



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	January 18, 2022	Packet Page
Afternoon Session 1:00 PM		
1. Call To Order		6
2. Adoption Of Agenda		7
3. Citizen's Comment Period		8
4. VDOT Update		9
5. Employee of the Quarter - 4 th Quarter 2021		10
6. Historic Preservation Commission Update by Betsy Arnett		11
7. BoS Minutes:		26
– December 21, 2021, Regular Meeting		
8. Consent Agenda:		112
– 2022-01R Resolution of Recognition and Appreciation of Samuel "Sammy" Buckley		113
9. TA-21-03 Short Term Residential Rental, Home Occupation Bed and Breakfast Discussion Continued		114
10. Board of Supervisors Organizational Meeting & Work Session Items from January 11, 2021		144
A. Organizational Items: Action: Information Only.		
– Elect Chair. Action: Information Only – David Weiss 2022 Chair		
– Elect Vice-Chair. Action: Information Only – Terri Catlett 2022 Vice-Chair		
– Set Meeting Date, Time, and Location. Action: Information Only – schedule adopted as amended.		147
– Adopt Rules of Procedure. Action: Information Only – adopted as presented.		148
– 2022 Chair Appointments Review. Action: Chair Weiss asked Supervisors to look over their appointments and let him know if anyone wanted any changes for 2022.		175
– Annual Distribution: Action: Information Only		178
o Chapter 37. Virginia Freedom of Information Act		179
o Chapter 7. Virginia Public Records Act		235
B. Work Session Items:		
– Discussion on Redistricting. Action: The Board heard from staff that the 2020 Census data requires no changes to the election districts as they are currently drawn. By consensus, the Board agreed to leave the districts as		243

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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	they are currently drawn. A minor change to the County Code is required, and the Board will consider authorizing a public hearing at the regular meeting.	
11. Board of Supervisors Personnel Committee Items from January 11, 2022		259
A. Expiration of Term for appointments expiring through March 2022. Action: The Personnel Committee recommends the following:		260
– Recommend reappointment of the following individuals for the Lord Fairfax Emergency Medical Services Council for one-year terms expiring June 30, 2023; Wade Wilson-Career Representative, Carolyn Trent-Medical Professional, and Bryan Conrad-Volunteer Representative.		
– Recommend appointments of the following individuals to the Board of Septic and Well Appeals for one-year terms expiring January 31, 2023; George Ohrstrom II, as the Planning Commission representative, Randy Buckley as the Planning Commission alternate, and Anne Caldwell as the citizen alternate.		
12. Board of Supervisors Finance Committee Items from January 11, 2022		270
A. Procurement Policies & Procedures – Proposed Amendments Action: The Finance Committee recommends changes to the Clarke County Procurement Policies and Procedures document, as amended, with a recommended effective date of February 1, 2022.		272
B. Bills and Claims. Action: The Finance Committee recommends approval of the December 2021 Invoice History Report.		351
C. Standing Reports. FYI: Year to Date Budget Report, Reconciliation of Appropriation, and Capital Projects Report. Action: Information only.		361
13. Joint Administrative Services Board Update		376
14. Government Projects Update		383
15. Miscellaneous Items		384
16. Summary Of Required Action		385
17. Board Member Committee Status Reports		386
18. Closed Session <i>[as necessary]</i>		387
Evening Session 6:30 PM		
19. Citizen’s Comment Period		388
20. PH2022-01 Ag & Forestal District Renewal		391

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Proposed Motion: <i>"Move to renew the Ag & Forestal District for six years with no changes except for the removal of parcels as requested by the property owners for removal."</i>		
21. PH2022-02 Budget Amendments to the Approved FY21 Budget		425
1) FY22 Coronavirus State and Local Fiscal Recovery Fund (CSLFRF) <i>"Be it resolved that FY22 School Capital Projects Fund budgeted revenue, expenditure, and appropriation be increased \$344,727, all for the purpose of receiving federal pass through funds for an HVAC Replacement and Improvement Grant from the Coronavirus State and Local Fiscal Recovery Fund."</i>		
2) IDEA Part B section 619 funds (ARP Flow Through). <i>"Be it resolved that FY22 budgeted revenue be increased \$7,241 in the School Operating Fund, for the purpose of receiving federal grant funding from Individuals with Disabilities Education Act (IDEA, Part B 619 flow-through American Rescue Plan Act)."</i>		
3) School Security Officer Grant. <i>"Be it resolved that FY22 School Operating Fund budgeted revenue be increased \$29,897, for the purpose of receiving grant revenue from the Commonwealth of Virginia, Department of Criminal Justice Services, to offset currently budgeted expenses for School Security Officers at the Elementary Schools."</i>		
4) The Virginia Department of Health Grant. <i>"Be it resolved that FY22 School Operating Fund budgeted revenue, expenditure and appropriation be increased \$125,400, for the purpose of receiving federal pass through funding from the Virginia Department of Health, for the Virginia School Screening Testing for Assurance (ViSSTA) program."</i>		
22. Adjournment		430
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Reports in Packet:		431
– Building Department		432
– Commissioner of the Revenue		608
– Fire & EMS		616
– Virginia Regional Transit Clarke Metrics Report		617

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– Year-end Reports:		
○ Board of Supervisors		618
○ Broadband Implementation Committee		619
○ Economic Development Advisory Committee		620
○ Industrial Development Authority		621
○ Joint Administrative Services Board		622
○ Joint Building Committee		623
○ Berryville Clarke County Joint Committee on Economic Development & Tourism		624