



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	April 20, 2021	Packet Page
Afternoon Session 1:00 PM		
1. Call To Order		5
2. Adoption Of Agenda		6
3. Citizen's Comment Period		7
4. Employee of the Quarter 2021 First Quarter Award		8
5. VDOT Update		9
6. Department of Social Services Update		10
7. BoS Minutes:		
– March 08, 2021, Work Session Meeting		18
– March 16, 2021, Regular Meeting		31
– April 6, 2021, Special Meeting		84
8. Consent Agenda:		
– 2021-04R: Resolution of Recognition and Appreciation of Debbie Bean		107
– 2021-01P: Child Abuse Prevention Month Proclamation of Recognition		108
9. CC 2021-01: Chapter 165 Taxation, Amend Article XVII Transient Occupancy Tax. Action: Approve CC2021-01 text amendment to amend the Transient Occupancy Tax from 2.0% to 3.5%.		109
10. CC 2021-02: Chapter 165 Taxation, create new Article XXI Cigarette Tax. Action: Approve CC2021-02 text amendment to establish a Cigarette Tax at 0.40¢ per pack.		111
11. CC 2021-03: Chapter 165 Taxation, create new Article XXII Food and Beverage Tax. Action: Approve CC2021-03 text amendment to establish a Food and Beverage Tax at 2%.		120
12. Adoption of CY2021 Tax Rates Resolution 2021-05R. Action: Approve the CY2021 Tax Rates Resolution 2021-05R.		127
13. Adoption of FY2022 Budget Resolution 2021-06R. Action: Approve the FY2022 Budget Resolution 2021-06R.		129
14. Adoption of FY2022 Appropriations Resolution 2021-07R. Action: Approve the FY2022 Appropriations Resolution 2021-07R.		137
15. Board of Supervisors Personnel Committee Items from April 12, 2021		141
A. Expiration of Term for appointments expiring through June 2021. Action: The Personnel Committee recommends the following:		142
– Reappoint Christopher Curran to the Clarke County Library Advisory Council for a four-year term expiring April 15, 2025.		

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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4/14/2021 3:09 PM



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	<ul style="list-style-type: none">– Reappoint Lisa Payne to the Clarke County Library Advisory Council for a four-year term expiring April 15, 2025.– Appoint Jess Mitchell to the Clarke County Library Advisory Council for a four-year term, assuming the appointment previously held by Suzette Graves, expiring April 15, 2025.– Reappoint Billy Thompson to the Clarke County Historic Preservation Commission for a four-year term expiring May 31, 2025.– Reappoint Robert York to the Clarke County Historic Preservation Commission for a four-year term expiring May 31, 2025.– Update to the Barns of Rose Hill Board of Directors: appoint Peter Cook to replace Thomas Cammack to a term expiring December 31, 2021.– Appoint Laura Dabinett to the Board of Social Services filling the unexpired term of Lynn Gray expiring July 15, 2022.	
16.	Board of Supervisors Work Session Items from April 12, 2021	153
	A. VDOT Secondary-Six Year Plan (SSYP) Discussion. Action: Set Public Hearing for the Clarke County Secondary Six-Year Plan (2021/22-2026/27) for May 18, 2021, at 6:30 pm, or as soon thereafter as the matter may be heard.	155
	B. Historic Overlay District Request. Action: Information Only.	161
17.	Board of Supervisors Finance Committee Items from April 12, 2021	163
	A. Social Services Supplemental Appropriations Request. Action: The Finance Committee recommends: "Be it resolved that FY 21 Social Services budgeted expenditures and appropriation be increased \$26,171, that revenue of \$17,645 from the federal government and revenue of \$8,526 from the Commonwealth be recognized, all for the purpose of receiving additional mid-year funding."	165
	B. Sheriff's Office Grant for Body Worn Cameras. Action: The Finance Committee recommends: "Be it resolved that FY 21 Sheriff's Office budgeted expenditure and appropriation be increased \$14,046, and that revenue of \$14,046 from the Commonwealth be recognized, all for the purpose of purchasing body worn cameras."	166
	C. Review of the FY 21 Contingency List. Action: The Finance Committee recommends the following: <ul style="list-style-type: none">– Using funds from the Sheriff – New Vehicle item (\$57k) and the Sheriff – New radio item (\$20k) for the purchase of two (2) new Sheriff Vehicles (estimated at \$70k). These vehicles are two of the three included in the proposed FY 22 capital budget and will still require some funding in FY 22 to outfit the vehicles.	168



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– Release the \$30K or the Courtroom Chairs.		
D. Boundary Line Adjustment Supplemental Request. Action: The Finance Committee recommends: “Be it resolved that FY 21 County Administration budgeted expenditure and appropriation be increased \$12,000, and that the fund balance designation for Government Savings be reduced in the amount of \$12,000, all for the purpose of paying Dunn Land Surveys for the boundary line adjustment between Clarke and Warren Counties.		169
E. Bills and Claims. Action: The Finance Committee recommends approval of the March 2021 Invoice History Report.		170
F. Standing Reports. FYI: Year to Date Budget Report, Reconciliation of Appropriation, and Capital Projects Report. Action: Information only.		177
18. Joint Administrative Services Board Update		194
19. Government Projects Update		200
20. Miscellaneous Items		201
21. Summary Of Required Action		202
22. Board Member Committee Status Reports		203
23. Closed Session Pursuant to §2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.		204
24. Adjournment		205
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Reports in Packet:		206
– Building Department		207
– Commissioner of the Revenue		222
– Fire & EMS		235
– Virginia Regional Transit Clarke Metrics Report		236