



Board of Supervisors Committee Meeting Packet

Monday, August 10, 2020

Personnel Committee 9:30 am

Work Session 10:00 am

Finance Committee Immediately follows
Work Session



Personnel Committee Items

Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

Monday, August 10, 2020 9:30 am

Item No.

Description

- A. Expiration of Term for appointments expiring through October 2020.
- B. Overtime Contingency for Fire & EMS
- C. LEOS Study Update

Appointments by Expiration Through October 2020

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<i>November 2017</i>					
Shenandoah Valley Workforce Development Board			4 Yr		
James	Patricia	Buckmarsh District	5/16/2017	11/9/2017	9/17/2013
Left area 11-09-2017 expires 6-30-2021					
3.01: MEMBERSHIP The voting members of the Consortium shall be the Chief Local Elected Official of each jurisdiction that is a party to this agreement, or that official's duly appointed designee. The Chair of the Shenandoah Valley Workforce Investment Board (SVWIB), or the Chair's duly appointed designee, shall serve as a voting member of the Consortium.					
02/10/2020: Request private sector involvement.					
3.02: TERMS OF OFFICE The term of office for a Consortium member or designee shall coincide with the member's term as chief elected official for the member jurisdiction.					
<i>July 2020</i>					
Board of Social Services			4 Yr		
Melusen	Alan	Russell District	7/17/2018	7/17/2020	12/17/2002
Served two-term limit - eligible for reappointment 2 years after 12/15/2010; Pierce replaced 2010; Appointed 09-2017, Resigned 07/2020					
Appointed by BOS; 2 Term Limit - eligible for reappointment 2 years after expiration of second term; Oath of Office Required - Clerk of Circuit Court; BOS appoints 3 qualified citizens of the county, 1 of whom may be a member of the BOS ; § 15.2-412.					
People Inc. of Virginia			3 Yr		
Hillerson	Coleen	Clarke County Rep Board of Directors	10/15/2019	7/31/2020	8/17/2010
Board added 8/2010, Resign 07/31/2020					
1 Clarke County Member; Public officials, or their representatives shall serve at the pleasure of the designating officials or as long as the public official is currently holding office.					
<i>October 2020</i>					
Industrial Development Authority of the Clarke County, Virginia			4 Yr		
Pierce	Rodney	Buckmarsh District	10/18/2016	10/30/2020	10/22/1999
Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; 7 members, 1 BOS liaison (non-voting) and 6 others that are chosen on their expertise in the business field. Membership governed by IDA by-laws. 15.2-4904 No director shall be an officer or employee of the locality except in towns under 3,500, Effective July 1, 2020 SOEI COI required and COIA Bi-annual Training required.					

Clarke County Public Body Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Agricultural & Forestal District Advisory Committee</i>				6 Yr
Buckley	Samuel	Landowner/Producer	8/18/2015	7/15/2021
Childs	Corey	Landowner	8/18/2015	7/15/2021
Day	Emily	Landowner/Producer	8/18/2015	7/15/2021
Dorsey	Tupper	Landowner/Producer	8/18/2015	7/15/2021
Gordon	Carolyn	Landowner	8/18/2015	7/15/2021
Haynes	Carole	Landowner	9/15/2015	7/15/2021
McKay	Beverly B.	BoS - Appointed Member	1/21/2020	12/31/2020
Peake	Donna	Commissioner of the Revenue	8/18/2015	7/15/2021
<i>Barns of Rose Hill Board of Directors</i>				3 Yr
Cammack	Thomas		12/18/2018	12/31/2021
<i>BCCGC Joint Building Committee</i>				Open-End
Arnold, Jr.	Harry Lee	Berryville Town Council Representative	1/11/2018	
Boies	Chris	County Administrator	12/2/2019	
Dalton	Keith	Berryville Town Manager		
McKay	Beverly B.	BoS - Appointed Member	1/21/2020	12/31/2020
Taylor	Brianna R.	Clerk	12/2/2019	
<i>Berryville Area Development Authority</i>				3 Yr
Ohrstrom, II	George	Russell District	4/16/2019	3/31/2022
Smart	Kathy	White Post District	4/21/2020	3/31/2023
Weiss	David S.	Buckmarsh/Blue Ridge District	4/16/2019	3/31/2022
<i>Berryville/Clarke County Joint Committee for Economic Development and Tourism</i>				Ongoing
Arnold, Jr.	Harry Lee	BTC - Appointed Member		
Boies	Chris	County Administrator	12/2/2019	
Dalton	Keith	Town Manager		
Dunkle	Christy	Staff Representative - Town - Alternate		
Hart	Felicia	Director of Economic Development	3/23/2020	
Kemp	Tiffany	Clerk		
Lawrence	Doug	BoS - Appointed Member	2/18/2020	12/31/2020
Rodriguez	Kara	BTC - Appointed Member		
Weiss	David S.	BoS - Appointed Member	1/21/2020	12/31/2020
<i>Board of Equalization</i>				
Blatz	Joseph	White Post District	1/1/2020	12/31/2020
Cammack	Thomas	Millwood District	1/1/2020	12/31/2020
Hope	Lindsay	Russell District	1/1/2020	12/31/2020

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			<i>Appt Date</i>	<i>Exp Date</i>
MacKay-Smith	Justin	White Post District	1/1/2020	12/31/2020
McFillen	Thomas	Berryville District	1/1/2020	12/31/2020
<i>Board of Septic & Well Appeals</i>				<i>1 Yr</i>
Bass	Matthew	BoS - Appointed Member	5/19/2020	12/31/2020
Blatz	Joseph	White Post District; Citizen Member	2/18/2020	2/15/2024
Buckley	Randy	White Post District; 2019,2020 Planning Commission Vice Chair - Alternate	1/10/2020	12/31/2020
Fincham	Ryan	Staff Representative	1/12/2015	
McKay	Beverly B.	BoS - Alternate	1/21/2020	12/31/2020
Ohrstrom, II	George	Russell District; Planning Commission Chair	1/10/2020	12/31/2020
<i>Board of Social Services</i>				<i>4 Yr</i>
Byrd	Barbara J.	Russell District	1/1/2020	12/31/2023
Dodson	Gerald	Berryville District	6/16/2020	7/15/2024
Gray	Lynn	Berryville District	7/17/2018	7/15/2022
Heine	Brittany	Staff Representative		
Lawrence	Doug	BoS - Appointed Member	1/21/2020	12/31/2020
Legard	Margaret	Berryville District	1/1/2019	12/31/2023
Melusen	Alan	Russell District	7/17/2018	7/17/2020
Smith	James	Berryville District	8/15/2017	7/15/2021
<i>Board of Supervisors</i>				
Bass	Matthew	Berryville District	5/11/2020	11/3/2020
Boies	Chris	Clerk	12/2/2019	
Catlett	Terri T.	Millwood/Pinegrove Districts	1/1/2020	12/31/2023
Lawrence	Doug	Russell District	1/1/2020	12/31/2023
McKay	Beverly B.	White Post District, Vice Chair	1/1/2020	12/31/2023
Taylor	Brianna R.	Deputy Clerk	12/2/2019	
Weiss	David S.	Buckmarsh/Blue Ridge Districts; Chair	1/1/2020	12/31/2023
<i>Board of Supervisors Finance Committee</i>				<i>1 Yr</i>
Bass	Matthew	BOS - Alternate	5/19/2020	12/31/2020
Catlett	Terri T.	BoS - Appointed Member	1/21/2020	12/31/2020
McKay	Beverly B.	BoS - Alternate	1/21/2020	12/31/2020
Weiss	David S.	BoS - Appointed Member	1/21/2020	12/31/2020
<i>Board of Supervisors Personnel Committee</i>				<i>1 Yr</i>
Catlett	Terri T.	BOS - Alternate	1/21/2020	12/31/2020
McKay	Beverly B.	BoS - Appointed Member	1/21/2020	12/31/2020
Weiss	David S.	BoS - Appointed Member	1/21/2020	12/31/2020

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Board of Zoning Appeals</i>				5 Yr
Borel	Alain F.	White Post District	4/1/2019	2/15/2024
Brumback	Clay	White Post District	4/1/2019	2/15/2024
Caldwell	Anne	Millwood District	2/26/2020	2/15/2025
Fincham	Ryan	Staff Representative	1/12/2015	
Kackley	Charles	Russell District	5/2/2018	2/12/2023
Means	Howard	Millwood District	2/15/2016	2/15/2021
Volk	Laurie	White Post District	7/15/2019	2/15/2024
<i>Broadband Implementation Committee</i>				
Dunning	Buster	White Post District	6/8/2020	
Kruhm	Doug	Buckmarsh / Battletown District	9/18/2018	
Lawrence	Doug	Russell District	6/8/2020	12/31/2020
McKay	Beverly B.	White Post District	1/21/2020	12/31/2020
<i>Building and Grounds</i>				1 Yr
McKay	Beverly B.	BoS - Appointed Member	1/21/2020	12/31/2020
<i>Career and Technical Education Advisory Committee</i>				1 Yr
Catlett	Terri T.	BoS - Appointed Member	1/21/2020	12/31/2020
<i>Clarke County Historic Preservation Commission</i>				4 Yr
Arnett	Betsy	Berryville District	4/21/2020	5/31/2024
Berger	Katherine	Buckmarsh District	5/21/2019	5/31/2023
Carter	Paige	White Post District	4/21/2020	5/31/2024
Catlett	Terri T.	BoS - Liaison	1/21/2020	12/31/2020
Kruhm	Doug	Planning Commission Representative	2/18/2020	12/31/2023
Stieg, Jr.	Robert	Millwood District	6/17/2014	5/31/2022
Teetor	Alison	Staff Representative		
Thompson	Billy	White Post District	4/16/2019	5/31/2021
York	Robert	White Post District	4/18/2017	5/31/2021
<i>Clarke County Humane Foundation</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/21/2020	12/31/2020
<i>Clarke County Library Advisory Council</i>				4 Yr
Al-Khalili	Adeela	Buckmarsh District	4/16/2019	4/15/2022
Bass	Matthew	BoS - Liaison	5/19/2020	12/31/2020
Bogert	Aubrey	White Post District	4/17/2018	4/15/2022
Brondstater	Bette	Berryville District	4/16/2019	4/15/2022
Curran	Christopher	Buckmarsh District	2/21/2017	4/15/2021
Daisley	Shelley	Russell District	4/21/2020	4/15/2024
Foster	Nancy	Russell District	4/21/2020	4/15/2024

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			<i>Appt Date</i>	<i>Exp Date</i>
Graves	Suzette	Berryville District	11/21/2017	4/15/2021
Kalbian	Maral	Millwood District	4/16/2019	4/15/2022
Payne	Lisa	Berryville District	7/17/2018	4/15/2021
<i>Clarke County Planning Commission</i>				<i>1 Yr.</i>
Bass	Matthew	BoS - Appointed Member	5/19/2020	12/31/2020
Buckley	Randy	White Post District; 2020 Vice Chair	4/17/2018	4/30/2022
Caldwell	Anne	Millwood / Chapel District	3/21/2017	4/30/2021
Dunning	Buster	White Post / Greenway District	4/21/2020	4/30/2024
Glover	Robert	Millwood District	4/16/2019	4/30/2023
Hunt	Pearce	Russell District	5/19/2020	4/30/2021
Kreider	Scott	Buckmarsh / Battletown District	4/21/2020	4/30/2024
Kruhm	Doug	Buckmarsh / Battletown District	4/17/2018	4/30/2022
Lawrence	Doug	BoS - Alternate	1/21/2020	12/31/2020
Lee	Francis	Berryville District	4/17/2018	4/30/2022
Malone	Gwendolyn	Berryville District	4/21/2020	4/30/2024
Ohrstrom, II	George	Russell District; 2020 Chair	4/16/2019	4/30/2023
Stidham	Brandon	Staff Representative	4/30/2012	
<i>Clarke County Sanitary Authority</i>				<i>4 Yr</i>
Bauhan	Tom	White Post District	5/21/2019	1/5/2022
DeArment	Roderick	White Post District, Chair	1/17/2017	1/5/2021
Mackay-Smith, Jr.	Alexander	White Post District, Vice Chair	1/17/2017	1/5/2021
McKay	Beverly B.	BoS - Liaison	1/21/2020	12/31/2020
Meredith	Mary	Staff Representative	1/2/2018	
Myer	Joseph	Town of Boyce	2/18/2020	2/15/2024
Welliver	Ralph	Berryville District	5/19/2020	6/30/2024
<i>Community Policy and Management Team</i>				<i>3 Yr</i>
Acker	Denise	Northwestern Community Services	12/18/2018	12/31/2021
Austin	Michael	Alternate- Department of Social Services	3/17/2020	12/31/2022
Catlett	Terri T.	BoS - Appointed Member	1/21/2020	12/31/2020
Goshen	Lisa	Parent Representative	11/21/2017	12/31/2020
Greene	Colin	VDH Representative	12/18/2018	12/31/2021
Heine	Brittany	Director Clarke County DSS	12/17/2019	12/31/2022
Legrys	Mark	Court Services Unit Supervisor	12/17/2019	12/31/2022
Moore	Frank	CCPS Representative	10/15/2019	12/31/2022
Opoku-Achampon	Kista	Alternate- 26th District Court Svcs Unit	3/17/2020	12/31/2022
Samad	Abdus	Private Provider - Grafton School	12/17/2019	12/31/2022
Shirley	Leea	Alternate- VDH Representative	3/17/2020	12/31/2021
<i>Conservation Easement Authority</i>				<i>3 Yr</i>

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Bacon	Rives	2020 Chair; White Post District	12/17/2019	12/31/2022
Buckley	Randy	White Post District; 2020 Vice Chair	12/17/2019	12/31/2022
Catlett	Terri T.	BoS - Appointed Member	1/21/2020	12/31/2020
Engel	Peter	White Post District; 2020 Secretary / Treasurer	12/18/2018	12/31/2021
Jones	Michelle	Millwood / Pine Grove District	12/17/2019	12/31/2022
Ohrstrom, II	George	Russell District; Planning Commission Representative; 2020 Chair	4/16/2019	4/30/2022
Teetor	Alison	Staff Representative		
Thomas	Walker	Buckmarsh District	12/18/2018	12/31/2021
<i>Constitutional Officer</i>				<i>4 Yr</i>
Keeler	Sharon	Treasurer	1/1/2016	12/31/2019
Peake	Donna	Commissioner of the Revenue	1/1/2016	12/31/2019
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
Wilkerson	April	Clerk of the Circuit Court	4/1/2020	11/3/2020
Williams	Anne	Commonwealth Attorney	11/7/2017	12/31/2019
<i>County Administrator</i>				<i>Open-End</i>
Boies	Chris	County Administrator	12/2/2019	
<i>Director of Economic Development</i>				
Hart	Felicia	Director of Economic Development	3/23/2020	
<i>Economic Development Advisory Committee</i>				<i>4 Yr</i>
Bates	Chris	Agriculture, Equine, Transportation	2/19/2019	12/31/2022
Dunkle	Christy	Town of Berryville Representative	2/18/2020	12/31/2023
Hart	Felicia	Director of Economic Development	3/23/2020	
Kemp	Tiffany	EDAC Clerk		
Kraybill	Christina	2019 Vice Chair, Berryville District, Business Owner	12/19/2017	12/31/2021
Mackintosh	Lori	Russell District	2/18/2020	12/31/2021
McKay	Beverly B.	BoS - Appointed Member	1/21/2020	12/31/2020
Milleson	John R.	2019 Chair, Banking, Finance	1/15/2019	12/31/2022
Pritchard	Betsy	Hospitality Industry, agriculture	7/21/2020	8/31/2024
Sheaffer	Lee	Russell District	3/19/2019	12/31/2022
<i>Family Assessment and Planning Team</i>				<i>3 Yr</i>
Austin	Michael	DSS - Foster Care Worker	10/15/2019	12/31/2021
Casarotti	Erin	26th District Court Svcs Unit	12/17/2019	12/31/2022
Lovasz	Christina	Alternate- 26th District Court Svcs Unit	3/17/2020	12/31/2022
Marsten	Ashleigh	Alternate- 26th District Court Svcs Unit	3/17/2020	12/31/2022
Rousseau	Christian	Private Provider - Intensive Supervisor & Counseling	6/12/2017	12/31/2020

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			<i>Appt Date</i>	<i>Exp Date</i>
Short	Kris	Northwestern Community Svcs Board Rep	4/21/2020	12/31/2021
Smith	Tracy	Parent Representative	4/21/2020	4/21/2023
Thompson	Christine	CCPS - Social Worker	12/17/2019	12/31/2022
Walker	Samantha	Alternate- 26th District Court Svcs Unit	3/17/2020	12/31/2022
<i>Fire & EMS Commission</i>				<i>1 Yr</i>
Bass	Matthew	BoS - Alternate	5/19/2020	12/31/2020
Beatty	David	Blue Ridge VFRC Rep	7/21/2020	8/31/2021
Buckley	Randy	Citizen-at-Large	10/15/2019	8/31/2023
Harrison	Diane	Citizen-at-large	6/20/2017	8/31/2021
Hoff	Matt	Boyce VFRC Rep	7/21/2020	8/31/2021
Lichty	Brian	Staff Representative	11/14/2016	
Loker	Randall	Citizen-at-large	7/21/2020	8/31/2024
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
Veler	Keith	John H. Enders VFRC Rep	7/21/2020	8/31/2021
Weiss	David S.	BoS - Representative	1/21/2020	12/31/2020
<i>Handley Regional Library Board</i>				<i>4 Yr</i>
Leahy	Cindy	White Post District	11/21/2017	11/30/2021
<i>Industrial Development Authority of the Clarke County, Virginia</i>				<i>4 Yr</i>
Cochran	Ben	Buckmarsh District; Vice Chair 2020	11/19/2019	10/30/2021
Ferrell	Brian	Buckmarsh District; Chair 2019-2020	10/15/2019	10/30/2023
Hart	Felicia	Director of Economic Development	3/23/2020	
Kemp	Tiffany	IDA Clerk		
Koontz	English	Buckmarsh District	10/16/2018	10/30/2022
Pierce	Rodney	Buckmarsh District	10/18/2016	10/30/2020
Preston	Isreal	Berryville District	2/19/2019	10/30/2022
Waite	William	Millwood District; Secretary/Treasurer 2019-2020	10/31/2017	10/30/2021
Weiss	David S.	BoS - Liaison	1/21/2020	12/31/2020
Wolfe	William	Millwood District	10/15/2019	10/30/2023
<i>Joint Administrative Services Board</i>				<i>Open End</i>
Bishop	Chuck	School Superintendent	7/1/2014	
Boies	Chris	County Administrator	12/2/2019	
Judge	Tom	Staff Representative	2/14/1994	
Keeler	Sharon	Treasurer	3/12/2005	
McKay	Beverly B.	BoS - Alternate	1/21/2020	12/31/2020
Schutte	Charles	School Board Representative	1/8/2012	
Taylor	Brianna R.	Recording Clerk		
Weiss	David S.	BoS - Appointed Member	1/21/2020	12/31/2020

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Josephine School Community Museum Board</i>				1 Yr
Bass	Matthew	BoS - Liaison	5/19/2020	12/31/2020
<i>Legislative Liaison and High Growth Coalition</i>				1 Yr
Bass	Matthew	BoS - Liaison	5/19/2020	12/31/2020
<i>Lord Fairfax Community College Board</i>				4 Yr
Tabatabai	Maryam	Russell District	7/21/2020	6/30/2024
<i>Lord Fairfax Emergency Medical Services Council</i>				1 Yr
Conrad	Bryan H.	Volunteer Representative; White Post District	6/16/2020	3/15/2021
Trent	Carolyn	Medical Professional	6/16/2020	3/15/2021
Wilson	Wade	Career Representative	6/16/2020	3/15/2021
<i>Lord Fairfax Soil & Water Conservation District</i>				Elected
Mackay-Smith	Justin	Soil and Water Conservation Director Lord Fairfax District	1/1/2016	12/31/2019
Webb	Wayne	Soil and Water Conservation Director Lord Fairfax District	1/1/2016	12/31/2019
<i>Northern Shenandoah Valley Regional Commission</i>				1 Yr
Bass	Matthew	BoS - Alternate	5/19/2020	12/31/2020
McKay	Beverly B.	BoS - Appointed Member	1/21/2020	12/31/2020
Stidham	Brandon	Citizen Representative [Planning Director]	1/15/2019	1/31/2022
<i>Northwest Regional Adult Drug Treatment Court Advisory Committee</i>				1Yr
Lawrence	Doug	BoS - Appointed Member	1/21/2020	12/31/2020
<i>Northwestern Community Services Board</i>				3 Yr
Brown	Audrey	White Post District	11/21/2017	12/31/2020
Harris	Celie	Millwood District; 3rd Term Ends 12/31/2021	2/19/2019	12/31/2021
<i>Northwestern Regional Jail Authority</i>				1 Yr
Boies	Chris	BoS - Appointed Member	12/17/2019	12/31/2020
Lawrence	Doug	BoS - Liaison - Alternate	1/21/2020	12/31/2020
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
Wyatt	Jimmy	Millwood District	12/17/2019	12/31/2023
<i>Northwestern Regional Juvenile Detention Center Commission</i>				1 Yr
Bass	Matthew	BoS - Liaison	5/19/2020	12/31/2020
Wyatt	Jimmy	Millwood District	12/20/2016	12/20/2020
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>				3 Yr

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			<i>Appt Date</i>	<i>Exp Date</i>
Roper	Anthony	Sheriff	12/17/2019	12/31/2022
<i>Old Dominion Community Criminal Justice Board</i>				3 Yr
Roper	Anthony	Sheriff	12/17/2019	12/31/2022
<i>Our Health</i>				3 Yr
Shipe	Diane	Buckmarsh District	4/16/2019	3/15/2022
<i>Parks & Recreation Advisory Board</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/21/2020	12/31/2020
Heflin	Dennis	White Post District	12/17/2019	12/31/2023
Hillerson	Jay	Russell District; At Large	6/18/2019	12/31/2022
Huff	Ronnie	Town of Berryville Representative	2/18/2020	12/31/2023
Lichliter	Gary	Russell District	12/17/2019	12/31/2023
Rhodes	Emily	Buckmarsh District	12/17/2019	12/31/2023
Sheetz	Daniel A.	Berryville District	12/19/2017	12/31/2021
Smith	Tracy	Millwood District	12/19/2017	12/31/2021
Trenary	Randy	School Superintendent Designee	10/24/2013	
Wisecarver	Steve	Appointed by Town of Boyce	7/23/2019	12/31/2022
<i>People Inc. of Virginia</i>				3 Yr
Hillerson	Coleen	Clarke County Rep Board of Directors	10/15/2019	7/31/2020
<i>Regional Airport Authority</i>				1 Yr
Boies	Chris	BoS - Alternate	1/21/2020	12/31/2020
McKay	Beverly B.	BoS - Alternate	1/21/2020	12/31/2020
Melanson	Leslie	Russell District	5/19/2020	6/30/2024
<i>Shenandoah Area Agency on Aging, Inc.</i>				4 Yr
Pritchard	Betsy		9/30/2018	9/30/2022
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Seal	Cathy	Alternate	2/18/2020	12/31/2023
<i>Shenandoah Valley Workforce Development Board</i>				4 Yr
James	Patricia	Buckmarsh District	5/16/2017	11/9/2017
<i>Strategic Planning Committee</i>				1 Yr
Catlett	Terri T.	BoS - Appointed Member	1/21/2020	12/31/2020
<i>Towns and Villages: Berryville</i>				1 Yr
Bass	Matthew	BoS - Liaison - Alternate	5/19/2020	12/31/2020
McKay	Beverly B.	BoS - Liaison	1/21/2020	12/31/2020
<i>Towns and Villages: Boyce</i>				1 Yr

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Catlett	Terri T.	BoS - Liaison	1/21/2020	12/31/2020
McKay	Beverly B.	BoS - Liaison	1/21/2020	12/31/2020
<i>Towns and Villages: Millwood</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/21/2020	12/31/2020
<i>Towns and Villages: Pine Grove</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/21/2020	12/31/2020
Weiss	David S.	BoS - Liaison	1/21/2020	12/31/2020
<i>Towns and Villages: White Post</i>				1 Yr
McKay	Beverly B.	BoS - Liaison	1/21/2020	12/31/2020



County of Clarke, Virginia
Department of Fire, EMS and Emergency Management
Director Brian Lichty



MEMORANDUM

To: Chris Boies, County Administrator

From: Brian Lichty, Director Fire, EMS and Emergency Management

Cc:

Date: July 20, 2020

RE: Contingency Planning - Overtime

An increase of COVID-19 related work such as emergency management time, infection control procedures, hospital coordination, reduced part-time employee availability and personal protective equipment (PPE) tracking has resulted in significant increases to overtime. Additionally, we currently have one vacant position and one employee on extended medical leave contributing further to rising overtime costs.

In the past three months we have averaged approximately 270 hours of overtime per month. If this trend continues we could see as much as 3240 hours of overtime and/or \$100,000 in this fiscal year. Moreover, the two anticipated retirements late this fiscal year could further elevate overtime costs.

The reduction of minimum staffing levels will have a significant negative impact on our service delivery and therefore is not a current viable option. Therefore, it is my request to hire an FTE now that would help to reduce many of these overtime hours. This position would work a full time schedule of 2496 hours a year to assist in our current situation.

I anticipate CARES act funding could be used to help off-set this request. The following is a list of CARES act funding offsets:

- Portion of Director's Salary
- Overtime related to COVID-19
- PPE cost reimbursement

This combined with reductions in leave liability (from leave donations) and part time employee salaries should be sufficient in offsetting this cost. I look forward to discussing this issue further with you and should you have any additional questions please feel free to contact me.

Office: 540-955-5113

101 Chalmers Ct., Suite B
Berryville, VA 22611

Fax: 540-955-5180



Board of Supervisors Work Session Agenda
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

August 10, 2020, 10:00 AM, Meeting Room AB

- | <i>Item No.</i> | <i>Description</i> |
|-----------------|--|
| A. | Capital Improvements Plan |
| B. | Discussion on proposed short-term residential rental regulations |
| C. | Fire & EMS Staffing |



Finance Committee Items

Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

Monday, August 10, 2020 immediately following work session

<i>Item No.</i>	<i>Description</i>
A.	CARES Act Funding Update
B.	Small Business Assistance Program (CARES Funding)
C.	Overtime Contingency for Fire & EMS
D.	Refund of personal property tax overpayment
E.	Bills and Claims
F.	Standing Reports: <ul style="list-style-type: none">– Year to Date Budget Report– Reconciliation of Appropriations– General Fund Balance– Capital Projects Report

CARES ACT Funding Update:

On July 28, 2020, Clarke County was given notice that we will be receiving a second and final allocation of federal relief money through the CARES Act, in the amount of \$1,275,451, for COVID-19 related expenses. A signed certification form and survey regarding the first half allocation was required and due by August 10, 2020 in order to receive these funds.

Childcare Program:

We previously set aside \$100,000 for a childcare program, at the time we weren't sure what the school schedule was going to look like but we knew some childcare needs would exist. Clarke County Public Schools has now approved a hybrid learning model for schools, which start in September. A registration survey, which included a question about childcare needs, was sent to parents the last week of July. The results of the survey were not available at the time of this report but Parks & Recreation is ready to quickly develop a childcare program using CARES funds for before-school, during-school, and after-school care. The survey results will help us determine the parameters of the program, if any are needed, and what funding will be needed to implement the program.

Broadband Study Update:

An update from the conversation with our broadband consultant will be provided (call with the consultant was scheduled after staff report was completed).

Fire-EMS Items Update:

An update will be provided on the items approved previously for purchase by the Department of Fire, EMS, and Emergency Management.



COMMONWEALTH of VIRGINIA

Aubrey L. Layne, Jr., MBA, CPA
Secretary of Finance

P.O. Box 1475
Richmond, Virginia 23218

July 28, 2020

To: County and City Elected Officials

Delivered Via: Chief Executive Officer, Manager, or Administrator

From: Aubrey L. Layne, Jr.
Secretary of Finance

Subject: Second and Final Allocation of Federal Coronavirus Relief Funds

Overview

On May 12, 2020, I advised you of Governor Northam's decision to provide the first round of allocations to local governments from the federal Coronavirus Relief Fund (CRF) authorized pursuant to the federal *Coronavirus Aid, Relief, and Economic Security Act* (CARES Act). On June 1, 2020, each locality received its share of the first half, or fifty (50) percent, of the locally-based allocations (not including Fairfax County that received its funds directly).

While the federal CARES Act does not require that states distribute funding to local governments with populations less than 500,000 residents, the Governor recognizes that localities continue to experience the same COVID-19 related expenses as the Commonwealth.

Therefore, the Governor recently announced the second and final round to allocate the remaining fifty (50) percent of the locally-based allocations from the CRF to local governments. When completed, the state will have distributed 100 percent of the local allocations the Commonwealth received under the CARES Act providing a total of \$1.3 billion for local governments.

Just like the first round, the second round will be based on population. Consequently, the second round of allocations will be for the same amount that you received in the first round on June 1, 2020. In order to receive the second allocation, localities are required to submit a new certification form and complete an online survey regarding the use of the CRF funds.

As soon as these two documents are fully completed and submitted, the Department of Accounts will initiate the transfer of funds to the local Treasurer. Localities may expect to receive the transfer by the state Comptroller within five business days following confirmation of receipt of these completed documents.

Guidance

It is extremely important for you to know that all of the same conditions that existed for the first round of CRF allocations continue for the second round of allocations. To that end, I encourage you to refer to my May 12, 2020, memorandum and to the federal guidance and frequently asked questions located at: <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>

This information is routinely updated and has been revised several times since my May 12, 2020, memorandum. Compliance with the federal guidance is your responsibility and failure to do so could result in disallowed expenses requiring you to repay the associated funds to the federal government. As stated previously, if you fail to repay any funds spent for nonqualifying expenses as required by the federal government, the state Comptroller will recover such amounts from future state payments to your locality via the State Aid Intercept Program.

In addition to the revised federal guidance, on July 2, 2020, the U.S. Treasury's Office of the Inspector General issued information related to reporting and audit requirements that had not been published at the time of my original communication to you. Information regarding the audit and reporting requirements can be found at the same link provided above. Further, the State Comptroller's office has subrecipient monitoring responsibilities that will necessitate evaluation and additional correspondence with localities regarding the use of funds.

As a reminder, the overarching federal guidance states that these funds must be used for qualifying expenses of state and local governments. Specifically, the CARES Act provides that payments from the CRF only may be used to cover costs that:

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

The federal guidance continues to state that the CRF funds can be used only for the direct costs associated with the response to the COVID-19 pandemic and cannot be used to address revenue shortfalls. State and local government officials have requested that this restriction be lifted or that additional federal funds be provided to address the loss of state and local revenue. To date, no action has been taken by Congress to allow that flexibility or to provide funding for that purpose.

CRF funds should be considered "one time" monies and should not be used for ongoing services and/or base operations. Because the funds must be expended by December 30, localities are advised not to create services with expenses beyond that period. Any expenses beyond December 30, 2020, must be paid entirely by the locality from local funds.

Allocation of CRF Funds to Localities

The remaining fifty (50) percent of the locally-based allocations will be distributed to counties and cities by the Department of Accounts (DOA) after receipt from the locality of a new, signed certification form and after completion of a survey on the locality's actual and planned uses of the CRF funds. This distribution will be made to the local treasurer in the same manner that the first round of funds were distributed within five business days following receipt of the completed documents.

Each locality's allocation will be based on the proportion that the locality's population represents of the statewide total population. Appendix A reflects the population used by U.S. Treasury to allocate CRF funds to the states. This population data is the basis for determining the allocations to each locality.

This table also reflects each locality's share of the remaining distribution based on the population data displayed. Please note that the population data for each county includes the populations of the towns within its borders. Consequently, the allocation indicated for each county includes any allocations based on residents that live in the towns located within that county.

Requirements: Survey on the Use of Funds and Certifications

General

The amounts listed in Appendix A reflect the funds that will be transferred to each locality after:

1. completion of an online survey located at: (NOTE: *the link to this survey will be provided by separate communication later this week*), and
2. receipt of a certification form (Appendix D) from the locality signed by the chief executive officer, the chief financial officer (Treasurer), and the chief elected officer.

Before signing the certification, I recommend that you read and understand the federal guidance and the frequently asked questions contained in Appendix B and Appendix C, respectively. The most recent information on this guidance and the frequently asked questions can be obtained at: <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>

Please note that the certification statement includes an acknowledgment that you may be required to return funds to the federal government if it is determined that those funds were spent for purposes that do not qualify. Since these funds are being provided to you "up front" rather than on a reimbursement basis, it is important for you to understand that the burden of ensuring that all CRF funds are spent for qualifying purposes falls to the local government.

You are responsible for maintaining all necessary documentation to ensure compliance with the federal requirements. The State Comptroller is responsible for all subrecipient monitoring and may require additional information in the future from each locality to address that responsibility.

If the federal government determines that you have used CRF funds for purposes that do not qualify, you must return those funds to the state promptly so that they may be returned to the federal government. As a condition of receiving CRF funds, you are agreeing that the state can use state aid intercept to recover any funds necessary for expenses that were not for a qualifying purpose or that were unexpended as of December 30, 2020.

For Counties Only

As previously stated, the population data for each county includes the populations of the towns within its borders. Consequently, the allocation indicated for each county includes any allocations based on residents that live in the towns located within that county.

Counties must ensure that an equitable share of the CRF funds it receives are shared with and granted to each town within its jurisdiction. Just as with the funds retained by the county, the funds granted to towns must be spent in accordance with the same requirements and the same documentation must be retained for audit purposes. The county issuing the grant is responsible for the ensuring compliance with each town's documentation requirements and must ensure that the use of the funds meets the requirements set forth by the federal government.

Completion of Survey

The Commonwealth has partnered with Accenture to create a survey to collect data on how each locality has used or plans to use its allocation of CRF funds. The survey instrument, which must be completed online, will be made available later this week by separate communication. This communication will include instructions regarding access to and completion of the survey. For questions about completion of the survey, please contact Jason Saunders, General Government Coordinator, Department of Planning and Budget, at jason.saunders@dpb.virginia.gov.

We are requesting that this survey be completed no later than **5:00pm, Monday, August 10, 2020**, so that we may provide a report on the use of the CRF by locality to the General Assembly when it convenes for a special session beginning on August 18, 2020. For surveys that are not received by this due date, this report will reflect that the survey results were not received from that locality by the requested due date. More importantly, the survey must be completed, along with submission of the certification form, in order to receive the second distribution of CRF funds.

Submission of Certification

The certification in Appendix D contains more specific details on the responsibilities of the local governing body. A fillable .pdf form can be downloaded from the Secretary of Finance's Website under "Recent News" at: <http://finance.virginia.gov/>

The signed certification form should be submitted no later than **August 10, 2020**, to the Department of Accounts in electronic or hard copy form:

By Email to: GACCT@DOA.Virginia.gov

By US Mail to: Department of Accounts
Attention: Local CRF Certification
PO Box 1971
Richmond, VA 23218-1971

If you have any questions regarding the appropriate use of CRF funds, please refer to the U.S. Treasury Website and guidance. For questions about this process, you may contact my office at (804) 786-1148. If you have technical questions about the certification form or the distribution of

County and City Elected Officials and Administrators
July 28, 2020
Page 5

the funds, please contact Melinda Pearson, Director, General Accounting, Department of Accounts, at melinda.pearson@doa.virginia.gov or by phone at 804-225-2376.

Appendix A – Local Allocations

Annual Estimates of the Resident Population for Counties in Virginia: as of July 1, 2019	Statewide Total = 8,535,519	% of Total ¹	Current Allocation Base ² = \$744,691,122
Locality	Population		
.Accomack County, Virginia	32,316	0.3786%	\$2,819,446
.Albemarle County, Virginia	109,330	1.2809%	\$9,538,621
.Alleghany County, Virginia	14,860	0.1741%	\$1,296,478
.Amelia County, Virginia	13,145	0.1540%	\$1,146,851
.Amherst County, Virginia	31,605	0.3703%	\$2,757,414
.Appomattox County, Virginia	15,911	0.1864%	\$1,388,173
.Arlington County, Virginia	236,842	2.7748%	\$20,663,551
.Augusta County, Virginia	75,558	0.8852%	\$6,592,144
.Bath County, Virginia	4,147	0.0486%	\$361,810
.Bedford County, Virginia	78,997	0.9255%	\$6,892,184
.Bland County, Virginia	6,280	0.0736%	\$547,906
.Botetourt County, Virginia	33,419	0.3915%	\$2,915,679
.Brunswick County, Virginia	16,231	0.1902%	\$1,416,092
.Buchanan County, Virginia	21,004	0.2461%	\$1,832,518
.Buckingham County, Virginia	17,148	0.2009%	\$1,496,097
.Campbell County, Virginia	54,885	0.6430%	\$4,788,505
.Caroline County, Virginia	30,725	0.3600%	\$2,680,638
.Carroll County, Virginia	29,791	0.3490%	\$2,599,150
.Charles City County, Virginia	6,963	0.0816%	\$607,495
.Charlotte County, Virginia	11,880	0.1392%	\$1,036,484
.Chesterfield County, Virginia	352,802	4.1333%	\$30,780,614
.Clarke County, Virginia	14,619	0.1713%	\$1,275,451
.Craig County, Virginia	5,131	0.0601%	\$447,660
.Culpeper County, Virginia	52,605	0.6163%	\$4,589,583
.Cumberland County, Virginia	9,932	0.1164%	\$866,529
.Dickenson County, Virginia	14,318	0.1677%	\$1,249,190
.Dinwiddie County, Virginia	28,544	0.3344%	\$2,490,354
.Essex County, Virginia	10,953	0.1283%	\$955,607
.Fairfax County, Virginia	1,147,532	13.4442%	N/A
.Fauquier County, Virginia	71,222	0.8344%	\$6,213,845
.Floyd County, Virginia	15,749	0.1845%	\$1,374,040
.Fluvanna County, Virginia	27,270	0.3195%	\$2,379,202
.Franklin County, Virginia	56,042	0.6566%	\$4,889,448
.Frederick County, Virginia	89,313	1.0464%	\$7,792,215
.Giles County, Virginia	16,720	0.1959%	\$1,458,756

Appendix A – Local Allocations

.Gloucester County, Virginia	37,348	0.4376%	\$3,258,469
.Goochland County, Virginia	23,753	0.2783%	\$2,072,358
.Grayson County, Virginia	15,550	0.1822%	\$1,356,678
.Greene County, Virginia	19,819	0.2322%	\$1,729,131
.Greensville County, Virginia	11,336	0.1328%	\$989,022
.Halifax County, Virginia	33,911	0.3973%	\$2,958,604
.Hanover County, Virginia	107,766	1.2626%	\$9,402,168
.Henrico County, Virginia	330,818	3.8758%	\$28,862,595
.Henry County, Virginia	50,557	0.5923%	\$4,410,903
.Highland County, Virginia	2,190	0.0257%	\$191,069
.Isle of Wight County, Virginia	37,109	0.4348%	\$3,237,617
.James City County, Virginia	76,523	0.8965%	\$6,676,337
.King and Queen County, Virginia	7,025	0.0823%	\$612,904
.King George County, Virginia	26,836	0.3144%	\$2,341,338
.King William County, Virginia	17,148	0.2009%	\$1,496,097
.Lancaster County, Virginia	10,603	0.1242%	\$925,071
.Lee County, Virginia	23,423	0.2744%	\$2,043,566
.Loudoun County, Virginia	413,538	4.8449%	\$36,079,596
.Louisa County, Virginia	37,591	0.4404%	\$3,279,670
.Lunenburg County, Virginia	12,196	0.1429%	\$1,064,054
.Madison County, Virginia	13,261	0.1554%	\$1,156,971
.Mathews County, Virginia	8,834	0.1035%	\$770,732
.Mecklenburg County, Virginia	30,587	0.3583%	\$2,668,598
.Middlesex County, Virginia	10,582	0.1240%	\$923,239
.Montgomery County, Virginia	98,535	1.1544%	\$8,596,799
.Nelson County, Virginia	14,930	0.1749%	\$1,302,585
.New Kent County, Virginia	23,091	0.2705%	\$2,014,601
.Northampton County, Virginia	11,710	0.1372%	\$1,021,652
.Northumberland County, Virginia	12,095	0.1417%	\$1,055,242
.Nottoway County, Virginia	15,232	0.1785%	\$1,328,933
.Orange County, Virginia	37,051	0.4341%	\$3,232,557
.Page County, Virginia	23,902	0.2800%	\$2,085,357
.Patrick County, Virginia	17,608	0.2063%	\$1,536,230
.Pittsylvania County, Virginia	60,354	0.7071%	\$5,265,654
.Powhatan County, Virginia	29,652	0.3474%	\$2,587,023
.Prince Edward County, Virginia	22,802	0.2671%	\$1,989,387
.Prince George County, Virginia	38,353	0.4493%	\$3,346,151
.Prince William County, Virginia	470,335	5.5103%	\$41,034,915
.Pulaski County, Virginia	34,027	0.3987%	\$2,968,725
.Rappahannock County, Virginia	7,370	0.0863%	\$643,004
.Richmond County, Virginia	9,023	0.1057%	\$787,222

Appendix A – Local Allocations

.Roanoke County, Virginia	94,186	1.1035%	\$8,217,365
.Rockbridge County, Virginia	22,573	0.2645%	\$1,969,407
.Rockingham County, Virginia	81,948	0.9601%	\$7,149,647
.Russell County, Virginia	26,586	0.3115%	\$2,319,526
.Scott County, Virginia	21,566	0.2527%	\$1,881,550
.Shenandoah County, Virginia	43,616	0.5110%	\$3,805,328
.Smyth County, Virginia	30,104	0.3527%	\$2,626,458
.Southampton County, Virginia	17,631	0.2066%	\$1,538,237
.Spotsylvania County, Virginia	136,215	1.5959%	\$11,884,234
.Stafford County, Virginia	152,882	1.7911%	\$13,338,365
.Surry County, Virginia	6,422	0.0752%	\$560,295
.Sussex County, Virginia	11,159	0.1307%	\$973,580
.Tazewell County, Virginia	40,595	0.4756%	\$3,541,757
.Warren County, Virginia	40,164	0.4706%	\$3,504,154
.Washington County, Virginia	53,740	0.6296%	\$4,688,608
.Westmoreland County, Virginia	18,015	0.2111%	\$1,571,739
.Wise County, Virginia	37,383	0.4380%	\$3,261,523
.Wythe County, Virginia	28,684	0.3361%	\$2,502,568
.York County, Virginia	68,280	0.8000%	\$5,957,167
.Alexandria city, Virginia	159,428	1.8678%	\$13,909,478
.Bristol city, Virginia	16,762	0.1964%	\$1,462,420
.Buena Vista city, Virginia	6,478	0.0759%	\$565,181
.Charlottesville city, Virginia	47,266	0.5538%	\$4,123,776
.Chesapeake city, Virginia	244,835	2.8684%	\$21,360,910
.Colonial Heights city, Virginia	17,370	0.2035%	\$1,515,466
.Covington city, Virginia	5,538	0.0649%	\$483,169
.Danville city, Virginia	40,044	0.4691%	\$3,493,685
.Emporia city, Virginia	5,346	0.0626%	\$466,418
.Fairfax city, Virginia	24,019	0.2814%	\$2,095,565
.Falls Church city, Virginia	14,617	0.1712%	\$1,275,277
.Franklin city, Virginia	7,967	0.0933%	\$695,090
.Fredericksburg city, Virginia	29,036	0.3402%	\$2,533,279
.Galax city, Virginia	6,347	0.0744%	\$553,751
.Hampton city, Virginia	134,510	1.5759%	\$11,735,479
.Harrisonburg city, Virginia	53,016	0.6211%	\$4,625,442
.Hopewell city, Virginia	22,529	0.2639%	\$1,965,568
.Lexington city, Virginia	7,446	0.0872%	\$649,635
.Lynchburg city, Virginia	82,168	0.9627%	\$7,168,841
.Manassas city, Virginia	41,085	0.4813%	\$3,584,508
.Manassas Park city, Virginia	17,478	0.2048%	\$1,524,888
.Martinsville city, Virginia	12,554	0.1471%	\$1,095,288

Appendix A – Local Allocations

.Newport News city, Virginia	179,225	2.0998%	\$15,636,690
.Norfolk city, Virginia	242,742	2.8439%	\$21,178,304
.Norton city, Virginia	3,981	0.0466%	\$347,327
.Petersburg city, Virginia	31,346	0.3672%	\$2,734,818
.Poquoson city, Virginia	12,271	0.1438%	\$1,070,597
.Portsmouth city, Virginia	94,398	1.1059%	\$8,235,862
.Radford city, Virginia	18,249	0.2138%	\$1,592,155
.Richmond city, Virginia	230,436	2.6997%	\$20,104,653
.Roanoke city, Virginia	99,143	1.1615%	\$8,649,844
.Salem city, Virginia	25,301	0.2964%	\$2,207,415
.Staunton city, Virginia	24,932	0.2921%	\$2,175,221
.Suffolk city, Virginia	92,108	1.0791%	\$8,036,068
.Virginia Beach city, Virginia	449,974	5.2718%	\$39,258,497
.Waynesboro city, Virginia	22,630	0.2651%	\$1,974,380
.Williamsburg city, Virginia	14,954	0.1752%	\$1,304,679
.Winchester city, Virginia	28,078	0.3290%	\$2,449,697
Total Funds Distributed (excludes Fairfax County)			\$644,573,383
Source: U.S. Census Bureau, Population Division			
Release Date: March 2020			

¹ **Note:** Percentages are displayed as rounded numbers, however, the distributions are calculated using the full values.

² **Note:** The total allocation base includes Fairfax County in order to correctly calculate the allocation for the remaining localities.

Appendix B: Coronavirus Relief Fund – Guidance from U.S. Treasury

Guidance for State, Territorial, Local, and Tribal Governments Updated June 30, 2020¹

The purpose of this document is to provide guidance to recipients of the funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”). The CARES Act established the Coronavirus Relief Fund (the “Fund”) and appropriated \$150 billion to the Fund. Under the CARES Act, the Fund is to be used to make payments for specified uses to States and certain local governments; the District of Columbia and U.S. Territories (consisting of the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands); and Tribal governments.

The CARES Act provides that payments from the Fund may only be used to cover costs that—

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.²

The guidance that follows sets forth the Department of the Treasury’s interpretation of these limitations on the permissible use of Fund payments.

Necessary expenditures incurred due to the public health emergency

The requirement that expenditures be incurred “due to” the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency. These may include expenditures incurred to allow the State, territorial, local, or Tribal government to respond directly to the emergency, such as by addressing medical or public health needs, as well as expenditures incurred to respond to second-order effects of the emergency, such as by providing economic support to those suffering from employment or business interruptions due to COVID-19-related business closures.

Funds may not be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Although a broad range of uses is allowed, revenue replacement is not a permissible use of Fund payments.

The statute also specifies that expenditures using Fund payments must be “necessary.” The Department of the Treasury understands this term broadly to mean that the expenditure is reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for spending Fund payments.

Costs not accounted for in the budget most recently approved as of March 27, 2020

The CARES Act also requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. A cost meets this requirement if either (a) the

¹ This version updates the guidance provided under “Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020”.

² See Section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act.

Appendix B: Coronavirus Relief Fund – Guidance from U.S. Treasury

cost cannot lawfully be funded using a line item, allotment, or allocation within that budget *or* (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.

The “most recently approved” budget refers to the enacted budget for the relevant fiscal period for the particular government, without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency. A cost is not considered to have been accounted for in a budget merely because it could be met using a budgetary stabilization fund, rainy day fund, or similar reserve account.

Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020

Finally, the CARES Act provides that payments from the Fund may only be used to cover costs that were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020 (the “covered period”). Putting this requirement together with the other provisions discussed above, section 601(d) may be summarized as providing that a State, local, or tribal government may use payments from the Fund only to cover previously unbudgeted costs of necessary expenditures incurred due to the COVID-19 public health emergency during the covered period.

Initial guidance released on April 22, 2020, provided that the cost of an expenditure is incurred when the recipient has expended funds to cover the cost. Upon further consideration and informed by an understanding of State, local, and tribal government practices, Treasury is clarifying that for a cost to be considered to have been incurred, performance or delivery must occur during the covered period but payment of funds need not be made during that time (though it is generally expected that this will take place within 90 days of a cost being incurred). For instance, in the case of a lease of equipment or other property, irrespective of when payment occurs, the cost of a lease payment shall be considered to have been incurred for the period of the lease that is within the covered period, but not otherwise. Furthermore, in all cases it must be necessary that performance or delivery take place during the covered period. Thus the cost of a good or service received during the covered period will not be considered eligible under section 601(d) if there is no need for receipt until after the covered period has expired.

Goods delivered in the covered period need not be used during the covered period in all cases. For example, the cost of a good that must be delivered in December in order to be available for use in January could be covered using payments from the Fund. Additionally, the cost of goods purchased in bulk and delivered during the covered period may be covered using payments from the Fund if a portion of the goods is ordered for use in the covered period, the bulk purchase is consistent with the recipient’s usual procurement policies and practices, and it is impractical to track and record when the items were used. A recipient may use payments from the Fund to purchase a durable good that is to be used during the current period and in subsequent periods if the acquisition in the covered period was necessary due to the public health emergency.

Given that it is not always possible to estimate with precision when a good or service will be needed, the touchstone in assessing the determination of need for a good or service during the covered period will be reasonableness at the time delivery or performance was sought, *e.g.*, the time of entry into a procurement contract specifying a time for delivery. Similarly, in recognition of the likelihood of supply chain disruptions and increased demand for certain goods and services during the COVID-19 public health emergency, if a recipient enters into a contract requiring the delivery of goods or performance of services by December 30, 2020, the failure of a vendor to complete delivery or services by December 30, 2020, will not affect the ability of the recipient to use payments from the Fund to cover the cost of such goods or services if the delay is due to circumstances beyond the recipient’s control.

Appendix B: Coronavirus Relief Fund – Guidance from U.S. Treasury

This guidance applies in a like manner to costs of subrecipients. Thus, a grant or loan, for example, provided by a recipient using payments from the Fund must be used by the subrecipient only to purchase (or reimburse a purchase of) goods or services for which receipt both is needed within the covered period and occurs within the covered period. The direct recipient of payments from the Fund is ultimately responsible for compliance with this limitation on use of payments from the Fund.

Nonexclusive examples of eligible expenditures

Eligible expenditures include, but are not limited to, payment for:

1. Medical expenses such as:
 - COVID-19-related expenses of public hospitals, clinics, and similar facilities.
 - Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
 - Costs of providing COVID-19 testing, including serological testing.
 - Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
 - Expenses for establishing and operating public telemedicine capabilities for COVID-19-related treatment.
2. Public health expenses such as:
 - Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
 - Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.
 - Expenses for disinfection of public areas and other facilities, *e.g.*, nursing homes, in response to the COVID-19 public health emergency.
 - Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.
 - Expenses for public safety measures undertaken in response to COVID-19.
 - Expenses for quarantining individuals.
3. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:
 - Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
 - Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
 - Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.

Appendix B: Coronavirus Relief Fund – Guidance from U.S. Treasury

- Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
 - COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
 - Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.
5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:
 - Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.
 - Expenditures related to a State, territorial, local, or Tribal government payroll support program.
 - Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.
 6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund’s eligibility criteria.

*Nonexclusive examples of ineligible expenditures*³

The following is a list of examples of costs that would *not* be eligible expenditures of payments from the Fund.

1. Expenses for the State share of Medicaid.⁴
2. Damages covered by insurance.
3. Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
4. Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds.
5. Reimbursement to donors for donated items or services.
6. Workforce bonuses other than hazard pay or overtime.
7. Severance pay.
8. Legal settlements.

³ In addition, pursuant to section 5001(b) of the CARES Act, payments from the Fund may not be expended for an elective abortion or on research in which a human embryo is destroyed, discarded, or knowingly subjected to risk of injury or death. The prohibition on payment for abortions does not apply to an abortion if the pregnancy is the result of an act of rape or incest; or in the case where a woman suffers from a physical disorder, physical injury, or physical illness, including a life-endangering physical condition caused by or arising from the pregnancy itself, that would, as certified by a physician, place the woman in danger of death unless an abortion is performed.

Furthermore, no government which receives payments from the Fund may discriminate against a health care entity on the basis that the entity does not provide, pay for, provide coverage of, or refer for abortions.

⁴ See 42 C.F.R. § 433.51 and 45 C.F.R. § 75.306.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

The content below was provided by the U.S. Department of the Treasury.

Coronavirus Relief Fund Frequently Asked Questions Updated as of July 8, 2020

The following answers to frequently asked questions supplement Treasury’s Coronavirus Relief Fund (“Fund”) Guidance for State, Territorial, Local, and Tribal Governments, dated April 22, 2020, (“Guidance”).¹ Amounts paid from the Fund are subject to the restrictions outlined in the Guidance and set forth in section 601(d) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”).

Eligible Expenditures

Are governments required to submit proposed expenditures to Treasury for approval?

No. Governments are responsible for making determinations as to what expenditures are necessary due to the public health emergency with respect to COVID-19 and do not need to submit any proposed expenditures to Treasury.

The Guidance says that funding can be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. How does a government determine whether payroll expenses for a given employee satisfy the “substantially dedicated” condition?

The Fund is designed to provide ready funding to address unforeseen financial needs and risks created by the COVID-19 public health emergency. For this reason, and as a matter of administrative convenience in light of the emergency nature of this program, a State, territorial, local, or Tribal government may presume that payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency, unless the chief executive (or equivalent) of the relevant government determines that specific circumstances indicate otherwise.

The Guidance says that a cost was not accounted for in the most recently approved budget if the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. What would qualify as a “substantially different use” for purposes of the Fund eligibility?

Costs incurred for a “substantially different use” include, but are not necessarily limited to, costs of personnel and services that were budgeted for in the most recently approved budget but which, due entirely to the COVID-19 public health emergency, have been diverted to substantially different functions. This would include, for example, the costs of redeploying corrections facility staff to enable compliance with COVID-19 public health precautions through work such as enhanced sanitation or enforcing social distancing measures; the costs of redeploying police to support management and enforcement of stay-at-home orders; or the costs of diverting educational support staff or faculty to develop online learning capabilities, such as through providing information technology support that is not part of the staff or faculty’s ordinary responsibilities.

Note that a public function does not become a “substantially different use” merely because it is provided from a different location or through a different manner. For example, although developing online instruction capabilities may be a substantially different use of funds, online instruction itself is not a substantially different use of public funds than classroom instruction.

¹ The Guidance is available at <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

May a State receiving a payment transfer funds to a local government?

Yes, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act. Such funds would be subject to recoupment by the Treasury Department if they have not been used in a manner consistent with section 601(d) of the Social Security Act.

May a unit of local government receiving a Fund payment transfer funds to another unit of government?

Yes. For example, a county may transfer funds to a city, town, or school district within the county and a county or city may transfer funds to its State, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, a transfer from a county to a constituent city would not be permissible if the funds were intended to be used simply to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify as an eligible expenditure.

Is a Fund payment recipient required to transfer funds to a smaller, constituent unit of government within its borders?

No. For example, a county recipient is not required to transfer funds to smaller cities within the county's borders.

Are recipients required to use other federal funds or seek reimbursement under other federal programs before using Fund payments to satisfy eligible expenses?

No. Recipients may use Fund payments for any expenses eligible under section 601(d) of the Social Security Act outlined in the Guidance. Fund payments are not required to be used as the source of funding of last resort. However, as noted below, recipients may not use payments from the Fund to cover expenditures for which they will receive reimbursement.

Are there prohibitions on combining a transaction supported with Fund payments with other CARES Act funding or COVID-19 relief Federal funding?

Recipients will need to consider the applicable restrictions and limitations of such other sources of funding. In addition, expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds, are not eligible uses of Fund payments.

Are States permitted to use Fund payments to support state unemployment insurance funds generally?

To the extent that the costs incurred by a state unemployment insurance fund are incurred due to the COVID-19 public health emergency, a State may use Fund payments to make payments to its respective state unemployment insurance fund, separate and apart from such State's obligation to the unemployment insurance fund as an employer. This will permit States to use Fund payments to prevent expenses related to the public health emergency from causing their state unemployment insurance funds to become insolvent.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

Are recipients permitted to use Fund payments to pay for unemployment insurance costs incurred by the recipient as an employer?

Yes, Fund payments may be used for unemployment insurance costs incurred by the recipient as an employer (for example, as a reimbursing employer) related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.

The Guidance states that the Fund may support a “broad range of uses” including payroll expenses for several classes of employees whose services are “substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” What are some examples of types of covered employees?

The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund. These classes of employees include public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Payroll and benefit costs associated with public employees who could have been furloughed or otherwise laid off but who were instead repurposed to perform previously unbudgeted functions substantially dedicated to mitigating or responding to the COVID-19 public health emergency are also covered. Other eligible expenditures include payroll and benefit costs of educational support staff or faculty responsible for developing online learning capabilities necessary to continue educational instruction in response to COVID-19-related school closures. Please see the Guidance for a discussion of what is meant by an expense that was not accounted for in the budget most recently approved as of March 27, 2020.

In some cases, first responders and critical health care workers that contract COVID-19 are eligible for workers’ compensation coverage. Is the cost of this expanded workers compensation coverage eligible?

Increased workers compensation cost to the government due to the COVID-19 public health emergency incurred during the period beginning March 1, 2020, and ending December 30, 2020, is an eligible expense.

If a recipient would have decommissioned equipment or not renewed a lease on particular office space or equipment but decides to continue to use the equipment or to renew the lease in order to respond to the public health emergency, are the costs associated with continuing to operate the equipment or the ongoing lease payments eligible expenses?

Yes. To the extent the expenses were previously unbudgeted and are otherwise consistent with section 601(d) of the Social Security Act outlined in the Guidance, such expenses would be eligible.

May recipients provide stipends to employees for eligible expenses (for example, a stipend to employees to improve telework capabilities) rather than require employees to incur the eligible cost and submit for reimbursement?

Expenditures paid for with payments from the Fund must be limited to those that are necessary due to the public health emergency. As such, unless the government were to determine that providing assistance in the form of a stipend is an administrative necessity, the government should provide such assistance on a reimbursement basis to ensure as much as possible that funds are used to cover only eligible expenses.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

May Fund payments be used for COVID-19 public health emergency recovery planning?

Yes. Expenses associated with conducting a recovery planning project or operating a recovery coordination office would be eligible, if the expenses otherwise meet the criteria set forth in section 601(d) of the Social Security Act outlined in the Guidance.

Are expenses associated with contact tracing eligible?

Yes, expenses associated with contract tracing are eligible.

To what extent may a government use Fund payments to support the operations of private hospitals?

Governments may use Fund payments to support public or private hospitals to the extent that the costs are necessary expenditures incurred due to the COVID-19 public health emergency, but the form such assistance would take may differ. In particular, financial assistance to private hospitals could take the form of a grant or a short-term loan.

May payments from the Fund be used to assist individuals with enrolling in a government benefit program for those who have been laid off due to COVID-19 and thereby lost health insurance?

Yes. To the extent that the relevant government official determines that these expenses are necessary and they meet the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance, these expenses are eligible.

May recipients use Fund payments to facilitate livestock depopulation incurred by producers due to supply chain disruptions?

Yes, to the extent these efforts are deemed necessary for public health reasons or as a form of economic support as a result of the COVID-19 health emergency.

Would providing a consumer grant program to prevent eviction and assist in preventing homelessness be considered an eligible expense?

Yes, assuming that the recipient considers the grants to be a necessary expense incurred due to the COVID-19 public health emergency and the grants meet the other requirements for the use of Fund payments under section 601(d) of the Social Security Act outlined in the Guidance. As a general matter, providing assistance to recipients to enable them to meet property tax requirements would not be an eligible use of funds, but exceptions may be made in the case of assistance designed to prevent foreclosures.

May recipients create a “payroll support program” for public employees?

Use of payments from the Fund to cover payroll or benefits expenses of public employees are limited to those employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

May recipients use Fund payments to cover employment and training programs for employees that have been furloughed due to the public health emergency?

Yes, this would be an eligible expense if the government determined that the costs of such employment and training programs would be necessary due to the public health emergency.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

May recipients use Fund payments to provide emergency financial assistance to individuals and families directly impacted by a loss of income due to the COVID-19 public health emergency?

Yes, if a government determines such assistance to be a necessary expenditure. Such assistance could include, for example, a program to assist individuals with payment of overdue rent or mortgage payments to avoid eviction or foreclosure or unforeseen financial costs for funerals and other emergency individual needs. Such assistance should be structured in a manner to ensure as much as possible, within the realm of what is administratively feasible, that such assistance is necessary.

The Guidance provides that eligible expenditures may include expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. What is meant by a “small business,” and is the Guidance intended to refer only to expenditures to cover administrative expenses of such a grant program?

Governments have discretion to determine what payments are necessary. A program that is aimed at assisting small businesses with the costs of business interruption caused by required closures should be tailored to assist those businesses in need of such assistance. The amount of a grant to a small business to reimburse the costs of business interruption caused by required closures would also be an eligible expenditure under section 601(d) of the Social Security Act, as outlined in the Guidance.

The Guidance provides that expenses associated with the provision of economic support in connection with the public health emergency, such as expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures, would constitute eligible expenditures of Fund payments. Would such expenditures be eligible in the absence of a stay-at-home order?

Fund payments may be used for economic support in the absence of a stay-at-home order if such expenditures are determined by the government to be necessary. This may include, for example, a grant program to benefit small businesses that close voluntarily to promote social distancing measures or that are affected by decreased customer demand as a result of the COVID-19 public health emergency.

May Fund payments be used to assist impacted property owners with the payment of their property taxes?

Fund payments may not be used for government revenue replacement, including the provision of assistance to meet tax obligations.

May Fund payments be used to replace foregone utility fees? If not, can Fund payments be used as a direct subsidy payment to all utility account holders?

Fund payments may not be used for government revenue replacement, including the replacement of unpaid utility fees. Fund payments may be used for subsidy payments to electricity account holders to the extent that the subsidy payments are deemed by the recipient to be necessary expenditures incurred due to the COVID-19 public health emergency and meet the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, if determined to be a necessary expenditure, a government could provide grants to individuals facing economic hardship to allow them to pay their utility fees and thereby continue to receive essential services.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

Could Fund payments be used for capital improvement projects that broadly provide potential economic development in a community?

In general, no. If capital improvement projects are not necessary expenditures incurred due to the COVID-19 public health emergency, then Fund payments may not be used for such projects.

However, Fund payments may be used for the expenses of, for example, establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity or improve mitigation measures, including related construction costs.

The Guidance includes workforce bonuses as an example of ineligible expenses but provides that hazard pay would be eligible if otherwise determined to be a necessary expense. Is there a specific definition of “hazard pay”?

Hazard pay means additional pay for performing hazardous duty or work involving physical hardship, in each case that is related to COVID-19.

The Guidance provides that ineligible expenditures include “[p]ayroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” Is this intended to relate only to public employees?

Yes. This particular nonexclusive example of an ineligible expenditure relates to public employees. A recipient would not be permitted to pay for payroll or benefit expenses of private employees and any financial assistance (such as grants or short-term loans) to private employers are not subject to the restriction that the private employers’ employees must be substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

May counties pre-pay with CARES Act funds for expenses such as a one or two-year facility lease, such as to house staff hired in response to COVID-19?

A government should not make prepayments on contracts using payments from the Fund to the extent that doing so would not be consistent with its ordinary course policies and procedures.

Must a stay-at-home order or other public health mandate be in effect in order for a government to provide assistance to small businesses using payments from the Fund?

No. The Guidance provides, as an example of an eligible use of payments from the Fund, expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. Such assistance may be provided using amounts received from the Fund in the absence of a requirement to close businesses if the relevant government determines that such expenditures are necessary in response to the public health emergency.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

Should States receiving a payment transfer funds to local governments that did not receive payments directly from Treasury?

Yes, provided that the transferred funds are used by the local government for eligible expenditures under the statute. To facilitate prompt distribution of Title V funds, the CARES Act authorized Treasury to make direct payments to local governments with populations in excess of 500,000, in amounts equal to 45% of the local government's per capita share of the statewide allocation. This statutory structure was based on a recognition that it is more administratively feasible to rely on States, rather than the federal government, to manage the transfer of funds to smaller local governments. Consistent with the needs of all local governments for funding to address the public health emergency, States should transfer funds to local governments with populations of 500,000 or less, using as a benchmark the per capita allocation formula that governs payments to larger local governments. This approach will ensure equitable treatment among local governments of all sizes.

For example, a State received the minimum \$1.25 billion allocation and had one county with a population over 500,000 that received \$250 million directly. The State should distribute 45 percent of the \$1 billion it received, or \$450 million, to local governments within the State with a population of 500,000 or less.

May a State impose restrictions on transfers of funds to local governments?

Yes, to the extent that the restrictions facilitate the State's compliance with the requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance and other applicable requirements such as the Single Audit Act, discussed below. Other restrictions are not permissible.

If a recipient must issue tax anticipation notes (TANs) to make up for tax due date deferrals or revenue shortfalls, are the expenses associated with the issuance eligible uses of Fund payments?

If a government determines that the issuance of TANs is necessary due to the COVID-19 public health emergency, the government may expend payments from the Fund on the interest expense payable on TANs by the borrower and unbudgeted administrative and transactional costs, such as necessary payments to advisors and underwriters, associated with the issuance of the TANs.

May recipients use Fund payments to expand rural broadband capacity to assist with distance learning and telework?

Such expenditures would only be permissible if they are necessary for the public health emergency. The cost of projects that would not be expected to increase capacity to a significant extent until the need for distance learning and telework have passed due to this public health emergency would not be necessary due to the public health emergency and thus would not be eligible uses of Fund payments.

Are costs associated with increased solid waste capacity an eligible use of payments from the Fund?

Yes, costs to address increase in solid waste as a result of the public health emergency, such as relates to the disposal of used personal protective equipment, would be an eligible expenditure.

May payments from the Fund be used to cover across-the-board hazard pay for employees working during a state of emergency?

No. The Guidance says that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Hazard pay is a form of payroll expense and is subject to this limitation, so Fund payments may only be used to cover hazard pay for such individuals.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

May Fund payments be used for expenditures related to the administration of Fund payments by a State, territorial, local, or Tribal government?

Yes, if the administrative expenses represent an increase over previously budgeted amounts and are limited to what is necessary. For example, a State may expend Fund payments on necessary administrative expenses incurred with respect to a new grant program established to disburse amounts received from the Fund.

May recipients use Fund payments to provide loans?

Yes, if the loans otherwise qualify as eligible expenditures under section 601(d) of the Social Security Act as implemented by the Guidance. Any amounts repaid by the borrower before December 30, 2020, must be either returned to Treasury upon receipt by the unit of government providing the loan or used for another expense that qualifies as an eligible expenditure under section 601(d) of the Social Security Act. Any amounts not repaid by the borrower until after December 30, 2020, must be returned to Treasury upon receipt by the unit of government lending the funds.

May Fund payments be used for expenditures necessary to prepare for a future COVID-19 outbreak?

Fund payments may be used only for expenditures necessary to address the current COVID-19 public health emergency. For example, a State may spend Fund payments to create a reserve of personal protective equipment or develop increased intensive care unit capacity to support regions in its jurisdiction not yet affected, but likely to be impacted by the current COVID-19 pandemic.

May funds be used to satisfy non-federal matching requirements under the Stafford Act?

Yes, payments from the Fund may be used to meet the non-federal matching requirements for Stafford Act assistance to the extent such matching requirements entail COVID-19-related costs that otherwise satisfy the Fund's eligibility criteria and the Stafford Act. Regardless of the use of Fund payments for such purposes, FEMA funding is still dependent on FEMA's determination of eligibility under the Stafford Act.

Must a State, local, or tribal government require applications to be submitted by businesses or individuals before providing assistance using payments from the Fund?

Governments have discretion to determine how to tailor assistance programs they establish in response to the COVID-19 public health emergency. However, such a program should be structured in such a manner as will ensure that such assistance is determined to be necessary in response to the COVID-19 public health emergency and otherwise satisfies the requirements of the CARES Act and other applicable law. For example, a per capita payment to residents of a particular jurisdiction without an assessment of individual need would not be an appropriate use of payments from the Fund.

May Fund payments be provided to non-profits for distribution to individuals in need of financial assistance, such as rent relief?

Yes, non-profits may be used to distribute assistance. Regardless of how the assistance is structured, the financial assistance provided would have to be related to COVID-19.

May recipients use Fund payments to remarket the recipient's convention facilities and tourism industry?

Yes, if the costs of such remarketing satisfy the requirements of the CARES Act. Expenses incurred to publicize the resumption of activities and steps taken to ensure a safe experience may be needed due to

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

the public health emergency. Expenses related to developing a long-term plan to reposition a recipient's convention and tourism industry and infrastructure would not be incurred due to the public health emergency and therefore may not be covered using payments from the Fund.

May a State provide assistance to farmers and meat processors to expand capacity, such to cover overtime for USDA meat inspectors?

If a State determines that expanding meat processing capacity, including by paying overtime to USDA meat inspectors, is a necessary expense incurred due to the public health emergency, such as if increased capacity is necessary to allow farmers and processors to donate meat to food banks, then such expenses are eligible expenses, provided that the expenses satisfy the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance.

The guidance provides that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. May Fund payments be used to cover such an employee's entire payroll cost or just the portion of time spent on mitigating or responding to the COVID-19 public health emergency?

As a matter of administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020. An employer may also track time spent by employees related to COVID-19 and apply Fund payments on that basis but would need to do so consistently within the relevant agency or department.

May Fund payments be used to cover increased administrative leave costs of public employees who could not telework in the event of a stay at home order or a case of COVID-19 in the workplace?

The statute requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. As stated in the Guidance, a cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget or (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. If the cost of an employee was allocated to administrative leave to a greater extent than was expected, the cost of such administrative leave may be covered using payments from the Fund.

Questions Related to Administration of Fund Payments

Do governments have to return unspent funds to Treasury?

Yes. Section 601(f)(2) of the Social Security Act, as added by section 5001(a) of the CARES Act, provides for recoupment by the Department of the Treasury of amounts received from the Fund that have not been used in a manner consistent with section 601(d) of the Social Security Act. If a government has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the Department of the Treasury.

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

What records must be kept by governments receiving payment?

A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(d) of the Social Security Act.

May recipients deposit Fund payments into interest bearing accounts?

Yes, provided that if recipients separately invest amounts received from the Fund, they must use the interest earned or other proceeds of these investments only to cover expenditures incurred in accordance with section 601(d) of the Social Security Act and the Guidance on eligible expenses. If a government deposits Fund payments in a government's general account, it may use those funds to meet immediate cash management needs provided that the full amount of the payment is used to cover necessary expenditures. Fund payments are not subject to the Cash Management Improvement Act of 1990, as amended.

May governments retain assets purchased with payments from the Fund?

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds provided by section 601(d) of the Social Security Act.

What rules apply to the proceeds of disposition or sale of assets acquired using payments from the Fund?

If such assets are disposed of prior to December 30, 2020, the proceeds would be subject to the restrictions on the eligible use of payments from the Fund provided by section 601(d) of the Social Security Act.

Are Fund payments to State, territorial, local, and tribal governments considered grants?

No. Fund payments made by Treasury to State, territorial, local, and Tribal governments are not considered to be grants but are "other financial assistance" under 2 C.F.R. § 200.40.

Are Fund payments considered federal financial assistance for purposes of the Single Audit Act?

Yes, Fund payments are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. §§ 7501-7507) and the related provisions of the Uniform Guidance, 2 C.F.R. § 200.303 regarding internal controls, §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

Are Fund payments subject to other requirements of the Uniform Guidance?

Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

Is there a Catalog of Federal Domestic Assistance (CFDA) number assigned to the Fund?

Yes. The CFDA number assigned to the Fund is 21.019.

If a State transfers Fund payments to its political subdivisions, would the transferred funds count toward the subrecipients' total funding received from the federal government for purposes of the Single Audit Act?

Yes. The Fund payments to subrecipients would count toward the threshold of the Single Audit Act and 2 C.F.R. part 200, subpart F re: audit requirements. Subrecipients are subject to a single audit or program-

Appendix C: Coronavirus Relief Fund – Frequently Asked Questions

specific audit pursuant to 2 C.F.R. § 200.501(a) when the subrecipients spend \$750,000 or more in federal awards during their fiscal year.

Are recipients permitted to use payments from the Fund to cover the expenses of an audit conducted under the Single Audit Act?

Yes, such expenses would be eligible expenditures, subject to the limitations set forth in 2 C.F.R. § 200.425.

If a government has transferred funds to another entity, from which entity would the Treasury Department seek to recoup the funds if they have not been used in a manner consistent with section 601(d) of the Social Security Act?

The Treasury Department would seek to recoup the funds from the government that received the payment directly from the Treasury Department. State, territorial, local, and Tribal governments receiving funds from Treasury should ensure that funds transferred to other entities, whether pursuant to a grant program or otherwise, are used in accordance with section 601(d) of the Social Security Act as implemented in the Guidance.

Appendix D: Certification for Use of Coronavirus Relief Fund

Note: Provided for reference only - download a fillable .pdf copy of this form from the Secretary of Finance's Website under "Recent News" at: <http://finance.virginia.gov/>

**CERTIFICATION for RECEIPT of
CORONAVIRUS RELIEF FUND PAYMENTS
by
[INSERT NAME OF LOCAL GOVERNMENT]**

We the undersigned represent [insert name of local government] (the locality), and we certify that:

1. we have the authority to request direct payment on behalf of the locality from the Commonwealth of Virginia of revenues from the Coronavirus Relief Fund (CRF) pursuant to section 601(b) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020).
2. we understand that the Commonwealth of Virginia will rely on this certification as a material representation in making a direct payment to the locality.
3. the locality 's proposed uses of the funds received as direct payment from the Commonwealth of Virginia under section 601(b) of the Social Security Act will be used only to cover those costs that:
 - a. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
 - b. were not accounted for in the budget most recently approved as of March 27, 2020, for the locality; and
 - c. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
4. any funds that are not expended or that will not be expended on necessary expenditures on or before December 30, 2020, by the locality or its grantee(s), must be returned to Commonwealth of Virginia no later than December 30, 2020, and that the Commonwealth of Virginia is entitled to invoke state aid intercept to recover any such unexpended funds that have not been returned to the Commonwealth within 30 days of December 30, 2020.
5. we understand that the locality will not receive continued funding beyond December 30, 2020, from any source to continue paying expenses or providing services that were initiated or previously supported from CRF funds prior to December 30, 2020.
6. funds received as a direct payment from the Commonwealth of Virginia pursuant to this certification must adhere to official federal guidance issued or to be issued regarding what constitutes a necessary expenditure.
7. any CRF funds expended by the locality or its grantee(s) in any manner that does not adhere to official federal guidance shall be returned to the Commonwealth of Virginia within 30 days of a finding that the expenditure is disallowed, and that the Commonwealth of Virginia is entitled to

invoke state aid intercept to recover any and all such funds that are not repaid within 30 days of a finding that the expenditure is disallowed.

8. as a condition of receiving the CRF funds pursuant to this certification, the locality shall retain documentation of all uses of the funds, including but not limited to payroll time records, invoices, and/or sales receipts. Such documentation shall be produced to the Commonwealth of Virginia upon request.
9. the locality must maintain proper accounting records to segregate these expenditures from those supported by other fund sources and that all such records will be subject to audit.
10. any funds provided pursuant to this certification cannot be used as a revenue replacement for lower than expected revenue collections from taxes, fees, or any other revenue source.
11. any CRF funds received pursuant to this certification will not be used for expenditures for which the locality has received funds from any other emergency COVID-19 supplemental funding (whether state, federal, or private in nature) for that same expense nor may CRF funds be used for purposes of matching other federal funds unless specifically authorized by federal statute, regulation, or guideline.

For counties only

12. an equitable share of CRF funds received pursuant to this certification shall be shared with and granted to each town within its jurisdiction. Such grant(s) shall be used solely for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19), that were not accounted for in the budget most recently approved as of March 27, 2020, and that were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020. The county issuing the grant is responsible for the ensuring compliance with the documentation requirements required by this certification and shall ensure that the use of the funds meets the requirements set forth in this certification.

We certify that we have read the above certification and our statements contained herein are true and correct to the best of our knowledge.

By: _____	By: _____	By: _____
Signature: _____	Signature: _____	Signature: _____
Title: _____	Title: _____	Title: _____
Date: _____	Date: _____	Date: _____

Clarke County CARES Act Emergency Grant Program



Program Description

Clarke County will be awarding grants up to **\$10,000** to eligible, locally owned micro-sized businesses, that have been negatively impacted by the COVID-19 pandemic. Micro-sized businesses are described as those that **employ between zero and forty-nine employees** and have less than \$2.5 million in annual gross receipts.

Qualification Criteria

- Must be located within the limits of Clarke County, Virginia
- Must be able to demonstrate at least 25% loss in revenue attributed to the COVID-19 pandemic either by an interruption of business operations or COVID-19 related expenditures
- Business applicants must be for-profit, independently owned (non-national chain and/or nationally recognized franchise)
- Must provide a 6- to 12-month projection of cash flow
- Must provide documentation for the proposed use of grant funds. Qualifying expenditures include payments of rent, mortgage, payroll, utilities, and other operational business expenses deemed applicable under the CARES Act program relating to COVID-19
- Business applicants must possess a valid business license
- All applicants must be current on all local tax payments
- Businesses must have been open and operational from at least January 1, 2020

Instructions

Applications may be found on the Clarke County Economic Development website at (www.YesClarke.com) and the Clarke County website at (www.ClarkeCounty.gov) Applicants should email their completed application, along with all supporting materials to fhart@clarkecounty.gov. In the subject line of your e-mail include your "business name" and "CARES Act program". In the body of the email on the first line, list all of your contact information. You may also mail or drop off your completed application and materials to the Clarke County Government Center at 101 Chalmers Court. Please mark the outside of the envelope with "CARES Act program" and make attention to Felicia Hart. The deadline to receive your completed application and materials is **August 31, 2020 by 5:00 pm.**

Required Information

- Completed and signed application form
- A projection of cash flow for the next 6- to 12-months
- A copy of your current business license
- A copy of your last W-9
- Most recent federal tax return
- Copy of driver's license or other form of ID
- Copies of the bills for which you are seeking reimbursement. For rent, include a copy of your lease

CONTACT INFORMATION

1. Applicant name and title: _____
2. Grant amount requested: _____
3. Mailing address: _____
4. E-mail address: _____
5. Phone number: _____
6. Business address: _____

BUSINESS INFORMATION

7. Name of business: _____
8. Business address: _____
9. How is your business set up: Sole Prop Partnership LLC S Corp C Corp
10. EIN number: _____
11. Is your business located in Clarke County: Y N
12. Date of business opening in Clarke County: _____
13. Is your business locally owned and operated: Y N
14. Business description (services/products offered): _____

15. Describe how COVID-19 has impacted your business/operation and your plan to remain open:

16. Primary industry sector:

Agriculture Construction Manufacturing Retail
 IT Real Estate Finance/Insurance
 Personal Serv Hospitality Whole trade
 Arts/Entertain. Professional Serv Transportation/Warehousing
 Other _____

17. Have you applied for any additional aid during this time? If so, explain if the funds have been accepted, denied or are pending – and for how much.

PPP: _____

SBA Economic Injury Disaster Loan: _____

Unemployment Benefits: _____

Other (rent suspension, EDA Disaster Relief Loan, etc.): _____

18. If you had to close or limit capacity, check all that apply:

State mandate Supply chain disruption Health and safety concerns

Workforce availability Not enough customer demand

Other: _____

19. Number of W2 employees as of March 13, 2020: Part-time: _____ Full-time: _____

20. Number of W2 employees as of date of application: Part-time: _____ Full-time: _____

21. Have you had to lay off or furlough any employees? If yes, how many? _____

22. Describe your plans for hiring or recalling employees from furlough: _____

23. Describe how you adapted your business practices during this time (*use a separate sheet of paper if needed*): _____

24. Financial Analysis Table: Please enter the 12-month revenue, expenses and taxable income totals for fiscal years ending in 2018 and 2019.

Income Statement	Calendar Year 2018	Calendar Year 2019
Revenue		
Less Total Expenses		
Taxable Income		

Enter 1-month revenue, expenses and taxable income totals for January to July of 2020.

Income Statement	Jan	Feb	March	April	May	June
Revenue						
Less Total Expenses						
Taxable Income						

Enter 1-month revenue projections, expenses and taxable income totals for July to December of 2020.

Income Statement	July	August	September	October	November	December
Revenue						
Less Total Expenses						
Taxable Income						

USE OF FUNDS

Grant funds must be used to reimburse the costs of business interruption caused by required closure and/or costs related to reopening. Acceptable uses of grant funds include:

- Personal Protective Equipment (PPE)
- Other equipment and supplies to promote health and safety
- Technology to facilitate e-commerce and/or virtual business operations
- Professional services related to the design and construction/alteration of the building environment necessary to promote physical and social distancing, as well as the actual costs of the alterations
- Initial cleaning and disinfection services prior to reopening
- Inventory
- Equipment
- Rent or mortgage costs
- Utilities (gas, electric, communication)

Please provide a line item list including dollar amount of how you will use the grant if awarded.

Use	Amount
Example: May rent	\$1,200
Total	

CERTIFICATION STATEMENT

I certify that the information I am providing is true and accurate to the best of my knowledge. I authorize Clarke County to make inquiries as necessary to verify the accuracy of the statements made by me. I understand that false statements will result in forfeiture of benefits. I understand this application, even if favorably received, does not constitute a commitment on the part of Clarke County to extend grants. I understand that by submitting this application, Clarke County is under no obligation to approve and/or extend an assistance grant. I agree to indemnify and hold harmless Clarke County, its officers, directors, employees, agents and volunteers from any and all claims, loss or other liability arising from or related to the services that Clarke County provides before, during, and after the grant review process (including reasonable attorney fees). I agree to be bound by the grant agreement, if my application is accepted. I understand that if I move my business outside of Clarke County or my business closes within one year of receiving grant funds, I will have to return the full amount of the grant award. I agree to provide documentation, if needed, of all uses of grant funding. I certify that if I receive an EIDL loan between the date of my application and before the award date of September 1, 2020, I will let Clarke County know and agree to forfeit grant dollars from the program.

Notice: Clarke County is dedicated to maintaining the confidentiality of all private client information including proprietary business data, business plans, and tax ID numbers. As an organization receiving financial support from state and federal agencies, we may be required to document and share client information with public and non-profit agencies as a condition of program funding.

Clarke County will make available to the public, through FOIA, the names of any business receiving these public funds.

Owner's Signature

Date

Print Owner's Name

CHECKLIST OF REQUIRED DOCUMENTS INCLUDED

- ___ Completed and signed application form
- ___ A copy of your current business license
- ___ A copy of your last W-9
- ___ A copy of your most recent federal tax return
- ___ A copy of your driver's license or other form of ID
- ___ Copies of bills for which you are seeking reimbursement. For rent, include a copy of your lease

Questions? Please contact Felicia Hart, Director of Economic Development and Tourism for Clarke County at fhart@clarkecounty.gov

\$5,000

Requesting confirmation that the maximum businesses can apply for is \$5,000

employ between zero and forty-nine employees

Requesting confirmation of zero to forty-nine employees

August 31, 2020 by 5:00 pm

Once approved by Board of Supervisors, the closing date will need to be confirmed

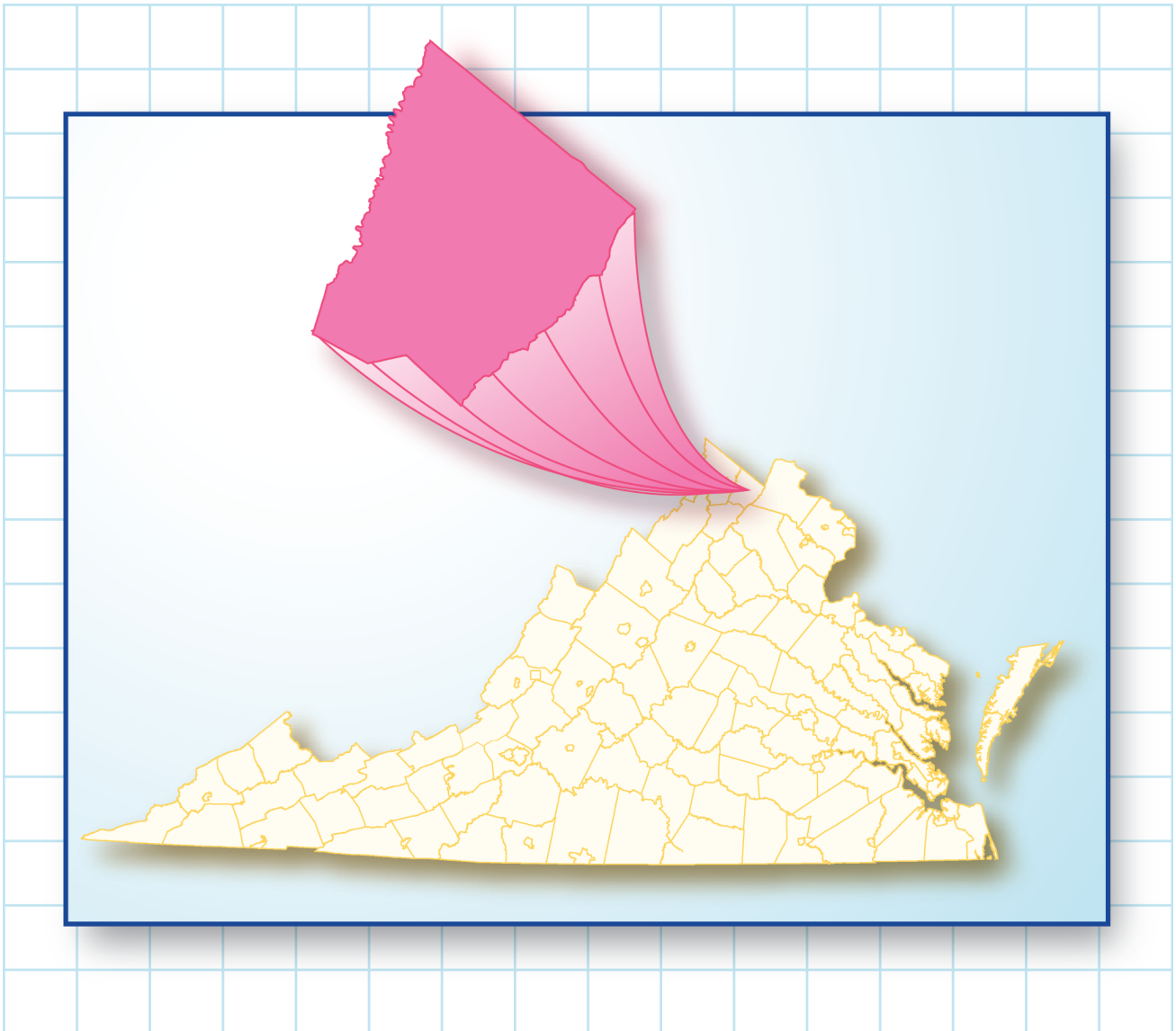
award date of September 1, 2020

See above. Once this application has been officially approved by the Board of Supervisors, we will need to confirm 1) an announcement date; 2) a due date; 3) review time; and 4) date awardees will be announced

Virginia

COMMUNITY PROFILE

Clarke County



Virginia Employment Commission

703 East Main Street • Richmond, Virginia 23219
Tel: (804) 786-8223 • www.VirginiaLMI.com

Last updated: 7/4/2020 1:11:41 AM

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I. Introduction

This report provides a community profile of Clarke County. It is intended to complement the information found in our Virginia Workforce Connection application, which can be accessed online at:

www.VirginiaLMI.com

The report is divided into three major sections. The first contains a profile of regional demographic characteristics and trends, the second supplies similar information for the regional economy, and the third provides a profile of regional education characteristics.

II. Demographic Profile

Overview

This Demographic Profile provides an in-depth analysis of the population in Clarke County. Most of the data is produced by the U.S. Census Bureau, and includes demographic characteristics such as age, race/ethnicity, and gender.



Related Terms and Definitions

Ability to speak English

For people who speak a language other than English at home, the response represents the person's own perception of his or her ability to speak English. Because census questionnaires are usually completed by one household member, the responses may represent the perception of another household member.

Age

The age classification is based on the age of the person in complete years as of April 1, 2010. The age of the person usually was derived from their date of birth information. Their reported age was used only when date of birth information was unavailable.

Gender

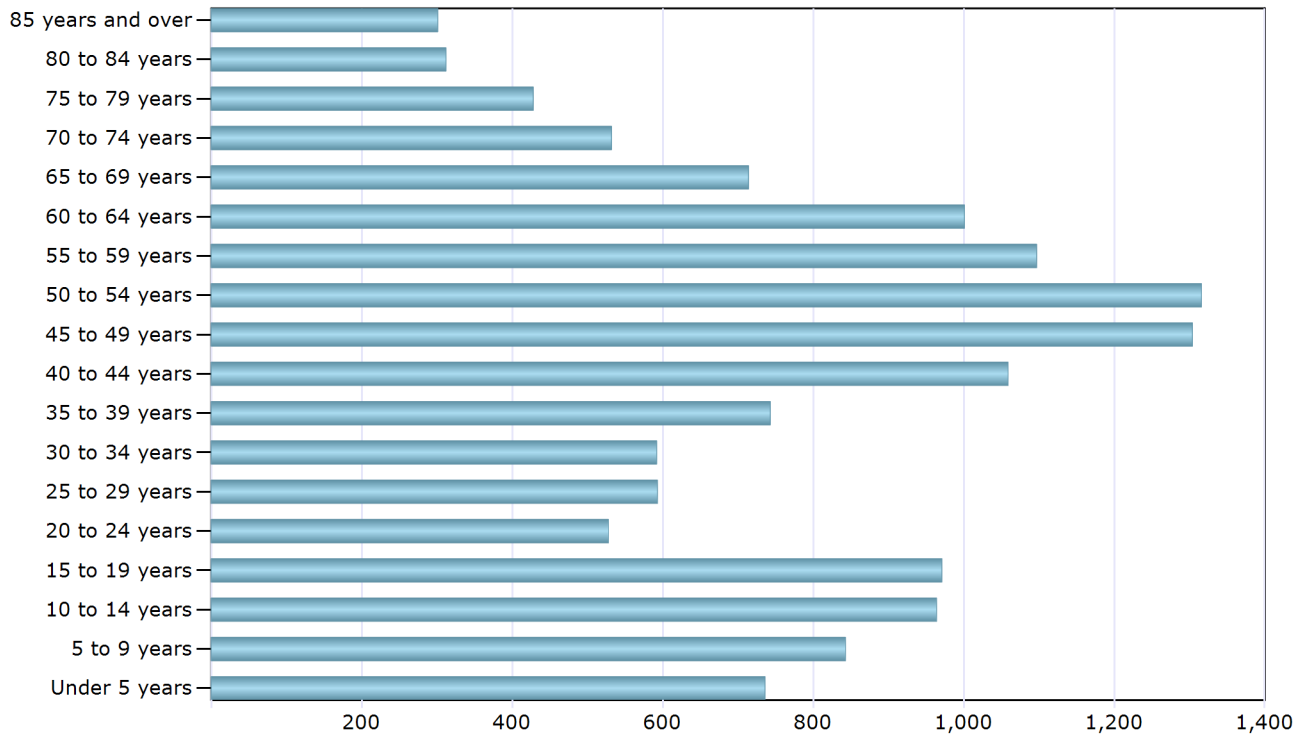
The data on gender were derived from answers to a question that was asked of all people. Individuals were asked to mark either "male" or "female" to indicate their gender. For most cases in which gender was not reported, it was determined by the appropriate entry from the person's given (i.e., first) name and household relationship. Otherwise, gender was imputed according to the relationship to the householder and the age of the person.

Race

The concept of race as used by the Census Bureau reflects self-identification by people according to the race or races with which they most closely identify. The categories are sociopolitical constructs and should not be interpreted as being scientific or anthropological in nature. Furthermore, the race categories include both racial and national-origin groups.

Please note: In the past, our population by race/ethnicity data has always excluded the Hispanic ethnicity from each race category. Starting in January 2013, each race category now includes all ethnicities.

Population by Age



	Clarke County	Virginia	United States
Under 5 years	736	509,625	20,201,362
5 to 9 years	843	511,849	20,348,657
10 to 14 years	964	511,246	20,677,194
15 to 19 years	971	550,965	22,040,343
20 to 24 years	528	572,091	21,585,999
25 to 29 years	593	564,342	21,101,849
30 to 34 years	592	526,077	19,962,099
35 to 39 years	743	540,063	20,179,642
40 to 44 years	1,059	568,865	20,890,964
45 to 49 years	1,304	621,155	22,708,591
50 to 54 years	1,316	592,845	22,298,125
55 to 59 years	1,097	512,595	19,664,805
60 to 64 years	1,001	442,369	16,817,924
65 to 69 years	714	320,302	12,435,263
70 to 74 years	532	229,502	9,278,166
75 to 79 years	428	173,929	7,317,795
80 to 84 years	312	130,801	5,743,327
85 years and over	301	122,403	5,493,433
	14,034	8,001,024	308,745,538

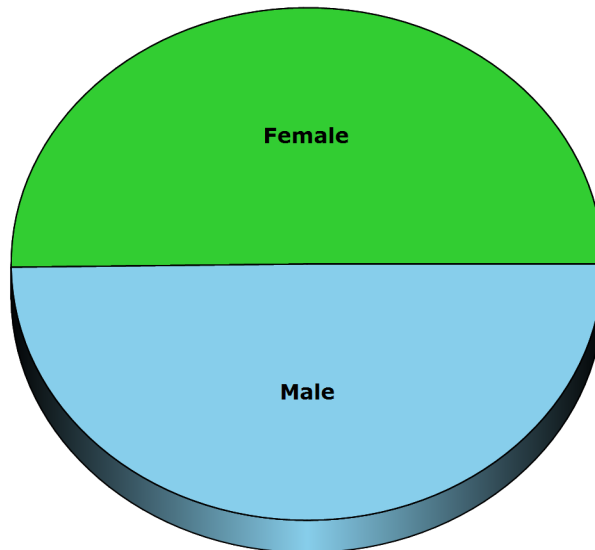
Source: 2010 Census.

Population by Race/Ethnicity

	Clarke County	Virginia	United States
Total			
Total Population	14,034	8,001,024	308,745,538
Race			
White	12,662	5,486,852	223,553,265
Black or African American	746	1,551,399	38,929,319
American Indian or Alaska Native	41	29,225	2,932,248
Asian	126	439,890	14,674,252
Native Hawaiian/Pacific Islander	7	5,980	540,013
Other	180	254,278	19,107,368
Multiple Races	272	233,400	9,009,073
Ethnicity			
Not Hispanic or Latino (of any race)	13,544	7,369,199	258,267,944
Hispanic or Latino (of any race)	490	631,825	50,477,594

Source: 2010 Census.

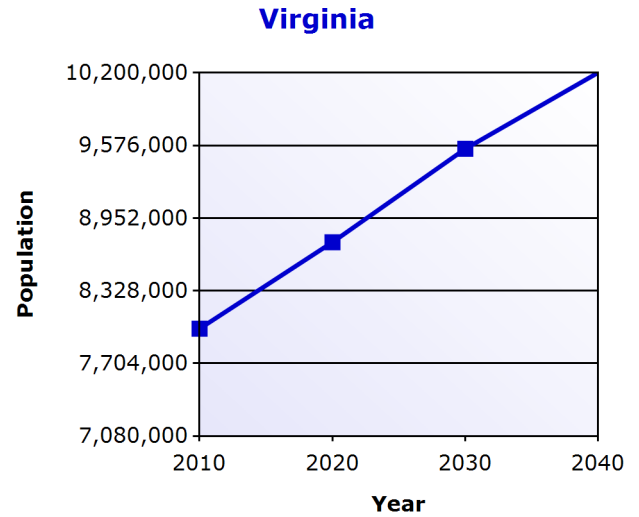
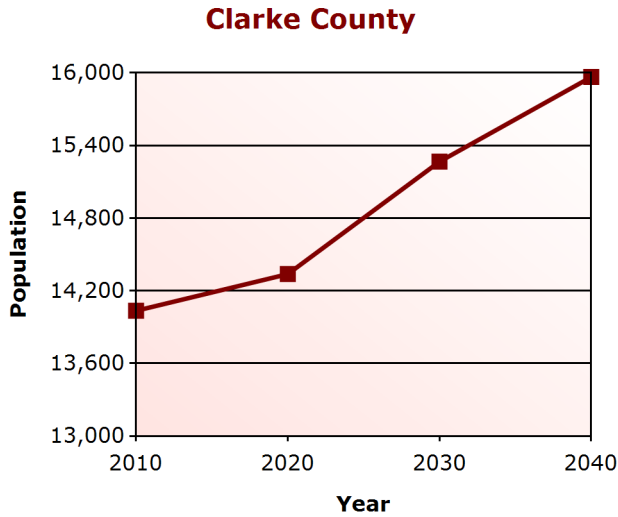
Population by Gender



	Clarke County	Virginia	United States
Male	6,989	3,925,983	151,781,326
Female	7,045	4,075,041	156,964,212
	14,034	8,001,024	308,745,538

Source: 2010 Census.

Population Change



	Clarke County	(% change)	Number Change	Virginia	(% change)
2000	12,652			7,079,030	
2010	14,034	10.92 %		8,001,024	13.02 %
2020	14,337	2.16 %		8,744,273	9.29 %
2030	15,266	6.48 %		9,546,958	9.18 %
2040	15,965	4.58 %		10,201,530	6.86 %

Source: U.S. Census Bureau, Weldon Cooper Center for Public Service.

Did you know...

you can log on to our website today and see population counts from each Decennial Census all the way back to 1900? Looking for annual population estimates? We have those too, all the way back to the 1970s!

For this data and more, visit us on the web at:

www.VirginiaLMI.com



Number Change

Population Projections by Age and Gender

	2020		2030		2040	
	Female	Male	Female	Male	Female	Male
Under 5 years	340	353	377	392	395	410
5 to 9 years	374	359	428	411	468	449
10 to 14 years	506	513	524	530	575	582
15 to 19 years	389	458	371	437	421	495
20 to 24 years	251	292	291	339	298	347
25 to 29 years	354	390	339	374	320	353
30 to 34 years	289	305	327	345	375	396
35 to 39 years	414	355	571	489	541	464
40 to 44 years	377	351	416	388	465	433
45 to 49 years	398	409	452	465	617	634
50 to 54 years	542	578	409	436	447	476
55 to 59 years	676	695	459	472	516	531
60 to 64 years	619	630	578	589	432	440
65 to 69 years	510	474	638	593	439	409
70 to 74 years	391	434	491	546	462	513
75 to 79 years	318	259	433	352	537	437
80 to 84 years	206	147	314	224	392	280
85 years and over	266	115	324	141	431	187
	7,220	7,117	7,742	7,523	8,131	7,836
	14,337		15,265		15,967	

Source: Weldon Cooper Center for Public Service.

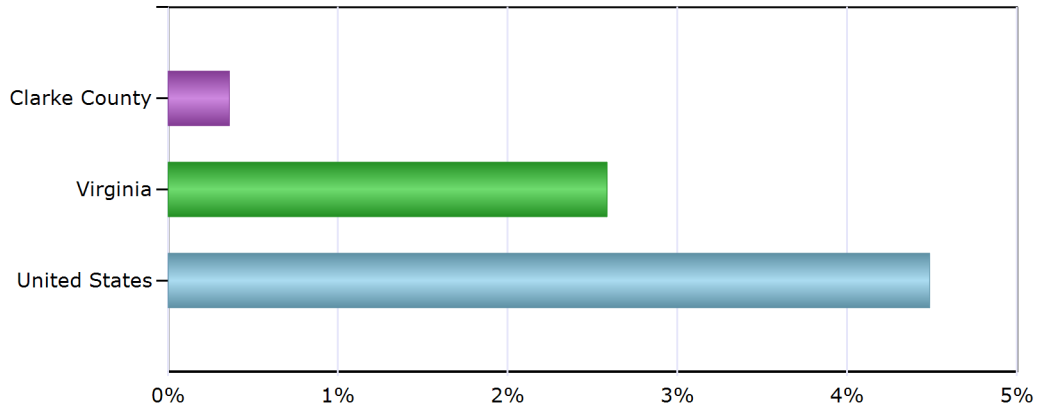
Population Projections by Race/Ethnicity

	2020	2030	2040
Total			
Total Population	14,337	15,266	15,965
Race			
White	12,211	12,489	12,367
Black or African American	811	973	1,088
Asian	193	297	452
Other	316	318	321
Ethnicity			
Hispanic or Latino (of any race)	805	1,190	1,737

Source: Weldon Cooper Center for Public Service.

English Language Skills

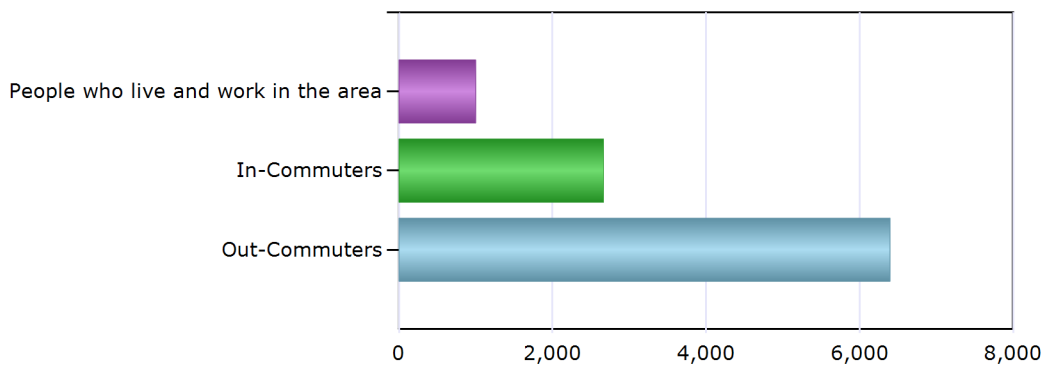
(Age 5 and over that speak English less than well)



	Total	Speak English less than well	Percent
Clarke County	13,597	49	0.36%
Virginia	7,800,044	201,628	2.58%
United States	298,691,202	13,400,003	4.49%

Source: U.S. Census Bureau
American Community Survey, 2012-2016.

Commuting Patterns



Commuting Patterns	
People who live and work in the area	998
In-Commuters	2,664
Out-Commuters	6,396
Net In-Commuters (In-Commuters minus Out-Commuters)	-3,732

Source: U.S. Census Bureau,
OnTheMap Application and LEHD Origin-Destination Employment Statistics, 2014.

Top 10 Places Residents are Commuting To

Area	Workers
Loudoun County, VA	1,616
Fairfax County, VA	1,077
Winchester city, VA	673
Frederick County, VA	509
Prince William County, VA	215
District of Columbia, DC	193
Montgomery County, MD	175
Arlington County, VA	147
Warren County, VA	141
Fauquier County, VA	134

Top 10 Places Workers are Commuting From

Area	Workers
Frederick County, VA	876
Berkeley County, WV	262
Winchester city, VA	253
Loudoun County, VA	199
Jefferson County, WV	195
Warren County, VA	129
Shenandoah County, VA	91
Hampshire County, WV	69
Fairfax County, VA	66
Prince William County, VA	42

Source: U.S. Census Bureau,
OnTheMap Application and LEHD Origin-Destination Employment Statistics, 2014.

Please Note: Commuting patterns data is no longer produced from the Decennial Census. As an alternative, we are providing commuting data from the U.S. Census Bureau's OnTheMap application and LEHD Origin-Destination Employment Statistics program. Since this data is produced from an entirely different data set, it is not advisable to compare the new data with previously released commuting patterns. For more information about the OnTheMap application or the LEHD program, please visit the following website:

<http://lehd.ces.census.gov>

III. Economic Profile

Overview

The Economic Profile of Clarke County consists primarily of data produced by the Virginia Employment Commission, U.S. Census Bureau, and the Bureau of Labor Statistics.



Related Terms and Definitions

Average Weekly Wage

Computed as average quarterly wages divided by 13.

Consumer Price Index (CPI)

The Consumer Price Index measures the average change over time in the prices paid by urban consumers for a representative market basket of consumer goods and services.

Local Employment Dynamics (LED)

The Local Employment Dynamics Program at the Census Bureau, together with its state partners, provides employment information at the county, city, and Workforce Investment Area level. This information tracks workers in different industries by age and gender and provides statistics on job creation, separation, turnover, and wages.

Quarterly Census of Employment & Wages (QCEW)

A federal/state cooperative program that collects and compiles employment and wage data for workers covered by state unemployment insurance (UI) laws and the federal civilian workers covered by Unemployment Compensation for Federal Employees (UCFE). These data are maintained at the state in micro and macro levels and also sent to BLS quarterly.

Unemployment Insurance (UI)

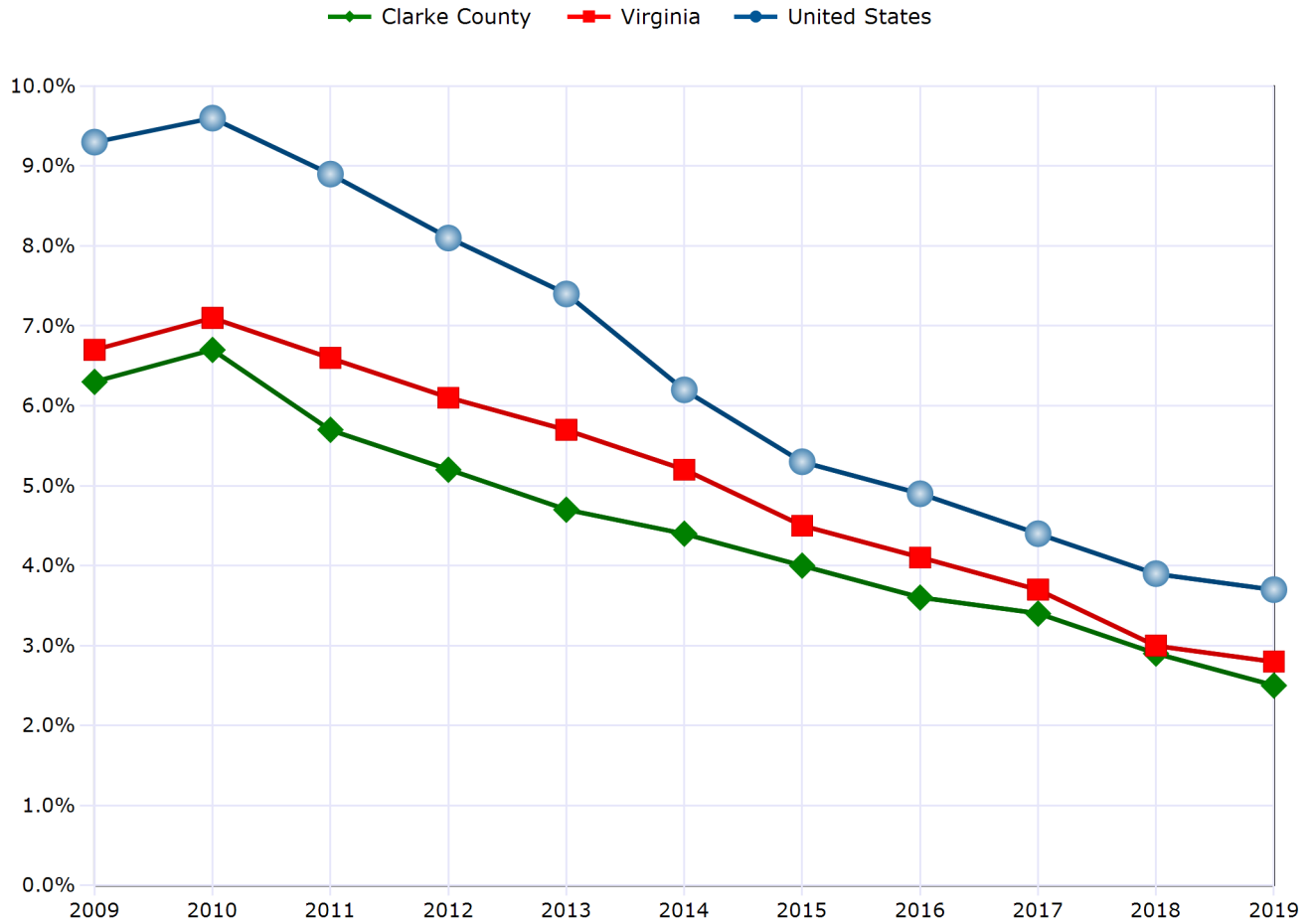
Unemployment insurance is a program for the accumulation of funds paid by employers to be used for the payment of unemployment insurance to workers during periods of unemployment which are beyond the workers' control. Unemployment insurance replaces a part of the worker's wage loss if he becomes eligible for payments.

Unemployment Rate

The number of unemployed people as a percentage of the labor force.

Unemployment Rates

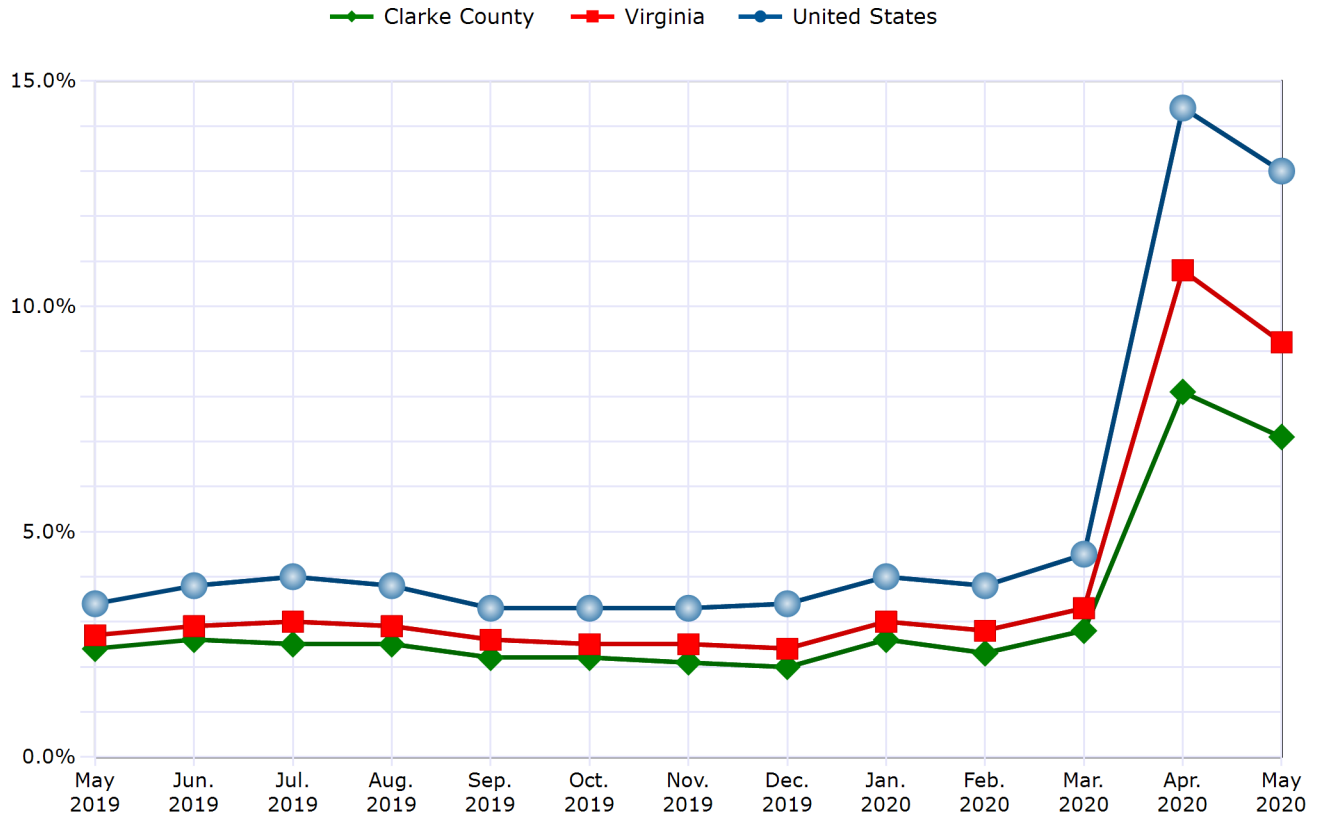
Trends



	Clarke County	Virginia	United States
2009	6.3%	6.7%	9.3%
2010	6.7%	7.1%	9.6%
2011	5.7%	6.6%	8.9%
2012	5.2%	6.1%	8.1%
2013	4.7%	5.7%	7.4%
2014	4.4%	5.2%	6.2%
2015	4.0%	4.5%	5.3%
2016	3.6%	4.1%	4.9%
2017	3.4%	3.7%	4.4%
2018	2.9%	3.0%	3.9%
2019	2.5%	2.8%	3.7%

Source: Virginia Employment Commission, Economic Information & Analytics, Local Area Unemployment Statistics.

Unemployment Rates *Past 12 Months*



	Clarke County	Virginia	United States
May 2019	2.4%	2.7%	3.4%
Jun. 2019	2.6%	2.9%	3.8%
Jul. 2019	2.5%	3.0%	4.0%
Aug. 2019	2.5%	2.9%	3.8%
Sep. 2019	2.2%	2.6%	3.3%
Oct. 2019	2.2%	2.5%	3.3%
Nov. 2019	2.1%	2.5%	3.3%
Dec. 2019	2.0%	2.4%	3.4%
Jan. 2020	2.6%	3.0%	4.0%
Feb. 2020	2.3%	2.8%	3.8%
Mar. 2020	2.8%	3.3%	4.5%
Apr. 2020	8.1%	10.8%	14.4%
May 2020	7.1%	9.2%	13.0%

Source: Virginia Employment Commission, Economic Information & Analytics, Local Area Unemployment Statistics.

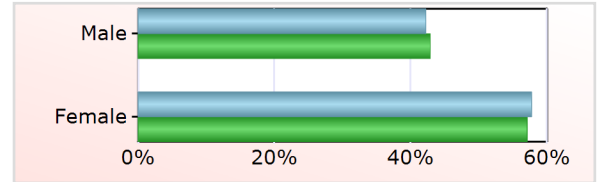
Characteristics of the Insured Unemployed

Total number of claimants: 483

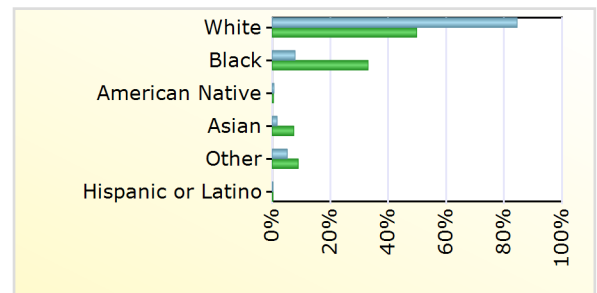
Clarke County - (483 claimants)

Virginia - (393,411 claimants)

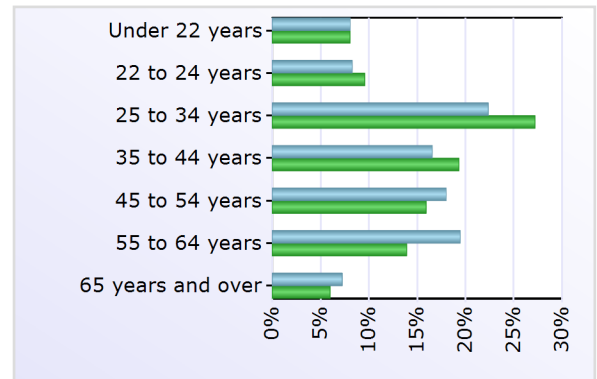
Gender	Clarke County	Virginia
Male	204	168,714
Female	279	224,697
Unspecified		



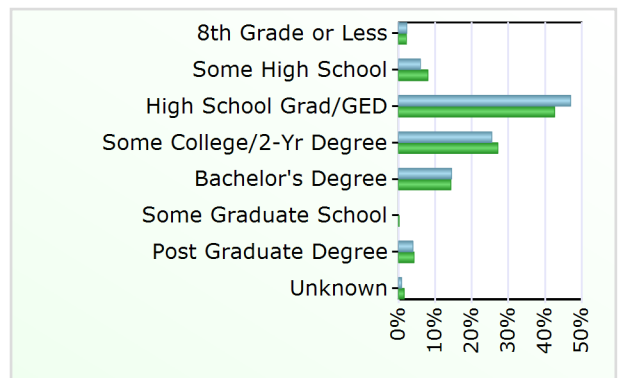
Race	Clarke County	Virginia
White	408	196,096
Black	38	130,116
American Native	3	1,759
Asian	8	29,224
Other	25	35,219
Hispanic or Latino	1	997



Age	Clarke County	Virginia
Under 22 years	39	31,676
22 to 24 years	40	37,675
25 to 34 years	108	107,011
35 to 44 years	80	76,034
45 to 54 years	87	62,690
55 to 64 years	94	54,759
65 years and over	35	23,566
Unknown		



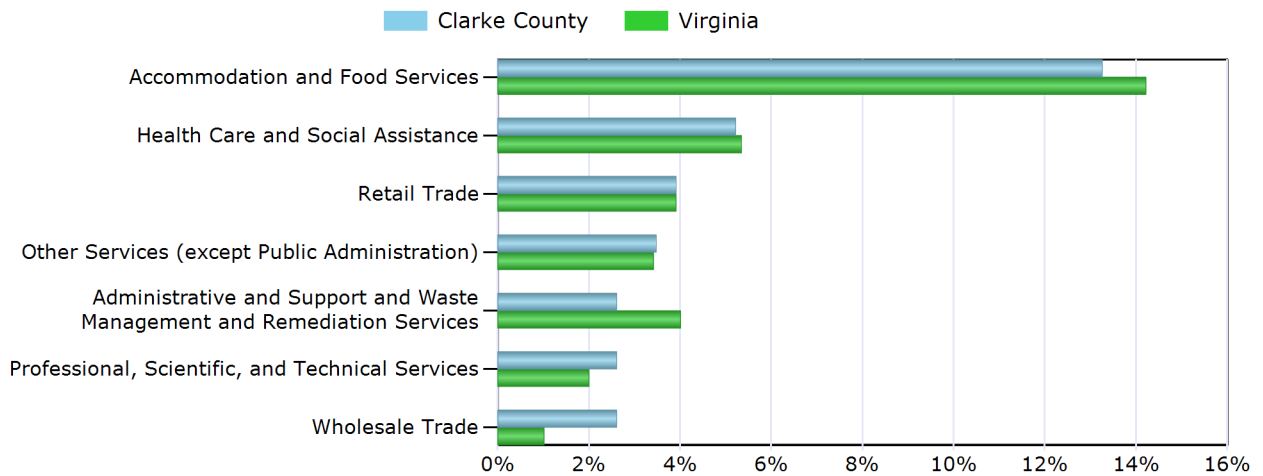
Education	Clarke County	Virginia
8th Grade or Less	11	8,449
Some High School	29	31,607
High School Grad/GED	227	167,586
Some College/2-Yr Degree	123	106,733
Bachelor's Degree	70	56,149
Some Graduate School		106
Post Graduate Degree	19	16,711
Unknown	4	6,070



Source: Virginia Employment Commission, Economic Information & Analytics, Characteristics of the Insured Unemployed, June 2020.

Characteristics of the Insured Unemployed

Top 5 Industries With Largest Number of Claimants in Clarke County
(excludes unclassified)



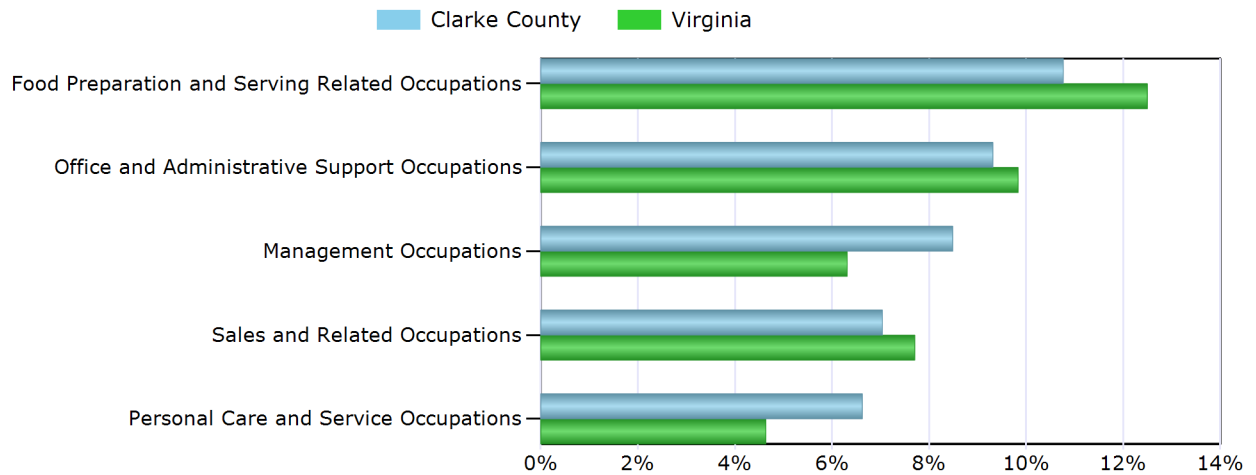
Industry	Clarke County	Virginia
Unclassified	245	208,546
Accommodation and Food Services	61	53,035
Health Care and Social Assistance	24	19,944
Retail Trade	18	14,583
Other Services (except Public Administration)	16	12,738
Wholesale Trade	12	3,779
Professional, Scientific, and Technical Services	12	7,454
Administrative and Support and Waste Management and Remediation Services	12	14,947
Construction	10	6,630
Educational Services	10	7,438
Transportation and Warehousing	9	5,027
Manufacturing	8	2,210
Arts, Entertainment, and Recreation	8	7,366
Real Estate and Rental and Leasing	6	3,311
Management of Companies and Enterprises	3	1,012
Agriculture, Forestry, Fishing and Hunting	2	232
Information	2	2,235
Finance and Insurance	2	1,949
Mining, Quarrying, and Oil and Gas Extraction		532
Utilities		37

Source: Virginia Employment Commission, Economic Information & Analytics, Characteristics of the Insured Unemployed, June 2020.

Characteristics of the Insured Unemployed

Top 5 Occupation Groups With Largest Number of Claimants in Clarke County

(excludes unknown occupations)

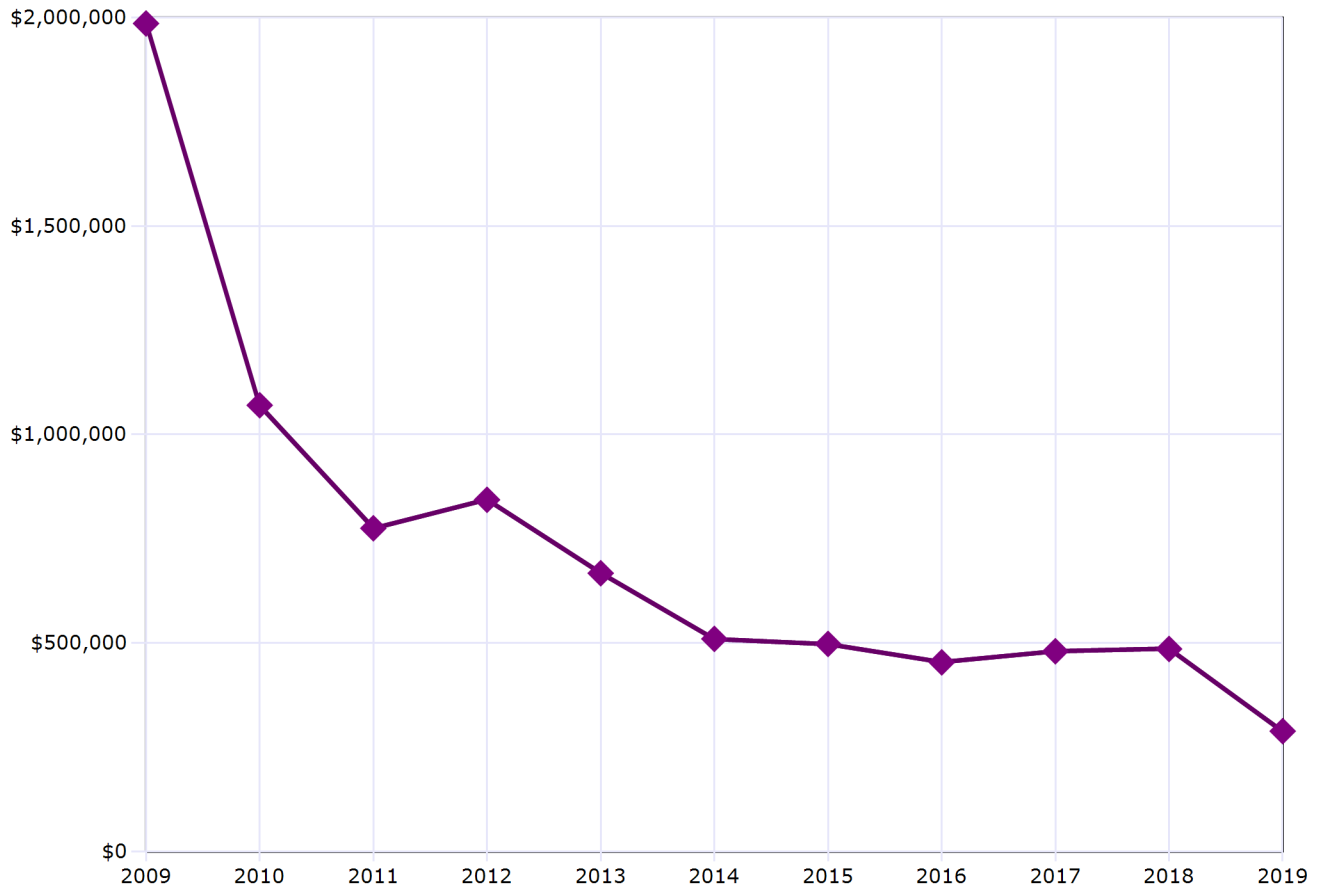


Occupation	Clarke County	Virginia
Unknown Occupation Code	122	95,086
Food Preparation and Serving Related Occupations	52	49,174
Office and Administrative Support Occupations	45	38,695
Management Occupations	41	24,838
Sales and Related Occupations	34	30,319
Personal Care and Service Occupations	32	18,241
Transportation and Material Moving Occupations	25	21,531
Installation, Maintenance, and Repair Occupations	17	10,337
Healthcare Support Occupations	16	11,988
Education, Training, and Library Occupations	15	11,116
Construction and Extraction Occupations	15	10,754
Production Occupations	13	16,090
Arts, Design, Entertainment, Sports, and Media Occupations	11	7,627
Business and Financial Operations Occupations	10	7,717
Healthcare Practitioners and Technical Occupations	8	9,742
Computer and Mathematical Occupations	6	6,267
Architecture and Engineering Occupations	5	2,836
Building and Grounds Cleaning and Maintenance Occupations	5	9,623
Protective Service Occupations	4	3,809
Legal Occupations	3	1,088
Community and Social Service Occupations	2	4,015
Life, Physical, and Social Science Occupations	1	1,787
Farming, Fishing, and Forestry Occupations	1	574
Military Specific Occupations		157

Source: Virginia Employment Commission, Economic Information & Analytics, Characteristics of the Insured Unemployed, June 2020.

Unemployment Insurance Payments

Trends

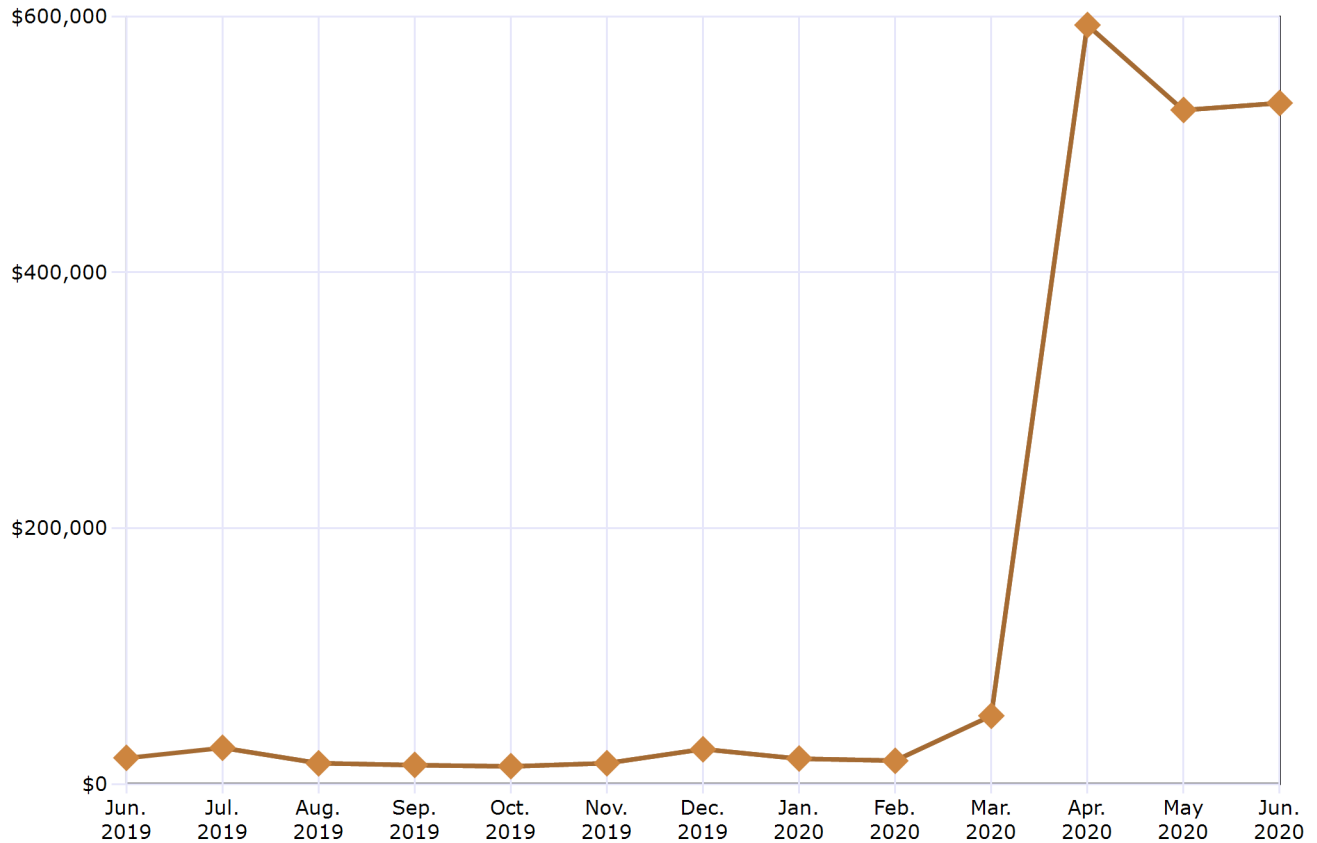


	Clarke County		Virginia	
	Weeks Paid	Amount Paid	Weeks Paid	Amount Paid
2009	6,521	\$1,985,385	3,782,630	\$1,069,206,277
2010	3,566	\$1,070,113	2,727,738	\$748,174,724
2011	2,671	\$775,266	2,242,341	\$612,702,314
2012	2,700	\$843,467	2,102,986	\$592,044,339
2013	2,158	\$667,478	1,999,039	\$574,074,609
2014	1,603	\$510,110	1,684,690	\$490,522,709
2015	1,580	\$497,947	1,198,476	\$351,290,100
2016	1,369	\$453,757	1,263,292	\$379,622,081
2017	1,421	\$480,326	1,114,650	\$336,664,624
2018	1,443	\$485,861	941,154	\$286,468,017
2019	891	\$288,816	867,371	\$269,014,541

Source: Virginia Employment Commission, Economic Information & Analytics, Unemployment Insurance Program.

Unemployment Insurance Payments

Past 12 Months



	Clarke County		Virginia	
	Weeks Paid	Amount Paid	Weeks Paid	Amount Paid
Jun. 2019	63	\$20,604	65,011	\$19,781,667
Jul. 2019	93	\$28,462	81,698	\$24,814,021
Aug. 2019	48	\$16,307	65,182	\$20,094,884
Sep. 2019	44	\$15,067	66,517	\$21,130,398
Oct. 2019	42	\$14,061	58,600	\$18,728,308
Nov. 2019	52	\$16,359	55,763	\$17,670,505
Dec. 2019	83	\$27,263	78,153	\$24,547,474
Jan. 2020	61	\$20,059	78,288	\$24,094,652
Feb. 2020	56	\$18,275	76,910	\$24,147,933
Mar. 2020	169	\$53,456	164,592	\$48,342,171
Apr. 2020	1,890	\$593,409	1,418,879	\$435,278,634
May 2020	2,012	\$526,981	1,495,631	\$379,537,653
Jun. 2020	2,069	\$532,430	1,657,148	\$406,903,693

Source: Virginia Employment Commission, Unemployment Insurance Program.

Employers by Size of Establishment

	Clarke County	Virginia
0 to 4 employees	315	174,215
5 to 9 employees	71	39,029
10 to 19 employees	35	28,864
20 to 49 employees	25	21,667
50 to 99 employees	6	7,458
100 to 249 employees	***	3,965
250 to 499 employees	***	1,132
500 to 999 employees	0	379
1000 and over employees	0	258
	457	276,967

Employment by Size of Establishment

	Clarke County	Virginia
0 to 4 employees	497	235,552
5 to 9 employees	465	259,787
10 to 19 employees	476	393,338
20 to 49 employees	781	657,331
50 to 99 employees	410	511,805
100 to 249 employees	***	588,047
250 to 499 employees	***	386,792
500 to 999 employees	0	260,623
1000 and over employees	0	682,778
	3,921	3,976,053

Note: Asterisks (***) indicate non-disclosable data.

'Zero; no employment' typically represents new startup firms or sole-proprietorships.

Source: Virginia Employment Commission, Economic Information & Analytics, Quarterly Census of Employment and Wages (QCEW), 4th Quarter (October, November, December) 2019.

50 Largest Employers

- | | |
|--|--|
| 1. Berryville Graphics | 26. Griffith Consumers Company |
| 2. Clarke County School Board | 27. Postal Service |
| 3. Grafton School, Inc. | 28. Rosemont Manor LLC |
| 4. Clarke County | 29. Waterloo Incorporated |
| 5. Coral Graphic Services Inc. | 30. Gsm Consulting Inc |
| 6. American Woodmark Corporation | 31. Southern Building Service Inc |
| 7. Martin's Food Market | 32. Leesburg Southern Electrical |
| 8. Powhatan School | 33. Locke Store LLC |
| 9. GI Virginia Rose Hill LLC | 34. The Heritage Child Develo |
| 10. The Red Gate Group Limited | 35. The Tea Cart |
| 11. Project Hope | 36. Champion Iron Works Inc |
| 12. Bank of Clarke County | 37. Harris Construction Inc |
| 13. Doodlebug Dog Walker LLC | 38. A T & T Technical Service Inc |
| 14. Christopher Hansen | 39. Berryville Physical Therapy and Wellness |
| 15. Cochrans Lumber & Millwork Inc | 40. Camino Real Nexican Restaurant |
| 16. IVQ Berryville OpCo LP | 41. Have A Blessed Day |
| 17. Mcdonalds Lee Highway | 42. Healthcare Services Group |
| 18. Town of Berryville | 43. Ready Support Service LLC |
| 19. Atlantic Construction Company | 44. Mercer Vu Farms Inc. |
| 20. McDonald's | 45. Rivers Edge Landscapes |
| 21. Berlin Steel | 46. White Post Supply, Inc. |
| 22. Handy Mart | 47. Audley Farm |
| 23. University of Virginia / Blue Ridge Hospital | 48. Innovative Staffing Technology |
| 24. L. Auberge Provencale | 49. Berryville Medical Associates |
| 25. Stuart M. Perry Inc. | 50. Cordial Coffee Co LLC |

Source: Virginia Employment Commission, *Economic Information & Analytics, Quarterly Census of Employment and Wages (QCEW), 4th Quarter (October, November, December) 2019.*

Did you know...

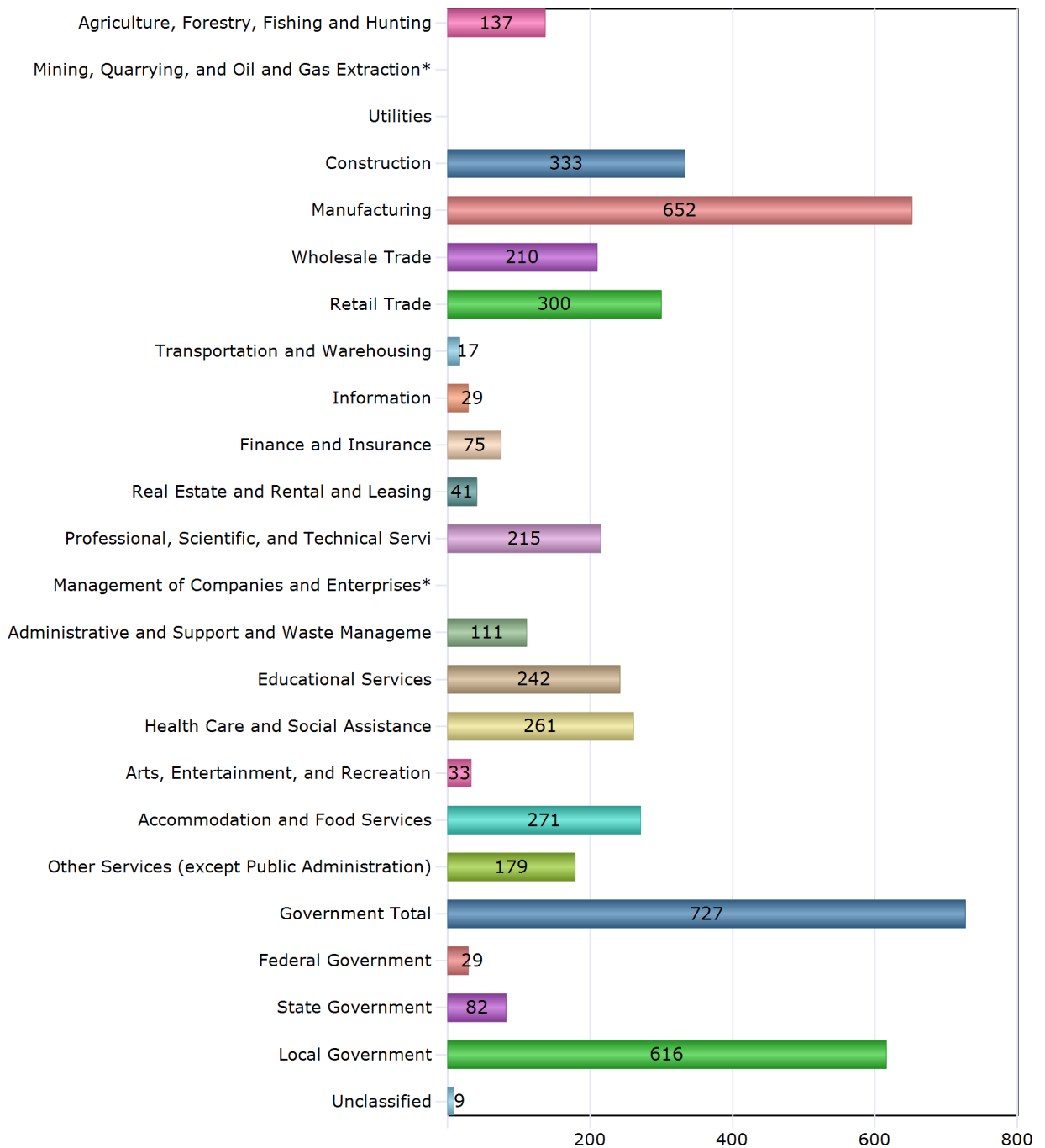
you can search over 300,000 employer listings on our website provided by Infogroup? This easy-to-use feature lets you search for employers by keyword, industry, sales volume, size range, and more!



For this data and more, visit us on the web at:

www.VirginiaLMI.com

Employment by Industry

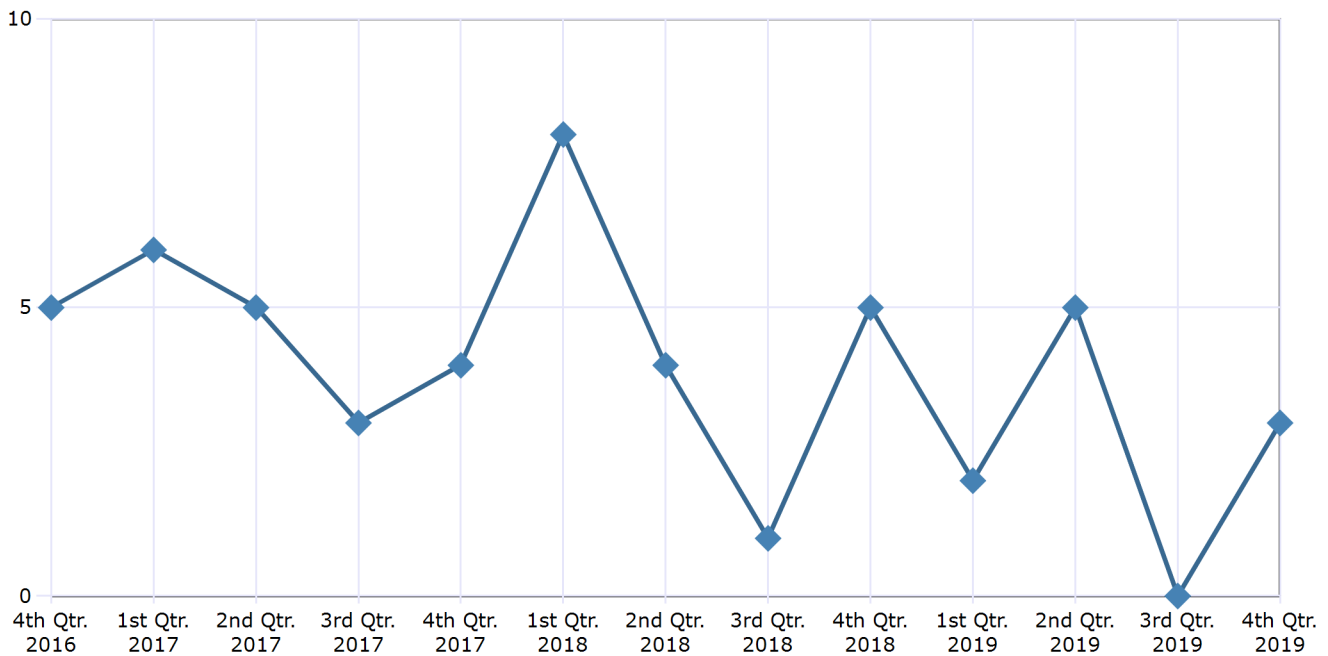


Total: 3,920

Note: Asterisk (*) indicates non-disclosable data.

Source: Virginia Employment Commission, Economic Information & Analytics, Quarterly Census of Employment and Wages (QCEW), 4th Quarter (October, November, December) 2019.

New Startup Firms



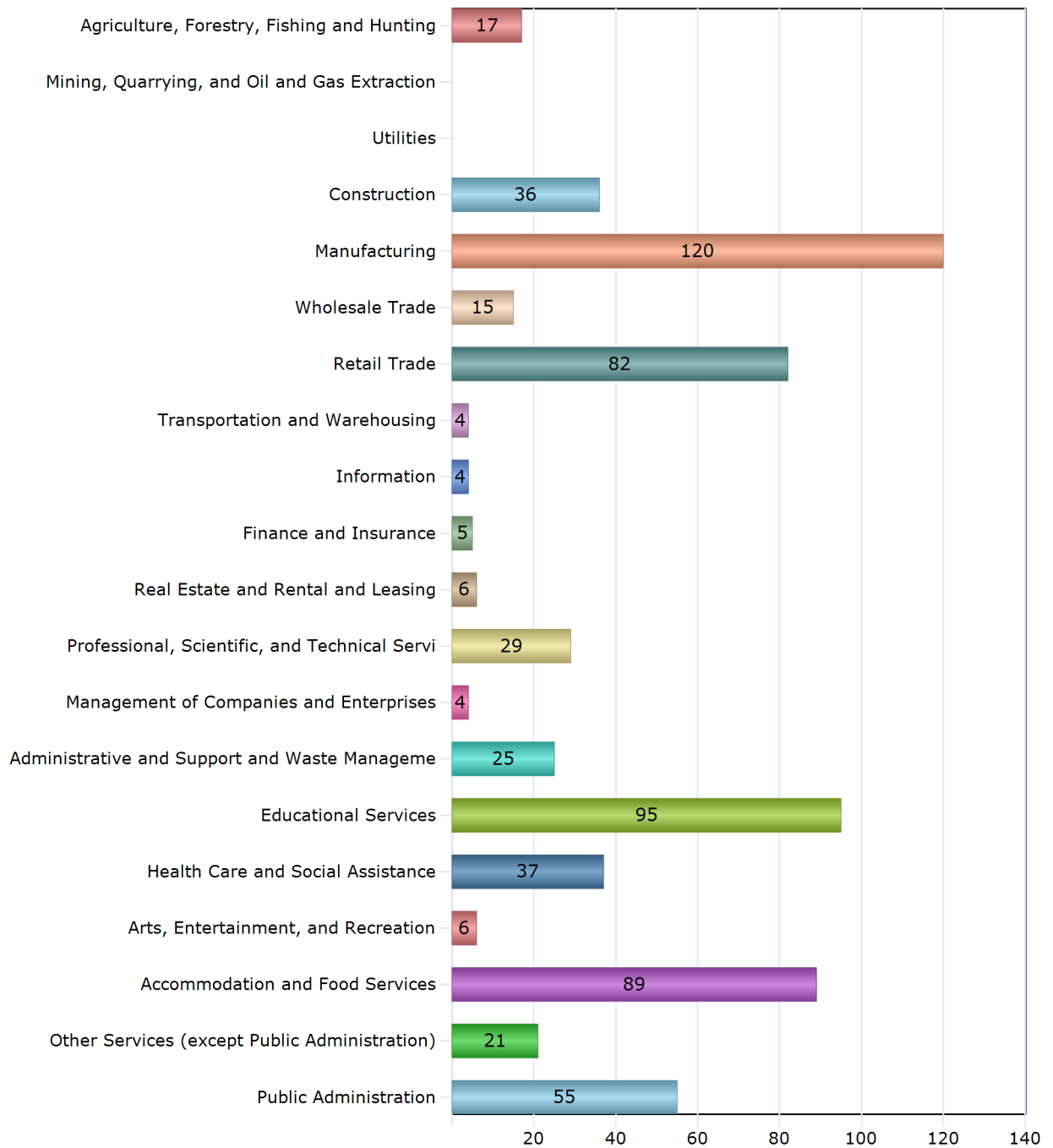
	Clarke County	Virginia
4th Qtr. 2016	5	3,426
1st Qtr. 2017	6	3,838
2nd Qtr. 2017	5	3,961
3rd Qtr. 2017	3	2,729
4th Qtr. 2017	4	3,058
1st Qtr. 2018	8	3,973
2nd Qtr. 2018	4	3,982
3rd Qtr. 2018	1	4,028
4th Qtr. 2018	5	3,641
1st Qtr. 2019	2	4,387
2nd Qtr. 2019	5	4,302
3rd Qtr. 2019		1,093
4th Qtr. 2019	3	4,344

Note: The following criteria was used to define new startup firms:

- 1.) Setup and liability date both occurred during 4th Quarter (October, November, December) 2019
- 2.) Establishment had no predecessor UI Account Number
- 3.) Private Ownership
- 4.) Average employment is less than 250
- 5.) For multi-unit establishments, the parent company must also meet the above criteria.

Source: Virginia Employment Commission, Economic Information & Analytics, Quarterly Census of Employment and Wages (QCEW), 4th Quarter (October, November, December) 2019.

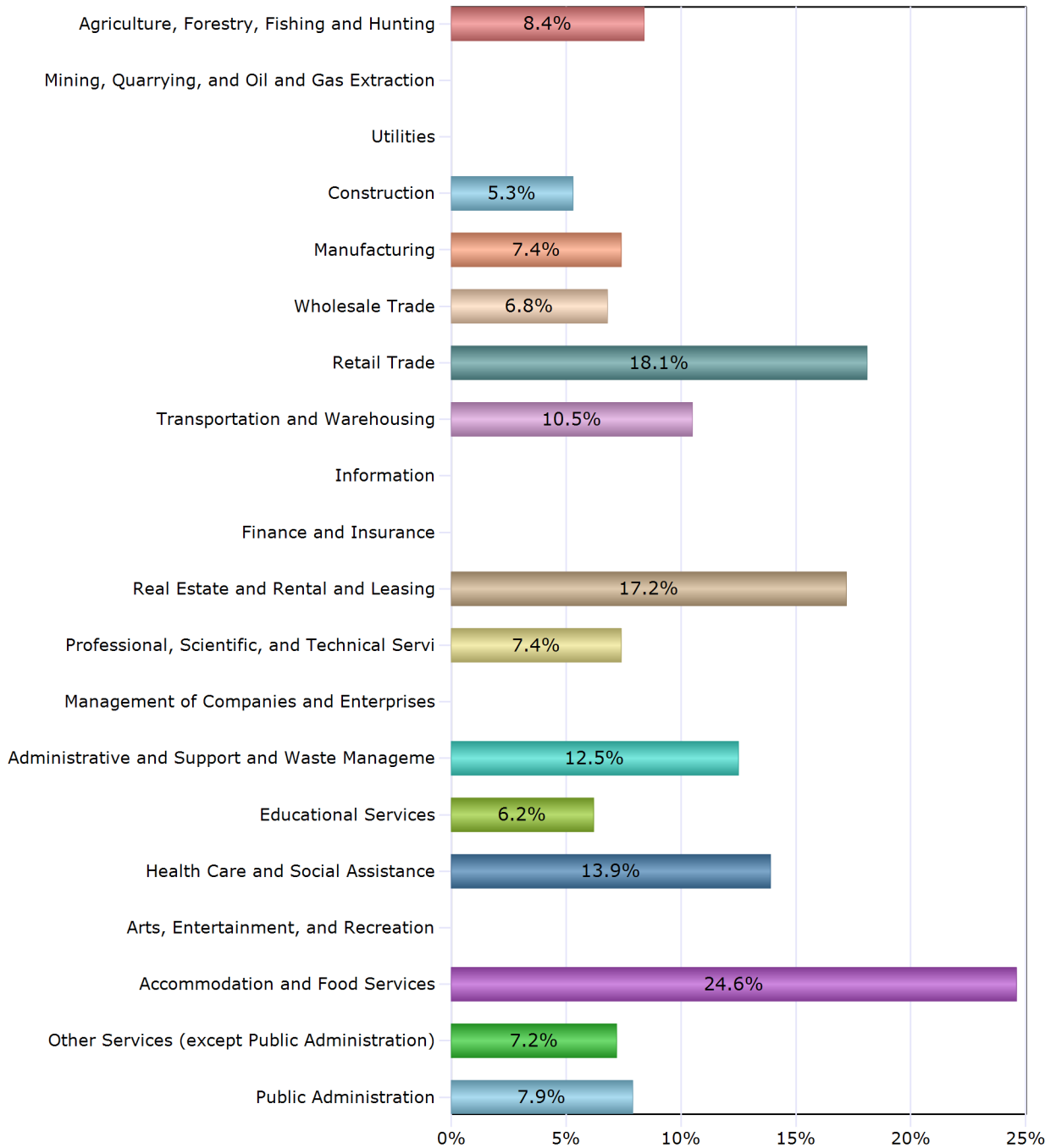
New Hires by Industry



Total: 650

Source: U.S. Census Bureau, Local Employment Dynamics (LED) Program, 3rd Quarter (July, August, September) 2019, all ownerships.

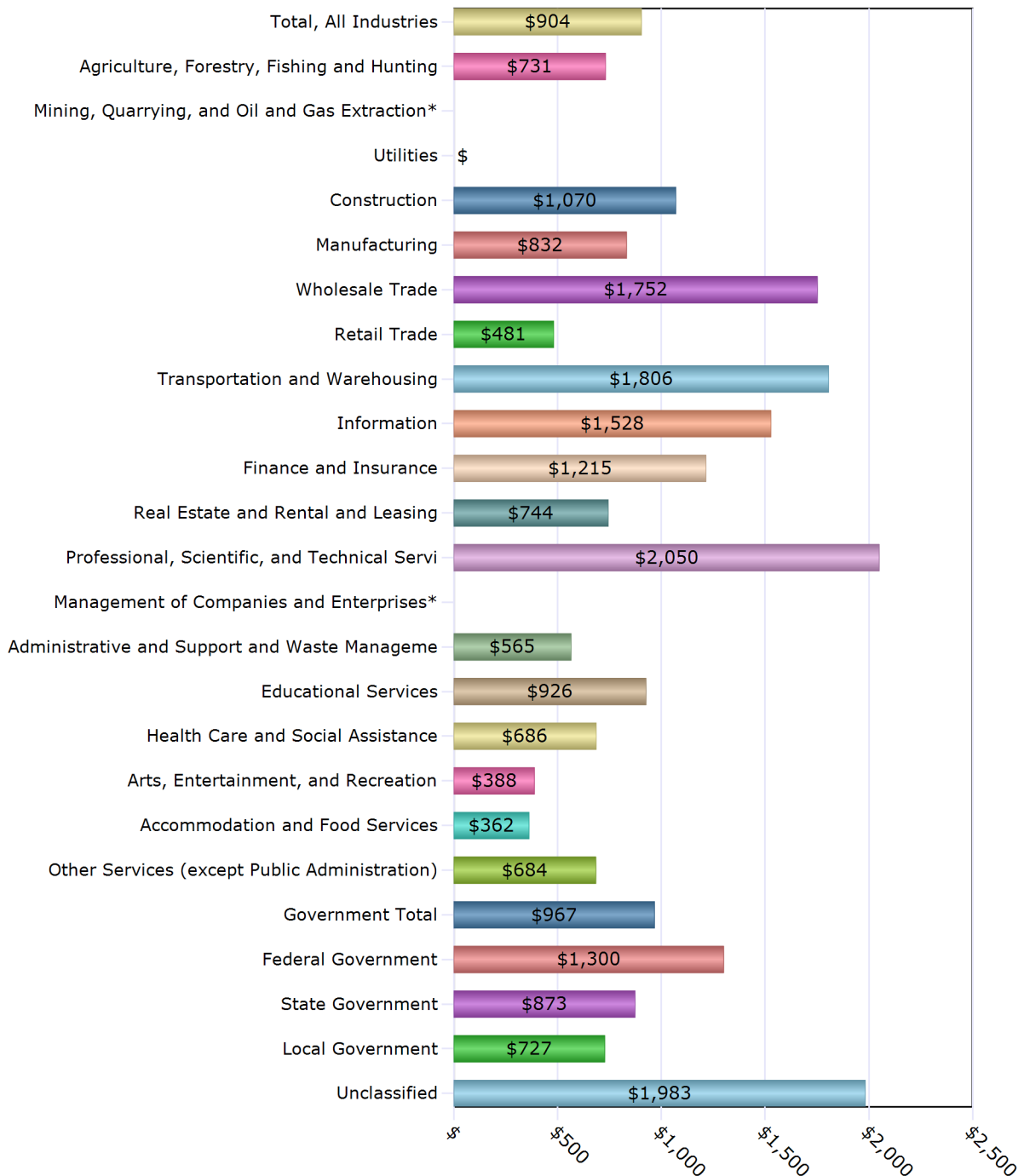
Turnover by Industry



Average: 11.0%

Source: U.S. Census Bureau, Local Employment Dynamics (LED) Program, 2nd Quarter (April, May, June) 2019, all ownerships.

Average Weekly Wage by Industry



Note: Asterisk (*) indicates non-disclosable data.

Source: Virginia Employment Commission, Economic Information & Analytics, Quarterly Census of Employment and Wages (QCEW), 4th Quarter (October, November, December) 2019.

Age of Workers by Industry

	14–18	19–21	22–24	25–34	35–44	45–54	55–64	65+
Total, All Industries	136	185	175	750	786	888	854	290
Agriculture, Forestry, Fishing and Hunting	9	5	11	33	18	32	32	20
Mining, Quarrying, and Oil and Gas Extraction								
Utilities								
Construction	6	21	14	69	63	79	64	21
Manufacturing	4	23	30	101	133	180	208	26
Wholesale Trade		7	9	40	48	36	37	9
Retail Trade	30	19	13	51	37	24	37	23
Transportation and Warehousing				14	13	5	6	
Information					8	3	5	
Finance and Insurance			4	14	15	19	23	6
Real Estate and Rental and Leasing	4	4	3	4	7	7	9	13
Professional, Scientific, and Technical Services		10	6	38	46	48	44	7
Management of Companies and Enterprises				9	10	18	14	
Administrative and Support and Waste Management		10	5	32	14	31	28	11
Educational Services	3	11	30	131	178	199	147	57
Health Care and Social Assistance	4	18	9	58	47	60	48	24
Arts, Entertainment, and Recreation		5		5	5	8	4	
Accommodation and Food Services	47	25	16	61	37	31	28	15
Other Services (except Public Administration)		11	10	29	39	43	52	27
Public Administration	23	7	12	56	64	61	64	24

Source: U.S. Census Bureau, Local Employment Dynamics (LED) Program, 3rd Quarter (July, August, September) 2019, all ownerships.

What is LED?

Developed by the U.S. Census Bureau, the Local Employment Dynamics (LED) program merges Virginia's Unemployment Compensation wage and employer records with Census demographic data. Read more about LED on the following website:

<http://lehd.did.census.gov/led/>



Industry Employment and Projections

Long Term

	Employment			Percent	
	Estimated 2014	Projected 2024	Change	Total	Annual
Total, All Industries	220,023	238,946	18,923	8.6%	.83%
Agriculture, Forestry, Fishing and Hunting	491	561	70	14.26%	1.34%
Mining, Quarrying, and Oil and Gas Extraction	281	280	-1	-.36%	-.04%
Utilities	612	546	-66	-10.78%	-1.13%
Construction	10,419	11,636	1,217	11.68%	1.11%
Manufacturing	31,099	29,256	-1,843	-5.93%	-.61%
Wholesale Trade	5,787	5,895	108	1.87%	.19%
Retail Trade	26,114	27,872	1,758	6.73%	.65%
Transportation and Warehousing	10,233	11,270	1,037	10.13%	.97%
Information	2,686	2,606	-80	-2.98%	-.3%
Finance and Insurance	4,906	5,290	384	7.83%	.76%
Real Estate and Rental and Leasing	2,194	2,282	88	4.01%	.39%
Professional, Scientific, and Technical Services	5,683	6,582	899	15.82%	1.48%
Management of Companies and Enterprises	2,881	2,995	114	3.96%	.39%
Administrative and Support and Waste Management	7,871	8,593	722	9.17%	.88%
Educational Services	25,370	28,703	3,333	13.14%	1.24%
Health Care and Social Assistance	27,211	33,047	5,836	21.45%	1.96%
Arts, Entertainment, and Recreation	2,509	2,769	260	10.36%	.99%
Accommodation and Food Services	22,117	24,743	2,626	11.87%	1.13%
Other Services (except Public Administration)	5,521	6,031	510	9.24%	.89%

Note: Asterisks (***) indicate non-disclosable data.

Projections data is for Shenandoah Valley (LWDA IV). No data available for Clarke County.

Source: Virginia Employment Commission, Economic Information & Analytics, Long Term Industry and Occupational Projections, 2014-2024.

Industry Employment and Projections

Short Term

	Employment			Percent	
	Estimated 2015	Projected 2017	Change	Total	Annual
Total, All Industries	3,977,496	4,093,656	116,160	2.92%	1.45%
Agriculture, Forestry, Fishing and Hunting	4,210	4,433	223	5.3%	2.61%
Mining, Quarrying, and Oil and Gas Extraction	6,805	5,869	-936	-13.75%	-7.13%
Utilities	10,717	10,695	-22	-.21%	-.1%
Construction	185,026	195,598	10,572	5.71%	2.82%
Manufacturing	232,632	233,073	441	.19%	.09%
Wholesale Trade	110,001	111,188	1,187	1.08%	.54%
Retail Trade	412,345	421,889	9,544	2.31%	1.15%
Transportation and Warehousing	112,837	117,619	4,782	4.24%	2.1%
Information	69,554	68,654	-900	-1.29%	-.65%
Finance and Insurance	131,712	136,266	4,554	3.46%	1.71%
Real Estate and Rental and Leasing	52,593	53,535	942	1.79%	.89%
Professional, Scientific, and Technical Servi Management of Companies and Enterprises	394,584	409,625	15,041	3.81%	1.89%
Administrative and Support and Waste Manageme	74,086	75,252	1,166	1.57%	.78%
Educational Services	224,339	236,780	12,441	5.55%	2.74%
Health Care and Social Assistance	365,350	372,071	6,721	1.84%	.92%
Arts, Entertainment, and Recreation	427,570	446,476	18,906	4.42%	2.19%
Accommodation and Food Services	56,096	57,991	1,895	3.38%	1.68%
Other Services (except Public Administration)	334,516	349,857	15,341	4.59%	2.27%
	133,850	136,332	2,482	1.85%	.92%

*Note: Asterisks (***) indicate non-disclosable data.
Projections data is for Virginia Statewide. No data available for Clarke County.*

*Source: Virginia Employment Commission, Economic Information & Analytics,
Short Term Industry and Occupational Projections, 2015-2017.*

Occupation Employment and Projections

Long Term

	Employment			Openings		
	Estimated 2014	Projected 2024	% Change	Replace-ments	Growth	Total
Total, All Occupations	220,023	238,946	8.6%	5,301	2,102	7,403
Management Occupations	7,157	7,704	7.64%	167	57	224
Business and Financial Operations Occupations	7,279	7,964	9.41%	148	69	217
Computer and Mathematical Occupations	3,393	3,757	10.73%	48	38	86
Architecture and Engineering Occupations	2,020	2,068	2.38%	48	8	56
Life, Physical, and Social Science Occupations	1,187	1,304	9.86%	35	14	49
Community and Social Service Occupations	2,702	3,076	13.84%	59	37	96
Legal Occupations	985	1,079	9.54%	18	10	28
Education, Training, and Library Occupations	14,918	17,019	14.08%	314	210	524
Arts, Design, Entertainment, Sports, and Media Occupations	2,968	3,177	7.04%	74	24	98
Healthcare Practitioners and Technical Occupations	11,930	14,088	18.09%	260	216	476
Healthcare Support Occupations	6,429	8,223	27.9%	140	180	320
Protective Service Occupations	4,094	4,625	12.97%	106	53	159
Food Preparation and Serving Related Occupations	19,642	22,275	13.4%	724	274	998
Building and Grounds Cleaning and Maintenance Occupations	9,264	10,059	8.58%	187	80	267
Personal Care and Service Occupations	8,629	9,833	13.95%	176	121	297
Sales and Related Occupations	24,134	25,530	5.78%	763	141	904
Office and Administrative Support Occupations	30,763	32,264	4.88%	692	198	890
Farming, Fishing, and Forestry Occupations	765	772	.92%	18	3	21
Construction and Extraction Occupations	10,178	11,130	9.35%	152	97	249
Installation, Maintenance, and Repair Occupations	10,213	11,075	8.44%	241	90	331
Production Occupations	21,100	20,191	-4.31%	469	36	505
Transportation and Material Moving Occupations	20,273	21,733	7.2%	464	146	610

*Note: Asterisks (***) indicate non-disclosable data.
Projections data is for Shenandoah Valley (LWDA IV). No data available for Clarke County.*

*Source: Virginia Employment Commission, Economic Information & Analytics,
Long Term Industry and Occupational Projections, 2014-2024.*

Occupation Employment and Projections

Short Term

	Employment			Openings		
	Estimated 2015	Projected 2017	% Change	Replace-ments	Growth	Total
Total, All Occupations	3,977,496	4,093,656	2.92%	92,736	59,171	151,907
Management Occupations	211,684	216,918	2.47%	4,446	2,618	7,064
Business and Financial Operations Occupations	276,201	284,397	2.97%	4,962	4,098	9,060
Computer and Mathematical Occupations	203,891	212,732	4.34%	2,536	4,451	6,987
Architecture and Engineering Occupations	78,184	79,032	1.08%	1,861	488	2,349
Life, Physical, and Social Science Occupations	33,613	34,156	1.62%	820	278	1,098
Community and Social Service Occupations	53,847	56,057	4.1%	1,101	1,105	2,206
Legal Occupations	43,892	44,747	1.95%	712	428	1,140
Education, Training, and Library Occupations	243,781	249,029	2.15%	5,092	2,624	7,716
Arts, Design, Entertainment, Sports, and Media Occupations	61,233	62,553	2.16%	1,408	678	2,086
Healthcare Practitioners and Technical Occupations	205,158	211,360	3.02%	4,160	3,102	7,262
Healthcare Support Occupations	90,672	94,357	4.06%	1,859	1,842	3,701
Protective Service Occupations	105,361	107,514	2.04%	2,354	1,081	3,435
Food Preparation and Serving Related Occupations	327,173	342,449	4.67%	14,249	7,644	21,893
Building and Grounds Cleaning and Maintenance Occupations	151,649	157,036	3.55%	2,839	2,694	5,533
Personal Care and Service Occupations	155,803	163,251	4.78%	3,230	3,728	6,958
Sales and Related Occupations	423,418	432,998	2.26%	13,691	4,790	18,481
Office and Administrative Support Occupations	554,516	566,160	2.1%	11,737	5,962	17,699
Farming, Fishing, and Forestry Occupations	6,868	7,147	4.06%	168	141	309
Construction and Extraction Occupations	187,792	195,659	4.19%	2,884	4,098	6,982
Installation, Maintenance, and Repair Occupations	152,257	156,081	2.51%	3,384	2,080	5,464
Production Occupations	181,313	183,120	1%	3,937	1,364	5,301
Transportation and Material Moving Occupations	229,190	236,903	3.37%	5,304	3,878	9,182

*Note: Asterisks (***) indicate non-disclosable data.
Projections data is for Virginia Statewide. No data available for Clarke County.*

Source: Virginia Employment Commission, Economic Information & Analytics, Short Term Industry and Occupational Projections, 2015-2017.

Growth Occupations

	Employment			Average Annual Openings			Average Annual Salary
	Estimated 2014	Projected 2024	% Change	Replacements	Growth	Total	
Home Health Aides	1,102	1,668	51.36%	25	57	82	\$23,541
Physical Therapist Assistants	172	252	46.51%	5	8	13	\$67,046
Physical Therapists	446	652	46.19%	12	21	33	\$85,633
Physician Assistants	161	233	44.72%	4	7	11	\$102,422
Athletic Trainers	89	126	41.57%	2	4	6	\$53,241
Nurse Practitioners	210	295	40.48%	5	8	13	\$106,133
Veterinary Technologists and Technicians	173	236	36.42%	2	6	8	\$42,017
Physical Therapist Aides	77	105	36.36%	2	3	5	\$31,206
Personal Financial Advisors	249	333	33.73%	6	8	14	\$90,178
Medical Assistants	574	767	33.62%	12	19	31	\$30,546
Physicians and Surgeons, All Other	337	445	32.05%	9	11	20	\$261,620
Occupational Therapists	186	244	31.18%	4	6	10	\$90,868
Web Developers	136	178	30.88%	2	4	6	\$63,333
Speech-Language Pathologists	173	224	29.48%	4	5	9	\$85,275
Medical Secretaries	***	***	***	***	***	***	N/A
Clinical, Counseling, and School Psychologists	278	354	27.34%	6	8	14	\$77,282
Opticians, Dispensing	100	127	27%	3	3	6	\$47,442
Health Specialties Teachers, Postsecondary	***	***	***	***	***	***	N/A
Dental Assistants	414	524	26.57%	10	11	21	\$39,655
Nursing Instructors and Teachers, Postsecondary	204	258	26.47%	4	5	9	\$73,710

Note: Asterisks (***) indicate non-disclosable data.

Projections and OES wage data are for Shenandoah Valley (LWDA IV). No data available for Clarke County.

Source: Virginia Employment Commission, Economic Information & Analytics, Long Term Industry and Occupational Projections, 2014-2024 Occupational Employment Statistics (OES) Survey, 2018.

Declining Occupations

	Employment			Openings		
	Estimated 2014	Projected 2024	% Change	Replace-ments	Growth	Total
Rolling Machine Setters, Operators, and Tenders, Metal and Plastic	***	***	***	***	***	***
Sewing Machine Operators	372	262	-29.57%	2	0	2
Molding, Coremaking, and Casting Machine Setters, Operators, and Tenders, Metal and Plastic	271	195	-28.04%	4	0	4
Extruding and Drawing Machine Setters, Operators, and Tenders, Metal and Plastic	300	217	-27.67%	7	0	7
Prepress Technicians and Workers	139	107	-23.02%	2	0	2
Postal Service Clerks	144	112	-22.22%	2	0	2
Postal Service Mail Carriers	439	342	-22.1%	8	0	8
Textile Winding, Twisting, and Drawing Out Machine Setters, Operators, and Tenders	***	***	***	***	***	***
Cutting, Punching, and Press Machine Setters, Operators, and Tenders, Metal and Plastic	417	331	-20.62%	5	0	5
Grinding, Lapping, Polishing, and Buffing Machine Tool Setters, Operators, and Tenders, Metal and Plastic	117	93	-20.51%	5	0	5
Forging Machine Setters, Operators, and Tenders, Metal and Plastic	***	***	***	***	***	***
Mail Clerks and Mail Machine Operators, Except Postal Service	105	87	-17.14%	2	0	2
Lathe and Turning Machine Tool Setters, Operators, and Tenders, Metal and Plastic	***	***	***	***	***	***
Extruding, Forming, Pressing, and Compacting Machine Setters, Operators, and Tenders	281	240	-14.59%	10	0	10
Electrical and Electronic Equipment Assemblers	163	141	-13.5%	2	0	2
Adhesive Bonding Machine Operators and Tenders	562	497	-11.57%	15	0	15
Farmworkers and Laborers, Crop, Nursery, and Greenhouse	118	105	-11.02%	3	0	3
Chemical Equipment Operators and Tenders	***	***	***	***	***	***
Procurement Clerks	107	96	-10.28%	4	0	4
Cooks, Fast Food	1,068	964	-9.74%	28	0	28

Note: Asterisks (***) indicate non-disclosable data.
Projections data is for Shenandoah Valley (LWDA IV). No data available for Clarke County.

Source: Virginia Employment Commission, Economic Information & Analytics, Long Term Industry and Occupational Projections, 2014-2024.

Consumer Price Index (CPI)

All Urban Consumers (CPI-U)

	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Ann.	% chg
2010	216.687	216.741	217.631	218.009	218.178	217.965	218.011	218.312	218.439	218.711	218.803	219.179	218.056	1.6
2011	220.223	221.309	223.467	224.906	225.964	225.722	225.922	226.545	226.889	226.421	226.230	225.672	224.939	3.2
2012	226.665	227.663	229.392	230.085	229.815	229.478	229.104	230.379	231.407	231.317	230.221	229.601	229.594	2.1
2013	230.280	232.166	232.773	232.531	232.945	233.504	233.596	233.877	234.149	233.546	233.069	233.049	232.957	1.5
2014	233.916	234.781	236.293	237.072	237.900	238.343	238.250	237.852	238.031	237.433	236.151	234.812	236.736	1.6
2015	233.707	234.722	236.119	236.599	237.805	238.638	238.654	238.316	237.945	237.838	237.336	236.525	237.017	0.1
2016	236.916	237.111	238.132	239.261	240.229	241.018	240.628	240.849	241.428	241.729	241.353	241.432	240.007	1.3
2017	242.839	243.603	243.801	244.524	244.733	244.955	244.786	245.519	246.819	246.663	246.669	246.524	245.120	2.1
2018	247.867	248.991	249.554	250.546	251.588	251.989	252.006	252.146	252.439	252.885	252.038	251.233	251.107	2.4
2019	251.712	252.776	254.202	255.548	256.092	256.143	256.571	256.558	256.759	257.346	257.208	256.974	255.657	1.8
2020	257.971	258.678	258.115	256.389	256.394									

Urban Wage Earners and Clerical Workers (CPI-W)

	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Ann.	% chg
2010	212.568	212.544	213.525	213.958	214.124	213.839	213.898	214.205	214.306	214.623	214.750	215.262	213.967	2.1
2011	216.400	217.535	220.024	221.743	222.954	222.522	222.686	223.326	223.688	223.043	222.813	222.166	221.575	3.6
2012	223.216	224.317	226.304	227.012	226.600	226.036	225.568	227.056	228.184	227.974	226.595	225.889	226.229	2.1
2013	226.520	228.677	229.323	228.949	229.399	230.002	230.084	230.359	230.537	229.735	229.133	229.174	229.324	1.4
2014	230.040	230.871	232.560	233.443	234.216	234.702	234.525	234.030	234.170	233.229	231.551	229.909	232.771	1.5
2015	228.294	229.421	231.055	231.520	232.908	233.804	233.806	233.366	232.661	232.373	231.721	230.791	231.810	-0.4
2016	231.061	230.972	232.209	233.438	234.436	235.289	234.771	234.904	235.495	235.732	235.215	235.390	234.076	1.0
2017	236.854	237.477	237.656	238.432	238.609	238.813	238.617	239.448	240.939	240.573	240.666	240.526	239.051	2.1
2018	241.919	242.988	243.463	244.607	245.770	246.196	246.155	246.336	246.565	247.038	245.933	244.786	245.146	2.5
2019	245.133	246.218	247.768	249.332	249.871	249.747	250.236	250.112	250.251	250.894	250.644	250.452	249.222	1.7
2020	251.361	251.935	251.375	249.515	249.521									

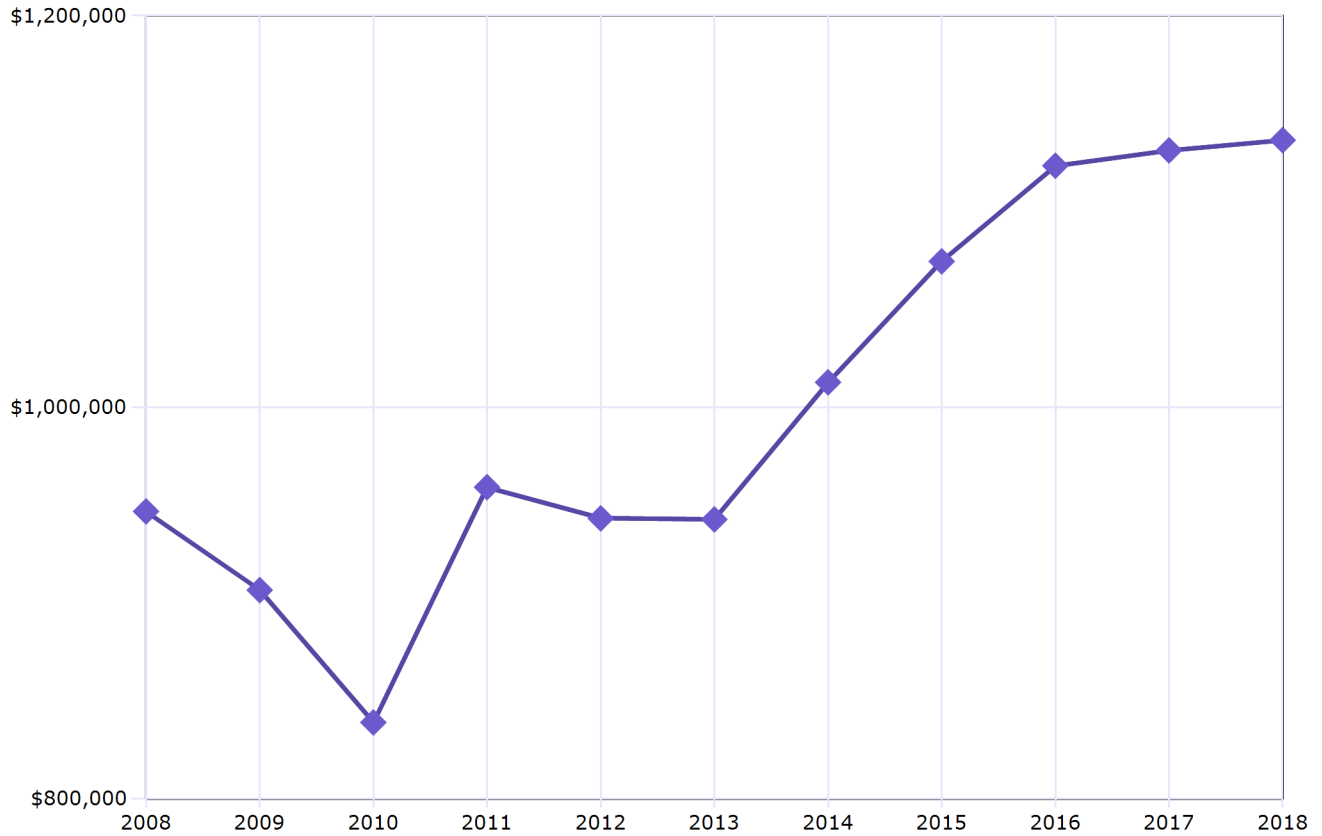
Note: CPI data is for the United States only. No data available for Clarke County.

The CPI-U includes expenditures by urban wage earners and clerical workers, professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, retirees and others not in the labor force. The CPI-W only includes expenditures by those in hourly wage earning or clerical jobs.

Source: Bureau of Labor Statistics,
Consumer Price Indexes (CPI) Program.

Local Option Sales Tax

Trends

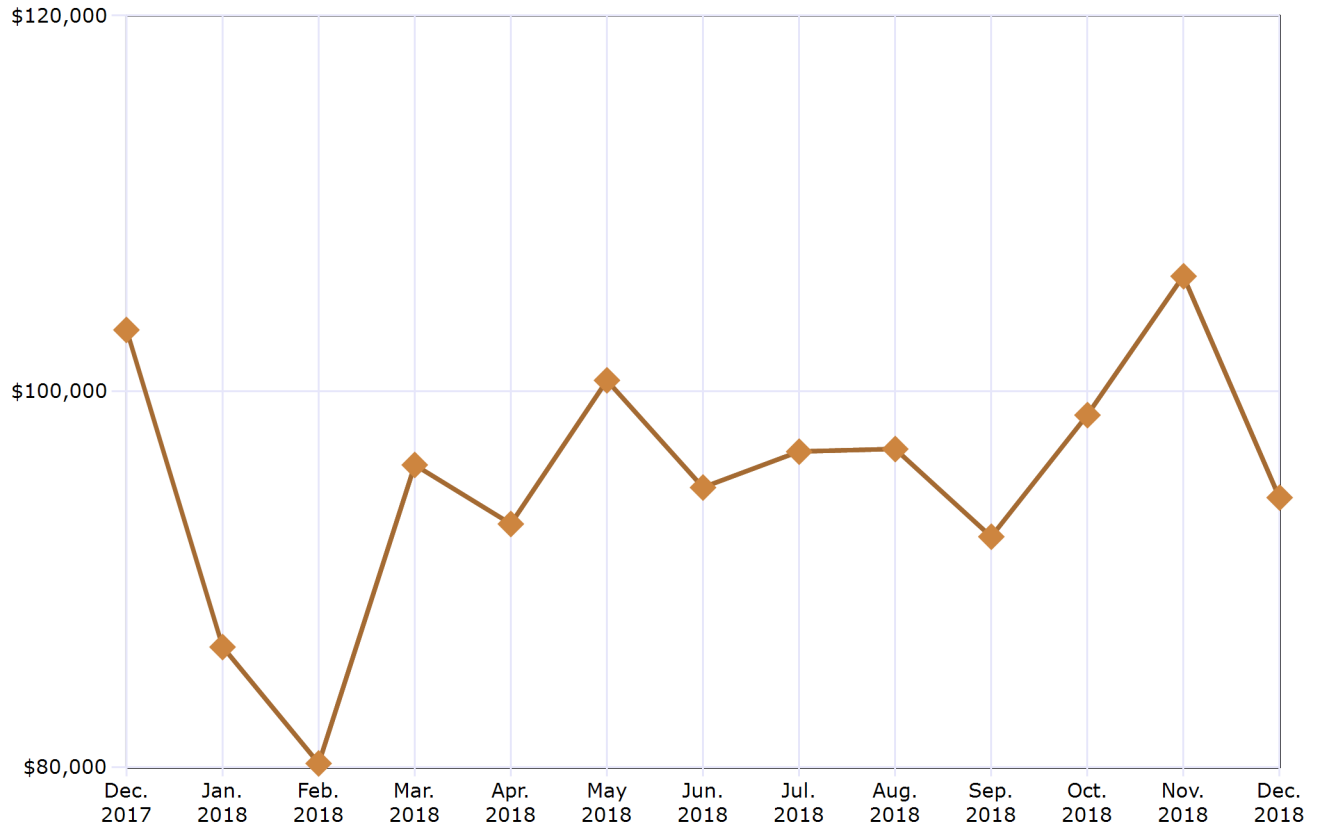


	Clarke County	Virginia
2008	\$946,762	\$1,032,815,078
2009	\$906,567	\$979,594,664
2010	\$838,981	\$992,820,512
2011	\$959,165	\$1,035,981,229
2012	\$943,215	\$1,080,663,042
2013	\$942,685	\$1,093,292,668
2014	\$1,012,722	\$1,131,194,860
2015	\$1,074,496	\$1,179,611,271
2016	\$1,123,360	\$1,202,257,995
2017	\$1,131,191	\$1,232,981,515
2018	\$1,136,434	\$1,282,022,261

Note: This data is based on Virginia sales tax revenues deposited, rather than the actual taxable sales figures as reported on a dealer's return.

Source: Virginia Department of Taxation, Revenue Forecasting.

Local Option Sales Tax Past 12 Months



	Clarke County	Virginia
Dec. 2017	\$103,279	\$123,193,863
Jan. 2018	\$86,408	\$90,794,207
Feb. 2018	\$80,216	\$90,576,093
Mar. 2018	\$96,096	\$107,834,402
Apr. 2018	\$92,955	\$102,372,977
May 2018	\$100,599	\$110,211,496
Jun. 2018	\$94,895	\$112,529,037
Jul. 2018	\$96,804	\$107,211,401
Aug. 2018	\$96,941	\$109,428,585
Sep. 2018	\$92,278	\$105,468,340
Oct. 2018	\$98,747	\$107,742,243
Nov. 2018	\$106,136	\$112,348,128
Dec. 2018	\$94,359	\$125,505,352

Note: This data is based on Virginia sales tax revenues deposited, rather than the actual taxable sales figures as reported on a dealer's return.

Source: Virginia Department of Taxation, Revenue Forecasting.

IV. Education Profile

Overview

The Education Profile for Clarke County provides an assortment of data collected from the United States Census Bureau and the National Center for Education Statistics (NCES).



Related Terms and Definitions

Associate's degree

An award that normally requires at least two but less than four years of full-time equivalent college work.

Bachelor's degree

An award that normally requires at least four but not more than five years of full-time equivalent college-level work.

Post-baccalaureate certificate

An award that requires completion of an organized program of study equivalent to 18 semester credit hours beyond the bachelor's. It is designed for persons who have completed a bachelor's degree, but do not meet the requirements of a master's degree.

Master's degree

An award that requires the successful completion of a program of study of at least the full-time equivalent of one but not more than two academic years of work beyond the bachelor's degree.

Post-master's certificate

An award that requires completion of an organized program of study equivalent to 24 semester credit hours beyond the master's degree, but does not meet the requirements of academic degrees at the doctor's level.

Doctor's degree

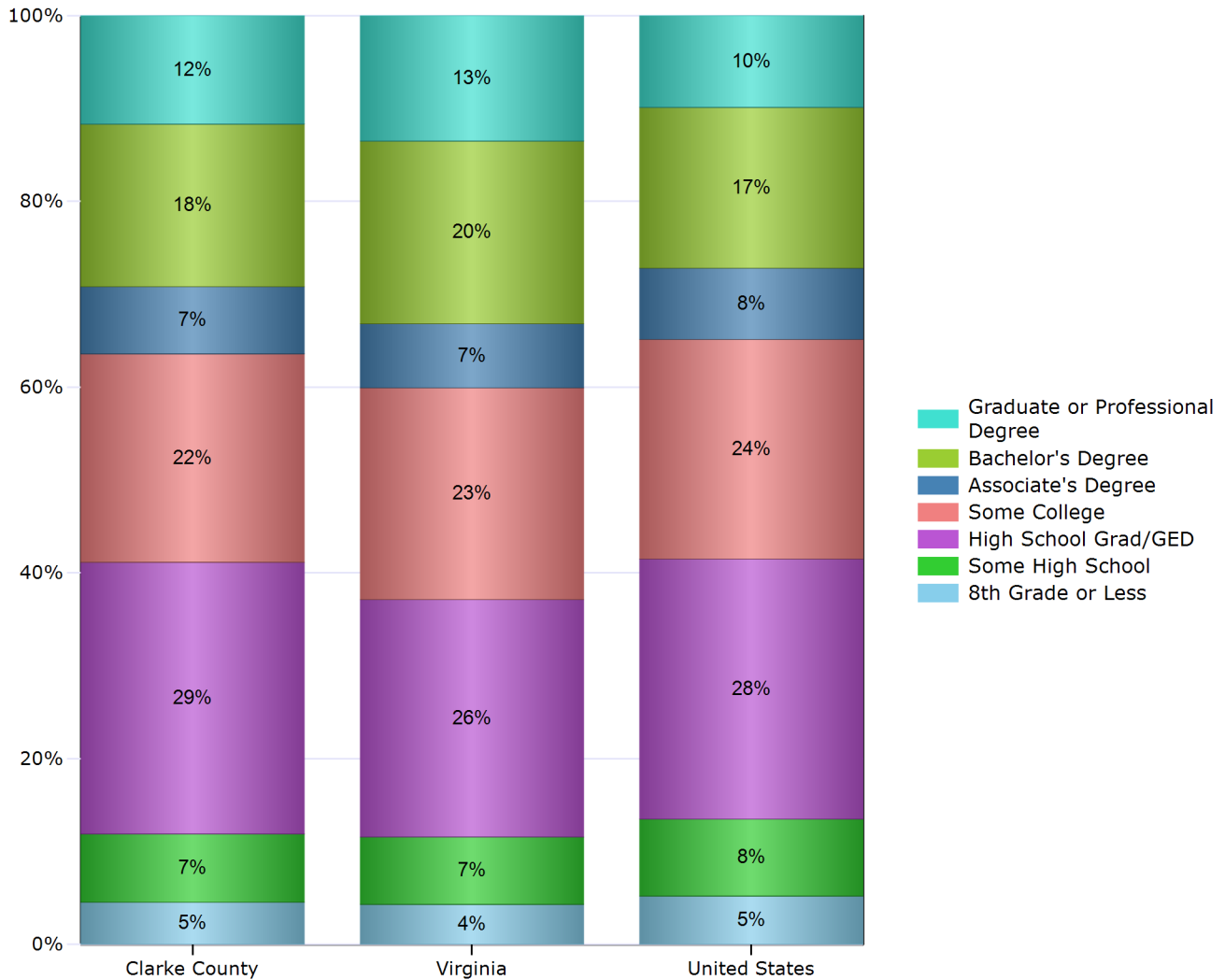
The highest award a student can earn for graduate study.

First-professional degree

An award that requires completion of a program that meets all of the following criteria: (1) completion of the academic requirements to begin practice in the profession; (2) at least two years of college work prior to entering the program; and (3) a total of at least six academic years of college work to complete the degree program, including prior required college work plus the length of the professional program itself.

Educational Attainment

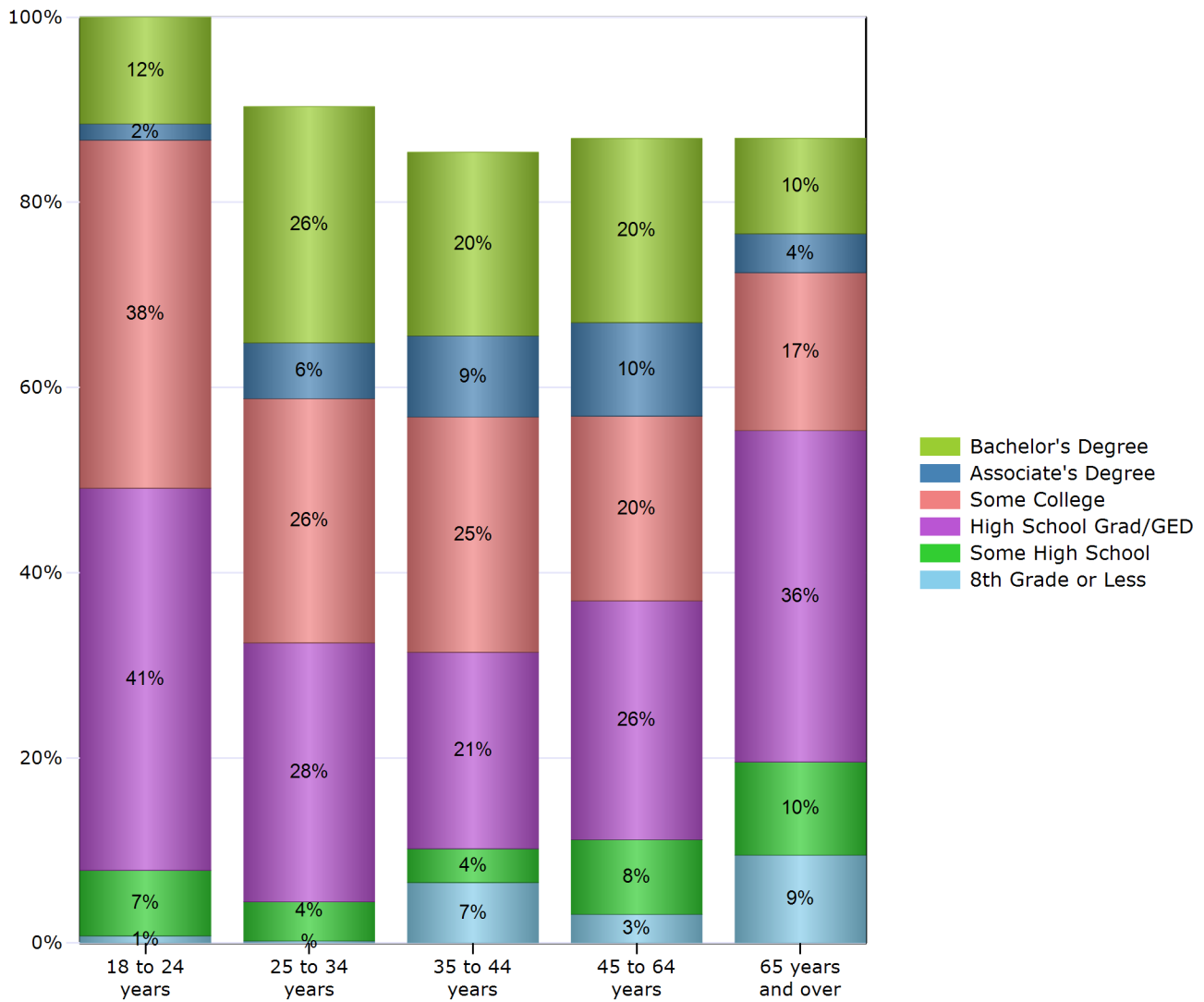
(Population 18 years and over)



	Clarke County	Virginia	United States
8th Grade or Less	509	275,329	12,639,425
Some High School	826	464,075	20,093,117
High School Grad/GED	3,282	1,633,105	68,044,371
Some College	2,517	1,457,887	57,431,237
Associate's Degree	812	440,219	18,586,866
Bachelor's Degree	1,965	1,258,661	42,027,629
Graduate or Professional Degree	1,310	862,686	24,008,551
	11,221	6,391,962	242,831,196

Source: U.S. Census Bureau
American Community Survey, 2011-2015.

Educational Attainment by Age

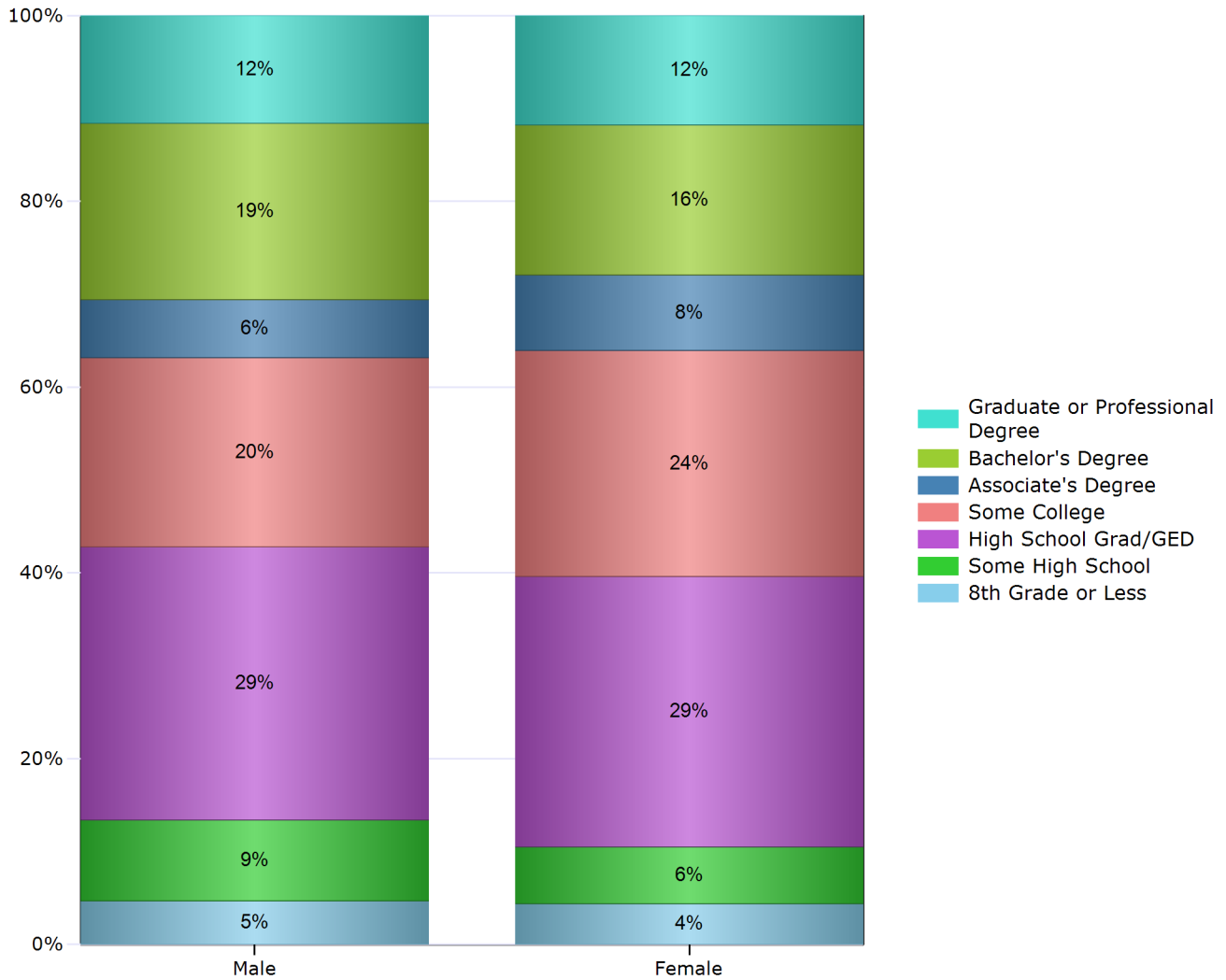


	18 - 24	25 - 34	35 - 44	45 - 64	65+	Total
8th Grade or Less	8	3	102	141	255	509
Some High School	73	58	57	368	270	826
High School Grad/GED	426	385	332	1,178	961	3,282
Some College	388	363	397	911	458	2,517
Associate's Degree	18	83	137	461	113	812
Bachelor's Degree	119	351	310	908	277	1,965
Graduate or Professional Degree		133	228	598	351	1,310
	1,032	1,376	1,563	4,565	2,685	11,221

Source: U.S. Census Bureau
American Community Survey, 2011-2015.

Educational Attainment by Gender

(Population 18 years and over)

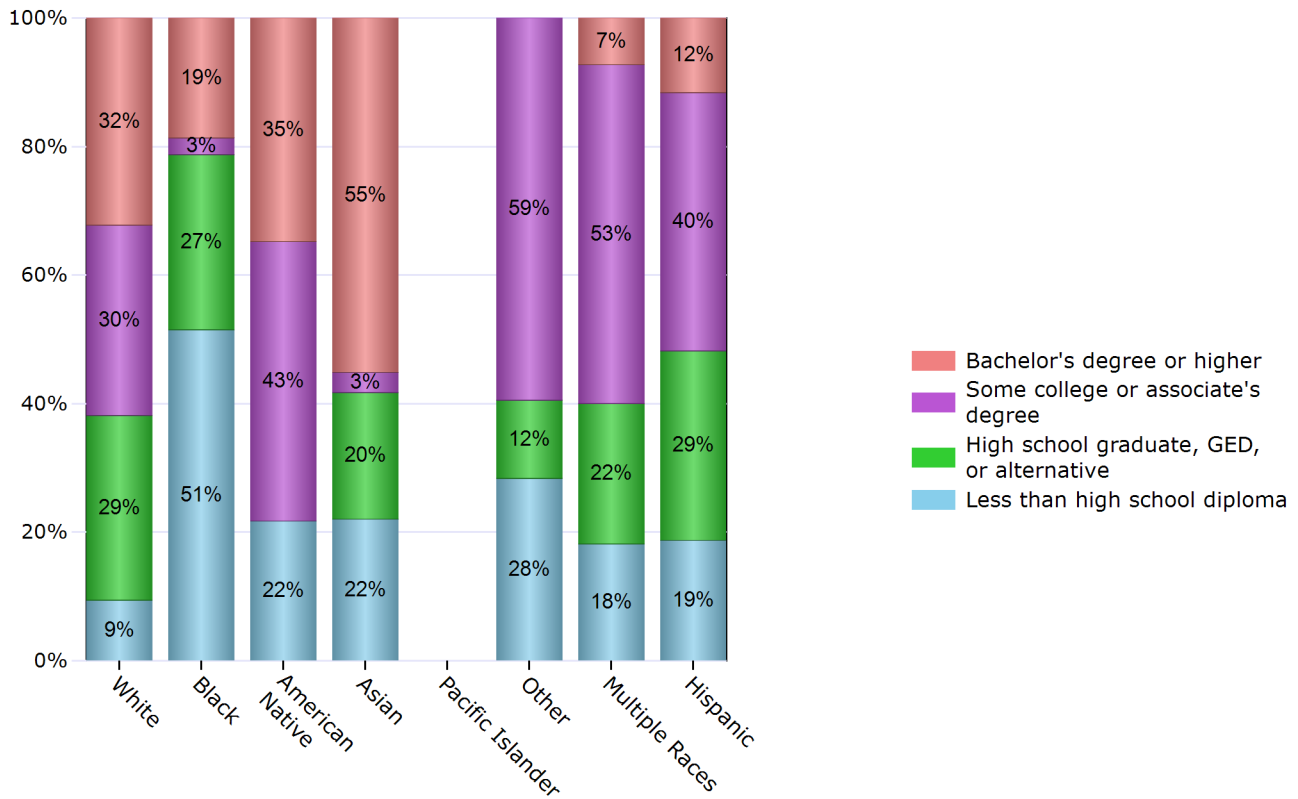


	Male	Female	Total
8th Grade or Less	252	257	509
Some High School	468	358	826
High School Grad/GED	1,579	1,703	3,282
Some College	1,094	1,423	2,517
Associate's Degree	336	476	812
Bachelor's Degree	1,020	945	1,965
Graduate or Professional Degree	622	688	1,310
	5,371	5,850	11,221

Source: U.S. Census Bureau
American Community Survey, 2011-2015.

Educational Attainment by Race/Ethnicity

(Population 25 years and over)



	Less than high school diploma	High school grad, GED, or alternative	Some college or associate's degree	Bachelor's degree or higher	Total
Race					
White	867	2,646	2,724	2,966	9,203
Black or African American	276	146	14	100	536
American Indian or Alaska Native	10	0	20	16	46
Asian	28	25	4	70	127
Native Hawaiian/Pacific Islander	0	0	0	0	0
Other	63	27	132	0	222
Multiple Races	10	12	29	4	55
Ethnicity					
Hispanic or Latino (of any race)	63	99	135	39	336
	1,317	2,955	3,058	3,195	10,525

Source: U.S. Census Bureau
American Community Survey, 2011-2015.

Graduate Data Trends

Clarke County

	Cert. <1 yr.	Cert. 1-2 yrs.	Assoc.	Cert. 2-4 yrs.	BA	Cert. Post-BA	MA	Cert. Post-MA	Ph.D.	1st Prof.
2006										
2007										
2008										
2009										
2010										
2011										
2012										
2013										
2016										

Note: This table only reflects degrees completed from institutions within Clarke County

Virginia Statewide

	Cert. <1 yr.	Cert. 1-2 yrs.	Assoc.	Cert. 2-4 yrs.	BA	Cert. Post-BA	MA	Cert. Post-MA	Ph.D.	1st Prof.
2006	4,213	4,298	14,431	102	39,247	608	12,429	225	1,440	2,490
2007	4,478	3,686	15,519	116	40,381	650	12,781	252	1,516	2,626
2008	5,197	3,813	16,207	134	39,160	725	13,802	334	1,080	2,168
2009	6,259	4,587	17,179	85	40,233	756	15,445	300	925	2,064
2010	7,648	8,158	21,014	374	45,361	915	18,889	601	2,100	2,598
2011	6,972	12,557	24,306	473	49,109	1,055	20,697	727	2,329	2,658
2012	8,825	12,801	26,199	620	53,051	1,215	21,516	686	2,095	3,298
2013	8,153	12,179	25,854	484	54,778	1,067	22,782	706	2,230	2,963
2016	8,643	11,912	25,125	608	61,852	2,032	24,717	640	2,328	2,931

Source: U.S. Department of Education,
Institute of Education Sciences (IES).

Did you know...

you can search over 2,300 school listings online provided by the U.S. Department of Education?

For this data and more, visit us on the web at:

www.VirginiaLMI.com



Training Providers

James Madison University

800 South Main Street
Harrisonburg, VA 22807

Phone: (540) 568-6211

<http://www.jmu.edu/>

Number of 2016 graduates: 5,551

Eastern Mennonite University

1200 Park Rd
Harrisonburg, VA 22802

Phone: (540) 432-4000

<http://www.emu.edu>

Number of 2016 graduates: 556

Lord Fairfax Community College

173 Skirmisher Lane
Middletown, VA 22645

Phone: (540) 868-7000

<http://https://www.lfcc.edu>

Number of 2016 graduates: 1,536

Bridgewater College

402 E College St
Bridgewater, VA 22812

Phone: (540) 828-8000

<http://https://www.bridgewater.edu/about-us>

Number of 2016 graduates: 447

Blue Ridge Community College

1 College Lane
Weyers Cave, VA 24486

Phone: (540) 234-9261

<http://www.brcc.edu>

Number of 2016 graduates: 1,273

Virginia Military Institute

Vmi Parade
Lexington, VA 24450

Phone: (540) 464-7207

<http://www.vmi.edu>

Number of 2016 graduates: 382

Shenandoah University

1460 University Dr
Winchester, VA 22601

Phone: (540) 665-4500

<http://www.su.edu>

Number of 2016 graduates: 1,128

Mary Baldwin College

318 Prospect Street
Staunton, VA 24401

Phone: (540) 887-7000

<http://www.marybaldwin.edu>

Number of 2016 graduates: 353

Washington and Lee University

204 West Washington Street

Lexington, VA 24450

Phone: (540) 458-8400

<http://www.wlu.edu/>

Number of 2016 graduates: 716

Woodrow Wilson Rehabilitation Center

64 James Anderson Road

Fishersville, VA 22939

Phone: (540) 332-7390

<http://wwrc.virginia.gov>

Number of 2016 graduates: 183

*Source: U.S. Department of Education,
Institute of Education Sciences (IES), 2016.*

[ATTACHMENT 1]

CARES Act monies – How Other Localities Are Using Some of Their Funds

Staunton Downtown Development

- 10 businesses will receive \$1,000
- Grant monies for businesses expanding their product line or collaboration with another local business
- Monies to be used for advertising, marketing and promotion
- Any business legally operating in the Downtown area as of April 1, 2020 eligible
- They ask for:
 - Total revenue online vs storefront
 - Employment numbers – full time vs part time
 - Any layoffs
 - How would monies be used
- Required follow up presentations to “board” – December 1, March 1 and June 1
- Application reviewed by Staunton Downtown Development Association staff as well as a grant committee
- Grants given on a rolling basis

City of Winchester

- **\$500,000 microloans; \$100,000 to large industries; \$300,000 to non-profits –**
 - Micro-sized and non-profits 501(c)3 can receive up to \$5,000; Large size businesses can receive up to \$10,000
 - \$220,000 reimburse EDA for earlier grants
 - \$104,697 held for later in year contingencies
- Must be able to demonstrate at least a 25% loss in revenue attributed to Covid-19
- Must provide 6 to 12 months’ projection of cash flow
- Business must be located in commercial area
- They ask for:
 - Provide documentation for the proposed use of funds to include payment of rent, mortgage, payroll, marketing, insurance, equipment, benefits, vendors, utilities and other operational business expenses deemed applicable under the CARES Act
 - Copy of current city business license
 - Projection of cash flow for the next 6 to 12 months
 - Appropriate IRS form
 - Must include info on any other monetary support they’ve received – including PPP funds, SBA EIDL funds, unemployment benefits, etc.
- Open to non-national chain and/or nationally recognized franchise
- Applications due by July 15, 2020

[ATTACHMENT 1]

Augusta County

- Any for-profit Augusta County bases business can receive up to \$10,000
- Suffered a qualified business interruption due to COVID-19
- Physical location within the limits of Augusta County
- Taxes and fees to August County current
- Locally owned and operated
- Had between one and 25 full time W2 employees as of March 13, 2020
- Have not received or been approve for an SBA-backed PPP or EIDL loan – EIDL grant recipients are eligible
- Did not receive, or have not been awarded reimbursement under any other federal program
- Did not receive compensation from an insurance company for business interruption or received less than \$10,000
- Business is not a subsidiary of a business with more than 50 employees, is not part of a larger business enterprise with more than 50 employees and is not owned by a business with more than 50 employees
- They ask for:
 - Industry sector
 - When business established
 - EIN and DUNS number
 - Current business license
 - SWAM certified
 - Number of employees – full and part time
 - Are you currently in bankruptcy proceedings
 - Have you received any other local grants or loans, i.e. Community Foundation, etc.

Accomack County

- Grants of up to \$5,000 and up to \$3,750 (for closed home based business and restaurants with take-out and delivery) are available to qualifying small businesses that are located in Accomack County that were closed by Executive Order – includes theaters, hair salons, campgrounds, indoor public amusement
- Business must be located in Accomack County
- Employs 30 persons or less
- Business was open to the public and actively doing business on March 24, 2020
- County or Town business license was valid on March 24
- County taxes are current
- Businesses must be in good standing with Accomack County
- They ask for:
 - Number of employees
 - State Corporation paperwork
 - Proof of all statements
- Applications will be reviewed by the County

[ATTACHMENT 1]

Botetourt County

- Grants of up to \$5,000 for qualifying business of five or more employees; up to \$3,500 maximum grant for three to five employees; and up to \$2,500 maximum grant for one to two employees
- Only small businesses physically located and based in Botetourt County employing 100 or fewer employees
- Sole proprietorships, LLCs, partnerships, corporations or self-employed individuals
- Not for non-profits
- Have experienced a Covid-19 related impact, specifically closure, suspension of business operations, or demonstrated business losses as a result of the pandemic
- Have a current business license, filed for business status through the Virginia State Corporation Commission; and were in full operation
- Currently in good standing and compliance with all local ordinances, on the County tax rolls, current with all taxes/fees and have a current business license
- Agricultural production operations are exempt from the SCC and County business license filing requirements; however, other documentation must be presented showing that the farm-related business has been in existence as with other types of businesses
- They ask for:
 - Provide documentation for the proposed use of funds to include payment of rent, mortgage, payroll, marketing, insurance, equipment, benefits, vendors, utilities and other operational business expenses deemed applicable under the CARES Act
 - Copy of current city business license
 - Must include info on any other monetary support they've received – including PPP funds, SBA EIDL funds, unemployment benefits, etc.

Rockingham County

- **\$500,000 to give away** - Grants of \$5,000 to \$10,000 for qualifying businesses with 3-50 employees
- Have gross annual receipts of less than \$2M
- Be current on all County taxes and payments
- Locally owned franchise businesses are eligible
- Be a business in the retail, hospitality, entertainment, employment and administrative services or travel related sectors
- They ask for:
 - 2018, 2019 and 2020 gross receipts; current status of business; who will personally benefit – can be immediate family, EDA board member or any officer/employee of Rockingham County
- First come, first served basis for awarding grants

[ATTACHMENT 1]

Hanover County

- **\$750,000 to give away** - Grants of \$5,000 to \$10,000 for qualifying businesses with 10-50 employees
- This is a reimbursement program – eligible expenses include PPE, PPE for customers i.e. sneeze guards, floor stickers; technological improvements such as point of sale software, tablets; supplies related to change in operation i.e. takeout containers, outdoor seating, etc.
- Must be for-profit; no independent contractors, i.e. Mary Kay, Pampered Chef
- Minimum 6 months in business before March 1
- Must demonstrate a business revenue loss attributable to Covid
- Must become a registered vendor with the City of Charlottesville
- Current on all taxes
- They ask for:
 - Provide documentation for the proposed use of funds to include payment of rent, mortgage, payroll, marketing, insurance, equipment, benefits, vendors, utilities and other operational business expenses deemed

Roanoke County

- **\$1,000,000 to give away** - Grants of up to \$10,000 for qualifying businesses with 10-50 employees
- Operational March 1
- For profit located in Roanoke County
- Must be current on all fees, permits and taxes
- Valid business license
- Must demonstrate a sustainability plan for maintaining business
- Fewer than 500 employees
- They ask for:
 - Copy of business license
 - IRS Form
 - Type of business
 - Entity type – sole, LLC, franchise, corporation, etc.
 - Why did business close – state mandated, operated online, take-out/delivery only, etc.
 - Own or rent property – what is mortgage
 - Narrative on how funds will be used
- Funds can be used for payroll, rent, insurance, equipment and inventory purchases, PPE, deep cleaning, other critical operating expenses
- First come, first served basis for awarding grants



County of Clarke, Virginia
Department of Fire, EMS and Emergency Management
Director Brian Lichty



MEMORANDUM

To: Chris Boies, County Administrator

From: Brian Lichty, Director Fire, EMS and Emergency Management

Cc:

Date: July 20, 2020

RE: Contingency Planning - Overtime

An increase of COVID-19 related work such as emergency management time, infection control procedures, hospital coordination, reduced part-time employee availability and personal protective equipment (PPE) tracking has resulted in significant increases to overtime. Additionally, we currently have one vacant position and one employee on extended medical leave contributing further to rising overtime costs.

In the past three months we have averaged approximately 270 hours of overtime per month. If this trend continues we could see as much as 3240 hours of overtime and/or \$100,000 in this fiscal year. Moreover, the two anticipated retirements late this fiscal year could further elevate overtime costs.

The reduction of minimum staffing levels will have a significant negative impact on our service delivery and therefore is not a current viable option. Therefore, it is my request to hire an FTE now that would help to reduce many of these overtime hours. This position would work a full time schedule of 2496 hours a year to assist in our current situation.

I anticipate CARES act funding could be used to help off-set this request. The following is a list of CARES act funding offsets:

- Portion of Director's Salary
- Overtime related to COVID-19
- PPE cost reimbursement

This combined with reductions in leave liability (from leave donations) and part time employee salaries should be sufficient in offsetting this cost. I look forward to discussing this issue further with you and should you have any additional questions please feel free to contact me.

Office: 540-955-5113

101 Chalmers Ct., Suite B
Berryville, VA 22611

Fax: 540-955-5180

Refund of personal property tax overpayment:

Per the attached letter from Commissioner of Revenue Donna Peake, AM Liner was erroneously assessed for a vehicle. The mistake resulted in the overpayment in the amount of \$108,994.84 for the personal property tax paid for the vehicle. Per Section 58.1-3981 the Treasurer cannot provide a refund because of an erroneous assessment in an amount of more than \$5,000 without approval from the Board of Supervisors.

The motion below will allow the Treasurer to refund this amount owed to the taxpayer:

“Be it resolved that the Board of Supervisors of Clarke County Virginia authorizes the Treasurer of Clarke County Virginia to refund the excess tax amount of \$108,994.84 to the taxpayer.”



DONNAMATHEWS PEAKE
COMMISSIONER OF THE REVENUE
CLARKE COUNTY
P.O. BOX 67
BERRYVILLE, VIRGINIA 22611

(540) 955-5108
(540) 955-5179 (Fax)
dpeake@clarkecounty.gov



Sharon Keeler
Treasurer of Clarke County

July 31, 2020

Sharon :

A truck from AM Liner was erroneously assessed for 4,897,500, the correct assessment should have been 48,975. They are requesting a refund for the first half of 2020.

Mrs. Miller has made the correction and forwarded it to you. They were billed \$220,191.60 for the year, \$110,095.80 for 6 months. The actual tax for the 6 months should have been \$1,100.96. A refund of \$108,994.84 is due.

Sincerely,

Donna Mathews Peake
Commissioner of the Revenue
Clarke County

Clarke County
Invoice History Report
July 31, 2020

VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	CHECK NO	FULL DESC	INVOICE DATE
ACAR LEASING LTD	General Overpayment Account	22.08	EJ073120	55243	OPAY 2GKALMEK1G6190202	06/30/2020
ACAR LEASING LTD Total		22.08				
Ahold Financial Serv	Pool Mat & Sup	8.97	EJ073120	55183	cleaning supplies	07/22/2020
Ahold Financial Serv	Programs Mat & Sup	8.97	EJ073120	55183	Food playcamp	07/14/2020
Ahold Financial Serv	Programs Mat & Sup	110.44	EJ073120	55183	supplies	07/22/2020
Ahold Financial Serv Total		128.38				
Amazon Acct	Electoral Mat & Sup	51.88	EJ071520	55057	Painter's Tape	06/03/2020
Amazon Acct	Registrar Mat & Sup	25.78	EJ071520	55057	Laminating Sheets - Registrar	05/27/2020
Amazon Acct	Sheriff VRP Mat & Sup	119.98	EJ071520	55057	Replacement lights for cruiser	06/04/2020
Amazon Acct	EMS Mat & Sup	40.96	EJ071520	55057	Wrenwane digital refig/toner cartridge	05/11/2020
Amazon Acct	Rec Center COV19 Mat & Sup	46.44	EJ071520	55057	CV:Thermometers	05/13/2020
Amazon Acct	Pool COV19 Mat & Sup	46.44	EJ071520	55057	CV:Thermometers	05/13/2020
Amazon Acct	Programs COV19 Mat & Sup	139.32	EJ071520	55057	CV:Thermometers	05/13/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	28.36	EJ071520	55057	CV-Clorox Commercial Solution	05/13/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	649.99	EJ071520	55057	CV Dre Health 3 Ply Disposable	05/24/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	148.30	EJ071520	55057	CV-PDI Healthcare D43600 Sani-Han	05/26/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	167.88	EJ071520	55057	CV-Purell Advanced Hand Sanitizer	05/14/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	122.95	EJ071520	55057	CV-Purell Advanced Hand Sanitizer	06/04/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	232.05	EJ071520	55057	CV-Purell Hand sanitizing wipes	06/02/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	293.76	EJ071520	55057	CV-Purell Advanced Hand sanitizer	06/07/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	72.00	EJ071520	55057	CV-Purell Professional surface disinfectant	05/16/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	270.00	EJ071520	55057	CV-Purell Quick Stop Hand Sanitizer	05/29/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	167.88	EJ071520	55057	CV-Purell Advanced Hand Sanitizer	05/13/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	53.25	EJ071520	55057	CV-Solimo hand sanitizer	05/25/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	169.41	EJ071520	55057	CV-Purell hand sanitizing wipes	06/03/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	207.00	EJ071520	55057	CV-Titan Protect Disposable 3-lay	05/24/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	60.32	EJ071520	55057	CV-Purell Advanced Hand Sanitizer	05/27/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	494.60	EJ071520	55057	CV-Titan Protect Disposable 3-L	06/08/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	207.00	EJ071520	55057	CV-Titan Protect Disposable 3-lay	05/19/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	77.00	EJ071520	55057	CV-Purell hand sanitizing wipes	06/03/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	80.18	EJ071520	55057	CV-Purell Advanced Hand Sanitizer	06/05/2020
Amazon Acct	JAS COV19 Inv Mat & Sup	67.04	EJ071520	55057	CV-Purell Naturals Advanced Hand	05/13/2020
Amazon Acct Total		4,039.77				
American Red Cross	Pool Pur Svcs	266.00	EJ071520	20127	life guard	06/30/2020
American Red Cross Total		266.00				
Anderson Control	JGC Maintenanc Pur Svcs	158.00	EJ070120	20112	rm Anderson Control 101 Charlmers Alarm Monitoring	06/01/2020
Anderson Control	RT Maintenanc Pur Svcs	252.00	EJ070120	20112	rm Anderson Control 100 N. Church Alarm Monitoring	06/01/2020
Anderson Control	129Rams Maint Pur Svcs	126.00	EJ071520	20128	rm Anderson 129 Ramsburg lane security alarm monit	06/01/2020
Anderson Control Total		536.00				
Anissa Burton	Programs Refunds	35.00	EJ073120	55244	refund	07/08/2020
Anissa Burton Total		35.00				
Apple Valley Waste	SWC Pur Svcs	62.80	EJ071520	55058	rm Apple Valley Waste CCCC recycling	06/14/2020
Apple Valley Waste	SWC Pur Svcs	28.40	EJ071520	55058	rm Apple Valley CCCC recycling	06/21/2020
Apple Valley Waste	SWC Pur Svcs	1.00	EJ073120	55184	rm Apple Valley Waste CCCC environment fee	07/05/2020
Apple Valley Waste	SWC Pur Svcs	81.25	EJ073120	55184	rm Apple Valley Waste CCCC Recycling	07/12/2020
Apple Valley Waste Total		173.45				
AppRiver	IT Tech SW/OL	2,910.00	EJ073120	55185	Anti-spam software	07/19/2020
AppRiver Total		2,910.00				
ArchiveSocial	Inform Pur Svcs	4,788.00	EJ073120	55186	ArchiveSocial standard package up to 3000 social	07/19/2020
ArchiveSocial Total		4,788.00				
Ashley Hamilton	Programs Refunds	75.00	EJ073120	55245	refund	07/10/2020
Ashley Hamilton Total		75.00				
Association of Clerk	J&D Court Dues & Memb	50.00	EJ071520	55059	Membership for Allen and Culley	07/01/2020
Association of Clerk Total		50.00				
At&t	County Adm Telephone	46.62	EJ073120	55187	Acct 287286630233 School/Gov c	07/18/2020
At&t	IT Telephone	85.84	EJ073120	55187	Acct 287286630233 School/Gov c	07/18/2020
At&t	Registrar Telephone	46.62	EJ073120	55187	Acct 287286630233 School/Gov c	07/18/2020
At&t	Comm Atty Telephone	166.66	EJ073120	55187	Acct 287286630233 School/Gov c	07/18/2020
At&t	Sheriff Telephone	100.19	EJ071520	55060	Monthly Statement	07/01/2020
At&t	Sheriff Telephone	1,717.04	EJ073120	55187	Acct 287286630233 School/Gov c	07/18/2020
At&t	Bldg Insp Telephone	164.43	EJ073120	55187	Acct 287286630233 School/Gov c	07/18/2020
At&t	AnimalCtrl Telephone	13.21	EJ073120	55187	Acct 287286630233 School/Gov c	07/18/2020
At&t	Maintenanc Telephone	78.22	EJ073120	55187	Acct 287286630233 School/Gov c	07/18/2020
At&t	Econ Dev Telephone	41.59	EJ073120	55187	Acct 287286630233 School/Gov c	07/18/2020
At&t	VictimWit Telephone	41.59	EJ073120	55187	Acct 287286630233 School/Gov c	07/18/2020
At&t	EMS LEMPG Grant-Telephone	462.38	EJ073120	55187	Acct 287286630233 School/Gov c	07/18/2020
At&t Total		2,964.39				
Bagspot Pet Waste	Parks Adm Mat & Sup	275.80	EJ073120	55188	supplies	07/09/2020
Bagspot Pet Waste Total		275.80				
Bank of Clarke	Sheriff Pur Svcs	45.00	EJ070120	55023	Safety Deposit Box 5496	07/01/2020
Bank of Clarke Total		45.00				
Barbara James	Circuit C Juror Pay	30.00	EJ073120	55246	Grand Jury July 2020	07/23/2020
Barbara James Total		30.00				
Battery Mart	ChurchSt Maint Mat & Sup	22.30	EJ073120	55189	rm BatteryMart 102 N. Church batteries for panic b	07/23/2020
Battery Mart Total		22.30				
BB&T	BoS Travel	967.90	EJ073120	55190	brt July Co Admin, IT, Bld Dept	07/09/2020
BB&T	BoS Miscellaneous Expenditures	707.36	EJ073120	55190	brt June IT, Co. Admin, BoS, Econ Dev	07/09/2020
BB&T	County Adm Pur Svcs	105.00	EJ073120	55190	brt July Co Admin, IT, Bld Dept	07/09/2020
BB&T	County Adm Dues & Memb	80.00	EJ073120	55190	brt July Co Admin, IT, Bld Dept	07/09/2020
BB&T	Com of Rev Postal Svcs	112.00	EJ073120	55190	PO Box Renewal	07/01/2020
BB&T	Treasurer Postal Svcs	112.00	EJ073120	55190	PO Box Renewal	07/01/2020
BB&T	IT Mat & Sup	161.83	EJ073120	55190	brt July Co Admin, IT, Bld Dept	07/09/2020
BB&T	IT Tech SW/OL	6.08	EJ073120	55190	brt June IT, Co. Admin, BoS, Econ Dev	07/09/2020
BB&T	IT Tech SW/OL	400.00	EJ073120	55190	brt July Co Admin, IT, Bld Dept	07/09/2020

**Clarke County
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VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	CHECK NO	FULL DESC	INVOICE DATE
BB&T	Electoral Mat & Sup	64.31	EJ070120	55024	Town of Berryville Election - OOE Supplies	05/19/2020
BB&T	Electoral COV19 Mat & Sup	68.00	EJ073120	55190	CV-Cardboard Boxes-Registrar	06/11/2020
BB&T	Registrar Postal Svcs	76.00	EJ073120	55190	PO Box Renewal	07/01/2020
BB&T	Sheriff Pur Svcs	114.23	EJ073120	55190	Monthly Statement - Charges for 7/1 - 7/8/2020	07/09/2020
BB&T	Sheriff Travel - Communication	64.21	EJ073120	55190	Monthly Statement	07/09/2020
BB&T	Sheriff Travel - Communication	(720.00)	EJ073120	55190	Card Statement - APCO Reimbursement	07/09/2020
BB&T	Sheriff Travel - Sworn Staff	89.00	EJ073120	55190	Monthly Statement Charges from 6/10 - 6/28/2020	07/09/2020
BB&T	Sheriff Dues & Memb	12.99	EJ073120	55190	Monthly Statement - Charges for 7/1 - 7/8/2020	07/09/2020
BB&T	Sheriff PSU Mat & Sup	555.68	EJ073120	55190	Monthly Statement Charges from 6/10 - 6/28/2020	07/09/2020
BB&T	Sheriff PSU Mat & Sup	83.08	EJ073120	55190	Monthly Statement - Charges for 7/1 - 7/8/2020	07/09/2020
BB&T	Sheriff SOS Mat & Sup	167.65	EJ073120	55190	Monthly Statement Charges from 6/10 - 6/28/2020	07/09/2020
BB&T	Sheriff SOS Mat & Sup	40.00	EJ073120	55190	Monthly Statement - Charges for 7/1 - 7/8/2020	07/09/2020
BB&T	Sheriff Uniform Sworn Staff	275.90	EJ073120	55190	Monthly Statement Charges from 6/10 - 6/28/2020	07/09/2020
BB&T	EMS Pur Svcs	580.15	EJ073120	55190	Fire & EMS FY20	07/09/2020
BB&T	EMS Vehicle Fuel	340.13	EJ073120	55190	Fire & EMS FY20	07/09/2020
BB&T	EMS Capital Outlay Adds	145.00	EJ073120	55190	Royce Shields	07/09/2020
BB&T	Bldg Insp Mat & Sup	181.27	EJ073120	55190	brt July Co Admin, IT, Bld Dept	07/09/2020
BB&T	AnimalCtrl Mat & Sup	383.75	EJ073120	55190	rm BB&T Credit Card 06/09-07/02/2020	07/09/2020
BB&T	Maintenanc Mat & Sup	99.99	EJ073120	55190	rm BB&T Credit Card 06/09-07/02/2020	07/09/2020
BB&T	Pool Mat & Sup	822.14	EJ073120	55190	supplies	07/01/2020
BB&T	Pool Clothing	30.26	EJ073120	55190	supplies	07/06/2020
BB&T	Pool Clothing	34.72	EJ073120	55190	supplies	07/01/2020
BB&T	Pool Chemicals	161.39	EJ073120	55190	rm BB&T Credit Card 06/09-07/02/2020	07/09/2020
BB&T	Programs Mat & Sup	205.01	EJ073120	55190	Costco-Camp Supplies	06/24/2020
BB&T	Plan Adm Postal Svcs	9.80	EJ073120	55190	Postage	07/22/2020
BB&T	Econ Dev Dues & Memb	20.00	EJ073120	55190	brt June IT, Co. Admin, BoS, Econ Dev	07/09/2020
BB&T	104Church Maint Mat & Sup	129.00	EJ073120	55190	rm BB&T Credit Card 06/09-07/02/2020	07/09/2020
BB&T Total		6,685.83				
Berkeley Club Bevera	County Adm Miscellaneous Expen	22.00	EJ071520	55062	lbw May 2020 Hot/Cold Rental	05/15/2020
Berkeley Club Bevera	County Adm Miscellaneous Expen	22.00	EJ071520	55062	lbw June 2020 Hot/Cold Rental	06/15/2020
Berkeley Club Bevera	County Adm Mat & Sup	36.75	EJ073120	55191	brt Spring Water 5 gal bottles	07/20/2020
Berkeley Club Bevera	Comm Atty Mat & Sup	19.50	EJ073120	55191	Water Bill July 2020	07/20/2020
Berkeley Club Bevera	Sheriff COS Mat & Sup	9.00	EJ073120	55191	Cooler Rental	07/15/2020
Berkeley Club Bevera	Sheriff COS Mat & Sup	26.00	EJ073120	55191	Water	07/20/2020
Berkeley Club Bevera	Sheriff SOS Mat & Sup	9.00	EJ073120	55191	Cooler Rental	07/15/2020
Berkeley Club Bevera	Sheriff SOS Mat & Sup	19.50	EJ073120	55191	Water	07/20/2020
Berkeley Club Bevera	Maintenanc Water & Sewer	11.00	EJ073120	55191	rm Berkeley Maint cooler rental	07/15/2020
Berkeley Club Bevera	Maintenanc Water & Sewer	13.00	EJ073120	55191	rm Berkerly Maint water	07/20/2020
Berkeley Club Bevera Total		187.75				
Berryville Auto Part	Sheriff Pur Svcs	601.00	EJ071520	20129	CCSO Vehicle Repair 1405	06/26/2020
Berryville Auto Part	Sheriff Pur Svcs	40.00	EJ071520	20129	Sheriff's Office Vehicle Repair - 1003	07/02/2020
Berryville Auto Part	Sheriff Pur Svcs	61.00	EJ071520	20129	CCSO Vehicle Repair - 1503	07/07/2020
Berryville Auto Part	Sheriff Pur Svcs	20.00	EJ071520	20129	Sheriff's Office Vehicle Repair - 1601	07/07/2020
Berryville Auto Part	Sheriff Pur Svcs	41.00	EJ073120	20179	Sheriff's Office Vehicle Repair - 1801	07/09/2020
Berryville Auto Part	Sheriff Pur Svcs	60.00	EJ073120	20179	Sheriff's Office Vehicle Repair - 1203	07/09/2020
Berryville Auto Part	Sheriff Pur Svcs	156.00	EJ073120	20179	Sheriff's Office Vehicle Repair - 1601	07/11/2020
Berryville Auto Part	Sheriff Pur Svcs	149.00	EJ073120	20179	Sheriff's Office Vehicle Repair - 1303	07/14/2020
Berryville Auto Part	Sheriff Pur Svcs	476.00	EJ073120	20179	Sheriff's Office Vehicle Repair - 1203	07/21/2020
Berryville Auto Part	Sheriff Pur Svcs	41.00	EJ071520	20129	CCSO Vehicle Repair 1802	06/26/2020
Berryville Auto Part	Sheriff PSU Mat & Sup	9.99	EJ073120	20179	Card Reader	07/18/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	505.15	EJ071520	20129	CCSO Vehicle Repair 1405	06/26/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	42.42	EJ071520	20129	Sheriff's Office Vehicle Repair - 1502	07/01/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	134.06	EJ071520	20129	Sheriff's Office Vehicle Repair - 1003	07/02/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	22.03	EJ071520	20129	CCSO Vehicle Repair - 1503	07/07/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	3.59	EJ071520	20129	Sheriff's Office Vehicle Repair - 1601	07/07/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	19.74	EJ073120	20179	Sheriff's Office Vehicle Repair - 1801	07/09/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	11.34	EJ073120	20179	Sheriff's Office Vehicle Repair - 1203	07/09/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	344.45	EJ073120	20179	Sheriff's Office Vehicle Repair - 1601	07/11/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	88.26	EJ073120	20179	Sheriff's Office Vehicle Repair - 1303	07/14/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	162.75	EJ073120	20179	Sheriff's Office Vehicle Repair - 1203	07/21/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	22.03	EJ071520	20129	CCSO Vehicle Repair 1802	06/26/2020
Berryville Auto Part	EMS Vehicle Fuel	38.14	EJ071520	20129	Fire & EMS-Directors vehicle maintenance	06/11/2020
Berryville Auto Part	Maintenanc Mat & Sup	6.28	EJ073120	20179	rm BAP Maint Batteries 3V	07/10/2020
Berryville Auto Part	Maintenanc Mat & Sup	424.34	EJ071520	20129	rm BAP Admin Service on Chris B vehicle	06/24/2020
Berryville Auto Part	Maintenanc Mat & Sup	34.84	EJ073120	20179	rm BAP Maint Building Dept Service	07/20/2020
Berryville Auto Part Total		3,514.41				
Berryville True Valu	Maintenanc Mat & Sup	7.80	EJ073120	20180	rm BH Maint general fastners	07/13/2020
Berryville True Valu	Maintenanc Mat & Sup	239.95	EJ073120	20180	rm BH Maint weed trimmer	07/16/2020
Berryville True Valu	Maintenanc Mat & Sup	14.99	EJ073120	20180	rm BH Maint line trimmer	07/17/2020
Berryville True Valu	Maintenanc Mat & Sup	29.99	EJ073120	20180	rm BH Maint shihl auto cutoff for weedeater	07/20/2020
Berryville True Valu	Maintenanc Mat & Sup	4.99	EJ073120	20180	rm BH Maint scraper	07/21/2020
Berryville True Valu	Pool Mat & Sup	2.99	EJ071520	20130	Supplies	06/15/2020
Berryville True Valu	Pool Mat & Sup	3.99	EJ071520	20130	supplies	06/24/2020
Berryville True Valu	Pool Mat & Sup	29.46	EJ071520	20130	supplies	06/29/2020
Berryville True Valu	Programs Mat & Sup	2.00	EJ071520	20130	key	07/01/2020
Berryville True Valu	JGC Maintenance Mat & Sup	4.44	EJ073120	20180	rm BH 101 Chalmers Ct town toilet wax ring bolts	07/24/2020
Berryville True Valu	ChurchSt Maint Mat & Sup	15.07	EJ071520	20130	rm BH 102 N. Church adhesive	07/08/2020
Berryville True Valu	104Church Maint Mat & Sup	24.48	EJ073120	20180	rm BH 104 N. Church paint liner brush	07/23/2020
Berryville True Valu	225Rams Maint Mat & Sup	35.76	EJ071520	20130	rm BH ACO plumbing supplies	06/30/2020
Berryville True Valu	225Rams Maint Mat & Sup	15.99	EJ071520	20130	rm BH ACO kitchen drain bend	07/07/2020
Berryville True Valu	AIOff Maint Mat & Sup	51.48	EJ071520	20130	rm BH Park weedkiller and tank flush lever	06/26/2020
Berryville True Valu	AIOff Maint Mat & Sup	115.98	EJ071520	20130	rm BH Park round up	07/01/2020
Berryville True Valu	AIPool Maint Mat & Sup	18.64	EJ071520	20130	rm BH Pool plumbing supplies	06/22/2020
Berryville True Valu	AIPool Maint Mat & Sup	10.48	EJ071520	20130	rm BH Pool pipe cleaner mpt plug	06/24/2020

Clarke County
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VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	CHECK NO	FULL DESC	INVOICE DATE
Berryville True Valu	AlPool Maint Mat & Sup	2.67	EJ071520	20130	rm BH Pool adapters hex pipe	06/24/2020
Berryville True Valu	AlPool Maint Mat & Sup	1.19	EJ073120	20180	rm BH Pool general fastners	07/15/2020
Berryville True Valu	311EMain Maint Mat & Sup	4.49	EJ073120	20180	rm BH 311 E. Main wood glue	07/16/2020
Berryville True Valu Total		636.83				
Beverly Baker	Circuit C Juror Pay	30.00	EJ073120	55247	Grand Jury July 2020	07/23/2020
Beverly Baker Total		30.00				
Blatz, Joseph	BrdSepApp Board Member Fees	25.00	EJ071520	20131	Attd @ BSA 5-14-2020 mtg	07/07/2020
Blatz, Joseph Total		25.00				
Blue Ridge Insurance	Vol Fire Co Insurance	10,226.00	EJ070120	55026	Fire & EMS-vol accident-sickness renewal FY 20/21	06/02/2020
Blue Ridge Insurance Total		10,226.00				
Blue Ridge Volunteer	Vol Fire EMS Vol Incent Prog	1,250.00	EJ071520	20133	Quarter 4 Vol. Incentive-Blue Ridge	07/10/2020
Blue Ridge Volunteer	Blue Ridge Vol Fire Co Contrib	16,250.00	EJ071520	20133	FY21 Q1 Allocation	07/01/2020
Blue Ridge Volunteer Total		17,500.00				
Blue Sky Towers	Sheriff Leases & Rentals	2,380.50	EJ071520	20134	Tower, Transmittal, July	07/01/2020
Blue Sky Towers Total		2,380.50				
Boyce Volunteer Fire	Vol Fire EMS Vol Incent Prog	1,250.00	EJ071520	55064	Quarter 4 Vol. Incentive FY 20-Boyce	07/10/2020
Boyce Volunteer Fire Total		1,250.00				
Boyer Landscapes Inc	AlSoc Maint Pur Svcs	320.36	EJ071520	55065	rm Boyer Landscapes Soccer field Irrigation start	06/05/2020
Boyer Landscapes Inc Total		320.36				
Buckley, Randy	Plan Com Board Member Fees	50.00	EJ073120	20181	Attd @ PC Business Mtg 6-5-2020	07/14/2020
Buckley, Randy	Plan Com Board Member Fees	50.00	EJ073120	20181	Attd @ 7-10-2020 PC Business mtg	07/15/2020
Buckley, Randy Total		100.00				
Caldwell, Anne	Plan Com Board Member Fees	50.00	EJ073120	20182	Attd @ PC Business Mtg 6-5-2020	07/14/2020
Caldwell, Anne	Plan Com Board Member Fees	50.00	EJ073120	20182	Attd @ 7-10-2020 PC Business mtg	07/15/2020
Caldwell, Anne Total		100.00				
Carey Grubbs	Pool Refunds	190.00	EJ073120	55248	refund	07/13/2020
Carey Grubbs Total		190.00				
Carol Oliver	Programs Refunds	35.00	EJ073120	55249	refund	07/08/2020
Carol Oliver Total		35.00				
Carrie Jenkins	Circuit C Juror Pay	30.00	EJ073120	55250	Grand Jury July 2020	07/23/2020
Carrie Jenkins Total		30.00				
Clarke County Health	Programs Dues & Memb	48.03	EJ071520	55067	TB test	06/30/2020
Clarke County Health Total		48.03				
Clarke County Sherif	Sheriff Pur Svcs	16.00	EJ071520	55068	Sheriff's Office Petty Cash 4/9 - 6/30/2020	06/30/2020
Clarke County Sherif	Sheriff Postal Svcs	143.40	EJ071520	55068	Sheriff's Office Petty Cash 4/9 - 6/30/2020	06/30/2020
Clarke County Sherif	Sheriff COV19 Mat & Sup	127.72	EJ071520	55068	Sheriff's Office Petty Cash 4/9 - 6/30/2020	06/30/2020
Clarke County Sherif	Sheriff PSU Mat & Sup	13.40	EJ071520	55068	Sheriff's Office Petty Cash 4/9 - 6/30/2020	06/30/2020
Clarke County Sherif	Sheriff SOS Mat & Sup	46.87	EJ071520	55068	Sheriff's Office Petty Cash 4/9 - 6/30/2020	06/30/2020
Clarke County Sherif Total		347.39				
Clean Water Pool	Pool Chemicals	34.90	EJ071520	55069	rm Clean Water pool chemicals	07/09/2020
Clean Water Pool Total		34.90				
Clerk of the Circuit	Comm Atty Mat & Sup	26.50	EJ070120	55038	Certified Copies for a criminal case	06/22/2020
Clerk of the Circuit Total		26.50				
Combs Wastewater Man	AlOff Maint Mat & Sup	140.00	EJ071520	55071	rm Combs Wastewater Park Potties 2 7/2020	07/01/2020
Combs Wastewater Man Total		140.00				
Comcast	IT Telecomm Online Tech	209.32	EJ071520	55072	Government July Services	07/07/2020
Comcast	Sheriff Pur Svcs	87.27	EJ070120	55028	high speed internet 07/01-07/31	06/21/2020
Comcast	Sheriff Pur Svcs	87.27	EJ073120	55202	Comcast High-Speed Internet	07/21/2020
Comcast Total		383.86				
Commercial Press	Plan Adm Mat & Sup	31.25	EJ071520	55073	Name Plates	06/24/2020
Commercial Press	Econ Dev Pur Svcs	52.00	EJ073120	20184	brt Econ Dev & Tourism Director Business Cards	07/17/2020
Commercial Press Total		83.25				
ComputerPlus	IT Maint Contracts	127.00	EJ070120	20113	IBM Hardware Support-AS400 July 2020	06/01/2020
ComputerPlus	IT Maint Contracts	127.00	EJ071520	20138	IBM Hardware Support-AS400	07/01/2020
ComputerPlus Total		254.00				
CORELOGIC INC	General Overpayment Account	1,176.81	EJ073120	55253	OPAY 17A213-72	06/30/2020
CORELOGIC INC	General Overpayment Account	2,487.06	EJ073120	55258	OPAY 7-A-85A / 26-A-104	06/30/2020
CORELOGIC INC	General Overpayment Account	2,009.52	EJ073120	55257	OPAY 30-A-22D	06/30/2020
CORELOGIC INC	General Overpayment Account	3,153.12	EJ073120	55260	OPAY 1ST HALF 2020 RE TAX	06/30/2020
CORELOGIC INC	General Overpayment Account	1,357.62	EJ073120	55255	OPAY - 14A5-A-100/21A2-A-24	06/30/2020
CORELOGIC INC	General Overpayment Account	1,686.03	EJ073120	55256	OPAY 14E-1-3 / 6-6-1	06/30/2020
CORELOGIC INC	General Overpayment Account	2,656.81	EJ073120	55259	OPAY - 32-8-12 / 23-A-8	06/30/2020
CORELOGIC INC	General Overpayment Account	327.48	EJ073120	55252	OPAY - 14A216-5	06/30/2020
CORELOGIC INC	General Overpayment Account	4,257.74	EJ073120	55261	OPAY 33-8-2/37A3-4-14/40A-1-25	06/30/2020
CORELOGIC INC	General Overpayment Account	216.68	EJ073120	55251	OPAY 28-A-43	06/30/2020
CORELOGIC INC	General Overpayment Account	1,185.72	EJ073120	55254	OPAY 21A3-1-34	06/30/2020
CORELOGIC INC Total		20,514.59				
Cornet Inc	104Church Maint Pur Svcs	1,370.00	EJ071520	55076	rm Cornet 104 N. Church Annual Back Flow Test	06/24/2020
Cornet Inc Total		1,370.00				
Costco	Parks Adm Dues & Memb	60.00	EJ073120	55203	Costco Membership	07/20/2020
Costco	JAS Finance Dues & Memb	120.00	EJ073120	55203	Costco Membership	07/20/2020
Costco Total		180.00				
County of Frederick	RefuseDisp Intergov Svc Agreem	1,077.20	EJ071520	20139	Refuse New Citizens Center	07/02/2020
County of Frederick	RefuseDisp Intergov Svc Agreem	665.20	EJ071520	20139	VDOT Clarke County	07/02/2020
County of Frederick	RefuseDisp Intergov Svc Agreem	12,158.28	EJ071520	20139	Shared Citizens sites refuse	06/22/2020
County of Frederick Total		13,900.68				
County of Warren	RefuseDisp Intergov Svc Agreem	4,896.06	EJ071520	55077	April - June	06/30/2020
County of Warren Total		4,896.06				
CPI	Comm Atty Dues & Memb	180.00	EJ071520	55078	Openfox	06/23/2020
CPI Total		180.00				
CQI Water Treatment	JGC Maintenanc Pur Svcs	112.86	EJ073120	55204	rm CQI School and 101 Chalmers water treatment	07/01/2020
CQI Water Treatment Total		112.86				
Crystal Springs	Parks Adm Leases & Rentals	30.44	EJ073120	55206	water	07/14/2020
Crystal Springs Total		30.44				

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CW Warthen	Clk of CC Printing & Binding	873.84	EJ073120	55207	2 Vol. 2020 Land books Bound	07/13/2020
CW Warthen Total		873.84				
Daly Computers	IT Tech SW/OL	1,129.00	EJ071520	20140	vmware annual support	06/30/2020
Daly Computers Total		1,129.00				
DDL Business Sys	Clk of CC Maint Contracts	28.94	EJ071520	20141	Copier Maint.-SN:7940-Circuit	06/25/2020
DDL Business Sys	Parks Adm Maint Contracts	354.20	EJ071520	20141	SN 3807 Copier Maintenance-CCP	06/25/2020
DDL Business Sys	Coop Ext Maint Contracts	3.25	EJ071520	20141	SN1435-Copier Maintenance	06/25/2020
DDL Business Sys Total		386.39				
Demtech	Electoral Maint Contracts	735.00	EJ071520	55081	Electronic Pollbook Support and Consultancy	06/02/2020
Demtech Total		735.00				
Department of Enviro	SWC Pur Svcs	442.00	EJ071520	55083	rm Dept of Enviromental Q CCCC annual permit	03/01/2019
Department of Enviro	SWC Pur Svcs	402.00	EJ071520	55082	rm Dept of Environmental Q CCCC annual permit	03/01/2020
Department of Enviro Total		844.00				
Department of Treasu	County Adm Health Ins	401.52	EJ073120	55209	FY20 PCORI Fees	07/15/2020
Department of Treasu Total		401.52				
DMV	Treasurer DMV Stop	350.00	EJ073120	55210	June 2020 DMV Stops	06/30/2020
DMV Total		350.00				
Doing Better Busines	Com of Rev Maint Contracts	12.50	EJ073120	55211	Copier Maint.SN:0015-Treasurer	07/08/2020
Doing Better Busines	Treasurer Maint Contracts	12.50	EJ073120	55211	Copier Maint.SN:0015-Treasurer	07/08/2020
Doing Better Busines	Sheriff Maint Contracts	314.35	EJ073120	55211	Copier Maint.-SN:1910-Sheriff	07/10/2020
Doing Better Busines	EMS Mat & Sup	12.50	EJ073120	55211	Copier Maint.SN:0015-Treasurer	07/08/2020
Doing Better Busines Total		351.85				
Dunning, Buster	Plan Com Board Member Fees	50.00	EJ073120	55213	Attd 2 7-10-2020 PC Business mtg	07/15/2020
Dunning, Buster Total		50.00				
eCore Software Inc	EMS Tech SW/OL	187.00	EJ070120	55030	Fire & EMS epro scheduling software lease July 20	06/01/2020
eCore Software Inc	EMS Tech SW/OL	187.00	EJ071520	55086	Fire & EMS epro software lease Aug 2020	07/02/2020
eCore Software Inc Total		374.00				
Eileen Chamberlain	Rec Center Refunds	35.00	EJ071520	55117	refund	07/02/2020
Eileen Chamberlain Total		35.00				
Election Systems	Electoral Maint Contracts	4,750.00	EJ071520	55087	Voting System Preventative Maintenance Contract	04/09/2020
Election Systems Total		4,750.00				
Environmental System	IT Tech SW/OL	5,700.00	EJ071520	20144	DATA PROCESSING, COMPUTER, PRO	06/23/2020
Environmental System Total		5,700.00				
Evident Inc	Sheriff PSU Mat & Sup	60.85	EJ071520	20145	Evidence Supplies	06/25/2020
Evident Inc Total		60.85				
FBI-LEEDA	Sheriff Travel - Sworn Staff	695.00	EJ071520	55088	Leadership Class - B Charles	07/24/2019
FBI-LEEDA	Sheriff Travel - Sworn Staff	695.00	EJ071520	55088	Leadership Class - J Kennedy	01/09/2020
FBI-LEEDA Total		1,390.00				
Fire Safety Equip	AlRec Maint Pur Svcs	167.00	EJ073120	55216	rm Fire Safety Schools and Rec Hood fan inspection	07/07/2020
Fire Safety Equip Total		167.00				
Frederick-Winchester	Sanitation Intergov Svc Agreem	2,616.49	EJ073120	20192	May 2020 service	07/10/2020
Frederick-Winchester Total		2,616.49				
GCA Education Servic	Maintenanc Custodial Contracts	4,530.07	EJ071520	20148	rm ABM County Cleaning for July 2020	07/01/2020
GCA Education Servic	JGC Maintenanc Custodial Contr	1,187.75	EJ071520	20148	rm ABM County Cleaning for July 2020	07/01/2020
GCA Education Servic	311EMain Maint Cus Contracts	461.25	EJ071520	20148	rm ABM County Cleaning for July 2020	07/01/2020
GCA Education Servic Total		6,179.07				
General Sales of Vir	Maintenanc Mat & Sup	797.86	EJ071520	20149	rm General Sales Maint Cleaning Supplies	07/03/2020
General Sales of Vir Total		797.86				
GeoConcepts Eng	Plan Adm Pass Thru Eng Fees	550.00	EJ071520	55089	Review Resisitivity	06/24/2020
GeoConcepts Eng	Plan Adm Pass Thru Eng Fees	2,750.00	EJ071520	55089	Blasting-HandiMart	06/24/2020
GeoConcepts Eng Total		3,300.00				
Glover, Robert P.	Plan Com Board Member Fees	50.00	EJ073120	20193	Attd @ 6-6-2020 PC mtg	07/14/2020
Glover, Robert P.	Plan Com Board Member Fees	50.00	EJ073120	20193	Attd @ 7-10-2020 PC Business mtg	07/15/2020
Glover, Robert P. Total		100.00				
Government Finance O	JAS Finance Dues & Memb	190.00	EJ070120	55032	GFOA basic membership FY21	06/04/2020
Government Finance O Total		190.00				
Grainger Inc	AnimalCtrl Mat & Sup	306.87	EJ073120	55217	rm Graingers ACO garden hoses and nozzles	07/08/2020
Grainger Inc	Maintenanc Mat & Sup	15.60	EJ071520	55090	rm Grainger County Maint soccket set screw	06/18/2020
Grainger Inc Total		322.47				
Grand Rental	Maintenanc Mat & Sup	4.50	EJ073120	55218	rm Grand rental Maint switch for weed eater	07/20/2020
Grand Rental Total		4.50				
Hall, Monahan	Legal Svc Pur Svcs	202.50	EJ071520	20150	lbw CEA, JCSM 12-2019 thru 06-2020	07/02/2020
Hall, Monahan	Legal Svc Pur Svcs	(852.00)	EJ073120	20195	TK- Plan admin, Josephine, BOS	07/20/2020
Hall, Monahan	Legal Svc Pur Svcs	1,072.50	EJ073120	20195	brt Legal WC Boundary Line, JSCM, BoS	07/02/2020
Hall, Monahan Total		423.00				
Handley Regional	Handley Regional Library Contr	60,287.50	EJ071520	55091	FY21 Q1 Allocation	07/08/2020
Handley Regional Total		60,287.50				
Hershey Creamery	Concession Merch for Resale	492.66	EJ071520	55092	ice cream	06/30/2020
Hershey Creamery	Concession Merch for Resale	485.46	EJ073120	55220	Ice cream concessions	07/15/2020
Hershey Creamery Total		978.12				
Home Paramount Pest	RT Maintenanc Pur Svcs	1,464.00	EJ071520	55093	rm HomeParmount 100 N. Church termite treatment	06/17/2020
Home Paramount Pest Total		1,464.00				
Hunt, Pearce W	Plan Com Board Member Fees	50.00	EJ073120	55221	Attd @ 6-5-2020 PC Business Mtg	07/14/2020
Hunt, Pearce W	Plan Com Board Member Fees	50.00	EJ073120	55221	Attd @ 7-2-2020 PC Business mtg	07/15/2020
Hunt, Pearce W Total		100.00				
HVT INC AS TRUSTEE F	Personal Property Tax Current	51.61	EJ071520	55119		07/01/2020
HVT INC AS TRUSTEE F Total		51.61				
INSPIRE CLOSING SERV	General Overpayment Account	94.09	EJ071520	55120	OPAY RE2020 21A5 1 13	06/30/2020
INSPIRE CLOSING SERV Total		94.09				
Intoximeters	Sheriff PSU Mat & Sup	395.00	EJ073120	55222	Intoximeter Supplies	07/09/2020
Intoximeters Total		395.00				
Jasmine Davidson	Programs Refunds	35.00	EJ073120	55264	refund	07/09/2020
Jasmine Davidson Total		35.00				
Jason Wolff	Circuit C Juror Pay	30.00	EJ073120	55265	Grand Jury July 2020	07/23/2020

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VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	CHECK NO	FULL DESC	INVOICE DATE
Jason Wolff Total		30.00				
Jillian Lee	Programs Refunds	150.00	EJ073120	55266	refund	07/17/2020
Jillian Lee Total		150.00				
Joanne Leclair	Programs Refunds	65.00	EJ073120	55267	refund	07/08/2020
Joanne Leclair Total		65.00				
John H Enders Fire	Vol Fire EMS Vol Incent Prog	1,250.00	EJ071520	55095	Quarter 4 Vol. Incentive Prog. FY 20-Enders	07/10/2020
John H Enders Fire Total		1,250.00				
John Rickard	Rec Center Refunds	28.00	EJ071520	55121	refund	07/06/2020
John Rickard Total		28.00				
Kalbian, Maral	HstPrvCom Pur Svcs	2,226.00	EJ073120	20197	FY20 Statue Research	07/27/2020
Kalbian, Maral	HstPrvCom Pur Svcs	3,315.00	EJ073120	20197	TK-FY21-Statue Research	07/27/2020
Kalbian, Maral Total		5,541.00				
KNS Technologies	Econ Dev Maint Svc Contracts	150.00	EJ071520	20153	Website Maintenance May 2020	06/08/2020
KNS Technologies	Econ Dev Maint Svc Contracts	150.00	EJ071520	20153	Website Maintenance June 2020	07/01/2020
KNS Technologies Total		300.00				
Kruhm, Douglas	Plan Com Board Member Fees	50.00	EJ073120	20199	Attd @ 6-5-2020 PC Business Mtg	07/14/2020
Kruhm, Douglas Total		50.00				
Language Line Serv	Sheriff Pur Svcs	85.65	EJ071520	55096	Interetor Services	06/30/2020
Language Line Serv Total		85.65				
LaserTag2You	Programs Pur Svcs	509.00	EJ073120	55225	contracted employee	07/14/2020
LaserTag2You Total		509.00				
LeadsOnline	Sheriff Maint Contracts	1,758.00	EJ070120	55035	Yearly Renewal	07/01/2020
LeadsOnline Total		1,758.00				
Lee, Frank	Plan Com Board Member Fees	50.00	EJ073120	20200	Attd @ 6-5-2020 PB Business Mtg	07/14/2020
Lee, Frank	Plan Com Board Member Fees	50.00	EJ073120	20200	Attd @ 7-10-2020 PC Business Mtg	07/15/2020
Lee, Frank Total		100.00				
Lesley Lambert	Programs Refunds	135.00	EJ071520	55124	refund	07/07/2020
Lesley Lambert Total		135.00				
LexisNexis	BoS Dues & Memb	112.43	EJ071520	55098	lbw VA Code 2020 Anno Citor	06/11/2020
LexisNexis	BoS Dues & Memb	578.91	EJ071520	55098	lbw VA Code 2020 Supp Pkg / Index / Vol	06/24/2020
LexisNexis	BoS Dues & Memb	103.55	EJ070120	55036	lbw VA Advance Code Svc FY20201	06/08/2020
LexisNexis	Treasurer Mat & Sup	68.41	EJ073120	55227	VA Code 2020 Supplement	06/24/2020
LexisNexis	Sheriff Pur Svcs	150.00	EJ071520	55099	Monthly Servicefor June 2020	06/30/2020
LexisNexis Total		1,013.30				
Limon, Robert	Programs Pur Svcs	2,300.00	EJ071520	55100	Contracted Employee: R.Limon C	07/01/2020
Limon, Robert Total		2,300.00				
Logan Systems Inc	Clk of CC Microfilming	1,099.39	EJ073120	55228	indexing and paper	07/15/2020
Logan Systems Inc Total		1,099.39				
Lord Fairfax EMS	Lord Fairfax EMS Contribution	6,575.00	EJ073120	55230	FY21 Civic Contribution	07/14/2020
Lord Fairfax EMS Total		6,575.00				
Lord Fairfax Health	Local Health Dept Contribution	54,071.00	EJ071520	55102	FY21 Q1 Allocation	06/04/2020
Lord Fairfax Health Total		54,071.00				
Lowes	Maintenanc Mat & Sup	151.20	EJ071520	55103	rm Lowes Maint pine base	06/24/2020
Lowes	Maintenanc Mat & Sup	(151.20)	EJ071520	55103	rm Lowes Maint pine base returned	06/25/2020
Lowes	104Church Maint Mat & Sup	33.23	EJ071520	55103	rm Lowes 100 N. Church white viny	07/02/2020
Lowes Total		33.23				
Mallory Safety	JAS COV19 Inv Mat & Sup	915.00	EJ073120	55231	CV: N95 Masks	07/20/2020
Mallory Safety	JAS COV19 Inv Mat & Sup	515.00	EJ073120	55231	CV: N95 Masks	07/21/2020
Mallory Safety Total		1,430.00				
Malone, Gwendolyn	Plan Com Board Member Fees	50.00	EJ073120	20201	Attd @ 6-5-2020 PC Business Mtg	07/14/2020
Malone, Gwendolyn	Plan Com Board Member Fees	50.00	EJ073120	20201	Attd @ 7-10-2020 PC Business mtg	07/15/2020
Malone, Gwendolyn Total		100.00				
Mansfield Oil Co	County Adm Vehicle Fuel	48.53	EJ073120	20202	rm Mansfield Oil fuel charges 7/1-7/15/2020	07/20/2020
Mansfield Oil Co	Sheriff Vehicle Fuel	1,546.19	EJ071520	20154	Fuel for 6/16 - 6/30/2020	07/02/2020
Mansfield Oil Co	Sheriff Vehicle Fuel	1,708.75	EJ073120	20202	Fuel for 7/1 through 7/15/2020	07/20/2020
Mansfield Oil Co	EMS Vehicle Fuel	50.64	EJ071520	20154	rm Mansfield County Fuel 6/15/20-6/30/20	07/02/2020
Mansfield Oil Co	EMS Vehicle Fuel	63.66	EJ073120	20202	rm Mansfield Oil fuel charges 7/1-7/15/2020	07/20/2020
Mansfield Oil Co	Bldg Insp Vehicle Fuel	67.91	EJ071520	20154	rm Mansfield County Fuel 6/15/20-6/30/20	07/02/2020
Mansfield Oil Co	Bldg Insp Vehicle Fuel	78.85	EJ073120	20202	rm Mansfield Oil fuel charges 7/1-7/15/2020	07/20/2020
Mansfield Oil Co	AnimalCtrl Vehicle Fuel	33.33	EJ071520	20154	rm Mansfield County Fuel 6/15/20-6/30/20	07/02/2020
Mansfield Oil Co	Maintenanc Vehicle Fuel	123.45	EJ071520	20154	rm Mansfield County Fuel 6/15/20-6/30/20	07/02/2020
Mansfield Oil Co	Maintenanc Vehicle Fuel	170.52	EJ073120	20202	rm Mansfield Oil fuel charges 7/1-7/15/2020	07/20/2020
Mansfield Oil Co	Parks Adm Vehicle Fuel	7.75	EJ071520	20154	rm Mansfield County Fuel 6/15/20-6/30/20	07/02/2020
Mansfield Oil Co	Parks Adm Vehicle Fuel	15.19	EJ073120	20202	rm Mansfield Oil fuel charges 7/1-7/15/2020	07/20/2020
Mansfield Oil Co Total		3,914.77				
MASC	Maintenanc Mat & Sup	80.00	EJ073120	55233	rm MASC C. Maint vehicle front end check	07/07/2020
MASC Total		80.00				
McKay, Beverly	BrdSepApp Board Member Fees	25.00	EJ071520	55107	Attd @ BSA 5-14-2020 mtg	07/07/2020
McKay, Beverly Total		25.00				
Miller, Sue	Programs Pur Svcs	268.45	EJ073120	55235	contracted employee	07/16/2020
Miller, Sue Total		268.45				
Municipal Emergency	EMS COV19 Uniforms Apparel	12.19	EJ073120	55236	Shipping for Gowns	06/04/2020
Municipal Emergency Total		12.19				
MUNSON W STEVEN	Personal Property Tax Current	181.07	EJ071520	55115		06/29/2020
MUNSON W STEVEN	Personal Property Tax Current	189.09	EJ071520	55115		06/29/2020
MUNSON W STEVEN	Motor Vehicle Licenses	25.00	EJ071520	55115		06/29/2020
MUNSON W STEVEN Total		395.16				
NATIONSTAR MORTGAGE	General Overpayment Account	1,805.03	EJ073120	55268	OPAY 1ST HALF 2020 RE - 14C-1-56	06/30/2020
NATIONSTAR MORTGAGE Total		1,805.03				
Northern Virginia Da	JAS Finance Advertising	71.10	EJ073120	55240	Accounts Payable ad	06/30/2020
Northern Virginia Da Total		71.10				
Northwest Virginia R	Drug Task Force Entity Gift	1,901.77	EJ071520	55111	Second Quarter Expenses	07/06/2020
Northwest Virginia R Total		1,901.77				
Norvac Lock Tech	Maintenanc Mat & Sup	17.25	EJ073120	20207	rm Norvac Maint key cut for Chris and Alison Kohn	07/17/2020

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Norvac Lock Tech Total		17.25				
NRADC	Regional Jail Joint Ops	119,043.00	EJ071520	20158	FY21 Q1 Allocation	06/03/2020
NRADC Total		119,043.00				
NSVRC	NSVRC EntityGift	10,117.47	EJ071520	20159	FY21 Allocation	07/01/2020
NSVRC Total		10,117.47				
NSVSAC	N Shen Vally Sub Abuse Coal Co	3,750.00	EJ071520	55112	FY21 Q1 Allocation	07/01/2020
NSVSAC Total		3,750.00				
Office Depot	Comm Atty Mat & Sup	55.92	EJ071520	55113	Toner Cartridges	06/04/2020
Office Depot	JAS Inventory -MTls & Supplies	109.84	EJ073120	55242	Central Store Supplies	07/09/2020
Office Depot	JAS Inventory -MTls & Supplies	299.91	EJ073120	55242	Central Store Supplies	07/09/2020
Office Depot Total		465.67				
Ohrstrom, George II	Plan Com Board Member Fees	50.00	EJ073120	20208	Attd @ 6-5-2020 PC Business Mtg	07/14/2020
Ohrstrom, George II	Plan Com Board Member Fees	50.00	EJ073120	20208	Attd @ 7-2-2020 PC Business mtg	07/15/2020
Ohrstrom, George II	BrdSepApp Board Member Fees	25.00	EJ071520	20160	Attd @ BSA mtg on 5-14-2020	07/07/2020
Ohrstrom, George II Total		125.00				
OLD REPUBLIC NATIONA	General Overpayment Account	12.33	EJ071520	55126	OPAY RE2020 17A222 218	06/22/2020
OLD REPUBLIC NATIONA Total		12.33				
Otis Elevator Compan	Maintenanc Maint Contracts	963.45	EJ073120	20209	Elevator Maintenance and Repair	06/15/2020
Otis Elevator Compan	RT Maintenanc Maint Contracts	1,536.66	EJ073120	20209	Elevator Maintenance and Repair	06/15/2020
Otis Elevator Compan	ChurchSt Maint Contracts	1,536.66	EJ073120	20209	Elevator Maintenance and Repair	06/15/2020
Otis Elevator Compan	104Church Maint Contracts	1,536.66	EJ073120	20209	Elevator Maintenance and Repair	06/15/2020
Otis Elevator Compan	311EMain Maint Contracts	1,536.66	EJ073120	20209	Elevator Maintenance and Repair	06/15/2020
Otis Elevator Compan Total		7,110.09				
Paula W Yates	Circuit C Juror Pay	30.00	EJ073120	55269	Grand Jury July 2020	07/23/2020
Paula W Yates Total		30.00				
People GIS	IT Tech SW/OL	4,000.00	EJ071520	55128	Online Mapping Annual subscription	06/01/2020
People GIS Total		4,000.00				
Pitney Bowes	J&D Court Postal Svcs	94.92	EJ071520	55129	leasing charges	05/30/2020
Pitney Bowes	Sheriff Postal Svcs	82.47	EJ070120	55039	Meter Rental for 7/1 - 9/30/2020	06/11/2020
Pitney Bowes Total		177.39				
Police and Sheriffs	Sheriff Uniform Sworn Staff	17.55	EJ071520	55130	ID Card	07/09/2020
Police and Sheriffs	EMS Clothing	62.92	EJ073120	55278	Fire-EMS ID cards-promotion Barenklau, Wilson	07/16/2020
Police and Sheriffs Total		80.47				
PowerDMS Inc	Sheriff Maint Contracts	1,670.23	EJ070120	55040	Yearly Maintenance Contract 8/27/20 - 8/26/21	07/01/2020
PowerDMS Inc Total		1,670.23				
Premier Accounts Rec	EMS Pur Svcs	1,751.48	EJ071520	55131	Premier Accts Rec Mang-EMS billing June 2020	07/03/2020
Premier Accounts Rec Total		1,751.48				
Purchase Power	Treasurer Postal Svcs	110.86	EJ073120	55280	Postage - 6/30	07/03/2020
Purchase Power Total		110.86				
Rabbitt, Matt	IT Travel	25.07	EJ071520	20163	January - June mileage	06/30/2020
Rabbitt, Matt	IT Travel	6.50	EJ071520	20163	mileage 07/06/20	07/07/2020
Rabbitt, Matt Total		31.57				
Radial Tire	Sheriff VRP Mat & Sup	531.36	EJ073120	55282	Tires	07/15/2020
Radial Tire Total		531.36				
Ramirez Landscape LI	SWC Pur Svcs	140.00	EJ071520	55132	rm Ramirez Landscape County Mowing June 2020	07/01/2020
Ramirez Landscape LI	Maintenanc Pur Svcs	9,260.00	EJ071520	55132	rm Ramirez Landscape County Mowing June 2020	07/01/2020
Ramirez Landscape LI	Kohn Maint Pur Svcs	360.00	EJ071520	55132	rm Ramirez Landscape County Mowing June 2020	07/01/2020
Ramirez Landscape LI Total		9,760.00				
Rappahannock Electri	SWC Electrical Services	103.11	EJ073120	20211	rm REC County Electric 06/01/2020-07/01/2020	07/07/2020
Rappahannock Electri	JGC Maintenanc Electric	2,544.06	EJ073120	20211	rm REC County Electric 06/01/2020-07/01/2020	07/07/2020
Rappahannock Electri	RT Maintenanc Electric	1,094.75	EJ073120	20211	rm REC County Electric 06/01/2020-07/01/2020	07/07/2020
Rappahannock Electri	ChurchSt Maint Electric	1,657.57	EJ073120	20211	rm REC County Electric 06/01/2020-07/01/2020	07/07/2020
Rappahannock Electri	104Church Maint Electric	869.96	EJ073120	20211	rm REC County Electric 06/01/2020-07/01/2020	07/07/2020
Rappahannock Electri	225Rams Maint Electric	496.98	EJ073120	20211	rm REC County Electric 06/01/2020-07/01/2020	07/07/2020
Rappahannock Electri	524West Maint Electric	204.03	EJ073120	20211	rm REC County Electric 06/01/2020-07/01/2020	07/07/2020
Rappahannock Electri	AlRec Maint Electric	2,322.56	EJ073120	20211	rm REC County Electric 06/01/2020-07/01/2020	07/07/2020
Rappahannock Electri	AlOff Maint Electric	576.52	EJ073120	20211	rm REC County Electric 06/01/2020-07/01/2020	07/07/2020
Rappahannock Electri	AlPool Maint Electric	1,558.19	EJ073120	20211	rm REC County Electric 06/01/2020-07/01/2020	07/07/2020
Rappahannock Electri	AlBase Maint Electric	22.64	EJ073120	20211	rm REC County Electric 06/01/2020-07/01/2020	07/07/2020
Rappahannock Electri	AlSoc Maint Electric	51.18	EJ073120	20211	rm REC County Electric 06/01/2020-07/01/2020	07/07/2020
Rappahannock Electri	Kohn Maint Elec Svcs	23.41	EJ073120	20211	rm REC County Electric 06/01/2020-07/01/2020	07/07/2020
Rappahannock Electri	309WMain Maint Electrical Svcs	44.31	EJ073120	20211	rm REC County Electric 06/01/2020-07/01/2020	07/07/2020
Rappahannock Electri	311EMain Maint Electric	556.89	EJ073120	20211	rm REC County Electric 06/01/2020-07/01/2020	07/07/2020
Rappahannock Electri	129Rams Maint Electric	209.89	EJ073120	20211	rm REC County Electric 06/01/2020-07/01/2020	07/07/2020
Rappahannock Electri Total		12,336.05				
Republic Services	SWC Pur Svcs	3,417.10	EJ071520	20165	Acct 3-0976-4820460 Schools Du	06/30/2020
Republic Services	LitterCtrl Pur Svcs	63.96	EJ071520	20165	Gov't DumpstersAcct 3-0976-001	06/30/2020
Republic Services	LitterCtrl Pur Svcs	110.00	EJ071520	20165	Acct 3-0976-4784245 Litter Bin	06/30/2020
Republic Services	Maintenanc Maint Contracts	884.93	EJ071520	20165	Gov't DumpstersAcct 3-0976-001	06/30/2020
Republic Services	JGC Maint Contracts	81.04	EJ071520	20165	Gov't DumpstersAcct 3-0976-001	06/30/2020
Republic Services Total		4,557.03				
Richmond American Ho	General Overpayment Account	319.81	EJ073120	55270	OPAY RE2020 #8710	07/23/2020
Richmond American Ho Total		319.81				
Ricoh Usa	Comm Atty Maint Contracts	119.81	EJ070120	20120	Copier Maint.-SN:3777-Comm. At	06/19/2020
Ricoh Usa	Sheriff Maint Contracts	28.40	EJ073120	20212	SN 9288 Copier Maintenance	06/01/2020
Ricoh Usa	Sheriff Maint Contracts	276.00	EJ073120	20212	Copier Maint.-SN8373-Sheriff	07/21/2020
Ricoh Usa	AnimalCtrl Maint Svc Contracts	10.14	EJ073120	20212	SN 6454 Copier Maintenance-Ani	06/01/2020
Ricoh Usa	AnimalCtrl Maint Svc Contracts	6.20	EJ071520	20167	SN 6454 Copier Maintenance-Ani	07/01/2020
Ricoh Usa	Maintenanc Maint Contracts	23.83	EJ071520	20167	SN 6522 Copier Maintenance	06/25/2020
Ricoh Usa Total		464.38				
Riddleberger Bros	RT Maintenanc Pur Svcs	3,571.91	EJ071520	20168	rm RBI 100 N. Church Issues wirh HVAC repaired	06/24/2020
Riddleberger Bros Total		3,571.91				
Ridgeway Auto Body	Sheriff Insured Repair Svcs	250.00	EJ073120	55285	Vehicle Repair 210-050L	06/19/2020
Ridgeway Auto Body Total		250.00				

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Rock Harbor	Programs Pur Svcs	605.00	EJ071520	55134	contracted employee	07/06/2020
Rock Harbor Total		605.00				
Roseville & Plaza Pe	AnimalCtrl Pur Svcs	143.49	EJ071520	55135	rm roseVet ACO Exams and rabies shots	06/17/2020
Roseville & Plaza Pe Total		143.49				
Russell Thomason	Circuit C Juror Pay	30.00	EJ073120	55271	Grand Jury July 2020	07/23/2020
Russell Thomason Total		30.00				
Ryder Truck Rental	Electoral Leases & Rentals	335.90	EJ071520	55136	06232020 Truck Rental	06/29/2020
Ryder Truck Rental Total		335.90				
Sarah Colfelt	Programs Refunds	150.00	EJ073120	55272	refund	07/17/2020
Sarah Colfelt Total		150.00				
Schenck Foods Compan	Rec Center Merch for Resale	221.12	EJ071520	20169	concession food	06/30/2020
Schenck Foods Compan	Programs Mat & Sup	177.62	EJ071520	20169	play camp food	07/07/2020
Schenck Foods Compan	Concession Merch for Resale	520.24	EJ071520	20169	concession food	06/30/2020
Schenck Foods Compan Total		918.98				
Secure Shred	Sheriff Pur Svcs	50.00	EJ071520	55138	Monthly Service on 6/17/2020)	07/02/2020
Secure Shred Total		50.00				
Shannon-Baum Signs I	Maintenanc Mat & Sup	1,160.40	EJ071520	20171	rm Shannon B County road signs and post	06/29/2020
Shannon-Baum Signs I Total		1,160.40				
Sheehy Ford	Sheriff VRP Mat & Sup	12.32	EJ073120	55288	Door Handle	07/14/2020
Sheehy Ford Total		12.32				
Shenandoah County To	Econ Dev Dues & Memb	3,000.00	EJ070120	55043	TK - Tourism - Shenandoah Spirit Trail	05/27/2020
Shenandoah County To Total		3,000.00				
Shentel	IT Telecomm Online Tech	2,356.91	EJ071520	55142	Government Shentel Dark Fiber July Services	07/01/2020
Shentel	IT Leases & Rentals	690.00	EJ071520	55142	Government Shentel Dark Fiber July Services	07/01/2020
Shentel Total		3,046.91				
Shred-It	Treasurer Pur Svcs	74.82	EJ073120	20216	Shred Services - Treas Office	07/22/2020
Shred-It Total		74.82				
Signet Screen Printi	Programs Advertising	50.00	EJ073120	55290	banner	06/29/2020
Signet Screen Printi Total		50.00				
Signs@Work, Inc	Sheriff VRP Mat & Sup	350.00	EJ071520	55144	Driver Side Decals	07/07/2020
Signs@Work, Inc Total		350.00				
Skyline Regional	Criminal Justice Training Ctr	18,426.00	EJ071520	55145	Annual Training Fees	07/02/2020
Skyline Regional Total		18,426.00				
Solenberger	JGC Maintenance Mat & Sup	4.68	EJ073120	55291	rm Solenbergers 101 Chalmers town toilet shim ring	07/24/2020
Solenberger	225Rams Maint Mat & Sup	43.89	EJ071520	55147	rm Solenberger ACO vall lp gas key	07/07/2020
Solenberger Total		48.57				
Southern Software In	Sheriff Maint Contracts	1,276.00	EJ070120	20122	NCIC for CAD 24/7 7/11/20 - 06/21	06/02/2020
Southern Software In	Sheriff Maint Contracts	8,758.00	EJ071520	20173	CAD Support Agreement 8/1/2020	07/01/2020
Southern Software In	Sheriff Maint Contracts	7,570.00	EJ071520	20173	MDIS (Mobile-Pak) 24/7 8/1/202	07/01/2020
Southern Software In	Sheriff Maint Contracts	2,843.00	EJ071520	20173	Mapping Software Agreement	07/01/2020
Southern Software In	Sheriff Maint Contracts	798.00	EJ071520	20173	Alpha-Numeric Paging 24/7 Soft	07/01/2020
Southern Software In Total		21,245.00				
SRFAX	IT Tech SW/OL	115.25	EJ071520	55148	July invoice May/june charges	07/06/2020
SRFAX Total		115.25				
Supply Room, The	JAS Inventory -Mtls & Supplies	114.00	EJ073120	20218	Central Store Supplies	07/09/2020
Supply Room, The Total		114.00				
Swank Motion Picture	Programs Pur Svcs	480.00	EJ073120	55294	contracted services	07/02/2020
Swank Motion Picture Total		480.00				
TeamCraft Roofing	311EMain Maint Pur Svcs	1,179.80	EJ073120	20219	rm TeamC Roofing 311 E. Main roof metal repair	07/16/2020
TeamCraft Roofing Total		1,179.80				
Thomson Reuters	Comm Atty Dues & Memb	42.00	EJ073120	55297	Westlaw 072020	07/01/2020
Thomson Reuters Total		42.00				
Top of Virginia Regi	County Adm Dues & Memb	250.00	EJ070120	55046	TK- TVRC Dues	06/02/2020
Top of Virginia Regi Total		250.00				
Town of Berryville	JGC Maintenanc Water & Sewer	98.77	EJ071520	55151	rm TOB Water and Sewer 101 Chalmers ct	06/26/2020
Town of Berryville	RT Maintenanc Water & Sewer	1,123.48	EJ071520	55151	rm TOB Water and Sewer 100 N. Church st	06/26/2020
Town of Berryville	104Church Maint Water & Sewer	55.84	EJ071520	55151	rm TOB Water and Sewer 104 N. Church	06/26/2020
Town of Berryville	AlRec Maint Water & Sewer	24.08	EJ071520	55151	rm TOB Water and Sewer Rec Center	06/26/2020
Town of Berryville	AlOff Maint Water & Sewer	21.25	EJ071520	55151	rm TOB Water and Sewer Park LL	06/26/2020
Town of Berryville	AlOff Maint Water & Sewer	348.62	EJ071520	55151	rm TOB Water and Sewer Park Grounds House	06/26/2020
Town of Berryville	AlPool Maint Water & Sewer	2,069.40	EJ071520	55151	rm TOB Water and Sewer Pool	06/26/2020
Town of Berryville	309WMain Maint Water & Sewer	25.00	EJ071520	55151	rm TOB Water and Sewer 309 W. Main St	06/26/2020
Town of Berryville	311EMain Maint Water & Sewer	182.94	EJ071520	55151	rm TOB Water and Sewer 313 E. Main St	06/26/2020
Town of Berryville	311EMain Maint Water & Sewer	30.42	EJ071520	55151	rm TOB Water and Sewer 311 E. Main St	06/26/2020
Town of Berryville	129Rams Maint Water & Sewer	12.04	EJ071520	55151	rm TOB Water and Sewer 129 Ramsburg	06/26/2020
Town of Berryville Total		3,991.84				
TOYOTA LEASE TRUST	Personal Property Tax Current	1,063.02	EJ073120	55273		07/08/2020
TOYOTA LEASE TRUST Total		1,063.02				
Treasurer Of Virgini	General Bldg Code Academy Fees	543.16	EJ073120	55301	4th Qtr 2% Levy on Permit Fees	07/16/2020
Treasurer Of Virgini Total		543.16				
Treasurers Associati	Treasurer Dues & Memb	375.00	EJ071520	55152	TAV Dues 20/21	06/26/2020
Treasurers Associati Total		375.00				
Tyler Technologies	Sheriff E-Ticket Maint Svc	4,950.00	EJ070120	20123	Brazos Rapid Extension Framwork Software	06/01/2020
Tyler Technologies	JAS IT Pur Svcs	550.00	EJ073120	20221	Update signature on checks/PO/cont to new director	06/30/2020
Tyler Technologies	JAS IT Maint Contracts	9,672.00	EJ071520	20175	SaaS Fees-FY20 June	06/01/2020
Tyler Technologies Total		15,172.00				
UVA	County Adm Dues & Memb	500.00	EJ073120	55303	brt VIG Annual Membership 07/01/2020-06/30/2021	05/15/2020
UVA	Sheriff Travel - Sworn Staff	7,155.00	EJ071520	55158	Nat'l Criminal Justice Command College - P. Putnam	07/06/2020
UVA Total		7,655.00				
VACA	Comm Atty Travel	300.00	EJ070120	55050	Please send check to me	06/03/2020
VACA	Comm Atty Dues & Memb	300.00	EJ071520	55159	Nicole--VACA--please send check to me	07/01/2020
VACA	Comm Atty Dues & Memb	700.00	EJ071520	55159	VACA dues July 2020--please send check to me	07/02/2020
VACA Total		1,300.00				
VACO	BoS Dues & Memb	3,016.00	EJ073120	55304	brt VACO 20-21 county dues	06/04/2020

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VACO Total		3,016.00				
Vacorp	BoS Worker's Comp	9.44	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	County Adm Workers Comp	204.77	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	Inform Workers Comp	27.16	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	Com of Rev Workers Comp	105.56	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	Treasurer Workers Comp	129.45	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	IT Workers Comp	106.14	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	Electoral Workers Comp	4.85	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	Registrar Workers Comp	50.65	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	Clk of CC Workers Comp	126.36	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	Comm Atty Workers Comp	211.03	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	Sheriff Workers Comp	22,077.19	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	Sheriff LODA	25,618.37	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	Vol Fire Co Insurance	16,294.00	EJ070120	55051	Fire & EMS workers comp annual renewal 20-21	06/01/2020
Vacorp	Blue Ridge Vol Fire Co LODA	1,596.00	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	Boyce Volunteer Fire Co LODA	1,795.50	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	Enders Volunteer Fire Co LODA	3,890.25	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	EMS Workers Comp	33,393.48	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	EMS LODA	13,973.88	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	Bldg Insp Workers Comp	2,770.47	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	AnimalCtrl Workers Comp	941.71	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	Worker's Compensation	366.11	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	Maintenanc Workers Comp	1,553.12	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	Parks Adm Workers Comp	6,606.39	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	Rec Center Workers Comp	2,993.67	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	Programs Workers Comp	2,661.44	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	Plan Adm Workers Comp	5,872.67	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	Biosolids Workers Comp	22.44	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp	VictimWit Workers Comp	40.90	EJ071520	55160	WC & LODA FY21	07/01/2020
Vacorp Total		143,443.00				
VALEAC	Sheriff Travel - Sworn Staff	250.00	EJ070120	55052	Conference Registration - Sumption and Rose	07/01/2020
VALEAC Total		250.00				
Valley Car Wash	Sheriff Pur Svcs	264.80	EJ073120	55306	Car Washes from 6/1 - 6/30/2020	07/27/2020
Valley Car Wash Total		264.80				
Valley Health	EMS Mat & Sup	1,024.87	EJ071520	55163	Fire & EMS WMC supply invoice June 2020	07/02/2020
Valley Health Total		1,024.87				
VCCA	Clk of CC Dues & Memb	25.00	EJ070120	55053	Dues for Anderson FY21	06/22/2020
VCCA	Clk of CC Dues & Memb	320.00	EJ070120	55053	Clerk dues FY21 Wilkerson	06/22/2020
VCCA Total		345.00				
Verizon	County Adm Telephone	12.00	EJ071520	55166	July phone bill	06/25/2020
Verizon	Com of Rev Telephone	8.00	EJ071520	55166	July phone bill	06/25/2020
Verizon	Treasurer Telephone	4.00	EJ071520	55166	July phone bill	06/25/2020
Verizon	IT Telephone	272.04	EJ071520	55166	July phone bill	06/25/2020
Verizon	Registrar Telephone	4.00	EJ071520	55166	July phone bill	06/25/2020
Verizon	District C Telephone	59.62	EJ071520	55166	July phone bill	06/25/2020
Verizon	J&D Court Telephone	55.62	EJ071520	55166	July phone bill	06/25/2020
Verizon	Clk of CC Telephone	83.39	EJ071520	55166	July phone bill	06/25/2020
Verizon	Comm Atty Telephone	16.00	EJ071520	55166	July phone bill	06/25/2020
Verizon	Sheriff Telephone	1,832.42	EJ071520	55167	Central Alarm	07/07/2020
Verizon	Sheriff Telephone	304.24	EJ071520	55166	July phone bill	06/25/2020
Verizon	Sheriff Telephone	46.68	EJ071520	55167	Verizon Radio Tower	07/07/2020
Verizon	EMS Telephone	46.33	EJ071520	55166	July phone bill	06/25/2020
Verizon	Probation Telephone	4.00	EJ071520	55166	July phone bill	06/25/2020
Verizon	Bldg Insp Telephone	8.00	EJ071520	55166	July phone bill	06/25/2020
Verizon	AnimalCtrl Telephone	43.04	EJ071520	55166	July phone bill	06/25/2020
Verizon	Maintenanc Telephone	43.04	EJ071520	55166	July phone bill	06/25/2020
Verizon	Parks Adm Telephone	67.18	EJ071520	55166	July phone bill	06/25/2020
Verizon	Plan Adm Telephone	12.00	EJ071520	55166	July phone bill	06/25/2020
Verizon	JAS Finance Telephone	118.08	EJ071520	55166	July phone bill	06/25/2020
Verizon Total		3,039.68				
Vermont Systems	IT Tech SW/OL	3,114.72	EJ070120	55054	annual recontrac support	06/01/2020
Vermont Systems Total		3,114.72				
VFSAAA	Sheriff Dues & Memb	40.00	EJ070120	55055	Membership Renewal - Sumption	07/01/2020
VFSAAA	Sheriff Dues & Memb	40.00	EJ070120	55055	Membership Renewal	06/12/2020
VFSAAA Total		80.00				
Virginia Regional Tr	Virginia Regional Transit Cont	4,825.50	EJ073120	55310	FY21 Q1 Allocation	07/13/2020
Virginia Regional Tr Total		4,825.50				
Virginia State Bar	Comm Atty Dues & Memb	310.00	EJ073120	55312	VSb dues--Nicole--please send check to me	07/01/2020
Virginia State Bar	Comm Atty Dues & Memb	310.00	EJ073120	55312	Anne VSb Dues--Please send check to me	07/02/2020
Virginia State Bar Total		620.00				
Virginia Tech	Coop Ext VPI Agent	11,938.95	EJ071520	55173	Billing Salary FY 2020 4th Quarter	06/23/2020
Virginia Tech Total		11,938.95				
VITA	IT Telephone	136.54	EJ073120	20222	June 2020 phone	06/30/2020
VITA	District C Telephone	108.45	EJ073120	20222	June 2020 phone	06/30/2020
VITA	J&D Court Telephone	1.56	EJ073120	20222	June 2020 phone	06/30/2020
VITA	Clk of CC Telephone	0.62	EJ073120	20222	June 2020 phone	06/30/2020
VITA	Sheriff Telephone	1,105.73	EJ073120	20222	June 2020 phone	06/30/2020
VITA	Parks Adm Telephone	0.02	EJ073120	20222	June 2020 phone	06/30/2020
VITA	JAS Finance Telephone	0.08	EJ073120	20222	June 2020 phone	06/30/2020
VITA Total		1,353.00				
Walmart	Rec Center Mat & Sup	7.50	EJ073120	55314	supplies FY20	06/22/2020
Walmart	Rec Center Merch for Resale	75.68	EJ073120	55315	supplies	07/22/2020
Walmart	Programs Mat & Sup	95.70	EJ073120	55315	supplies	07/22/2020
Walmart	Programs Mat & Sup	76.92	EJ073120	55314	supplies FY20	06/22/2020

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VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	CHECK NO	FULL DESC	INVOICE DATE
Walmart	Concession Merch for Resale	13.96	EJ073120	55315	supplies	07/22/2020
Walmart	Concession Merch for Resale	74.10	EJ073120	55314	supplies FY20	06/22/2020
Walmart Total		343.86				
Washington Gas	JGC Maintenanc Heating	190.17	EJ071520	55176	101 Chalmers Ct	06/15/2020
Washington Gas	JGC Maintenanc Heating	103.29	EJ073120	55316	101 Chalmers Ct 06/12-07/14	07/16/2020
Washington Gas	RT Maintenanc Heating	3.62	EJ071520	55176	100 N Church St 06/15-06/11	06/15/2020
Washington Gas	RT Maintenanc Heating	20.45	EJ073120	55316	100 N Church St 06/12-07/14	07/16/2020
Washington Gas	104Church Maint Heating	10.10	EJ071520	55176	104 N Church St 05/14-06/11	06/15/2020
Washington Gas	104Church Maint Heating	36.99	EJ073120	55316	104 N Church St 06/12-07/14	07/16/2020
Washington Gas	AlRec Maint Heating	103.75	EJ071520	55176	225 Al Smith Cir 05/15-06/12	06/16/2020
Washington Gas	AlRec Maint Heating	93.77	EJ073120	55316	225 Al Smith Cir 06/13-07/15	07/17/2020
Washington Gas Total		562.14				
William Williams	Programs Refunds	70.00	EJ073120	55274	refund	07/16/2020
William Williams Total		70.00				
Winchester Equipment	AIOff Maint Mat & Sup	645.45	EJ073120	20224	rm W Equipment Park rental stump grinder skid load	06/18/2020
Winchester Equipment	AIOff Maint Mat & Sup	945.59	EJ073120	20224	rm W Equipment Park rental for stumpgrinder	06/18/2020
Winchester Equipment Total		1,591.04				
Winchester Regional	Regional Airport Auth Contr	2,500.00	EJ071520	55180	FY21 Q1 Allocation	07/07/2020
Winchester Regional Total		2,500.00				
Winchester Star	Com of Rev Dues & Memb	140.00	EJ071520	55182	Subscription	07/02/2020
Winchester Star	Sheriff Advertising	240.00	EJ071520	20177	Advertisement - Employment	06/30/2020
Winchester Star	BrdSepApp Advertising	400.40	EJ071520	20177	Public Hearing Bd of Septic & Well App March 2020	03/31/2020
Winchester Star	JAS Finance Advertising	64.00	EJ071520	55181	Ad-Accounts Payable Position	06/30/2020
Winchester Star Total		844.40				
Grand Total		723,548.38				

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FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED	YTD	MTD	ENC	AVAILABLE	% USED
			BUDGET	EXPENDED	EXPENDED		BUDGET	
11010	1300	BoS Part Time Salaries	13,800.00	1,250.00	1,250.00	13,800.00	(1,250.00)	109.10
11010	2100	BoS FICA	744.00	86.67	86.67	979.82	(322.49)	143.30
11010	2300	BoS Health Ins	28,598.00	1,326.76	1,326.76	2,132.29	25,138.95	12.10
11010	2700	BoS Worker's Comp	-	9.44	9.44	-	(9.44)	100.00
12110	1100	County Adm Salaries	230,046.00	35,240.86	35,240.86	422,890.32	(228,085.18)	199.10
12110	1300	County Adm Part Time Salaries	29,000.00	2,142.00	2,142.00	-	26,858.00	7.40
12110	2100	County Adm FICA	18,866.00	2,832.04	2,832.04	32,085.44	(16,051.48)	185.10
12110	2210	County Adm VRS 1&2	19,502.00	3,285.16	3,285.16	39,421.94	(23,205.10)	219.00
12110	2220	County Adm VRS Hybrid	4,224.00	670.53	670.53	7,289.09	(3,735.62)	188.40
12110	2300	County Adm Health Ins	49,235.00	2,701.94	2,701.94	2,653.52	43,879.54	10.90
12110	2400	County Adm Life Ins	3,621.00	472.24	472.24	5,666.73	(2,517.97)	169.50
12110	2510	County Adm Dis Ins Hybrid	285.00	40.69	40.69	488.33	(244.02)	185.60
12110	2700	County Adm Workers Comp	228.00	204.77	204.77	-	23.23	89.80
12110	2750	County Admin RHCC	-	135.93	135.93	-	(135.93)	100.00
12110	2840	County Adm Tax Shelter Annuity	122,856.00	-	-	-	122,856.00	-
12120	1100	Inform Salaries - Regular	39,671.00	3,305.92	3,305.92	39,671.04	(3,305.96)	108.30
12120	2100	Inform FICA	2,982.00	249.93	249.93	3,034.83	(302.76)	110.20
12120	2220	Inform VRS Hybrid	3,651.00	287.62	287.62	3,253.02	110.36	97.00
12120	2300	Inform Health Ins	7,961.00	663.38	663.38	-	7,297.62	8.30
12120	2400	Inform Life Ins	532.00	44.30	44.30	531.59	(43.89)	108.30
12120	2510	Inform Dis Ins Hybrid	246.00	17.46	17.46	209.46	19.08	92.20
12120	2700	Inform Workers Comp	30.00	27.16	27.16	-	2.84	90.50
12310	1100	Com of Rev Salaries	154,164.00	13,177.69	13,177.69	158,132.28	(17,145.97)	111.10
12310	2100	Com of Rev FICA	10,674.00	920.89	920.89	12,097.12	(2,344.01)	122.00
12310	2210	Com of Rev VRS 1&2	10,185.00	864.00	864.00	10,368.05	(1,047.05)	110.30
12310	2220	Com of Rev VRS Hybrid	3,416.00	282.46	282.46	3,194.65	(61.11)	101.80
12310	2300	Com of Rev Health Ins	17,376.00	1,448.00	1,448.00	-	15,928.00	8.30
12310	2400	Com of Rev Life Ins	2,068.00	176.58	176.58	2,118.97	(227.55)	111.00
12310	2510	Com of Rev Dis Ins Hybrid	231.00	17.14	17.14	205.70	8.16	96.50
12310	2700	Com of Rev Workers Comp	118.00	105.56	105.56	-	12.44	89.50
12410	1100	Treasurer Salaries	189,050.00	16,202.48	16,202.48	194,429.76	(21,582.24)	111.40
12410	2100	Treasurer FICA	13,539.00	1,154.99	1,154.99	14,873.88	(2,489.87)	118.40
12410	2210	Treasurer VRS 1&2	10,499.00	889.01	889.01	10,668.15	(1,058.16)	110.10
12410	2220	Treasurer VRS Hybrid	7,035.00	520.61	520.61	5,278.26	1,236.13	82.40
12410	2300	Treasurer Health Ins	28,598.00	2,383.09	2,383.09	-	26,214.91	8.30
12410	2400	Treasurer Life Ins	2,535.00	217.12	217.12	2,605.36	(287.48)	111.30
12410	2510	Treasurer Dis Ins Hybrid	425.00	31.60	31.60	379.14	14.26	96.60
12410	2700	Treasurer Workers Comp	143.00	129.45	129.45	-	13.55	90.50
12510	1100	IT Salaries	155,007.00	11,129.20	11,129.20	160,962.60	(17,084.80)	111.00
12510	2100	IT FICA	10,652.00	1,226.70	1,226.70	12,313.64	(2,888.34)	127.10
12510	2210	IT VRS 1&2	7,808.00	670.12	670.12	8,041.42	(903.54)	111.60
12510	2220	IT VRS Hybrid	6,332.00	496.86	496.86	5,276.99	558.15	91.20
12510	2300	IT Health Ins	21,365.00	1,780.34	1,780.34	-	19,584.66	8.30
12510	2400	IT Life Ins	2,078.00	179.74	179.74	2,156.89	(258.63)	112.40
12510	2510	IT Dis Ins Hybrid	405.00	30.15	30.15	361.85	13.00	96.80
12510	2700	IT Workers Comp	119.00	106.14	106.14	-	12.86	89.20
12510	2800	IT Leave Pay	-	6,128.50	6,128.50	-	(6,128.50)	100.00
13100	1300	Electoral Part Time Salaries	7,089.00	-	-	26,555.52	(19,466.52)	374.60
13100	2100	Electoral FICA	546.00	-	-	2,031.50	(1,485.50)	372.10
13100	2700	Electoral Workers Comp	5.00	4.85	4.85	-	0.15	97.00
13200	1100	Registrar Salaries	57,089.00	4,757.42	4,757.42	57,089.04	(4,757.46)	108.30
13200	1300	Registrar Part Time Salaries	16,878.00	1,092.25	1,092.25	-	15,785.75	6.50
13200	2100	Registrar FICA	5,660.00	449.42	449.42	4,367.31	843.27	85.10
13200	2210	Registrar VRS 1&2	4,967.00	413.90	413.90	4,966.74	(413.64)	108.30
13200	2300	Registrar Health Ins	-	663.38	663.38	-	(663.38)	100.00
13200	2400	Registrar Life Ins	765.00	63.75	63.75	764.99	(63.74)	108.30
13200	2700	Registrar Workers Comp	53.00	50.65	50.65	-	2.35	95.60
21700	1100	Clk of CC Salaries	184,534.00	11,286.75	11,286.75	135,441.00	37,806.25	79.50
21700	2100	Clk of CC FICA	14,011.00	860.68	860.68	10,361.24	2,789.08	80.10
21700	2210	Clk of CC VRS 1&2	13,339.00	755.56	755.56	9,066.71	3,516.73	73.60
21700	2220	Clk of CC VRS Hybrid	2,875.00	226.39	226.39	2,560.53	88.08	96.90
21700	2300	Clk of CC Health Ins	15,922.00	663.38	663.38	-	15,258.62	4.20
21700	2400	Clk of CC Life Ins	2,474.00	151.24	151.24	1,814.91	507.85	79.50
21700	2510	Clk of CC Dis Ins Hybrid	194.00	13.74	13.74	164.87	15.39	92.10
21700	2700	Clk of CC Workers Comp	139.00	126.36	126.36	-	12.64	90.90
21910	1100	VictimWit Regular Salary	42,183.00	3,515.24	3,515.24	42,182.84	(3,515.08)	108.30

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			BUDGET	EXPENDED	EXPENDED		BUDGET	
21910	1300	VictimWit Part Time Sal	17,544.00	1,992.00	1,992.00	-	15,552.00	11.40
21910	2100	VictimWit FICA	4,571.00	422.06	422.06	3,225.60	923.34	79.80
21910	2210	VictimWit VRS 1&2	3,670.00	305.82	305.82	3,668.31	(304.13)	108.30
21910	2400	VictimWit Life Ins	566.00	47.10	47.10	565.01	(46.11)	108.10
21910	2700	VictimWit Workers Comp	46.00	40.90	40.90	-	5.10	88.90
22100	1100	Comm Atty Salaries	232,781.00	19,398.33	19,398.33	232,780.01	(19,397.34)	108.30
22100	1100	Comm Atty VSTOP Salaries	26,809.00	2,233.93	2,233.93	26,807.15	(2,232.08)	108.30
22100	1300	Comm Atty Part Time Salaries	18,500.00	947.65	947.65	-	17,552.35	5.10
22100	2100	Comm Atty FICA	18,306.00	1,469.33	1,469.33	17,737.77	(901.10)	104.90
22100	2100	Comm Atty VSTOP FICA	2,017.00	168.28	168.28	2,032.31	(183.59)	109.10
22100	2210	Comm Atty VRS 1&2	4,181.00	736.09	736.09	8,829.16	(5,384.25)	228.80
22100	2210	Comm Atty VSTOP VRS 1&2	710.00	194.35	194.35	2,337.69	(1,822.04)	356.60
22100	2220	Comm Atty VRS Hybrid	19,293.00	951.58	951.58	8,465.69	9,875.73	48.80
22100	2220	Comm Atty VSTOP VRS Hybrid	1,718.00	-	-	-	1,718.00	-
22100	2300	Comm Atty Health Ins	18,578.00	1,548.15	1,548.15	3,932.52	13,097.33	29.50
22100	2300	Comm Atty VSTOP Health Ins	2,059.00	171.56	171.56	1,374.52	512.92	75.10
22100	2400	Comm Atty Life Ins	3,120.00	259.93	259.93	3,118.65	(258.58)	108.30
22100	2400	Comm Atty VSTOP Life Ins	359.00	29.94	29.94	360.06	(31.00)	108.60
22100	2510	Comm Atty Dis Ins Hybrid	1,146.00	57.75	57.75	693.01	395.24	65.50
22100	2510	Comm Atty VSTOP Dis Ins Hybrid	116.00	-	-	-	116.00	-
22100	2700	Comm Atty Workers Comp	257.00	211.03	211.03	-	45.97	82.10
31200	1100	Sheriff Salaries	1,387,327.00	112,764.83	112,764.83	1,424,846.88	(150,284.71)	110.80
31200	1100	SRO Ofc Grant Sal	52,468.00	4,372.33	4,372.33	52,467.96	(4,372.29)	108.30
31200	1200	Sheriff Overtime	33,500.00	3,798.57	3,798.57	-	29,701.43	11.30
31200	1200	CITAC Overtime	5,000.00	376.11	376.11	-	4,623.89	7.50
31200	1200	DMV Alcohol Grant Overtime	8,941.00	684.58	684.58	-	8,256.42	7.70
31200	1200	DMV Speed Overtime	4,782.00	676.99	676.99	-	4,105.01	14.20
31200	1300	Sheriff Part Time Salaries	43,860.00	2,954.50	2,954.50	-	40,905.50	6.70
31200	2100	Sheriff FICA	111,004.00	9,587.43	9,587.43	108,821.43	(7,404.86)	106.70
31200	2100	CITAC FICA	383.00	28.44	28.44	-	354.56	7.40
31200	2100	DMV Alcohol Grant FICA	684.00	-	-	-	684.00	-
31200	2100	DMV Speed FICA	218.00	-	-	-	218.00	-
31200	2100	SRO Ofc Grant FICA	3,961.00	331.38	331.38	4,013.81	(384.19)	109.70
31200	2210	Sheriff VRS 1&2	94,169.00	8,180.12	8,180.12	98,161.73	(12,172.85)	112.90
31200	2210	SRO Grant VRS 1&2	4,565.00	380.39	380.39	4,564.72	(380.11)	108.30
31200	2220	Sheriff VRS Hybrid	24,601.00	1,909.27	1,909.27	24,410.09	(1,718.36)	107.00
31200	2300	Sheriff Health Ins	203,403.00	17,562.32	17,562.32	21,891.54	163,949.14	19.40
31200	2300	Sheriff CITAC Health Ins	-	49.04	49.04	-	(49.04)	100.00
31200	2300	SRO Grant Health Ins	7,961.00	604.29	604.29	-	7,356.71	7.60
31200	2400	Sheriff Life Ins	18,064.00	1,554.00	1,554.00	19,092.96	(2,582.96)	114.30
31200	2400	SRO Grant Life Ins	704.00	58.59	58.59	703.07	(57.66)	108.20
31200	2510	Sheriff Dis Ins Hybrid	1,644.00	115.87	115.87	1,565.80	(37.67)	102.30
31200	2700	Sheriff Workers Comp	22,650.00	22,077.19	22,077.19	-	572.81	97.50
31200	2800	Sheriff Leave Pay	63,995.00	10,420.83	10,420.83	-	53,574.17	16.30
31200	2860	Sheriff LODA	20,122.00	25,618.37	25,618.37	-	(5,496.37)	127.30
32200	2510	Vol Fire Dis Ins Hybrid	11,000.00	-	-	-	11,000.00	-
32200	2700	Vol Fire Worker's Comp	20,531.00	-	-	-	20,531.00	-
32201	2860	Blue Ridge Vol Fire Co LODA	1,846.00	1,596.00	1,596.00	-	250.00	86.50
32202	2860	Boyce Volunteer Fire Co LODA	2,137.00	1,795.50	1,795.50	-	341.50	84.00
32203	2860	Enders Volunteer Fire Co LODA	2,623.00	3,890.25	3,890.25	-	(1,267.25)	148.30
32310	1100	EMS Salaries	794,155.00	48,430.80	48,430.80	594,486.66	151,237.54	81.00
32310	1100	SAFER Grant Salaries	-	11,692.79	11,692.79	147,326.22	(159,019.01)	100.00
32310	1200	EMS Overtime	74,182.00	10,371.31	10,371.31	-	63,810.69	14.00
32310	1300	EMS Part Time Salaries	50,000.00	4,024.56	4,024.56	-	45,975.44	8.00
32310	2100	EMS FICA	67,273.00	4,863.36	4,863.36	45,267.68	17,141.96	74.50
32310	2100	SAFER Grant FICA	-	870.51	870.51	11,189.74	(12,060.25)	100.00
32310	2210	EMS VRS 1&2	35,224.00	2,647.35	2,647.35	31,768.12	808.53	97.70
32310	2210	SAFER Grant VRS 1&2	-	287.72	287.72	3,452.71	(3,740.43)	100.00
32310	2220	EMS VRS Hybrid	35,060.00	1,662.69	1,662.69	18,379.52	15,017.79	57.20
32310	2220	SAFER Grant VRS Hybrid	-	780.38	780.38	9,364.68	(10,145.06)	100.00
32310	2300	EMS Health Ins	130,184.00	8,191.94	8,191.94	3,980.28	118,011.78	9.40
32310	2300	SAFER Grant Health Ins	-	1,660.71	1,660.71	11,940.84	(13,601.55)	100.00
32310	2400	EMS Life Ins	10,534.00	663.86	663.86	7,966.11	1,904.03	81.90
32310	2400	SAFER Grant Group Life Ins	-	164.50	164.50	1,974.18	(2,138.68)	100.00
32310	2510	EMS Dis Ins Hybrid	2,365.00	100.91	100.91	1,210.90	1,053.19	55.50
32310	2510	SAFER Grant Dis Ins Hybrid	-	47.35	47.35	568.35	(615.70)	100.00

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32310	2700	EMS Workers Comp	45,600.00	33,393.48	33,393.48	-	12,206.52	73.20
32310	2800	EMS Annual Leave Payouts	28,200.00	5,313.67	5,313.67	-	22,886.33	18.80
32310	2860	EMS LODA	20,000.00	13,973.88	13,973.88	-	6,026.12	69.90
34100	1100	Bldg Insp Salaries	162,895.00	12,085.84	12,085.84	145,030.13	5,779.03	96.50
34100	2100	Bldg Insp FICA	9,774.00	819.56	819.56	11,094.81	(2,140.37)	121.90
34100	2210	Bldg Insp VRS 1&2	9,252.00	770.96	770.96	9,251.50	(770.46)	108.30
34100	2220	Bldg Insp VRS Hybrid	3,560.00	280.50	280.50	3,172.68	106.82	97.00
34100	2300	Bldg Insp Health Ins	27,587.00	2,298.91	2,298.91	-	25,288.09	8.30
34100	2400	Bldg Insp Life Ins	1,945.00	161.96	161.96	1,943.40	(160.36)	108.20
34100	2510	Bldg Insp Dis Ins Hybrid	240.00	17.02	17.02	204.29	18.69	92.20
34100	2700	Bldg Insp Workers Comp	2,786.00	2,770.47	2,770.47	-	15.53	99.40
35100	1100	AnimalCtrl Salaries	75,693.00	6,307.75	6,307.75	75,693.00	(6,307.75)	108.30
35100	1200	AnimalCtrl Overtime	-	41.73	41.73	-	(41.73)	100.00
35100	1300	AnimalCtrl Part Time Salaries	-	404.69	404.69	-	(404.69)	100.00
35100	2100	AnimalCtrl FICA	5,082.00	450.60	450.60	5,790.52	(1,159.12)	122.80
35100	2210	AnimalCtrl VRS 1&2	4,124.00	343.64	343.64	4,123.71	(343.35)	108.30
35100	2220	AnimalCtrl VRS Hybrid	2,604.00	205.13	205.13	2,320.11	78.76	97.00
35100	2300	AnimalCtrl Health Ins	8,688.00	724.00	724.00	-	7,964.00	8.30
35100	2400	AnimalCtrl Life Ins	1,016.00	84.52	84.52	1,014.29	(82.81)	108.20
35100	2510	AnimalCtrl Dis Ins Hybrid	176.00	12.45	12.45	149.39	14.16	92.00
35100	2700	AnimalCtrl Workers Comp	918.00	941.71	941.71	-	(23.71)	102.60
42410	1300	SWC PT Salaries - Regular	17,128.00	825.00	825.00	-	16,303.00	4.80
42410	2100	SWC FICA	1,248.00	63.11	63.11	-	1,184.89	5.10
42410	2700	Worker's Compensation	-	366.11	366.11	-	(366.11)	100.00
43200	1100	Maintenanc Salaries	155,507.00	12,815.53	12,815.53	153,786.52	(11,095.05)	107.10
43200	2100	Maintenanc FICA	11,179.00	944.50	944.50	11,764.68	(1,530.18)	113.70
43200	2210	Maintenanc VRS 1&2	8,665.00	653.02	653.02	7,836.25	175.73	98.00
43200	2220	Maintenanc VRS Hybrid	5,328.00	408.74	408.74	3,801.23	1,118.03	79.00
43200	2300	Maintenanc Health Ins	20,141.00	1,576.45	1,576.45	862.39	17,702.16	12.10
43200	2400	Maintenanc Life Ins	2,084.00	171.71	171.71	2,060.75	(148.46)	107.10
43200	2510	Maintenanc Dis Ins Hybrid	301.00	24.81	24.81	297.68	(21.49)	107.10
43200	2700	Maintenanc Workers Comp	2,017.00	1,553.12	1,553.12	-	463.88	77.00
43200	2750	Maintenanc RHCC	-	10.94	10.94	-	(10.94)	100.00
71100	1100	Parks Adm Salaries	310,061.00	25,838.42	25,838.42	310,061.04	(25,838.46)	108.30
71100	1300	Parks Adm Part Time Salaries	19,052.00	2,081.75	2,081.75	-	16,970.25	10.90
71100	2100	Parks Adm FICA	24,619.00	1,954.25	1,954.25	23,719.66	(1,054.91)	104.30
71100	2210	Parks Adm VRS 1&2	26,979.00	2,247.96	2,247.96	26,975.31	(2,244.27)	108.30
71100	2300	Parks Adm Health Ins	47,766.00	4,373.23	4,373.23	-	43,392.77	9.20
71100	2400	Parks Adm Life Ins	4,158.00	346.22	346.22	4,154.81	(343.03)	108.20
71100	2700	Parks Adm Workers Comp	8,935.00	6,606.39	6,606.39	-	2,328.61	73.90
71310	1100	Rec Center Salaries	52,891.00	4,407.58	4,407.58	52,890.96	(4,407.54)	108.30
71310	1300	Rec Center Part Time Salaries	33,868.00	1,097.13	1,097.13	-	32,770.87	3.20
71310	2100	Rec Center FICA	6,584.00	417.05	417.05	4,046.16	2,120.79	67.80
71310	2210	Rec Center VRS 1&2	4,602.00	383.46	383.46	4,601.52	(382.98)	108.30
71310	2300	Rec Center Health Ins	7,961.00	663.38	663.38	-	7,297.62	8.30
71310	2400	Rec Center Life Ins	709.00	59.06	59.06	708.74	(58.80)	108.30
71310	2700	Rec Center Workers Comp	1,930.00	2,993.67	2,993.67	-	(1,063.67)	155.10
71320	1200	Pool Overtime	-	20.34	20.34	-	(20.34)	100.00
71320	1300	Pool Part Time Salaries	64,580.00	11,136.45	11,136.45	-	53,443.55	17.20
71320	2100	Pool FICA	4,941.00	849.01	849.01	-	4,091.99	17.20
71320	2300	Pool Health Ins	-	663.38	663.38	-	(663.38)	100.00
71350	1100	Programs Salaries	40,662.00	3,388.50	3,388.50	40,662.00	(3,388.50)	108.30
71350	1300	Programs Part Time Salaries	93,882.00	11,858.94	11,858.94	-	82,023.06	12.60
71350	2100	Programs FICA	10,202.00	1,159.10	1,159.10	3,110.64	5,932.26	41.90
71350	2210	Programs VRS 1&2	3,538.00	294.80	294.80	3,537.59	(294.39)	108.30
71350	2300	Programs Health Ins	7,961.00	663.38	663.38	-	7,297.62	8.30
71350	2400	Programs Life Ins	545.00	45.41	45.41	544.87	(45.28)	108.30
71350	2700	Programs Workers Comp	3,046.00	2,661.44	2,661.44	-	384.56	87.40
71360	1300	Concession Part Time Salaries	4,860.00	697.50	697.50	-	4,162.50	14.40
71360	2100	Concession FICA	372.00	53.36	53.36	-	318.64	14.30
81110	1100	Plan Adm Salaries	307,184.00	25,598.65	25,598.65	307,183.75	(25,598.40)	108.30
81110	2100	Plan Adm FICA	23,047.00	1,930.43	1,930.43	23,499.55	(2,382.98)	110.30
81110	2210	Plan Adm VRS 1&2	25,885.00	2,156.96	2,156.96	25,883.46	(2,155.42)	108.30
81110	2220	Plan Adm VRS Hybrid	891.00	70.13	70.13	793.17	27.70	96.90
81110	2300	Plan Adm Health Ins	33,582.00	2,798.32	2,798.32	-	30,783.68	8.30
81110	2400	Plan Adm Life Ins	4,118.00	343.03	343.03	4,116.27	(341.30)	108.30

Clarke County
YTD Budget Report
July 31, 2020

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED	YTD	MTD	ENC	AVAILABLE	% USED
			BUDGET	EXPENDED	EXPENDED		BUDGET	
81110	2510	Plan Adm Dis Ins Hybrid	60.00	4.26	4.26	51.07	4.67	92.20
81110	2700	Plan Adm Workers Comp	6,942.00	5,872.67	5,872.67	-	1,069.33	84.60
81120	1300	Plan Com Part Time Salaries	500.00	-	-	-	500.00	-
81120	2100	Plan Com FICA	39.00	-	-	-	39.00	-
81400	1300	BrdZonApp Part Time Salaries	250.00	-	-	-	250.00	-
81400	2100	BrdZonApp FICA	20.00	-	-	-	20.00	-
81510	1100	Econ Dev Salaries	-	7,717.67	7,717.67	69,999.96	(77,717.63)	100.00
81510	1300	Econ Dev Part Time Salaries	-	630.00	630.00	-	(630.00)	100.00
81510	2100	Econ Dev FICA	-	643.14	643.14	5,355.00	(5,998.14)	100.00
81510	2220	Econ Dev VRS Hybrid	-	507.50	507.50	6,090.00	(6,597.50)	100.00
81510	2400	Econ Dev Life Ins	-	78.17	78.17	938.00	(1,016.17)	100.00
81510	2510	Econ Dev Dis Ins Hybrid	-	34.42	34.42	369.60	(404.02)	100.00
82230	1300	BrdSepApp Part Time Salaries	200.00	-	-	-	200.00	-
82230	2100	BrdSepApp FICA	16.00	-	-	-	16.00	-
82600	1300	Biosolids Part Time Salaries	1,000.00	-	-	-	1,000.00	-
82600	2100	Biosolids FICA	77.00	-	-	-	77.00	-
82600	2700	Biosolids Workers Comp	132.00	22.44	22.44	-	109.56	17.00
91600	1000	Reserve Personal	20,000.00	-	-	-	20,000.00	-
91621	1000	FY21 Contingency Personal Svcs	651,074.00	-	-	-	651,074.00	-
91621	2000	FY21 Contingency Emplie Benfts	76,071.00	-	-	-	76,071.00	-

Date	Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund	CARES Fund	TOTAL
04/16/19 Appropriations Resolution: Total	43,374,482	11,324,524	1,672,332	303,818	23,833,352	811,452	1,120,537	676,750	251,700	2,519,632	805,385	45,000	10,000	0	
<i>Adjustments:</i>															
7/16/2019 Sheriff's Body Armor		14,400													
7/16/2019 Sheriff's Crisis Intervention Team		5,000													
7/16/2019 Sheriff's School Resource Officer		67,407													
7/16/2019 Barns of Rose Hill Matching Grant		5,000													
7/16/2019 Conservation Easement: Conrad												40,000			
8/20/2019 Conservation Easement: Coleman												40,000			
9/17/2019 Sheriff Liability Claims		6,725													
10/15/2019 Broadband Grant							209,513								
10/15/2019 Medical Transport Insurance		500													
10/15/2019 SAFER Grant for 5 EMTs		67,259													
12/17/2019 FY 19 Government Capital Carryover							877,227								
12/17/2019 FY 19 School Capital Carryover								1,126,387							
12/17/2019 FY 19 School Operating Carryover								480,884							
12/17/2019 Public Safety Holiday Pay - Sheriff		36,487													
12/17/2019 Public Safety Holiday Pay - Fire & EMS		17,131													
1/13/2020 Morgan's Mill Appalachian Trail							15,000								
4/14/2020 Circuit Court Murder Trial		10,530													
4/14/2020 Commonwealth's Atty Murder Trial		4,880													
4/14/2020 Sheriff Vehicle Damage		10,030													
4/14/2020 Real Estate Assessment System							100,000								
4/21/2020 Electoral Board Germ Shields		2,870													
5/19/2020 Tri-County OIC Head Start Donation								75,000							
5/19/2020 Service Windows Barrier Protection		6,183													
7/13/2020 CARES Act Expenses		20,048	350	8,263						851				7,150	36,663
Revised Appropriation	46,629,558	11,598,974	1,672,682	303,818	23,841,615	811,452	2,322,277	2,359,021	251,700	2,519,632	806,236	125,000	10,000	7,150	
Change to Appropriation	3,255,076	274,450	350	0	8,263	0	1,201,740	1,682,271	0	0	851	80,000	0	7,150	
Original Revenue Estimate	16,543,314	3,352,470	1,070,369	156,675	10,478,424	811,452	275,452	154,000	0	212,472	2,000	30,000	0	0	
<i>Adjustments:</i>															
7/16/2019 Sheriff's Body Armor		4,000													
7/16/2019 Sheriff's Crisis Intervention Team		5,000													
7/16/2019 Sheriff's School Resource Officer		30,293													
7/16/2019 Conservation Easement: Conrad												20,000			
8/20/2019 Conservation Easement: Coleman												20,000			
9/17/2019 Sheriff Liability Claims		6,476													
10/15/2019 Broadband Grant							209,513								
10/15/2019 Medical Transport Insurance Donation		500													
10/15/2019 SAFER Grant for 5 EMTs		126,111													
12/17/2019 FY 19 Government Capital Carryover							530								
12/17/2019 FY 19 School Capital Carryover								149,000							
1/13/2020 Morgan's Mill Appalachian Trail: PATC							3,000								
1/13/2020 Morgan's Mill Appalachian Trail: ATC							4,000								
4/14/2020 Circuit Court Murder Trial		9,030													
4/14/2020 Sheriff Vehicle Damage		10,030													
5/19/2020 Tri-County OIC Head Start Donation								75,000							
7/13/2020 CARES Act Revenue		20,048	350	8,263						851				7,150	36,663
Revised Revenue Estimate	17,252,460	3,563,958	1,070,719	156,675	10,486,687	811,452	492,495	378,000	0	212,472	2,851	70,000	0	7,150	
Change to Revenue Estimate	709,146	211,488	350	0	8,263	0	217,043	224,000	0	0	851	40,000	0	7,150	
Original Local Tax Funding	26,831,168	7,972,054	601,963	147,143	13,354,928	0	845,085	522,750	251,700	2,307,160	803,385	15,000	10,000	0	
Revised Local Tax Funding	29,377,098	8,035,016	601,963	147,143	13,354,928	0	1,829,782	1,981,021	251,700	2,307,160	803,385	55,000	10,000	0	
Change to Local Tax Funding	2,545,930	62,962	0	0	0	0	984,697	1,458,271	0	0	0	40,000	0	0	

Italics = Proposed actions

Title: General Fund Balance

07/31/20

Source: Clarke County Joint Administrative Services

	<u>PRIOR</u>	<u>CURRENT</u> <u>NOTES</u>
General Fund Balance (as of 6/30/2019)	10,868,468	10,868,468
<u>Designations</u>		
Liquidity Designation @ 12% of FY 20 Budgeted Operating Revenue	(\$3,551,151)	(\$3,551,151)
Stabilization Designation @ 3% of FY 20 Budgeted Operating Revenue	(887,788)	(887,788)
Continuing Local GF Appropriations for Capital Projects	-	- Was -1854084
Conservation Easements from Government Savings	(150,000)	(150,000) \$142,000 increased to \$150K
School Operating Savings	-	- Was -480884
Comprehensive Services Act Shortfall	(300,000)	(300,000)
Parks Master Plan	(130,000)	(130,000) Includes use for Kohn
Emergency Vehicles	(100,000)	(100,000) General use
Government Savings (GenGov, JAS, DSS)	(500,000)	(500,000) \$664,023 reduced to \$500K
Data and Communications Technology	(600,000)	(600,000) Final phase of communications upgrade
Leave Liability	(162,431)	(162,431) Source for Public Safety holiday pay retro. Was -269667
Community Facilities	(302,614)	(301,114) General Use (ex. CCSA) Source for AT access match (8K) & Svc Windows Protection (6,183)
Economic Development	(150,000)	(150,000) General use for new opportunities
Jack Enders Blvd Project	(102,434)	(102,434) From Business Park sale proceeds
Human Services space	(237,811)	(237,811) DSS, NWCS, VDH
School Construction	(79,270)	(79,270) BES or JWMS
Real Estate Assessment Software	(30,000)	(30,000) Was 130,000
FY 19/20 Original Budget Surplus (Deficit)	(590,712)	(590,712)
TOTAL Designations	(7,874,211)	(7,872,711)
FY 20 YTD Expenditure Supplemental	(3,218,413)	(3,255,076)
FY 20 YTD Revenue Supplemental	673,983	709,146
Undesignated	449,827	449,827
<u>Changes to Designations</u>		
<i>Changes to Community Facilities (AT Access)</i>		8,000
<i>Changes to Leave Liability (Public Safety Holiday)</i>		53,618
<i>Changes to Real Estate Assessment Software</i>		100,000
<i>Changes to Community Facilities (Circuit Court Murder Trial)</i>		1,500
<i>Electoral Board Germ Shields</i>		2,870
<i>Changes to Community Facilities (Svc Windows Barrier Protection)</i>		6,183

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Clarke County
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
301 General Govt Capital Proj Fund							
94110 HVAC System Replacement	0	119,280	119,280	11,522.00	1,600.00	106,158.00	11.0%
94120 Roofing	0	52,732	52,732	.00	.00	52,732.00	.0%
94130 Painting and Flooring	25,000	0	25,000	20,073.18	.00	4,926.82	80.3%
94140 Landscaping	0	10,375	10,375	.00	.00	10,375.00	.0%
94150 Asphalt, Sidewalk, Path	25,000	3,136	28,136	2,759.22	.00	25,376.78	9.8%
94180 Courthouse Complex Repairs	0	27,681	27,681	9,031.25	.00	18,649.75	32.6%
94310 Sheriff's Equipment	10,000	0	10,000	9,660.86	.00	339.14	96.6%
94320 Auto Replacement	30,000	246	30,246	24,255.69	.00	5,990.31	80.2%
94331 Sheriff's Vehicles	159,000	3,485	162,485	154,995.25	.00	7,489.75	95.4%
94409 Citizen's Convenience Center	0	4,105	4,105	4,105.00	.00	.00	100.0%
94502 Southeastern Coll. Trans Stud	0	44,701	44,701	52,473.74	.00	-7,772.74	117.4%
94508 Josephine School Museum Roof	0	852	852	852.00	.00	.00	100.0%
94509 Morgan's Mill Appalachian Trl	0	15,000	15,000	.00	.00	15,000.00	.0%
94601 Technology Improvements	40,000	22,129	62,129	40,800.45	2,750.00	18,578.55	70.1%
94603 Mobile Radio System	590,085	311,554	901,639	282,565.50	61,867.00	557,206.50	38.2%
94604 911 Phone System	241,452	0	241,452	34,680.00	43,528.33	163,243.67	32.4%
94606 Telecommunic & Broadband Stud	0	209,513	209,513	99,852.03	.00	109,660.97	47.7%
94702 Swimming Pool	0	55,200	55,200	10,754.00	.00	44,446.00	19.5%
94703 Park Fencing	0	79,007	79,007	6,030.00	.00	72,977.00	7.6%
94708 Park-Kohn Prpty Development	0	15,000	15,000	.00	.00	15,000.00	.0%
94709 New Park Shelter	0	20,723	20,723	.00	.00	20,723.00	.0%
94802 Reassessment	0	207,021	207,021	131,343.45	68,992.00	6,685.55	96.8%
GRAND TOTAL	1,120,537	1,201,740	2,322,277	895,753.62	178,737.33	1,247,786.05	46.3%

** END OF REPORT - Generated by Brenda Bennett **