



Board of Supervisors Committee Meeting Packet

Tuesday, September 8, 2020

Personnel Committee 9:30 am

Work Session 10:00 am

Finance Committee Immediately follows
Work Session



Personnel Committee Items

Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

Monday, September 8, 2020 9:30 am

Item No.

Description

- A. Expiration of Term for appointments expiring through November 2020.

Appointments by Expiration Through November 2020

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<i>November 2017</i>					
Shenandoah Valley Workforce Development Board			4 Yr		
James	Patricia	Buckmarsh District	5/16/2017	11/9/2017	9/17/2013
Left area 11-09-2017 expires 6-30-2021					
3.01: MEMBERSHIP The voting members of the Consortium shall be the Chief Local Elected Official of each jurisdiction that is a party to this agreement, or that official's duly appointed designee. The Chair of the Shenandoah Valley Workforce Investment Board (SVWIB), or the Chair's duly appointed designee, shall serve as a voting member of the Consortium.					
02/10/2020: Request private sector involvement.					
3.02: TERMS OF OFFICE The term of office for a Consortium member or designee shall coincide with the member's term as chief elected official for the member jurisdiction.					

July 2020

Board of Social Services			4 Yr		
Melusen	Alan	Russell District	7/17/2018	7/17/2020	12/17/2002
Served two-term limit - eligible for reappointment 2 years after 12/15/2010; Pierce replaced 2010; Appointed 09-2017, Resigned 07/2020					
Appointed by BOS; 2 Term Limit - eligible for reappointment 2 years after expiration of second term; Oath of Office Required - Clerk of Circuit Court; BOS appoints 3 qualified citizens of the county, 1 of whom may be a member of the BOS ; § 15.2-412.					
People Inc. of Virginia			3 Yr		
Hillerson	Coleen	Clarke County Rep Board of Directors	10/15/2019	7/31/2020	8/17/2010
Board added 8/2010, Resign 07/31/2020					
1 Clarke County Member; Public officials, or their representatives shall serve at the pleasure of the designating officials or as long as the public official is currently holding office.					

August 2020

Parks & Recreation Advisory Board			4 Yr		
Hillerson	Jay	Russell District; At Large	6/18/2019	8/25/2020	6/18/2019
There shall be nine (9) voting members on the Advisory Board. Six (6) members shall be appointed by the Board of Supervisors to represent the five (5) voting districts and one (1) at large. The Superintendent of Schools or the Superintendent's designee shall serve on the Advisory Board. The Town Councils for Berryville and Boyce shall each appoint a representative to serve on the Advisory Board. The Board of Supervisors shall also designate one (1) member of the Board of Supervisors to serve as a non-voting liaison to the Advisory Board. All terms, except the student representatives, shall be staggered and the initial terms shall be established by random lot. All terms subsequent to the initial terms shall be (4) years.					

October 2020

Industrial Development Authority of the Clarke County, Virginia			4 Yr		
Pierce	Rodney	Buckmarsh District	10/18/2016	10/30/2020	10/22/1999
Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; 7 members, 1 BOS liaison (non-voting) and 6 others that are chosen on their expertise in the business field. Membership governed by IDA by-laws. 15.2-4904 No director shall be an officer or employee of the locality except in towns under 3,500, Effective July 1, 2020 SOEI COI required and COIA Bi-annual Training required.					

Clarke County Public Body Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Agricultural & Forestal District Advisory Committee</i>				6 Yr
Buckley	Samuel	Landowner/Producer	8/18/2015	7/15/2021
Childs	Corey	Landowner	8/18/2015	7/15/2021
Day	Emily	Landowner/Producer	8/18/2015	7/15/2021
Dorsey	Tupper	Landowner/Producer	8/18/2015	7/15/2021
Gordon	Carolyn	Landowner	8/18/2015	7/15/2021
Haynes	Carole	Landowner	9/15/2015	7/15/2021
McKay	Beverly B.	BoS - Appointed Member	1/21/2020	12/31/2020
Peake	Donna	Commissioner of the Revenue	8/18/2015	7/15/2021
<i>Barns of Rose Hill Board of Directors</i>				3 Yr
Cammack	Thomas		12/18/2018	12/31/2021
<i>BCCGC Joint Building Committee</i>				Open-End
Arnold, Jr.	Harry Lee	Berryville Town Council Representative	1/11/2018	
Boies	Chris	County Administrator	12/2/2019	
Dalton	Keith	Berryville Town Manager		
McKay	Beverly B.	BoS - Appointed Member	1/21/2020	12/31/2020
Taylor	Brianna R.	Clerk	12/2/2019	
<i>Berryville Area Development Authority</i>				3 Yr
Ohrstrom, II	George	Russell District	4/16/2019	3/31/2022
Smart	Kathy	White Post District	4/21/2020	3/31/2023
Weiss	David S.	Buckmarsh/Blue Ridge District	4/16/2019	3/31/2022
<i>Berryville/Clarke County Joint Committee for Economic Development and Tourism</i>				Ongoing
Arnold, Jr.	Harry Lee	BTC - Appointed Member		
Boies	Chris	County Administrator	12/2/2019	
Dalton	Keith	Town Manager		
Dunkle	Christy	Staff Representative - Town - Alternate		
Hart	Felicia	Director of Economic Development	3/23/2020	
Kemp	Tiffany	Clerk		
Lawrence	Doug	BoS - Appointed Member	2/18/2020	12/31/2020
Rodriguez	Kara	BTC - Appointed Member		
Weiss	David S.	BoS - Appointed Member	1/21/2020	12/31/2020
<i>Board of Equalization</i>				
Blatz	Joseph	White Post District	1/1/2020	12/31/2020
Cammack	Thomas	Millwood District	1/1/2020	12/31/2020
Hope	Lindsay	Russell District	1/1/2020	12/31/2020

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			<i>Appt Date</i>	<i>Exp Date</i>
MacKay-Smith	Justin	White Post District	1/1/2020	12/31/2020
McFillen	Thomas	Berryville District	1/1/2020	12/31/2020
<i>Board of Septic & Well Appeals</i>				<i>1 Yr</i>
Bass	Matthew	BoS - Appointed Member	5/19/2020	12/31/2020
Blatz	Joseph	White Post District; Citizen Member	2/18/2020	2/15/2024
Buckley	Randy	White Post District; 2019,2020 Planning Commission Vice Chair - Alternate	1/10/2020	12/31/2020
Fincham	Ryan	Staff Representative	1/12/2015	
McKay	Beverly B.	BoS - Alternate	1/21/2020	12/31/2020
Ohrstrom, II	George	Russell District; Planning Commission Chair	1/10/2020	12/31/2020
<i>Board of Social Services</i>				<i>4 Yr</i>
Byrd	Barbara J.	Russell District	1/1/2020	12/31/2023
Dodson	Gerald	Berryville District	6/16/2020	7/15/2024
Gray	Lynn	Berryville District	7/17/2018	7/15/2022
Heine	Brittany	Staff Representative		
Lawrence	Doug	BoS - Appointed Member	1/21/2020	12/31/2020
Legard	Margaret	Berryville District	1/1/2019	12/31/2023
Melusen	Alan	Russell District	7/17/2018	7/17/2020
Smith	James	Berryville District	8/15/2017	7/15/2021
<i>Board of Supervisors</i>				
Bass	Matthew	Berryville District	5/11/2020	11/3/2020
Boies	Chris	Clerk	12/2/2019	
Catlett	Terri T.	Millwood/Pinegrove Districts	1/1/2020	12/31/2023
Lawrence	Doug	Russell District	1/1/2020	12/31/2023
McKay	Beverly B.	White Post District, Vice Chair	1/1/2020	12/31/2023
Taylor	Brianna R.	Deputy Clerk	12/2/2019	
Weiss	David S.	Buckmarsh/Blue Ridge Districts; Chair	1/1/2020	12/31/2023
<i>Board of Supervisors Finance Committee</i>				<i>1 Yr</i>
Bass	Matthew	BOS - Alternate	5/19/2020	12/31/2020
Catlett	Terri T.	BoS - Appointed Member	1/21/2020	12/31/2020
McKay	Beverly B.	BoS - Alternate	1/21/2020	12/31/2020
Weiss	David S.	BoS - Appointed Member	1/21/2020	12/31/2020
<i>Board of Supervisors Personnel Committee</i>				<i>1 Yr</i>
Catlett	Terri T.	BOS - Alternate	1/21/2020	12/31/2020
McKay	Beverly B.	BoS - Appointed Member	1/21/2020	12/31/2020
Weiss	David S.	BoS - Appointed Member	1/21/2020	12/31/2020

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Board of Zoning Appeals</i>				5 Yr
Borel	Alain F.	White Post District	4/1/2019	2/15/2024
Brumback	Clay	White Post District	4/1/2019	2/15/2024
Caldwell	Anne	Millwood District	2/26/2020	2/15/2025
Fincham	Ryan	Staff Representative	1/12/2015	
Kackley	Charles	Russell District	5/2/2018	2/12/2023
Means	Howard	Millwood District	2/15/2016	2/15/2021
Volk	Laurie	White Post District	7/15/2019	2/15/2024
<i>Broadband Implementation Committee</i>				
Dunning	Buster	White Post District	6/8/2020	
Kruhm	Doug	Buckmarsh / Battletown District	9/18/2018	
Lawrence	Doug	Russell District	6/8/2020	12/31/2020
McKay	Beverly B.	White Post District	1/21/2020	12/31/2020
<i>Building and Grounds</i>				1 Yr
McKay	Beverly B.	BoS - Appointed Member	1/21/2020	12/31/2020
<i>Career and Technical Education Advisory Committee</i>				1 Yr
Catlett	Terri T.	BoS - Appointed Member	1/21/2020	12/31/2020
<i>Clarke County Historic Preservation Commission</i>				4 Yr
Arnett	Betsy	Berryville District	4/21/2020	5/31/2024
Berger	Katherine	Buckmarsh District	5/21/2019	5/31/2023
Carter	Paige	White Post District	4/21/2020	5/31/2024
Catlett	Terri T.	BoS - Liaison	1/21/2020	12/31/2020
Kruhm	Doug	Planning Commission Representative	2/18/2020	12/31/2023
Stieg, Jr.	Robert	Millwood District	6/17/2014	5/31/2022
Teetor	Alison	Staff Representative		
Thompson	Billy	White Post District	4/16/2019	5/31/2021
York	Robert	White Post District	4/18/2017	5/31/2021
<i>Clarke County Humane Foundation</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/21/2020	12/31/2020
<i>Clarke County Library Advisory Council</i>				4 Yr
Al-Khalili	Adeela	Buckmarsh District	4/16/2019	4/15/2022
Bass	Matthew	BoS - Liaison	5/19/2020	12/31/2020
Bogert	Aubrey	White Post District	4/17/2018	4/15/2022
Brondstater	Bette	Berryville District	4/16/2019	4/15/2022
Curran	Christopher	Buckmarsh District	2/21/2017	4/15/2021
Daisley	Shelley	Russell District	4/21/2020	4/15/2024
Foster	Nancy	Russell District	4/21/2020	4/15/2024

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			<i>Appt Date</i>	<i>Exp Date</i>
Graves	Suzette	Berryville District	11/21/2017	4/15/2021
Kalbiam	Maral	Millwood District	4/16/2019	4/15/2022
Payne	Lisa	Berryville District	7/17/2018	4/15/2021
<i>Clarke County Planning Commission</i>				<i>1 Yr.</i>
Bass	Matthew	BoS - Appointed Member	5/19/2020	12/31/2020
Buckley	Randy	White Post District; 2020 Vice Chair	4/17/2018	4/30/2022
Caldwell	Anne	Millwood / Chapel District	3/21/2017	4/30/2021
Dunning	Buster	White Post / Greenway District	4/21/2020	4/30/2024
Glover	Robert	Millwood District	4/16/2019	4/30/2023
Hunt	Pearce	Russell District	5/19/2020	4/30/2021
Kreider	Scott	Buckmarsh / Battletown District	4/21/2020	4/30/2024
Kruhm	Doug	Buckmarsh / Battletown District	4/17/2018	4/30/2022
Lawrence	Doug	BoS - Alternate	1/21/2020	12/31/2020
Lee	Francis	Berryville District	4/17/2018	4/30/2022
Malone	Gwendolyn	Berryville District	4/21/2020	4/30/2024
Ohrstrom, II	George	Russell District; 2020 Chair	4/16/2019	4/30/2023
Stidham	Brandon	Staff Representative	4/30/2012	
<i>Clarke County Sanitary Authority</i>				<i>4 Yr</i>
Bauhan	Tom	White Post District	5/21/2019	1/5/2022
DeArment	Roderick	White Post District, Chair	1/17/2017	1/5/2021
Mackay-Smith, Jr.	Alexander	White Post District, Vice Chair	1/17/2017	1/5/2021
McKay	Beverly B.	BoS - Liaison	1/21/2020	12/31/2020
Meredith	Mary	Staff Representative	1/2/2018	
Myer	Joseph	Town of Boyce	2/18/2020	2/15/2024
Welliver	Ralph	Berryville District	5/19/2020	6/30/2024
<i>Community Policy and Management Team</i>				<i>3 Yr</i>
Acker	Denise	Northwestern Community Services	12/18/2018	12/31/2021
Austin	Michael	Alternate- Department of Social Services	3/17/2020	12/31/2022
Catlett	Terri T.	BoS - Appointed Member	1/21/2020	12/31/2020
Goshen	Lisa	Parent Representative	11/21/2017	12/31/2020
Greene	Colin	VDH Representative	12/18/2018	12/31/2021
Heine	Brittany	Director Clarke County DSS	12/17/2019	12/31/2022
Legrys	Mark	Court Services Unit Supervisor	12/17/2019	12/31/2022
Moore	Frank	CCPS Representative	10/15/2019	12/31/2022
Opoku-Achampon	Kista	Alternate- 26th District Court Svcs Unit	3/17/2020	12/31/2022
Samad	Abdus	Private Provider - Grafton School	12/17/2019	12/31/2022
Shirley	Leea	Alternate- VDH Representative	3/17/2020	12/31/2021
<i>Conservation Easement Authority</i>				<i>3 Yr</i>

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			<i>Appt Date</i>	<i>Exp Date</i>
Bacon	Rives	2020 Chair; White Post District	12/17/2019	12/31/2022
Buckley	Randy	White Post District; 2020 Vice Chair	12/17/2019	12/31/2022
Catlett	Terri T.	BoS - Appointed Member	1/21/2020	12/31/2020
Engel	Peter	White Post District; 2020 Secretary / Treasurer	12/18/2018	12/31/2021
Jones	Michelle	Millwood / Pine Grove District	12/17/2019	12/31/2022
Ohrstrom, II	George	Russell District; Planning Commission Representative; 2020 Chair	4/16/2019	4/30/2022
Teetor	Alison	Staff Representative		
Thomas	Walker	Buckmarsh District	12/18/2018	12/31/2021
<i>Constitutional Officer</i>				<i>4 Yr</i>
Keeler	Sharon	Treasurer	1/1/2016	12/31/2019
Peake	Donna	Commissioner of the Revenue	1/1/2016	12/31/2019
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
Wilkerson	April	Clerk of the Circuit Court	4/1/2020	11/3/2020
Williams	Anne	Commonwealth Attorney	11/7/2017	12/31/2019
<i>County Administrator</i>				<i>Open-End</i>
Boies	Chris	County Administrator	12/2/2019	
<i>Director of Economic Development</i>				
Hart	Felicia	Director of Economic Development	3/23/2020	
<i>Economic Development Advisory Committee</i>				<i>4 Yr</i>
Bates	Chris	Agriculture, Equine, Transportation	2/19/2019	12/31/2022
Dunkle	Christy	Town of Berryville Representative	2/18/2020	12/31/2023
Hart	Felicia	Director of Economic Development	3/23/2020	
Kemp	Tiffany	EDAC Clerk		
Kraybill	Christina	2019 Vice Chair, Berryville District, Business Owner	12/19/2017	12/31/2021
Mackintosh	Lori	Russell District, Agriculture	2/18/2020	12/31/2021
McKay	Beverly B.	BoS - Appointed Member	1/21/2020	12/31/2020
Milleson	John R.	2019 Chair, Banking, Finance	1/15/2019	12/31/2022
Pritchard	Betsy	Hospitality Industry, agriculture	7/21/2020	8/31/2024
Sheaffer	Lee	Russell District, tourism	3/19/2019	12/31/2022
<i>Family Assessment and Planning Team</i>				<i>3 Yr</i>
Austin	Michael	DSS - Foster Care Worker	10/15/2019	12/31/2021
Casarotti	Erin	26th District Court Svcs Unit	12/17/2019	12/31/2022
Lovasz	Christina	Alternate- 26th District Court Svcs Unit	3/17/2020	12/31/2022
Marsten	Ashleigh	Alternate- 26th District Court Svcs Unit	3/17/2020	12/31/2022
Rousseau	Christian	Private Provider - Intensive Supervisor & Counseling	6/12/2017	12/31/2020

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			<i>Appt Date</i>	<i>Exp Date</i>
Short	Kris	Northwestern Community Svcs Board Rep	4/21/2020	12/31/2021
Smith	Tracy	Parent Representative	4/21/2020	4/21/2023
Thompson	Christine	CCPS - Social Worker	12/17/2019	12/31/2022
Walker	Samantha	Alternate- 26th District Court Svcs Unit	3/17/2020	12/31/2022
<i>Fire & EMS Commission</i>				<i>1 Yr</i>
Bass	Matthew	BoS - Alternate	5/19/2020	12/31/2020
Beatty	David	Blue Ridge VFRC Rep	7/21/2020	8/31/2021
Buckley	Randy	Citizen-at-Large	10/15/2019	8/31/2023
Harrison	Diane	Citizen-at-large	6/20/2017	8/31/2021
Hoff	Matt	Boyce VFRC Rep	7/21/2020	8/31/2021
Lichty	Brian	Staff Representative	11/14/2016	
Loker	Randall	Citizen-at-large	7/21/2020	8/31/2024
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
Veler	Keith	John H. Enders VFRC Rep	7/21/2020	8/31/2021
Weiss	David S.	BoS - Representative	1/21/2020	12/31/2020
<i>Handley Regional Library Board</i>				<i>4 Yr</i>
Leahy	Cindy	White Post District	11/21/2017	11/30/2021
<i>Industrial Development Authority of the Clarke County, Virginia</i>				<i>4 Yr</i>
Cochran	Ben	Buckmarsh District; Vice Chair 2020	11/19/2019	10/30/2021
Ferrell	Brian	Buckmarsh District; Chair 2019-2020	10/15/2019	10/30/2023
Hart	Felicia	Director of Economic Development	3/23/2020	
Kemp	Tiffany	IDA Clerk		
Koontz	English	Buckmarsh District	10/16/2018	10/30/2022
Pierce	Rodney	Buckmarsh District	10/18/2016	10/30/2020
Preston	Isreal	Berryville District	2/19/2019	10/30/2022
Waite	William	Millwood District; Secretary/Treasurer 2019-2020	10/31/2017	10/30/2021
Weiss	David S.	BoS - Liaison	1/21/2020	12/31/2020
Wolfe	William	Millwood District	10/15/2019	10/30/2023
<i>Joint Administrative Services Board</i>				<i>Open End</i>
Bishop	Chuck	School Superintendent	7/1/2014	
Boies	Chris	County Administrator	12/2/2019	
Judge	Tom	Staff Representative	2/14/1994	
Keeler	Sharon	Treasurer	3/12/2005	
McKay	Beverly B.	BoS - Alternate	1/21/2020	12/31/2020
Schutte	Charles	School Board Representative	1/8/2012	
Taylor	Brianna R.	Recording Clerk		
Weiss	David S.	BoS - Appointed Member	1/21/2020	12/31/2020

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Josephine School Community Museum Board</i>				1 Yr
Bass	Matthew	BoS - Liaison	5/19/2020	12/31/2020
<i>Legislative Liaison and High Growth Coalition</i>				1 Yr
Bass	Matthew	BoS - Liaison	5/19/2020	12/31/2020
<i>Lord Fairfax Community College Board</i>				4 Yr
Tabatabai	Maryam	Russell District	7/21/2020	6/30/2024
<i>Lord Fairfax Emergency Medical Services Council</i>				1 Yr
Conrad	Bryan H.	Volunteer Representative; White Post District	6/16/2020	3/15/2021
Trent	Carolyn	Medical Professional	6/16/2020	3/15/2021
Wilson	Wade	Career Representative	6/16/2020	3/15/2021
<i>Lord Fairfax Soil & Water Conservation District</i>				Elected
Mackay-Smith	Justin	Soil and Water Conservation Director Lord Fairfax District	1/1/2016	12/31/2019
Webb	Wayne	Soil and Water Conservation Director Lord Fairfax District	1/1/2016	12/31/2019
<i>Northern Shenandoah Valley Regional Commission</i>				1 Yr
Bass	Matthew	BoS - Alternate	5/19/2020	12/31/2020
McKay	Beverly B.	BoS - Appointed Member	1/21/2020	12/31/2020
Stidham	Brandon	Citizen Representative [Planning Director]	1/15/2019	1/31/2022
<i>Northwest Regional Adult Drug Treatment Court Advisory Committee</i>				1Yr
Lawrence	Doug	BoS - Appointed Member	1/21/2020	12/31/2020
<i>Northwestern Community Services Board</i>				3 Yr
Brown	Audrey	White Post District	11/21/2017	12/31/2020
Harris	Celie	Millwood District; 3rd Term Ends 12/31/2021	2/19/2019	12/31/2021
<i>Northwestern Regional Jail Authority</i>				1 Yr
Boies	Chris	BoS - Appointed Member	12/17/2019	12/31/2020
Lawrence	Doug	BoS - Liaison - Alternate	1/21/2020	12/31/2020
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
Wyatt	Jimmy	Millwood District	12/17/2019	12/31/2023
<i>Northwestern Regional Juvenile Detention Center Commission</i>				1 Yr
Bass	Matthew	BoS - Liaison	5/19/2020	12/31/2020
Wyatt	Jimmy	Millwood District	12/20/2016	12/20/2020
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>				3 Yr

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			<i>Appt Date</i>	<i>Exp Date</i>
Roper	Anthony	Sheriff	12/17/2019	12/31/2022
<i>Old Dominion Community Criminal Justice Board</i>				3 Yr
Roper	Anthony	Sheriff	12/17/2019	12/31/2022
<i>Our Health</i>				3 Yr
Shipe	Diane	Buckmarsh District	4/16/2019	3/15/2022
<i>Parks & Recreation Advisory Board</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/21/2020	12/31/2020
Heflin	Dennis	White Post District	12/17/2019	12/31/2023
Hillerson	Jay	Russell District; At Large	6/18/2019	8/25/2020
Huff	Ronnie	Town of Berryville Representative	2/18/2020	12/31/2023
Lichliter	Gary	Russell District	12/17/2019	12/31/2023
Rhodes	Emily	Buckmarsh District	12/17/2019	12/31/2023
Sheetz	Daniel A.	Berryville District	12/19/2017	12/31/2021
Smith	Tracy	Millwood District	12/19/2017	12/31/2021
Trenary	Randy	School Superintendent Designee	10/24/2013	
Wisecarver	Steve	Appointed by Town of Boyce	7/23/2019	12/31/2022
<i>People Inc. of Virginia</i>				3 Yr
Hillerson	Coleen	Clarke County Rep Board of Directors	10/15/2019	7/31/2020
<i>Regional Airport Authority</i>				1 Yr
Boies	Chris	BoS - Alternate	1/21/2020	12/31/2020
McKay	Beverly B.	BoS - Alternate	1/21/2020	12/31/2020
Melanson	Leslie	Russell District	5/19/2020	6/30/2024
<i>Shenandoah Area Agency on Aging, Inc.</i>				4 Yr
Pritchard	Betsy		9/30/2018	9/30/2022
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Seal	Cathy	Alternate	2/18/2020	12/31/2023
<i>Shenandoah Valley Workforce Development Board</i>				4 Yr
James	Patricia	Buckmarsh District	5/16/2017	11/9/2017
<i>Strategic Planning Committee</i>				1 Yr
Catlett	Terri T.	BoS - Appointed Member	1/21/2020	12/31/2020
<i>Towns and Villages: Berryville</i>				1 Yr
Bass	Matthew	BoS - Liaison - Alternate	5/19/2020	12/31/2020
McKay	Beverly B.	BoS - Liaison	1/21/2020	12/31/2020
<i>Towns and Villages: Boyce</i>				1 Yr

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			<i>Appt Date</i>	<i>Exp Date</i>
Catlett	Terri T.	BoS - Liaison	1/21/2020	12/31/2020
McKay	Beverly B.	BoS - Liaison	1/21/2020	12/31/2020
<i>Towns and Villages: Millwood</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/21/2020	12/31/2020
<i>Towns and Villages: Pine Grove</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/21/2020	12/31/2020
Weiss	David S.	BoS - Liaison	1/21/2020	12/31/2020
<i>Towns and Villages: White Post</i>				1 Yr
McKay	Beverly B.	BoS - Liaison	1/21/2020	12/31/2020



Board of Supervisors Work Session Agenda
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

September 8, 2020, 10:00 AM, Meeting Room AB

<i>Item No.</i>	<i>Description</i>
A.	Update from Barbara Bosserman on the November election
B.	Discussion and planning for the fall legislative priorities meeting
C.	Discussion on a proposed use for the Kohn property
D.	Census update



2020 Legislative Priorities and Positions for Clarke County

10/15/2019

Top Priorities for 2020

1. Transient
Occupancy Tax
Increase

Pursuant to Code of Virginia Title 58.1. Taxation, Chapter 38. Miscellaneous Taxes, Article 6. Transient Occupancy Tax § 58.1-3819. Transient occupancy tax, Clarke requests it be added to the list of counties that are currently authorized to impose the transient occupancy tax at a maximum rate of five [5] percent.

Revenues from the portion of tax in excess of two percent are required to be used solely for tourism or marketing of tourism. Under current law, any county may impose a transient occupancy tax at a maximum rate of two [2] percent upon the adoption of an ordinance, on hotels, motels, boarding houses, travel campgrounds, and other facilities offering guest rooms. Clarke adopted two [2] percent on April 16, 1996.

Clarke understands that the revenues for the portion of the tax over two [2] percent must be designated and spent solely for tourism, marketing of tourism, or initiatives that attract travelers to the locality and generate tourism revenues in the locality.

2. Issue: Land
Conversion for
Nutrient Credit
Program

Clarke prefers that credits be available only from within the HUC unit that credits are needed and not from adjacent HUC units.

Clarke believes that additional research is necessary to determine the unintended consequence of permanent removal of agricultural production on areas identified as important farmland soils by the Natural Resource Conservation Service (NRCS).

The Department of Environmental Quality adopted a post-construction water quality and quantity program requiring everything built after July 1, 2014, be nutrient neutral. Nutrient / phosphorous credits can be purchased and point sources and municipal systems can "true up" on an annual basis and buy term credits. However, to make the "math work" on new development, only permanent credits can be purchased, which cannot be renewed year after year. Rules require that the credits must be purchased within the eight-digit hydrologic unit or an adjacent eight-digit hydrologic unit hub. Clarke is adjacent to five out of seven of the Potomac River hubs; so, developments in those areas can buy nutrient credits in Clarke. The program specifically seeks agricultural property to remove from production and, typically, trees are planted and maintained in perpetuity.

Top four priorities listed in order of priority.

2020 Legislative Priorities and Positions for Clarke County

3. Issue: Broadband Clarke urges the Commonwealth and Federal Government to assist communities in their efforts to deploy universal, affordable access to broadband for all areas, particularly in under-served and rural areas.

Clarke opposes mandates that limit or restrict local use authority for the siting of telecommunications infrastructure or result in a negative fiscal impact to county budgets.

Clarke supports economic development policies and programs that bolster local and regional development efforts by maintaining state funding and granting additional funding and authority to promote local and regional initiatives.

4. Issue: Education Clarke supports full funding of Virginia's Standards of Quality as recommended by the Board of Education. The Commonwealth should fund its share of the true cost of K-12 public education without reducing other parts of the budget affecting local government or shifting costs from the Commonwealth to localities.

In addition to meeting its obligations to fund fully instructional staff, Clarke County believes the Commonwealth should meet its obligation to fund fully the support side of K-12. Full restoration should be made of the cuts made in since 2009 in areas related to support staff funding including the elimination of the funding cap on support positions, reinstatement of the Cost of Competing funds for support staff, etc.

Other Issues of Importance

- ▲ Issue: Availability / Quantity and Quality of Water Resources Availability / Quantity: Clarke supports proactive state action in reviewing and establishing regulations and programs to ensure that localities water sources are protected and that water quantity, as well as quality be protected.

Clarke supports the Commonwealth allowing localities to regulate quantity.

Clarke believes that protecting water availability for residents and local businesses should be a priority by ensuring that future large water users are required to demonstrate through scientific research and water availability studies adequate water supply for the proposed use.

Quality: Clarke supports cost effective measures aimed at reducing loadings of pollutants in state waters from both point and non-point sources but urges the Commonwealth to consider the impacts of such measures will have on both local governments and agriculture.

2020 Legislative Priorities and Positions for Clarke County

Clarke believes reliable forms of financial and technical assistance will be required to help localities and agriculture meet the Commonwealth's goals with regard to water quality and quantity.

▲ Issue: Composite Index

Appeal Process: Clarke supports legislation that would establish an appeals process for local governments to challenge computation of the Local Composite Index.

Use Value:

Education: Clarke supports legislation to adjust the calculation of the Local Composite Index for public school funding by directing the Department of Education to adjust its funding calculations for the local ability to pay by using the use-value assessment of real property, instead of the true value, in localities that have adopted use value taxation.

Other Programs: In application of the index to fund all other programs, Clarke supports legislation to adjust the calculation of the local Composite Index to base its Real Estate value calculations on use-value instead of true value in localities that have adopted use-value taxation.

▲ Issue: Ethics Rules

Clarke welcomes a review of the Commonwealth's Ethics Rules but believes that the rules that affect local jurisdictions and their Boards, Commissions, Authorities and Committees are strong enough today. Clarke cautions that any increase to the ethics rules affecting localities could prove detrimental to getting people to serve in local government positions.

On the State level, Clarke supports the idea of recording the votes of individual members of the General Assembly at all subcommittee meetings.

▲ Issue: Funding for State Mandated Positions and Jails

Clarke urges the Commonwealth to meet its full funding obligations for Constitutional Officers and their state mandated positions.

In addition, Clarke requests that the state budget be amended to fund local and regional jails based on actual costs as determined by the Annual Jail Cost Report, published by the Compensation Board.

▲ Issue: Land Conservation

Clarke County supports the Purchase of Development Rights program, the Tax Credit program for the donation of easements, the transferability of tax credits.

▲ Issue: State Tax Reform, Cost and Revenue Shifting, and State Year-end Surplus Funds

Clarke calls upon the Commonwealth to restructure state income, sales and use taxes to address anachronistic tax policies.

Tax reform is required to help buttress the Commonwealth's General Fund that finances most core government functions and must be stabilized to meet current

and foreseeable core service demands. Failure to address this need has resulted in the unfair gradual shifting of costs and the outright reduction in aid to localities to balance the state budget. With each passing year Clarke County has been required to raise real estate taxes in order to incrementally subsidize a variety of traditionally state funded (or state shared) costs (Compensation Board, Registrar, Cooperative Extension, Line of Duty, Social Services, and the court system for example with Medicaid costs under consideration).

This cost shifting places a tremendous burden on a regressive real estate tax system. Cost shifting must stop and the tax system must be reformed to reduce the burden on the real estate tax. Action must be taken to restore "Aid to Localities".

Clarke opposes permanent tax exemptions; and, if the Commonwealth gives specific tax exemptions for local tax, a sunset clause be included in the agreement.

At a minimum tax reform should meet the following criteria:

- Reduction of local dependence on the real estate tax.
- Address fairness in taxing structures and "level the playing field" to eliminate unequal treatment; for example, ensuring the collection of sales tax from internet sales thereby promoting uniformity and fairness in the tax treatment of businesses selling goods in the Commonwealth.
- Offset any change that reduces or eliminates an existing local funding source by a new or expanded source. Clarke County opposes repeal of the machinery and tools tax or the BPOL tax unless such offset is guaranteed.
- Ensure equal taxing authority to towns, cities and counties. Clarke County's support for equal taxing authority is broad and includes requesting and supporting action by the General Assembly for partial measures such as authorizing the imposition of meals tax and cigarette and tobacco tax without need for referendum.
- Protection of the commonwealth's general fund and preservation for core government functions such as public education, health and human services, public safety, natural resources and environmental services. Transportation maintenance and improvements should be paid by user fees.

LEASE

THIS LEASE made this _____ day of December, 2020, by and between Clarke County, Virginia, hereinafter called "Landlord" and POTOMAC APPALACHIAN TRAIL CLUB, INC. (PATC), hereinafter called "Tenant",

WITNESSETH:

That the parties hereto have mutually covenanted and agreed, and by these Presents, do covenant and agree as follows:

1. PREMISES LEASED. Landlord, in consideration of the rents hereinafter reserved to be paid by Tenant, and the covenants and agreements herein expressed on the part of the Tenant to be kept and performed does hereby lease and demise to Tenant the property known as 4822 Ebenezer Road, consisting of 50 acres located in Clarke County, Virginia.
2. TERM OF LEASE: The term of this Lease shall be for ten (10) years and shall commence on the first day of January, 2021, and shall end on the 31st day of December, 2030.
3. RENTAL: In consideration thereof, Tenant covenants and agrees to pay rent for the property unto the Landlord \$1.00 per year, payable on January 1st of each year.
4. USE OF PREMISES: Tenant shall use the premises (1) for the conduct of operation of a cabin for up to six people in accordance with Tenant's regular rental procedures, and (2) for maintaining the property as more specifically defined below. All the property shall be available for hiking and outdoor recreational uses.
5. CONDITION AT END OF TERM: Tenant shall surrender the premises at the expiration of the term, or any renewal thereof, in as good order as they are now, reasonable wear and tear and accidents by fire and other casualty beyond the control of Tenant alone expected.
6. DEFAULT: This Lease is made upon the condition that if default shall be made in the payment of rent, or if Tenant fails or neglects to perform any of Tenant's obligations hereunder, or if Tenant shall abandon or vacate said premises, or if Tenant shall be adjudicated bankrupt or insolvent according to law, or any assignment of the property shall be made for the benefit of creditors, then, in any of the events, Landlord or the legal representatives of Landlord, without notice or demand, may lawfully declare said Lease ended, and re-enter the premises or any part thereof either with or without process of law, and expel, remove and put out Tenant or any person or persons occupying the premises and may remove all personal property thereof, using such force as may be necessary to again possess and enjoy the premises as before the demise without prejudice to any

remedies which might otherwise be used for arrears of rent or preceding breach of covenant or condition and without liability to any person for damages sustained by reason of removal.

7. DEFAULTS AND REMEDIES: If default is made in the payment of rent as herein provided or in the performance of any of the covenants by Tenant, then Landlord shall have the option of terminating the Lease by giving written notice to Tenant that the Lease is terminated or by entering upon the said property and repossessing the same, and if Landlord does give such written notice of termination or does enter said property and repossess the same, this Lease and everything herein contained on the part of Landlord to be done and performed shall cease, without prejudice, however, to the right of Landlord to recover from Tenant all rent due (and costs or suit, including reasonable attorneys' fees) and damages for any and all breaches hereunder. If this Lease shall be terminated before its expiration by reason of Tenant's default as herein provided, or if Tenant shall abandon or vacate said property before the termination of this Lease, the property may be re-let by Landlord for such rent upon such terms as Landlord may see fit, if the full rental hereinbefore provided for shall not be realized by Landlord. Tenant shall be liable to Landlord to pay the deficiency together with any reasonable expenses incurred in such re-letting. The provisions contained in this paragraph shall be in addition to, and shall not prevent the enforcement of, any claim Landlord may have against Tenant for any other breach or damagers under this Lease.
8. REMEDIES CUMULATIVE: The various rights, powers, privileges, elections and remedies of Landlord and the various rights, powers, and privileges of Tenant provided by the terms of this Lease, shall be construed as cumulative and no one of them is exclusive of the other or exclusive of any right of priorities allowed by law not consistent herewith and shall be continuing rights, none of which shall be exhausted by being exercised on one or more occasions. In the event of any default by the Tenant of any terms of this Lease, landlord shall have the right to evict the Tenant through Unlawful Detainer proceedings in the Clarke County, Virginia, General District Court. Tenant shall be responsible for all out-of-pocket Court expenses and reasonable attorney fees incurred by the Landlord.
9. MISCELLANEOUS PROVISIONS:
 - A. Tenant will assign a property manager from its organization to manage the property.
 - B. Hunting will not be permitted on the property.
 - C. Under this Lease, Tenant is granted exclusive use of the Kohn Cabin (except as otherwise stipulated in the Lease), the shed behind the cabin for storage, and the acreage that surrounds the cabin. Tenant is responsible for the maintenance and upkeep of these

structures and grounds. Any major alterations to the structures, land, or vegetation will be referred to the Landlord for approval. (See paragraph I. below)

- D. Tenant is responsible for cutting the grass within and alongside the road leading from the main gate to the cabin. Tenant will pay someone twice a year in the growing season to bush-hog the large field downslope of the cabin. Tenant will be responsible for maintaining any roads or trails blazed for cabin-renter hiking, any trail to the pond or other points of interest, and a perimeter trail generally following the boundary of the field.
- E. Tenant may construct a vermin resistant storage cage within the storage shed and may place its own lock on the shed to control access.
- F. Tenant may clear and maintain an area inside the main gate along the road to the cabin, for parking by cabin renters. Tenant may construct a gate across the road between the parking area and the cabin to limit vehicle traffic beyond the designated parking area.
- G. Tenant acknowledges the life rights of Melvin Kohn which permit the individual to walk on the property and use the cabin up to two (2) weekends per year.
- H. Tenant agrees to add the Kohn cabin to its cabins insurance policy. Landlord is responsible for paying any and all real property taxes.
- I. Tenant will contribute up to a total of \$1,000/year for capital improvements to each major system (e.g. plumbing, electrical, roof, etc.), which after the first year of the lease, will be adjusted each year based on the annual Social Security Administration index. If the index goes down a percentage from the first year's index, or any subsequent year's index, Tenant's annual total contribution for the following year will be adjusted downward by that percentage. If the index goes up a percentage from the first year's index, or any subsequent year's index, Tenant's annual total contribution for the following year will be adjusted upward by that percentage. Tenant will inform the Landlord if any major system requires capital improvement and repair to the structures, and be responsible for effecting the improvement, repair or replacement.

10. RENEWAL AND LIABILITY FOR VOLUNARY TERMINATION.

- A. Landlord shall have the right to terminate this lease, after the initial ten-year period, every two years after the original term of the lease on the anniversary date of the lease by giving notice of the Tenant in writing no less than one year before the end of every two-year increment. In that event Landlord shall have no further obligation to Tenant.

- B. Tenant shall have the right to terminate this lease, after the initial ten-year period, every two years after the original term of the lease on the anniversary date of the lease by giving notice to the Landlord in writing no less than six months before the end of each two-year increment. In that event Tenant shall be responsible only for paying expenses of the cabin, including utilities, through to the end of that two-year period in which Tenant gives notice of termination.

11. ENTIRE AGREEMENT.

This Lease contains the entire agreement between all parties hereto and shall not be changed or modified in any manner except by an instrument in writing executed by the parties hereto.

WITNESS our hands and seals:

CLARKE COUNTY, VIRGINIA

By: _____
LANDLORD

Date: _____

POTOMAC APPALACHIAN TRAIL CLUB, INC.

By: _____
President TENANT

Date: _____



Finance Committee Items

Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

Tuesday, September 08, 2020 immediately following work session

<i>Item No.</i>	<i>Description</i>
A.	CARES Act Funding Update.
B.	Assistance to Firefighters Grant-COVID-19 Supplemental (AFG-S), \$14,400 <ul style="list-style-type: none">- The Finance Committee should consider approval.
C.	Revenue Review.
D.	Bills and Claims - The Finance Committee should consider approval.
E.	Standing Reports: <ul style="list-style-type: none">- Reconciliation of Appropriations- General Fund Balance- Capital Projects Report

A. CARES ACT Funding Update:

On August 10, 2020, the US Treasury provided an update to the Frequently Asked Questions supplement regarding Guidance on eligible uses of Fund disbursements by governments. The update is attached.

Items presented for CARES Act reimbursement:

A summary sheet showing expenses presented to the Finance Committee for reimbursement from the CARES Act fund is attached. The Finance Committee should consider approval of these expenses for the purpose of reimbursement from the Clarke County CARES Act funds. The summary includes expenses from the following sources:

1. Invoice history report from MUNIS accounts payable (attached).
2. Central store supplies purchased by department/location (attached).
3. Part-time salary amounts for the Animal Shelter (attached).
4. Town of Berryville Covid-19 expenses incurred (attached).

Proposed items for CARES Act funding:

The following items are included for review and discussion:

1. Tourism request (memo attached).
2. Concrete retaining wall and slab (quote attached).
3. Blank Slate – online training software for Sheriff's Office staff.

**Coronavirus Relief Fund
Frequently Asked Questions
Updated as of August 10, 2020¹**

The following answers to frequently asked questions supplement Treasury’s Coronavirus Relief Fund (“Fund”) Guidance for State, Territorial, Local, and Tribal Governments, dated April 22, 2020, (“Guidance”).² Amounts paid from the Fund are subject to the restrictions outlined in the Guidance and set forth in section 601(d) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”).

A. Eligible Expenditures

1. *Are governments required to submit proposed expenditures to Treasury for approval?*

No. Governments are responsible for making determinations as to what expenditures are necessary due to the public health emergency with respect to COVID-19 and do not need to submit any proposed expenditures to Treasury.

2. *The Guidance says that funding can be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. How does a government determine whether payroll expenses for a given employee satisfy the “substantially dedicated” condition?*

The Fund is designed to provide ready funding to address unforeseen financial needs and risks created by the COVID-19 public health emergency. For this reason, and as a matter of administrative convenience in light of the emergency nature of this program, a State, territorial, local, or Tribal government may presume that payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency, unless the chief executive (or equivalent) of the relevant government determines that specific circumstances indicate otherwise.

3. *The Guidance says that a cost was not accounted for in the most recently approved budget if the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. What would qualify as a “substantially different use” for purposes of the Fund eligibility?*

Costs incurred for a “substantially different use” include, but are not necessarily limited to, costs of personnel and services that were budgeted for in the most recently approved budget but which, due entirely to the COVID-19 public health emergency, have been diverted to substantially different functions. This would include, for example, the costs of redeploying corrections facility staff to enable compliance with COVID-19 public health precautions through work such as enhanced sanitation or enforcing social distancing measures; the costs of redeploying police to support management and enforcement of stay-at-home orders; or the costs of diverting educational support staff or faculty to develop online learning capabilities, such as through providing information technology support that is not part of the staff or faculty’s ordinary responsibilities.

¹ On August 10, 2020, these Frequently Asked Questions were revised to add Questions 49–52. The previous revision was made on July 8.

² The Guidance is available at <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>.

Note that a public function does not become a “substantially different use” merely because it is provided from a different location or through a different manner. For example, although developing online instruction capabilities may be a substantially different use of funds, online instruction itself is not a substantially different use of public funds than classroom instruction.

4. *May a State receiving a payment transfer funds to a local government?*

Yes, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act. Such funds would be subject to recoupment by the Treasury Department if they have not been used in a manner consistent with section 601(d) of the Social Security Act.

5. *May a unit of local government receiving a Fund payment transfer funds to another unit of government?*

Yes. For example, a county may transfer funds to a city, town, or school district within the county and a county or city may transfer funds to its State, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, a transfer from a county to a constituent city would not be permissible if the funds were intended to be used simply to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify as an eligible expenditure.

6. *Is a Fund payment recipient required to transfer funds to a smaller, constituent unit of government within its borders?*

No. For example, a county recipient is not required to transfer funds to smaller cities within the county’s borders.

7. *Are recipients required to use other federal funds or seek reimbursement under other federal programs before using Fund payments to satisfy eligible expenses?*

No. Recipients may use Fund payments for any expenses eligible under section 601(d) of the Social Security Act outlined in the Guidance. Fund payments are not required to be used as the source of funding of last resort. However, as noted below, recipients may not use payments from the Fund to cover expenditures for which they will receive reimbursement.

8. *Are there prohibitions on combining a transaction supported with Fund payments with other CARES Act funding or COVID-19 relief Federal funding?*

Recipients will need to consider the applicable restrictions and limitations of such other sources of funding. In addition, expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds, are not eligible uses of Fund payments.

9. *Are States permitted to use Fund payments to support state unemployment insurance funds generally?*

To the extent that the costs incurred by a state unemployment insurance fund are incurred due to the COVID-19 public health emergency, a State may use Fund payments to make payments to its respective state unemployment insurance fund, separate and apart from such State's obligation to the unemployment insurance fund as an employer. This will permit States to use Fund payments to prevent expenses related to the public health emergency from causing their state unemployment insurance funds to become insolvent.

10. *Are recipients permitted to use Fund payments to pay for unemployment insurance costs incurred by the recipient as an employer?*

Yes, Fund payments may be used for unemployment insurance costs incurred by the recipient as an employer (for example, as a reimbursing employer) related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.

11. *The Guidance states that the Fund may support a "broad range of uses" including payroll expenses for several classes of employees whose services are "substantially dedicated to mitigating or responding to the COVID-19 public health emergency." What are some examples of types of covered employees?*

The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund. These classes of employees include public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Payroll and benefit costs associated with public employees who could have been furloughed or otherwise laid off but who were instead repurposed to perform previously unbudgeted functions substantially dedicated to mitigating or responding to the COVID-19 public health emergency are also covered. Other eligible expenditures include payroll and benefit costs of educational support staff or faculty responsible for developing online learning capabilities necessary to continue educational instruction in response to COVID-19-related school closures. Please see the Guidance for a discussion of what is meant by an expense that was not accounted for in the budget most recently approved as of March 27, 2020.

12. *In some cases, first responders and critical health care workers that contract COVID-19 are eligible for workers' compensation coverage. Is the cost of this expanded workers compensation coverage eligible?*

Increased workers compensation cost to the government due to the COVID-19 public health emergency incurred during the period beginning March 1, 2020, and ending December 30, 2020, is an eligible expense.

13. *If a recipient would have decommissioned equipment or not renewed a lease on particular office space or equipment but decides to continue to use the equipment or to renew the lease in order to respond to the public health emergency, are the costs associated with continuing to operate the equipment or the ongoing lease payments eligible expenses?*

Yes. To the extent the expenses were previously unbudgeted and are otherwise consistent with section 601(d) of the Social Security Act outlined in the Guidance, such expenses would be eligible.

14. *May recipients provide stipends to employees for eligible expenses (for example, a stipend to employees to improve telework capabilities) rather than require employees to incur the eligible cost and submit for reimbursement?*

Expenditures paid for with payments from the Fund must be limited to those that are necessary due to the public health emergency. As such, unless the government were to determine that providing assistance in the form of a stipend is an administrative necessity, the government should provide such assistance on a reimbursement basis to ensure as much as possible that funds are used to cover only eligible expenses.

15. *May Fund payments be used for COVID-19 public health emergency recovery planning?*

Yes. Expenses associated with conducting a recovery planning project or operating a recovery coordination office would be eligible, if the expenses otherwise meet the criteria set forth in section 601(d) of the Social Security Act outlined in the Guidance.

16. *Are expenses associated with contact tracing eligible?*

Yes, expenses associated with contact tracing are eligible.

17. *To what extent may a government use Fund payments to support the operations of private hospitals?*

Governments may use Fund payments to support public or private hospitals to the extent that the costs are necessary expenditures incurred due to the COVID-19 public health emergency, but the form such assistance would take may differ. In particular, financial assistance to private hospitals could take the form of a grant or a short-term loan.

18. *May payments from the Fund be used to assist individuals with enrolling in a government benefit program for those who have been laid off due to COVID-19 and thereby lost health insurance?*

Yes. To the extent that the relevant government official determines that these expenses are necessary and they meet the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance, these expenses are eligible.

19. *May recipients use Fund payments to facilitate livestock depopulation incurred by producers due to supply chain disruptions?*

Yes, to the extent these efforts are deemed necessary for public health reasons or as a form of economic support as a result of the COVID-19 health emergency.

20. *Would providing a consumer grant program to prevent eviction and assist in preventing homelessness be considered an eligible expense?*

Yes, assuming that the recipient considers the grants to be a necessary expense incurred due to the COVID-19 public health emergency and the grants meet the other requirements for the use of Fund payments under section 601(d) of the Social Security Act outlined in the Guidance. As a general matter, providing assistance to recipients to enable them to meet property tax requirements would not be an eligible use of funds, but exceptions may be made in the case of assistance designed to prevent foreclosures.

21. *May recipients create a “payroll support program” for public employees?*

Use of payments from the Fund to cover payroll or benefits expenses of public employees are limited to those employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

22. *May recipients use Fund payments to cover employment and training programs for employees that have been furloughed due to the public health emergency?*

Yes, this would be an eligible expense if the government determined that the costs of such employment and training programs would be necessary due to the public health emergency.

23. *May recipients use Fund payments to provide emergency financial assistance to individuals and families directly impacted by a loss of income due to the COVID-19 public health emergency?*

Yes, if a government determines such assistance to be a necessary expenditure. Such assistance could include, for example, a program to assist individuals with payment of overdue rent or mortgage payments to avoid eviction or foreclosure or unforeseen financial costs for funerals and other emergency individual needs. Such assistance should be structured in a manner to ensure as much as possible, within the realm of what is administratively feasible, that such assistance is necessary.

24. *The Guidance provides that eligible expenditures may include expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. What is meant by a “small business,” and is the Guidance intended to refer only to expenditures to cover administrative expenses of such a grant program?*

Governments have discretion to determine what payments are necessary. A program that is aimed at assisting small businesses with the costs of business interruption caused by required closures should be tailored to assist those businesses in need of such assistance. The amount of a grant to a small business to reimburse the costs of business interruption caused by required closures would also be an eligible expenditure under section 601(d) of the Social Security Act, as outlined in the Guidance.

25. *The Guidance provides that expenses associated with the provision of economic support in connection with the public health emergency, such as expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures, would constitute eligible expenditures of Fund payments. Would such expenditures be eligible in the absence of a stay-at-home order?*

Fund payments may be used for economic support in the absence of a stay-at-home order if such expenditures are determined by the government to be necessary. This may include, for example, a grant program to benefit small businesses that close voluntarily to promote social distancing measures or that are affected by decreased customer demand as a result of the COVID-19 public health emergency.

26. *May Fund payments be used to assist impacted property owners with the payment of their property taxes?*

Fund payments may not be used for government revenue replacement, including the provision of assistance to meet tax obligations.

27. *May Fund payments be used to replace foregone utility fees? If not, can Fund payments be used as a direct subsidy payment to all utility account holders?*

Fund payments may not be used for government revenue replacement, including the replacement of unpaid utility fees. Fund payments may be used for subsidy payments to electricity account holders to the extent that the subsidy payments are deemed by the recipient to be necessary expenditures incurred due to the COVID-19 public health emergency and meet the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, if determined to be a necessary expenditure, a government could provide grants to individuals facing economic hardship to allow them to pay their utility fees and thereby continue to receive essential services.

28. *Could Fund payments be used for capital improvement projects that broadly provide potential economic development in a community?*

In general, no. If capital improvement projects are not necessary expenditures incurred due to the COVID-19 public health emergency, then Fund payments may not be used for such projects.

However, Fund payments may be used for the expenses of, for example, establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity or improve mitigation measures, including related construction costs.

29. *The Guidance includes workforce bonuses as an example of ineligible expenses but provides that hazard pay would be eligible if otherwise determined to be a necessary expense. Is there a specific definition of “hazard pay”?*

Hazard pay means additional pay for performing hazardous duty or work involving physical hardship, in each case that is related to COVID-19.

30. *The Guidance provides that ineligible expenditures include “[p]ayroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” Is this intended to relate only to public employees?*

Yes. This particular nonexclusive example of an ineligible expenditure relates to public employees. A recipient would not be permitted to pay for payroll or benefit expenses of private employees and any financial assistance (such as grants or short-term loans) to private employers are not subject to the restriction that the private employers’ employees must be substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

31. *May counties pre-pay with CARES Act funds for expenses such as a one or two-year facility lease, such as to house staff hired in response to COVID-19?*

A government should not make prepayments on contracts using payments from the Fund to the extent that doing so would not be consistent with its ordinary course policies and procedures.

32. *Must a stay-at-home order or other public health mandate be in effect in order for a government to provide assistance to small businesses using payments from the Fund?*

No. The Guidance provides, as an example of an eligible use of payments from the Fund, expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. Such assistance may be provided using amounts received from the Fund in the absence of a requirement to close businesses if the relevant government determines that such expenditures are necessary in response to the public health emergency.

33. *Should States receiving a payment transfer funds to local governments that did not receive payments directly from Treasury?*

Yes, provided that the transferred funds are used by the local government for eligible expenditures under the statute. To facilitate prompt distribution of Title V funds, the CARES Act authorized Treasury to make direct payments to local governments with populations in excess of 500,000, in amounts equal to 45% of the local government's per capita share of the statewide allocation. This statutory structure was based on a recognition that it is more administratively feasible to rely on States, rather than the federal government, to manage the transfer of funds to smaller local governments. Consistent with the needs of all local governments for funding to address the public health emergency, States should transfer funds to local governments with populations of 500,000 or less, using as a benchmark the per capita allocation formula that governs payments to larger local governments. This approach will ensure equitable treatment among local governments of all sizes.

For example, a State received the minimum \$1.25 billion allocation and had one county with a population over 500,000 that received \$250 million directly. The State should distribute 45 percent of the \$1 billion it received, or \$450 million, to local governments within the State with a population of 500,000 or less.

34. *May a State impose restrictions on transfers of funds to local governments?*

Yes, to the extent that the restrictions facilitate the State's compliance with the requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance and other applicable requirements such as the Single Audit Act, discussed below. Other restrictions are not permissible.

35. *If a recipient must issue tax anticipation notes (TANs) to make up for tax due date deferrals or revenue shortfalls, are the expenses associated with the issuance eligible uses of Fund payments?*

If a government determines that the issuance of TANs is necessary due to the COVID-19 public health emergency, the government may expend payments from the Fund on the interest expense payable on TANs by the borrower and unbudgeted administrative and transactional costs, such as necessary payments to advisors and underwriters, associated with the issuance of the TANs.

36. *May recipients use Fund payments to expand rural broadband capacity to assist with distance learning and telework?*

Such expenditures would only be permissible if they are necessary for the public health emergency. The cost of projects that would not be expected to increase capacity to a significant extent until the need for distance learning and telework have passed due to this public health emergency would not be necessary due to the public health emergency and thus would not be eligible uses of Fund payments.

37. *Are costs associated with increased solid waste capacity an eligible use of payments from the Fund?*

Yes, costs to address increase in solid waste as a result of the public health emergency, such as relates to the disposal of used personal protective equipment, would be an eligible expenditure.

38. *May payments from the Fund be used to cover across-the-board hazard pay for employees working during a state of emergency?*

No. The Guidance says that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Hazard pay is a form of payroll expense and is subject to this limitation, so Fund payments may only be used to cover hazard pay for such individuals.

39. *May Fund payments be used for expenditures related to the administration of Fund payments by a State, territorial, local, or Tribal government?*

Yes, if the administrative expenses represent an increase over previously budgeted amounts and are limited to what is necessary. For example, a State may expend Fund payments on necessary administrative expenses incurred with respect to a new grant program established to disburse amounts received from the Fund.

40. *May recipients use Fund payments to provide loans?*

Yes, if the loans otherwise qualify as eligible expenditures under section 601(d) of the Social Security Act as implemented by the Guidance. Any amounts repaid by the borrower before December 30, 2020, must be either returned to Treasury upon receipt by the unit of government providing the loan or used for another expense that qualifies as an eligible expenditure under section 601(d) of the Social Security Act. Any amounts not repaid by the borrower until after December 30, 2020, must be returned to Treasury upon receipt by the unit of government lending the funds.

41. *May Fund payments be used for expenditures necessary to prepare for a future COVID-19 outbreak?*

Fund payments may be used only for expenditures necessary to address the current COVID-19 public health emergency. For example, a State may spend Fund payments to create a reserve of personal protective equipment or develop increased intensive care unit capacity to support regions in its jurisdiction not yet affected, but likely to be impacted by the current COVID-19 pandemic.

42. *May funds be used to satisfy non-federal matching requirements under the Stafford Act?*

Yes, payments from the Fund may be used to meet the non-federal matching requirements for Stafford Act assistance to the extent such matching requirements entail COVID-19-related costs that otherwise satisfy the Fund's eligibility criteria and the Stafford Act. Regardless of the use of Fund payments for such purposes, FEMA funding is still dependent on FEMA's determination of eligibility under the Stafford Act.

43. *Must a State, local, or tribal government require applications to be submitted by businesses or individuals before providing assistance using payments from the Fund?*

Governments have discretion to determine how to tailor assistance programs they establish in response to the COVID-19 public health emergency. However, such a program should be structured in such a manner as will ensure that such assistance is determined to be necessary in response to the COVID-19 public health emergency and otherwise satisfies the requirements of the CARES Act and other applicable law. For example, a per capita payment to residents of a particular jurisdiction without an assessment of individual need would not be an appropriate use of payments from the Fund.

44. *May Fund payments be provided to non-profits for distribution to individuals in need of financial assistance, such as rent relief?*

Yes, non-profits may be used to distribute assistance. Regardless of how the assistance is structured, the financial assistance provided would have to be related to COVID-19.

45. *May recipients use Fund payments to remarket the recipient's convention facilities and tourism industry?*

Yes, if the costs of such remarketing satisfy the requirements of the CARES Act. Expenses incurred to publicize the resumption of activities and steps taken to ensure a safe experience may be needed due to the public health emergency. Expenses related to developing a long-term plan to reposition a recipient's convention and tourism industry and infrastructure would not be incurred due to the public health emergency and therefore may not be covered using payments from the Fund.

46. *May a State provide assistance to farmers and meat processors to expand capacity, such to cover overtime for USDA meat inspectors?*

If a State determines that expanding meat processing capacity, including by paying overtime to USDA meat inspectors, is a necessary expense incurred due to the public health emergency, such as if increased capacity is necessary to allow farmers and processors to donate meat to food banks, then such expenses are eligible expenses, provided that the expenses satisfy the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance.

47. *The guidance provides that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. May Fund payments be used to cover such an employee's entire payroll cost or just the portion of time spent on mitigating or responding to the COVID-19 public health emergency?*

As a matter of administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020. An employer may also track time spent by employees related to COVID-19 and apply Fund payments on that basis but would need to do so consistently within the relevant agency or department.

48. *May Fund payments be used to cover increased administrative leave costs of public employees who could not telework in the event of a stay at home order or a case of COVID-19 in the workplace?*

The statute requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. As stated in the Guidance, a cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget or (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. If the cost of an employee was allocated to administrative leave to a greater extent than was expected, the cost of such administrative leave may be covered using payments from the Fund.

49. Are States permitted to use Coronavirus Relief Fund payments to satisfy non-federal matching requirements under the Stafford Act, including “lost wages assistance” authorized by the Presidential Memorandum on Authorizing the Other Needs Assistance Program for Major Disaster Declarations Related to Coronavirus Disease 2019 (August 8, 2020)?

Yes. As previous guidance has stated, payments from the Fund may be used to meet the non-federal matching requirements for Stafford Act assistance to the extent such matching requirements entail COVID-19-related costs that otherwise satisfy the Fund’s eligibility criteria and the Stafford Act. States are fully permitted to use payments from the Fund to satisfy 100% of their cost share for lost wages assistance recently made available under the Stafford Act.

50. At what point would costs be considered to be incurred in the case of a grant made by a State, local, or tribal government to cover interest and principal amounts of a loan, such as might be provided as part of a small business assistance program in which the loan is made by a private institution?

A grant made to cover interest and principal costs of a loan, including interest and principal due after the period that begins on March 1, 2020, and ends on December 30, 2020 (the “covered period”), will be considered to be incurred during the covered period if (i) the full amount of the loan is advanced to the borrower within the covered period and (ii) the proceeds of the loan are used by the borrower to cover expenses incurred during the covered period. In addition, if these conditions are met, the amount of the grant will be considered to have been used during the covered period for purposes of the requirement that expenses be incurred within the covered period. Such a grant would be analogous to a loan provided by the Fund recipient itself that incorporates similar loan forgiveness provisions. As with any other assistance provided by a Fund recipient, such a grant would need to be determined by the recipient to be necessary due to the public health emergency.

51. If governments use Fund payments as described in the Guidance to establish a grant program to support businesses, would those funds be considered gross income taxable to a business receiving the grant under the Internal Revenue Code (Code)?

Please see the answer provided by the Internal Revenue Service (IRS) available at <https://www.irs.gov/newsroom/cares-act-coronavirus-relief-fund-frequently-asked-questions>.

52. If governments use Fund payments as described in the Guidance to establish a loan program to support businesses, would those funds be considered gross income taxable to a business receiving the loan under the Code?

Please see the answer provided by the IRS available at <https://www.irs.gov/newsroom/cares-act-coronavirus-relief-fund-frequently-asked-questions>.

B. Questions Related to Administration of Fund Payments

1. Do governments have to return unspent funds to Treasury?

Yes. Section 601(f)(2) of the Social Security Act, as added by section 5001(a) of the CARES Act, provides for recoupment by the Department of the Treasury of amounts received from the Fund that have not been used in a manner consistent with section 601(d) of the Social Security Act. If a government has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the Department of the Treasury.

2. *What records must be kept by governments receiving payment?*

A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(d) of the Social Security Act.

3. *May recipients deposit Fund payments into interest bearing accounts?*

Yes, provided that if recipients separately invest amounts received from the Fund, they must use the interest earned or other proceeds of these investments only to cover expenditures incurred in accordance with section 601(d) of the Social Security Act and the Guidance on eligible expenses. If a government deposits Fund payments in a government's general account, it may use those funds to meet immediate cash management needs provided that the full amount of the payment is used to cover necessary expenditures. Fund payments are not subject to the Cash Management Improvement Act of 1990, as amended.

4. *May governments retain assets purchased with payments from the Fund?*

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds provided by section 601(d) of the Social Security Act.

5. *What rules apply to the proceeds of disposition or sale of assets acquired using payments from the Fund?*

If such assets are disposed of prior to December 30, 2020, the proceeds would be subject to the restrictions on the eligible use of payments from the Fund provided by section 601(d) of the Social Security Act.

6. *Are Fund payments to State, territorial, local, and tribal governments considered grants?*

No. Fund payments made by Treasury to State, territorial, local, and Tribal governments are not considered to be grants but are "other financial assistance" under 2 C.F.R. § 200.40.

7. *Are Fund payments considered federal financial assistance for purposes of the Single Audit Act?*

Yes, Fund payments are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. §§ 7501-7507) and the related provisions of the Uniform Guidance, 2 C.F.R. § 200.303 regarding internal controls, §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

8. *Are Fund payments subject to other requirements of the Uniform Guidance?*

Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

9. *Is there a Catalog of Federal Domestic Assistance (CFDA) number assigned to the Fund?*

Yes. The CFDA number assigned to the Fund is 21.019.

10. *If a State transfers Fund payments to its political subdivisions, would the transferred funds count toward the subrecipients' total funding received from the federal government for purposes of the Single Audit Act?*

Yes. The Fund payments to subrecipients would count toward the threshold of the Single Audit Act and 2 C.F.R. part 200, subpart F re: audit requirements. Subrecipients are subject to a single audit or program-specific audit pursuant to 2 C.F.R. § 200.501(a) when the subrecipients spend \$750,000 or more in federal awards during their fiscal year.

11. *Are recipients permitted to use payments from the Fund to cover the expenses of an audit conducted under the Single Audit Act?*

Yes, such expenses would be eligible expenditures, subject to the limitations set forth in 2 C.F.R. § 200.425.

12. *If a government has transferred funds to another entity, from which entity would the Treasury Department seek to recoup the funds if they have not been used in a manner consistent with section 601(d) of the Social Security Act?*

The Treasury Department would seek to recoup the funds from the government that received the payment directly from the Treasury Department. State, territorial, local, and Tribal governments receiving funds from Treasury should ensure that funds transferred to other entities, whether pursuant to a grant program or otherwise, are used in accordance with section 601(d) of the Social Security Act as implemented in the Guidance.

8/31/2020

September 8, 2020 Finance Committee

Proposed expenses for reimbursement from Clarke County CARES Act fund

SUMMARY OF EXPENSES

		<u>FY20</u>	<u>FY21</u>
Invoice History Report	48,491	23,750	24,740
Central Store purchases	8,327	1,413	6,915
Part-time salary & benefits for the Animal Shelter	2,435	1,547	888
Town of Berryville Covid-19 expenses	6,108		6,108
TOTAL	<u>65,361</u>	<u>26,710</u>	<u>38,651</u>

Invoice history by Project and GL account
 Paid Cov-19 invoices 07/01-08/31
 9/1/2020

VENDOR NAME	INVOICE	INVOICE DATE	CHECK #	WARRANT	PROJECT	ACCOUNT	YEAR	AMOUNT	FULL DESC
BB&T	5859-7/9/2020-3	06/11/2020	55190	EJ073120	COV19	100-000-000-000-1-13-131-13100-6000 -COV19	2020	68.00	CV-Cardboard Boxes-Registrar
						Electoral Board and Officials Total		68.00	
Clarke County Sherif	202020630	06/30/2020	55068	EJ071520	COV19	100-000-000-000-3-31-312-31200-6000 -COV19	2020	127.72	Sheriff's Office Petty Cash 4/9 - 6/30/2020
Evident Inc	156528A	07/29/2020	20241	EJ081420	COV19	100-000-000-000-3-31-312-31200-6000 -COV19	2021	320.90	Gloves
						Sheriff's Total		448.62	
John H Enders Fire	COVID-19 FY20 Exp	07/29/2020	55353	EJ081420	COV19	100-000-000-000-3-32-323-32310-6000 -COV19	2020	952.33	For COVID Expenses in FY20
Sovereign Medical In	57756	07/24/2020	55396	EJ081420	COV19	100-000-000-000-3-32-323-32310-6000 -COV19	2021	807.00	COVID-19 Fire & EMS PPE supplies
Mallory Safety	4884145	07/23/2020	55473	DC083120	COV19	100-000-000-000-3-32-323-32310-6000 -COV19	2021	1,545.00	Fire-EMS COVID 19 PPE order
Municipal Emergency	IN465065	06/04/2020	55236	EJ073120	COV19	100-000-000-000-3-32-323-32310-6011 -COV19	2020	12.19	Shipping for Gowns
Station Automation	2286	08/07/2020	55516	DC083120	COV19	100-000-000-000-3-32-323-32310-6040 -COV19	2021	10,700.00	Fire-EMS PStrax software 1 yr-COVID 19
						Fire and Rescue Total		14,016.52	
BB&T	6723-06/09/20	06/09/2020	54885	EJ063020	COV19	100-000-000-000-7-71-713-71350-6000 -COV19	2020	156.76	supplies - COV19
BB&T	07292020-6723	07/29/2020	55425	DC083120	COV19	100-000-000-000-7-71-711-71100-6000 -COV19	2021	249.95	supplies
Amazon Acct	484446584747	05/13/2020	55057	EJ071520	COV19	100-000-000-000-7-71-713-71310-6000 -COV19	2020	46.44	CV:Thermometers
Amazon Acct	584377634855	06/08/2020	55420	DC083120	COV19	100-000-000-000-7-71-713-71310-6000 -COV19	2021	531.98	AUTOTOUCHLESS ORDRD FY20 RECVD IN FY21 COV19
Amazon Acct	859745469397	08/04/2020	55420	DC083120	COV19	100-000-000-000-7-71-713-71310-6000 -COV19	2021	296.40	AMMEX BLACK NITRILE COV19
Amazon Acct	484446584747	05/13/2020	55057	EJ071520	COV19	100-000-000-000-7-71-713-71320-6000 -COV19	2020	46.44	CV:Thermometers
Amazon Acct	484446584747	05/13/2020	55057	EJ071520	COV19	100-000-000-000-7-71-713-71350-6000 -COV19	2020	139.32	CV:Thermometers
Lowes	34214	08/05/2020	55358	EJ081420	COV19	100-000-000-000-7-71-713-71350-6000 -COV19	2021	512.00	covid supplies
						Parks Rec Center Total		1,979.29	
BMS Direct	145394	08/19/2020	20280	DC082420	COV19	100-000-000-000-8-81-815-81510-5210 -COV19	2021	430.50	Covid-19 Postage SM business Asst. Prog.
						Economic Development Total		430.50	
Berryville True Valu	93331	05/04/2020	20031	EJ061520	COV19	205-000-902-000-6-64-642-64200-6000 -COV19	2020	44.95	rm BH Boyce Flp Connector
BSN Sports Inc	909366017	07/02/2020	55193	EJ073120	COV19	205-000-203-001-6-61-614-61410-6000 -COV19	2021	630.00	Teacher & Staff face mask with paw print
BSN Sports Inc	909363619	07/02/2020	55193	EJ073120	COV19	205-000-900-000-6-63-631-63100-6000 -COV19	2020	682.50	CV: Face Guard
Buckeye Cleaning	90244454	07/22/2020	55327	EJ081420	COV19	205-000-900-000-6-63-634-63400-6000 -COV19	2021	1,738.80	CV SUPPLIES
Winchester Equipment	B39544	08/04/2020	20327	DC083120	COV19	205-000-900-000-6-64-642-64200-3000 -COV19	2021	132.33	rm W Equipment School Maint Covid-19 roller rental
Berryville True Valu	093583	06/29/2020	20130	EJ071520	COV19	205-000-900-000-6-64-642-64200-6000 -COV19	2020	48.99	rm BH School Maint step drill for water fountains
Berryville True Valu	093767	07/17/2020	20180	EJ073120	COV19	205-000-900-000-6-64-642-64200-6000 -COV19	2021	36.52	rm BH JWMS Ccvid 19 plumbing supplies for water
Berryville True Valu	093777	07/17/2020	20180	EJ073120	COV19	205-000-900-000-6-64-642-64200-6000 -COV19	2021	6.99	rm BH JWMSCovid 19 drain p trap
Berryville True Valu	093794	07/20/2020	20180	EJ073120	COV19	205-000-900-000-6-64-642-64200-6000 -COV19	2021	24.08	rm BJ JWMS Covid19 cable work box
Berryville True Valu	093799	07/20/2020	20180	EJ073120	COV19	205-000-900-000-6-64-642-64200-6000 -COV19	2021	21.03	rm BH JWMS Cov plumbing supplies for water coolers
Berryville True Valu	093812	07/21/2020	20180	EJ073120	COV19	205-000-900-000-6-64-642-64200-6000 -COV19	2021	7.49	rm BH JWMS Covid-19 coupling for water fountain
Berryville True Valu	093819	07/22/2020	20180	EJ073120	COV19	205-000-900-000-6-64-642-64200-6000 -COV19	2021	14.54	rm BH JWMS Covid 19 plumbing supplies
Berryville True Valu	093827	07/23/2020	20180	EJ073120	COV19	205-000-900-000-6-64-642-64200-6000 -COV19	2021	11.98	rm BH JWMS Covid-19 drain trap
Solenberger	249866	07/21/2020	55291	EJ073120	COV19	205-000-900-000-6-64-642-64200-6000 -COV19	2021	47.88	rm Solenberger JWMS Covid 19 union for water fount
Solenberger	250012	07/22/2020	55291	EJ073120	COV19	205-000-900-000-6-64-642-64200-6000 -COV19	2021	36.96	rm Solenberger JWMS Covid 19 plumbing supplies
Stuart M Perry Inc	00123327	07/31/2020	55517	DC083120	COV19	205-000-900-000-6-64-642-64200-6000 -COV19	2021	1,613.45	rm Stuart Perry School Covid-19 gravel for path
Berryville True Valu	093673	07/07/2020	20130	EJ071520	COV19	205-000-902-000-6-64-642-64200-6000 -COV19	2021	3.99	rm BH Boyce union for water fountains
Berryville True Valu	093689	07/09/2020	20130	EJ071520	COV19	205-000-902-000-6-64-642-64200-6000 -COV19	2021	29.33	rm BH Boyce connecotors for water fountains
Berryville True Valu	093692	07/09/2020	20130	EJ071520	COV19	205-000-902-000-6-64-642-64200-6000 -COV19	2021	10.28	rm BH Boyce drain p trap adapters
Berryville True Valu	093709	07/13/2020	20180	EJ073120	COV19	205-000-902-000-6-64-642-64200-6000 -COV19	2021	45.80	rm BH Boyce plumbing parts for fountains
Berryville True Valu	093712	07/13/2020	20180	EJ073120	COV19	205-000-902-000-6-64-642-64200-6000 -COV19	2021	16.98	rm BH Boyce qwik cap valve
Berryville True Valu	093726	07/14/2020	20180	EJ073120	COV19	205-000-902-000-6-64-642-64200-6000 -COV19	2021	26.98	rm BH Boyce plastic anchors drain trap
BB&T	7938-08102020	08/10/2020	55425	DC083120	COV19	205-000-902-000-6-64-642-64200-6000 -COV19	2021	228.03	rm BB&T Credit Card Charges 7/23/20-8/04/2020
Grainger Inc	9598539535	07/23/2020	55343	EJ081420	COV19	205-000-904-000-6-64-642-64200-6000 -COV19	2021	17.24	rm Grainger JWMS Covid-19 extensio cord fountains
Berryville True Valu	093944	08/05/2020	20230	EJ081420	COV19	205-000-905-000-6-64-642-64200-6000 -COV19	2021	14.43	rm BH CCHS Covid 19 plumbing supplies water founta
Berryville True Valu	093947	08/05/2020	20230	EJ081420	COV19	205-000-905-000-6-64-642-64200-6000 -COV19	2021	11.77	rm BH CCHS Covid19 Plumbing for water fountains
Berryville True Valu	093955	08/06/2020	20230	EJ081420	COV19	205-000-905-000-6-64-642-64200-6000 -COV19	2021	8.56	rm BH CCHS Covid-19 connectors bushing for water

Invoice history by Project and GL account
 Paid Cov-19 invoices 07/01-08/31
 9/1/2020

VENDOR NAME	INVOICE	INVOICE DATE	CHECK #	WARRANT	PROJECT	ACCOUNT	YEAR	AMOUNT	FULL DESC
Solenberger	252255	08/21/2020	55515	DC083120	COV19	205-000-905-000-6-64-642-64200-6000 -COV19	2021	10.99	rm Solenberger Covid 19 ext cord for water fountai
BB&T	5859-7/9/2020	07/09/2020	55190	EJ073120	COV19	205-000-906-000-6-62-622-62220-6000 -COV19	2020	6,864.00	CV: Sneeze Guards for Various
BB&T	5859-8/10/20-8	07/30/2020	55425	DC083120	COV19	205-000-906-000-6-62-622-62220-6000 -COV19	2021	3,316.92	CV: Sneeze Guards for Various
Mallory Safety	4898578	08/20/2020	55473	DC083120	COV19	205-000-906-000-6-62-622-62220-6000 -COV19	2021	905.00	CV: N95 Masks
IOT LLC	0000368	08/26/2020	55461	DC083120	COV19	205-000-906-000-6-62-622-62220-6000 -COV19	2021	250.00	CV: Children Masks
Berryville True Valu	093587	06/29/2020	20130	EJ071520	COV19	205-000-910-000-6-64-642-64200-6000 -COV19	2020	10.48	rm BH CLC plumbing items for water fountains
Berryville True Valu	093628	07/02/2020	20130	EJ071520	COV19	205-000-910-000-6-64-642-64200-6000 -COV19	2021	13.98	rm BH CLC pwr strip and pigtail adapter
Berryville True Valu	093635	07/02/2020	20130	EJ071520	COV19	205-000-910-000-6-64-642-64200-6000 -COV19	2021	10.98	rm BH CLC dish tail piece drain bend
BB&T	7938-07/09/20-2021	07/09/2020	55190	EJ073120	COV19	205-000-910-000-6-64-642-64200-6000 -COV19	2021	59.83	rm BB&T CLC Covid 19 plumbing supplies
Berryville True Valu	094086	08/19/2020	20285	DC083120	COV19	205-000-910-000-6-64-642-64200-6000 -COV19	2021	43.54	rm BH CLC Covid19 plumbing parts
Clarke County Public Schools Total								16,997.60	
CDW Government	ZGK2539	06/26/2020	20235	EJ081420	COV19	302-000-900-000-6-68-688-68100-6050 -COV19	2020	14,550.00	CV-Kajeet SmartSpots
NonCapital Hardware Total								14,550.00	
Grand Total								48,490.53	
<u>By Fiscal Year and Fund</u>									
Fund 100								1,549.20	
Fund 205								7,650.92	
Fund 302								14,550.00	
FY20 Total								23,750.12	
Fund 100								15,393.73	
Fund 205								9,346.68	
FY21 Total								24,740.41	

Central Store Report- Covid Supplies purchased by Department 6/25/20-8/15/20)

<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>	<u>Account Code</u>	
Transportation					
Masks, Disposable	597	\$ 0.4946	\$ 295.2762		
Masks, Disposable	1403	\$ 0.3588	\$ 503.3964		
			<u>\$ 798.6726</u>	205-000-900-000-6-63-631-63100-6000-COV19	FY20
Johnson-Williams Middle School					
Sanitizer, Purell, 1L	20	\$ 13.1600	\$ 263.2000		
Paper Towels	20	\$ 0.9866	\$ 19.7320		
Masks, Disposable	100	\$ 0.4946	\$ 49.4600		
			<u>\$ 332.3920</u>	205-000-906-000-6-62-622-62220-6000-COV19	FY20
Parks and Recreation					
Masks, Disposable	5	\$ 0.4946	\$ 2.4730		
Masks, Cloth, Cotton	23	\$ 4.9000	\$ 112.7000		
Sanitizer, Amazon, 2L	2	\$ 10.6500	\$ 21.3000		
Masks, Disposable	100	\$ 0.4946	\$ 49.4600		
			<u>\$ 185.9330</u>	100-000-000-000-7-71-711-71100-6000-COV19	FY20
Cooperative Extension					
Sanitizer, Purell, 12oz.	10	\$ 4.4283	\$ 44.2830		
Masks, Disposable	50	\$ 0.3588	\$ 17.9400		
Sanitizer, Purell, 4oz.	20	\$ 1.6704	\$ 33.4080		
			<u>\$ 95.6310</u>	100-000-000-000-8-83-831-83100-6000-COV19	FY20
Animal Control					
Spray, Purell	4	\$ 4.5650	\$ 18.2600		
Mask, Cloth, White	2	\$ 4.9000	\$ 9.8000		
Wipes, Purell, 20	6	\$ 1.9800	\$ 11.8800		
Wipes, Clorox, 75	5	\$ 4.9466	\$ 24.7330		
			<u>\$ 64.6730</u>	100-000-000-000-3-35-351-35100-6000-COV19	FY21
Building Department					
Masks, Cloth, Black	3	\$ 1.0000	\$ 3.0000		
Wipes, Clorox, 75	2	\$ 4.9466	\$ 9.8932		
			<u>\$ 12.8932</u>	100-000-000-000-3-34-341-34100-6000-COV19	FY21
Circuit Court					
Masks, Disposable	200	\$ 0.3588	\$ 71.7600		
Masks, Cloth, Black	10	\$ 1.0000	\$ 10.0000		
Sanitizer, Purell, 1L	2	\$ 13.1600	\$ 26.3200		
Wipes, Clorox, 75	4	\$ 4.9466	\$ 19.7864		
			<u>\$ 127.8664</u>	100-000-000-000-2-21-211-21100-6000-COV19	FY21
Commissioner of the Revenue					
Masks, Disposable	50	\$ 0.3588	\$ 17.9400		
Masks, Cloth, White	10	\$ 1.0000	\$ 10.0000		
Wipes, Clorox	2	\$ 4.9466	\$ 9.8932		
			<u>\$ 37.8332</u>	100-000-000-000-1-12-123-12310-6000-COV19	FY21
Commonwealth Attorney					
Spray, Purell	2	\$ 4.5650	\$ 9.1300		
Masks, Disposable	50	\$ 0.3588	\$ 17.9400		
Wipes, Clorox, 75	2	\$ 4.9466	\$ 9.8932		
			<u>\$ 36.9632</u>	100-000-000-000-2-22-221-22100-6000-COV19	FY21
Victim Witness					
Masks, Cloth, White	6	\$ 1.0000	\$ 6.0000		
Spray, Purell	6	\$ 4.5650	\$ 27.3900		
			<u>\$ 33.3900</u>	100-127-000-000-2-21-219-21910-6000-COV19	FY21
County Administration					

Central Store Report- Covid Supplies purchased by Department 6/25/20-8/15/20)

Item	Quantity	Unit Price	Total Price	Account Code	
Sanitizer, Purell, 12oz.	3	\$ 2.7933	\$ 8.3799		
Wipes, PDI, 100	2	\$ 7.4150	\$ 14.8300		
Wipes, Clorox, 75	3	\$ 4.9466	\$ 14.8398		
Spray, Purell	6	\$ 4.5650	\$ 27.3900		
			<u>\$ 65.44</u>	100-000-000-000-1-12-121-12110-6000-COV19	FY21
EMS/Fire&Rescue					
Masks, Disposable	1000	\$ 0.3588	\$ 358.8000		
Masks, N95 (Box of 20)	5	\$ 47.0000	\$ 235.0000		
Masks, N95 (Box of 40)	5	\$ 87.0000	\$ 435.0000		
Wipes, Clorox, 75	6	\$ 4.9466	\$ 29.6796		
			<u>\$ 1,058.4796</u>	100-000-000-000-3-32-323-32310-6000-COV19	FY21
General District Court					
Wipes, Clorox, 75	1	\$ 4.9466	\$ 4.9466		
			<u>\$ 4.9466</u>	100-000-000-000-2-21-212-21200-6000-COV19	FY21
Parks-Admin					
Masks, Disposable	50	\$ 0.3588	\$ 17.9400		
Wipes, Clorox, 75	6	\$ 4.9466	\$ 29.6796		
Wipes, Clorox, 75	6	\$ 4.9466	\$ 29.6796		
Masks, Cloth, Black	10	\$ 1.0000	\$ 10.0000		
			<u>\$ 87.2992</u>	100-000-000-000-7-71-711-71100-6000-COV19	FY21
Parks-Pool					
Masks, Disposable	50	\$ 0.3588	\$ 17.9400	100-000-000-000-7-71-713-71320-6000-COV19	FY21
Planning					
Wipes, Purell, 270	1	\$ 9.3883	\$ 9.3883		
Masks, Disposable	25	\$ 0.3588	\$ 8.9700		
Masks, Disposable	50	\$ 0.3588	\$ 17.9400		
Wipes, Clorox	3	\$ 4.9466	\$ 14.8398		
			<u>\$ 51.1381</u>	100-000-000-000-8-818-11-81110-6000-COV19	FY21
Registrar					
Wipes, Clorox, 75	3	\$ 4.9466	\$ 14.8398		
Labels, ML1400	2	\$ 12.9400	\$ 25.8800		
			<u>\$ 40.7198</u>	100-000-000-000-1-13-131-13100-6000-COV19	FY21
Sheriff					
Wipes, Clorox	5	\$ 4.9466	\$ 24.7330	100-000-000-000-3-31-312-31200-6000-COV19	FY21
Treasurer					
Masks, Cloth, White	10	\$ 1.0000	\$ 10.0000		
Masks, Cloth, Black	10	\$ 1.0000	\$ 10.0000		
Wipes, Clorox, 75	4	\$ 4.9466	\$ 19.7864		
Spray, Purell	1	\$ 4.5650	\$ 4.5650		
			<u>\$ 44.3514</u>	100-000-000-000-1-12-124-12410-6000-COV19	FY21
JAS					
Masks, Cloth, Black	5	\$ 1.0000	\$ 5.0000		
Masks, Cloth, Black	5	\$ 1.0000	\$ 5.0000		
Masks, Cloth, Black	5	\$ 1.0000	\$ 5.0000		
Wipes, Clorox, 75	4	\$ 4.9466	\$ 19.7864		
Sanitizer, Catocin, 25	1	\$ 24.9900	\$ 24.9900		
Sanitizer, Purell, 8oz	5	\$ 2.5133	\$ 12.5665		
Sanitizer, Catocin, 60	1	\$ 31.0000	\$ 31.0000		
			<u>\$ 103.3429</u>	107-000-000-000-1-12-124-12430-6000-COV19	FY21
Purchasing					

Central Store Report- Covid Supplies purchased by Department 6/25/20-8/15/20)

<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>	<u>Account Code</u>	
Mask, Cloth, Black	5	\$ 1.0000	\$ 5.0000		
			<u>\$ 5.0000</u>	107-000-000-000-1-12-124-12430-6000-COV19	FY21
Social Services					
Wipes, Purell, 1200	1	\$ 70.0000	\$ 70.0000		
Paper Towels	6	\$ 0.9866	\$ 5.9196		
Masks, Disposable	50	\$ 0.3588	\$ 17.9400		
Masks, Cloth, Black	10	\$ 1.0000	\$ 10.0000		
Wipes, PDI, 100	1	\$ 7.4150	\$ 7.4150		
Wipes, Clorox, 75	10	\$ 4.9466	\$ 49.4660		
Sanitizer, Catoctin, 60	2	\$ 31.0000	\$ 62.0000		
Masks, Cloth, Black	50	\$ 1.0000	\$ 50.0000		
			<u>\$ 272.7406</u>	201-000-000-000-5-53-531-53100-6000-COV19	FY21
Clarke County High School					
Masks, Disposable	1000	\$ 0.3588	\$ 358.8000		
Sanitizer, Purell, 4oz.	12	\$ 1.6704	\$ 20.0448		
Sanitizer, Purell, Bowl, 1oz.	1	\$ 24.5900	\$ 24.5900		
Sanitizer, Purell, 8oz.	12	\$ 2.5133	\$ 30.1596		
Sanitizer, Purell, 12oz.	15	\$ 4.4283	\$ 66.4245		
Sanitizer, Purell, 1L	9	\$ 13.1600	\$ 118.4400		
Sanitizer, Purell, 1L	1	\$ 11.8900	\$ 11.8900		
Wipes, Purell, 20	5	\$ 1.9800	\$ 9.9000		
Wipes, PDI, 100	5	\$ 7.4150	\$ 37.0750		
Wipes, Purell, 300	2	\$ 15.4700	\$ 30.9400		
Wipes, Purell, 1200	1	\$ 69.9950	\$ 69.9950		
Paper Towels	17	\$ 1.0000	\$ 17.0000		
Paper Towels, Brawny	3	\$ 1.8481	\$ 5.5443		
Spray, Purell, 32	14	\$ 4.5650	\$ 63.9100		
			<u>\$ 864.7132</u>	205-000-906-000-6-62-622-62220-6000-COV19	FY21
Cooley Elementary					
Sanitizer, Purell, 12oz.	3	\$ 2.7933	\$ 8.3799		
Sanitizer, Purell, 12oz.	22	\$ 4.4283	\$ 97.4226		
Wipes, PDI, 100	10	\$ 7.4150	\$ 74.1500		
Masks, Disposable	500	\$ 0.3588	\$ 179.4000		
Spray, Purell	6	\$ 4.5650	\$ 27.3900		
Spray, Clorox	2	\$ 10.7700	\$ 21.5400		
			<u>\$ 408.2825</u>	205-000-906-000-6-62-622-62220-6000-COV19	FY21
School Administration					
Masks, N95 (Box of 20)	5	\$ 47.0000	\$ 235.0000		
Masks, N95 (Box of 40)	5	\$ 87.0000	\$ 435.0000		
Wipes, Purell, 1200	12	\$ 69.9500	\$ 839.4000		
Masks, N95 (Box of 20)	10	\$ 51.5000	\$ 515.0000		
Masks, N95 (Box of 40)	10	\$ 91.5000	\$ 915.0000		
Sanitizer, Purell, 20oz.	5	\$ 9.4083	\$ 47.0415		
Sanitizer, Catoctin, 60	1	\$ 31.0000	\$ 31.0000		
Spray, Purell	1	\$ 4.5650	\$ 4.5650		
Wipes, Clorox	5	\$ 4.9466	\$ 24.7330		
Sanitizer, Amazon, 2L	3	\$ 10.6500	\$ 31.9500		
Sanitizer, Purell, 1L	18	\$ 11.8900	\$ 214.0200		
			<u>\$ 3,292.7095</u>	205-000-906-000-6-62-622-62220-6000-COV19	FY21
School IT					
Masks, Disposable	50	\$ 0.3588	\$ 17.9400		
Spray, Purell	1	\$ 4.5650	\$ 4.5650		
Wipes, Purell, 300	1	\$ 15.4700	\$ 15.4700		

Central Store Report- Covid Supplies purchased by Department 6/25/20-8/15/20)

<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>	<u>Account Code</u>	
			\$ 37.9750	205-000-908-000-6-68-683-68300-6000-COV19	FY21
Wipes, Purell,40	18	\$ 3.1433	\$ 56.5794		
Wipes, Purell, 40	12	\$ 3.2083	\$ 38.4996		
Wipes, Purell, 270	12	\$ 9.0116	\$ 108.1392		
Masks, Disposable	50	\$ 0.3588	\$ 17.9400		
			<u>\$ 221.1582</u>	205-000-900-000-6-63-631-63100-6000-COV19	FY21
FY20 TOTAL (6/25-6/30)			\$ 1,412.63		
FY21 TOTAL			\$ 6,914.59		
GRAND TOTAL (6/25/20-8/15/20)			\$ 8,327.22		

By Year and Fund

Fund 100 FY20		\$ 281.56	
Fund 205 FY20		\$ 1,131.06	
	FY20	<u>\$ 1,412.63</u>	
Fund 100 FY21		\$ 1,708.67	
Fund 107 FY21		\$ 108.34	
Fund 201 FY21		\$ 272.74	
Fund 205 FY21		\$ 4,824.84	
	FY21	<u>\$ 6,914.59</u>	

8/31/2020

Part time salary & benefits for Animal Shelter

	Gross	FICA	Total
April 2020	525.00	40.16	565.16
May 2020	411.25	31.46	442.71
June 2020	500.94	38.32	539.26
FY20	1,437.19		1,547.14
July 2020	404.69	30.96	435.65
August 2020	420.00	32.13	452.13
FY21	824.69		887.78
Grand Total			2,434.91

Town of Berryville, Virginia
COVID-19 Related Expenses 5/16/20 through 8/18/20

Date	Justification / Discription	Total Cost	Admin. Offices	Public Util. (Wtr & Waste Wtr Treatmnt) Public Works (Wtr dist. & Streets)	Police Dept.	
5/16/2020	Berryville True Value - S Hooks Safety Glass Town Office	6.43	6.43			
6/4/2020	Select Specialtiy Products - Hand Sanitizer for Public Works	150.46		150.46		
6/4/2020	Amazon - Disposable Mask 300	180.46		180.46		
6/23/2020	Select Specialty Products - Hand Sanitizer	150.46		150.46		
6/29/2020	Galls - Hand Sanitizer	94.16			94.16	
6/29/2020	Evident - N95 Respirators, Disposable Face Masks, Tyvek Coveralls, Antimicrobial Surface Wipes	2,168.75			2,168.75	
7/1/2020	Amazon - N95 Masks 200	299.80		299.80		
7/1/2020	Amazon - Hand Sanitizer, Dispenser 2	474.70	474.70			
7/6/2020	Amazon - Disposable Mask 600	290.00		290.00		
7/15/2020	Lowes - Plexiglass Town Business Office Window	94.16	94.16			
7/20/2020	Staples - Clorox Wipes	13.09	13.09			
7/21/2020	Amazon - Forehead Thermometer 4	239.96		179.97	59.99	
7/21/2020	Amazon - Forehead Thermometer 2	99.98	99.98			
7/27/2020	Amazon - Plexiglass Hooks for Ceiling	13.95	13.95			
7/28/2020	Amazon - Thermometer 5/10 pack	429.95	85.99	257.97	85.99	
7/29/2020	Amazon - Antifog Shields	199.95	199.95			
7/29/2020	Lowes - Plexiglass	184.90		184.90		
7/30/2020	Amazon - Disposable Mask 500	154.50		154.50		
7/30/2020	Staples - Clorox Wipes	52.36	52.36			
7/30/2020	Amazon - Antifog Wipes	47.85	47.85			
8/2/2020	Lowes - Plexiglass & Hooks	197.30		197.30		
7/28/2020	Amazon - N95 Masks	259.96		259.96		
8/5/2020	All-Spec - Alcohol	119.74	59.87		59.87	
8/4/2020	Select Specialty Products - Hand Sanitizer	109.28		109.28		
8/18/2020	Amazon - Spray bottles for Covid Cleaning Agents	75.95		75.95		
		<u>6,108.10</u>	<u>1,148.33</u>	<u>2,491.01</u>	<u>2,468.76</u>	6108.10

Clarke County Board of Supervisors



Berryville Voting District
Matthew E. Bass
(540) 955-5175

Millwood Voting District
Terri T. Catlett
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay – Vice Chair
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

To: Finance Committee

From: Chris Boies

Re: CARES Funding Request: Tourism

Date: August 31, 2020

According to the July 28, 2020 memorandum from Virginia Secretary of Finance, Aubrey Layne, Jr., CARES funding can be used for "expenses associated with the provision of economic support in connection with the COVID-19 public health emergency...". The Board of Supervisors has previously approved a small business assistance program. We are now requesting additional funds to help our local businesses as allowed on Page 8 in the frequently asked questions appendix of the above referenced memorandum. We respectfully request CARES funding for the following items:

\$20,000 Marketing/Social Media Campaign to focus on getting customers back into Clarke County businesses. This would include radio advertisements, targeted social media messaging, an improved web/social media presence, banners, video production, brochures, signage for vacant buildings, and a possible visitor's guide.

\$4,000 Northern Shenandoah Valley COVID-19 Economic Response Team- consisting of Clarke County ED and Tourism, Frederick County EDA, City of Winchester EDA, Lord Fairfax Small Business Development Center, Winchester/Frederick County Tourism, and the Top of Virginia Chamber. These funds will be used for regional business recovery efforts.

\$9,000 Back to Workforce GOVirginia Proposal-this regional effort in partnership with Lord Fairfax Community College Workforce Development will focus on providing training to out of work individuals in order to provide them the skills that match industry's needs.

QUOTE

IMPERIAL CONCRETE, INC.
220 GRANNIES LANE
WINCHESTER, VA 22603
SUPERIOR CONCRETE FINISHING
e-mail: imperialconcreteinc@gmail.com
PH: 540-877-2463

Date:	May 5, 2020
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RE:	Footer,RETAINING WALL AND SLAB
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Customer & Address:	ATTN: joey
Clarke Co.	

Details:		
Excavate footers and slab Mini-x backhoe, dump truck, skidloader and labor.		\$2,050.00
Pour 29 L FT. of footer with #4 rebar in footer and L bars Pour 27 L.FT. of retaining wall. 5' x 8" thick Pour and finish 15' x 5 pad. With rebar and #57 stone All concrete will be 3500 psi		\$6,135.00

TOTAL:	\$ 8,185.00
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Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Brian Lichty
CLARKE, COUNTY OF
101 CHALMERS COURT
BERRYVILLE, VA 22611



EMW-2020-FG-02162

Dear Brian Lichty,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year 2020 Assistance to Firefighters Grant Program - COVID-19 Supplemental (AFG-S) has been approved in the amount of \$13,714.29 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 5.00% of the Federal funds awarded, or \$685.71 for a total approved budget of \$14,400.00. Please see the FY 2020 AFG-S Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- FY 2020 AFG-S Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in black ink, appearing to read "C Logan". The signature is stylized with a large initial "C" and a horizontal line extending to the right.

Christopher Logan
Acting Assistant Administrator
Grant Programs Directorate

Summary Award Memo

Program: Fiscal Year 2020 Assistance to Firefighters Grant Program - COVID-19 Supplemental

Recipient: CLARKE, COUNTY OF

DUNS number: 070351523

Award number: EMW-2020-FG-02162

Summary description of award

The purpose of the Assistance to Firefighters Grant Program - COVID-19 Supplemental (AFG-S) is to provide funds for the purchase of PPE and related supplies, including reimbursements, to prevent, prepare for, and respond to coronavirus. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program - COVID-19 Supplemental (AFG-S)'s purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for FY 2020 Assistance to Firefighters Grant Program - COVID-19 Supplemental (AFG-S) funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

Object Class	Total
Personnel	\$0.00
Fringe benefits	\$0.00
Travel	\$0.00
Equipment	\$0.00
Supplies	\$14,400.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Indirect charges	\$0.00
Federal	\$13,714.29
Non-federal	\$685.71
Total	\$14,400.00
Program Income	\$0.00

Approved scope of work

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the AFG-S NOFO.

Approved request details:

Personal Protective Equipment (PPE)

Isolation Gowns

DESCRIPTION

This item is for an infection control kit per volunteer and employee in the system. This kit includes isolation gown, protective glasses, surgical mask, gloves and hand sanitizer.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	120	\$65.00	\$7,800.00	Supplies

Respirators

DESCRIPTION

This will be used to provide an adapter to the current AV3000 mask and filters. These adapters work as a respirator to protect and allow the repeated use in place of an N95 mask or greater.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	120	\$55.00	\$6,600.00	Supplies

CHANGE FROM APPLICATION

Cost 1 **Budget class** from **Equipment** to **Supplies**

JUSTIFICATION

The award reflects a change in the Budget Class from Equipment to Supplies.

FY20 YTD Revenues

September 1, 2020

<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>REVISED BUDGET</u>	<u>YTD EXPENDED</u>	<u>AVAILABLE BUDGET</u>
100-000-710-000-0-00-000-00000-110101-	Real Property Tax Current	14,712,603 00	14,376,063 12	336,539 88
100-000-710-000-0-00-000-00000-110102-	Real Property Tax elin uent	94,028 00	100,632 52	6,604 52
100-000-710-000-0-00-000-00000-110105-	Proceeds from elin and Sale	-	3,407 01	3,407 01
100-000-710-000-0-00-000-00000-110201-	Public Svc Corp Real Prop Tax	492,984 00	482,461 05	10,522 95
100-000-710-000-0-00-000-00000-110301-	Personal Property Tax Current	5,189,685 00	4,595,505 61	594,179 39
100-000-710-000-0-00-000-00000-110302-	Personal Property Tax elin	50,000 00	53,155 62	3,155 62
100-000-710-000-0-00-000-00000-110303-	obile Home Tax - Curr & elin	1,172 00	868 89	303 11
100-000-710-000-0-00-000-00000-110401-	ach & Tools Tax	185,912 00	170,796 47	15,115 53
100-000-710-000-0-00-000-00000-110601-	Penalties - All Property Taxes	141,324 00	171,131 96	29,807 96
100-000-710-000-0-00-000-00000-110602-	Interest - All Property Taxes	133,859 00	122,547 46	11,311 54
100-000-710-000-0-00-000-00000-110605-	Admin Costs elin Taxes	11,494 00	23,630 20	12,136 20
100-000-710-000-1-12-124-12410-110606-	Stop Fees	8,129 00	5,375 16	2,753 84
100-000-710-000-1-12-124-12410-110607-	Credit Card Fees	18,000 00	15,249 98	2,750 02
100-000-710-000-0-00-000-00000-120101-	ocal Sales & se Tax	936,127 00	1,281,008 88	344,881 88
100-000-710-000-0-00-000-00000-120201-	Cons tility Tax - Elect & as	346,094 00	351,749 12	5,655 12
100-000-710-000-0-00-000-00000-120203-	Consumption Tax	34,516 00	35,268 89	752 89
100-000-710-000-0-00-000-00000-120301-	Business icense Tax	30,886 00	20,940 00	9,946 00
100-000-710-000-0-00-000-00000-120501-	otor ehicle licenses	355,923 00	298,008 74	57,914 26
100-000-710-000-0-00-000-00000-120701-	Recordation Tax	291,749 00	298,681 80	6,932 80
100-000-710-000-0-00-000-00000-120702-	Tax on ills	6,775 00	11,073 50	4,298 50
100-000-710-000-0-00-000-00000-121001-	Transient ccupancy Tax	23,564 00	25,609 70	2,045 70
100-000-710-000-3-35-351-35100-130101-	Animal licenses	8,440 00	2,855 75	5,584 25
100-000-710-000-3-35-351-35100-130102-	Animal Shelter Fees	8,525 00	5,125 00	3,400 00
100-000-710-000-3-35-351-35100-130105-	an erous o Re istration	200 00	55 00	255 00
100-000-710-000-8-81-811-81110-130303-	and se Application Penalty	5,450 00	8,900 00	3,450 00
100-000-710-000-8-81-811-81110-130304-	and se Application Fees	250 00	900 00	650 00
100-000-710-000-1-12-124-12410-130305-	Transfer Fees	485 00	537 30	52 30
100-000-710-000-8-81-811-81110-130307-	onin & Subdiv Permits & Fees	89,960 00	65,345 00	24,615 00
100-000-710-000-3-34-341-34100-130308-	Buildin Permits	196,245 00	229,443 30	33,198 30
100-000-710-000-8-81-811-81110-130319-	Si n Permits & Inspection Fees	1,807 00	300 00	1,507 00
100-000-710-000-3-31-312-31200-130328-	eaons Permits	7,000 00	5,985 00	1,015 00
100-000-710-000-8-81-811-81110-130340-	ew wellin Address Fee	3,575 00	5,590 00	2,015 00
100-000-710-000-0-00-000-00000-130399-	ther Permits, Fees & licenses	938 00	-	938 00

FY20 YTD Revenues

September 1, 2020

<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>REVISED BUDGET</u>	<u>YTD EXPENDED</u>	<u>AVAILABLE BUDGET</u>
100-000-710-000-3-31-312-31200-140101-	Court Fines & Forfeitures	356,594 00	224,432 96	132,161 04
100-000-710-000-3-31-312-31200-140102-	Parkin Fines	660 00	9,395 00	8,735 00
100-000-710-000-3-31-312-31200-140103-	Courthouse aintenance Fees	57,000 00	43,572 86	13,427 14
100-000-710-000-2-21-217-21700-140104-	ocal Interest from Fines	-	2,418 93	2,418 93
100-000-710-000-3-31-312-31200-140109-	E-Tickets fee	30,000 00	15,275 02	14,724 98
100-000-710-000-0-00-000-00000-150101-	Interest on Bank eposits	62,924 00	99,640 69	36,716 69
100-000-710-000-0-00-000-00000-150201-	Rental of eneral Property	61,000 00	66,522 98	5,522 98
100-000-710-000-3-31-312-31200-160103-	Sheriff s Fees	796 00	1,689 85	893 85
100-000-710-000-2-21-211-21100-160105-	A Fees - Blood Test	235 00	252 86	17 86
100-000-710-000-1-12-122-12210-160110-	Court Appointed Attorney	802 00	93 37	708 63
100-000-710-000-2-22-221-22100-160201-	Commonwealth s Attorney Fees	1,749 00	1,345 02	403 98
100-000-710-000-3-31-312-31200-160302-	Central Alarm - Beryville	5,000 00	5,000 00	-
100-000-710-000-3-31-312-31200-160304-	ireless E-911	47,400 00	54,216 38	6,816 38
100-000-710-000-3-32-323-32310-160402-	Ambulance and Rescue Services	432,500 00	360,123 42	72,376 58
100-000-710-000-3-32-323-32310-160403-	E S - Berryville	8,250 00	-	8,250 00
100-000-710-000-2-21-211-21100-160502-	ail Processin Fee	1,342 00	1,206 27	135 73
100-000-710-000-3-35-351-35100-160608-	Humane Foundation Contribution	15,000 00	60,000 00	45,000 00
100-000-710-000-4-42-424-42400-160805-	Recyclin Rebate	23,858 00	24,352 00	494 00
100-000-710-000-7-71-713-71310-161301-	Recreation Center Fees	37,000 00	36,883 73	116 27
100-000-710-000-7-71-713-71320-161302-	Swimmin Pool Fees	72,280 00	47,177 32	25,102 68
100-000-710-000-7-71-713-71360-161303-	Concession Stand Revenues	14,500 00	13,070 55	1,429 45
100-000-710-000-7-71-713-71350-161306-	Parks Pro rams Fees	270,000 00	176,100 25	93,899 75
100-000-710-000-8-81-811-81110-161501-	Sale of Publications	40 00	-	40 00
100-000-710-000-8-81-811-81110-161502-	appin Fees	210 00	-	210 00
100-000-710-000-8-82-811-81110-161504-ptpln	Pass Throu h En ineer s Fee	10,000 00	6,600 00	3,400 00
100-000-710-000-8-82-826-82600-161601-	Biosolid Application Fees	1,168 00	-	1,168 00
100-000-710-000-0-00-000-00000-180101-	Payments in lieu of Taxes	48,722 00	68,727 26	20,005 26
100-000-710-000-0-00-000-00000-180303-	Rebates & Refunds - ther eh	5,000 00	8,894 55	3,894 55
100-000-710-000-0-00-000-00000-189900-	isc Rev - eneral Fund	12,571 00	18,482 30	5,911 30
100-000-710-000-0-00-000-00000-189903-	ifts & onations - eneral Fd	7,500 00	835 00	6,665 00
100-480-710-000-8-81-818-81800-189903-	BHR Book rant - Pvt Svcs	-	4,500 00	4,500 00
100-000-710-000-0-00-000-00000-189905-	Sale Salva e & Surplus Prop	-	-	-
100-000-710-000-0-00-000-00000-189908-	ehicle Sale eneral Fund	-	8,328 04	8,328 04

**FY20 YTD Revenues
September 1, 2020**

<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>REVISED BUDGET</u>	<u>YTD EXPENDED</u>	<u>AVAILABLE BUDGET</u>
100-000-710-000-0-00-000-00000-189909-	Sale of ther E uip eneral Fd	7,208 00	37 79	7,170 21
100-000-710-000-0-00-000-00000-189910-	eneral Ins Ad ust	7,016 00	-	7,016 00
100-000-710-000-0-00-000-00000-189912-	ther iscellaneous Revenue	-	4,295 00	4,295 00
100-000-710-000-0-00-000-00000-190210-	eneral oan Repay	3,495 00	3,671 76	176 76
100-000-720-000-2-21-211-21100-189917-	uror Reimbursement	-	7,890 00	7,890 00
100-000-720-000-0-00-000-00000-220103-	otor ehicle Carriers Tax	25,000 00	45,038 35	20,038 35
100-000-720-000-0-00-000-00000-220105-	Tax on eeds	66,820 00	63,145 54	3,674 46
100-000-720-000-0-00-000-00000-220109-	Personal Property Tax Reimburs	2,483,842 00	2,483,841 94	0 06
100-000-720-000-0-00-000-00000-220110-	Auto Rental Tax	1,129 00	536 23	592 77
100-000-720-000-0-00-000-00000-220130-	Communication Sales & se Tax	411,650 00	355,940 45	55,709 55
100-000-720-000-2-22-221-22100-230101-	Commonwealth s Attorney CompBd	199,967 00	199,143 53	823 47
100-000-720-000-3-31-312-31200-230201-	Sheriff Comp Bd	806,538 00	805,115 57	1,422 43
100-000-720-000-1-12-123-12310-230301-	Commissioner of Revenue Comp B	81,236 00	80,937 85	298 15
100-000-720-000-1-12-124-12410-230401-	Treasurer - Comp Bd	99,608 00	98,510 73	1,097 27
100-000-720-000-1-13-132-13200-230601-	Re istrar/Electoral Boards	39,433 00	40,780 00	1,347 00
100-000-720-000-2-21-217-21700-230701-	Clerk of the Circuit Ct Comp B	163,797 00	183,759 92	19,962 92
100-455-720-000-3-31-312-31200-240101-	SR Revenue	30,293 00	33,306 49	3,013 49
100-000-720-000-3-35-351-35100-240104-	Spay & euter Fund ist	-	114 00	114 00
100-000-720-000-3-32-322-32200-240201-	Fire Pro rams Funds	49,198 00	52,288 96	3,090 96
100-000-720-000-4-42-426-42600-240302-	itter Control	6,207 00	4,007 00	2,200 00
100-410-720-000-3-31-312-31200-240401-icac	ICAC Task Force rant	4,000 00	3,192 49	807 51
100-000-720-000-7-72-727-72700-240713-	A Commission for the Arts	4,500 00	4,500 00	-
100-480-720-000-8-81-818-81800-240918-	HR C rant Rev	11,500 00	8,230 00	3,270 00
100-000-720-000-1-12-124-12410-241070-	ther Cate orical Aid	973 00	13,309 58	12,336 58
100-000-730-000-0-00-000-00000-310101-	Payments in lieu of Taxes	6,697 00	6,623 00	74 00
100-127-730-000-2-21-219-21910-316558- IT	ictim itness Rev	72,191 00	70,128 91	2,062 09
100-402-730-000-3-31-312-31200-316607- A	A Hwy Safety Sel Enf - Alcoho	9,625 00	3,903 56	5,721 44
100-403-730-000-3-31-312-31200-316607- SP	A Hwy Safety Sel Enf - Speed	5,000 00	2,738 67	2,261 33
100-605-730-000-3-31-312-31200-316738-B R E	C S Byrne ustice Assistance	-	944 00	944 00
100-126-730-000-2-22-221-22100-330106- ST P	-Stop Federal Revenue	28,053 00	28,082 20	29 20
100-661-730-000-3-32-323-32310-330110-	E S E P rant Rev	7,500 00	11,425 04	3,925 04
100-000-730-000-3-31-312-31200-330150-	SCAAP	-	4,405 16	4,405 16
100-602-730-000-3-31-312-31200-330299-60219	B A Bulletproof est rant	8,000 00	3,609 84	4,390 16

FY20 YTD Revenues

September 1, 2020

<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>REVISED BUDGET</u>	<u>YTD EXPENDED</u>	<u>AVAILABLE BUDGET</u>
100-606-730-000-3-32-323-32310-337083-	SAFER rant Revenue	126,111 00	67,114 39	58,996 61
100-000-730-000-0-00-000-00000-390600-	isc Federal Revenue en Fd	1,150 00	24 69	1,125 31
100-000-740-000-3-31-312-31200-189916-CITAC	CITAC Reimbursement	5,000 00	4,662 00	338 00
100-000-740-000-0-00-000-00000-190205-	Cancelled Checks/ SF Fees	1,280 00	100 00	1,180 00
100-000-740-000-0-00-000-00000-410101-	Insurance Recovery en Fd	19,490 00	54,193 91	34,703 91
	Revenue Total	29,765,307.00	28,868,187.19	897,119.81

**Clarke County
Invoice History Report
August 31, 2020**

VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC	INVOICE DATE
Amazon Acct	Treasurer Mat & Sup	84.89	DC082420	Toner Cartridge	06/13/2020
Amazon Acct	Electoral Mat & Sup	34.69	DC082420	ITEM: Ratchet Tie Down Strap	06/11/2020
Amazon Acct	Clk of CC Mat & Sup	160.90	DC082420	MISC OFFICE SUPPLIES	06/24/2020
Amazon Acct	Clk of CC Mat & Sup	78.00	DC083120	BROTHER DR-350	07/14/2020
Amazon Acct	Clk of CC Mat & Sup	9.99	DC082420	ADDING MACHINE CALCULATOR ROLL	06/22/2020
Amazon Acct	Comm Atty Mat & Sup	308.67	DC083120	HP INK CARTRIDGES	07/20/2020
Amazon Acct	Sheriff PSU Mat & Sup	130.56	DC082420	Flashlight	06/16/2020
Amazon Acct	Sheriff PSU Mat & Sup	146.48	DC082420	Replacement Traffic Cones	07/09/2020
Amazon Acct	Sheriff Uniform Sworn Staff	29.40	DC083120	Rain Jacket for Simpson and Wy	08/07/2020
Amazon Acct	Vol Fire&Res Mat'l Suppls	699.98	DC083120	TWO CHROMEBOOKS	07/06/2020
Amazon Acct	EMS Mat & Sup	(56.99)	DC083120	AMAZON REFUND	07/23/2020
Amazon Acct	EMS Mat & Sup	11.99	DC083120	JETSIR M-23 LABEL MAKER REFILL	06/12/2020
Amazon Acct	EMS Mat & Sup	56.99	DC083120	TONER CARTRIDGE	07/03/2020
Amazon Acct	EMS Mat & Sup	53.99	DC083120	OFFICE TONER	07/23/2020
Amazon Acct	EMS Mat & Sup	26.51	DC083120	OFFICE SUPPLIES	07/20/2020
Amazon Acct	Rec Center COV19 Mat & Sup	531.98	DC083120	AUTOTOUCHLESS ORDRD FY20 RECVD IN FY21 COV19	06/08/2020
Amazon Acct	Rec Center COV19 Mat & Sup	296.40	DC083120	AMMEX BLACK NITRILE COV19	08/04/2020
Amazon Acct	Econ Dev Mat & Sup	395.00	DC082420	Varidesk	07/08/2020
Amazon Acct	VictimWit Mat & Sup	34.89	DC082420	HP INK CARTRIDGE	06/22/2020
Amazon Acct	VictimWit Mat & Sup	238.60	DC082420	MISC OFFICE SUPPLIES	06/19/2020
Amazon Acct	VictimWit Mat & Sup	95.99	DC082420	MISC OFFICE PRODUCTS	06/22/2020
Amazon Acct	VictimWit Mat & Sup	128.79	DC082420	HP HIGH YIELD CARTRIDGE	06/18/2020
Amazon Acct	VictimWit Mat & Sup	59.98	DC082420	USB HEADSET	06/23/2020
Amazon Acct	JAS Inventory -Mtls & Supplies	40.60	DC082420	file jackts and DVD-R's	07/06/2020
Amazon Acct	JAS Inventory -Mtls & Supplies	39.42	DC083120	file jackts and DVD-R's for ce	07/11/2020
Amazon Acct	JAS Inventory -Mtls & Supplies	108.35	DC083120	Supplies for Central Store	07/11/2020
Amazon Acct	JAS Inventory -Mtls & Supplies	129.40	DC083120	laser ink jet	07/22/2020
Amazon Acct	JAS Inventory -Mtls & Supplies	47.48	DC083120	Supplies for Central Store	07/09/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	500.00	DC082420	HANES REUSABLE DAILY FACE COVER CV	06/26/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	419.97	DC083120	PURELL HAND SANT WIPES COV19	07/17/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	338.70	DC083120	PURELL SANITIZER COV19	08/04/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	798.73	DC082420	TITAN PROJECT 3 LAYER MASKS CV	06/23/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	88.71	DC083120	PAPER TOWELS COV19	07/23/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	279.98	DC083120	PURELL HAND SANT WIPES COV19	07/17/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	27.44	DC082420	PURELL HAND SANITIZER CV	06/25/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	112.20	DC083120	PURELL WIPES COV19	08/02/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	897.24	DC082420	TITAN PROTECT FACE MASKS CV	07/09/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	897.24	DC083120	TITAN PROTECT FACE MASK COV19	07/14/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	500.00	DC083120	HANES FACE COVERS COV19	07/27/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	112.91	DC082420	CV - Hand Sanitizing wipes	06/08/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	139.99	DC083120	PURELL HAND SANT WIPES COV19	07/22/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	216.28	DC082420	PURELL HAND SANITIZER CV	06/13/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	428.04	DC082420	PURELL HAND SANITIZER CV	06/25/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	500.00	DC082420	HANES REUSABLE DAILY FACE COVER CV	06/26/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	318.84	DC082420	PURELL HAND SANITIZER CV	06/29/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	1,994.48	DC083120	TITAN FACE MASKS COV19	07/17/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	26.00	DC083120	PUMP DISPENSER COVID19	07/31/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	3,994.48	DC083120	FACE COVERINGS COV19	07/16/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	39.11	DC083120	PURELL SANITIZER COV19	08/05/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	217.00	DC083120	CENTRAL STORE COVID19	07/30/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	164.34	DC082420	PURELL SURFACE SANITIZER CV CENTRAL STORE	06/15/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	446.04	DC082420	PURELL HAND SANITIZER CV CENTRAL STORE	06/15/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	139.99	DC083120	PURELL HAND SANT WIPES COV19	07/13/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	56.33	DC082420	PURELL HAND SANITIZER CV	06/11/2020
Amazon Acct Total		17,576.97			
AM-LINER EAST INC	Personal Property Tax Current	107,893.88	DC083120	PP 2020 857753	06/30/2020
AM-LINER EAST INC Total		107,893.88			
At&t	County Adm Telephone	46.84	DC083120	Acct 287286630233 School/Gov c	08/18/2020
At&t	IT Telephone	46.84	DC083120	Acct 287286630233 School/Gov c	08/18/2020
At&t	Registrar Telephone	46.84	DC083120	Acct 287286630233 School/Gov c	08/18/2020
At&t	Comm Atty Telephone	167.74	DC083120	Acct 287286630233 School/Gov c	08/18/2020
At&t	Sheriff Telephone	7.42	EJ081420	Wireless sheriffs office	07/18/2020
At&t	Sheriff Telephone	7.42	EJ081420	Cell Phone-Sheriff's Office	07/18/2020
At&t	Sheriff Telephone	1,775.49	DC083120	Acct 287286630233 School/Gov c	08/18/2020
At&t	Bldg Insp Telephone	164.71	DC083120	Acct 287286630233 School/Gov c	08/18/2020
At&t	AnimalCtrl Telephone	13.88	DC083120	Acct 287286630233 School/Gov c	08/18/2020
At&t	SWC Telephone	42.08	DC083120	Acct 287286630233 School/Gov c	08/18/2020
At&t	Maintenanc Telephone	58.25	DC083120	Acct 287286630233 School/Gov c	08/18/2020
At&t	Econ Dev Telephone	41.79	DC083120	Acct 287286630233 School/Gov c	08/18/2020
At&t	VictimWit Telephone	41.79	DC083120	Acct 287286630233 School/Gov c	08/18/2020
At&t	EMS LEMPG Grant-Telephone	462.72	DC083120	Acct 287286630233 School/Gov c	08/18/2020
At&t Total		2,923.81			
Attic Promotions	Programs Clothing	282.40	DC083120	play camp shirts	06/20/2020
Attic Promotions Total		282.40			
BB&T	Sheriff Travel - Communication	1,291.90	DC083120	Hotel-Pam Hess	07/19/2020
BB&T	Sheriff Travel - Sworn Staff	526.85	DC083120	Hotel-Putnam	07/27/2020
BB&T	Sheriff Travel - Sworn Staff	421.48	DC083120	Hotel-Putnam	07/30/2020

**Clarke County
Invoice History Report
August 31, 2020**

VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC	INVOICE DATE
BB&T	Sheriff Travel - Sworn Staff	526.85	DC083120	Hotel-Putnam	07/17/2020
BB&T	Sheriff Travel - Sworn Staff	210.74	DC083120	Hotel-Putnam	07/30/2020
BB&T Total		2,977.82			
Berryville Auto Part	Sheriff Pur Svcs	61.00	EJ081420	Clarke County Sheriff's Office Vehicle Repair	07/27/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	16.56	EJ081420	Sheriff's Office Vehicle Repair	07/24/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	408.71	EJ081420	Clarke County Sheriff's Office Vehicle Repair	07/27/2020
Berryville Auto Part Total		486.27			
Berryville True Valu	Maintenanc Mat & Sup	4.49	EJ081420	rm BH Maint command hooks	07/30/2020
Berryville True Valu	ChurchSt Maint Mat & Sup	33.98	EJ081420	rm BH 102 N. Church spring hinges	07/28/2020
Berryville True Valu	ChurchSt Maint Mat & Sup	14.99	EJ081420	rm BH 102 N. Church St door sweep	07/29/2020
Berryville True Valu	104Church Maint Mat & Sup	2.00	EJ081420	rm BH 104 N. Church single key cut	07/29/2020
Berryville True Valu Total		55.46			
Blatz, Joseph	Equalize Bd Member Fees	125.00	DC083120	FY20 BOE chair	08/07/2020
Blatz, Joseph Total		125.00			
Cammack, Thomas	Equalize Bd Member Fees	100.00	DC083120	FY20 Meeting BOE 1	08/07/2020
Cammack, Thomas Total		100.00			
ComputerPlus	IT Maint Contracts	127.00	EJ081420	IBM Hardware Support September	08/01/2020
ComputerPlus Total		127.00			
County of Frederick	RefuseDisp Intergov Svc Agreem	11,610.63	EJ081420	June Refuse Big Shared Citizen sites	07/21/2020
County of Frederick Total		11,610.63			
Daly Computers	Sheriff ETK Mat & Sup	13,372.69	EJ081420	MDT's and Docking Stations	07/31/2020
Daly Computers Total		13,372.69			
DDL Business Sys	Clk of CC Maint Contracts	35.11	EJ081420	Copier Maint.-SN:7940-Circuit	07/25/2020
DDL Business Sys	Parks Adm Maint Contracts	44.65	EJ081420	Copier Maint.-SN:3807-CCPRD	07/25/2020
DDL Business Sys	JAS IT Maint Contracts	80.50	EJ081420	Copier Maint.-SN:9490-JAS	07/25/2020
DDL Business Sys Total		160.26			
Doing Better Busines	Com of Rev Maint Contracts	12.50	DC083120	Copier Maint.SN:0015-Treasurer	08/07/2020
Doing Better Busines	Treasurer Maint Contracts	12.50	DC083120	Copier Maint.SN:0015-Treasurer	08/07/2020
Doing Better Busines	EMS Mat & Sup	12.50	DC083120	Copier Maint.SN:0015-Treasurer	08/07/2020
Doing Better Busines Total		37.50			
General Sales of Vir	Maintenanc Mat & Sup	72.60	EJ081420	rm General Sales Cleaning supplies foam soap	07/27/2020
General Sales of Vir Total		72.60			
Hope, Lindsay	Equalize Bd Member Fees	100.00	DC083120	BOE FY20 Meeting	08/07/2020
Hope, Lindsay Total		100.00			
J.D. Power	Com of Rev Data Processing	2,750.00	DC083120	NADA Values Online	08/01/2020
J.D. Power Total		2,750.00			
John H Enders Fire	EMS COV19 Mat & Sup	952.33	EJ081420	For COVID Expenses in FY20	07/29/2020
John H Enders Fire Total		952.33			
Mallory Safety	JAS COV19 Inv Mat & Sup	1,430.00	EJ081420	CV-N95 Masks	07/28/2020
Mallory Safety Total		1,430.00			
Mansfield Oil Co	Sheriff Vehicle Fuel	(1,810.71)	DC083120	Fule for 6/1 - 6/15/2020	08/19/2020
Mansfield Oil Co Total		(1,810.71)			
McFillen, Thomas W	Equalize Bd Member Fees	100.00	DC083120	BOE meeting FY20	08/07/2020
McFillen, Thomas W Total		100.00			
Norvac Lock Tech	311EMain Maint Mat & Sup	13.50	EJ081420	rm Norvac 311 E. Main St. keys for conf room	07/28/2020
Norvac Lock Tech Total		13.50			
Office Depot	County Adm Mat & Sup	71.68	EJ081420	Toner	07/25/2020
Office Depot	County Adm Mat & Sup	267.34	DC083120	Printer Cartridge 305A	08/03/2020
Office Depot	JAS Inventory -Mtls & Supplies	135.83	DC083120	Central Store Supplies	08/06/2020
Office Depot Total		474.85			
PowerPhone Inc	Sheriff Maint Contracts	5,302.00	DC083120	powerphone annual maintenance	07/31/2020
PowerPhone Inc	Sheriff Travel - Communication	1,068.00	EJ081420	Continuing Education	06/27/2020
PowerPhone Inc Total		6,370.00			
Republic Services	SWC Pur Svcs	4,758.83	EJ081420	Acct 3-0976-4820460 Schools Du	07/31/2020
Republic Services	LitterCtrl Pur Svcs	63.96	EJ081420	Gov't Dumpster Acct. 3-0976-00	07/31/2020
Republic Services	LitterCtrl Pur Svcs	110.00	EJ081420	Acct 3-0976-4784245 Litter Bin	07/31/2020
Republic Services	JGC Maint Contracts	64.83	EJ081420	Gov't Dumpster Acct. 3-0976-00	07/31/2020
Republic Services Total		4,997.62			
Ricoh Usa	District C Maint Contracts	214.34	EJ081420	SN 4206- Copier Maintenance-Ge	07/16/2020
Ricoh Usa	Bldg Insp Maint Contracts	196.71	DC083120	Copier Maint.-SN4662-Building	08/13/2020
Ricoh Usa	AnimalCtrl Maint Svc Contracts	8.81	EJ081420	Copier Maint.-SN6454-Animal Co	08/01/2020
Ricoh Usa	JAS IT Maint Contracts	192.51	DC083120	Copier Maint.-SN0729-Purchasin	08/12/2020
Ricoh Usa Total		612.37			
Riddleberger Bros	Maintenanc Maint Contracts	396.00	EJ081420	HVAC Preventative Maintenance-	08/01/2020
Riddleberger Bros	JGC Maintenanc Pur Svcs	921.06	EJ081420	rm RBI101 Chalmers Ct FCU-7 Controller offline	07/29/2020
Riddleberger Bros	JGC Maint Contracts	2,821.50	EJ081420	HVAC Preventative Maintenance-	08/01/2020
Riddleberger Bros	RT Maintenanc Maint Contracts	2,844.00	EJ081420	HVAC Preventative Maintenance-	08/01/2020
Riddleberger Bros	ChurchSt Maint Contracts	1,488.00	EJ081420	HVAC Preventative Maintenance-	08/01/2020
Riddleberger Bros	104Church Maint Contracts	1,920.00	EJ081420	HVAC Preventative Maintenance-	08/01/2020
Riddleberger Bros	225Rams Maint Contracts	2,580.00	EJ081420	HVAC Preventative Maintenance-	08/01/2020
Riddleberger Bros	AlRec Maint Contracts	1,524.00	EJ081420	HVAC Preventative Maintenance-	08/01/2020
Riddleberger Bros	106Church Maint Contracts	240.00	EJ081420	HVAC Preventative Maintenance-	08/01/2020
Riddleberger Bros	36EMain Maint Contracts	432.00	EJ081420	HVAC Preventative Maintenance-	08/01/2020
Riddleberger Bros	311EMain Maint Contracts	1,284.00	EJ081420	HVAC Preventative Maintenance-	08/01/2020
Riddleberger Bros	129Rams Maint Contracts	246.00	EJ081420	HVAC Preventative Maintenance-	08/01/2020
Riddleberger Bros Total		16,696.56			
Shentel	IT Telecomm Online Tech	2,312.46	EJ081420	Government Shentel Dark Fiber	08/01/2020

**Clarke County
Invoice History Report
August 31, 2020**

VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC	INVOICE DATE
Shentel	IT Leases & Rentals	690.00	EJ081420	Government Shentel Dark Fiber	08/01/2020
Shentel Total		3,002.46			
SRFAX	IT Tech SW/OL	115.25	EJ081420	Fax charges	08/06/2020
SRFAX Total		115.25			
Staples Technology S	JAS COV19 Inv Mat & Sup	837.56	EJ081420	CV: Wipes	08/01/2020
Staples Technology S Total		837.56			
Supply Room, The	District C Mat & Sup	29.94	EJ081420	Pens	06/18/2020
Supply Room, The	JAS Inventory -Mtls & Supplies	89.28	DC083120	Post it Notes-Central Store	08/06/2020
Supply Room, The Total		119.22			
Town of Berryville	JGC Maintenanc Water & Sewer	114.70	EJ081420	rm TOB Water and Sewer 101 Chalmers Ct	07/27/2020
Town of Berryville	RT Maintenanc Water & Sewer	360.88	EJ081420	rm TOB Water and Sewer 100 N. Church	07/27/2020
Town of Berryville	104Church Maint Water & Sewer	30.42	EJ081420	rm TOB Water and Sewer 104 N. Church	07/27/2020
Town of Berryville	AlRec Maint Water & Sewer	45.66	EJ081420	rm TOB Water and Sewer Rec Center	07/27/2020
Town of Berryville	AlOff Maint Water & Sewer	21.25	EJ081420	rm TOB Water and Sewer Park LL	07/27/2020
Town of Berryville	AlOff Maint Water & Sewer	267.18	EJ081420	rm TOB Water and Sewer Park House	07/27/2020
Town of Berryville	AlPool Maint Water & Sewer	3,149.24	EJ081420	rm TOB Water and Sewer Pool	07/27/2020
Town of Berryville	309WMain Maint Water & Sewer	25.00	EJ081420	rm TOB Water and Sewer 309 W. Main St	07/27/2020
Town of Berryville	311EMain Maint Water & Sewer	30.42	EJ081420	rm TOB Water and Sewer 313 E. Main St	07/27/2020
Town of Berryville	311EMain Maint Water & Sewer	30.42	EJ081420	rm TOB Water and Sewer 311 E. Main st	07/27/2020
Town of Berryville	129Rams Maint Water & Sewer	12.04	EJ081420	rm TOB Water and Sewer 129 Ramsburg Ln	07/27/2020
Town of Berryville Total		4,087.21			
TOYOTA LEASE TRUST	Personal Property Tax Current	295.18	EJ081420		08/07/2020
TOYOTA LEASE TRUST	Personal Property Tax Current	395.65	EJ081420		08/07/2020
TOYOTA LEASE TRUST Total		690.83			
Tyler Technologies	JAS IT Maint Contracts	119,535.00	EJ081420	Saas Fees-FY21	07/01/2020
Tyler Technologies Total		119,535.00			
US Postmaster	Comm Atty Postal Svcs	160.00	EJ081420	Stamp Purchase	07/29/2020
US Postmaster Total		160.00			
Vacorp	BoS Insurance	3,929.00	DC083120	FY21 insurance renewal P&C	07/01/2020
Vacorp	Sheriff Insurance	10,416.00	DC083120	FY21 insurance renewal P&C	07/01/2020
Vacorp	Maintenanc Insurance	42,144.40	DC083120	FY21 insurance renewal P&C	07/01/2020
Vacorp Total		56,489.40			
Verizon	County Adm Telephone	12.00	DC083120	July Phone	07/25/2020
Verizon	Corn of Rev Telephone	8.00	DC083120	July Phone	07/25/2020
Verizon	Treasurer Telephone	4.00	DC083120	July Phone	07/25/2020
Verizon	IT Telephone	284.26	DC083120	July Phone	07/25/2020
Verizon	Registrar Telephone	4.00	DC083120	July Phone	07/25/2020
Verizon	District C Telephone	57.48	DC083120	July Phone	07/25/2020
Verizon	J&D Court Telephone	55.04	DC083120	July Phone	07/25/2020
Verizon	Clk of CC Telephone	83.39	DC083120	July Phone	07/25/2020
Verizon	Comm Atty Telephone	16.00	DC083120	July Phone	07/25/2020
Verizon	Sheriff Telephone	279.45	DC083120	July Phone	07/25/2020
Verizon	EMS Telephone	46.04	DC083120	July Phone	07/25/2020
Verizon	Probation Telephone	4.00	DC083120	July Phone	07/25/2020
Verizon	Bldg Insp Telephone	8.00	DC083120	July Phone	07/25/2020
Verizon	AnimalCtrl Telephone	43.04	DC083120	July Phone	07/25/2020
Verizon	Maintenanc Telephone	43.04	DC083120	July Phone	07/25/2020
Verizon	Parks Adm Telephone	68.18	DC083120	July Phone	07/25/2020
Verizon	Plan Adm Telephone	12.00	DC083120	July Phone	07/25/2020
Verizon	JAS Finance Telephone	118.08	DC083120	July Phone	07/25/2020
Verizon Total		1,146.00			
VITA	IT Telephone	139.28	EJ081420	July phone bill	07/31/2020
VITA	District C Telephone	111.23	EJ081420	July phone bill	07/31/2020
VITA	J&D Court Telephone	0.76	EJ081420	July phone bill	07/31/2020
VITA	Clk of CC Telephone	0.06	EJ081420	July phone bill	07/31/2020
VITA	Sheriff Telephone	1,130.30	EJ081420	July phone bill	07/31/2020
VITA	JAS Finance Telephone	0.68	EJ081420	July phone bill	07/31/2020
VITA Total		1,382.31			
Washington Gas	JGC Maintenanc Heating	126.68	DC083120	07/15-08/13 101 Chalmers	08/17/2020
Washington Gas	RT Maintenanc Heating	33.90	DC083120	07/15-08/13 100 North Church St	08/17/2020
Washington Gas	104Church Maint Heating	71.96	DC083120	06/13-07/15 627 Mosby Blvd.	07/17/2020
Washington Gas	AlRec Maint Heating	140.94	DC083120	07/16-08/14 225 Al Smith Cir	08/18/2020
Washington Gas Total		373.48			
Winchester Star	JAS Finance Advertising	61.20	EJ081420	Accounts Payable Ad	07/31/2020
Winchester Star Total		61.20			
Grand Total		378,488.73			

Date	Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund	CARES Fund	TOTAL
04/ 16/ 19 Appropriations Resolution: Total	43,374,482	11,324,524	1,672,332	303,818	23,833,352	811,452	1,120,537	676,750	251,700	2,519,632	805,385	45,000	10,000	0	
<i>Adjustments:</i>															
7/16/2019 Sheriff's Body Armor		14,400													
7/16/2019 Sheriff's Crisis Intervention Team		5,000													
7/16/2019 Sheriff's School Resource Officer		67,407													
7/16/2019 Barns of Rose Hill Matching Grant		5,000													
7/16/2019 Conservation Easement: Conrad												40,000			
8/20/2019 Conservation Easement: Coleman												40,000			
9/17/2019 Sheriff Liability Claims		6,725													
10/15/2019 Broadband Grant							209,513								
10/15/2019 Medical Transport Insurance		500													
10/15/2019 SAFER Grant for 5 EMTs		67,259													
12/17/2019 FY 19 Government Capital Carryover							877,227								
12/17/2019 FY 19 School Capital Carryover								1,126,387							
12/17/2019 FY 19 School Operating Carryover								480,884							
12/17/2019 Public Safety Holiday Pay - Sheriff		36,487													
12/17/2019 Public Safety Holiday Pay - Fire & EMS		17,131													
1/13/2020 Morgan's Mill Appalachen Trail							15,000								
4/14/2020 Circuit Court Murder Trial		10,530													
4/14/2020 Commonwealth's Atty Murder Trial		4,880													
4/14/2020 Sheriff Vehicle Damage		10,030													
4/14/2020 Real Estate Assessment System							100,000								
4/21/2020 Electoral Board Germ Shields		2,870													
5/19/2020 Tri-County OIC Head Start Donation								75,000							
5/19/2020 Service Windows Barrier Protection		6,183													
7/13/2020 CARES Act Expenses		20,048	350		8,263					851				7,150	36,663
9/8/2020 CARES Act Expenses		3,378			8,782			14,550							26,710
Revised Appropriation	46,656,268	11,602,352	1,672,682	303,818	23,850,397	811,452	2,322,277	2,373,571	251,700	2,519,632	806,236	125,000	10,000	7,150	
Change to Appropriation	3,281,786	277,828	350	0	17,045	0	1,201,740	1,696,821	0	0	851	80,000	0	7,150	
Original Revenue Estimate	16,543,314	3,352,470	1,070,369	156,675	10,478,424	811,452	275,452	154,000	0	212,472	2,000	30,000	0	0	
<i>Adjustments:</i>															
7/16/2019 Sheriff's Body Armor		4,000													
7/16/2019 Sheriff's Crisis Intervention Team		5,000													
7/16/2019 Sheriff's School Resource Officer		30,293													
7/16/2019 Conservation Easement: Conrad												20,000			
8/20/2019 Conservation Easement: Coleman												20,000			
9/17/2019 Sheriff Liability Claims		6,476													
10/15/2019 Broadband Grant							209,513								
10/15/2019 Medical Transport Insurance Donation		500													
10/15/2019 SAFER Grant for 5 EMTs		126,111													
12/17/2019 FY 19 Government Capital Carryover							530								
12/17/2019 FY 19 School Capital Carryover								149,000							
1/13/2020 Morgan's Mill Appalachen Trail: PATC							3,000								
1/13/2020 Morgan's Mill Appalachen Trail: ATC							4,000								
4/14/2020 Circuit Court Murder Trial		10,530													
4/14/2020 Sheriff Vehicle Damage		10,030													
5/19/2020 Tri-County OIC Head Start Donation								75,000							
7/13/2020 CARES Act Revenue		20,048	350		8,263					851				7,150	36,663
9/8/2020 CARES Act Revenue		3,378			8,782			14,550							26,710
Revised Revenue Estimate	17,280,670	3,568,836	1,070,719	156,675	10,495,469	811,452	492,495	392,550	0	212,472	2,851	70,000	0	7,150	
Change to Revenue Estimate	737,356	216,366	350	0	17,045	0	217,043	238,550	0	0	851	40,000	0	7,150	
Original Local Tax Funding	26,831,168	7,972,054	601,963	147,143	13,354,928	0	845,085	522,750	251,700	2,307,160	803,385	15,000	10,000	0	
Revised Local Tax Funding	29,375,598	8,033,516	601,963	147,143	13,354,928	0	1,829,782	1,981,021	251,700	2,307,160	803,385	55,000	10,000	0	
Change to Local Tax Funding	2,544,430	61,462	0	0	0	0	984,697	1,458,271	0	0	0	40,000	0	0	

Italics = Proposed actions

Title: General Fund Balance

09/02/20

Source: Clarke County Joint Administrative Services

	<u>PRIOR</u>	<u>CURRENT NOTES</u>
General Fund Balance (as of 6/30/2019)	10,868,468	10,868,468
<u>Designations</u>		
Liquidity Designation @ 12% of FY 20 Budgeted Operating Revenue	(\$3,551,151)	(\$3,551,151)
Stabilization Designation @ 3% of FY 20 Budgeted Operating Revenue	(887,788)	(887,788)
Continuing Local GF Appropriations for Capital Projects	-	- Was -1854084
Conservation Easements from Government Savings	(150,000)	(150,000) \$142,000 increased to \$150K
School Operating Savings	-	- Was -480884
Comprehensive Services Act Shortfall	(300,000)	(300,000)
Parks Master Plan	(130,000)	(130,000) Includes use for Kohn
Emergency Vehicles	(100,000)	(100,000) General use
Government Savings (GenGov, JAS, DSS)	(500,000)	(500,000) \$664,023 reduced to \$500K
Data and Communications Technology	(600,000)	(600,000) Final phase of communications upgrade
Leave Liability	(162,431)	(162,431) Source for Public Safety holiday pay retro. Was -269667
Community Facilities	(302,614)	(301,114) General Use (ex. CCSA) Source for AT access match (8K) & Svc Windows Protection (6,183)
Economic Development	(150,000)	(150,000) General use for new opportunities
Jack Enders Blvd Project	(102,434)	(102,434) From Business Park sale proceeds
Human Services space	(237,811)	(237,811) DSS, NWCS, VDH
School Construction	(79,270)	(79,270) BES or JWMS
Real Estate Assessment Software	(30,000)	(30,000) Was 130,000
FY 19/20 Original Budget Surplus (Deficit)	(590,712)	(590,712)
TOTAL Designations	(7,874,211)	(7,872,711)
FY 20 YTD Expenditure Supplemental	(3,218,413)	(3,255,076)
FY 20 YTD Revenue Supplemental	673,983	709,146
Undesignated	449,827	449,827
<u>Changes to Designations</u>		
<i>Changes to Community Facilities (AT Access)</i>		8,000
<i>Changes to Leave Liability (Public Safety Holiday)</i>		53,618
<i>Changes to Real Estate Assessment Software</i>		100,000
<i>Changes to Community Facilities (Circuit Court Murder Trial)</i>		1,500
<i>Electoral Board Germ Shields</i>		2,870
<i>Changes to Community Facilities (Svc Windows Barrier Protection)</i>		6,183

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Clarke County
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
301 General Govt Capital Proj Fund							
94110 HVAC System Replacement	0	119,280	119,280	11,522.00	.00	107,758.00	9.7%
94120 Roofing	0	52,732	52,732	.00	.00	52,732.00	.0%
94130 Painting and Flooring	25,000	0	25,000	20,073.18	.00	4,926.82	80.3%
94140 Landscaping	0	10,375	10,375	.00	.00	10,375.00	.0%
94150 Asphalt, Sidewalk, Path	25,000	3,136	28,136	2,759.22	.00	25,376.78	9.8%
94180 Courthouse Complex Repairs	0	27,681	27,681	9,031.25	.00	18,649.75	32.6%
94310 Sheriff's Equipment	10,000	0	10,000	9,660.86	.00	339.14	96.6%
94320 Auto Replacement	30,000	246	30,246	24,255.69	.00	5,990.31	80.2%
94331 Sheriff's Vehicles	159,000	3,485	162,485	154,995.25	.00	7,489.75	95.4%
94409 Citizen's Convenience Center	0	4,105	4,105	4,105.00	.00	.00	100.0%
94502 Southeastern Coll. Trans Stud	0	44,701	44,701	52,473.74	.00	-7,772.74	117.4%
94508 Josephine School Museum Roof	0	852	852	852.00	.00	.00	100.0%
94509 Morgan's Mill Appalachian Trl	0	15,000	15,000	.00	.00	15,000.00	.0%
94601 Technology Improvements	40,000	22,129	62,129	40,800.45	.00	21,328.55	65.7%
94603 Mobile Radio System	590,085	311,554	901,639	282,565.50	.00	619,073.50	31.3%
94604 911 Phone System	241,452	0	241,452	34,680.00	.00	206,772.00	14.4%
94606 Telecommunic & Broadband Stud	0	209,513	209,513	99,852.03	.00	109,660.97	47.7%
94702 Swimming Pool	0	55,200	55,200	10,754.00	.00	44,446.00	19.5%
94703 Park Fencing	0	79,007	79,007	6,030.00	.00	72,977.00	7.6%
94708 Park-Kohn Prpty Development	0	15,000	15,000	.00	.00	15,000.00	.0%
94709 New Park Shelter	0	20,723	20,723	.00	.00	20,723.00	.0%
94802 Reassessment	0	207,021	207,021	131,343.45	.00	75,677.55	63.4%
GRAND TOTAL	1,120,537	1,201,740	2,322,277	895,753.62	.00	1,426,523.38	38.6%

** END OF REPORT - Generated by Brenda Bennett **