



PH2021-01 Budget Amendments to the Approved FY 21 Budget Supporting Documents

Item No. *Description*

A. CARES Act Funding Update:

a. 2020-01-11 Summary:

The Finance Committee reviewed the CARES Expense Summary Report showing the remaining CARES Act funds and associated expenses and recommends to the Board of Supervisors, following a public hearing on this matter on January 19, 2021 at 6:30 p.m., approval of using the remaining available balance of CARES funds for the reimbursement of the following expenditures:

- Qualifying AP Expenses/Encumbrances in the amount of \$332,295.03
- COVID-19 related salaries & benefits in the amount of \$69,037.62
- COVID-19 sick leave pay in the amount of \$11,029.41
- Qualifying Public Safety hazard pay for Nov and Dec in the amount of \$36,170.40
- Qualifying Public Safety salary & benefits (previously budgeted) in the amount of \$742,425.60
- COVID-19 related unemployment benefits in the amount of \$14,159.95
- Qualifying COVID-19 expenses paid from the Registrars CARES fund in the amount of \$18,244.71

Action: The Finance Committee recommends the following for FY2021 CARES Act proposed expenses: ***“Be it resolved that FY21 budgeted expenditure and appropriation be increased \$480,937.12 and that revenue from the Federal CARES Act be recognized in the amount of \$1,223,362.72, all for the purpose of reimbursement of qualifying FY21 COVID-19 related expenditures.”***

b. 2020-01-11 Summary:

The Finance Committee reviewed the CARES Act funds and CARES Act grant funds the Clarke County Public School Division has received. The amounts are as follows:

- \$324,170 in CARES Act funds from the US Treasury.
- CARES Act grant - \$148,239.93 from the Virginia Dept. of Education.
- CARES Act grant - Instruction & Technology, \$38,000 from the Virginia Dept. of Education.

- CARES Act grant – Special Education, \$5,937.45 from the Virginia Dept. of Education.

Action: The Finance Committee recommends to the Board of Supervisors, following a public hearing on this matter on January 19, 2021 at 6:30 p.m., approval of the Clarke County Public Schools CARES Act funds and CARES Act grant funds, in the amount of \$516,347. ***“Be it resolved that FY21 budgeted revenue and appropriation be increased \$516,347 in the School Operating Fund and that revenue from the Federal CARES Act be recognized in the amount of \$516,347, all for the purpose of reimbursement of qualifying FY21 COVID-19 related expenditures.”***

B. 2020-01-11 Summary:

The Finance Committee reviewed the following Clarke County Public School grant supplemental requests:

- a. Claude Moore Foundation Grant. The Division has been awarded a grant through Lord Fairfax Community College in the amount of \$88,000 and it will be used to purchase an Anatomage Table for Anatomy & Physiology Enhancement for the 20/21 school year.
- b. School Security Equipment Grant. CCPS has been awarded a grant from the Virginia Department of Education, in the amount of \$66,073, with a required match of \$16,518 for a total of \$82,591. The grant will be used for the purchase and installation of security equipment for Boyce Elementary School, Clarke County High School, and DG Cooley Elementary School.
- c. Title III Grant Supplemental. Supplemental revenue and expenditure in the amount of \$6,250 is needed to balance the grant budget to the actual grant award amount for award year 2020.
- d. IDEA Grant Supplemental. Supplemental revenue in the amount of \$11,654 and expenditure in the amount of \$7,463 is needed to balance the grant budget to the actual grant award amount for award year 2020.

Action: The Finance Committee recommends to the Board of Supervisors, following a public hearing on this matter on January 19, 2021 at 6:30 p.m., approval of the Clarke County Public School supplemental amounts as shown above.

“Be it resolved that FY21 budgeted expenditure and appropriations in the School Capital Projects Fund be increased \$154,073, and that revenue from the Lord Fairfax Community College be recognized in the amount of \$88,000, and revenue from the Virginia Department of Education in the amount of \$66,073 be recognized, all for the purpose of purchasing an Anatomage Table and School Security Equipment.”

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“Be it resolved that FY21 budgeted expenditure and appropriations in the School Operating fund be increased \$13,713 and revenue from Title III & IDEA Grants be recognized in the amount of \$17,904, all for the purpose of balancing revenue and expenditure to actual award amounts.”

- C. **Conservation Easement: RSP Enterprises, LLC (Smithfield Farm)**- see the attached memo.

2020-01-11 Summary:

The Finance Committee reviewed a request from the Clarke County Conservation Easement Authority for a conservation easement purchase. The property is owned by RSP Enterprises, LLC (Smithfield Farm)- see attached memo.

Action: The Finance Committee recommends to the Board of Supervisors, following a public hearing on this matter on January 19, 2021 at 6:30 p.m., approval of the conservation easement funding and expenditure as follows:

“Be it resolved that FY21 budgeted expenditure and appropriations to the Conservation Easement fund be increased \$569,029, that revenue from the Federal government be recognized in the amount of \$323,500, and revenue from the Commonwealth be recognized in the amount of \$183,702, and that the fund balance designation for Conservation Easement purchases be decreased by \$61,827, all for the purpose of purchasing Conservation Easements on the land of RSP Enterprises, LLC (Smithfield Farm).”

- D. **Historic Preservation Commission Grant: Battle of Berryville Boundaries Grant**- see attached memo.

2020-01-11 Summary:

The Finance Committee reviewed a request for a supplemental appropriation for a grant received by the Historic Preservation Commission. This grant is for the study of the Battle of Berryville boundaries.

Action: The Finance Committee recommends to the Board of Supervisors, following a public hearing on this matter on January 19, 2021 at 6:30 p.m., approval of Historic Preservation Commission grant funding as follows:

“Be it resolved that FY21 budgeted expenditure and appropriation to Historic Preservation Commission be increased \$39,427, and that revenue from the Federal government be recognized in the amount of \$39,427, for the purpose of accepting the Battle of Berryville Boundaries Grant”.

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- E. **Deed Book Restoration Grant:** The Clerk of the Circuit Court was awarded a grant in the amount of \$18,913 for restoration of deed books.

2020-01-11 Summary:

The Finance Committee reviewed the request of \$18,913 in grant funds by the Clerk of the Circuit Court.

Action: The Finance Committee recommends to the Board of Supervisors, following a public hearing on this matter on January 19, 2021 at 6:30 p.m., approval of the Deed Book Restoration grant funding as follows:

“Be it resolved that FY21 budgeted expenditure and appropriation to Clerk of the Circuit Court be increased \$18,913, and that revenue from the Commonwealth be recognized in the amount of \$18,913 for the purpose of accepting the Deed Book Restoration Grant”.

CARES Act Funds Expense Summary Report

Total amount of Award	2,550,902.00
Reimbursed through October 2020	<u>(1,345,783.99)</u>
Remaining available balance	1,205,118.01

Clarke County Covid-19 CARES Act Expenses

Qualifying Covid-19 Accounts Payable Expenses & Encumbrances

November 2020 Accounts Payable Expenses (Detail attached)	26,038.03
December 2020/January 2021 Accounts Payable Expenses (Detail attached)	262,233.64
Glass Doctor Invoice (invoiced/pd FY21 paid from CARES)	6,183.00
Encumbrances	26,953.42
Central Store purchases for 10/01/20 through 12/30/2020	10,544.73
Blue Ridge Volunteer FD PPE supplies not included with previous requests	<u>342.21</u>
Total Covid-19 AP expenses/encumbrances	332,295.03

Encumbrances

\$5,007. -3 remote work laptops

\$6,161.42-console equip move

11,050 - Econ Dev-video

1,885 - Econ Dev-graphic design

2,850 - console cleaning-911

Qualifying Covid-19 related salaries & benefits

Parks & Recreation Child Care Program (Nov & Dec)	14,995.38
School employees assigned to Child Care Program (Nov & Dec)	24,602.46
PT Animal Shelter (December)	2,414.13
Career staff stationed at Blue Ridge Volunteer Fire Co, PT Salaries & benefits (Sept-Dec)	<u>27,025.66</u>
Total Covid-19 related salaries & benefits	69,037.62

Career staff @ BRVFC

Sept- 1,514.64

Oct- 7,594.71

Nov- 6,475.15

Dec - 11,441.16

These amts incl salary and related FICA

Qualifying Covid-19 sick leave pay

Covid Sick Leave Pay	11,029.41
Total Covid-19 sick leave pay	11,029.41

Public Safety Hazard Pay

Sheriff's Office Hazard Pay for Nov & Dec	14,263.63
Fire & EMS Harzard Pay for Nov & Dec	<u>21,906.78</u>
Total Covid-19 qualifying hazard pay	36,170.40

Public Safety Salary & Benefits (previously budgeted-qualified for CARES Act reimbursement)

Total Public Safety salary & benefits	742,425.60
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Qualifying Covid-19 Unemployment paid for Qtr end 6/30/2020

Total Covid-19 unemployment	14,159.95
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Total County Covid-19 Expenses 1,205,118.01

COV19 - Paid from Registrar CARES fund

November 2020 Accounts Payable Electoral Board Covid-19 Expenses	8,896.50
Registrar part time salaries and benefits	7,598.21
Hazard Pay	<u>1,750.00</u>
Total Registrar Nov 2020 Covid-19 Expenses	<u>18,244.71</u>

Total Clarke County Covid-19 related expenses proposed for reimbursement 1,223,362.72

Invoice history by Project and GL account
 Paid Cov-19 invoices 11/1-11/30
 11/30/20

VENDOR	VENDOR NAME	INVOICE	INVOICE DATE	CHECK NO	WARRANT	PROJECT	ACCOUNT	YEAR	PRD	AMOUNT	FULL DESC	
37	Amazon Acct	436866953863	10/27/2020	56167	DC113020	COV19	100-000-000-000-1-12-121-12110-6000	-COV19	2021	5	1,244.58	Filters for Library COVID-19
67	BB&T	0375-11-09-2020	11/09/2020	56173	DC113020	COV19	100-000-000-000-1-12-121-12110-6000	-COV19	2021	5	635.34	brt IT, P&Z, Bld, DSS, Co Admin, Econ Dev
County Administration Total											1,879.92	
2930	Bank of America	0845-09/2020-3	09/30/2020	56068	DC111320	COV19	100-000-000-000-1-13-131-13100-6000	-COV19	2021	3	127.94	CV: Table for Sanitizer
Electoral Board and Officials Total											127.94	
37	Amazon Acct	584537534549	10/07/2020	56167	DC113020	COV19	100-000-000-000-3-31-312-31200-6000	-COV19	2021	5	116.22	Office Supplies
37	Amazon Acct	584537534549	10/07/2020	56167	DC113020	COV19	100-000-000-000-3-31-312-31200-6011	-COV19	2021	5	8.99	Office Supplies
Sheriff's Office Total											125.21	
2930	Bank of America	0845-October 2020	10/31/2020	56068	DC111320	COV19	100-000-000-000-3-32-323-32310-6000	-COV19	2021	4	13,549.31	CV: AeroClave 3110 Trident & A
2930	Bank of America	0845-October 2020-1	10/31/2020	56067	DC111320	COV19	100-000-000-000-3-32-323-32310-6000	-COV19	2021	4	1,294.80	CV: P100 HE Cartridges
67	BB&T	9651-11/9/2020	11/09/2020	56173	DC113020	COV19	100-000-000-000-3-32-323-32310-6000	-COV19	2021	5	208.18	Fire-EMS BB&T credit card statement Nov 20
1824	Blue Ridge Rescue Su	49866	11/04/2020	56071	DC111320	COV19	100-000-000-000-3-32-323-32310-6011	-COV19	2021	5	3,720.00	Fire-EMS COVID-19 PPE
67	BB&T	9651-11/9/2020	11/09/2020	56173	DC113020	COV19	100-000-000-000-3-32-323-32310-6011	-COV19	2021	5	516.12	Fire-EMS BB&T credit card statement Nov 20
Fire and Rescue Total											19,288.41	
208	Grainger Inc	9696954222	10/27/2020	56092	DC111320	COV19	100-000-000-000-7-71-713-71310-6000	-COV19	2021	4	361.24	CV: 2XL Gym Wipes
2272	Protect the Kids	11072020	11/07/2020	56132	DC111320	COV19	100-000-000-000-7-71-713-71350-5500	-COV19	2021	5	115.00	mat training COV19
30	Ahold Financial Serv	55527	10/30/2020	56060	DC111320	COV19	100-000-000-000-7-71-713-71350-6000	-COV19	2021	5	35.29	covid
358	S&S Worldwide	IN100631680	10/27/2020	56136	DC111320	COV19	100-000-000-000-7-71-713-71350-6000	-COV19	2021	5	118.43	afterschool COV19
358	S&S Worldwide	100592380	09/01/2020	56316	DC113020	COV19	100-000-000-000-7-71-713-71350-6000	-COV19	2021	5	412.95	covid afterschool
Parks Rec Center Total											1,042.91	
3008	Virginia Tourism	INV0000000007055	10/20/2020	56160	DC111320	COV19	100-000-000-000-8-81-815-81510-3000	-COV19	2021	4	350.00	Econ Welcome Center Covid
3018	Shotton Design	339	11/04/2020	56142	DC111320	COV19	100-000-000-000-8-81-815-81510-3000	-COV19	2021	5	700.00	Econ Pop Up Banners Covid
464	Top of Virginia Regi	43173	11/18/2020	56326	DC113020	COV19	100-000-000-000-8-81-815-81510-3000	-COV19	2021	5	424.00	Covid-19_Econ_Shop_Local_Camp.
3022	APA Media	21103	11/13/2020	56170	DC113020	COV19	100-000-000-000-8-81-815-81510-3000	-COV19	2021	5	1,995.00	brt Econ Dev Full pg Ad
Economic Development Total											3,469.00	
37	Amazon Acct	464686384359	10/21/2020	56167	DC113020	COV19	201-000-000-000-5-53-531-53100-6000	-COV19	2021	5	104.64	AMM BLACK NITRILE GLOVES COV19
Social Services Total											104.64	
Grand Total										<u>26,038.03</u>		

invoice history by Project and GL account
 Paid Covid-19 invoices through
 1/11/2020
 AP by GL account

VENDOR NAME	INVOICE	INVOICE DATE	CHECK NO	WARRANT	PROJECT	ACCOUNT	YEAR	AMOUNT	FULL DESC
Amazon	938536893849	11/24/2020	TBD	DC011521	COV19	100-000-000-000-1-12-121-12110-6000 -COV19	2021	429.00	Library Filter
Amazon Refund	468469447865	11/17/2020	TBD	DC011521	COV19	100-000-000-000-1-12-121-12110-6000 -COV19	2021	-414.86	Refund
						County Adm COV19 Mat & Sup		14.14	
Daly Computers	PSI1081797	11/30/2020	20632	DC121520	COV19	100-000-000-000-1-12-125-12510-6050 -COV19	2021	<u>3,757.00</u>	Laptops,webcam, CARES
						IT COV19 Noncap Tech Hardware		3,757.00	
BB&T	9058-20201209	12/9/2020	56488	DC123020	COV19	100-000-000-000-3-31-312-31200-6000 -COV19	2021	<u>237.97</u>	Monthly Statement
						Fire and Rescue Services Total		237.97	
Inova HealthCare	78842	11/4/2020	56218	DC113020	COV19	100-000-000-000-3-32-322-32200-3000	2021	2,889.39	PHYSICALS NEW PT BLUE RIDGE STAFFING
Amazon Order #114-7739293-; 6.86397E+11		7/6/2020	55420	DC083120	COV19	100-000-000-000-3-32-322-32200-6000	2021	699.98	FOR CROMEBOOKS FOR TRAINING TO ONLINE
Police and Sheriff Press	139545	10/19/2020	56026	DC103020	COV19	100-000-000-000-3-32-323-32310-3000	2021	339.15	ID CARDS NEW PT BLUE RIDGE
Virtual Graffiti	982939	11/18/2020	56474	DC121520	COV19	100-000-000-000-3-32-323-32310-6000 -COV19	2021	3,125.00	CARES ACT modems-COVID 19
TSI, Inc.	91275518	11/23/2020	56459	DC121520	COV19	100-000-000-000-3-32-323-32310-6000 -COV19	2021	13,858.10	FIT Testing Machine
Emergency Medical	2221985	12/15/2020	56509	DC123020	COV19	100-000-000-000-3-32-323-32310-6000 -COV19	2021	267.60	Fire-EMS ***COVID-19*** PPE stock
Mallory Safety	4982956	12/16/2020	56527	DC123020	COV19	100-000-000-000-3-32-323-32310-6000 -COV19	2021	1,288.00	Fire-EMS ***COVID-19*** PPE N95 masks
Atlantic Emergency	10846SPE	12/9/2020	56486	DC123020	COV19	100-000-000-000-3-32-323-32310-6000 -COV19	2021	3,131.76	Fire-EMS **COVID-19** PPE
BB&T-Royce Shields	9651 12-9-20	12/9/2020	56488	DC123020	COV19	100-000-000-000-3-32-323-32310-6011	2021	240.00	HELMET SHIELD
BB&T-Royce Shields	9651 12-9-20	12/9/2020	56488	DC123020	COV19	100-000-000-000-3-32-323-32310-6011	2021	-30.00	HELMET SHIELD-REFUND
Leading Edge	064755	10/22/2020	56105	DC111320	COV19	100-000-000-000-3-32-323-32310-6011	2021	480.47	UNIFORMS-BLUE RIDGE STAFFING
Leading Edge	065150	11/19/2020	56396	DC121520	COV19	100-000-000-000-3-32-323-32310-6011	2021	2,159.63	UNIFORMS-BLUE RIDGE STAFFING
Blue Ridge Resue Suppliers	49882	11/9/2020	56179	DC111320	COV19	100-000-000-000-3-32-323-32310-8200 -COV19	2021	1,764.00	BUNKER GEAR
Blue Ridge Resue Suppliers	50089	12/17/2020	56570	DC010521	COV19	100-000-000-000-3-32-323-32310-8200 -COV19	2021	29,470.00	Fire-EMS PPE **COVID-19**
Blue Ridge Resue Suppliers	50034	12/8/2020	56570	DC010521	COV19	100-000-000-000-3-32-323-32310-8200 -COV19	2021	1,475.00	Fire-EMS PPE **COVID-19**
Atlantic Emergency	10838SPE	12/30/2020	56568	DC010521	COV19	100-000-000-000-3-32-323-32310-6000 -COV19	2021	379.20	Fire-EMS PPE **COVID-19**
BB&T-Royce Shields	9651-10/09/20	10/9/2020	55927	DC103020	COV19	100-000-000-000-3-32-323-32310-8200		315.00	HELMET SHIELD
Bank of America	0845-December 2020	12/30/2020	TBD	DC011521	COV19	100-000-000-000-3-32-323-32310-6000 -COV19	2021	<u>33,543.56</u>	CV: Aeroclave 3110 Trident & Accessories
						EMS COV19 Mat & Sup		95,395.84	
Delta Fire	76771	11/6/2020	56374	DC121520	COV19	100-000-000-000-3-32-323-32310-6011 -COV19	2021	<u>2,314.00</u>	Fire-EMS ***Covid-19 PPE*** bunker gear rental
						EMS COV19 Uniforms Apparel		2,314.00	
Broy & Son Pump	23205	12/11/2020	20692	DC123020	COV19	100-000-000-000-4-43-432-43200-6000 -COV19	2021	900.00	rm Broy Covid labor for retaining wll
Town of Berryville	448307-COVID	12/11/2020	56555	DC123020	COV19	100-000-000-000-4-43-432-43200-6000 -COV19	2021	52.50	rm TOB Cons Material Covid101 Chalmers bollard wal
Town of Berryville	72-COVID	12/15/2020	56555	DC123020	COV19	100-000-000-000-4-43-432-43200-6000 -COV19	2021	1,540.14	rm TOB 101 Chalmers retaining wall labor
Imperial Concrete	12112020-COVID	12/11/2020	56519	DC123020	COV19	100-000-000-000-4-43-432-43200-6000 -COV19	2021	<u>6,135.00</u>	rm Imperial Concrete 101Chalmers retaining wall
						Maintenanc COV19 Mat & Sup		8,627.64	
S&S Worldwide	IN100659737	11/25/2020	56440	DC121520	COV19	100-000-000-000-7-71-713-71350-6000 -COV19	2021	341.84	Childcare Game and Craft Supplies
S&S Worldwide	IN100667502	12/7/2020	56440	DC121520	COV19	100-000-000-000-7-71-713-71350-6000 -COV19	2021	4.79	Green Masking Tape
Personius, Kristine	Personious 12/06/20	12/6/2020	20661	DC121520	COV19	100-000-000-000-7-71-713-71350-6000 -COV19	2021	26.71	Craft Supplies Childcare
BB&T	6723-12/21/20	12/9/2020	56488	DC123020	COV19	100-000-000-000-7-71-713-71350-6000 -COV19	2021	1,133.38	Childcare Supplies Covid
General Sales of Vir	202012.00907	12/14/2020	20702	DC123020	COV19	100-000-000-000-7-71-713-71350-6000 -COV19	2021	230.55	Qt. Spritz Sani Spray
Walmart	0739-12/23/2020	12/16/2020	56563	DC123020	COV19	100-000-000-000-7-71-713-71350-6000 -COV19	2021	701.62	Childcare Covid Supplies, Rec Vending and Supplies
General Sales of Vir	202012.0158	12/30/2020	20732	DC010520	COV19	100-000-000-000-7-71-713-71350-6000 - COV19	2021	<u>151.05</u>	51 QT Spritz Sani Spray
						Parks Administration Total		2,589.94	

Frederick County EDA	60662	12/11/2020	56381	DC121520	COV19	100-000-000-000-8-81-815-81510-3000	-COV19	2021	500.00	Econ Dev Talent Website
BB&T	0375-12/09/20	12/18/2020	56488	DC123020	COV19	100-000-000-000-8-81-815-81510-3000	-COV19	2021	400.00	BB&T CoAdmin, GIS/IT Nov 2020
									Economic Development Total	900.00
GCA Education Servic	1083855	12/17/2020	20701	DC123020	COV19	205-500-903-000-6-64-642-64200-3340	-COV19	2021	2,640.00	Custodial Service Cooley Upper for Sept and Oct.
GCA Education Servic	1083856	12/17/2020	20701	DC123020	COV19	205-500-903-000-6-64-642-64200-3340	-COV19	2021	2,280.00	Cust. Service Cooley Upper for November
GCA Education Servic	12152020	12/15/2020	20701	DC123020	COV19	205-500-903-000-6-64-642-64200-3340	-COV19	2021	1,440.00	rm ABM Covid Cleaning at CUC DayCare 12/1 to 12/15
									Child Care Center Cleaning	6,360.00
Barns of Rose Hill	03.Memo to Pay	12/18/2020	56487	DC123020	COV19	232-000-400-000-0-00-000-00000-5600	-COV19	2021	10,000.00	03.Memo to Pay Barns of Rose Hill
Blandy Experimental	07. Memo to Pay	12/16/2020	56490	DC123020	COV19	232-000-400-000-0-00-000-00000-5600	-COV19	2021	10,000.00	CARES 07 Memo to Pay State Arboretum
Blue Ridge Volunteer	12.Memo to Pay	12/16/2020	20691	DC123020	COV19	232-000-400-000-0-00-000-00000-5600	-COV19	2021	11,429.00	CARES 12 Memo to Pay Blue Ridge Vol Fire
Boyce Volunteer Fire	05.Memo to Pay	12/16/2020	56492	DC123020	COV19	232-000-400-000-0-00-000-00000-5600	-COV19	2021	11,429.00	CARES 05 Memo to Pay Boyce Vol Fire Company
John H Enders Fire	11.Memo to Pay	12/16/2020	56523	DC123020	COV19	232-000-400-000-0-00-000-00000-5600	-COV19	2021	11,429.00	CARES 11 Memo to Pay John H Enders
Heritage Child Devel	06. Memo to Pay	12/16/2020	56517	DC123020	COV19	232-000-400-000-0-00-000-00000-5600	-COV19	2021	10,000.00	CARES 06 Memo to Pay Cheers Family School
Blue Ridge Studio	09.Memo to Pay	12/16/2020	56491	DC123020	COV19	232-000-400-000-0-00-000-00000-5600	-COV19	2021	10,000.00	CARES 09 Memo to Pay Blue Ridge Studio
Serenity Farm	01 Memo to Pay	12/16/2020	56549	DC123020	COV19	232-000-400-000-0-00-000-00000-5600	-COV19	2021	2,000.00	CARES Non-Profit 01
Long Branch	02.Memo to Pay	12/16/2020	56526	DC123020	COV19	232-000-400-000-0-00-000-00000-5600	-COV19	2021	10,000.00	CARES 02. Memo to Pay Long Branch
Clarke County Histor	04. Memo to Pay	12/16/2020	56496	DC123020	COV19	232-000-400-000-0-00-000-00000-5600	-COV19	2021	2,481.00	CARES 04 Memo to Pay CCHA
Clarke Agricultural	10.memo to pay	12/16/2020	56494	DC123020	COV19	232-000-400-000-0-00-000-00000-5600	-COV19	2021	10,000.00	CARES 10.Memo to Pay Clarke Ag Learn Foundation
Clarke County Band A	08.Memo to Pay	12/16/2020	56495	DC123020	COV19	232-000-400-000-0-00-000-00000-5600	-COV19	2021	1,232.00	CARES 08.Memo to Pay CC Band Assoc
									Small Business Total	100,000.00 Covid-19 Non-Profit Assistance
COMMUNICATIONS CENTE	2477m	12/11/2020	56355	DC121520	COV19	301-000-000-000-9-94-943-94310-8200	-COV19	2021	1,200.00	console cleaning, wire cleanin
Kustom Signals Inc	578593	10/23/2020	20710	DC123020	COV19	301-000-000-000-9-94-943-94310-8200	-COV19	2021	19,019.00	Messaage Board Trailer
									Sherif Equip COV19 Cap Outly	20,219.00
Virginia Employment	093020 County	10/16/2020	56472	DC121520	COV19	731-000-000-000-9-91-910-91000-2600	-COV19	2021	2,294.81	FY21 Q1 County
Virginia Employment	093020 School 1	10/16/2020	56472	DC121520	COV19	731-000-000-000-9-91-910-91000-2600	-COV19	2021	7,279.26	FY21 Q1 School Bill #1
Virginia Employment	093020 School 2	10/16/2020	56472	DC121520	COV19	731-000-000-000-9-91-910-91000-2600	-COV19	2021	357.00	FY21 Q1 School Bill #2
									COV19 Unemployment Insurance	9,931.07
Town of Berryville	44201	1/5/2021	56572	DC010521	COV19	232-000-400-000-0-00-000-00000-6000-COV19			9,701.45	Public Safety Hazard Pay for Town of Berryville Police Dept
Town of Berryville	01-05-21A	1/5/2021	56572	DC010521	COV19	232-000-400-000-0-00-000-00000-6000-COV19			2,185.59	Glass Doctor - Glass partition at cusomer service window
									Total Town of Berryville	11,887.04
									TOTAL DEC 2020 & JAN 2021 AP COV19 EXPENSES	262,233.64

MEMORANDUM

TO: Finance Committee
FROM: Alison Teetor
SUBJECT: Easement purchase
DATE: November 20, 2020

The Clarke County Conservation Easement Authority received authorization from the USDA ALE to close on a conservation easement purchase previously approved by the Board of Supervisors. The property is Tax Map# 10-A-6 owned by RSP Enterprises, LLC (Smithfield Farm). The Authority is requesting a transfer of funds as follows:

Payment to Robert Mitchell, closing attorney, in the amount of \$569,029.20.

The total appraised value of the easement is \$647,000. Of that \$323,500 or 50% from is from the Natural Resource Conservation Service (ALE grant); \$121,875 from Virginia Land Conservation Fund and \$61,827.10 from the Virginia Department of Agriculture and Consumer Services (VDACS), and \$61,827.10 from the County. The landowner is donating the remaining \$80,875.

Please recommend approval of the appropriation of the funds to the Board of Supervisors.

MEMORANDUM

TO: Finance Committee
FROM: Alison Teetor
DATE: November 20, 2020
SUBJECT: Application for grant Purchase – RSP Enterprises, Betsy Pritchard

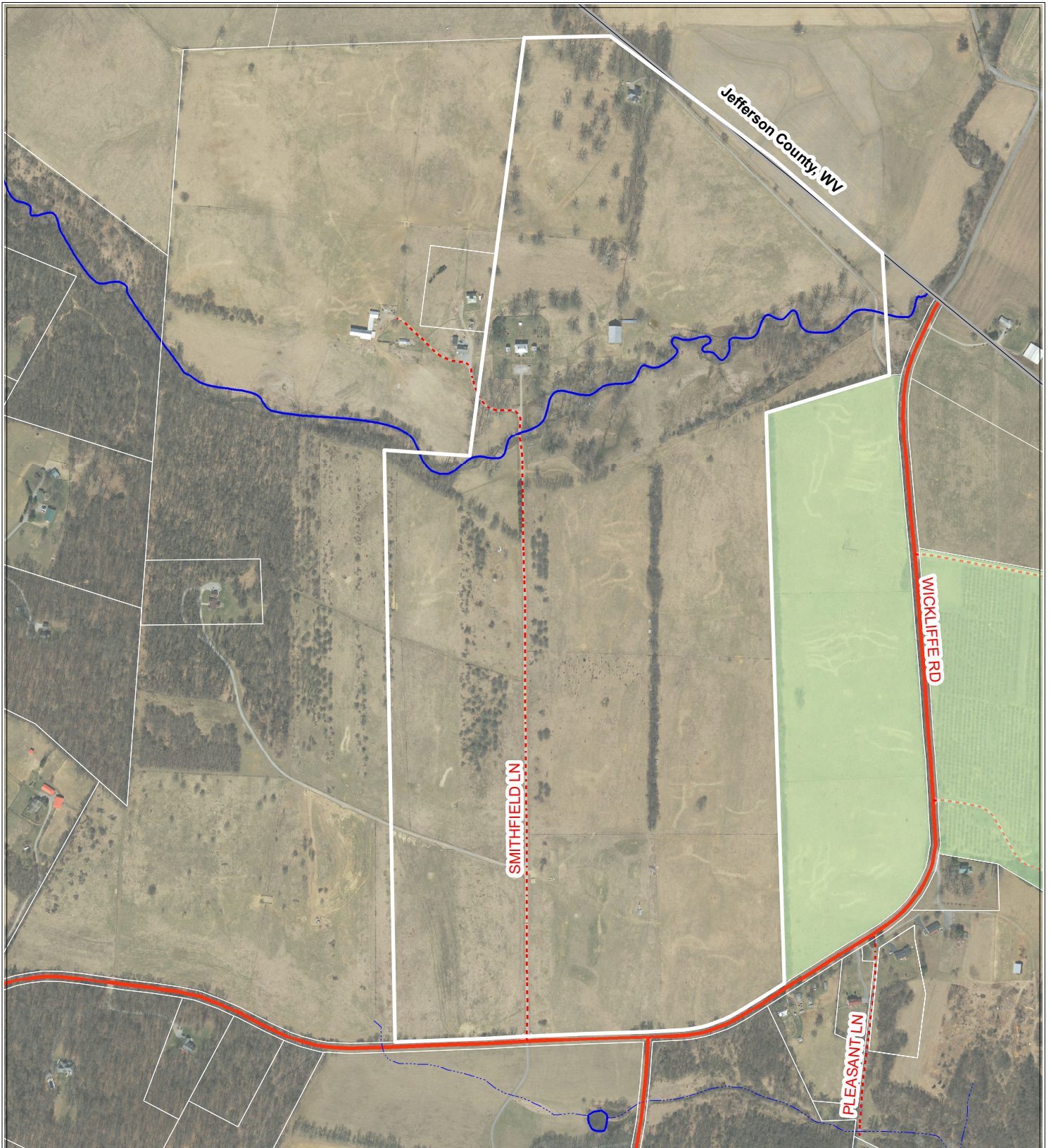
Betsy Pritchard, co-owner RSP Enterprises (Smithfield Farm) has applied to the easement authority for approval of an easement purchase using grant funds. The property is located 568 Smithfield Lane off of Wickliffe Road adjacent to the West Virginia line. The property is identified by Tax Map# 10-A-6. It consists of 214 acres with 6 DUR's and 4 existing dwellings. The primary use is for grazing and hay production. The applicant proposes to retire all of the 6 remaining DURs.

The parcel is zoned AOC and is currently in use value taxation, in accord with the Commissioner of Revenue's requirements, therefore a donation may be considered if at least two of the following four guidelines are met:

- 1) the parcel's Property Resource Score is at least 35;
- 2) at least one dwelling unit right is extinguished by the conservation easement;
- 3) the parcel is adjacent to a parcel already under permanent conservation easement;
- 4) the property has a minimum area of 40 acres.

The property meets all of the 4 criteria. The property resource score is 125.69. The applicant would retire all of the 6 remaining DURs. It is next to an existing easement, property that the Pritchard's own and placed in easement in 2009, and it is more than 40 acres. Points were given for retiring 6 DURs, having a perennial stream, a house listed individually on the National Historic Register. Having frontage on a scenic byway, and being owned by the same family for more than 200 years.

Grants obtained to assist with the purchase include ALE (formally FRPP) federal, and the Virginia Land Conservation Fund (state) and the Virginia Department of Agriculture and Consumer Services (VDACS).



RSP Enterprises
 TM# 10-A-6, 215 acres
 3 exempt., 6 DURs



600 300 0 600 Feet



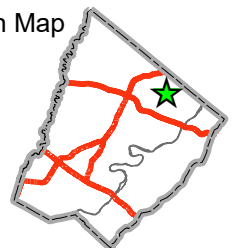
Clarke County GIS
 July 2, 2020



- Parcel Boundary
- Conservation Easement
- Intermittent Stream
- Perennial Stream
- Public Road
- Private Road

Aerial Imagery 2015 Commonwealth of Virginia

Location Map



MEMORANDUM

TO: Finance Committee
FROM: Alison Teetor
DATE: November 23, 2020
SUBJECT: Battle of Berryville grant appropriation

The Clarke County Historic Preservation Commission received a grant from the American Battlefield Protection Program (ABPP) administered by the National Park Service, to study the Battle of Berryville boundaries and develop a preliminary information form for a potential future National Register Nomination. Request for Proposals were due October 20th. In all eleven firms responded. A committee consisting of Betsy Arnett, Chair of the HPC, Bob Stieg, member of the HPC, Maral Kalbian, Architectural Historian, and me, reviewed the applications and interviewed three firms. The chosen firm is Richard Grubb and Associates, Inc. from Cranbury, NJ. The grant award to complete the work is \$39,427.

Recommendation

Recommend appropriation of the grant award to the Board of Supervisors.