED : 00/00/00 BOOK: 698 NUMBER PAGES : 2	N ADKINS, JUSTIN 36 WILSON DRIVE BERRYVILLE, VA. 22611 PAGE: 554 MAP: 14G171	N 495,990.00 22611	DBS	100%
03/25/22	22627	DBSR, LLC RECORDED TIME: 14:50 DESCRIPTION 1: CATTLEMANS LANE DATE OF DEED : 03/24/22 BOOK: 698 NUMBER PAGES : 4	N BEACH, CHARLES 17990 TRANQUILITY ROAD PURCELLVILLE, VA. 20132 PAGE: 593 MAP: 14A3A26	N 1,250,000.00 20132	DOA	100%
03/28/22	22632	BROY, VICKI B RECORDED TIME: 09:43 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 00/00/00 BOOK: 698 NUMBER PAGES : 2	N BROY, VICKI B PO BOX 746 BERRYVILLE, VA. 22611 PAGE: 652 MAP: 14A218F21	.00	DG	100%
03/28/22	22633	BROY, VICKI B RECORDED TIME: 09:44 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 00/00/00 BOOK: 698 NUMBER PAGES : 2	N BROY, VICKI B PO BOX 746 BERRYVILLE, VA. 22611 PAGE: 654 MAP: 14A115	.00	DG	100%
03/28/22	22650	DAY, KAREN C RECORDED TIME: 15:36 DESCRIPTION 1: GREENWAY DISTRICT DATE OF DEED : 00/00/00 BOOK: 15 NUMBER PAGES : 1	N DAY, KAREN C N/A N/A, XX. 00000 0000 PAGE: 2 MAP: 39A20	.00	OPM	100%
03/28/22	22651	LINGLE, BRYAN SCOTT; ETUX RECORDED TIME: 16:16 DESCRIPTION 1: BATTLETOWN DISTRICT, LOT 11 DATE OF DEED : 03/25/22 BOOK: 698 NUMBER PAGES : 2	N GILLESPIE, MARCUS A; ETAL 68 AUBURN RD BERRYVILLE, VA. 22611 AUBURN FARMS PAGE: 727 MAP: 16-4-11	N 650,000.00 22611	DBS	100%

1936 (4)

80,000

80,000

716,100



2649 (2)

404,500

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR MARCH, 2022

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
03/29/22	22656	D.R. HORTON INC RECORDED TIME: 12:22 DESCRIPTION 1: SHENANDOAH CROSSING LOT 35 DATE OF DEED : 00/00/00 BOOK: 698 NUMBER PAGES : 2	N LAMBERT, JASMINE ALBERTA 704 WEEKS CT BERRYVILLE, VA. 22611 MAP: 14G135	N 507,990.00	DBS	100% 80,000
03/30/22	22659	COLEGROVE, GAIL E RECORDED TIME: 13:00 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 03/29/22 BOOK: 698 NUMBER PAGES : 2	N GIACOMANGELI, CARLA PO BOX 360 MILLWOOD MILLWOOD, VA. 22646 MAP: 14A2A27	N 200,000.00	DBS	100% 103,600
03/30/22	22660	D.R HORTON RECORDED TIME: 13:02 DESCRIPTION 1: LOT 36 SHENANDOAH CROSSING DATE OF DEED : 03/25/22 BOOK: 698 NUMBER PAGES : 2	N PETERS, DYLAN 700 WEEKS COURT BERRYVILLE, VA. 22611 MAP: 14G136	N 522,990.00	DBS	100% 80,000
03/30/22	22662	D.R HORTON RECORDED TIME: 13:05 DESCRIPTION 1: LOT 33 SHENANDOAH CROSSING DATE OF DEED : 03/29/22 BOOK: 698 NUMBER PAGES : 2	N EISELE, LAUREN JUSTINA 712 WEEKS COURT BERRYVILLE, VA. 22611 MAP: 14G133	N 525,990.00	DBS	100% 80,000
03/30/22	22664	D.R HORTON RECORDED TIME: 13:10 DESCRIPTION 1: LOT 31 SHENANDOAH CROSSING DATE OF DEED : 03/29/22 BOOK: 698 NUMBER PAGES : 2	N DRURY, MOLLY ANN 720 WEEKS COURT BERRYVILLE, VA. 22611 MAP: 14G131	N 512,990.00	DBS	100% 80,000
03/30/22	22667	MONTOYA, MARIA RECORDED TIME: 13:41 DESCRIPTION 1: LOT 13 BATTLETOWN SUBDV DATE OF DEED : 03/23/22 BOOK: 698 NUMBER PAGES : 3	N CARRERO, TIMOTHY 115 CAMERON ST BERRYVILLE, VA. 22611 MAP: 14A218F13	N 240,000.00	DBS	100% 112,400
03/30/22	22672	GARRETT, EARL CHAUNCEY; II RECORDED TIME: 14:16 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 00/00/00 BOOK: 698 NUMBER PAGES : 3	N FARMER, LANDON 424 FREMONT CT BERRYVILLE, VA. 22611 MAP: 14A71194	N 527,000.00	DBS	100%
03/31/22	22675	HANNA, STEVE RECORDED TIME: 10:45 DESCRIPTION 1: LOT 118 BLOCK 1A DATE OF DEED : 03/26/22 BOOK: 698 NUMBER PAGES : 1	N SHENANDOAH RETREAT LAND CORP 256 HEMLOCK LANE BLUEMONT, VA. 20135 MAP: 17A12118	N 2,000.00	DBS	100% 2000K

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR MARCH, 2022

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
03/31/22 <i>1048</i> <i>(2)</i>	22676	SIMS, AARON WAYNE RECORDED TIME: 11:15 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 00/00/00 BOOK: 698 NUMBER PAGES : 3	N HENDERSON, WILLIAM M 988 WESTWOOD RD BERRYVILLE, VA. 22611 PAGE: 912 MAP: 13A53	N 405,000.00 238,300	DBS	100%
03/31/22 <i>23</i> <i>(5)</i>	22679	WINTER, CURTIS RECORDED TIME: 13:30 DESCRIPTION 1: 40 ACRES LONGMARSH DATE OF DEED : 03/31/22 BOOK: 698 NUMBER PAGES : 3	N MARTZ, JAMES F 4071 OLD CHARLESTOWN RD BERRYVILLE, VA. 22611 PAGE: 937 MAP: 2A7C	N 485,000.00 299,000	DBS	100%
03/31/22 <i>996</i> <i>(2)</i>	22680	HATLEY, NOLAN E RECORDED TIME: 13:38 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 00/00/00 BOOK: 698 NUMBER PAGES : 3	N O'NEILIN, RYAN DAVID SCOTT 1274 TRIPLE J RD BERRYVILLE, VA. 22611 PAGE: 940 MAP: 13A3	N 900,000.00 495,100	DBS	100%
03/31/22 <i>8419</i> <i>(1)</i>	22682	HAWKS, JERRY M RECORDED TIME: 13:53 DESCRIPTION 1: HERMITAGE LOT 143 DATE OF DEED : 00/00/00 BOOK: 698 NUMBER PAGES : 2	N OWENS, TERRIE 77 OLD ORCHARD LN WARRENTON, VA. 20186 PAGE: 960 MAP: 14A83143	N 481,600.00 SAME	DBS	100%

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR MARCH, 2022

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
***** DEEDS TRANSFER UPON DEATH *****						
03/04/22	22454	WATKINS, FRAZER WELSH RECORDED TIME: 09:51 DESCRIPTION 1: CHAPEL DISTRICT DATE OF DEED : 00/00/00 BOOK: 697 NUMBER PAGES : 3	N THE WATKINS FAMILY REVOCABLE J N 443 JANEVILLE RD BERRYVILLE, VA. 22611 PAGE: 466 MAP: 12A43A PIN:	.00	DTD	100%
03/07/22	22462	MYERS, LOIS J RECORDED TIME: 10:55 DESCRIPTION 1: CHAPEL DISTRICT DATE OF DEED : 03/03/22 BOOK: 697 NUMBER PAGES : 4	N LEWIS, REBECCA N 7226 LORD FAIRFAX HIGHWAY BERRYVILLE, VA. 22611 PAGE: 509 MAP: 22-A-22 PIN:	.00	DTD	100%
03/28/22	22643	WARING, DANA H RECORDED TIME: 13:45 DESCRIPTION 1: GREENWAY DISTRICT DATE OF DEED : 00/00/00 BOOK: 698 NUMBER PAGES : 3	N WARING, MEGAN ELIZABETH N 46 MORGAN LN BOYCE, VA. 22620 PAGE: 684 MAP: 3967 PIN:	.00	DTD	100%

TOTAL COUNTY DEEDS OF PARTITION AND CONVEYANCE: 61
 TOTAL NUMBER OF COUNTY DEEDS OF CORRECTION : 0
 TOTAL NUMBER OF COUNTY WILL/FIDUCIARY : 2

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR MARCH, 2022

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
03/11/22	22523	HARVEY, CHARLES WAYNE RECORDED TIME: 12:16 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 00/00/00 BOOK: 697 NUMBER PAGES : 3	N HARVEY, CHARLES WAYNE 10573 HARRY BYRD HWY BERRYVILLE, VA. 22611 PAGE: 799 MAP: 7B312	N .00	DGLE	100%
03/11/22	22524	WATERLOO RENTALS LLC RECORDED TIME: 14:00 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 03/07/22 BOOK: 697 NUMBER PAGES : 1	N HIETT, KATHERINE ANN 407 WALNUT ST BERRYVILLE, VA. 22611 PAGE: 802 MAP: 14A1110	N 225,700.00 DBS		100%
					SAME	225,700K
03/14/22	22535	BOOM ROAD LAND TRUST RECORDED TIME: 16:10 DESCRIPTION 1: TOWN OF BERRYVILLE 4 PARCELS DATE OF DEED : 03/14/22 BOOK: 697 NUMBER PAGES : 4	N IRA M AND SHARI TROCKI GENERAL 631 TILTON RD NORTHFIELD, NJ 08225 PAGE: 22535 MAP: 14A3-A-10	N 996,250.00 DBS		100%
03/16/22	22542	PORTNER-DAY, CINDY JILL RECORDED TIME: 14:57 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 00/00/00 BOOK: 697 NUMBER PAGES : 3	N CARDONA, MICHAEL L 3143 CASTLEMAN RD BERRYVILLE, VA. 22611 PAGE: 949 MAP: 1616	N 869,000.00 DBS		100%
03/17/22	22547	DUNNING, PETER H RECORDED TIME: 14:55 DESCRIPTION 1: 5.73 ACRES DATE OF DEED : 00/00/00 BOOK: 698 NUMBER PAGES : 2	N GOLDEN OAK LLC 20154 REDROSE DR STERLING, VA. 20165 PAGE: 18 MAP: 15A6 15A-16	N 325,000.00 DBS		100%
03/17/22	22549	KOHNNEN, JAMES C RECORDED TIME: 16:23 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 00/00/00 BOOK: 698 NUMBER PAGES : 2	N GARRETT, KEVIN W 48 GAYLORD LANE BERRYVILLE, VA. 22611 PAGE: 23 MAP: 9A51	N 350,000.00 DBS		100%
03/18/22	22551	KULAKOWSKI, LISA MARIE RECORDED TIME: 10:51 DESCRIPTION 1: LOT 9 BOYCE CROSSING DATE OF DEED : 05/15/22 BOOK: 698 NUMBER PAGES : 2	N GIARRANTANA, NEIL 221 PLEASANT HILL DRIVE BOYCE, VA. 22620 PAGE: 45 MAP: 21A319	N 515,000.00 DBS		100%
03/18/22	22561	ZAMBANINI, MARIA T RECORDED TIME: 15:22 DESCRIPTION 1: HERMITAGE LOT 67 DATE OF DEED : 00/00/00 BOOK: 698 NUMBER PAGES : 3	N DIGNACCO, MICHAEL I 404 DUNLAP DRIVE BERRYVILLE, VA. 22611 PAGE: 92 MAP: 14A8267	N 670,000.00 DBS		100%

1343 ①

④

2020 ②

2110 ②

785 ②

8714 ①

8240 ①

480,500
482,800K
304,200
w/impv

~~1916~~ AH
 1916 IMPV Lot 10 212,200
 1916 IMPV 12 219,300
 1917 via 13 50K
 via 25 5K

 486,500

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR MARCH, 2022

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
03/21/22	22569	D.R. HORTON RECORDED TIME: 12:27 DESCRIPTION 1: SHEN CROSSING LOT 72 DATE OF DEED : 00/00/00 BOOK: 698 NUMBER PAGES : 2	<i>NEW Construction</i> N HERNANDEZ, TAYLOR MESHELL 26 WILSON DR BERRYVILLE, VA. 22611 PAGE: 157 MAP: 14G172	514,990.00 DBS		100% <i>80,000K</i>
03/21/22	22574	COONS, KEVIN RECORDED TIME: 14:13 DESCRIPTION 1: LOT 189 HERMITAGE DATE OF DEED : 00/00/00 BOOK: 698 NUMBER PAGES : 2	N COONS, KEVIN 417 MADDEN ST BERRYVILLE, VA. 22611 PAGE: 176 MAP: 14A84189	.00	DG	100%
03/21/22	22577	BELL, PATRICK ALLEN RECORDED TIME: 14:26 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 00/00/00 BOOK: 698 NUMBER PAGES : 2	N SAME N/A N/A, XX. 00000 0000 PAGE: 208 MAP: 14A57	.00	PM	100%
03/21/22	22579	R2 INVESTMENT PROPERTIES LLC RECORDED TIME: 15:28 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 00/00/00 BOOK: 698 NUMBER PAGES : 3	N ROSE HILL PARTNERS LLC 101 E MAIN ST BERRYVILLE, VA. 22611 PAGE: 226 MAP: 14A5A81	995,000.00 DBS		100% <i>908,300K</i>
03/21/22	22582	CHAMBERLAYNE, EDWARD PYE RECORDED TIME: 15:56 DESCRIPTION 1: CHAPEL DISTRICT DATE OF DEED : 00/00/00 BOOK: 698 NUMBER PAGES : 2	N WAHABZADA, FAWAD 3113 CALMES NECK LN BOYCE, VA. 22620 PAGE: 255 MAP: 31123	570,000.00 DBS		100% <i>455,200K</i>
03/22/22	22584	BROCK.III, BETTY RECORDED TIME: 10:05 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 15 NUMBER PAGES : 1	N KEENELAND N/A N/A, XX. 00000 0000 PAGE: 1 MAP:	.00	OPM	100%
03/22/22	22585	ZEISSET, PAUL T RECORDED TIME: 12:25 DESCRIPTION 1: CHAPEL DISTRICT DATE OF DEED : 00/00/00 BOOK: 698 NUMBER PAGES : 2	N SANDBERG, KURT 3623 EMORY RD NORTH UPPERCO, MD. 21155 PAGE: 271 MAP: 31172	215,000.00 DBS		100% <i>118,600</i>
03/22/22	22586	ALLEN, MIMI HONG RECORDED TIME: 13:43 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 00/00/00 BOOK: 698 NUMBER PAGES : 2	N BALCOM, MICHAEL 9060 SHADDOCK ROAD WEST FT MYERS, FL. 33967 PAGE: 273 MAP: 14A5A7	300,000.00 DBS		100% <i>80K</i>

VAC

Lots -7 50K
-8 50K
-9 50K
-10 50K
-11 50K
-12 50K

300K

Clarke County Fire-Rescue
FY 21-22 Closing Balance Summary

Description	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	YTD Totals
Billable Calls											
Enders (Co 1)	75	102	87	88	72	82	77	64	84		731
Boyce (Co 4)	16	16	15	11	7	15	19	7	21		127
Blue Ridge (Co 8)	3	0	9	3	5	5	2	5	8		40
Total # of Billable Calls	94	118	111	102	84	102	98	76	113		898
ALS Trips Billed	42	61	50	53	32	46	39	34	52		409
BLS Trips Billed	49	56	57	46	48	52	59	35	58		460
TNT Trips Billed	3	1	4	3	4	4	0	7	3		29
Total	94	118	111	102	84	102	98	76	113		898
Net Mileage Reimbursement											
Enders (Co 1)	\$1,099.38	\$6,298.17	\$6,483.44	\$9,038.81	\$7,974.18	\$6,781.70	\$8,176.36	\$8,252.13	\$6,952.41		\$61,056.58
Boyce (Co 4)	\$90.86	\$1,086.71	\$995.74	\$985.32	\$1,099.69	\$1,022.83	\$1,289.02	\$1,974.67	\$594.08		\$9,138.92
Blue Ridge (Co 8)	\$24.96	\$0.00	\$349.04	\$471.75	\$385.62	\$930.49	\$19.69	\$297.50	\$489.82		\$2,968.87
Total	\$1,215.20	\$7,384.88	\$7,828.22	\$10,495.88	\$9,459.49	\$8,735.02	\$9,485.07	\$10,524.30	\$8,036.31		\$73,164.37
Calls Dispatched											
Co 1 Career	83	87	89	88	89	90	88	64	90		768
Co 1 Volunteer	5	6	4	5	2	6	3	1	1		33
Co 1 Split	16	38	28	34	20	29	37	25	12		239
Co 4 Career	4	3	2	5	0	1	1	4	0		20
Co 4 Volunteer	11	14	13	12	12	16	14	4	11		107
Co 4 Split	14	14	10	10	9	19	14	8	20		118
Co 8 Career	3	0	6	6	4	2	0	3	8		32
Co 8 Volunteer	4	3	4	2	1	2	3	4	3		26
Co 8 Split	0	0	3	0	3	5	0	1	8		20
Unknown	27	19	33	29	22	10	21	16	21		198
Total # of Calls Dispatched	167	184	192	191	162	180	181	130	169		1556
Patient Payments	\$3,408.75	\$4,325.69	\$4,203.07	\$6,576.76	\$3,238.42	\$4,457.67	\$4,444.15	\$2,718.18	\$5,271.64		\$38,644.33
TNT Payments	\$50.00	\$300.00	\$300.00	\$300.00	\$450.00	\$350.00	\$190.00	\$180.00	\$200.00		\$2,320.00
Total Payments	\$40,485.35	\$43,814.95	\$35,609.65	\$54,881.90	\$53,799.88	\$40,123.98	\$41,381.09	\$46,098.54	\$36,118.28		\$392,313.62

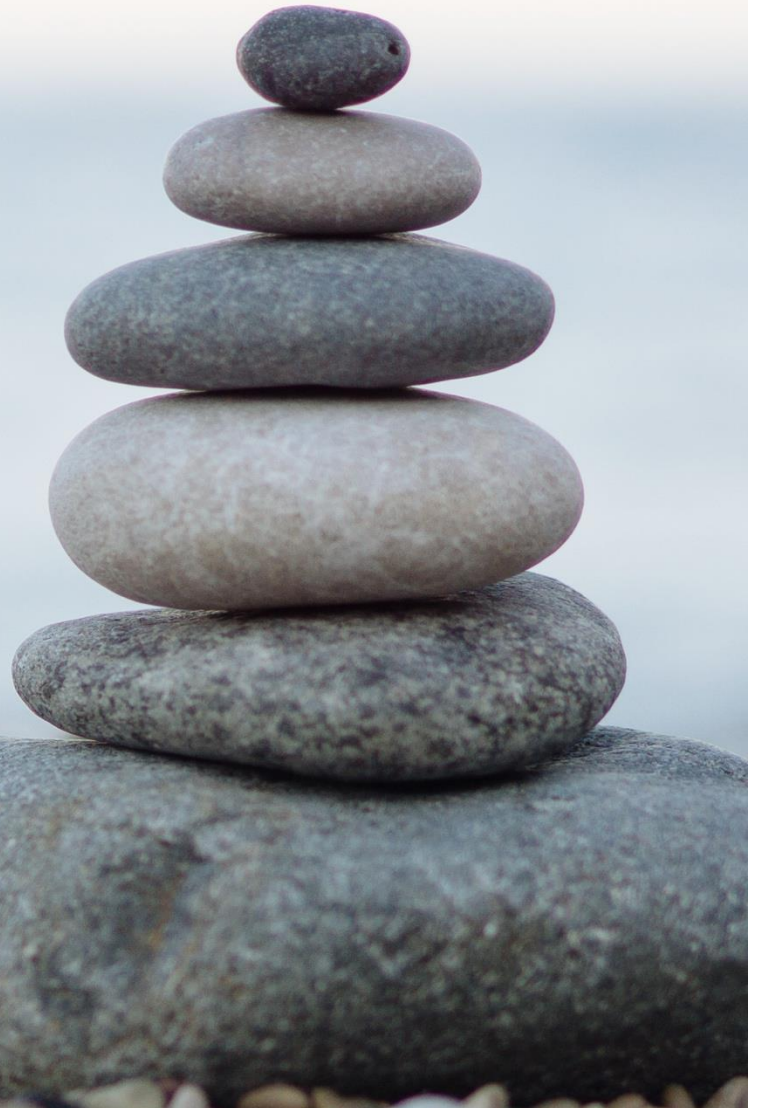
Clarke County Demand Response Metrics

Month	Service Days	Service Hours	Passengers	Miles Traveled
Jan-22	19	76	98	1,040
Feb-22	20	80	137	1,266
Mar-22	23	92	167	1,342
Apr-22				
May-22				
Jun-22				
Jul-22				
Aug-22				
Sep-22				
Oct-22				
Nov-22				
Dec-22				

On the Right Path

Serving the Citizens of Clarke County

CLARKE COUNTY DEPARTMENT
OF SOCIAL SERVICES
ANNUAL REPORT FOR FISCAL
YEAR 2021



Clarke County Social Service’s Mission:

“Empower our clients to reach their fullest potential”



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SUPPLEMENTAL NUTRITIONAL ASSISTANCE PROGRAM

SNAP

The overall goal of SNAP is to alleviate hunger and malnutrition by increasing resources for the purchase of food for a nutritious diet. SNAP supplements the food budget of low-income households. Eligibility for SNAP is based on income and household size.

The SNAP Program is 100% Federally Funded.

<i>Fiscal Year</i>	<i>FY19</i>	<i>FY20</i>	<i>FY21</i>
APPLICATIONS	185	585	237
RECIPIENT COUNT	674	687	782
SNAP DOLLARS SPENT	\$611,928.	\$747,898.	\$1,260,093.



MEDICAL ASSISTANCE PROGRAMS
MEDICAID

The Medical Assistance (MA) Program was established under the Title XIX of the Federal Social Security Act to enable states to provide medical and health-related services for certain individuals and families with low incomes. The Medicaid, FAMIS, and Medicaid Expansion programs are financed with state and federal funds. Virginia Department of Social Services (VDSS) works in partnership with the Department of Medical Assistance Services (DMAS), the state agency responsible for the general administration of the Medicaid program in Virginia. Determination of eligibility for Medicaid and related social services is the responsibility of the local department of social services. Medicaid is 48% State Funded and 52% Federally Funded.

<u>Fiscal Year</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
<u>APPLICATIONS</u>	<u>552</u>	<u>585</u>	<u>482</u>
<u>RECIPIENT COUNT</u>	<u>1653</u>	<u>1,880</u>	<u>2,038</u>
<u>MA DOLLARS SPENT</u>	<u>\$11,515,925.</u>	<u>\$14,942,466.</u>	<u>\$17,668,279.</u>



TEMPORARY ASSISTANCE FOR NEEDY FAMILIES
TANF

The purpose of TANF is to provide temporary cash assistance and employment related services to enable families with children to become self-supporting. TANF is 62% State Funded and 38% Federally Funded.

<i><u>Fiscal Year</u></i>	<i><u>FY19</u></i>	<i><u>FY20</u></i>	<i><u>FY21</u></i>
<u>APPLICATIONS</u>	<u>44</u>	<u>59</u>	<u>28</u>
<u>RECIPIENT COUNT</u>	<u>46</u>	<u>37</u>	<u>32</u>
<u>TANF DOLLARS SPENT</u>	<u>\$29,467.</u>	<u>\$25,529.</u>	<u>\$32,175.</u>



VIRGINIA INITIATIVE FOR EDUCATION AND WORK
VIEW

Virginia Initiative for Education and Work (VIEW) program is a program of employment, education, and training opportunities to assist individuals in attaining the goal of self-sufficiency. The VIEW program promotes economic independence through participation in employment-related activities, education, and training, and needed support services.

The VIEW Program is 15% Locally Funded, 73% State Funded and 12% Federally Funded.

<i>Fiscal Year</i>	<i>FY19</i>	<i>FY20</i>	<i>FY21</i>
INDIVIDUALS REFERRED	5	0	4
TOTAL ENROLLED	5	2	1
SUPPORT DOLLARS SPENT	\$6721.	\$6432.	\$6654.



CHILD CARE SUBSIDY

The purpose of the Child Care and Development Fund is to increase the availability, affordability, and quality of child care services. Child Care Program also has implemented a quality rating system for child care providers and programs, provides education to parents about high quality child care, and provides a professional development system for the child care workforce.

The Child Care Subsidy Program is 25% State Funded and 75% Federally Funded.

<i>Fiscal Year</i>	<i>FY19</i>	<i>FY20</i>	<i>FY21</i>
APPLICATIONS	8	16	30
RECIPIENT COUNT	22	25	24
TANF DOLLARS SPENT	\$83,300.	\$93,811.	\$74,275.



ENERGY ASSISTANCE PROGRAMS
****LIHEAP, COOLING, HEATING, & CRISIS****

The Energy Assistance Program (EAP) consists of three components: Fuel Assistance, Crisis Assistance and Cooling Assistance. The EAP assists low-income households in meeting their immediate home energy needs. To be eligible, households must have a heating or cooling expense and their gross monthly income may not exceed 130 percent of the federal poverty level.

Energy Assistance Programs are 48% State Funded and 52% Federally Funded.

<i>Fiscal Year</i>	<i>FY19</i>	<i>FY20</i>	<i>FY21</i>
APPLICATIONS	103	85	17
LIHEAP DOLLARS SPENT	\$46,046.	\$39,469.	\$41,855.



ADULT SERVICES

ADULT PROTECTIVE & ADULT SERVICES (APS & AS)

Adult Services (AS) allows the adult individuals to remain in the least restrictive setting and function as independently as possible by establishing and/or strengthening appropriate family and social support systems or by supporting the adult in self-determination. AS supports impaired adults age 18 or older, and their families when appropriate. AS may include the provision of case management, home-based care, transportation, adult day services, nutrition services, placement services, and other activities to aid the adult.

Adult Protective Services (APS) investigates reports of abuse, neglect and exploitation of adults aged 60 and over and incapacitated adults over 18 years of age and provides services when person is found to be in need of protective services. The goal of APS is to protect a vulnerable adult’s life, health and property without a loss of liberty.

Adult Service Programs are 20% locally funded and 80% Federally Funded.

<i>Fiscal Year</i>	<i>FY19</i>	<i>FY20</i>	<i>FY21</i>
APS REPORTS	104	120	68
ONGOING SERVICE CASES	32	70	59
COMPANION CARE CASES	\$46,046.	\$39,469.	\$41,855.
GAURDIANSHIP CASES	25	32	36
AUXILLARY GRANT CASES	4	3	2
AUX. GRANT EXPEND.	\$18,535.	\$11,795.	\$12,700.



Children's Services Act
CSA

The Children's Services Act (CSA) is a law enacted in 1993 that establishes a single state pool of funds to support services for eligible youth and their families. The purpose of CSA is to provide high quality, child-centered, family-focused, cost-effective, community-based services to at-risk youth and their families. State funds, combined with local community funds, are managed by local interagency teams who plan and oversee services to youth.

Pooled funds are supported 47.97% locally and 52.03% State.

<i>Fiscal Year</i>	<i>FY19</i>	<i>FY20</i>	<i>FY21</i>
CHILDREN SERVED	9	16	7
CSA EXPENDITURES	\$139,200.	\$217,316.	\$105332.



Adoption Services

The primary purpose of adoption is to help children, whose parents are incapable of assuming or continuing parental responsibilities, to legally become part of a permanent family. Permanency is both a value and a goal of best practice to ensure that no child grows to adulthood without a lifelong connection to a caring adult. Adoption Assistance is funded by 57% State funds and 43% Federal funds.

<i>Fiscal Year</i>	<i>FY19</i>	<i>FY20</i>	<i>FY21</i>
ADOPTIONS COMPLETED	1	1	0
CHILDREN REC. ASSISTANCE	6	7	6
EXPENDITURES	\$44,536.	\$36,784.	\$70,432.



FOSTER CARE
FC

The foster care program provides services to children and families when circumstances require the child to be removed from their home. Foster care provides a safe and stable environment for children and older youth until the issues that made placement outside the home necessary are resolved. When a child cannot return home, another permanent home is found for the child through adoption or legal custody by a relative.

<i>Fiscal Year</i>	<i>FY19</i>	<i>FY20</i>	<i>FY21</i>
CHILDREN IN FOSTER CARE	5	3	4



CHILD PROTECTIVE SERVICES
CPS

“Child protective services” (CPS) means the identification, receipt and immediate response to complaints and reports of alleged child abuse or neglect for children under 18 years of age. CPS also includes the assessment, and arranging for and providing necessary protective and rehabilitative services for a child and family when the child has been found to have been abused or neglected or is at risk of being abused or neglected.

<i>Fiscal Year</i>	<i>FY19</i>	<i>FY20</i>	<i>FY21</i>
INTAKES	72	67	107
INVESTIGATIONS	7	18	11
FAMILY ASSESSMENTS	18	20	30
FOUNDED INVESTIGATIONS	2	4	8



IN-HOME, CPS-ONGOING & PREVENTION SERVICES

Prevention services are an integral part of the continuum of all child welfare services. They include, but are not limited to, providing information and services intended to accomplish the following goals:

- * Strengthen families
- * Promote child safety, well-being, and permanency
- * Minimize harm to children

In-home services target resources and services that prevent entry into foster care and allow children to safely remain in their homes or with relatives/kin caregivers. In home services work requires a focus on family engagement, identifying individualized needs, creating and monitoring service plans and progress with families, while continually assessing safety, risk, and protective capacities.

Prevention services are funded through Promoting Safe and Stables Families funding (PSSF).

PSSF funding is 84.5% State and 15.5% Local Funds.

<i>Fiscal Year</i>	<i>FY19</i>	<i>FY20</i>	<i>FY21</i>
ONGOING SERVICES	No data	1	1
PREVENTION CASES	No data	2	2
In-Home Services CASES	No data	0	5



**CLARKE, FREDERICK, & WINCHESTER
FOSTER PARENT CONSORTIUM
*CFW***

Foster Families of CFW, an interagency foster care training and recruitment program, came into existence in 1996. It provides a collaborative effort between Clarke County, Frederick County and the City of Winchester to serve the needs of children and families in our community. CFW provides a consistent support and competency-based training to all resource foster families. Foster parents are a critical resource for the local department of social services. Every year each locality participates in equal funding this critical consortium to recruit, train, support, and maintain a local foster parent roster to keep our children in their local communities and lessen the trauma of foster care. CFW funding is a combination of local funds and State foster parent training grants.

If you are interested in becoming an approved foster parent, please contact the CFW program at:

540-665-5688

www.cfwfostercare.com



