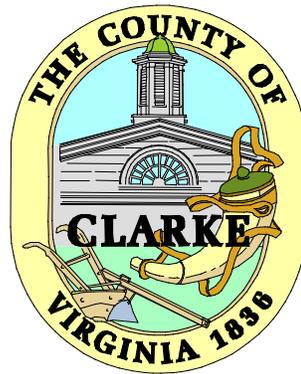


# Clarke County Board of Supervisors



## Regular Meeting Packet

June 16, 2020



# Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

Item	June 16, 2020	Packet Page
<b>Afternoon Session 1:00 PM</b>		
1. Call To Order		5
2. Adoption Of Agenda		6
3. Citizen's Comment Period		7
4. School Update		8
5. VDOT Update		9
6. BoS Minutes:		
– May 19, 2020, Regular Meeting		11
7. Consent Agenda		32
– 2020-10R Resolution Designating and Publicly Identifying the Freedom of Information Officer for the Clarke County Board of Supervisors.		33
– 2020-11R Resolution Designating Records Officer for the Clarke County Board of Supervisors and Clarke County General Government Reporting to the County Administrator.		35
– 2020-12R Resolution Designating Clarke County as a Destination Marketing Organization (DMO).		36
– Abstract of Votes: Town of Berryville: Mayor, Member Town Council Ward 1, Member Town Council Ward 3.		37
8. Town / County agreement on Economic Development and Tourism. <b>Action: The Berryville Clarke County Joint Committee for Economic Development &amp; Tourism recommends approval.</b>		40
9. Board of Supervisors Personnel Committee for June 8, 2020		47
A. Expiration of Term for appointments expiring through August 2020. <b>Action: The Personnel Committee recommends the following:</b>		47
– <b>Reappoint Gerald Dodson to the Board of Social Services to serve to a four-year term expiring July 15, 2024.</b>		
B. Discussion of the Broadband Implementation Committee. <b>Action: The Personnel Committee recommends the following:</b>		47
– <b>Add a citizen representative.</b>		
– <b>Appoint Dr. William "Bill" Houck to the Broadband Implementation Committee, effective July 1, 2020, to a two-year term expiring June 30, 2022.</b>		

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

Page 1 of 3

6/11/2020 7:31 AM



# Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

Item	June 16, 2020	Packet Page
C. LEOS – Actuarial Study. <b>Action: The Personnel Committee recommends the following:</b>		48
– <b>Moving forward with the actuarial study.</b>		
– <b>Direct the County Administrator to write a letter to the Virginia Retirement System to begin the study.</b>		
D. COVID Leave Action: Information Only		48
10. Board of Supervisors Work Session Items for June 8, 2020		52
A. County Funding Options. Summary: At its June 8 meeting, the Supervisors requested an authorization item to set Public Hearing to amend Code of Clarke County, Chapter 165 Article XVIII Assessment of Court Costs for Courtroom Security Fees. <b>Action: The Board authorizes a public hearing (PH 2020-03, CC 2020-01) to be held on July 21, 2020 to hear citizen comments on a proposed increase of the courtroom security fee from \$10 to \$20.</b>		53
11. Board of Supervisors Finance Committee Items for June 8, 2020		72
A. CARES ACT funding. Action: Information Only		72
B. Disposition of Comcast Grant. Action: Information Only		72
C. FY21 Supplemental Appropriations:		72
a) <i>Boyce Elementary School resource Officer: Action: “Be it resolved that the FY2021 revenue of \$29,480 from the Commonwealth be recognized for the purpose of accepting DCJS SRO grant funds, for the continuation of a School Resource Officer assigned to Boyce Elementary School.”</i>		
b) <i>DG Cooley Elementary School Resource Officer: Action: “Be it resolved that FY2021 Sheriff’s budgeted expenditure and appropriation be increased \$56,432, that revenue of \$23,323 from the Commonwealth be recognized, and that the designation for Government Savings be decreased \$3,629 all for the purpose of hiring an additional School Resource Officer to be assigned to DG Cooley Elementary School.”</i>		72
c) <i>EMS Materials and Supplies Program: Action: “Be is resolved that FY2021 budgeted EMS Materials &amp; Supplies expenditure and appropriation be increased \$20,000, and designation for Government Savings be decreased \$20,000, all for the purpose of providing materials and supplies to volunteer fire companies.”</i>		73

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

Page 2 of 3

6/11/2020 7:31 AM



# Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

Item	June 16, 2020	Packet Page
d) <i>EMS Fuel Program</i> : <b>Action: "Be it resolved that FY2021 budgeted EMS Fuel expenditure and appropriation be increased \$5,000, and designation for Government Savings be decreased \$5,000, all for the purpose of funding the EMS fuel program."</b>		73
D. Bills and Claims. <b>Action: The Finance Committee recommends approval of the May 2020 Invoice History Report.</b>		79
E. Standing Reports. FYI: Reconciliation of Appropriation, General Fund Balance, and Capital Projects, Expenditure Summary. Action: Information only.		101
12. Joint Administrative Services Board Update		104
13. Government Projects Update		105
14. Miscellaneous Items		106
15. Summary Of Required Action		107
16. Board Member Committee Status Reports		108
17. Closed Session <i>[as necessary]</i>		109
18. Adjournment		110
<hr/> <b><i>No Evening Session</i></b> <hr/>		
Reports in June Packet:		111
– Building Department		112
– Commissioner of the Revenue		124
– Fire & EMS		131
– Berryville Clarke County Joint Committee for Economic Development & Tourism		132
– Virginia Regional Transit Clarke Metrics Report		137

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

Page 3 of 3

6/11/2020 7:31 AM

# Clarke County Board of Supervisors

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## Call to Order

# Clarke County Board of Supervisors

## Adoption of Agenda

# Clarke County Board of Supervisors

## Citizen Comment Period

# Clarke County Board of Supervisors

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## School Update

Zimbra

btaylor@clarkecounty.gov

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**VDOT Report - Clarke County Board of Supervisors - May/June - 2020**

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**From :** Carter, Edwin <edwin.carter@vdot.virginia.gov> Mon, Jun 08, 2020 12:11 PM  
**Subject :** VDOT Report - Clarke County Board of Supervisors - May/June - 2020  
**To :** Chris Boies <cboies@clarkecounty.gov>  
**Cc :** Charlie Monroe <samuel.monroe@vdot.virginia.gov>, Tapscott, Roger <roger.tapscott@vdot.virginia.gov>, Brianna Taylor <btaylor@clarkecounty.gov>, Matthew Smith <matthew.smith@vdot.virginia.gov>

Chris,

The following is VDOT's report for the Clarke County Board of Supervisors meeting on June 16, 2020. I plan to be in attendance to answer any questions that may arise.

Maintenance:

We began patching on routes for the 2021 surface treatment schedule and will continue this month. Completed ditching operations on routes 644, 655 and 634. We will begin adding shoulder stone on Rt. 644, Gun Barrel Rd. Finished incidental patching on Rt. 7 east from Rt. 632 to Rt. 635. Completed the first round of mowing on routes 255, 7 business and 340 business and started the first round of mowing on secondaries. We will complete the secondary mowing this month. Began pipe replacements on Rt. 761 between Rt. 661 and the Frederick County line. We will complete replacements this month. Addressed pothole patching and storm debris removal as needed. All projected work is weather dependent.

Board Issues:

SSYP & Budget Impacts  
Weed Control Spraying  
Hillsboro Project

I will be addressing the Board on each of these issues at the meeting. Please let me know if there are any other issues to discuss.

Thanks,

*Ed*

Edwin Z. Carter

Residency Administrator

Office-540.984.5604

Cell-804.396.0082

[edwin.carter@vdot.virginia.gov](mailto:edwin.carter@vdot.virginia.gov)

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1) Call to Order

Chairman Weiss called the afternoon session to order at 1:05 pm.

All welcomed Supervisor Bass to his first meeting.

2) Adoption of Agenda

**Vice Chair McKay moved to adopt the agenda as presented. The motion carried by the following vote:**

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

3) Citizens Comment Period

No persons appeared to address the Board.

4) VDOT

The following update was provided to the Board of Supervisors via email from Ed Carter, Residency Administrator.

Maintenance:

- Completed brush trimming on Rt. 50 from Rt. 255 to Rt. 340 and on Rt. 7 east at Rt. 603.
- Completed asphalt patching on Rt. 638, Howellsville Rd.
- Completed all skin patching on the 2020 surface treatment schedule.
- We will start patching for the 2021 surface treatment schedule this month.
- Started asphalt patching with contractor on Rt. 7 east from Rt. 632 to Rt. 635. We will complete Rt. 7 this month.
- Completed grading and stone application to all non-hard surfaced roads in the County. We will continue to touch up as needed.

- Performed boom-axe operations on routes 603, 610, 641 and 663 and will continue on various routes this month.
- We will start first round of mowing on Rt. 255 and secondaries this month.
- Performed pothole patching on various routes and will continue as needed. We also had some debris cleanup from high winds.

Board Issues:

- Hillsboro Rt. 9 Detour: Monday was the first day of full closure. Traffic volumes increased but still not to levels of pre-COVID. We initially had some issues with increased traffic and speeds on Rt. 612. The Sheriff's office has done a Herculean job of bringing it under control. We are continuing to do traffic counts and speed assessment on Rt. 612 and Rt. 7. A few of the out of state motorist are highly upset and we have received a couple of complaints from local residents concerning restricted turning movements on Rt. 612. Hillsboro has received its share of negative comments from out of state motorist.
- Truck Restrictions Rt. 601: Awaiting final approval from Central Office.
- Appalachian Trail Parking Rt. 7 and Rt. 601: Has been calm for several weeks. With things beginning to open up, we expect the issue to resolve itself.
- Budget: The COVID crisis has severely reduced revenue forecast. The finance people are still working to establish a reasonably dependable model. We do not anticipate any figures that we can use before June. Our maintenance has been set as the same level as last year. This year we enjoyed a mild winter and as a result were able to use some funds to get a lot of catch up maintenance done before they froze it. Fiscal 2021 will be tight.

Route 9 Project report by Sheriff Roper:

- Enforcement has been steady and significant.
- Working with VDOT to change signage to make sure all understand.
- VDOT is recording data that is helping direct enforcement.
- Most of summons are for speeding.
- Not comfortable issuing summons based on the existing signage.
- Route 7 is busiest from 2 pm on in the afternoon.
- Considering moving enforcement further on Shepherds Mill Road towards Wickliffe, possibly allowing some of the residents who live on Shepherds Mill Road

to pull in that way instead of having them get back on Route 7 and go all the way around.

- The speed trailers on Route 7 are VDOTs, those are both recording data.

Supervisor Lawrence:

- Brush Ax is damaging the bottoms of the trees, not sure if it is being run without a guard or if it was designed that way.
- Route 7 West leveling looks great.

Chairman Weiss:

- Citizens on North Hill Lane send thanks for the long edge of trees that have been trimmed.

COVID-19 Update by Director of Fire & EMS, Brian Lichty:

- The pandemic Plan Draft is complete.
- Currently Clarke has 19 cases.
- Monitoring PPE doing well, concerns for second wave.
- Monitoring status of the Northern Virginia closure and those effects on us.
- Looking into setting up local testing sites in the coming months.
- On State website the testing result figures include antibodies testing.
- FDA has approved two types of tests: nasal swab and saliva testing. In the next few weeks, these tests may be able to be done within the home allowing for an increase in testing. This will help identify how much of the true population is affected and help predict for the possible second wave later this year.
- Over ninety different vaccines are being researched. Oxford leads the research and believes they can have a vaccine in four to six months. Of those ninety, six of them are in human trials.
- Looking at the Window Barrier Protection getting a second quote.
- This week is National EMS Week.

Chris Boies, for clarification, stated that the increase in cases does not mean that those people are still contagious since the antibody testing is being included in the case figures. Chairman Weiss added that the case numbers are cumulative.

Brian Lichty stated that the antibodies testing cases cannot be separate from the total number of cases.

Supervisor Catlett opined that this means that persons in the area have recovered.

Brian Lichty, responding to Supervisor Bass' question, stated that, predominantly the pop-up drive thru testing sites are in Loudoun County, adding that he hopes to get a testing site in Clarke in the next few months.

5) Approval of Minutes

April 21, 2020, Regular Meeting

April 28, 2020 Special Meeting

May 7, 2020 Special Meeting

- Supervisor Catlett: April 21, 2020 Minutes, Book 24, Page 181: change prevalent to relevant.

**Vice Chair McKay moved to approve the April 21, 2020 Regular Meeting minutes as modified, the April 28, 2020 Special Meeting minutes as presented, and the May 7, 2020 Special Meeting minutes as presented.** The motion carried by the following vote:

Matthew E. Bass	-	Abstain
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Supervisor Bass abstained since he was not present at the meetings.

6) Consent Agenda

No Consent Agenda Items.

7) Board of Supervisors Personnel Committee Items

A. Expiration of Term for appointments expiring through July 2020.

2020-05-11 Summary: The Personnel Committee recommends the following:

- Appoint Pearce Hunt to the Clarke County Planning Commission to serve the remainder of the unexpired term of Peter Maynard, expiring April 30, 2021.
- Reappoint Ralph Welliver to the Clarke County Sanitary Authority to a four-year term expiring June 30, 2024.

2020-05-19 Action: Chris Boies reviewed the Personnel Committee recommendations adding the following:

- Appoint Leslie Melanson to the Regional Airport Authority to serve the remainder of the unexpired term of John Crawford and to serve a four-year term expiring June 30, 2024.

**Supervisor Lawrence moved to accept the appointments. The motion carried by the following vote:**

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

B. Discussion of a possible extension of the Board of Equalization terms due to COVID-19

2020-05-11 Summary: Following review, the Personnel Committee recommends the following:

- Extension of the Board of Equalization appointments of Joseph Blatz, Thomas Cammack, Lindsay Hope, Justin MacKay-Smith, and Thomas McFillen to the Clarke County Circuit Court. The extended terms expiring August 1, 2020.

2020-05-19 Action:

**Supervisor Catlett moved to accept the extension of the Board of Equalization appointments. The motion carried by the following vote:**

Matthew E. Bass - Aye  
Terri T. Catlett - Aye  
Doug M. Lawrence - Aye  
Beverly B. McKay - Aye  
David S. Weiss - Aye

C. Discussion of the Broadband Committee

2020-05-11 Summary: Brandon Stidham provided the following:

**BROADBAND IMPLEMENTATION COMMITTEE BACKGROUND INFORMATION**

The Broadband Implementation Committee was formed by the Board of Supervisors to collaborate with broadband industry representatives as recommended in the “Telecommunications Infrastructure and Broadband Study 2020” (developed by The Atlantic Group). Collaboration was to begin initially by issuing a Request for Information (RFI) to solicit input and recommendations from telecommunication providers (fiber and wireless). The Committee was charged to work with Staff to develop and issue the RFI and to work with respondents on ways to improve County-wide broadband access for residents and businesses.

On January 17, 2017, the Board established the Committee framework consisting of two Board members appointed by the Board chair and two Planning Commissioners appointed by the Commission chair. Supervisors Mary Daniel and Bev McKay were later appointed to represent the Board and Commissioners Robina Bouffault and Scott Kreider were appointed to represent the Commission. The Committee’s kickoff meeting was held on May 23, 2017.

Committee projects, milestones, and accomplishments are listed below:

- Worked with Staff to issue the Request for Information and conducted meetings with respondents and other industry representatives including:
  - Shentel
  - All-Points Broadband
  - Visual Link
  - SBA Communications
  - Comcast
  
- Worked with Staff to develop a website dedicated to providing information on County broadband internet – [www.clarkeconnect.org](http://www.clarkeconnect.org). Distributed a letter to County residents and businesses to inform them of the new website which went live in September 2017.

- Convened a roundtable meeting of providers on June 20, 2018 to discuss how the County can work with them to expand broadband availability. Attendees included representatives from wireless internet service providers/WISPs (Visual Link, Winchester Wireless, Wave2Net, and All-Points Broadband) and wired providers (Verizon, Shentel, Lumos).
- Assisted in the development of Zoning Ordinance text amendment to allow antenna support structures as a means of improving wireless internet access. The text amendment was adopted by the Board of Supervisors on February 19, 2019.
- Held additional meetings with representatives from NexGen Broadband and Rappahannock Electric Cooperative (REC) regarding potential broadband initiatives.

Chris Boies stated that Supervisor Lawrence asked if the Personnel Committee would consider adding two citizens as members to the committee.

After discussion on adding citizen members, purpose of the committee, how the committee will move forward, and staffing for the committee. The Personnel Committee recommended that discussion of the Broadband Committee be added to the June 8, 2020, Personnel Committee agenda.

2020-05-19 Action: Chairman Weiss recapped that the Personnel Committee discussed adding one to two citizens to the Broadband Implementation Committee.

Supervisor Lawrence expressed that a constituent on Cather Road reached out and all of the neighbors are complaining about the service in that area. Adding that he believes that Broadband should be high on the priority list.

Chairman Weiss opined that it is a priority of the Board and the revamping of the committee is a good idea.

Supervisor Lawrence opined that in addition to a citizen, adding a member of the School Board should be discussed and considered.

Supervisor Catlett opined that having members that understand the needs and the technical aspects will help reach to new solutions.

Chairman Weiss added that another part of the discussion was to make the Director of Economic Development the staff representative, instead of having it under the Planning & Zoning Department.

#### Chair Appointments

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Board of Supervisors Meeting Minutes For May 19, 2020 – Regular Meeting

Chairman Weiss appointed Supervisor Bass to all of the appointments that Mary Daniel held. Those Boards included:

- Board of Septic & Well Appeals – Appointed Member
- Board of Supervisors Finance Committee – Alternate
- Broadband Implementation Committee – Appointed Member
- Clarke County Library Advisory Council – Liaison
- Clarke County Planning Commission – Appointed Member
- Clarke County Sheriff’s Office – Liaison
- Fire & EMS Commission – Alternate
- Josephine School Community Museum Board – Liaison
- Legislative Liaison and High Growth Coalition – Liaison
- Northern Shenandoah Valley Regional Commission – Alternate
- Northwestern Regional Juvenile Detention Center Commission – Liaison
- Towns and Villages: Berryville - Liaison

The Board asked for a calendar for all Boards, Committees, and Commissions meetings.

8) Board of Supervisors Work Session Items for May 11, 2020

Board of Supervisors Work Session Agenda  
Berryville/Clarke County Government Center, 2nd Floor  
101 Chalmers Court, Berryville, Virginia 22611

May 11, 2020, 10:00 AM, Main Meeting Room

Board Members Present: Terri T. Catlett, Doug M. Lawrence, Beverly B. McKay,  
David S. Weiss

Officers / Staff Present: Chris Boies, Cathy Kuehner, Brian Lichty, Sheriff Anthony  
“Tony” Roper

Others Present: None

Press Present: None

Item No.	Description
Board of Supervisors Meeting Minutes For May 19, 2020 – Regular Meeting	

05-11-2020 Summary: At 10:06 am, Chairman Weiss called the meeting to order.

A. Appointment of the Berryville District Board of Supervisor

**Vice Chair McKay moved to appoint Matthew Bass as the Berryville District Board of Supervisor until the special election held on November 3, 2020, is certified; and, the person elected is so qualified. The motion carried by the following vote:**

Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

B. Closed Session pursuant to 2.2-3711 A1 Specific employee or appointees of the Board

**At 10:12 am, Supervisor Catlett moved to enter closed session pursuant to §2.2-3711-A1 to discuss specific employees or appointees of the Board. The motion carried by the following vote:**

Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

**At 10:56 pm, The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, Supervisor Catlett moved to reconvene in open session. The motion carried as follows:**

Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

**Vice Chair McKay further moved to execute the following Certification of Closed Session:**

**CERTIFICATION OF CLOSED SESSION**

**WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and**

**WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.**

**NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia. The motion was approved by the following roll-call vote:**

Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

No action was taken following Closed Session.

**C. Fire & EMS Update on COVID-19.**

Director of Fire & EMS, Brian Lichty gave the following highlights:

- Currently have 16 cases.
- Damage assessment for the FEMA 75 / 25 grant is roughly at \$23,000. The period that was supposed to end June 6, has been extended to the end of August.
- Started doing government building temperature checks May 11.
- Small outbreak on a construction area.
- Started last week our Assistance to Firefighters Grant supplement that is specific to COVID-19.
- Still good on supplies, as long as the ordered supplies are received.
- Still working on the Pandemic Plan, hope to have that ready for Board review next month.

- This Friday, May 15, is when phase one goes into effect to begin reopening the Commonwealth. With that there has been some regions that are pushing back on the reopening, more information will be available later this week.
- Volunteer hours have been outstanding. Last month was 2,700 hours and this month 3,700 hours.
- Received \$20,000 as part of the bailout for Medicare for our EMS billing portion, had to show a loss in revenue for that contribution.

At 11:02 am, Chairman Weiss adjourned the meeting.

2020-05-19 Action: Chris Boies briefly reviewed.

9) Finance Board of Supervisors Finance Committee Items

A. FY2020 Supplemental Appropriations.

2020-05-11 Summary: The Finance Committee recommends the following:

- a) Tri-County OIC Head Start: Brenda Bennett reviewed that this is a \$75,000 donation for pre-K or elementary education. Chuck Bishop asked if the donation could be put into the School Capital Projects Account so the money could be tracked. Tri-County OIC Head start ran the head start program for many years, in 2018 they received a grant for that program, since then it has been operated by Community Development Institute (CDI), so the program has continued but it is operated by a different company. During the change Tri-County OIC relinquished the grant, so that is where the \$75,000 is from. The costs will be tracked and the information provided, the program will pay for prorated shares of utility cost. They will be providing their own transportation so they will not rely on the Schools transportation. The program would like the money to be used as a direct benefit to the students not to be spent on personnel, this is why Superintendent Chuck Bishop is requesting that the donation be put in a capital account fund so it can be tracked and get spent the way it is intended. Chris Boies added that this is one-time money so it would be short sided to take money out of operating funds and replace with this donation because that would create a hole for the next year. Chairman Weiss and Supervisor Catlett expressed that if the \$75,000 was not all spent this year then it would be carried over.

2020-05-19 Action: After review:

**Supervisor Lawrence moved “Be it resolved that the FY2020 budgeted -- expenditures and appropriations in the School Capital Projects Fund be increased \$75,000, and that revenue from the Tri-County OIC be recognized in the amount of \$75,000, all for the purpose of PK-5 expenditures yet to be determined.” The motion carried by the following vote:**

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

- b) Service Windows Barrier Protections: Brenda Bennett reviewed that the Finance Committee recommends the purchase of the Service Windows Barrier Protection for the Treasurer, Commissioner of the Revenue, Building Department, Social Services, and modifications to the Planning & Zoning and Voter Registrar Offices. The first quote is in and a second quote will be in soon. Chris Boies stated that the expectation is that this will get 100% reimbursed by the federal funds that will be received for COVID-19. Adding that the protection would be similar to that in the County Administration office.

2020-05-19 Action: After review:

**Vice Chair McKay moved, “Be it resolved that FY2020 budgeted General Facility Maintenance expenditures and appropriations be increased \$6,183, to provide Service Window Barrier Protections for the designated Departments and Offices.” The motion carried by the following vote:**

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

**B. Bills and Claims.**

2020-05-11 Summary: The Finance Committee recommends acceptance.

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Board of Supervisors Meeting Minutes For May 19, 2020 – Regular Meeting

2020-05-19 Action: Following review, **Supervisor Catlett moved to accept the April 2020 Invoice History Report. The motion carried by the following vote:**

Matthew E. Bass	-	Aye
Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Supervisor Catlett thanked Benda Bennett for adding in the identification of COVID-19 expenses in the descriptions, this allows us to track those expenses and will help when we try to receive reimbursements.

C. Standing Reports. FYI: Reconciliation of Appropriation, General Fund Balance, General Government Capital Projects, Expenditure Summary

2020-04-21 Action: Information only.

10) Joint Administrative Services Board Update

Brenda Bennett provide an update. Highlights included:

- Joint Administrative Services employees working from home but have persons in office during all office hours.
- Discussion for clarification on the original budget with 5% salary increase withdrawn from the budget and the 2% increase placed into the contingency account.
- Discussed that revenue will be monitored throughout the year for indication of when those contingency items can be discussed, hopeful that revenue reports give indication that those funds can be released prior to the January / February timeframe.
- Audit will be done next week all being completed remotely.
- Open enrollment for Health insurance finished May 15.
- Deductions were suspended for the Flex Benefit Dependent Care.
- Medical Flex Benefits, we reached out to a third-party administrator to allow \$500 carry over to FY2021 so that employees do not lose it.

- Munis upgrades, Gordon Russell, IT Director working on schedule.
- As of April 27, 2020, for unemployment there were 27 claims totaling approximately \$38,000. To date, there are 46 claims but 11 of those claims are duplicates. Joint Administrative Staff are contacting Virginia Employment Commission. Currently there has only been notification of those claims, no awards working with Government Agency Personnel Administrators to review the claims.
- Summer programs, Chuck Bishop said the schools still planned on summer school to begin in July as long as the Governor's order and phases would allow. Chris Boies said that the Government was waiting on Governor's guidelines for the summer camps and recreation programs.

#### 11) Government Projects Update

Chris Boies provided the monthly project update:

- Reopening of County Facilities:
  - We continue to work within the Governor's orders and plan for next phases of reopening.
  - Parks and Recreation was able to offer some outdoor exercise classes of less than 10. They are busy developing SOP's for summer camps and the pool if we are allowed to reopen.
  - The government center remains open but windows are closed-the glass approved today as part of the Finance Committee recommendations will help us towards reopening of the windows.
  - The Courts are opening back up and we have been trying to provide support in terms of our cleaning contractor increasing their daytime cleaning.
  - We will work hard to communicate changes as things slowly return to normal operations.
- The County is receiving a small portion of the federal CARES money that was allocated to Virginia. Staff is currently developing a structure and system to ensure compliance with the federal regulations associated with these funds. We will be able to reimburse ourselves for the personal protective equipment and other costs directly associated with the COVID-19 public health emergency.
- The Director of Economic Development & Tourism position has been posted on the County website. The Town of Berryville is expected to contribute financially to this position in the upcoming year.

- The Southeastern Collector study has been completed (you were provided copies today) and the consultants are ready to present their finding to the Board and Town Council in a joint meeting. The Town has thrown out July 14 or 21 as potential dates to hold a joint meeting.
- As a reminder, today is Election Day in the Town of Berryville. The election workers have really appreciated the shields you approved at your last meeting. I rode down earlier today and everything was going well.
- Finally, county offices will be closed next Monday in observance of Memorial Day.

**By Consensus, the Board agreed to have a Joint Public Meeting with the Town of Berryville on July 14, 2020, at 6:30pm.** With the backup date of July 21, 2020, if the Town cannot meet on July 14, 2020.

Chairman Weiss asked and Chris Boies stated that he will get an update from Joey Braithwaite on the usage at the Convenience Center and progress of the HVAC unit at the courthouse. Chairman Weiss expressed that the increase in usage at the convenience center may or may not have a budgetary impact.

12) Miscellaneous Items

None added to the May 19 meeting.

13) Summary of Required Action

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Process approved minutes for April 21, 2020, April 28, 2020, and May 7, 2020.	Brianna R. Taylor
2.	Execute Notice of Appointment.	David S. Weiss
3.	Process appointments and update database.	Brianna R. Taylor
4.	Execute extension notice to the Clarke County Circuit Court – Board of Equalization	Chris Boies
5.	Provide the Board of Supervisors a calendar of regular meetings	Cathy Kuehner
6.	Work with vendor to get window barrier protection installed	Chris Boies

7. Inform the town of the dates of July 14, 2020, at 6:30 pm with a backup date of July 21, 2020 for the Joint Public Meeting. Chris Boies

Chairman Weiss informed the Supervisors that if the road signs in the County are leaning or missing it is the Counties' responsibility to fix them.

Supervisor Lawrence asked and Vice Chair McKay clarified that Planning & Zoning has sent letters to persons who post signs in the right of ways. Chris Boies added that Planning & Zoning would look into other legal recourse.

#### 14) Board Member Committee Status Reports

##### Supervisor Matthew E. Bass

- Thanked Mary Daniel for filling him in on all of the committees.

##### Supervisor Terri T. Catlett

- Conservation Easement Authority
  - Hired two summer interns.
- CPMT:
  - Phone Meeting, may use Zoom for next meeting.
- Historic Preservation Committee:
  - Announced award winners in an article in The Winchester Star.
- Humane Foundation
  - Organized a pet food drive.
  - Will be having another one on June 2, 2020.
- School Board
  - Planning a modified high school graduation.
  - Mailed out school contracts.
  - Virtual Virginia is developing a platform for K-12 programs, hope that this will be integrated.

- Town of Millwood
  - Trash pickup – “Through the Streets” - turned out well.
- VACo
  - Spring Meeting was supposed to be held in Nottoway County.
  - NACo and VACo are doing Cyber Security Cooperative.
  - Regional meetings this year will be online for May 28 from 1 to 3 pm.
  - VACo will be held at the Norfolk Hilton on November 8-10, 2020.
  - VACo Certified Supervisor Program all offered online this year.
  - NACo business meeting will be online.

Supervisor Doug M. Lawrence

- Board of Social Services:
  - Salary Study: bid came back in higher than expected. The State Office stated that salary adjustments could be made without a salary study. The Board of Social Service would like to see a study done by a third party instead of making adjustments from staff recommendations. Looking further into options at the next meeting.
- Berryville Clarke County Joint Committee for Economic Development and Tourism
  - Good meeting

Vice Chair Bev B. McKay

- Clarke County Sanitary Authority:
  - Started replacing meters.
  - Continue to see improvements with function with wastewater Treatment plant.
  - Changing from Lexington office to Culpeper office.
- Joint Building Committee:
  - Landscaping: Scale back the plan, fill in the areas and mulch but hold off on the extensive landscaping plan.

- Chairman Weiss suggested that an upgrade be done to the front of the building. Chris Boies stated that at this point there is concern about spending money.
- Put off moving the drop box at this time.
- NSVRC
  - Meeting next Thursday.

Chairman David S. Weiss

- Berryville Clarke County Joint Committee for Economic Development and Tourism
  - Agreed on job description for the Director of Economic Development that is now advertised.
  - Many ideas one of the top priorities is the hotel.
  - Discussed Berryville Main Street.
  - Eventually will be a quarterly meeting schedule.
  - The Committee will be hiring the Director of Economic Development
  - Agreement for the committee will come to the Board in June.

15) Closed Session

At 2:40 pm, Vice Chair McKay **moved to enter closed session pursuant to §2.2-3711-A7 to discuss Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. The motion carried by the following vote:**

Matthew E. Bass	-	Aye
Terri T. Catlett		Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

At 3:34 pm, **The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, Supervisor Catlett moved to reconvene in open session. The motion carried as follows:**

Matthew E. Bass	-	Aye
Terri T. Catlett		Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

**Vice Chair McKay further moved to execute the following Certification of Closed Session:**

**CERTIFICATION OF CLOSED SESSION**

**WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and**

**WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.**

**NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia. The motion was approved by the following roll-call vote:**

Matthew E. Bass	-	Aye
Terri T. Catlett		Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

No action was taken following Closed Session.

16) Adjournment

At 3:36 pm, Chairman Weiss adjourned the meeting.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, June 16, 2020, at 1:00 p.m. in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

ATTEST: May 19, 2020

\_\_\_\_\_  
David S. Weiss, Chair

\_\_\_\_\_  
Chris Boies, County Administrator

\_\_\_\_\_  
Transcribed by Brianna R. Taylor, Deputy Clerk to the Board of Supervisors

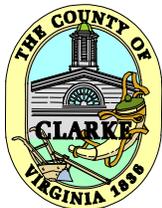
# Clarke County Board of Supervisors

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## Consent Agenda

- 2020-10R Resolution Designating and Publicly Identifying the Freedom of Information Officer for the Clarke County Board of Supervisors.
- 2020-11R Resolution Designating Records Officer for the Clarke County Board of Supervisors and Clarke County General Government Reporting to the County Administrator.
- 2020-12R Resolution Designating Clarke County as a Destination Marketing Organization (DMO).
- Abstract of Votes: Town of Berryville: Mayor, Member Town Council Ward 1, Member Town Council Ward 3.

# Clarke County Board of Supervisors



**Berryville Voting District**  
**Matthew E. Bass**  
(540) 955-5175

**Millwood Voting District**  
**Terri T. Catlett**  
(540) 837-2328

**Russell Voting District**  
**Doug Lawrence**  
(540) 955-2144

**Buckmarsh Voting District**  
**David S. Weiss – Chair**  
(540) 955-2151

**White Post Voting District**  
**Bev B. McKay – Vice Chair**  
(540) 837-1331

**County Administrator**  
**Chris Boies**  
(540) 955-5175

## **Resolution Designating and Publicly Identifying the Freedom of Information Officer for the Clarke County Board of Supervisors 2020-10R**

**Whereas**, the Code of Virginia sets forth in Chapter 37 Freedom of Information Act § 2.2-3704.2. Public bodies to designate FOIA officer:

- A. All state public bodies, including state authorities, that are subject to the provisions of this chapter and all local public bodies that are subject to the provisions of this chapter, shall designate and publicly identify one or more Freedom of Information Act officers (FOIA officer) whose responsibility is to serve as a point of contact for members of the public in requesting public records and to coordinate the public body's compliance with the provisions of this chapter.
- C. For such local public bodies, the name and contact information of the public body's FOIA officer to whom members of the public may direct requests for public records and who will oversee the public body's compliance with the provisions of this chapter shall be made available in a way reasonably calculated to provide notice to the public, including posting at the public body's place of business, posting on its official public government website, or including such information in its publications.
- E. Any such FOIA officer shall possess specific knowledge of the provisions of this chapter and be trained at least annually by legal counsel for the public body or the Virginia Freedom of Information Advisory Council (the Council) or through an online course offered by the Council. Any such training shall document that the training required by this subsection has been fulfilled.
- F. The name and contact information of a FOIA officer trained by legal counsel of a public body shall be (i) submitted to the Council by July 1 of each year on a form developed by the Council for that purpose and (ii) updated in a timely manner in the event of any changes to such information.

**Now, Therefore Be It Resolved**, effective July 1, 2020, the Clarke County Board of Supervisors:

- 1) Names Tiffany Kemp, Freedom of Information Officer to the Clarke County Board of Supervisors, replacing Lora B. Walburn, Freedom of Information Officer October 30, 2002, through June 30, 2020.
- 2) Orders contact information for Tiffany Kemp be made publicly available and PD-121101-04 General Government Policy: The Rights of Requesters and the Responsibilities of the County of Clarke under the Virginia Freedom of Information Act be updated accordingly on its website, [www.clarkecounty.gov](http://www.clarkecounty.gov), and the revised document distributed to all general government department heads.
- 3) Acknowledges that Tiffany Kemp has successfully completed DLS – Freedom of Information Act – FOIA training on April 24, 2020, and holds a certificate of completion.
- 4) Instructs staff to submit on the appropriate form notice of its action to Freedom of Information Advisory Council by July 1, 2020, of its public designation of Tiffany Kemp replacing Lora B. Walburn.

**Adopted** this 16th day of June, 2020, by the Board of Supervisors, County of Clarke, Virginia.

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David S. Weiss, Chair

# Clarke County Board of Supervisors



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**Bev B. McKay – Vice Chair**  
(540) 837-1331

**County Administrator**  
**Chris Boies**  
(540) 955-5175

## **Resolution Designating Records Officer for the Clarke County Board of Supervisors and Clarke County General Government Reporting to the County Administrator 2020-11R**

**Whereas**, the Code of Virginia sets forth in Title 42.1. Libraries Chapter 7. Virginia Public Records Act. § 42.1-85. Records Management Program; agencies to cooperate; agencies to designate records officer.

C. Each state agency and political subdivision of this Commonwealth shall designate as many as appropriate, but at least one, records officer to serve as a liaison to The Library of Virginia for the purposes of implementing and overseeing a records management program, and coordinating legal disposition, including destruction, of obsolete records. Designation of state agency records officers shall be by the respective agency head. Designation of a records officer for political subdivisions shall be by the governing body or chief administrative official of the political subdivision. Each entity responsible for designating a records officer shall provide The Library of Virginia with the name and contact information of the designated records officer, and shall ensure that such information is updated in a timely manner in the event of any changes.

**Now, Therefore Be It Resolved**, effective July 1, 2020, the Clarke County Board of Supervisors:

- 1) Names Tiffany Kemp, Records Officer to the Clarke County Board of Supervisors and Clarke County General Government reporting to the County Administrator, replacing Lora B. Walburn, Records Officer October 30, 2002, through June 30, 2020.
- 2) Instructs staff to complete and submit on the appropriate form notice of its action to the Library of Virginia by July 1, 2020, of its designation of Tiffany Kemp replacing Lora B. Walburn.

**Adopted** this 16th day of June, 2020, by the Board of Supervisors, County of Clarke, Virginia.

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David S. Weiss, Chair

# Clarke County Board of Supervisors

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**Bev B. McKay – Vice Chair**  
(540) 837-1331

**County Administrator**  
**Chris Boies**  
(540) 955-5175

## **Resolution Designating Clarke County as a Destination Marketing Organization (DMO) 2020-12R**

**Whereas**, the County of Clarke wishes to increase tourism opportunities;

**Whereas**, the Commonwealth of Virginia’s Tourism Corporation coordinates marketing activities solely with Destination Marketing Organizations within the state to market the Commonwealth as a premier travel destination;

**Whereas**, the advantage of being a Destination Marketing Organization within the Commonwealth would allow for partner opportunities and grant applications;

**Whereas**, increasing tourism to the County of Clarke would serve to increase local business, in turn increasing tax revenues to the County and surrounding area;

**Now, Therefore Be It Resolved**, by the Clarke County Board of Supervisors this 16th of June, 2020 requests the Virginia Tourism Corporation to recognize Clarke County as a Destination Marketing Organization.

**Be it still further resolved**, that the Director of Economic Development & Tourism is authorized and directed to act as chief liaison for the Destination Marketing Organization.

**Adopted** this 16th day of June, 2020, by the Board of Supervisors, County of Clarke, Virginia.

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David S. Weiss, Chair

# ABSTRACT of VOTES

Cast in the Town of BERRYVILLE in CLARKE COUNTY, VIRGINIA  
at the 2020 May Town General Election held on May 19, 2020 for,

## Mayor

District: BERRYVILLE

### NAMES OF CANDIDATES ON THE BALLOT

### TOTAL VOTES RECEIVED (IN FIGURES)

Harry L. "Jay" Arnold, Jr.	259
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	20
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on May 19, 2020, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Mayor .

Harry L. "Jay" Arnold, Jr.

Given under our hands this 20<sup>th</sup> day of MAY, 2020

Donald De Haven, Chairman

HRZK, Vice Chairman

Carol S Hayes Terrell, Secretary

Carol S Hayes Terrell, Acting Secretary



# ABSTRACT of VOTES

Cast in the Town of BERRYVILLE in CLARKE COUNTY, VIRGINIA  
at the 2020 May Town General Election held on May 19, 2020 for,

## Member Town Council - Ward 1

District: BERRYVILLE

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED  
(IN FIGURES)

Donna Marie McDonald	245
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	19
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on May 19, 2020, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Member Town Council - Ward 1.

Donna Marie McDonald

Given under our hands this 20<sup>th</sup> day of MAY, 2020

Donald W. Haven, Chairman

[Signature], Vice Chairman

Carol S. Hestonell, Secretary

Carol S. Hestonell, Acting Secretary



# ABSTRACT of VOTES

Cast in the Town of BERRYVILLE in CLARKE COUNTY, VIRGINIA  
at the 2020 May Town General Election held on May 19, 2020 for,

## Member Town Council - Ward 3

District: BERRYVILLE

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED  
(IN FIGURES)

Erecka L. Gibson	260
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	11
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on May 19, 2020, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Member Town Council - Ward 3.

Erecka L. Gibson

Given under our hands this 20<sup>th</sup> day of MAY, 2020

Donald W. Haven, Chairman

[Signature], Vice Chairman

Carol S. Hesterwell, Secretary

Carol S. Hesterwell, Secretary



**Memorandum of Understanding (MOU)  
Between The Town of Berryville and Clarke County  
Regarding Economic Development and Tourism**

**WHEREAS**, the Town of Berryville and Clarke County have previously entered into a MOU regarding economic development and tourism and now wish to update that document; and

**WHEREAS**, the Town of Berryville and Clarke County over the past four decades have worked cooperatively to promote a unique and highly successful land use philosophy that focuses growth and development within the Town while preserving the County's natural, historical, and agricultural resources; and

**WHEREAS**, the County's small land area, close proximity to four surrounding urban growth areas, and limited access to public water and sewer capacity make the sharing of Economic Development resources a necessity; and

**WHEREAS**, the future of economic development – including business, retail, industry, agriculture, and Tourism – in Clarke County is dependent upon effective collaboration and cooperation between the Town and County;

**AND WHEREAS**, the Town and the County recognize that combining resources and creating unified points of contact for Economic Development and Tourism will enable our communities to more efficiently address the needs of new and existing businesses, streamline regulations and regulatory processes, and more effectively market our unique assets.

**NOW THEREFORE, BE IT RESOLVED THAT** the Town of Berryville and Clarke County agree to work cooperatively to implement the following action items:

1. **Joint Management of Economic Development and Tourism.** The Town and County shall jointly manage the Economic Development and Tourism efforts in Clarke County and the Town of Berryville on an ongoing basis.
2. **Single Points of Contact for Economic Development and Tourism.** Both the Town and County agree that it would be best if the business community dealt with a single point of contact for Economic Development and Tourism. The point of contact will be the Clarke County Director of Economic Development & Tourism. The Town Director of Community Development will serve as the primary liaison to the County Director of Economic Development & Tourism for economic and tourism activities in the Town.
3. **Joint Committee for Economic Development and Tourism.** The Berryville/Clarke County Joint Committee for Economic Development and Tourism shall consist of two members of the Board of Supervisors and two members of the Town Council. The Committee shall elect a Chair and Vice Chair annually, rotating between the Town and County. For example, when the Chair position is held by an elected representative of the Town, the Vice Chair position shall be held by an elected official of the County. In the following year the Chair position would be held by an elected official of the County and the Vice Chair position held by an elected official of the Town. The Committee shall



## **Director of Economic Development & Tourism**

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### **GENERAL DEFINITION OF WORK:**

Performs complex professional and administrative work developing and directing a broad range of tourism, marketing and business development programs, services, and activities for the County and the Town of Berryville, serves as the primary point of contact for both entities concerning economic development and tourism matters; does related work as required. Work is performed under the general supervision of the County Administrator. Supervision is exercised over all department and contract personnel.

### **ESSENTIAL FUNCTIONS/TYPICAL TASKS:**

Planning, directing, and supervising economic development and tourism activities; supporting existing business and industry; recruiting new business and industry including traditional agriculture, agri-business, agri-tourism, eco-tourism, recreational tourism, and cultural and historic tourism; conducting market research and analysis; promoting workforce retention and training; serving as liaison between business, industry, local, regional, state, and federal regulatory agencies; preparing and maintaining files and records.

(The following are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Departmental:
  - Directs and administers the Economic Development office; develops and administers annual department budget; monitors expenditures and maintains budget records; coordinates the procurement of goods and services related to the department in compliance with applicable procurement regulations.
  - Coordinates work activities; organizes, prioritizes, and assigns work; monitors status of work and inspects completed work; assists with complex/problem situations, provides technical expertise.
  - Applies for and manages grants for economic development and tourism activities.
- Public Bodies / External Agencies:
  - Provides professional, technical support and serves as the primary point person for:
    - Economic Development Advisory Committee [EDAC]
    - Broadband Implementation Committee
    - Industrial Development Authority [IDA]

## **Director of Economic Development & Tourism**

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- Manages the IDA's bonding process including receiving and processing applications, presenting applications to the IDA, ensuring compliance with state code requirements, and managing ongoing records of approved bonds in conjunction with the IDA Clerk.
- Develops and manages economic development incentive programs including the Waterloo Fee Subsidy Program.
- Serves as liaison on behalf of the County and Town and coordinates program with:
  - o Appropriate local, state, and federal agencies;
  - o The general public on economic development and tourism matters as appropriate;
  - o Establishes and maintains effective and functional professional relationships with economic development and tourism agencies and associations including but not limited to Berryville Main Street, Top of Virginia Chamber of Commerce, Go Virginia, Virginia Economic Development Partnership, Lord Fairfax Small Business Development Center, Shenandoah Valley Travel Partnership, Virginia Department of Agriculture and Consumer Services, the Barns of Rose Hill, Berryville/Clarke County Joint Committee on Economic Development and Tourism, and Northern Shenandoah Valley Regional Commission in order to facilitate business outreach efforts.
- Attends meetings and events, serves on committees, and makes speeches or presentations as needed. Responds to questions from citizens and provides information to the public.
- Economic Development:
  - Develops and implements long- and short-term plans, goals, and objectives for the County and Town consistent with the Clarke County Economic Development Strategic Plan and other tourism and economic development plans subsequently developed.
  - Researches, compiles, and/or monitors various statistical, demographic, or administrative data; makes applicable calculations; analyzes data and identifies trends; prepares/generates reports and charts; maintains records.
  - Develops and implements business development/retention initiatives. Provides technical assistance to existing businesses that are interested in expansion.
  - Serves as primary point of contact for any new potential business prospects seeking to locate in the County or Town. Responsible for coordinating prospect site visits and meetings with County and Town staff and leaders.
  - Serves as a facilitator for business owners to aid in navigating the County and/or Town's land use regulatory process. Responsible for understanding and conveying

## **Director of Economic Development & Tourism**

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- information on the County's and Town's zoning and permitting processes to potential new businesses and to businesses seeking to expand.
- Identify, and advocate for, needed infrastructure improvements (water, sewer, roads, broadband internet) to promote economic development activities in areas identified in the County and Town Comprehensive plans.
  - Property Listing:
    - o In conjunction with Town and County officials and local realtors, helps identify and maintains a current list of properties and structures available for sale or lease within the County and Town.
    - o In conjunction with the Director of Public Information, ensures that this information is published online and kept up to date.
    - o In conjunction with the County and Town zoning administrators, provides guidance on these properties and structures in coordination with the property owners, listing agents, etc.
  - Tourism: Coordinates the overall County and Town tourism programs including the marketing of travel and tourism destinations, events, hospitality facilities, and services to tourists and travel media.
  - Websites and social media:
    - In conjunction with the Director of Public Information, is responsible for developing content for various websites and social media related to the County and Town economic development and tourism efforts.
    - In conjunction with the Director of Public Information, ensures that all web and social media content is kept up to date.
  - Performs related tasks as required.

### **KNOWLEDGE, SKILLS, AND ABILITIES:**

- Comprehensive knowledge of modern principles and practices of economic development, small business development and tourism.
- Comprehensive knowledge of the principles and practices of public and business administration.
- Ability to attract industry and business to the County and the Town of Berryville.
- Ability to plan, assign and coordinate the work programs of office and technical staff.

## **Director of Economic Development & Tourism**

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- Ability to prepare clear and comprehensive financial, administrative, and analytical reports.
- Ability to communicate ideas clearly and concisely, both orally and in writing.
- Ability to establish and maintain effective working relationships and to foster collaboration among County and Town officials, staff, businesses, and the general public.

### **EDUCATION AND EXPERIENCE:**

Minimum Requirements: Any combination of education and experience equivalent to graduation from an accredited college or university with major course work in marketing, business, agricultural science, or related fields and experience in tourism, economic development, and/or marketing.

Preferred Requirements: Prefer minimum of five (5) years of experience working in economic development for a municipality or a state or quasi-governmental agency associated with economic development, or in a progressively-responsible role with a private-sector economic development firm. Extensive experience with rural economic development issues, agriculture/agribusiness, tourism, and broadband internet access is desirable.

### **PHYSICAL REQUIREMENTS:**

This work requires:

- Sedentary, requires little to up to 50 pounds of exertion
- Standing, walking, speaking, or hearing
- Using hands to finger, handle or feel, climbing or balancing, stooping, kneeling, crouching or crawling
- Reaching with hands and arms, pushing or pulling and lifting
- Repetitive motions
- Close vision, distance vision, ability to adjust focus, depth perception, color perception and peripheral vision
- Vocal communication to express or exchange ideas by means of the spoken word
- Hearing to perceive information at normal spoken word levels
- Preparing and analyzing written or computer data
- Operating motor vehicles

Clarke County, Virginia  
Revision Date May 6, 2020

Grade Level 25 (Option B)  
FLSA Status: *Exempt*

## **Director of Economic Development & Tourism**

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- Observing general surroundings and activities;
- No exposure to environmental conditions
- Generally, in a moderately noisy location (e.g. business office, light traffic).

### **SPECIAL REQUIREMENTS:**

Conflict of Interest Disclosure  
Possession of a valid state driver's license.



## Personnel Committee Items

Berryville/Clarke County Government Center, 2<sup>nd</sup> Floor  
101 Chalmers Court, Berryville, Virginia 22611

Monday, June 8, 2020 9:30 am

<i>Item No.</i>	<i>Description</i>
A.	<p>Expiration of Term for appointments expiring through August 2020.</p> <p>2020-06-08 Summary: Following review, the Personnel Committee recommends the following:</p> <ul style="list-style-type: none"><li>– Reappoint Gerald Dodson to the Board of Social Services to a four-year term expiring July 15, 2024.</li></ul>
B.	<p>Discussion of the Broadband Implementation Committee</p> <p>2020-06-08 Summary: The Personnel Committee reviewed the following:</p> <ul style="list-style-type: none"><li>– The staff lead for Broadband will be the new full-time Director of Economic Development and Tourism, Brandon will continue to support the group from an ordinance and land use planning perspective and Cathy will continue with the public relations piece.</li><li>– The Broadband Committee will be assembled when the new director is hired and will invite Dr. Bishop in so they can hear about the challenges the schools have been facing as a result of COVID-19 and the lack of broadband, staff will also update the group on funding opportunities available.</li><li>– The Planning Commission representatives:<ul style="list-style-type: none"><li>○ Doug Kruhm will remain on the Committee.</li><li>○ Buster Dunning will replace the seat previously held by Robina Bouffault.</li></ul></li><li>– Board of Supervisors representatives:<ul style="list-style-type: none"><li>○ Bev McKay will remain on the Committee.</li><li>○ Doug Lawrence will replace Matthew Bass.</li></ul></li></ul> <p>Following review, the Personnel Committee recommends the following:</p> <ul style="list-style-type: none"><li>– Add a citizen representative.</li><li>– Appoint Dr. William “Bill” Houck to the Broadband Implementation Committee, effective July 1, 2020, to a two-year term expiring June 30, 2022.</li></ul>

<i>Item No.</i>	<i>Description</i>
C.	LEOS – Actuarial Study  2020-06-08 Summary: Following review, the Personnel Committee recommends moving forward with the actuarial study.
D.	COVID Leave  2020-06-08 Summary: Chris Boies informed the Personnel Committee that this is being handled by staff. Adding that federal regulations required the county to provide up to 80 hours of leave if certain eligibility requirements were met.

# Appointments by Expiration Through August 2020

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<i>November 2017</i>					
Shenandoah Valley Workforce Development Board			4 Yr		
James	Patricia	Buckmarsh District	5/16/2017	11/9/2017	9/17/2013
Left area 11-09-2017 expires 6-30-2021					
3.01: MEMBERSHIP The voting members of the Consortium shall be the Chief Local Elected Official of each jurisdiction that is a party to this agreement, or that official's duly appointed designee. The Chair of the Shenandoah Valley Workforce Investment Board (SVWIB), or the Chair's duly appointed designee, shall serve as a voting member of the Consortium.					
02/10/2020: Request private sector involvement.					
3.02: TERMS OF OFFICE The term of office for a Consortium member or designee shall coincide with the member's term as chief elected official for the member jurisdiction.					

## *June 2020*

### Board of Equalization

Blatz	Joseph	White Post District	1/1/2020	6/30/2020	12/20/2005
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Appointed by Circuit Court; Send letter of recommendation to Clerk. § 58.1-3374. Qualifications of members; vacancies.

Cammack	Thomas	Millwood District	1/1/2020	6/30/2020	12/17/2019
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Appointed by Circuit Court; Send letter of recommendation to Clerk. § 58.1-3374. Qualifications of members; vacancies.

MacKay-Smith	Justin	White Post District	1/1/2020	6/30/2020	12/17/2019
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Appointed by Circuit Court; Send letter of recommendation to Clerk. § 58.1-3374. Qualifications of members; vacancies.

Hope	Lindsay	Russell District	1/1/2020	6/30/2020	11/3/2009
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Appointed by Circuit Court; Send letter of recommendation to Clerk. § 58.1-3374. Qualifications of members; vacancies.

N/A

McFillen	Thomas	Berryville District	1/1/2020	6/30/2020	12/21/2015
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Appointed by Circuit Court; Send letter of recommendation to Clerk. § 58.1-3374. Qualifications of members; vacancies.

### Lord Fairfax Community College Board

4 Yr

Daniel	William	Berryville District	7/19/2016	6/30/2020	5/15/2012
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1 Clarke County Member; 2 Term Limit

## *July 2020*

### Board of Social Services

4 Yr

Dodson	Gerald	Berryville District	10/18/2016	7/15/2020	10/18/2016
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Appointed by BOS; 2 Term Limit - eligible for reappointment 2 years after expiration of second term; Oath of Office Required - Clerk of Circuit Court; BOS appoints 3 qualified citizens of the county, 1 of whom may be a member of the BOS ; § 15.2-412.

*Friday, May 29, 2020*

*Page 1 of 3*

*August 2020*

Economic Development Advisory Committee

4 Yr

Pritchard	Betsy	Hospitality Industry, agriculture	8/16/2016	8/31/2020	8/17/2010
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Members of the committee should include one or more people from all key government and business groups such as planning commission, board of supervisors, school board, industrial development authority, town of Berryville, chamber of commerce, and key business sectors such as agriculture, banking, realty, light industry, retail and tourism. Membership not limited. 4 year term.

Fire & EMS Commission

Hoff	Matt	Boyce VFRC Rep	10/15/2019	8/31/2020	8/19/2014
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The Commission shall consist of eight (8) members including:  
 -1 member of the Board of Supervisors; The Clarke County Sheri; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.  
 The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

4 Yr

Loker	Randall	Citizen-at-large	4/21/2020	8/31/2020	4/21/2020
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Fills unexpired term of Andrew Nicholson  
 The Commission shall consist of eight (8) members including:  
 -1 member of the Board of Supervisors; The Clarke County Sheri; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.  
 The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

1 Yr

Beatty	David	Blue Ridge VFRC Rep	12/17/2019	8/31/2020	12/17/2019
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The Commission shall consist of eight (8) members including:  
 -1 member of the Board of Supervisors; The Clarke County Sheri; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.  
 The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

Veler	Keith	John H. Enders VFRC Rep	1/21/2020	8/31/2020	1/21/2020
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Term expires 08-31-2020  
 The Commission shall consist of eight (8) members including:  
 -1 member of the Board of Supervisors; The Clarke County Sheri; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.  
 The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

Lord Fairfax Emergency Medical Services Council

Trent	Carolyn	Medical Professional	8/29/2019	8/15/2020	8/15/2018
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07-2018: LFEMSC bylaw change annual reappointment and recommendations by the Board be made no later than April 1 [60 days prior to annual meeting] of each year for the June LFEMSC Annual Meeting.

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			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Lord Fairfax Emergency Medical Services Council			1 yr		
Wilson	Wade	Career Representative	8/29/2019	8/15/2020	8/15/2018
07-2018: LFEMSC bylaw change annual reappointment and recommendations by the Board be made no later than April 1 [60 days prior to annual meeting] of each year for the June LFEMSC Annual Meeting.					
Conrad	Bryan H.	Volunteer Representative; White Post District	8/29/2019	8/15/2020	6/17/2014
07-2018: LFEMSC bylaw change annual reappointment and recommendations by the Board be made no later than April 1 [60 days prior to annual meeting] of each year for the June LFEMSC Annual Meeting.					



Board of Supervisors Work Session Agenda  
Berryville/Clarke County Government Center, 2<sup>nd</sup> Floor  
101 Chalmers Court, Berryville, Virginia 22611

June 8, 2020, 10:00 AM, Main Meeting Room

Board Members Present: Matthew E. Bass, Terri T. Catlett, Doug M. Lawrence,  
Beverly B. McKay, David S. Weiss

Officers / Staff Present: Chris Boies, Tiffany Kemp, Cathy Kuehner, Brian Lichty,  
Sheriff Anthony "Tony" Roper, Brandon Stidham, Travis Sumption

Others Present: Robina Rich Bouffault

Press Present: Mickey Powell

*Item No.*      *Description*  
06-08-2020 Summary: At 10:00 am, Chairman Weiss called the meeting to order.

A.              County Funding Options

Chris Boies reviewed the provided material.

The Board agreed that Meals Tax is an option in the future to review.

For Transient Occupancy Tax, the Board agreed to have the Director of Economic Development & Tourism once hired, to convene a working group of the impacted entities to gain their feedback on how they think the revenues should be spent, then bring findings and ideas to the Board in the future.

The Board agreed that the Cigarette Tax is an option in the future to review.

By consensus, for the courthouse and courtroom security fee the Board agreed to have an item of authorization on the June 16, 2020, regular meeting agenda. In order to discuss setting a Public Hearing in the near future to amend the Code of Clarke County, Chapter 165 Taxation Article XVIII Assessment of Court Costs for courtroom Security Fees, to increase those fees from \$10 to \$20.

The Board discussed the pros and cons of Business, Professional, and Occupational License (BPOL) Tax and generally agreed the cons outweighed the pros at this time.

At 10:45 am, Chairman Weiss adjourned the meeting.

# Clarke County Board of Supervisors



**Berryville Voting District**  
**Matthew E. Bass**  
(540) 955-5175

**Millwood Voting District**  
**Terri T. Catlett**  
(540) 837-2328

**Russell Voting District**  
**Doug Lawrence**  
(540) 955-2144

**Buckmarsh Voting District**  
**David S. Weiss – Chair**  
(540) 955-2151

**White Post Voting District**  
**Bev B. McKay – Vice Chair**  
(540) 837-1331

**County Administrator**  
**Chris Boies**  
(540) 955-5175

To: Board of Supervisors

From: Chris Boies

Re: Revenue Options

Date: June 2, 2020

The General Assembly approved, and the Governor has signed, a number of changes to the Code of Virginia which allow for the collection of revenues not previously authorized by counties (or increases to caps on previously approved revenue sources). Attachment 1 is a summary provided by VACO on the major changes. Attachment 2 includes the actual changes to the Code of Virginia for the meals, transient occupancy, and cigarette taxes. Clarke County, like many Virginia counties, has relied heavily on real estate and personal property taxes (together they constitute a majority of our tax revenue) to fund our operations. The purpose of this memo, and the work session, is to educate the BOS on the different options that exist.

**Meals Tax:** Counties may now impose a meals tax not to exceed 6%, without the need for a referendum (as was previously required for most counties). Meals taxes are self-reported by the business entity and paid by the consumer at the time of purchase (and usually remitted to the locality monthly). The county tax would apply only to the unincorporated areas of the county. Berryville currently has a 4% meals tax and is projecting revenue in the upcoming year of \$312,000. Attachment 3 shows the business entities in the unincorporated areas that sell meals and Attachment 4 shows data on surrounding localities that charge a meals tax and their expected revenues for FY2020. It is difficult to estimate projected revenues from the meals tax because sales from restaurants are not publicly available. A public hearing to change the Code of Clarke County would be required in order to adopt the meals tax, which can be adopted to take place on or after July 1, 2020.

**Transient Occupancy Tax:** Clarke County currently charges a 2% transient occupancy tax which was previously the maximum allowed before the legislative change this year. Based on the five-year average of collections, we estimate each 1% increase will generate \$12,500. According to the legislation, revenue collected from the tax between the rates of 2 and 5 percent must be spent on tourism promotion (anything over the 5% is considered general revenue). A list of the entities currently collecting this tax is shown on Attachment 5 (consumer pays the tax upfront). If the BOS is interested in pursuing this tax, staff recommends the Director of Economic Development & Tourism convene a working group of the impacted entities to gain their feedback on how they think the revenues should be spent. A public hearing to amend the Code of Clarke County would be required for this change, which can be effective on or after May 1, 2021.

[www.clarkecounty.gov](http://www.clarkecounty.gov)

101 Chalmers Court, Suite B  
Berryville, VA 22611

Telephone: [540] 955-5175

**Cigarette Tax:** A cigarette tax of up to 40 cents per pack is now permitted in the unincorporated areas of the county. We have no data to assist in estimating the potential revenue from this taxing source. In most localities, stores are required to buy stamps from the locality and place the stamps on the cigarettes sold (although the state is convening a work group to modernize this process). Berryville currently charges 10 cents per pack and estimates their revenue next year to be \$18,000 (although it was recently as high as \$50k). A public hearing to change the Code of Clarke County would be required to adopt the cigarette tax, which can be adopted to take place on or after July 1, 2021.

**Courthouse and Courtroom Security Fee:** Per Attachment 6, the courthouse and courtroom security fee cap has been increased from \$10 to \$20 (per criminal or traffic case). Clarke County has assessed the \$10 fee since 2007. The five year average for collections of this fee based on the current \$10 charge were \$48,731. The numbers vary slightly from year to year but the fee increase (if increased to \$20) would likely bring in an extra \$45-\$50k per year. These revenues are required to be spent on the costs of the Sheriff's Department for providing security in the courts. A public hearing would be required to amend the Code of Clarke County for this change, which can be adopted on or after July 1, 2020.

**Business, Professional, and Occupational License (BPOL) Tax:** This is not new tax authority but one currently not utilized by Clarke County. The County currently charges a flat \$30 annual business license fee but does not charge an additional amount based on gross receipts of the business entity as allowed. The tax is for businesses in the unincorporated areas of the County. According to a 2018 tax study, 51 of the 95 counties in Virginia impose this tax as well as every city (and many towns). Attachment 7 shows the rates charged by business category from the 2018 survey for counties and cities imposing the tax. Some counties only charge the rate on gross receipts exceeding an annual threshold amount (Fauquier \$200k, Frederick \$100k, and Warren \$50k as examples). We don't have any data to help us estimate potential revenue from this source. Based on budget estimates, Fauquier collects roughly \$1.5 million, Frederick \$7 million, and Warren \$875k annually from this source of revenue. A public hearing would be required to amend the Code of Clarke County to adopt the BPOL tax based on gross receipts.

## VACO Summary of Additional Taxing Authority for Counties

Legislation providing long-sought additional taxing authority for counties received final approval by the legislature at the April 22 reconvened session. [HB 785 \(Watts and Kilgore\)](#) and [SB 588 \(Hanger and Favola\)](#) were amended by the Governor to delay the provisions related to transient occupancy taxes and to clarify that the provisions dealing with cigarette taxes take effect July 1, 2021. With the legislature's acceptance of these amendments, the bills are now in final form. The bills provide important revenue diversification options to counties, and VACo is extremely grateful for the hard work of our legislative champions and the support of the Administration in securing passage of this legislation, as well as for the efforts of VACo members and partner organizations who advocated on behalf of the bills.

### Key provisions of the legislation as enacted:

- Authorizes all counties to levy a tax on admissions at a rate not to exceed 10 percent, with the exception of certain counties where an additional state sales and use tax is imposed (currently this provision applies to counties in the Historic Triangle). This authority takes effect July 1, 2020.
- Authorizes all counties to impose meals taxes at a rate not to exceed 6 percent and eliminates the referendum requirement. This authority takes effect July 1, 2020; however, a locality in which a meals tax referendum failed prior to July 1, 2020, would have to wait six years after the date of the failed referendum to impose the tax.
- Authorizes all counties to levy transient occupancy taxes at rates exceeding 2 percent. The revenue derived from rates greater than 2 percent would be spent either (1) for purposes previously authorized or (2) for rates between 2 and 5 percent, for tourism promotion (as is currently required for the counties that previously secured this authority under Virginia Code § 58.1-3819). Revenue from rates greater than 5 percent may be used for general purposes. This authority takes effect May 1, 2021.
- Authorizes all counties to impose cigarette taxes at a rate not to exceed 40 cents per pack. This authority would take effect July 1, 2021. In the interim, the Department of Taxation is required to convene a stakeholder workgroup to make recommendations to modernize the process for collection of cigarette taxes. Cities and towns with rates higher than 40

cents per pack would be grandfathered at the rates in effect as of January 1, 2020.

- Directs the Division of Legislative Services to convene a workgroup of stakeholders to identify any additional technical amendments that may be necessary, and to identify differing legal authorities and responsibilities applicable to cities and counties aside from taxation, “including those related to the provision of local services and related to sovereign immunity.” Recommendations are due to the “money committees” by October 31, 2020.

# VIRGINIA ACTS OF ASSEMBLY -- 2020 RECONVENED SESSION

## CHAPTER 1214

*An Act to amend and reenact §§ 58.1-3818, 58.1-3819, 58.1-3823, as it is currently effective and as it may become effective, 58.1-3825.3, 58.1-3830, 58.1-3833, 58.1-3834, and 58.1-3840 of the Code of Virginia and to repeal §§ 58.1-3818.01, 58.1-3818.03, 58.1-3818.04, 58.1-3820, 58.1-3821, and 58.1-3831, relating to local taxing authority.*

[H 785]

Approved April 22, 2020

**Be it enacted by the General Assembly of Virginia:**

**1. That §§ 58.1-3818, 58.1-3819, 58.1-3823, as it is currently effective and as it may become effective, 58.1-3825.3, 58.1-3830, 58.1-3833, 58.1-3834, and 58.1-3840 of the Code of Virginia are amended and reenacted as follows:**

**§ 58.1-3818. Admissions tax in counties.**

A. Fairfax, Arlington, Dinwiddie, Prince George and Brunswick Counties are *Any county, except as provided in subsection C*, is hereby authorized to levy a tax on admissions charged for attendance at any event. The tax shall not exceed 10 percent of the amount of charge for admission to any such event. Notwithstanding any other provisions of law, the governing bodies of such counties shall prescribe by ordinance the terms, conditions, and amount of such tax and may classify between events conducted for charitable purposes and those events conducted for noncharitable purposes.

B. Notwithstanding the provisions of subsection A, Culpeper County and New Kent County are hereby authorized to levy a tax on admissions charged for attendance at any event as set forth in subsection A.

C. Notwithstanding the provisions of subsection A, Charlotte County, Clarke County, Madison County, Nelson County, and Sussex County are hereby authorized to levy a tax on admissions charged for attendance at any spectator event; however, a tax shall not be levied on admissions charged to participants in order to participate in any event. The tax shall not exceed 10 percent of the amount of charge for admission to any event. Notwithstanding any other provisions of law, the governing body of such county shall prescribe by ordinance the terms, conditions and amount of such tax and may classify between the events as set forth in § 58.1-3817.

D. Notwithstanding the provisions of subsections A, B and C, localities may, by ordinance, elect not to levy an admissions tax on admission to an event, provided that the purpose of the event is solely to raise money for charitable purposes and that the net proceeds derived from the event will be transferred to an entity or entities that are exempt from sales and use tax pursuant to § 58.1-609.11.

C. No tax under this section shall be authorized in any county in which a state sales and use tax, in addition to the taxes authorized pursuant to §§ 58.1-603 and 58.1-604, is imposed at a rate of at least one percent, a portion of which is dedicated to the promotion of tourism.

**§ 58.1-3819. Transient occupancy tax.**

A. 1. Any county, by duly adopted ordinance, may levy a transient occupancy tax on hotels, motels, boarding houses, travel campgrounds, and other facilities offering guest rooms rented out for continuous occupancy for fewer than 30 consecutive days. Such tax shall be in such amount and on such terms as the governing body may, by ordinance, prescribe. Such tax shall not exceed two percent of the amount of charge for the occupancy of any room or space occupied; however, Accomack County, Albemarle County, Alleghany County, Amherst County, Augusta County, Bedford County, Bland County, Botetourt County, Brunswick County, Campbell County, Caroline County, Carroll County, Craig County, Cumberland County, Dickenson County, Dinwiddie County, Floyd County, Franklin County, Frederick County, Giles County, Gloucester County, Goochland County, Grayson County, Greene County, Greensville County, Halifax County, Highland County, Isle of Wight County, James City County, King George County, Loudoun County, Madison County, Mecklenburg County, Montgomery County, Nelson County, Northampton County, Page County, Patrick County, Powhatan County, Prince Edward County, Prince George County, Prince William County, Pulaski County, Rockbridge County, Rockingham County, Russell County, Smyth County, Spotsylvania County, Stafford County, Tazewell County, Warren County, Washington County, Wise County, Wythe County, and York County may levy a transient occupancy tax not to exceed five percent; and

2. Unless otherwise provided in this article, any county that imposes a transient occupancy tax at a rate greater than two percent shall, by ordinance, provide that (i) any excess from a rate over two percent shall be designated and spent solely for such purpose as was authorized under this article prior to January 1, 2020, or (ii) if clause (i) is inapplicable, any excess from a rate over two percent but not exceeding five percent shall be designated and spent solely for tourism and travel, marketing of tourism or initiatives that, as determined after consultation with the local tourism industry organizations,

including representatives of lodging properties located in the county, attract travelers to the locality, increase occupancy at lodging properties, and generate tourism revenues in the locality. *Unless otherwise provided in this article, for any county that imposes a transient occupancy tax pursuant to this section or an additional transient occupancy tax pursuant to another provision of this article, any excess over five percent, combining the rates of all taxes imposed pursuant to this article, shall not be restricted in its use and may be spent in the same manner as general revenues.* If any locality has enacted an additional transient occupancy tax pursuant to subsection C of § 58.1-3823, then the governing body of the locality shall be deemed to have complied with the requirement that it consult with local tourism industry organizations, including lodging properties. If there are no local tourism industry organizations in the locality, the governing body shall hold a public hearing prior to making any determination relating to how to attract travelers to the locality and generate tourism revenues in the locality.

B. The tax imposed hereunder shall not apply to rooms or spaces rented and continuously occupied by the same individual or same group of individuals for 30 or more days in hotels, motels, boarding houses, travel campgrounds, and other facilities offering guest rooms. In addition, that portion of any tax imposed hereunder in excess of two percent shall not apply to travel campgrounds in Stafford County.

C. Nothing herein contained shall affect any authority heretofore granted to any county, city or town to levy such a transient occupancy tax. The county tax limitations imposed pursuant to § 58.1-3711 shall apply to any tax levied under this section, mutatis mutandis.

D. Any county, city or town that requires local hotel and motel businesses, or any class thereof, to collect, account for and remit to such locality a local tax imposed on the consumer may allow such businesses a commission for such service in the form of a deduction from the tax remitted. Such commission shall be provided for by ordinance, which shall set the rate thereof at no less than three percent and not to exceed five percent of the amount of tax due and accounted for. No commission shall be allowed if the amount due was delinquent.

E. All transient occupancy tax collections shall be deemed to be held in trust for the county, city or town imposing the tax.

**§ 58.1-3823. (For contingent expiration date, see Acts 2018, c. 850) Additional transient occupancy tax for certain counties.**

A. ~~In addition to such transient occupancy taxes as are authorized by §§ 58.1-3819 through 58.1-3821,~~ Hanover County, Chesterfield County, and Henrico County may impose:

1. An additional transient occupancy tax not to exceed four percent of the amount of the charge for the occupancy of any room or space occupied. The tax imposed hereunder shall not apply to rooms or spaces rented and continuously occupied by the same individual or same group of individuals for 30 or more days. The revenues collected from the additional tax shall be designated and spent for promoting tourism, travel or business that generates tourism or travel in the Richmond metropolitan area; and

2. An additional transient occupancy tax not to exceed two percent of the amount of the charge for the occupancy of any room or space occupied. The tax imposed hereunder shall not apply to rooms or spaces rented and continuously occupied by the same individual or same group of individuals for 30 or more days. The revenues collected from the additional tax shall be designated and spent for expanding the Richmond Centre, a convention and exhibition facility in the City of Richmond.

3. An additional transient occupancy tax not to exceed one percent of the amount of the charge for the occupancy of any room or space occupied. The tax imposed hereunder shall not apply to rooms or spaces rented and continuously occupied by the same individual or group of individuals for 30 or more days. The revenues collected from the additional tax shall be designated and spent for the development and improvement of the Virginia Performing Arts Foundation's facilities in Richmond, for promoting the use of the Richmond Centre and for promoting tourism, travel or business that generates tourism and travel in the Richmond metropolitan area.

B. ~~In addition to such transient occupancy taxes as are authorized by §§ 58.1-3819 through 58.1-3821,~~ any Any county with the county manager plan of government may impose an additional transient occupancy tax not to exceed two percent of the amount of the charge for the occupancy of any room or space occupied, provided the county's governing body approves the construction of a county conference center. The tax imposed hereunder shall not apply to rooms or spaces rented and continuously occupied by the same individual or same group of individuals for 30 or more days. The revenues collected from the additional tax shall be designated and spent for the design, construction, debt payment, and operation of such conference center.

C. ~~In addition to such transient occupancy taxes as are authorized by §§ 58.1-3819 through 58.1-3821,~~ the The Counties of James City and York may impose an additional transient occupancy tax not to exceed \$2 per room per night for the occupancy of any overnight guest room. The tax imposed by this subsection shall not apply to travel campground sites or to rooms or spaces rented and continuously occupied by the same individual or same group of individuals for 30 or more days. Of the revenues generated by the tax authorized by this subsection, one-half of the revenues generated from each night of occupancy of an overnight guest room shall be deposited into the Historic Triangle Marketing Fund, created pursuant to subdivision E 1 of § 58.1-603.2, and one-half of the revenues shall be retained by the locality in which the tax is imposed.

D. ~~In addition to such transient occupancy taxes as are authorized by §§ 58.1-3819 through 58.1-3822,~~ Bedford County may impose an additional transient occupancy tax not to exceed two percent of the amount of the charge for the occupancy of any room or space occupied. The tax imposed hereunder shall not apply to rooms or spaces rented and continuously occupied by the same individual or same group of individuals for 30 or more days.

The revenues collected from the additional tax shall be designated and spent solely for tourism and travel; marketing of tourism; or initiatives that, as determined after consultation with local tourism industry organizations, including representatives of lodging properties located in the county, attract travelers to the locality, increase occupancy at lodging properties, and generate tourism revenues in the locality.

E. ~~In addition to such transient occupancy taxes as are authorized by §§ 58.1-3819 through 58.1-3822,~~ Botetourt County may impose an additional transient occupancy tax not to exceed two percent of the amount of the charge for the occupancy of any room or space occupied. The tax imposed hereunder shall not apply to rooms or spaces rented and continuously occupied by the same individual or same group of individuals for 30 or more days.

The revenue generated and collected from the two percent tax rate increase shall be designated and expended solely for advertising the Roanoke metropolitan area as an overnight tourist destination by members of the Roanoke Valley Convention and Visitors Bureau. For purposes of this subsection, "advertising the Roanoke metropolitan area as an overnight tourism destination" means advertising that is intended to attract visitors from a sufficient distance so as to require an overnight stay.

F. The county tax limitations imposed pursuant to § 58.1-3711 shall apply to any tax levied under this section, mutatis mutandis.

G. *The authority to impose a tax pursuant to this section shall be in addition to the authority provided by the provisions of § 58.1-3819.*

**§ 58.1-3823. (For contingent effective date, see Acts 2018, c. 850) Additional transient occupancy tax for certain counties.**

A. ~~In addition to such transient occupancy taxes as are authorized by §§ 58.1-3819 through 58.1-3821,~~ Hanover County, Chesterfield County and Henrico County may impose:

1. An additional transient occupancy tax not to exceed four percent of the amount of the charge for the occupancy of any room or space occupied. The tax imposed hereunder shall not apply to rooms or spaces rented and continuously occupied by the same individual or same group of individuals for 30 or more days. The revenues collected from the additional tax shall be designated and spent for promoting tourism, travel or business that generates tourism or travel in the Richmond metropolitan area; and

2. An additional transient occupancy tax not to exceed two percent of the amount of the charge for the occupancy of any room or space occupied. The tax imposed hereunder shall not apply to rooms or spaces rented and continuously occupied by the same individual or same group of individuals for 30 or more days. The revenues collected from the additional tax shall be designated and spent for expanding the Richmond Centre, a convention and exhibition facility in the City of Richmond.

3. An additional transient occupancy tax not to exceed one percent of the amount of the charge for the occupancy of any room or space occupied. The tax imposed hereunder shall not apply to rooms or spaces rented and continuously occupied by the same individual or group of individuals for 30 or more days. The revenues collected from the additional tax shall be designated and spent for the development and improvement of the Virginia Performing Arts Foundation's facilities in Richmond, for promoting the use of the Richmond Centre and for promoting tourism, travel or business that generates tourism and travel in the Richmond metropolitan area.

B. ~~In addition to such transient occupancy taxes as are authorized by §§ 58.1-3819 through 58.1-3821,~~ any Any county with the county manager plan of government may impose an additional transient occupancy tax not to exceed two percent of the amount of the charge for the occupancy of any room or space occupied, provided the county's governing body approves the construction of a county conference center. The tax imposed hereunder shall not apply to rooms or spaces rented and continuously occupied by the same individual or same group of individuals for 30 or more days. The revenues collected from the additional tax shall be designated and spent for the design, construction, debt payment, and operation of such conference center.

C. 1. ~~In addition to such transient occupancy taxes as are authorized by §§ 58.1-3819 through 58.1-3821,~~ the The Counties of James City and York may impose an additional transient occupancy tax not to exceed \$2 per room per night for the occupancy of any overnight guest room. The revenues collected from the additional tax shall be designated and expended solely for advertising the Historic Triangle area, which includes all of the City of Williamsburg and the Counties of James City and York, as an overnight tourism destination by the members of the Williamsburg Area Destination Marketing Committee of the Greater Williamsburg Chamber and Tourism Alliance. The tax imposed by this subsection shall not apply to travel campground sites or to rooms or spaces rented and continuously occupied by the same individual or same group of individuals for 30 or more days.

2. The Williamsburg Area Destination Marketing Committee shall consist of the members as provided herein. The governing bodies of the City of Williamsburg, the County of James City, and the

County of York shall each designate one of their members to serve as members of the Williamsburg Area Destination Marketing Committee. These three members of the Committee shall have two votes apiece. In no case shall a person who is a member of the Committee by virtue of the designation of a local governing body be eligible to be selected a member of the Committee pursuant to subdivision a.

a. Further, one member of the Committee shall be selected by the Board of Directors of the Williamsburg Hotel and Motel Association; one member of the Committee shall be from The Colonial Williamsburg Foundation and shall be selected by the Foundation; one member of the Committee shall be an employee of Busch Gardens Europe/Water Country USA and shall be selected by Busch Gardens Europe/Water Country USA; one member of the Committee shall be from the Jamestown-Yorktown Foundation and shall be selected by the Foundation; one member of the Committee shall be selected by the Executive Committee of the Greater Williamsburg Chamber and Tourism Alliance; and one member of the Committee shall be the President and Chief Executive Officer of the Virginia Tourism Authority who shall serve ex officio. Each of these six members of the Committee shall have one vote apiece. The President of the Greater Williamsburg Chamber and Tourism Alliance shall serve ex officio with nonvoting privileges unless chosen by the Executive Committee of the Greater Williamsburg Chamber and Tourism Alliance to serve as its voting representative. The Executive Director of the Williamsburg Hotel and Motel Association shall serve ex officio with nonvoting privileges unless chosen by the Board of Directors of the Williamsburg Hotel and Motel Association to serve as its voting representative.

In no case shall more than one person of the same local government, including the governing body of the locality, serve as a member of the Committee at the same time.

If at any time a person who has been selected to the Committee by other than a local governing body becomes or is (a) a member of the local governing body of the City of Williamsburg, the County of James City, or the County of York, or (b) an employee of one of such local governments, the person shall be ineligible to serve as a member of the Committee while a member of the local governing body or an employee of one of such local governments. In such case, the body that selected the person to serve as a member of the Commission shall promptly select another person to serve as a member of the Committee.

3. The Williamsburg Area Destination Marketing Committee shall maintain all authorities granted by this section. The Greater Williamsburg Chamber and Tourism Alliance shall serve as the fiscal agent for the Williamsburg Area Destination Marketing Committee with specific responsibilities to be defined in a contract between such two entities. The contract shall include provisions to reimburse the Greater Williamsburg Chamber and Tourism Alliance for annual audits and any other agreed-upon expenditures. The Williamsburg Area Destination Marketing Committee shall also contract with the Greater Williamsburg Chamber and Tourism Alliance to provide administrative support services as the entities shall mutually agree.

4. The provisions in subdivision 2 relating to the composition and voting powers of the Williamsburg Area Destination Marketing Committee shall be a condition of the authority to impose the tax provided herein.

For purposes of this subsection, "advertising the Historic Triangle area" as an overnight tourism destination means advertising that is intended to attract visitors from a sufficient distance so as to require an overnight stay of at least one night.

D. ~~In addition to such transient occupancy taxes as are authorized by §§ 58.1-3819 through 58.1-3822,~~ Bedford County may impose an additional transient occupancy tax not to exceed two percent of the amount of the charge for the occupancy of any room or space occupied. The tax imposed hereunder shall not apply to rooms or spaces rented and continuously occupied by the same individual or same group of individuals for 30 or more days.

The revenues collected from the additional tax shall be designated and spent solely for tourism and travel; marketing of tourism; or initiatives that, as determined after consultation with local tourism industry organizations, including representatives of lodging properties located in the county, attract travelers to the locality, increase occupancy at lodging properties, and generate tourism revenues in the locality.

E. ~~In addition to such transient occupancy taxes as are authorized by §§ 58.1-3819 through 58.1-3822,~~ Botetourt County may impose an additional transient occupancy tax not to exceed two percent of the amount of the charge for the occupancy of any room or space occupied. The tax imposed hereunder shall not apply to rooms or spaces rented and continuously occupied by the same individual or same group of individuals for 30 or more days.

The revenue generated and collected from the two percent tax rate increase shall be designated and expended solely for advertising the Roanoke metropolitan area as an overnight tourist destination by members of the Roanoke Valley Convention and Visitors Bureau. For purposes of this subsection, "advertising the Roanoke metropolitan area as an overnight tourism destination" means advertising that is intended to attract visitors from a sufficient distance so as to require an overnight stay.

F. The county tax limitations imposed pursuant to § 58.1-3711 shall apply to any tax levied under this section, mutatis mutandis.

*G. The authority to impose a tax pursuant to this section shall be in addition to the authority*

*provided by the provisions of § 58.1-3819.*

**§ 58.1-3825.3. Additional transient occupancy tax in Arlington County.**

In addition to ~~such~~ *the* transient occupancy taxes as ~~are~~ *tax* authorized by §§ § 58.1-3819 and 58.1-3820, beginning July 1, 2018, and ending July 1, 2021, Arlington County may impose an additional transient occupancy tax not to exceed one-fourth of one percent of the amount of the charge for the occupancy of any room or space occupied. The revenues collected from the additional tax shall be designated and spent for the purpose of promoting tourism and business travel in the county.

**§ 58.1-3830. Local cigarette taxes authorized; use of dual die or stamp to evidence payment.**

A. ~~No provision of Chapter 10 (§ 58.1-1000 et seq.) of this title shall be construed to deprive counties, cities, and towns of the right~~ *Any county, city, or town is authorized to levy taxes upon the sale or use of cigarettes; provided such county, city or town had such power prior to January 1, 1977.* The governing body of any county, city, or town ~~which~~ *that* levies a cigarette tax and permits the use of meter impressions or stamps to evidence its payment may authorize an officer of the county, city, or town or joint enforcement authority to enter into an arrangement with the Department of Taxation under which a tobacco wholesaler who so desires may use a dual die or stamp to evidence the payment of both the county, city, or town tax, and the state tax, and the Department is hereby authorized to enter into such an arrangement. The procedure under such an arrangement shall be such as may be agreed upon by and between the authorized county, city, town or joint enforcement authority officer and the Department.

B. Any county cigarette tax imposed shall not apply within the limits of any town located in such county where such town now, or hereafter, imposes a town cigarette tax. However, if the governing body of any such town shall provide that a county cigarette tax, as well as the town cigarette tax, shall apply within the limits of such town, then such cigarette tax may be imposed by the county within such town.

C. *The maximum tax rate imposed by a locality on cigarettes pursuant to the provisions of this section shall be as follows:*

1. *If such locality is (i) a city or town that, on January 1, 2020, had in effect a rate not exceeding two cents (\$0.02) per cigarette sold or (ii) a county, then the maximum rate shall be two cents (\$0.02) per cigarette sold.*

2. *If such locality is a city or town that, on January 1, 2020, had in effect a rate exceeding two cents (\$0.02) per cigarette sold, then the maximum rate shall be the rate in effect on January 1, 2020.*

**§ 58.1-3833. County food and beverage tax.**

A. 1. Any county is hereby authorized to levy a tax on food and beverages sold, for human consumption, by a restaurant, as such term is defined in § 35.1-1, not to exceed ~~four~~ *six* percent of the amount charged for such food and beverages. Such tax shall not be levied on food and beverages sold through vending machines or by (i) boardinghouses that do not accommodate transients; (ii) cafeterias operated by industrial plants for employees only; (iii) restaurants to their employees as part of their compensation when no charge is made to the employee; (iv) volunteer fire departments and volunteer emergency medical services agencies; nonprofit churches or other religious bodies; or educational, charitable, fraternal, or benevolent organizations the first three times per calendar year and, beginning with the fourth time, on the first \$100,000 of gross receipts per calendar year from sales of food and beverages (excluding gross receipts from the first three times), as a fundraising activity, the gross proceeds of which are to be used by such church, religious body or organization exclusively for nonprofit educational, charitable, benevolent, or religious purposes; (v) churches that serve meals for their members as a regular part of their religious observances; (vi) public or private elementary or secondary schools or institutions of higher education to their students or employees; (vii) hospitals, medical clinics, convalescent homes, nursing homes, or other extended care facilities to patients or residents thereof; (viii) day care centers; (ix) homes for the aged, infirm, handicapped, battered women, narcotic addicts, or alcoholics; or (x) age-restricted apartment complexes or residences with restaurants, not open to the public, where meals are served and fees are charged for such food and beverages and are included in rental fees. Also, the tax shall not be levied on food and beverages: (a) when used or consumed and paid for by the Commonwealth, any political subdivision of the Commonwealth, or the United States; ~~or~~ (b) provided by a public or private nonprofit charitable organization or establishment to elderly, infirm, blind, handicapped, or needy persons in their homes, or at central locations; or (c) provided by private establishments that contract with the appropriate agency of the Commonwealth to offer food, food products, or beverages for immediate consumption at concession prices to elderly, infirm, blind, handicapped, or needy persons in their homes or at central locations.

2. Grocery stores and convenience stores selling prepared foods ready for human consumption at a delicatessen counter shall be subject to the tax, for that portion of the grocery store or convenience store selling such items.

3. ~~This tax shall be levied only if the tax is approved in a referendum within the county which shall be held in accordance with § 24.2-684 and initiated either by a resolution of the board of supervisors or on the filing of a petition signed by a number of registered voters of the county equal in number to 10 percent of the number of voters registered in the county, as appropriate on January 1 of the year in~~

which the petition is filed with the court of such county. However, no referendum initiated by a resolution of the board of supervisors shall be authorized in a county in the three calendar years subsequent to the electoral defeat of any referendum held pursuant to this section in such county. The clerk of the circuit court shall publish notice of the election in a newspaper of general circulation in the county once a week for three consecutive weeks prior to the election. If the voters affirm the levy of a local meals tax, the tax shall be effective in an amount and on such terms as the governing body may by ordinance prescribe. If such resolution of the board of supervisors or such petition states for what projects and/or purposes the revenues collected from the tax are to be used, then the question on the ballot for the referendum shall include language stating for what projects and/or purposes the revenues collected from the tax are to be used.

4. Any referendum held for the purpose of approving a county food and beverage tax pursuant to this section shall, in the language of the ballot question presented to voters, contain the following text in a paragraph unto itself: "If this food and beverage tax is adopted and a maximum tax rate of four percent is imposed, then the total tax imposed on all prepared food and beverage shall be ..." followed by the total, expressed as a percentage, of all existing ad valorem taxes applicable to the transaction added to the four percent county food and beverage tax to be approved by the referendum.

5. Notwithstanding any other provision of this section, if a county that has not imposed a county food and beverage tax adopts an ordinance or resolution pursuant to subdivision 1 of § 15.2-2607 providing for the payment of the principal and premium, if any, and interest on bonds issued in accordance with the Public Finance Act (§ 15.2-2600 et seq.) from revenue collected from a county food and beverage tax, then the ballot may provide, as a single question:

- a. The purpose or purposes of the bonds to be issued;
- b. The estimated maximum amount of such bonds proposed in the notice required in subsection A of § 15.2-2606;
- c. The request for approval by the voters of a county food and beverage tax authorized and levied in accordance with subdivision 3;
- d. The language required to be included in the ballot question as set forth in subdivision 4; and
- e. An explanation that the bonds shall be issued only if the county food and beverage tax is approved in the referendum.

Any referendum placed on the ballot pursuant to this subdivision 5 shall be submitted according to the procedures specified in § 24.2-684.

The term "beverage" as set forth herein shall mean alcoholic beverages as defined in § 4.1-100 and nonalcoholic beverages served as part of a meal. The tax shall be in addition to the sales tax currently imposed by the county pursuant to the authority of Chapter 6 (§ 58.1-600 et seq.). Collection of such tax shall be in a manner prescribed by the governing body.

B. Notwithstanding the provisions of subsection A, Roanoke County, Rockbridge County, Frederick County, Arlington County, and Montgomery County are hereby authorized to levy a tax on food and beverages sold for human consumption by a restaurant, as such term is defined in § 35.1-1 and as modified in subsection A and subject to the same exemptions, not to exceed four percent of the amount charged for such food and beverages, provided that the governing body of the respective county holds a public hearing before adopting a local food and beverage tax, and the governing body by unanimous vote adopts such tax by local ordinance. The tax shall be effective in an amount and on such terms as the governing body may by ordinance prescribe.

C. Nothing herein contained shall affect any authority heretofore granted to any county, city, or town to levy a meals tax. The county tax limitations imposed pursuant to § 58.1-3711 shall apply to any tax levied under this section, mutatis mutandis. All food and beverage tax collections and all meals tax collections shall be deemed to be held in trust for the county, city, or town imposing the applicable tax. The wrongful and fraudulent use of such collections other than remittance of the same as provided by law shall constitute embezzlement pursuant to § 18.2-111.

D. No county which has heretofore adopted an ordinance pursuant to subsection A shall be required to submit an amendment to its meals tax ordinance to the voters in a referendum.

E. C. Notwithstanding any other provision of this section, no locality shall levy any tax under this section upon (i) that portion of the amount paid by the purchaser as a discretionary gratuity in addition to the sales price; (ii) that portion of the amount paid by the purchaser as a mandatory gratuity or service charge added by the restaurant in addition to the sales price, but only to the extent that such mandatory gratuity or service charge does not exceed 20 percent of the sales price; or (iii) alcoholic beverages sold in factory sealed containers and purchased for off-premises consumption or food purchased for human consumption as "food" is defined in the Food Stamp Act of 1977, 7 U.S.C. § 2012, as amended, and federal regulations adopted pursuant to that act, except for the following items: sandwiches, salad bar items sold from a salad bar, prepackaged single-serving salads consisting primarily of an assortment of vegetables, and nonfactory sealed beverages.

#### **§ 58.1-3834. Apportionment of food and beverage or meals tax.**

In any case where a business is located partially within two or more local jurisdictions by reason of the boundary line between the local jurisdictions passing through such place of business, and one or

more of the local jurisdictions imposes the food and beverage or meals tax, the tax rate shall be computed by applying the apportionment formula in § 58.1-3709 to the food and beverage or meals tax rate of each applicable local jurisdiction. Such apportioned rate shall be rounded to the nearest one-half percent; ~~provided, the total tax rate shall not exceed the rate authorized in § 58.1-3833.~~

**§ 58.1-3840. Certain excise taxes permitted.**

A. The provisions of Chapter 6 (§ 58.1-600 et seq.) to the contrary notwithstanding, any city or town having general taxing powers established by charter pursuant to or consistent with the provisions of § 15.2-1104 *and, to the extent authorized in this chapter, any county* may impose excise taxes on cigarettes, admissions, transient room rentals, meals, and travel campgrounds. No such taxes on meals may be imposed on (i) that portion of the amount paid by the purchaser as a discretionary gratuity in addition to the sales price of the meal; (ii) that portion of the amount paid by the purchaser as a mandatory gratuity or service charge added by the restaurant in addition to the sales price of the meal, but only to the extent that such mandatory gratuity or service charge does not exceed 20 percent of the sales price; or (iii) food and beverages sold through vending machines or on any tangible personal property purchased with food coupons issued by the United States Department of Agriculture under the Food Stamp Program or drafts issued through the Virginia Special Supplemental Food Program for Women, Infants, and Children. No such taxes on meals may be imposed when sold or provided by (a) restaurants, as such term is defined in § 35.1-1, to their employees as part of their compensation when no charge is made to the employee; (b) volunteer fire departments and volunteer emergency medical services agencies; nonprofit churches or other religious bodies; or educational, charitable, fraternal, or benevolent organizations, the first three times per calendar year and, beginning with the fourth time, on the first \$100,000 of gross receipts per calendar year from sales of meals (excluding gross receipts from the first three times), as a fundraising activity, the gross proceeds of which are to be used by such church, religious body or organization exclusively for nonprofit educational, charitable, benevolent, or religious purposes; (c) churches that serve meals for their members as a regular part of their religious observances; (d) public or private elementary or secondary schools or institutions of higher education to their students or employees; (e) hospitals, medical clinics, convalescent homes, nursing homes, or other extended care facilities to patients or residents thereof; (f) day care centers; (g) homes for the aged, infirm, handicapped, battered women, narcotic addicts, or alcoholics; or (h) age-restricted apartment complexes or residences with restaurants, not open to the public, where meals are served and fees are charged for such food and beverages and are included in rental fees.

Also, the tax shall not be levied on meals: (1) when used or consumed and paid for by the Commonwealth, any political subdivision of the Commonwealth, or the United States; (2) provided by a public or private nonprofit charitable organization or establishment to elderly, infirm, blind, handicapped, or needy persons in their homes, or at central locations; or (3) provided by private establishments that contract with the appropriate agency of the Commonwealth to offer food, food products, or beverages for immediate consumption at concession prices to elderly, infirm, blind, handicapped, or needy persons in their homes or at central locations.

In addition, as set forth in § 51.5-98, no blind person operating a vending stand or other business enterprise under the jurisdiction of the Department for the Blind and Vision Impaired and located on property acquired and used by the United States for any military or naval purpose shall be required to collect and remit meals taxes.

B. Notwithstanding any other provision of this section, no city or town shall levy any tax under this section upon alcoholic beverages sold in factory sealed containers and purchased for off-premises consumption or food purchased for human consumption as "food" is defined in the Food Stamp Act of 1977, 7 U.S.C. § 2012, as amended, and federal regulations adopted pursuant to that act, except for the following items: sandwiches, salad bar items sold from a salad bar, prepackaged single-serving salads consisting primarily of an assortment of vegetables, and nonfactory sealed beverages.

C. Any city or town that is authorized to levy a tax on admissions may levy the tax on admissions paid for any event held at facilities that are not owned by the city or town at a lower rate than the rate levied on admissions paid for any event held at its city- or town-owned civic centers, stadiums, and amphitheatres.

D. [Expired.]

**2. That §§ 58.1-3818.01, 58.1-3818.03, and 58.1-3818.04 of the Code of Virginia are repealed; that §§ 58.1-3820 and 58.1-3821 of the Code of Virginia are repealed effective May 1, 2021; and that § 58.1-3831 of the Code of Virginia is repealed effective July 1, 2021.**

**3. That the provisions of this act amending §§ 58.1-3819, 58.1-3823, as it is currently effective and as it may become effective, and 58.1-3825.3 of the Code of Virginia shall become effective May 1, 2021, and that the provisions of this act amending § 58.1-3830 of the Code of Virginia shall become effective on July 1, 2021.**

**4. That notwithstanding the provisions of this act, no county that held a referendum pursuant to § 58.1-3833 of the Code of Virginia prior to July 1, 2020, that was defeated may impose a tax pursuant to § 58.1-3833 of the Code of Virginia until six years after the date of such referendum, unless a successful referendum was held after the defeated referendum and before July 1, 2020.**

5. That the Division of Legislative Services (the Division) shall convene a work group of stakeholders to identify and make recommendations as to other amendments necessary, including repealing obsolete provisions and making technical amendments to existing provisions, to the Code of Virginia to effectuate the provisions of this act. The Division also shall identify the different legal authorities and requirements that apply to cities and counties that are not related to taxation, including those related to the provision of local services and related to sovereign immunity. The Division shall submit a summary of its recommendations and a draft of any recommended changes to the Chairmen of the House Committees on Appropriations and Finance and the Senate Committee on Finance and Appropriations no later than October 31, 2020.

6. That the Department of Taxation (the Department) shall convene a work group of stakeholders to identify and make recommendations for (i) modernizing the process for using stamps to certify that tax has been paid on cigarettes and (ii) unifying the stamping process so that it is administered solely by the Department of Taxation. The Department shall submit a summary of its recommendations, including any proposed amendments to the Code of Virginia, to the Chairmen of the House Committees on Appropriations and Finance and the Senate Committee on Finance and Appropriations no later than October 31, 2020.

# Clarke County Board of Supervisors



**Berryville Voting District**  
**Matthew E. Bass**  
 (540) 955-5175

**Millwood Voting District**  
**Terri T. Catlett**  
 (540) 837-2328

**Russell Voting District**  
**Doug Lawrence**  
 (540) 955-2144

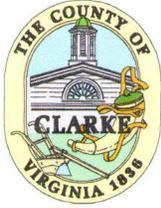
**Buckmarsh Voting District**  
**David S. Weiss – Chair**  
 (540) 955-2151

**White Post Voting District**  
**Bev B. McKay – Vice Chair**  
 (540) 837-1331

**County Administrator**  
**Chris Boies**  
 (540) 955-5175

Vendor	Location
7/11	Rout 7 & Tripple J Road
7/11	Route 7 & Kimble Road
7/11	Route 522 & Route 277
B'Ville Apiary	Berryville
Freedom Funnel Cakes (Food Truck)	Waterloo
Handi-Mart (to include Baskin Robins, Dunkin Donuts, Subway)	Route 50 & Route 340
Hog-It-Up BBQ	Bluemont
Horseshoe Curve	Route 7 & Pine Grove Road
Jim's Country Store	Front Royal
L'Auberge Provencale	Route 340
Locke store	Millwood
Lone Oak	Route 50 & Route 340
Mackintosh Farm Market	Russell Road - Berryville
McDonalds	Route 50 & Route 340
Mt. Airy Farm Market	Route 50 & Route 340
Nalls Farm Market	Route 7 & Chilly Hollow Road
Pine Grove Restaurant	Route 7 & Pine Grove Road
Route 340 Fuel Depot	Route 340
Sheetz	Route 50 & Route 340
The Buttery	Millwood
The Drippity Cone Ice cream	Route 50 & Route 340
Trey's Chips	Route 50 & Route 340
Village Pizza	Route 7 & Pine Grove Road

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 (540) 955-5175

Below are the compiled results of research into surrounding jurisdictions who impose a meals tax and their generated revenue.

Locality	Tax Rate	FY 2020 Budgeted
<b>Augusta County</b>	4.0%	\$ 2,550,000
<b>Bath County</b>	4.0%	\$ 905,907
<b>Berryville, Town of</b>	4.0%	\$ 265,000
<b>Frederick County</b>	4.0%	\$ 7,156,032
<b>Harrisonburg, City of</b>	7.0%	\$ 14,389,000
<b>Leesburg, Town of</b>	3.5%	\$ 5,815,000
<b>Middletown, Town of</b>	5.0%	\$ 161,000
<b>Page County</b>	4.0%	\$ 280,000
<b>Rockingham County</b>	4.0%	\$ 1,300,000
<b>Staunton, City of</b>	7.0%	\$ 4,600,000
<b>Stephens City, Town of</b>	5.0%	\$ 138,000
<b>Strasburg, Town of</b>	6.0%	\$ 778,973
<b>Warren County</b>	4.0%	\$ 1,000,000
<b>Waynesboro, City of</b>	7.0%	\$ 37,600,000
<b>Winchester, City of</b>	6.0%	\$ 8,600,000
<b>Woodstock, Town of</b>	6.0%	\$ 1,520,280
<b>Warrenton, Town of</b>	4.0%	\$ 2,765,000

## Entities Currently Paying Transient Occupancy Tax

Airbnb

Crossed Racquets Inn

Foxglove Retreat

Mountain Lake Campground

L'Auberge

Project Hope

Rosemont Manor

Smithfield Farm

Waypoint House B&B

# VIRGINIA ACTS OF ASSEMBLY -- 2020 SESSION

## CHAPTER 602

*An Act to amend and reenact § 53.1-120 of the Code of Virginia, relating to courthouse and courtroom security; assessment.*

[S 149]

Approved April 2, 2020

**Be it enacted by the General Assembly of Virginia:**

**1. That § 53.1-120 of the Code of Virginia is amended and reenacted as follows:**

**§ 53.1-120. Sheriff to provide for courthouse and courtroom security; designation of deputies for such purpose; assessment.**

A. Each sheriff shall ensure that the courthouses and courtrooms within his jurisdiction are secure from violence and disruption and shall designate deputies for this purpose. A list of such designations shall be forwarded to the Director of the Department of Criminal Justice Services.

B. The chief circuit court judge, the chief general district court judge and the chief juvenile and domestic relations district court judge shall be responsible by agreement with the sheriff of the jurisdiction for the designation of courtroom security deputies for their respective courts. If the respective chief judges and sheriff are unable to agree on the number, type and working schedules of courtroom security deputies for the court, the matter shall be referred to the Compensation Board for resolution in accordance with existing budgeted funds and personnel.

C. The sheriff shall have the sole responsibility for the identity of the deputies designated for courtroom security.

D. Any county or city, through its governing body, may assess a sum not in excess of ~~\$10~~ \$20 as part of the costs in each criminal or traffic case in its district or circuit court in which the defendant is convicted of a violation of any statute or ordinance. If a town provides court facilities for a county, the governing body of the county shall return to the town a portion of the assessments collected based on the number of criminal and traffic cases originating and heard in the town. The imposition of such assessment shall be by ordinance of the governing body that may provide for different sums in the circuit courts and district courts. The assessment shall be collected by the clerk of the court in which the case is heard, remitted to the treasurer of the appropriate county or city and held by such treasurer to be appropriated by the governing body to the sheriff's office. The assessment shall be used solely for the funding of courthouse security personnel, and, if requested by the sheriff, equipment and other personal property used in connection with courthouse security.

**Table 14.3**  
**Specific BPOL Tax Rates per \$100 by Business Category, 2018**

Locality	Contracting	Retail	Repair, Personal, & Business Svcs.†	Financial, Real Estate & Prof. Svcs.†	Wholesale Gross Receipts or Gross Purchases
<b>Cities</b> (Note: All cities responded to the survey.)					
Alexandria	\$0.16	\$0.20	\$0.35	\$0.35/ \$0.58 PR	\$0.05 P
Bristol	\$0.16	\$0.20	\$0.20	\$0.20	\$0.05 P
Buena Vista	\$0.16	\$0.20	\$0.36	\$0.58	\$0.05 P
Charlottesville	\$0.16	\$0.20	\$0.36 PE \$0.30 RP	\$0.58 RE \$0.50 F	\$0.25 P
Chesapeake	\$0.16	\$0.20	\$0.36 <sup>a</sup>	\$0.58 <sup>b</sup>	\$0.12 P
Colonial Heights	\$0.15	\$0.20	\$0.35	\$0.57	\$0.05 P
Covington	\$0.16	\$0.20	\$0.36	\$0.58	\$0.12 GR
Danville	\$0.16	\$0.20	\$0.36	\$0.58	\$0.15 P
Emporia	\$0.16	\$0.20	\$0.36	\$0.58	\$0.05 P
Fairfax	\$0.16	\$0.20	\$0.27*	\$0.40	\$0.05 P
Falls Church	\$0.16	\$0.19	\$0.36*	\$0.52	\$0.08 GR
Franklin	\$0.15	\$0.20	\$0.30*	\$0.58	\$0.10 P
Fredericksburg	\$0.16	\$0.20	\$0.36	\$0.58/ \$0.46 F	\$0.05 P
Galax	\$0.16	\$0.20	\$0.20	\$0.58	\$0.05 P
Hampton	\$0.16	\$0.20	\$0.36*	\$0.58	\$0.15 P
Harrisonburg	\$0.16	\$0.20	\$0.20	\$0.58	\$0.17 GR
Hopewell	\$0.16	\$0.20	\$0.36*	\$0.58	\$0.25 GR
Lexington	\$0.16	\$0.20	\$0.36	\$0.58	\$0.05 P
Lynchburg	\$0.16	\$0.20	\$0.36	\$0.58	>\$100K=\$0.28 P
Manassas	\$0.10	\$0.12	\$0.22*	\$0.33/ \$0.35 F	\$0.05 P
Manassas Park	\$0.10	\$0.15	\$0.18	\$0.35	>\$10K=\$0.05 P
Martinsville	\$0.10	\$0.20	\$0.36*	\$0.58	\$0.05 P
Newport News	\$0.15	\$0.20	\$0.36	\$0.58	>\$10K=\$0.20 P
Norfolk	\$0.16	\$0.20	\$0.36 RP, PE	\$0.58 F, RE	\$0.15 P
Norton	\$0.16	\$0.20	\$0.36	\$0.50	\$0.25 P
Petersburg	\$0.16	\$0.20	\$0.32*	\$0.58	N/A
Poquoson	\$0.16	\$0.20	\$0.36	\$0.58	\$0.05 P
Portsmouth	\$0.16	\$0.20	\$0.36	\$0.58	\$0.15 P
Radford	\$0.125	\$0.135	\$0.14	\$0.365	\$0.07 P
Richmond	\$0.19	\$0.20	\$0.36	\$0.58	\$0.22 P
Roanoke	\$0.16	\$0.20	\$0.36	\$0.58	\$0.26 P
Salem	\$0.16	\$0.20	\$0.36	\$0.58	\$0.13 P
Staunton	\$0.16	\$0.20	\$0.36*	\$0.40	N/A
Suffolk	\$0.16	\$0.20	\$0.36 RP, PE	\$0.58	\$0.09 P
Virginia Beach	\$0.16	\$0.20	\$0.36	\$0.58	\$0.12 P
Waynesboro	\$0.16	\$0.20	\$0.36	\$0.58	\$0.15 P
Williamsburg	\$0.16	\$0.20	\$0.36*	\$0.58	\$0.05 GR
Winchester	\$0.16	\$0.20	\$0.36* RP, PE	\$0.58 F, RE	\$0.20 P
<b>Counties</b> (Note: All counties responded to the survey. Those that answered "not applicable" for all items in this table are excluded.)					
Albemarle	\$0.16	\$0.20	\$0.36	\$0.58	\$0.05 P
Alleghany	\$0.08	\$0.10	\$0.18 RP, PE	\$0.29 F, RE	\$0.05 P
Amelia	\$0.08	\$0.10	\$0.18	\$0.25	\$0.02 GR
Amherst	\$0.13	N/A	\$0.31*	\$0.50	N/A
Arlington	\$0.16	\$0.20	\$0.35	\$0.36	>\$100K=\$0.08 GR

Note: See last page of Table 14.3 for abbreviations.

N/A Not applicable.

\* An asterisk indicates that the locality applies the tax rate of this category on its mail-order based businesses. Otherwise, mail-order based businesses are taxed in the retail category or they are not taxed.

† If a lone general rate is shown, it applies to the three categories. If a general rate is shown, followed by one or more categories, the general rate applies except for the listed categories. If no general rate is shown, but category rates are shown, then only categories listed are taxed.

<sup>a</sup> In the city of Chesapeake for gross receipts exceeding \$500,000, the tax rate is \$0.30/\$100.

<sup>b</sup> In the city of Chesapeake the rate for P and RE is always \$0.58/\$100. F is charged a rate of \$0.58/\$100 on the first \$1M gross receipts. For receipts greater than \$1M, the rate is \$0.12/\$100.

**Table 14.3 Specific BPOL Tax Rates per \$100 by Business Category, 2018 (continued)**

Locality	Contracting	Retail	Repair, Personal, & Business Svcs. <sup>†</sup>	Financial, Real Estate & Prof. Svcs. <sup>†</sup>	Wholesale Gross Receipts or Gross Purchases
<b>Counties (continued)</b>					
Augusta	\$0.16	\$0.20	\$0.30*	\$0.30	\$0.05 GR
Botetourt	\$0.08	\$0.10	\$0.18	\$0.29	\$0.05 P
Campbell	\$0.16	\$0.20	\$0.35	\$0.50	\$0.05 P
Caroline	\$0.12	\$0.15	\$0.19	\$0.49	\$0.05 P
Chesterfield	\$0.14	\$0.19	\$0.20	\$0.20	\$0.10 P
Cumberland	\$0.05	\$0.05	\$0.05	\$0.10	\$0.05 GR
Dinwiddie	\$0.14	\$0.16	\$0.30	\$0.45	\$0.05 GR
Fairfax	\$0.11	\$0.17	\$0.19	\$0.31	\$0.04 P
Fauquier	\$0.085	\$0.10	\$0.187 RP, PE	\$0.2975 F, RE	\$0.04 P
Frederick	\$0.16	\$0.20	\$0.36	\$0.58	\$0.05 P
Gloucester	\$0.10	\$0.10 <sup>c</sup>	\$0.10	\$0.10	\$0.05 P
Goochland	\$0.10	\$0.05	\$0.10 B, PE \$0.05 RP	\$0.15	N/A
Greene	\$0.12	\$0.15	\$0.27	\$0.44	\$0.04 P
Greensville	\$0.16	\$0.16	\$0.30	\$0.40	\$0.05 P
Halifax	\$0.11	\$0.14	\$0.24	\$0.39	\$0.03 GR
Hanover	\$0.10	N/A	N/A	N/A	N/A
Henrico	\$0.15	\$0.20	\$0.20	\$0.20	\$0.20 P <sup>d</sup>
Henry <sup>e</sup>	\$0.025	\$0.15	\$0.15	\$0.25	\$0.05 P
Isle of Wight	\$0.16	\$0.20	\$0.36	\$0.58	\$0.05 P
James City	\$0.16	\$0.20	\$0.36	\$0.58	\$0.05 P
King George	\$0.12	\$0.10	\$0.10	\$0.25	\$0.05 P
King William	\$0.16	\$0.20	\$0.16	\$0.38	\$0.05 GR
Loudoun	\$0.13	\$0.17	\$0.16 R \$0.17 B \$0.23 PE	\$0.33	\$0.05 P
Louisa	\$0.16	N/A	N/A	N/A	N/A
Mathews	\$0.05	\$0.15	\$0.05*	\$0.15	\$0.05 GR
Middlesex	\$0.05	\$0.07	\$0.12	\$0.19	\$0.02 P
New Kent	\$0.12	\$0.15	\$0.27	\$0.44	\$0.04 GR
Nottoway	\$0.04	\$0.05	\$0.09	\$0.15	\$0.02 P
Page	\$0.10	\$0.10	\$0.20	\$0.30	\$0.05 GR
Prince George	\$0.16	\$0.15	\$0.20	\$0.20	N/A
Prince William	\$0.13	\$0.17	\$0.21	\$0.33	> \$100K = \$25
Pulaski	\$0.14	\$0.20	\$0.15	\$0.07	\$0.05 P
Roanoke	\$0.16	\$0.20	\$0.36	\$0.58	\$0.05 P
Rockbridge	\$0.10	\$0.13	\$0.23	\$0.38	\$0.05 GR
Southampton	\$0.10	N/A	\$0.25*	\$0.58	\$0.05 P
Spotsylvania	\$0.08	\$0.10	\$0.18	\$0.29	\$0.02 P
Surry	\$0.10	\$0.15	\$0.20*	\$0.30	\$0.05 GR
Sussex	\$0.16	N/A	\$0.16	\$0.16	N/A
Warren	\$0.13	\$0.16	\$0.27*	\$0.41	\$0.05 P
York	\$0.16	\$0.20	\$0.36*	\$0.58	\$0.05 P

Note: See last page of Table 14.3 for abbreviations.

N/A Not applicable.

\* An asterisk indicates that the locality applies the tax rate of this category on its mail-order based businesses. Otherwise, mail-order based businesses are assessed a tax based on the retail category or they are not assessed.

† If a lone general rate is shown, it applies to the three categories. If a general rate is shown, followed by one or more categories, the general rate applies except for the listed categories. If no general rate is shown, but category rates are shown, then only categories listed are taxed.

<sup>e</sup> In Gloucester County, retail businesses are taxed at \$0.10/\$100 on the first \$200,000 in gross receipts. Receipts over that amount are taxed at \$0.20/\$100.

<sup>f</sup> Henrico County uses a minimum tax/tiered rate combination. For gross purchases up to \$10,000, the tax is \$25. For more than \$10,000 to \$5M the rate is \$0.20/\$100. For greater than \$5M to \$15M, the rate is \$0.15/\$100. For greater than \$15M to \$25M, the rate is \$0.10/\$100. For greater than \$25M to \$50M, the rate is \$0.05/\$100. For greater than \$50M to \$100M, the rate is \$0.025/\$100. Any gross purchases over \$100M are taxed at \$0.0125/\$100.

<sup>g</sup> Henry County charges a tax of \$30 on gross receipts (purchases for wholesale businesses) up to \$100,000. Amounts over \$100,000 are subject to the given category tax.

Initial Review: 06/16/2020  
Set Public Hearing: 06/16/2020  
Publication Dates: \_\_\_\_\_ Media: \_\_\_\_\_  
Public Hearing: \_\_\_\_\_ Code Update: \_\_\_\_\_  
Approved on a motion by: \_\_\_\_\_

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**Chapter 165, Article XVIII:** The Clarke County Board of Supervisors shall consider amending Clarke County Code Chapter 165 Article XVIII Assessment of Court Costs for Courthouse Security § 165-81. Fee imposed collection, use – in accordance of the Code of Virginia to allow for the increase of court security fee for persons convicted in Clarke County District or Circuit Court from \$10 to \$20 effective upon passage.

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## Chapter 165 Taxation

### Article XVIII Assessment of Court Costs for Courthouse Security

*§ 165-81. Fee imposed; collection; use.*  
[Added 2002-06-18,  
Amended 2007-07-17]

Pursuant to § 53.1-120. Sheriff to provide for courthouse and courtroom security; designation of deputies for such purpose; assessment (D) of the Code of Virginia there is hereby assessed a fee of ~~\$10~~ \$20 as part of the costs in each criminal or traffic case which is tried in either one of the district courts of the County of Clarke or in the Circuit Court of the County of Clarke and which results in conviction of any statute or ordinance.

This fee shall be collected by the Clerk of the Court in which the case is heard, remitted to the Treasurer of Clarke County, and held by the Treasurer subject to appropriation by the Board of Supervisors to the Sheriff of Clarke County for the funding of courthouse security personnel.

## MEMORANDUM

TO: Board of Supervisors

FR: Brenda Bennett, Accountant

DT: 6/08/2020

RE: *June Finance Report*

1. **CARES ACT funding.** FYI - The Committee discussed the receipt of \$1,275,451 in federal relief money through the CARES Act funds for Covid-19 related expenses. The Dept. of Joint Administrative Services has set up a new, distinct, general ledger account fund to record the receipt of this money. A memo was sent to the Town of Berryville, Town of Boyce and Clarke County Public Schools to participate in the receipt of this funding. Budget and appropriation actions for the relevant organizations will be brought forward on an as needed basis for action by the Board. Please find attached, a summary from Clarke County Public Schools, and the Town of Berryville, outlining their current/anticipated Covid-19 related expenses for consideration of reimbursement from the CARES ACT funds. All requests will be thoroughly reviewed to determine eligibility and compliance with the conditions set forth by the CARES ACT document. Also attached, is a list of Covid-19 related expenses to date.
2. **Disposition of Comcast Grant** FYI - The Comcast Broadband to White Post project is complete. The project came in approximately \$100,000 under budget and ahead of schedule. Pending a final audit by the state, there will most likely be grant funds to return.
3. **FY 21 Supplemental Appropriations**
  - a. **Boyce Elementary School Resource Officer:** (see Sheriff's Office memo) The Sheriff's Office has been awarded a continuation grant for the School Resource Officer located at Boyce Elementary School for FY21. The County has already appropriated the full salary and benefit amount for this position in the FY21 budget. The awarded grant revenue of \$29,480 would offset this expenditure. The Finance Committee recommends approval of the following:

*"Be it resolved that FY21 revenue of \$29,480 from the Commonwealth be recognized for the purpose of accepting DCJS SRO grant funds, for the continuation of a School Resource Officer assigned to Boyce Elementary School."*
  - b. **DG Cooley Elementary School Resource Officer:** (see Sheriff's Office memo) The Sheriff's Office has been awarded a new grant for FY21 for the purpose of providing a School Resource Officer at DG Cooley Elementary. The Finance Committee recommends approval of the following:

*"Be it resolved that FY21 Sheriff's budgeted expenditure and appropriation be increased \$56,432, that revenue of \$23,323 from the Commonwealth be recognized, and that the designation for Government Savings be decreased \$3,629, all for the purpose of hiring an additional School Resource Officer to be assigned to DG Cooley Elementary School."*
  - c. **EMS Materials & Supplies Program.** The EMS materials and supplies program was modified at several points in the budget process. It is now apparent that it is the Board's intention that the amount be set at \$20,000 higher than adopted. The Finance Committee recommends approval of the following:

*“Be it resolved that FY21 budgeted EMS Materials & Supplies expenditure and appropriation be increased \$20,000, and designation for Government Savings be decreased \$20,000, all for the purpose of providing materials and supplies to volunteer fire companies.”*

- d. EMS Fuel Program. In similar fashion it was the Board’s intention to fully fund the fuel program. The Finance Committee recommends approval of the following:

*“Be it resolved that FY21 budgeted EMS Fuel expenditure and appropriation be increased \$5,000, and designation for Government Savings be decreased \$5,000, all for the purpose of funding the EMS fuel program.”*

4. **Bills and Claims.** The Finance Committee recommends approval of this report.
5. **Standing Reports.** See Reconciliation of Appropriations, General Fund Balance, and Capital Projects reports attached.

# Clarke County Public Schools

317 West Main Street  
Berryville, Virginia 22611  
Phone: 540-955-6100  
Fax: 540-955-6109

Dr. Chuck Bishop  
Superintendent

Dr. Cathy Seal  
Director of Curriculum & Instruction

Frank Moore  
Director of Student Services

Rick Catlett  
Assistant Superintendent

Randy Trenary  
Director of Operations

Dr. Ed Shewbridge  
Director of Technology & Testing

*"Encourage Inspire Empower"*

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June 1, 2020

To: Chris Boies  
County Administrator

From: Dr. Chuck Bishop  
Division Superintendent

RE: CARES Act Funding

In response to your memo dated May 19, 2020 with respect to CARES Act funds available to Clarke County, please find listed below anticipated expenses for your consideration as we continue to serve our students and plan for the opening of the 2020-2021 school year. Items are not listed in order of importance.

- \$7,500 Food service salaries from June 9-August 25, 2020. p.10(4)  
3 employees at 12 hours per week (\$7500 is a not to exceed)
- \$5,500 Transportation employees to deliver food p.10(4)  
10 employees at 3 hours per week (not to exceed amount)
- \$3,000 40 infrared thermometers @ \$72 each p.9-10(2)
- \$60,000 200 Chromebooks for elementary students in need to p.10(4)  
support online/remote learning
- \$20,000 100 Kajeet hotspots to provide internet access to students p.10(4)  
without service
- \$36,000 10 automated handwashing stations for elementary schools p.9-10(2)

Thank you for your consideration.

**Town of Berryville, Virginia**  
**COVID-19 Related Expenses 3/5/20 through 5/15/20**

Date	Justification / Discription	Total Cost	Admin. Offices	Public Util. (Wtr & Waste Wtr Treatmnt) Public Works (Wtr dist. & Streets)	Police Dept.
3/5/2020	Additional treatment chemical supplies above our standard ability to store. We have had delivered additional Alum and Hypo to extend chemical storage in case of inability to deliver.	1,385.20		\$1,385.20	
3/11/2020	Purchase of additional antibacterial handsoap due to increased use during this time.	103.00		103.00	
3/11/2020	Purchase of additional paper towels and toilet paper for storage incase of lockdown.	373.05		373.05	
3/13/2020	Purchase additional nitrile gloves - PPE	384.29		384.29	
3/14/2020	Purchase of non-perisable emergency food supplies in case of employee lockdown.	39.36		39.36	
3/16/2020	Purchase spray bottles to make disinfecting spray with bleach for the Town office.	14.86		14.86	
3/16 -20/2020	Overtime paid to increase the Town water storage tanks to full capacity from standard operations level. Keeping tanks at full capacity will allow more flexibility should peronnel become an issue. Green total of 8 hours. Dorsey total of 14 hours.	543.87		543.87	
3/19/2020	Purchase of nitrile gloves - PPE	193.57		193.57	
3/20/2020	Purchase of Hand Sanitizer - not normally supplied here	184.74		184.74	
3/23/2020	Purchase of TYVEK suits as protecton when working on wastewater equipment with Raw Sewage contact	169.28		169.28	
4/2/2020	Treasurer, County of Clarke - Hand Sanitizer	31.00	31.00		
4/6/2020	Purchase of replacement P100 Mask filter cartridges	424.89		424.89	
4/10/2020	Disposable Face Mask	72.76		72.76	
4/27/2020	Purchase of Latex gloves for the Town office.	27.20	27.20		
4/27/2020	Treasurer, County of Clarke - Face Masks	120.00	120.00		
4/20/2020	Purchase of two cases of nitrile gloves for utility plants.	393.41		393.41	
4/20/2020	Purchase a case of gloves for Public Works	196.11		196.11	
4/21/2020	Disposable Mask	80.84		80.84	
4/21/2020	Disposable NK95 Mask	241.76		241.76	
4/21/2020	Catcotin Creek Distillery - Hand Sanitizer	132.45	79.47	52.98	
4/29/2020	Alcohol wipes for disinfecting computers / keyboards / etc.	159.48		159.48	
4/29/2020	Cs of Hand Sanitizer	227.16		227.16	
5/4/2020	A&A Sales Assoc. - 100 3 Ply Masks	108.00		108.00	
5/8/2020	Turtleback Case - 10 Re-Useable Face Masks	187.05			187.05
5/12/2020	Lowes - Plexiglass sheet, hooks, etc. (Sheild at Business Office Window)	162.14	162.14		
5/15/2020	Amazon - 20 protective eyeware sets	174.00			174.00
		<u>6,129.47</u>	<u>419.81</u>	<u>5,348.61</u>	<u>361.05</u>

Covid-19 Expenses

Vendor	Name	PO	Invoice Date	Check Run	Check No	Invoice Amount	Invoice Description	Check Date	Account Code	Notes
67	BB&T	20200881	4/9/2020	EJ043020	54408	\$ 3,659.25	Breathing Filters - CV	4/30/2020	100-000-000-000-3-32-323-32310-6011-PPE	cancelled-refunding
2880	Government Forms and Supplies	20200904	5/13/2020			\$ 234.00	CV: Germ/Sneeze Guards for Reg		100-000-000-000-1-13-131-13100-6000	cancelled-refunding
37	Amazon		2/28/2020	EJ043020	54402	\$ 451.99	20 cases of wipes-Boyce	4/30/2020	205-000-906-000-6-62-622-62220-6000	
37	Amazon		2/28/2020	EJ043020	54402	\$ 226.49	10 cases of wipes-JWMS	4/30/2020	205-000-906-000-6-62-622-62220-6000	
37	Amazon		2/28/2020	EJ043020	54402	\$ 451.99	20 cases of wipes-Cooley	4/30/2020	205-000-906-000-6-62-622-62220-6000	
37	Amazon		2/28/2020	EJ043020	54402	\$ 113.74	5 cases of wipes-Central Store	4/30/2020	107-000-000-000-0-00-000-00000-1500	
67	BB&T	Costco Order	2/28/2020	EJ052920		\$ 119.90	10 cases of wipes-CCHS	5/29/2020	205-000-906-000-6-62-622-62220-6000	
67	BB&T		3/9/2020	EJ033120	54185	\$ 75.80	CV-hand sanitizer	3/31/2020	100-000-000-000-1-13-131-13100-6000	
2067	Emergency Medical Products		3/26/2020	EJ041520	54351	\$ 627.00	CV-Fire & EMS supplies Covid-19	4/15/2020	100-000-000-000-3-32-323-32310-6000	
2870	Mallory Safety and Supply		3/30/2020	EJ041520	54368	\$ 403.80	CV-Fire & EMS PPE Supplies Covid-19	4/15/2020	100-000-000-000-3-32-323-32310-6011-PPE	
2869	Catoctin Creek Distillery Company		3/31/2020	EJ041520	54330	\$ 1,014.78	Hand Sanitizer CV	4/15/2020	107-000-000-000-0-00-000-00000-1500	
2869	Catoctin Creek Distillery Company		3/31/2020	EJ041520	54330	\$ 217.00	CV-Sanitizer for EMS	4/15/2020	107-000-000-000-0-00-000-00000-1500	
372	Sosmetal Products Inc		4/1/2020	EJ043020	54465	\$ 332.04	cv supplies	4/30/2020	205-000-900-000-6-63-634-63400-6000	
2870	Mallory Safety and Supplies	951	4/1/2020			\$ 4,800.00	N95 Masks (30 cases, total of 4800 masks)		107-000-000-000-0-00-000-00000-1500	
2870	Mallory Safety and Supply	20200878	4/2/2020	EJ051520	54528	\$ 545.00	CV: Disposable Face Shield	5/15/2020	100-000-000-000-3-32-323-32310-6000	
338	Reed Smith Llp		4/3/2020	EJ043020	19887	\$ 260.00	CV-Audio-conference regarding covid	4/30/2020	205-000-906-002-6-61-613-61310-3000	
733	The Police and Sheriff's Press		4/3/2020	EJ041520	54381	\$ 429.65	CV-Fire & EMS ID badges Covid-19	4/15/2020	100-000-000-000-3-32-323-32310-6000	
2870	Mallory Safety and Supply		4/6/2020	EJ041520	54368	\$ 484.50	CV-disposable gloves	4/15/2020	100-000-000-000-3-31-312-31200-6000-PSU	
2874	Municipal Emergency Services	956	4/8/2020			\$ 1,672.50	Isolation Gowns		100-000-000-000-3-32-323-32310-6011-PPE	
37	Amazon	20200889	4/14/2020			\$ 48.84	3 boxes of gloves for Brian		100-000-000-000-3-32-32310-6011-PPE	
37	Amazon	20200089	4/14/2020			\$ 86.40	36 bottles of Purell Sanitizer		107-000-000-000-0-00-000-00000-1500	
37	Amazon	20200089	4/14/2020			\$ 86.40	36 bottles of Purell Sanitizer		107-000-000-000-0-00-000-00000-1500	
37	Amazon	20200889	4/14/2020			\$ 44.31	3 boxes of gloves for Brian		100-000-000-000-3-32-32310-6011-PPE	
37	Amazon	20200889	4/14/2020			\$ 283.07	Infrared Thermometer		100-000-000-000-3-32-32310-6011-PPE	
37	Amazon	20200893	4/15/2020			\$ 42.41	Gloves for Registrar		100-000-000-000-1-13-131-13100-6000	
37	Amazon	20200893	4/16/2020			\$ 67.70	Gloves for Registrar		100-000-000-000-1-13-131-13100-6000	
2870	Mallory Safety and Supply		4/17/2020	EJ043020	54437	\$ 285.00	CV: Gowns	4/30/2020	100-000-000-000-3-32-323-32310-6011-PPE	
73	Miller's Supplies at Work		4/22/2020	EJ043020	19881	\$ 299.85	CV-Cloth Masks for Central	4/30/2020	107-000-000-000-0-00-000-00000-1500	
73	Miller's Supplies at Work		4/22/2020	EJ043020	19881	\$ 299.85	CV-Cloth Masks for Central	4/30/2020	107-000-000-000-0-00-000-00000-1500	
37	Amazon	ML for Central Store	4/23/2020			\$ 142.56	Purell Wipes		107-000-000-000-0-00-000-00000-1500	
37	Amazon	ML for Central Store	5/4/2020			\$ 172.32	Clorox Spray		107-000-000-000-0-00-000-00000-1500	
124	Commercial Press		5/5/2020	EJ052920		\$ 1,254.00	CV-Extra Election Envelopes	5/29/2020	100-000-000-000-1-13-131-13100-3500	
37	Amazon	ML for Central Store	5/7/2020			\$ 67.04	Purell Sanitizer		107-000-000-000-0-00-000-00000-1500	
37	Amazon	ML for Central Store	5/8/2020			\$ 167.88	Purell 1 Liter Sanitizer Bottles		107-000-000-000-0-00-000-00000-1500	
67	BB&T	20200903	5/8/2020	EJ052920		\$ 46.42	Gloves for Registrar	5/29/2020	100-000-000-000-1-13-131-13100-6000	
67	BB&T	20200924	5/8/2020	EJ052920		\$ 315.89	Germ Guard for CCPRD	5/29/2020	100-000-000-000-7-71-711-71100-6000	
67	BB&T	20200944	5/19/2020			\$ 325.00	Germ Guards for Mary's Office		107-000-000-000-1-12-124-12430-6000	
67	BB&T		5/8/2020	EJ052920		\$ 235.48	Webcams for JAS	5/29/2020	107-000-000-000-1-12-124-12430-6000	
67	BB&T		5/8/2020	EJ052920		\$ 61.25	CV-Election supplies for PPE at election	5/29/2020	100-000-000-000-1-13-131-13100-6000	
37	Amazon	ML for Central Store	5/9/2020			\$ 167.88	Purell 1 Liter Sanitizer Bottles		107-000-000-000-0-00-000-00000-1500	
37	Amazon	ML for Central Store	5/12/2020			\$ 72.00	Purell Disinfectant Spray		107-000-000-000-0-00-000-00000-1500	
37	Amazon	ML for Central Store	5/12/2020			\$ 28.36	Clorox Wipes		107-000-000-000-0-00-000-00000-1500	
2880	Government Forms and Supplies	20200905	5/13/2020			\$ 2,870.00	CV: Germ/Sneeze Guards for Reg		100-000-000-000-1-13-131-13100-6000	
37	Amazon	ML for Central Store	5/19/2020			\$ 207.00	Masks		107-000-000-000-0-00-000-00000-1500	
67	BB&T	20200900	5/8/2020	EJ052920		\$ 118.40	Paper Towels for Central Store	5/29/2020	107-000-000-000-0-00-000-00000-1500	
37	Amazon	20200932				\$ 46.44	Thermometers for CCPRD		100-000-000-000-7-71-713-71310-6000	
37	Amazon	20200932				\$ 46.44	Thermometers for CCPRD		100-000-000-000-7-71-713-71320-6000	
37	Amazon	20200932				\$ 139.32	Thermometers for CCPRD		100-000-000-000-7-71-713-71350-6000	

Covid-19 Expenses

Vendor	Name	PO	Invoice Date	Check Run	Check No	Invoice Amount	Invoice Description	Check Date	Account Code	Notes
178	Ferguson	20200915	5/4/2020			\$ 353.50	Masks for Central Store		107-000-000-000-0-00-000-00000-1500	
2880	Government Forms and Supplies	20200945		EJ052920		\$ 460.00	Covid Signs for Schools	5/29/2020	302-000-900-000-6-66-662-66233-6000	
	Sovergeign Medical	Brian-Direct Order				\$ 957.60	N95 Masks		100-000-000-000-3-32-323-32310-6011-PPE	
67	BB&T	SBO	4/21/2020	EJ052920		\$ 108.95	CV-packaging tape	5/29/2020	205-000-900-000-6-62-621-62120-6000	
37	Amazon	ML for Central Store	5/22/2020			\$ 207.00	Masks		107-000-000-000-0-00-000-00000-1500	
342	Sign Design		4/29/2020			\$ 300.00	Graduates banner		205-000-900-000-6-62-621-62110-3000	
841	Glass Doctor	969	5/22/2020			\$ 6,475.58	Speak thru glass for various depts.		100-000-000-000-4-43-432-43200-6000	
178	Ferguson	20200915	5/11/2020			\$ 157.50	CV-Covid supplies for central		107-000-000-000-0-00-000-00000-1500	
37	Amazon	CV: Central store 20-	5/24/2020			\$ 649.99	1,000 Masks		107-000-000-000-0-00-000-00000-1500	
37	Amazon	CV: Central store 20-	5/24/2020			\$ 53.25	Amazon Hand Sanitizer		107-000-000-000-0-00-000-00000-1500	
37	Amazon	CV: Central Store 20-	5/25/2020			\$ 148.30	20 boxes of 100 Disinfectant wipes		107-000-000-000-0-00-000-00000-1500	
37	Amazon	CV: Central Store 20-	5/26/2020			\$ 60.32	Purell hand sanitizer		107-000-000-000-0-00-000-00000-1500	
37	Amazon	CV: ML for CCPRD	5/29/2020			\$ 270.00	Sanitizer Stations for Park		100-000-000-000-7-71-713-71310-6000	
37	Amazon	CV: Central Store 20-	5/29/2020			\$ 232.05	Purell Sanitizing Wipes		107-000-000-000-0-00-000-00000-1500	
37	Amazon	CV: Central Store 20-	5/30/2020			\$ 169.41	Purell Sanitizing Wipes		107-000-000-000-0-00-000-00000-1500	
37	Amazon	CV: Central Store 20-	6/1/2020			\$ 122.95	Hand Sanitizer (Purell 180 Small Bottles)		107-000-000-000-0-00-000-00000-1500	
<b>Total</b>						<b>\$ 30,980.09</b>				



# Clarke County Sheriff's Office



## INTEROFFICE MEMORANDUM

DATE: May 27, 2020

TO: Finance Committee

FROM: Travis M. Sumption, Chief Deputy 

Cc: Anthony W. Roper, Sheriff

SUBJECT: SRO Grants – Ask to be on agenda for June 8, 2020

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The Clarke County Sheriff's Office was recently awarded two grants from the Virginia Department of Criminal Justice Services in regard to the School Resource Officer initiative. The first grant is a continuation grant for the SRO located at Boyce Elementary for FY21. The second grant is for a new SRO position for D.G. Cooley Elementary School for FY21. The Board of Supervisors needs to decide whether to accept these grants.

### Boyce SRO Continuation Grant

Grant Amount \$69,023 (State funded: \$29,480; Local Match: \$39,543)

### D.G. Cooley SRO New Grant

Grant Amount \$54,609 (State funded: \$23,323; Local Match: \$31,286)

In the FY 21 budget, the county has absorbed the full salary for the Boyce SRO. We were able to obtain a continuation grant for the Boyce SRO.

Both of these grants are eligible for continuation. The Boyce SRO has three years of eligibility left. The D.G. Cooley grant eligible for continuation for four years.

Brenda Bennet will be prepared to discuss the financial implications

If you have any questions, please let me know.

**Clarke County  
Invoice History Report  
May 31, 2020**

<u>VENDOR NAME</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>WARRANT</u>	<u>FULL DESC</u>	<u>INVOICE DATE</u>
ACAR LEASING LTD	Personal Property Tax Current	511.24	EJ051520		05/13/2020
ACAR LEASING LTD	Motor Vehicle Licenses	25.00	EJ051520		05/13/2020
<b>ACAR LEASING LTD Total</b>		<b>536.24</b>			
Amazon Acct	J&D Court Mat & Sup	57.56	EJ052920	Calculator	04/07/2020
Amazon Acct	Clk of CC Mat & Sup	21.97	EJ052920	Scanned self inking rubber stamp	03/12/2020
Amazon Acct	Clk of CC Mat & Sup	23.99	EJ052920	Date stamp self inking heavy duty	03/12/2020
Amazon Acct	Sheriff PSU Mat & Sup	49.00	EJ052920	Police Supplies	03/19/2020
Amazon Acct	Sheriff PSU Mat & Sup	82.02	EJ052920	Police Supplies	03/26/2020
Amazon Acct	Sheriff PSU Mat & Sup	309.28	EJ052920	Camera Replacement	04/06/2020
Amazon Acct	Sheriff PSU Mat & Sup	29.99	EJ052920	Police Supplies	03/19/2020
Amazon Acct	EMS Mat & Sup	16.98	EJ052920	Amazonbasics hardboard	03/26/2020
Amazon Acct	JAS Inventory -Mtls & Supplies	58.55	EJ052920	Removable ID Labels	03/30/2020
<b>Amazon Acct Total</b>		<b>649.34</b>			
Amherst Family Pract	Child Welfare Substance Abuse	342.00	EJ052920	services	05/27/2020
Amherst Family Pract	Child Welfare Substance Abuse	120.00	EJ052920	services	05/27/2020
<b>Amherst Family Pract Total</b>		<b>462.00</b>			
Angela Mazzarino	Programs Refunds	168.00	EJ052920	refund	05/20/2020
<b>Angela Mazzarino Total</b>		<b>168.00</b>			
Anita M Kurian	Circuit C Juror Pay	30.00	EJ052920	April GJ - 1 day	05/22/2020
<b>Anita M Kurian Total</b>		<b>30.00</b>			
Apple Valley Waste	SWC Pur Svcs	43.70	EJ051520	rm Apple Valley Waste CCCC Recycling	04/19/2020
Apple Valley Waste	SWC Pur Svcs	75.75	EJ052920	rm AppleValley Waster CCCC Recycling	05/10/2020
<b>Apple Valley Waste Total</b>		<b>119.45</b>			
Arnett, Betsy	HstPrvCom Board Member Fees	25.00	EJ051520	03/18/20 historic preservation	03/18/2020
<b>Arnett, Betsy Total</b>		<b>25.00</b>			
At&t	County Adm Telephone	46.51	EJ052920	Acct 287286630233 School/Gov c	05/18/2020
At&t	IT Telephone	93.02	EJ052920	Acct 287286630233 School/Gov c	05/18/2020
At&t	Registrar Telephone	46.51	EJ052920	Acct 287286630233 School/Gov c	05/18/2020
At&t	Comm Atty Telephone	168.39	EJ052920	Acct 287286630233 School/Gov c	05/18/2020
At&t	Sheriff Telephone	61.17	EJ051520	Monthly Statement	05/01/2020
At&t	Sheriff Telephone	1,695.53	EJ052920	Acct 287286630233 School/Gov c	05/18/2020
At&t	Bldg Insp Telephone	165.38	EJ052920	Acct 287286630233 School/Gov c	05/18/2020
At&t	AnimalCtrl Telephone	12.95	EJ052920	Acct 287286630233 School/Gov c	05/18/2020
At&t	Maintenanc Telephone	71.34	EJ052920	Acct 287286630233 School/Gov c	05/18/2020
At&t	Econ Dev Telephone	42.57	EJ052920	Acct 287286630233 School/Gov c	05/18/2020
At&t	VictimWit Telephone	41.61	EJ052920	Acct 287286630233 School/Gov c	05/18/2020
At&t	EMS LEMPG Grant-Telephone	462.25	EJ052920	Acct 287286630233 School/Gov c	05/18/2020
At&t	WelfareAdm Telephone	147.09	EJ052920	Acct 287286630233 School/Gov c	05/18/2020
<b>At&amp;t Total</b>		<b>3,054.32</b>			
Atlanta Drug Enforce	Misc Revenue-Temporary	4,510.50	EJ052920	Refunding erroneous payment received	05/27/2020
<b>Atlanta Drug Enforce Total</b>		<b>4,510.50</b>			
Austin, Michael	WelfareAdm Travel	9.50	EJ052920	TOLLS	05/01/2020
Austin, Michael	WelfareAdm Travel	14.50	EJ052920	PARKING	05/01/2020
Austin, Michael	WelfareAdm Local Mileage	208.44	EJ052920	MILEAGE FOR MANDATED	05/01/2020
<b>Austin, Michael Total</b>		<b>232.44</b>			
BALDWIN ELIZABETH D	Personal Property Tax Current	55.34	EJ052920		05/26/2020
<b>BALDWIN ELIZABETH D Total</b>		<b>55.34</b>			
BALDWIN WAYNE A	Real Property Tax Current	241.40	EJ052920		05/19/2020
BALDWIN WAYNE A	Real Property Tax Current	241.40	EJ052920		05/19/2020
BALDWIN WAYNE A	Real Property Tax Delinquent	241.40	EJ052920		05/19/2020
<b>BALDWIN WAYNE A Total</b>		<b>724.20</b>			
BARNEY DAVID ASHLEY	Personal Property Tax Current	3.85	EJ051520		05/07/2020
<b>BARNEY DAVID ASHLEY Total</b>		<b>3.85</b>			
BARNEY LINDA WADE	Personal Property Tax Current	18.72	EJ051520		05/07/2020
<b>BARNEY LINDA WADE Total</b>		<b>18.72</b>			
BB&T	BoS Miscellaneous Expenditures	50.18	EJ052920	brt IT, Co Admin, BoS	05/08/2020
BB&T	County Adm Pur Svcs	73.31	EJ052920	brt IT, Co Admin, BoS	05/08/2020
BB&T	County Adm Dues & Memb	170.00	EJ052920	brt IT, Co Admin, BoS	05/08/2020
BB&T	IT Mat & Sup	6.21	EJ052920	brt IT, Co Admin, BoS	05/08/2020
BB&T	Electoral Mat & Sup	59.20	EJ052920	CV: Paper Towels	05/08/2020
BB&T	Electoral Mat & Sup	46.42	EJ052920	CV: Disposable Gloves for Elec	05/08/2020
BB&T	Electoral Mat & Sup	61.25	EJ052920	CV-Election Supplies for PPE at election	04/22/2020
BB&T	Sheriff Dues & Memb	12.99	EJ052920	Monthly Statement	05/09/2020
BB&T	Sheriff PSU Mat & Sup	213.00	EJ052920	Monthly Statement	05/09/2020
BB&T	Sheriff Uniform Sworn Staff	62.10	EJ052920	Monthly Statement	05/09/2020
BB&T	Parks Adm Mat & Sup	315.89	EJ052920	CV: Sneeze/Germ Guard	05/08/2020
BB&T	Parks Adm Mat & Sup	31.58	EJ052920	supplies	04/24/2020
BB&T	Rec Center Mat & Sup	87.50	EJ052920	supplies	04/24/2020
BB&T	Pool Mat & Sup	189.27	EJ052920	supplies	04/24/2020

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BB&T	Programs Mat & Sup	18.00	EJ052920	supplies	04/24/2020
BB&T	Plan Adm Postal Svcs	0.40	EJ052920	USPS	05/08/2020
BB&T	JAS Inventory -Mtls & Supplies	59.20	EJ052920	CV: Paper Towels	05/08/2020
BB&T	JAS Finance Mat & Sup	235.48	EJ052920	CV: Webcams for JAS	05/08/2020
<b>BB&amp;T Total</b>		<b>1,691.98</b>			
Berger, Katherine	HstPrvCom Board Member Fees	25.00	EJ051520	03/18/20 historic preservation	03/18/2020
<b>Berger, Katherine Total</b>		<b>25.00</b>			
Berkeley Club Bevera	County Adm Maint Contracts	20.00	EJ051520	TK- Montly Cooler Rental	03/15/2020
Berkeley Club Bevera	County Adm Mat & Sup	42.70	EJ051520	TK - Bottled Spring Water	04/27/2020
Berkeley Club Bevera	Comm Atty Mat & Sup	27.00	EJ051520	Water Bill April 2020	04/27/2020
Berkeley Club Bevera	Maintenanc Water & Sewer	11.00	EJ052920	rm Berkeley Maint water cooler rent	05/15/2020
Berkeley Club Bevera	Maintenanc Water & Sewer	11.00	EJ051520	rm Berkeley Water Maint cooler rental	04/15/2020
Berkeley Club Bevera	Maintenanc Water & Sewer	7.50	EJ051520	rm Berkeley Maint water	04/27/2020
Berkeley Club Bevera	WelfareAdm Maint Contracts	9.00	EJ052920	WATER COOLER RENTAL	05/01/2020
<b>Berkeley Club Bevera Total</b>		<b>128.20</b>			
Berryville Auto Part	Sheriff Pur Svcs	41.00	EJ051520	CCSO Vehicle Repair 1802	04/30/2020
Berryville Auto Part	Sheriff Pur Svcs	41.00	EJ051520	CCSO Vehicle Repair 1302	05/06/2020
Berryville Auto Part	Sheriff Pur Svcs	132.00	EJ051520	CCSO Vehicle Repair 1601	05/06/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	21.14	EJ051520	CCSO Vehicle Repair 1802	04/30/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	31.90	EJ051520	CCSO Vehicle Repair 1302	05/06/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	140.21	EJ051520	CCSO Vehicle Repair 1701	05/06/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	385.41	EJ051520	CCSO Vehicle Repair 1601	05/06/2020
Berryville Auto Part	Maintenanc Mat & Sup	5.23	EJ051520	rm BAP Maint license bracket	04/28/2020
<b>Berryville Auto Part Total</b>		<b>797.89</b>			
Berryville True Valu	Maintenanc Mat & Sup	26.99	EJ051520	rm BH Maint socket set	04/07/2020
Berryville True Valu	Maintenanc Mat & Sup	14.38	EJ051520	rm BH Maint chipping hammer head and black sat ema	04/16/2020
Berryville True Valu	Maintenanc Mat & Sup	26.99	EJ051520	rm BH Maint concrete screws	04/30/2020
Berryville True Valu	Maintenanc Mat & Sup	9.49	EJ051520	rm BH Maint Shop lawn rake	05/11/2020
Berryville True Valu	Rec Center Mat & Sup	47.56	EJ051520	supplies	05/07/2020
Berryville True Valu	JGC Maintenance Mat & Sup	34.47	EJ051520	rm BH 101 Chalmers Ct paint	05/12/2020
Berryville True Valu	ChurchSt Maint Mat & Sup	3.40	EJ051520	rm BH 102 N. Church General fastners	05/08/2020
Berryville True Valu	AIRec Maint Mat & Sup	4.99	EJ051520	rm BH Rec Center black thermop hd plug	04/30/2020
Berryville True Valu	AIRec Maint Mat & Sup	7.08	EJ051520	rm BH Rec general fastners	05/05/2020
Berryville True Valu	AIOff Maint Mat & Sup	6.49	EJ051520	rm BH Park 20' bicycle tire tube	05/08/2020
Berryville True Valu	AIOff Maint Mat & Sup	17.48	EJ051520	rm BH Park latch and pin shackle	05/12/2020
Berryville True Valu	AIOff Maint Mat & Sup	52.70	EJ052920	rm BH Park Shelter concrete	05/21/2020
Berryville True Valu	AIPool Maint Mat & Sup	21.64	EJ051520	rm BH Pool elbow cement primer	05/08/2020
Berryville True Valu	AIPool Maint Mat & Sup	22.96	EJ051520	rm BH Pool adapters and hoses	05/08/2020
Berryville True Valu	AIPool Maint Mat & Sup	7.58	EJ051520	rm BH Pool Adapter	05/08/2020
Berryville True Valu	311EMain Maint Mat & Sup	6.49	EJ051520	rm BH 311 E. Main flush lever	04/23/2020
<b>Berryville True Valu Total</b>		<b>310.69</b>			
Blue Ridge Volunteer	Vol Fire EMS Vol Incent Prog	1,250.00	EJ051520	Quarter 2 incentive program	05/04/2020
<b>Blue Ridge Volunteer Total</b>		<b>1,250.00</b>			
Blue Sky Towers	Sheriff Leases & Rentals	2,380.50	EJ052920	Tower, Transmittal, 05/01-06/0	05/01/2020
<b>Blue Sky Towers Total</b>		<b>2,380.50</b>			
BONO ALLYSA MARIE	Personal Property Tax Current	136.73	EJ052920		05/20/2020
<b>BONO ALLYSA MARIE Total</b>		<b>136.73</b>			
Boyce Volunteer Fire	Vol Fire EMS Vol Incent Prog	1,250.00	EJ051520	Quarter 2 incentive program	05/04/2020
Boyce Volunteer Fire	Boyce Volunteer Fire Co Contr	32,500.00	EJ052920	Request for Stipend Quarter 3 & 4 FY20	05/18/2020
<b>Boyce Volunteer Fire Total</b>		<b>33,750.00</b>			
BROOKS SCOTT G	Personal Property Tax Current	79.00	EJ052920		05/27/2020
<b>BROOKS SCOTT G Total</b>		<b>79.00</b>			
Brown, Lela	Adult Services	23.09	EJ051520	companion care	04/30/2020
Brown, Lela	Adult Services	161.61	EJ051520	companion care	04/30/2020
<b>Brown, Lela Total</b>		<b>184.70</b>			
BW Wilson Paper	JAS Inventory -Mtls & Supplies	-	EJ052920	Three Pallets of Copy Paper	05/14/2020
BW Wilson Paper	JAS Inventory -Mtls & Supplies	1,219.80	EJ052920	Three Pallets of Copy Paper	05/14/2020
<b>BW Wilson Paper Total</b>		<b>1,219.80</b>			
CALLENDER ANASTASIA	Personal Property Tax Current	74.10	EJ052920		05/27/2020
<b>CALLENDER ANASTASIA Total</b>		<b>74.10</b>			
Cardillo, Robin Couc	Cnsrv Esmt Donation Pur Svcs	720.00	EJ051520	2020 spring newsletter	05/01/2020
<b>Cardillo, Robin Couc Total</b>		<b>720.00</b>			
Cardmember Service	WelfareAdm Mat & Sup	8,002.21	EJ050520	misc office supplies	05/05/2020
Cardmember Service	WelfareAdm Mat & Sup	411.30	EJ052920	BASE SUPPLIES CARD 6-AMAZON	05/01/2020
Cardmember Service	WelfareAdm Mat & Sup	1,249.80	EJ052920	FURNITURE BASE CARD-AMAZON	05/01/2020
Cardmember Service	WelfareAdm Mat & Sup	232.10	EJ052920	BASE SUPPLIES CARD 3-AMAZON	05/01/2020
Cardmember Service	WelfareAdm Mat & Sup	956.32	EJ052920	BASE FURNITURE CARD-AMAZON	05/01/2020
Cardmember Service	WelfareAdm Mat & Sup	284.67	EJ052920	MEDICAID EXP SUPPLIE-AMAZON	05/01/2020
Cardmember Service	WelfareAdm Mat & Sup	1,240.93	EJ052920	MEDICAID EXP SUPPLIE-AMAZON	05/01/2020

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<u>VENDOR NAME</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>WARRANT</u>	<u>FULL DESC</u>	<u>INVOICE DATE</u>
Cardmember Service	WelfareAdm Mat & Sup	5.63	EJ052920	MEDICAID EXP SUPPLIE-AMAZON	05/01/2020
Cardmember Service	WelfareAdm Mat & Sup	89.99	EJ052920	MEDICAID EXP FURNITU-AMAZON	05/01/2020
Cardmember Service	VIEW	417.07	EJ052920		05/27/2020
<b>Cardmember Service Total</b>		<b>12,890.02</b>			
Carousel Industries	Sheriff Maint Contracts	31,441.89	EJ051520	annual 911 phone maintenance	04/14/2020
<b>Carousel Industries Total</b>		<b>31,441.89</b>			
Catherine A Dickey	Circuit C Juror Pay	30.00	EJ052920	April GJ - 1 day	05/22/2020
<b>Catherine A Dickey Total</b>		<b>30.00</b>			
Champion Title & esc	General Overpayment Account	543.84	EJ051520	Overpayment on 1st 1/2 RE 2020/ Parcel 9123	05/07/2020
<b>Champion Title &amp; esc Total</b>		<b>543.84</b>			
Champion Title & Set	General Overpayment Account	271.46	EJ052920	Overpayment 1st half 2020 17A210-114	05/18/2020
<b>Champion Title &amp; Set Total</b>		<b>271.46</b>			
CHUNG MANDEEP K	Personal Property Tax Current	416.41	EJ052920		05/27/2020
CHUNG MANDEEP K	Personal Property Tax Current	175.39	EJ052920		05/27/2020
CHUNG MANDEEP K	Personal Property Tax Delinq	46.39	EJ052920		05/27/2020
<b>CHUNG MANDEEP K Total</b>		<b>638.19</b>			
Clarke County Health	Vol Fire Pur Svcs	68.37	EJ052920	Fire & EMS NFPA physical immunizations May 2020	05/01/2020
Clarke County Health	AnimalCtrl Pur Svcs	167.70	EJ051520	rm CCHHealth Dept Rabies titer for Jenny and Marcel	04/01/2020
Clarke County Health	AnimalCtrl Pur Svcs	316.29	EJ051520	rm CCHD ACO Rabies Vaccine for Marcella	05/01/2020
Clarke County Health	Parks Adm Dues & Memb	40.00	EJ051520	Food Permit	03/02/2020
<b>Clarke County Health Total</b>		<b>592.36</b>			
Clarke County Treasu	WelfareAdm Maint Contracts	1,586.96	EJ052920	APRIL BUILDING AND	05/01/2020
Clarke County Treasu	WelfareAdm Leases & Rentals	1,847.00	EJ052920	APRIL DEPRECIATION	05/01/2020
<b>Clarke County Treasu Total</b>		<b>3,433.96</b>			
Clean Water Pool	Pool Chemicals	194.95	EJ052920	rm Clean H2O Pool chemicals	05/21/2020
Clean Water Pool	Pool Chemicals	22.92	EJ052920	rm Clean Water Pools chemicals equip	05/21/2020
<b>Clean Water Pool Total</b>		<b>217.87</b>			
CLEAR TITLE, ESCROW	General Overpayment Account	1,975.82	EJ052920	OVERPAYMENT RE 2020 DECORMIER	05/14/2020
<b>CLEAR TITLE, ESCROW Total</b>		<b>1,975.82</b>			
Cockerille, William	Assisted Living Facilities	296.00	EJ052920	ongoing	05/27/2020
<b>Cockerille, William Total</b>		<b>296.00</b>			
COLLINS WILLIAM W	Personal Property Tax Current	118.55	EJ052920		05/19/2020
COLLINS WILLIAM W	Personal Property Tax Current	54.04	EJ052920		05/19/2020
COLLINS WILLIAM W	Personal Property Tax Delinq	23.39	EJ052920		05/19/2020
<b>COLLINS WILLIAM W Total</b>		<b>195.98</b>			
Combs Wastewater Man	AIOff Maint Pur Svcs	140.00	EJ051520	rm Combs Parks Porta Potties	05/01/2020
<b>Combs Wastewater Man Total</b>		<b>140.00</b>			
Comcast	Sheriff Pur Svcs	87.27	EJ052920	Comcast High-Speed Internet	05/19/2020
Comcast	VIEW	99.74	EJ051520		05/01/2020
<b>Comcast Total</b>		<b>187.01</b>			
Commercial Press	Electoral Printing & Binding	1,254.00	EJ052920	CV- Extra Election Envelopes	05/05/2020
Commercial Press	Comm Atty Mat & Sup	59.50	EJ051520	Business Cards for Nicole	05/04/2020
Commercial Press	JAS Finance Mat & Sup	149.88	EJ052920	Envelopes for Accounts Payable	05/08/2020
<b>Commercial Press Total</b>		<b>1,463.38</b>			
ComputerPlus	IT Maint Contracts	127.00	EJ051520	IBM Hardware Support June 2020	05/01/2020
<b>ComputerPlus Total</b>		<b>127.00</b>			
County of Frederick	RefuseDisp Intergov Svc Agreeem	972.10	EJ051520	County Residential Refuse	05/01/2020
County of Frederick	RefuseDisp Intergov Svc Agreeem	1,125.40	EJ051520	Clarke County Citizens center	05/04/2020
County of Frederick	RefuseDisp Intergov Svc Agreeem	1,100.00	EJ051520	VDOT clarke county refuse	05/04/2020
County of Frederick	RefuseDisp Intergov Svc Agreeem	11,508.97	EJ052920	Shared Citizens sites	05/21/2020
<b>County of Frederick Total</b>		<b>14,706.47</b>			
CQI Water Treatment	JGC Maintenanc Pur Svcs	112.86	EJ051520	rm CQI Schools and County water treatment	04/15/2020
<b>CQI Water Treatment Total</b>		<b>112.86</b>			
Crossroads Counselin	Safe & Stable Familes	250.00	EJ051520	sa evaluation	03/31/2020
Crossroads Counselin	Safe & Stable Familes	250.00	EJ051520	sa evaluation	04/30/2020
<b>Crossroads Counselin Total</b>		<b>500.00</b>			
Crystal Springs	Parks Adm Leases & Rentals	5.53	EJ052920	water	05/19/2020
Crystal Springs	Parks Adm Dues & Memb	10.17	EJ051520	water	04/21/2020
<b>Crystal Springs Total</b>		<b>15.70</b>			
CW Warthen	Clk of CC Microfilming	708.04	EJ052920	Civil and Will case folders	05/12/2020
<b>CW Warthen Total</b>		<b>708.04</b>			
David G Saxton	Circuit C Juror Pay	30.00	EJ052920	April GJ - 1 day	05/22/2020
<b>David G Saxton Total</b>		<b>30.00</b>			
Davis, Adam or Sarah	IV-E Foster Care	402.09	EJ052920	clothing	05/27/2020
Davis, Adam or Sarah	Federal Adoption	1,344.00	EJ052920	ongoing	05/27/2020
Davis, Adam or Sarah	Federal Adoption	568.00	EJ052920	ongoing	05/27/2020
Davis, Adam or Sarah	Federal Adoption	200.00	EJ052920	ongoing	05/27/2020
Davis, Adam or Sarah	State Adoption	526.00	EJ052920	ongoing	05/27/2020
<b>Davis, Adam or Sarah Total</b>		<b>3,040.09</b>			

**Clarke County  
Invoice History Report  
May 31, 2020**

<u>VENDOR NAME</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>WARRANT</u>	<u>FULL DESC</u>	<u>INVOICE DATE</u>
DDL Business Sys	Clk of CC Maint Contracts	27.50	EJ051520	SN7940 Copier Maintenance -Cir	04/25/2020
DDL Business Sys	Parks Adm Maint Contracts	217.85	EJ051520	SN 3807 Copier Maintenance-CCP	04/25/2020
DDL Business Sys	Coop Ext Maint Contracts	25.74	EJ051520	SN1435-Copier Maintenance	04/25/2020
<b>DDL Business Sys Total</b>		<b>271.09</b>			
Desjardins, Shelby	FC Assistanc-Fostering Futures	721.00	EJ052920	ongoing	05/27/2020
<b>Desjardins, Shelby Total</b>		<b>721.00</b>			
Desposition Services	WelfareAdm Maint Contracts	283.83	EJ052920	Flex dictate	05/13/2020
<b>Desposition Services Total</b>		<b>283.83</b>			
DMV	Treasurer DMV Stop	375.00	EJ051520	April 2020 DMV Stops	04/30/2020
<b>DMV Total</b>		<b>375.00</b>			
Doing Better Busines	Com of Rev Maint Contracts	12.50	EJ052920	New Copier for Treasurer/COR	05/11/2020
Doing Better Busines	Treasurer Maint Contracts	12.50	EJ052920	New Copier for Treasurer/COR	05/11/2020
Doing Better Busines	EMS Mat & Sup	12.50	EJ052920	New Copier for Treasurer/COR	05/11/2020
<b>Doing Better Busines Total</b>		<b>37.50</b>			
Dunn Land Surveys	County Adm Miscellaneous Expen	1,250.00	EJ052920	TK - josephine boundary study	05/14/2020
<b>Dunn Land Surveys Total</b>		<b>1,250.00</b>			
Eby, Kendra or Brent	State Adoption	1,792.00	EJ052920	ongoing	05/27/2020
Eby, Kendra or Brent	State Adoption	721.00	EJ052920	ongoing	05/27/2020
<b>Eby, Kendra or Brent Total</b>		<b>2,513.00</b>			
eCore Software Inc	EMS Technology SW/OL Content	187.00	EJ051520	Fire & EMS epro scheduling lease June 2020	05/02/2020
<b>eCore Software Inc Total</b>		<b>187.00</b>			
Emergency Medical	EMS Miscellaneous	99.45	EJ051520	Fire & EMS medication	04/27/2020
<b>Emergency Medical Total</b>		<b>99.45</b>			
EnTitle Settlement S	General Overpayment Account	14.98	EJ051520	Overpayment 1st 1/2 RE 2020	05/12/2020
<b>EnTitle Settlement S Total</b>		<b>14.98</b>			
FELTNER ELENE FERN	Personal Property Tax Current	19.60	EJ052920		05/27/2020
<b>FELTNER ELENE FERN Total</b>		<b>19.60</b>			
Ferguson Waterworks	JAS Inventory -Mtls & Supplies	157.50	EJ052920	CV: Covid Supplies for Central	05/11/2020
<b>Ferguson Waterworks Total</b>		<b>157.50</b>			
Frederick County DSS	CDC Quality Initiative Grant	937.11	EJ051520		05/12/2020
<b>Frederick County DSS Total</b>		<b>937.11</b>			
Frederick-Winchester	Sanitation Intergov Svc Agreem	2,616.49	EJ052920	April 2020	05/14/2020
<b>Frederick-Winchester Total</b>		<b>2,616.49</b>			
Galls/Best Uniforms	EMS Clothing	185.00	EJ051520	Fire & EMS Uniforms-pants	04/09/2020
<b>Galls/Best Uniforms Total</b>		<b>185.00</b>			
GCA Education Servic	Maintenanc Custodial Contracts	4,530.07	EJ051520	rm ABM County cleaning for May 2020	05/01/2020
GCA Education Servic	JGC Maintenanc Custodial Contr	1,187.75	EJ051520	rm ABM County cleaning for May 2020	05/01/2020
GCA Education Servic	311EMain Maint Cus Contracts	461.25	EJ051520	rm ABM County cleaning for May 2020	05/01/2020
<b>GCA Education Servic Total</b>		<b>6,179.07</b>			
General Sales of Vir	Maintenanc Mat & Sup	558.00	EJ051520	rm GSales Maint disinfectant wipes and hand saniti	04/27/2020
<b>General Sales of Vir Total</b>		<b>558.00</b>			
Government Forms & S	Electoral Mat & Sup	2,870.00	EJ052920	CV: Germ/Sneeze Guards for Reg	05/13/2020
<b>Government Forms &amp; S Total</b>		<b>2,870.00</b>			
Grainger Inc	AIOff Maint Mat & Sup	53.48	EJ051520	rm Grainger Park motor for exhasut fan bathroom	04/30/2020
<b>Grainger Inc Total</b>		<b>53.48</b>			
Hall, Monahan	Legal Svc Pur Svcs	1,777.50	EJ052920	TK- Plan admin, Josephine, BOS	05/01/2020
Hall, Monahan	Plan Adm Pur Svcs	1,077.50	EJ052920	TK- Plan admin, Josephine, BOS	05/01/2020
<b>Hall, Monahan Total</b>		<b>2,855.00</b>			
HECOX CYNTHIA A	Personal Property Tax Current	47.16	EJ051520		05/14/2020
<b>HECOX CYNTHIA A Total</b>		<b>47.16</b>			
HOLMAN JESSICA F	Personal Property Tax Current	45.50	EJ052920		05/26/2020
<b>HOLMAN JESSICA F Total</b>		<b>45.50</b>			
Holmes, Eric or Moni	State Adoption	2,016.00	EJ052920	ongoing	05/27/2020
Holmes, Eric or Moni	State Adoption	1,344.00	EJ052920	ongoing	05/27/2020
Holmes, Eric or Moni	State Adoption	568.00	EJ052920	ongoing	05/27/2020
Holmes, Eric or Moni	State Adoption	568.00	EJ052920	ongoing	05/27/2020
<b>Holmes, Eric or Moni Total</b>		<b>4,496.00</b>			
Home Paramount Pest	311EMain Maint Pur Svcs	150.00	EJ051520	rm Home Paramount 311 E. Main Snake Repellent	04/22/2020
<b>Home Paramount Pest Total</b>		<b>150.00</b>			
Home School Legal De	Programs Refunds	104.00	EJ052920	refund	05/22/2020
<b>Home School Legal De Total</b>		<b>104.00</b>			
HVT INC AS TRUSTEE F	Personal Property Tax Current	3,494.89	EJ051520		05/05/2020
HVT INC AS TRUSTEE F	Motor Vehicle Licenses	25.00	EJ051520		05/05/2020
<b>HVT INC AS TRUSTEE F Total</b>		<b>3,519.89</b>			
J&P Exhaust Cleaning	AlRec Maint Pur Svcs	305.00	EJ051520	rm J&P Exhaust Schools and Rec Center Exhaust Fan	04/28/2020
<b>J&amp;P Exhaust Cleaning Total</b>		<b>305.00</b>			
Jane Carter	Rec Center Refunds	35.00	EJ052920	refund	05/13/2020
<b>Jane Carter Total</b>		<b>35.00</b>			
John H Enders Fire	Vol Fire EMS Vol Incent Prog	1,250.00	EJ051520	Quarter 2 incentive program	05/04/2020

**Clarke County  
Invoice History Report  
May 31, 2020**

<u>VENDOR NAME</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>WARRANT</u>	<u>FULL DESC</u>	<u>INVOICE DATE</u>
<b>John H Enders Fire Total</b>		<b>1,250.00</b>			
Karen M Landers	Circuit C Juror Pay	30.00	EJ052920	April GJ - 1 day	05/22/2020
<b>Karen M Landers Total</b>		<b>30.00</b>			
KELLY JUSTIN M	Personal Property Tax Current	18.96	EJ052920		05/19/2020
KELLY JUSTIN M	Personal Property Tax Current	18.89	EJ052920		05/19/2020
KELLY JUSTIN M	Motor Vehicle Licenses	14.79	EJ052920		05/19/2020
<b>KELLY JUSTIN M Total</b>		<b>52.64</b>			
KIRBY CHELSEA M	Personal Property Tax Current	58.78	EJ052920		05/20/2020
KIRBY CHELSEA M	Motor Vehicle Licenses	25.00	EJ052920		05/20/2020
<b>KIRBY CHELSEA M Total</b>		<b>83.78</b>			
KNS Technologies	Econ Dev Maint Svc Contracts	150.00	EJ052920	Website Maintenance april 2020	05/05/2020
<b>KNS Technologies Total</b>		<b>150.00</b>			
Kruhm, Douglas	HstPrvCom Board Member Fees	25.00	EJ051520	03/18/20 historic preservation	03/18/2020
<b>Kruhm, Douglas Total</b>		<b>25.00</b>			
L SEVEN FARM LC	Real Property Tax Current	281.16	EJ052920		05/20/2020
L SEVEN FARM LC	Real Property Tax Current	281.16	EJ052920		05/20/2020
L SEVEN FARM LC	Real Property Tax Delinquent	281.16	EJ052920		05/20/2020
<b>L SEVEN FARM LC Total</b>		<b>843.48</b>			
Leading Edge	EMS Clothing	301.22	EJ052920	Fire & EMS employee lanyards/ID pouches	04/13/2020
<b>Leading Edge Total</b>		<b>301.22</b>			
Lewin Yount	129Rams Maint Mat & Sup	94.00	EJ051520	rm Lewin Yount 129 Ramsburg garage door cable	04/08/2020
<b>Lewin Yount Total</b>		<b>94.00</b>			
LexisNexis	BoS Dues & Memb	134.43	EJ051520	TK-Advance Legislative Service	04/27/2020
LexisNexis	BoS Dues & Memb	111.43	EJ052920	brt BoS VA 2020 Legislative Session Summary	05/11/2020
LexisNexis	BoS Dues & Memb	73.80	EJ052920	brt Bos VA Code Rules 2020	05/12/2020
LexisNexis	Sheriff Pur Svcs	150.00	EJ051520	Monthly Service Fee	04/30/2020
<b>LexisNexis Total</b>		<b>469.66</b>			
Lord Fairfax EMS	Vol Fire Pur Svcs	28.00	EJ051520	Fire & EMS CPR training 4/26/20	04/27/2020
Lord Fairfax EMS	Vol Fire Pur Svcs	14.00	EJ052920	Fire & EMS CPR renewal-Peach 5/23/20	05/26/2020
<b>Lord Fairfax EMS Total</b>		<b>42.00</b>			
Lowes	Maintenanc Mat & Sup	155.79	EJ051520	rm Lowes Maint tarp for greenhouse at maint	05/01/2020
Lowes	AIRec Maint Mat & Sup	72.17	EJ051520	rm Lowes Rec Paint Dark Blue	05/07/2020
Lowes	AIOff Maint Mat & Sup	90.66	EJ052920	rm Lowes Park lumber for shelter	05/21/2020
<b>Lowes Total</b>		<b>318.62</b>			
Mallory Safety	EMS Mat & Sup	545.00	EJ051520	CV: Disposable Face Shield	04/02/2020
<b>Mallory Safety Total</b>		<b>545.00</b>			
Mansfield Oil Co	County Adm Vehicle Fuel	35.30	EJ051520	rm MOil County Fuel 4/16/20-4/30/20	05/04/2020
Mansfield Oil Co	County Adm Vehicle Fuel	39.67	EJ052920	rm MansOil County Fuel for 5/1/20-5/15/2020	05/18/2020
Mansfield Oil Co	Sheriff Vehicle Fuel	1,450.90	EJ051520	Fuel for 4/16 - 4/30/2020	05/04/2020
Mansfield Oil Co	EMS Vehicle Fuel	48.83	EJ051520	rm MOil County Fuel 4/16/20-4/30/20	05/04/2020
Mansfield Oil Co	EMS Vehicle Fuel	41.03	EJ052920	rm MansOil County Fuel for 5/1/20-5/15/2020	05/18/2020
Mansfield Oil Co	Bldg Insp Vehicle Fuel	60.86	EJ051520	rm MOil County Fuel 4/16/20-4/30/20	05/04/2020
Mansfield Oil Co	Bldg Insp Vehicle Fuel	50.93	EJ052920	rm MansOil County Fuel for 5/1/20-5/15/2020	05/18/2020
Mansfield Oil Co	Maintenanc Vehicle Fuel	164.04	EJ051520	rm MOil County Fuel 4/16/20-4/30/20	05/04/2020
Mansfield Oil Co	Maintenanc Vehicle Fuel	75.12	EJ052920	rm MansOil County Fuel for 5/1/20-5/15/2020	05/18/2020
Mansfield Oil Co	WelfareAdm Vehicle Fuel	14.21	EJ052920	VOYAGER GAS CARDS	05/01/2020
<b>Mansfield Oil Co Total</b>		<b>1,980.89</b>			
Marconi, Gloria	Cnsrv Esmt Donation Pur Svcs	450.00	EJ051520	design and production of spring 2020 newsletter	04/30/2020
<b>Marconi, Gloria Total</b>		<b>450.00</b>			
Marple, Beth	VictimWit Dues & Memb	50.00	EJ052920	VA Network for Victims and Witnesses	05/18/2020
<b>Marple, Beth Total</b>		<b>50.00</b>			
MIKE ALBERT LTD	Personal Property Tax Current	288.87	EJ052920		05/28/2020
<b>MIKE ALBERT LTD Total</b>		<b>288.87</b>			
Millers Supplie(B-K)	Circuit C Noncap Office Equip	1,696.00	EJ051520	Furniture for Circuit Court	05/04/2020
Millers Supplie(B-K)	Clk of CC Mat & Sup	85.85	EJ051520	Stamp for April	04/29/2020
<b>Millers Supplie(B-K) Total</b>		<b>1,781.85</b>			
MORTGAGE CONNECT LP	General Overpayment Account	48.99	EJ052920	OVERPAYMENT RE2020 PARCEL 5306	05/19/2020
<b>MORTGAGE CONNECT LP Total</b>		<b>48.99</b>			
Motorola Solutions	Sheriff Maint Contracts	10,268.07	EJ051520	Support Maintenance Contract	07/02/2019
Motorola Solutions	Sheriff Maint Contracts	17,513.74	EJ051520	Maintenance	11/07/2019
<b>Motorola Solutions Total</b>		<b>27,781.81</b>			
MULLINS HOLLY NICOLE	Personal Property Tax Current	293.70	EJ052920		05/15/2020
<b>MULLINS HOLLY NICOLE Total</b>		<b>293.70</b>			
Murdock, Dianna	IV-E Foster Care	277.64	EJ052920	clothing	05/27/2020
Murdock, Dianna	IV-E Foster Care	568.00	EJ052920	ongoing	05/27/2020
<b>Murdock, Dianna Total</b>		<b>845.64</b>			
National Elevator	JGC Maintenanc Pur Svcs	62.70	EJ052920	rm NEIS 101 Chalmers recheck elevator inspection	05/15/2020
National Elevator	RT Maintenanc Pur Svcs	153.00	EJ051520	rm NEIS 100 N. Church St Elevator Inspection	03/04/2020
National Elevator	RT Maint Mat & Sup	100.00	EJ052920	rm NEIS 100 N. Elevator re check violation	05/15/2020

Clarke County  
Invoice History Report  
May 31, 2020

<u>VENDOR NAME</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>WARRANT</u>	<u>FULL DESC</u>	<u>INVOICE DATE</u>
National Elevator	ChurchSt Maint Pur Svcs	153.00	EJ051520	rm NEIS 102 N. Church Elevator Inspection	03/04/2020
National Elevator	104Church Maint Pur Svcs	153.00	EJ051520	rm NEIS 104 N. Church Elevator Inspection	03/04/2020
<b>National Elevator Total</b>		<b>621.70</b>			
Newlin, Michael	Federal Adoption	2,016.00	EJ052920	ongoing	05/27/2020
Newlin, Michael	Federal Adoption	568.00	EJ052920	ongoing	05/27/2020
<b>Newlin, Michael Total</b>		<b>2,584.00</b>			
Norton Embroidery	Sheriff Uniform Sworn Staff	63.92	EJ051520	Shirts	04/29/2020
<b>Norton Embroidery Total</b>		<b>63.92</b>			
Norvac Lock Tech	JGC Maintenance Mat & Sup	6.90	EJ052920	rm Norvac 101 Chalmers keys cut	05/15/2020
<b>Norvac Lock Tech Total</b>		<b>6.90</b>			
NSVRC	Southeastern Coll. Trans Study	7,773.66	EJ052920	Berryville connector study final invoice	05/08/2020
<b>NSVRC Total</b>		<b>7,773.66</b>			
NW Works Inc	NW Works Entity Gift	1,500.00	EJ051520	FY20 Allocation	05/06/2020
<b>NW Works Inc Total</b>		<b>1,500.00</b>			
Office Depot	County Adm Mat & Sup	(29.99)	EJ052920	ITEM: Brenton Studio(R) Mayha	05/13/2020
Office Depot	JAS Inventory -Mtls & Supplies	88.00	EJ052920	Pens for Central Store	05/12/2020
<b>Office Depot Total</b>		<b>58.01</b>			
OLD TOWNE TITLE COMP	General Overpayment Account	15.02	EJ052920	OVERPAYMENT RE2020 PARCEL 2643	05/20/2020
<b>OLD TOWNE TITLE COMP Total</b>		<b>15.02</b>			
Omnicom Consulting	Radio System Study Pur Svcs	2,331.00	EJ051520	CONSULTING SERVICES FOR PHASE	05/01/2020
<b>Omnicom Consulting Total</b>		<b>2,331.00</b>			
PAYNE MARK ALLEN	Personal Property Tax Current	132.10	EJ052920		05/19/2020
<b>PAYNE MARK ALLEN Total</b>		<b>132.10</b>			
People GIS	IT Technology SW/OL Content	300.00	EJ051520	Custom Programming online GIS	05/06/2020
<b>People GIS Total</b>		<b>300.00</b>			
Pioneer Manufacturin	Maintenanc Mat & Sup	2,200.00	EJ051520	rm Pioneer Maint Paint Line Sprayer	05/06/2020
<b>Pioneer Manufacturin Total</b>		<b>2,200.00</b>			
Pitney Bowes	WelfareAdm Postal Svcs	387.52	EJ051520	POSTAGE METER CARTRI	05/01/2020
Pitney Bowes	WelfareAdm Postal Svcs	171.15	EJ051520	POSTAGE METER LEASE	05/01/2020
Pitney Bowes	WelfareAdm Postal Svcs	200.00	EJ052920	POSTAGE METER REFILL	05/01/2020
<b>Pitney Bowes Total</b>		<b>758.67</b>			
Police and Sheriffs	Sheriff Uniform Sworn Staff	17.55	EJ051520	Employee ID	05/07/2020
<b>Police and Sheriffs Total</b>		<b>17.55</b>			
PowerPhone Inc	Sheriff Travel - Communication	729.00	EJ051520	EMD,Fire,LE Cert	03/27/2020
<b>PowerPhone Inc Total</b>		<b>729.00</b>			
Premier Accounts Rec	EMS Pur Svcs	1,541.98	EJ051520	Premier Accts Rec Mng EMS Billing invoice April 20	05/04/2020
<b>Premier Accounts Rec Total</b>		<b>1,541.98</b>			
Printelect	Electoral Printing & Binding	1,535.03	EJ052920	Ballots - 06232020	05/18/2020
<b>Printelect Total</b>		<b>1,535.03</b>			
Purchase Power	JAS Finance Postal Svcs	736.50	EJ051520	Postage SBO	05/01/2020
<b>Purchase Power Total</b>		<b>736.50</b>			
Rachel A Novick	Circuit C Juror Pay	30.00	EJ052920	April GJ - 1 day	05/22/2020
<b>Rachel A Novick Total</b>		<b>30.00</b>			
Radial Tire	Sheriff VRP Mat & Sup	531.36	EJ051520	Tires for 1601	05/06/2020
<b>Radial Tire Total</b>		<b>531.36</b>			
Radian Settlement Se	General Overpayment Account	99.43	EJ051520	Overpayment 1st 1/2 RE 2020	05/11/2020
<b>Radian Settlement Se Total</b>		<b>99.43</b>			
Ramirez Landscape Ll	Maintenanc Pur Svcs	10,840.00	EJ051520	rm Ramirez Landscape County Mowing Mar April 2020	04/28/2020
<b>Ramirez Landscape Ll Total</b>		<b>10,840.00</b>			
Ramsburg, Robert	Assisted Living Facilities	628.00	EJ052920	ongoing	05/27/2020
<b>Ramsburg, Robert Total</b>		<b>628.00</b>			
Rappahannock Electri	SWC Electrical Services	122.85	EJ051520	rm REC County Electric Bills 04/01/20-05/01/20	05/05/2020
Rappahannock Electri	JGC Maintenanc Electric	3,025.68	EJ051520	rm REC County Electric Bills 04/01/20-05/01/20	05/05/2020
Rappahannock Electri	RT Maintenanc Electric	655.76	EJ051520	rm REC County Electric Bills 04/01/20-05/01/20	05/05/2020
Rappahannock Electri	ChurchSt Maint Electric	1,345.66	EJ051520	rm REC County Electric Bills 04/01/20-05/01/20	05/05/2020
Rappahannock Electri	104Church Maint Electric	659.93	EJ051520	rm REC County Electric Bills 04/01/20-05/01/20	05/05/2020
Rappahannock Electri	225Rams Maint Electric	332.13	EJ051520	rm REC County Electric Bills 04/01/20-05/01/20	05/05/2020
Rappahannock Electri	524West Maint Electric	100.57	EJ051520	rm REC County Electric Bills 04/01/20-05/01/20	05/05/2020
Rappahannock Electri	AlRec Maint Electric	1,252.50	EJ051520	rm REC County Electric Bills 04/01/20-05/01/20	05/05/2020
Rappahannock Electri	AlOff Maint Electric	367.60	EJ051520	rm REC County Electric Bills 04/01/20-05/01/20	05/05/2020
Rappahannock Electri	AlPool Maint Electric	234.87	EJ051520	rm REC County Electric Bills 04/01/20-05/01/20	05/05/2020
Rappahannock Electri	AlBase Maint Electric	22.22	EJ051520	rm REC County Electric Bills 04/01/20-05/01/20	05/05/2020
Rappahannock Electri	AlSoc Maint Electric	44.75	EJ051520	rm REC County Electric Bills 04/01/20-05/01/20	05/05/2020
Rappahannock Electri	Kohn Maint Elec Svcs	59.14	EJ051520	rm REC County Electric Bills 04/01/20-05/01/20	05/05/2020
Rappahannock Electri	309WMain Maint Electrical Svcs	37.00	EJ051520	rm REC County Electric Bills 04/01/20-05/01/20	05/05/2020
Rappahannock Electri	311EMain Maint Electric	423.01	EJ051520	rm REC County Electric Bills 04/01/20-05/01/20	05/05/2020
Rappahannock Electri	129Rams Maint Electric	164.20	EJ051520	rm REC County Electric Bills 04/01/20-05/01/20	05/05/2020
<b>Rappahannock Electri Total</b>		<b>8,847.87</b>			
Republic Services	SWC Pur Svcs	4,500.00	EJ051520	Acct 3-0976-4820460 Schools Du	04/30/2020

**Clarke County  
Invoice History Report  
May 31, 2020**

<u>VENDOR NAME</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>WARRANT</u>	<u>FULL DESC</u>	<u>INVOICE DATE</u>
Republic Services	LitterCtrl Pur Svcs	63.96	EJ051520	Gov't DumpstersAcct 3-0976-001	04/30/2020
Republic Services	LitterCtrl Pur Svcs	110.00	EJ051520	Acct 3-0976-4784245 Litter Bin	04/30/2020
Republic Services	Maintenanc Maint Contracts	667.38	EJ051520	Gov't DumpstersAcct 3-0976-001	04/30/2020
Republic Services	JGC Maint Contracts	64.83	EJ051520	Gov't DumpstersAcct 3-0976-001	04/30/2020
<b>Republic Services Total</b>		<b>5,406.17</b>			
Ricoh Usa	County Adm Maint Contracts	626.76	EJ052920	SN 2753 Copier Maintenance-JGC	05/22/2020
Ricoh Usa	Registrar Maint Contracts	306.09	EJ052920	SN 2753 Copier Maintenance-JGC	05/22/2020
Ricoh Usa	District C Maint Contracts	39.38	EJ052920	SSN7533 Copier Maintenance-Gen	05/21/2020
Ricoh Usa	J&D Court Maint Contracts	39.37	EJ052920	SSN7533 Copier Maintenance-Gen	05/21/2020
Ricoh Usa	Bldg Insp Maint Contracts	162.92	EJ052920	SN 4662 Copier Maintenance-Bui	05/13/2020
Ricoh Usa	AnimalCtrl Maint Svc Contracts	2.25	EJ051520	SN 6454 Copier Maintenance-Ani	05/01/2020
Ricoh Usa	Plan Adm Maint Contracts	524.72	EJ052920	SN 2753 Copier Maintenance-JGC	05/22/2020
Ricoh Usa	JAS IT Maint Contracts	105.47	EJ051520	SN 0729- Copier Maintenance-Pu	05/12/2020
Ricoh Usa	WelfareAdm Maint Contracts	12.57	EJ052920	SN 3329 Copier Maintenance	05/25/2020
<b>Ricoh Usa Total</b>		<b>1,819.53</b>			
Riddleberger Bros	JGC Maintenanc Pur Svcs	8,024.34	EJ052920	Replace Condenser Coil in York	05/18/2020
Riddleberger Bros	JGC Maintenanc Pur Svcs	238.51	EJ052920	rm RBI 101 Chalmers Ct compressor contactor	05/21/2020
Riddleberger Bros	ChurchSt Maint Pur Svcs	170.70	EJ051520	rm RBI 102 N Church St added refrierant to unit	04/23/2020
Riddleberger Bros	ChurchSt Maint Pur Svcs	687.27	EJ051520	rm RBI 102 N. Church replace bad crankcase on hvac	05/07/2020
Riddleberger Bros	104Church Maint Pur Svcs	1,691.00	EJ052920	HVAC Repairs Needed at 104 N.	05/18/2020
Riddleberger Bros	225Rams Maint Pur Svcs	509.43	EJ051520	rm RBI ACO replace motor and compastor	04/22/2020
Riddleberger Bros	225Rams Maint Pur Svcs	4,833.00	EJ052920	rm RBI ACO Replace gas Furnace	05/11/2020
Riddleberger Bros	AIRec Maint Pur Svcs	3,650.00	EJ052920	Replace compressor in HVAC uni	05/15/2020
Riddleberger Bros	AIRec Maint Pur Svcs	987.80	EJ052920	rm RBI Rec Center replace TXV Switch	05/18/2020
<b>Riddleberger Bros Total</b>		<b>20,792.05</b>			
Roberts Oxygen Comp	Maintenanc Mat & Sup	383.82	EJ051520	rm Roberts Oxygen Maint wrench refill high pressure	04/30/2020
<b>Roberts Oxygen Comp Total</b>		<b>383.82</b>			
Roseville & Plaza Pe	AnimalCtrl Pur Svcs	50.70	EJ052920	rm Roseville Vet 3 Rabies Shots	05/15/2020
Roseville & Plaza Pe	AnimalCtrl Pur Svcs	67.60	EJ052920	rm Roseville Vet 4 Rabies shots	05/15/2020
<b>Roseville &amp; Plaza Pe Total</b>		<b>118.30</b>			
Saffer, Mary or Jame	State Adoption	721.00	EJ052920	ongoing	05/27/2020
<b>Saffer, Mary or Jame Total</b>		<b>721.00</b>			
Scott, Donna	WelfareAdm Postal Svcs	26.75	EJ052920	overnight postage	05/05/2020
<b>Scott, Donna Total</b>		<b>26.75</b>			
Secure Shred	Sheriff Pur Svcs	50.00	EJ051520	Monthly Shred Service	05/02/2020
<b>Secure Shred Total</b>		<b>50.00</b>			
Shentel	IT Telecomm Online Tech	2,355.06	EJ051520	Government Shentel Dark Fiber	05/01/2020
Shentel	IT Leases & Rentals	690.00	EJ051520	Government Shentel Dark Fiber	05/01/2020
<b>Shentel Total</b>		<b>3,045.06</b>			
SOCHA MICHAEL J	Personal Property Tax Current	41.07	EJ052920		05/20/2020
<b>SOCHA MICHAEL J Total</b>		<b>41.07</b>			
Sprint	WelfareAdm Telephone	292.95	EJ052920	cell phone pay-off	05/12/2020
<b>Sprint Total</b>		<b>292.95</b>			
SRFAX	IT Technology SW/OL Content	115.25	EJ051520	Fax charges	05/06/2020
<b>SRFAX Total</b>		<b>115.25</b>			
Stieg, Bob	HstPrvCom Board Member Fees	25.00	EJ051520	03/18/20 historic preservation	03/18/2020
<b>Stieg, Bob Total</b>		<b>25.00</b>			
STOCKMAN TITLE & ESC	General Overpayment Account	49.67	EJ052920	OVERPAYMENT RE2020 NACIN	05/15/2020
<b>STOCKMAN TITLE &amp; ESC Total</b>		<b>49.67</b>			
STYLES ALEXANDRA M	Personal Property Tax Current	54.88	EJ052920		05/21/2020
<b>STYLES ALEXANDRA M Total</b>		<b>54.88</b>			
Supply Room, The	District C Mat & Sup	173.99	EJ052920	filing cabinet	05/11/2020
<b>Supply Room, The Total</b>		<b>173.99</b>			
Thomas Brothers Soft	WelfareAdm Maint Contracts	75.00	EJ051520	SOCIAL PROGRAM YEARL	05/01/2020
<b>Thomas Brothers Soft Total</b>		<b>75.00</b>			
Thompson, Billy	HstPrvCom Board Member Fees	25.00	EJ051520	03/18/20 historic preservation	03/18/2020
<b>Thompson, Billy Total</b>		<b>25.00</b>			
Thomson Reuters	Comm Atty Dues & Memb	42.00	EJ052920	Westlaw May 2020	05/01/2020
<b>Thomson Reuters Total</b>		<b>42.00</b>			
Tingle, Judy	IV-E Foster Care	486.00	EJ052920	ongoing	05/27/2020
<b>Tingle, Judy Total</b>		<b>486.00</b>			
TJ Distributors Inc	AIRec Maint Pur Svcs	1,985.00	EJ051520	rm TJ Dist Rec Basketball backstop repair 2nd time	04/21/2020
<b>TJ Distributors Inc Total</b>		<b>1,985.00</b>			
Town of Berryville	JGC Maintenanc Water & Sewer	98.77	EJ051520	rm TOB Water and Sewer 101 Chalmers Ct	04/24/2020
Town of Berryville	RT Maintenanc Water & Sewer	615.08	EJ051520	rm TOB Water and Sewer 100 N. Church	04/24/2020
Town of Berryville	104Church Maint Water & Sewer	55.84	EJ051520	rm TOB Water and Sewer 104 N. Church St	04/24/2020
Town of Berryville	AIRec Maint Water & Sewer	45.66	EJ051520	rm TOB Water and Sewer Rec Center	04/24/2020
Town of Berryville	AIOff Maint Water & Sewer	21.25	EJ051520	rm TOB Water and Sewer Park	04/24/2020
Town of Berryville	AIOff Maint Water & Sewer	358.80	EJ051520	rm TOB Water and Sewer Park House	04/24/2020

**Clarke County  
Invoice History Report  
May 31, 2020**

<u>VENDOR NAME</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>WARRANT</u>	<u>FULL DESC</u>	<u>INVOICE DATE</u>
Town of Berryville	AlPool Maint Water & Sewer	2,132.92	EJ051520	rm TOB Water and Sewer Pool	04/24/2020
Town of Berryville	309WMain Maint Water & Sewer	25.00	EJ051520	rm TOB Water and Sewer 309 W. Main St	04/24/2020
Town of Berryville	311EMain Maint Water & Sewer	30.42	EJ051520	rm TOB Water and Sewer 313 E. Main St SS	04/24/2020
Town of Berryville	311EMain Maint Water & Sewer	25.00	EJ051520	rm TOB Water and Sewer 311 E. Main SS	04/24/2020
Town of Berryville	Court Fines & Forfeitures	35.00	EJ051520	Court Fines April 2020	05/01/2020
Town of Berryville	129Rams Maint Water & Sewer	12.04	EJ051520	rm TOB Water and Sewer 129 Ramsburg lane	04/24/2020
<b>Town of Berryville Total</b>		<b>3,455.78</b>			
Treasurer of Virgini	Clk of CC Noncap Office Equip	2,370.00	EJ051520	Records Management System	04/15/2020
<b>Treasurer of Virgini Total</b>		<b>2,370.00</b>			
TrueShred	WelfareAdm Maint Contracts	79.00	EJ051520	SHREDDING SERVICE	05/01/2020
<b>TrueShred Total</b>		<b>79.00</b>			
TUTTLE KIMBERLY MICH	Personal Property Tax Current	44.56	EJ052920		05/28/2020
<b>TUTTLE KIMBERLY MICH Total</b>		<b>44.56</b>			
Tyler Business Forms	JAS IT Mat & Sup	283.60	EJ051520	ABGRC BTM CK HEAT SNS INKVOID	04/23/2020
<b>Tyler Business Forms Total</b>		<b>283.60</b>			
US Geological Survey	Water Qual Pur Svcs	7,500.00	EJ051520	Continued Appraisal 01/01-03/31	04/08/2020
<b>US Geological Survey Total</b>		<b>7,500.00</b>			
Valley Doors Unlimit	JGC Maintenance Mat & Sup	67.25	EJ051520	rm Valley Doors 101 Chalmers Ct Key Blanks	04/23/2020
<b>Valley Doors Unlimit Total</b>		<b>67.25</b>			
Valley Health	EMS Mat & Sup	1,089.21	EJ052920	WMC EMS supply invoice April 2020	05/05/2020
<b>Valley Health Total</b>		<b>1,089.21</b>			
VEMA	EMS Pur Svcs	75.00	EJ051520	Fire & EMS-VEMA annual membership renewal 20-21	03/01/2020
<b>VEMA Total</b>		<b>75.00</b>			
Verizon	County Adm Telephone	12.00	EJ051520	phone bill	04/25/2020
Verizon	Com of Rev Telephone	8.00	EJ051520	phone bill	04/25/2020
Verizon	Treasurer Telephone	4.00	EJ051520	phone bill	04/25/2020
Verizon	IT Telephone	270.23	EJ051520	phone bill	04/25/2020
Verizon	District C Telephone	58.76	EJ051520	phone bill	04/25/2020
Verizon	J&D Court Telephone	53.19	EJ051520	phone bill	04/25/2020
Verizon	Clk of CC Telephone	83.39	EJ051520	phone bill	04/25/2020
Verizon	Comm Atty Telephone	16.00	EJ051520	phone bill	04/25/2020
Verizon	Sheriff Telephone	1,832.42	EJ051520	Central Alarm	05/12/2020
Verizon	Sheriff Telephone	276.06	EJ051520	phone bill	04/25/2020
Verizon	Sheriff Telephone	45.72	EJ051520	Verizon Radio Tower	05/12/2020
Verizon	EMS Telephone	47.19	EJ051520	phone bill	04/25/2020
Verizon	Probation Telephone	4.00	EJ051520	phone bill	04/25/2020
Verizon	Bldg Insp Telephone	8.00	EJ051520	phone bill	04/25/2020
Verizon	AnimalCtrl Telephone	43.04	EJ051520	phone bill	04/25/2020
Verizon	Maintenanc Telephone	43.04	EJ051520	phone bill	04/25/2020
Verizon	Parks Adm Telephone	67.04	EJ051520	phone bill	04/25/2020
Verizon	Plan Adm Telephone	12.00	EJ051520	phone bill	04/25/2020
Verizon	JAS Finance Telephone	118.22	EJ051520	phone bill	04/25/2020
Verizon	WelfareAdm Telephone	4.00	EJ051520	phone bill	04/25/2020
Verizon	WelfareAdm Telephone	148.80	EJ052920	LONG DISTANCE	05/01/2020
<b>Verizon Total</b>		<b>3,155.10</b>			
VESTA SETTLEMENTS	General Overpayment Account	191.65	EJ052920	OPAY RE2020 PARCEL 8413	05/18/2020
<b>VESTA SETTLEMENTS Total</b>		<b>191.65</b>			
Virginia Department	Programs Dues & Memb	10.00	EJ052920	back ground ck	05/11/2020
<b>Virginia Department Total</b>		<b>10.00</b>			
VITA	IT Telephone	135.88	EJ051520	Phone bill	05/01/2020
VITA	District C Telephone	108.26	EJ051520	Phone bill	05/01/2020
VITA	J&D Court Telephone	0.41	EJ051520	Phone bill	05/01/2020
VITA	Clk of CC Telephone	0.93	EJ051520	Phone bill	05/01/2020
VITA	Sheriff Telephone	1,109.56	EJ051520	Phone bill	05/01/2020
VITA	Parks Adm Telephone	0.02	EJ051520	Phone bill	05/01/2020
VITA	JAS Finance Telephone	0.13	EJ051520	Phone bill	05/01/2020
<b>VITA Total</b>		<b>1,355.19</b>			
WADE LINDA L	Personal Property Tax Current	26.13	EJ051520		05/07/2020
<b>WADE LINDA L Total</b>		<b>26.13</b>			
Washington Gas	JGC Maintenanc Heating	172.15	EJ052920	101 Chalmers Court 04/14-05/13	05/15/2020
Washington Gas	AlRec Maint Heating	99.02	EJ052920	225 Al Smith Cir 04/15-05/14	05/18/2020
<b>Washington Gas Total</b>		<b>271.17</b>			
WELCH BRYAN K	Personal Property Tax Current	48.96	EJ052920		05/26/2020
<b>WELCH BRYAN K Total</b>		<b>48.96</b>			
White, Jora	FC Assistanc-Fostering Futures	721.00	EJ052920	ongoing	05/27/2020
<b>White, Jora Total</b>		<b>721.00</b>			
William F Igoe, III	Circuit C Juror Pay	30.00	EJ052920	April GJ - 1 day	05/22/2020
<b>William F Igoe, III Total</b>		<b>30.00</b>			
Winchester Law Group	WelfareAdm Legal Svcs	4,362.65	EJ052920	LEGAL SERVICES	05/01/2020

Clarke County  
 Invoice History Report  
 May 31, 2020

<u>VENDOR NAME</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>WARRANT</u>	<u>FULL DESC</u>	<u>INVOICE DATE</u>
<b>Winchester Law Group Total</b>		<b>4,362.65</b>			
Wine, Sharon or Earl	Federal Adoption	568.00	EJ052920	ongoing	05/27/2020
<b>Wine, Sharon or Earl Total</b>		<b>568.00</b>			
York, Robin	HstPrvCom Board Member Fees	25.00	EJ051520	03/18/20 historic preservation	03/18/2020
<b>York, Robin Total</b>		<b>25.00</b>			
<b>Grand Total</b>		<b>300,849.17</b>			

**Clarke County**  
**YTD Budget Report**  
**May 31, 2020**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED		MTD		AVAILABLE	
			BUDGET	YTD EXPENDED	EXPENDED	ENC	BUDGET	% USED
11010	1300	BoS Part Time Salaries	13,800.00	13,025.01	1,150.00	225.00	549.99	96.00
11010	2100	BoS FICA	948.00	823.50	79.01	-	124.50	86.90
11010	2300	BoS Health Ins	15,922.00	16,719.03	1,326.76	-	(797.03)	105.00
11010	3000	BoS Pur Svcs	1,500.00	5,340.63	-	-	(3,840.63)	356.00
11010	3600	BoS Advertising	5,600.00	3,445.45	-	-	2,154.55	61.50
11010	5210	BoS Postal Services	500.00	260.70	-	-	239.30	52.10
11010	5230	BoS Telephone	35.00	-	-	-	35.00	-
11010	5300	BoS Insurance	8,000.00	5,612.00	-	-	2,388.00	70.20
11010	5500	BoS Travel	4,000.00	3,166.04	-	-	833.96	79.20
11010	5800	BoS Miscellaneous Expenditures	2,200.00	1,703.34	50.18	-	496.66	77.40
11010	5810	BoS Dues & Memb	5,500.00	1,825.71	319.66	-	3,674.29	33.20
11010	6000	BoS Mat & Sup	800.00	157.75	-	-	642.25	19.70
11010		<b>Total 11010 Board of Supervisors</b>	<b>58,805.00</b>	<b>52,079.16</b>	<b>2,925.61</b>	<b>225.00</b>	<b>6,500.84</b>	<b>88.90</b>
12110	1100	County Adm Salaries	287,522.54	258,413.18	23,624.29	21,190.73	7,918.63	97.20
12110	1300	County Adm Part Time Salaries	3,096.00	5,022.00	1,926.00	-	(1,926.00)	162.20
12110	2100	County Adm FICA	17,812.88	18,733.44	1,950.05	367.05	(1,287.61)	107.20
12110	2210	County Adm VRS 1&2	18,449.34	17,771.03	1,364.27	308.22	370.09	98.00
12110	2220	County Adm VRS Hybrid	3,522.40	3,668.91	613.09	203.95	(350.46)	109.90
12110	2300	County Adm Health Ins	26,469.44	25,968.95	1,990.14	1,133.53	(633.04)	102.40
12110	2400	County Adm Life Ins	3,220.82	3,355.64	309.48	53.29	(188.11)	105.80
12110	2510	County Adm Dis Ins Hybrid	231.58	231.42	38.67	18.65	(18.49)	108.00
12110	2700	County Adm Workers Comp	250.00	181.19	-	-	68.81	72.50
12110	2840	County Adm Tax Shelter Annuity	76,355.00	76,355.00	-	-	-	100.00
12110	3000	County Adm Pur Svcs	1,000.00	1,147.56	73.31	-	(147.56)	114.80
12110	3320	County Adm Maint Contracts	1,500.00	2,171.07	646.76	70.93	(742.00)	149.50
12110	3500	County Adm Printing & Binding	1,000.00	171.08	-	-	828.92	17.10
12110	5210	County Adm Postal Svcs	50.00	25.05	-	-	24.95	50.10
12110	5230	County Adm Telephone	800.00	948.25	58.51	83.75	(232.00)	129.00
12110	5500	County Adm Travel	2,500.00	905.81	-	-	1,594.19	36.20
12110	5800	County Adm Miscellaneous Expen	200.00	2,047.68	1,250.00	-	(1,847.68)	1,023.80
12110	5810	County Adm Dues & Memb	1,200.00	1,452.64	170.00	-	(252.64)	121.10
12110	6000	County Adm Mat & Sup	2,500.00	2,781.86	60.41	159.95	(441.81)	117.70
12110	6008	County Adm Vehicle Fuel	1,200.00	901.13	74.97	-	298.87	75.10
12110		<b>Total 12110 County Administrator</b>	<b>448,880.00</b>	<b>422,252.89</b>	<b>34,149.95</b>	<b>23,590.05</b>	<b>3,037.06</b>	<b>99.30</b>
12120	1100	Inform Salaries - Regular	39,671.00	36,365.12	3,305.92	3,305.88	-	100.00
12120	2100	Inform FICA	2,921.06	2,749.04	249.93	173.51	(1.49)	100.10
12120	2210	Inform VRS 1&2	12.15	-	-	-	12.15	-
12120	2220	Inform VRS Hybrid	3,291.98	3,043.81	276.71	287.72	(39.55)	101.20
12120	2300	Inform Health Ins	7,866.66	7,297.18	663.38	573.43	(3.95)	100.10
12120	2400	Inform Life Ins	508.32	476.41	43.31	32.17	(0.26)	100.10
12120	2510	Inform Dis Ins Hybrid	220.65	192.06	17.46	28.69	(0.10)	100.00
12120	2700	Inform Workers Comp	24.18	24.18	-	-	-	100.00
12120	3000	Inform Pur Svcs	1,000.00	4,788.00	-	-	(3,788.00)	478.80
12120	3320	Inform Maint Contracts	300.00	-	-	-	300.00	-
12120	3500	Inform Printing & Binding	-	43.00	-	-	(43.00)	100.00
12120	5210	Inform Postal Svcs	100.00	-	-	-	100.00	-
12120	5230	Inform Telephone	200.00	-	-	-	200.00	-
12120	5500	Inform Travel	500.00	-	-	-	500.00	-
12120	5800	Inform Miscellaneous Expen	100.00	-	-	-	100.00	-
12120	6000	Inform Mat & Sup	500.00	4.80	-	-	495.20	1.00
12120	6035	Inform Noncap Ofc Equip	100.00	-	-	-	100.00	-
12120		<b>Total 12120 Public Information Serv</b>	<b>57,316.00</b>	<b>54,983.60</b>	<b>4,556.71</b>	<b>4,401.40</b>	<b>(2,069.00)</b>	<b>103.60</b>
12210	3000	Legal Svc Pur Svcs	30,000.00	19,948.75	1,777.50	-	10,051.25	66.50
12210		<b>Total 12210 Legal Services</b>	<b>30,000.00</b>	<b>19,948.75</b>	<b>1,777.50</b>	<b>-</b>	<b>10,051.25</b>	<b>66.50</b>
12310	1100	Com of Rev Salaries	159,774.78	141,317.00	12,847.00	16,814.21	1,643.57	99.00
12310	2100	Com of Rev FICA	10,654.42	10,010.98	895.61	649.17	(5.73)	100.10
12310	2210	Com of Rev VRS 1&2	9,797.79	8,981.40	816.49	823.15	(6.76)	100.10
12310	2220	Com of Rev VRS Hybrid	3,103.34	2,846.80	258.80	272.21	(15.67)	100.50
12310	2300	Com of Rev Health Ins	9,878.15	15,928.00	1,448.00	1,617.99	(7,667.84)	177.60
12310	2400	Com of Rev Life Ins	2,009.50	1,851.30	168.30	159.29	(1.09)	100.10
12310	2510	Com of Rev Dis Ins Hybrid	206.71	179.63	16.33	27.09	(0.01)	100.00
12310	2700	Com of Rev Workers Comp	93.31	93.31	-	-	-	100.00
12310	2800	Com of Rev Leave Payouts	-	2,092.37	-	-	(2,092.37)	100.00

**Clarke County  
YTD Budget Report  
May 31, 2020**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED	MTD			AVAILABLE	% USED
			BUDGET	YTD EXPENDED	EXPENDED	ENC	BUDGET	
12310	3000	Com of Rev Pur Svcs	1,400.00	587.62	-	-	812.38	42.00
12310	3320	Com of Rev Maint Contracts	300.00	366.11	12.50	33.89	(100.00)	133.30
12310	3500	Com of Rev Printing & Binding	300.00	-	-	-	300.00	-
12310	3600	Com of Rev Advertising	100.00	-	-	-	100.00	-
12310	4100	Com of Rev Data Processing	1,900.00	964.25	-	-	935.75	50.80
12310	5210	Com of Rev Postal Svcs	2,200.00	1,843.75	-	-	356.25	83.80
12310	5230	Com of Rev Telephone	200.00	88.00	8.00	-	112.00	44.00
12310	5500	Com of Rev Travel	2,500.00	1,225.36	-	-	1,274.64	49.00
12310	5510	Com of Rev Local Mileage	500.00	-	-	-	500.00	-
12310	5810	Com of Rev Dues & Memb	800.00	495.00	-	-	305.00	61.90
12310	6000	Com of Rev Mat & Sup	1,000.00	921.71	64.60	-	78.29	92.20
12310		<b>Total 12310 Commissioner of Revenue</b>	<b>206,718.00</b>	<b>189,792.59</b>	<b>16,535.63</b>	<b>20,397.00</b>	<b>(3,471.59)</b>	<b>101.70</b>
12320	3320	Assessor Maint Contracts	4,500.00	-	-	-	4,500.00	-
12320		<b>Total 12320 Assessor</b>	<b>4,500.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,500.00</b>	<b>-</b>
12330	3160	Equalize Bd Member Fees	5,250.00	-	-	-	5,250.00	-
12330		<b>Total 12330 Equalization Board</b>	<b>5,250.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,250.00</b>	<b>-</b>
12410	1100	Treasurer Salaries	192,093.67	169,741.51	15,754.16	22,352.16	-	100.00
12410	2100	Treasurer FICA	12,084.87	12,057.91	1,116.87	648.37	(621.41)	105.10
12410	2210	Treasurer VRS 1&2	9,869.53	9,257.83	841.62	616.02	(4.32)	100.00
12410	2220	Treasurer VRS Hybrid	4,367.91	4,999.26	477.00	224.44	(855.79)	119.60
12410	2300	Treasurer Health Ins	23,654.93	26,213.99	2,383.09	1,454.76	(4,013.82)	117.00
12410	2400	Treasurer Life Ins	2,206.08	2,231.40	206.38	121.13	(146.45)	106.60
12410	2510	Treasurer Dis Ins Hybrid	338.59	328.29	30.09	24.33	(14.03)	104.10
12410	2700	Treasurer Workers Comp	113.36	113.36	-	-	-	100.00
12410	2800	Treasurer Leave Pay	583.06	583.06	-	-	-	100.00
12410	3000	Treasurer Pur Svcs	1,500.00	237.54	-	-	1,262.46	15.80
12410	3180	Treasurer Credit Card Fees	12,000.00	16,476.71	-	-	(4,476.71)	137.30
12410	3190	Treasurer DMV Stop	8,000.00	4,900.00	375.00	-	3,100.00	61.30
12410	3320	Treasurer Maint Contracts	300.00	366.09	12.50	33.91	(100.00)	133.30
12410	3500	Treasurer Printing & Binding	9,500.00	5,135.98	-	-	4,364.02	54.10
12410	3600	Treasurer Advertising	500.00	347.00	-	-	153.00	69.40
12410	5210	Treasurer Postal Svcs	26,000.00	23,104.44	-	-	2,895.56	88.90
12410	5230	Treasurer Telephone	1,600.00	44.00	4.00	-	1,556.00	2.80
12410	5500	Treasurer Travel	2,500.00	824.48	-	-	1,675.52	33.00
12410	5510	Treasurer Local Mileage	400.00	89.32	-	-	310.68	22.30
12410	5810	Treasurer Dues & Memb	600.00	500.00	-	-	100.00	83.30
12410	6000	Treasurer Mat & Sup	4,500.00	2,560.32	21.60	-	1,939.68	56.90
12410	9200	Treasurer Interest	-	150.06	-	-	(150.06)	100.00
12410		<b>Total 12410 Treasurer</b>	<b>312,712.00</b>	<b>280,262.55</b>	<b>21,222.31</b>	<b>25,475.12</b>	<b>6,974.33</b>	<b>97.80</b>
12510	1100	IT Salaries	155,007.00	142,089.75	12,917.25	12,917.25	-	100.00
12510	2100	IT FICA	11,187.64	9,827.15	894.66	1,366.75	(6.26)	100.10
12510	2210	IT VRS 1&2	7,343.42	6,885.12	625.92	465.40	(7.10)	100.10
12510	2220	IT VRS Hybrid	5,420.01	5,007.75	455.25	467.14	(54.88)	101.00
12510	2300	IT Health Ins	20,350.89	19,583.74	1,780.34	51.44	715.71	96.50
12510	2400	IT Life Ins	1,988.16	1,861.31	169.21	128.05	(1.20)	100.10
12510	2510	IT Dis Ins Hybrid	364.26	315.92	28.72	48.37	(0.03)	100.00
12510	2700	IT Workers Comp	94.62	94.62	-	-	-	100.00
12510	3000	IT Pur Svcs	13,026.00	1,240.06	-	-	11,785.94	9.50
12510	3320	IT Maint Contracts	36,400.00	1,618.62	127.00	3,195.42	31,585.96	13.20
12510	5230	IT Telephone	13,900.00	5,634.38	499.13	422.29	7,843.33	43.60
12510	5240	IT Telecomm Online Tech	10,380.00	25,503.55	2,355.06	2,280.16	(17,403.71)	267.70
12510	5400	IT Leases & Rentals	23,760.00	13,758.08	690.00	4,892.28	5,109.64	78.50
12510	5810	IT Dues & Memb	100.00	485.84	-	-	(385.84)	485.80
12510	6000	IT Mat & Sup	2,000.00	206.19	6.21	-	1,793.81	10.30
12510	6008	IT Vehicle Fuel	100.00	-	-	-	100.00	-
12510	6035	IT Noncap Office Equip	-	35.29	-	-	(35.29)	100.00
12510	6040	IT Technology SW/OL Content	30,000.00	30,540.91	415.25	1,847.33	(2,388.24)	108.00
12510	6050	IT Noncap Technology Hardware	4,000.00	3,793.30	-	-	206.70	94.80
12510		<b>Total 12510 Data Processing/IT</b>	<b>335,422.00</b>	<b>268,481.58</b>	<b>20,964.00</b>	<b>28,081.88</b>	<b>38,858.54</b>	<b>88.40</b>
13100	1300	Electoral Part Time Salaries	6,896.00	4,425.92	-	2,212.96	257.12	96.30
13100	2100	Electoral FICA	527.00	338.59	-	-	188.41	64.20
13100	2700	Electoral Workers Comp	6.00	4.22	-	-	1.78	70.30
13100	3000	Electoral Pur Svcs	8,400.00	5,225.30	-	-	3,174.70	62.20

**Clarke County  
YTD Budget Report  
May 31, 2020**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED	MTD			AVAILABLE	
			BUDGET	YTD EXPENDED	EXPENDED	ENC	BUDGET	% USED
13100	3160	Electoral Board Member Fees	15,750.00	12,539.28	-	-	3,210.72	79.60
13100	3320	Electoral Maint Contracts	5,665.00	5,485.00	-	-	180.00	96.80
13100	3500	Electoral Printing & Binding	9,840.00	7,311.39	2,789.03	-	2,528.61	74.30
13100	3600	Electoral Advertising	390.00	231.20	-	-	158.80	59.30
13100	5210	Electoral Postal Svcs	825.00	300.65	-	-	524.35	36.40
13100	5400	Electoral Leases & Rentals	2,700.00	1,102.77	-	-	1,597.23	40.80
13100	5500	Electoral Travel	1,500.00	406.50	-	-	1,093.50	27.10
13100	5510	Electoral Local Mileage	1,000.00	286.95	-	-	713.05	28.70
13100	5810	Electoral Dues & Memb	200.00	430.00	-	-	(230.00)	215.00
13100	6000	Electoral Mat & Sup	3,275.00	4,956.46	3,036.87	102.65	(1,784.11)	154.50
13100		<b>Total 13100 Electoral Board and Off</b>	<b>56,974.00</b>	<b>43,044.23</b>	<b>5,825.90</b>	<b>2,315.61</b>	<b>11,614.16</b>	<b>79.60</b>
13200	1100	Registrar Salaries	57,089.04	52,331.62	4,757.42	4,757.42	-	100.00
13200	1300	Registrar Part Time Salaries	10,358.57	7,609.50	179.25	-	2,749.07	73.50
13200	2100	Registrar FICA	4,844.67	4,619.01	379.59	245.70	(20.04)	100.40
13200	2210	Registrar VRS 1&2	4,664.52	4,380.20	398.20	291.21	(6.89)	100.10
13200	2300	Registrar Health Ins	1,990.14	2,653.52	663.38	-	(663.38)	133.30
13200	2400	Registrar Life Ins	730.06	685.52	62.32	45.62	(1.08)	100.10
13200	2700	Registrar Workers Comp	47.00	42.19	-	-	4.81	89.80
13200	3000	Registrar Pur Svcs	1,400.00	245.99	-	-	1,154.01	17.60
13200	3320	Registrar Maint Contracts	1,000.00	1,039.63	306.09	60.37	(100.00)	110.00
13200	5210	Registrar Postal Svcs	825.00	703.75	-	-	121.25	85.30
13200	5230	Registrar Telephone	1,000.00	551.35	46.51	238.65	210.00	79.00
13200	5500	Registrar Travel	1,500.00	707.04	-	-	792.96	47.10
13200	5510	Registrar Local Mileage	650.00	296.38	-	-	353.62	45.60
13200	5810	Registrar Dues & Memb	250.00	55.00	-	-	195.00	22.00
13200	6000	Registrar Mat & Sup	1,100.00	439.42	-	25.78	634.80	42.30
13200		<b>Total 13200 Registrar</b>	<b>87,449.00</b>	<b>76,360.12</b>	<b>6,792.76</b>	<b>5,664.75</b>	<b>5,424.13</b>	<b>93.80</b>
21100	5841	Circuit C Juror Pay	3,000.00	12,210.00	180.00	-	(9,210.00)	407.00
21100	5842	Circuit C Jury Comm	180.00	300.00	-	-	(120.00)	166.70
21100	6035	Circuit C Noncap Office Equip	7,570.00	2,869.50	-	-	4,700.50	37.90
21100	7000	Circuit Ct Pyt to Joint Ops	11,400.00	10,995.31	-	-	404.69	96.50
21100		<b>Total 21100 Circuit Court</b>	<b>22,150.00</b>	<b>26,374.81</b>	<b>180.00</b>	<b>-</b>	<b>(4,224.81)</b>	<b>119.10</b>
21200	3000	District C Pur Svcs	300.00	-	-	-	300.00	-
21200	3150	District C Legal Svcs	270.00	-	-	-	270.00	-
21200	3320	District C Maint Contracts	300.00	665.07	39.38	126.93	(492.00)	264.00
21200	5210	District C Postal Svcs	700.00	300.00	-	-	400.00	42.90
21200	5230	District C Telephone	2,000.00	1,665.73	167.02	-	334.27	83.30
21200	5810	District C Dues & Memb	200.00	50.00	-	-	150.00	25.00
21200	6000	District C Mat & Sup	550.00	1,000.61	173.99	309.00	(759.61)	238.10
21200		<b>Total 21200 General District Court</b>	<b>4,320.00</b>	<b>3,681.41</b>	<b>380.39</b>	<b>435.93</b>	<b>202.66</b>	<b>95.30</b>
21300	5230	Magistrate Telephone	50.00	-	-	-	50.00	-
21300		<b>Total 21300 Magistrate</b>	<b>50.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50.00</b>	<b>-</b>
21510	5600	Blue Ridge Legal Svc Contr	1,500.00	1,500.00	-	-	-	100.00
21510		<b>Total 21510 Blue Ridge Legal Servic</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100.00</b>
21600	3000	J&D Court Pur Svcs	200.00	-	-	-	200.00	-
21600	3320	J&D Court Maint Contracts	700.00	20.30	39.37	621.96	57.74	91.80
21600	5210	J&D Court Postal Svcs	550.00	344.25	-	-	205.75	62.60
21600	5230	J&D Court Telephone	700.00	566.71	53.60	-	133.29	81.00
21600	5500	J&D Court Travel	-	25.00	-	-	(25.00)	100.00
21600	5810	J&D Court Dues & Memb	100.00	50.00	-	-	50.00	50.00
21600	6000	J&D Court Mat & Sup	1,100.00	129.88	-	-	970.12	11.80
21600	8200	J&D Court Capital Outlay Adds	-	484.95	-	-	(484.95)	100.00
21600		<b>Total 21600 Juvenile &amp; Domestic Rel</b>	<b>3,350.00</b>	<b>1,621.09</b>	<b>92.97</b>	<b>621.96</b>	<b>1,106.95</b>	<b>67.00</b>
21700	1100	Clk of CC Salaries	186,077.83	160,973.98	11,286.75	11,286.73	13,817.12	92.60
21700	2100	Clk of CC FICA	12,023.54	12,463.92	860.67	94.32	(534.70)	104.40
21700	2210	Clk of CC VRS 1&2	10,717.05	11,291.06	726.90	-	(574.01)	105.40
21700	2220	Clk of CC VRS Hybrid	2,597.78	2,395.80	217.80	215.08	(13.10)	100.50
21700	2300	Clk of CC Health Ins	13,815.12	13,267.60	663.38	547.81	(0.29)	100.00
21700	2400	Clk of CC Life Ins	2,042.37	2,108.77	147.86	23.44	(89.84)	104.40
21700	2510	Clk of CC Dis Ins Hybrid	173.02	151.14	13.74	21.89	(0.01)	100.00
21700	2700	Clk of CC Workers Comp	110.29	110.29	-	-	-	100.00
21700	3000	Clk of CC Pur Svcs	-	2,078.75	-	-	(2,078.75)	100.00
21700	3320	Clk of CC Maint Contracts	13,000.00	11,081.83	-	93.17	1,825.00	86.00

**Clarke County  
YTD Budget Report  
May 31, 2020**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED	MTD			AVAILABLE	% USED
			BUDGET	YTD EXPENDED	EXPENDED	ENC	BUDGET	
21700	3510	Clk of CC Microfilming	7,000.00	5,288.11	708.04	-	1,711.89	75.50
21700	5210	Clk of CC Postal Svcs	3,500.00	2,650.68	-	-	849.32	75.70
21700	5230	Clk of CC Telephone	1,000.00	927.50	84.32	-	72.50	92.80
21700	5810	Clk of CC Dues & Memb	300.00	-	-	-	300.00	-
21700	6000	Clk of CC Mat & Sup	6,500.00	3,465.31	85.85	-	3,034.69	53.30
21700	6035	Clk of CC Noncap Office Equip	-	2,370.00	2,370.00	-	(2,370.00)	100.00
21700		<b>Total 21700 Clerk of the Circuit Co</b>	<b>258,857.00</b>	<b>230,624.74</b>	<b>17,165.31</b>	<b>12,282.44</b>	<b>15,949.82</b>	<b>93.80</b>
21910	1100	VictimWit Regular Salary	41,089.00	38,667.64	3,515.24	3,515.24	(1,093.88)	102.70
21910	1300	VictimWit Part Time Sal	17,544.00	12,165.00	1,927.50	-	5,379.00	69.30
21910	2100	VictimWit FICA	4,484.00	3,883.05	417.13	160.46	440.49	90.20
21910	2210	VictimWit VRS 1&2	3,440.00	3,223.15	294.23	180.79	36.06	99.00
21910	2400	VictimWit Life Ins	539.00	504.45	46.05	28.29	6.26	98.80
21910	2700	VictimWit Workers Comp	42.00	35.87	-	-	6.13	85.40
21910	3000	VictimWit Pur Svcs	200.00	59.45	-	-	140.55	29.70
21910	5210	VictimWit Postal Svcs	279.00	279.00	-	-	-	100.00
21910	5230	VictimWit Telephone	504.00	458.40	41.61	37.60	8.00	98.40
21910	5500	VictimWit Travel	3,681.00	1,849.90	-	-	1,831.10	50.30
21910	5510	VictimWit Travel Local Mileage	204.00	45.82	-	-	158.18	22.50
21910	5810	VictimWit Dues & Memb	295.00	250.00	50.00	-	45.00	84.70
21910	6000	VictimWit Mat & Sup	1,765.00	625.00	255.50	-	1,140.00	35.40
21910		<b>Total 21910 Victim and Witness Assi</b>	<b>74,066.00</b>	<b>62,046.73</b>	<b>6,547.26</b>	<b>3,922.38</b>	<b>8,096.89</b>	<b>89.10</b>
21940	5600	Regional Crt Svc Entity Gift	6,180.00	6,179.10	-	-	0.90	100.00
21940		<b>Total 21940 Regl Crt Svc/Adult</b>	<b>6,180.00</b>	<b>6,179.10</b>	<b>-</b>	<b>-</b>	<b>0.90</b>	<b>100.00</b>
22100	1100	Comm Atty Salaries	242,666.08	213,381.63	19,398.33	30,031.24	(746.79)	100.30
22100	1100	Comm Atty Salaries	27,499.00	24,573.23	2,233.93	2,233.93	691.84	97.50
22100	1200	Comm Atty Overtime	-	450.64	-	-	(450.64)	100.00
22100	1300	Comm Atty Part Time Salaries	17,919.00	11,190.91	921.81	-	6,728.09	62.50
22100	2100	Comm Atty FICA	14,703.48	17,019.90	1,448.30	815.55	(3,131.97)	121.30
22100	2100	Comm Atty FICA	2,069.00	762.24	168.28	27.44	1,279.32	38.20
22100	2210	Comm Atty VRS 1&2	3,362.77	4,620.37	708.16	294.48	(1,552.08)	146.20
22100	2210	Comm Atty VRS 1&2	685.00	838.69	186.98	36.92	(190.61)	127.80
22100	2220	Comm Atty VRS Hybrid	15,066.28	14,597.69	915.48	1,962.37	(1,493.78)	109.90
22100	2220	Comm Atty VRS Hybrid	1,618.00	-	-	-	1,618.00	-
22100	2300	Comm Atty Health Ins	8,498.00	18,573.69	1,548.15	882.87	(10,958.56)	229.00
22100	2300	Comm Atty Health Ins	2,139.00	343.12	171.56	-	1,795.88	16.00
22100	2400	Comm Atty Life Ins	2,997.00	2,988.01	254.12	159.20	(150.21)	105.00
22100	2400	Comm Atty Life Ins	360.00	131.27	29.26	5.78	222.95	38.10
22100	2510	Comm Atty Dis Ins Hybrid	1,049.40	919.30	57.75	98.32	31.78	97.00
22100	2510	Comm Atty Dis Ins Hybrid	114.00	-	-	-	114.00	-
22100	2700	Comm Atty Workers Comp	203.99	203.99	-	-	-	100.00
22100	3000	Comm Atty Pur Svcs	-	255.00	-	-	(255.00)	100.00
22100	3320	Comm Atty Maint Contracts	500.00	335.47	-	47.93	116.60	76.70
22100	5210	Comm Atty Postal Svcs	1,000.00	1,000.00	-	-	-	100.00
22100	5230	Comm Atty Telephone	3,000.00	2,011.55	184.39	264.45	724.00	75.90
22100	5500	Comm Atty Travel	6,000.00	104.86	-	-	5,895.14	1.70
22100	5549	Comm Atty Witness Travel Expen	500.00	4,363.19	-	-	(3,863.19)	872.60
22100	5810	Comm Atty Dues & Memb	2,500.00	2,104.03	42.00	-	395.97	84.20
22100	6000	Comm Atty Mat & Sup	3,000.00	2,265.19	89.50	-	734.81	75.50
22100	6035	Comm Atty Noncap Office Equip	400.00	-	-	-	400.00	-
22100		<b>Total 22100 Commonwealth's Attorney</b>	<b>357,850.00</b>	<b>323,033.97</b>	<b>28,358.00</b>	<b>36,860.48</b>	<b>(2,044.45)</b>	<b>100.60</b>
31200	1100	Sheriff Salaries	1,439,259.90	1,315,084.88	118,493.68	109,856.73	14,318.29	99.00
31200	1100	SRO Ofc Grant Sal	55,803.00	51,085.23	4,372.33	4,372.33	345.44	99.40
31200	1200	Sheriff Overtime	61,426.05	61,777.54	351.49	-	(351.49)	100.60
31200	1200	CITAC Overtime	5,000.00	3,761.06	376.11	-	1,238.94	75.20
31200	1200	DMV Alcohol Grant Overtime	10,000.00	5,901.18	895.80	-	4,098.82	59.00
31200	1200	DMV Speed Overtime	7,500.00	3,621.87	559.88	-	3,878.13	48.30
31200	1300	Sheriff Part Time Salaries	43,860.00	33,411.50	218.50	-	10,448.50	76.20
31200	1660	Sheriff Emp Bonuses	1,500.00	2,000.00	500.00	-	(500.00)	133.30
31200	2100	Sheriff FICA	111,500.98	107,756.49	8,635.87	5,619.02	(1,874.53)	101.70
31200	2100	CITAC FICA	255.89	284.24	28.35	-	(28.35)	111.10
31200	2100	DMV Alcohol Grant FICA	-	91.97	60.83	-	(91.97)	100.00
31200	2100	DMV Speed FICA	-	38.02	38.02	-	(38.02)	100.00
31200	2100	SRO Ofc Grant FICA	3,937.00	3,692.80	331.09	247.17	(2.97)	100.10

**Clarke County**  
**YTD Budget Report**  
**May 31, 2020**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED		MTD		AVAILABLE	
			BUDGET	YTD EXPENDED	EXPENDED	ENC	BUDGET	% USED
31200	2210	Sheriff VRS 1&2	97,911.08	89,732.66	8,016.34	8,757.33	(578.91)	100.60
31200	2210	SRO Grant VRS 1&2	4,626.00	4,275.81	365.96	356.99	(6.80)	100.10
31200	2220	Sheriff VRS Hybrid	21,425.87	21,235.19	2,077.87	1,525.21	(1,334.53)	106.20
31200	2300	Sheriff Health Ins	218,074.98	196,068.38	18,368.16	25,400.83	(3,394.23)	101.60
31200	2300	Sheriff CITAC Health Ins	449.96	511.68	61.72	-	(61.72)	113.70
31200	2300	DMV Alcohol Grant Health Ins	-	167.36	119.16	-	(167.36)	100.00
31200	2300	DMV Speed Health Ins	-	74.48	74.48	-	(74.48)	100.00
31200	2300	SRO Grant Health Ins	9,372.00	8,686.81	648.46	692.97	(7.78)	100.10
31200	2400	Sheriff Life Ins	18,657.04	17,367.59	1,579.84	1,578.42	(288.97)	101.50
31200	2400	SRO Grant Life Ins	724.00	669.24	57.28	55.86	(1.10)	100.20
31200	2510	Sheriff Dis Ins Hybrid	1,395.78	1,344.66	131.07	131.06	(79.94)	105.70
31200	2700	Sheriff Workers Comp	18,786.00	17,976.41	-	-	809.59	95.70
31200	2800	Sheriff Leave Pay	68,506.47	68,506.47	-	-	-	100.00
31200	2860	Sheriff LODA	24,000.00	19,163.94	-	-	4,836.06	79.80
31200	3000	Sheriff Pur Svcs	32,907.00	32,465.48	310.27	2,720.01	(2,278.49)	106.90
31200	3320	Sheriff Maint Contracts	179,364.00	118,683.31	12,410.07	254.05	60,426.64	66.30
31200	3320	Sheriff E-Ticket Maint Svc	-	4,950.00	-	-	(4,950.00)	100.00
31200	3350	Sheriff Insured Repair Svcs	2,000.00	1,000.00	-	-	1,000.00	50.00
31200	3500	Sheriff Printing & Binding	1,000.00	135.85	-	-	864.15	13.60
31200	3600	Sheriff Advertising	-	337.50	-	-	(337.50)	100.00
31200	5210	Sheriff Postal Svcs	2,200.00	952.60	-	-	1,247.40	43.30
31200	5230	Sheriff Telephone	65,000.00	64,109.88	5,020.46	157.19	732.93	98.90
31200	5300	Sheriff Insurance	15,000.00	13,540.93	-	-	1,459.07	90.30
31200	5400	Sheriff Leases & Rentals	33,000.00	26,185.50	-	2,380.50	4,434.00	86.60
31200	5500	Sheriff Travel	52,000.00	746.00	-	-	51,254.00	1.40
31200	5500	Sheriff Travel - Communication	-	12,567.07	729.00	-	(12,567.07)	100.00
31200	5500	Sheriff Travel - Sworn Staff	-	25,243.91	-	-	(25,243.91)	100.00
31200	5500	ICAC Travel	2,000.00	-	-	-	2,000.00	-
31200	5800	Sheriff Miscellaneous Expendit	1,000.00	400.00	-	-	600.00	40.00
31200	5810	Sheriff Dues & Memb	4,000.00	5,253.45	12.99	-	(1,253.45)	131.30
31200	6000	Sheriff Mat & Sup	53,500.00	1,218.26	236.36	-	52,281.74	2.30
31200	6000	Sheriff COS Mat & Sup	-	1,346.02	5.45	-	(1,346.02)	100.00
31200	6000	Sheriff ETK Mat & Sup	-	20,478.01	-	-	(20,478.01)	100.00
31200	6000	Sheriff PSU Mat & Sup	-	8,802.77	213.00	-	(8,802.77)	100.00
31200	6000	Sheriff SOS Mat & Sup	-	5,370.60	-	-	(5,370.60)	100.00
31200	6000	Sheriff VRP Mat & Sup	3,818.00	24,820.49	1,088.88	8,146.61	(29,149.10)	863.50
31200	6000	ICAC Mat & Sup	2,000.00	1,793.49	-	1,399.00	(1,192.49)	159.60
31200	6000	BJA Sheriff Mat & Sup	14,400.00	7,219.68	-	-	7,180.32	50.10
31200	6000	BVP Vest grant Mat & Sup	14,400.00	4,007.34	-	-	10,392.66	27.80
31200	6000	DCJS Byrne Mat & Sup	500.00	944.00	-	-	(444.00)	188.80
31200	6008	Sheriff Vehicle Fuel	60,000.00	40,199.03	1,450.90	-	19,800.97	67.00
31200	6011	Sheriff Clothing	12,000.00	443.28	-	-	11,556.72	3.70
31200	6011	Sheriff Uniform Communications	-	255.98	-	-	(255.98)	100.00
31200	6011	Sheriff Uniform Sworn Staff	-	10,946.43	79.65	-	(10,946.43)	100.00
31200	6015	Sheriff Ammunition	28,000.00	21,874.21	-	1,438.92	4,686.87	83.30
31200	6035	Sheriff Noncap Office Equip	6,000.00	5,779.00	-	-	221.00	96.30
31200		<b>Total 31200 Sheriff</b>	<b>2,808,061.00</b>	<b>2,496,357.53</b>	<b>187,919.32</b>	<b>175,090.20</b>	<b>136,613.27</b>	<b>95.10</b>
31210	5600	Criminal Justice Training Ctr	19,593.00	19,422.00	-	-	171.00	99.10
31210		<b>Total 31210 Criminal Justice Traini</b>	<b>19,593.00</b>	<b>19,422.00</b>	<b>-</b>	<b>-</b>	<b>171.00</b>	<b>99.10</b>
31220	5600	Drug Task Force Entity Gift	12,500.00	9,263.67	-	-	3,236.33	74.10
31220		<b>Total 31220 Drug Task Force</b>	<b>12,500.00</b>	<b>9,263.67</b>	<b>-</b>	<b>-</b>	<b>3,236.33</b>	<b>74.10</b>
32200	2510	Vol Fire Dis Ins Hybrid	12,500.00	-	-	-	12,500.00	-
32200	2700	Vol Fire Worker's Comp	22,500.00	16,294.00	-	-	6,206.00	72.40
32200	3000	Vol Fire Pur Svcs	16,529.00	13,279.62	82.37	-	3,249.38	80.30
32200	5300	Vol Fire Co Insurance	48,500.00	57,029.00	-	-	(8,529.00)	117.60
32200	5600	Vol Fire Companies Entity Gift	25,000.00	25,000.00	-	-	-	100.00
32200	5696	Vol Fire EMS Vol Incent Prog	15,000.00	6,250.00	3,750.00	-	8,750.00	41.70
32200	5697	Vol Fire 4 for Life	17,155.00	18,438.15	-	-	(1,283.15)	107.50
32200	5698	Vol Fire Fire Programs	31,000.00	32,052.00	-	-	(1,052.00)	103.40
32200	6000	Vol Fire&Res Mat'l Suppls	471.00	569.21	-	-	(98.21)	120.90
32200		<b>Total 32200 Volunteer Fire Companie</b>	<b>188,655.00</b>	<b>168,911.98</b>	<b>3,832.37</b>	<b>-</b>	<b>19,743.02</b>	<b>89.50</b>
32201	2860	Blue Ridge Vol Fire Co LODA	1,236.00	1,757.67	-	-	(521.67)	142.20
32201	5600	Blue Ridge Vol Fire Co Contrib	65,000.00	65,000.00	-	-	-	100.00

**Clarke County  
YTD Budget Report  
May 31, 2020**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED	MTD			AVAILABLE	% USED
			BUDGET	YTD EXPENDED	EXPENDED	ENC	BUDGET	
32201		Total 32201 Blue Ridge Volunteer Fi	66,236.00	66,757.67	-	-	(521.67)	100.80
32202	2860	Boyce Volunteer Fire Co LODA	1,648.00	2,035.20	-	-	(387.20)	123.50
32202	5600	Boyce Volunteer Fire Co Contr	65,000.00	65,000.00	32,500.00	-	-	100.00
32202		Total 32202 Boyce Volunteer Fire Co	66,648.00	67,035.20	32,500.00	-	(387.20)	100.60
32203	2860	Enders Volunteer Fire Co LODA	2,884.00	2,497.74	-	-	386.26	86.60
32203	5600	Enders Volunteer Fire Co Contr	90,000.00	90,000.00	-	-	-	100.00
32203		Total 32203 Enders Volunteer Fire C	92,884.00	92,497.74	-	-	386.26	99.60
32310	1100	EMS Salaries	617,995.00	522,794.79	50,766.87	45,826.57	49,373.64	92.00
32310	1100	SAFER Grant Salaries	67,259.00	60,655.28	15,270.29	15,681.90	(9,078.18)	113.50
32310	1200	EMS Overtime	74,182.00	57,250.16	2,546.00	-	16,931.84	77.20
32310	1300	EMS Part Time Salaries	50,000.00	41,335.95	905.04	-	8,664.05	82.70
32310	1660	Employee Bonuses	800.00	800.00	-	-	-	100.00
32310	1660	SAFER Grant Employee Bonus	-	10,000.00	-	-	(10,000.00)	100.00
32310	2100	EMS FICA	51,889.00	45,244.16	3,789.80	1,660.25	4,984.59	90.40
32310	2100	SAFER Grant FICA	-	5,342.77	1,153.66	-	(5,342.77)	100.00
32310	2210	EMS VRS 1&2	56,143.00	27,451.84	2,628.53	3,844.93	24,846.23	55.70
32310	2210	SAFER Grant VRS 1&2	-	1,352.06	521.63	-	(1,352.06)	100.00
32310	2220	EMS VRS Hybrid	16,046.00	16,036.83	1,599.61	592.46	(583.29)	103.60
32310	2220	SAFER Grant VRS Hybrid	-	3,688.62	750.78	-	(3,688.62)	100.00
32310	2300	EMS Health Ins	100,945.42	86,180.17	8,525.05	10,147.45	4,617.80	95.40
32310	2300	SAFER Grant Health Ins	-	9,933.49	2,323.31	-	(9,933.49)	100.00
32310	2400	EMS Life Ins	11,302.00	6,806.41	661.75	665.15	3,830.44	66.10
32310	2400	SAFER Grant Group Life Ins	-	788.99	199.16	-	(788.99)	100.00
32310	2510	EMS Dis Ins Hybrid	1,132.00	1,018.87	100.91	58.13	55.00	95.10
32310	2510	SAFER Grant Dis Ins Hybrid	-	254.47	47.35	-	(254.47)	100.00
32310	2700	EMS Workers Comp	28,398.76	24,538.51	-	-	3,860.25	86.40
32310	2800	EMS Annual Leave Payouts	20,093.37	20,093.37	-	-	-	100.00
32310	2860	EMS LODA	16,768.45	16,768.45	-	-	-	100.00
32310	3000	EMS Pur Svcs	42,100.00	29,500.91	1,616.98	-	12,599.09	70.10
32310	5210	EMS Postal Services	200.00	32.70	-	-	167.30	16.40
32310	5230	EMS Telephone	1,300.00	471.72	47.19	3,500.00	(2,671.72)	305.50
32310	5230	EMS LEMPG Grant-Telephone	-	3,193.58	462.25	306.42	(3,500.00)	100.00
32310	5500	EMS Travel	7,500.00	4,869.18	-	-	2,630.82	64.90
32310	5800	EMS Miscellaneous	5,000.00	3,096.99	99.45	-	1,903.01	61.90
32310	6000	EMS Mat & Sup	16,200.00	22,199.86	1,132.21	25.00	(6,024.86)	137.20
32310	6000	EMS LEMPG Grant Mat & Sup	7,500.00	385.00	-	-	7,115.00	5.10
32310	6008	EMS Vehicle Fuel	2,500.00	1,426.61	89.86	-	1,073.39	57.10
32310	6011	EMS Clothing	12,000.00	11,222.71	301.22	-	777.29	93.50
32310	6011	EMS Personal Protection Equip	10,000.00	17,708.25	-	2,048.72	(9,756.97)	197.60
32310	6035	EMS Noncap Office Equip	2,000.00	-	-	-	2,000.00	-
32310	6040	EMS Technology SW/OL Content	10,500.00	10,502.62	187.00	-	(2.62)	100.00
32310	8200	EMS Capital Outlay Adds	-	-	-	-	-	-
32310		Total 32310 Fire and Rescue Service	1,229,754.00	1,062,945.32	95,725.90	84,356.98	82,451.70	93.30
32320	5600	Lord Fairfax EMS Contribution	6,262.00	6,262.00	-	-	-	100.00
32320		Total 32320 Lord Fairfax Emergency	6,262.00	6,262.00	-	-	-	100.00
32400	5600	Forestry Svcs Entity Gift	2,874.00	2,873.34	-	-	0.66	100.00
32400		Total 32400 Forestry Services	2,874.00	2,873.34	-	-	0.66	100.00
33210	7000	Regional Jail Joint Ops	479,467.00	471,624.00	-	-	7,843.00	98.40
33210		Total 33210 Regional Jail	479,467.00	471,624.00	-	-	7,843.00	98.40
33220	3840	Juv Det Ctr Intergov Svc Agree	17,219.00	12,915.00	-	-	4,304.00	75.00
33220		Total 33220 Juvenile Detention Cent	17,219.00	12,915.00	-	-	4,304.00	75.00
33300	5230	Probation Telephone	100.00	44.00	4.00	-	56.00	44.00
33300	6000	Probation Mat & Sup	300.00	-	-	-	300.00	-
33300		Total 33300 Crt Svc/Juvenile Proba	400.00	44.00	4.00	-	356.00	11.00
34100	1100	Bldg Insp Salaries	145,030.15	132,944.24	12,085.84	12,085.88	0.03	100.00
34100	2100	Bldg Insp FICA	9,794.38	9,014.13	819.58	794.80	(14.55)	100.10
34100	2210	Bldg Insp VRS 1&2	8,668.12	8,158.92	741.72	523.99	(14.79)	100.20
34100	2220	Bldg Insp VRS Hybrid	3,196.08	2,968.52	269.86	277.99	(50.43)	101.60
34100	2300	Bldg Insp Health Ins	26,826.80	25,288.01	2,298.91	1,604.30	(65.51)	100.20
34100	2400	Bldg Insp Life Ins	1,851.92	1,741.63	158.33	112.99	(2.70)	100.10
34100	2510	Bldg Insp Dis Ins Hybrid	214.98	187.22	17.02	27.90	(0.14)	100.10
34100	2700	Bldg Insp Workers Comp	2,211.57	2,211.57	-	-	-	100.00
34100	3000	Bldg Insp Pur Svcs	1,200.00	-	-	-	1,200.00	-

**Clarke County  
YTD Budget Report  
May 31, 2020**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED	MTD			AVAILABLE	% USED
			BUDGET	YTD EXPENDED	EXPENDED	ENC	BUDGET	
34100	3320	Bldg Insp Maint Contracts	1,000.00	726.46	162.92	-	273.54	72.60
34100	3500	Bldg Insp Printing & Binding	400.00	-	-	-	400.00	-
34100	5210	Bldg Insp Postal Svcs	100.00	47.60	-	-	52.40	47.60
34100	5230	Bldg Insp Telephone	2,500.00	1,899.44	173.38	508.56	92.00	96.30
34100	5500	Bldg Insp Travel	3,500.00	-	-	-	3,500.00	-
34100	5800	Bldg Insp Miscellaneous Expend	500.00	-	-	-	500.00	-
34100	5810	Bldg Insp Dues & Memb	1,200.00	481.68	-	-	718.32	40.10
34100	6000	Bldg Insp Mat & Sup	4,000.00	868.30	84.60	-	3,131.70	21.70
34100	6008	Bldg Insp Vehicle Fuel	4,000.00	1,620.83	111.79	-	2,379.17	40.50
34100		<b>Total 34100 Building Inspections</b>	<b>216,194.00</b>	<b>188,158.55</b>	<b>16,923.95</b>	<b>15,936.41</b>	<b>12,099.04</b>	<b>94.40</b>
35100	1100	AnimalCtrl Salaries	75,693.04	69,385.25	6,307.75	6,307.79	-	100.00
35100	1300	AnimalCtrl Part Time Salaries	-	936.25	411.25	-	(936.25)	100.00
35100	2100	AnimalCtrl FICA	4,536.23	4,652.35	447.92	344.05	(460.17)	110.10
35100	2210	AnimalCtrl VRS 1&2	3,840.59	3,636.71	330.61	210.04	(6.16)	100.20
35100	2220	AnimalCtrl VRS Hybrid	2,310.90	2,170.85	197.35	199.21	(59.16)	102.60
35100	2300	AnimalCtrl Health Ins	8,558.00	7,964.00	724.00	607.51	(13.51)	100.20
35100	2400	AnimalCtrl Life Ins	962.77	908.93	82.63	54.89	(1.05)	100.10
35100	2510	AnimalCtrl Dis Ins Hybrid	157.05	136.95	12.45	20.10	-	100.00
35100	2700	AnimalCtrl Workers Comp	728.42	728.42	-	-	-	100.00
35100	3000	AnimalCtrl Pur Svcs	8,500.00	6,371.57	602.29	-	2,128.43	75.00
35100	3320	AnimalCtrl Maint Svc Contracts	100.00	50.72	2.25	49.28	-	100.00
35100	3500	AnimalCtrl Printing & Binding	200.00	248.20	-	-	(48.20)	124.10
35100	5230	AnimalCtrl Telephone	650.00	584.14	55.99	36.14	29.72	95.40
35100	5500	AnimalCtrl Travel	1,000.00	-	-	-	1,000.00	-
35100	5510	AnimalCtrl Local Mileage	100.00	-	-	-	100.00	-
35100	6000	AnimalCtrl Mat & Sup	6,500.00	4,080.20	10.40	-	2,419.80	62.80
35100	6008	AnimalCtrl Vehicle Fuel	1,500.00	1,037.80	-	-	462.20	69.20
35100	6011	AnimalCtrl Clothing	500.00	-	-	-	500.00	-
35100		<b>Total 35100 Animal Control</b>	<b>115,837.00</b>	<b>102,892.34</b>	<b>9,184.89</b>	<b>7,829.01</b>	<b>5,115.65</b>	<b>95.60</b>
35300	3000	Exam&Bury Pur Svcs	200.00	200.00	-	-	-	100.00
35300		<b>Total 35300 Med Examiner &amp; Indigent</b>	<b>200.00</b>	<b>200.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100.00</b>
42400	3840	RefuseDisp Intergov Svc Agreem	150,000.00	144,103.71	14,706.47	-	5,896.29	96.10
42400		<b>Total 42400 Refuse Disposal</b>	<b>150,000.00</b>	<b>144,103.71</b>	<b>14,706.47</b>	<b>-</b>	<b>5,896.29</b>	<b>96.10</b>
42410	1300	SWC PT Salaries - Regular	26,312.00	11,086.60	940.00	-	15,225.40	42.10
42410	2100	SWC FICA	2,374.65	848.12	71.92	-	1,526.53	35.70
42410	2700	Worker's Compensation	547.35	547.35	-	-	-	100.00
42410	3000	SWC Pur Svcs	42,000.00	33,435.13	75.75	4,798.12	3,766.75	91.00
42410	5110	SWC Electrical Services	3,000.00	1,328.85	122.85	-	1,671.15	44.30
42410	5230	SWC Telephone	600.00	-	-	-	600.00	-
42410	6000	SWC Mat & Sup	4,100.00	223.60	-	-	3,876.40	5.50
42410	8100	SWC Capital Outlay Replacement	3,901.00	-	-	-	3,901.00	-
42410		<b>Total 42410 Solid Waste Convenience</b>	<b>82,835.00</b>	<b>47,469.65</b>	<b>1,210.52</b>	<b>4,798.12</b>	<b>30,567.23</b>	<b>63.10</b>
42600	3000	LitterCtrl Pur Svcs	6,207.00	3,078.19	-	871.81	2,257.00	63.60
42600		<b>Total 42600 Litter Control</b>	<b>6,207.00</b>	<b>3,078.19</b>	<b>-</b>	<b>871.81</b>	<b>2,257.00</b>	<b>63.60</b>
42700	3840	Sanitation Intergov Svc Agreem	35,000.00	26,164.90	2,616.49	-	8,835.10	74.80
42700	5600	Sanitation Entity Gift	200,000.00	200,000.00	-	-	-	100.00
42700		<b>Total 42700 Sanitation</b>	<b>235,000.00</b>	<b>226,164.90</b>	<b>2,616.49</b>	<b>-</b>	<b>8,835.10</b>	<b>96.20</b>
43200	1100	Maintenanc Salaries	176,136.00	151,129.69	12,815.53	12,895.68	12,110.63	93.10
43200	2100	Maintenanc FICA	11,957.00	11,224.97	938.67	622.54	109.49	99.10
43200	2210	Maintenanc VRS 1&2	16,548.00	6,824.19	615.60	406.93	9,316.88	43.70
43200	2220	Maintenanc VRS Hybrid	4,926.84	5,094.11	393.24	210.71	(377.98)	107.70
43200	2300	Maintenanc Health Ins	29,198.83	17,685.02	1,576.45	1,210.98	10,302.83	64.70
43200	2400	Maintenanc Life Ins	3,272.06	1,986.23	167.88	112.80	1,173.03	64.20
43200	2510	Maintenanc Dis Ins Hybrid	350.00	324.31	24.81	36.15	(10.46)	103.00
43200	2700	Maintenanc Workers Comp	1,601.33	1,601.33	-	-	-	100.00
43200	2800	Maintenanc Leave Pay	213.94	213.94	-	-	-	100.00
43200	3000	Maintenanc Pur Svcs	25,000.00	17,232.75	10,840.00	-	7,767.25	68.90
43200	3000	JGC Maintenanc Pur Svcs	15,000.00	17,173.13	8,325.55	150.48	(2,323.61)	115.50
43200	3000	RT Maintenanc Pur Svcs	6,500.00	4,117.39	-	-	2,382.61	63.30
43200	3000	ChurchSt Maint Pur Svcs	2,000.00	1,375.17	687.27	-	624.83	68.80
43200	3000	104Church Maint Pur Svcs	20,000.00	9,074.85	1,691.00	-	10,925.15	45.40
43200	3000	225Rams Maint Pur Svcs	5,000.00	12,102.20	4,833.00	-	(7,102.20)	242.00
43200	3000	524West Maint Pur Svcs	1,500.00	722.50	-	-	777.50	48.20

**Clarke County**  
**YTD Budget Report**  
**May 31, 2020**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED	MTD		ENC	AVAILABLE	% USED
			BUDGET	YTD EXPENDED	EXPENDED		BUDGET	
43200	3000	AlRec Maint Pur Svcs	14,500.00	19,201.87	4,637.80	-	(4,701.87)	132.40
43200	3000	AlOff Maint Pur Svcs	15,000.00	3,783.60	140.00	-	11,216.40	25.20
43200	3000	AlPool Maint Pur Svcs	4,000.00	38.00	-	-	3,962.00	1.00
43200	3000	AlBase Maint Pur Svcs	750.00	255.50	-	-	494.50	34.10
43200	3000	AlSoc Maint Pur Svcs	1,300.00	919.28	-	-	380.72	70.70
43200	3000	106Church Maint Pur Svcs	-	4,848.46	-	-	(4,848.46)	100.00
43200	3000	Kohn Maint Pur Svcs	5,000.00	2,370.00	-	-	2,630.00	47.40
43200	3000	36EMain Maint Pur Svcs	500.00	8.50	-	-	491.50	1.70
43200	3000	311EMain Maint Pur Svcs	2,000.00	2,090.00	-	-	(90.00)	104.50
43200	3000	309WMain Maint Pur Svcs	1,000.00	4,581.00	-	-	(3,581.00)	458.10
43200	3000	129Rams Maint Pur Svcs	700.00	874.00	-	-	(174.00)	124.90
43200	3320	Maintenanc Maint Contracts	69,485.00	37,554.44	-	1,810.76	30,119.80	56.70
43200	3320	JGC Maint Contracts	5,000.00	3,673.95	-	184.55	1,141.50	77.20
43200	3320	RT Maintenanc Maint Contracts	4,500.00	4,565.91	-	-	(65.91)	101.50
43200	3320	ChurchSt Maint Contracts	4,000.00	3,186.16	-	-	813.84	79.70
43200	3320	104Church Maint Contracts	3,500.00	3,618.16	-	-	(118.16)	103.40
43200	3320	225Rams Maint Contracts	3,000.00	2,770.00	-	-	230.00	92.30
43200	3320	524West Maint Contracts	750.00	190.00	-	-	560.00	25.30
43200	3320	AlRec Maint Contracts	3,700.00	1,714.00	-	-	1,986.00	46.30
43200	3320	106Church Maint Contracts	400.00	382.50	-	-	17.50	95.60
43200	3320	36EMain Maint Contracts	-	432.00	-	-	(432.00)	100.00
43200	3320	311EMain Maint Contracts	3,000.00	3,058.16	-	600.00	(658.16)	121.90
43200	3320	309WMain Maint Serv Contracts	750.00	-	-	-	750.00	-
43200	3320	129Rams Maint Contracts	750.00	341.00	-	-	409.00	45.50
43200	3340	Maintenanc Custodial Contracts	42,000.00	49,830.77	4,530.07	-	(7,830.77)	118.60
43200	3340	JGC Maintenanc Custodial Contr	28,500.00	13,065.25	1,187.75	-	15,434.75	45.80
43200	3340	AlRec Maint Custodial Contract	3,500.00	-	-	-	3,500.00	-
43200	3340	311EMain Maint Cus Contracts	3,600.00	5,073.75	461.25	-	(1,473.75)	140.90
43200	3600	Maintenanc Advertising	1,200.00	-	-	-	1,200.00	-
43200	5110	Maintenanc Electric	-	(723.09)	-	-	723.09	100.00
43200	5110	JGC Maintenanc Electric	30,000.00	32,174.23	3,025.68	-	(2,174.23)	107.20
43200	5110	RT Maintenanc Electric	12,100.00	7,795.22	655.76	-	4,304.78	64.40
43200	5110	ChurchSt Maint Electric	27,000.00	20,033.70	1,345.66	-	6,966.30	74.20
43200	5110	104Church Maint Electric	11,300.00	9,069.62	659.93	-	2,230.38	80.30
43200	5110	225Rams Maint Electric	6,000.00	6,129.04	332.13	-	(129.04)	102.20
43200	5110	524West Maint Electric	2,000.00	1,754.48	100.57	-	245.52	87.70
43200	5110	AlRec Maint Electric	27,000.00	20,051.46	1,252.50	-	6,948.54	74.30
43200	5110	AlOff Maint Electric	5,000.00	4,182.51	367.60	-	817.49	83.70
43200	5110	AlPool Maint Electric	6,000.00	5,346.88	234.87	-	653.12	89.10
43200	5110	AlBase Maint Electric	1,040.00	315.79	22.22	-	724.21	30.40
43200	5110	AlSoc Maint Electric	500.00	461.05	44.75	-	38.95	92.20
43200	5110	Kohn Maint Elec Svcs	1,000.00	753.90	59.14	-	246.10	75.40
43200	5110	311EMain Maint Electric	8,500.00	6,118.30	423.01	-	2,381.70	72.00
43200	5110	309WMain Maint Electrical Svcs	2,000.00	402.85	37.00	-	1,597.15	20.10
43200	5110	129Rams Maint Electric	3,000.00	2,296.78	164.20	-	703.22	76.60
43200	5120	JGC Maintenanc Heating	5,500.00	4,660.82	172.15	-	839.18	84.70
43200	5120	RT Maintenanc Heating	1,600.00	1,462.65	-	-	137.35	91.40
43200	5120	104Church Maint Heating	3,500.00	2,508.98	-	-	991.02	71.70
43200	5120	225Rams Maint Heating	6,000.00	3,753.81	-	-	2,246.19	62.60
43200	5120	524West Maint Heating	800.00	521.14	-	-	278.86	65.10
43200	5120	AlRec Maint Heating	5,000.00	3,586.33	99.02	-	1,413.67	71.70
43200	5120	311EMain Maint Heating	1,000.00	-	-	-	1,000.00	-
43200	5120	309WMain Maint Heating	2,000.00	709.92	-	-	1,290.08	35.50
43200	5120	129Rams Maint Heating	2,500.00	1,752.40	-	-	747.60	70.10
43200	5130	Maintenanc Water & Sewer	400.00	281.50	11.00	-	118.50	70.40
43200	5130	JGC Maintenanc Water & Sewer	1,500.00	1,024.99	98.77	-	475.01	68.30
43200	5130	RT Maintenanc Water & Sewer	4,000.00	5,643.84	615.08	-	(1,643.84)	141.10
43200	5130	104Church Maint Water & Sewer	750.00	426.61	55.84	-	323.39	56.90
43200	5130	225Rams Maint Water & Sewer	500.00	-	-	-	500.00	-
43200	5130	AlRec Maint Water & Sewer	2,000.00	1,292.72	45.66	-	707.28	64.60
43200	5130	AlOff Maint Water & Sewer	2,700.00	3,624.22	380.05	-	(924.22)	134.20
43200	5130	AlPool Maint Water & Sewer	14,000.00	9,465.84	2,132.92	-	4,534.16	67.60
43200	5130	311EMain Maint Water & Sewer	1,200.00	846.06	55.42	-	353.94	70.50

**Clarke County  
YTD Budget Report  
May 31, 2020**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED	MTD			AVAILABLE	
			BUDGET	YTD EXPENDED	EXPENDED	ENC	BUDGET	% USED
43200	5130	309WMain Maint Water & Sewer	1,000.00	240.82	25.00	-	759.18	24.10
43200	5130	129Rams Maint Water & Sewer	500.00	305.35	12.04	-	194.65	61.10
43200	5230	Maintenanc Telephone	2,000.00	1,285.35	114.38	154.94	559.71	72.00
43200	5300	Maintenanc Insurance	40,000.00	44,955.95	-	-	(4,955.95)	112.40
43200	5400	Maintenanc Leases & Rentals	1,000.00	-	-	-	1,000.00	-
43200	5500	Maintenanc Travel	750.00	-	-	-	750.00	-
43200	6000	Maintenanc Mat & Sup	37,800.00	23,238.88	2,795.70	6,790.50	7,770.62	79.40
43200	6000	JGC Maintenance Mat & Sup	1,000.00	1,253.41	41.37	-	(253.41)	125.30
43200	6000	RT Maint Mat & Sup	1,500.00	209.66	100.00	-	1,290.34	14.00
43200	6000	ChurchSt Maint Mat & Sup	1,000.00	452.01	3.40	-	547.99	45.20
43200	6000	104Church Maint Mat & Sup	1,500.00	668.18	-	-	831.82	44.50
43200	6000	225Rams Maint Mat & Sup	1,000.00	527.16	-	-	472.84	52.70
43200	6000	524West Maint Mat & Sup	750.00	621.96	-	-	128.04	82.90
43200	6000	AlRec Maint Mat & Sup	1,000.00	3,847.08	84.24	-	(2,847.08)	384.70
43200	6000	AlOff Maint Mat & Sup	2,000.00	6,192.69	220.81	-	(4,192.69)	309.60
43200	6000	AlPool Maint Mat & Sup	1,000.00	1,323.74	52.18	-	(323.74)	132.40
43200	6000	AlBase Maint Mat & Sup	5,000.00	852.77	-	-	4,147.23	17.10
43200	6000	AlSoc Maint Mat & Sup	8,500.00	2,233.97	-	-	6,266.03	26.30
43200	6000	Kohn Maint Mat & Sup	3,000.00	-	-	-	3,000.00	-
43200	6000	32EMain Maint Mat & Sup	500.00	-	-	-	500.00	-
43200	6000	36EMain Maint Mat & Sup	500.00	-	-	-	500.00	-
43200	6000	311EMain Maint Mat & Sup	1,000.00	11.28	-	-	988.72	1.10
43200	6000	309WMain Maint Mat & Sup	500.00	-	-	-	500.00	-
43200	6000	129Rams Maint Mat & Sup	500.00	219.08	-	-	280.92	43.80
43200	6008	Maintenanc Vehicle Fuel	4,800.00	3,648.03	239.16	-	1,151.97	76.00
43200		<b>Total 43200 General Property Mainte</b>	<b>857,079.00</b>	<b>676,119.96</b>	<b>69,945.08</b>	<b>25,187.02</b>	<b>155,772.02</b>	<b>81.80</b>
51100	5600	Local Health Dept Contribution	192,623.00	192,623.00	-	-	-	100.00
51100		<b>Total 51100 Local Health Department</b>	<b>192,623.00</b>	<b>192,623.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100.00</b>
51200	5600	Our Health Entity Gift	6,500.00	6,500.00	-	-	-	100.00
51200		<b>Total 51200 Our Health</b>	<b>6,500.00</b>	<b>6,500.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100.00</b>
52400	5600	N Shen Vally Sub Abuse Coal Co	15,000.00	15,000.00	-	-	-	100.00
52400		<b>Total 52400 N Shen Valley Subst Abu</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100.00</b>
52500	5600	NW Community Svc Entity Gift	94,000.00	94,000.00	-	-	-	100.00
52500		<b>Total 52500 Northwestern Community</b>	<b>94,000.00</b>	<b>94,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100.00</b>
52800	5600	Concern Hotline Entity Gift	1,000.00	1,000.00	-	-	-	100.00
52800		<b>Total 52800 Concern Hotline</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100.00</b>
52900	5600	NW Works Entity Gift	1,500.00	1,500.00	1,500.00	-	-	100.00
52900		<b>Total 52900 NW Works</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>-</b>	<b>-</b>	<b>100.00</b>
53230	5600	SAAA EntityGift	40,000.00	40,000.00	-	-	-	100.00
53230		<b>Total 53230 Shenandoah Area Agency</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100.00</b>
53240	5600	Virginia Regional Transit Cont	19,302.00	19,302.00	-	-	-	100.00
53240		<b>Total 53240 Loudoun Transit Service</b>	<b>19,302.00</b>	<b>19,302.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100.00</b>
53250	5600	FISH of Clarke County Contr	1,000.00	1,000.00	-	-	-	100.00
53250		<b>Total 53250 FISH of Clarke County</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100.00</b>
53600	5600	Access Independence Contr	1,000.00	-	-	-	1,000.00	-
53600		<b>Total 53600 Access Independence</b>	<b>1,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000.00</b>	<b>-</b>
53700	5600	Laurel Center Contribution	3,500.00	3,500.00	-	-	-	100.00
53700		<b>Total 53700 The Laurel Ctr (Women's</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100.00</b>
53710	5600	Tax Relief for the Elderly	225,000.00	-	-	-	225,000.00	-
53710		<b>Total 53710 Tax Relief for the Elde</b>	<b>225,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>225,000.00</b>	<b>-</b>
69100	5600	Lord FairfaxComm College Cont	17,796.00	17,796.00	-	-	-	100.00
69100		<b>Total 69100 Lord Fairfax Community</b>	<b>17,796.00</b>	<b>17,796.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100.00</b>
71100	1100	Parks Adm Salaries	310,061.00	284,222.62	25,838.42	25,838.38	-	100.00
71100	1300	Parks Adm Part Time Salaries	19,050.00	10,723.82	479.00	-	8,326.18	56.30
71100	2100	Parks Adm FICA	23,342.32	21,055.83	1,867.57	2,130.80	155.69	99.30
71100	2210	Parks Adm VRS 1&2	25,323.00	23,789.59	2,162.69	1,540.99	(7.58)	100.00
71100	2300	Parks Adm Health Ins	47,758.42	45,747.83	4,373.23	2,817.10	(806.51)	101.70
71100	2400	Parks Adm Life Ins	4,018.26	3,723.28	338.48	241.25	53.73	98.70
71100	2700	Parks Adm Workers Comp	7,402.00	7,091.32	-	-	310.68	95.80
71100	3180	Parks Adm Credit Card Fees	7,000.00	7,257.13	-	-	(257.13)	103.70
71100	3320	Parks Adm Maint Contracts	3,993.00	1,727.38	-	1,022.62	1,243.00	68.90
71100	3500	Parks Adm Printing & Binding	513.00	-	-	-	513.00	-
71100	3600	Parks Adm Advertising	1,176.00	255.00	-	-	921.00	21.70

**Clarke County  
YTD Budget Report  
May 31, 2020**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED	MTD		AVAILABLE		% USED
			BUDGET	YTD EXPENDED	EXPENDED	ENC	BUDGET	
71100	5210	Parks Adm Postal Svcs	1,432.00	801.79	-	-	630.21	56.00
71100	5230	Parks Adm Telephone	1,000.00	706.69	67.06	-	293.31	70.70
71100	5400	Parks Adm Leases & Rentals	530.00	128.41	5.53	-	401.59	24.20
71100	5500	Parks Adm Travel	2,190.00	922.35	-	-	1,267.65	42.10
71100	5810	Parks Adm Dues & Memb	2,248.00	1,599.95	50.17	-	648.05	71.20
71100	6000	Parks Adm Mat & Sup	5,156.00	2,715.71	407.47	-	2,440.29	52.70
71100	6008	Parks Adm Vehicle Fuel	700.00	244.09	-	-	455.91	34.90
71100	6011	Parks Adm Clothing	1,100.00	458.50	-	-	641.50	41.70
71100		<b>Total 71100 Parks Administration</b>	<b>463,993.00</b>	<b>413,171.29</b>	<b>35,589.62</b>	<b>33,591.14</b>	<b>17,230.57</b>	<b>96.30</b>
71310	1100	Rec Center Salaries	52,890.96	48,483.38	4,407.58	4,407.58	-	100.00
71310	1200	Rec Center Overtime	4.57	4.57	-	-	-	100.00
71310	1300	Rec Center Part Time Salaries	32,089.31	21,004.25	437.19	-	11,085.06	65.50
71310	2100	Rec Center FICA	5,858.21	5,266.03	366.57	209.41	382.77	93.50
71310	2210	Rec Center VRS 1&2	4,294.08	4,058.01	368.91	236.54	(0.47)	100.00
71310	2300	Rec Center Health Ins	8,660.87	8,110.05	663.38	551.66	(0.84)	100.00
71310	2400	Rec Center Life Ins	685.00	635.14	57.74	36.99	12.87	98.10
71310	2700	Rec Center Workers Comp	1,572.00	1,531.60	-	-	40.40	97.40
71310	3600	Rec Center Advertising	700.00	248.00	-	-	452.00	35.40
71310	5830	Rec Center Refunds	1,000.00	1,713.00	35.00	-	(713.00)	171.30
71310	6000	Rec Center Mat & Sup	7,270.00	3,321.78	135.06	46.44	3,901.78	46.30
71310	6012	Rec Center Merch for Resale	3,000.00	1,225.07	-	-	1,774.93	40.80
71310		<b>Total 71310 Recreation Center</b>	<b>118,025.00</b>	<b>95,600.88</b>	<b>6,471.43</b>	<b>5,488.62</b>	<b>16,935.50</b>	<b>85.70</b>
71320	1200	Pool Overtime	149.25	149.25	-	-	-	100.00
71320	1300	Pool Part Time Salaries	61,223.32	40,866.11	24.00	-	20,357.21	66.70
71320	2100	Pool FICA	4,702.00	3,132.11	1.65	-	1,569.89	66.60
71320	2300	Pool Health Ins	83.43	86.28	2.85	-	(2.85)	103.40
71320	3000	Pool Pur Svcs	1,500.00	466.00	-	1,725.00	(691.00)	146.10
71320	5500	Pool Travel	350.00	-	-	-	350.00	-
71320	5810	Pool Dues & Memb	1,575.00	1,787.00	-	-	(212.00)	113.50
71320	5830	Pool Refunds	880.00	289.00	-	-	591.00	32.80
71320	6000	Pool Mat & Sup	2,700.00	830.37	189.27	46.44	1,823.19	32.50
71320	6011	Pool Clothing	926.00	74.25	-	-	851.75	8.00
71320	6012	Pool Merch for Resale	1,420.00	370.00	-	-	1,050.00	26.10
71320	6026	Pool Chemicals	10,000.00	5,102.89	217.87	-	4,897.11	51.00
71320		<b>Total 71320 Swimming Pool</b>	<b>85,509.00</b>	<b>53,153.26</b>	<b>435.64</b>	<b>1,771.44</b>	<b>30,584.30</b>	<b>64.20</b>
71350	1100	Programs Salaries	40,662.00	37,273.50	3,388.50	3,388.50	-	100.00
71350	1200	Programs Overtime	9.69	9.69	-	-	-	100.00
71350	1300	Programs Part Time Salaries	93,882.00	41,045.67	-	-	52,836.33	43.70
71350	2100	Programs FICA	10,074.44	5,911.79	251.93	223.52	3,939.13	60.90
71350	2210	Programs VRS 1&2	3,308.21	3,119.82	283.62	188.79	(0.40)	100.00
71350	2300	Programs Health Ins	7,857.03	7,305.61	663.38	552.36	(0.94)	100.00
71350	2400	Programs Life Ins	517.76	488.29	44.39	29.53	(0.06)	100.00
71350	2700	Programs Workers Comp	2,416.87	2,416.87	-	-	-	100.00
71350	3000	Programs Pur Svcs	45,000.00	25,246.96	-	26,645.49	(6,892.45)	115.30
71350	3500	Programs Printing & Binding	7,000.00	4,809.00	-	4,124.00	(1,933.00)	127.60
71350	3600	Programs Advertising	2,000.00	510.00	-	-	1,490.00	25.50
71350	5210	Programs Postal Svcs	100.00	-	-	-	100.00	-
71350	5400	Programs Leases & Rentals	300.00	-	-	-	300.00	-
71350	5500	Programs Travel	1,000.00	115.00	-	-	885.00	11.50
71350	5560	Programs Group Trip	5,600.00	4,287.42	-	1,202.00	110.58	98.00
71350	5810	Programs Dues & Memb	1,456.00	804.05	10.00	-	651.95	55.20
71350	5830	Programs Refunds	7,000.00	9,007.15	272.00	-	(2,007.15)	128.70
71350	6000	Programs Mat & Sup	12,500.00	6,734.65	18.00	139.32	5,626.03	55.00
71350	6011	Programs Clothing	1,500.00	175.50	-	-	1,324.50	11.70
71350	6012	Programs Merch for Resale	6,500.00	4,821.00	-	-	1,679.00	74.20
71350		<b>Total 71350 Programs</b>	<b>248,684.00</b>	<b>154,081.97</b>	<b>4,931.82</b>	<b>36,493.51</b>	<b>58,108.52</b>	<b>76.60</b>
71360	1300	Concession Part Time Salaries	4,725.00	2,525.88	-	-	2,199.12	53.50
71360	2100	Concession FICA	361.00	193.22	-	-	167.78	53.50
71360	6000	Concession Mat & Sup	250.00	26.82	-	-	223.18	10.70
71360	6012	Concession Merch for Resale	11,100.00	6,253.40	-	-	4,846.60	56.30
71360		<b>Total 71360 Concession Stand</b>	<b>16,436.00</b>	<b>8,999.32</b>	<b>-</b>	<b>-</b>	<b>7,436.68</b>	<b>54.80</b>
72240	5600	Barns of Rose Hill Contr	11,750.00	11,750.00	-	-	-	100.00
72240		<b>Total 72240 Barns of Rose Hill</b>	<b>11,750.00</b>	<b>11,750.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100.00</b>

**Clarke County  
YTD Budget Report  
May 31, 2020**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED	YTD EXPENDED	MTD	ENC	AVAILABLE	% USED
			BUDGET		EXPENDED		BUDGET	
72700	5600	VA Comm for Arts Contr	9,000.00	9,000.00	-	-	-	100.00
72700		Total 72700 VA Commission for the A	9,000.00	9,000.00	-	-	-	100.00
73200	5600	Handley Regional Library Contr	241,150.00	241,150.00	-	-	-	100.00
73200		Total 73200 Handley Regional Librar	241,150.00	241,150.00	-	-	-	100.00
81110	1100	Plan Adm Salaries	309,221.00	281,585.15	25,598.65	25,598.65	2,037.20	99.30
81110	2100	Plan Adm FICA	23,292.00	21,223.13	1,930.45	1,681.84	387.03	98.30
81110	2210	Plan Adm VRS 1&2	25,075.00	22,826.54	2,075.14	1,697.35	551.11	97.80
81110	2220	Plan Adm VRS Hybrid	809.00	742.17	67.47	69.50	(2.67)	100.30
81110	2300	Plan Adm Health Ins	33,437.00	30,781.52	2,798.32	2,309.67	345.81	99.00
81110	2400	Plan Adm Life Ins	4,054.00	3,688.74	335.34	273.38	91.88	97.70
81110	2510	Plan Adm Dis Ins Hybrid	57.00	46.86	4.26	6.97	3.17	94.40
81110	2700	Plan Adm Workers Comp	6,559.00	5,509.30	-	-	1,049.70	84.00
81110	3000	Plan Adm Pur Svcs	15,000.00	6,110.65	1,077.50	-	8,889.35	40.70
81110	3000	Plan Adm Pur Svcs-Brdnd Imp	3,000.00	-	-	-	3,000.00	-
81110	3140	Plan Adm Engineer & Architect	10,000.00	1,365.00	-	-	8,635.00	13.70
81110	3140	Plan Adm Pass Thru Eng Fees	5,000.00	3,555.00	-	-	1,445.00	71.10
81110	3320	Plan Adm Maint Contracts	-	1,781.91	524.72	18.09	(1,800.00)	100.00
81110	3500	Plan Adm Printing & Binding	1,500.00	-	-	-	1,500.00	-
81110	3600	Plan Adm Advert-Brdnd Imp	1,000.00	-	-	-	1,000.00	-
81110	5210	Plan Adm Postal Svcs	1,200.00	780.75	0.40	-	419.25	65.10
81110	5210	Plan AdmPostal Svcs-Brdnd Imp	1,000.00	-	-	-	1,000.00	-
81110	5230	Plan Adm Telephone	400.00	132.00	12.00	-	268.00	33.00
81110	5500	Plan Adm Travel	1,000.00	257.66	-	-	742.34	25.80
81110	5510	Plan Adm Local Mileage	1,000.00	467.02	-	-	532.98	46.70
81110	5810	Plan Adm Dues & Memb	300.00	100.00	-	-	200.00	33.30
81110	6000	Plan Adm Mat & Sup	2,500.00	1,808.97	47.00	-	691.03	72.40
81110		Total 81110 Planning Administration	445,404.00	382,762.37	34,471.25	31,655.45	30,986.18	93.00
81120	1300	Plan Com Part Time Salaries	500.00	275.00	-	-	225.00	55.00
81120	2100	Plan Com FICA	(82.61)	12.28	-	-	(94.89)	(14.90)
81120	2300	Plan Com Health Ins	120.61	528.85	-	-	(408.24)	438.50
81120	3000	Plan Com Pur Svcs	-	40.00	-	-	(40.00)	100.00
81120	3160	Plan Com Board Member Fees	8,000.00	5,400.00	-	-	2,600.00	67.50
81120	3600	Plan Com Advertising	4,000.00	715.00	-	-	3,285.00	17.90
81120	5210	Plan Com Postal Svcs	100.00	-	-	-	100.00	-
81120	5500	Plan Com Travel	1,750.00	-	-	-	1,750.00	-
81120	6000	Plan Com Mat & Sup	-	40.38	-	-	(40.38)	100.00
81120		Total 81120 Planning Commission	14,388.00	7,011.51	-	-	7,376.49	48.70
81130	3160	BryDevAuth Board Member Fees	900.00	100.00	-	-	800.00	11.10
81130		Total 81130 Berryville Dev Authorit	900.00	100.00	-	-	800.00	11.10
81140	5600	Regional Airport Auth Contr	2,500.00	2,500.00	-	-	-	100.00
81140		Total 81140 Regional Airport Author	2,500.00	2,500.00	-	-	-	100.00
81310	5600	Help with Housing Contrib	2,500.00	2,500.00	-	-	-	100.00
81310		Total 81310 Housing Services	2,500.00	2,500.00	-	-	-	100.00
81400	1300	BrdZonApp Part Time Salaries	250.00	-	-	-	250.00	-
81400	2100	BrdZonApp FICA	19.00	-	-	-	19.00	-
81400	3000	BrdZonApp Pur Svcs	2,000.00	471.90	-	-	1,528.10	23.60
81400	3160	BrdZonApp Board Member Fees	500.00	225.00	-	-	275.00	45.00
81400	3600	BrdZonApp Advertising	700.00	715.00	-	-	(15.00)	102.10
81400	5210	BrdZonApp Postal Svcs	50.00	-	-	-	50.00	-
81400		Total 81400 Board of Zoning Appeals	3,519.00	1,411.90	-	-	2,107.10	40.10
81510	1300	Econ Dev Part Time Salaries	-	10,230.00	3,000.00	-	(10,230.00)	100.00
81510	2100	Econ Dev FICA	-	484.25	229.50	-	(484.25)	100.00
81510	3000	Econ Dev Pur Svcs	50,000.00	22,015.00	-	-	27,985.00	44.00
81510	3320	Econ Dev Maint Svc Contracts	1,000.00	1,500.00	150.00	300.00	(800.00)	180.00
81510	3500	Econ Dev Printing & Binding	500.00	-	-	-	500.00	-
81510	5210	Econ Dev Postal Svcs	50.00	-	-	-	50.00	-
81510	5230	Econ Dev Telephone	550.00	459.36	42.57	50.64	40.00	92.70
81510	5500	Econ Dev Travel	1,000.00	5,099.56	-	-	(4,099.56)	510.00
81510	5510	Econ Dev Local Mileage	-	185.60	-	-	(185.60)	100.00
81510	5800	Econ Dev Miscellaneous Expendi	2,000.00	246.98	-	-	1,753.02	12.30
81510	5810	Econ Dev Dues & Memb	12,000.00	9,250.00	-	-	2,750.00	77.10
81510	6000	Econ Dev Mat & Sup	1,000.00	186.94	-	-	813.06	18.70
81510		Total 81510 Office of Economic Deve	68,100.00	49,657.69	3,422.07	350.64	18,091.67	73.40

**Clarke County  
YTD Budget Report  
May 31, 2020**

FUNCTION	OBJECT	ACCOUNT DESCRIPTION	REVISED	YTD EXPENDED	MTD	ENC	AVAILABLE	% USED
			BUDGET		EXPENDED		BUDGET	
81530	5600	Small Bus Dev Ctr Contrib	1,500.00	1,500.00	-	-	-	100.00
81530		Total 81530 Small Business Dev Cent	1,500.00	1,500.00	-	-	-	100.00
81540	5600	Blandy Exp Farm Contrib	3,000.00	3,000.00	-	-	-	100.00
81540		Total 81540 Blandy Experimental Far	3,000.00	3,000.00	-	-	-	100.00
81550	5600	B'ville Main St Contribution	2,500.00	-	-	-	2,500.00	-
81550		Total 81550 Berryville Main Street	2,500.00	-	-	-	2,500.00	-
81800	1300	HstPrvCom Part Time Salaries	-	75.00	50.00	-	(75.00)	100.00
81800	2100	HstPrvCom FICA	-	5.74	3.83	-	(5.74)	100.00
81800	3000	HstPrvCom Pur Svcs	27,750.00	4,592.50	-	-	23,157.50	16.50
81800	3000	HstPrvCom Pur Svcs	-	12,000.00	-	-	(12,000.00)	100.00
81800	3160	HstPrvCom Board Member Fees	1,000.00	650.00	-	-	350.00	65.00
81800	3600	HstPrvCom Advertising	300.00	286.00	-	-	14.00	95.30
81800	5210	HstPrvCom Postal Svcs	50.00	-	-	-	50.00	-
81800	5500	HstPrvCom Travel	50.00	-	-	-	50.00	-
81800		Total 81800 Historic Preservation C	29,150.00	17,609.24	53.83	-	11,540.76	60.40
81910	5600	NSVRC EntityGift	10,776.00	10,775.79	-	-	0.21	100.00
81910		Total 81910 Northern Shen Valley Re	10,776.00	10,775.79	-	-	0.21	100.00
82210	3000	Water Qual Pur Svcs	30,000.00	22,500.00	7,500.00	7,500.00	-	100.00
82210		Total 82210 Water Quality Managemen	30,000.00	22,500.00	7,500.00	7,500.00	-	100.00
82220	5600	Friends of Shenandoah Contr	8,000.00	8,000.00	-	-	-	100.00
82220		Total 82220 Friends of the Shenando	8,000.00	8,000.00	-	-	-	100.00
82230	1300	BrdSepApp Part Time Salaries	200.00	-	-	-	200.00	-
82230	2100	BrdSepApp FICA	15.00	-	-	-	15.00	-
82230	3000	BrdSepApp Pur Svcs	500.00	1,147.50	-	-	(647.50)	229.50
82230	3160	BrdSepApp Board Member Fees	250.00	225.00	-	-	25.00	90.00
82230	3600	BrdSepApp Advertising	500.00	500.50	-	-	(0.50)	100.10
82230	5210	BrdSepApp Postal Svcs	100.00	-	-	-	100.00	-
82230		Total 82230 Board of Septic Appeals	1,565.00	1,873.00	-	-	(308.00)	119.70
82400	5600	Lord Fairfax S&W Contr	5,000.00	5,000.00	-	-	-	100.00
82400		Total 82400 LF Soil & Water Cons Di	5,000.00	5,000.00	-	-	-	100.00
82600	1300	Biosolids Part Time Salaries	1,100.00	-	-	-	1,100.00	-
82600	2100	Biosolids FICA	46.00	-	-	-	46.00	-
82600	2700	Biosolids Workers Comp	22.00	106.10	-	-	(84.10)	482.30
82600		Total 82600 Bio-solids Application	1,168.00	106.10	-	-	1,061.90	9.10
83100	3320	Coop Ext Maint Contracts	800.00	591.11	-	208.89	-	100.00
83100	3841	Coop Ext VPI Agent	48,861.00	26,990.04	-	-	21,870.96	55.20
83100	5210	Coop Ext Postal Svcs	500.00	145.52	-	-	354.48	29.10
83100	5230	Coop Ext Telephone	200.00	-	-	-	200.00	-
83100	5810	Coop Ext Dues & Memb	150.00	-	-	-	150.00	-
83100	6000	Coop Ext Mat & Sup	1,500.00	58.81	-	-	1,441.19	3.90
83100		Total 83100 Cooperative Extension P	52,011.00	27,785.48	-	208.89	24,016.63	53.80
83400	5600	4-H Center EntityGift	2,300.00	2,300.00	-	-	-	100.00
83400		Total 83400 4-H Center	2,300.00	2,300.00	-	-	-	100.00
91600	1000	Reserve Personal	20,000.00	-	-	-	20,000.00	-
91600	3140	Reserve Engineer & Architect	15,000.00	-	-	-	15,000.00	-
91600	3150	Reserve Legal Svcs	20,000.00	-	-	-	20,000.00	-
91600	8000	Reserve Capital Outlay	6,130.00	-	-	-	6,130.00	-
91600		Total 91600 Contingency Reserves	61,130.00	-	-	-	61,130.00	-
92500	5830	Rev Rf Insurance Claim Reimb	-	17,541.30	-	-	(17,541.30)	100.00
92500		Total 92500 Rev Refunds - Insurance	-	17,541.30	-	-	(17,541.30)	100.00
92600	5830	Rev Rf Ambulance Svcs Refunds	-	51.47	-	-	(51.47)	100.00
92600		Total 92600 Rev Refunds - Ambulance	-	51.47	-	-	(51.47)	100.00
92900	5830	Rev Rf Miscellaneous Refunds	-	100.00	-	-	(100.00)	100.00
92900		Total 92900 Rev Refunds - Other Mis	-	100.00	-	-	(100.00)	100.00
93235	9300	Tsfr to Cons Easement Fund	-	15,000.00	-	-	(15,000.00)	100.00
93235		Total 93235 Tsfr to Cons Easement F	-	15,000.00	-	-	(15,000.00)	100.00
93301	9300	Tsfr to Gen Capital Project Fd	876,697.00	-	-	-	876,697.00	-
93301		Total 93301 Tsfr to Gen Capital Pro	876,697.00	-	-	-	876,697.00	-
93302	9300	Tsfr to Sch Capital Fd	977,387.00	-	-	-	977,387.00	-
93302		Total 93302 Tsfr to School Construc	977,387.00	-	-	-	977,387.00	-
		Total 100 General Fund	13,398,517.00	9,885,577.64	696,418.95	595,403.24	2,917,536.12	78.20
12430	1100	JAS Finance Salaries	445,927.00	406,479.75	36,952.29	36,952.29	2,494.96	99.40
12430	1300	JAS Finance Part Time Salaries	5,500.00	4,580.23	-	-	919.77	83.30

**Clarke County**  
**YTD Budget Report**  
**May 31, 2020**

<u>FUNCTION</u>	<u>OBJECT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>REVISED</u>		<u>MTD</u>		<u>AVAILABLE</u>	
			<u>BUDGET</u>	<u>YTD EXPENDED</u>	<u>EXPENDED</u>	<u>ENC</u>	<u>BUDGET</u>	<u>% USED</u>
12430	2100	JAS Finance FICA	32,351.15	30,024.15	2,704.59	2,178.14	148.86	99.50
12430	2210	JAS Finance VRS 1&2	57,550.85	53,209.92	4,944.08	3,160.39	1,180.54	97.90
12430	2220	JAS Finance VRS Hybrid	12,355.00	10,526.16	850.05	796.32	1,032.52	91.60
12430	2300	JAS Finance Health Ins	57,118.00	47,239.60	4,167.86	2,370.13	7,508.27	86.90
12430	2400	JAS Finance Life Ins	5,845.00	5,324.82	484.07	318.71	201.47	96.60
12430	2510	JAS Finance Dis Ins Hybrid	213.00	159.75	12.90	23.39	29.86	86.00
12430	2700	JAS Finance Worker's Comp	849.00	766.40	-	-	82.60	90.30
12430	2750	JAS Finance RHCC	5,353.00	4,877.76	443.43	291.72	183.52	96.60
12430	3000	JAS Finance Pur Svcs	2,000.00	2,500.00	-	-	(500.00)	125.00
12430	3120	JAS Finance Finance & Auditing	39,000.00	40,713.62	-	2,500.00	(4,213.62)	110.80
12430	3320	JAS Finance Maint Contracts	-	-	-	(9,900.00)	9,900.00	100.00
12430	3600	JAS Finance Advertising	500.00	-	-	-	500.00	-
12430	5210	JAS Finance Postal Svcs	1,500.00	1,171.15	736.50	-	328.85	78.10
12430	5230	JAS Finance Telephone	1,300.00	1,234.01	118.35	-	65.99	94.90
12430	5500	JAS Finance Travel	2,823.00	1,360.12	-	-	1,462.88	48.20
12430	5510	JAS Finance Local Mileage	400.00	-	-	-	400.00	-
12430	5810	JAS Finance Dues & Memb	800.00	867.00	-	-	(67.00)	108.40
12430	6000	JAS Finance Mat & Sup	1,800.00	1,234.49	434.26	325.00	240.51	86.60
12430		<b>Total 12430 Finance &amp; Purchasing</b>	<b>673,185.00</b>	<b>612,268.93</b>	<b>51,848.38</b>	<b>39,016.09</b>	<b>21,899.98</b>	<b>96.70</b>
12510	3320	JAS IT Maint Contracts	127,200.00	104,631.69	105.47	10,134.96	12,433.35	90.20
12510	6000	JAS IT Mat & Sup	500.00	803.03	283.60	-	(303.03)	160.60
12510	8200	JAS IT Capital Outlay Adds	4,500.00	4,897.00	-	226.60	(623.60)	113.90
12510		<b>Total 12510 Data Processing/IT</b>	<b>132,200.00</b>	<b>110,331.72</b>	<b>389.07</b>	<b>10,361.56</b>	<b>11,506.72</b>	<b>91.30</b>
		<b>Total 107 Joint Administrative Svcs</b>	<b>805,385.00</b>	<b>722,600.65</b>	<b>52,237.45</b>	<b>49,377.65</b>	<b>33,406.70</b>	<b>95.90</b>
		<b>Grand Total</b>	<b>14,203,902.00</b>	<b>10,608,178.29</b>	<b>748,656.40</b>	<b>644,780.89</b>	<b>2,950,942.82</b>	<b>79.20</b>

Date		Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund
04/16/19	<b>Appropriations Resolution: Total</b>	<b>43,374,482</b>	<b>11,324,524</b>	<b>1,672,332</b>	<b>303,818</b>	<b>23,833,352</b>	<b>811,452</b>	<b>1,120,537</b>	<b>676,750</b>	<b>251,700</b>	<b>2,519,632</b>	<b>805,385</b>	<b>45,000</b>	<b>10,000</b>
	<i>Adjustments:</i>													
7/16/2019	Sheriff's Body Armor		14,400											
7/16/2019	Sheriff's Crisis Intervention Team		5,000											
7/16/2019	Sheriff's School Resource Officer		67,407											
7/16/2019	Barns of Rose Hill Matching Grant		5,000											
7/16/2019	Conservation Easement: Conrad												40,000	
8/20/2019	Conservation Easement: Coleman												40,000	
9/17/2019	Sheriff Liability Claims		6,725											
10/15/2019	Broadband Grant							209,513						
10/15/2019	Medical Transport Insurance		500											
10/15/2019	SAFER Grant for 5 EMTs		67,259											
12/17/2019	FY 19 Government Capital Carryover							877,227						
12/17/2019	FY 19 School Capital Carryover								1,126,387					
12/17/2019	FY 19 School Operating Carryover								480,884					
12/17/2019	Public Safety Holiday Pay - Sheriff		36,487											
12/17/2019	Public Safety Holiday Pay - Fire & EMS		17,131											
1/13/2020	Morgan's Mill Appalachian Trail							15,000						
4/14/2020	Circuit Court Murder Trial		10,530											
4/14/2020	Commonwealth's Atty Murder Trial		4,880											
4/14/2020	Sheriff Vehicle Damage		10,030											
4/14/2020	Real Estate Assessment System							100,000						
5/19/2020	Tri-County OIC Head Start Donation								75,000					
5/19/2020	Service Windows Barrier Protection		6,183											
	<b>Revised Appropriation</b>	<b>46,590,025</b>	<b>11,576,056</b>	<b>1,672,332</b>	<b>303,818</b>	<b>23,833,352</b>	<b>811,452</b>	<b>2,322,277</b>	<b>2,359,021</b>	<b>251,700</b>	<b>2,519,632</b>	<b>805,385</b>	<b>125,000</b>	<b>10,000</b>
	<b>Change to Appropriation</b>	<b>3,215,543</b>	<b>251,532</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,201,740</b>	<b>1,682,271</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>80,000</b>	<b>0</b>
	<b>Original Revenue Estimate</b>	<b>16,543,314</b>	<b>3,352,470</b>	<b>1,070,369</b>	<b>156,675</b>	<b>10,478,424</b>	<b>811,452</b>	<b>275,452</b>	<b>154,000</b>	<b>0</b>	<b>212,472</b>	<b>2,000</b>	<b>30,000</b>	<b>0</b>
	<i>Adjustments:</i>													
7/16/2019	Sheriff's Body Armor		4,000											
7/16/2019	Sheriff's Crisis Intervention Team		5,000											
7/16/2019	Sheriff's School Resource Officer		30,293											
7/16/2019	Conservation Easement: Conrad												20,000	
8/20/2019	Conservation Easement: Coleman												20,000	
9/17/2019	Sheriff Liability Claims		6,476											
10/15/2019	Broadband Grant							209,513						
10/15/2019	Medical Transport Insurance Donation		500											
10/15/2019	SAFER Grant for 5 EMTs		126,111											
12/17/2019	FY 19 Government Capital Carryover							530						
12/17/2019	FY 19 School Capital Carryover								149,000					
1/13/2020	Morgan's Mill Appalachian Trail: PATC							3,000						
1/13/2020	Morgan's Mill Appalachian Trail: ATC							4,000						
4/14/2020	Circuit Court Murder Trial		10,530											
4/14/2020	Sheriff Vehicle Damage		10,030											
5/19/2020	Tri-County OIC Head Start Donation								75,000					
	<b>Revised Revenue Estimate</b>	<b>17,217,297</b>	<b>3,545,410</b>	<b>1,070,369</b>	<b>156,675</b>	<b>10,478,424</b>	<b>811,452</b>	<b>492,495</b>	<b>378,000</b>	<b>0</b>	<b>212,472</b>	<b>2,000</b>	<b>70,000</b>	<b>0</b>
	<b>Change to Revenue Estimate</b>	<b>673,983</b>	<b>192,940</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>217,043</b>	<b>224,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>40,000</b>	<b>0</b>
	<b>Original Local Tax Funding</b>	<b>26,831,168</b>	<b>7,972,054</b>	<b>601,963</b>	<b>147,143</b>	<b>13,354,928</b>	<b>0</b>	<b>845,085</b>	<b>522,750</b>	<b>251,700</b>	<b>2,307,160</b>	<b>803,385</b>	<b>15,000</b>	<b>10,000</b>
	<b>Revised Local Tax Funding</b>	<b>29,372,728</b>	<b>8,030,646</b>	<b>601,963</b>	<b>147,143</b>	<b>13,354,928</b>	<b>0</b>	<b>1,829,782</b>	<b>1,981,021</b>	<b>251,700</b>	<b>2,307,160</b>	<b>803,385</b>	<b>55,000</b>	<b>10,000</b>
	<b>Change to Local Tax Funding</b>	<b>2,541,560</b>	<b>58,592</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>984,697</b>	<b>1,458,271</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>40,000</b>	<b>0</b>

*Italics = Proposed actions*

Title: General Fund Balance

06/02/20

Source: Clarke County Joint Administrative Services

	<u>PRIOR</u>	<u>CURRENT</u> <u>NOTES</u>
General Fund Balance (as of 6/30/2019)	10,868,468	10,868,468
<u>Designations</u>		
Liquidity Designation @ 12% of FY 20 Budgeted Operating Revenue	(\$3,551,151)	(\$3,551,151)
Stabilization Designation @ 3% of FY 20 Budgeted Operating Revenue	(887,788)	(887,788)
Continuing Local GF Appropriations for Capital Projects	-	- Was -1854084
Conservation Easements from Government Savings	(150,000)	(150,000) \$142,000 increased to \$150K
School Operating Savings	-	- Was -480884
Comprehensive Services Act Shortfall	(300,000)	(300,000)
Parks Master Plan	(130,000)	(130,000) Includes use for Kohn
Emergency Vehicles	(100,000)	(100,000) General use
Government Savings (GenGov, JAS, DSS)	(500,000)	(500,000) \$664,023 reduced to \$500K
Data and Communications Technology	(600,000)	(600,000) Final phase of communications upgrade
Leave Liability	(162,431)	(162,431) Source for Public Safety holiday pay retro. Was -269667
Community Facilities	(311,667)	(305,484) General Use (ex. CCSA) Source for AT access match (8K) & Svc Windows Protection (6,183)
Economic Development	(150,000)	(150,000) General use for new opportunities
Jack Enders Blvd Project	(102,434)	(102,434) From Business Park sale proceeds
Human Services space	(237,811)	(237,811) DSS, NWCS, VDH
School Construction	(79,270)	(79,270) BES or JWMS
Real Estate Assessment Software	(30,000)	(30,000) Was 130,000
FY 19/20 Original Budget Surplus (Deficit)	(590,712)	(590,712)
TOTAL Designations	(7,883,264)	(7,877,081)
FY 20 YTD Expenditure Supplemental	(3,134,360)	(3,215,543)
FY 20 YTD Revenue Supplemental	598,983	673,983
Undesignated	449,827	449,827
<u>Changes to Designations</u>		
Changes to Community Facilities (AT Access)		8,000
Changes to Leave Liability (Public Safety Holiday)		53,618
Changes to Real Estate Assessment Software		100,000
Changes to Community Facilities (Svc Windows Barrier Protection)		6,183

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Clarke County  
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
301 General Govt Capital Proj Fund							
94110 HVAC System Replacement	0	119,280	119,280	11,522.00	1,600.00	106,158.00	11.0%
94120 Roofing	0	52,732	52,732	.00	.00	52,732.00	.0%
94130 Painting and Flooring	25,000	0	25,000	.00	19,368.50	5,631.50	77.5%
94140 Landscaping	0	10,375	10,375	.00	.00	10,375.00	.0%
94150 Asphalt, Sidewalk, Path	25,000	3,136	28,136	2,759.22	.00	25,376.78	9.8%
94180 Courthouse Complex Repairs	0	27,681	27,681	5,312.50	7,187.50	15,181.00	45.2%
94310 Sheriff's Equipment	10,000	0	10,000	9,660.86	.00	339.14	96.6%
94320 Auto Replacement	30,000	246	30,246	24,255.69	.00	5,990.31	80.2%
94331 Sheriff's Vehicles	159,000	3,485	162,485	154,995.25	.00	7,489.75	95.4%
94409 Citizen's Convenience Center	0	4,105	4,105	4,105.00	.00	.00	100.0%
94502 Southeastern Coll. Trans Stud	0	44,701	44,701	52,473.74	.00	-7,772.74	117.4%
94508 Josephine School Museum Roof	0	852	852	.00	.00	852.00	.0%
94509 Morgan's Mill Appalachian Trl	0	15,000	15,000	.00	11,730.00	3,270.00	78.2%
94601 Technology Improvements	40,000	22,129	62,129	40,800.45	2,750.00	18,578.55	70.1%
94603 Mobile Radio System	590,085	311,554	901,639	276,643.50	67,789.00	557,206.50	38.2%
94604 911 Phone System	241,452	0	241,452	34,680.00	.00	206,772.00	14.4%
94606 Telecommunic & Broadband Stud	0	209,513	209,513	.00	.00	209,513.00	.0%
94702 Swimming Pool	0	55,200	55,200	5,404.00	5,350.00	44,446.00	19.5%
94703 Park Fencing	0	79,007	79,007	6,030.00	.00	72,977.00	7.6%
94708 Park-Kohn Prpty Development	0	15,000	15,000	.00	.00	15,000.00	.0%
94709 New Park Shelter	0	20,723	20,723	.00	.00	20,723.00	.0%
94802 Reassessment	0	207,021	207,021	102,775.45	98,560.00	5,685.55	97.3%
TOTAL General Govt Capital Proj Fund	1,120,537	1,201,740	2,322,277	731,417.66	214,335.00	1,376,524.34	40.7%
GRAND TOTAL	1,120,537	1,201,740	2,322,277	731,417.66	214,335.00	1,376,524.34	40.7%

\*\* END OF REPORT - Generated by Brenda Bennett \*\*

**Joint Administrative Service  
Board Update**

# Clarke County Board of Supervisors

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## Government Projects Update

# Clarke County Board of Supervisors

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## Miscellaneous Items

*[As identified after agenda publication and if necessary.]*

Board of Supervisors  
Summary of Required Actions Status Report

<i>Meeting/Letter Date</i>	<i>Item</i>	<i>Description</i>	<i>Responsibility</i>	<i>Status</i>	<i>Date Complete</i>
5/19/2020	2365	Process approved minutes for April 21, 2020, April 28, 2020, May 7, 2020.	Brianna R. Taylor	Complete	5/19/2020
5/19/2020	2366	Execute notice of appointment.	David S. Weiss	Complete	5/19/2020
5/19/2020	2367	Process appointments and update database.	Brianna R. Taylor	Complete	5/19/2020
5/19/2020	2368	Execute extension Notice to Clarke County Circuit Court –Board of Equalization	Chris Boies	Complete	5/19/2020
5/19/2020	2369	Provide Board of Supervisors a calendar of regular meetings	Cathy Kuehner	Complete	5/22/2020
5/19/2020	2370	Work with vendor to get Window barrier protection installed	Chris Boies	Complete	5/22/2020
5/19/2020	2371	Inform the town of the dates of July 14, 2020, at 6:30 pm with a backup date of July 21, 2020 for the Joint Public Meeting.	Chris Boies	Complete	5/19/2020

# Clarke County Board of Supervisors

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## Board Member Committee Status Reports

### Terri T. Catlett

- Board of Supervisors Finance Committee, BoS - Appointed Member
- Career and Technical Education Advisory Committee BoS - Appointed Member
- Clarke County Historic Preservation Commission BoS - Liaison
- Clarke County Humane Foundation BoS - Liaison
- Clarke County School Board BoS - Liaison
- Community Policy and Management Team BoS - Appointed Member
- Conservation Easement Authority BoS - Appointed Member
- Parks & Recreation Advisory Board BoS - Liaison
- Strategic Planning Committee BoS - Appointed Member
- Towns and Villages: Millwood BoS - Liaison
- Towns and Villages: Pine Grove BoS - Liaison

### Matthew E. Bass

- Board of Septic & Well Appeals BoS - Appointed Member
- Clarke County Library Advisory Council BoS - Liaison
- Clarke County Planning Commission BoS - Appointed Member
- Clarke County Sheriff's Office BoS - Liaison
- Josephine School Community Museum Board BoS - Liaison
- Legislative Liaison and High Growth Coalition BoS - Liaison
- Northwestern Regional Juvenile Detention Center Commission BoS - Liaison

### Doug M. Lawrence

- Berryville/Clarke County Joint Committee for Economic Development and Tourism
- Board of Social Services BoS - Appointed Member
- Broadband Implementation Committee BoS - Appointed Member
- Clarke County Planning Commission BoS - Alternate
- Clarke County School Board BoS - Alternate

- Northwest Regional Adult Drug Treatment Court Advisory Committee BoS - Appointed Member
- Northwestern Regional Jail Authority BOS - Liaison

### Beverly B. McKay

- Agricultural & Forestal District Advisory Committee BoS - Appointed Member
- BCCGC Joint Building Committee BoS - Appointed Member
- Board of Supervisors Personnel Committee BoS - Appointed Member
- Broadband Implementation Committee BoS - Appointed Member
- Building and Grounds BoS - Appointed Member
- Clarke County Sanitary Authority BoS - Liaison
- Economic Development Advisory Committee BoS - Appointed Member
- Housing and Community Services Board BoS - Appointed Member
- Joint Administrative Services Board BoS - Alternate
- Northern Shenandoah Valley Regional Commission BoS - Appointed Member
- Towns and Villages: Berryville BoS - Liaison
- Towns and Villages: Boyce BoS - Liaison
- Towns and Villages: White Post BoS - Liaison

### David S. Weiss

- Berryville/Clarke County Joint Committee for Economic Development and Tourism
- Board of Supervisors Finance Committee BoS - Appointed Member
- Board of Supervisors Personnel Committee BoS - Appointed Member
- Emergency Services BoS - Chair
- Fire & EMS Commission BoS - Representative
- Industrial Development Authority of the Clarke County BoS - Liaison
- Joint Administrative Services Board BoS - Appointed Member
- Towns and Villages: Pine Grove BoS - Liaison

# Clarke County Board of Supervisors

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## Closed Session

*[as necessary]*

# Clarke County Board of Supervisors

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## Adjournment

# Clarke County Board of Supervisors

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## Reports:

- Building Department
- Commissioner of the Revenue
- Fire & EMS
- Berryville Clarke County Joint Committee for Economic Development & Tourism
- Virginia Regional Transit Clarke Metrics Report

Building Department - Clarke County  
New Single Family Dwellings 2020

	Battletown	Berryville	Boyce	Chapel	Greenway	Longmarsh	TOTAL	COMMENTS			
January			2	2	1		5				
February	1		3	1			5				
March	1	1			1	4	7				
April					1		1				
May				2		1	3				
June											
July											
August											
September											
October											
November											
December											
TOTAL	2	1	5	5	3	5	21				

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Clarke County  
INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 05/01/20 to 05/31/20

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Erosion & Sediment C	05/01/20	BT	P	NRSF	BVL		138 KAVE LN	DAVIS SAMUEL LEWIS	14215	A
Erosion & Sediment C	05/01/20	BT	P	Land Dis			525 TRIPLE J RD	MCCLELLAN DWAYNE J & VI	14216	A
Final Closing Buildi	05/01/20	BT	P	Garage	BLMT	CHPL	2743 FROGTOWN RD	MICHAEL DENNIS R & DONN	14214	A
Framing	05/01/20	BT	P	NRSF	BYC	BYC	310 LIMESTONE CT	RICHMOND AMERICAN HOMES	13287	A
Electrical Rough In	05/01/20	BT	P	NRSF	BYC	BYC	310 LIMESTONE CT	RICHMOND AMERICAN HOMES	13289	A
Electric Service	05/01/20	BT	P	NRSF	BYC	BYC	310 LIMESTONE CT	RICHMOND AMERICAN HOMES	13290	A
Plumbing Rough In	05/01/20	BT	P	NRSF	BYC	BYC	310 LIMESTONE CT	RICHMOND AMERICAN HOMES	13293	A
Mechanical Rough In	05/01/20	BT	P	NRSF	BYC	BYC	310 LIMESTONE CT	RICHMOND AMERICAN HOMES	13295	A
Framing	05/01/20	BT	P	NRSF	BYC	BYC	314 LIMESTONE CT	RICHMOND AMERICAN HOMES	13321	A
Electrical Rough In	05/01/20	BT	P	NRSF	BYC	BYC	314 LIMESTONE CT	RICHMOND AMERICAN HOMES	13323	A
Electric Service	05/01/20	BT	P	NRSF	BYC	BYC	314 LIMESTONE CT	RICHMOND AMERICAN HOMES	13324	A
Plumbing Rough In	05/01/20	BT	P	NRSF	BYC	BYC	314 LIMESTONE CT	RICHMOND AMERICAN HOMES	13327	A
Mechanical Rough In	05/01/20	BT	P	NRSF	BYC	BYC	314 LIMESTONE CT	RICHMOND AMERICAN HOMES	13329	A
Electrical Rough In	05/01/20	BT	P	Elec Per-C	BVL	BVL	400 EAST MAIN ST	BERRYVILLE FARM SUPPLY	14203	A
Ditch Electric	05/01/20	BT	P	Solar	BVL	LNGM	222 STRINGTOWN RD	KING TOM	14213	A
Final Closing Electr	05/01/20	BT	P	ELEC RES	PRS	CHPL	20615 BLUE RIDGE MTN RD	TOM RATH	14014	A
Framing	05/05/20	BT	P	Land Dis			525 TRIPLE J RD	MCCLELLAN DWAYNE J & VI	14204	A
Electrical Rough In	05/05/20	BT	P	Land Dis			525 TRIPLE J RD	MCCLELLAN DWAYNE J & VI	14205	A
Electric Service	05/05/20	BT	P	Land Dis			525 TRIPLE J RD	MCCLELLAN DWAYNE J & VI	14206	A
Plumbing Rough In	05/05/20	BT	P	Land Dis			525 TRIPLE J RD	MCCLELLAN DWAYNE J & VI	14207	A
Mechanical Rough In	05/05/20	BT	P	Land Dis			525 TRIPLE J RD	MCCLELLAN DWAYNE J & VI	14208	A
Plumbing Rough In	05/05/20	BT	P	NRSF	BVL		525 TRIPLE J RD	MCCLELLAN DWAYNE J & VI	13417	A
Mechanical Rough In	05/05/20	BT	P	NRSF	BVL		525 TRIPLE J RD	MCCLELLAN DWAYNE J & VI	13419	A
Water Line	05/05/20	BT	P	NRSF	BVL		5674 HARRY BYRD HWY	WARFIELD HOMES INC	14232	A
Ditch Electric	05/05/20	BT	P	NRSF	BVL		5674 HARRY BYRD HWY	WARFIELD HOMES INC	14233	A
Framing	05/05/20	BT	P	NRSF	PRS	CHPL	21826 BLUE RIDGE MTN RD	SEYRLEHNER, GEORG	14210	A
Insulation	05/05/20	BT	P	NRSF	PRS	CHPL	21826 BLUE RIDGE MTN RD	SEYRLEHNER, GEORG	14211	A
Gas Line Pressure Te	05/05/20	BT	P	NRSF	PRS	CHPL	21826 BLUE RIDGE MTN RD	SEYRLEHNER, GEORG	14212	A
Electrical Rough In	05/05/20	BT	P	NRSF	BVL		525 TRIPLE J RD	MCCLELLAN DWAYNE J & VI	13413	A
Electric Service	05/05/20	BT	P	NRSF	BVL		525 TRIPLE J RD	MCCLELLAN DWAYNE J & VI	13414	A
Framing	05/05/20	BT	P	NRSF	BVL		525 TRIPLE J RD	MCCLELLAN DWAYNE J & VI	13411	A
Insulation	05/05/20	BT	P	NRSF	BYC	BYC	310 LIMESTONE CT	RICHMOND AMERICAN HOMES	13288	A
Insulation	05/05/20	BT	P	NRSF	BYC	BYC	314 LIMESTONE CT	RICHMOND AMERICAN HOMES	13322	A
Plumbing Groundworks	05/05/20	BT	P	NRSF	FRYL		70 SHEPHERD LN	LEBEAU RYAN	14027	A
Framing	05/05/20	BT	P	NRSF	BVL	BLTN	280 GLEN OWEN LN	TRUMP BRIAN	11975	A
Electrical Rough In	05/05/20	BT	P	NRSF	BVL	BLTN	280 GLEN OWEN LN	TRUMP BRIAN	11977	A
Plumbing Rough In	05/05/20	BT	P	NRSF	BVL	BLTN	280 GLEN OWEN LN	TRUMP BRIAN	11981	A
Mechanical Rough In	05/05/20	BT	P	NRSF	BVL	BLTN	280 GLEN OWEN LN	TRUMP BRIAN	11983	A
Final Closing Mechan	05/05/20	BT	P	MechPer-R	BVL	BVL	202 EAST MAIN ST	STALEY, GABRIEL	6156	A
Footings	05/05/20	BT	P	Deck/Porch	BVL	BLTN	1362 SHEPHERDS MILL RD	PIERCE LEAH ASHLEY	14163	A
Final Closing Electr	05/05/20	BT	P	MechPer-R	BVL	BVL	202 EAST MAIN ST	STALEY, GABRIEL	14226	A
Final Closing Plumbi	05/05/20	BT	P	MechPer-R	BVL	BVL	202 EAST MAIN ST	STALEY, GABRIEL	14227	A
Final Closing Gas	05/05/20	BT	P	MechPer-R	BVL	BVL	202 EAST MAIN ST	STALEY, GABRIEL	14228	A
Erosion & Sediment C	05/07/20	BT	P	NRSF	BVL		525 TRIPLE J RD	MCCLELLAN DWAYNE J & VI	14277	A
Erosion & Sediment C	05/07/20	BT	P	NRSF	BVL		5674 HARRY BYRD HWY	WARFIELD HOMES INC	14276	A
Electric Service	05/07/20	BT	P	Accessory	BYC	CHPL	3057 CALMES NECK LN	KING-GILBERT JAKE & JAN	14269	A
Insulation	05/07/20	BT	P	NRSF	BVL		525 TRIPLE J RD	MCCLELLAN DWAYNE J & VI	13412	A
Final Closing Electr	05/07/20	BT	P	Solar	BVL	LNGM	222 STRINGTOWN RD	KING TOM	14136	A
Backfill	05/07/20	BT	P	NRSF	FRYL		70 SHEPHERD LN	LEBEAU RYAN	14258	A
Electrical Rough In	05/07/20	BT	P	Accessory	BYC	CHPL	3057 CALMES NECK LN	KING-GILBERT JAKE & JAN	14261	A
Final Closing Buildi	05/07/20	BT	P	Solar	BVL	LNGM	222 STRINGTOWN RD	KING TOM	14137	A
Electric Service	05/07/20	BT	P	Rmdl Res	BVL	LNGM	664 WRIGHTS MILL RD	OHRSTROM GEORGE L II	14234	A

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Clarke County  
INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 05/01/20 to 05/31/20

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Framing	05/07/20	BT	P	Deck/Porch	BLMT	BLTN	48 LOCUST LN	CARRIER ROBERT JAMES &	13569	A
Final Closing Buildi	05/07/20	BT	P	Deck/Porch	BLMT	BLTN	48 LOCUST LN	CARRIER ROBERT JAMES &	13570	A
Final Closing Mechan	05/07/20	BT	P	MechPer-R	BVL	BVL	129 HERMITAGE BLVD	MOONEY JAMES O & EVANN	13982	A
Framing	05/07/20	BT	P	Rmdl Res	BVL		5674 HARRY BYRD HWY	WARFIELD HOMES INC	14239	A
Electrical Rough In	05/07/20	BT	P	Rmdl Res	BVL		5674 HARRY BYRD HWY	WARFIELD HOMES INC	14263	A
Mechanical Rough In	05/07/20	BT	P	Rmdl Res	BVL		5674 HARRY BYRD HWY	WARFIELD HOMES INC	14264	A
Plumbing Rough In	05/07/20	BT	P	Rmdl Res	BVL		5674 HARRY BYRD HWY	WARFIELD HOMES INC	14265	A
Gas Rough In	05/07/20	BT	P	Rmdl Res	BVL		5674 HARRY BYRD HWY	WARFIELD HOMES INC	14266	A
Final Closing Plumbi	05/07/20	BT	F	MechPer-R	BVL	BLTN	6827 LORD FAIRFAX HWY	PISCITELLE KATHRYN	14268	A
Final Closing Mechan	05/07/20	BT	P	MechPer-R	BVL	BLTN	6827 LORD FAIRFAX HWY	PISCITELLE KATHRYN	13891	A
Slab	05/07/20	BT	P	Accessory	BVL	LNGM	2160 LONGMARSH RD	KOZMA RICHARD & JULIE	14267	A
Ditch Electric	05/08/20	BT	P	NRSF	BVL		5674 HARRY BYRD HWY	WARFIELD HOMES INC	14279	A
Insulation	05/08/20	BT	P	NRSF	BVL		5674 HARRY BYRD HWY	WARFIELD HOMES INC	14280	A
Framing	05/08/20	BT	P	Deck/Porch	BVL	BLTN	1362 SHEPHERDS MILL RD	PIERCE LEAH ASHLEY	14164	A
Final Closing Buildi	05/08/20	BT	P	Deck/Porch	BVL	BLTN	1362 SHEPHERDS MILL RD	PIERCE LEAH ASHLEY	14165	A
Electric Service	05/08/20	BT	P	Garage	BLMT	BLTN	500 LAUREL LN	WAGNER CODY	14278	A
Framing	05/08/20	BT	P	Deck/Porch	BVL	BVL	306 ASHBY CT	STEINMETZ WILLIAM A II	13504	A
Final Closing Buildi	05/08/20	BT	P	Deck/Porch	BVL	LNGM	196 FISHPAW RD	NERLINO GEORGE A & DOLO	13848	A
Ditch Electric	05/12/20	BT	P	NRSF	BVL		525 TRIPLE J RD	MCCLELLAN DWAYNE J & VI	14324	A
Final Closing Gas	05/12/20	BT	P	Gas Per-R	BVL	BVL	117 SOUTH CHURCH ST	LEGUM STANLEY E & MARSH	14275	A
Well Pump Electrical	05/12/20	BT	P	NRSF	BVL		525 TRIPLE J RD	MCCLELLAN DWAYNE J & VI	14325	A
Final Closing Gas	05/12/20	BT	P	Gas Per-R	BLMT	BLTN	203 BARKER LN	HART KEVIN P & ELLEN M	14323	A
Plumbing Groundworks	05/12/20	BT	P	Rmdl Res	BYC	BYC	200 NORTH GREENWAY AVE	HUNTINGDON GATE HOUSE L	14329	A
Final Closing Electr	05/12/20	BT	P	ELEC RES	BLMT	CHPL	42 FELTNER RD	PHILIPS JENNY	14237	A
Footings Porch/Deck	05/12/20	BT	P	NRSF	BVL		138 KAVE LN	DAVIS SAMUEL LEWIS	14326	A
Final Closing Mechan	05/12/20	BT	P	MechPer-R	BLMT	BLTN	1639 EBENEZER RD	TEDROW MARY ELLEN & MIC	14328	A
Framing	05/14/20	BT	P	Add Res	BLMT	BLTN	17559 RAVEN ROCKS RD	ROCHE ROBERT P	13996	A
Final Closing Mechan	05/14/20	BT	P	MechPer-R	BVL	BVL	408 MADDEN ST	STEYAERT PETER A & DENI	14231	A
Final Closing Electr	05/14/20	BT	P	ELEC RES	PRS	CHPL	190 LAFAYETTE LN	WARCZYLOWA PETER & NANC	13424	A
Electrical Rough In	05/14/20	BT	P	Add Res	BLMT	BLTN	17559 RAVEN ROCKS RD	ROCHE ROBERT P	14340	A
Final Closing Mechan	05/14/20	BT	P	MechPer-R	BVL	BVL	221 LIBERTY ST	JONES SAMUEL E & THERES	12609	A
FOUNDATION	05/14/20	BT	P	NRSF	BVL	BVL	728 EAST MAIN ST	CAPITAL BUILDERS LLC	14339	A
Meeting with Inspect	05/14/20	BT	P	Accessory	BLMT	BLTN	309 HEMLOCK LN	CALLIS DEBORAH LYNN & R	14367	A
Final Closing Electr	05/14/20	BT	P	SPIG	BVL	BVL	141 HERMITAGE BLVD	CALVI CHARLES G SR & JE	14330	A
Final Closing Electr	05/14/20	BT	P	Add Res	BYC	CHPL	2822 PYLETOWN RD	BROWN STUART E III & KA	14368	A
Final Closing Mechan	05/14/20	BT	P	Add Res	BYC	CHPL	2822 PYLETOWN RD	BROWN STUART E III & KA	14369	A
Final Closing Plumbi	05/14/20	BT	P	Add Res	BYC	CHPL	2822 PYLETOWN RD	BROWN STUART E III & KA	14370	A
Final Closing Buildi	05/14/20	BT	P	SPIG	BVL	BVL	141 HERMITAGE BLVD	CALVI CHARLES G SR & JE	11553	A
Final Closing Electr	05/14/20	BT	P	NRSF	BYC	BYC	233 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	12649	A
Final Closing Plumbi	05/14/20	BT	P	NRSF	BYC	BYC	233 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	12652	A
Final Closing Buildi	05/14/20	BT	P	Add Res	BYC	CHPL	2822 PYLETOWN RD	BROWN STUART E III & KA	10347	A
Ditch Electric	05/14/20	BT	F	Garage	WHPT	GNWY	833 NATIONS SPRING RD	SWAIN ROBERT	14354	A
Footings Porch/Deck	05/14/20	BT	P	NRSF	BYC		237 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	14309	A
Framing Porch/Deck	05/14/20	BT	P	NRSF	BYC		237 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	14310	A
Final Closing Mechan	05/14/20	BT	P	NRSF	BYC	BYC	233 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	12654	A
Final Closing Buildi	05/14/20	BT	P	NRSF	BYC	BYC	233 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	12655	A
Electric Service	05/18/20	BT	P	ELEC RES		BLTN		KKR 2 LC	14383	A
Final Closing Electr	05/18/20	BT	P	ELEC RES		BLTN		KKR 2 LC	14384	A
Slab Basement	05/18/20	BT	P	NRSF	BVL	BVL	728 EAST MAIN ST	CAPITAL BUILDERS LLC	14381	A
Draintile	05/18/20	BT	P	NRSF	BVL	BVL	728 EAST MAIN ST	CAPITAL BUILDERS LLC	14382	A
Shower Pan	05/19/20	BT	P	NRSF	BYC	CHPL	620 TILTHAMMER MILL RD	NISWANDER RICHARD S	14385	A
Final Closing Electr	05/19/20	BT	P	NRSF	BYC	BYC	121 GRAND OAKS DR	RICHMOND AMERICAN HOMES	12661	A

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Clarke County  
INSPECTION REPORT

P 3  
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Building Inspections

INSPECTIONS PERFORMED: 05/01/20 to 05/31/20

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Final Closing Plumbi	05/19/20	BT	P	NRSF	BYC	BYC	121 GRAND OAKS DR	RICHMOND AMERICAN HOMES	12664	A
Final Closing Mechan	05/19/20	BT	P	NRSF	BYC	BYC	121 GRAND OAKS DR	RICHMOND AMERICAN HOMES	12666	A
Final Closing Buildi	05/19/20	BT	P	NRSF	BYC	BYC	121 GRAND OAKS DR	RICHMOND AMERICAN HOMES	12667	A
Final Closing Electr	05/19/20	BT	P	NRSF	BYC	BYC	315 LIMESTONE CT	RICHMOND AMERICAN HOMES	12733	A
Stairways	05/19/20	BT	P	NRSF	BVL	BVL	728 EAST MAIN ST	CAPITAL BUILDERS LLC	14386	A
Final Closing Plumbi	05/19/20	BT	F	NRSF	BYC	BYC	315 LIMESTONE CT	RICHMOND AMERICAN HOMES	12736	A
Final Closing Mechan	05/19/20	BT	P	NRSF	BYC	BYC	315 LIMESTONE CT	RICHMOND AMERICAN HOMES	12738	A
Final Closing Buildi	05/19/20	BT	F	NRSF	BYC	BYC	315 LIMESTONE CT	RICHMOND AMERICAN HOMES	12739	A
Insulation	05/19/20	BT	P	Add Res	BLMT	BLTN	17559 RAVEN ROCKS RD	ROCHE ROBERT P	13997	A
Erosion & Sediment C	05/20/20	BT	P	NRSF	BVL		138 KAVE LN	DAVIS SAMUEL LEWIS	14412	A
Erosion & Sediment C	05/20/20	BT	P	NRSF	BVL		525 TRIPLE J RD	MCCLELLAN DWAYNE J & VI	14416	A
Erosion & Sediment C	05/20/20	BT	P	NRSF	BLMT	BLTN	176 LOST BOYS LN	HARRIS KIMBERLY R & AND	14418	A
Erosion & Sediment C	05/20/20	BT	P	Land Dis	BLMT	CHPL	2489 RIVER RD	SHENANDOAH RIVER MOUNTA	14417	A
Erosion & Sediment C	05/20/20	BT	P	NRSF	BVL	LNGM	1373 WRIGHTS MILL RD	MELIUS DONNA MARIE	14413	A
Final Closing Mechan	05/20/20	BT	P	Mech Per-C	BVL	LNGM	34 WESTWOOD RD	CLARKE COUNTY SCHOOL BO	13089	A
Slab Garage/Carport	05/20/20	BT	P	NRSF	BVL	BVL	728 EAST MAIN ST	CAPITAL BUILDERS LLC	14399	A
Final Closing Buildi	05/20/20	BT	P	Accessory	BVL	LNGM	2160 LONGMARSH RD	KOZMA RICHARD & JULIE	13949	A
Framing	05/22/20	BT	F	Rmdl Res	BYC	BYC	200 NORTH GREENWAY AVE	HUNTINGDON GATE HOUSE L	14391	A
Electrical Rough In	05/22/20	BT	P	Rmdl Res	BYC	BYC	200 NORTH GREENWAY AVE	HUNTINGDON GATE HOUSE L	14392	A
Plumbing Rough In	05/22/20	BT	F	Rmdl Res	BYC	BYC	200 NORTH GREENWAY AVE	HUNTINGDON GATE HOUSE L	14393	A
Electric Service	05/22/20	BT	P	ELEC RES	BYC	CHPL	3784 CALMES NECK LN	MILL CREEK INVESTMENTS	14394	A
Footings	05/22/20	BT	P	NRSF	BVL	LNGM	1105 MOOSE RD	SPADAFORA STACY ELIZABE	14175	A
Footings Porch/Deck	05/22/20	BT	P	Deck/Porch	BLMT	BLTN	184 EAGLE ROCK LN	BRADY JAMES WILLIAM JR	14430	A
Insulation	05/22/20	BT	P	Rmdl Res	BYC	BYC	200 NORTH GREENWAY AVE	HUNTINGDON GATE HOUSE L	12121	A
Final Closing Electr	05/22/20	BT	P	Elec Per-C	BVL	BVL	400 EAST MAIN ST	BERRYVILLE FARM SUPPLY	13745	A
Final Closing Electr	05/26/20	BT	P	ELEC RES	BYC	GNWY	13635 LORD FAIRFAX HWY	KRAUSE CHRISTOPHER P	14449	A
Footings Porch/Deck	05/26/20	BT	P	Deck/Porch	BYC	BYC	328 BELINDA CT	CURTIS JOSHUA & ALISSA	14434	A
Final Closing Electr	05/26/20	BT	P	Add Res	BYC	GNWY	239 MOUNT PROSPECT LN	GOODITIS CHRISTOPHER J	14438	A
Framing	05/26/20	BT	P	Rmdl Res	BVL	BVL	326 EAST FAIRFAX ST	KEELER ROLAND E JR & SH	14442	A
Electrical Rough In	05/26/20	BT	P	Rmdl Res	BVL	BVL	326 EAST FAIRFAX ST	KEELER ROLAND E JR & SH	14443	A
Electrical Rough In	05/26/20	BT	P	ELEC RES	BYC	GNWY	13635 LORD FAIRFAX HWY	KRAUSE CHRISTOPHER P	14332	A
Final Closing Plumbi	05/26/20	BT	P	Add Res	BYC	GNWY	239 MOUNT PROSPECT LN	GOODITIS CHRISTOPHER J	14439	A
Final Closing Mechan	05/26/20	BT	P	Add Res	BYC	GNWY	239 MOUNT PROSPECT LN	GOODITIS CHRISTOPHER J	14440	A
Final Closing Gas	05/26/20	BT	P	Add Res	BYC	GNWY	239 MOUNT PROSPECT LN	GOODITIS CHRISTOPHER J	14441	A
Final Closing Buildi	05/26/20	BT	P	Add Res	BYC	GNWY	239 MOUNT PROSPECT LN	GOODITIS CHRISTOPHER J	11756	A
Plumbing Rough In	05/26/20	BT	P	Rmdl Res	BVL	BVL	326 EAST FAIRFAX ST	KEELER ROLAND E JR & SH	14444	A
Final Closing Plumbi	05/27/20	BT	P	NRSF	BYC	BYC	315 LIMESTONE CT	RICHMOND AMERICAN HOMES	14451	A
Final Closing Buildi	05/27/20	BT	P	NRSF	BYC	BYC	315 LIMESTONE CT	RICHMOND AMERICAN HOMES	14452	A
Erosion & Sediment C	05/28/20	BT	P	NRSF			2708 MILLWOOD RD	BALLENGER WILLIAM & AMY	14469	A
Erosion & Sediment C	05/28/20	BT	P	NRSF	BYC		274 CAREFREE LN	HAYES JEREMY S & REBECC	14468	A
Plumbing Rough In	05/28/20	BT	P	Add Res	BVL	BVL	305 SOUTH CHURCH ST	BUTLER KENNETH J & PENE	14447	A
Electric Service	05/28/20	BT	P	ELEC RES	WHPT	GNWY	262 MEADOWS LN	MACKAY-SMITH ALEXANDER	14454	A
Final Closing Electr	05/28/20	BT	P	ELEC RES	WHPT	GNWY	262 MEADOWS LN	MACKAY-SMITH ALEXANDER	14455	A
INSPECTOR TOTALS:				147 INSPECTIONS		FEEES:	.00 PAID TO DATE:	.00 UNPAID:	.00	
Footings	05/05/20	JR	P	Rmdl Comm	BLMT	BLTN	574 PINE GROVE RD	POE GLEN RAYMOND	14075	A
Concrete Form	05/06/20	JR	P	Rmdl Comm	BLMT	BLTN	574 PINE GROVE RD	POE GLEN RAYMOND	14259	A
Insulation	05/06/20	JR	P	Rmdl Comm	BVL	BVL	400 EAST MAIN ST	BERRYVILLE FARM SUPPLY	14262	A
Electrical Rough In	05/07/20	JR	P	ELEC RES	BVL	BVL	10 RICE ST	DEYCHAKIWSKY IRENE V	14270	A
Framing	05/08/20	JR	P	Rmdl Res	BYC		4 WEST MAIN ST	RUFFNER ROBERT L & KIM	13429	A
Final Closing Buildi	05/08/20	JR	P	Rmdl Res	BYC		4 WEST MAIN ST	RUFFNER ROBERT L & KIM	13431	A

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Clarke County  
INSPECTION REPORT

P 4  
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Building Inspections

INSPECTIONS PERFORMED: 05/01/20 to 05/31/20

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Slab	05/11/20	JR	P	Rmdl Comm	BLMT	BLTN	574 PINE GROVE RD	POE GLEN RAYMOND	14308	A
Footings	05/11/20	JR	P	NRSF	BVL	BVL	728 EAST MAIN ST	CAPITAL BUILDERS LLC	13831	A
Footings	05/12/20	JR	P	NRSF	BVL		1856 BRIGGS RD	CLINE ROGER M & ANNE C	14327	A
Meeting with Inspect	05/14/20	JR	P	NRSF	BVL	BLTN	2934 WICKLIFFE RD	DAVID BROADWELL	14331	A
FOUNDATION	05/15/20	JR	P	NRSF	BVL		1856 BRIGGS RD	CLINE ROGER M & ANNE C	14366	A
Electric Service	05/20/20	JR	P	NRSF		GNWY	2708 MILLWOOD RD	BALLENGER WILLIAM & AMY	13099	A
Plumbing Groundworks	05/26/20	JR	P	NRSF	BVL		1856 BRIGGS RD	CLINE ROGER M & ANNE C	13029	A
Fireplace Thimble	05/27/20	JR	F	Accessory	CLK	CHPL	382 TILTHAMMER MILL RD	CRIDER KEITH D & AARON	14448	A
Shower Pan	05/27/20	JR	F	NRSF	BYC	CHPL	620 TILTHAMMER MILL RD	NISWANDER RICHARD S	14450	A
Plumbing Rough In	05/27/20	JR	P	Rmdl Res	BVL	LNGM	664 WRIGHTS MILL RD	OHRSTROM GEORGE L II	14445	A
INSPECTOR TOTALS:		16	INSPECTIONS	FEEES:		.00	PAID TO DATE:	.00	UNPAID:	.00
DEPARTMENT TOTALS:		163	INSPECTIONS	FEEES:		.00	PAID TO DATE:	.00	UNPAID:	.00
REPORT TOTALS:		163	INSPECTIONS	FEEES:		.00	PAID TO DATE:	.00	UNPAID:	.00

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Clarke County  
INSPECTION REPORT

P 5  
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Building Inspections

INSPECTIONS PERFORMED: 05/01/20 to 05/31/20

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Backfill	1	Bernie Thompson	147	FAIL	8
Concrete Form	1	Jamie Royston	16	PASS	155
Ditch Electric	5				
Draintile	1				
Electric Service	11				
Electrical Rough In	13				
Erosion & Sediment Control	11				
Final Closing Building	14				
Final Closing Electric	15				
Final Closing Gas	4				
Final Closing Mechanical	12				
Final Closing Plumbing	8				
Fireplace Thimble	1				
Footings	5				
Footings Porch/Deck	4				
FOUNDATION	2				
Framing	14				
Framing Porch/Deck	1				
Gas Line Pressure Test	1				
Gas Rough In	1				
Insulation	8				
Mechanical Rough In	6				
Meeting with Inspector	2				
Plumbing Groundworks	3				
Plumbing Rough In	10				
Shower Pan	2				
Slab	2				
Slab Basement	1				
Slab Garage/Carport	1				
Stairways	1				
Water Line	1				
Well Pump Electrical Connect	1				

TOTAL INSPECTIONS: 163

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Clarke County  
INSPECTION REPORT

P 6  
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ALL

INSPECTIONS PERFORMED: 05/01/20 to 05/31/20

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Backfill	1	Bernie Thompson	147	FAIL	8
Concrete Form	1	Jamie Royston	16	PASS	155
Ditch Electric	5				
Draintile	1				
Electric Service	11				
Electrical Rough In	13				
Erosion & Sediment Control	11				
Final Closing Building	14				
Final Closing Electric	15				
Final Closing Gas	4				
Final Closing Mechanical	12				
Final Closing Plumbing	8				
Fireplace Thimble	1				
Footings	5				
Footings Porch/Deck	4				
FOUNDATION	2				
Framing	14				
Framing Porch/Deck	1				
Gas Line Pressure Test	1				
Gas Rough In	1				
Insulation	8				
Mechanical Rough In	6				
Meeting with Inspector	2				
Plumbing Groundworks	3				
Plumbing Rough In	10				
Shower Pan	2				
Slab	2				
Slab Basement	1				
Slab Garage/Carport	1				
Stairways	1				
Water Line	1				
Well Pump Electrical Connect	1				

TOTAL INSPECTIONS: 163

\*\* END OF REPORT - Generated by Angela Cather \*\*

## Project Application Report - Building Dept

For Period: 5/1/2020 to 5/31/2020

Project Type	Project Number	Project Fees
Commercial Accessory	200201	61.20
Commercial Addition	200207	1896.63
Commercial Mechanical Permit	200222	295.80
Minor Land Disturbance	200198	50.00
	200213	50.00
	200214	50.00
Residential Accessory	200194	272.43
Residential Addition	200210	1053.48
	200211	597.46
	200221	746.87
Residential Deck/Porch no Roof	200202	201.00
	200216	201.00
	200220	201.00
Residential Electric Permit	200187	71.40
	200189	45.90
	200191	40.80
	200196	102.00
	200200	56.10
	200206	45.90
	200209	45.90
	200212	96.90
	200223	56.10
	200224	40.80
	200227	45.90
	200229	45.90
	Residential Garage	200226
Residential Gas Permit	200195	45.90
	200208	86.70
	200228	40.80
Residential Mechanical Permit	200190	81.60
	200205	122.40
Residential New	200193	1367.75

## Project Application Report - Building Dept

For Period: 5/1/2020 to 5/31/2020

Project Type	Project Number	Project Fees
Residential New	200197	2536.96
Residential Remodel	200192	311.20
	200203	102.00
	200204	478.69
	200217	142.80
	200225	102.00
Solar Array System	200188	268.30
	200219	168.30
Swimming Pool Above Ground	200218	96.90
Tower/Monopole	200215	204.00
Total		12925.04

## Project Application Report - Building Dept

For Period: 5/1/2020 to 5/31/2020

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Commercial Accessory	200201	0 MOUNT CARMEL RD	ATC SEQUOIA LLC	\$0	\$61.20	ISSUED W/O CONDITIONS
Commercial Addition	200207	8153 JOHN MOSBY HWY	SHENANDOAH HILLS PARTNERSHIP	\$34,320	\$1,896.63	ISSUED W/O CONDITIONS
Commercial Mechanical Permit	200222	1 S BUCKMARSH ST	HOLTZMAN OIL CORPORATION	\$0	\$295.80	ISSUED W/O CONDITIONS
Minor Land Disturbance	200198	2829 CALMES NECK LN	TEAFORD KRIS	\$0	\$50.00	ISSUED W/O CONDITIONS
	200213	0	LLAMA INVESTMENTS	\$0	\$50.00	ISSUED W/O CONDITIONS
	200214	0	MOONEY JAMES O JR	\$0	\$50.00	ISSUED W/O CONDITIONS
Residential Accessory	200194	505 FROGTOWN RD	ELSEA CHAD STEPHEN & BRENDA G	\$15,780	\$272.43	ISSUED W/O CONDITIONS
Residential Addition	200210	3439 SWIFT SHOALS RD	GIROUX TERENCE & BARBARA KEEBLER	\$109,495	\$1,053.48	ISSUED W/O CONDITIONS
	200211	203 KELLY LN	LANDMESSER MICHAEL TODD & SUSAN K	\$75,700	\$597.46	ISSUED W/O CONDITIONS
	200221	2312 OLD WINCHESTER RD	BECKETT THOMAS A & TALIAFERRO	\$97,141	\$746.87	ISSUED W/O CONDITIONS
Residential Deck/Porch no Roof	200202	153 CHAPMAN LN	EBERSBERGER WENDY S	\$0	\$201.00	APP PENDING
	200216	323 LIMESTONE CT	BRAZIL AOIFE ELIZABETH	\$0	\$201.00	ISSUED W/O CONDITIONS
	200220	328 BELINDA CT	CURTIS JOSHUA & ALISSA	\$0	\$201.00	ISSUED W/O CONDITIONS
Residential Electric Permit	200187	10 RICE ST	DEYCHAKIWSKY IRENE V	\$0	\$71.40	ISSUED W/O CONDITIONS
	200189	0	KKR 2 LC	\$0	\$45.90	ISSUED W/O CONDITIONS
	200191	42 FELTNER RD	PHILIPS JENNY	\$0	\$40.80	ISSUED W/O CONDITIONS

## Project Application Report - Building Dept

For Period: 5/1/2020 to 5/31/2020

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Residential Electric Permit	200196	1066 SPRINGSBURY RD	LEONARD CASEY W	\$0	\$102.00	ISSUED W/O CONDITIONS
	200200	13635 LORD FAIRFAX HWY	KRAUSE CHRISTOPHER P	\$0	\$56.10	ISSUED W/O CONDITIONS
	200206	1752 SUMMIT POINT RD	JOHNSON KENNETH M & MARIANNE G	\$0	\$45.90	ISSUED W/O CONDITIONS
	200209	3784 CALMES NECK LN	MILL CREEK INVESTMENTS LLC	\$0	\$45.90	ISSUED W/O CONDITIONS
	200212	639 LEEDS MANOR LN	KUMARI WARREN K & FABIHA A	\$0	\$96.90	ISSUED W/O CONDITIONS
	200223	974 WHITE PINE LN	FREEMAN BARRY D & JANIA ROBIN SHORT	\$0	\$56.10	ISSUED W/O CONDITIONS
	200224	262 MEADOWS LN	MACKAY-SMITH ALEXANDER JR	\$0	\$40.80	ISSUED W/O CONDITIONS
	200227	346 SALEM CHURCH RD	GERENSKI EMILY	\$0	\$45.90	ISSUED W/O CONDITIONS
	200229	1151 SENSENY RD	BUTLER JOHN W & TAMMY K	\$0	\$45.90	APP PENDING
Residential Garage	200226	456 TRAPP HILL RD	TIPPETS JOSEPH & ELBA SIERRA	\$32,302	\$398.27	ISSUED W/O CONDITIONS
Residential Gas Permit	200195	117 S CHURCH ST	LEGUM STANLEY E & MARSHA C	\$0	\$45.90	ISSUED W/O CONDITIONS
	200208	11 GOOD SHEPHERD RD	SANDALA DENNIS L & MARY B	\$0	\$86.70	ISSUED W/O CONDITIONS
	200228	204 JACKSON DR	COMPHER JAMES C JR & NANCY H	\$0	\$40.80	ISSUED W/O CONDITIONS
Residential Mechanical Permit	200190	408 MADDEN ST	STEYAERT PETER A & DENISE M	\$0	\$81.60	ISSUED W/O CONDITIONS
	200205	182 LEWIS FARM LN	AYCOCK ROBERT R & PATRICIA A C	\$0	\$122.40	ISSUED W/O CONDITIONS
Residential New	200193	86 POSTON LN	MILLER MACKENZIE	\$158,160	\$1,367.75	ISSUED W/O CONDITIONS

## Project Application Report - Building Dept

For Period: 5/1/2020 to 5/31/2020

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Residential New	200197	1745 MILLWOOD RD	O'DONNELL MICHAEL K	\$360,123	\$2,536.96	ISSUED W/O CONDITIONS
Residential Remodel	200192	5674 HARRY BYRD HWY	WARFIELD HOMES INC	\$67,800	\$311.20	ISSUED W/O CONDITIONS
	200203	113 SPRINGSBURY RD	BATES BRIAN T & CATHLEEN S	\$0	\$102.00	ISSUED W/O CONDITIONS
	200204	409 HERMITAGE BLVD	COLFELT JAMES F III & SARAH SEE	\$65,400	\$478.69	ISSUED W/O CONDITIONS
	200217	112 STONE RIDGE LN	DOHERTY OWEN	\$0	\$142.80	ISSUED W/O CONDITIONS
	200225	1260 GINNS RD	OPEQUON ENTERPRISES LLC	\$0	\$102.00	ISSUED W/O CONDITIONS
Solar Array System	200188	17697 RAVEN ROCKS RD	DAUGHERTY THOMAS W & NANCY M	\$0	\$268.30	ISSUED W/O CONDITIONS
	200219	12 OAKLEAF LN	ELIA ANTHONY & MARZEENA	\$0	\$168.30	ISSUED W/O CONDITIONS
Swimming Pool Above Ground	200218	11 LITTEN CT	MAYR STEVEN D & MELISSA A	\$0	\$96.90	ISSUED W/O CONDITIONS
Tower/Mono pole	200215	2425 WICKLIFFE RD	RASNIC FAMILY TRUSTEES	\$0	\$204.00	ISSUED W/O CONDITIONS

CLARKE COUNTY CIRCUIT COURT  
MONTH END DEEDS OF PARTITION AND CONVEYANCE  
LOCAL TAXATION DEPARTMENT  
COUNTY  
FOR MAY, 2020

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
05/01/20 8071 ②	20846	GARNER, JOYCE C RECORDED TIME: 09:05 DESCRIPTION 1: LONGMARSH DATE OF DEED : 04/29/20 BOOK: 654 NUMBER PAGES : 2	N SWIFT JR, GERALD 471 LONGMARSH ST BERRYVILLE, VA. 22611 PAGE: 618 MAP: 7A119A	N 440,000.00 PIN:	DBS	100% 389,500 w/impv
05/01/20 2124 ①	19849	CLEGG, RYAN C RECORDED TIME: 13:50 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 04/29/20 BOOK: 654 NUMBER PAGES : 4	N MCGRANAHAN, BRIAN 209 E MAIN ST BERRYVILLE, VA. 22611 PAGE: 654 MAP: 14A5A85	N 310,500.00 PIN:	DBS	100% 270,800 w/impv
05/04/20 9123 ①	20869	LEWANDOWSKI, REBECCA RECORDED TIME: 10:54 DESCRIPTION 1: DATE OF DEED : 04/30/20 BOOK: 654 NUMBER PAGES : 4	N LEWANDOWSKI, REBECCA N/A N/A, XX. 00000 0000 PAGE: 782 MAP:	N .00 PIN:	DG	100%
05/04/20 9123 ①	20872	PORTER, JASON M RECORDED TIME: 13:45 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 04/30/20 BOOK: 654 NUMBER PAGES : 3	N BEEBE, SCOTT M 833 MCGUIRE CIRCLE BERRYVILLE, VA. 22611 PAGE: 792 MAP: 14C130	N 570,000.00 PIN:	DBS	100% 558,100 w/impv
05/04/20 7023 7016 ②	20875	MCCARTOR LIMITED PARTNERSHIP RECORDED TIME: 14:40 DESCRIPTION 1: DATE OF DEED : 04/30/20 BOOK: 654 NUMBER PAGES : 3	N RILEY, DANIEL C 641 NE NATHAN PLACE LEESBURG, VA. 20716 PAGE: 837 MAP: 383503A	N 222,100.00 PIN:	DBS	100% 105,900 JAC 116,200
05/05/20 1160 ②	20884	LACAZE, JULIEN RECORDED TIME: 13:30 DESCRIPTION 1: CHAPEL DISTRICT DATE OF DEED : 05/04/20 BOOK: 654 NUMBER PAGES : 2	N DOHERTY, OWEN J 112 STONE RIDGE LANE PARIS, VA. 20130 PAGE: 866 MAP: 39A67	N 388,000.00 PIN:	DBS	100% 305,100 w/impv
05/05/20 5323 ②	20888	TICKNER, STEPHEN ALLEN RECORDED TIME: 14:50 DESCRIPTION 1: 6.292 ACRES BATTLETOWN DATE OF DEED : 04/30/20 BOOK: 654 NUMBER PAGES : 2	N HOME SALE SOLUTIONS 43970 CHOPTANK TERRACE ASHBURN, VA. 20147 PAGE: 914 MAP: 24118	N <del>436,900.00</del> PIN:	DBS	100% 436,900 w/impv
05/05/20 5205 ②	20890	MALENKI, ANDREW RECORDED TIME: 14:55 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 654 NUMBER PAGES : 2	N PELLICCIO, ANNETTE 2083 LOCKES MILL RD BERRYVILLE, VA. 22611 PAGE: 926 MAP: 23A26	N 450,000.00 PIN:	DBS	100% 357,600

CLARKE COUNTY CIRCUIT COURT  
MONTH END DEEDS OF PARTITION AND CONVEYANCE  
LOCAL TAXATION DEPARTMENT  
COUNTY  
FOR MAY, 2020

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
05/05/20 897 (5)	20892	DEAN, BRADLEY B RECORDED TIME: 15:20 DESCRIPTION 1: CHAPEL DISTRICT LOT 4 DATE OF DEED : 05/01/20 BOOK: 654 NUMBER PAGES : 3	N STUVER, DAVID R 1605 CRESTWOOD LANE MC LEAN, VA. 22101 1	N 1,149,000.00	DBS	100%
						762,200 w/impv
05/06/20 6354 (2)	200004692	HENRY, JUDITH ANNE RECORDED TIME: 11:53 DESCRIPTION 1: BATTLETOWN DISTRICT, LOT 5, 5.020, TM 16-4-5, 5 PG 662 DATE OF DEED : 05/06/20 BOOK: 104 NUMBER PAGES : 0	N/A N/A	.00	REA	00%
05/06/20 6354 (2)	20898	RIPLEY, DAMIAN C; ETUX RECORDED TIME: 12:05 DESCRIPTION 1: CHAPEL DISTRICT, 2.435 ACRES DATE OF DEED : 04/29/20 BOOK: 655 NUMBER PAGES : 3	N COOK, EVAN; ETUX 2468 MOUNT CARMEL ROAD BLUEMONT, VA. 20135	N 425,000.00	DBS	100%
						368,700 (2)
05/06/20 5152 (2)	20925	MACLAURIN, LAURA C RECORDED TIME: 15:30 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 05/05/20 BOOK: 655 NUMBER PAGES : 2	N SMITH, CRYSTEL LYNN 2379 SPRINGSBURY RD BERRYVILLE, VA. 22611	N 354,500.00	DBS	100%
						354,500 w/impv
05/07/20 5014 (2)	20907	KNIGHT, ERIC F RECORDED TIME: 11:40 DESCRIPTION 1: CHAPEL DISTRICT DATE OF DEED : 04/23/20 BOOK: 655 NUMBER PAGES : 3	N BRADLEY, LEWIS DALLAS 1218 BROWNTOWN RD BOYCE, VA. 22620	N 340,000.00	DBS	100%
						294,700 w/impv
05/07/20 5647 (2)	20910	JIM NICHOLS CONSTRUCTION COMPA RECORDED TIME: 13:45 DESCRIPTION 1: DATE OF DEED : 05/05/20 BOOK: 655 NUMBER PAGES : 2	N FINCH, MATTHEW 320 PINE GROVE RD BLUEMONT, VA. 20135	N 405,082.74	DBS	100%
						10K Newconst.
05/07/20 1438 (1)	20914	CHASE, JONATHAN RECORDED TIME: 15:05 DESCRIPTION 1: DATE OF DEED : 05/05/20 BOOK: 655 NUMBER PAGES : 3	N WOLFORD, LYNDESE 310 TREADWELL ST BERRYVILLE, VA. 22611	N 305,000.00	DBS	100%
						228,700
05/07/20	20916	MACKAY-SMITH, JUSTIN RECORDED TIME: 16:05 DESCRIPTION 1: GREENWAY DISTRICT, 400.0738 ACRES DATE OF DEED : 00/00/00 BOOK: 14 NUMBER PAGES : 1	N MONTANA HALL N/A N/A, XX. 00000 0000	N .00	OPM	100%

CLARKE COUNTY CIRCUIT COURT  
MONTH END DEEDS OF PARTITION AND CONVEYANCE  
LOCAL TAXATION DEPARTMENT  
COUNTY  
FOR MAY, 2020

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
05/07/20 6687 ⑥	20918	MACKAY-SMITH, JUSTIN RECORDED TIME: 16:07 DESCRIPTION 1: GREENWAY DISTRICT, 400.0738 ACRES DATE OF DEED : 05/07/20 BOOK: 655 PAGE: 133 NUMBER PAGES : 3	N RANCHO NUEVO REVOCABLE TRUST 466 MONTANA HALL LANE WHITE POST, VA. 22663 MAP: 37-A-1	N 2,800,000.00	DBS	100%
						VOF Lang Split based on 705 Ac. 3,216,500
05/08/20	20924	HIBBLE, ROBIN W RECORDED TIME: 12:32 DESCRIPTION 1: GREENWAY DISTRICT, LOT 3 DATE OF DEED : 05/07/20 BOOK: 655 PAGE: 153 NUMBER PAGES : 2	N UP UP AND AWAY, LLC 1021 GAPTOR ROAD BOLDER, CO. 80303 MAP: 21B-1-3	N .00	DG	100%
05/08/20	20	WILLIAMS, KENNETH RECORDED TIME: 16:25 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 655 PAGE: 176 NUMBER PAGES : 3	N LC MASON HOLDINGS 309 JACKSON DRIVE BERRYVILLE, VA. 22611 MAP: 14A5A5B	N 125,000.00	DBS	100%
						91K w/imv
05/11/20	200004693	JURNEY, FRANK COLUMBUS; JR RECORDED TIME: 10:14 DESCRIPTION 1: GREENWAY DISTRICT, 2.93 ACRES DATE OF DEED : 05/11/20 BOOK: 104 PAGE: 806 NUMBER PAGES : 0	N/A N/A	.00	PROBATE	00%
05/11/20	20930	MCGRAW JR, GARY EARL RECORDED TIME: 13:00 DESCRIPTION 1: DATE OF DEED : 05/05/20 BOOK: 655 PAGE: 182 NUMBER PAGES : 2	N MCGRAW JR, GARY EARL N/A N/A, XX. 00000 0000 MAP:	N .00	DG	100%
05/12/20 5837②	20941	LSC 164 A LLC RECORDED TIME: 13:15 DESCRIPTION 1: DATE OF DEED : 05/08/20 BOOK: 655 PAGE: 274 NUMBER PAGES : 4	N WINCHESTER ANGLICAN CHRUCH 275 DOUBLETOLLGATE RD WHITE POST, VA. 22663 MAP: 28AA21	Y <del>1,235,600.00</del>	DBS	100%
						605K 1,235,600 w/imv
05/12/20	20274	WINCHESETR ANGLICAN CHURCH RECORDED TIME: 13:16 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 655 PAGE: 278 NUMBER PAGES : 10	Y BRAYN, MICHAEL N/A N/A, XX. 00000 0000 MAP:	Y 608,000.00	DBS	100%
						438K
05/13/20 ① 8931	20944	HOLLAND, TERESA RECORDED TIME: 09:10 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 05/11/20 BOOK: 655 PAGE: 304 NUMBER PAGES : 2	N KELLY, ZACHARY 405 MONTGOMERY LANE BERRYVILLE, VA. 22611 MAP: 14A84177	N <del>438,500.00</del>	DBS	100%
						438,500

CLARKE COUNTY CIRCUIT COURT  
MONTH END DEEDS OF PARTITION AND CONVEYANCE  
LOCAL TAXATION DEPARTMENT  
COUNTY  
FOR MAY, 2020

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
05/13/20 1642 ①	20953	SEAR, MATTHEW RECORDED TIME: 10:11 DESCRIPTION 1: DATE OF DEED : 05/08/20 BOOK: 655 NUMBER PAGES : 2	N PACE ENTRO LLC N/A N/A, XX. 00000 0000 PAGE: 415 MAP: 14A210B21	N 139,900.00	DBS	100% 107,600 w/imp
05/13/20 4975 ②	20957	TYLER, TIMOTHY RECORDED TIME: 12:57 DESCRIPTION 1: CHAPEL DISTRICT DATE OF DEED : 05/11/20 BOOK: 655 NUMBER PAGES : 2	N CHARNLEY, ROBERT 2197 OLD CHAPEL RD BOYCE, VA. 22620 PAGE: 400 MAP: 22A64	N 285,000.00	DBS	100% 276,600 w/imp
05/14/20	20968	ALBRITTON, DEBRA LYNN RECORDED TIME: 14:56 DESCRIPTION 1: DATE OF DEED : 05/08/20 BOOK: 655 NUMBER PAGES : 2	N ALBRITTON, MICHAEL 4 WHITING AVE BOYCE, VA. 22620 PAGE: 551 MAP:	N .00	DG	100%
05/14/20 7650 ②	20969	HAGEN, KEVIN JAMES RECORDED TIME: 16:15 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 05/14/20 BOOK: 655 NUMBER PAGES : 3	N PICKETT, CHARLES ALBERT 516 STRINGTOWN RD BERRYVILLE, VA. 22611 PAGE: 554 MAP: 8101	N 430,000.00	DBS	100% 361,000 w/imp
05/18/20 1462 ①	20972	POE, GLEN RECORDED TIME: 09:50 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 05/14/20 BOOK: 655 NUMBER PAGES : 2	N CAPITAL BUILDERS LLC PO BOX 382 BERRYVILLE, VA. 22611 PAGE: 589 MAP: 14A2A3	N 150,000.00	DBS	100% 50K VAP
05/18/20 8254 ②	20984	WILLIAMSON, TIMOTHY D RECORDED TIME: 13:11 DESCRIPTION 1: LONGMARSH DATE OF DEED : 00/00/00 BOOK: 655 NUMBER PAGES : 2	N MCMILLAIN, ROBYN 2363 ALLEN RD BERRYVILLE, VA. 22611 PAGE: 621 MAP: 8142	N 528,000.00	DBS	100% 515,800 w/imp
05/18/20	20991	MATZ, MELISSA RECORDED TIME: 14:45 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 655 NUMBER PAGES : 3	N MATZ, MELISSA N/A N/A, XX. 00000 0000 PAGE: 675 MAP:	N .00	DG	100%
05/18/20 2643 ②	20994	HENRY, JAMES RECORDED TIME: 15:35 DESCRIPTION 1: BERRYVILLE DATE OF DEED : 05/15/20 BOOK: 655 NUMBER PAGES : 2	N BALDWIN, SHAUN PATRICK 81 BRISTOW LANE BERRYVILLE, VA. 22611 PAGE: 748 MAP: 2643	N <del>311,900.00</del>	DBS	100% 309K 311,900 w/imp

CLARKE COUNTY CIRCUIT COURT  
 MONTH END DEEDS OF PARTITION AND CONVEYANCE  
 LOCAL TAXATION DEPARTMENT  
 COUNTY  
 FOR MAY, 2020

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
05/19/20	20998	THORENSEN, FINN C RECORDED TIME: 09:00 DESCRIPTION 1: DATE OF DEED : 05/08/20 BOOK: 655 NUMBER PAGES : 2	N THE THORESEN LIVING TRUST 401 HANCOCK COURT BERRYVILLE, VA. 22611 PAGE: 768 MAP:	N .00 22611 PIN:	DBS	100%
05/19/20	20999	O DONNELL, JOSEPH WAYNE RECORDED TIME: 13:00 DESCRIPTION 1: GREENWAY DISTRICT DATE OF DEED : 05/15/20 BOOK: 655 NUMBER PAGES : 2	N BOGERT, MATTHEW 77 GUN BARRELL RD WHITE POST, VA. 22663 PAGE: 770 MAP: 20A30	N 295,000.00 22663 PIN:	DBS	100% <i>246,400 w/impv</i>
05/19/20	201013	MCCARTY, GARY L RECORDED TIME: 14:40 DESCRIPTION 1: DATE OF DEED : 05/15/20 BOOK: 655 NUMBER PAGES : 2	N MGUNUIN, LYNDSSEY 36 BRYARLY LANE BOYCE, VA. 22620 PAGE: 924 MAP: 28A20C	N 340,000.00 22620 PIN:	DBS	100% <i>322,900 w/impv</i>
05/20/20	201024	FEINBERG, BRIGITTA RECORDED TIME: 14:45 DESCRIPTION 1: BATTLEFIELD ESTATES PHASE 7A DATE OF DEED : 00/00/00 BOOK: 656 NUMBER PAGES : 3	N FEINBURG TRUSTEE N/A N/A, XX. 00000 0000 PAGE: 43 MAP: 14A713234	N .00 PIN:	DG	100%
05/20/20	201025	YOUNG, GRETCHEN RECORDED TIME: 14:47 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 656 NUMBER PAGES : 2	N YOUNG REVOCABLE TRUST N/A N/A, XX. 00000 0000 PAGE: 46 MAP:	N .00 PIN:	DG	100%
05/21/20	201027	FOCKLER, REBECCA RECORDED TIME: 11:40 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 656 NUMBER PAGES : 3	N ALBRECHT, MAUREEN N/A N/A, XX. 00000 0000 PAGE: 53 MAP:	N .00 PIN:	DG	100%
05/21/20	201028	FOCKLER, CURTIS RECORDED TIME: 11:45 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 14 NUMBER PAGES : 1	N ALBRECHT, MAUREEN ANN N/A N/A, XX. 00000 0000 PAGE: 14 MAP:	N .00 PIN:	OPM	100% <i>285,000</i>
05/21/20	201030	LAKEVIEW LOAN SERVICING LLC RECORDED TIME: 12:31 DESCRIPTION 1: GREENWAY DSITRICT, CALMES NECK, LOT 69 DATE OF DEED : 05/21/20 BOOK: 656 NUMBER PAGES : 3	N MILL CREEK INVESTMENTS LLC 172 IMBODEN DRIVE WINCHESTER, VA. 22603 PAGE: 61 MAP: 31-1-69	N 381,600.00 22603 PIN:	DBS	100% <i>381,600 w/impv</i>

CLARKE COUNTY CIRCUIT COURT  
 MONTH END DEEDS OF PARTITION AND CONVEYANCE  
 LOCAL TAXATION DEPARTMENT  
 COUNTY  
 FOR MAY, 2020

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
05/21/20 <i>9058</i> <i>(1)</i>	20	KEEFAUVER, KRISTOPHER L RECORDED TIME: 13:40 DESCRIPTION 1: TOWN OF BOYCE DATE OF DEED : 05/19/20 BOOK: 656 NUMBER PAGES : 2	N HENDRICKSON, BLAIR 320 HOPKINS DRIVE BOYCE, VA. 22620 PAGE: 64 MAP: 21A5133	N 410,000.00 <i>377,600</i> <i>w/impl</i>	DBS	100%
05/21/20 <i>4620</i> <i>(2)</i>	201035	ZOLLER, JOSEPH RECORDED TIME: 14:05 DESCRIPTION 1: DATE OF DEED : 05/14/20 BOOK: 656 NUMBER PAGES : 2	N BADIO, ARDAVAN 3719 MILITARY RD ARLINGTON, VA. 22207 PAGE: 104 MAP: <i>Lts 10-17</i>	N <del>36,000.00</del> <i>22500</i> DBS	DBS	100% <i>36K VAC</i>
05/22/20	201038	WHITACARE, SANDRA RECORDED TIME: 09:10 DESCRIPTION 1: CHAPEL DATE OF DEED : 00/00/00 BOOK: 656 NUMBER PAGES : 3	N GONZALEZ, CRISTEN GEORGE 110 ATOKA DRIVE WINCHESTER, VA. 22602 PAGE: 109 MAP: 21A47	N <del>238,800.00</del> <i>150,000</i> DBS	DBS	100% <i>238,800</i> <i>w/impl</i>
05/22/20	201039	HARVEY, CURTIS E; ETAL RECORDED TIME: 09:50 DESCRIPTION 1: BATTLETOWN DISTRICT, SHEN RET DATE OF DEED : 05/21/20 BOOK: 656 NUMBER PAGES : 3	N HARVEY, CURTIS E 225 OAKLEAF LANE BLUEMONT, VA. 20135 PAGE: 112 MAP: 25D-1-12A	N .00	DBSHW	100%
05/22/20	200004694	RUOS, JAMES LEIGH RECORDED TIME: 11:01 DESCRIPTION 1: CHAPEL DISTRICT, LOT S 11 & 12 DATE OF DEED : 05/22/20 BOOK: 104 NUMBER PAGES : 6	N/A N/A PARIS HEIGHTS SUBD MAP: 40A-3-11 & 12	.00	PROBATE	00%
05/22/20 <i>8711</i> <i>(1)</i>	201040	RICHMOND AMERICAN HOMES OF VIR RECORDED TIME: 11:30 DESCRIPTION 1: TOWN OF BOYCE, LOT 6 DATE OF DEED : 05/18/20 BOOK: 656 NUMBER PAGES : 2	N HINDMAN, JASON P; ETUX 233 PLEASANT HILL DRIVE BOYCE, VA. 22620 PAGE: 115 MAP: 21A1-3-6	N 350,161.00	DBS	100% <i>90K</i> <i>New Const</i>
05/26/20	201056	DAWSON, LISA GAY RECORDED TIME: 13:00 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 656 NUMBER PAGES : 1	N MYERS, LISA GAY N/A N/A, XX. 00000 0000 PAGE: 177 MAP:	N .00	ONC	100%
05/26/20 <i>8974</i> <i>(2)</i>	201058	KIEPE FAMILY TRUST RECORDED TIME: 13:15 DESCRIPTION 1: LOT 1, 13.0234 ACRES, CHAPEL DISTRICT DATE OF DEED : 05/25/20 BOOK: 656 NUMBER PAGES : 2	N LIVING WATER LLC 1467 FRONT ROYAL PIKE BOYCE, VA. 22620 PAGE: 179 MAP: 31-A-2A3	N 472,500.00	DBS	100% <i>319K</i> <i>w/impl</i>

CLARKE COUNTY CIRCUIT COURT  
 MONTH END DEEDS OF PARTITION AND CONVEYANCE  
 LOCAL TAXATION DEPARTMENT  
 COUNTY  
 FOR MAY, 2020

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
05/26/20	200004696	GEORGE, ROY LEE RECORDED TIME: 15:56 DESCRIPTION 1: DATE OF DEED : 05/26/20 BOOK: NUMBER PAGES : 0	N/A N/A	.00	QUAL	00%
05/27/20	200004695	CHITTENDEN, ROBIN ASHBY RECORDED TIME: 10:22 DESCRIPTION 1: DATE OF DEED : 05/27/20 BOOK: NUMBER PAGES : 0	N/A N/A	.00	QUAL	00%
05/27/20	201069	BOWMAN, GEOFFREY RECORDED TIME: 13:55 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 00/00/00 BOOK: 656 NUMBER PAGES : 2	N KARATANASOV, ASEN 136 ROSE HILL LANE BERRYVILLE, VA. PAGE: 243 MAP: 613	N 560,000.00 22611	DBS	100%
						<i>448,700 w/impv</i>
05/28/20	201075	STEADMAN, ROBERT M RECORDED TIME: 10:00 DESCRIPTION 1: BATTLETOWN DISTRICT, SHEN RET DATE OF DEED : 00/00/00 BOOK: 14 NUMBER PAGES : 1	N SAME N/A N/A, XX. 00000 0000 PAGE: 15 MAP: 17A1-9-14	N .00	OPM	100%
05/28/20	201082	BRODD, KEITH W; ETUX RECORDED TIME: 12:50 DESCRIPTION 1: BATTLETOWN DISTRICT, LOT 2, 3.0 ACRES DATE OF DEED : 05/20/20 BOOK: 656 NUMBER PAGES : 2	N GRIFFITH, KIMBERLY ANNE; ET AL N 145 EBENEZER ROAD BLUEMONT, VA. 20135 PAGE: 343 MAP: 26-A-104A	511,145.00	DBS	100%
						<i>513,300 w/impv</i>
05/29/20	200004697	CUNNINGHAM, SHIRLEY STICKLEY RECORDED TIME: 11:26 DESCRIPTION 1: PROBATE WILL, QUALIFY DATE OF DEED : 05/29/20 BOOK: NUMBER PAGES : 4	N/A N/A	.00	QUAL	00%
05/29/20	201095	TOMBLIN, ROBERT RECORDED TIME: 14:50 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 656 NUMBER PAGES : 3	N TOMBLIN, ROBERT N/A N/A, XX. 00000 0000 PAGE: 494 MAP:	N .00	DBS	100%
05/29/20	201100	CALDWELL LIVING TRUST BY THOMA RECORDED TIME: 15:35 DESCRIPTION 1: CORRECTION & BLA DATE OF DEED : 05/28/20 BOOK: 656 NUMBER PAGES : 5	N CALDWELL LIVING TRUST P O BOX 1120 BERRYVILLE, VA. 22611 PAGE: 543 MAP: 3-A-36	N .00	DBS	100%

TOTAL COUNTY DEEDS OF PARTITION AND CONVEYANCE: 51  
 TOTAL NUMBER OF COUNTY DEEDS OF CORRECTION : 0  
 TOTAL NUMBER OF COUNTY WILL/FIDUCIARY : 5

Clarke County Fire & EMS  
FY 19-20 Closing Balance Summary

Description	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	YTD Totals
<b>Billable Calls</b>												
Enders (Co 1)	68	73	53	76	52	74	78	62	78	59	69	742
Boyce (Co 4)	15	19	14	13	18	18	17	17	10	12	10	163
Blue Ridge (Co 8)	6	8	2	7	8	4	9	6	4	2	5	61
<b>Total # of Billable Calls</b>	<b>89</b>	<b>100</b>	<b>69</b>	<b>96</b>	<b>78</b>	<b>96</b>	<b>104</b>	<b>85</b>	<b>92</b>	<b>73</b>	<b>84</b>	<b>966</b>
ALS Trips Billed	41	45	30	50	37	52	53	50	41	35	37	471
BLS Trips Billed	48	54	38	44	36	43	48	31	46	30	42	460
TNT Trips Billed	0	1	1	2	5	1	3	4	5	8	5	35
<b>Total</b>	<b>89</b>	<b>100</b>	<b>69</b>	<b>96</b>	<b>78</b>	<b>96</b>	<b>104</b>	<b>85</b>	<b>92</b>	<b>73</b>	<b>84</b>	<b>966</b>
<b>Calls Dispatched</b>												
Co 1 Career	44	39	40	43	52	47	44	60	48	30	40	487
Co 1 Volunteer	9	9	7	3	5	5	6	2	3	3	5	57
Co 1 Split	40	47	25	45	23	37	42	12	43	43	54	411
Co 4 Career	2	4	2	0	5	5	1	1	0	1	2	23
Co 4 Volunteer	11	12	9	19	15	17	18	3	7	11	16	138
Co 4 Split	15	19	14	11	15	8	12	20	11	3	5	133
Co 8 Career	0	3	5	5	3	2	0	0	0	0	0	18
Co 8 Volunteer	3	14	0	8	10	4	11	7	4	7	8	76
Co 8 Split	10	9	2	4	2	3	0	0	1	0	1	32
Unknown	15	19	15	21	10	26	21	27	20	13	14	201
<b>Total # of Calls Dispatched</b>	<b>149</b>	<b>175</b>	<b>119</b>	<b>159</b>	<b>142</b>	<b>154</b>	<b>155</b>	<b>132</b>	<b>137</b>	<b>111</b>	<b>145</b>	<b>1578</b>
Patient Payments	\$6,171.24	\$2,547.03	\$2,272.98	\$2,921.00	\$2,596.06	\$4,070.95	\$1,967.88	\$3,314.46	\$2,179.42	\$3,825.22	\$5,799.25	\$37,665.49
TNT Payments	\$285.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$112.50	\$0.00	\$0.00	\$0.00	\$0.00	\$547.50
<b>COVID-19 HHS Stimulus</b>										<b>\$20,501.43</b>		<b>\$20,501.43</b>
<b>Total Payments</b>	<b>\$43,220.21</b>	<b>\$41,272.84</b>	<b>\$36,982.58</b>	<b>\$27,294.06</b>	<b>\$44,224.06</b>	<b>\$37,145.27</b>	<b>\$42,579.03</b>	<b>\$33,702.81</b>	<b>\$41,326.07</b>	<b>\$46,201.16</b>	<b>\$36,851.97</b>	<b>\$430,800.06</b>

Berryville / Clarke County Joint Committee for Economic Development and Tourism  
May 1, 2020 Minutes

A meeting of the Berryville/Clarke County Joint Committee for Economic Development and Tourism Committee held in the Berryville-Clarke County Government Center, Berryville, Virginia, on Friday, May, 1, 2020, at 10:00 am.

Board: David Weiss, Clarke County Board of Supervisors – Chair, Jay Arnold, Berryville Town Council – Vice Chair, Kara Rodriguez, Doug Lawrence

Absent: None

Staff: Chris Boies – County Administrator, Keith Dalton – Town Manager, Christy Dunkle, Cathy Kuehner, and Tiffany Kemp

Press Present: Mickey Powell, Winchester Star

Also Present: None

1. Call to Order

At 9:58 am, Mr. David Weiss called the meeting to order.

2. Adoption of Agenda

**Ms. Kara Rodriguez, seconded by Mr. Jay Arnold, moved to approve the agenda as presented. The motion carried by the following vote:**

David Weiss	-	Aye
Jay Arnold	-	Aye
Kara Rodriguez	-	Aye
Doug Lawrence	-	Aye

3. Approval of Minutes

– Mr. Dalton noted before the meeting to the clerk, Tiffany Kemp, of a mistake in the minutes from the February 12, 2020 meeting. Edits highlighted below were made prior to the meeting and distributed to all in attendance.

- o Page 5 of 7, Direct Supervision, bullet point #2:

“Keith Dalton responded to David Weiss’ query that it was his belief that **county** was comfortable in the partnership allowing the County to be the direct supervisor.”

*Amended to say:*

“Keith Dalton responded to David Weiss’ query that it was his belief that **the town** was comfortable in the partnership allowing the County to be the direct supervisor.”

**Mr. Jay Arnold, seconded by Ms. Kara Rodriguez, moved to approve the February 12, 2020, minutes as amended. The motion carried by the following vote:**

David Weiss	-	Aye
Jay Arnold	-	Aye
Kara Rodriguez	-	Aye
Doug Lawrence	-	Aye

4. Establish Policy for Selection of Chair/Vice Chair

Highlights of discussion include:

- Mr. Boies proposed the MOU to follow a similar format as other joint groups where if the Chair was represented by the County, the Vice Chair would be represented by the Town. The following year, the Chair would be represented by the Town and the Vice Chair would be represented by the County. This would alternate every year to ensure equal representation. The Town Manager, or designee, and the County Administrator would be staff of the committee, not voting members.

**Mr. Jay Arnold, seconded by Mr. Doug Lawrence, nominated Mr. David Weiss be Chair. The nomination passed by consensus.**

**Ms. Kara Rodriguez, seconded by Mr. David Weiss, nominated Mr. Jay Arnold to be the Vice Chair. The nomination passed by consensus.**

5. Review and set 2020 meeting schedule

Highlights of discussion include:

- Ms. Rodriguez noted she may have a conflict with the September proposed date, but she did not want to make changes at this time.
- Mr. Weiss suggested revisiting the September meeting date at the next meeting in July; and, if an adjustment is needed, it can be discussed more at that time.

**Ms. Kara Rodriguez, seconded by Mr. Doug Lawrence, moved to approve the meeting schedule as presented. The motion carried by the following vote:**

David Weiss	-	Aye
Jay Arnold	-	Aye
Kara Rodriguez	-	Aye
Doug Lawrence	-	Aye

2020 Meeting Schedule

Third Friday, 10 am, Meeting Room AB

July 17, September 18, November 20

6. Discussion and Review Memorandum of Understanding for Joint Economic Development and Tourism

Highlights of discussion include:

- Mr. Boies restructured the addendum as the previous document was more of a “to do” list. It was proposed to have an amendment to the MOU so the committee does not have to go to the full council and board for approval for the annual goals.
- The new MOU addresses the joint management of the economic development and tourism efforts, the position of Economic Development Director, and how the Berryville / Clarke County Joint Committee for Economic Development and Tourism functions as a group.
- Mr. Dalton believes a yearly budget will need to be set for Economic Development and Tourism.
- Mr. Arnold noted the town has set aside funds for the position this year in the amount of \$17,500.
- Ms. Rodriguez inquired about salary range for the Economic Development Director position.
- Mr. Boies responded with a salary range of \$65,000 - \$105,000 with a mid-range of \$85,000. The actual amount will be determined based on qualifications.
- The salary range was acceptable to the committee.
- The Economic Development Director, as a jointly funded position, will report to the County Administrator but receive guidance from the Berryville-Clarke County Joint Committee for Economic Development and Tourism.
- The following edits are needed in regards to the MOU:
  - *MOU Point # 1.*
    - Remove “town has requested more specificity” The remaining wording works for both town and county.
    - Ms. Rodriguez wants to be sure the economic development efforts are directed to the town and how that position will split it’s time between county and town.
    - Mr. Weiss wants to be sure the Economic Development Director is not boxed in too much on a specific schedule for the position. The position is interconnected between county and town, Mr. Weiss doesn’t believe the county will take town money and then say “that’s all you get”. There needs to be a fluidity between town and county. The money put forth by the town allows the position to go full time.
  - *MOU Point # 2*
    - Single point of contact for the town and county will be the Economic Development Director. The Director of Community Development would be the staff liaison to this position for the town.
  - *MOU Point #3*
    - Remove “but now wish to expand that committee to include an additional elected official for the Town and County.”

- The committee shall consist of two (2) representatives from the Berryville Town Council and two (2) representatives from the Board of Supervisors. The Town Manager, or designee, and the County Administrator will be staff to the Berryville-Clarke County Joint Committee for Economic Development and Tourism.
- *MOU Point #4*
  - Remove the word “hire” and replace with “employ”
  - Remove the word “split” and replace with “shared”
  - Add in a 3 year commitment period. The town will put \$17,500 to the position the first year. The second and third year amounts will be discussed by the town and report back.
  - FY21: \$ 17,500.00
  - FY22: \$ \_\_TBD\_\_
  - FY23: \$ \_\_TBD\_\_

7. Discussion and Review Proposed Economic Development and Tourism Director Job Description

Highlights of discussion include:

- As noted above, the Economic Development and Tourism Director will report to the County Administrator, but take guidance from the Berryville / Clarke County Joint Committee for Economic Development and Tourism.
- In regards to Berryville Main Street, this person will be a major help in regards to grants, projects currently being worked on, wayfinding, and finding ways to support and maintain business on Main Street.
- Mr. Dalton stated they were currently working to understand the accreditation associated with Berryville Main Street and how the Economic Development Director position may be able to assist Berryville Main Street.
- The committee decided to drop “MOU” from the committee name.
- Mr. Arnold stated this person should be someone to provide direction and continuity to Berryville Main Street.
- Three minor adjustments were requested to the job description;
  - (1) Add in the Economic Development Director will be the primary point of contact for the public for the Berryville / Clarke County Joint Committee for Economic Development and Tourism;
  - (2) Adjust the number of years of experience working within the economic development field from 10 years to 5 years;
  - (3) Add in that applicants must hold an appropriate state driver’s license.
- Mr. Weiss noted a common criticism that the Economic Development Director is not on hand and accessible to the community because of attendance at regional and state meetings.

- Ms. Rodriguez brought up that the goal of the position is to sell Clarke County and the Town of Berryville to non-residents. This requires the position to travel away from Clarke County. They must be accountable though.
- Mr. Boies noted that we need to look at tourism as a Shenandoah Valley region. People may not come here specifically, but they may do a tour of the valley and Berryville/Clarke County could be a day/overnight stop.
- The job will be posted as a Grade Level 25 on multiple field appropriate job sites for three (3) to four (4) weeks. Support Staff will narrow down the list of applicants and present the top picks to be interviewed by the committee with a start date as close to July 1 as possible. Mr. Dalton thought a more realistic start date would be August 1.

**Mr. Jay Arnold, seconded by Ms. Kara Rodriguez, moved to authorize staff to amend and post the Economic Development job description under the parameters as discussed. The motion carried by the following vote:**

David Weiss	-	Aye
Jay Arnold	-	Aye
Kara Rodriguez	-	Aye
Doug Lawrence	-	Aye

8. Adjourn

At 11:03 am, Mr. David Weiss adjourned the meeting.

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Minutes recorded and transcribed by Tiffany R. Kemp

## Clarke County Demand Response Metrics

Month	Service Days	Service Hours	Passengers	Miles Traveled
Jan-20	22	88	213	1,512
Feb-20	20	80	208	1,471
Mar-20	22	88	149	1,283
Apr-20	22	88	99	1,330
May-20	20	80	98	1,198
Jun-20				
Jul-20				
Aug-20				
Sep-20				
Oct-20				
Nov-20				
Dec-20				