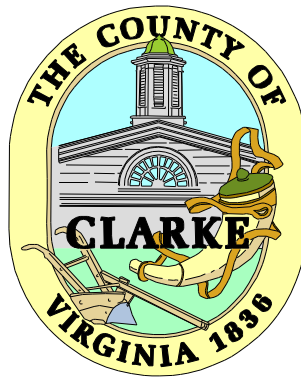


# Clarke County Board of Supervisors



## Regular Meeting Packet

May 19, 2020



# Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

Item	May 19, 2020	Packet Page
<b>Afternoon Session 1:00 PM</b>		
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3. Citizen's Comment Period		6
4. VDOT Update		7
5. BoS Minutes:		
– April 21, 2020, Regular Meeting		9
– April 28, 2020 Special Meeting		36
– May 7, 2020 Special Meeting		54
6. Consent Agenda		57
7. Board of Supervisors Personnel Committee for May 11, 2020		58
A. Expiration of Term for appointments expiring through July 2020. <b>Action: The Personnel Committee recommends the following:</b>		58
– <b>Appoint Pearce Hunt to the Clarke County Planning Commission to serve the remainder of the unexpired term of Peter Maynard, expiring April 30, 2021.</b>		
– <b>Reappoint Ralph Welliver to the Clarke County Sanitary Authority to a four-year term expiring June 30, 2024.</b>		
B. Discussion of a possible extension of the Board of Equalization terms due to COVID-19. <b>Action: The Personnel Committee recommends the following:</b>		58
– <b>Extension of the Board of Equalization appointments of Joseph Blatz, Thomas Cammack, Lindsay Hope, Justin MacKay-Smith, and Thomas McFillen to the Clarke County Circuit Court. The extended terms expiring August 1, 2020.</b>		
C. Discussion of the Broadband Committee. Action: Information Only.		58
8. Board of Supervisors Work Session Items for May 11, 2020		62
A. Appointment of the Berryville District Board of Supervisor. Acton: Information Only.		62
B. Closed Session Pursuant to 2.2-3711 A1 Specific employee or appointees of the Board. Action: Information Only.		62
C. Fire & EMS Update on COVID-19. Action: Information Only.		64
9. Board of Supervisors Finance Committee Items for May 11, 2020		65

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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# Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

Item	May 19, 2020	Packet Page
A. FY20 Supplemental Appropriations:		66
a) <i>Tri-County OIC Head Start</i> : <b>Action: "Be it resolved that the FY2020 budgeted expenditures and appropriations in the School Capital Projects Fund be increased \$75,000, and that revenue from the Tri-County OIC be recognized in the amount of \$75,000, all for the purpose of PK-5 expenditures yet to be determined."</b>		
b) <i>Service Windows Barrier Protection</i> : <b>Action: "Be it resolved that FY2020 budgeted General Facility Maintenance expenditures and appropriations be increased \$6,183, to provide Service Window Barrier Protections for the designated Departments and Offices."</b>		69
B. Bills and Claims. <b>Action: The Finance Committee recommends approval of the April 2020 Invoice History Report.</b>		72
C. Standing Reports. FYI: Reconciliation of Appropriation, General Fund Balance, and Capital Projects, Expenditure Summary. Action: Information only.		79
10. Joint Administrative Services Board Update		82
11. Government Projects Update		88
12. Miscellaneous		89
13. Summary Of Required Action		90
14. Board Member Committee Status Reports		91
15. Closed Session pursuant to 2.2-3711 A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel		92
16. Adjournment		93
<b><i>No Evening Session</i></b>		
Reports in May Packet:		94
– Building Department		95
– Commissioner of the Revenue		113
– Fire & EMS		121
– Virginia Regional Transit Clarke Metrics Report		122

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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5/14/2020 10:12 AM

# **Clarke County Board of Supervisors**

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## **Call to Order**



# **Clarke County Board of Supervisors**

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## **Adoption of Agenda**

# **Clarke County Board of Supervisors**

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## **Citizen Comment Period**

Zimbra

btaylor@clarkecounty.gov

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**VDOT - Report - Clarke County Board of Supervisors - May/June 2020**

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**From :** Carter, Edwin <edwin.carter@vdot.virginia.gov> Thu, May 07, 2020 10:32 PM  
**Subject :** VDOT - Report - Clarke County Board of Supervisors - May/June 2020  
**To :** Chris Boies <cboies@clarkecounty.gov>  
**Cc :** Brianna Taylor <btaylor@clarkecounty.gov>, Charlie Monroe <samuel.monroe@vdot.virginia.gov>, Tapscott, Roger <roger.tapscott@vdot.virginia.gov>

Chris,

The following is VDOT's report for the Clarke County Board of Supervisors meeting on May 11, 2020. As the COVID crisis is still a concern, I do not plan to attend. I will be available via cell phone or text messaging if any questions should arise.

**Maintenance:**

Completed brush trimming on Rt. 50 from Rt. 255 to Rt. 340 and on Rt. 7 east at Rt. 603. Completed asphalt patching on Rt. 638, Howellsville Rd. Completed all skin patching on the 2020 surface treatment schedule. We will start patching for the 2021 surface treatment schedule this month. Started asphalt patching with contractor on Rt. 7 east from Rt. 632 to Rt. 635. We will complete Rt. 7 this month. Completed grading and stone application to all non-hard surfaced roads in the County. We will continue to touch up as needed. Performed boom-axe operations on routes 603, 610, 641 and 663 and will continue on various routes this month. We will start first round of mowing on Rt. 255 and secondaries this month. Performed pothole patching on various routes and will continue as needed. We also had some debris cleanup from high winds.

Hillsboro, Rt. 9 Detour - Monday was the first day of full closure. Traffic volumes increased but still not to levels of pre-COVID.

We initially had some issues with increased traffic and speeds on Rt. 612. The Sheriff's office has done a Herculean job of bringing it under control. We are continuing to do traffic counts and speed assessment on Rt. 612 and Rt. 7. A few of the out of state motorist are highly upset and we have received a couple of complaints from local residents concerning restricted turning movements on Rt. 612. Hillsboro has received its share of negative comments from out of state motorist.

Truck Restrictions Rt. 601 - Awaiting final approval from Central Office.

Appalachian Trail Parking, Rt.7 and Rt. 601 - Has been calm for several weeks. With things beginning to open up, we expect the issue to resolve itself.

Budget - The COVID crisis has severely reduced revenue forecast. The finance people are still working to establish a reasonably dependable model. We do not anticipate any figures that we can use before June. Our maintenance has been set as the same level as last year. This year we enjoyed a mild winter and as a result were able to use some funds to get a lot of catch up maintenance done before they froze it. Fiscal 2021 will be tight.

Please let me know if there are any other issues you would like for me to address.

Respectfully,

*Ed*

Edwin Z. Carter

Residency Administrator

Office-540.984.5604

Cell-804.396.0082

[edwin.carter@vdot.virginia.gov](mailto:edwin.carter@vdot.virginia.gov)



1) Call to Order

Chairman Weiss called the afternoon session to order at 1:01 pm.

2) Adoption of Agenda

- ✓ Add the Resolution Concerning Governor Northam’s Proposal to Cancel and Reschedule the Municipal Elections 2020-06R to the Consent Agenda.

**Supervisor Catlett moved to adopt the agenda as modified. The motion carried by the following vote:**

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

3) Citizens Comment Period

Mr. George Archibald, Berryville, read into the record the following:

Dear Chairman Weiss and Administrator Boies,

As resident and registered voter of Berryville District, where incumbent elected Supervisor Mary Costello Daniel is resigning to accept appointment as our new General District Court judge for Judicial District 26 seated in Winchester and environs, I hereby request with regard to her replacement as Berryville District Supervisor that all documentation associated with pending Personnel Committee Item B found on Page 42 of today’s April 21, 2020 Clarke County Board of Supervisors Regular Meeting Packet, and Action Items 2342, 2351, 2352, and 2353 also found on Page 77 of said Regular Meeting Packet be made available to this requestor and the General Public pursuant to the Virginia Freedom of Information Act, Code of Virginia § 2.2-3700, *et seq.*, and made part of the record of these meeting proceedings.

With respect to Action Item 2342 of March 17, 2020, found on Page 77 of the Meeting Packet, the Petition and Writ for Special Election to fill this vacancy which the County Attorney was instructed to prepare and file, such election would be unfortunately affected and tainted regarding candidates who have been asked to apply for this position, should an appointment be made before such election and campaign thereto have occurred.

I therefore request this Board today to defer any such appointment until such special election has occurred. The time until such election takes place will not be long enough to create any difficulty for the Board with this vacancy, and so in order to protect the rights of Berryville District voters, and as one who responded to your request to become a candidate, please accept my request to await the outcome of your Petition to the Circuit Court Clerk for a Special Election for Berryville District Supervisor.

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Board of Supervisors Meeting Minutes For April 21, 2020 – Regular Meeting

Chairman Weiss stated for the record, as a point of information, the statute says that if the Board does not appoint someone in 45 days then the Courts may appoint someone in our stead.

Mr. Archibald added for the record that he is going to write a letter to Judge Iden asking him to not appoint anyone and to let the people of the community decide in the November election.

#### 4) VDOT

The following update was provided to the Board of Supervisors from Ed Carter, Residency Administrator.

##### Maintenance:

- Completed grading all non-hard surfaced roads and restoned all routes south of Rt. 340. We plan to complete stone application on remaining routes next month.
- Conducted patching operations on Rt. 638, Howellsville Rd. and will complete next month along with remaining routes on 2020 surface treatment schedule.
- Started brush trimming on Rt. 50 west from Rt. 255 to Rt. 340. We will finish Rt. 50 west this coming month and start and complete Rt. 7 east from Rt. 603.
- Performed pothole patching on various routes and will continue this coming month.
- We will also be performing boom axe operations on various routes this coming month.
- We did have some storm debris removal this month.

##### Board Issues:

- Hillsboro, Rt. 9 Detour - The Town has moved up the detour schedule to take advantage of the reduced traffic counts and address a broken water main at the encouragement of the Health Department. Fortunately, VDOT got a jump on the mitigation actions required for Clarke County and are 95% complete. We have verified that we will be 100% when the detour is activated on or about May 4, 2020.
- Truck Restrictions Rt. 601 - Loudoun County has endorsed the restrictions and we are awaiting revised resolution from Clarke Board to complete.

- Appalachian Trail Parking, Rt. 7 & 601 Lot - Discussions with the National Park Service representatives have revealed that the trail through Clarke County is still open to the public. We have revised our message board in the lot and removed our barricades at Pine Grove and Morgan Mill accordingly.
- Additional maintenance monies that were allotted this year have been placed on hold as a result of the COVID emergency and uncertainty of revenue forecast. We will know more in the next sixty days.

Supervisor Lawrence:

- Sent Mr. Carter requests via email.
- Thanked VDOT for the exit ramps on Route 7 bypass and Route 340.

Supervisor Catlett:

- Thanked Mr. Carter for the Truck Restrictions on Route 601.

Chairman Weiss:

- For citizens' information the Hillsboro Project has been moved up, they had a water main break; therefore, fixing that and proceeding on the project. Route 9 will be closed starting May 4.

5) Approval of Minutes

March 17, 2020, Regular Meeting

Supervisor Daniel moved to approve the minutes as presented. The motion carried by the following vote:

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

6) Consent Agenda

2020-05R Resolution Requesting the Prohibition of Through Truck Traffic on VA Route 601 [Blue Ridge Mountain Road] from VA Route 7 [Harry Byrd Highway] to US Route 50 [John Mosby Highway]



**Resolution Requesting the Prohibition of Through Truck Traffic on VA Route 601  
[Blue Ridge Mountain Road] from VA Route 7 [Harry Byrd Highway] to US Route 50  
[John Mosby Highway]  
2020-05R**

**Whereas**, VA Route 601 [Blue Ridge Mountain Road] runs approximately 11 miles from VA Route 7 [Harry Byrd Highway] to US Route 50 [John Mosby Highway]; and

**Whereas**, VA Route 601 [Blue Ridge Mountain Road] is a winding road with numerous curves and was never designed to handle large truck traffic; and

**Whereas**, Clarke County has received complaints regarding Heavy Truck Traffic using VA Route 601 [Blue Ridge Mountain Road] to traverse between VA Route 7 [Harry Byrd Highway] and US Route 50 [John Mosby Highway]; and

**Whereas**, Heavy truck traffic is using this route despite the option of using the straighter, safer, and appropriate route of VA Route 7 [Harry Byrd Highway] to US Route 50 [John Mosby Highway] via US Route 340 [Lord Fairfax Highway] at a distance of 8.4 miles; and

**Whereas**, the Clarke County Board of Supervisors have heard the complaints , discussed the issues associated with restricting through truck traffic access on VA Route 601 [Blue Ridge Mountain Road], conducted Public Hearing on May 21, 2019, and petition the Commonwealth Transportation Board to restrict through truck traffic along the 11 mile stretch; and

**Whereas**, the Clarke County Board of Supervisors will use its good offices for enforcement of the proposed restriction by the appropriate local law enforcement agency.

**Now, Therefore, be it Resolved** that the Board of Supervisors of Clarke County Virginia, does hereby request that the Commonwealth Transportation Board restrict through truck traffic along VA Route 601 [Blue Ridge Mountain Road].

**Adopted** this 21<sup>st</sup> day of April-, 2020

**Attest:**

\_\_\_\_\_  
David S. Weiss, Chair  
Board of Supervisors

**2020-06R Resolution Concerning Governor Northam’s Proposal to Cancel and Reschedule the Municipal Elections.**

**Resolution Concerning Governor Northam’s Proposal to Cancel and Reschedule the Municipal Elections 2020-06R**

**Whereas**, Governor Northam proposes that municipal elections scheduled for May 5, 2020 be moved and rescheduled for November 3, 2020 because of the COVID-19 emergency; and

**Whereas**, Absentee ballots have already been cast for the May 5<sup>th</sup> election and those ballots would need to be discarded; and

**Whereas**, Thousands of dollars of taxpayer funding has already been spent on the May 5<sup>th</sup> election on ballots, coding, and other items which will now have to be thrown away; and

**Whereas**, Certain legal questions arise as the result of an election not occurring until months after current elected officials’ terms expire; and

**Whereas**, The Clarke County Board of Supervisors shares Governor Northam’s mission of safeguarding public health and is confident that the May election can be conducted in a manner that both ensures safety and preserves the right of each citizen to elect municipal representatives;

**Now, Therefore, be it Resolved** that the Clarke County Board of Supervisors opposes cancellation of the scheduled May 5, 2020 election; and

**Be it further resolved** that if it is determined that conducting the election on May 5, 2020 is unsafe because of the COVID-19 emergency, then the date of the election should be delayed to no later than June 23, 2020, with elected officials taking office as planned on July 1, 2020.

**Adopted** this 21<sup>st</sup> day of April, 2020

**Attest:**

\_\_\_\_\_  
David S. Weiss, Chair  
Board of Supervisors

**Supervisor Daniel moved to adopt the items on the Consent Agenda. The motion carried by the following vote:**

- Terri T. Catlett - Aye
- Mary L.C. Daniel - Aye
- Doug M. Lawrence - Aye
- Beverly B. McKay - Aye
- David S. Weiss - Aye

7) Board of Supervisors Personnel Committee Items

A. Expiration of Term for appointments expiring through June 2020.

2020-04-14 Summary: The Personnel Committee recommends the following:

- Appoint Tracy Smith to the Family Assessment and Planning Team as the Parent Representative, filling the unexpired three-year term of Sara Davis, term expiring December 31, 2020.
- Appoint Kris Short to the Family Assessment and Planning Team as the Northwestern Community Services Board Representative, filling the unexpired three-year term of Martia Myers-DePina, term expiring December 31, 2021.
- Appoint Randall Loker to the Fire & EMS Commission, filling the unexpired four-year term of Andrew Nicholson, term expiring August 31, 2020.
- Reappoint Kathy Smart to the Berryville Area Development Authority to a three-year term expiring March 31, 2023.
- Reappoint Shelley Daisley to the Clarke County Library Advisory Council to a four-year term expiring April 15, 2024.
- Reappoint Nancy Foster to the Clarke County Library Advisory Council to a four-year term expiring April 15, 2024.
- Reappoint Scott Kreider to the Clarke County Planning Commission to a four-year term expiring April 30, 2024.
- Appoint Buster Dunning to the Clarke County Planning Commission to a four-year term, assuming the appointment previously held by Robina Rich Bouffault, expiring April 30, 2024.
- Reappoint Gwen Malone to the Clarke County Planning Commission to a four-year term expiring April 30, 2024.
- Reappoint Betsy Arnett to the Clarke County Historic Preservation Commission to a four-year term expiring May 31, 2024.
- Reappoint Paige Carter to the Clarke County Historic Preservation Commission to a four-year term expiring May 31, 2024.

2020-04-21 Action:

**Vice Chair McKay moved to accept the appointments. The motion carried by the following vote:**

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

**B. Board of Supervisors Berryville District Appointment.**

2020-04-14 Summary: Personnel Committee recommends re-evaluating the situation in two weeks and anticipate to have all interviews complete by the May 11, 2020, Board of Supervisors Work Session.

2020-04-21 Action: Chris Boies reviewed that the Personnel Committee recommends to hold in person interviews in closed session, in a large room to abide by social distancing. Plan to appoint at the May Work Session so the person can sit for the May Board of Supervisors regular meeting.

Vice Chair McKay asked for clarification on when the 45-day timeframe begins. Chris Boise confirmed that the count begins May 2, the day the resignation is final.

Supervisor Daniel opined that she feels very strongly that Berryville constituents be represented at the business meeting in May. Adding that it is important that each district be represented.

Vice Chair McKay opined that waiting until the November election, officially taking office in January, would be unfair to citizens in the Berryville district.

Chairman Weiss stated for the record that he was appointed in May and then the election was held in November. Adding that John Staelin was also appointed in the spring. Therefore, this is how it has been historically done in the past.

By consensus, all agreed to schedule the interviews for Thursday, May 7, starting at 9 am. County Administrator, Chris Boies will contact applicants.

**8) Finance Board of Supervisors Finance Committee Items**

**A. Reconsideration of FY2021 Advertised Budget.**

2020-04-14 Summary: The Finance Committee recommends the following:

- Reduce the calendar 2020 real estate tax rate from 64¢ advertised rate to the 61.5¢ neutral rate.
- Revise the spring 2020 tax collection date from June 5 to June 30.
- Remove the 5% salary increase from all funds.
- Add an amount equal to a 2% salary increase for all funds to a contingency account in the General Fund.
- Transfer additional amounts from various General Fund departmental budgets and General Government capital accounts to a contingency account in the General Fund to offset the expected revenue shortfall.
- Funds budgeted in the contingency account would be released during FY2021 when the Board of Supervisors is assured that sufficient revenue is expected to fund those expenditures.

2020-04-21 Action: Tom Judge gave the following overview:

- The proposed FY2021 budget that was advertised was in advance to the stay at home orders, etc.
- Estimated revenue decreases in the current year, calendar 2020, of approximately \$1,000,000 in the final quarter.
- Decrease largely from reduced sales tax and an increase in delinquent tax.
- Estimated \$1,000,000 decrease in FY2021.
- Overall economic forecast was based on Wells Fargo Economist.
- The Finance Committee discussed rather than reducing the revenue and then reducing corresponding expenditures, to reduce revenue and move expenditures to a contingency; so if the county did get the revenues, than those expenditures could be released by Board action.

Tom Judge then reviewed the Finance Committee recommendations.

Tom Judge opined that these revised budget items that were recommended by the Finance Committee will not be discussed by the entire Board until the April 28, 2020 special meeting.

Chairman Weiss stated that the revenue fall is primarily based on collections of real estate and personal property tax. The Finance Committee was hesitant to go

into the revenue projections and cut items therefore looked at a new approach to use a contingency plan. As revenue comes in, the Finance Committee will review; then, the full Board will make the final decision to release funds.

Supervisor Daniel opined that with so much unknown this is a good idea because the judgement in six months will have more facts to make those determinations.

Supervisor Daniel asked if the items in the contingency fund will be itemized or just a lump sum to be used for the specific list of items. Tom Judge and Chris Boies stated that the items in the contingency will be listed so we know what it was set aside for. Adding that for each of the items the Board will take action individually.

Chairman Weiss stated for clarification that the items in the contingency list are not being cut from the budget they are just being delayed.

Supervisor Catlett stated that this contingency plan allows for flexibility; and, as we move forward, when revenue is available, we will be able to release the funds for these items.

Supervisor Lawrence opined that he agrees with the concept; but, he would like the LEOS retirement for Fire/Rescue for \$75,000 removed from the contingency list and put back into the budget. Stating the history of the LEOS Program and adding that he would also like it to be called Enhancement Benefit for Hazardous Duty Positions. Opining that the reason it should be placed back into the budget is because their jobs are hazardous, especially at this time; and, this would be a good show of support.

Chairman Weiss expressed that the County has been considering this program for many years. He then invited Director of Fire & EMS, Brian Lichty, to explain the program.

Director Brian Lichty stated the following:

- The program is a supplement that goes on top of the retirement from the age employees retire until they reach social security age.
- Once Social Security age is reached, the LEOS Supplement is dropped.
- Designed to get the older personnel off the front lines allowing for recruitment of younger personnel.
- These positions have many physical and mental demands; therefore, the longer the personnel are in the position the greater the risk.

Tom Judge clarified that there is a lump sum payment made to VRS when the program is started in order to catch up for the current employees. Then the overall County VRS rate, spread across all departments, will increase to cover the cost of the enhancement.

There was discussion about if the individual fire companies did hire, if those hires would be covered. Chairman Weiss clarified that if individual companies hired full-time employees they would not be covered under this program because they would not be County employees.

Supervisor Daniel asked and Director Brian Lichty clarified that if someone retires with the benefit, then works full time somewhere else the supplement will not be available just like any other program in VRS.

Chairman Weiss stated that exact revenue figures will not be available until after the December tax bills. Adding that the Finance Committee believes that there will be indicators on National and State levels plus have quarterly sales tax figures; therefore, have an indication prior to the actual figures coming in.

Tom Judge explained that an actuarial study for Fire & Rescue employees would have to be done to determine the amount to start the LEOS program then that program may not be able to begin until July 2021.

Supervisor Daniel recapped Tom Judge's statement and then asked for clarification that it would be in the budget process for the FY2022 budget cycle. Tom Judge stated that that was his understanding and that it needs to roll into our upcoming rate not the rate that is already established by VRS for FY2021.

Tom Judge added that Board consent is needed to engage the actuarial study of roughly \$1,500. Opining that the actual expensive for the program would not be spent until late in this fiscal year or even the onset of the next fiscal year.

Vice Chair McKay opined that the LEOS program should be item A of the contingency list.

Supervisor Daniel opined that the actuarial study should be done so the Board has the accurate amount needed for the program.

The Board asked Tom Judge to have the LEOS program in the contingency plan, get the amount needed to start the program, spend the money for the actuarial study, and to contact VRS to determine the timeline for the LEOS program.

Supervisor Catlett expressed that when funds are available for items in the contingency plan, the list will be managed by the County Administrator and Munis. Then those items will be presented to the Finance Committee then recommended by the Finance Committee to the entire Board.

Supervisor Lawrence asked for clarification on the Public Service Cooperation Tax, if gas companies replace piping from 12 inch to 20 inch, will that effect the revenue. Tom Judge stated that the assessment is done at the State level so it is hard to determine the impact of that specific project.

Chairman Weiss clarified the following:

- Finance Committee proposed to eliminate the 5% salary increase for County and School employees.
- Finance Committee proposed to eliminate the tax rate increase.
- Proposed contingency list will have a 2% salary increase because the State may give a 2% increase to State employees.
- Historically the Board has matched the State increase amount, the 2% salary increase is a choice for the Board.

**By consensus, the Board agreed for Tom Judge to develop a budget that shows the reduced tax rate and removal of both the salary increase and the contingency list so that a revised budget could be established and seen by the public prior to the Board vote at the April 28, 2020 Special Meeting.**

**Supervisor Daniel moved to change the tax due date from June 5 to June 30, 2020.**

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Chris Boies stated that payment information will be provided on the County Website, in a special insert with the bill, and on social media. On the special insert, it will state the change in due date plus describe the ways to pay the bill, encouraging people to not pay the bill in person, if possible. The insert will also describe instructions on how to contact the Commissioner of the Revenue with any questions pertaining to their bill.



Chairman Weiss added that this is new to all and we are trying to make everything work and run smoothly.

Chairman Weiss reiterated that the Board thought that the advertised budget was a reasonable and service driven budget but with COVID-19, that has changed. Believe that this approach will allow us all to work through when revenues come in to try and meet that original goal of the budget that was created.

B. Federal Legislation.

2020-04-14 Summary: Tom Judge reviewed the three Federal bills that have been adopted to address the pandemic. Three bills include the \$8.3 billion supplement appropriation to support public health efforts, The Family First Coronavirus Response (FFCRA), and the Coronavirus Aid, Relief, and Economic Security (CARES) Act. Joint Administrative Services and Fire & EMS are looking into whether FEMA disaster funding is available.

2020-04-21 Action: Tom Judge reviewed the following information:

- FFCRA requires the county to provide additional sick leave to individuals who meet the criteria of the act. This does not provide reimbursement to local government.
- CARES Act no direct funding for the County.
- School system did receive \$130,000 via the State from the CARES Act.
- Federal Disaster Funding, Brian Lichty and Brenda Bennett are working to identify expenditures that might be available for reimbursement.
- Adding that there is another bill that is being discussed but do not know at this time how that will impact the County.

Chairman Weiss asked in relation to the schools, we are anticipating that the State will be making some cuts to the school system.

Tom Judge stated that there was discussion about reducing the 2% salary supplement. Waiting to see what happens in the General Assembly this week and how it filters through the department of education and then to Clarke County.

Chairman Weiss opined that dependent upon what happens the Board may ask the school system, just as we have asked the other departments, to find funds within their budget to do the programs that they feel are most prevalent.

C. FY2020 Supplemental Appropriations.

2020-04-14 Summary: The Finance Committee recommends the following:

a) Real Estate Assessment System.

**Supervisor Catlett moved “Be it resolved that the FY2020 General Government Capital Budget be increased \$100,000, and the same appropriated, and that the fund balance designation for the Real Estate Assessment System be decreased in the same amount, all for the purpose of implementing a new Real Estate Assessment system over the next 7-9 months.”. The motion carried by the following vote:**

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

b) Murder Trials.

- a. Sheriff: Estimated cost of \$12,656 that the Sherriff feels can be absorbed without supplemental.
- b. Circuit Court:

**Supervisor Lawrence moved “Be it resolved that FY2020 Circuit Court expenditure and appropriation be increased \$10,530 and revenue from the Commonwealth increased in by \$9,030, all for the purpose of conducting two murder trials”. The motion carried by the following vote:**

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

c. Commonwealth’s Attorney:

**Supervisor Lawrence moved “Be it resolved that budgeted expenditure and appropriation of the Commonwealth’s Attorney be increased \$4,880 for the purpose of funding the expenses to murder trials not foreseen in the original budget”. The motion carried by the following vote:**

Terri T. Catlett - Aye  
Mary L.C. Daniel - Aye  
Doug M. Lawrence - Aye  
Beverly B. McKay - Aye  
David S. Weiss - Aye

c) Sheriff's Vehicle Damage

**Supervisor Daniel moved "Be it resolved that Sheriff Department budgeted expenditure and appropriation be increased \$10,030, and that revenue from an insurance claim be recognized in the same amount, all for the purpose of repairing Sheriff vehicle damage". The motion carried by the following vote:**

Terri T. Catlett - Aye  
Mary L.C. Daniel - Aye  
Doug M. Lawrence - Aye  
Beverly B. McKay - Aye  
David S. Weiss - Aye

d) Electoral Board Germ Shields

**Supervisor Daniel moved "Be it resolved that FY2020 budgeted Electoral Board expenditure and appropriation be increased \$2,870 to provide Germ Shields for the protection of poll workers". The motion carried by the following vote:**

Terri T. Catlett - Aye  
Mary L.C. Daniel - Aye  
Doug M. Lawrence - Aye  
Beverly B. McKay - Aye  
David S. Weiss - Aye

D. Bills and Claims.

2020-04-14 Summary: The Finance Committee recommends acceptance.

2020-04-21 Action: Following review, **Supervisor Catlett moved to accept the March 2020 Invoice History Report. The motion carried by the following vote:**

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

E. Standing Reports. FYI: Reconciliation of Appropriation, General Fund Balance, General Government Capital Projects, Expenditure Summary

2020-04-21 Action: Information only.

9) Government Projects Update

Chris Boies provided the monthly project update:

- Director Lichty has been very busy, as a reminder our EOC remains partially open to manage our response. He has done a great job of ensuring our first responders have the equipment and information they need to be safe while serving our citizenry. This has not always proved to be an easy task with guidelines and recommendations changing daily.
- On that note, county departments have done a great job of finding ways to serve our citizens during this time while also abiding by CDC recommendations.
- The IT department in the course of just a week or two had set up a number of our employees to work from home, and they have led the effort to livestream our meetings.
- The Planning and Building Departments are keeping permit approvals flowing, which is allowing many people to stay at work-not just the construction workers but the suppliers and others in that industry.
- Cathy Kuehner has kept the ever-changing closure list and has provided citizens a central location to find valuable COVID-19 information.
- I am very proud to work with these folks.
- Departments are also taking advantage of reduced traffic in certain places.
- Parks and Recreation has painted the interior of their building using our staff.

- Maintenance staff have been working on needed repairs at the pool and pool building, the recreation center fitness center flooring will be replaced in the coming weeks, fencing repairs are being completed at the baseball fields, annual maintenance of the fitness trail was recently completed, and the park and animal shelter roads were graded and graveled. The park is really looking nice.
- Felicia Hart, our interim director of economic development and tourism, has been working hard to get information to our business owners who have been impacted by the stay at home order. We were sharing information about the SBA disaster loans/grants but unfortunately those funds approved by Congress have run out. Businesses can find information at our YesClarkeCounty website and/or can contact Felicia with questions. We are also working with partners like the Lord Fairfax Community College Small Business Administration, the Top of Virginia Chamber, Frederick County, and the City of Winchester on regional solutions. We are very thankful Felicia is here and hit the ground running.
- Would like to recognize our 911 dispatchers, last week was National Public Safety Telecommunicators Week. We don't get to see or hear from these folks very often, and they are basically quarantined while working right now; but, if you call with an emergency, they are there to help you and get first responders to your location as quickly as possible.

Chris Boies invited Director Brian Lichty to give the following update on our response:

- Worked with Brenda Bennett to submit our information to FEMA, as the first step in the reimbursement process. States up to 75% for reimbursement, at this time not sure how the reimbursement will be done since all 50 States are under the declaration.
- Estimate \$12,000 spent to this point.
- Projection to June 10, approximately \$25,000.
- Estimate 1,500 to 2,000 hours of staff time spent on COVID-19 related items, at less than \$1,000 overtime cost to the County.
- The State is very preliminarily anticipating the return to end social distancing at June 8.
- The State also anticipates a second peak period around late September to early October.
- The State, for both this time and the second anticipated peak, does not anticipate that any hospitals will go beyond their capabilities.
- Thanks to the generosity of our community we have had 395 masks donated for the Fire & Rescue system.

- Due to the National stock pile we have been donated 6,000 surgical masks.
- Picking up another order tomorrow morning, not sure what the donation will be.
- Largest need at this time is gowns.
- Track a daily burn rate of PPE that is recorded to the State, to help anticipate the statewide use.
- Continue to work on a pandemic plan, about 70 – 75% complete.
- Have been working with the volunteer fire companies to make sure their needs are addressed as much as possible.
- Enders has become the central location for all the companies to get their supplies and those supplies have been distributed evenly between the companies.

Chairman Weiss stated that the Finance Committee recommended the Fuel Program be increased from \$35,000 to \$40,000, and the Supply Program be increased from \$20,000 to \$40,000.

Chairman Weiss opined that it is remarkable what first responders do and we appreciate all that is done.

Chairman Weiss invited Chuck Bishop to give the following school update:

- Everything that was provided via the County website at the end of March is still applicable.
- Food Service Program
  - To date have done four meal distributions, served 16,638 meals.
  - USDA changes allows Clarke the opportunity to participate in the Community Eligibility Provision.
  - Now can provide meals for students for Saturday and Sunday.
  - Four weeks ago five (5) breakfasts and five (5) lunches were provided.
  - Now provide seven (7) breakfasts and seven (7) lunches.
  - On Monday's food service staff preps, Tuesday pick up is from 10 am to 2 pm, Wednesday deliver to families who are not able to pick up.
  - Added a second location for pick up at Boyce and over the weeks the pickup has increased from 40 families on week one, 70 families on week two, and 90 families on week three.
  - Coordinated with churches the backpack food distribution for families.
- Transportation

- Delivers meals on Wednesday's using bus routing software to coordinate
- Administration
  - Continue to be engaged with the Department of Education.
  - Working remotely and in the office.
  - With our change in schedule with schools being closed, moved forward on several Capital Projects as well as our summer cleaning.
  - Starting to prepare for a significant summer school event in July.
  - Coordinated with Chris Boies and Brian Lichty to look at D.G. Cooley Upper Campus, as a center that can be used for quarantine or if need be as a hospital if we were to have a significant outbreak.
- Instructional
  - Rolled out a phase 1 and a phase 2 plan.
  - Knew from the beginning that it would be impossible to replicate what happens in a classroom every day.
  - Phase 1 Plan was from March 30 to April 9. Was to reengage students in education and to also move out of the third quarter of the school year.
  - Phase 2 Plan began on April 14, start of the fourth quarter. The students are learning through various Google platforms.
  - Technology makes this easier in some ways but also causes challenges.
  - Special Education staff has been working on specialized instructional activities for identified students.
  - Teachers and staff are constantly holding virtual meetings to discuss how they are moving forward.
  - Understand that for some family's education is not the top priority, so we have tried not to be a burden; but, we also want to provide services to all of our students in the best way possible.
  - Started to provide packets of material for students who do not have internet access. Delivered on Wednesday's with the meals.
  - Teachers are holding virtual office hours.
  - Each school over the weekend received a template for teachers to be able to reenter the building following guidelines, to retrieve materials and clean and pack up their classrooms for summer cleaning set to start on May 4.
- Technology
  - Have been working with parents, students, and staff.

- Students at the High School every year prepare computers for the Virginia Scholars Program. Computers are donated, students refurbish the machines, and then they are generally distributed to needy families in the community after repair. Students completed 18 computers prior to the closure this allowed for the distribution of those computers two weeks ago.
- Graduation Activities Planning is underway and those will be announced soon.
- Clarke County unveiled a family page on the website, where families can post well wishes to the Senior class.
- Social media accounts have been very active.

Supervisor Catlett thanked Chuck Bishop for the update and all of the hard work from all of the staff.

Supervisor Lawrence asked and Chuck Bishop stated that teachers have indicated that as many as 80% of students are participating on the online activities.

Supervisor Lawrence asked and Chuck Bishop expressed that at this point they have maintained employment for everyone, adding that they are using positions creatively.

Supervisor Lawrence asked and Chuck Bishop clarified that if summer school is a possibility, seniors cannot be required to attend. Per the standard as they are written students who need remediation, it can be strongly suggested but cannot require. Potentially will have a much larger summer school program. The pandemic has not allowed students with IEPs to have that in person assistance so that will have to be analyzed and a summer school may also be used for those services.

Supervisor Catlett asked and Chuck Bishop answered that for meetings going forward they will meet, limiting the number of persons able to attend and setting up a second viewing room in the lobby.

Chairman Weiss welcomed Chuck Bishop to use the main meeting room for the Monday, School Board meeting.

Supervisor Daniel opined that she has been nothing but impressed, change is never easy, and a sudden dramatic change is hard and you all have probably received many negative comments from this but overall have been very impressed with the system. Adding that individual teachers have adjusted to this new challenge. Also appreciate that even with the disadvantages of being a small system you all have really leveraged the advantages. She then thanked the entire staff.



Chuck Bishop stated that there have been some parents and staff who are frustrated which is understandable because this is not the normal process. Have had some parents complain because there is too much work and other parents complain because there is not enough work, so trying to stay in the middle.

Chairman Weiss stated that this is a difficult time especially when nothing was in place beforehand. Hope that all notice and appreciate the hard work everyone is putting in to give the best education during this time.

Chuck Bishop stated that the meal service is available to anyone in community, 18 or younger is eligible, you do not have to be a student of Clarke County. Pick up at Boyce or the High school every Tuesday between 10 am and 2 pm, will be provided via curbside delivery, 7 breakfasts and 7 lunches. No sign up, just come and pick up. A record of persons who pick up is recorded but no sign up is required. Again stating that 16,638 meals in four weeks, adding that he is very proud of the food service department.

10) Miscellaneous Items

None added to the April 21 meeting.

11) Summary of Required Action

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Process approved minutes for March 17, 2020.	Brianna R. Taylor
2.	Execute Resolution 2020-05R	David S. Weiss
3.	Process Resolution 2020-05R.	Chris Boies, Brianna R. Taylor
4.	Execute Resolution 2020-06R.	David S. Weiss
5.	Process Resolution 2020-06R.	Chris Boies, Brianna R. Taylor
6.	Process appointments and update database.	Brianna R. Taylor
7.	Execute notice of appointment.	David S. Weiss
8.	Setup interviews for May 7, 2020.	Chris Boies
9.	Contact VRS for LEOs information	Tom Judge

- |     |   |             |
|-----|---|-------------|
| 10. | Develop revised budget                          | Tom Judge   |
| 11. | Inform Treasurers Office of change in due date. | Chris Boies |

Supervisor Catlett opined that she would miss Supervisor Daniel greatly, then presented her with a Clarke County Themed Jabot. Chairman Weiss then presented her a silver pewter apple.

Chairman Weiss expressed that it has been a privilege to serve with Supervisor Daniel and that she is a highly intelligent person that brought a lot of different ideas to this job. Adding that she has served her constituents well here and that she will serve us all well in the circuit.

## 12) Board Member Committee Status Reports

### Supervisor Terri T. Catlett

- CPMT:
  - Met yesterday took some persistence to get all together but Judy Blau worked hard and handled it.
- Historic Preservation Committee:
  - Discussed issues with structures and going through the process.
- School Board
  - Website page for Seniors available.
- Career and Technical Education Committee:
  - Discussed Perkins Plan electronically.

### Supervisor Mary L.C. Daniel

- Legislative Liaison:
  - Meets tomorrow.
  - Would like the Election Resolution to be presented before that meeting tomorrow.

- Only one veto bill – the Dairy Industry would like to prevent almond milk, soy milk, and similar milk substitutes from being able to label their products as milk.
- New statutes to allow public comments quarterly.
- Out of the 32 weapons bills, nine passed.

Supervisor Doug M. Lawrence

- Board of Social Services:
  - All working remotely, building is closed but still working.
  - No delay in processing cases.
  - Good supply of PPE.
  - Brittany Heine thanked the County.
  - If you need service call and listen carefully to the options to be directed to the proper staff member.
- Northwestern Regional Jail
  - In a ten-day period, released 100 inmates.
  - Most released with a Home Electronic Monitoring (HEM).
  - Work release inmates are not allowed to go out at this time on work release.

Vice Chair Bev B. McKay

- Clarke County Sanitary Authority:
  - Changing to a general plant permit that will save \$1,000 a year.
  - Looking at replacing water meters.
  - Working on a bid for generator at the water plant.

Chairman David S. Weiss

- Thanked Director of Public Information, Cathy Kuehner for all of her work during this time in communicating with the public.

- Thanked all staff for their hard work.
- Thanked the custodial staff for keeping the buildings clean.

### 13) Closed Session

No closed session conducted.

At 3:12 pm, Chairman Weiss recessed the meeting.

At 6:30 pm, Chairman Weiss reconvened the meeting.

### 14) Citizen's Comment Period

No persons appeared to address the Board.

### 15) PH2020-01: FY2021 Budget

Tom Judge summarized that the budget and tax rates for these public hearings were developed on March 9, 2020, just prior to the start the COVID-19 economic fallout. Since then the Board has discussed what modifications might be necessary to the budget. The Finance Committee has made recommendations including the elimination of the Real Estate tax increase and the reduction of the salary increase.

The Board will be hearing the public comments and recommendations from the Finance Committee, taking all those into account at the April 28, 2020 meeting.

The advertised budget includes the following major changes:

- Elimination of the five percent salary increase for all Government and School employees. Cost \$1,210,000.
- No significant change to employee benefits:
  - No increase in the Health Insurance Rates.
- Early Retirement Program for Fire & EMS Responders. Cost \$75,000.
- System that would upload data from Emergency Medical Devices to a Central Computer. Cost \$51,000.
- Additional Sheriff Deputy position. Cost \$56,432.
- Speed trailer. Cost \$19,000.

- Court room furniture. Cost \$30,000.
- Vehicles, one general purpose and one Sheriff vehicle. Cost \$82,000.
- Medical communication handsets and repeaters. Cost \$587,000
- School bus replacement. Cost \$85,000.
- School Capital budge, roof replacement at Boyce. Cost \$100,000.

For clarification Chairman Weiss stated that at the afternoon session the Board reviewed the documents and directed staff to create a budget that would include a contingency list that would sequester off roughly \$1 million to allow for a balanced budget. At a later date when revenue has become apparent, the Finance Committee would make recommendations to the Board to release the funds for those items.

At 6:38 pm Chairman Weiss opened the public hearing.

The following citizen sent in there comment via email to Chris Boies, who read the following verbatim into the record.

Robina Rich Bouffault, Boyce:

*April 21, 2020 – BOS/SB Public Hearing on the FY21 Budget*

*Good evening. My name is Robina Rich Bouffault from Boyce.*

*I applaud the Board of Supervisor's decision to re-think the tax increase originally proposed for the county's FY21 budget – a wise decision in view of the on-going negative impact of the pandemic.*

*However, I am in disagreement with the manner in which you wish to offset the expected \$1+ million declines in revenue by cutting even more, in addition to the salary cuts, exclusively from the budgets of our various county agencies -- but not the schools -- via a separate 'contingency' designation, that will only be approved by the BOS at a later date IF the revenues are there. Other than the elimination of any county-paid salary increases, the schools' budget again remains untouched. For the last few years, in spite of a steadily dropping student enrollment, you have not in any way cut the schools annually increasing budgets, while also automatically carrying-over year after year their large amounts of unspent money with no accountability.*

*Since 2012, appropriations for the same Cooley chiller have been made three times – but it was not installed until this month, for a fraction of the various amounts appropriated for it. Money for a new roof for old Primary was appropriated twice*

*– but it is still not installed. Oh, the money was spent all right, but on what? The schools’ total lack of accountability and transparency can no longer be ignored. Our schools have been closed since mid-March, and will continue to be closed through the end of the school year – because of this, their current expenditures will be well under those originally budgeted.*

*During this time, the expenses of our county agencies will continue to rise with increasing demands on their services. Cutting their budgets yet again can only harm our most vulnerable citizens.*

*I would recommend that:*

*1) Yes, definitely eliminate any tax increase foreseen for FY21; and*

*2) Leave the various county agencies’ budgets intact, and instead simply decrease the schools’ FY21 operational budget by the \$1+ million ‘contingency’ amount needed to balance the revenues and expenditures.*

*It will be the School Board’s responsibility to decide where to cut their very inflated budget. And believe me, that budget has plenty of fat to cut.*

*Thank you.*

At 6:41 pm Chair Weiss closed the Public Hearing.

Chairman Weiss encouraged citizens who would like to comment to send via email to the County Administrator by 5 pm on Friday, April 24, 2020. All comments received in that time will be distributed to the Supervisors at the April 28, 2020 Special Meeting.

Tom Judge stated that the budget is also available on the County Website.

Chairman Weiss stated the contingency plan will be an itemized list. Opining that these items are not cuts to the budget but items that are just held until the future when revenue is available. Adding that in reference to the Schools, the Board will not be back filling any cuts that the State is giving, the schools will have to find funds to balance their budget and meet their needs.

16) PH2020-02: Tax Rate

Tom Judge stated that real property of the County was reassessed for tax year 2020. The statute requires that the real estate tax rate be adjusted so that the new assessed values do not automatically change the amount of total taxes raised. This adjusted rate is called the revenue neutral rate. In the assessment the values increased so the tax rate was lowered from 71¢ to 61.5¢ per \$100 value in order to have the revenue neutral rate. The Board is proposing and asking for public comments on adding an additional 2.5¢ to the revenue neutral rate bringing the new rate to 64¢, doing so would raise additional revenue for FY2021 by \$600,760.

At 6:46 pm Chair Weiss opened the public hearing, being no persons desiring to speak; he closed the public hearing at 6:47 pm.

Supervisor Lawrence thanked the ten viewers on the livestream for watching.

Chairman Weiss stated as a reminder that the Chairman of the Board has directed staff to create a budget for the Board to review at the April 28, 2020 meeting. That budget does not include the tax rate increase or the 5% salary increase and creates an expenditure contingency that can be drawn from if there are adequate revenues to do so.

17) Adjournment

At 6:48 pm, Chairman Weiss adjourned the meeting.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, May 19, 2020, at 1:00 p.m. in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

ATTEST: April 21, 2020

\_\_\_\_\_  
David S. Weiss, Chair

\_\_\_\_\_  
Chris Boies, County Administrator

\_\_\_\_\_  
Transcribed by Brianna R. Taylor, Deputy Clerk to the Board of Supervisors

April 28, 2020

Clarke County Board of Supervisors  
Special Meeting  
Main Meeting Room

1:00 pm

At a special meeting of the Board of Supervisors of Clarke County, Virginia, held in the Berryville Clarke County Government Center, 101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia conducted on Tuesday, April 28, 2020.

#### Board Members

Present Afternoon Session: Doug Lawrence – Russell District; Mary L.C. Daniel – Berryville District; David S. Weiss – Buckmarsh / Blue Ridge District; Terri T. Catlett - Millwood / Pine Grove District; Bev B. McKay – White Post District

Absent Afternoon Session: None

#### County Staff Present

Brenda Bennett, Chris Boies, Tom Judge (via phone), Cathy Kuehner, Brian Lichty, Gordon Russell, and others via livestream

#### Constitutional / State Offices / Other Agencies

Sheriff Anthony “Tony” Roper

#### Press

Mickey Powell – The Winchester Star

#### Others Present

None



1) Call to Order

Chairman Weiss called the session to order at 1:04 pm.

2) Adoption of Agenda

- ✓ Add Closed Session pursuant to 2.2-3711 A5 Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.
- ✓ Add Closed Session pursuant to 2.2-3711 A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

**Vice Chair McKay moved to adopt the agenda as modified. The motion carried by the following vote:**

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

3) Adoption of the CY2020 Tax Rates Resolution 2020-07R

Tom Judge explained that the only rate change from 2019 was the Real Estate tax rate, changing from 71¢ to 61.5¢, which is the revenue neutral rate.

**Supervisor Catlett moved to adopt the CY2020 Tax Rate Resolution as follows:**

**CY2020 TAX RATE RESOLUTION  
2020-07R**

**BE IT RESOLVED**, by the Board of Supervisors of the County of Clarke, Virginia in meeting assembled this 28th day of April, 2020, a public hearing having been held on April 21, 2020, as required by statute, that the tax rates for calendar year 2020, to support the budget for Clarke County for the fiscal year July 1, 2020 through June 30, 2021, be and hereby are fixed at:

**ALL TAX RATES ARE BASED ON EACH \$100 OF ASSESSED VALUATION**

	<u>2020</u>
1. Real Estate, including the real estate of public service corporations**	\$0.615
2. Tangible personal property except machinery and tools and qualified Fire and Rescue Vehicles	\$4.496
3. Tangible Machinery and tools	\$1.250
4. Tangible personal property of qualified Fire & Rescue Vehicles	\$2.248

\*\* Mobile Homes will be assessed as personal property, but taxed at the same rate as real estate.

Adopted this 28<sup>th</sup> day of April 2020.

**Attest**

\_\_\_\_\_  
Chris Boies, County Administrator

**The motion carried by the following vote:**

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

4) FY2021 Budget with changes from advertised FY2021 budget

Tom Judge highlights include:

- For information only.
- The right most column, on page 4 of the packet, shows the changes that were presented at the April 21, 2020 Public Hearing.
- The information presented at the Public Hearing was discussed and modified to eliminate the 5% tax rate increase, to make a number of other changes and create a contingency account.

- The contingency account will be released by the Board of Supervisors if sufficient revenues are collected.

Chairman Weiss asked what the changes were for local funding for schools.

Tom Judge stated that Local Funding for the Schools is decreased by \$505,355. This total is made up of a decrease in school operating funds of \$203,844; decrease in debt services of \$141,761; decrease in capital project fund of \$159,750.

#### 5) FY2021 Withheld Contingency Items

Tom Judge highlights include:

- Instead of reducing the General Fund Revenues based on recalculations as a consequence of the pandemic.
- Technique of withholding the expenditures by placing them into a contingency account, that can only be released by action of the Board of Supervisors, once it is decided that there are adequate revenues to make those expenditures.
- LEOs retirement correction the rate can be changed mid-year.

### Proposed FY21 Budget Contingency Items

4/22/2020

***Items in Approved Budget but not authorized for spending without Board of Supervisors approval***

\$	484,210	2% employee compensation
\$	75,000	LEOS retirement for Fire/Rescue
\$	40,000	County Admin position (retiring position)
\$	56,432	New Sheriff deputy position
\$	3,250	Sheriff - Supplies for new deputy
\$	56,432	Sheriff Sergeant position (retirement)
\$	10,000	Sheriff ammunition reduction
\$	15,071	Animal Shelter part-time position
\$	20,000	Physio Maintenance Contract (EMS)
\$	31,000	Physio Cloud Integration (EMS)
<b>\$</b>	<b>791,395</b>	<b>sub-total General fund contingency amount</b>
\$	57,000	Sheriff - New vehicle
\$	20,000	Sheriff - New radios
\$	19,000	Purchase of speed trailer
\$	10,000	Courthouse camera project
\$	25,000	General Government vehicle replacement
\$	30,000	Courtroom Chairs
<b>\$</b>	<b>161,000</b>	<b>sub-total Capital projects fund contingency amount</b>
<b>\$</b>	<b>952,395</b>	<b>Total proposed FY21 contingency amount</b>

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Board of Supervisors Meeting Minutes For April 28, 2020 – Special Meeting

Chairman Weiss asked for clarification from the Board that all were comfortable with the contingency account.

Supervisor Catlett opined that this gives the Board flexibility and with the uncertainties at this time; this gives us a plan but with flexibility.

Supervisor Lawrence stated that he felt that the LEOs retirement should be one of the first items reviewed and addressed when the revenue is available.

Vice Chair McKay expressed that at these uncertain times this is a responsible way to approach it.

Chairman Weiss added that the revenue numbers will not be known until early 2021, but this seems to be a reasonable approach.

Supervisor Daniel opined that it mirrors some of the State budget action that was taken last week by the General Assembly.

6) Adoption of FY2021 Budget Resolution 2020-08R

**Supervisor Daniel moved to adopt the FY2021 Budget Resolution as follows:**

**FY2021 BUDGET RESOLUTION  
2020-08R**

**BE IT RESOLVED**, by the Board of Supervisors of the County of Clarke, Virginia, in a meeting assembled this 28th day of April, 2020, a public hearing having been held on April 21, 2020, as required by statute, that the informative and fiscal planning budget for Clarke County for the fiscal year extending July 1, 2020 through June 30, 2021 be approved as follows:

	FY 19 Original Budget	FY 19 Audited Actual	FY20 Original Budget	FY 20 Revised Budget	FY21 Proposed Budget	Variance FY21 - FY20 Original
<i>ESTIMATED EXPENDITURE</i>						
Board of Supervisors	58,459	64,406	58,805	58,805	71,277	12,472
County Administrator	378,976	406,660	448,880	448,880	489,813	40,933
Public Information Services	-	54,275	57,316	57,316	61,373	4,057
Legal Services	35,000	18,614	30,000	30,000	25,000	(5,000)
Commissioner of Revenue	210,490	204,949	206,718	206,718	208,482	1,764
Assessor	4,500	4,500	4,500	4,500	4,500	-
Equalization Board	-	-	5,250	5,250	-	(5,250)
Treasurer	302,167	307,146	312,712	312,712	325,374	12,662
Data Processing/Information Technology	305,152	313,307	335,422	335,422	332,933	(2,489)
Electoral Board	44,503	28,038	56,974	56,974	55,920	(1,054)
General Registrar	82,638	79,001	87,449	87,449	95,122	7,673

Circuit Court	13,680	17,557	14,580	14,580	15,400	820
General District Court	4,320	4,815	4,320	4,320	8,420	4,100
Magistrate	40	-	50	50	50	-
Blue Ridge Legal Services	1,500	1,500	1,500	1,500	1,500	-
Juvenile & Domestic Court	2,900	3,324	2,850	2,850	6,950	4,100
Clerk of the Circuit Court	264,897	251,729	258,857	258,857	268,358	9,501
Victim Witness Program Grant	71,897	69,360	74,066	74,066	68,580	(5,486)
Regional Court Services	6,500	6,179	6,180	6,180	6,930	750
Commonwealth Attorney	377,070	379,318	357,850	357,850	368,350	10,500
Sheriff	2,477,880	2,472,613	2,672,042	2,869,561	2,652,258	(19,784)
Criminal Justice Training Center	19,593	18,252	19,593	19,593	19,593	-
Drug Task Force	12,500	11,895	12,500	12,500	12,500	-
Volunteer Fire Companies	172,200	165,932	188,155	188,655	203,695	15,540
Blue Ridge Volunteer Fire Company	66,250	66,200	66,236	66,236	66,846	610
Boyce Volunteer Fire Company	66,700	66,600	66,648	66,648	67,137	489
Enders Volunteer Fire Company	93,300	92,800	92,884	92,884	92,623	(261)
Fire and Rescue Services	993,830	1,017,684	1,145,364	1,229,754	1,487,527	342,163
Lord Fairfax Emergency Medical Services	6,262	6,262	6,262	6,262	6,575	313
Forestry Service	2,874	2,873	2,874	2,874	2,874	-
Regional Jail	547,984	533,000	479,467	479,467	493,300	13,833
Juvenile Detention Service	13,179	13,179	17,219	17,219	36,877	19,658
Probation Office	500	48	400	400	400	-
Building Inspections	203,704	198,835	216,194	216,194	229,689	13,495
Animal Control	112,695	109,686	115,837	115,837	118,651	2,814
Medical Examiner & Indigent Burial	200	220	200	200	200	-
Refuse Disposal	150,000	178,373	150,000	150,000	180,000	30,000
Convenience Center	100,000	16,896	82,835	82,835	56,376	(26,459)
Litter Control	5,310	3,308	6,207	6,207	4,000	(2,207)
Sanitation	242,000	241,011	235,000	235,000	237,000	2,000
Maintenance/Buildings & Grounds	880,222	804,766	854,279	854,279	892,974	38,695
Local Health Department	154,126	191,362	192,623	192,623	216,284	23,661
Our Health	6,500	6,500	6,500	6,500	6,500	-
N Shen Valley Subst Abuse Coalition	15,000	15,000	15,000	15,000	15,000	-
Northwestern Community Services	92,000	92,000	94,000	94,000	98,700	4,700
Concern Hotline	750	750	1,000	1,000	1,000	-
NW Works	1,000	1,000	1,500	1,500	5,000	3,500
Shenandoah Area Agency on Aging	40,000	40,000	40,000	40,000	40,000	-
Loudoun Transit Service	19,302	19,302	19,302	19,302	19,302	-
FISH	1,000	1,000	1,000	1,000	1,000	-
Access Independence	1,000	1,000	1,000	1,000	1,000	-
Laurel Center	3,000	3,000	3,500	3,500	6,000	2,500
Tax Relief for the Elderly	213,396	274,242	225,000	225,000	220,000	(5,000)
Lord Fairfax Community College	18,441	18,441	17,796	17,796	17,441	(355)
Parks Administration	449,034	449,318	463,993	463,993	469,430	5,437
Recreation Center	114,384	108,514	118,025	118,025	121,030	3,005
Swimming Pool	84,934	66,222	85,509	85,509	89,482	3,973
Parks Programs	244,301	183,140	248,684	248,684	287,003	38,319
Concession Stand	16,130	13,800	16,436	16,436	16,432	(4)
Barns of Rose Hill	5,000	10,000	6,750	11,750	6,750	-
Virginia Commission for Arts	9,000	9,000	9,000	9,000	9,000	-
Regional Library	232,000	232,000	241,150	241,150	279,238	38,088
Planning Administration	426,498	438,907	445,404	445,404	444,609	(795)
Planning Commission	14,389	8,967	14,388	14,388	14,389	1
Berryville Development Authority	900	200	900	900	900	-
Regional Airport	2,500	2,500	2,500	2,500	2,500	-
Housing Services	2,500	2,500	2,500	2,500	5,000	2,500

Board of Supervisors Meeting Minutes For April 28, 2020 – Special Meeting



	FY 19 Original Budget	FY 19 Audited Actual	FY20 Original Budget	FY 20 Revised Budget	FY21 Proposed Budget	Variance FY21 - FY20 Original
Board of Zoning Appeals	3,520	415	3,519	3,519	3,520	1
Office of Economic Development	64,100	65,964	68,100	68,100	88,100	20,000
Small Business Development Center	1,500	1,500	1,500	1,500	2,000	500
Blandy Experimental Farm	3,000	3,000	3,000	3,000	3,000	-
Berryville Main Street	2,500	1,361	2,500	2,500	2,500	-
Historic Preservation Commission	9,900	9,622	29,150	29,150	25,900	(3,250)
NSV Regional Planning District Commission	10,273	10,273	10,776	10,776	11,656	880
Water Quality Management	30,000	30,000	30,000	30,000	30,000	-
Friends of the Shenandoah	3,000	3,000	8,000	8,000	8,000	-
Board of Septic Appeals	1,566	365	1,565	1,565	1,566	1
Lord Fairfax Soil & Water Conservation	5,000	5,000	5,000	5,000	5,000	-
Biosolids Application	1,001	708	1,168	1,168	1,209	41
Cooperative Extension	50,443	38,305	52,011	52,011	51,302	(709)
Northern Virginia 4-H Center	2,300	2,300	2,300	2,300	2,300	-
Non-Departmental Legal/Prof. Contingency	138,000	-	78,000	78,000	846,395	768,395
Ambulance Refunds	-	6,144	-	-	-	-
Social Services	1,555,824	1,426,994	1,672,332	1,672,332	1,670,575	(1,757)
School Operations	23,270,676	22,508,812	23,833,352	23,833,352	23,456,526	(376,826)
School Food Service	844,773	830,683	811,452	811,452	842,650	31,198
Comprehensive Services Act	269,499	152,088	303,818	303,818	303,768	(50)
Public Safety Fund	-	66,941	-	-	-	-
Conservation Easement	45,000	505,638	45,000	125,000	45,000	-
General Capital Improvements	597,000	1,400,485	1,120,537	2,207,277	862,300	(258,237)
School Capital Improvements	732,000	1,611,360	676,750	2,284,021	517,000	(159,750)
General Debt Service	251,700	251,700	251,700	251,700	251,700	-
School Debt Service	2,942,715	2,942,390	2,519,632	2,519,632	2,374,428	(145,204)
Joint Administrative Services	793,131	774,527	805,385	805,385	815,421	10,036
Unemployment Compensation	-	6,316	10,000	10,000	10,000	-
<b>TOTAL ESTIMATED EXPENDITURE</b>	<b>42,127,378</b>	<b>43,079,664</b>	<b>43,374,482</b>	<b>46,435,902</b>	<b>43,900,233</b>	<b>525,751</b>
<b>Local Funds for Schools</b>	<b>16,439,311</b>	<b>17,800,254</b>	<b>17,404,449</b>	<b>18,861,174</b>	<b>16,742,864</b>	<b>(661,585)</b>
<b>ESTIMATED REVENUE</b>						
<b>LOCAL REVENUE</b>						
Current Real Estate Taxes	14,854,902	15,012,418	14,712,603	14,712,603	14,926,311	213,708
Delinquent Real Estate Taxes	114,041	61,674	94,028	94,028	140,000	45,972
Land Redemptions	-	-	-	-	-	-
Proceeds from Delinquent Land Sale	-	-	-	-	-	-
Public Service Corporation Real Estate	496,356	492,984	492,984	492,984	356,180	(136,804)
Delinquent Taxes on Public Service Corp	-	-	-	-	-	-
Current Personal Property Taxes	4,823,300	4,730,116	5,189,685	5,189,685	5,389,278	199,593
Delinquent Personal Property Taxes	105,966	40,781	50,000	50,000	40,000	(10,000)
Mobile Home Taxes	1,131	187	1,172	1,172	423	(749)

	FY 19 Original	FY 19 Audited	FY20 Original	FY 20 Revised	FY21 Proposed	Variance FY21 -
	Budget	Actual	Budget	Budget	Budget	FY20 Original
Machinery and Tools Taxes	166,593	161,025	185,912	185,912	181,250	(4,662)
Penalties (All Property Taxes)	140,576	112,320	141,324	141,324	138,536	(2,788)
Interest (All Property Taxes)	147,371	125,355	133,859	133,859	147,371	13,512
Administrative Costs Delinq	11,406	14,266	11,494	11,494	11,989	495
DMV Stop Fee	3,460	11,826	8,129	8,129	11,826	3,697
Credit Card Fees	11,916	16,539	18,000	18,000	17,000	(1,000)
Sales and Use Taxes	950,000	957,003	936,127	936,127	1,200,000	263,873
Consumer's Utility Taxes	346,094	357,654	346,094	346,094	345,905	(189)
Consumption Tax	34,516	33,186	34,516	34,516	34,351	(165)
Business License Tax	25,172	22,010	30,886	30,886	24,782	(6,104)
Franchise License Tax	-	-	-	-	-	-
Motor Vehicle Licenses	325,439	321,283	355,923	355,923	321,283	(34,640)
Motor Vehicle License Penalty	-	-	-	-	-	-
Recordation Taxes	291,749	283,265	291,749	291,749	282,111	(9,639)
Taxes on Wills	6,775	5,569	6,775	6,775	5,584	(1,191)
Transient Occupancy Tax	23,564	25,298	23,564	23,564	23,890	326
Animal Licenses	8,440	6,226	8,440	8,440	8,440	-
Animal Shelter Fees - Dogs & Cats	8,525	6,475	8,525	8,525	7,418	(1,108)
Dangerous Dog Registration	200	240	200	200	-	(200)
Land Use Application Fees Penalty	3,450	5,900	5,450	5,450	5,450	-
Land Use Application Fees	300	-	250	250	250	-
Transfer Fees	485	519	485	485	485	-
Zoning and Subdivision Permits	90,490	80,825	89,960	89,960	86,152	(3,808)
Building Permits	196,245	274,789	196,245	196,245	270,000	73,755
Road Sign Fees	-	-	-	-	-	-
Sign Permits and Inspection Fees	1,927	-	1,807	1,807	1,747	(60)
Weapons Permits	7,000	6,004	7,000	7,000	7,000	-
New Dwelling Address Fee	3,055	3,380	3,575	3,575	3,575	-
Other permits, fees, and licenses	1,075	550	938	938	563	(376)
Court Fines and Forfeitures	310,095	317,688	356,594	356,594	360,095	3,501
Parking Fines	-	2,880	660	660	660	-
Courthouse Security Fees	47,088	63,480	57,000	57,000	41,285	(15,715)
Local Jury Fees	-	2,946	-	-	-	-
E-Ticket Fee	30,000	22,025	30,000	30,000	30,000	-
Interest on Bank Deposits	78,808	97,132	62,924	62,924	62,924	-
Rental of Property	61,000	66,033	61,000	61,000	55,667	(5,334)
Sheriff's Fees	796	796	796	796	796	-
DNA Fees - Blood Test	235	215	235	235	208	(27)
Court Appointed Attorney	947	287	802	802	503	(299)
Commonwealth's Attorney Fees	1,749	1,360	1,749	1,749	1,614	(135)
Central Alarm - Berryville	2,000	2,000	5,000	5,000	5,000	-
Wireless E-911	44,700	45,782	47,400	47,400	47,700	300
Fire Protection Services	-	-	-	-	-	-

	FY 19 Original	FY 19 Audited	FY20 Original	FY 20 Revised	FY21 Proposed	Variance FY21 -
	Budget	Actual	Budget	Budget	Budget	FY20 Original
Fees for Ambulance & Rescue Services	447,911	504,269	432,500	432,500	450,000	17,500
EMS - Berryville	16,500	16,500	8,250	8,250	-	(8,250)
Jail Processing Fee	1,825	1,132	1,342	1,342	1,224	(118)
Humane Foundation Contribution	20,000	-	15,000	15,000	20,000	5,000
Recycling Rebate	22,109	23,858	23,858	23,858	23,858	-
Recreation Center Fees	36,500	41,400	37,000	37,000	38,400	1,400
Swimming Pool Fees	82,519	78,122	72,280	72,280	72,500	220
Concession Stand Revenue	16,500	15,566	14,500	14,500	15,000	500
Parks Programs Fees	265,000	275,191	270,000	270,000	270,000	-
Sale of Publications	35	-	40	40	30	(10)
Mapping Fee	205	225	210	210	660	450
Zoning Research Fee	-	-	-	-	-	-
Engineer's Fee	10,000	11,630	10,000	10,000	10,000	-
Biosolids Application Fees	1,000	650	1,168	1,168	1,168	-
Payments in Lieu of Tax	48,722	-	48,722	48,722	48,722	-
Rebates & Refunds	5,000	76,824	5,000	10,000	5,000	-
Miscellaneous Revenue	12,571	28,167	12,571	13,721	12,571	-
Gifts & Donations	2,750	31,647	7,000	7,500	7,000	-
Donations	-	-	-	-	-	-
Sale of Salvage & Surplus Property	3,697	(10)	2,775	2,775	2,775	-
Sale of Vehicles	4,433	6,442	4,433	4,433	4,387	(46)
Sale of Other Equipment	-	(7)	-	-	-	-
Insurance Adjustments	7,016	-	7,016	7,016	3,264	(3,753)
Cancelled Checks/NSF Fees	1,189	-	1,280	1,280	685	(595)
Loan Repayment	3,495	3,982	3,495	3,495	3,495	-
Insurance Recovery	13,002	6,072	13,002	19,490	13,002	-
Transfer from Public Safety Fund	-	-	-	-	-	-
Transfer from Conservation Easement	-	-	-	-	-	-
Transfer from Parks Construction Fund	-	-	-	-	-	-
Transfer from Capital Project to General Fund	-	-	-	-	-	-
Social Services	-	2,181	5,000	-	-	(5,000)
Comprehensive Services Act	-	9,394	-	-	-	-
School Operations	374,506	381,183	392,726	392,726	369,685	(23,041)
School Food Service	536,758	448,211	496,454	498,000	458,150	(38,304)
Public Safety Fund	-	62,541	-	-	-	-
Conservation Easement	-	49,131	-	-	15,000	15,000
General Capital Projects	-	885	-	7,000	-	-
School Capital Projects	-	2,119	-	-	-	-
Shenandoah Farms Sanitary District Fees	-	-	-	-	-	-
Parks Construction Fund	-	1,299	-	-	-	-
General Debt Service	-	4,955	-	4,955	4,955	4,955
School Debt Service	107,731	107,732	98,035	105,494	108,769	10,734
Joint Administrative Services	2,000	1,547	2,000	2,000	-	(2,000)



	FY 19 Original Budget	FY 19 Audited Actual	FY20 Original Budget	FY 20 Revised Budget	FY21 Proposed Budget	Variance FY21 - FY20 Original
Unemployment Fund	-	-	-	-	-	-
<b>TOTAL LOCAL REVENUE</b>	<b>25,821,911</b>	<b>25,985,131</b>	<b>25,997,516</b>	<b>26,026,614</b>	<b>26,555,901</b>	<b>558,381</b>
<b>COMMONWEALTH OF VIRGINIA</b>						
Motor Vehicles Carrier's Taxes	25,047	22,616	25,000	23,007	24,745	(255)
Mobile Home Titling Tax	-	5,149	-	-	-	-
Tax on Deeds (Grantor's Tax)	55,440	71,911	66,820	33,618	69,224	2,404
Personal Property Tax Relief	2,483,842	2,483,842	2,483,842	1,270,946	2,483,842	(0)
Auto Rental Tax	2,404	320	1,129	536	320	(809)
Communications Tax Sales and Use Tax	415,390	364,246	411,650	119,853	389,880	(21,770)
Commonwealth's Attorney Comp Board	194,140	193,856	199,967	81,881	199,965	(2)
Sheriff Comp Board	782,973	782,598	806,538	317,033	808,162	1,624
Commissioner of Revenue	78,658	78,655	81,236	33,523	87,384	6,148
Treasurer	96,457	96,051	99,608	39,476	121,096	21,488
Medical Examiner	-	-	-	-	-	-
Registrar	37,700	37,500	39,433	-	39,594	161
Clerk of the Circuit Court	159,249	184,957	163,797	67,374	167,848	4,051
Spay & Neuter Fund Distribution	24	198	14	114	198	184
Emergency Services Grant	-	-	-	-	17,800	17,800
Fire Program Funds	46,142	50,490	49,198	-	52,164	2,966
Litter Control	4,500	6,207	6,207	4,007	4,000	(2,207)
CJS Grants for Law Enforcement	-	-	-	-	-	-
Emergency Services Grant	-	-	-	-	-	-
VA Commission for the Arts	4,500	4,500	4,500	4,500	4,500	-
Water Quality Mgmt Grant	-	-	-	-	-	-
VA Dept of Game and Inland Fish	-	1,565	-	-	-	-
Other Categorical Aid	973	382	973	-	973	-
Victim Witness Grant - State Portion	-	17,266	-	-	-	-
School Operations	9,107,288	9,000,639	9,166,087	9,166,087	9,241,877	75,790
School Food Service	12,015	14,822	14,998	14,998	15,000	2
Social Services	970,388	316,355	1,065,369	340,000	354,638	(710,731)
Comprehensive Services Act	138,977	84,424	156,675	156,675	156,675	-
Public Safety Fund	-	6,994	-	-	-	-
Conservation Easement	12,000	176,500	30,000	70,000	30,000	-
General Capital Projects	-	12,716	241,452	241,452	-	(241,452)
School Capital Projects	154,000	27,549	154,000	303,000	154,000	-
School Debt Service	-	-	-	-	-	-
<b>TOTAL COMMONWEALTH REVENUE</b>	<b>14,782,107</b>	<b>14,042,306</b>	<b>15,268,493</b>	<b>12,288,081</b>	<b>14,423,885</b>	<b>(844,608)</b>
<b>FEDERAL REVENUE</b>						
Payment in Lieu of Taxes	6,697	6,482	6,697	6,697	6,706	9
Emergency Management Assistance	-	11,075	-	-	7,500	7,500
State Criminal Alien Asst Grant	775	1,301	650	-	1,689	1,039

	FY 19 Original Budget	FY 19 Audited Actual	FY20 Original Budget	FY 20 Revised Budget	FY21 Proposed Budget	Variance FY21 - FY20 Original
Violence Against Women Grant	28,053	27,168	28,053	28,053	28,053	-
Victim Witness Grant - Federal Portion	72,191	51,798	72,191	72,191	72,191	-
Multi Agency Federal Gang Task Force	-	-	-	-	-	-
DMV Alcohol Enforcement	10,000	12,380	9,625	9,625	9,625	-
DMV Speed Enforcement	5,000	4,615	5,000	5,000	5,000	-
Internet Crimes Against Children Task Force	4,000	2,704	4,000	4,000	5,000	1,000
School Resource Officer Grant	-	19,094	-	30,293	-	-
Dept Historic Resources Book Grant	-	3,270	11,500	11,500	12,500	1,000
Dept of Justice Vest Grant	500	-	4,000	8,000	700	(3,300)
ARRA Byrne Justice Assistant Grant	-	-	-	-	-	-
Byrne Justice Assistance	500	-	500	-	500	-
Staffing EMS Grant	-	-	-	126,111	252,221	252,221
OCDETF Equitable Sharing Funds	-	-	-	-	-	-
Emergency Mgmt Performance Grant	7,500	-	7,500	7,500	7,500	-
School Operations	649,259	768,373	919,611	919,610	693,880	(225,731)
School Food Service	296,000	366,170	300,000	298,454	369,500	69,500
Social Services	-	689,490	-	725,369	628,819	628,819
Comprehensive Services Act	-	4,712	-	-	-	-
Public Safety Fund	-	981	-	-	-	-
Conservation Easement	-	211,750	-	-	-	-
General Capital Projects	-	17,255	34,000	244,043	557,935	523,935
School Capital Projects	-	-	-	-	-	-
School Debt Service	113,296	110,734	114,437	106,978	100,259	(14,178)
<b>TOTAL FEDERAL REVENUE</b>	<b>1,193,771</b>	<b>2,309,352</b>	<b>1,517,764</b>	<b>2,603,424</b>	<b>2,759,578</b>	<b>1,241,814</b>
<b>BUDGET BALANCE PROCEDURE</b>						
TOTAL EXPENDITURES	42,127,378	43,079,664	43,374,482	46,435,902	43,900,233	525,751
TOTAL REVENUE	41,797,790	42,336,789	42,783,773	40,918,120	43,739,364	955,586
SURPLUS (DEFICIT)	(329,588)	(742,875)	(590,709)	(5,517,782)	(160,869)	429,836
FROM FUND BALANCE	329,588	742,875	590,709	5,517,782	160,869	(429,836)
NET	-	-	-	-	-	-
SURPLUS/DEFICIT ADJUSTMENTS:						
TOTAL SURPLUS (DEFICIT) ADJUSTMENTS			-		-	
ADJUSTED SURPLUS (DEFICIT)			(590,709)		(160,869)	
PAY-AS-YOU-GO:						
EMERGENCY VEHICLES			-		-	
LEAVE LIABILITY			50,000		118,596	
DATA AND COMMUNICATIONS TECHNOLOGY			556,000		49,363	
TOTAL PAY-AS-YOU-GO			606,000		167,959	
SURPLUS (DEFICIT) NET OF PAY-AS-YOU-GO			15,291		7,090	

Adopted this 28<sup>th</sup> day of April 2020.

Attest

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Chris Boies, County Administrator

**The motion carried by the following vote:**

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

7) Adoption of FY2021 Appropriations Resolution 2020-09R

Tom Judge highlights included:

- In the Appropriations Resolutions there are four resolutions total.
- First resolution sets out discreetly the total expenditure authority for each fund and then the total Government transfer.
- Both the total expenditure and the transfer from General Fund are controlled by the Board of Supervisors.
- Resolutions two, three, and four are for funds that have their own source, these appropriations resolutions authorize the funds to spend up to the amount of funds they have in receipts.
- The three funds are the School Food Service Fund, the Public Safety Fund, and the Joint Government Center Fund.
- These funds are limited by their balance plus their receipts.
- Appropriations do not total the same as the budget.
- For the Food Service fund, when the School Board adopts the budget it sets forward a budget for the Food Service Fund. By practice the Board of Supervisors has appropriated funds to the Food Service Fund because it is limited by the receipts.
- These resolutions can be done individually or all in one encompassed resolution.

Chairman Weiss stated for clarification that each of these resolutions are the same resolutions that have been adopted in past years.

**Vice Chair McKay moved to adopt the FY2021 Appropriations Resolutions as follows:**

## FY2021 APPROPRIATIONS RESOLUTIONS 2020-09R

1. **BE IT RESOLVED**, by the Board of Supervisors of the County of Clarke, Virginia, that the following appropriations are hereby made for the period of July 1, 2020 through June 30, 2021, for the functions and purposes indicated:

### General Fund

To be expended only on order of the Board of Supervisors except that grants are only to be expended to the extent of available revenue:

<i>Direct Revenue to the General Fund</i>	\$12,750,865
<b>Total Appropriation</b>	<b>\$12,750,865</b>

### Social Services Fund

To be expended only on order of the Board of Social Services:

<i>Direct Revenue to Social Services Fund</i>	\$983,457
<i>Transfer from General Fund</i>	\$687,118
<b>Total Appropriation</b>	<b>\$1,670,575</b>

### School Operating Fund

To be expended only on order of the School Board:

<i>Direct Revenue to School Operating Fund</i>	\$10,305,442
<i>Transfer from General Fund</i>	\$13,151,084
<b>Total Appropriation</b>	<b>\$23,456,526</b>

### Comprehensive Services Fund

To be expended only on order of the Comprehensive Services Board:

<i>Direct Revenue to Comprehensive Services Fund</i>	\$156,675
<i>Transfer from General Fund</i>	\$147,093
<b>Total Appropriation</b>	<b>\$303,768</b>

### Conservation Easement Fund

For projects under Conservation Easement Budget to be added to continuing appropriations in the Conservation Easement Fund and to be expended only on order of the Board of Supervisors:

<i>Direct Revenue to Conservation Easement Fund</i>	\$45,000
<i>Transfer from General Fund</i>	-
<b>Total Appropriation</b>	<b>\$45,000</b>



**General Capital Projects Fund**

For projects under General Government Capital Projects Budget to be added to continuing appropriations in the General Government Capital Projects Fund and to be expended only on order of the Board of Supervisors:

<i>Direct Revenue to General Capital Projects Fund</i>	\$557,935
<i>Transfer from General Fund</i>	\$304,365
<b>Total Appropriation</b>	<b>\$862,300</b>

**School Capital Projects Fund**

For projects under the School Capital Projects Budget to be added to continuing appropriations in the School Capital Projects Fund and to be expended only on order of the School Board:

<i>Direct Revenue to the School Capital Projects Fund</i>	\$154,000
<i>Transfer from General Fund</i>	\$363,000
<b>Total Appropriation</b>	<b>\$517,000</b>

**School Debt Service Fund**

To be expended only on order of the Board of Supervisors or School Board:

<i>Direct Revenue to the School Debt Service Fund</i>	\$209,028
<i>Transfer from General Fund</i>	\$2,165,400
<b>Total Appropriation</b>	<b>\$2,374,428</b>

**Government Debt Service Fund**

To be expended only on order of the Board of Supervisors:

<i>Direct Revenue to the Government Debt Service Fund</i>	\$4,955
<i>Transfer from General Fund</i>	246,745
<b>Total Appropriation</b>	<b>\$251,700</b>

**Joint Administrative Services Fund**

To be expended only on order of the Joint Administrative Services Board:

<i>Direct Revenue to the Joint Administrative Services Fund</i>	-
<i>Transfer from General Fund</i>	\$815,421
<b>Total Appropriation</b>	<b>\$815,421</b>

**Unemployment Compensation Fund**

To be expended only on order of the Board of Supervisors or School Board:

<i>Transfer from General Fund</i>	\$10,000
<b>Total Appropriation</b>	<b>\$10,000</b>

TESTE:

\_\_\_\_\_  
**Chris Boies, County  
Administrator**

- BE IT RESOLVED**, by the Board of Supervisors of the County of Clarke, Virginia, that the Treasurer of Clarke County, Virginia is hereby authorized to honor Food Service warrants drawn by the School Board of Clarke County for the fiscal year 2020-2021 to the extent of the balance in such Food Service Fund as of 30, June, 2020, plus such receipts as may be deposited during the Fiscal Year 2020-2021.

TESTE:

\_\_\_\_\_  
**Chris Boies, County  
Administrator**

- BE IT RESOLVED**, by the Board of Supervisors of the County of Clarke, Virginia, that the Treasurer of Clarke County, Virginia, be and hereby is authorized to honor Public Safety Fund warrants drawn by the County of Clarke for the Fiscal Year 2020-2021 to the extent of the balance in such Drug Enforcement Fund as of 30, June, 2020, plus such receipts as may be deposited during the Fiscal Year 2020-2021.

TESTE:

\_\_\_\_\_  
**Chris Boies, County  
Administrator**

- BE IT RESOLVED**, by the Board of Supervisors of the County of Clarke, Virginia, that the Treasurer of Clarke County, Virginia, be and hereby is authorized to honor Joint Government Center Fund warrants drawn by the County of Clarke for the Fiscal Year 2020-2021 to the extent of the balance in such Joint Government Center Fund as of 30, June, 2020, plus such receipts as may be deposited during the Fiscal Year 2020-2021.

TESTE:

\_\_\_\_\_  
**Chris Boies, County  
Administrator**

**The motion carried by the following vote:**

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Chair Weiss thanked all staff for their hard work through the budget process. The Board will see what the revenues are and work with departments] to get things funded as we can.

Chris Boies wished Vice Chair McKay a Happy Birthday.

Supervisor Daniel thanked the Finance Committee for all of their hard work.

- 8) Closed Session Pursuant to 2.2-3711 A1 Specific employees or appointees of the Board, Pursuant to 2.2-3711 A5 Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community, and Pursuant to 2.2-3711 A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

At 1:30 pm, **Supervisor Catlett moved to enter closed session pursuant to §2.2-3711-A1 to discuss specific employees or appointees of the Board, A5 to discuss a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community, and A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. The motion carried by the following vote:**

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

At 2:38 pm, **The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the**

**public and/or the media desiring to attend, Supervisor Daniel moved to reconvene in open session. The motion carried as follows:**

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

**Supervisor Daniel further moved to execute the following Certification of Closed Session:**

#### **CERTIFICATION OF CLOSED SESSION**

**WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and**

**WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.**

**NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia. The motion was approved by the following roll-call vote:**

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

No action was taken following Closed Session.



9) Adjournment

At 2:39 pm, Chairman Weiss adjourned the meeting.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, May 19, 2020, at 1:00 p.m. in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

ATTEST: April 28, 2020

\_\_\_\_\_  
David S. Weiss, Chair

\_\_\_\_\_  
Chris Boies, County Administrator

\_\_\_\_\_  
Transcribed by Brianna R. Taylor, Deputy Clerk to the Board of Supervisors

May 7, 2020

Clarke County Board of Supervisors  
Special Meeting  
Main Meeting Room

9:00 am

At a special meeting of the Board of Supervisors of Clarke County, Virginia, held in the Berryville Clarke County Government Center, 101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia conducted on Thursday, May 7, 2020.

#### Board Members

Present: Doug Lawrence – Russell District; David S. Weiss – Buckmarsh / Blue Ridge District; Terri T. Catlett - Millwood / Pine Grove District; Bev B. McKay – White Post District

Absent: None

#### County Staff Present

Chris Boies

#### Constitutional / State Offices / Other Agencies

Sheriff Anthony “Tony” Roper

#### Press

None

#### Others Present

Ralph Ambrosio, Matthew Bass, Thomas McFillen, Thomas Parker Jr.

#### 1) Call to Order

Chairman Weiss called the session to order at 9:02 am.

- 2) Closed Session Pursuant to 2.2-3711 A1 Specific employees or appointees of the Board.

At 9:02 am, **Vice Chair McKay moved to enter closed session pursuant to §2.2-3711-A1 to discuss specific employees or appointees of the Board. The motion carried by the following vote:**

Terri T. Catlett - Aye  
Doug M. Lawrence - Aye  
Beverly B. McKay - Aye  
David S. Weiss - Aye

At 2:09 pm, **The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, Supervisor Catlett moved to reconvene in open session. The motion carried as follows:**

Terri T. Catlett - Aye  
Doug M. Lawrence - Aye  
Beverly B. McKay - Aye  
David S. Weiss - Aye

**Supervisor Catlett further moved to execute the following Certification of Closed Session:**

**CERTIFICATION OF CLOSED SESSION**

**WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and**

**WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.**

**NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open**

**meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia. The motion was approved by the following roll-call vote:**

Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

No action was taken following Closed Session.

3) Adjournment

At 2:10 pm, Chairman Weiss adjourned the meeting.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, May 19, 2020, at 1:00 p.m. in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

ATTEST: May 7, 2020

\_\_\_\_\_  
David S. Weiss, Chair

\_\_\_\_\_  
Chris Boies, County Administrator

\_\_\_\_\_  
Transcribed by Brianna R. Taylor, Deputy Clerk to the Board of Supervisors

# **Clarke County Board of Supervisors**

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## **Consent Agenda**



# Personnel Committee Items

Berryville/Clarke County Government Center, 2<sup>nd</sup> Floor  
101 Chalmers Court, Berryville, Virginia 22611

Monday, May 11, 2020 9:30 am

<i>Item No.</i>	<i>Description</i>
A.	<p>Expiration of Term for appointments expiring through July 2020.</p> <p>2020-05-11 Summary: Following review, the Personnel Committee recommends the following:</p> <ul style="list-style-type: none"><li>– Appoint Pearce Hunt to the Clarke County Planning Commission to serve the remainder of the unexpired term of Peter Maynard, expiring April 30, 2021.</li><li>– Reappoint Ralph Welliver to the Clarke County Sanitary Authority to a four-year term expiring June 30, 2024.</li></ul>
B.	<p>Discussion of a possible extension of the Board of Equalization terms due to COVID-19</p> <p>2020-05-11 Summary: Following review, the Personnel Committee recommends the following:</p> <ul style="list-style-type: none"><li>– Extension of the Board of Equalization appointments of Joseph Blatz, Thomas Cammack, Lindsay Hope, Justin MacKay-Smith, and Thomas McFillen to the Clarke County Circuit Court. The extended terms expiring August 1, 2020.</li></ul>
C.	<p>Discussion of the Broadband Committee</p> <p>2020-05-11 Summary: Brandon Stidham provided the following:</p> <p><b>BROADBAND IMPLEMENTATION COMMITTEE BACKGROUND INFORMATION</b></p> <p>The Broadband Implementation Committee was formed by the Board of Supervisors to collaborate with broadband industry representatives as recommended in the “Telecommunications Infrastructure and Broadband Study 2020” (developed by The Atlantic Group). Collaboration was to begin initially by issuing a Request for Information (RFI) to solicit input and recommendations from telecommunication providers (fiber and wireless). The Committee was charged to work with Staff to develop and issue the RFI and to work with respondents on ways to improve County-wide broadband access for residents and businesses.</p> <p>On January 17, 2017, the Board established the Committee framework consisting of two Board members appointed by the Board chair and two Planning Commissioners appointed by the Commission chair. Supervisors Mary Daniel and Bev McKay were later appointed to represent the Board and Commissioners Robina Bouffault and Scott Kreider were appointed to represent the Commission. The Committee’s kickoff meeting was held on May 23, 2017.</p>

Committee projects, milestones, and accomplishments are listed below:

- Worked with Staff to issue the Request for Information and conducted meetings with respondents and other industry representatives including:
  - Shentel
  - All-Points Broadband
  - Visual Link
  - SBA Communications
  - Comcast
- Worked with Staff to develop a website dedicated to providing information on County broadband internet – [www.clarkeconnect.org](http://www.clarkeconnect.org). Distributed a letter to County residents and businesses to inform them of the new website which went live in September 2017.
- Convened a roundtable meeting of providers on June 20, 2018 to discuss how the County can work with them to expand broadband availability. Attendees included representatives from wireless internet service providers/WISPs (Visual Link, Winchester Wireless, Wave2Net, and All-Points Broadband) and wired providers (Verizon, Shentel, Lumos).
- Assisted in the development of Zoning Ordinance text amendment to allow antenna support structures as a means of improving wireless internet access. The text amendment was adopted by the Board of Supervisors on February 19, 2019.
- Held additional meetings with representatives from NexGen Broadband and Rappahannock Electric Cooperative (REC) regarding potential broadband initiatives.

Chris Boies stated that Supervisor Lawrence asked if the Personnel Committee would consider adding two citizens as members to the committee.

After discussion on adding citizen members, purpose of the committee, how the committee will move forward, and staffing for the committee. The Personnel Committee recommended that discussion of the Broadband Committee be added to the June 8, 2020, Personnel Committee agenda.

## Appointments by Expiration Through June 2020

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<i>November 2017</i>					
Shenandoah Valley Workforce Development Board			4 Yr		
James	Patricia	Buckmarsh District	5/16/2017	11/9/2017	9/17/2013
Left area 11-09-2017 expires 6-30-2021					
3.01: MEMBERSHIP The voting members of the Consortium shall be the Chief Local Elected Official of each jurisdiction that is a party to this agreement, or that official's duly appointed designee. The Chair of the Shenandoah Valley Workforce Investment Board (SVWIB), or the Chair's duly appointed designee, shall serve as a voting member of the Consortium.					
02/10/2020: Request private sector involvement.					
3.02: TERMS OF OFFICE The term of office for a Consortium member or designee shall coincide with the member's term as chief elected official for the member jurisdiction.					
<i>February 2020</i>					
Clarke County Planning Commission			4 Yr		
Maynard	Peter	Russell District	4/16/2019	2/9/2020	4/16/2019
Fills unexpired term of Clifford Nelson; Passed away 02/09/2020 term expires 04/30/2021					
Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."					
<i>June 2020</i>					
Board of Equalization					
Cammack	Thomas	Millwood District	1/1/2020	6/30/2020	12/17/2019
Appointed by Circuit Court; Send letter of recommendation to Clerk. § 58.1-3374. Qualifications of members; vacancies.					
MacKay-Smith	Justin	White Post District	1/1/2020	6/30/2020	12/17/2019
Appointed by Circuit Court; Send letter of recommendation to Clerk. § 58.1-3374. Qualifications of members; vacancies.					
Hope	Lindsay	Russell District	1/1/2020	6/30/2020	11/3/2009
Appointed by Circuit Court; Send letter of recommendation to Clerk. § 58.1-3374. Qualifications of members; vacancies.					
Blatz	Joseph	White Post District	1/1/2020	6/30/2020	12/20/2005
Appointed by Circuit Court; Send letter of recommendation to Clerk. § 58.1-3374. Qualifications of members; vacancies.					
N/A					
McFillen	Thomas	Berryville District	1/1/2020	6/30/2020	12/21/2015
Appointed by Circuit Court; Send letter of recommendation to Clerk. § 58.1-3374. Qualifications of members; vacancies.					



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			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Clarke County Sanitary Authority			4 Yr		
Welliver	Ralph	Berryville District	7/19/2016	6/30/2020	3/19/2013

The board of the Authority shall be appointed by the BOS and shall be composed of 5 members, 1 of whom shall be a resident of the Town of Boyce, each for a term of 4 years and until his successor is appointed and qualifies except appointments to fill vacancies, which shall be for the remainder of such un-expired term. The Town may submit a nominee or nominees to the BOS for its consideration in making the appointment of the Boyce resident member. From VA Code 15.2-5113 D) Alternate board members may also be selected. Such alternates shall be selected in the same manner and shall have the same qualifications as the board members except that an alternate for an elected board member need not be an elected official. Oath of Office Required.

Lord Fairfax Community College Board

Daniel	William	Berryville District	7/19/2016	6/30/2020	5/15/2012
1 Clarke County Member; 2 Term Limit					

Regional Airport Authority

Crawford	John	Buckmarsh District	7/19/2016	6/30/2020	5/20/1997
1 Clarke County Member; Members appointed by additional participating political subdivisions or directors appointed by existing political subdivisions shall also be appointed for 4-year terms.					

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*July 2020*

Board of Social Services

4 Yr

Dodson	Gerald	Berryville District	10/18/2016	7/15/2020	10/18/2016
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Appointed by BOS; 2 Term Limit - eligible for reappointment 2 years after expiration of second term; Oath of Office Required - Clerk of Circuit Court; BOS appoints 3 qualified citizens of the county, 1 of whom may be a member of the BOS ; § 15.2-412.



Board of Supervisors Work Session Agenda  
 Berryville/Clarke County Government Center, 2<sup>nd</sup> Floor  
 101 Chalmers Court, Berryville, Virginia 22611

May 11, 2020, 10:00 AM, Main Meeting Room

Board Members Present: Terri T. Catlett, Doug M. Lawrence, Beverly B. McKay,  
 David S. Weiss

Officers / Staff Present: Chris Boies, Cathy Kuehner, Brian Lichty, Sheriff Anthony  
 "Tony" Roper

Others Present: None

Press Present: None

*Item  
 No.*

*Description*

05-11-2020 Summary: At 10:06 am, Chairman Weiss called the meeting to order.

A. Appointment of the Berryville District Board of Supervisor

**Vice Chair McKay moved to appoint Matthew Bass as the Berryville District Board of Supervisor until the special election held on November 3, 2020, is certified; and, the person elected is so qualified. The motion carried by the following vote:**

Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

B. Closed Session pursuant to 2.2-3711 A1 Specific employee or appointees of the Board

**At 10:12 am, Supervisor Catlett moved to enter closed session pursuant to §2.2-3711-A1 to discuss specific employees or appointees of the Board. The motion carried by the following vote:**

Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

At 10:56 pm, **The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, Supervisor Catlett moved to reconvene in open session. The motion carried as follows:**

Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

**Vice Chair McKay further moved to execute the following Certification of Closed Session:**

**CERTIFICATION OF CLOSED SESSION**

**WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and**

**WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.**

**NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia. The motion was approved by the following roll-call vote:**

Terri T. Catlett	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

No action was taken following Closed Session.

C. Fire & EMS Update on COVID-19.

Director of Fire & EMS, Brian Lichty gave the following highlights:

- Currently have 16 cases.
- Damage assessment for the FEMA 75 / 25 grant is roughly at \$23,000. The period that was supposed to end June 6, has been extended to the end of August.
- Started doing government building temperature checks May 11.
- Small outbreak on a construction area.
- Started last week our Assistance to Firefighters Grant supplement that is specific to COVID-19.
- Still good on supplies, as long as the ordered supplies are received.
- Still working on the Pandemic Plan, hope to have that ready for Board review next month.
- This Friday, May 15, is when phase one goes into effect to begin reopening the Commonwealth. With that there has been some regions that are pushing back on the reopening, more information will be available later this week.
- Volunteer hours have been outstanding. Last month was 2,700 hours and this month 3,700 hours.
- Received \$20,000 as part of the bailout for Medicare for our EMS billing portion, had to show a loss in revenue for that contribution.

At 11:02 am, Chairman Weiss adjourned the meeting.

## MEMORANDUM

TO: Board of Supervisors

FR: Brenda Bennett, Accountant

DT: 5/11/2020

RE: *May Finance Agenda*

### 1. **FY 20 Supplemental Appropriation:**

- a. Tri-County OIC Head Start: Tri-County OIC operated the local head start program for many years. Approximately two years ago, the organization dissolved and since that time head start has been operated by CDI Head Start. Clarke County Public Schools was contacted by an attorney in Winchester, who is responsible for distributing the assets from Tri-County OIC, and notified that CCPS will be receiving a donation of \$75,000. Per the attached letter from Owen and Truban, PLC, the donation is to be placed in the Clarke County Public Schools capital account, to be used for pre-k or elementary education, excluding payroll or other associated personnel costs. The Finance Committee recommends approval of the following:

*“Be it resolved that FY20 budgeted expenditure and appropriations in the School Capital Projects Fund be increased \$75,000, and that revenue from the Tri-County OIC be recognized in the amount of \$75,000, all for the purpose of PK-5 expenditures yet to be determined.”*

- b. Service Windows Barrier Protections. In preparation to re-open County service windows, the CDC guidelines include installation of barrier protections. The service windows included in this installation are for the Building Department, Treasurer’s Office, Commissioner of the Revenues Office and Clarke County Department of Social Services. Additionally, modification to the service windows located in the Planning/Zoning Department and the Voter Registrar’s Office is included. The Finance Committee recommends approval of the following:

*“Be it resolved that FY20 budgeted General Facility Maintenance expenditure and appropriation be increased \$6,183 to provide Service Window Barrier Protections for the designated Departments and Offices.”*

2. **Bills and Claims.** The Finance Committee recommends approval of this report.
3. **Standing Reports.** See Reconciliation of Appropriations, General Fund Balance, and Capital Projects reports attached.

# Clarke County Public Schools

317 West Main Street, Suite A  
Berryville, Virginia 22611  
Phone: 540-955-6100  
Fax: 540-955-6109  
www.clarke.k12.va.us

Dr. Cathy Seal  
Director of Curriculum and Instruction

Dr. Chuck Bishop  
Superintendent

Rick Catlett  
Assistant Superintendent

Randy Trenary  
Director of Operations

## *"Encourage Inspire Empower"*

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May 4, 2020

To: Members of the Clarke County Board of Supervisors

From: Dr. Chuck Bishop *CB*  
Division Superintendent

RE: Capital Supplemental Appropriation

Tri-County Virginia Opportunities Industrial Centers of America, Inc. operated the local Head Start through a Federal grant for a number of years. During the Fall 2018, Tri-County OIC relinquished the grant and since that time the program has been operated by Community Development Institute, a National Interim Program Manager.

Clarke County Public Schools was contacted in mid-February by Jared Truban, an attorney with Owen & Truban in Winchester, regarding a donation from Tri-Counties OIC. In liquidating its assets, Tri-County wished to donate \$75,000 to CCPS. The donation does have conditions as outlined in the attached letter.

After considering how the money might be spent, CCPS administration determined that the donation should be placed in the school capital account for future expenses at Boyce and DG Cooley Elementary Schools. The Clarke County School Board voted on April 27, 2020 to formally request that the Clarke County Board of Supervisors place the \$75,000 donation from Tri-Counties in the school capital account as a supplemental appropriation. The funds will be expended in the future on items to support elementary education in the school division.

If you have questions, please feel free to contact me.

2/24/20

**OWEN AND TRUBAN, PLC**  
*Attorneys and Counselors At Law*  
**103 NORTH BRADDOCK STREET**  
**WINCHESTER, VIRGINIA 22601**  
*A professional limited liability company of professional corporations*

John W. Truban, P.C.  
William A. Truban, Jr., P.C.  
Jared H. Truban, P.C.  
Erlin T. Gramling, P.C.  
Aubrey J. Owen (Retired)

Mailing Address  
P. O. Box 267  
Winchester, VA 22604  
(540) 667-0800

February 19, 2020

*By Mail & E-Mail*

Dr. Chuck Bishop, Superintendent  
Clarke County Public Schools  
317 West Main Street, Suite A  
Berryville, Virginia 22611

Dear Dr. Bishop:

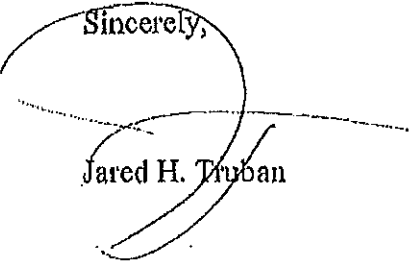
As a follow-up to our recent conversation, this letter is to intended to serve as confirmation that my client, Tri-County Virginia Opportunities Industrial Centers of America, Inc., more commonly referred to as Tri-County Virginia OIC, which operated Head Start for many years in this area, has decided to donate cash in the amount of \$75,000 to Clarke County Public Schools. This is being done as part of the dissolution of Tri-County Virginia OIC. As confirmation from our conversation, Tri-County Virginia OIC is requesting that this donation be transferred to your capital fund, or that a separate account be established in your capital fund, so that the donated money can potentially be used over several years for its intended purposes.

There are a couple of restrictions placed on this donation. The first restriction is that the donation must be used for pre-k or elementary education. There is no restriction on whether the money be used in any particular elementary school or facility in the Clarke County Public School system, but it must be used to benefit pre-k or elementary education. The other restriction on this donation is that it must not be used towards any payroll or other personnel costs associated with the school system. These prohibited costs would specifically include any payroll, benefits, or other reimbursements for training, seminars, or other administrative endeavors. The donation is intended to serve as a resource for the acquisition of supplies for students, or field trips, or other uses which directly benefit the students. Other than these two restrictions, there are no other restrictions placed on this donation, and Tri-County Virginia OIC expects that Clarke County Public Schools will use these funds in an appropriate manner.

It is my understanding from our conversation that you will be coordinating a specific receipt form that will need to be completed and signed by Tri-County Virginia OIC, and I am prepared to do that on their behalf as their attorney. Please let me know what our next steps will

be to coordinate the completion of that form and transfer the funds to the school system. It is my hope that we can complete this transfer prior to the end of February. If you have any questions concerning this matter, please feel free to let me know.

Sincerely,



Jared H. Truban

JHT/shg/7749





**County of Clarke, Virginia**  
**Department of Fire, EMS and Emergency Management**  
**Director Brian Lichy**



**MEMORANDUM**

To: Chris Boies, County Administrator  
Tom Judge, Director JAS

From: Brian Lichy, Director Fire, EMS and Emergency Management

Cc:

Date: May 6, 2020

RE: Service windows barrier protections

In preparation to re-opening service windows I am requesting the Finance Committee review this request to install barrier protections in all service windows. This installation follows the recommendations outlined in the CDC's guidelines to protect employees and customers from possible exposure to the COVID 19 pandemic.

Attached you will find a quote from Glass Doctor of Northern Virginia for the installation of protective glass for the following service windows:

- Building Department
- Treasurer's Office
- Commission of Revenue
- Social Services

Additionally, modification to the service windows located in the Planning/Zoning and Voter Registrar's offices. This install is considered a "protective measure" per the FEMA disaster public assistance guidelines and therefore is currently eligible for reimbursement (up to 75%). The total estimated cost for this project per the attached quote is \$6,182.52 (removal of \$293.06-tax, Town of Berryville-\$706.96).

Office: 540-955-5113

101 Chalmers Ct., Suite B  
Berryville, VA 22611

Fax: 540-955-5180

**GLASS DOCTOR OF NORTHERN VIRGINIA**

**WINCHESTER (540)313-9090**  
**STERLING (571)246-9000**  
**Tax# 27-2321552**

**Quote: 1-32431**  
**Date: 04/22/2020**  
 Scheduled: 04/24/2020 2

Customer

CLARKE COUNTY ADMIN  
 101 CHALMERS CT  
 BERRYVILLE VA 22611

Ph:(540)955-5123

Csr: KAILA      Tech: CHRIS1      PO      Terms: NET 30

Sched Pref:04/24/2020 Pref Time:01:00 - 03:00

<u>Qty</u>	<u>Part / Description</u>	<u>Material</u>	<u>Labor</u>	<u>Item Total</u>
1.00	CHANNEL - Aluminum Channel 1/4" Brite Annodized	165.72	0.00	165.72
1.00	GLASS PANEL - Speak Thru Glass Social Services	290.70	0.00	290.70
1.00	GLASS PANEL - Speak Thru Glass Social Services	367.45	0.00	367.45
2.00	GLASS PANEL - Speak Thru Glass Voter	383.56	0.00	767.12
1.00	GLASS PANNEL - Speak Thru Glass Town of Berryville	706.96	0.00	706.96
1.00	GLASS PANEL - Speak Thru Glass Building Dept	492.33	0.00	492.33
1.00	GLASS PANEL - Speak Thru Glass Zoning	412.15	0.00	412.15
1.00	GLASS PANEL - Speak Thru Glass C102	378.43	0.00	378.43
1.00	GLASS PANEL - Speak Thru Glass Building Dept	706.96	0.00	706.96
1.00	GLASS PANEL - Speak Thru Glass Building Dept	706.96	0.00	706.96
2.00	LABOR -	0.00	680.00	1,360.00
10.00	SPEAK THRU - Metal 4" Speak Thru	53.47	0.00	534.70

Notes: see Joey they want plexi sneeze guards.

Job Location Mobile  
 CLARKE COUNTY ADMIN  
 101 CHALMERS CT  
 BERRYVILLE VA 22611

Glass Doctor  
 130 Millwood Ave.  
 WINCHESTER, VA 22601

Continued...

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**GLASS DOCTOR OF NORTHERN VIRGINIA**

**WINCHESTER (540)313-9090**  
**STERLING (571)246-9000**  
**Tax# 27-2321552**

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101 CHALMERS CT  
BERRYVILLE VA 22611

Ph:(540)955-5123

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\*\*\*REMOVE ALL TAPE HOLDING WINDSHIELD OR OTHER GLASS WITHIN 6 HOURS OF INSTALL\*\*\*  
\*\*\*NO CAR WASHES FOR 72 HRS. AFTER GLASS REPLACEMENT\*\*\*  
\*\*\*ANY WARRANTY WORK PERFORMED IN OUR SHOP ONLY\*\*\*

Signature \_\_\_\_\_

\*\*\*There will be a \$50 service fee on all returned checks\*\*\*

<u>Material</u>	<u>Labor</u>	<u>Tax</u>	<u>Total</u>	<u>Deductible</u>	<u>Payments</u>	<u>Balance</u>
5,529.48	1,360.00	293.06	7,182.54	0.00	0.00	7,182.54

**Clarke County  
Invoice History Report  
April 30, 2020**

<u>VENDOR NAME</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>WARRANT</u>	<u>FULL DESC</u>	<u>INVOICE DATE</u>
Adolph Kiefer & Asso	Pool Mat & Sup	31.97	EJ041520	supplies	09/14/2019
<b>Adolph Kiefer &amp; Asso Total</b>		<b>31.97</b>			
Ahold Financial Serv	Programs Mat & Sup	20.76	EJ041520	supplies	02/13/2020
<b>Ahold Financial Serv Total</b>		<b>20.76</b>			
American Red Cross	Pool Pur Svcs	200.00	EJ041520	lifeguard class	03/11/2020
<b>American Red Cross Total</b>		<b>200.00</b>			
Anderson Control	JGC Maintenanc Pur Svcs	300.96	EJ041520	rm Anderson C Annual Fire Alarm Inspect 101 Chalme	04/03/2020
Anderson Control	RT Maintenanc Pur Svcs	120.00	EJ041520	rm Anderson C Annual Fire Alarm Inspect 100 N. Chu	04/03/2020
Anderson Control	ChurchSt Maint Pur Svcs	240.00	EJ041520	rm Anderson C Annual Fire Alarm Inspect 102 N.Chur	04/03/2020
Anderson Control	104Church Maint Pur Svcs	495.00	EJ041520	rm Anderson C Annual Fire Alarm Inspect 104 N	04/03/2020
Anderson Control	524West Maint Pur Svcs	240.00	EJ041520	rm Anderson C Annual Fire Alarm Inspect 524 WW Rd	04/03/2020
Anderson Control	AIRec Maint Pur Svcs	252.00	EJ041520	rm Anderson Rec Center Alarm Monitoring Services	04/01/2020
Anderson Control	AIRec Maint Pur Svcs	180.00	EJ041520	rm Anderson C Annual Fire Alarm Inspect Rec Center	04/03/2020
Anderson Control	311EMain Maint Pur Svcs	240.00	EJ041520	rm Anderson C Annual Fire Alarm Inspect 311 E.Main	04/03/2020
Anderson Control	129Rams Maint Pur Svcs	90.00	EJ041520	rm Anderson C Annual Fire Alarm Inspect 129 Ramsbu	04/03/2020
<b>Anderson Control Total</b>		<b>2,157.96</b>			
Angela Tsiatsos	Rec Center Refunds	36.00	EJ041520	rental refund	04/08/2020
<b>Angela Tsiatsos Total</b>		<b>36.00</b>			
Apple Valley Waste	SWC Pur Svcs	90.75	EJ041520	rm Apple Waste CCCC Recycling	03/22/2020
Apple Valley Waste	SWC Pur Svcs	26.40	EJ043020	rm Apple Waste CCCC Recycling	03/31/2020
<b>Apple Valley Waste Total</b>		<b>117.15</b>			
At&t	County Adm Telephone	46.51	EJ043020	Acct 287286630233 School/Gov c	04/18/2020
At&t	IT Telephone	93.02	EJ043020	Acct 287286630233 School/Gov c	04/18/2020
At&t	Registrar Telephone	46.51	EJ043020	Acct 287286630233 School/Gov c	04/18/2020
At&t	Comm Atty Telephone	166.44	EJ043020	Acct 287286630233 School/Gov c	04/18/2020
At&t	Sheriff Telephone	43.42	EJ041520	Monthly Service	04/01/2020
At&t	Sheriff Telephone	1,692.62	EJ043020	Acct 287286630233 School/Gov c	04/18/2020
At&t	EMS Telephone	462.25	EJ043020	Acct 287286630233 School/Gov c	04/18/2020
At&t	Bldg Insp Telephone	164.42	EJ043020	Acct 287286630233 School/Gov c	04/18/2020
At&t	AnimalCtrl Telephone	12.95	EJ043020	Acct 287286630233 School/Gov c	04/18/2020
At&t	Maintenanc Telephone	71.34	EJ043020	Acct 287286630233 School/Gov c	04/18/2020
At&t	Econ Dev Telephone	41.61	EJ043020	Acct 287286630233 School/Gov c	04/18/2020
At&t	VictimWit Telephone	41.61	EJ043020	Acct 287286630233 School/Gov c	04/18/2020
<b>At&amp;t Total</b>		<b>2,882.70</b>			
Atlantic Tactical	Sheriff Ammunition	563.70	EJ043020	Yearly Ammo Order	04/22/2020
<b>Atlantic Tactical Total</b>		<b>563.70</b>			
Barns of Rose Hill	Barns of Rose Hill Contr	6,750.00	EJ043020	FY20 Civic Contribution - Remaining Amount	04/23/2020
<b>Barns of Rose Hill Total</b>		<b>6,750.00</b>			
BB&T	County Adm Pur Svcs	(213.75)	EJ043020	TK - IT, County Admin Reimbursement	04/09/2020
BB&T	IT Dues & Memb	5.84	EJ043020	TK - IT, County Admin Reimbursement	04/09/2020
BB&T	Electoral Travel	(622.38)	EJ043020	Omni Homestead Refund	03/03/2020
BB&T	Circuit C Noncap Office Equip	618.10	EJ043020	Stamps for Circuit Court	04/09/2020
BB&T	Sheriff Travel - Communication	720.00	EJ043020	Monthly Statement	04/09/2020
BB&T	Sheriff Travel - Sworn Staff	(114.00)	EJ043020	Monthly Statement	04/09/2020
BB&T	Sheriff Travel - Sworn Staff	(114.00)	EJ043020	Monthly Statement	04/09/2020
BB&T	Sheriff COS Mat & Sup	231.65	EJ043020	Monthly Statement	04/09/2020
BB&T	Sheriff PSU Mat & Sup	570.89	EJ043020	Monthly Statement	04/09/2020
BB&T	Sheriff SOS Mat & Sup	12.99	EJ043020	Monthly Statement	04/09/2020
BB&T	Sheriff Uniform Sworn Staff	55.59	EJ043020	Monthly Statement	04/09/2020
BB&T	Sheriff Noncap Office Equip	5,779.00	EJ043020	24/7 intensive use chair	04/09/2020
BB&T	Vol Fire Pur Svcs	199.50	EJ043020	Fire & EMS BB&T credit card statement April 20	04/09/2020
BB&T	EMS Miscellaneous	675.60	EJ043020	Fire & EMS BB&T credit card statement April 20	04/09/2020
BB&T	EMS Mat & Sup	62.11	EJ043020	Fire & EMS BB&T credit card statement April 20	04/09/2020
BB&T	EMS Personal Protection Equip	3,659.25	EJ043020	Breathing Filters	04/09/2020
BB&T	AIPool Maint Mat & Sup	154.04	EJ043020	rm BB&T Credit Card 3/11-3/25/2020	04/14/2020
BB&T	JAS Inventory -Mtls & Supplies	17.88	EJ043020	Supplies for Central Store	04/09/2020
BB&T	JAS Inventory -Mtls & Supplies	22.60	EJ043020	Supplies for Central Store	04/09/2020
<b>BB&amp;T Total</b>		<b>11,720.91</b>			
Berkeley Club Bevera	County Adm Maint Contracts	22.00	EJ043020	lbw Monthly Hot Cold Rental 3/15/2020	03/15/2020
Berkeley Club Bevera	County Adm Mat & Sup	42.70	EJ041520	brt Bottled Spring Water	03/30/2020
Berkeley Club Bevera	Comm Atty Mat & Sup	20.50	EJ041520	Water Bill April 2020	03/30/2020
Berkeley Club Bevera	Sheriff COS Mat & Sup	9.00	EJ043020	Cooler Rental	04/15/2020
Berkeley Club Bevera	Sheriff COS Mat & Sup	19.50	EJ041520	Water	03/30/2020
Berkeley Club Bevera	Sheriff COS Mat & Sup	26.00	EJ043020	Water	04/27/2020
Berkeley Club Bevera	Sheriff SOS Mat & Sup	9.00	EJ043020	Monthly Cooler Rental	04/15/2020
Berkeley Club Bevera	Sheriff SOS Mat & Sup	20.50	EJ041520	Water	03/30/2020
Berkeley Club Bevera	Sheriff SOS Mat & Sup	14.00	EJ043020	Water	04/27/2020
Berkeley Club Bevera	Maintenanc Water & Sewer	7.50	EJ041520	rm Berkely Maint Water	03/30/2020
<b>Berkeley Club Bevera Total</b>		<b>190.70</b>			
Berryville Auto Part	Sheriff Pur Svcs	540.00	EJ041520	CCSO Vehicle Repair 1102	03/28/2020

**Clarke County  
Invoice History Report  
April 30, 2020**

<u>VENDOR NAME</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>WARRANT</u>	<u>FULL DESC</u>	<u>INVOICE DATE</u>
Berryville Auto Part	Sheriff Pur Svcs	17.00	EJ041520	CCSO Vehicle Repair 1501	03/31/2020
Berryville Auto Part	Sheriff Pur Svcs	210.00	EJ041520	CCSO Vehicle Repair 1303	04/10/2020
Berryville Auto Part	Sheriff Pur Svcs	72.00	EJ043020	CCSO Vehicle Repair 1701	04/14/2020
Berryville Auto Part	Sheriff Pur Svcs	40.00	EJ043020	CCSO Vehicle Repair 1601	04/14/2020
Berryville Auto Part	Sheriff Pur Svcs	125.00	EJ043020	CCSO Vehicle Repair 1601	04/17/2020
Berryville Auto Part	Sheriff Pur Svcs	156.00	EJ043020	CCSO Vehicle Repair 1503	04/17/2020
Berryville Auto Part	Sheriff Pur Svcs	129.00	EJ043020	CCSO Vehicle Repair 1801	04/20/2020
Berryville Auto Part	Sheriff Pur Svcs	230.00	EJ043020	CCSO Vehicle Repair 1402	04/25/2020
Berryville Auto Part	Sheriff Pur Svcs	139.99	EJ043020	CCSO Vehicle Repair 1303	04/28/2020
Berryville Auto Part	Sheriff PSU Mat & Sup	12.90	EJ041520	SDHC Card	03/30/2020
Berryville Auto Part	Sheriff PSU Mat & Sup	2.50	EJ043020	Battery	04/21/2020
Berryville Auto Part	Sheriff SOS Mat & Sup	6.93	EJ043020	Shop Towel	04/13/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	369.25	EJ041520	CCSO Vehicle Repair 1102	03/28/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	22.03	EJ041520	CCSO Vehicle Repair 1501	03/31/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	197.92	EJ041520	CCSO Vehicle Repair 1303	04/10/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	21.84	EJ043020	CCSO Vehicle Repair 1601	04/14/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	168.11	EJ043020	CCSO Vehicle Repair 1601	04/17/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	115.00	EJ043020	CCSO Vehicle Repair 1601	04/17/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	83.00	EJ043020	CCSO Vehicle Repair 1503	04/17/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	69.68	EJ043020	CCSO Vehicle Repair 1801	04/20/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	162.93	EJ043020	CCSO Vehicle Repair 1402	04/25/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	133.28	EJ043020	CCSO Vehicle Repair 1303	04/28/2020
<b>Berryville Auto Part Total</b>		<b>3,024.36</b>			
Berryville True Valu	Maintenanc Mat & Sup	58.97	EJ041520	rm BH Maint welding gloves wire	03/27/2020
Berryville True Valu	Maintenanc Mat & Sup	30.86	EJ041520	rm BH Maint zinc corners	04/07/2020
Berryville True Valu	Maintenanc Mat & Sup	6.58	EJ041520	rm BH Maint caulk	04/07/2020
Berryville True Valu	Maintenanc Mat & Sup	13.78	EJ043020	rm BH Maint tile board glue	04/13/2020
Berryville True Valu	Maintenanc Mat & Sup	39.99	EJ043020	rm BH Maint Diablo Blade	04/17/2020
Berryville True Valu	Maintenanc Mat & Sup	10.36	EJ043020	rm BH Maint Steel	04/21/2020
Berryville True Valu	Maintenanc Mat & Sup	14.38	EJ043020	rm BH Maint black paint Hammer	04/16/2020
Berryville True Valu	Maintenanc Mat & Sup	37.36	EJ043020	rm BH Maint paint supplies	04/21/2020
Berryville True Valu	Maintenanc Mat & Sup	14.99	EJ043020	rm BH NM Whip	04/22/2020
Berryville True Valu	Maintenanc Mat & Sup	19.06	EJ043020	rm BH Maint plumbing supplies	04/22/2020
Berryville True Valu	Rec Center Mat & Sup	124.13	EJ041520	Supplies	04/08/2020
Berryville True Valu	Rec Center Mat & Sup	32.45	EJ041520	supplies	04/08/2020
Berryville True Valu	Rec Center Mat & Sup	23.22	EJ043020	supplies	04/23/2020
Berryville True Valu	Pool Mat & Sup	38.08	EJ043020	supplies	04/20/2020
Berryville True Valu	RT Maint Mat & Sup	6.08	EJ041520	rm BH 100 N. Church wax gasket toilet bolts	03/24/2020
Berryville True Valu	225Rams Maint Mat & Sup	67.96	EJ041520	rm BH ACO paint and paint supplies	03/30/2020
Berryville True Valu	524West Maint Mat & Sup	5.49	EJ041520	rm BH 524 Westwood Rd flapper	03/27/2020
Berryville True Valu	AlOff Maint Mat & Sup	9.49	EJ041520	rm BH Maint gloves	03/30/2020
Berryville True Valu	AlPool Maint Mat & Sup	32.96	EJ041520	rm BH Pool couplings	03/30/2020
Berryville True Valu	AlPool Maint Mat & Sup	8.99	EJ041520	rm BH Pool endstop	03/30/2020
Berryville True Valu	AlPool Maint Mat & Sup	5.77	EJ041520	rm BH Pool bushing and adapters	03/30/2020
Berryville True Valu	AlPool Maint Mat & Sup	28.97	EJ041520	rm BH Pool Drain Elbow Valve	03/31/2020
Berryville True Valu	AlPool Maint Mat & Sup	8.99	EJ041520	rm BH Pool Gloves	04/02/2020
Berryville True Valu	AlPool Maint Mat & Sup	8.99	EJ041520	rm BH Pool fluo tube	04/02/2020
<b>Berryville True Valu Total</b>		<b>647.90</b>			
Biller Press	Sheriff PSU Mat & Sup	576.70	EJ043020	Parking Tickets	04/08/2020
<b>Biller Press Total</b>		<b>576.70</b>			
Blandy Experimental	Blandy Exp Farm Contrib	3,000.00	EJ043020	FY20 Civic Contribution	04/23/2020
<b>Blandy Experimental Total</b>		<b>3,000.00</b>			
Blossman Gas, Inc.	225Rams Maint Heating	216.08	EJ041520	rm Blossman ACO heating LP	04/07/2020
Blossman Gas, Inc.	225Rams Maint Heating	309.39	EJ043020	rm Blossman ACO heating LP	04/15/2020
<b>Blossman Gas, Inc. Total</b>		<b>525.47</b>			
Blue Ridge Volunteer	Blue Ridge Vol Fire Co Contrib	16,250.00	EJ041520	FY20 Q4 Allocation	04/01/2020
<b>Blue Ridge Volunteer Total</b>		<b>16,250.00</b>			
Blue Sky Towers	Sheriff Leases & Rentals	2,380.50	EJ041520	Tower, Transmittal, Antennae L	04/01/2020
<b>Blue Sky Towers Total</b>		<b>2,380.50</b>			
BMS Direct	Treasurer Postal Svcs	3,951.00	EJ041520	Postage-Real Estate 1st half 2020	04/10/2020
BMS Direct	Treasurer Postal Svcs	5,531.40	EJ041520	Postage-Personal Property 1st half 2020	04/10/2020
<b>BMS Direct Total</b>		<b>9,482.40</b>			
Bosserman, Barbara	Electoral Mat & Sup	8.83	EJ043020	Election Supplies - Brawny Paper Towels	04/05/2020
<b>Bosserman, Barbara Total</b>		<b>8.83</b>			
BOSWORTH SARAH JEAN-	Personal Property Tax Current	39.10	EJ043020		04/24/2020
<b>BOSWORTH SARAH JEAN- Total</b>		<b>39.10</b>			
Broy & Son Pump	225Rams Maint Pur Svcs	50.00	EJ043020	rm Broy&Son ACO repair sewer pump	04/09/2020
<b>Broy &amp; Son Pump Total</b>		<b>50.00</b>			
BSN Sports Inc	AlSOC Maint Mat & Sup	120.00	EJ041520	rm BSN Soccer Flags	03/12/2020
<b>BSN Sports Inc Total</b>		<b>120.00</b>			

**Clarke County  
Invoice History Report  
April 30, 2020**

<u>VENDOR NAME</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>WARRANT</u>	<u>FULL DESC</u>	<u>INVOICE DATE</u>
Cathy Harvey	Programs Refunds	67.00	EJ041520	refund	03/26/2020
<b>Cathy Harvey Total</b>		<b>67.00</b>			
Cathy Murdick	Rec Center Refunds	200.00	EJ041520	refund	04/09/2020
<b>Cathy Murdick Total</b>		<b>200.00</b>			
Catoctin Creek Disti	EMS Mat & Sup	217.00	EJ041520	Sanitizer for EMS	03/31/2020
Catoctin Creek Disti	JAS Inventory -Mtls & Supplies	1,014.78	EJ041520	Hand Sanitizer	03/31/2020
<b>Catoctin Creek Disti Total</b>		<b>1,231.78</b>			
Certified Languages	VictimWit Pur Svcs	17.40	EJ041520	March 2020	03/31/2020
<b>Certified Languages Total</b>		<b>17.40</b>			
Chanel Gillson	Rec Center Refunds	60.00	EJ041520	Refund	04/13/2020
<b>Chanel Gillson Total</b>		<b>60.00</b>			
Chatman, Stacey	Programs Pur Svcs	79.17	EJ041520	Contracted Employees	04/01/2020
<b>Chatman, Stacey Total</b>		<b>79.17</b>			
City of Winchester	Juv Det Ctr Intergov Svc Agree	4,305.00	EJ041520	NRJDC FY20 Q3 Allocation	04/01/2020
<b>City of Winchester Total</b>		<b>4,305.00</b>			
Clarke County Health	Vol Fire Pur Svcs	136.74	EJ041520	Fire & EMS immunizations NFPA physicals	04/01/2020
<b>Clarke County Health Total</b>		<b>136.74</b>			
Clarke County Sherif	Sheriff Postal Svcs	167.82	EJ041520	Petty Cash for 1/1/2020 - 4/3/2020	04/03/2020
Clarke County Sherif	Sheriff COS Mat & Sup	13.29	EJ041520	Petty Cash for 1/1/2020 - 4/3/2020	04/03/2020
Clarke County Sherif	Sheriff PSU Mat & Sup	19.55	EJ041520	Petty Cash for 1/1/2020 - 4/3/2020	04/03/2020
Clarke County Sherif	Sheriff SOS Mat & Sup	21.93	EJ041520	Petty Cash for 1/1/2020 - 4/3/2020	04/03/2020
Clarke County Sherif	Sheriff Uniform Sworn Staff	60.37	EJ041520	Petty Cash for 1/1/2020 - 4/3/2020	04/03/2020
<b>Clarke County Sherif Total</b>		<b>282.96</b>			
Clarke County Treasu	BoS Miscellaneous Expenditures	144.44	EJ043020	Petty cash reimbursement	04/22/2020
Clarke County Treasu	Treasurer Postal Svcs	1.65	EJ043020	Petty cash reimbursement	04/22/2020
Clarke County Treasu	IT Mat & Sup	17.37	EJ043020	Petty cash reimbursement	04/22/2020
Clarke County Treasu	Registrar Dues & Memb	10.00	EJ043020	Petty cash reimbursement	04/22/2020
Clarke County Treasu	Clk of CC Postal Svcs	23.15	EJ043020	Petty cash reimbursement	04/22/2020
Clarke County Treasu	Parks Adm Postal Svcs	297.78	EJ043020	Petty cash reimbursement	04/22/2020
<b>Clarke County Treasu Total</b>		<b>494.39</b>			
Clean Water Pool	Pool Chemicals	187.52	EJ041520	rm Clean Water Pool Chemicals	04/02/2020
Clean Water Pool	Pool Chemicals	76.02	EJ043020	rm Clean Water Pool Chemicals	04/14/2020
<b>Clean Water Pool Total</b>		<b>263.54</b>			
Combs Wastewater Man	AIOff Maint Pur Svcs	140.00	EJ041520	rm Combs Park Porta Potty April 2020	04/01/2020
<b>Combs Wastewater Man Total</b>		<b>140.00</b>			
Comcast	IT Telecomm Online Tech	209.32	EJ043020	Government	04/27/2020
Comcast	Sheriff Pur Svcs	87.27	EJ043020	Comcast High-Speed Internet	04/21/2020
<b>Comcast Total</b>		<b>296.59</b>			
Commercial Press	Com of Rev Pur Svcs	65.00	EJ041520	bsns cards	03/31/2020
Commercial Press	AnimalCtrl Printing & Binding	145.75	EJ043020	rm Commerical Press ACO Adoption Contracts	04/10/2020
Commercial Press	VictimWit Mat & Sup	52.50	EJ041520	Business Cards for Shannon	03/27/2020
<b>Commercial Press Total</b>		<b>263.25</b>			
ComputerPlus	IT Maint Contracts	127.00	EJ041520	IBM Hardware Support - AS400 May	04/01/2020
<b>ComputerPlus Total</b>		<b>127.00</b>			
Concern Hotline	Concern Hotline Entity Gift	1,000.00	EJ041520	FY20 Allocation	03/31/2020
<b>Concern Hotline Total</b>		<b>1,000.00</b>			
Cornet Inc	104Church Maint Pur Svcs	575.00	EJ041520	rm Cornet 104 N, Church emergency for faulty acuat	03/26/2020
Cornet Inc	104Church Maint Pur Svcs	2,014.50	EJ043020	104 N. Church Repair Fire prot	04/07/2020
<b>Cornet Inc Total</b>		<b>2,589.50</b>			
County of Frederick	RefuseDisp Intergov Svc Agree	1,658.70	EJ043020	County Resident refuse	04/03/2020
County of Frederick	RefuseDisp Intergov Svc Agree	740.60	EJ043020	Citizens center	04/03/2020
County of Frederick	RefuseDisp Intergov Svc Agree	599.30	EJ043020	VDOT Clarke County Refuse	04/03/2020
County of Frederick	RefuseDisp Intergov Svc Agree	9,670.04	EJ043020	Refuse big shared citizens sites	04/20/2020
<b>County of Frederick Total</b>		<b>12,668.64</b>			
County of Warren	RefuseDisp Intergov Svc Agree	4,896.06	EJ041520	Shenandoah Farms Refuse	03/31/2020
<b>County of Warren Total</b>		<b>4,896.06</b>			
Covetrus North Ameri	AnimalCtrl Mat & Sup	105.55	EJ043020	rm Covetrus Fatal plus solution	04/17/2020
<b>Covetrus North Ameri Total</b>		<b>105.55</b>			
Crystal Springs	Parks Adm Dues & Memb	4.64	EJ041520	water	03/24/2020
<b>Crystal Springs Total</b>		<b>4.64</b>			
Daly Computers	IT Technology SW/OL Content	307.00	EJ043020	SRX VPN Licenses	04/09/2020
Daly Computers	IT Noncap Technology Hardware	598.00	EJ041520	Yealink conference phone	04/06/2020
Daly Computers	IT Noncap Technology Hardware	600.00	EJ043020	Epson Scanners -Soc Serv	04/14/2020
<b>Daly Computers Total</b>		<b>1,505.00</b>			
DDL Business Sys	Clk of CC Maint Contracts	32.80	EJ043020	SN7940 Copier Maintenance -Cir	03/25/2020
DDL Business Sys	Parks Adm Maint Contracts	358.15	EJ041520	SN 3807 Copier Maintenance-CCP	03/25/2020
DDL Business Sys	Coop Ext Maint Contracts	55.22	EJ041520	SN1435-Copier Maintenance	03/25/2020
DDL Business Sys	JAS IT Maint Contracts	80.50	EJ041520	JAS Copier Maintenance	03/25/2020
DDL Business Sys	JAS IT Capital Outlay Add	-	EJ041520	JAS Copier Maintenance	03/25/2020
<b>DDL Business Sys Total</b>		<b>526.67</b>			

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<u>VENDOR NAME</u>	<u>ACCOUNT DESC</u>	<u>AMOUNT</u>	<u>WARRANT</u>	<u>FULL DESC</u>	<u>INVOICE DATE</u>
DMV	Treasurer DMV Stop	600.00	EJ043020	March 2020 DMV Stops	03/31/2020
<b>DMV Total</b>		600.00			
Doing Better Busines	Com of Rev Maint Contracts	12.50	EJ043020	New Copier for Treasurer/COR	04/09/2020
Doing Better Busines	Treasurer Maint Contracts	12.50	EJ043020	New Copier for Treasurer/COR	04/09/2020
Doing Better Busines	Sheriff Maint Contracts	340.55	EJ043020	Copier Maintenance-IMC3000(SN:	04/11/2020
Doing Better Busines	EMS Mat & Sup	12.50	EJ043020	New Copier for Treasurer/COR	04/09/2020
<b>Doing Better Busines Total</b>		378.05			
DOUGHERTY ELIZABETH	Personal Property Tax Current	73.11	EJ043020		04/16/2020
<b>DOUGHERTY ELIZABETH Total</b>		73.11			
eCore Software Inc	EMS Technology SW/OL Content	187.00	EJ041520	Fire & EMS epro scheduling lease May 2020	04/01/2020
<b>eCore Software Inc Total</b>		187.00			
Emergency Medical	EMS Mat & Sup	627.00	EJ041520	Fire & EMS supplies Covid-19	03/26/2020
<b>Emergency Medical Total</b>		627.00			
Emmart Oil	524West Maint Heating	141.44	EJ041520	rm Emmart Oil 524 Westwood heating oil	04/02/2020
Emmart Oil	309WMain Maint Heating	275.98	EJ041520	rm Emmart Oil 309 W.Main St heating oil	04/02/2020
<b>Emmart Oil Total</b>		417.42			
Endless Summer Aquat	Pool Chemicals	1,970.00	EJ041520	rm Enless Summer Pool Chemicals	04/07/2020
<b>Endless Summer Aquat Total</b>		1,970.00			
Frederick-Winchester	Sanitation Intergov Svc Agreem	2,616.49	EJ041520	March 2020 charge	04/01/2020
<b>Frederick-Winchester Total</b>		2,616.49			
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	102.00	EJ041520	short sleeve shirts	03/16/2020
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	118.75	EJ041520	jacket	03/19/2020
<b>Galls/Best Uniforms Total</b>		220.75			
GCA Education Servic	Maintenanc Custodial Contracts	4,530.07	EJ041520	rm ABM Cleaning Service for April, 2020	04/01/2020
GCA Education Servic	JGC Maintenanc Custodial Contr	1,187.75	EJ041520	rm ABM Cleaning Service for April, 2020	04/01/2020
GCA Education Servic	311EMain Maint Cus Contracts	461.25	EJ041520	rm ABM Cleaning Service for April, 2020	04/01/2020
<b>GCA Education Servic Total</b>		6,179.07			
General Sales of Vir	AIRec Maint Mat & Sup	31.80	EJ041520	rm General S Rec Center Spray	04/10/2020
<b>General Sales of Vir Total</b>		31.80			
Grand Rental	AIOff Maint Mat & Sup	37.40	EJ041520	rm Grand Rental Park Edger	03/09/2020
Grand Rental	AIOff Maint Mat & Sup	395.79	EJ041520	rm Grand Rental Park brush cutter	04/03/2020
<b>Grand Rental Total</b>		433.19			
Grubb, Kristen	Programs Pur Svcs	78.75	EJ041520	contracted employee	04/01/2020
<b>Grubb, Kristen Total</b>		78.75			
Hall, Monahan	Legal Svc Pur Svcs	2,687.50	EJ041520	lbw March 2020 PC, Op Lit, Spec Elec, Josep, BoS	04/01/2020
Hall, Monahan	Plan Com Pur Svcs	40.00	EJ041520	lbw March 2020 PC, Op Lit, Spec Elec, Josep, BoS	04/01/2020
<b>Hall, Monahan Total</b>		2,727.50			
Hess, Pam	Sheriff COS Mat & Sup	59.19	EJ043020	Cleaning Supplies / ECC Appreciation Week	04/13/2020
<b>Hess, Pam Total</b>		59.19			
ID Networks Inc	Sheriff Maint Contracts	2,142.00	EJ043020	Maintenance Contract 6/1/20 - 5/31/2020	05/01/2020
<b>ID Networks Inc Total</b>		2,142.00			
Inova Occupational H	Vol Fire Pur Svcs	85.75	EJ041520	Fire & EMS NFPA physical vaccine March 20	04/03/2020
<b>Inova Occupational H Total</b>		85.75			
John H Enders Fire	Enders Volunteer Fire Co Contr	22,500.00	EJ041520	Fourth quarter stipend FY20	04/01/2020
<b>John H Enders Fire Total</b>		22,500.00			
Joseph Roan	Programs Refunds	72.00	EJ043020	refund	04/21/2020
<b>Joseph Roan Total</b>		72.00			
Kalbian, Maral	HstPrvCom Pur Svcs	715.00	EJ041520	HPC hours	03/30/2020
<b>Kalbian, Maral Total</b>		715.00			
KNS Technologies	Econ Dev Maint Svc Contracts	150.00	EJ043020	Website Maintenance March	04/02/2020
<b>KNS Technologies Total</b>		150.00			
Language Line Servic	Sheriff Pur Svcs	16.59	EJ041520	Monthly Service	03/31/2020
<b>Language Line Servic Total</b>		16.59			
Leading Edge	EMS Clothing	2,307.44	EJ041520	CLOTHING: ATHLETIC, CASUAL, DR	02/06/2020
Leading Edge	EMS Clothing	196.81	EJ041520	CLOTHING: ATHLETIC, CASUAL, DR	03/18/2020
<b>Leading Edge Total</b>		2,504.25			
LexisNexis	Sheriff Pur Svcs	150.00	EJ041520	Monthly Service	03/31/2020
<b>LexisNexis Total</b>		150.00			
Lord Fairfax Commun	Lord FairfaxComm College Cont	4,449.00	EJ041520	FY20 Q4 Allocation	04/02/2020
<b>Lord Fairfax Commun Total</b>		4,449.00			
Lord Fairfax EMS	Vol Fire Pur Svcs	226.00	EJ043020	Fire & EMS CPR class-cards Sheriffs office 2/20/20	04/16/2020
<b>Lord Fairfax EMS Total</b>		226.00			
Lowes	Maintenanc Mat & Sup	136.73	EJ043020	rm Lowes Maint tools boards	04/14/2020
Lowes	AIOff Maint Mat & Sup	40.61	EJ041520	rm Lowes Park boards for Concession st door	03/30/2020
<b>Lowes Total</b>		177.34			
Mallory Safety	Sheriff PSU Mat & Sup	484.50	EJ041520	CV-disposable gloves	04/06/2020
Mallory Safety	EMS Mat & Sup	403.80	EJ041520	Fire & EMS PPE Supplies Covid-19	03/30/2020
Mallory Safety	EMS Personal Protection Equip	285.00	EJ043020	CV: Gowns	04/17/2020
<b>Mallory Safety Total</b>		1,173.30			
Mansfield Oil Co	County Adm Vehicle Fuel	29.55	EJ043020	rm Mansfield Oil Fuel Cost for 3/16/20-3/31/20	04/15/2020

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Mansfield Oil Co	County Adm Vehicle Fuel	64.04	EJ043020	rm Mansfield Oil Fuel 4/1/20-4/15/20	04/22/2020
Mansfield Oil Co	Sheriff Vehicle Fuel	1,343.19	EJ043020	Fuel for 3/16 - 3/31/2020	04/15/2020
Mansfield Oil Co	Sheriff Vehicle Fuel	1,562.35	EJ043020	Fuel for 4/1 - 4/15/2020	04/22/2020
Mansfield Oil Co	EMS Vehicle Fuel	54.32	EJ043020	rm Mansfield Oil Fuel Cost for 3/16/20-3/31/20	04/15/2020
Mansfield Oil Co	EMS Vehicle Fuel	46.10	EJ043020	rm Mansfield Oil Fuel 4/1/20-4/15/20	04/22/2020
Mansfield Oil Co	Bldg Insp Vehicle Fuel	27.34	EJ043020	rm Mansfield Oil Fuel Cost for 3/16/20-3/31/20	04/15/2020
Mansfield Oil Co	Bldg Insp Vehicle Fuel	70.96	EJ043020	rm Mansfield Oil Fuel 4/1/20-4/15/20	04/22/2020
Mansfield Oil Co	AnimalCtrl Vehicle Fuel	33.28	EJ043020	rm Mansfield Oil Fuel Cost for 3/16/20-3/31/20	04/15/2020
Mansfield Oil Co	Maintenanc Mat & Sup	99.31	EJ043020	rm Mansfield Oil Fuel 4/1/20-4/15/20	04/22/2020
Mansfield Oil Co	Maintenanc Vehicle Fuel	127.90	EJ043020	rm Mansfield Oil Fuel Cost for 3/16/20-3/31/20	04/15/2020
<b>Mansfield Oil Co Total</b>		<b>3,458.34</b>			
McCormick Paint Work	AlRec Maint Mat & Sup	263.60	EJ041520	rm McCormick Rec Center light blue paint	03/31/2020
<b>McCormick Paint Work Total</b>		<b>263.60</b>			
Meridian Medical	EMS Mat & Sup	3,416.68	EJ043020	Fire & EMS cyanokit supplies 4-15-20	04/03/2020
<b>Meridian Medical Total</b>		<b>3,416.68</b>			
Miller, Sue	Programs Pur Svcs	123.90	EJ041520	contracted employee	04/01/2020
Miller, Sue	Programs Pur Svcs	177.45	EJ043020	contracted employee	04/15/2020
<b>Miller, Sue Total</b>		<b>301.35</b>			
Millers Supplie(B-K)	Clk of CC Mat & Sup	50.75	EJ043020	Stamp	04/21/2020
Millers Supplie(B-K)	JAS Inventory -Mtls & Supplies	299.85	EJ043020	COVID-Cloth Masks for Central	04/22/2020
Millers Supplie(B-K)	JAS Inventory -Mtls & Supplies	299.85	EJ043020	COVID-Cloth Masks for Central	04/22/2020
<b>Millers Supplie(B-K) Total</b>		<b>650.45</b>			
Montgomery, Christel	Programs Pur Svcs	389.81	EJ043020	contracted employee	04/22/2020
<b>Montgomery, Christel Total</b>		<b>389.81</b>			
Motorola Solutions	Sheriff Pur Svcs	190.80	EJ041520	Reinstall	03/27/2020
Motorola Solutions	Sheriff Pur Svcs	61.30	EJ041520	Install Replacement Light	03/27/2020
Motorola Solutions	Sheriff Pur Svcs	61.30	EJ041520	Fix Radio	03/27/2020
Motorola Solutions	Sheriff VRP Mat & Sup	969.88	EJ041520	Install Replacement Light	03/27/2020
Motorola Solutions	Sheriff VRP Mat & Sup	2.83	EJ041520	Fix Radio	03/27/2020
<b>Motorola Solutions Total</b>		<b>1,286.11</b>			
NOBOA RENE CARLOS	Personal Property Tax Current	20.26	EJ043020		04/28/2020
NOBOA RENE CARLOS	Personal Property Tax Current	181.85	EJ043020		04/28/2020
<b>NOBOA RENE CARLOS Total</b>		<b>202.11</b>			
Northwest Virginia R	Drug Task Force Entity Gift	3,044.30	EJ041520	First Qrt 2020 Expenses	04/01/2020
<b>Northwest Virginia R Total</b>		<b>3,044.30</b>			
Northwestern Communi	NW Community Svc Entity Gift	23,500.00	EJ043020	FY20 Q4 Allocation	04/27/2020
<b>Northwestern Communi Total</b>		<b>23,500.00</b>			
NSVSAC	N Shen Vally Sub Abuse Coal Co	3,750.00	EJ041520	FY20 Q4 Allocation	04/01/2020
<b>NSVSAC Total</b>		<b>3,750.00</b>			
Office Depot	County Adm Mat & Sup	446.72	EJ043020	Toner Cartridges	04/14/2020
Office Depot	County Adm Mat & Sup	135.99	EJ043020	ITEM: Brenton Studio(R) Mayha	04/16/2020
Office Depot	JAS Inventory -Mtls & Supplies	100.20	EJ043020	Supplies for Central Store	03/30/2020
Office Depot	JAS Inventory -Mtls & Supplies	88.22	EJ043020	Supplies for Central Store	04/15/2020
<b>Office Depot Total</b>		<b>771.13</b>			
Our Health Inc	Our Health Entity Gift	1,600.00	EJ043020	FY20 Q4 Allocation	04/23/2020
<b>Our Health Inc Total</b>		<b>1,600.00</b>			
Pitney Bowes	Com of Rev Mat & Sup	113.04	EJ041520	Postage machine ink	01/21/2020
Pitney Bowes	Treasurer Mat & Sup	113.04	EJ041520	Postage machine ink	01/21/2020
<b>Pitney Bowes Total</b>		<b>226.08</b>			
Police and Sheriffs	Sheriff Uniform Sworn Staff	17.55	EJ043020	ID Badge	04/10/2020
Police and Sheriffs	EMS Mat & Sup	429.65	EJ041520	Fire & EMS ID badges Covid-19	04/03/2020
Police and Sheriffs	EMS Mat & Sup	159.65	EJ041520	Fire & EMS ID badges	04/10/2020
<b>Police and Sheriffs Total</b>		<b>606.85</b>			
Premier Accounts Rec	EMS Pur Svcs	2,479.56	EJ041520	Premier Accts Rec Mng EMS Billing Invoice March 20	04/02/2020
<b>Premier Accounts Rec Total</b>		<b>2,479.56</b>			
Purchase Power	BoS Postal Services	176.45	EJ041520	Postage through 4/10/20	04/03/2020
Purchase Power	County Adm Postal Svcs	10.00	EJ041520	Postage through 4/10/20	04/03/2020
Purchase Power	Com of Rev Postal Svcs	1,083.00	EJ041520	Postage through 4/10/20	04/03/2020
Purchase Power	Treasurer Postal Svcs	757.05	EJ041520	Postage through 4/10/20	04/03/2020
Purchase Power	Electoral Postal Svcs	69.60	EJ041520	Postage through 4/10/20	04/03/2020
Purchase Power	Registrar Postal Svcs	129.50	EJ041520	Postage through 4/10/20	04/03/2020
Purchase Power	Clk of CC Postal Svcs	120.65	EJ041520	Postage through 4/10/20	04/03/2020
Purchase Power	EMS Postal Services	5.50	EJ041520	Postage through 4/10/20	04/03/2020
Purchase Power	Bldg Insp Postal Svcs	9.00	EJ041520	Postage through 4/10/20	04/03/2020
Purchase Power	Parks Adm Postal Svcs	49.65	EJ041520	Postage through 4/10/20	04/03/2020
Purchase Power	Plan Adm Postal Svcs	77.85	EJ041520	Postage through 4/10/20	04/03/2020
Purchase Power	Coop Ext Postal Svcs	38.70	EJ041520	Postage through 4/10/20	04/03/2020
<b>Purchase Power Total</b>		<b>2,526.95</b>			
Radial Tire	Sheriff VRP Mat & Sup	531.36	EJ043020	Tires for 1701	04/13/2020
Radial Tire	Sheriff VRP Mat & Sup	531.36	EJ043020	Tires 1801	04/21/2020



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<b>Radial Tire Total</b>		1,062.72			
Rappahannock Electri	SWC Electrical Services	137.98	EJ041520	rm REC County Elect 3/1/20-4/1/20	04/07/2020
Rappahannock Electri	JGC Maintenanc Electric	3,545.65	EJ041520	rm REC County Elect 3/1/20-4/1/20	04/07/2020
Rappahannock Electri	RT Maintenanc Electric	690.55	EJ041520	rm REC County Elect 3/1/20-4/1/20	04/07/2020
Rappahannock Electri	ChurchSt Maint Electric	1,821.85	EJ041520	rm REC County Elect 3/1/20-4/1/20	04/07/2020
Rappahannock Electri	104Church Maint Electric	797.36	EJ041520	rm REC County Elect 3/1/20-4/1/20	04/07/2020
Rappahannock Electri	225Rams Maint Electric	364.80	EJ041520	rm REC County Elect 3/1/20-4/1/20	04/07/2020
Rappahannock Electri	524West Maint Electric	118.67	EJ041520	rm REC County Elect 3/1/20-4/1/20	04/07/2020
Rappahannock Electri	AIRec Maint Electric	1,444.88	EJ041520	rm REC County Elect 3/1/20-4/1/20	04/07/2020
Rappahannock Electri	AIOff Maint Electric	380.39	EJ041520	rm REC County Elect 3/1/20-4/1/20	04/07/2020
Rappahannock Electri	AIPool Maint Electric	97.38	EJ041520	rm REC County Elect 3/1/20-4/1/20	04/07/2020
Rappahannock Electri	AlBase Maint Electric	22.22	EJ041520	rm REC County Elect 3/1/20-4/1/20	04/07/2020
Rappahannock Electri	AlSoc Maint Electric	45.25	EJ041520	rm REC County Elect 3/1/20-4/1/20	04/07/2020
Rappahannock Electri	Kohn Maint Elec Svcs	74.47	EJ041520	rm REC County Elect 3/1/20-4/1/20	04/07/2020
Rappahannock Electri	309WMain Maint Electrical Svcs	37.92	EJ041520	rm REC County Elect 3/1/20-4/1/20	04/07/2020
Rappahannock Electri	311EMain Maint Electric	491.33	EJ041520	rm REC County Elect 3/1/20-4/1/20	04/07/2020
Rappahannock Electri	129Rams Maint Electric	200.43	EJ041520	rm REC County Elect 3/1/20-4/1/20	04/07/2020
<b>Rappahannock Electri Total</b>		10,271.13			
Republic Services	SWC Pur Svcs	3,750.00	EJ041520	Acct 3-0976-4820460 Schools Du	03/31/2020
Republic Services	LitterCtrl Pur Svcs	79.95	EJ041520	Gov't DumpstersAcct 3-0976-001	03/31/2020
Republic Services	LitterCtrl Pur Svcs	860.00	EJ041520	Acct 3-0976-4784245 Litter Bin	03/31/2020
Republic Services	Maintenanc Maint Contracts	744.93	EJ041520	Gov't DumpstersAcct 3-0976-001	03/31/2020
Republic Services	JGC Maint Contracts	81.04	EJ041520	Gov't DumpstersAcct 3-0976-001	03/31/2020
<b>Republic Services Total</b>		5,515.92			
Ricoh Usa	District C Maint Contracts	122.91	EJ043020	SN 4206- Copier Maintenance-Ge	04/16/2020
Ricoh Usa	J&D Court Maint Contracts	39.29	EJ041520	SN 3193 Copier Maintenance - J	03/27/2020
Ricoh Usa	Sheriff Maint Contracts	28.40	EJ041520	SN 9288 Copier Maintenance	04/01/2020
Ricoh Usa	Sheriff Maint Contracts	276.00	EJ043020	SN 8373 Copier Maintenance	04/21/2020
Ricoh Usa	Maintenanc Maint Contracts	25.15	EJ041520	SN 6522 Copier Maintenance	03/24/2020
<b>Ricoh Usa Total</b>		491.75			
Riddleberger Bros	225Rams Maint Pur Svcs	1,228.85	EJ041520	rm RBI ACO Issues with limit switch open intake ch	03/16/2020
<b>Riddleberger Bros Total</b>		1,228.85			
Romona Delafe	Rec Center Refunds	40.00	EJ041520	refund	04/01/2020
<b>Romona Delafe Total</b>		40.00			
S&S Worldwide	Programs Mat & Sup	30.07	EJ041520	supplies	03/26/2020
<b>S&amp;S Worldwide Total</b>		30.07			
Safariland	Sheriff Travel - Sworn Staff	495.00	EJ043020	Less Lethal Instructor Class - JC McDonald	04/21/2020
<b>Safariland Total</b>		495.00			
Secure Shred	Sheriff Pur Svcs	75.00	EJ043020	Monthly Service	03/02/2020
Secure Shred	Sheriff Pur Svcs	50.00	EJ041520	Monthly Shredding Service	04/02/2020
<b>Secure Shred Total</b>		125.00			
Shannon-Baum Signs I	Maintenanc Mat & Sup	96.00	EJ041520	rm Shannon B County 2 Road Signs	04/06/2020
Shannon-Baum Signs I	Maintenanc Mat & Sup	196.00	EJ041520	rm Shannon B County 4 Road Signs	04/07/2020
<b>Shannon-Baum Signs I Total</b>		292.00			
Shenandoah Area Agen	SAAA EntityGift	10,000.00	EJ041520	FY20 Q4 Allocation	04/02/2020
<b>Shenandoah Area Agen Total</b>		10,000.00			
Shentel	IT Telecomm Online Tech	2,294.34	EJ041520	Government Shentel Dark Fiber	04/01/2020
Shentel	IT Leases & Rentals	690.00	EJ041520	Government Shentel Dark Fiber	04/01/2020
<b>Shentel Total</b>		2,984.34			
Sherwin-Williams	AIRec Maint Mat & Sup	128.97	EJ043020	rm Sherwin Williams Rec Center Dark Blue Paint	04/14/2020
<b>Sherwin-Williams Total</b>		128.97			
Shred-It	Com of Rev Pur Svcs	167.97	EJ041520	shredding	02/22/2020
Shred-It	Com of Rev Pur Svcs	220.69	EJ041520	shredding services	03/26/2020
Shred-It	Treasurer Pur Svcs	52.72	EJ043020	shredding services	04/01/2020
<b>Shred-It Total</b>		441.38			
Signet Screen Printi	Electoral Mat & Sup	119.90	EJ043020	OOE Caps	04/14/2020
<b>Signet Screen Printi Total</b>		119.90			
Solenberger	AIPool Maint Mat & Sup	24.56	EJ041520	rm Solenberger Pool V500 gauge	04/02/2020
<b>Solenberger Total</b>		24.56			
Sponsellers Flower S	County Adm Miscellaneous Expen	44.95	EJ041520	brt flowers keeler	03/30/2020
<b>Sponsellers Flower S Total</b>		44.95			
Supply Room, The	District C Mat & Sup	9.55	EJ041520	Tissue	02/25/2020
Supply Room, The	District C Mat & Sup	17.26	EJ041520	Mousepad and wrist rest	02/27/2020
Supply Room, The	District C Mat & Sup	17.92	EJ043020	Duster	03/26/2020
<b>Supply Room, The Total</b>		44.73			
TeamCraft Roofing	104Church Maint Pur Svcs	726.10	EJ041520	rm TeamCraft 104 N. Church roof repairs	04/09/2020
<b>TeamCraft Roofing Total</b>		726.10			
Tech Team Solutions	Clk of CC Pur Svcs	230.00	EJ043020	typewriter repair	03/31/2020
<b>Tech Team Solutions Total</b>		230.00			
Thomson Reuters	Comm Atty Dues & Memb	42.00	EJ041520	Westlaw April 2020	04/01/2020

Clarke County  
Invoice History Report  
April 30, 2020

VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC	INVOICE DATE
<b>Thomson Reuters Total</b>		42.00			
TJ Distributors Inc	AIRec Maint Pur Svcs	2,925.00	EJ041520	Repairs on damaged Draper Gym	03/27/2020
<b>TJ Distributors Inc Total</b>		2,925.00			
Town of Berryville	Court Fines & Forfeitures	190.00	EJ041520	Court Fines 3/31/20	04/01/2020
<b>Town of Berryville Total</b>		190.00			
Treasurer Of Virgini	Exam&Bury Pur Svcs	20.00	EJ043020	medical examiner 04/01/20	04/01/2020
Treasurer Of Virgini	Building Permits	856.47	EJ043020	Third Quarter 2% Levy on Permit Fees	04/01/2020
<b>Treasurer Of Virgini Total</b>		876.47			
TrueShred	Registrar Pur Svcs	49.00	EJ043020	Shredding Service 4/3/20	04/03/2020
<b>TrueShred Total</b>		49.00			
US Uniform & Supply	Sheriff Uniform Sworn Staff	193.90	EJ043020	Pants	04/20/2020
<b>US Uniform &amp; Supply Total</b>		193.90			
Valley Car Wash	Sheriff Pur Svcs	437.60	EJ041520	Car Wash	03/31/2020
<b>Valley Car Wash Total</b>		437.60			
Valley Health	EMS Mat & Sup	1,181.87	EJ043020	WMC EMS Supply Invoice March 20	04/07/2020
<b>Valley Health Total</b>		1,181.87			
VEDA	Econ Dev Dues & Memb	250.00	EJ041520	brt Econ Dev VEDA Membership Renewal	03/30/2020
<b>VEDA Total</b>		250.00			
Verizon	IT Telephone	821.97	EJ043020	phone bill	03/31/2020
Verizon	Sheriff Telephone	2,014.88	EJ041520	Central Alarm	04/01/2020
Verizon	Sheriff Telephone	78.72	EJ041520	Verizon Radio Tower	04/01/2020
<b>Verizon Total</b>		2,915.57			
Virginia Dept of Con	Parks Adm Mat & Sup	99.00	EJ043020	sign	04/27/2020
<b>Virginia Dept of Con Total</b>		99.00			
Virginia Tech	Coop Ext VPI Agent	9,552.48	EJ041520	Billing Salary FY2020 3rd Quarter	04/03/2020
<b>Virginia Tech Total</b>		9,552.48			
VITA	IT Telephone	136.07	EJ041520	Phone bill March	04/01/2020
VITA	District C Telephone	108.83	EJ041520	Phone bill March	04/01/2020
VITA	J&D Court Telephone	0.56	EJ041520	Phone bill March	04/01/2020
VITA	Clk of CC Telephone	0.41	EJ041520	Phone bill March	04/01/2020
VITA	Sheriff Telephone	1,104.40	EJ041520	Phone bill March	04/01/2020
VITA	JAS Finance Telephone	0.05	EJ041520	Phone bill March	04/01/2020
<b>VITA Total</b>		1,350.32			
Walmart	Rec Center Merch for Resale	36.84	EJ043020	supplies	03/17/2020
<b>Walmart Total</b>		36.84			
Warren County Fire	Vol Fire Companies Entity Gift	25,000.00	EJ043020	Yearly contribution	04/27/2020
<b>Warren County Fire Total</b>		25,000.00			
Washington Gas	JGC Maintenanc Heating	637.92	EJ043020	101 Chalmers Ct 03/13-04/13	04/15/2020
Washington Gas	RT Maintenanc Heating	76.94	EJ043020	100 N Church St 03/13-04/13	04/15/2020
Washington Gas	104Church Maint Heating	164.88	EJ043020	104 N Church St 04/15/20	04/15/2020
Washington Gas	AIRec Maint Heating	375.66	EJ043020	225 Al Smith Cir 03/14-04/14	04/16/2020
<b>Washington Gas Total</b>		1,255.40			
Winchester Star	BoS Advertising	1,560.60	EJ041520	brt PH2020-01 Budget	03/31/2020
Winchester Star	Parks Adm Advertising	85.00	EJ041520	summer staff ad	03/04/2020
<b>Winchester Star Total</b>		1,645.60			
<b>Grand Total</b>		<b>273,770.28</b>			

Date		Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund
04/16/19	<b>Appropriations Resolution: Total</b>	43,374,482	11,324,524	1,672,332	303,818	23,833,352	811,452	1,120,537	676,750	251,700	2,519,632	805,385	45,000	10,000
	<i>Adjustments:</i>													
7/16/2019	Sheriff's Body Armor		14,400											
7/16/2019	Sheriff's Crisis Intervention Team		5,000											
7/16/2019	Sheriff's School Resource Officer		67,407											
7/16/2019	Barns of Rose Hill Matching Grant		5,000											
7/16/2019	Conservation Easement: Conrad												40,000	
8/20/2019	Conservation Easement: Coleman												40,000	
9/17/2019	Sheriff Liability Claims		6,725											
10/15/2019	Broadband Grant							209,513						
10/15/2019	Medical Transport Insurance		500											
10/15/2019	SAFER Grant for 5 EMTs		67,259											
12/17/2019	FY 19 Government Capital Carryover							877,227						
12/17/2019	FY 19 School Capital Carryover								1,126,387					
12/17/2019	FY 19 School Operating Carryover								480,884					
12/17/2019	Public Safety Holiday Pay - Sheriff		36,487											
12/17/2019	Public Safety Holiday Pay - Fire & EMS		17,131											
1/13/2020	Morgan's Mill Appalachian Trail							15,000						
4/14/2020	Circuit Court Murder Trial		10,530											
4/14/2020	Commonwealth's Atty Murder Trial		4,880											
4/14/2020	Sheriff Vehicle Damage		10,030											
4/14/2020	Real Estate Assessment System							100,000						
5/11/2020	<i>Tri-County OIC Head Start Donation</i>								75,000					
	<b>Revised Appropriation</b>	46,583,842	11,569,873	1,672,332	303,818	23,833,352	811,452	2,322,277	2,359,021	251,700	2,519,632	805,385	125,000	10,000
	<b>Change to Appropriation</b>	3,209,360	245,349	0	0	0	0	1,201,740	1,682,271	0	0	0	80,000	0
	<b>Original Revenue Estimate</b>	16,543,314	3,352,470	1,070,369	156,675	10,478,424	811,452	275,452	154,000	0	212,472	2,000	30,000	0
	<i>Adjustments:</i>													
7/16/2019	Sheriff's Body Armor		4,000											
7/16/2019	Sheriff's Crisis Intervention Team		5,000											
7/16/2019	Sheriff's School Resource Officer		30,293											
7/16/2019	Conservation Easement: Conrad												20,000	
8/20/2019	Conservation Easement: Coleman												20,000	
9/17/2019	Sheriff Liability Claims		6,476											
10/15/2019	Broadband Grant							209,513						
10/15/2019	Medical Transport Insurance Donation		500											
10/15/2019	SAFER Grant for 5 EMTs		126,111											
12/17/2019	FY 19 Government Capital Carryover							530						
12/17/2019	FY 19 School Capital Carryover								149,000					
1/13/2020	Morgan's Mill Appalachian Trail: PATC							3,000						
1/13/2020	Morgan's Mill Appalachian Trail: ATC							4,000						
4/14/2020	Circuit Court Murder Trial		10,530											
4/14/2020	Sheriff Vehicle Damage		10,030											
5/11/2020	<i>Tri-County OIC Head Start Donation</i>								75,000					
	<b>Revised Revenue Estimate</b>	17,217,297	3,545,410	1,070,369	156,675	10,478,424	811,452	492,495	378,000	0	212,472	2,000	70,000	0
	<b>Change to Revenue Estimate</b>	673,983	192,940	0	0	0	0	217,043	224,000	0	0	0	40,000	0
	<b>Original Local Tax Funding</b>	26,831,168	7,972,054	601,963	147,143	13,354,928	0	845,085	522,750	251,700	2,307,160	803,385	15,000	10,000
	<b>Revised Local Tax Funding</b>	29,366,545	8,024,463	601,963	147,143	13,354,928	0	1,829,782	1,981,021	251,700	2,307,160	803,385	55,000	10,000
	<b>Change to Local Tax Funding</b>	2,535,377	52,409	0	0	0	0	984,697	1,458,271	0	0	0	40,000	0

*Italics = Proposed actions*

Title: General Fund Balance

05/04/20

Source: Clarke County Joint Administrative Services

	<u>PRIOR</u>	<u>CURRENT</u> <u>NOTES</u>
General Fund Balance (as of 6/30/2019)	10,868,468	10,868,468
<u>Designations</u>		
Liquidity Designation @ 12% of FY 20 Budgeted Operating Revenue	(\$3,551,151)	(\$3,551,151)
Stabilization Designation @ 3% of FY 20 Budgeted Operating Revenue	(887,788)	(887,788)
Continuing Local GF Appropriations for Capital Projects	-	- Was -1854084
Conservation Easements from Government Savings	(150,000)	(150,000) \$142,000 increased to \$150K
School Operating Savings	-	- Was -480884
Comprehensive Services Act Shortfall	(300,000)	(300,000)
Parks Master Plan	(130,000)	(130,000) Includes use for Kohn
Emergency Vehicles	(100,000)	(100,000) General use
Government Savings (GenGov, JAS, DSS)	(500,000)	(500,000) \$664,023 reduced to \$500K
Data and Communications Technology	(600,000)	(600,000) Final phase of communications upgrade
Leave Liability	(162,431)	(162,431) Source for Public Safety holiday pay retro. Was -269667
Community Facilities	(311,667)	(311,667) General Use (ex. CCSA) Source for AT access match (8K)
Economic Development	(150,000)	(150,000) General use for new opportunities
Jack Enders Blvd Project	(102,434)	(102,434) From Business Park sale proceeds
Human Services space	(237,811)	(237,811) DSS, NWCS, VDH
School Construction	(79,270)	(79,270) BES or JWMS
Real Estate Assessment Software	(30,000)	(30,000)
FY 19/20 Original Budget Surplus (Deficit)	(590,712)	(590,712)
TOTAL Designations	(7,883,264)	(7,883,264)
FY 20 YTD Expenditure Supplemental	(3,134,360)	(3,209,360)
FY 20 YTD Revenue Supplemental	598,983	673,983
Undesignated	449,827	449,827
<u>Changes to Designations</u>		
<i>Changes to Community Facilities (AT Access)</i>		8,000
<i>Changes to Leave Liability (Public Safety Holiday)</i>		53,618
<i>Changes to Real Estate Assessment Software</i>		100,000

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Clarke County  
YEAR-TO-DATE BUDGET REPORT

P 1  
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FOR 2020 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
94110 HVAC System Replacement	0	119,280	119,280	11,522.00	1,600.00	106,158.00	11.0%
94120 Roofing	0	52,732	52,732	.00	.00	52,732.00	.0%
94130 Painting and Flooring	25,000	0	25,000	.00	12,198.50	12,801.50	48.8%
94140 Landscaping	0	10,375	10,375	.00	.00	10,375.00	.0%
94150 Asphalt, Sidewalk, Path	25,000	3,136	28,136	2,759.22	.00	25,376.78	9.8%
94180 Courthouse Complex Repairs	0	27,681	27,681	5,312.50	7,187.50	15,181.00	45.2%
94310 Sheriff's Equipment	10,000	0	10,000	9,660.86	.00	339.14	96.6%
94320 Auto Replacement	30,000	246	30,246	24,255.69	.00	5,990.31	80.2%
94331 Sheriff's Vehicles	159,000	3,485	162,485	154,995.25	.00	7,489.75	95.4%
94409 Citizen's Convenience Center	0	4,105	4,105	4,105.00	.00	.00	100.0%
94502 Southeastern Coll. Trans Stud	0	44,701	44,701	44,700.08	.00	.92	100.0%
94508 Josephine School Museum Roof	0	852	852	.00	.00	852.00	.0%
94509 Morgan's Mill Appalachian Trl	0	15,000	15,000	.00	.00	15,000.00	.0%
94601 Technology Improvements	40,000	22,129	62,129	40,800.45	.00	21,328.55	65.7%
94603 Mobile Radio System	590,085	311,554	901,639	274,312.50	70,120.00	557,206.50	38.2%
94604 911 Phone System	241,452	0	241,452	34,680.00	.00	206,772.00	14.4%
94606 Telecommunic & Broadband Stud	0	209,513	209,513	.00	.00	209,513.00	.0%
94702 Swimming Pool	0	55,200	55,200	5,404.00	.00	49,796.00	9.8%
94703 Park Fencing	0	79,007	79,007	6,030.00	.00	72,977.00	7.6%
94708 Park-Kohn Prpty Development	0	15,000	15,000	.00	.00	15,000.00	.0%
94709 New Park Shelter	0	20,723	20,723	.00	.00	20,723.00	.0%
94802 Reassessment	0	207,021	207,021	102,775.45	.00	104,245.55	49.6%
GRAND TOTAL	1,120,537	1,201,740	2,322,277	721,313.00	91,106.00	1,509,858.00	35.0%

\*\* END OF REPORT - Generated by Thomas Judge \*\*

Joint Administrative Services Board  
April 27, 2020 Regular Meeting 10:00 am

At a regular meeting of the Joint Administrative Services Board held on Monday, April 27, 2020, at 10:00 am in the Meeting Room AB, Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

Members Present: Chuck Bishop, Chris Boies, Sharon Keeler, David Weiss

Members Absent: Chip Schutte

Staff Present: Brenda Bennett, Tom Judge (via phone)

Others Present: None

1. Call to Order - Determination of Quorum

At 10:00 am, David Weiss called the meeting to order.

2. Determination of Quorum

David Weiss determined that a quorum was present.

3. Approval of Minutes

**Chuck Bishop, seconded by Sharon Keeler, moved to approve the minutes for February 24, 2020, as presented. The motion carried by the following vote:**

Chuck Bishop	- Aye
Chris Boies	- Aye
Sharon Keeler	- Aye
Chip Schutte	- Absent
David Weiss	- Aye

4. Update on Effectiveness of JAS Working from Home.

Tom Judge highlights include:

- IT set Joint Administrative Services employees up with laptops so all can work from home and access phones, directories, and Munis.
- Been able to work adequately from home but it does make things awkward.
- The big issue will be childcare when everyone starts to return to the way things were, until childcare facilities reopen.
- When employees come into the office, they are maintaining two or less employees per office.

Brenda Bennett highlights include:

- Working from home makes it harder to separate work and home life.
- Mary Meredith has still been able to attend the Clarke County Sanitary Authority meetings.
- Mary Meredith has still been working on the official payments for the utility bills.
- Mike Legge has expressed that purchasing has slowed down because the schools are closed.
- Mike Legge also expressed that since the schools are closed, maintenance and other projects have been able to start.
- Mike Legge and Emily Johnson are still moving forward with the purchase cards.
- Everyone is still working through things but it may not be quite as efficient.
- Thanked Gordon Russell for all of the hard work to allow employees to work from home.

## 5. Discussion and Coordination of matters pertaining to Government and Schools.

Tom Judge highlights include:

- Salary increase as contingent budget item.
  - Original budget withdrew 5% salary increase from School Operating Budget, then it placed in a contingency in the General Fund an amount equivalent to 2% salary increase across the board for all.
  - The release of the 2% will depend on the General Fund Revenues.
  - Opining that it will probably be mid-January to early February before revenue is known. Adding that there may be intermittent economic reports that could give us confidence to releasing those funds prior to an actual review of revenue.

- Early February would give the most confidence in whether those funds could be released.
- Audit
  - The auditor will be here or attending remotely the second week of May, not sure at this point if they will want access to the facilities or if we can forward data to them.
  - It is possible that they will want to visit different locations.
- Open Enrollment for Health Insurance
  - Health Insurance enrollment for the coming year.
  - Done through Employee Self Service (ESS).
  - No change in the health insurance rates so do not expect many changes.
- Open Enrollment for Flex Benefits
  - For childcare and medical.
  - Received an agreement by a third party administrator that we could stop making the payroll deduction for childcare because there is not an expense at this time.
  - All employees who participate in the flex benefit for childcare were notified and given the option to continue to deduct or not deduct the benefit from their checks.
  - For flexible medical still doing payroll deductions, issue there is with the current situation elected surgeries, test, and non-emergent appointments are being postponed; therefore, employees are not spending what they anticipated they would spend.
  - Been looking into the problem of the deductions being in a lose it or use it mode. Could go to the perpetual carryover of balances just for this scenario.
  - Option for carryover would be to carryover all amounts for a year then in June 2021 go back to the 90-day period runout. For just this year do a one-year runout instead of the 90-day runout.

By consensus the Board agreed to allow Joint Administrative Services to take appropriate actions to handle the medical flex benefit plan for carryover balances and the communication to employees.

- Munis Upgrade
  - At this point we are a couple of upgrades behind.



- Gordon Russell has been working with Tyler Technologies to get the latest upgrade but with COVID-19 there has been a decrease in support personnel so delays have occurred.
- Unemployment
  - Thus far, we have received 27 claims.
  - Expecting many more in the coming month.
  - Total claimed, not finalized, amount is \$38,000 with a budget of \$10,000.
  - All of the claims have to go through the process and some may not qualify and be awarded.
  - With the changes in unemployment many people are filling a claim to see if they qualify since the payout is increased by \$600 a week.
  - Need to take a closer look at the unemployment fund because these claims from both county and schools should be compensable from the same unemployment fund.
  - Brenda Bennett stated that she has been researching the regulations and qualifications.
  - Tom Judge added that it may be beneficial to train the Government Agency Personnel Administrators so that they can answer these claims and move through the process.
- Summer Programs
  - Tom asked what the plan was for summer programs and summer school.
  - Chuck Bishop stated that the schools are planning for Summer school to begin in July as long as the now stated June 10 order still stands and does not get extended. Adding that it also depends on what Virginia phases look like to reopen.
  - Chris Boies stated that county was waiting on guidance from the Governor's office. Plan for the pool to be open and Parks and Recreation is looking at options, for example having classes outdoors. Chris Boies added that the offices at the Government Center have never closed so the big question would be of when the offices will reopen to the Public.

**6. Closed Session Pursuant to §2.2-3711-A1 Specific Employees or appointees of the Board**

**At 10:37 am, Chuck Bishop, seconded by Sharon Keeler, moved that the Joint Administrative Services Board enter Closed Session pursuant to §2.2-3711-A1 for the purpose of discussing personnel matters related to performance. The motion carried by the following vote:**

Chuck Bishop - Aye  
Chris Boies - Aye  
Sharon Keeler - Aye  
Chip Schutte - Absent  
David Weiss - Aye

**At 11:00 am, the members of the Joint Administrative Services Board, being assembled within the designated meeting place, with open doors, and in the presence of members of the public and/or the media desiring to attend, Chuck Bishop, seconded by Chris Boies, moved to reconvene in open session. The motion carried as follows:**

Chuck Bishop - Aye  
Chris Boies - Aye  
Sharon Keeler - Aye  
Chip Schutte - Absent  
David Weiss - Aye

**Chuck Bishop, seconded by Chris Boies, further moved to execute the following Certification of Closed Session:**

**CERTIFICATION OF CLOSED SESSION**

**WHEREAS, the Joint Administrative Services Board has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and**

**WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Joint Administrative Services Board that such closed meeting was conducted in conformity with Virginia law.**

**NOW, THEREFORE BE IT RESOLVED, that the Joint Administrative Services Board hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Joint Administrative Services Board. The motion was approved by the following roll-call vote:**

Chuck Bishop - Aye  
Chris Boies - Aye  
Sharon Keeler - Aye  
Chip Schutte - Absent  
David Weiss - Aye

No action was taken following Closed Session.

**7. Next Meeting**

May 18, 2020

**8. Adjournment**

At 11:02 am, David Weiss adjourned the meeting.

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Minutes Recorded by Chris Boies and Transcribed by Brianna R. Taylor

# **Clarke County Board of Supervisors**

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## **Government Projects Update**

# Clarke County Board of Supervisors

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## Miscellaneous Items

*[As identified after agenda publication and if necessary.]*

Board of Supervisors  
Summary of Required Actions Status Report

<i>Meeting/Letter Date</i>	<i>Item</i>	<i>Description</i>	<i>Responsibility</i>	<i>Status</i>	<i>Date Complete</i>
12/17/2019	2320	Process Code of Clarke County for CC-2019-02.	Brianna R. Taylor, Lora B. Walburn	01-30-2020 On hold, extended leave	
12/17/2019	2321	Provide Code of Clarke Notice of update	Brianna R. Taylor	01-30-2020 On hold, extended leave	
3/17/2020	2353	Following the period of advertisement, the Board of Supervisors will review submissions and set a timetable as to how it will proceed to select an interim representative for the Berryville District.	Board of Supervisors	Complete	4/21/2020
4/21/2020	2354	Process approved minutes for March 17, 2020.	Brianna R. Taylor	Complete	4/21/2020
4/21/2020	2355	Execute Resolution 2020-05R.	David S. Weiss	Complete	4/21/2020
4/21/2020	2356	Process Resolution 2020-05R.	Chris Boies, Brianna R. Taylor	Complete	4/21/2020
4/21/2020	2357	Execute Resolution 2020-06R.	David S. Weiss	Complete	4/21/2020
4/21/2020	2358	Process Resolution 2020-06R.	Chris Boies, Brianna R. Taylor	Complete	4/21/2020
4/21/2020	2359	Process appointments and update database.	Brianna R. Taylor	Complete	4/22/2020
4/21/2020	2360	Execute notice of appointment	David S. Weiss	Complete	4/21/2020
4/21/2020	2361	Setup interviews for May 7, 2020	Chris Boies	Complete	4/23/2020
4/21/2020	2362	Contact VRS for LEOs information	Tom Judge	Complete	4/28/2020
4/21/2020	2363	Develop revised budget	Tom Judge	Complete	4/23/2020
4/21/2020	2364	Inform Treasurers Office of change in due date	Chris Boies	Complete	4/21/2020

Upon completion, please provide status update to Brianna R. Taylor for database entry.  
May 19, 2020, Clarke County Board of Supervisors Regular Meeting Packet

# Clarke County Board of Supervisors

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## Board Member Committee Status Reports

### Terri T. Catlett

- Board of Supervisors Finance Committee, BoS - Appointed Member
- Career and Technical Education Advisory Committee BoS - Appointed Member
- Clarke County Historic Preservation Commission BoS - Liaison
- Clarke County Humane Foundation BoS - Liaison
- Clarke County School Board BoS - Liaison
- Community Policy and Management Team BoS - Appointed Member
- Conservation Easement Authority BoS - Appointed Member
- Parks & Recreation Advisory Board BoS - Liaison
- Strategic Planning Committee BoS - Appointed Member
- Towns and Villages: Millwood BoS - Liaison
- Towns and Villages: Pine Grove BoS - Liaison
  
- Board of Septic & Well Appeals BoS - Appointed Member
- Broadband Implementation Committee BoS - Appointed Member
- Clarke County Library Advisory Council BoS - Liaison
- Clarke County Planning Commission BoS - Appointed Member
- Clarke County Sheriff's Office BoS - Liaison
- Josephine School Community Museum Board BoS - Liaison
- Legislative Liaison and High Growth Coalition BoS - Liaison
- Northwestern Regional Juvenile Detention Center Commission BoS - Liaison

### Doug M. Lawrence

- Berryville/Clarke County Joint Committee for Economic Development and Tourism
- Board of Social Services BoS - Appointed Member
- Clarke County Planning Commission BoS - Alternate
- Clarke County School Board BoS - Alternate

- Northwest Regional Adult Drug Treatment Court Advisory Committee BoS - Appointed Member
- Northwestern Regional Jail Authority BOS - Liaison

### Beverly B. McKay

- Agricultural & Forestal District Advisory Committee BoS - Appointed Member
- BCCGC Joint Building Committee BoS - Appointed Member
- Board of Supervisors Personnel Committee BoS - Appointed Member
- Broadband Implementation Committee BoS - Appointed Member
- Building and Grounds BoS - Appointed Member
- Clarke County Sanitary Authority BoS - Liaison
- Economic Development Advisory Committee BoS - Appointed Member
- Housing and Community Services Board BoS - Appointed Member
- Joint Administrative Services Board BoS - Alternate
- Northern Shenandoah Valley Regional Commission BoS - Appointed Member
- Towns and Villages: Berryville BoS - Liaison
- Towns and Villages: Boyce BoS - Liaison
- Towns and Villages: White Post BoS - Liaison

### David S. Weiss

- Berryville/Clarke County Joint Committee for Economic Development and Tourism
- Board of Supervisors Finance Committee BoS - Appointed Member
- Board of Supervisors Personnel Committee BoS - Appointed Member
- Emergency Services BoS - Chair
- Fire & EMS Commission BoS - Representative
- Industrial Development Authority of the Clarke County BoS - Liaison
- Joint Administrative Services Board BoS - Appointed Member
- Towns and Villages: Pine Grove BoS - Liaison

# Clarke County Board of Supervisors

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Closed Session Pursuant to 2.2-3711 A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

To convene a closed session, a member of the Board of Supervisors should:

*"Move to convene a closed session pursuant to Section 2.2-3711 A7, of the Code of Virginia, as amended, to discuss Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel."*

To reconvene in public session after a closed session, the Board of Supervisors should readmit the public, and only then, a member of the Board should:

*"Move to reconvene in open session." With the vote taken immediately thereafter.*

Next, a member of the Board should move to certify. A roll-call vote is required. Any member of the Board who believes that there was a departure from the requirements of the certifications in the above motion shall so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place. That statement shall be recorded in the minutes of the Board.

## **CERTIFICATION OF CLOSED SESSION**

**WHEREAS**, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.



# **Clarke County Board of Supervisors**

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## **Adjournment**

# Clarke County Board of Supervisors

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## Reports:

- Building Department
- Commissioner of the Revenue
- Fire & EMS
- Virginia Regional Transit Clarke Metrics Report

Building Department - Clarke County  
New Single Family Dwellings 2020

	Battletown	Berryville	Boyce	Chapel	Greenway	Longmarsh	TOTAL	COMMENTS	
January			2	2	1		5		
February	1		3	1			5		
March	1	1			1	4	7		
April					1		1		
May									
June									
July									
August									
September									
October									
November									
December									
TOTAL	2	1	5	3	3	4	18		

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Clarke County  
INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 04/01/20 to 04/30/20

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Erosion & Sediment C	04/01/20	BT	P	NRSF			2708 MILLWOOD RD	BALLENGER WILLIAM & AMY	13918	A
Erosion & Sediment C	04/01/20	BT	F	NRSF			54 CUNNINGHAM LN	DUVALL PEGGY S	13917	A
Erosion & Sediment C	04/01/20	BT	P	NRSF	BYC	CHPL	620 TILTHAMMER MILL RD	NISWANDER RICHARD S	13919	A
Framing	04/01/20	BT	P	Garage	BYC		221 NORTH GREENWAY AVE	CAPITAL BUILDERS LLC	13473	A
Electric Service	04/01/20	BT	P	NRSF	BVL	BLTN	2934 WICKLIFFE RD	DAVID BROADWELL	10853	A
Gas Line Pressure Te	04/02/20	BT	F	Gas Per-R	PRS	CHPL	21974 BLUE RIDGE MTN RD	WHARTON LAWRENCE R	13752	A
Footings	04/02/20	BT	P	NRSF	BVL		138 KAVE LN	DAVIS SAMUEL LEWIS	12000	A
Final Closing Electr	04/02/20	BT	P	ELEC RES	BYC	CHPL	3355 CALMES NECK LN	DEISBECK DAVID ALLEN &	13763	A
Electric Service	04/02/20	BT	P	Add Res	BYC	GNWY	239 MOUNT PROSPECT LN	GOODITIS CHRISTOPHER J	13886	A
Framing	04/02/20	BT	P	Rmdl Res	BLMT	CHPL	19285 BLUE RIDGE MTN RD	WEIK STEVEN R & PATRICI	13780	A
Final Closing Buildi	04/02/20	BT	P	Rmdl Res	BLMT	CHPL	19285 BLUE RIDGE MTN RD	WEIK STEVEN R & PATRICI	13782	A
Plumbing Groundworks	04/03/20	BT	P	Rmdl Comm	BVL	BVL	400 EAST MAIN ST	BERRYVILLE FARM SUPPLY	13931	A
Gas Line Pressure Te	04/03/20	BT	P	Gas Per-R	PRS	CHPL	21974 BLUE RIDGE MTN RD	WHARTON LAWRENCE R	13928	A
Final Closing Electr	04/03/20	BT	P	Add Res	BYC	CHPL	2953 PYLETOWN RD	ELTINGE JANET W TRUSTEE	13938	A
Final Closing Plumbi	04/03/20	BT	P	Add Res	BYC	CHPL	2953 PYLETOWN RD	ELTINGE JANET W TRUSTEE	13939	A
Final Closing Mechan	04/03/20	BT	P	Add Res	BYC	CHPL	2953 PYLETOWN RD	ELTINGE JANET W TRUSTEE	13940	A
Final Closing Buildi	04/03/20	BT	F	Add Res	BYC	CHPL	2953 PYLETOWN RD	ELTINGE JANET W TRUSTEE	13941	A
Electrical Rough In	04/03/20	BT	P	NRSF	BYC	CHPL	620 TILTHAMMER MILL RD	NISWANDER RICHARD S	13922	A
FOUNDATION	04/03/20	BT	P	Rmdl Res	BVL	LNGM	405 TRIPLE J RD	ZIERCHER JOHN R JR & K	13921	A
Plumbing Rough In	04/06/20	BT	P	Rmdl Comm	BVL	BVL	400 EAST MAIN ST	BERRYVILLE FARM SUPPLY	13932	A
Framing	04/06/20	BT	F	NRSF	BYC	BYC	345 UPTON CT	RICHMOND AMERICAN HOMES	12913	A
Electrical Rough In	04/06/20	BT	P	NRSF	BYC	BYC	345 UPTON CT	RICHMOND AMERICAN HOMES	12915	A
Electric Service	04/06/20	BT	P	NRSF	BYC	BYC	345 UPTON CT	RICHMOND AMERICAN HOMES	12916	A
Plumbing Rough In	04/06/20	BT	P	NRSF	BYC	BYC	345 UPTON CT	RICHMOND AMERICAN HOMES	12919	A
Mechanical Rough In	04/06/20	BT	P	NRSF	BYC	BYC	345 UPTON CT	RICHMOND AMERICAN HOMES	12921	A
Framing Porch/Deck	04/06/20	BT	P	NRSF	BYC	CHPL	620 TILTHAMMER MILL RD	NISWANDER RICHARD S	13945	A
Erosion & Sediment C	04/07/20	BT	P	NRSF	BLMT		320 PINE GROVE RD	JIM NICHOLS CONSTRUCTIO	13956	A
Erosion & Sediment C	04/07/20	BT	P	NRSF			51 ASPEN LN	RUMEL INC	13954	A
Final Closing Plumbi	04/07/20	BT	P	NRSF	BYC		540 KINDERHOOK LN	COPENHAVER PATRICIA B	13964	A
Final Closing Buildi	04/07/20	BT	P	NRSF	BYC		540 KINDERHOOK LN	COPENHAVER PATRICIA B	13965	A
Erosion & Sediment C	04/07/20	BT	P	NRSF	BVL	BLTN	134 CANNON BALL RD	ROSENTHAL CRAIG & TERRI	13955	A
Footings Porch/Deck	04/07/20	BT	P	NRSF	BYC		540 KINDERHOOK LN	COPENHAVER PATRICIA B	13953	A
Final Closing Gas	04/07/20	BT	P	Gas Per-R	BVL	BVL	408 HERMITAGE BLVD	FAIR GLEN & CARRITE T	13927	A
Electric Service	04/07/20	BT	P	NRSF	PRS	CHPL	21826 BLUE RIDGE MTN RD	SEYRLEHNER, GEORG	12321	A
Insulation	04/07/20	BT	P	Rmdl Res	BLMT	CHPL	52 LEWIN HILL LN	HARTSOOK WALLACE W JR	13930	A
Final Closing Buildi	04/07/20	BT	P	Garage	BYC		221 NORTH GREENWAY AVE	CAPITAL BUILDERS LLC	13475	A
Erosion & Sediment C	04/08/20	BT	P	NRSF	BVL		138 KAVE LN	DAVIS SAMUEL LEWIS	13983	A
Erosion & Sediment C	04/08/20	BT	P	NRSF			2708 MILLWOOD RD	BALLENGER WILLIAM & AMY	13985	A
Erosion & Sediment C	04/08/20	BT	P	NRSF			54 CUNNINGHAM LN	DUVALL PEGGY S	13984	A
Trench	04/08/20	BT	P	Solar	BYC	CHPL	2026 OLD CHAPEL RD	MCKAY BRANSON D & MARAL	13970	A
Electrical Rough In	04/08/20	BT	P	Elec Per-C	BVL	BVL	400 EAST MAIN ST	BERRYVILLE FARM SUPPLY	13969	A
Framing Porch/Deck	04/08/20	BT	P	Deck/Porch	BVL	LNGM	2134 ALLEN RD	HOUCK III WILLIAM ALBER	13971	A
Erosion & Sediment C	04/09/20	BT	P	NRSF			133 DEER HAVEN LN	LICKING VALLEY CONSTRUC	14000	A
Erosion & Sediment C	04/09/20	BT	P	NRSF	BLMT		170 DEER HAVEN LN	LICKING VALLEY CONSTRUC	14001	A
Framing	04/09/20	BT	P	Rmdl Comm	BVL	BVL	400 EAST MAIN ST	BERRYVILLE FARM SUPPLY	13999	A
Insulation	04/09/20	BT	P	NRSF	BYC	BYC	345 UPTON CT	RICHMOND AMERICAN HOMES	12914	A
Framing	04/09/20	BT	P	Add Res	BVL	BVL	400 BLOSSOM DR	KING CHRIS	13561	A
Electrical Rough In	04/09/20	BT	P	Add Res	BVL	BVL	400 BLOSSOM DR	KING CHRIS	13987	A
Mechanical Rough In	04/09/20	BT	P	Add Res	BVL	BVL	400 BLOSSOM DR	KING CHRIS	13988	A
Footings Porch/Deck	04/09/20	BT	P	Deck/Porch	BVL	BLTN	6827 LORD FAIRFAX HWY	PISCITELLE KATHRYN	13989	A
Footings	04/09/20	BT	P	Accessory	BVL	BVL	203 FIRST ST	TOWNSEND DONALD P II &	13156	A
Footings Porch/Deck	04/09/20	BT	P	NRSF	BVL		305 FIRST ST	HURTADO PEDRO	13990	A

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Clarke County  
INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 04/01/20 to 04/30/20

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Framing	04/10/20	BT	F	NRSF	BYC		237 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	13299	A
Plumbing Rough In	04/10/20	BT	F	NRSF	BYC		237 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	13305	A
Mechanical Rough In	04/10/20	BT	P	NRSF	BYC		237 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	13307	A
Electrical Rough In	04/10/20	BT	P	NRSF	BYC		237 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	13301	A
Insulation	04/10/20	BT	P	Add Res	BVL	BVL	400 BLOSSOM DR	KING CHRIS	13562	A
Electric Service	04/10/20	BT	P	NRSF	BYC		237 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	13302	A
Framing	04/10/20	BT	P	Deck/Porch	BVL	LNGM	196 FISHPAW RD	NERLINO GEORGE A & DOLO	13986	A
Framing	04/14/20	BT	P	NRSF	BYC		237 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	14015	A
Erosion & Sediment C	04/14/20	BT	P	NRSF			2708 MILLWOOD RD	BALLENGER WILLIAM & AMY	14034	A
Erosion & Sediment C	04/14/20	BT	P	NRSF			54 CUNNINGHAM LN	DUVALL PEGGY S	14033	A
Erosion & Sediment C	04/14/20	BT	P	NRSF	BYC	CHPL	620 TILTHAMMER MILL RD	NISWANDER RICHARD S	14035	A
Insulation	04/14/20	BT	F	NRSF	BYC		237 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	13300	A
Final Closing Electr	04/14/20	BT	P	NRSF		CHPL	133 DEER HAVEN LN	LICKING VALLEY CONSTRUC	12234	A
Final Closing Plumbi	04/14/20	BT	P	NRSF		CHPL	133 DEER HAVEN LN	LICKING VALLEY CONSTRUC	12237	A
Final Closing Mechan	04/14/20	BT	P	NRSF		CHPL	133 DEER HAVEN LN	LICKING VALLEY CONSTRUC	12239	A
Final Closing Buildi	04/14/20	BT	P	NRSF		CHPL	133 DEER HAVEN LN	LICKING VALLEY CONSTRUC	12240	A
Final Closing Gas	04/14/20	BT	P	NRSF			133 DEER HAVEN LN	LICKING VALLEY CONSTRUC	14008	A
Framing	04/14/20	BT	F	NRSF	BYC		237 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	14006	A
Plumbing Rough In	04/14/20	BT	F	NRSF	BYC		237 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	14007	A
Electric Service	04/14/20	BT	P	ELEC RES		BLTN		KKR 2 LC	13936	A
Final Closing Gas	04/14/20	BT	P	Gas Per-R	BLMT	BLTN	203 BARKER LN	HART KEVIN P & ELLEN M	13856	A
FOUNDATION	04/14/20	BT	P	Accessory	BVL	BVL	203 FIRST ST	TOWNSEND DONALD P II &	14005	A
Framing	04/14/20	BT	P	NRSF	BYC		237 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	14016	A
Insulation	04/14/20	BT	P	NRSF	BYC		237 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	14017	A
Plumbing Rough In	04/14/20	BT	P	NRSF	BYC		237 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	14018	A
Meeting with Inspect	04/15/20	BT	P	Add Res	BVL	BLTN	169 CLARKE LN	GARVIE JEFFREY L	14039	A
Slab	04/15/20	BT	P	Accessory	BVL	BVL	203 FIRST ST	TOWNSEND DONALD P II &	14040	A
Footings	04/15/20	BT	P	Deck/Porch	BVL	CHPL	103 LIME MARL LN	GRAY TIMOTHY	14036	A
Framing	04/15/20	BT	P	NRSF	BYC	CHPL	620 TILTHAMMER MILL RD	NISWANDER RICHARD S	12165	A
Electrical Rough In	04/15/20	BT	P	NRSF	BYC	CHPL	620 TILTHAMMER MILL RD	NISWANDER RICHARD S	12167	A
Electric Service	04/15/20	BT	P	NRSF	BYC	CHPL	620 TILTHAMMER MILL RD	NISWANDER RICHARD S	12168	A
Plumbing Rough In	04/15/20	BT	P	NRSF	BYC	CHPL	620 TILTHAMMER MILL RD	NISWANDER RICHARD S	12171	A
Mechanical Rough In	04/15/20	BT	P	NRSF	BYC	CHPL	620 TILTHAMMER MILL RD	NISWANDER RICHARD S	12173	A
Final Closing Buildi	04/15/20	BT	F	Add Res	BVL	LNGM	456 TRAPP HILL RD	TIPPETS JOE	10331	A
Final Closing Electr	04/15/20	BT	F	Add Res	BVL	LNGM	456 TRAPP HILL RD	TIPPETS JOE	14019	A
Slab Garage/Carport	04/16/20	BT	P	NRSF	BVL		5674 HARRY BYRD HWY	WARFIELD HOMES INC	14054	A
Slab Porch/Deck	04/16/20	BT	P	NRSF	BVL		5674 HARRY BYRD HWY	WARFIELD HOMES INC	14055	A
Solar Array Panels	04/16/20	BT	P	Solar	BYC	CHPL	2026 OLD CHAPEL RD	MCKAY BRANSON D & MARAL	14056	A
Final Closing Electr	04/16/20	BT	P	Solar	BYC	CHPL	2026 OLD CHAPEL RD	MCKAY BRANSON D & MARAL	14057	A
Final Closing Buildi	04/16/20	BT	P	Rmdl Res	WHPT	GNWY	315 WHITE POST RD	WESTERVELT JOHN P & CAR	13152	A
Final Closing Electr	04/16/20	BT	P	Rmdl Res	WHPT	GNWY	315 WHITE POST RD	WESTERVELT JOHN P & CAR	14053	A
Electric Service	04/16/20	BT	P	NRSF	BVL	LNGM	5674 HARRY BYRD HWY	WARFIELD HOMES INC	13458	A
Framing Porch/Deck	04/17/20	BT	P	Deck/Porch	BVL	CHPL	103 LIME MARL LN	GRAY TIMOTHY	14065	A
Final Closing Buildi	04/17/20	BT	P	Deck/Porch	BYC	GNWY	24 TANNERY LN	LEE EDWARD A & MONICA V	11897	A
Final Closing Electr	04/20/20	BT	P	NRSF			1463 SENSENY RD	BRAITHWAITE JORDAN D	14089	A
Final Closing Plumbi	04/20/20	BT	P	NRSF			1463 SENSENY RD	BRAITHWAITE JORDAN D	14090	A
Final Closing Mechan	04/20/20	BT	P	NRSF			1463 SENSENY RD	BRAITHWAITE JORDAN D	14091	A
Final Closing Gas	04/20/20	BT	P	NRSF			1463 SENSENY RD	BRAITHWAITE JORDAN D	14092	A
Final Closing Buildi	04/20/20	BT	P	NRSF			1463 SENSENY RD	BRAITHWAITE JORDAN D	14094	A
Final Erosion & Sedi	04/20/20	BT	p	NRSF			1463 SENSENY RD	BRAITHWAITE JORDAN D	14095	A
Framing	04/20/20	BT	P	Rmdl Res	BLMT	BLTN	106 WHITE OAK LN	HADDOCK DYLAN	13977	A
Footings	04/20/20	BT	P	Accessory	BVL	LNGM	2160 LONGMARSH RD	KOZMA RICHARD & JULIE	13946	A

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Clarke County  
INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 04/01/20 to 04/30/20

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Electrical Rough In	04/20/20	BT	P	Rmdl Res	BLMT	BLTN	106 WHITE OAK LN	HADDOCK DYLAN	14070	A
Plumbing Rough In	04/20/20	BT	P	Rmdl Res	BLMT	BLTN	106 WHITE OAK LN	HADDOCK DYLAN	14071	A
Electric Service	04/20/20	BT	F	Garage	BLMT	BLTN	500 LAUREL LN	WAGNER CODY	14066	A
Footings	04/21/20	BT	P	Deck/Porch	BLMT	BLTN	54 EVERGREEN LN	TINNEY JOHN T III	11547	A
Electric Service	04/21/20	BT	P	ELEC RES	BLMT	BLTN	57 REDBUD LN	MUTSCHLER MATTHEW S & E	14010	A
Final Closing Electr	04/21/20	BT	P	ELEC RES	BLMT	BLTN	57 REDBUD LN	MUTSCHLER MATTHEW S & E	14011	A
Final Closing Mechan	04/21/20	BT	P	MechPer-R	BLMT	BLTN	889 EBENEZER RD	SCHMIDT JOHN A & GEORGI	13723	A
Ditch Electric	04/21/20	BT	P	Solar	BYC	CHPL	2270 CALMES NECK LN	INDIE DEVELOPMENT LLC	14072	A
Footings	04/21/20	BT	P	Solar	BYC	CHPL	2270 CALMES NECK LN	INDIE DEVELOPMENT LLC	14073	A
Meeting with Inspect	04/22/20	BT	p	Add Res	BVL	BLTN	169 CLARKE LN	GARVIE JEFFREY L	14125	A
Gas Line Pressure Te	04/22/20	BT	P	NRSF	BLMT		320 PINE GROVE RD	JIM NICHOLS CONSTRUCTIO	14086	A
Framing	04/22/20	BT	P	NRSF	BVL		5674 HARRY BYRD HWY	WARFIELD HOMES INC	14079	A
Footings	04/22/20	BT	P	Garage	BVL	BVL	114 EAST MAIN ST	MCINTYRE GLENN C	12858	A
Final Closing Buildi	04/22/20	BT	P	Deck/Porch	BVL	CHPL	103 LIME MARL LN	GRAY TIMOTHY	14087	A
Plumbing Rough In	04/22/20	BT	P	NRSF	BVL	LNGM	5674 HARRY BYRD HWY	WARFIELD HOMES INC	13461	A
Mechanical Rough In	04/22/20	BT	P	NRSF	BVL	LNGM	5674 HARRY BYRD HWY	WARFIELD HOMES INC	13463	A
Electrical Rough In	04/22/20	BT	P	NRSF	BVL	LNGM	5674 HARRY BYRD HWY	WARFIELD HOMES INC	13457	A
Erosion & Sediment C	04/23/20	BT	P	NRSF	BLMT		170 DEER HAVEN LN	LICKING VALLEY CONSTRUC	14145	A
Erosion & Sediment C	04/23/20	BT	P	NRSF	BLMT		320 PINE GROVE RD	JIM NICHOLS CONSTRUCTIO	14143	A
Erosion & Sediment C	04/23/20	BT	P	NRSF			51 ASPEN LN	RUMEL INC	14144	A
Erosion & Sediment C	04/23/20	BT	P	NRSF	BVL		5674 HARRY BYRD HWY	WARFIELD HOMES INC	14146	A
Final Closing Electr	04/24/20	BT	F	ELEC RES	BLMT	BLTN	224 BARKER LN	MARCEY MARCELLA	9423	A
Final Closing Electr	04/24/20	BT	P	NRSF	BLMT	BLTN	320 PINE GROVE RD	JIM NICHOLS CONSTRUCTIO	11746	A
Final Closing Plumbi	04/24/20	BT	P	NRSF	BLMT	BLTN	320 PINE GROVE RD	JIM NICHOLS CONSTRUCTIO	11749	A
Final Closing Mechan	04/24/20	BT	P	NRSF	BLMT	BLTN	320 PINE GROVE RD	JIM NICHOLS CONSTRUCTIO	11751	A
Final Closing Buildi	04/24/20	BT	F	NRSF	BLMT	BLTN	320 PINE GROVE RD	JIM NICHOLS CONSTRUCTIO	11752	A
Final Closing Electr	04/24/20	BT	P	NRSF	BYC	BYC	311 LIMESTONE CT	RICHMOND AMERICAN HOMES	12905	A
Final Closing Plumbi	04/24/20	BT	P	NRSF	BYC	BYC	311 LIMESTONE CT	RICHMOND AMERICAN HOMES	12908	A
Final Closing Gas	04/24/20	BT	F	NRSF	BLMT		320 PINE GROVE RD	JIM NICHOLS CONSTRUCTIO	14141	A
Generator	04/24/20	BT	F	ELEC RES	BLMT	BLTN	224 BARKER LN	MARCEY MARCELLA	14124	A
Final Closing Plumbi	04/24/20	BT	P	Rmdl Comm	BVL	BVL	400 EAST MAIN ST	BERRYVILLE FARM SUPPLY	14142	A
Final Closing Mechan	04/24/20	BT	P	NRSF	BYC	BYC	311 LIMESTONE CT	RICHMOND AMERICAN HOMES	12910	A
Final Closing Buildi	04/24/20	BT	P	NRSF	BYC	BYC	311 LIMESTONE CT	RICHMOND AMERICAN HOMES	12911	A
Plumbing Rough In	04/24/20	BT	P	NRSF	PRS	CHPL	21826 BLUE RIDGE MTN RD	SEYRLEHNER, GEORG	12324	A
Mechanical Rough In	04/24/20	BT	P	NRSF	PRS	CHPL	21826 BLUE RIDGE MTN RD	SEYRLEHNER, GEORG	12326	A
Framing	04/24/20	BT	F	NRSF	PRS	CHPL	21826 BLUE RIDGE MTN RD	SEYRLEHNER, GEORG	12318	A
Electrical Rough In	04/24/20	BT	F	NRSF	PRS	CHPL	21826 BLUE RIDGE MTN RD	SEYRLEHNER, GEORG	12320	A
Erosion & Sediment C	04/27/20	BT	P	NRSF	BVL		138 KAVE LN	DAVIS SAMUEL LEWIS	14160	A
Erosion & Sediment C	04/27/20	BT	P	Land Dis			525 TRIPLE J RD	MCCLELLAN DWAYNE J & VI	14161	A
Erosion & Sediment C	04/27/20	BT	P	NRSF	BVL	BLTN	134 CANNON BALL RD	ROSENTHAL CRAIG & TERRI	14162	A
Footings	04/27/20	BT	P	Add Res	BLMT	BLTN	17559 RAVEN ROCKS RD	ROCHE ROBERT P	13995	A
Final Closing Mechan	04/27/20	BT	P	MechPer-R	BVL	BVL	110 BATTLETOWN DR	CAREY KATHERINE	14085	A
Insulation	04/27/20	BT	P	NRSF	BVL	LNGM	5674 HARRY BYRD HWY	WARFIELD HOMES INC	13456	A
Electric Service	04/28/20	BT	F	Solar	BYC	CHPL	2270 CALMES NECK LN	INDIE DEVELOPMENT LLC	13384	A
Final Closing Electr	04/28/20	BT	F	Solar	BYC	CHPL	2270 CALMES NECK LN	INDIE DEVELOPMENT LLC	13385	A
Final Closing Gas	04/28/20	BT	P	NRSF	BLMT		320 PINE GROVE RD	JIM NICHOLS CONSTRUCTIO	14171	A
Final Closing Buildi	04/28/20	BT	P	NRSF	BLMT		320 PINE GROVE RD	JIM NICHOLS CONSTRUCTIO	14172	A
Final Closing Buildi	04/28/20	BT	P	Rmdl Res	BVL	BVL	122 SOUTH CHURCH ST	VICKY WALKER	13567	A
Framing	04/28/20	BT	P	Rmdl Res	BYC	CHPL	1752 JOHN MOSBY HWY	FELTNER ANDREA FERN	13973	A
Gas Line Pressure Te	04/28/20	BT	F	NRSF	PRS	CHPL	21826 BLUE RIDGE MTN RD	SEYRLEHNER, GEORG	14158	A
Final Closing Buildi	04/28/20	BT	F	Solar	BYC	CHPL	2270 CALMES NECK LN	INDIE DEVELOPMENT LLC	13386	A
Backfill	04/28/20	BT	P	NRSF	BVL	LNGM	1373 WRIGHTS MILL RD	MELIUS DONNA MARIE	14157	A



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Clarke County  
INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 04/01/20 to 04/30/20

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Final Closing Electr	04/28/20	BT	P	Rmdl Res	BVL	BVL	122 SOUTH CHURCH ST	VICKY WALKER	14173	A
Final Closing Plumbi	04/28/20	BT	P	Rmdl Res	BVL	BVL	122 SOUTH CHURCH ST	VICKY WALKER	14174	A
Slab Porch/Deck	04/29/20	BT	P	NRSF			2708 MILLWOOD RD	BALLENGER WILLIAM & AMY	14187	A
Erosion & Sediment C	04/29/20	BT	F	Land Dis		BLTN		HAVEN WOOD FARM LLC	14128	A
Final Closing Buildi	04/29/20	BT	P	Add Res	BVL	BVL	400 BLOSSOM DR	KING CHRIS	13563	A
Insulation	04/29/20	BT	P	NRSF	BYC	CHPL	620 TILTHAMMER MILL RD	NISWANDER RICHARD S	12166	A
Slab Garage/Carport	04/29/20	BT	P	NRSF			2708 MILLWOOD RD	BALLENGER WILLIAM & AMY	14188	A
Final Closing Electr	04/29/20	BT	P	Add Res	BVL	BVL	400 BLOSSOM DR	KING CHRIS	14191	A
Final Closing Mechan	04/29/20	BT	P	Add Res	BVL	BVL	400 BLOSSOM DR	KING CHRIS	14192	A
Final Closing Electr	04/29/20	BT	P	Solar	BYC	CHPL	2270 CALMES NECK LN	INDIE DEVELOPMENT LLC	14193	A
Final Closing Buildi	04/29/20	BT	P	Solar	BYC	CHPL	2270 CALMES NECK LN	INDIE DEVELOPMENT LLC	14194	A
Slab Basement	04/29/20	BT	P	NRSF	BYC		274 CAREFREE LN	HAYES JEREMY S & REBECC	14189	A
Backfill	04/29/20	BT	P	NRSF	BYC		274 CAREFREE LN	HAYES JEREMY S & REBECC	14190	A
Plumbing Groundworks	04/29/20	BT	P	NRSF	BYC		274 CAREFREE LN	HAYES JEREMY S & REBECC	13701	A
Slab Porch/Deck	04/30/20	BT	P	NRSF	PRS	CHPL	21826 BLUE RIDGE MTN RD	SEYRLEHNER, GEORG	14209	A
INSPECTOR TOTALS: 171 INSPECTIONS FEES: .00 PAID TO DATE: .00 UNPAID: .00										
Final Closing Buildi	04/01/20	JR	P	Deck/Porch	BYC	CHPL	2014 MILLWOOD RD	FLYNN DANIEL R & PATRIC	10715	A
Final Closing Buildi	04/01/20	JR	P	Rmdl Res	BYC	GNWY	167 RIVER HOUSE LN	MCKENNEY MICHAEL JOSEPH	8043	A
Final Closing Electr	04/01/20	JR	P	Rmdl Res	BYC	GNWY	167 RIVER HOUSE LN	MCKENNEY MICHAEL JOSEPH	13910	A
Final Closing Plumbi	04/01/20	JR	P	Rmdl Res	BYC	GNWY	167 RIVER HOUSE LN	MCKENNEY MICHAEL JOSEPH	13911	A
Final Closing Mechan	04/01/20	JR	P	Rmdl Res	BYC	GNWY	167 RIVER HOUSE LN	MCKENNEY MICHAEL JOSEPH	13912	A
Framing	04/02/20	JR	F	NRSF	BVL	BLTN	2934 WICKLIFFE RD	DAVID BROADWELL	10850	A
Framing	04/02/20	JR	P	Deck/Porch	BYC	CHPL	376 MILL LN	CAMPBELL JON C & KATHRY	13788	A
Insulation	04/02/20	JR	P	Rmdl Res	BLMT	CHPL	52 LEWIN HILL LN	HARTSOOK WALLACE W JR	13666	A
Hydro Test	04/03/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	13934	A
Framing	04/03/20	JR	PRT	Deck/Porch	BVL	BVL	324 FIRST ST	VALLEY VENTURES FUND 2	13929	A
Backfill	04/07/20	JR	P	NRSF			774 BEECHWOOD LN	HACKBERRY 2020 LLC	13950	A
Draintile	04/07/20	JR	P	NRSF			774 BEECHWOOD LN	HACKBERRY 2020 LLC	13951	A
Waterproofing/Pargin	04/07/20	JR	P	NRSF			774 BEECHWOOD LN	HACKBERRY 2020 LLC	13952	A
Slab Garage/Carport	04/07/20	JR	P	NRSF			774 BEECHWOOD LN	HACKBERRY 2020 LLC	14127	A
Framing	04/07/20	JR	PRT	Rmdl Res	BVL	LNGM	664 WRIGHTS MILL RD	OHRSTROM GEORGE L II	12925	A
Mechanical Rough In	04/09/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	14281	A
Insulation	04/14/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	14282	A
Hydro Test	04/14/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	14283	A
Hydro Test	04/14/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	14284	A
Hydro Test	04/14/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	14285	A
Hydro Test	04/14/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	14286	A
Plumbing Rough In	04/14/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	14287	A
Electric Service	04/14/20	JR	P	ELEC RES	BLMT	BLTN	132 PINE CREST LN	DRESSLER CHRISTOPHER D	13620	A
Insulation	04/14/20	JR	P	Nw Commrc1	BVL	BVL	430 MOSBY BLVD	MDC BERRYVILLE LLC	9466	A
Mechanical Rough In	04/15/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	14288	A
Electrical Rough In	04/15/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	14289	A
Plumbing Groundworks	04/15/20	JR	P	NRSF			774 BEECHWOOD LN	HACKBERRY 2020 LLC	14045	A
Electric Service	04/15/20	JR	P	Nw Commrc1	BVL	BVL	430 MOSBY BLVD	MDC BERRYVILLE LLC	9468	A
Hydro Test	04/17/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	14292	A
Insulation	04/17/20	JR	F	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	14293	A
Insulation	04/17/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	14294	A
Slab Basement	04/17/20	JR	P	NRSF			774 BEECHWOOD LN	HACKBERRY 2020 LLC	14060	A
Plumbing Rough In	04/17/20	JR	P	Nw Commrc1	BVL	BVL	430 MOSBY BLVD	MDC BERRYVILLE LLC	9470	A
Electrical Rough In	04/20/20	JR	F	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	14295	A

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Clarke County  
INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 04/01/20 to 04/30/20

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Insulation	04/20/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	14296	A
Insulation	04/20/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	14297	A
Slab	04/20/20	JR	P	Com Access	BYC	GNWY	1526 LIONS LN	NORTHERN VA LIONS YOUTH	14068	A
Electrical Rough In	04/21/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	14298	A
Footings	04/22/20	JR	P	Com Access	BYC	GNWY	1526 LIONS LN	NORTHERN VA LIONS YOUTH	14069	A
Electrical Rough In	04/22/20	JR	PRT	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	14044	A
Insulation	04/23/20	JR	F	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	14299	A
Mechanical Rough In	04/23/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	14300	A
Electrical Rough In	04/23/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	14301	A
Electrical Rough In	04/23/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	14302	A
Insulation	04/24/20	JR	P	Rmdl Res	BVL	BVL	203 MOORE DR	OLIVER THOMAS H & TIMOT	14123	A
Hydro Test	04/24/20	JR	P	Mech Per-C	BVL	BVL	3 CATTLEMANS LN	TRI COUNTY FARM SERVICE	14126	A
Hydro Test	04/27/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	14303	A
Footings Porch/Deck	04/27/20	JR	P	NRSF			774 BEECHWOOD LN	HACKBERRY 2020 LLC	14159	A
Electrical Rough In	04/28/20	JR	P	Rmdl Comm	BYC	GNWY	1526 LIONS LN	NORTHERN VA LIONS YOUTH	14156	A
Insulation	04/29/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	14304	A
Final Closing Plumbi	04/30/20	JR	P	Plum.Per-C	BVL	BVL	11 EAST MAIN ST	ONE EAST MAIN LLC	14195	A
Final Closing Mechan	04/30/20	JR	F	Mech Per-C	BVL	BVL	11 EAST MAIN ST	ONE EAST MAIN LLC	13624	A
Final Closing Electr	04/30/20	JR	P	Elec Per-C	BVL	BVL	11 EAST MAIN ST	ONE EAST MAIN LLC	13604	A

INSPECTOR TOTALS:	53	INSPECTIONS	FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00
DEPARTMENT TOTALS:	224	INSPECTIONS	FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00
REPORT TOTALS:	224	INSPECTIONS	FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00



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Clarke County  
INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 04/01/20 to 04/30/20

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Backfill	3	Bernie Thompson	171	FAIL	28
Ditch Electric	1	Jamie Royston	53	PARTIAL	3
Draintile	1			PASS	193
Electric Service	13				
Electrical Rough In	16				
Erosion & Sediment Control	22				
Final Closing Building	19				
Final Closing Electric	17				
Final Closing Gas	6				
Final Closing Mechanical	10				
Final Closing Plumbing	10				
Final Erosion & Sediment Ctrl	1				
Footings	9				
Footings Porch/Deck	4				
FOUNDATION	2				
Framing	19				
Framing Porch/Deck	3				
Gas Line Pressure Test	4				
Generator	1				
Hydro Test	8				
Insulation	17				
Mechanical Rough In	9				
Meeting with Inspector	2				
Plumbing Groundworks	3				
Plumbing Rough In	11				
Slab	2				
Slab Basement	2				
Slab Garage/Carport	3				
Slab Porch/Deck	3				
Solar Array Panels	1				
Trench	1				
Waterproofing/Parging	1				

TOTAL INSPECTIONS: 224

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Clarke County  
INSPECTION REPORT

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ALL

INSPECTIONS PERFORMED: 04/01/20 to 04/30/20

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Backfill	3	Bernie Thompson	171	FAIL	28
Ditch Electric	1	Jamie Royston	53	PARTIAL	3
Draintile	1			PASS	193
Electric Service	13				
Electrical Rough In	16				
Erosion & Sediment Control	22				
Final Closing Building	19				
Final Closing Electric	17				
Final Closing Gas	6				
Final Closing Mechanical	10				
Final Closing Plumbing	10				
Final Erosion & Sediment Ctrl	1				
Footings	9				
Footings Porch/Deck	4				
FOUNDATION	2				
Framing	19				
Framing Porch/Deck	3				
Gas Line Pressure Test	4				
Generator	1				
Hydro Test	8				
Insulation	17				
Mechanical Rough In	9				
Meeting with Inspector	2				
Plumbing Groundworks	3				
Plumbing Rough In	11				
Slab	2				
Slab Basement	2				
Slab Garage/Carport	3				
Slab Porch/Deck	3				
Solar Array Panels	1				
Trench	1				
Waterproofing/Parging	1				

TOTAL INSPECTIONS: 224

\*\* END OF REPORT - Generated by Angela Cather \*\*

## Project Application Report - Building Dept

For Period: 4/1/2020 to 4/30/2020

Project Type	Project Number	Project Fees
Commercial Addition	200148	3145.68
Commercial Mechanical Permit	200166	
	200167	
	200168	
	200169	
	200170	
	200171	
	200172	
	200173	
	200174	
	200186	
Commercial Remodel	200163	238.70
Demolition of Building	200175	51.00
Residential Accessory	200145	329.32
Residential Addition	200154	101.18
	200162	226.21
	200180	108.91
Residential Deck/Porch no Roof	200140	201.00
	200147	297.90
	200179	251.00
	200182	201.00
Residential Deck/Porch w/Roof	200159	201.00
	200160	51.00
	200178	257.10
Residential Electric Permit	200142	102.00
	200144	56.10
	200156	45.90
	200157	91.80
	200185	56.10
Residential Garage	200153	433.78
Residential Gas Permit	200141	40.80
	200176	40.80

**Project Application Report - Building Dept**  
 For Period: 4/1/2020 to 4/30/2020

Project Type	Project Number	Project Fees
Residential Gas Permit	200183	40.80
Residential Mechanical Permit	200151	81.60
	200155	81.60
	200164	40.80
	200165	40.80
Residential New	200158	2491.48
	200184	2221.97
Residential Remodel	200149	102.00
	200150	260.10
	200161	311.67
Solar Array System	200177	168.30
<b>Total</b>		<b>12369.40</b>

## Project Application Report - Building Dept

For Period: 4/1/2020 to 4/30/2020

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Commercial Addition	200148	523 JACK ENDERS BLVD	KELLEY & COCHRAN ENTERPRISES	\$672,000	\$3,145.68	ISSUED W/O CONDITIONS
Commercial Mechanical Permit	200166	2 E MAIN ST	BANK OF CLARKE COUNTY	\$0		ISSUED W/O CONDITIONS
	200167	317 W MAIN ST	CLARKE COUNTY PRIMARY SCHOOL	\$0		APP PENDING
	200168	102 N CHURCH ST	CLARKE COUNTY	\$0		ISSUED W/O CONDITIONS
	200169	101 CHALMERS CT	TOWN OF BERRYVILLE	\$0		ISSUED W/O CONDITIONS
	200170	104 N CHURCH ST	CLARKE COUNTY	\$0		ISSUED W/O CONDITIONS
	200171	627 MOSBY BLVD	SCHOOL BOARD OF CLARKE COUNTY	\$0		ISSUED W/O CONDITIONS
	200172	119 W MAIN ST	CLARKE COUNTY SCHOOL BOARD	\$0		ISSUED W/O CONDITIONS
	200173	311 E MAIN ST	COUNTY OF CLARKE	\$0		ISSUED W/O CONDITIONS
	200174	200 SWAN AVE	CLARKE COUNTY SCHOOL BOARD	\$0		ISSUED W/O CONDITIONS
	200186	100 N CHURCH ST	CLARKE COUNTY	\$0		ISSUED W/O CONDITIONS
Commercial Remodel	200163	574 PINE GROVE RD	POE GLEN RAYMOND	\$0	\$238.70	ISSUED W/O CONDITIONS
Demolition of Building	200175	121 W CRESCENT ST	KIMBROUGH TARA H A	\$0	\$51.00	APP PENDING
Residential Accessory	200145	2160 LONGMARSH RD	KOZMA RICHARD & JULIE	\$17,280	\$329.32	APP PENDING
Residential Addition	200154	17559 RAVEN ROCKS RD	ROCHE ROBERT P	\$11,152	\$101.18	APP PENDING
	200162	204 TAYLOR ST	PFISTERER JOSEPH & CAROLE	\$37,061	\$226.21	ISSUED W/ CONDITIONS



**Project Application Report - Building Dept**  
For Period: 4/1/2020 to 4/30/2020

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Residential Addition	200180	320 S CHURCH ST	BROWN COLIN R & DEVENEY WOLFORD	\$12,616	\$108.91	ISSUED W/O CONDITIONS
Residential Deck/Porch no Roof	200140	2134 ALLEN RD	HOUCK WILLIAM ALBERT III	\$0	\$201.00	ISSUED W/O CONDITIONS
	200147	6827 LORD FAIRFAX HWY	PISCITELLE KATHRYN	\$0	\$297.90	ISSUED W/O CONDITIONS
	200179	184 EAGLE ROCK LN	BRADY JAMES WILLIAM JR	\$0	\$251.00	APP PENDING
	200182	1362 SHEPHERDS MILL RD	PIERCE MATTHEW DAVID	\$0	\$201.00	APP PENDING
Residential Deck/Porch w/Roof	200159	103 LIME MARL LN	GRAY TIMOTHY	\$0	\$201.00	CLOSED W/ FINAL
	200160	405 WALNUT ST	COSGROVE DELORES	\$0	\$51.00	ISSUED W/O CONDITIONS
	200178	52 LEWIN HILL LN	HARTSOOK WALLACE W JR	\$0	\$257.10	ISSUED W/O CONDITIONS
Residential Electric Permit	200142	0	KKR 2 LC	\$0	\$102.00	ISSUED W/O CONDITIONS
	200144	113 VIRGINIA AVE	ASBURY DORIS F	\$0	\$56.10	ISSUED W/O CONDITIONS
	200156	57 REDBUD LN	MUTSCHLER MATTHEW S & ELIZABETH P	\$0	\$45.90	ISSUED W/O CONDITIONS
	200157	20615 BLUE RIDGE MTN RD	TOM RATH	\$0	\$91.80	ISSUED W/O CONDITIONS
	200185	2869 PARSHALL RD	KELLY BRIAN & PAMELA	\$0	\$56.10	APP PENDING
Residential Garage	200153	673 QUARRY RD	SAMPLES TIMOTHY A & JOAN E	\$40,041	\$433.78	ISSUED W/O CONDITIONS
Residential Gas Permit	200141	408 HERMITAGE BLVD	FAIR GLEN & CARRITE T	\$0	\$40.80	ISSUED W/O CONDITIONS
	200176	203 BARKER LN	HART KEVIN P & ELLEN M	\$0	\$40.80	APP PENDING
	200183	320 PINE GROVE RD	JIM NICHOLS CONSTRUCTION CO	\$0	\$40.80	ISSUED W/O CONDITIONS

## Project Application Report - Building Dept

For Period: 4/1/2020 to 4/30/2020

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Residential Mechanical Permit	200151	129 HERMITAGE BLVD	MOONEY JAMES O & EVANN M	\$0	\$81.60	ISSUED W/O CONDITIONS
	200155	200 N GREENWAY AVE	HUNTINGDON GATE HOUSE LLC	\$0	\$81.60	ISSUED W/O CONDITIONS
	200164	87 OLD WATERLOO RD	STEVENSON, JUDITH	\$0	\$40.80	ISSUED W/O CONDITIONS
	200165	110 BATTLETOWN DR	CAREY KATHERINE	\$0	\$40.80	ISSUED W/O CONDITIONS
Residential New	200158	70 SHEPHERD LN	LEBEAU RYAN	\$363,547	\$2,491.48	ISSUED W/O CONDITIONS
	200184	1105 MOOSE RD	SPADAFORA STACY ELIZABETH	\$287,488	\$2,221.97	APP PENDING
Residential Remodel	200149	1752 JOHN MOSBY HWY	FELTNER ANDREA FERN	\$0	\$102.00	ISSUED W/O CONDITIONS
	200150	106 WHITE OAK LN	HADDOCK DYLAN	\$7,650	\$260.10	ISSUED W/O CONDITIONS
	200161	19680 BLUE RIDGE MTN RD	MITCHELL JEFFREY T	\$40,125	\$311.67	ISSUED W/O CONDITIONS
Solar Array System	200177	222 STRINGTOWN RD	KING TOM	\$0	\$168.30	ISSUED W/O CONDITIONS

**Project Application Report - Building Dept**  
For Period: 4/1/2020 to 4/30/2020

Project Type	Project Number	Project Fees
Commercial Addition	200148	3145.68
Commercial Mechanical Permit	200166	
	200167	
	200168	
	200169	
	200170	
	200171	
	200172	
	200173	
	200174	
	200186	
Commercial Remodel	200163	238.70
Demolition of Building	200175	51.00
Residential Accessory	200145	329.32
Residential Addition	200154	101.18
	200162	226.21
	200180	108.91
Residential Deck/Porch no Roof	200140	201.00
	200147	297.90
	200179	251.00
	200182	201.00
Residential Deck/Porch w/Roof	200159	201.00
	200160	51.00
	200178	257.10
Residential Electric Permit	200142	102.00
	200144	56.10
	200156	45.90
	200157	91.80
	200185	56.10
Residential Garage	200153	433.78
Residential Gas Permit	200141	40.80
	200176	40.80



**Project Application Report - Building Dept**  
 For Period: 4/1/2020 to 4/30/2020

Project Type	Project Number	Project Fees
Residential Gas Permit	200183	40.80
Residential Mechanical Permit	200151	81.60
	200155	81.60
	200164	40.80
	200165	40.80
Residential New	200158	2491.48
	200184	2221.97
Residential Remodel	200149	102.00
	200150	260.10
	200161	311.67
Solar Array System	200177	168.30
<b>Total</b>		<b>12369.40</b>

## Project Application Report - Building Dept

For Period: 4/1/2020 to 4/30/2020

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Commercial Addition	200148	523 JACK ENDERS BLVD	KELLEY & COCHRAN ENTERPRISES	\$672,000	\$3,145.68	ISSUED W/O CONDITIONS
Commercial Mechanical Permit	200166	2 E MAIN ST	BANK OF CLARKE COUNTY	\$0		ISSUED W/O CONDITIONS
	200167	317 W MAIN ST	CLARKE COUNTY PRIMARY SCHOOL	\$0		ISSUED W/O CONDITIONS
	200168	102 N CHURCH ST	CLARKE COUNTY	\$0		ISSUED W/O CONDITIONS
	200169	101 CHALMERS CT	TOWN OF BERRYVILLE	\$0		ISSUED W/O CONDITIONS
	200170	104 N CHURCH ST	CLARKE COUNTY	\$0		ISSUED W/O CONDITIONS
	200171	627 MOSBY BLVD	SCHOOL BOARD OF CLARKE COUNTY	\$0		ISSUED W/O CONDITIONS
	200172	119 W MAIN ST	CLARKE COUNTY SCHOOL BOARD	\$0		ISSUED W/O CONDITIONS
	200173	311 E MAIN ST	COUNTY OF CLARKE	\$0		ISSUED W/O CONDITIONS
	200174	200 SWAN AVE	CLARKE COUNTY SCHOOL BOARD	\$0		ISSUED W/O CONDITIONS
	200186	100 N CHURCH ST	CLARKE COUNTY	\$0		ISSUED W/O CONDITIONS
Commercial Remodel	200163	574 PINE GROVE RD	POE GLEN RAYMOND	\$0	\$238.70	ISSUED W/O CONDITIONS
Demolition of Building	200175	121 W CRESCENT ST	KIMBROUGH TARA H A	\$0	\$51.00	APP PENDING
Residential Accessory	200145	2160 LONGMARSH RD	KOZMA RICHARD & JULIE	\$17,280	\$329.32	APP PENDING
Residential Addition	200154	17559 RAVEN ROCKS RD	ROCHE ROBERT P	\$11,152	\$101.18	APP PENDING
	200162	204 TAYLOR ST	PFISTERER JOSEPH & CAROLE	\$37,061	\$226.21	ISSUED W/ CONDITIONS

**Project Application Report - Building Dept**  
For Period: 4/1/2020 to 4/30/2020

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Residential Addition	200180	320 S CHURCH ST	BROWN COLIN R & DEVENEY WOLFORD	\$12,616	\$108.91	ISSUED W/O CONDITIONS
Residential Deck/Porch no Roof	200140	2134 ALLEN RD	HOUCK WILLIAM ALBERT III	\$0	\$201.00	ISSUED W/O CONDITIONS
	200147	6827 LORD FAIRFAX HWY	PISCITELLE KATHRYN	\$0	\$297.90	ISSUED W/O CONDITIONS
	200179	184 EAGLE ROCK LN	BRADY JAMES WILLIAM JR	\$0	\$251.00	APP PENDING
	200182	1362 SHEPHERDS MILL RD	PIERCE MATTHEW DAVID	\$0	\$201.00	APP PENDING
Residential Deck/Porch w/Roof	200159	103 LIME MARL LN	GRAY TIMOTHY	\$0	\$201.00	CLOSED W/ FINAL
	200160	405 WALNUT ST	COSGROVE DELORES	\$0	\$51.00	ISSUED W/O CONDITIONS
	200178	52 LEWIN HILL LN	HARTSOOK WALLACE W JR	\$0	\$257.10	ISSUED W/O CONDITIONS
Residential Electric Permit	200142	0	KKR 2 LC	\$0	\$102.00	ISSUED W/O CONDITIONS
	200144	113 VIRGINIA AVE	ASBURY DORIS F	\$0	\$56.10	ISSUED W/O CONDITIONS
	200156	57 REDBUD LN	MUTSCHLER MATTHEW S & ELIZABETH P	\$0	\$45.90	ISSUED W/O CONDITIONS
	200157	20615 BLUE RIDGE MTN RD	TOM RATH	\$0	\$91.80	ISSUED W/O CONDITIONS
	200185	2869 PARSHALL RD	KELLY BRIAN & PAMELA	\$0	\$56.10	APP PENDING
Residential Garage	200153	673 QUARRY RD	SAMPLES TIMOTHY A & JOAN E	\$40,041	\$433.78	ISSUED W/O CONDITIONS
Residential Gas Permit	200141	408 HERMITAGE BLVD	FAIR GLEN & CARRITE T	\$0	\$40.80	ISSUED W/O CONDITIONS
	200176	203 BARKER LN	HART KEVIN P & ELLEN M	\$0	\$40.80	APP PENDING
	200183	320 PINE GROVE RD	JIM NICHOLS CONSTRUCTION CO	\$0	\$40.80	ISSUED W/O CONDITIONS



## Project Application Report - Building Dept

For Period: 4/1/2020 to 4/30/2020

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Residential Mechanical Permit	200151	129 HERMITAGE BLVD	MOONEY JAMES O & EVANN M	\$0	\$81.60	ISSUED W/O CONDITIONS
	200155	200 N GREENWAY AVE	HUNTINGDON GATE HOUSE LLC	\$0	\$81.60	ISSUED W/O CONDITIONS
	200164	87 OLD WATERLOO RD	STEVENSON, JUDITH	\$0	\$40.80	ISSUED W/O CONDITIONS
	200165	110 BATTLETOWN DR	CAREY KATHERINE	\$0	\$40.80	ISSUED W/O CONDITIONS
Residential New	200158	70 SHEPHERD LN	LEBEAU RYAN	\$363,547	\$2,491.48	ISSUED W/O CONDITIONS
	200184	1105 MOOSE RD	SPADAFORA STACY ELIZABETH	\$287,488	\$2,221.97	APP PENDING
Residential Remodel	200149	1752 JOHN MOSBY HWY	FELTNER ANDREA FERN	\$0	\$102.00	ISSUED W/O CONDITIONS
	200150	106 WHITE OAK LN	HADDOCK DYLAN	\$7,650	\$260.10	ISSUED W/O CONDITIONS
	200161	19680 BLUE RIDGE MTN RD	MITCHELL JEFFREY T	\$40,125	\$311.67	ISSUED W/O CONDITIONS
Solar Array System	200177	222 STRINGTOWN RD	KING TOM	\$0	\$168.30	ISSUED W/O CONDITIONS

CLARKE COUNTY CIRCUIT COURT  
MONTH END DEEDS OF PARTITION AND CONVEYANCE  
LOCAL TAXATION DEPARTMENT  
COUNTY  
FOR APRIL, 2020

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
✓ 04/01/20	20601	MOOREBEAVERS LLC RECORDED TIME: 11:20 DESCRIPTION 1: TOWN OF BERRYVILLE LOT 7 CROWN ESTATE DATE OF DEED : 03/30/20 BOOK: 653 PAGE: 58 MAP: 14A156A NUMBER PAGES : 2	N JMMB PROPERTIES LLC 107 COOPERS LANE WINCHESTER, VA. 22602	N .00	DBS	100%
✓ 04/01/20	20602	TAVENNER, DAVID WAYNE RECORDED TIME: 11:30 DESCRIPTION 1: PARCEL A LONGMARSH DISTRICT DATE OF DEED : 03/27/20 BOOK: 653 PAGE: 60 MAP: 8A7 NUMBER PAGES : 3	N TAVENNER, DAVID L 3053 KIMBLE RD BERRYVILLE, VA. 22611	N .00	DBS	100%
✓ 04/02/20 9139 ①	20610	HUFF, MICHAEL ANTHONY RECORDED TIME: 10:50 DESCRIPTION 1: LOT 46 BERRYVILLE GLEN DATE OF DEED : 03/31/20 BOOK: 653 PAGE: 90 MAP: 14C146 NUMBER PAGES : 2	N MCKENZIE, BRYAN W 754 BERRYVILLE, VA. 22611	N 555,000.00	DBS	100%*
✓ 04/02/20 6309 ①	20612	CEIGERSMIDT, KEVIN S RECORDED TIME: 14:35 DESCRIPTION 1: CHAPEL DISTRICT DATE OF DEED : 03/27/20 BOOK: 653 PAGE: 109 MAP: 31189 NUMBER PAGES : 2	N KIRBY, VICTOR CLAYTON 2834 CALMES NECK LANE BOYCE, VA. 22620	N 325,000.00	DBS	100%
✓ 04/03/20	20219	LEVI, CATHERINE RECORDED TIME: 14:10 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 653 PAGE: 179 MAP: NUMBER PAGES : 7	N TOWN OF BERRYVILLE N/A N/A, XX. 00000 0000	N .00	DE	100%
✓ 04/06/20	20626	MURRY, WILLIAM RECORDED TIME: 13:20 DESCRIPTION 1: LOT 20 SHEN RETREAT BLUEMONT BATTLETOWN DIST DATE OF DEED : 00/00/00 BOOK: 653 PAGE: 192 MAP: 17A4P27220 NUMBER PAGES : 3	N GESSNER, KIMBERLY 256 HOLLY LANE BLUEMONT, VA. 20135	Y .00	DBS	100%
✓ 04/06/20	20634	HUDSON, JOHN EUGENE RECORDED TIME: 16:02 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 00/00/00 BOOK: 653 PAGE: 262 MAP: 14A5-A-76 NUMBER PAGES : 2	N SAME N/A N/A, XX. 00000 0000	N .00	PM	100%
✓ 04/07/20 8103 ①	20639	PEACOCK, RICHARD RECORDED TIME: 13:30 DESCRIPTION 1: GREENWAY DIST DATE OF DEED : 04/01/20 BOOK: 653 PAGE: 305 MAP: 28A39E NUMBER PAGES : 2	N BERNAT JR, MICHAEL A 116 STOCK LANE WHITE POST, VA. 22663	N 485,000.00	DBS	100%

554,600  
w/imprv.

292,900  
w/imprv.

467,200  
w/imprv.

CLARKE COUNTY CIRCUIT COURT  
MONTH END DEEDS OF PARTITION AND CONVEYANCE  
LOCAL TAXATION DEPARTMENT  
COUNTY  
FOR APRIL, 2020

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
✓ 04/08/20 2188 ①	20655	ASBURY, DORIS RECORDED TIME: 15:50 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 04/08/20 BOOK: 653 NUMBER PAGES : 2	N BAUHAN, THOMAS L 113 VIRGINIA AVE BERRYVILLE, VA. 22611 MAP: 114A5234 14A5-2-34	N 149,000.00	DBS	100% 117,100 w/impw.
✓ 04/09/20 3773 3774 ①	20659	RIEDER-GRIFFIN, KIMBERLY W RECORDED TIME: 13:00 DESCRIPTION 1: BATTLETOWN DISTRICT, SHEN RET, LOTS 31 & 32 DATE OF DEED : 04/07/20 BOOK: 653 NUMBER PAGES : 2	N SETTER, ANGELA; ET AL 225 MAPLE LANE BLUEMONT, VA. 20135 MAP: 17A2-2031 17A220-31 17A220-32	N 6,000.00	DBS	100% 4,000 vacant
✓ 04/10/20 9396 ①	20663	WALKER ARENA LLC RECORDED TIME: 10:32 DESCRIPTION 1: LONGMARSH DISTRICT, LOT 2, 3.316 ACRES DATE OF DEED : 03/30/20 BOOK: 653 NUMBER PAGES : 2	N WALKER, BRADLEY 114 PIERCE ROAD BERRYVILLE, VA. 22611 MAP: 6-A-38B	N 155,000.00	DBS	100% * 352,600 w/impw.
✓ 04/10/20 4446 ①	20666	HARRISON, MELISSA A RECORDED TIME: 10:55 DESCRIPTION 1: BATTLETOWN DISTRICT, SHEN RET, LOT 32 DATE OF DEED : 04/09/20 BOOK: 653 NUMBER PAGES : 3	N AUGUSTINE, JASPER TODD 155 BALSAM LANE BLUEMONT, VA. 20135 MAP: 17A4-29-2L-32 17A4292L-32	N 296,000.00	DBS	100% *
04/10/20	20669	LEITAO, STEPHANIE RECORDED TIME: 13:21 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 653 NUMBER PAGES : 1	N WILSON, TRACY A N/A N/A, XX. 00000 0000 MAP:	N .00	AFAS	100%
✓ 04/13/20	20682	HARTMANN, COLLIN RECORDED TIME: 13:45 DESCRIPTION 1: CHAPEL DISTRICT, 1.2636 ACRES DATE OF DEED : 04/02/20 BOOK: 653 NUMBER PAGES : 2	N BRICKLEY, LELIA 1721 BISHOP MEADE ROAD BOYCE, VA. 22620 MAP: 22C-1-4A	N .00	DG	100%
✓ 04/13/20 3886 ①	20686	CARON, ALBERT W; JR RECORDED TIME: 13:56 DESCRIPTION 1: BATTLETOWN DISTRICT, SHEN RET, LOT 159 DATE OF DEED : 04/07/20 BOOK: 653 NUMBER PAGES : 2	N POE, GLEN 574 PINE GROVE ROAD BLUEMONT, VA. 20135 MAP: 17A2-22-159 17A222-159	N 1,750.00	DBS	100% 2,000 vacant
✓ 04/14/20	20693	SNOW, PAUL S; JR ETUX RECORDED TIME: 13:05 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 04/13/20 BOOK: 653 NUMBER PAGES : 3	N SNOW, PAUL S; JR 328 GARDEN ROAD BERRYVILLE, VA. 22611 MAP: 7-A-87B	N .00	DBS	100%

\* # 4446 - 17A4292L - 32  
assessed value  
\$ 220,300  
not \$ 199,200 on deed

CLARKE COUNTY CIRCUIT COURT  
MONTH END DEEDS OF PARTITION AND CONVEYANCE  
LOCAL TAXATION DEPARTMENT  
COUNTY  
FOR APRIL, 2020

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
04/14/20 <i>2552</i>	20697	GROSHIRE WHITE LLC RECORDED TIME: 14:51 DESCRIPTION 1: PARCEL 16A13 DATE OF DEED : 04/09/20 BOOK: 653 NUMBER PAGES : 3	N PIERCE, MATTHEW 1362 SHEPHERDS MILL RD BERRYVILLE, VA. 22611 PAGE: 736 MAP: 1613-16-A-13	N 500,000.00 PIN: 100,300 w/imprv.	DBS	100%
04/14/20	200004686	CASEY, JESSE PICKETT RECORDED TIME: 15:30 DESCRIPTION 1: DATE OF DEED : 04/14/20 BOOK: NUMBER PAGES : 3	N/A N/A PAGE: MAP: PIN:	.00	QUAL	00%
04/15/20 <i>2717</i>	20700	HILL, SUSAN GAYE RECORDED TIME: 11:45 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 04/09/20 BOOK: 653 NUMBER PAGES : 3	N WILSON, TRACI ANN 1036 RETREAT ROAD BLUEMONT, VA. 20135 PAGE: 752 MAP: 17A11D 17-A-11D	N 600,000.00 PIN: 514,700 w/imprv.	DBS	100% *
04/17/20 <i>2718</i>	20723	IT COULDNT BE BETTER LLC RECORDED TIME: 13:30 DESCRIPTION 1: CHAPEL DIST 268 ACRES DATE OF DEED : 04/08/20 BOOK: 653 NUMBER PAGES : 2	N RIVERFARM SN LLC 620 TILTHAMMER MILL RD BOYCE, VA. 22620 PAGE: 823 MAP: 31-A2 31-A-2	N 2,000,000.00 PIN:	DBS	100% *
04/17/20	200000199	JONES, THEMA K RECORDED TIME: 13:42 DESCRIPTION 1: DATE OF DEED : 04/17/20 BOOK: NUMBER PAGES : 0	N/A N/A PAGE: MAP: PIN:	.00	REA	00%
04/17/20	200000200	LEWIS, ROBERT LYNN RECORDED TIME: 14:56 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 04/17/20 BOOK: 104 NUMBER PAGES : 0	N/A N/A PAGE: 715 MAP: PIN:	.00	PROBATE	00%
04/21/20 <i>1356</i>	20746	CROSEN, JOHN N RECORDED TIME: 12:20 DESCRIPTION 1: TOWN OF BERRYVILLE, 2 PARCELS DATE OF DEED : 04/13/20 BOOK: 653 NUMBER PAGES : 3	N KIRBY, SUSAN L 408 ACADEMY STREET BERRYVILLE, VA. 22611 PAGE: 915 MAP: 14A1-1-28 and 14A1-1-29	N 270,000.00 PIN: 245,000	DBS	100%
04/21/20	20749	DR HORTON RECORDED TIME: 13:05 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 14 NUMBER PAGES : 9 <i>15</i>	N TOWN OF BERRYVILLE N/A N/A, XX. 00000 0000 PAGE: 4 MAP: PIN:	.00	OPM	100%

#6218 31-A-2  
class ① - 2,045,200  
(land use)

class ② - just imprv.  
49,500

2,094,700

#1356 215,000 (w/imprv) ←  
#1357 30,000 (vacant)  
245,000 total assessed

CLARKE COUNTY CIRCUIT COURT  
MONTH END DEEDS OF PARTITION AND CONVEYANCE  
LOCAL TAXATION DEPARTMENT  
COUNTY  
FOR APRIL, 2020

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
✓ 04/21/20 4887	20757	SECRETARY OF VET AFFAIRS RECORDED TIME: 15:15 DESCRIPTION 1: CHAPEL DISTRICT DATE OF DEED : 04/13/20 BOOK: 654 NUMBER PAGES : 4	N UPPERMAN, JAMES EDWARD 104 OLD CHAPEL RD WINCHESTER, VA. PAGE: 35 MAP: 21A2A51 21A2-A-51	N 160,000 267,300.00	DBS	100%
✓ 04/21/20	20750	BREEDEN, CARYN RECORDED TIME: 16:45 DESCRIPTION 1: DATE OF DEED : 04/16/20 BOOK: 653 NUMBER PAGES : 3	N BREENEN LIVING TRUST 254 GOOD SHEPERDS BLUEMONT, VA. 20135 PAGE: 946 MAP:	N .00	DBS	100%
✓ 04/22/20	20760	LACEY, GEORGIA RECORDED TIME: 14:20 DESCRIPTION 1: DATE OF DEED : 04/16/20 BOOK: 654 NUMBER PAGES : 2	N LACEY IV, JOSEPH 315 CALMES NECK LANE BOYCE, VA. 22620 PAGE: 75 MAP: 31A9C	N .00	DBS	100%
✓ 04/23/20 9362	20768	CAPITAL BUILDERS LLC RECORDED TIME: 13:40 DESCRIPTION 1: TOWN OF BERRYVILLE LOT 1 DATE OF DEED : 04/21/20 BOOK: 654 NUMBER PAGES : 2	N RISANTO, CHRISTINE 724 E MAIN ST BERRYVILLE, VA. 22611 PAGE: 102 MAP: 14A3A34A 14A3-A-34A	N 449,000.00	DBS	100% 483,100 w/imprv
04/23/20	200004689	BELL, ROBERT LEE RECORDED TIME: 15:19 DESCRIPTION 1: DATE OF DEED : 04/23/20 BOOK: NUMBER PAGES : 5	N/A N/A PAGE: MAP:	N/A	PROBATE	00%
✓ 04/27/20 7438	20793	LICKING VALLEY CONSTRUCTION CO RECORDED TIME: 12:15 DESCRIPTION 1: CHAPEL DISTRICT, LOT 7, 939274 ACRES DATE OF DEED : 04/24/20 BOOK: 654 NUMBER PAGES : 3	N JUDKINS, MICHELE 133 DEER HAVEN LANE BLUEMONT, VA. 20135 PAGE: 218 MAP: 32-5-7	N 563,500.00	DBS	100% *
✓ 04/27/20	20800	DAWSON, LISA GAY RECORDED TIME: 15:15 DESCRIPTION 1: DATE OF DEED : 04/27/20 BOOK: 654 NUMBER PAGES : 4	N DAWSON, LISA GAY 112 MEADOWVIEW DRIVE BOYCE, VA. 22620 PAGE: 266 MAP:	N .00	DBS	100%
✓ 04/27/20 5326	20803	NEWCOMB, KERRY RECORDED TIME: 16:00 DESCRIPTION 1: CHAPEL DISTR 7.643 ACRES DATE OF DEED : 04/20/20 BOOK: 654 NUMBER PAGES : 2	N GRUBB, JEFFREY 105 GRIGSBY LANE BERRYVILLE, VA. 22611 PAGE: 272 MAP: 24121 24-1-21	N 85,000.00	DBS	100% 523,700 w/imprv

\* # 7438 32-5-7  
assessed value  
108,600



CLARKE COUNTY CIRCUIT COURT  
MONTH END DEEDS OF PARTITION AND CONVEYANCE  
LOCAL TAXATION DEPARTMENT  
COUNTY  
FOR APRIL, 2020

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
✓ 04/28/20 1591 ①	20805	MOORE, ROBERT W; ETUX RECORDED TIME: 12:05 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 04/24/20 BOOK: 654 NUMBER PAGES : 2	N LEE, MICHAEL J; ET UX 214 EAST MAIN STREET BERRYVILLE, VA. PAGE: 293 MAP: 14A2-A-139	N 424,900.00 DBS 100% 22611 355,400 w/imprv.		
✓ 04/28/20 5510 ①	20807	BEACH, CHARLES P RECORDED TIME: 12:33 DESCRIPTION 1: BATTLETOWN DISTRICT, 1.16 ACRES DATE OF DEED : 04/23/20 BOOK: 654 NUMBER PAGES : 2	N MALLORY, JANE V; ETAL 653 PINE GROVE ROAD BLUEMONT, VA. PAGE: 312 MAP: 26-A-32	N 236,500.00 DBS 100% 20135 218,600 w/imprv.		
✓ 04/28/20 7517 ①	20808	PNC BANK RECORDED TIME: 12:34 DESCRIPTION 1: TOWN OF BERRYVILLE, LOT 10 DATE OF DEED : 04/08/20 BOOK: 654 NUMBER PAGES : 3	N PERTHELLA M MCMUNN INTER VIVOS 19 BEL VOI DRIVE BERRYVILLE, VA. PAGE: 314 MAP: 14A3-1-G-10	N 290,000.00 DBS 100% 22611 313,300 w/imprv.		
✓ 04/28/20 1129 ①	20810	NELSON, PAUL RECORDED TIME: 13:05 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 654 NUMBER PAGES : 2	N LESCALLET JR, ALFRED 211 SMALLWOOD LANE BERRYVILLE, VA. PAGE: 329 MAP: 14A21	N 344,500.00- DBS 100% 22611 340,000 consid. 344,500 assessed w/imprv.		
✓ 04/28/20 300 ①	20816	BOTHA, CRISTOFF C RECORDED TIME: 16:25 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 04/24/20 BOOK: 654 NUMBER PAGES : 3	N NELSON, PAUL BLAINE 170 HONEY LANE BERRYVILLE, VA. PAGE: 355 MAP: 7A21 7-A-21	N 589,900.00 DBS 100% 22611 439,900 w/imprv.		
✓ 04/29/20	20819	JAFFE, LOUISE J; ETVIR RECORDED TIME: 12:30 DESCRIPTION 1: BATTLETOWN DISTRICT, LOT 3, 1.450 ACRES DATE OF DEED : 04/24/20 BOOK: 654 NUMBER PAGES : 3	N JAFFE, LOUISE J 1791 CASSETLEMAN ROAD BERRYVILLE, VA. PAGE: 388 MAP: 16-3-3	N .00 DBS 100% 22611		
✓ 04/29/20	20824	MONTAGUE, DONALD P RECORDED TIME: 13:15 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 04/23/20 BOOK: 654 NUMBER PAGES : 3	N MONTAGUE, JEAN M 305 EARLY DRIVE BERRYVILLE, VA. PAGE: 432 MAP: 14A713248	N .00 DODS 100% 22611		
✓ 04/29/20	20826	MONTAGUE, DONALD P RECORDED TIME: 13:17 DESCRIPTION 1: DATE OF DEED : 04/23/20 BOOK: 654 NUMBER PAGES : 3	N MONTAGUE LIVING TRUST N/A N/A, XX. 00000 0000 PAGE: 456 MAP:	N .00 DBS 100% 22611		

CLARKE COUNTY CIRCUIT COURT  
MONTH END DEEDS OF PARTITION AND CONVEYANCE  
LOCAL TAXATION DEPARTMENT  
COUNTY  
FOR APRIL, 2020

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
✓ 04/30/20	20834	STOCK, E KENDALL; ETUX RECORDED TIME: 09:25 DESCRIPTION 1: GREENWAY DISTRICT DATE OF DEED : 04/16/20 BOOK: 654 NUMBER PAGES : 1	N MEDEIROS, COZETTE LORRAINE 7586 BERRYS FERRY ROAD WHITE POST, VA. 22663 PAGE: 520 MAP: 28A-A-5 PIN:	N .00	DQC	100%
✓ 04/30/20	20835	MEDEIROS, COZETTE LORRAINE RECORDED TIME: 09:26 DESCRIPTION 1: GREENWAY DISTRICT, 1.810 ACRES DATE OF DEED : 04/24/20 BOOK: 654 NUMBER PAGES : 2	N BEARD, LANA S 586 BERRYS FERRY ROAD WHITE POST, VA. 22663 PAGE: 521 MAP: 28A-A-5 PIN:	N 415,000.00	DBS	100% <i>299,100 w/imprv.</i>
✓ 04/30/20	20838	SHARAR III, EARL D RECORDED TIME: 13:46 DESCRIPTION 1: BLUEMONT LOT 27 BLOCK 1 DATE OF DEED : 04/28/20 BOOK: 654 NUMBER PAGES : 2	N HACKBERRY 2020 22738 COBB HOUSE ROAD MIDDLEBURG, VA. 20117 PAGE: 557 MAP: 17A1927 <i>17A1-9-27; 17A1-9-28; 17A1-9-29</i>	N 18,000.00	DBS	100%* <i>assessed @ 2,000 ea X3 = 6,000 vacant</i>
✓ 04/30/20	20839	LUMAN, JOSEPH C RECORDED TIME: 13:47 DESCRIPTION 1: LOT 15 AND 16 BLUEMONT DATE OF DEED : 04/28/20 BOOK: 654 NUMBER PAGES : 2	N HACKBERRY LLC 2020 22738 COBB HOUSE RD MIDDLEBURG, VA. 20117 PAGE: 17A328 MAP: 17A32820 - 15 <i>17A32830-16</i>	N 20,000.00	DBS	100%* <i>assessed @ 2,000 ea X2 = 4,000 vacant</i>
✓ 04/30/20	20840	FITZHUGH, PEMBROKE RECORDED TIME: 13:48 DESCRIPTION 1: LOT 17 BLOCK 20 DATE OF DEED : 04/28/20 BOOK: 654 NUMBER PAGES : 2	N HACKBERRY LLC 2020 22738 COBB HOUSE RD MIDDLEBURG, VA. 20117 PAGE: 562 MAP: 17A3282017 PIN:	N 10,000.00	DBS	100%* <i>2,000 vacant</i>
✓ 04/30/20	20842	BURNELL, CARL RECORDED TIME: 14:02 DESCRIPTION 1: DATE OF DEED : 03/30/20 BOOK: 654 NUMBER PAGES : 2	N BURNELL, CARL N/A N/A, XX. 00000 0000 PAGE: 591 MAP: PIN:	N .00	DBS	100%
04/30/20	200004691	LARUE, GARLAND WOODROW RECORDED TIME: 15:39 DESCRIPTION 1: DATE OF DEED : 04/30/20 BOOK: NUMBER PAGES : 8	N/A N/A PAGE: MAP: PIN:	.00	QUAL	00%
✓ 04/30/20	20845	RICHMOND AMERICAN HOMES RECORDED TIME: 16:05 DESCRIPTION 1: BOYCE DATE OF DEED : 04/24/20 BOOK: 654 NUMBER PAGES : 2	N DEFRANGE, JOSEPH LOUIS 311 LIMESTONE COURT BOYCE, VA. 22620 PAGE: 616 MAP: 21A3129 PIN:	N 350,234.00	DBS	100% <i>90,000 vacant</i>

CLARKE COUNTY CIRCUIT COURT  
MONTH END DEEDS OF PARTITION AND CONVEYANCE  
LOCAL TAXATION DEPARTMENT  
COUNTY  
FOR APRIL, 2020

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
***** DEEDS TRANSFER UPON DEATH *****						
04/16/20	20708	STILLER, TIMOTHY G; SR RECORDED TIME: 13:15 DESCRIPTION 1: DATE OF DEED : 04/14/20 BOOK: 653 NUMBER PAGES : 4	N STILLER, ANN HELENE 5000 JOHN MOSBY HWY BOYCE, VA. 22620 PAGE: 787 MAP: 3028	N .00	DTD	100%
04/16/20	20709	GRAY, CHARLES; JR RECORDED TIME: 13:16 DESCRIPTION 1: LOT 1 ROBINSON HEIGHTS DATE OF DEED : 04/14/20 BOOK: 653 NUMBER PAGES : 4	N GRAY, CHARLES WARD 1369 SPRINGSBURY RD BERRYVILLE, VA. 22611 PAGE: 791 MAP: 7A21	N .00	DTD	100%
04/16/20	20710	GRAY, CHARLES N; JR RECORDED TIME: 13:17 DESCRIPTION 1: DATE OF DEED : 04/14/20 BOOK: 653 NUMBER PAGES : 4	N GRAY, CHARLES WARD 1369 SPRINGSBURY RD BERRYVILLE, VA. 22611 PAGE: 795 MAP: 2313C	N .00	DTD	100%
04/16/20	20711	GRAY, CHARLES B; JR RECORDED TIME: 13:18 DESCRIPTION 1: 2.85 ACRES DATE OF DEED : 04/14/20 BOOK: 653 NUMBER PAGES : 4	N CATLETT, KELLEY MICHELLE 1369 SPRINGSBURY RD BERRYVILLE, VA. 22611 PAGE: 799 MAP: 14A66B	N .00	DTD	100%

CLARKE COUNTY CIRCUIT COURT  
MONTH END DEEDS OF PARTITION AND CONVEYANCE  
LOCAL TAXATION DEPARTMENT  
COUNTY  
FOR APRIL, 2020

RECORDED INSTRUMENT GRANTOR (X) GRANTEE/ADDRESS (X) CONSIDERATION TYPE PERCENT

\*\*\*\*\* COUNTY DEEDS OF CORRECTION \*\*\*\*\*

04/10/20 20667 BATTERTON REVOCABLE TRUST N WENCE, LUKE TAYLOR; ETUX N .00 COR 100%  
RECORDED TIME: 13:00 21894 BLUE RIDGE MTN ROAD PARIS, VA. 20130  
DESCRIPTION 1: CORRECTION TO DB 651 PG 132  
DATE OF DEED : 02/11/20 BOOK: 653 PAGE: 555 MAP: 23-A-7A PIN:  
NUMBER PAGES : 4

TOTAL COUNTY DEEDS OF PARTITION AND CONVEYANCE: 48  
TOTAL NUMBER OF COUNTY DEEDS OF CORRECTION : 1  
TOTAL NUMBER OF COUNTY WILL/FIDUCIARY : 4

Clarke County Fire & EMS  
FY 19-20 Closing Balance Summary

Description	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	YTD Totals
<b>Billable Calls</b>											
Enders (Co 1)	68	73	53	76	52	74	78	62	78	59	673
Boyce (Co 4)	15	19	14	13	18	18	17	17	10	12	153
Blue Ridge (Co 8)	6	8	2	7	8	4	9	6	4	2	56
<b>Total # of Billable Calls</b>	<b>89</b>	<b>100</b>	<b>69</b>	<b>96</b>	<b>78</b>	<b>96</b>	<b>104</b>	<b>85</b>	<b>92</b>	<b>73</b>	<b>882</b>
ALS Trips Billed	41	45	30	50	37	52	53	50	41	35	434
BLS Trips Billed	48	54	38	44	36	43	48	31	46	30	418
TNT Trips Billed	0	1	1	2	5	1	3	4	5	8	30
<b>Total</b>	<b>89</b>	<b>100</b>	<b>69</b>	<b>96</b>	<b>78</b>	<b>96</b>	<b>104</b>	<b>85</b>	<b>92</b>	<b>73</b>	<b>882</b>
<b>Calls Dispatched</b>											
Co 1 Career	44	39	40	43	52	47	44	60	48	30	447
Co 1 Volunteer	9	9	7	3	5	5	6	2	3	3	52
Co 1 Split	40	47	25	45	23	37	42	12	43	43	357
Co 4 Career	2	4	2	0	5	5	1	1	0	1	21
Co 4 Volunteer	11	12	9	19	15	17	18	3	7	11	122
Co 4 Split	15	19	14	11	15	8	12	20	11	3	128
Co 8 Career	0	3	5	5	3	2	0	0	0	0	18
Co 8 Volunteer	3	14	0	8	10	4	11	7	4	7	68
Co 8 Split	10	9	2	4	2	3	0	0	1	0	31
Unknown	15	19	15	21	10	26	21	27	20	13	187
<b>Total # of Calls Dispatched</b>	<b>149</b>	<b>175</b>	<b>119</b>	<b>159</b>	<b>142</b>	<b>154</b>	<b>155</b>	<b>132</b>	<b>137</b>	<b>111</b>	<b>1433</b>
Patient Payments	\$6,171.24	\$2,547.03	\$2,272.98	\$2,921.00	\$2,596.06	\$4,070.95	\$1,967.88	\$3,314.46	\$2,179.42	\$3,825.22	\$31,866.24
TNT Payments	\$285.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$112.50	\$0.00	\$0.00	\$0.00	\$547.50
<b>COVID-19 HHS Stimulus</b>										\$20,501.43	\$20,501.43
<b>Total Payments</b>	<b>\$43,220.21</b>	<b>\$41,272.84</b>	<b>\$36,982.58</b>	<b>\$27,294.06</b>	<b>\$44,224.06</b>	<b>\$37,145.27</b>	<b>\$42,579.03</b>	<b>\$33,702.81</b>	<b>\$41,326.07</b>	<b>\$46,201.16</b>	<b>\$393,948.09</b>

## Clarke County Demand Response Metrics

Month	Service Days	Service Hours	Passengers	Miles Traveled
Jan-20	22	88	213	1,512
Feb-20	20	80	208	1,471
Mar-20	22	88	149	1,283
Apr-20	22	88	99	1,330
May-20				
Jun-20				
Jul-20				
Aug-20				
Sep-20				
Oct-20				
Nov-20				
Dec-20				