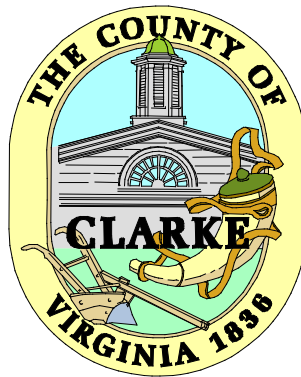


Clarke County Board of Supervisors



Regular Meeting Packet

March 17, 2020



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	March 17, 2020	Packet Page
Afternoon Session 1:00 PM		
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3. Citizen's Comment Period		6
4. VDOT Update		7
5. Special Election for Circuit Court Clerk and Board of Supervisors Berryville District Supervisor Replacements. Action: Move to instruct the County Attorney to file the petition and writ on behalf of the Board of Supervisors at the appropriate time for Circuit Court Clerk and Board of Supervisors Berryville District Supervisor.		8
6. BoS Minutes:		
– January 21, 2020, Regular Meeting		11
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– March 2, 2020, FY2021 Budget Work Session – CCPS FY2021 Budget Presentation		66
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– Abstract of Votes March 2020 Democratic Presidential Primary Election		80
8. Board of Supervisors Personnel Committee for March 9		81
A. Expiration of Term for appointments expiring through May 2020. Summary: The Personnel Committee made no recommendations at the March 9 meeting.		82
B. Request for Alternates to CPMT and FAPT. Action: Approve Personnel Committee recommendation to add alternates:		85
FAPT: Alternates For 26th Judicial District Alternates: Samantha Walker, Ashleigh Marsten, Christina Lovasz		
CPMT: Alternate for 26th Judicial District – Kista Opoku-achampong; Alternate for Virginia Department of Health – Leea Shirley; Alternate for Department of Social Services – Michael Austin		
C. Discussion of Citizen's Academy. Action: Approve Personnel Committee recommendation to approve proposed program.		96
9. Board of Supervisors Work Session / FY2021 Budget Work Sessions Items for March 9		98
A. FY2021 Budget Continued Discussion. Summary: At its March 9 meeting, the Supervisors set public hearing for the FY2021 Budget and CY2020 Tax Rate for Tuesday, March 31, 2020, at 7:00 pm in the Main Meeting Room, 2 nd Floor, Berryville Clarke County Government Center, 101 Chalmers Court, Berryville, Virginia		98

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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3/11/2020 9:31 AM



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	March 17, 2020	Packet Page
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17. Adjournment		153

No Evening Session

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– Economic Development:	175
o Berryville / Clarke County Joint [aka MOU] Committee on Economic Development and Tourism February 12, 2020, Minutes	
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Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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3/11/2020 9:31 AM

Clarke County Board of Supervisors

Call to Order

Clarke County Board of Supervisors

Adoption of Agenda

Clarke County Board of Supervisors

Citizen Comment Period

Clarke County Board of Supervisors

VDOT Update

Special Election for Circuit Court Clerk and Board of Supervisors Berryville District Supervisor Replacements

Action: Move to instruct the County Attorney to file the petition and writ on behalf of the Board of Supervisors at the appropriate time for Circuit Court Clerk and Board of Supervisors Berryville District Supervisor.

CLERK'S OFFICE

Clarke County Circuit Court

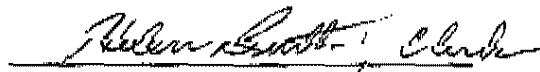
102 North Church Street
Post Office Box 189
Berryville, Virginia 22611
Phone: 540-955-5116
Fax: 540-955-0284

Clerk:
Helen Butts

Deputy Clerks:
April F. Wilkerson
Katherine M. Anderson

TO WHOM IT MAY CONCERN:

I, Helen Butts, Clerk of the Circuit Court of Clarke County, will retire as said Clerk on April 1, 2020. My last day as said Clerk will be March 31st, 2020.





Mary Daniel

March 9, 2020

David Weiss, Chair
Clarke County Board of Supervisors
Via hand delivery

I hereby tender my resignation from the Clarke County Board of Supervisors, where I have had the honor of representing the Benyville District these last four years. I have been honored to serve alongside Bev McKay, Jeri Catlett, Barbara Byrd and Doug Lawrence under your remarkable leadership.

I will resign effective May 1, 2020

Thank you for your continued service ~

Mary L. Daniel

January 21, 2020 Clarke County Board of Supervisors 1:00 pm
 Regular Meeting
 Main Meeting Room

At a regular meeting of the Board of Supervisors of Clarke County, Virginia, held in the Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia conducted on Tuesday, January 21, 2020.

Board Members

Present Afternoon Session: Doug Lawrence – Russell District; Mary L.C. Daniel – Berryville District; David S. Weiss – Buckmarsh / Blue Ridge District; Terri T. Catlett - Millwood / Pine Grove District; Bev B. McKay – White Post District

Absent Afternoon Session: None

County Staff Present

David Ash, Chris Boies, Ryan Fincham, Tom Judge, Cathy Kuehner, Jamie Royston, Gordon Russell, Brandon Stidham, Brianna Taylor, Alison Teetor, Lora Walburn

Constitutional / State Offices / Other Agencies

Barbara Bosserman, Ed Carter, Corey Hayton, Matt Smith, Tony Roper, Ben Packett, Robinson Farmer Cox.

Press

Mickey Powell – The Winchester Star

Others Present

Robina Rich Bouffault, Barbara Byrd, Bob Childress, Brandon Davis, Jeff Hinson, Doug Stanley, Michelle Worthing.

1) Call to Order

Chairman Weiss called the afternoon session to order at 1:00 pm.

2) Adoption of Agenda

- ✓ Add Item 15 B. Closed Session Pursuant to §2.2-3711 A8, Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

Supervisor Daniel moved to adopt the agenda as modified. The motion carried by the following vote:

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Absent
David S. Weiss	-	Aye

3) Citizens Comment Period

No persons appeared to address the Board.

Vice Chair Bev McKay entered the meeting at 1:04 pm.

4) VDOT

Ed Carter, Residency Administrator, presented the supervisors the monthly update.

Maintenance:

- Completed shoulder repairs on Rt. 7 from Frederick County line to Rt. 653 Kimble Rd.
- Continue shoulder repairs on Rt. 7 and Rt. 340.
- Started brush trimming on Rt. 729, Trapp Hill Rd.
- Completed boom axe trimming on Routes 622 and 644.

- VDOT will continue with brush trimming and boom axing on various routes this month.
- Conducted grading operations on various non-hard surfaced roads and will continue this month as the weather allows.
- Cleaned up storm debris and repaired potholes on various routes.
- VDOT will continue to address potholes as they arise.
- Mobilized and responded to weather events.

Board Issues:

- Appalachian Trail - Rt.605 Morgan Mill Rd. -
 - Has been graded and stone added three times in the past six months.
 - The roadway is difficult to maintain because of grade, geometrics, right of way restrictions and funding.
 - Any permanent fix would require major reconstruction and a project.
 - The current average annual traffic count is 30 vehicles per day.
 - The County does have some countywide funds that could be used for pipe replacements, which will improve but not eliminate the issue.
 - Supervisor Catlett thanked VDOT for working with all the different authorities to get the parking lot for the Appalachian Trail.
- Rt. 9 Hillsboro Project - The Town and contractor has published a proposed schedule. The following is a list of mitigations planned for Clarke County.
 - Signal modifications and communications upgrades at Rt. 7 and Rt. 340 interchange. Two signals will be upgraded with left turn FYA and high visibility backplates. High-speed communications equipment will be installed in cabinets.
 - Widening the Rt. 7 west bound off ramp to Rt. 340 north bound. The extra pavement should allow traffic to continue to use ramp when signal queues back up during the PM peak hour.
 - Signal modification at Rt. 7 East Business and Rt. 7 High speed communications equipment will be installed in cabinet to allow better signal coordination between this signal and the signals at the Rt. 340 interchange.
 - Advanced dynamic flashers at Rt. 7 and Rt. 601. Flashers will be installed on EB and WB Rt. 7 to provide advanced warning to vehicles as they approach the intersection.

- Additional signage will be installed on Route 340 and Route 7 restricting usage of secondary cut through roads.
 - Portable camera will be installed to monitor traffic conditions.
 - Increased law enforcement by the Clarke County sheriff's office and VSP.
 - Restricting turns onto Rt. 612 during morning and evening rush hour.
 - VMS boards on Rt. 7 for speed and incident management warnings.
 - Electronic speed monitors east and west on Rt. 7
 - Increased incident response by Area Headquarters.
 - Enhanced wrecker staging on mountain during weather events - this will have a lesser requirement.
 - Working with NOVA in Loudoun County to extend the wrecker service down over the mountain for a short distance to aid in clearing lanes.
 - NOVA operations staff have offered its Incident Management Coordinator. NOVA will allow him to respond into Clarke County on Route 7 to help with incident management.
- Speed Study Rt. 612 - New lower speed limit signs have been posted
 - Speed Study Rt. 609 - Waiting on report from Traffic Engineering
 - Speed Study Rt. 632, Crums Church Rd. - Reviewed in field with Traffic Engineering. Formal speed study not warranted as current 50MPH would not change.

Vice Chairman McKay:

- Long Branch two signs – one each on eastbound and westbound Rt. 50:
 - One sign has been stolen.
 - VDOT has indicated that it must order two signs at approximately \$8,500.
 - Ed Carter stated that Virginia Logos, not VDOT, handle that type of signage.
 - Ed Carter will send contact information to Vice Chair McKay.

Supervisor Lawrence:

- Secondary road resurfacing – County has one road, Janesville Rd., scheduled for rural rustic.
- Robot Mower –

- VDOT has one in the residency located in Front Royal, but used all over the area to do slopes.
- Mower has one highly skilled operator, so it moves on a schedule to area headquarters as requested.
- The cost is about \$85,000, so VDOT only has one in its residency.
- Mower can tip over, but it has been fine on 65% slope.
- Mower can handle thick under growth previously was removed by hand.
- Pothole on Westwood Road: Supervisor Lawrence was told of a pothole, but he could not find it when he drove the road.

Supervisor Catlett:

- Rt. 7 at Rt. 601 when will VDOT begin:
 - Dynamic flashers are scheduled to be completed the end of February.
 - Other light modifications on Rt. 340 and Rt. 7, and the increased communications between signalization, are scheduled to be complete the end of February.
 - VDOT has all the clearances now to widen the westbound off ramp onto Rt. 340 from Rt. 7 as soon as weather permits – sometime around April 1.
 - Hillsboro will start construction on its roundabouts, under flagging operations without traffic restrictions, in March. Anticipate this to be four to five months placing actual lane closures toward Labor Day.
 - Chris Boies
 - Lane closures cannot occur during commute time.
 - The westbound lane will close, but the eastbound lane stays open during commute time.
 - Estimating three total closures for periods not to exceed two weeks.
 - + One in the latter part of October, first of November.
 - + One in the latter part of November through mid-December.
 - + One in April 2021.
 - + All predicated on certain things happening and subject to change.

Supervisor Daniel:

- All roads in her district are great.

Chairman Weiss:

- Rt. 605 Morgan’s Mill Road –
 - o Road has been graded.
 - o Stone added three times in the past six months. VDOT tries to add stone twice a year.
 - o VDOT may add again due to the geometrics and steepness it is extremely difficult to keep up.
 - o Mr. Tapscott is laying out a plan for drainage.
 - o Without objection from the Supervisors the today, VDOT will proceed, which will improve but not eliminate the issues.
 - o By consensus, all agreed for VDOT to go ahead with Morgan is Mill Road and use the available funding.
- Potholes on off ramp of Rt. 340 and Rt. 7 - Per Ed Carter, unless temperatures are 35 and rising, asphalt cannot be applied. VDOT is working its way down and hopes to widen to two lanes.

5) Approval of Minutes

Supervisor Catlett moved to accept the minutes for December 17, 2019, as presented. The motion carried by the following vote:

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

6) Consent Agenda

Letter of Support for the Clarke County Historic Preservation Commission Grant Proposal for American Battlefield Protection Program Planning

January 21, 2020

Sarah Glass
Acting Manager, American Battlefield Protection Program
National Park Service
1849 C Street NW
Mail Stop 7228
Washington, D.C. 20240

Re: Grant Proposal for American Battlefield Protection Program Planning Grants

Dear Ms. Glass,

On behalf of the Clarke County Board of Supervisors, I strongly support the proposed "Battle of Berryville Research & Documentation" grant application proposed by the Clarke County Historic Preservation Commission.

Today, the boundaries of the Berryville Battlefield, as delineated by the American Battlefield Protection Program, include over 7,000 acres within the Battlefield Study Area and approximately 6,200 acres of the landscape still intact. The proposed grant will provide funding to conduct research of the history of the Battle of Berryville and confirm the accuracy of current battlefield boundaries and areas of integrity.

This application supports the County's Comprehensive Plan by protecting and preserving the County's historic resources, including its built features and its open-space and agricultural landscapes for the benefit of citizens of the County. It also does this to promote heritage tourism and related activities, which support the County's economic development. Promoting the preservation of these resources includes identifying them and making their history more accessible. I appreciate your time in considering this application.

Sincerely,



David Weiss, Chair
Clarke County Board of Supervisors

Fire & EMS Commission John H. Enders Recommendation: Appoint Keith Veler to the Fire & EMS Commission, as the John H. Enders VFRC Rep, assumes the position previously held by Doug Lawrence, to serve a one-year term expiring August 31, 2020.

Enders Fire Commission Representative

Fri, Dec 27, 2019 05:26 PM

Board of Supervisors Meeting Minutes For January 21, 2020 – Regular Meeting

County Administrator and Board of Supervisors,

Since Doug Lawrence was elected to the Board of Supervisors, Keith Veler was elected by the membership of the John H. Enders Fire Company at our regular Company meeting on December 19th to succeed Doug as our Fire and Rescue Commission Representative.

Keith has been a volunteer firefighter for over 25 years and has been active in development of Junior Firefighter Programs at both Leesburg Volunteer Fire Company and Citizens Volunteer Fire Company before finding a home at John H. Enders. He is currently employed in the IT Industry as an Account Consultant with Compuware, and an active Volunteer at John H. Enders.

We certainly hope that the Board of Supervisors will support the John H. Enders Fire Company's recommendation of Mr. Keith Veler, and appoint him to serve on the Fire and Rescue Commission.

Should you have any comments or require additional information please feel free to reply to this email or call me at 540-974-8265.

Harold L. Rohde
President,
John H. Enders Fire Company.

Resolution of Recognition and Appreciation of David L. Ash 2020-01R

Resolution of Recognition and Appreciation of David L. Ash

WHEREAS, David L. Ash assumed the duties and responsibilities of County Administrator and Clerk to the Clarke County Board of Supervisors on March 19, 1991, serving in that capacity, as the second County Administrator in Clarke's history, until December 2, 2019;

WHEREAS, during his tenure, he also served on the BCCGC Joint Building Committee, Berryville-Clarke County Joint Committee for Economic Development and Tourism, Clarke County Communications Committee, Coalition on the Effects of Illegal Immigration, Events Ordinance Review Committee, Housing Rehabilitation Board, Joint Administrative Services Board, Joint Budget Review Committee, Joint Information Technology Oversight Committee, Northwestern Regional Jail Authority, NSVRC Planning District Commission, Regional Airport Authority, Regional Water Committee, Shenandoah Valley Chief Local Elected Officials Consortium, and VACORP Board;




WHEREAS, he also acted as the Director of Emergency Management from 1991 until the creation of the Fire, Emergency Medical Services, and Emergency Management Department on October 21, 2014; and, in order to best serve the interests of the citizens of Clarke County, he maintained his certifications as an Emergency Medical Technician and responded to emergency medical service calls as needed;

WHEREAS, during his tenure, he oversaw numerous building projects including the Berryville-Clarke County Government Center, Animal Shelter on Ramsburg Lane, the Quarry Road Convenience Center, and the expansion of the Clarke County Recreation Center to include the new Parks and Recreation Administrative Offices and the Clarke County Senior Center. He also coordinated renovation projects at 34, 36, 311 East Main Street; 301 Josephine Street; 100 North Buckmarsh Street; 100, 104, 106 North Church Street; and 524 Westwood Road. He also instituted the employee service awards, the digitization of records in County Administration, and the digitization and in-house publication of the Code of Clarke County; and,

NOW, THEREFORE, BE IT RESOLVED by the Clarke County Board of Supervisors that **DAVID L. ASH** be recognized and congratulated for his service and that his dedication to the Board of Supervisors, Clarke's employees, and all citizens of Clarke County be hereby memorialized as a token of the respect and high esteem in which he is held.

APPROVED AND ORDERED ENTERED in the official records by the unanimous vote of the members of the Clarke County Board of Supervisors assembled on the 21st day of January, 2020.

ATTEST 2020-02R


David S. Weiss, Chair

Supervisor Daniel moved to adopt the items on the Consent Agenda. The motion carried by the following vote:

- Terri T. Catlett - Aye
- Mary L.C. Daniel - Aye
- Doug M. Lawrence - Aye
- Beverly B. McKay - Aye
- David S. Weiss - Aye

David Ash, former County Administrator, joined the Supervisors to receive his resolution of recognition and appreciation.

Chairman Weiss stated that David Ash was a remarkable individual, the work that he did and the dedication that he gave to this county will be hard to surpass, if it ever is. He always came to work with a smile regardless of the issues, regardless of what was going on in the rest of his life. He was always pleasant, helpful, courteous, and worked hard to make the Supervisors look good and to help the county. He concluded that it was a pleasure and an honor to work with him over the past five years as Chair.

Members of the Board and staff presented Mr. Ash with various gifts.

Doug Stanley, County Administrator - Warren County, Virginia, thanked the Supervisors for allowing him to join the them in celebrating David Ash's service to the citizens of Clarke County. He noted that not only was David Ash the dean of managers and administrators in the Northern Shenandoah Valley he was number two in the state, second only to the Nottoway County Administrator in office for the past 45 years. Mr. Stanley, Regional Coordinator for the Virginia Local Government Management Association [VLGMA], brought greetings from Mr. Ash's peers across the region, some of whom joined the meeting today. He stated that they wished to congratulate David Ash on a job well done.

Mr. Stanley opined that as public officials they were judged on their performance, primarily we leave the community better than we found it; and, sometimes, it is what we do, or, in David Ash's case, what he didn't do, leaving Clarke County, for the most part, exactly as the citizen's wanted. He remarked that David Ash personally worked to build on and strengthen regional relationships between Clarke and surrounding jurisdictions that will pay many dividends down the road; and, most importantly, he understood the symbolic relationship they all shared for which he should be extremely. He noted that he would miss David Ash as a colleague and a friend, a truly genuine person that cares deeply about Clarke, its success, and the success of the surrounding localities. He stated that on behalf of Warren County, he wished him the best of luck and happiness in future endeavors. Then, in conclusion, he thanked David Ash, from and on behalf of his peers, for his contributions to the profession, his service to the citizens of Clarke, and presented him with a rocking chair in which he could rock away the years remembering all the things he did not have time to complete as a local government manager.

7) Review of FY2019 Financial Report by Ben Packett, Robinson Farmer Cox Associates



ROBINSON, FARMER, COX ASSOCIATES, PLLC

Certified Public Accountants

Communication with Those Charged with Governance

To the Honorable Members of
the Board of Supervisors
County of Clarke, Virginia

We have audited the financial statements of the governmental activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of the County of Clarke, Virginia for the year ended June 30, 2019. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 14, 2019. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the County of Clarke, Virginia are described in Note 1 to the financial statements. As described in Note 20 to the financial statements, the County of Clarke, Virginia changed accounting policies by adopting Statement of Governmental Accounting Standards (GASB Statement) No. 88 *Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements* and by early implementing GASB No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*. We noted no transactions entered into by the entity during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate(s) affecting the County of Clarke, Virginia's financial statements were:

Management's estimate of the depreciable lives of capital assets is based on historical experience and industry standards. We evaluated the key factors and assumptions used to develop the estimate of depreciable lives of capital assets in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the allowance for uncollectible property tax revenue is based on historical experience and standard methods of computing the allowance. We evaluated the key factors and assumptions used to develop the estimate of allowance for uncollectible property tax revenue in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

- Communication with Those Charged with Governance -

Board of Supervisors Meeting Minutes For January 21, 2020 – Regular Meeting

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 20, 2019.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the entity's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the entity's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to management's discussion and analysis and the schedules related to pension and OPEB funding, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI. Our responsibility with respect to the budgetary comparison information, which also supplements the basic financial statements, is to evaluate the presentation of the schedules in relation to the financial statements as a whole and to report on whether it is fairly stated, in all material respects, in relation to the financial statements as a whole.

- Communication with Those Charged with Governance -

Other Matters: (Continued)

We were engaged to report on combining and individual fund financial statements and schedules, supporting schedules, and the schedule of expenditures of federal awards, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the other statistical information, which accompany the financial statements but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Restriction on Use

This information is intended solely for the use of the Board of Supervisors and management of the County of Clarke, Virginia and is not intended to be, and should not be, used by anyone other than these specified parties.

Robinson, Farmer, Cox Associates
Charlottesville, Virginia
December 20, 2019

Tom Judge introduced Ben Packett, Robinson Farmer Cox Associates [RFC], substituting for Matthew McLearn.

Ben Packett provided the following review of the FY2019 audit. Highlights include:

- RFC conducted two weeks of fieldwork, the final week conducted October 21.
- Field audit team consisted of five auditors assessing and examining internal controls, performing detailed audit tests, and compliance audit tests.
- Required standards communicated in a letter to the Supervisors. *[See letter above]*
- RFC encountered no difficulties.
- Management corrected any misstatements, and any misstatements found were routine adjusting audit entries.
- No disagreements.
- Two significant new accounting principles adopted this year.
- The County conducted no consultation with other auditors.
- No significant audit findings affecting RFC's opinion.
- Independent Auditors' Report:

- Conducted in accordance with the specifications of the Auditor of Public Accounts, a legislative branch of the Virginia State General Assembly.
- Issued an unmodified opinion, an opinion without modification otherwise known as a clean opinion.
- Management’s Discussion and Analysis: Provides a narrative overview of financial statements and analysis of the financial report authored by the Joint Administrative Services staff. This report provides a precise analysis directly from perspective of management.
- Statement of Net Position:
 - Two items in this exhibit are not found in most of the exhibits throughout the reports including capital or fixed assets that are depreciated over the life of the asset.
 - Other items included in the exhibits are long-term debt, such as bonds, and more items added more recently such as pension and other employee benefits.
 - Net position at end of year: \$26,793,431
- Balance Sheet
 - Fund statements do not include long-term assets and liabilities.
 - Total fund balance reported: \$11,368,73
 - General fund balance fund: \$10,905,501; approximately \$8.8 MM is comprised of cash.
 - Other government funds, consisting of debt service funds, capital projects funds, CFA funds, conservation easement, etc., have a combined balance: \$463,234
 - Approximately 95% of the fund balance is recorded as assigned or unassigned and available for spending at the Board’s discretion.
- Statement of Revenues, Expenditures, and Changes in Fund Balances
 - General fund balance decreased: \$711,013, largely contributable to expenditures related to capital projects.
 - Other funds decreased: \$30,384
 - A common measure to make from this statement for the strength of local governments equity is a comparison of the general fund balance to the general fund expenditures.
 - Fund balance is 36% of general fund budgeted expenditures, which also includes transfers out to other funds. This 36% is an increase from the

FY2018 amount of 34%. The industry benchmark is generally between 15% to 25% - Clarke is well below those figures.

- Known Disclosures:
 - Report includes information on the County’s long-term obligations. No figures changed as a result of adopting GASB Statement 88.
 - No restatements were required as a result of adopting GASB Statement 89. Any interest cost incurred during construction were capitalized as project cost. This change results in these project costs being expensed.
- Government-Wide Expenses by Function Report provides statistical information providing trend information of key data.
- Internal Controls opinion: No significant deficiencies or material weaknesses.
- Independent Auditor’s Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance:
 - No instances.
 - One state compliance finding in the Department of Social Services related to computer access forms, which they had trouble locating due to staff turnover. Finding with recommendation and action plan is on page 172 of the audit report.
- Key points in summary:
 - General fund balance is 36% of general fund expenditures, which is good compared to industry standards.
 - General obligation debt represents 0.9% of taxable property. While counties are not limited to debt obligation, towns and cities are subject to statutory limitations of 10%; therefor, 0.9% is well below that limit.
 - General government exceed all budget levels.
 - Actual revenues exceeded estimates.
 - Expenditures were less than budgeted amounts.
 - Overall opinion that there were no modifications and everything was clean.

Chairman Weiss opened the floor for questions from the Supervisors.

Vice Chair McKay asked if the audit was in depth enough to find out if the county has irregularities in some department.

Mr. Packett responded that typically the testing performed by RFC is over controls and an opinion on the financial statements, as a whole, and internal controls that

have been put into place. RFC opinions that the controls are either in place and being followed; but, the audit is not necessarily designed to spot specific instances of any sort of non-compliance. Generally, it will not point out every aspect that could be wrong.

Vice Chair McKay asked if the internal controls were satisfactory and at such a level that they will find things that are wrong.

Mr. Packett responded that, for the most part, internal controls seem to be strong.

Vice Chair McKay asked about references to Halifax County in the audit report.

Mr. Packett responded that he would speak with RFC's production department to correct the mistake.

Supervisor Catlett opined that Mr. Packett gave a quick overview of a lot of work.

Chairman Weiss thanked Mr. Packett and Mr. Judge for all their work and asked that they convey to staff the Board's appreciation.

8) Board of Supervisors Work Session Items

A. Organizational Items:

2020-01-06-Summary:

Board Members Present: Terri Catlett, Mary Daniel, Doug Lawrence, Beverly McKay, David Weiss

Officers / Staff Present: Chris Boies, Barbara Bosserman, Tom Judge, Cathy Kuehner, Brian Lichty, Tony Roper, Brianna R. Taylor

Others Present: Robina Rich Bouffault, Sharon Caldwell, Tom Caldwell, Adam Crider, Jay Corbalis, Alton Echols, Sara Hartsell, Matt Hoff, Darlene Lacey, Peter Lacey, Pete Maynard, Carolyn Roberts, Michelle Worthington, and other citizens.

Press Present: Mickey Powell – The Winchester Star

At 10:02 am, Chris Boies, County Administrator and Clerk to the Board of Supervisors, called the meeting to order.

Elect Chair

Mr. Boies called for nominations for Chair.

Supervisor Catlett nominated and moved to elect Supervisor Weiss to serve as the 2020 Chair.

Supervisor Daniel moved to close the nominations.

The motion to close the nominations carried as follows:

Terri T. Catlett – Aye
Mary L.C. Daniel – Aye
Doug Lawrence - Aye
Beverly B. McKay – Aye
David S. Weiss - Aye

The motion to nominate and elect Supervisor Weiss to serve as the 2020 Chair carried as follows:

Terri T. Catlett – Aye
Mary L.C. Daniel – Aye
Doug Lawrence - Aye
Beverly B. McKay – Aye
David S. Weiss - Aye

Mr. Boies turned the meeting over to the 2020 Chair David Weiss.

Elect Vice Chair

Chairman Weiss called for nominations for the 2020 Vice Chair.

Supervisor Catlett nominated and moved to elect Supervisor McKay to serve as the 2020 Vice Chair.

Supervisor Daniel moved to close the nominations.

The motion to close the nominations carried as follows:

Terri T. Catlett – Aye
Mary L.C. Daniel – Aye
Doug Lawrence - Aye
Beverly B. McKay – Aye
David S. Weiss - Aye

The motion to nominate and elect Supervisor McKay to serve as the 2020 Vice Chair carried as follows:

- Terri T. Catlett – Aye**
- Mary L.C. Daniel – Aye**
- Doug Lawrence - Aye**
- Beverly B. McKay – Aye**
- David S. Weiss - Aye**

Chair Weiss welcomed Supervisor Lawrence to the Board of Supervisors.

Thanked the citizens of Clarke for re-electing this Board, running unopposed is not taken lightly. That tells the Board that you are mostly satisfied with the way this county is run, so we are grateful for your endorsement and we will continue to work for you, with you, and look forward to doing that. Encouraged all to come to more meetings.

The Board then discussed and took action on the Work Session Item a) Second Amendment Resolution, see discussion and action below that item.

Set Meeting Date, Time and Location

- January Date correction from January 13, 2020 to January 6, 2020.
- Move the Monday, April 13 work session to Tuesday, April 14.
- Correct day from Monday to Tuesday for both September 8 and October 13.

Supervisor Daniel moved to adopt the 2020 Board of Supervisors Meeting Schedule as amended. The motion carried as follows:

- Terri T. Catlett – Aye**
- Mary L.C. Daniel – Aye**
- Doug Lawrence - Aye**
- Beverly B. McKay – Aye**
- David S. Weiss - Aye**

Adopt Rules of Procedure

Following review, **Supervisor Daniel moved to adopt changes to Section 4.4 – Citizens Comment Period as amended:**

- Delete “and only issues that are not scheduled for future Public Hearings may be addressed”
- Change five minutes to three-minute limit

- Add, “Unless granted additional time by the Chair”.

The motion carried as follows:

Terri T. Catlett – Aye
Mary L.C. Daniel – Aye
Doug Lawrence - Aye
Beverly B. McKay – Aye
David S. Weiss - Aye

2019 Chair Appointments Review

The Board deferred action to the January 21, 2020, Regular Meeting.

Annual Distribution: Information Only

Code of Virginia Title 2.2. Administration of Government Chapter 37. Virginia Freedom of Information Act

Code of Virginia Title 42.1. Libraries Chapter 7. Virginia Public Records Act

B. Work Session Items:

2020-01-06 Summary:

Second Amendment Resolution

Chair Weiss invited Sheriff Roper to speak.

Sheriff Roper stated that as an elected Sheriff of a rural community in the Commonwealth of Virginia, I take the position that the Clarke County Sheriff’s Office, while we would love to be in every place all of the time, to protect you, and the rest of the citizenry, the reality is that, that cannot happen. Opined that he wanted citizens to be educated in how they can take care of themselves and the best ways to defend themselves, in the event that they have to do so. If that includes owning and handling a firearm, then I am one hundred percent in favor of that proposition. As the elected Sheriff of Clarke County, our office benefits from armed citizenry helping us in the apprehension of citizens that need to be apprehended. Fan of citizens taking care of themselves, Clarke County has a long history of doing that and I suggest that we continue. We are a Nation and a Commonwealth of laws and there are processes involved in all of the things that are ongoing now, in the general assembly and court systems. For hundreds of years these processes have worked well and I believe that they will continue to

work well. Appreciate the Board of Supervisors for taking the time to address this.

For the record, Chair Weiss asked Sheriff Roper, if that in his position he will enforce laws that are passed by the General Assembly.

Sheriff Roper opined absolutely, stating that he takes his Oath of Office very seriously, adding that he will enforce the rules of the land.

Mr. Boies read the resolution.

Vice Chair McKay moved to adopt the Second Amendment Resolution as presented. The motion carried as follows:

Terri T. Catlett – Aye
Mary L.C. Daniel – Aye
Doug Lawrence - Aye
Beverly B. McKay – Aye
David S. Weiss - Aye

Supervisor Daniel read the following:

01/06/2020

After weeks of contemplation, I voted in favor of the Resolution proposed today. This Resolution reaffirms my oaths, as a Supervisor and as a lawyer licensed in Virginia, to support the laws and Constitutions of the United States and the Commonwealth. It does so without creating a conflicting pledge, as so many people urged us to do. In my opinion, an elected official's "pledge" to always or never do some specific thing in the future an unethical dereliction of duty, putting some specific issue or action above the interests of the people I serve in an unknown future. I don't think anyone considers this Resolution to be perfect, but it is an excellent iteration of our common ground and our commitment to represent our local constituents to the legislators going into session this month.

So, in light of this, I had to ask myself, "Why did this process cause me so much angst"? What is it that bothers me so much about this issue as it manifested in Clarke County over the past six weeks?

It is not any opposition to firearms. I grew up with them, I own them, I've used them. I don't just believe in responsible, law-abiding citizens' right to have guns for hunting and self-defense. I sincerely support responsible, law-abiding citizens' right to have any number of weapons for no reason at all, just because they feel like it.

It is certainly not because I think the proposed legislation is great. It's not. I am confident that the General Assembly's oft-maligned "committee system" will address the issues that cause us all concern. Primarily, these bills will die at the committee level, and those few that may pass out of committee will be significantly amended, as we learned from Schoolhouse Rock in the 1970s. I've watched this happen in every General Assembly session this century. This session will be no different.

So, what made me lose sleep? It is the intentional manipulation of Virginians by forces with other interests, dividing our community and undermining our system of government for their own gain. It hit too close to home for me this time. As Mary Martin pointed out on December 17, we have seen lots of fear being generated so other people can make a quick buck. While good people try to make up their own minds, most lack the time or resources to do unbiased self-education first. As a result, *we are vulnerable*. Our electorate is being intentionally divided at the direction of outside influences. This is not good for our community and it is not good for America. We are willingly turning on each other based on churned up emotion, without any empathy or attempt to understand those who may disagree. I heard my community members conflating violent resistance with "civil disobedience", as if they were moral equivalents, when they patently are not. The ultimate effect of this division undermines the very system of government we have sworn to uphold, and that everyone here purports to support. We are a nation of laws, laws made by our duly-elected legislatures and enforced by dedicated public servants. "Our government draws its strength from long-established institutions [such as] the courts, body of common law, the Constitution... In a highly-evolved democracy such as ours, their authority is sacrosanct." Our system of checks and balances, of free elections, of majority rules with minority protections, of Constitutional review being the province solely of the judiciary: Overthrow those, and we lose all systemic protections from our enemies, both foreign and domestic.

As Shane Boswell pointed out, Americans have duties as well as rights under the Constitution. The majority of people did not even vote in Clarke County this year; The majority isn't even registered to vote. We all know that the Second Amendment is no more or less important than the rest of the Constitution.

So, we each need to ask ourselves: Are we also doing our patriotic duty here? Are the mechanisms we choose to utilize in the process, and the spirit of our debate, buttressing or undermining our democracy? After six weeks of my insisting that we not feed into the schism, and working with the other elected representatives of Clarke County, I am satisfied that this Resolution passes that test.

Supervisor Catlett stated that the Board did listen to the constituents, adding that this is a complicated issue. Opined that part of this is to communicate to our legislators, believe that all issues that go before the legislators should be thoroughly vetted and that all decisions should be based on knowledge and facts, not on emotion or misinformation.

Vice Chair McKay asked that everyone make a commitment to find two to three people before next fall and get them registered to vote and get them to the polls.

Supervisor Lawrence stated to let the resolution speak for his thoughts.

Chair Weiss opined that one of the jobs, as chair, is to build consensus. Adding that he believes that the Board has done that within the community by listening to all, in various ways. When staff was asked to work with the County Attorney in order to create this resolution, he knew the Sheriff's position. One of the other jobs of the Board of Supervisors is to not be in conflict of the Constitutional Officers. We all support the Second Amendment but in the resolution he did not want to see the language that many citizens wanted because in Clarke County we are not divided, we are small, we work together, and the Board would like to keep it that way. Therefore, he did not want to see language that indicated that we would be in direct conflict with our Sheriff's law upholding views. Overall, believe that this has been a very educational process for the Board. Once again encouraged citizens to come to Board meetings.

Chair Weiss expressed that this was not taken lightly, stating that the Board and staff worked very carefully on this, to try to represent all of our County, and send the word to Richmond to work within the bounds of the Constitutions.

FY2021 Budget Calendar

Supervisor Catlett moved to adopt the FY2021 Budget Calendar as presented. The motion carried as follows:

Terri T. Catlett – Aye
Mary L.C. Daniel – Aye
Doug Lawrence - Aye
Beverly B. McKay – Aye
David S. Weiss - Aye

At 10:31 am, the Organizational Meeting and regular work session was adjourned.

Reminders:

2020 Conflict of Interest mailed Monday, December 30, 2019, due in Clarke County Administration by 5 pm, Monday, February 3, 2020.

2020-01-21 Action: Chris Boies summarized the 2020 Organizational Meeting and Work Session. He stated that the only outstanding action for the Board was Chair appointments. Planning also the Well of Septic Appeals.

Chairman Weiss advised members that adjustments could be as needed.

Supervisor Catlett requested more information on the Community Management and Policy Team.

Chairman Weiss informed the Board that County Code required that the Supervisors' Planning Commission member also to be a member of the Board of Septic and Well Appeals.

Vice Chair McKay moved to accept the 2020 Chair appointments as presented. The motion carried by the following vote:

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

9) Finance Board of Supervisors Finance Committee Items

1. County Wastewater System Update.

2020-01-06 Summary: Mary Meredith provided an update on the status of the County's Sanitary Sewer System.

2020-01-21 Action: Chairman Weiss encouraged members to review this update. He opined that the Sanitary Authority was doing well and cutting costs. Supervisor Daniel noted that there was a significant difference in the rates charged in the Towns of Berryville and Purcellville and the Clarke County Sanitary Authority. These towns' systems were modified to the most recent standards, which is a large part of the rate.

2. FY 20 Supplemental Appropriation: Morgan's Mill Appalachian Trail Access.

2020-01-06 Summary: The Finance Committee recommends approval of the following:

"Be it resolved that FY2020 budgeted expenditure and appropriations in the General Government Capital Projects Fund be increased \$15,000, that revenue from the Appalachian Trail Commission be recognized in the amount of \$3,000, that revenue from the Appalachian Trail Commission be recognized in the amount of \$4,000, and that the designation for Community Facilities be reduced in the amount of \$8,000, all for the purpose of constructing vehicle access to the Appalachian Trail at Morgan's Mill.

2020-01-21 Action: Chairman Weiss put forth that the project would support tourism. Supervisor Catlett commented that she hoped it made the road safer.

Supervisor Lawrence moved to approve the resolution, "Be it resolved that FY2020 budgeted expenditure and appropriations in the General Government Capital Projects Fund be increased \$15,000, that revenue from the Appalachian Trail Commission be recognized in the amount of \$3,000, that revenue from the Appalachian Trail Commission be recognized in the amount of \$4,000, and that the designation for Community Facilities be reduced in the amount of \$8,000, all for the purpose of constructing vehicle access to the Appalachian Trail at Morgan's Mill." The motion carried by the following vote:

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

3. Bills and Claims.

2020-01-06 Summary: The Finance Committee recommends acceptance.

2020-01-21 Action: Following review, **Supervisor Catlett moved to accept the December 2019 Invoice History Report. The motion carried by the following vote:**

Terri T. Catlett	-	Aye
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Mary L.C. Daniel - Aye
Doug M. Lawrence - Aye
Beverly B. McKay - Aye
David S. Weiss - Aye

4. Standing Reports. FYI: Reconciliation of Appropriation, Expenditure Summary

2020-01-06 Action: Information only.

10) Joint Administrative Services Board Update

Tom Judge advised that the board did meet, but it took no action.

11) Government Projects Update

Chris Boies provided the monthly project update:

- VATI Grant: Comcast is finalizing and should complete the paperwork within the next month.
- Boundary Line Warren County:
 - Still working with Warren County on the adjustment.
 - Still need to verify the accuracy of a boundary line on one property.
 - Spoke briefly with the County Attorney this morning on the matter.
 - Getting closer to moving forward.
- Board Minutes: Acknowledgement and special thanks to Brianna R. Taylor for the massive set of minutes completed for the December 17, 2019, meeting; her first meeting as Deputy Clerk.
- Website:
 - Special thanks to Gordon Russell and Cathy Kuehner for their work on the new website.
 - Go live February 3.
- VMCA Region III Clerk of the Year: Recognize Lora B. Walburn for being recognized by the Virginia Municipal Clerk’s Association Region III as Clerk of the year. He opined that she had performed excellent work for Clarke over many years; and, it was a well deserving award.

12) Miscellaneous Items

None added to the January 21 meeting.

13) Summary of Required Action

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Correspond adopted BoS Regular & Work Session date, time, and location to PIO.	Brianna R. Taylor
2.	Process Rules of Procedure Rev. 14	Brianna R. Taylor
3.	Execute Second Amendment Resolution	David Weiss
4.	Process Second Amendment Resolution	Brianna R. Taylor
5.	Correspond adopted FY2021 Budget Calendar meeting date, time, and location to PIO	Brianna R. Taylor
6.	Process, archive, and post approved minutes.	Brianna R. Taylor
7.	Execute letter for Grant Proposal for American Battlefield Protection Program Planning Grants	David Weiss
8.	Process letter for Grant Proposal for American Battlefield Protection Program Planning Grants	Brianna R. Taylor
9.	Execute Resolution 2020-02R.	David Weiss
10.	Process and archive resolution 2020-02R.	Brianna R. Taylor
11.	Execute notice of appointment.	David Weiss
12.	Process appointments and update database.	Brianna R. Taylor
13.	Update 2020 Chair Appointments Database	Brianna R. Taylor

14) Board Member Committee Status Reports

Supervisor Terri T. Catlett

- Parks and Recreation Advisory Board: No quorum, but did discuss budget items including a citizen’s bequest.

- Humane Foundation: Attended meeting and learned a great deal about its history. Currently, all going well with only one dog in the Shelter and plenty of cats.
- Conservation Easement Authority:
 - Met last week.
 - Recognized former Supervisor Michael Hobert.
 - Elected Randy Buckley Chair; George Ohrstrom Vice Chair; Peter Engle remains Secretary / Treasurer.
- Historic Preservation Committee: No quorum, but discussed plans for the coming year.
- School Board
 - Met in December.
 - The VFW recognized teachers from the elementary, middle, and high schools presenting them with \$500 awards.
- Career and Technical Education Committee: Did not meet. Did speak with High School Principal Dana Waring about a program seeking community partners to give students an opportunity to gain education for employment.
- Village of Millwood: No changes to report.

Supervisor Mary L.C. Daniel

- Planning Commission:
 - George Ohrstrom remains Chair; Randy Buckley remains Vice Chair
 - Work session cancelled due to snow.
 - Humane Foundation has submitted approval for the Animal Shelter addition providing for a separate entrance.
- Legislative Liaison:
 - Provided the Supervisors a spreadsheet of proposed legislation.
 - Second amendment bill died in committee.
- Broadband Implementation Committee: Did not meet.
- Sheriff's Department: Will meet at the end of the month.

- Library: Did not meet.
- Josephine School Museum: Did not meet.
- Coalition of High Growth Communities: No activity.

Supervisor Doug M. Lawrence

- Conservation Easement Authority:
 - Attended meeting with Supervisor Catlett.
 - Supervisor Lawrence asked for a copy of the resolution for former Supervisor Hobert, and suggested having it read for the record.
- Board of Social Services: Meets tomorrow.

Vice Chair Bev B. McKay

- NSVRC: Did not meet.
- Building and Grounds: Still in a holding pattern.
- Town of Berryville: Discussed problems with birds.
- Village of White Post: Encourage Supervisor to look at the old-style gas pumps.
- Town of Boyce: Meeting cancelled. Next meeting is scheduled for February 4.
- Clarke County Sanitary Authority:
 - Met this morning.
 - Due to the recent membrane replacement, meeting all regulations.
 - System is working more evenly, running better, with fewer problems.
 - Imboden doing a very good job.
 - CCSA voted this morning to start replacing old meters. Cost is approximately \$225 each with installation.

Chairman David S. Weiss

- Fire & EMS Commission: Discussed FY2021 budget. Brian Lichty has come up with different ideas and options.
- Industrial Development Authority: Met January 23.

- MOU Committee / Town of Berryville Clarke County Economic Development and Tourism Joint Committee:
 - o Staff is asked to schedule a meeting with the Town.
 - o Conducted informal discussions with Council, which is still undecided in the direction it should go; however, it is committed to being a paying partner, to some level, as far as economic development.

15) Closed Session

At 2:21 pm, Supervisor Daniel moved to enter closed session pursuant to:

- o **§2.2-3711-A1 Specific employees or appointees of the Board**
- o **§2.2-3711-A8 Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.**

The motion carried by the following vote:

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

At 4:04 pm, the members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, Supervisor Daniel moved to reconvene in open session. The motion carried as follows:

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Supervisor Daniel further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded

Board of Supervisors Meeting Minutes For January 21, 2020 – Regular Meeting

vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia. The motion was approved by the following roll-call vote:

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

16) Adjournment

At 4:05 pm, Chairman Weiss adjourned the meeting.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, February 18, 2020, at 1:00 p.m. in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

ATTEST: January 21, 2020

David S. Weiss, Chair

Chris Boies, County Administrator

Recorded and transcribed by Brianna R. Taylor and Lora B. Walburn,
Deputy Clerks to the Board of Supervisors

February 18, 2020

Clarke County Board of Supervisors
Regular Meeting
Main Meeting Room

1:00 pm

At a regular meeting of the Board of Supervisors of Clarke County, Virginia, held in the Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia conducted on Tuesday, February 18, 2020.

Board Members

Present Afternoon Session: Doug Lawrence – Russell District; Mary L.C. Daniel – Berryville District; David S. Weiss – Buckmarsh / Blue Ridge District; Terri T. Catlett - Millwood / Pine Grove District; Bev B. McKay – White Post District

Absent Afternoon Session: None

County Staff Present

Chris Boies, Tom Judge, Cathy Kuehner, Brian Lichty, Lora Walburn

Constitutional / State Offices / Other Agencies

Ed Carter, Matt Smith, Wayne Tapscott, Brian Rosenberry

Press

Mickey Powell – The Winchester Star

Others Present

Robina Rich Bouffault, Jeff Hinson, Nora Kelleher, Michelle Worthing

1) Call to Order

Chairman Weiss called the afternoon session to order at 1:01 pm.

2) Adoption of Agenda

- Closed Session will be conducted pursuant to §2.2-3711-A1 Specific employees or appointees of the Board.

Supervisor Catlett moved to adopt the agenda as presented. The motion carried by the following vote:

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Absent
David S. Weiss	-	Aye

Chairman Weiss informed those present that Pete Maynard, Planning Commissioner – Russell District, died in an accident on Sunday, February 9. He stated that the Board sent its thoughts and condolences to the Maynard family.

At 1:03 pm, Vice Chair McKay joined the meeting.

3) Citizens Comment Period

Michelle Worthing, Wickliffe Road, Berryville: addressed the Board telling them about an article she read in The Washington Post regarding a bill before the General Assembly that legislators voted to give power to the counties so the counties can now tax. She put forth that if there was a problem with the school budget, or whatever, just raise the taxes. She opined that this was the solution to every problem. She went on to say that the article states the Board can have legislation to tax plastic straws, remove statues from the courthouse; so, it gives you a lot more power. Ms. Worthing noted that it had not finished passing yet, but it has passed the House of Delegates and the Senate. Now, they need to combine their versions; and, the Governor signs them. She concluded by stating that the Board can, now, do whatever it wants.

Nora Kelleher, Gun Barrel Road, White Post: read a petition the following statement:

Intro:

Ladies and gentlemen of the Bd. of Supervisors and Mr. Ed Carter, Virginia Dep't of Transportation Representative, Thank you for allowing me to address you this afternoon.

My name is Nora Kelleher. I reside at 794 Gun Barrel Rd., White Post, Va. in Clarke Co. I am here to express the concerns of many of us who reside on Gun Barrel Rd. I am presenting you with a petition signed by a majority of the residents on Gun Barrel Rd. I am

speaking on behalf of the signatories and also for a couple of concerned residents who felt a conflict of interest precluded their signatures.

I must conclude my statement here today by saying that as of Monday, February 17, at approximately 10:30 a.m.-the dump truck traffic on Gun Barrel Rd., was reduced to almost NONE. For the last 26-27 hours it has been blessedly non-existent.

I do not know if this is a short or long-term hiatus from the traffic patterns of the last 6-8 weeks on our roadway, but it is a welcome relief for us. I have, personally, reached out to my Supervisor, to the Virginia Department of Transportation, and to the Clarke County Sherriff's Department for assistance in addressing our concerns, and I am happy to express my gratitude to all who may have been responsible for the present calm.

We are all hopeful that the new traffic pattern will continue to be a long-term response to the desires of our neighbor to improve his property and that our "country," county road will retain more of its true nature.

Thank you again for listening to me and for allowing me to represent my neighbors, and yours, with this petition.

(I do have a one minute-long slide presentation, if you feel it necessary.)

Our petition reads as follows:

STATEMENT of CONCERN AND PETITION FOR RELIEF

We, the undersigned residents of Gun Barrel Road (Route 644) in Clarke County, Virginia, do hereby request that the Clarke County Board of Supervisors, in coordination with the Virginia Department of Transportation, address our concerns regarding an unusual and unanticipated amount of heavy tonnage, wide bodied, dump truck traffic occurring on Gun Barrel Road.

Fill dirt is being delivered from the Lake Frederick Subdivision (Frederick County, Virginia) to Butler Lane, a private lane, located approximately .1 miles south of Route 50 and .1 miles west of Gun Barrel Road. A Land Disturbance Permit was issued for this project; but none of the signatories below was advised of the project, or of the ramifications of the additional and burdensome heavy-vehicle traffic on Gun Barrel Road.

1. Gun Barrel Road is almost seventeen feet (17') in width. These large, heavy trucks average twelve feet (12') in width. It is often difficult for private passenger vehicles to pass these large vehicles from the opposite direction, and it is impossible for these trucks to meet each other without one driving on the shoulder.

2. The shoulders (which are primarily maintained by residents), the drainage ditches, and the drainage culverts are routinely driven over, and compromised by these large trucks.

3. It is a common occurrence for these vehicles to a.) delay traffic when another dump truck is approaching (by stopping on or driving slowly on the shoulder), and also to b.) "push"/"tailgate" private passenger vehicles which obey the speed limit.

4. The volume of dump truck traffic averages between forty (40) and fifty (50) vehicles per hour most days. This includes vehicles delivering to and returning from the fill dirt destination. The turn around time on Butler Lane is only about ten (10) minutes.

We, the undersigned, having received no notification of this nuisance use of a narrow county road, ask that alternate measures be studied and implemented to at least mitigate the aforementioned conditions which we feel are dangerous to us, and damaging to the roadway.

Stephen Loe, Gun Barrel Road, White Post: Thanked Nora Kelleher for documenting the situation and bringing it to the attention of the Board and organizing the community. He stated that he wished to reinforce some of what Ms. Kelleher said as far as the tremendous volume of heavy truck traffic that residents on that road have been experiencing and enduring for weeks and months. The trucks are making a great deal of noise, drive on shoulders of the road, damaging the roadway, trucks heavier than road designed for, and dangerous with clearances and widths. He told the Board that on one occasion a convoy of six trucks forced him to pull over. He noted that there were some spots on Gun Barrel with significant drop offs that can damage a vehicle or even cause a driver to lose control of the vehicle. Mr. Loe noted that two property owners on Gun Barrel Road were accepting fill dirt from Lake Frederick. He opined that this situation might crop up again on Gun Barrel Road or other parts of the county. He urged the Board to do whatever it could to manage this kind of activity to minimize the negative effects.

4) VDOT

Ed Carter, Residency Administrator, presented the supervisors the monthly update.

Maintenance:

- Completed shoulder repairs on Route 7 in both directions from Route 653, Kimble Road to the Loudoun County Line, including Route 340 off ramps.
- Completed brush trimming operations on Route 680, Smallwood Lane and started on Route 608, Parshall Road and will continue this month and Route 729, Trapp Hill Road.
- Completed boom-axing on Route 622 Swift Shoals Road and Route 625 Kennel Road. VDOT will continue with boom-axing on various other routes this month.
- Conducted grading operations on various non-hard surfaced routes and will continue this month.
- Removed storm debris at several locations this month and repaired potholes.

- Pothole patching will continue as reported.
- Mobilized for several weather events.

Board Issues:

- Hillsboro Project: The Regional Operations Manager for NOVA has volunteered to allow the Incident Management Coordinator for Loudoun County to respond over into Clarke County on Route 7 to assist with incident lane clearance during the detour. VDOT will be meeting with law enforcement next week to discuss procedural logistics.
 - Logistical meeting - Monday, January 24 at 10 am, Berryville-Clarke County Government Center, Second Floor County Wing Conference Room
- Route 601 Truck Restriction: Part of route is in Loudoun County, and Supervisors are expected to act this week.
 - Supervisor Catlett noted the portion of the road in Fauquier County asking if Fauquier County must also approve.
 - Mr Tapscott responded that Loudoun County maintains that section of roadway for Fauquier County.
- Gun Barrel Road:
 - VDOT reached out to the Project Manager at Lake Frederick concerning the complaints about trucks hauling fill from there to locations on Gun Barrel Road. They have agreed to ask their drivers to use Route 340 and Route 50 when hauling to the area closest to Route 50. However, there is nothing legally that VDOT can do to prohibit the use of Gun Barrel Road. If there are speeding or overweight issues, law enforcement will have to address.
 - Vice Chair McKay provided examples from his travels along this roadway in his voting district.
 - Mr. Carter responded that Mr. Tapscott was monitoring the situation.
 - Chairman Weiss expressed support for weighing trucks on the road if VDOT considers it necessary.

Supervisor Daniel:

- Route 9: VDOT is running ahead of schedule on preparation work in Clarke County needed to handle the increased traffic flow when Route 9 shuts down later this year.

Chairman Weiss:

- Emergency Vehicle Cross over Route7 and Route 340: Signed with authorized vehicles only. Mr. Carter opined that law enforcement might be the best deterrent.

5) Consent Agenda

Resolution Establishing Revised Easement Value Criteria to Include Criteria for Purchases from Non-profit Organizations 2020-03R

Resolution Establishing Revised Easement Value Criteria to Include Criteria for Purchases from Non-profit Organizations 2020-03R

WHEREAS, the 2013 Clarke County Comprehensive Plan calls for the preservation of open land in:

Goal 1, which states:

Preserve and protect the agricultural, natural, and open-space character of unincorporated areas; and in Objective 1 which states:

Encourage agricultural operations and productivity and ensure the preservation and availability of agricultural lands for the continued production of crops and livestock through the following policies and the Agricultural Land Plan.

and in Objective 2, which states:

Preserve the natural beauty and protect the ecology of forested areas to ensure that development in those areas is in conformance with their environmental limitations through the following policies and the Mountain Land Plan.

and in Objective 5 Policy 2 which states:

Encourage and expand support for the Conservation Easement Purchase Program, both philosophically and financially, in order to fund easement purchases on land with significant conservation value that are owned by individuals with low to moderate income.

WHEREAS, the Clarke County Board of Supervisors adopted Easement Value Criteria in September 2002 to focus the purchase of easements on properties owned by low- and middle-income households;

WHEREAS, an inflationary adjustment of the Easement Value Criteria is recommended to reflect changes in economic conditions;

WHEREAS, equating income levels of nonprofits with adjusted gross income presents complications not normally associated with private landowners and for-profit entities, causing the Authority to consider developing a different set of criteria for non-profits.

WHEREAS, the Authority has determined that offering a maximum payment of \$25,000 per Dwelling Unit Right (DUR) retired is a reasonable offer for non-profit organization selling DURs as part of an easement;

WHEREAS, at their 16 January 2020 meeting, the Conservation Easement Authority unanimously recommended amending the Easement Value Criteria to include provisions for DUR easement purchases from nonprofit organizations;

NOW THEREFORE, BE IT RESOLVED THAT the Clarke County Board of Supervisors hereby establishes the following revised Easement Value Criteria to include criteria for purchases from non-profit organizations.

Adopted this 18th day of February, 2020

ATTEST 2020-03R

Chris Boies, Clerk to the Board of Supervisors

**CLARKE COUNTY
CONSERVATION EASEMENT AUTHORITY
Determination of Payment of Conservation Easement
May 2006, Amended October 2008, March 2011, April 2016**

Once a property owner confirms in writing their interest in selling an easement, the Authority commissions a professional appraisal of the easement value of a property. The Authority also asks the owner to provide their average annual adjusted gross income in each of the three most recent tax years. The appraised easement value is adjusted based on the income of the owner. Lowest-income owners may be offered up to the full-appraised value of the easement. Middle-income owners may be offered up to a portion of the appraised value and higher income owners are offered a minimal amount (see following chart). All income information is kept confidential and the privacy of the owner respected.

The purpose of adjusting the appraised easement value by income is to focus the available funds toward lower- and middle-income property owners. Higher-income owners who donate easements benefit from a federal charitable tax deduction and a Virginia tax credit. Lower- and middle-income owners benefit less, or not at all, from a tax deduction of a donation because of their lower income, so compensation is indicated. The following chart reflects the relative financial tax benefits of easement donation for owners in the \$55,000 to \$205,000 income range. The higher the owner’s income, the more money he or she would receive as a tax benefits by donating an easement. The lower the owner’s income, the more money he or she would need to obtain a comparable cash benefit for agreeing to an easement.

The property owner is informed of the adjusted appraised value of the easement. The owner is invited to submit an offer to sell a conservation easement on the subject parcel for the purchase price (not tax deductible). The remainder of the appraised value of the

easement would be eligible for a federal tax deduction (as a charitable donation) (ten-year carryover) and a Virginia tax credit (five-year carryovers). Once a purchase price is agreed on, the Authority then submits the proposed purchase to the Board of Supervisors for approval. The Authority pays all costs associated with the Authority's appraisal and the easement transfer (including legal and surveying fees). These costs are estimated to be in the \$2,500 to \$4,000 range per easement.

The adjusted appraised value of a conservation easement is calculated by multiplying the appraised value by the applicable percentage of appraised value set forth in the table below. The average annual adjusted gross income is based on the aggregate of the annual adjusted gross income of each owner of record and the members of each owner's household for each of the three most recently filed tax returns. In the case of a parcel owned by an entity such as a corporation, partnership, limited liability company, trust or estate, the average annual adjusted gross income of the owner is based on the weighted average of the annual adjusted gross incomes of the shareholders, partners, members, grantor, beneficiaries or decedent, as the case may be.

Average Annual Adjusted Gross Income ¹	Percentage of Easement Appraised Value
\$ 0 - \$55,000	100%
\$55,001 - \$65,000	94%
\$65,001 - \$75,000	88%
\$75,001 - \$85,000	82%
\$85,001 - \$95,000	76%
\$95,001 - \$105,000	70%
\$105,001 - \$115,000	64%
\$115,001 - \$125,000	58%
\$125,001 - \$135,000	52%
\$135,001 - \$145,000	46%
\$145,001 - \$155,000	40%
\$155,001 - \$165,000	34%
\$165,001 - \$175,000	28%
\$175,001 - \$185,000	22%
\$185,001 - \$195,000	16%
\$195,001 - \$205,000	10%
\$205,001 or more	4%

Appraised Value Purchases from Nonprofits – The Authority may offer payment of up to 25% of the appraised value of the easement.

DUR Purchases from Non-profits – The Authority may offer payment of up to \$25,000 per DUR retired

Vice Chair McKay moved to adopt the item on the Consent Agenda. The motion carried by the following vote:

- Terri T. Catlett - Aye
- Mary L.C. Daniel - Aye
- Doug M. Lawrence - Aye
- Beverly B. McKay - Aye
- David S. Weiss - Aye

6) Board of Supervisors Personnel Committee Items

A. Expiration of Term for appointments expiring through April 2020.

2020-02-10 Summary: The Personnel Committee recommends:

- Appoint Cathy Seal as alternate to the Shenandoah Valley Chief Local Elected officials Consortium to a term expiring December 31, 2023. Ms. Seal replaces David Ash.
- Reappoint Doug Kruhm to the Historic Preservation Commission to a four-year term expiring December 31, 2023.
- Reappoint Christy Dunkle, Town of Berryville representative, to the Economic Development Advisory Committee to a term expiring December 31, 2023.
- Appoint Lori Mackintosh to the Economic Development Advisory Committee to serve the remainder of the unexpired term of Jim Barb. Appointment expires December 31, 2021.
- Reappoint Ronnie Huff, Town of Berryville representative, to the Parks and Recreation Advisory Board to a term expiring December 31, 2023.
- Reappoint Joe Myer, Town of Boyce resident, to the Clarke County Sanitary Authority to a term expiring ~~December 31, 2023~~ January 5, 2024.
- Reappoint Joe Blatz to the Board to the Board Septic and Well Appeals to a term expiring February 15, 2024.
- Recommend to the Clarke County Circuit Court reappointment of Anne Caldwell to the Board of Zoning Appeals to a five-year term expiring February 15, 2025.

2020-02-18 Action: Chris Boies reviewed the Personnel Committee’s recommendation. He brought to the Board’s attention a correction in the expiration date of the reappoint

of Joe Myer to the Clarke County Sanitary Authority from expiring December 31, 2023 to expiring January 5, 2024.

Vice Chair McKay moved to accept the appointments. The motion carried by the following vote:

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

B. 2020 Conflict of Interest Filing Update

2020-02-10 Summary: Chris Boies advised the Supervisors that all 2020 filings had been received and were on file in County Administration. He thanked the Supervisors for submitting their Statements of Economic Interest on or before the February 3 deadline.

7) Board of Supervisors Work Session Items

Board of Supervisors Work Session Agenda
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

February 10, 2020, 10:00 AM, Main Meeting Room

Board Members Present: Terri T. Catlett, Mary L.C. Daniel, Doug M. Lawrence, Beverly B. McKay, David S. Weiss

Officers / Staff Present: Chris Boies, Tom Judge, Cathy Kuehner, Brian Lichty, Lora B. Walburn

Others Present: Robina Rich Bouffault, John Staelin

Press Present: Mickey Powell – The Winchester Star

Item No.	Description
	02-10-2020 Summary: At 10:00 am, Chairman Weiss called the meeting to order.

Chairman Weiss requested the addition of a brief closed session pursuant to §2.2-3711-A1 Specific employees or appointees.

Vice Chair McKay moved to adopt the agenda as modified. The motion carried by the following vote:

Terri T. Catlett - Aye
 Mary L.C. Daniel - Aye
 Doug M. Lawrence - Aye
 Bev B. McKay - Aye
 David S. Weiss - Aye

Chairman Weiss informed those present that the Board of Supervisors had sent a letter of support for Senate Budget Amendment Item C-53.5 #1s, offered by Chief Patron Senator Jill Vogel, and House Budget Amendment Item 385 #6, offered by Chief Patron Delegate David LaRock. The amendment provides critical funding to replace the Animal and Education Facility at Clermont Farm in Clarke County that burned down a year ago. Clermont Farm is an important 360-acre historic and educational site in Clarke County owned by the Virginia Department of Historic Resources.

A. FY2021 Budget Discussion

Chairman Weiss invited Tom Judge and John Staelin to join the Board at the table.

Highlights of review by Tom Judge, Director – Joint Administrative Services, include:

- Proposed FY2021 budget in the packet includes the School Superintendent's budget request for a 5% salary increase. The proposed 5% health insurance increase will be adjusted for it has now been communicated that health insurance will not increase in FY2021.
- Budget reviewed February 10 does not include salary increase for general government employees nor funding for any personnel requests.
- FY2021 Budget Finance Committee has not yet reviewed revenues.
 - Monday, February 10, it will hear budget presentations from six agencies.
 - Thursday, February 13, it will hear budget presentations from eight agencies.
- Major and minor capital projects, subject to review and recommendation by the FY2021 Budget Finance Committee, are not included in this version of the preliminary budget document.

- Deficient in budget reviewed February 10 is (\$688,759) with adjustment from pay-as-you go of \$192,192 for a net deficit of (\$496,567).
- Appreciable shifts in FY2021 budget:
 - Sheriff's Office: \$100,513 increase, mostly due to the addition of a School Resource Officer.
 - Fire and Rescue:
 - Services: \$30,682 increase
 - Volunteer fire companies: \$50,218 increase
 - Fire and EMS Commission will review and, possibly, finalize the FY2021 budget at its February 13 meeting.
 - SAFER Grant, \$252,221, will offset cost for five new positions added to the Fire and EMS Department.
 - Tax relief for the elderly and disabled: \$50,000 increase.
 - Handley Regional Library: \$38,088 increase.
- Equalized tax rate: \$0.615. Tom Judge explained that following a re-assessment revenue cannot increase greater than 1% without being advertised as such.
- General Government Personnel requests highlights:
 - Fire and EMS request:
 - LEOS, a retirement benefit for public safety personnel, which is advantageous for recruitment.
 - Two additional supervisory positions – supplement for existing positions.
 - Funds for advance life support [ALS] training.
 - Animal Shelter requests a part-time employee.
 - Parks and Recreation requests a wage increase for its part-time employees.
 - General District, Juvenile and Domestic Courts request salary supplements from the locality.
 - Sheriff's Office requests two additional deputy positions.
- Minor Capital requests highlights:
 - FY2021 Budget Finance Committee will review to determine if FY2020 funds are available to accomplish these projects.

- Courts are requesting the County to cover the cost of judicial robes, a request previously turned down by the Supervisors.
- Major Capital requests highlights:
 - Sheriff's Office requests:
 - o Four new vehicles
 - o Portable speed trailer
 - o Camera system
 - Sheriff's Office and Fire and EMS request handsets / repeaters; grant funds may offset cost.
 - One vehicle for either Maintenance, Animal Shelter, or Information Technology.

Chairman Weiss asked Board members for comments.

Vice Chair McKay put forth that the FY2021 budget was still a work in progress and expressed concern about some of the requests, specifically vehicles.

Supervisor Daniel asked for electronic access to budget documents, while Vice Chair McKay expressed his desire to have hard copies due to the erratic performance of his internet. Supervisor Catlett told members that last budget season she accessed budget documents via a laptop in County Administration. Tom Judge stated that he would bring hard copies to meetings, and Chris Boies offered to work with Tom Judge to digitize.

Chairman Weiss concluded the discussion assuring that the Board would take a conservative approach as it worked through the budget process.

2020-02-18 Action: Chris Boies briefly reviewed.

B. Closed Session Pursuant to §2.2-3711-A1

2020-02-10 Summary: At 10:32 am, Vice Chair McKay moved to convene into Closed Session pursuant to §2.2-3711-A1. The motion carried as follows:

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye

David S. Weiss - Aye

At 11:11 am, the members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Supervisor Catlett moved to reconvene in open session. The motion carried as follows:**

Terri T. Catlett - Aye
Mary L.C. Daniel - Aye
Doug M. Lawrence - Aye
Beverly B. McKay - Aye
David S. Weiss - Aye

Supervisor Catlett further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

Terri T. Catlett - Aye
Mary L.C. Daniel - Aye
Doug M. Lawrence - Aye
Beverly B. McKay - Aye
David S. Weiss - Aye

No action was taken following Closed Session.

8) Finance Board of Supervisors Finance Committee Items

- A. Personal Property Tax Collection. The Committee reviewed options and recommends the following: "Be it resolved that:
- a. The Information Technology Department purchase a customized Personal Property Tax Bill form;
 - b. That a budget request for \$29,000 to fund part-time assistance for the Commissioner of Revenue be added to the FY 21 Budget discussion, and;
 - c. That \$10,000 be transferred from the personnel contingency to the Commissioner of the Revenue department for funding of a part-time position for the remainder of FY 20."

2020-02-18 Action: Tom Judge reviewed the Finance Committee's recommendation.

Chairman Weiss explained that while the Finance Committee talked about the Commissioner of the Revenue, specifically, it also should be utilized by the Treasurer's Office to a certain degree.

Chris Boies responded that the hope was that the person hired could help in the offices of the Commissioner of the Revenue and Treasurer. He put forth that these offices have talked about splitting a position for years, and splitting would be an ideal situation. It would be helpful to have flexibility in the position. The position could report to County Administration. Mr. Boies concluded that he had spoken with both constitutional officers, and they agreed that it would be okay with them.

Vice Chair McKay stated that he had no objection to whom the position reports. He also wondered if there was any way Munis could be made to work better and function, as it should, which seems to be the base line problem.

Chris Boies responded that Gordon Russell, IT Director, has assured that the customized form will help with some of that; however, as to what Tom Judge alluded, it takes a customized form. It is our hope that with this customized form we might see a better product for the citizens.

Tom Judge opined that in the discussions in which he has been involved customization was what was put forward as the solution to the primary issue with Munis. He opined that there were other changes that persons wished, which is often the case when you get a new program. He noted that Tyler is always updating the program. Some users seem to be relatively pleased with the Munis as a solution. He opined that it might take some additional time to get used to the program noting that it

has been about a year since it was implemented. He said that in most of the other modules the County implemented it took two to three years to get users comfortable with the program.

Chairman Weiss added that it is impossible to get the form out that taxpayers are accustomed to seeing that breaks down by vehicle. He stated that in the interim the County would try to hire a person to get it fixed. Further, at the end of the year, if we are still having the issues, and the Board should know by October, the Board would have sufficient lead-time to address changes, such as the number of times per year the County bills, which is an ordinance change.

Supervisor Catlett added that one of the things she's heard is that part of what makes it hard is when they enter they have to go through this process from screen to screen. When they are doing that and there are distractions, it makes it hard to get back on track. It is hoped that by getting someone, who is more dedicated to starting it and finishing it, they will be more proficient at it; and we can learn a lot. She opined that it would get better the more they used the tool and not getting distracted in the middle of going from screen to screen.

Chairman Weiss stated that it was the Board's wish to place the position under County Administration.

Tom Judge put forth the modification required to the resolution including adding under b. add "and Treasurer, under the direction of County Administration; and c. change from Commissioner of the Revenue to County Administration.

Supervisor Catlett moved to adopt the resolution as modified reading:

Be it resolved that:

- a. **The Information Technology Department purchase a customized Personal Property Tax Bill form;**
- b. **That a budget request for \$29,000 to fund part-time assistance for the Commissioner of Revenue and Treasurer, under the direction of County Administration, be added to the FY 21 Budget discussion, and;**
- c. **That \$10,000 be transferred from the personnel contingency to the budget of County Administration for funding of a part-time position for the remainder of FY 20."**

The motion carried by the following vote:

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye

David S. Weiss - Aye

B. FY2021 Real Estate Tax Calculation and Revenue Review.

2020-02-10 Summary: Information only. The Committee reviewed and adjusted FY2021 revenue estimates.

2020-02-18 Action: Tom Judge reviewed the information.

David Weiss asked the Supervisors for any direction for Tom Judge. None was given.

Tax Neutral Rate 2/1/2020			
	CY 19	CY 20	% Change
Assessed Value (CY 19 Includes Supplements)	2,608,783,000	2,933,350,200	12.44%
Less Taxable Value of Supplements during CY 19	17,317,098		-100.00%
Less Nontaxable	186,642,100	189,919,100	1.76%
Less Conservation Easement differential	-	-	
Less Land Use Deferral	320,772,651	320,772,651	0.00%
Less Tax Relief for the Elderly differential	29,722,872	29,722,872	0.00%
Less Historic Rehabilitated Properties differential	-	-	
<i>Net Taxable for Equalized Rate Calculation</i>	<i>2,054,328,279</i>	<i>2,392,935,577</i>	16.48%
Tax Rate	0.0071	0.0061	-14.08%
Net Tax Revenue	<i>14,585,731</i>	<i>-14,596,907</i>	
Percent change over prior year		0.08%	
CY 19 Net Tax Revenue/CY 20 Net Taxable Value		0.0060953295	
<i>NOTE: Could go to 61.5 and still be under 1%.</i>			
Last reassessment year was Calendar Year 2020			
Conservation Easement (was never in CY 19 number)	107,238,140.00		

C. Bills and Claims.

2020-01-06 Summary: The Finance Committee recommends acceptance.

2020-02-18 Action: Following review, Supervisor Catlett moved to accept the January 2020 Invoice History Report. The motion carried by the following vote:

Terri T. Catlett - Aye
Mary L.C. Daniel - Aye
Doug M. Lawrence - Aye
Beverly B. McKay - Aye

David S. Weiss - Aye

D. Standing Reports. FYI: Reconciliation of Appropriation, Expenditure Summary

2020-01-06 Action: Information only.

9) Joint Administrative Services Board Update

Tom Judge provided an update. Highlights include:

- Reviewed budget.
- Health Insurance:
 - o Discussed health insurance. Continued discussion at next regularly scheduled meeting on Monday, February 24.
 - o No rate increase for FY2021.
 - o School Board is discussing changing some of the plans, but is waiting until next fiscal year to make proposals.
- Conducted a closed session – no action taken.

10) Government Projects Update

Chris Boies provided the monthly project update:

- Board of Equalization:
 - o The Board of Equalization is working on having their initial meeting next week.
 - o To date, they have 29 citizens, who have requested an appointment with the Board.
 - o Mr. Joe Blatz has done a great job of getting things set up.
- VATI: We had a good conversation with Comcast last week and hope to receive their final paperwork to close out the grant later this week, fingers crossed.
- Boundary Line Warren County: We also heard from the surveyor last week that the final property in the Warren County boundary line adjustment should be corrected this week.
- Community Support: I would like to thank Director Brian Lichty and Enders volunteer Michael Oak, who both spoke to Rappahannock County recently on some of the successes we had here in Clarke County with integrating paid staff into the volunteer system. Director Lichty will also be visiting officials in Warren County soon on another matter. This is just another example of the great employees we have in Clarke County and how their advice is sought after from surrounding localities.

- Website Project: Gordon Russell, Matt Rabbitt, and Cathy Kuehner have done a great job with the website launch. The first couple of days were a little hectic but things have gone very smoothly because of their hard work and dedication.
- Extended Leave: I want to thank Lora for her work in keeping everything running in our office while Brianna is out. Brianna brought the baby by last week and they are both doing really well.
- Birthdays: And finally, we would like to recognize a couple Board member birthdays in February, David Weiss had a birthday on February 9th, and Terri Catlett yesterday, February 17th.

11) Miscellaneous Items

None added to the February 18 meeting.

12) Summary of Required Action

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Execute Resolution 2020-03R	David Weiss
2.	Process Resolution 2020-03R	Lora B. Walburn
3.	Process, archive, and post approved minutes.	Lora B. Walburn
4.	Execute notice of appointment.	David Weiss
5.	Process appointments and update database.	Lora B. Walburn
6.	Provide condolences to Maynard family.	Chris Boies
7.	Set up meetings with EDAC and IDA.to review position description and discuss hiring process	Chris Boies

13) Board Member Committee Status Reports

Supervisor Terri T. Catlett

- CPMT: Attended for the first time. Discussed individuals to whom services are provided and better ways to partner with the community.
- Parks and Recreation Advisory Board: Did not meet.
- Humane Foundation: Meets in March.
- Conservation Easement Authority: Meets tomorrow.

- Historic Preservation Committee: No update.
- School Board
 - Arrived late due to overlap of FY2021 Budget Finance Committee.
 - Initially, Chuck Bishop proposed a 5% pay increase. The School Board asked him to review further, and they are proposing a 7% teacher increase.
- VACo Board:
 - Attended meeting in Richmond.
 - Board met in the morning and heard from VACo staff and different localities addressing how legislative priorities were reflected in bills.
 - Governor addressed the attendees.
 - Went to the Capitol to watch legislators in both chambers.
 - Spoke to a couple of Clarke's representatives.
- Career and Technical Education Committee: No update
- Village of Millwood: Nothing new.

Supervisor Mary L.C. Daniel

- Planning Commission:
 - Animal Shelter:
 - Moved to March meeting.
 - Addition includes a picnic pavilion and receiving area entrance.
 - Plan to increase the number of runs from 26 to 32.
 - Planning is considering allowing apartments under 600 square feet in single family AOC / FOC.
- Legislative Liaison: **Clarke's request to increase transient occupancy tax to 5% was struck** in committee. Delegate Gooditis is working with others on another measure that would grant counties the same taxing authority as towns and cities.
- Broadband Implementation Committee: Did not meet.
- Sheriff's Department:
 - Investigations unit advised that there has been a spate of break and enters on and around Gun Barrel Road apparently after tools.

- Murder trials have gone well and are over for now. Two defendants found guilty and three others have plea agreements. One defendant remains a fugitive; and, when apprehended, they will be prosecuted.
- During the trials, staff worked 15 hours a day; and, in addition to their regular duties, they cleaned, emptied trash, and brought in lunches. Staffing challenges should be better now.
- Security cameras need.
- Library:
 - John Huddy is bringing in a new program that will double the books available to the library through an online system.
 - Performed a salary study.
- Josephine School Museum: Did not meet.
- Coalition of High Growth Communities: No update.
- Board of Well and Septic Appeals: Did not meet.

Supervisor Doug M. Lawrence

- Board of Social Services:
 - Meets tomorrow.
 - Discussed salary comparison at the last meeting and confirmed that this is something they wanted to perform.
 - Will be working with Mike Legge on an RFP.
 - Director Heine's presentation to the FY2021 BoS Budget Finance Committee provided a good summary.
- Career and Technical Committee:
 - Attended for Supervisor Catlett while she attended the VACo Board meeting in Richmond.
 - Group used many unfamiliar acronyms.
 - Made a few contacts and hope to follow up with them to school-aged children involved at the fire hall.
- Conservation Easement Authority: No update.
- Drug Court:

- Discussed a million dollar three-year grant award for a newly formed law enforcement overdose-prevention program.
- Program will provide intervention well before drug court;
- Aetna foundation, that purchased CVS, provided the grant.
- City of Winchester has entered a joint lawsuit and is suing the drug companies.
- Within parameters of grant, would allow cost recovery for EMS transport.
- One Clarke resident in the drug court program and one resident in the new over-dose prevention program.
- Fire and EMS Commission:
 - Attended the Fire and EMS Commission for Chairman Weiss, because of a FY2021 BoS Budget Finance Committee meeting scheduled at the same time.
 - Our share of cost between the jurisdictions has gone down; but, still, the cost has gone up.
 - Looking at a \$6,000 increase for FY2021.
 - Scheduled another meeting to discuss the budget for the afternoon on Thursday, February 20.
 - Budget is still a work in progress.

Vice Chair Bev B. McKay

- Building and Grounds: No update.
- Community Workforce Development: Attended meeting
- Clarke County Sanitary Authority:
 - Nitrogen and phosphorous lower because of the new membranes.
 - Changed to different polymer; the new polymer also costs less.
- Economic Development Advisory Committee:
 - Held organizational meeting January 29.
 - Adopted an every-other month meeting schedule.
- NSVRC: Meets this Thursday.
- Other: Attended session in Richmond of the House of Delegates Agriculture Committee. Delegate LaRock's bill on the nutrient bank was voted down, while Delegate Goodities' bill was move to next year.

- Town of Berryville: No update.
- Town of Boyce: No update.
- Village of White Post: No update.

Chairman David S. Weiss

- Fire & EMS Commission: Covered by Supervisor Lawrence.
- Industrial Development Authority: Organizational meeting January 23.
- MOU Committee / Town of Berryville Clarke County Economic Development and Tourism Joint Committee:
 - Productive meeting on February 12.
 - Council member Kara Rodriguez asked to join the Committee.
 - Doug Lawrence asked to join the Committee.
 - Next meeting is set for Friday, March 20.
 - Asked Keith Dalton and Chris Boies, along with IDA, EDAC, to create a job description for Economic Development and Tourism Director and to update the MOU.
 - MOU will including a breakdown of financial contributions from the Town and County.
 - Committee feels full-time position is best.
 - Committee wants job description to be specific and oversight defined.
 - Positive meeting with both Town and County committed.
 - Chris Boies is seeking an interim replacement.
 - Berryville's contribution will be included in the FY2021 budget and will dictate the amount of activity for the Town.
- FY2021 Budget BoS Finance Committee:
 - Met with the School Board and received an in-depth review of its budget.
 - \$154,000 savings from combining positions;
 - The School Board is proposing a 7% increase.
 - Unprecedented raise outside of requirement by state to raise 5% for VRS and the County included an additional 2%.
 - CCPS believes this increase will make it more competitive with Winchester and Frederick County.
 - Governor's budget has no salary increase.

- The general government funds school resource officer positions assigned to the schools.
- Chris Boies informed the Supervisors that the House Appropriations Committee proposed a 2% teacher raise, and the Senate Finance and Appropriations Committee; proposed a 3% bonus for teachers in the first year and a 4% in the second year. These proposals are still at the committee level and are being followed.
- Supervisor Daniel expressed appreciation for being able to review budget requests in digital format.

14) Closed Session

At 2:32 pm, Supervisor Daniel moved to enter closed session pursuant to §2.2-3711-A1 Specific employees or appointees of the Board. The motion carried by the following vote:

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

At 2:58 pm, the members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, Supervisor Daniel moved to reconvene in open session. The motion carried as follows:

Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Doug M. Lawrence	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Supervisor McKay further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia. The motion was approved by the following roll-call vote:

Terri T. Catlett - Aye
Mary L.C. Daniel - Aye
Doug M. Lawrence - Aye
Beverly B. McKay - Aye
David S. Weiss - Aye

15) Adjournment

At 3:00 pm, Chairman Weiss adjourned the meeting.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, March 17, 2020, at 1:00 p.m. in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

ATTEST: February 18, 2020

David S. Weiss, Chair

Chris Boies, County Administrator

Recorded and transcribed by Lora B. Walburn, Deputy Clerk to the Board of Supervisors

March 2, 2020

Clarke County Board of Supervisors
FY2021 Budget Work Session
Main Meeting Room

7:00 pm

At a budget work session of the Board of Supervisors of Clarke County, Virginia, held in the Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia conducted on Monday, March 2, 2020.

Board Members

Present Evening Session: Doug Lawrence – Russell District; Mary L.C. Daniel – Berryville District; David S. Weiss – Buckmarsh / Blue Ridge District; Terri T. Catlett - Millwood / Pine Grove District; Bev B. McKay – White Post District

School Board Members

Monica Singh-Smith – Chair – Buckmarsh / Blue Ridge District; Katie Kerr-Hobert – Vice Chair – Berryville District; Zara Ryan – Russell District; Charles "Chip" Schutte – White Post District; Jon Turkel – Millwood / Pine Grove District

County / School Staff Present

Brenda Bennett, Chris Boies, Tom Judge, Brian Lichty, Lora Walburn

Chuck Bishop, Rick Catlett

Constitutional / State Offices / Other Agencies: None

Press: Mickey Powell – The Winchester Star

Others Present: None

1) Call to Order

Chairman Weiss called the evening session to order at 7:02 pm.

2) Clarke County School Board FY2021 Budget Presentation

Monica Singh-Smith, Clarke County School Board Chair, read from the following prepared statement.

Mr. Chairman, fellow Board members, thank you for your time tonight for the adopted School Board budget for the 2020-2021 school year. This is my third year speaking to you as chair. While I've gotten used to physically standing here before you, our request this year is unmatched when compared to requests made in previous years. As I thought about my opening remarks to you, I realized the message I wanted to convey tonight is that the School Board remains steadfast in its mission and core values outlined in our division's strategic plan.

We are fully aware of the competing priorities within the county. In fact, we have been accused of not being sensitive to the various needs of Clarke. Respectfully, my response to those accusations is that it is not the School Board's responsibility to address the needs of the entire county; but, rather, advocate for just one of those needs, that need being how to provide the best education we can offer to all Clarke County students. It is the School Board's responsibility to advocate for our students and teachers. It is our responsibility to make decisions that will positively impact all the students we serve.

With that said, please do not misinterpret my wording as a lack of appreciation for the difficult decisions you have to make. We understand how challenging the budget process is for you; and, without asking any of you directly, I think that I can say that working through the annual budget is not on your top five list of favorite things to do. I can assure you that the feeling is mutual as a School Board member. We take this process very seriously. Every program and staffing position is carefully reviewed to ensure our financial resources are used wisely and in accordance with the School Division's initiatives and financial policies; and, as we do every year, we will carefully leverage every single dollar we receive from our local, state, and federal governments.

For the upcoming school year, we have tough decisions to make. It is no secret there is a decline in student enrollment; and, while that does not change the needs of the School Division as a whole, it will, eventually, impact various resources. This reality puts us in a precarious place. How do we maintain our current resources and address new demands, while also being faced with the constant changes in the demographics of Clarke County students? There is no straightforward answer or solution. What I can say is that Dr. Bishop and his staff are tasked to make the most well informed decisions that not only meet the needs of every student, but decisions that are also fiscally responsible.

With all this in mind, I would like to highlight quickly one of the goals in our strategic plan. While all five of our goals are equally important, the one we focus on with the

utmost earnest is our third goal – we will employ personnel who share the vision, mission, and core values of the School Division and demonstrate foundational skills in critical thinking, collaboration, creative thinking, communication, and citizenship. The first subset of this goal is attract, develop, and retain employees, who abide in the knowledge, skills, and attitudes needed to be successful with our diverse learners and situations. Attract, develop, and retain – these are the three key words that motivated the School Board to make this unprecedented request of over nine hundred thousand dollars to the Board of Supervisors.

As I mentioned last year, our goal is to stay competitive with our neighboring counties. This is why our adopted budget includes a seven percent increase for our teachers, staff, and administrators. I can appreciate that some might think this increase is high, and that is because it is. The Board feels strongly that in order to attract, develop, and retain employees it is imperative that we work hard to close the salary gap.

We have talked about teacher shortages in the past, and, unfortunately, that has not changed. This is an issue that counties continue to face throughout the Commonwealth. Keeping our current teachers and hiring new ones allows us to better educate and support our students on their path to success.

Despite the decline in student enrollment, and understanding our need to reevaluate various resources, the cost of doing business does not change. Our needs do not change. Our goal of providing the best education we can offer our students does not change. We built this budget on essentials needed to continue service to our students, staff, and community.

The School Board values the positive and collaborative relationship we have with the Board of Supervisors. I know that we will continue to work together towards our common goals of encouraging, inspiring, and empowering our kids to be the best versions of themselves. Thank you.

School Board Chair Monica Singh-Smith turned the presentation over to Dr. Chuck Bishop, Clarke County Public School Superintendent.

Highlights of Chuck Bishop's presentation of Clarke County Public Schools' FY2021 proposed budget, adopted by the School Board on Monday, February 24, include:

- Enrollment data and statistics:
 - Enrollment has declined over the past few years.
 - Anticipating in K-12 membership 1,831 students for FY2021.
 - Actual projection is 1,846 for K-12 – the reason for that is that each year 8 to 12 students generally enter the high school, full- or part-time, coming from local private schools and home school.
 - Division Average Daily Membership

- Along with the Composite Index, average daily membership is the biggest driver of the budget.
- 2008-2009: there were 2,156 students in grades K-12.
- 2019-2020: there were 1,846 students – a decrease of 310 students over a 12-year period.
- Individual School Enrollment
 - 2010-2011: Boyce 364 students; Cooley 536 students; Middle School 485 students; High School 712 students.
 - 2019-2020: Boyce 270 students [K-5]; Cooley 472 students; Middle School 481 students; High School 661 students.
 - Middle School has had its ebbs and flows but has stayed consistent over the last few years.
 - Eighth-grade class this year is one of the larger ones with 181 students that will be replaced by 140 students becoming sixth graders or 40 less students 2020-2021.
- Home School:
 - Home schoolers are required to follow a notification process with the local school division.
 - 2014-2015: 184 students
 - 2019-2020: 142 students
- Religious Exemption:
 - Requirements are looser.
 - 2014-2015: 53 students
 - 2019-2020: 54 students
- Special Education and 504:
 - Over the past five years, the state has requested separate reporting of 504.
 - 2015-2016: 234 special education students / 11.9%; 31 504 plan students / 1.3%
 - 2019-2020: 209 special education students / 11.1%; 58 504 students / 3%;
 - At one time, Clarke had one of the lowest special education populations in the Commonwealth; now, Clarke is just about at standard averaging about 12%.
- Disadvantaged Enrollment:
 - Over the last ten years, this category has increased more than any other.
 - 2008-2009:
 - 363 students receiving free or reduced meals / 16%

- 17 homeless students
- 2019-2020:
 - 453 students receiving free or reduced meals / 23%
 - 10 homeless students
- 2013-2014: 23 homeless students
- 2014-2015: 25 homeless students
- Simple definition of homeless is “no permanent residence.”
- English Language Learners
 - Services are indicated by level of proficiency.
 - 2008-2009: 72 students in program; 23 students receiving services
 - 2014-2015: 32 students in program; 11 students receiving services
 - 2019-2020: 85 students in program; 64 students receiving services
- On-time graduation rate
 - Despite changing demographic, Clarke continues to be one of the highest in the Commonwealth and surpasses the state average.
 - 2018-2019: 98% on time
- Composite Index:
 - Determines local ability to pay.
 - .5729 means that Clarke is responsible for 57 cents on the dollar for education.
 - Loudoun County is classified as the wealthiest locality in American; and, yet, Clarke's composite index ranks higher.
- Budget Development Data
 - Process is the same as it has been in the past.
 - Based on an average daily membership of 1,846 students plus 40 PreK students.
 - Anticipated enrollment in each building for 2020-2021.
 - Local composite index is .5729.
 - Received several new position requests.
 - Spent considerable time reviewing health insurance costs for the School Division, for the locality, and for the employee.
 - Conducted salary comparisons to Winchester and Frederick County.
 - Budget recommendations are in line with the strategic plan and community budget survey.

- Used a school-based allocation methodology.
- Community Budget Survey
 - Survey is distributed through the School Messenger system and on the Schools' webpage.
 - 246 responses [below are ranked priorities]
 1. Employee compensation
 2. CTE programming
 3. Advanced academic offerings
 4. Fine arts
 5. Instruction materials / supplies
 6. Reducing health insurance premiums [tie with 7]
 7. Student – teacher rations [tie with 6]
 8. Athletics
 9. Technology
 10. Remedial programs
 11. Professional development
 12. Bus replacements
- Strategic Plan - Five primary goals:
 1. Achievement
 2. Culture / Climate
 3. Personnel
 4. Technology
 5. Efficient / effective operation of the School Division
- School-based Allocation Methodology: Break down of cost including office of the principal, instructional materials and supplies, and classroom instruction technology.
- Salaries:
 - Teacher salary:
 - The Supervisors and School Boards have worked well together in making sure salaries were a priority for all employees.
 - Issue lies at state level – Virginia is ranked 34th in teacher salary - about \$9,000 behind the national average.
 - In 2019, Virginia ranked the ninth wealthiest state.
 - Governor's budget has no increase for year one and 3% in year two.
 - Senate increases the budgeted salary to 4% in year two; House increases at 2% each year.

- Master's Stipend:
 - Still marginally higher than City of Winchester and Frederick County.
 - An increase for 49 persons would cost \$113,000; therefore, the decision was made not to push forward with an adjustment as part of this proposal.
 - Clarke still pays out 51 persons \$6,563 grandfathered in under the old master's degree policy.
 - Sixty-two percent of teachers hold a master's degree.
- Proposed Increase:
 - Superintendent proposed a 5% raise and a scale containing 33 steps with a starting salary of \$43,800.
 - The School Board asked staff to begin working on a 7% increase in salary for all employees, which is what is presented in the proposed budget.
 - Benchmark anticipates a 5% increase.
 - Even with proposed increase, Clarke will lag behind both the City of Winchester and Frederick County.
- Food Service Fund:
 - Continue arrangement with Sodexo.
 - Lines adjusted to account for expenses.
 - Increase of \$31,198 is mostly related to salaries and benefits.
 - Operating Budget: 84.5% is personnel – salaries, benefits, substitute costs, etc.
 - Food Service Budget: 45% is personnel.
- Capital Projects Fund:
 - For the third consecutive year, the budget proposes a reduction in capital requests.
 - Furniture: Working toward standardizing furniture.
 - Athletic Equipment: Reconditioning of equipment such as football helmets and batting helmets.
 - Buses: One bus
 - Asphalt / Sidewalk Fund: Parking lot adjacent to the cafeteria at Cooley
 - HVAC: Ongoing issues
 - Security: Schools have many security devices and systems in place. Looking to equip buses with cameras.
 - Roof Replacements:
 - Need to replace roof on administration building.

- Need to begin to plan for roof at Boyce, a large part of the roof is shingle.
 - Flooring: Various work is needed across the division including carpet replacement, gym floors [conditioned every summer], tile replacements.
 - Technology:
 - Replace display boards that are out of date.
 - Smart is a proprietary technology that school systems have used over the years; however, CCPS is in the process of replacing these to avoid the cost of approximately six thousand five hundred dollars. A flat panel monitor costs approximately two thousand five hundred dollars and are interactive just like the Smart boards.
 - Account balance for current fiscal year is slightly over one million dollars not including projects lined up for this spring and summer.
 - Large portion is in the technology line, some of which is related to VPSA technology bonds that must be spent in a certain way.
 - FY2017 was highest due to renovations of Primary.
- Proposed Initiatives
- No new personnel requests in the budget. Will repurpose a position for an additional guidance counselor at Cooley.
 - State is considering change in requirements that could necessitate the hire of an additional guidance counselor.
 - Continue to support professional development.
 - Deferring the purchase of science materials for grades 6-12. Focus on science material for K-12.
- Items not included:
- Increase in health insurance
 - Equalized master's stipends
 - No new positions.
- Executive Summary 7% Salary Increase Model:
- Expense:
 - Increase of \$730,882
 - Cost of the salary increase is nearly one point one million dollars. Able to reduce to \$903,864 by cutting approximately \$200,000 out of the 15% by tightening up utilities, materials and supplies.
 - Food Service: up \$31,198
 - Debt Service: down \$145,204

- School Capital: down \$159,750
- Revenue:
 - School Operating Fund: \$172,982 less revenue from the state.
 - Food Service Fund: Revenue offsets expense
 - Debt Service: down \$3,443
 - School Capital: \$0; Capital request does include \$154,000 through VPSA for technology.
- Local Tax Funding:
 - School Operating Fund: increase \$903,864
 - Food Service Fund: \$0
 - Debt Service: down \$141,761
 - Capital Fund: down \$159,750
 - Total increase in local tax funding: \$602,353
 - No assumptions have been made.

Dr. Bishop concluded his presentation and asked the Board for questions.

Dr. Bishop affirmed for Chris Boies that state revenues were based on the Governor's budget. He told the Board that he was hopeful that the budget would be available in the next week or so pending the Governor's approval.

Supervisor Catlett asked Dr. Bishop to explain how the state does raises. Dr. Bishop opined that it could be tricky with most, not all, revenues based on composite index. He continued that most raises are based on Standards of Quality [SOQ] funded positions; and, if there is a raise from the state, it is only for those positions that are SOQ funded then offset by the Composite Index. He also cautioned that timing of the raise is a factor whether it is July 1 or January 1. Supervisor Catlett put forth that it is complicated, and the locality tries to do its best.

Supervisor Daniel sought clarification that if the state decided to give a raise, whatever amount it decides, every dollar of the raise, we, Clarke County, are paying \$0.5729 of every dollar. Chuck Bishop confirmed.

Chairman Weiss noted that in previous documents the Schools talked about repurposing positions that had a savings involved and asked if that number was included in the proposal. Chuck Bishop stated that there was no consensus reached last week; therefore, it was not included at this point and nothing reflective of reductions in staff were included in the budget. He did note that there would be a reduction of one teacher in Boyce; however, the reduced position would be repurposed to allow the hire of a guidance counselor at Cooley.

Chairman Weiss opined that he hoped the School Board would consider those savings and repurposings stating that the first document he saw reflected an approximate two hundred and sixty odd thousand-dollar savings, which would go a long way toward the salary increase.

Chairman Weiss commented that the presentation was thorough and expressed his appreciation for all the work done by the School Board and School staff. He stated that he appreciated the School Board Chair's comments this evening agreeing that it was vital to retain the relationship. He stated that he was shocked to see the 7% salary increase; and, so far, the numbers the Budget Finance Committee had seen, with the School's proposed 7% salary increase now in, but no raises on the general government side, there appeared to be a deficient of around one million dollars even after reducing the Sheriff's request from two deputies to one deputy and reducing from four vehicles to three vehicles. He noted that Fire and EMS has a substantial request of approximately two hundred and sixty thousand. Chairman Weiss reminded that one penny generates about two hundred and forty thousand dollars, which leaves the County in a tight spot, with a shaky economy. He concluded by stated that the County has issues and many things to consider, which it shall do in good faith.

Supervisor Catlett asked if the Sheriff's request included the potential for another school resource officer.

Chairman Weiss responded that it did not speculating that the Sheriff would probably come forward later in FY2020 to make a request under a school resource grant. He opined that the Supervisors believe in these positions, and it covers the funding for these positions, which is another indirect funding of the school system.

Vice Chair McKay postulated that school resource officers, whose purpose it is to be in schools, should be covered under the schools' budget not the sheriff for it skews the law enforcement budgets higher.

Supervisor Daniel responded that school resource officers report to the Sheriff, and it did not work well in situations where these positions were employees of the school division.

Chuck Bishop added that the Schools are not eligible to apply for the school resource officer grants.

Chris Boies informed the Board that the grant application submit last week would come to the Board of Supervisors for acceptance should Clarke be lucky enough to be awarded the grant.

In conclusion, Chairman Weiss thanked everyone for all the work.

3) Adjournment

At 7:46 pm, Chairman Weiss adjourned the meeting.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, March 17, 2020, at 1:00 p.m. in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

ATTEST: March 2, 2020

David S. Weiss, Chair

Chris Boies, County Administrator

Recorded and transcribed by Lora B. Walburn, Deputy Clerk to the Board of Supervisors

Clarke County Board of Supervisors

Consent Agenda:

2020-04R Concurring Resolution of the Board Of Supervisors of the County of Clarke, Virginia, Regarding a Financing by the Northwestern Community Services Board

2020-01P Northern Shenandoah Valley
disABILITY Awareness Week 2020
Proclamation

Abstract of Votes March 2020 Democratic
Presidential Primary Election

Clarke County Board of Supervisors



Berryville Voting District
Mary L.C. Daniel
(540) 955-1971

Millwood Voting District
Terri T. Catlett
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay – Vice Chair
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

Concurring Resolution of the Board of Supervisors of the County of Clarke, Virginia, Regarding a Financing by the Northwestern Community Services Board 2020-04R

Whereas, the Northwestern Community Services Board (the "NWCSB") was created pursuant to Chapter 5, Title 37.2 of the Code of Virginia (1950), as amended, by resolutions of the Board of Supervisors of the City Council of the City of Winchester, Virginia (the "City") and Frederick County, Clarke County, Shenandoah County, Page County, and Warren County, Virginia (collectively, the "Counties"); and

Whereas, the NWCSB has represented to the County of Clarke that it desires to borrow up to Four Million Dollars (\$4,000,000) with a bridge loan with BB&T (Truist) to and then a permanent loan with the United States Department of Agriculture (USDA) fund, in part, the acquisition, construction, renovation, improvement and equipping of certain property located in Frederick County, Virginia, to be used, for an Outpatient Behavioral Health program and the payment of the financing costs therefore; and

Whereas, Virginia Code Section 37.2-504(11) requires the authorization of the City Council of the City and the Board of Supervisors of the respective Counties before the NWCSB may borrow money.

Now, Therefore, be it Resolved by the Board of Supervisors of Clarke County Virginia, as follows:

1. The County hereby endorses the financing plans of the NWCSB, including a bridge loan with BB&T (Trust) to and then a permanent loan with the United States Department of Agriculture (USDA)
2. To the extent required by law, if at all, the County hereby endorses and further approves any necessary or appropriate actions of the NWCSB to effect such financing.

This Resolution shall be effective immediately.

Adopted this 17th day of March, 2020

Attest:

David S. Weiss, Chair
Board of Supervisors

Clarke County Board of Supervisors



Berryville Voting District
Mary L.C. Daniel
(540) 955-1971

Millwood Voting District
Terri T. Catlett
(540) 837-2328

Russell Voting District
Doug Lawrence
(540) 955-2144

Buckmarsh Voting District
David S. Weiss – Chair
(540) 955-2151

White Post Voting District
Bev B. McKay – Vice Chair
(540) 837-1331

County Administrator
Chris Boies
(540) 955-5175

NORTHERN SHENANDOAH VALLEY *disABILITY* AWARENESS WEEK 2020 2020-01P

WHEREAS, the United States Congress enacted the Americans with Disabilities Act in 1990, prohibiting discrimination against people with disabilities in employment, public accommodations, transportation and telecommunications; and

WHEREAS, the Commonwealth of Virginia enacted the Virginians with Disabilities Act in 1985 to assure equal opportunity to persons with disabilities in the Commonwealth, and it is the policy of this Commonwealth to encourage and enable persons with disabilities to participate fully and equally in the social and economic life of the Commonwealth and to engage in remunerative employment; and

WHEREAS, people with disabilities often overcome common misunderstandings about their circumstances and make valuable contributions to their families and communities; and

WHEREAS, disability is a natural part of the human experience, and individuals with disabilities deserve the same rights as their peers to live independently, enjoy self-determination, make choices, contribute to society and participate fully in the American experience; and

WHEREAS, the community plays a central role in enhancing the lives of people with disabilities, and people with disabilities benefit from having a network of supportive friends and family, accommodating employers and community leaders who are aware of these needs and abilities; and

WHEREAS, millions of people in the United States have disabilities and we all must make a conscious effort to discover their functional abilities and to remove the barriers met in their effort to acquire independence; and

WHEREAS, it is the goal of Access Independence, Inc. to involve the community in all aspects of disAbi/ity Awareness Week and establish an atmosphere that supports awareness and education of on-going initiatives to enhance public understanding of, and appreciation for, abilities possessed by those of us who experience life with disabilities.

*NOW, THEREFORE the Clarke County Board of Supervisors do hereby proclaim APRIL 20 through 26, 2020 as **NORTHERN SHENANDOAH VALLEY *disABILITY* AWARENESS WEEK 2020**, and we call this observance to the attention of all of those people who live in Clarke to work together to raise awareness and understanding of the abilities of people with disabilities.*

Adopted by unanimous vote on March 17, 2020, by a vote of all members present.

Attest:

David Weiss, Chair

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
at the 2020 March Democratic Presidential Primary Election held on March 03, 2020 for,

President

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Joseph R. Biden	1209
Bernie Sanders	526
Michael R. Bloomberg	275
Elizabeth Warren	249
Pete Buttigieg	31
Tulsi Gabbard	28
Amy Klobuchar	19
Andrew Yang	6
Tom Steyer	5
Cory Booker	1
Deval Patrick	1
Marianne Williamson	1
Michael Bennet	1
Julián Castro	0
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on March 03, 2020, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the President.

Given under our hands this 6TH day of MARCH, 2020



Donald De Haven Chairman
[Signature], Vice Chairman
Carol S. Hesterwell Secretary
Carol S. Hesterwell, Secretary



Personnel Committee Items

Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

Monday, March 9, 2020 9:30 am

<i>Item No.</i>	<i>Description</i>
A.	<p>Expiration of Term for appointments expiring through May 2020. 2020-03-09 Summary: The Personnel Committee reviewed potential appointments.</p>
B.	<p>Request for Alternates to CPMT and FAPT</p> <p>2020-03-09 Summary: Following review of the request from CPMT and FAPT to add alternates, the Personnel Committee recommends adding the following:</p> <p>FAPT: Alternates For 26th Judicial District Alternates: Samantha Walker, Ashleigh Marsten, Christina Lovasz</p> <p>CPMT: Alternate for 26th Judicial District – Kista Opoku-achampong; Alternate for Virginia Department of Health – Leea Shirley; Alternate for Department of Social Services – Michael Austin</p>
C.	<p>Discussion of Citizen's Academy</p> <p>2020-03-09 Summary: Chris Boies provided an outline of the proposed educational program. Following review, the Personnel Committee recommends approval of the Citizen's Academy program.</p>

Appointments by Expiration Through May 2020

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<i>November 2017</i>					
Shenandoah Valley Workforce Development Board			4 Yr		
James	Patricia	Buckmarsh District	5/16/2017	11/9/2017	9/17/2013
Left area 11-09-2017 expires 6-30-2021					
3.01: MEMBERSHIP The voting members of the Consortium shall be the Chief Local Elected Official of each jurisdiction that is a party to this agreement, or that official's duly appointed designee. The Chair of the Shenandoah Valley Workforce Investment Board (SVWIB), or the Chair's duly appointed designee, shall serve as a voting member of the Consortium.					
02/10/2020: Request private sector involvement.					
3.02: TERMS OF OFFICE The term of office for a Consortium member or designee shall coincide with the member's term as chief elected official for the member jurisdiction.					

October 2019

Family Assessment and Planning Team			3 Yr		
Davis	Sara	Parent Representative	8/15/2017	10/1/2019	8/15/2017
Resigned effective 10/01/2019 - term expires 12/31/2020					
<p>§ 2.2-5207. Family assessment & planning team; membership; immunity from liability. Each community policy and management team shall establish and appoint one or more family assessment and planning teams as the needs of the community require. Each family assessment and planning team shall include representatives of the following community agencies who have authority to access services within their respective agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, department of social services, and local school division. Each family, planning team also shall include a parent representative, may include a representative of the department of health at the request of the chair of the local community policy and management team. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a family assessment, planning team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a regular basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. The family assessment and planning team may include a representative of a private organization or association of providers for children's or family services and of other public agencies. COI - Parent & Private - SOEI file at time of original appointment only</p>					

December 2019

Fire & EMS Commission					
Nicholson	Andrew	Citizen-at-large	10/17/2017	12/4/2019	10/17/2017
Resigned 12-04-2019, Term expires 08-31-2020					
<p>The Commission shall consist of eight (8) members including: -1 member of the Board of Supervisors; The Clarke County Sheri; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office. The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term</p>					

February 2020

Clarke County Planning Commission			4 Yr		
Maynard	Peter	Russell District	4/16/2019	2/9/2020	4/16/2019
Fills unexpired term of Clifford Nelson; Passed away 02/09/2020 term expires 04/30/2021					
<p>Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."</p>					

March 2020

Monday, March 2, 2020

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			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Berryville Area Development Authority			3 Yr		
Smart	Kathy	White Post District	2/21/2017	3/31/2020	3/20/2012
<p>Membership set by the County/Town Annexation Agreement of 1988 2.1 The Authority shall consist of six (6) members, shall be qualified voters of Clarke County; three (3) of the members shall be appointed by the BoS, three (3) of the members shall be appointed by the Town Council.</p> <p>2.2. The appointed members shall serve a term of three (3) years; except, when appointed to fill a vacancy occurring during a term, the appointment shall be for the remainder of the unexpired term.</p>					

April 2020

Clarke County Library Advisory Council			4 Yr		
Daisley	Shelley	Russell District	5/17/2016	4/15/2020	7/17/2012
<p>The Council shall consist of nine (9) regular members and one liaison from the BoS. The BoS shall appoint the liaison for a one (1) year term. Members may be recommended by the Council to the BoS, and shall be appointed for four (4) year terms by the BoS. Members can be reappointed for a maximum of three consecutive terms. If a member misses three consecutive meetings, the board reserves the right to vote to terminate membership</p>					

Foster	Nancy	Russell District	4/19/2016	4/15/2020	3/20/2001
<p>The Council shall consist of nine (9) regular members and one liaison from the BoS. The BoS shall appoint the liaison for a one (1) year term. Members may be recommended by the Council to the BoS, and shall be appointed for four (4) year terms by the BoS. Members can be reappointed for a maximum of three consecutive terms. If a member misses three consecutive meetings, the board reserves the right to vote to terminate membership</p>					

Clarke County Planning Commission

Malone	Gwendolyn	Berryville District	3/15/2016	4/30/2020	11/18/2014
<p>Fill unexpired term of William Steinmetz, II</p> <p>Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."</p>					

Bouffault	Robina Rich	White Post / Greenway District	3/15/2016	4/30/2020	1/17/2012
<p>Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."</p>					

Kreider	Scott	Buckmarsh / Battletown District	3/15/2016	4/30/2020	3/15/2011
<p>Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."</p>					

May 2020

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Clarke County Historic Preservation Commission			4 Yr		
Arnett	Betsy	Berryville District	4/19/2016	5/31/2020	4/20/2010
4/20/2010 Fill Unexpired Term M. Franklin					
Section 3-E-3-d Zoning Ord "shall consist of at least 5 members not to exceed 7 members; Members shall be residents of Clarke County with a demonstrated interest in and knowledge of the historic character of Clarke County. Reasonable effort to appoint at least 2 members with professional training or equivalent experience in 1 or more of the following: architecture, architectural history, historic preservation, archeology, land use planning, or related fields. Reasonable effort to appoint at least 1 member that is a professional architect or architectural historian. At least 1 member shall be appointed from the Planning Commission upon recommendation to the Board by the Planning Commission. After the establishment of an Historic District, at least 1 member shall be a resident of a local Historic District."					

Carter	Paige	White Post District	4/19/2016	5/31/2020	5/20/2008
Reappointed 3/16/04					
Section 3-E-3-d Zoning Ord "shall consist of at least 5 members not to exceed 7 members; Members shall be residents of Clarke County with a demonstrated interest in and knowledge of the historic character of Clarke County. Reasonable effort to appoint at least 2 members with professional training or equivalent experience in 1 or more of the following: architecture, architectural history, historic preservation, archeology, land use planning, or related fields. Reasonable effort to appoint at least 1 member that is a professional architect or architectural historian. At least 1 member shall be appointed from the Planning Commission upon recommendation to the Board by the Planning Commission. After the establishment of an Historic District, at least 1 member shall be a resident of a local Historic District."					

Zimbra**lwalburn@clarkecounty.gov**

Fwd: CPMT and FAPT Member Listings November 2018

From : Lora Walburn <lwalburn@clarkecounty.gov>

Mon, Mar 02, 2020 11:54 AM

Subject : Fwd: CPMT and FAPT Member Listings November 2018**To :** Lora Walburn <lwalburn@clarkecounty.gov>

From: "Judith Blau" <judith.blau@dss.virginia.gov>**To:** "Lora Walburn" <lwalburn@clarkecounty.gov>**Sent:** Monday, February 24, 2020 4:10:38 PM**Subject:** Re: CPMT and FAPT Member Listings November 2018

Laura,

I am following up on our phone conversation. A motion was made today 2/24/2020, to add a policy to our Clarke CPMT By-Laws that states that Clarke CPMT and FAPT can have alternates (designees) for public agencies in order to ensure that we have a quorum for our meetings. In the existing policy under Article III, it alludes to having designees when it states that a CPMT member can send a designee but the new policy will spell it out a little more clearly and include the FAPT team.

I have sent a request to our CPMT for the names of alternates. Please let me know when you receive the information.

Thank you,
Judy Blau

Sincerely,
Judy Blau
Judy Blau, MSW

CSA Coordinator
Clarke County DSS
Phone: 540-955-5198
Fax: 540-955-3958

Zimbra

lwalburn@clarkecounty.gov

Re: CSU FAPT Alternates

From : Legrys, Mark <mark.legrys@djj.virginia.gov>

Fri, Feb 28, 2020 02:25 PM

Subject : Re: CSU FAPT Alternates**To :** Lora Walburn <lwalburn@clarkecounty.gov>

Ms. Walburn: (again sorry about my error. Erin Casarotti remains the FAPT representative).

All of the alternates can be reached by telephone at 540-722-7960.

The address for each of them is 21 S. Kent St., Suite 102, Winchester, VA 22601.

Their email addresses are as follows:

samantha.walker@djj.virginia.gov

ashleigh.marsten@djj.virginia.gov

christina.lovasz@djj.virginia.gov

kista.opoku-achampong@djj.virginia.gov. (for CPMT).

On Wed, Feb 26, 2020 at 2:00 PM Lora Walburn <lwalburn@clarkecounty.gov> wrote:

Good Afternoon Mr. LeGrys: Attached you will find the letter of appointment, dated December 20, 2019, to Erin Casarotti, appointed December 17, 2019, by the Clarke County Board of Supervisors to serve a three-year term on the Family Assessment and Planning Team. Our records do not contain any written request to replace Ms. Casarotti on this appointed body.

History: Clarke's DSS received notice in a 2017 audit that its CPMT & FAPT appointments were not in compliance with state code. So, in 2017, the Board of Supervisors cleared this audit non-compliance by properly appointing members to the respective bodies; and, now that these appointments are in our database, they are managed, monitored, and properly appointed by the elected governing body. Now, as for the 26th Judicial District representative, this is the history of appointments from June 2017 to December 2019:

First appointee : Kista Opoku-Achampong; 6/12/2017 to 9/12/2017 *[Did not serve full term.]*

Second Appointee: Courtney Phillips; 10/17/2017 to 1/17/2019 *[Did not serve full term.]*

Zimbra**lwalburn@clarkecounty.gov**

Re: Please reply no later than March 1, 2020

From : Greene, Colin <colin.greene@vdh.virginia.gov>

Tue, Feb 25, 2020 04:28 PM

Subject : Re: Please reply no later than March 1, 2020**To :** Blau, Judith <judith.blau@dss.virginia.gov>,
lwalburn@clarkecounty.gov**Cc :** Shirley Leea lrn54224 <lea.shirley@vdh.virginia.gov>

I would like to include Leea Shirley, RN, as an alternate Clarke County CPMT attendee for the Health Department.

Colin M. Greene, MD, MPH
Director, Lord Fairfax Health District
Virginia Department of Health
107 N. Kent St. Suite 201
Winchester, VA 22601
540.722.3480
colin.greene@vdh.virginia.gov

On Mon, Feb 24, 2020 at 4:02 PM Blau, Judith <judith.blau@dss.virginia.gov> wrote:

I talked with Laura Walburn, Executive Assistant to the County Administrator. She stated that policy requires her to have the name and title of persons who will be FAPT and CPMT alternates to give to the Board of Supervisors Personnel Committee.

This would apply to DSS, CSU and the Health Department. Please send the names and titles of anyone you wish to be an alternate to lwalburn@clarkecounty.gov

She will need this information by March 1st so that she can present it to the Personnel Committee.

Thank you,
Judy Blau

Judy Blau, MSW

CSA Coordinator
Clarke County DSS
Phone: 540-955-5198
Fax: 540-955-3958

Clarke County Public Body Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Agricultural & Forestal District Advisory Committee</i>				<i>6 Yr</i>
Buckley	Samuel	Landowner/Producer	8/18/2015	7/15/2021
Childs	Corey	Landowner	8/18/2015	7/15/2021
Day	Emily	Landowner/Producer	8/18/2015	7/15/2021
Dorsey	Tupper	Landowner/Producer	8/18/2015	7/15/2021
Gordon	Carolyn	Landowner	8/18/2015	7/15/2021
Haynes	Carole	Landowner	9/15/2015	7/15/2021
McKay	Beverly B.	BoS - Appointed Member	1/21/2020	12/31/2020
Peake	Donna	Commissioner of the Revenue	8/18/2015	7/15/2021
<i>Barns of Rose Hill Board of Directors</i>				<i>3 Yr</i>
Cammack	Thomas		12/18/2018	12/31/2021
<i>BCCGC Joint Building Committee</i>				<i>Open-End</i>
Arnold, Jr.	Harry Lee	Berryville Town Council Representative	1/11/2018	
Boies	Chris	County Administrator	12/2/2019	
Dalton	Keith	Berryville Town Manager		
McKay	Beverly B.	BoS - Appointed Member	1/21/2020	12/31/2020
Taylor	Brianna R.	Clerk	12/2/2019	
<i>Berryville Area Development Authority</i>				<i>3 Yr</i>
Ohrstrom, II	George	Russell District	4/16/2019	3/31/2022
Smart	Kathy	White Post District	2/21/2017	3/31/2020
Weiss	David S.	Buckmarsh/Blue Ridge District	4/16/2019	3/31/2022
<i>Berryville/Clarke County Joint Committee for Economic Development and Tourism</i>				<i>Ongoing</i>
Arnold, Jr.	Harry Lee	BTC - Appointed Member		
Boies	Chris	County Administrator	12/2/2019	
Dalton	Keith	Town Manager		
Dunkle	Christy	Staff Representative - Town - Alternate		
Lawrence	Doug	BoS - Appointed Member	2/18/2020	12/31/2020
Rodriquez	Kara	BTC - Appointed Member		
Weiss	David S.	BoS - Appointed Member	1/21/2020	12/31/2020
<i>Board of Equalization</i>				
Blatz	Joseph	White Post District	1/1/2020	6/30/2020
Cammack	Thomas	Millwood District	1/1/2020	6/30/2020
Hope	Lindsay	Russell District	1/1/2020	6/30/2020
MacKay-Smith	Justin	White Post District	1/1/2020	6/30/2020
McFillen	Thomas	Berryville District	1/1/2020	6/30/2020

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Board of Septic & Well Appeals</i>				4 Yr
Blatz	Joseph	White Post District; Citizen Member	2/18/2020	2/15/2024
Buckley	Randy	White Post District; 2019 Planning Commission Vice Chair - Alternate	1/4/2019	12/31/2019
Daniel	Mary L.C.	BoS - Appointed Member	1/21/2020	12/31/2020
Fincham	Ryan	Staff Representative	1/12/2015	
McKay	Beverly B.	BoS - Alternate	1/21/2020	12/31/2020
Ohrstrom, II	George	Russell District; Planning Commission Chair	1/4/2019	12/31/2019
<i>Board of Social Services</i>				4 Yr
Byrd	Barbara J.	Russell District	1/1/2020	12/31/2023
Dodson	Gerald	Berryville District	10/18/2016	7/15/2020
Gray	Lynn	Berryville District	7/17/2018	7/15/2022
Heine	Brittany	Staff Representative		
Lawrence	Doug	BoS - Appointed Member	1/21/2020	12/31/2020
Legard	Margaret	Berryville District	1/1/2019	12/31/2023
Melusen	Alan	Russell District	7/17/2018	7/15/2022
Smith	James	Berryville District	8/15/2017	7/15/2021
<i>Board of Supervisors</i>				
Boies	Chris	Clerk	12/2/2019	
Catlett	Terri T.	Millwood/Pinegrove Districts	1/1/2020	12/31/2023
Daniel	Mary L.C.	Berryville District	1/1/2020	12/31/2023
Lawrence	Doug	Russell District	1/1/2020	12/31/2023
McKay	Beverly B.	White Post District, Vice Chair	1/1/2020	12/31/2023
Taylor	Brianna R.	Deputy Clerk	12/2/2019	
Weiss	David S.	Buckmarsh/Blue Ridge Districts; Chair	1/1/2020	12/31/2023
<i>Board of Supervisors Finance Committee</i>				1 Yr
Catlett	Terri T.	BoS - Appointed Member	1/21/2020	12/31/2020
Daniel	Mary L.C.	BOS - Alternate	1/21/2020	12/31/2020
McKay	Beverly B.	BoS - Alternate	1/21/2020	12/31/2020
Weiss	David S.	BoS - Appointed Member	1/21/2020	12/31/2020
<i>Board of Supervisors Personnel Committee</i>				1 Yr
Catlett	Terri T.	BOS - Alternate	1/21/2020	12/31/2020
McKay	Beverly B.	BoS - Appointed Member	1/21/2020	12/31/2020
Weiss	David S.	BoS - Appointed Member	1/21/2020	12/31/2020
<i>Board of Zoning Appeals</i>				5 Yr
Borel	Alain F.	White Post District	4/1/2019	2/15/2024
Brumback	Clay	White Post District	4/1/2019	2/15/2024

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			<i>Appt Date</i>	<i>Exp Date</i>
Caldwell	Anne	Millwood District	2/26/2020	2/15/2025
Fincham	Ryan	Staff Representative	1/12/2015	
Kackley	Charles	Russell District	5/2/2018	2/12/2023
Means	Howard	Millwood District	2/15/2016	2/15/2021
Volk	Laurie	White Post District	7/15/2019	2/15/2024

Broadband Implementation Committee

Bouffault	Robina Rich	White Post District	2/21/2017	
Daniel	Mary L.C.	Berryville District	1/21/2020	12/31/2020
Kruhm	Doug	Buckmarsh / Battletown District	9/18/2018	
McKay	Beverly B.	White Post District	1/21/2020	12/31/2020

Building and Grounds

1 Yr

McKay	Beverly B.	BoS - Appointed Member	1/21/2020	12/31/2020
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Career and Technical Education Advisory Committee

1 Yr

Catlett	Terri T.	BoS - Appointed Member	1/21/2020	12/31/2020
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Clarke County Historic Preservation Commission

4 Yr

Arnett	Betsy	Berryville District	4/19/2016	5/31/2020
Berger	Katherine	Buckmarsh District	5/21/2019	5/31/2023
Carter	Paige	White Post District	4/19/2016	5/31/2020
Catlett	Terri T.	BoS - Liaison	1/21/2020	12/31/2020
Kruhm	Doug	Planning Commission Representative	2/18/2020	12/31/2023
Stieg, Jr.	Robert	Millwood District	6/17/2014	5/31/2022
Teetor	Alison	Staff Representative		
Thompson	Billy	White Post District	4/16/2019	5/31/2021
York	Robert	White Post District	4/18/2017	5/31/2021

Clarke County Humane Foundation

1 Yr

Catlett	Terri T.	BoS - Liaison	1/21/2020	12/31/2020
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Clarke County Library Advisory Council

4 Yr

Al-Khalili	Adeela	Buckmarsh District	4/16/2019	4/15/2022
Bogert	Aubrey	White Post District	4/17/2018	4/15/2022
Brondstater	Bette	Berryville District	4/16/2019	4/15/2022
Curran	Christopher	Buckmarsh District	2/21/2017	4/15/2021
Daisley	Shelley	Russell District	5/17/2016	4/15/2020
Daniel	Mary L.C.	BoS - Liaison	1/21/2020	12/31/2020
Foster	Nancy	Russell District	4/19/2016	4/15/2020
Graves	Suzette	Berryville District	11/21/2017	4/15/2021
Kalbiam	Maral	Millwood District	4/16/2019	4/15/2022
Payne	Lisa	Berryville District	7/17/2018	4/15/2021

Monday, March 2, 2020

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Clarke County Planning Commission</i>			<i>4 Yr</i>	
Bouffault	Robina Rich	White Post / Greenway District	3/15/2016	4/30/2020
Buckley	Randy	White Post District; 2020 Vice Chair	4/17/2018	4/30/2022
Caldwell	Anne	Millwood / Chapel District	3/21/2017	4/30/2021
Daniel	Mary L.C.	BoS - Appointed Member	1/21/2020	12/31/2020
Glover	Robert	Millwood District	4/16/2019	4/30/2023
Kreider	Scott	Buckmarsh / Battletown District	3/15/2016	4/30/2020
Kruhm	Doug	Buckmarsh / Battletown District	4/17/2018	4/30/2022
Lawrence	Doug	BoS - Alternate	1/21/2020	12/31/2020
Lee	Francis	Berryville District	4/17/2018	4/30/2022
Malone	Gwendolyn	Berryville District	3/15/2016	4/30/2020
Maynard	Peter	Russell District	4/16/2019	2/9/2020
Ohrstrom, II	George	Russell District; 2020 Chair	4/16/2019	4/30/2023
Stidham	Brandon	Staff Representative	4/30/2012	
<i>Clarke County Sanitary Authority</i>			<i>4 Yr</i>	
Bauhan	Tom	White Post District	5/21/2019	1/5/2022
DeArment	Roderick	White Post District, Chair	1/17/2017	1/5/2021
Mackay-Smith, Jr.	Alexander	White Post District, Vice Chair	1/17/2017	1/5/2021
McKay	Beverly B.	BoS - Liaison	1/21/2020	12/31/2020
Meredith	Mary	Staff Representative	1/2/2018	
Myer	Joseph	Town of Boyce	2/18/2020	2/15/2024
Welliver	Ralph	Berryville District	7/19/2016	6/30/2020
<i>Community Policy and Management Team</i>			<i>3 Yr</i>	
Acker	Denise	Northwestern Community Services	12/18/2018	12/31/2021
Catlett	Terri T.	BoS - Appointed Member	1/21/2020	12/31/2020
Goshen	Lisa	Parent Representative	11/21/2017	12/31/2020
Greene	Colin	VDH Representative	12/18/2018	12/31/2021
Heine	Brittany	Director Clarke County DSS	12/17/2019	12/31/2022
Legrys	Mark	Court Services Unit Supervisor	12/17/2019	12/31/2022
Moore	Frank	CCPS Representative	10/15/2019	12/31/2022
Samad	Abdus	Private Provider - Grafton School	12/17/2019	12/31/2022
<i>Conservation Easement Authority</i>			<i>3 Yr</i>	
Bacon	Rives	Berryville District	12/17/2019	12/31/2022
Buckley	Randy	White Post District; 2020 Vice Chair	12/17/2019	12/31/2022
Catlett	Terri T.	BoS - Appointed Member	1/21/2020	12/31/2020
Engel	Peter	White Post District; 2020 Secretary / Treasurer	12/18/2018	12/31/2021
Jones	Michelle	Millwood / Pine Grove District	12/17/2019	12/31/2022

			<i>Appt Date</i>	<i>Exp Date</i>
Ohrstrom, II	George	Russell District; Planning Commission Representative; 2020 Chair	4/16/2019	4/30/2022
Teetor	Alison	Staff Representative		
Thomas	Walker	Buckmarsh District	12/18/2018	12/31/2021
<i>Constitutional Officer</i>				
Butts	Helen	Clerk of the Circuit Court	1/1/2016	12/31/2023
Keeler	Sharon	Treasurer	1/1/2016	12/31/2019
Peake	Donna	Commissioner of the Revenue	1/1/2016	12/31/2019
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
Williams	Anne	Commonwealth Attorney	11/7/2017	12/31/2019
<i>County Administrator</i>				<i>Open-End</i>
Boies	Chris	County Administrator	12/2/2019	
<i>Economic Development Advisory Committee</i>				<i>4 Yr</i>
Bates	Chris	Agriculture, Equine, Transportation	2/19/2019	12/31/2022
Dunkle	Christy	Town of Berryville Representative	2/18/2020	12/31/2023
Kraybill	Christina	2019 Vice Chair, Berryville District, Business Owner	12/19/2017	12/31/2021
Mackintosh	Lori	Russell District	2/18/2020	12/31/2021
McKay	Beverly B.	BoS - Appointed Member	1/21/2020	12/31/2020
Milleson	John R.	2019 Chair, Banking, Finance	1/15/2019	12/31/2022
Pritchard	Betsy	Hospitality Industry, agriculture	8/16/2016	8/31/2020
Sheaffer	Lee	Russell District	3/19/2019	12/31/2022
Walburn	Lora	EDAC Clerk		
<i>Family Assessment and Planning Team</i>				<i>3 Yr</i>
Austin	Michael	DSS - Foster Care Worker	10/15/2019	12/31/2021
Casarotti	Erin	26th District Court Svcs Unit	12/17/2019	12/31/2022
Davis	Sara	Parent Representative	8/15/2017	10/1/2019
Myers-DePina	Martia	Northwestern Community Svcs Board Rep	12/18/2018	12/31/2021
Rousseau	Christian	Private Provider - Intensive Supervisor & Counseling	6/12/2017	12/31/2020
Thompson	Christine	CCPS - Social Worker	12/17/2019	12/31/2022
<i>Fire & EMS Commission</i>				<i>1 Yr</i>
Beatty	David	Blue Ridge VFRC Rep	12/17/2019	8/31/2020
Buckley	Randy	Citizen-at-Large	10/15/2019	8/31/2023
Daniel	Mary L.C.	BoS - Alternate	1/21/2020	12/31/2020
Harrison	Diane	Citizen-at-large	6/20/2017	8/31/2021
Hoff	Matt	Boyce VFRC Rep	10/15/2019	8/31/2020
Lichty	Brian	Staff Representative	11/14/2016	

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			<i>Appt Date</i>	<i>Exp Date</i>
Nicholson	Andrew	Citizen-at-large	10/17/2017	12/4/2019
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
Veler	Keith	John H. Enders VFRC Rep	1/21/2020	8/31/2020
Weiss	David S.	BoS - Representative	1/21/2020	12/31/2020
<i>Handley Regional Library Board</i>				<i>4 Yr</i>
Leahy	Cindy	White Post District	11/21/2017	11/30/2021
<i>Industrial Development Authority of the Clarke County, Virginia</i>				<i>4 Yr</i>
Cochran	Ben	Buckmarsh District	11/19/2019	10/30/2021
Ferrell	Brian	Buckmarsh District; Chair 08-2019	10/15/2019	10/30/2023
Koontz	English	Buckmarsh District	10/16/2018	10/30/2022
Pierce	Rodney	Buckmarsh District	10/18/2016	10/30/2020
Preston	Isreal	Berryville District	2/19/2019	10/30/2022
Waite	William	Millwood District; Secretary/Treasurer 2019	10/31/2017	10/30/2021
Walburn	Lora	IDA Clerk		
Weiss	David S.	BoS - Liaison	1/21/2020	12/31/2020
Wolfe	William	Millwood District	10/15/2019	10/30/2023
<i>Joint Administrative Services Board</i>				<i>Open End</i>
Bishop	Chuck	School Superintendent	7/1/2014	
Boies	Chris	County Administrator	12/2/2019	
Judge	Tom	Staff Representative	2/14/1994	
Keeler	Sharon	Treasurer	3/12/2005	
McKay	Beverly B.	BoS - Alternate	1/21/2020	12/31/2020
Schutte	Charles	School Board Representative	1/8/2012	
Taylor	Brianna R.	Recording Clerk		
Weiss	David S.	BoS - Appointed Member	1/21/2020	12/31/2020
<i>Josephine School Community Museum Board</i>				
Daniel	Mary L.C.	BoS - Liaison	1/21/2020	12/31/2020
<i>Legislative Liaison and High Growth Coalition</i>				<i>1 Yr</i>
Daniel	Mary L.C.	BoS - Liaison	1/21/2020	12/31/2020
<i>Lord Fairfax Community College Board</i>				<i>4 Yr</i>
Daniel	William	Berryville District	7/19/2016	6/30/2020
<i>Lord Fairfax Emergency Medical Services Council</i>				<i>1 Yr</i>
Conrad	Bryan H.	Volunteer Representative; White Post District	8/29/2019	8/15/2020
Trent	Carolyn	Medical Professional	8/29/2019	8/15/2020
Wilson	Wade	Career Representative	8/29/2019	8/15/2020

Monday, March 2, 2020

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Lord Fairfax Soil & Water Conservation District</i>				Elected
Mackay-Smith	Justin	Soil and Water Conservation Director Lord Fairfax District	1/1/2016	12/31/2019
Webb	Wayne	Soil and Water Conservation Director Lord Fairfax District	1/1/2016	12/31/2019
<i>Northern Shenandoah Valley Regional Commission</i>				1 Yr
Daniel	Mary L.C.	BoS - Alternate	1/21/2020	12/31/2020
McKay	Beverly B.	BoS - Appointed Member	1/21/2020	12/31/2020
Stidham	Brandon	Citizen Representative [Planning Director]	1/15/2019	1/31/2022
<i>Northwest Regional Adult Drug Treatment Court Advisory Committee</i>				1Yr
Lawrence	Doug	BoS - Appointed Member	1/21/2020	12/31/2020
<i>Northwestern Community Services Board</i>				3 Yr
Brown	Audrey	White Post District	11/21/2017	12/31/2020
Harris	Celie	Millwood District; 3rd Term Ends 12/31/2021	2/19/2019	12/31/2021
<i>Northwestern Regional Jail Authority</i>				1 Yr
Boies	Chris	BoS - Appointed Member	12/17/2019	12/31/2020
Lawrence	Doug	BoS - Liaison - Alternate	1/21/2020	12/31/2020
Roper	Anthony	Sheriff	1/1/2020	12/31/2023
Wyatt	Jimmy	Millwood District	12/17/2019	12/31/2023
<i>Northwestern Regional Juvenile Detention Center Commission</i>				1 Yr
Daniel	Mary L.C.	BoS - Liaison	1/21/2020	12/31/2020
Wyatt	Jimmy	Millwood District	12/20/2016	12/20/2020
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>				3 Yr
Roper	Anthony	Sheriff	12/17/2019	12/31/2022
<i>Old Dominion Community Criminal Justice Board</i>				3 Yr
Roper	Anthony	Sheriff	12/17/2019	12/31/2022
<i>Our Health</i>				3 Yr
Shipe	Diane	Buckmarsh District	4/16/2019	3/15/2022
<i>Parks & Recreation Advisory Board</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/21/2020	12/31/2020
Heflin	Dennis	White Post District	12/17/2019	12/31/2023
Hillerson	Jay	Russell District; At Large	6/18/2019	12/31/2022
Huff	Ronnie	Town of Berryville Representative	2/18/2020	12/31/2023
Lichliter	Gary	Russell District	12/17/2019	12/31/2023

			<i>Appt Date</i>	<i>Exp Date</i>
Rhodes	Emily	Buckmarsh District	12/17/2019	12/31/2023
Sheetz	Daniel A.	Berryville District	12/19/2017	12/31/2021
Smith	Tracy	Millwood District	12/19/2017	12/31/2021
Trenary	Randy	School Superintendent Designee	10/24/2013	
Wisecarver	Steve	Appointed by Town of Boyce	7/23/2019	12/31/2022
<i>People Inc. of Virginia</i>				3 Yr
Hillerson	Coleen	Clarke County Rep Board of Directors	10/15/2019	7/31/2022
<i>Regional Airport Authority</i>				1 Yr
Boies	Chris	BoS - Alternate	1/21/2020	12/31/2020
Crawford	John	Buckmarsh District	7/19/2016	6/30/2020
McKay	Beverly B.	BoS - Alternate	1/21/2020	12/31/2020
<i>Shenandoah Area Agency on Aging, Inc.</i>				4 Yr
Pritchard	Betsy		9/30/2018	9/30/2022
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Seal	Cathy	Alternate	2/18/2020	12/31/2023
<i>Shenandoah Valley Workforce Development Board</i>				4 Yr
James	Patricia	Buckmarsh District	5/16/2017	11/9/2017
<i>Strategic Planning Committee</i>				1 Yr
Catlett	Terri T.	BoS - Appointed Member	1/21/2020	12/31/2020
<i>Towns and Villages: Berryville</i>				1 Yr
Daniel	Mary L.C.	BoS - Liaison - Alternate	1/21/2020	12/31/2020
McKay	Beverly B.	BoS - Liaison	1/21/2020	12/31/2020
<i>Towns and Villages: Boyce</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/21/2020	12/31/2020
McKay	Beverly B.	BoS - Liaison	1/21/2020	12/31/2020
<i>Towns and Villages: Millwood</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/21/2020	12/31/2020
<i>Towns and Villages: Pine Grove</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/21/2020	12/31/2020
Weiss	David S.	BoS - Liaison	1/21/2020	12/31/2020
<i>Towns and Villages: White Post</i>				1 Yr
McKay	Beverly B.	BoS - Liaison	1/21/2020	12/31/2020

Proposed Clarke County Citizen's Academy

Summary

Meets one Friday a month from 9:00-1:00 (includes lunch)

Cost is \$50 per person to help cover lunches

Cohort format so the same group goes through the whole program together

Would open it up to several employees if we have room

Would require attendance at one public meeting (BOS, Town Council, etc.)

Proposed Schedule (need to confirm with participating entities)

September (Government 101)

Welcome

History of County

County form of government

FOIA/COIA, other rules government follows

Lunch panel with a member of BOS, maybe town council

October (Public Works)

Sanitary Authority-tour of WTP, WWTP

Maintenance Dept tour

Animal Shelter

Landfill and VDOT??

November (Education)

Schools-tour of all the schools, lunch at schools, maybe dual enrollment speaker

December (Law Enforcement/Judicial)

Sheriff

E-911 Dispatch

Commonwealth Attorney

Clerk of Court

Speaker from Regional Jail

January (Recreation)

Parks and Recreation
Senior Center and SAAA
Tourism
Library
PIO
Voter Registration

February (Human Services)

Social Services
Health Department
Northwestern Community Services
Other Non-Profits Fish, H4H, People Inc.

March (Public Safety)

Fire/EMS
Emergency Management

April (Money)

Treasurer
Commissioner of Revenue
Budget
JAS

May (Community Development/Preservation)

Economic Development
Small Business Development Center
Planning/Zoning/Historic Preservation/GIS/Building Inspections
Conservation Easements
Extension Office
Lunch on an Easement Farm

June (Graduation)

Class Presentations
Graduation



Board of Supervisors Work Session Agenda
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

March 9, 2020, 10:00 AM, Main Meeting Room

Board Members Present: Terri T. Catlett, Mary L.C. Daniel, Doug M. Lawrence, Beverly B. McKay, David S. Weiss

Officers / Staff Present: Brenda Bennett, Chuck Bishop, Chris Boies, Brittany Heine, Tom Judge, Cathy Kuehner, Brian Lichty, Travis Sumption, Lora B. Walburn

Others Present: Robina Rich Bouffault, John Staelin

Press Present: Mickey Powell – The Winchester Star

Item No.

Description

03-09-2020 Summary: At 10:00 am, Chairman Weiss called the meeting to order.

Chairman Weiss announced that Cathy Kuehner, Public Information Officer, had just handed out to the Supervisors copies of an article from the Clarke Courier from 1936 commemorating the 100th anniversary of Clarke County's formation – 184 years ago today.

A.

FY2021 Budget Continued Discussion

Note: At the March 9 Work Session the Board is asked to set a final number to advertise in the FY 2021 budget. There are two Finance Committee meetings the week of March 1 that are subsequent to the packet deadline at which the budget will be further discussed. Tom Judge, Director Joint Administrative Services, will seek to distribute the relevant documents directly on Friday or at the meeting next Monday, March 9.

Chairman Weiss asked Tom Judge to join the Board in its discussion.

Highlights of Chairman Weiss' introductory review include:

- The Budget Finance Committee reviewed requests from all groups.
- On March 2, the Supervisors received the Schools' request including a 7% salary increase.
- Following that presentation, the Budget Finance Committee asked staff to provide the number for a 7% increase for all general government employees, full and part time, and all requests.
- Large requests were received from Handley Regional Library, Virginia Department of Health, and some other groups based on percentages that the County has to pay.

Therefore, the Budget Finance Committee did not have a great deal of leeway with those numbers.

- Fire and EMS Commission: \$260,000 request in additional funding.
- Sheriff's Office requested a substantial increase for two deputies and four vehicles, as well as material and supplies.
- While there were some budget cuts, overall, it was a tight budget based on needs.
- With the 7% salary increase request from the Schools, the deficit was roughly \$1.35 million before receiving personal property numbers.
 - o Personal property came in at approximately \$299,000 in additional funding.
 - o The 7% salary increase would have resulted in a \$0.05 real estate tax increase cover the cost, which the Budget Finance Committee felt was too high.
 - o Staff was asked to create a methodology by which the Supervisors could look at different options.

Highlights of review by Tom Judge include:

- Budget currently shows a deficit of \$711,729.
 - o Budget reflects \$118,596 in leave liability – a designation of fund balance that can be used against the deficit.
 - o Budget reflects \$49,363 set aside for data and communications technology that can be used against the deficit.
 - o The deficit net of those two items leaves a deficit of \$543,770.
 - o Budget presented does not include a salary increase for the general government departments, Joint Administrative Services, or Social Services.
 - o Budget presented does include the Schools' requested budget, which contains a 7% salary increase.
 - o Budget presented reflects the revenue-neutral tax rate of \$0.615.
 - o Budget presented is incomplete at this point.
 - o The Budget Finance Committee is bringing the budget to the full Board of Supervisors to help resolve the last of the details:
 - The amount of the salary increase.
 - The amount of the real estate tax increase.
 - Depending on the determinations of the above two items, the amount of the deficit.
- Two options presented for consideration.
 - o Five [5] % salary increase and a \$0.025 real estate tax increase.
 - This option would result in a \$26,332 deficit.
 - o Four and a half [4.5] % salary increase and a \$0.02 real estate tax increase.

- This option would result in a \$29,558 deficit.
- Should the Supervisors wish to explore other options, a model to simulate other options was also available.
- Changes since the last review by the full Board of Supervisors include:
 - Budget changes made during meetings on February 20, February 27, and March 3.
 - The Budget Finance Committee:
 - Being somewhat concerned about the economic status, cut the personal property estimate by \$100,000.
 - Is being very conservative.
 - Is closely monitoring operating budgets.
 - County Administration: Added \$31,256 for part-time position serving the needs of the Commissioner of the Revenue and Treasurer's offices.
 - General District Court: Added \$3,000 salary supplement
 - Juvenile and Domestic Relations Court: Added \$3,000 salary supplement
 - General District, Juvenile and Domestic Relations Courts originally requested \$6,000 each.
 - Sheriff: Requested two positions, only one added
 - Sheriff: Travis Sumption found savings in some of his line items reducing the request by \$15,000 for a net increase of \$50,000 since last reviewed by the full Board.
 - Fire and EMS:
 - Budget Finance Committee accepted the Fire and EMS Commission's final request adding \$30,000.
 - Budget Finance Committee then reduced certain line items by \$25,000 leaving a net increase of \$5,000.
 - Added LEOS [Law Enforcement Officer's Safety] an early retirement program. The exact amount is subject to study completion.
 - Added supplements for two existing Emergency Medical Technicians to function as shift supervisors.
 - Created two new programs to cover expenses previously paid by the volunteer companies:
 - Fuel program: \$40,000 request. County to pay for fuel for the three volunteer companies. Reduced to \$35,000.
 - Supply reimbursement: \$40,000 request. County to reimbursement to resupply. Reduced to \$20,000 in anticipation of savings working through County Purchasing.
 - Overall, including the SAFER grant, comparing budget to budget, funding is up \$375,000.

- Chairman Weiss remarks:
 - There is a misconception within some of the volunteer fire and rescue community that because the County applied for a SAFER grant it desires to have a professional system.
 - The County is attempting to augment, not replace, the volunteers.
 - The County applied for the SAFER grant subsequent to receiving letters from both J.H. Enders and Blue Ridge indicating that more help was needed to answer calls.
 - Boyce hires its own staff.
- Regional Jail: Added \$15,000, which is not a final figure.
- Building Inspections: Budgeted \$21,000 for a four-month overlap between the outgoing and incoming Office Manager to allow for training.
- Convenience Center: Reduced by \$23,000. With a year of operation, the County is now better able to budget expense.
- Maintenance: Reduced \$15,000
- Northwestern Works: Added \$3,500; \$8,500 request reduced to \$5,000; existing budget \$1,500
 - Supervisor Daniel requested clarification. Chairman Weiss explained that the increase was to provide better transportation; however, the Budget Finance Committee has not yet received a response to its request for clarification.
 - Vice Chair McKay wanted the number of Clarke residents served. Tom Judge and Chairman Weiss guessed that the number was between 45 to 47 persons.
- Tax Relief for the Elderly and Disabled: Reduced by \$55,000; adjusted to reflect actual expense. Chairman Weiss assured that standards were not changed and the ability to access tax relief was not cut.
- Barns of Rose Hill: Reduced \$5,250; need to be clear in future what is being requested whether it is an endowment contribution or its part of the Commission for the Arts grant.
- Friends of the Shenandoah: \$15,000 request reduced to its current budgeted amount of \$8,000.
- Lord Fairfax Soil and Water Conservation: \$20,000 request reduced to its current budgeted amount of \$5,000.
- Contingency Non-departmental Legal / Personnel / Professional Services: Reduced \$23,000.
- Delinquent Real Estate Taxes: Reduced \$45,972
- Personal Property Taxes: Initially increased by \$299,000; reduced \$100,000; net increase of \$199,000. This revenue source is very sensitive to economic changes.
- Court Fines and Forfeitures: Added \$25,000 based on the addition of an additional Deputy Sheriff devoted to speed enforcement.

- Humane Foundation: Added \$5,000
- EMS Berryville: Eliminated \$8,250 contribution; Town of Berryville eliminated its contribution for fire and emergency medical services.

Highlights of Board discussion on the two outstanding issues: Salary increase and the real estate tax increase.

- Supervisor Catlett noted that there is a common theme among Clarke’s employees tending to wear more hats than in similar positions in other jurisdictions, and the Board must try to compensate for this extra workload.
- Supervisor Daniel remarked that the County has worked hard for years to get competitive on its salaries.
- Vice Chair McKay asked for clarification that the additional Deputy Sheriff was not due to the proposed Hillsboro Route 9 Detour project.
 - Chairman Weiss responded that the request was not based on Route 9. It was based on the current situation in the County in that it is the number one complaint from constituents.
 - Chief Deputy Travis Sumption concurred that the addition of a deputy had nothing to do with the Route 9 project.
 - Chairman Weiss explained that VDOT will be billed for time served, and it will pay from a specific fund set aside to cover increased enforcement costs due to the Route 9 Detour project.
- Five [5] % salary increase and \$0.025 real estate tax increase:
 - Chairman Weiss stated that he was the Budget Finance Committee member that requested the 5% salary increase option.
 - Clarke general government is having a difficult time competing both on salary level and employee’s share of the insurance premiums.
 - The Schools are also experiencing this same challenge.
 - Clarke is no longer competing with Loudoun County. It is competing with Frederick County, the City of Winchester, and other localities in the Valley region.
 - A 5% salary increase should keep Clarke even and possible gain.
 - The additional half a cent tax increase is warranted with the additional expenses itemized in the proposed budget.
 - The Supervisors have not raised taxes since 2015.
 - Real estate tax increased in 2016 due to a reassessment, but it was an equalized tax rate.
 - Real estate tax was decreased a penny in 2017.
 - The proposed budget is a service-based document.

- Supervisor Catlett put forth that upon reflection of the different pieces of the budget she agreed that the 5% salary increase was an acceptable number.
- Chris Boies advised the Board that it needed to set the budget number and the tax rate for advertisement for public hearing on Tuesday, March 31, 2020.
 - Vice Chair McKay, noting that he was usually reluctant to raise taxes, opined that the County was at the point it had to raise taxes.
 - Supervisor Daniel expressed appreciation for the Budget Finance Committee's conservative approach and its delays to allow economic recovery. She opined that, eventually, Clarke had to address these budget issues.
 - Former Supervisor John Staelin and Board of Supervisors Budget Finance Committee member commented that the economy was uncertain, but the Board should not over react. He noted that the advertised budget and tax rate could be reduced but not increased.
 - Chris Boies reminded the Board that the state's budget was based on the Governor's budget proposed that provided very little funding for education; however, last night news from Richmond indicated that the House and Senate may be acting on the state budget this Thursday. He noted that there is a possibility that there could be some funding for education to help pay for raises.
 - Supervisor Lawrence:
 - Agreed that the Board should advertise the higher rate.
 - He is able to explain to constituents the Fire and EMS increase.
 - He would like more data on the Schools' increase. Chris Boies offered to provide him information with School Superintendent Chuck Bishop.

Supervisor Daniel moved to set public hearing for Tuesday, March 31, 2020, at 7:00 pm in the Berryville-Clarke County Government Center, 2nd Floor Main Meeting Room, 101 Chalmers Court, Berryville, Virginia as follows:

- 1) FY2021 Budget to include a five [5] % salary increase for all employees.
- 2) CY2020 Tax Rate to reflect a two and one half [\$0.025] cent real estate tax increase based on each \$100 of assessed valuation.

The motion carried by the following vote:

Terri T. Catlett	- Aye
Mary L.C. Daniel	- Aye
Doug M. Lawrence	- Aye
Bev B. McKay	- Aye
David S. Weiss	- Aye

Following the vote, Supervisor Catlett asked that it be made clear that the last time the tax rate changed, 2017, it was reduced a penny on each \$100 of assessed valuation.

Chairman Weiss noted that the budget process is a collaborative effort and thanked Tom Judge and the Joint Administrative Services staff, Chris Boies and County Administration staff, department heads, constitutional officers, the School Board, and the School Superintendent.

At 10:43 am, Chairman Weiss adjourned the meeting.

**CLARKE COUNTY PROPOSED BUDGET (DRAFT)
FOR THE FISCAL YEAR 2020-2021**

	FY19 Original Budget	FY19 Audited Actual	FY20 Original Budget	12/31/19 FY20 Revised Budget	FY21 Proposed Budget	Variance 21 Proposed- 20 Original	3/5/2020 Changes
EXPENDITURE							
Board of Supervisors	58,459	64,406	58,805	58,805	71,277	12,472	-
County Administrator	378,976	406,660	448,880	448,880	529,813	80,933	-
Public Information Services	-	54,275	57,316	57,316	61,373	4,057	-
Legal Services	35,000	18,614	30,000	30,000	25,000	(5,000)	-
Commissioner of Revenue	210,490	204,949	206,718	206,718	208,482	1,764	-
Assessor	4,500	4,500	4,500	4,500	4,500	-	-
Equilization Board	-	-	5,250	5,250	-	(5,250)	-
Treasurer	302,167	307,146	312,712	312,712	325,374	12,662	-
Data Processing/Information Technology	305,152	313,307	335,422	335,422	332,933	(2,489)	-
Electoral Board	44,503	28,038	56,974	56,974	55,920	(1,054)	-
General Registrar	82,638	79,001	87,449	87,449	95,122	7,673	-
Circuit Court	13,680	17,557	14,580	14,580	15,400	820	-
General District Court	4,320	4,815	4,320	4,320	8,420	4,100	3,000
Magistrate	40	-	50	50	50	-	-
Blue Ridge Legal Services	1,500	1,500	1,500	1,500	1,500	-	-
J&D Court	2,900	3,324	2,850	2,850	6,950	4,100	3,000
Clerk of the Circuit Court	264,897	251,729	258,857	258,857	268,358	9,501	-
Victim Witness Program Grant	71,897	69,360	74,066	74,066	68,580	(5,486)	-
Regional Court Services	6,500	6,179	6,180	6,180	6,930	750	-
Commonwealth Attorney	377,070	379,318	357,850	357,850	368,350	10,500	-
Sheriff	2,477,880	2,472,613	2,672,042	2,869,561	2,810,884	138,842	-
Criminal Justice Training Center	19,593	18,252	19,593	19,593	19,593	-	-
Drug Task Force	12,500	11,895	12,500	12,500	12,500	-	-
Volunteer Fire Companies	172,200	165,932	188,155	188,655	254,695	66,540	-
Blue Ridge Volunteer Fire Company	66,250	66,200	66,236	66,236	66,846	610	-
Boyce Volunteer Fire Company	66,700	66,600	66,648	66,648	67,137	489	-
Enders Volunteer Fire Company	93,300	92,800	92,884	92,884	92,623	(261)	-
Fire and Rescue Services	993,830	1,017,684	1,145,364	1,229,754	1,562,527	417,163	-
Lord Fairfax Emergency Medical Services	6,262	6,262	6,262	6,262	6,575	313	-
Forestry Service	2,874	2,873	2,874	2,874	2,874	-	-
Regional Jail	547,984	533,000	479,467	479,467	493,300	13,833	-
Juvenile Detention Service	13,179	13,179	17,219	17,219	36,877	19,658	-
Probation Office	500	48	400	400	400	-	-
Building Inspections	203,704	198,835	216,194	216,194	229,689	13,495	-
Animal Control	112,695	109,686	115,837	115,837	133,722	17,885	-
Medical Examiner & Indigent Burial	200	220	200	200	200	-	-
Refuse Disposal	150,000	178,373	150,000	150,000	180,000	30,000	-
Convenience Center	100,000	16,896	82,835	82,835	55,560	(27,275)	-
Litter Control	5,310	3,308	6,207	6,207	4,000	(2,207)	-
Sanitation	242,000	241,011	235,000	235,000	237,000	2,000	-
Maintenance/Buildings & Grounds	880,222	804,766	854,279	854,279	892,974	38,695	-
Local Health Department	154,126	191,362	192,623	192,623	216,284	23,661	-
Our Health	6,500	6,500	6,500	6,500	6,500	-	-
N Shen Valley Subst Abuse Coal	15,000	15,000	15,000	15,000	15,000	-	-
Northwestern Community Services	92,000	92,000	94,000	94,000	98,700	4,700	-
Concern Hotline	750	750	1,000	1,000	1,000	-	-
NW Works	1,000	1,000	1,500	1,500	5,000	3,500	-
Shenandoah Area Agency on Aging	40,000	40,000	40,000	40,000	40,000	-	-
Loudoun Transit Service	19,302	19,302	19,302	19,302	19,302	-	-
FISH	1,000	1,000	1,000	1,000	1,000	-	-
Access Independence (serves the disabled)	1,000	1,000	1,000	1,000	1,000	-	-
Laurel Center	3,000	3,000	3,500	3,500	6,000	2,500	-
Tax Relief for the Elderly	213,396	274,242	225,000	225,000	220,000	(5,000)	-
Lord Fairfax Community College	18,441	18,441	17,796	17,796	17,441	(355)	-
Parks Administration	449,034	449,318	463,993	463,993	469,430	5,437	-
Recreation Center	114,384	108,514	118,025	118,025	121,030	3,005	-
Swimming Pool	84,934	66,222	85,509	85,509	89,482	3,973	-

**CLARKE COUNTY PROPOSED BUDGET (DRAFT)
FOR THE FISCAL YEAR 2020-2021**

	FY19 Original Budget	FY19 Audited Actual	FY20 Original Budget	12/31/19 FY20 Revised Budget	FY21 Proposed Budget	Variance 21 Proposed- 20 Original	3/5/2020 Changes
Parks Programs	244,301	183,140	248,684	248,684	287,003	38,319	-
Concession Stand	16,130	13,800	16,436	16,436	16,432	(4)	-
Barns of Rose Hill	5,000	10,000	6,750	11,750	6,750	-	-
Virginia Commission for Arts	9,000	9,000	9,000	9,000	9,000	-	-
Regional Library	232,000	232,000	241,150	241,150	279,238	38,088	-
Planning Administration	426,498	438,907	445,404	445,404	444,609	(795)	-
Planning Commission	14,389	8,967	14,388	14,388	14,389	1	-
Berryville Development Authority	900	200	900	900	900	-	-
Regional Airport	2,500	2,500	2,500	2,500	2,500	-	-
Housing Services	2,500	2,500	2,500	2,500	5,000	2,500	-
Board of Zoning Appeals	3,520	415	3,519	3,519	3,520	1	-
Office of Economic Development	64,100	65,964	68,100	68,100	88,100	20,000	20,000
Small Business Development Center	1,500	1,500	1,500	1,500	2,000	500	-
Blandy Experimental Farm	3,000	3,000	3,000	3,000	3,000	-	-
Berryville Main Street	2,500	1,361	2,500	2,500	2,500	-	-
IHistoric Preservation Commission	9,900	9,622	29,150	29,150	25,900	(3,250)	-
NSV Regional Planning District Commission	10,273	10,273	10,776	10,776	11,656	880	-
Water Quality Management	30,000	30,000	30,000	30,000	30,000	-	-
Friends of the Shenandoah	3,000	3,000	8,000	8,000	8,000	-	-
Board of Septic Appeals	1,566	365	1,565	1,565	1,566	1	-
Lord Fairfax Soil & Water Conservation	5,000	5,000	5,000	5,000	5,000	-	-
Biosolids Application	1,001	708	1,168	1,168	1,209	41	-
Cooperative Extension	50,443	38,305	52,011	52,011	51,302	(709)	-
Northern Virginia 4-H Center	2,300	2,300	2,300	2,300	2,300	-	-
Non-Departmental Legal/Prof. Contingency	138,000	-	78,000	78,000	55,000	(23,000)	-
Rev Refunds - Ambulance	-	5,394	-	-	-	-	-
Social Services	1,555,824	1,426,994	1,672,332	1,672,332	1,670,575	(1,757)	-
School Operations	23,270,676	22,508,812	23,833,352	23,833,352	24,564,234	730,882	-
School Food Service	844,773	830,683	811,452	811,452	842,650	31,198	-
Comprehensive Services Act	269,499	152,088	303,818	303,818	303,768	(50)	-
Public Safety Fund	-	66,941	-	-	-	-	-
Conservation Easement	45,000	505,638	45,000	125,000	45,000	-	-
General Capital Improvements	597,000	1,400,485	1,120,537	2,207,277	862,300	(258,237)	-
School Capital Improvements	732,000	1,611,360	676,750	2,284,021	517,000	(159,750)	-
General Debt Service	251,700	251,700	251,700	251,700	251,700	-	-
School Debt Service	2,942,715	2,942,390	2,519,632	2,519,632	2,374,428	(145,204)	-
Joint Administrative Services	793,131	774,527	805,385	805,385	815,421	10,036	-
Unemployment Compensation	10,000	6,316	10,000	10,000	10,000	-	-
TOTAL EXPENDITURE	42,137,378	43,078,914	43,374,482	46,435,902	44,555,427	1,180,945	26,000
<i>Local Funds for Schools</i>	<i>16,439,311</i>	<i>17,697,520</i>	<i>17,404,449</i>	<i>18,754,196</i>	<i>17,743,238</i>	<i>338,789</i>	

ESTIMATED REVENUE

LOCAL REVENUE

Current Real Estate Taxes	14,854,902	14,977,120	14,712,603	14,712,603	14,923,311	210,708 *	-
Delinquent Real Estate Taxes	114,041	95,813	94,028	94,028	140,000	45,972 *	-
Land Redemptions	-	-	-	-	-	- *	-
Proceeds from Delinquent Land Sale	-	-	-	-	-	- *	-
Public Service Corporation Real Estate	496,356	492,984	492,984	492,984	356,180	(136,804) *	-
Delinquent Taxes on Public Service Corp	-	-	-	-	-	- *	-
Current Personal Property Taxes	4,823,300	4,730,116	5,189,685	5,189,685	5,389,278	199,593 *	(100,000)
Delinquent Personal Property Taxes	105,966	40,466	50,000	50,000	40,000	(10,000) *	-
Mobile Home Taxes	1,131	187	1,172	1,172	423	(749) *	-
Machinery and Tools Taxes	166,593	161,025	185,912	185,912	181,250	(4,662) *	-
Penalties (All Property Taxes)	140,576	112,320	141,324	141,324	138,536	(2,788) *	-
Interest (All Property Taxes)	147,371	125,355	133,859	133,859	147,371	13,512 *	-
Administrative Costs Delinq	11,406	14,266	11,494	11,494	11,989	495 *	-

**CLARKE COUNTY PROPOSED BUDGET (DRAFT)
FOR THE FISCAL YEAR 2020-2021**

	FY19 Original Budget	FY19 Audited Actual	FY20 Original Budget	12/31/19 FY20 Revised Budget	FY21 Proposed Budget	Variance 21 Proposed- 20 Original	3/5/2020 Changes
DMV Stop Fee	3,460	11,826	8,129	8,129	11,826	3,697 *	-
Credit Card Fees	11,916	16,539	18,000	18,000	17,000	(1,000) *	-
Sales and Use Taxes	950,000	957,003	936,127	936,127	1,200,000	263,873 *	-
Consumer's Utility Taxes	346,094	357,654	346,094	346,094	345,905	(189) *	-
Consumption Tax	34,516	33,186	34,516	34,516	34,351	(165) *	-
Business License Tax	25,172	22,010	30,886	30,886	24,782	(6,104) *	-
Franchise License Tax	-	-	-	-	-	-	-
Motor Vehicle Licenses	325,439	321,283	355,923	355,923	321,283	(34,640) *	-
Motor Vehicle License Penalty	-	-	-	-	-	-	-
Recordation Taxes	291,749	283,265	291,749	291,749	282,111	(9,639) *	-
Taxes on Wills	6,775	5,569	6,775	6,775	5,584	(1,191) *	-
Transient Occupancy Tax	23,564	25,298	23,564	23,564	23,890	326 *	-
Animal Licenses	8,440	6,226	8,440	8,440	8,440	-	-
Animal Shelter Fees - Dogs & Cats	8,525	6,475	8,525	8,525	7,418	(1,108)	-
Dangerous Dog Registration	200	240	200	200	-	(200)	-
Land Use Application Fees Penalty	3,450	5,900	5,450	5,450	5,450	-	-
Land Use Application Fees	300	-	250	250	250	-	-
Transfer Fees	485	519	485	485	485	-	-
Zoning and Subdivision Permits	90,490	80,825	89,960	89,960	86,152	(3,808)	-
Building Permits	196,245	274,789	196,245	196,245	270,000	73,755	-
Sign Permits and Inspection Fees	1,927	-	1,807	1,807	1,747	(60)	-
Weapons Permits	7,000	6,004	7,000	7,000	7,000	-	-
New Dwelling Address Fee	3,055	3,380	3,575	3,575	3,575	-	-
Other permits, fees, and licenses	1,075	550	938	938	563	(376)	-
Court Fines and Forfeitures	310,095	317,688	356,594	356,594	360,095	3,501	-
Parking Fines	-	2,880	660	660	660	-	-
Courthouse Security Fees	47,088	63,480	57,000	57,000	41,285	(15,715)	-
Local Jury Fees	-	2,946	-	-	-	-	-
E-Ticket Fee	30,000	22,025	30,000	30,000	30,000	-	-
Interest on Bank Deposits	78,808	97,132	62,924	62,924	62,924	- *	-
Rental of Property	61,000	66,033	61,000	61,000	55,667	(5,334) *	-
Sheriff's Fees	796	796	796	796	796	-	-
DNA Fees - Blood Test	235	215	235	235	208	(27)	-
Court Appointed Attorney	947	287	802	802	503	(299)	-
Commonwealth's Attorney Fees	1,749	1,360	1,749	1,749	1,614	(135)	-
Central Alarm - Berryville	2,000	2,000	5,000	5,000	5,000	-	-
Wireless E-911	44,700	45,782	47,400	47,400	47,700	300	-
Fees for Ambulance & Rescue Services	447,911	504,269	432,500	432,500	450,000	17,500	-
FMS - Berryville	16,500	16,500	8,250	8,250	-	(8,250)	-
Jail Processing Fee	1,825	1,132	1,342	1,342	1,224	(118)	-
Humane Foundation Contribution	20,000	-	15,000	15,000	20,000	5,000	-
Recycling Rebate	22,109	23,858	23,858	23,858	23,858	-	-
Recreation Center Fees	36,500	41,400	37,000	37,000	38,400	1,400	-
Swimming Pool Fees	82,519	78,122	72,280	72,280	72,500	220	-
Concession Stand Revenue	16,500	15,566	14,500	14,500	15,000	500	-
Parks Programs Fees	265,000	275,191	270,000	270,000	270,000	-	-
Sale of Publications	35	-	40	40	30	(10)	-
Mapping Fee	205	225	210	210	660	450	-
Engineer's Fee	10,000	11,630	10,000	10,000	10,000	-	-
Biosolids Application Fees	1,000	650	1,168	1,168	1,168	-	-
Payments in Lieu of Tax	48,722	-	48,722	48,722	48,722	-	-
Rebates & Refunds	5,000	76,824	5,000	10,000	5,000	- *	-
Miscellaneous Revenue	12,571	54,935	12,571	13,721	12,571	- *	-
Gifts & Donations	2,750	31,647	7,000	7,500	7,000	- *	-
Sale of Salvage & Surplus Property	3,697	(10)	2,775	2,775	2,775	- *	-
Sale of Vehicles	4,433	6,442	4,433	4,433	4,387	(46) *	-
Sale of Other Equipment	-	(7)	-	-	-	- *	-

**CLARKE COUNTY PROPOSED BUDGET (DRAFT)
FOR THE FISCAL YEAR 2020-2021**

	FY19 Original Budget	FY19 Audited Actual	FY20 Original Budget	12/31/19 FY20 Revised Budget	FY21 Proposed Budget	Variance 21 Proposed- 20 Original	3/5/2020 Changes
Insurance Adjustments	7,016	-	7,016	7,016	3,264	(3,753) *	-
Cancelled Cks/NSF Fees	1,189	-	1,280	1,280	685	(595) *	-
Loan Repayment	3,495	3,982	3,495	3,495	3,495	- *	-
Insurance Recovery	13,002	6,072	13,002	19,490	13,002	- *	-
Social Services	-	2,181	5,000	-	-	(5,000)	-
Comprehensive Services Act	-	9,394	-	-	-	-	-
School Operations	374,506	373,183	392,726	392,726	369,685	(23,041)	-
School Food Service	536,758	448,211	496,454	498,000	458,150	(38,304)	-
Public Safety Fund	-	62,531	-	-	-	-	-
Conservation Easement	-	49,131	-	-	15,000	15,000	-
General Capital Projects	-	885	-	7,000	-	-	-
School Capital Projects	-	2,119	-	-	-	-	-
Parks Construction Fund	-	1,299	-	-	-	-	-
General Debt Service	-	4,955	-	4,955	4,955	4,955	-
School Debt Service	107,731	107,732	98,035	105,494	108,769	10,734	-
Joint Administrative Services	2,000	1,547	2,000	2,000	-	(2,000)	-
TOTAL LOCAL REVENUE	25,821,911	26,002,415	25,997,516	26,026,614	26,552,901	555,381	(100,000)
REVENUE FROM THE COMMONWEALTH OF VIRGINIA							
Motor Vehicles Carrier's Taxes	25,047	22,616	25,000	23,007	24,745	(255) *	-
Mobile Home Titling Tax	-	5,149	-	-	-	- *	-
Tax on Deeds (Grantor's Tax)	55,440	71,911	66,820	33,618	69,224	2,404 *	-
Personal Property Tax Relief	2,483,842	2,483,842	2,483,842	1,270,946	2,483,842	(0) *	-
Auto Rental Tax	2,404	320	1,129	536	320	(809) *	-
Communications Tax Sales and Use Tax	415,390	364,246	411,650	119,853	389,880	(21,770) *	-
Commonwealth's Attorney Comp Board	194,140	193,856	199,967	81,881	199,965	(2)	-
Sheriff Comp Board	782,973	782,598	806,538	317,033	808,162	1,624	-
Commissioner of Revenue	78,658	78,655	81,236	33,523	87,384	6,148	-
Treasurer	96,457	96,051	99,608	39,476	121,096	21,488	-
Registrar	37,700	37,500	39,433	-	39,594	161	-
Clerk of the Circuit Court	159,249	184,957	163,797	67,374	167,848	4,051	-
Spay & Neuter Fund Distribution	24	198	14	114	198	184	-
Emergency Services Grant	-	-	-	-	17,800	17,800	-
Fire Program Funds	46,142	50,490	49,198	-	52,164	2,966	-
Litter Control	4,500	6,207	6,207	4,007	4,000	(2,207)	-
VA Commission for the Arts	4,500	4,500	4,500	4,500	4,500	-	-
Other Categorical Aid	973	382	973	-	973	(0)	-
Victim Witness Grant - State Portion	-	17,266	-	-	-	-	-
School Operations	9,107,288	9,000,639	9,166,087	9,166,087	9,241,877	75,790	-
School Food Service	12,015	14,822	14,998	14,998	15,000	2	-
Social Services	970,388	316,355	1,065,369	340,000	354,638	(710,731)	-
Comprehensive Services Act	138,977	84,424	156,675	156,675	156,675	-	-
Public Safety Fund	-	6,994	-	-	-	-	-
Conservation Easement	12,000	176,500	30,000	70,000	30,000	-	-
General Capital Projects	-	12,716	241,452	241,452	-	(241,452)	-
School Capital Projects	154,000	27,549	154,000	303,000	154,000	-	-
School Debt Service	-	110,735	-	106,978	107,334	107,334	-
TOTAL COMMONWEALTH REVENUE	14,782,107	14,153,041	15,268,493	12,395,059	14,531,219	(737,274)	-
FEDERAL REVENUE							
Payment in Lieu of Taxes	6,697	6,482	6,697	6,697	6,706	9 *	-
Emergency Management Assistance	-	11,075	-	-	7,500	7,500	-
SCAAP Grant	775	1,301	650	-	1,689	1,039	-
V - Stop Grant	28,053	27,168	28,053	28,053	28,053	-	-
Victim Witness Grant - Federal Portion	72,191	51,798	72,191	72,191	72,191	-	-
Multi Agency Federal Gang Task Force	-	-	-	-	-	-	-
DMV Alcohol Enforcement	10,000	12,380	9,625	9,625	9,625	-	-
DMV Speed Enforcement	5,000	4,615	5,000	5,000	5,000	-	-

**CLARKE COUNTY PROPOSED BUDGET (DRAFT)
FOR THE FISCAL YEAR 2020-2021**

	FY19 Original Budget	FY19 Audited Actual	FY20 Original Budget	12/31/19 FY20 Revised Budget	FY21 Proposed Budget	Variance 21 Proposed- 20 Original	3/5/2020 Changes
Internet Crimes Against Children Task Force	4,000	2,704	4,000	4,000	5,000	1,000	-
SRO Grant	-	19,094	-	30,293	-	-	-
DHR CLG Grant	-	3,270	11,500	11,500	12,500	1,000	-
DOJ Vest Grant	500	-	4,000	8,000	700	(3,300)	-
ARRA Byrne Justice Assistant Grant	-	-	-	-	-	-	-
BCJS Byrne Justice Assistance	500	-	500	-	500	-	-
SAFER Grant	-	-	-	126,111	252,221	252,221	-
LEMFG Grant	-	7,500	7,500	7,500	7,500	-	-
Fire and Emergency Response Grant	7,500	-	-	-	-	-	-
School Operations	649,259	768,373	919,611	919,610	693,880	(225,731)	-
School Food Service	296,000	366,170	300,000	298,454	369,500	69,500	-
Social Services	-	689,490	-	725,369	628,819	628,819	-
Comprehensive Services Act	-	4,712	-	-	-	-	-
Public Safety Fund	-	981	-	-	-	-	-
Conservation Easement	-	211,750	-	-	-	-	-
General Capital Projects	-	244,043	34,000	244,043	557,935	523,935	-
School Debt Service	113,296	110,734	114,437	106,978	100,259	(14,178)	-
TOTAL FEDERAL REVENUE	1,193,771	2,543,640	1,517,764	2,603,424	2,759,578	1,241,814	-

BUDGET BALANCE PROCEDURE

TOTAL EXPENDITURES	42,137,378	43,078,914	43,374,482	46,435,902	44,555,427	1,180,945
TOTAL REVENUE	41,797,790	42,699,095	42,783,773	41,025,098	43,843,698	1,059,921
SURPLUS (DEFICIT)	(339,588)	(379,818)	(590,709)	(5,410,804)	(711,729)	(121,024)
FROM FUND BALANCE	339,588	379,818	590,709	5,410,804	711,729	121,024
NET	-	-	-	-	-	-

SURPLUS/DEFICIT ADJUSTMENTS:

TOTAL SURPLUS (DEFICIT) ADJUSTMENTS	-	-
ADJUSTED SURPLUS (DEFICIT)	<u>(590,709)</u>	<u>(711,729)</u>
PAY-AS-YOU-GO:		
EMERGENCY VEHICLES	-	-
LEAVE LIABILITY	50,000	118,596
DATA AND COMMUNICATIONS TECHNOLOGY	556,000	49,363
TOTAL PAY-AS-YOU-GO	<u>606,000</u>	<u>167,959</u>
SURPLUS (DEFICIT) NET OF PAY-AS-YOU-GO	<u>15,291</u>	<u>(543,770)</u>

**ALL TAX RATES ARE BASED ON EACH \$100
OF ASSESSED VALUATION**

	2020
1. Real Estate, including the real estate of public service corporations**	\$ 0.615
2. Tangible personal property except machinery and tools and qualified Fire and Rescue Vehicles*	\$ 4.496
3. Tangible Machinery and tools	\$ 1.250
4. Tangible personal property of qualified Fire & Rescue Vehicles*	\$ 2.248

** Mobile Homes will be assessed as personal property, but taxed at the same rate as real estate.

* Personal Property Tax Relief by the Commonwealth of Virginia for vehicles valued between \$1,001 and \$20,000 is still to be determined.

5% Salary Increase and 2.5¢ RE Rate Increase

3/6/2020

Source: JAS

	<u>1% or 1¢</u>	Change From Proposed <u>% or ¢</u>	<u>Value</u>
Initial Deficit Net of Pay-as-you-go			(543,770)
Salary Decrease (Increase):			
General Fund	(57,086)	5.0	(285,431)
Social Services Fund	(17,102)	5.0	(85,509)
JAS	(5,644)	5.0	(28,220)
Schools Operating (Decrease)	158,244	2.0	316,488
PT General Fund	(4,029)	5.0	(20,145)
PT Social Services Fund	(400)	5.0	(2,000)
PT JAS	(55)	5.0	(275)
Additional Pennies on RE Tax Rate	249,012	2.5	622,530
Resulting Surplus (Deficit) Net of Pay-as-you go			(26,332)

4.5% Salary Increase and 2¢ RE Rate Increase

3/6/2020

Source: JAS

	<u>1% or 1¢</u>	Change From Proposed <u>% or ¢</u>	<u>Value</u>
Initial Deficit Net of Pay-as-you-go			(543,770)
Salary Decrease (Increase):			
General Fund	(57,086)	4.5	(256,888)
Social Services Fund	(17,102)	4.5	(76,958)
JAS	(5,644)	4.5	(25,398)
Schools Operating (Decrease)	158,244	2.5	395,610
PT General Fund	(4,029)	4.5	(18,131)
PT Social Services Fund	(400)	4.5	(1,800)
PT JAS	(55)	4.5	(248)
Additional Pennies on RE Tax Rate	249,012	2.0	498,024
Resulting Surplus (Deficit) Net of Pay-as-you go			(29,558)

MEMORANDUM

TO: Board of Supervisors

FR: Thomas Judge, Director of Joint Administrative Services

DT: 3/17/2020

RE: *March Finance Report*

1. **Followup to Worksession on FY 21 Final number to advertise.** There was no further discussion of the FY 21. It concluded at the Worksession, and will proceed to advertisement.
2. **Bills and Claims.** The Finance Committee recommends approval.
3. **Monthly Reports:** Reconciliation of Appropriations, General Fund Balance, General Government Capital Projects, Expenditure Summary.

Clarke County
Invoice History Report
February 28, 2020

VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC	INVOICE DATE
Action Alliance	VictimWit Dues & Memb	50.00	EJ022820	Please send check to Beth	01/31/2020
Action Alliance Total		50.00			
Adam L Bowles	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Adam L Bowles Total		30.00			
Alan R Drager	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Alan R Drager Total		30.00			
Alisa M Kerns	Circuit C Juror Pay	240.00	EJ021420		02/11/2020
Alisa M Kerns Total		240.00			
Alison L Rode	Circuit C Juror Pay	240.00	EJ021420		02/11/2020
Alison L Rode Total		240.00			
Amazon Acct	Comm Atty Mat & Sup	47.07	EJ021420	Dividers	12/12/2019
Amazon Acct	Sheriff COS Mat & Sup	41.56	EJ021420	office supplies	12/19/2019
Amazon Acct	Sheriff COS Mat & Sup	26.18	EJ021420	replacement speakers ecc compu	12/20/2019
Amazon Acct	Sheriff COS Mat & Sup	134.24	EJ021420	computer workstation/desk	12/11/2019
Amazon Acct	Sheriff PSU Mat & Sup	139.50	EJ021420	Supplies for New Hire	12/13/2019
Amazon Acct	Sheriff PSU Mat & Sup	19.99	EJ021420	POLICE AND PRISON EQUIPMENT AN	12/17/2019
Amazon Acct	Sheriff SOS Mat & Sup	74.94	EJ021420	DVD's for In-Car Camreas	12/17/2019
Amazon Acct	Sheriff Clothing	443.28	EJ021420	Supplies for New Hire	12/13/2019
Amazon Acct	Sheriff Uniform Sworn Staff	31.33	EJ021420	POLICE AND PRISON EQUIPMENT AN	12/17/2019
Amazon Acct	Sheriff Uniform Sworn Staff	45.98	EJ021420	POLICE AND PRISON EQUIPMENT AN	12/16/2019
Amazon Acct	EMS Mat & Sup	39.55	EJ021420	Graceful life custom embroider	12/19/2019
Amazon Acct	EMS Mat & Sup	20.98	EJ021420	Tenergy Premium rechargeable	12/17/2019
Amazon Acct	EMS Mat & Sup	36.00	EJ021420	Trophies	12/06/2019
Amazon Acct Total		1,100.60			
Anderson Control	JGC Maintenanc Pur Svcs	158.00	EJ022820	rm Anderson C 101 Chalmers panic alarm monitoring	02/02/2020
Anderson Control	JGC Maintenanc Pur Svcs	285.82	EJ021420	rm Anderson C. 101 Chalmers Ct relocate panic	01/21/2020
Anderson Control	JGC Maintenanc Pur Svcs	128.22	EJ021420	rm AControl 101 Chalmers smoke detector town side	01/21/2020
Anderson Control	104Church Maint Pur Svcs	252.00	EJ021420	rm Anderson C 104 N. Church alarm monitoring	02/07/2020
Anderson Control Total		824.04			
Angaleigh N Ingram	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Angaleigh N Ingram Total		30.00			
Anna Mccaal	Programs Refunds	17.50	EJ022820	refund	02/18/2020
Anna Mccaal Total		17.50			
Apple Valley Waste	SWC Pur Svcs	24.00	EJ022820	rm AValley Waste CCCC recycling	01/26/2020
Apple Valley Waste Total		24.00			
Arthur J Murray	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Arthur J Murray Total		30.00			
Ashley Bridge	Circuit C Juror Pay	150.00	EJ021420		02/11/2020
Ashley Bridge Total		150.00			
Association of Clerk	J&D Court Travel	25.00	EJ021420	registration for 2020 spring conf Sheri Allen	02/11/2020
Association of Clerk Total		25.00			
At&t	County Adm Telephone	75.04	EJ021420	Acct 287286630233 School/Gov c	01/18/2020
At&t	County Adm Telephone	46.54	EJ022820	Acct 287286630233 School/Gov c	02/26/2020
At&t	IT Telephone	93.08	EJ021420	Acct 287286630233 School/Gov c	01/18/2020
At&t	IT Telephone	93.08	EJ022820	Acct 287286630233 School/Gov c	02/26/2020
At&t	Registrar Telephone	46.34	EJ021420	Acct 287286630233 School/Gov c	01/18/2020
At&t	Registrar Telephone	47.33	EJ022820	Acct 287286630233 School/Gov c	02/26/2020
At&t	Comm Atty Telephone	166.56	EJ021420	Acct 287286630233 School/Gov c	01/18/2020
At&t	Comm Atty Telephone	166.56	EJ022820	Acct 287286630233 School/Gov c	02/26/2020
At&t	Sheriff Telephone	65.98	EJ022820	Monthly Service	02/01/2020
At&t	Sheriff Telephone	1,678.19	EJ021420	Acct 287286630233 School/Gov c	01/18/2020
At&t	Sheriff Telephone	1,608.24	EJ022820	Acct 287286630233 School/Gov c	02/26/2020
At&t	EMS Telephone	232.84	EJ021420	Acct 287286630233 School/Gov c	01/18/2020
At&t	EMS Telephone	346.32	EJ022820	Acct 287286630233 School/Gov c	02/26/2020
At&t	Bldg Insp Telephone	164.46	EJ021420	Acct 287286630233 School/Gov c	01/18/2020
At&t	Bldg Insp Telephone	164.46	EJ022820	Acct 287286630233 School/Gov c	02/26/2020
At&t	AnimalCtrl Telephone	13.02	EJ021420	Acct 287286630233 School/Gov c	01/18/2020
At&t	AnimalCtrl Telephone	13.02	EJ022820	Acct 287286630233 School/Gov c	02/26/2020
At&t	Maintenanc Telephone	68.97	EJ021420	Acct 287286630233 School/Gov c	01/18/2020
At&t	Maintenanc Telephone	70.28	EJ022820	Acct 287286630233 School/Gov c	02/26/2020
At&t	Econ Dev Telephone	41.64	EJ021420	Acct 287286630233 School/Gov c	01/18/2020
At&t	Econ Dev Telephone	41.64	EJ022820	Acct 287286630233 School/Gov c	02/26/2020
At&t	VictimWit Telephone	41.64	EJ021420	Acct 287286630233 School/Gov c	01/18/2020
At&t	VictimWit Telephone	41.64	EJ022820	Acct 287286630233 School/Gov c	02/26/2020
At&t Total		5,326.87			
Atlantic Tactical	Sheriff Ammunition	950.11	EJ022820	Yearly Ammo Order	02/12/2020
Atlantic Tactical Total		950.11			
Atlas	Sheriff Maint Contracts	672.00	EJ021420	Schedule Anywhere License Renewal	01/23/2020
Atlas Total		672.00			
Austin M Royce	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Austin M Royce Total		30.00			
Barbara J Carnell	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Barbara J Carnell Total		30.00			
Batteries and Bulbs	ALRec Maint Mat & Sup	107.95	EJ022820	rm batt&bulbs Rec Center Led wall pack light	02/24/2020
Batteries and Bulbs Total		107.95			
BB&T	BoS Pur Svcs	115.00	EJ022820	lbw 02-2020 IT, BoS, Co Admin	02/10/2020
BB&T	BoS Dues & Memb	148.93	EJ022820	lbw 02-2020 IT, BoS, Co Admin	02/10/2020

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BB&T	County Adm Pur Svcs	225.00	EJ022820	lbw 02-2020 IT, BoS, Co Admin	02/10/2020
BB&T	County Adm Miscellaneous Expen	50.65	EJ022820	lbw 02-2020 IT, BoS, Co Admin	02/10/2020
BB&T	County Adm Dues & Memb	220.00	EJ022820	lbw 02-2020 IT, BoS, Co Admin	02/10/2020
BB&T	IT Noncap Technology Hardware	88.39	EJ022820	lbw 02-2020 IT, BoS, Co Admin	02/10/2020
BB&T	Sheriff Travel - Sworn Staff	25.00	EJ022820	Monthly Statement	02/10/2020
BB&T	Sheriff SOS Mat & Sup	126.90	EJ022820	Monthly Statement	02/10/2020
BB&T	Sheriff Uniform Communications	37.89	EJ022820	Monthly Statement	02/10/2020
BB&T	EMS Pur Svcs	75.00	EJ022820	Fire & EMS BB&T credit card statement 2/10/20	02/10/2020
BB&T	EMS Miscellaneous	19.65	EJ022820	Fire & EMS BB&T credit card statement 2/10/20	02/10/2020
BB&T	EMS Clothing	120.00	EJ022820	Fire & EMS BB&T credit card statement 2/10/20	02/10/2020
BB&T	AnimalCtrl Mat & Sup	291.97	EJ022820	rm BB&T C&S Credit Card 1/22/20-2/09/20	02/10/2020
BB&T	Maintenanc Mat & Sup	390.00	EJ022820	rm BB&T C&S Credit Card 1/22/20-2/09/20	02/10/2020
BB&T	Parks Adm Mat & Sup	27.44	EJ022820	supplies	02/04/2020
BB&T	Programs Group Trip	200.00	EJ022820	supplies	02/04/2020
BB&T	Programs Dues & Memb	66.00	EJ022820	supplies	02/04/2020
BB&T	Programs Mat & Sup	150.15	EJ022820	supplies	02/04/2020
BB&T	Plan Adm Pur Svcs	60.65	EJ022820	Services for CEA & Postage for PA	02/19/2020
BB&T	225Rams Maint Mat & Sup	38.69	EJ022820	rm BB&T C&S Credit Card 1/22/20-2/09/20	02/10/2020
BB&T	AIOff Maint Mat & Sup	369.10	EJ022820	rm BB&T C&S Credit Card 1/22/20-2/09/20	02/10/2020
BB&T	Cnsrv Esmt Donation Pur Svcs	186.00	EJ022820	Services for CEA & Postage for PA	02/19/2020
BB&T Total		3,032.41			
Berkeley Club Bevera	Comm Atty Mat & Sup	40.00	EJ021420	Water Bill 020320	02/03/2020
Berkeley Club Bevera	Sheriff COS Mat & Sup	9.00	EJ022820	Cooler Rental	02/15/2020
Berkeley Club Bevera	Sheriff COS Mat & Sup	39.00	EJ021420	Water	02/03/2020
Berkeley Club Bevera	Sheriff SOS Mat & Sup	9.00	EJ022820	Cooler Rental	02/15/2020
Berkeley Club Bevera	Maintenanc Water & Sewer	11.00	EJ022820	rm Berkeley Club monthly rental on cooler	02/15/2020
Berkeley Club Bevera	Maintenanc Water & Sewer	14.00	EJ021420	rm Berkeley Maint water	02/03/2020
Berkeley Club Bevera Total		122.00			
Bernadette F Panitz	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Bernadette F Panitz Total		30.00			
Berryville Auto Part	Sheriff Pur Svcs	32.00	EJ022820	CCSO Vehicle Repair 1303	02/11/2020
Berryville Auto Part	Sheriff Pur Svcs	200.00	EJ022820	CCSO Vehicle Repair 1601	02/11/2020
Berryville Auto Part	Sheriff PSU Mat & Sup	36.50	EJ022820	Batteries	02/10/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	43.22	EJ021420	CCSO Vehicle Repair 1404	01/27/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	8.73	EJ021420	CCSO Vehicle Repair - 1601	01/27/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	43.22	EJ021420	CCSO Vehicle Repair 1802	02/05/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	369.82	EJ022820	CCSO Vehicle Repair 1303	02/11/2020
Berryville Auto Part	Sheriff VRP Mat & Sup	328.58	EJ022820	CCSO Vehicle Repair 1601	02/11/2020
Berryville Auto Part	EMS Vehicle Fuel	60.44	EJ021420	Fire & EMS-Directors vehicle maintenance 1/31/20	01/31/2020
Berryville Auto Part	Maintenanc Mat & Sup	378.26	EJ021420	rm BAP Maint 2001 Dodge reparis on ball joints	01/29/2020
Berryville Auto Part	Maintenanc Mat & Sup	30.16	EJ022820	rm BAP Maint service and fluids on 2001 Dodge	02/05/2020
Berryville Auto Part	Maintenanc Mat & Sup	5.73	EJ022820	rm BAP Maint flex retriever	02/06/2020
Berryville Auto Part Total		1,536.66			
Berryville Farm	AnimalCtrl Mat & Sup	11.98	EJ021420	rm BFS ACO pellet bedding	02/06/2020
Berryville Farm	AIOff Maint Mat & Sup	135.00	EJ022820	rm BH Park grass seed	02/19/2020
Berryville Farm Total		146.98			
Berryville True Valu	Maintenanc Mat & Sup	2.49	EJ021420	rm BH Maint funnel	01/27/2020
Berryville True Valu	Maintenanc Mat & Sup	19.97	EJ022820	rm BH Maint drill bit corn braces	02/05/2020
Berryville True Valu	Parks Adm Mat & Sup	2.00	EJ022820	supplies	02/12/2020
Berryville True Valu	RT Maint Mat & Sup	28.99	EJ021420	rm BH 100 N. Church toilet kit	02/03/2020
Berryville True Valu	RT Maint Mat & Sup	6.58	EJ021420	rm BH 100 N. Church wax gasket toilet bolt	02/04/2020
Berryville True Valu	104Church Maint Mat & Sup	4.29	EJ022820	rm BH 100 N. Church Bathroom tissue	02/20/2020
Berryville True Valu	225Rams Maint Mat & Sup	21.99	EJ022820	rm BH ACO ball valve	02/25/2020
Berryville True Valu	524West Maint Mat & Sup	17.47	EJ022820	rm BH 524 Westwood flapper and globe bulbs	02/12/2020
Berryville True Valu	AIOff Maint Mat & Sup	6.18	EJ021420	rm BH Park general fastners foam	02/03/2020
Berryville True Valu	AIOff Maint Mat & Sup	5.77	EJ022820	rm BH Park Concess caulk panel nail and box cover	02/05/2020
Berryville True Valu Total		115.73			
Binotto, Stephanie	EMS Miscellaneous	135.00	EJ021420	Fire & EMS-reimbursement for ACLS class	01/13/2020
Binotto, Stephanie Total		135.00			
Blossman Gas, Inc.	RT Maintenanc Heating	66.78	EJ021420	rm Blossman 100 N. lp for tanks	12/17/2019
Blossman Gas, Inc.	225Rams Maint Heating	237.37	EJ021420	rm Blossman ACO heating fuel	01/22/2020
Blossman Gas, Inc.	225Rams Maint Heating	108.53	EJ021420	rm Blossman ACO lp heating	01/29/2020
Blossman Gas, Inc.	225Rams Maint Heating	162.51	EJ022820	rm Blossman ACO lp gas	02/07/2020
Blossman Gas, Inc.	129Rams Maint Heating	(178.88)	EJ021420	rm Blossman129 Ramsburg heating oil credit	12/20/2019
Blossman Gas, Inc.	129Rams Maint Heating	288.77	EJ021420	rm Blossman 129 Ramsburg Heating fuel	01/22/2020
Blossman Gas, Inc.	129Rams Maint Heating	175.61	EJ022820	rm Blossman 129 Ramsburg Lp Gas	02/07/2020
Blossman Gas, Inc. Total		860.69			
Blue Ridge Rescue Su	EMS Capital Outlay Adds	1,775.00	EJ022820	Fire & EMS-bunker gear PPE Feb 2020	02/12/2020
Blue Ridge Rescue Su Total		1,775.00			
Blue Sky Towers	Sheriff Leases & Rentals	2,380.50	EJ021420	Tower, Transmittal, February	02/01/2020
Blue Sky Towers Total		2,380.50			
Bobbie D Tilley	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Bobbie D Tilley Total		30.00			
Bosserman, Barbara	Registrar Mat & Sup	9.48	EJ022820	9v Batteries for Safe	02/23/2020
Bosserman, Barbara Total		9.48			
Bouffault, Robina	Plan Com Board Member Fees	100.00	EJ022820	meetings attended 02/04 02/07	02/14/2020
Bouffault, Robina Total		100.00			

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Bradley A Campbell	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Bradley A Campbell Total		30.00			
Brandon Dang	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Brandon Dang Total		30.00			
Brett S Lauterbach	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Brett S Lauterbach Total		30.00			
Brian E Ferrell	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Brian E Ferrell Total		30.00			
Bryce J Anderson	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Bryce J Anderson Total		30.00			
Buckley, Randy	Plan Com Board Member Fees	100.00	EJ022820	meetings attended 02/04 02/07	02/14/2020
Buckley, Randy Total		100.00			
CAB EAST LLC	Personal Property Tax Current	814.89	EJ022820		02/20/2020
CAB EAST LLC Total		814.89			
Caldwell, Anne	Plan Com Board Member Fees	100.00	EJ022820	meetings attended 02/04 02/07	02/14/2020
Caldwell, Anne Total		100.00			
Candlewood Suites	Comm Atty Witness Travel Expen	353.65	EJ021420	Witness hotel room	11/12/2019
Candlewood Suites	Comm Atty Witness Travel Expen	424.38	EJ021420	Victim Witness hotel room	01/28/2020
Candlewood Suites Total		778.03			
Candy Digges	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Candy Digges Total		30.00			
Capelli, Len	Econ Dev Part Time Salaries	3,900.00	EJ021420	lbw Econ Dev Dir Hours 12-24-2019 thru 01-28-2020	02/04/2020
Capelli, Len	Econ Dev Pur Svcs	3,900.00	EJ022820	lbw Capelli Hrs 01-28 thru 02-20-2020	02/20/2020
Capelli, Len Total		7,800.00			
CapitalTristate	Maintenanc Mat & Sup	121.67	EJ021420	rm Capital Maint angle plug blade 600v 10/3	01/24/2020
CapitalTristate Total		121.67			
Cardillo, Robin Couc	Cnsrv Esmt Donation Pur Svcs	1,125.34	EJ021420	Jan Services for CEA	02/11/2020
Cardillo, Robin Couc Total		1,125.34			
Carousel Industries	Sheriff Maint Contracts	440.62	EJ022820	Support Services from 3/19/20 - 3/18/21	02/12/2020
Carousel Industries Total		440.62			
Center for Education	Sheriff Dues & Memb	159.00	EJ021420	Subscription Renewal	01/31/2020
Center for Education Total		159.00			
Chantel C Warner	Circuit C Juror Pay	240.00	EJ021420		02/11/2020
Chantel C Warner Total		240.00			
Charlene D Allen	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Charlene D Allen Total		30.00			
Charles E Elgin, II	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Charles E Elgin, II Total		30.00			
Charles J Tavenner	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Charles J Tavenner Total		30.00			
Charles Rouse	Circuit C Juror Pay	240.00	EJ021420		02/11/2020
Charles Rouse Total		240.00			
Chatman, Stacey	Programs Pur Svcs	260.75	EJ022820	Contracted Employees	02/14/2020
Chatman, Stacey Total		260.75			
Cheryl P Levi	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Cheryl P Levi Total		30.00			
Christy J Dillon	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Christy J Dillon Total		30.00			
Clarke County Health	Programs Dues & Memb	32.02	EJ021420	tb test	01/27/2020
Clarke County Health Total		32.02			
Clayton Givens	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Clayton Givens Total		30.00			
Coalition of High Gr	BoS Dues & Memb	362.70	EJ021420	2020 member	02/11/2020
Coalition of High Gr Total		362.70			
Comcast	IT Telecomm Online Tech	229.32	EJ021420	internet	01/23/2020
Comcast	Sheriff Pur Svcs	87.27	EJ022820	Comcast High-Speed Internet	02/18/2020
Comcast Total		316.59			
Commercial Press	BoS Mat & Sup	7.75	EJ021420	lbw Name Plate Lawrence	01/31/2020
Commercial Press	Clk of CC Mat & Sup	90.05	EJ021420	letterhead	01/17/2020
Commercial Press	AnimalCtrl Mat & Sup	38.00	EJ022820	rm ACO Commerical Jennys Cards	02/14/2020
Commercial Press Total		135.80			
ComputerPlus	IT Maint Contracts	127.00	EJ022820	IBM Hardware Support - March	02/06/2020
ComputerPlus Total		127.00			
Connie S Wacker	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Connie S Wacker Total		30.00			
Connor M Shendow	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Connor M Shendow Total		30.00			
Consolidated Electri	JGC Maintenanc Pur Svcs	206.91	EJ021420	rm Consolidate Eec 101 Chalmers change pole lights	01/24/2020
Consolidated Electri	AIOff Maint Pur Svcs	384.00	EJ021420	rm Consolidate Elect Park change 3 pole lights	01/24/2020
Consolidated Electri Total		590.91			
Corrine R Low	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Corrine R Low Total		30.00			
County of Frederick	RefuseDisp Intergov Svc Agreem	883.15	EJ021420	County Residential Refuse	02/04/2020
County of Frederick	RefuseDisp Intergov Svc Agreem	939.40	EJ021420	Citizens center refuse	02/04/2020
County of Frederick	RefuseDisp Intergov Svc Agreem	239.80	EJ021420	VDOT clarke county refuse	02/04/2020
County of Frederick	RefuseDisp Intergov Svc Agreem	14,548.74	EJ022820	Shared citizens sites refuse Dec/Jan	02/20/2020
County of Frederick Total		16,611.09			

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Curt C Christensen	Circuit C Juror Pay	240.00	EJ021420		02/11/2020
Curt C Christensen Total		240.00			
Daemon H Lowry	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Daemon H Lowry Total		30.00			
Daly Computers	IT Technology SW/OL Content	312.00	EJ021420	additional SRX vpn licenses	02/11/2020
Daly Computers Total		312.00			
Daniel K Whitt	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Daniel K Whitt Total		30.00			
Danu Aquatics Llc	Programs Pur Svcs	132.00	EJ022820	Aquatics	02/23/2020
Danu Aquatics Llc Total		132.00			
David N Petrosky	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
David N Petrosky Total		30.00			
David R Booth	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
David R Booth Total		30.00			
Dawn M Price	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Dawn M Price Total		30.00			
Deanna L Warfield	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Deanna L Warfield Total		30.00			
Deborah K Jenkins	Circuit C Juror Pay	240.00	EJ021420		02/11/2020
Deborah K Jenkins Total		240.00			
Deborah M Thompson	Circuit C Juror Pay	240.00	EJ021420		02/11/2020
Deborah M Thompson Total		240.00			
Demetrius G Mason	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Demetrius G Mason Total		30.00			
Dennis J Godbold	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Dennis J Godbold Total		30.00			
Dennis J Taylor	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Dennis J Taylor Total		30.00			
Dianna M Johnston	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Dianna M Johnston Total		30.00			
DMV	Treasurer DMV Stop	575.00	EJ022820	January 2020 DMV Stops	01/31/2020
DMV Total		575.00			
DODSON DONNA L	Personal Property Tax Current	291.58	EJ021420		02/05/2020
DODSON DONNA L	Motor Vehicle Licenses	25.00	EJ021420		02/05/2020
DODSON DONNA L Total		316.58			
Doing Better Busines	Com of Rev Maint Contracts	18.75	EJ022820	New Copier for Treasurer/COR	02/13/2020
Doing Better Busines	Treasurer Maint Contracts	18.75	EJ022820	New Copier for Treasurer/COR	02/13/2020
Doing Better Busines Total		37.50			
Doni B Hays	Circuit C Juror Pay	60.00	EJ021420	Jury Pay 01/28/20	01/28/2020
Doni B Hays Total		60.00			
eCore Software Inc	EMS Technology SW/OL Content	187.00	EJ021420	Fire & EMS ePro scheduling software lease March 20	01/31/2020
eCore Software Inc Total		187.00			
Edward P Saville	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Edward P Saville Total		30.00			
Elizabeth A Stup	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Elizabeth A Stup Total		30.00			
Elizabeth M Cooke	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Elizabeth M Cooke Total		30.00			
Elizabeth N Wiles	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Elizabeth N Wiles Total		30.00			
FBI-LEEDA	Sheriff Travel - Sworn Staff	695.00	EJ021420	CLI Leadership Class	01/29/2020
FBI-LEEDA Total		695.00			
Frederick-Winchester	Sanitation Intergov Svc Agreeem	2,616.49	EJ022820	January 2020	02/14/2020
Frederick-Winchester Total		2,616.49			
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	180.42	EJ021420	Holster	01/06/2020
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	186.39	EJ021420	gages	01/21/2020
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	96.20	EJ021420	Pants	01/29/2020
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	67.08	EJ021420	Sgt Chevrons	01/30/2020
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	231.00	EJ022820	Safety Jacket	02/06/2020
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	195.30	EJ022820	Duty Holster	02/14/2020
Galls/Best Uniforms	EMS Clothing	544.00	EJ021420	Fire & EMS uniforms-boots	01/24/2020
Galls/Best Uniforms Total		1,500.39			
GCA Education Servic	Maintenanc Custodial Contracts	4,530.07	EJ022820	rm ABM County Cleaning Feb 2020	02/01/2020
GCA Education Servic	JGC Maintenanc Custodial Contr	1,187.75	EJ022820	rm ABM County Cleaning Feb 2020	02/01/2020
GCA Education Servic	311EMain Maint Cus Contracts	461.25	EJ022820	rm ABM County Cleaning Feb 2020	02/01/2020
GCA Education Servic Total		6,179.07			
General Sales of Vir	Maintenanc Mat & Sup	491.80	EJ022820	rm GSales Cleaning Supplies	02/10/2020
General Sales of Vir Total		491.80			
GeoConcepts Eng	Plan Adm Pass Thru Eng Fees	550.00	EJ021420	Review Resisitivity Report	02/04/2020
GeoConcepts Eng Total		550.00			
George H Hodinott, I	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
George H Hodinott, I Total		30.00			
Gerald Dodson	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Gerald Dodson Total		30.00			
Gerald B Alway	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Gerald B Alway Total		30.00			
Glenn S Hering	Circuit C Juror Pay	240.00	EJ021420		02/11/2020

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Glenn S Hering Total		240.00			
Glover, Robert P.	Plan Com Board Member Fees	100.00	EJ022820	meetings attended 02/04 02/07	02/14/2020
Glover, Robert P. Total		100.00			
GM FINANCIAL	Personal Property Tax Current	241.23	EJ022820		02/27/2020
GM FINANCIAL Total		241.23			
Grubb, Kristen	Programs Pur Svcs	109.20	EJ022820	contracted employee	02/14/2020
Grubb, Kristen Total		109.20			
Habitat for Humanity	Help with Housing Contrib	2,500.00	EJ022820	FY20 Allocation	02/18/2020
Habitat for Humanity Total		2,500.00			
Hall, Monahan	Legal Svc Pur Svcs	777.50	EJ022820	lbw BoS Legal 01-2020	02/04/2020
Hall, Monahan	Legal Svc Pur Svcs	3,267.50	EJ021420	lbw PA, BSA, Personnel, 2ASM, BoS	01/20/2020
Hall, Monahan	Plan Adm Pur Svcs	665.00	EJ021420	lbw PA, BSA, Personnel, 2ASM, BoS	01/20/2020
Hall, Monahan	BrdSepApp Pur Svcs	827.50	EJ021420	lbw PA, BSA, Personnel, 2ASM, BoS	01/20/2020
Hall, Monahan Total		5,537.50			
Harry T Newman, 2nd	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Harry T Newman, 2nd Total		30.00			
HOOD JESSICA LYNN	Personal Property Tax Current	75.06	EJ022820		02/19/2020
HOOD JESSICA LYNN	Personal Property Tax Current	30.97	EJ022820		02/19/2020
HOOD JESSICA LYNN	Motor Vehicle Licenses	25.00	EJ022820		02/19/2020
HOOD JESSICA LYNN Total		131.03			
HYUNDAI LEASE TITLIN	Personal Property Tax Current	370.05	EJ022820		02/27/2020
HYUNDAI LEASE TITLIN	Personal Property Tax Current	161.37	EJ022820		02/27/2020
HYUNDAI LEASE TITLIN Total		531.42			
IACP Net	Sheriff Dues & Memb	190.00	EJ021420	Renewal for Chief Deputy Sumption	12/04/2019
IACP Net Total		190.00			
INTL PROGRAM MANAGEM	Rev Rf Miscellaneous Refunds	100.00	EJ021420	REFUND LUSE FEE - 26-A-115C	01/29/2020
INTL PROGRAM MANAGEM Total		100.00			
Jack H Hesse	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Jack H Hesse Total		30.00			
James C Presgraves	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
James C Presgraves Total		30.00			
James E Gibson, III	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
James E Gibson, III Total		30.00			
James P Beaulier	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
James P Beaulier Total		30.00			
James R Windmiller	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
James R Windmiller Total		30.00			
Janet M Crider	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Janet M Crider Total		30.00			
Janice Housey	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Janice Housey Total		30.00			
Jennifer A Skidmore	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Jennifer A Skidmore Total		30.00			
Joanne P Ballinger	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Joanne P Ballinger Total		30.00			
Jon S Rosin	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Jon S Rosin Total		30.00			
Jose C Garcia	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Jose C Garcia Total		30.00			
Joseph M Hampton	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Joseph M Hampton Total		30.00			
Kalbiam, Maral	HstPrvCom Pur Svcs	780.00	EJ021420	Consulting serives for HPC	02/04/2020
Kalbiam, Maral Total		780.00			
Kara A Ely	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Kara A Ely Total		30.00			
Karen A Grubbs	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Karen A Grubbs Total		30.00			
Karen D Chegash	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Karen D Chegash Total		30.00			
Karen G Johnson	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Karen G Johnson Total		30.00			
Katie A Short	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Katie A Short Total		30.00			
Kayla M Lehr	Circuit C Juror Pay	240.00	EJ021420		02/11/2020
Kayla M Lehr Total		240.00			
Kelly L Crawford	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Kelly L Crawford Total		30.00			
Kendra Evans	Programs Refunds	32.00	EJ021420	refund	02/05/2020
Kendra Evans Total		32.00			
Kendra K Evans	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Kendra K Evans Total		30.00			
Kim L Ratcliffe	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Kim L Ratcliffe Total		30.00			
Kimberly A Denison	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Kimberly A Denison Total		30.00			
Kimberly J Dedapper	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Kimberly J Dedapper Total		30.00			

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VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC	INVOICE DATE
KNS Technologies	Econ Dev Maint Svc Contracts	150.00	EJ022820	Website Maintenance (Jan 2020)	02/12/2020
KNS Technologies Total		150.00			
Kristina Beecroft	Circuit C Juror Pay	240.00	EJ021420		02/11/2020
Kristina Beecroft Total		240.00			
Kruhm, Douglas	Plan Com Board Member Fees	50.00	EJ022820	meeting attended February 7th	02/14/2020
Kruhm, Douglas Total		50.00			
Kurt Baier	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Kurt Baier Total		30.00			
Lacey A Clark	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Lacey A Clark Total		30.00			
Lance Wynn	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Lance Wynn Total		30.00			
Language Line Servic	Sheriff Pur Svcs	12.88	EJ022820	Interpretation Services	01/31/2020
Language Line Servic Total		12.88			
Larry R Thompson	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Larry R Thompson Total		30.00			
Laura A Waldo	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Laura A Waldo Total		30.00			
Laura Carter	Comm Atty Witness Travel Expen	123.92	EJ021420	Reimbursement for expenses	02/06/2020
Laura Carter Total		123.92			
Laurel Center, The	Laurel Center Contribution	3,500.00	EJ021420	FY20 Allocation	02/06/2020
Laurel Center, The Total		3,500.00			
Lawrence Garrison	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Lawrence Garrison Total		30.00			
Leading Edge	EMS Clothing	547.57	EJ021420	Fire & EMS-Leading Edge-part of uniform order	01/13/2020
Leading Edge	EMS Clothing	462.66	EJ021420	Fire & EMS Uniforms-Leading Edge part of order	01/21/2020
Leading Edge Total		1,010.23			
Lee, Frank	Plan Com Board Member Fees	50.00	EJ022820	meetings attended 02/04 02/07	02/14/2020
Lee, Frank Total		50.00			
Lesley C Lambert	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Lesley C Lambert Total		30.00			
LexisNexis	Sheriff Pur Svcs	150.00	EJ021420	Monthly Service	01/31/2020
LexisNexis Total		150.00			
LILLY STEPHEN D	Personal Property Tax Current	124.71	EJ022820		02/19/2020
LILLY STEPHEN D Total		124.71			
Lisa C Rudolph	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Lisa C Rudolph Total		30.00			
Logan Systems Inc	Clk of CC Microfilming	443.10	EJ022820	computer indexing	02/15/2020
Logan Systems Inc Total		443.10			
Lord Fairfax Commun	Lord FairfaxComm College Cont	4,449.00	EJ021420	FY20 Q3 Allocation	01/28/2020
Lord Fairfax Commun Total		4,449.00			
Lord Fairfax EMS	Vol Fire Pur Svcs	14.00	EJ021420	Fire & EMS-CPR roster and card	02/03/2020
Lord Fairfax EMS Total		14.00			
Lowes	Maintenanc Mat & Sup	31.47	EJ022820	rm Lowes Maint hex sockets nut driver set	02/07/2020
Lowes	Maintenanc Mat & Sup	31.34	EJ022820	rm Lowes Maint 700 deg infrared	02/21/2020
Lowes	Maintenanc Mat & Sup	4.45	EJ022820	rm Lowes Maint anchor shl	02/25/2020
Lowes	AIRec Maint Mat & Sup	105.89	EJ022820	rm Lowes Rec Center wall pack light photo cell	02/18/2020
Lowes	AIOff Maint Mat & Sup	169.49	EJ021420	rm Lowes Park supplies for Concession St	01/31/2020
Lowes Total		342.64			
Lucian E Phillips	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Lucian E Phillips Total		30.00			
LUHMANN FREDERICK JO	Personal Property Tax Current	81.68	EJ021420		02/06/2020
LUHMANN FREDERICK JO Total		81.68			
MAJCHROWSKI LESLIE A	Personal Property Tax Current	21.65	EJ021420		02/07/2020
MAJCHROWSKI LESLIE A Total		21.65			
Malone, Gwendolyn	Plan Com Board Member Fees	100.00	EJ022820	meetings attended 02/04 02/07	02/14/2020
Malone, Gwendolyn Total		100.00			
Mansfield Oil Co	County Adm Vehicle Fuel	144.39	EJ021420	rm ManOil County Fuel for 1/1/20-1/15/20	01/24/2020
Mansfield Oil Co	County Adm Vehicle Fuel	89.16	EJ021420	rm Mans Oil Fuel Charges 1/16/19-1/31/19	02/04/2020
Mansfield Oil Co	County Adm Vehicle Fuel	78.38	EJ022820	rm MOil County fuel charges 2/1/20-2/15/20	02/17/2020
Mansfield Oil Co	Sheriff Vehicle Fuel	1,797.04	EJ021420	Fuel for 1/16 - 1/31/2020	02/04/2020
Mansfield Oil Co	Sheriff Vehicle Fuel	2,456.67	EJ022820	Fuel for 2/1 - 2/15/2020	02/17/2020
Mansfield Oil Co	EMS Vehicle Fuel	86.91	EJ021420	rm ManOil County Fuel for 1/1/20-1/15/20	01/24/2020
Mansfield Oil Co	EMS Vehicle Fuel	27.88	EJ021420	rm Mans Oil Fuel Charges 1/16/19-1/31/19	02/04/2020
Mansfield Oil Co	EMS Vehicle Fuel	97.46	EJ022820	rm MOil County fuel charges 2/1/20-2/15/20	02/17/2020
Mansfield Oil Co	Bldg Insp Vehicle Fuel	46.84	EJ021420	rm ManOil County Fuel for 1/1/20-1/15/20	01/24/2020
Mansfield Oil Co	Bldg Insp Vehicle Fuel	45.13	EJ021420	rm Mans Oil Fuel Charges 1/16/19-1/31/19	02/04/2020
Mansfield Oil Co	Bldg Insp Vehicle Fuel	109.28	EJ022820	rm MOil County fuel charges 2/1/20-2/15/20	02/17/2020
Mansfield Oil Co	AnimalCtrl Vehicle Fuel	49.33	EJ021420	rm ManOil County Fuel for 1/1/20-1/15/20	01/24/2020
Mansfield Oil Co	AnimalCtrl Vehicle Fuel	40.62	EJ021420	rm Mans Oil Fuel Charges 1/16/19-1/31/19	02/04/2020
Mansfield Oil Co	AnimalCtrl Vehicle Fuel	76.81	EJ022820	rm MOil County fuel charges 2/1/20-2/15/20	02/17/2020
Mansfield Oil Co	Maintenanc Vehicle Fuel	170.04	EJ021420	rm ManOil County Fuel for 1/1/20-1/15/20	01/24/2020
Mansfield Oil Co	Maintenanc Vehicle Fuel	101.45	EJ021420	rm Mans Oil Fuel Charges 1/16/19-1/31/19	02/04/2020
Mansfield Oil Co	Maintenanc Vehicle Fuel	262.29	EJ022820	rm MOil County fuel charges 2/1/20-2/15/20	02/17/2020
Mansfield Oil Co	Parks Adm Vehicle Fuel	22.46	EJ021420	rm ManOil County Fuel for 1/1/20-1/15/20	01/24/2020
Mansfield Oil Co	Parks Adm Vehicle Fuel	28.72	EJ021420	rm Mans Oil Fuel Charges 1/16/19-1/31/19	02/04/2020
Mansfield Oil Co Total		5,730.86			

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Marple, Beth	VictimWit Travel	177.03	EJ021420	On the Road to Excellence (Grant Training)	01/15/2020
Marple, Beth	VictimWit Mat & Sup	80.00	EJ022820	Registration for Roanoke	02/13/2020
Marple, Beth Total		257.03			
Mary S Miller	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Mary S Miller Total		30.00			
Maurice Electrical	Maintenanc Mat & Sup	10.63	EJ021420	rm Maurice Maint elect tape	01/20/2020
Maurice Electrical Total		10.63			
May E Ryan	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
May E Ryan Total		30.00			
Maynard, Pete	Plan Com Board Member Fees	100.00	EJ021420		02/07/2020
Maynard, Pete Total		100.00			
McKesson Medical	Programs Mat & Sup	108.90	EJ022820	first aid	02/10/2020
McKesson Medical Total		108.90			
Megan Glidden	Vol Fire Pur Svcs	1,000.00	EJ022820	Fire-EMS Education Contribution 2020	02/19/2020
Megan Glidden Total		1,000.00			
Megan J Marasco	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Megan J Marasco Total		30.00			
Melissa D Crosson	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Melissa D Crosson Total		30.00			
Michael A Burgess	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Michael A Burgess Total		30.00			
Michael E Dumene	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Michael E Dumene Total		30.00			
Michael E Murphy	Circuit C Juror Pay	240.00	EJ021420		02/11/2020
Michael E Murphy Total		240.00			
Michelle B Noland	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Michelle B Noland Total		30.00			
Michelle G Braithwa	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Michelle G Braithwa Total		30.00			
Mildred K Kackley	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Mildred K Kackley Total		30.00			
Miller, Sue	Programs Pur Svcs	411.60	EJ022820	contracted employee	02/14/2020
Miller, Sue Total		411.60			
Montgomery, Christel	Programs Pur Svcs	840.00	EJ021420	contracted employee	02/04/2020
Montgomery, Christel Total		840.00			
Nancy L Warczyglowa	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Nancy L Warczyglowa Total		30.00			
Nicholas R Thiel	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Nicholas R Thiel Total		30.00			
Noel H Hicks	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Noel H Hicks Total		30.00			
Northwestern Communi	NW Community Svc Entity Gift	23,500.00	EJ022820	FY20 Q3 Allocation	02/12/2020
Northwestern Communi Total		23,500.00			
Norvac Lock Tech	Maintenanc Mat & Sup	14.00	EJ022820	rm Norvac Maint keys cut	02/12/2020
Norvac Lock Tech Total		14.00			
Office Depot	JAS Inventory -Mtls & Supplies	34.80	EJ021420	Supplies for Central Store	01/07/2020
Office Depot	JAS Inventory -Mtls & Supplies	71.64	EJ021420	Supplie s for Central Store	01/16/2020
Office Depot	JAS Inventory -Mtls & Supplies	53.38	EJ021420	Supplies for Central Store	01/16/2020
Office Depot	JAS Inventory -Mtls & Supplies	54.90	EJ021420	Supplies for Central Store	01/16/2020
Office Depot	JAS Inventory -Mtls & Supplies	169.78	EJ021420	Cartridges for Central Store	01/20/2020
Office Depot	JAS Inventory -Mtls & Supplies	96.72	EJ021420	Ink Cartridges for Central Store	01/21/2020
Office Depot	JAS Inventory -Mtls & Supplies	40.14	EJ021420	Supplies for Central Store	01/21/2020
Office Depot	JAS Inventory -Mtls & Supplies	210.24	EJ021420	Supplies for Central Store	01/21/2020
Office Depot	JAS Inventory -Mtls & Supplies	3.89	EJ021420	Supplies for Central Store	01/21/2020
Office Depot	JAS Inventory -Mtls & Supplies	119.08	EJ021420	Supplies for Central Store	01/22/2020
Office Depot	JAS Inventory -Mtls & Supplies	368.33	EJ021420	Supplies for Central Store	01/24/2020
Office Depot	JAS Finance Mat & Sup	30.70	EJ021420	Calendars	01/07/2020
Office Depot Total		1,253.60			
Olivia Bowers	Comm Atty Witness Travel Expen	63.25	EJ021420	Reimbursement for expenses	02/06/2020
Olivia Bowers Total		63.25			
Omnicom Consulting	Radio System Study Pur Svcs	1,120.00	EJ021420	CONSULTING SERVICES FOR PHASE	02/01/2020
Omnicom Consulting Total		1,120.00			
Onsolve Intermediate	Sheriff Maint Contracts	6,110.93	EJ021420	CodeRED Standard	02/03/2020
Onsolve Intermediate	Sheriff Maint Contracts	4,250.00	EJ021420	CodeRed Weather, Data Import, Mapping Svcs	02/03/2020
Onsolve Intermediate Total		10,360.93			
Oriental Trading	Programs Mat & Sup	446.53	EJ021420	supplies	01/28/2020
Oriental Trading Total		446.53			
Pamela M Campbell	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Pamela M Campbell Total		30.00			
Patricia Pennington	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Patricia Pennington Total		30.00			
PowerPhone Inc	Sheriff Travel - Communication	987.00	EJ022820	CACH online recert welsh, wiles, wyne	01/09/2020
PowerPhone Inc Total		987.00			
Premier Accounts Rec	EMS Pur Svcs	2,554.74	EJ021420	Premier Accts Rec Mang EMS Billing invoice Jan 20	02/05/2020
Premier Accounts Rec Total		2,554.74			
Protect the Kids	Programs Travel	115.00	EJ021420	class for employee	02/04/2020
Protect the Kids Total		115.00			

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VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC	INVOICE DATE
Purchase Power	Treasurer Postal Svcs	118.78	EJ022820	Postage	02/03/2020
Purchase Power Total		118.78			
R Thomas Jackson, II	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
R Thomas Jackson, II Total		30.00			
Ralph Ambrosio	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Ralph Ambrosio Total		30.00			
Ralph M Welliver	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Ralph M Welliver Total		30.00			
Randall A Tavenner	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Randall A Tavenner Total		30.00			
Rappahannock Electri	SWC Electrical Services	175.84	EJ022820	rm REC School Elect 1/1/20-2/1/20	02/05/2020
Rappahannock Electri	JGC Maintenanc Electric	3,139.93	EJ022820	rm REC School Elect 1/1/20-2/1/20	02/05/2020
Rappahannock Electri	RT Maintenanc Electric	778.23	EJ022820	rm REC School Elect 1/1/20-2/1/20	02/05/2020
Rappahannock Electri	ChurchSt Maint Electric	2,770.78	EJ022820	rm REC School Elect 1/1/20-2/1/20	02/05/2020
Rappahannock Electri	104Church Maint Electric	944.10	EJ022820	rm REC School Elect 1/1/20-2/1/20	02/05/2020
Rappahannock Electri	225Rams Maint Electric	422.56	EJ022820	rm REC School Elect 1/1/20-2/1/20	02/05/2020
Rappahannock Electri	524West Maint Electric	125.77	EJ022820	rm REC School Elect 1/1/20-2/1/20	02/05/2020
Rappahannock Electri	AlRec Maint Electric	1,889.92	EJ022820	rm REC School Elect 1/1/20-2/1/20	02/05/2020
Rappahannock Electri	AlOff Maint Electric	312.74	EJ022820	rm REC School Elect 1/1/20-2/1/20	02/05/2020
Rappahannock Electri	AlPool Maint Electric	101.92	EJ022820	rm REC School Elect 1/1/20-2/1/20	02/05/2020
Rappahannock Electri	AlBase Maint Electric	22.22	EJ022820	rm REC School Elect 1/1/20-2/1/20	02/05/2020
Rappahannock Electri	AlSoc Maint Electric	45.25	EJ022820	rm REC School Elect 1/1/20-2/1/20	02/05/2020
Rappahannock Electri	Kohn Maint Elec Svcs	143.17	EJ022820	rm REC School Elect 1/1/20-2/1/20	02/05/2020
Rappahannock Electri	309WMain Maint Electrical Svcs	41.50	EJ022820	rm REC School Elect 1/1/20-2/1/20	02/05/2020
Rappahannock Electri	311EMain Maint Electric	669.39	EJ022820	rm REC School Elect 1/1/20-2/1/20	02/05/2020
Rappahannock Electri	129Rams Maint Electric	233.30	EJ022820	rm REC School Elect 1/1/20-2/1/20	02/05/2020
Rappahannock Electri Total		11,816.62			
Rebecca L Sparks	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Rebecca L Sparks Total		30.00			
Rebecca Roller	Programs Refunds	140.00	EJ021420	refund	02/11/2020
Rebecca Roller Total		140.00			
Republic Services	SWC Pur Svcs	4,125.00	EJ021420	Acct 3-0976-4820460 Schools Du	01/31/2020
Republic Services	LitterCtrl Pur Svcs	63.96	EJ021420	Gov't DumpstersAcct 3-0976-001	01/31/2020
Republic Services	LitterCtrl Pur Svcs	110.00	EJ021420	Acct 3-0976-4784245 Litter Bin	01/31/2020
Republic Services	JGC Maint Contracts	64.83	EJ021420	Gov't DumpstersAcct 3-0976-001	01/31/2020
Republic Services Total		4,363.79			
Richard D Taylor	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Richard D Taylor Total		30.00			
Richard S Catlett	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Richard S Catlett Total		30.00			
Ricoh Usa	County Adm Maint Contracts	108.76	EJ022820	SN 2753 Copier Maintenance-JGC	02/21/2020
Ricoh Usa	Com of Rev Maint Contracts	86.24	EJ021420	SN 0755 Copier Maintenance	02/12/2020
Ricoh Usa	Treasurer Maint Contracts	86.23	EJ021420	SN 0755 Copier Maintenance	02/12/2020
Ricoh Usa	Registrar Maint Contracts	53.12	EJ022820	SN 2753 Copier Maintenance-JGC	02/21/2020
Ricoh Usa	District C Maint Contracts	203.57	EJ021420	SN 4206- Copier Maintenance-Ge	01/16/2020
Ricoh Usa	District C Maint Contracts	37.50	EJ021420	SSN7533 Copier Maintenance-Gen	02/01/2020
Ricoh Usa	J&D Court Maint Contracts	37.50	EJ021420	SSN7533 Copier Maintenance-Gen	02/01/2020
Ricoh Usa	Parks Adm Maint Contracts	24.93	EJ021420	SN 3158 Copier Maintenance-CCP	12/23/2019
Ricoh Usa	Plan Adm Maint Contracts	91.05	EJ022820	SN 2753 Copier Maintenance-JGC	02/21/2020
Ricoh Usa	JAS IT Maint Contracts	213.56	EJ021420	SN2049 Copier Maintenance-JAS	12/20/2019
Ricoh Usa Total		942.46			
Riddleberger Bros	129Rams Maint Pur Svcs	477.00	EJ021420	rm RBI 129 Ramsburg repairs to furnace	01/20/2020
Riddleberger Bros	Capital Outlay Replacement	11,522.00	EJ022820	Replace HVAC Unit and Duct Ret	02/20/2020
Riddleberger Bros Total		11,999.00			
Robert Smalley, Jr.	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Robert Smalley, Jr. Total		30.00			
Robin R Broy	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Robin R Broy Total		30.00			
Robin V Shepherd	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Robin V Shepherd Total		30.00			
Roger J Wheeler	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Roger J Wheeler Total		30.00			
Roger Argobast, Jr.	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Roger Argobast, Jr. Total		30.00			
Roland G Stewart	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Roland G Stewart Total		30.00			
Romy Walker	Programs Refunds	97.50	EJ022820	refund	02/12/2020
Romy Walker Total		97.50			
Rose, Janine	Sheriff Travel - Sworn Staff	262.95	EJ022820	VALEAC Qrtly Meeting - Rose and Putnam	02/14/2020
Rose, Janine Total		262.95			
Roseville & Plaza Pe	AnimalCtrl Pur Svcs	950.53	EJ021420	rm RoseVet ACO vet exams and 12 rabies shots	01/20/2020
Roseville & Plaza Pe	AnimalCtrl Pur Svcs	185.90	EJ022820	rm Roseville Vet 11 Rabies shots	02/17/2020
Roseville & Plaza Pe Total		1,136.43			
Ruth R Shumaker	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Ruth R Shumaker Total		30.00			
Safariland	Sheriff Travel - Sworn Staff	895.00	EJ022820	Less lethal instructor program - Gregory	02/18/2020
Safariland Total		895.00			

Clarke County
Invoice History Report
February 28, 2020

VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC	INVOICE DATE
Safeware	EMS Clothing	3,828.50	EJ021420	Fire & EMS-SCBA masks	01/21/2020
Safeware Total		3,828.50			
Samantha L Groves	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Samantha L Groves Total		30.00			
Sandra R Tomberlin	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Sandra R Tomberlin Total		30.00			
Sarah D Charms	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Sarah D Charms Total		30.00			
Sarah D Pennie	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Sarah D Pennie Total		30.00			
Schenck Foods Compan	Programs Mat & Sup	250.26	EJ021420	food afterschool	02/04/2020
Schenck Foods Compan Total		250.26			
Scott M Moffat	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Scott M Moffat Total		30.00			
Sean T Mason	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Sean T Mason Total		30.00			
Secure Shred	Sheriff Pur Svcs	50.00	EJ021420	Monthly Shredding Services	02/03/2020
Secure Shred Total		50.00			
Selena Smart	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Selena Smart Total		30.00			
Seth Mackay-Smith	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Seth Mackay-Smith Total		30.00			
Shana C Burrell	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Shana C Burrell Total		30.00			
Shannon A Lupetin	Circuit C Juror Pay	240.00	EJ021420		02/11/2020
Shannon A Lupetin Total		240.00			
Shannon Tipton	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Shannon Tipton Total		30.00			
Sharon L Gibson	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Sharon L Gibson Total		30.00			
Sharon L Tapscott	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Sharon L Tapscott Total		30.00			
Sheila D Reid	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Sheila D Reid Total		30.00			
Shenandoah Area Agen	SAAA EntityGift	10,000.00	EJ021420	FY20 Q3 Allocation	02/04/2020
Shenandoah Area Agen Total		10,000.00			
Shentel	IT Telecomm Online Tech	2,263.32	EJ021420	Government Shentel Dark Fiber	02/01/2020
Shentel	IT Leases & Rentals	690.00	EJ021420	Government Shentel Dark Fiber	02/01/2020
Shentel Total		2,953.32			
SHI	Tk Improve Capital Outlay Repl	4,757.34	EJ021420	SQL Server 2019 License	12/19/2019
SHI Total		4,757.34			
Shred-It	Treasurer Pur Svcs	26.42	EJ021420	Shredding services	01/22/2020
Shred-It Total		26.42			
Signet Screen Printi	Maintenanc Mat & Sup	133.76	EJ021420	rm Signet Print Maint Wayne shirts and hoodie	01/31/2020
Signet Screen Printi	Programs Printing & Binding	65.00	EJ022820	banner change	02/17/2020
Signet Screen Printi Total		198.76			
Signs@Work, Inc	Sheriff PSU Mat & Sup	700.00	EJ021420	Vehicle Decals - units 1601 and 1503	02/05/2020
Signs@Work, Inc Total		700.00			
Solenberger	Maintenanc Mat & Sup	19.99	EJ021420	rm Solenberger Maint surface recept for welder	01/24/2020
Solenberger Total		19.99			
Southern Software In	Sheriff Maint Contracts	5,304.00	EJ021420	DATA PROCESSING, COMPUTER, PRO	02/04/2020
Southern Software In Total		5,304.00			
SRFAX	IT Technology SW/OL Content	115.25	EJ022820	Faxing charges	02/06/2020
SRFAX Total		115.25			
Stacy L Rosen	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Stacy L Rosen Total		30.00			
Steven J Stratton	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Steven J Stratton Total		30.00			
Supply Room, The	District C Mat & Sup	76.91	EJ021420	Cord/detangler/paper/envelope/file	01/13/2020
Supply Room, The	District C Mat & Sup	91.32	EJ021420	Batteries/disinfectant/pens	01/27/2020
Supply Room, The	JAS Inventory -Mtls & Supplies	132.72	EJ021420	Supplies for Central Store	01/24/2020
Supply Room, The Total		300.95			
Susan R Walker	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Susan R Walker Total		30.00			
Tammy L Florence	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Tammy L Florence Total		30.00			
Teresa Owens	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Teresa Owens Total		30.00			
Thomas Byrd	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Thomas Byrd Total		30.00			
Thomson Reuters	Comm Atty Dues & Memb	42.00	EJ022820	Westlaw invoice for January 2020	02/01/2020
Thomson Reuters Total		42.00			
Thundercat Technolog	IT Technology SW/OL Content	4,340.24	EJ021420	clarkecounty.gov website hosti	02/12/2020
Thundercat Technolog	Tk Improve Capital Outlay Repl	3,000.00	EJ021420	Website Development-FY20	02/05/2020
Thundercat Technolog Total		7,340.24			
Tiarah J Gray	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Tiarah J Gray Total		30.00			

Clarke County
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VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC	INVOICE DATE
Town of Berryville	JGC Maintenanc Water & Sewer	111.31	EJ021420	rm TOB Water and Sewer 101 Chalmers Ct	01/28/2020
Town of Berryville	RT Maintenanc Water & Sewer	589.66	EJ021420	rm TOB Water and Sewer 100 N. Church St	01/28/2020
Town of Berryville	104Church Maint Water & Sewer	30.42	EJ021420	rm TOB Water and Sewer 104 N. Church st	01/28/2020
Town of Berryville	AlRec Maint Water & Sewer	110.40	EJ021420	rm TOB Water and Sewer Recreation Center	01/28/2020
Town of Berryville	AlOff Maint Water & Sewer	21.25	EJ021420	rm TOB Water and Sewer Park LL	01/28/2020
Town of Berryville	AlOff Maint Water & Sewer	368.98	EJ021420	rm TOB Water and Sewer Park House	01/28/2020
Town of Berryville	AlPool Maint Water & Sewer	30.00	EJ021420	rm TOB Water and Sewer Pool	01/28/2020
Town of Berryville	309WMain Maint Water & Sewer	25.00	EJ021420	rm TOB Water and Sewer 309 W. Main St	01/28/2020
Town of Berryville	311EMain Maint Water & Sewer	30.42	EJ021420	rm TOB Water and Sewer 313 E. Main St	01/28/2020
Town of Berryville	311EMain Maint Water & Sewer	55.84	EJ021420	rm TOB Water and Sewer 311 E. Main St	01/28/2020
Town of Berryville	Court Fines & Forfeitures	115.00	EJ021420	COURT FINES - DECEMBER 2019	12/30/2019
Town of Berryville	129Rams Maint Water & Sewer	55.20	EJ021420	rm TOB Water and Sewer 129 Ramsburg lane	01/28/2020
Town of Berryville Total		1,543.48			
TOYOTA MOTOR CREDIT	Personal Property Tax Current	214.46	EJ021420		02/12/2020
TOYOTA MOTOR CREDIT	Personal Property Tax Current	428.19	EJ021420		02/12/2020
TOYOTA MOTOR CREDIT	Personal Property Tax Delinq	382.92	EJ021420		02/06/2020
TOYOTA MOTOR CREDIT	Personal Property Tax Delinq	235.46	EJ021420		02/12/2020
TOYOTA MOTOR CREDIT Total		1,261.03			
Treasurer Of Virgini	Exam&Bury Pur Svcs	20.00	EJ021420	medical examiner 01/29/20	01/29/2020
Treasurer Of Virgini	Exam&Bury Pur Svcs	40.00	EJ021420	medical examiner 11/11/19&02/05/20	02/05/2020
Treasurer Of Virgini	Exam&Bury Pur Svcs	20.00	EJ022820	Medical examiner 02/05/20	02/19/2020
Treasurer Of Virgini	Programs Dues & Memb	105.00	EJ022820	childcare License	02/21/2020
Treasurer Of Virgini	Dangerous Dog Registration	140.00	EJ021420	DANGEROUS DOG REGISTRY	01/08/2020
Treasurer Of Virgini Total		325.00			
TRENT CRAIG P	Personal Property Tax Current	125.20	EJ021420		02/07/2020
TRENT CRAIG P	Personal Property Tax Current	3.37	EJ021420		02/07/2020
TRENT CRAIG P	Motor Vehicle Licenses	33.00	EJ021420		02/07/2020
TRENT CRAIG P Total		161.57			
US Geological Survey	Water Qual Pur Svcs	7,500.00	EJ021420	Continued Appraisal of N. Shen 10/01-12/31	01/31/2020
US Geological Survey Total		7,500.00			
US Postmaster	Clk of CC Postal Svcs	600.00	EJ022820	Stamps for circuit court 12 rolls	02/25/2020
US Postmaster Total		600.00			
Valley Health	EMS Mat & Sup	859.95	EJ022820	WMC EMS Supply Invoice Jan 2020	02/06/2020
Valley Health Total		859.95			
Veneice R Fox	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Veneice R Fox Total		30.00			
Verizon	County Adm Telephone	12.00	EJ021420	Phone	01/25/2020
Verizon	Com of Rev Telephone	8.00	EJ021420	Phone	01/25/2020
Verizon	Treasurer Telephone	4.00	EJ021420	Phone	01/25/2020
Verizon	IT Telephone	410.22	EJ021420	Phone	01/25/2020
Verizon	Registrar Telephone	4.00	EJ021420	Phone	01/25/2020
Verizon	District C Telephone	51.04	EJ021420	Phone	01/25/2020
Verizon	J&D Court Telephone	51.04	EJ021420	Phone	01/25/2020
Verizon	Clk of CC Telephone	83.39	EJ021420	Phone	01/25/2020
Verizon	Comm Atty Telephone	16.00	EJ021420	Phone	01/25/2020
Verizon	Sheriff Telephone	11,534.24	EJ021420	Central Alarm	02/04/2020
Verizon	Sheriff Telephone	45.95	EJ021420	Verizon Radio Tower	02/04/2020
Verizon	Sheriff Telephone	167.81	EJ021420	Phone	01/25/2020
Verizon	EMS Telephone	43.04	EJ021420	Phone	01/25/2020
Verizon	Probation Telephone	4.00	EJ021420	Phone	01/25/2020
Verizon	Bldg Insp Telephone	8.00	EJ021420	Phone	01/25/2020
Verizon	AnimalCtrl Telephone	43.04	EJ021420	Phone	01/25/2020
Verizon	Maintenanc Telephone	43.04	EJ021420	Phone	01/25/2020
Verizon	Parks Adm Telephone	67.04	EJ021420	Phone	01/25/2020
Verizon	Plan Adm Telephone	12.00	EJ021420	Phone	01/25/2020
Verizon	JAS Finance Telephone	118.08	EJ021420	Phone	01/25/2020
Verizon Total		12,725.93			
Virginia Logos LLC	County Adm Mat & Sup	626.00	EJ022820	lbw Replace Guide Sign Rt 340/Main St	10/25/2019
Virginia Logos LLC Total		626.00			
Virginia Sheriffs	Sheriff Travel - Sworn Staff	300.00	EJ021420	VSI Conf Registration	02/06/2020
Virginia Sheriffs Total		300.00			
VITA	IT Telephone	136.49	EJ021420	January services	01/31/2020
VITA	District C Telephone	108.36	EJ021420	January services	01/31/2020
VITA	J&D Court Telephone	0.18	EJ021420	January services	01/31/2020
VITA	Clk of CC Telephone	0.76	EJ021420	January services	01/31/2020
VITA	Sheriff Telephone	1,105.77	EJ021420	January services	01/31/2020
VITA Total		1,351.56			
VVAN	VictimWit Dues & Memb	150.00	EJ022820	VVAN Registration--please send check to Beth	02/13/2020
VVAN Total		150.00			
Walmart	Rec Center Mat & Sup	159.99	EJ022820	supplies	02/12/2020
Walmart	Rec Center Merch for Resale	350.12	EJ022820	supplies	02/12/2020
Walmart	Programs Mat & Sup	182.52	EJ022820	supplies	02/12/2020
Walmart Total		692.63			
Washington Gas	JGC Maintenanc Heating	491.33	EJ022820	101 Chalmers 01/15-02/13	02/18/2020
Washington Gas	RT Maintenanc Heating	20.60	EJ022820	100 N Church 01/15-02/13 Overpaid jan	02/18/2020
Washington Gas	104Church Maint Heating	637.66	EJ022820	104 N Church 01/15-02/13	02/18/2020
Washington Gas	AlRec Maint Heating	623.55	EJ022820	225 Al Smith 01/16-02/14	02/19/2020

Clarke County
 Invoice History Report
 February 28, 2020

VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC	INVOICE DATE
Washington Gas Total		1,773.14			
Washington Nationals	Programs Group Trip	1,432.00	EJ021420	Washington Nationals Tickets	02/05/2020
Washington Nationals	Programs Group Trip	100.00	EJ021420	Washington Nationals Bus Permit	02/05/2020
Washington Nationals Total		1,532.00			
Washington Redskins	Programs Merch for Resale	4,821.00	EJ022820	redskin tickets	02/19/2020
Washington Redskins Total		4,821.00			
Wells Fargo Home Mor	Real Property Tax Current	1,931.20	EJ021420		02/12/2020
Wells Fargo Home Mor Total		1,931.20			
Wendy S Smith	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Wendy S Smith Total		30.00			
Wilma A Pope	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Wilma A Pope Total		30.00			
Winc FM	Programs Advertising	129.00	EJ021420	advertising	02/06/2020
Winc FM Total		129.00			
Winchester Equipment	AIOff Maint Mat & Sup	165.45	EJ021420	rm WEquipment Park rock breaker rental	02/04/2020
Winchester Equipment Total		165.45			
Winchester Star	Electoral Advertising	115.60	EJ021420	Paid Ad: Registration Deadline	01/31/2020
Winchester Star	Comm Atty Pur Svcs	255.00	EJ021420	lbw Asst Comm Attorney Ad	01/31/2020
Winchester Star	Parks Adm Dues & Memb	137.00	EJ021420	newspaper	02/10/2020
Winchester Star	Plan Com Advertising	400.40	EJ022820	Public Hearing Ad for Animal Shelter	01/31/2020
Winchester Star	JAS Finance Dues & Memb	137.00	EJ021420	subscription for 12 months	02/10/2020
Winchester Star Total		1,045.00			
WOELFEL VICKEY LYNN	Personal Property Tax Current	118.19	EJ021420		02/06/2020
WOELFEL VICKEY LYNN Total		118.19			
Yvonne F Lucas	Circuit C Juror Pay	30.00	EJ021420		01/28/2020
Yvonne F Lucas Total		30.00			
Grand Total		246,613.71			

Date	Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund
04/16/19 Appropriations Resolution: Total	43,374,482	11,324,524	1,672,332	303,818	23,833,352	811,452	1,120,537	676,750	251,700	2,519,632	805,385	45,000	10,000
<i>Adjustments:</i>													
7/16/2019 Sheriff's Body Armor		14,400											
7/16/2019 Sheriff's Crisis Intervention Team		5,000											
7/16/2019 Sheriff's School Resource Officer		67,407											
7/16/2019 Bams of Rose Hill Matching Grant		5,000											
7/16/2019 Conservation Easement: Conrad												40,000	
8/20/2019 Conservation Easement: Coleman												40,000	
9/17/2019 Sheriff Liability Claims		6,725											
10/15/2019 Broadband Grant							209,513						
10/15/2019 Medical Transport Insurance		500											
10/15/2019 SAFER Grant for 5 EMTs		67,259											
12/17/2019 FY 19 Government Capital Carryover							877,227						
12/17/2019 FY 19 School Capital Carryover								1,126,367					
12/17/2019 FY 19 School Operating Carryover								480,884					
12/17/2019 Public Safety Holiday Pay - Sheriff		36,487											
12/17/2019 Public Safety Holiday Pay - Fire & EMS		17,131											
1/13/2020 Morgan's Mill Appalachian Trail							15,000						
Revised Appropriation	46,383,402	11,544,433	1,672,332	303,818	23,833,352	811,452	2,222,277	2,284,021	251,700	2,519,632	805,385	125,000	10,000
Change to Appropriation	3,008,920	219,909	0	0	0	0	1,101,740	1,607,271	0	0	0	80,000	0
Original Revenue Estimate	16,543,314	3,352,470	1,070,369	156,675	10,478,424	811,452	275,452	154,000	0	212,472	2,000	30,000	0
<i>Adjustments:</i>													
7/16/2019 Sheriff's Body Armor		4,000											
7/16/2019 Sheriff's Crisis Intervention Team		5,000											
7/16/2019 Sheriff's School Resource Officer		30,293											
7/16/2019 Conservation Easement: Conrad												20,000	
8/20/2019 Conservation Easement: Coleman												20,000	
9/17/2019 Sheriff Liability Claims		6,476											
10/15/2019 Broadband Grant							209,513						
10/15/2019 Medical Transport Insurance Donation		500											
10/15/2019 SAFER Grant for 5 EMTs		126,111											
12/17/2019 FY 19 Government Capital Carryover							530						
12/17/2019 FY 19 School Capital Carryover								149,000					
1/13/2020 Morgan's Mill Appalachian Trail: PATC							3,000						
1/13/2020 Morgan's Mill Appalachian Trail: ATC							4,000						
Revised Revenue Estimate	17,121,737	3,524,850	1,070,369	156,675	10,478,424	811,452	492,495	303,000	0	212,472	2,000	70,000	0
Change to Revenue Estimate	578,423	172,380	0	0	0	0	217,043	149,000	0	0	0	40,000	0
Original Local Tax Funding	26,831,168	7,972,054	601,963	147,143	13,354,928	0	845,085	522,750	251,700	2,307,160	803,385	15,000	10,000
Revised Local Tax Funding	29,261,665	8,019,583	601,963	147,143	13,354,928	0	1,729,782	1,981,021	251,700	2,307,160	803,385	55,000	10,000
Change to Local Tax Funding	2,430,497	47,529	0	0	0	0	884,697	1,458,271	0	0	0	40,000	0

Italics = Proposed actions

	<u>PRIOR</u>	<u>CURRENT NOTES</u>
General Fund Balance (as of 6/30/2019)	10,868,468	10,868,468
<u>Designations</u>		
Liquidity Designation @ 12% of FY 20 Budgeted Operating Revenue	(\$3,551,151)	(\$3,551,151)
Stabilization Designation @ 3% of FY 20 Budgeted Operating Revenue	(887,788)	(887,788)
Continuing Local GF Appropriations for Capital Projects	-	- Was -1854084
Conservation Easements from Government Savings	(150,000)	(150,000) \$142,000 increased to \$150K
School Operating Savings	-	- Was -480884
Comprehensive Services Act Shortfall	(300,000)	(300,000)
Parks Master Plan	(130,000)	(130,000) Includes use for Kohn
Emergency Vehicles	(100,000)	(100,000) General use
Government Savings (GenGov, JAS, DSS)	(500,000)	(500,000) \$664,023 reduced to \$500K
Data and Communications Technology	(600,000)	(600,000) Final phase of communications upgrade
Leave Liability	(162,431)	(162,431) Source for Public Safety holiday pay retro. Was -269667
Community Facilities	(311,667)	(311,667) General Use (ex. CCSA) Source for AT access match (8K)
Economic Development	(150,000)	(150,000) General use for new opportunities
Jack Enders Blvd Project	(102,434)	(102,434) From Business Park sale proceeds
Human Services space	(237,811)	(237,811) DSS, NWCS, VDH
School Construction	(79,270)	(79,270) BES or JWMS
Real Estate Assessment Software	(130,000)	(130,000) May request FY 20 supplement
FY 19/20 Original Budget Surplus (Deficit)	(590,712)	(590,712)
TOTAL Designations	(7,983,264)	(7,983,264)
FY 20 YTD Expenditure Supplemental	(3,008,920)	(3,008,920)
FY 20 YTD Revenue Supplemental	578,423	578,423
Undesignated	454,707	454,707
<u>Changes to Designations</u>		
Changes to Community Facilities (AT Access)		8,000
Changes to Leave Liability (Public Safety Holiday)		53,618

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Clarke County
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 08

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
301 General Govt Capital Proj Fund							
94110 HVAC System Replacement	0	119,280	119,280	11,522.00	1,600.00	106,158.00	11.0%
94120 Roofing	0	52,732	52,732	.00	.00	52,732.00	.0%
94130 Painting and Flooring	25,000	0	25,000	.00	9,975.00	15,025.00	39.9%
94140 Landscaping	0	10,375	10,375	.00	.00	10,375.00	.0%
94150 Asphalt, Sidewalk, Path	25,000	3,136	28,136	.00	.00	28,136.00	.0%
94180 Courthouse Complex Repairs	0	27,681	27,681	5,312.50	7,187.50	15,181.00	45.2%
94310 Sheriff's Equipment	10,000	0	10,000	9,660.86	.00	339.14	96.6%
94320 Auto Replacement	30,000	246	30,246	.00	24,496.00	5,750.00	81.0%
94331 Sheriff's Vehicles	159,000	3,485	162,485	153,257.70	.00	9,227.30	94.3%
94409 Citizen's Convenience Center	0	4,105	4,105	4,105.00	.00	.00	100.0%
94502 Southeastern Coll. Trans Stud	0	44,701	44,701	44,700.08	.00	.92	100.0%
94508 Josephine School Museum Roof	0	852	852	.00	.00	852.00	.0%
94509 Morgan's Mill Appalachian Trl	0	15,000	15,000	.00	.00	15,000.00	.0%
94601 Technology Improvements	40,000	22,129	62,129	24,024.45	19,088.50	19,016.05	69.4%
94603 Mobile Radio System	590,085	311,554	901,639	274,312.50	70,120.00	557,206.50	38.2%
94604 911 Phone System	241,452	0	241,452	.00	.00	241,452.00	.0%
94606 Telecommunic & Broadband Stud.	0	209,513	209,513	.00	.00	209,513.00	.0%
94702 Swimming Pool	0	55,200	55,200	5,404.00	.00	49,796.00	9.8%
94703 Park Fencing	0	79,007	79,007	.00	6,030.00	72,977.00	7.6%
94708 Park-Kohn Prpty Development	0	15,000	15,000	.00	.00	15,000.00	.0%
94709 New Park Shelter	0	20,723	20,723	.00	.00	20,723.00	.0%
94802 Reassessment	0	107,021	107,021	102,775.45	.00	4,245.55	96.0%
TOTAL General Govt Capital Proj Fund	1,120,537	1,101,740	2,222,277	635,074.54	138,497.00	1,448,705.46	34.8%
GRAND TOTAL	1,120,537	1,101,740	2,222,277	635,074.54	138,497.00	1,448,705.46	34.8%

** END OF REPORT - Generated by Thomas Judge **

Clarke County
YTD Budget Report
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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED	YTD	MTD	ENC	AVAILABLE	% USED
			BUDGET	EXPENDED	EXPENDED		BUDGET	
11010	1300	BoS Part Time Salaries	13,800.00	9,575.01	1,150.00	900.00	3,324.99	75.90
11010	2100	BoS FICA	948.00	605.09	68.01	-	342.91	63.80
11010	2300	BoS Health Ins	15,922.00	11,616.11	1,990.14	-	4,305.89	73.00
11010	3000	BoS Pur Svcs	1,500.00	5,340.63	115.00	-	(3,840.63)	356.00
11010	3600	BoS Advertising	5,600.00	1,884.85	-	-	3,715.15	33.70
11010	5210	BoS Postal Services	500.00	84.25	-	-	415.75	16.90
11010	5230	BoS Telephone	35.00	-	-	-	35.00	-
11010	5300	BoS Insurance	8,000.00	5,612.00	-	-	2,388.00	70.20
11010	5500	BoS Travel	4,000.00	3,166.04	-	-	833.96	79.20
11010	5800	BoS Miscellaneous Expenditures	2,200.00	1,395.22	-	-	804.78	63.40
11010	5810	BoS Dues & Memb	5,500.00	1,506.05	511.63	-	3,993.95	27.40
11010	6000	BoS Mat & Sup	800.00	157.75	7.75	-	642.25	19.70
11010		Total 11010 Board of Supervisors	58,805.00	40,943.00	3,842.53	900.00	16,962.00	71.20
12110	1100	County Adm Salaries	313,350.33	192,279.12	20,124.29	78,063.23	43,007.98	86.30
12110	2100	County Adm FICA	18,412.88	13,304.04	1,534.77	2,206.52	2,902.32	84.20
12110	2210	County Adm VRS 1&2	18,449.38	13,678.22	1,364.27	1,420.14	3,351.02	81.80
12110	2220	County Adm VRS Hybrid	3,445.61	2,415.55	320.13	1,030.06	-	100.00
12110	2300	County Adm Health Ins	28,869.44	19,998.53	1,990.14	5,095.84	3,775.07	86.90
12110	2400	County Adm Life Ins	3,420.82	2,518.90	263.63	377.53	524.39	84.70
12110	2510	County Adm Dis Ins Hybrid	231.54	152.37	20.19	79.19	(0.02)	100.00
12110	2700	County Adm Workers Comp	250.00	181.19	-	-	68.81	72.50
12110	2840	County Adm Tax Shelter Annuity	50,500.00	76,355.00	-	-	(25,855.00)	151.20
12110	3000	County Adm Pur Svcs	1,000.00	1,288.00	225.00	-	(288.00)	128.80
12110	3320	County Adm Maint Contracts	1,500.00	1,502.31	108.76	522.51	(524.82)	135.00
12110	3500	County Adm Printing & Binding	1,000.00	171.08	-	-	828.92	17.10
12110	5210	County Adm Postal Svcs	50.00	15.05	-	-	34.95	30.10
12110	5230	County Adm Telephone	800.00	772.69	121.58	27.31	-	100.00
12110	5500	County Adm Travel	2,500.00	905.81	-	-	1,594.19	36.20
12110	5800	County Adm Miscellaneous Expen	200.00	363.56	50.65	-	(163.56)	181.80
12110	5810	County Adm Dues & Memb	1,200.00	1,282.64	220.00	-	(82.64)	106.90
12110	6000	County Adm Mat & Sup	2,500.00	1,811.91	661.31	-	688.09	72.50
12110	6008	County Adm Vehicle Fuel	1,200.00	590.23	167.54	-	609.77	49.20
12110		Total 12110 County Administrator	448,880.00	329,586.20	27,172.26	88,822.33	30,471.47	93.20
12120	1100	Inform Salaries - Regular	39,671.00	26,447.36	3,305.92	13,223.64	-	100.00
12120	2100	Inform FICA	2,918.08	1,999.25	249.94	918.83	-	100.00
12120	2220	Inform VRS Hybrid	3,291.98	2,213.68	276.71	1,063.61	14.69	99.60
12120	2300	Inform Health Ins	7,858.76	5,307.04	663.38	2,551.72	-	100.00
12120	2400	Inform Life Ins	518.00	346.48	43.31	161.32	10.20	98.00
12120	2510	Inform Dis Ins Hybrid	234.00	139.68	17.46	80.77	13.55	94.20
12120	2700	Inform Workers Comp	24.18	24.18	-	-	-	100.00
12120	3000	Inform Pur Svcs	1,000.00	4,788.00	-	-	(3,788.00)	478.80
12120	3320	Inform Maint Contracts	300.00	-	-	-	300.00	-
12120	3500	Inform Printing & Binding	-	43.00	-	-	(43.00)	100.00
12120	5210	Inform Postal Svcs	100.00	-	-	-	100.00	-
12120	5230	Inform Telephone	200.00	-	-	-	200.00	-
12120	5500	Inform Travel	500.00	-	-	-	500.00	-
12120	5800	Inform Miscellaneous Expen	100.00	-	-	-	100.00	-
12120	6000	Inform Mat & Sup	500.00	-	-	-	500.00	-
12120	6035	Inform Noncap Ofc Equip	100.00	-	-	-	100.00	-
12120		Total 12120 Public Information Serv	57,316.00	41,308.67	4,556.72	17,999.89	(1,992.56)	103.50
12210	3000	Legal Svc Pur Svcs	30,000.00	15,483.75	777.50	-	14,516.25	51.60
12210		Total 12210 Legal Services	30,000.00	15,483.75	777.50	-	14,516.25	51.60
12310	1100	Com of Rev Salaries	160,051.25	102,776.00	12,847.00	56,863.43	411.82	99.70
12310	2100	Com of Rev FICA	10,543.91	7,208.81	940.27	3,335.10	-	100.00
12310	2210	Com of Rev VRS 1&2	9,681.46	6,531.93	816.49	3,149.53	-	100.00
12310	2220	Com of Rev VRS Hybrid	3,072.00	2,070.40	258.80	1,001.60	-	100.00
12310	2300	Com of Rev Health Ins	9,878.15	11,584.00	1,448.00	5,677.21	(7,383.06)	174.70
12310	2400	Com of Rev Life Ins	1,991.23	1,346.40	168.30	644.83	-	100.00
12310	2510	Com of Rev Dis Ins Hybrid	206.69	130.64	16.33	76.05	-	100.00
12310	2700	Com of Rev Workers Comp	93.31	93.31	-	-	-	100.00
12310	2800	Com of Rev Leave Payouts	-	584.15	584.15	-	(584.15)	100.00
12310	3000	Com of Rev Pur Svcs	1,400.00	107.54	-	-	1,292.46	7.70

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED	YTD	MTD	ENC	AVAILABLE	% USED
			BUDGET	EXPENDED	EXPENDED		BUDGET	
12310	3320	Com of Rev Maint Contracts	300.00	328.61	104.99	71.39	(100.00)	133.30
12310	3500	Com of Rev Printing & Binding	300.00	-	-	-	300.00	-
12310	3600	Com of Rev Advertising	100.00	-	-	-	100.00	-
12310	4100	Com of Rev Data Processing	1,900.00	964.25	-	-	935.75	50.80
12310	5210	Com of Rev Postal Svcs	2,200.00	760.75	-	-	1,439.25	34.60
12310	5230	Com of Rev Telephone	200.00	64.00	-	-	136.00	32.00
12310	5500	Com of Rev Travel	2,500.00	1,225.36	-	-	1,274.64	49.00
12310	5510	Com of Rev Local Mileage	500.00	-	-	-	500.00	-
12310	5810	Com of Rev Dues & Memb	800.00	495.00	-	-	305.00	61.90
12310	6000	Com of Rev Mat & Sup	1,000.00	684.22	173.80	-	315.78	68.40
12310		Total 12310 Commissioner of Revenue	206,718.00	136,955.37	17,358.13	70,819.14	(1,056.51)	100.50
12320	3320	Assessor Maint Contracts	4,500.00	-	-	-	4,500.00	-
12320		Total 12320 Assessor	4,500.00	-	-	-	4,500.00	-
12330	3160	Equalize Bd Member Fees	5,250.00	-	-	-	5,250.00	-
12330		Total 12330 Equalization Board	5,250.00	-	-	-	5,250.00	-
12410	1100	Treasurer Salaries	192,093.67	122,479.03	15,754.16	69,614.64	-	100.00
12410	2100	Treasurer FICA	12,084.87	8,707.27	1,116.87	3,377.60	-	100.00
12410	2210	Treasurer VRS 1&2	9,860.89	6,732.97	841.62	3,127.92	-	100.00
12410	2220	Treasurer VRS Hybrid	4,367.91	3,568.25	477.01	896.95	(97.29)	102.20
12410	2300	Treasurer Health Ins	23,654.93	19,064.72	2,383.09	6,597.12	(2,006.91)	108.50
12410	2400	Treasurer Life Ins	2,139.59	1,612.26	206.38	633.80	(106.47)	105.00
12410	2510	Treasurer Dis Ins Hybrid	366.71	234.74	31.73	72.51	59.46	83.80
12410	2700	Treasurer Workers Comp	160.37	113.36	-	-	47.01	70.70
12410	2800	Treasurer Leave Pay	583.06	583.06	-	-	-	100.00
12410	3000	Treasurer Pur Svcs	1,500.00	131.98	-	-	1,368.02	8.80
12410	3180	Treasurer Credit Card Fees	12,000.00	8,974.52	-	-	3,025.48	74.80
12410	3190	Treasurer DMV Stop	8,000.00	3,550.00	575.00	-	4,450.00	44.40
12410	3320	Treasurer Maint Contracts	300.00	328.59	104.98	71.41	(100.00)	133.30
12410	3500	Treasurer Printing & Binding	9,500.00	5,135.98	-	-	4,364.02	54.10
12410	3600	Treasurer Advertising	500.00	347.00	-	-	153.00	69.40
12410	5210	Treasurer Postal Svcs	26,000.00	12,863.34	118.78	-	13,136.66	49.50
12410	5230	Treasurer Telephone	1,600.00	32.00	-	-	1,568.00	2.00
12410	5500	Treasurer Travel	2,500.00	824.48	-	-	1,675.52	33.00
12410	5510	Treasurer Local Mileage	400.00	89.32	-	-	310.68	22.30
12410	5810	Treasurer Dues & Memb	600.00	500.00	-	-	100.00	83.30
12410	6000	Treasurer Mat & Sup	4,500.00	2,188.63	15.00	-	2,311.37	48.60
12410	9200	Treasurer Interest	-	150.06	-	-	(150.06)	100.00
12410		Total 12410 Treasurer	312,712.00	198,211.56	21,624.62	84,391.95	30,108.49	90.40
12510	1100	IT Salaries	155,007.00	103,338.00	12,917.25	51,669.00	-	100.00
12510	2100	IT FICA	11,175.12	7,143.17	894.67	4,031.95	-	100.00
12510	2210	IT VRS 1&2	7,329.22	5,007.36	625.92	2,321.86	-	100.00
12510	2220	IT VRS Hybrid	5,310.25	3,642.00	455.25	1,668.25	-	100.00
12510	2300	IT Health Ins	20,426.79	14,242.72	1,780.34	2,975.36	3,208.71	84.30
12510	2400	IT Life Ins	2,026.00	1,353.68	169.21	632.08	40.24	98.00
12510	2510	IT Dis Ins Hybrid	387.00	229.76	28.72	134.44	22.80	94.10
12510	2700	IT Workers Comp	94.62	94.62	-	-	-	100.00
12510	3000	IT Pur Svcs	13,026.00	1,240.06	-	-	11,785.94	9.50
12510	3320	IT Maint Contracts	36,400.00	1,237.62	127.00	3,576.42	31,585.96	13.20
12510	5230	IT Telephone	13,900.00	3,759.52	186.16	701.41	9,439.07	32.10
12510	5240	IT Telecomm Online Tech	10,380.00	17,921.53	-	9,234.22	(16,775.75)	261.60
12510	5400	IT Leases & Rentals	23,760.00	10,648.04	-	4,674.28	8,437.68	64.50
12510	5810	IT Dues & Memb	100.00	480.00	-	-	(380.00)	480.00
12510	6000	IT Mat & Sup	2,000.00	180.21	-	-	1,819.79	9.00
12510	6008	IT Vehicle Fuel	100.00	-	-	-	100.00	-
12510	6035	IT Noncap Office Equip	-	35.29	-	-	(35.29)	100.00
12510	6040	IT Technology SW/OL Content	30,000.00	29,703.41	4,767.49	-	296.59	99.00
12510	6050	IT Noncap Technology Hardware	4,000.00	2,295.30	88.39	-	1,704.70	57.40
12510		Total 12510 Data Processing/IT	335,422.00	202,552.29	22,040.40	81,619.27	51,250.44	84.70
13100	1300	Electoral Part Time Salaries	6,896.00	4,425.92	2,212.96	2,212.96	257.12	96.30
13100	2100	Electoral FICA	527.00	338.59	169.29	-	188.41	64.20
13100	2700	Electoral Workers Comp	6.00	4.22	-	-	1.78	70.30
13100	3000	Electoral Pur Svcs	8,400.00	3,503.31	-	-	4,896.69	41.70

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED	YTD	MTD	ENC	AVAILABLE	% USED
			BUDGET	EXPENDED	EXPENDED		BUDGET	
13100	3160	Electoral Board Member Fees	15,750.00	6,933.75	-	-	8,816.25	44.00
13100	3320	Electoral Maint Contracts	5,665.00	5,485.00	-	-	180.00	96.80
13100	3500	Electoral Printing & Binding	9,840.00	2,727.40	-	-	7,112.60	27.70
13100	3600	Electoral Advertising	390.00	231.20	115.60	-	158.80	59.30
13100	5210	Electoral Postal Svcs	825.00	231.05	-	-	593.95	28.00
13100	5400	Electoral Leases & Rentals	2,700.00	727.77	-	-	1,972.23	27.00
13100	5500	Electoral Travel	1,500.00	1,028.88	-	-	471.12	68.60
13100	5510	Electoral Local Mileage	1,000.00	201.84	-	-	798.16	20.20
13100	5810	Electoral Dues & Memb	200.00	430.00	-	-	(230.00)	215.00
13100	6000	Electoral Mat & Sup	3,275.00	505.64	-	610.53	2,158.83	34.10
13100		Total 13100 Electoral Board and Off	56,974.00	26,774.57	2,497.85	2,823.49	27,375.94	52.00
13200	1100	Registrar Salaries	57,089.04	38,059.36	4,757.42	19,029.68	-	100.00
13200	1300	Registrar Part Time Salaries	11,860.96	6,247.25	626.00	-	5,613.71	52.70
13200	2100	Registrar FICA	4,774.00	3,417.19	413.76	1,324.32	32.49	99.30
13200	2210	Registrar VRS 1&2	4,650.74	3,185.60	398.20	1,465.14	-	100.00
13200	2300	Registrar Health Ins	574.36	663.38	663.38	-	(89.02)	115.50
13200	2400	Registrar Life Ins	727.90	498.56	62.32	229.34	-	100.00
13200	2700	Registrar Workers Comp	47.00	42.19	-	-	4.81	89.80
13200	3000	Registrar Pur Svcs	1,400.00	196.99	-	-	1,203.01	14.10
13200	3320	Registrar Maint Contracts	1,000.00	733.54	53.12	255.32	11.14	98.90
13200	5210	Registrar Postal Svcs	825.00	574.25	-	-	250.75	69.60
13200	5230	Registrar Telephone	1,000.00	403.80	93.67	378.20	218.00	78.20
13200	5500	Registrar Travel	1,500.00	707.04	-	-	792.96	47.10
13200	5510	Registrar Local Mileage	650.00	296.38	-	-	353.62	45.60
13200	5810	Registrar Dues & Memb	250.00	45.00	-	-	205.00	18.00
13200	6000	Registrar Mat & Sup	1,100.00	357.39	34.34	369.94	372.67	66.10
13200		Total 13200 Registrar	87,449.00	55,427.92	7,102.21	23,051.94	8,969.14	89.70
21100	5841	Circuit C Juror Pay	3,000.00	12,030.00	3,030.00	-	(9,030.00)	401.00
21100	5842	Circuit C Jury Comm	180.00	300.00	-	-	(120.00)	166.70
21100	6035	Circuit C Noncap Office Equip	7,570.00	413.00	37.50	-	7,157.00	5.50
21100	7000	Circuit Ct Pyt to Joint Ops	11,400.00	10,995.31	-	-	404.69	96.50
21100		Total 21100 Circuit Court	22,150.00	23,738.31	3,067.50	-	(1,588.31)	107.20
21200	3000	District C Pur Svcs	300.00	-	-	-	300.00	-
21200	3150	District C Legal Svcs	270.00	-	-	-	270.00	-
21200	3320	District C Maint Contracts	300.00	502.78	241.07	47.22	(250.00)	183.30
21200	5210	District C Postal Svcs	700.00	300.00	-	-	400.00	42.90
21200	5230	District C Telephone	2,000.00	1,164.57	-	-	835.43	58.20
21200	5810	District C Dues & Memb	200.00	50.00	-	-	150.00	25.00
21200	6000	District C Mat & Sup	550.00	744.89	144.82	-	(194.89)	135.40
21200		Total 21200 General District Court	4,320.00	2,762.24	385.89	47.22	1,510.54	65.00
21300	5230	Magistrate Telephone	50.00	-	-	-	50.00	-
21300		Total 21300 Magistrate	50.00	-	-	-	50.00	-
21510	5600	Blue Ridge Legal Svc Contr	1,500.00	1,500.00	-	-	-	100.00
21510		Total 21510 Blue Ridge Legal Servic	1,500.00	1,500.00	-	-	-	100.00
21600	3000	J&D Court Pur Svcs	200.00	-	-	-	200.00	-
21600	3320	J&D Court Maint Contracts	700.00	(58.36)	37.50	698.62	59.74	91.50
21600	5210	J&D Court Postal Svcs	550.00	249.33	-	-	300.67	45.30
21600	5230	J&D Court Telephone	700.00	399.87	-	-	300.13	57.10
21600	5500	J&D Court Travel	-	25.00	25.00	-	(25.00)	100.00
21600	5810	J&D Court Dues & Memb	100.00	50.00	-	-	50.00	50.00
21600	6000	J&D Court Mat & Sup	1,100.00	72.32	-	-	1,027.68	6.60
21600		Total 21600 Juvenile & Domestic Rel	3,350.00	738.16	62.50	698.62	1,913.22	42.90
21700	1100	Clk of CC Salaries	192,976.54	123,022.65	15,377.83	69,953.89	-	100.00
21700	2100	Clk of CC FICA	9,219.27	9,548.18	1,194.38	4,278.38	(4,607.29)	150.00
21700	2210	Clk of CC VRS 1&2	4,490.00	8,767.94	1,069.32	4,070.49	(8,348.43)	285.90
21700	2220	Clk of CC VRS Hybrid	2,545.20	1,742.40	217.80	829.18	(26.38)	101.00
21700	2300	Clk of CC Health Ins	15,685.92	10,614.08	1,326.76	5,170.04	(98.20)	100.60
21700	2400	Clk of CC Life Ins	2,356.82	1,611.60	201.45	762.76	(17.54)	100.70
21700	2510	Clk of CC Dis Ins Hybrid	172.96	109.92	13.74	63.08	(0.04)	100.00
21700	2700	Clk of CC Workers Comp	110.29	110.29	-	-	-	100.00
21700	3000	Clk of CC Pur Svcs	-	1,848.75	-	-	(1,848.75)	100.00
21700	3320	Clk of CC Maint Contracts	13,000.00	274.31	-	200.69	12,525.00	3.70

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			BUDGET	EXPENDED	EXPENDED		BUDGET	
21700	3510	Clk of CC Microfilming	7,000.00	4,127.47	443.10	-	2,872.53	59.00
21700	5210	Clk of CC Postal Svcs	3,500.00	2,356.88	600.00	-	1,143.12	67.30
21700	5230	Clk of CC Telephone	1,000.00	675.02	-	-	324.98	67.50
21700	5810	Clk of CC Dues & Memb	300.00	-	-	-	300.00	-
21700	6000	Clk of CC Mat & Sup	6,500.00	2,663.86	-	173.12	3,663.02	43.60
21700		Total 21700 Clerk of the Circuit Co	258,857.00	167,473.35	20,444.38	85,501.63	5,882.02	97.70
21910	1100	VictimWit Regular Salary	41,089.00	28,121.92	3,515.24	14,060.95	(1,093.87)	102.70
21910	1300	VictimWit Part Time Sal	17,544.00	7,170.00	1,410.00	-	10,374.00	40.90
21910	2100	VictimWit FICA	4,484.00	2,691.91	377.54	966.90	825.19	81.60
21910	2210	VictimWit VRS 1&2	3,440.00	2,340.46	294.23	1,060.63	38.91	98.90
21910	2400	VictimWit Life Ins	539.00	366.30	46.05	166.00	6.70	98.80
21910	2700	VictimWit Workers Comp	42.00	35.87	-	-	6.13	85.40
21910	3000	VictimWit Pur Svcs	200.00	42.05	-	-	157.95	21.00
21910	5210	VictimWit Postal Svcs	279.00	-	-	-	279.00	-
21910	5230	VictimWit Telephone	504.00	333.54	83.28	162.46	8.00	98.40
21910	5500	VictimWit Travel	3,681.00	1,849.90	-	-	1,831.10	50.30
21910	5510	VictimWit Travel Local Mileage	204.00	45.82	-	-	158.18	22.50
21910	5810	VictimWit Dues & Memb	295.00	200.00	200.00	-	95.00	67.80
21910	6000	VictimWit Mat & Sup	1,765.00	311.73	100.75	-	1,453.27	17.70
21910		Total 21910 Victim and Witness Assi	74,066.00	43,509.50	6,027.09	16,416.94	14,139.56	80.90
21940	5600	Regional Crt Svc Entity Gift	6,180.00	6,179.10	-	-	0.90	100.00
21940		Total 21940 Regl Crt Svc/Adult	6,180.00	6,179.10	-	-	0.90	100.00
22100	1100	Comm Atty Salaries	242,666.08	155,186.64	19,398.33	88,226.21	(746.77)	100.30
22100	1100	Comm Atty Salaries	27,499.00	17,871.44	2,233.93	8,935.71	691.85	97.50
22100	1200	Comm Atty Overtime	-	450.64	265.08	-	(450.64)	100.00
22100	1300	Comm Atty Part Time Salaries	17,919.00	8,210.11	874.42	-	9,708.89	45.80
22100	2100	Comm Atty FICA	14,703.48	12,291.55	1,464.93	4,266.48	(1,854.55)	112.60
22100	2100	Comm Atty FICA	2,069.00	624.36	168.28	598.91	845.73	59.10
22100	2210	Comm Atty VRS 1&2	3,362.77	2,848.71	335.18	1,298.55	(784.49)	123.30
22100	2210	Comm Atty VRS 1&2	685.00	428.02	56.87	207.83	49.15	92.80
22100	2220	Comm Atty VRS Hybrid	15,066.28	11,087.94	1,288.46	5,394.09	(1,415.75)	109.40
22100	2220	Comm Atty VRS Hybrid	1,618.00	260.22	130.11	498.81	858.97	46.90
22100	2300	Comm Atty Health Ins	8,498.00	13,414.56	1,548.15	5,927.92	(10,844.48)	227.60
22100	2300	Comm Atty Health Ins	2,139.00	343.12	171.56	657.68	1,138.20	46.80
22100	2400	Comm Atty Life Ins	2,997.00	2,161.42	254.12	961.82	(126.24)	104.20
22100	2400	Comm Atty Life Ins	360.00	107.72	29.26	108.17	144.11	60.00
22100	2510	Comm Atty Dis Ins Hybrid	1,049.40	697.89	81.28	379.75	(28.24)	102.70
22100	2510	Comm Atty Dis Ins Hybrid	114.00	16.42	8.21	37.92	59.66	47.70
22100	2700	Comm Atty Workers Comp	203.99	203.99	-	-	-	100.00
22100	3000	Comm Atty Pur Svcs	-	255.00	255.00	-	(255.00)	100.00
22100	3320	Comm Atty Maint Contracts	500.00	335.47	-	47.93	116.60	76.70
22100	5210	Comm Atty Postal Svcs	1,000.00	595.00	-	-	405.00	59.50
22100	5230	Comm Atty Telephone	3,000.00	1,462.16	333.12	765.84	772.00	74.30
22100	5500	Comm Atty Travel	6,500.00	104.86	-	-	6,395.14	1.60
22100	5549	Comm Atty Witness Travel Expen	500.00	4,363.19	187.17	-	(3,863.19)	872.60
22100	5810	Comm Atty Dues & Memb	2,500.00	1,965.03	42.00	-	534.97	78.60
22100	6000	Comm Atty Mat & Sup	2,500.00	1,833.51	135.12	-	666.49	73.30
22100	6035	Comm Atty Noncap Office Equip	400.00	-	-	-	400.00	-
22100		Total 22100 Commonwealth's Attorney	357,850.00	237,118.97	29,260.58	118,313.62	2,417.41	99.30
31200	1100	Sheriff Salaries	1,475,526.74	957,510.79	121,012.13	488,854.79	29,161.16	98.00
31200	1100	SRO Ofc Grant Sal	55,803.00	37,968.24	4,372.33	17,489.32	345.44	99.40
31200	1200	Sheriff Overtime	48,993.38	48,993.38	1,246.13	-	-	100.00
31200	1200	CITAC Overtime	5,000.00	1,880.53	188.05	-	3,119.47	37.60
31200	1200	DMV Alcohol Grant Overtime	10,000.00	4,837.43	-	-	5,162.57	48.40
31200	1200	DMV Speed Overtime	7,500.00	2,782.04	-	-	4,717.96	37.10
31200	1300	Sheriff Part Time Salaries	43,860.00	29,440.50	6,118.00	-	14,419.50	67.10
31200	1660	Sheriff Emp Bonuses	1,500.00	1,500.00	500.00	-	-	100.00
31200	2100	Sheriff FICA	109,072.00	79,571.78	10,067.25	26,274.39	3,225.83	97.00
31200	2100	CITAC FICA	-	142.24	14.19	-	(142.24)	100.00
31200	2100	DMV Speed FICA	-	112.14	-	-	(112.14)	100.00
31200	2100	SRO Ofc Grant FICA	3,937.00	2,699.81	330.99	1,237.24	(0.05)	100.00
31200	2210	Sheriff VRS 1&2	95,204.00	65,418.18	8,033.27	29,263.68	522.14	99.50

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED	YTD	MTD	AVAILABLE		
			BUDGET	EXPENDED	EXPENDED	ENC	BUDGET	% USED
31200	2210	SRO Grant VRS 1&2	4,626.00	3,177.93	365.96	1,448.18	(0.11)	100.00
31200	2220	Sheriff VRS Hybrid	19,174.00	15,001.58	2,077.87	3,699.78	472.64	97.50
31200	2300	Sheriff Health Ins	215,140.47	141,190.20	17,915.88	69,526.01	4,424.26	97.90
31200	2300	Sheriff CITAC Health Ins	-	238.52	29.34	-	(238.52)	100.00
31200	2300	DMV Speed Health Ins	-	224.47	-	-	(224.47)	100.00
31200	2300	SRO Grant Health Ins	9,372.00	6,702.96	663.38	2,670.98	(1.94)	100.00
31200	2400	Sheriff Life Ins	18,181.00	12,586.52	1,582.49	5,159.12	435.36	97.60
31200	2400	SRO Grant Life Ins	724.00	497.40	57.28	226.66	(0.06)	100.00
31200	2510	Sheriff Dis Ins Hybrid	1,354.00	948.01	132.79	280.72	125.27	90.70
31200	2700	Sheriff Workers Comp	18,786.00	17,976.41	-	-	809.59	95.70
31200	2800	Sheriff Leave Pay	56,218.41	56,218.41	9,416.48	-	-	100.00
31200	2860	Sheriff LODA	24,000.00	19,163.94	-	-	4,836.06	79.80
31200	3000	Sheriff Pur Svcs	32,907.00	17,302.30	519.27	5,743.00	9,861.70	70.00
31200	3320	Sheriff Maint Contracts	179,364.00	56,303.46	16,777.55	1,000.20	122,060.34	31.90
31200	3320	Sheriff E-Ticket Maint Svc	-	4,950.00	-	-	(4,950.00)	100.00
31200	3350	Sheriff Insured Repair Svcs	2,000.00	750.00	-	-	1,250.00	37.50
31200	3500	Sheriff Printing & Binding	1,000.00	135.85	-	-	864.15	13.60
31200	3600	Sheriff Advertising	-	337.50	-	-	(337.50)	100.00
31200	5210	Sheriff Postal Svcs	2,200.00	694.32	-	-	1,505.68	31.60
31200	5230	Sheriff Telephone	65,000.00	48,926.32	14,932.60	5,238.58	10,835.10	83.30
31200	5300	Sheriff Insurance	15,000.00	13,540.93	-	-	1,459.07	90.30
31200	5400	Sheriff Leases & Rentals	33,000.00	19,044.00	2,380.50	9,522.00	4,434.00	86.60
31200	5500	Sheriff Travel	52,000.00	746.00	-	-	51,254.00	1.40
31200	5500	Sheriff Travel - Communication	-	11,118.07	987.00	-	(11,118.07)	100.00
31200	5500	Sheriff Travel - Sworn Staff	-	23,705.14	2,177.95	-	(23,705.14)	100.00
31200	5500	ICAC Travel	2,000.00	-	-	-	2,000.00	-
31200	5800	Sheriff Miscellaneous Expendit	1,000.00	400.00	-	-	600.00	40.00
31200	5810	Sheriff Dues & Memb	4,000.00	4,715.46	349.00	-	(715.46)	117.90
31200	6000	Sheriff Mat & Sup	53,500.00	853.10	32.05	-	52,646.90	1.60
31200	6000	Sheriff COS Mat & Sup	-	923.40	257.48	-	(923.40)	100.00
31200	6000	Sheriff ETK Mat & Sup	-	20,478.01	-	-	(20,478.01)	100.00
31200	6000	Sheriff PSU Mat & Sup	-	5,882.39	895.99	156.58	(6,038.97)	100.00
31200	6000	Sheriff SOS Mat & Sup	-	3,266.83	210.84	1,447.25	(4,714.08)	100.00
31200	6000	Sheriff VRP Mat & Sup	3,818.00	17,766.75	793.57	11,309.55	(25,258.30)	761.60
31200	6000	ICAC Mat & Sup	2,000.00	-	-	1,790.00	210.00	89.50
31200	6000	BJA Sheriff Mat & Sup	14,400.00	7,219.68	-	-	7,180.32	50.10
31200	6000	BVP Vest grant Mat & Sup	14,400.00	3,639.84	-	367.50	10,392.66	27.80
31200	6000	DCJS Byrne Mat & Sup	500.00	944.00	-	-	(444.00)	188.80
31200	6008	Sheriff Vehicle Fuel	60,000.00	31,954.55	4,253.71	-	28,045.45	53.30
31200	6011	Sheriff Clothing	12,000.00	443.28	443.28	-	11,556.72	3.70
31200	6011	Sheriff Uniform Communications	-	255.98	37.89	-	(255.98)	100.00
31200	6011	Sheriff Uniform Sworn Staff	-	9,061.05	853.28	454.85	(9,515.90)	100.00
31200	6015	Sheriff Ammunition	28,000.00	19,200.62	950.11	2,582.06	6,217.32	77.80
31200	6035	Sheriff Noncap Office Equip	6,000.00	-	-	-	6,000.00	-
31200		Total 31200 Sheriff	2,808,061.00	1,831,342.24	230,975.88	685,742.44	290,976.32	89.60
31210	5600	Criminal Justice Training Ctr	19,593.00	19,422.00	-	-	171.00	99.10
31210		Total 31210 Criminal Justice Traini	19,593.00	19,422.00	-	-	171.00	99.10
31220	5600	Drug Task Force Entity Gift	12,500.00	6,219.37	-	-	6,280.63	49.80
31220		Total 31220 Drug Task Force	12,500.00	6,219.37	-	-	6,280.63	49.80
32200	2510	Vol Fire Dis Ins Hybrid	12,500.00	-	-	-	12,500.00	-
32200	2700	Vol Fire Worker's Comp	22,500.00	16,294.00	-	-	6,206.00	72.40
32200	3000	Vol Fire Pur Svcs	16,529.00	10,764.64	1,014.00	-	5,764.36	65.10
32200	5300	Vol Fire Co Insurance	48,500.00	57,029.00	-	-	(8,529.00)	117.60
32200	5600	Vol Fire Companies Entity Gift	25,000.00	-	-	-	25,000.00	-
32200	5696	Vol Fire EMS Vol Incent Prog	15,000.00	2,500.00	-	-	12,500.00	16.70
32200	5697	Vol Fire 4 for Life	17,155.00	18,438.15	-	-	(1,283.15)	107.50
32200	5698	Vol Fire Fire Programs	31,000.00	32,052.00	-	-	(1,052.00)	103.40
32200	6000	Vol Fire&Res Mat'l Suppls	471.00	569.21	-	-	(98.21)	120.90
32200		Total 32200 Volunteer Fire Companie	188,655.00	137,647.00	1,014.00	-	51,008.00	73.00
32201	2860	Blue Ridge Vol Fire Co LODA	1,236.00	1,757.67	-	-	(521.67)	142.20
32201	5600	Blue Ridge Vol Fire Co Contrib	65,000.00	48,750.00	-	-	16,250.00	75.00
32201		Total 32201 Blue Ridge Volunteer Fi	66,236.00	50,507.67	-	-	15,728.33	76.30

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED	YTD	MTD	ENC	AVAILABLE	% USED
			BUDGET	EXPENDED	EXPENDED		BUDGET	
32202	2860	Boyce Volunteer Fire Co LODA	1,648.00	2,035.20	-	-	(387.20)	123.50
32202	5600	Boyce Volunteer Fire Co Contr	65,000.00	32,500.00	-	-	32,500.00	50.00
32202		Total 32202 Boyce Volunteer Fire Co	66,648.00	34,535.20	-	-	32,112.80	51.80
32203	2860	Enders Volunteer Fire Co LODA	2,884.00	2,497.74	-	-	386.26	86.60
32203	5600	Enders Volunteer Fire Co Contr	90,000.00	67,500.00	-	-	22,500.00	75.00
32203		Total 32203 Enders Volunteer Fire C	92,884.00	69,997.74	-	-	22,886.26	75.40
32310	1100	EMS Salaries	617,995.00	372,507.20	51,042.40	196,981.44	48,506.36	92.20
32310	1100	SAFER Grant Salaries	67,259.00	14,190.29	14,190.29	60,845.66	(7,776.95)	111.60
32310	1200	EMS Overtime	74,182.00	50,851.16	2,019.52	-	23,330.84	68.50
32310	1300	EMS Part Time Salaries	50,000.00	37,772.53	2,055.43	-	12,227.47	75.50
32310	1660	Employee Bonuses	800.00	800.00	800.00	-	-	100.00
32310	1660	SAFER Grant Employee Bonus	-	10,000.00	10,000.00	-	(10,000.00)	100.00
32310	2100	EMS FICA	51,889.00	33,901.38	4,349.79	9,066.14	8,921.48	82.80
32310	2100	SAFER Grant FICA	-	1,833.95	1,833.95	-	(1,833.95)	100.00
32310	2210	EMS VRS 1&2	56,143.00	19,729.47	2,546.92	11,035.80	25,377.73	54.80
32310	2210	SAFER Grant VRS 1&2	-	276.81	276.81	-	(276.81)	100.00
32310	2220	EMS VRS Hybrid	16,046.00	11,085.65	1,675.79	2,398.51	2,561.84	84.00
32310	2220	SAFER Grant VRS Hybrid	-	979.28	979.28	-	(979.28)	100.00
32310	2300	EMS Health Ins	100,945.42	60,933.74	8,213.52	30,228.38	9,783.30	90.30
32310	2300	SAFER Grant Health Ins	-	2,634.84	2,634.84	-	(2,634.84)	100.00
32310	2400	EMS Life Ins	11,302.00	4,822.88	660.89	2,091.17	4,387.95	61.20
32310	2400	SAFER Grant Group Life Ins	-	196.61	196.61	-	(196.61)	100.00
32310	2510	EMS Dis Ins Hybrid	1,132.00	701.72	108.12	179.33	250.95	77.80
32310	2510	SAFER Grant Dis Ins Hybrid	-	69.04	69.04	-	(69.04)	100.00
32310	2700	EMS Workers Comp	30,426.00	24,538.51	-	-	5,887.49	80.60
32310	2800	EMS Annual Leave Payouts	18,066.13	18,066.13	5,593.67	-	-	100.00
32310	2860	EMS LODA	16,768.45	16,768.45	-	-	-	100.00
32310	3000	EMS Pur Svcs	42,100.00	23,080.20	2,629.74	-	19,019.80	54.80
32310	5210	EMS Postal Services	200.00	27.20	-	-	172.80	13.60
32310	5230	EMS Telephone	1,300.00	2,133.42	579.16	197.30	(1,030.72)	179.30
32310	5500	EMS Travel	7,500.00	4,869.18	-	-	2,630.82	64.90
32310	5800	EMS Miscellaneous	5,000.00	1,949.94	154.65	-	3,050.06	39.00
32310	6000	EMS Mat & Sup	16,200.00	8,236.47	956.48	3,973.44	3,990.09	75.40
32310	6000	EMS LEMPG Grant Mat & Sup	7,500.00	385.00	-	-	7,115.00	5.10
32310	6008	EMS Vehicle Fuel	2,500.00	1,142.82	185.78	-	1,357.18	45.70
32310	6011	EMS Clothing	12,000.00	7,899.30	5,502.73	2,278.27	1,822.43	84.80
32310	6035	EMS Noncap Office Equip	2,000.00	-	-	-	2,000.00	-
32310	6040	EMS Technology SW/OL Content	10,500.00	9,878.46	187.00	-	621.54	94.10
32310	8200	EMS Capital Outlay Adds	10,000.00	2,479.00	1,775.00	11,285.00	(3,764.00)	137.60
32310		Total 32310 Fire and Rescue Service	1,229,754.00	744,740.63	121,217.41	330,560.44	154,452.93	87.40
32320	5600	Lord Fairfax EMS Contribution	6,262.00	6,262.00	-	-	-	100.00
32320		Total 32320 Lord Fairfax Emergency	6,262.00	6,262.00	-	-	-	100.00
32400	5600	Forestry Svcs Entity Gift	2,874.00	2,873.34	-	-	0.66	100.00
32400		Total 32400 Forestry Services	2,874.00	2,873.34	-	-	0.66	100.00
33210	7000	Regional Jail Joint Ops	479,467.00	353,718.00	-	-	125,749.00	73.80
33210		Total 33210 Regional Jail	479,467.00	353,718.00	-	-	125,749.00	73.80
33220	3840	Juv Det Ctr Intergov Svc Agree	17,219.00	8,610.00	-	-	8,609.00	50.00
33220		Total 33220 Juvenile Detention Cent	17,219.00	8,610.00	-	-	8,609.00	50.00
33300	5230	Probation Telephone	100.00	32.00	-	-	68.00	32.00
33300	6000	Probation Mat & Sup	300.00	-	-	-	300.00	-
33300		Total 33300 Crt Srvc/Juvenile Proba	400.00	32.00	-	-	368.00	8.00
34100	1100	Bldg Insp Salaries	145,030.15	96,686.72	12,085.84	48,343.41	0.02	100.00
34100	2100	Bldg Insp FICA	9,794.38	6,555.43	819.56	3,238.95	-	100.00
34100	2210	Bldg Insp VRS 1&2	8,668.12	5,933.76	741.72	2,734.36	-	100.00
34100	2220	Bldg Insp VRS Hybrid	3,196.08	2,158.94	269.86	1,037.14	-	100.00
34100	2300	Bldg Insp Health Ins	26,826.80	18,391.28	2,298.91	8,461.81	(26.29)	100.10
34100	2400	Bldg Insp Life Ins	1,851.92	1,266.64	158.33	585.28	-	100.00
34100	2510	Bldg Insp Dis Ins Hybrid	214.98	136.16	17.02	78.82	-	100.00
34100	2700	Bldg Insp Workers Comp	2,211.57	2,211.57	-	-	-	100.00
34100	3000	Bldg Insp Pur Svcs	1,200.00	-	-	-	1,200.00	-
34100	3320	Bldg Insp Maint Contracts	1,000.00	407.54	-	292.46	300.00	70.00
34100	3500	Bldg Insp Printing & Binding	400.00	-	-	-	400.00	-

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			BUDGET	EXPENDED	EXPENDED		BUDGET	
34100	5210	Bldg Insp Postal Svcs	100.00	38.60	-	-	61.40	38.60
34100	5230	Bldg Insp Telephone	2,500.00	1,381.18	328.92	1,002.82	116.00	95.40
34100	5500	Bldg Insp Travel	3,500.00	-	-	-	3,500.00	-
34100	5800	Bldg Insp Miscellaneous Expend	500.00	-	-	-	500.00	-
34100	5810	Bldg Insp Dues & Memb	1,200.00	16.83	-	-	1,183.17	1.40
34100	6000	Bldg Insp Mat & Sup	4,000.00	783.70	-	-	3,216.30	19.60
34100	6008	Bldg Insp Vehicle Fuel	4,000.00	1,271.67	154.41	-	2,728.33	31.80
34100		Total 34100 Building Inspections	216,194.00	137,240.02	16,874.57	65,775.05	13,178.93	93.90
35100	1100	AnimalCtrl Salaries	75,693.04	50,462.00	6,307.75	25,231.04	-	100.00
35100	2100	AnimalCtrl FICA	4,536.23	3,331.38	416.45	1,591.35	(386.50)	108.50
35100	2210	AnimalCtrl VRS 1&2	3,840.59	2,644.88	330.61	1,199.23	(3.52)	100.10
35100	2220	AnimalCtrl VRS Hybrid	2,310.90	1,578.80	197.35	755.80	(23.70)	101.00
35100	2300	AnimalCtrl Health Ins	8,558.00	5,792.00	724.00	2,773.72	(7.72)	100.10
35100	2400	AnimalCtrl Life Ins	962.77	661.04	82.63	302.33	(0.60)	100.10
35100	2510	AnimalCtrl Dis Ins Hybrid	157.05	99.60	12.45	57.45	-	100.00
35100	2700	AnimalCtrl Workers Comp	728.42	728.42	-	-	-	100.00
35100	3000	AnimalCtrl Pur Svcs	8,500.00	5,650.98	185.90	-	2,849.02	66.50
35100	3320	AnimalCtrl Maint Svc Contracts	100.00	48.47	-	51.53	-	100.00
35100	3500	AnimalCtrl Printing & Binding	200.00	102.45	-	-	97.55	51.20
35100	5230	AnimalCtrl Telephone	650.00	416.10	26.04	75.06	158.84	75.60
35100	5500	AnimalCtrl Travel	1,000.00	-	-	-	1,000.00	-
35100	5510	AnimalCtrl Local Mileage	100.00	-	-	-	100.00	-
35100	6000	AnimalCtrl Mat & Sup	6,500.00	3,707.88	341.95	-	2,792.12	57.00
35100	6008	AnimalCtrl Vehicle Fuel	1,500.00	921.00	117.43	-	579.00	61.40
35100	6011	AnimalCtrl Clothing	500.00	-	-	-	500.00	-
35100		Total 35100 Animal Control	115,837.00	76,145.00	8,742.56	32,037.51	7,654.49	93.40
35300	3000	Exam&Bury Pur Svcs	200.00	180.00	60.00	-	20.00	90.00
35300		Total 35300 Med Examiner & Indigent	200.00	180.00	60.00	-	20.00	90.00
42400	3840	RefuseDisp Intergov Svc Agreem	150,000.00	102,313.63	16,611.09	-	47,686.37	68.20
42400		Total 42400 Refuse Disposal	150,000.00	102,313.63	16,611.09	-	47,686.37	68.20
42410	1300	SWC PT Salaries - Regular	26,312.00	8,201.60	1,055.00	-	18,110.40	31.20
42410	2100	SWC FICA	2,374.65	627.41	80.70	-	1,747.24	26.40
42410	2700	Worker's Compensation	547.35	547.35	-	-	-	100.00
42410	3000	SWC Pur Svcs	42,000.00	20,652.48	4,149.00	2,173.12	19,174.40	54.30
42410	5110	SWC Electrical Services	3,000.00	914.89	175.84	-	2,085.11	30.50
42410	5230	SWC Telephone	600.00	-	-	-	600.00	-
42410	6000	SWC Mat & Sup	4,100.00	223.60	-	-	3,876.40	5.50
42410	8100	SWC Capital Outlay Replacement	3,901.00	-	-	-	3,901.00	-
42410		Total 42410 Solid Waste Convenience	82,835.00	31,167.33	5,460.54	2,173.12	49,494.55	40.20
42600	3000	LitterCtrl Pur Svcs	6,207.00	1,790.32	173.96	1,409.68	3,007.00	51.60
42600		Total 42600 Litter Control	6,207.00	1,790.32	173.96	1,409.68	3,007.00	51.60
42700	3840	Sanitation Intergov Svc Agreem	35,000.00	18,315.43	2,616.49	-	16,684.57	52.30
42700	5600	Sanitation Entity Gift	200,000.00	-	-	-	200,000.00	-
42700		Total 42700 Sanitation	235,000.00	18,315.43	2,616.49	-	216,684.57	7.80
43200	1100	Maintenanc Salaries	176,136.00	109,553.86	12,735.44	51,342.32	15,239.82	91.30
43200	2100	Maintenanc FICA	11,957.00	8,182.27	932.56	3,134.40	640.33	94.60
43200	2210	Maintenanc VRS 1&2	16,548.00	5,203.80	615.60	2,213.73	9,130.47	44.80
43200	2220	Maintenanc VRS Hybrid	4,602.67	3,425.11	393.23	944.35	233.21	94.90
43200	2300	Maintenanc Health Ins	29,523.00	12,023.44	1,576.45	5,398.64	12,100.92	59.00
43200	2400	Maintenanc Life Ins	3,272.06	1,439.85	167.87	582.73	1,249.48	61.80
43200	2510	Maintenanc Dis Ins Hybrid	350.00	216.52	25.21	99.66	33.82	90.30
43200	2700	Maintenanc Workers Comp	1,601.33	1,601.33	-	-	-	100.00
43200	2800	Maintenanc Leave Pay	213.94	213.94	-	-	-	100.00
43200	3000	Maintenanc Pur Svcs	25,000.00	35,773.50	-	-	(10,773.50)	143.10
43200	3000	JGC Maintenanc Pur Svcs	15,000.00	5,671.66	158.00	150.48	9,177.86	38.80
43200	3000	RT Maintenanc Pur Svcs	6,500.00	3,037.17	-	-	3,462.83	46.70
43200	3000	ChurchSt Maint Pur Svcs	2,000.00	124.20	-	-	1,875.80	6.20
43200	3000	104Church Maint Pur Svcs	20,000.00	3,420.25	-	-	16,579.75	17.10
43200	3000	225Rams Maint Pur Svcs	5,000.00	5,480.92	-	-	(480.92)	109.60
43200	3000	524West Maint Pur Svcs	1,500.00	482.50	-	-	1,017.50	32.20
43200	3000	AlRec Maint Pur Svcs	14,500.00	8,457.07	-	-	6,042.93	58.30
43200	3000	AlOff Maint Pur Svcs	15,000.00	3,503.60	-	-	11,496.40	23.40

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED	YTD	MTD	ENC	AVAILABLE	% USED
			BUDGET	EXPENDED	EXPENDED		BUDGET	
43200	3000	AlPool Maint Pur Svcs	4,000.00	38.00	-	-	3,962.00	1.00
43200	3000	AlBase Maint Pur Svcs	750.00	255.50	-	-	494.50	34.10
43200	3000	AlSoc Maint Pur Svcs	1,300.00	919.28	-	-	380.72	70.70
43200	3000	106Church Maint Pur Svcs	-	4,848.46	-	-	(4,848.46)	100.00
43200	3000	Kohn Maint Pur Svcs	5,000.00	2,370.00	-	-	2,630.00	47.40
43200	3000	36EMain Maint Pur Svcs	500.00	8.50	-	-	491.50	1.70
43200	3000	311EMain Maint Pur Svcs	2,000.00	1,242.50	-	-	757.50	62.10
43200	3000	309WMain Maint Pur Svcs	1,000.00	4,581.00	-	-	(3,581.00)	458.10
43200	3000	129Rams Maint Pur Svcs	700.00	784.00	-	-	(84.00)	112.00
43200	3320	Maintenanc Maint Contracts	69,485.00	6,068.85	-	3,915.60	59,500.55	14.40
43200	3320	JGC Maint Contracts	5,000.00	3,463.25	64.83	395.25	1,141.50	77.20
43200	3320	RT Maintenanc Maint Contracts	4,500.00	4,565.91	-	-	(65.91)	101.50
43200	3320	ChurchSt Maint Contracts	4,000.00	3,186.16	-	-	813.84	79.70
43200	3320	104Church Maint Contracts	3,500.00	3,618.16	-	-	(118.16)	103.40
43200	3320	225Rams Maint Contracts	3,000.00	2,770.00	-	-	230.00	92.30
43200	3320	524West Maint Contracts	750.00	190.00	-	-	560.00	25.30
43200	3320	AlRec Maint Contracts	3,700.00	1,714.00	-	-	1,986.00	46.30
43200	3320	106Church Maint Contracts	400.00	382.50	-	-	17.50	95.60
43200	3320	36EMain Maint Contracts	-	432.00	-	-	(432.00)	100.00
43200	3320	311EMain Maint Contracts	3,000.00	3,058.16	-	600.00	(658.16)	121.90
43200	3320	309WMain Maint Serv Contracts	750.00	-	-	-	750.00	-
43200	3320	129Rams Maint Contracts	750.00	341.00	-	-	409.00	45.50
43200	3340	Maintenanc Custodial Contracts	42,000.00	36,240.56	4,530.07	-	5,759.44	86.30
43200	3340	JGC Maintenanc Custodial Contr	28,500.00	9,502.00	1,187.75	-	18,998.00	33.30
43200	3340	AlRec Maint Custodial Contract	3,500.00	-	-	-	3,500.00	-
43200	3340	311EMain Maint Cus Contracts	3,600.00	3,690.00	461.25	-	(90.00)	102.50
43200	3600	Maintenanc Advertising	1,200.00	-	-	-	1,200.00	-
43200	5110	Maintenanc Electric	-	(723.09)	-	-	723.09	100.00
43200	5110	JGC Maintenanc Electric	30,000.00	22,873.52	3,139.93	-	7,126.48	76.20
43200	5110	RT Maintenanc Electric	12,100.00	5,730.08	778.23	-	6,369.92	47.40
43200	5110	ChurchSt Maint Electric	27,000.00	14,350.96	2,770.78	-	12,649.04	53.20
43200	5110	104Church Maint Electric	11,300.00	6,762.46	944.10	-	4,537.54	59.80
43200	5110	225Rams Maint Electric	6,000.00	5,058.87	422.56	-	941.13	84.30
43200	5110	524West Maint Electric	2,000.00	1,414.97	125.77	-	585.03	70.70
43200	5110	AlRec Maint Electric	27,000.00	15,659.71	1,889.92	-	11,340.29	58.00
43200	5110	AlOff Maint Electric	5,000.00	3,105.15	312.74	-	1,894.85	62.10
43200	5110	AlPool Maint Electric	6,000.00	4,913.94	101.92	-	1,086.06	81.90
43200	5110	AlBase Maint Electric	1,040.00	249.13	22.22	-	790.87	24.00
43200	5110	AlSoc Maint Electric	500.00	326.65	45.25	-	173.35	65.30
43200	5110	Kohn Maint Elec Svcs	1,000.00	495.67	143.17	-	504.33	49.60
43200	5110	311EMain Maint Electric	8,500.00	4,594.06	669.39	-	3,905.94	54.00
43200	5110	309WMain Maint Electrical Svcs	2,000.00	287.68	41.50	-	1,712.32	14.40
43200	5110	129Rams Maint Electric	3,000.00	1,721.37	233.30	-	1,278.63	57.40
43200	5120	JGC Maintenanc Heating	5,500.00	3,359.06	491.33	-	2,140.94	61.10
43200	5120	RT Maintenanc Heating	1,600.00	1,243.14	87.38	-	356.86	77.70
43200	5120	104Church Maint Heating	3,500.00	1,799.37	637.66	-	1,700.63	51.40
43200	5120	225Rams Maint Heating	6,000.00	2,632.45	162.51	-	3,367.55	43.90
43200	5120	524West Maint Heating	800.00	379.70	-	-	420.30	47.50
43200	5120	AlRec Maint Heating	5,000.00	2,653.72	623.55	-	2,346.28	53.10
43200	5120	311EMain Maint Heating	1,000.00	-	-	-	1,000.00	-
43200	5120	309WMain Maint Heating	2,000.00	433.94	-	-	1,566.06	21.70
43200	5120	129Rams Maint Heating	2,500.00	1,318.29	175.61	-	1,181.71	52.70
43200	5130	Maintenanc Water & Sewer	400.00	219.50	25.00	-	180.50	54.90
43200	5130	JGC Maintenanc Water & Sewer	1,500.00	732.08	111.31	-	767.92	48.80
43200	5130	RT Maintenanc Water & Sewer	4,000.00	3,341.04	589.66	-	658.96	83.50
43200	5130	104Church Maint Water & Sewer	750.00	284.51	30.42	-	465.49	37.90
43200	5130	225Rams Maint Water & Sewer	500.00	-	-	-	500.00	-
43200	5130	AlRec Maint Water & Sewer	2,000.00	961.52	110.40	-	1,038.48	48.10
43200	5130	AlOff Maint Water & Sewer	2,700.00	2,463.71	390.23	-	236.29	91.20
43200	5130	AlPool Maint Water & Sewer	14,000.00	7,272.92	30.00	-	6,727.08	51.90
43200	5130	311EMain Maint Water & Sewer	1,200.00	623.54	86.26	-	576.46	52.00
43200	5130	309WMain Maint Water & Sewer	1,000.00	160.40	25.00	-	839.60	16.00

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED	YTD	MTD	ENC	AVAILABLE	% USED
			BUDGET	EXPENDED	EXPENDED		BUDGET	
43200	5130	129Rams Maint Water & Sewer	500.00	247.65	55.20	-	252.35	49.50
43200	5230	Maintenanc Telephone	2,000.00	942.13	139.25	169.04	888.83	55.60
43200	5300	Maintenanc Insurance	40,000.00	44,955.95	-	-	(4,955.95)	112.40
43200	5400	Maintenanc Leases & Rentals	1,000.00	-	-	-	1,000.00	-
43200	5500	Maintenanc Travel	750.00	-	-	-	750.00	-
43200	6000	Maintenanc Mat & Sup	37,800.00	17,631.19	1,152.68	314.92	19,853.89	47.50
43200	6000	JGC Maintenance Mat & Sup	1,000.00	977.00	-	-	23.00	97.70
43200	6000	RT Maint Mat & Sup	1,500.00	37.56	35.57	-	1,462.44	2.50
43200	6000	ChurchSt Maint Mat & Sup	1,000.00	437.63	-	-	562.37	43.80
43200	6000	104Church Maint Mat & Sup	1,500.00	668.18	4.29	-	831.82	44.50
43200	6000	225Rams Maint Mat & Sup	1,000.00	459.20	60.68	-	540.80	45.90
43200	6000	524West Maint Mat & Sup	750.00	616.47	17.47	-	133.53	82.20
43200	6000	AlRec Maint Mat & Sup	1,000.00	2,701.56	213.84	-	(1,701.56)	270.20
43200	6000	AlOff Maint Mat & Sup	2,000.00	5,366.91	681.50	-	(3,366.91)	268.30
43200	6000	AlPool Maint Mat & Sup	1,000.00	873.71	-	-	126.29	87.40
43200	6000	AlBase Maint Mat & Sup	5,000.00	852.77	-	-	4,147.23	17.10
43200	6000	AlSoc Maint Mat & Sup	8,500.00	657.77	-	-	7,842.23	7.70
43200	6000	Kohn Maint Mat & Sup	3,000.00	-	-	-	3,000.00	-
43200	6000	32EMain Maint Mat & Sup	500.00	-	-	-	500.00	-
43200	6000	36EMain Maint Mat & Sup	500.00	-	-	-	500.00	-
43200	6000	311EMain Maint Mat & Sup	1,000.00	4.79	-	-	995.21	0.50
43200	6000	309WMain Maint Mat & Sup	500.00	-	-	-	500.00	-
43200	6000	129Rams Maint Mat & Sup	500.00	125.08	-	-	374.92	25.00
43200	6008	Maintenanc Vehicle Fuel	4,800.00	2,969.55	363.74	-	1,830.45	61.90
43200		Total 43200 General Property Mainte	857,079.00	499,305.90	40,789.58	69,261.12	288,511.98	66.30
51100	5600	Local Health Dept Contribution	192,623.00	144,467.25	-	-	48,155.75	75.00
51100		Total 51100 Local Health Department	192,623.00	144,467.25	-	-	48,155.75	75.00
51200	5600	Our Health Entity Gift	6,500.00	3,300.00	-	-	3,200.00	50.80
51200		Total 51200 Our Health	6,500.00	3,300.00	-	-	3,200.00	50.80
52400	5600	N Shen Vally Sub Abuse Coal Co	15,000.00	11,250.00	-	-	3,750.00	75.00
52400		Total 52400 N Shen Valley Subst Abu	15,000.00	11,250.00	-	-	3,750.00	75.00
52500	5600	NW Community Svc Entity Gift	94,000.00	70,500.00	23,500.00	-	23,500.00	75.00
52500		Total 52500 Northwestern Community	94,000.00	70,500.00	23,500.00	-	23,500.00	75.00
52800	5600	Concern Hotline Entity Gift	1,000.00	-	-	-	1,000.00	-
52800		Total 52800 Concern Hotline	1,000.00	-	-	-	1,000.00	-
52900	5600	NW Works Entity Gift	1,500.00	-	-	-	1,500.00	-
52900		Total 52900 NW Works	1,500.00	-	-	-	1,500.00	-
53230	5600	SAAA EntityGift	40,000.00	30,000.00	10,000.00	-	10,000.00	75.00
53230		Total 53230 Shenandoah Area Agency	40,000.00	30,000.00	10,000.00	-	10,000.00	75.00
53240	5600	Virginia Regional Transit Cont	19,302.00	14,476.50	-	-	4,825.50	75.00
53240		Total 53240 Loudoun Transit Service	19,302.00	14,476.50	-	-	4,825.50	75.00
53250	5600	FISH of Clarke County Contr	1,000.00	1,000.00	-	-	-	100.00
53250		Total 53250 FISH of Clarke County	1,000.00	1,000.00	-	-	-	100.00
53600	5600	Access Independence Contr	1,000.00	-	-	-	1,000.00	-
53600		Total 53600 Access Independence	1,000.00	-	-	-	1,000.00	-
53700	5600	Laurel Center Contribution	3,500.00	3,500.00	3,500.00	-	-	100.00
53700		Total 53700 The Laurel Ctr (Women's	3,500.00	3,500.00	3,500.00	-	-	100.00
53710	5600	Tax Relief for the Elderly	225,000.00	-	-	-	225,000.00	-
53710		Total 53710 Tax Relief for the Elde	225,000.00	-	-	-	225,000.00	-
69100	5600	Lord FairfaxComm College Cont	17,796.00	13,347.00	-	-	4,449.00	75.00
69100		Total 69100 Lord Fairfax Community	17,796.00	13,347.00	-	-	4,449.00	75.00
71100	1100	Parks Adm Salaries	310,061.00	206,707.36	25,838.42	103,353.64	-	100.00
71100	1300	Parks Adm Part Time Salaries	19,050.00	9,531.76	-	-	9,518.24	50.00
71100	2100	Parks Adm FICA	23,357.48	15,503.67	1,799.10	7,572.32	281.49	98.80
71100	2210	Parks Adm VRS 1&2	25,307.84	17,301.52	2,162.69	8,006.32	-	100.00
71100	2300	Parks Adm Health Ins	47,758.42	32,628.14	4,373.23	14,484.48	645.80	98.60
71100	2400	Parks Adm Life Ins	4,018.26	2,707.84	338.48	1,253.12	57.30	98.60
71100	2700	Parks Adm Workers Comp	7,402.00	7,091.32	-	-	310.68	95.80
71100	3180	Parks Adm Credit Card Fees	7,000.00	5,194.32	-	-	1,805.68	74.20
71100	3320	Parks Adm Maint Contracts	3,993.00	902.13	24.93	1,847.87	1,243.00	68.90
71100	3500	Parks Adm Printing & Binding	513.00	-	-	-	513.00	-
71100	3600	Parks Adm Advertising	1,176.00	85.00	-	-	1,091.00	7.20

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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED	YTD	MTD	ENC	AVAILABLE	% USED
			BUDGET	EXPENDED	EXPENDED		BUDGET	
71100	5210	Parks Adm Postal Svcs	1,432.00	454.36	-	-	977.64	31.70
71100	5230	Parks Adm Telephone	1,000.00	503.98	-	-	496.02	50.40
71100	5400	Parks Adm Leases & Rentals	530.00	122.88	-	-	407.12	23.20
71100	5500	Parks Adm Travel	2,190.00	922.35	-	-	1,267.65	42.10
71100	5810	Parks Adm Dues & Memb	2,248.00	870.14	137.00	-	1,377.86	38.70
71100	6000	Parks Adm Mat & Sup	5,156.00	1,635.55	190.14	-	3,520.45	31.70
71100	6008	Parks Adm Vehicle Fuel	700.00	244.09	28.72	-	455.91	34.90
71100	6011	Parks Adm Clothing	1,100.00	458.50	-	-	641.50	41.70
71100		Total 71100 Parks Administration	463,993.00	302,864.91	34,892.71	136,517.75	24,610.34	94.70
71310	1100	Rec Center Salaries	52,890.96	35,260.64	4,407.58	17,630.32	-	100.00
71310	1200	Rec Center Overtime	4.57	4.57	-	-	-	100.00
71310	1300	Rec Center Part Time Salaries	32,792.00	17,033.49	2,845.83	-	15,758.51	51.90
71310	2100	Rec Center FICA	5,858.21	3,963.93	549.39	1,207.52	686.76	88.30
71310	2210	Rec Center VRS 1&2	4,291.73	2,951.28	368.91	1,341.86	(1.41)	100.00
71310	2300	Rec Center Health Ins	7,960.53	5,962.02	877.23	2,539.28	(540.77)	106.80
71310	2400	Rec Center Life Ins	685.00	461.92	57.74	210.00	13.08	98.10
71310	2700	Rec Center Workers Comp	1,572.00	1,531.60	-	-	40.40	97.40
71310	3600	Rec Center Advertising	700.00	248.00	-	-	452.00	35.40
71310	5830	Rec Center Refunds	1,000.00	562.00	-	-	438.00	56.20
71310	6000	Rec Center Mat & Sup	7,270.00	2,995.56	159.99	-	4,274.44	41.20
71310	6012	Rec Center Merch for Resale	3,000.00	1,065.01	350.12	-	1,934.99	35.50
71310		Total 71310 Recreation Center	118,025.00	72,040.02	9,616.79	22,928.98	23,056.00	80.50
71320	1200	Pool Overtime	149.25	149.25	-	-	-	100.00
71320	1300	Pool Part Time Salaries	61,223.32	40,842.11	-	-	20,381.21	66.70
71320	2100	Pool FICA	4,702.00	3,130.46	-	-	1,571.54	66.60
71320	2300	Pool Health Ins	83.43	83.43	-	-	-	100.00
71320	3000	Pool Pur Svcs	1,500.00	-	-	1,725.00	(225.00)	115.00
71320	5500	Pool Travel	350.00	-	-	-	350.00	-
71320	5810	Pool Dues & Memb	1,575.00	1,787.00	-	-	(212.00)	113.50
71320	5830	Pool Refunds	880.00	289.00	-	-	591.00	32.80
71320	6000	Pool Mat & Sup	2,700.00	571.05	-	-	2,128.95	21.20
71320	6011	Pool Clothing	926.00	74.25	-	-	851.75	8.00
71320	6012	Pool Merch for Resale	1,420.00	-	-	-	1,420.00	-
71320	6026	Pool Chemicals	10,000.00	2,651.48	-	-	7,348.52	26.50
71320		Total 71320 Swimming Pool	85,509.00	49,578.03	-	1,725.00	34,205.97	60.00
71350	1100	Programs Salaries	40,662.00	27,108.00	3,388.50	13,554.00	-	100.00
71350	1200	Programs Overtime	9.69	9.69	-	-	-	100.00
71350	1300	Programs Part Time Salaries	93,882.00	38,456.54	2,394.26	-	55,425.46	41.00
71350	2100	Programs FICA	10,083.50	4,957.93	435.11	978.24	4,147.33	58.90
71350	2210	Programs VRS 1&2	3,306.21	2,268.96	283.62	1,038.45	(1.20)	100.00
71350	2300	Programs Health Ins	7,850.27	5,315.47	663.38	2,539.68	(4.88)	100.10
71350	2400	Programs Life Ins	517.46	355.12	44.39	162.52	(0.18)	100.00
71350	2700	Programs Workers Comp	2,416.87	2,416.87	-	-	-	100.00
71350	3000	Programs Pur Svcs	45,000.00	23,041.49	1,959.00	22,495.05	(536.54)	101.20
71350	3500	Programs Printing & Binding	7,000.00	2,730.00	65.00	6,035.00	(1,765.00)	125.20
71350	3600	Programs Advertising	2,000.00	510.00	129.00	-	1,490.00	25.50
71350	5210	Programs Postal Svcs	100.00	-	-	-	100.00	-
71350	5400	Programs Leases & Rentals	300.00	-	-	-	300.00	-
71350	5500	Programs Travel	1,000.00	115.00	115.00	-	885.00	11.50
71350	5560	Programs Group Trip	5,600.00	4,287.42	1,732.00	1,202.00	110.58	98.00
71350	5810	Programs Dues & Memb	1,456.00	674.05	203.02	-	781.95	46.30
71350	5830	Programs Refunds	7,000.00	2,813.65	287.00	-	4,186.35	40.20
71350	6000	Programs Mat & Sup	12,500.00	6,083.04	1,176.00	-	6,416.96	48.70
71350	6011	Programs Clothing	1,500.00	175.50	-	-	1,324.50	11.70
71350	6012	Programs Merch for Resale	6,500.00	4,821.00	4,821.00	-	1,679.00	74.20
71350		Total 71350 Programs	248,684.00	126,139.73	17,696.28	48,004.94	74,539.33	70.00
71360	1300	Concession Part Time Salaries	4,725.00	2,525.88	-	-	2,199.12	53.50
71360	2100	Concession FICA	361.00	193.22	-	-	167.78	53.50
71360	6000	Concession Mat & Sup	250.00	26.82	-	-	223.18	10.70
71360	6012	Concession Merch for Resale	11,100.00	6,253.40	-	-	4,846.60	56.30
71360		Total 71360 Concession Stand	16,436.00	8,999.32	-	-	7,436.68	54.80
72240	5600	Barns of Rose Hill Contr	11,750.00	5,000.00	-	-	6,750.00	42.60

Clarke County
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FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED	YTD	MTD	AVAILABLE		
			BUDGET	EXPENDED	EXPENDED	ENC	BUDGET	% USED
72240		Total 72240 Barns of Rose Hill	11,750.00	5,000.00	-	-	6,750.00	42.60
72700	5600	VA Comm for Arts Contr	9,000.00	9,000.00	-	-	-	100.00
72700		Total 72700 VA Commission for the A	9,000.00	9,000.00	-	-	-	100.00
73200	5600	Handley Regional Library Contr	241,150.00	180,862.50	-	-	60,287.50	75.00
73200		Total 73200 Handley Regional Librar	241,150.00	180,862.50	-	-	60,287.50	75.00
81110	1100	Plan Adm Salaries	309,221.00	204,789.20	25,598.65	102,394.59	2,037.21	99.30
81110	2100	Plan Adm FICA	23,292.00	15,431.82	1,930.39	7,443.15	417.03	98.20
81110	2210	Plan Adm VRS 1&2	25,075.00	16,601.12	2,075.14	7,889.95	583.93	97.70
81110	2220	Plan Adm VRS Hybrid	809.00	539.76	67.47	259.28	9.96	98.80
81110	2300	Plan Adm Health Ins	33,437.00	22,386.56	2,798.32	10,658.71	391.73	98.80
81110	2400	Plan Adm Life Ins	4,054.00	2,682.72	335.34	1,274.18	97.10	97.60
81110	2510	Plan Adm Dis Ins Hybrid	57.00	34.08	4.26	19.71	3.21	94.40
81110	2700	Plan Adm Workers Comp	6,559.00	5,509.30	-	-	1,049.70	84.00
81110	3000	Plan Adm Pur Svcs	15,000.00	5,033.15	60.65	-	9,966.85	33.60
81110	3000	Plan Adm Pur Svcs-Brdnd Imp	3,000.00	-	-	-	3,000.00	-
81110	3140	Plan Adm Engineer & Architect	10,000.00	265.00	-	-	9,735.00	2.70
81110	3140	Plan Adm Pass Thru Eng Fees	5,000.00	3,005.00	550.00	-	1,995.00	60.10
81110	3320	Plan Adm Maint Contracts	-	1,257.19	91.05	438.01	(1,695.20)	100.00
81110	3500	Plan Adm Printing & Binding	1,500.00	-	-	-	1,500.00	-
81110	3600	Plan Adm Advert-Brdnd Imp	1,000.00	-	-	-	1,000.00	-
81110	5210	Plan Adm Postal Svcs	1,200.00	702.50	-	-	497.50	58.50
81110	5210	Plan AdmPostal Svcs-Brdnd Imp	1,000.00	-	-	-	1,000.00	-
81110	5230	Plan Adm Telephone	400.00	96.00	-	-	304.00	24.00
81110	5500	Plan Adm Travel	1,000.00	257.66	-	-	742.34	25.80
81110	5510	Plan Adm Local Mileage	1,000.00	412.44	-	-	587.56	41.20
81110	5810	Plan Adm Dues & Memb	300.00	100.00	-	-	200.00	33.30
81110	6000	Plan Adm Mat & Sup	2,500.00	1,692.16	23.08	-	807.84	67.70
81110		Total 81110 Planning Administration	445,404.00	280,795.66	33,534.35	130,377.58	34,230.76	92.30
81120	1300	Plan Com Part Time Salaries	500.00	150.00	-	-	350.00	30.00
81120	2100	Plan Com FICA	(82.61)	6.10	-	-	(88.71)	(7.40)
81120	2300	Plan Com Health Ins	120.61	324.73	-	-	(204.12)	269.20
81120	3160	Plan Com Board Member Fees	8,000.00	5,100.00	700.00	-	2,900.00	63.80
81120	3600	Plan Com Advertising	4,000.00	715.00	-	-	3,285.00	17.90
81120	5210	Plan Com Postal Svcs	100.00	-	-	-	100.00	-
81120	5500	Plan Com Travel	1,750.00	-	-	-	1,750.00	-
81120	6000	Plan Com Mat & Sup	-	-	-	39.78	(39.78)	100.00
81120		Total 81120 Planning Commission	14,388.00	6,295.83	700.00	39.78	8,052.39	44.00
81130	3160	BryDevAuth Board Member Fees	900.00	50.00	-	-	850.00	5.60
81130		Total 81130 Berryville Dev Authorit	900.00	50.00	-	-	850.00	5.60
81140	5600	Regional Airport Auth Contr	2,500.00	2,500.00	-	-	-	100.00
81140		Total 81140 Regional Airport Author	2,500.00	2,500.00	-	-	-	100.00
81310	5600	Help with Housing Contrib	2,500.00	2,500.00	2,500.00	-	-	100.00
81310		Total 81310 Housing Services	2,500.00	2,500.00	2,500.00	-	-	100.00
81400	1300	BrdZonApp Part Time Salaries	250.00	-	-	-	250.00	-
81400	2100	BrdZonApp FICA	19.00	-	-	-	19.00	-
81400	3000	BrdZonApp Pur Svcs	2,000.00	471.90	-	-	1,528.10	23.60
81400	3160	BrdZonApp Board Member Fees	500.00	225.00	-	-	275.00	45.00
81400	3600	BrdZonApp Advertising	700.00	715.00	-	-	(15.00)	102.10
81400	5210	BrdZonApp Postal Svcs	50.00	-	-	-	50.00	-
81400		Total 81400 Board of Zoning Appeals	3,519.00	1,411.90	-	-	2,107.10	40.10
81510	1300	Econ Dev Part Time Salaries	-	3,900.00	3,900.00	-	(3,900.00)	100.00
81510	3000	Econ Dev Pur Svcs	50,000.00	22,015.00	3,900.00	-	27,985.00	44.00
81510	3320	Econ Dev Maint Svc Contracts	1,000.00	1,050.00	150.00	750.00	(800.00)	180.00
81510	3500	Econ Dev Printing & Binding	500.00	-	-	-	500.00	-
81510	5210	Econ Dev Postal Svcs	50.00	-	-	-	50.00	-
81510	5230	Econ Dev Telephone	550.00	333.54	83.28	176.46	40.00	92.70
81510	5500	Econ Dev Travel	1,000.00	5,099.56	-	-	(4,099.56)	510.00
81510	5510	Econ Dev Local Mileage	-	185.60	-	-	(185.60)	100.00
81510	5800	Econ Dev Miscellaneous Expendi	2,000.00	246.98	-	-	1,753.02	12.30
81510	5810	Econ Dev Dues & Memb	12,000.00	9,000.00	-	-	3,000.00	75.00
81510	6000	Econ Dev Mat & Sup	1,000.00	135.00	-	-	865.00	13.50
81510		Total 81510 Office of Economic Deve	68,100.00	41,965.68	8,033.28	926.46	25,207.86	63.00

Clarke County
YTD Budget Report
February 28, 2020

FUNCTION	OBJ	ACCOUNT DESCRIPTION	REVISED	YTD	MTD	ENC	AVAILABLE	% USED
			BUDGET	EXPENDED	EXPENDED		BUDGET	
81530	5600	Small Bus Dev Ctr Contrib	1,500.00	1,500.00	-	-	-	100.00
81530		Total 81530 Small Business Dev Cent	1,500.00	1,500.00	-	-	-	100.00
81540	5600	Blandy Exp Farm Contrib	3,000.00	-	-	-	3,000.00	-
81540		Total 81540 Blandy Experimental Far	3,000.00	-	-	-	3,000.00	-
81550	5600	B'ville Main St Contribution	2,500.00	-	-	-	2,500.00	-
81550		Total 81550 Berryville Main Street	2,500.00	-	-	-	2,500.00	-
81800	1300	HstPrvCom Part Time Salaries	-	25.00	-	-	(25.00)	100.00
81800	2100	HstPrvCom FICA	-	1.91	-	-	(1.91)	100.00
81800	3000	HstPrvCom Pur Svcs	27,750.00	3,877.50	780.00	-	23,872.50	14.00
81800	3000	HstPrvCom Pur Svcs	-	12,000.00	-	-	(12,000.00)	100.00
81800	3160	HstPrvCom Board Member Fees	1,000.00	425.00	-	-	575.00	42.50
81800	3600	HstPrvCom Advertising	300.00	286.00	-	-	14.00	95.30
81800	5210	HstPrvCom Postal Svcs	50.00	-	-	-	50.00	-
81800	5500	HstPrvCom Travel	50.00	-	-	-	50.00	-
81800		Total 81800 Historic Preservation C	29,150.00	16,615.41	780.00	-	12,534.59	57.00
81910	5600	NSVRC EntityGift	10,776.00	10,775.79	-	-	0.21	100.00
81910		Total 81910 Northern Shen Valley Re	10,776.00	10,775.79	-	-	0.21	100.00
82210	3000	Water Qual Pur Svcs	30,000.00	15,000.00	7,500.00	15,000.00	-	100.00
82210		Total 82210 Water Quality Managemen	30,000.00	15,000.00	7,500.00	15,000.00	-	100.00
82220	5600	Friends of Shenandoah Contr	8,000.00	8,000.00	-	-	-	100.00
82220		Total 82220 Friends of the Shenando	8,000.00	8,000.00	-	-	-	100.00
82230	1300	BrdSepApp Part Time Salaries	200.00	-	-	-	200.00	-
82230	2100	BrdSepApp FICA	15.00	-	-	-	15.00	-
82230	3000	BrdSepApp Pur Svcs	500.00	1,147.50	-	-	(647.50)	229.50
82230	3160	BrdSepApp Board Member Fees	250.00	225.00	-	-	25.00	90.00
82230	3600	BrdSepApp Advertising	500.00	500.50	-	-	(0.50)	100.10
82230	5210	BrdSepApp Postal Svcs	100.00	-	-	-	100.00	-
82230		Total 82230 Board of Septic Appeals	1,565.00	1,873.00	-	-	(308.00)	119.70
82400	5600	Lord Fairfax S&W Contr	5,000.00	-	-	-	5,000.00	-
82400		Total 82400 LF Soil & Water Cons Di	5,000.00	-	-	-	5,000.00	-
82600	1300	Biosolids Part Time Salaries	1,100.00	-	-	-	1,100.00	-
82600	2100	Biosolids FICA	46.00	-	-	-	46.00	-
82600	2700	Biosolids Workers Comp	22.00	106.10	-	-	(84.10)	482.30
82600		Total 82600 Bio-solids Application	1,168.00	106.10	-	-	1,061.90	9.10
83100	3320	Coop Ext Maint Contracts	800.00	345.01	-	154.99	300.00	62.50
83100	3841	Coop Ext VPI Agent	48,861.00	17,437.56	-	-	31,423.44	35.70
83100	5210	Coop Ext Postal Svcs	500.00	106.82	-	-	393.18	21.40
83100	5230	Coop Ext Telephone	200.00	-	-	-	200.00	-
83100	5810	Coop Ext Dues & Memb	150.00	-	-	-	150.00	-
83100	6000	Coop Ext Mat & Sup	1,500.00	58.81	-	-	1,441.19	3.90
83100		Total 83100 Cooperative Extension P	52,011.00	17,948.20	-	154.99	33,907.81	34.80
83400	5600	4-H Center EntityGift	2,300.00	-	-	-	2,300.00	-
83400		Total 83400 4-H Center	2,300.00	-	-	-	2,300.00	-
91600	1000	Reserve Personal	20,000.00	-	-	-	20,000.00	-
91600	3140	Reserve Engineer & Architect	15,000.00	-	-	-	15,000.00	-
91600	3150	Reserve Legal Svcs	20,000.00	-	-	-	20,000.00	-
91600	8000	Reserve Capital Outlay	6,130.00	-	-	-	6,130.00	-
91600		Total 91600 Contingency Reserves	61,130.00	-	-	-	61,130.00	-
92500	5830	Rev Rf Insurance Claim Reimb	-	17,541.30	-	-	(17,541.30)	100.00
92500		Total 92500 Rev Refunds - Insurance	-	17,541.30	-	-	(17,541.30)	100.00
92600	5830	Rev Rf Ambulance Svcs Refunds	-	51.47	-	-	(51.47)	100.00
92600		Total 92600 Rev Refunds - Ambulance	-	51.47	-	-	(51.47)	100.00
92900	5830	Rev Rf Miscellaneous Refunds	-	100.00	-	-	(100.00)	100.00
92900		Total 92900 Rev Refunds - Other Mis	-	100.00	-	-	(100.00)	100.00
93235	9300	Tsfr to Cons Easement Fund	-	15,000.00	-	-	(15,000.00)	100.00
93235		Total 93235 Tsfr to Cons Easement F	-	15,000.00	-	-	(15,000.00)	100.00
93301	9300	Tsfr to Gen Capital Project Fd	876,697.00	-	-	-	876,697.00	-
93301		Total 93301 Tsfr to Gen Capital Pro	876,697.00	-	-	-	876,697.00	-
93302	9300	Tsfr to School Construction Fd	977,387.00	-	-	-	977,387.00	-
93302		Total 93302 Tsfr to School Construc	977,387.00	-	-	-	977,387.00	-
		Grand Total	13,398,517.00	7,148,983.38	763,009.65	2,134,040.88	4,115,492.74	69.30

Joint Administrative Services Board
February 24, 2020 Regular Meeting 10:00 am

At a regular meeting of the Joint Administrative Services Board held on Wednesday, February 24, 2020, at 10:00 am in the Meeting Room AB, Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

Members Present: Chuck Bishop, Chris Boies, Chip Schutte, David Weiss

Members Absent: Sharon Keeler

Staff Present: Lora B. Walburn

Others Present: Doug Lawrence

1. Call to Order - Determination of Quorum

Tom Judge distributed a revised packet with one additional page.

At 10:01 am, David Weiss called the meeting to order.

2. Adoption of Agenda

No formal action taken to adopt the agenda. The agenda was not modified and followed as presented.

3. Approval of Minutes

Chip Schutte, seconded by Chuck Bishop, moved to approve the minutes for January 27, 2020, as presented. The motion carried by the following vote:

Chuck Bishop	- Aye
Chris Boies	- Aye
Sharon Keeler	- Absent
Chip Schutte	- Aye
David Weiss	- Aye

Chris Boies, seconded by Chip Schutte, moved to approve the minutes for February 12, 2020, as presented. The motion carried by the following vote:

Chuck Bishop	- Aye
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Chris Boies	-	Aye
Sharon Keeler	-	Absent
Chip Schutte	-	Aye
David Weiss	-	Aye

4. FY2021 Health Insurance Renewal

Health insurance plans

Tom Judge comments:

- No change in rate for FY2021.
- School Board discussed at length and recommended that Chuck Bishop not bring any changes to the JAS Board for fiscal year FY2021.
- He is uncertain whether this is a good time or not to eliminate the KA250 plan.
- Eliminating one plan would reduce the overall premium.
- Can chose up to three insurance plan options.
- KA250 plan has 74 participants across general government and schools.
- Either one of the public bodies, School Board or Board of Supervisors, can object to the actions of the Joint Administrative Services Board.
- If the County provides a higher percentage of the family premium, it would be compensating employees with families quite a bit more than employees without families.
- Applicants may gravitate toward the locality that pays the highest percentage of family coverage.

Chuck Bishop comments:

- Chuck Bishop was considering changing the KA250 to KA1000.
- Several School Board members supported removing the TLC High Deductible.
- School participants by plan:
 - TLC High Deductible: 27
 - KA250: 53 [46 full time; 7 part time]
 - KA500: 181
- Assumed in presentation material presented to the School Board that the contribution by the School system would be the same, with real savings to the employees. Employee single subscriber premium would be approximately \$25 per month.
- Highest participation is by single subscribers.
- He cannot vote for a change at this time since the School Board directed him to conduct survey instruments with employees.

- The Schools reviewed Frederick County's rates:
 - Individual subscriber plan is very close, with the employee paying a higher percentage as a single subscriber.
 - Difference is in the family plan. Frederick pays about \$200 more toward the premium than Clarke.

Chris Boies comments:

- Two recent applicants turned down positions with Clarke because of the high insurance premium. Chuck Bishop indicated that the Schools have had the same issues.
- Believes too far along this year; but, once all have adopted the budgets, he will seek rate sheets from surrounding localities for a quick comparison.
- This is something to study over the next year.

Chip Schutte comments:

- If changes were made, it would not solve the problem for new hires.
- Schools are also running into competitive head winds in the employment marketplace.

By consensus, the Board opted not to make any changes to the insurance plan.

Health insurance rates for FY2021:

Highlights of discussion include:

- FY2021 product enhancements:
 - \$0 copay on LiveHealth Online visits (except HDHP plan)
 - Unlimited age on Autism benefits
 - Intensive in-home coverage
 - Sydney App was rolled out in Sept 2019
- Chris Boies asked how insurance premiums coincided with employee raises.
 - Tom Judge responded that they are not looked at as a whole and are independent on different time lines.
 - With health insurance, there is not a lot of room. It is very disruptive when the County makes changes to the health insurance.
 - Chip Schutte opined that it could be looked as an alternative.
 - Chuck Bishop put forth that in the past he has looked at the net effect of on an employee's pay check of a raise with an increase in health insurance.
 - Chris Boies asked if the County had ever considered increasing the employer contribution to the health insurance to lower the employee rate. Tom Judge responded that the County has not considered this option.

- Tom Judge added that insurance is the constant, and the raise is the variable. Over a long period of time, the total compensation shifts more to health insurance than salary.
- Chuck Bishop remarked that the Schools' see health insurance as a cost of doing business.
- Tom Judge, in response to a question from Chuck Bishop, responded that The Local Choice requires a minimum level of contribution from the employer; and, Clarke County has tried to remain coverage neutral regardless of the plan or coverage options.
- David Weiss opined that Clarke's system had been in place for a long time.
- Chris Boies put forward that he was curious and needed to do more research.
- Chuck Bishop added that the Schools have 66% of employee participate in the insurance plan, leaving 34% asking what they get.

Chuck Bishop, seconded by Chip Schuttee, moved to adopt the rate sheet for FY2021 as presented. The motion carried by the following vote:

Chuck Bishop	- Aye
Chris Boies	- Aye
Sharon Keeler	- Absent
Chip Schutte	- Aye
David Weiss	- Aye

FY 21 Monthly Health Benefit Rates			Effective 5/16/2020		FY 21	
Source: Joint Administrative Services						
A. Plan Rates	Cost	Employer	Employee	Employer FY 21 Share*	Employer FY 20 Share*	Employer Annual
	Rounding difference +/- to year to year in KA250					
KA 250 Plan Option						
<u>Regular Full Time</u>						
Single	810.00	663.38	146.62	82%	82%	7,961
Dual	1,499.00	724.00	775.00	48%	48%	8,688
Family	2,187.00	1,056.33	1,130.67	48%	48%	12,676
<u>Transportation, Food Service & Other</u>						
Single	810.00	559.74	250.26	69%	69%	6,717
Dual	1,499.00	810.90	688.10	41%	41%	7,331
Family	2,187.00	891.31	1,295.69	41%	41%	10,696
KA 500 Plan Option						
<u>Regular Full Time</u>						
Single	722.00	663.38	58.62	92%	92%	7,961
Dual	1,336.00	724.00	612.00	54%	54%	8,688
Family	1,949.00	1,056.33	892.67	54%	54%	12,676
<u>Transportation, Food Service & Other</u>						
Single	722.00	559.74	162.26	78%	78%	6,717
Dual	1,336.00	810.90	725.10	46%	46%	7,331
Family	1,949.00	891.31	1,057.69	46%	46%	10,696
TLC High Deductible						
<u>Regular Full Time</u>						
Single	592.00	592.00	.00	100%	100%	7,104
Dual	1,095.00	872.99	422.01	61%	61%	8,076
Family	1,598.00	980.74	617.26	61%	61%	11,769
<u>Transportation, Food Service & Other</u>						
Single	592.00	499.52	92.48	84%	84%	5,894
Dual	1,095.00	567.85	527.15	52%	52%	6,814
Family	1,598.00	627.53	770.47	52%	52%	9,030
B. Account Contributions						
<u>Regular Full Time</u>						
TLC Health Savings Account Contribution (single)		71.38				657
TLC Health Savings Account Contribution (dual)		51.02				612
TLC Health Savings Account Contribution (family)		75.69				907
<u>Transportation, Food Service & Other</u>						
TLC Health Savings Account Contribution (single)		60.23				723
TLC Health Savings Account Contribution (dual)		43.05				517
TLC Health Savings Account Contribution (family)		63.78				765
C. Total Employer Cost Per Group Health Member						
<u>Regular Full Time</u>						
Single Health		663.38				
Dual Health		724.00				
Family Health		1,056.33				
<u>TLC High Deductible Single Health & "HSA"</u>						
		663.38				
<u>TLC High Deductible Dual Health & "HSA"</u>						
		724.00				
<u>TLC High Deductible Family Health & "HSA"</u>						
		1,056.33				
<u>Transportation & Food Service</u>						
Single Health		559.74				
Dual Health		810.90				
Family Health		891.31				
<u>TLC Single Health & "HSA"</u>						
		559.74				
<u>TLC Dual Health & "HSA"</u>						
		810.90			Overall Change	
<u>TLC Family Health & "HSA"</u>						
		891.31			0.00%	

Note: Where two employees are married, and they together opt for either a dual or family option, the employer will pay two times the single employer contribution for the plan option selected.

METHOD:
 Force TLC High Deductible employee single contribution to zero.
 Force 500 rates to percentage contributions from prior year.
 Force 250 employer contribution to same as 500 contribution.
 Force "HSA" contribution so total employer equal across plans.

5. Purchasing Card Limits

Highlights of review include:

- Doing pilot program with purchasing cards at no cost.
- Bank / credit card company is recommending increasing the overall community credit limit from \$107,500 to \$400,000.
- System has three levels of control: transaction, card, and system-wide limit.
- If keep the same card limits, the County would, effectively, cap at \$107,000.
- The card company claims that if the County gets the larger limit it will not have to reapply for an account.
- Rebates are given but the card company gets a fee from the vendor.
- Not in the County's best interest to do much more on the credit cards than it currently does.
- Tom Judge stated that he was not recommending increasing to \$400,000 and could lower the amount.
- Chuck Bishop stated that he was not interested in raising the credit limit any higher.
- Chip Schutte commented that he must plead ignorance on needs; however, the \$400,000 limit seemed to be far more than the county needed.
- Tom Judge asked the Board for its thoughts on setting a \$200,000 limit.
 - Chris Boies stated that \$200,000 was the amount he would suggest noting emergency operations.
 - Tom Judge added that he is hoping to add Social Services to the purchasing card program.
 - Chris Boies reiterated that the \$200,000 would not be designated to one card or one user, and card limits would remain the same. Tom Judge affirmed that card limits would remain unchanged.
 - Tom Judge noted that card limits could be changed on the fly, whereas the overall credit limit requires application.
 - David Weiss expressed support for the \$200,000 limit.

Chip Schutte, seconded by Chuck Bishop, moved to set the overall County limit for the purchasing card program to \$200,000; and further, to stipulate that the limit set forth in this document the Board was approving as well.

BB&T Credit Cards

Account Number	Name	Department	Phone Number	Status	Credit Limit
404601*****4446	GENERAL ACCT 1	School Administration	5409556102	Open	\$ 10,000.00
404601*****7089	CCHS GENERAL ACCOUNT	Clarke County High School	5409556130	Open	\$ 5,000.00
404601*****7283	GENERAL ACCT 2	School Administration	5409556102	Open	\$ 10,000.00
Schools Total					\$ 25,000.00
404601*****7938	JOEY BRAITHWAITE	Maintenance	5409555118	Open	\$ 5,000.00
404601*****6715	CLARKE CTY PLANNING DEPT	Planning	5409555132	Open	\$ 1,500.00
404601*****5859	JOINT SERVICES	Joint Administrative Services	5409555148	Open	\$ 50,000.00
404601*****9058	TRAVIS SUMPTION	Sheriff	5409555152	Open	\$ 2,500.00
404601*****6991	GENERAL ACCT 2	Sheriff	5409555152	Open	\$ 2,000.00
404601*****6723	LISA COOKE	Parks and Recreation	5409555147	Open	\$ 1,500.00
404601*****2287	GENERAL ACCT 4	Sheriff	5409555152	Open	\$ 1,000.00
404601*****9999	GENERAL ACCOUNT 1	Sheriff	5409555152	Open	\$ 1,000.00
404601*****6632	GENERAL ACCT 3	Sheriff	5409555152	Open	\$ 1,000.00
404601*****5173	ANTHONY ROPER	Sheriff	5409555152	Open	\$ 4,000.00
404601*****9096	BRIAN LICHTY	EMS	5409555113	Open	\$ 4,000.00
404601*****8428	BARBARA B. BOSSERMAN	Registrar	5409556373	Open	\$ 1,500.00
404601*****0375	CHRIS BOIES	County Administration	5409555186	Open	\$ 7,500.00
Government Total					\$ 82,500.00
Schools and Government Total					\$ 107,500.00

Bank of Clarke Credit Cards

Account Number	Name	Department	Phone Number	Status	Credit Limit
****3205	CC Dept of Soc Svcs	Social Services	5409553700	Open	\$ 8,000.00
****7539	CC Dept of Soc Svcs	Social Services	5409553700	Open	\$ 8,000.00
Social Services Total					\$ 16,000.00

The motion carried by the following vote:

Chuck Bishop	- Aye
Chris Boies	- Aye
Sharon Keeler	- Absent
Chip Schutte	- Aye
David Weiss	- Aye

6. Closed Session Pursuant to §2.2-3711-A1 Specific Employees or appointees of the Board

At 10:30 am, Chip Schutte, seconded by Chuck Bishop, moved that the Joint Administrative Services Board enter Closed Session pursuant to §2.2-3711-A1 for the purpose of discussing personnel matters related to performance. The motion carried by the following vote:

Chuck Bishop	- Aye
Chris Boies	- Aye
Sharon Keeler	- Absent
Chip Schutte	- Aye
David Weiss	- Aye

At 10:55 am, the members of the Joint Administrative Services Board, being assembled within the designated meeting place, with open doors, and in the presence of members of

the public and/or the media desiring to attend, Chip Schutte, seconded by Chris Boies, moved to reconvene in open session. The motion carried as follows:

Chuck Bishop	-	Aye
Chris Boies	-	Aye
Sharon Keeler	-	Absent
Chip Schutte	-	Aye
David Weiss	-	Aye

Chip Schutte, seconded by Chris Boies, further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Joint Administrative Services Board has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Joint Administrative Services Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Joint Administrative Services Board hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Joint Administrative Services Board. The motion was approved by the following roll-call vote:

Chuck Bishop	-	Aye
Chris Boies	-	Aye
Sharon Keeler	-	Absent
Chip Schutte	-	Aye
David Weiss	-	Aye

Following Closed Session, Chuck Bishop, seconded by Chip Schutte, moved to accept the resignation of Tom Judge as Director of JAS effective June 30, 2020. The motion carried by the following vote:

Chuck Bishop	-	Aye
Chris Boies	-	Aye
Sharon Keeler	-	Absent
Chip Schutte	-	Aye
David Weiss	-	Aye

Chuck Bishop, second by Chip Schutte, moved to appoint Brenda Bennett as the Director of Joint Administrative Services effective July 1, 2020. The motion carried by the following vote:

Chuck Bishop	- Aye
Chris Boies	- Aye
Sharon Keeler	- Absent
Chip Schutte	- Aye
David Weiss	- Aye

David Weiss noted that the vote by the Joint Administrative Services Board would allow for a smooth transition as Brenda would be able to shadow Tom until his departure in June. He thanked Tom for a long career and for his dedicated service to Clarke County, and he wished him well in his future endeavors.

7. Next Meeting

March 23, 2020

8. Adjournment

At 11:00 am, David Weiss adjourned the meeting.

Minutes Recorded and Transcribed by Lora B. Walburn with Chris Boies

Clarke County Board of Supervisors

Government Projects Update

Clarke County Board of Supervisors

Miscellaneous Items

[As identified after agenda publication and if necessary.]

Board of Supervisors
Summary of Required Actions Status Report

<i>Meeting/Letter Date</i>	<i>Item</i>	<i>Description</i>	<i>Responsibility</i>	<i>Status</i>	<i>Date Complete</i>
12/17/2019	2320	Process Code of Clarke County for CC-2019-02.	Brianna R. Taylor, Lora B. Walburn	01-30-2020 On hold, extended leave	
12/17/2019	2321	Provide Code of Clarke Notice of update	Brianna R. Taylor	01-30-2020 On hold, extended leave	
2/18/2020	2335	Execute Resolution 2020-03R	David S. Weiss	Complete	2/18/2020
2/18/2020	2336	Process Resolution 2020-03R	Lora B. Walburn	Complete	2/18/2020
2/18/2020	2337	Execute notice of appointment.	David S. Weiss	Complete	2/18/2020
2/18/2020	2338	Process appointments and update database.	Lora B. Walburn	Complete	2/20/2020
2/18/2020	2339	Provide condolences to Maynard family.	Chris Boies	Holding for direction	2/24/2020
2/18/2020	2340	Set up meetings with EDAC and IDA.to review position description and discuss hiring process	Chris Boies	Complete	2/24/2020

Upon completion, please provide status update to Brianna R. Taylor for database entry.
March 17, 2020, Clarke County Board of Supervisors Regular Meeting Packet

Clarke County Board of Supervisors

Board Member Committee Status Reports

Terri T. Catlett

- Board of Supervisors Finance Committee, BoS - Appointed Member
- Career and Technical Education Advisory Committee BoS - Appointed Member
- Clarke County Historic Preservation Commission BoS - Liaison
- Clarke County Humane Foundation BoS - Liaison
- Clarke County School Board BoS - Liaison
- Community Policy and Management Team BoS - Appointed Member
- Conservation Easement Authority BoS - Appointed Member
- Parks & Recreation Advisory Board BoS - Liaison
- Strategic Planning Committee BoS - Appointed Member
- Towns and Villages: Millwood BoS - Liaison
- Towns and Villages: Pine Grove BoS - Liaison

Mary L.C. Daniel

- Board of Septic & Well Appeals BoS - Appointed Member
- Broadband Implementation Committee BoS - Appointed Member
- Clarke County Library Advisory Council BoS - Liaison
- Clarke County Planning Commission BoS - Appointed Member
- Clarke County Sheriff's Office BoS - Liaison
- Josephine School Community Museum Board BoS - Liaison
- Legislative Liaison and High Growth Coalition BoS - Liaison
- Northwestern Regional Juvenile Detention Center Commission BoS - Liaison

Doug M. Lawrence

- Berryville/Clarke County Joint Committee for Economic Development and Tourism
- Board of Social Services BoS - Appointed Member
- Clarke County Planning Commission BoS - Alternate
- Clarke County School Board BoS - Alternate

- Northwest Regional Adult Drug Treatment Court Advisory Committee BoS - Appointed Member
- Northwestern Regional Jail Authority BOS - Liaison

Beverly B. McKay

- Agricultural & Forestal District Advisory Committee BoS - Appointed Member
- BCCGC Joint Building Committee BoS - Appointed Member
- Board of Supervisors Personnel Committee BoS - Appointed Member
- Broadband Implementation Committee BoS - Appointed Member
- Building and Grounds BoS - Appointed Member
- Clarke County Sanitary Authority BoS - Liaison
- Economic Development Advisory Committee BoS - Appointed Member
- Housing and Community Services Board BoS - Appointed Member
- Joint Administrative Services Board BoS - Alternate
- Northern Shenandoah Valley Regional Commission BoS - Appointed Member
- Towns and Villages: Berryville BoS - Liaison
- Towns and Villages: Boyce BoS - Liaison
- Towns and Villages: White Post BoS - Liaison

David S. Weiss

- Berryville/Clarke County Joint Committee for Economic Development and Tourism
- Board of Supervisors Finance Committee BoS - Appointed Member
- Board of Supervisors Personnel Committee BoS - Appointed Member
- Emergency Services BoS - Chair
- Fire & EMS Commission BoS - Representative
- Industrial Development Authority of the Clarke County BoS - Liaison
- Joint Administrative Services Board BoS - Appointed Member
- Towns and Villages: Pine Grove BoS - Liaison

Clarke County Board of Supervisors

Closed Session Pursuant to 2.2-3711 A1 Specific employees or appointees of the Board:

To convene a closed session, a member of the Board of Supervisors should:

"Move to convene a closed session pursuant to Section 2.2-3711 A1, of the Code of Virginia, as amended, to discuss specific employees or appointees of the Board."

To reconvene in public session after a closed session, the Board of Supervisors should readmit the public, and only then, a member of the Board should:

"Move to reconvene in open session." With the vote taken immediately thereafter.

Next, a member of the Board should move to certify. A roll-call vote is required. Any member of the Board who believes that there was a departure from the requirements of the certifications in the above motion shall so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place. That statement shall be recorded in the minutes of the Board.

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.

Clarke County Board of Supervisors

Adjournment

Clarke County Board of Supervisors

Reports:

- Building Department
- Commissioner of the Revenue
- Economic Development:
 - o Berryville / Clarke County Joint [MOU] Committee on Economic Development and Tourism February 12, 2020, Minutes
- Fire & EMS Closing Balance Summary
- Zoning and Subdivision Ordinance Update Project Progress Report

Building Department - Clarke County
 New Single Family Dwellings 2020

	Battletown	Berryville	Boyce	Chapel	Greenway	Longmarsh	TOTAL	COMMENTS
January			2	2	1		5	
February	1		3	1			5	
March								
April								
May								
June								
July								
August								
September								
October								
November								
December								
TOTAL	1		5	3	1		10	

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Clarke County
INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 02/01/20 to 02/29/20

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Final Closing Electr	02/03/20	BT	P	NRSF	BVL		726 EAST MAIN ST	CAPITAL BUILDERS LLC	13347	A
Final Closing Mechan	02/03/20	BT	P	NRSF	BVL		726 EAST MAIN ST	CAPITAL BUILDERS LLC	13348	A
Final Closing Plumbi	02/03/20	BT	P	NRSF	BVL		726 EAST MAIN ST	CAPITAL BUILDERS LLC	13349	A
Final Closing Buildi	02/03/20	BT	P	NRSF	BVL		726 EAST MAIN ST	CAPITAL BUILDERS LLC	13350	A
Water Line	02/03/20	BT	P	NRSF	BYC	BYC	311 LIMESTONE CT	RICHMOND AMERICAN HOMES	13382	A
Erosion & Sediment C	02/04/20	BT	P	NRSF			51 ASPEN LN	RUMEL INC	13171	A
Erosion & Sediment C	02/04/20	BT	P	NRSF	BVL	BLTN	54 CANNON BALL RD	COX TYLER J	13172	A
Final Closing Buildi	02/04/20	BT	P	Rmdl Res	BVL	BLTN	6259 HARRY BYRD HWY	SARAH KATHERINE BRENNAN	13142	A
Erosion & Sediment C	02/04/20	BT	P	NRSF	PRS	CHPL	21826 BLUE RIDGE MTN RD	SEYRLEHNER, GEORG	13170	A
Erosion & Sediment C	02/04/20	BT	P	NRSF	BYC	CHPL	620 TILTHAMMER MILL RD	NISWANDER RICHARD S	13169	A
Slab Porch/Deck	02/04/20	BT	P	NRSF	BYC	CHPL	620 TILTHAMMER MILL RD	NISWANDER RICHARD S	13138	A
Gas Line Pressure Te	02/04/20	BT	P	Gas Per-R	PRS	CHPL	20751 BLUE RIDGE MTN RD	SMALLIGAN PAUL T & MARY	13058	A
Gas Tank	02/04/20	BT	P	Gas Per-R	PRS	CHPL	20751 BLUE RIDGE MTN RD	SMALLIGAN PAUL T & MARY	13070	A
Final Closing Mechan	02/04/20	BT	P	MechPer-R	WHPT	GNWY	99 FOX LN	FULLERTON JOHN S & PHYL	12945	A
Electrical Rough In	02/04/20	BT	P	Rmdl Res	BVL	BLTN	169 WHISPERING KNOLLS LN	LYNN THOMAS W JR & KIMB	13145	A
Electric Service	02/04/20	BT	P	ELEC RES	BLMT	BLTN	346 DOGWOOD LN	WINE EARL M JR & SHARON	13144	A
Final Closing Gas	02/04/20	BT	P	Rmdl Res	BVL	BLTN	6259 HARRY BYRD HWY	SARAH KATHERINE BRENNAN	13140	A
Insulation	02/05/20	BT	F	NRSF	BVL		305 FIRST ST	HURTADO PEDRO	13173	A
Footings	02/05/20	BT	P	Rmdl Comm	BVL	BVL	612 EAST MAIN ST	VALLEY VENTURES I	13007	A
Erosion & Sediment C	02/06/20	BT	P	NRSF			1463 SENSENY RD	BRAITHWAITE JORDAN D	13188	A
Gas Rough In	02/06/20	BT	P	NRSF			1463 SENSENY RD	BRAITHWAITE JORDAN D	13189	A
Erosion & Sediment C	02/06/20	BT	F	NRSF	BVL		1856 BRIGGS RD	CLINE ROGER M & ANNE C	13187	A
Erosion & Sediment C	02/06/20	BT	F	NRSF			2708 MILLWOOD RD	BALLENGER WILLIAM & AMY	13186	A
Erosion & Sediment C	02/06/20	BT	P	Land Dis		LNGM	525 TRIPLE J RD	MCCLELLAN DWAYNE J & VI	13185	A
Insulation	02/06/20	BT	P	NRSF	BVL		305 FIRST ST	HURTADO PEDRO	13178	A
Framing	02/06/20	BT	P	Rmdl Res	BVL	BVL	770 MCGUIRE CIR	HARRISON DONNA KAY & CH	13161	A
Electrical Rough In	02/06/20	BT	P	Rmdl Res	BVL	BVL	770 MCGUIRE CIR	HARRISON DONNA KAY & CH	13168	A
Final Closing Mechan	02/06/20	BT	P	MechPer-R	BVL	CHPL	1465 BRIGGS RD	GRYPHONS LAIR LLC	12935	A
Insulation	02/06/20	BT	P	NRSF		LNGM	1463 SENSENY RD	BRAITHWAITE JORDAN D	12452	A
Framing	02/06/20	BT	P	Deck/Porch	BYC	GNWY	24 TANNERY LN	LEE EDWARD A & MONICA V	11896	A
Erosion & Sediment C	02/07/20	BT	F	NRSF			133 DEER HAVEN LN	LICKING VALLEY CONSTRUCT	13195	A
Erosion & Sediment C	02/07/20	BT	F	NRSF	BVL		138 KAVE LN	DAVIS SAMUEL LEWIS	13197	A
Erosion & Sediment C	02/07/20	BT	F	NRSF	BLMT		170 DEER HAVEN LN	LICKING VALLEY CONSTRUCT	13194	A
Erosion & Sediment C	02/07/20	BT	F	NRSF	BLMT		320 PINE GROVE RD	JIM NICHOLS CONSTRUCTIO	13196	A
Electric Service	02/07/20	BT	P	Solar	WHPT	GNWY	474 STONE BRIDGE RD	CONOVER CATHERINE M WAR	12083	A
Insulation	02/07/20	BT	P	Garage	BVL	LNGM	3271 OLD CHARLES TOWN RD	NICHOLS DAVID	9396	A
Plumbing Rough In	02/07/20	BT	P	Garage	BVL	LNGM	3271 OLD CHARLES TOWN RD	NICHOLS DAVID	13154	A
Framing	02/07/20	BT	P	Garage	BVL	LNGM	3271 OLD CHARLES TOWN RD	NICHOLS DAVID	13155	A
Final Closing Mechan	02/07/20	BT	P	MechPer-R	WHPT	GNWY	281 VISTA LN	SCHMICK LEON H JR & BLA	13122	A
Final Closing Electr	02/07/20	BT	P	Solar	WHPT	GNWY	474 STONE BRIDGE RD	CONOVER CATHERINE M WAR	12084	A
Final Closing Buildi	02/07/20	BT	P	Solar	WHPT	GNWY	474 STONE BRIDGE RD	CONOVER CATHERINE M WAR	12085	A
Erosion & Sediment C	02/10/20	BT	P	NRSF	BYC		189 JUNIPER LN	WATTS BUILDERS & HOME I	13209	A
Erosion & Sediment C	02/10/20	BT	F	NRSF	BLMT		320 PINE GROVE RD	JIM NICHOLS CONSTRUCTIO	13206	A
Erosion & Sediment C	02/10/20	BT	F	NRSF			51 ASPEN LN	RUMEL INC	13205	A
Erosion & Sediment C	02/10/20	BT	F	NRSF	BVL	BLTN	134 CANNON BALL RD	ROSENTHAL CRAIG & TERRI	13207	A
Sewer Line	02/10/20	BT	P	NRSF	BYC	BYC	121 GRAND OAKS DR	RICHMOND AMERICAN HOMES	13199	A
Water Line	02/10/20	BT	P	NRSF	BYC	BYC	121 GRAND OAKS DR	RICHMOND AMERICAN HOMES	13200	A
Erosion & Sediment C	02/10/20	BT	P	NRSF	BYC	BYC	345 UPTON CT	RICHMOND AMERICAN HOMES	13208	A
Erosion & Sediment C	02/10/20	BT	P	NRSF	BYC	CHPL	620 TILTHAMMER MILL RD	NISWANDER RICHARD S	13210	A
Footings	02/10/20	BT	P	R Found	BVL	BVL	200 ACADEMY ST	BROY VICKI	13191	A
Electric Service	02/10/20	BT	P	Solar	BLMT	CHPL	2365 RIVER RD	GLOVER ROBERT P TRUSTEE	12180	A
Final Closing Electr	02/10/20	BT	P	Solar	BLMT	CHPL	2365 RIVER RD	GLOVER ROBERT P TRUSTEE	12181	A

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Clarke County
INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 02/01/20 to 02/29/20

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Final Closing Buildi	02/10/20	BT	P	Solar	BLMT	CHPL	2365 RIVER RD	GLOVER ROBERT P TRUSTEE	12182	A
Insulation	02/10/20	BT	P	NRSF	BYC	BYC	120 GRAND OAKS DR	RICHMOND AMERICAN HOMES	12670	A
Framing	02/10/20	BT	P	NRSF	BYC	BYC	120 GRAND OAKS DR	RICHMOND AMERICAN HOMES	13193	A
Erosion & Sediment C	02/11/20	BT	F	NRSF			133 DEER HAVEN LN	LICKING VALLEY CONSTRUC	13219	A
Erosion & Sediment C	02/11/20	BT	F	NRSF	BVL		138 KAVE LN	DAVIS SAMUEL LEWIS	13223	A
Erosion & Sediment C	02/11/20	BT	F	NRSF	BLMT		170 DEER HAVEN LN	LICKING VALLEY CONSTRUC	13220	A
Erosion & Sediment C	02/11/20	BT	F	NRSF			2708 MILLWOOD RD	BALLENGER WILLIAM & AMY	13222	A
Erosion & Sediment C	02/11/20	BT	F	NRSF	BVL	BLTN	280 GLEN OWEN LN	TRUMP BRIAN	13218	A
Erosion & Sediment C	02/11/20	BT	P	NRSF	PRS	CHPL	21826 BLUE RIDGE MTN RD	SEYRLEHNER, GEORG	13221	A
Slab Porch/Deck	02/11/20	BT	P	NRSF	BVL	BLTN	280 GLEN OWEN LN	TRUMP BRIAN	13201	A
Gas Line Pressure Te	02/12/20	BT	P	NRSF	BVL	BLTN	1362 SHEPHERDS MILL RD	GROSHIRE WHITE LLC	13214	A
Slab	02/12/20	BT	P	R Found	BVL	BLTN	148 ANNA LN	BOWERS GEORGE ALLEN JR	13093	A
Erosion & Sediment C	02/13/20	BT	P	NRSF	CLK		126 DEER WOOD LN	MCCLUNG DAVID L & SHARO	13244	A
Erosion & Sediment C	02/13/20	BT	F	NRSF			2708 MILLWOOD RD	BALLENGER WILLIAM & AMY	13242	A
Erosion & Sediment C	02/13/20	BT	P	Garage	WHPT	GNWY	140 WHITE POST RD	LEGGE BRIAN K	13245	A
Erosion & Sediment C	02/13/20	BT	F	Land Dis			525 TRIPLE J RD	MCCLELLAN DWAYNE J & VI	13243	A
Plumbing Groundworks	02/13/20	BT	P	Rmdl Res	BYC	BYC	200 NORTH GREENWAY AVE	HUNTINGDON GATE HOUSE L	13233	A
Electric Service	02/13/20	BT	F	Solar	FRYL	GNWY	633 SHENANDOAH RIVER LN	HOWELLS CHRISTOPHER P &	12741	A
Final Closing Electr	02/13/20	BT	F	Solar	FRYL	GNWY	633 SHENANDOAH RIVER LN	HOWELLS CHRISTOPHER P &	12742	A
Final Closing Buildi	02/13/20	BT	F	Solar	FRYL	GNWY	633 SHENANDOAH RIVER LN	HOWELLS CHRISTOPHER P &	12743	A
Electrical Rough In	02/13/20	BT	P	ELEC RES	BVL	LNGM	1879 ALLEN RD	DCG HOLDINGS II LLC	13211	A
Electric Service	02/13/20	BT	P	ELEC RES	BVL	LNGM	1879 ALLEN RD	DCG HOLDINGS II LLC	13212	A
Gas Line Pressure Te	02/14/20	BT	F	Rmdl Comm	BVL	BVL	3 CATTLEMANS LN	1881 LLC	13241	A
Plumbing Rough In	02/14/20	BT	P	Plum.Per-C	BVL	BVL	11 SOUTH CHURCH ST	DUNNING FAMILY LIMITED	13246	A
Final Closing Plumbi	02/14/20	BT	P	Plum.Per-C	BVL	BVL	11 SOUTH CHURCH ST	DUNNING FAMILY LIMITED	13247	A
Gas Line Pressure Te	02/14/20	BT	F	NRSF	CLK		126 DEER WOOD LN	MCCLUNG DAVID L & SHARO	13253	A
Final Closing Electr	02/14/20	BT	P	NRSF	BVL	BLTN	54 CANNON BALL RD	COX TYLER J	10036	A
Final Closing Plumbi	02/14/20	BT	P	NRSF	BVL	BLTN	54 CANNON BALL RD	COX TYLER J	10039	A
Final Closing Mechan	02/14/20	BT	P	NRSF	BVL	BLTN	54 CANNON BALL RD	COX TYLER J	10041	A
Final Closing Buildi	02/14/20	BT	P	NRSF	BVL	BLTN	54 CANNON BALL RD	COX TYLER J	10042	A
Gas Tank	02/14/20	BT	P	NRSF			133 DEER HAVEN LN	LICKING VALLEY CONSTRUC	13216	A
Gas Line Pressure Te	02/14/20	BT	P	NRSF			133 DEER HAVEN LN	LICKING VALLEY CONSTRUC	13217	A
Final Closing Electr	02/14/20	BT	P	NRSF	BVL	BVL	1 BATTLETOWN DR	CRAIG JAMES & PAMELA	11110	A
Final Closing Plumbi	02/14/20	BT	P	NRSF	BVL	BVL	1 BATTLETOWN DR	CRAIG JAMES & PAMELA	11113	A
Final Closing Mechan	02/14/20	BT	P	NRSF	BVL	BVL	1 BATTLETOWN DR	CRAIG JAMES & PAMELA	11115	A
Final Closing Buildi	02/14/20	BT	P	NRSF	BVL	BVL	1 BATTLETOWN DR	CRAIG JAMES & PAMELA	11116	A
Slab Porch/Deck	02/18/20	BT	P	NRSF			133 DEER HAVEN LN	LICKING VALLEY CONSTRUC	13312	A
Footings	02/18/20	BT	P	Deck/Porch	BVL	BLTN	149 CLARKE LN	LLOYD CONSTANCE F & ROD	13274	A
Erosion & Sediment C	02/18/20	BT	F	Land Dis	WHPT	GNWY	172 BUTLER LN	DENNIS JON R & JILL M	13314	A
Final Closing Mechan	02/18/20	BT	F	MechPer-R	BVL	BVL	405 MADDEN ST	VINSON DAVID F & SUSAN	13229	A
Plumbing Groundworks	02/18/20	BT	P	NRSF	BYC	BYC	121 GRAND OAKS DR	RICHMOND AMERICAN HOMES	12662	A
Footings Porch/Deck	02/18/20	BT	P	NRSF	PRS	CHPL	21826 BLUE RIDGE MTN RD	SEYRLEHNER, GEORG	13262	A
Slab Porch/Deck	02/18/20	BT	P	NRSF	PRS	CHPL	21826 BLUE RIDGE MTN RD	SEYRLEHNER, GEORG	13263	A
Backfill	02/18/20	BT	P	NRSF	BLMT		170 DEER HAVEN LN	LICKING VALLEY CONSTRUC	13266	A
Plumbing Groundworks	02/18/20	BT	P	NRSF	BLMT		170 DEER HAVEN LN	LICKING VALLEY CONSTRUC	13267	A
Water Line Ditch	02/18/20	BT	P	PlumPer-R	BVL	BLTN	6827 LORD FAIRFAX HWY	EWBANK KAREN M	13265	A
Final Closing Electr	02/18/20	BT	F	Rmdl Res	BVL	BLTN	156 HAMPTON LN	THOMPSON KILEY ADAM & E	13235	A
Final Closing Plumbi	02/18/20	BT	P	PlumPer-R	BVL	BLTN	6827 LORD FAIRFAX HWY	EWBANK KAREN M	13249	A
Gas Line Pressure Te	02/18/20	BT	P	Rmdl Comm	BVL	BVL	3 CATTLEMANS LN	1881 LLC	13259	A
Water Line	02/18/20	BT	F	NRSF	BYC		540 KINDERHOOK LN	COPENHAVER PATRICIA B	13261	A
Final Closing Mechan	02/18/20	BT	P	Rmdl Res	BVL	BLTN	156 HAMPTON LN	THOMPSON KILEY ADAM & E	13236	A
Final Closing Plumbi	02/18/20	BT	P	Rmdl Res	BVL	BLTN	156 HAMPTON LN	THOMPSON KILEY ADAM & E	13237	A

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Building Inspections

INSPECTIONS PERFORMED: 02/01/20 to 02/29/20

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Final Closing Buildi	02/18/20	BT	F	Rmdl Res	BVL	BLTN	156 HAMPTON LN	THOMPSON KILEY ADAM & E	13238	A
Erosion & Sediment C	02/19/20	BT	F	NRSF	BVL		138 KAVE LN	DAVIS SAMUEL LEWIS	13338	A
Erosion & Sediment C	02/19/20	BT	P	NRSF	BVL		1856 BRIGGS RD	CLINE ROGER M & ANNE C	13340	A
Erosion & Sediment C	02/19/20	BT	P	NRSF			2708 MILLWOOD RD	BALLENGER WILLIAM & AMY	13339	A
Erosion & Sediment C	02/19/20	BT	F	NRSF	BVL	BLTN	134 CANNON BALL RD	ROSENTHAL CRAIG & TERRI	13341	A
Gas Line Pressure Te	02/19/20	BT	P	NRSF	CLK		126 DEER WOOD LN	MCCLUNG DAVID L & SHARO	13268	A
Backfill	02/19/20	BT	P	NRSF			2708 MILLWOOD RD	BALLENGER WILLIAM & AMY	13280	A
Slab Basement	02/19/20	BT	P	NRSF			2708 MILLWOOD RD	BALLENGER WILLIAM & AMY	13281	A
Final Closing Buildi	02/19/20	BT	P	R Found	BVL	BVL	101 TAYLOR ST	HYMAN KASEY	13279	A
Plumbing Groundworks	02/19/20	BT	P	NRSF	BVL		138 KAVE LN	DAVIS SAMUEL LEWIS	13310	A
Plumbing Groundworks	02/19/20	BT	P	NRSF		GNWY	2708 MILLWOOD RD	BALLENGER WILLIAM & AMY	13101	A
Erosion & Sediment C	02/20/20	BT	F	Land Dis			525 TRIPLE J RD	MCCLELLAN DWAYNE J & VI	13352	A
Erosion & Sediment C	02/20/20	BT	P	NRSF			54 CUNNINGHAM LN	DUVALL PEGGY S	13353	A
Erosion & Sediment C	02/20/20	BT	F	NRSF	BVL	BLTN	280 GLEN OWEN LN	TRUMP BRIAN	13355	A
Erosion & Sediment C	02/20/20	BT	F	NRSF	BYC	CHPL	620 TILTHAMMER MILL RD	NISWANDER RICHARD S	13354	A
Slab Garage/Carport	02/20/20	BT	P	NRSF			133 DEER HAVEN LN	LICKING VALLEY CONSTRU	13342	A
Plumbing Rough In	02/20/20	BT	P	Rmdl Res	BVL	BVL	116 BATTLETOWN DR	LAKE & LAUTEN REAL ESTA	13337	A
Concrete Decking	02/20/20	BT	F	SPIG	CLK	CHPL	1980 TRIPLE J RD	LEMARR RONALD L & SUSAN	11787	A
Footings	02/20/20	BT	P	NRSF	CHPL		54 CUNNINGHAM LN	DUVALL PEGGY S	11722	A
Framing	02/21/20	BT	P	Rmdl Res	BYC		131 CALMES NECK LN	MANGOLAS CHRISTOPHER MA	13356	A
Final Closing Buildi	02/21/20	BT	P	Rmdl Comm	BVL	BVL	612 EAST MAIN ST	VALLEY VENTURES I	13010	A
Footings	02/21/20	BT	P	Accessory	BYC	CHPL	3057 CALMES NECK LN	KING-GILBERT JAKE & JAN	13164	A
Erosion & Sediment C	02/24/20	BT	P	NRSF	BVL		138 KAVE LN	DAVIS SAMUEL LEWIS	13372	A
Erosion & Sediment C	02/24/20	BT	P	NRSF			1463 SENSENY RD	BRAITHWAITE JORDAN D	13371	A
Erosion & Sediment C	02/24/20	BT	F	NRSF		BLMT	320 PINE GROVE RD	JIM NICHOLS CONSTRUCTIO	13373	A
Erosion & Sediment C	02/24/20	BT	F	Land Dis			525 TRIPLE J RD	MCCLELLAN DWAYNE J & VI	13370	A
Electrical Rough In	02/24/20	BT	P	Add Res	BYC	GNWY	239 MOUNT PROSPECT LN	GOODITIS CHRISTOPHER J	13369	A
Plumbing Rough In	02/24/20	BT	F	Add Res	BYC	GNWY	239 MOUNT PROSPECT LN	GOODITIS CHRISTOPHER J	13361	A
Final Closing Electr	02/24/20	BT	F	NRSF	CLK		126 DEER WOOD LN	MCCLUNG DAVID L & SHARO	12427	A
Final Closing Plumbi	02/24/20	BT	P	NRSF	CLK		126 DEER WOOD LN	MCCLUNG DAVID L & SHARO	12430	A
Final Closing Mechan	02/24/20	BT	P	NRSF	CLK		126 DEER WOOD LN	MCCLUNG DAVID L & SHARO	12432	A
Final Closing Buildi	02/24/20	BT	F	NRSF	CLK		126 DEER WOOD LN	MCCLUNG DAVID L & SHARO	12433	A
Final Closing Gas	02/24/20	BT	F	NRSF	CLK		126 DEER WOOD LN	MCCLUNG DAVID L & SHARO	13231	A
Framing	02/24/20	BT	F	Add Res	BYC	GNWY	239 MOUNT PROSPECT LN	GOODITIS CHRISTOPHER J	13359	A
Mechanical Rough In	02/24/20	BT	P	Add Res	BYC	GNWY	239 MOUNT PROSPECT LN	GOODITIS CHRISTOPHER J	13363	A
Plumbing Rough In	02/25/20	BT	P	Add Res	BYC	GNWY	239 MOUNT PROSPECT LN	GOODITIS CHRISTOPHER J	13365	A
Framing	02/25/20	BT	P	Add Res	BYC	GNWY	239 MOUNT PROSPECT LN	GOODITIS CHRISTOPHER J	13374	A
Bonding Pool	02/25/20	BT	P	SPIG	BVL	LNGM	1308 TRAPP HILL RD	DECORMIER BRITT A	13368	A
Slab Basement	02/25/20	BT	P	NRSF	BVL	BLTN	134 CANNON BALL RD	ROSENTHAL CRAIG & TERRI	13366	A
Plumbing Groundworks	02/25/20	BT	P	NRSF	BVL	BLTN	134 CANNON BALL RD	ROSENTHAL CRAIG & TERRI	12109	A
Erosion & Sediment C	02/26/20	BT	F	NRSF		BLMT	320 PINE GROVE RD	JIM NICHOLS CONSTRUCTIO	13405	A
Erosion & Sediment C	02/26/20	BT	P	NRSF			51 ASPEN LN	RUMEL INC	13404	A
Erosion & Sediment C	02/26/20	BT	F	Land Dis			525 TRIPLE J RD	MCCLELLAN DWAYNE J & VI	13403	A
Erosion & Sediment C	02/26/20	BT	P	NRSF	PRS	CHPL	21826 BLUE RIDGE MTN RD	SEYRLEHNER, GEORG	13406	A
Final Closing Mechan	02/26/20	BT	F	MechPer-R	BLMT	BLTN	1639 EBENEZER RD	TEDROW MARY ELLEN & MIC	13252	A
Final Closing Mechan	02/26/20	BT	P	MechPer-R	BVL	BVL	405 MADDEN ST	VINSON DAVID F & SUSAN	13332	A
Final Closing Electr	02/26/20	BT	P	Rmdl Res	BVL	BVL	770 MCGUIRE CIR	HARRISON DONNA KAY & CH	13367	A
Final Closing Mechan	02/26/20	BT	P	MechPer-R	BVL	BVL	420 MADDEN ST	KERR-HOBERT JOSHUA C &	13226	A
Final Closing Buildi	02/26/20	BT	P	Rmdl Res	BVL	BVL	770 MCGUIRE CIR	HARRISON DONNA KAY & CH	13163	A
Final Closing Gas	02/26/20	BT	P	Gas Per-R	BYC	CHPL	9132 LORD FAIRFAX HWY	DUNCAN REAGAN & ROBINSO	12526	A
Erosion & Sediment C	02/27/20	BT	P	NRSF	BVL		138 KAVE LN	DAVIS SAMUEL LEWIS	13441	A
Erosion & Sediment C	02/27/20	BT	P	NRSF			1463 SENSENY RD	BRAITHWAITE JORDAN D	13442	A

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Building Inspections

INSPECTIONS PERFORMED: 02/01/20 to 02/29/20

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T			
Erosion & Sediment C	02/27/20	BT	P	NRSF	BYC		225 NORTH GREENWAY AVE	ALVIN POE JR	13446	A			
Erosion & Sediment C	02/27/20	BT	P	NRSF			2708 MILLWOOD RD	BALLENGER WILLIAM & AMY	13448	A			
Erosion & Sediment C	02/27/20	BT	P	NRSF			54 CUNNINGHAM LN	DUVALL PEGGY S	13447	A			
Erosion & Sediment C	02/27/20	BT	P	NRSF	BYC		540 KINDERHOOK LN	COPENHAVER PATRICIA B	13443	A			
Erosion & Sediment C	02/27/20	BT	F	NRSF	BYC	CHPL	1776 OLD WINCHESTER RD	HILL JIMMY L & ELIZABET	13444	A			
Erosion & Sediment C	02/27/20	BT	F	NRSF	BYC	CHPL	620 TILTHAMMER MILL RD	NISWANDER RICHARD S	13449	A			
Erosion & Sediment C	02/27/20	BT	F	Land Dis	WHPT	GNWY	172 BUTLER LN	DENNIS JON R & JILL M	13445	A			
Final Closing Electr	02/28/20	BT	P	NRSF	CLK		126 DEER WOOD LN	MCCLUNG DAVID L & SHARO	13407	A			
Final Closing Gas	02/28/20	BT	P	NRSF	CLK		126 DEER WOOD LN	MCCLUNG DAVID L & SHARO	13408	A			
Final Closing Buildi	02/28/20	BT	P	NRSF	CLK		126 DEER WOOD LN	MCCLUNG DAVID L & SHARO	13409	A			
Erosion & Sediment C	02/28/20	BT	P	NRSF	BVL	BLTN	280 GLEN OWEN LN	TRUMP BRIAN	13471	A			
Footings	02/28/20	BT	P	Deck/Porch	BYC	CHPL	1007 CALMES NECK LN	HICKORY KNOB LLC	13334	A			
Sewer Line	02/28/20	BT	P	PlumPer-R	BVL		230 WALNUT ST	SEAY JOANNE A	13440	A			
Ditch Electric	02/28/20	BT	P	ELEC RES	PRS	CHPL	190 LAFAYETTE LN	WARCZYLOWA PETER & NANC	13439	A			
INSPECTOR TOTALS:		170	INSPECTIONS		FEES:		.00	PAID TO DATE:		.00	UNPAID:		.00
Final Closing Electr	02/03/20	JR	F	Rmdl Res	BVL	BVL	15 BYRD AVE	STEPHENS SUZANNE M	13133	A			
Final Closing Plumbi	02/03/20	JR	F	Rmdl Res	BVL	BVL	15 BYRD AVE	STEPHENS SUZANNE M	13134	A			
Final Closing Buildi	02/03/20	JR	F	Rmdl Res	BVL	BVL	15 BYRD AVE	STEPHENS SUZANNE M	13136	A			
Electrical Rough In	02/03/20	JR	F	Rmdl Res	WHPT	GNWY	214 WHITE POST RD	POE, ALVIN	13132	A			
Electrical Rough In	02/04/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	13139	A			
Plumbing Rough In	02/04/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	13137	A			
Mechanical Rough In	02/04/20	JR	F	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	13153	A			
Final Closing Electr	02/04/20	JR	P	ELEC RES	BLMT	BLTN	346 DOGWOOD LN	WINE EARL M JR & SHARON	11930	A			
Framing	02/05/20	JR	F	NRSF	BYC	BYC	120 GRAND OAKS DR	RICHMOND AMERICAN HOMES	12669	A			
Electrical Rough In	02/05/20	JR	F	NRSF	BYC	BYC	120 GRAND OAKS DR	RICHMOND AMERICAN HOMES	12671	A			
Electric Service	02/05/20	JR	F	NRSF	BYC	BYC	120 GRAND OAKS DR	RICHMOND AMERICAN HOMES	12672	A			
Plumbing Rough In	02/05/20	JR	F	NRSF	BYC	BYC	120 GRAND OAKS DR	RICHMOND AMERICAN HOMES	12675	A			
Mechanical Rough In	02/05/20	JR	F	NRSF	BYC	BYC	120 GRAND OAKS DR	RICHMOND AMERICAN HOMES	12677	A			
Plumbing Groundworks	02/05/20	JR	P	NRSF	BYC	BYC	311 LIMESTONE CT	RICHMOND AMERICAN HOMES	12906	A			
Electrical Rough In	02/06/20	JR	F	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	13177	A			
Framing	02/06/20	JR	PRT	NRSF	BYC	BYC	120 GRAND OAKS DR	RICHMOND AMERICAN HOMES	13180	A			
Electrical Rough In	02/06/20	JR	P	NRSF	BYC	BYC	120 GRAND OAKS DR	RICHMOND AMERICAN HOMES	13181	A			
Electric Service	02/06/20	JR	P	NRSF	BYC	BYC	120 GRAND OAKS DR	RICHMOND AMERICAN HOMES	13182	A			
Mechanical Rough In	02/06/20	JR	P	NRSF	BYC	BYC	120 GRAND OAKS DR	RICHMOND AMERICAN HOMES	13183	A			
Plumbing Rough In	02/06/20	JR	P	NRSF	BYC	BYC	120 GRAND OAKS DR	RICHMOND AMERICAN HOMES	13184	A			
Final Closing Electr	02/06/20	JR	P	Add Res	BVL	CHPL	443 JANEVILLE RD	WATKINS FRAZER WELSH	13175	A			
Final Closing Buildi	02/06/20	JR	P	Add Res	BVL	CHPL	443 JANEVILLE RD	WATKINS FRAZER WELSH	13176	A			
Mechanical Rough In	02/07/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	13179	A			
Plumbing Rough In	02/10/20	JR	F	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	13192	A			
Electric Service	02/11/20	JR	P	ELEC RES	BVL	BVL	122 SOUTH CHURCH ST	VICKY WALKER	13147	A			
Electrical Rough In	02/11/20	JR	F	Rmdl Res	WHPT	GNWY	214 WHITE POST RD	POE, ALVIN	13230	A			
Plumbing Rough In	02/12/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	13215	A			
Final Closing Buildi	02/14/20	JR	F	NRSF	BLMT		155 HOLLY LN	LEITH ALICIA RIANNE	13232	A			
Concrete Form	02/14/20	JR	P	Rmdl Comm	BVL	BVL	612 EAST MAIN ST	VALLEY VENTURES I	13254	A			
Final Closing Buildi	02/18/20	JR	F	NRSF	BLMT		155 HOLLY LN	LEITH ALICIA RIANNE	13255	A			
Final Closing Buildi	02/18/20	JR	P	NRSF	BLMT		155 HOLLY LN	LEITH ALICIA RIANNE	13273	A			
Meeting with Inspect	02/18/20	JR	P	Rmdl Res	BLMT	BLTN	34 ASHLEY WOODS LN	EVANCHECK GEORGE E & NA	13066	A			
Electrical Rough In	02/19/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	13285	A			
Hydro Test	02/19/20	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	13264	A			
Framing	02/19/20	JR	P	Deck/Porch	BVL	BLTN	149 CLARKE LN	LLOYD CONSTANCE F & ROD	13311	A			

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Building Inspections

INSPECTIONS PERFORMED: 02/01/20 to 02/29/20

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T	
Electrical Rough In	02/20/20	JR	P	Rmdl Res	WHPT	GNWY	315 WHITE POST RD	WESTERVELT JOHN P & CAR	13333	A	
Framing	02/20/20	JR	P	Rmdl Res	WHPT	GNWY	315 WHITE POST RD	WESTERVELT JOHN P & CAR	13150	A	
Mechanical Rough In	02/24/20	JR	P	Nw Commrc1	BVL	BVL	430 MOSBY BLVD	MDC BERRYVILLE LLC	9472	A	
flush supply line	02/24/20	JR	P	Mech Per-C	BVL	BVL	523 JACK ENDERS BLVD	KELLEY & COCHRAN ENTERP	13351	A	
Hydro Test	02/24/20	JR	P	Mech Per-C	BVL	BVL	523 JACK ENDERS BLVD	KELLEY & COCHRAN ENTERP	13383	A	
Electrical Rough In	02/25/20	JR	P	Rmdl Res	BLMT	BLTN	533 CEDAR LN	DUNKLE CHRISTINA N	13380	A	
INSPECTOR TOTALS:		41	INSPECTIONS		FEEES:		.00	PAID TO DATE:	.00	UNPAID:	.00
Footings	02/07/20	RE	P	R Found	BVL	BVL	200 ACADEMY ST	BROY VICKI	13198	A	
INSPECTOR TOTALS:		1	INSPECTIONS		FEEES:		.00	PAID TO DATE:	.00	UNPAID:	.00
DEPARTMENT TOTALS:		212	INSPECTIONS		FEEES:		.00	PAID TO DATE:	.00	UNPAID:	.00
REPORT TOTALS:		212	INSPECTIONS		FEEES:		.00	PAID TO DATE:	.00	UNPAID:	.00

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INSPECTION REPORT

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Building Inspections

INSPECTIONS PERFORMED: 02/01/20 to 02/29/20

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Backfill	2	Bernie Thompson	170	FAIL	61
Bonding Pool	1	Jamie Royston	41	PARTIAL	1
Concrete Decking	1	Ruckman Engineering PLC	1	PASS	150
Concrete Form	1				
Ditch Electric	1				
Electric Service	8				
Electrical Rough In	13				
Erosion & Sediment Control	55				
Final Closing Building	18				
Final Closing Electric	13				
Final Closing Gas	4				
Final Closing Mechanical	12				
Final Closing Plumbing	8				
flush supply line	1				
Footings	7				
Footings Porch/Deck	1				
Framing	11				
Gas Line Pressure Test	7				
Gas Rough In	1				
Gas Tank	2				
Hydro Test	2				
Insulation	5				
Mechanical Rough In	6				
Meeting with Inspector	1				
Plumbing Groundworks	7				
Plumbing Rough In	10				
Sewer Line	2				
Slab	1				
Slab Basement	2				
Slab Garage/Carport	1				
Slab Porch/Deck	4				
Water Line	3				
Water Line Ditch	1				
TOTAL INSPECTIONS:	212				

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INSPECTION REPORT

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ALL

INSPECTIONS PERFORMED: 02/01/20 to 02/29/20

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Backfill	2	Bernie Thompson	170	FAIL	61
Bonding Pool	1	Jamie Royston	41	PARTIAL	1
Concrete Decking	1	Ruckman Engineering PLC	1	PASS	150
Concrete Form	1				
Ditch Electric	1				
Electric Service	8				
Electrical Rough In	13				
Erosion & Sediment Control	55				
Final Closing Building	18				
Final Closing Electric	13				
Final Closing Gas	4				
Final Closing Mechanical	12				
Final Closing Plumbing	8				
flush supply line	1				
Footings	7				
Footings Porch/Deck	1				
Framing	11				
Gas Line Pressure Test	7				
Gas Rough In	1				
Gas Tank	2				
Hydro Test	2				
Insulation	5				
Mechanical Rough In	6				
Meeting with Inspector	1				
Plumbing Groundworks	7				
Plumbing Rough In	10				
Sewer Line	2				
Slab	1				
Slab Basement	2				
Slab Garage/Carport	1				
Slab Porch/Deck	4				
Water Line	3				
Water Line Ditch	1				

TOTAL INSPECTIONS: 212

** END OF REPORT - Generated by Angela Cather **

Project Application Report - Building Dept

For Period: 2/1/2020 to 2/29/2020

Project Type	Project Number	Project Fees
Commercial Foundation	200062	204.00
Commercial Plumbing Permit	200056	61.20
Minor Land Disturbance	200051	50.00
Residential Accessory	200047	123.93
	200049	266.10
Residential Deck/Porch no Roof	200068	201.00
Residential Deck/Porch w/Roof	200061	201.00
	200069	101.00
Residential Electric Permit	200045	45.90
	200052	71.40
	200059	45.90
	200075	66.30
Residential Foundation	200050	102.00
	200055	102.00
Residential Garage	200081	290.80
Residential Gas Permit	200066	40.80
	200078	153.00
Residential Mechanical Permit	200053	40.80
	200054	40.80
	200058	40.80
	200063	81.60
	200073	81.60
Residential New	200064	2057.28
	200065	2243.84
	200067	1880.89
	200072	2146.18
	200074	1264.77
	200079	2220.33
Residential Plumbing Permit	200057	40.80
	200076	40.80
Residential Remodel	200046	185.19
	200048	162.13

Project Application Report - Building Dept

For Period: 2/1/2020 to 2/29/2020

Project Type	Project Number	Project Fees
Residential Remodel	200060	269.44
	200070	172.13
	200077	102.00
	200080	267.15
Solar Array System	200071	268.30
Total		15733.16

Project Application Report - Building Dept

For Period: 2/1/2020 to 2/29/2020

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees <small>Blank = collected by another dept</small>	Project Status
Commercial Foundation	200062	1531 SPRINGSBURY RD	SHENANDOAH VALLEY TOWER PROPERTIES	\$0	\$204.00	ISSUED W/O CONDITIONS
Commercial Plumbing Permit	200056	11 S CHURCH ST	DUNNING FAMILY LIMITED PARTNERSHIP	\$0	\$61.20	ISSUED W/O CONDITIONS
Minor Land Disturbance	200051	3449 LOCKES MILL RD	MILLER JOHN U JR	\$0	\$50.00	ISSUED W/O CONDITIONS
Residential Accessory	200047	203 FIRST ST	TOWNSEND DONALD P II & JOANNA SUE	\$27,000	\$123.93	ISSUED W/O CONDITIONS
	200049	3057 CALMES NECK LN	KING-GILBERT JAKE & JANETTE GALLAR	\$14,400	\$266.10	ISSUED W/O CONDITIONS
Residential Deck/Porch no Roof	200068	1007 CALMES NECK LN	HICKORY KNOB LLC	\$0	\$201.00	ISSUED W/O CONDITIONS
Residential Deck/Porch w/Roof	200061	149 CLARKE LN	LLOYD CONSTANCE F & RODNEY V	\$0	\$201.00	ISSUED W/O CONDITIONS
	200069	241 HERMITAGE BLVD	KELLY JAMES BANKS JR & MARGARET AN	\$0	\$101.00	ISSUED W/O CONDITIONS
Residential Electric Permit	200045	122 S CHURCH ST	VICKY WALKER	\$0	\$45.90	ISSUED W/O CONDITIONS
	200052	1879 ALLEN RD	DCG HOLDINGS II LLC	\$0	\$71.40	ISSUED W/O CONDITIONS
	200059	2374 SHEPHERDS MTN RD	SULPHUR HILL FARM LLC	\$0	\$45.90	ISSUED W/O CONDITIONS
	200075	190 LAFAYETTE LN	WARCZYLOWA PETER & NANCY LAMBERT	\$0	\$66.30	ISSUED W/O CONDITIONS
Residential Foundation	200050	200 ACADEMY ST	BROY VICKI	\$0	\$102.00	ISSUED W/O CONDITIONS
	200055	101 TAYLOR ST	HYMAN KASEY	\$0	\$102.00	ISSUED W/O CONDITIONS
Residential Garage	200081	221 N GREENWAY AVE	TILGHMAN SARAH E	\$0	\$290.80	APP PENDING

Project Application Report - Building Dept

For Period: 2/1/2020 to 2/29/2020

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees <small>Blank = collected by another dept</small>	Project Status
Residential Gas Permit	200066	36 BALSAM LN	BARNES DANIEL & MELISA	\$0	\$40.80	ISSUED W/O CONDITIONS
	200078	471 BARKER LN	AUGHE CRAIG ALLEN	\$0	\$153.00	ISSUED W/O CONDITIONS
Residential Mechanical Permit	200053	420 MADDEN ST	KERR-HOBERT JOSHUA C & KATHERINE F	\$0	\$40.80	ISSUED W/O CONDITIONS
	200054	405 MADDEN ST	VINSON DAVID F & SUSAN M	\$0	\$40.80	ISSUED W/O CONDITIONS
	200058	1639 EBENEZER RD	TEDROW MARY ELLEN & MICAH B FRANK	\$0	\$40.80	ISSUED W/O CONDITIONS
	200063	470 DEARMONT HALL LN	JOHN ENGELS	\$0	\$81.60	ISSUED W/O CONDITIONS
	200073	122 S CHURCH ST	VICKY WALKER	\$0	\$81.60	ISSUED W/O CONDITIONS
Residential New	200064	310 LIMESTONE CT	RICHMOND AMERICAN HOMES OF	\$280,059	\$2,057.28	ISSUED W/O CONDITIONS
	200065	237 PLEASANT HILL DR	RICHMOND AMERICAN HOMES OF	\$310,030	\$2,243.84	ISSUED W/O CONDITIONS
	200067	314 LIMESTONE CT	RICHMOND AMERICAN HOMES OF	\$241,849	\$1,880.89	ISSUED W/O CONDITIONS
	200072	774 BEECHWOOD LN	HACKBERRY 2020 LLC	\$277,207	\$2,146.18	ISSUED W/O CONDITIONS
	200074	525 TRIPLE J RD	MCCLELLAN DWAYNE J & VIRGINIA M	\$159,645	\$1,264.77	APP PENDING
	200079	0	WARFIELD HOMES INC	\$293,362	\$2,220.33	APP PENDING
Residential Plumbing Permit	200057	6827 LORD FAIRFAX HWY	EWBANK KAREN M	\$0	\$40.80	ISSUED W/O CONDITIONS
	200076	230 WALNUT ST	SEAY JOANNE A	\$0	\$40.80	ISSUED W/O CONDITIONS
Residential Remodel	200046	315 WHITE POST RD	WESTERVELT JOHN P & CAROL S	\$28,125	\$185.19	ISSUED W/O CONDITIONS

Project Application Report - Building Dept

For Period: 2/1/2020 to 2/29/2020

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees <small>Blank = collected by another dept</small>	Project Status
Residential Remodel	200048	770 MCGUIRE CIR	HARRISON DONNA KAY & CHARLES E JR	\$23,100	\$162.13	ISSUED W/O CONDITIONS
	200060	405 TRIPLE J RD	ZIERCHER JOHN R JR & K A ARTHUR	\$26,022	\$269.44	ISSUED W/O CONDITIONS
	200070	845 WADEVILLE RD	ERMINI LISA	\$37,500	\$172.13	ISSUED W/O CONDITIONS
	200077	4 W MAIN ST	RUFFNER ROBERT L & KIM S	\$0	\$102.00	ISSUED W/O CONDITIONS
	200080	332 BELINDA CT	MERCER MICHAEL	\$40,425	\$267.15	APP PENDING
Solar Array System	200071	2270 CALMES NECK LN	INDIE DEVELOPMENT LLC	\$0	\$268.30	APP PENDING

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY

FOR FEBRUARY, 2020

OR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
KELLY, JAMES J RECORDED TIME: 09:51 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 650 NUMBER PAGES : 2	N KELLEY, BILLIE N/A N/A, XX. 00000 0000	N .00	DG	100%
	PAGE: 691 MAP:			PIN:
NORRIS, THOMAS N RECORDED TIME: 10:29 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 650 NUMBER PAGES : 3	N MCMAHON, CHELLA E 4648 DANFORTH PL STERLING, VA. 20165	N .00	DG	100%
	PAGE: 693 MAP:			PIN:
MELLOTT, JESSICA SMITH RECORDED TIME: 13:00 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 01/28/20 BOOK: 650 NUMBER PAGES : 3	N CARTER, JUSTIN COLEMAN 305 HARRIMAN COURT BERRYVILLE, VA. 22611	N 465,000.00	DBS	100%
	PAGE: 701 MAP: 14A8390			PIN: <i>462,900</i>
CRAWFORD, SCOTT DARRELL RECORDED TIME: 10:20 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 01/31/20 BOOK: 650 NUMBER PAGES : 2	N CRAWFORD, ELAINE 445 CATHER RD BERRYVILLE, VA. 22611	N .00	DG	100%
	PAGE: 740 MAP: 7124			PIN:
THOMPSON, BERNARD RECORDED TIME: 10:30 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 02/04/20 BOOK: 650 NUMBER PAGES : 2	N HACKBERRY 2020 LLC 888 TRAPP HILL RD BERRYVILLE, VA. 22611	N .00	DG	100%
	PAGE: 742 MAP: 17S3256			PIN:
LUNDBERG, CHRISTPHER RECORDED TIME: 14:46 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 650 NUMBER PAGES : 2	N CALDWELL, LEAH N/A N/A, XX. 00000 0000	N .00	DBS	100%
	PAGE: 760 MAP:			PIN:
CARROLL, KARIN H RECORDED TIME: 15:40 DESCRIPTION 1: DATE OF DEED : 01/30/20 BOOK: 650 NUMBER PAGES : 2	N ESTATE OF DOROTHY P HART 7010 LITTLE RIVER TKE #220 ANNANDALE, VA. 22003	N 325,000.00	DBS	100%
	PAGE: 831 MAP: 14A5A68			PIN: <i>338,700</i>
THE STILES FAMILY PARTNERSHIP RECORDED TIME: 13:50 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 13 NUMBER PAGES : 1	N SAME N/A N/A, XX. 00000 0000	N .00	OPM	100%
	PAGE: 72 MAP: 8A52			PIN:

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR FEBRUARY, 2020

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
02/06/20	200000060	GOWDY, JEANNINE RUTH RECORDED TIME: 13:56 DESCRIPTION 1: DATE OF DEED : 02/06/20 BOOK: 104 NUMBER PAGES : 5	N/A N/A PAGE: 386 MAP:	.00	PROBATE	100%
02/06/20	20232	LONEKASHMIREE, SHARMEEN RECORDED TIME: 14:10 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 02/05/20 BOOK: 650 NUMBER PAGES : 1	N WILTSHIRE III, GEORGE 36042 JOHN MOSBY HWY MIDDLEBURG, VA. PAGE: 869 MAP: 14A2A6	N 174,000.00 20117	DBS	100% <i>207,400</i>
02/06/20	20233	STAFFORD, VINCENT C RECORDED TIME: 14:11 DESCRIPTION 1: GREENWAY DISTRICT DATE OF DEED : 02/02/20 BOOK: 650 NUMBER PAGES : 2	N PIEPER, SEAN 8325 SYLVAN WAY CLIFTON, VA. PAGE: 870 MAP: 38-5-701	N 96,000.00 20124	DBS	100% <i>110K VAC</i>
02/07/20	20237	SHENANDOAH CROSSING RECORDED TIME: 13:55 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 13 NUMBER PAGES : 13	N N/A N/A PAGE: 73 MAP:	N .00	OPM	100%
02/07/20	20244	RICHMOND AMERICAN HOMES RECORDED TIME: 16:15 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 650 NUMBER PAGES : 6	N BERRYVILLE GLEN N/A N/A, XX. 00000 0000 PAGE: 912 MAP:	N .00	DE	100%
02/07/20	19247	SEAL, SHARON R RECORDED TIME: 16:20 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 02/05/20 BOOK: 650 NUMBER PAGES : 2	N DOGWOOD RENOVATIONS 6 PAGE ST BERRYVILLE, VA. 22611 PAGE: 390 MAP: 14A2A132	N 160,000.00	DBS	100% <i>124,800</i>
02/10/20	20249	GILPIN JR, TYSON RECORDED TIME: 11:45 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 02/07/20 BOOK: 650 NUMBER PAGES : 6	N GONZALEZ, ADOLFO 11862 HARRY BYRD HWY BERRYVILLE, VA. PAGE: 956 MAP: 7A16	N 525,000.00 22611	DBS	100% <i>538,100</i>
02/10/20	20251	WHEELER, KRISTEN LEE RECORDED TIME: 13:25 DESCRIPTION 1: LONGMARSH DATE OF DEED : 02/08/20 BOOK: 650 NUMBER PAGES : 2	N WHEELER, JACOB LEE 541 STINGTOWN RD BERRYVILLE, VA. 22611 PAGE: 978 MAP: 8A42	N .00	DBS	100%

④
1465

②
7035

①
1586

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383

Rutherford

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR FEBRUARY, 2020

INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
/20	20255 FIGUIERA, LEONEL CRUZ RECORDED TIME: 13:47 DESCRIPTION 1: OLD CHAPEL DATE OF DEED : 02/05/20 BOOK: 650 NUMBER PAGES : 3	N CRUZ, LILIANA DEL CARMEN 201 OLD CHAPEL RD BOYCE, VA. 22620 PAGE: 983 MAP: 21A2A29	N .00	DG	100%
/20	200000070 WHITE, EUGENE O RECORDED TIME: 08:48 DESCRIPTION 1: PROBATE WILL DATE OF DEED : 02/11/20 BOOK: 104 NUMBER PAGES : 5	N/A N/A PAGE: 404 MAP:	.00	PROBATE	00%
/20	20259 STUART PROPERTIES LLC RECORDED TIME: 09:15 DESCRIPTION 1: GREENWAY DISTRICT TRACT B LOT 2 DATE OF DEED : 02/10/20 BOOK: 650 NUMBER PAGES : 2	N JORDAN, WILLIAM W; II 119 TEE COURT LINDEN, VA. 22642 PAGE: 989 MAP: 28A44D	N 200,000.00 <i>CCEA 11,200</i>	DBS	100% <i>VAC</i>
/20	20265 BERNARD, JOSEPH PATRICK RECORDED TIME: 15:20 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 02/07/20 BOOK: 651 NUMBER PAGES : 3	N MANSTOF, JASON M 17617 RAVEN ROCKS RD BLUEMONT, VA. 20135 PAGE: 29 MAP: 18A5 + SA	N 780,000.00	DBS	100% <i>515,800</i> <i>(VA) 174,200</i>
/20	20268 FOSTER, CLINTON RECORDED TIME: 16:05 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 02/06/20 BOOK: 651 NUMBER PAGES : 2	N PLEDGIE, DANA 200 ACADEMY ST BERRYVILLE, VA. 22611 PAGE: 63 MAP: 14A110A	N 280,000.00	DBS	100% <i>690 K</i> <i>240,100</i>
/20	20281 JYACHOSKY, BARBARA A RECORDED TIME: 15:15 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 02/12/20 BOOK: 651 NUMBER PAGES : 2	N MATICH, KENNETH 400 AUBURN RD BERRYVILLE, VA. 22611 PAGE: 98 MAP: 16416	N 255,000.00	DBS	100% <i>190,200</i>
/20	20285 FRANKMANN, CLINTON; TR RECORDED TIME: 13:26 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 00/00/00 BOOK: 651 NUMBER PAGES : 2	N OSBORNE, GENEVA; ETAL 11829 SANTA FE, TX. 77510 PAGE: MAP:	N .00	DG	100%
/20	20289 BATTERTON, BARBARA J RECORDED TIME: 14:15 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 02/11/20 BOOK: 651 NUMBER PAGES : 3	N WENCE, LUKE TAYLOR 21894 BLUE RIDGE MTN RD BLUEMONT, VA. 20135 PAGE: 132 MAP: 23A7A	N 296,100.00	DBS	100% <i>L. Use</i> <i>208 K</i> <i>VAC</i>

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
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 COUNTY
 FOR FEBRUARY, 2020

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
02/13/20 ⑤ 7389	20291	HOLCOMB, ROBERT C RECORDED TIME: 14:30 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 02/11/20 BOOK: 651 NUMBER PAGES : 3	N JACKMAN, JENNIFER KAY 20631 BLUE RIDGE MTN RD PARIS, VA. 20130 PAGE: 143 MAP: 40B14	N 699,300.00 20130 PIN:	DBS	100% 771,900 LUSE
02/14/20	20303	WARFIELD, SHARON KINDER RECORDED TIME: 15:10 DESCRIPTION 1: DATE OF DEED : 02/12/20 BOOK: 651 NUMBER PAGES : 2	N WARFIELD, WAYNE 981 ANNFILED RD BERRYVILLE, VA. 22611 PAGE: 201 MAP: 22A17A	N .00 22611 PIN:	DG	100%
02/14/20	20304	WARFIELD, SHARON KINDER RECORDED TIME: 15:11 DESCRIPTION 1: DATE OF DEED : 02/12/20 BOOK: 651 NUMBER PAGES : 2	N DULANEY, STEPHANIE 231 CHILDRENS LANE BERRYVILLE, VA. 22611 PAGE: 204 MAP: 11A17B	N .00 22611 PIN:	DG	100%
02/18/20 ② 6373	20308	KELLY, LAURA RECORDED TIME: 13:00 DESCRIPTION 1: DATE OF DEED : 02/14/20 BOOK: 651 NUMBER PAGES : 2	N HAMRICK, WESLEY ALLEN 2065 FROGTOWN RD BLUEMONT, VA. 20135 PAGE: 226 MAP: 32A49	N 318,500.00 20135 PIN:	DBS	100% 290,500
02/18/20 469 ②	20320	RHODES, JAMES L RECORDED TIME: 14:30 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 00/00/00 BOOK: 651 NUMBER PAGES : 2	N FILIPPINI ALMEIDA, CESAR GABRI 113 GARDEN RD BERRYVILLE, VA. 22611 PAGE: 295 MAP: 7A100	N 230,000.00 22611 PIN:	DBS	100% 228,800
02/18/20 6624 ②	20323	ADELL, KAMRAN RECORDED TIME: 15:05 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 02/11/20 BOOK: 651 NUMBER PAGES : 2	N JOHNSON, MICHAEL 130 ASHLEY WOODS LANE BLUEMONT, VA. 20135 PAGE: 315 MAP: 336B	N 675,000.00 20135 PIN:	DBS	100% 582,200
02/19/20 ② 5416 5417	20332	RACKEL JR, VINCENT RECORDED TIME: 13:50 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 651 NUMBER PAGES : 2	N CHOI, JAMES S 135 HICKORY LANE BLUEMONT, VA. 20135 PAGE: 375 MAP: 25A16 +5	N 275,000.00 20135 PIN:	DBS	100% ⑥ 218,700 ⑤ 13,100 VAC 231,800
02/20/20	200000103	CASTLEMAN, MARY ELLEN RECORDED TIME: 10:55 DESCRIPTION 1: QUAL AS ADMR. DATE OF DEED : 02/20/20 BOOK: 104 NUMBER PAGES : 2	N/A N/A PAGE: 442 MAP:	.00 QUAL PIN:	QUAL	00%

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
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RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
02/20/20	20334	WALNUT STREET OF BERRYVILLE, L	N HOLLAR, LARRY E 1515 PYLETOWN RD BOYCE, VA. 22620	N .00	DBS	100%
		RECORDED TIME: 13:43				
		DESCRIPTION 1: TOWN OF BERRYVILLE				
		DATE OF DEED : 00/00/00 BOOK: 651	PAGE: 394 MAP:		PIN:	
		NUMBER PAGES : 2				
02/20/20	20336	BLUEMONT HOMES LLC	N FERRELL, KEVIN R 50 ROSS LANE BLUEMONT, VA. 20135	N 269,500.00	DBS	100%
		RECORDED TIME: 15:15				261,900
		DESCRIPTION 1:				
		DATE OF DEED : 02/18/20 BOOK: 651	PAGE: 399 MAP: 25B36A		PIN:	
		NUMBER PAGES : 2				
02/21/20	20338	WATSON WILEY, COREY	N BOSSERMAN, JERRY 1124 SPRINGSBURY ROAD BERRYVILLE, VA. 22611	N 90,100.00	DBS	100%
		RECORDED TIME: 10:25				90,100
		DESCRIPTION 1:				VAC
		DATE OF DEED : 02/21/20 BOOK: 651	PAGE: 421 MAP: 14E21A		PIN:	
		NUMBER PAGES : 1				
02/21/20	20341	ORNDORFF, ROXANNE	N MCKENNA, MATTHEW PAUL 716 E MAIN ST BERRYVILLE, VA. 22611	N 100,000.00	DBS	100%
		RECORDED TIME: 11:55				100K
		DESCRIPTION 1: TOWN OF BERRYVILLE				
		DATE OF DEED : 02/14/20 BOOK: 651	PAGE: 443 MAP: 14A3A32A		PIN:	
		NUMBER PAGES : 2				Neighbor VAC
02/21/20	20344	THEERMAN, PAUL H	N SAME N/A N/A, XX. 00000 0000	N .00	OPM	100%
		RECORDED TIME: 14:50				
		DESCRIPTION 1:				
		DATE OF DEED : 00/00/00 BOOK: 14	PAGE: 1 MAP:		PIN:	
		NUMBER PAGES : 1				
02/24/20	20351	BURGE, JONATHAN	N SAME N/A N/A, XX. 00000 0000	N .00	OPM	100%
		RECORDED TIME: 11:45				
		DESCRIPTION 1:				
		DATE OF DEED : 00/00/00 BOOK: 14	PAGE: 2 MAP: 14A7141A		PIN:	
		NUMBER PAGES : 1				
02/24/20	20356	FELLOWSHIP SQUARE FOUNDATION	N D R HORTON, INC 181 HARRY TRUMAN PKDWDY ANNAPOLIS, VA. 21401	N 1,739,800.00	DBS	100%
		RECORDED TIME: 14:12				2,468,800
		DESCRIPTION 1: TOWN OF BERRYVILLE				
		DATE OF DEED : 01/16/20 BOOK: 3651	PAGE: 509 MAP: 17 17A		PIN:	
		NUMBER PAGES : 4				VAC
02/24/20	20364	TRUSTEES SERVICES OF VA	N HOPES, EMILY N/A N/A, XX. 00000 0000	N 340,500.00	DBS	100%
		RECORDED TIME: 15:06				381,600
		DESCRIPTION 1:				
		DATE OF DEED : 02/10/20 BOOK: 651	PAGE: 534 MAP:		PIN: (F)	
		NUMBER PAGES : 3				

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
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 COUNTY
 FOR FEBRUARY, 2020

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
02/25/20	20365	UNGER, KELLY RECORDED TIME: 09:00 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 651 NUMBER PAGES : 3	N UNGER, KELLY B 1380 SWIMLEY RD BERRYVILLE, VA. 22611 PAGE: 538 MAP:	N .00 PIN:	DG	100%
02/25/20	20371	SCHEFTER, TYLER K RECORDED TIME: 15:05 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 02/20/20 BOOK: 651 NUMBER PAGES : 2	N LUTTRELL, SCOTT ALLEN 179 PINE GROVE RD BLUEMONT, VA. 20135 PAGE: 585 MAP: 26A6	N 415,369.00 PIN:	DBS	100% <i>337,300</i>
02/26/20	200000114	ADKINS, GAIL LEE RECORDED TIME: 08:53 DESCRIPTION 1: COPY OF WILL FROM LOUDOUN COUNTY, VA. DATE OF DEED : 02/26/20 BOOK: 104 NUMBER PAGES : 5	N/A N/A PAGE: 464 MAP:	.00 PIN:	COPY	00%
02/26/20	20373	SMALLWOOD, ALMA; HEIR RECORDED TIME: 09:38 DESCRIPTION 1: BATTLETOWN DIST DATE OF DEED : 00/00/00 BOOK: 651 NUMBER PAGES : 2	N GOODSON, STACEY CHRISTOPHE 471 YARROW PL CASTLE PINES, CO. 80108 PAGE: 607 MAP:	N 49,597.02 PIN:	DBS	100% <i>6.66% ownership</i>
02/26/20	20609	GIBSON, MICHAEL W RECORDED TIME: 09:43 DESCRIPTION 1: CHAPEL DIST DATE OF DEED : 00/00/00 BOOK: 651 NUMBER PAGES : 3	N MLJ 9772 SENSENY RD BERRYVILLE, VA. 22611 PAGE: 609 MAP:	N .00 PIN:	DG	100%
02/26/20	20375	BRENDEL, ROBERT A RECORDED TIME: 10:45 DESCRIPTION 1: BATTLETOWN DISTRICT TOWN OF BERRYVILLE DATE OF DEED : 02/21/20 BOOK: 651 NUMBER PAGES : 2	N MARTIN, OLIVER 305 W MAIN ST BERRYVILLE, VA. 22611 PAGE: 612 MAP: 14A4A12	N 260,000.00 PIN:	DBS	100% <i>233,500</i>
02/26/20	200000116	MAYNARD, PETER CHARLES RECORDED TIME: 11:11 DESCRIPTION 1: AUAL AS EXEX DATE OF DEED : 02/26/20 BOOK: 104 NUMBER PAGES : 0	N/A N/A PAGE: MAP:	.00 PIN:	QUAL	00%
02/26/20	20378	ASBURY, DORIS RECORDED TIME: 12:00 DESCRIPTION 1: DATE OF DEED : 02/26/20 BOOK: 651 NUMBER PAGES : 3	N ASBURY, DORIS N/A N/A, XX. 00000 0000 PAGE: 635 MAP:	N .00 PIN:	DE	100%

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR FEBRUARY, 2020

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
02/26/20 4492 ②	20379	NATIONSTAR MORTGAGE LLC RECORDED TIME: 12:45 DESCRIPTION 1: BATTLETOWN DIST DATE OF DEED : 00/00/00 BOOK: 651 NUMBER PAGES : 3	N CANDACE FORNESS 11654 PLAZA AMERICA DR #873 RESTON, VA. 20190 PAGE: 638 MAP:	N 203,300.00 PIN: 220,100	DBS	100%
02/26/20	200000118	THACKSTON, CHARLESW RECORDED TIME: 15:06 DESCRIPTION 1: QUAL AS ADMX DATE OF DEED : 02/26/20 BOOK: 104 NUMBER PAGES : 0	N/A N/A PAGE: MAP:	.00 PIN:	QUAL	00%
02/27/20	20386	RINKER, RUFUS RECORDED TIME: 13:06 DESCRIPTION 1: BATTLETOWN DIST DATE OF DEED : 00/00/00 BOOK: 651 NUMBER PAGES : 6	N RINKER, RUGUS P; JRTR 739 QUARRY RD BERRYVILLE, VA. 22611 PAGE: 694 MAP:	N .00 PIN:	DG	100%
02/28/20	20388	COX, JOSEPH K RECORDED TIME: 12:15 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 02/19/20 BOOK: 651 NUMBER PAGES : 2	N COX, TYLER 54 BERRYVILLE, VA. 22611 PAGE: 701 MAP: 15A55C	N .00 PIN:	DBS	100%
02/28/20 9112 ①	20391	ERGEN, MAHMUT RECORDED TIME: 13:35 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 02/27/20 BOOK: 651 NUMBER PAGES : 2	N HERRINGTON, BRADLEY D 787 MCGUIRE CIRCLE BERRYVILLE, VA. 22611 PAGE: 722 MAP: 14C119	N 545,000.00 PIN: 525,300	DBS	100%
02/28/20 ④ 2154	20394	ALLENLOCKS LLC RECORDED TIME: 14:20 DESCRIPTION 1: DATE OF DEED : 02/14/20 BOOK: 651 NUMBER PAGES : 5	N ALLEN, DANDRIDGE 202 N LOUDOUN ST WINCHESTER, VA. 22601 PAGE: 758 MAP: 14A51A5	N 727,210.02 PIN: 449,600	DBS	100%
02/28/20 8882 ①	20397	PROFESSIONAL FORECLOSURE CORP RECORDED TIME: 15:30 DESCRIPTION 1: DATE OF DEED : 02/26/20 BOOK: 651 NUMBER PAGES : 2	N SPENCE VENTURES LLC N/A N/A, XX. 00000 0000 PAGE: 779 MAP: 14A9121	N 314,000.00 PIN: 265K 381,100	DBS	100%
02/28/20 6308 ②	20398	MILLER, TODD ANTHONY RECORDED TIME: 15:31 DESCRIPTION 1: DATE OF DEED : 02/26/20 BOOK: 651 NUMBER PAGES : 2	N JONES, AARON ASHER 300 PICKETT COURT BERRYVILLE, VA. 22611 PAGE: 781 MAP: 31188	N 115,300.00 PIN: 40K 115,300	DBS	100%

TOTAL COUNTY DEEDS OF PARTITION AND CONVEYANCE: 50
TOTAL NUMBER OF COUNTY DEEDS OF CORRECTION : 0
TOTAL NUMBER OF COUNTY WILL/FIDUCIARY : 6

Berryville / Clarke County Joint Committee for Economic Development and Tourism
February 12, 2020, Minutes

A meeting of the Berryville/Clarke County Joint Committee for Economic Development and Tourism [Joint MOU] Committee held in the Berryville-Clarke County Government Center, Berryville, Virginia, on Wednesday, February, 12, 2020, at 10:00 am.

Board: Jay Arnold, Berryville Town Council – Recorder; Chris Boies, Clarke County – County Administrator; Keith Dalton, Town of Berryville – Town Manager; David Weiss, Clarke County Board of Supervisors - Chair

Absent: None

Staff: Christy Dunkle, Cathy Kuehner, Lora B. Walburn

Press Present: None

Also Present: Diane Harrison - Ward Two Berryville Town Council Member; Kara Rodriguez – Ward Four Berryville Town Council Member; Bill Waite – Secretary / Treasurer Industrial Development Authority of the Clarke County Virginia; Robina Rich Bouffault – Planning Commissioner – White Post District

1. Call to Order

At 10:01 am, David Weiss called the meeting to order.

2. Adoption of Agenda

- Add Discussion of Organization and Committee Structure

Jay Arnold, seconded by Chris Boies, moved to approve the agenda as modified. The motion carried by the following vote:

Jay Arnold	-	Aye
Chris Boies	-	Aye
Keith Dalton	-	Aye
David Weiss	-	Aye

3. Approval of Minutes

Jay Arnold, seconded by Keith Dalton, moved to approve the July 1, 2019, minutes as presented. The motion carried by the following vote:

Jay Arnold	-	Aye
Chris Boies	-	Abstain
Keith Dalton	-	Aye
David Weiss	-	Aye

4. Discussion of Organization and Committee Structure

Highlights of discussion include:

- Membership:
 - o Berryville Town Council selected Kara Rodriguez as its second representative on the Joint Committee. Councilor Rodriguez heads the Community Development Committee.
 - o The Board of Supervisors has agreed to appoint an additional member, and the appointee should be named before the next Committee meeting.
 - o Jay Arnold and David Weiss concurred that they wished to adhere to the original intent of the Committee to include the Town Manager and the County Administrator in discussions.
 - o By consensus, the Committee agreed that the two new members from the elected bodies would be in addition to the existing members.
 - o Keith Dalton affirmed that it would be Town Manager or designee, specifically Christy Dunkle.
 - David Weiss raised the question of “lateral” staff in oversight of the proposed Economic Development and Tourism Director position; however, while it was a concern, he agreed to leave in the “or designee” phrase.
 - Keith Dalton opined that the County Administrator would be responsible for the direct supervision of the position; however, if the Town and County end up sharing the position, the agreement would address any input the Town Manager would have and membership on the MOU Committee does not necessarily represent supervision.
 - o Additional members will join the Committee at its next regularly scheduled meeting.
- Meeting date / time:
 - o Jay Arnold noted that staff would need time to accomplish the tasks set forth at meetings.
 - o David Weiss suggested that, once established, the Committee could meet quarterly.
 - o By consensus, the Committee agreed to meet every other month initially.
 - o Staff will draft a meeting schedule for Committee review.
 - o By consensus, the Committee agreed morning meetings.
- Chair / Vice Chair:

- By consensus, the Committee agreed to finalize the selection and process for establishing the position of chair and vice chair at the next meeting.

5. Follow-up Items from July 19, 2019, Meeting

Highlight of discussion include:

- Committee determined that it had made progress, but still had things to accomplish.
- The Committee had discussed expanding its membership to include one additional person from each of the elected bodies.
- Memorandum of Understanding [MOU]:
 - Jay Arnold noted that much of the MOU was timeline tasks.
 - The Town would like to update the MOU to look at partnerships with the County and participation of each group.
 - Jay Arnold suggested that staff draft the MOU and take to committee before bringing back to the Committee opining that it would be difficult to hash it out in this type of meeting.
 - David Weiss concurred and requested to add review of an updated job description in the process.
- Hotel in Town of Berryville:
 - Jay Arnold noted that it was one of the primary items for the Town discussed at the last meeting.
 - The Town had a survey done about five to eight years ago with nothing done. A survey was conducted in 2019, and The Town does not wish to see the idea "die on the shelf" and before the survey has to be updated.
 - Town hopes that with the Economic Development Director a hotel in Berryville will be a priority.
 - David Weiss stated that the Supervisors support the hotel, understand all the issues involved, and the pros and cons. He opined that he did not believe the issue in the county was too many rooms, regardless of where they are for the more rooms you have the more likely you will have people to fill them.
 - David Weiss also noted that the Industrial Development Authority [IDA] supports a hotel in Berryville.
- Position Funding:
 - Town of Berryville is discussing funding; and, with budget season coming up, it is looking at budget items.
 - Keith Dalton suggested that he and Chris Boies discuss this further.
 - Full-time or part-time:

- Keith Dalton opined that a full-time position would produce the most positive effect; however, it comes down to whether the Town and County are organized and have something for the individual to market.
 - David Weiss put forth that one of the benefits of a more defined and robust partnership would be the ability to generate a full-time workload.
 - David Weiss opined that it might be difficult to hire part-time, noting that there were only two respondents to the Board's last solicitation.
 - Jay Arnold opined that there were many tasks noting that there was a lot of interest in promoting the downtown, business buildings, and the First Street area.
 - David Weiss put forth exploration of the Camp 7 property at Double Tollgate, amongst other properties within the County.
 - Keith Dalton stated that to take the position full-time Town Council would be looking at something after the beginning of the next fiscal year.
- Economic Development Advisory Committee [EDAC] / Industrial Development Authority [IDA]
 - o The Supervisors are desirous of more actively engaging the EDAC and the IDA with the hiring, job description, and the whole concept of the economic development office.
 - o David Weiss has spoken to the Chairs of both public bodies, and they are interested in participating and being more active.
 - o David Weiss would like to utilize both Chairs in the selection process.

6. Discussion about Economic Development Position

Highlight of discussion include:

- Job Description:
 - o Chris Boies stated that getting input from the Committee was the first step in the process.
 - o David Weiss added that the County was looking at an interim placement, which would be a source but may not be available.
 - o Town Council should give direction to Keith Dalton on the job description, and he can work with Chris Boies.
 - o Keith Dalton would like to discuss the job descriptions and characteristics with Christy Dunkle before discussing with the County Administrator.
 - o Jay Arnold added that the Community Development Committee has been discussing the position and whether it will be doing both economic development and tourism. He told the Committee that he was informed that these positions take two different types of persons.
 - o Chris Boies responded that in many smaller, rural localities the position ends up doing both economic development and tourism. He opined that it was all about making connections, working with persons that wish to locate somewhere or visit somewhere.

- Jay Arnold opined that at some point a person with a real estate background might be needed.
- Business Retention:
 - Jay Arnold opined that the position should focus on business retention.
 - Jay Arnold noted that, often, the Town does not find out about a business until it is going out of business. This position might be able to help identify and assist struggling businesses.
- Chamber of Commerce:
 - Chris Boies noted that Berryville and Clarke do not have their own Chamber of Commerce. He provided an example of how a chamber was used in another locality to identify local business needs; and, subsequently, it conducted a job fair from which local businesses were able to hire needed employees. He observed that local businesses are not going to contact competitors and work together to host a job fair. He put forth that it is about creating connections; and, while the Top of Virginia Regional Chamber is doing what it can, there is not a lot of membership in this locality that would allow the regional chamber to focus a lot of time and resources. He opined that the proposed position could help coordinate efforts.
 - Keith Dalton concurred that the Town of Berryville recognized this as an issue. He noted that Len Capelli worked with the Lord Fairfax Community College Small Business Development Center. He stated that work force development was a challenge everywhere.
 - Jay Arnold suggested that the position could help with more utilization of Berryville Main Street [BMS], which has access to grants, resources, architects, tax credits, architects, etc. Some businesses take advantage of BMS as a resource while others do not know it is available.
- Holiday Business Tour:
 - Chris Boies observed that one of Len Capelli's most effective efforts was the annual Holiday Business Tour. He opined that it was helpful to him to meet the owners and employees, hear what their challenges were, and to understand the community.
 - The tour is a retention tool.
 - The tour is good for the EDAC and IDA.
- Direct Supervision:
 - Chris Boies noted that the position had plenty to do, but must be provided the structure, direction, metrics to succeed.
 - Keith Dalton responded to David Weiss' query that it was his belief that County was comfortable in the partnership allowing the County to be the direct supervisor.
 - Keith put forth that he recognized that an individual cannot have multiple bosses, so, the question is how does the Town have input?

- David Weiss stated that it makes sense for the County to oversee since it covers the larger share of cost.
- Chris Boies added that the County would need to have a clear understanding of what the Town expects in return for whatever investment it is making.
- Keith Dalton concurred with Mr. Boies stating that clear expectations were critical.
- Jay Arnold put forth that the MOU would spell out some of the expectations.
- Review:
 - David Weiss stated that the position would have annual reviews.
 - David Weiss remarked that if the Committee meets quarterly it should be able to communicate issues.
- Potential Town Projects for Position:
 - Christy Dunkle provided the following:
 - Southeast Collector Project:
 - Brandon Stidham and she should soon be wrapping up with the consultant.
 - Look at business park zoning district.
 - Identify what is still relevant.
 - Identify things that need to be modified.
 - Branding
 - Community Development Committee will be issuing an RFP at the end of the month.
 - Branding is in this FY2020 budget.
- Specific Staff Action for March Meeting:
 - Develop MOU and job descriptions as a separate documents.
 - Review memorandum of understanding
 - Review job description
 - Provide reference to industry pay scales
 - Develop funding agreement
 - Draft 2020 meeting schedule
 - Involve as many partners as you can in the initial stage including IDA, EDAC, and other partners.

Kara Rodriguez commented that after the July 2019 MOU Committee meeting the Community Development Committee started chipping away at the MOU reviewing it for areas that needed tweaked. It was at the point that it was going to start sorting all of its recommendations that the Community Development Committee, with two changes at the top of County leadership, it opted to

stay a holding pattern. She stated that if it would be helpful for the next meeting she could compile those recommendations and provide them to the Committee.

David Weiss asked Ms. Rodriguez to provide the information to Keith Dalton and Chris Boies in advance of the meeting, if possible, so they could utilize those thoughts in the review process.

7. Next Meeting

The next meeting date is tentatively set for Friday, March 20, 2020, at 10:00 am in Meeting Room AB.

8. Adjournment

At 10:38 am, David Weiss adjourned the meeting.

Minutes recorded and transcribed by Lora B. Walburn

**Clarke County Fire & EMS
FY 19-20 Closing Balance Summary**

Description	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	YTD Totals
Billable Calls									
Enders (Co 1)	68	73	53	76	52	74	78	62	536
Boyce (Co 4)	15	19	14	13	18	18	17	17	131
Blue Ridge (Co 8)	6	8	2	7	8	4	9	6	50
Total # of Billable Calls	89	100	69	96	78	96	104	85	717
ALS Trips Billed	41	45	30	50	37	52	53	50	358
BLS Trips Billed	48	54	38	44	36	43	48	31	342
TNT Trips Billed	0	1	1	2	5	1	3	4	17
Total	89	100	69	96	78	96	104	85	717
Calls Dispatched									
Co 1 Career	44	39	40	43	52	47	44	60	369
Co 1 Volunteer	9	9	7	3	5	5	6	2	46
Co 1 Split	40	47	25	45	23	37	42	12	271
Co 4 Career	2	4	2	0	5	5	1	1	20
Co 4 Volunteer	11	12	9	19	15	17	18	3	104
Co 4 Split	15	19	14	11	15	8	12	20	114
Co 8 Career	0	3	5	5	3	2	0	0	18
Co 8 Volunteer	3	14	0	8	10	4	11	7	57
Co 8 Split	10	9	2	4	2	3	0	0	30
Unknown	15	19	15	21	10	26	21	27	154
Total # of Calls Dispatched	149	175	119	159	142	154	155	132	1185
Patient Payments	\$6,171.24	\$2,547.03	\$2,272.98	\$2,921.00	\$2,596.06	\$4,070.95	\$1,967.88	\$3,314.46	\$25,861.60
TNT Payments	\$285.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$112.50	\$0.00	\$547.50
Total Payments	\$43,220.21	\$41,272.84	\$36,982.58	\$27,294.06	\$44,224.06	\$37,145.27	\$42,579.03	\$33,702.81	\$306,420.86

**ZONING AND SUBDIVISION ORDINANCE UPDATE PROJECT
PROGRESS REPORT (MARCH 2020)**

Work Plan Items Completed to Date:

- Step 1 – Adopt Work Plan, Project Policies and Timeline
- Step 2 – Discuss and Provide Formal Direction on Policy Issues
- Step 3 – Approve Framework for Draft Ordinances.
- Step 4 – Present Draft Ordinance Text by Chapter and by Subject.

Work Plan Items in Process:

Step 5 – Presentation of Initial Draft Ordinances for Planning Commission and Board of Supervisors Review.

Staff worked with the Planning Commission on several discussion issues that arose during and after the joint workshops with the Board of Supervisors last fall. These issues included:

- **Revised Rezoning and Special Use Permit Review Factors.** Several questions were raised regarding the extensive changes proposed to the review factors for rezoning and special use permits, resulting in the item being designated for further discussion with the Commission. With the County Attorney’s assistance, Commissioners agreed to Staff’s proposed revisions that both clarify the language and ensure that the review authority is not being diminished.
- **Scope of Agritourism Activities.** This item was discussed in response to questions regarding whether horse shows should be considered “agritourism activities” or part of the “agriculture” use. The Commission discussed how most types of horse shows differ from the public-oriented activities contemplated in the agritourism activity use. It was agreed to add new language to the use regulations that would explain when an “equestrian activity” would be exempt from the agritourism activity permit requirements. Additional minor edits were also included to clarify the scope of entertainment activities that may be held at a permitted agritourism activity.
- **Onsite Sales of Products at Farm Stores.** The Commission discussed whether to expand the limitations on the types of products that can be sold at farm stores by-right, ultimately deciding not to make any changes to this use.
- **Accessory Apartment Use.** The Commission discussed concerns with the proposed “accessory apartment” use that would allow a single-family dwelling to contain an additional dwelling unit provided that it has internal ingress/egress to the balance of the home and complies with Virginia Department of Health requirements for onsite sewage disposal systems. The Commission supported an alternative approach proposed by Staff

to eliminate the proposed “accessory apartment” use and add the concept and regulations to the “single-family dwelling” use as “secondary dwellings.” Regulations were also added to allow only one secondary dwelling per single-family dwelling and to prohibit separate metering and separate addressing of the secondary dwelling. Additional edits to the definitions of “dwelling” and “dwelling unit” were also endorsed.

- **Service Businesses by Special Use in AOC and FOC Districts – Onsite vs. Offsite.** The Commission revisited Policy Issue P30 regarding whether a service business allowed by special use permit in the AOC and FOC Districts should continue to be limited only to providing onsite personal services. There was a concern expressed that this rule could limit businesses that provide agricultural services to farms. Staff discussed how a farm can currently provide agricultural services to other farms as part of the “agriculture” use, and how home occupation regulations and the “special trade contractor” special use can also allow agricultural service businesses to operate. It was agreed to make no changes unless there is a problem with these regulations in the future.
- **Landscaping Design Standards – Eastern Red Cedar.** The Commission took a compromise approach regarding whether to list Eastern red cedar as an acceptable evergreen species for landscaping plans. The Eastern red cedar would be removed from the list of typical species but would not be added to the list of prohibited species. They would still be allowed for use in required landscaping but Staff would encourage other evergreen species listed in the Ordinance to be used.
- **Proposed “Non-Residential Building” Use – Agricultural and Forestal Buildings.** Two questions arose in the joint workshop discussion about the proposed “non-residential building” use – whether barns and other agricultural buildings would be included in this use and whether buildings used to store equipment for cutting firewood or property maintenance could be considered “forestry buildings” instead of “non-residential buildings.” To address these questions, the Commission supported Staff’s approach of creating a new “agricultural building” use which would cover farm buildings that are determined to be agriculturally exempt from building code requirements by the building official. The use would reflect Staff’s current practice in regulating farm structures. The use would also apply only to forestry buildings serving forestry operations that are covered by a pre-harvest plan and Department of Forestry permit.

No additional items remain from the joint workshops for the Commission’s discussion. Remaining tasks in Step 5 include:

- **Presentation of the initial draft Subdivision Ordinance to the Planning Commission and Board of Supervisors.** The working draft of the Subdivision Ordinance remains under review by the County Attorney. No completion date has been established.
- **Completion of final drafts of the Zoning Ordinance, Subdivision Ordinance, and Definitions Article and presentation to the Planning Commission.** Staff will incorporate recent edits referenced above, along with additional edits identified by Staff, into the Zoning Ordinance to develop a final draft for the Commission. The same will be

done with the Definitions Article. Both will need to be reviewed in detail by the County Attorney before being recommended for Public Hearing to the Commission. The final draft of the Subdivision Ordinance will be developed following review of the initial draft by the Commission (incorporating any changes they may request).

Upon completion of all Step 5 activities, the project will proceed to Step 6 which includes formal public hearings by the Commission and Board, public outreach efforts, and final adoption. As previously stated, Staff will develop a revised timeline for project completion after the County Attorney has provided an expected completion date for review of the draft Subdivision Ordinance.

Guidance Manual

Staff has also made recent progress on the initial draft Guidance Manual by completing the General Information section and Information for Residents section. Staff has a goal of presenting a complete draft to the Commission prior to completion of Step 5.