



# Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

Item	March 16, 2021	Packet Page
<b>Afternoon Session 1:00 PM</b>		
1. Call To Order		4
2. Adoption Of Agenda		5
3. Citizen's Comment Period		6
4. Review of FY2020 Financial Report by Robinson Farmer Cox Associates		7
5. Building Department Update		8
6. VDOT Update		9
7. BoS Minutes:		
– February 16, 2021, Regular Meeting		10
8. Consent Agenda		47
9. Set Public Hearing FY 2022 Budget and CY 2021 Tax Rate.		48
10. Board of Supervisors Personnel Committee Items from March 8, 2021		61
A. Expiration of Term for appointments expiring through May 2021. <b>Action: The Personnel Committee recommends the following:</b>		62
– <b>Reappoint Pearce Hunt to the Clarke County Planning Commission for a four-year term expiring April 30, 2025.</b>		
– <b>Reappoint Anne Caldwell to the Clarke County Planning Commission for a four-year term expiring April 30, 2025.</b>		
– <b>The Personnel Committee recommends that the Community Policy and Management Team handle the appointments of the Family Assessment Planning Team.</b>		
B. Employee of the Quarter. <b>Action: The Personnel Committee recommends the Employee of the Quarter Program.</b>		74
C. Old Annual Leave Discussion. Action: Information Only.		75
11. Board of Supervisors Work Session Items from March 8, 2021		77
A. Voluntary Septic Pumpout Program. Action: Information Only		79
B. Budget Update. Action: Information Only		
12. Board of Supervisors Finance Committee Items from March 8, 2021		85
A. Budget Transfer Request. <b>Action: The Finance Committee recommends the transfer of \$20,732 from the Social Services Fund to the Comprehensive Services Fund.</b>		86
B. FY 2020 General Fund Transfers. <b>Action: The Finance Committee recommends, "Be it resolved that budgeted expenditure and revenue be transferred per the</b>		87

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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3/11/2021 11:36 AM



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<b>attached statement for the purpose of covering overdrawn FY 20 accounts from underdrawn FY 20 accounts.”</b>		
C. FY 2020 Year-End Fund Balance Designation. <b>Action: The Finance Committee recommends approval of the Fund Balance Designations detailed in the attached document.</b>		90
D. Bills and Claims. <b>Action: The Finance Committee recommends approval of the February 2021 Invoice History Report.</b>		91
E. Standing Reports. FYI: Year to Date Budget Report, Reconciliation of Appropriation, and Capital Projects Report. <b>Action: Information only.</b>		97
13. Joint Administrative Services Board Update		115
14. Government Projects Update		120
15. Miscellaneous Items		121
16. Summary Of Required Action		122
17. Board Member Committee Status Reports		123
18. Closed Session [as necessary]		124
<b><i>Evening Session 6:30 PM</i></b>		
19. Citizen’s Comment Period		125
20. PH2021-02: Text Amendment TA-21-01 Manufactured Homes		126
21. Adjournment		132
Reports in Packet:		
– Building Department		134
– Commissioner of the Revenue		148
– Fire & EMS		157
– Virginia Regional Transit Clarke Metrics Report		158