



# Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

Item	April 21, 2020	Packet Page
<b>Afternoon Session 1:00 PM</b>		
1. Call To Order		5
2. Adoption Of Agenda		6
3. Citizen's Comment Period		7
4. VDOT Update		8
5. BoS Minutes:		
– March 17, 2020, Regular Meeting		9
6. Consent Agenda:		40
– 2020-05R Resolution Requesting the Prohibition of Through Truck Traffic on VA Route 601 [Blue Ridge Mountain Road] from VA Route 7 [Harry Byrd Highway] to US Route 50 [John Mosby Highway]		41
7. Board of Supervisors Personnel Committee for April 14, 2020		42
A. Expiration of Term for appointments expiring through June 2020. <b>Action: The Personnel Committee recommends the following:</b>		42
– <b>Appoint Tracey Smith to the Family Assessment and Planning Team as the Parent Representative, filling the unexpired three-year term of Sara Davis, term expiring December 31, 2020.</b>		
– <b>Appoint Kris Short to the Family Assessment and Planning Team as the Northwestern Community Services Board Representative, filling the unexpired three-year term of Martia Myers-DePina, term expiring December 31, 2021.</b>		
– <b>Appoint Randall Loker to the Fire &amp; EMS Commission, filling the unexpired four-year term of Andrew Nicholson, term expiring August 31, 2020.</b>		
– <b>Reappoint Kathy Smart to the Berryville Area Development Authority to a three-year term expiring March 31, 2023.</b>		
– <b>Reappoint Shelley Daisley to the Clarke County Library Advisory Council to a four-year term expiring April 15, 2024.</b>		
– <b>Reappoint Nancy Foster to the Clarke County Library Advisory Council to a four-year term expiring April 15, 2024.</b>		
– <b>Reappoint Scott Kreider to the Clarke County Planning Commission to a four-year term expiring April 30, 2024.</b>		
– <b>Appoint Buster Dunning to the Clarke County Planning Commission to a four-year term, assuming the appointment previously held by Robina Rich Bouffault, expiring April 30, 2024.</b>		
– <b>Reappoint Gwen Malone to the Clarke County Planning Commission to a four-year term expiring April 30, 2024.</b>		



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– Reappoint Betsy Arnett to the Clarke County Historic Preservation Commission to a four-year term expiring May 31, 2024.		
– Reappoint Paige Carter to the Clarke County Historic Preservation Commission to a four-year term expiring May 31, 2024.		
B. Board of Supervisors Berryville District Appointment. Action: Information Only		42
8. Board of Supervisors Finance Committee Items for April 14, 2020		49
A. Reconsideration of FY2021 Advertised Budget. Action: The Finance Committee recommends the following:		49
a) Reduce the calendar 2020 real estate tax rate from the 64¢ advertised rate to the 61.5¢ neutral rate.		
b) Revise the spring 2020 tax collection date from June 5 to June 30.		
c) Remove the 5% salary increase from all funds.		
d) Add an amount equal to a 2% salary increase for all funds to a contingency account in the General Fund.		
e) Transfer additional amounts from various General Fund departmental budgets and General Government capital accounts to a contingency account in the General Fund to offset the expected revenue shortfall.		
f) Funds budgeted in the contingency account would be released during FY2021 when the Board of Supervisors is assured that sufficient revenue is expected to fund those expenditures.		
B. Federal Legislation Action: Information Only		49
C. FY20 Supplemental Appropriations		50
a) <i>Real Estate Assessment System Action: "Be it resolved that the FY2020 General Government Capital Budget be increased \$100,000, and the same appropriated, and that the fund balance designation for the Real Estate Assessment System be decreased in the same amount, all for the purpose of implementing a new Real Estate Assessment System over the next 7-9 months."</i>		
b) Murder Trials		50
i. <i>Sheriff Action: Information Only</i>		
ii. <i>Circuit Court Action: "Be it resolved that FY2020 Circuit Court expenditures and appropriation be increased \$10,530 and revenue from the Commonwealth increased in by \$9,030, all for the purpose of conducting two murder trials."</i>		
iii. <i>Commonwealth's Attorney Action: "Be it resolved that budgeted expenditure and appropriation of the Commonwealth's Attorney be increased \$4,880 for the purpose of funding the expenses to murder trials not foreseen in the original budget."</i>		



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c) <i>Sheriff Vehicle Damage Action: "Be it resolved that Sheriff's Department budgeted expenditure and appropriation be increased \$10,030, and that revenue from an insurance claim be recognized in the same amount, all for the purpose of repairing Sheriff Vehicle damage."</i>		50
d) <i>Electoral Board Germ Shields Action: "Be it resolved that FY2020 budgeted Electoral Board expenditure and appropriation be increased \$2,870 to provide Germ Shields for the protection of poll workers."</i>		50
D. Bills and Claims. Action: The Finance Committee recommends approval of the March 2020 Invoice History Report.		52
E. Standing Reports. FYI: Reconciliation of Appropriation, General Fund Balance, and Capital Projects, Expenditure Summary. Action: Information only.		72
9. Government Projects Update		75
10. Miscellaneous		76
11. Summary Of Required Action		77
12. Board Member Committee Status Reports		78
13. Closed Session <i>[as necessary]</i>		79
<hr/> <b>Evening Session 6:30 pm</b> <hr/>		
14. Citizen's Comment Period		80
15. PH 2020-01: FY2021 Budget		81
16. PH2020-02: CY2020 Tax Rates		84
17. Adjournment		85
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Reports in March Packet:		86
– Building Department		87
– Commissioner of the Revenue		102
– Fire & EMS		111
– Virginia Regional Transit Clarke Metrics Report		112