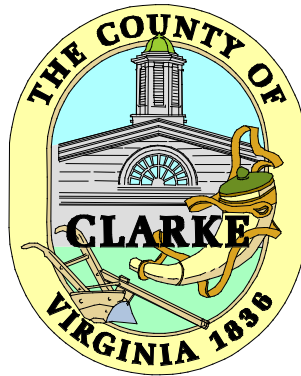


# Industrial Development Authority of the Clarke County, Virginia Board of Directors



## Meeting Packet April 22, 2021



## Industrial Development Authority of the County of Clarke Virginia

*Ben Cochran, Brian Ferrell, English Koontz, Rodney Pierce, Isreal Preston, William Waite, David Weiss, William Wolfe*

### Agenda

Thursday, April 22, 2021, 1:00 pm

Main Meeting Room, Berryville Clarke County Government Center  
101 Chalmers Court 2nd Floor, Berryville, Virginia

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101 Chalmers Court, Suite B  
Berryville, VA 22611

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# Call to Order

# Adoption of Agenda

Proposed Motion: Move to adopt agenda as [presented] or [amended – title of agenda item[s] not listed on the published agenda provided to the public.]

## Approval of Minutes

### ➤ January 28, 2021- Organizational Meeting

I move to approve the minutes of January 28, 2021, Organizational Meeting Minutes as [presented] or [as amended citing specific amendment].

Industrial Development Authority of the Clarke County Virginia  
Board of Directors  
January 28, 2021, Minutes

A meeting of the Industrial Development Authority of the Clarke County Virginia, held in the Berryville-Clarke County Government Center, Berryville, Virginia, on Thursday, January 28, 2021, at 1:00 pm.

*Directors Present:* Brian Ferrell, Rodney Pierce, William Wolfe, Ben Cochran, Isreal Preston, English Koontz, and William Waite

*Directors Absent:* None

*Board of Supervisors Liaison:* David Weiss, Chair

*County Staff:* Chris Boies, County Administrator  
Felicia Hart, Director Economic Development and Tourism  
Tiffany Kemp, Clerk  
Cathy Kuehner, Public Information Officer

*Press:* Mickey Powell, Winchester Star

*Others Present:* Janice Kuhn, Infinex Financial Group

1. Call to Order

At 1:02 pm, Director Ferrell called the meeting to order. The meeting was then turned over to Tiffany Kemp, Clerk.

2. Organizational Items

Elect Chair

Tiffany Kemp, Clerk, called for nominations of Chair 2021

**Director Pierce, seconded by Director Wolfe, moved to elect Brian Ferrell as Chair 2021. The motion carried by the following vote:**

Ben Cochran	-	Aye
Brian Ferrell	-	Aye
English Koontz	-	Aye

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Rodney Pierce	-	Aye
Isreal Preston	-	Aye
William Waite	-	Aye

Following the vote, the meeting was turned over to Chairman Ferrell.

Elect Vice-Chair

Chairman Ferrell called for nominations for 2021 Vice-Chair

**Director Waite, seconded by Director Wolfe, moved to elect Ben Cochran as Vice-Chair 2021. The motion carried by the following vote:**

Ben Cochran	-	Aye
Brian Ferrell	-	Aye
English Koontz	-	Aye
Rodney Pierce	-	Aye
Isreal Preston	-	Aye
William Waite	-	Aye

Elect Vice-Chair

Chairman Ferrell called for nominations for 2021 Treasurer/Secretary

**Director Cochran, seconded by Director Preston, moved to elect Bill Waite as Treasurer/Secretary 2021. The motion carried by the following vote:**

Ben Cochran	-	Aye
Brian Ferrell	-	Aye
English Koontz	-	Aye
Rodney Pierce	-	Aye
Isreal Preston	-	Aye
William Waite	-	Aye

Set Meeting Date, Time, and Location

January 28, 2021 – Organizational  
April 22, 2021  
July 22, 2021  
October 28, 2021  
January 27, 2022 - Organizational

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**Director Cochran, seconded by Director Preston, moved to approve the 2021 Meeting Schedule as presented. The motion carried by the following vote:**

Ben Cochran	-	Aye
Brian Ferrell	-	Aye
English Koontz	-	Aye
Rodney Pierce	-	Aye
Isreal Preston	-	Aye
William Waite	-	Aye

3. Adoption of Agenda

**Director Wolfe, seconded by Director Ferrell, moved to adopt the agenda as presented.**

Ben Cochran	-	Aye
Brian Ferrell	-	Aye
English Koontz	-	Aye
Rodney Pierce	-	Aye
Isreal Preston	-	Aye
William Waite	-	Aye
William Wolfe	-	Aye

4. Approval of Minutes

- Director Pierce inquired into the estimated bond totals. Tiffany Kemp, Clerk, stated Shenandoah University's Bond Fees were received after the packet went out, totaling \$3,907.50. Grafton has provided documentation their bond payments are complete, and they do not owe. Director Waite further clarified the IDA's expected Bond Revenue amount is \$5300 for the year.

**Director Pierce, seconded by Director Koontz, moved to approve the October 22, 2020, minutes as presented.**

Ben Cochran	-	Aye
Brian Ferrell	-	Aye
English Koontz	-	Aye
Rodney Pierce	-	Aye
Isreal Preston	-	Abstain
William Waite	-	Abstain
William Wolfe	-	Aye

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- Director Waite and Director Preston both abstained from the vote, as they were not present at the October 22, 2020 meeting.

5. Investment Status Update by Janice Kuhn

Director Waite stated this presentation by Ms. Kuhn is the annual review to ensure everyone is aware of our investment standings. 2020 was a crazy year, and feels the numbers are quite reasonable given what has transpired.

Highlights by Janice Kuhn:

- Thanked the Board for inviting her to attend and provide a review for the year 2020. No one anticipated pandemic and the impact it would have.
- When she met with the Board last year, the markets were doing well; interest rates were rising, and the accounts were doing great.
- At the end of March 2020, the market had a significant sell-off, though short-lived. The recovery was selective to companies who benefited from shut down; Zoom, Amazon, etc.
- The IDA has a diversified portfolio. When initially set up, it was divided very conservatively, a little more aggressive, and added a growth component to get a better return rate.
- In a floating rate fund last year, at the time doing well because they are short-term banknotes that turn over every 60-90 days. The idea was interest rates were rising, as the notes were maturing, getting new notes with a higher interest rate to help the fund.
- When the pandemic hit, there was a massive sell-off due to credit risk; many companies were not doing well and could default on loans.
- Reached out in April because of that concern, recommended moving the money from the Floating Rate fund to the U.S. Government Securities Fund, which is a safe haven until things leveled out.
- Overall did well. Made allocation in May 2018 with \$100,000; 2 ½ years later up to \$115,000 - 6% per year - doing well for a conservative/moderate portfolio.
- Felt comfortable with keeping it as is for next year.

Questions/Comments:

- Director Waite stated he believes this is aligned with the strategy adopted two (2) years ago. Recommends maintaining as-is for another year with an annual review in January 2022. Director Wolfe agreed.
- Board vocalized their appreciation of Janice Kuhn keeping an eye on and making changes as needed due to the pandemic.

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Director Waite, seconded by Director Wolfe, moved to approve the investments as presented and maintain the strategy through the year 2021 with a re-evaluation in January 2022. The motion carried by the following vote:

Ben Cochran	-	Aye
Brian Ferrell	-	Aye
English Koontz	-	Aye
Rodney Pierce	-	Aye
Isreal Preston	-	Aye
William Waite	-	Aye
William Wolfe	-	Aye

6. Secretary / Treasurer's Report

A. FY2020 Year-to-Date Check Log

Director Waite Highlights:

- The majority of checks are for the Director Attendance fees.
- No reason to change the budget now. All significant purchases, except for the Audit and Insurance, have been made.
  - o Director Wolf asked the Audit frequency; Director Waite responded the audit is done once a year and is a small piece of the entire county audit.

B. Investments Year-to-Date Summary, Year-to-Date Budget, Bond Logs

- A complete list of Bonds was provided in the packet. Director Waite noted the Bonds have been running for a while and will continue to dwindle off. Other than investments, Bonds have been the sole source of revenue; at some point, that revenue stream will disappear.
- No new requests for bonds for as long as Director Waite has been on the Board.
- Other opportunities should be looked at when we need a new revenue stream.

**Director Waite, seconded by Director Ferrell, moved to approve the Treasurer's report, as presented.**

Ben Cochran	-	Aye
Brian Ferrell	-	Aye
English Koontz	-	Aye
Rodney Pierce	-	Aye
Isreal Preston	-	Aye
William Waite	-	Aye
William Wolfe	-	Aye

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Chris Boies gave a brief update on the COVID-19 vaccination.

- Clarke County is above the average percentage of citizens vaccinated.
- Businesses should start creating a list of employees who are willing to get the COVID-19 vaccine. It would be helpful to know the numbers ahead of time.
- Coordinating through the Director of Emergency Management.
- The problem now is vaccine supply.
- Doing group 1B as quickly as they can.
- Health Department is willing to go into manufacturers and do vaccinations – depending on resources. The bigger the group, the more likely the Health Department will come out.

## 7. New Business

### A. *Discussion on Economic Development Structure*

- Chris Boies stated when he first arrived, Economic Development efforts were fragmented/disconnected as far as direction and structure.
- The current structure of the County is as follows:
  - o Economic Development Advisory Committee (EDAC)
  - o Industrial Development Authority (IDA)
  - o Berryville-Clarke County Joint Committee on Economic Development and Tourism (MOU Committee)
    - The town of Berryville has a Community Development Committee where pieces overlap
  - o NGO's (Non-Governmental Organizations)
    - Top of Virginia Chamber of Commerce
    - Berryville Main Street
    - Barns of Rose Hill
    - Historical Association/Mill, Equine Alliance, Farmers Market, Fairgrounds, and many others
- Economic Development Advisory Committee (EDAC)
  - o Initially discussed/appointed by the Board of Supervisors in 1999/2000
  - o Initial Charge:
    - Review revenue needs and offers ideas for revenue generation
    - Offer advice to BoS, County Administrator, and the Economic Development Director concerning economic development activities
      - A broad charge for them to work on
      - Talented people on the group who feel they have not been utilized, as they would like to

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- Industrial Development Authority (IDA)
  - A legal entity created by the BoS with authority granted by the Code of Virginia
    - They have special powers localities don't
      - Make grants to private entities
      - Buy/Sell/Lease property without a public hearing
    - Develop industrial parks
      - Issue bonds for the benefit of private entities
      - Make loans to private entities/forgive repayment of those loans
  - They are also:
    - The economic development cheerleaders
    - Eyes/ears of the business community
    - Help elected officials analyze opportunities, determine needs, and generally keep them informed on the status of the business community
  - Could become an "Economic Development Authority" with the same powers.
    - The only cost associated with this is changing the legal paperwork
    - A more encompassing type of name
    - IDA's, historically, are thought of as helping a business park grow and expand, but they should be helping small businesses too
  
- Berryville-Clarke County Joint Committee on Economic Development and Tourism (referred to as the MOU Committee)
  - Consists of two (2) members of the Board of Supervisors and two (2) Town Council members
  - Ensures the joint efforts/cooperation on economic development activities in and around the Town of Berryville
  - Provides one (1) direction to the Economic Development Director
    - Streamlines the direction she is receiving
    - Both Town and County contribute financially to the position
  - Ensures joint funding of the economic development position
  
- Basic Functions of a Local Economic Development Program
  - Placemaking/Tourism
  - Business Retention/Expansion
  - Growing Your Own-small business/entrepreneurs
  - Business Attraction
  
- Placemaking/Tourism
  - Showcasing your community's special attributes/vibrancy
  - Two-fold effort – bringing people to your community to visit, spend money, then go home/also key for existing and new businesses
  - Talent/Workforce number one concern for expansion/relocation

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- Quality of Life - Schools, healthcare, events, recreation, neighborhoods, community pride, etc.
- Clarke is very strong in the Placemaking category – people want to live in Clarke County. Homes being built are sold faster than they are completed
- Talent is one of the biggest contributors. Southwest Virginia is struggling because people are leaving that area. Businesses that need 300 employees will not develop in an area people do not want to live.
  
- Business Retention/Expansion
  - 2019 Virginia Economic Development Partnership (VEDP):
    - 67% of all announcements regarding new and expanding businesses were from existing Virginia businesses
    - 68% of job announcements were from existing Virginia businesses
    - 54% of capital investments were from existing Virginia businesses
  - Need a coordinated program, site visits, and check-ins
    - Thought would be to have members of these groups be assigned business to check in throughout the year
  - Anticipate local business needs/identify problems before they arise
    - Lack of available employees is the biggest complaint we are hearing from local businesses
  - Build a strong business climate/create business champions
    - If Director Cochran could be a spokesperson for the Economic Gardening Program, it would help with future referrals to that program.
  - Strategies/approach different for corporate vs. downtown businesses
    - A large business approach, such as Berryville Graphics, will be a very different approach than one for a small, Mom-and-Pop type of business on Main Street.
  
- Growing Your Own-small business/entrepreneurs
  - Extensive support networks needed
  - A high percentage of failure in the first two (2) years
  - Business incubators
  - Educational programs for would-be entrepreneurs
  - Small Business Development Center at Lord Fairfax Community College
    - State Agency, resources offered are free to businesses, working with seven (7) in Clarke County currently
  
- Business Attraction
  - By far the most expensive endeavor/most visible headlines
  - Very competitive – localities with strong incentive programs
  - In Clarke, very targeted and limited due to strong Comprehensive Plan
    - Ensures we maintain a sense of place

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- Focus right now on already properly zoned vacant properties/buildings
- History of a very successful business park
  
- Regional Perspective
  - Businesses look at regions, not just jurisdictional boundaries
  - Established relationship with Frederick County and the City of Winchester
  - Coordination with the State
    - Virginia Economic Development Partnership
    - Virginia Economic Developer's Association
  - Shenandoah Valley Tourism Partnership
  - Shenandoah Valley Travel Association
  
- Projects in and around Berryville (Starting Point)
  - Board of Supervisors and Town Council thoughts filter through the Berryville-Clarke County Joint Committee on Economic Development and Tourism (MOU Committee)
  - MOU Committee would be able to provide direction to:
    - IDA (or EDA)
      - EDA is a more inclusive term than IDA. The only cost to change is the legal paperwork. A name change could be done with the adoption of a resolution.
      - Would focus on:
        - ✓ Business Attraction
        - ✓ Business Retention
        - ✓ Business Expansion
      - Would send feedback back to the MOU Committee
    - EDAC
      - Would focus on:
        - ✓ Placemaking and Tourism
        - ✓ Small Business Marketing
        - ✓ Work with downtown merchants
        - ✓ Work with Berryville Main Street
      - Information would flow between EDAC and MOU
    - Economic Development Director reports directly to the MOU Committee
      - Works to achieve goals of the MOU Committee
      - Provide staff support to the IDA and the EDAC
  
- Projects outside of Berryville
  - Areas such as Waterloo or the Double Toll Gate
  - Board of Supervisors would be the main point of contact for all groups
  - IDA (or EDA) focus on:
    - Business Attraction

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- Business Retention
- Business Expansion
- EDAC
  - Placemaking
  - Small Business Marketing
  - Work with Boyce and Villages
- Economic Development Director
  - Achieve goals of BoS
  - Staff support to IDA and EDAC

#### Questions/Comments

##### Director Wolfe

- Feels this is a fantastic idea. It fills a gap that has been missing. He is frequently asked how to get in and whom to talk to. Gives us an idea of what works and what needs to be adjusted.

##### Director Waite

- Excited to see the allocation of resources to help. Each group has different skill sets; how do we define the role better for everyone, so there is a clear definition. Need an objective; what does contacting mean other than saying help – and how to report on an ongoing basis.
- From a Board position, where do we help get pads ready vs. not? What is our willingness in a financing role?
  - Chris Boies stated some areas in the County are defined. The biggest question becomes how Berryville and the County work together. Where the next spot for appropriate development is and what does it look like?
  - David Weiss stated he wants to utilize the IDA's ability and monies when development opportunities arise. Training is the critical component to implementing an exciting and good plan, specifically training to allow all groups to understand what the Council and the Board's expectations are moving forward. Committed as a Board with County properties to make things happen.

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Director Ferrell

- Before speaking with anyone, should Directors get confirmation with Board?  
Doesn't want to waste time if not interested.
  - o Chris Boies stated the MOU did very well providing direction over this last year. The next time the MOU sets goals, it needs to be determined whom we should be targeting, and what is the right size and fit for Clarke County? Staff needs to create a defined list.
  - o David Weiss stated a vital question is what companies need our demographics and then how to market them to those available properties. Not interested in Large Scale re-zonings. Need and will be very controlled in any expansions. Good to have a conversation with staff, to have an understanding of whom to talk to and what to talk about.
  - o Felicia Hart stated understanding ordinances, permitting time and costs, etc., is a big piece of the picture.

Director Cochran

- Would be happy to talk to people but would need tangible data that show plots available, fees for hook-ups, a cheat sheet of sorts.
- Went through an expansion in 2020 and his contractors felt County and Town were a pleasure to work with as opposed to other localities.
  - o Felicia Hart stressed all departments working as a team is the best way to be successful for new businesses coming in.
  - o David Weiss stated over the last several years, we have tried to identify single points of contact, get all departments on board so that when businesses talk to us, they get a straight answer. Be clear and have all information available so businesses can understand what is needed and welcomed in Clarke County.

Director Koontz

- What are the sizes of the properties, zoned appropriately? Concerned Clarke County's cost per acre is significantly higher than Frederick County's. The cost of the land may also be a factor.
  - o Chris Boies stated Clarke is in the middle, too expensive on one side, but others feel it is cheap.
  - o Felicia Hart added many other localities are offering pad-ready sites by working with developers.

*B. Director of Economic Development and Tourism Update*

- Convene a group of hospitality owners/operators (topics to include TOT, short-term rentals, Civil War)
  - o Group has met once in person. The discussion continues with business owners on a regular basis for updates/status

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- Engage stakeholders on the feasibility of a hotel in Berryville (this would include owners/operators in the region)
  - o Participate in a weekly update of the travel industry. This covers the hotel industry. Talked last week with regional DMOs who get the STR report (monthly hotel industry booking numbers) and many hotels are still understaffed and way under booked due to COVID. Talk now for the industry is that the numbers will not get better until at least 2023. Many travelers are now utilizing short term rentals.
  
- Continue efforts on business attraction, retention *and growth* (seminars, promotion, assistance).
  - o Continue to work closely with the Virginia Employment Commission, Virginia Career Works, Lord Fairfax Small Business Development Center and other agencies as needed. We are currently working with the USDA and other Federal agencies to take advantage of their programs.
  - o While in Front Royal, I collaborated with Page and Rockingham County to develop the Connect 340 program. We applied for and won a REDI (Rural Economic Development Initiative) grant from the USDA. USDA has allowed this program to follow me. This grant provides extensive research for our area(s) aimed at outdoor tourism-related businesses. It is based on our quality of life and the resources that we have. The research includes other areas/states that have been successful in recruiting these types of businesses and their overall marketing plan. We hosted our second Zoom meeting fine-tuning our research needs/areas.
  - o We continue to work with our local businesses to promote their hiring and training needs.
  - o We have had another status meeting with the Virginia Economic Development Partnership.
  - o We have successfully completed our first extended conference call with Cochran's Lumber regarding the Economic Gardening program. From this call, researchers will work to determine Cochran's best opportunities for not only increased sales but better understanding their competition, where sales opportunities are, and how to better promote (and to who) their products.
    - Director Cochran is currently participating in this program. Was a bit skeptical at first about how it could help his company. Feels the market research they are doing for him will be extremely helpful. It is a state-supported process, but it has a nationwide reach.
    - Informing them of areas that are up and coming, what the jobs pay, historical data, infrastructure, etc.
    - Very impressed with the thoroughness done on the company, excited to see what they bring back.

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- Director Ferrell asked if they will promote the business, Felicia Hart responded they would not promote a business. They find the relevant information to each business and help them improve.
  - Felicia Hart added C2Management previously went through the program once and will be going through it again.
  - Director Waite stated this is a great business retention program for County. Does Felicia Hart have a list of companies who should go after this next? Felicia Hart responded she has reached out to a couple of businesses and is prepared to help. Some not ready at this time but constantly talking.
  - David Weiss felt it was important to note businesses cannot take advantage of this service if we did not have an Economic Development Officer; they will not come to a community without that liaison.
  - Director Preston asked for clarification as to why C2Management was going through the second round of this program, and did they see any improvements after going through the first time?
    - Felicia Hart stated it took a while. Did not understand the value of what they were bringing and did not have time to implement the findings correctly.
    - David Weiss felt it would be helpful to provide a background of what C2Management is. Felicia Hart responded it is an electronic recycling company. They recycle materials across the east coast from hospitals, data centers, and people with metals. C2Management will salvage what they can, resell what can be refurbished, and recycle the rest. Works with technical equipment and has staff to do specialized testing. Has state and federal contracts refurbish old equipment.
    - Director Wolfe has visited. Felt it is an amazing facility and worth a trip to see.
  - We have initiated a conversation with a local business and the Virginia Economic Development Partnership regarding international trade.
  - Via conference call, met a couple of weeks ago with the USDA to continue the discussion on the USDA Rural Development Value-Added Producer grant with a local farmer.
  - We have been regularly communicating with local businesses/non-profits to make them aware of the new PPP 2.0 program. Lord Fairfax Small Business Development Center has already been working with local businesses to determine eligibility.
- Engage in a dialogue with property owners of vacant buildings and the developable land to spur economic activity.
- We continue the discussion with some local property owners.
  - Regularly run queries about new properties on the market to start dialogue.

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- We produced the graphics for the oversize "For Sale/Rent" posters designed to spur discussion.
- We have regular meetings/updates with Christy Dunkle, and she continues to make introductions.
  
- Evaluate what is needed to make the Berryville Main Street program viable and successful and report back to Joint Committee on recommendations.
  - Have initiated several meetings with both current and past board members for a better understanding of the history of the Berryville Main Street program. We are working on potential partnership opportunities for events, trainings, and campaigns. While the board members themselves will determine the fate of the program, we can definitely utilize the fact that they are at least trying and wanting to make a difference. They already have relationships with many of the business owners, and we can work to take advantage of that asset in getting the word out and helping us better understand current reality.
  
- Formalize website and social media strategies for economic development.
  - Work continues. We have talked with other localities to learn what does/doesn't work. What pages and community infographics to include. Then production of those individual pieces will be initiated based on budget. We have set up a meeting with the Virginia Economic Development Partnership to incorporate the VA Scan program into our site. This program includes land and property offerings in Clarke County. In our first training, we will be working to determine what properties would qualify to be included in this State listing database.
  
- Establish relationships, and provide training for, realtors in the area.
  - I am now planning one-on-one meetings with local realtors – both in Clarke County and surrounding areas.
  - Continue working with ED at the Blue Ridge Association of Realtors to collaborate on potential Zoom training meetings with the USDA, LFSBDC and others.
  
- Develop and implement an incentive program using the CARES funding
  - Currently, as stated earlier, we are working to educate business and non-profits as to what the PPP 2.0 version is offering.
  - The Clear Brook Welcome Center display was a great opportunity. We showcased Main Street and other Clarke County towns/communities, numerous non-profits including Long Branch, Blandy, Historical Association, Farmers Market, the Clarke County Equine Alliance and Shenandoah Spirits Trail that showcased our two wineries. *Special thanks to Chris Bates for getting organizations to participate.*

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- In the past, up to 60,000 people pass through this welcome center, this year, just over 40,000 visitors.
- We were able to produce three banners that will be used throughout the year at events/programs and at places like the Clear Brook Welcome Center.
- We produced a Profile Sheet that will be utilized to promote Clarke County to various travel writers, travel bloggers, and DMOs. Our profile sheet will be distributed at numerous shows (courtesy of SVTP, SVTA, and others) attending the shows.
- Regionally we are putting together another Shop Local campaign – but this time for Valentine's Day. This is a play off of our "Open and Safe" program.
- We produced short videos of local business owners and videos of our area. This will give us access to video that will be utilized for future projects – including those with the State Tourism, Shenandoah Valley Tourism Partnership, Shenandoah Valley Travel Association, Shenandoah Spirits Trail, social media, and many others.
  - Shows what Clarke County has to offer.
  - Thanked Betsy Pritchard for participating.
  - Noted Director Cochran and Cochran Lumber are in line to participate.
- Farmer's markets, since moving to the Primary School, have had 300-500 going through a weekend.
  - David Weiss asked if they were staying at the school or moving; Felicia Hart responded they are in negotiations with the town right now.
  - Director Koontz noted the farmer's market gets a ton of people visiting and is very popular; how do we capture those visiting and pointing them towards town.
    - Felicia Hart responded that was part of the discussion. There are opportunities for the Town/County to set up a booth as well as other businesses. Not sure where folks are coming from. Punch card idea to include names and emails to win a free "something." Build on that database. In contact with LFSBDC, VA Tourism point of contact, many small businesses don't realize, but the VTC website provides a free listing for businesses to take advantage of.
- We also produced the over-size (3'x4') for sale/rent signs that will be utilized by property owners. These are colorful signs that include my contact information and make mention of incentives that might be available.
- We continue to have weekly conference calls with EDAs from both Winchester City and Frederick County. Meeting also includes LFSBDC (Christine Kriz) and the Top of Virginia Chamber (Cynthia Snyder). It also includes the United Way as needed. This weekly communication helps us to better understand what our current reality is and how can we adjust sooner to meet those needs. We also serve as a clearinghouse of new information regarding grants and training opportunities. We continue to push the "Open and Safe" COVID-19 campaign.

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- We are in regular communication with our local community banks to ensure we are not missing areas of concern for our "Main Street" businesses.
- Way to see what is happening in our underserved in our community
- The next meeting is scheduled for 01/29/2021.

Other projects:

- Economic Development
  - We continue to regionally participate as part of the Small Business Resiliency Team program as part of a GO Virginia grant. This is in partnership with Lord Fairfax Small Business Development Center. This program assists small businesses with marketing, financial guidance, the creation of an e-commerce website, and accounting software.
  - Continue to utilize Christine Kriz and her staff from the Lord Fairfax Small Business Development Center.
  - We continue working regionally to promote the Workforce Initiative. This program works to put businesses in front of high school students to show them potential career opportunities.
  - Regionally we are producing an NSV Talent website. This site will highlight each areas' quality of life (including P&R), educational opportunities, and other pertinent information that people are looking for when job hunting.
  - We continue participating regionally in the Startup Shenandoah Valley program. This program works with businesses to identify and address their risks while scaling up.
  - I continue to meet regularly with Clarke County's Planning and Zoning Director for updates/catch-ups.
  - We continue to see some turnover in smaller businesses – i.e., restaurants and some others.
- Tourism
  - As part of the Shenandoah Valley Spirits Trail, we just finalized our latest video that highlights Twin Oaks Tavern Winery. This video is shared on the Spirits Trail website and the Virginia Tourism Corporation's site. It is hosted on YouTube and shared via numerous social media outlets.
  - We continue to update the Virginia Tourism Corporation, the Shenandoah Valley Travel Association, and other websites regarding Clarke County and our assets/businesses. This includes providing photography and video as time allows. Because of time constraints, we are missing opportunities to highlight Clarke County via blogs, itineraries, and "What's New" stories.
  - All have a website, updating to get our info out there.
  - If a new business has an expansion, new product, VTC wants to know so we can showcase it.

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- We have been successful working with local photographers who have offered their works to us. They are providing their images to us for free with just a copyright credit. We are (and will be) incorporating these images in our websites and social media opportunities, in addition to other outlets.
- Both tourism and Economic development websites are sorely outdated.
- Images have previously been a chunk of her budget at other locations, getting for free right now.
  - Director Cochran stated he has drone footage from fall he can share with Felicia Hart for these pages.
- Following up with Mayor Arnold's suggestion about potential signage at the trailheads (special thanks to Alison Teeter for the introduction to the "Trail Boss" Chris Brunton), we have discussed where potential signage can go (VDOT vs. State Park properties) and what said signage could incorporate. In the works is a new Eagle Scout kiosk project at Bear's Den that we could also potentially include our messaging on.
- There are rules as to what can be posted; will need to get a graphic artist to assist with this project.
- Included tourism numbers in the handout. State Corporation puts together a report. 2019 tax receipts went up 3.1%
- Good to have to help justify why tourism matters.

### C. *Waterloo Availability Fees Program Update*

#### Highlights by Chris Boies

- Permission by the Board of Supervisors to reduce the sewer hook-up fees by 1/3 of the current fee.
- Hook-up fees are high for a small system with not many efficiencies.
- Hook-up fees were developed around the Capital costs associated with building the system.
- There was old money due back to the Board of Supervisors. The Board agreed to waive payback if we get new hook-ups. The reduction lasts for the calendar year 2021 to help spur activity.
- There is an existing incentive program with the IDA to space payments out. No takers yet for this program.
- Conversations with Mr. Claytor, who claims interested tenants left when they saw water/sewer hook-up fees. Took feedback to heart, try to soften the impact to new businesses.
  - Director Ferrell Questioned how many pads sites the system can accommodate.
    - Chris Boies stated there is a decent amount of property that is zoned commercial but has not been built on.

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- David Weiss noted there are currently three-four businesses not on the system, but they can be connected through this; hopefully, this reduction will spur them to join.

Staff to do's:

- Process approved minutes

8. Next Meeting

The next meeting is scheduled for Thursday, April 22, 2021, at 1:00 pm.

9. Adjournment

**Director Waite, seconded by Director Ferrell, moved to adjourn the meeting.**

Ben Cochran	-	Aye
Brian Ferrell	-	Aye
English Koontz	-	Aye
Rodney Pierce	-	Aye
Isreal Preston	-	Aye
William Waite	-	Aye
William Wolfe	-	Aye

At 2:37 pm, Director Ferrell adjourned the meeting.

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Minutes recorded and transcribed by Tiffany R. Kemp, IDA Clerk



# Secretary/Treasurer Report By Bill Waite

- Check Log
  - Action: Treasurer Recommends Acceptance
  
- Investments YTD Summary, YTD Budgets, Bonds Log
  - Action: Information Only
  
- FY2022 Draft Budget
  - Action: Information Only,

Industrial Development Authority of the Clarke County Virginia - Check Log

Fiscal Year	Check Number	Date	Description	Category	Clear	Debit (-)	Credit (+)	Balance	Additional Information
2021	615	7/23/20	Bill Waite	Director Fees	C	\$50.00		\$39,124.45	Meeting 7/23/20, check cut 7/23/20, check cleared 7/28/20
2021	616	7/23/20	Brian Ferrell	Director Fees	C	\$50.00		\$39,074.45	Meeting 7/23/20, check cut 7/23/20, check cleared 7/29/20
2021	617	7/23/20	Ben Cochran	Director Fees	Void	\$50.00	\$50.00	\$39,074.45	Meeting 7/23/20; Not in attendance, check destroyed
2021	618	7/23/20	English Koontz	Director Fees	Void	\$50.00	\$50.00	\$39,074.45	Meeting 7/23/20; Not in attendance, check destroyed
2021	619	7/23/20	Rodney Pierce	Director Fees	C	\$50.00		\$39,024.45	Meeting 7/23/20, check cut 7/23/20, check cleared 7/27/20
2021	620	7/23/20	Isreal Preston	Director Fees	C	\$50.00		\$38,974.45	Meeting 7/23/20, check cut 7/23/20, check cleared 8/18/20
2021	621	7/23/20	William Wolfe	Director Fees	C	\$50.00		\$38,924.45	Meeting 7/23/20, check cut 7/23/20, check cleared 9/4/20
2021	622	8/24/20	Lord Fairfax Small Business Development Center	Civic Contribution	C	\$6,000.00		\$32,924.45	FY21 Annual Civic Contribution, check cleared 9/1/20
<b>2021</b>		<b>11/5/20</b>	<b>Balance from statement</b>	<b>Balance</b>				<b>\$32,924.45</b>	<b>Statement ending 10/31/2020; received 11/5/20 TRK</b>
2021	624	11/12/20	Rodney Pierce	Director Fees	C	\$50.00		\$32,874.45	Meeting 10/22/20, Check Cut 11/12/20, Check Cleared 11/24/20
2021	625	11/12/20	William Wolfe	Director Fees	C	\$50.00		\$32,824.45	Meeting 10/22/20, Check Cut 11/12/20, Check Cleared 11/24/20
<b>2021</b>		<b>12/7/20</b>	<b>Balance from statement</b>	<b>Balance</b>				<b>\$32,824.45</b>	<b>Statement ending 11/30/2020; received 12/7/20 TRK</b>
2021	623	11/12/20	Brian Ferrell	Director Fees	C	\$50.00		\$32,774.45	Meeting 10/22/20, Check Cut 11/12/20, Check Cleared 12/01/20
2021	626	11/12/20	Ben Cochran	Director Fees	C	\$50.00		\$32,724.45	Meeting 10/22/20, Check Cut 11/12/20, Check Cleared 12/02/20
<b>2021</b>		<b>1/8/21</b>	<b>Balance from statement</b>	<b>Balance</b>				<b>\$32,724.45</b>	<b>Statement ending 12/31/2020; received 01-08-2021 TRK</b>
<b>2021</b>		<b>2/4/21</b>	<b>Balance from statement</b>	<b>Balance</b>				<b>\$32,724.45</b>	<b>Statement ending 1/31/2021; received 02-04-2021 TRK</b>
2021	627	1/30/21	Bill Waite	Director Fees	C	\$50.00		\$32,674.45	Meeting 1/28/21, Check Cut 1/30/21, Check Cleared 2/4/21
2021	628	1/30/21	Brian Ferrell	Director Fees	C	\$50.00		\$32,624.45	Meeting 1/28/21, Check Cut 1/30/21, Check Cleared 2/11/21
2021	629	1/30/21	Ben Cochran	Director Fees	C	\$50.00		\$32,574.45	Meeting 1/28/21, Check Cut 1/30/21, Check Cleared 2/17/21
2021	630	1/30/21	Rodney Pierce	Director Fees	C	\$50.00		\$32,524.45	Meeting 1/28/21, Check Cut 1/30/21, Check Cleared 2/9/21
2021	631	1/30/21	English Koontz	Director Fees	C	\$50.00		\$32,474.45	Meeting 1/28/21, Check Cut 1/30/21, Check Cleared 2/10/21
2021	632	1/30/21	Isreal Preston	Director Fees	C	\$50.00		\$32,424.45	Meeting 1/28/21, Check Cut 1/30/21, Check Cleared 2/11/21
2021	633	1/30/21	Bill Wolfe	Director Fees	C	\$50.00		\$32,374.45	Meeting 1/28/21, Check Cut 1/30/21, Check Cleared 2/17/21
2021		2/4/21	Shenandoah University	Bond Fees	C		\$3,907.50	\$36,281.95	Shenandoah University Bond Dues Deposited 2/4/21 by Director Waite
2021		2/4/21	Lord Fairfax Community College	Bond Fees	C		\$2,864.52	\$39,146.47	Lord Fairfax Community College Bond Dues Deposited 2/4/11 by Director Waite
<b>2021</b>		<b>2/28/21</b>	<b>Balance from statement</b>	<b>Balance</b>				<b>\$39,146.47</b>	<b>Statement ending 02/28/2021; received 03/05/2021 TRK</b>
<b>2021</b>		<b>3/31/21</b>	<b>Balance from statement</b>	<b>Balance</b>				<b>\$39,146.47</b>	<b>Statement ending 03/31/2021; received on 04/05/2021 TRK</b>

Expenditures Category	Amount	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Expended YTD	Remaining Balance
Advertising	\$ 400										\$ -	\$ 400
Audit	\$ 1,675										\$ -	\$ 1,675
Civic Contributions	\$ 6,000		\$ 6,000.00								\$ 6,000.00	\$ -
Director Fees	\$ 1,400	\$ 250.00				\$ 100.00	\$ 100.00		\$ 350.00		\$ 800.00	\$ 600
Insurance	\$ 1,340										\$ -	\$ 1,340
Postage	\$ 25										\$ -	\$ 25
Professional Services	\$ 1,250										\$ -	\$ 1,250
Professional Services	\$ 15,000										\$ -	\$ 15,000
<b>Total Expenditures:</b>	<b>\$ 27,090</b>	<b>\$ 250.00</b>	<b>\$ 6,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100.00</b>	<b>\$ 100.00</b>	<b>\$ -</b>	<b>\$ 350.00</b>	<b>\$ -</b>	<b>\$ 6,800.00</b>	<b>\$ 20,290</b>

Estimated Revenues	Estimated Amount	Actual Revenue	+/- Estimate
<b>Bonds:</b>			
Grafton School, Inc. Bond	\$ 382.00	\$ -	\$ (382.00) Grafton Bond Payments complete
LFCC Bond	\$ 1,989.00	\$ 2,864.52	\$ 875.52
Shenandoah University Bond	\$ 2,908.00	\$ 3,907.50	\$ 999.50
	<u>\$ 5,279.00</u>	<u>\$ 6,772.02</u>	<u>\$ 1,493.02</u>
<b>Interest Income:</b>	\$ 3,200.00	\$ 2,029.26	\$ (1,170.74)
<b>Total Revenue:</b>	<b>\$ 8,479.00</b>	<b>\$ 8,801.28</b>	<b>\$ 322.28</b>

**FY2021 Investment Summary**

Asset Summary	Jul '20	Aug '20	Sep '20	Oct '20	Nov '20	Dec '20	Jan '21	Feb '21	Mar '21	FY2021 YTD
Beginning Balance	102,895.08	\$105,573.96	\$108,088.64	\$106,850.72	\$105,753.70	\$112,472.42	\$114,573.03	\$113,614.22	\$114,717.64	
Dividends, Interest, & Other Income	\$ 251.49	\$ 224.85	\$ 224.50	\$ 225.85	\$ 209.57	\$ 373.65	\$ 112.33	\$ 203.50	\$ 203.52	\$ 2,029.26
Net Change in Portfolio	\$ 2,427.39	\$ 2,289.83	\$ (1,462.42)	\$ (1,322.87)	\$ 6,509.15	\$ 1,726.96	\$ (1,071.14)	\$ 899.92	\$ 2,659.46	\$ 12,656.28
Ending Balance	105,573.96	108,088.64	106,850.72	105,753.70	112,472.42	114,573.03	113,614.22	114,717.64	117,580.62	

FY2022 DRAFT

Expenditures Category	FY2022 DRAFT Budget	FY2021 Approved Budget	Description	Change	Diff
Advertising	\$ 400	\$ 400	Public Hearings	\$ -	\$ -
Audit	\$ 1,680	\$ 1,680	RFC	\$ -	\$ -
Civic Contributions	\$ 6,000	\$ 6,000	*SBDC LFCC	\$ -	\$ -
Director Fees	\$ 1,400	\$ 1,400	Meeting Attendance	\$ -	\$ -
Insurance	\$ 1,345	\$ 1,345	VACorp	\$ -	\$ -
Postage	\$ 25	\$ 25		\$ -	\$ -
Professional Services	\$ 1,250	\$ 1,250	Legal	\$ -	\$ -
Professional Services	\$ 15,000	\$ 15,000	Engineering	\$ -	\$ -
<b>Total Expenditures:</b>	<b>\$ 27,100</b>	<b>\$ 27,100</b>		<b>\$ -</b>	<b>\$ -</b>

\*Reevalutate when request made

Actual Revenues	FY2022 Estimated Bonds	FY2021 Actual	Actual Revenue
<b>Bonds:</b>			
Grafton School, Inc. Bond	\$ -	-	Grafton School Bond Payments Complete
LFCC Bond	\$ 2,865	\$ 2,865	
Shenandoah University Bond	\$ 3,908	\$ 3,908	
	<b>\$ 6,773</b>	<b>\$ 6,772</b>	
Interest Income:	\$ 2,100	\$ 3,100	
<b>Total Revenue:</b>	<b>\$ 8,873</b>	<b>\$ 9,872</b>	
Difference:	\$ (18,227)	\$ (17,228)	

FY2021 Adopted

Expenditures Category	FY2020 Budget	FY2021 Budget	Description	Change	Diff
Advertising	\$ 400	\$ 400	Public Hearings	\$ -	\$ -
Audit	\$ 1,675	\$ 1,680	RFC	\$ 5	\$ 5
Civic Contributions	\$ 6,000	\$ 6,000	*SBDC LFCC	\$ -	\$ -
Director Fees	\$ 1,400	\$ 1,400	Meeting Attendance	\$ -	\$ -
Insurance	\$ 1,340	\$ 1,345	VACorp	\$ 5	\$ 5
Postage	\$ 25	\$ 25		\$ -	\$ -
Professional Services	\$ 1,250	\$ 1,250	Legal	\$ -	\$ -
Professional Services	\$ -	\$ 15,000	Engineering	\$ 15,000	\$ 15,000
<b>Total Expenditures:</b>	<b>\$ 12,090</b>	<b>\$ 27,100</b>		<b>\$ 15,010</b>	<b>\$ 15,010</b>

\*Reevalutate when request made

Actual Revenues	FY2020 Actual	FY2021 Estimated	Actual Revenue
<b>Bonds:</b>			
Grafton School, Inc. Bond	\$ 563	\$ 382	\$ - \$ (382)
LFCC Bond	\$ 2,989	\$ 1,989	\$ 2,865 \$ 876
Shenandoah University Bond	\$ 3,908	\$ 2,908	\$ 3,907.50 \$ 1,000
	<b>\$ 7,460</b>	<b>\$ 5,279</b>	
Interest Income:	\$ 4,152	\$ 3,200	
<b>Total Revenue:</b>	<b>\$ 11,612</b>	<b>\$ 8,479</b>	
Difference:	\$ (478)	\$ (18,622)	

## New Business

- Economic Development and Tourism Update
  - By Felicia Hart
  
- Double Toll Gate Discussion
  - By Felicia Hart
  
- Roles & Responsibilities
  - By Felicia Hart

## Felicia Hart's Economic Development and Tourism Update

04-22-2021

### Goals

- Convene group of hospitality owners/operators (topics to include TOT, short-term rentals, Civil War)
  - Group has met once in person. Discussion will continue
- Engage stakeholders on the feasibility of a hotel in Berryville (this would include owners/operators in the region)
  - Work in progress – COVID consideration right now
- Continue efforts on small business attraction, retention and expansion (seminars, promotion, assistance). I have also expanded this to include workforce initiatives and expansion.
  - Working regionally regarding talent attraction on a potential new website
  - We have brought in Virginia Career Works, the Virginia Employment Commission and other local and state agencies as needed for networking
  - Continue working with the USDA regarding the REDI grant – how to attract outdoor recreational businesses
  - Wrapping up latest Economic Gardening program. Will be working with company to ensure the program has value
  - Working regionally regarding the Worlds of Work!, Workforce Initiative and programs Clarke County schools are currently involved in
- Engage in a dialogue with property owners of vacant buildings and the developable land to spur economic activity.
  - Ongoing. Need to complete a database of property to expand conversations.
- Evaluate what is needed to make the Berryville Main Street program viable and successful – report back to Joint Committee on recommendation.
  - Letter received from Berryville Main Street regarding reorganizing.
- Formalize website and social media strategies for economic development.
  - Work in progress regarding updates
- Establish relationships, and provide training for, realtors in the area.
  - In regular conversations with ED Nancy Silva
  - Made introduction to Anne Herring, USDA for follow up training
  - Made BRAR aware of new Waterloo water/sewer program
  - Continue meeting one-on-one with realtors
- Develop and implement an incentive program using the CARES funding

- Program completed

## Other projects:

### Economic Development

- Regionally we are part of the Small Business Resiliency Team program as part of the GOVirginia – this is in partnership with Lord Fairfax Small Business Development Center. This program assists small businesses with marketing, financial guidance, creation of an e-commerce website and accounting software.
- Regionally working with the GOVirginia Economic Resilience and Recovery (ERR) Program – to make local businesses aware of this program
- Shared Spotted Lanternfly information with many of our local business. Clarke County is now a state recognized quarantined area so any local business who travels outside CC is required to get a permit and perform due diligence on site. We have also created partnerships with Blandy and the Clarke County Farmers’ Market to help get the word out.
- Working with Virginia Economic Development Partnership concerning Clarke County’s strengths and weaknesses and where opportunities are
- Continue having broadband meetings/updates/phone calls
- Continue to utilize Christine Kriz from the Lord Fairfax Small Business Development Center. She has been either visiting in person or has had conference calls with several more of our businesses.
- Regionally participating in the Startup Shenandoah Valley program. This program works with businesses to identify and address their risks while scaling up.
- Continue conversations with realtors/potential property owners considering Clarke County
- Continue to meet regularly with Christy Dunkle for updates/catch up.
- I continue to meet regularly with Clarke County’s Planning and zoning Directors for updates/catch ups.
- Work/talk continues on both the Waterloo and the Double Tollgate areas
- Continue hosting weekly meetings with Frederick County and City of Winchester EDAs. Also part of the group is Christine Kriz with Lord Fairfax Small Business Development Center and Cynthia Snyder with the Top of Virginia Chamber.
- Clarke County had a slight uptick in the unemployment rate – smaller than other localities.

### Tourism

- Continue conversations with our local farmers/farm markets about needs and opportunities
- Our partnership in the Shenandoah Valley Spirits Trail continues to show results. Social media and website stats are improving and we are getting visitors from further away – and they are sharing and posting positive comments on our wineries and breweries.
- Continue to write blogs for state, regional and local use
- Expanded blog opportunities listings with the Shenandoah Valley Tourism Partnership (SVTP) and the Shenandoah Valley Travel Association (SVTA)

- Updated the Virginia Tourism Corporation (VTC) website regarding Clarke County and our assets/businesses.
- Dinosaur Land success!

*Note: see below the updated PPP stats to date from Christine Kriz at Lord Fairfax Small Business Development Center*

Total Loans: 2,194,420  
 Total Amount: \$156,253,510,068  
 Average Loan Size: \$71,000

<b>Additional Data Category:</b>	<b>Total #:</b>	<b>Total \$:</b>	<b>Ave. \$:</b>
1 <sup>st</sup> draw loans:	704,357	\$15,575,447,263	\$22,078
10 or fewer employees:	684,058	\$10,809,759,318	\$15,802
LMI & less than \$250,000 in sales:	175,719	\$3,304,084,423	\$18,803
2 <sup>nd</sup> draw loans:	1,490,063	\$140,738,062,805	\$94,451
10 or fewer employees:	1,114,965	\$36,578,046,482	\$32,806
LMI & less than \$250,000 in sales:	313,829	\$16,002,382,719	\$50,991
Small Banks (<\$10B):	891,651	\$60,735,004,434	\$68,115
Loans \$50K or less: 70.8%			
Loans \$50K - \$100K: 13.1%			
Top Lenders:		JP Morgan Chase	\$74,000
		Bank of America	\$60,000
		Itria Ventures	\$28,000
		PNC	\$100,000
		Cross River Bank	\$23,000
Top Industry:		NAICS 72	18%
Hispanic loan recipients:	77,554	\$4,303,993,068	\$56,012
Black loan recipients:	113,617	\$3,056,970,898	\$26,906
<b>Virginia Results:</b>	<b>40,523</b>	<b>\$3,326,483,232</b>	<b>\$82,089</b>

To date the Commonwealth represents 2.1% of the total dollar volume of PPP funds approved, and 1.8% of the total number of loans granted, but the average loan is slightly higher. These results appear to be lower than the loans granted in the first round of PPP funding in 2020.





## Industrial Development Authority of the County of Clarke Virginia

*Ben Cochran, Brian Ferrell, English Koontz, Rodney Pierce, Isreal Preston, William Waite, David Weiss, William Wolfe*

# 2021 Meeting Schedule

- January 28, 2021 – 2021 Organizational
- April 22, 2021
- July 22, 2021
- October 28, 2021
- January 27, 2022 – 2022 Organizational

Fourth Thursday, Quarterly  
1:00 pm | Main Meeting Room

Adjourn

## Reports Distributed in the Packet

- Building Department Reports
  - 2021 New Single Family Dwellings
  - February 2021 Building Inspection Report
  - February 2021 Project Application Report
  - March 2021 Building Inspection Report
  - March 2021 Project Application Report
- IDA Follow-up Items
- Economic Development Advisory Committee Minutes
  - January 20, 2021, Organizational Meeting Minutes
  - March 17, 2021, Draft Regular Meeting Minutes

Building Department - Clarke County  
New Single Family Dwellings 2021

	Battletown	Berryville	Boyce Chapel	Greenway	Longmarsh	TOTAL	COMMENTS
January		5				5	
February		8				8	
March		6	1	1		8	
April							
May							
June							
July							
August							
September							
October							
November							
December							
<b>TOTAL</b>	<b>0</b>	<b>19</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>21</b>	

02/26/2021 16:58  
2600mshayeb

Clarke County  
INSPECTION REPORT

P 1  
piinhrpt

Building Inspections

INSPECTIONS PERFORMED: 02/01/21 to 02/26/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Final Closing Buildi	02/05/21	BT	F	Deck/Porch	BVL	BVL	409 MONTGOMERY CT	GIBSON ERECKA L	15788	A
Slab	02/05/21	BT	P	Add Res	BYC	GNWY	886 CAREFREE LN	CLAY FORREST PATRICK	17830	A
Fire Off Mechanical	02/05/21	BT	F	NRSF			421 WEEKS CT	D R HORTON INC	17835	A
Fire Off Mechanical	02/05/21	BT	F	NRSF	BVL		432 WEEKS CT	D R HORTON INC	17834	A
Final Closing Gas	02/05/21	BT	F	Gas Per-R	WHPT	BLTN	602 ROCK GATE LN	MONROE JANA R	17823	A
Electric Service	02/09/21	BT	P	NRSF	BVL	CHPL	1856 BRIGGS RD	CLINE ROGER M & ANNE C	17900	A
Final Closing Gas	02/09/21	BT	P	Gas Per-R	BVL	BVL	309 HENDERSON CT	WHERRY DAVID C & AZUCEN	17294	A
Ditch Electric	02/09/21	BT	P	NRSF	BLMT	CHPL	828 MORGANS MILL RD	GREENE CHRISTOPHER W &	17881	A
Water Line	02/09/21	BT	P	NRSF	BLMT	CHPL	828 MORGANS MILL RD	GREENE CHRISTOPHER W &	17882	A
Final Closing Gas	02/09/21	BT	P	Gas Per-R	WHPT	BLTN	602 ROCK GATE LN	MONROE JANA R	17883	A
Final Closing Electr	02/09/21	BT	P	ELEC RES	BVL	CHPL	1856 BRIGGS RD	CLINE ROGER M & ANNE C	6946	A
Fire Off Mechanical	02/09/21	BT	P	Add Res	BVL	LNGM	459 BLAKEMORE LN	THURMAN FARM LLC	17880	A
Final Closing Electr	02/10/21	BT	F	NRSF	BYC	GNWY	404 CAREFREE LN	RILEY DANIEL W & MARGAR	15760	A
Final Closing Plumbi	02/10/21	BT	P	NRSF	BYC	GNWY	404 CAREFREE LN	RILEY DANIEL W & MARGAR	15763	A
Framing	02/10/21	BT	P	Rmdl Res	BLMT	BLTN	34 ASHLEY WOODS LN	EVANCHECK GEORGE E & NA	17867	A
Final Closing Mechan	02/10/21	BT	P	NRSF	BYC	GNWY	404 CAREFREE LN	RILEY DANIEL W & MARGAR	15765	A
Final Closing Buildi	02/10/21	BT	F	NRSF	BYC	GNWY	404 CAREFREE LN	RILEY DANIEL W & MARGAR	15766	A
Final Closing Buildi	02/11/21	BT	F	Deck/Porch	BVL	BVL	215 LIBERTY ST	DUNPHY THERESA GRACE TR	17344	A
Final Closing Buildi	02/12/21	BT	P	NRSF	BYC	GNWY	404 CAREFREE LN	RILEY DANIEL W & MARGAR	17956	A
Final Closing Electr	02/12/21	BT	P	NRSF	BYC	GNWY	404 CAREFREE LN	RILEY DANIEL W & MARGAR	17958	A
Final Closing Electr	02/12/21	BT	P	NRSF	BVL		420 WEEKS CT	D R HORTON INC	16140	A
Insulation	02/12/21	BT	P	Rmdl Res	BYC	BYC	108 NORTH GREENWAY AVE	LLOYD JAMES H	15125	A
Final Closing Electr	02/12/21	BT	P	NRSF	BVL		416 WEEKS CT	D R HORTON INC	16199	A
Final Closing Plumbi	02/12/21	BT	P	NRSF	BVL		416 WEEKS CT	D R HORTON INC	16202	A
Final Closing Plumbi	02/12/21	BT	P	NRSF	BVL		420 WEEKS CT	D R HORTON INC	16143	A
Final Closing Mechan	02/12/21	BT	P	NRSF	BVL		420 WEEKS CT	D R HORTON INC	16145	A
Final Closing Buildi	02/12/21	BT	P	NRSF	BVL		420 WEEKS CT	D R HORTON INC	16146	A
Final Closing Mechan	02/12/21	BT	P	NRSF	BVL		416 WEEKS CT	D R HORTON INC	16204	A
Final Closing Buildi	02/12/21	BT	P	NRSF	BVL		416 WEEKS CT	D R HORTON INC	16205	A
Framing	02/12/21	BT	P	Add Res	BYC	CHPL	101 LINDEN LN	GELARDEN JOANNE	16880	A
Electrical Rough In	02/12/21	BT	P	Add Res	BYC	CHPL	101 LINDEN LN	GELARDEN JOANNE	17913	A
Framing	02/12/21	BT	P	Garage	BYC	GNWY	974 WHITE PINE LN	FREEMAN BARRY D & JANIA	17250	A
Final Closing Buildi	02/12/21	BT	P	Garage	BYC	GNWY	974 WHITE PINE LN	FREEMAN BARRY D & JANIA	17252	A
Final Closing Gas	02/12/21	BT	P	NRSF	BVL		416 WEEKS CT	D R HORTON INC	17943	A
Final Closing Gas	02/12/21	BT	P	NRSF	BVL		420 WEEKS CT	D R HORTON INC	17944	A
Plumbing Rough In	02/16/21	BT	P	PlumPer-R	BYC	CHPL	101 LINDEN LN	GELARDEN JOANNE	17987	A
Electrical Rough In	02/16/21	BT	P	Add Res	BYC	CHPL	101 LINDEN LN	GELARDEN JOANNE	17989	A
Plumbing Groundworks	02/16/21	BT	P	NRSF	BVL		6 PULLIAM CT	D R HORTON INC	18023	A
Insulation	02/16/21	BT	F	Add Res	BVL	BLTN	76 WILLIAMSTEAD LN	MCGLYNN MICHAEL FRANCIS	17991	A
Electrical Rough In	02/16/21	BT	F	Add Res	BVL	BLTN	76 WILLIAMSTEAD LN	MCGLYNN MICHAEL FRANCIS	17992	A
Insulation	02/16/21	BT	P	Add Res	BYC	CHPL	101 LINDEN LN	GELARDEN JOANNE	17990	A
Plumbing Groundworks	02/16/21	BT	P	NRSF			10 PULLIAM CT	D R HORTON INC	18026	A
Sewer Line	02/16/21	BT	P	NRSF			10 PULLIAM CT	D R HORTON INC	18027	A
Water Line	02/16/21	BT	P	NRSF			10 PULLIAM CT	D R HORTON INC	18028	A
Plumbing Groundworks	02/16/21	BT	P	NRSF	BVL		2 PULLIAM CT	D R HORTON INC	18029	A
Sewer Line	02/16/21	BT	P	NRSF	BVL		6 PULLIAM CT	D R HORTON INC	18024	A
Water Line	02/16/21	BT	P	NRSF	BVL		6 PULLIAM CT	D R HORTON INC	18025	A
Sewer Line	02/16/21	BT	P	NRSF	BVL		2 PULLIAM CT	D R HORTON INC	18030	A
Water Line	02/16/21	BT	P	NRSF	BVL		2 PULLIAM CT	D R HORTON INC	18031	A
Electrical Rough In	02/16/21	BT	P	Rmdl Res	BVL	BVL	123 CAMERON ST	MUNGUIA JUAN HUMBERTO	17982	A
Plumbing Rough In	02/16/21	BT	P	Rmdl Res	BVL	BVL	123 CAMERON ST	MUNGUIA JUAN HUMBERTO	17983	A
Framing	02/16/21	BT	F	Rmdl Res	BVL	BVL	123 CAMERON ST	MUNGUIA JUAN HUMBERTO	17534	A

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Building Inspections

INSPECTIONS PERFORMED: 02/01/21 to 02/26/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Gas Tank	02/19/21	BT	P	NRSF	BLMT	CHPL	828 MORGANS MILL RD	GREENE CHRISTOPHER W &	18062	A
Gas Line	02/19/21	BT	P	NRSF	BLMT	CHPL	828 MORGANS MILL RD	GREENE CHRISTOPHER W &	18063	A
Sewer Line	02/22/21	BT	F	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18046	A
Insulation	02/22/21	BT	P	Add Res	BYC	GNWY	3439 SWIFT SHOALS RD	GIROUX TERRENCE & BARBA	18042	A
Gas Line Pressure Te	02/22/21	BT	P	NRSF		LNGM	1182 CLIFTON RD	WARFIELD WAYNE JR & DEA	18043	A
Water Line	02/22/21	BT	F	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18047	A
Plumbing Groundworks	02/22/21	BT	F	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18048	A
Backfill	02/22/21	BT	P	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18020	A
Draintile	02/22/21	BT	P	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18021	A
Gas Line	02/22/21	BT	P	Gas Per-R	BYC	BYC	200 NORTH GREENWAY AVE	HUNTINGDON GATE HOUSE L	17859	A
Waterproofing/Pargin	02/22/21	BT	P	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18022	A
Framing	02/22/21	BT	P	Rmdl Res	BVL	BVL	123 CAMERON ST	MUNGUIA JUAN HUMBERTO	18041	A
Final Closing Plumbi	02/22/21	BT	P	Rmdl Res	BVL	BVL	409 HERMITAGE BLVD	COLFELT JAMES F III & S	18036	A
Final Closing Mechan	02/22/21	BT	P	Rmdl Res	BVL	BVL	409 HERMITAGE BLVD	COLFELT JAMES F III & S	18037	A
Final Closing Electr	02/22/21	BT	P	Rmdl Res	BVL	BVL	409 HERMITAGE BLVD	COLFELT JAMES F III & S	18038	A
Final Closing Buildi	02/22/21	BT	P	Rmdl Res	BVL	BVL	409 HERMITAGE BLVD	COLFELT JAMES F III & S	18039	A
Gas Tank	02/22/21	BT	P	Gas Per-R	BYC	BYC	200 NORTH GREENWAY AVE	HUNTINGDON GATE HOUSE L	18035	A
Final Closing Mechan	02/22/21	BT	F	MechPer-R	BVL	BVL	9 BYRD AVE	BAKER JO ANNE B & RONAL	17513	A
Plumbing Groundworks	02/22/21	BT	P	NRSF	BVL		5 PULLIAM CT	D R HORTON INC	17741	A
Sewer Line	02/22/21	BT	P	NRSF	BVL		5 PULLIAM CT	D R HORTON INC	18079	A
Final Closing Buildi	02/22/21	BT	P	Deck/Porch	BLMT	BLTN	57 REDBUD LN	MUTSCHLER MATTHEW S & E	17772	A
Fire Off Mechanical	02/22/21	BT	P	NRSF			431 WEEKS CT	D R HORTON INC	18093	A
Fire Off Mechanical	02/22/21	BT	P	NRSF			435 WEEKS CT	D R HORTON INC	18094	A
Water Line	02/22/21	BT	P	NRSF	BVL		5 PULLIAM CT	D R HORTON INC	18080	A
Insulation	02/23/21	BT	P	Add Res	BVL	BLTN	76 WILLIAMSTEAD LN	MCGLYNN MICHAEL FRANCIS	16689	A
Final Closing Electr	02/23/21	BT	F	NRSF	BVL		432 WEEKS CT	D R HORTON INC	18095	A
Final Closing Buildi	02/23/21	BT	F	NRSF	BVL		432 WEEKS CT	D R HORTON INC	18096	A
Electric Service	02/23/21	BT	F	NRSF			512 WEEKS CT	D R HORTON INC	16802	A
Final Closing Plumbi	02/23/21	BT	P	PlumPer-R	BVL	BVL	215 NORTH BUCKMARSH ST	KERBY JULIE ROBIN & RIC	18069	A
Electric Service	02/23/21	BT	P	NRSF			436 WEEKS CT	D R HORTON INC	18109	A
Electrical Rough In	02/23/21	BT	P	Add Res	BVL	BLTN	76 WILLIAMSTEAD LN	MCGLYNN MICHAEL FRANCIS	18098	A
Electric Service	02/24/21	BT	P	NRSF			512 WEEKS CT	D R HORTON INC	18178	A
Insulation	02/24/21	BT	P	NRSF	BVL		517 WEEKS CT	D R HORTON INC	16828	A
Footings	02/24/21	BT	P	Deck/Porch	BVL	BVL	416 DUNLAP DR	LAWRENCE PETER KEVIN &	17897	A
Final Closing Electr	02/24/21	BT	P	NRSF	BVL		432 WEEKS CT	D R HORTON INC	18176	A
Final Closing Buildi	02/24/21	BT	P	NRSF	BVL		432 WEEKS CT	D R HORTON INC	18177	A
Final Closing Buildi	02/25/21	BT	P	NRSF			31 EAST FAIRFAX ST	D R HORTON INC	18247	A
Final Closing Buildi	02/25/21	BT	P	NRSF	BVL		416 WEEKS CT	D R HORTON INC	18250	A
Final Closing Buildi	02/25/21	BT	P	NRSF	BVL		424 WEEKS CT	D R HORTON INC	18249	A
Final Closing Buildi	02/25/21	BT	P	NRSF	BVL		428 WEEKS CT	D R HORTON INC	18248	A
Final Closing Buildi	02/25/21	BT	P	NRSF	BVL		432 WEEKS CT	D R HORTON INC	18246	A
Gas Line Pressure Te	02/26/21	BT	P	Rmdl Res	BYC	BYC	311 LIMESTONE CT	DEFRANGE JOSEPH LOUIS &	18179	A
Electric Service	02/26/21	BT	P	ELEC RES	BVL	BLTN	300 SPRING HOUSE LN	COWSILL DANIELA ALINA L	18244	A
Final Closing Buildi	02/26/21	BT	P	Solar	BLMT	CHPL	2885 FROGTOWN RD	LAMAR WILLIAM ROBERT &	17811	A
Final Closing Electr	02/26/21	BT	P	Solar	BLMT	CHPL	2885 FROGTOWN RD	LAMAR WILLIAM ROBERT &	17812	A
Plumbing Groundworks	02/26/21	BT	F	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18227	A
Sewer Line	02/26/21	BT	F	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18228	A
Water Line	02/26/21	BT	F	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18229	A
Final Closing Buildi	02/26/21	BT	P	Garage	WHPT	GNWY	592 CARTERS LINE RD	ASHBY MEGAN & NORMAN JR	15210	A
Insulation	02/26/21	BT	F	NRSF			436 WEEKS CT	D R HORTON INC	16647	A

INSPECTOR TOTALS: 102 INSPECTIONS FEES: .00 PAID TO DATE: .00 UNPAID: .00

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Building Inspections

INSPECTIONS PERFORMED: 02/01/21 to 02/26/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Electrical Rough In	02/02/21	JR	P	Garage	BLMT	BLTN	234 PINE CREST LN	SKIDMORE WILLIAM G	17827	A
Electrical Rough In	02/04/21	JR	P	Rmdl Res	BVL	BLTN	183 HAWTHORNE LN	NACIN ANDREW W & DESTIN	17844	A
Framing	02/04/21	JR	P	Rmdl Res	BVL	BLTN	183 HAWTHORNE LN	NACIN ANDREW W & DESTIN	17845	A
Mechanical Rough In	02/04/21	JR	P	Add Res	BVL	BLTN	76 WILLIAMSTEAD LN	MCGLYNN MICHAEL FRANCIS	17862	A
Plumbing Rough In	02/04/21	JR	PWC	Add Res	BVL	BLTN	76 WILLIAMSTEAD LN	MCGLYNN MICHAEL FRANCIS	17863	A
Framing	02/04/21	JR	P	Add Res	BVL	BLTN	76 WILLIAMSTEAD LN	MCGLYNN MICHAEL FRANCIS	16688	A
Mechanical Rough In	02/04/21	JR	P	Rmdl Comm	BVL	BVL	20 WEST MAIN ST	FLP ENTERPRISES	17828	A
Ceiling Grid	02/04/21	JR	F	Rmdl Comm	BVL	BVL	20 WEST MAIN ST	FLP ENTERPRISES	17829	A
Final Closing Gas	02/04/21	JR	P	Gas Per-R	BVL	BVL	508 EWELL CT	BROOKS TOM S	17518	A
Framing	02/04/21	JR	P	Garage	BVL	LNGM	222 KEYSTONE LN	SPENCER JEFFREY S & MAR	16757	A
Electrical Rough In	02/04/21	JR	P	Garage	BVL	LNGM	222 KEYSTONE LN	SPENCER JEFFREY S & MAR	17885	A
Final Closing Gas	02/05/21	JR	F	NRSF			31 EAST FAIRFAX ST	D R HORTON INC	17864	A
Final Closing Electr	02/05/21	JR	F	NRSF			31 EAST FAIRFAX ST	D R HORTON INC	15327	A
Final Closing Plumbi	02/05/21	JR	F	NRSF			31 EAST FAIRFAX ST	D R HORTON INC	15330	A
Final Closing Mechan	02/05/21	JR	F	NRSF			31 EAST FAIRFAX ST	D R HORTON INC	15332	A
Final Closing Buildi	02/05/21	JR	F	NRSF			31 EAST FAIRFAX ST	D R HORTON INC	15333	A
Final Closing Electr	02/05/21	JR	F	NRSF	BVL		413 WEEKS CT	D R HORTON INC	15700	A
Final Closing Plumbi	02/05/21	JR	F	NRSF	BVL		413 WEEKS CT	D R HORTON INC	15703	A
Final Closing Mechan	02/05/21	JR	F	NRSF	BVL		413 WEEKS CT	D R HORTON INC	15705	A
Final Closing Buildi	02/05/21	JR	F	NRSF	BVL		413 WEEKS CT	D R HORTON INC	15706	A
Final Closing Gas	02/05/21	JR	F	NRSF	BVL		413 WEEKS CT	D R HORTON INC	17865	A
Final Closing Buildi	02/05/21	JR	P	Deck/Porch	BVL	BVL	409 MONTGOMERY CT	GIBSON ERECKA L	17866	A
Electric Service	02/05/21	JR	P	ELEC RES	BVL	BVL	516 SOUTH CHURCH ST	GABLE BRADLEY J & MELIN	17178	A
Final Closing Electr	02/05/21	JR	P	ELEC RES	BVL	BVL	516 SOUTH CHURCH ST	GABLE BRADLEY J & MELIN	17179	A
Basement Walls	02/05/21	JR	PWC	C Found	BVL	LNGM	2832 CRUMS CHURCH RD	TR OF CRUMS METHODIST C	17884	A
Final Closing Electr	02/08/21	JR	P	Rmdl Comm	WHPT	GNWY	14401 LORD FAIRFAX HWY	LSC 164A LLC	17877	A
Final Closing Plumbi	02/08/21	JR	P	Rmdl Comm	WHPT	GNWY	14401 LORD FAIRFAX HWY	LSC 164A LLC	17878	A
Ceiling Grid	02/08/21	JR	P	Rmdl Comm	WHPT	GNWY	14401 LORD FAIRFAX HWY	LSC 164A LLC	17879	A
Final Closing Buildi	02/08/21	JR	P	Rmdl Comm	WHPT	GNWY	14401 LORD FAIRFAX HWY	LSC 164A LLC	16307	A
Final Closing Electr	02/09/21	JR	P	Elec Per-C	BVL	BLTN	120 COOL SPRING LN	COMMUNITY OF CISTERCIAN	17889	A
Gas Tank	02/09/21	JR	P	Gas Per-C	BVL	BLTN	120 COOL SPRING LN	COMMUNITY OF CISTERCIAN	17919	A
Gas Line	02/09/21	JR	P	Gas Per-C	BVL	BLTN	120 COOL SPRING LN	COMMUNITY OF CISTERCIAN	17920	A
Ditch Electric	02/09/21	JR	P	Elec Per-C	BVL	BLTN	120 COOL SPRING LN	COMMUNITY OF CISTERCIAN	17921	A
Gas Line Pressure Te	02/09/21	JR	P	Gas Per-C	BVL	BLTN	120 COOL SPRING LN	COMMUNITY OF CISTERCIAN	18061	A
Final Closing Electr	02/10/21	JR	P	NRSF			31 EAST FAIRFAX ST	D R HORTON INC	17906	A
Final Closing Plumbi	02/10/21	JR	P	NRSF			31 EAST FAIRFAX ST	D R HORTON INC	17907	A
Final Closing Mechan	02/10/21	JR	P	NRSF			31 EAST FAIRFAX ST	D R HORTON INC	17908	A
Final Closing Gas	02/10/21	JR	P	NRSF			31 EAST FAIRFAX ST	D R HORTON INC	17909	A
Final Closing Buildi	02/10/21	JR	P	NRSF			31 EAST FAIRFAX ST	D R HORTON INC	17910	A
Final Closing Electr	02/10/21	JR	P	NRSF	BVL		413 WEEKS CT	D R HORTON INC	17901	A
Final Closing Mechan	02/10/21	JR	P	NRSF	BVL		413 WEEKS CT	D R HORTON INC	17902	A
Final Closing Plumbi	02/10/21	JR	P	NRSF	BVL		413 WEEKS CT	D R HORTON INC	17903	A
Final Closing Gas	02/10/21	JR	P	NRSF	BVL		413 WEEKS CT	D R HORTON INC	17904	A
Final Closing Buildi	02/10/21	JR	P	NRSF	BVL		413 WEEKS CT	D R HORTON INC	17905	A
Gas Rough In	02/10/21	JR	P	NRSF	BVL		440 WEEKS CT	D R HORTON INC	17911	A
Framing	02/10/21	JR	F	NRSF	BVL		440 WEEKS CT	D R HORTON INC	16624	A
Electrical Rough In	02/10/21	JR	P	NRSF	BVL		440 WEEKS CT	D R HORTON INC	16626	A
Electric Service	02/10/21	JR	P	NRSF	BVL		440 WEEKS CT	D R HORTON INC	16627	A
Plumbing Rough In	02/10/21	JR	P	NRSF	BVL		440 WEEKS CT	D R HORTON INC	16630	A
Mechanical Rough In	02/10/21	JR	F	NRSF	BVL		440 WEEKS CT	D R HORTON INC	16632	A
Electrical Rough In	02/10/21	JR	P	NRSF	BVL		517 WEEKS CT	D R HORTON INC	16829	A

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Building Inspections

INSPECTIONS PERFORMED: 02/01/21 to 02/26/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Electric Service	02/10/21	JR	P	NRSF	BVL		517 WEEKS CT	D R HORTON INC	16830	A
Plumbing Rough In	02/10/21	JR	P	NRSF	BVL		517 WEEKS CT	D R HORTON INC	16833	A
Mechanical Rough In	02/10/21	JR	F	NRSF	BVL		517 WEEKS CT	D R HORTON INC	16835	A
Framing	02/10/21	JR	F	NRSF	BVL		517 WEEKS CT	D R HORTON INC	16827	A
Gas Rough In	02/10/21	JR	P	NRSF	BVL		517 WEEKS CT	D R HORTON INC	17912	A
Insulation	02/12/21	JR	P	Rmdl Res	BVL	BLTN	183 HAWTHORNE LN	NACIN ANDREW W & DESTIN	17489	A
Final Closing Buildi	02/16/21	JR	F	NRSF	BVL		424 WEEKS CT	D R HORTON INC	17993	A
Final Closing Electr	02/16/21	JR	F	NRSF	BVL		424 WEEKS CT	D R HORTON INC	17994	A
Final Closing Gas	02/16/21	JR	P	NRSF	BVL		424 WEEKS CT	D R HORTON INC	17995	A
Final Closing Mechan	02/16/21	JR	F	NRSF	BVL		424 WEEKS CT	D R HORTON INC	17996	A
Final Closing Plumbi	02/16/21	JR	P	NRSF	BVL		424 WEEKS CT	D R HORTON INC	17997	A
Final Closing Buildi	02/16/21	JR	F	NRSF	BVL		428 WEEKS CT	D R HORTON INC	17998	A
Final Closing Electr	02/16/21	JR	P	NRSF	BVL		428 WEEKS CT	D R HORTON INC	17999	A
Final Closing Gas	02/16/21	JR	P	NRSF	BVL		428 WEEKS CT	D R HORTON INC	18000	A
Final Closing Mechan	02/16/21	JR	P	NRSF	BVL		428 WEEKS CT	D R HORTON INC	18001	A
Final Closing Plumbi	02/16/21	JR	P	NRSF	BVL		428 WEEKS CT	D R HORTON INC	18002	A
Final Closing Plumbi	02/16/21	JR	P	NRSF	BVL		428 WEEKS CT	D R HORTON INC	18003	A
Framing	02/16/21	JR	P	NRSF	BVL		517 WEEKS CT	D R HORTON INC	18018	A
Mechanical Rough In	02/16/21	JR	P	NRSF	BVL		517 WEEKS CT	D R HORTON INC	18019	A
Gas Rough In	02/17/21	JR	P	NRSF			193 PETAL DR	D R HORTON INC	18050	A
Framing	02/17/21	JR	F	NRSF			193 PETAL DR	D R HORTON INC	16786	A
Electrical Rough In	02/17/21	JR	P	NRSF			193 PETAL DR	D R HORTON INC	16788	A
Electric Service	02/17/21	JR	P	NRSF			193 PETAL DR	D R HORTON INC	16789	A
Plumbing Rough In	02/17/21	JR	F	NRSF			193 PETAL DR	D R HORTON INC	16792	A
Mechanical Rough In	02/17/21	JR	P	NRSF			193 PETAL DR	D R HORTON INC	16794	A
Framing	02/17/21	JR	P	NRSF	BVL		440 WEEKS CT	D R HORTON INC	18044	A
Mechanical Rough In	02/17/21	JR	P	NRSF	BVL		440 WEEKS CT	D R HORTON INC	18045	A
Gas Rough In	02/17/21	JR	P	NRSF	BVL		513 WEEKS CT	D R HORTON INC	18049	A
Framing	02/17/21	JR	F	NRSF	BVL		513 WEEKS CT	D R HORTON INC	16839	A
Electrical Rough In	02/17/21	JR	P	NRSF	BVL		513 WEEKS CT	D R HORTON INC	16841	A
Electric Service	02/17/21	JR	P	NRSF	BVL		513 WEEKS CT	D R HORTON INC	16842	A
Plumbing Rough In	02/17/21	JR	F	NRSF	BVL		513 WEEKS CT	D R HORTON INC	16845	A
Mechanical Rough In	02/17/21	JR	P	NRSF	BVL		513 WEEKS CT	D R HORTON INC	16847	A
Gas Line Pressure Te	02/17/21	JR	P	Gas Per-C	BVL	BLTN	120 COOL SPRING LN	COMMUNITY OF CISTERCIAN	17917	A
Final Closing Electr	02/19/21	JR	P	NRSF	BVL		424 WEEKS CT	D R HORTON INC	18070	A
Final Closing Mechan	02/19/21	JR	P	NRSF	BVL		424 WEEKS CT	D R HORTON INC	18071	A
Final Closing Buildi	02/19/21	JR	P	NRSF	BVL		424 WEEKS CT	D R HORTON INC	18072	A
Final Closing Buildi	02/19/21	JR	P	NRSF	BVL		428 WEEKS CT	D R HORTON INC	18073	A
Final Closing Electr	02/19/21	JR	F	NRSF	BVL		432 WEEKS CT	D R HORTON INC	18074	A
Final Closing Plumbi	02/19/21	JR	P	NRSF	BVL		432 WEEKS CT	D R HORTON INC	18075	A
Final Closing Mechan	02/19/21	JR	P	NRSF	BVL		432 WEEKS CT	D R HORTON INC	18076	A
Final Closing Gas	02/19/21	JR	P	NRSF	BVL		432 WEEKS CT	D R HORTON INC	18077	A
Final Closing Buildi	02/19/21	JR	F	NRSF	BVL		432 WEEKS CT	D R HORTON INC	18078	A
Framing	02/23/21	JR	F	NRSF			197 PETAL DR	D R HORTON INC	18099	A
Gas Rough In	02/23/21	JR	P	NRSF			197 PETAL DR	D R HORTON INC	18097	A
Framing	02/23/21	JR	F	NRSF			197 PETAL DR	D R HORTON INC	16773	A
Electrical Rough In	02/23/21	JR	F	NRSF			197 PETAL DR	D R HORTON INC	16775	A
Electric Service	02/23/21	JR	F	NRSF			197 PETAL DR	D R HORTON INC	16776	A
Plumbing Rough In	02/23/21	JR	F	NRSF			197 PETAL DR	D R HORTON INC	16779	A
Mechanical Rough In	02/23/21	JR	P	NRSF			197 PETAL DR	D R HORTON INC	16781	A
Framing	02/23/21	JR	F	NRSF	BVL		513 WEEKS CT	D R HORTON INC	18100	A
Framing	02/23/21	JR	P	Add Res	BVL	LNGM	459 BLAKEMORE LN	THURMAN FARM LLC	18110	A



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Clarke County  
INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 02/01/21 to 02/26/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Insulation	02/23/21	JR	P	Add Res	BVL	LNGM	459 BLAKEMORE LN	THURMAN FARM LLC	18111	A
Framing	02/24/21	JR	PWC	NRSF			193 PETAL DR	D R HORTON INC	18216	A
Framing	02/24/21	JR	P	NRSF			197 PETAL DR	D R HORTON INC	18217	A
Electrical Rough In	02/24/21	JR	P	NRSF			197 PETAL DR	D R HORTON INC	18218	A
Plumbing Rough In	02/24/21	JR	P	NRSF			197 PETAL DR	D R HORTON INC	18219	A
Electric Service	02/24/21	JR	P	NRSF			197 PETAL DR	D R HORTON INC	18220	A
Gas Rough In	02/24/21	JR	P	NRSF			436 WEEKS CT	D R HORTON INC	18127	A
Electrical Rough In	02/24/21	JR	P	NRSF			436 WEEKS CT	D R HORTON INC	16648	A
Plumbing Rough In	02/24/21	JR	P	NRSF			436 WEEKS CT	D R HORTON INC	16652	A
Mechanical Rough In	02/24/21	JR	F	NRSF			436 WEEKS CT	D R HORTON INC	16654	A
Framing	02/24/21	JR	F	NRSF			436 WEEKS CT	D R HORTON INC	16646	A
Insulation	02/24/21	JR	F	NRSF	BVL		440 WEEKS CT	D R HORTON INC	16625	A
Framing	02/24/21	JR	P	NRSF			512 WEEKS CT	D R HORTON INC	16799	A
Electrical Rough In	02/24/21	JR	P	Rmdl Comm	BVL	BVL	20 WEST MAIN ST	FLP ENTERPRISES	18126	A
Footings	02/24/21	JR	P	Add Comm	BVL	LNGM	225 RAMSBURG LN	CLARKE COUNTY HUMANE FO	17849	A
Insulation	02/25/21	JR	P	NRSF	BVL		440 WEEKS CT	D R HORTON INC	18253	A
Final Closing Buildi	02/25/21	JR	F	Rmdl Comm	BVL	BVL	29 WEST MAIN ST	RLM-TNM, LLC	17199	A
Final Closing Buildi	02/26/21	JR	P	Rmdl Comm	BVL	BVL	29 WEST MAIN ST	RLM-TNM, LLC	18251	A

INSPECTOR TOTALS: 121 INSPECTIONS FEES: .00 PAID TO DATE: .00 UNPAID: .00

Footings	02/04/21	RE	P	NRSF			10 PULLIAM CT	D R HORTON INC	17699	A
Slab Basement	02/04/21	RE	P	NRSF	BVL		408 MCCORMICK CT	D R HORTON INC	17926	A
Slab Garage/Carport	02/04/21	RE	P	NRSF	BVL		408 MCCORMICK CT	D R HORTON INC	17927	A
Slab Porch/Deck	02/04/21	RE	P	NRSF	BVL		408 MCCORMICK CT	D R HORTON INC	17928	A
Slab Basement	02/04/21	RE	P	NRSF	BVL		412 MCCORMICK CT	D R HORTON INC	17874	A
Slab Garage/Carport	02/04/21	RE	P	NRSF	BVL		412 MCCORMICK CT	D R HORTON INC	17875	A
Slab Porch/Deck	02/04/21	RE	P	NRSF	BVL		412 MCCORMICK CT	D R HORTON INC	17876	A
Slab Basement	02/04/21	RE	P	NRSF	BVL		416 MCCORMICK CT	D R HORTON INC	17871	A
Slab Garage/Carport	02/04/21	RE	P	NRSF	BVL		416 MCCORMICK CT	D R HORTON INC	17872	A
Footings Porch/Deck	02/04/21	RE	P	NRSF	BVL		416 MCCORMICK CT	D R HORTON INC	17873	A
Slab Basement	02/04/21	RE	P	NRSF	BVL		420 MCCORMICK CT	D R HORTON INC	17868	A
Slab Garage/Carport	02/04/21	RE	P	NRSF	BVL		420 MCCORMICK CT	D R HORTON INC	17869	A
Slab Porch/Deck	02/04/21	RE	P	NRSF	BVL		420 MCCORMICK CT	D R HORTON INC	17870	A
Footings	02/04/21	RE	P	NRSF	BVL		500 WEEKS CT	D R HORTON INC	17687	A
Footings	02/04/21	RE	P	NRSF	BVL		6 PULLIAM CT	D R HORTON INC	17711	A
Basement Walls	02/05/21	RE	P	NRSF			10 PULLIAM CT	D R HORTON INC	17925	A
Footings	02/05/21	RE	P	NRSF	BVL		2 PULLIAM CT	D R HORTON INC	17723	A
Footings	02/05/21	RE	P	NRSF	BVL		5 PULLIAM CT	D R HORTON INC	17735	A
Basement Walls	02/05/21	RE	P	NRSF	BVL		6 PULLIAM CT	D R HORTON INC	17924	A
Slab Porch/Deck	02/08/21	RE	P	NRSF			193 PETAL DR	D R HORTON INC	17973	A
Slab Porch/Deck	02/08/21	RE	P	NRSF			197 PETAL DR	D R HORTON INC	17972	A
Basement Walls	02/08/21	RE	P	NRSF	BVL		2 PULLIAM CT	D R HORTON INC	17969	A
Basement Walls	02/08/21	RE	P	NRSF	BVL		5 PULLIAM CT	D R HORTON INC	17970	A
Basement Walls	02/08/21	RE	P	NRSF	BVL		500 WEEKS CT	D R HORTON INC	17971	A
Slab Porch/Deck	02/08/21	RE	P	NRSF	BVL		504 WEEKS CT	D R HORTON INC	17976	A
Slab Basement	02/08/21	RE	P	NRSF			508 WEEKS CT	D R HORTON INC	17977	A
Slab Garage/Carport	02/08/21	RE	P	NRSF			508 WEEKS CT	D R HORTON INC	17978	A
Slab Porch/Deck	02/08/21	RE	P	NRSF	BVL		513 WEEKS CT	D R HORTON INC	17975	A
Slab Porch/Deck	02/08/21	RE	P	NRSF	BVL		517 WEEKS CT	D R HORTON INC	17974	A
Slab Porch/Deck	02/09/21	RE	P	NRSF			436 WEEKS CT	D R HORTON INC	17922	A
Slab Porch/Deck	02/09/21	RE	P	NRSF			512 WEEKS CT	D R HORTON INC	17923	A

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Clarke County  
INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 02/01/21 to 02/26/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY AREA	LOCATION	OWNER	INSP ID	T
FOUNDATION	02/11/21	RE	P	Rmdl Res	BVL LNGM	2872 SWIMLEY RD	GALLAHAN BRANDON	18064	A
INSPECTOR TOTALS:		32	INSPECTIONS	FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00
DEPARTMENT TOTALS:		255	INSPECTIONS	FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00
REPORT TOTALS:		255	INSPECTIONS	FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00

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Clarke County  
INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 02/01/21 to 02/26/21

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Backfill	1	Bernie Thompson	102	FAIL	56
Basement Walls	6	Jamie Royston	121	PASS	196
Ceiling Grid	2	Ruckman Engineering PLC	32	PASS WITH CONDITIONS	3
Ditch Electric	2				
Drain Tile	1				
Electric Service	12				
Electrical Rough In	16				
Final Closing Building	31				
Final Closing Electric	20				
Final Closing Gas	13				
Final Closing Mechanical	13				
Final Closing Plumbing	14				
Fire Off Mechanical or Gas	5				
Footings	7				
Footings Porch/Deck	1				
FOUNDATION	1				
Framing	22				
Gas Line	3				
Gas Line Pressure Test	4				
Gas Rough In	6				
Gas Tank	3				
Insulation	11				
Mechanical Rough In	10				
Plumbing Groundworks	6				
Plumbing Rough In	10				
Sewer Line	6				
Slab	1				
Slab Basement	5				
Slab Garage/Carport	5				
Slab Porch/Deck	10				
Water Line	7				
Waterproofing/Parging	1				

TOTAL INSPECTIONS: 255

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Clarke County  
INSPECTION REPORT

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ALL

INSPECTIONS PERFORMED: 02/01/21 to 02/26/21

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Backfill	1	Bernie Thompson	102	FAIL	56
Basement Walls	6	Jamie Royston	121	PASS	196
Ceiling Grid	2	Ruckman Engineering PLC	32	PASS WITH CONDITIONS	3
Ditch Electric	2				
Drain Tile	1				
Electric Service	12				
Electrical Rough In	16				
Final Closing Building	31				
Final Closing Electric	20				
Final Closing Gas	13				
Final Closing Mechanical	13				
Final Closing Plumbing	14				
Fire Off Mechanical or Gas	5				
Footings	7				
Footings Porch/Deck	1				
FOUNDATION	1				
Framing	22				
Gas Line	3				
Gas Line Pressure Test	4				
Gas Rough In	6				
Gas Tank	3				
Insulation	11				
Mechanical Rough In	10				
Plumbing Groundworks	6				
Plumbing Rough In	10				
Sewer Line	6				
Slab	1				
Slab Basement	5				
Slab Garage/Carport	5				
Slab Porch/Deck	10				
Water Line	7				
Waterproofing/Parging	1				

TOTAL INSPECTIONS: 255

\*\* END OF REPORT - Generated by Michelle Shayeb \*\*

## Project Application Report - Building Dept

For Period: 2/1/2021 to 2/28/2021

Project Type	Project Number	Project Fees
Commercial Addition	200679	2862.38
	200681	1756.07
Commercial Electric Permit	200678	168.30
	200709	66.30
	200710	112.20
Commercial Gas Permit	200688	61.20
Residential Deck/Porch no Roof	200687	51.00
Residential Electric Permit	200677	45.90
	200680	51.00
	200692	112.20
	200708	66.30
	200723	127.50
Residential Garage	200682	412.17
Residential Gas Permit	200683	51.00
	200693	40.80
	200694	40.80
	200719	40.80
Residential Mechanical Permit	200720	45.90
Residential New	200699	1204.84
	200712	1204.84
	200713	1204.84
	200714	1082.77
	200715	1204.84
	200716	1082.77
	200717	985.07
	200718	1082.77
Residential Plumbing Permit	200691	71.40
Residential Remodel	200686	654.08
	200722	102.00
Solar Array System	200685	142.80
Tents Over 900 sq ft	200700	40.80
	200701	40.80

## Project Application Report - Building Dept

For Period: 2/1/2021 to 2/28/2021

Project Type	Project Number	Project Fees
Tents Over 900 sq ft	200702	40.80
	200703	40.80
	200704	40.80
	200705	40.80
	200706	40.80
	200707	40.80
Total		16461.24

## Project Application Report - Building Dept

For Period: 2/1/2021 to 2/28/2021

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Commercial Addition	200679	450 MOSBY BLVD	BERRYVILLE AL LLC	\$610,277	\$2,862.38	ISSUED W/O CONDITIONS
	200681	225 RAMSBURG LN	CLARKE COUNTY HUMANE FOUNDATION	\$173,174	\$1,756.07	ISSUED W/O CONDITIONS
Commercial Electric Permit	200678	210 E MAIN ST	TR DUNCAN MEM METHODIST CHURCH	\$0	\$168.30	ISSUED W/O CONDITIONS
	200709	34 WESTWOOD RD	CLARKE COUNTY SCHOOL BOARD	\$0	\$66.30	ISSUED W/O CONDITIONS
	200710	401 GRAFTON LN	GRAFTON SCHOOL INC	\$0	\$112.20	ISSUED W/O CONDITIONS
Commercial Gas Permit	200688	120 COOL SPRING LN	COMMUNITY OF CISTERCIANS OF THE	\$0	\$61.20	ISSUED W/O CONDITIONS
Residential Deck/Porch no Roof	200687	416 DUNLAP DR	LAWRENCE PETER KEVIN & MARUXA E	\$0	\$51.00	ISSUED W/O CONDITIONS
Residential Electric Permit	200677	1966 MILLWOOD RD	WRIGHT AUDREY PEARSON	\$0	\$45.90	ISSUED W/O CONDITIONS
	200680	161 JANEVILLE RD	BURTON RICHARD L & PAMELA P	\$0	\$51.00	ISSUED W/O CONDITIONS
	200692	825 OLD FERRY LN	CISSEL ROBERT O & KATHARINE	\$0	\$112.20	ISSUED W/O CONDITIONS
	200708	633 SHENANDOAH RIVER LN	HOWELLS CHRISTOPHER P & ANDRE F	\$0	\$66.30	ISSUED W/O CONDITIONS
	200723	300 SPRING HOUSE LN	COWSILL DANIELA ALINA LUMINA	\$0	\$127.50	ISSUED W/O CONDITIONS
Residential Garage	200682	1953 MORGANS MILL RD	STEWART DAVID W & E HOPE LLOYD	\$35,330	\$412.17	ISSUED W/O CONDITIONS
Residential Gas Permit	200683	200 N GREENWAY AVE	HUNTINGDON GATE HOUSE LLC	\$0	\$51.00	ISSUED W/O CONDITIONS
	200693	4754 SENSENY RD	KRUZA VALENTIN T & CAROLYN M	\$0	\$40.80	ISSUED W/O CONDITIONS
	200694	825 OLD FERRY LN	CISSEL ROBERT O & KATHARINE	\$0	\$40.80	ISSUED W/O CONDITIONS

## Project Application Report - Building Dept

For Period: 2/1/2021 to 2/28/2021

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Residential Gas Permit	200719	348 HERMITAGE BLVD	CLARKE BRIAN D	\$0	\$40.80	ISSUED W/O CONDITIONS
Residential Mechanical Permit	200720	388 MOUNT AIRY FARM LN	EYLES WILLIAM H & KAREN B	\$0	\$45.90	ISSUED W/O CONDITIONS
Residential New	200699	521 WEEKS CT	D R HORTON INC	\$232,711	\$1,204.84	ISSUED W/O CONDITIONS
	200712	22 PULLIAM CT	D R HORTON INC	\$232,711	\$1,204.84	ISSUED W/O CONDITIONS
	200713	26 PULLIAM CT	D R HORTON INC	\$232,711	\$1,204.84	ISSUED W/O CONDITIONS
	200714	421 MCCORMICK CT	D R HORTON INC	\$206,116	\$1,082.77	ISSUED W/O CONDITIONS
	200715	17 PULLIAM CT	D R HORTON INC	\$232,711	\$1,204.84	ISSUED W/O CONDITIONS
	200716	46 PULLIAM CT	D R HORTON INC	\$206,116	\$1,082.77	ISSUED W/O CONDITIONS
	200717	13 PULLIAM CT	D R HORTON INC	\$184,830	\$985.07	ISSUED W/O CONDITIONS
	200718	9 PULLIAM CT	D R HORTON INC	\$206,116	\$1,082.77	ISSUED W/O CONDITIONS
Residential Plumbing Permit	200691	101 LINDEN LN	GELARDEN JOANNE	\$0	\$71.40	ISSUED W/O CONDITIONS
Residential Remodel	200686	200 TYSON DR	SEARS KEVIN	\$112,500	\$654.08	ISSUED W/O CONDITIONS
	200722	572 FELTNER RD	PURVIS MEGAN & ERIC MIQUELON	\$0	\$102.00	ISSUED W/O CONDITIONS
Solar Array System	200685	459 PROVIDENCE LN	DENNIS GEORGE L & NANCY C	\$0	\$142.80	ISSUED W/O CONDITIONS
Tents Over 900 sq ft	200700	830 LONG BRANCH LN	ISAACS HARRY Z	\$0	\$40.80	ISSUED W/O CONDITIONS
	200701	830 LONG BRANCH LN	ISAACS HARRY Z	\$0	\$40.80	ISSUED W/O CONDITIONS



## Project Application Report - Building Dept

For Period: 2/1/2021 to 2/28/2021

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Tents Over 900 sq ft	200702	830 LONG BRANCH LN	ISAACS HARRY Z	\$0	\$40.80	ISSUED W/O CONDITIONS
	200703	830 LONG BRANCH LN	ISAACS HARRY Z	\$0	\$40.80	ISSUED W/O CONDITIONS
	200704	830 LONG BRANCH LN	ISAACS HARRY Z	\$0	\$40.80	ISSUED W/O CONDITIONS
	200705	830 LONG BRANCH LN	ISAACS HARRY Z	\$0	\$40.80	ISSUED W/O CONDITIONS
	200706	830 LONG BRANCH LN	ISAACS HARRY Z	\$0	\$40.80	ISSUED W/O CONDITIONS
	200707	830 LONG BRANCH LN	ISAACS HARRY Z	\$0	\$40.80	ISSUED W/O CONDITIONS

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Clarke County  
INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 03/01/21 to 03/31/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Framing	03/01/21	BT	F	NRSF			512 WEEKS CT	D R HORTON INC	18292	A
Framing	03/01/21	BT	F	NRSF			436 WEEKS CT	D R HORTON INC	18268	A
Mechanical Rough In	03/01/21	BT	F	NRSF			436 WEEKS CT	D R HORTON INC	18269	A
Gas Rough In	03/01/21	BT	P	NRSF			512 WEEKS CT	D R HORTON INC	18267	A
Framing	03/01/21	BT	P	NRSF			193 PETAL DR	D R HORTON INC	18270	A
Plumbing Groundworks	03/01/21	BT	F	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18272	A
Sewer Line	03/01/21	BT	F	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18273	A
Water Line	03/01/21	BT	F	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18275	A
Framing	03/01/21	BT	F	NRSF	BVL		513 WEEKS CT	D R HORTON INC	18271	A
Insulation	03/01/21	BT	P	NRSF			193 PETAL DR	D R HORTON INC	16787	A
Insulation	03/01/21	BT	P	NRSF			197 PETAL DR	D R HORTON INC	16774	A
Electrical Rough In	03/01/21	BT	F	NRSF			512 WEEKS CT	D R HORTON INC	16801	A
Plumbing Rough In	03/01/21	BT	F	NRSF			512 WEEKS CT	D R HORTON INC	16805	A
Mechanical Rough In	03/01/21	BT	F	NRSF			512 WEEKS CT	D R HORTON INC	16807	A
Insulation	03/01/21	BT	P	NRSF	BVL		513 WEEKS CT	D R HORTON INC	16840	A
Footings	03/01/21	BT	P	Garage	BVL	BLTN	458 BOOM RD	KMETZ LYNN ANN & SAMUEL	16902	A
Framing	03/02/21	BT	P	Rmdl Res	BVL	BLTN	2342 WICKLIFFE RD	THUSS RICHARD C & MARIL	16978	A
Final Closing Mechan	03/02/21	BT	P	MechPer-R	BVL	BVL	9 BYRD AVE	BAKER JO ANNE B & RONAL	18221	A
Framing	03/02/21	BT	P	Rmdl Res	BVL	CHPL	7276 LORD FAIRFAX HWY	MYERS WILLIAM H JR & LO	18277	A
Plumbing Groundworks	03/02/21	BT	P	Rmdl Res	BVL	CHPL	7276 LORD FAIRFAX HWY	MYERS WILLIAM H JR & LO	18280	A
Erosion & Sediment C	03/03/21	BT	P	NRSF	BVL	BLTN	134 CANNON BALL RD	ROSENTHAL CRAIG & TERRI	18316	A
Plumbing Groundworks	03/03/21	BT	P	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18309	A
Gas Line	03/03/21	BT	P	Gas Per-R	BLMT	BLTN	825 OLD FERRY LN	CISSEL ROBERT O & KATHA	18058	A
Final Closing Buildi	03/03/21	BT	F	Deck/Porch	BVL	BVL	416 DUNLAP DR	LAWRENCE PETER KEVIN &	17899	A
Sewer Line	03/03/21	BT	P	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18310	A
Water Line	03/03/21	BT	P	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18311	A
Final Closing Electr	03/03/21	BT	P	Rmdl Res	BLMT	BLTN	34 ASHLEY WOODS LN	EVANCHECK GEORGE E & NA	18230	A
Insulation	03/03/21	BT	P	Rmdl Res	BVL	CHPL	7276 LORD FAIRFAX HWY	MYERS WILLIAM H JR & LO	18318	A
Insulation	03/08/21	BT	P	Rmdl Res	BVL	BLTN	2342 WICKLIFFE RD	THUSS RICHARD C & MARIL	16979	A
Gas Line Pressure Te	03/08/21	BT	F	Gas Per-R	BVL	BVL	348 HERMITAGE BLVD	CLARKE BRIAN DANIEL	18225	A
Framing	03/08/21	BT	P	Garage	BVL	BLTN	458 BOOM RD	KMETZ LYNN ANN & SAMUEL	16903	A
Final Closing Gas	03/08/21	BT	P	Gas Per-R	BVL	BVL	420 MONTGOMERY CT	STOUT MARK D & KIMBERLY	16098	A
Gas Tank	03/08/21	BT	P	Gas Per-R	BYC	BYC	5 EAST CRESCENT ST	DEAL JANET L	18351	A
Electric Service	03/08/21	BT	P	ELEC RES	BLMT	BLTN	31 ASPEN LN	FORNESS CANDACE	18333	A
Final Closing Electr	03/08/21	BT	P	ELEC RES	BLMT	BLTN	31 ASPEN LN	FORNESS CANDACE	18334	A
Final Closing Electr	03/09/21	BT	P	ELEC RES	BYC	GNWY	1263 LIONS LN	IGOE JAMES & CARMEN	18308	A
Electric Service	03/09/21	BT	P	ELEC RES	BLMT	BLTN	825 OLD FERRY LN	CISSEL ROBERT O & KATHA	18033	A
Footings	03/09/21	BT	P	Deck/Porch	BVL	BVL	201 SOUTH CHURCH ST	FABIN RONALD L & JANET	18433	A
Footings	03/09/21	BT	P	Garage	BVL	BVL	27 BYRD AVE	FORDENBACHER MARK	17801	A
Gas Line Pressure Te	03/09/21	BT	P	Gas Per-R	BVL	BVL	348 HERMITAGE BLVD	CLARKE BRIAN DANIEL	18436	A
Final Closing Buildi	03/09/21	BT	P	Deck/Porch	BVL	BVL	416 DUNLAP DR	LAWRENCE PETER KEVIN &	18403	A
Final Closing Electr	03/09/21	BT	F	ELEC RES	BLMT	BLTN	825 OLD FERRY LN	CISSEL ROBERT O & KATHA	18034	A
Electric Service	03/10/21	BT	P	ELEC RES	BYC	CHPL	1966 MILLWOOD RD	WRIGHT AUDREY PEARSON	17832	A
Final Closing Buildi	03/10/21	BT	F	NRSF	CHPL	CHPL	4173 EBENEZER RD	LICKING VALLEY CONSTRUC	18477	A
Final Closing Electr	03/10/21	BT	F	NRSF	CHPL	CHPL	4173 EBENEZER RD	LICKING VALLEY CONSTRUC	16313	A
Final Closing Plumbi	03/10/21	BT	F	NRSF	CHPL	CHPL	4173 EBENEZER RD	LICKING VALLEY CONSTRUC	16316	A
Final Closing Mechan	03/10/21	BT	P	NRSF	CHPL	CHPL	4173 EBENEZER RD	LICKING VALLEY CONSTRUC	16318	A
Final Closing Buildi	03/10/21	BT	P	Rmdl Res	BVL	LNGM	2872 SWIMLEY RD	GALLAHAN BRANDON	16913	A
Framing	03/11/21	BT	PWC	Rmdl Res	BVL	BVL	20 JOSEPHINE ST	SCHOOLING, SCOTT	18472	A
Plumbing Groundworks	03/15/21	BT	P	NRSF	BVL		13 PULLIAM CT	D R HORTON INC	18491	A
Sewer Line	03/15/21	BT	P	NRSF	BVL		13 PULLIAM CT	D R HORTON INC	18492	A
Water Line	03/15/21	BT	P	NRSF	BVL		13 PULLIAM CT	D R HORTON INC	18493	A

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Building Inspections

INSPECTIONS PERFORMED: 03/01/21 to 03/31/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Plumbing Groundworks	03/15/21	BT	P	NRSF	BVL		17 PULLIAM CT	D R HORTON INC	18488	A
Sewer Line	03/15/21	BT	P	NRSF	BVL		17 PULLIAM CT	D R HORTON INC	18489	A
Water Line	03/15/21	BT	P	NRSF	BVL		17 PULLIAM CT	D R HORTON INC	18490	A
Insulation	03/15/21	BT	P	NRSF			436 WEEKS CT	D R HORTON INC	18487	A
Plumbing Groundworks	03/15/21	BT	P	NRSF	BVL		46 PULLIAM CT	D R HORTON INC	18501	A
Sewer Line	03/15/21	BT	P	NRSF	BVL		46 PULLIAM CT	D R HORTON INC	18502	A
Water Line	03/15/21	BT	P	NRSF	BVL		46 PULLIAM CT	D R HORTON INC	18503	A
Insulation	03/15/21	BT	P	NRSF			512 WEEKS CT	D R HORTON INC	16800	A
Plumbing Groundworks	03/15/21	BT	P	NRSF	BVL		9 PULLIAM CT	D R HORTON INC	18494	A
Sewer Line	03/15/21	BT	P	NRSF	BVL		9 PULLIAM CT	D R HORTON INC	18495	A
Water Line	03/15/21	BT	P	NRSF	BVL		9 PULLIAM CT	D R HORTON INC	18496	A
Final Closing Buildi	03/15/21	BT	P	Garage	BLMT	BLTN	234 PINE CREST LN	SKIDMORE WILLIAM G	15881	A
Final Closing Electr	03/15/21	BT	P	Garage	BLMT	BLTN	234 PINE CREST LN	SKIDMORE WILLIAM G	18537	A
Ditch Electric	03/15/21	BT	P	Garage	BVL	BLTN	458 BOOM RD	KMETZ LYNN ANN & SAMUEL	18499	A
Water Line Ditch	03/15/21	BT	P	Garage	BVL	BLTN	458 BOOM RD	KMETZ LYNN ANN & SAMUEL	18500	A
Footings	03/15/21	BT	P	Deck/Porch	BVL	CHPL	161 JANEVILLE RD	BURTON RICHARD L & PAME	17795	A
Final Closing Gas	03/15/21	BT	P	ELEC RES	BYC	GNWY	886 CAREFREE LN	CLAY FORREST PATRICK	18532	A
Footings	03/15/21	BT	P	Garage	BLMT	CHPL	1953 MORGANS MILL RD	STEWART DAVID W & E HOP	17853	A
Framing	03/15/21	BT	PRT	Garage	WHPT	GNWY	104 VISTA LN	SMITH LESLIE CHRISTOPHE	15903	A
Footings	03/15/21	BT	P	Deck/Porch	BLMT	BLTN	397 SAW MILL HILL RD	PIERSON FRANK S JR	18364	A
Final Closing Buildi	03/15/21	BT	F	Demolition	BYC	BYC	35 SOUTH GREENWAY AVE	THOMAS DAVID B JR	18449	A
Mechanical Rough In	03/15/21	BT	P	Rmdl Res	BVL	CHPL	7276 LORD FAIRFAX HWY	MYERS WILLIAM H JR & LO	18464	A
Framing	03/15/21	BT	P	Deck/Porch	BVL	LNGM	2455 RUSSELL RD	JOHNSON CALVIN G & CYNT	18481	A
Electrical Rough In	03/15/21	BT	P	Deck/Porch	BVL	LNGM	2455 RUSSELL RD	JOHNSON CALVIN G & CYNT	18482	A
Ditch Electric	03/15/21	BT	P	ELEC RES	BVL	BLTN	300 SPRING HOUSE LN	COWSILL DANIELA ALINA L	18485	A
Water Line	03/15/21	BT	P	NRSF	BVL	CHPL	244 JANEVILLE RD	HERNDON DAVID A &	18498	A
Plumbing Rough In	03/15/21	BT	P	Rmdl Res	BVL	CHPL	7276 LORD FAIRFAX HWY	MYERS WILLIAM H JR & LO	18483	A
Electrical Rough In	03/15/21	BT	P	Rmdl Res	BVL	CHPL	7276 LORD FAIRFAX HWY	MYERS WILLIAM H JR & LO	18484	A
Framing	03/15/21	BT	P	NRSF	BVL		401 MCCORMICK CT	D R HORTON INC	16851	A
Electrical Rough In	03/15/21	BT	P	NRSF	BVL		401 MCCORMICK CT	D R HORTON INC	16853	A
Electric Service	03/15/21	BT	P	NRSF	BVL		401 MCCORMICK CT	D R HORTON INC	16854	A
Plumbing Rough In	03/15/21	BT	P	NRSF	BVL		401 MCCORMICK CT	D R HORTON INC	16857	A
Framing	03/15/21	BT	P	NRSF	BVL		405 MCCORMICK CT	D R HORTON INC	17063	A
Electrical Rough In	03/15/21	BT	P	NRSF	BVL		405 MCCORMICK CT	D R HORTON INC	17065	A
Electric Service	03/15/21	BT	P	NRSF	BVL		405 MCCORMICK CT	D R HORTON INC	17066	A
Gas Rough In	03/15/21	BT	P	NRSF	BVL		401 MCCORMICK CT	D R HORTON INC	18353	A
Plumbing Rough In	03/15/21	BT	P	NRSF	BVL		405 MCCORMICK CT	D R HORTON INC	17069	A
Mechanical Rough In	03/15/21	BT	P	NRSF	BVL		405 MCCORMICK CT	D R HORTON INC	17071	A
Mechanical Rough In	03/15/21	BT	P	NRSF	BVL		401 MCCORMICK CT	D R HORTON INC	18354	A
Gas Rough In	03/15/21	BT	P	NRSF	BVL		405 MCCORMICK CT	D R HORTON INC	18355	A
Insulation	03/15/21	BT	P	Add Res	BLMT	BLTN	196 FOREST RIDGE LN	SHAILOR JOSEPH & JENNIF	18469	A
Slab	03/15/21	BT	P	Garage	BVL	BVL	27 BYRD AVE	FORDENBACHER MARK	18470	A
Ditch Electric	03/15/21	BT	P	NRSF	LNGM		1182 CLIFTON RD	WARFIELD WAYNE JR & DEA	18471	A
Concrete Form	03/16/21	BT	P	Garage	BVL		27 BYRD AVE	FORDENBACHER MARK	18448	A
Final Closing Buildi	03/16/21	BT	P	NRSF	CHPL		4173 EBENEZER RD	LICKING VALLEY CONSTRUC	18473	A
Final Closing Plumbi	03/16/21	BT	P	NRSF	CHPL		4173 EBENEZER RD	LICKING VALLEY CONSTRUC	18474	A
Final Closing Electr	03/16/21	BT	P	NRSF	CHPL		4173 EBENEZER RD	LICKING VALLEY CONSTRUC	18476	A
Plumbing Groundworks	03/16/21	BT	P	NRSF	BVL		421 MCCORMICK CT	D R HORTON INC	18541	A
Water Line Ditch	03/16/21	BT	P	NRSF	BVL		421 MCCORMICK CT	D R HORTON INC	18542	A
Framing	03/16/21	BT	P	NRSF			436 WEEKS CT	D R HORTON INC	18539	A
Final Closing Buildi	03/16/21	BT	P	NRSF	BVL	CHPL	1105 MOOSE RD	SPADAFORA STACY ELIZABE	18504	A
Final Closing Electr	03/16/21	BT	P	Garage	BVL	LNGM	222 KEYSTONE LN	SPENCER JEFFREY S & MAR	18533	A

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Building Inspections

INSPECTIONS PERFORMED: 03/01/21 to 03/31/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Final Closing Buildi	03/16/21	BT	P	Garage	BVL	LNGM	222 KEYSTONE LN	SPENCER JEFFREY S & MAR	16759	A
Sewer Line	03/16/21	BT	P	NRSF	BVL		421 MCCORMICK CT	D R HORTON INC	18543	A
Framing	03/16/21	BT	P	NRSF			512 WEEKS CT	D R HORTON INC	18540	A
Insulation	03/17/21	BT	P	NRSF	BVL		401 MCCORMICK CT	D R HORTON INC	16852	A
Insulation	03/17/21	BT	P	NRSF	BVL		405 MCCORMICK CT	D R HORTON INC	17064	A
Final Closing Buildi	03/17/21	BT	P	Accessory	BVL	BLTN	28 DAVIS LN	BRIDGEMAN RICHARD W	15273	A
Final Closing Gas	03/17/21	BT	P	Gas Per-R	BVL	BVL	348 HERMITAGE BLVD	CLARKE BRIAN DANIEL	18226	A
Fire Off Mechanical	03/29/21	BT	P	NRSF			193 PETAL DR	D R HORTON INC	18635	A
Fire Off Mechanical	03/29/21	BT	P	NRSF	BVL		513 WEEKS CT	D R HORTON INC	18638	A
Final Closing Buildi	03/29/21	BT	P	Deck/Porch	BLMT	BLTN	397 SAW MILL HILL RD	PIERSON FRANK S JR	18645	A
Gas Line	03/29/21	BT	P	Gas Per-R	BYC	GNWY	2374 MILLWOOD RD	HUGHES G PHILIP & VICTO	18622	A
Gas Line Pressure Te	03/29/21	BT	P	Gas Per-R	BYC	GNWY	2374 MILLWOOD RD	HUGHES G PHILIP & VICTO	18623	A
Final Closing Gas	03/30/21	BT	P	Gas Per-R	BVL	BLTN	1337 NORTH HILL LN	LIGGETT WILLIAM & SUZAN	18331	A
Final Closing Gas	03/30/21	BT	F	Gas Per-R	BYC	BYC	105 MEADOW VIEW DR	HIMES THOMAS J JR & DAW	17681	A
Framing	03/30/21	BT	PRT	Rmdl Res	BVL	CHPL	644 LIME MARL LN	HAPPY TRAILS RANCH LLC	18664	A
Electrical Rough In	03/30/21	BT	P	Rmdl Res	BVL	CHPL	644 LIME MARL LN	HAPPY TRAILS RANCH LLC	18665	A
Slab Basement	03/30/21	BT	P	NRSF	BVL	CHPL	244 JANEVILLE RD	HERNDON DAVID A &	18686	A
Plumbing Groundworks	03/30/21	BT	P	NRSF	BVL	CHPL	244 JANEVILLE RD	HERNDON DAVID A &	18687	A
DrainTile	03/30/21	BT	P	NRSF	BVL	CHPL	244 JANEVILLE RD	HERNDON DAVID A &	18688	A
Plumbing Groundworks	03/30/21	BT	P	Rmdl Res	CLK	GNWY	2060 SWIFT SHOALS RD	IRWIN ROBERT P & JENNIF	18680	A
Final Closing Gas	03/31/21	BT	F	NRSF	BLMT	CHPL	2885 FROGTOWN RD	LAMAR WILLIAM ROBERT &	18663	A
Final Closing Electr	03/31/21	BT	F	NRSF	BLMT	CHPL	2885 FROGTOWN RD	LAMAR WILLIAM ROBERT &	14651	A
Final Closing Plumbi	03/31/21	BT	F	NRSF	BLMT	CHPL	2885 FROGTOWN RD	LAMAR WILLIAM ROBERT &	14654	A
Final Closing Mechan	03/31/21	BT	P	NRSF	BLMT	CHPL	2885 FROGTOWN RD	LAMAR WILLIAM ROBERT &	14656	A
Final Closing Buildi	03/31/21	BT	F	NRSF	BLMT	CHPL	2885 FROGTOWN RD	LAMAR WILLIAM ROBERT &	14657	A
Final Closing Buildi	03/31/21	BT	P	Accessory	BYC	GNWY	496 GORHAM LN	HARRISON RANDALL & DEBO	14749	A
Electric Service	03/31/21	BT	P	Garage	BVL	LNGM	3223 KIMBLE RD	ANDERSON CODY A	18614	A
Electrical Rough In	03/31/21	BT	P	Garage	BVL	LNGM	3223 KIMBLE RD	ANDERSON CODY A	18615	A

INSPECTOR TOTALS: 132 INSPECTIONS FEES: .00 PAID TO DATE: .00 UNPAID: .00

Framing	03/02/21	JR	P	Rmdl Comm	BVL	BVL	351 STATION RD	VIRGINIA MARINE INVESTM	18303	A
Electrical Rough In	03/02/21	JR	P	Rmdl Comm	BVL	BVL	351 STATION RD	VIRGINIA MARINE INVESTM	18350	A
Electric Service	03/03/21	JR	P	Elec Per-C	BVL	BVL	210 EAST MAIN ST	TR DUNCAN MEM METHODIST	17838	A
Plumbing Groundworks	03/04/21	JR	P	NRSF		BLTN		HAVEN WOOD FARM LLC	18317	A
Final Closing Buildi	03/04/21	JR	F	Rmdl Comm	BVL	BVL	351 STATION RD	VIRGINIA MARINE INVESTM	18305	A
Electric Service	03/04/21	JR	P	Add Res	BYC	GNWY	3439 SWIFT SHOALS RD	GIROUX TERENCE & BARBA	18319	A
Final Closing Gas	03/05/21	JR	F	NRSF			421 WEEKS CT	D R HORTON INC	18323	A
Final Closing Electr	03/05/21	JR	F	NRSF			421 WEEKS CT	D R HORTON INC	16211	A
Final Closing Plumbi	03/05/21	JR	F	NRSF			421 WEEKS CT	D R HORTON INC	16214	A
Final Closing Mechan	03/05/21	JR	F	NRSF			421 WEEKS CT	D R HORTON INC	16216	A
Final Closing Buildi	03/05/21	JR	F	NRSF			421 WEEKS CT	D R HORTON INC	16217	A
Final Closing Mechan	03/05/21	JR	P	Mech Per-C	BVL	BLTN	180 GRAFTON LN	GRAFTON SCHOOL INC	16424	A
Framing	03/05/21	JR	F	Add Res	BLMT	BLTN	196 FOREST RIDGE LN	SHAILOR JOSEPH & JENNIF	16445	A
Gas Rough In	03/05/21	JR	F	Add Res	BLMT	BLTN	196 FOREST RIDGE LN	SHAILOR JOSEPH & JENNIF	18322	A
Electrical Rough In	03/05/21	JR	F	Add Res	BLMT	BLTN	196 FOREST RIDGE LN	SHAILOR JOSEPH & JENNIF	18320	A
Plumbing Rough In	03/05/21	JR	F	Add Res	BLMT	BLTN	196 FOREST RIDGE LN	SHAILOR JOSEPH & JENNIF	18321	A
Electrical Rough In	03/05/21	JR	F	Rmdl Res	BVL	BVL	210 NORTH BUCKMARSH ST	MELLEN GROUP LLC	18313	A
Plumbing Rough In	03/05/21	JR	F	Rmdl Res	BVL	BVL	210 NORTH BUCKMARSH ST	MELLEN GROUP LLC	18314	A
Mechanical Rough In	03/05/21	JR	F	Rmdl Res	BVL	BVL	210 NORTH BUCKMARSH ST	MELLEN GROUP LLC	18315	A
Framing	03/05/21	JR	F	Rmdl Res	BVL	BVL	210 NORTH BUCKMARSH ST	MELLEN GROUP LLC	17656	A
Framing	03/08/21	JR	P	NRSF			436 WEEKS CT	D R HORTON INC	18285	A

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Building Inspections

INSPECTIONS PERFORMED: 03/01/21 to 03/31/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Mechanical Rough In Framing	03/08/21	JR	P	NRSF			436 WEEKS CT	D R HORTON INC	18286	A
Mechanical Rough In	03/08/21	JR	P	NRSF			512 WEEKS CT	D R HORTON INC	18288	A
Plumbing Rough In	03/08/21	JR	P	NRSF			512 WEEKS CT	D R HORTON INC	18290	A
Electrical Rough In	03/08/21	JR	P	NRSF			512 WEEKS CT	D R HORTON INC	18291	A
Electrical Rough In Framing	03/08/21	JR	F	Rmdl Res	BVL	BVL	210 NORTH BUCKMARSH ST	MELLEN GROUP LLC	18312	A
Electrical Rough In	03/08/21	JR	F	Rmdl Res	BVL	BVL	210 NORTH BUCKMARSH ST	MELLEN GROUP LLC	18356	A
Mechanical Rough In	03/08/21	JR	F	Rmdl Res	BVL	BVL	210 NORTH BUCKMARSH ST	MELLEN GROUP LLC	18357	A
Plumbing Rough In	03/08/21	JR	F	Rmdl Res	BVL	BVL	210 NORTH BUCKMARSH ST	MELLEN GROUP LLC	18358	A
Footings	03/08/21	JR	P	Add Comm	BVL	BVL	450 MOSBY BLVD	MELLEN GROUP LLC	18359	A
Final Closing Mechan	03/08/21	JR	P	MechPer-R	BVL	LNGM	2549 SENSENY RD	BERRYVILLE AL LLC	17840	A
Gas Rough In	03/09/21	JR	F	NRSF	BVL		400 MCCORMICK CT	BARB IRVIN F & MARGARET	18337	A
Framing	03/09/21	JR	F	NRSF	BVL		400 MCCORMICK CT	D R HORTON INC	18352	A
Electrical Rough In	03/09/21	JR	P	NRSF	BVL		400 MCCORMICK CT	D R HORTON INC	17075	A
Electric Service	03/09/21	JR	P	NRSF	BVL		400 MCCORMICK CT	D R HORTON INC	17077	A
Plumbing Rough In	03/09/21	JR	F	NRSF	BVL		400 MCCORMICK CT	D R HORTON INC	17078	A
Mechanical Rough In	03/09/21	JR	F	NRSF	BVL		400 MCCORMICK CT	D R HORTON INC	17081	A
Final Closing Electr	03/09/21	JR	P	NRSF			421 WEEKS CT	D R HORTON INC	17083	A
Final Closing Plumbi	03/09/21	JR	P	NRSF			421 WEEKS CT	D R HORTON INC	18437	A
Final Closing Mechan	03/09/21	JR	P	NRSF			421 WEEKS CT	D R HORTON INC	18438	A
Final Closing Gas	03/09/21	JR	P	NRSF			421 WEEKS CT	D R HORTON INC	18439	A
Final Closing Buildi	03/09/21	JR	P	NRSF			421 WEEKS CT	D R HORTON INC	18440	A
Framing	03/09/21	JR	P	Rmdl Res	BVL	BVL	210 NORTH BUCKMARSH ST	D R HORTON INC	18441	A
Electrical Rough In	03/09/21	JR	P	Rmdl Res	BVL	BVL	210 NORTH BUCKMARSH ST	MELLEN GROUP LLC	18450	A
Mechanical Rough In	03/09/21	JR	P	Rmdl Res	BVL	BVL	210 NORTH BUCKMARSH ST	MELLEN GROUP LLC	18451	A
Plumbing Rough In	03/09/21	JR	P	Rmdl Res	BVL	BVL	210 NORTH BUCKMARSH ST	MELLEN GROUP LLC	18452	A
Footings	03/09/21	JR	P	Rmdl Res	WHPT	GNWY	179 BERRYS FERRY RD	MELLEN GROUP LLC	18453	A
Framing	03/10/21	JR	P	Add Res	BLMT	BLTN	196 FOREST RIDGE LN	KEMPSON KENNETH & CATHA	18360	A
Electrical Rough In	03/10/21	JR	P	Add Res	BLMT	BLTN	196 FOREST RIDGE LN	SHAILOR JOSEPH & JENNIF	18443	A
Plumbing Rough In	03/10/21	JR	P	Add Res	BLMT	BLTN	196 FOREST RIDGE LN	SHAILOR JOSEPH & JENNIF	18444	A
Gas Rough In	03/10/21	JR	P	Add Res	BLMT	BLTN	196 FOREST RIDGE LN	SHAILOR JOSEPH & JENNIF	18445	A
Insulation	03/10/21	JR	F	Add Res	BLMT	BLTN	196 FOREST RIDGE LN	SHAILOR JOSEPH & JENNIF	18446	A
Framing	03/10/21	JR	F	Add Res	BLMT	BLTN	203 EAGLE ROCK LN	TRENT CAROLYN ALISON &	18447	A
Final Closing Mechan	03/10/21	JR	P	MechPer-R	BYC	CHPL	388 MOUNT AIRY FARM LN	EYLES WILLIAM H & KAREN	15796	A
Framing	03/11/21	JR	P	NRSF	BVL		400 MCCORMICK CT	D R HORTON INC	18420	A
Plumbing Rough In	03/11/21	JR	P	NRSF	BVL		400 MCCORMICK CT	D R HORTON INC	18466	A
Gas Rough In	03/11/21	JR	P	NRSF	BVL		400 MCCORMICK CT	D R HORTON INC	18467	A
Insulation	03/11/21	JR	F	Rmdl Res	BVL	BVL	210 NORTH BUCKMARSH ST	D R HORTON INC	18468	A
Gas Rough In	03/15/21	JR	F	NRSF	BVL		504 WEEKS CT	MELLEN GROUP LLC	17657	A
Framing	03/15/21	JR	F	NRSF	BVL		504 WEEKS CT	D R HORTON INC	18563	A
Electrical Rough In	03/15/21	JR	P	NRSF	BVL		504 WEEKS CT	D R HORTON INC	16811	A
Electric Service	03/15/21	JR	P	NRSF	BVL		504 WEEKS CT	D R HORTON INC	16813	A
Plumbing Rough In	03/15/21	JR	P	NRSF	BVL		504 WEEKS CT	D R HORTON INC	16814	A
Mechanical Rough In	03/15/21	JR	P	NRSF	BVL		504 WEEKS CT	D R HORTON INC	16817	A
Meeting with Inspect	03/15/21	JR	P	Add Comm	BVL	BVL	450 MOSBY BLVD	D R HORTON INC	16819	A
Final Closing Electr	03/15/21	JR	P	Elec Per-C	BVL	LNGM	34 WESTWOOD RD	BERRYVILLE AL LLC	18544	A
Final Closing Mechan	03/16/21	JR	P	Mech Per-C	BVL	BVL	104 NORTH CHURCH ST	CLARKE COUNTY SCHOOL BO	18118	A
Meeting with Inspect	03/16/21	JR	P	Rmdl Res	BYC	BYC	200 NORTH GREENWAY AVE	CLARKE COUNTY	18505	A
Framing	03/17/21	JR	P	Rmdl Comm	BLMT	BLTN	574 PINE GROVE RD	HUNTINGDON GATE HOUSE L	18570	A
Final Closing Buildi	03/17/21	JR	P	Rmdl Comm	BLMT	BLTN	574 PINE GROVE RD	POE GLEN RAYMOND	14076	A
Final Closing Electr	03/17/21	JR	P	Rmdl Comm	BLMT	BLTN	574 PINE GROVE RD	POE GLEN RAYMOND	14078	A
Final Closing Buildi	03/17/21	JR	P	Demolition	BYC	BYC	35 SOUTH GREENWAY AVE	POE GLEN RAYMOND	18497	A
								THOMAS DAVID B JR	18561	A

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Building Inspections

INSPECTIONS PERFORMED: 03/01/21 to 03/31/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Plumbing Groundworks	03/17/21	JR	P	Add Comm	BVL	LNGM	225 RAMSBURG LN	CLARKE COUNTY HUMANE FO	18545	A
Framing	03/18/21	JR	PWC	Add Res	BLMT	BLTN	203 EAGLE ROCK LN	TRENT CAROLYN ALISON &	18538	A
Electrical Rough In	03/18/21	JR	P	Add Res	BLMT	BLTN	203 EAGLE ROCK LN	TRENT CAROLYN ALISON &	18565	A
Final Closing Electr	03/18/21	JR	P	NRSF	LNGM	1182	CLIFTON RD	WARFIELD WAYNE JR & DEA	16016	A
Final Closing Plumbi	03/18/21	JR	P	NRSF	LNGM	1182	CLIFTON RD	WARFIELD WAYNE JR & DEA	16019	A
Final Closing Mechan	03/18/21	JR	P	NRSF	LNGM	1182	CLIFTON RD	WARFIELD WAYNE JR & DEA	16021	A
Final Closing Buildi	03/18/21	JR	PWC	NRSF	LNGM	1182	CLIFTON RD	WARFIELD WAYNE JR & DEA	16022	A
Final Closing Gas	03/18/21	JR	P	NRSF	LNGM	1182	CLIFTON RD	WARFIELD WAYNE JR & DEA	18560	A
Framing	03/19/21	JR	PWC	NRSF	BVL		409 MCCORMICK CT	D R HORTON INC	17051	A
Electrical Rough In	03/19/21	JR	P	NRSF	BVL		409 MCCORMICK CT	D R HORTON INC	17053	A
Electric Service	03/19/21	JR	P	NRSF	BVL		409 MCCORMICK CT	D R HORTON INC	17054	A
Plumbing Rough In	03/19/21	JR	P	NRSF	BVL		409 MCCORMICK CT	D R HORTON INC	17057	A
Mechanical Rough In	03/19/21	JR	P	NRSF	BVL		409 MCCORMICK CT	D R HORTON INC	17059	A
Gas Rough In	03/19/21	JR	P	NRSF	BVL		409 MCCORMICK CT	D R HORTON INC	18562	A
Gas Rough In	03/19/21	JR	P	NRSF	BVL		504 WEEKS CT	D R HORTON INC	18564	A
Framing	03/19/21	JR	PWC	NRSF	BVL		504 WEEKS CT	D R HORTON INC	18555	A
Plumbing Rough In	03/19/21	JR	F	Rmdl Res	BVL	BVL	202 WALNUT ST	HINKLE MILTON P	18552	A
Electrical Rough In	03/19/21	JR	F	Rmdl Res	BVL	BVL	202 WALNUT ST	HINKLE MILTON P	18553	A
Mechanical Rough In	03/19/21	JR	F	Rmdl Res	BVL	BVL	202 WALNUT ST	HINKLE MILTON P	18554	A
Final Closing Buildi	03/19/21	JR	P	NRSF	LNGM	1182	CLIFTON RD	WARFIELD WAYNE JR & DEA	18618	A
Slab	03/19/21	JR	P	Add Comm	BVL	LNGM	225 RAMSBURG LN	CLARKE COUNTY HUMANE FO	18566	A
Final Closing Buildi	03/22/21	JR	F	Deck/Porch	BLMT	BLTN	397 SAW MILL HILL RD	PIERSON FRANK S JR	18366	A
Final Closing Electr	03/22/21	JR	P	Rmdl Res	BVL	BVL	123 CAMERON ST	MUNGUIA JUAN HUMBERTO	18567	A
Final Closing Plumbi	03/22/21	JR	P	Rmdl Res	BVL	BVL	123 CAMERON ST	MUNGUIA JUAN HUMBERTO	18568	A
Final Closing Mechan	03/22/21	JR	P	Rmdl Res	BVL	BVL	123 CAMERON ST	MUNGUIA JUAN HUMBERTO	18569	A
Final Closing Buildi	03/22/21	JR	PWC	Rmdl Res	BVL	BVL	123 CAMERON ST	MUNGUIA JUAN HUMBERTO	17536	A
Framing	03/22/21	JR	F	Rmdl Res	BVL	BVL	200 TYSON DR	SEARS KEVIN	17894	A
Plumbing Rough In	03/22/21	JR	F	Rmdl Res	BVL	BVL	200 TYSON DR	SEARS KEVIN	18529	A
Electrical Rough In	03/22/21	JR	F	Rmdl Res	BVL	BVL	200 TYSON DR	SEARS KEVIN	18530	A
Mechanical Rough In	03/22/21	JR	F	Rmdl Res	BVL	BVL	200 TYSON DR	SEARS KEVIN	18531	A
Hydro Test	03/22/21	JR	P	Mech Per-C	BVL	BVL	523 JACK ENDERS BLVD	KELLEY & COCHRAN ENTERP	18612	A
Electric Service	03/22/21	JR	P	Elec Per-C	BVL	CHPL	3449 LOCKES MILL RD	MILLER JOHN U JR	15958	A
Final Closing Electr	03/22/21	JR	P	Elec Per-C	BVL	CHPL	3449 LOCKES MILL RD	MILLER JOHN U JR	15959	A
Final Closing Electr	03/23/21	JR	P	NRSF			431 WEEKS CT	D R HORTON INC	16616	A
Final Closing Plumbi	03/23/21	JR	P	NRSF			431 WEEKS CT	D R HORTON INC	16619	A
Final Closing Mechan	03/23/21	JR	P	NRSF			431 WEEKS CT	D R HORTON INC	16621	A
Final Closing Buildi	03/23/21	JR	PWC	NRSF			431 WEEKS CT	D R HORTON INC	16622	A
Final Closing Gas	03/23/21	JR	P	NRSF			431 WEEKS CT	D R HORTON INC	18598	A
Final Closing Gas	03/23/21	JR	P	NRSF			435 WEEKS CT	D R HORTON INC	18599	A
Final Closing Electr	03/23/21	JR	P	NRSF			435 WEEKS CT	D R HORTON INC	16665	A
Final Closing Plumbi	03/23/21	JR	P	NRSF			435 WEEKS CT	D R HORTON INC	16668	A
Final Closing Mechan	03/23/21	JR	P	NRSF			435 WEEKS CT	D R HORTON INC	16670	A
Final Closing Buildi	03/23/21	JR	PWC	NRSF			435 WEEKS CT	D R HORTON INC	16671	A
Framing	03/23/21	JR	P	Add Res	BLMT	BLTN	203 EAGLE ROCK LN	TRENT CAROLYN ALISON &	18595	A
Insulation	03/23/21	JR	P	Add Res	BLMT	BLTN	203 EAGLE ROCK LN	TRENT CAROLYN ALISON &	18596	A
Plumbing Groundworks	03/23/21	JR	P	Add Comm	BVL	BVL	450 MOSBY BLVD	BERRYVILLE AL LLC	18619	A
Final Closing Mechan	03/23/21	JR	P	Mech Per-C	BVL	BVL	523 JACK ENDERS BLVD	KELLEY & COCHRAN ENTERP	18617	A
Electric Service	03/23/21	JR	P	Add Res	BYC	CHPL	101 LINDEN LN	GELARDEN JOANNE	18604	A
Framing	03/23/21	JR	P	Deck/Porch	BVL	CHPL	161 JANEVILLE RD	BURTON RICHARD L & PAME	17796	A
Electrical Rough In	03/23/21	JR	P	ELEC RES	BVL	CHPL	161 JANEVILLE RD	BURTON RICHARD L & PAME	17846	A
Electric Service	03/23/21	JR	P	Garage	WHPT	GNWY	91 WHITE POST RD	GUZMAN SANDOVAL JOSE JE	18465	A
Framing	03/24/21	JR	P	NRSF	BVL		408 MCCORMICK CT	D R HORTON INC	17396	A

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Building Inspections

INSPECTIONS PERFORMED: 03/01/21 to 03/31/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Electrical Rough In	03/24/21	JR	P	NRSF	BVL		408 MCCORMICK CT	D R HORTON INC	17398	A
Electric Service	03/24/21	JR	P	NRSF	BVL		408 MCCORMICK CT	D R HORTON INC	17399	A
Plumbing Rough In	03/24/21	JR	P	NRSF	BVL		408 MCCORMICK CT	D R HORTON INC	17402	A
Mechanical Rough In	03/24/21	JR	P	NRSF	BVL		408 MCCORMICK CT	D R HORTON INC	17404	A
Gas Rough In	03/24/21	JR	P	NRSF	BVL		408 MCCORMICK CT	D R HORTON INC	18600	A
Sprinkler System	03/24/21	JR	P	Mech Per-C	BVL	BLTN	180 GRAFTON LN	GRAFTON SCHOOL INC	18597	A
Meeting with Inspect	03/24/21	JR	P	ELEC RES	PRS	GNWY	814 LIBERTY HILL LN	ALLEN ANTHONY & SARAH	18650	A
Final Closing Electr	03/24/21	JR	P	Add Res	BVL	LNGM	459 BLAKEMORE LN	THURMAN FARM LLC	18605	A
Final Closing Plumbi	03/24/21	JR	P	Add Res	BVL	LNGM	459 BLAKEMORE LN	THURMAN FARM LLC	18606	A
Final Closing Mechan	03/24/21	JR	P	Add Res	BVL	LNGM	459 BLAKEMORE LN	THURMAN FARM LLC	18607	A
Final Closing Gas	03/24/21	JR	P	Add Res	BVL	LNGM	459 BLAKEMORE LN	THURMAN FARM LLC	18608	A
Final Closing Buildi	03/24/21	JR	P	Add Res	BVL	LNGM	459 BLAKEMORE LN	THURMAN FARM LLC	15938	A
Fire Off Mechanical	03/25/21	JR	P	NRSF			197 PETAL DR	D R HORTON INC	18634	A
Fire Off Mechanical	03/25/21	JR	P	NRSF	BVL		440 WEEKS CT	D R HORTON INC	18636	A
Fire Off Mechanical	03/25/21	JR	P	NRSF	BVL		517 WEEKS CT	D R HORTON INC	18637	A
Final Closing Buildi	03/25/21	JR	P	Rmdl Res	BVL	BLTN	67 NORTH HILL LN	TIMOTHY K. LINDSEY	18628	A
Electric Service	03/25/21	JR	P	ELEC RES	BVL	BVL	327 NORTH BUCKMARSH ST	KOSS MATTHEW & CHRISTIN	18610	A
Final Closing Electr	03/25/21	JR	P	ELEC RES	BVL	BVL	327 NORTH BUCKMARSH ST	KOSS MATTHEW & CHRISTIN	18611	A
Electric Service	03/25/21	JR	P	ELEC RES	BVL	BVL	401 NORTH CHURCH ST	HLA SERVICES LLC	18602	A
Final Closing Electr	03/25/21	JR	P	ELEC RES	BVL	BVL	401 NORTH CHURCH ST	HLA SERVICES LLC	18603	A
Slab	03/25/21	JR	P	Add Comm	BVL	BVL	450 MOSBY BLVD	BERRYVILLE AL LLC	18640	A
Electrical Rough In	03/25/21	JR	P	Rmdl Res	BLMT	CHPL	572 FELTNER RD	PURVIS MEGAN & ERIC MIQ	18651	A
Mechanical Rough In	03/25/21	JR	P	Rmdl Res	BLMT	CHPL	572 FELTNER RD	PURVIS MEGAN & ERIC MIQ	18652	A
Electrical Rough In	03/25/21	JR	F	Rmdl Res	BVL	CHPL	644 LIME MARL LN	HAPPY TRAILS RANCH LLC	18613	A
Framing	03/25/21	JR	F	Rmdl Res	BVL	CHPL	644 LIME MARL LN	HAPPY TRAILS RANCH LLC	15768	A
Plumbing Rough In	03/25/21	JR	F	Rmdl Res	BVL	CHPL	644 LIME MARL LN	HAPPY TRAILS RANCH LLC	18442	A
Framing	03/26/21	JR	P	NRSF	BVL		412 MCCORMICK CT	D R HORTON INC	17384	A
Electrical Rough In	03/26/21	JR	P	NRSF	BVL		412 MCCORMICK CT	D R HORTON INC	17386	A
Electric Service	03/26/21	JR	P	NRSF	BVL		412 MCCORMICK CT	D R HORTON INC	17387	A
Plumbing Rough In	03/26/21	JR	P	NRSF	BVL		412 MCCORMICK CT	D R HORTON INC	17390	A
Mechanical Rough In	03/26/21	JR	P	NRSF	BVL		412 MCCORMICK CT	D R HORTON INC	17392	A
Gas Rough In	03/26/21	JR	P	NRSF	BVL		412 MCCORMICK CT	D R HORTON INC	18639	A
Slab	03/26/21	JR	P	Garage	BVL	BLTN	458 BOOM RD	KMETZ LYNN ANN & SAMUEL	18649	A
Final Closing Gas	03/26/21	JR	P	NRSF	BLMT	CHPL	828 MORGANS MILL RD	GREENE CHRISTOPHER W &	18644	A
Final Closing Electr	03/26/21	JR	P	NRSF	BLMT	CHPL	828 MORGANS MILL RD	GREENE CHRISTOPHER W &	16868	A
Final Closing Plumbi	03/26/21	JR	P	NRSF	BLMT	CHPL	828 MORGANS MILL RD	GREENE CHRISTOPHER W &	16871	A
Final Closing Mechan	03/26/21	JR	P	NRSF	BLMT	CHPL	828 MORGANS MILL RD	GREENE CHRISTOPHER W &	16873	A
Final Closing Buildi	03/26/21	JR	P	NRSF	BLMT	CHPL	828 MORGANS MILL RD	GREENE CHRISTOPHER W &	16874	A
Insulation	03/29/21	JR	F	NRSF	BVL		408 MCCORMICK CT	D R HORTON INC	17397	A
Insulation	03/29/21	JR	F	NRSF	BVL		409 MCCORMICK CT	D R HORTON INC	17052	A
Framing	03/29/21	JR	F	NRSF	BVL		413 MCCORMICK CT	D R HORTON INC	17329	A
Electrical Rough In	03/29/21	JR	P	NRSF	BVL		413 MCCORMICK CT	D R HORTON INC	17331	A
Electric Service	03/29/21	JR	P	NRSF	BVL		413 MCCORMICK CT	D R HORTON INC	17332	A
Plumbing Rough In	03/29/21	JR	F	NRSF	BVL		413 MCCORMICK CT	D R HORTON INC	17335	A
Mechanical Rough In	03/29/21	JR	P	NRSF	BVL		413 MCCORMICK CT	D R HORTON INC	17337	A
Gas Rough In	03/29/21	JR	F	NRSF	BVL		413 MCCORMICK CT	D R HORTON INC	18646	A
Gas Rough In	03/29/21	JR	P	NRSF	BVL		417 MCCORMICK CT	D R HORTON INC	18647	A
Framing	03/29/21	JR	PWC	NRSF	BVL		417 MCCORMICK CT	D R HORTON INC	17317	A
Electrical Rough In	03/29/21	JR	P	NRSF	BVL		417 MCCORMICK CT	D R HORTON INC	17319	A
Electric Service	03/29/21	JR	P	NRSF	BVL		417 MCCORMICK CT	D R HORTON INC	17320	A
Plumbing Rough In	03/29/21	JR	P	NRSF	BVL		417 MCCORMICK CT	D R HORTON INC	17323	A
Mechanical Rough In	03/29/21	JR	F	NRSF	BVL		417 MCCORMICK CT	D R HORTON INC	17325	A

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Building Inspections

INSPECTIONS PERFORMED: 03/01/21 to 03/31/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Insulation	03/29/21	JR	P	NRSF	BVL		504 WEEKS CT	D R HORTON INC	16812	A
Plumbing Groundworks	03/29/21	JR	P	Add Comm	BVL	BVL	450 MOSBY BLVD	BERRYVILLE AL LLC	18661	A
Electric Service	03/30/21	JR	P	ELEC RES	BYC		12 WEST MAIN ST	POPE CARL & GARY & MICH	18709	A
Ditch Electric	03/30/21	JR	P	NRSF	BLMT	BLTN	176 LOST BOYS LN	HARRIS KIMBERLY R & AND	18721	A
Meeting with Inspect	03/30/21	JR	PWC	NRSF	BLMT	BLTN	176 LOST BOYS LN	HARRIS KIMBERLY R & AND	18648	A
Electric Service	03/30/21	JR	P	Elec Per-C	BVL	BLTN	344 BOOM RD	STEIFFER CATHERINE	18524	A
Final Closing Electr	03/30/21	JR	P	Elec Per-C	BVL	BLTN	344 BOOM RD	STEIFFER CATHERINE	18525	A
Final Closing Buildi	03/30/21	JR	P	Rmdl Res	BVL	BVL	783 MCGUIRE CIR	HENRY QUICENO	18677	A
Meeting with Inspect	03/30/21	JR	P	Rmdl Res	BVL	BVL	783 MCGUIRE CIR	HENRY QUICENO	18678	A
Final Closing Plumbi	03/30/21	JR	P	Rmdl Res	BVL	BVL	783 MCGUIRE CIR	HENRY QUICENO	18679	A
FOUNDATION	03/30/21	JR	P	Add Comm	BVL	LNGM	225 RAMSBURG LN	CLARKE COUNTY HUMANE FO	18653	A
Insulation	03/31/21	JR	P	NRSF	BVL		412 MCCORMICK CT	D R HORTON INC	17385	A
Framing	03/31/21	JR	F	NRSF	BVL		416 MCCORMICK CT	D R HORTON INC	17371	A
Electrical Rough In	03/31/21	JR	F	NRSF	BVL		416 MCCORMICK CT	D R HORTON INC	17373	A
Electric Service	03/31/21	JR	F	NRSF	BVL		416 MCCORMICK CT	D R HORTON INC	17374	A
Plumbing Rough In	03/31/21	JR	F	NRSF	BVL		416 MCCORMICK CT	D R HORTON INC	17377	A
Mechanical Rough In	03/31/21	JR	F	NRSF	BVL		416 MCCORMICK CT	D R HORTON INC	17379	A
Gas Rough In	03/31/21	JR	F	NRSF	BVL		416 MCCORMICK CT	D R HORTON INC	18657	A
Gas Rough In	03/31/21	JR	F	NRSF	BVL		420 MCCORMICK CT	D R HORTON INC	18662	A
Framing	03/31/21	JR	F	NRSF	BVL		420 MCCORMICK CT	D R HORTON INC	17359	A
Electrical Rough In	03/31/21	JR	F	NRSF	BVL		420 MCCORMICK CT	D R HORTON INC	17361	A
Electric Service	03/31/21	JR	F	NRSF	BVL		420 MCCORMICK CT	D R HORTON INC	17362	A
Plumbing Rough In	03/31/21	JR	F	NRSF	BVL		420 MCCORMICK CT	D R HORTON INC	17365	A
Mechanical Rough In	03/31/21	JR	F	NRSF	BVL		420 MCCORMICK CT	D R HORTON INC	17367	A
INSPECTOR TOTALS:		201		INSPECTIONS			FEES: .00	PAID TO DATE: .00	UNPAID: .00	
Slab Basement	03/02/21	RE	P	NRSF			10 PULLIAM CT	D R HORTON INC	18462	A
Slab Porch/Deck	03/02/21	RE	P	NRSF	BVL		5 PULLIAM CT	D R HORTON INC	18463	A
Basement Walls	03/09/21	RE	P	NRSF	BVL		46 PULLIAM CT	D R HORTON INC	18456	A
Slab Garage/Carport	03/09/21	RE	P	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18454	A
Slab Basement	03/09/21	RE	P	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18455	A
INSPECTOR TOTALS:		5		INSPECTIONS			FEES: .00	PAID TO DATE: .00	UNPAID: .00	
DEPARTMENT TOTALS:		338		INSPECTIONS			FEES: .00	PAID TO DATE: .00	UNPAID: .00	
REPORT TOTALS:		338		INSPECTIONS			FEES: .00	PAID TO DATE: .00	UNPAID: .00	



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Building Inspections

INSPECTIONS PERFORMED: 03/01/21 to 03/31/21

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Basement Walls	1	Bernie Thompson	132	FAIL	78
Concrete Form	1	Jamie Royston	201	PARTIAL	2
Ditch Electric	4	Ruckman Engineering PLC	5	PASS	248
DrainTile	1			PASS WITH CONDITIONS	10
Electric Service	24				
Electrical Rough In	29				
Erosion & Sediment Control	1				
Final Closing Building	28				
Final Closing Electric	23				
Final Closing Gas	13				
Final Closing Mechanical	16				
Final Closing Plumbing	12				
Fire Off Mechanical or Gas	5				
Footings	8				
FOUNDATION	1				
Framing	41				
Gas Line	2				
Gas Line Pressure Test	3				
Gas Rough In	16				
Gas Tank	1				
Hydro Test	1				
Insulation	17				
Mechanical Rough In	22				
Meeting with Inspector	5				
Plumbing Groundworks	14				
Plumbing Rough In	23				
Sewer Line	7				
Slab	4				
Slab Basement	3				
Slab Garage/Carport	1				
Slab Porch/Deck	1				
Sprinkler System	1				
Water Line	7				
Water Line Ditch	2				

TOTAL INSPECTIONS: 338

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ALL

INSPECTIONS PERFORMED: 03/01/21 to 03/31/21

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Basement Walls	1	Bernie Thompson	132	FAIL	78
Concrete Form	1	Jamie Royston	201	PARTIAL	2
Ditch Electric	4	Ruckman Engineering PLC	5	PASS	248
DrainTile	1			PASS WITH CONDITIONS	10
Electric Service	24				
Electrical Rough In	29				
Erosion & Sediment Control	1				
Final Closing Building	28				
Final Closing Electric	23				
Final Closing Gas	13				
Final Closing Mechanical	16				
Final Closing Plumbing	12				
Fire Off Mechanical or Gas	5				
Footings	8				
FOUNDATION	1				
Framing	41				
Gas Line	2				
Gas Line Pressure Test	3				
Gas Rough In	16				
Gas Tank	1				
Hydro Test	1				
Insulation	17				
Mechanical Rough In	22				
Meeting with Inspector	5				
Plumbing Groundworks	14				
Plumbing Rough In	23				
Sewer Line	7				
Slab	4				
Slab Basement	3				
Slab Garage/Carport	1				
Slab Porch/Deck	1				
Sprinkler System	1				
Water Line	7				
Water Line Ditch	2				

TOTAL INSPECTIONS: 338

\*\* END OF REPORT - Generated by Michelle Shayeb \*\*

## Project Application Report - Building Dept

For Period: 3/1/2021 to 3/31/2021

Project Type	Project Number	Project Fees
Commercial Electric Permit	210023	86.70
Commercial Mechanical Permit	210025	102.00
Commercial Remodel	210004	554.88
	210008	963.78
Demolition of Building	210044	51.00
Land Disturbance	210048	250.00
Residential Deck/Porch w/Roof	210019	107.10
Residential Electric Permit	210009	45.90
	210021	45.90
	210028	45.00
	210029	66.30
	210031	102.00
	210032	102.00
	210034	40.80
	210036	45.90
	210038	56.10
	210041	81.60
	210049	71.40
Residential Garage	210046	792.76
Residential Gas Permit	210002	40.80
	210007	40.80
	210011	40.80
	210037	40.80
	210039	40.80
	210042	40.80
Residential Mechanical Permit	210006	81.60
	210026	81.60
	210027	40.80
Residential New	210014	1204.84
	210015	1204.84
	210016	985.07
	210017	1204.84

## Project Application Report - Building Dept

For Period: 3/1/2021 to 3/31/2021

Project Type	Project Number	Project Fees
Residential New	210018	985.07
	210022	2495.18
	210033	980.21
Residential Plumbing Permit	210040	40.80
Residential Remodel	21000	301.54
	210003	668.10
	210050	102.00
Swimming Pool In Ground	210047	102.00
<b>Total</b>		<b>14334.41</b>

## Project Application Report - Building Dept

For Period: 3/1/2021 to 3/31/2021

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Commercial Electric Permit	210023	351 STATION RD	VIRGINIA MARINE INVESTMENTS LLC	\$0	\$86.70	ISSUED W/O CONDITIONS
Commercial Mechanical Permit	210025	180 GRAFTON LN	GRAFTON SCHOOL INC	\$0	\$102.00	ISSUED W/O CONDITIONS
Commercial Remodel	210004	351 STATION RD	VIRGINIA MARINE INVESTMENTS LLC	\$102,000	\$554.88	ISSUED W/O CONDITIONS
	210008	8 LLOYDS LN	LLOYD HERMAN B & ALICE L TRSTEEES	\$117,750	\$963.78	ISSUED W/O CONDITIONS
Demolition of Building	210044	314 TIMBER LN	MCCARTHY GAVIN	\$0	\$51.00	ISSUED W/O CONDITIONS
Land Disturbance	210048	21024 BLUE RIDGE MTN RD	BITTORF BRANDON J & RENEE E	\$0	\$250.00	ISSUED W/O CONDITIONS
Residential Deck/Porch w/Roof	210019	201 S CHURCH ST	FABIN RONALD L & JANET M	\$0	\$107.10	ISSUED W/O CONDITIONS
Residential Electric Permit	210009	31 ASPEN LN	FORNESS CANDACE	\$0	\$45.90	ISSUED W/O CONDITIONS
	210021	109 N BUCKMARSH ST	TAYLOR, ROBERT	\$0	\$45.90	ISSUED W/O CONDITIONS
	210028	2549 SENSENY RD	BARB IRVIN F & MARGARETTE J	\$0	\$45.00	ISSUED W/O CONDITIONS
	210029	175 SKYHORSE LN	BRENDEL ROBERT A & NANCY C SHAW	\$0	\$66.30	ISSUED W/O CONDITIONS
	210031	814 LIBERTY HILL LN	ALLEN ANTHONY & SARAH	\$0	\$102.00	ISSUED W/O CONDITIONS
	210032	0	JOOST GORDON M	\$0	\$102.00	ISSUED W/O CONDITIONS
	210034	503 E MAIN ST	MOORE & DORSEY INC	\$0	\$40.80	ISSUED W/O CONDITIONS
	210036	327 N BUCKMARSH ST	KOSS MATTHEW & CHRISTINE	\$0	\$45.90	ISSUED W/O CONDITIONS
210038	176 EBENEZER RD	ROTRUCK ROBERT CARL	\$0	\$56.10	ISSUED W/O CONDITIONS	

## Project Application Report - Building Dept

For Period: 3/1/2021 to 3/31/2021

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Residential Electric Permit	210041	592 CARTERS LINE RD	ASHBY MEGAN & NORMAN JR	\$0	\$81.60	ISSUED W/O CONDITIONS
	210049	12 W MAIN ST	POPE CARL & GARY & MICHAEL &	\$0	\$71.40	ISSUED W/O CONDITIONS
Residential Garage	210046	440 WHITE PINE LN	SINGHAS DANIEL L & HOLLY ANN	\$50,472	\$792.76	ISSUED W/O CONDITIONS
Residential Gas Permit	210002	5 E CRESCENT ST	DEAL JANET L	\$0	\$40.80	ISSUED W/O CONDITIONS
	210007	1337 NORTH HILL LN	LIGGETT WILLIAM & SUZANNE S	\$0	\$40.80	ISSUED W/O CONDITIONS
	210011	389 WHITE POST RD	PRUITT NANCY	\$0	\$40.80	ISSUED W/O CONDITIONS
	210037	2374 MILLWOOD RD	HUGHES G PHILIP & VICTORIA	\$0	\$40.80	ISSUED W/O CONDITIONS
	210039	327 MAPLE LN	WILLIS MISTI	\$0	\$40.80	ISSUED W/O CONDITIONS
	210042	107 LINCOLN AVE	REID DANIEL H & MARGARET M	\$0	\$40.80	ISSUED W/O CONDITIONS
Residential Mechanical Permit	210006	179 BERRYS FERRY RD	CARPER MARTHA HALL	\$0	\$81.60	ISSUED W/O CONDITIONS
	210026	5 VIRGINIA AVE	VIRTS GLORIA & MARY ETHEL SPENCER	\$0	\$81.60	ISSUED W/O CONDITIONS
	210027	503 E MAIN ST	MOORE & DORSEY INC	\$0	\$40.80	ISSUED W/O CONDITIONS
Residential New	210014	42 PULLIAM CT	D R HORTON INC	\$232,711	\$1,204.84	ISSUED W/O CONDITIONS
	210015	38 PULLIAM CT	D R HORTON INC	\$232,711	\$1,204.84	ISSUED W/O CONDITIONS
	210016	34 PULLIAM CT	D R HORTON INC	\$184,830	\$985.07	ISSUED W/O CONDITIONS
	210017	30 PULLIAM CT	D R HORTON INC	\$232,711	\$1,204.84	ISSUED W/O CONDITIONS

## Project Application Report - Building Dept

For Period: 3/1/2021 to 3/31/2021

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Residential New	210018	18 PULLIAM CT	D R HORTON INC	\$184,830	\$985.07	ISSUED W/O CONDITIONS
	210022	3080 MILLWOOD RD	LIONS GATE FARM LLC	\$353,243	\$2,495.18	ISSUED W/O CONDITIONS
	210033	417 RIDGE RD	STEINMETZ WILLIAM M	\$193,772	\$980.21	ISSUED W/O CONDITIONS
Residential Plumbing Permit	210040	109 MEADOW VIEW DR	DESARNO WILLIAM A & CATHERINE M	\$0	\$40.80	ISSUED W/O CONDITIONS
Residential Remodel	21000	7276 LORD FAIRFAX HWY	MYERS WILLIAM H JR & LOIS J	\$41,250	\$301.54	ISSUED W/O CONDITIONS
	210003	2060 SWIFT SHOALS RD	IRWIN ROBERT P & JENNIFER S TSTEEES	\$120,000	\$668.10	ISSUED W/O CONDITIONS
	210050	127 VIRGINIA AVE	SMITH ADAM E & CALLIE E	\$0	\$102.00	ISSUED W/O CONDITIONS
Swimming Pool In Ground	210047	136 HERMITAGE BLVD	HOUCK JOAN P & LAURIE R TRUSTEES	\$0	\$102.00	ISSUED W/O CONDITIONS

IDA Board of Directors  
Follow Up Items Status Report

Year	Meeting Date	Item	Description	Follow Up	Status	Date Complete	Review Date	No. of Days
2020	1/23/2020	70	Correct typographical error in Bylaws and Rules and Procedures	Lora B. Walburn	Complete	1/30/2020		7
2020	1/23/2020	71	Process and upload approved minutes to IDA webpage.	Lora B. Walburn	Complete	1/29/2020		6
2020	1/23/2020	72	Update annual report information re 01/23 meeting	Lora B. Walburn	Complete	1/29/2020		6
2020	1/23/2020	73	Issue checks to directors for meeting attendance	Bill Waite	Complete	1/30/2020		7
2020	1/23/2020	74	Carry forward to April review of Bylaws and Rules and Procedures	Lora B. Walburn	Complete	1/30/2020		7
2020	1/23/2020	75	Carry forward review of bond fees from surrounding jurisdictions	Lora B. Walburn	Complete	1/30/2020		7
2020	7/23/2020	76	Process approved minutes and forward to the Public Information Officer for upload to the website.	Tiffany R. Kemp	Complete	7/24/2020		1
2020	7/23/2020	77	Issue checks to directors for meeting attendance	Bill Waite	Complete, distributed at meeting.	7/23/2020		0
2020	8/26/2020	78	Reminder at October meeting to complete COI online training by 12/31/20	Tiffany R. Kemp	Complete	8/26/2020		0
2020	8/26/2020	79	IDA Directors must complete online FOIA training by 12/31/20	Tiffany R. Kemp	Reminder added to October agenda	8/26/2020		0
2020	10/22/2020	80	Issue checks to directors for meeting attendance	Bill Waite	Complete	11/12/2020		21
2020	10/22/2020	81	Staff to make edits to Bylaws, Rules, and Procedures Document as discussed.	Tiffany R. Kemp	Complete	1/14/2021		84
2020	10/22/2020	82	Process and upload approved minutes to IDA webpage.	Tiffany R. Kemp	Complete	10/23/2020		1
2020	10/22/2020	83	Staff to create an invoice for all possible charges in a Bond Application	Tiffany R. Kemp	In Progress		4/14/2021	-44126
2021	1/28/2021	84	Process and upload approved minutes to IDA webpage.	Tiffany R. Kemp	Complete	1/28/2021		0
2021	1/28/2021	85	Issue checks to directors for meeting attendance	Bill Waite	Complete 1/30/21, Tiffany Kemp mailed	1/30/2021		2
2021	2/4/2021	86	Reconcile Check Log with statement received 2/4/21	Tiffany R. Kemp	Complete	2/4/2021		0
2021	2/4/2021	87	Deposit Bond Fees from Shenandoah University and LFCC	Bill Waite	Complete	2/4/2021		0
2021	3/5/2021	88	Reconcile Check Log with statement received 3/5/21	Tiffany R. Kemp	Complete	3/5/2021		0
2021	4/5/2021	89	Reconcile Check Log with statement received on 04/05/21	Tiffany R. Kemp	Complete	4/5/2021		0

Upon completion, please provide status update to Tiffany Kemp, tkemp@clarkecounty.gov, 540-955-5186

4/14/2021



Aproved: March 17, 2021

Clarke County Economic Development Advisory Committee  
January 20, 20201                      Organizational Meeting                      1:00 pm

A meeting of the Economic Development Advisory Committee (EDAC) held in the Berryville/Clarke County Government Center, Berryville, Virginia, on Wednesday, January 20, 2021, at 1:00 pm.

*Board Members Present:* Chris Bates, Christy Dunkle, Christina Kraybill, Bev McKay, John Milleson

*Board Members Absent:* Betsy Pritchard, Lee Scheaffer, Lori Mackintosh

*Staff:* Chris Boies, Felicia Hart, Tiffany Kemp, and Cathy Kuehner

*Press:* None

*Also Present:* Mary Ivie

1. Call to Order

At 1:05 pm, Tiffany Kemp, Economic Development Advisory Committee Clerk, called the meeting to order.

2. Organizational Items

Elect Chair

Tiffany Kemp called for nominations and election of the 2021 Chair.

**Christy Dunkle, seconded by Christina Kraybill, moved to nominate and elect John Milleson, 2021 Chair. The motion carried by the following vote:**

Chris Bates	-	Aye
Christy Dunkle	-	Aye
Christina Kraybill	-	Aye
Lori Mackintosh	-	Absent
Beverly B. McKay	-	Aye
John Milleson	-	Aye
Betsy Pritchard	-	Absent
Lee Sheaffer	-	Absent

Following the vote, the meeting was turned over to John Milleson 2021 Chair.

*Approved: March 17, 2021*

Elect Vice-Chair

Chairman Milleson called for nominations and election of the 2021 Vice-Chair.

**Christy Dunkle, seconded by Christina Kraybill, moved to nominate and elect Chris Bates 2021 Vice-Chair. The motion carried by the following vote:**

Chris Bates	-	Aye
Christy Dunkle	-	Aye
Christina Kraybill	-	Aye
Lori Mackintosh	-	Absent
Beverly B. McKay	-	Aye
John Milleson	-	Aye
Betsy Pritchard	-	Absent
Lee Sheaffer	-	Absent

Set Meeting Date, Time, and Location

By consensus, the Committee adopted the schedule as presented.

Third Wednesday at 1:00 pm, Berryville Clarke County Government Center Meeting Room AB

- January 20, 2021 – Organizational Meeting
- March 17, 2021
- April 14, 2021 – Spring Tour
- May 19, 2021
- July 21, 2021
- September 15, 2021
- October 20, 2021 – Fall Tour
- November 17, 2021
- January 19, 2022 – Organizational Meeting

- Chair Milleson likes the schedule to include the spring and fall tours instead of a cold one in winter. If we get busy enough, we can add more meetings should we need to.
- Bev McKay would like to go to the southern end of the county and visit businesses out there no one knows of, business who build electrical boxes at White Post, smaller things like that. When asked, Bev McKay stated he would provide a list of places to visit out there to staff.

*Approved: March 17, 2021*

- Chair Milleson brought up Lori Macintosh not attending any meetings all year. Chair Milleson asked, and the Committee agreed, for him to contact about Ms. Mackintosh about meeting attendance and stepping down, if necessary.

### 3. Adoption of Agenda

**Christy Dunkle, seconded by Christina Kraybill, moved to adopt the agenda as presented. The motion carried by the following vote**

Chris Bates	-	Aye
Christy Dunkle	-	Aye
Christina Kraybill	-	Aye
Lori Mackintosh	-	Absent
Beverly B. McKay	-	Aye
John Milleson	-	Aye
Betsy Pritchard	-	Absent
Lee Sheaffer	-	Absent

### 4. Approval of Minutes

**Christina Kraybill, seconded by Chris Bates, moved to approve the December 2, 2020, minutes as presented. The motion carried as follows:**

Chris Bates	-	Aye
Christy Dunkle	-	Aye
Christina Kraybill	-	Aye
Lori Mackintosh	-	Absent
Beverly B. McKay	-	Aye
John Milleson	-	Aye
Betsy Pritchard	-	Absent
Lee Sheaffer	-	Absent

### 5. Continued Discussion: Economic Development Structure

Chris Boies

- Asked for any thoughts now that the Committee has had time to process the information presented at the December 2, 2020, meeting.
- Will present to the IDA next week, January 28, 2021.
- Will schedule with BoS work session in February or March to discuss input from the different groups and get things finalized.

*Approved: March 17, 2021*

#### Chair Milleson

- Felt there is a good discussion last month, requested, EDAC be specifically informed of the work session with the Board of Supervisors should anyone wish to attend.
- Also requested the Berryville-Clarke County Joint Committee on Economic Development and Tourism meeting schedule. Felt it would be beneficial for members of the EDAC to attend if schedules align.
- Chair Milleson asked if the IDA can legally change its name.
  - Chris Boies stated the IDA could become an EDA through a resolution. The only fees associated are those accrued in the legal process of changing the paperwork to match the name change.
- Often thought EDAC should do what the Berryville-Clarke County Joint Committee on Economic Development and Tourism does, and feels EDAC should be included and asked for meeting dates and times.
  - Keep MOU at a higher level, EDAC and IDA do the groundwork.
  - MOU gets into weeds, can give strategic direction, other groups can accomplish the goals. Some work could funnel down.

#### Christina Kraybill

- In favor of changing IDA to EDA.
- Feels EDAC needs a new name.
- Conversation with a business owner who had a concern list. Found she had to explain whom the EDAC is historically, reminding the EDAC has no money or budget. Felt it was frustrating to do that; it feels like a revamp is needed.
  - Bev McKay stated the EDAC could request any budget it may need from the board of Supervisors. Chris Boies responded Bev McKay is correct; some of what we need to accomplish would be through budgets.
- Marketing generally involves funds and time. When the public sees the name, they tend to think the EDAC is doing what the IDA is doing; they get confused.
  - Chris Boies stated if we do a revamp, it is a good idea to do a complete overhaul.

#### Bev McKay

- Informed the Committee that the BoS voted to reduce the sewer fees by 1/3. Feels this should help sell the land currently available in Waterloo.
  - Chris Boies clarified this is an example of trying to be more proactive. Property owners stated these fees were a deterrent for us. This reduction is only for 2021, hoping that an end date would spur activity sooner than later. Looking at barriers, both perceived and actual, to help property owners get things moving.

#### Chris Bates

- Asked for clarification the fee reduction would be for new business connections only?

*Approved: March 17, 2021*

- Chris Boies stated it was proposed that way, but the board gave the flexibility to include properties with older septic systems if the request came before us.
- Originally designed as an economic development tool, but if there is a health concern, there is the flexibility to use that exemption for those properties.

Christy Dunkle

- Inquired as to whether the capacities good in the sanitary system?
  - Chris Boies stated the plant capacity is currently at 50%. There is some capacity of the pump stations in that location, which may need to be upgraded, but the plant capacity is excellent.
- Is there a threshold where you have to start designing the next phase?
  - Chris Boies stated we could fill that up and not have to worry. It is a small plant, but it has quite a bit of capacity. Bev McKay supplied it would not hurt the plant to have more going through it; it would make it more efficient.

### Feasibility Study

Chris Boies

- The Sanitary Authority will do a monthly fee comparison and a hookup fee comparison.
- Hired an engineering firm to look at surrounding locality rates, but also capital needs, how to pay to determine if our current rates are where they should be or if they need to go up or down based on the study.
- It could be done in the next 90 days. Will keep this group updated on that.

## 6. Director of Economic Development and Tourism Update and 2020 Year-End Summary

Felicia Hart:

1. Convene a group of hospitality owners/operators (topics to include TOT, short-term rentals, Civil War)
  - Group has met once in person. The discussion continues with business owners regularly for updates/status
2. Engage stakeholders on the feasibility of a hotel in Berryville (this would include owners/operators in the region)
  - Participate in a weekly update of the travel industry. This covers the hotel industry. Talked last week with regional DMOs who get the STR report (monthly hotel industry booking numbers), and many hotels are still understaffed and way under-booked due to COVID-19. Talk now for the industry is that the numbers will not get better until at least 2023. Many travelers are now utilizing short term rentals.

*Approved: March 17, 2021*

3. Continue efforts on business attraction, retention, and growth (seminars, promotion, assistance).
  - I continue to work closely with the Virginia Employment Commission, Virginia Career Works, Lord Fairfax Small Business Development Center, and other agencies as needed. We are currently working with the USDA and other Federal agencies to take advantage of their programs.
  - While in Front Royal, I collaborated with Page and Rockingham County to develop the Connect 340 program. We applied for and won a REDI (Rural Economic Development Initiative) grant from the USDA. USDA has allowed this program to follow me. This grant provides extensive research for our area(s) aimed at outdoor tourism-related businesses. It is based on our quality of life and the resources that we have. The research includes other areas/states that have been successful in recruiting these types of businesses and their overall marketing plan. We hosted our second Zoom meeting, fine-tuning our research needs/areas.
  - We continue to work with our local businesses to promote their hiring and training needs.
  - We have had another status meeting with the Virginia Economic Development Partnership.
  - We have successfully completed our first extended conference call with Cochran's Lumber regarding the Economic Gardening program. From this call, researchers will work to determine Cochran's best opportunities for not only increased sales but better understanding their competition, where sales opportunities are, and how to better promote (and to who) their products.
  - We will start working with C2M on their second phase of this same program.
  - We have initiated a conversation with a local business and the Virginia Economic Development Partnership regarding international trade.
  - Via conference call, we are meeting next week with the USDA to continue the discussion on the USDA Rural Development Value-Added Producer grant with a local farmer.
  - We have been regularly communicating with local businesses/non-profits to make them aware of the new PPP 2.0 program. Lord Fairfax Small Business Development Center has already been working with five local businesses to determine eligibility.
  
4. Engage in a dialogue with property owners of vacant buildings and the developable land to spur economic activity.
  - We continue the discussion with local property owners.
  - Regularly run queries about new properties on the market to start a dialogue.
  - We produced the graphics for the oversize "For Sale/Rent" posters designed to spur discussion

- We have regular meetings/updates with Christy Dunkle, and she continues to make introductions for me.
5. Evaluate what is needed to make the Berryville Main Street program viable and successful – report back to Joint Committee on recommendations.
    - Have initiated several meetings with both current and past board members for a better understanding of the history of the Berryville Main Street program. We are working on potential partnership opportunities for events, trainings, and campaigns. While the board members themselves will determine the fate of the program, we can definitely utilize the fact that they are at least trying and wanting to make a difference. They already have relationships with many of the business owners, and we can work to take advantage of that asset in getting the word out and helping us better understand current reality.
  6. Formalize website and social media strategies for economic development.
    - Work continues. We have talked with other localities to learn what does/doesn't work. What pages and community infographics to include. Then production of those individual pieces will be initiated based on budget. We have set up a meeting with the Virginia Economic Development Partnership to incorporate the VAScan program into our site. This program includes land and property offerings in Clarke County. In our first training, we will be working to determine what properties would qualify to be included in this State listing database.
  7. Establish relationships, and provide training for realtors in the area.
    - I am now planning one-on-one meetings with local realtors in Clarke County and surrounding areas.
    - Continue working with ED at the Blue Ridge Association of Realtors to collaborate on potential Zoom training meetings with the USDA, LFSBDC, and others.
  8. Develop and implement an incentive program using the CARES funding.
    - Currently, as stated earlier, we are working to educate businesses and non-profits as to what the PPP 2.0 version is offering.
    - The Clear Brook Welcome Center display was a great opportunity. We showcased Main Street and other Clarke County towns/communities, numerous non-profits including Long Branch, Blandy, Historical Association, Farmers Market, the Clarke County Equine Alliance, and Shenandoah Spirits Trail that showcased our two wineries. Special thanks to Chris Bates for getting organizations to participate.
    - We were able to produce three banners that will be used throughout the year at events/programs and at places like the Clear Brook Welcome Center.

*Aproved: March 17, 2021*

- We produced a Profile Sheet that will be utilized to promote Clarke County to various travel writers, travel bloggers, and DMOs. Our profile sheet will be distributed at numerous shows (courtesy of SVTP, SVTA, and others) attending the shows.
- We produced short videos of local business owners and video of our area. This will give us access to the video that will be utilized for future projects – including those with the State Tourism, Shenandoah Valley Tourism Partnership, Shenandoah Valley Travel Association, Shenandoah Spirits Trail, social media, and many others.
- We also produced the over-size for sale/rent signs that will be utilized by property owners. These are colorful signs that include my contact information and make mention of incentives that might be available.
  - Christy Dunkle suggested adding Felicia Hart's title to these signs to clarify who she is.
  - Felicia Hart clarified many of the buildings are family-owned properties that have been handed down, and the owners do not want to sell, rent, or be landlords.
  - If anyone knows anyone who wants one, please direct those owners to Felicia Hart.
  - Bev McKay asked if localities do vacancy taxes?
    - Felicia Hart does not know of any program.
    - Christy Dunkle does not feel the General Assembly would allow that kind of tax.
    - Christina Kraybill found inviting property owners to dinner to discuss how the business owners feel seeing the vacant buildings. Feels the only way we will get past this is if people know what it feels like. Wants people to do something for the betterment of the group.
    - Felicia Hart stated once one starts to clean up their vacant buildings, a domino effect usually goes into play. Just need the initial spark.
- We continue to have weekly conference calls with EDAs from both Winchester City and Frederick County. Meeting also includes LFSBDC (Christine Kriz) and the Top of Virginia Chamber (Cynthia Snyder). It also includes the United Way as needed. This weekly communication helps us to better understand what our current reality is and how we can adjust sooner to meet those needs. We also serve as a clearinghouse of new information regarding grants and training opportunities. We continue to push the "Open and Safe" COVID-19 campaign.
- We are in regular communication with our local community banks to ensure we are not missing areas of concern for our "Main Street" businesses.
  - There area a couple of meetings next week which Chris Boies is attending.

Other Projects:



### Economic Development

- We continue to regionally participate as part of the Small Business Resiliency Team program as part of a GOVirginia grant. This is in partnership with Lord Fairfax Small Business Development Center. This program assists small businesses with marketing, financial guidance, the creation of an e-commerce website, and accounting software.
- Continue to utilize Christine Kriz and her staff from the Lord Fairfax Small Business Development Center.
- We continue working regionally to promote the Workforce Initiative. This program works to put businesses in front of high-school students to show them potential career opportunities.
  - Not just for students, people who are looking for a new direction for employment.
- Regionally we are producing a Northern Shenandoah Valley Talent website. This site will highlight each areas' quality of life (including P&R), educational opportunities, and other pertinent information that people are looking for when job hunting.
- We continue participating regionally in the Startup Shenandoah Valley program. This program works with businesses to identify and address their risks while scaling up.
- I continue to meet regularly with Clarke County's Planning and Zoning Directors for updates/catch-ups.
- We continue to see some turnover in smaller businesses – i.e., restaurants and some others.

### Tourism

- As part of the Shenandoah Valley Spirits Trail, we just finalized our latest video that highlights Twin Oaks Tavern Winery. This video is shared on the Spirits Trail website and the Virginia Tourism Corporation's site. It is hosted on YouTube and shared via numerous social media outlets.
- We continue to update the Virginia Tourism Corporation, the Shenandoah Valley Travel Association, and other websites regarding Clarke County and our assets/businesses. This includes providing photography and video as time allows. Because of time constraints, we are missing opportunities to highlight Clarke County via blogs, itineraries, and "What's New" stories.
- We have been successful working with local photographers who have offered their works to us. They are providing their images to us for free with just a copyright credit. We are (and will be) incorporating these images in our websites and social media opportunities, in addition to other outlets.
  - Thirty-six citizens offered their photos, with photo credit; no money was spent to get photos of Clarke County.
- Following up with Mayor Arnold's suggestion about potential signage at the trailheads (special thanks to Alison Teeter for the introduction to the "Trail Boss" Chris Brunton),

*Approved: March 17, 2021*

we have discussed where potential signage can go (VDOT vs. State Park properties) and what said signage could incorporate. In the works is a new Eagle Scout kiosk project at Bear's Den that we could also potentially include our messaging on.

- As a general reminder, unemployment numbers are climbing again. Handout provided to see how we compare to surrounding localities. We need to understand what type of work these newly unemployed people are doing – restaurant workers, brick and mortar stores, etc.
- The handout provided shows the numbers from the Virginia Tourism Corporation. From an economic standpoint, we need to understand the value of tourism and the potential it brings to our community. Each year the State does a breakdown by locality, see the handout, (1 year behind to collect data) 2019 local tax receipts include an increase of 3.1% compared to surrounding localities. When questioned about tourism, this shows why it is important.
- As part of our Shenandoah Valley Tourism Partnership Annual Meeting (1/21 @ 10 am), we are proud to announce guest speakers:
  - Rita McClenney, President and CEO of the Virginia Tourism Corporation;
  - Eric Terry, President of the Virginia Restaurant, Lodging and Travel Association;
  - Patrick Kenney, Park Superintendent, Shenandoah National Park; along with
  - Presentations on the economic impact of travel in the Shenandoah Valley; and the
  - The unveiling of our new Partnership website
    - Highlights localities as individuals
  - Your Zoom invitation will be e-mailed to you personally.

### Questions/Comments

Christy Dunkle

- What is the status of websites, and do you need any help. It seems the old ones are dead – specifically clarketurism.com and yesclarkecounty.com
  - Felicia Hart responded those websites are a work in progress; help would be great, currently gathering all the different pieces to give to the website developer – we are starting new.
  - The list of businesses on the economic development site, yesclarkecounty.com, was removed. Before doing the leg work, people will google businesses to find a website to list those out.
  - If something needs immediately changed, let her know. Would like to take it down, but unsure of feedback.
    - Christina Kraybill asked, and Felicia Hart confirmed the economic development would be completely new. Felicia Hart also noted she is moving away from words to pictures to then filter from there.

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- EDAC Committee agreed the business listings on [yesclarkecounty.com](http://yesclarkecounty.com) should come down until a new site can go up, so there is not incorrect information listed.

Christina Kraybill

- Mentioned the building vacancy list should go on the [yesclarkecounty.com](http://yesclarkecounty.com) page.
  - Felicia Hart stated we are working on the VAScan program. Has had two meetings to go through rules and regulations stipulating which properties can go on there.
- Asked if the Shenandoah Valley Tourism Partnership Annual Meeting's invitation was sent out recently as she has not received her invite. Also, asked how much time the meeting would take and when it was?
  - Felicia Hart responded she sent it last week but will resend it. The meeting is on 1/21/21 at 10:00 am. It will last roughly 90 minutes.

Chair Milleson

- Any complaints on USPS and how slow the service has been?
  - Felicia Hart responded she had received comments. Roughly 50 of the Small Business Grant Applications we mailed, knowing we had a correct address, came back as undeliverable. It seems to be getting worse.
- Felt the COVID-19 vaccination clinic at the High School went fantastic.

Bev McKay

- Keep trying to get online to get shots. Website updates all day long.
- Boyce clinic was not done well, but they were patient.

Christy Dunkle left the meeting at 1:57 pm

Felicia Hart

- We need the vaccines for the business side of things, a big economic piece!
- Berryville Main Street - still trying to figure out what they are going to be doing. They are great at getting the word out, expanded their reach to more businesses in the county.
- Berryville Graphics has 85 slots to fill. Working with HR to improve the situation. Working on some short videos to help educate what positions are at Berryville graphics. They are on the lower scale for wages, which doesn't help the problem.
- Cochran Lumber currently has three positions to fill, but nothing is listed on their website yet. She is working on getting them to post something online to point qualified people his way.
- Felicia Hart needs to be the main point of contact, from time to time, using Clarke's social media and controlling the Economic Development office's message.

Chris Bates

- Are you coordinating with the career and technical program at school?
  - Felicia Hart confirmed she has been in joint meetings with Cathy Seal to do something once COVID-19 slows down.
  - Christine Kriz can come in and meet if the Committee would like.
    - Chair Milleson felt this would be a good idea.
- Can LFSBDC do the video for Berryville Graphics? Wondering if that could fit into the educational programs.
  - Felicia Hart stated the State is working on that they have the budget to do that.
  - Having students do the videos as an educational project is a bit out of the scope of the LFSBDC.
- Meeting with Virginia Economic Development Partnership, did anything come up for companies we are missing?
  - Felicia responded in the affirmative. They produce quarterly reports, but they are confidential and cannot be shared.
  - Goes over businesses reached out, what they were looking for, areas looking at, etc. They reach out when appropriate, and we have what the business needs. The MOU with the City of Winchester and Frederick County works very well. Also tells us what we do not have.

Staff To Do's

- Chair Milleson will coordinate scheduling Dana Waring.
- Felicia Hart will coordinate scheduling Christine Kriz.
- Staff will process approved minutes for the website.
- Bev McKay to supply staff with a list of businesses for the Spring tour.

7. Next Meeting

The next meeting is scheduled for Wednesday, March 17, 2021.

8. Adjournment

Being no further business, at 2:04 pm, Chairman Milleson adjourned the meeting.

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Minutes recorded and transcribed by Tiffany R. Kemp, Clerk

Clarke County Economic Development Advisory Committee  
March 17, 2021 Minutes

A meeting of the Economic Development Advisory Committee (EDAC) held in the Berryville/Clarke County Government Center, Berryville, Virginia, on Wednesday, March 17, 2021, at 1:00 pm.

Board: Chris Bates, Christy Dunkle, Christina Kraybill, Bev McKay, John Milleson, Betsy Pritchard, and Lee Sheaffer

Absent: None

Staff: Chris Boies, Felicia Hart, and Tiffany Kemp

Press: None

Also Present: Dana Waring, Shaine Coleman, Jesse Hudson, and Christine Kriz

1. Call to Order

At 12:58 pm, Chairman John Milleson called the meeting to order.

2. Adoption of Agenda

**Christina Kraybill, seconded by Betsy Pritchard, moved to adopt the agenda as presented. The motion carried by the following vote**

Chris Bates	-	Aye
Christy Dunkle	-	Aye
Christina Kraybill	-	Aye
Beverly B. McKay	-	Aye
John Milleson	-	Aye
Betsy Pritchard	-	Aye
Lee Sheaffer	-	Aye

3. Approval of Minutes

– Page 10 of 125, correct “Kristina Kraybill” to “Christina Kraybill”

**Christy Dunkle, seconded by Lee Scheaffer, moved to approve the January 20, 2021, minutes as amended. The motion carried as follows:**

Chris Bates	-	Aye
Christy Dunkle	-	Aye
Christina Kraybill	-	Aye
Beverly B. McKay	-	Aye

John Milleson	-	Aye
Betsy Pritchard	-	Aye
Lee Sheaffer	-	Aye

#### 4. Presentation by Dana Waring, Clarke County High School Principal

- Joined by Mr. Jesse Hudson, Special Education Teacher and Case Manager, and Mr. Shaine Coleman, Transition Coordinator for Special Education.
- Reached out a year ago about working with a new course offered, Education for Employment, then COVID-19 hit and put the presentation plans on hold.
- Career Technology Education (CTE) overview
  - o The program's goal is to develop lifelong learners and provide opportunities to explore various job/career paths within the classroom, competitions, and field experience.
  - o CTE Course Offerings
    - 30 Career and Technical classes offered each year across various career clusters.
      - Agriculture – Vet Science I & II, Equine, Fisheries & Wildlife, Community Forest and Tree Management, Co-op
      - Marketing – Introduction to Marketing, Marketing Class, Digital and Social Media Marketing, IB Business Management SL/Marketing Pt. 1, Co-op
      - Health Sciences – Introduction to Health Sciences, Medical Terminology, Nurse Aide I & II, Sports Management I & II, Co-op.
      - Architecture/Construction – Transportation & Logistics: Carpentry I & II, Small Engines I & II
      - Engineering – H. Aerospace, Intro to Engineering, Electronics & Robotics, Principles of Engineering, H. Civil Engineering/Architecture (PLTW)
      - Computer – Programming and Advanced Programming, Advanced Design, Multimedia, Web Technology, and Computer Systems Technology I & II
      - Lord Fairfax Community College – Industrial Maintenance Technician (IMT), and Emergency Management Technician (EMT)
    - Within all these classes, 21 workplace readiness skills are taught.
  - o Course Clusters, Competitions, and Co-Curricular Club Offerings
    - Agriculture – FFA
    - Marketing – DECA
    - Health Occupations – HOSA
    - Computer Engineering – Robotics, Zero Robotics, and CyberPatriot
    - Construction – Widget Cup
    - Cooperative Offerings
  - o LFCC, Career Coach, and Work-Based Learning
    - LFCC has been instrumental in helping to build cohort programs. These are programs where we have a minute number of students interested, and other schools around us are in the same position. Worked together to create a plan where kids go to LFCC to learn these classes, then complete their day at the High School. Examples of those classes include:
      - Emergency Medical Technician (EMT)
      - Industrial Maintenance Technician (IMT)
    - Only full-time Career Coach
      - First Generation Group

- Started four years ago by the Career Coach
  - Very surprised to learn about the number of first-generation students in Clarke County.
  - Liaison with LFCC certificate, associates, and workforce solutions programs
  - Programs and Presentations through LFCC
  - Work-Based Learning (WBL)
    - Presentations, Field Trips, Job Shadowing, Internships, and Co-ops
- Community Partnerships
  - Agriculture
    - Clermont, Audley, Local Vets, Extension Office, Clarke County Fair, and Blandy
  - Marketing
    - CCEF Gala, Bank of Clarke County – how to build a business
  - Health occupations
    - Winchester medical and LFCC (summer programs) at the local nursing homes
    - COVID-19 has stopped us from going into nursing homes, but we can still go to Winchester Medical
  - Computer Sciences
    - VA Star Foundation
      - This is a course for students to learn to strip and rebuild a computer. Some of those computers will be put into circulation at the schools; others will go back to the Start Foundation, where they are distributed throughout the state as necessary.
  - Teach for Tomorrow
    - Dual enrollment course through Shenandoah University
    - Students can earn 1-3 credit course.
    - Go out to schools and work with teachers, present to kids
  - Construction
    - Habitat for Humanity, Josephine Park Project, Ruritan, and CCPS
- School-Community Partnership through the Education for Employment class
  - According to the Bureau of Labor Statistics:
    - In 2019 the employment-population ratio for persons with a disability was 19.3%. The ratio for persons without a disability was 66.3%.
    - Workers with a disability were also more likely than those with no disability to work in production, transportation, and material moving occupations.
    - The unemployment rate for persons with a disability was 7.3% in 2019. Their jobless rate continued to be about twice as high as the rate for those without a disability.
  - Education for Employment
    - Indicator 13 and 14 are required by the Virginia Board of Education
      - Indicator 13: Youth aged 16 and above with an IEP that includes appropriate measurable postsecondary goals that are annually updated and based upon age-appropriate transition assessment, transition services, including courses of study that will reasonably enable the student to meet those postsecondary goals, and annual IEP goals related to the student's transition service needs.
      - Indicator 14: Schools reach out to students one year after graduation to obtain information about if they are working or continuing education.
        - 2017 – 9 of the 17 students were unemployed, still living in the community.

- 2018 – 8 of the 14 students were unemployed, still living in the community.
- 2019 – 14 of the 21 students were unemployed, still living in the community.
- This course teaches students to make informed career and continuing education choices as they transition from school, gain technical skills, and adapt to the workplace.
- Students are taught ethical behaviors, career research, job acquisition, workplace communication, self-awareness, self-advocacy, customer service, and life skills. This course offers students integrated labor market needs through an applied employment education format.
- Content Areas
  - Advocacy
  - Dealing with Conflict
  - Integrity
  - Employability Skills
  - Teamwork
  - Being a good co-worker
  - Proper Conversation - How to Speak
  - Dealing with Diversity
  - Customer Service Skills
  - Decision Making
  - Interview Skills
  - Mock Interviews
  - Social Media
  - Professionalism
  - Personal Finance (current subject)
- Difference between Listening and Hearing
- Currently working on personal finance and found out the kids have no idea what a check looks like. Working on going through step-by-step how to write a check.
- Spent a large chunk of time on social media. Kids don't think of their actions, have multiple social media pages, and put out whatever they are thinking at the time. They had to go through and find out the number of positive posts versus negative; they are learning that what they post can affect getting a job later.
- Final Project
  - Create Own Business
    - Business Proposal
    - Logo
    - Slogan
    - Advertising
    - Competition
    - Target Market
  - Would like to have mentors to assist students and would like the EDAC to assist with this.
- Student Profiles
  - Grades 10<sup>th</sup> and 12<sup>th</sup> grade
    - 11<sup>th</sup> graders already have an econ/personal finance class.
  - Student with disabilities that are obtaining a standard diploma
    - Students could have difficulties with reading comprehension, written expression, or mathematical deficits
    - Needs could consist of an explanation of directions, check to ensure understanding or clear, direct instruction of what the task entails.
  - Students take academic classes
  - Directly into the workforce



- Plans to stay local
- Needs the “employability” skills to be successful in the workplace
- School-Business Partnerships
  - Developing strong, positive, and effective partnerships between schools and businesses can contribute greatly to students' successful learning and development.
  - Through school-business partnerships, businesses can provide their expertise and resources to enrich the school curriculum, expand career development opportunities, and allow students to learn in a more diverse and sophisticated educational environment.
    - Examples:
      - Start on Success
      - ELEMENT (Warren County Public Schools and Lord Fairfax Community College)
      - STEP (Fairfax County Public Schools and Dulles Airport and other surrounding businesses)
    - Businesses can also provide leadership experience or offer advice to schools areas that students need more training/education for (***once students have been at their business location***).
- Benefits of Business Partnership
  - Partnerships with business can provide many benefits to schools:
    - Enhance school capacity to provide a range of additional skills and resources to schools
    - Build long-term capacity to deliver improved performance through better engagement, retention, and individual support, particularly for students with disabilities.
    - Add value by complementing the delivery of the curriculum, broadening experience for students, and improving access to high-quality and integrated services and operations.
    - Support young people’s transition from school to further training or employment.
    - Enhance community confidence, support, and connections
    - Students will learn a skill(s) within the classroom and then practice those skills in the community
    - Alternating business locations for a maximum of three (3) hours per month
    - A classroom teacher will be on-site with students

### Questions and Comments

- Christina Kraybill
  - Suggested keeping the meetings for these students in an informal setting to lessen the fear; the main meeting room can be quite intimidating.
  - What differences are you seeing between this year and last year's seniors is a 4-year degree still big, or are they shifting to trade skill training; do you see a significant shift?
    - Ms. Waring felt they did not see a significant shift. Over the last couple of years, we have been trying to expose students to many opportunities available, not just one path.

- Bev McKay
  - What kind(s) of disabilities do these students have?
    - Mr. Hudson responded most of the kids have reading or math deficits, socially awkward, slight autism. For the most part, can do everything everyone else can; they just need some extra support.
  - Does the student ratio become more employed as the years go by?
    - Mr. Hudson confirmed, stating parents are helping/pushing them to get out and find employment.
  - Feels presenting to a board would be a good opportunity that speaking to a group “doesn’t kill you” and felt the Board of Supervisors would be interested in helping.
    - Mr. Hudson agreed and stated a major factor was that fear took over when the kids had to speak to crowds or an unknown individual.
  
- Chair Milleson
  - The State requires a one-year follow-up to keep tabs and foster relationships, but do you follow up with kids from older schools years?
    - Mr. Coleman stated they are not required to follow-up with kids more than one-year post-graduation, but we will see them out and about in the community and are able to get updates that way. Mr. Hudson reiterated Mr. Coleman’s point that seeing the kids out in the community gives them a decent idea of what they are doing because they have built relationships with the kids who are comfortable asking for more help or keeping them, the teachers, informed.
  - Ms. Waring mentioned 1<sup>st</sup> generation students; what was the percentage?
    - Ms. Waring stated in any given year, we have 20 within the junior class. We will take any student within that group if they feel they want that additional and extra support. They usually try to do two colleges, one each semester. They might choose a private, small school; they might choose a larger university such as JMU or George Mason.
  - Encouraged any committee members who want to be mentors to please reach out.
  
- Betsy Pritchard
  - Have you spoken to Rotary, Lions Club, and other clubs? I know they are happy to do interviews and work with kids for skill.
    - Mr. Hudson was not sure but would look into it.
  
- Lee Scheaffer
  - When you said in 2017, 9 of 17 students are still living in the community, is that all your students or is that just the ones that are still left in the community?
    - Mr. Hudson stated those are the seniors that graduated the year before from the group.
    - Mr. Coleman further explained those are just the student who graduated with a standard diploma. Of the 17 students enrolled in this program last year, nine are still living in the parent’s home, didn’t go off to college, etc.
  
- Felicia Hart

- I had no idea these programs were going on. Introduced Ms. Waring to Christine Kriz of the Lord Fairfax Small Business Development Center. Offered kudos to the school for what they are doing.

5. Presentation by Christine Kriz, Lord Fairfax Small Business Development Center (LFSBDC)

- Thanked the committee for inviting her to speak
- We have one (1) full-time, myself, and five (5) part-time employees working at the LFSBDC
- Funded on the federal level from the Small Business Administration (SBA)
  - Localities must match 50% of what the SBA provides
- SBDC's of Virginia are contracted under George Mason University and hosted by the Lord Fairfax Community College
- LFSBDC
  - Who do we serve
    - Companies with fewer than 100 Employees
    - Under \$50M in revenue
  - What do we do?
    - Provide free, confidential consulting to start, manage, grow, or sell your business
  - Why Should You Care?
    - Virginia Small Business Development Center businesses grow faster and create more jobs than the average Virginia business
  - Where are the SBDCs?
    - There are 28 locations throughout the state of Virginia
    - Provides support to Fauquier County, Shenandoah County, Warren County, Clarke County, Frederick County, and the City of Winchester
    - Typically assists 350-400 businesses a year; last year, assistance was provided to +1,200 businesses, ~5,000 around the state
    - Last year, for every dollar funded by Clarke County, LFSBDC returned \$173 into the Clarke County economy.
  - Consulting
    - Business Plans
    - Loan Packages
    - Human Resources
    - Finance/Accounting
    - Logistics
    - Sales Forecasting
    - Social Media
    - Marketing Strategy
    - Inventions
    - Fed/State Purchasing
    - International
    - Veteran Status
  - Specialty programs
    - Retail Specialist
    - International trade
    - Small Women And Minority Owned
    - ICAP Technology/Inventions
    - Spirits Specialist
    - Veteran Consultants
    - Hispanic/Latino Consultant

- Types of Businesses
  - Public Administration
  - Other Services
  - Accommodation & Food Services
  - Management of Companies and Enterprises
  - Retail Trade
  - Professional, Scientific, Technical Services
  - Information
  - Agriculture, Forestry, Fishing & Hunting
  - Construction
  - Not Set
- SBRT Grant
  - Small Business Resiliency Team
  - Three areas to participate in:
    - Marketing
    - Finance
    - Ecommerce
  - Target a small business technical expert to create recommendations for the business.
  - Partnership between Lord Fairfax SBDC, Harrisonburg SBDC, and ten counties; as of today, Clarke County has three (3) participants.
- Testimonials
  - “As a small business owner, the LFSBDC has helped me tremendously. Having access to seasoned professionals providing expertise and guidance in all aspects of owning a business has been invaluable. They assisted me in the early days as I was just starting out, through the challenges of the first couple years, and continue to be an important resource as I focus on growth.

In addition to one-on-one counseling, the LFSBDC delivers high-quality professional development opportunities, facilitates relationships among business owners, and is a true community partner committed to helping small businesses not only succeed but thrive. It’s almost unbelievable that the services offered are free! I recommend that all local business owners, whether brand new or well established, pay them a visit because I am certain they will benefit. The LFSBDC is an incredible asset to the region that I look forward to utilizing for years to come.”

- “You have been more instrumental than you know, and I am serious when I tell you that being a business owner is like being on an island at times. You have rescued me several times.”
- “These are tough times. I’m not sure how businesses fight to stay afloat without help from SBDCs. I’m glad I don’t have to find out. These folks have kept us informed every step of the way during the pandemic regarding grants and assistance, regulation, as well as practical advice like marketing in this new paradigm. I’m grateful for their help and professionalism, especially now.”
- When COVID struck, the work changed as we knew it. Businesses were struck at their knees. Their business models and how they were used to operating ceased to function in the same way. LFSBDC rolled up their sleeves and went to work immediately to help multiple businesses. They worked tirelessly to help with desperate and immediate needs. LFSBDC’s work with businesses is met with unwavering dedication.

- A video testimonial was played for the committee.

### Questions and Comments

- Chair Milleson
  - What do you do about businesses that want to either buy or sell?
    - Ms. Kriz stated the following for each:
      - Those looking to Buy – there are two different guides to provide, steps to go through, how to do due diligence when buying a business, how to get a business appraisal; we walk with them every step of the way. Can help with loan applications, evaluate three (3) years of financials to see how the business is doing, and answer any questions they may have.
      - Those looking to Sell – Works closely with a commercial real estate agent. Assist with getting ready to sell, with putting plans and procedures in place; once the owner is prepared, we connect them with the agent and potential buyers.
- Betsy Pritchard
  - Is the VirginiaGo Grant for existing businesses, businesses that are starting, or both?
    - Ms. Kriz explained the LFSBDC has focused on existing to help get them to the next level.
    - Director Hart further clarified that especially now, so many needed to pivot and sell online, understanding that process is instrumental to helping the business.

## 6. Economic Development and Tourism Update

### Goals

- Convene group of hospitality owners/operators (topics to include TOT, short-term rentals, Civil War)
  - Group has met once in person. Discussion will continue
- Engage stakeholders on the feasibility of a hotel in Berryville (this would include owners/operators in the region)
  - Work in progress – COVID consideration right now
- Continue efforts on small business attraction, retention and expansion (seminars, promotion, assistance). I have also expanded this to include workforce initiatives and expansion.
  - Working regionally regarding talent attraction on a potential new website
  - We have brought in Virginia Career Works, the Virginia Employment Commission and other local and state agencies as needed for networking
  - Continue working with the USDA regarding the REDI grant – how to attract outdoor recreational businesses
  - Wrapping up latest Economic Gardening program. Will be working with company to ensure the program has value
    - Clarke County just has a business complete this program.

- Ongoing project, if you know of any businesses, please point them to Director Hart.
- Working regionally regarding the Worlds of Work!, Workforce Initiative and programs Clarke County schools are currently involved in
- Engage in a dialogue with property owners of vacant buildings and the developable land to spur economic activity.
  - Ongoing. Need to complete a database of property to expand conversations.
- Evaluate what is needed to make the Berryville Main Street program viable and successful – report back to Joint Committee on recommendation.
  - Letter received from Berryville Main Street regarding reorganizing.
- Formalize website and social media strategies for economic development.
  - Work in progress regarding updates
- Establish relationships, and provide training for, realtors in the area.
  - In regular conversations with ED Nancy Silva
  - Made introduction to Anne Herring, USDA for follow up training
  - Made BRAR aware of new Waterloo water/sewer program
  - Continue meeting one-on-one with realtors
- Develop and implement an incentive program using the CARES funding
  - Program completed

**Other projects:**

**Economic Development**

- Regionally we are part of the Small Business Resiliency Team program as part of the GOVirginia – this is in partnership with Lord Fairfax Small Business Development Center. This program assists small businesses with marketing, financial guidance, creation of an e-commerce website and accounting software.
- Regionally working with the GOVirginia Economic Resilience and Recovery (ERR) Program – to make local businesses aware of this program
- Shared Spotted Lanternfly information with many of our local business. Clarke County is now a state recognized quarantined area so any local business who travels outside CC is required to get a permit and perform due diligence on site. We have also created partnerships with Blandy and the Clarke County Farmers’ Market to help get the word out.
- Working with Virginia Economic Development Partnership concerning Clarke County’s strengths and weaknesses and where opportunities are
- Continue having broadband meetings/updates/phone calls
- Continue to utilize Christine Kriz from the Lord Fairfax Small Business Development Center. She has been either visiting in person or has had conference calls with several more of our businesses.

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- Regionally participating in the Startup Shenandoah Valley program. This program works with businesses to identify and address their risks while scaling up.
- Continue conversations with realtors/potential property owners considering Clarke County
- Continue to meet regularly with Christy Dunkle for updates/catch up.
- I continue to meet regularly with Clarke County’s Planning and zoning Directors for updates/catch ups.
- Work/talk continues on both the Waterloo and the Double Tollgate areas
- Continue hosting weekly meetings with Frederick County and City of Winchester EDAs. Also part of the group is Christine Kriz with Lord Fairfax Small Business Development Center and Cynthia Snyder with the Top of Virginia Chamber.
- Clarke County had a slight uptick in the unemployment rate – smaller than other localities.

**Tourism**

- Continue conversations with our local farmers/farm markets about needs and opportunities
- Our partnership in the Shenandoah Valley Spirits Trail continues to show results. Social media and website stats are improving and we are getting visitors from further away – and they are sharing and posting positive comments on our wineries and breweries.
- Continue to write blogs for state, regional and local use
- Expanded blog opportunities listings with the Shenandoah Valley Tourism Partnership (SVTP) and the Shenandoah Valley Travel Association (SVTA)
- Updated the Virginia Tourism Corporation (VTC) website regarding Clarke County and our assets/businesses.
- Dinosaur Land success!

*Note: see below the updated PPP stats to date from Christine Kriz at Lord Fairfax Small Business Development Center*

Total Loans: 2,194,420  
 Total Amount: \$156,253,510,068  
 Average Loan Size: \$71,000

<b>Additional Data Category:</b>	<b>Total #:</b>	<b>Total \$:</b>	<b>Ave. \$:</b>
1 <sup>st</sup> draw loans:	704,357	\$15,575,447,263	\$22,078
10 or fewer employees:	684,058	\$10,809,759,318	\$15,802
LMI & less than \$250,000 in sales:	175,719	\$3,304,084,423	\$18,803
2 <sup>nd</sup> draw loans:	1,490,063	\$140,738,062,805	\$94,451
10 or fewer employees:	1,114,965	\$36,578,046,482	\$32,806
LMI & less than \$250,000 in sales:	313,829	\$16,002,382,719	\$50,991
Small Banks (<\$10B):	891,651	\$60,735,004,434	\$68,115
Loans \$50K or less: 70.8%			
Loans \$50K - \$100K: 13.1%			
Top Lenders:		JP Morgan Chase	\$74,000

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		Bank of America	\$60,000
		Itria Ventures	\$28,000
		PNC	\$100,000
		Cross River Bank	\$23,000
Top Industry:		NAICS 72	18%
Hispanic loan recipients:	77,554	\$4,303,993,068	\$56,012
Black loan recipients:	113,617	\$3,056,970,898	\$26,906
<b>Virginia Results:</b>	<b>40,523</b>	<b>\$3,326,483,232</b>	<b>\$82,089</b>

To date the Commonwealth represents 2.1% of the total dollar volume of PPP funds approved, and 1.8% of the total number of loans granted, but the average loan is slightly higher. These results appear to be lower than the loans granted in the first round of PPP funding in 2020.

## 7. Next Meeting

April 14, 2021 – Spring Business Tour  
May 19, 2021 – Regular Meeting

## 8. Adjournment

Being no further business, at 1:59 pm, Chairman John Milleson adjourned the meeting.

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Minutes recorded and transcribed by Tiffany R. Kemp, Clerk