



Clarke County Fire & EMS Commission
101 Chalmers Court, Suite B
Berryville, Virginia 22611
(540) 955-5132

AGENDA

April 8, 2021

6:30pm

Clarke County Government Center – Meeting Room AB

1. Approval of Agenda
2. Public Comment
3. Approval of Minutes – March 11th, 2021 (p. 3-5)
4. Committee Reports – Information Only
 - Standards – See Attached report (p. 6-13)
 - Technology – (no meeting)
 - Budget/Recommendation– Update only
5. Unfinished Business
 - Incentive program review – Information (p. 15)
 - OT Report-Information only (p. 16)
 - Blue Ridge Staffing update – Information only (p. 17-18)
 - Strategic Plan Update – Section II review (p. 19)
6. Report from the Director of Fire and EMS – Information Only (p. 20-22)
7. New Business
8. Summary of required action
9. Adjourn

All meeting documents will be distributed at meeting. Next meeting is on May 13th, 2021 at 6:30pm in the Clarke County Government Center – Meeting Room AB



Clarke County Fire & EMS Commission
101 Chalmers Court, Suite B
Berryville, Virginia 22611
(540) 955-5132

MINUTES

March 11th, 2021 6:30pm

Clarke County Government Center – Meeting Room AB

Attendees: Diane Harrison, Chairman
Matt Hoff
Keith Veler
Doug Lawrence-alternate BOS representative
Randy Buckley
David Beatty

Absent: Tony Roper
David Weiss
Randall Loker

Staff: Pam Hess
Brian Lichty
Melanie Radford

Chairman Harrison called the meeting to order at 6:30pm.

1. Mr. Beatty requested Mr. Lichty to review the Blue Ridge data listed under the standards response evaluation on page 6; they may not be correct. Mr. Veler made a motion to approve the agenda with potential changes on the specific data. The motion was passed with all in favor.
2. Public Comment - Mr. Joe Reshetar, Berryville resident and volunteer member at JH Enders, requested to obtain copies of documentation used for run call assignments, box numbers, dispatch protocols, a list of common terminology being used on the radios, and where to get or who to ask if any additional supplemental information is needed. His request stems from wanting to verify that the County is sending the correct resources and vehicles to the appropriate call types. He has responded to several mutual aid calls in the last couple of weeks not knowing if other apparatus are coming or responding. He wants to make sure the same terminology is being used for communication for all to understand on the radios and that run assignments are being utilized appropriately. Ms. Harrison invited Mr. Reshetar to give his exact request to Director Lichty so he can provide him with the requested information. There were no other comments or questions, Mr. Reshetar thanked the Commission for their time.

The attached minutes are DRAFT minutes. While every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting.

3. Mr. Hoff made a motion to approve the February 11th, 2021 minutes. The motion was passed with all in favor.
4. Committee Reports
 - Standards - Mr. Lichy reviewed with the group. Ms. Harrison inquired if any of the data on the Mutual Aid Responses (page 7) reflect possible changes made by the new Chiefs at Warren County and Mount Weather. Mr. Lichy replied there could be a small change with Warren County but nothing with Mount Weather yet, as they were not placed back in service until March 1st, 2021. This data is specifically from the month of February 2021. Mr. Veler verified with Mr. Lichy that the percentages listed on the Response Goals (page 10) are for the first unit with the correct number of staff and apparatus arriving on scene. No other comments or questions.
 - Technology – nothing at this time.
 - Budget/Recommendation - Update only - Mr. Lichy informed the group that the County Administrator, Mr. Boies, submitted his recommendations to the Finance Committee; itemized list is supplied in this packet on page 28. He notified the group that the new stimulus package has passed and noted that County and Town entities will benefit more directly from this assistance.
5. Unfinished Business
 - Incentive program review - Mr. Lichy reviewed with the group. No comments or questions.
 - Communications/Succession Document-Final Draft-postponed until further notice.
 - OT Report - Mr. Lichy reviewed with the group. No comments or questions.
 - Blue Ridge Staffing update - Mr. Lichy reviewed with the group. No comments or questions.
 - Strategic Plan Update – Section I – Mr. Lichy reviewed with the group. No comments or questions.
6. Report from the Director of Fire and EMS - Mr. Lichy reviewed with the group and informed them that the Rural AED grant was awarded but due to changes in the rules, he will not be accepting it. The County had agreed to still provide one AED for the courts.
Discussion - No comments or questions.
7. New Business - None
8. Summary of required action
 - Nothing at this time.
9. Mr. Lawrence made a motion to adjourn. The motion was passed with all in favor at 7:20pm.

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Minutes Transcribed by Melanie Radford

DRAFT

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STANDARDS SUBCOMMITTEE RESPONSE EVALUATION

Month: March

Total responses in question for month-	13		
11 Minute-No response(True Fail)-	9	Percent of total in question-	69.2%
Delayed Response-	0	Percent of total ALL CALLS-	3.0%
Overburden-	2		
Removed-	2		

DEFINITIONS

11 Minute-No response -Prime requested unit did not respond within 11 minutes

Overburden -Multiple units for single incident from same Company requesteed; not

Total Responses for Month (all Companies)-	300
Total responses in question for month-	13
Percentage of Responses for Month-	4.3%

Blue Ridge Vol. Rescue	
Total Responses-	27
11 Minute-No Response-	0
Percentage of total responses-	0.0%
Overburden-	0

Blue Ridge Vol. Fire	
Total Responses-	17
11 Minute-No Response-	2
Percentage of total responses-	11.8%
Overburden-	0

Boyce Vol. Rescue	
Total Responses-	35
11 Minute-No Response-	3
Percentage of total responses-	8.6%
Overburden-	0

Boyce Vol. Fire	
Total Responses-	22
11 Minute-No Response-	3
Percentage of total responses-	13.6%
Overburden-	2

Enders Vol. Rescue	
Total Responses-	157
11 Minute-No Response-	1
Percentage of total responses-	0.6%
Overburden-	0

Enders Vol. Fire	
Total Responses-	42
11 Minute-No Response-	0
Percentage of total responses-	0.0%
Overburden-	0

OB	Overburdened	2
TU	True Failure	9
DR	Delayed Resp.	0
RE	Removed	2
TOTAL		13

*This report reflects a system analysis **ONLY**, All calls for service where answered

True Failures (TU) – When a requested company did not respond with a unit before the 11-min failure mark or any time after.

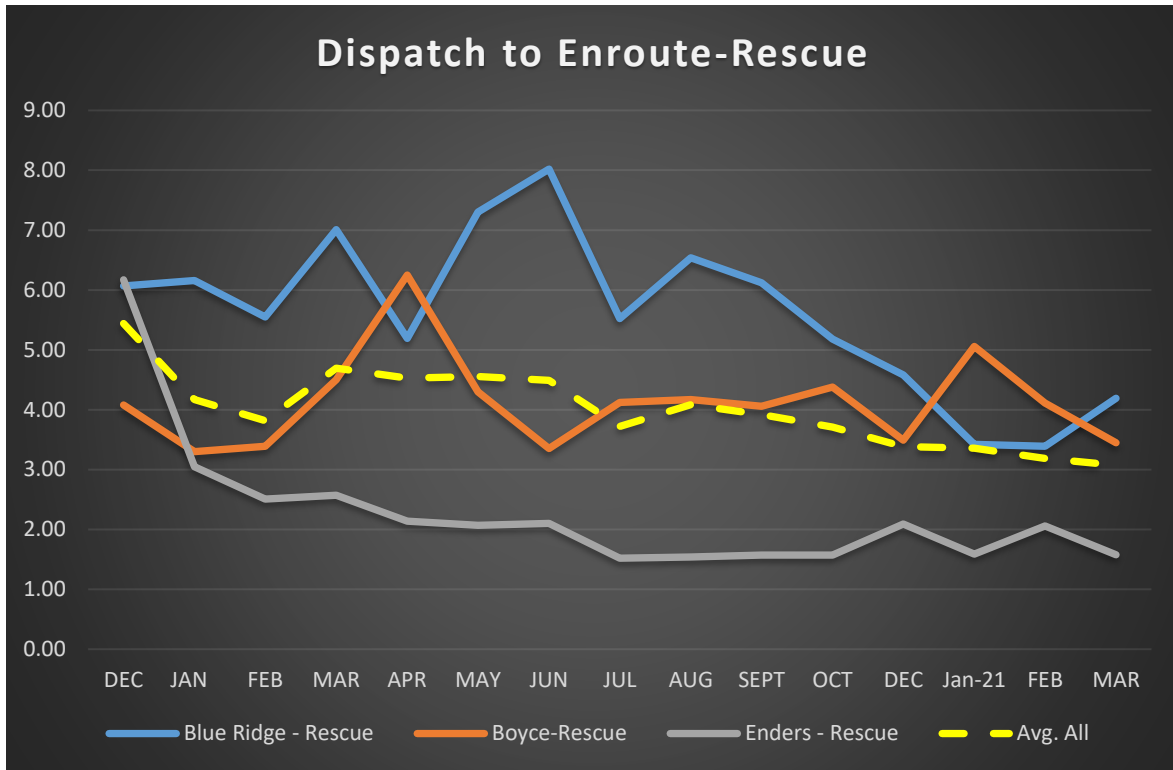
Overburdens (OB)– When a company was tasked to respond with multiple units from a single company, but was unable respond with all requested units prior to the 11-min failure mark.

Delayed Response (DR)– When a company did respond but it was past the 11-minute failure mark but before the 20 minute mark

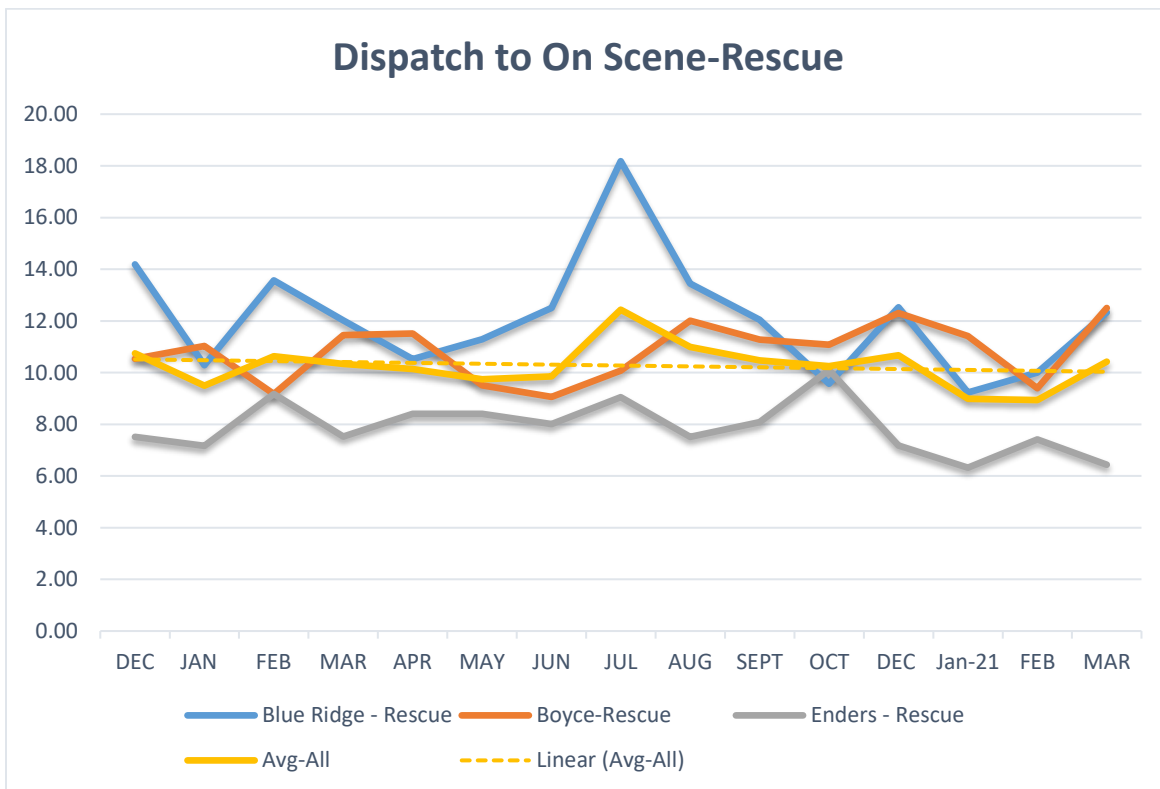
Removed (RE) – The information provided did not any of the above criteria and the sub-committee removed the incident from the failure list.

MUTUAL AID RESPONSES

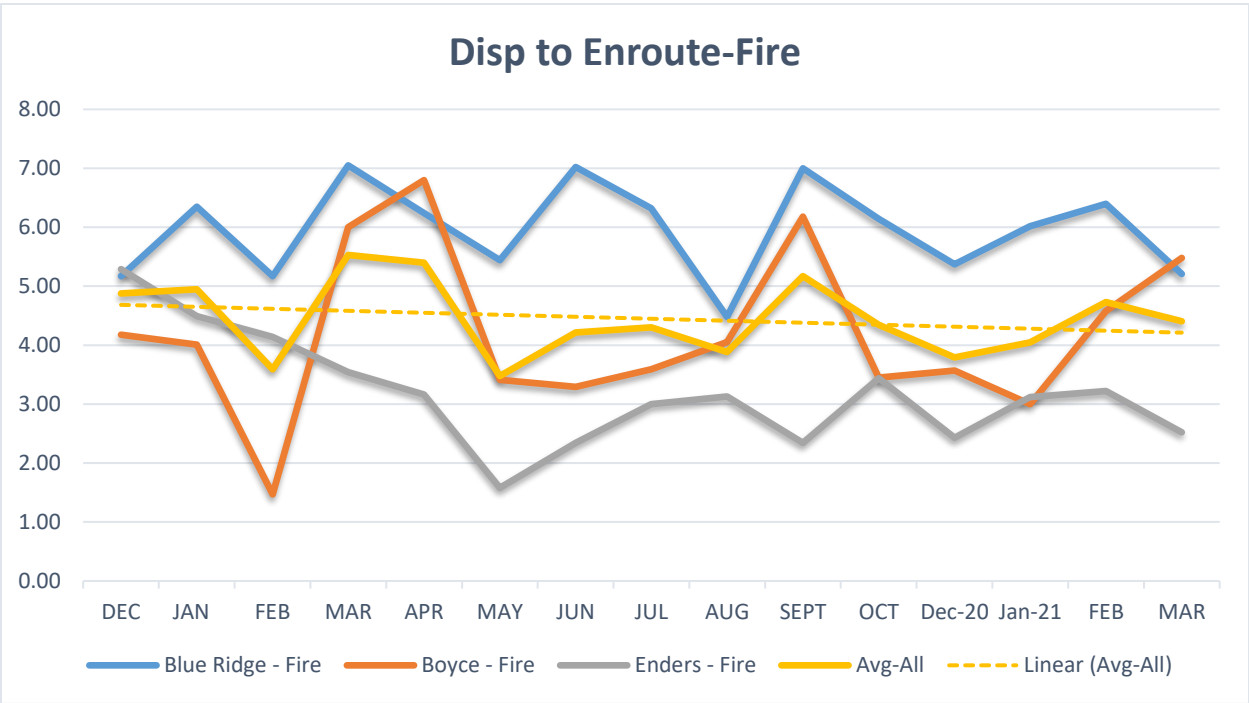
	JAN 21	FEB 21	MAR 21	APR 21	MAY 21	JUN 21	JUL 21	AUG 21	SEPT 21	OCT 21	NOV 21	DEC 21	TOTAL
Mt. Weather-EMS	0	0	9										9
FIRE	0	0	6										6
MA-Given/Request	0	0	1										1
Warren Co.-EMS	5	8	4										17
FIRE	2	6	10										18
MA-Given/Request	0	1	1										2
Frederick Co.-EMS	7	6	9										22
FIRE	4	4	7										15
MA-Given/Request	4	4	7										15
Fauquier Co.-EMS	2	4	3										9
FIRE	0	1	4										5
MA-Given/Request	0	0	0										0
Loudoun Co.-EMS	4	3	5										12
FIRE	1	2	5										8
MA-Given/Request	0	0	1										1
TOTAL(MA REC)-	25	34	62	0	0	0	0	0	0	0	0	0	121
TOTAL CALLS MO.-	273	291	300										864
% OF TOTAL CALLS-	9.2%	11.7%	20.7%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	14.0%
Without Auto-Aid	24	28	42										
TOTAL CALLS MO.-	273	291	300										
% OF TOTAL CALLS-	8.79%	9.62%	14.00%										



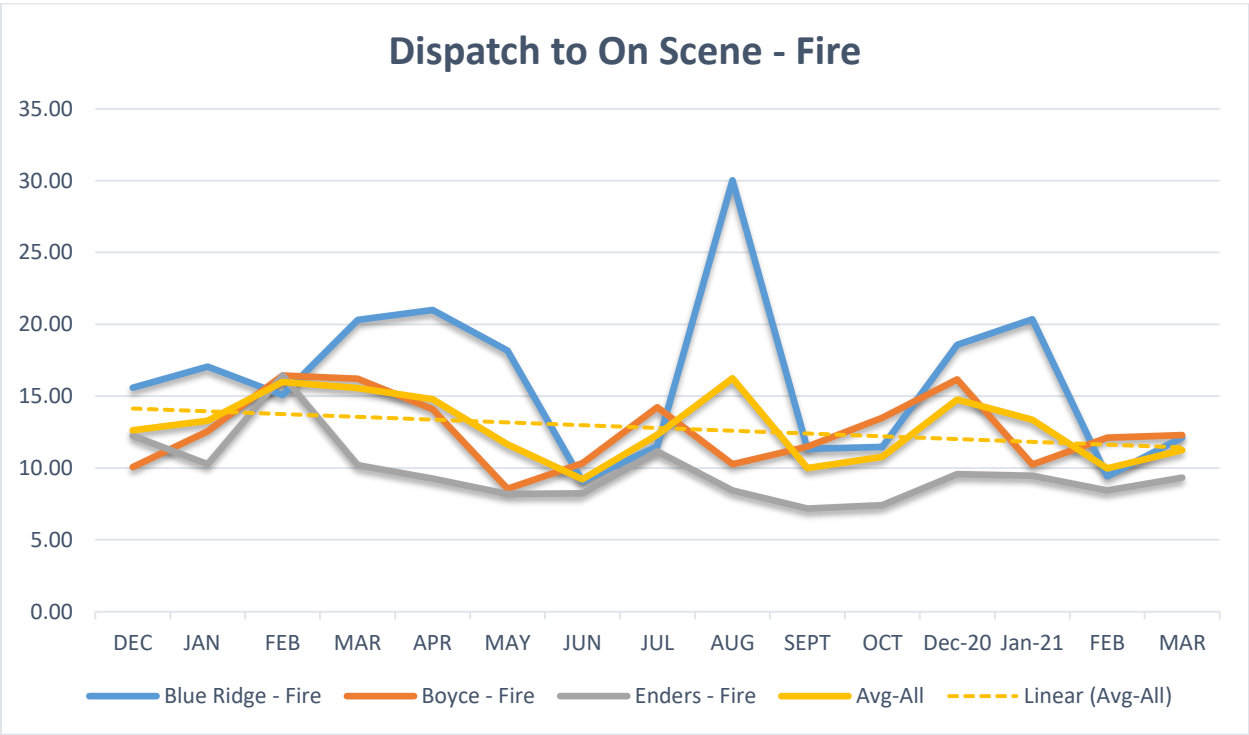
Graph 1.1



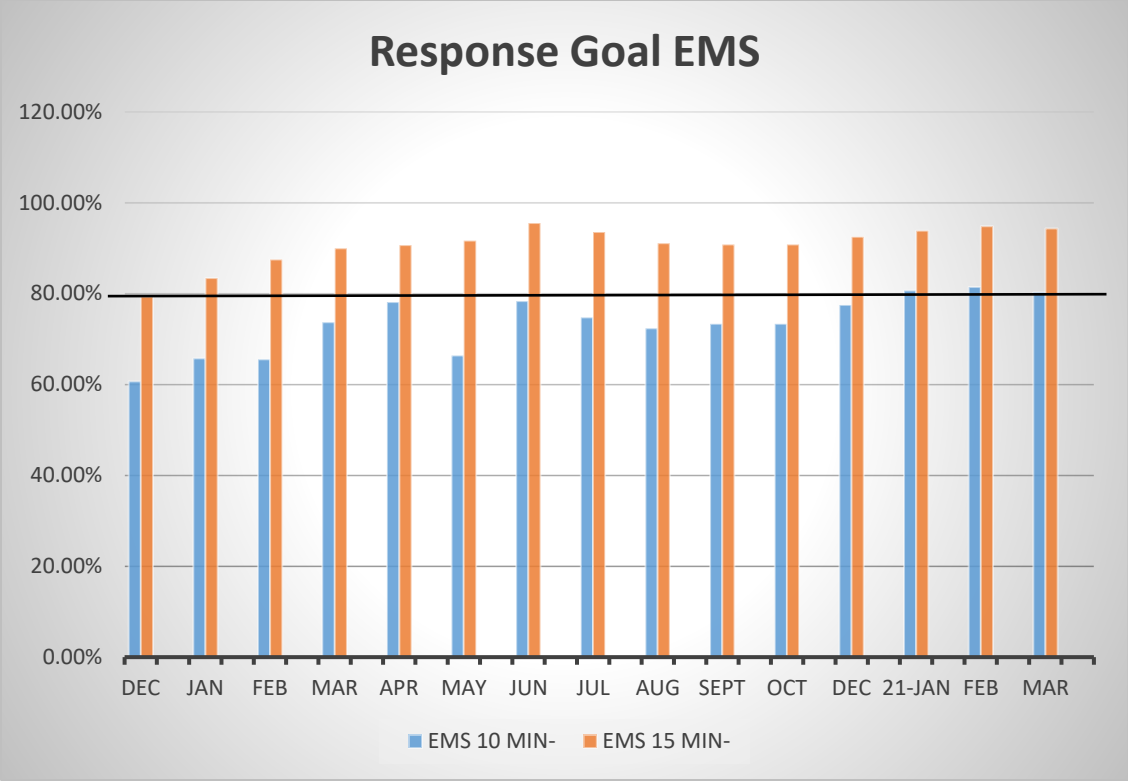
Graph 1.2



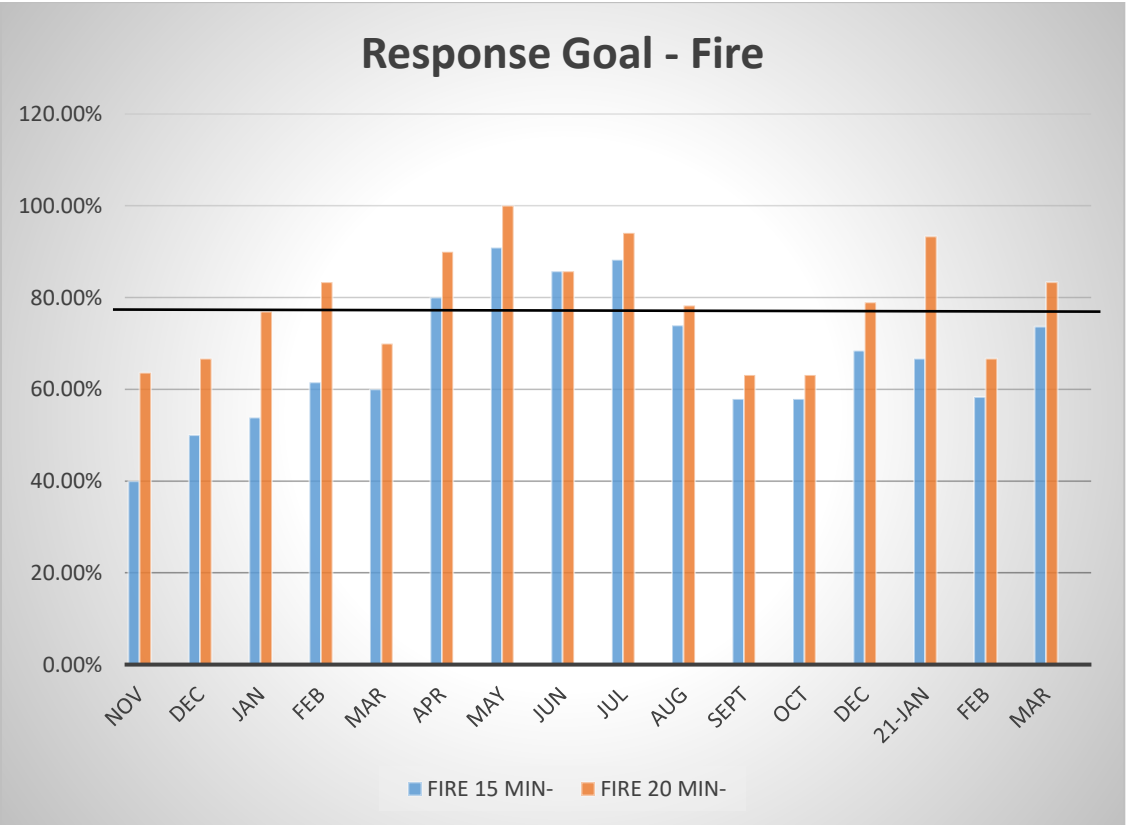
Graph 1.3



Graph 1.4



Graph 1.5



Graph 1.6



Division of Fire and Rescue Services

Yearly Response Report

January 1st 2021 – December 31st 2021

<i>Station</i>	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Total</i>
Enders-Fire	28	70	42										
Enders-EMS	147	123	157										
Boyce-Fire	20	15	22										
Boyce-EMS	44	40	35										
Blue Ridge-Fire	9	13	17										
Blue Ridge-EMS	25	30	27										

<i>Calls Inside Berryville</i>	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Total</i>
Enders	69	77	81										
Boyce	4	1	2										
Blue Ridge	0	0	0										

Clarke County Fire & EMS
FY 20-21 Closing Balance Summary

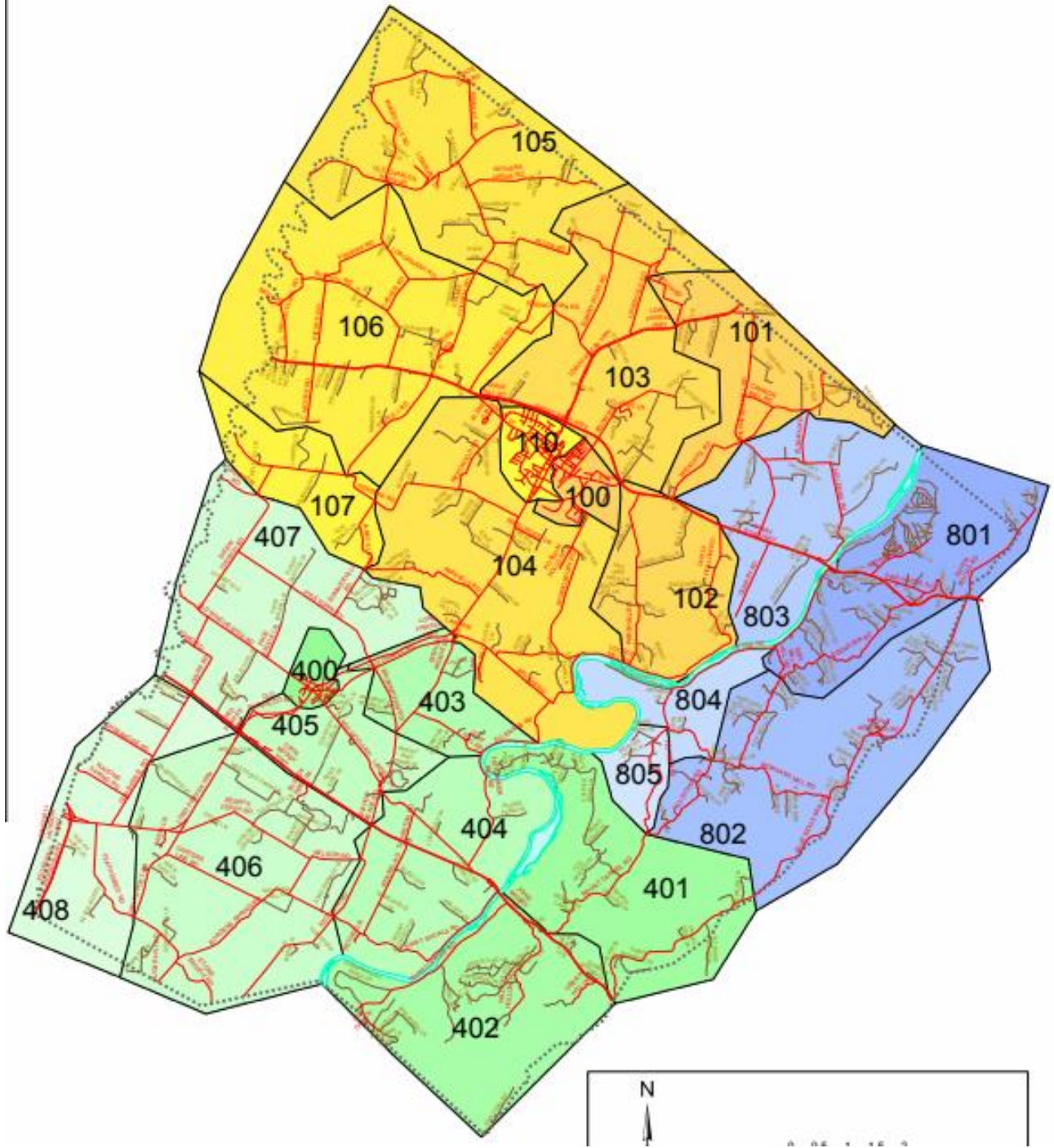
Description	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	YTD Totals
Billable Calls											
Enders (Co 1)	69	78	83	75	74	69	79	76	89		692
Boyce (Co 4)	10	16	8	10	11	5	18	10	6		94
Blue Ridge (Co 8)	4	6	4	5	7	6	8	4	3		47
Total # of Billable Calls	83	100	95	90	92	80	105	90	98		833
ALS Trips Billed	43	48	48	43	48	44	44	51	42		411
BLS Trips Billed	37	47	41	41	44	33	58	37	53		391
TNT Trips Billed	3	5	6	6	0	3	3	2	3		31
Total	83	100	95	90	92	80	105	90	98		833
Calls Dispatched											
Co 1 Career	44	55	64	37	53	52	62	75	61		503
Co 1 Volunteer	7	8	1	4	8	7	3	2	7		47
Co 1 Split	48	52	40	66	41	37	39	43	56		422
Co 4 Career	8	2	1	1	0	1	3	2	1		19
Co 4 Volunteer	9	8	11	8	8	9	13	15	11		92
Co 4 Split	6	10	14	13	8	7	16	10	7		91
Co 8 Career	0	0	2	4	5	7	7	4	6		35
Co 8 Volunteer	9	9	7	3	1	0	1	2	1		33
Co 8 Split	1	2	0	0	3	1	1	3	2		13
Unknown	21	15	14	18	17	15	14	10	20		144
Total # of Calls Dispatched	153	161	154	154	144	136	159	166	172		1399
Patient Payments	\$2,819.77	\$3,861.55	\$3,861.54	\$5,189.46	\$1,520.28	\$2,780.17	\$3,484.25	\$4,433.49	\$4,264.79		\$32,215.30
TNT Payments	\$50.00	\$150.00	\$450.00	\$500.00	\$350.00	\$0.00	\$185.00	\$0.00	\$435.00		\$2,120.00
Total Payments	\$40,489.83	\$30,259.54	\$34,232.57	\$31,659.62	\$39,302.66	\$42,991.06	\$28,526.27	\$34,987.32	\$53,368.15		\$335,817.02

BOX NUMBER RESPONSE TIMES (Disp. to On Scene)

Updated-4/4/21

Box	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan (21)	Feb	Mar	Avg.	# Mo. Under 15m	# of Mo.	
100	6.49	6.4	5.38	5.26	6.02	4.42	5.27	5.27	4.21	5.37	4.56	5.41	4.34	5.01	5.35	5.25	15	15	100%
101	7.17	12.56	8.32	10.22	8.05	7.42	9.27	12.55	7.01	12.37	13.5	9.02	7.58	5.39	7.57	9.20	15	15	100%
102	9.49	11.32	NA	8.13	6.35	9.27	11.5	11.22	9.56	12.59	8.47	8.53	10.14	12.51	8.41	9.82	14	14	100%
103	11.32	8.53	8.37	6.17	7.03	7.12	7.21	12.43	7.11	7.59	6.09	9.11	8.20	7.58	7.08	8.06	15	15	100%
104	8.36	9.58	11.16	7.41	9.11	7.49	11.32	6.55	7.01	8.49	6.21	8.30	8.43	13.13	8.17	8.71	15	15	100%
105	14.44	NA	13.41	12.54	13.38	15.11	13.16	NA	12.54	14.19	15.22	12.41	12.25	16.11	14.57	13.79	10	13	77%
106	10.3	10.42	7.22	9.11	9.53	9.24	12.08	9.3	10.12	10.2	9.31	12.39	10.32	12.13	11.35	10.20	15	15	100%
107	10.28	10.59	13.4	10.21	14.39	10.45	11.45	14.47	NA	12.11	12.55	NA	10.21	21.59	11.06	12.52	12	13	92%
110	6.4	6.01	5.31	5.1	5.14	5.35	5.15	5.25	5.38	5.05	5.12	4.51	6.09	5.12	4.43	5.29	15	15	100%
400	9.22	5.55	9	16.02	9.06	6.52	7.55	3.37	8.5	8.11	10.2	9.37	5.30	7.52	6.31	8.11	14	15	93%
401	NA	NA	5.52	NA	14.45	17.31	22.59	NA	NA	17.48	17.55	NA	NA	NA	NA	15.82	2	8	25%
402	13.59	16.52	15.35	23.4	7.26	13.23	17.34	12.14	15.31	17.24	13.41	22.57	17.57	18.51	16.59	16.00	5	15	33%
403	10.55	7.59	NA	9.59	7.56	8.31	10.1	10.49	12.44	8.22	7.42	14.20	9.35	8.18	10.49	9.61	14	14	100%
404	11.19	11.4	12.2	13.43	13.12	11.4	9.32	13.16	12.14	15.58	8.33	NA	13.3	12.29	9.36	11.87	13	14	93%
405	9.11	8.52	9.57	8.49	NA	9.09	9.31	12.47	10.58	8.02	10.5	10.44	11.45	10.16	7.38	9.65	14	14	100%
406	12.12	12.01	14.53	13.11	8.52	15.14	13	11.38	13.32	10.48	16.21	12.44	8.57	11.58	9.56	12.13	13	15	87%
407	10.31	9.29	11.06	12.08	8.49	9.18	11.19	11.48	10.14	10.01	10.01	13.12	11.43	12.49	11.59	10.79	15	15	100%
408	11.02	9.12	10.26	NA	NA	11.38	10.29	11.43	13.36	11.46	14.04	NA	11.27	16.5	NA	11.83	10	11	91%
801	10.17	14.19	14.29	10	12.02	10.36	12.45	10.35	12.24	10.26	10.42	9.37	9.40	11.00	13.21	11.32	15	15	100%
802	NA	17.25	18.25	18.29	16.51	NA	21.33	14.13	20.02	13.44	19.37	20.55	19.28	17.00	11.18	17.43	3	13	23%
803	9.22	10.13	10.08	8.34	NA	10.33	8.51	9.34	8.59	NA	11.41	11.47	8.19	8.50	NA	9.51	12	12	100%
804	8.43	NA	NA	NA	18.42	22.51	NA	NA	NA	22.31	14.05	NA	NA	15.46	16.17	16.76	2	7	29%
805	NA	14.21	NA	12.19	NA	14.21	18.32	18	16.37	NA	NA	14.20	NA	10.36	15.55	14.82	5	9	56%

Average all- 83%



FY 2021 INCENTIVE PROGRAM EVALUATION SHEET

	QUARTER 1							QUARTER 2							QUARTER 3							QUARTER 4			
	JUL	JUL COV	AUG	AUG COV	SEPT	SEPT COV	Qtr Avg	OCT	OCT COV	NOV	NOV COV	DEC	DEC COV	Qtr Avg	JAN	JAN COV	FEB	FEB COV	MAR	MAR COV	Qtr Avg	APR	MAY	JUN	Qtr Avg
ENDERS	250.3	1631	234.5	1088	271.3	1029	252	233.5	1095	709	1178	280.3	1065	407.6	280.2	1003	275.3	920.8	139.5	715.25	231.7				
BOYCE w/pt	143	496	183.8	613.8	157	512	161.25	179.3	675.5	212	912.8	218.9	884.5	203.4	231	992	224	936	242.95	1036	232.7				
BLUE RIDGE	20.25	133	77	397.5	33.25	245	43.5	27.25	223	28	155.3	16.75	88.25	24	21.5	202	0.5	125	13.5	107.25	11.83				
Total All	413.6	2260	495.2	2099	461.5	1786	456.75	440	1994	949	2246	515.9	2038	635	532.7	2197	499.8	1982	395.95	1858.5	476.2	0	0	0	
# FTE																									
(208hrs)	1.99	10.87	2.38	10.09	2.22	8.58		2.12	9.59	4.56	10.80	2.48	9.80	3.05	2.56	10.56	2.40	9.53	1.90	8.94	2.29	0.00	0.00	0.00	

Receive Incentive of \$1250.00 per quarter, minimum avg hours-120

	Qrt 1	Qrt 2	Qrt 3	Qrt 4
ENDERS	YES	YES		
BOYCE	YES	YES		
BLUE RIDGE	NO	NO		

FY 2021 OVERTIME REPORT

	Jul 20	Aug 20	Sept 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 2	Mar 21	Apr 21	May 21	Jun 21	Total
Extra Shift-Leave	240	96	216	224.5	128	144	12	132	396				1588.5
Late/Early Calls	5.5	7.5	3.75	10	3.25	1.25	4.75	0.5	4				40.5
Waiting Relief	0.75	0	0	0	0	0	0	0	0				0.75
Training (precept)	34.25	0	1	0	0	0	182	1.75	1.75				220.75
Other	31.25	52.75	3.75	11.25	14	4	10	2	11				140
Other-COVID	20.5	8	35	18.25	41	32	24	8	8				194.75
PT Over Hours	0	28	22.75	0	0	0	52	4	8				114.75
	332.25	192.25	282.25	264	186.25	181.25	284.75	148.25	428.75	0	0	0	2300

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Leave Hours(Month)	431.9	405	492	390.75	448	192	84	108	232				2783.65
EL Hours(Month)	0	0	0	0	0	0	12	0	0				12

-Annual CEU training

Other

- Staff Meetings
- Meetings
- Grant Work
- Pub Ed events

Notes

Jul 20	Several vaction days, new applicant testing, Image Trend Conf. (virtual), limit PT availability
Aug 20	Several vaction days, precepting new employee, limit PT availability
Sept 20	Several vaction days, precepting new employees, COVID related time (updated, staffing prep, etc)
Oct 20	Vacation days, OT for Co. 8 staffing as PT precepting, several COVID issues & 36hrs of COVID Leave
Nov 20	Vacation days, COVID Leave days, spike in COVID issues
Dec 20	Couple of employees out with COVID test results, 2 employees SL
Jan 21	Annual CEU classes, release paperwork new providers, PT hours over
Feb 21	Sick, Vacation Days, limited PT shift pickups
Mar 21	Vacancies, employee LD, State EMS system change, COVID, Leave
Apr 21	
May 21	
Jun 21	



County of Clarke, Virginia
Department of Fire, EMS and Emergency Management
Director Brian Lichty



Blue Ridge Staffing COVID Update 4/5/2021

Days Staffed to date – Sept. – 3, Oct. – 12, Nov – 11, Dec – 22, Jan – 18, Feb - 17, Mar - 23

Staffing information

Total Amount of days staffed- 106

Total Calls this month - 15

Total Calls all months – 70 (all months)

Days with no calls this month – 10

Days with no calls all months – 48 (all months)

Location of calls by box #-

Company 8			Other Companies		
Box	Current Month	Total	Box	Current Month	Total
801	2	18	104	0	1
802	3	12	110	1	4
803	0	9	100	1	5
804	1	4	105	1	3
805	1	3	102	3	5
			103	0	3
			101	0	1
			406	0	1

			106	1	1
			400	1	1

Response Times –

Dispatch to on scene

Box	With Staffing	Without Staffing
801	8.1	10.8
802	10.2	14.02
803	6.8	6.8
804	13.5	17.25
805	13	18.5

Other items for the month-

- Working with Chief on integrating new vehicle, station check system
- Continue to clear drivers
- Assisting with updating supply program

1 **2020 – 2025 Strategic Plan Review**
Section II

2 **Review Plan**

- ▶ Section II – Includes the following (April 2021);
 - ▶ Celebrating Success
 - ▶ Challenges
 - ▶ Mission, Vision & Values



3 **Celebrating Success**

- ▶ Identification of reduction in response time
- ▶ Identification of increase in funding
- ▶ Identification of improvement in system cohesion
- ▶ Paragraph about Pandemic impacts on system



4 **Challenges**

- ▶ No Changes to this section



5 **Mission, Vision and Values**



County of Clarke, Virginia
Department of Fire, EMS and Emergency Management
Director Brian Lichty

DIRECTORS REPORT

Month-April 2021 (updated 4/2/2021)

Standard Reports

-Response Report –See the attached reports

Updates-

- Top 3 categories for Errors – 12 provider errors this month
 - Other – Missing Reports
 - Procedures
 - Signatures
- Recent SOGs adopted:
 - None
- Upcoming SOGs
 - Uniform policy (career review)
 - Accountability (Chiefs)
 - HIPPA (Chiefs)

-Emergency Management –

- Vaccines –
 - State has moved to a State site for sign up VDH does have a couple in our area – not sure on all the locations
- Submitted an AFG-COVID supplemental grant for SCBA adaptors w/filters and infection control kits for all providers – **Update – First items have been submitted for reimbursement, have received first reimbursements, second will be submitted soon**
- First submissions for the LEMPG reimbursement have been submitted, **Update – Have received the first reimbursement, will be working on the next one.**

-Budget

- Grants –
 - Enders – RSAF for an ambulance
 - Boyce –RSAF grant for power cots – Postponed until fall

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- Blue Ridge – AFG for Brush Truck Replacement and Cascade system
- CCFR –
 - Rural AED – Awarded/turned down
 - AFG - Radios/SCBAs
 - RSAF-Lifepack 15 cloud integration
- Have worked out deal with City of Manassas to purchase some SCBA masks (they changed theirs) this is part of the SCBA FIT testing program, goal is to get everyone who uses an SCBA to have their own mask in the system. **–Update – Invoice complete and working on pickup time**
- The budget goes to public hears this week, anticipated adoption will be April 20th

-Strategic Goals

1) Strategic Vision and Effective Leadership

- Training Committee (held 4th Tuesday each month at Blue Ridge)– First revised New Member orientation, had 9 in total. Next class will be next quarter.
- Recruitment Committee (held 3rd Wednesday each month at Boyce) – Working on obtaining some information from each company on new members. Also Mrs. Coffelt has set up a table for recruitment at the Farmers Market for May-Oct, this should give each company 2 months at the both. Other items working on – updating recruitment brochure, updating personnel property tax forms, list of benefits for volunteers in the system and social media platforms.

2) Fire and EMS Operations

- Mt. Weather
 - Mt. Weather was back in service with the county on March 15th, for the first 30 days they are on run assignments as limited, after the 30 days there will be an expansion of those resources.
- Warren Co. 6 – Working to get them set up with a CAD monitoring station. There is a new Captain there and will be working on improving the response times on that box.

3) Recruitment and Retention

- Committee information – see above

4) Resource Management

- Insurance – Working with VFIS University to set up some of our online classes and hope to have this up soon as we add personnel to the site. **Update – Information has been sent and they are loading people into system.**

5) Health and Safety

- Insurance Claims for the month –
 - Umbrella Liability –
 - None
 - Auto –
 - None
 - Property –
 - None
 - Workers Comp. –
 - None

6) Employee Development

- Part-time employees hired are at different stages of release, 2 top priorities are ambulance driver release and precepting. **Update – Down to 2 that need to complete precepting only a few calls left.**
- We have one Full-Time employee that has been placed on light duty as they work to complete some stuff on their physical.
- We have lost 3 operational member (career), we have hired one PT to FT and the job posting open, we will be doing a review in the coming weeks and begin testing.
- Additionally, we lost a PT admin person, and am looking to fill that position.
- Next month I will have a breakdown of why those people left.
- This will temporarily change our daily staffing to from 5 to 4. This could mean that there is 3 people at Co. 1 and 2 at Co. 8, with the minimum of 1 medic on duty. If additional personnel are lost, could be some additional changes. This does not include Sundays and Wednesday where the minimum will be 2 (minimum 1 medic).

7) Community Outreach

- Nothing new to report

Other remarks

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