

**CLARKE COUNTY**  
**Conservation Easement Authority**  
THURSDAY – 16 MARCH 2017 – 10:00 AM  
A/B Conference Room, 2<sup>nd</sup> Floor Government Center  
**AGENDA**

1. Approval of Agenda
2. Approval of Minutes of the meetings of 19 January 2017
3. Bank Account balances
4. Campaign for the Authority
5. Discussion
  - a. Deed of easement template review
  - b. Summer internship
  - c. Sponsor ad in Fair catalog
  - d. Sponsor Vault Conference
  - e. Solicitation letters adjoining property owners
6. Easement Donation/Purchase
  - a. Barbehenn – New application easement donation
  - b. Dillon – New application easement DUR purchase
  - c. Bell – easement donation
  - d. Johnston – DUR purchase
7. Report on Applications for Easement Purchase
  - a. *Possible Closed Session to discuss real estate*
  - b. *Motion to go into Closed Session pursuant to Section 2.2-3711-A3 of the Code of Virginia, as amended, to discuss the Acquisition or Sale of Property and Section 2.2-3711(A)(7) for consultation with legal counsel regarding specific legal matters requiring the providing of legal advice.*
8. Adjournment - next meeting – Thursday April 20<sup>th</sup> 10 am

**CLARKE COUNTY**  
**Conservation Easement Authority**  
**draft Minutes – 19 January 2017 draft**

A regular meeting of the Conservation Easement Authority was held at 11:30 am on Thursday, 19 January 2017, at the Camino Real Restaurant, 16 Crow Street, Berryville, Virginia.

**Present:** R. Buckley, L. Wallace, G. Ohrstrom, B. Byrd, M. Jones, W. Thomas  
**Absent:** P. Engel  
**Staff:** A. Teetor, B. Stidham, R. Couch Cardillo  
**Others:** Cathy Kuehner, Winchester Star

**Call to Order:** Alison Teetor, Clerk to the Easement Authority, called the meeting to order at 11:30 a.m.

**Election of Chairman, Vice Chairman, and Treasurer**

Ms. Teetor asked for nominations of Chairman to the Authority. Mr. Ohrstrom nominated Mr. Buckley for the position of Chairman for 2017, Ms. Thomas seconded. The Authority voted unanimously to elect Mr. Buckley as Chairman of the Authority for 2017.

Mr. Buckley asked for nominations of Vice Chairman to the Authority. Ms. Thomas nominated Mr. Ohrstrom for the position of Vice Chairman of the Authority for 2017, Ms. Wallace seconded. The Authority voted unanimously to elect Mr. Ohrstrom as Vice Chairman of the Authority for 2017.

Mr. Buckley asked for nominations of Secretary/Treasurer to the Authority. Ms. Wallace nominated Mr. Engel for the position of Secretary/Treasurer for the Authority for 2017, Mr. Ohrstrom seconded. The Authority voted unanimously to elect Mr. Engel as Secretary/Treasurer of the Authority for 2017.

**Agenda** On motion of Ms. Wallace, seconded by Mr. Ohrstrom, the Authority unanimously approved the agenda.

**Minutes** On motion of Ms. Wallace, seconded by Mr. Ohrstrom, the Authority unanimously voted to approve the minutes of December 14, 2016, with corrections.

**Bank Account:** Ms. Teetor handed out the spreadsheets and reviewed the expenditures. Current fund balances show a total fund balance of \$164,439 consisting of \$49,285 in the donations account, \$96,542 in stewardship, and \$18,612 in local funds. Funds were spent on the Susan Digges closing which occurred December 29, 2016.

**Public Relations:** Ms. Cardillo provided an update on the donations to date; this reflects the year end appeal, for a total of 164 donors contributing \$24,778 in 2016, of that amount the year-end appeal netted \$15,665 from 48 donors. The annual Conservation Award will follow this meeting. Ms. Cardillo also stated that she is distributing the notecards to area businesses. She also asked members for suggestions on a person to profile for the winter newsletter. Mr. Ohrstrom suggested William Bowen who is placing a 20 acre parcel in easement later this month.

**Easement Donation/Purchase**

No new applications

**Report on Applications for Easement Purchase**

On motion of Ms. Wallace, seconded by Ms. Thomas the Authority unanimously approved going into Closed Session pursuant to Section 2.2-3711-A3 of the Code of Virginia, as amended, to discuss the Acquisition or Sale of Property. On motion of Ms. Wallace, seconded by Ms. Thomas, the Authority unanimously approved reconvening in Open Session. Ms. Wallace moved, seconded by Ms. Thomas, to certify that to the best of the member’s knowledge:

- (i) only public business matters lawfully exempted from Open Meeting requirements under Chapter 2.2-3700, et sec., of the Code of Virginia, as amended, pursuant to Section 2.2-3711-A3 of the Code of Virginia, as amended, to discuss the Acquisition or Sale of Property, and
- (ii) only such public business matters as were identified in the motion by which the Closed meeting was convened were heard, discussed, and considered in the meeting by the Authority. The vote on the above motion was:

Ms. Byrd	Aye	Ms. Wallace	Aye	Mr. Buckley	Aye
Mr. Engel	Absent	Ms. Thomas	Aye	Mr. Ohrstrom	Aye
Ms. Jones	Aye				

The following action was taken subsequent to the Closed Session:

On motion of Mr. Ohrstrom, seconded by Ms. Jones, the Authority unanimously voted to give final approval to Neal and Rebecca Dillon for a DUR purchase on the parcel identified by Tax Map# 8-A-9 for the DUR purchase offer to \$25,000/DUR pending receipt of income information.

**Adjournment** There being no further business, Ms. Jones moved and Mr. Ohrstrom seconded that the Authority adjourn to the awards ceremony. The next meeting is scheduled for Thursday February 16<sup>th</sup> at 10:00 am. The motion was approved unanimously.

\_\_\_\_\_  
Randy Buckley, Chair

\_\_\_\_\_  
Alison Teetor, Clerk to the Authority

JAS - B Bennett  
 Through 03/08/2017  
**Fund 235 - Conservation Easement Balances**

These beginning balances not final yet

**EOY 2016**

Fiscal Year 2017

	Total Fund Balance	Donations	Stewardship Account	Local Funds
July Rev/AR	259,135	160,259	86,478	12,398
July Exps/AP		400	33	0
Aug Rev/AR		1,340	33	-8,248
Aug Exps/AP		-2,115	-2,160	82,427
Sept Rev/AR		714	32	-208
Sept Exps/AP		-1,949	0	-81,020
Sept Exp Moore & Dorsey Inc purchase		-81,020		1,589
Oct Rev/AR		432	12,093	-453
Oct Exps/AP		-2,258	0	4,456
Nov Rev/AR		1,025	32	-3,310
Nov Exps/AP		-790	0	147,822
Dec Rev/AR		5,516	0	-2,195
Dec Exps/AP		-1,762	0	-138,670
Dec Exp Susan Digges & Digges Farm purchase		-32,225		309,302
Jan Rev/AR		19,499	0	-605
Jan Exps/AP		-1,560	0	-311,262
Jan Exp Cool Spring Farm purchase		-5,738		400
Feb Rev/AR		9,165	0	-1,073
Feb Exps/AP		-1,995	0	-415
Mar Rev/AR		-1,170	0	
Mar Exps/AP				
<b>YTD Rev/AR</b>	<b>596,312</b>	<b>38,091</b>	<b>12,223</b>	<b>545,997</b>
<b>YTD Exps/AP</b>	<b>682,249</b>	<b>132,632</b>	<b>2,160</b>	<b>547,457</b>
<b>Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>YTD FUND BALANCE (AR &amp; AP)</b>	<b>173,197</b>	<b>65,718</b>	<b>96,542</b>	<b>10,938</b>

**Brenda Bennett:**  
 Accts Rec for Moore & Dorsey easements (VDACS). Rec'd 12/21/16

**Brenda Bennett:**  
 Land Use rollback tax

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 Land Use rollback tax

**Clarke County:**  
 Land Use rollback tax - \$8,097  
 Accts Rec for Digges Farm- \$90,334.50 -Rec'd 03/2017  
 Accts Rec for Susan Digges- \$49,390.50-Rec'd 03/2017

**Clarke County:**  
 Land Use rollback tax - \$3,927  
 Est. Accts Rec for Cool Spring Farm - \$305,375-Rec'd \$126,125 03/2017

**Clarke County:**  
 Land Use rollback tax - \$400

**VDACS**  
 101,322.82 Expires 12/31/2017 (FY2015)  
 42,319.18 Expires 12/31/2018 (FY2016)  
**143,642.00**  
 -82,427.48  
 0.00  
 -20,084.50  
 -12,140.50  
 -15,080.00 estimated

**Anticipated Easement Closings:**  
 Moore & Dorsey Inc (Approp 07/2016)-CLOSED-Actual EXPS above  
 Cool Spring Farm, Mike Cassidy-CLOSED-Actual EXPS above  
 Digges Farm LLC -CLOSED- Actual EXPS above  
 Susan Digges -CLOSED- Actual EXPS above  
 Bill & Jane Johnston-Estimated

**ESTIMATED YTD BALANCE** 173,197 65,718 96,542 10,938 AVAILABLE Estimated YTD BALANCE-VDACS

	Local Funds	Actual Expenses	Appropriated Balance Remaining
<b>FY16 Expenditure Appropriations</b>			
General Expenses	30,000	32,314	-2,314
Moore & Dorsey Inc - closed in Sept	160,000	162,040	-2,040
Cool Springs -closed in Jan	317,100	317,000	100
Susan Digges Appraisal - closed in Dec	70,500	65,010	5,490
Digges Farm Appraisals - closed in Dec	111,375	105,885	5,490
Bill & Jane Johnston	30,160	682,249	30,160
	719,135		36,886

**Clarke County:**  
 includes expenses not specifically designated to an easement (including stewardship and monthly Hall, Monahan invoices).



Through Mar 08, 2017

**Conservation Easement Expense Detail - FY17**

	Donations	Stewardship	Local Funds
<u>July</u>	25.00 Downstream Project-Domain Reg/Renewal 25.00 Downstream Project-Domain Reg/Renewal <u>50.00</u>		
<u>AUGUST</u>	9.08 Pitney Bowes 450.00 Gloria Marconi-Summer '16 Newsletter 640.00 Robin Cardillo-Svcs for CEA 300.00 Clarke Co Ruitan-Fair Sponsorship 580.00 Winchester Printers-Envelopes 136.00 Winchester Printers-CCEA Banner <u>2,115.08</u>	2,000.00 M. Mcguigan-Inspection 45.90 M. Mcguigan-Mileage 113.94 M. Mcguigan-Mileage <u>2,159.84</u>	447.50 Hall, Monahan-Legal Svcs July 2016 3,000.00 Myers & Woods-Apprsl rpt-Cool Springs Farm 3,000.00 Dunn Land Surveys-Boundary Srvc Cool Springs 1,800.00 Boykin Realty Appraisal-Cool Springs Farm <u>8,247.50</u>
<u>Sept</u>	946.63 Robin Cardillo-Svcs for CEA 1,002.73 Winchester Printers-Newsletter & postage 81,020.00 Hall Monahan -Moore & Dorsey, Inc Purchase <u>82,969.36</u>	<u>0.00</u>	207.50 Hall, Monahan-Legal Svcs Aug 2016 81,020.00 Hall Monahan -Moore & Dorsey, Inc Purchase <u>81,227.50</u>
<u>Oct</u>	20.20 Postage 1,000.00 Donation to CCHS 720.00 Robin Cardillo-Svcs for CEA 68.00 Winchester Printers-CCEA Banner 450.00 Gloria Marconi-Fall '16 Newsletter <u>2,258.20</u>	<u>0</u>	452.50 Hall, Monahan-Legal Svcs Aug 2016 <u>452.50</u>
<u>Nov</u>	790.04 <u>790.04</u>	<u>0</u>	2,815.00 Hall, Monahan-Legal Svcs Oct 2016 495.00 Maral Kalbian-Grmwy Court Consulting Svcs <u>3,310.00</u>
<u>Dec</u>	200.00 Gloria Marconi - End of Yr appeal letter 439.75 BB&T - PA & CEA Items 68.00 Winchester Printers-CCEA Banner 1,054.10 Robin Couch Cardillo-End of Yr appeal svcs <u>1,761.85</u> Sub-total	<u>0</u>	365.00 Hall, Monahan-Legal Svcs Nov 2016 300.00 Dunn Land Surveys-Susan Digges property 1,530.00 Hall, Monahan-Legal Svcs Dec 2016 <u>2,195.00</u> Sub-total
<u>Jan</u>	12,140.50 Hall, Monahan, Engle-Susan Digges purchase 20,084.50 Hall, Monahan-Digges Farm purchase <u>33,986.85</u>	<u>0</u>	52,869.50 Hall, Monahan, Engle-Susan Digges purchase 85,800.50 Hall, Monahan-Digges Farm purchase <u>140,865.00</u>
<u>Feb</u>	823.72 Winchester Printers-2016 Annual Appeal Ltr 16.02 Postage 720.00 Robin Couch Cardillo-Services for CEA <u>1,559.74</u> Sub-total 5,738.00 Hall, Monahan, Engle-Cool Spring Farm purchase <u>7,297.74</u>	<u>0</u>	605.00 Maral Kalbian-Greenway Court 311,262.00 Hall, Monahan, Engle-Cool Spring Farm purchase <u>311,867.00</u>
<u>Mar</u>	1,413.62 Robin Couch Cardillo-Services for CEA 35.00 Crown Trophy - Engraved Plate 546.44 BB&T - Services for CEA <u>1,995.06</u> 450.00 Gloria Marconi - Winter Newsletter 720.00 Robin Couch Cardillo-Services for CEA <u>1,170.00</u>	<u>0</u>	1,072.50 Hall, Monahan-Legal Svcs Jan 2017 <u>1,072.50</u> 415.00 Hall, Monahan-Legal Svcs Feb 2017 <u>415.00</u> Hall Monahan - Legal Svcs Feb 2016
<b>YTD Totals</b>	<b>Donations</b> <u>131,462</u>	<b>Stewardship</b> <u>2,160</u>	<b>Local Funds</b> <u>547,457</u>



ROBIN COUCH CARDILLO

March 10, 2017

Clarke County Conservation Easement Authority  
Fundraising and Public Relations Report  
March 2017 meeting

**Donor Statistics**

See attached Master Report

- 2017 total: \$1,230 from 6 donors

**Ongoing**

*-Publicity*

- Third Wingate Mackay-Smith Land Conservation Award coverage
- Pitch the Cool Spring Farm story to media outlets; approach Mike Cassidy

*-Possibility of partnering with artist on wetlands art exhibition*

- See attached proposal from Kate Petranech
- \$500-750 sponsorship commitment
- Pros and cons

*-Winter newsletter*

- Scheduled to mail March 13
- Cool Spring Farm article – “Persistence pays off”

*-Spring newsletter*

- Another easement property owner to profile? Effective for larger audience

# Fundraising Results: Clarke County Conservation Easement Authority

As of March 10, 2017

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Amount	\$13,345	\$19,090	\$20,871	\$25,649	\$26,396	\$25,843	\$23,530	\$42,266	\$36,260	\$57,356.00	\$24,778.00	\$1,230.00
# Donations	115	161	208	209	203	195	181	200	169	158	164	6
<b>YE Donor Appeal</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
YE Donor Appeal Amount	\$8,465	\$8,310	\$8,477	\$10,134	\$8,376	\$12,815	\$7,250	\$15,706	\$17,635	\$47,003	\$15,665	
Donor Respondents	73	59	87	86	76	68	50	69	51	61	47	
YE Prospector Amount	\$2,115	\$2,115	\$425	\$425	\$425	\$425	\$40	\$40	\$1,650	\$104	\$25	
Prospect Respondents	24	24	7	7	7	7	1	1	3	2	1	
<b>Winter Newsletter</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Dollar Amount	\$2,700	\$2,700	\$2,700	\$2,065	\$2,865	\$2,126	\$3,611	\$4,805	\$3,335	\$2,700	\$2,228	
Respondents	23	23	23	27	32	21	32	39	26	25	29	
<b>Spring Newsletter</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Donor: Dollar Amount	\$3,775	\$455	\$2,074	\$5,820	\$2,810	\$2,520	\$3,415	\$1,975	\$3,705	\$3,420	\$2,725	
Donor: Respondents	35	5	19	38	26	27	32	28	26	27	19	
Payee Spring Newsletter: Dollar Amount	\$2,200	\$2,200	\$940	\$460	\$450	\$825	\$765	\$165	\$1,380	\$100	\$75	
Payee Spring Newsletter: Respondents	16	16	19	10	4	11	5	4	9	1	3	
<b>Summer Newsletter</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Dollar Amount	\$2,370	\$2,370	\$2,020	\$1,330	\$1,883	\$2,735	\$1,580	\$5,040	\$3,215	\$1,927	\$2,115	
Respondents	20	20	27	22	33	26	21	22	27	22	28	
<b>Fall Newsletter</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Donor: Dollar Amount	\$2,210	\$2,210	\$765	\$260	\$7,300	\$2,946	\$4,630	\$2,660	\$2,325	\$1,250	\$600	
Donor: Respondents	12	12	5	7	25	26	30	27	14	3	6	
Payee Fall Newsletter: Dollar Amount	\$1,430	\$1,430	\$90	\$1,405	\$65	\$605	\$715	\$240	\$760	\$325	\$325	
Payee Fall Newsletter: Respondents	25	25	4	8	2	8	9	5	5		5	
<b>Over the Transom</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Dollar Amount	\$3,380	\$3,380	\$3,380	\$4,175	\$1,900	\$868	\$1,457	10,500	\$1,550	\$257	\$362	\$1,230.00
Donor Respondents	17	17	17	11	5	6	2	2	2	3	12	6
<b>Donor Thank-You Party</b>	<b>2006</b>											
Dollar Amount	\$1,105											
Donor Respondents	6											
<b>Photo Revenue</b>					\$747	\$57	\$67				\$	20
<b>Gift-in-Kind (admin work donated by Kate Petranec)</b>						\$346	\$473	\$469				

# MEMO

February 14, 2017

To: Robin Crouch Cardillo, Marketing Consultant  
From: Kate Petranech  
Re: Easement Authority Sponsorship of Wetlands Exhibit

Dee-lighted the Easement Authority is open to the idea of sponsoring an exhibit on wetlands, featuring the work of sculptor, Sally Myers.

This memo provides background on the origin and purpose of the exhibit, likely benefits for all involved, and preliminary details if it's a go.

## Beginnings

Last summer, Jamieanne Amicucci, owner of Grey Gallery in Winchester invited Sally Myers to mount an exhibit. Myers readily accepted because she had an idea that had been brewing for some time.

A while back a neighbor had asked for a piece of a hickory tree on Myers' property that had fallen down as a result of strong winds. As they walked to the tree, he noted the damp, soggy ground, commenting with some satisfaction that he'd "filled all that in" on his land.

Myers offered reasons why wetlands were important. But as his eyes shifted away, she could see it was a fool's errand. So, how COULD she get someone's ear?

### How about using art as the lure to open peoples' ears. AND eyes?

The resulting exhibit, which filled the small gallery, featured Myers' stunning re-creation of a wetland complete with birds, snakes, and a soaring Blue Heron. (See photos on a separate attachment.) Opening night included a brief, well-received presentation by Tom Akre, ecologist with the Smithsonian Conservation Biology Institute.

It was clear from questions and comments that ears and eyes had indeed been opened. But to keep them opening, two things about the exhibit had to be addressed.

First – education needed to be embedded into the design. Without it, the exhibit was like a photograph without a caption or movie without sound. Visitors could savor the exhibit's artistic beauty but were left clueless about the vital importance of the land that inspired its creation.



Second – both the size of the audience and its geographic reach needed to be increased. This could be achieved by “taking the show on the road,” i.e. inviting organizations in Virginia identified with land and resource conservation to host the exhibit in their cities or towns.

The key to a successful launch hinged on the selection of that first sponsor. It needed to be a blue-chip environmental organization that was well-known and highly regarded in conservation circles not only locally but around the state.

Enter the Clarke County Conservation Easement Authority. (We hope!)

### Everyone Benefits

Enhancing the exhibit’s educational value and growing its geographic reach will surely increase knowledge and understanding about wetlands.

It will also help Sally Myers introduce herself and her work to a wider audience.

But when you consider the potential payback from this exposure opportunity, the biggest winner may be you. Five benefits right off the bat:

- Increased awareness of the Authority among the general public from print and online coverage of opening night.
- Opportunity to enlarge understanding about the Authority and its work in your local community at large
- Chance to strengthen ties to current donors with a special mix and mingle event
- Potential for add-on programming, directed towards people who’ve expressed interest in easements and, quite possibly ...
- Bragging rights as the organization chosen to premiere this important event

The final advantage is one that makes sponsoring the exhibit almost irresistible: Little or no effort on your part. The entire project is virtually turn-key with all work being performed by our three member team.

I’ll be the exhibit manager coordinating all aspects of the launch, working in conjunction with:

Sculptor, Sally Myers who has been making art for more than four decades. Her work can be found in private collections and public spaces across the US. (See [SallyMyerssculpture.com](http://SallyMyerssculpture.com).) Using elements from the original show and adding others, she will create a stunning new wetland filled with flora and fauna made of steel.

Graphic Artist, Jeanne Krohn, who has five decades of experience designing exhibits. Included among her clients is SITES – the Smithsonian Exhibition Traveling Exhibition Service, which is the largest traveling exhibition operation in the world. She will design and

install the exhibit blending Myers' sculptures with a series of free-standing panels featuring informative narrative on wetlands, the Authority, and Myers.

### Getting Started

While awaiting approval, we have begun filling in some details including:

**Location --** Barns of Rose Hill. The team has agreed the small room upstairs would be an ideal spot for the exhibit. Jeanne has already designed a show for the space. Once we have your go-ahead, we will approach the Barns to secure their approval.

**Schedule.** We think an early spring show would be ideal and have penciled in April 21 to May 30 on our calendars.

**Budget.** Team members are donating their time to the project. So the only cost to the Authority will be for the purchase of materials such as those relating to the creation of the panels. We estimate the cost to range from \$500 to \$750.

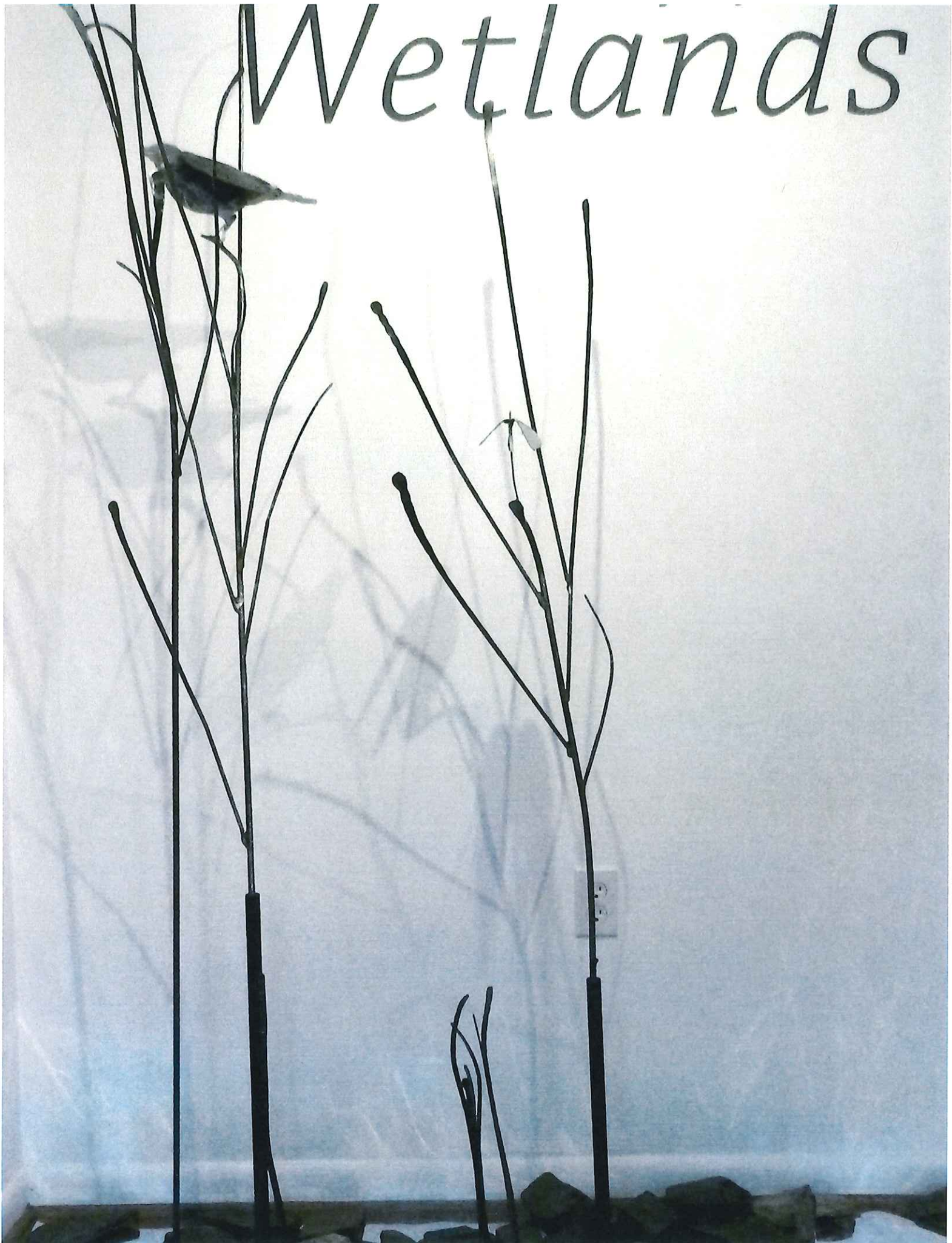
Though the proposed opening is several weeks away, we will need every bit of that time to design and create the exhibit. I'm standing by ready to answer any questions you might have. If it would be helpful, Sally and Jeanne would welcome the opportunity to introduce themselves to the Authority.

Thanks again, Robin, for encouraging us to make this proposal to the Authority. Needless to say we are extremely excited about the potential for all involved and eager to get going. Hope after reading this memo, you and the Authority members share our enthusiasm -- demonstrating it with a green light!





# Wetlands









Dear Ms. Alison Teetor:

Several weeks ago I received an email from my undergraduate advisor about an internship with the Clarke County Conservation Easement Authority. I looked into the extraordinary work in land resource preservation the CEA has done over the past 15 years, and I hope to contribute to furthering this effort and assisting in public outreach as well as easement inspections.

As a Shenandoah County native familiar with this area of Virginia, I was very excited to hear about this opportunity. I have always been interested in land use and preservation and am incorporating this interest into my pursuit of a Bachelor of Science degree in Environmental Science at Virginia Tech. I am currently taking a course on watershed assessment, management, and policy and have recently completed a project focused on a current issue relating to water resources. My team and I gave a comprehensive presentation on the occurrence of nutrient runoff in Florida and how the following disaster could have been prevented through communication with stakeholders on proper land and water usage. This project gave me significant insight into the communication process between government agencies and private landowners and inspired my interest in the process of land use allocation.

This past summer, I was involved in a program sponsored by CalTech working on a research team of students. Our primary focus was identifying potential Active Galactic Nuclei candidates by looking through archived satellite data and communicating our results with the research team across the country. Through this program I gained real-world experience in independent and team research and was able to practice remote and personal communication skills through team collaboration.

You can reach me at (540) 975-2894 or via email at your convenience. I look forward to hearing from you about this opportunity.

Regards,

Kinsey Wilk

630 Washington St SW  
Pritchard Hall Rm. 3063  
Blacksburg, VA 24060

**Kinsey Wilk**  
kinsey@vt.edu  
(540) 975-2894

4726 Fort Valley Rd  
Fort Valley, VA 22652

**OBJECTIVE:** Seeking an internship performing easement inspections in Clarke County to aid in the conservation of private land

## **EDUCATION**

### **B.S. Environmental Science**

Virginia Tech, Expected Graduation December 2018

GPA 3.77 overall, 3.96 in major

Dean's list Fall 2016

## **RELEVANT COURSEWORK**

Watershed Assessment, Management, and Policy

Organic Chemistry

Technical Writing

Principles of Biology

Physical Geology

## **RESEARCH PROJECT**

**Active Galactic Nuclei (AGN) Identification**, Caltech (June 2016-December 2016)

- Collaborated with research team to compile AGN database
- Invited to present research as a team at Science Conference in Dallas

## **WORK EXPERIENCE**

**Soccer Referee**, Shenandoah County Soccer League (February 2015-June 2016)

- Mediated matches and communicated as part of a referee team

**Principal Lifeguard**, Camp Overlook (Summers 2015-2016)

- Addressed safety issues and supervised campers
- Improved and implemented Emergency Action Plan (EAP) for waterfront
- Coordinated daily camper activities as support staff counselor

**Cashier**, Lord Fairfax Community College Bookstore (August 2015-January 2016)

- Solved customer financial aid issues
- Maintained inventory and cataloged incoming shipments

## **COMPUTER SKILLS**

Microsoft Office (Word, PowerPoint, Excel)

ImageJ

Library databases

## **SERVICE & ACTIVITIES**

**Student Volunteer**, SEEDS Nature Center (January 2017-present)

- Facilitate visitors of all ages
- Maintain animal habitats and center appearance

**Campus Band** (January 2017-present)

630 Washington St SW  
Pritchard Hall Rm. 3063  
Blacksburg, VA 24060

**Kinsey Wilk**  
kinsey@vt.edu  
(540) 975-2894

4726 Fort Valley Rd  
Fort Valley, VA 22652

## **REFERENCES**

Jen Stewart  
Undergraduate Advisor, Department of Crop and Soil Environmental Science, Virginia Tech  
jen.stewart@vt.edu  
(540) 231-9785

# Sophia H. Dorsey

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187 Lake Saint Clair Drive, Winchester VA 22603

Cell: 540-539-5006

Home: 540-667-3599

[Sophiad187@gmail.com](mailto:Sophiad187@gmail.com)

## Objective

To obtain a summer job assisting in the management of easement properties, and gain job experience in the field.

## Education and Training

James Wood High School

- 4.0 GPA, Honor Roll, 8 AP classes, and top 10% of class.
- Will attend Wake Forest University in fall 2017.

## Work History

Babysitter and Petsitter for Beth Anderson June- August 2016

## Extra-Curricular Activities

- National Honor Society (2015-present)
- Varsity Cross-Country (2013-2016)
- Varsity Track (2014-2017)
- Swim Team (2014-2017)

## Skills

- Has basic Spanish knowledge.
- Is currently enrolled in a landscaping class in high school.
- Has taken Econ/Finance class and passed WISE financial literacy test.

# 63rd Clarke County Fair



March 3, 2017

Allison Teator  
Conservation Easement Authority  
101 Chalmers Ct.  
Berryville VA 22611

Dear Allison:

The Clarke County Ruritan is proud to present the **63rd Annual Clarke County Fair** on August 13-19, 2017 at the Ruritan grounds in Berryville. The fair draws over 30,000 people from Clarke and surrounding counties. It is a fun week full of great entertainment, delicious food, 4-H animals & livestock shows, and of course, carnival rides. The much-anticipated fair is a huge community event in Clarke County!

We thank you for your continued support by advertising in the Fair Catalog. We are currently gathering advertisers for the 2017 Fair Catalog. The bound, 8 ½" X 5 ½" Catalog is available free-of-charge to the public in June. Over 2,000 copies are distributed around Clarke and the surrounding counties.

Attached is a copy of your full-page ad from last year's Fair Catalog. Please make any changes to your ad and email or mail it back by March 31, 2017. If you do not have any changes, please drop me an email or note to let me know to keep the ad the same by March 31, 2017.

2017 advertisement prices are as follows:

- \$50 for 1/3 page (4.25 X 2.5 black & white)
- \$70 for 1/2 page (4.25 X 3.5 black & white)
- \$90 for full page (4.25 X 7.5 black & white)

Payments can be made payable to "Clarke County Ruritan – Fair Catalog" and mailed to the address below.

Thank you again for your continued support of our community, the Clarke County Ruritan and the Annual Fair!

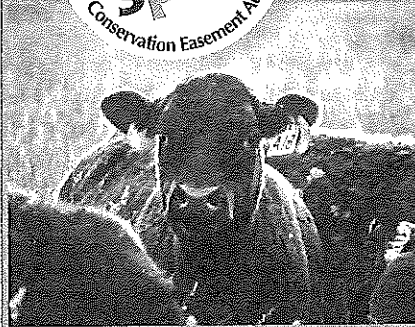
See you at the Fair,

Teri Gordon & Barbara Milleson  
449 Laurel Wood Lane  
Berryville, VA 22611  
Home: 540-955-0718; Cell: 540-664-2124  
tgordon12@hotmail.com





Photo: *Clarke County  
Conservation Easement  
Authority*



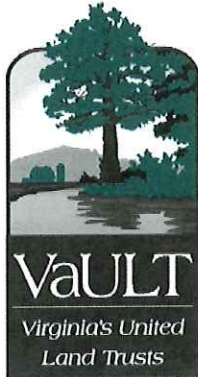
# Worth keeping.

"We do not *inherit* the earth from our ancestors;  
we *borrow* it from our children."  
*Wendell Berry, environmentalist*

Learn how you can help. | [clarkelandconservation.org](http://clarkelandconservation.org)

CLARKE COUNTY CONSERVATION EASEMENT AUTHORITY

January 24, 2017



**2017 PATH TO A GREENER COMMONWEALTH**  
Virginia's 11<sup>th</sup> Annual Statewide Land Conservation and Green Ways Conference  
*April 25-27, 2017*  
Williamsburg, Virginia

Alison Teetor  
Clarke County, Natural Resource Planner  
101 Chalmers Court  
Berryville, VA 22611

Dear Ms. Teetor,

We invite you and your organization to become a sponsor for our 2017 conference, **PATH TO A GREENER COMMONWEALTH**. This year we are pleased to be co-hosting our Annual gathering with the Virginia State Trails Advisory Committee (STAC). Sponsorships from organizations like yours are key to helping us deliver strong, contemporary programs to a wide audience of land conservation and trail advocates and practitioners.

Our two groups working together are expecting to attract more than 200 participants this year. We expect attendees to include trail advocates and volunteers, land trust staff and board members, appraisers, lawyers, staff from Purchase of Development Rights programs throughout the state, and other conservation professionals and advocates from Virginia, surrounding states, and federal agencies.

Williamsburg is the perfect place for us to gather. We will begin the conference with a series of field trips, including along the Virginia Capital Trail that follows along the James River as well as visits to the newly conserved Civil War site in the City. The Williamsburg Winery, a conserved agricultural property will be the site of one of our dinners. And nearby National and State Parks will welcome those who choose to explore the area before or after the conference.

Please consider being a sponsor for this year's Conference. Your participation helps us to keep the conference cost as low as possible. It's a great way to be recognized by participants for all that you do to help the cause of conservation in Virginia. Higher participation, contemporary learning, and broader networking is what this conference is all about.

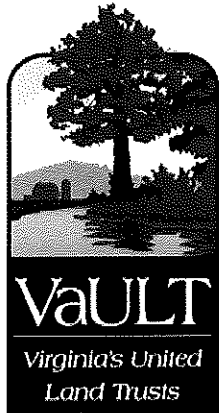
Happy to speak with you further about our 2017 Land Conservation and Trails Advisory Committee Conference. I can be reached at (703)354-5093 or [pstevens@nvct.org](mailto:pstevens@nvct.org). Looking forward to hearing from you!

Sincerely,

A handwritten signature in cursive script that reads 'Peggy Stevens'.

Peggy Stevens, VaULT Board of Directors Chair  
Executive Director, Northern Virginia Conservation Trust

*Northern Virginia Conservation Trust is the fiscal sponsor for this year's conference. Contributions should be made payable to NVCT and sent to NVCT, 4022-A Hummer Road, Annandale, VA 22003, with a note or message to indicate that the contribution is for the PATH TO A GREENER COMMONWEALTH conference.*



***PATH TO A GREENER COMMONWEALTH***  
**11<sup>th</sup> Annual Statewide Land Conservation and Trails Conference**  
**2017 Sponsorship Levels and Benefits**

**\$5,000 Major Underwriter**

- Time at the podium as part of dinner program on April 26 or as part of round table on morning of April 27
- Display space
- 3 complimentary registrations
- Listing in the program with Logo

**\$2,500 Platinum Sponsor**

- Display space
- 2 complimentary registrations
- Listing in the program with Logo

**\$1,000 Gold Sponsor**

- Display space
- 1 complimentary registration
- Listing in the program with Logo

**\$500 Silver Sponsor**

- Display space
- Listing in the program with Logo

**\$250 Bronze Sponsor**

- Listing in the program with Logo

**\$100 Friend**

- Listing in the program

# Clarke County Conservation Easement Authority

540 955-5132 *voice* ♦ 540 955-4002 *fax* ♦ 101 Chalmers Court ♦ Berryville, Virginia 22611

February 27, 2017

COPENHAVER PATRICIA B  
2110 SALEM CHURCH ROAD  
BOYCE VA 22620

Dear Ms. Copenhaver:

The Clarke County Conservation Easement Authority is excited to let you know that a property adjacent to your property was recently placed in conservation easement, permanently protecting this open space. The attached map shows the parcel or parcels placed in easement in relation to your property.

A conservation easement is a legal contract entered into voluntarily by the land owner and an easement holder – such as the Clarke County Conservation Easement Authority – that permanently defines the allowable development on a property to preserve its agricultural and open space assets. This doesn't mean that no development will occur on the property, but the property owner has made the decision to significantly reduce the development potential to preserve the county's open spaces for today and for future generations.

Also enclosed is a brochure that provides additional information about conservation easements, including the options of donating or offering your land for purchase by an easement holder. The Easement Authority continues to encourage landowners throughout the county, particularly those adjacent to existing easements, to consider placing their property in easement in an effort to protect and preserve our natural, historic, forestal, and agricultural resources. If you would be interested in learning more, please contact Alison Teetor at 540-955-5134, [ateetor@clarkecounty.gov](mailto:ateetor@clarkecounty.gov) or visit our website at [www.clarkelandconservation.org](http://www.clarkelandconservation.org).

We look forward to hearing from you.

Sincerely,

Randy Buckley  
Chair, Clarke County Conservation Easement Authority



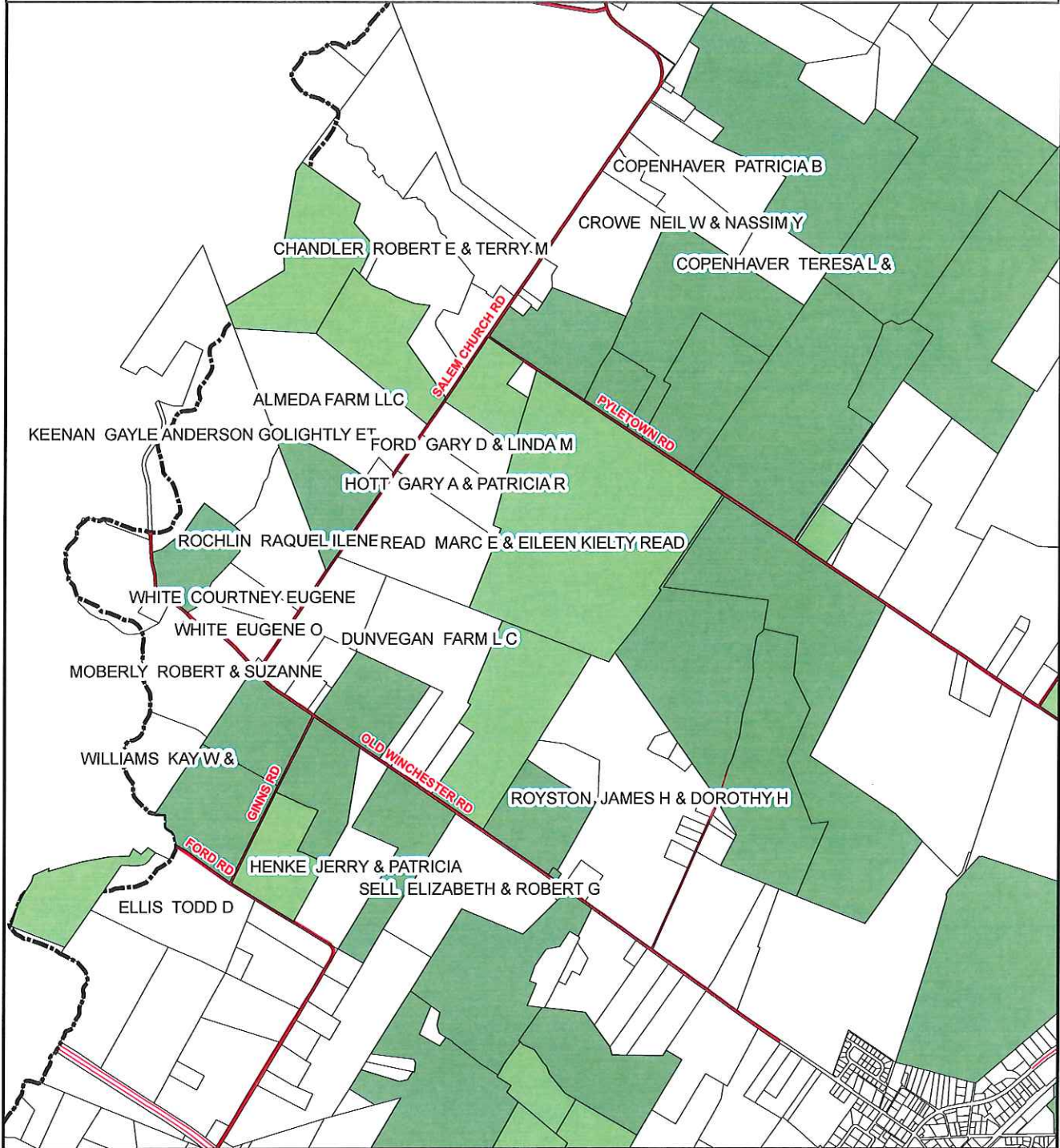


# Conservation Easements in Clarke County

## Total Area Permanently Protected - 25,198 acres, 22% of land area

Clarke Co. Conservation Easement est. 2003 Authority (7,075 acres)

Virginia Outdoors Foundation est. 1966 DHR, NPS, DOF, & Others (18,123 acres)



Clarke County



1,600 800 0 1,600 Feet



Clarke County GIS  
February 22, 2017



**Legend**

- Appalachian Trail Properties
- Parcel Boundary
- Shenandoah River
- Roads
- County Boundary



## MEMORANDUM

TO: Conservation Easement Authority  
FROM: Alison Teetor  
DATE: March 9, 2017  
SUBJECT: Application for Donation – Raymond & Michael Barbehenn

The Barbehenn's have submitted an application for an easement donation. The property is located on the west side of Blue Ridge Mountain Road approximately 2.3 miles north of Route 50. The parcel is a portion of Cabin Properties previously owned by the Smalley family. The parcel is identified as Tax Map# 40-A-4M, consisting of 100.4 acres, with 2 DURs. The property is wooded and vacant. The parcel has over ½ mile of frontage on the Appalachian Trail corridor.

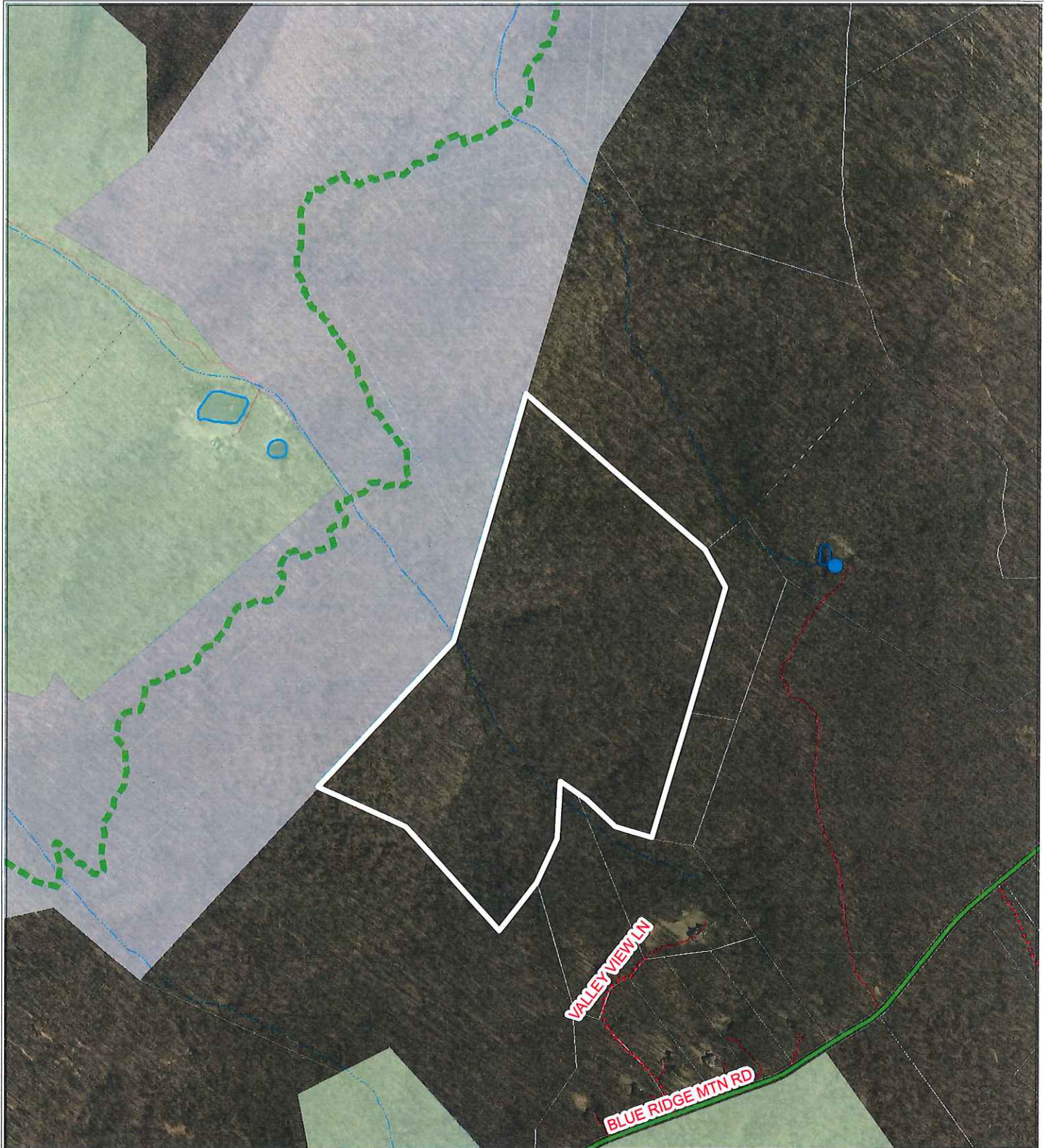
The parcel is zoned FOC and currently in landuse, in accord with the Commissioner of Revenue's requirements, therefore a donation may be considered if at least two of the following four guidelines are met:

- 1) the parcel's Property Resource Score is at least 35;
- 2) at least one dwelling unit right is extinguished by the conservation easement;
- 3) the parcel is adjacent to a parcel already under permanent conservation easement;
- 4) the property has a minimum area of 40 acres.

The parcel meets three of the four criteria, the score was 58.45 due to retiring both of the remaining DUR's, AT corridor frontage, and steep slopes. The owner would like to retire both of the remaining DURs.

### **Recommendation**

Give preliminary approval for the easement donation and schedule a site visit.





**Raymond & Michael Barbehenn  
Tax Map# 40-A-4M, 100 acres, 2 DURs**



Clarke County GIS  
March 9, 2017

500 250 0 500 Feet



-  Appalachian\_Trail
-  Appalachian Trail Properties
-  Conservation Easements
-  Parcel Boundary

**Location Map**

-  Public Road
-  Private Road
-  Scenic Byway

