



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	February 15, 2022	Packet Page
Afternoon Session 1:00 PM		
1. Call To Order		5
2. Adoption Of Agenda		6
3. Citizen's Comment Period		7
4. VDOT Update		8
5. Economic Development & Berryville Main Street Update		11
6. Approval of Minutes:		28
– January 18, 2022, Regular Meeting Minutes		
7. Consent Agenda:		80
– 2022-02R Resolution Designating an Additional Records Officer for the Clarke County Board of Supervisors and Clarke County General Government Reporting to the County Administrator		81
– 2022-03R Resolution Designating an Additional Freedom of Information Officer for the Clarke County Board of Supervisors		82
– 2022-04R Resolution of Recognition and Appreciation of Douglas Kruhm		84
8. Board of Supervisors Personnel Committee Items from February 7, 2022		85
A. Expiration of Term for Appointment expiring through May 2022. Action: The Personnel Committee recommends the following:		
– Reappointment of Diane Shipe as the Clarke County representative on the Our Health Board of Directors for a three-year term expiring on March 15, 2025.		
9. Board of Supervisors Work Session Items from February 7, 2022		89
A. Presentation by Susan Newbrough of Virginia Regional Transit. Action: None taken		89
B. Update by Planning & Zoning Director Brandon Stidham on Short-Term Rental, Home Occupation Bed and Breakfast, and Country Inn. Action: None taken		91
10. Board of Supervisors Finance Committee Items from February 7, 2022		92
A. Byrne Justice Assistance Grant Supplemental Request. Action: The Finance Committee recommends to the Board of Supervisors the following: "Be it resolved that FY22 Sheriff's Office budgeted expenditure and appropriation be increased by \$1,217 and that revenue from the Commonwealth of Virginia Department of Criminal Justice		94



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	Services be increased by the same, for the purpose of accepting the Local Law Enforcement Block ("LOLE") Grant Program funds.	
B.	Deed Book Restoration Grant. Action: The Finance Committee recommends to the Board of Supervisors the following: "Be it resolved that FY22 budgeted expenditure and appropriation to Clarke County Clerk of the Circuit Court be increased \$31,666 and that revenue from the Commonwealth be recognized in the amount of \$31,666 for the purpose of accepting the Deed Book Restoration Grant".	101
C.	Clarke County Department of Social Services credit card request. Action: The Finance Committee recommends to the Board of Supervisors increasing the Administrative Services Manager credit card limit to \$2,000, the Family Services Supervisor credit card limit to \$1,200, and the Benefits Program Supervisor credit card limit to \$1,000.	103
D.	General District Courthouse HVAC Project. Action: The Finance Committee recommends to the Board of Supervisors approval of this expenditure using available FY22 Capital Funds in the HVAC System Replacement account.	
E.	Bills and Claims. Action: The Finance Committee recommends the approval of the January 2022 Invoice History Report.	104
F.	Standing Reports: FYI: Year to Date Budget Report, Reconciliation of Appropriation, and Capital Project Report. Action: Information only.	114
11.	Joint Administrative Services Board Update	130
12.	Government Projects Update	137
13.	Miscellaneous Items	138
14.	Summary of Required Action	139
15.	Board Member Committee Status Reports	140
16.	Closed Session pursuant to §2.2-3711-A29 Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body to discuss a design contract.	141
17.	Closed Session pursuant to §2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body.	142



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<i>Evening Session 6:30 PM</i>		
18. Citizen's Comment Period		143
19. PH2022-03: Short-Term Residential Rental, Home Occupation Bed and Breakfast, and Country Inn		144
20. PH2022-04: Chapter 40, Voting Districts of the Code of Clarke County Text Amendments		168
21. Adjournment		181
Reports in Packet:		
– Building Department		183
– Commissioner of the Revenue		197
– Fire & EMS		206
– Virginia Regional Transit Clarke Metrics Report		207