



# Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

Item	June 16, 2020	Packet Page
<b>Afternoon Session 1:00 PM</b>		
1. Call To Order		5
2. Adoption Of Agenda		6
3. Citizen's Comment Period		7
4. School Update		8
5. VDOT Update		9
6. BoS Minutes:		
– May 19, 2020, Regular Meeting		11
7. Consent Agenda		32
– 2020-10R Resolution Designating and Publicly Identifying the Freedom of Information Officer for the Clarke County Board of Supervisors.		33
– 2020-11R Resolution Designating Records Officer for the Clarke County Board of Supervisors and Clarke County General Government Reporting to the County Administrator.		35
– 2020-12R Resolution Designating Clarke County as a Destination Marketing Organization (DMO).		36
– Abstract of Votes: Town of Berryville: Mayor, Member Town Council Ward 1, Member Town Council Ward 3.		37
8. Town / County agreement on Economic Development and Tourism. <b>Action: The Berryville Clarke County Joint Committee for Economic Development &amp; Tourism recommends approval.</b>		40
9. Board of Supervisors Personnel Committee for June 8, 2020		47
A. Expiration of Term for appointments expiring through August 2020. <b>Action: The Personnel Committee recommends the following:</b>		47
– <b>Reappoint Gerald Dodson to the Board of Social Services to serve to a four-year term expiring July 15, 2024.</b>		
B. Discussion of the Broadband Implementation Committee. <b>Action: The Personnel Committee recommends the following:</b>		47
– <b>Add a citizen representative.</b>		
– <b>Appoint Dr. William "Bill" Houck to the Broadband Implementation Committee, effective July 1, 2020, to a two-year term expiring June 30, 2022.</b>		



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C. LEOS – Actuarial Study. <b>Action: The Personnel Committee recommends the following:</b>		48
– <b>Moving forward with the actuarial study.</b>		
– <b>Direct the County Administrator to write a letter to the Virginia Retirement System to begin the study.</b>		
D. COVID Leave Action: Information Only		48
10. Board of Supervisors Work Session Items for June 8, 2020		52
A. County Funding Options. Summary: At its June 8 meeting, the Supervisors requested an authorization item to set Public Hearing to amend Code of Clarke County, Chapter 165 Article XVIII Assessment of Court Costs for Courtroom Security Fees. <b>Action: The Board authorizes a public hearing (PH 2020-03, CC 2020-01) to be held on July 21, 2020 to hear citizen comments on a proposed increase of the courtroom security fee from \$10 to \$20.</b>		53
11. Board of Supervisors Finance Committee Items for June 8, 2020		72
A. CARES ACT funding. Action: Information Only		72
B. Disposition of Comcast Grant. Action: Information Only		72
C. FY21 Supplemental Appropriations:		72
a) <i>Boyce Elementary School resource Officer: Action: “Be it resolved that the FY2021 revenue of \$29,480 from the Commonwealth be recognized for the purpose of accepting DCJS SRO grant funds, for the continuation of a School Resource Officer assigned to Boyce Elementary School.”</i>		
b) <i>DG Cooley Elementary School Resource Officer: Action: “Be it resolved that FY2021 Sheriff’s budgeted expenditure and appropriation be increased \$56,432, that revenue of \$23,323 from the Commonwealth be recognized, and that the designation for Government Savings be decreased \$3,629 all for the purpose of hiring an additional School Resource Officer to be assigned to DG Cooley Elementary School.”</i>		72
c) <i>EMS Materials and Supplies Program: Action: “Be is resolved that FY2021 budgeted EMS Materials &amp; Supplies expenditure and appropriation be increased \$20,000, and designation for Government Savings be decreased \$20,000, all for the purpose of providing materials and supplies to volunteer fire companies.”</i>		73



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d) <i>EMS Fuel Program</i> : <b>Action: "Be it resolved that FY2021 budgeted EMS Fuel expenditure and appropriation be increased \$5,000, and designation for Government Savings be decreased \$5,000, all for the purpose of funding the EMS fuel program."</b>		73
D. Bills and Claims. <b>Action: The Finance Committee recommends approval of the May 2020 Invoice History Report.</b>		79
E. Standing Reports. FYI: Reconciliation of Appropriation, General Fund Balance, and Capital Projects, Expenditure Summary. Action: Information only.		101
12. Joint Administrative Services Board Update		104
13. Government Projects Update		105
14. Miscellaneous Items		106
15. Summary Of Required Action		107
16. Board Member Committee Status Reports		108
17. Closed Session <i>[as necessary]</i>		109
18. Adjournment		110
<hr/> <b><i>No Evening Session</i></b> <hr/>		
Reports in June Packet:		111
– Building Department		112
– Commissioner of the Revenue		124
– Fire & EMS		131
– Berryville Clarke County Joint Committee for Economic Development & Tourism		132
– Virginia Regional Transit Clarke Metrics Report		137