



Clarke County Fire & EMS Commission
101 Chalmers Court, Suite B
Berryville, Virginia 22611
(540) 955-5132

AGENDA

September 10th, 2020

6:30pm

Clarke County Government Center – Meeting Room AB

1. Approval of Agenda
2. Public Comment
3. Approval of Minutes – August 13th, 2020 (p. 2-5)
4. Committee Reports – Information Only
 - Standards – See Attached report (p. 6-11)
 - Technology – No report prior to meeting
 - Budget/Preparation – No Report
5. Unfinished Business
 - Incentive program review – Information (p. 12)
 - Communications/Succession Document-Final Draft (p.14-15)
 - OT Report-Information only (p.12)
 - Fire-Rescue Agreement – Information only
 - Fiscal Policy & CIP Plan– Postponed until further notice
 - Blue Ridge Staffing update – Information only
6. Report from the Director of Fire and EMS – Information Only (p.16-18)
7. New Business
8. Summary of required action
9. Adjourn

All meeting documents will be distributed at meeting. Next meeting is on October 8th, 2020 at 6:30pm in the Clarke County Government Center – Meeting Room AB



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MINUTES

August 13th, 2020 6:30pm

Clarke County Government Center – Meeting Room AB

Attendees: Diane Harrison, Chairman
 Matt Hoff
 Randall Loker
 David Weiss
 Randy Buckley
 David Beatty
 Keith Veler-arrived at 6:51pm

Absent: Tony Roper

Staff: Pam Hess
 Chris Boies
 Brian Lichty
 Melanie Radford

Chairman Harrison called the meeting to order at 6:30pm. Mr. Lichty requested to add the Blue Ridge staffing request under New Business on the agenda.

1. Mr. Hoff a motion to approve the agenda. The motion was passed with all in favor.
2. Public Comment - None
3. Mr. Hoff made a motion to approve the July 9th, 2020 minutes. The motion was passed will all in favor.
4. Committee Reports
 - Standards – Mr. Lichty reviewed with the group. No comments or questions.
 - Technology – No report prior to the meeting.
 - Budget/Preparation – Nothing to report.
5. Unfinished Business
 - Incentive program review – Mr. Lichty reviewed with the group. No comments or questions.
 - Communications/Succession Document-Final Draft - Ms. Harrison requested postponement until the next meeting.
 - OT Report - Mr. Lichty reviewed with the group. Ms. Harrison asked if the additional FTE position Mr. Lichty has requested; would that help reduce some of the OT hours. Mr. Weiss commented that it was brought in front of the Finance Committee and any input or

The attached minutes are DRAFT minutes. While every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting.



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recommendations would be welcomed to be heard. Mr. Lichty explained that it is felt that the cost could be offset by some of the COVID funds. Mr. Boies clarified that this is not changing the staffing structure at all, it's temporarily replacing an FTE position for an employee who is out on long term medical leave and hoping this will help to fill the gap and with 1 or 2 potential retirements coming soon, it will allow them to easily fit into one of those roles.

- Fire-Rescue Agreement – Requested postponement until next meeting.
- Fiscal Policy – Requested postponement until next meeting.
- CIP Plan – Requested postponement until next meeting.
- Fire – EMS Admin Meeting – Ms. Harrison commented that they went through a good exercise identifying different areas, brought together the 3 stations, helped with communication, finding some commonality and the next meeting will be in more detail going over the agreement line by line. It developed a good working situation that they can move forward with.

6. Report from the Director of Fire and EMS – Mr. Lichty reviewed with the group. Discussion – Ms. Harrison asked what exactly the AeroClave was/does. Mr. Lichty explained. No other questions or comments.
7. New Business-Blue Ridge Staffing request – Mr. Lichty reviewed with the group. Mr. Weiss explained that this request came to the BOS in a work session. They are interested in the Commission's opinion or recommendation. They are willing to help to remedy some of the problems and have some kind of plan; it's a fluid situation especially with COVID. Discussion involved topics regarding if the positions would be full time or part time, the pay scale, the use of CARES funding, the current part time employees availability, potential restrictions still in place from their full time jobs, applicable qualifications or certifications required for new hires, personnel coverage, making adjustments to the current staffing plan; how that could be detrimental to the progress already achieved and conflict with the specifications of the grant for a system wide improvement, reviewing current dispatch protocols, mutual aid and how the previous staffing request was handled. An inquiry was made for the possibility of volunteers from other stations to help cover at Blue Ridge. It was described by the Chief of Enders that their volunteers would not likely do so due to the lack of incoming calls at Blue Ridge. Mr. Weiss complimented Chief White for writing such a difficult letter, notifying the BOS of the situation and for putting the community first. The BOS will be making a decision on Tuesday and that the County is not in a financial position to make a long term commitment at this time; that will be discussed further at a later time. He commented our County is facing the same issues that other localities are facing right now; we have to try to fix the immediate issue. Ms. Harrison asked for a consensus of the group to have Mr. Lichty present his recommendations to the BOS with full support from the Commission. All members agreed.

Mr. Veler requested to go back to the Directors report section to ask specific questions that Enders had regarding some of the information listed. There are as follows:

- Page 6 Standards - asked for a better explanation of the RE removed category. The subcommittee agreed to do so; there would be a specific reason. Mr. Hoff stated the definition is on the bottom of the page; a call that did not fit any of the other criteria-not a clear fail, overburden. Mr. Weiss added that if he recalled, some of the stations felt it was unfair and requested an additional category to be included. Mr. Lichty will bring the specific examples next meeting for clarification.

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- Page 7 - where does the raw data come from? - All the information gets pulled from the CAD system and the daily discrepancies Mr. Lichty goes over; the reports used come directly from Ms. Hess at the ECC. The information can be pulled from the CAD monitoring stations but not everyone has access to all reports.
 - Page 8 Mutual Aid - why is Jefferson County not listed? – It was not one that was asked to be on there. Mr. Lichty can add if the Commission wants; however, the report was supposed to identify when Clarke is getting assistance not giving it.
 - Page 12 Incentive - what is the difference between July and July COVID? - July plainly meets the standards of the incentive program. July COVID is everyone, any one at any time.
 - Page 17 Budget - the survey sent out to personnel, who were the personnel? - Mr. Boies sent it to all the individual fire companies and every county department.
 - Mr. Veler asked if there was anything that Enders volunteers could do to help the 2 new Lieutenants with some of their additional duties? Mr. Lichty stated, not at this time, but appreciated the offer.
 - The high risk retirement - asked for an explanation - The BOS requested an actuarial LEOs study done for more information, looking at the expense of the program. The Sheriff's office has it currently and it's being looked into for the Fire-Rescue division.
 - Is the Medicare project the same as audit? - No, this is a data collection project that Medicare has issued that they will use for evaluating their payment rates. An audit is completely different and can be required at any time.
 - Training classes are just starting to revamp, are there any other resources that the County could use to post for any level volunteer? - Usually it is posted on the County website and any training advisories Mr. Lichty receives he sends them out through the group email.
 - Mr. Veler mentioned that Enders is starting a Juniors Program. He will need to be able to provide them easy access to classes that are available and help coach them through the program. He would also like to talk to Mr. Lichty regarding how he could possible get help from the County.
-
- Mr. Hoff announced that the Leesburg Volunteer Fire Company decided not to sell the pumper after all. Boyce will still have first right to it if they do change their mind.
 - Mr. Weiss thanked Mr. Veler for communicating information like that to the Commission, that's the design, having the membership more involved.
8. Summary of required action
- Nothing at this time.
9. Mr. Hoff made a motion to adjourn. The motion was passed with all in favor at 7:50pm.

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Minutes Transcribed by Melanie Radford

DRAFT

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STANDARDS SUBCOMMITTEE RESPONSE EVALUATION

Month: August

Total responses in question for month-	21		
11 Minute-No response(True Fail)-	14	Percent of total in question-	66.7%
Delayed Response-	1	Percent of total ALL CALLS-	4.3%
Overburden-	6		
Removed-	0		

DEFINITIONS

11 Minute-No response -Prime requested unit did not respond within 11 minutes

Overburden -Multiple units for single incident from same Company requesteed; not

Total Responses for Month (all Companies)-	323
Total responses in question for month-	19
Percentage of Responses for Month-	5.9%

Blue Ridge Vol. Rescue	
Total Responses-	35
11 Minute-No Response-	5
Percentage of total responses-	14.3%
Overburden-	2

Blue Ridge Vol. Fire	
Total Responses-	17
11 Minute-No Response-	0
Percentage of total responses-	0.0%
Overburden-	1

Boyce Vol. Rescue	
Total Responses-	42
11 Minute-No Response-	6
Percentage of total responses-	14.3%
Overburden-	2

Boyce Vol. Fire	
Total Responses-	28
11 Minute-No Response-	1
Percentage of total responses-	3.6%
Overburden-	1

Enders Vol. Rescue	
Total Responses-	147
11 Minute-No Response-	2
Percentage of total responses-	1.4%
Overburden-	0

Enders Vol. Fire	
Total Responses-	54
11 Minute-No Response-	0
Percentage of total responses-	0.0%
Overburden-	0

OB	Overburdened	6
TU	True Failure	14
DR	Delayed Resp.	1
RE	Removed	0
TOTAL		21

*This report reflects a system analysis ONLY, All calls for service where answered

True Failures (TU) – When a requested company did not respond with a unit before the 11-min failure mark or any time after.

Overburdens (OB)– When a company was tasked to respond with multiple units from a single company, but was unable respond with all requested units prior to the 11-min failure mark.

Delayed Response (DR)– When a company did respond but it was past the 11-minute failure mark but before the 20 minute mark

Removed (RE) – The information provided did not any of the above criteria and the sub-committee removed the incident from the failure list.

DISPATCH RESPONSE INFORMATION 2020 AUGUST

	Dispatch to Enroute	Dispatch to On Scene	Dispatch to Hospital
Blue Ridge - Rescue	6.54	13.45	62.49
Blue Ridge - Fire	4.48	30.03	NA
Boyce-Rescue	4.17	12.01	49.46
Boyce - Fire	4.05	10.26	NA
Enders - Rescue	1.54	7.51	49.52
Enders - Fire	3.13	8.45	NA
Average (all)-	3.99	13.62	NA
Average (Rescue)-	4.08	10.99	53.82
Average (Fire) -	3.89	16.25	NA

DISPATCH RESPONSE INFORMATION - ALL MONTHS

		Blue Ridge - Rescue	Blue Ridge - Fire	Boyce-Rescue	Boyce - Fire	Enders - Rescue	Enders - Fire
APR	Dispatch to Enroute	6.45	7.62	5.226	4.64	4.39	2.86
	Dispatch to On Scene	14.86	17.01	11.97	12.08	6.72	8.91
May	Dispatch to Enroute	5.52	5.98	4.63	3.92	2.98	5.32
	Dispatch to On Scene	12.02	23.13	12.05	11.37	7.83	13.77
Jun	Dispatch to Enroute	4.59	3.36	3.13	5.21	2.47	5.12
	Dispatch to On Scene	11.35	12.55	11.28	11.45	7.1	12.36
Jul	Dispatch to Enroute	6.43	5.44	3.44	3.48	2.45	5.34
	Dispatch to On Scene	13.29	15.38	11.39	9.43	6.47	12.32
Aug	Dispatch to Enroute	5.19	6.38	3.38	4.43	2.37	5.05
	Dispatch to On Scene	11.29	15.04	10.42	14.51	7.55	11.08
SEPT	Dispatch to Enroute	5.42	5.05	4	4.58	3.01	4.48
	Dispatch to On Scene	13.43	13.42	9.34	15.35	7.59	10.55
OCT	Dispatch to Enroute	5.19	7.25	3.56	2.51	2.44	4.47
	Dispatch to On Scene	11.29	16.58	9.33	12.02	8.2	12.02
NOV	Dispatch to Enroute	6.48	6.09	4.13	4.15	4.01	5.07
	Dispatch to On Scene	13.33	16.26	11.09	13.59	8.12	11.01
DEC	Dispatch to Enroute	6.07	5.17	4.08	4.18	6.17	5.29
	Dispatch to On Scene	14.19	15.59	10.53	10.07	7.51	12.24
JAN	Dispatch to Enroute	6.16	6.35	3.3	4.01	3.05	4.49
	Dispatch to On Scene	10.29	17.05	11.03	12.57	7.17	10.26
FEB	Dispatch to Enroute	5.55	5.17	3.39	1.47	2.51	4.14
	Dispatch to On Scene	13.57	15.08	9.17	16.44	9.17	16.44
MAR	Dispatch to Enroute	7.01	7.05	4.5	6	2.57	3.54
	Dispatch to On Scene	12.02	20.32	11.45	16.21	7.52	10.2
APR	Dispatch to Enroute	5.19	6.24	6.25	6.8	2.14	3.16
	Dispatch to On Scene	10.52	21	11.51	14.09	8.4	9.27
MAY	Dispatch to Enroute	7.3	5.44	4.3	3.41	2.07	1.58
	Dispatch to On Scene	11.29	18.18	9.51	8.56	8.41	8.19
JUN	Dispatch to Enroute	8.02	7.02	3.35	3.29	2.1	2.34
	Dispatch to On Scene	12.5	9.08	9.06	10.34	8.01	8.24
JUL	Dispatch to Enroute	5.52	6.32	4.12	3.59	1.52	3
	Dispatch to On Scene	18.18	11.52	10.07	14.24	9.05	11.16
AUG	Dispatch to Enroute	6.54	4.48	4.17	4.05	1.54	3.13
	Dispatch to On Scene	13.45	30.03	12.01	10.26	7.51	8.45
Average Enroute		6.04	5.91	4.06	4.10	2.81	4.02
Average On Scene		12.76	16.90	10.66	12.50	7.78	10.97

	Current Mo.	Past Mo.	Eval
Average all Enroute-	4.49	4.52	0.03
Average all On Scene-	11.93	12.37	0.44
Avg. Enroute Rescue-	4.08	3.72	(0.36)
Avg. Enroute Fire-	3.89	4.3	0.41
Avg. On Scene Rescue-	10.99	12.43	1.44
Avg. On Scene Fire-	16.25	12.31	(3.94)

DISPATCH TO ON SCENE WITH CREW STANDARD

EMS 8 MIN-	EMS 10 MIN-	EMS 15 MIN-	FIRE 10 MIN-	FIRE 15 MIN-	FIRE 20 MIN-
NA	71.07%	84.91%	NA	33.33%	33.33%
NA	70.00%	88.67%	NA	60.00%	60.00%
NA	68.53%	83.22%	NA	38.46%	53.85%
NA	67.94%	87.02%	NA	27.27%	50.00%
NA	62.59%	77.55%	NA	37.50%	58.33%
NA	62.39%	78.90%	NA	25.00%	50.00%
NA	60.00%	78.71%	NA	47.37%	47.37%
NA	60.61%	73.48%	NA	40.00%	63.64%
NA	60.67%	79.33%	NA	50.00%	66.70%
NA	65.77%	83.44%	NA	53.84%	76.92%
NA	65.55%	87.50%	NA	61.54%	83.33%
NA	73.73%	90.00%	NA	60.00%	70.00%
NA	78.13%	90.72%	NA	80.00%	90.00%
NA	66.39%	91.67%	NA	90.91%	100.00%
NA	78.36%	95.56%	NA	85.71%	85.71%
NA	74.80%	93.55%	NA	88.24%	94.12%
NA	72.39%	91.11%	NA	73.91%	78.26%
NA	68.17%	85.61%	NA	56.06%	68.33%
NA	NA	NA	NA	NA	NA

MUTUAL AID RESPONSES

	JAN 20	FEB 20	MAR 20	APR 20	MAY 20	JUN 20	JUL 20	AUG 20	SEPT 20	OCT 20	NOV 20	DEC 20	TOTAL
Mt. Weather-EMS	15	8	0	1	0	0	0	0					24
FIRE	0	1	0	0	0	0	0	0					1
MA-Given/Request	0	0	0	0	0	0	0	0					0
Warren Co.-EMS	10	13	7	5	10	9	15	12					81
FIRE	6	6	6	2	0	2	9	5					36
MA-Given/Request	0	0	0	0	0	0	0	0					0
Frederick Co.-EMS	16	15	8	2	2	9	5	8					65
FIRE	1	2	1	2	1	0	1	1					9
MA-Given/Request	1	8	5	3	3	2	3	3					28
Fauquier Co.-EMS	7	4	8	5	6	4	8	4					46
FIRE	2	2	2	0	0	2	5	5					18
MA-Given/Request	0	0	0	0	0	3	0	0					3
Loudoun Co.-EMS	0	1	4	1	3	1	6	2					18
FIRE	0	0	3	0	2	0	4	1					10
MA-Given/Request	2	3	2	1	1	2	1	7					19
TOTAL(MA REC)-	57	52	39	18	24	27	53	38	0	0	0	0	308
TOTAL CALLS MO.-	276	178	175	205	257	254	293	323	0	0	0	0	1961
% OF TOTAL CALLS-	20.7%	29.2%	22.3%	8.8%	9.3%	10.6%	18.1%	11.8%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	15.7%



Division of Fire and Rescue Services

Yearly Response Report

January 1st 2020 – December 31st 2020

<i>Station</i>	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Total</i>
Enders-Fire	37	38	49	29	36	33	47	54					
Enders-EMS	140	116	126	106	132	141	141	147					
Boyce-Fire	18	15	20	16	16	16	22	28					
Boyce-EMS	53	49	41	28	33	38	42	42					
Blue Ridge-Fire	16	13	10	5	14	6	9	17					
Blue Ridge-EMS	41	35	28	21	26	20	32	35					

<i>Calls Inside Berryville</i>	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Total</i>
Enders	69	42	60	43	55	64	53	66					
Boyce	7	5	3	1	1	2	0	3					
Blue Ridge	1	0	0	0	0	0	3	2					



***Division of Fire and Rescue Services
Response Review Report
Year to Date 2020 - 2021***

<i>EMS - Month</i>	<i>Total Count</i>	<i>Total Fail Count</i>	<i>Total Pct.</i>
June 2019	229	18	7.8%
July 2019	204	12	5.8%
August 2019	236	20	8.5%
September 2019	170	18	10.6%
October 2019	222	23	10.4%
November 2019	226	19	8.4%
December 2019	237	26	11.0%
January 2020	224	20	8.9%
February 2020	200	11	5.5%
March 2020	195	18	9.2%
April 2020	155	6	3.8%
May 2020	191	15	7.8%
June 2020	199	12	6%
July 2020	215	22	10.2%
August 2020	224	13	5.8%

<i>Fire - Month</i>	<i>Total Count</i>	<i>Total Fail Count</i>	<i>Total Pct.</i>
June 2019	71	7	9.8
July 2019	52	3	5.7%
August 2019	77	5	6.5%
September 2019	47	4	8.5%
October 2019	78	6	7.7%
November 2019	65	1	1.5%
December 2019	66	5	7.6%
January 2020	82	1	1.2%
February 2020	66	2	3.0%
March 2020	79	4	5.0%
April 2020	50	1	2.0%
May 2020	66	1	1.5%
June 2020	55	4	7.2%
July 2020	78	4	5.1%
August 2020	99	1	1.0%

****This report reflects changes made by the Standards Sub-Committee***

**Clarke County Fire & EMS
FY 20-21 Closing Balance Summary**

Description	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	YTD Totals
Billable Calls							
Enders (Co 1)	69	78					147
Boyce (Co 4)	10	16					26
Blue Ridge (Co 8)	4	6					10
Total # of Billable Calls	83	100					183
ALS Trips Billed	43	48					91
BLS Trips Billed	37	47					84
TNT Trips Billed	3	5					8
Total	83	100					183
Calls Dispatched							
Co 1 Career	44	55					99
Co 1 Volunteer	7	8					15
Co 1 Split	48	52					100
Co 4 Career	8	2					10
Co 4 Volunteer	9	8					17
Co 4 Split	6	10					16
Co 8 Career	0	0					0
Co 8 Volunteer	9	9					18
Co 8 Split	1	2					3
Unknown	21	15					36
Total # of Calls Dispatched	153	161					314
Patient Payments	\$2,819.77	\$3,861.55					\$6,681.32
TNT Payments	\$50.00	\$150.00					\$200.00
Total Payments	\$40,489.83	\$30,259.54					\$70,749.37

FY 2021 INCENTIVE PROGRAM EVALUATION SHEET

	QUARTER 1						QUARTER 2				QUARTER 3				QUARTER 4			Qtr Avg
	JUL	JUL COV	AUG	AUG COV	SEPT	Qtr Avg	OCT	NOV	DEC	Qtr Avg	JAN 19	FEB	MAR	Qtr Avg	APR	MAY	JUN	
ENDERS	250.3	1631	234.5	1088		242.4												
BOYCE w/pt	143	496	183.8	613.8		163.4												
BLUE RIDGE	20.25	133	77	397.5		48.63												
Total All	413.6	2260	495.2	2099	0		0	0	0		0	0	0		0	0	0	
# FTE (208hrs)	1.99	10.87	2.38	10.09	0.00		0.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00	

Receive Incentive of \$1250.00 per quarter, mininum avg hours-120

	Qrt 1	Qrt 2	Qrt 3	Qrt 4
ENDERS				
BOYCE				
BLUE RIDGE				

FY 2021 OVERTIME REPORT

	Jul 20	Aug 20	Sept 20	Oct 20	Nov 20	Dec 20	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	Total
Extra Shift	240	96											336
Late/Early Calls	5.5	7.5											13
Waiting Relief	0.75	0											0.75
Training	34.25	0											34.25
Other	31.25	52.75											84
Other-COVID	20.5	8											28.5
PT Over Hours	0	28											28
	332.25	192.25	0	0	0	0	0	0	0	0	0	0	524.5

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Leave Hours(Month)	431.9	405											836.9
EL Hours(Month)	0	0											0

-Annual CEU training

Other

- Staff Meetings
- Meetings
- Grant Work
- Pub Ed events

Notes

Jul 19	Several vaction days, new applicant testing, Image Trend Conf. (virtual), limit PT availability
Aug 19	Several vaction days, precepting new employee, limit PT availability
Sept 19	
Oct 19	
Nov 19	
Dec 19	
Jan 20	
Feb 20	
Mar 20	
Apr 20	
May 20	

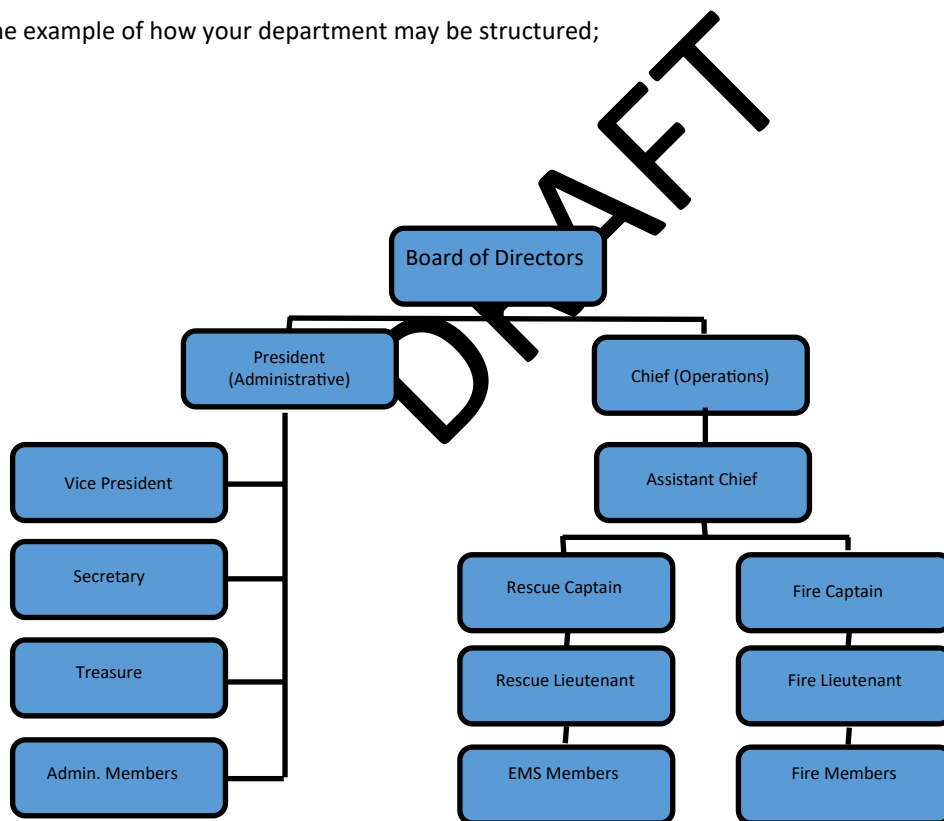
COMMUNICATIONS AND FIRE DEPARTMENT STRUCTURE

Although there are many different organizational structures in the fire service most volunteer departments are made up of two distinct yet tightly integrated parts—an administrative section and an operations section. The administrative section is led by a president, vice-president, secretary, treasurer and a board of directors. Often the president serves as the CEO—Chief Executive Officer of the fire department.

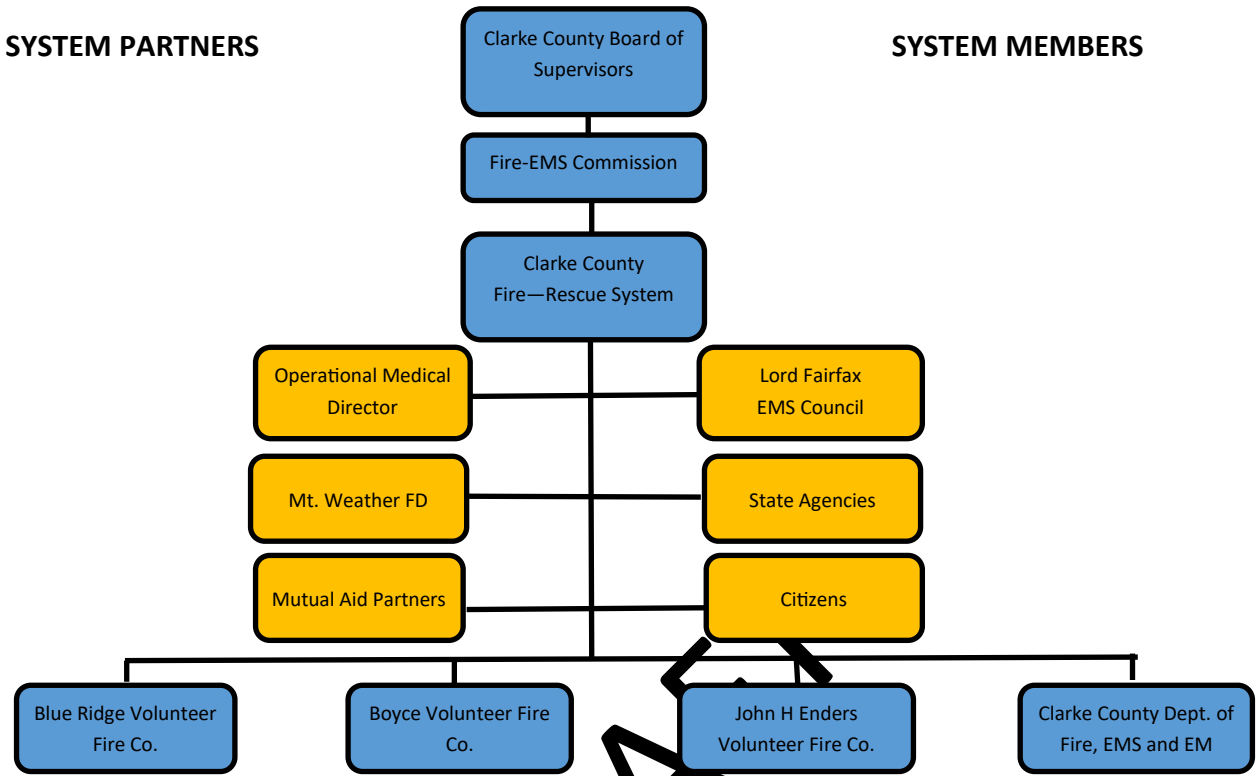
The operations section is led by the fire chief. He or she serves as the COO—Chief Operating Officer of the fire department. He/she oversees what is called the “chain of command.” This chain of command is very important in that it provides clear direction, lines of communication and accountability for everyone involved in the chain.

In the Clarke County Fire—Rescue system you have 3 different departments. Each of these departments have a Chief and a President. What may vary is the responsibilities of each in their organization. Make sure you know the structure of your department. This will help you in determining who you need to go to when faced with a problem or question.

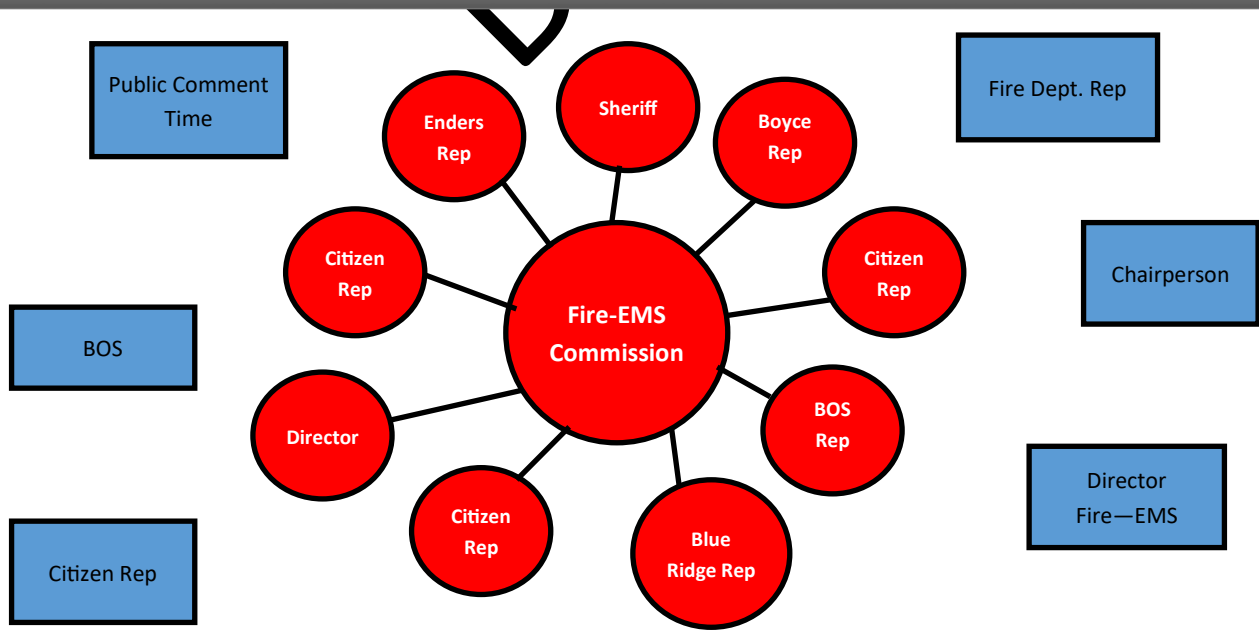
One example of how your department may be structured;



FIRE—RESCUE SYSTEM COMMUNICATIONS STRUCTURE



How to Communicate with the Fire—EMS Commission



Methods to bring topics/concerns before the Commission

Commission Members



County of Clarke, Virginia
Department of Fire, EMS and Emergency Management
Director Brian Lichty

DIRECTORS REPORT

Month-September 2020 (updated 9/4/2020)

Standard Reports

-Response Report –See the attached reports

Updates-

- Top 3 categories for Errors – These errors seem to be the top for the past 3 months
 - Other (missing reports)
 - Procedures
 - Narrative
- Recent SOGs adopted:
 - None
- Upcoming SOGs
 - None

-Emergency Management – Continues to be a busy time for Emergency Management

- LEMPG Grant for FY 21 is open and items have started to be purchased. First request for reimbursement is being prepared.
- A Department of Labor –Emergency Temporary Standards Infectious Disease Prevention: SARS-CoV-2 Virus that Causes COVID-19 was released last month. We have been working with County Administration to fill the requirements of this new standard. **Update – TTT Classes have been completed, and roster and certifications are being issued.**
- Weekly Conference calls with State and Federal partners on statuses. Additionally, bi-monthly meetings with our most vulnerable populations. **Update – These meetings continue, with focus on continued PPE demands and school needs**
- Working with County Administrator, JAS Director to review the CARES Act local funding provided through pass-through by the state. **Update – This group meeting approximately every month and makes recommendations to finance committee.**
- Submitted an AFG-COVID supplemental grant for SCBA adaptors w/filters and infection control kits for all providers – **Update – Awarded and will be approved and allocated by the BOS at the September meeting.**

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- Developed a Pandemic Plan for County EOP (annex) in review and should be ready for comments in the coming months. - **Update – Looking at having a 3rd party company take a look at the plan and use CARES Act funding to pay for it. – Still pending**
- We have been developing SOG related to the Pandemic and the County EOP, these SOG's would only be activated in a declared emergency

-Budget

- We have been awarded our RSAF grant for Handtevey for a total amount of \$7,600.52 this is a 50/50 grant (\$3,800.26-State, \$3,800.26-Local). **Update – Just waiting on a few items on back order, and updated protocols.**
- Grants –
 - Enders –
 - RSAF – Ambulance complete waiting on punch-out list complete
 - Boyce –
 - Blue Ridge –
 - AFG - SCBAs - Pending
 - CCFR –
 - AFG COVID – see above
 - AFG – Radios – Pending
 - RSAF – Handtevey- see above

-Strategic Goals

1) Strategic Vision and Effective Leadership

- The Chiefs are reviewing some programs that will track certifications management to meet the objectives identified in the Strategic Plan. **Update – No update at this time**
- Started work on the 2021 – 2026 Strategic Plan – Hope to have draft ready for Commission comment by the end of the year.

2) Fire and EMS Operations

- SAFER positions Update- A new employee has been hired Mrs. Margret Leonard starts on September 18th.
- FF/EMT Gugliotta – Is working with companies to get mounting equipment so the rest of the MDTs can be deployed.

3) Recruitment and Retention

- High Risk Retirement study – High risk retirement study request has been submitted to VRS, they will be working on the study and it is expected to be back in September or October. **Update – None at this time**

4) Resource Management

- We have submitted our request for 2020 Emergency Response Guidebooks (ERG's) to the state. **Update – The new ERGs are now into VDEM expecting delivery any day.**

5) Health and Safety

- Insurance Claims for the month –
 - Umbrella Liability –
 - None
 - Auto –
 - None
 - Property –
 - None
 - Workers Comp. –
 - None
- Physical company back up and annual physicals have started. **Update – This has included some current PT employees so that needs can be met at Blue Ridge**

6) Employee Development

- The “in-county” EVOG Class has been rescheduled for Oct. 24 &25

7) Community Outreach

- Nothing new to report at this time.

Other remarks