



Clarke County Fire & EMS Commission
101 Chalmers Court, Suite B
Berryville, Virginia 22611
(540) 955-5132

MINUTES

March 11th, 2021 6:30pm

Clarke County Government Center – Meeting Room AB

Attendees: Diane Harrison, Chairman
 Matt Hoff
 Keith Veler
 Doug Lawrence-alternate BOS representative
 Randy Buckley
 David Beatty

Absent: Tony Roper
 David Weiss
 Randall Loker

Staff: Pam Hess
 Brian Lichty
 Melanie Radford

Chairman Harrison called the meeting to order at 6:30pm.

1. Mr. Beatty requested Mr. Lichty to review the Blue Ridge data listed under the standards response evaluation on page 6; they may not be correct. Mr. Veler made a motion to approve the agenda with potential changes on the specific data. The motion was passed with all in favor.
2. Public Comment - Mr. Joe Reshetar, Berryville resident and volunteer member at JH Enders, requested to obtain copies of documentation used for run call assignments, box numbers, dispatch protocols, a list of common terminology being used on the radios, and where to get or who to ask if any additional supplemental information is needed. His request stems from wanting to verify that the County is sending the correct resources and vehicles to the appropriate call types. He has responded to several mutual aid calls in the last couple of weeks not knowing if other apparatus are coming or responding. He wants to make sure the same terminology is being used for communication for all to understand on the radios and that run assignments are being utilized appropriately. Ms. Harrison invited Mr. Reshetar to give his exact request to Director Lichty so he can provide him with the requested information. There were no other comments or questions, Mr. Reshetar thanked the Commission for their time.

The attached minutes are DRAFT minutes. While every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting.

3. Mr. Hoff made a motion to approve the February 11th, 2021 minutes. The motion was passed with all in favor.
4. Committee Reports
 - Standards - Mr. Lichy reviewed with the group. Ms. Harrison inquired if any of the data on the Mutual Aid Responses (page 7) reflect possible changes made by the new Chiefs at Warren County and Mount Weather. Mr. Lichy replied there could be a small change with Warren County but nothing with Mount Weather yet, as they were not placed back in service until March 1st, 2021. This data is specifically from the month of February 2021. Mr. Veler verified with Mr. Lichy that the percentages listed on the Response Goals (page 10) are for the first unit with the correct number of staff and apparatus arriving on scene. No other comments or questions.
 - Technology – nothing at this time.
 - Budget/Recommendation - Update only - Mr. Lichy informed the group that the County Administrator, Mr. Boies, submitted his recommendations to the Finance Committee; itemized list is supplied in this packet on page 28. He notified the group that the new stimulus package has passed and noted that County and Town entities will benefit more directly from this assistance.
5. Unfinished Business
 - Incentive program review - Mr. Lichy reviewed with the group. No comments or questions.
 - Communications/Succession Document-Final Draft-postponed until further notice.
 - OT Report - Mr. Lichy reviewed with the group. No comments or questions.
 - Blue Ridge Staffing update - Mr. Lichy reviewed with the group. No comments or questions.
 - Strategic Plan Update – Section I – Mr. Lichy reviewed with the group. No comments or questions.
6. Report from the Director of Fire and EMS - Mr. Lichy reviewed with the group and informed them that the Rural AED grant was awarded but due to changes in the rules, he will not be accepting it. The County had agreed to still provide one AED for the courts.
Discussion - No comments or questions.
7. New Business - None
8. Summary of required action
 - Nothing at this time.
9. Mr. Lawrence made a motion to adjourn. The motion was passed with all in favor at 7:20pm.

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All meeting documents will be distributed at meeting. Next meeting is on April 8th, 2021 at 6:30pm in the Clarke County Government Center – Meeting Room AB

Minutes Transcribed by Melanie Radford

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