



# Clarke County Board of Supervisors

## Regular Meeting Agenda Action Summary

Main Meeting Room Berryville / Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

Item	January 18, 2022	Packet Page
<b>Afternoon Session 1:00 PM</b>		
1. Call To Order		6
2. Adoption Of Agenda <b>Action: On a motion by Supervisor McKay, the Board unanimously approved the agenda as amended moving the 2022-01R Resolution of Recognition and Appreciation of Samuel "Sammy" Buckley to follow Item 4.</b>		7
3. Citizen's Comment Period		8
4. VDOT Update		9
5. Employee of the Quarter - 4 <sup>th</sup> Quarter 2021		10
6. Historic Preservation Commission Update by Betsy Arnett		11
7. BoS Minutes:		26
– December 21, 2021, Regular Meeting <b>Action: On a motion by Vice-Chair Catlett, the Board unanimously approved the minutes as amended.</b>		
8. Consent Agenda:		112
– 2022-01R Resolution of Recognition and Appreciation of Samuel "Sammy" Buckley <b>Action: On a motion by Vice-Chair Cattlett, the Board unanimously approved the resolution.</b>		113
9. TA-21-03 Short Term Residential Rental, Home Occupation Bed and Breakfast Discussion Continued <b>Action: On a motion by Supervisor McKay, the Board unanimously voted to set a Public Hearing for February 15, 2022.</b>		114
10. Board of Supervisors Organizational Meeting & Work Session Items from January 11, 2021		144
A. Organizational Items: Action: Information Only.		
– Elect Chair. Action: Information Only – David Weiss 2022 Chair		
– Elect Vice-Chair. Action: Information Only – Terri Catlett 2022 Vice-Chair		
– Set Meeting Date, Time, and Location. Action: Information Only – schedule adopted as amended.		147
– Adopt Rules of Procedure. Action: Information Only – adopted as presented.		148
– 2022 Chair Appointments Review. <b>Action: Board Assignments remain unchanged.</b>		175
– Annual Distribution: Action: Information Only		178
o Chapter 37. Virginia Freedom of Information Act		179
o Chapter 7. Virginia Public Records Act		235



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B. Work Session Items:		
– Discussion on Redistricting. <b>Action: On a motion by Vice-Chair Catlett, the Board unanimously voted to set a Public Hearing for February 15, 2022.</b>		243
11. Board of Supervisors Personnel Committee Items from January 11, 2022		259
A. Expiration of Term for appointments expiring through March 2022. <b>Action: On a motion by Supervisor McKay, the Board unanimously approved the recommendations.</b>		260
12. Board of Supervisors Finance Committee Items from January 11, 2022		270
A. Procurement Policies & Procedures – Proposed Amendments <b>Action: On a motion by Supervisor Lawrence, the Board unanimously approved the changes to the Procurement Policies, and Procedures Document with an effective date of 2/1/2022, pending School Board approval.</b>		272
B. Bills and Claims. <b>Action: On a motion by Vice-Chair Cattlett, the Board unanimously approved the Bills and Claims as presented.</b>		351
C. Standing Reports. FYI: Year to Date Budget Report, Reconciliation of Appropriation, and Capital Projects Report.		361
13. Joint Administrative Services Board Update		376
14. Government Projects Update		383
15. Miscellaneous Items		384
16. Summary Of Required Action		385
17. Board Member Committee Status Reports		386
18. Closed Session [ <i>as necessary</i> ]		387
<b>Evening Session 6:30 PM</b>		
19. Citizen’s Comment Period		388
20. PH2022-01 Ag & Forestal District Renewal		391
Proposed Motion: <i>"Move to renew the Ag &amp; Forestal District for six years with no changes except for the removal of parcels as requested by the property owners for removal."</i> <b>Action: On a motion by Supervisor Lawrence, the Board unanimously voted to renew the Ag &amp; Forestal District for six years with no changes except for the removal of parcels as requested by the property owners for removal.</b>		
21. PH2022-02 Budget Amendments to the Approved FY22 Budget		425
1) FY22 Coronavirus State and Local Fiscal Recovery Fund (CSLFRF)		



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*"Be it resolved that FY22 School Capital Projects Fund budgeted revenue, expenditure, and appropriation be increased \$344,727, all for the purpose of receiving federal pass through funds for an HVAC Replacement and Improvement Grant from the Coronavirus State and Local Fiscal Recovery Fund."*

**Action: On a motion by Supervisor Lawrence, the Board unanimously voted, "Be it resolved that FY22 School Capital Projects Fund budgeted revenue, expenditure, and appropriation be increased \$344,727, all for the purpose of receiving federal pass through funds for an HVAC Replacement and Improvement Grant from the Coronavirus State and Local Fiscal Recovery Fund."**

- 2) IDEA Part B section 619 funds (ARP Flow Through).

*"Be it resolved that FY22 budgeted revenue be increased \$7,241 in the School Operating Fund, for the purpose of receiving federal grant funding from Individuals with Disabilities Education Act (IDEA, Part B 619 flow-through American Rescue Plan Act)."* **Action: On a motion by Vice-Chair Catlett, the Board unanimously voted, "Be it resolved that FY22 budgeted revenue be increased \$7,241 in the School Operating Fund, for the purpose of receiving federal grant funding from Individuals with Disabilities Education Act (IDEA, Part B 619 flow-through American Rescue Plan Act)."**

- 3) School Security Officer Grant.

*"Be it resolved that FY22 School Operating Fund budgeted revenue be increased \$29,897, for the purpose of receiving grant revenue from the Commonwealth of Virginia, Department of Criminal Justice Services, to offset currently budgeted expenses for School Security Officers at the Elementary Schools."* **Action: On a motion by Supervisor McKay, the Board unanimously voted "Be it resolved that FY22 School Operating Fund budgeted revenue be increased \$29,897, for the purpose of receiving grant revenue from the Commonwealth of Virginia, Department of Criminal Justice Services, to offset currently budgeted expenses for School Security Officers at the Elementary Schools."**

- 4) The Virginia Department of Health Grant.

*"Be it resolved that FY22 School Operating Fund budgeted revenue, expenditure and appropriation be increased \$125,400, for the purpose of receiving federal pass through funding from the Virginia Department of Health, for the Virginia School Screening Testing for Assurance (ViSSTA) program."* **Action: On a motion by Supervisor Bass, the Board unanimously voted "Be it resolved that FY22 School Operating Fund budgeted revenue, expenditure and appropriation be increased \$125,400, for the purpose of receiving federal pass through funding**



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<b>from the Virginia Department of Health, for the Virginia School Screening Testing for Assurance (ViSSTA) program.”</b>		
22. Adjournment		430
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Reports in Packet:		431
– Building Department		432
– Commissioner of the Revenue		608
– Fire & EMS		616
– Virginia Regional Transit Clarke Metrics Report		617
– Year-end Reports:		
o Board of Supervisors		618
o Broadband Implementation Committee		619
o Economic Development Advisory Committee		620
o Industrial Development Authority		621
o Joint Administrative Services Board		622
o Joint Building Committee		623
o Berryville Clarke County Joint Committee on Economic Development & Tourism		624