

# TRAINING COMMITTEE

Location: BRVFD  
Date: 3/23/2021  
Time: 1830  
Facilitator: Director Lichty

## Attendees:

AC Grubb, FF Binotto, Director Lichty

## Minutes

1. Approval of Agenda
2. Approval of minutes Feb 23rd meeting.

## Old Business:

### 3. VFIS University Update

Names have been entered and sent to VFIS to create users. The current projection is that we will have user names and access to the site by next meeting. Would like to give a demo to those present next meeting.

### 4. Training Budget Update

- a. Training is still in the 21/22 FY Budget. Goes to public hearing on April 6<sup>th</sup> and for adoption on April 20<sup>th</sup>.
- b. Amount of funds has been increased to \$10,000 for system wide training. For FY 22 the CPR certification will not be coming out of these funds. In future years this may change.

### 5. Requirements for new members:

- a. Common Trends between Companies:
  1. 1-year probationary time.
  2. Some training requirements; either having required training or to complete a certain level of training within the year. Some of this might be through monthly training or state certified training.
- b. As a system what do we think should be a standard for everyone for the first year?
  1. AC 8: Requirements should be focused on what is delivered in orientation with the possibility of various tracks blueprinted. Ie: Driver Only, EMT, Firefighter, or Combination.
  2. Director Lichty: Feels there should be various blueprints to be accomplished in order to track a "successful" volunteer.

6. Requirements for different ranks: See the breakdown overview sheet with recommendations.
  - a. \*Note: Blue Ridge and Enders requirements for AC and Chief are the same within each company. Change will be made to reflect this on the attached spreadsheet.
  - b. Please review and come back with any suggestions for changes at the next meeting. Also, consider weather this is something that can be accepted into your company's bylaws.
7. Classes Update:
  - a. Proposed Classes:
    1. NFA Leadership series
    2. POV positioning on emergency incidents
    3. Boat Ops
    4. Swift Water Rescue
    5. Aerial Ops
    6. Art of Reading Smoke
    7. Other Leadership Classes
    8. MDT Class
    9. Dispatch Policy Review
  - b. Classes being worked on:
    1. Rural Water Supply – Do we want a state certified class or a local certificate of attendance class?
      - (i) AC Grubb would like to see a local class vs. State taught.
    2. TIMS – VSP have been contacted. Further to follow.
    3. FF I & FF II – Still being ironed out.
    4. DPO – Cornerstone has been squared away. Lead Instructor Mr. Shifflette
    5. Hazmat Awareness/Operations – Looking to get Calvin Smith and Warren Green to instruct.
  - c. Recently completed classes:
    1. New member orientation (to be delivered in April)
      - (i) Currently have 6-7 signed up.
8. Survey Update: Director has not yet received any additional questions for the survey. Please get any additional suggestions for questions to him ASAP. Survey will be developed soon.
9. VDFP Classes Update: No significant changes since last meeting.

## New Business:

10. ImageTrend lost the State contract for reporting. Effective July 1<sup>st</sup> the new state reporting software will be ESO. Clarke will be staying with ImageTrend for the time being. More information to come.

## Questions/Recommendations:

Action Items	Owner(s)	Deadline	Status
Please review the DPO PowerPoint that was sent to your email prior to the next meeting.	ALL	4/27/2021	In progress
Identify with leadership of each department what they desire in a certification tracking software. (I.e.: reports, self-upload, etc....) <b>Create a wish list to bring back to the next meeting.</b>	AC Grubb Capt. McMurrer Dir. Lichty	4/27/2021	In progress
Develop list of survey questions focusing on what certification classes participants want/need	AC Grubb Dir. Lichty Binotto	3/23/2021	Due
Develop list of vendors for tracking software	Dir Lichty	TBD	Deferred
Develop survey (see above)	Dir Lichty	4/27/2021	In progress