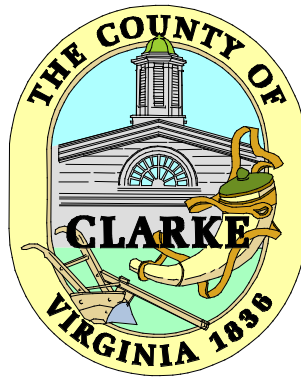


# Clarke County Economic Development Advisory Committee



March 17, 2021  
Regular Meeting Packet



## County of Clarke

### Economic Development Advisory Committee

*Chris Bates, Christy Dunkle, Christina Kraybill, Lori Mackintosh,  
Bev McKay, John Milleson, Elizabeth Pritchard, Lee Sheaffer*

## Agenda

**1:00 pm, Wednesday, March 17, 2021**

Main Meeting Room Berryville-Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

	<u>Page</u> <u>No.</u>
1. Call to Order	4
2. Adoption of Agenda	5
3. Approval of Minutes	6
– January 20, 2021 – Organizational Meeting	7-18
4. Presentation by Dana Waring, Clarke County High School Principal	19-38
– Career and Technical Programs Overview	
– Education for Employment	
5. Presentation by Christine Kriz	39-56
– Lord Fairfax Small Business Development Center	
6. Economic Development and Tourism Update	57-60
– By Director Felicia Hart	
7. Next Meeting	61
– April 14, 2021 – Spring Tour	
– May 19, 2021 – Regular Meeting	
8. Reports in Packet	63
– EDAC Follow-Up Items Status Report	65
– 2021 Building Reports	
• 2021 New Single Family Homes	66
• January 2021 Building Inspections	67-75
• January 2021 Project Applications	76-77
• February 2021 Building Inspections	78-85

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• February 2021 Project Applications	86-90
– Industrial Development Authority 2021 Meeting Schedule	92
– Industrial Development Authority Minutes – January 28, 2021	93-110
– Berryville-Clarke County Joint Committee on Economic Development and Tourism 2021 Meeting Schedule	111
– Berryville-Clarke County Joint Committee on Economic Development and Tourism Minutes – January 15, 2021	112-124
– Board of Supervisors 2021 Meeting Schedule	125

# Call to Order

# Adoption of Agenda

Proposed motion: Move to adopt agenda as [presented] or [as amended - title of agenda item[s] not listed on the published agenda provided to the public.]

# Approval of Minutes:

## January 20, 2021, Organizational Meeting

Proposed Motion: I move to approve the minutes of January 20, 2021, as [presented] or [as amended citing specific amendment].

Clarke County Economic Development Advisory Committee  
January 20, 20201                      Organizational Meeting                      1:00 pm

A meeting of the Economic Development Advisory Committee (EDAC) held in the Berryville/Clarke County Government Center, Berryville, Virginia, on Wednesday, January 20, 2021, at 1:00 pm.

*Board Members Present:* Chris Bates, Christy Dunkle, Christina Kraybill, Bev McKay, John Milleson

*Board Members Absent:* Betsy Pritchard, Lee Scheaffer, Lori Mackintosh

*Staff:* Chris Boies, Felicia Hart, Tiffany Kemp, and Cathy Kuehner

*Press:* None

*Also Present:* Mary Ivie

1. Call to Order

At 1:05 pm, Tiffany Kemp, Economic Development Advisory Committee Clerk, called the meeting to order.

2. Organizational Items

Elect Chair

Tiffany Kemp called for nominations and election of the 2021 Chair.

**Christy Dunkle, seconded by Christina Kraybill, moved to nominate and elect John Milleson, 2021 Chair. The motion carried by the following vote:**

Chris Bates	-	Aye
Christy Dunkle	-	Aye
Christina Kraybill	-	Aye
Lori Mackintosh	-	Absent
Beverly B. McKay	-	Aye
John Milleson	-	Aye
Betsy Pritchard	-	Absent
Lee Sheaffer	-	Absent

Following the vote, the meeting was turned over to John Milleson 2021 Chair.

Elect Vice-Chair

Chairman Milleson called for nominations and election of the 2021 Vice-Chair.

**Christy Dunkle, seconded by Christina Kraybill, moved to nominate and elect Chris Bates 2021 Vice-Chair. The motion carried by the following vote:**

Chris Bates	-	Aye
Christy Dunkle	-	Aye
Christina Kraybill	-	Aye
Lori Mackintosh	-	Absent
Beverly B. McKay	-	Aye
John Milleson	-	Aye
Betsy Pritchard	-	Absent
Lee Sheaffer	-	Absent

Set Meeting Date, Time, and Location

By consensus, the Committee adopted the schedule as presented.

Third Wednesday at 1:00 pm, Berryville Clarke County Government Center Meeting Room AB

- January 20, 2021 – Organizational Meeting
- March 17, 2021
- April 14, 2021 – Spring Tour
- May 19, 2021
- July 21, 2021
- September 15, 2021
- October 20, 2021 – Fall Tour
- November 17, 2021
- January 19, 2022 – Organizational Meeting

- Chair Milleson likes the schedule to include the spring and fall tours instead of a cold one in winter. If we get busy enough, we can add more meetings should we need to.
- Bev McKay would like to go to the southern end of the county and visit businesses out there no one knows of, business who build electrical boxes at White Post, smaller things like that. When asked, Bev McKay stated he would provide a list of places to visit out there to staff.



- Chair Milleson brought up Lori Macintosh not attending any meetings all year. Chair Milleson asked, and the Committee agreed, for him to contact about Ms. Mackintosh about meeting attendance and stepping down, if necessary.

3. Adoption of Agenda

**Christy Dunkle, seconded by Christina Kraybill, moved to adopt the agenda as presented. The motion carried by the following vote**

Chris Bates	-	Aye
Christy Dunkle	-	Aye
Christina Kraybill	-	Aye
Lori Mackintosh	-	Absent
Beverly B. McKay	-	Aye
John Milleson	-	Aye
Betsy Pritchard	-	Absent
Lee Sheaffer	-	Absent

4. Approval of Minutes

**Christina Kraybill, seconded by Chris Bates, moved to approve the December 2, 2020, minutes as presented. The motion carried as follows:**

Chris Bates	-	Aye
Christy Dunkle	-	Aye
Christina Kraybill	-	Aye
Lori Mackintosh	-	Absent
Beverly B. McKay	-	Aye
John Milleson	-	Aye
Betsy Pritchard	-	Absent
Lee Sheaffer	-	Absent

5. Continued Discussion: Economic Development Structure

Chris Boies

- Asked for any thoughts now that the Committee has had time to process the information presented at the December 2, 2020, meeting.
- Will present to the IDA next week, January 28, 2021.
- Will schedule with BoS work session in February or March to discuss input from the different groups and get things finalized.

#### Chair Milleson

- Felt there is a good discussion last month, requested, EDAC be specifically informed of the work session with the Board of Supervisors should anyone wish to attend.
- Also requested the Berryville-Clarke County Joint Committee on Economic Development and Tourism meeting schedule. Felt it would be beneficial for members of the EDAC to attend if schedules align.
- Chair Milleson asked if the IDA can legally change its name.
  - Chris Boies stated the IDA could become an EDA through a resolution. The only fees associated are those accrued in the legal process of changing the paperwork to match the name change.
- Often thought EDAC should do what the Berryville-Clarke County Joint Committee on Economic Development and Tourism does, and feels EDAC should be included and asked for meeting dates and times.
  - Keep MOU at a higher level, EDAC and IDA do the groundwork.
  - MOU gets into weeds, can give strategic direction, other groups can accomplish the goals. Some work could funnel down.

#### Kristina Kraybill

- In favor of changing IDA to EDA.
- Feels EDAC needs a new name.
- Conversation with a business owner who had a concern list. Found she had to explain whom the EDAC is historically, reminding the EDAC has no money or budget. Felt it was frustrating to do that; it feels like a revamp is needed.
  - Bev McKay stated the EDAC could request any budget it may need from the board of Supervisors. Chris Boies responded Bev McKay is correct; some of what we need to accomplish would be through budgets.
- Marketing generally involves funds and time. When the public sees the name, they tend to think the EDAC is doing what the IDA is doing; they get confused.
  - Chris Boies stated if we do a revamp, it is a good idea to do a complete overhaul.

#### Bev McKay

- Informed the Committee that the BoS voted to reduce the sewer fees by 1/3. Feels this should help sell the land currently available in Waterloo.
  - Chris Boies clarified this is an example of trying to be more proactive. Property owners stated these fees were a deterrent for us. This reduction is only for 2021, hoping that an end date would spur activity sooner than later. Looking at barriers, both perceived and actual, to help property owners get things moving.

#### Chris Bates

- Asked for clarification the fee reduction would be for new business connections only?

- Chris Boies stated it was proposed that way, but the board gave the flexibility to include properties with older septic systems if the request came before us.
- Originally designed as an economic development tool, but if there is a health concern, there is the flexibility to use that exemption for those properties.

Christy Dunkle

- Inquired as to whether the capacities good in the sanitary system?
  - Chris Boies stated the plant capacity is currently at 50%. There is some capacity of the pump stations in that location, which may need to be upgraded, but the plant capacity is excellent.
- Is there a threshold where you have to start designing the next phase?
  - Chris Boies stated we could fill that up and not have to worry. It is a small plant, but it has quite a bit of capacity. Bev McKay supplied it would not hurt the plant to have more going through it; it would make it more efficient.

Feasibility Study

Chris Boies

- The Sanitary Authority will do a monthly fee comparison and a hookup fee comparison.
- Hired an engineering firm to look at surrounding locality rates, but also capital needs, how to pay to determine if our current rates are where they should be or if they need to go up or down based on the study.
- It could be done in the next 90 days. Will keep this group updated on that.

6. Director of Economic Development and Tourism Update and 2020 Year-End Summary

Felicia Hart:

1. Convene a group of hospitality owners/operators (topics to include TOT, short-term rentals, Civil War)
  - Group has met once in person. The discussion continues with business owners regularly for updates/status
2. Engage stakeholders on the feasibility of a hotel in Berryville (this would include owners/operators in the region)
  - Participate in a weekly update of the travel industry. This covers the hotel industry. Talked last week with regional DMOs who get the STR report (monthly hotel industry booking numbers), and many hotels are still understaffed and way under-booked due to COVID-19. Talk now for the industry is that the numbers will not get better until at least 2023. Many travelers are now utilizing short term rentals.

3. Continue efforts on business attraction, retention, and growth (seminars, promotion, assistance).
  - I continue to work closely with the Virginia Employment Commission, Virginia Career Works, Lord Fairfax Small Business Development Center, and other agencies as needed. We are currently working with the USDA and other Federal agencies to take advantage of their programs.
  - While in Front Royal, I collaborated with Page and Rockingham County to develop the Connect 340 program. We applied for and won a REDI (Rural Economic Development Initiative) grant from the USDA. USDA has allowed this program to follow me. This grant provides extensive research for our area(s) aimed at outdoor tourism-related businesses. It is based on our quality of life and the resources that we have. The research includes other areas/states that have been successful in recruiting these types of businesses and their overall marketing plan. We hosted our second Zoom meeting, fine-tuning our research needs/areas.
  - We continue to work with our local businesses to promote their hiring and training needs.
  - We have had another status meeting with the Virginia Economic Development Partnership.
  - We have successfully completed our first extended conference call with Cochran's Lumber regarding the Economic Gardening program. From this call, researchers will work to determine Cochran's best opportunities for not only increased sales but better understanding their competition, where sales opportunities are, and how to better promote (and to who) their products.
  - We will start working with C2M on their second phase of this same program.
  - We have initiated a conversation with a local business and the Virginia Economic Development Partnership regarding international trade.
  - Via conference call, we are meeting next week with the USDA to continue the discussion on the USDA Rural Development Value-Added Producer grant with a local farmer.
  - We have been regularly communicating with local businesses/non-profits to make them aware of the new PPP 2.0 program. Lord Fairfax Small Business Development Center has already been working with five local businesses to determine eligibility.
  
4. Engage in a dialogue with property owners of vacant buildings and the developable land to spur economic activity.
  - We continue the discussion with local property owners.
  - Regularly run queries about new properties on the market to start a dialogue.
  - We produced the graphics for the oversize "For Sale/Rent" posters designed to spur discussion

- We have regular meetings/updates with Christy Dunkle, and she continues to make introductions for me.
5. Evaluate what is needed to make the Berryville Main Street program viable and successful – report back to Joint Committee on recommendations.
- Have initiated several meetings with both current and past board members for a better understanding of the history of the Berryville Main Street program. We are working on potential partnership opportunities for events, trainings, and campaigns. While the board members themselves will determine the fate of the program, we can definitely utilize the fact that they are at least trying and wanting to make a difference. They already have relationships with many of the business owners, and we can work to take advantage of that asset in getting the word out and helping us better understand current reality.
6. Formalize website and social media strategies for economic development.
- Work continues. We have talked with other localities to learn what does/doesn't work. What pages and community infographics to include. Then production of those individual pieces will be initiated based on budget. We have set up a meeting with the Virginia Economic Development Partnership to incorporate the VAScan program into our site. This program includes land and property offerings in Clarke County. In our first training, we will be working to determine what properties would qualify to be included in this State listing database.
7. Establish relationships, and provide training for realtors in the area.
- I am now planning one-on-one meetings with local realtors in Clarke County and surrounding areas.
  - Continue working with ED at the Blue Ridge Association of Realtors to collaborate on potential Zoom training meetings with the USDA, LFSBDC, and others.
8. Develop and implement an incentive program using the CARES funding.
- Currently, as stated earlier, we are working to educate businesses and non-profits as to what the PPP 2.0 version is offering.
  - The Clear Brook Welcome Center display was a great opportunity. We showcased Main Street and other Clarke County towns/communities, numerous non-profits including Long Branch, Blandy, Historical Association, Farmers Market, the Clarke County Equine Alliance, and Shenandoah Spirits Trail that showcased our two wineries. Special thanks to Chris Bates for getting organizations to participate.
  - We were able to produce three banners that will be used throughout the year at events/programs and at places like the Clear Brook Welcome Center.

- We produced a Profile Sheet that will be utilized to promote Clarke County to various travel writers, travel bloggers, and DMOs. Our profile sheet will be distributed at numerous shows (courtesy of SVTP, SVTA, and others) attending the shows.
- We produced short videos of local business owners and video of our area. This will give us access to the video that will be utilized for future projects – including those with the State Tourism, Shenandoah Valley Tourism Partnership, Shenandoah Valley Travel Association, Shenandoah Spirits Trail, social media, and many others.
- We also produced the over-size for sale/rent signs that will be utilized by property owners. These are colorful signs that include my contact information and make mention of incentives that might be available.
  - Christy Dunkle suggested adding Felicia Hart's title to these signs to clarify who she is.
  - Felicia Hart clarified many of the buildings are family-owned properties that have been handed down, and the owners do not want to sell, rent, or be landlords.
  - If anyone knows anyone who wants one, please direct those owners to Felicia Hart.
  - Bev McKay asked if localities do vacancy taxes?
    - Felicia Hart does not know of any program.
    - Christy Dunkle does not feel the General Assembly would allow that kind of tax.
    - Christina Kraybill found inviting property owners to dinner to discuss how the business owners feel seeing the vacant buildings. Feels the only way we will get past this is if people know what it feels like. Wants people to do something for the betterment of the group.
    - Felicia Hart stated once one starts to clean up their vacant buildings, a domino effect usually goes into play. Just need the initial spark.
- We continue to have weekly conference calls with EDAs from both Winchester City and Frederick County. Meeting also includes LFSBDC (Christine Kriz) and the Top of Virginia Chamber (Cynthia Snyder). It also includes the United Way as needed. This weekly communication helps us to better understand what our current reality is and how we can adjust sooner to meet those needs. We also serve as a clearinghouse of new information regarding grants and training opportunities. We continue to push the "Open and Safe" COVID-19 campaign.
- We are in regular communication with our local community banks to ensure we are not missing areas of concern for our "Main Street" businesses.
  - There area a couple of meetings next week which Chris Boies is attending.

Other Projects:

### Economic Development

- We continue to regionally participate as part of the Small Business Resiliency Team program as part of a GOVirginia grant. This is in partnership with Lord Fairfax Small Business Development Center. This program assists small businesses with marketing, financial guidance, the creation of an e-commerce website, and accounting software.
- Continue to utilize Christine Kriz and her staff from the Lord Fairfax Small Business Development Center.
- We continue working regionally to promote the Workforce Initiative. This program works to put businesses in front of high-school students to show them potential career opportunities.
  - Not just for students, people who are looking for a new direction for employment.
- Regionally we are producing a Northern Shenandoah Valley Talent website. This site will highlight each areas' quality of life (including P&R), educational opportunities, and other pertinent information that people are looking for when job hunting.
- We continue participating regionally in the Startup Shenandoah Valley program. This program works with businesses to identify and address their risks while scaling up.
- I continue to meet regularly with Clarke County's Planning and Zoning Directors for updates/catch-ups.
- We continue to see some turnover in smaller businesses – i.e., restaurants and some others.

### Tourism

- As part of the Shenandoah Valley Spirits Trail, we just finalized our latest video that highlights Twin Oaks Tavern Winery. This video is shared on the Spirits Trail website and the Virginia Tourism Corporation's site. It is hosted on YouTube and shared via numerous social media outlets.
- We continue to update the Virginia Tourism Corporation, the Shenandoah Valley Travel Association, and other websites regarding Clarke County and our assets/businesses. This includes providing photography and video as time allows. Because of time constraints, we are missing opportunities to highlight Clarke County via blogs, itineraries, and "What's New" stories.
- We have been successful working with local photographers who have offered their works to us. They are providing their images to us for free with just a copyright credit. We are (and will be) incorporating these images in our websites and social media opportunities, in addition to other outlets.
  - Thirty-six citizens offered their photos, with photo credit; no money was spent to get photos of Clarke County.
- Following up with Mayor Arnold's suggestion about potential signage at the trailheads (special thanks to Alison Teeter for the introduction to the "Trail Boss" Chris Brunton),

- we have discussed where potential signage can go (VDOT vs. State Park properties) and what said signage could incorporate. In the works is a new Eagle Scout kiosk project at Bear's Den that we could also potentially include our messaging on.
- As a general reminder, unemployment numbers are climbing again. Handout provided to see how we compare to surrounding localities. We need to understand what type of work these newly unemployed people are doing – restaurant workers, brick and mortar stores, etc.
  - The handout provided shows the numbers from the Virginia Tourism Corporation. From an economic standpoint, we need to understand the value of tourism and the potential it brings to our community. Each year the State does a breakdown by locality, see the handout, (1 year behind to collect data) 2019 local tax receipts include an increase of 3.1% compared to surrounding localities. When questioned about tourism, this shows why it is important.
  - As part of our Shenandoah Valley Tourism Partnership Annual Meeting (1/21 @ 10 am), we are proud to announce guest speakers:
    - Rita McClenney, President and CEO of the Virginia Tourism Corporation;
    - Eric Terry, President of the Virginia Restaurant, Lodging and Travel Association;
    - Patrick Kenney, Park Superintendent, Shenandoah National Park; along with
    - Presentations on the economic impact of travel in the Shenandoah Valley; and the
    - The unveiling of our new Partnership website
      - Highlights localities as individuals
    - Your Zoom invitation will be e-mailed to you personally.

### Questions/Comments

#### Christy Dunkle

- What is the status of websites, and do you need any help. It seems the old ones are dead – specifically clarketurism.com and yesclarkecounty.com
  - Felicia Hart responded those websites are a work in progress; help would be great, currently gathering all the different pieces to give to the website developer – we are starting new.
  - The list of businesses on the economic development site, yesclarkecounty.com, was removed. Before doing the leg work, people will google businesses to find a website to list those out.
  - If something needs immediately changed, let her know. Would like to take it down, but unsure of feedback.
    - Christina Kraybill asked, and Felicia Hart confirmed the economic development would be completely new. Felicia Hart also noted she is moving away from words to pictures to then filter from there.



- EDAC Committee agreed the business listings on yesclarkecounty.com should come down until a new site can go up, so there is not incorrect information listed.

Christina Kraybill

- Mentioned the building vacancy list should go on the yesclarkecounty.com page.
  - Felicia Hart stated we are working on the VAScan program. Has had two meetings to go through rules and regulations stipulating which properties can go on there.
- Asked if the Shenandoah Valley Tourism Partnership Annual Meeting's invitation was sent out recently as she has not received her invite. Also, asked how much time the meeting would take and when it was?
  - Felicia Hart responded she sent it last week but will resend it. The meeting is on 1/21/21 at 10:00 am. It will last roughly 90 minutes.

Chair Milleson

- Any complaints on USPS and how slow the service has been?
  - Felicia Hart responded she had received comments. Roughly 50 of the Small Business Grant Applications we mailed, knowing we had a correct address, came back as undeliverable. It seems to be getting worse.
- Felt the COVID-19 vaccination clinic at the High School went fantastic.

Bev McKay

- Keep trying to get online to get shots. Website updates all day long.
- Boyce clinic was not done well, but they were patient.

Christy Dunkle left the meeting at 1:57 pm

Felicia Hart

- We need the vaccines for the business side of things, a big economic piece!
- Berryville Main Street - still trying to figure out what they are going to be doing. They are great at getting the word out, expanded their reach to more businesses in the county.
- Berryville Graphics has 85 slots to fill. Working with HR to improve the situation. Working on some short videos to help educate what positions are at Berryville graphics. They are on the lower scale for wages, which doesn't help the problem.
- Cochran Lumber currently has three positions to fill, but nothing is listed on their website yet. She is working on getting them to post something online to point qualified people his way.
- Felicia Hart needs to be the main point of contact, from time to time, using Clarke's social media and controlling the Economic Development office's message.

Chris Bates

- Are you coordinating with the career and technical program at school?
  - Felicia Hart confirmed she has been in joint meetings with Cathy Seal to do something once COVID-19 slows down.
  - Christine Kriz can come in and meet if the Committee would like.
    - Chair Milleson felt this would be a good idea.
- Can LFSBDC do the video for Berryville Graphics? Wondering if that could fit into the educational programs.
  - Felicia Hart stated the State is working on that they have the budget to do that.
  - Having students do the videos as an educational project is a bit out of the scope of the LFSBDC.
- Meeting with Virginia Economic Development Partnership, did anything come up for companies we are missing?
  - Felicia responded in the affirmative. They produce quarterly reports, but they are confidential and cannot be shared.
  - Goes over businesses reached out, what they were looking for, areas looking at, etc. They reach out when appropriate, and we have what the business needs. The MOU with the City of Winchester and Frederick County works very well. Also tells us what we do not have.

#### Staff To Do's

- Chair Milleson will coordinate scheduling Dana Waring.
- Felicia Hart will coordinate scheduling Christine Kriz.
- Staff will process approved minutes for the website.
- Bev McKay to supply staff with a list of businesses for the Spring tour.

#### 7. Next Meeting

The next meeting is scheduled for Wednesday, March 17, 2021.

#### 8. Adjournment

Being no further business, at 2:04 pm, Chairman Milleson adjourned the meeting.

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Minutes recorded and transcribed by Tiffany R. Kemp, Clerk

# Presentation by Dana Waring, Clarke County High School Principal



# Clarke County High School Career and Technical



# CIE Programs

Goal: To develop lifelong learners and provide opportunities to explore various job/career paths within the classroom, competitions and field experience

# CTE Course Offerings

**Agriculture:** Vet Science I & II , Equine, Fisheries & Wildlife, Community Forestry and Tree Mgt, Co-op

**Marketing:** Introduction to Marketing, Marketing Class, Digital and Social Media Marketing, IB Business Mgmt SL/Marketing Pt.1 , Co-op

**Health Sciences:** Intro to Health Sci, Med. Term, Nurse Aide I & II, Sports Management I & II, Co-Op

**Architecture/Construction-Transportation & Logistics:** Carpentry I & II, Small Engines I & II

# CIE Course Offerings

**Engineering:** H. Aerospace, Intro to Engineering, Electronics & Robotics, Principles of Engineering, H. Civil Engineering/Architecture (PLTW)

**Computer:** Programming & Adv. Programming, Advanced Design, Multimedia, & Web Tech , Computer Systems Technology I & II

**LFCC:** Industrial Maintenance Technician (IMT) and Emergency Management Tech (EMT)

# Course Clusters, Competitions and Co-Curricular Club Offerings

- Agriculture - FFA
- Marketing - DECA
- Health Occupations - HOSA
- Computer/Engineering - Robotics, Zero Robotics and CyberPatriot
- Construction - Widget Cup
- Cooperative Offerings



# LFCC Career Coach and Work Based Learning

- Emergency Medical Technician (EMT) and Industrial Maintenance Tech (IMT)
- Only full time Career Coach
  - First Generation Group
  - Liaison with LFCC certificate, associates and workforce solution programs
  - Programs and presentations through LFCC
- WBL
  - Presentations, Field trips, Job Shadowing, Internships, Co-Ops

# Community Partnerships

- **Agriculture** -Clearmont, Audley Farms, local veterinarians, Extension Office, Clarke County Fair and Blandy
- **Marketing**- CCEF Gala, Bank of Clarke County
- **Health Occupations** - Winchester Medical, LFCC and local nursing homes
- **Computer Science** -VA Star Foundation
- **Teach for Tomorrow** - Shenandoah University and CCPS Elementary and Middle
- **Construction** - Habitat for Humanity, Josephine Park Project, Ruritan, CCPS



# School - Community Partnership

through the *Education for  
Employment* class





# Employment Statistics

According to the Bureau of Labor Statistic:

“In 2019, the employment-population ratio for persons with a disability was 19.3 percent. The ratio for persons without a disability, at 66.3 percent.”

“Workers with a disability were also more likely than those with no disability to work in production, transportation, and material moving occupations”

“The unemployment rate for persons with a disability, at 7.3 percent in 2019. Their jobless rate continued to be about twice as high as the rate for those without a disability.”

# Education for Employment

- Indicator 13 and 14 are required by the Virginia Board of Education.
  - **Indicator 13:** Youth aged 16 and above with an IEP that includes appropriate measurable postsecondary goals that are annually updated and based upon an age appropriate transition assessment, transition services, including courses of study, that will reasonably enable the student to meet those postsecondary goals, and annual IEP goals related to the student's transition services needs.
  - **Indicator 14:** School's reach out to students a year after graduation to obtain information about if they are working or continuing their education.
    - **2017 Seniors:** 9 out of 17 students were unemployed, still living in the community
    - **2018 Seniors:** 8 out of 14 students were unemployed, still living in the community
    - **2019 Seniors:** 14 out of 21 students were unemployed, still living in the community

# Education for Employment

This course teaches students to make informed career and continuing education choices as they transition from school, gain technical skills, and adapt to the workplace. Students are taught ethical behaviors and career-research, job-acquisition, workplace-communication, self-awareness, self-advocacy, customer-service, and life skills. This course offers students integrated labor market needs through an applied employment education format.

# Education for Employment - Content Areas

- Advocacy
- Dealing with Conflict
- Integrity
- Employability Skills
- Teamwork
- Being a good co-worker
- Proper Conversation - How to speak
- Difference between listening and hearing
- Dealing with Diversity
- Customer service skills
- Decision Making
- Interview Skills
  - Mock Interviews
- Social Media
- Professionalism
- Personal Finance (current subject)



# Education for Employment - Final Project

- Create Own Business
  - Business Proposal
  - Logo
  - Slogan
  - Advertising
  - Competition
  - Target Market
- Would like to have mentors to assist students

# Education for Employment Student Profiles

- Grade(s): 10th- 12th
- Students with disabilities that are obtaining a standard diploma.
  - Student's could have difficulties with reading comprehension, written expression, or mathematical deficits.
  - Needs could consist of explanation of directions, check to ensure understanding, or clear direct instruction of what the task entails
- Students take academic classes
- Directly into the workforce
- Plans to stay local
- Needs the employability skills to be successful in the workplace

# School - Business Partnership

- Developing strong, positive and effective partnerships between schools and business can contribute greatly to student's successful learning and development.
- Through school-business partnerships, businesses can provide their expertise and resources to enrich the school curriculum, expand opportunities for career development and allow students to learn in a more diverse and sophisticated educational environment.
  - Examples:
    - Start on Success
    - ELEMENT (Warren County Public Schools and Lord Fairfax Community College)
    - STEP (Fairfax County Public Schools and Dulles Airport and other surrounding businesses)
- Businesses can also provide leadership experience, or offer advice to schools areas that students need more training/education for *(once students have been at their business location).*

# Benefits of Business Partnership

Partnerships with business can provide many benefits to schools:

- Enhance school capacity to provide a range of additional skills and resources to schools
- Build long term capacity to deliver improved performance through better engagement, retention and individual support, particularly for students with disabilities.
- Add value by complementing the delivery of the curriculum, broadening experience for students, and improving access to high-quality and integrated services and operations.
- Support young people's transition from school to further training or employment.
- Enhance community confidence, support and connections

- Students will learn skill(s) within the classroom and then practice skill(s) in the community
- Alternating business locations - max 3 hours per month
- Classroom teacher will be on site with students



# Presentation by Christine Kriz, Director of the Lord Fairfax Small Business Development Center



Christine Kriz, MBA  
March 17, 2021



U.S. Small Business  
Economic Development Advisory Committee  
March 17, 2021 Regular Meeting



Mason Enterprise Center





# LFSBDC

---

Who?

Under 100 employees  
Under \$50M in revenue

What?

Free, confidential  
consulting to start manage  
grow or sell your business

# We see all types of business....



"IKE"



# Why should you care?



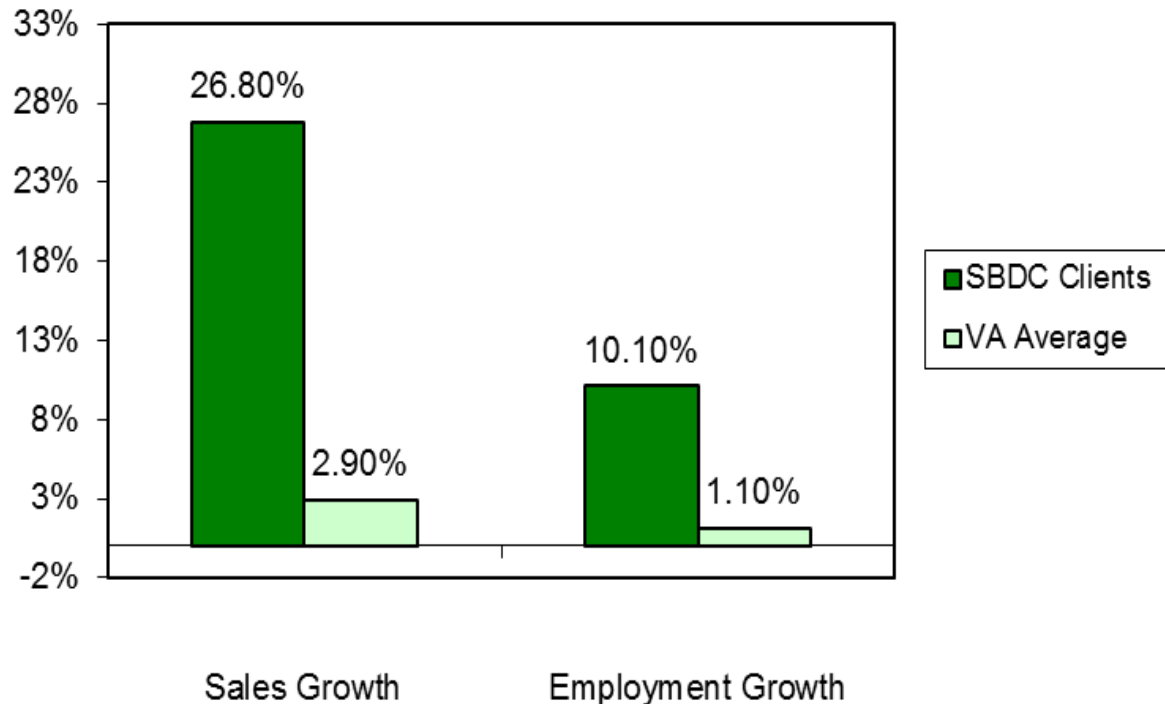
Virginia SBDC client  
businesses

**GROW faster**

and

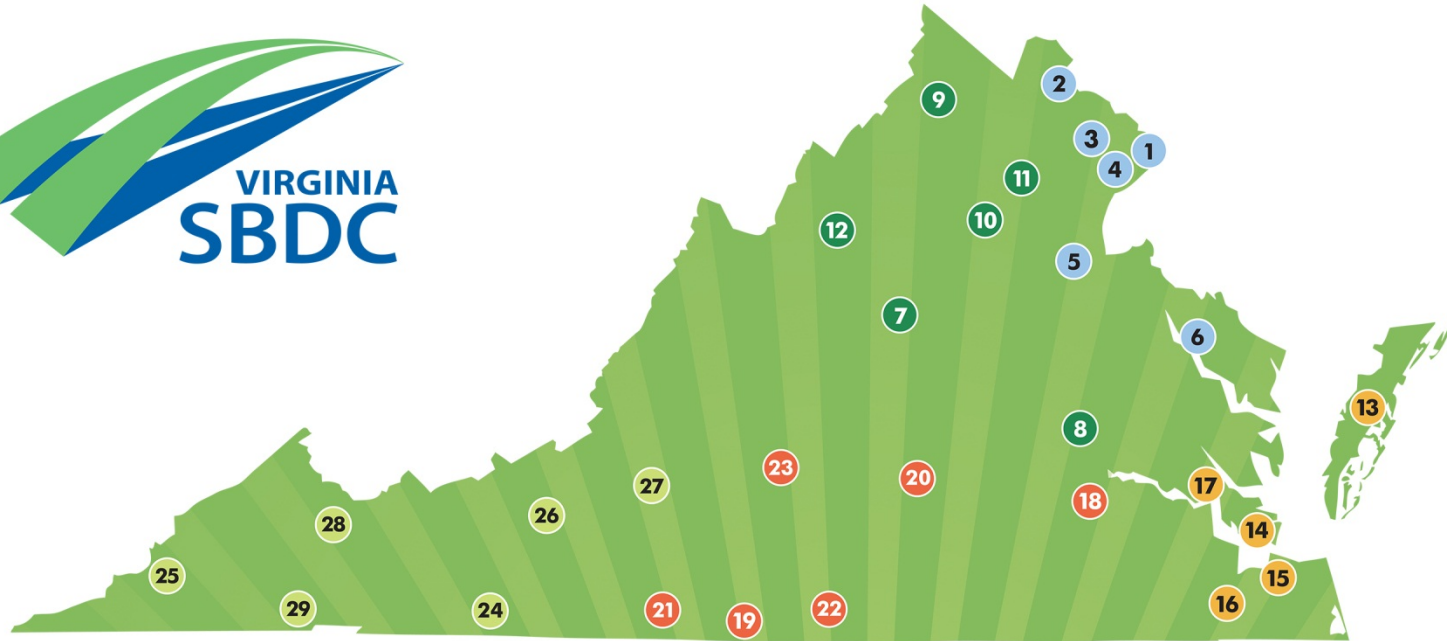
**CREATE more jobs**

than the average  
Virginia business



# Where are the SBDC's?

The Virginia SBDC Network is a *partnership* between U.S. Small Business Administration, George Mason University, and institutions throughout Virginia



## Virginia SBDC Office Locations

### Potomac

- 1. Alexandria SBDC
- 2. Loudoun SBDC
- 3. Mason SBDC
- 4. SBDC at the Community Business Partnership
- 5. University of Washington SBDC Fredericksburg
- 6. University of Washington SBDC Warsaw

### Central

- 7. Central Virginia SBDC
- 8. Greater Richmond SBDC
- 9. Lord Fairfax SBDC at Middletown
- 10. Lord Fairfax SBDC at Culpeper
- 11. Lord Fairfax SBDC at Fauquier in Warrenton
- 12. Shenandoah Valley SBDC

### Hampton Roads

- 13. Hampton Roads - Eastern Shore
- 14. Hampton Roads - Hampton
- 15. Hampton Roads - Norfolk
- 16. Hampton Roads - Suffolk
- 17. Hampton Roads - Williamsburg

### Southern

- 18. Crater SBDC of Longwood University
- 19. Longwood University - Danville
- 20. Longwood University - Farmville
- 21. Longwood University - Martinsville
- 22. Longwood University - South Boston
- 23. Region 2000 SBDC

### Southwest

- 24. Blue Ridge Crossroads SBDC
- 25. Mountain Empire SBDC
- 26. Radford SBDC
- 27. Roanoke Regional SBDC
- 28. Southwest Virginia SBDC
- 29. Virginia Highlands SBDC

# Our Service Area

**Choose  
Your Location**



# Consulting

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- Business Plans
- Loan Packages
- HR
- Finance/Accounting
- Logistics
- Sales Forecasting
- Social Media
- Logistics
- Inventions
- Fed/State Purchasing
- International
- Veteran Status
- Marketing Strategy



# Specialty Programs

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- Retail Specialist
- International Trade
- Spirits Specialist
- Veteran Consultant
- SWAM
- Hispanic/Latino Consultant
- ICAP Technology/Inventions

# Clarke County ROI

## Demographics

Sessions Session Type Any Sessions Date Between Mar 1, 2020 and Mar 2, 2021

### Consulting & Impact

County (VA)	City	Clients	Contact Hours	Total Contact + Prep Hours	Avg Hours per Client	Business Starts	Jobs Created	Jobs Retained Sum	Capital Formation	Capital per Client	Sales Growth	Sales Growth per Client
Clarke		21	24.15	47.35	2.3	0	13	26	\$1.33m	\$63,143	\$8.99k	\$428
	BERRYVILLE	15	19.65	40.15	2.7	0	2	11	\$1.11m	\$74,200	\$8.99k	\$599
	BLUEMONT	1	0.00	0.20	0.2					\$0		\$0
	BOYCE	2	0.25	0.25	0.1					\$0		\$0
	WHITE POST	3	4.25	6.75	2.3	0	11	15	\$213.00k	\$71,000	\$0.00	\$0
Total		21	24.15	47.35	2.3	0	13	26	\$1.33m	\$63,143	\$8.99k	\$428

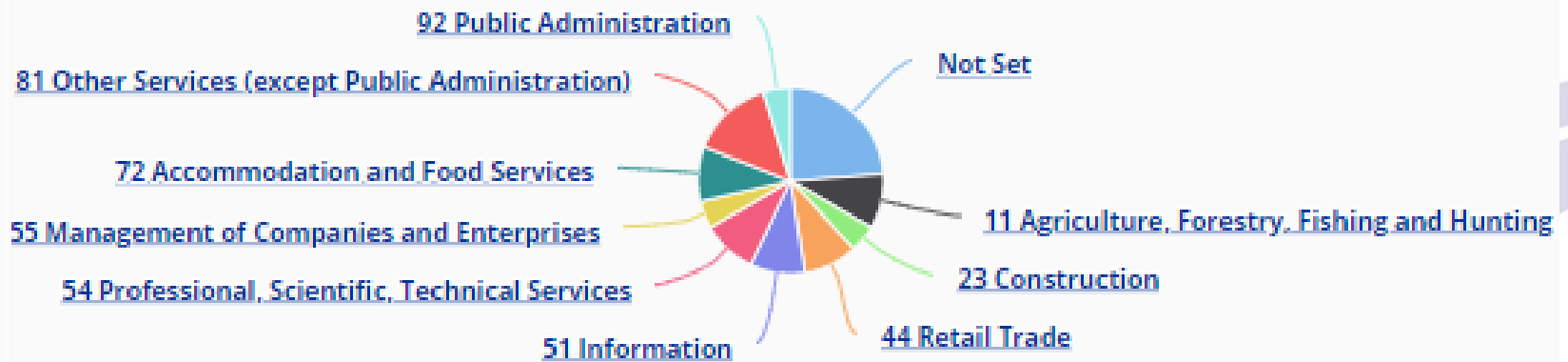
For every \$1 dollar funded we're returning \$173.33 to economy in Clarke County

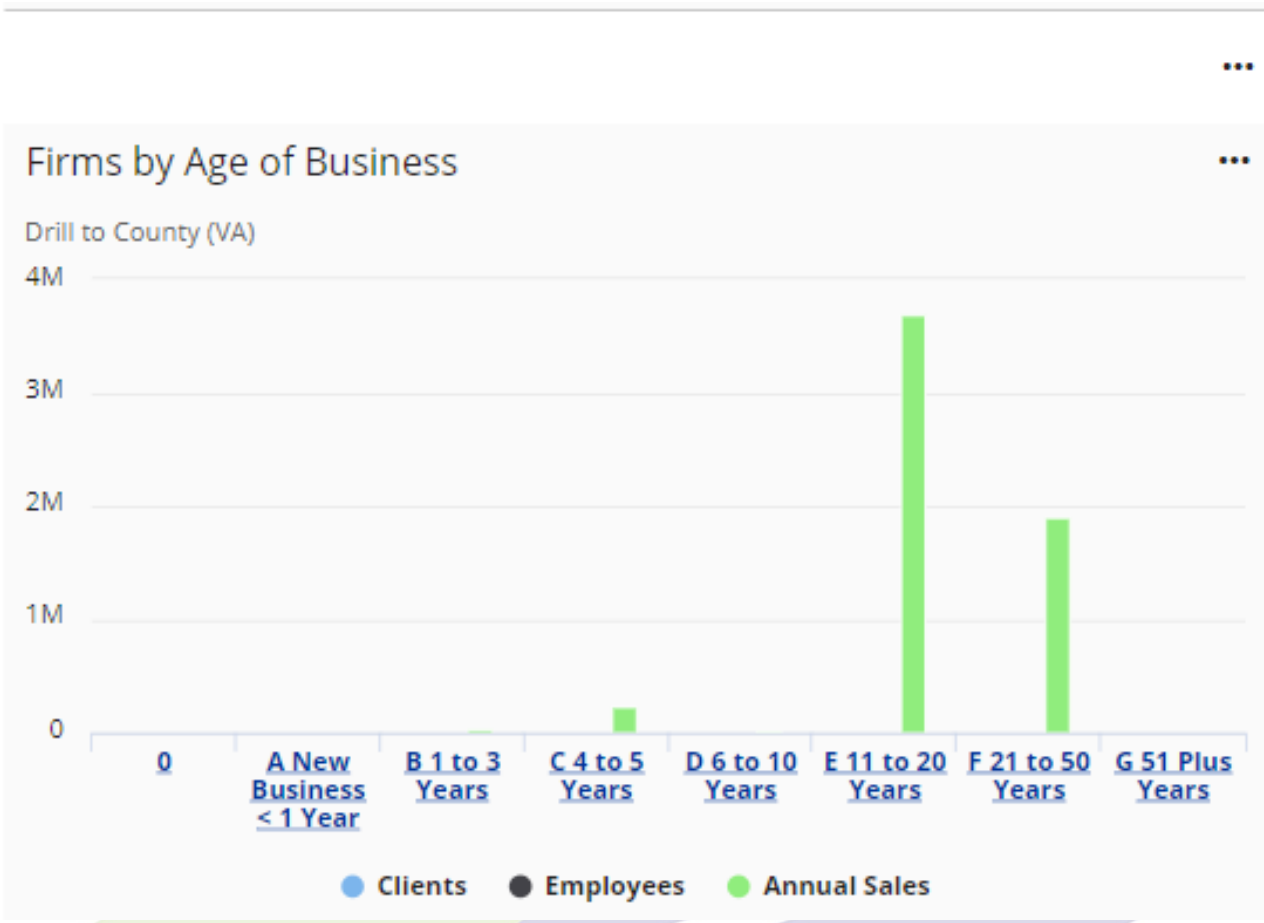


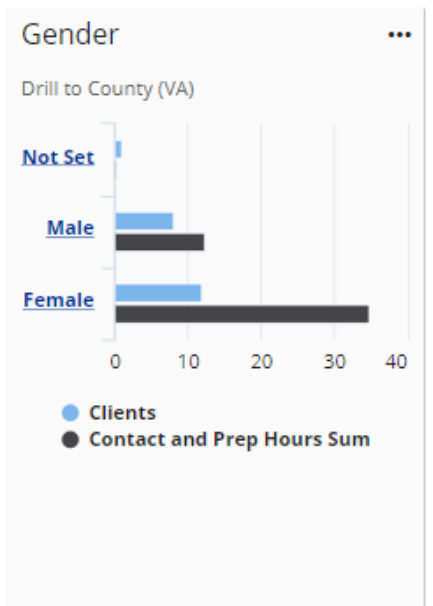
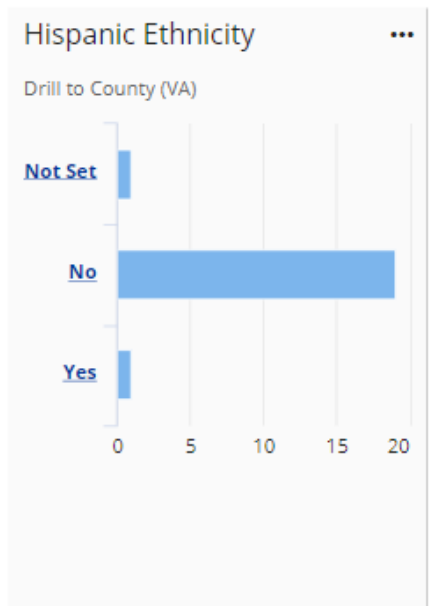
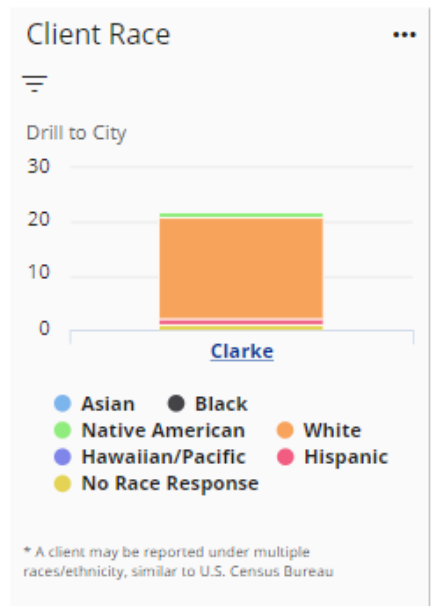
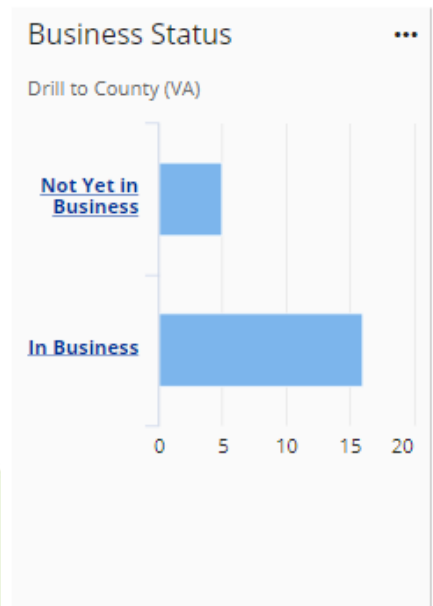
# Type of Business

...

Drill to County (VA)

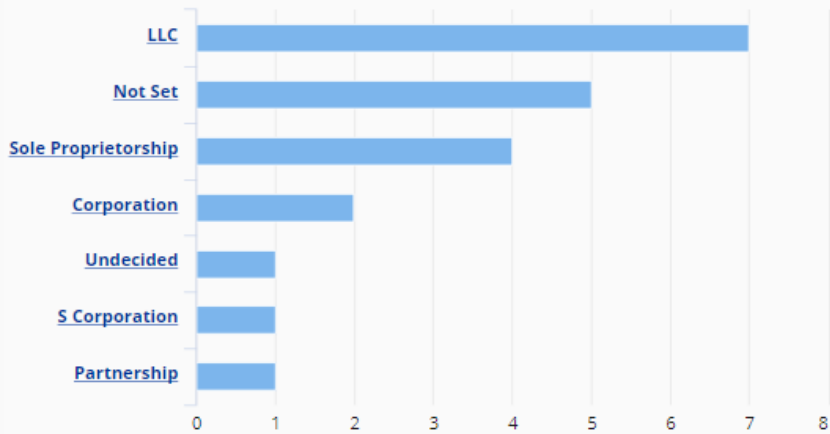






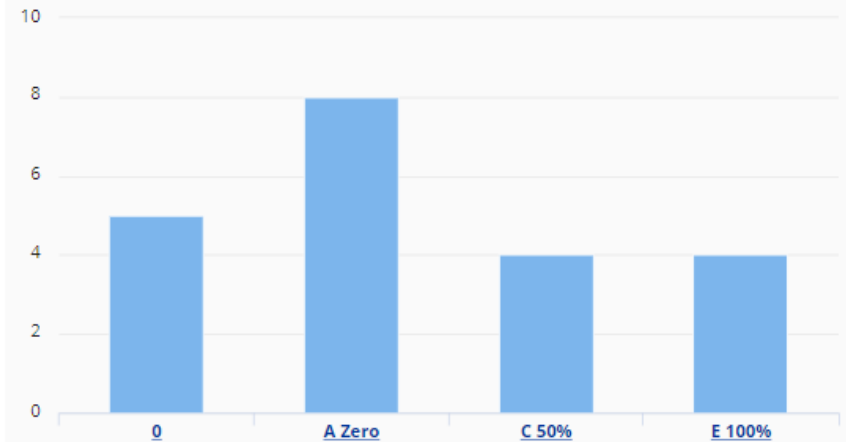
### Business Organization with 5 Year Trend

Drill to County (VA)



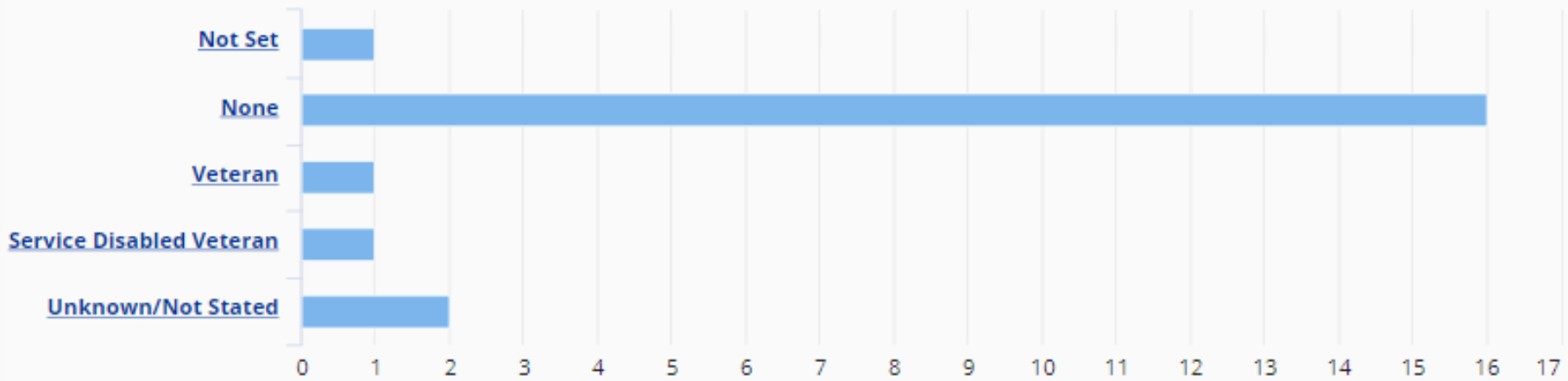
### Woman Owned Firms

Drill to County (VA)



## Veteran

Drill to County (VA)



# Go VA SBRT Grant



Grant money for small business participant is up to \$1500.  
Revenue for small business technical vendor up to \$1500 per participant.

# Go VA SBRT Grant

<b>County/City</b>	<b>Aug-Oct 2020 # of Participants</b>	<b>Oct -Dec 2020 # of Participants</b>	<b>Jan-Mar 2021 # of Participants</b>	<b>Total in Program "YTD"</b>
Augusta	1	0		1
Clarke	1	0		1
Frederick	3	0	2	5
Harrisonburg	1	2		3
Page	1	1		2
Rockbridge	0	1	1	2
Rockingham	2	2	2	6
Shenandoah	1	2		3
Waynesboro	0	0		0
Winchester	4	1	5	10
<b>Total</b>	<b>14</b>	<b>9</b>	<b>10</b>	<b>33</b>



# Questions?



# Director of Economic Development and Tourism Update

– By Felicia Hart

## Felicia Hart's Economic Development and Tourism Update

3/11/2020

### Goals

- Convene group of hospitality owners/operators (topics to include TOT, short-term rentals, Civil War)
  - Group has met once in person. Discussion will continue
- Engage stakeholders on the feasibility of a hotel in Berryville (this would include owners/operators in the region)
  - Work in progress – COVID consideration right now
- Continue efforts on small business attraction, retention and expansion (seminars, promotion, assistance). I have also expanded this to include workforce initiatives and expansion.
  - Working regionally regarding talent attraction on a potential new website
  - We have brought in Virginia Career Works, the Virginia Employment Commission and other local and state agencies as needed for networking
  - Continue working with the USDA regarding the REDI grant – how to attract outdoor recreational businesses
  - Wrapping up latest Economic Gardening program. Will be working with company to ensure the program has value
  - Working regionally regarding the Worlds of Work!, Workforce Initiative and programs Clarke County schools are currently involved in
- Engage in a dialogue with property owners of vacant buildings and the developable land to spur economic activity.
  - Ongoing. Need to complete a database of property to expand conversations.
- Evaluate what is needed to make the Berryville Main Street program viable and successful – report back to Joint Committee on recommendation.
  - Letter received from Berryville Main Street regarding reorganizing.
- Formalize website and social media strategies for economic development.
  - Work in progress regarding updates
- Establish relationships, and provide training for, realtors in the area.
  - In regular conversations with ED Nancy Silva
  - Made introduction to Anne Herring, USDA for follow up training
  - Made BRAR aware of new Waterloo water/sewer program
  - Continue meeting one-on-one with realtors
- Develop and implement an incentive program using the CARES funding

- Program completed

## Other projects:

### Economic Development

- Regionally we are part of the Small Business Resiliency Team program as part of the GOVirginia – this is in partnership with Lord Fairfax Small Business Development Center. This program assists small businesses with marketing, financial guidance, creation of an e-commerce website and accounting software.
- Regionally working with the GOVirginia Economic Resilience and Recovery (ERR) Program – to make local businesses aware of this program
- Shared Spotted Lanternfly information with many of our local business. Clarke County is now a state recognized quarantined area so any local business who travels outside CC is required to get a permit and perform due diligence on site. We have also created partnerships with Blandy and the Clarke County Farmers’ Market to help get the word out.
- Working with Virginia Economic Development Partnership concerning Clarke County’s strengths and weaknesses and where opportunities are
- Continue having broadband meetings/updates/phone calls
- Continue to utilize Christine Kriz from the Lord Fairfax Small Business Development Center. She has been either visiting in person or has had conference calls with several more of our businesses.
- Regionally participating in the Startup Shenandoah Valley program. This program works with businesses to identify and address their risks while scaling up.
- Continue conversations with realtors/potential property owners considering Clarke County
- Continue to meet regularly with Christy Dunkle for updates/catch up.
- I continue to meet regularly with Clarke County’s Planning and zoning Directors for updates/catch ups.
- Work/talk continues on both the Waterloo and the Double Tollgate areas
- Continue hosting weekly meetings with Frederick County and City of Winchester EDAs. Also part of the group is Christine Kriz with Lord Fairfax Small Business Development Center and Cynthia Snyder with the Top of Virginia Chamber.
- Clarke County had a slight uptick in the unemployment rate – smaller than other localities.

### Tourism

- Continue conversations with our local farmers/farm markets about needs and opportunities
- Our partnership in the Shenandoah Valley Spirits Trail continues to show results. Social media and website stats are improving and we are getting visitors from further away – and they are sharing and posting positive comments on our wineries and breweries.
- Continue to write blogs for state, regional and local use
- Expanded blog opportunities listings with the Shenandoah Valley Tourism Partnership (SVTP) and the Shenandoah Valley Travel Association (SVTA)

- Updated the Virginia Tourism Corporation (VTC) website regarding Clarke County and our assets/businesses.
- Dinosaur Land success!

*Note: see below the updated PPP stats to date from Christine Kriz at Lord Fairfax Small Business Development Center*

Total Loans: 2,194,420  
 Total Amount: \$156,253,510,068  
 Average Loan Size: \$71,000

<b>Additional Data Category:</b>	<b>Total #:</b>	<b>Total \$:</b>	<b>Ave. \$:</b>
1 <sup>st</sup> draw loans:	704,357	\$15,575,447,263	\$22,078
10 or fewer employees:	684,058	\$10,809,759,318	\$15,802
LMI & less than \$250,000 in sales:	175,719	\$3,304,084,423	\$18,803
2 <sup>nd</sup> draw loans:	1,490,063	\$140,738,062,805	\$94,451
10 or fewer employees:	1,114,965	\$36,578,046,482	\$32,806
LMI & less than \$250,000 in sales:	313,829	\$16,002,382,719	\$50,991
Small Banks (<\$10B):	891,651	\$60,735,004,434	\$68,115
Loans \$50K or less: 70.8%			
Loans \$50K - \$100K: 13.1%			
Top Lenders:		JP Morgan Chase	\$74,000
		Bank of America	\$60,000
		Itria Ventures	\$28,000
		PNC	\$100,000
		Cross River Bank	\$23,000
Top Industry:		NAICS 72	18%
Hispanic loan recipients:	77,554	\$4,303,993,068	\$56,012
Black loan recipients:	113,617	\$3,056,970,898	\$26,906
<b>Virginia Results:</b>	<b>40,523</b>	<b>\$3,326,483,232</b>	<b>\$82,089</b>

To date the Commonwealth represents 2.1% of the total dollar volume of PPP funds approved, and 1.8% of the total number of loans granted, but the average loan is slightly higher. These results appear to be lower than the loans granted in the first round of PPP funding in 2020.



## County of Clarke Economic Development Advisory Committee

Chris Bates, Christy Dunkle, Christina Kraybill, Bev McKay,  
John Milleson, Elizabeth Pritchard, and Lee Scheaffer

# 2021 Meeting Schedule

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- January 20, 2021 – Organizational Meeting
- March 17, 2021
- April 14, 2021 – Spring Tour
- May 19, 2021
- July 21, 2021
- September 15, 2021
- October 20, 2021 – Fall Tour
- November 17, 2021
- January 19, 2021 – Organizational Meeting

Third Wednesday at 1:00 pm  
Berryville-Clarke County Government Center  
Main Meeting Room

# Adjourn

## Reports in Packet:

- YTD 2021 Building Department
  - 2021 New Single Family Dwellings
  - January 2021 Building Inspections
  - January 2021 Project Completion Report
  - February 2021 Building Inspections
  - February 2021 Project Completion Report
  
- EDAC Follow-up Items Status Report
  
- Industrial Development Authority
  - 2021 Meeting Schedule
  - January 28, 2021, Organizational Meeting Minutes
  
- Berryville-Clarke County Joint Committee on Economic Development and Tourism
  - 2021 Meeting Schedule
  - January 15, 2021, Organizational Meeting Minutes

# - 2021 Board of Supervisor Meeting Schedule



Economic Development Advisory Committee  
Follow Up Items Status Report

Year	Meeting Date	Item	Description	Follow Up	Status	Date Complete	Review Date	No. of Days
2020	1/29/2020	52	Forward approved meeting schedule to Public Information for upload to calendar	Lora B. Walburn	Complete	1/29/2020		0
2020	1/29/2020	53	Process approved minutes and post to website	Lora B. Walburn	Complete	1/31/2020		2
2020	1/29/2020	54	Carry forward brochure review	Lora B. Walburn	Added to agenda 01/31/2020	1/31/2020		2
2020	1/29/2020	55	Add presentation by Dana Waring to the March Agenda	Lora B. Walburn	Added to agenda 01/31/2020	1/31/2020		2
2020	1/29/2020	56	Add review of agri-equine survey to March agenda.	Lora B. Walburn	Added to agenda 01/31/2020	1/31/2020		2
2020	1/29/2020	57	Carry forward meals tax discussion to March agenda	Lora B. Walburn	Added to agenda 01/31/2020	1/31/2020		2
2020	1/29/2020	58	Provide brochure proposal at March meeting.	Chris Boies	Meeting cancelled due to Covid-19	3/31/2020		62
2020	1/29/2020	59	Include 2002 ag-survey in March packet. Send to members prior to meeting to allow more time for review.	Lora B. Walburn	01-31: 2002 ag-survey not in County Admin file, requested assistance from McKay, Bates locating, and with VDACS / USDA reports.	1/31/2020		2
2020	7/15/2020	60	Process approved minutes and forward to the Public Information Officer for upload to the website.	Tiffany Kemp	Complete	7/24/2020		9
2020	7/15/2020	61	Carry forward to the January 2021 meeting continued discussion on the Ag-equine study.	Tiffany Kemp	Reminder set to add this to the January 2021 agenda. 01/13/21 Topic Withdrew by Chris Bates.	7/16/2020	1/13/2021	1
2020	7/15/2020	62	Include Monthly Airbnb taxes collected to reports section	Chris Boies and Tiffany Kemp	Chris Boies inquired with the COR on getting that information on a monthly basis. COR is working on what information can be shared.	7/24/2020		9
2020	7/15/2020	63	Provide committee with list of goals established by the Berryville/Clarke County Joint Committee on Economic Development and Tourism at next meeting	Tiffany Kemp	Email sent to all members 7/24/20. Will also be provided in the next meeting packet.	7/24/2020		9
2020	7/15/2020	64	Staff will work on a document detailing which committee (IDA, EDAC, BCCJCED&T) has which responsibilities.	Chris Boies, Felicia Hart & Tiffany Kemp	Complete	12/2/2020		140
2020	9/16/2020	65	Process approved minutes and forward to the Public Information Officer for upload to the website.	Tiffany Kemp	Complete	9/16/2020		0
2020	9/16/2020	66	Contact Dana Waring to present at the November meeting Updated: defer presentation until Jan/Feb 2021	Tiffany Kemp	Added to agenda and calendar to contact. Will reach out to see if she can present at the 2nd meeting of 2021 once schedule is set.	9/16/2020	1/13/2021	0
2020	12/2/2020	67	Correct minutes, process approved minutes and forward to the Public Information Officer for upload to the website.	Tiffany Kemp	Sent to Cathy Keuhner for posting.	12/7/2020		5
2020	12/2/2020	68	Add a discussion on the number of meetings for 2021	Tiffany Kemp	Discussion topic added to January Agend	12/7/2020		5
2021	1/20/2021	69	Process approved minutes and forward to the Public Information Officer for upload to the website.	Tiffany Kemp	Complete	1/20/2021		0
2021	1/20/2021	70	Send meeting scheduled of MOU, BOS, and IDA to EDAC members.	Tiffany Kemp	Sent BOS and MOU. Will send IDA once approved 1/28/21	1/20/2021		0
2021	1/21/2021	71	Add Dana Waring to March 17, 2021 Meeting Agenda	Tiffany Kemp	Complete	1/21/2021		0
2021	1/22/2021	72	Add Christine Kriz to March 17, 2021 Meeting Agenda	Tiffany Kemp	Complete	1/22/2021		0

Building Department - Clarke County  
New Single Family Dwellings 2021

<b>Month</b>	<b>Battletown</b>	<b>Berryville</b>	<b>Boyce</b>	<b>Chapel</b>	<b>Greenway</b>	<b>Longmarsh</b>	<b>TOTAL</b>	<b>COMMENTS</b>
January		5					5	
February		8					8	
March								
April								
May								
June								
July								
August								
September								
October								
November								
December								
<b>TOTAL</b>	<b>0</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13</b>	

01/29/2021 17:37  
2600mshayeb

Clarke County  
INSPECTION REPORT

P 1  
piinhrpt

Building Inspections

INSPECTIONS PERFORMED: 01/01/21 to 01/31/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Plumbing Groundworks	01/04/21	BT	P	NRSF			197 PETAL DR	D R HORTON INC	16778	A
Framing	01/04/21	BT	F	NRSF	BVL		432 WEEKS CT	D R HORTON INC	16172	A
Electrical Rough In	01/04/21	BT	P	NRSF	BVL		432 WEEKS CT	D R HORTON INC	16174	A
Electric Service	01/04/21	BT	P	NRSF	BVL		432 WEEKS CT	D R HORTON INC	16175	A
Plumbing Rough In	01/04/21	BT	P	NRSF	BVL		432 WEEKS CT	D R HORTON INC	16178	A
Mechanical Rough In	01/04/21	BT	P	NRSF	BVL		432 WEEKS CT	D R HORTON INC	16180	A
Plumbing Groundworks	01/04/21	BT	P	NRSF			193 PETAL DR	D R HORTON INC	16791	A
Water Line	01/04/21	BT	P	NRSF			193 PETAL DR	D R HORTON INC	17348	A
Sewer Line	01/04/21	BT	P	NRSF			193 PETAL DR	D R HORTON INC	17349	A
Water Line	01/04/21	BT	P	NRSF			197 PETAL DR	D R HORTON INC	17350	A
Water Line	01/04/21	BT	P	NRSF	BVL		504 WEEKS CT	D R HORTON INC	17346	A
Sewer Line	01/04/21	BT	P	NRSF	BVL		504 WEEKS CT	D R HORTON INC	17347	A
Plumbing Groundworks	01/04/21	BT	P	NRSF	BVL		504 WEEKS CT	D R HORTON INC	16816	A
Sewer Line	01/04/21	BT	P	NRSF			197 PETAL DR	D R HORTON INC	17351	A
FOUNDATION	01/04/21	BT	P	Add Res	BYC	CHPL	101 LINDEN LN	GELARDEN JOANNE	17352	A
Slab	01/04/21	BT	P	Add Res	BYC	CHPL	101 LINDEN LN	GELARDEN JOANNE	17353	A
Electric Service	01/06/21	BT	P	ELEC RES	BVL	BVL	121 SOUTH BUCKMARSH ST	MORTON WALTER F JR & DA	17123	A
Final Closing Electr	01/06/21	BT	P	ELEC RES	BVL	BVL	121 SOUTH BUCKMARSH ST	MORTON WALTER F JR & DA	17124	A
Gas Line	01/06/21	BT	P	Gas Per-R	BYC	CHPL	2186 JOHN MOSBY HWY	COOK JIMMY L & LINDA F	17268	A
Framing	01/06/21	BT	P	NRSF	BLMT		828 MORGANS MILL RD	GREENE CHRISTOPHER W &	16864	A
Electrical Rough In	01/06/21	BT	P	NRSF	BLMT		828 MORGANS MILL RD	GREENE CHRISTOPHER W &	16866	A
Plumbing Rough In	01/06/21	BT	P	NRSF	BLMT		828 MORGANS MILL RD	GREENE CHRISTOPHER W &	16870	A
Mechanical Rough In	01/06/21	BT	P	NRSF	BLMT		828 MORGANS MILL RD	GREENE CHRISTOPHER W &	16872	A
Gas Tank	01/06/21	BT	P	Gas Per-R	BYC	CHPL	2186 JOHN MOSBY HWY	COOK JIMMY L & LINDA F	17453	A
Electric Service	01/06/21	BT	P	ELEC RES	BLMT	BLTN	884 OLD FERRY LN	LONG CLAY M & MARY S	17238	A
Final Closing Electr	01/06/21	BT	P	ELEC RES	BLMT	BLTN	884 OLD FERRY LN	LONG CLAY M & MARY S	17239	A
Gas Line	01/06/21	BT	P	Gas Per-R	BVL	LNGM	655 WADESVILLE RD	KLINE JASON E	17437	A
Draintile	01/06/21	BT	P	Add Res	BLMT	BLTN	203 EAGLE ROCK LN	TRENT CAROLYN ALISON &	17471	A
Final Closing Buildi	01/06/21	BT	P	Rmdl Res	BVL	BLTN	4908 HARRY BYRD HWY	LLOYD HERMAN B & ALICE	17219	A
Water Line	01/06/21	BT	P	PlumPer-R	BVL	BVL	121 SOUTH CHURCH ST	COBB PATRICIA F	17474	A
Final Closing Plumbi	01/06/21	BT	P	PlumPer-R	BVL	BVL	121 SOUTH CHURCH ST	COBB PATRICIA F	17468	A
Final Closing Gas	01/06/21	BT	P	Gas Per-R	BVL	BVL	405 MADDEN ST	FULMER THOMAS JOY DULAN	17469	A
Footings Porch/Deck	01/06/21	BT	P	NRSF		CHPL	4173 EBENEZER RD	LICKING VALLEY CONSTRUC	17472	A
Footings Porch/Deck	01/06/21	BT	P	NRSF	BLMT		4177 EBENEZER RD	LICKING VALLEY CONSTRUC	17473	A
Insulation	01/06/21	BT	P	Rmdl Res	BVL	BLTN	4908 HARRY BYRD HWY	LLOYD HERMAN B & ALICE	17478	A
Erosion & Sediment C	01/07/21	BT	P	NRSF	BLMT		4177 EBENEZER RD	LICKING VALLEY CONSTRUC	17507	A
Erosion & Sediment C	01/07/21	BT	P	NRSF	BLMT		828 MORGANS MILL RD	GREENE CHRISTOPHER W &	17508	A
Erosion & Sediment C	01/07/21	BT	P	NRSF		CHPL	4173 EBENEZER RD	LICKING VALLEY CONSTRUC	17506	A
Framing	01/07/21	BT	F	NRSF			421 WEEKS CT	D R HORTON INC	16207	A
Insulation	01/07/21	BT	P	NRSF	BVL		432 WEEKS CT	D R HORTON INC	16173	A
Electrical Rough In	01/07/21	BT	P	NRSF			421 WEEKS CT	D R HORTON INC	16209	A
Electric Service	01/07/21	BT	P	NRSF			421 WEEKS CT	D R HORTON INC	16210	A
Plumbing Rough In	01/07/21	BT	P	NRSF			421 WEEKS CT	D R HORTON INC	16213	A
Mechanical Rough In	01/07/21	BT	P	NRSF			421 WEEKS CT	D R HORTON INC	16215	A
Framing	01/07/21	BT	P	NRSF	BVL		432 WEEKS CT	D R HORTON INC	17499	A
Footings	01/07/21	BT	P	Accessory	PRS	CHPL	20867 BLUE RIDGE MTN RD	BLACKWELL AARON K & PAM	17262	A
Final Closing Electr	01/08/21	BT	P	NRSF			408 WEEKS CT	D R HORTON INC	15315	A
Final Closing Plumbi	01/08/21	BT	F	NRSF			408 WEEKS CT	D R HORTON INC	15318	A
Final Closing Mechan	01/08/21	BT	P	NRSF			408 WEEKS CT	D R HORTON INC	15320	A
Final Closing Buildi	01/08/21	BT	F	NRSF			408 WEEKS CT	D R HORTON INC	15321	A
Electrical Rough In	01/08/21	BT	P	Rmdl Res	BVL	LNGM	144 DEER WOOD LN	OWSLEY DAVA WILLIS	17481	A
Plumbing Rough In	01/08/21	BT	P	Rmdl Res	BVL	LNGM	144 DEER WOOD LN	OWSLEY DAVA WILLIS	17482	A

01/29/2021 17:37  
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Clarke County  
INSPECTION REPORT

P 2  
piinhrpt

Building Inspections

INSPECTIONS PERFORMED: 01/01/21 to 01/31/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Mechanical Rough In	01/08/21	BT	P	Rmdl Res	BVL	LNGM	144 DEER WOOD LN	OWSLEY DAVA WILLIS	17505	A
Final Closing Electr	01/08/21	BT	P	NRSF	BVL		401 WEEKS CT	D R HORTON INC	15642	A
Final Closing Plumbi	01/08/21	BT	F	NRSF	BVL		401 WEEKS CT	D R HORTON INC	15645	A
Final Closing Mechan	01/08/21	BT	P	NRSF	BVL		401 WEEKS CT	D R HORTON INC	15647	A
Final Closing Buildi	01/08/21	BT	F	NRSF	BVL		401 WEEKS CT	D R HORTON INC	15648	A
Final Closing Electr	01/08/21	BT	P	NRSF	BVL		405 WEEKS CT	D R HORTON INC	15662	A
Final Closing Plumbi	01/08/21	BT	P	NRSF	BVL		405 WEEKS CT	D R HORTON INC	15665	A
Final Closing Mechan	01/08/21	BT	P	NRSF	BVL		405 WEEKS CT	D R HORTON INC	15667	A
Final Closing Gas	01/08/21	BT	F	NRSF	BVL		401 WEEKS CT	D R HORTON INC	17521	A
Final Closing Buildi	01/08/21	BT	F	NRSF	BVL		405 WEEKS CT	D R HORTON INC	15668	A
Footings	01/08/21	BT	P	Garage	BYC	CHPL	2535 BISHOP MEADE RD	DROSSELMeyer SETH G & S	16288	A
Framing	01/08/21	BT	P	Rmdl Res	BVL	LNGM	144 DEER WOOD LN	OWSLEY DAVA WILLIS	17300	A
Final Closing Gas	01/08/21	BT	F	NRSF	BVL		405 WEEKS CT	D R HORTON INC	17522	A
Final Closing Gas	01/08/21	BT	F	NRSF			408 WEEKS CT	D R HORTON INC	17523	A
Final Closing Electr	01/08/21	BT	P	Rmdl Res	BYC	CHPL	1109 OLD CHAPEL RD	GONZALEZ CRISTIAN JORGE	17450	A
Final Closing Mechan	01/08/21	BT	P	Rmdl Res	BYC	CHPL	1109 OLD CHAPEL RD	GONZALEZ CRISTIAN JORGE	17451	A
Final Closing Plumbi	01/08/21	BT	P	Rmdl Res	BYC	CHPL	1109 OLD CHAPEL RD	GONZALEZ CRISTIAN JORGE	17452	A
Slab	01/08/21	BT	P	Accessory	BLMT	BLTN	1170 RETREAT RD	COLVARD ANITA L TRUSTEE	17519	A
Conduit	01/08/21	BT	P	Accessory	BLMT	BLTN	1170 RETREAT RD	COLVARD ANITA L TRUSTEE	17520	A
Final Closing Buildi	01/08/21	BT	P	Rmdl Res	BYC	CHPL	1109 OLD CHAPEL RD	GONZALEZ CRISTIAN JORGE	15565	A
Final Closing Electr	01/11/21	BT	P	NRSF	BVL		409 WEEKS CT	D R HORTON INC	15677	A
Final Closing Plumbi	01/11/21	BT	F	NRSF	BVL		409 WEEKS CT	D R HORTON INC	15680	A
Final Closing Mechan	01/11/21	BT	F	NRSF	BVL		409 WEEKS CT	D R HORTON INC	15682	A
Final Closing Buildi	01/11/21	BT	F	NRSF	BVL		409 WEEKS CT	D R HORTON INC	15683	A
Final Closing Gas	01/11/21	BT	F	NRSF	BVL		409 WEEKS CT	D R HORTON INC	17528	A
Plumbing Groundworks	01/12/21	BT	P	NRSF	BVL		277 KINSKY LN	EYCHNER DENNIS W & KATH	16931	A
Final Closing Electr	01/12/21	BT	P	NRSF	BVL		417 WEEKS CT	D R HORTON INC	15712	A
Final Closing Plumbi	01/12/21	BT	F	NRSF	BVL		417 WEEKS CT	D R HORTON INC	15715	A
Final Closing Mechan	01/12/21	BT	F	NRSF	BVL		417 WEEKS CT	D R HORTON INC	15717	A
Final Closing Buildi	01/12/21	BT	F	NRSF	BVL		417 WEEKS CT	D R HORTON INC	15718	A
Plumbing Groundworks	01/12/21	BT	P	NRSF			512 WEEKS CT	D R HORTON INC	17525	A
Sewer Line	01/12/21	BT	P	NRSF			512 WEEKS CT	D R HORTON INC	17526	A
Final Closing Gas	01/12/21	BT	F	NRSF	BVL		417 WEEKS CT	D R HORTON INC	17529	A
Water Line	01/12/21	BT	P	NRSF			512 WEEKS CT	D R HORTON INC	17527	A
Insulation	01/19/21	BT	P	NRSF	BVL		138 KAVE LN	DAVIS SAMUEL LEWIS	12002	A
Final Closing Electr	01/19/21	BT	P	ELEC RES	PRS	CHPL	22540 BLUE RIDGE MTN RD	THOMAS PHILLIP SWING TR	17007	A
Final Closing Electr	01/19/21	BT	P	NRSF	BVL		425 ANNFIELD RD	DULANEY SHANNON C & STE	14826	A
Final Closing Plumbi	01/19/21	BT	P	NRSF	BVL		425 ANNFIELD RD	DULANEY SHANNON C & STE	14829	A
Final Closing Mechan	01/19/21	BT	P	NRSF	BVL		425 ANNFIELD RD	DULANEY SHANNON C & STE	14831	A
Electric Service	01/19/21	BT	P	ELEC RES	PRS	CHPL	22540 BLUE RIDGE MTN RD	THOMAS PHILLIP SWING TR	17006	A
Final Closing Electr	01/19/21	BT	P	NRSF	BVL		412 WEEKS CT	D R HORTON INC	17621	A
Final Closing Gas	01/19/21	BT	P	NRSF	BVL		412 WEEKS CT	D R HORTON INC	17622	A
Final Closing Gas	01/19/21	BT	P	NRSF	BVL		425 ANNFIELD RD	DULANEY SHANNON C & STE	17590	A
Final Closing Mechan	01/19/21	BT	P	NRSF	BVL		425 ANNFIELD RD	DULANEY SHANNON C & STE	17591	A
Final Closing Mechan	01/19/21	BT	P	NRSF	BVL		412 WEEKS CT	D R HORTON INC	17624	A
Final Closing Plumbi	01/19/21	BT	P	NRSF	BVL		412 WEEKS CT	D R HORTON INC	17625	A
Insulation	01/20/21	BT	P	NRSF		CHPL	4173 EBENEZER RD	LICKING VALLEY CONSTRUC	16310	A
Footings	01/20/21	BT	P	Add Res	BVL	LNGM	172 TRIPLE J RD	DRAKE KYLE BRADFORD	17494	A
Final Closing Buildi	01/20/21	BT	P	NRSF	BVL		412 WEEKS CT	D R HORTON INC	17620	A
Footings	01/20/21	BT	P	Add Res	BYC	GNWY	886 CAREFREE LN	CLAY FOREST PATRICK	17612	A
Final Closing Mechan	01/20/21	BT	P	MechPer-R	BLMT	BLTN	293 ROSS LN	POWELL THERESA M ET AL	17477	A
Framing	01/20/21	BT	P	Accessory	BLMT	BLTN	309 HEMLOCK LN	CALLIS DEBORAH LYNN & R	17636	A

01/29/2021 17:37  
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Clarke County  
INSPECTION REPORT

P 3  
piinhrpt

Building Inspections

INSPECTIONS PERFORMED: 01/01/21 to 01/31/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Electrical Rough In	01/20/21	BT	P	Accessory	BLMT	BLTN	309 HEMLOCK LN	CALLIS DEBORAH LYNN & R	17637	A
Gas Tank	01/20/21	BT	P	Gas Per-R	WHPT	BLTN	602 ROCK GATE LN	MONROE JANA R	17633	A
Gas Line	01/20/21	BT	P	Gas Per-R	WHPT	BLTN	602 ROCK GATE LN	MONROE JANA R	17432	A
Electric Service	01/20/21	BT	P	ELEC RES	BYC	CHPL	42 FOX WOODS LN	BOWERS JACK E & SYDNEY	17631	A
Final Closing Electr	01/20/21	BT	P	ELEC RES	BYC	CHPL	42 FOX WOODS LN	BOWERS JACK E & SYDNEY	17632	A
Electrical Rough In	01/20/21	BT	P	Accessory	BYC	GNWY	496 GORHAM LN	HARRISON RANDALL & DEBO	17635	A
Framing	01/20/21	BT	P	Accessory	BYC	GNWY	496 GORHAM LN	HARRISON RANDALL & DEBO	14747	A
Plumbing Rough In	01/20/21	BT	P	Rmdl Res	BVL	BVL	123 CAMERON ST	MUNGUIA JUAN HUMBERTO	17627	A
Gas Tank	01/21/21	BT	F	NRSF	BLMT		2885 FROGTOWN RD	LAMAR WILLIAM ROBERT &	17643	A
Gas Line	01/21/21	BT	F	NRSF	BLMT		2885 FROGTOWN RD	LAMAR WILLIAM ROBERT &	17644	A
Plumbing Rough In	01/21/21	BT	P	Add Res	BLMT	BLTN	203 EAGLE ROCK LN	TRENT CAROLYN ALISON &	17634	A
Framing	01/26/21	BT	F	NRSF			431 WEEKS CT	D R HORTON INC	16612	A
Electrical Rough In	01/26/21	BT	P	NRSF			431 WEEKS CT	D R HORTON INC	16614	A
Electric Service	01/26/21	BT	P	NRSF			431 WEEKS CT	D R HORTON INC	16615	A
Final Closing Buildi	01/26/21	BT	F	Rmdl Res	CLK	GNWY	140 MONTANA HALL LN	MACKAY-SMITH JUSTIN	15472	A
Plumbing Rough In	01/26/21	BT	P	NRSF			431 WEEKS CT	D R HORTON INC	16618	A
Mechanical Rough In	01/26/21	BT	P	NRSF			431 WEEKS CT	D R HORTON INC	16620	A
Framing	01/26/21	BT	F	NRSF			435 WEEKS CT	D R HORTON INC	16661	A
Electrical Rough In	01/26/21	BT	P	NRSF			435 WEEKS CT	D R HORTON INC	16663	A
Electric Service	01/26/21	BT	P	NRSF			435 WEEKS CT	D R HORTON INC	16664	A
Plumbing Rough In	01/26/21	BT	P	NRSF			435 WEEKS CT	D R HORTON INC	16667	A
Mechanical Rough In	01/26/21	BT	P	NRSF			435 WEEKS CT	D R HORTON INC	16669	A
Final Closing Electr	01/26/21	BT	F	Rmdl Res	CLK	GNWY	140 MONTANA HALL LN	MACKAY-SMITH JUSTIN	17664	A
Final Closing Mechan	01/26/21	BT	F	Rmdl Res	CLK	GNWY	140 MONTANA HALL LN	MACKAY-SMITH JUSTIN	17666	A
Final Closing Plumbi	01/26/21	BT	F	Rmdl Res	CLK	GNWY	140 MONTANA HALL LN	MACKAY-SMITH JUSTIN	17667	A
Final Closing Gas	01/26/21	BT	F	Rmdl Res	CLK	GNWY	140 MONTANA HALL LN	MACKAY-SMITH JUSTIN	17668	A
Gas Rough In	01/26/21	BT	P	NRSF			431 WEEKS CT	D R HORTON INC	17682	A
Gas Rough In	01/26/21	BT	P	NRSF			435 WEEKS CT	D R HORTON INC	17683	A
Final Closing Plumbi	01/26/21	BT	F	Rmdl Res	BYC	CHPL	154 CLAY HILL RD	HARRIS JEFFREY P & LUCI	17684	A
Final Closing Electr	01/26/21	BT	F	Rmdl Res	BYC	CHPL	154 CLAY HILL RD	HARRIS JEFFREY P & LUCI	17685	A
Final Closing Buildi	01/26/21	BT	F	Rmdl Res	BYC	CHPL	154 CLAY HILL RD	HARRIS JEFFREY P & LUCI	17686	A
Fire Off Mechanical	01/26/21	BT	F	NRSF			421 WEEKS CT	D R HORTON INC	17760	A
Fire Off Mechanical	01/26/21	BT	F	NRSF	BVL		432 WEEKS CT	D R HORTON INC	17759	A
Final Closing Electr	01/26/21	BT	P	NRSF	BYC	CHPL	1664 OLD WINCHESTER RD	HILL JIMMY L & ELIZABET	12750	A
Final Closing Plumbi	01/26/21	BT	P	NRSF	BYC	CHPL	1664 OLD WINCHESTER RD	HILL JIMMY L & ELIZABET	12753	A
Final Closing Mechan	01/26/21	BT	P	NRSF	BYC	CHPL	1664 OLD WINCHESTER RD	HILL JIMMY L & ELIZABET	12755	A
Final Closing Buildi	01/26/21	BT	P	NRSF	BYC	CHPL	1664 OLD WINCHESTER RD	HILL JIMMY L & ELIZABET	12756	A
Framing	01/26/21	BT	P	NRSF			431 WEEKS CT	D R HORTON INC	17773	A
Framing	01/26/21	BT	P	NRSF			435 WEEKS CT	D R HORTON INC	17774	A
Gas Rough In	01/26/21	BT	P	NRSF	BLMT		828 MORGANS MILL RD	GREENE CHRISTOPHER W &	17775	A
Final Closing Gas	01/26/21	BT	F	Gas Per-R	WHPT	BLTN	602 ROCK GATE LN	MONROE JANA R	17434	A
Final Closing Plumbi	01/27/21	BT	P	NRSF	BYC		1981 BISHOP MEADE RD	GADGET MARKETING LLC	15739	A
Final Closing Electr	01/27/21	BT	P	NRSF	BVL	LNGM	1105 MOOSE RD	SPADAFORA STACY ELIZABE	14180	A
Final Closing Plumbi	01/27/21	BT	P	NRSF	BVL	LNGM	1105 MOOSE RD	SPADAFORA STACY ELIZABE	14183	A
Final Closing Mechan	01/27/21	BT	F	NRSF	BVL	LNGM	1105 MOOSE RD	SPADAFORA STACY ELIZABE	14185	A
Final Closing Buildi	01/27/21	BT	F	NRSF	BVL	LNGM	1105 MOOSE RD	SPADAFORA STACY ELIZABE	14186	A
Final Closing Mechan	01/27/21	BT	P	NRSF	BYC		1981 BISHOP MEADE RD	GADGET MARKETING LLC	15741	A
Final Closing Buildi	01/27/21	BT	P	NRSF	BYC		1981 BISHOP MEADE RD	GADGET MARKETING LLC	15742	A
Insulation	01/27/21	BT	P	NRSF			431 WEEKS CT	D R HORTON INC	17793	A
Final Closing Gas	01/27/21	BT	F	Gas Per-R	BVL	BVL	7 FARMERS LN	FARMERS LANE LLC	17449	A
Electric Service	01/27/21	BT	P	ELEC RES	BYC	BYC	108 NORTH GREENWAY AVE	LLOYD JAMES H	17639	A
Final Closing Electr	01/27/21	BT	P	ELEC RES	BYC	BYC	108 NORTH GREENWAY AVE	LLOYD JAMES H	17640	A

01/29/2021 17:37  
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Clarke County  
INSPECTION REPORT

P 4  
piinhrpt

Building Inspections

INSPECTIONS PERFORMED: 01/01/21 to 01/31/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Final Closing Gas	01/27/21	BT	F	NRSF	BVL		1105 MOOSE RD	SPADAFORA STACY ELIZABE	17807	A
Final Closing Electr	01/27/21	BT	P	NRSF	BYC		1981 BISHOP MEADE RD	GADGET MARKETING LLC	15736	A
Insulation	01/27/21	BT	P	NRSF			435 WEEKS CT	D R HORTON INC	17794	A
Electric Service	01/28/21	BT	P	Add Res	BVL	BLTN	76 WILLIAMSTEAD LN	MCGLYNN MICHAEL FRANCIS	17782	A
Final Closing Electr	01/29/21	BT	P	Rmdl Res	BYC	CHPL	154 CLAY HILL RD	HARRIS JEFFREY P & LUCI	17824	A
Final Closing Plumbi	01/29/21	BT	P	Rmdl Res	BYC	CHPL	154 CLAY HILL RD	HARRIS JEFFREY P & LUCI	17825	A
Final Closing Buildi	01/29/21	BT	P	Rmdl Res	BYC	CHPL	154 CLAY HILL RD	HARRIS JEFFREY P & LUCI	17826	A
Final Closing Electr	01/29/21	BT	F	Rmdl Res	CLK	GNWY	140 MONTANA HALL LN	MACKAY-SMITH JUSTIN	17788	A
Footings	01/29/21	BT	P	Garage	BYC	GNWY	974 WHITE PINE LN	FREEMAN BARRY D & JANIA	17249	A
Final Closing Plumbi	01/29/21	BT	F	Rmdl Res	CLK	GNWY	140 MONTANA HALL LN	MACKAY-SMITH JUSTIN	17789	A
Final Closing Mechan	01/29/21	BT	F	Rmdl Res	CLK	GNWY	140 MONTANA HALL LN	MACKAY-SMITH JUSTIN	17790	A
Final Closing Gas	01/29/21	BT	F	Rmdl Res	CLK	GNWY	140 MONTANA HALL LN	MACKAY-SMITH JUSTIN	17791	A
Final Closing Buildi	01/29/21	BT	F	Rmdl Res	CLK	GNWY	140 MONTANA HALL LN	MACKAY-SMITH JUSTIN	17792	A
Footings	01/29/21	BT	P	Deck/Porch	BVL	BVL	409 MONTGOMERY CT	GIBSON ERECKA L	15786	A
Framing	01/29/21	BT	P	Rmdl Res	BYC	BYC	108 NORTH GREENWAY AVE	LLOYD JAMES H	15124	A
Footings Porch/Deck	01/29/21	BT	P	Add Res	BVL	BLTN	76 WILLIAMSTEAD LN	MCGLYNN MICHAEL FRANCIS	17813	A
Plumbing Rough In	01/29/21	BT	F	Rmdl Res	BYC	BYC	108 NORTH GREENWAY AVE	LLOYD JAMES H	17821	A
Final Closing Electr	01/29/21	BT	P	NRSF	BVL	CHPL	1105 MOOSE RD	SPADAFORA STACY ELIZABE	17814	A
Final Closing Plumbi	01/29/21	BT	P	NRSF	BVL	CHPL	1105 MOOSE RD	SPADAFORA STACY ELIZABE	17815	A
Final Closing Mechan	01/29/21	BT	P	NRSF	BVL	CHPL	1105 MOOSE RD	SPADAFORA STACY ELIZABE	17816	A
Final Closing Gas	01/29/21	BT	P	NRSF	BVL	CHPL	1105 MOOSE RD	SPADAFORA STACY ELIZABE	17817	A
Final Closing Buildi	01/29/21	BT	F	NRSF	BVL	CHPL	1105 MOOSE RD	SPADAFORA STACY ELIZABE	17818	A
Final Closing Buildi	01/29/21	BT	F	Rmdl Res	BYC	CHPL	3968 CALMES NECK LN	TORCZON RICHARD L JR &	16755	A
Electrical Rough In	01/29/21	BT	P	Rmdl Res	BYC	BYC	108 NORTH GREENWAY AVE	LLOYD JAMES H	17822	A
Plumbing Groundworks	01/29/21	BT	P	Add Res	BYC	GNWY	886 CAREFREE LN	CLAY FORREST PATRICK	17819	A

INSPECTOR TOTALS: 181 INSPECTIONS FEES: .00 PAID TO DATE: .00 UNPAID: .00

Plumbing Rough In	01/05/21	JR	F	Rmdl Comm	BVL	BVL	29 WEST MAIN ST	RLM-TNM, LLC	17462	A
Electric Service	01/05/21	JR	P	ELEC RES	BYC	BYC	125 WEST MAIN ST	DEAN WILLIAM B & KAREN	17457	A
Final Closing Electr	01/05/21	JR	P	ELEC RES	BYC	BYC	125 WEST MAIN ST	DEAN WILLIAM B & KAREN	17458	A
Tank Removal	01/05/21	JR	P	MechPer-R	WHPT	GNWY	184 HUNTOVER LN	HUNTOVER L P	17345	A
Final Closing Mechan	01/05/21	JR	P	MechPer-R	WHPT	GNWY	184 HUNTOVER LN	HUNTOVER L P	17176	A
Meeting with Inspect	01/06/21	JR	P	Rmdl Comm	BVL	BVL	25 WEST MAIN ST	AIRLIE ENTERPRISES L C	17504	A
Plumbing Rough In	01/06/21	JR	P	Rmdl Comm	BVL	BVL	29 WEST MAIN ST	RLM-TNM, LLC	17498	A
Gas Line Pressure Te	01/07/21	JR	P	Gas Per-C	BVL	BLTN	1402 COOL SPRING LN	COMMUNITY OF CISTERCIAN	17157	A
Final Closing Gas	01/07/21	JR	P	Gas Per-C	BVL	BLTN	1402 COOL SPRING LN	COMMUNITY OF CISTERCIAN	17158	A
Meeting with Inspect	01/08/21	JR	P	Rmdl Res	BVL	BLTN	183 HAWTHORNE LN	NACIN ANDREW W & DESTIN	17530	A
Final Closing Mechan	01/08/21	JR	F	Mech Per-C	BVL	BVL	104 NORTH CHURCH ST	CLARKE COUNTY	17470	A
Gas Line	01/08/21	JR	P	Gas Per-R	BVL	BVL	215 LIBERTY ST	DUNPHY THERESA GRACE TR	17442	A
Gas Tank	01/08/21	JR	P	Gas Per-R	BVL	BVL	215 LIBERTY ST	DUNPHY THERESA GRACE TR	17524	A
Plumbing Rough In	01/08/21	JR	P	Rmdl Comm	BVL	BVL	25 WEST MAIN ST	AIRLIE ENTERPRISES L C	17509	A
Insulation	01/08/21	JR	F	NRSF	BLMT	CHPL	828 MORGANS MILL RD	GREENE CHRISTOPHER W &	16865	A
Framing	01/12/21	JR	P	NRSF			421 WEEKS CT	D R HORTON INC	17564	A
Water Line	01/14/21	JR	P	NRSF	BVL		400 MCCORMICK CT	D R HORTON INC	17562	A
Sewer Line	01/14/21	JR	P	NRSF	BVL		400 MCCORMICK CT	D R HORTON INC	17563	A
Plumbing Groundworks	01/14/21	JR	P	NRSF	BVL		400 MCCORMICK CT	D R HORTON INC	17080	A
Plumbing Groundworks	01/14/21	JR	P	NRSF	BVL		401 MCCORMICK CT	D R HORTON INC	16856	A
Water Line	01/14/21	JR	P	NRSF	BVL		401 MCCORMICK CT	D R HORTON INC	17560	A
Sewer Line	01/14/21	JR	P	NRSF	BVL		401 MCCORMICK CT	D R HORTON INC	17561	A
Final Closing Electr	01/14/21	JR	P	NRSF	BVL		401 WEEKS CT	D R HORTON INC	17578	A
Final Closing Gas	01/14/21	JR	P	NRSF	BVL		401 WEEKS CT	D R HORTON INC	17580	A

01/29/2021 17:37  
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Clarke County  
INSPECTION REPORT

P 5  
piinhrpt

Building Inspections

INSPECTIONS PERFORMED: 01/01/21 to 01/31/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Final Closing Plumbi	01/14/21	JR	P	NRSF	BVL		401 WEEKS CT	D R HORTON INC	17581	A
Final Closing Buildi	01/14/21	JR	P	NRSF	BVL		401 WEEKS CT	D R HORTON INC	17582	A
Sewer Line	01/14/21	JR	P	NRSF	BVL		405 MCCORMICK CT	D R HORTON INC	17558	A
Plumbing Groundworks	01/14/21	JR	P	NRSF	BVL		405 MCCORMICK CT	D R HORTON INC	17559	A
Water Line Ditch	01/14/21	JR	P	NRSF	BVL		405 MCCORMICK CT	D R HORTON INC	17068	A
Final Closing Electr	01/14/21	JR	P	NRSF	BVL		405 WEEKS CT	D R HORTON INC	17583	A
Final Closing Buildi	01/14/21	JR	P	NRSF	BVL		405 WEEKS CT	D R HORTON INC	17584	A
Final Closing Gas	01/14/21	JR	P	NRSF	BVL		405 WEEKS CT	D R HORTON INC	17585	A
Final Closing Mechan	01/14/21	JR	P	NRSF	BVL		405 WEEKS CT	D R HORTON INC	17586	A
Final Closing Plumbi	01/14/21	JR	P	NRSF	BVL		405 WEEKS CT	D R HORTON INC	17587	A
Final Closing Buildi	01/14/21	JR	P	NRSF			408 WEEKS CT	D R HORTON INC	17571	A
Final Closing Electr	01/14/21	JR	P	NRSF			408 WEEKS CT	D R HORTON INC	17572	A
Final Closing Gas	01/14/21	JR	P	NRSF			408 WEEKS CT	D R HORTON INC	17573	A
Final Closing Gas	01/14/21	JR	P	NRSF			408 WEEKS CT	D R HORTON INC	17574	A
Final Closing Mechan	01/14/21	JR	P	NRSF			408 WEEKS CT	D R HORTON INC	17575	A
Final Closing Plumbi	01/14/21	JR	P	NRSF			408 WEEKS CT	D R HORTON INC	17576	A
Final Closing Plumbi	01/14/21	JR	P	NRSF			408 WEEKS CT	D R HORTON INC	17577	A
Water Line	01/14/21	JR	P	NRSF	BVL		409 MCCORMICK CT	D R HORTON INC	17556	A
Sewer Line	01/14/21	JR	P	NRSF	BVL		409 MCCORMICK CT	D R HORTON INC	17557	A
Plumbing Groundworks	01/14/21	JR	P	NRSF	BVL		409 MCCORMICK CT	D R HORTON INC	17056	A
Insulation	01/14/21	JR	P	NRSF			421 WEEKS CT	D R HORTON INC	16208	A
Final Closing Electr	01/14/21	JR	P	NRSF	BVL		647 KIMBLE RD	ORNDORFF MELISSA NICOLE	15342	A
Final Closing Plumbi	01/14/21	JR	P	NRSF	BVL		647 KIMBLE RD	ORNDORFF MELISSA NICOLE	15345	A
Final Closing Mechan	01/14/21	JR	P	NRSF	BVL		647 KIMBLE RD	ORNDORFF MELISSA NICOLE	15347	A
Final Closing Buildi	01/14/21	JR	P	NRSF	BVL		647 KIMBLE RD	ORNDORFF MELISSA NICOLE	15348	A
Footings	01/14/21	JR	F	NRSF	BLMT		881 RETREAT RD	VILLAR ROBERT R	17532	A
Footings	01/14/21	JR	P	NRSF		BLTN		HAVEN WOOD FARM LLC	17204	A
Meeting with Inspect	01/14/21	JR	f	Add Res	BLMT	BLTN	203 KELLY LN	LANDMESSER MICHAEL TODD	17555	A
Framing	01/14/21	JR	F	Accessory	BLMT	BLTN	309 HEMLOCK LN	CALLIS DEBORAH LYNN & R	12268	A
Plumbing Rough In	01/14/21	JR	PRT	Add Res	BVL	BLTN	76 WILLIAMSTEAD LN	MCGLYNN MICHAEL FRANCIS	17567	A
Framing	01/14/21	JR	PRT	Add Res	BVL	BLTN	76 WILLIAMSTEAD LN	MCGLYNN MICHAEL FRANCIS	17568	A
Insulation	01/14/21	JR	PRT	Add Res	BVL	BLTN	76 WILLIAMSTEAD LN	MCGLYNN MICHAEL FRANCIS	17569	A
Electrical Rough In	01/14/21	JR	P	Rmdl Comm	BVL	BVL	25 WEST MAIN ST	AIRLIE ENTERPRISES L C	17597	A
Framing	01/14/21	JR	P	Rmdl Comm	BVL	BVL	25 WEST MAIN ST	AIRLIE ENTERPRISES L C	17598	A
Electrical Rough In	01/14/21	JR	P	NRSF	BLMT	CHPL	4177 EBENEZER RD	LICKING VALLEY CONSTRUC	17593	A
Framing	01/14/21	JR	P	NRSF	BLMT	CHPL	4177 EBENEZER RD	LICKING VALLEY CONSTRUC	17594	A
Gas Rough In	01/14/21	JR	P	NRSF	BLMT	CHPL	4177 EBENEZER RD	LICKING VALLEY CONSTRUC	17595	A
Plumbing Rough In	01/14/21	JR	P	NRSF	BLMT	CHPL	4177 EBENEZER RD	LICKING VALLEY CONSTRUC	17596	A
Slab Garage/Carport	01/14/21	JR	P	Garage	WHPT	GNWY	104 VISTA LN	SMITH LESLIE CHRISTOPHE	17531	A
Footings	01/14/21	JR	F	Add Res	BYC	GNWY	886 CAREFREE LN	CLAY FORREST PATRICK	16969	A
Footings	01/14/21	JR	P	Garage	BVL	LNGM	222 KEYSTONE LN	SPENCER JEFFREY S & MAR	17570	A
Final Closing Gas	01/14/21	JR	P	PlumPer-R	BVL	LNGM	50 CASTLEROCK LN	SOWDER BRETT A & DONNA	17565	A
Final Closing Buildi	01/15/21	JR	P	NRSF	BVL		409 WEEKS CT	D R HORTON INC	17602	A
Final Closing Electr	01/15/21	JR	P	NRSF	BVL		409 WEEKS CT	D R HORTON INC	17603	A
Final Closing Gas	01/15/21	JR	P	NRSF	BVL		409 WEEKS CT	D R HORTON INC	17604	A
Final Closing Mechan	01/15/21	JR	P	NRSF	BVL		409 WEEKS CT	D R HORTON INC	17605	A
Final Closing Plumbi	01/15/21	JR	P	NRSF	BVL		409 WEEKS CT	D R HORTON INC	17606	A
Final Closing Buildi	01/15/21	JR	P	NRSF	BVL		417 WEEKS CT	D R HORTON INC	17607	A
Final Closing Electr	01/15/21	JR	P	NRSF	BVL		417 WEEKS CT	D R HORTON INC	17608	A
Final Closing Gas	01/15/21	JR	P	NRSF	BVL		417 WEEKS CT	D R HORTON INC	17609	A
Final Closing Plumbi	01/15/21	JR	P	NRSF	BVL		417 WEEKS CT	D R HORTON INC	17610	A
Final Closing Mechan	01/15/21	JR	P	NRSF	BVL		417 WEEKS CT	D R HORTON INC	17611	A

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Clarke County  
INSPECTION REPORT

P 6  
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Building Inspections

INSPECTIONS PERFORMED: 01/01/21 to 01/31/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Gas Tank	01/15/21	JR	P	Gas Per-C	BVL	BLTN	1402 COOL SPRING LN	COMMUNITY OF CISTERCIAN	17599	A
Final Closing Gas	01/15/21	JR	P	Gas Per-C	BVL	BLTN	1402 COOL SPRING LN	COMMUNITY OF CISTERCIAN	17163	A
Insulation	01/15/21	JR	P	NRSF	BLMT	CHPL	828 MORGANS MILL RD	GREENE CHRISTOPHER W &	17600	A
Final Closing Gas	01/15/21	JR	P	Gas Per-R	BVL	LNGM	218 TRIPLE J RD	CARRELL THIERRY D & DEI	17566	A
Basement Walls	01/19/21	JR	P	NRSF		BLTN		HAVEN WOOD FARM LLC	17626	A
Final Closing Buildi	01/19/21	JR	P	NRSF	BVL	LNGM	1373 WRIGHTS MILL RD	MELIUS DONNA MARIE	17613	A
Final Closing Electr	01/19/21	JR	P	NRSF	BVL	LNGM	1373 WRIGHTS MILL RD	MELIUS DONNA MARIE	17614	A
Final Closing Gas	01/19/21	JR	P	NRSF	BVL	LNGM	1373 WRIGHTS MILL RD	MELIUS DONNA MARIE	17615	A
Final Closing Mechan	01/19/21	JR	P	NRSF	BVL	LNGM	1373 WRIGHTS MILL RD	MELIUS DONNA MARIE	17616	A
Final Closing Plumbi	01/19/21	JR	P	NRSF	BVL	LNGM	1373 WRIGHTS MILL RD	MELIUS DONNA MARIE	17617	A
Plumbing Rough In	01/20/21	JR	P	Rmdl Comm	BVL	BVL	20 WEST MAIN ST	FLP ENTERPRISES	17619	A
Insulation	01/20/21	JR	P	Rmdl Comm	BVL	BVL	25 WEST MAIN ST	AIRLIE ENTERPRISES L C	17465	A
Framing	01/20/21	JR	P	Rmdl Comm	BVL	BVL	29 WEST MAIN ST	RLM-TNM, LLC	17197	A
Insulation	01/20/21	JR	P	Rmdl Res	BYC	BYC	200 NORTH GREENWAY AVE	HUNTINGDON GATE HOUSE L	17641	A
Framing	01/20/21	JR	P	Rmdl Res	BYC	BYC	200 NORTH GREENWAY AVE	HUNTINGDON GATE HOUSE L	17642	A
Mechanical Rough In	01/21/21	JR	P	Mech Per-C	BVL	BLTN	180 GRAFTON LN	GRAFTON SCHOOL INC	17659	A
Sewer Line	01/25/21	JR	P	NRSF	BVL		408 MCCORMICK CT	D R HORTON INC	17753	A
Water Line	01/25/21	JR	P	NRSF	BVL		408 MCCORMICK CT	D R HORTON INC	17754	A
Plumbing Groundworks	01/25/21	JR	P	NRSF	BVL		408 MCCORMICK CT	D R HORTON INC	17401	A
Plumbing Groundworks	01/25/21	JR	P	NRSF	BVL		412 MCCORMICK CT	D R HORTON INC	17389	A
Sewer Line	01/25/21	JR	P	NRSF	BVL		412 MCCORMICK CT	D R HORTON INC	17751	A
Water Line	01/25/21	JR	P	NRSF	BVL		412 MCCORMICK CT	D R HORTON INC	17752	A
Sewer Line	01/25/21	JR	P	NRSF	BVL		413 MCCORMICK CT	D R HORTON INC	17749	A
Water Line	01/25/21	JR	P	NRSF	BVL		413 MCCORMICK CT	D R HORTON INC	17750	A
Plumbing Groundworks	01/25/21	JR	P	NRSF	BVL		413 MCCORMICK CT	D R HORTON INC	17334	A
Plumbing Groundworks	01/25/21	JR	P	NRSF	BVL		416 MCCORMICK CT	D R HORTON INC	17376	A
Sewer Line	01/25/21	JR	P	NRSF	BVL		416 MCCORMICK CT	D R HORTON INC	17778	A
Water Line	01/25/21	JR	P	NRSF	BVL		416 MCCORMICK CT	D R HORTON INC	17779	A
Fire Off Mechanical	01/25/21	JR	P	NRSF	BVL		416 WEEKS CT	D R HORTON INC	17755	A
Sewer Line	01/25/21	JR	P	NRSF	BVL		417 MCCORMICK CT	D R HORTON INC	17747	A
Water Line	01/25/21	JR	P	NRSF	BVL		417 MCCORMICK CT	D R HORTON INC	17748	A
Plumbing Groundworks	01/25/21	JR	P	NRSF	BVL		417 MCCORMICK CT	D R HORTON INC	17322	A
Final Closing Electr	01/25/21	JR	P	NRSF	BVL		420 MCCORMICK CT	D R HORTON INC	17363	A
Plumbing Groundworks	01/25/21	JR	P	NRSF	BVL		420 MCCORMICK CT	D R HORTON INC	17364	A
Water Line	01/25/21	JR	P	NRSF	BVL		420 MCCORMICK CT	D R HORTON INC	17776	A
Sewer Line	01/25/21	JR	P	NRSF	BVL		420 MCCORMICK CT	D R HORTON INC	17777	A
Fire Off Mechanical	01/25/21	JR	P	NRSF	BVL		420 WEEKS CT	D R HORTON INC	17756	A
Fire Off Mechanical	01/25/21	JR	P	NRSF	BVL		424 WEEKS CT	D R HORTON INC	17757	A
Fire Off Mechanical	01/25/21	JR	P	NRSF	BVL		428 WEEKS CT	D R HORTON INC	17758	A
Draintile	01/25/21	JR	F	NRSF			508 WEEKS CT	D R HORTON INC	17761	A
Electric Service	01/25/21	JR	P	NRSF		CHPL	1745 MILLWOOD RD	O'DONNELL MICHAEL K	14315	A
Meeting with Inspect	01/26/21	JR	F	Rmdl Comm	BVL	BVL	20 WEST MAIN ST	FLP ENTERPRISES	17781	A
Electrical Rough In	01/26/21	JR	F	Rmdl Comm	BVL	BVL	29 WEST MAIN ST	RLM-TNM, LLC	17780	A
Final Closing Mechan	01/27/21	JR	F	Mech Per-C	BVL	BVL	104 NORTH CHURCH ST	CLARKE COUNTY	17798	A
Electrical Rough In	01/27/21	JR	P	Rmdl Comm	BVL	BVL	29 WEST MAIN ST	RLM-TNM, LLC	17787	A
Insulation	01/27/21	JR	PRT	Rmdl Comm	BVL	BVL	29 WEST MAIN ST	RLM-TNM, LLC	17820	A
Sewer Line	01/28/21	JR	P	NRSF			508 WEEKS CT	D R HORTON INC	17799	A
Water Line	01/28/21	JR	P	NRSF			508 WEEKS CT	D R HORTON INC	17800	A
Plumbing Groundworks	01/28/21	JR	P	NRSF			508 WEEKS CT	D R HORTON INC	17043	A

INSPECTOR TOTALS: 125 INSPECTIONS FEES: .00 PAID TO DATE: .00 UNPAID: .00



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Clarke County  
INSPECTION REPORT

P 7  
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Building Inspections

INSPECTIONS PERFORMED: 01/01/21 to 01/31/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T	
Slab Garage/Carport	01/05/21	RE	P	NRSF	BVL	513	WEEKS CT	D R HORTON INC	17500	A	
Slab Basement	01/05/21	RE	P	NRSF	BVL	513	WEEKS CT	D R HORTON INC	17501	A	
Slab Garage/Carport	01/05/21	RE	P	NRSF	BVL	517	WEEKS CT	D R HORTON INC	17502	A	
Slab Basement	01/05/21	RE	P	NRSF	BVL	517	WEEKS CT	D R HORTON INC	17503	A	
Slab Garage/Carport	01/06/21	RE	P	NRSF	BVL	277	KINSKY LN	EYCHNER DENNIS W & KATH	17510	A	
INSPECTOR TOTALS:		5	INSPECTIONS		FEES:		.00	PAID TO DATE:	.00	UNPAID:	.00
DEPARTMENT TOTALS:		311	INSPECTIONS		FEES:		.00	PAID TO DATE:	.00	UNPAID:	.00
REPORT TOTALS:		311	INSPECTIONS		FEES:		.00	PAID TO DATE:	.00	UNPAID:	.00

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Clarke County  
INSPECTION REPORT

P 8  
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Building Inspections

INSPECTIONS PERFORMED: 01/01/21 to 01/31/21

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Basement Walls	1	Bernie Thompson	181	FAIL	56
Conduit	1	Jamie Royston	125	PARTIAL	4
DrainTile	2	Ruckman Engineering PLC	5	PASS	251
Electric Service	12				
Electrical Rough In	13				
Erosion & Sediment Control	3				
Final Closing Building	24				
Final Closing Electric	30				
Final Closing Gas	25				
Final Closing Mechanical	25				
Final Closing Plumbing	25				
Fire Off Mechanical or Gas	6				
Footings	10				
Footings Porch/Deck	3				
FOUNDATION	1				
Framing	19				
Gas Line	5				
Gas Line Pressure Test	1				
Gas Rough In	4				
Gas Tank	5				
Insulation	13				
Mechanical Rough In	7				
Meeting with Inspector	4				
Plumbing Groundworks	17				
Plumbing Rough In	15				
Sewer Line	15				
Slab	2				
Slab Basement	2				
Slab Garage/Carport	4				
Tank Removal	1				
Water Line	15				
Water Line Ditch	1				

TOTAL INSPECTIONS: 311

01/29/2021 17:37  
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Clarke County  
INSPECTION REPORT

P 9  
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ALL

INSPECTIONS PERFORMED: 01/01/21 to 01/31/21

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Basement Walls	1	Bernie Thompson	181	FAIL	56
Conduit	1	Jamie Royston	125	PARTIAL	4
DrainTile	2	Ruckman Engineering PLC	5	PASS	251
Electric Service	12				
Electrical Rough In	13				
Erosion & Sediment Control	3				
Final Closing Building	24				
Final Closing Electric	30				
Final Closing Gas	25				
Final Closing Mechanical	25				
Final Closing Plumbing	25				
Fire Off Mechanical or Gas	6				
Footings	10				
Footings Porch/Deck	3				
FOUNDATION	1				
Framing	19				
Gas Line	5				
Gas Line Pressure Test	1				
Gas Rough In	4				
Gas Tank	5				
Insulation	13				
Mechanical Rough In	7				
Meeting with Inspector	4				
Plumbing Groundworks	17				
Plumbing Rough In	15				
Sewer Line	15				
Slab	2				
Slab Basement	2				
Slab Garage/Carport	4				
Tank Removal	1				
Water Line	15				
Water Line Ditch	1				

TOTAL INSPECTIONS: 311

\*\* END OF REPORT - Generated by Michelle Shayeb \*\*

## Project Completion Report - Building Dept

For Period: 1/1/2021 to 1/31/2021

Project Type	Project Number	Project Fees
Commercial Gas Permit	200592	61.20
	200593	66.30
Residential Addition	200646	356.38
Residential Electric Permit	200540	45.90
	200571	45.90
	200594	
Residential Gas Permit	200645	45.90
Residential New	200085	2475.34
	200284	2888.53
	200347	1082.77
	200350	2262.18
	200389	1082.77
	200390	985.07
	200397	1254.84
	200398	1204.84
Residential Remodel	190580	270.30
	200602	367.20
	200659	1034.13
<b>Total</b>		<b>15529.55</b>

## Project Completion Report - Building Dept

For Period: 1/1/2021 to 1/31/2021

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Commercial Gas Permit	200592	1402 COOL SPRING LN	COMMUNITY OF CISTERCIANS OF THE	\$0	\$61.20	CLOSED W/ FINAL
	200593	1402 COOL SPRING LN	COMMUNITY OF CISTERCIANS OF THE	\$0	\$66.30	CLOSED W/ FINAL
Residential Addition	200646	4001 CALMES NECK LN	ZDUOBA EDMUND V & ZITA D	\$23,175	\$356.38	WITHDRAWN
Residential Electric Permit	200540	68 TADPOLE LN	RUSSELL MYLES ANDREW & ELIZABETH M	\$0	\$45.90	CLOSED W/O CO
	200571	22540 BLUE RIDGE MTN RD	THOMAS PHILLIP SWING TRUSTEE	\$0	\$45.90	CLOSED W/ FINAL
	200594	4001 CALMES NECK LN	BAILES ALICE	\$0		WITHDRAWN
Residential Gas Permit	200645	218 TRIPLE J RD	CARRELL THIERRY D & DEIDRE L	\$0	\$45.90	CLOSED W/ FINAL
Residential New	200085	1373 WRIGHTS MILL RD	MELIUS MARK STEPHEN	\$405,583	\$2,475.34	CLOSED W/ FINAL
	200284	425 ANNFIELD RD	DULANEY SHANNON C & STEPHANIE WARFIELD D	\$441,598	\$2,888.53	CLOSED W/ FINAL
	200347	408 WEEKS CT	D R HORTON INC	\$206,116	\$1,082.77	CLOSED W/ FINAL
	200350	647 KIMBLE RD	ORNDORFF TRAVIS MATTHEW	\$302,479	\$2,262.18	CLOSED W/ FINAL
	200389	401 WEEKS CT	D R HORTON INC	\$206,116	\$1,082.77	CLOSED W/ FINAL
	200390	405 WEEKS CT	D R HORTON INC	\$184,830	\$985.07	CLOSED W/ FINAL
	200397	417 WEEKS CT	D R HORTON INC	\$232,711	\$1,254.84	CLOSED W/ FINAL
	200398	412 WEEKS CT	D R HORTON INC	\$232,711	\$1,204.84	CLOSED W/ FINAL
Residential Remodel	190580	154 CLAY HILL RD	HARRIS JEFFREY P & LUCILLE S	\$0	\$270.30	CLOSED W/ FINAL
	200602	3100 BORDENS SPRING RD	WEISS CHRISTIE ANNE	\$16,500	\$367.20	WITHDRAWN
	200659	9 GORDONS RIDGE LN	HASS TARA MOONEY & PATRICK HARRISON	\$225,300	\$1,034.13	WITHDRAWN

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Clarke County  
INSPECTION REPORT

P 1  
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Building Inspections

INSPECTIONS PERFORMED: 02/01/21 to 02/26/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Final Closing Buildi	02/05/21	BT	F	Deck/Porch	BVL	BVL	409 MONTGOMERY CT	GIBSON ERECKA L	15788	A
Slab	02/05/21	BT	P	Add Res	BYC	GNWY	886 CAREFREE LN	CLAY FORREST PATRICK	17830	A
Fire Off Mechanical	02/05/21	BT	F	NRSF			421 WEEKS CT	D R HORTON INC	17835	A
Fire Off Mechanical	02/05/21	BT	F	NRSF	BVL		432 WEEKS CT	D R HORTON INC	17834	A
Final Closing Gas	02/05/21	BT	F	Gas Per-R	WHPT	BLTN	602 ROCK GATE LN	MONROE JANA R	17823	A
Electric Service	02/09/21	BT	P	NRSF	BVL	CHPL	1856 BRIGGS RD	CLINE ROGER M & ANNE C	17900	A
Final Closing Gas	02/09/21	BT	P	Gas Per-R	BVL	BVL	309 HENDERSON CT	WHERRY DAVID C & AZUCEN	17294	A
Ditch Electric	02/09/21	BT	P	NRSF	BLMT	CHPL	828 MORGANS MILL RD	GREENE CHRISTOPHER W &	17881	A
Water Line	02/09/21	BT	P	NRSF	BLMT	CHPL	828 MORGANS MILL RD	GREENE CHRISTOPHER W &	17882	A
Final Closing Gas	02/09/21	BT	P	Gas Per-R	WHPT	BLTN	602 ROCK GATE LN	MONROE JANA R	17883	A
Final Closing Electr	02/09/21	BT	P	ELEC RES	BVL	CHPL	1856 BRIGGS RD	CLINE ROGER M & ANNE C	6946	A
Fire Off Mechanical	02/09/21	BT	P	Add Res	BVL	LNGM	459 BLAKEMORE LN	THURMAN FARM LLC	17880	A
Final Closing Electr	02/10/21	BT	F	NRSF	BYC	GNWY	404 CAREFREE LN	RILEY DANIEL W & MARGAR	15760	A
Final Closing Plumbi	02/10/21	BT	P	NRSF	BYC	GNWY	404 CAREFREE LN	RILEY DANIEL W & MARGAR	15763	A
Framing	02/10/21	BT	P	Rmdl Res	BLMT	BLTN	34 ASHLEY WOODS LN	EVANCHECK GEORGE E & NA	17867	A
Final Closing Mechan	02/10/21	BT	P	NRSF	BYC	GNWY	404 CAREFREE LN	RILEY DANIEL W & MARGAR	15765	A
Final Closing Buildi	02/10/21	BT	F	NRSF	BYC	GNWY	404 CAREFREE LN	RILEY DANIEL W & MARGAR	15766	A
Final Closing Buildi	02/11/21	BT	F	Deck/Porch	BVL	BVL	215 LIBERTY ST	DUNPHY THERESA GRACE TR	17344	A
Final Closing Buildi	02/12/21	BT	P	NRSF	BYC	GNWY	404 CAREFREE LN	RILEY DANIEL W & MARGAR	17956	A
Final Closing Electr	02/12/21	BT	P	NRSF	BYC	GNWY	404 CAREFREE LN	RILEY DANIEL W & MARGAR	17958	A
Final Closing Electr	02/12/21	BT	P	NRSF	BVL		420 WEEKS CT	D R HORTON INC	16140	A
Insulation	02/12/21	BT	P	Rmdl Res	BYC	BYC	108 NORTH GREENWAY AVE	LLOYD JAMES H	15125	A
Final Closing Electr	02/12/21	BT	P	NRSF	BVL		416 WEEKS CT	D R HORTON INC	16199	A
Final Closing Plumbi	02/12/21	BT	P	NRSF	BVL		416 WEEKS CT	D R HORTON INC	16202	A
Final Closing Plumbi	02/12/21	BT	P	NRSF	BVL		420 WEEKS CT	D R HORTON INC	16143	A
Final Closing Mechan	02/12/21	BT	P	NRSF	BVL		420 WEEKS CT	D R HORTON INC	16145	A
Final Closing Buildi	02/12/21	BT	P	NRSF	BVL		420 WEEKS CT	D R HORTON INC	16146	A
Final Closing Mechan	02/12/21	BT	P	NRSF	BVL		416 WEEKS CT	D R HORTON INC	16204	A
Final Closing Buildi	02/12/21	BT	P	NRSF	BVL		416 WEEKS CT	D R HORTON INC	16205	A
Framing	02/12/21	BT	P	Add Res	BYC	CHPL	101 LINDEN LN	GELARDEN JOANNE	16880	A
Electrical Rough In	02/12/21	BT	P	Add Res	BYC	CHPL	101 LINDEN LN	GELARDEN JOANNE	17913	A
Framing	02/12/21	BT	P	Garage	BYC	GNWY	974 WHITE PINE LN	FREEMAN BARRY D & JANIA	17250	A
Final Closing Buildi	02/12/21	BT	P	Garage	BYC	GNWY	974 WHITE PINE LN	FREEMAN BARRY D & JANIA	17252	A
Final Closing Gas	02/12/21	BT	P	NRSF	BVL		416 WEEKS CT	D R HORTON INC	17943	A
Final Closing Gas	02/12/21	BT	P	NRSF	BVL		420 WEEKS CT	D R HORTON INC	17944	A
Plumbing Rough In	02/16/21	BT	P	PlumPer-R	BYC	CHPL	101 LINDEN LN	GELARDEN JOANNE	17987	A
Electrical Rough In	02/16/21	BT	P	Add Res	BYC	CHPL	101 LINDEN LN	GELARDEN JOANNE	17989	A
Plumbing Groundworks	02/16/21	BT	P	NRSF	BVL		6 PULLIAM CT	D R HORTON INC	18023	A
Insulation	02/16/21	BT	F	Add Res	BVL	BLTN	76 WILLIAMSTEAD LN	MCGLYNN MICHAEL FRANCIS	17991	A
Electrical Rough In	02/16/21	BT	F	Add Res	BVL	BLTN	76 WILLIAMSTEAD LN	MCGLYNN MICHAEL FRANCIS	17992	A
Insulation	02/16/21	BT	P	Add Res	BYC	CHPL	101 LINDEN LN	GELARDEN JOANNE	17990	A
Plumbing Groundworks	02/16/21	BT	P	NRSF			10 PULLIAM CT	D R HORTON INC	18026	A
Sewer Line	02/16/21	BT	P	NRSF			10 PULLIAM CT	D R HORTON INC	18027	A
Water Line	02/16/21	BT	P	NRSF			10 PULLIAM CT	D R HORTON INC	18028	A
Plumbing Groundworks	02/16/21	BT	P	NRSF	BVL		2 PULLIAM CT	D R HORTON INC	18029	A
Sewer Line	02/16/21	BT	P	NRSF	BVL		6 PULLIAM CT	D R HORTON INC	18024	A
Water Line	02/16/21	BT	P	NRSF	BVL		6 PULLIAM CT	D R HORTON INC	18025	A
Sewer Line	02/16/21	BT	P	NRSF	BVL		2 PULLIAM CT	D R HORTON INC	18030	A
Water Line	02/16/21	BT	P	NRSF	BVL		2 PULLIAM CT	D R HORTON INC	18031	A
Electrical Rough In	02/16/21	BT	P	Rmdl Res	BVL	BVL	123 CAMERON ST	MUNGUIA JUAN HUMBERTO	17982	A
Plumbing Rough In	02/16/21	BT	P	Rmdl Res	BVL	BVL	123 CAMERON ST	MUNGUIA JUAN HUMBERTO	17983	A
Framing	02/16/21	BT	F	Rmdl Res	BVL	BVL	123 CAMERON ST	MUNGUIA JUAN HUMBERTO	17534	A

02/26/2021 16:58  
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Clarke County  
INSPECTION REPORT

P 2  
piinhrpt

Building Inspections

INSPECTIONS PERFORMED: 02/01/21 to 02/26/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Gas Tank	02/19/21	BT	P	NRSF	BLMT	CHPL	828 MORGANS MILL RD	GREENE CHRISTOPHER W &	18062	A
Gas Line	02/19/21	BT	P	NRSF	BLMT	CHPL	828 MORGANS MILL RD	GREENE CHRISTOPHER W &	18063	A
Sewer Line	02/22/21	BT	F	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18046	A
Insulation	02/22/21	BT	P	Add Res	BYC	GNWY	3439 SWIFT SHOALS RD	GIROUX TERRENCE & BARBA	18042	A
Gas Line Pressure Te	02/22/21	BT	P	NRSF		LNGM	1182 CLIFTON RD	WARFIELD WAYNE JR & DEA	18043	A
Water Line	02/22/21	BT	F	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18047	A
Plumbing Groundworks	02/22/21	BT	F	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18048	A
Backfill	02/22/21	BT	P	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18020	A
Draintile	02/22/21	BT	P	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18021	A
Gas Line	02/22/21	BT	P	Gas Per-R	BYC	BYC	200 NORTH GREENWAY AVE	HUNTINGDON GATE HOUSE L	17859	A
Waterproofing/Pargin	02/22/21	BT	P	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18022	A
Framing	02/22/21	BT	P	Rmdl Res	BVL	BVL	123 CAMERON ST	MUNGUIA JUAN HUMBERTO	18041	A
Final Closing Plumbi	02/22/21	BT	P	Rmdl Res	BVL	BVL	409 HERMITAGE BLVD	COLFELT JAMES F III & S	18036	A
Final Closing Mechan	02/22/21	BT	P	Rmdl Res	BVL	BVL	409 HERMITAGE BLVD	COLFELT JAMES F III & S	18037	A
Final Closing Electr	02/22/21	BT	P	Rmdl Res	BVL	BVL	409 HERMITAGE BLVD	COLFELT JAMES F III & S	18038	A
Final Closing Buildi	02/22/21	BT	P	Rmdl Res	BVL	BVL	409 HERMITAGE BLVD	COLFELT JAMES F III & S	18039	A
Gas Tank	02/22/21	BT	P	Gas Per-R	BYC	BYC	200 NORTH GREENWAY AVE	HUNTINGDON GATE HOUSE L	18035	A
Final Closing Mechan	02/22/21	BT	F	MechPer-R	BVL	BVL	9 BYRD AVE	BAKER JO ANNE B & RONAL	17513	A
Plumbing Groundworks	02/22/21	BT	P	NRSF	BVL		5 PULLIAM CT	D R HORTON INC	17741	A
Sewer Line	02/22/21	BT	P	NRSF	BVL		5 PULLIAM CT	D R HORTON INC	18079	A
Final Closing Buildi	02/22/21	BT	P	Deck/Porch	BLMT	BLTN	57 REDBUD LN	MUTSCHLER MATTHEW S & E	17772	A
Fire Off Mechanical	02/22/21	BT	P	NRSF			431 WEEKS CT	D R HORTON INC	18093	A
Fire Off Mechanical	02/22/21	BT	P	NRSF			435 WEEKS CT	D R HORTON INC	18094	A
Water Line	02/22/21	BT	P	NRSF	BVL		5 PULLIAM CT	D R HORTON INC	18080	A
Insulation	02/23/21	BT	P	Add Res	BVL	BLTN	76 WILLIAMSTEAD LN	MCGLYNN MICHAEL FRANCIS	16689	A
Final Closing Electr	02/23/21	BT	F	NRSF	BVL		432 WEEKS CT	D R HORTON INC	18095	A
Final Closing Buildi	02/23/21	BT	F	NRSF	BVL		432 WEEKS CT	D R HORTON INC	18096	A
Electric Service	02/23/21	BT	F	NRSF			512 WEEKS CT	D R HORTON INC	16802	A
Final Closing Plumbi	02/23/21	BT	P	PlumPer-R	BVL	BVL	215 NORTH BUCKMARSH ST	KERBY JULIE ROBIN & RIC	18069	A
Electric Service	02/23/21	BT	P	NRSF			436 WEEKS CT	D R HORTON INC	18109	A
Electrical Rough In	02/23/21	BT	P	Add Res	BVL	BLTN	76 WILLIAMSTEAD LN	MCGLYNN MICHAEL FRANCIS	18098	A
Electric Service	02/24/21	BT	P	NRSF			512 WEEKS CT	D R HORTON INC	18178	A
Insulation	02/24/21	BT	P	NRSF	BVL		517 WEEKS CT	D R HORTON INC	16828	A
Footings	02/24/21	BT	P	Deck/Porch	BVL	BVL	416 DUNLAP DR	LAWRENCE PETER KEVIN &	17897	A
Final Closing Electr	02/24/21	BT	P	NRSF	BVL		432 WEEKS CT	D R HORTON INC	18176	A
Final Closing Buildi	02/24/21	BT	P	NRSF	BVL		432 WEEKS CT	D R HORTON INC	18177	A
Final Closing Buildi	02/25/21	BT	P	NRSF			31 EAST FAIRFAX ST	D R HORTON INC	18247	A
Final Closing Buildi	02/25/21	BT	P	NRSF	BVL		416 WEEKS CT	D R HORTON INC	18250	A
Final Closing Buildi	02/25/21	BT	P	NRSF	BVL		424 WEEKS CT	D R HORTON INC	18249	A
Final Closing Buildi	02/25/21	BT	P	NRSF	BVL		428 WEEKS CT	D R HORTON INC	18248	A
Final Closing Buildi	02/25/21	BT	P	NRSF	BVL		432 WEEKS CT	D R HORTON INC	18246	A
Gas Line Pressure Te	02/26/21	BT	P	Rmdl Res	BYC	BYC	311 LIMESTONE CT	DEFRANGE JOSEPH LOUIS &	18179	A
Electric Service	02/26/21	BT	P	ELEC RES	BVL	BLTN	300 SPRING HOUSE LN	COWSILL DANIELA ALINA L	18244	A
Final Closing Buildi	02/26/21	BT	P	Solar	BLMT	CHPL	2885 FROGTOWN RD	LAMAR WILLIAM ROBERT &	17811	A
Final Closing Electr	02/26/21	BT	P	Solar	BLMT	CHPL	2885 FROGTOWN RD	LAMAR WILLIAM ROBERT &	17812	A
Plumbing Groundworks	02/26/21	BT	F	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18227	A
Sewer Line	02/26/21	BT	F	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18228	A
Water Line	02/26/21	BT	F	NRSF	BVL		500 WEEKS CT	D R HORTON INC	18229	A
Final Closing Buildi	02/26/21	BT	P	Garage	WHPT	GNWY	592 CARTERS LINE RD	ASHBY MEGAN & NORMAN JR	15210	A
Insulation	02/26/21	BT	F	NRSF			436 WEEKS CT	D R HORTON INC	16647	A

INSPECTOR TOTALS: 102 INSPECTIONS FEES: .00 PAID TO DATE: .00 UNPAID: .00

02/26/2021 16:58  
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Clarke County  
INSPECTION REPORT

P 3  
piinhrpt

Building Inspections

INSPECTIONS PERFORMED: 02/01/21 to 02/26/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Electrical Rough In	02/02/21	JR	P	Garage	BLMT	BLTN	234 PINE CREST LN	SKIDMORE WILLIAM G	17827	A
Electrical Rough In	02/04/21	JR	P	Rmdl Res	BVL	BLTN	183 HAWTHORNE LN	NACIN ANDREW W & DESTIN	17844	A
Framing	02/04/21	JR	P	Rmdl Res	BVL	BLTN	183 HAWTHORNE LN	NACIN ANDREW W & DESTIN	17845	A
Mechanical Rough In	02/04/21	JR	P	Add Res	BVL	BLTN	76 WILLIAMSTEAD LN	MCGLYNN MICHAEL FRANCIS	17862	A
Plumbing Rough In	02/04/21	JR	PWC	Add Res	BVL	BLTN	76 WILLIAMSTEAD LN	MCGLYNN MICHAEL FRANCIS	17863	A
Framing	02/04/21	JR	P	Add Res	BVL	BLTN	76 WILLIAMSTEAD LN	MCGLYNN MICHAEL FRANCIS	16688	A
Mechanical Rough In	02/04/21	JR	P	Rmdl Comm	BVL	BVL	20 WEST MAIN ST	FLP ENTERPRISES	17828	A
Ceiling Grid	02/04/21	JR	F	Rmdl Comm	BVL	BVL	20 WEST MAIN ST	FLP ENTERPRISES	17829	A
Final Closing Gas	02/04/21	JR	P	Gas Per-R	BVL	BVL	508 EWELL CT	BROOKS TOM S	17518	A
Framing	02/04/21	JR	P	Garage	BVL	LNGM	222 KEYSTONE LN	SPENCER JEFFREY S & MAR	16757	A
Electrical Rough In	02/04/21	JR	P	Garage	BVL	LNGM	222 KEYSTONE LN	SPENCER JEFFREY S & MAR	17885	A
Final Closing Gas	02/05/21	JR	F	NRSF			31 EAST FAIRFAX ST	D R HORTON INC	17864	A
Final Closing Electr	02/05/21	JR	F	NRSF			31 EAST FAIRFAX ST	D R HORTON INC	15327	A
Final Closing Plumbi	02/05/21	JR	F	NRSF			31 EAST FAIRFAX ST	D R HORTON INC	15330	A
Final Closing Mechan	02/05/21	JR	F	NRSF			31 EAST FAIRFAX ST	D R HORTON INC	15332	A
Final Closing Buildi	02/05/21	JR	F	NRSF			31 EAST FAIRFAX ST	D R HORTON INC	15333	A
Final Closing Electr	02/05/21	JR	F	NRSF	BVL		413 WEEKS CT	D R HORTON INC	15700	A
Final Closing Plumbi	02/05/21	JR	F	NRSF	BVL		413 WEEKS CT	D R HORTON INC	15703	A
Final Closing Mechan	02/05/21	JR	F	NRSF	BVL		413 WEEKS CT	D R HORTON INC	15705	A
Final Closing Buildi	02/05/21	JR	F	NRSF	BVL		413 WEEKS CT	D R HORTON INC	15706	A
Final Closing Gas	02/05/21	JR	F	NRSF	BVL		413 WEEKS CT	D R HORTON INC	17865	A
Final Closing Buildi	02/05/21	JR	P	Deck/Porch	BVL	BVL	409 MONTGOMERY CT	GIBSON ERECKA L	17866	A
Electric Service	02/05/21	JR	P	ELEC RES	BVL	BVL	516 SOUTH CHURCH ST	GABLE BRADLEY J & MELIN	17178	A
Final Closing Electr	02/05/21	JR	P	ELEC RES	BVL	BVL	516 SOUTH CHURCH ST	GABLE BRADLEY J & MELIN	17179	A
Basement Walls	02/05/21	JR	PWC	C Found	BVL	LNGM	2832 CRUMS CHURCH RD	TR OF CRUMS METHODIST C	17884	A
Final Closing Electr	02/08/21	JR	P	Rmdl Comm	WHPT	GNWY	14401 LORD FAIRFAX HWY	LSC 164A LLC	17877	A
Final Closing Plumbi	02/08/21	JR	P	Rmdl Comm	WHPT	GNWY	14401 LORD FAIRFAX HWY	LSC 164A LLC	17878	A
Ceiling Grid	02/08/21	JR	P	Rmdl Comm	WHPT	GNWY	14401 LORD FAIRFAX HWY	LSC 164A LLC	17879	A
Final Closing Buildi	02/08/21	JR	P	Rmdl Comm	WHPT	GNWY	14401 LORD FAIRFAX HWY	LSC 164A LLC	16307	A
Final Closing Electr	02/09/21	JR	P	Elec Per-C	BVL	BLTN	120 COOL SPRING LN	COMMUNITY OF CISTERCIAN	17889	A
Gas Tank	02/09/21	JR	P	Gas Per-C	BVL	BLTN	120 COOL SPRING LN	COMMUNITY OF CISTERCIAN	17919	A
Gas Line	02/09/21	JR	P	Gas Per-C	BVL	BLTN	120 COOL SPRING LN	COMMUNITY OF CISTERCIAN	17920	A
Ditch Electric	02/09/21	JR	P	Elec Per-C	BVL	BLTN	120 COOL SPRING LN	COMMUNITY OF CISTERCIAN	17921	A
Gas Line Pressure Te	02/09/21	JR	P	Gas Per-C	BVL	BLTN	120 COOL SPRING LN	COMMUNITY OF CISTERCIAN	18061	A
Final Closing Electr	02/10/21	JR	P	NRSF			31 EAST FAIRFAX ST	D R HORTON INC	17906	A
Final Closing Plumbi	02/10/21	JR	P	NRSF			31 EAST FAIRFAX ST	D R HORTON INC	17907	A
Final Closing Mechan	02/10/21	JR	P	NRSF			31 EAST FAIRFAX ST	D R HORTON INC	17908	A
Final Closing Gas	02/10/21	JR	P	NRSF			31 EAST FAIRFAX ST	D R HORTON INC	17909	A
Final Closing Buildi	02/10/21	JR	P	NRSF			31 EAST FAIRFAX ST	D R HORTON INC	17910	A
Final Closing Electr	02/10/21	JR	P	NRSF	BVL		413 WEEKS CT	D R HORTON INC	17901	A
Final Closing Mechan	02/10/21	JR	P	NRSF	BVL		413 WEEKS CT	D R HORTON INC	17902	A
Final Closing Plumbi	02/10/21	JR	P	NRSF	BVL		413 WEEKS CT	D R HORTON INC	17903	A
Final Closing Gas	02/10/21	JR	P	NRSF	BVL		413 WEEKS CT	D R HORTON INC	17904	A
Final Closing Buildi	02/10/21	JR	P	NRSF	BVL		413 WEEKS CT	D R HORTON INC	17905	A
Gas Rough In	02/10/21	JR	P	NRSF	BVL		440 WEEKS CT	D R HORTON INC	17911	A
Framing	02/10/21	JR	F	NRSF	BVL		440 WEEKS CT	D R HORTON INC	16624	A
Electrical Rough In	02/10/21	JR	P	NRSF	BVL		440 WEEKS CT	D R HORTON INC	16626	A
Electric Service	02/10/21	JR	P	NRSF	BVL		440 WEEKS CT	D R HORTON INC	16627	A
Plumbing Rough In	02/10/21	JR	P	NRSF	BVL		440 WEEKS CT	D R HORTON INC	16630	A
Mechanical Rough In	02/10/21	JR	F	NRSF	BVL		440 WEEKS CT	D R HORTON INC	16632	A
Electrical Rough In	02/10/21	JR	P	NRSF	BVL		517 WEEKS CT	D R HORTON INC	16829	A



02/26/2021 16:58  
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Clarke County  
INSPECTION REPORT

P 4  
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Building Inspections

INSPECTIONS PERFORMED: 02/01/21 to 02/26/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Electric Service	02/10/21	JR	P	NRSF	BVL		517 WEEKS CT	D R HORTON INC	16830	A
Plumbing Rough In	02/10/21	JR	P	NRSF	BVL		517 WEEKS CT	D R HORTON INC	16833	A
Mechanical Rough In	02/10/21	JR	F	NRSF	BVL		517 WEEKS CT	D R HORTON INC	16835	A
Framing	02/10/21	JR	F	NRSF	BVL		517 WEEKS CT	D R HORTON INC	16827	A
Gas Rough In	02/10/21	JR	P	NRSF	BVL		517 WEEKS CT	D R HORTON INC	17912	A
Insulation	02/12/21	JR	P	Rmdl Res	BVL	BLTN	183 HAWTHORNE LN	NACIN ANDREW W & DESTIN	17489	A
Final Closing Buildi	02/16/21	JR	F	NRSF	BVL		424 WEEKS CT	D R HORTON INC	17993	A
Final Closing Electr	02/16/21	JR	F	NRSF	BVL		424 WEEKS CT	D R HORTON INC	17994	A
Final Closing Gas	02/16/21	JR	P	NRSF	BVL		424 WEEKS CT	D R HORTON INC	17995	A
Final Closing Mechan	02/16/21	JR	F	NRSF	BVL		424 WEEKS CT	D R HORTON INC	17996	A
Final Closing Plumbi	02/16/21	JR	P	NRSF	BVL		424 WEEKS CT	D R HORTON INC	17997	A
Final Closing Buildi	02/16/21	JR	F	NRSF	BVL		428 WEEKS CT	D R HORTON INC	17998	A
Final Closing Electr	02/16/21	JR	P	NRSF	BVL		428 WEEKS CT	D R HORTON INC	17999	A
Final Closing Gas	02/16/21	JR	P	NRSF	BVL		428 WEEKS CT	D R HORTON INC	18000	A
Final Closing Mechan	02/16/21	JR	P	NRSF	BVL		428 WEEKS CT	D R HORTON INC	18001	A
Final Closing Plumbi	02/16/21	JR	P	NRSF	BVL		428 WEEKS CT	D R HORTON INC	18002	A
Final Closing Plumbi	02/16/21	JR	P	NRSF	BVL		428 WEEKS CT	D R HORTON INC	18003	A
Framing	02/16/21	JR	P	NRSF	BVL		517 WEEKS CT	D R HORTON INC	18018	A
Mechanical Rough In	02/16/21	JR	P	NRSF	BVL		517 WEEKS CT	D R HORTON INC	18019	A
Gas Rough In	02/17/21	JR	P	NRSF			193 PETAL DR	D R HORTON INC	18050	A
Framing	02/17/21	JR	F	NRSF			193 PETAL DR	D R HORTON INC	16786	A
Electrical Rough In	02/17/21	JR	P	NRSF			193 PETAL DR	D R HORTON INC	16788	A
Electric Service	02/17/21	JR	P	NRSF			193 PETAL DR	D R HORTON INC	16789	A
Plumbing Rough In	02/17/21	JR	F	NRSF			193 PETAL DR	D R HORTON INC	16792	A
Mechanical Rough In	02/17/21	JR	P	NRSF			193 PETAL DR	D R HORTON INC	16794	A
Framing	02/17/21	JR	P	NRSF	BVL		440 WEEKS CT	D R HORTON INC	18044	A
Mechanical Rough In	02/17/21	JR	P	NRSF	BVL		440 WEEKS CT	D R HORTON INC	18045	A
Gas Rough In	02/17/21	JR	P	NRSF	BVL		513 WEEKS CT	D R HORTON INC	18049	A
Framing	02/17/21	JR	F	NRSF	BVL		513 WEEKS CT	D R HORTON INC	16839	A
Electrical Rough In	02/17/21	JR	P	NRSF	BVL		513 WEEKS CT	D R HORTON INC	16841	A
Electric Service	02/17/21	JR	P	NRSF	BVL		513 WEEKS CT	D R HORTON INC	16842	A
Plumbing Rough In	02/17/21	JR	F	NRSF	BVL		513 WEEKS CT	D R HORTON INC	16845	A
Mechanical Rough In	02/17/21	JR	P	NRSF	BVL		513 WEEKS CT	D R HORTON INC	16847	A
Gas Line Pressure Te	02/17/21	JR	P	Gas Per-C	BVL	BLTN	120 COOL SPRING LN	COMMUNITY OF CISTERCIAN	17917	A
Final Closing Electr	02/19/21	JR	P	NRSF	BVL		424 WEEKS CT	D R HORTON INC	18070	A
Final Closing Mechan	02/19/21	JR	P	NRSF	BVL		424 WEEKS CT	D R HORTON INC	18071	A
Final Closing Buildi	02/19/21	JR	P	NRSF	BVL		424 WEEKS CT	D R HORTON INC	18072	A
Final Closing Buildi	02/19/21	JR	P	NRSF	BVL		428 WEEKS CT	D R HORTON INC	18073	A
Final Closing Electr	02/19/21	JR	F	NRSF	BVL		432 WEEKS CT	D R HORTON INC	18074	A
Final Closing Plumbi	02/19/21	JR	P	NRSF	BVL		432 WEEKS CT	D R HORTON INC	18075	A
Final Closing Mechan	02/19/21	JR	P	NRSF	BVL		432 WEEKS CT	D R HORTON INC	18076	A
Final Closing Gas	02/19/21	JR	P	NRSF	BVL		432 WEEKS CT	D R HORTON INC	18077	A
Final Closing Buildi	02/19/21	JR	F	NRSF	BVL		432 WEEKS CT	D R HORTON INC	18078	A
Framing	02/23/21	JR	F	NRSF			193 PETAL DR	D R HORTON INC	18099	A
Gas Rough In	02/23/21	JR	P	NRSF			197 PETAL DR	D R HORTON INC	18097	A
Framing	02/23/21	JR	F	NRSF			197 PETAL DR	D R HORTON INC	16773	A
Electrical Rough In	02/23/21	JR	F	NRSF			197 PETAL DR	D R HORTON INC	16775	A
Electric Service	02/23/21	JR	F	NRSF			197 PETAL DR	D R HORTON INC	16776	A
Plumbing Rough In	02/23/21	JR	F	NRSF			197 PETAL DR	D R HORTON INC	16779	A
Mechanical Rough In	02/23/21	JR	P	NRSF			197 PETAL DR	D R HORTON INC	16781	A
Framing	02/23/21	JR	F	NRSF	BVL		513 WEEKS CT	D R HORTON INC	18100	A
Framing	02/23/21	JR	P	Add Res	BVL	LNGM	459 BLAKEMORE LN	THURMAN FARM LLC	18110	A

02/26/2021 16:58  
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Clarke County  
INSPECTION REPORT

P 5  
piinhrpt

Building Inspections

INSPECTIONS PERFORMED: 02/01/21 to 02/26/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Insulation	02/23/21	JR	P	Add Res	BVL	LNGM	459 BLAKEMORE LN	THURMAN FARM LLC	18111	A
Framing	02/24/21	JR	PWC	NRSF			193 PETAL DR	D R HORTON INC	18216	A
Framing	02/24/21	JR	P	NRSF			197 PETAL DR	D R HORTON INC	18217	A
Electrical Rough In	02/24/21	JR	P	NRSF			197 PETAL DR	D R HORTON INC	18218	A
Plumbing Rough In	02/24/21	JR	P	NRSF			197 PETAL DR	D R HORTON INC	18219	A
Electric Service	02/24/21	JR	P	NRSF			197 PETAL DR	D R HORTON INC	18220	A
Gas Rough In	02/24/21	JR	P	NRSF			436 WEEKS CT	D R HORTON INC	18127	A
Electrical Rough In	02/24/21	JR	P	NRSF			436 WEEKS CT	D R HORTON INC	16648	A
Plumbing Rough In	02/24/21	JR	P	NRSF			436 WEEKS CT	D R HORTON INC	16652	A
Mechanical Rough In	02/24/21	JR	F	NRSF			436 WEEKS CT	D R HORTON INC	16654	A
Framing	02/24/21	JR	F	NRSF			436 WEEKS CT	D R HORTON INC	16646	A
Insulation	02/24/21	JR	F	NRSF	BVL		440 WEEKS CT	D R HORTON INC	16625	A
Framing	02/24/21	JR	P	NRSF			512 WEEKS CT	D R HORTON INC	16799	A
Electrical Rough In	02/24/21	JR	P	Rmdl Comm	BVL	BVL	20 WEST MAIN ST	FLP ENTERPRISES	18126	A
Footings	02/24/21	JR	P	Add Comm	BVL	LNGM	225 RAMSBURG LN	CLARKE COUNTY HUMANE FO	17849	A
Insulation	02/25/21	JR	P	NRSF	BVL		440 WEEKS CT	D R HORTON INC	18253	A
Final Closing Buildi	02/25/21	JR	F	Rmdl Comm	BVL	BVL	29 WEST MAIN ST	RLM-TNM, LLC	17199	A
Final Closing Buildi	02/26/21	JR	P	Rmdl Comm	BVL	BVL	29 WEST MAIN ST	RLM-TNM, LLC	18251	A

INSPECTOR TOTALS: 121 INSPECTIONS FEES: .00 PAID TO DATE: .00 UNPAID: .00

Footings	02/04/21	RE	P	NRSF			10 PULLIAM CT	D R HORTON INC	17699	A
Slab Basement	02/04/21	RE	P	NRSF	BVL		408 MCCORMICK CT	D R HORTON INC	17926	A
Slab Garage/Carport	02/04/21	RE	P	NRSF	BVL		408 MCCORMICK CT	D R HORTON INC	17927	A
Slab Porch/Deck	02/04/21	RE	P	NRSF	BVL		408 MCCORMICK CT	D R HORTON INC	17928	A
Slab Basement	02/04/21	RE	P	NRSF	BVL		412 MCCORMICK CT	D R HORTON INC	17874	A
Slab Garage/Carport	02/04/21	RE	P	NRSF	BVL		412 MCCORMICK CT	D R HORTON INC	17875	A
Slab Porch/Deck	02/04/21	RE	P	NRSF	BVL		412 MCCORMICK CT	D R HORTON INC	17876	A
Slab Basement	02/04/21	RE	P	NRSF	BVL		416 MCCORMICK CT	D R HORTON INC	17871	A
Slab Garage/Carport	02/04/21	RE	P	NRSF	BVL		416 MCCORMICK CT	D R HORTON INC	17872	A
Footings Porch/Deck	02/04/21	RE	P	NRSF	BVL		416 MCCORMICK CT	D R HORTON INC	17873	A
Slab Basement	02/04/21	RE	P	NRSF	BVL		420 MCCORMICK CT	D R HORTON INC	17868	A
Slab Garage/Carport	02/04/21	RE	P	NRSF	BVL		420 MCCORMICK CT	D R HORTON INC	17869	A
Slab Porch/Deck	02/04/21	RE	P	NRSF	BVL		420 MCCORMICK CT	D R HORTON INC	17870	A
Footings	02/04/21	RE	P	NRSF	BVL		500 WEEKS CT	D R HORTON INC	17687	A
Footings	02/04/21	RE	P	NRSF	BVL		6 PULLIAM CT	D R HORTON INC	17711	A
Basement Walls	02/05/21	RE	P	NRSF			10 PULLIAM CT	D R HORTON INC	17925	A
Footings	02/05/21	RE	P	NRSF	BVL		2 PULLIAM CT	D R HORTON INC	17723	A
Footings	02/05/21	RE	P	NRSF	BVL		5 PULLIAM CT	D R HORTON INC	17735	A
Basement Walls	02/05/21	RE	P	NRSF	BVL		6 PULLIAM CT	D R HORTON INC	17924	A
Slab Porch/Deck	02/08/21	RE	P	NRSF			193 PETAL DR	D R HORTON INC	17973	A
Slab Porch/Deck	02/08/21	RE	P	NRSF			197 PETAL DR	D R HORTON INC	17972	A
Basement Walls	02/08/21	RE	P	NRSF	BVL		2 PULLIAM CT	D R HORTON INC	17969	A
Basement Walls	02/08/21	RE	P	NRSF	BVL		5 PULLIAM CT	D R HORTON INC	17970	A
Basement Walls	02/08/21	RE	P	NRSF	BVL		500 WEEKS CT	D R HORTON INC	17971	A
Slab Porch/Deck	02/08/21	RE	P	NRSF	BVL		504 WEEKS CT	D R HORTON INC	17976	A
Slab Basement	02/08/21	RE	P	NRSF			508 WEEKS CT	D R HORTON INC	17977	A
Slab Garage/Carport	02/08/21	RE	P	NRSF			508 WEEKS CT	D R HORTON INC	17978	A
Slab Porch/Deck	02/08/21	RE	P	NRSF	BVL		513 WEEKS CT	D R HORTON INC	17975	A
Slab Porch/Deck	02/08/21	RE	P	NRSF	BVL		517 WEEKS CT	D R HORTON INC	17974	A
Slab Porch/Deck	02/09/21	RE	P	NRSF			436 WEEKS CT	D R HORTON INC	17922	A
Slab Porch/Deck	02/09/21	RE	P	NRSF			512 WEEKS CT	D R HORTON INC	17923	A

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Clarke County  
INSPECTION REPORT

P 6  
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Building Inspections

INSPECTIONS PERFORMED: 02/01/21 to 02/26/21

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
FOUNDATION	02/11/21	RE	P	Rmdl Res	BVL	LNGM	2872 SWIMLEY RD	GALLAHAN BRANDON	18064	A
INSPECTOR TOTALS:		32	INSPECTIONS	FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00	
DEPARTMENT TOTALS:		255	INSPECTIONS	FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00	
REPORT TOTALS:		255	INSPECTIONS	FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00	

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Clarke County  
INSPECTION REPORT

P 7  
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Building Inspections

INSPECTIONS PERFORMED: 02/01/21 to 02/26/21

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Backfill	1	Bernie Thompson	102	FAIL	56
Basement Walls	6	Jamie Royston	121	PASS	196
Ceiling Grid	2	Ruckman Engineering PLC	32	PASS WITH CONDITIONS	3
Ditch Electric	2				
Drain Tile	1				
Electric Service	12				
Electrical Rough In	16				
Final Closing Building	31				
Final Closing Electric	20				
Final Closing Gas	13				
Final Closing Mechanical	13				
Final Closing Plumbing	14				
Fire Off Mechanical or Gas	5				
Footings	7				
Footings Porch/Deck	1				
FOUNDATION	1				
Framing	22				
Gas Line	3				
Gas Line Pressure Test	4				
Gas Rough In	6				
Gas Tank	3				
Insulation	11				
Mechanical Rough In	10				
Plumbing Groundworks	6				
Plumbing Rough In	10				
Sewer Line	6				
Slab	1				
Slab Basement	5				
Slab Garage/Carport	5				
Slab Porch/Deck	10				
Water Line	7				
Waterproofing/Parging	1				

TOTAL INSPECTIONS: 255

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Clarke County  
INSPECTION REPORT

P 8  
piinhrpt

ALL

INSPECTIONS PERFORMED: 02/01/21 to 02/26/21

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Backfill	1	Bernie Thompson	102	FAIL	56
Basement Walls	6	Jamie Royston	121	PASS	196
Ceiling Grid	2	Ruckman Engineering PLC	32	PASS WITH CONDITIONS	3
Ditch Electric	2				
Drain Tile	1				
Electric Service	12				
Electrical Rough In	16				
Final Closing Building	31				
Final Closing Electric	20				
Final Closing Gas	13				
Final Closing Mechanical	13				
Final Closing Plumbing	14				
Fire Off Mechanical or Gas	5				
Footings	7				
Footings Porch/Deck	1				
FOUNDATION	1				
Framing	22				
Gas Line	3				
Gas Line Pressure Test	4				
Gas Rough In	6				
Gas Tank	3				
Insulation	11				
Mechanical Rough In	10				
Plumbing Groundworks	6				
Plumbing Rough In	10				
Sewer Line	6				
Slab	1				
Slab Basement	5				
Slab Garage/Carport	5				
Slab Porch/Deck	10				
Water Line	7				
Waterproofing/Parging	1				

TOTAL INSPECTIONS: 255

\*\* END OF REPORT - Generated by Michelle Shayeb \*\*

## Project Application Report - Building Dept

For Period: 2/1/2021 to 2/28/2021

Project Type	Project Number	Project Fees
Commercial Addition	200679	2862.38
	200681	1756.07
Commercial Electric Permit	200678	168.30
	200709	66.30
	200710	112.20
Commercial Gas Permit	200688	61.20
Residential Deck/Porch no Roof	200687	51.00
Residential Electric Permit	200677	45.90
	200680	51.00
	200692	112.20
	200708	66.30
	200723	127.50
Residential Garage	200682	412.17
Residential Gas Permit	200683	51.00
	200693	40.80
	200694	40.80
	200719	40.80
Residential Mechanical Permit	200720	45.90
Residential New	200699	1204.84
	200712	1204.84
	200713	1204.84
	200714	1082.77
	200715	1204.84
	200716	1082.77
	200717	985.07
	200718	1082.77
Residential Plumbing Permit	200691	71.40
Residential Remodel	200686	654.08
	200722	102.00
Solar Array System	200685	142.80
Tents Over 900 sq ft	200700	40.80
	200701	40.80

## Project Application Report - Building Dept

For Period: 2/1/2021 to 2/28/2021

Project Type	Project Number	Project Fees
Tents Over 900 sq ft	200702	40.80
	200703	40.80
	200704	40.80
	200705	40.80
	200706	40.80
	200707	40.80
Total		16461.24

## Project Application Report - Building Dept

For Period: 2/1/2021 to 2/28/2021

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Commercial Addition	200679	450 MOSBY BLVD	BERRYVILLE AL LLC	\$610,277	\$2,862.38	ISSUED W/O CONDITIONS
	200681	225 RAMSBURG LN	CLARKE COUNTY HUMANE FOUNDATION	\$173,174	\$1,756.07	ISSUED W/O CONDITIONS
Commercial Electric Permit	200678	210 E MAIN ST	TR DUNCAN MEM METHODIST CHURCH	\$0	\$168.30	ISSUED W/O CONDITIONS
	200709	34 WESTWOOD RD	CLARKE COUNTY SCHOOL BOARD	\$0	\$66.30	ISSUED W/O CONDITIONS
	200710	401 GRAFTON LN	GRAFTON SCHOOL INC	\$0	\$112.20	ISSUED W/O CONDITIONS
Commercial Gas Permit	200688	120 COOL SPRING LN	COMMUNITY OF CISTERCIANS OF THE	\$0	\$61.20	ISSUED W/O CONDITIONS
Residential Deck/Porch no Roof	200687	416 DUNLAP DR	LAWRENCE PETER KEVIN & MARUXA E	\$0	\$51.00	ISSUED W/O CONDITIONS
Residential Electric Permit	200677	1966 MILLWOOD RD	WRIGHT AUDREY PEARSON	\$0	\$45.90	ISSUED W/O CONDITIONS
	200680	161 JANEVILLE RD	BURTON RICHARD L & PAMELA P	\$0	\$51.00	ISSUED W/O CONDITIONS
	200692	825 OLD FERRY LN	CISSEL ROBERT O & KATHARINE	\$0	\$112.20	ISSUED W/O CONDITIONS
	200708	633 SHENANDOAH RIVER LN	HOWELLS CHRISTOPHER P & ANDRE F	\$0	\$66.30	ISSUED W/O CONDITIONS
	200723	300 SPRING HOUSE LN	COWSILL DANIELA ALINA LUMINA	\$0	\$127.50	ISSUED W/O CONDITIONS
Residential Garage	200682	1953 MORGANS MILL RD	STEWART DAVID W & E HOPE LLOYD	\$35,330	\$412.17	ISSUED W/O CONDITIONS
Residential Gas Permit	200683	200 N GREENWAY AVE	HUNTINGDON GATE HOUSE LLC	\$0	\$51.00	ISSUED W/O CONDITIONS
	200693	4754 SENSENY RD	KRUZA VALENTIN T & CAROLYN M	\$0	\$40.80	ISSUED W/O CONDITIONS
	200694	825 OLD FERRY LN	CISSEL ROBERT O & KATHARINE	\$0	\$40.80	ISSUED W/O CONDITIONS



## Project Application Report - Building Dept

For Period: 2/1/2021 to 2/28/2021

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Residential Gas Permit	200719	348 HERMITAGE BLVD	CLARKE BRIAN D	\$0	\$40.80	ISSUED W/O CONDITIONS
Residential Mechanical Permit	200720	388 MOUNT AIRY FARM LN	EYLES WILLIAM H & KAREN B	\$0	\$45.90	ISSUED W/O CONDITIONS
Residential New	200699	521 WEEKS CT	D R HORTON INC	\$232,711	\$1,204.84	ISSUED W/O CONDITIONS
	200712	22 PULLIAM CT	D R HORTON INC	\$232,711	\$1,204.84	ISSUED W/O CONDITIONS
	200713	26 PULLIAM CT	D R HORTON INC	\$232,711	\$1,204.84	ISSUED W/O CONDITIONS
	200714	421 MCCORMICK CT	D R HORTON INC	\$206,116	\$1,082.77	ISSUED W/O CONDITIONS
	200715	17 PULLIAM CT	D R HORTON INC	\$232,711	\$1,204.84	ISSUED W/O CONDITIONS
	200716	46 PULLIAM CT	D R HORTON INC	\$206,116	\$1,082.77	ISSUED W/O CONDITIONS
	200717	13 PULLIAM CT	D R HORTON INC	\$184,830	\$985.07	ISSUED W/O CONDITIONS
	200718	9 PULLIAM CT	D R HORTON INC	\$206,116	\$1,082.77	ISSUED W/O CONDITIONS
	Residential Plumbing Permit	200691	101 LINDEN LN	GELARDEN JOANNE	\$0	\$71.40
Residential Remodel	200686	200 TYSON DR	SEARS KEVIN	\$112,500	\$654.08	ISSUED W/O CONDITIONS
	200722	572 FELTNER RD	PURVIS MEGAN & ERIC MIQUELON	\$0	\$102.00	ISSUED W/O CONDITIONS
Solar Array System	200685	459 PROVIDENCE LN	DENNIS GEORGE L & NANCY C	\$0	\$142.80	ISSUED W/O CONDITIONS
Tents Over 900 sq ft	200700	830 LONG BRANCH LN	ISAACS HARRY Z	\$0	\$40.80	ISSUED W/O CONDITIONS
	200701	830 LONG BRANCH LN	ISAACS HARRY Z	\$0	\$40.80	ISSUED W/O CONDITIONS

## Project Application Report - Building Dept

For Period: 2/1/2021 to 2/28/2021

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees <small>Blank = collected by another dept</small>	Project Status
Tents Over 900 sq ft	200702	830 LONG BRANCH LN	ISAACS HARRY Z	\$0	\$40.80	ISSUED W/O CONDITIONS
	200703	830 LONG BRANCH LN	ISAACS HARRY Z	\$0	\$40.80	ISSUED W/O CONDITIONS
	200704	830 LONG BRANCH LN	ISAACS HARRY Z	\$0	\$40.80	ISSUED W/O CONDITIONS
	200705	830 LONG BRANCH LN	ISAACS HARRY Z	\$0	\$40.80	ISSUED W/O CONDITIONS
	200706	830 LONG BRANCH LN	ISAACS HARRY Z	\$0	\$40.80	ISSUED W/O CONDITIONS
	200707	830 LONG BRANCH LN	ISAACS HARRY Z	\$0	\$40.80	ISSUED W/O CONDITIONS

Economic Development Advisory Committee  
Follow Up Items Status Report

Year	Meeting Date	Item	Description	Follow Up	Status	Date Complete	Review Date	No. of Days		
2020	1/29/2020	52	Forward approved meeting schedule to Public Information for upload to calendar	Lora B. Walburn	Complete	1/29/2020		0		
2020	1/29/2020	53	Process approved minutes and post to website	Lora B. Walburn	Complete	1/31/2020		2		
2020	1/29/2020	54	Carry forward brochure review	Lora B. Walburn	Added to agenda 01/31/2020	1/31/2020		2		
2020	1/29/2020	55	Add presentation by Dana Waring to the March Agenda	Lora B. Walburn	Added to agenda 01/31/2020	1/31/2020		2		
2020	1/29/2020	56	Add review of agri-equine survey to March agenda.	Lora B. Walburn	Added to agenda 01/31/2020	1/31/2020		2		
2020	1/29/2020	57	Carry forward meals tax discussion to March agenda	Lora B. Walburn	Added to agenda 01/31/2020	1/31/2020		2		
2020	1/29/2020	58	Provide brochure proposal at March meeting.	Chris Boies	Meeting cancelled due to Covid-19	3/31/2020		62		
2020	1/29/2020	59	Include 2002 ag-survey in March packet. Send to members prior to meeting to allow more time for review.	Lora B. Walburn	01-31: 2002 ag-survey not in County Admin file, requested assistance from McKay, Bates locating, and with VDACS / USDA reports.	1/31/2020		2		
2020	7/15/2020	60	Process approved minutes and forward to the Public Information Officer for upload to the website.	Tiffany Kemp	Complete	7/24/2020		9		
2020	7/15/2020	61	Carry forward to the January 2021 meeting continued discussion on the Ag-equine study.	Tiffany Kemp	Reminder set to add this to the January 2021 agenda. 01/13/21 Topic Withdrew by Chris Bates.	7/16/2020	1/13/2021	1		
2020	7/15/2020	62	Include Monthly Airbnb taxes collected to reports section	Chris Boies and Tiffany Kemp	Chris Boies inquired with the COR on getting that information on a monthly basis. COR is working on what information can be shared.	7/24/2020		9		
2020	7/15/2020	63	Provide committee with list of goals established by the Berryville/Clarke County Joint Committee on Economic Development and Tourism at next meeting	Tiffany Kemp	Email sent to all members 7/24/20. Will also be provided in the next meeting packet.	7/24/2020		9		
2020	7/15/2020	64	Staff will work on a document detailing which committee (IDA, EDAC, BCCJED&T) has which responsibilities.	Chris Boies, Felicia Hart & Tiffany Kemp	Complete	12/2/2020		140		
2020	9/16/2020	65	Process approved minutes and forward to the Public Information Officer for upload to the website.	Tiffany Kemp	Complete	9/16/2020		0		
2020	9/16/2020	66	Contact Dana Waring to present at the November meeting Updated: defer presentation until Jan/Feb 2021	Tiffany Kemp	Added to agenda and calendar to contact. Will reach out to see if she can present at the 2nd meeting of 2021 once schedule is set.	9/16/2020	1/13/2021	0		
2020	12/2/2020	67	Correct minutes, process approved minutes and forward to the Public Information Officer for upload to the website.	Tiffany Kemp	Sent to Cathy Keuhner for posting.	12/7/2020		5		
2020	12/2/2020	68	Add a discussion on the number of meetings for 2021	Tiffany Kemp	Discussion topic added to January Agend	12/7/2020		5		
2021	1/20/2021	69	Process approved minutes and forward to the Public Information Officer for upload to the website.	Tiffany Kemp	Complete	1/20/2021		0		
2021	1/20/2021	70	Send meeting scheduled of MOU, BOS, and IDA to EDAC members.	Tiffany Kemp	Sent BOS and MOU. Will send IDA once approved 1/28/21	1/20/2021		0		
								0		
								0		
								0		



## Industrial Development Authority of the County of Clarke Virginia

*Ben Cochran, Brian Ferrell, English Koontz, Rodney Pierce, Isreal Preston, William Waite, David Weiss, William Wolfe*

### **2021 Meeting Schedule**

- January 28, 2021 – 2021 Organizational
- April 22, 2021
- July 22, 2021
- October 28, 2021
- January 27, 2022 – 2022 Organizational

Fourth Thursday, Quarterly  
1:00 pm | Main Meeting Room

Industrial Development Authority of the Clarke County Virginia  
Board of Directors  
January 28, 2021, Minutes

A meeting of the Industrial Development Authority of the Clarke County Virginia, held in the Berryville-Clarke County Government Center, Berryville, Virginia, on Thursday, January 28, 2021, at 1:00 pm.

*Directors Present:* Brian Ferrell, Rodney Pierce, William Wolfe, Ben Cochran, Isreal Preston, English Koontz, and William Waite

Directors Absent: None

Board of Supervisors Liaison: David Weiss, Chair

County Staff: Chris Boies, County Administrator  
Felicia Hart, Director Economic Development and Tourism  
Tiffany Kemp, Clerk  
Cathy Kuehner, Public Information Officer

Press: Mickey Powell, Winchester Star

Others Present: Janice Kuhn, Infinex Financial Group

1. Call to Order

At 1:02 pm, Director Ferrell called the meeting to order. The meeting was then turned over to Tiffany Kemp, Clerk.

2. Organizational Items

Elect Chair

Tiffany Kemp, Clerk, called for nominations of Chair 2021

**Director Pierce, seconded by Director Wolfe, moved to elect Brian Ferrell as Chair 2021. The motion carried by the following vote:**

Ben Cochran	-	Aye
Brian Ferrell	-	Aye
English Koontz	-	Aye

Industrial Development Authority of the Clarke County Virginia  
January 28, 2021

Rodney Pierce	-	Aye
Isreal Preston	-	Aye
William Waite	-	Aye

Following the vote, the meeting was turned over to Chairman Ferrell.

Elect Vice-Chair

Chairman Ferrell called for nominations for 2021 Vice-Chair

**Director Waite, seconded by Director Wolfe, moved to elect Ben Cochran as Vice-Chair 2021. The motion carried by the following vote:**

Ben Cochran	-	Aye
Brian Ferrell	-	Aye
English Koontz	-	Aye
Rodney Pierce	-	Aye
Isreal Preston	-	Aye
William Waite	-	Aye

Elect Vice-Chair

Chairman Ferrell called for nominations for 2021 Treasurer/Secretary

**Director Cochran, seconded by Director Preston, moved to elect Bill Waite as Treasurer/Secretary 2021. The motion carried by the following vote:**

Ben Cochran	-	Aye
Brian Ferrell	-	Aye
English Koontz	-	Aye
Rodney Pierce	-	Aye
Isreal Preston	-	Aye
William Waite	-	Aye

Set Meeting Date, Time, and Location

January 28, 2021 – Organizational  
April 22, 2021  
July 22, 2021  
October 28, 2021  
January 27, 2022 - Organizational

Industrial Development Authority of the Clarke County Virginia  
January 28, 2021

**Director Cochran, seconded by Director Preston, moved to approve the 2021 Meeting Schedule as presented. The motion carried by the following vote:**

Ben Cochran	-	Aye
Brian Ferrell	-	Aye
English Koontz	-	Aye
Rodney Pierce	-	Aye
Isreal Preston	-	Aye
William Waite	-	Aye

3. Adoption of Agenda

**Director Wolfe, seconded by Director Ferrell, moved to adopt the agenda as presented.**

Ben Cochran	-	Aye
Brian Ferrell	-	Aye
English Koontz	-	Aye
Rodney Pierce	-	Aye
Isreal Preston	-	Aye
William Waite	-	Aye
William Wolfe	-	Aye

4. Approval of Minutes

- Director Pierce inquired into the estimated bond totals. Tiffany Kemp, Clerk, stated Shenandoah University's Bond Fees were received after the packet went out, totaling \$3,907.50. Grafton has provided documentation their bond payments are complete, and they do not owe. Director Waite further clarified the IDA's expected Bond Revenue amount is \$5300 for the year.

**Director Pierce, seconded by Director Koontz, moved to approve the October 22, 2020, minutes as presented.**

Ben Cochran	-	Aye
Brian Ferrell	-	Aye
English Koontz	-	Aye
Rodney Pierce	-	Aye
Isreal Preston	-	Abstain
William Waite	-	Abstain
William Wolfe	-	Aye

Industrial Development Authority of the Clarke County Virginia  
January 28, 2021

- Director Waite and Director Preston both abstained from the vote, as they were not present at the October 22, 2020 meeting.

5. Investment Status Update by Janice Kuhn

Director Waite stated this presentation by Ms. Kuhn is the annual review to ensure everyone is aware of our investment standings. 2020 was a crazy year, and feels the numbers are quite reasonable given what has transpired.

Highlights by Janice Kuhn:

- Thanked the Board for inviting her to attend and provide a review for the year 2020. No one anticipated pandemic and the impact it would have.
- When she met with the Board last year, the markets were doing well; interest rates were rising, and the accounts were doing great.
- At the end of March 2020, the market had a significant sell-off, though short-lived. The recovery was selective to companies who benefited from shut down; Zoom, Amazon, etc.
- The IDA has a diversified portfolio. When initially set up, it was divided very conservatively, a little more aggressive, and added a growth component to get a better return rate.
- In a floating rate fund last year, at the time doing well because they are short-term banknotes that turn over every 60-90 days. The idea was interest rates were rising, as the notes were maturing, getting new notes with a higher interest rate to help the fund.
- When the pandemic hit, there was a massive sell-off due to credit risk; many companies were not doing well and could default on loans.
- Reached out in April because of that concern, recommended moving the money from the Floating Rate fund to the U.S. Government Securities Fund, which is a safe haven until things leveled out.
- Overall did well. Made allocation in May 2018 with \$100,000; 2 ½ years later up to \$115,000 - 6% per year - doing well for a conservative/moderate portfolio.
- Felt comfortable with keeping it as is for next year.

Questions/Comments:

- Director Waite stated he believes this is aligned with the strategy adopted two (2) years ago. Recommends maintaining as-is for another year with an annual review in January 2022. Director Wolfe agreed.
- Board vocalized their appreciation of Janice Kuhn keeping an eye on and making changes as needed due to the pandemic.

Industrial Development Authority of the Clarke County Virginia  
January 28, 2021



Director Waite, seconded by Director Wolfe, moved to approve the investments as presented and maintain the strategy through the year 2021 with a re-evaluation in January 2022. The motion carried by the following vote:

Ben Cochran	-	Aye
Brian Ferrell	-	Aye
English Koontz	-	Aye
Rodney Pierce	-	Aye
Isreal Preston	-	Aye
William Waite	-	Aye
William Wolfe	-	Aye

6. Secretary / Treasurer's Report

A. FY2020 Year-to-Date Check Log

Director Waite Highlights:

- The majority of checks are for the Director Attendance fees.
- No reason to change the budget now. All significant purchases, except for the Audit and Insurance, have been made.
  - o Director Wolf asked the Audit frequency; Director Waite responded the audit is done once a year and is a small piece of the entire county audit.

B. Investments Year-to-Date Summary, Year-to-Date Budget, Bond Logs

- A complete list of Bonds was provided in the packet. Director Waite noted the Bonds have been running for a while and will continue to dwindle off. Other than investments, Bonds have been the sole source of revenue; at some point, that revenue stream will disappear.
- No new requests for bonds for as long as Director Waite has been on the Board.
- Other opportunities should be looked at when we need a new revenue stream.

**Director Waite, seconded by Director Ferrell, moved to approve the Treasurer's report, as presented.**

Ben Cochran	-	Aye
Brian Ferrell	-	Aye
English Koontz	-	Aye
Rodney Pierce	-	Aye
Isreal Preston	-	Aye
William Waite	-	Aye
William Wolfe	-	Aye

Industrial Development Authority of the Clarke County Virginia  
January 28, 2021

Chris Boies gave a brief update on the COVID-19 vaccination.

- Clarke County is above the average percentage of citizens vaccinated.
- Businesses should start creating a list of employees who are willing to get the COVID-19 vaccine. It would be helpful to know the numbers ahead of time.
- Coordinating through the Director of Emergency Management.
- The problem now is vaccine supply.
- Doing group 1B as quickly as they can.
- Health Department is willing to go into manufacturers and do vaccinations – depending on resources. The bigger the group, the more likely the Health Department will come out.

## 7. New Business

### A. *Discussion on Economic Development Structure*

- Chris Boies stated when he first arrived, Economic Development efforts were fragmented/disconnected as far as direction and structure.
- The current structure of the County is as follows:
  - o Economic Development Advisory Committee (EDAC)
  - o Industrial Development Authority (IDA)
  - o Berryville-Clarke County Joint Committee on Economic Development and Tourism (MOU Committee)
    - The town of Berryville has a Community Development Committee where pieces overlap
  - o NGO's (Non-Governmental Organizations)
    - Top of Virginia Chamber of Commerce
    - Berryville Main Street
    - Barns of Rose Hill
    - Historical Association/Mill, Equine Alliance, Farmers Market, Fairgrounds, and many others
- Economic Development Advisory Committee (EDAC)
  - o Initially discussed/appointed by the Board of Supervisors in 1999/2000
  - o Initial Charge:
    - Review revenue needs and offers ideas for revenue generation
    - Offer advice to BoS, County Administrator, and the Economic Development Director concerning economic development activities
      - A broad charge for them to work on
      - Talented people on the group who feel they have not been utilized, as they would like to

Industrial Development Authority of the Clarke County Virginia  
January 28, 2021

- Industrial Development Authority (IDA)
  - A legal entity created by the BoS with authority granted by the Code of Virginia
    - They have special powers localities don't
      - Make grants to private entities
      - Buy/Sell/Lease property without a public hearing
    - Develop industrial parks
      - Issue bonds for the benefit of private entities
      - Make loans to private entities/forgive repayment of those loans
  - They are also:
    - The economic development cheerleaders
    - Eyes/ears of the business community
    - Help elected officials analyze opportunities, determine needs, and generally keep them informed on the status of the business community
  - Could become an "Economic Development Authority" with the same powers.
    - The only cost associated with this is changing the legal paperwork
    - A more encompassing type of name
    - IDA's, historically, are thought of as helping a business park grow and expand, but they should be helping small businesses too
  
- Berryville-Clarke County Joint Committee on Economic Development and Tourism (referred to as the MOU Committee)
  - Consists of two (2) members of the Board of Supervisors and two (2) Town Council members
  - Ensures the joint efforts/cooperation on economic development activities in and around the Town of Berryville
  - Provides one (1) direction to the Economic Development Director
    - Streamlines the direction she is receiving
    - Both Town and County contribute financially to the position
  - Ensures joint funding of the economic development position
  
- Basic Functions of a Local Economic Development Program
  - Placemaking/Tourism
  - Business Retention/Expansion
  - Growing Your Own-small business/entrepreneurs
  - Business Attraction
  
- Placemaking/Tourism
  - Showcasing your community's special attributes/vibrancy
  - Two-fold effort – bringing people to your community to visit, spend money, then go home/also key for existing and new businesses
  - Talent/Workforce number one concern for expansion/relocation

Industrial Development Authority of the Clarke County Virginia  
January 28, 2021

- Quality of Life - Schools, healthcare, events, recreation, neighborhoods, community pride, etc.
- Clarke is very strong in the Placemaking category – people want to live in Clarke County. Homes being built are sold faster than they are completed
- Talent is one of the biggest contributors. Southwest Virginia is struggling because people are leaving that area. Businesses that need 300 employees will not develop in an area people do not want to live.
  
- Business Retention/Expansion
  - 2019 Virginia Economic Development Partnership (VEDP):
    - 67% of all announcements regarding new and expanding businesses were from existing Virginia businesses
    - 68% of job announcements were from existing Virginia businesses
    - 54% of capital investments were from existing Virginia businesses
  - Need a coordinated program, site visits, and check-ins
    - Thought would be to have members of these groups be assigned business to check in throughout the year
  - Anticipate local business needs/identify problems before they arise
    - Lack of available employees is the biggest complaint we are hearing from local businesses
  - Build a strong business climate/create business champions
    - If Director Cochran could be a spokesperson for the Economic Gardening Program, it would help with future referrals to that program.
  - Strategies/approach different for corporate vs. downtown businesses
    - A large business approach, such as Berryville Graphics, will be a very different approach than one for a small, Mom-and-Pop type of business on Main Street.
  
- Growing Your Own-small business/entrepreneurs
  - Extensive support networks needed
  - A high percentage of failure in the first two (2) years
  - Business incubators
  - Educational programs for would-be entrepreneurs
  - Small Business Development Center at Lord Fairfax Community College
    - State Agency, resources offered are free to businesses, working with seven (7) in Clarke County currently
  
- Business Attraction
  - By far the most expensive endeavor/most visible headlines
  - Very competitive – localities with strong incentive programs
  - In Clarke, very targeted and limited due to strong Comprehensive Plan
    - Ensures we maintain a sense of place

Industrial Development Authority of the Clarke County Virginia  
January 28, 2021

- Focus right now on already properly zoned vacant properties/buildings
- History of a very successful business park
  
- Regional Perspective
  - Businesses look at regions, not just jurisdictional boundaries
  - Established relationship with Frederick County and the City of Winchester
  - Coordination with the State
    - Virginia Economic Development Partnership
    - Virginia Economic Developer's Association
  - Shenandoah Valley Tourism Partnership
  - Shenandoah Valley Travel Association
  
- Projects in and around Berryville (Starting Point)
  - Board of Supervisors and Town Council thoughts filter through the Berryville-Clarke County Joint Committee on Economic Development and Tourism (MOU Committee)
  - MOU Committee would be able to provide direction to:
    - IDA (or EDA)
      - EDA is a more inclusive term than IDA. The only cost to change is the legal paperwork. A name change could be done with the adoption of a resolution.
      - Would focus on:
        - ✓ Business Attraction
        - ✓ Business Retention
        - ✓ Business Expansion
      - Would send feedback back to the MOU Committee
    - EDAC
      - Would focus on:
        - ✓ Placemaking and Tourism
        - ✓ Small Business Marketing
        - ✓ Work with downtown merchants
        - ✓ Work with Berryville Main Street
      - Information would flow between EDAC and MOU
    - Economic Development Director reports directly to the MOU Committee
      - Works to achieve goals of the MOU Committee
      - Provide staff support to the IDA and the EDAC
  
- Projects outside of Berryville
  - Areas such as Waterloo or the Double Toll Gate
  - Board of Supervisors would be the main point of contact for all groups
  - IDA (or EDA) focus on:
    - Business Attraction

Industrial Development Authority of the Clarke County Virginia  
January 28, 2021

- Business Retention
- Business Expansion
- EDAC
  - Placemaking
  - Small Business Marketing
  - Work with Boyce and Villages
- Economic Development Director
  - Achieve goals of BoS
  - Staff support to IDA and EDAC

#### Questions/Comments

##### Director Wolfe

- Feels this is a fantastic idea. It fills a gap that has been missing. He is frequently asked how to get in and whom to talk to. Gives us an idea of what works and what needs to be adjusted.

##### Director Waite

- Excited to see the allocation of resources to help. Each group has different skill sets; how do we define the role better for everyone, so there is a clear definition. Need an objective; what does contacting mean other than saying help – and how to report on an ongoing basis.
- From a Board position, where do we help get pads ready vs. not? What is our willingness in a financing role?
  - Chris Boies stated some areas in the County are defined. The biggest question becomes how Berryville and the County work together. Where the next spot for appropriate development is and what does it look like?
  - David Weiss stated he wants to utilize the IDA's ability and monies when development opportunities arise. Training is the critical component to implementing an exciting and good plan, specifically training to allow all groups to understand what the Council and the Board's expectations are moving forward. Committed as a Board with County properties to make things happen.

Director Ferrell

- Before speaking with anyone, should Directors get confirmation with Board?  
Doesn't want to waste time if not interested.
  - o Chris Boies stated the MOU did very well providing direction over this last year. The next time the MOU sets goals, it needs to be determined whom we should be targeting, and what is the right size and fit for Clarke County? Staff needs to create a defined list.
  - o David Weiss stated a vital question is what companies need our demographics and then how to market them to those available properties. Not interested in Large Scale re-zonings. Need and will be very controlled in any expansions. Good to have a conversation with staff, to have an understanding of whom to talk to and what to talk about.
  - o Felicia Hart stated understanding ordinances, permitting time and costs, etc., is a big piece of the picture.

Director Cochran

- Would be happy to talk to people but would need tangible data that show plots available, fees for hook-ups, a cheat sheet of sorts.
- Went through an expansion in 2020 and his contractors felt County and Town were a pleasure to work with as opposed to other localities.
  - o Felicia Hart stressed all departments working as a team is the best way to be successful for new businesses coming in.
  - o David Weiss stated over the last several years, we have tried to identify single points of contact, get all departments on board so that when businesses talk to us, they get a straight answer. Be clear and have all information available so businesses can understand what is needed and welcomed in Clarke County.

Director Koontz

- What are the sizes of the properties, zoned appropriately? Concerned Clarke County's cost per acre is significantly higher than Frederick County's. The cost of the land may also be a factor.
  - o Chris Boies stated Clarke is in the middle, too expensive on one side, but others feel it is cheap.
  - o Felicia Hart added many other localities are offering pad-ready sites by working with developers.

*B. Director of Economic Development and Tourism Update*

- Convene a group of hospitality owners/operators (topics to include TOT, short-term rentals, Civil War)
  - o Group has met once in person. The discussion continues with business owners on a regular basis for updates/status

Industrial Development Authority of the Clarke County Virginia  
January 28, 2021

- Engage stakeholders on the feasibility of a hotel in Berryville (this would include owners/operators in the region)
  - o Participate in a weekly update of the travel industry. This covers the hotel industry. Talked last week with regional DMOs who get the STR report (monthly hotel industry booking numbers) and many hotels are still understaffed and way under booked due to COVID. Talk now for the industry is that the numbers will not get better until at least 2023. Many travelers are now utilizing short term rentals.
  
- Continue efforts on business attraction, retention *and growth* (seminars, promotion, assistance).
  - o Continue to work closely with the Virginia Employment Commission, Virginia Career Works, Lord Fairfax Small Business Development Center and other agencies as needed. We are currently working with the USDA and other Federal agencies to take advantage of their programs.
  - o While in Front Royal, I collaborated with Page and Rockingham County to develop the Connect 340 program. We applied for and won a REDI (Rural Economic Development Initiative) grant from the USDA. USDA has allowed this program to follow me. This grant provides extensive research for our area(s) aimed at outdoor tourism-related businesses. It is based on our quality of life and the resources that we have. The research includes other areas/states that have been successful in recruiting these types of businesses and their overall marketing plan. We hosted our second Zoom meeting fine-tuning our research needs/areas.
  - o We continue to work with our local businesses to promote their hiring and training needs.
  - o We have had another status meeting with the Virginia Economic Development Partnership.
  - o We have successfully completed our first extended conference call with Cochran's Lumber regarding the Economic Gardening program. From this call, researchers will work to determine Cochran's best opportunities for not only increased sales but better understanding their competition, where sales opportunities are, and how to better promote (and to who) their products.
    - Director Cochran is currently participating in this program. Was a bit skeptical at first about how it could help his company. Feels the market research they are doing for him will be extremely helpful. It is a state-supported process, but it has a nationwide reach.
    - Informing them of areas that are up and coming, what the jobs pay, historical data, infrastructure, etc.
    - Very impressed with the thoroughness done on the company, excited to see what they bring back.

Industrial Development Authority of the Clarke County Virginia  
January 28, 2021



- Director Ferrell asked if they will promote the business, Felicia Hart responded they would not promote a business. They find the relevant information to each business and help them improve.
  - Felicia Hart added C2Management previously went through the program once and will be going through it again.
  - Director Waite stated this is a great business retention program for County. Does Felicia Hart have a list of companies who should go after this next? Felicia Hart responded she has reached out to a couple of businesses and is prepared to help. Some not ready at this time but constantly talking.
  - David Weiss felt it was important to note businesses cannot take advantage of this service if we did not have an Economic Development Officer; they will not come to a community without that liaison.
  - Director Preston asked for clarification as to why C2Management was going through the second round of this program, and did they see any improvements after going through the first time?
    - Felicia Hart stated it took a while. Did not understand the value of what they were bringing and did not have time to implement the findings correctly.
    - David Weiss felt it would be helpful to provide a background of what C2Management is. Felicia Hart responded it is an electronic recycling company. They recycle materials across the east coast from hospitals, data centers, and people with metals. C2Management will salvage what they can, resell what can be refurbished, and recycle the rest. Works with technical equipment and has staff to do specialized testing. Has state and federal contracts refurbish old equipment.
    - Director Wolfe has visited. Felt it is an amazing facility and worth a trip to see.
  - We have initiated a conversation with a local business and the Virginia Economic Development Partnership regarding international trade.
  - Via conference call, met a couple of weeks ago with the USDA to continue the discussion on the USDA Rural Development Value-Added Producer grant with a local farmer.
  - We have been regularly communicating with local businesses/non-profits to make them aware of the new PPP 2.0 program. Lord Fairfax Small Business Development Center has already been working with local businesses to determine eligibility.
- Engage in a dialogue with property owners of vacant buildings and the developable land to spur economic activity.
- We continue the discussion with some local property owners.
  - Regularly run queries about new properties on the market to start dialogue.

Industrial Development Authority of the Clarke County Virginia  
January 28, 2021

- We produced the graphics for the oversize "For Sale/Rent" posters designed to spur discussion.
- We have regular meetings/updates with Christy Dunkle, and she continues to make introductions.
  
- Evaluate what is needed to make the Berryville Main Street program viable and successful and report back to Joint Committee on recommendations.
  - Have initiated several meetings with both current and past board members for a better understanding of the history of the Berryville Main Street program. We are working on potential partnership opportunities for events, trainings, and campaigns. While the board members themselves will determine the fate of the program, we can definitely utilize the fact that they are at least trying and wanting to make a difference. They already have relationships with many of the business owners, and we can work to take advantage of that asset in getting the word out and helping us better understand current reality.
  
- Formalize website and social media strategies for economic development.
  - Work continues. We have talked with other localities to learn what does/doesn't work. What pages and community infographics to include. Then production of those individual pieces will be initiated based on budget. We have set up a meeting with the Virginia Economic Development Partnership to incorporate the VA Scan program into our site. This program includes land and property offerings in Clarke County. In our first training, we will be working to determine what properties would qualify to be included in this State listing database.
  
- Establish relationships, and provide training for, realtors in the area.
  - I am now planning one-on-one meetings with local realtors – both in Clarke County and surrounding areas.
  - Continue working with ED at the Blue Ridge Association of Realtors to collaborate on potential Zoom training meetings with the USDA, LFSBDC and others.
  
- Develop and implement an incentive program using the CARES funding
  - Currently, as stated earlier, we are working to educate business and non-profits as to what the PPP 2.0 version is offering.
  - The Clear Brook Welcome Center display was a great opportunity. We showcased Main Street and other Clarke County towns/communities, numerous non-profits including Long Branch, Blandy, Historical Association, Farmers Market, the Clarke County Equine Alliance and Shenandoah Spirits Trail that showcased our two wineries. *Special thanks to Chris Bates for getting organizations to participate.*

Industrial Development Authority of the Clarke County Virginia  
January 28, 2021

- In the past, up to 60,000 people pass through this welcome center, this year, just over 40,000 visitors.
- We were able to produce three banners that will be used throughout the year at events/programs and at places like the Clear Brook Welcome Center.
- We produced a Profile Sheet that will be utilized to promote Clarke County to various travel writers, travel bloggers, and DMOs. Our profile sheet will be distributed at numerous shows (courtesy of SVTP, SVTA, and others) attending the shows.
- Regionally we are putting together another Shop Local campaign – but this time for Valentine's Day. This is a play off of our "Open and Safe" program.
- We produced short videos of local business owners and videos of our area. This will give us access to video that will be utilized for future projects – including those with the State Tourism, Shenandoah Valley Tourism Partnership, Shenandoah Valley Travel Association, Shenandoah Spirits Trail, social media, and many others.
  - Shows what Clarke County has to offer.
  - Thanked Betsy Pritchard for participating.
  - Noted Director Cochran and Cochran Lumber are in line to participate.
- Farmer's markets, since moving to the Primary School, have had 300-500 going through a weekend.
  - David Weiss asked if they were staying at the school or moving; Felicia Hart responded they are in negotiations with the town right now.
  - Director Koontz noted the farmer's market gets a ton of people visiting and is very popular; how do we capture those visiting and pointing them towards town.
    - Felicia Hart responded that was part of the discussion. There are opportunities for the Town/County to set up a booth as well as other businesses. Not sure where folks are coming from. Punch card idea to include names and emails to win a free "something." Build on that database. In contact with LFSBDC, VA Tourism point of contact, many small businesses don't realize, but the VTC website provides a free listing for businesses to take advantage of.
- We also produced the over-size (3'x4') for sale/rent signs that will be utilized by property owners. These are colorful signs that include my contact information and make mention of incentives that might be available.
- We continue to have weekly conference calls with EDAs from both Winchester City and Frederick County. Meeting also includes LFSBDC (Christine Kriz) and the Top of Virginia Chamber (Cynthia Snyder). It also includes the United Way as needed. This weekly communication helps us to better understand what our current reality is and how can we adjust sooner to meet those needs. We also serve as a clearinghouse of new information regarding grants and training opportunities. We continue to push the "Open and Safe" COVID-19 campaign.

Industrial Development Authority of the Clarke County Virginia  
January 28, 2021

- We are in regular communication with our local community banks to ensure we are not missing areas of concern for our "Main Street" businesses.
- Way to see what is happening in our underserved in our community
- The next meeting is scheduled for 01/29/2021.

Other projects:

- Economic Development
  - We continue to regionally participate as part of the Small Business Resiliency Team program as part of a GO Virginia grant. This is in partnership with Lord Fairfax Small Business Development Center. This program assists small businesses with marketing, financial guidance, the creation of an e-commerce website, and accounting software.
  - Continue to utilize Christine Kriz and her staff from the Lord Fairfax Small Business Development Center.
  - We continue working regionally to promote the Workforce Initiative. This program works to put businesses in front of high school students to show them potential career opportunities.
  - Regionally we are producing an NSV Talent website. This site will highlight each areas' quality of life (including P&R), educational opportunities, and other pertinent information that people are looking for when job hunting.
  - We continue participating regionally in the Startup Shenandoah Valley program. This program works with businesses to identify and address their risks while scaling up.
  - I continue to meet regularly with Clarke County's Planning and Zoning Director for updates/catch-ups.
  - We continue to see some turnover in smaller businesses – i.e., restaurants and some others.
  
- Tourism
  - As part of the Shenandoah Valley Spirits Trail, we just finalized our latest video that highlights Twin Oaks Tavern Winery. This video is shared on the Spirits Trail website and the Virginia Tourism Corporation's site. It is hosted on YouTube and shared via numerous social media outlets.
  - We continue to update the Virginia Tourism Corporation, the Shenandoah Valley Travel Association, and other websites regarding Clarke County and our assets/businesses. This includes providing photography and video as time allows. Because of time constraints, we are missing opportunities to highlight Clarke County via blogs, itineraries, and "What's New" stories.
  - All have a website, updating to get our info out there.
  - If a new business has an expansion, new product, VTC wants to know so we can showcase it.

Industrial Development Authority of the Clarke County Virginia  
January 28, 2021

- o We have been successful working with local photographers who have offered their works to us. They are providing their images to us for free with just a copyright credit. We are (and will be) incorporating these images in our websites and social media opportunities, in addition to other outlets.
- o Both tourism and Economic development websites are sorely outdated.
- o Images have previously been a chunk of her budget at other locations, getting for free right now.
  - Director Cochran stated he has drone footage from fall he can share with Felicia Hart for these pages.
- o Following up with Mayor Arnold's suggestion about potential signage at the trailheads (special thanks to Alison Teeter for the introduction to the "Trail Boss" Chris Brunton), we have discussed where potential signage can go (VDOT vs. State Park properties) and what said signage could incorporate. In the works is a new Eagle Scout kiosk project at Bear's Den that we could also potentially include our messaging on.
- o There are rules as to what can be posted; will need to get a graphic artist to assist with this project.
- o Included tourism numbers in the handout. State Corporation puts together a report. 2019 tax receipts went up 3.1%
- o Good to have to help justify why tourism matters.

### C. *Waterloo Availability Fees Program Update*

#### Highlights by Chris Boies

- Permission by the Board of Supervisors to reduce the sewer hook-up fees by 1/3 of the current fee.
- Hook-up fees are high for a small system with not many efficiencies.
- Hook-up fees were developed around the Capital costs associated with building the system.
- There was old money due back to the Board of Supervisors. The Board agreed to waive payback if we get new hook-ups. The reduction lasts for the calendar year 2021 to help spur activity.
- There is an existing incentive program with the IDA to space payments out. No takers yet for this program.
- Conversations with Mr. Claytor, who claims interested tenants left when they saw water/sewer hook-up fees. Took feedback to heart, try to soften the impact to new businesses.
  - o Director Ferrell Questioned how many pads sites the system can accommodate.
    - Chris Boies stated there is a decent amount of property that is zoned commercial but has not been built on.

Industrial Development Authority of the Clarke County Virginia  
January 28, 2021

- David Weiss noted there are currently three-four businesses not on the system, but they can be connected through this; hopefully, this reduction will spur them to join.

Staff to do's:

- Process approved minutes

8. Next Meeting

The next meeting is scheduled for Thursday, April 22, 2021, at 1:00 pm.

9. Adjournment

**Director Waite, seconded by Director Ferrell, moved to adjourn the meeting.**

Ben Cochran	-	Aye
Brian Ferrell	-	Aye
English Koontz	-	Aye
Rodney Pierce	-	Aye
Isreal Preston	-	Aye
William Waite	-	Aye
William Wolfe	-	Aye

At 2:37 pm, Director Ferrell adjourned the meeting.

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Minutes recorded and transcribed by Tiffany R. Kemp, IDA Clerk



## Berryville-Clarke County Joint Committee on Economic Development and Tourism

Harry "Jay" Arnold, Doug Lawrence, Kara Rodriguez, and David Weiss

### 2021 Meeting Schedule

Third Friday, 10:00 am, Main Meeting Room

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- January 15, 2021 – Organizational Meeting
  
- March 19
  
- May 21
  
- July 16
  
- September 17
  
- November 19
  
- January 21, 2022 – Organizational Meeting

Berryville-Clarke County Joint Committee on Economic Development and Tourism  
January 15, 2021                                      Regular Meeting                                      10:00 am

At a regular meeting of the Berryville/Clarke County Joint Committee on Economic Development and Tourism held on Friday, January 15, 2021, at 10:00 am in the Main Meeting Room, Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

**Members Present:**        Harry "Jay" Arnold, Berryville Mayor and Town Council Representative;  
   Doug Lawrence, Board of Supervisors Representative,  
   Kara Rodriguez, Town Council Representative;  
   David Weiss, Board of Supervisors Representative;

**Members Absent:**        None

**Staff Present:**            Chris Boies, Keith Dalton, Felicia Hart, Cathy Kuehner, and Tiffany Kemp

**Press Present:**            None

**Others Present:**         Mary Ivie

**1. Call to Order - Determination of Quorum**

At 10:00 am, Tiffany Kemp called the meeting to order.

**2. Organizational Items**

*Elect Chair*

Tiffany Kemp called for nominations and election of the 2021 Chair.

**Kara Rodriguez, seconded by Doug Lawrence, moved to nominate and elect Harry "Jay" Arnold 2021 Chair. The motion carried by the following vote:**

Jay Arnold	-	Aye
Doug Lawrence	-	Aye
Kara Rodriguez	-	Aye
David Weiss	-	Aye

Following the vote, the meeting was turned over to Harry "Jay" Arnold, 2021 Chair

*Elect Vice-Chair*

Chair Arnold called for the nomination and election of the 2021 Vice-Chair



**Doug Lawrence, seconded by Kara Rodriguez, moved to nominate and elect David Weiss 2021 Vice-Chair. The motion carried by the following vote:**

Jay Arnold	-	Aye
Doug Lawrence	-	Aye
Kara Rodriguez	-	Aye
David Weiss	-	Aye

**Set meeting Date, Time, and Location**

- March 19, 2021
- May 21, 2021
- July 16, 2021
- September 17, 2021
- November 19, 2021
- January 21, 2022 – Organizational Meeting

**David Weiss, seconded by Kara Rodriguez, moved to approve the Meeting Dates, Time, and Location for 2021. The motion carried by the following vote:**

Jay Arnold	-	Aye
Doug Lawrence	-	Aye
Kara Rodriguez	-	Aye
David Weiss	-	Aye

**3. Adoption of Agenda**

**Kara Rodriguez, seconded by David Weiss, moved to adopt the agenda as presented. The motion carried by the following vote**

Jay Arnold	Aye
Doug Lawrence	Aye
Kara Rodriguez	Aye
David Weiss	Aye

**4. Approval of Minutes**

- Chair Arnold noted the following corrections:
  - o Page three of ten, Item Number 5, should state the name "Kyle of Virginia Main Street Program," not "Keith."
  - o Page four of ten, Item Number 7, correct the spelling of "Zoom."
  - o Page four of ten, Item Number 8, correct sentence from "Continues to work with those businesses to contact additional funding opportunities..." to "Continue to work with those businesses to contact about additional funding opportunities..."

**David Weiss, seconded by Doug Lawrence, moved to approve the minutes for November 20, 2020, as amended. The motion carried by the following vote:**

Jay Arnold	-	Aye
Doug Lawrence	-	Aye
Kara Rodriguez	-	Aye
David Weiss	-	Aye

**5. Director of Economic Development & Tourism Goals Update and Year-end Summary**

Felicia Hart Highlights Include:

**Goals**

1. Convene group of hospitality owners/operators (topics to include TOT, short-term rentals, Civil War)
  - o Group has met once in person. Discussion continues with business owners on a regular basis for updates/status
2. Engage stakeholders on the feasibility of a hotel in Berryville (this would include owners/operators in the region)
  - o Participate in a weekly update of the travel industry. This covers the hotel industry. Talked last week with regional DMOs who get the STR report (monthly hotel industry booking numbers) and many hotels are still understaffed and way under booked due to COVID-19. Talk now for the industry is that the numbers will not get better until at least 2023. Many travelers are now utilizing short-term rentals.
  - o Chris Boies offered that capital for new enterprises is not going to be investing in new facilities because they have so many not being used. Still a priority but it does not seem we will see movement on this right now until occupancy numbers go up.
3. Continue efforts on business attraction, retention *and growth* (seminars, promotion, and assistance)
  - o I continue to work closely with the Virginia Employment Commission, Virginia Career Works, Lord Fairfax Small Business Development Center and other agencies as needed. We are currently working with the USDA and other Federal agencies to take advantage of their programs.
  - o While in Front Royal, I collaborated with Page and Rockingham County to develop the Connect 340 program. We applied for, and won, a REDI (Rural Economic Development Initiative) grant from the USDA. USDA has allowed this program to follow me. This grant provides extensive research for our area(s) aimed at outdoor tourism-related businesses. It is based on our quality of life and the resources that we have. The research includes other areas/states that have been successful in recruiting these types of businesses and their overall marketing plan. We hosted our second Zoom meeting fine-tuning our research needs/areas.

- We continue to work with our local businesses to promote their hiring and training needs.
- We have had another status meeting with the Virginia Economic Development Partnership.
- We have successfully completed our first extended conference call with Cochran's Lumber regarding the Economic Gardening program. From this call, researchers will work to determine Cochran's best opportunities for not only increased sales, but better understanding their competition, where sales opportunities are, and how to better promote (and to who) their products.
  - David Weiss asked how that program works and if the business has to pay a fee to the State for this assistance. Felicia Hart responded that she personally interviews the business to get a sense, then she will put that business in Clarke together with the State. The State will then hire someone to do all the research for that business once the State understands the plan of action of the business. There are no fees associated with this program.
  - Chris Boies added the key to this is the local relationship, the liaison being Felicia Hart. If she is responsive, reliable, communicates, does everything she is supposed to on her end, they will keep coming back to her to serve the local businesses. They do not reach out to companies directly.
- We will start working with C2M on their second phase of this same program.
  - Chris Boies added Felicia initiated conversations between C2 Management (C2M) and Cochran's Lumber, who previously went through this program. C2 Management can tell Cochran's Lumber, here is how much time I had to dedicate, how much work we had to do, but it was worth it in the end. Cochran's Lumber then becomes the spokesperson for the next business we try to get into this program.
- We have initiated conversations with a local business and the Virginia Economic Development Partnership regarding international trade.
- Via conference call, we are meeting next week with the USDA to continue the discussion on the USDA Rural Development Value-Added Producer grant with a local farmer.
- We have been regularly communicating with local businesses/non-profits to make them aware of the new PPP 2.0 program. Lord Fairfax Small Business Development Center has already been working with five local businesses to determine eligibility.
  - Businesses that previously took advantage of the PPP funding still do not know if the money they received will be forgiven or not.
  - Working with CPAs and Tax Consultants to help businesses understand what they need to be looking for and to help businesses prepare for the tax season.
  - David Weiss asked, and Felicia Hart confirmed, it is possible those businesses who took advantage of the PPP Program may not have to pay that money back. Funds will still count as income but whether they have to pay it back or not is unsure.

4. Engage in a dialogue with property owners of vacant buildings and the developable land to spur economic activity
  - We continue the discussion with local property owners.
  - Regularly run queries about new properties on the market to start a dialogue.
  - We produced the graphics for the oversized "For Sale/Rent" posters designed to spur discussion.
    - David Weiss asked if Felicia Hart had received a sense as to why the buildings remain vacant. Felicia Hart responded many vacant properties are family properties and the owners are not in a hurry to become renters or realtors. Many owners do not want to put the money in because they do not need the income.
    - David Weiss asked if other localities have programs to encourage owners. Felicia Hart responded, there can be. Tax abatements, water/sewer hook-up fees spread over the years, etc.
    - Kara Rodriguez asked if there was any interest from property owners for improving those areas. Felicia Hart stated these posters have just been completed; some owners have been spoken to and are aware of the signage but have not asked for it yet. Felicia Hart plans to make a big push on this.
  - We have regular meetings/updates with Christy Dunkle, and she continues to make introductions for me.
  
5. Evaluate what is needed to make the Berryville Main Street program viable and successful – report back to Joint Committee on recommendation
  - Have initiated several meetings with both current and past board members for a better understanding of the history of the Berryville Main Street program. We are working on potential partnership opportunities for events, trainings, and campaigns. While the board members themselves will determine the fate of the program, we can definitely utilize the fact that they are at least trying and wanting to make a difference. They already have relationships with many of the business owners, and we can work to take advantage of that asset in getting the word out and helping us better understand current reality.
    - Ultimately, it will be up to that board to decide what they want to do moving forward.
  
6. Formalize website and social media strategies for economic development
  - Work continues. We have talked with other localities to learn what does/doesn't work. What pages and community infographics to include. Then production of those individual pieces will be initiated based on budget. We have set up a meeting with the Virginia Economic Development Partnership to incorporate the VAScan program into our site. This program includes land and property offerings in Clarke County. In our first training, we will be working to determine what properties would qualify to be included in this State listing database.
  
7. Establish relationships, and provide training for realtors in the area.

- I am now planning one-on-one meetings with local realtors – both in Clarke County and surrounding areas.
  - Continue working with the Executive Director Nancy at the Blue Ridge Association of Realtors to collaborate on potential Zoom training meetings with the USDA, LFSBDC, and others.
8. Develop and implement an incentive program using the CARES funding
- Currently, as stated earlier, we are working to educate businesses and non-profits as to what the PPP 2.0 version is offering.
  - The Clear Brook Welcome Center display was a great opportunity. We showcased Main Street and other Clarke County towns/communities, numerous non-profits including Long Branch, Blandy, Historical Association, Farmers Market, the Clarke County Equine Alliance, and Shenandoah Spirits Trail that showcased our two wineries. Special thanks to Chris Bates for getting organizations to participate.
    - Previous years have had upwards of 60,000 plus visitors pass through; this year, they were at 47,000 visitors.
  - We were able to produce three banners that will be used throughout the year at events/programs and at places like the Clear Brook Welcome Center.
  - We produced a Profile Sheet that will be utilized to promote Clarke County to various travel writers, travel bloggers, and DMOs. Our profile sheet will be distributed at numerous shows (courtesy of SVTP, SVTA, and others) attending the shows.
  - We produced short videos of local business owners and video of our area. This will give us access to video that will be utilized for future projects – including those with the State Tourism, Shenandoah Valley Tourism Partnership, Shenandoah Valley Travel Association, Shenandoah Spirits Trail, social media and many others.
  - We also produced the over-size for sale/rent signs that will be utilized by property owners. These are colorful signs that include my contact information and make mention of incentives that might be available.
  - We continue to have weekly conference calls with EDAs from both Winchester City and Frederick County. Meeting also includes LFSBDC (Christine Kriz) and the Top of Virginia Chamber (Cynthia Snyder). It also includes the United Way as needed. This weekly communication helps us to better understand what our current reality is and how can we adjust sooner to meet those needs. We also serve as a clearinghouse of new information regarding grants and training opportunities. We continue to push the "Open and Safe" COVID-19 campaign.
  - We are in regular communication with our local community banks to ensure we are not missing areas of concern for our "Main Street" businesses.

Other Projects:

Economic Development:

- We continue to regionally participate as part of the Small Business Resiliency Team program as part of a GOVirginia grant. This is in partnership with Lord Fairfax Small Business Development Center. This program assists small businesses with

marketing, financial guidance, creation of an e-commerce website and accounting software.

- Continue to utilize Christine Kriz and her staff from the Lord Fairfax Small Business Development Center.
- We continue working regionally to promote the Workforce Initiative. This program works to put businesses in front of high school students to show them potential career opportunities.
- Regionally we are producing a NSV Talent website. This site will highlight each areas' quality of life (including P&R), educational opportunities, and other pertinent information that people are looking for when job hunting.
- We continue participating regionally in the Startup Shenandoah Valley program. This program works with businesses to identify and address their risks while scaling up.
- I continue to meet regularly with Clarke County's Planning and Zoning Directors for updates/catch ups.
- We continue to see some turnover in smaller businesses – i.e. restaurants and some others.

Tourism:

- As part of the Shenandoah Valley Spirits Trail, we just finalized our latest video that highlights Twin Oaks Tavern Winery. This video is shared on the Spirits Trail website and the Virginia Tourism Corporation's site. It is hosted on YouTube and shared via numerous social media outlets.
- We continue to update the Virginia Tourism Corporation, the Shenandoah Valley Travel Association and other websites regarding Clarke County and our assets/businesses. This includes providing photography and video as time allows. Because of time constraints, we are missing opportunities to highlight Clarke County via blogs, itineraries and "What's New" stories.
- We have been successful working with local photographers who have offered their works to us. They are providing their images to us free with just a copyright credit. We are (and will be) incorporating these images in our websites and social media opportunities, in addition to other outlets.
- Following up with Mayor Arnold's suggestion about potential signage at the trailheads, (special thanks to Alison Teeter for the introduction to the "Trail Boss" Chris Brunton) we have discussed where potential signage can go (VDOT vs State Park properties) and what said signage could incorporate. In the works is a new Eagle Scout kiosk project at Bear's Den that we could also potentially include our messaging on.
  - Chris Boies clarified we can say "Come visit Berryville" but we cannot say "Visit these restaurants in Berryville". There are specific rules as to what can be posted.
  - Kara Rodriguez offered the idea of a QR code on the sign to pull up places in Berryville/Clarke County.

- As part of our Shenandoah Valley Tourism Partnership Annual Meeting (1/21 @ 10 am), we are proud to announce guest speakers:
  - Rita McClenney, President and CEO of the Virginia Tourism Corporation;
  - Eric Terry, President of the Virginia Restaurant, Lodging and Travel Association;
  - Patrick Kenney, Park Superintendent, Shenandoah National Park; along with
  - Presentations on the economic impact of travel in the Shenandoah Valley; and the
  - Unveiling of our new Partnership websiteYour Zoom invitation will be e-mailed to you personally.

Questions:

Chair Arnold

- Would it be possible to add a section to the social media sites of jobs available in Berryville/Clarke County? Businesses can post they are hiring and applicants would apply directly with that business; we would not want to manage applications, qualifications etc., but a list of businesses looking for help.
  - Felicia Hart responded they are working on this and can definitely implement something like this on the new website. Working with businesses to put together specific advertisements for jobs currently open.
  - Chris Boies added it might be easier to do something like this as a weekly email as opposed to a section on the website.
  - David Weiss asked for clarification that this could be done on a government website. Chris Boies responded yes, as long as we keep it open to any business interested in posting something; we can limit to Clarke County.

Doug Lawrence

- The hotel business will not come back for a while, can the retirement homes be used as such.
  - Chair Arnold responded he did not believe those areas to be zoned appropriately. Keith Dalton confirmed Chair Arnold's comment, but can double check if needed.

Kara Rodriguez

- It is obviously not a great time for a hotel to start new projects, but knowing that is there anything that can be done now to get potential sites ready for development when activities pick back up.
  - Felicia Hart responded we need to have sites pad-ready, infrastructure in place. The community needs to invest in the project.
- Has there been any thought given to our Economic Development Facebook Page, changing the image so it is not a map?
  - Felicia Hart responded she is working on that but yes that is the plan.

Chris Boies provided a COVID-19 Vaccination Clinic Update:

- The vaccination clinic being held at the Clarke County High School will have to begin turning people away as they have allotted all available vaccines on hand to people waiting. Some school employees were able to get in to get their vaccinations.

## 6 Discussion on Economic Development Structure

Chris Boies Highlights Include:

- Current Structure of the County
  - Economic Development Advisory Committee (EDAC)
  - Industrial Development Authority (IDA)
  - Berryville-Clarke County Joint Committee on Economic Development and Tourism (MOU Committee)
    - Town of Berryville has a Community Development Committee where pieces overlap
  - NGO's (Non-Governmental Organizations)
    - Top of Virginia Chamber of Commerce
    - Berryville Main Street
    - Barns of Rose Hill
    - Historical Association/Mill, Equine Alliance, Farmers Market, Fairgrounds, and many others
- EDAC
  - Originally discussed/appointed by the Board of Supervisors in 1999/2000.
  - Initial Charge:
    - Review revenue needs and offer ideas for revenue generation
    - Offer advice to BoS, County Administrator, and the Economic Development Director concerning economic development activities
      - A broad charge for them to work on
      - Talented people on the group who feel they have not been utilized, as they would like to
- IDA
  - Legal entity created by the BoS with authority granted by the Code of Virginia.
    - They have special powers localities don't
      - Make grants to private entities
      - Buy/Sell/Lease property without a public hearing
        - develop industrial parks
      - Issue bonds for the benefit of private entities
      - Make loans to private entities/forgive repayment of those loans
    - They are also:
      - The economic development cheerleaders
      - Eyes/ears of the business community



- Help elected officials analyze opportunities, determine needs, and generally keep them informed on the status of the business community.
  - Could become an "Economic Development Authority" with the same powers.
    - The only cost associated with this is changing paperwork
    - A more encompassing type of name
    - IDA's, historically, are thought of as helping a business park grow and expand but they should be helping small businesses too
- Berryville-Clarke County Joint Committee on Economic Development and Tourism
  - Consists of two (2) members of the Board of Supervisors, and two (2) Town Council members.
  - Ensures the joint efforts/cooperation on economic development activities in and around the Town of Berryville.
  - Provides one (1) direction to the Economic Development Director.
  - Ensures joint funding of the economic development position.
- Basic Functions of a Local Economic Development Program
  - Placemaking/Tourism
  - Business Retention/Expansion
  - Growing Your Own-small business/entrepreneurs
  - Business Attraction
- Placemaking/Tourism
  - Showcasing your community's special attributes/vibrancy
  - Two-fold effort – bringing people to your community to visit, spend money, then go home/also key for existing and new businesses
  - Talent/Workforce number one concern for expansion/relocation
  - Quality of Life - Schools, healthcare, events, recreation, neighborhoods, and community pride, etc.
- Business Retention/Expansion
  - 2019 Virginia Economic Development Partnership (VEDP):
    - 67% of all announcements regarding new and expanding businesses were from existing Virginia businesses
    - 68% of job announcements were from existing Virginia businesses
    - 54% of capital investments were from existing Virginia businesses
  - Need a coordinated program, site visits, check-ins
    - Thought would be to have members of these groups be assigned business to check in throughout the year
  - Anticipate local business needs/identify problems before they arise
  - Build a strong business climate/create business champions
  - Strategies/approach different for corporate vs downtown businesses
    - The approach for a large business, such as Berryville Graphics, will be a very different approach than one for a small, Mom-and-Pop type of business on Main Street.

- Growing Your Own-small business/entrepreneurs
  - Extensive support networks needed
  - High percentage of failure in the first two (2) years
  - Business incubators
  - Educational programs for would-be entrepreneurs
  - Small Business Development center at Lord Fairfax Community College
  
- Business Attraction
  - By far the most expensive endeavor/most visible headlines
  - Very competitive – localities with strong incentive programs
  - In Clarke, very targeted and limited due to strong Comprehensive Plan
    - Ensures we maintain a sense of place
  - Focus right now on already properly zoned vacant properties/buildings.
  - History of very successful business park
  
- Regional Perspective
  - Businesses look at regions, not just jurisdictional boundaries
  - Established relationship with Frederick County and the City of Winchester
  - Coordination with the State
    - Virginia Economic Development Partnership
    - Virginia Economic Developer's Association
  - Shenandoah Valley Tourism Partnership
  - Shenandoah Valley Travel Association
  
- Projects in and around Berryville
  - Board of Supervisors and Town Council thoughts filter through the Berryville-Clarke County Joint Committee on Economic Development and Tourism (MOU Committee).
  - MOU Committee would be able to provide direction to:
    - IDA (or EDA)
      - would focus on:
        - Business Attraction
        - Business Retention
        - Business Expansion
      - Would send feedback back to the MOU Committee
    - EDAC
      - would focus on:
        - Placemaking and Tourism
        - Small Business Marketing
        - Work with downtown merchants
        - Work with Berryville Main Street
      - Information would flow between EDAC and MOU
    - Economic Development Director reports directly to the MOU Committee
      - Works to achieve goals of the MOU Committee
      - Provide staff support to the IDA and the EDAC
  
- Projects outside of Berryville
  - Areas such as Waterloo or the Double Toll Gate

- Board of Supervisors would be the main point of contact for all groups
- IDA (or EDA) focus on:
  - Business Attraction
  - Business Retention
  - Business Expansion
- EDAC
  - Placemaking
  - Small Business Marketing
  - Work with Boyce and Villages
- Economic Development Director
  - Achieve goals of BoS
  - Staff support to IDA and EDAC

Questions:

Chair Arnold

- Often felt there was an overlap in these groups, and everyone was going in different directions. Feels this is a good plan.
  - Felicia Hart reminded this is a work in progress so any feedback is appreciated.

Doug Lawrence

- Would like to have this presented to the Board of Supervisors
  - Chris Boies clarified this would be presented to the IDA on January 28, then presented to the Board of Supervisors. Wanted to talk to the groups and get their input. This would also be helpful for when we need new people on these groups.

Kara Rodriguez

- Two Thoughts:
  - Can some of the goals assigned to Felicia Hart be routed to these groups and create sub-goals of the annual goals.
  - Seeing how responsibilities are drawn out, it would be helpful to get a brief update of what the IDA and EDAC are working on relevant to Clarke County and Berryville.
    - Chris Boies stated once we get the framework laid out, they will have a more specific direction.
    - Felicia Hart added that there is also the Berryville Community Development Committee, who could provide regular updates as to what they are doing.

Staff To-Do's:

- Process corrected November 20, 2020 minutes for website.

**7 Next Meeting**

The next scheduled meeting is March 19, 2021.

## 8 Adjournment

**Kara Rodriguez, seconded by David Weiss, moved to adjourn the meeting. The motion carried by the following vote:**

Jay Arnold	- Aye
Doug Lawrence	- Aye
Kara Rodriguez	- Aye
David Weiss	- Aye

At 10:59 am, Chair Arnold adjourned the meeting.

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Minutes Recorded and Transcribed by Tiffany R. Kemp

# 2021 Clarke County Board of Supervisors Meeting Schedule

<i>Meeting Type</i>	<i>Day</i>	<i>Date</i>	<i>Time</i>	<i>Additional Info</i>
Work Session*	Monday	January 11	10:00 am	2021 Organizational Meeting
Regular Meeting	Tuesday	January 19	1 pm	
Work Session*	Monday	February 8	10:00 am	
Regular Meeting	Tuesday	February 16	1 pm	
Work Session*	Monday	March 8	10:00 am	
Regular Meeting	Tuesday	March 16	1 pm	
Work Session*	Monday	April 12	10:00 am	
Regular Meeting	Tuesday	April 20	1 pm	
Work Session*	Monday	May 10	10:00 am	
Regular Meeting	Tuesday	May 18	1 pm	
Work Session*	Monday	June 7	10:00 am	
Regular Meeting	Tuesday	June 15	1 pm	
Work Session*	Monday	July 12	10:00 am	
Regular Meeting	Tuesday	July 20	1 pm	
Work Session*	Monday	August 9	10:00 am	
Regular Meeting	Tuesday	August 17	1 pm	
Work Session*	Monday	September 13	10:00 am	
Regular Meeting	Tuesday	September 21	1 pm	
Work Session*	Tuesday	October 12	10:00 am	
Regular Meeting	Tuesday	October 19	1 pm	
Work Session*	Monday	November 8	10:00 am	
Regular Meeting	Tuesday	November 23	1 pm	<i>87th VACo Conference November 13-16</i>
Work Session	Monday	December 13	10:00 am	
Regular Meeting	Tuesday	December 21	1 pm	

Unless otherwise noted, Regular Meetings are held in the Main Meeting Room, Work Sessions and Committee Meetings are held in Meeting Room AB in the Berryville Clarke County Government Center, 2<sup>nd</sup> Floor, 101 Chalmers Court, Berryville, Virginia

\*Note: Unless otherwise noted, BoS Personnel Committee Meetings typically start at 9:30 am on Work Session days; BoS Finance Committee Meetings typically start immediately after Work Sessions.

Agenda Items / Packet Material due by 5 pm on the Monday one week prior to the scheduled meeting.