



Clarke County Board of Supervisors

Regular Meeting Agenda Action Summary

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	February 15, 2022	Packet Page
Afternoon Session 1:00 PM		
1. Call To Order		5
2. Adoption Of Agenda Action: On a motion by Supervisor McKay, the Board unanimously approved the agenda as presented.		6
3. Citizen's Comment Period		7
4. VDOT Update		8
5. Economic Development & Berryville Main Street Update		11
6. Approval of Minutes:		28
– January 18, 2022, Regular Meeting Minutes Action: On a motion by Supervisor Bass, the Board unanimously approved the minutes as amended.		
7. Consent Agenda: Action: on a motion by Supervisor McKay, the Board unanimously approved to adopt the consent agenda as presented.		80
– 2022-02R Resolution Designating an Additional Records Officer for the Clarke County Board of Supervisors and Clarke County General Government Reporting to the County Administrator		81
– 2022-03R Resolution Designating an Additional Freedom of Information Officer for the Clarke County Board of Supervisors		82
– 2022-04R Resolution of Recognition and Appreciation of Douglas Kruhm		84
8. Board of Supervisors Personnel Committee Items from February 7, 2022		85
A. Expiration of Term for Appointment expiring through May 2022. Action: on a motion by Vice-Chair Catlett, the Board unanimously approved the recommendations:		
– Reappointment of Diane Shipe as the Clarke County representative on the Our Health Board of Directors for a three-year term expiring on March 15, 2025.		
9. Board of Supervisors Work Session Items from February 7, 2022 Action: Information only.		89
A. Presentation by Susan Newbrough of Virginia Regional Transit.		89
B. Update by Planning & Zoning Director Brandon Stidham on Short-Term Rental, Home Occupation Bed and Breakfast, and Country Inn.		91
10. Board of Supervisors Finance Committee Items from February 7, 2022		92



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A.	Byrne Justice Assistance Grant Supplemental Request. Action: On a motion by Supervisor McKay, the Board unanimously approved the Byrne Justice Assistance Grant Supplemental Request.	94
B.	Deed Book Restoration Grant. Action: On a motion by Vice-Chair Catlett, the Board unanimously approved the Deed Book Restoration Grant.	101
C.	Clarke County Department of Social Services credit card request. Action: On a motion by Vice-Chair Catlett, the Board unanimously approved the Clarke County Department of Social Services increased credit card limit request.	103
D.	General District Courthouse HVAC Project. Action: On a motion by Supervisor McKay, the Board unanimously approved the use of \$25,000 of the available FY22 Captial Funds for use in the General District Court for an HVAC System Replacement Project.	
E.	Bills and Claims. Action: On a motion by Vice-Chair Catlett, the Board unanimously approved the Bills and Claims as presented.	104
F.	Standing Reports: FYI: Year to Date Budget Report, Reconciliation of Appropriation, and Capital Project Report. Action: Information only.	114
11.	Joint Administrative Services Board Update	130
12.	Government Projects Update	137
13.	Miscellaneous Items	138
14.	Summary of Required Action	139
15.	Board Member Committee Status Reports	140
16.	Closed Session pursuant to §2.2-3711-A29 Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body to discuss a design contract. Action: on a motion by Supervisor Bass, the Board unanimously approved authorizing staff to enter into a contract with Rhodeside & Harwell, Inc. for the Courthouse Monument Green Master Plan.	141
17.	Closed Session pursuant to §2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. Action: None taken.	142

Evening Session 6:30 PM

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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2/18/2022 3:47 PM



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18. Citizen's Comment Period		143
19. PH2022-03: Short-Term Residential Rental, Home Occupation Bed and Breakfast, and Country Inn Action: On a motion by Supervisor McKay, the Board unanimously approved the proposed text amendment TA-21-03 (Short-Term Residential Rental, Home Occupation Bed and Breakfast, and Country Inn) with a grace period of six months to conclude on August 15, 2022.		144
20. PH2022-04: Chapter 40, Voting Districts of the Code of Clarke County Text Amendments Action: On a motion by Supervisor McKay, the Board unanimously approved the text amendments to Chapter 40, Voting Districts of the Code of Clarke County as presented.		168
21. Adjournment		181
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Reports in Packet:		182
– Building Department		183
– Commissioner of the Revenue		197
– Fire & EMS		206
– Virginia Regional Transit Clarke Metrics Report		207