



FY23 Budget/Finance Committee Items

Berryville-Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

Tuesday, March 8, 2022, 5:30 p.m.

Item No.	Description	Page
A.	Further Discussion on Balanced Budget Proposal	...
B.	Next Meeting: Thursday, March 10, 2022, at 5:30 p.m. (if needed)	...
	Included in Packet:	
	- Proposed FY 23 Balanced Budget	...
	- Current FY 22 Capital Budget	...



FY23 Budget/Finance Committee
Berryville-Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

➤ **Further Discussion on
Balanced Budget Proposal**



FY23 Budget/Finance Committee

Berryville-Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

➤ **Next Meeting:**

Thursday, March 10, 2022
@ 6:30 pm (if needed)



FY23 Budget/Finance Committee

**Berryville-Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611**

- **Included in Packet:**
 - Proposed FY23 Balanced Budget
 - Current FY22 Capital Budget

Clarke County Proposed Budget
FOR THE FISCAL YEAR COMMENCING JULY 1, 2022 - JUNE 30, 2023

DRAFT

	FY 21 Original Budget	FY 21 Audited Actual	FY22 Original Budget	FY 22 Revised Budget	FY23 Proposed Budget	Variance FY23 - FY22 Original
<i>ESTIMATED EXPENDITURE</i>						
Board of Supervisors	71,277	53,174	56,814	56,814	56,867	53
County Administrator	489,813	515,800	398,888	403,888	375,740	(23,148)
Public Information Services	61,373	61,272	64,853	64,853	64,635	(218)
Legal Services	25,000	48,898	25,000	25,000	35,000	10,000
Commissioner of Revenue	208,482	220,153	225,184	225,184	265,280	40,096
Assessor	4,500	53	-	-	-	-
Equilization Board	-	1,625	-	-	-	-
Treasurer	325,374	338,544	353,406	353,406	362,346	8,940
Data Processing/Information Technology	332,933	292,430	356,361	356,361	406,583	50,222
Electoral Board	55,920	76,010	84,048	84,048	57,797	(26,251)
General Registrar	95,122	104,672	108,277	126,454	126,350	18,073
Circuit Court	15,400	34,949	19,860	51,526	19,860	-
General District Court	8,420	8,618	8,620	8,620	8,620	-
Magistrate	50	-	50	50	-	(50)
Blue Ridge Legal Services	1,500	1,500	1,500	1,500	1,500	-
Office of the Public Defender	-	-	-	-	-	-
Juvenile & Domestic Court	6,950	5,095	6,400	6,400	6,400	-
Clerk of the Circuit Court	268,358	234,555	270,338	270,338	274,745	4,407
Victim Witness Program Grant	68,580	71,226	72,191	72,191	72,191	-
Regional Court Services	6,930	6,930	6,930	6,930	6,930	-
Commonwealth Attorney	368,350	361,127	425,259	425,259	467,317	42,058
Sheriff	2,652,258	2,697,002	2,859,691	2,933,704	3,026,603	166,912
Criminal Justice Training Center	19,593	18,426	19,593	19,593	19,593	-
Drug Task Force	12,500	12,499	12,500	12,500	12,500	-
Volunteer Fire Companies	203,695	196,883	191,500	191,500	190,980	(520)
Blue Ridge Volunteer Fire Company	66,846	66,596	80,450	80,450	80,200	(250)
Boyce Volunteer Fire Company	67,137	66,796	120,550	120,550	120,430	(120)
Enders Volunteer Fire Company	92,623	93,890	165,800	165,800	165,750	(50)
Fire and Rescue Services	1,487,527	1,882,417	1,658,265	1,658,265	1,837,142	178,877
Lord Fairfax Emergency Medical Services	6,575	6,575	6,575	6,575	6,575	-
Forestry Service	2,874	2,873	2,874	2,874	2,874	-
Regional Jail	493,300	476,172	520,285	520,285	628,535	108,250
Juvenile Detention Service	36,877	36,475	36,168	36,168	36,168	-
Probation Office	400	48	400	400	400	-
Building Inspections	229,689	237,621	251,409	251,409	246,397	(5,012)
Animal Control	118,651	108,994	139,852	139,852	111,480	(28,372)
Medical Examiner & Indigent Burial	200	160	200	200	200	-
Refuse Disposal	180,000	177,314	180,000	180,000	180,000	-
Convenience Center	56,376	74,108	72,708	72,708	90,000	17,292
Litter Control	4,000	2,526	4,000	4,000	7,981	3,981
Sanitation	237,000	231,398	244,000	244,000	244,000	-
Maintenance/Buildings & Grounds	892,974	846,085	859,905	859,905	860,184	279
Local Health Department	216,284	211,284	193,642	193,642	193,642	-
Our Health	6,500	6,500	6,500	6,500	6,500	-
N Shen Valley Subst Abuse Coalition	15,000	15,000	15,000	15,000	15,000	-
Northwestern Community Services	98,700	98,700	96,350	96,350	105,985	9,635
Concern Hotline	1,000	1,000	1,500	1,500	1,500	-
NW Works	5,000	5,000	-	-	5,000	5,000
Shenandoah Area Agency on Aging	40,000	40,000	40,000	40,000	40,000	-
Loudoun Transit Service	19,302	19,302	19,302	19,302	24,960	5,658
FISH	1,000	1,000	1,000	1,000	1,000	-
Access Independence	1,000	1,000	1,000	1,000	1,500	500
Laurel Center	6,000	6,000	4,000	4,000	4,000	-
Tax Relief for the Elderly	220,000	172,398	215,000	215,000	215,000	-
Lord Fairfax Community College	17,441	17,441	17,965	17,965	16,528	(1,437)
Parks Administration	469,430	466,754	502,060	502,060	527,054	24,994
Recreation Center	121,030	117,915	131,987	131,987	168,366	36,379
Swimming Pool	89,482	59,233	94,032	94,032	110,010	15,978
Parks Programs	287,003	189,843	325,392	325,392	330,757	5,365
Concession Stand	16,432	8,781	16,524	16,524	21,407	4,883
Barns of Rose Hill	6,750	11,750	6,750	11,750	9,000	2,250
Virginia Commission for Arts	9,000	9,000	9,000	9,000	9,000	-
Regional Library	279,238	279,238	279,238	279,238	314,000	34,762
Planning Administration	444,609	441,393	481,021	476,021	467,965	(13,056)
Planning Commission	14,389	10,962	14,389	14,389	14,398	9
Berryville Development Authority	900	177	900	900	900	-
Regional Airport	2,500	2,500	5,000	5,000	5,000	-
Housing Services	5,000	5,000	2,500	2,500	5,000	2,500
Board of Zoning Appeals	3,520	8,151	3,520	3,520	3,519	(1)
Office of Economic Development	88,100	141,998	158,900	188,900	164,162	5,262
Small Business Development Center	2,000	2,000	2,000	2,000	2,000	-
Blandy Experimental Farm	3,000	3,000	3,000	3,000	3,500	500
Berryville Main Street	2,500	2,500	3,500	3,500	3,866	366
Historic Preservation Commission	25,900	19,680	13,400	74,931	10,900	(2,500)
NSV Regional Planning District Commission	11,656	11,656	10,694	10,694	10,914	220
Water Quality Management	30,000	37,500	30,000	30,000	30,000	-
Friends of the Shenandoah	8,000	8,000	8,000	8,000	9,000	1,000
Board of Septic Appeals	1,566	450	1,566	1,566	1,569	3
Lord Fairfax Soil & Water Conservation	5,000	5,000	5,000	5,000	7,500	2,500
Biosolids Application	1,209	130	1,106	1,106	1,096	(10)

	FY 21 Original Budget	FY 21 Audited Actual	FY22 Original Budget	FY 22 Revised Budget	FY23 Proposed Budget	Variance FY23 - FY22 Original
Swimming Pool Fees	72,500	69,734	72,500	72,500	77,000	4,500
Concession Stand Revenue	15,000	6,535	15,000	15,000	14,500	(500)
Parks Programs Fees	270,000	134,628	270,000	270,000	255,000	(15,000)
Sale of Publications	30	-	-	-	-	-
Mapping Fee	660	6	6	6	6	-
Zoning Research Fee	-	-	-	-	-	-
Engineer's Fee	10,000	9,170	7,500	7,500	5,000	(2,500)
Biosolids Application Fees	1,168	-	1,000	1,000	500	(500)
Payments in Lieu of Tax	48,722	44,410	44,860	44,860	45,315	455
Rebates & Refunds	5,000	11,432	5,000	5,000	6,800	1,800
Miscellaneous Revenue	12,571	12,829	21,500	21,500	500	(21,000)
Miscellaneous Revenue - Econ Development	-	17,500	-	-	19,500	19,500
Gifts & Donations	7,000	1,350	1,000	1,000	1,000	-
Donations	-	-	-	-	-	-
Sale of Salvage & Surplus Property	2,775	-	1,926	1,926	-	(1,926)
Sale of Vehicles	4,387	-	3,175	3,175	-	(3,175)
Sale of Other Equipment	-	1,729	-	-	-	-
Insurance Adjustments	3,264	-	-	-	-	-
Cancelled Checks/NSF Fees	685	275	250	250	250	-
Loan Repayment	3,495	3,672	918	918	-	(918)
Insurance Recovery	13,002	34,377	7,500	7,500	-	(7,500)
Other Misc Revenue (Bank Rec)	-	(8,128)	-	-	-	-
CITAC Reimbursement	-	3,756	5,000	5,000	5,000	-
Juror Reimbursements	-	-	-	-	-	-
Transfer from Public Safety Fund	-	-	-	-	-	-
Transfer from Conservation Easement	-	-	-	-	-	-
Transfer from Parks Construction Fund	-	-	-	-	-	-
Transfer from Capital Project to General Fund	-	-	-	-	-	-
Joint Administrative Services	-	(2,390)	-	-	-	-
Social Services	-	727	-	-	-	-
School Operations	369,685	225,423	282,064	286,164	260,185	(21,879)
School Food Service	458,150	8,053	491,305	491,305	460,000	(31,305)
Comprehensive Services Act	-	15,479	-	-	-	-
Public Safety Fund	-	87,649	-	-	-	-
Conservation Easement	15,000	88,831	15,000	15,000	30,000	15,000
Proffers	-	156,936	-	-	-	-
General Capital Projects	-	6,846	-	-	-	-
School Capital Projects	-	88,750	-	-	-	-
Parks Construction Fund	-	357	-	-	-	-
General Debt Service	4,955	-	-	-	-	-
School Debt Service	108,769	108,769	107,344	107,344	107,000	(344)
Unemployment Fund	-	-	-	-	-	-
TOTAL LOCAL REVENUE	26,555,901	26,665,937	26,805,350	26,809,450	28,823,532	2,018,182

COMMONWEALTH OF VIRGINIA

Motor Vehicles Carrier's Taxes	24,745	43,649	23,000	23,000	23,000	-
Mobile Home Titling Tax	-	-	-	-	-	-
Tax on Deeds (Grantor's Tax)	69,224	107,207	73,824	73,824	100,000	26,176
Personal Property Tax Relief	2,483,842	2,483,842	2,483,842	2,483,842	2,483,842	-
Auto Rental Tax	320	128	-	-	150	150
Communications Tax Sales and Use Tax	389,880	316,156	335,000	335,000	284,030	(50,970)
Commonwealth's Attorney Comp Board	87,384	199,087	210,066	210,066	220,661	10,595
Sheriff Comp Board	808,162	805,839	843,260	885,244	886,036	42,776
Commissioner of Revenue	199,965	80,931	92,167	92,167	96,794	4,627
Treasurer	121,096	101,444	121,244	121,244	127,387	6,143
Medical Examiner	-	-	-	-	-	-
Registrar	39,594	39,383	39,594	50,076	57,251	17,657
Clerk of the Circuit Court	167,848	152,122	182,969	182,969	192,888	9,919
Spay & Neuter Fund Distribution	198	38	114	114	100	(14)
Emergency Services Grant	17,800	-	-	-	-	-
Fire Program Funds	52,164	53,521	53,500	53,500	55,980	2,480
Litter Control	4,000	5,608	5,000	5,000	7,981	2,981
CJS Grants for Law Enforcement	-	-	-	-	-	-
Emergency Services Grant	-	-	-	-	-	-
VA Commission for the Arts	4,500	4,500	4,500	4,500	4,500	-
Water Quality Mgmt Grant	-	-	-	-	-	-
VA Dept of Game and Inland Fish	-	-	-	-	-	-
Other Categorical Aid	973	30,319	-	-	-	-
Victim Witness Grant - State Portion	-	17,798	-	-	-	-
RSAF Grant - Handtevy	-	3,800	-	-	-	-
Joint Administrative Services	-	-	-	-	-	-
Social Services	354,638	326,266	524,141	524,141	519,563	(4,578)
School Operations	9,241,877	9,249,877	9,282,224	9,274,224	10,199,473	917,249
School Food Service	15,000	6,650	9,691	9,691	44,244	34,553
Comprehensive Services Act	156,675	41,301	163,569	163,569	190,709	27,140
Public Safety Fund	-	7,017	-	-	-	-
Conservation Easement	30,000	46,938	30,000	268,232	15,000	(15,000)
General Capital Projects	-	-	-	241,452	-	-
School Capital Projects	154,000	48,209	154,000	154,000	1,570,325	1,416,325
School Debt Service	-	-	-	-	-	-
Unemployment Fund	-	-	-	-	-	-
TOTAL COMMONWEALTH REVENUE	14,423,885	14,171,632	14,631,705	15,155,855	17,079,914	2,448,209

FEDERAL REVENUE

Payment in Lieu of Taxes	6,706	6,717	7,129	7,129	7,272	143
Emergency Management Assistance	7,500	-	6,623	6,623	-	(6,623)

	FY 21 Original Budget	FY 21 Audited Actual	FY22 Original Budget	FY 22 Revised Budget	FY23 Proposed Budget	Variance FY23 - FY22 Original
State Criminal Alien Asst Grant	1,689	-	1,689	1,689	1,689	-
Violence Against Women Grant	28,053	28,028	28,053	28,053	28,053	-
Victim Witness Grant - Federal Portion	72,191	53,395	72,191	72,191	72,191	-
Multi Agency Federal Gang Task Force	-	-	-	-	-	-
DMV Alcohol Enforcement	9,625	8,319	9,625	9,625	9,900	275
DMV Speed Enforcement	5,000	5,496	5,000	5,000	7,200	2,200
Internet Crimes Against Children Task Force	5,000	875	5,000	5,000	5,000	-
School Resource Officer Grant	-	9,759	-	-	-	-
Dept Historic Resources Book Grant	12,500	-	-	26,005	-	-
Dept of Justice Vest Grant	700	2,459	700	700	-	(700)
ARRA Byrne Justice Assistant Grant	-	-	-	-	-	-
Byrne Justice Assistance	500	-	-	929	929	929
Staffing EMS Grant	252,221	234,347	184,962	184,962	58,852	(126,110)
OCDETF Equitable Sharing Funds	-	-	-	-	-	-
Emergency Mgmt Performance Grant	7,500	7,500	7,500	7,500	7,500	-
Misc Federal Revenue	-	353	-	-	-	-
CARES (County and EB)	-	-	-	30,000	-	-
Joint Administrative Services	-	9,581	-	-	-	-
Social Services	628,819	682,504	552,184	556,493	519,563	(32,621)
School Operations	693,880	1,153,416	1,253,728	2,623,320	1,086,845	(166,883)
School Food Service	369,500	1,170,027	300,000	300,000	240,054	(59,946)
Comprehensive Services Act	-	-	-	-	-	-
Public Safety Fund	-	1,783	-	-	-	-
County CRF	-	1,810,381	-	-	-	-
Registrar CRF	-	49,044	-	-	-	-
School CRF	-	324,170	-	-	-	-
Conservation Easement	-	-	-	292,250	-	-
General Capital Projects	557,935	20,849	932,095	939,438	-	(932,095)
School Capital Projects	-	2,156	-	-	-	-
School Debt Service	100,259	97,759	93,125	93,125	91,571	(1,554)
Unemployment Fund	-	9,931	-	-	-	-
TOTAL FEDERAL REVENUE	2,759,578	5,688,849	3,459,604	5,190,032	2,136,619	(1,322,985)

BUDGET BALANCE PROCEDURE

TOTAL EXPENDITURES	43,900,233	42,209,584	45,268,643	51,872,454	50,952,308	5,483,665
TOTAL REVENUE	43,739,364	46,526,418	44,896,659	47,155,338	48,040,065	3,143,406
SURPLUS (DEFICIT)	(160,869)	4,316,834	(371,984)	(4,717,117)	(2,912,243)	(2,340,259)
FROM FUND BALANCE	160,869	(4,316,834)	371,984	4,717,117	2,912,243	2,340,259
NET	-	-	-	-	-	-

SURPLUS/DEFICIT ADJUSTMENTS:

TOTAL SURPLUS (DEFICIT) ADJUSTMENTS	-	-	-
ADJUSTED SURPLUS (DEFICIT)	(160,869)	(371,984)	(2,912,243)
PAY-AS-YOU-GO:			
EMERGENCY VEHICLES	-	-	-
GOV CAPITAL PROJECTS	50,000	346,605	2,880,000
SCHOOL CAPITAL PROJECTS	556,000	-	-
TOTAL PAY-AS-YOU-GO	606,000	346,605	2,880,000
SURPLUS (DEFICIT) NET OF PAY-AS-YOU-GO	445,131	(25,379)	(32,243)

03/02/2022 15:30
2600bbennett

Clarke County
YEAR-TO-DATE BUDGET REPORT

P 1
glytbdud

FOR 2022 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
301 General Govt Capital Proj Fund							
94110 HVAC System Replacement	225,000	20,050	245,050	22,629.00	2,574.00	219,847.00	10.3%
94140 Landscaping	0	7,336	7,336	.00	.00	7,336.00	.0%
94150 Asphalt, Sidewalk, Path	0	22,000	22,000	.00	19,485.00	2,515.00	88.6%
94181 Courtroom Furniture	0	27,430	27,430	.00	27,400.00	30.00	99.9%
94310 Sheriff's Equipment	0	22,026	22,026	.00	.00	22,026.00	.0%
94320 Auto Replacement	0	30,990	30,990	.00	14,446.00	16,544.00	46.6%
94329 AFG-Radio Replacements	978,700	0	978,700	4,000.00	.00	974,700.00	.4%
94331 Sheriff's Vehicles	174,000	-24,843	149,157	110,251.49	.00	38,905.51	73.9%
94601 Technology Improvements	0	16,329	16,329	8,102.28	7,108.56	1,118.16	93.2%
94603 Mobile Radio System	75,000	360,266	435,266	399,442.89	35,870.22	-47.11	100.0%
94604 911 Phone System	0	182,479	182,479	32,557.31	.00	149,921.69	17.8%
94610 Mobile Radios EMS	0	75,000	75,000	.00	.00	75,000.00	.0%
94702 Swimming Pool	0	33,144	33,144	.00	.00	33,144.00	.0%
94703 Park Repairs	0	70,092	70,092	.00	.00	70,092.00	.0%
94802 Reassessment	0	14,784	14,784	14,784.00	.00	.00	100.0%
TOTAL General Govt Capital Proj Fund	1,452,700	857,083	2,309,783	591,766.97	106,883.78	1,611,132.25	30.2%
GRAND TOTAL	1,452,700	857,083	2,309,783	591,766.97	106,883.78	1,611,132.25	30.2%

** END OF REPORT - Generated by Brenda Bennett **