

TRAINING COMMITTEE

Location: BRVFD
Date: 2/23/2021
Time: 1830
Facilitator: FF Binotto

Attendees:

AC Grubb, Capt McMurrer, FF Binotto, Director Lichty

Minutes

1. Approval of Agenda
2. Approval of minutes Jan 12th meeting with the following changes: Spelling of AC Grubb corrected and background color of minutes changed to a more printer friendly color.
3. VFIS University Update
 - a. No new information. Original meeting with VFIS representative was changed. New meeting scheduled for 3/4/21
4. Training Budget Update
 - a. No training budget for remainder of FY 20/21
 - b. Budget proposal for FY 21/22 is \$5,000. If approved by the County Board of Supervisors in the budget process access to this money will only be for **County wide** trainings/classes. If approved these funds will be drawn on for required EMS CE classes as needed. There is some concern that this is not a significant budget to meet training needs outside of CE hours however Director Lichty feels it should be adequate for the FY with available VDFP funded opportunities.
5. Requirements for new members:
 - a. Blue Ridge: New members must complete a one-year probationary period. At the end of period probationer must have successfully completed the basic in-house training program, CPR and state-certified course in Haz-Mat Awareness as specified in the Company SOP. At the end of their first year they shall be working on or holding a certification at the level of FFI, EMT or EVOC.
 - b. Boyce
 - c. Enders: New members must complete a one-year probationary period. Currently there is a 36-hour monthly requirement for duty hours each month during this probationary period. New members must have or obtain 24 hours of state certified training not limited but to include CPR, NIMS 100, 200, 700, 800 during their probationary year.
 - d. Clarke County: New employees must have minimum of EMT, EVOC II, FFI & CPR at date of hire. Employees must complete a one-year probationary period during which time they must be cleared as AIC at their current level of certification. They must also

complete all required training and probationary assignments as outlined by Director and/or Lieutenant.

6. Requirements for different ranks:

a. Blue Ridge:

Fire Captain and Fire Lieutenant:

- Successful completion of state-approved fire courses totaling at least 120 hrs to include FFI. In addition, Fire Captain shall have successfully completed FFII. Both positions require the individual to be released on all apparatus.

Rescue Captain and Rescue Lieutenant:

- Must have attained and maintain EMT (minimum EMS qualification)

Chief and Assistant Chief:

- Must have been active members of the Company in good standing for a minimum of two (2) years, including the twelve months immediately preceding the election to office; shall have served at least one year as a Line Officer, and successfully completed FFI, FFII, Fire Officer I, NIMS 300 and 400

Driver:

- Must have state approved Driver Pump Operator certification.
- Must have current NFPA physical
- Must complete release on each piece of apparatus

a. Boyce

b. Enders:

Chief and Assistant Chief:

- Fire Officer II
- Current EMT-B or higher
- Minimum 16 hour Vehicle Extrication class
- EVOC III
- Driver Pump Operator
- Aerial Operator

Fire Captain:

- Fire Officer I
- Basic Incident Command class
- Minimum 16 hour Vehicle Extrication class
- EVOC III
- Driver Pump Operator
- Aerial Operator

- Mayday
- Hazmat Ops
- Must have been a Firefighter for a minimum of 3 years

Rescue Captain:

- EMT-B or higher with a minimum of 3 years field experience
- Firefighter I
- EVOC II
- Minimum 16 hour Vehicle Extrication class

Fire Lieutenant:

- Firefighter II
- EVOC II
- Minimum 16 hour Vehicle Extrication class
- Mayday
- HazMat Ops
- Must have been a Firefighter for a minimum of 2 years

Rescue Lieutenant:

- EMT-B or higher with a minimum of 2 years field experience
- EVOC II
- Minimum 16 hour Vehicle Extrication class

Fire Sergeant:

- Firefighter I
- Mayday
- HazMat Ops
- Basic Vehicle Extrication class
- Must have been a Firefighter for a minimum of 1 year

Rescue Sergeant:

- EMT-B or higher with a minimum of 1 year field experience
- Basic Vehicle Extrication class

Training Coordinator:

- Appointed by Fire Chief

- Significant field experience and certifications in either EMS or Fire preferred

Fire Police:

- Appointed by and serve at the discretion of the Chief
- CPR Certification

EMS Driver:

- Must hold current CPR card
- EVOC II
- At least 18 years of age
- Must be insurable by the company and be on the company's policy
- Approved to drive by both the Chief and Rescue Captain.
- Must run a minimum of 10 transport calls a year to remain a cleared driver.
- VA DMV driving report
- Must drive 3 hours with Chief or Rescue Officer to be cleared
- Must complete driver training log to be cleared
- Must have at least 3 months EMS experience
- If no previous EMS experience:
 - Must complete and log a minimum of 15 EMS transport calls as an assist prior to beginning driver training.
 - Drive and log 10 transport calls with a driver trainer after successful completion of EVOC II
 - Complete and log minimum of two priority 1 or 2 transports during driver training.
- If previous EMS experience:
 - Must complete and log a minimum of 10 EMS transport calls as an assist prior to beginning driver training.
 - Complete and log 10 transport calls with a driver trainer.
 - Complete and log minimum of two priority 1 or 2 transports during driver training.
- Members that were drivers at another EMS agency:
 - May begin Driver training after 2 months
 - Complete and log 10 EMS transport calls as an assist.
 - Complete and log a minimum of one priority 1 or 2 transport.
 - Complete and log 5 transport calls with a driver trainer.

❖ All above requirements (EMS assist or driver training calls) may be adjusted by the Chief and/or Rescue Captain until the prospective driver's skills are deemed satisfactory.

- c. Clarke County: Currently under review as part of budget proposal. *See attached breakdown.
- 7. Desired classes from each Company:
 - a. Blue Ridge:
 - 1. NFA - Possibly Leadership series?
 - 2. Rural Water Supply
 - 3. POV positioning on emergency incidents class
 - b. Boyce
 - c. Enders:
 - 1. TIMS Class
 - 2. Boat Ops
 - 3. Swift Water Rescue
 - 4. Aerial Ops
 - d. Clarke County:
 - 1. Art of Reading Smoke
 - 2. Leadership class (outside of NFA Leadership series)
- 8. Survey Update
 - a. Please submit some questions you would like to be included in the survey to Director Lichty so he can begin creating. ie: Time of day for training, what classes, what days of the week, etc...
- 9. VDFP Classes update:
 - a. DPO is out and has been approved. The FFI & II schedule is currently being finalized and should be out soon. See attached draft schedule. Per VDFP this will be a hybrid class. Anyone interested in assisting with teaching either DPO or the Firefighter classes should contact Director Lichty. It would be great to have a local cadre for these classes.

Old Business:

- 10. County New Member Orientation
 - a. A draft document has been submitted for review by Director Lichty. The following recommendations have been made by AC Grubb and agreed to by Capt. McMurrerr:
 - 1. Deliver HIPAA class at orientation
 - 2. Deliver Bloodborne Pathogens and Infection Control in person portion at orientation.
 - 3. Deliver CPR practicals at orientation.
 - 4. Meetings section should focus on various committees available to volunteer for and not on specific requirements of each department in regard to company meetings.
 - 5. Fund raising and company training do not need to be discussed at orientation, that will be done by individual company.

Questions/Recommendations:

AC8: None

Capt. McMurrer: Have we looked at a HS program?

- Yes, it is being discussed to see if it is something we could be involved with.
- Possibility of using vacated school building for a permanent location

Action Items	Owner(s)	Deadline	Status
Identify with leadership of each department what they desire in a certification tracking software. (I.e.: reports, self-upload, etc....)	AC Grubb Capt. McMurrer Dir. Lichy	3/23/2021	In progress
Develop list of survey questions focusing on what certification classes participants want/need	AC Grubb Dir. Lichy Binotto	3/23/2021	In progress
Develop list of vendors for tracking software	Dir Lichy	TBD	Deferred