



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	March 15, 2022	Page
Afternoon Session 1:00 PM		
1.	Call To Order	5
2.	Adoption Of Agenda	6
3.	Citizen's Comment Period	7
4.	VDOT Update	8
5.	Clerk of the Circuit Court Update by April Wilkerson	9
6.	BoS Minutes:	10
	– February 15, 2022 Regular Meeting Minutes	
7.	Consent Agenda:	62
	– Settlement Agreement and Release between Clarke County and MDC Berryville, LLC concerning a disputed real estate tax assesement.	63
	– Boundary Line Adjustment: Stephen Bathon	73
8.	Chet Hobert Park Improvements	82
9.	Set Public Hearing FY 2023 Budget and CY 2022 Tax Rate	85
10.	Board of Supervisors Personnel Committee Items from March 7, 2022	92
	A. Expiration of Term for appointments expiring through June 2022.	93
	Action: The Personnel Committee recommends the following:	
	– Appoint John Hedlund to fill the unexpired term of Peter Engel on the Conservation Easement Authority, the term ending December 31, 2024.	
	– Reappoint George Ohrstrom II as the Planning Commission representative on the Conservation Easement Authority for a one-year term, expiring on April 30, 2023.	
	– Reappoint Bette Brondstater, Aubrey Bogert, Maral Kalbian, and Adeela Al-Khalili to four-year terms on the Library Advisory Council, the terms ending April 15, 2026.	
	– Reappoint Francis Lee and Randy Buckley to four-year terms on the Planning Commission, the terms ending April 30, 2026.	
11.	Board of Supervisors Work Session Items from March 7, 2022	104
	A. Presentation by Ed Carter, Resident Administrator, Virginia Department of Transportation.	
	1) VA-7 Safety Study. Action: No action taken	



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	2) VA-7/Route 601 Improvement Study. Action: No action taken	
12.	Board of Supervisors Finance Committee Items from March 7, 2022	109
	A. The Clarke County Department of Social Services is requesting supplemental revenue and expenditure appropriations for the following:	
	1) Federal Refugee Cash Assistance Funds in the amount of \$3,100.00.	112
	2) Federal Funds for "COVID Promoting Safe and Stable Families" in the amount of \$6,435.00.	113
	3) Federal Respite Funds in the amount of \$187.50.	114
	4) \$27,700 in Federal Adoption Funds.	115
	5) Additional Federal Foster Care Funds of \$5,000.00.	116
	Action: The Finance Committee recommends, "Be it resolved that FY22 Department of Social Services budgeted expenditure and appropriation be increased by \$42,422.50, and that revenue appropriation be increased by the same amount, for the purpose of receiving federal funds for Refugee Cash Assistance, COVID Promoting Safe and Stable Families, Respite funds for Foster Care, Federal Adoption funds and Additional Foster Care funds."	
	B. The Clarke County Department of Social Services is requesting a reallocation of current FY22 Budget Funds. Action: The Finance Committee recommends, "Be it resolved that FY22 budgeted expenditure be transferred from the salary line to the purchased services line, for the purpose of acquiring painting services to paint the interior of the building at 311 E Main St, Berryville Va."	117
	C. Discussion on ARPA Funding. Action: The Finance Committee recommends allocating \$25,000 of ARPA funding to the Laurel Center.	118
	D. Discussion concerning changes to the County Code as it relates to delinquent taxes. Action: The Finance Committee recommends to the Board of Supervisors authorizing a public hearing to amend the Code of Clarke County as requested.	119
	E. Supplemental Request for work on Jack Enders Blvd. Action: The Finance Committee recommends, "Be it resolved that General Fund Balance Designation be decreased by \$6,778.75 and that General Government Capital Projects Fund budgeted	132



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	expenditure and appropriation be increased by the same amount in order to complete storm water pipe cleaning and inspection at the County Business Park.”	
F.	Bills and Claims: The Finance Committee should consider approval. Action: The Finance Committee recommends approval of the February 2022 Invoice History Report.	133
G.	Standing Reports: Year to Date Budget Report, Reconciliation of Appropriations, Capital Projects Report Action: Information Only	142
13.	Joint Administrative Services Board Update	158
14.	Government Projects Update	164
15.	Miscellaneous Items	165
16.	Summary Of Required Action	166
17.	Board Member Committee Status Reports	167
18.	Closed Session pursuant to §2.2-3711-A29: Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.	168
19.	Adjourn	169
	Reports in Packet:	170
	– Building Department	171
	– Commissioner of the Revenue	186
	– Fire & EMS	192
	– Virginia Regional Transit Clarke Metrics Report	193
	– Work Session Summary: May 8, 2022, School Board Budget Presentation	194