



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	December 15, 2020	Packet Page
Afternoon Session 1:00 PM		
1. Call To Order		5
2. Adoption Of Agenda		6
3. Citizen's Comment Period		7
4. Introduction John Hewa President/CEO of Rappahannock Electric Cooperative		8
5. VDOT Update		9
6. Set 2021 Board of Supervisors' Organizational Meeting Date, Time, and Location. Staff recommendation: 10 am, Monday, January 11, 2021, Main Meeting Room		10
7. BoS Minutes:		
– November 12, 2020, Special Meeting		11
– November 17, 2020, Regular Meeting		27
8. Consent Agenda:		
– Appointment of Jeremy Camp as the Zoning Administrator		66
9. Capital Improvement Plan		67
10. Board of Supervisors Personnel Committee Items from December 7, 2020		78
A. Expiration of Term for appointments expiring through February 2021. Action: The Personnel Committee recommends the following:		78
– Recommend to the Circuit Court to move Clay Brumback on the Board of Zoning Appeals from the alternative position to the full member position to fill the unexpired term of Charles Kackley, expiring February 12, 2023.		
– Reappoint Christian Rousseau to the Family Assessment and Planning Team, to a three-year term expiring December 31, 2023.		
– Reappoint Roderick 'Rod' DeArment to the Clarke County Sanitary Authority, to a four-year term expiring January 5, 2025		
B. LEOS Study update. Action: The Personnel Committee recommends proceeding with the LEOS Program.		78
C. Discussion on Clarke County email addresses for appointees. Action: Information Only		78
11. Board of Supervisors Work Session Items from December 7, 2020		91
A. Winchester Regional Airport Authority update. Action: Information Only.		93
B. Budget Goals FY2022. Action: Information Only.		
C. Planning Commission update on short term rentals. Action: Information Only.		104
12. Board of Supervisors Finance Committee Items from December 7, 2020		122

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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A. CARES ACT Funding Update Actions: The Finance Committee recommends that the Board of Supervisors set a public hearing for January 19, 2021, at 6:30 pm, or as soon thereafter as the matter may be heard, for appropriations of the following items:		122
– Clarke County CARES funds - \$1,234,060		
– CCPS CARES funds - \$516,347		
– Various CCPS grants - \$167,786		
– Conservation Easement request - \$569,029		129
– Historic Preservation Commission grant - \$39,427		132
B. Fire/EMS items for discussion:		
a. Fund request change previously designated for a washer/dryer for John H Enders VFC. Action: The Finance Committee recommends to the Board, approval of the purchase of appliances, not to exceed the previously approved amount of \$2,000. The amount reimbursed will be for the actual cost of the appliances once a receipt is provided, showing the purchase price.		134
b. Tuition assistance review. Action: Information Only.		135
c. Blue Ridge staffing update. Action: The Finance Committee recommends approval of funds to continue providing part time help at Blue Ridge Volunteer Fire Company.		139
C. Discuss using the FY21 contingency funds to provide a bonus to employees. Action: The Finance Committee recommends releasing the personnel funds set aside in the FY21 contingency account for the purpose of providing a one-time bonus to County and School Division employees that meet the criteria set forth by the County and school division. The bonus amounts will be \$1,000 for full-time employees and \$500 for part-time employees.		
D. LEOS Review and discussion. Action: The Finance Committee recommends releasing funds in the amount of \$75,000, previously set aside in the FY21 contingency budget line, to provide enhanced hazard duty benefits for full-time Firefighter/EMTs.		142
E. Bills and Claims. Action: The Finance Committee recommends approval of the November 2020 Invoice History Report.		144
F. Standing Reports. FYI: Year to Date Budget Report, Reconciliation of Appropriation, and Capital Projects Report. Action: Information only.		152
13. Joint Administrative Services Board Update		166

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14. Government Projects Update		170
15. Miscellaneous Items		171
16. Summary Of Required Action		172
17. Board Member Committee Status Reports		173
18. Closed Session Pursuant to §2.2-3711-A1 Specific Employees or appointees of the Board		174
19. Closed Session Pursuant to §2.2-3711-A5 Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community		175
20. Closed Session Pursuant to §2.2-3711-A8 Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.		176
<hr/> Evening Session 6:30 PM <hr/>		
21. Citizen's Comment Period		177
22. PH2020-05: Recreation Component Plan		178
23. PH2020-06: Watermelon Pickers Fest, River & Roots Festival, Single-day Special Event		205
24. Adjournment		306
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Reports in November Packet:		307
– Building Department		308
– Commissioner of the Revenue		323
– Fire & EMS		332
– Virginia Regional Transit Clarke Metrics Report		333
– November Election Turnout Summary		334