

TRAINING COMMITTEE

Location: BRVFD
Date: 1/26/2021
Time: 1830
Facilitator: Director Lichty

Attendees:

AC8 Grubbs, Director Lichty, Capt. 1 McMurrer, Sgt. 1 Thacker, FF Binotto

Minutes

1. Overview of committee purpose
 - a. Initial monthly meetings then moving to quarterly.
 - b. Develop a list of each company's training needs.
 - c. Director will present these recommendations to the volunteer chiefs.
 - d. Develop a recommendation for a tracking software that will best meet the needs of the County and individual departments.
2. Currently chiefs are discussing a centralized certification process to help identify internal needs
3. Approved fire classes for 2021: (Both are state sponsored, dates and locations TBD)
 - a. DPO – Spring
 - b. FFI & FF II – Summer
4. Approved EMS classes:
 - a. ACLS/PALS on bi-annually rotating basis (2021 was ACLS)
 - b. Quarterly CE hours to keep all ALS and BLS providers on track for recertifications.
 - c. Tuition reimbursement for EMS certifications.
 - (i) There will be a SOP coming in the future to standardize the criteria for eligibility of the reimbursements.

5. Points of note:

- a. We have a new insurance carrier. We are no longer using McNeil; therefore, we no longer have access to the McNeil training site. We are now insured with VFIS. This will give us access to VFIS University in the future. This is tied into Target Solutions. We are unsure how this program works and what is available through the online university. More to come.
- b. There is no training budget for this fiscal year.

Questions/Recommendations:

AC8:

Recommend considering a monthly initial training/orientation for all new members. This could include training in the following areas: IAR, CPR, Reporting software, County orientation, HIPAA, Infectious control.

Does FFI include Hazmat Awareness and Ops?

Capt. McMurrer:

Recommend a survey be developed to distribute to all members to determine what classes people need and are interested in.

Recommend a full TIMS Class

Sgt Thacker:

Recommends Boat operator and Swift water classes.

All present agree that weekend classes will better suit volunteers and allow for greater participation.

Action Items	Owner(s)	Deadline	
Develop list of requirements for new members.	AC Grubbs Capt. McMurrer	2/23/2021	In progress
Develop list of required certifications for each position within your company. (I.e.: Lt, Sgt, Pump Operator, etc....)	AC Grubbs Capt. McMurrer Dir. Lichty	2/23/2021	In progress
Identify with leadership of each department what they desire in a certification tracking software. (I.e.: reports, self-upload, etc....)	AC Grubbs Capt. McMurrer Dir. Lichty	2/23/2021	In progress
Develop list of survey questions focusing on what certification classes participants want/need	AC Grubbs Lt. Thacker Dir. Lichty	2/23/2021	In progress
Develop list of vendors for tracking software	TBD	TBD	Deferred