



Board of Supervisors Committee Meeting Packet

Monday, November 8, 2021

Personnel Committee

9:30 am

Work Session

10:00 am

Finance Committee

Immediately follows
Work Session



Personnel Committee Items

Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

Monday, November 8, 2021, 9:30 am

<i>Item No.</i>	<i>Description</i>	<i>Page</i>
A.	Expiration of Term for appointments expiring through January 2022	3
B.	Discussion on Federal Vaccine Mandate	

Appointments by Expiration Through December 2021

Appt Date Exp Date Orig Appt Date:

August 2021

Fire & EMS Commission 1 Yr

Beatty	David	Blue Ridge VFRC Rep	7/21/2020	8/31/2021	12/17/2019
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The Commission shall consist of eight (8) members including:
 -1 member of the Board of Supervisors; The Clarke County Sheri; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.
 The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

December 2021

Barns of Rose Hill Board of Directors 3 Yr

Cook	Peter		4/20/2021	12/31/2021	4/20/2021
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A Board Member is elected for a three-year term and may serve a maximum of two terms. One member of the Board will be named by the Town Council of Berryville and will serve as liaison to the Town. One member will be named by the Clarke County Board of Supervisors and will serve as liaison to the County. The two liaisons will be considered regular Board Members, with the same rights and responsibilities as other Board Members. A director may be elected for up to two consecutive three-year terms, after which a year must be spent off the Board before consideration for Board re-appointment. A director's term shall begin January 1.

Community Policy and Management Team

Shirley	Leea	Alternate- VDH Representative	3/17/2020	12/31/2021	3/17/2020
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Alternates est. 03-17-2020

2.2-5205 shall include, at a minimum, at least one elected official or appointed official or his designee from the governing body of a locality that is a member of the team, & the local agency heads or their designees of the following community agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, dept of health, dss, & the local school div. The team shall also include a rep of a private org or assoc of providers for children's or family services if such organizations or associations are located within the locality, & a parent representative. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a community policy and management team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a daily basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. Those persons appointed to represent community agencies shall be authorized to make policy and funding decisions for their agencies. COI - Parent & Private - SOEI file at time of original appointment only

Greene	Colin	VDH Representative	12/18/2018	12/31/2021	12/19/2017
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Complete unexpired term of April Jenkins

2.2-5205 shall include, at a minimum, at least one elected official or appointed official or his designee from the governing body of a locality that is a member of the team, & the local agency heads or their designees of the following community agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, dept of health, dss, & the local school div. The team shall also include a rep of a private org or assoc of providers for children's or family services if such organizations or associations are located within the locality, & a parent representative. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a community policy and management team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a daily basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. Those persons appointed to represent community agencies shall be authorized to make policy and funding decisions for their agencies. COI - Parent & Private - SOEI file at time of original appointment only

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Community Policy and Management Team			3 Yr		
Acker	Denise	Northwestern Community Services	12/18/2018	12/31/2021	6/12/2017

2.2-5205 shall include, at a minimum, at least one elected official or appointed official or his designee from the governing body of a locality that is a member of the team, & the local agency heads or their designees of the following community agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, dept of health, dss, & the local school div. The team shall also include a rep of a private org or assoc of providers for children's or family services if such organizations or associations are located within the locality, & a parent representative. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a community policy and management team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a daily basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. Those persons appointed to represent community agencies shall be authorized to make policy and funding decisions for their agencies. COI - Parent & Private - SOEI file at time of original appointment only

Conservation Easement Authority

Thomas	Walker	Buckmarsh District	12/18/2018	12/31/2021	12/21/2010
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Term begins 1/1/2013

Board of Directors 7 members, appointed by the BOS, to be comprised of 1 member from the BOS, 1 member from the PC and 5 Clarke County citizen members. At the first meeting of the BOS each calendar year, beginning the Board shall appoint 1 member from the membership of the BOS for a term of 1 year beginning Jan 1; 1 member from the Planning Commission for a 1 year term beginning May 1; and a member or members to fill expiring citizen member terms, for a term of three (3) years beginning Jan 1.

Engel	Peter	White Post District	12/18/2018	12/31/2021	12/15/2009
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Board of Directors 7 members, appointed by the BOS, to be comprised of 1 member from the BOS, 1 member from the PC and 5 Clarke County citizen members. At the first meeting of the BOS each calendar year, beginning the Board shall appoint 1 member from the membership of the BOS for a term of 1 year beginning Jan 1; 1 member from the Planning Commission for a 1 year term beginning May 1; and a member or members to fill expiring citizen member terms, for a term of three (3) years beginning Jan 1.

Economic Development Advisory Committee 4 Yr

Dodson	Reid	Russell District	6/15/2021	12/31/2021	6/15/2021
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Members of the committee should include one or more people from all key government and business groups such as planning commission, board of supervisors, school board, industrial development authority, town of Berryville, chamber of commerce, and key business sectors such as agriculture, banking, realty, light industry, retail and tourism. Membership not limited. 4 year term.

Kraybill	Christina	Berryville District, Business Owner	12/19/2017	12/31/2021	11/18/2014
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2018-2019 Vice Chair

Members of the committee should include one or more people from all key government and business groups such as planning commission, board of supervisors, school board, industrial development authority, town of Berryville, chamber of commerce, and key business sectors such as agriculture, banking, realty, light industry, retail and tourism. Membership not limited. 4 year term.

Parks & Recreation Advisory Board

Smith	Tracy	Millwood District	12/19/2017	12/31/2021	1/17/2012
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There shall be nine (9) voting members on the Advisory Board. Six (6) members shall be appointed by the Board of Supervisors to represent the five (5) voting districts and one (1) at large. The Superintendent of Schools or the Superintendent's designee shall serve on the Advisory Board. The Town Councils for Berryville and Boyce shall each appoint a representative to serve on the Advisory Board. The Board of Supervisors shall also designate one (1) member of the Board of Supervisors to serve as a non-voting liaison to the Advisory Board. All terms, except the student representatives, shall be staggered and the initial terms shall be established by random lot. All terms subsequent to the initial terms shall be (4) years.

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Parks & Recreation Advisory Board			4 Yr		
Sheetz	Daniel A.	Berryville District	12/19/2017	12/31/2021	3/18/2003
Fills unexpired term of Leah Robinson					
<p>There shall be nine (9) voting members on the Advisory Board. Six (6) members shall be appointed by the Board of Supervisors to represent the five (5) voting districts and one (1) at large. The Superintendent of Schools or the Superintendent's designee shall serve on the Advisory Board. The Town Councils for Berryville and Boyce shall each appoint a representative to serve on the Advisory Board. The Board of Supervisors shall also designate one (1) member of the Board of Supervisors to serve as a non-voting liaison to the Advisory Board. All terms, except the student representatives, shall be staggered and the initial terms shall be established by random lot. All terms subsequent to the initial terms shall be (4) years.</p>					

January 2022

Clarke County Sanitary Authority			4 Yr		
Bauhan	Tom	White Post District	5/21/2019	1/5/2022	5/21/2019
<p>The board of the Authority shall be appointed by the BOS and shall be composed of 5 members, 1 of whom shall be a resident of the Town of Boyce, each for a term of 4 years and until his successor is appointed and qualifies except appointments to fill vacancies, which shall be for the remainder of such un-expired term. The Town may submit a nominee or nominees to the BOS for its consideration in making the appointment of the Boyce resident member. From VA Code 15.2-5113 D) Alternate board members may also be selected. Such alternates shall be selected in the same manner and shall have the same qualifications as the board members except that an alternate for an elected board member need not be an elected official. Oath of Office Required.</p>					

Northern Shenandoah Valley Regional Commission

Stidham	Brandon	Citizen Representative [Planning Director]	1/15/2019	1/31/2022	6/19/2012
<p>The Charter of the Regional Commission states Clarke County shall have 2 members, 1 elected official; 1 citizen.</p>					

Clarke County Public Body Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Agricultural & Forestal District Advisory Committee</i>				6 Yr
Childs	Corey	Landowner	7/20/2021	7/15/2027
Conrad	Sam	Landowner/Producer	8/17/2021	7/15/2027
Day	Emily	Landowner/Producer	7/20/2021	7/15/2027
Dorsey	Tupper	Landowner/Producer	8/17/2021	7/15/2027
Hartsook	Shawna	Landowner/Producer	8/17/2021	7/15/2027
McKay	Beverly B.	BoS - Appointed Member	8/17/2021	7/15/2027
Peake	Donna	Commissioner of the Revenue	8/17/2021	7/15/2027
Shenk	Philip	Landowner/Producer	8/17/2021	7/15/2027
Simmons	Tait	Landowner	8/17/2021	7/15/2027
<i>Barns of Rose Hill Board of Directors</i>				3 Yr
Cook	Peter		4/20/2021	12/31/2021
<i>BCCGC Joint Building Committee</i>				Open-End
Arnold, Jr.	Harry Lee	Berryville Town Council Representative	1/11/2018	
Boies	Chris	County Administrator	12/2/2019	
Dalton	Keith	Berryville Town Manager		
McKay	Beverly B.	BoS - Appointed Member	1/19/2021	12/31/2021
Taylor	Brianna R.	Clerk	12/2/2019	
<i>Berryville Area Development Authority</i>				3 Yr
Ohrstrom, II	George	Russell District	4/16/2019	3/31/2022
Smart	Kathy	White Post District	4/21/2020	3/31/2023
Weiss	David S.	Buckmarsh/Blue Ridge District	4/16/2019	3/31/2022
<i>Berryville/Clarke County Joint Committee for Economic Development and Tourism</i>				Ongoing
Arnold, Jr.	Harry Lee	BTC - Appointed Member		
Boies	Chris	County Administrator	12/2/2019	
Dalton	Keith	Town Manager		
Dunkle	Christy	Staff Representative - Town - Alternate		
Hart	Felicia	Director of Economic Development	3/23/2020	
Kemp	Tiffany	Clerk		
Lawrence	Doug	BoS - Appointed Member	1/19/2021	12/31/2021
Rodriguez	Kara	BTC - Appointed Member		
Weiss	David S.	BoS - Appointed Member	1/19/2021	12/31/2021
<i>Board of Septic & Well Appeals</i>				1 Yr
Bass	Matthew	BoS - Appointed Member	1/19/2021	12/31/2021
Blatz	Joseph	White Post District; Citizen Member	2/18/2020	2/15/2024

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			<i>Appt Date</i>	<i>Exp Date</i>
Buckley	Randy	White Post District; Planning Commission Vice-Chair	1/8/2021	12/31/2021
McKay	Beverly B.	BoS - Alternate	1/19/2021	12/31/2021
Ohrstrom, II	George	Russell District; Planning Commission Chair	1/8/2021	12/31/2021
Teetor	Alison	Staff Representative		

Board of Social Services

4 Yr

Byrd	Barbara J.	Russell District	1/1/2020	12/31/2023
Dabinett	Laura	Russell District	4/20/2021	7/15/2022
Dodson	Gerald	Berryville District	6/16/2020	7/15/2024
Lawrence	Doug	BoS - Appointed Member	1/19/2021	12/31/2021
Legard	Margaret	Berryville District	1/1/2019	12/31/2023
Parker	Jennifer	Staff Representative		
Smith	James	Berryville District	6/15/2021	7/15/2025
York	Robert	White Post District	9/15/2020	7/15/2022

Board of Supervisors

Bass	Matthew	Berryville District	11/3/2020	12/31/2023
Boies	Chris	Clerk	12/2/2019	
Catlett	Terri T.	Millwood/Pinegrove Districts	1/1/2020	12/31/2023
Lawrence	Doug	Russell District	1/1/2020	12/31/2023
McKay	Beverly B.	White Post District, Vice Chair	1/1/2020	12/31/2023
Taylor	Brianna R.	Deputy Clerk	12/2/2019	
Weiss	David S.	Buckmarsh/Blue Ridge Districts; Chair	1/1/2020	12/31/2023

Board of Supervisors Finance Committee

1 Yr

Catlett	Terri T.	BoS - Appointed Member	1/19/2021	12/31/2021
McKay	Beverly B.	BoS - Alternate	1/19/2021	12/31/2021
Weiss	David S.	BoS - Appointed Member	1/19/2021	12/31/2021

Board of Supervisors Personnel Committee

1 Yr

Catlett	Terri T.	BOS - Alternate	1/19/2021	12/31/2021
McKay	Beverly B.	BoS - Appointed Member	1/19/2021	12/31/2021
Weiss	David S.	BoS - Appointed Member	1/19/2021	12/31/2021

Board of Zoning Appeals

5 Yr

Borel	Alain F.	White Post District	4/1/2019	2/15/2024
Brumback	Clay	White Post District	12/15/2020	2/12/2023
Caldwell	Anne	Millwood District	2/26/2020	2/15/2025
Camp	Jeremy	Staff Representative		
Means	Howard	Millwood District	1/19/2021	2/15/2026
Shenk	Philip	Alternate	6/15/2021	2/15/2024
Volk	Laurie	White Post District	7/15/2019	2/15/2024

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Broadband Implementation Committee</i>				
Dunning	Buster	White Post District	6/8/2020	
Houck	William	Citizen Representative	7/1/2020	6/30/2022
Kruhm	Doug	Buckmarsh / Battletown District	9/18/2018	
Lawrence	Doug	Russell District	1/19/2021	12/31/2021
McKay	Beverly B.	White Post District	1/19/2021	12/31/2021
<i>Building and Grounds</i>				1 Yr
McKay	Beverly B.	BoS - Appointed Member	1/19/2021	12/31/2021
Weiss	David S.	BoS - Alternate	1/19/2021	12/31/2021
<i>Career and Technical Education Advisory Committee</i>				1 Yr
Catlett	Terri T.	BoS - Appointed Member	1/19/2021	12/31/2021
<i>Clarke County Historic Preservation Commission</i>				4 Yr
Arnett	Betsy	Berryville District	4/21/2020	5/31/2024
Berger	Katherine	Buckmarsh District	5/21/2019	5/31/2023
Camp	Jeremy	Staff Representative		
Carter	Paige	White Post District	4/21/2020	5/31/2024
Catlett	Terri T.	BoS - Liaison	1/19/2021	12/31/2021
Kruhm	Doug	Planning Commission Representative	2/18/2020	12/31/2023
Stieg, Jr.	Robert	Millwood District	6/17/2014	5/31/2022
Thompson	Billy	White Post District	4/20/2021	5/31/2025
York	Robert	White Post District	4/20/2021	5/31/2025
<i>Clarke County Humane Foundation</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/19/2021	12/31/2021
<i>Clarke County Library Advisory Council</i>				4 Yr
Al-Khalili	Adeela	Buckmarsh District	4/16/2019	4/15/2022
Bass	Matthew	BoS - Liaison	1/19/2021	12/31/2021
Bogert	Aubrey	White Post District	4/17/2018	4/15/2022
Brondstater	Bette	Berryville District	4/16/2019	4/15/2022
Daisley	Shelley	Russell District	4/21/2020	4/15/2024
Foster	Nancy	Russell District	4/21/2020	4/15/2024
Kalbiam	Maral	Millwood District	4/16/2019	4/15/2022
Mitchell	Jessica	Berryville District	4/20/2021	4/15/2025
Payne	Lisa	Berryville District	4/20/2021	4/15/2025
<i>Clarke County Litter Committee</i>				
Bass	Matthew	BoS - Liaison	9/21/2021	12/31/2021
Bauhan	Tom	White Post District	9/21/2021	9/30/2024
Harrison	Ashley	Berryville District	9/21/2021	9/30/2024

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			<i>Appt Date</i>	<i>Exp Date</i>
Keim	John	Russell District	9/21/2021	9/30/2024
Martin	Mary	White Post District	9/21/2021	9/30/2024
Roque	Meg	Buckmarsh District	9/21/2021	9/30/2024
Teetor	Alison	Staff Representative		

Clarke County Planning Commission

1 Yr.

Bass	Matthew	BoS - Appointed Member	1/19/2021	12/31/2021
Buckley	Randy	White Post District	4/17/2018	4/30/2022
Caldwell	Anne	Millwood / Chapel District	3/21/2017	4/30/2025
Dunning	Buster	White Post / Greenway District	4/21/2020	4/30/2024
Glover	Robert	Millwood District	4/16/2019	4/30/2023
Hunt	Pearce	Russell District	5/19/2020	4/30/2025
Kreider	Scott	Buckmarsh / Battletown District	4/21/2020	4/30/2024
Kruhm	Doug	Buckmarsh / Battletown District	4/17/2018	4/30/2022
Lawrence	Doug	BoS - Alternate	1/19/2021	12/31/2021
Lee	Francis	Berryville District	4/17/2018	4/30/2022
Malone	Gwendolyn	Berryville District	4/21/2020	4/30/2024
Ohrstrom, II	George	Russell District	4/16/2019	4/30/2023
Stidham	Brandon	Staff Representative	4/30/2012	

Clarke County Sanitary Authority

4 Yr

Armbrust	Wayne	White Post District	11/17/2020	6/30/2024
Bauhan	Tom	White Post District	5/21/2019	1/5/2022
DeArment	Roderick	White Post District	12/15/2020	1/5/2025
Mackay-Smith, Jr.	Alexander	White Post District	11/17/2020	1/5/2025
McKay	Beverly B.	BoS - Liaison	1/19/2021	12/31/2021
Meredith	Mary	Staff Representative	1/2/2018	
Myer	Joseph	Town of Boyce	2/18/2020	2/15/2024

Community Policy and Management Team

3 Yr

Acker	Denise	Northwestern Community Services	12/18/2018	12/31/2021
Austin	Michael	Alternate- Department of Social Services	3/17/2020	12/31/2022
Catlett	Terri T.	BoS - Appointed Member	1/19/2021	12/31/2021
Greene	Colin	VDH Representative	12/18/2018	12/31/2021
Moore	Frank	CCPS Representative	10/15/2019	12/31/2022
Parker	Jennifer	Director Clarke County DSS	1/19/2021	12/31/2020
Samad	Abdus	Private Provider - Grafton School	12/17/2019	12/31/2022
Shirley	Leea	Alternate- VDH Representative	3/17/2020	12/31/2021
Stollings	Jerry	Court Services Unit Supervisor	10/19/2021	12/31/2022
Willis	James	Parent Representative	9/21/2021	12/31/2023

Conservation Easement Authority

3 Yr

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			<i>Appt Date</i>	<i>Exp Date</i>
Bacon	Rives	White Post District	12/17/2019	12/31/2022
Buckley	Randy	White Post District	12/17/2019	12/31/2022
Catlett	Terri T.	BoS - Appointed Member	1/19/2021	12/31/2021
Engel	Peter	White Post District	12/18/2018	12/31/2021
Jones	Michelle	Millwood / Pine Grove District	12/17/2019	12/31/2022
Ohrstrom, II	George	Russell District; Planning Commission Representative	4/16/2019	4/30/2022
Teetor	Alison	Staff Representative		
Thomas	Walker	Buckmarsh District	12/18/2018	12/31/2021
<i>Constitutional Officer</i>				<i>4 Yr</i>
Keeler	Sharon	Treasurer	1/1/2020	12/31/2023
Peake	Donna	Commissioner of the Revenue	1/1/2020	12/31/2023
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
Wilkerson	April	Clerk of the Circuit Court	11/3/2020	12/31/2023
Williams	Anne	Commonwealth Attorney	1/1/2020	12/31/2023
<i>County Administrator</i>				<i>Open-End</i>
Boies	Chris	County Administrator	12/2/2019	
<i>Director of Economic Development</i>				
Hart	Felicia	Director of Economic Development	3/23/2020	
<i>Economic Development Advisory Committee</i>				<i>4 Yr</i>
Bates	Chris	Agriculture, Equine, Transportation	2/19/2019	12/31/2022
Dodson	Reid	Russell District	6/15/2021	12/31/2021
Dunkle	Christy	Town of Berryville Representative	2/18/2020	12/31/2023
Hart	Felicia	Director of Economic Development	3/23/2020	
Kemp	Tiffany	Clerk		
Kraybill	Christina	Berryville District, Business Owner	12/19/2017	12/31/2021
McKay	Beverly B.	BoS - Appointed Member	1/19/2021	12/31/2021
Milleson	John R.	Banking, Finance	1/15/2019	12/31/2022
Pritchard	Betsy	Hospitality Industry, agriculture	7/21/2020	8/31/2024
Sheaffer	Lee	Russell District, tourism	3/19/2019	12/31/2022
<i>Fire & EMS Commission</i>				<i>1 Yr</i>
Armacost, Jr.	Van	John H. Enders VFRC Rep	9/1/2021	8/31/2022
Beatty	David	Blue Ridge VFRC Rep	7/21/2020	8/31/2021
Buckley	Randy	Citizen-at-Large	10/15/2019	8/31/2023
Conrad	Bryan H.	Boyce VFRC Rep	9/1/2021	8/31/2022
Crawford	Michael	John H. Enders VFRC Alternate	10/19/2021	8/31/2022
Harrison	Diane	Citizen-at-large	8/17/2021	8/31/2025
Lawrence	Doug	BoS - Alternate	1/19/2021	12/31/2021

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			<i>Appt Date</i>	<i>Exp Date</i>
Loker	Randall	Citizen-at-large	7/21/2020	8/31/2024
Radford	Melanie	Staff Representative	10/19/2021	
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
Weiss	David S.	BoS - Representative	1/19/2021	12/31/2021
<i>Handley Regional Library Board</i>				<i>4 Yr</i>
Bacon	Rives		10/19/2021	11/30/2025
<i>Industrial Development Authority of the Clarke County, Virginia</i>				<i>4 Yr</i>
Cochran	Ben	Buckmarsh District	11/19/2019	10/30/2025
Ferrell	Brian	Buckmarsh District	10/15/2019	10/30/2023
Hart	Felicia	Director of Economic Development	3/23/2020	
Kemp	Tiffany	Clerk		
Koontz	English	Buckmarsh District	10/16/2018	10/30/2022
Pierce	Rodney	Buckmarsh District	9/15/2020	10/30/2024
Preston	Isreal	Berryville District	2/19/2019	10/30/2022
Waite	William	Millwood District	10/31/2017	10/30/2025
Weiss	David S.	BoS - Liaison	1/19/2021	12/31/2021
Wolfe	William	Millwood District	10/15/2019	10/30/2023
<i>Joint Administrative Services Board</i>				<i>Open-End</i>
Bennett	Brenda	Staff Representative	7/1/2020	
Bishop	Chuck	School Superintendent	7/1/2014	
Boies	Chris	County Administrator	12/2/2019	
Keeler	Sharon	Treasurer	3/12/2005	
McKay	Beverly B.	BoS - Alternate	1/19/2021	12/31/2021
Schutte	Charles	School Board Representative	1/8/2012	
Taylor	Brianna R.	Recording Clerk		
Weiss	David S.	BoS - Appointed Member	1/19/2021	12/31/2021
<i>Josephine School Community Museum Board</i>				<i>1 Yr</i>
Bass	Matthew	BoS - Liaison	1/19/2021	12/31/2021
<i>Legislative Liaison and High Growth Coalition</i>				<i>1 Yr</i>
Bass	Matthew	BoS - Liaison	1/19/2021	12/31/2021
<i>Lord Fairfax Community College Board</i>				<i>4 Yr</i>
Tabatabai	Maryam	Russell District	7/21/2020	6/30/2024
<i>Lord Fairfax Emergency Medical Services Council</i>				<i>1 Yr</i>
Conrad	Bryan H.	Volunteer Representative; White Post District	6/16/2020	3/15/2022
Trent	Carolyn	Medical Professional	6/16/2020	3/15/2022
Wilson	Wade	Career Representative	6/16/2020	3/15/2022

Monday, November 1, 2021

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Lord Fairfax Soil & Water Conservation District</i>				Elected
Mackay-Smith	Justin	Soil and Water Conservation Director Lord Fairfax District	1/1/2019	12/31/2023
Webb	Wayne	Soil and Water Conservation Director Lord Fairfax District	1/1/2019	12/31/2023
<i>Northern Shenandoah Valley Regional Commission</i>				1 Yr
Bass	Matthew	BoS - Alternate	1/19/2021	12/31/2021
McKay	Beverly B.	BoS - Appointed Member	1/19/2021	12/31/2021
Stidham	Brandon	Citizen Representative [Planning Director]	1/15/2019	1/31/2022
<i>Northwest Regional Adult Drug Treatment Court Advisory Committee</i>				1 Yr.
Bass	Matthew	BoS - Appointed Member	1/19/2021	12/31/2021
<i>Northwestern Community Services Board</i>				3 Yr
Bodkin	Linda	Buckmarsh District	1/1/2022	12/31/2024
Goshen	Lisa	Millwood District	9/21/2021	12/31/2023
Harris	Celie	Millwood District	2/19/2019	12/31/2021
McKay	Beverly B.	BoS - Appointed Member	1/19/2021	12/31/2021
<i>Northwestern Regional Jail Authority</i>				1 Yr
Boies	Chris	BoS - Appointed Member	10/19/2021	12/31/2022
Lawrence	Doug	BoS - Liaison	1/19/2021	12/31/2023
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
<i>Northwestern Regional Juvenile Detention Center Commission</i>				1 Yr
Bass	Matthew	BoS - Liaison	1/19/2021	12/31/2021
Roper	Anthony	Sheriff	9/21/2021	12/20/2024
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>				3 Yr
Roper	Anthony	Sheriff	12/17/2019	12/31/2022
<i>Old Dominion Community Criminal Justice Board</i>				3 Yr
Roper	Anthony	Sheriff	12/17/2019	12/31/2022
<i>Our Health</i>				3 Yr
Shipe	Diane	Buckmarsh District	4/16/2019	3/15/2022
<i>Parks & Recreation Advisory Board</i>				4 Yr
Bacci	Stephen	Appointed by Town of Boyce	11/17/2020	12/31/2023
Catlett	Terri T.	BoS - Liaison	1/19/2021	12/31/2021
Huff	Ronnie	Town of Berryville Representative	2/18/2020	12/31/2023
Lichliter	Gary	Russell District	12/17/2019	12/31/2023
Merriman	Susan	White Post District	8/17/2021	12/31/2023

			<i>Appt Date</i>	<i>Exp Date</i>
Rhodes	Emily	Buckmarsh District	12/17/2019	12/31/2023
Sheetz	Daniel A.	Berryville District	12/19/2017	12/31/2021
Smith	Tracy	Millwood District	12/19/2017	12/31/2021
Trenary	Randy	School Superintendent Designee	10/24/2013	
Voelkel	Eric	At Large	8/17/2021	12/31/2022
<i>Regional Airport Authority</i>				1 Yr
Boies	Chris	BoS - Alternate	1/21/2020	12/31/2020
McKay	Beverly B.	BoS - Alternate	1/19/2021	12/31/2021
Melanson	Leslie	Russell District	5/19/2020	6/30/2024
<i>Shenandoah Area Agency on Aging, Inc.</i>				4 Yr
Pritchard	Betsy		9/30/2018	9/30/2022
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Seal	Cathy	Alternate	2/18/2020	12/31/2023
<i>Strategic Planning Committee</i>				1 Yr
Catlett	Terri T.	BoS - Appointed Member	1/19/2021	12/31/2021
<i>Towns and Villages: Berryville</i>				1 Yr
Bass	Matthew	BoS - Liaison - Alternate	1/19/2021	12/31/2021
McKay	Beverly B.	BoS - Liaison	1/21/2020	12/31/2020
<i>Towns and Villages: Boyce</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/19/2021	12/31/2021
McKay	Beverly B.	BoS - Liaison	1/19/2021	12/31/2021
<i>Towns and Villages: Millwood</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/19/2021	12/31/2021
<i>Towns and Villages: Pine Grove</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/19/2021	12/31/2021
Weiss	David S.	BoS - Liaison	1/19/2021	12/31/2021
<i>Towns and Villages: White Post</i>				1 Yr
McKay	Beverly B.	BoS - Liaison	1/19/2021	12/31/2021



Board of Supervisors Work Session Agenda
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

November 8, 2021, 10:00 AM, Meeting Room AB

<i>Item No.</i>	<i>Description</i>	<i>Page</i>
A.	Closed Session Pursuant to §2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body and §2.2-3711- A8 Consultation with legal counsel regarding specific legal matter(s).	
B.	Proposed Revisions to the Septic Ordinance	15
C.	Update on the Battlefield Study	78
D.	FY2023 Budget Direction to Staff (if time allows)	
E.	2022 Legislative Priorities (if time allows)	108

COUNTY CODE TEXT AMENDMENT (CC-2021-07)
Chapter 143 – Septic System Ordinance

STAFF REPORT – Department of Planning

The purpose of this staff report is to provide information to the Board of Supervisors to assist them in reviewing this proposed text amendment to the Code of Clarke County. It may be useful to members of the general public interested in this proposed amendment.

Description:

Proposed text amendment to amend Chapter 143, Septic Systems, of the Code of Clarke County. The purpose of the amendment is to update requirements based on changes to onsite system technology and issues identified by staff and Health Department personnel. The last major update to the Ordinance was in 2010 in response to changes in State Code requiring localities to permit Alternative Septic Systems. Major changes include requiring 100% inspections of all new systems and component replacement of existing systems; deleting unused or unenforceable sections such as temporary pump and haul and privies.

Code of Virginia Authority:

- § 15.2-1200. General powers of counties
- § 15.2-2157. Septic tanks and sewage disposal when sewers not available
- § 32.1-163 et seq. - Sewage disposal

Requested Action:

Conduct scheduled Public Hearing and take formal action on the proposed text amendment. Staff has no outstanding concerns with the adoption of this text amendment.

Background: Onsite sewage treatment systems are the primary means of sewage disposal in Clarke County. Clarke County adopted the current septic ordinance in 1987 as a result of extensive study into ways to protect our groundwater resources, particularly in karst areas. At that time, it was noted that State septic regulations apply statewide regardless of geology and soil types. Virginia has multiple types of bedrock, from the limestones in the Shenandoah Valley, to the sedimentary layers on the Coastal Plain, with igneous/metamorphic zones in-between. These geologic formations and subsequent soil types have unique properties that treat septage very differently. It was determined that the Commonwealth’s one size fits all approach may not protect groundwater resources as effectively as regulations customized for the specific soil types encountered in Clarke, particularly in karst.

There are 2 types of septic systems, conventional and alternative. Conventional systems are typically gravity fed with a septic tank, distribution box, and drainfield. Wastewater flows from the house to the tank where solids are collected, the liquid flows through the distribution box that distributes waste to the drainfield. The primary treatment occurs in the septic tank and final treatment is the drainfield area. Microorganisms in the soil treat the effluent (remove bacteria) as the liquid flows through the soils in the drainfield prior to entering the groundwater.

Alternative systems are more complicated as they are engineered systems. They consist of pre-treatment units, pumps and filters that clean the effluent prior to discharge into the drainfield.

The pre-treatment allows for a smaller drainfield footprint as less soil area is need for treatment. As a result they are installed in areas that would not support a conventional system. Due to the complexity of these systems they required, by state law, to have annual monitoring to ensure they function as designed. Problems arise when they are not maintained and the systems discharge untreated or poorly treated effluent into an undersized drainfield. Staff has determined that there is little to no oversight by the Health Department to verify that required inspections are being conducted, as the law states that it is the homeowners responsibility to establish a contract with a licensed operator. VDH staff intends to develop a database to track maintenance of these systems.

In general the County ordinance addresses septic system installation as opposed to maintenance. The County ordinance is stricter than the state regulations with regards to setback distances from sinkholes, rock outcrops, ground and surface waters. The purpose of the increased distances is to provide more buffer between the contamination source - septic systems - and groundwater. Increased buffer equates to increased potential for septage treatment prior to impacting water. Additional items not in the state regulations but currently included in the County's ordinance are resistivity testing to ensure there are no voids under new drainfields, an existing system policy that defines when an existing drainfield can be used for a new house, addition or business, allowing for offsite septic systems for commercial property or homes built before 1987 if no site can be found on the existing parcel, and a variance process that establishes criteria for when a variance can be applied for such that vacant lands are not eligible.

Staff Discussion/Analysis:

This text amendment is proposed by Staff in order to update the County's septic systems ordinance based on changes to onsite system technology and issues identified by staff and Health Department personnel in implementing the current ordinance.

The ordinance has been amended to help clarify the intent and staff incorporated sections of the Loudoun County Septic Ordinance section 1066. The Loudoun Ordinance was selected as it was recently updated in 2016 and includes sections pertaining to karst and non-karst soils, similar to Clarke's approach. Additional changes include modification or deletion of several sections included in the 2010 amendment to improve implementation.

Initial review and input was provided by Environmental Health Supervisor Jim Davis, Clarke County, retired former Senior Environmental Health Specialist Jerry Franklin, Loudoun County, and the County's contract environmental engineer, Robert K. Denton Jr., CPG, LPSS, LRS, Senior Geologist at Terracon. Once a draft was developed, staff met with Health Department staff including Mason Allen, District Environmental Health Manager, Jim Davis, Senior Environmental Health Specialist Clarke County, and Carter Neiswander, Environmental Health Specialist, Clarke County. The draft was reviewed to ensure that the current Health Department staff was comfortable with the proposed changes. A second meeting was held with Onsite Septic Evaluators – all OSE's working in Clarke were invited to attend and provided with the draft ordinance. The meeting was attended by the Health Dept. staff listed above in addition to Evan McCarthy, Piedmont Environmental Council, Frank Lee, Planning Commissioner and OSE, Rob Charnley, OSE, and Ryan Fincham, OSE, former Clarke County Environmental Health

Specialist, and currently employed by the Loudoun County Health Department. Several changes to the draft were agreed to at that meeting.

The attached Conversion Chart details changes to each section of the ordinance.

The most significant change is to focus the efforts of Health Department staff towards ensuring proper installation of all systems by requiring 100% inspection of soils and siting, in addition to inspecting replacement components of existing systems. The regulations need to be changed in order to enable required inspections. This had been done in the past but changes to state regulations reduced required Health Department inspections to 10% and no inspection of replacement components. The state made these changes as part of their effort to privatize septic system siting and installation. Staff equates this to building a house without a building inspection.

In discussions with Health Department staff, they stated that there would be no additional costs for inspections of either new systems or replacement of existing system components. It will be incumbent on the contractor to coordinate the inspections with the local health department and the OSE/PE involved. Mr. Davis stated that he does not anticipate any significant delays in homeowners getting their inspections in a timely manner.

Major proposed changes include the following. Section numbers are from the proposed draft:

143-1 – Intent. This section was changed from permit for installation to intent as it seems more logical to describe the purpose of the ordinance first. Added reference to VA code section 15.2-1200 General powers of counties that states:

*“Any county may adopt such measures as it deems expedient to secure and promote the health, safety and general welfare of its inhabitants which are not inconsistent with the general laws of the Commonwealth. Such power shall include, but shall not be limited to, the adoption of quarantine regulations affecting both persons and animals, the adoption of necessary regulations to prevent the spread of contagious diseases among persons or animals **and the adoption of regulations for the prevention of the pollution of water which is dangerous to the health or lives of persons residing in the county.**”*

Mr. Mitchell reviewed this section and recommended the following addition:

“To the extent that any provision of this Chapter 143 conflicts with any other provision of State or local law, the more stringent provision shall apply; provided, however that, to the extent that any provision of Chapter 143 as applied to an alternative onsite sewage systems (AOSS) is deemed to be additional to or more stringent than the requirements and standards for alternative onsite sewage systems of the State Board of Health, then this chapter shall apply to the greatest extent possible and the said State requirements and standards shall apply if (i) sewers or sewerage disposal facilities are not available in the area of the subject property, and (ii) the alternative onsite sewage system used on the subject site has been approved by the State Board of Health for use in the particular circumstances and conditions in which it is to be operating.”

143-2 Definitions: added definitions regarding floodplains to be consistent with the Zoning Ordinance; added definitions as related to the resistivity section as edited by Mr. Robert Denton, Geologist with Terracon, the County’s geotechnical consultant; updated definitions of alternative

and conventional onsite systems, and others per Loudoun's Ordinance, so that terms in the Loudoun sections are defined, and added the definition of the Spring Conservation Overlay District in order to reference onsite system installation requirements as described in the Zoning Ordinance.

143-3 Approved method of Sewage Disposal required: added from Loudoun County Section 1066.02 to clarify that approved sanitation methods are required. Clarified that Alternative discharging sewage system and mass drainfields are prohibited neither system is frequently used and can be problematic. Discharge systems essentially discharge treated waste onto the ground into a ditch or drainage way, if the system malfunctions untreated waste would be on the ground surface. Mass drainfields are generally used for condominiums, shopping centers, commercial development, and new subdivisions. Large drainfields of this type are difficult to site in Clarke do to soil limitations and most of these facilities are best served by public sewer systems, so allowing these systems is not practical.

143-5 License requirements for Installers. The current ordinance uses outdated terms such as Septic Tank Cleaner's license, that is now referred to as a Sewage handling permit per recommendations by Health Department. In addition, sections were added from Loudoun's Ordinance 1066.04 to clarify that licensing is required.

143-6 Inspections of existing systems – require Health Department inspections of all maintenance requiring replacement of component parts including building sewers, distribution boxes, conveyance lines and header pipes. Added from Loudoun's Ordinance Section 1066.05, with the added requirement for a County only permit (no fee) to ensure 100% Health Department inspections of component replacement. In discussion with Health Department personnel they agreed that inspecting replacements, particularly for distribution boxes can reduce system problems.

143-7 Responsibility of Owner – added from Loudoun's Ordinance 1066.07 to place responsibility for onsite systems on property owners

143-9 – Inspection and approval of design and location – requires Health Department inspection of all systems starting with soils and siting. This is currently not being done and if we want VDH to inspect all systems we need to state this in our Ordinance. This was done in the past but in recent years onsite inspections have been reduced due to state regulations that place time limits on permit approvals. In discussions with Health Department staff, it was determined that soil and siting inspections can be completed prior to the submission of an application so that time limits are not impacted. These are important to ensure that setbacks, particularly to wells, are met and to ensure compliance with soils and siting prior to the system being installed. Currently the Health Department reviews applications submitted by Onsite Soil Evaluators but typically do not do site visits.

Health Department staff supports the practices of inspecting 100 percent of all installations. The goal of the Health Department is to provide an independent standardized review of installations in order to protect groundwater.

Additional changes to this section include deleting requirements for fencing or restricting vehicle access as this is not practical to enforce; also deleted is the requirement of a written indemnity agreement that would release the County from any liabilities relating to a failed system as this was never done and other laws adequately protect County personnel from such liability.

143-10 – Soil evaluation criteria – this section is from Loudoun County Ordinance Section 1066-11 and describes soil evaluation and closure of pits after evaluation, and clarifies responsibilities for soil evaluation. Mr. Franklin, recommended including this to ensure all information is provided regardless of changes to state regulations.

143-11 - Determining soil/sites – this section was added from Loudoun County 1066.11 in order to ensure which items shall be included in an application for septic permit in case state requirements should change. HD staff recommended reducing the minimum depth of the profile hole from six to five feet, because at 6 feet OSHA requires shoring up sidewalls. If additional depth is needed an auger can be used for sampling. In addition, a section pertaining to the Spring Overlay District was added to ensure that increased standards are enforced by the HD.

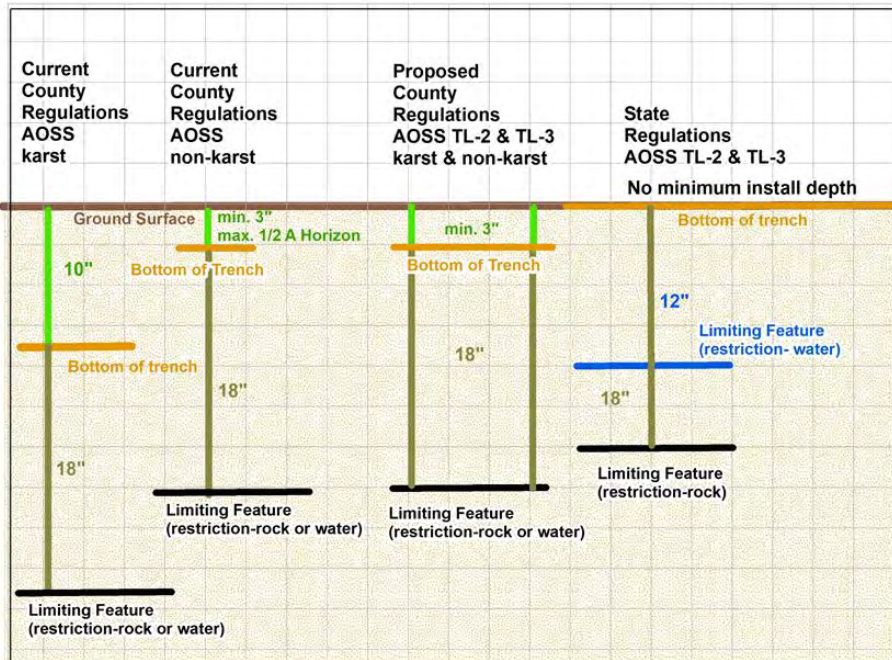
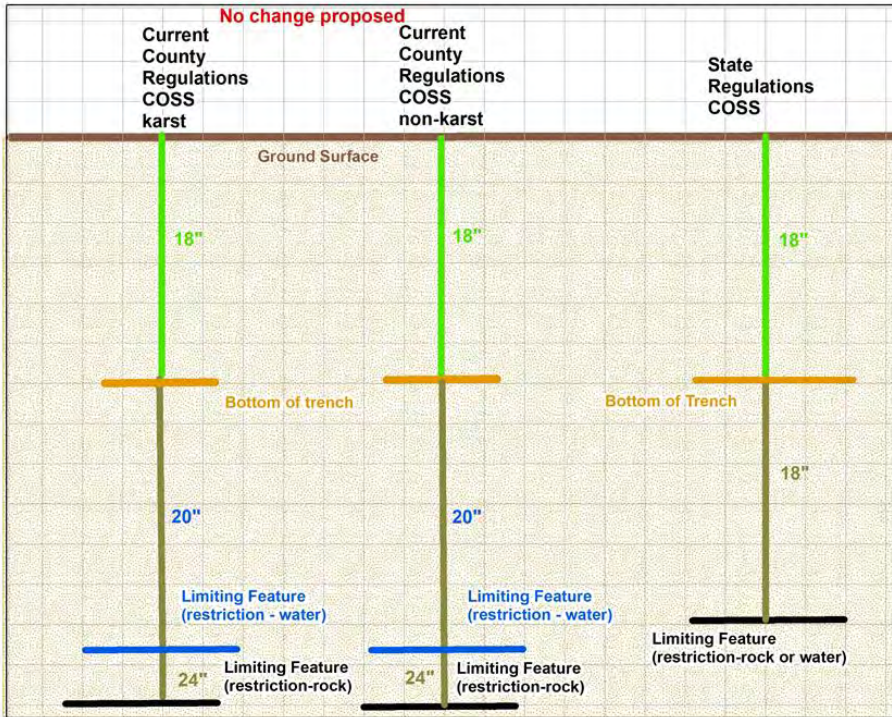
143-12 – System siting – this section pertains to soil restrictions for onsite system installation. Changes include replacing text descriptions to a table for clarity. The current ordinance has install depth requirements for drip systems, these have been revised. This section regulates depth of installation for AOSS drip systems, requiring an installation depth of 10” in karst soils that essentially precludes drip systems. These changes are being made as recommended by the Health Department.

Section 143-9-3 has been amended to delete option for installing systems in wooded areas. The Health Department recommends that all woody vegetation be removed from the drainfield site as roots from trees and shrubs can clog lines rendering the system unusable. Items 4, 5, and 6 are incorporated into the table.

AOSS TL-2 and TL-3 systems have replaced use of low pressure systems. Setbacks based on comments from the Health Department, and are described in new Table 1.

Table 1.

		sidewalls (horizontal)	bottom (vertical)
Distance to rock non-karst (COSS)		24"	24"
Distance to rock – karst (COSS)		24"	24"
AOSS	TL-2	18"	18"
AOSS	TL-3	18"	18"
Distance to seasonal water table (COSS)			20"
AOSS	TL-2		18"
AOSS	TL-3		18"



There is no increase or change to the setbacks. The table was suggested to make the setbacks easier to read. The proposed amendments replace use of low pressure systems with AOSS and provides a reduction in standoff to rock with TL-3 treatment. Because Clarke has limited operation and maintenance enforcement, these systems, if not properly operated and maintained, greatly increases the chance of a technology failure impacting ground water.

Attached are two charts that show the difference between Clarke's setbacks and State setbacks. **From information collected in Loudoun's mandatory onsite operation and maintenance program, it is known that pretreatment systems commonly do not function as designed. When pretreatment is not adequately functioning, the increased standoff serves as a measure of protection to groundwater.** Onsite systems are expected to treat all contaminants that come down the drain, not just fecal coliform. Soil and various methods of pretreatment vary in ability to reduce contaminants. Soil continues to have a role with some contaminants that the pretreatment unit may not be able to treat especially if it is not functioning as designed.

Section 143-12-D – increased the distance permitted from house to drainfield from 400' to 500' because past 500' requires engineering, and 400' is an arbitrary number the purpose being to keep drainfields in close proximity to a house in case it is later subdivided off into a 3 acre lot.

Added new section 143-12-F Driveway setback of 10' per HD suggestion from Loudoun Section 1066.12, this will also include private access easements.

Added new section 143-12-G Size of absorption fields from Loudoun Ord Section 1066.12 Currently Clarke does not address absorption field size. VDH recommends a minimum soil absorption (drainfield) be 400 square feet, and an alternative drip surface square footage designed system to have a minimum square footage of 1,200 square feet.

State regulations allow an absorption area for single family residential dwellings to be as small as 50 square feet for a one (1) bedroom dwelling with TL-3 treatment. Requiring slightly larger footprints than state requirements provide a margin of safety from overuse.

143-12-I. This section allows for encroachment into setback areas for replacement, repair and expansion of existing systems. The amendment will eliminate expansions from list that are allowed to encroach no closer than existing site features, as expansions are voluntary and should not be permitted to encroach on required setbacks.

143-12-M. Resistivity testing (subsurface investigations) – added language from Bob Denton such as using preferred technical terms in describing features, such as irregularities should be referred to as anomalies, and further describing qualifications for who can conduct third party review.

Deleted section on privies. The current ordinance requires permits for privies located in the floodplain of the river. Permitting was enforced for a few years but VDH found it extremely time consuming and difficult to enforce. Enforcement of 100% inspections is much better use of limited staff resources.

143-14 Appeals and Variances – changed composition of Board of Septic and Well appeals to allow for more flexibility with Board and Planning Commission members and alternates.

Changed variance criteria from “habitable building” to “existing single family homes” or “existing businesses” as determining if a building is habitable can be problematic.

Deleted temporary pump and haul. This deletion is supported by VDH, stating it is not needed. Pump and haul is adequately regulated in the state Sewage Handling and Disposal Regulations that state temporary pump and haul is for a maximum of one year and can't be extended. Anything more than a year is permanent pump & haul and requires county approval.

Staff Recommendation:

Staff has no outstanding concerns with the adoption of the text amendment.

Chapter 143 Septic Systems – REVISION 10-28-21

BOLD font = changes and inserts from Loudoun County Ordinance Ch. 1066

Colored text – comments from reviewers

PURPLE – Ryan Fincham comments

[HISTORY: Adopted by the Board of Supervisors of Clarke County as indicated in article histories. Amendments noted where applicable.]

General References

Chapter 71 Building Construction

Chapter 161 Subdivision Of Land

Chapter 180 Water And Wastewater, Article I Sewage Disposal

Chapter 184 Wells

Chapter 188 Zoning

Code of Virginia References

§ 15.2-1200 General Powers of Counties

§ 15.2-2157. Septic tanks and sewage disposal when sewers not available

§ 32.1-163 et seq. - Sewage disposal

§ 143-6-1. Intent; state regulations; exceptions.

The intent of this article is to minimize the potential for groundwater contamination resulting from improper siting and construction of onsite sewage systems in Clarke County. Clarke County has Karst topography and fragile hydrogeology and has the potential for depletion and contamination of water sources and the potential for hazards to public health, safety and welfare as a result. To protect the health, safety and welfare of the general public, the standards as set forth hereafter in this chapter are established for all onsite sewage systems constructed or installed in the County. Pursuant to these goals, the Board of Supervisors hereby exercises its power, as granted by **Sections 15.2-1200** and 15.2-2157 of the Code of Virginia (1950, as amended), to protect groundwater by regulating onsite sewage systems.

To the extent that any provision of this Chapter 143 conflicts with any other provision of State or local law, the more stringent provision shall apply; provided, however that, to the extent that any provision of Chapter 143 as applied to an alternative onsite sewage systems (AOSS) is deemed to be additional to or more stringent than the requirements and standards for alternative onsite sewage systems of the State Board of Health, then this chapter shall apply to the greatest extent possible and the said State requirements and standards shall apply if (i) sewers or sewerage disposal facilities are not available in the area of the subject property, and (ii) the alternative onsite sewage system used on the subject site has been approved by the State Board of Health for use in the particular circumstances and conditions in which it is to be operating.

To that end, standards and procedures for soil evaluation, system siting and system design and installation are addressed herein, followed by conditions for obtaining a variance to the provisions of this article and the penalties associated with the violation of this article. Definitions of technical terms contained herein are addressed in § 143-72.

This Ordinance shall be administered and enforced by the Zoning Administrator **and the** Health Department who shall have all necessary authority on behalf of the governing body to administer and enforce the Ordinance, including the ordering in writing of the remedying of any condition found in violation, and the bringing of legal action to compel compliance with the Ordinance or provide for the imposition of the penalties hereinafter provided. ~~The assistance of appropriate officials of Clarke County, including but not limited to, the Health Department, Zoning Administrator, Sheriff, and the Commonwealth's Attorney shall be provided upon request.~~

~~A. This article is based on the current Virginia Department of Health's Sewage Handling and Disposal Regulations, as amended, but extends some of the requirements of that document in order to meet the special needs of Clarke County's fragile hydrogeology, as allowed by the Code of Virginia.~~

§ 143-7.2 Definitions.

~~[Added 1995-12-19; Amended 2004-04-20; 2005-03-15; 2007-03-20]~~ Definitions of terms contained in this article shall be those given in the Sewage Handling and Disposal Regulations, Virginia Department of Health (VDH), as amended, except as noted herein. The following definitions shall apply:

“Alternative discharging sewage system” shall mean any device or system which results in a point source discharge of treated sewage for which the State Board of Health may issue a permit authorizing construction and operation when such system is regulated by the State Water Control Board pursuant to a general Virginia Pollutant Discharge Elimination System (VPDES) permit issued for an individual single family dwelling with flows less than or equal to 1,000 gallons per day.

“**Alternative onsite sewage system (AOSS)**” shall mean a treatment works that is not a conventional onsite sewage system and does not result in a point source discharge.”

“**Approved method of the disposal of sewage**” means water carriage disposal of sewage to an approved public or private sewage treatment system; water carriage disposal of sewage to an approved onsite sewage treatment system; or non-water carriage disposal of human excrement only to an approved pit privy, portable toilet, or other approved privy facility.

“**Conventional onsite sewage system (COSS)**” shall mean a treatment works consisting of one or more septic tanks with gravity, pumped, or siphoned conveyance to a gravity distributed subsurface drainfield.

“**County**” means Clarke County, Virginia.

“**Cr horizon**” means weathered or soft bedrock and is used to indicate root restrictive layers of bedrock.

“**Drainage way**” means the concave portion of the landscape in which surface water or rain water runoff gathers intermittently to flow to a lower elevation.

“**Electrical Resistivity tests Investigation (ERI)**” A test used to determine if there are voids or other anomalies located beneath the proposed soil treatment area.

“**Enhanced flow distribution**” means a pumping system designed to have a minimum capacity of 36 gallons per minute at system head per 1200 linear feet of percolation piping.

“**Floodplain**” Any land area susceptible to being inundated by water from any source.

“**Flood Plain Overlay District**” Lands zoned Flood Plain (FP) Overlay District as described in the Clarke County Zoning Ordinance (County Code Chapter 200), Section 4.2.1.

“**Floodplain, Ten-Year**” The floodplain that is at or below the ten-year flood elevation, that is, the area which has a minimum statistical probability of one in ten of being flooded in any given year. The

ten-year floodplain shall be regulated as delineated in the Clarke County Floodplain Study prepared by Dewberry and Davis (September 1, 1997).

“Geotechnical Engineer/Engineering Geologist” (GE/EG): a Virginia Certified Professional Engineer specializing in geotechnical engineering or a Virginia Certified Professional Geologist specializing in geotechnical engineering geology, either with a minimum of 5-years experience.

“Health Department”-- ~~The Clarke County Office~~ of the Virginia Department of Health (VDH) and its authorized employees and agents.

“Inspection” means surveillance procedures as used by the Health Department to determine compliance with the provisions of this chapter and State regulations.

“Limiting Feature” – A feature of the soil that limits or intercepts the vertical movement of water, including seasonal, perched, or permanent water table, soil horizons having an estimated or measured percolation rate greater than 120 minutes per inch, soils having a high shrink-swell potential, fragipans or other pans, soil restrictions and impervious strata, soil horizons containing greater than 75% (by volume) coarse fragments, and pervious or impervious bedrock. The Soil Survey of Clarke County, Virginia, 1982 shall be consulted for soil characteristic information such as soil type, permeability, and high shrink-swell potential.

“Lithic Contact” means the boundary between soil and underlying bedrock that is sufficiently coherent when moist to make hand digging impractical. Cracks that can be penetrated by roots must be > 4 inches apart

“Lithic rock” means partially weathered to unweathered rock material which cannot be bored using a standard, hand-operated three and one-quarter inch barrel auger and sixteen-inch cross handle, or upon which refusal is encountered when using a backhoe.

“Losing Stream” means perennial or intermittent stream which loses flow volume into its bed due to the presence of sub-channel (hyporheic) solution cavities or conduits.

“Natural outlet” means any outlet into a watercourse, pond, ditch, lake or other body of surface or ground water. Open throat sinkholes, swallets, and losing streams are considered natural outlets into the groundwater.

“Onsite Sewage Treatment System” means a complete system for the collection, treatment and disposal of sewage constructed on the property it serves or by easement on another parcel. This includes conventional, alternative and alternative discharging systems.

“Onsite soil evaluator (OSE)” means a person licensed or certified under Chapter 23 (§ 54.1- 2300 et seq.) of Title 54.1 of the Code of Virginia.

“Paralithic rock” means weathered rock material which may be found above lithic rock and below the natural soil.

“Parapet” means the discernable outer edge or perimeter of a sinkhole.

“Percolation test” means a standardized water test used to determine the rate of water absorption by soil.

“Pit privy” means a pit for receiving non-water carriage of human waste, over which is placed a privy house with seats.

Point source discharge” means any discernible, confined, and discrete conveyance including any pipe, ditch, channel, tunnel, conduit, well, discrete fissure, container, rolling stock, concentrated animal feeding operation, landfill leachate collection system, vessel, or other floating craft from which pollutants are or may be discharged. This term does not include return flows from irrigated agriculture or agricultural storm water run-off.

“Portable Toilet” means a manufactured, portable structure maintained by a licensed operator containing chemicals to neutralize odors, and made specifically for the use of waste disposal.

“Professional Engineer (PE)” means a person licensed or certified under Chapter 4 (§ 54.1-400 et seq.) as a professional engineer.

“Restrictive strata” means soil or soil materials with an estimated or measured percolation rate in excess of 120 minutes per inch, including fragipans or other pans, lithic rock, paralithic rock and Cr horizons.

“Sanitary sewer or public sewer” is a carriage system specifically for transporting sewage from houses and commercial buildings through pipes to a public sewage treatment plant.

“Seasonal water table” means the minimum depth to seasonal water table. As used herein, “seasonal water table” means that portion of the soil profile where a color change has occurred in the soil as a result of saturated soil conditions or where soil concretions have formed. Typical colors are gray iron depletions, solid gray or black masses or concretions, or other low chroma redoximorphic depletions as described in the Munsell soil color charts. The depth in the soil at which these conditions first occur is termed “seasonal water table.”

“Septage” means the mat of grease and scum on the surface of septic tanks, the accumulated sludge at the bottom of tanks and the sewage present at the time of pumping.

“Septic tank” means a settling tank in which part of the heavy solids are settled and the organic solids decompose by anaerobic bacterial action.

“Sewage” means human excrement and the liquid wastes derived from dwellings, business establishments, institutions and other structures or places used for human habitation, employment or congregation, exclusive of those wastes derived from industrial processes.

“Sinkhole” means a basin- or funnel-shaped hollow or depression in limestone, dolostone or other soluble bedrock, ranging in diameter from less than a few feet up to a several hundred feet and in depth from a few to several hundred feet. Some sinkholes are gentle grassy hollows or depressions; others are rocky cliff-bounded basins. A distinction may be made by direct solution of the limestone surface zone (solution sinkholes), and those formed by collapse over a cave (collapse sinkholes), but it is generally not possible to establish the origin of individual examples.

“Sinking Stream/Swallow” means a perennial or intermittent stream whose bed and bank disappear entirely underground, usually through an open throat sinkhole or cave entrance.

“Site and Soil Verification” means a full level 2 review prior to submittal of the application for a new sewage onsite system application. A Level 2 review (field check or quality assurance check) is a detailed onsite evaluation of the site conditions.

“Slope” means the incline surface of a hill, mountain, etc., or any part of the surface of the earth. “Slope” also means the angle at which such surfaces deviate from the horizontal, commonly expressed in percent.

“Soil/site evaluation” means a systematic approach to evaluation of soil conditions by a Commonwealth of Virginia Department of Professional and Occupational Regulation (DPOR) licensed onsite soil evaluator.

“Soil absorption area or soil absorption system” means a physical location in the naturally occurring soil medium where final treatment and dispersal of effluent occurs.

“Spring” – A natural issue of water from the earth or a rock formation or fracture onto the land or into a body of water via defined channel, the place of issuance being relatively restricted in size; or

- 1) shown as a spring on the USGS 7 1/2-Inch Quadrangle Map (incomplete) or, Virginia Division of Mineral Resources Publication 102, Map of Hydrogeologic Components for Clarke County, Virginia Plate 2 (incomplete); or
- 2) identified as a spring in the USGS Water-Resources Investigations Report 90-413, Ground-Water Hydrology and Quality in the Valley and Ridge and Blue Ridge Physiographic Provinces of Clarke County, Virginia; or
- 3) which is currently used as a domestic drinking water source, but is not a well; or,
- 4) which is currently used as a source of water for watering animals, but is not a pond or stream; or,
- 5) which feeds a pond or lake less than 500 feet from where the spring issues; or,
- 6) which has been designated as a significant hydrologic feature by the Clarke County Board of Supervisors prior to the filing of an application for an on-site waste disposal system (a list of such designated features is on file with the Clarke County Planning Department); or
- 7) which by right may be used as a source of water by an adjoining property owner; or
- 8) which has manmade features indicating past or present use as a water supply.

“Spring Conservation Overlay District” Lands zoned Spring Conservation (SC) Overlay District as described in the Clarke County Zoning Ordinance (County Code Chapter 200), Section 4.2.2.

“Standard disinfection” means a disinfection process that results in a fecal coliform concentration of less than or equal to 200 colonies/100 ml.

“Streams, intermittent or perennial” Any stream that is depicted as intermittent or perennial on the most recent U.S. Geological Survey 7½ minute topographic quadrangle (scale 1:24,000). A millrace or other such manmade flowing surface water shall be considered an intermittent stream. The Shenandoah River and Opequon Creek shall be considered perennial streams.

“Sullage” means waste from household, sinks, showers and baths but not toilets.

“Time dose distribution” means a pumping system designed to dose effluent evenly throughout a given time period.

“Treatment level 2 effluent” or “TL-2 effluent” means secondary effluent that has been treated to produce five-day biochemical oxygen demand BOD5 and total suspended solids TSS concentrations equal to or less than 30 mg/l each.

“Treatment level 3 effluent” or “TL-3 effluent” means effluent that has been treated to produce BOD5 and TSS concentrations equal to or less than 10 mg/l each.

“Vault privy” means a watertight chamber for receiving non-water carriage of human waste, over which is placed a privy house with seats.

“Virginia pollutant discharge elimination system permit VPDES” means a permit issued by the State Water Control Board SWCB under the authority of the federal National Pollutant Discharge Elimination System NPDES program.

143- 3. Approved Method of Sewage Disposal Required

- A. **No person shall use or occupy, or rent or lease for use or occupancy, any house, trailer, mobile home, whether self-propelled or not, warehouse, public or private building or other structure or gathering place in which there is human habitation, employment or congregation, until such house, trailer, mobile home, warehouse, public or private building or other structure or gathering place is supplied with an adequate, approved method for the disposal of sewage as provided for in this chapter or by sanitary sewer.**

- B. **Following the effective date of this chapter, no person shall construct a new dwelling unit unless and until it can be furnished with minimum sanitary facilities to include a toilet, hand lavatory, tub and/or shower and kitchen sink, inasmuch as these minimum facilities are necessary to proper sanitation. All such fixtures shall be supplied with hot and cold running water, with the exception of the flush toilet. In new units intended for purposes other than use as dwelling units where tubs and/or showers are not necessary for sanitation, minimum facilities shall consist of at least a toilet and hand lavatory with hot and cold running water.**
- C. **Alternative discharging systems are not permitted.**
- D. **Mass drainfields are not permitted.**

~~§ 143-4 4. Permit for installation.~~ It shall be unlawful for any person to install or have installed in the county an onsite sewage system without first obtaining a permit from the Health Department.

- A. *Education Requirement* Prior to issuance of an operation permit for an Onsite Sewage System, the applicant shall be required to review educational material describing the operation and maintenance requirements for such system and demonstrate a basic understanding of the requirements by completing a short questionnaire provided by the Health Department.
- ~~B. Permits issued prior to December 15, 1987, shall be subject to provisions of this article after July 1, 1992.~~
- ~~C. B.~~ Conditional permits shall not be issued for ~~applications submitted after November 19, 2002,~~ unless specifically requested by the Health Department and only if approved by the Board of Septic & Well Appeals.

§ 143-5 LICENSE REQUIREMENTS FOR INSTALLERS.

- A. **License.** No person shall install, repair or contract to install or repair individual onsite sewage treatment systems or parts thereof without first obtaining a license therefor from the DPOR
- B. **Sewage Handling Permit.** No person shall engage in the business of cleaning septic tanks, settling tanks and/or vaults designed to hold or retain solids and/or liquids in conjunction with any sewage disposal system, by whatever name called, without first obtaining a sewage handling permit from the Health Department.
- C. Disposition of sludge. It shall be unlawful for any person to dispose of the sludge and other material removed from septic tanks except by depositing it into a sewage treatment plant approved for such disposal.

143-6 INSPECTIONS OF EXISTING SYSTEMS

The Health Department shall inspect all existing system component replacements. Existing components include building sewers, distribution boxes, conveyance lines and header pipes. Contractors replacing existing system components shall submit for a County only permit detailing the

changes to the existing system for inspection, review and approval or denial by the Health Department.

In addition, the Health Department may inspect the entire system of sewage treatment maintained at all premises in the County for the purpose of determining if such is being operated and maintained in a sanitary manner. Such inspection shall be done at reasonable times and, whenever practical, in the company of the owner or occupant of the premises.

The Health Department shall make such inspections as may be deemed necessary during the construction of any sewage treatment system installed in the County to determine compliance with this chapter and State Board of Health regulations. No person shall use, allow to be used or cause to be used, any system until after the Health Department has inspected and approved the same in writing. No part of any system shall be covered until it is inspected and approved by the Health Department, and any such part which has been covered prior to inspection shall be uncovered for inspection upon order of the Health Department. In extraordinary circumstances, the Health Department may approve system installations when reasonable professional judgment indicates a revisit is not practical or feasible or an inspection has been conducted by an onsite soil evaluator or professional engineer.

§ 143-7 RESPONSIBILITY OF OWNER OF SYSTEM.

No owner, tenant or lessee of any premises properly supplied with an approved method of disposal of sewage shall misuse or neglect such a system or any part thereof so as to cause it to cease functioning as designed in a sanitary manner. The issuance of a permit, subsequent installation and acceptance of the onsite sewage treatment system upon inspection by the Health Department does not denote or imply any guarantee of operation of such system, and it shall be the responsibility of the owner, or any subsequent owner of the system, to maintain, repair or replace any system which has ceased to function as designed in a sanitary manner. *The system shall be maintained and operated by the property owner to conform to the requirements of the State Board of Health.*

Article II DETERMINING SUITABILITY OF SOIL/SITES FOR ONSITE SEWAGE TREATMENT SYSTEMS.

~~§ 143-2.~~

§ 143-8 INSPECTION AND APPROVAL OF DESIGN AND LOCATION (NEW SYSTEMS).

The *Health Department, OSE, and/or PE* shall determine whether or not the land available for the installation of an onsite sewage *treatment* system is adequate and satisfactory as to size, topography, characteristics of the soil, and the nature and location of the water supply. The *Health Department, OSE, and/or PE* shall be responsible for approving the system design and capacity and the location of the septic tank. *(* Moved owner of system statement to 143-7 where it fits best)* The Health Department shall conduct a **“Site and Soil Verification”** of all *proposed onsite sewage treatment* system sites prior to submittal of an application.

- ~~A. Septic tanks shall be inspected and approved by the Health Department before they are permitted to be used.~~
- ~~B. The Health Department may inspect any and all onsite sewage disposal systems maintained at all premises in the County for the purpose of determining if such system is being operated and~~

~~maintained in a sanitary manner. Such inspection shall be done at reasonable times and, whenever practical, in the company of the owner or occupant of the premises.~~

- ~~C. Prior to issuance of an operations permit by the Health Department, any Alternative Onsite Sewage System located within an active livestock area (pasture) must be fenced so as to exclude access by livestock. In all other areas vehicular access must be prevented by fencing or landscaping the system site.~~
- ~~D. No alternative onsite sewer system shall be approved for use until the owner or owners of the property have provided to the County a written indemnity agreement, in a form approved by the County, indemnifying the County and other property owners in the County from any damages or liabilities resulting from the malfunction or failure of the alternative onsite sewer system. The indemnity agreement shall remain in force for the duration of the validity of the permit for the alternative onsite sewer system. In the event of the sale or conveyance of the property, the owner may obtain a release of the indemnity agreement upon the new owner or owners providing the required indemnity agreement.~~

§ 143-8-9 Soil evaluation criteria; field testing.

[Amended 2005-03-15] Minimal soil evaluation criteria for suitability of an onsite sewage system are established in this ordinance and the current Sewage Handling and Disposal Regulations, Virginia Department of Health (VDH), as amended. ***moved here Backhoes are required for Health Department soil/site evaluations and verifications of private sector submitted soil/site evaluations unless waived by the Health Department.** Soil characteristics shall be ~~evaluated~~ **estimated by field-testing** by the Health Department or by an OSE and/or PE and reviewed by the Health Department by "Site and Soils Verification".

~~with the Department of Professional and Occupational Regulation (DPOR) Board of Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals. The Soil Survey of Clarke County, Virginia, 1982, provides a general guide for soil treatment area suitability, but is not definitive for individual onsite sewage systems.~~

- A. Closure of Onsite Inspection Pits. Any property owner causing or permitting inspection pits to be excavated for the purpose of determining soil suitability for the installation of a septic system shall have the pits filled within thirty days of final determination of suitability of the site for installation of a system. "Final determination" shall be defined as the latter of the following: the date of determination of suitability or unsuitability by the Health Department; the date of a determination of suitability by a licensed Onsite Soil Evaluator, or, the date of any decision by any appellate board or court having review jurisdiction.
- B. The **Health Department, OSE, or PE** and **excavation** contractors providing service relating to the investigation of suitability of any site for the installation of an onsite sewage system shall inform property owners of this requirement of the Clarke County Code. Failure of any of the above to so notify the property owner shall not be a defense against non-compliance.

§ 143-10 Determining suitability of soil/sites for onsite sewage treatment systems

A permit for construction of an onsite sewage treatment system on an individual lot or property shall be issued after completion of a satisfactory evaluation which indicates that such a system can be installed and is expected to perform in a sanitary manner so as not to create a health hazard.

A. Evaluation. Soil evaluation reports submitted for onsite sewage treatment system approval shall contain detailed soil/site investigations, as described in subsection D. hereof. Evaluations shall indicate whether or not the soils meet the criteria specified herein for the installation of the type of on-site sewage treatment system proposed. In addition to information gathered during the soils and geotechnical investigation, the topography, available area, proximity to ground and drinking water supplies, proximity to bodies of water, rates of water absorption by the soil horizon proposed for use, or a combination of any of the above, shall also be considered in such evaluation. If absorption rate problems are suspected, percolation tests or other infiltration tests may be required, but their results shall not be presumptive, prima-facie or conclusive evidence as to the suitability for effluent absorption. Soil reports shall be field reviewed by the Health Department unless administratively denied or deemed approved. **Moved this backhoe sentence to 143-10 next to last sentence.**

B. Site ~~Plot~~ and Structure Identification. A ~~plot~~ sketch, prepared by the applicant, is to accompany all applications for permits to construct on-site sewage treatment systems and must show accurately:

1. The dimensions of the property.
2. Proposed and/or existing structures and driveways.
3. Underground utilities.
4. Adjacent sewage treatment systems.
5. Bodies of water.
6. Drainageways and floodplains.
7. Wells and springs within a **200-foot** radius of the edge of the proposed onsite sewage treatment system, **and springs within 500' if at a lower elevation than a proposed onsite sewage treatment system in Karst areas.**
8. Any surface karst features including sinkholes, cave entrances, losing streams or swallets, or any place where surface water is preferentially being absorbed into the subsurface at a higher rate than in the surrounding terrain.

C. Soil Profiles.

1. Depth of profile hole. The minimum depth of the profile hole shall be five feet, or deep enough to verify all stand offs unless prevented or made unnecessary by some physical feature of the soil, such as redoximorphic features, rock or when a potential horizon is found at a lesser depth. When a potential soil horizon is considered for use, the soil evaluation shall be extended below the soil horizon, with potential for use, to ensure that there is no interference with seasonal high water tables, lithic rock, paralithic rock or other impervious strata within the vertical offset limitation.
2. Number and location of profile holes. A minimum of five holes is necessary to determine the design requirements of an area for the placement of any soil absorption area. Holes shall be evenly placed to bound the area under consideration with one hole installed in the center. If more than one area is

required in which to install the soil absorption area, each area shall be evaluated with at least three **profile holes**. The actual area and number of **profile holes** necessary shall be determined on a case-by-case basis.

D. Requirements for a detailed soil/site evaluation. Detailed soil-site evaluation reports generated for any proposed onsite sewage treatment system are required by and are to be submitted to the Health Department. A detailed investigation may also be required by the Health Director for specialized land use applications such as solid waste operations, composting facilities or other similar uses. The detailed soil/site evaluation report should include the following, where appropriate, unless determined by the Health Director, at the request of the developer, to be inapplicable based upon sound engineering principals:

- 1. Results of field investigation.**
 - a. A map, drawn to 1:2,400 scale (1 inch = 200 feet) and larger, as requested on a sheet twenty-four inches by thirty-six inches. Where small tracts are involved, an eight by eleven-inch sheet may be acceptable, provided it complies with all other requirements set forth herein.**
 - b. Existing water supplies within 100 feet of the property and 200 feet of sewage treatment systems on the property.**
 - c. The location of all backhoe pits. Test holes are to be numbered and located dimensionally, including surface elevations.**
 - d. The location of all numbered proposed on-site soil absorption areas, if applicable. All soil absorption areas must be shown on contour and delineated by five pits.**
 - e. The following items as they relate to the proposal, if applicable:**
 - 1. The landscape type and position, the slope, topography and the surface drainage.**
 - 2. The soil morphology, including the texture, color, structure, consistency, depth, lithologic discontinuities, boundaries, etc.**
 - 3. The permeability, internal drainage and perched water tables.**
 - 4. The parent material and associated problems.**
 - 5. Restrictive strata.**
 - f. The soil evaluation form.**
- 2. The following items shall be required in the report when soil absorption areas are proposed:**
 - a. Depth of installation, type of system, relative suitability and modifications.**
 - b. Recommendations and conclusions for repairing existing malfunctioning onsite sewage treatment systems.**
 - c. Potential impacts on ground and surface water.**
- 3. Field logs. Soil profile descriptions taken from backhoe pits shall include:**
 - a. The profile hole numbers.**
 - b. The depth, thickness and description of each horizon, including paralithic and lithic contacts encountered.**
 - c. Locations of all samples taken and analyses to be conducted on each sample.**

- d. The depth to perched water and/or the ground water table if observed (or if indicated by soil color patterns).
- e. The name and title of the person responsible for the description and sampling.

§ 143-9 11. System siting

[Adopted 1999-08-17; Amended 2004-06-15; 2005-03-15; 2005-07-19, 2008-12-16; 2016-12-20]

A. For Lots zoned Spring Conservation Overlay District (SC) as described in Section 3-E-2-b Section 4.2.2 of the Clarke County Zoning Ordinance:

- a. No new onsite sewage disposal systems shall be located within 1,000 feet of Prospect Hill Spring.
- b. Onsite sewage treatment systems shall be an alternative onsite sewage system (AOSS) designed to produce a minimum of treatment level 2 (TL-2) effluent, with soil absorption areas sized at (1.5 times the normal size)
- c. Alternative systems not utilizing pressurized dispersal methods must provide unsaturated soil conditions (enhanced flow) within the soil treatment area.
- d. A 100% reserve area shall be provided for each system.
- e. Installation of any onsite sewage treatment system shall be inspected and approved by the County's designated engineer or representative.
- ~~f. Lot owners of all parcels shall be required to have septic systems maintained at least once every five years or as recommended based on system type. Maintenance will consist of pump out if determined necessary by a qualified septic hauler, and clean out and leveling of distribution boxes and associated lines.~~

B. In all cases, the soil and site evaluation shall determine if a Conventional Onsite Sewage System (COSS) can be designed to serve the proposed use. If so, the COSS shall be proposed, unless explicitly directed otherwise such as in the Spring Conservation Overlay District. If a COSS cannot be designed for the site, a statement must accompany the soil evaluation, signed by a licensed Onsite Soil Evaluator that states the site restrictions that restrict the site to an AOSS.

C. Soil restrictions for Onsite Sewage Treatment Systems.

The following Table 1 details the soil restrictions for soil absorption system installation. In all cases, systems shall be installed below the ground surface in naturally occurring in-situ (undisturbed) soils as indicated:

Table 1.

		sidewalls (horizontal)	bottom (vertical)
Distance to rock/restrictive strata – Non-karst (COSS)		24"	24"
Distance to rock/restrictive strata – Karst (COSS)		24"	24"
	AOSS	TL-2	18"

	AOSS	TL-3	18"	18"
	Distance to seasonal water table (COSS)			20"
	AOSS	TL-2		18"
	AOSS	TL-3		18"

- (1) Alternative Onsite Sewage Systems must be installed a minimum depth of 3” below the ground surface in naturally occurring, undisturbed in-situ soil.
 - ~~a. In karst soils as defined in Section 143-9-G installation of the dispersal system must be no shallower than 10” inches.~~
 - ~~b. In all other soils installation of the dispersal system must be no shallower than 3” or half the total depth of the A, A1 and A2 horizons, whichever is greater.~~
- (2) Conventional Onsite Sewage Systems must be installed a minimum of 18 inches below the ground surface in naturally occurring, in-situ soil.
- (3) Onsite Sewage Systems installed at less than 18” depth require at least 12 inches of soil cover in the soil treatment area ~~unless the system is an AOSS installed in a wooded area where trees will not be removed.~~
- ~~(4) Effluent dispersed from an AOSS, may only be discharged to a soil treatment area when the vertical and horizontal separation from the soil treatment area to a limiting feature consists of at least 18 inches of naturally occurring, in-situ soil.~~
- ~~(5) Effluent dispersed from a COSS may only be discharged to a soil treatment area when the vertical and horizontal separation from the soil treatment area to a permeability limiting feature consists of at least 24 inches of naturally occurring, in-situ soil, and the vertical separation to seasonal water table, seasonal wetness indicators, or pervious strata must be a minimum of 20 inches.~~
- ~~(6) Onsite Sewage System soil treatment areas shall be a minimum of 10 feet horizontally from surface rock outcrops.~~
- (4) Onsite Sewage System soil treatment areas, utilizing gravel less dispersal, shall have no reduced footprints.
- (5) Onsite Sewage Systems shall not be installed in soil horizons having “high shrink-swell potential”, soils classified as “poorly drained” or having “slow permeability”, or having known descriptions of pans of any type. A soil test is required to confirm the aforementioned characteristics. If the percolation rate is satisfactory, all vertical and horizontal siting requirements must also be satisfied.

(C) Site Restrictions

[Amended 2005-03-15; 2016-12-20] Minimum distances between components of septic systems and site features are prescribed in the current Sewage Handling and Disposal Regulations, Virginia Department of Health, as amended.

Onsite sewage **treatment** system components shall be prohibited or restricted on sites as described in Table 2, Minimum Separation Distances.

Table 2: Minimum Separation Distances
Minimum Distance From

Structure or Topographic Features	Soil Treatment Area (feet)	Septic Tanks or Vault Privies (feet)	All Other Parts of the Septic System (feet)
Slopes greater than 25%	Not permitted	N/A	N/A
Flood Plain (Ten-Year)	Not permitted	Not permitted	Not permitted
Free flowing streams, natural lakes or impounded waters (measured from edge)	100	100	50
Intermittent stream	50	50	50
Drainageways (measured from low point)	50	50	N/A
Wells	100	100	50
Surface Rock Outcrops	Karst: 10' Non-karst: 2'	Karst: 10' Non-karst: 2'	N/A N/A
Parapet (visually discernible edge) of sinkholes and cave entrances	100	100	50
Springs at a lower elevation than the septic system	Karst: 500 Non-karst: 200*	Karst: 500 Non-karst: 200*	Karst: 100 Non-karst: 100

Structure or Topographic Features	Soil Treatment Area (feet)	Septic Tanks or Vault Privies (feet)	All Other Parts of the Septic System (feet)
Springs at a higher elevation than the septic system	Karst: 200 Non-karst: 100	Karst: 200 Non-karst: 100	Karst: 100 Non-karst: 100
Utility Easement (edge of)			
Upslope	10	10	10
Downslope	25	25	10

N/A = Not applicable.

*Refer to Item (6) below.

NOTE: In the event that there is disagreement between an OSE and/or PE and the Health Department regarding whether a natural outflow of water from an underground supply to the ground surface is a spring or a seep, then it shall be determined by a licensed professional geologist or hydrologist.

~~Moved to Table 2 C. Floodplain. New onsite sewage systems shall not be permitted in the floodway portion of the Flood Plain District. in the ten-year floodplain.~~

(1). The distance from the structure served by the onsite sewage treatment system to the nearest point of the soil treatment area shall not be greater than 500 feet. [Added 2004-06-15, Amended 2010-06-15]

(2). **Driveways and parking areas. Driveways and parking areas shall be a minimum of 10 feet from onsite sewage treatment systems except for sewer and conveyance lines crossing the area and soil absorption areas designed to be placed under paved surfaces.**

(3) **Minimum Size. For onsite sewage treatment systems using trench dispersal, the size of the soil absorption area based on the square footage of the trench bottoms shall consist of a minimum of 600 square feet. Drip disposal systems or any systems installed shallower than 6" shall have a minimum square footage of 1200 sq. ft.**

(4) Reserve area. An onsite sewage system reserve area with a capacity at least equal to that of the primary area (100%) shall be provided in accordance with the provisions of this article regardless of parcel recordation date. If existing lots must be merged to create a satisfactory building lot, then a 100% reserve area is required.

(5) Replacement and repairs, and expansions of existing approved onsite sewage treatment systems, may encroach on minimum separation distances for site features listed in Table 2, so long as they are no closer to those features than the existing onsite sewage treatment system and so long as the encroachment is not likely to cause a significant threat to public health or the environment as determined by the Health Department. [Added 99-08-17, Amended 10-06-15]

(6) Setback distance exceptions for onsite sewage disposal areas in non-karst soil areas for lots of record in existence prior to November 17, 1987, the setback distance from a spring at a lower elevation than a proposed onsite sewage system may be reduced below 200' provided:

1. The spring location, the proposed onsite sewage disposal area, and the impact area between the two features shall be identified as Non-Karst soil areas.
2. The spring is not used as a domestic drinking water supply or identified as a developed spring by the Virginia Department of Health.
3. The minimum allowable setback is 100 feet.
4. The proposed onsite sewage disposal system disperses at least a "TL-3 effluent" standard as defined by the Virginia Department of Health Regulations for Alternative Onsite Sewage Systems as effluent that has been treated to produce BOD₅ and TSS concentrations equal to or less than 10 mg/l each.
5. A detailed public health and safety narrative report shall be provided by a licensed Onsite Soil Evaluator. This report shall include:
 - a. Explanation of the site conditions and design of the septic system
 - b. Assurance that all conditions noted in this section are satisfied.
 - c. An affidavit stating that an onsite sewage disposal system is unable to be located on the property meeting this requirement and that the location of the proposed onsite sewage system meets this requirement to the greatest extent possible being located as far from the spring as is feasible.
 - d. A listing of recommendations to mitigate any potential degradation of and effect on the groundwater.
 - e. The proposed onsite sewage disposal system meets all State and County requirements.

(E) ~~Moved from above~~ Explosives or pneumatic hammers. The use of explosives or pneumatic hammers (other than hand-held pneumatic hammers) shall not be permitted for the excavation associated with septic tanks or onsite sewage treatment systems or within 50 feet of any soil treatment areas ~~(except blasting may be permitted for installation of one-piece septic tanks fitted with rubber boots)~~

Move to 143-14 Installation section K. Removal of vegetation. Vegetation, such as maples, willows and other plant species with extremely hydrophilic (water loving) root systems, shall be removed at least ten feet from the actual absorption areas. All trees should be removed from the absorption area.

(F) Easements. Easements for off-site installation of onsite sewage systems are not permitted:

1. Except for residences constructed prior to December 15, 1987.
2. Except for commercial uses:

a. Located in a commercial zoning district.

~~b. In operation prior to March 17, 1992, or located on a previously undeveloped parcel in a commercial zoning district of less than three contiguous acres, zoned for commercial uses prior to December 15, 1992.~~

3. Provided that such off-site onsite sewage systems for such qualifying commercial uses:

a. Do not constitute a mass drain field (**a sewage disposal system or systems which will discharge effluent to a single absorption area or multiple absorption areas with or without combined flows, such that the loading rate applied to any acre, as determined by the department, exceeds 1,200 gallons per day**, ~~that is with loading rates in excess of 1,200 gallons per day for any acre and containing more than 2,000 linear feet of percolation piping~~).

b. Have a one-hundred-percent reserve area.

c. Have a maintenance program which includes pumping out of the septic tank every ~~seven~~ **five** years at a minimum.

d. Need not be located in a commercial zoning district.

e. Shall be shown on an approved site plan and placed under an easement, recorded in the land records of Clarke County within six months of site plan approval. Such easement shall show the land area encompassing the septic facilities, provide means of access and state the party responsible for the maintenance of the septic system.

f. Shall be abandoned if public sewer service becomes available to the property being served by the off-site septic system easement. Hookup to the public sewer system is required and the requirement for an easement shall terminate.

143-12 Subsurface Investigations [Added 2005-07-19]

This section is to establish review procedures and performance standards for non-invasive subsurface investigations designed to identify the potential for voids beneath primary and reserve onsite sewage system soil treatment areas so as to avoid locating in areas where subsidence may occur.

Site Review

Whenever an application is filed for an onsite sewage **treatment** system permit or certification letter with the Health Department, except for emergency repair **applications** as determined by the Health Department, ~~after July 19, 2005~~, in any region underlain with limestone, dolomite, calcareous shale, or marble, specifically described as areas containing soils derived from these materials, which include soil types (4, 5B, 5C, 10, 15B, 15C, 17B, 18, 23, 24, 30B, 31B, 32B, 33B, 35B, 35C, 36B, 36C, 37B, 38B, 38C, 38D2, 39B, 39C, 39D2, 43C, 44B, 45B, 46B, 47B, 47C, 48B, 51B, 55D, 56, 57C2, and **57D2**, as identified in the Clarke County Soil Survey, 1982), the applicant will hire a Geotechnical Engineer (GE) to conduct Electrical Resistivity Investigation (ERI) to determine if voids or other anomalies are located beneath the proposed soil treatment area. **NOTE: If the**

area evaluated is shown as the soil types listed above, however based on field conditions observed by the OSE and/or PE it is determined to be a non-karst soils area, then the Health Department can be asked to review the site for the final determination. In the event that there is disagreement between an OSE and/or PE and the Health Department regarding karst or non-karst soils, then it shall be determined by a licensed professional geologist.

ERI Testing

The ERI testing shall be performed by an individual with a 4-year degree in geology or engineering with a minimum of 2-years' experience conducting resistivity testing;

Testing shall utilize dipole-dipole resistivity surveying array;

Testing shall consist of a minimum of two lines laid out through the soil treatment area (two lines each primary and reserve area, unless contiguous), perpendicularly to the strike of the bedrock, and extending a minimum distance beyond the drain field area of 60 feet so as to provide a minimum depth of penetration of 20 feet at the edge of the field, and allow for movement of the field should irregularities be identified;

Testing shall include use of a minimum of 24 electrodes per 100 feet of line, so as to provide a minimum of 200 soundings;

Testing shall provide minimum reading depth of 40 feet;

Electrode contact resistance shall be less than 5000 ohms, if not a salt-water mix shall be poured over the soil where electrodes are placed;

Lines shall be clearly marked at each end with stakes or other identifiable markers;

The results of the ERI testing shall be evaluated and reported upon by an individual with a 4 year degree in geology or geotechnical engineering and a masters degree in geophysical studies or equivalent. (Equivalent shall consists of not less than 5 years experience in interpreting the results of geophysical investigations, in particular ERI.)

Results of test shall be included in a report which includes, in part, the following, to be provided to the county Natural Resource Planner:

- a. summary of methods,
- b. resistivity described in Ohm-meters,
- c. electrode spacing,
- d. directional orientation,
- e. plan maps describing the line layout and in relation to onsite system soil treatment areas
- f. color image profiles detailing the results and identifying any hazards, images shall maintain a consistently applied color scale ranging from blue-green-yellow-red, and indicate the location of the soil treatment area relative to the profile. The Ohm-m scale shall range from 0 to 4000 to provide consistency between consultants. Hazards shall be labeled on the profile so as to indicate the type of irregularity as described below,
- g. irregularities in the profile shall include pinnacle/cutter topography, float rocks, soft zones, voids, mud-filled voids, extreme fracturing, and any other such anomaly,
- h. the amount of overburden,

- i. surface elevations shall be integrated with ER profiles,
- j. discuss the significance of the geologic structure,
- k. quantify qualitative terms such as “low”, “moderate” or “high” risk
- l. implications of findings, i.e. should drain fields be located as proposed, and if so why, and
- m. discuss the possible benefits if any of relocating a soil treatment area;

If the profiles show anomalies, and **the ERI testing** engineer/geologist recommends use of the site, then air track drilling is recommended to explore rock discontinuities or anomalies. In questionable soil (like cutters) conventional test borings are preferable. In either case the drilling/test shall be conducted to determine the extent and significance of the anomaly. The location of drilling or borings shall be documented and the findings of each described in detail, including a summary of the implications of the feature, if the site continues to be recommended for use, and why the feature is inconsequential;

If evidence of voids is documented beneath the proposed soil treatment area, or if anomalies encompass 20% or more of the proposed site, or the implications of findings recommend avoidance of the site, then the soil treatment area shall be relocated and the new area evaluated as described above; and

Subdivision plats and onsite sewage system permits shall include the following statement:

“Subsurface investigations have been conducted for the onsite sewage system sites on the parcels identified herein. Reports detailing the findings are available at the Clarke County Planning Department.”

§ 143-10.12 Design and installation.

[Amended 2000-04-17; 2002-02-19; 2005-03-15; 2006-05-16; 2008-12-16; 2009-08-18; 2010-06-15; 2011-03-15]

(A) Removal of vegetation. Vegetation, such as maples, willows and other plant species with extremely hydrophilic (water loving) root systems, shall be removed at least ten feet from the actual absorption areas. All trees should be removed from the absorption area.

(B) Onsite sewage systems, that provide unsaturated soil conditions (enhanced flow) within the soil treatment area shall be required in the following soils:

1. Soils that have an estimated or measured percolation rate of 16 or less minutes per inch.
2. Soils that have an estimated or measured percolation rate of 91 to 120 minutes per inch.
3. Soil horizons containing between 50% and 75% (by volume) coarse fragments
4. ~~Lots zoned Spring Conservation Overlay District (SC) as described in Section 3-E-2-b Section 4.2.2 of the Clarke County Zoning Ordinance.~~ **Moved to section 143-12-A**

~~B. Privies. The Health Department may issue permits only for portable or vault privies. No other type of new privy shall be permitted except in remote areas where vehicular access is unavailable. (Refer to § 143-12 Table 2 Minimum Separation Distances.)~~

1. ~~Portable privies.~~

~~(a) Portable privies are allowed only for use in association with government owned facilities or for temporary activities such as construction sites, entertainment events or agricultural or forestry activities.~~

~~(b) Within the Flood Plain District (one hundred year floodplain), portable privies: **Within the Flood Plain Overlay District as described in Section 4.2.1 of the Clarke County Zoning Ordinance, portable privies:**~~

~~[1] Require a permit from the Health Department.~~

~~[2] May not be located on a parcel for more than 15 consecutive days between October 1 and April 30.~~

~~[3] Shall be located at least two feet above the elevation of the annual floodplain.~~

~~[4] Shall be removed from the floodway **floodplain** of the Shenandoah River when flooding of the river is predicted by the National Weather Service.~~

~~[5] Shall submit a maintenance contract with the waste hauler, indicating that the privy will be pumped when the tank is 3/4 full, with the permit application.~~

~~(c) Agricultural activities requiring the use of pit privies are exempt from Subsection B(1) and (2).~~

2. ~~Vault privies are not allowed within the floodway **floodplain** of the Shenandoah River. Outside of the floodway **floodplain**, vault privies are allowed only for primitive recreational areas with intermittent use and no plumbing facilities. A maintenance contract with the waste hauler, indicating that the privy will be pumped when the tank is 3/4 full, shall be submitted with the permit application.~~

3. ~~All non-portable privies within the floodway **floodplain** of the Shenandoah River shall be abandoned and removed by May 1, 1995. Abandonment and removal shall be accomplished by removing the structure, liming the pit and covering the pit with at least two feet of soil and otherwise complying with any applicable regulations of the State Board of Health for pit privy abandonment.~~

C. ~~Pump and Haul [Added 2000-04-17, Amended 2002-02-19]~~

~~The Board of Septic and Well Appeals has the authority to approve a variance to this ordinance for the temporary pumping and hauling of untreated sewage (pump and haul) in lieu of onsite sewage treatment. Such variance requests must meet the criteria of Section 143-11-C-1-b.~~

143-14 Reutilization of Existing system.

This section is to establish review procedures and performance standards for:

- The reutilization of existing on-site sewage disposal systems in the event of replacement of a structure having been lost by fire or other circumstances, or

- When the applicant desires to substantially modify an existing structure, **which is defined as:**
 - **doubling the square footage of the structure; or**
 - **the construction value (as determined by the Building Department) is more than the assessed value (Commissioner of the Revenue), or**
- When the applicant proposes a change of use, or
- When an existing system’s use has been discontinued or utilized under design capacity.

A County official will determine the need for and must request an existing system review by the Health Department. Reviews are generally requested by the Building Department when there is a potential for well or septic encroachments.

In order to be considered for reutilization the following criteria must be met, as determined by the Health Department:

- The system must have no known history of failure or malfunction either since installation or previously authorized repair or replacement.
- Adequate information about the system must exist or be determined in order to make a judgment as to its adequacy for the proposed use. This information may include, but is not limited to, the following:
 - o system location, landscape, setbacks, etc.
 - o tank size and integrity
 - o size of the absorption system
 - o construction and materials
 - o design plan
- The system shall be of a nature previously or presently approved by the Health Department.
- The owner shall supply evidence that the septic tank has been pumped within the last 5 years.
- The structure that the system is proposed to serve must have been in recent and continuous service, as determined by the Health Department. Any structure not in use for the previous two years must meet current standards for a new system.
- The proposed effluent quantity and strength shall not exceed the amount previously applied to the system unless it can be established the system was utilized below design capacity. In no case shall the original design capacity be exceeded.
- A reserve area shall be provided as described in Section [143-12-C-4](#).

System Evaluation

In cases where Health Department records are insufficient, the following procedures shall be completed in order to determine the adequacy of the system:

- If needed, hold a preliminary fact-finding meeting with the applicant to discuss status of the existing system and requirements for completing a soil evaluation report, as-built drawings, and an inspection report.

- Conduct a physical walkover of the site to insure that there is no evidence of ponding on the ground surface. Also the perimeters of the site shall be checked to ensure that there are no discharges of sewage or gray water.
- Put dye in suspicious systems (possible straight pipes, wet spots, etc.) and conduct follow up visits as needed to ensure proper system operation.
- Note any structures, driveways, trees, etc. built over system components and make recommendations for removal as needed.
- Confirm the footprint of any new proposed addition conforms with current separation distances to sewage disposal system(s) and well(s).
- Any proposal for an increase in waste-loading rate more than the design will require a standard site and soil evaluation to pursue a septic system construction permit for expansion.
- At a minimum, all distribution boxes, both lids of the septic tank(s), and the end of the last line shall be uncovered by the owner for further evaluation.
- Check number of outlet ports and attempt to estimate size.

Reporting

The Health Department shall:

- Forward a letter to the County official requesting the evaluation that describes the system and any recommendations.
- A disclaimer shall be attached to the report stating, “This report is only intended to address the above referenced request. This report is not intended for use as part of a real estate transfer or any other unauthorized use. There is no implied guarantee of future system performance based on this report. In the event of sewage disposal malfunction, the owner will be responsible for any repairs or other actions deemed necessary to correct the situation.”

§ 143-11 15. Appeals & variances.

[Amended 1999-08-17; 2000-04-17, 2002-02-19, 2004-02-17; 2005-08-16]

A. Board of Septic and Well Appeals

[Amended 1999-08-17; 2000-04-18; 2004-02-17; 2005-08-16]

- (1) Appeals of administrative interpretations of this article, and applications for variances, shall be heard by a Board of Septic and Well Appeals (“The Board”).
- (2) The Board of Septic and Well Appeals shall consist of three members:
 - (a) a member of the Board of Supervisors, , with any other member of the Board designated as his/her alternate.
 - (b) a member of the of Planning Commission with any other member of the Planning Commission designated as his/her alternate, and
 - (c) a member of the public, who is a resident of the county with a member of the Planning Commission designated as his/her alternate. [Amended 2005-08-16]

All members shall be appointed by the Board of Supervisors at their first regular meeting of each year. [Added 1999-08-17, Amended 2004-02-17]

- (3) The Board shall have the following powers and duties:
 - (a) To hear and decide appeals from any order, requirement, decision or determination made by the Clarke County Health Department in the administration or enforcement of this article.
 - (b) To hear and decide applications for variances in accordance with the provisions of this section.
- B. Appeals.
 - (1) Any appeal shall be filed within 30 days of the issuance date of the order, requirement, decision, or determination .
 - (2) Any person seeking an appeal shall apply in writing to the Board. Such application shall include:
 - (a) A citation to the order, decision, determination or regulation to which an appeal of interpretation or application is requested;
 - (b) Any relevant analytical results, including results of tests conducted pursuant to the requirements of this article;
 - (c) Other information, if any, deemed pertinent by the applicant; and
 - (d) Such other information as the Board may require.
 - (3) The Board shall act on any appeal request within 60 calendar days **from the Board's BSA's first review of receipt.**
 - (4) All appeals shall be consistent with the intent of this article. The Board may attach reasonable conditions consistent with the intent of this article in granting appeals.
 - (5) No appeal may be heard except after notice and hearing as required by § 15.2-2204, Code of Virginia and in accordance with the requirements of Section 10-E of the Clarke County Zoning Ordinance.
 - (6) An appeal of a decision of the Board shall be made within 30 days to the Board of Supervisors. Any appeal of the decision of the Board of Supervisors shall be made within 30 days to the Circuit Court of Clarke County.
 - (7) The concurring vote of two members shall be necessary to reverse any order, requirement, decision, or determination of an administrative officer, or to decide in favor of the applicant on any matter upon which the Board is required to pass under this Ordinance, or to effect any variance from the Ordinance. [Added 04-02-17]

C. Variances.

[Amended 1998-04-21; 2001-01-16; 2002-02-19; 2004-02-17; 2004-09-21; 2005-08-16]

(1) Variance criteria.

- a. ~~General (other than Temporary Pump and Haul).~~ In order to be eligible for a variance, **the system for which the variance is requested serves or is planned to serve one of the following:**~~the applicant must meet one of the following criteria:~~

- (i) **An existing single family dwelling or structure serving an existing business.** ~~A habitable building for which the variance is requested is currently occupied.~~
- (ii) **An existing single family dwelling or structure serving an existing business that habitable building** has been destroyed by circumstances beyond the control of the owner or occupant of the building within one year of the variance application.
- (iii) ~~A~~ **The building that** is eligible to be on the Virginia Landmarks Register or the National Register of Historic Places or is eligible to be a contributing property in an historic district listed in the Virginia Landmarks Register or the National Register of Historic Places.
- (iv) The variance is requested so as to provide for septic systems or water supply systems replacing existing septic systems or water supply systems that are more consistent with the regulations of this article. **An existing single family dwelling or structure serving an existing business habitable building** must be located on the property with the existing septic system or water supply system.
 - (v) The entire parcel of land has been placed under a permanent conservation easement. ~~granted to the Clarke County Conservation Easement Authority, Lord Fairfax Soil and Water Conservation District, Virginia Foundation and/or Virginia Board of Historic Resources.~~

(2) Variances shall be approved to alleviate a clearly demonstrable hardship approaching confiscation involving **existing single family dwellings or structure serving an existing business improvements**, as ~~described in Section (C)(1), above,~~ as distinguished from a special privilege or self-imposed (elective) convenience or option sought by the applicant. [Added 2001-01-16]

b. Temporary Pump and Haul.

- ~~(i) Temporary pump and haul may be allowed if public sewer service or other means of approved sewage disposal is imminent and if all of the following criteria are met:

 - a) ~~The structure to be served is one of the following:

 - 1) ~~An existing occupied dwelling;~~
 - 2) ~~An existing structure used as a place of worship;~~
 - 3) ~~A new or existing school structure; or~~
 - 4) ~~A new or existing commercial structure on a property in a commercial zoning district;~~~~
 - ~~and~~
 - b) ~~The Health Department has rejected an application for an onsite sewage system or an off-site system as permitted under this ordinance.~~~~
- ~~(ii) Temporary pump and haul may be allowed for up to three years if public sewer service or other means of approved sewage disposal is not imminent and if all of the following criteria are met:

 - a) ~~The structure to be served is an existing dwelling without indoor plumbing and is converting to indoor plumbing, or an existing septic system has failed;~~
 - b) ~~For at least one continuous year, the applicant has been the owner and full-time resident of the dwelling to be served; and,~~
 - c) ~~The Health Department has rejected an application for an onsite sewage system or an off-site septic system, as permitted under this ordinance~~~~

- d) ~~There shall be no additional bedrooms added to the dwelling as a result of the permitting of temporary pump and haul.~~

(3) Variance procedure:

If the proposed variance involves a request to locate a soil treatment area farther than 500 feet from the **single family dwelling or structure serving an existing business**, the applicant must provide an affidavit signed by the soil consultant stating that no suitable area could be found within the 500 feet radius. Attached to the affidavit shall be a written report detailing the reasons why no site could be found, including but not limited to soil test pit locations and profiles, site conditions such as topography, and/or setback restrictions. [Added 05-08-16]

- (a) Any person seeking a variance shall apply in writing to the Board. Such application shall be in writing and shall include:
 - (i) A citation to the order, decision, determination or regulation from which a variance is requested.
 - (ii) Identification of which of the variance criteria in paragraph C.(1) applies;
 - (iii) The nature of the variance requested.
 - (iv) Any relevant analytical results, including results of tests conducted pursuant to the requirements of this article.
 - (v) Statements or evidence why the public health and welfare as well as the groundwater resources would not be degraded if the variance were granted.
 - (vi) Suggested conditions that might be imposed on the granting of a variance that would limit the detrimental impact on public health and welfare or groundwater resources.
 - (vii) Other information, if any, deemed pertinent by the applicant.
 - (viii) Such other information as the Board may require.
- (b) The Board ~~of~~ Septic And Well Appeals shall act on any variance request within ~~30~~ **60** calendar days of receipt of the request
- (c) The Board may attach reasonable conditions consistent with the intent of this article in granting variances. **Compliance with conditions shall be required for the life of the system for which the variance is issued, unless specified otherwise by the Board.** ~~If a variance is granted for a property eligible to be on the Virginia Landmarks Register or the National Register of Historic Places or is eligible to be a contributing property in an historic district in the Virginia Landmarks Register or the National Register of Historic Places, the property owner shall apply for a county historic overlay district for the subject property.~~
- ~~(d) In acting upon a request for a pump and haul system the Board shall require the following:~~
 - ~~(i) The maximum capacity of a sewage holding tank serving a residence shall be 3,000 gallons;~~
 - ~~(ii) The property owner shall provide copies of an agreement to pump and haul the sewage with a contract hauler, holding a sewage handling permit, and a letter of acceptance from the operator of a certified sewage treatment plant. The property owner shall provide the county with a copy of the invoice(s) from the contract hauler every three months. A pump~~

~~and haul variance shall be void if the property owner does not provide such an invoice, or a in the absence of an invoice, a letter of explanation, within any six month period;~~

~~(iii) The property owner shall enter into an agreement with the county to construct and operate a pump and haul system in accord with all State Health Department regulations.~~

~~(e) In acting upon a variance request for temporary pump and haul, the time limit for the pump and haul variance shall be determined by the board based on the circumstances of each application. However, the time limit for a pump and haul variance where public sewer service or other means of approved sewage disposal is not imminent shall be no longer than five years.~~

~~(f) In granting a variance request for temporary pump and haul, the Board shall require a guarantee of the payment of hauling costs for the term of the variance, up to one year, in one of the following forms:~~

~~(i) cash escrow;~~

~~(ii) cash, corporate or property bond, with surety satisfactory to the board; or,~~

~~(iii) a bank letter of credit in a form satisfactory to the board.~~

~~(g) A renewal of a variance for temporary pump and haul may be requested. In acting upon such request, the Board shall determine whether there have been any changes in conditions since the granting of the last variance that eliminates the need for a pump and haul system.~~

~~(h) (d) No variance may be granted except after notice and hearing as required by §15.2-2204, Code of Virginia, and in accordance with the requirements of Section 10-E of the Clarke County Zoning Ordinance except as provided for in § 143-11C(2) of the County Code. Posting and notification of adjacent property owners are waived for existing failed systems requiring emergency repairs, which alter the configuration of the existing system as determined by the county Health Department.~~

~~(i) (e) A denial of a variance, or an appeal from the terms and conditions set forth in the variance, shall be made within 30 days to the Board of Supervisors. Any appeal of the decision of the Board of Supervisors shall be made within 30 days to the Circuit Court of Clarke County.~~

~~(j) All variances are transferable unless otherwise stated.~~

~~(k) (f) Each variance shall be attached to the onsite sewage disposal system permit to which it is granted and shall remain in effect so long as the permit is valid. Each variance is revoked when the permit to which it is attached is revoked.~~

~~(l) Variances for emergency repairs shall be heard by the county Natural Resources Planner. The Natural Resources Planner shall consult with the Board of Septic Appeals before acting on such a variance request. [Amended 04-02-17]~~

~~(m) Variances shall be approved to alleviate a clearly demonstrable hardship approaching confiscation involving existing improvements, as described in Section (C)(1), above, as distinguished from a special privilege or self-imposed (elective) convenience or option sought by the applicant. [Added 2001-01-16] moved to 2~~

~~(n) Variances shall be heard by the county Natural Resources Planner or Zoning Administrator for Systems that substantially comply with the intent of this ordinance. Substantial compliance is defined as a variance of not greater than 10% from the stated regulations. The Natural Resources Planner shall consult with the Board of Septic Appeals before acting on such a variance request. [Added 2004-02-17]~~

§ 143-16. Fees.

[Amended 1999-11-16; 2000-03-21, 2000-04-18]

The Board of Supervisors shall set by resolution such fees as it deems necessary and reasonable to defray the cost of permits and/or licenses, inspections and testing as are required to be issued under this article.

§ 143-17. Violations and penalties. Penalties for violation of the provisions of this article shall be as provided in Clarke County Code Chapter 1, General Provisions, Article I.

Chapter 143 Septic Systems

General References

Chapter 71 Building Construction
Chapter 161 Subdivision Of Land
Chapter 180 Water And Wastewater, Article I Sewage Disposal
Chapter 184 Wells
Chapter 188 Zoning

Code of Virginia References

§ 15.2-1200 General Powers of Counties
§ 15.2-2157. Septic tanks and sewage disposal when sewers not available
§ 32.1-163 et seq. - Sewage disposal

§ 143-1 Intent; state regulations;

The intent of this article is to minimize the potential for groundwater contamination resulting from improper siting and construction of onsite sewage systems in Clarke County. Clarke County has Karst topography and fragile hydrogeology and has the potential for depletion and contamination of water sources and the potential for hazards to public health, safety and welfare as a result. To protect the health, safety and welfare of the general public, the standards as set forth hereafter in this chapter are established for all onsite sewage systems constructed or installed in the County. Pursuant to these goals, the Board of Supervisors hereby exercises its power, as granted by Sections 15.2-1200 and 15.2-2157 of the Code of Virginia (1950, as amended), to protect groundwater by regulating onsite sewage systems.

To the extent that any provision of this Chapter 143 conflicts with any other provision of State or local law, the more stringent provision shall apply; provided, however that, to the extent that any provision of Chapter 143 as applied to an alternative onsite sewage systems (AOSS) is deemed to be additional to or more stringent than the requirements and standards for alternative onsite sewage systems of the State Board of Health, then this chapter shall apply to the greatest extent possible and the said State requirements and standards shall apply if (i) sewers or sewerage disposal facilities are not available in the area of the subject property, and (ii) the alternative onsite sewage system used on the subject site has been approved by the State Board of Health for use in the particular circumstances and conditions in which it is to be operating.

To that end, standards and procedures for soil evaluation, system siting and system design and installation are addressed herein, followed by conditions for obtaining a variance to the provisions of this article and the penalties associated with the violation of this article. Definitions of technical terms contained herein are addressed in § 143-2.

This Ordinance shall be administered and enforced by the Zoning Administrator and the Health Department who shall have all necessary authority on behalf of the governing body to administer and enforce the Ordinance, including the ordering in writing of the remedying of any condition found in violation, and the bringing of legal action to compel compliance with the Ordinance or provide for the imposition of the penalties hereinafter provided.

§ 143.2 Definitions.

Definitions of terms contained in this article shall be those given in the Sewage Handling and Disposal Regulations, Virginia Department of Health (VDH), as amended, except as noted herein. The following definitions shall apply:

Alternative discharging sewage system	Any device or system which results in a point source discharge of treated sewage for which the State Board of Health may issue a permit authorizing construction and operation when such system is regulated by the State Water Control Board pursuant to a general Virginia Pollutant Discharge Elimination System (VPDES) permit issued for an individual single family dwelling with flows less than or equal to 1,000 gallons per day.
Alternative onsite sewage system (AOSS)	A treatment works that is not a conventional onsite sewage system and does not result in a point source discharge.
Approved method of the disposal of sewage	Water carriage disposal of sewage to an approved public or private sewage treatment system; water carriage disposal of sewage to an approved onsite sewage treatment system; or non-water carriage disposal of human excrement only to an approved pit privy, portable toilet, or other approved privy facility.
Conventional onsite sewage system (COSS)	A treatment works consisting of one or more septic tanks with gravity, pumped, or siphoned conveyance to a gravity distributed subsurface drainfield.
County	Clarke County, Virginia.
Cr horizon	Weathered or soft bedrock and is used to indicate root restrictive layers of bedrock.
Drainage way	The concave portion of the landscape in which surface water or rain water runoff gathers intermittently to flow to a lower elevation.
Electrical Resistivity tests Investigation (ERI)	A test used to determine if there are voids or other anomalies located beneath the proposed soil treatment area.
Enhanced flow distribution	A pumping system designed to have a minimum capacity of 36 gallons per minute at system head per 1200 linear feet of percolation piping.
Floodplain	Any land area susceptible to being inundated by water from any source.
Flood Plain Overlay District	Lands zoned Flood Plain (FP) Overlay District as described in the Clarke County Zoning Ordinance (County Code Chapter 200), Section 4.2.1.
Floodplain, Ten-Year	The floodplain that is at or below the ten-year flood elevation, that is, the area which has a minimum statistical probability of one in ten of being flooded in any given year. The ten-year floodplain shall be regulated as delineated in the Clarke County Floodplain Study prepared by Dewberry and Davis (September 1, 1997).
Geotechnical Engineer/Engineering Geologist" (GE/EG)	A Virginia Certified Professional Engineer specializing in geotechnical engineering or a Virginia Certified Professional Geologist specializing in

	geotechnical engineering geology, either with a minimum of 5-years experience.
Health Department	The Virginia Department of Health (VDH) and its authorized employees and agents.
Inspection	The surveillance procedures as used by the Health Department to determine compliance with the provisions of this chapter and State regulations.
Limiting Feature	A feature of the soil that limits or intercepts the vertical movement of water, including seasonal, perched, or permanent water table, soil horizons having an estimated or measured percolation rate greater than 120 minutes per inch, soils having a high shrink-swell potential, fragipans or other pans, soil restrictions and impervious strata, soil horizons containing greater than 75% (by volume) coarse fragments, and pervious or impervious bedrock. The Soil Survey of Clarke County, Virginia, 1982 shall be consulted for soil characteristic information such as soil type, permeability, and high shrink-swell potential.
Lithic Contact	The boundary between soil and underlying bedrock that is sufficiently coherent when moist to make hand digging impractical. Cracks that can be penetrated by roots must be > 4 inches apart
Lithic rock	The partially weathered to unweathered rock material which cannot be bored using a standard, hand-operated three and one-quarter inch barrel auger and sixteen-inch cross handle, or upon which refusal is encountered when using a backhoe.
Losing Stream	A perennial or intermittent stream which loses flow volume into its bed due to the presence of sub-channel (hyporheic) solution cavities or conduits.
Natural outlet	Any outlet into a watercourse, pond, ditch, lake or other body of surface or ground water. Open throat sinkholes, swallets, and losing streams are considered natural outlets into the groundwater.
Onsite Sewage Treatment System	A complete system for the collection, treatment and disposal of sewage constructed on the property it serves or by easement on another parcel. This includes conventional, alternative and alternative discharging systems.
Onsite soil evaluator (OSE)	A person licensed or certified under Chapter 23 (§ 54.1- 2300 et seq.) of Title 54.1 of the Code of Virginia.
Paralithic rock	Weathered rock material that may be found above lithic rock and below the natural soil.
Parapet	The discernable outer edge or perimeter of a sinkhole
Percolation test	A standardized water test used to determine the rate of water absorption by soil.
Pit privy	A pit for receiving non-water carriage of human waste, over which is placed a privy house with seats.

Point source discharge	Any discernible, confined, and discrete conveyance including any pipe, ditch, channel, tunnel, conduit, well, discrete fissure, container, rolling stock, concentrated animal feeding operation, landfill leachate collection system, vessel, or other floating craft from which pollutants are or may be discharged. This term does not include return flows from irrigated agriculture or agricultural storm water run-off.
Portable Toilet	A manufactured, portable structure maintained by a licensed operator containing chemicals to neutralize odors, and made specifically for the use of waste disposal.
Professional Engineer (PE)	A person licensed or certified under Chapter 4 (§ 54.1-400 et seq.) as a professional engineer.
Restrictive strata	Soil or soil materials with an estimated or measured percolation rate in excess of 120 minutes per inch, including fragipans or other pans, lithic rock, paralithic rock and Cr horizons.
Sanitary sewer or public sewer	A carriage system specifically for transporting sewage from houses and commercial buildings through pipes to a public sewage treatment plant.
Seasonal water table	The minimum depth to seasonal water table. As used herein, “seasonal water table” means that portion of the soil profile where a color change has occurred in the soil as a result of saturated soil conditions or where soil concretions have formed. Typical colors are gray iron depletions, solid gray or black masses or concretions, or other low chroma redoximorphic depletions as described in the Munsell soil color charts. The depth in the soil at which these conditions first occur is termed “seasonal water table”.
Septage	The mat of grease and scum on the surface of septic tanks, the accumulated sludge at the bottom of tanks and the sewage present at the time of pumping.
Septic tank	A settling tank in which part of the heavy solids are settled and the organic solids decompose by anaerobic bacterial action.
Sewage	Human excrement and the liquid wastes derived from dwellings, business establishments, institutions and other structures or places used for human habitation, employment or congregation, exclusive of those wastes derived from industrial processes.
Sinkhole	A basin- or funnel-shaped hollow or depression in limestone, dolostone or other soluble bedrock, ranging in diameter from less than a few feet up to a several hundred feet and in depth from a few to several hundred feet. Some sinkholes are gentle grassy hollows or depressions; others are rocky cliff-bounded basins. A distinction may be made by direct solution of the limestone surface zone (solution sinkholes), and those formed by collapse over a cave (collapse sinkholes), but it is generally not possible to establish the origin of individual examples.

Sinking Stream/Swallet	A perennial or intermittent stream whose bed and bank disappear entirely underground, usually through an open throat sinkhole or cave entrance.
Site and Soil Verification	A full level 2 review prior to submittal of the application for a new sewage onsite system application. A Level 2 review (field check or quality assurance check) is a detailed onsite evaluation of the site conditions.
Slope	The incline surface of a hill, mountain, etc., or any part of the surface of the earth or the angle at which such surfaces deviate from the horizontal, commonly expressed in percent.
Soil/site evaluation	A systematic approach to evaluation of soil conditions by a Commonwealth of Virginia Department of Professional and Occupational Regulation (DPOR) licensed onsite soil evaluator.
Soil absorption area or soil absorption system	A physical location in the naturally occurring soil medium where final treatment and dispersal of effluent occurs.
Spring	<p>A natural issue of water from the earth or a rock formation or fracture onto the land or into a body of water via defined channel, the place of issuance being relatively restricted in size; or</p> <ol style="list-style-type: none"> 1) shown as a spring on the USGS 7 1/2-Inch Quadrangle Map (incomplete) or, Virginia Division of Mineral Resources Publication 102, Map of Hydrogeologic Components for Clarke County, Virginia Plate 2 (incomplete); or 2) identified as a spring in the USGS Water-Resources Investigations Report 90-413, Ground-Water Hydrology and Quality in the Valley and Ridge and Blue Ridge Physiographic Provinces of Clarke County, Virginia; or 3) which is currently used as a domestic drinking water source, but is not a well; or, 4) which is currently used as a source of water for watering animals, but is not a pond or stream; or, 5) which feeds a pond or lake less than 500 feet from where the spring issues; or, 6) which has been designated as a significant hydrologic feature by the Clarke County Board of Supervisors prior to the filing of an application for an on-site waste disposal system (a list of such designated features is on file with the Clarke County Planning Department); or 7) which by right may be used as a source of water by an adjoining property owner; or 8) which has manmade features indicating past or present use as a water supply.

Spring Conservation Overlay District	Lands zoned Spring Conservation (SC) Overlay District as described in the Clarke County Zoning Ordinance (County Code Chapter 200), Section 4.2.2.
Standard disinfection	A disinfection process that results in a fecal coliform concentration of less than or equal to 200 colonies/100 ml.
Streams, intermittent or perennial	Any stream that is depicted as intermittent or perennial on the most recent U.S. Geological Survey 7½ minute topographic quadrangle (scale 1:24,000). A millrace or other such manmade flowing surface water shall be considered an intermittent stream. The Shenandoah River and Opequon Creek shall be considered perennial streams.
Sullage	Waste from household, sinks, showers and baths but not toilets.
Time dose distribution	A pumping system designed to dose effluent evenly throughout a given time period.
Treatment level 2 effluent or TL-2 effluent	Secondary effluent that has been treated to produce five-day biochemical oxygen demand BOD5 and total suspended solids TSS concentrations equal to or less than 30 mg/l each.
Treatment level 3 effluent or TL-3 effluent	Effluent that has been treated to produce BOD5 and TSS concentrations equal to or less than 10 mg/l each.
Vault privy	A watertight chamber for receiving non-water carriage of human waste, over which is placed a privy house with seats.
Virginia pollutant discharge elimination system permit VPDES	A permit issued by the State Water Control Board SWCB under the authority of the federal National Pollutant Discharge Elimination System NPDES program.

§143-3. Approved method of sewage disposal required

- A. No person shall use or occupy, or rent or lease for use or occupancy, any house, trailer, mobile home, whether self-propelled or not, warehouse, public or private building or other structure or gathering place in which there is human habitation, employment or congregation, until such house, trailer, mobile home, warehouse, public or private building or other structure or gathering place is supplied with an adequate, approved method for the disposal of sewage as provided for in this chapter or by sanitary sewer.

- B. Following the effective date of this chapter, no person shall construct a new dwelling unit unless and until it can be furnished with minimum sanitary facilities to include a toilet, hand lavatory, tub and/or shower and kitchen sink, inasmuch as these minimum facilities are necessary to proper sanitation. All such fixtures shall be supplied with hot and cold running water, with the exception of the flush toilet. In new units intended for purposes other than use as dwelling units where tubs and/or showers are not necessary for sanitation, minimum facilities shall consist of at least a toilet and hand lavatory with hot and cold running water.

- C. Alternative discharging sewage systems are not permitted.

- D. Mass drainfields are not permitted.

§ 143-4. Permit for installation. It shall be unlawful for any person to install or have installed in the county an onsite sewage system without first obtaining a permit from the Health Department.

- A. *Education Requirement* Prior to issuance of an operation permit for an Onsite Sewage System, the applicant shall be required to review educational material describing the operation and maintenance requirements for such system and demonstrate a basic understanding of the requirements by completing a short questionnaire provided by the Health Department.
- B. Conditional permits shall not be issued unless specifically requested by the Health Department and only if approved by the Board of Septic & Well Appeals.

§ 143-5 License requirements for installers.

- A. *License.* No person shall install, repair or contract to install or repair individual onsite sewage treatment systems or parts thereof without first obtaining a license therefor from the DPOR.
- B. *Sewage Handling Permit.* No person shall engage in the business of cleaning septic tanks, settling tanks and/or vaults designed to hold or retain solids and/or liquids in conjunction with any sewage disposal system, by whatever name called, without first obtaining a sewage handling permit from the Health Department.
- C. *Disposition of sludge.* It shall be unlawful for any person to dispose of the sludge and other material removed from septic tanks except by depositing it into a sewage treatment plant approved for such disposal.

§143-6 Inspection of existing systems

The Health Department shall inspect all existing system component replacements. Existing components include building sewers, distribution boxes, conveyance lines and header pipes. Contractors replacing existing system components shall submit for a County only permit detailing the changes to the existing system for inspection, review and approval or denial by the Health Department.

In addition, the Health Department may inspect the entire system of sewage treatment maintained at all premises in the County for the purpose of determining if such is being operated and maintained in a sanitary manner. Such inspection shall be done at reasonable times and, whenever practical, in the company of the owner or occupant of the premises.

The Health Department shall make such inspections as may be deemed necessary during the construction of any sewage treatment system installed in the County to determine compliance with this chapter and State Board of Health regulations. No person shall use, allow to be used or cause to be used, any system until after the Health Department has inspected and approved the same in writing. No part of any system shall be covered until it is inspected and approved by the Health Department, and any such part which has been covered prior to inspection shall be uncovered for inspection upon order of the Health Department. In extraordinary circumstances, the Health Department may approve system installations when reasonable professional judgment indicates a revisit is not practical or feasible or an inspection has been conducted by an onsite soil evaluator or professional engineer.

§ 143-7 Responsibility of owner of system.

No owner, tenant or lessee of any premises properly supplied with an approved method of disposal of sewage shall misuse or neglect such a system or any part thereof so as to cause it to cease functioning as designed in a sanitary manner. The issuance of a permit, subsequent installation and acceptance of the onsite sewage treatment system upon inspection by the Health Department does not denote or imply any guarantee of operation of such system, and it shall be the responsibility of the owner, or any subsequent owner of the system, to maintain, repair or replace any system which has ceased to function as designed in a sanitary manner. The system shall be maintained and operated by the property owner to conform to the requirements of the State Board of Health.

§ 143-8 Inspection and approval of design and location (new systems).

The Health Department, OSE, and/or PE shall determine whether or not the land available for the installation of an onsite sewage treatment system is adequate and satisfactory as to size, topography, characteristics of the soil, and the nature and location of the water supply. The Health Department, OSE, and/or PE shall be responsible for approving the system design and capacity and the location of the septic tank. The Health Department shall conduct a "Site and Soil Verification" of all proposed onsite sewage treatment system sites prior to submittal of an application.

§ 143-9 Soil evaluation criteria; field testing.

Minimal soil evaluation criteria for suitability of an onsite sewage system are established in this ordinance and the current Sewage Handling and Disposal Regulations, Virginia Department of Health (VDH), as amended. Backhoes are required for Health Department soil/site evaluations and verifications of private sector submitted soil/site evaluations unless waived by the Health Department. Soil characteristics shall be evaluated by the Health Department or by an OSE and/or PE and reviewed by the Health Department by "Site and Soils Verification".

- A. Closure of Onsite Inspection Pits. Any property owner causing or permitting inspection pits to be excavated for the purpose of determining soil suitability for the installation of a septic system shall have the pits filled within thirty days of final determination of suitability of the site for installation of a system. "Final determination" shall be defined as the latter of the following: the date of determination of suitability or unsuitability by the Health Department; the date of a determination of suitability by a licensed Onsite Soil Evaluator, or, the date of any decision by any appellate board or court having review jurisdiction.
- B. The Health Department, OSE, or PE and excavation contractors providing service relating to the investigation of suitability of any site for the installation of an onsite sewage system shall inform property owners of this requirement of the Clarke County Code. Failure of any of the above to so notify the property owner shall not be a defense against non-compliance.

§ 143-10 Determining suitability of soil/sites for onsite sewage treatment systems

A permit for construction of an onsite sewage treatment system on an individual lot or property shall be issued after completion of a satisfactory evaluation that indicates that such a system can be installed and is expected to perform in a sanitary manner so as not to create a health hazard.

- A. Evaluation. Soil evaluation reports submitted for onsite sewage treatment system approval shall

contain detailed soil/site investigations, as described in subsection D. hereof. Evaluations shall indicate whether or not the soils meet the criteria specified herein for the installation of the type of on-site sewage treatment system proposed. In addition to information gathered during the soils and geotechnical investigation, the topography, available area, proximity to ground and drinking water supplies, proximity to bodies of water, rates of water absorption by the soil horizon proposed for use, or a combination of any of the above, shall also be considered in such evaluation. If absorption rate problems are suspected, percolation tests or other infiltration tests may be required, but their results shall not be presumptive, prima-facie or conclusive evidence as to the suitability for effluent absorption. Soil reports shall be field reviewed by the Health Department unless administratively denied or deemed approved.

- B. Site Sketch and Structure Identification. A sketch, prepared by the applicant, is to accompany all applications for permits to construct on-site sewage treatment systems and must show accurately:
1. The dimensions of the property.
 2. Proposed and/or existing structures and driveways.
 3. Underground utilities.
 4. Adjacent sewage treatment systems.
 5. Bodies of water.
 6. Drainageways and floodplains.
 7. Wells and springs within a 200-foot radius of the edge of the proposed onsite sewage treatment system, and springs within 500' if at a lower elevation than a proposed onsite sewage treatment system in Karst areas.
 8. Any surface karst features including sinkholes, cave entrances, losing streams or swallets, or any place where surface water is preferentially being absorbed into the subsurface at a higher rate than in the surrounding terrain.
- C. Soil Profiles.
1. Depth of profile hole. The minimum depth of the profile hole shall be five feet, or deep enough to verify all stand offs unless prevented or made unnecessary by some physical feature of the soil, such as redoximorphic features, rock or when a potential horizon is found at a lesser depth. When a potential soil horizon is considered for use, the soil evaluation shall be extended below the soil horizon, with potential for use, to ensure that there is no interference with seasonal high water tables, lithic rock, paralithic rock or other impervious strata within the vertical offset limitation.
 2. Number and location of profile holes. A minimum of five holes is necessary to determine the design requirements of an area for the placement of any soil absorption area. Holes shall be evenly placed to bound the area under consideration with one hole installed in the center. If more than one area is required in which to install the soil absorption area, each area shall be evaluated with at least three profile holes. The actual area and number of profile holes necessary shall be determined on a case-by-case basis.
- D. Requirements for a detailed soil/site evaluation. Detailed soil-site evaluation reports generated for any proposed onsite sewage treatment system are required by and are to be submitted to the Health Department. A detailed investigation may also be required by the Health Director for specialized land use applications such as solid waste operations, composting facilities or other

similar uses. The detailed soil/site evaluation report should include the following, where appropriate, unless determined by the Health Director, at the request of the developer, to be inapplicable based upon sound engineering principals:

1. Results of field investigation.
 - a. A map, drawn to 1:2,400 scale (1 inch = 200 feet) and larger, as requested on a sheet twenty-four inches by thirty-six inches. Where small tracts are involved, an eight by eleven-inch sheet may be acceptable, provided it complies with all other requirements set forth herein.
 - b. Existing water supplies within 100 feet of the property and 200 feet of sewage treatment systems on the property.
 - c. The location of all backhoe pits. Test holes are to be numbered and located dimensionally, including surface elevations.
 - d. The location of all numbered proposed on-site soil absorption areas, if applicable. All soil absorption areas must be shown on contour and delineated by five pits.
 - e. The following items as they relate to the proposal, if applicable:
 1. The landscape type and position, the slope, topography and the surface drainage.
 2. The soil morphology, including the texture, color, structure, consistency, depth, lithologic discontinuities, boundaries, etc.
 3. The permeability, internal drainage and perched water tables.
 4. The parent material and associated problems.
 5. Restrictive strata.
 - f. The soil evaluation form.
2. The following items shall be required in the report when soil absorption areas are proposed:
 - a. Depth of installation, type of system, relative suitability and modifications.
 - b. Recommendations and conclusions for repairing existing malfunctioning onsite sewage treatment systems.
 - c. Potential impacts on ground and surface water.
3. Field logs. Soil profile descriptions taken from backhoe pits shall include:
 - a. The profile hole numbers.
 - b. The depth, thickness and description of each horizon, including paralithic and lithic contacts encountered.
 - c. Locations of all samples taken and analyses to be conducted on each sample.
 - d. The depth to perched water and/or the ground water table if observed (or if indicated by soil color patterns).
 - e. The name and title of the person responsible for the description and sampling.

§ 143-11. System siting

- A. For Lots zoned Spring Conservation Overlay District (SC) as described in Section 4.2.2 of the Clarke County Zoning Ordinance:

1. No new onsite sewage disposal systems shall be located within 1,000 feet of Prospect Hill Spring.
2. Onsite sewage treatment systems shall be an alternative onsite sewage system (AOSS) designed to produce a minimum of treatment level 2 (TL-2) effluent, with soil absorption areas sized at 1.5 times the normal size.
3. Alternative systems not utilizing pressurized dispersal methods must provide unsaturated soil conditions (enhanced flow) within the soil treatment area.
4. A 100% reserve area shall be provided for each system.
5. Installation of any onsite sewage treatment system shall be inspected and approved by the County's designated engineer or representative.

B. In all cases, the soil and site evaluation shall determine if a Conventional Onsite Sewage System (COSS) can be designed to serve the proposed use. If so, the COSS shall be proposed, unless explicitly directed otherwise such as in the Spring Conservation Overlay District. If a COSS cannot be designed for the site, a statement must accompany the soil evaluation, signed by a licensed Onsite Soil Evaluator that states the site restrictions that restrict the site to an AOSS.

C. Soil restrictions for Onsite Sewage Treatment Systems.
 The following Table 1 details the soil restrictions for soil absorption system installation. In all cases, systems shall be installed below the ground surface in naturally occurring in-situ (undisturbed) soils as indicated:

Table 1.

		sidewalls (horizontal)	bottom (vertical)
Distance to rock/restrictive strata – Non-karst (COSS)		24"	24"
Distance to rock/restrictive strata – Karst (COSS)		24"	24"
AOSS	TL-2	18"	18"
AOSS	TL-3	18"	18"
Distance to seasonal water table (COSS)			20"
AOSS	TL-2		18"
AOSS	TL-3		18"

1. Alternative Onsite Sewage Systems must be installed a minimum depth of 3" below the ground surface in naturally occurring, undisturbed in-situ soil.
2. Conventional Onsite Sewage Systems must be installed a minimum of 18 inches below the ground surface in naturally occurring, in-situ soil.
3. Onsite Sewage Systems installed at less than 18" depth require at least 12 inches of soil cover in the soil treatment area.

4. Onsite Sewage System soil treatment areas, utilizing gravel less dispersal, shall have no reduced footprints.
5. Onsite Sewage Systems shall not be installed in soil horizons having “high shrink-swell potential”, soils classified as “poorly drained” or having “slow permeability”, or having known descriptions of pans of any type. A soil test is required to confirm the aforementioned characteristics. If the percolation rate is satisfactory, all vertical and horizontal siting requirements must also be satisfied.

D. Site Restrictions

Minimum distances between components of septic systems and site features are prescribed in the current Sewage Handling and Disposal Regulations, Virginia Department of Health, as amended.

Onsite sewage treatment system components shall be prohibited or restricted on sites as described in Table 2, Minimum Separation Distances.

Table 2: Minimum Separation Distances

Structure or Topographic Features	Minimum Distance From		
	Soil Treatment Area (feet)	Septic Tanks or Vault Privies (feet)	All Other Parts of the Septic System (feet)
Slopes greater than 25%	Not permitted	N/A	N/A
Flood Plain (Ten-Year)	Not permitted	Not permitted	Not permitted
Free flowing streams, natural lakes or impounded waters (measured from edge)	100	100	50
Intermittent stream	50	50	50
Drainageways (measured from low point)	50	50	N/A
Wells	100	100	50
Surface Rock Outcrops	Karst: 10' Non-karst: 2'	Karst: 10' Non-karst: 2'	N/A N/A
Parapet (visually discernible edge) of sinkholes and cave entrances	100	100	50
Springs at a lower elevation than the septic system	Karst: 500 Non-karst: 200*	Karst: 500 Non-karst: 200*	Karst: 100 Non-karst: 100
Springs at a higher elevation than the septic system	Karst: 200 Non-karst: 100	Karst: 200 Non-karst: 100	Karst: 100 Non-karst: 100
Utility Easement (edge of) Upslope Downslope	10 25	10 25	10 10

N/A = Not applicable.

*Refer to Item (6) below.

NOTE: In the event that there is disagreement between an OSE and/or PE and the Health Department regarding whether a natural outflow of water from an underground supply to the ground surface is a spring or a seep, then it shall be determined by a licensed professional geologist or hydrologist.

1. The distance from the structure served by the onsite sewage treatment system to the nearest point of the soil treatment area shall not be greater than 500 feet.
2. Driveways and parking areas. Driveways and parking areas shall be a minimum of 10 feet from onsite sewage treatment systems except for sewer and conveyance lines crossing the area and soil absorption areas designed to be placed under paved surfaces.
3. Minimum Size. For onsite sewage treatment systems using trench dispersal, the size of the soil absorption area based on the square footage of the trench bottoms shall consist of a minimum of 600 square feet. Drip disposal systems or any systems installed shallower than 6" shall have a minimum square footage of 1200 sq. ft.
4. Reserve area. An onsite sewage system reserve area with a capacity at least equal to that of the primary area (100%) shall be provided in accordance with the provisions of this article regardless of parcel recordation date. If existing lots must be merged to create a satisfactory building lot, then a 100% reserve area is required.
5. Replacement and repairs of existing approved onsite sewage **treatment** systems, may encroach on minimum separation distances for site features listed in **Table 2**, so long as they are no closer to those features than the existing onsite sewage **treatment** system and so long as the encroachment is not likely to cause a significant threat to public health or the environment as determined by the Health Department.
6. Setback distance exceptions for onsite sewage disposal areas in non-karst soil areas for lots of record in existence prior to November 17, 1987, the setback distance from a spring at a lower elevation than a proposed onsite sewage system may be reduced below 200' provided:
 - a. The spring location, the proposed onsite sewage disposal area, and the impact area between the two features shall be identified as Non-Karst soil areas.
 - b. The spring is not used as a domestic drinking water supply or identified as a developed spring by the Virginia Department of Health.
 - c. The minimum allowable setback is 100 feet.
 - d. The proposed onsite sewage disposal system disperses at least a "TL-3 effluent" standard as defined by the Virginia Department of Health Regulations for Alternative Onsite Sewage Systems as effluent that has been treated to produce BOD₅ and TSS concentrations equal to or less than 10 mg/l each.
 - e. A detailed public health and safety narrative report shall be provided by a licensed Onsite Soil Evaluator. This report shall include:
 - i. Explanation of the site conditions and design of the septic system
 - ii. Assurance that all conditions noted in this section are satisfied.
 - iii. An affidavit stating that an onsite sewage disposal system is unable to be located on the property meeting this requirement and that the location of the proposed onsite sewage system meets this

requirement to the greatest extent possible being located as far from the spring as is feasible.

iv. A listing of recommendations to mitigate any potential degradation of and effect on the groundwater.

v. The proposed onsite sewage disposal system meets all State and County requirements.

E. Explosives or pneumatic hammers. The use of explosives or pneumatic hammers (other than hand-held pneumatic hammers) shall not be permitted for the excavation associated with septic tanks or onsite sewage treatment systems or within 50 feet of any soil treatment areas.

F. Easements. Easements for off-site installation of onsite sewage systems are not permitted:

1. Except for residences constructed prior to December 15, 1987.

2. Except for commercial uses:

a. Located in a commercial zoning district.

3. Provided that such off-site onsite sewage systems for such qualifying commercial uses:

a. Do not constitute a mass drain field (a sewage disposal system or systems which will discharge effluent to a single absorption area or multiple absorption areas with or without combined flows, such that the loading rate applied to any acre, as determined by the department, exceeds 1,200 gallons per day.

b. Have a one-hundred-percent reserve area.

c. Have a maintenance program which includes pumping out of the septic tank every five years at a minimum.

d. Need not be located in a commercial zoning district.

e. Shall be shown on an approved site plan and placed under an easement, recorded in the land records of Clarke County within six months of site plan approval. Such easement shall show the land area encompassing the septic facilities, provide means of access and state the party responsible for the maintenance of the septic system.

f. Shall be abandoned if public sewer service becomes available to the property being served by the off-site septic system easement. Hookup to the public sewer system is required and the requirement for an easement shall terminate.

§ 143-12 Subsurface Investigations

This section is to establish review procedures and performance standards for non-invasive subsurface investigations designed to identify the potential for voids beneath primary and reserve onsite sewage system soil treatment areas so as to avoid locating in areas where subsidence may occur.

Site Review

Whenever an application is filed for an onsite sewage treatment system permit or certification letter with the Health Department, except for emergency repair applications as determined by the Health Department, in any region underlain with limestone, dolomite, calcareous shale, or marble, specifically described as areas containing soils derived from these materials, which include soil types (4, 5B, 5C, 10, 15B, 15C, 17B, 18, 23, 24, 30B, 31B, 32B, 33B, 35B, 35C, 36B, 36C, 37B, 38B, 38C, 38D2, 39B, 39C, 39D2, 43C, 44B, 45B, 46B, 47B, 47C, 48B, 51B, 55D, 56, 57C2, and 57D2, as identified in the Clarke County Soil Survey, 1982), the applicant will hire a Geotechnical Engineer (GE) to conduct Electrical Resistivity Investigation (ERI) to determine if voids or other anomalies are located beneath the proposed soil treatment area. NOTE: If the area evaluated is shown as the soil types listed above, however based on field conditions observed by the OSE and/or PE it is determined to be a non-karst soils area, then the Health Department can be asked to review the site for the final determination. In the event that there is disagreement between an OSE and/or PE and the Health Department regarding karst or non-karst soils, then it shall be determined by a licensed professional geologist.

ERI Testing

The ERI testing shall be performed by an individual with a 4-year degree in geology or engineering with a minimum of 2-years' experience conducting resistivity testing;

Testing shall utilize dipole-dipole resistivity surveying array;

Testing shall consist of a minimum of two lines laid out through the soil treatment area (two lines each primary and reserve area, unless contiguous), perpendicularly to the strike of the bedrock, and extending a minimum distance beyond the drain field area of 60 feet so as to provide a minimum depth of penetration of 20 feet at the edge of the field, and allow for movement of the field should irregularities be identified;

Testing shall include use of a minimum of 24 electrodes per 100 feet of line, so as to provide a minimum of 200 soundings;

Testing shall provide minimum reading depth of 40 feet;

Electrode contact resistance shall be less than 5000 ohms, if not a salt-water mix shall be poured over the soil where electrodes are placed;

Lines shall be clearly marked at each end with stakes or other identifiable markers;

The results of the ERI testing shall be evaluated and reported upon by an individual with a 4 year degree in geology or geotechnical engineering and a masters degree in geophysical studies or equivalent. (Equivalent shall consists of not less than 5 years experience in interpreting the results of geophysical investigations, in particular ERI.)

Results of test shall be included in a report which includes, in part, the following, to be provided to the county Natural Resource Planner:

- a. summary of methods,

- b. resistivity described in Ohm-meters,
- c. electrode spacing,
- d. directional orientation,
- e. plan maps describing the line layout and in relation to onsite system soil treatment areas
- f. color image profiles detailing the results and identifying any hazards, images shall maintain a consistently applied color scale ranging from blue-green-yellow-red, and indicate the location of the soil treatment area relative to the profile. The Ohm-m scale shall range from 0 to 4000 to provide consistency between consultants. Hazards shall be labeled on the profile so as to indicate the type of irregularity as described below,
- g. irregularities in the profile shall include pinnacle/cutter topography, float rocks, soft zones, voids, mud-filled voids, extreme fracturing, and any other such anomaly,
- h. the amount of overburden,
- i. surface elevations shall be integrated with ER profiles,
- j. discuss the significance of the geologic structure,
- k. quantify qualitative terms such as “low”, “moderate” or “high” risk
- l. implications of findings, i.e. should drain fields be located as proposed, and if so why, and
- m. discuss the possible benefits if any of relocating a soil treatment area;

If the profiles show anomalies, and the ERI testing engineer/geologist recommends use of the site, then air track drilling is recommended to explore rock discontinuities or anomalies. In questionable soil (like cutters) conventional test borings are preferable. In either case the drilling/test shall be conducted to determine the extent and significance of the anomaly. The location of drilling or borings shall be documented and the findings of each described in detail, including a summary of the implications of the feature, if the site continues to be recommended for use, and why the feature is inconsequential;

If evidence of voids is documented beneath the proposed soil treatment area, or if anomalies encompass 20% or more of the proposed site, or the implications of findings recommend avoidance of the site, then the soil treatment area shall be relocated and the new area evaluated as described above; and

Subdivision plats and onsite sewage system permits shall include the following statement:

“Subsurface investigations have been conducted for the onsite sewage system sites on the parcels identified herein. Reports detailing the findings are available at the Clarke County Planning Department.”

§ 143-13 Design and installation.

- A. Removal of vegetation. Vegetation, such as maples, willows and other plant species with extremely hydrophilic (water loving) root systems, shall be removed at least ten feet from the actual absorption areas. All trees should be removed from the absorption area.
- B. Onsite sewage systems, that provide unsaturated soil conditions (enhanced flow) within the soil treatment area shall be required in the following soils:

1. Soils that have an estimated or measured percolation rate of 16 or less minutes per inch.
2. Soils that have an estimated or measured percolation rate of 91 to 120 minutes per inch.
3. Soil horizons containing between 50% and 75% (by volume) coarse fragments

§ 143-14 Reutilization of Existing system.

This section is to establish review procedures and performance standards for:

- The reutilization of existing on-site sewage disposal systems in the event of replacement of a structure having been lost by fire or other circumstances, or
- When the applicant desires to substantially modify an existing structure, which is defined as:
 - doubling the square footage of the structure; or
 - the construction value (as determined by the Building Department) is more than the assessed value (Commissioner of the Revenue), or
- When the applicant proposes a change of use, or
- When an existing system’s use has been discontinued or utilized under design capacity.

A County official will determine the need for and must request an existing system review by the Health Department. Reviews are generally requested by the Building Department when there is a potential for well or septic encroachments.

In order to be considered for reutilization the following criteria must be met, as determined by the Health Department:

- The system must have no known history of failure or malfunction either since installation or previously authorized repair or replacement.
- Adequate information about the system must exist or be determined in order to make a judgment as to its adequacy for the proposed use. This information may include, but is not limited to, the following:
 - o system location, landscape, setbacks, etc.
 - o tank size and integrity
 - o size of the absorption system
 - o construction and materials
 - o design plan
- The system shall be of a nature previously or presently approved by the Health Department.
- The owner shall supply evidence that the septic tank has been pumped within the last 5 years.

- The structure that the system is proposed to serve must have been in recent and continuous service, as determined by the Health Department. Any structure not in use for the previous two years must meet current standards for a new system.
- The proposed effluent quantity and strength shall not exceed the amount previously applied to the system unless it can be established the system was utilized below design capacity. In no case shall the original design capacity be exceeded.
- A reserve area shall be provided as described in Section 143-11-D-4.

System Evaluation

In cases where Health Department records are insufficient, the following procedures shall be completed in order to determine the adequacy of the system:

- If needed, hold a preliminary fact-finding meeting with the applicant to discuss status of the existing system and requirements for completing a soil evaluation report, as-built drawings, and an inspection report.
- Conduct a physical walkover of the site to insure that there is no evidence of ponding on the ground surface. Also the perimeters of the site shall be checked to ensure that there are no discharges of sewage or gray water.
- Put dye in suspicious systems (possible straight pipes, wet spots, etc.) and conduct follow up visits as needed to ensure proper system operation.
- Note any structures, driveways, trees, etc. built over system components and make recommendations for removal as needed.
- Confirm the footprint of any new proposed addition conforms with current separation distances to sewage disposal system(s) and well(s).
- Any proposal for an increase in waste-loading rate more than the design will require a standard site and soil evaluation to pursue a septic system construction permit for expansion.
- At a minimum, all distribution boxes, both lids of the septic tank(s), and the end of the last line shall be uncovered by the owner for further evaluation.
- Check number of outlet ports and attempt to estimate size.

Reporting

The Health Department shall:

- Forward a letter to the County official requesting the evaluation that describes the system and any recommendations.
- A disclaimer shall be attached to the report stating, “This report is only intended to address the above referenced request. This report is not intended for use as part of a real estate transfer or any other unauthorized use. There is no implied guarantee of future system performance based on this report. In the event of sewage disposal malfunction, the owner will be responsible for any repairs or other actions deemed necessary to correct the situation.”

§ 143-15. Appeals & variances.

A. Board of Septic and Well Appeals

1. Appeals of administrative interpretations of this article, and applications for variances, shall be heard by a Board of Septic and Well Appeals ("The Board").
2. The Board of Septic and Well Appeals shall consist of three members:
 - a. a member of the Board of Supervisors, , with any other member of the Board designated as his/her alternate.
 - b. a member of the of Planning Commission with any other member of the Planning Commission designated as his/her alternate, and
 - c. a member of the public, who is a resident of the county with a member of the Planning Commission designated as his/her alternate.

All members shall be appointed by the Board of Supervisors at their first regular meeting of each year.

3. The Board shall have the following powers and duties:
 - a. To hear and decide appeals from any order, requirement, decision or determination made by the Clarke County Health Department in the administration or enforcement of this article.
 - b. To hear and decide applications for variances in accordance with the provisions of this section.

B. Appeals.

1. Any appeal shall be filed within 30 days of the issuance date of the order, requirement, decision, or determination .
2. Any person seeking an appeal shall apply in writing to the Board. Such application shall include:
 - a. A citation to the order, decision, determination or regulation to which an appeal of interpretation or application is requested;
 - b. Any relevant analytical results, including results of tests conducted pursuant to the requirements of this article;
 - c. Other information, if any, deemed pertinent by the applicant; and
 - d. Such other information as the Board may require.
3. The Board shall act on any appeal request within 60 calendar days from the Board's first review.
4. All appeals shall be consistent with the intent of this article. The Board may attach reasonable conditions consistent with the intent of this article in granting appeals.
5. No appeal may be heard except after notice and hearing as required by § 15.2-2204, Code of Virginia and in accordance with the requirements of Section 10-E of the Clarke County Zoning Ordinance.

6. An appeal of a decision of the Board shall be made within 30 days to the Board of Supervisors. Any appeal of the decision of the Board of Supervisors shall be made within 30 days to the Circuit Court of Clarke County.

7. The concurring vote of two members shall be necessary to reverse any order, requirement, decision, or determination of an administrative officer, or to decide in favor of the applicant on any matter upon which the Board is required to pass under this Ordinance, or to effect any variance from the Ordinance.

C. Variances.

(1) Variance criteria.

a. In order to be eligible for a variance, the system for which the variance is requested serves or is planned to serve one of the following:

- (i) An existing single family dwelling or structure serving an existing business.
- (ii) An existing single family dwelling or structure serving an existing business that has been destroyed by circumstances beyond the control of the owner or occupant of the building within one year of the variance application.
- (iii) A building that is eligible to be on the Virginia Landmarks Register or the National Register of Historic Places or is eligible to be a contributing property in an historic district listed in the Virginia Landmarks Register or the National Register of Historic Places.
- (iv) The variance is requested so as to provide for septic systems or water supply systems replacing existing septic systems or water supply systems that are more consistent with the regulations of this article. An existing single family dwelling or structure serving an existing business must be located on the property with the existing septic system or water supply system.
- (v) The entire parcel of land has been placed under a permanent conservation easement.

(2) Variances shall be approved to alleviate a clearly demonstrable hardship approaching confiscation involving existing single family dwellings or structure serving an existing business, as distinguished from a special privilege or self-imposed (elective) convenience or option sought by the applicant.

(3) Variance procedure:

If the proposed variance involves a request to locate a soil treatment area farther than 500 feet from the single family dwelling or structure serving an existing business, the applicant must provide an affidavit signed by the soil consultant stating that no suitable area could be found within the 500 feet radius. Attached to the affidavit shall be a written report detailing the reasons why no site could be found, including but not limited to soil test pit locations and profiles, site conditions such as topography, and/or setback restrictions.

(a) Any person seeking a variance shall apply in writing to the Board. Such application shall be in writing and shall include:

- (i) A citation to the order, decision, determination or regulation from which a variance is requested.

- (ii) Identification of which of the variance criteria in paragraph C.(1) applies;
 - (iii) The nature of the variance requested.
 - (iv) Any relevant analytical results, including results of tests conducted pursuant to the requirements of this article.
 - (v) Statements or evidence why the public health and welfare as well as the groundwater resources would not be degraded if the variance were granted.
 - (vi) Suggested conditions that might be imposed on the granting of a variance that would limit the detrimental impact on public health and welfare or groundwater resources.
 - (vii) Other information, if any, deemed pertinent by the applicant.
 - (viii) Such other information as the Board may require.
- (a) The Board of Septic And Well Appeals shall act on any variance request within ~~30~~ 60 calendar days of receipt of the request
 - (c) The Board may attach reasonable conditions consistent with the intent of this article in granting variances. Compliance with conditions shall be required for the life of the system for which the variance is issued, unless specified otherwise by the Board.
 - (d) No variance may be granted except after notice and hearing as required by §15.2-2204, Code of Virginia. Posting and notification of adjacent property owners are waived for existing failed systems requiring emergency repairs, which alter the configuration of the existing system as determined by the county Health Department.
 - (e) (e) A denial of a variance, or an appeal from the terms and conditions set forth in the variance, shall be made within 30 days to the Board of Supervisors. Any appeal of the decision of the Board of Supervisors shall be made within 30 days to the Circuit Court of Clarke County.
 - (f) Each variance shall be attached to the onsite sewage disposal system permit to which it is granted and shall remain in effect so long as the permit is valid. Each variance is revoked when the permit to which it is attached is revoked.

§ 143-16. Fees.

The Board of Supervisors shall set by resolution such fees as it deems necessary and reasonable to defray the cost of permits and/or licenses, inspections and testing as are required to be issued under this article.

§ 143-17. Violations and penalties. Penalties for violation of the provisions of this article shall be as provided in Clarke County Code Chapter 1, General Provisions, Article I.

CONVERSION CHART – 2016 SEPTIC ORDINANCE TO DRAFT REVISED SEPTIC ORDINANCE

Note – This chart depicts the general location of provisions from the 2016 Septic Ordinance as they appear in the draft revised Septic Ordinance. A more detailed listing of all changes to the 2016 Septic Ordinance is maintained by the Department of Planning.

Previous Section and Title	New Section
143-1 Permit for installation	Moved to 143-4 Permit for Installation
143-1.1 Education Requirement	Moved to 143-4-A no change
143-2, A & B Inspection and approval of design and location	Moved to 143-8 (existing system inspection) Added language from Loudoun 1066.16
143-2-C – AOSS fenced from livestock	Recommend deletion – not practical or enforceable
143-2-D - AOSS indemnification	Recommend deletion – not practical or enforceable
143-3 Standards for professional septic tank cleaners	Moved to new 143-5-B License requirements for Installers
143-3-A, B, C, D, & E	Replaced by Loudoun Section 1066.04
143-4 Disposition of Sludge	Reworded based on comments from Jerry Franklin. Moved to 143-5-C
143-5 Violations and Penalties	Moved to 143-18 no change
143-6 Intent; state regulations; exceptions;	Intent moved to 143-1
143-6-A fragile geology	Moved to 143-1 Intent
143-6- B permits after 1987	Deleted no longer relevant
143-6-C conditional permits	Moved to 143-4-B no change
143-7. Definitions	Moved to 143-2, added definitions from Loudoun 1066.01
143.8 Soil Evaluation criteria; field testing	Moved to 143-9 Updated certification requirements based on comments from J. Franklin
143-8.1 Closure of Onsite Inspection Pits	Moved to 143-9-A no change
143-8-B investigation	Moved to 143-9-B no change
143-8-C administration of ordinance	Moved to 143-1 added administered and enforced by HD and Zoning
143-9 System siting	Moved to 143-11
143-9-A use of COSS first then AOSS	Moved to 143-11-A

143-9-B. Soil restrictions for Onsite Sewer Systems	Moved to 143-11-C
143-9-B-1 AOSS installation	Moved to 143-11-B-1 changed depth req from 10" to 3" Deleted installation depth req. (a. & b.)
143-9-B-2 COSS 18"	143-11-C-2 no change
143-9-B-3 <18" tree cover	143-12-B-3 deleted trees not removed
143-9-4&5 min 18"& 24" soil	Replaced by table 1
143-9-B-6 10' to rock	Moved to 143-11 Table 2
143-9-B-7 gravel less dispersal	143-11-C-4 no change
143-9-B-8 high shrink-swell	143-11-C-5 no change
Site Restrictions Table 1.	Moved to 143-11-C Table 2 added note if disagreement
143-9-C. Floodplain	Moved to 143-11-C Table 2 no change
143-9-D. Replacement, repairs, expansions may encroach	Moved to 143-12- – deleted expansions
143-9-E. off-site Easements	Moved to 143-11-F deleted irrelevant sentences
143-9-F 400' distance to house	Moved to 143-11-C-1 changed distance to 500' Added 143-11-C-2 driveway setback from Loudoun 1066.12
	Added 143-11-C-3 minimum soil absorption area 1066.12
143-9-G. Resistivity	Moved to 143-12 put in its own section - Mr. Denton made several comments and additions
143-9-H Spring setback (2016)	Moved to 143-11-C-6 no change
143-10 Design and Installation	Moved to 143-13 Added 143-13-A removal of vegetation from Loudoun 1066.12
143-10-A. Soil treatment area	Moved to 143-13-B – no change
143-10-B Privies	Deleted not enforced
143-10-C. Pump & Haul	Deleted covered by state regs
143-10-D. Explosives or pneumatic hammers	Moved to 143-11-F – no change
143-10-E. Reserve area	Moved to 143-11-C-4 no change
143-10-F. Reutilization of Existing Systems	Moved to 143-14 – added definition of substantial modification

143-11 Appeals and variances	Moved to 143-15 – restructured, modified variance criteria to replace habitable structure with existing single family dwelling and existing business
143-12 Fees	Moved to 143-15 – no change
143-13 Violations	Moved to 143-16 – no change

B. Privies. The Health Department ~~may~~ **shall** issue permits ~~only~~ for portable ~~or vault~~ privies **within the floodplain of the Shenandoah River. Portable privies in areas outside of the floodplain shall not require permits.** No other type of new privy shall be permitted except in remote areas where vehicular access is unavailable. (Refer to ~~§ 143-12 Table 2 Minimum Separation Distances.~~)

~~1. Portable privies.~~

(a) Portable privies are allowed only for use in association with government owned facilities or for temporary activities such as construction sites, entertainment events or agricultural or forestry activities.

(b) ~~Within the Flood Plain District (one hundred year floodplain), portable privies:~~ **Within the Flood Plain Overlay District as described in Section 4.2.1 of the Clarke County Zoning Ordinance, portable privies:**

[1] Require a permit from the Health Department.

[2] May not be located on a parcel for more than 15 consecutive days between October 1 and April 30.

[3] Shall be located at least two feet above the elevation of the annual floodplain.

[4] Shall be removed from the ~~floodway~~ **floodplain** of the Shenandoah River when flooding of the river is predicted by the National Weather Service.

[5] Shall submit a maintenance contract with the waste hauler, indicating that the privy will be pumped when the tank is 3/4 full, with the permit application.

~~(c) Agricultural activities requiring the use of pit privies are exempt from Subsection B(1) and (2).~~

~~2. Vault privies are not allowed within the floodway **floodplain** of the Shenandoah River. Outside of the floodway **floodplain**, vault privies are allowed only for primitive recreational areas with intermittent use and no plumbing facilities. A maintenance contract with the waste hauler, indicating that the privy will be pumped when the tank is 3/4 full, shall be submitted with the permit application.~~

~~3. All non-portable privies within the floodway **floodplain** of the Shenandoah River shall be abandoned and removed by May 1, 1995. Abandonment and removal shall be accomplished by removing the structure, liming the pit and covering the pit with at least two feet of soil and otherwise complying with any applicable regulations of the State Board of Health for pit privy abandonment.~~

MEMORANDUM

TO: Board of Supervisors, Chris Boies
FROM: Alison Teetor
SUBJECT: Septic pumpout response summary
DATE: October 27, 2021

At the March 8th Board of Supervisors worksession, staff presented an idea to encourage voluntary septic pumpout (maintenance). The overall purpose of septic system maintenance is ensure that septic systems are functioning properly in order to protect groundwater from coliform contamination. The approach was as follows:

- 1) Staff developed educational/outreach materials for encouraging voluntary septic pumpout County wide via social media, news release
- 2) Staff contacted septic haulers to request accurate addresses on receipts and inform them of initiative
- 3) Staff identified property owners who have pumped their tanks based on 10 years of records from the Frederick County Opequon Wastewater Treatment Plant. The data was generated from receipts from Septic haulers. Anyone not on spreadsheets was sent a letter describing why it is important to pump and to call staff if they received this letter in error.
- 4) Letters were mailed in 6 phases to all non-pumpers randomly.

The following table summarizes the number and dates of sending septic pumpout letters along with an informational flyer.

Initial mailing July 12, 2021	117 letters
2nd mailing July 27, 2021	315 letters
3 rd mailing August 10, 2021	295 letters
4 th mailing August 17, 2021	317 letters
5 th mailing August 30, 2021	384 letters
Last mailing September 9, 2021	339 letters
Total of 6 mailings	1,767 letters total

Out of 1,767 letters 188 (10.6%) responses were received. Of the 188 only three were negative in the sense that they questioned where the data came from and how the County knew about the pumpouts. Staff provided the explanation that the County has a contract with Frederick County to dump septage in the Opequon Wastewater Treatment Plant that they provide spreadsheets each month from the plant with addresses provided by the haulers of those properties they have pumped. The addresses were verified over a 10 year period. Those persons not on any of the spreadsheets received letters. Many people were thankful to have received the letter, stating that they either didn't realize they needed to pump or were happy to have gotten a reminder.

Summary of responses

Reason for call	Count of responses
educate	1
house vacant	6
Inspected (alternative system)	10
new house built w/in last 10 years	10
Newly installed system	4
Respondent saw no need to pump	3
no existing septic system	1
pumped due to letter	7
Pumped within last 10 years	135
pumped easement newsletter	1
pumped when house was purchased	10
Grand Total	188

The original assumptions were that all Clarke septage is taken to the Opequon Treatment Plant for treatment and that the spreadsheets received monthly from the Plant accurately indicate the origin of the septage. Based on this study neither assumption is correct. As indicated in the table above 152 (81%) of respondents stated that they had their system pumped within the last 10 years. Many provided receipts to show the pumpout was completed. In addition, many more haulers were identified as collecting septage in Clarke that were not on any of the spreadsheets provided by FWSA. Staff asked the Health Department about regulations pertaining to septage disposal and found that haulers are licensed by the Virginia Department of Department of Professional and Occupational Regulation. Each septage treatment plant decides who is permitted to dispose of septage in that facility, so some of Clarke septage may be going to other treatment facilities. In addition, when depositing into the Opequon Plant, haulers submit a business/residential source form that is supposed to detail where the septage originated. In speaking with haulers, the form does not always include all addresses that are pumped, either because the form doesn't have enough space, or there are multiple tanks for one property. So the data provided by FWSA is not complete. It is difficult to estimate the percent compliance based on the responses from the mailing, but letters were mailed to roughly 51% of persons with a septic system and no pumpout record, the letters asked for a response if it was received in error, i.e. they had pumped their tank, 10% responded so potentially 41% (724) did not respond because they have not pumped their tank.

The main purpose of the initiative was to encourage septic pumpout. A second objective was to determine if a mandatory pumpout is needed and if so how best to implement the program. Initial findings indicate that a continued voluntary approach is warranted. The primary reason for this is that the County needs an accurate, accessible database in order to best implement a pumpout requirement. Currently data is available from the Health Department on an as needed basis – all file records have been scanned and can be requested by property. This data cannot be searched and therefore cannot provide any statistics on type of system, maintenance or any other information. Staff has researched more than a dozen pumpout programs and found that most Counties develop their own system for

tracking. Loudoun County and others utilize a program called online RME. Loudoun uses this to track system components, maintenance, pumpouts, and all other aspects of septic systems in Loudoun. This program is accessible to the public, Health Department, and anyone wanting to know about the septic system on a particular property. They have also linked the data to their online GIS. A database such as this is critical in order to effectively manage and understand onsite septic systems in the County. This will be particularly important if regulations governing AirBNB's are implemented.

Database Development

Staff initially entered all pumpout data into MUNIS. This is okay but limited in accessibility, i.e. only County personnel can access this data. The Health Department has a statewide database but that is not accessible to the public or the County staff due to HIPPA requirements. In order to determine if online RME is right for Clarke County, staff contacted the company and had a demonstration, then spoke with Health Department personnel to determine if they would be interested in utilizing the system. RME conducted a second demonstration for Mr. Jim Davis, Ms. Carter Neiswander, and Mr. Chris Boies. After that meeting staff received positive feedback and initiated populating the database with property assessment data. Ms. Carter stated she would work on entering alternative system data, which is the primary concern as these systems should be inspected annually. There is no charge to establish the database.

Recommendation

Support exploration of septic database development with the goal of providing additional information during the budget process.

Project Narrative

A. Preservation Opportunity

The Battle of Berryville occurred on September 3-4, 1864, at the opening of the Valley Campaign, when forces under Gen. Philip Sheridan (USA) and Gen. Jubal Early (CSA) met west of Berryville (map included in the other attachment forms). The Federal Advisory Commission on Civil War Sites, commissioned by Congress to identify the principal battlefields of the American Civil War and their present condition, lists the Battle of Berryville as one of the 384 most significant battles of that War. An estimated total of 11,000 men fought, with about 500 casualties, with the action occurring over about 7,000 acres mostly west of U.S. Route 340 in Clarke County, Virginia. The battle was a draw, but was the immediate precursor to the Third Battle of Winchester, the largest battle fought in the Shenandoah Valley, which occurred two weeks later on September 19 and was a victory for Union forces.

The Berryville Battlefield Study Area is located in and around the town of Berryville, in Clarke County, Virginia, at the nexus of Routes 340 and 7. Residential development continues to threaten land along the Route 7 and 340 corridors. New subdivisions exist just south and north of Berryville. The newly constructed Clarke County High School and surrounding single-family homes on the outskirts of Berryville have already destroyed an area important to the battle known as Beemer's Woods. In early September 1864, General Jubal Early sent Kershaw's division east to Berryville from Winchester. Right outside Berryville, Kershaw's division encountered General Philip Sheridan's army in Beemer's Woods. In addition, Routes 7 and 340 are integral to understanding the battlefields as troops consistently used them as avenues of approach and retreat. In the past ten years, the population within the town of Berryville and Frederick County, surrounding Winchester, have grown significantly, creating a demand for more services along these routes. The Frederick County comprehensive plan shows increases in new housing east of Winchester, threatening the western extent of the battlefield and the integrity of the Jubal Early's retreat routes. However, there are large areas of the Battlefield that have not been developed and are still in pristine condition.

The proposed project will address the above threats by identifying specific historic resources relating to the Battle of Berryville, which would be impacted by development or transportation enhancement projects. Currently, there is no recognition of Berryville Battlefield as a historic resource by Clarke County or the Town of Berryville and as such, there are no plans in place to consider impacts to this resource. The culmination of the two-phase project, of which this is the first, will be a National Register nomination, an accurate place-related description of the battle, and maps delineating its boundaries.

Many people in the county are unaware that there were two significant Civil War battles fought here (Cool Spring and Berryville) and what properties were included in those battlefields. A National Register nomination, both in process and result, will provide an anchor for engaging the public and Clarke County and Berryville Town government. Through a series of public meetings, community members and local government will be brought together to discuss historic research about this battlefield, in preparation for embedding appropriate protections for the battlefield in Clarke County planning documents. These events will also raise awareness about the future of the battlefield and its relationship to land-use decisions by private parties and local government. A public Information meeting was held in late September of 2019. The consensus among citizens was to pursue more information regarding the Battle of Berryville with the ultimate goal of National Register listing.

Because very little is known about the extent of the Battle of Berryville, research and documentation of the site is the necessary first step in building public awareness to support battlefield protection and preservation. While most essential battlefield features remain, growing development pressure means that meaningful preservation of the landscape needs to occur in the next five years. Without the basic research and documentation, exemplified in a National Register listing, further steps towards preservation will be difficult.

B. Objectives and Activities

The ultimate objective of this project is to establish a National Register listing for the battlefield of the Battle of Berryville (VA118, Civil War Sites Advisory Commission, Clarke County, VA). The proposal is to do this in 2 phases. First, and the purpose of this grant, is to conduct historical documentation and military terrain analysis of the entire battlefield in order to determine the specific boundaries of the Battle followed by completion of the Preliminary Information Form (PIF) for the National Register Nomination. This phase will involve conducting exhaustive battlefield research using primary and secondary accounts associated with the Battle of Berryville to develop a Civil War Military Context; identification of locations on the terrain associated with the Battle of Berryville and its aftermath; creation of GIS-based graphics needed to support the context and the Preliminary Information Form (PIF); contacting and involving all landowners that would be impacted; determining the potential boundaries for the proposed district based on field and battle analysis; and completing a Preliminary Information Form (PIF) and submitting it to the Virginia Department of Historic Resources to officially determine eligibility. Throughout this process the public and supporting organizations will be included in obtaining and reporting on results as a key component of building private and governmental support for the long-term protection of the battlefield, which is at risk due to insufficient local knowledge and to continuing encroachment of development. The second grant would involve the architectural survey and determination of the contributing and non-contributing elements of the battlefield and the entry of the resources into VDHR's V-Cris database; and the completion of the final National Register Nomination. Any archaeological components of the project will also be completed during this second phase. Public education will be a key component throughout the process.

For this first phase of the project the primary product will be a map showing revised routes, core and study areas, and defining battlefield features, by completing a thorough critique of available primary and secondary accounts that detail who was where doing what, why, and for how long. This will be done in conjunction with an understanding of the battlefield terrain to help define in less than general terms, terrain areas that need to be included in the battlefield. After the boundaries are established, the PIF will be developed using all of the research findings. The Secretary of the Interior's Standards for Archeology and Historic Preservation will be applied where appropriate.

C. Administration and Implementation

The grant and project will be administered by the Clarke County Natural Resource Planner. Addition local government personnel will include administrative assistants, procurement personnel, and the accounting department. Contractors will be hired utilizing County procurement policies to ensure that all procurement is being done in accordance with applicable laws and specifically, the Virginia Public Procurement Act of the Code of Virginia. Specific consultants' positions will include an historian to provide a thorough critique of available primary and secondary accounts that detail who was where doing what, why, and for how long. Another contractor or perhaps the same individual maybe needed that understands battlefield

terrain to help define in less than general terms, terrain areas that need to be included in the battlefield. A task schedule is included in the other attachment forms. Access to private property will

The consultant(s) would meet the Secretary of Interior's Professional Qualification Standards. The project activities include:

1. Conduct the historic research required to establish context and better determine specific historic district boundaries.
2. Conduct a public information meeting (with DHR) about the proposed district to inform local citizens, answer questions, and get their input.
3. Identify potential contributing and non-contributing resources that would help define the boundaries.
4. Prepare a draft Preliminary Information Form (PIF) for the Battle of Berryville Historic District and submit to VDHR for review.
5. Revise PIF and submit completed PIF to VDHR.
6. Present the completed PIF at a public information meeting.

All reasonable steps will be taken to ensure full public understanding of the impact of the Preliminary Information Form. Public information meetings (with DHR) will be held at the beginning of the process and at the completion of the PIF. In addition, several newspaper articles will be written advertising the project.

D. Partnerships and Engagement

Partner Organizations include the following:

Shenandoah Valley Battlefields Foundation
State Historic Preservation Office
John Mosby Heritage Area
Clarke County Historical Association
Clarke County Board of Supervisors
Berryville Architectural Review Board
Josephine School Community Museum
Clermont Foundation
Residents within the proposed Battlefield Boundary

All partners will be included in public informational meetings. One such meeting was held on September 30, 2019 (newspaper article included in the other attachment forms). Postcards were mailed to all residents within the proposed boundary of the Battle, approximately 70 residents attended, along with representatives from many of the partner organizations. Additional public information meetings are planned throughout the grant period. Direct mailings, social media, and the County website will be used to inform residents on upcoming events. In addition, partner organizations and the public will be encouraged to provide information regarding the Battle to consultants. Many residents had stories to share regarding artifacts discovered on their properties. These accounts should provide important information as to where the Battle occurred and will help to strengthen the project's preservation objectives.

E. Secretary of the Interior Priorities

The project will advocate for balanced stewardship and foster relationships with organizations that encourage stewardship by providing a better understanding of the significance of the Battle and the location. Properties within the designated area will have increased potential for qualifying for Conservation Easements providing permanent protection for portions of the battlefield. A National Register nomination, both in process and result, will provide an anchor for engaging the public, organizations with an interest in history, Clarke County and Berryville Town government. Through a series of public meetings, community members and local government will be brought together to discuss historic research about this battlefield, in preparation for embedding appropriate protections for the battlefield in Clarke County planning documents. These events will also raise awareness about the future of the battlefield and its relationship to land-use decisions by private parties and local government.

F. Current or Recent Grant Performance

The Clarke County Conservation Easement Authority was awarded an ABPP grant in 2016, Grant number P16AP00068 for acquisition of a Conservation Easement on the Cool Spring Farm, LLC. The outcome was successful, permanently protecting 106 acres within the Cool Spring Battlefield. The easement is held by the Virginia Department of Historic Resources.

G. Statement of Overlap

The Clarke County Historic Preservation Commission affirms that no overlap or duplication exists between the proposed project in this application and any other anticipated project in terms of activities, costs, or time commitment of key personnel, including any application that was submitted for funding consideration to any other potential funding sources (Federal or non-Federal).



Historical Research and Military Terrain Analysis

Battle of Berryville September 3-4, 1864

Clarke County, Virginia



**RICHARD
GRUBB &
ASSOCIATES**
DBE/WBE CERTIFIED



Who Is RGA

FIRM

- Founded in 1988 as a full-service cultural resources management firm
 - Offices in New Jersey, Pennsylvania, North Carolina

YOUR PROJECT TEAM

Michael Gall, RPA – Project Manager

Seth Hinshaw – Research and Historic Context Development

Sean McHugh, RPA – KOCOAs-military terrain analysis

Jason Shellenhamer, RPA – Archaeological Assessment

Robert Wise – Research and Historic Context Development



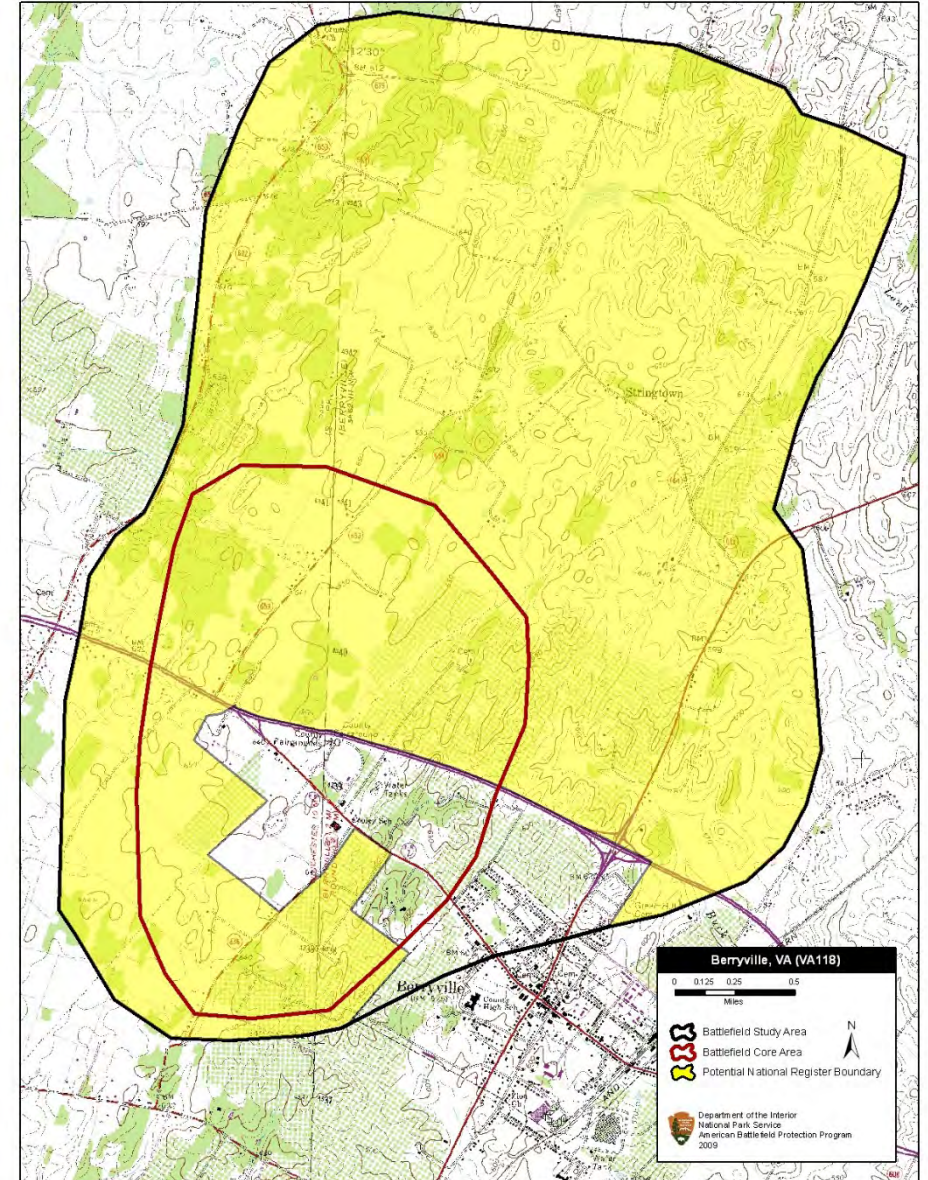
Project Tasks

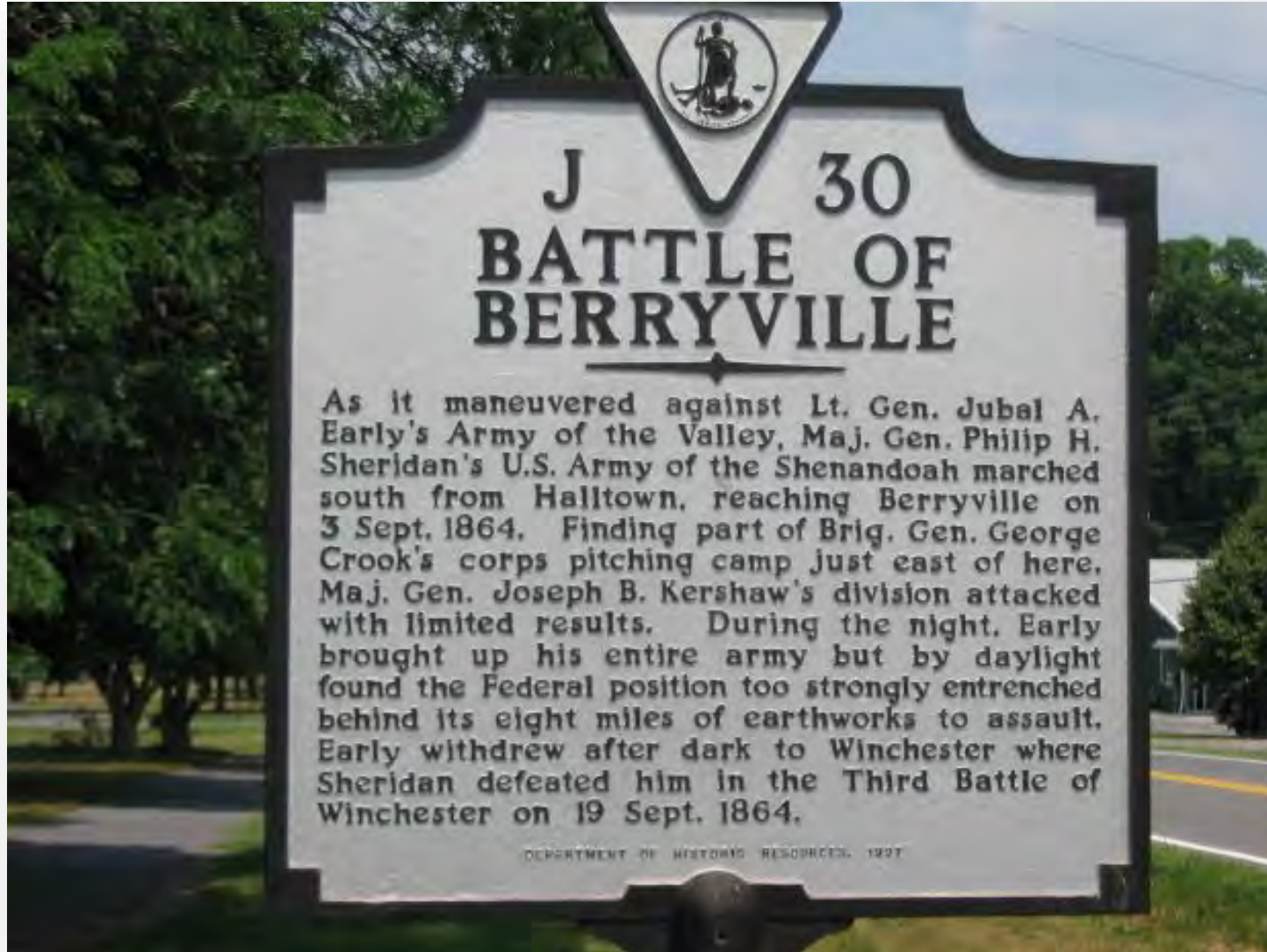
- Identify a Study Area
- Examine Primary Records (Letters, Maps, Drawings, Newspapers)
- Create a Historic Context for the Battle of Berryville based on Research
- Conduct a Site Visit to Record Existing Conditions
- Identify, Document and Map Physical Defining Features for the Battle Using the NPS Battlefield Survey Manual and KOCOAA Analysis
- Conduct a Military Terrain Analysis
- Identify the Battlefield Core Area
- Identify Areas of Potential Archaeological Sensitivity for Battlefield Resources
- Identify Battlefield Potential National Register Historic District Boundary
- Consult with the Department of Historic Resources (DHR)
- Prepare Study Report
- Prepare Preliminary Information Report
- Determine if there is enough Integrity and Significant for a Potential Battlefield Historic District



NPS Suggested Mapping

- NPS Defined the Study Area (Black Line)
- Battlefield Core Area (Red Line)
- Potential National Register Boundary (Yellow Area)



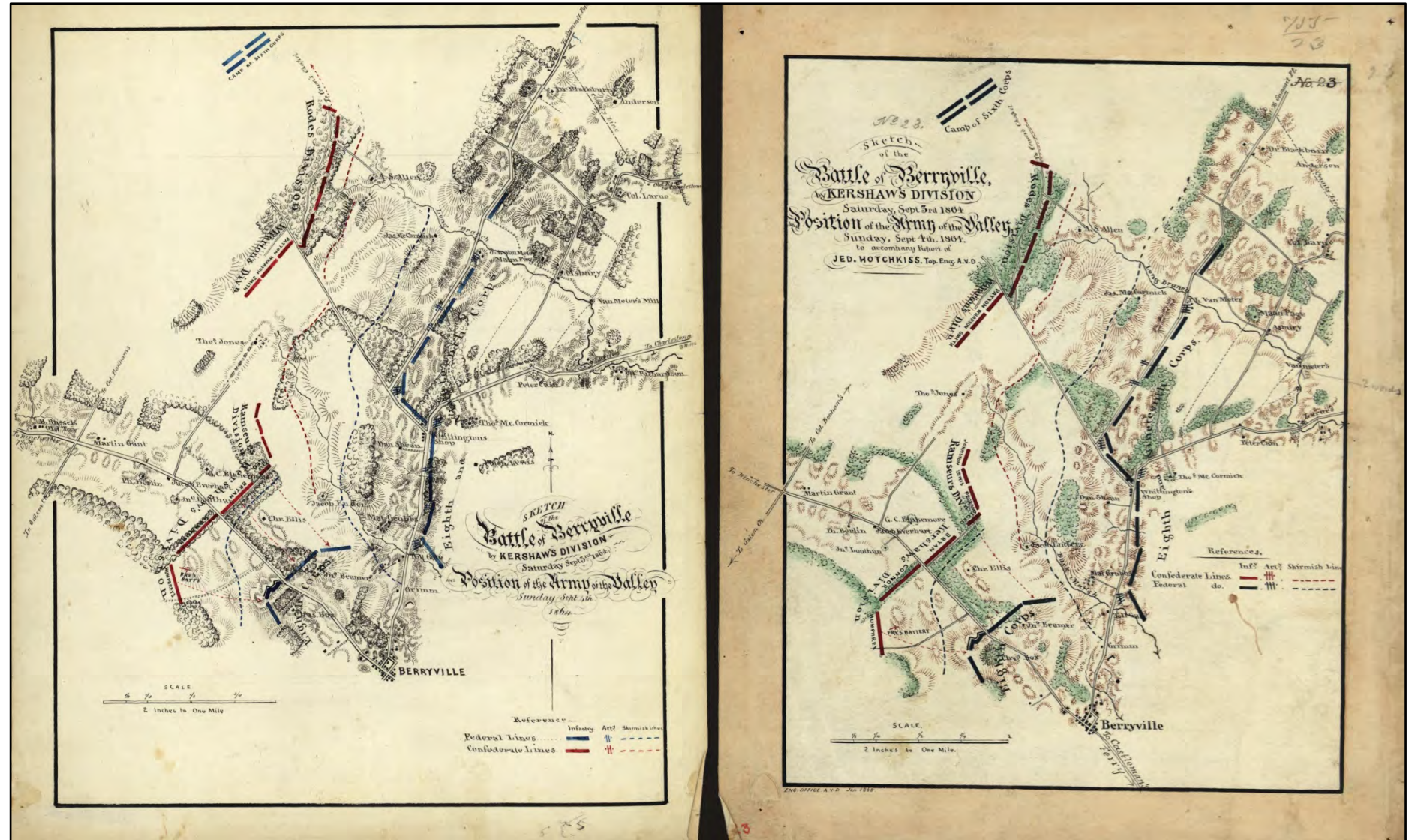


Historic Context Development

- Themes of the Context
 - Narrative of the Battle of Berryville
 - Relevance to the Shenandoah Campaign and Significance Nationally
- Elements of the Context
 - Summary of Military Commanders
 - Orders
 - Strategies
 - Movements and Actions
- Goal of the Context
 - Provide the basis for the assessment of significance
 - Serve as the foundation for the KOCOAs-Military Terrain Analysis

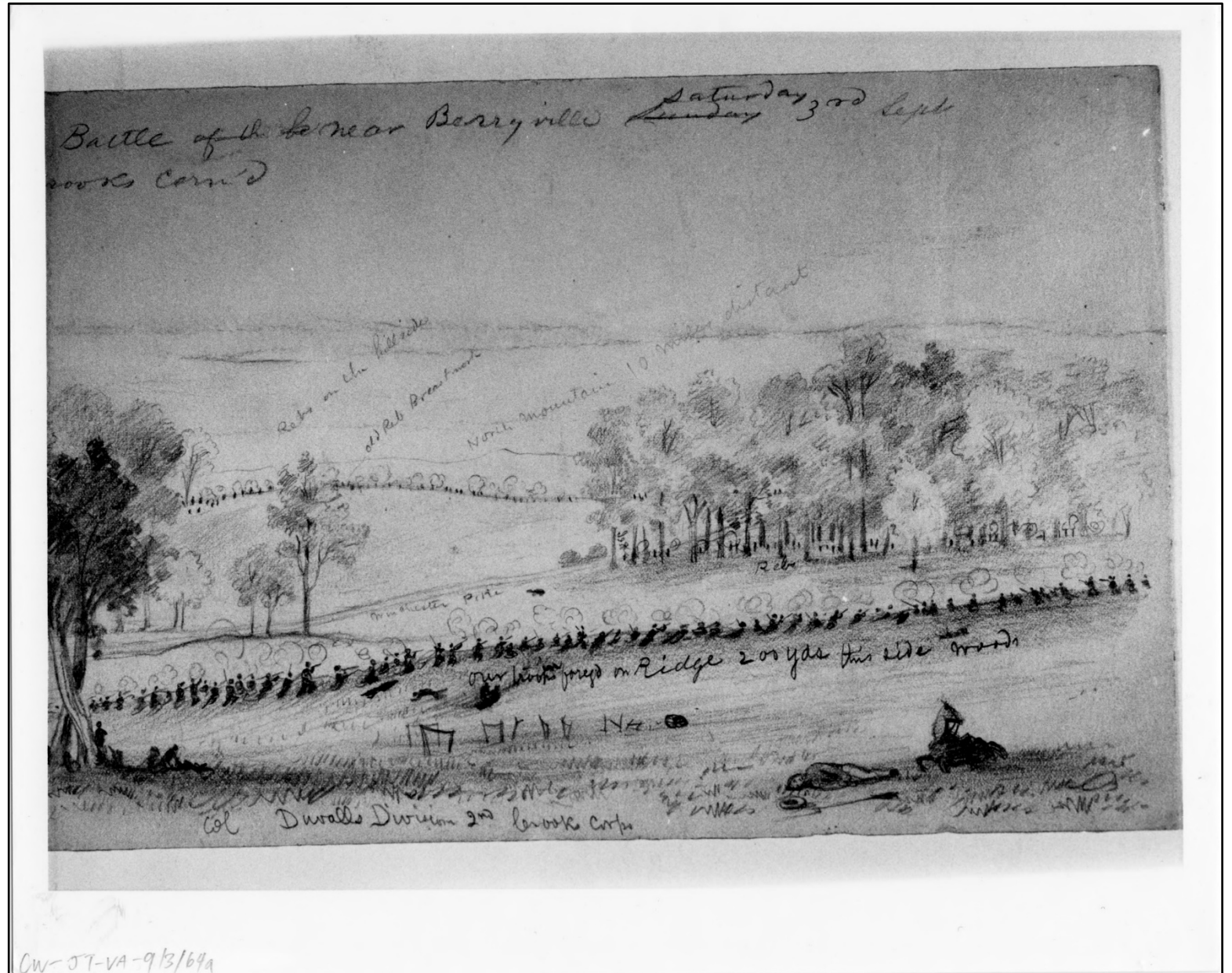


Historic Mapping



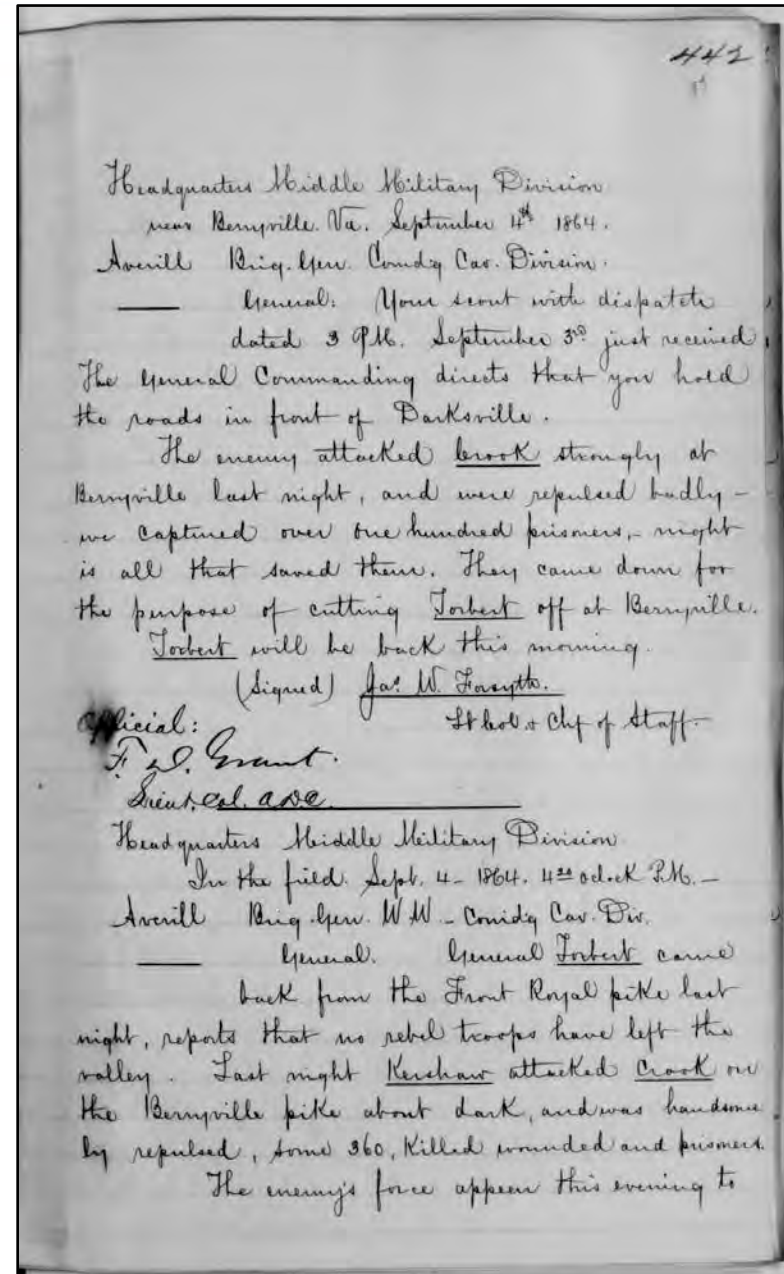


Historic Drawings





Historic Documents



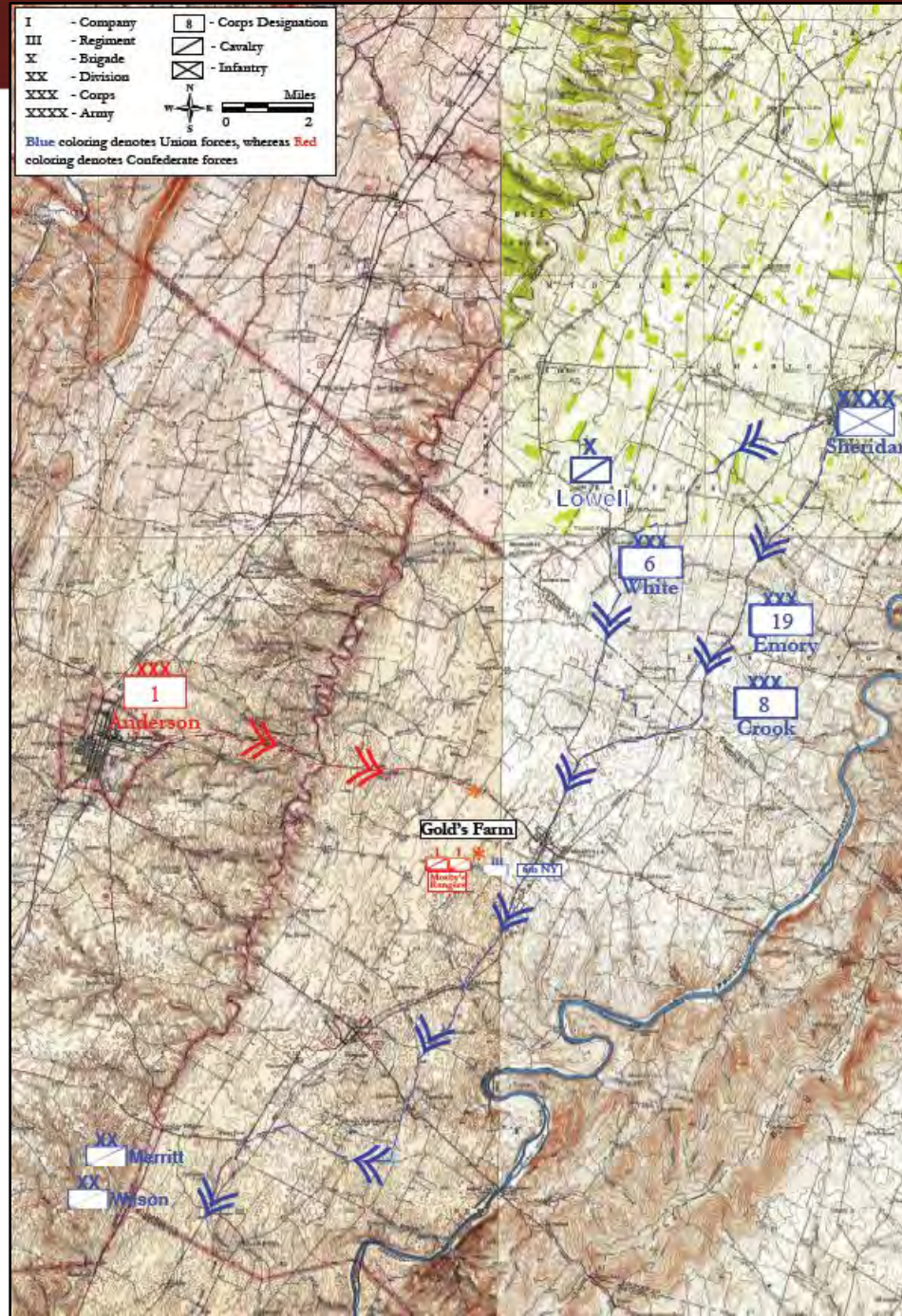


Tactical Organization Map

September 3

0300
(3:00 am)

Prior to Engagement

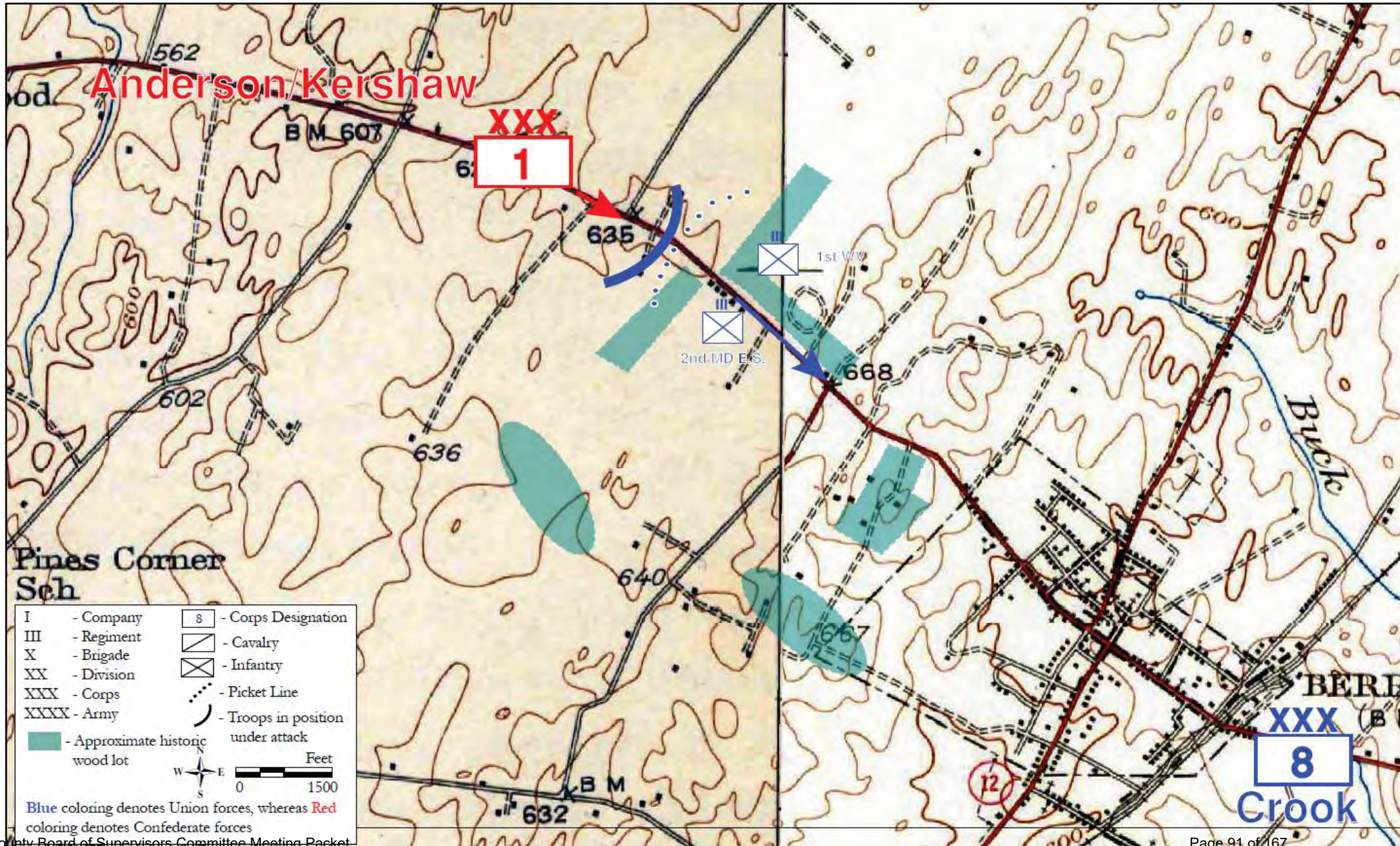




Tactical Organization Map

September 3

1630
(4:30 pm)

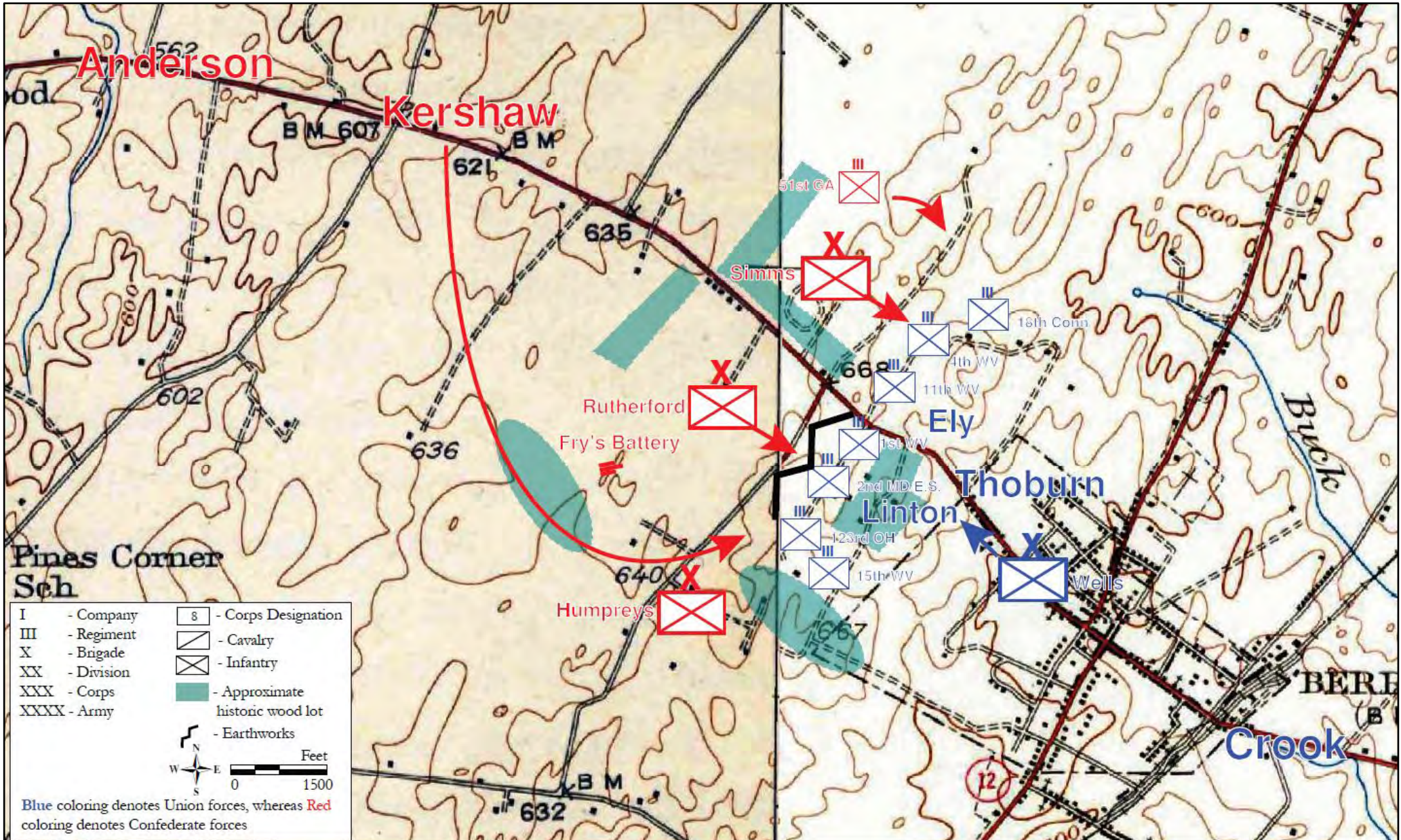




Tactical Organization Map

September 3

1700
(5:00 pm)

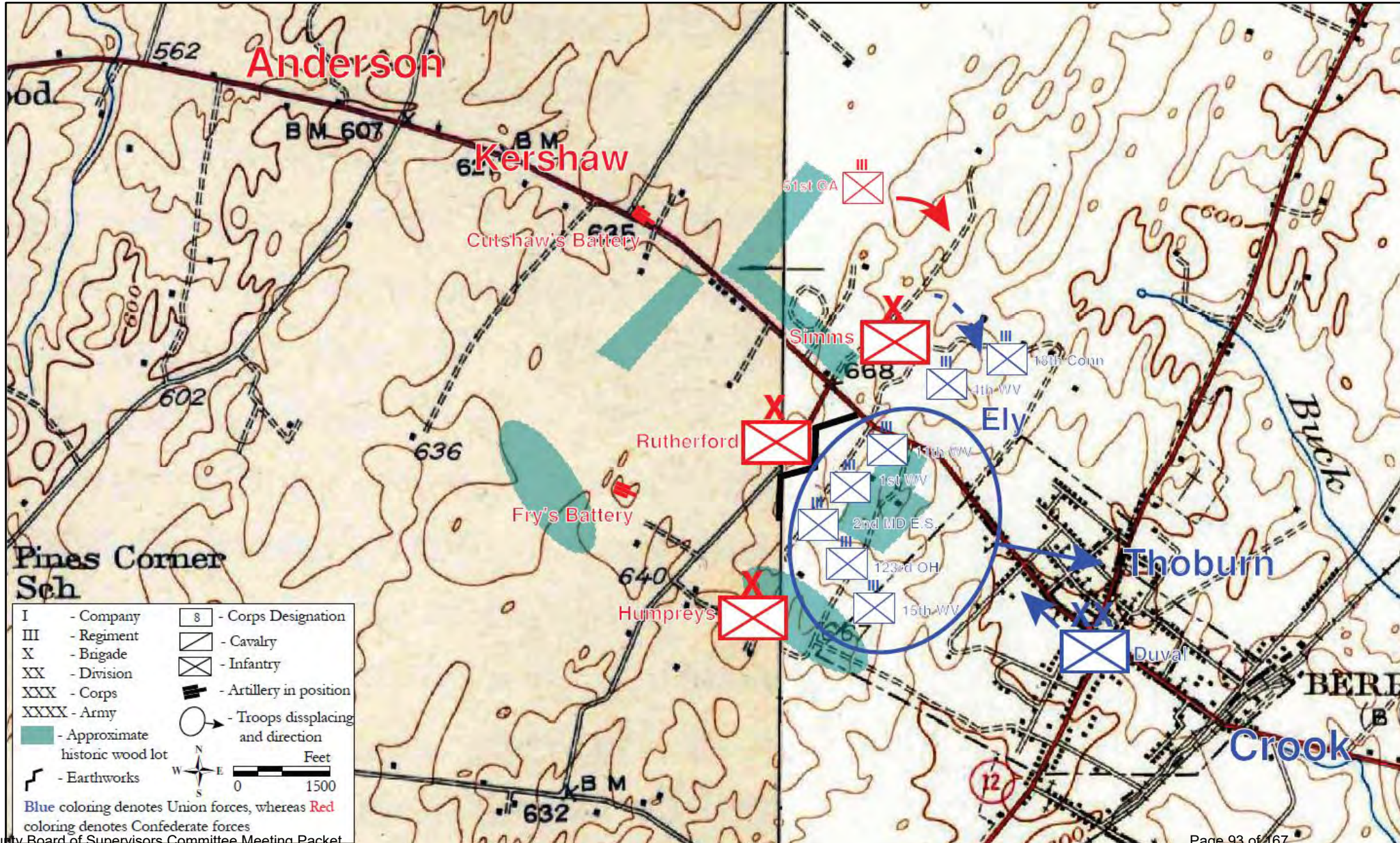




Tactical Organization Map

September 3

1730
(5:30 pm)

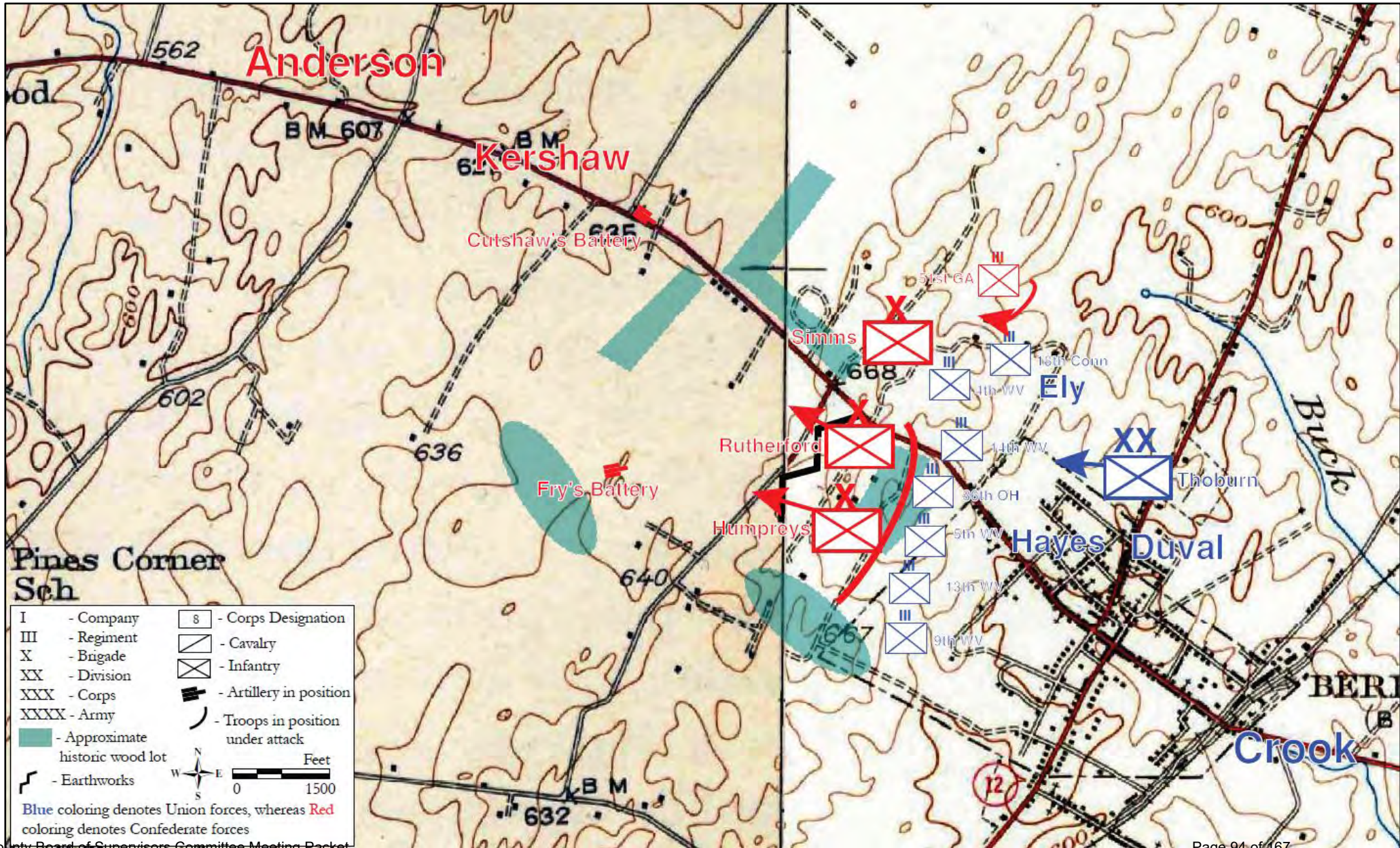




Tactical Organization Map

September 3

1800
(6:00 pm)

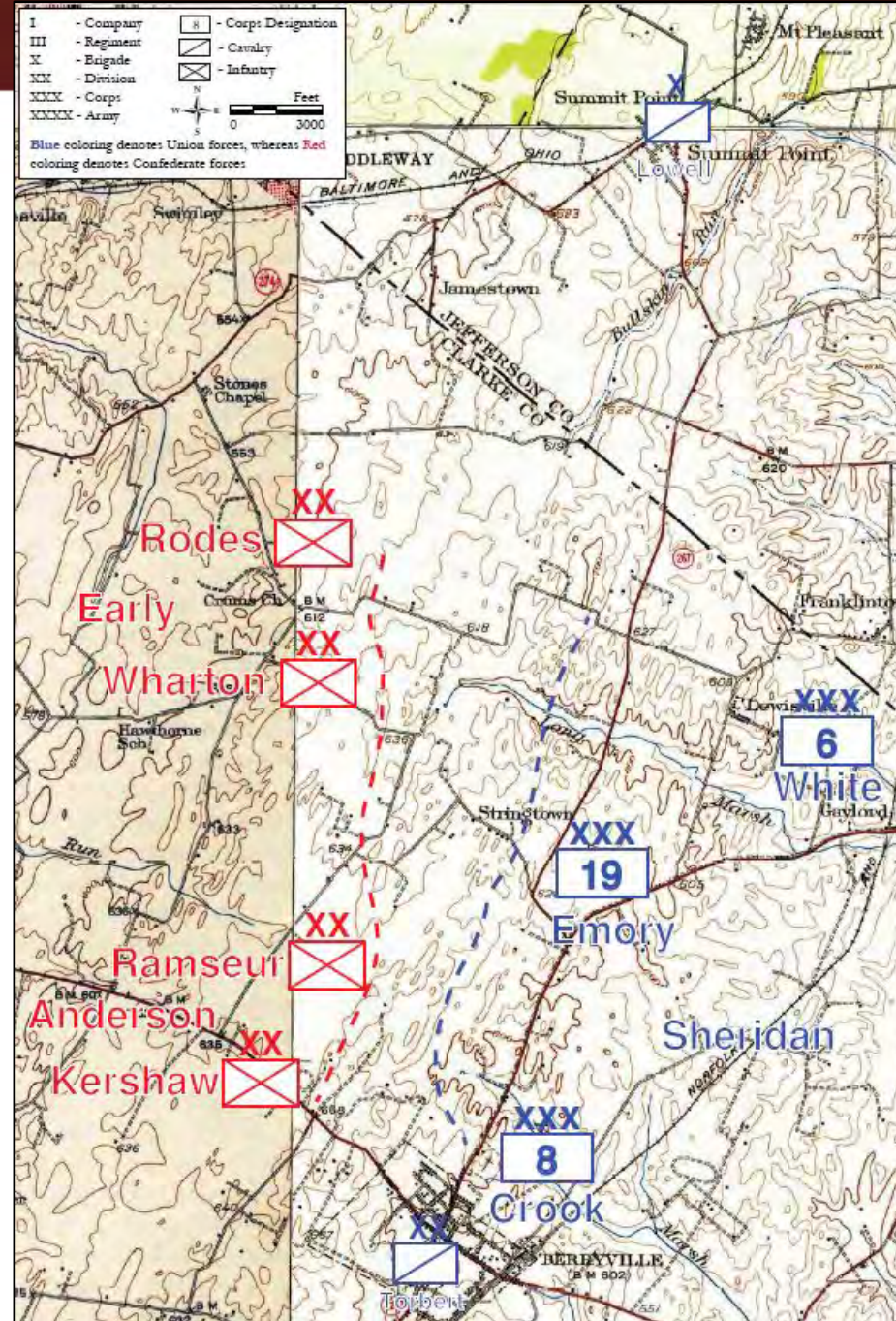




Tactical Organization Map

September 4

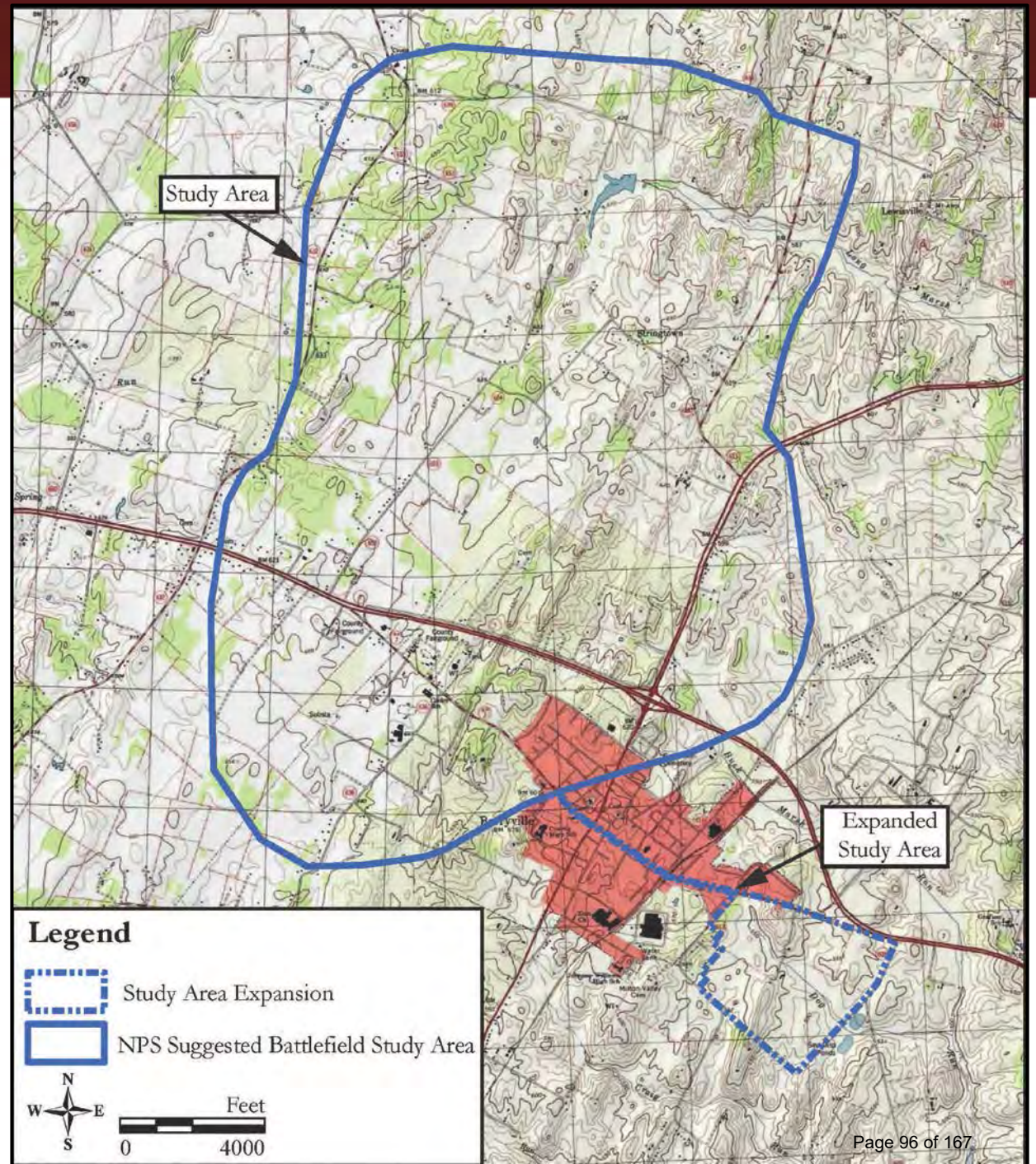
1000 (10:00 am)





Study Area Expansion

- Utilized NPS Study Area as a Guide
- Based on the Historic Context Development and Archaeological Research, the Study Area was Expanded to the Southeast





KOCCOA Analysis

Key Terrain

Observation and Fields of Fire

Cover and Concealment

Obstacles

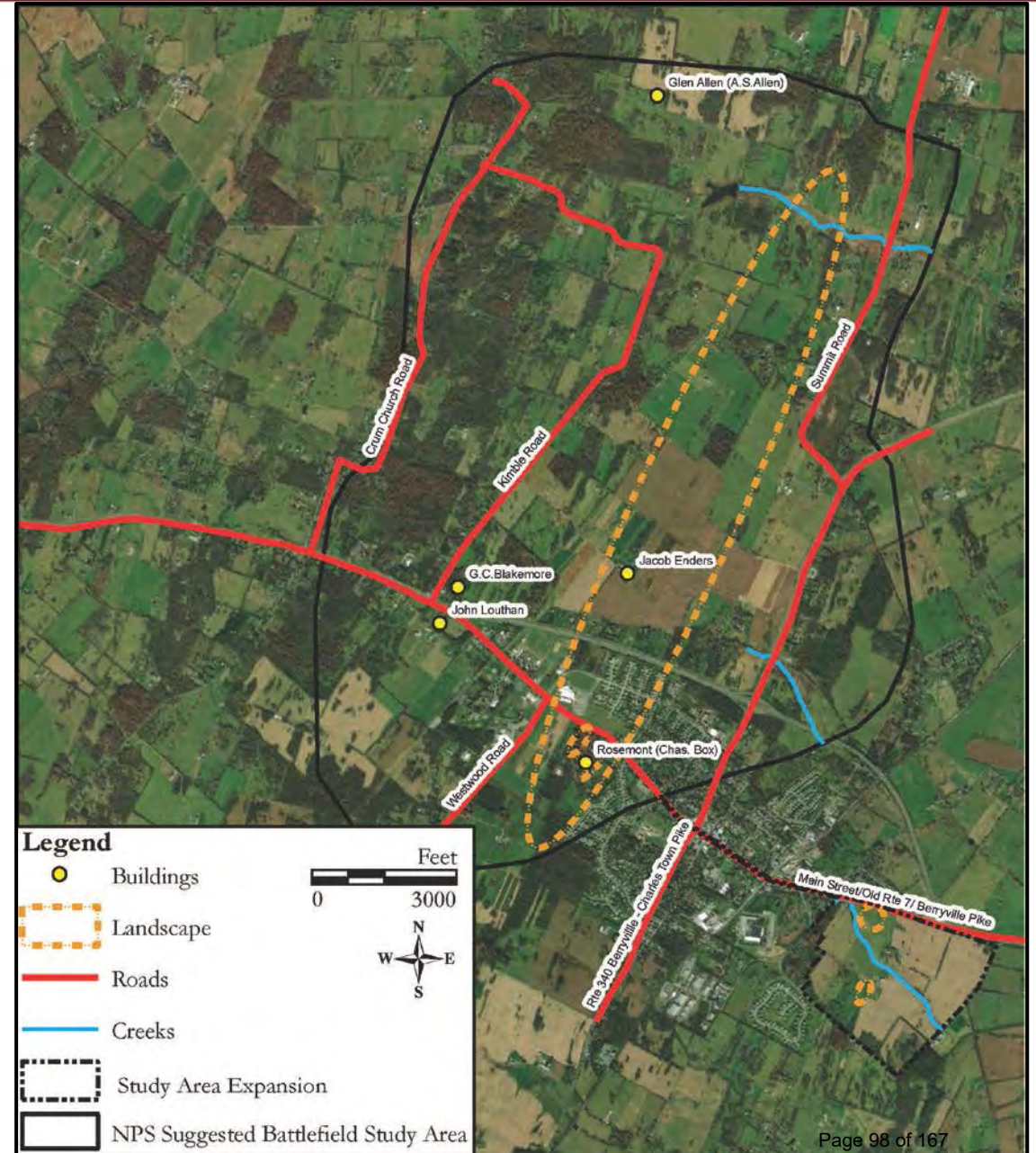
Avenues of Approach and Withdrawal





Defining Features

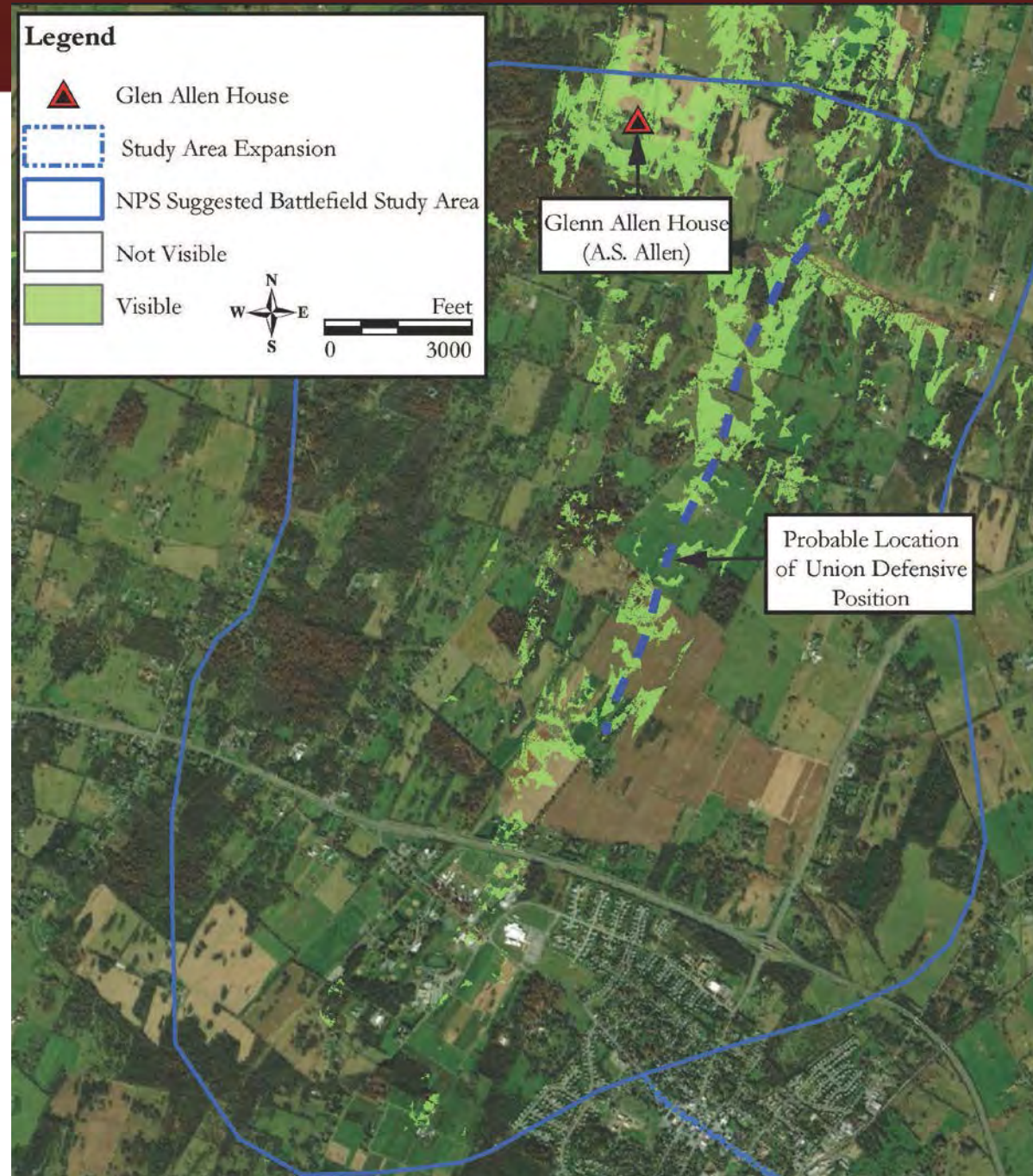
- Documents and Maps used to Identify Defining Features
- Where possible, Defining Features were Visually Inspected during Fieldwork
- Elements not identified in the field are classified as Battlefield Features (Not Mapped)
- Evaluated the terrain for military significance (KOCO)A
- Assess the importance of each (i.e., Key Defining Feature)





Military Terrain Analysis

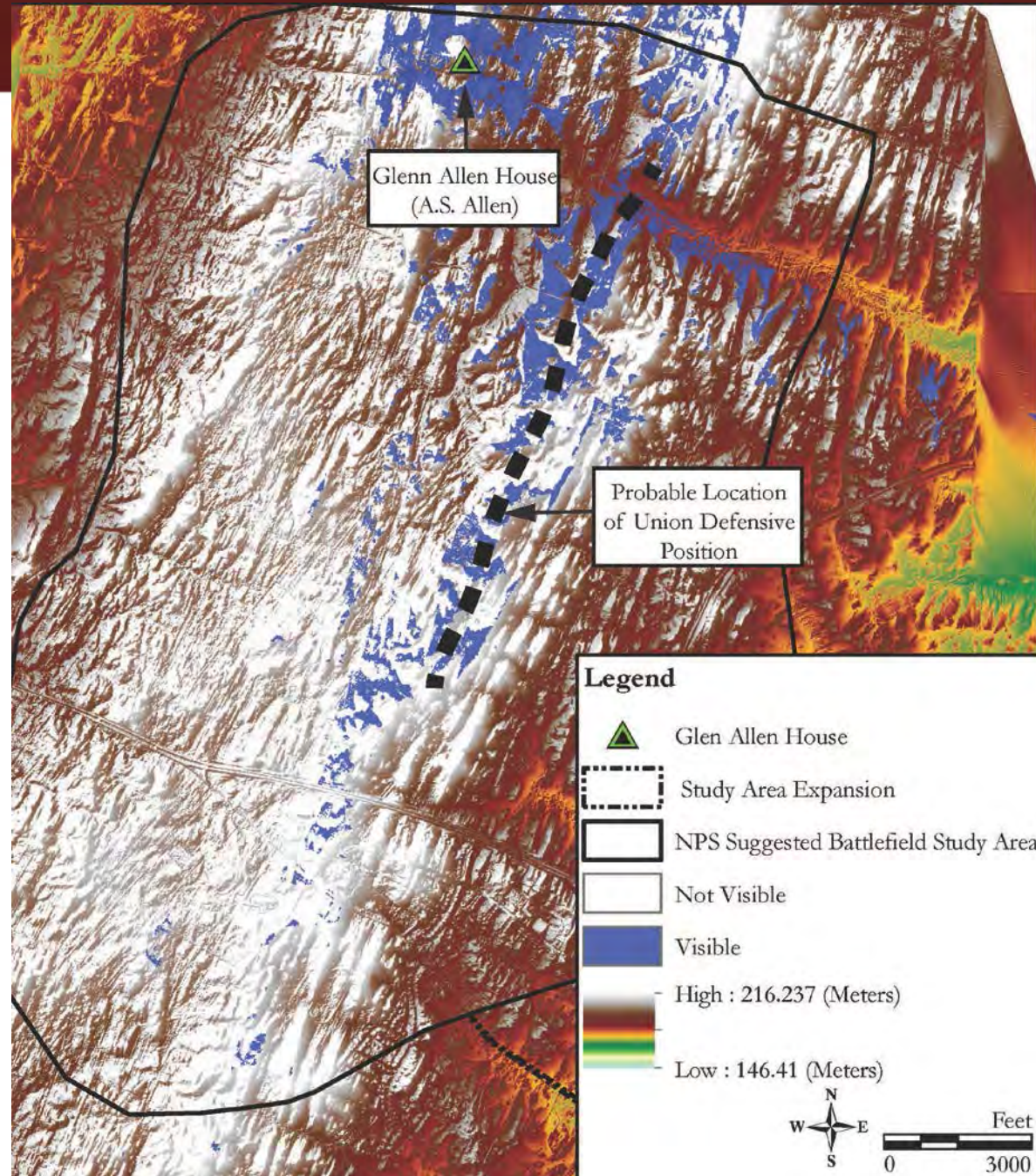
- Analysis of the engagement focused on the utilization of terrain
- Employed viewshed analysis to determine critical observation points
- Identified important uses of terrain throughout the engagement





Military Terrain Analysis

- Analysis of the engagement focused on the utilization of terrain
- Employed viewshed analysis to determine critical observation points
- Identified important uses of terrain throughout the engagement

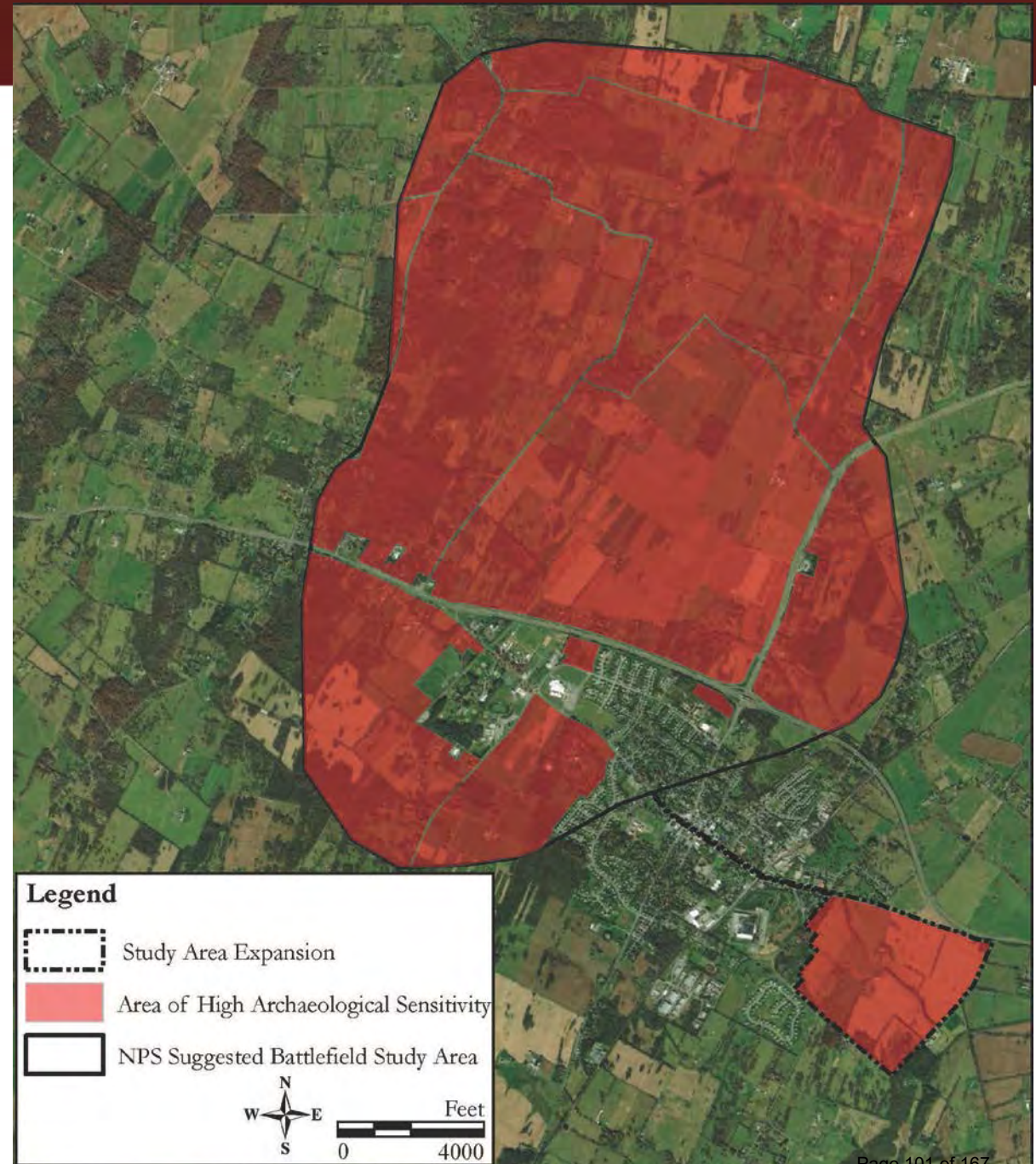




Archaeological Sensitivity Assessment

Criteria:

- Excludes Disturbed Areas
- Uses Current Archaeological Survey Data (VDHR VCRIS data)
- Known Military-related Archaeological Sites
- Areas of Documented Military Activity
- Uses Information Provided by Local Community
- Areas Likely to Contain Military Artifacts

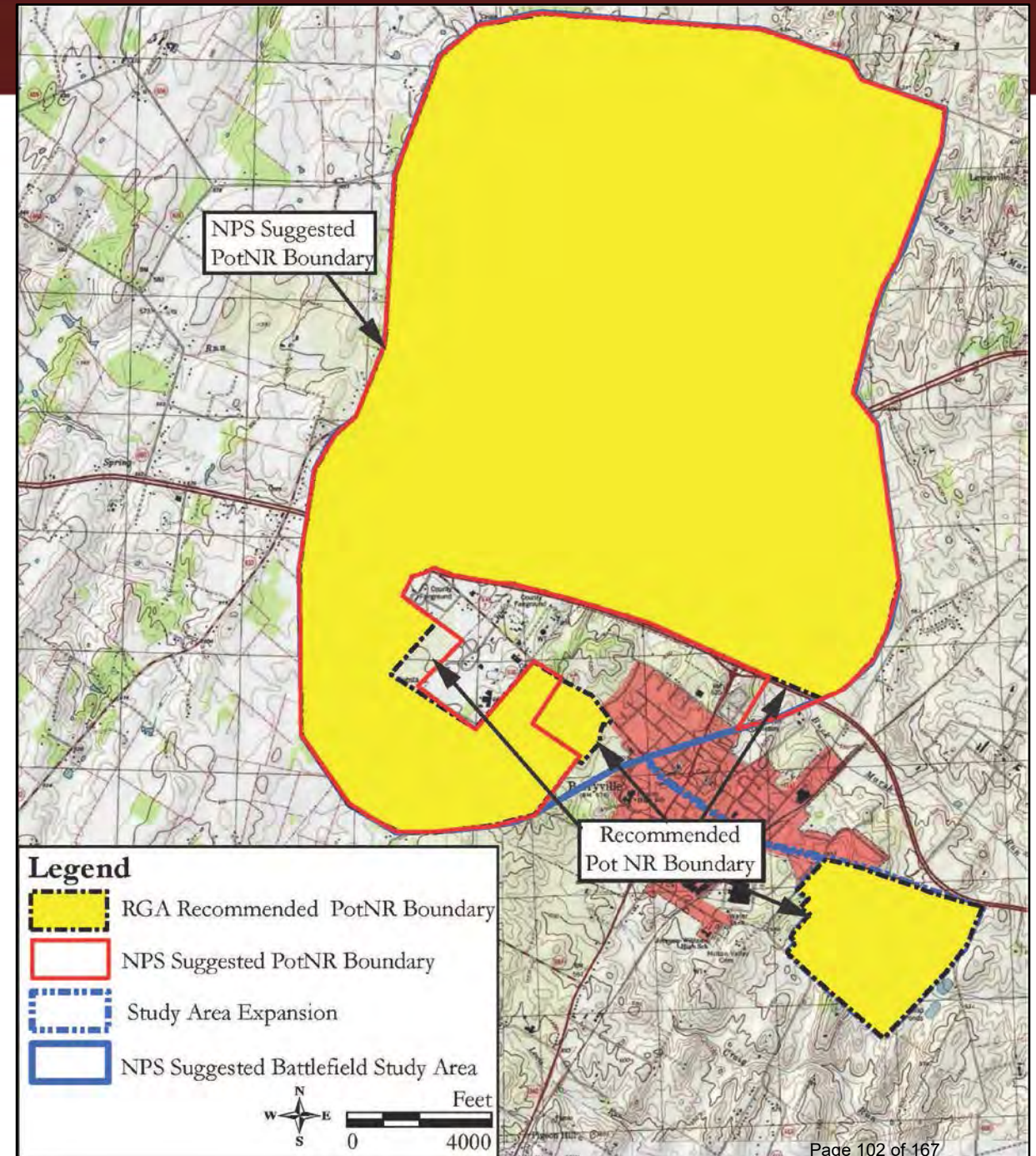




Battlefield Integrity and Potential National Register Boundary

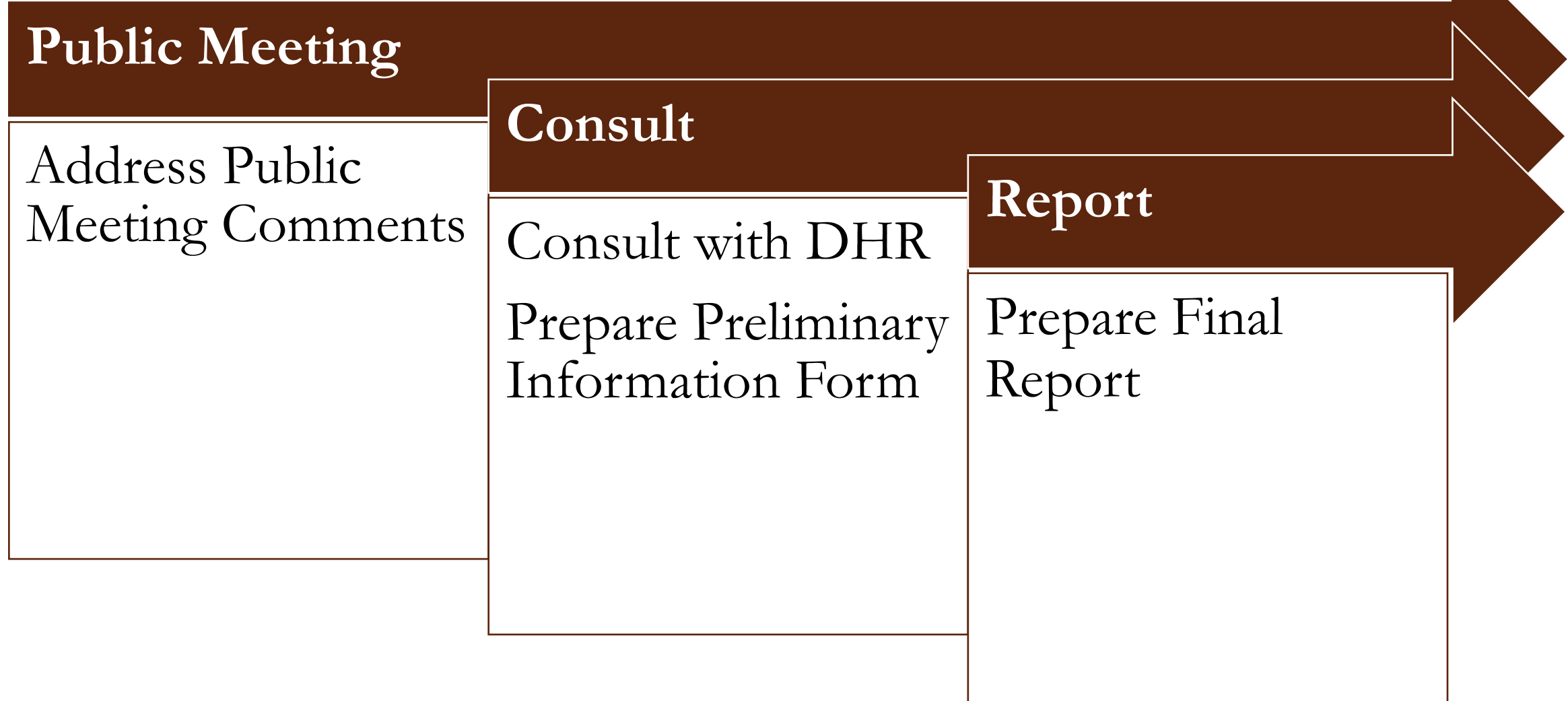
Criteria:

- Excludes Modern Development Areas
- Includes Areas of Potential Archaeological Sensitivity
- Includes Areas of Defining Features
- Includes Areas that Retain Integrity of Place, Feeling, and Association During the Battle





Next Steps





HISTORIC CONTEXT AND MILITARY
TERRAIN ANALYSIS
BATTLE OF BERRYVILLE
CLARKE COUNTY, VIRGINIA

SUBMITTED TO:
Clarke County Historic Preservation Commission
129 Ramsburg Lane
Berryville, VA 22611

August 2021



RICHARD
GRUBB &
ASSOCIATES
DBE/WBE CERTIFIED

Study Report


Components of the Technical Report:

- Introduction
- Survey Methods
- Historic Battlefield Context and Sheridan's Shenandoah Campaign Context
- Key Defining Features
- Fieldwork Results
- Sensitivity Analysis
- Proposed Battlefield Boundary
- Discussion of Significance and Study Recommendations



DHR Historic District Preliminary Information Form (PIF)

- Submit PIF to DHR
- Enables DHR to Determine Next Steps for National Register Eligibility
 - Survey Information used in the NRHP Process
 - NRHP Provides Protections for Listed Historic Properties

 **DHR** Virginia Department of Historic Resources

PRELIMINARY INFORMATION FORM (PIF) for HISTORIC DISTRICTS

Purpose of Evaluation
Please use the following space to explain briefly why you are seeking an evaluation of this property.

Are you interested in applying for State and/or Federal Rehabilitation Tax Credits? Yes No

Are you interested in receiving more information about DHR's easement program? Yes No

1. General Information
District name(s): _____
Main Streets and/or Routes: _____
City or Town: _____
Name of the Independent City or County where the property is located: _____

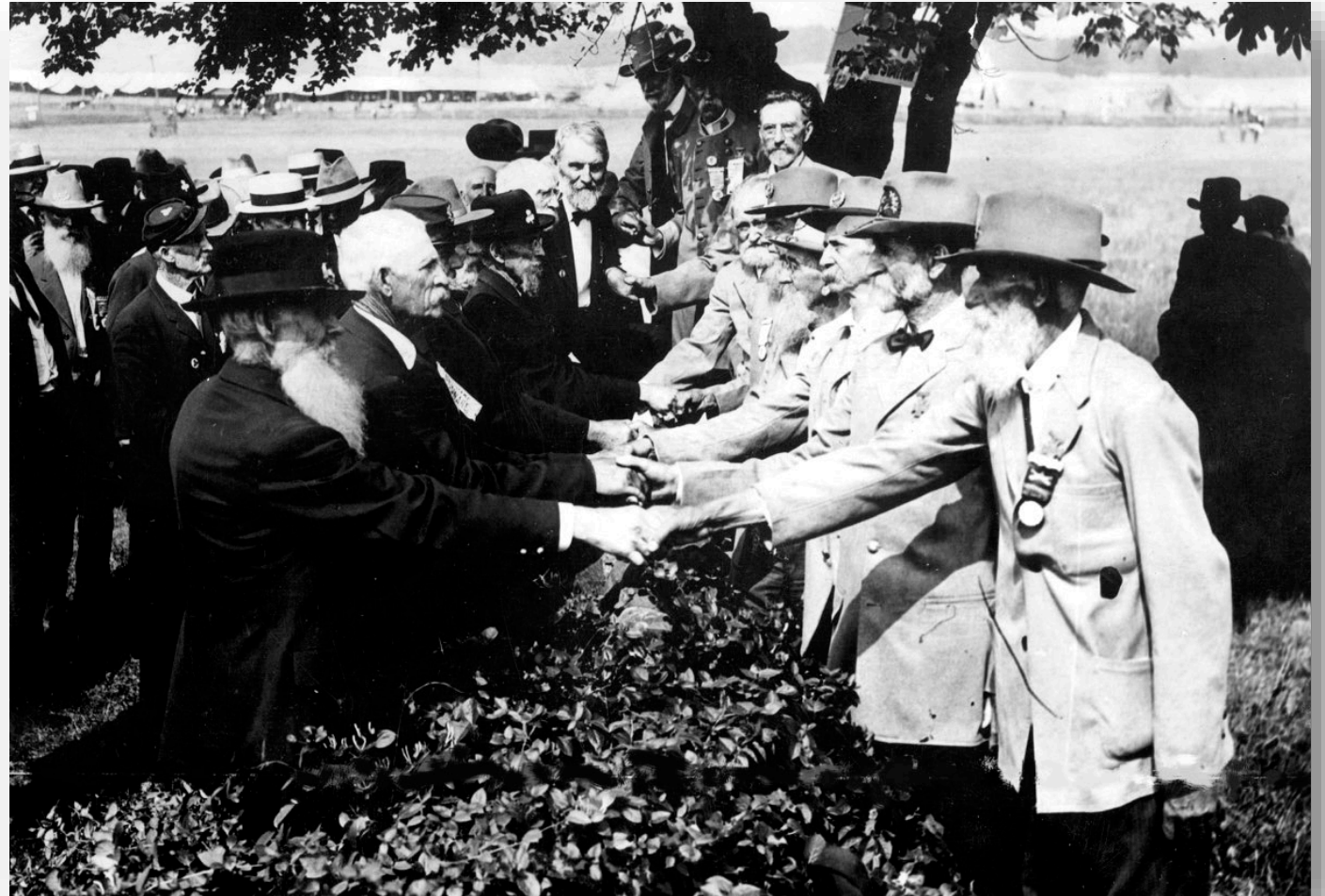
2. Physical Aspects
Acreage: _____
Setting (choose only one of the following):
Urban Suburban Town Village Hamlet Rural

Briefly describe the district's overall setting, including any notable landscape features: _____

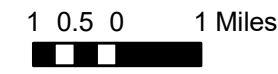
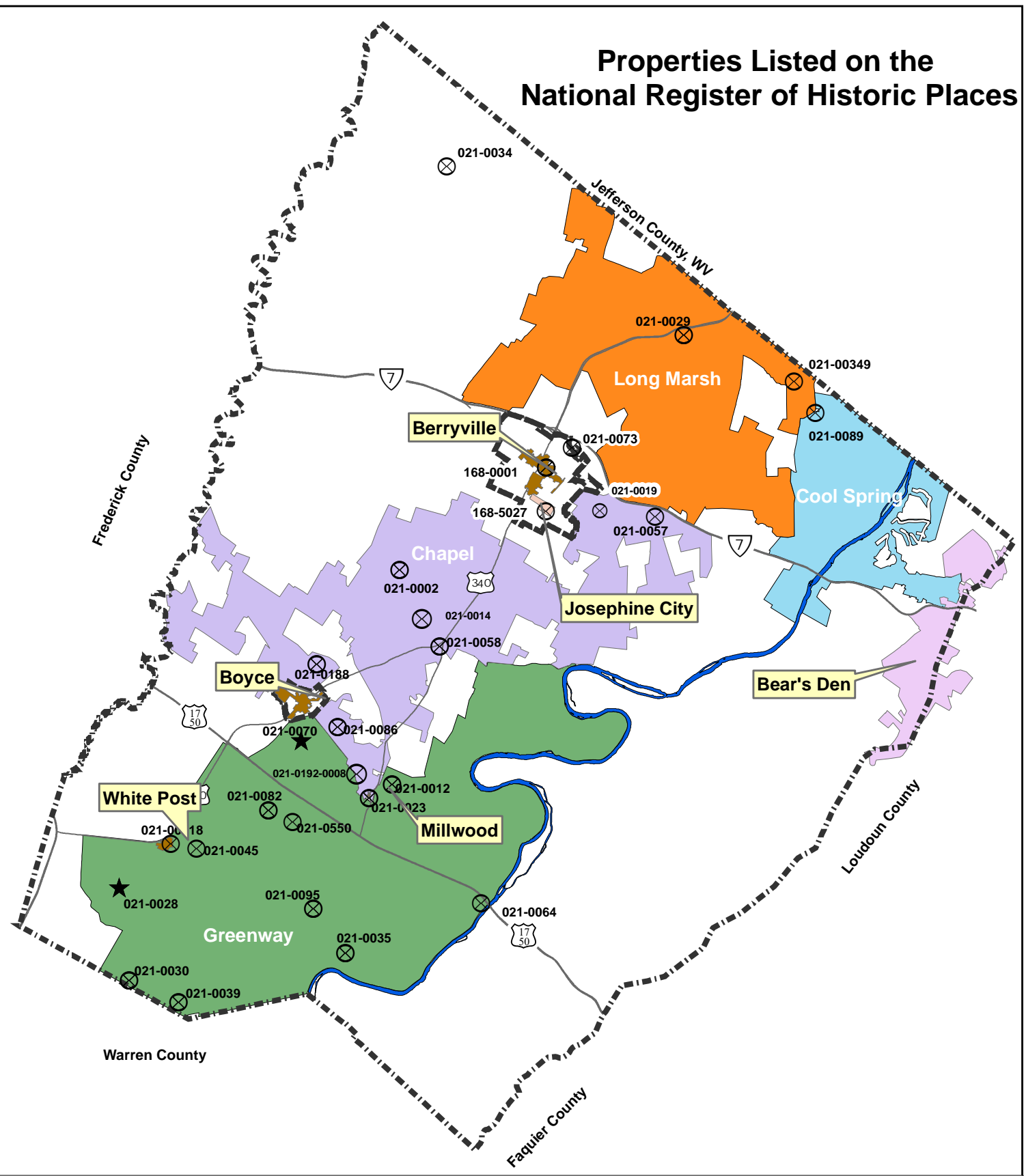
Department of Historic Resources
Preliminary Information Form
Rev. January 2018
1/30/2018



Questions?



Properties Listed on the National Register of Historic Places



Clarke County GIS
September 13, 2021



National Register Districts

- Cool Spring - 4,064 acres
- Greenway - 19,107 acres
- Long Marsh - 10,293 acres
- Bear's Den - 1,855 acres
- Chapel - 11,496 acres
- Josephine City - 40 acres
- Berryville, Boyce, White Post, Millwood - 286 acres

Shenandoah River

- X National Register Properties
- ★ National Historic Landmark



2021 Legislative Priorities and Positions for Clarke County

November 12, 2020

Top Priorities for 2021

1. Issue: Land Conversion for Nutrient Credit Program

Clarke prefers that credits be available only from within the HUC unit that credits are needed and not from adjacent HUC units.

Clarke believes that additional research is necessary to determine the unintended consequence of permanent removal of agricultural production on areas identified as important farmland soils by the Natural Resource Conservation Service (NRCS).

The Department of Environmental Quality adopted a post-construction water quality and quantity program requiring everything built after July 1, 2014, be nutrient neutral. Nutrient / phosphorous credits can be purchased and point sources and municipal systems can “true up” on an annual basis and buy term credits. However, to make the “math work” on new development, only permanent credits can be purchased, which cannot be renewed year after year. Rules require that the credits must be purchased within the eight-digit hydrologic unit or an adjacent eight-digit hydrologic unit hub. Clarke is adjacent to five out of seven of the Potomac River hubs; so, developments in those areas can buy nutrient credits in Clarke. The program specifically seeks agricultural property to remove from production and, typically, trees are planted and maintained in perpetuity.

2020 Update:

- **Carried Over:** HB1464 Local authority to restrict nutrient credit usage. Authorizes the governing body of any locality, by ordinance, to restrict the total nutrient credits that are generated in the locality and used in an adjacent eight-digit hydrologic unit code or fourth order subbasin to comply with stormwater nonpoint nutrient runoff water quality criteria. *Patron - Gooditis*
- **Failed:** HB1393 Nutrient credit trading; adjacent hydrologic unit code. Removes authority for a Virginia Stormwater Management Program or Virginia Erosion and Stormwater Management Program to allow compliance with stormwater nonpoint nutrient runoff water quality criteria through the applicant's acquisition-of nutrient credits in the same tributary

Top four priorities listed in order of priority.

in an adjacent hydrologic unit code (HUC) or fourth order subbasin unless certain existing criteria for purchasing credits outside of the HUC or fourth order subbasin are met, when the credits are in a locality with a population fewer than 20,000 and geographic area under 200 square miles. *Patron - LaRock*

2. **Issue: Composite Index**

Appeal Process: Clarke supports legislation that would establish an appeals process for local governments to challenge computation of the Local Composite Index.

Use Value: Clarke supports legislation to adjust the calculation of the Local Composite Index for public school funding by directing the Department of Education to adjust its funding calculations for the local ability to pay by using the use-value assessment of real property, instead of the true value, in localities that have adopted use value taxation.

Other Programs: In application of the index to fund all other programs, Clarke supports legislation to adjust the calculation of the local Composite Index to base its Real Estate value calculations on use-value instead of true value in localities that have adopted use-value taxation.

3. **Issue: Broadband**

Clarke urges the Commonwealth and Federal Government to assist communities in their efforts to deploy universal, affordable access to broadband for all areas, particularly in under-served and rural areas.

Clarke opposes mandates that limit or restrict local use authority for the siting of telecommunications infrastructure or result in a negative fiscal impact to county budgets.

Clarke supports economic development policies and programs that bolster local and regional development efforts by maintaining state funding and granting additional funding and authority to promote local and regional initiatives.

See accompanying document: *Clarke County Broadband Accomplishments*.

4. **Issue: Education**

Clarke supports full funding of Virginia's Standards of Quality as recommended by the Board of Education. The Commonwealth should fund its share of the true cost of K-12 public education without reducing

other parts of the budget affecting local government or shifting costs from the Commonwealth to localities.

In addition to meeting its obligations to fund fully instructional staff, Clarke County believes the Commonwealth should meet its obligation to fund fully the support side of K-12. Full restoration should be made of the cuts made in since 2009 in areas related to support staff funding including the elimination of the funding cap on support positions, reinstatement of the Cost of Competing funds for support staff, etc.

2020 addition, Clarke urges the General Assembly to adopt hold-harmless language for FY 2021 that would protect against drastic decreases in Average Daily Membership (ADM) during the COVID-19 pandemic.

Other Issues of Importance

▲ **Issue: Route VA 7 Pedestrian Bridge** The number of people attempting to cross VA 7 on foot at the top of the mountain, near the Clarke County and Loudoun County boundary, continues to increase. This location is very dangerous for pedestrians to cross because of the topography, along with the speed and volume of vehicular traffic. A pedestrian footbridge would provide a safe crossing for hikers and others who frequent this area.

▲ **Issue: Availability / Quantity and Quality of Water Resources** Availability / Quantity: Clarke supports proactive state action in reviewing and establishing regulations and programs to ensure that localities water sources are protected and that water quantity, as well as quality be protected.

Clarke supports the Commonwealth allowing localities to regulate quantity.

Clarke believes that protecting water availability for residents and local businesses should be a priority by ensuring that future large water users are required to demonstrate through scientific research and water availability studies adequate water supply for the proposed use.

Quality: Clarke supports cost effective measures aimed at reducing loadings of pollutants in state waters from both point and non-

point sources but urges the Commonwealth to consider the impacts of such measures will have on both local governments and agriculture.

Clarke believes reliable forms of financial and technical assistance will be required to help localities and agriculture meet the Commonwealth's goals with regard to water quality and quantity.

- ▲ **Issue: Ethics Rules** Clarke welcomes a review of the Commonwealth's Ethics Rules but believes that the rules that affect local jurisdictions and their Boards, Commissions, Authorities and Committees are strong enough today. Clarke cautions that any increase to the ethics rules affecting localities could prove detrimental to getting people to serve in local government positions.

On the State level, Clarke supports the idea of recording the votes of individual members of the General Assembly at all subcommittee meetings.

- ▲ **Issue: Funding for State Mandated Positions and Jails** Clarke urges the Commonwealth to meet its full funding obligations for Constitutional Officers and their state mandated positions.

In addition, Clarke requests that the state budget be amended to fund local and regional jails based on actual costs as determined by the Annual Jail Cost Report, published by the Compensation Board.

- ▲ **Issue: Land Conservation** Clarke County supports the Purchase of Development Rights program, the Tax Credit program for the donation of easements, the transferability of tax credits.

- ▲ **Issue: State Tax Reform, Cost and Revenue Shifting, and State Year-end Surplus Funds** Clarke calls upon the Commonwealth to restructure state income, sales and use taxes to address anachronistic tax policies.

Tax reform is required to help buttress the Commonwealth's General Fund that finances most core government functions and must be stabilized to meet current and foreseeable core service demands. Failure to address this need has resulted in the unfair gradual shifting of costs and the outright reduction in aid to localities to balance the state budget. With each passing year Clarke County has been required to raise real estate taxes in order to incrementally subsidize a variety of traditionally state funded (or state shared) costs (Compensation Board, Registrar, Cooperative Extension, Line of Duty, Social Services, and the court system for example with Medicaid costs under

consideration).

This cost shifting places a tremendous burden on a regressive real estate tax system. Cost shifting must stop and the tax system must be reformed to reduce the burden on the real estate tax. Action must be taken to restore "Aid to Localities".

Clarke opposes permanent tax exemptions; and, if the Commonwealth gives specific tax exemptions for local tax, a sunset clause be included in the agreement.

Tax reform should ensure the protection of the commonwealth's general fund and preservation for core government functions such as public education, health and human services, public safety, natural resources and environmental services. Transportation maintenance and improvements should be paid by user fees.

CLARKE COUNTY BROADBAND ACCOMPLISHMENTS

- December 2016 -- Board of Supervisors accepted the “Telecommunications Infrastructure and Broadband Study 2020” prepared by the Atlantic Group to be used as a guidance document to improve broadband and telecommunications coverage for residents and businesses.
- February 2017 – The Board of Supervisors formed the Broadband Implementation Committee consisting of two Board members and two Planning Commissioners. The purpose of the committee is to develop projects and recommendations to help expand broadband internet availability. The committee began meeting in May 2017.
- June 2017 -- Zoning regulations for communication towers (“wireless communication facilities”) were updated and modernized to help encourage expansion of telecommunications infrastructure.
- June 2017 – The County issued a Request for Information (RFI) to telecommunications providers and infrastructure developers to gauge the industry’s level of interest in expanding broadband and telecommunications as well as ways that the county can assist with this effort.
- September 2017 – The County launched www.clarkeconnect.org – a website dedicated to provide information on broadband initiatives and provider options.
- June 2018 – The Broadband Implementation Committee convened a roundtable meeting with broadband industry representatives to explore ways that the County could assist the private sector to expand broadband availability and potentially remove regulatory barriers.
- February 2019 – New zoning regulations were adopted to allow antenna support structures up to 100-feet tall to facilitate residents' access to wireless broadband services.
- March 2019 – The County, in partnership with Comcast, was awarded a Virginia Telecommunication Initiative (VATI) grant to extend wired broadband internet to the village of White Post.
- May 2019 – The Broadband Implementation Committee met with representatives from Rappahannock Electric Cooperative (REC) to discuss their future plans to provide broadband internet service in Clarke as the Central Virginia Electric Cooperative (CVEC) is doing in central Virginia through their spinoff company, Firefly Broadband.
- July 2020 – The Board of Supervisors added a citizen member to the Broadband Implementation Committee.
- August 2020 – County Staff developed a map using survey data from Clarke County Public Schools to identify areas of the County that lack broadband access.



Finance Committee Items

Berryville-Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

Monday, November 8, 2021, immediately following work session

Item No.	Description	Page
A.	<u>FY2021 General Fund Transfers:</u> (See attached) The attached document is presented for review and approval of budgeted expenditure transfers for the purpose of covering overdrawn FY21 accounts from underdrawn FY21 accounts. The Finance Committee should consider approval of this request.	115
B.	<u>Discussion of 2022-27 Five Year Capital Improvement Plan:</u> (See attached memo, spreadsheet and project descriptions).	117
C.	<u>Review FY22 1st Quarter Cigarette & Meals Tax revenue report:</u> (see attached).	129
D.	<u>Review 1st Quarter FY22 General Fund Revenue Report:</u> (see attached).	131
E.	<u>Review 1st Quarter FY22 General Fund Expenditure Report:</u> (see attached).	134
F.	<u>FY21 Year-End Fund Balance Designation.</u> To be distributed at meeting. Audit adjustments are still expected and a final report may be available at the meeting.	
G.	<u>Request for replacement glass for the front counters at the Commissioner of Revenue and Treasurer's Office:</u> (see attached memo and quote).	143
H.	<u>Bills and Claims:</u> (see attached) The Finance Committee should consider approval.	146
I.	<u>Standing Reports:</u>	
	– Year to Date Budget Report	153
	– Reconciliation of Appropriations	166
	– Capital Projects Report	167

Clarke County
Fund 100 Summary by Function
FYE 2021

Function	Function Description	Revised Budget	YTD Actual	Available Budget	Adjustment Amount	Notes
11010	Board of Supervisors	76,087.00	53,173.74	22,913.26	(22,913.26)	
12110	County Administrator	512,091.37	515,799.98	-3,708.61	3,709.00	Leave Payout
12120	Public Information Services	62,754.91	61,271.53	1,483.38		
12210	Legal Services	35,000.00	48,897.50	-13,897.50	13,898.00	Legal for DSS
12310	Commissioner of Revenue	218,419.35	220,145.40	-1,726.05	1,727.00	NADA Svc Bureau valuations twice during the year
12320	Assessor	4,500.00	53.19	4,446.81	(1,727.00)	
12330	Equalization Board	0.00	1,625.00	-1,625.00	1,625.00	
12410	Treasurer	339,185.65	338,543.57	642.08		
12510	Data Processing/IT	351,788.10	292,429.59	59,358.51		
13100	Electoral Board and Officials	86,059.82	76,009.89	10,049.93	(43.00)	
13200	Registrar	104,629.42	104,672.28	-42.86	43.00	health insurance
21100	Circuit Court	36,880.20	34,949.30	1,930.90	(127.00)	
21200	General District Court	8,491.91	8,617.92	-126.01	127.00	
21300	Magistrate	50.00	0.00	50.00		
21510	Blue Ridge Legal Services	1,500.00	1,500.00	0.00		
21600	Juvenile & Domestic Relations	6,950.00	5,095.36	1,854.64		
21700	Clerk of the Circuit Court	272,534.17	234,554.73	37,979.44		
21910	Victim and Witness Assistance	72,277.39	71,226.42	1,050.97		
21940	Regl Crt Srvc/Adult	6,930.00	6,930.00	0.00		
22100	Commonwealth's Attorney	375,173.15	361,127.25	14,045.90		
31200	Sheriff	2,917,767.85	2,697,002.23	220,765.62	(63,640.00)	
31210	Criminal Justice Training Ctr	19,593.00	18,426.00	1,167.00		
31220	Drug Task Force	12,500.00	12,498.56	1.44		
32200	Volunteer Fire Companies	207,284.37	196,883.00	10,401.37		
32201	Blue Ridge Volunteer Fire Co	66,846.00	66,596.00	250.00		
32202	Boyce Volunteer Fire Co	67,137.00	66,795.50	341.50		
32203	Enders Volunteer Fire Co	92,623.00	93,890.25	-1,267.25	1,268.00	LODA
32310	Fire and Rescue Services	1,820,045.45	1,882,417.33	-62,371.88	62,372.00	Leave pay out
32320	Lord Fairfax Emergency Medical	6,575.00	6,575.00	0.00		
32400	Forestry Services	2,874.00	2,873.34	0.66		
33210	Regional Jail	493,300.00	476,172.00	17,128.00		
33220	Juvenile Detention Center	36,877.00	36,475.00	402.00		
33300	Crt Srvc/Juvenile Probation	400.00	48.00	352.00		
34100	Building Inspections	238,087.64	237,621.27	466.37		
35100	Animal Control	139,956.62	108,993.61	30,963.01		
35300	Med Examiner & Indigent Burial	200.00	160.00	40.00		
42400	Refuse Disposal	180,000.00	177,313.57	2,686.43		
42410	Solid Waste Convenience Center	57,549.19	74,107.93	-16,558.74	16,588.74	
42600	Litter Control	4,000.00	2,526.48	1,473.52		
42700	Sanitation	237,000.00	231,397.88	5,602.12		
43200	General Property Maintenance	917,018.14	846,085.36	70,932.78	(16,588.74)	
51100	Local Health Department	216,284.00	211,284.00	5,000.00		
51200	Our Health	6,500.00	6,500.00	0.00		
52400	N Shen Valley Subst Abuse Coal	15,000.00	15,000.00	0.00		
52500	Northwestern Community Svcs	98,700.00	98,700.00	0.00		
52800	Concern Hotline	1,000.00	1,000.00	0.00		
52900	NW Works	5,000.00	5,000.00	0.00		
53230	Shenandoah Area Agency on Agin	40,000.00	40,000.00	0.00		
53240	Loudoun Transit Service	19,302.00	19,302.00	0.00		
53250	FISH of Clarke County	1,000.00	1,000.00	0.00		
53600	Access Independence	1,000.00	1,000.00	0.00		
53700	The Laurel Ctr (Women's Shltr)	6,000.00	6,000.00	0.00		
53710	Tax Relief for the Elderly	220,000.00	0.00	220,000.00		will be an adjusting entry from auditors
69100	Lord Fairfax Community College	17,441.00	17,441.00	0.00		
71100	Parks Administration	481,230.09	466,753.87	14,476.22		
71310	Recreation Center	126,993.46	117,915.04	9,078.42		
71320	Swimming Pool	89,499.50	59,233.30	30,266.20		
71350	Programs	322,548.77	189,842.94	132,705.83	(3,786.00)	
71360	Concession Stand	16,432.00	8,781.17	7,650.83		
72240	Barns of Rose Hill	11,750.00	11,750.00	0.00		
72700	VA Commission for the Arts	9,000.00	9,000.00	0.00		
73200	Handley Regional Library	279,238.00	279,238.00	0.00		
81110	Planning Administration	451,265.64	441,393.37	9,872.27	(9,582.12)	
81120	Planning Commission	14,389.00	10,962.48	3,426.52	(3,426.52)	
81130	Berryville Dev Authority	900.00	176.91	723.09		
81140	Regional Airport Authority	2,500.00	2,500.00	0.00		
81310	Housing Services	5,000.00	5,000.00	0.00		
81400	Board of Zoning Appeals	3,520.00	8,150.56	-4,630.56	4,630.65	
81510	Office of Economic Development	128,989.83	141,998.47	-13,008.64	13,008.64	No budget for benefits
81530	Small Business Dev Center	2,000.00	2,000.00	0.00		
81540	Blandy Experimental Farm	3,000.00	3,000.00	0.00		
81550	Berryville Main Street	2,500.00	2,500.00	0.00		
81800	Historic Preservation Comm	65,327.00	19,679.76	45,647.24	(7,500.00)	
81910	Northern Shen Valley Reg Comm	11,656.00	11,655.57	0.43		
82210	Water Quality Management	30,000.00	37,500.00	-7,500.00	7,500.00	5 qtrly pymts in FY21 and 3 in FY20

Clarke County
Fund 100 Summary by Function
FYE 2021

Function	Function Description	Revised Budget	YTD Actual	Available Budget	Adjustment Amount	Notes
82220	Friends of the Shenandoah	8,000.00	8,000.00	0.00		
82230	Board of Septic Appeals	1,566.00	450.40	1,115.60	(949.39)	
82400	LF Soil & Water Cons Dist	5,000.00	5,000.00	0.00		
82600	Bio-solids Application	1,209.00	130.09	1,078.91		
83100	Cooperative Extension Program	51,302.00	42,012.05	9,289.95		
83400	4-H Center	2,300.00	2,300.00	0.00		
91600	Contingency Reserves	17,933.60	0.00	17,933.60		
91621	FY21 Contingency Items	159,500.23	0.00	159,500.23		
92600	Rev Refunds - Ambulance Svcs	0.00	2,956.69	-2,956.69	2,957.00	
92900	Rev Refunds - Other Misc	0.00	829.00	-829.00	829.00	
Grand Total		13,040,713.82	11,984,417.63	1,056,296.19	(0.00)	

Clarke County Board of Supervisors



Berryville Voting District
Matthew E. Bass
(540) 955-5175

Millwood Voting District
Terri T. Catlett
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay – Vice Chair
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

To: Brenda Bennett

From: Chris Boies

Re: 2022-27 Capital Improvement Plan

Date: October 29, 2021

Please place an item on the Finance agenda to discuss the 2022-27 Capital Improvement Plan (CIP). The attached plan has been sent to the Planning Commission for their consideration and may be acted on at their November 5th business meeting. The plan includes projects submitted by county department heads and constitutional officers. We also included the Sanitary Authority and School System plans this year.

As noted in the plan description, the CIP is merely a plan and does not obligate the Board to fund any of the projects contained in the plan. Further, it is expected the County will seek grant funding for some of these improvements. If approved by the Planning Commission in November, the CIP would be presented to the full Board for their consideration at the November 23rd meeting. Projects included in Year 1 will automatically get submitted as requests in the upcoming 2022-23 budget.

Clarke County Capital Improvement Plan 2022-2027

Department	Projects by Department	2022-23	2023-24	2024-25	2025-26	2026-27
		Year 1	Year 2	Year 3	Year 4	Year 5
Broadband	Grant Contribution for VATI	\$ 2,700,000	\$ 2,700,000	\$ -	\$ -	\$ -
	Total	\$ 2,700,000	\$ 2,700,000	\$ -	\$ -	\$ -
Fire & Rescue	Radio System Upgrade-Repeaters	\$ 215,000	\$ 215,000	\$ -	\$ -	\$ -
	Radio Replacement	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 100,000
	SCBA's	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -
	Cardiac Monitors	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ -
	Apparatus	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	Total	\$ 590,000	\$ 640,000	\$ 225,000	\$ 225,000	\$ 150,000
Health/Human Services	New Building and/or Space	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -
	Total	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -
Judicial	Reconfigure Circuit Court Courtroom	\$ -	\$ -	\$ 100,000	\$ -	\$ -
	Total	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Parks & Recreation	Replace rooftop units recreation center	\$ 50,000	\$ -	\$ -	\$ -	\$ -
	Soccer field grading/parking lot addition	\$ 75,000	\$ -	\$ -	\$ -	\$ -
	Tennis Court Resurfacing	\$ 50,000	\$ -	\$ -	\$ -	\$ -
	Zero depth pool entry	\$ -	\$ 150,000	\$ -	\$ -	\$ -
	New baseball field	\$ -	\$ -	\$ 125,000	\$ -	\$ -
	Shelter/restrooms for soccer	\$ -	\$ -	\$ -	\$ 100,000	\$ -
	Total	\$ 175,000	\$ 150,000	\$ 125,000	\$ 100,000	\$ -
Sanitary Authority	Roof Repairs at Sewer Plant	\$ 60,000	\$ -	\$ -	\$ -	\$ -
	Recoat WWTP Tanks	\$ 75,000	\$ -	\$ -	\$ -	\$ -
	Total	\$ 135,000	\$ -	\$ -	\$ -	\$ -
School System	Boyce Boiler Replacement	\$ 200,000	\$ -	\$ -	\$ -	\$ -
	JWMS HVAC Building Automation	\$ 100,000	\$ -	\$ -	\$ -	\$ -
	School Buses (2)	\$ 170,000	\$ 172,500	\$ 175,000	\$ 177,500	\$ 180,000
	Boyce HVAC Building Automation	\$ -	\$ 200,000	\$ -	\$ -	\$ -
	Boyce Roof Replacement	\$ -	\$ -	\$ 300,000	\$ -	\$ -
	Cooley Lower Roof Replacement	\$ -	\$ -	\$ -	\$ 250,000	\$ -
	Cooley Upper Roof Replacement	\$ -	\$ -	\$ -	\$ -	\$ 175,000
	Total	\$ 470,000	\$ 372,500	\$ 475,000	\$ 427,500	\$ 355,000
Sheriff	Replacement Vehicles	\$ 173,000	\$ 175,000	\$ 177,000	\$ 179,000	\$ 182,000
	Replacement Radios	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	ECC Phone System Replacement/Upgrade	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
	Communications Tower Replacement	\$ -	\$ 150,000	\$ -	\$ -	\$ -
	Building Generator Replacement	\$ -	\$ 50,000	\$ -	\$ -	\$ -
	ECC Recorder Equipment	\$ -	\$ -	\$ -	\$ 50,000	\$ -
	Total	\$ 373,000	\$ 425,000	\$ 227,000	\$ 279,000	\$ 382,000
Transportation	Pedestrian Bridge Route 7 App Trail	\$ -	\$ -	\$ -	TBD	\$ -
	Total	\$ -	\$ -	\$ -	TBD	\$ -
	Total	\$ 4,443,000	\$ 4,287,500	\$ 1,152,000	\$ 2,531,500	\$ 887,000

Capital Improvement Plan

Clarke County

2022-2027

Section 15.2-2239 of the Code of Virginia assigns the responsibility for preparation of the local Capital Improvement Plan (CIP) to the Planning Commission. The CIP is a five year plan which projects capital expenditures for the County. The County has defined capital expenditures for this plan to include expenditures of \$50,000 and up. The Board of Supervisors ultimately approves the CIP. The CIP is intended to assist the Board of Supervisors in preparation of the County budget and Year 1 items will automatically flow into the upcoming budget year's requests.

In addition to determining priorities for capital expenditures, the County must also ensure that projects contained within the CIP conform to the County's Comprehensive Plan. Specifically the projects are reviewed with considerations regarding health, safety, and the general welfare of the public, and the policies of the Comprehensive Plan.

The inclusion of projects to the CIP is in no way an indication that Clarke County will be undertaking these projects. The CIP is strictly advisory, it is a planning document and does not obligate the expenditure of any future funds. In fact, a number of included projects will not likely be funded unless significant outside funding sources are obtained (like grants or private donations). In many cases, including these projects in the CIP does help the County's chances of receiving certain grants or outside funding sources.

The CIP includes both a spreadsheet of future projects broken down by year with estimated costs and a written narrative describing each project.

2022-2027 Capital Improvement Plan

Project Descriptions

Broadband

Project 1: Grant Contribution for VATI

Description: Clarke County has submitted a state grant under the Virginia Telecommunications Initiative. If awarded, this project would provide universal broadband to unserved areas of the County. An announcement on the grant is expected in December 2021. The estimated local match for the grant is \$5.4 million, expected to be paid out over the course of the project (estimated to be Year 1 and 2 of the CIP).

Capital Cost: \$5,400,000

Justification: The lack of broadband infrastructure in Clarke County is the most common complaint received from our citizens. The infusion of \$700 million of federal funds into the VATI program likely makes this an once-in-a-lifetime opportunity to install this infrastructure.

Years Requested: 2022-23 and 2023-24

Fire & Rescue

Project 1: Radio System Upgrade-Repeaters

Description: This is Phase 4 of an approved capital project which was developed to improve radio capability for the Sheriff's Office and Fire/Rescue. Phase 2 of this project is currently underway and involves equipment on the Mt. Weather tower. Phase 3 and 4 need to be evaluated once the tower equipment has been installed.

Capital Cost: \$430,000, split over two years

Justification: Once the Phase 2 equipment is installed (expected to be completed by fall 2021) an on-the-ground evaluation of radio coverage will be performed to test coverage with the new equipment. This testing will determine if further tower improvements are needed and if repeaters in Fire/Rescue vehicles would improve radio operability. The Sheriff's vehicles have repeaters currently so their vehicles can help us test the difference between having a repeater or not. Depending on the results of this evaluation, it may be necessary to equip Fire/Rescue vehicles with repeaters. We believe, at this time, that sufficient funds have been set aside in the capital budget to cover this project.

Year Requested: 2022-23, 2023-24

Project 2: Radio Replacement

Description: This project will replace 110 mobile/portable radio units/headsets used by Fire & Rescue volunteers and career staff to communicate with dispatch and each other during incidents. Blue Ridge Fire Company is currently the only company with upgraded radios.

Capital Cost: \$600,000

Justification: The radios currently in use are over 15 years old and have been discontinued by Motorola. Repair and replacement of these radios has become increasingly difficult and very costly. Radio functionality issues have been increasing over the years and it is currently estimated that 60% of radio traffic is repeated because of these issues. New radios/headsets will improve radio functionality, improve compliance with safety hearing standards, increase interoperability with regional partners, and reduce repair costs. We were unsuccessful in obtaining AFG funding for this project this past year but will continue to seek grants for this equipment.

Year Requested: Spread out over five years

Project 3: Self-contained Breathing Apparatus (SCBA)

Description: SCBA's provide breathable air to volunteer and career staff on calls where fresh air is not available in the call environment (usually fires). There are currently 115 cylinders and 60 assemblies in the system.

Capital Cost: \$400,000-spread over two fiscal years

Justification: This equipment has an expiration date set by National Fire Protection Association standards. The majority of our current equipment will expire according to this standard in 2021 and 2022. This is critical life safety equipment for our volunteers and career staff. We were unsuccessful in obtaining AFG funding for this project this past year but will continue to seek grants for this equipment.

Year Requested: 2022-23 and 2023-24

Project 4: Cardiac Monitors

Description: These devices are a critical component of care for volunteer and career EMT's and are used in every day responses. The devices can perform functions as simple as reading blood pressure to as complex functions as defibrillation. There are currently seven of these devices in the System and this project would replace three devices.

Capital Cost: \$150,000

Justification: The industry standard for these units is typically between 10-15 years and some of our units are approaching this age. The manufacturer may also choose to suspend support on these older units at any time (they do provide sufficient notice). We are applying for a Rescue Squad Assistance Fund (RSAF) grant for this equipment but if unsuccessful would need County funds for this replacement project. The RSAF is typically a 50/50 split for the County and an 80/20 split if the fire company applies.

Year Requested: 2023-24, 2024-25, and 2025-26

Project 5: Apparatus Replacement

Description: This is a placeholder to create a fund to assist the fire companies in replacing aging apparatus. A system will need to be developed by the companies and county to assess needs, develop funding formulas, and to forecast the timing of major purchases.

Capital Cost: \$50,000 annually

Justification: It is prudent to plan ahead for major apparatus replacement.

Year Requested: Each Year

Health & Human Services

Project 1: New Building and/or Space

Description: This new building and or space would house the Department of Social Services, Health Department, and potentially Northwestern Community Services. A more detailed space study and preliminary architectural design is needed but we are budgeting at this point for a 10,000 square foot building at \$150 per square foot.

Capital Cost: \$1,500,000

Justification: The Department of Social Services is currently located in a former restaurant building and has configuration challenges. There are also limitations to the current Health Department office space. Northwestern Community Services currently doesn't have any office space in Clarke County. There are benefits to having the services provided by each entity located close to one another. The County owns the Social Services Department so if that building was sold, the proceeds could be used to help recoup the costs of the new building and the county has started setting aside money in the designated fund balance for this project.

Year Requested: 2025-26

Judicial

Project 1: Reconfigure Circuit Court Courtroom

Description: This project would reconfigure the layout of the existing Circuit Court Courtroom and address ADA issues. The jury sitting area would be squared up with the room and made level for ADA compliance. This project needs to be studied further by an architect to better determine costs and solutions to existing challenges.

Capital Cost: \$100,000

Justification: The existing Circuit Court Courtroom layout creates challenges for court proceedings. There are ADA issues because of the sunken floor in the middle of the courtroom. In addition, the current space places jurors very close to the audience with some jurors actually having their back to the audience.

Year Requested: 2024-25

Parks & Recreation

Project 1: Replace rooftop units recreation center

Description: The rooftop heating and cooling units at the recreation center need to be replaced. The unit over the gym is original to the building which opened in 1991.

Capital Cost: \$50,000

Justification: These units are beyond the expected lifespan for equipment of this nature. There are frequent issues with the operation of these systems.

Year Requested: 2022-23

Project 2: Soccer field grading/parking lot addition

Description: This project would allow for the expansion of additional soccer fields and parking by grading and properly surfacing areas for fields and parking.

Capital Cost: \$75,000

Justification: Soccer continues to grow and this growth is stretching the availability of fields and parking. This project would accommodate the growth and expansion of the soccer program. This project would be completed in partnership with the Soccer League with possibly a financial contribution from that group.

Year Requested: 2022-23

Project 3: Tennis Court Resurfacing

Description: This project would resurface the tennis courts located at the county park.

Capital Cost: \$50,000

Justification: The surfacing of the tennis courts is beginning to wear down. In some locations, the existing surface has completely worn away, exposing the subsurface. In addition to frequent community use, these courts are used for high school athletic programs.

Year Requested: 2022-23

Project 4: Zero depth pool entry

Description: This project would replace the existing kiddie pool, which is not connected to the larger pool, with a very gradual pool entrance. A zero depth pool entry eliminates the need for steps into a pool and also becomes a place for small children to play.

Capital Cost: \$150,000

Justification: A zero depth entry would address possible ADA issues with the pool, eliminate the kiddie pool which has had some maintenance issues in the past, and would serve both our youngest and oldest populations of pool patrons. Grant opportunities may exist for this project given the improved accessibility.

Year Requested: 2023-24

Project 5: New baseball field

Description: A new baseball field is proposed in the park where an old soccer field once existed. This field would include fencing, dugouts, and bleachers.

Capital Cost: \$125,000

Justification: Access to baseball fields are currently at a premium on the weekends during the busiest times of the season. If the baseball program continues to grow, an additional field will be needed to accommodate this growth. We will explore grant opportunities for this project and possible matching contributions from Little League.

Year Requested: 2024-25

Project 6: Soccer shelter/restrooms

Description: The Soccer League has requested a shelter and restrooms near the soccer fields. This project would include the extension of water and sewer to this area of the park or could possibly involve the installation of a drainfield and the use of the existing agricultural well.

Capital Cost: \$100,000

Justification: The soccer fields are heavily used but there is not currently infrastructure on that side of the park to accommodate players, coaches, and parents who participate in soccer events. We will explore grant opportunities and possible matching contributions from the Soccer League for this project.

Year Requested: 2025-26

Sanitary Authority

Project 1: Roof Repairs

Description: This work involves roof repairs to the existing roof over the old portion of the wastewater treatment plant in Boyce.

Capital Cost: \$60,000

Justification: This work has been recommended by consultants for safety and upkeep reasons.

Year Requested: 2022-23

Project 2: Recoat Wastewater Treatment Plant Tanks

Description: This project involves recoating tanks at the Boyce wastewater treatment plant.

Capital Cost: \$75,000

Justification: This is regular maintenance of these tanks to extend the effective life expectancy of these assets. Recoating of these tanks protects the tanks from wear and tear over time.

School System

Project 1: Boyce Boiler Replacement

Description: This project involves replacing the existing boiler at Boyce Elementary.

Capital Cost: \$200,000

Justification: The existing boiler has had a number of issues over the years, is very old, and would be replaced by a much more energy-efficient unit.

Year Requested: 2022-23

Project 2: JWMS HVAC Building Automation

Description: This project is phase 2 of a project which would involve the installation of sensors in classrooms and other areas throughout the building. Phase 1 involved installation of the backbone of this system.

Capital Cost: \$100,000

Justification: This project will allow maintenance staff to better control temperatures throughout the building using an automated system.

Year Requested: 2022-23

Project 3: School Buses (2)

Description: The schools have a schedule to replace two school buses each year.

Capital Cost: \$170,000 with inflationary increase each year

Justification: The school bus replacement schedule has been developed to replace older, high mileage buses.

Year Requested: Each year

Project 4: Boyce HVAC Building Automation

Description: This project would replace the aging building automation system at Boyce Elementary, which controls heating and cooling throughout the building.

Capital Cost: \$200,000

Justification: The existing system has had issues and could go down for good at any time. Support for this old system ended around 2000. The new system would provide more reliability and allow maintenance to better control temperatures throughout the school.

Year Requested: 2023-24

Project 5: Boyce Roof Replacement

Description: The existing roof at Boyce Elementary would be replaced.

Capital Cost: \$300,000

Justification: The existing roof is beyond the warranty period and shingles have become brittle indicating the need for replacement.

Year Requested: 2024-25

Project 6: Cooley Lower Roof Replacement

Description: This project involves the replacement of the roof at Cooley Lower.

Capital Cost: \$250,000

Justification: By this timeframe, this roof will be beyond the warranty period and expected life. The integrity of the roof protects all assets located within the building.

Year Requested: 2025-26

Project 7: Cooley Upper Roof Replacement

Description: This project involves the replacement of roof at Cooley Upper.

Capital Cost: \$175,000

Justification: By this timeframe, this roof will be beyond the warranty period and expected life. The integrity of the roof protects all assets located within the building.

Year Requested: 2026-27

Sheriff's Office

Project 1: Replacement Vehicles

Description: This is a standard rotation schedule of three new police cruisers each year.

Capital Cost: \$173,000 with inflationary increase each year

Justification: This replacement schedule ensures older cruisers are retired when mileage and vehicle maintenance thresholds are reached.

Year Requested: Each year

Project 2: Replacement Radios

Description: This project would over time replace the 2007 radios currently in use by Sheriff deputies.

Capital Cost: \$50,000 each year

Justification: The existing radios are no longer being serviced by the manufacturer and performance issues of this critical equipment continue to become more prevalent. There will possibly be funds leftover from the radio system upgrade project to help fund some of these radios.

Year Requested: Each year

Project 3: Emergency Communications Center Phone System Replacement/Upgrade

Description: This project is the switchover from copper lines in the emergency communications (911) center to IP based NextGen 911.

Capital Cost: \$150,000

Justification: This is a Commonwealth initiative and will be covered by state funds. The second phase in 2026-27 is based on the expected normal phone replacement schedule. This phase will not occur if the equipment is still current and functioning properly but for planning purposes this is the expected timeframe for replacement.

Year Requested: 2022-23 and 2026-27

Project 4: Communications Tower Replacement

Description: This project involves the replacement of the existing tower located at the Sheriff's Office.

Capital Cost: \$150,000

Justification: This replacement has been recommended by consultants based on the age and condition of the existing tower.

Year Requested: 2023-24

Project 5: Building Generator Replacement

Description: This project would replace the generator serving the emergency communications (911) center.

Capital Cost: \$50,000

Justification: This critical component to our emergency communications (911) center infrastructure keeps our communications operating during power outages. The contractor servicing this piece of equipment has noted that we need to begin planning for the replacement of this generator.

Year Requested: 2023-24

Project 6: Emergency Communications Center Recorder Equipment

Description: This equipment records all 911 calls, administrative lines, and radio traffic.

Capital Cost: \$50,000

Justification: The projected cost in 2025-26 is based on a normal replacement schedule, this equipment will not be replaced if it is still functioning properly and can be serviced.

Year Requested: 2025-26

Transportation

Project 1: Pedestrian Bridge Over Route 7

Description: This project would involve the construction of a pedestrian bridge over Route 7 at the top of the mountain near the Loudoun County boundary.

Capital Cost: To be determined

Justification: Pedestrian traffic crossing Route 7 at the top of the mountain continues to increase. This has created a serious safety issue as vehicles traveling in both directions are moving at a high rate of

speed and the topography and curves limit visibility. Poor weather conditions only worsen the situation. This project would require state and federal funds to construct. The County has applied for state planning funds to study this project.

Year Requested: 2025-26

JAS
10/31/2021

FY22 YTD Cigarette Tax Revenue

DESCRIPTION	YEAR	PER	EFF DATE	REFERENCE	AMOUNT
Cigarette Tax	2022	1	07/01/2021		17,100.00
Cigarette Tax	2022	1	07/01/2021		2,850.00
Cigarette Tax	2022	1	07/06/2021	FLR TAX	854.00
Cigarette Tax	2022	1	07/12/2021		8,550.00
Cigarette Tax	2022	1	07/13/2021	HN FUNK	12,680.20
Cigarette Tax	2022	1	07/16/2021		5,700.00
Cigarette Tax	2022	1	07/19/2021		1,984.80
Cigarette Tax	2022	1	07/21/2021		777.80
Sub-total July					50,496.80
Cigarette Tax	2022	2	08/02/2021	7-ELEVEN	792.20
Cigarette Tax	2022	2	08/12/2021		8,550.00
Cigarette Tax	2022	2	08/31/2021		8,550.00
Sub-total August					17,892.20
Cigarette Tax	2022	3	09/02/2021		11,400.00
Cigarette Tax	2022	3	09/08/2021		8,550.00
Sub-total September					19,950.00
Cigarette Tax	2022	4	10/25/2021		8,550.00
Cigarette Tax	2022	4	10/26/2021		5,700.00
Cigarette Tax	2022	4	10/29/2021		2,850.00
Sub-total October					17,100.00
TOTAL FY22 YTD Revenue					105,439.00
FY22 Estimated Revenue					100,000.00

JAS
10/31/2021

FY22 YTD Meals Tax Revenue

DESCRIPTION	YEAR	PER	EFF DATE	AMOUNT
Meals Tax	2022	2	08/09/2021	604.30
Meals Tax	2022	2	08/10/2021	338.68
Meals Tax	2022	2	08/12/2021	233.74
Meals Tax	2022	2	08/16/2021	110.63
Meals Tax	2022	2	08/17/2021	5,721.53
Meals Tax	2022	2	08/19/2021	2,841.61
Meals Tax	2022	2	08/20/2021	3,809.81
			Sub-total August	13,660.30
Meals Tax	2022	3	09/08/2021	44.12
Meals Tax	2022	3	09/14/2021	5,717.30
Meals Tax	2022	3	09/20/2021	10,045.14
Meals Tax	2022	3	09/21/2021	35.94
Meals Tax	2022	3	09/22/2021	1,019.96
Meals Tax	2022	3	09/29/2021	14.96
Meals Tax	2022	3	09/30/2021	175.67
			Sub-total September	17,053.09
Meals Tax	2022	4	10/06/2021	172.09
Meals Tax	2022	4	10/08/2021	1,339.98
Meals Tax	2022	4	10/12/2021	1,365.00
Meals Tax	2022	4	10/15/2021	847.44
Meals Tax	2022	4	10/18/2021	2,081.27
Meals Tax	2022	4	10/19/2021	2,116.76
Meals Tax	2022	4	10/21/2021	2,143.26
Meals Tax	2022	4	10/22/2021	1,095.78
Meals Tax	2022	4	10/26/2021	2,123.94
Meals Tax	2022	4	10/28/2021	2,546.08
			Sub-total October	15,831.60
TOTAL FY22 YTD Revenue				46,544.99
FY22 Estimated Revenue				150,000.00

Clarke County
General Fund Revenue - Fund 100
Historical and Current Year Actual Revenue

	Q1 FY 2020	Q1 FY 2021	Q1 FY 2022	FY2022 Revised Budget	FY2022 Remaining Revenue	FY2022 Remaining Revenue %
Local Revenue						
Real Property Tax Current	187,949.25	113,225.23	248,388.05	14,931,293.00	14,682,904.95	98%
Real Property Tax Delinquent	26,561.85	14,058.83	18,040.57	100,000.00	81,959.43	82%
Public Svc Corp Real Prop Tax	-	-	-	406,014.00	406,014.00	100%
Personal Property Tax Current	129,728.20	82,355.11	104,665.00	5,212,789.00	5,108,124.00	98%
Personal Property Tax Delinq	13,256.70	8,129.24	6,448.83	65,000.00	58,551.17	90%
Mobile Home Tax - Curr & Delin	73.13	-	208.25	700.00	491.75	70%
Mach & Tools Tax	434.72	1,814.00	356.88	169,680.00	169,323.12	100%
Penalties - All Property Taxes	37,253.88	22,420.38	34,612.26	147,068.00	112,455.74	76%
Interest - All Property Taxes	27,970.78	37,039.94	30,541.21	126,482.00	95,940.79	76%
Admin Costs Delinq Taxes	1,985.76	5,910.35	3,600.43	22,000.00	18,399.57	84%
Local Sales & Use Tax	97,786.38	126,135.98	133,760.49	1,400,000.00	1,266,239.51	90%
Cons Utility Tax - Elect & Gas	58,171.27	53,765.89	83,610.91	355,000.00	271,389.09	76%
Consumption Tax	5,975.23	5,844.12	8,012.07	34,351.00	26,338.93	77%
Business License Tax	580.00	1,040.00	1,080.00	20,940.00	19,860.00	95%
Motor Vehicle Licenses	19,431.31	34,362.14	26,229.62	315,000.00	288,770.38	92%
Recordation Tax	47,593.36	77,082.26	115,169.99	350,000.00	234,830.01	67%
Tax on Wills	965.85	1,677.20	814.93	7,852.00	7,037.07	90%
Transient Occupancy Tax	2,160.87	4,569.15	14,717.11	61,250.00	46,532.89	76%
Cigarette Tax	-	-	88,339.00	100,000.00	11,661.00	12%
Meals Tax	-	-	30,713.39	150,000.00	119,286.61	80%
Other Permits, Fees & Licenses	-	-	-	475.00	475.00	100%
Interest on Bank Deposits	30,768.92	23,920.34	18,335.12	100,000.00	81,664.88	82%
Rental of General Property	15,202.88	13,261.31	15,053.99	66,000.00	50,946.01	77%
Payments in Lieu of Taxes	24,408.38	-	-	44,860.00	44,860.00	100%
Rebates & Refunds - Other Veh	5,071.87	3,205.00	1,716.30	5,000.00	3,283.70	66%
Misc Rev - General Fund	2,694.53	79.49	261.90	21,500.00	21,238.10	99%
Gifts & Donations - General Fd	500.00	185.00	900.00	1,000.00	100.00	10%
Sale Salvage & Surplus Prop	11.06	-	-	1,926.00	1,926.00	100%
Vehicle Sale General Fund	3,792.00	-	-	3,175.00	3,175.00	100%
Sale of Other Equip General Fd	(0.42)	1,758.72	217.99	-	(217.99)	100%
General Ins Adjust	-	-	-	-	-	0%
Other Miscellaneous Revenue	24,240.88	-	-	-	-	0%
Misc Revenue-Temporary	4,510.50	-	-	-	-	0%
General Loan Repay	500.00	-	917.89	918.00	0.11	0%
Court Appointed Attorney	-	-	-	206.00	206.00	100%
DMV Stop Fees	1,450.00	650.00	1,875.00	5,350.00	3,475.00	65%
Credit Card Fees	2,720.75	2,916.47	3,946.25	17,000.00	13,053.75	77%
Transfer Fees	143.10	175.50	189.90	522.00	332.10	64%
DNA Fees - Blood Test	42.75	62.66	-	224.00	224.00	100%
Jail Processing Fee	180.50	184.88	197.50	1,180.00	982.50	83%
Local Interest from Fines	592.96	792.20	460.42	-	(460.42)	100%
Commonwealth's Attorney Fees	287.54	189.68	136.61	1,607.00	1,470.39	91%
Weapons Permits	1,444.00	2,793.00	1,197.00	7,000.00	5,803.00	83%
Court Fines & Forfeitures	60,187.20	52,289.70	35,232.18	250,000.00	214,767.82	86%
Parking Fines	2,070.00	5,888.00	1,140.00	7,000.00	5,860.00	84%
Courthouse Maintenance Fees	9,872.20	11,488.75	13,890.61	50,000.00	36,109.39	72%
E-Tickets fee	3,320.02	3,201.76	2,225.56	18,000.00	15,774.44	88%
Sheriff's Fees	636.49	438.86	133.22	796.00	662.78	83%
Central Alarm - Beryville	-	-	-	5,000.00	5,000.00	100%
Wireless E-911	13,011.63	4,099.54	4,759.84	47,700.00	42,940.16	90%
Ambulance and Rescue Services	20,891.61	49,234.66	69,841.25	450,000.00	380,158.75	84%
EMS - Berryville	-	-	-	-	-	0%
Building Permits	63,735.53	52,112.61	92,478.49	260,292.00	167,813.51	64%
Animal Licenses	225.75	115.00	65.00	5,300.00	5,235.00	99%
Animal Shelter Fees	1,670.00	1,415.00	3,015.00	6,370.00	3,355.00	53%
Dangerous Dog Registration	-	-	-	85.00	85.00	100%

Clarke County
General Fund Revenue - Fund 100
Historical and Current Year Actual Revenue

	Q1 FY 2020	Q1 FY 2021	Q1 FY 2022	FY2022 Revised Budget	FY2022 Remaining Revenue	FY2022 Remaining Revenue %
Humane Foundation Contribution	-	-	-	20,000.00	20,000.00	100%
Recycling Rebate	24,352.00	23,924.00	27,474.00	23,858.00	(3,616.00)	-15%
Recreation Center Fees	10,058.10	10,378.25	17,195.85	38,400.00	21,204.15	55%
Swimming Pool Fees	33,377.65	25,793.59	34,199.83	72,500.00	38,300.17	53%
Parks Programs Fees	71,905.38	34,044.90	70,683.01	270,000.00	199,316.99	74%
Concession Stand Revenues	12,811.30	3,712.75	9,853.08	15,000.00	5,146.92	34%
Land Use Application Penalty	-	-	-	5,000.00	5,000.00	100%
Land Use Application Fees	-	-	-	250.00	250.00	100%
Zoning & Subdiv Permits & Fees	21,180.00	22,650.00	19,601.00	84,748.00	65,147.00	77%
Sign Permits & Inspection Fees	300.00	300.00	-	300.00	300.00	100%
New Dwelling Address Fee	1,820.00	910.00	1,690.00	4,420.00	2,730.00	62%
Sale of Publications	-	-	-	-	-	0%
Mapping Fees	-	6.00	-	6.00	6.00	100%
Pass Through Engineer's Fee	550.00	1,375.00	1,375.00	7,500.00	6,125.00	82%
Biosolid Application Fees	-	-	-	1,000.00	1,000.00	100%
BHR Book Grant - Pvt Svcs	4,500.00	-	-	3,000.00	3,000.00	100%
Local Total	1,132,915.60	942,982.44	1,399,567.78	25,899,887.00	24,500,319.22	95%
State Revenue						
Motor Vehicle Carriers' Tax	23,007.12	22,050.00	21,532.06	23,000.00	1,467.94	6%
Tax on Deeds	19,460.51	23,101.62	28,367.95	73,824.00	45,456.05	62%
Personal Property Tax Reimburs	508,378.37	508,378.37	508,378.37	2,483,842.00	1,975,463.63	80%
Auto Rental Tax	23.98	0.72	168.80	-	(168.80)	100%
Communication Sales & Use Tax	30,585.21	27,690.14	26,621.35	335,000.00	308,378.65	92%
Emergency Services Grants	-	-	-	-	-	0%
Commissioner of Revenue Comp B	13,196.03	13,181.19	15,006.64	92,167.00	77,160.36	84%
Treasurer - Comp Bd	14,166.07	15,345.04	16,836.53	121,244.00	104,407.47	86%
Other Categorical Aid	-	2,304.00	3,744.00	-	(3,744.00)	100%
Registrar/Electoral Boards	-	-	-	50,076.00	50,076.00	100%
Clerk of the Circuit Ct Comp B	26,056.81	20,916.60	29,211.18	182,969.00	153,757.82	84%
Commonwealth's Attorney CompBd	31,617.67	31,550.07	33,348.15	210,066.00	176,717.85	84%
Sheriff Comp Bd	113,915.92	111,907.92	121,471.45	885,244.00	763,772.55	86%
Fire Programs Funds	-	-	-	53,500.00	53,500.00	100%
Spay & Neuter Fund Dist	-	-	-	114.00	114.00	100%
Litter Control	-	-	-	5,000.00	5,000.00	100%
VA Commission for the Arts	4,500.00	-	4,500.00	4,500.00	-	0%
ICAC Task Force Grant	-	-	-	5,000.00	5,000.00	100%
SRO Revenue	-	7,399.83	-	-	-	0%
Rev DCJS SRO-DGCES	-	-	-	-	-	0%
DHR CLG Grant Rev	8,230.00	-	-	26,005.00	26,005.00	100%
RSAF Grant-Handtevy	-	3,800.26	-	-	-	0%
State Total	793,137.69	787,625.76	809,186.48	4,551,551.00	3,742,364.52	82%
Federal Revenue						
Payments in Lieu of Taxes	-	-	-	7,129.00	7,129.00	100%
ARP CRF (Covid Relief Funds)	-	-	1,412,441.50	2,832,226.00	1,419,784.50	50%
CARES Act CRF	-	17,990.42	-	-	-	0%
Misc Federal Revenue Gen Fd	-	-	-	-	-	0%
SCAAP	-	-	-	1,689.00	1,689.00	100%
Emergency Management Assist	-	-	-	6,623.00	6,623.00	100%
V-Stop Federal Revenue	-	7,000.35	7,013.97	28,053.00	21,039.03	75%
Victim Witness Rev	-	17,172.49	17,025.44	72,191.00	55,165.56	76%
VA Hwy Safety Sel Enf - Alcoho	-	2,015.56	-	9,625.00	9,625.00	100%
VA Hwy Safety Sel Enf - Speed	-	279.94	-	5,000.00	5,000.00	100%
BJA Bulletproof Vest Grant	3,609.84	-	-	700.00	700.00	100%
DCJS Byrne Justice Assistance	-	-	-	-	-	0%
SAFER Grant Revenue	-	-	-	184,962.00	184,962.00	100%
EMS LEMPG Grant Rev	2,525.00	-	-	7,500.00	7,500.00	100%
Emergency Management Assist	-	-	-	-	-	0%

Clarke County
General Fund Revenue - Fund 100
Historical and Current Year Actual Revenue

	Q1 FY 2020	Q1 FY 2021	Q1 FY 2022	FY2022 Revised Budget	FY2022 Remaining Revenue	FY2022 Remaining Revenue %
Federal Total	6,134.84	44,458.76	1,436,480.91	3,155,698.00	1,719,217.09	54%
Transfer Total						
Cancelled Checks/NSF Fees	-	-	100.00	250.00	150.00	60%
Insurance Recovery Gen Fd	24,247.82	-	1,041.57	7,500.00	6,458.43	86%
CITAC Reimbursement	-	1,313.50	222.00	5,000.00	4,778.00	96%
Transfer Total	24,247.82	1,313.50	1,363.57	12,750.00	11,386.43	89%
Grand Total	1,956,435.95	1,776,380.46	3,646,598.74	33,619,886.00	29,973,287.26	89%

Clarke County
FY22 QTD Budget Report
September 30, 2021

Function / Object Code Category	Revised Budget	YTD Expended	Available Budget	% Used
00000-Non-Categorical				
Other Expenses	2,832,226.00	0.00	2,832,226.00	0%
00000-Non-Categorical Total	2,832,226.00	0.00	2,832,226.00	0%
11010-Board of Supervisors				
Salaries	13,800.00	3,550.00	10,250.00	26%
Benefits	16,879.00	4,235.95	12,643.05	25%
Purchased Services	7,100.00	5,966.92	1,133.08	84%
Other Expenses	18,235.00	8,748.34	9,486.66	48%
Materials & Supplies	800.00	35.44	764.56	4%
11010-Board of Supervisors Total	56,814.00	22,536.65	34,277.35	40%
12110-County Administrator				
Salaries	315,452.00	73,278.51	242,173.49	23%
Benefits	70,086.00	17,184.84	52,901.16	25%
Purchased Services	4,200.00	2,615.65	1,584.35	62%
Other Expenses	5,650.00	1,780.08	3,869.92	32%
Materials & Supplies	3,500.00	1,552.72	1,947.28	44%
12110-County Administrator Total	398,888.00	96,411.80	302,476.20	24%
12120-Public Information Serv				
Salaries	42,051.00	10,512.75	31,538.25	25%
Benefits	16,502.00	4,099.72	12,402.28	25%
Purchased Services	5,000.00	4,788.00	212.00	96%
Other Expenses	800.00	0.00	800.00	0%
Materials & Supplies	500.00	0.00	500.00	0%
12120-Public Information Serv Total	64,853.00	19,400.47	45,452.53	30%
12210-Legal Services				
Purchased Services	25,000.00	122.50	24,877.50	0%
12210-Legal Services Total	25,000.00	122.50	24,877.50	0%
12310-Commissioner of Revenue				
Salaries	166,040.00	40,461.13	125,578.87	24%
Benefits	48,894.00	12,896.53	35,997.47	26%
Purchased Services	2,000.00	917.23	1,082.77	46%
Internal Services	2,100.00	2,750.00	-650.00	131%
Other Expenses	5,150.00	430.49	4,719.51	8%
Materials & Supplies	1,000.00	126.94	873.06	13%
12310-Commissioner of Revenue Total	225,184.00	57,582.32	167,601.68	26%
12410-Treasurer				
Salaries	204,153.00	43,443.84	160,709.16	21%
Benefits	68,703.00	16,628.92	52,074.08	24%
Purchased Services	44,550.00	1,718.41	42,831.59	4%
Other Expenses	31,500.00	1,999.82	29,500.18	6%
Materials & Supplies	4,500.00	5,527.10	-1,027.10	123%
12410-Treasurer Total	353,406.00	69,318.09	284,087.91	20%
12510-Data Processing/IT				
Salaries	165,107.00	41,276.76	123,830.24	25%
Benefits	52,077.25	13,131.82	38,945.43	25%

Clarke County
FY22 QTD Budget Report
September 30, 2021

Function / Object Code Category	Revised Budget	YTD Expended	Available Budget	% Used
Purchased Services	16,542.00	381.00	16,161.00	2%
Other Expenses	43,220.00	14,416.10	28,803.90	33%
Materials & Supplies	79,414.75	27,309.28	52,105.47	34%
12510-Data Processing/IT Total	356,361.00	96,514.96	259,846.04	27%
13100-Electoral Board and Officials				
Salaries	7,089.00	0.00	7,089.00	0%
Benefits	552.00	6.00	546.00	1%
Purchased Services	66,407.00	8,514.61	57,892.39	13%
Other Expenses	8,500.00	272.52	8,227.48	3%
Materials & Supplies	1,500.00	85.62	1,414.38	6%
13100-Electoral Board and Officials Total	84,048.00	8,878.75	75,169.25	11%
13200-Registrar				
Salaries	94,999.00	21,148.25	73,850.75	22%
Benefits	20,845.00	5,864.94	14,980.06	28%
Purchased Services	2,400.00	606.47	1,793.53	25%
Other Expenses	5,410.00	941.61	4,468.39	17%
Materials & Supplies	2,800.00	217.41	2,582.59	8%
13200-Registrar Total	126,454.00	28,778.68	97,675.32	23%
21100-Circuit Court				
Other Expenses	7,860.00	150.00	7,710.00	2%
Materials & Supplies	0.00	163.00	-163.00	100%
Payment to Joing Operations	12,000.00	0.00	12,000.00	0%
21100-Circuit Court Total	19,860.00	313.00	19,547.00	2%
21200-General District Court				
Purchased Services	4,120.00	41.35	4,078.65	1%
Other Expenses	3,900.00	539.99	3,360.01	14%
Materials & Supplies	600.00	129.39	470.61	22%
21200-General District Court Total	8,620.00	710.73	7,909.27	8%
21300-Magistrate				
Other Expenses	50.00	0.00	50.00	0%
21300-Magistrate Total	50.00	0.00	50.00	0%
21510-Blue Ridge Legal Services				
Other Expenses	1,500.00	1,500.00	0.00	100%
21510-Blue Ridge Legal Services Total	1,500.00	1,500.00	0.00	100%
21600-Juvenile & Domestic Relations				
Purchased Services	3,700.00	323.73	3,376.27	9%
Other Expenses	1,950.00	215.76	1,734.24	11%
Materials & Supplies	750.00	0.00	750.00	0%
21600-Juvenile & Domestic Relations Total	6,400.00	539.49	5,860.51	8%
21700-Clerk of the Circuit Court				
Salaries	183,998.00	45,999.24	137,998.76	25%
Benefits	44,215.00	11,106.34	33,108.66	25%
Purchased Services	28,500.00	1,347.88	27,152.12	5%
Other Expenses	7,125.00	2,625.67	4,499.33	37%
Materials & Supplies	6,500.00	706.82	5,793.18	11%

Clarke County
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September 30, 2021

Function / Object Code Category	Revised Budget	YTD Expended	Available Budget	% Used
21700-Clerk of the Circuit Court Total	270,338.00	61,785.95	208,552.05	23%
21910-Victim and Witness Assistance				
Salaries	59,911.00	15,014.88	44,896.12	25%
Benefits	9,885.00	2,499.50	7,385.50	25%
Other Expenses	1,832.00	432.54	1,399.46	24%
Materials & Supplies	563.00	0.00	563.00	0%
21910-Victim and Witness Assistance Total	72,191.00	17,946.92	54,244.08	25%
21940-Regional Court Services				
Other Expenses	6,930.00	0.00	6,930.00	0%
21940-Regional Court Services Total	6,930.00	0.00	6,930.00	0%
22100-Commonwealth's Attorney				
Salaries	325,934.00	80,288.61	245,645.39	25%
Benefits	80,625.00	19,412.36	61,212.64	24%
Purchased Services	500.00	187.20	312.80	37%
Other Expenses	14,800.00	4,256.63	10,543.37	29%
Materials & Supplies	3,400.00	672.28	2,727.72	20%
22100-Commonwealth's Attorney Total	425,259.00	104,817.08	320,441.92	25%
31200-Sheriff				
Salaries	1,667,617.00	412,545.91	1,255,071.09	25%
Benefits	642,881.00	253,405.99	389,475.01	39%
Purchased Services	190,993.00	44,643.77	146,349.23	23%
Other Expenses	166,800.00	42,504.73	124,295.27	25%
Materials & Supplies	191,400.00	25,414.01	165,985.99	13%
31200-Sheriff - Total Total	2,859,691.00	778,514.41	2,081,176.59	27%
31210-Criminal Justice Training Ctr				
Other Expenses	19,593.00	19,422.00	171.00	99%
31210-Criminal Justice Training Ctr Total	19,593.00	19,422.00	171.00	99%
31220-Drug Task Force				
Other Expenses	12,500.00	0.00	12,500.00	0%
31220-Drug Task Force Total	12,500.00	0.00	12,500.00	0%
32200-Volunteer Fire Companies				
Benefits	32,000.00	0.00	32,000.00	0%
Purchased Services	38,000.00	2,310.62	35,689.38	6%
Other Expenses	119,500.00	24,453.87	95,046.13	20%
Materials & Supplies	2,000.00	0.00	2,000.00	0%
32200-Volunteer Fire Companies Total	191,500.00	26,764.49	164,735.51	14%
32201-Blue Ridge Volunteer Fire Co				
Benefits	1,650.00	1,309.10	340.90	79%
Other Expenses	78,800.00	16,250.00	62,550.00	21%
32201-Blue Ridge Volunteer Fire Co Total	80,450.00	17,559.10	62,890.90	22%
32202-Boyce Volunteer Fire Co				
Benefits	1,800.00	1,611.20	188.80	90%
Other Expenses	118,750.00	0.00	118,750.00	0%
32202-Boyce Volunteer Fire Co Total	120,550.00	1,611.20	118,938.80	1%
32203-Enders Volunteer Fire Co				

Clarke County
FY22 QTD Budget Report
September 30, 2021

Function / Object Code Category	Revised Budget	YTD Expended	Available Budget	% Used
Benefits	3,350.00	3,222.40	127.60	96%
Other Expenses	162,450.00	45,000.00	117,450.00	28%
32203-Enders Volunteer Fire Co Total	165,800.00	48,222.40	117,577.60	29%
32310-Fire and Rescue Services				
Salaries	1,075,624.00	258,363.11	817,260.89	24%
Benefits	381,291.00	139,004.70	242,286.30	36%
Purchased Services	69,100.00	11,641.45	57,458.55	17%
Other Expenses	22,250.00	7,768.84	14,481.16	35%
Materials & Supplies	99,500.00	17,333.69	82,166.31	17%
Capital Outlay	10,500.00	6,500.25	3,999.75	62%
32310-Fire and Rescue Services Total	1,658,265.00	440,612.04	1,217,652.96	27%
32320-Lord Fairfax Emergency Medical				
Other Expenses	6,575.00	6,575.00	0.00	100%
32320-Lord Fairfax Emergency Medical Total	6,575.00	6,575.00	0.00	100%
32400-Forestry Services				
Other Expenses	2,874.00	0.00	2,874.00	0%
32400-Forestry Services Total	2,874.00	0.00	2,874.00	0%
33210-Regional Jail				
Payment to Joing Operations	520,285.00	254,989.00	265,296.00	49%
33210-Regional Jail Total	520,285.00	254,989.00	265,296.00	49%
33220-Juvenile Detention Center				
Purchased Services	36,168.00	0.00	36,168.00	0%
33220-Juvenile Detention Center Total	36,168.00	0.00	36,168.00	0%
33300-Probation Office				
Other Expenses	100.00	12.00	88.00	12%
Materials & Supplies	300.00	0.00	300.00	0%
33300-Probation Office Total	400.00	12.00	388.00	3%
34100-Building Inspections				
Salaries	177,569.00	43,704.24	133,864.76	25%
Benefits	62,190.00	15,845.54	46,344.46	25%
Purchased Services	1,100.00	403.79	696.21	37%
Other Expenses	6,050.00	811.43	5,238.57	13%
Materials & Supplies	4,500.00	725.54	3,774.46	16%
34100-Building Inspections Total	251,409.00	61,490.54	189,918.46	24%
35100-Animal Control				
Salaries	94,057.00	18,768.10	75,288.90	20%
Benefits	26,145.00	4,548.08	21,596.92	17%
Purchased Services	8,850.00	1,227.90	7,622.10	14%
Other Expenses	1,300.00	134.78	1,165.22	10%
Materials & Supplies	9,500.00	3,083.15	6,416.85	32%
35100-Animal Control Total	139,852.00	27,762.01	112,089.99	20%
35300-Med Examiner & Indigent Burial				
Purchased Services	200.00	20.00	180.00	10%
35300-Med Examiner & Indigent Burial Total	200.00	20.00	180.00	10%
42400-Refuse Disposal				

Clarke County
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September 30, 2021

Function / Object Code Category	Revised Budget	YTD Expended	Available Budget	% Used
Purchased Services	180,000.00	36,111.07	143,888.93	20%
42400-Refuse Disposal Total	180,000.00	36,111.07	143,888.93	20%
42410-Solid Waste Convenience				
Salaries	21,303.00	3,734.50	17,568.50	18%
Benefits	2,405.00	708.15	1,696.85	29%
Purchased Services	45,000.00	12,859.91	32,140.09	29%
Other Expenses	3,000.00	365.89	2,634.11	12%
Materials & Supplies	1,000.00	50.46	949.54	5%
42410-Solid Waste Convenience Total	72,708.00	17,718.91	54,989.09	24%
42600-Litter Control				
Purchased Services	4,000.00	368.95	3,631.05	9%
42600-Litter Control Total	4,000.00	368.95	3,631.05	9%
42700-Sanitation				
Purchased Services	37,000.00	5,232.98	31,767.02	14%
Other Expenses	207,000.00	0.00	207,000.00	0%
42700-Sanitation Total	244,000.00	5,232.98	238,767.02	2%
43200-General Property Maintenance - All Accounts				
Salaries	161,761.00	46,818.95	114,942.05	29%
Benefits	52,612.00	16,965.28	35,646.72	32%
Purchased Services	291,992.00	66,526.28	225,465.72	23%
Other Expenses	275,590.00	77,174.56	198,415.44	28%
Materials & Supplies	77,950.00	14,218.28	63,731.72	18%
43200-General Property Maintenance - All Accounts Total	859,905.00	221,703.35	638,201.65	26%
51100-Local Health Department				
Other Expenses	193,642.00	96,821.00	96,821.00	50%
51100-Local Health Department Total	193,642.00	96,821.00	96,821.00	50%
51200-Our Health				
Other Expenses	6,500.00	1,625.00	4,875.00	25%
51200-Our Health Total	6,500.00	1,625.00	4,875.00	25%
52400-N Shen Valley Subst Abuse Coal				
Other Expenses	15,000.00	3,750.00	11,250.00	25%
52400-N Shen Valley Subst Abuse Coal Total	15,000.00	3,750.00	11,250.00	25%
52500-Northwestern Community Svcs				
Other Expenses	96,350.00	24,087.50	72,262.50	25%
52500-Northwestern Community Svcs Total	96,350.00	24,087.50	72,262.50	25%
52800-Concern Hotline				
Other Expenses	1,500.00	0.00	1,500.00	0%
52800-Concern Hotline Total	1,500.00	0.00	1,500.00	0%
53230-Shenandoah Area Agency on Aging				
Other Expenses	40,000.00	10,000.00	30,000.00	25%
53230-Shenandoah Area Agency on Aging Total	40,000.00	10,000.00	30,000.00	25%
53240-VA Regional Transp Assn				
Other Expenses	19,302.00	4,825.50	14,476.50	25%
53240-VA Regional Transp Assn Total	19,302.00	4,825.50	14,476.50	25%

Clarke County
FY22 QTD Budget Report
September 30, 2021

Function / Object Code Category	Revised Budget	YTD Expended	Available Budget	% Used
53250-FISH of Clarke County				
Other Expenses	1,000.00	0.00	1,000.00	0%
53250-FISH of Clarke County Total	1,000.00	0.00	1,000.00	0%
53600-Access Independence				
Other Expenses	1,000.00	0.00	1,000.00	0%
53600-Access Independence Total	1,000.00	0.00	1,000.00	0%
53700-The Laurel Ctr (Women's Shltr)				
Other Expenses	4,000.00	0.00	4,000.00	0%
53700-The Laurel Ctr (Women's Shltr) Total	4,000.00	0.00	4,000.00	0%
53710-Tax Relief for the Elde				
Other Expenses	215,000.00	0.00	215,000.00	0%
53710-Tax Relief for the Elde Total	215,000.00	0.00	215,000.00	0%
69100-Lord Fairfax Community College				
Other Expenses	17,965.00	4,491.25	13,473.75	25%
69100-Lord Fairfax Community College Total	17,965.00	4,491.25	13,473.75	25%
71100-Parks Administration				
Salaries	349,454.00	88,584.21	260,869.79	25%
Benefits	125,164.00	35,697.77	89,466.23	29%
Purchased Services	13,140.00	815.52	12,324.48	6%
Other Expenses	7,346.00	1,409.08	5,936.92	19%
Materials & Supplies	6,956.00	999.29	5,956.71	14%
71100-Parks Administration Total	502,060.00	127,505.87	374,554.13	25%
71310-Recreation Center				
Salaries	95,321.00	17,842.67	77,478.33	19%
Benefits	24,181.00	6,828.96	17,352.04	28%
Purchased Services	890.00	0.00	890.00	0%
Other Expenses	1,000.00	80.00	920.00	8%
Materials & Supplies	10,595.00	863.26	9,731.74	8%
71310-Recreation Center Total	131,987.00	25,614.89	106,372.11	19%
71320-Swimming Pool				
Salaries	67,277.00	47,967.55	19,309.45	71%
Benefits	6,894.00	5,865.77	1,028.23	85%
Purchased Services	1,500.00	1,452.75	47.25	97%
Other Expenses	3,235.00	1,190.50	2,044.50	37%
Materials & Supplies	15,126.00	933.25	14,192.75	6%
71320-Swimming Pool Total	94,032.00	57,409.82	36,622.18	61%
71350-Parks Programs				
Salaries	148,713.00	39,255.16	109,457.84	26%
Benefits	28,215.00	9,127.28	19,087.72	32%
Purchased Services	54,983.00	11,112.19	43,870.81	20%
Other Expenses	51,384.00	2,527.27	48,856.73	5%
Materials & Supplies	21,000.00	1,671.76	19,328.24	8%
Capital Outlay	21,097.00	0.00	21,097.00	0%
71350-Parks Programs Total	325,392.00	63,693.66	261,698.34	20%
71360-Concession Stand				

Clarke County
FY22 QTD Budget Report
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Function / Object Code Category	Revised Budget	YTD Expended	Available Budget	% Used
Salaries	4,945.00	3,443.27	1,501.73	70%
Benefits	379.00	263.38	115.62	69%
Materials & Supplies	11,200.00	5,526.58	5,673.42	49%
71360-Concession Stand Total	16,524.00	9,233.23	7,290.77	56%
72240-Barns of Rose Hill				
Other Expenses	11,750.00	0.00	11,750.00	0%
72240-Barns of Rose Hill Total	11,750.00	0.00	11,750.00	0%
72700-VA Commission for the Arts				
Other Expenses	9,000.00	9,000.00	0.00	100%
72700-VA Commission for the Arts Total	9,000.00	9,000.00	0.00	100%
73200-Handley Regional Library				
Other Expenses	279,238.00	69,809.50	209,428.50	25%
73200-Handley Regional Library Total	279,238.00	69,809.50	209,428.50	25%
81110-Planning Administration				
Salaries	320,414.00	78,444.51	241,969.49	24%
Benefits	107,207.00	27,750.81	79,456.19	26%
Purchased Services	46,000.00	7,870.60	38,129.40	17%
Other Expenses	4,900.00	760.07	4,139.93	16%
Materials & Supplies	2,500.00	412.62	2,087.38	17%
81110-Planning Administration Total	481,021.00	115,238.61	365,782.39	24%
81120-Planning Commission				
Salaries	500.00	100.00	400.00	20%
Benefits	39.00	17.65	21.35	45%
Purchased Services	12,000.00	1,100.00	10,900.00	9%
Other Expenses	1,850.00	0.00	1,850.00	0%
81120-Planning Commission Total	14,389.00	1,217.65	13,171.35	8%
81130-Berryville Dev Authority				
Purchased Services	900.00	0.00	900.00	0%
81130-Berryville Dev Authority Total	900.00	0.00	900.00	0%
81140-Regional Airport Authority				
Other Expenses	5,000.00	5,000.00	0.00	100%
81140-Regional Airport Authority Total	5,000.00	5,000.00	0.00	100%
81310-Help With Housing				
Other Expenses	2,500.00	0.00	2,500.00	0%
81310-Help With Housing Total	2,500.00	0.00	2,500.00	0%
81400-Board of Zoning Appeals				
Salaries	250.00	0.00	250.00	0%
Benefits	20.00	0.00	20.00	0%
Purchased Services	3,200.00	0.00	3,200.00	0%
Other Expenses	50.00	0.00	50.00	0%
81400-Board of Zoning Appeals Total	3,520.00	0.00	3,520.00	0%
81510-Office of Economic Development				
Salaries	74,274.00	18,568.50	55,705.50	25%
Benefits	16,926.00	5,171.93	11,754.07	31%
Purchased Services	51,600.00	450.00	51,150.00	1%

Clarke County
FY22 QTD Budget Report
September 30, 2021

Function / Object Code Category	Revised Budget	YTD Expended	Available Budget	% Used
Other Expenses	15,100.00	8,776.73	6,323.27	58%
Materials & Supplies	1,000.00	0.00	1,000.00	0%
81510-Office of Economic Development Total	158,900.00	32,967.16	125,932.84	21%
81530-Small Business Dev Center				
Other Expenses	2,000.00	2,000.00	0.00	100%
81530-Small Business Dev Center Total	2,000.00	2,000.00	0.00	100%
81540-Blandy Experimental Farm				
Other Expenses	3,000.00	0.00	3,000.00	0%
81540-Blandy Experimental Farm Total	3,000.00	0.00	3,000.00	0%
81550-Berryville Main Street				
Other Expenses	3,500.00	3,500.00	0.00	100%
81550-Berryville Main Street Total	3,500.00	3,500.00	0.00	100%
81800-Historic Preservation Comm				
Purchased Services	42,305.00	4,280.69	38,024.31	10%
Other Expenses	100.00	0.00	100.00	0%
81800-Historic Preservation Comm Total	42,405.00	4,280.69	38,124.31	10%
81910-Northern Shen Valley Reg Comm				
Other Expenses	10,694.00	9,289.77	1,404.23	87%
81910-Northern Shen Valley Reg Comm Total	10,694.00	9,289.77	1,404.23	87%
82210-Water Quality Management				
Purchased Services	30,000.00	0.00	30,000.00	0%
82210-Water Quality Management Total	30,000.00	0.00	30,000.00	0%
82220-Friends of the Shenandoah				
Other Expenses	8,000.00	8,000.00	0.00	100%
82220-Friends of the Shenandoah Total	8,000.00	8,000.00	0.00	100%
82230-Board of Septic Appeals				
Salaries	200.00	0.00	200.00	0%
Benefits	16.00	4.00	12.00	25%
Purchased Services	1,250.00	0.00	1,250.00	0%
Other Expenses	100.00	0.00	100.00	0%
82230-Board of Septic Appeals Total	1,566.00	4.00	1,562.00	0%
82400-LF Soil & Water Cons Dist				
Other Expenses	5,000.00	0.00	5,000.00	0%
82400-LF Soil & Water Cons Dist Total	5,000.00	0.00	5,000.00	0%
82600-Bio-solids Application				
Salaries	1,000.00	220.00	780.00	22%
Benefits	106.00	36.83	69.17	35%
82600-Bio-solids Application Total	1,106.00	256.83	849.17	23%
83100-Cooperative Extension Program				
Purchased Services	49,784.00	158.39	49,625.61	0%
Other Expenses	850.00	63.13	786.87	7%
Materials & Supplies	1,500.00	0.00	1,500.00	0%
83100-Cooperative Extension Program Total	52,134.00	221.52	51,912.48	0%
83400-4-H Center				
Other Expenses	2,500.00	0.00	2,500.00	0%

**Clarke County
FY22 QTD Budget Report
September 30, 2021**

Function / Object Code Category	Revised Budget	YTD Expended	Available Budget	% Used
83400-4-H Center Total	2,500.00	0.00	2,500.00	0%
91600-Contingency Reserves				
Salaries	20,000.00	0.00	20,000.00	0%
Purchased Services	15,000.00	0.00	15,000.00	0%
Capital Outlay	20,000.00	0.00	20,000.00	0%
91600-Contingency Reserves Total	55,000.00	0.00	55,000.00	0%
Grand Total	15,625,484.00	3,241,690.29	12,383,793.71	21%

Clarke County Board of Supervisors



Berryville Voting District
Matthew E. Bass
(540) 955-5175

Millwood Voting District
Terri T. Catlett
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay – Vice Chair
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

To: Brenda Bennett

From: Chris Boies

Re: Commissioner/Treasurer Window

Date: October 29, 2021

Please place an item on the Finance agenda for a request from the Commissioner of Revenue and Treasurer for a replacement window at their front counters. The existing window has limitations and is unable to be modified. The attached quote is for installation of new windows that would better meet their needs.

GLASS DOCTOR OF NORTHERN VIRGINIA

WINCHESTER (540)313-9090
STERLING (571)246-9000
Tax# 27-2321552

Quote: 1-40500
Date: 10/25/2021
 Scheduled: 10/26/2021 1

Customer

CLARKE COUNTY MAINTENANCE
 DEPARTMEN
 370 WESTWOOD RD
 BERRYVILLE VA 22611

Ph:(540)955-5118

Csr: JM Tech: UNA PO Terms: NET 30

Tax ID:54-1070553 Sched Pref:10/26/2021 Pref Time:10:00 - 10:00

<u>Qty</u>	<u>Part / Description</u>
1.00	CUSTOM COUNTER GLASS - New custom counter glass for Commissioner of Revenue Service Counter with (2) speak thru areas and (1) material pass thru area along bottom of glass
2.00	COMMUNICATOR - Communicator Device mounts to window for two way communication
2.00	HEADSET OPTION - Headset option to allow service provider to sit and work and communicate without getting up each time (Wireless)
1.00	CUSTOM COUNTER GLASS - New custom counter glass for Treasurer Service Counter with (2) speak thru areas and (1) material pass thru area along bottom of glass
2.00	COMMUNICATOR - Communicator Device mounts to window for two way communication
2.00	HEADSET OPTION - Headset option to allow service provider to sit and work and communicate without getting up each time (Wireless)
1	FREIGHT/SHIPPING - HARDWARE Freight/Shipping Charges

Notes: CALL JOE AT 540-955-5123
 MEASURE

Job Site: CLARKE COUNTY MAINTENANCE DEPARTMEN
 101 CHALMERS CT
 BERRYVILLE VA 22611

*****INSULATED GLASS WARRANTY*****

- *We warranty our installed insulated glass units for a period of 1 year for materials and 30 days for labor.
- *There is no warranty on insulated glass units that we do not install.
- *There is no warranty on insulated glass units that have been tinted.

Signature _____

There will be a \$50 service fee on all returned checks

	<u>Total</u>	<u>Payments</u>	<u>Balance</u>
	19,366.36	0.00	19,366.36

GLASS DOCTOR OF NORTHERN VIRGINIA

WINCHESTER (540)313-9090
STERLING (571)246-9000
Tax# 27-2321552

Quote: 1-40500
Date: 10/25/2021
Scheduled: 10/26/2021 1

Customer

CLARKE COUNTY MAINTENANCE
DEPARTMEN
370 WESTWOOD RD
BERRYVILLE VA 22611

Ph:(540)955-5118

Csr: JM Tech: UNA PO Terms: NET 30

*You must have a copy of your receipt to validate a warranty claim

with us.
Remit To:
Glass Doctor
130 Millwood Ave.
WINCHESTER, VA 22601

Clarke County
FY22 Invoice History Report
October 31, 2021

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Abby Zetlin	Programs Refunds	refund	10/06/2021	650.00
Abby Zetlin Total				650.00
American Tower	Sheriff Leases & Rentals	Tower, Transmittal, Antennae L	10/01/2021	2,380.50
American Tower Total				2,380.50
Andy Skinner	Programs Refunds	refund	10/25/2021	110.00
Andy Skinner Total				110.00
Apple Valley Waste	SWC Pur Svcs	rm Apple Valley Waste CCCC Recycling Fee	09/26/2021	1.00
Apple Valley Waste	SWC Pur Svcs	rm AppleValley Waste CCCC Recycling Fee	09/30/2021	30.80
Apple Valley Waste	SWC Pur Svcs	rm Apple Valley CCCC Recycling fee	10/10/2021	1.00
Apple Valley Waste Total				32.80
Arnett, Betsy	HstPrvCom Board Member Fees	HPC 9/15/21 Meeting	09/27/2021	25.00
Arnett, Betsy Total				25.00
At&t	County Adm Telephone	Cell Phones-School/Gov Acct 28	10/18/2021	46.65
At&t	IT Telephone	Cell Phones-School/Gov Acct 28	10/18/2021	84.89
At&t	Registrar Telephone	Cell Phones-School/Gov Acct 28	10/18/2021	46.65
At&t	Comm Atty Telephone	Cell Phones-School/Gov Acct 28	10/18/2021	166.82
At&t	Sheriff Telephone	Monthly Charges	10/01/2021	68.97
At&t	Sheriff Telephone	Cell Phones-School/Gov Acct 28	10/18/2021	1,815.44
At&t	Bldg Insp Telephone	Cell Phones-School/Gov Acct 28	10/18/2021	244.33
At&t	SWC Telephone	Cell Phones-School/Gov Acct 28	10/18/2021	41.79
At&t	Maintenanc Telephone	Cell Phones-School/Gov Acct 28	10/18/2021	44.14
At&t	Programs Telephone	Cell Phones-School/Gov Acct 28	10/18/2021	39.43
At&t	Econ Dev Telephone	Cell Phones-School/Gov Acct 28	10/18/2021	41.62
At&t	VictimWit Telephone	Cell Phones-School/Gov Acct 28	10/18/2021	41.62
At&t	EMS LEMPG Grant-Telephone	Cell Phones-School/Gov Acct 28	10/18/2021	538.91
At&t Total				3,221.26
Atlantic Tactical	Sheriff Ammunition	Ammunition	10/13/2021	256.34
Atlantic Tactical	Sheriff Ammunition	Yearly Ammo Order	09/27/2021	407.19
Atlantic Tactical	Sheriff Ammunition	Yearly Ammo Order	09/30/2021	542.92
Atlantic Tactical Total				1,206.45
Axon Enterprise Inc	Sheriff PSU Mat & Sup	Taser Battery	09/27/2021	71.06
Axon Enterprise Inc	Sheriff PSU Mat & Sup	Taser Battery	10/12/2021	71.06
Axon Enterprise Inc Total				142.12
Bagspot Pet Waste	Rec Center Mat & Sup	supplies	10/01/2021	275.80
Bagspot Pet Waste Total				275.80
Bank of America	Comm Atty Dues & Memb	Online Seminar	09/30/2021	39.50
Bank of America	AnimalCtrl Mat & Sup	Supplies for Animal Shelter	09/30/2021	270.00
Bank of America	Maintenanc Mat & Sup	Refrigerent	09/30/2021	450.00
Bank of America Total				759.50
BB&T	County Adm Mat & Sup	BRT FY22 September 2021 BB&T	10/08/2021	534.79
BB&T	IT Mat & Sup	BRT FY22 September 2021 BB&T	10/08/2021	161.70
BB&T	IT Tech SW/OL	BRT FY22 September 2021 BB&T	10/08/2021	1,523.30
BB&T	Sheriff Postal Svcs	Monthly Statement	10/08/2021	9.05
BB&T	Sheriff Travel - Communication	Supervisor Training	10/08/2021	501.00
BB&T	Sheriff Travel - Sworn Staff	Adv Driver Enf/Women in LE Conf	10/08/2021	395.90
BB&T	Sheriff Travel - Sworn Staff	Firearms Training	10/08/2021	367.77
BB&T	Sheriff Travel - Sworn Staff	Monthly Statement	10/08/2021	1,069.08
BB&T	Sheriff Travel - Sworn Staff	VSA Conference	10/08/2021	1,099.17
BB&T	Sheriff Dues & Memb	Monthly Statement	10/08/2021	13.98
BB&T	Sheriff PSU Mat & Sup	Monthly Statement	10/08/2021	123.18
BB&T	Sheriff SOS Mat & Sup	Monthly Statement	10/08/2021	94.95
BB&T	Sheriff Uniform Sworn Staff	Monthly Statement	10/08/2021	254.40
BB&T	EMS Pur Svcs	Fire-EMS BB&T credit card statement 10/8/21	10/08/2021	12.60
BB&T	EMS Mat & Sup	Fire-EMS BB&T credit card statement 10/8/21	10/08/2021	620.00
BB&T	AnimalCtrl Mat & Sup	rm BB&T Credit Card 09-09-21 to 10-08-2021	10/08/2021	207.64
BB&T	Maintenanc Mat & Sup	rm BB&T Credit Card 09-09-21 to 10-08-2021	10/08/2021	1,320.46
BB&T	Parks Adm Printing & Binding	supplies	09/24/2021	51.59
BB&T	Programs Mat & Sup	supplies	09/24/2021	18.55
BB&T	Plan Adm Advertising	BRT FY22 September 2021 BB&T	10/08/2021	75.00
BB&T	JGC Maintenance Mat & Sup	rm BB&T Credit Card 09-09-21 to 10-08-2021	10/08/2021	65.04
BB&T	309WMain Maint Mat & Sup	rm BB&T Credit Card 09-09-21 to 10-08-2021	10/08/2021	322.20
BB&T	JAS Finance Pur Svcs	To be refunded	10/14/2021	228.66
BB&T	Sheriff Mat & Sup	Monthly Statement	10/08/2021	43.45
BB&T	Maintenanc Mat & Sup	rm BB&T Credit Card 09-09-21 to 10-08-2021	10/08/2021	38.70
BB&T Total				9,152.16
Berger, Katherine	HstPrvCom Board Member Fees	HPC 9/15/21 Meeting	09/27/2021	25.00
Berger, Katherine Total				25.00
Berkeley Club Bevera	County Adm Miscellaneous Expen	brt Monthly Cooler Rental	10/15/2021	22.00
Berkeley Club Bevera	Sheriff COS Mat & Sup	Cooler Rental	10/01/2021	9.00
Berkeley Club Bevera	Sheriff COS Mat & Sup	Water	10/11/2021	40.00
Berkeley Club Bevera	Sheriff SOS Mat & Sup	Water Cooler Rental	10/01/2021	9.00
Berkeley Club Bevera	Maintenanc Water & Sewer	rm Berkeley Club Cooler Rental for Oct 2021	10/15/2021	11.00

Clarke County
FY22 Invoice History Report
October 31, 2021

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Berkeley Club Bevera	Maintenanc Water & Sewer	rm Berkeley Club Maint Water	10/11/2021	25.50
Berkeley Club Bevera Total				116.50
Berryville Auto Part	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair	10/01/2021	81.00
Berryville Auto Part	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 2001	09/30/2021	41.00
Berryville Auto Part	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair	10/05/2021	120.00
Berryville Auto Part	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair	10/05/2021	41.00
Berryville Auto Part	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1801	10/05/2021	30.00
Berryville Auto Part	Sheriff Pur Svcs	Sheriff's Officd Vehicle Repair	10/08/2021	60.00
Berryville Auto Part	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair - 1903	10/09/2021	72.00
Berryville Auto Part	Sheriff Pur Svcs	Sheriff's Office Vehicle Repair	10/13/2021	117.00
Berryville Auto Part	Sheriff PSU Mat & Sup	USB Charger	09/28/2021	5.70
Berryville Auto Part	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair	10/01/2021	-61.71
Berryville Auto Part	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 2001	09/30/2021	41.72
Berryville Auto Part	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair	10/05/2021	47.37
Berryville Auto Part	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair	10/05/2021	25.83
Berryville Auto Part	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair - 1801	10/05/2021	12.72
Berryville Auto Part	Sheriff VRP Mat & Sup	Sheriff's Officd Vehicle Repair	10/08/2021	104.33
Berryville Auto Part	Sheriff VRP Mat & Sup	Sheriff's Office Vehicle Repair	10/13/2021	56.69
Berryville Auto Part	Maintenanc Mat & Sup	rm BAP Maint Wiper blades for Marks Truck	10/06/2021	38.82
Berryville Auto Part	Maintenanc Mat & Sup	rm BAPMaint oil for shop	10/13/2021	10.38
Berryville Auto Part	Sheriff Mat & Sup	Scanner for Communications	10/07/2021	329.00
Berryville Auto Part Total				1,172.85
Berryville Farm	Maintenanc Mat & Sup	rm BFS Maint splice sleeves	10/07/2021	6.49
Berryville Farm Total				6.49
Berryville True Valu	Maintenanc Mat & Sup	rm BH Maint trimmer line	10/01/2021	14.99
Berryville True Valu	Maintenanc Mat & Sup	rm BH Maint brake fluid cleaner	10/04/2021	6.49
Berryville True Valu	Maintenanc Mat & Sup	rm BH Maint chest handle	10/05/2021	14.98
Berryville True Valu	Maintenanc Mat & Sup	rm BH Maint Hex L key	10/06/2021	13.99
Berryville True Valu	Maintenanc Mat & Sup	rm BH Maint cut pliers corner iron	10/08/2021	21.98
Berryville True Valu	Maintenanc Mat & Sup	rm BH Shop chip brush	10/19/2021	20.97
Berryville True Valu	Maintenanc Mat & Sup	rm BH Maint screwdrivers	10/19/2021	53.97
Berryville True Valu	Parks Adm Mat & Sup	supplies	09/18/2021	10.99
Berryville True Valu	RT Maint Mat & Sup	rm BH 100N. Church tube plug and trap	10/01/2021	54.97
Berryville True Valu	104Church Maint Mat & Sup	rm BH 104 N. Church connector couplings	10/08/2021	109.96
Berryville True Valu	104Church Maint Mat & Sup	rm BH 104 N. Church St 3/4 tee	10/08/2021	15.99
Berryville True Valu	104Church Maint Mat & Sup	rm BH 104 N Church clamp connector	10/08/2021	3.29
Berryville True Valu	104Church Maint Mat & Sup	rm BH 104 N. Church connectors	10/08/2021	34.96
Berryville True Valu	104Church Maint Mat & Sup	rm BH 104 N Church St 30" faucet connector	10/13/2021	12.99
Berryville True Valu	AIOff Maint Mat & Sup	rm BH Tennis Courts GFI Outlet	10/14/2021	49.99
Berryville True Valu	AIPool Maint Mat & Sup	rm BH Pool constr adhesive	10/13/2021	36.45
Berryville True Valu Total				476.96
BKT Uniforms	Sheriff Uniform Sworn Staff	Hashmarks	09/28/2021	30.00
BKT Uniforms Total				30.00
Blandy Experimental	Blandy Exp Farm Contrib	Funding for FY'22	10/13/2021	3,000.00
Blandy Experimental Total				3,000.00
Blue Ridge Rescue Su	EMS Personal Protection Equip	Fire-EMS uniforms-PPE	09/28/2021	380.00
Blue Ridge Rescue Su	EMS Personal Protection Equip	Fire-EMS PPE new employees	10/06/2021	840.00
Blue Ridge Rescue Su Total				1,220.00
BMS Direct	Treasurer Postal Svcs	Postage - PP 2nd half bills 2021	10/25/2021	4,679.61
BMS Direct	Treasurer Postal Svcs	Postage RE 2nd half bills 2021	10/25/2021	3,718.00
BMS Direct Total				8,397.61
Bobbie Nestor	Rec Center Refunds	refund	10/05/2021	80.00
Bobbie Nestor Total				80.00
Broy & Son Pump	ChurchSt Maint Pur Svcs	rm Broy & Son 102 N. Church sewage leak	09/16/2021	130.00
Broy & Son Pump Total				130.00
Buckley, Randy	Plan Com Board Member Fees	PC Meetings - 9/28/21 and 10/1/21	10/05/2021	100.00
Buckley, Randy Total				100.00
Cabinet & Appliance	AnimalCtrl Mat & Sup	rm Cabinet & App ACO dryer	10/12/2021	1,023.95
Cabinet & Appliance Total				1,023.95
Caldwell, Anne	Plan Com Board Member Fees	PC Meetings - 9/28/21 and 10/1/21	10/05/2021	100.00
Caldwell, Anne Total				100.00
CapitalTristate	AIOff Maint Mat & Sup	rm Capital Elec Tennis Courts Lamps	10/13/2021	262.60
CapitalTristate	AIOff Maint Mat & Sup	rm Capital Electirc Tennis Courts Lamp	10/14/2021	37.51
CapitalTristate Total				300.11
City of Winchester	Juv Det Ctr Intergov Svc Agree	brt JDC Operations FY22 1st Qrt	10/01/2021	9,425.00
City of Winchester Total				9,425.00
Clarke County Health	Programs Pur Svcs	tb test	09/21/2021	14.42
Clarke County Health Total				14.42
Clarke County Sanita	COVWS Utilities	CARES - Utility Relief	09/13/2021	899.23
Clarke County Sanita Total				899.23
Clarke County Sherif	Sheriff Postal Svcs	Sheriff's Office Petty Cash - 7/1 - 9/30/2021	10/15/2021	34.10
Clarke County Sherif	Sheriff PSU Mat & Sup	Sheriff's Office Petty Cash - 7/1 - 9/30/2021	10/15/2021	56.88

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Clarke County Sherif	Sheriff Mat & Sup	Sheriff's Office Petty Cash - 7/1 - 9/30/2021	10/15/2021	103.15
Clarke County Sherif Total				194.13
Clarke Monthly	Programs Advertising	ad	10/06/2021	180.00
Clarke Monthly Total				180.00
Combs Wastewater Man	AIOff Maint Pur Svcs	rm Combs Waste Park Porta Potties	10/01/2021	210.00
Combs Wastewater Man Total				210.00
Comcast	Sheriff Pur Svcs	Comcast High-Speed Internet	10/19/2021	87.27
Comcast Total				87.27
Commercial Press	Plan Adm Mat & Sup	Planning Dept Envelopes	09/30/2021	141.50
Commercial Press Total				141.50
ComputerPlus	IT Maint Contracts	AS400 Hardware Support	10/01/2021	127.00
ComputerPlus Total				127.00
County of Frederick	RefuseDisp Intergov Svc Agreeem	COUNTY RESIDENCE REFUSE ACCOUNT 09/2021	10/04/2021	1,330.76
County of Frederick	RefuseDisp Intergov Svc Agreeem	NEW CITIZENS CENTER 09/2021	10/04/2021	1,387.32
County of Frederick	RefuseDisp Intergov Svc Agreeem	VDOT - CLARKE 09/2021	10/04/2021	252.50
County of Frederick	RefuseDisp Intergov Svc Agreeem	Refuse/container fee Sept 2021	10/20/2021	10,665.58
County of Frederick Total				13,636.16
County of Warren	RefuseDisp Intergov Svc Agreeem	brt FY22 1st Qtr Shen Farms Refuse	10/15/2021	5,049.00
County of Warren Total				5,049.00
Daly Computers	Sheriff ETK Mat & Sup	MDT's and accessories	10/05/2021	17,510.13
Daly Computers Total				17,510.13
Department of Forest	Forestry Svcs Entity Gift	1400-02411-4004208-FY22 County Fire Suppression	09/30/2021	2,873.34
Department of Forest Total				2,873.34
Department of State	County Adm Pur Svcs	brt Maintenance Fingerprinting billing acct A1928	10/01/2021	27.00
Department of State	Maintenanc Pur Svcs	A1516 Background Check Billing Acct 46219	10/01/2021	27.00
Department of State Total				54.00
DMV	Treasurer DMV Stop	September 2021 DMV Stops	09/30/2021	550.00
DMV Total				550.00
Doing Better Busines	Com of Rev Maint Contracts	Copier Maint: SN:0015: Treasur	10/08/2021	12.50
Doing Better Busines	Treasurer Maint Contracts	Copier Maint: SN:0015: Treasur	10/08/2021	12.50
Doing Better Busines	Sheriff Maint Contracts	Copier Maint. SN1910-Sheriff's	10/12/2021	295.20
Doing Better Busines	EMS Mat & Sup	Copier Maint: SN:0015: Treasur	10/08/2021	12.50
Doing Better Busines Total				332.70
DS Smith Packing	AnimalCtrl Mat & Sup	rm DS Smith ACO Kitty Litter Trays	09/22/2021	1,337.83
DS Smith Packing Total				1,337.83
Dunning, Buster	Plan Com Board Member Fees	PC Meetings - 9/28/21 and 10/1/21	10/05/2021	100.00
Dunning, Buster Total				100.00
eCore Software Inc	EMS Tech SW/OL	Fire- EMS ePro software lease Nov 2021	10/02/2021	187.00
eCore Software Inc Total				187.00
FLYNN SEAN EDWARD	Personal Property Tax Current		09/15/2021	409.70
FLYNN SEAN EDWARD Total				409.70
Galls/Best Uniforms	EMS Clothing	Fire-EMS uniform-eye glasses	09/17/2021	23.93
Galls/Best Uniforms	EMS Clothing	Fire-EMS uniform-badges	09/24/2021	831.64
Galls/Best Uniforms Total				855.57
GCA Education Servic	Maintenanc Custodial Contracts	rm ABM County Cleaning for October 2021	10/01/2021	2,780.15
GCA Education Servic	JGC Maintenanc Custodial Contr	rm ABM County Cleaning for October 2021	10/01/2021	1,187.75
GCA Education Servic	311EMain Maint Cus Contracts	rm ABM County Cleaning for October 2021	10/01/2021	461.25
GCA Education Servic	ARP CRF Cooley Maint Custodial	rm ABM CUC Daycare cleaning for September 2021	09/30/2021	120.00
GCA Education Servic	Maintenanc Custodial Contracts	rm ABM County Cleaning for October 2021	10/01/2021	706.59
GCA Education Servic Total				5,255.74
GeoConcepts Eng	Plan Adm Engineer & Architect	Various Karst Surveys 8/15/21-9/18/21	09/24/2021	1,100.00
GeoConcepts Eng	Plan Adm Pass Thru Eng Fees	Various Karst Surveys 8/15/21-9/18/21	09/24/2021	400.00
GeoConcepts Eng Total				1,500.00
Glover, Robert P.	Plan Com Board Member Fees	PC Meetings - 9/28/21 and 10/1/21	10/05/2021	100.00
Glover, Robert P. Total				100.00
Grainger Inc	AIPool Maint Mat & Sup	rm Grainger Pool solenoid brass	09/27/2021	147.15
Grainger Inc	AIPool Maint Mat & Sup	rm Graingers Pool #5 pump head kit	10/04/2021	148.06
Grainger Inc Total				295.21
Grand Rental	Maintenanc Mat & Sup	rm Grand Rental Maint hedge trimmer	09/30/2021	170.95
Grand Rental	309WMain Maint Mat & Sup	rm Grand Retal 309 W. Main rent compactor plate	09/30/2021	79.20
Grand Rental Total				250.15
Grubb, Kristen	Programs Pur Svcs	Hatha Yoga Classes	10/01/2021	63.70
Grubb, Kristen	Programs Pur Svcs	Hatha Yoga Classes	10/18/2021	81.90
Grubb, Kristen Total				145.60
Hall, Monahan	BoS Pur Svcs	brt FY22 September Legal	10/04/2021	412.50
Hall, Monahan	Plan Adm Pur Svcs	brt FY22 September Legal	10/04/2021	2,697.50
Hall, Monahan	Dev Rights Pur Svcs	brt CC CEA Legal Services for September 2021	10/04/2021	162.50
Hall, Monahan	Dev Rights Pur Svcs	brt FY22 September Legal	10/04/2021	82.50
Hall, Monahan Total				3,355.00
Handley Regional	Handley Regional Library Contr	FY22 Q1 Appropriation	10/01/2021	69,809.50
Handley Regional Total				69,809.50
Hart, Felicia	Econ Dev Postal Svcs	Stamps purchase Meet and Greet	10/12/2021	58.00

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Hart, Felicia Total				58.00
Hunt, Pearce W	Plan Com Board Member Fees	PC Meetings - 9/28/21 and 10/1/21	10/05/2021	100.00
Hunt, Pearce W Total				100.00
ImageTrend Inc	EMS Tech SW/OL	Fire-EMS annual fee for 2021-2022	09/23/2021	8,694.56
ImageTrend Inc Total				8,694.56
Innovative Access Te	524West Maint Pur Svcs	rm Innovative Acc 524 Westwood Rd Install alarm sy	09/30/2021	904.10
Innovative Access Te Total				904.10
James River Equipmen	AlOff Maint Mat & Sup	rm James River Tennis Court Lift Rental	10/15/2021	676.00
James River Equipmen Total				676.00
JJ Keller	County Adm Pur Svcs	brt Workplace Policy Drug Free Posters	09/24/2021	300.46
JJ Keller	County Adm Pur Svcs	brt Labor Law Posters 5	09/23/2021	1,089.12
JJ Keller Total				1,389.58
Johnston, Jane	Programs Pur Svcs	Senior Fitness Classes	10/18/2021	17.87
Johnston, Jane Total				17.87
Jury Duty	Circuit C Juror Pay	Grand Jury - October 4, 2021	10/06/2021	180.00
Jury Duty	Circuit C Juror Pay	JURY DUTY	10/15/2021	1,470.00
Jury Duty Total				1,650.00
Kalbian, Maral	HstPrvCom Pur Svcs	Clarke County HPC July-Sept 2021	10/05/2021	1,154.40
Kalbian, Maral Total				1,154.40
Katie Hoff	Programs Refunds	refund	10/06/2021	150.00
Katie Hoff Total				150.00
Kimberly Nicholson	Sheriff Travel - Sworn Staff	Defensive Tacticts Instruction	10/16/2021	240.00
Kimberly Nicholson Total				240.00
KNS Technologies	Econ Dev Maint Svc Contracts	Website Development (Tourism,	10/04/2021	150.00
KNS Technologies Total				150.00
Kruhm, Douglas	Plan Com Board Member Fees	PC Meetings - 9/28/21 and 10/1/21	10/05/2021	100.00
Kruhm, Douglas Total				100.00
Language Line Servc	Sheriff Pur Svcs	Interpretation Services	09/30/2021	35.05
Language Line Servc Total				35.05
Lawrence Perry	Circuit Court Chiller Replace	A/E Services: Chiller Replacem	09/23/2021	3,750.00
Lawrence Perry Total				3,750.00
Lee, Frank	Plan Com Board Member Fees	PC Meetings - 9/28/21 and 10/1/21	10/05/2021	100.00
Lee, Frank Total				100.00
LexisNexis	Sheriff Pur Svcs	Monthly Service	09/30/2021	150.00
LexisNexis Total				150.00
Logan Systems Inc	Clk of CC Microfilming	Indexing - September 2021	10/15/2021	619.63
Logan Systems Inc Total				619.63
Lord Fairfax EMS Inc	Vol Fire Pur Svcs	Fire-EMS CPR class	09/29/2021	34.00
Lord Fairfax EMS Inc Total				34.00
Lowes	Rec Center Mat & Sup	supplies	10/14/2021	24.00
Lowes	104Church Maint Mat & Sup	rm Lowes 104 N. Church St hot water tank	10/01/2021	417.23
Lowes Total				441.23
Malone, Gwendolyn	Plan Com Board Member Fees	PC Meetings - 9/28/21 and 10/1/21	10/05/2021	100.00
Malone, Gwendolyn Total				100.00
Mansfield Oil Co	County Adm Vehicle Fuel	rm Mansfield Oil Fuel 9/16/21-9/30-21	09/30/2021	82.18
Mansfield Oil Co	County Adm Vehicle Fuel	rm Mansfield County Fuel 10/01/21-10/15/21	10/15/2021	77.60
Mansfield Oil Co	Sheriff Vehicle Fuel	Fuel for 9/16 - 9/30/2021	09/30/2021	2,524.21
Mansfield Oil Co	Sheriff Vehicle Fuel	Fuel for 10/1 - 10/15/2021	10/15/2021	2,323.50
Mansfield Oil Co	EMS Vehicle Fuel	rm Mansfield Oil Fuel 9/16/21-9/30-21	09/30/2021	855.80
Mansfield Oil Co	EMS Vehicle Fuel	rm Mansfield County Fuel 10/01/21-10/15/21	10/15/2021	1,095.54
Mansfield Oil Co	Bldg Insp Vehicle Fuel	rm Mansfield Oil Fuel 9/16/21-9/30-21	09/30/2021	133.02
Mansfield Oil Co	Bldg Insp Vehicle Fuel	rm Mansfield County Fuel 10/01/21-10/15/21	10/15/2021	129.22
Mansfield Oil Co	AnimalCtrl Vehicle Fuel	rm Mansfield Oil Fuel 9/16/21-9/30-21	09/30/2021	174.83
Mansfield Oil Co	AnimalCtrl Vehicle Fuel	rm Mansfield County Fuel 10/01/21-10/15/21	10/15/2021	62.78
Mansfield Oil Co	Maintenanc Vehicle Fuel	rm Mansfield Oil Fuel 9/16/21-9/30-21	09/30/2021	249.78
Mansfield Oil Co	Maintenanc Vehicle Fuel	rm Mansfield County Fuel 10/01/21-10/15/21	10/15/2021	258.47
Mansfield Oil Co	Parks Adm Vehicle Fuel	rm Mansfield County Fuel 10/01/21-10/15/21	10/15/2021	12.80
Mansfield Oil Co	Programs Vehicle Fuel	rm Mansfield Oil Fuel 9/16/21-9/30-21	09/30/2021	12.58
Mansfield Oil Co Total				7,992.31
McCormick Paint Work	AlSoc Maint Mat & Sup	rm McCormick Soccer Athletic Paint	10/06/2021	1,442.52
McCormick Paint Work Total				1,442.52
Meyercord Revenue	Treasurer Pur Svcs	Monthly Direct to Distributer	09/29/2021	50.00
Meyercord Revenue Total				50.00
Miller, Sue	Programs Pur Svcs	Chair Yoga Classes	10/18/2021	177.45
Miller, Sue Total				177.45
Modern Samurai	Sheriff Travel - Sworn Staff	AIWB Concealed - 3 spots	10/11/2021	750.00
Modern Samurai	Sheriff Travel - Sworn Staff	Red Dot Pistol Fundamentals - McDonald	10/12/2021	450.00
Modern Samurai Total				1,200.00
Monks BBQ	Cnsvr Esmt Donation Miscellane	CCEA Donation Reception	10/15/2021	1,850.55
Monks BBQ Total				1,850.55
Montgomery, Christel	Programs Pur Svcs	purchased servies	10/20/2021	663.25
Montgomery, Christel Total				663.25

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VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
Motorola Solutions	Radios Capital Outlay Replacem	Phase Two of Radio Project	09/30/2021	50,000.00
Motorola Solutions Total				50,000.00
Northwest Virginia R	Drug Task Force Entity Gift	Third Quarter 2021 Drug Task Force Expenses	10/05/2021	2,645.49
Northwest Virginia R Total				2,645.49
NSVRC	NSVRC EntityGift	FY22 REGIONAL SUPPORT OF WATER SUPPLY/QUALITY	09/14/2021	1,404.30
NSVRC Total				1,404.30
NSVSAC	N Shen Vally Sub Abuse Coal Co	2nd Qtr FY22 Allocation	10/01/2021	3,750.00
NSVSAC Total				3,750.00
Office Depot	Maintenanc Mat & Sup	rm Office Depot Maint Printer	09/20/2021	399.99
Office Depot Total				399.99
Ohrstrom, George II	Plan Com Board Member Fees	PC Meetings - 9/28/21 and 10/1/21	10/05/2021	100.00
Ohrstrom, George II Total				100.00
Omnicom Consulting	Radio System Study Pur Svcs	Consulting Services for Phase	10/01/2021	2,713.80
Omnicom Consulting Total				2,713.80
Our Health Inc	Our Health Entity Gift	Second Quarter 2021/2022 grant payment	10/27/2021	1,625.00
Our Health Inc Total				1,625.00
Pitney Bowes	Clk of CC Postal Svcs	Postage Machine-Circuit Court-	10/03/2021	179.82
Pitney Bowes	Sheriff Pur Svcs	New Postage Machine Installation	10/06/2021	99.00
Pitney Bowes Total				278.82
Police and Sheriffs	Sheriff Uniform Sworn Staff	ID Card	10/26/2021	17.58
Police and Sheriffs Total				17.58
PowerPhone Inc	Sheriff Maint Contracts	Support Services 7/31/21 - 8/1/2022	07/29/2021	5,302.00
PowerPhone Inc Total				5,302.00
PowerSecure Service	RT Maintenanc Pur Svcs	rm PowerSecure 100N Springsbury Generator minor pm	08/23/2021	135.00
PowerSecure Service	RT Maintenanc Pur Svcs	rm PowerSecure 100 N. Church St Generator minor pm	09/20/2021	135.00
PowerSecure Service	RT Maintenanc Pur Svcs	rm PowerSecure 100N. Springbury Generator failed	10/11/2021	252.00
PowerSecure Service Total				522.00
Premier Accounts Rec	EMS Pur Svcs	Premier Accts Rec Mang-EMS billing invoice Sept 21	10/05/2021	2,136.58
Premier Accounts Rec Total				2,136.58
Project Lifesaver	Sheriff Miscellaneous Expendit	Transmitter One Year Kit for Grafton Student	07/30/2021	346.23
Project Lifesaver Total				346.23
RACHEL B. GRANT	Circuit C Juror Pay		10/15/2021	30.00
RACHEL B. GRANT Total				30.00
Radford, Melanie	EMS Travel	Radford travel reimbursement Oct 2021	10/21/2021	146.72
Radford, Melanie Total				146.72
Radial Tire	Sheriff VRP Mat & Sup	Tires for 1903 and 2002	10/14/2021	1,096.12
Radial Tire Total				1,096.12
Rappahannock Electri	SWC Electrical Services	rm REC County Electric 09-01-21 tp 10-01-2021	10/05/2021	75.77
Rappahannock Electri	JGC Maintenanc Electric	rm REC County Electric 09-01-21 tp 10-01-2021	10/05/2021	2,849.68
Rappahannock Electri	RT Maintenanc Electric	rm REC County Electric 09-01-21 tp 10-01-2021	10/05/2021	797.56
Rappahannock Electri	ChurchSt Maint Electric	rm REC County Electric 09-01-21 tp 10-01-2021	10/05/2021	1,380.82
Rappahannock Electri	104Church Maint Electric	rm REC County Electric 09-01-21 tp 10-01-2021	10/05/2021	709.92
Rappahannock Electri	225Rams Maint Electric	rm REC County Electric 09-01-21 tp 10-01-2021	10/05/2021	685.61
Rappahannock Electri	524West Maint Electric	rm REC County Electric 09-01-21 tp 10-01-2021	10/05/2021	114.17
Rappahannock Electri	AlRec Maint Electric	rm REC County Electric 09-01-21 tp 10-01-2021	10/05/2021	1,678.79
Rappahannock Electri	AlOff Maint Electric	rm REC County Electric 09-01-21 tp 10-01-2021	10/05/2021	392.20
Rappahannock Electri	AlPool Maint Electric	rm REC County Electric 09-01-21 tp 10-01-2021	10/05/2021	917.53
Rappahannock Electri	AlBase Maint Electric	rm REC County Electric 09-01-21 tp 10-01-2021	10/05/2021	48.93
Rappahannock Electri	AlSoc Maint Electric	rm REC County Electric 09-01-21 tp 10-01-2021	10/05/2021	113.82
Rappahannock Electri	309WMain Maint Electrical Svcs	rm REC County Electric 09-01-21 tp 10-01-2021	10/05/2021	54.32
Rappahannock Electri	311EMain Maint Electric	rm REC County Electric 09-01-21 tp 10-01-2021	10/05/2021	472.20
Rappahannock Electri	129Rams Maint Electric	rm REC County Electric 09-01-21 tp 10-01-2021	10/05/2021	207.41
Rappahannock Electri	Maintenanc Electric	rm REC County Electric 09-01-21 tp 10-01-2021	10/05/2021	1,695.26
Rappahannock Electri Total				12,193.99
Republic Services	SWC Pur Svcs	Waste Services-School Dumpster	09/30/2021	5,060.37
Republic Services	LitterCtrl Pur Svcs	Gov't Dumpsters Acct 3-0976-00	09/30/2021	66.20
Republic Services	LitterCtrl Pur Svcs	Litter Bins JWMS/CCHS-Acct 3-0	09/30/2021	110.00
Republic Services	Maintenanc Maint Contracts	Gov't Dumpsters Acct 3-0976-00	09/30/2021	831.74
Republic Services	JGC Maint Contracts	Gov't Dumpsters Acct 3-0976-00	09/30/2021	67.11
Republic Services	Maintenanc Maint Contracts	Gov't Dumpsters Acct 3-0976-00	09/30/2021	39.93
Republic Services Total				6,175.35
Richard Grubb & Asso	HPC Battle Bound Stdy Pur Svcs	Historical Consulting Services	10/12/2021	8,103.00
Richard Grubb & Asso Total				8,103.00
Ricoh Usa	District C Maint Contracts	Copier Maint: SN4206	10/17/2021	-174.70
Ricoh Usa	Sheriff Maint Contracts	Copier Maint. SN9288-Sheriff	10/01/2021	28.40
Ricoh Usa	Sheriff Maint Contracts	Copier Maint-SN8373-Sheriff	10/21/2021	365.01
Ricoh Usa	AnimalCtrl Maint Svc Contracts	Copier Maint SN 6454-Animal Co	10/01/2021	12.01
Ricoh Usa	Maintenanc Maint Contracts	SN: 6522 Copier Maint.	09/29/2021	29.37
Ricoh Usa Total				260.09
Riddleberger Bros	ChurchSt Maint Pur Svcs	rm RBI 102 N.Church Repairs found on pm	09/28/2021	568.70
Riddleberger Bros	104Church Maint Pur Svcs	rm RBI 100 N. Church found unit frozen up	10/07/2021	1,513.09
Riddleberger Bros	911DseptchFrshArUnt-ARP CapRepl	Install ERU to Sheriff's Dispa	09/28/2021	7,343.00

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Riddleberger Bros Total				9,424.79
Robinson, Farmer, Co	JAS Finance Finance & Auditing	FY20 COST ALLOCATION PLAN PREPARATION	10/01/2021	4,000.00
Robinson, Farmer, Co	JAS Finance Finance & Auditing	School Activity Funds Audit FY ending 06-30-2021	09/24/2021	4,720.00
Robinson, Farmer, Co Total				8,720.00
Rogers, Benjamin R	Cnsrv Esmt Stewardshp Pur Svcs	CCEA Summer 2021 Intern + Travel Reimbursement	09/10/2021	1,000.00
Rogers, Benjamin R	Cnsrv Esmt Stewardshp- Mileage	CCEA Summer 2021 Intern + Travel Reimbursement	09/10/2021	103.09
Rogers, Benjamin R Total				1,103.09
Roseville & Plaza Pe	AnimalCtrl Pur Svcs	rm Rosevill Vet ACO Rabies, Exams and euthanasia	10/01/2021	414.39
Roseville & Plaza Pe Total				414.39
Safeware	EMS Mat & Sup	Fire-EMS addional parts	10/18/2021	59.70
Safeware Total				59.70
Schenck Foods Compan	Programs Mat & Sup	after schhol food	10/07/2021	384.48
Schenck Foods Compan Total				384.48
Secure Shred	Sheriff Pur Svcs	Monthly Shred Services	10/01/2021	50.00
Secure Shred Total				50.00
Shentel	IT Telecomm Online Tech	Government Shentel Dark Fiber	10/01/2021	2,338.86
Shentel	IT Leases & Rentals	Government Shentel Dark Fiber	10/01/2021	690.00
Shentel	Maintenanc Telephone	Government Shentel Dark Fiber	10/01/2021	122.51
Shentel Total				3,151.37
Signet Screen Printi	Programs Printing & Binding	banner change	10/14/2021	45.00
Signet Screen Printi Total				45.00
Southern Refrigerati	Maintenanc Mat & Sup	rm Southern Ref. Maint vacuum pump supplies	10/06/2021	194.54
Southern Refrigerati	Maintenanc Mat & Sup	rm Southern Ref Maint low pressure switch	10/06/2021	18.25
Southern Refrigerati Total				212.79
SRFAX	IT Tech SW/OL	web fax monthly	10/06/2021	125.15
SRFAX Total				125.15
Staples Technology S	County Adm Mat & Sup	Label Maker and Tape	10/02/2021	57.45
Staples Technology S Total				57.45
Stieg, Bob	HstPrvCom Board Member Fees	HPC 9/15/21 Meeting	09/27/2021	25.00
Stieg, Bob Total				25.00
Stryker Medical	EMS Pur Svcs	FIRE PROTECTION EQUIPMENT AND	07/23/2021	25,762.99
Stryker Medical Total				25,762.99
Supply Room, The	JAS Inventory -Mtls & Supplies	Binders for Central Store	09/28/2021	57.12
Supply Room, The Total				57.12
Tani Johnson	Programs Refunds	refund	10/06/2021	210.00
Tani Johnson Total				210.00
Teetor, Alison	Cnsrv Esmt Donation Pur Svcs	conservation easement map	09/25/2021	126.35
Teetor, Alison Total				126.35
Thompson, Billy	HstPrvCom Board Member Fees	HPC 9/15/21 Meeting	09/27/2021	25.00
Thompson, Billy Total				25.00
Thomson Reuters	Comm Atty Dues & Memb	October 2021	10/01/2021	44.00
Thomson Reuters Total				44.00
Town of Berryville	JGC Maintenanc Water & Sewer	rm TOB Water and Sewer 101 Chalmers Ct	09/23/2021	114.70
Town of Berryville	RT Maintenanc Water & Sewer	rm TOB Water and Sewer 100 N. Church St	09/23/2021	660.92
Town of Berryville	104Church Maint Water & Sewer	rm TOB Water and Sewer 104 N. Church St	09/23/2021	30.42
Town of Berryville	AlRec Maint Water & Sewer	rm TOB Water and Sewer Rec Center	09/23/2021	64.74
Town of Berryville	AlOff Maint Water & Sewer	rm TOB Water and Sewer Park LL	09/23/2021	18.75
Town of Berryville	AlOff Maint Water & Sewer	rm TOB Water and Sewer Park Grounds House	09/23/2021	427.56
Town of Berryville	AlPool Maint Water & Sewer	rm TOB Water and Sewer Pool	09/23/2021	794.00
Town of Berryville	309WMain Maint Water & Sewer	rm TOB Water and Sewer 309 W. Main St	09/23/2021	25.42
Town of Berryville	311EMain Maint Water & Sewer	rm TOB Water and Sewer 313 E.Main St	09/23/2021	25.42
Town of Berryville	311EMain Maint Water & Sewer	rm TOB Water and Sewer 311 E. Main St	09/23/2021	50.84
Town of Berryville	129Rams Maint Water & Sewer	rm TOB Water and Sewer 129 Ramsburg Ln Bus Shop	09/23/2021	32.37
Town of Berryville	Pyts to Town of Berryville	Reverse Duplicate Payment on 05/14/21 ck #57487	04/08/2021	-20,441.25
Town of Berryville	Pyts to Town of Berryville	Local Sales Tax August 2021 (Rcvd Oct 2021)	10/15/2021	25,610.55
Town of Berryville	Maintenanc Water & Sewer	rm TOB Water and Sewer 101 Chalmers Ct	09/23/2021	68.24
Town of Berryville Total				7,482.68
Town of Boyce	Pyts to Town of Boyce	Reverse Duplicate Payment on 05/14/21 ck #57488	04/08/2021	-2,824.12
Town of Boyce	Pyts to Town of Boyce	Local Sales Tax August 2021 (Rcvd Oct 2021)	10/15/2021	3,540.95
Town of Boyce Total				716.83
TOYOTA MOTOR CREDIT	Personal Property Tax Current		10/18/2021	243.53
TOYOTA MOTOR CREDIT Total				243.53
Treasurer Of Virgini	General Bldg Code Academy Fees	1st Qtr 2% Levy on Permit Fees	10/04/2021	1,687.18
Treasurer Of Virgini	Clk of CC Pur Svcs	Audit 07/01/19 to 03/31/21	10/12/2021	1,002.49
Treasurer Of Virgini	Exam&Bury Pur Svcs	medical exam fee 10/19/21	10/19/2021	20.00
Treasurer Of Virgini Total				2,709.67
Turnbull, Dr. Chris	EMS Pur Svcs	Fire-EMS OMD services 2021	09/20/2021	5,000.00
Turnbull, Dr. Chris Total				5,000.00
Uline	EMS Mat & Sup	FIRE PROTECTION EQUIPMENT AND	09/17/2021	2,493.43
Uline Total				2,493.43
US Geological Survey	Water Qual Pur Svcs	N Shen Valley Aquifer System 07/01/21-09/30/21	10/21/2021	6,447.50
US Geological Survey Total				6,447.50

**Clarke County
FY22 Invoice History Report
October 31, 2021**

VENDOR NAME	ACCOUNT DESC	FULL DESC	INVOICE DATE	AMOUNT
UVA	Treasurer Dues & Memb	Enrollment Deputy Treasurer A Taylor/J Chapman	10/15/2021	150.00
UVA Total				150.00
Vacorp	Sheriff Insurance	Add sheriff vehicles	10/08/2021	880.00
Vacorp Total				880.00
Valley Car Wash	Sheriff Pur Svcs	Car Washes for September 2021	09/30/2021	124.80
Valley Car Wash Total				124.80
Valley Health	EMS Mat & Sup	Fire-EMS WMC supply invoice Sept 2021	10/01/2021	1,297.04
Valley Health Total				1,297.04
Verizon	County Adm Telephone	Accts Ending #3000161,1000125,1000172 for Oct 2021	09/25/2021	12.00
Verizon	Com of Rev Telephone	Accts Ending #3000161,1000125,1000172 for Oct 2021	09/25/2021	8.00
Verizon	Treasurer Telephone	Accts Ending #3000161,1000125,1000172 for Oct 2021	09/25/2021	4.00
Verizon	IT Telephone	Accts Ending #3000161,1000125,1000172 for Oct 2021	09/25/2021	370.96
Verizon	Registrar Telephone	Accts Ending #3000161,1000125,1000172 for Oct 2021	09/25/2021	4.00
Verizon	District C Telephone	Accts Ending #3000161,1000125,1000172 for Oct 2021	09/25/2021	58.45
Verizon	J&D Court Telephone	Accts Ending #3000161,1000125,1000172 for Oct 2021	09/25/2021	54.45
Verizon	Clk of CC Telephone	Accts Ending #3000161,1000125,1000172 for Oct 2021	09/25/2021	84.94
Verizon	Comm Atty Telephone	Accts Ending #3000161,1000125,1000172 for Oct 2021	09/25/2021	16.00
Verizon	Sheriff Telephone	Accts Ending #3000161,1000125,1000172 for Oct 2021	09/25/2021	288.96
Verizon	Sheriff Telephone	Central Alarm	10/05/2021	1,832.42
Verizon	Sheriff Telephone	Verizon Radio Tower	10/05/2021	48.57
Verizon	EMS Telephone	Accts Ending #3000161,1000125,1000172 for Oct 2021	09/25/2021	50.45
Verizon	Probation Telephone	Accts Ending #3000161,1000125,1000172 for Oct 2021	09/25/2021	4.00
Verizon	Bldg Insp Telephone	Accts Ending #3000161,1000125,1000172 for Oct 2021	09/25/2021	8.00
Verizon	AnimalCtrl Telephone	Accts Ending #3000161,1000125,1000172 for Oct 2021	09/25/2021	44.59
Verizon	Maintenanc Telephone	Accts Ending #3000161,1000125,1000172 for Oct 2021	09/25/2021	44.59
Verizon	Parks Adm Telephone	Accts Ending #3000161,1000125,1000172 for Oct 2021	09/25/2021	68.59
Verizon	Plan Adm Telephone	Accts Ending #3000161,1000125,1000172 for Oct 2021	09/25/2021	12.00
Verizon	JAS Finance Telephone	Accts Ending #3000161,1000125,1000172 for Oct 2021	09/25/2021	121.18
Verizon Total				3,136.15
VESA	Coop Ext Dues & Memb	Claudia Lefevre - VESA dues 2021-2022	10/19/2021	50.00
VESA Total				50.00
Virginia Department	Programs Pur Svcs	back ground ckecks	10/01/2021	40.00
Virginia Department Total				40.00
VITA	IT Telephone	September Phone bill	10/01/2021	147.24
VITA	District C Telephone	September Phone bill	10/01/2021	112.78
VITA	J&D Court Telephone	September Phone bill	10/01/2021	1.31
VITA	Clk of CC Telephone	September Phone bill	10/01/2021	0.43
VITA	Sheriff Telephone	September Phone bill	10/01/2021	1,759.74
VITA	Maintenanc Telephone	September Phone bill	10/01/2021	68.13
VITA Total				2,089.63
Winchester Equipment	Maintenanc Mat & Sup	rm Winchester Equip Maint Parts for Park Gator	10/10/2021	9.12
Winchester Equipment Total				9.12
Winchester Metals	AnimalCtrl Mat & Sup	rm Winchester Metal ACO metal for dog run	10/19/2021	68.00
Winchester Metals Total				68.00
Winchester Printers	Econ Dev Pur Svcs	brt BMS Meet and Greet Postcards	10/12/2021	123.81
Winchester Printers	Cnsrv Esmt Donation Pur Svcs	CCEA Reception Invite	09/28/2021	581.35
Winchester Printers Total				705.16
Winchester Star	Plan Com Advertising	10/1 Public Hearing x2 ads	09/30/2021	441.00
Winchester Star Total				441.00
York, Robin	HstPrvCom Board Member Fees	HPC 9/15/21 Meeting	09/27/2021	25.00
York, Robin Total				25.00
Grand Total				386,266.01

**Clarke County
FY22 YTD Budget Report
October 31, 2021**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
00000	5800	ARP CRF Miscellaneous Expense	2,832,226.00	-	2,832,226.00	0%
Total 00000 Non-Categorical			2,832,226.00	-	2,832,226.00	0%
11010	1300	BoS Part Time Salaries	13,800.00	4,800.00	9,000.00	35%
11010	2100	BoS FICA	957.00	331.34	625.66	35%
11010	2300	BoS Health Ins	15,922.00	5,307.04	10,614.96	33%
11010	2700	BoS Worker's Comp	-	11.00	(11.00)	100%
11010	3000	BoS Pur Svcs	1,500.00	5,237.90	(3,737.90)	349%
11010	3600	BoS Advertising	5,600.00	1,141.52	4,458.48	20%
11010	5210	BoS Postal Services	500.00	18.63	481.37	4%
11010	5230	BoS Telephone	35.00	-	35.00	0%
11010	5300	BoS Insurance	6,000.00	3,929.00	2,071.00	65%
11010	5500	BoS Travel	4,000.00	399.78	3,600.22	10%
11010	5800	BoS Miscellaneous Expenditures	2,200.00	359.93	1,840.07	16%
11010	5810	BoS Dues & Memb	5,500.00	4,041.00	1,459.00	73%
11010	6000	BoS Mat & Sup	800.00	35.44	764.56	4%
Total 11010 Board of Supervisors			56,814.00	25,612.58	31,201.42	45%
12110	1100	County Adm Salaries	246,452.00	82,150.68	164,301.32	33%
12110	1300	County Adm Part Time Salaries	69,000.00	17,996.20	51,003.80	26%
12110	2100	County Adm FICA	23,694.00	7,711.73	15,982.27	33%
12110	2210	County Adm VRS 1&2	15,373.00	5,124.24	10,248.76	33%
12110	2220	County Adm VRS Hybrid	10,993.00	3,353.68	7,639.32	31%
12110	2300	County Adm Health Ins	15,922.00	5,307.04	10,614.96	33%
12110	2400	County Adm Life Ins	3,304.00	1,100.84	2,203.16	33%
12110	2510	County Adm Dis Ins Hybrid	516.00	171.60	344.40	33%
12110	2700	County Adm Workers Comp	284.00	248.10	35.90	87%
12110	3000	County Adm Pur Svcs	2,000.00	2,900.97	(900.97)	145%
12110	3320	County Adm Maint Contracts	1,500.00	1,131.26	368.74	75%
12110	3500	County Adm Printing & Binding	700.00	-	700.00	0%
12110	5210	County Adm Postal Svcs	50.00	3.11	46.89	6%
12110	5230	County Adm Telephone	800.00	234.72	565.28	29%
12110	5500	County Adm Travel	2,500.00	639.00	1,861.00	26%
12110	5800	County Adm Miscellaneous Expen	500.00	520.32	(20.32)	104%
12110	5810	County Adm Dues & Memb	1,800.00	463.58	1,336.42	26%
12110	6000	County Adm Mat & Sup	2,300.00	1,761.78	538.22	77%
12110	6008	County Adm Vehicle Fuel	1,200.00	573.01	626.99	48%
Total 12110 County Administrator			398,888.00	131,391.86	267,496.14	33%
12120	1100	Inform Salaries - Regular	42,051.00	14,017.00	28,034.00	33%
12120	2100	Inform FICA	3,164.00	1,060.42	2,103.58	34%
12120	2220	Inform VRS Hybrid	4,552.00	1,446.52	3,105.48	32%
12120	2300	Inform Health Ins	7,961.00	2,653.52	5,307.48	33%
12120	2400	Inform Life Ins	564.00	187.84	376.16	33%
12120	2510	Inform Dis Ins Hybrid	223.00	74.00	149.00	33%
12120	2700	Inform Workers Comp	38.00	33.00	5.00	87%
12120	3000	Inform Pur Svcs	5,000.00	4,788.00	212.00	96%
12120	5210	Inform Postal Svcs	100.00	-	100.00	0%
12120	5230	Inform Telephone	200.00	-	200.00	0%
12120	5500	Inform Travel	500.00	-	500.00	0%
12120	6000	Inform Mat & Sup	500.00	-	500.00	0%
Total 12120 Public Information Serv			64,853.00	24,260.30	40,592.70	37%
12210	3000	Legal Svc Pur Svcs	25,000.00	122.50	24,877.50	0%
Total 12210 Legal Services			25,000.00	122.50	24,877.50	0%
12310	1100	Com of Rev Salaries	166,040.00	54,301.30	111,738.70	33%
12310	2100	Com of Rev FICA	11,583.00	3,842.38	7,740.62	33%
12310	2210	Com of Rev VRS 1&2	12,915.00	4,871.72	8,043.28	38%
12310	2220	Com of Rev VRS Hybrid	4,428.00	1,055.43	3,372.57	24%
12310	2300	Com of Rev Health Ins	17,376.00	6,455.38	10,920.62	37%
12310	2400	Com of Rev Life Ins	2,227.00	741.69	1,485.31	33%
12310	2510	Com of Rev Dis Ins Hybrid	216.00	54.00	162.00	25%
12310	2700	Com of Rev Workers Comp	149.00	130.53	18.47	88%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
12310	2800	Com of Rev Leave Payouts	-	644.91	(644.91)	100%
12310	3000	Com of Rev Pur Svcs	1,400.00	869.52	530.48	62%
12310	3320	Com of Rev Maint Contracts	300.00	60.21	239.79	20%
12310	3500	Com of Rev Printing & Binding	300.00	-	300.00	0%
12310	4100	Com of Rev Data Processing	2,100.00	2,750.00	(650.00)	131%
12310	5210	Com of Rev Postal Svcs	2,000.00	271.49	1,728.51	14%
12310	5230	Com of Rev Telephone	200.00	32.00	168.00	16%
12310	5500	Com of Rev Travel	2,000.00	-	2,000.00	0%
12310	5510	Com of Rev Local Mileage	150.00	-	150.00	0%
12310	5810	Com of Rev Dues & Memb	800.00	135.00	665.00	17%
12310	6000	Com of Rev Mat & Sup	1,000.00	141.74	858.26	14%
12310	6035	Com of Rev Noncap Ofc Equip	-	-	-	100%
Total 12310 Commissioner of Revenue			225,184.00	76,357.30	148,826.70	34%
12410	1100	Treasurer Salaries	204,153.00	61,672.18	142,480.82	30%
12410	2100	Treasurer FICA	14,694.00	4,516.37	10,177.63	31%
12410	2210	Treasurer VRS 1&2	13,289.00	3,313.87	9,975.13	25%
12410	2220	Treasurer VRS Hybrid	8,801.00	3,104.82	5,696.18	35%
12410	2300	Treasurer Health Ins	28,598.00	8,266.23	20,331.77	29%
12410	2400	Treasurer Life Ins	2,738.00	833.44	1,904.56	30%
12410	2510	Treasurer Dis Ins Hybrid	399.00	158.86	240.14	40%
12410	2700	Treasurer Workers Comp	184.00	160.42	23.58	87%
12410	2800	Treasurer Leave Pay	-	2,036.61	(2,036.61)	100%
12410	3000	Treasurer Pur Svcs	1,650.00	178.42	1,471.58	11%
12410	3180	Treasurer Credit Card Fees	20,000.00	5,318.67	14,681.33	27%
12410	3190	Treasurer DMV Stop	10,000.00	2,075.00	7,925.00	21%
12410	3320	Treasurer Maint Contracts	400.00	77.49	322.51	19%
12410	3500	Treasurer Printing & Binding	12,000.00	-	12,000.00	0%
12410	3600	Treasurer Advertising	500.00	-	500.00	0%
12410	5210	Treasurer Postal Svcs	27,000.00	10,010.43	16,989.57	37%
12410	5230	Treasurer Telephone	500.00	16.00	484.00	3%
12410	5500	Treasurer Travel	3,000.00	-	3,000.00	0%
12410	5510	Treasurer Local Mileage	400.00	-	400.00	0%
12410	5810	Treasurer Dues & Memb	600.00	525.00	75.00	88%
12410	6000	Treasurer Mat & Sup	4,500.00	5,527.10	(1,027.10)	123%
Total 12410 Treasurer			353,406.00	107,790.91	245,615.09	31%
12510	1100	IT Salaries	165,107.00	55,035.68	110,071.32	33%
12510	2100	IT FICA	11,678.25	3,920.43	7,757.82	34%
12510	2210	IT VRS 1&2	10,002.00	3,333.96	6,668.04	33%
12510	2220	IT VRS Hybrid	7,038.00	2,345.68	4,692.32	33%
12510	2300	IT Health Ins	20,637.00	6,878.84	13,758.16	33%
12510	2400	IT Life Ins	2,213.00	737.48	1,475.52	33%
12510	2510	IT Dis Ins Hybrid	361.00	120.00	241.00	33%
12510	2700	IT Workers Comp	148.00	129.53	18.47	88%
12510	3000	IT Pur Svcs	15,000.00	-	15,000.00	0%
12510	3320	IT Maint Contracts	1,542.00	508.00	1,034.00	33%
12510	5210	IT Postal Svcs	100.00	-	100.00	0%
12510	5230	IT Telephone	5,780.00	2,284.28	3,495.72	40%
12510	5240	IT Telecomm Online Tech	10,680.00	10,163.73	516.27	95%
12510	5400	IT Leases & Rentals	25,560.00	5,600.04	19,959.96	22%
12510	5500	IT Travel	1,000.00	-	1,000.00	0%
12510	5810	IT Dues & Memb	100.00	-	100.00	0%
12510	6000	IT Mat & Sup	2,000.00	161.70	1,838.30	8%
12510	6008	IT Vehicle Fuel	100.00	-	100.00	0%
12510	6035	IT Noncap Office Equip	1,000.00	-	1,000.00	0%
12510	6040	IT Tech SW/OL	46,314.75	23,533.73	22,781.02	51%
12510	6050	IT Noncap Technology Hardware	30,000.00	5,424.00	24,576.00	18%
Total 12510 Data Processing/IT			356,361.00	120,177.08	236,183.92	34%
13100	1300	Electoral Part Time Salaries	7,089.00	2,322.96	4,766.04	33%
13100	2100	Electoral FICA	546.00	177.71	368.29	33%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
13100	2700	Electoral Workers Comp	6.00	6.00	-	100%
13100	3000	Electoral Pur Svcs	6,000.00	-	6,000.00	0%
13100	3160	Electoral Board Member Fees	24,330.00	160.00	24,170.00	1%
13100	3320	Electoral Maint Contracts	28,577.00	5,750.00	22,827.00	20%
13100	3500	Electoral Printing & Binding	7,110.00	2,604.61	4,505.39	37%
13100	3600	Electoral Advertising	390.00	-	390.00	0%
13100	5210	Electoral Postal Svcs	2,600.00	226.04	2,373.96	9%
13100	5400	Electoral Leases & Rentals	2,700.00	-	2,700.00	0%
13100	5500	Electoral Travel	1,500.00	-	1,500.00	0%
13100	5510	Electoral Local Mileage	1,500.00	46.48	1,453.52	3%
13100	5810	Electoral Dues & Memb	200.00	-	200.00	0%
13100	6000	Electoral Mat & Sup	1,500.00	85.62	1,414.38	6%
13100	6000	ARP CRF Board Of Elect M&S	-	-	-	100%
Total 13100 Electoral Board and Officials			84,048.00	11,379.42	72,668.58	14%
13200	1100	Registrar Salaries	78,121.00	25,045.00	53,076.00	32%
13200	1300	Registrar Part Time Salaries	16,878.00	4,875.25	12,002.75	29%
13200	2100	Registrar FICA	5,824.00	2,296.62	3,527.38	39%
13200	2210	Registrar VRS 1&2	6,187.00	2,584.64	3,602.36	42%
13200	2300	Registrar Health Ins	7,961.00	2,653.52	5,307.48	33%
13200	2400	Registrar Life Ins	804.00	335.60	468.40	42%
13200	2700	Registrar Workers Comp	69.00	61.00	8.00	88%
13200	3000	Registrar Pur Svcs	1,400.00	54.00	1,346.00	4%
13200	3320	Registrar Maint Contracts	1,000.00	552.47	447.53	55%
13200	5210	Registrar Postal Svcs	1,840.00	417.70	1,422.30	23%
13200	5230	Registrar Telephone	1,000.00	202.72	797.28	20%
13200	5500	Registrar Travel	1,600.00	-	1,600.00	0%
13200	5510	Registrar Local Mileage	700.00	371.84	328.16	53%
13200	5810	Registrar Dues & Memb	270.00	-	270.00	0%
13200	6000	Registrar Mat & Sup	1,100.00	217.41	882.59	20%
13200	6035	Registrar Noncap Office Equip	1,700.00	-	1,700.00	0%
Total 13200 Registrar			126,454.00	39,667.77	86,786.23	31%
21100	5841	Circuit C Juror Pay	7,500.00	1,830.00	5,670.00	24%
21100	5842	Circuit C Jury Comm	360.00	-	360.00	0%
21100	6000	Circuit C Mat & Sup	-	254.50	(254.50)	100%
21100	7000	Circuit Ct Pyt to Joint Ops	12,000.00	-	12,000.00	0%
Total 21100 Circuit Court			19,860.00	2,084.50	17,775.50	10%
21200	3000	District C Pur Svcs	3,300.00	-	3,300.00	0%
21200	3150	District C Legal Svcs	270.00	-	270.00	0%
21200	3320	District C Maint Contracts	550.00	(133.35)	683.35	-24%
21200	5210	District C Postal Svcs	700.00	145.29	554.71	21%
21200	5230	District C Telephone	2,000.00	565.93	1,434.07	28%
21200	5500	District C Travel	1,000.00	-	1,000.00	0%
21200	5810	District C Dues & Memb	200.00	-	200.00	0%
21200	6000	District C Mat & Sup	600.00	193.40	406.60	32%
Total 21200 General District Court			8,620.00	771.27	7,848.73	9%
21300	5230	Magistrate Telephone	50.00	-	50.00	0%
Total 21300 Magistrate			50.00	-	50.00	0%
21510	5600	Blue Ridge Legal Svc Contr	1,500.00	1,500.00	-	100%
Total 21510 Blue Ridge Legal Services			1,500.00	1,500.00	-	100%
21600	3000	J&D Court Pur Svcs	3,000.00	-	3,000.00	0%
21600	3320	J&D Court Maint Contracts	700.00	323.73	376.27	46%
21600	5210	J&D Court Postal Svcs	700.00	-	700.00	0%
21600	5230	J&D Court Telephone	700.00	221.52	478.48	32%
21600	5500	J&D Court Travel	500.00	-	500.00	0%
21600	5810	J&D Court Dues & Memb	50.00	50.00	-	100%
21600	6000	J&D Court Mat & Sup	750.00	-	750.00	0%
Total 21600 Juvenile & Domestic Relations			6,400.00	595.25	5,804.75	9%
21700	1100	Clk of CC Salaries	183,998.00	61,332.32	122,665.68	33%
21700	2100	Clk of CC FICA	14,025.00	4,681.02	9,343.98	33%

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21700	2210	Clk of CC VRS 1&2	11,293.00	3,764.24	7,528.76	33%
21700	2220	Clk of CC VRS Hybrid	7,910.00	2,565.28	5,344.72	32%
21700	2300	Clk of CC Health Ins	7,961.00	2,653.52	5,307.48	33%
21700	2400	Clk of CC Life Ins	2,467.00	821.84	1,645.16	33%
21700	2510	Clk of CC Dis Ins Hybrid	395.00	131.24	263.76	33%
21700	2700	Clk of CC Workers Comp	164.00	143.48	20.52	87%
21700	3000	Clk of CC Pur Svcs	2,500.00	1,002.49	1,497.51	40%
21700	3320	Clk of CC Maint Contracts	18,000.00	121.15	17,878.85	1%
21700	3500	Clk of CC Printing & Binding	1,000.00	-	1,000.00	0%
21700	3510	Clk of CC Microfilming	7,000.00	1,846.36	5,153.64	26%
21700	5210	Clk of CC Postal Svcs	5,700.00	2,179.82	3,520.18	38%
21700	5230	Clk of CC Telephone	1,025.00	341.04	683.96	33%
21700	5810	Clk of CC Dues & Memb	400.00	370.00	30.00	93%
21700	6000	Clk of CC Mat & Sup	6,500.00	706.82	5,793.18	11%
Total 21700 Clerk of the Circuit Court			270,338.00	82,660.62	187,677.38	31%
21910	1100	VictimWit Regular Salary	45,096.00	14,883.84	30,212.16	33%
21910	1300	VictimWit Part Time Sal	14,815.00	3,708.00	11,107.00	25%
21910	2100	VictimWit FICA	4,583.19	1,425.32	3,157.87	31%
21910	2210	VictimWit VRS 1&2	4,653.91	1,536.00	3,117.91	33%
21910	2400	VictimWit Life Ins	604.29	199.44	404.85	33%
21910	2700	VictimWit Workers Comp	43.61	47.00	(3.39)	108%
21910	5210	VictimWit Postal Svcs	220.00	-	220.00	0%
21910	5230	VictimWit Telephone	589.00	166.60	422.40	28%
21910	5500	VictimWit Travel	831.00	307.56	523.44	37%
21910	5510	VictimWit Travel Local Mileage	42.00	-	42.00	0%
21910	5810	VictimWit Dues & Memb	150.00	-	150.00	0%
21910	6000	VictimWit Mat & Sup	563.00	-	563.00	0%
Total 21910 Victim and Witness Assistance			72,191.00	22,273.76	49,917.24	31%
21940	5600	Regional Crt Svc Entity Gift	6,930.00	-	6,930.00	0%
Total 21940 Regional Court Services			6,930.00	-	6,930.00	0%
22100	1100	Comm Atty Salaries	245,805.00	92,562.84	153,242.16	38%
22100	1100	Comm Atty VSTOP Salaries	26,665.00	8,888.64	17,776.36	33%
22100	1300	Comm Atty Part Time Salaries	53,464.00	5,400.00	48,064.00	10%
22100	2100	Comm Atty FICA	23,413.00	7,507.88	15,905.12	32%
22100	2100	Comm Atty VSTOP FICA	550.00	308.00	242.00	56%
22100	2210	Comm Atty VRS 1&2	13,311.00	4,367.52	8,943.48	33%
22100	2210	Comm Atty VSTOP VRS 1&2	742.00	255.64	486.36	34%
22100	2220	Comm Atty VRS Hybrid	17,325.00	4,740.80	12,584.20	27%
22100	2300	Comm Atty Health Ins	20,637.00	6,878.84	13,758.16	33%
22100	2400	Comm Atty Life Ins	3,539.00	1,182.65	2,356.35	33%
22100	2400	Comm Atty VSTOP Life Ins	96.00	33.19	62.81	35%
22100	2510	Comm Atty Dis Ins Hybrid	728.00	242.56	485.44	33%
22100	2700	Comm Atty Workers Comp	284.00	263.07	20.93	93%
22100	3320	Comm Atty Maint Contracts	500.00	187.20	312.80	37%
22100	5210	Comm Atty Postal Svcs	1,300.00	400.00	900.00	31%
22100	5230	Comm Atty Telephone	3,000.00	731.94	2,268.06	24%
22100	5500	Comm Atty Travel	6,500.00	1,680.19	4,819.81	26%
22100	5549	Comm Atty Witness Travel Expen	1,500.00	-	1,500.00	0%
22100	5810	Comm Atty Dues & Memb	2,500.00	1,710.82	789.18	68%
22100	6000	Comm Atty Mat & Sup	3,000.00	788.48	2,211.52	26%
22100	6035	Comm Atty Noncap Office Equip	400.00	-	400.00	0%
Total 22100 Commonwealth's Attorney			425,259.00	138,130.26	287,128.74	32%
31200	1100	Sheriff Salaries	1,571,671.00	504,911.16	1,066,759.84	32%
31200	1200	Sheriff Overtime	33,500.00	15,806.68	17,693.32	47%
31200	1200	CITAC Overtime	5,000.00	227.17	4,772.83	5%
31200	1200	DMV Alcohol Grant Overtime	8,941.00	2,522.60	6,418.40	28%
31200	1200	DMV Speed Overtime	4,645.00	1,618.03	3,026.97	35%
31200	1300	Sheriff Part Time Salaries	43,860.00	16,206.72	27,653.28	37%
31200	1660	Sheriff Emp Bonuses	39,000.00	45,500.00	(6,500.00)	117%

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31200	2100	Sheriff FICA	129,643.00	48,717.26	80,925.74	38%
31200	2100	CITAC FICA	383.00	17.19	365.81	4%
31200	2100	DMV Alcohol Grant FICA	684.00	178.51	505.49	26%
31200	2100	DMV Speed FICA	356.00	115.62	240.38	32%
31200	2210	Sheriff VRS 1&2	133,293.00	38,899.40	94,393.60	29%
31200	2220	Sheriff VRS Hybrid	30,735.00	12,565.23	18,169.77	41%
31200	2300	Sheriff Health Ins	209,501.00	67,954.48	141,546.52	32%
31200	2300	Sheriff CITAC Health Ins	-	28.44	(28.44)	100%
31200	2300	DMV Alcohol Grant Health Ins	-	266.88	(266.88)	100%
31200	2300	DMV Speed Health Ins	-	147.56	(147.56)	100%
31200	2400	Sheriff Life Ins	21,075.00	6,682.48	14,392.52	32%
31200	2510	Sheriff Dis Ins Hybrid	1,483.00	642.82	840.18	43%
31200	2700	Sheriff Workers Comp	29,057.00	28,546.98	510.02	98%
31200	2800	Sheriff Leave Pay	63,995.00	72,293.09	(8,298.09)	113%
31200	2860	Sheriff LODA	25,660.00	24,641.59	1,018.41	96%
31200	3000	Sheriff Pur Svcs	30,000.00	5,907.82	24,092.18	20%
31200	3320	Sheriff Maint Contracts	157,993.00	40,884.68	117,108.32	26%
31200	3320	Sheriff E-Ticket Maint Svc	-	4,950.00	(4,950.00)	100%
31200	3350	Sheriff Insured Repair Svcs	2,000.00	-	2,000.00	0%
31200	3500	Sheriff Printing & Binding	1,000.00	-	1,000.00	0%
31200	5210	Sheriff Postal Svcs	2,200.00	301.59	1,898.41	14%
31200	5230	Sheriff Telephone	65,000.00	21,095.48	43,904.52	32%
31200	5300	Sheriff Insurance	15,000.00	11,553.39	3,446.61	77%
31200	5400	Sheriff Leases & Rentals	17,000.00	9,522.00	7,478.00	56%
31200	5500	Sheriff Travel	61,600.00	-	61,600.00	0%
31200	5500	Sheriff Travel - Communication	-	2,731.24	(2,731.24)	100%
31200	5500	Sheriff Travel - Sworn Staff	-	10,761.75	(10,761.75)	100%
31200	5800	Sheriff Miscellaneous Expendit	1,000.00	15.00	985.00	2%
31200	5810	Sheriff Dues & Memb	5,000.00	528.93	4,471.07	11%
31200	6000	Sheriff Mat & Sup	57,000.00	164.63	56,835.37	0%
31200	6000	Sheriff COS Mat & Sup	-	467.38	(467.38)	100%
31200	6000	Sheriff ETK Mat & Sup	25,000.00	17,510.13	7,489.87	70%
31200	6000	Sheriff PSU Mat & Sup	-	1,377.88	(1,377.88)	100%
31200	6000	Sheriff SOS Mat & Sup	-	2,249.44	(2,249.44)	100%
31200	6000	Sheriff VRP Mat & Sup	-	5,977.56	(5,977.56)	100%
31200	6000	ICAC Mat & Sup	5,000.00	-	5,000.00	0%
31200	6000	BVP Vest grant Mat & Sup	1,400.00	-	1,400.00	0%
31200	6008	Sheriff Vehicle Fuel	60,000.00	17,509.54	42,490.46	29%
31200	6011	Sheriff Clothing	15,000.00	-	15,000.00	0%
31200	6011	Sheriff Uniform Sworn Staff	-	3,084.60	(3,084.60)	100%
31200	6015	Sheriff Ammunition	28,000.00	2,755.12	25,244.88	10%
Total 31200 Sheriff - Total			2,901,675.00	1,047,838.05	1,853,836.95	36%
31210	5600	Criminal Justice Training Ctr	19,593.00	19,422.00	171.00	99%
Total 31210 Criminal Justice Training Ctr			19,593.00	19,422.00	171.00	99%
31220	5600	Drug Task Force Entity Gift	12,500.00	2,645.49	9,854.51	21%
Total 31220 Drug Task Force			12,500.00	2,645.49	9,854.51	21%
32200	2510	Vol Fire Dis Ins Hybrid	11,000.00	-	11,000.00	0%
32200	2700	Vol Fire Worker's Comp	21,000.00	-	21,000.00	0%
32200	3000	Vol Fire Pur Svcs	38,000.00	2,344.62	35,655.38	6%
32200	5300	Vol Fire Co Insurance	41,000.00	11,934.57	29,065.43	29%
32200	5600	Vol Fire Companies Entity Gift	25,000.00	-	25,000.00	0%
32200	5697	Vol Fire 4 for Life	19,000.00	6,077.01	12,922.99	32%
32200	5698	Vol Fire Fire Programs	34,500.00	6,442.29	28,057.71	19%
32200	6000	Vol Fire&Res Mat'l Suppls	2,000.00	-	2,000.00	0%
Total 32200 Volunteer Fire Companies			191,500.00	26,798.49	164,701.51	14%
32201	2860	Blue Ridge Vol Fire Co LODA	1,650.00	1,309.10	340.90	79%
32201	5510	Blue Ridge Vol FireFee for Svc	13,800.00	-	13,800.00	0%
32201	5600	Blue Ridge Vol Fire Co Contrib	65,000.00	16,250.00	48,750.00	25%
Total 32201 Blue Ridge Volunteer Fire Co			80,450.00	17,559.10	62,890.90	22%

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32202	2860	Boyce Volunteer Fire Co LODA	1,800.00	1,611.20	188.80	90%
32202	5510	Boyce Vol Fire Co Fee for Svc	28,750.00	-	28,750.00	0%
32202	5600	Boyce Volunteer Fire Co Contr	90,000.00	-	90,000.00	0%
Total 32202 Boyce Volunteer Fire Co			120,550.00	1,611.20	118,938.80	1%
32203	2860	Enders Volunteer Fire Co LODA	3,350.00	3,222.40	127.60	96%
32203	5510	Enders Vol Fire Co Fee for Svc	72,450.00	-	72,450.00	0%
32203	5600	Enders Volunteer Fire Co Contr	90,000.00	45,000.00	45,000.00	50%
Total 32203 Enders Volunteer Fire Co			165,800.00	48,222.40	117,577.60	29%
32310	1100	EMS Salaries	654,973.00	190,447.69	464,525.31	29%
32310	1100	SAFER Grant Salaries	193,051.00	66,825.08	126,225.92	35%
32310	1200	EMS Overtime	77,200.00	45,269.93	31,930.07	59%
32310	1300	EMS Part Time Salaries	150,400.00	35,148.13	115,251.87	23%
32310	1660	EMS Employee Bonuses	-	5,400.00	(5,400.00)	100%
32310	1660	SAFER Grant Employee Bonus	-	3,000.00	(3,000.00)	100%
32310	2100	EMS FICA	63,877.00	21,103.39	42,773.61	33%
32310	2100	SAFER Grant FICA	14,102.00	5,032.74	9,069.26	36%
32310	2210	EMS VRS 1&2	62,517.00	18,003.89	44,513.11	29%
32310	2210	SAFER Grant VRS 1&2	19,926.00	6,717.39	13,208.61	34%
32310	2220	EMS VRS Hybrid	5,324.00	1,692.36	3,631.64	32%
32310	2300	EMS Health Ins	96,609.00	30,923.86	65,685.14	32%
32310	2300	SAFER Grant Health Ins	30,400.00	10,622.20	19,777.80	35%
32310	2400	EMS Life Ins	8,783.00	2,557.51	6,225.49	29%
32310	2400	SAFER Grant Group Life Ins	2,588.00	872.16	1,715.84	34%
32310	2510	EMS Dis Ins Hybrid	260.00	86.60	173.40	33%
32310	2700	EMS Workers Comp	54,405.00	35,758.51	18,646.49	66%
32310	2800	EMS Annual Leave Payouts	8,500.00	16,276.90	(7,776.90)	191%
32310	2860	EMS LODA	14,000.00	17,797.00	(3,797.00)	127%
32310	3000	EMS Pur Svcs	69,100.00	44,541.02	24,558.98	64%
32310	3000	EMS Pur Svcs-Employee Training	5,000.00	695.00	4,305.00	14%
32310	5210	EMS Postal Services	200.00	12.39	187.61	6%
32310	5230	EMS Telephone	1,550.00	195.95	1,354.05	13%
32310	5230	EMS LEMPG Grant-Telephone	6,600.00	2,155.85	4,444.15	33%
32310	5500	EMS Travel	7,500.00	1,073.10	6,426.90	14%
32310	5800	EMS Miscellaneous	4,500.00	1,946.91	2,553.09	43%
32310	6000	EMS Mat & Sup	40,000.00	14,377.09	25,622.91	36%
32310	6000	EMS Mat'l's and Supplies-Train	3,500.00	2,778.32	721.68	79%
32310	6000	EMS LEMPG Grant Mat & Sup	900.00	-	900.00	0%
32310	6008	EMS Vehicle Fuel	20,000.00	6,560.41	13,439.59	33%
32310	6011	EMS Clothing	15,000.00	2,784.77	12,215.23	19%
32310	6011	EMS Personal Protection Equip	10,500.00	7,720.25	2,779.75	74%
32310	6035	EMS Noncap Office Equip	2,000.00	-	2,000.00	0%
32310	6040	EMS Tech SW/OL	15,000.00	9,442.56	5,557.44	63%
32310	8200	EMS Capital Outlay Adds	-	-	-	100%
Total 32310 Fire and Rescue Services			1,658,265.00	607,818.96	1,050,446.04	37%
32320	5600	Lord Fairfax EMS Contribution	6,575.00	6,575.00	-	100%
Total 32320 Lord Fairfax Emergency Medical			6,575.00	6,575.00	-	100%
32400	5600	Forestry Svcs Entity Gift	2,874.00	2,873.34	0.66	100%
Total 32400 Forestry Services			2,874.00	2,873.34	0.66	100%
33210	7000	Regional Jail Joint Ops	520,285.00	254,989.00	265,296.00	49%
Total 33210 Regional Jail			520,285.00	254,989.00	265,296.00	49%
33220	3840	Juv Det Ctr Intergov Svc Agree	36,168.00	9,425.00	26,743.00	26%
Total 33220 Juvenile Detention Center			36,168.00	9,425.00	26,743.00	26%
33300	5230	Probation Telephone	100.00	16.00	84.00	16%
33300	6000	Probation Mat & Sup	300.00	-	300.00	0%
Total 33300 Probation Office			400.00	16.00	384.00	4%
34100	1100	Bldg Insp Salaries	155,179.00	50,796.32	104,382.68	33%
34100	1300	Bldg Insp Part Time Salaries	22,390.00	5,607.00	16,783.00	25%
34100	2100	Bldg Insp FICA	12,262.00	4,028.19	8,233.81	33%
34100	2210	Bldg Insp VRS 1&2	7,156.00	2,385.04	4,770.96	33%

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34100	2220	Bldg Insp VRS Hybrid	9,065.00	2,857.15	6,207.85	32%
34100	2300	Bldg Insp Health Ins	27,587.00	9,003.61	18,583.39	33%
34100	2400	Bldg Insp Life Ins	2,081.00	680.64	1,400.36	33%
34100	2510	Bldg Insp Dis Ins Hybrid	454.00	146.16	307.84	32%
34100	2700	Bldg Insp Workers Comp	3,585.00	2,236.43	1,348.57	62%
34100	2800	Bldg Insp Leave Pay	-	60.05	(60.05)	100%
34100	3000	Bldg Insp Pur Svcs	600.00	-	600.00	0%
34100	3320	Bldg Insp Maint Contracts	500.00	403.79	96.21	81%
34100	5210	Bldg Insp Postal Svcs	50.00	18.11	31.89	36%
34100	5230	Bldg Insp Telephone	2,500.00	1,045.65	1,454.35	42%
34100	5500	Bldg Insp Travel	2,500.00	-	2,500.00	0%
34100	5810	Bldg Insp Dues & Memb	1,000.00	-	1,000.00	0%
34100	6000	Bldg Insp Mat & Sup	2,000.00	174.35	1,825.65	9%
34100	6008	Bldg Insp Vehicle Fuel	2,500.00	813.43	1,686.57	33%
Total 34100 Building Inspections			251,409.00	80,255.92	171,153.08	32%
35100	1100	AnimalCtrl Salaries	80,057.00	18,952.32	61,104.68	24%
35100	1300	AnimalCtrl Part Time Salaries	14,000.00	5,212.36	8,787.64	37%
35100	2100	AnimalCtrl FICA	6,486.00	1,920.71	4,565.29	30%
35100	2210	AnimalCtrl VRS 1&2	4,892.00	-	4,892.00	0%
35100	2220	AnimalCtrl VRS Hybrid	3,535.00	1,955.88	1,579.12	55%
35100	2300	AnimalCtrl Health Ins	8,688.00	-	8,688.00	0%
35100	2400	AnimalCtrl Life Ins	1,074.00	253.97	820.03	24%
35100	2510	AnimalCtrl Dis Ins Hybrid	173.00	100.08	72.92	58%
35100	2700	AnimalCtrl Workers Comp	1,297.00	1,024.00	273.00	79%
35100	2800	AnimalCtrl Leave Pay	-	1,140.40	(1,140.40)	100%
35100	3000	AnimalCtrl Pur Svcs	8,500.00	1,626.91	6,873.09	19%
35100	3320	AnimalCtrl Maint Svc Contracts	150.00	27.39	122.61	18%
35100	3500	AnimalCtrl Printing & Binding	200.00	-	200.00	0%
35100	5230	AnimalCtrl Telephone	700.00	178.37	521.63	25%
35100	5400	Anml Shelter Leases and Rental	-	1.00	(1.00)	100%
35100	5500	AnimalCtrl Travel	500.00	-	500.00	0%
35100	5510	AnimalCtrl Local Mileage	100.00	-	100.00	0%
35100	6000	AnimalCtrl Mat & Sup	7,500.00	5,735.04	1,764.96	76%
35100	6008	AnimalCtrl Vehicle Fuel	1,500.00	493.14	1,006.86	33%
35100	6011	AnimalCtrl Clothing	500.00	-	500.00	0%
Total 35100 Animal Control			139,852.00	38,621.57	101,230.43	28%
35300	3000	Exam&Bury Pur Svcs	200.00	40.00	160.00	20%
Total 35300 Med Examiner & Indigent Burial			200.00	40.00	160.00	20%
42400	3840	RefuseDisp Intergov Svc Agreem	180,000.00	54,796.23	125,203.77	30%
Total 42400 Refuse Disposal			180,000.00	54,796.23	125,203.77	30%
42410	1300	SWC PT Salaries - Regular	21,303.00	5,016.00	16,287.00	24%
42410	2100	SWC FICA	1,630.00	383.71	1,246.29	24%
42410	2700	Worker's Compensation	775.00	422.47	352.53	55%
42410	3000	SWC Pur Svcs	45,000.00	17,953.08	27,046.92	40%
42410	5110	SWC Electrical Services	2,000.00	316.08	1,683.92	16%
42410	5230	SWC Telephone	1,000.00	167.37	832.63	17%
42410	6000	SWC Mat & Sup	1,000.00	50.46	949.54	5%
Total 42410 Solid Waste Convenience			72,708.00	24,309.17	48,398.83	33%
42600	3000	LitterCtrl Pur Svcs	4,000.00	545.15	3,454.85	14%
Total 42600 Litter Control			4,000.00	545.15	3,454.85	14%
42700	3840	Sanitation Intergov Svc Agreem	37,000.00	5,232.98	31,767.02	14%
42700	5600	Sanitation Entity Gift	207,000.00	-	207,000.00	0%
Total 42700 Sanitation			244,000.00	5,232.98	238,767.02	2%
43200	1100	Maintenanc Salaries	161,761.00	64,511.72	97,249.28	40%
43200	2100	Maintenanc FICA	11,870.00	4,617.53	7,252.47	39%
43200	2210	Maintenanc VRS 1&2	9,571.00	3,616.80	5,954.20	38%
43200	2220	Maintenanc VRS Hybrid	7,511.00	3,118.64	4,392.36	42%
43200	2300	Maintenanc Health Ins	18,938.00	8,749.86	10,188.14	46%
43200	2400	Maintenanc Life Ins	2,168.00	874.56	1,293.44	40%

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
43200	2510	Maintenanc Dis Ins Hybrid	314.00	159.56	154.44	51%
43200	2700	Maintenanc Workers Comp	2,103.00	1,609.36	493.64	77%
43200	2750	Maintenanc RHCC	137.00	-	137.00	0%
43200	3000	Maintenanc Pur Svcs	38,000.00	14,379.04	23,620.96	38%
43200	3000	JGC Maintenanc Pur Svcs	20,000.00	2,257.80	17,742.20	11%
43200	3000	RT Maintenanc Pur Svcs	7,500.00	2,167.72	5,332.28	29%
43200	3000	ChurchSt Maint Pur Svcs	2,000.00	818.70	1,181.30	41%
43200	3000	104Church Maint Pur Svcs	16,000.00	2,505.58	13,494.42	16%
43200	3000	225Rams Maint Pur Svcs	7,500.00	287.00	7,213.00	4%
43200	3000	524West Maint Pur Svcs	1,000.00	911.10	88.90	91%
43200	3000	AlRec Maint Pur Svcs	14,500.00	697.50	13,802.50	5%
43200	3000	AlOff Maint Pur Svcs	15,000.00	840.00	14,160.00	6%
43200	3000	AlPool Maint Pur Svcs	5,000.00	14.00	4,986.00	0%
43200	3000	AlBase Maint Pur Svcs	750.00	-	750.00	0%
43200	3000	AlSoc Maint Pur Svcs	1,300.00	-	1,300.00	0%
43200	3000	106Church Maint Pur Svcs	1,000.00	3.50	996.50	0%
43200	3000	36EMain Maint Pur Svcs	500.00	-	500.00	0%
43200	3000	311EMain Maint Pur Svcs	3,000.00	273.00	2,727.00	9%
43200	3000	309WMain Maint Pur Svcs	2,000.00	7.00	1,993.00	0%
43200	3000	129Rams Maint Pur Svcs	1,000.00	1,564.75	(564.75)	156%
43200	3320	Maintenanc Maint Contracts	41,000.00	3,581.99	37,418.01	9%
43200	3320	JGC Maint Contracts	4,500.00	3,115.79	1,384.21	69%
43200	3320	RT Maintenanc Maint Contracts	4,500.00	4,457.45	42.55	99%
43200	3320	ChurchSt Maint Contracts	3,500.00	3,064.84	435.16	88%
43200	3320	104Church Maint Contracts	3,800.00	3,508.50	291.50	92%
43200	3320	225Rams Maint Contracts	3,000.00	2,649.66	350.34	88%
43200	3320	524West Maint Contracts	742.00	-	742.00	0%
43200	3320	AlRec Maint Contracts	3,700.00	1,565.15	2,134.85	42%
43200	3320	106Church Maint Contracts	450.00	246.48	203.52	55%
43200	3320	36EMain Maint Contracts	450.00	443.66	6.34	99%
43200	3320	311EMain Maint Contracts	4,000.00	2,855.33	1,144.67	71%
43200	3320	309WMain Maint Serv Contracts	750.00	-	750.00	0%
43200	3320	129Rams Maint Contracts	750.00	252.64	497.36	34%
43200	3340	Maintenanc Custodial Contracts	55,000.00	16,370.36	38,629.64	30%
43200	3340	JGC Maintenanc Custodial Contr	25,000.00	4,751.00	20,249.00	19%
43200	3340	311EMain Maint Cus Contracts	3,600.00	1,845.00	1,755.00	51%
43200	3340	ARP CRF Cooley Maint Custodial	-	444.00	(444.00)	100%
43200	3600	Maintenanc Advertising	1,200.00	-	1,200.00	0%
43200	5110	JGC Maintenanc Electric	40,000.00	7,893.07	32,106.93	20%
43200	5110	RT Maintenanc Electric	12,100.00	3,040.59	9,059.41	25%
43200	5110	ChurchSt Maint Electric	30,000.00	4,791.11	25,208.89	16%
43200	5110	104Church Maint Electric	12,000.00	2,487.64	9,512.36	21%
43200	5110	225Rams Maint Electric	7,500.00	2,537.35	4,962.65	34%
43200	5110	524West Maint Electric	2,200.00	458.63	1,741.37	21%
43200	5110	AlRec Maint Electric	31,000.00	6,584.69	24,415.31	21%
43200	5110	AlOff Maint Electric	5,000.00	1,365.63	3,634.37	27%
43200	5110	AlPool Maint Electric	8,000.00	4,152.13	3,847.87	52%
43200	5110	AlBase Maint Electric	840.00	96.26	743.74	11%
43200	5110	AlSoc Maint Electric	500.00	283.45	216.55	57%
43200	5110	311EMain Maint Electric	9,000.00	1,690.52	7,309.48	19%
43200	5110	309WMain Maint Electrical Svcs	2,000.00	195.62	1,804.38	10%
43200	5110	129Rams Maint Electric	3,000.00	721.62	2,278.38	24%
43200	5120	JGC Maintenanc Heating	5,500.00	124.33	5,375.67	2%
43200	5120	RT Maintenanc Heating	1,600.00	68.24	1,531.76	4%
43200	5120	104Church Maint Heating	3,800.00	89.69	3,710.31	2%
43200	5120	225Rams Maint Heating	6,000.00	-	6,000.00	0%
43200	5120	524West Maint Heating	3,000.00	-	3,000.00	0%
43200	5120	AlRec Maint Heating	5,000.00	419.51	4,580.49	8%
43200	5120	309WMain Maint Heating	2,000.00	-	2,000.00	0%

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43200	5120	129Rams Maint Heating	3,000.00	-	3,000.00	0%
43200	5130	Maintenanc Water & Sewer	750.00	128.00	622.00	17%
43200	5130	JGC Maintenanc Water & Sewer	1,500.00	303.79	1,196.21	20%
43200	5130	RT Maintenanc Water & Sewer	4,500.00	1,740.51	2,759.49	39%
43200	5130	104Church Maint Water & Sewer	750.00	128.63	621.37	17%
43200	5130	225Rams Maint Water & Sewer	500.00	15.00	485.00	3%
43200	5130	AlRec Maint Water & Sewer	2,000.00	199.04	1,800.96	10%
43200	5130	AlOff Maint Water & Sewer	3,000.00	1,045.48	1,954.52	35%
43200	5130	AlPool Maint Water & Sewer	20,000.00	5,411.15	14,588.85	27%
43200	5130	311EMain Maint Water & Sewer	1,200.00	247.26	952.74	21%
43200	5130	309WMain Maint Water & Sewer	1,000.00	260.73	739.27	26%
43200	5130	129Rams Maint Water & Sewer	600.00	67.15	532.85	11%
43200	5230	Maintenanc Telephone	2,000.00	384.11	1,615.89	19%
43200	5300	Maintenanc Insurance	43,000.00	43,036.96	(36.96)	100%
43200	5400	Maintenanc Leases & Rentals	1,000.00	-	1,000.00	0%
43200	5500	Maintenanc Travel	750.00	-	750.00	0%
43200	6000	Maintenanc Mat & Sup	35,000.00	7,826.21	27,173.79	22%
43200	6000	JGC Maintenance Mat & Sup	2,000.00	919.03	1,080.97	46%
43200	6000	RT Maint Mat & Sup	1,500.00	179.97	1,320.03	12%
43200	6000	ChurchSt Maint Mat & Sup	1,000.00	175.55	824.45	18%
43200	6000	104Church Maint Mat & Sup	1,500.00	606.36	893.64	40%
43200	6000	225Rams Maint Mat & Sup	1,000.00	184.19	815.81	18%
43200	6000	524West Maint Mat & Sup	750.00	-	750.00	0%
43200	6000	AlRec Maint Mat & Sup	2,200.00	137.06	2,062.94	6%
43200	6000	AlOff Maint Mat & Sup	6,000.00	3,625.67	2,374.33	60%
43200	6000	AlPool Maint Mat & Sup	5,000.00	445.96	4,554.04	9%
43200	6000	AlBase Maint Mat & Sup	5,000.00	592.50	4,407.50	12%
43200	6000	AlSoc Maint Mat & Sup	8,500.00	4,527.56	3,972.44	53%
43200	6000	106Church Maint Mat & Sup	500.00	-	500.00	0%
43200	6000	32EMain Maint Mat & Sup	500.00	-	500.00	0%
43200	6000	36EMain Maint Mat & Sup	500.00	45.99	454.01	9%
43200	6000	311EMain Maint Mat & Sup	1,000.00	-	1,000.00	0%
43200	6000	309WMain Maint Mat & Sup	500.00	401.40	98.60	80%
43200	6000	129Rams Maint Mat & Sup	500.00	-	500.00	0%
43200	6008	Maintenanc Vehicle Fuel	5,000.00	1,741.56	3,258.44	35%
Total 43200 General Property Maintenance - All Accounts			859,905.00	274,513.47	585,391.53	32%
51100	5600	Local Health Dept Contribution	193,642.00	96,821.00	96,821.00	50%
Total 51100 Local Health Department			193,642.00	96,821.00	96,821.00	50%
51200	5600	Our Health Entity Gift	6,500.00	3,250.00	3,250.00	50%
Total 51200 Our Health			6,500.00	3,250.00	3,250.00	50%
52400	5600	N Shen Vally Sub Abuse Coal Co	15,000.00	7,500.00	7,500.00	50%
Total 52400 N Shen Valley Subst Abuse Coal			15,000.00	7,500.00	7,500.00	50%
52500	5600	NW Community Svc Entity Gift	96,350.00	24,087.50	72,262.50	25%
Total 52500 Northwestern Community Svcs			96,350.00	24,087.50	72,262.50	25%
52800	5600	Concern Hotline Entity Gift	1,500.00	-	1,500.00	0%
Total 52800 Concern Hotline			1,500.00	-	1,500.00	0%
53230	5600	SAAA EntityGift	40,000.00	10,000.00	30,000.00	25%
Total 53230 Shenandoah Area Agency on Aging			40,000.00	10,000.00	30,000.00	25%
53240	5600	Virginia Regional Transit Cont	19,302.00	4,825.50	14,476.50	25%
Total 53240 VA Regional Transp Assn			19,302.00	4,825.50	14,476.50	25%
53250	5600	FISH of Clarke County Contr	1,000.00	-	1,000.00	0%
Total 53250 FISH of Clarke County			1,000.00	-	1,000.00	0%
53600	5600	Access Independence Contr	1,000.00	-	1,000.00	0%
Total 53600 Access Independence			1,000.00	-	1,000.00	0%
53700	5600	Laurel Center Contribution	4,000.00	-	4,000.00	0%
Total 53700 The Laurel Ctr (Women's Shltr)			4,000.00	-	4,000.00	0%
53710	5600	Tax Relief for the Elderly	215,000.00	-	215,000.00	0%
Total 53710 Tax Relief for the Elde			215,000.00	-	215,000.00	0%
69100	5600	Lord FairfaxComm College Cont	17,965.00	4,491.25	13,473.75	25%

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Total 69100 Lord Fairfax	Community College		17,965.00	4,491.25	13,473.75	25%
71100	1100	Parks Adm Salaries	327,535.00	109,178.28	218,356.72	33%
71100	1300	Parks Adm Part Time Salaries	21,919.00	8,369.50	13,549.50	38%
71100	2100	Parks Adm FICA	25,410.00	8,244.92	17,165.08	32%
71100	2210	Parks Adm VRS 1&2	33,804.00	11,267.20	22,536.80	33%
71100	2300	Parks Adm Health Ins	52,481.00	17,492.92	34,988.08	33%
71100	2400	Parks Adm Life Ins	4,392.00	1,462.96	2,929.04	33%
71100	2700	Parks Adm Workers Comp	9,077.00	6,814.41	2,262.59	75%
71100	3000	Parks Adm Pur Svcs	570.00	111.16	458.84	20%
71100	3180	Parks Adm Credit Card Fees	8,000.00	3,898.14	4,101.86	49%
71100	3320	Parks Adm Maint Contracts	3,000.00	654.36	2,345.64	22%
71100	3500	Parks Adm Printing & Binding	395.00	101.59	293.41	26%
71100	3600	Parks Adm Advertising	1,175.00	-	1,175.00	0%
71100	5210	Parks Adm Postal Svcs	1,762.00	-	1,762.00	0%
71100	5230	Parks Adm Telephone	1,000.00	275.09	724.91	28%
71100	5400	Parks Adm Leases & Rentals	515.00	121.58	393.42	24%
71100	5500	Parks Adm Travel	2,190.00	-	2,190.00	0%
71100	5810	Parks Adm Dues & Memb	1,879.00	1,081.00	798.00	58%
71100	6000	Parks Adm Mat & Sup	5,156.00	898.99	4,257.01	17%
71100	6008	Parks Adm Vehicle Fuel	700.00	153.89	546.11	22%
71100	6011	Parks Adm Clothing	1,100.00	-	1,100.00	0%
Total 71100 Parks Administration			502,060.00	170,125.99	331,934.01	34%
71310	1100	Rec Center Salaries	55,784.00	18,594.68	37,189.32	33%
71310	1300	Rec Center Part Time Salaries	39,537.00	6,307.98	33,229.02	16%
71310	2100	Rec Center FICA	7,239.00	1,889.68	5,349.32	26%
71310	2210	Rec Center VRS 1&2	5,757.00	1,918.96	3,838.04	33%
71310	2300	Rec Center Health Ins	7,961.00	2,653.52	5,307.48	33%
71310	2400	Rec Center Life Ins	748.00	249.16	498.84	33%
71310	2700	Rec Center Workers Comp	2,476.00	1,859.29	616.71	75%
71310	3600	Rec Center Advertising	890.00	-	890.00	0%
71310	5830	Rec Center Refunds	1,000.00	160.00	840.00	16%
71310	6000	Rec Center Mat & Sup	7,595.00	778.34	6,816.66	10%
71310	6012	Rec Center Merch for Resale	3,000.00	391.22	2,608.78	13%
Total 71310 Recreation Center			131,987.00	34,802.83	97,184.17	26%
71320	1200	Pool Overtime	-	109.12	(109.12)	100%
71320	1300	Pool Part Time Salaries	67,277.00	48,233.12	19,043.88	72%
71320	2100	Pool FICA	5,147.00	3,687.95	1,459.05	72%
71320	2300	Pool Health Ins	-	810.67	(810.67)	100%
71320	2700	Pool Workers Comp	1,747.00	1,408.92	338.08	81%
71320	3000	Pool Pur Svcs	1,500.00	1,452.75	47.25	97%
71320	5500	Pool Travel	275.00	-	275.00	0%
71320	5810	Pool Dues & Memb	1,800.00	-	1,800.00	0%
71320	5830	Pool Refunds	1,160.00	1,190.50	(30.50)	103%
71320	6000	Pool Mat & Sup	2,700.00	435.98	2,264.02	16%
71320	6011	Pool Clothing	1,746.00	-	1,746.00	0%
71320	6012	Pool Merch for Resale	680.00	-	680.00	0%
71320	6026	Pool Chemicals	10,000.00	497.27	9,502.73	5%
Total 71320 Swimming Pool			94,032.00	57,826.28	36,205.72	61%
71350	1100	Programs Salaries	43,042.00	14,347.32	28,694.68	33%
71350	1200	Programs Overtime	-	73.55	(73.55)	100%
71350	1300	Programs Part Time Salaries	105,671.00	29,953.12	75,717.88	28%
71350	2100	Programs FICA	11,286.00	3,365.51	7,920.49	30%
71350	2210	Programs VRS 1&2	4,442.00	1,480.64	2,961.36	33%
71350	2300	Programs Health Ins	8,047.00	2,655.29	5,391.71	33%
71350	2400	Programs Life Ins	577.00	192.24	384.76	33%
71350	2700	Programs Workers Comp	3,863.00	2,899.54	963.46	75%
71350	3000	Programs Pur Svcs	45,983.00	11,094.14	34,888.86	24%
71350	3500	Programs Printing & Binding	7,000.00	1,121.64	5,878.36	16%
71350	3600	Programs Advertising	2,000.00	180.00	1,820.00	9%

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71350	5210	Programs Postal Svcs	100.00	-	100.00	0%
71350	5230	Programs Telephone	500.00	61.95	438.05	12%
71350	5400	Programs Leases & Rentals	300.00	-	300.00	0%
71350	5500	Programs Travel	1,000.00	300.00	700.00	30%
71350	5560	Programs Group Trip	42,284.00	455.00	41,829.00	1%
71350	5810	Programs Dues & Memb	200.00	-	200.00	0%
71350	5830	Programs Refunds	7,000.00	2,869.75	4,130.25	41%
71350	6000	Programs Mat & Sup	13,000.00	2,074.79	10,925.21	16%
71350	6008	Programs Vehicle Fuel	-	12.58	(12.58)	100%
71350	6011	Programs Clothing	1,500.00	-	1,500.00	0%
71350	6012	Programs Merch for Resale	6,500.00	-	6,500.00	0%
71350	8200	Programs Capital Outlay Adds	21,097.00	-	21,097.00	0%
Total 71350 Parks Programs			325,392.00	73,137.06	252,254.94	22%
71360	1300	Concession Part Time Salaries	4,945.00	3,443.27	1,501.73	70%
71360	2100	Concession FICA	379.00	263.38	115.62	69%
71360	6000	Concession Mat & Sup	100.00	-	100.00	0%
71360	6012	Concession Merch for Resale	11,100.00	5,526.58	5,573.42	50%
Total 71360 Concession Stand			16,524.00	9,233.23	7,290.77	56%
72240	5600	Barns of Rose Hill Contr	11,750.00	-	11,750.00	0%
Total 72240 Barns of Rose Hill			11,750.00	-	11,750.00	0%
72700	5600	VA Comm for Arts Contr	9,000.00	9,000.00	-	100%
Total 72700 VA Commission for the Arts			9,000.00	9,000.00	-	100%
73200	5600	Handley Regional Library Contr	279,238.00	139,619.00	139,619.00	50%
Total 73200 Handley Regional Library			279,238.00	139,619.00	139,619.00	50%
81110	1100	Plan Adm Salaries	320,414.00	104,592.68	215,821.32	33%
81110	2100	Plan Adm FICA	23,295.00	7,680.92	15,614.08	33%
81110	2210	Plan Adm VRS 1&2	32,017.00	9,022.36	22,994.64	28%
81110	2220	Plan Adm VRS Hybrid	1,104.00	1,771.61	(667.61)	160%
81110	2300	Plan Adm Health Ins	38,383.00	10,061.11	28,321.89	26%
81110	2400	Plan Adm Life Ins	4,296.00	1,401.56	2,894.44	33%
81110	2510	Plan Adm Dis Ins Hybrid	54.00	90.64	(36.64)	168%
81110	2700	Plan Adm Workers Comp	8,058.00	5,451.49	2,606.51	68%
81110	3000	Plan Adm Pur Svcs	15,000.00	5,846.00	9,154.00	39%
81110	3000	Plan Adm Pur Svcs-Brdbnd Imp	3,000.00	-	3,000.00	0%
81110	3140	Plan Adm Engineer & Architect	20,000.00	3,375.00	16,625.00	17%
81110	3140	Plan Adm Pass Thru Eng Fees	5,000.00	1,900.00	3,100.00	38%
81110	3320	Plan Adm Maint Contracts	-	947.10	(947.10)	100%
81110	3500	Plan Adm Printing & Binding	2,000.00	-	2,000.00	0%
81110	3600	Plan Adm Advertising	-	75.00	(75.00)	100%
81110	3600	Plan Adm Advert-Brdbnd Imp	1,000.00	-	1,000.00	0%
81110	5210	Plan Adm Postal Svcs	1,200.00	274.07	925.93	23%
81110	5210	Plan AdmPostal Svcs-Brdbnd Imp	1,000.00	-	1,000.00	0%
81110	5230	Plan Adm Telephone	400.00	48.00	352.00	12%
81110	5500	Plan Adm Travel	1,000.00	250.00	750.00	25%
81110	5510	Plan Adm Local Mileage	1,000.00	-	1,000.00	0%
81110	5810	Plan Adm Dues & Memb	300.00	200.00	100.00	67%
81110	6000	Plan Adm Mat & Sup	2,500.00	554.12	1,945.88	22%
Total 81110 Planning Administration			481,021.00	153,541.66	327,479.34	32%
81120	1300	Plan Com Part Time Salaries	500.00	100.00	400.00	20%
81120	2100	Plan Com FICA	39.00	7.65	31.35	20%
81120	2700	Plan Com Workers Comp	-	10.00	(10.00)	100%
81120	3160	Plan Com Board Member Fees	8,000.00	2,000.00	6,000.00	25%
81120	3600	Plan Com Advertising	4,000.00	441.00	3,559.00	11%
81120	5210	Plan Com Postal Svcs	100.00	-	100.00	0%
81120	5500	Plan Com Travel	1,750.00	-	1,750.00	0%
Total 81120 Planning Commission			14,389.00	2,558.65	11,830.35	18%
81130	3160	BryDevAuth Board Member Fees	900.00	-	900.00	0%
Total 81130 Berryville Dev Authority			900.00	-	900.00	0%
81140	5600	Regional Airport Auth Contr	5,000.00	5,000.00	-	100%

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Total 81140 Regional Airport Authority			5,000.00	5,000.00	-	100%
81310	5600	Help with Housing Contrib	2,500.00	-	2,500.00	0%
Total 81310 Help With Housing			2,500.00	-	2,500.00	0%
81400	1300	BrdZonApp Part Time Salaries	250.00	-	250.00	0%
81400	2100	BrdZonApp FICA	20.00	-	20.00	0%
81400	3000	BrdZonApp Pur Svcs	2,000.00	-	2,000.00	0%
81400	3160	BrdZonApp Board Member Fees	500.00	-	500.00	0%
81400	3600	BrdZonApp Advertising	700.00	-	700.00	0%
81400	5210	BrdZonApp Postal Svcs	50.00	-	50.00	0%
Total 81400 Board of Zoning Appeals			3,520.00	-	3,520.00	0%
81510	1100	Econ Dev Salaries	74,274.00	24,758.00	49,516.00	33%
81510	2100	Econ Dev FICA	5,682.00	1,912.15	3,769.85	34%
81510	2220	Econ Dev VRS Hybrid	7,666.00	2,555.04	5,110.96	33%
81510	2400	Econ Dev Life Ins	996.00	331.76	664.24	33%
81510	2510	Econ Dev Dis Ins Hybrid	393.00	130.72	262.28	33%
81510	2700	Econ Dev Workers Comp	2,189.00	1,474.68	714.32	67%
81510	3000	Econ Dev Pur Svcs	43,000.00	123.81	42,876.19	0%
81510	3320	Econ Dev Maint Svc Contracts	1,000.00	600.00	400.00	60%
81510	3500	Econ Dev Printing & Binding	100.00	-	100.00	0%
81510	3600	Econ Dev Advertising	7,500.00	-	7,500.00	0%
81510	5210	Econ Dev Postal Svcs	50.00	58.00	(8.00)	116%
81510	5230	Econ Dev Telephone	550.00	166.60	383.40	30%
81510	5500	Econ Dev Travel	1,000.00	-	1,000.00	0%
81510	5510	Econ Dev Local Mileage	1,000.00	-	1,000.00	0%
81510	5800	Econ Dev Miscellaneous Expendi	500.00	-	500.00	0%
81510	5810	Econ Dev Dues & Memb	12,000.00	8,651.75	3,348.25	72%
81510	6000	Econ Dev Mat & Sup	1,000.00	-	1,000.00	0%
Total 81510 Office of Economic Development			158,900.00	40,762.51	118,137.49	26%
81530	5600	Small Bus Dev Ctr Contrib	2,000.00	2,000.00	-	100%
Total 81530 Small Business Dev Center			2,000.00	2,000.00	-	100%
81540	5600	Blandy Exp Farm Contrib	3,000.00	3,000.00	-	100%
Total 81540 Blandy Experimental Farm			3,000.00	3,000.00	-	100%
81550	5600	B'ville Main St Contribution	3,500.00	3,500.00	-	100%
Total 81550 Berryville Main Street			3,500.00	3,500.00	-	100%
81800	1300	HstPrvCom Part Time Salaries	-	25.00	(25.00)	100%
81800	2100	HstPrvCom FICA	-	1.91	(1.91)	100%
81800	3000	HstPrvCom Pur Svcs	9,500.00	1,432.57	8,067.43	15%
81800	3000	HstPrvCom Pur Svcs	31,505.00	-	31,505.00	0%
81800	3000	HPC Battle Bound Stdy Pur Svcs	-	12,105.52	(12,105.52)	100%
81800	3160	HstPrvCom Board Member Fees	1,000.00	125.00	875.00	13%
81800	3600	HstPrvCom Advertising	300.00	-	300.00	0%
81800	5210	HstPrvCom Postal Svcs	50.00	-	50.00	0%
81800	5500	HstPrvCom Travel	50.00	-	50.00	0%
Total 81800 Historic Preservation Comm			42,405.00	13,690.00	28,715.00	32%
81910	5600	NSVRC EntityGift	10,694.00	10,694.07	(0.07)	100%
Total 81910 Northern Shen Valley Reg Comm			10,694.00	10,694.07	(0.07)	100%
82210	3000	Water Qual Pur Svcs	30,000.00	6,447.50	23,552.50	21%
Total 82210 Water Quality Management			30,000.00	6,447.50	23,552.50	21%
82220	5600	Friends of Shenandoah Contr	8,000.00	8,000.00	-	100%
Total 82220 Friends of the Shenandoah			8,000.00	8,000.00	-	100%
82230	1300	BrdSepApp Part Time Salaries	200.00	-	200.00	0%
82230	2100	BrdSepApp FICA	16.00	-	16.00	0%
82230	2700	BrdSepApp Workers Comp	-	4.00	(4.00)	100%
82230	3000	BrdSepApp Pur Svcs	500.00	-	500.00	0%
82230	3160	BrdSepApp Board Member Fees	250.00	-	250.00	0%
82230	3600	BrdSepApp Advertising	500.00	-	500.00	0%
82230	5210	BrdSepApp Postal Svcs	100.00	-	100.00	0%
Total 82230 Board of Septic Appeals			1,566.00	4.00	1,562.00	0%
82400	5600	Lord Fairfax S&W Contr	5,000.00	-	5,000.00	0%

**Clarke County
FY22 YTD Budget Report
October 31, 2021**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	% Used
Total 82400 LF Soil & Water Cons Dist			5,000.00	-	5,000.00	0%
82600	1300	Biosolids Part Time Salaries	1,000.00	220.00	780.00	22%
82600	2100	Biosolids FICA	77.00	16.83	60.17	22%
82600	2700	Biosolids Workers Comp	29.00	20.00	9.00	69%
Total 82600 Bio-solids Application			1,106.00	256.83	849.17	23%
83100	3320	Coop Ext Maint Contracts	800.00	158.39	641.61	20%
83100	3841	Coop Ext VPI Agent	48,984.00	-	48,984.00	0%
83100	5210	Coop Ext Postal Svcs	500.00	63.13	436.87	13%
83100	5230	Coop Ext Telephone	200.00	-	200.00	0%
83100	5810	Coop Ext Dues & Memb	150.00	50.00	100.00	33%
83100	6000	Coop Ext Mat & Sup	1,500.00	-	1,500.00	0%
Total 83100 Cooperative Extension Program			52,134.00	271.52	51,862.48	1%
83400	5600	4-H Center EntityGift	2,500.00	-	2,500.00	0%
Total 83400 4-H Center			2,500.00	-	2,500.00	0%
91600	1000	Reserve Personal	20,000.00	-	20,000.00	0%
91600	3140	Reserve Engineer & Architect	5,000.00	-	5,000.00	0%
91600	3150	Reserve Legal Svcs	10,000.00	-	10,000.00	0%
91600	8000	Reserve Capital Outlay	20,000.00	-	20,000.00	0%
Total 91600 Contingency Reserves			55,000.00	-	55,000.00	0%
Grand Total			15,667,468.00	4,203,330.28	11,464,137.72	27%

Clarke Co. Reconciliation of Appropriations Year Ending June 30, 2022														03-Nov-21
Date	Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund	TOTAL
04/ 20/ 21 Appropriations Resolution: Total	45,268,643	12,741,076	1,715,358	314,556	24,165,588	800,996	1,452,700	616,000	251,700	2,365,130	790,539	45,000	10,000	
<i>Adjustments:</i>														
7/20/2021 Social Services-Adoption Incentive Funds			4,309											
7/20/2021 Registrar-salary increase per VA Dept of Elections		18,177												
7/20/2021 Consvr Easement purchase-Lizzie Moon												80,713		
7/20/2021 Consvr Easement purchase-Smithfield Farm												566,125		
7/20/2021 Barns of Rose Hill-Endowment Match		5,000												
7/20/2021 Coronavirus-American Rescue Plan funds (CLFRF)		2,839,569												
7/20/2021 Clarke Co Schools-ESSER III ARP funds					1,270,045									
7/20/2021 Clarke Co Schools-IDEA Part B-611 ARP funds					99,547									
8/17/2021 History through Architecture Book, Clarke County		29,005												
9/21/2021 Sheriff's Office-State Compensation Board		41,984												
10/19/2021 FY21 Government Capital Carryforward							849,740							
10/19/2021 FY21 School Capital Carryforward								669,431						
Revised Appropriation	51,742,288	15,674,811	1,719,667	314,556	25,535,180	800,996	2,302,440	1,285,431	251,700	2,365,130	790,539	691,838	10,000	
Change to Appropriation	6,473,645	2,933,735	4,309	0	1,369,592	0	849,740	669,431	0	0	0	646,838	0	
Original Revenue Estimate	17,723,491	3,533,020	1,076,325	163,569	10,818,016	800,996	932,095	154,000		200,470	0	45,000	0	
<i>Adjustments:</i>														
7/20/2021 Social Services-Adoption Incentive Funds			4,309											
7/20/2021 Registrar-salary increase per VA Dept of Elections		10,482												
7/20/2021 Consvr Easement purchase-Lizzie Moon												40,357		
7/20/2021 Consvr Easement purchase-Smithfield Farm												490,125		
7/20/2021 Coronavirus-American Rescue Plan funds		2,839,569												
7/20/2021 Clarke Co Schools-ESSER III ARP funds					1,270,045									
7/20/2021 Clarke Co Schools-IDEA Part B-611 ARP funds					99,547									
8/17/2021 History through Architecture Book, Clarke County		29,005												
9/21/2021 Sheriff's Office-State Compensation Board		41,984												
10/19/2021 FY21 Government Capital Carryforward							241,452							
10/19/2021 FY21 School Capital Carryforward								198,568						
Revised Revenue Estimate	22,988,933	6,454,060	1,080,634	163,569	12,187,608	800,996	1,173,547	352,568	0	200,470	0	575,482	0	
Change to Revenue Estimate	5,265,442	2,921,040	4,309	0	1,369,592	0	241,452	198,568	0	0	0	530,482	0	
Original Local Tax Funding	27,545,152	9,208,056	639,033	150,987	13,347,572	0	520,605	462,000	251,700	2,164,660	790,539	0	10,000	
Revised Local Tax Funding	28,753,355	9,220,751	639,033	150,987	13,347,572	0	1,128,893	932,863	251,700	2,164,660	790,539	116,357	10,000	
Change to Local Tax Funding	1,208,203	12,695	0	0	0	0	608,288	470,863	0	0	0	116,357	0	

Italics = Proposed actions

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Clarke County
YEAR-TO-DATE BUDGET REPORT

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FOR 2022 04

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
301 General Govt Capital Proj Fund							
94110 HVAC System Replacement	225,000	20,051	245,051	18,593.00	6,610.00	219,848.00	10.3%
94140 Landscaping	0	7,336	7,336	.00	.00	7,336.00	.0%
94150 Asphalt, Sidewalk, Path	0	22,000	22,000	.00	19,485.00	2,515.00	88.6%
94181 Courtroom Furniture	0	27,430	27,430	.00	.00	27,430.00	.0%
94310 Sheriff's Equipment	0	22,026	22,026	.00	.00	22,026.00	.0%
94320 Auto Replacement	0	30,990	30,990	.00	.00	30,990.00	.0%
94329 AFG-Radio Replacements	978,700	0	978,700	.00	.00	978,700.00	.0%
94331 Sheriff's Vehicles	174,000	12,427	186,427	37,176.40	57,387.36	91,863.24	50.7%
94601 Technology Improvements	0	16,329	16,329	4,000.00	4,102.28	8,226.72	49.6%
94603 Mobile Radio System	0	397,996	397,996	355,546.00	40,395.09	2,054.91	99.5%
94604 911 Phone System	0	182,479	182,479	12,150.84	10,974.83	159,353.33	12.7%
94610 Mobile Radios EMS	0	75,000	75,000	.00	.00	75,000.00	.0%
94702 Swimming Pool	0	33,144	33,144	.00	.00	33,144.00	.0%
94703 Park Repairs	0	70,092	70,092	.00	.00	70,092.00	.0%
94802 Reassessment	0	14,783	14,783	14,784.00	.00	-1.00	100.0%
TOTAL General Govt Capital Proj Fund	1,377,700	932,083	2,309,783	442,250.24	138,954.56	1,728,578.20	25.2%
GRAND TOTAL	1,377,700	932,083	2,309,783	442,250.24	138,954.56	1,728,578.20	25.2%

** END OF REPORT - Generated by Brenda Bennett **