



CLARKE COUNTY FIRE-RESCUE

FIRE CHIEF'S MEETING

Minutes

Meeting Date: April 14, 2021

Attendance:

Chief Burns (Blue Ridge)	Chief Coffett (Boyce)	AC Conrad (Boyce)
Chief Blaylock (Enders)	Chief Trainor (Mt. Weather)	AC XXXX (Mt. Weather)
Director Lichty (County)	Chief Deputy Sumption	Director Hess

Meeting called to order on or about 18:30

Approval of Minutes – All in favor, no corrections

Dispatch Changes –

Proposed Changes - Director Hess explained some of the proposed changes per the letter she sent out (see attached). A discussion followed on changing the redispach from 5 to 6 minutes. Concerns were raised with not annoying companies and with personnel responding from home and what units were added to the call. Additionally, discussion on how long it takes to dispatch on a multi-unit response. Concern over how much we are draining our mutual aid resources, making sure that we are putting units in service if not needed. Chief Burns brought up concerns over not having enough personnel to assist disaptch. CAD to CAD was also discussed and Director Hess stated she would be checking on ability. Talks over the units coming across on IAR, and a “working fire dispatch” to reduce dispatching and what units are dispatched on incidents. Chief Coffelt asked if the Sheriff had signed off on change; Chief Deputy Sumption and Director Hess stated no, wanted to hear from Chiefs first goal of June 1 decision. Discussion proceded on going back to companies prior to final decision, push to after next Chiefs meeting, agreed this would take place. CD Sumption discussed radio project upgrade completion - August 1. Discussion of some of missing radio traffic, CD Sumption belives it a lot due to the coper in the system will be changed to fiber. Talk about Technology meeting and how that could play a role in this. Table until next month, with further discussion.

Co. 21 dispatch – Discussion on how to adjust the Boxes changes for the current record which has 1 unit from Mt. Weather to multiple units. Dir. Hess handed out the response plans template for the chiefs to complete, she discussed she would change them when she receives the templates, she will also send out electronically. Discussion on how you can see the response plans and how to fill out each template. Quick discussion about Trail Rescue not in current response plans. Question about what is a “add-on” and the status of Truck 21; Chief Trainor discussed the possible future response of Truck and Hazmat 21. CD Confusion on response plans, expressed interest in providing training to the Companies. Dir. Hess requested that as much as you can do with staffing such as staffing or unstaffing please do over radio.

Old Business –

Budget Update – BOS votes on the final budget next week April 20, 2021

SOGs – Below is status of each SOG, also each approved SOG will be sent out with the monthly Newsletter. New sign sheet for verification of SOG adoption.

Tuition Reimbursement 100.19– Companies will review for May evaluation, Also added the terms “with their Companies” in their Company under General A-Eligibility #1, General, C, 1-v removed per request also on the attached form.

HIPPA 500.02– Approved as written

Accountability 400.01– In section III Accountability Equipment, C switch a & b, change VII from Emergency Communications to Evacuation.

Fire Unit Response 400.02- Discussion, Approved as written

PS Trax update – Company 4 is working with FF/EMT Sibert & O’Connell to get vehicle check information done. Chief Blaylock asked about who to make corrects on equipment when equipment is corrected/found. Chiefs will work on their end when maintenance is conducted. Monthly mileage report would be done; Director will work to send out for the past month.

Training Committee – School number for Fire Academy bundle. Put in for some leadership classes thru the VFCA to get some classes, will know more in the coming weeks. Minutes from the last meeting are in this current months meeting packet.

Recruitment Committee – Set up a recruitment booth May to October specifically for recruiting new members. Discussion on point system for the property tax break and what is requirement, can this be removed from the form. Followup with Commissionair of Revenue and State Code to check make sure that there is no requirements by the state.

Fire Apparatus Response – Was the unit response SOG, no discussion.

Plan for MDT to IPAD Change – No MDTs will be pulled for now, and they will slowly be replaced in FY22, discussion with IT on if internal wireless card or use of modem. Once they come in, work to set them up identical. Discussion on if there is a problem, because it is run off of apps IT will not repair them, only items of damage like a screen can be repaired.

New Business –

Stryker maintenance/update equipment – Discussion on Stryker on coming up with a maintenance contracts;

Option 1 – 3yrs-\$15,629.10 year total \$46,46,887.30

LP15-3
Lucas – 2
Cots-6
Power Load-3
Stairchair – 2

Option 2 – 1yr, \$29,947.80

LP15-8
Lucas – 5
Cots-4
Power Load-3
Stairchair – 2

Option 3 – 1yr, \$16,144.30

LP15-3
Lucas – 2
Cots-3
Power Load-3
Stairchair – 2

Option 4A – 5yr, \$57,972.29 each yr, \$1 buy out

LP15- 5 (new) & maint contract
Lucas – 4 (new) & maint contract
Cots- 0
Power Load- 0
Stairchair – 0

Option 4B – 5yr, \$51,315.62 each yr, Fair Market Value (FMV)

LP15- 5 (new) & maint contract
Lucas – 4 (new) & maint contract
Cots- 0
Power Load- 0
Stairchair – 0

Discussion on all the different options, the costs of adding additional LP's in the , it was decided to have each company get a quote by next meeting, where the issue will be dicussed further.

Staffing Update – Discussion on stafing shortage and how that will effect staffing, 3 people all at Enders, 4 all at Enders, 5 (3-@ Enders, 2-Blue Ridge), 6 (4-Enders, 2-Blue Ridge). FF/Medic Binotto will be taking over IAR, Director will work to send out list of open days. Also possible form for Volunter to fill out for filling a shift.

Discussion on Physicals and the process.

Blue Ridge – Updates on station which include, painting complete gear lockers ordered, no mositiure issues, Company approved funding for funiture upgrades in day room area, esimated to be complete in two months. Still waiting on grant information. Chief Burns identified he understand the staffing shortages and limited staffing at his station during this time.

Boyce – Interested in Dry Hydrant grants but problems are discouraging, discussion on a 3 year backlog from VDOF. Discussion was held on how to do it yourself with your own donations and equipment.

Enders – Scheduling on critique, discussion took place and was scheduled for Monday April 26th at 06:30 at Enders. Kitchen remodel will start tomorrow, expected to be done within a week or two, Tanker to be back this week (Friday). Discussed how if successful with Ambulance grant, then will apply for a Lifepack in the Fall grant cycle. New ambulance having some warrenty work coming up, will be out for extended period of time. Questions on the Driver Release Policy for the Truck, advised to follow the approved driving policy.

Mt. Weather – 7 IPADs, 5 new personnel, 1 medic opening. No reserve appataus, working to get reserve apparatus when needed. Working on trying to set up

some VDFP classes, will send them out once they get them. Discussion on the 30 day ending of Mt. Weather, they would fall within parameters of the current response plans.

Clarke County – Discussion on the SCBA masks purchased to start issuing of individuals. FF/EMT Sibert will be contacting Companies to get these masks out and who needs to be fit tested in order to get mask. J & J vaccine was passed. Manassas is offering up some gear stalls, if anyone intersted please contact me. Enders did express intersted in some of the gear stalls. Once radio project is done, then there would be a field test done, to check the radio coverage as it is suppose to. Next phase of radio project is the repeaters for the Fire-Rescue vehicles. Discussion on the coverage map, and what the different coverage needs are. Concerns over the Shannandoah Retreat area, and if there is going to be coverage needs there.

Other – Discussion on who was having or if there was some issues with radio coverage. Enders discussed issues about radios working at the hosptial. Also discussion on radio mics need for Enders, Director will see about 2-3 mics.