



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	January 19, 2021	Packet Page
Afternoon Session 1:00 PM		
1. Call To Order		6
2. Adoption Of Agenda		7
3. Citizen's Comment Period		8
4. Virginia Health Department Update: Dr. Greene; Lord Fairfax Health District Director		9
5. VDOT Update		10
6. BoS Minutes:		
– December 15, 2020, Regular Meeting		11
7. Consent Agenda:		214
– Policy for allowing parcels in easement to retire all remaining DURs		215
– Application for easement donation - Blue Ridge Hunt		217
– Application for easement donation - Gerald Staley & Margaret Geisler		219
– 106 North Church Street Lease Agreement - Dunn Land Surveys Inc. Renewal		221
– 2021-01R Resolution of Recognition and Appreciation of FISH of Clarke County; Deloris Hausenfluck, Elizabeth Hanrahan, and Sharon Harrison		223
– 2021-02R Resolution of Recognition and Appreciation of Charles Kackley		224
8. Board of Supervisors Personnel Committee Items from January 11, 2021		225
A. Expiration of Term for appointments expiring through March 2021. Action: The Personnel Committee recommends the following:		226
– Appoint Jennifer Parker, new Clarke County Director of Social Services, to the Community Policy Management Team, filling the unexpired three-year term of Brittany Heine, expiring December 31, 2022.		
– Recommend to the Circuit Court for the reappointment of Howard Means to the Board of Zoning Appeals to serve a five-year term expiring February 15, 2026.		
9. Board of Supervisors Organizational Meeting & Work Session Items from January 11, 2021		228
A. Organizational Items: Action: Information Only.		228
– Elect Chair. Action: Information Only – David Weiss 2021 Chair		228
– Elect Vice-Chair. Action: Information Only – Beverly McKay 2021 Vice-Chair		329
– Set Meeting Date, Time, and Location. Action: Information Only – schedule adopted as amended.		231



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– Adopt Rules of Procedure. Action: Information Only – adopted as presented.		232
– 2020 Chair Appointments review. Action: Final review and approval of 2021 Chair Appointments.		259
B. Work Session Items:		
– Policy for allowing parcels in easement to retire all remaining DURs. Action: Consent Agenda		326
10. Board of Supervisors Finance Committee Items from January 11, 2021		327
A. CARES ACT Funding Update		327
a) Review CARES Summary Report. Action: See Public Hearing		327
b) CCPS Division CARES Act funds from the U.S. Department of Treasury. Action: See Public Hearing		328
c) Municipal Utility Relief Program. Action: Information Only		336
B. Various Clarke County Public Schools grant supplementals:		328
a. Claude Moore Foundation Grant. Action: See Public Hearing		
b. School Security Equipment Grant. Action: See Public Hearing		
c. Title III Grant Supplement. Action: See Public Hearing		
d. IDEA Grant Supplemental. Action: See Public Hearing		
C. Conservation Easement. Action: See Public Hearing		337
D. Historic Preservation Commission Grant. Action: See Public Hearing		340
E. Deed Book Restoration Grant. Action: See Public Hearing		330
F. Waterloo Sewer Connections Fees. Action: The Finance Committee recommends to the Board of Supervisors approval of the proposed connection fees as presented in the attached memo for the specified time period and for properties meeting specific criteria, as noted in the memo.		341
G. FY20 Capital Project Carryforward. Action: “Be it resolved that budgeted expenditure, appropriations, and revenue of the Government Capital Project Fund be carried forward from FY20 to FY21 as stated by the fund totals in the documents attached.”		345
H. General Fund Balance designation review. No action at this time.		347
I. Bills and Claims. Action: The Finance Committee recommends approval of the December 2020 Invoice History Report.		348
J. Standing Reports. FYI: Year to Date Budget Report, Reconciliation of Appropriation, and Capital Projects Report. Action: Information only.		354

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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11. Joint Administrative Services Board Update		370
12. Government Projects Update		375
13. Miscellaneous Items		376
14. Summary Of Required Action		377
15. Board Member Committee Status Reports		378
16. Closed Session [<i>as necessary</i>]		379
Evening Session 6:30 PM		
17. Citizen's Comment Period		380
18. PH2021-01: Budget Amendments to the Approved FY 21 Budget		381
A. CARES ACT Funding Update		
a) Review CARES Summary Report. Action: "Be it resolved that FY21 budgeted expenditure and appropriation be increased \$480,937.12 and that revenue from the Federal CARES Act be recognized in the amount of \$1,223,362.72, all for the purpose of reimbursement of qualifying FY21 COVID-19 related expenditures."		327
b) CCPS Division CARES Act funds from the U.S. Department of Treasury. Action: "Be it resolved that FY21 budgeted revenue and appropriation be increased \$516,347 in the School Operating Fund and that revenue from the Federal CARES Act be recognized in the amount of \$516,347, all for the purpose of reimbursement of qualifying FY21 COVID-19 related expenditures."		328
B. Various Clarke County Public Schools grant supplementals: Action: "Be it resolved that FY21 budgeted expenditure and appropriations in the School Capital Projects Fund be increased \$154,073 and that revenue from the Lord Fairfax Community College be recognized in the amount of \$88,000, and revenue from the Virginia Department of Education in the amount of \$66,073 be recognized, all for the purpose of purchasing an Anatomage Table and School Security Equipment.		329
"Be it resolved that FY21 budgeted expenditure and appropriations in the School Operating fund be increased \$13,713 and revenue from Title III & IDEA Grants be recognized in the amount of \$17,904, all for the purpose of balancing revenue and expenditure to actual award amounts."		
C. Conservation Easement. Action: "Be it resolved that FY21 budgeted expenditure and appropriations to the Conservation Easement fund be		329

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	increased \$569,029, that revenue from the Federal government be recognized in the amount of \$323,500, and revenue from the Commonwealth be recognized in the amount of \$183,702 and that the fund balance designation for Conservation Easement purchases be decreased by \$61,827, all for the purpose of purchasing Conservation Easements on the land of RSP Enterprises, LLC (Smithfield Farm)."	
D.	Historic Preservation Commission Grant. Action: "Be it resolved that FY21 budgeted expenditure and appropriation to Historic Preservation Commission be increased \$39,427, and that revenue from the Federal government be recognized in the amount of \$39,427, for the purpose of accepting the Battle of Berryville Boundaries Grant."	330
E.	Deed Book Restoration Grant. Action: "Be it resolved that FY21 budgeted expenditure and appropriation to Clerk of the Circuit Court be increased \$18,913 and that revenue from the Commonwealth be recognized in the amount of \$18,913 for the purpose of accepting the Deed Book Restoration Grant."	330
19.	Adjournment	382
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	Reports in November Packet:	383
-	Building Department	384
-	Commissioner of the Revenue	452
-	Fire & EMS	462
-	Virginia Regional Transit Clarke Metrics Report	463
-	Year-end Reports:	
o	Board of Supervisors	464
o	Broadband Implementation Committee	465
o	Economic Development Advisory Committee	466
o	Industrial Development Authority	467
o	Joint Administrative Services Board	468
o	Joint Building Committee	469
o	Berryville Clarke County Joint Committee on Economic Development & Tourism	470