

1) Call to Order

Chairman Weiss called the afternoon session to order at 1:05 pm.

All welcomed Supervisor Bass to his first meeting.

2) Adoption of Agenda

Vice Chair McKay moved to adopt the agenda as presented. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

3) Citizens Comment Period

No persons appeared to address the Board.

4) VDOT

The following update was provided to the Board of Supervisors via email from Ed Carter, Residency Administrator.

Maintenance:

- Completed brush trimming on Rt. 50 from Rt. 255 to Rt. 340 and on Rt. 7 east at Rt. 603.
- Completed asphalt patching on Rt. 638, Howellsville Rd.
- Completed all skin patching on the 2020 surface treatment schedule.
- We will start patching for the 2021 surface treatment schedule this month.
- Started asphalt patching with contractor on Rt. 7 east from Rt. 632 to Rt. 635. We will complete Rt. 7 this month.
- Completed grading and stone application to all non-hard surfaced roads in the County. We will continue to touch up as needed.

- Performed boom-axe operations on routes 603, 610, 641 and 663 and will continue on various routes this month.
- We will start first round of mowing on Rt. 255 and secondaries this month.
- Performed pothole patching on various routes and will continue as needed. We also had some debris cleanup from high winds.

Board Issues:

- Hillsboro Rt. 9 Detour: Monday was the first day of full closure. Traffic volumes increased but still not to levels of pre-COVID. We initially had some issues with increased traffic and speeds on Rt. 612. The Sheriff's office has done a Herculean job of bringing it under control. We are continuing to do traffic counts and speed assessment on Rt. 612 and Rt. 7. A few of the out of state motorist are highly upset and we have received a couple of complaints from local residents concerning restricted turning movements on Rt. 612. Hillsboro has received its share of negative comments from out of state motorist.
- Truck Restrictions Rt. 601: Awaiting final approval from Central Office.
- Appalachian Trail Parking Rt. 7 and Rt. 601: Has been calm for several weeks. With things beginning to open up, we expect the issue to resolve itself.
- Budget: The COVID crisis has severely reduced revenue forecast. The finance people are still working to establish a reasonably dependable model. We do not anticipate any figures that we can use before June. Our maintenance has been set as the same level as last year. This year we enjoyed a mild winter and as a result were able to use some funds to get a lot of catch up maintenance done before they froze it. Fiscal 2021 will be tight.

Route 9 Project report by Sheriff Roper:

- Enforcement has been steady and significant.
- Working with VDOT to change signage to make sure all understand.
- VDOT is recording data that is helping direct enforcement.
- Most of summons are for speeding.
- Not comfortable issuing summons based on the existing signage.
- Route 7 is busiest from 2 pm on in the afternoon.
- Considering moving enforcement further on Shepherds Mill Road towards Wickliffe, possibly allowing some of the residents who live on Shepherds Mill Road

to pull in that way instead of having them get back on Route 7 and go all the way around.

- The speed trailers on Route 7 are VDOTs, those are both recording data.

Supervisor Lawrence:

- Brush Ax is damaging the bottoms of the trees, not sure if it is being run without a guard or if it was designed that way.
- Route 7 West leveling looks great.

Chairman Weiss:

- Citizens on North Hill Lane send thanks for the long edge of trees that have been trimmed.

COVID-19 Update by Director of Fire & EMS, Brian Lichty:

- The pandemic Plan Draft is complete.
- Currently Clarke has 19 cases.
- Monitoring PPE doing well, concerns for second wave.
- Monitoring status of the Northern Virginia closure and those effects on us.
- Looking into setting up local testing sites in the coming months.
- On State website the testing result figures include antibodies testing.
- FDA has approved two types of tests: nasal swab and saliva testing. In the next few weeks, these tests may be able to be done within the home allowing for an increase in testing. This will help identify how much of the true population is affected and help predict for the possible second wave later this year.
- Over ninety different vaccines are being researched. Oxford leads the research and believes they can have a vaccine in four to six months. Of those ninety, six of them are in human trials.
- Looking at the Window Barrier Protection getting a second quote.
- This week is National EMS Week.

Chris Boies, for clarification, stated that the increase in cases does not mean that those people are still contagious since the antibody testing is being included in the case figures. Chairman Weiss added that the case numbers are cumulative.

Brian Lichty stated that the antibodies testing cases cannot be separate from the total number of cases.

Supervisor Catlett opined that this means that persons in the area have recovered.

Brian Lichty, responding to Supervisor Bass' question, stated that, predominantly the pop-up drive thru testing sites are in Loudoun County, adding that he hopes to get a testing site in Clarke in the next few months.

5) Approval of Minutes

April 21, 2020, Regular Meeting

April 28, 2020 Special Meeting

May 7, 2020 Special Meeting

- Supervisor Catlett: April 21, 2020 Minutes, Book 24, Page 181: change prevalent to relevant.

Vice Chair McKay moved to approve the April 21, 2020 Regular Meeting minutes as modified, the April 28, 2020 Special Meeting minutes as presented, and the May 7, 2020 Special Meeting minutes as presented. The motion carried by the following vote:

Matthew E. Bass	-	Abstain
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Supervisor Bass abstained since he was not present at the meetings.

6) Consent Agenda

No Consent Agenda Items.

7) Board of Supervisors Personnel Committee Items

A. Expiration of Term for appointments expiring through July 2020.

2020-05-11 Summary: The Personnel Committee recommends the following:

- Appoint Pearce Hunt to the Clarke County Planning Commission to serve the remainder of the unexpired term of Peter Maynard, expiring April 30, 2021.
- Reappoint Ralph Welliver to the Clarke County Sanitary Authority to a four-year term expiring June 30, 2024.

2020-05-19 Action: Chris Boies reviewed the Personnel Committee recommendations adding the following:

- Appoint Leslie Melanson to the Regional Airport Authority to serve the remainder of the unexpired term of John Crawford and to serve a four-year term expiring June 30, 2024.

Supervisor Lawrence moved to accept the appointments. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

B. Discussion of a possible extension of the Board of Equalization terms due to COVID-19

2020-05-11 Summary: Following review, the Personnel Committee recommends the following:

- Extension of the Board of Equalization appointments of Joseph Blatz, Thomas Cammack, Lindsay Hope, Justin MacKay-Smith, and Thomas McFillen to the Clarke County Circuit Court. The extended terms expiring August 1, 2020.

2020-05-19 Action:

Supervisor Catlett moved to accept the extension of the Board of Equalization appointments. The motion carried by the following vote:

Matthew E. Bass - Aye
Terri T. Catlett - Aye
Doug M. Lawrence - Aye
Beverly B. McKay - Aye
David S. Weiss - Aye

C. Discussion of the Broadband Committee

2020-05-11 Summary: Brandon Stidham provided the following:

BROADBAND IMPLEMENTATION COMMITTEE BACKGROUND INFORMATION

The Broadband Implementation Committee was formed by the Board of Supervisors to collaborate with broadband industry representatives as recommended in the “Telecommunications Infrastructure and Broadband Study 2020” (developed by The Atlantic Group). Collaboration was to begin initially by issuing a Request for Information (RFI) to solicit input and recommendations from telecommunication providers (fiber and wireless). The Committee was charged to work with Staff to develop and issue the RFI and to work with respondents on ways to improve County-wide broadband access for residents and businesses.

On January 17, 2017, the Board established the Committee framework consisting of two Board members appointed by the Board chair and two Planning Commissioners appointed by the Commission chair. Supervisors Mary Daniel and Bev McKay were later appointed to represent the Board and Commissioners Robina Bouffault and Scott Kreider were appointed to represent the Commission. The Committee’s kickoff meeting was held on May 23, 2017.

Committee projects, milestones, and accomplishments are listed below:

- Worked with Staff to issue the Request for Information and conducted meetings with respondents and other industry representatives including:
 - Shentel
 - All-Points Broadband
 - Visual Link
 - SBA Communications
 - Comcast

- Worked with Staff to develop a website dedicated to providing information on County broadband internet – www.clarkeconnect.org. Distributed a letter to County residents and businesses to inform them of the new website which went live in September 2017.

- Convened a roundtable meeting of providers on June 20, 2018 to discuss how the County can work with them to expand broadband availability. Attendees included representatives from wireless internet service providers/WISPs (Visual Link, Winchester Wireless, Wave2Net, and All-Points Broadband) and wired providers (Verizon, Shentel, Lumos).
- Assisted in the development of Zoning Ordinance text amendment to allow antenna support structures as a means of improving wireless internet access. The text amendment was adopted by the Board of Supervisors on February 19, 2019.
- Held additional meetings with representatives from NexGen Broadband and Rappahannock Electric Cooperative (REC) regarding potential broadband initiatives.

Chris Boies stated that Supervisor Lawrence asked if the Personnel Committee would consider adding two citizens as members to the committee.

After discussion on adding citizen members, purpose of the committee, how the committee will move forward, and staffing for the committee. The Personnel Committee recommended that discussion of the Broadband Committee be added to the June 8, 2020, Personnel Committee agenda.

2020-05-19 Action: Chairman Weiss recapped that the Personnel Committee discussed adding one to two citizens to the Broadband Implementation Committee.

Supervisor Lawrence expressed that a constituent on Cather Road reached out and all of the neighbors are complaining about the service in that area. Adding that he believes that Broadband should be high on the priority list.

Chairman Weiss opined that it is a priority of the Board and the revamping of the committee is a good idea.

Supervisor Lawrence opined that in addition to a citizen, adding a member of the School Board should be discussed and considered.

Supervisor Catlett opined that having members that understand the needs and the technical aspects will help reach to new solutions.

Chairman Weiss added that another part of the discussion was to make the Director of Economic Development the staff representative, instead of having it under the Planning & Zoning Department.

Chair Appointments

Chairman Weiss appointed Supervisor Bass to all of the appointments that Mary Daniel held. Those Boards included:

- Board of Septic & Well Appeals – Appointed Member
- Board of Supervisors Finance Committee – Alternate
- Broadband Implementation Committee – Appointed Member
- Clarke County Library Advisory Council – Liaison
- Clarke County Planning Commission – Appointed Member
- Clarke County Sheriff’s Office – Liaison
- Fire & EMS Commission – Alternate
- Josephine School Community Museum Board – Liaison
- Legislative Liaison and High Growth Coalition – Liaison
- Northern Shenandoah Valley Regional Commission – Alternate
- Northwestern Regional Juvenile Detention Center Commission – Liaison
- Towns and Villages: Berryville - Liaison

The Board asked for a calendar for all Boards, Committees, and Commissions meetings.

8) Board of Supervisors Work Session Items for May 11, 2020

Board of Supervisors Work Session Agenda
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

May 11, 2020, 10:00 AM, Main Meeting Room

Board Members Present: Terri T. Catlett, Doug M. Lawrence, Beverly B. McKay,
David S. Weiss

Officers / Staff Present: Chris Boies, Cathy Kuehner, Brian Lichty, Sheriff Anthony
“Tony” Roper

Others Present: None

Press Present: None

Item No.	Description
Board of Supervisors Meeting Minutes For May 19, 2020 – Regular Meeting	

05-11-2020 Summary: At 10:06 am, Chairman Weiss called the meeting to order.

A. Appointment of the Berryville District Board of Supervisor

Vice Chair McKay moved to appoint Matthew Bass as the Berryville District Board of Supervisor until the special election held on November 3, 2020, is certified; and, the person elected is so qualified. The motion carried by the following vote:

Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

B. Closed Session pursuant to 2.2-3711 A1 Specific employee or appointees of the Board

At 10:12 am, Supervisor Catlett moved to enter closed session pursuant to §2.2-3711-A1 to discuss specific employees or appointees of the Board. The motion carried by the following vote:

Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

At 10:56 pm, The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, Supervisor Catlett moved to reconvene in open session. The motion carried as follows:

Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Vice Chair McKay further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia. The motion was approved by the following roll-call vote:

Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

No action was taken following Closed Session.

C. Fire & EMS Update on COVID-19.

Director of Fire & EMS, Brian Lichty gave the following highlights:

- Currently have 16 cases.
- Damage assessment for the FEMA 75 / 25 grant is roughly at \$23,000. The period that was supposed to end June 6, has been extended to the end of August.
- Started doing government building temperature checks May 11.
- Small outbreak on a construction area.
- Started last week our Assistance to Firefighters Grant supplement that is specific to COVID-19.
- Still good on supplies, as long as the ordered supplies are received.
- Still working on the Pandemic Plan, hope to have that ready for Board review next month.

- This Friday, May 15, is when phase one goes into effect to begin reopening the Commonwealth. With that there has been some regions that are pushing back on the reopening, more information will be available later this week.
- Volunteer hours have been outstanding. Last month was 2,700 hours and this month 3,700 hours.
- Received \$20,000 as part of the bailout for Medicare for our EMS billing portion, had to show a loss in revenue for that contribution.

At 11:02 am, Chairman Weiss adjourned the meeting.

2020-05-19 Action: Chris Boies briefly reviewed.

9) Finance Board of Supervisors Finance Committee Items

A. FY2020 Supplemental Appropriations.

2020-05-11 Summary: The Finance Committee recommends the following:

- a) Tri-County OIC Head Start: Brenda Bennett reviewed that this is a \$75,000 donation for pre-K or elementary education. Chuck Bishop asked if the donation could be put into the School Capital Projects Account so the money could be tracked. Tri-County OIC Head start ran the head start program for many years, in 2018 they received a grant for that program, since then it has been operated by Community Development Institute (CDI), so the program has continued but it is operated by a different company. During the change Tri-County OIC relinquished the grant, so that is where the \$75,000 is from. The costs will be tracked and the information provided, the program will pay for prorated shares of utility cost. They will be providing their own transportation so they will not rely on the Schools transportation. The program would like the money to be used as a direct benefit to the students not to be spent on personnel, this is why Superintendent Chuck Bishop is requesting that the donation be put in a capital account fund so it can be tracked and get spent the way it is intended. Chris Boies added that this is one-time money so it would be short sided to take money out of operating funds and replace with this donation because that would create a hole for the next year. Chairman Weiss and Supervisor Catlett expressed that if the \$75,000 was not all spent this year then it would be carried over.

2020-05-19 Action: After review:

Supervisor Lawrence moved “Be it resolved that the FY2020 budgeted -- expenditures and appropriations in the School Capital Projects Fund be increased \$75,000, and that revenue from the Tri-County OIC be recognized in the amount of \$75,000, all for the purpose of PK-5 expenditures yet to be determined.” The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

b) Service Windows Barrier Protections: Brenda Bennett reviewed that the Finance Committee recommends the purchase of the Service Windows Barrier Protection for the Treasurer, Commissioner of the Revenue, Building Department, Social Services, and modifications to the Planning & Zoning and Voter Registrar Offices. The first quote is in and a second quote will be in soon. Chris Boies stated that the expectation is that this will get 100% reimbursed by the federal funds that will be received for COVID-19. Adding that the protection would be similar to that in the County Administration office.

2020-05-19 Action: After review:

Vice Chair McKay moved, “Be it resolved that FY2020 budgeted General Facility Maintenance expenditures and appropriations be increased \$6,183, to provide Service Window Barrier Protections for the designated Departments and Offices.” The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

B. Bills and Claims.

2020-05-11 Summary: The Finance Committee recommends acceptance.

2020-05-19 Action: Following review, **Supervisor Catlett moved to accept the April 2020 Invoice History Report. The motion carried by the following vote:**

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Supervisor Catlett thanked Benda Bennett for adding in the identification of COVID-19 expenses in the descriptions, this allows us to track those expenses and will help when we try to receive reimbursements.

C. Standing Reports. FYI: Reconciliation of Appropriation, General Fund Balance, General Government Capital Projects, Expenditure Summary

2020-04-21 Action: Information only.

10) Joint Administrative Services Board Update

Brenda Bennett provide an update. Highlights included:

- Joint Administrative Services employees working from home but have persons in office during all office hours.
- Discussion for clarification on the original budget with 5% salary increase withdrawn from the budget and the 2% increase placed into the contingency account.
- Discussed that revenue will be monitored throughout the year for indication of when those contingency items can be discussed, hopeful that revenue reports give indication that those funds can be released prior to the January / February timeframe.
- Audit will be done next week all being completed remotely.
- Open enrollment for Health insurance finished May 15.
- Deductions were suspended for the Flex Benefit Dependent Care.
- Medical Flex Benefits, we reached out to a third-party administrator to allow \$500 carry over to FY2021 so that employees do not lose it.

- Munis upgrades, Gordon Russell, IT Director working on schedule.
- As of April 27, 2020, for unemployment there were 27 claims totaling approximately \$38,000. To date, there are 46 claims but 11 of those claims are duplicates. Joint Administrative Staff are contacting Virginia Employment Commission. Currently there has only been notification of those claims, no awards working with Government Agency Personnel Administrators to review the claims.
- Summer programs, Chuck Bishop said the schools still planned on summer school to begin in July as long as the Governor's order and phases would allow. Chris Boies said that the Government was waiting on Governor's guidelines for the summer camps and recreation programs.

11) Government Projects Update

Chris Boies provided the monthly project update:

- Reopening of County Facilities:
 - We continue to work within the Governor's orders and plan for next phases of reopening.
 - Parks and Recreation was able to offer some outdoor exercise classes of less than 10. They are busy developing SOP's for summer camps and the pool if we are allowed to reopen.
 - The government center remains open but windows are closed-the glass approved today as part of the Finance Committee recommendations will help us towards reopening of the windows.
 - The Courts are opening back up and we have been trying to provide support in terms of our cleaning contractor increasing their daytime cleaning.
 - We will work hard to communicate changes as things slowly return to normal operations.
- The County is receiving a small portion of the federal CARES money that was allocated to Virginia. Staff is currently developing a structure and system to ensure compliance with the federal regulations associated with these funds. We will be able to reimburse ourselves for the personal protective equipment and other costs directly associated with the COVID-19 public health emergency.
- The Director of Economic Development & Tourism position has been posted on the County website. The Town of Berryville is expected to contribute financially to this position in the upcoming year.

- The Southeastern Collector study has been completed (you were provided copies today) and the consultants are ready to present their finding to the Board and Town Council in a joint meeting. The Town has thrown out July 14 or 21 as potential dates to hold a joint meeting.
- As a reminder, today is Election Day in the Town of Berryville. The election workers have really appreciated the shields you approved at your last meeting. I rode down earlier today and everything was going well.
- Finally, county offices will be closed next Monday in observance of Memorial Day.

By Consensus, the Board agreed to have a Joint Public Meeting with the Town of Berryville on July 14, 2020, at 6:30pm. With the backup date of July 21, 2020, if the Town cannot meet on July 14, 2020.

Chairman Weiss asked and Chris Boies stated that he will get an update from Joey Braithwaite on the usage at the Convenience Center and progress of the HVAC unit at the courthouse. Chairman Weiss expressed that the increase in usage at the convenience center may or may not have a budgetary impact.

12) Miscellaneous Items

None added to the May 19 meeting.

13) Summary of Required Action

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Process approved minutes for April 21, 2020, April 28, 2020, and May 7, 2020.	Brianna R. Taylor
2.	Execute Notice of Appointment.	David S. Weiss
3.	Process appointments and update database.	Brianna R. Taylor
4.	Execute extension notice to the Clarke County Circuit Court – Board of Equalization	Chris Boies
5.	Provide the Board of Supervisors a calendar of regular meetings	Cathy Kuehner
6.	Work with vendor to get window barrier protection installed	Chris Boies

7. Inform the town of the dates of July 14, 2020, at 6:30 pm with a backup date of July 21, 2020 for the Joint Public Meeting.

Chris Boies

Chairman Weiss informed the Supervisors that if the road signs in the County are leaning or missing it is the Counties' responsibility to fix them.

Supervisor Lawrence asked and Vice Chair McKay clarified that Planning & Zoning has sent letters to persons who post signs in the right of ways. Chris Boies added that Planning & Zoning would look into other legal recourse.

14) Board Member Committee Status Reports

Supervisor Matthew E. Bass

- Thanked Mary Daniel for filling him in on all of the committees.

Supervisor Terri T. Catlett

- Conservation Easement Authority
 - Hired two summer interns.
- CPMT:
 - Phone Meeting, may use Zoom for next meeting.
- Historic Preservation Committee:
 - Announced award winners in an article in The Winchester Star.
- Humane Foundation
 - Organized a pet food drive.
 - Will be having another one on June 2, 2020.
- School Board
 - Planning a modified high school graduation.
 - Mailed out school contracts.
 - Virtual Virginia is developing a platform for K-12 programs, hope that this will be integrated.

- Town of Millwood
 - Trash pickup – “Through the Streets” - turned out well.
- VACo
 - Spring Meeting was supposed to be held in Nottoway County.
 - NACo and VACo are doing Cyber Security Cooperative.
 - Regional meetings this year will be online for May 28 from 1 to 3 pm.
 - VACo will be held at the Norfolk Hilton on November 8-10, 2020.
 - VACo Certified Supervisor Program all offered online this year.
 - NACo business meeting will be online.

Supervisor Doug M. Lawrence

- Board of Social Services:
 - Salary Study: bid came back in higher than expected. The State Office stated that salary adjustments could be made without a salary study. The Board of Social Service would like to see a study done by a third party instead of making adjustments from staff recommendations. Looking further into options at the next meeting.
- Berryville Clarke County Joint Committee for Economic Development and Tourism
 - Good meeting

Vice Chair Bev B. McKay

- Clarke County Sanitary Authority:
 - Started replacing meters.
 - Continue to see improvements with function with wastewater Treatment plant.
 - Changing from Lexington office to Culpeper office.
- Joint Building Committee:
 - Landscaping: Scale back the plan, fill in the areas and mulch but hold off on the extensive landscaping plan.

- Chairman Weiss suggested that an upgrade be done to the front of the building. Chris Boies stated that at this point there is concern about spending money.
- Put off moving the drop box at this time.
- NSVRC
 - Meeting next Thursday.

Chairman David S. Weiss

- Berryville Clarke County Joint Committee for Economic Development and Tourism
 - Agreed on job description for the Director of Economic Development that is now advertised.
 - Many ideas one of the top priorities is the hotel.
 - Discussed Berryville Main Street.
 - Eventually will be a quarterly meeting schedule.
 - The Committee will be hiring the Director of Economic Development
 - Agreement for the committee will come to the Board in June.

15) Closed Session

At 2:40 pm, Vice Chair McKay moved to enter closed session pursuant to §2.2-3711-A7 to discuss Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. The motion carried by the following vote:

Matthew E. Bass	-	Aye
Terri T. Catlett		Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

At 3:34 pm, **The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, Supervisor Catlett moved to reconvene in open session. The motion carried as follows:**

Matthew E. Bass	-	Aye
Terri T. Catlett		Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Vice Chair McKay further moved to execute the following Certification of Closed Session:

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NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia. The motion was approved by the following roll-call vote:

Matthew E. Bass	-	Aye
Terri T. Catlett		Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

No action was taken following Closed Session.

16) Adjournment

At 3:36 pm, Chairman Weiss adjourned the meeting.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, June 16, 2020, at 1:00 p.m. in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

ATTEST: May 19, 2020

David S. Weiss, Chair

Chris Boies, County Administrator

Transcribed by Brianna R. Taylor, Deputy Clerk to the Board of Supervisors