



Clarke County Fire & EMS Commission
101 Chalmers Court, Suite B
Berryville, Virginia 22611
(540) 955-5132

MINUTES

February 11th, 2021 6:30pm

Clarke County Government Center – Meeting Room AB

Attendees: Diane Harrison, Chairman
Matt Hoff
Randall Loker
Keith Veler
Tony Roper
David Weiss
Randy Buckley
David Beatty

Absent:

Staff: Chris Boies
Brian Lichty
Melanie Radford

Chairman Harrison called the meeting to order at 6:30pm.

1. Mr. Hoff made a motion to approve the agenda. The motion was passed with all in favor.
2. Public Comment - None
3. Mr. Roper made a motion to approve the January 14th, 2021 minutes. The motion was passed with all in favor.
4. Committee Reports
 - Standards - Mr. Lichty reviewed with the group. Ms. Harrison inquired if Mr. Lichty thinks they will see the five highlighted box number averages (page 12) coming up in the future. Mr. Lichty commented that he has met with both of the new Chiefs from Warren County and Mt. Weather and they are hopeful making some adjustments may help. No other comments or questions.
 - Technology - Mr. Roper informed the group that no meeting was held.

The attached minutes are DRAFT minutes. While every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting.

- Budget/Recommendation - Directors Budget Request
Discussion – Mr. Lichty briefly summarized the changes in his requests. The group discussed the costs associated with the potential hiring of additional full time career staff, the effects it could have on the tax payers, the process and time involved with bringing in new volunteers, utilization and the cost comparison of full time versus part time staffing, the probability of positive impacts to response times, the need and the request for staffing assistance at Blue Ridge, the initial enhancement of a volunteer system moving more in the direction of all paid career staff, the obligation and let down to the citizens if the volunteers are unable to run the calls, a gap built as a combination system, the goals of the recruitment/retention committee, the possibility of a juniors program, looking at current company roosters, and defining what is a successful volunteer in the County. Mr. Loker made a motion to approve the Directors budget request as presented with the exception of the full time staffing request for Blue Ridge. Votes cast, Aye-Mr. Hoff, Mr. Loker, Mr. Buckley, Mr. Veler, Mr. Roper; Nay-Ms. Harrison, Mr. Beatty. The motion was passed 5-2. Mr. Loker made a motion to change the Directors full time employee request to 2 personnel and maintain part time staffing. After further group deliberation, Mr. Loker withdrew his original motion and made a new motion to recommend to the BOS the Directors’ budget requests as presented. Votes cast, Aye- Mr. Loker, Mr. Beatty, Ms. Harrison, Mr. Roper, Mr. Veler, Mr. Buckley; Nay-Mr. Hoff. The motion was passed 6-1.

5. Unfinished Business

- Incentive program review - Mr. Lichty reviewed with the group. No comments or questions.
- Communications/Succession Document-Final Draft-postponed until further notice.
- OT Report - Mr. Lichty reviewed with the group. No comments or questions.
- Blue Ridge Staffing update - Mr. Lichty reviewed with the group. No comments or questions.
- Strategic Plan Update - 1st Draft information only

6. Report from the Director of Fire and EMS - Mr. Lichty reviewed with the group.
Discussion - No comments or questions.

7. New Business - None

8. Summary of required action

- Nothing at this time.

9. Mr. Beatty made a motion to adjourn. The motion was passed with all in favor at 7:55pm.

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All meeting documents will be distributed at meeting. Next meeting is on March 11th, 2021 at 6:30pm in the Clarke County Government Center – Meeting Room AB

Minutes Transcribed by Melanie Radford

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