



# Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

Item	September 21, 2021	Packet Page
<b>Afternoon Session 1:00 PM</b>		
1. Call To Order		5
2. Adoption Of Agenda		6
3. Citizen's Comment Period		7
4. Consent Agenda:		8
– 2021-20R: Resolution of Recognition and Appreciation of Donald “Don” Jackson		9
– Application for Easement Donation – Bradley & Kathryn Keister		10
– Application for Easement Donation – Matthew Jones & Diane Sheehey		12
5. VDOT Update		13
6. Maintenance Department Update		14
7. BoS Minutes:		15
– August 17, 2021, Regular Meeting		16
– August 31, 2021, Special Meeting		46
8. Set Public Hearing, PH 2021-11: Code Change, CC 2021-04: Repeal of Chapter 78 Dance Halls for October 19, 2021, at 6:30 pm, or as soon thereafter as the matter may be heard		61
9. Set Public Hearing, PH 2021-12: Code Change, CC 2021-05: Repeal of Chapter 189 Outdoor Lighting in Agricultural, Forestal, and Rural Residential Areas for October 19, 2021, at 6:30 pm, or as soon thereafter as the matter may be heard		66
10. Set Public Hearing, PH 2021-13: Code Change, CC 2021-06: Assignment of New Addresses to Existing Addressed Structures Chapter 56 County Road Naming, Property Numbering and Road Sign System for October 19, 2021, at 6:30 pm, or as soon thereafter as the matter may be heard		71
11. Board of Supervisors Personnel Committee Items from September 13, 2021		75
A. Expiration of Term for appointments expiring through November 2021. <b>Action: The Personnel Committee recommends the following:</b>		76
– <b>Appoint James Willis to a three-year term on the Community Policy and Management Team. This term has been unfilled since January 1, 2021, and will end on December 31, 2023.</b>		



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–	<b>Appoint Elissa Goshen to a three-year term on the Northwestern Community Services Board. This term has been unfilled since January 1, 2021, and will end on December 31, 2023.</b>	
–	<b>Appoint Doug Lawrence to fill the unexpired term of Jimmy Wyatt on the Northwestern Regional Jail Authority, the term expiring on December 31, 2023. Mr. Lawrence was previously an alternate on the Jail Authority.</b>	
–	<b>Appoint Sheriff Roper to fill the unexpired term of Jimmy Wyatt on the Northwestern Regional Juvenile Detention Center Commission, the term expiring on December 20, 2024.</b>	
–	<b>Reappoint Ben Cochran to the Clarke County Industrial Development Authority for a term expiring October 30, 2025.</b>	
–	<b>Reappoint William Waite to the Clarke County Industrial Development Authority for a term expiring October 30, 2025.</b>	
B.	<b>Appointment of Litter Committee Members. Action: The Personnel Committee recommends the following:</b>	
–	<b>Appoint Ashley Harrison, Meg Roque, John Keim, and Mary Martin to the Litter Committee for three-year terms expiring on September 30, 2024.</b>	
C.	<b>Appointment of Alternates for the Fire &amp; EMS Commission. Action: Information Only</b>	
D.	<b>COVID Sick Leave. Action: The Personnel Committee recommends the proposal outlined in the memo to provide additional COVID leave for qualifying employees.</b>	86
12.	<b>Board of Supervisors Work Session Items from September 13, 2021</b>	87
A.	<b>Discussion on the Town of Berryville Annexation Request. Action: Consider for a vote the written agreement required to move this request forward.</b>	88
B.	<b>Discussion on Taxation Options for Utility-Scale Solar Projects. Action: Information Only.</b>	
13.	<b>Board of Supervisors Finance Committee Items from September 13, 2021</b>	118
A.	<b>Health Department Carryforward Request. Action: The Finance Committee recommends approval of the carryforward request of \$86,637.04 to the Lord Fairfax Health District.</b>	120
B.	<b>Sheriff’s Office Bonuses. Action: The Finance Committee recommends the following language, “Be it resolved that FY22 Sheriff’s Office budgeted expenditure and appropriation be increased by \$41,984, and revenue from the Commonwealth be recognized by \$41,984, for the purpose of providing bonuses to eligible Sheriff Office employees.</b>	122



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C. Discussion of American Rescue Plan Fund Uses. <b>Action: The Finance Committee recommends approval of allocating American Rescue Funds for the following purposes; \$3,200 to convert four water fountains to water bottle filling stations, \$11,200 for extra cleaning and supplies for after-school and summer programs, \$5,500 for extra cleaning and supplies for the Recreation Center, \$250 for hand sanitation stations for Voter Registration, and \$50,000 in lost revenue to be used for cybersecurity.</b>		127
D. Bills and Claims. <b>Action: The Finance Committee recommends approval of the August 2021 Invoice History Report.</b>		129
E. Standing Reports. FYI: Year to Date Budget Report, Reconciliation of Appropriation, and Capital Projects Report. <b>Action: Information only.</b>		138
14. Joint Administrative Services Board Update		152
15. Government Projects Update		160
16. Miscellaneous Items		161
17. Summary Of Required Action		162
18. Board Member Committee Status Reports		163
19. Closed Session Pursuant to §2.2-3711-A1 Discussion on the performance of employees of the public body.		164
20. Adjournment		165
Reports in Packet:		166
– Building Department		167
– Commissioner of the Revenue		182
– Fire & EMS		192
– Virginia Regional Transit Clarke Metrics Report		194