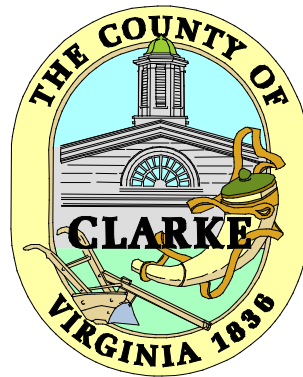


Clarke County Board of Supervisors



Regular Meeting Packet October 15, 2019



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	October 15, 2019	Packet Page
Afternoon Session 1:00 PM		
1. Call To Order		5
2. Adoption Of Agenda		6
3. Closed Session Pursuant to §2.2-3711-A1 Specific Employees or Appointees		7
4. Citizen's Comment Period		8
5. VDOT Update		9
6. BoS Minutes: September 17, 2019, Regular Meeting		10
7. Consent Agenda: Resolution of Appreciation for John U. Miller 2019-11R <i>[Not available at time of publication. Distribute at meeting.]</i>		45
8. Board of Supervisors Personnel Committee Items for October 7, 2019		46
A. Expiration of Term for appointments expiring through December 2019. Action: The Personnel Committee recommends the following:		47
– Reappoint Colleen Hillerson to serve on the People Inc. of Virginia Board for an additional three-year term expiring July 31, 2022.		
– Appoint Frank Moore to the Community Policy and Management Team to serve the remainder of the term of Ellen Bauserman, expiring December 31, 2019, and to a full 3-year term expiring December 31, 2022.		
– Reappoint Matt Hoff to the Fire and EMS Commission to serve a one-year term expiring August 31, 2020, as recommended for its representative by the Boyce Volunteer Fire and Rescue Company.		
– Appoint Michael "Toby" Austin to the Family Assessment and Planning Team to serve the remainder of the term of Gay Allen expiring December 31, 2021.		
– Reappoint Brian Ferrell to the Industrial Development Authority of the Clarke County, Virginia to an additional four-year term expiring October 30, 2023.		
– Reappoint William Wolfe to the Industrial Development Authority of the Clarke County, Virginia to a first full four-year term expiring October 30, 2023.		
– Appoint Randy Buckley to a citizen-at-large position on the Fire and EMS Commission to a first four-year term expiring August 31, 2023.		
B. Public Safety Holiday Pay. Action: Information only.		46
9. Board of Supervisors Work Session Items for October 7, 2019		69
A. Zoning and Subdivision Ordinance Update Project Joint Workshops by Brandon Stidham. Information only.		69
B. Route 7 Safety Assessment Review. Action: Information only.		75

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	October 15, 2019	Packet Page
C. 2020 Legislative Priorities. Action: Board review and approval of final priorities for 2020.		103
D. Closed Session Pursuant to §2.2-3711-A3 Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. Action: Information only.		73
10. Board of Supervisors Finance Committee Items for October 7, 2019		109
A. FY2020 Supplemental Appropriations. Action: The Finance Committee recommends approval of the following actions:		109
a. <i>PHI Cares Donation: "Be it resolved that FY2020 budgeted expenditure and appropriation to Fire/EMS/EM be increased \$500, and that a donation from PHI Cares be recognized in the same amount, all for the purpose of providing Air Medical Transport insurance to certain members of volunteer fire companies."</i>		110
b. <i>SAFER Grant Appropriation: "Be it resolved that FY2020 budgeted expenditure and appropriation to Fire/EMS/EM be increased \$67,259, and that revenue from the federal government be recognized by \$126,111, all for the purpose of hiring 5 Emergency Medical Technicians."</i>		111
B. Public Safety Holiday Pay Financial Impact. Action: Information only.		109
C. Bills and Claims. Action: The Finance Committee recommends approval of the September 2019 Invoice History Report.		112
D. Standing Reports. FYI: Reconciliation of Appropriation, Capital Budget, General Fund Expenditure Summary. Action: Information only.		121
11. Joint Administrative Services Board Update		132
12. Government Projects Update		137
13. Miscellaneous		138
14. Summary Of Required Action		139
15. Board Member Committee Status Reports		140

Evening Session 6:30 pm

16. Citizen's Comment Period		141
17. PH 19-10: Broadband Grant FY2020 Supplemental Appropriation: "Be it resolved that the FY2020 General Government Capital Projects Fund expenditure and appropriations be increased \$209,513, and that revenue from the Commonwealth's Virginia Telecommunications Initiative (VATI) be increased in the same amount, all for the purpose of providing high speed internet to White Post."		142

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	October 15, 2019	Packet Page
18. Adjournment		149
Reports in October Packet:		150
– Building Department		151
– Commissioner of the Revenue		165
– Economic Development: EDAC Draft Minutes 09-18-2019		171
– Fire & EMS		
o September 2019 Closing Balance Summary		179
o Fire and EMS Commission Draft Minutes 09-19-2019		180

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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10/9/2019 12:10 PM

Clarke County Board of Supervisors

Call to Order

Clarke County Board of Supervisors

Adoption of Agenda

Clarke County Board of Supervisors

Closed Session

§2.2-3711-A1 Specific Employees or Appointees

Clarke County Board of Supervisors

Citizen Comment Period

Clarke County Board of Supervisors

VDOT

September 17, 2019

Clarke County Board of Supervisors
Regular Meeting
Main Meeting Room

1:00 pm

At a regular meeting of the Board of Supervisors of Clarke County, Virginia, held in the Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia conducted on Tuesday, September 17, 2019.

Board Members

Present Afternoon Session: Barbara J. Byrd – Russell District; Mary L.C. Daniel – Berryville District; David S. Weiss – Buckmarsh / Blue Ridge District; Terri T. Catlett - Millwood / Pine Grove District; Bev B. McKay – White Post District

Absent Afternoon Session: None

County Staff Present

David L. Ash, Tom Judge, Cathy Kuehner, Brian Lichty, Brianna Taylor

Constitutional / State Offices / Other Agencies

Barbara Bosserman, Scott Alexander, Ed Carter, Nicholas Couch, Tony Roper, Jay Arnold, Keith Dalton, Brian Ferrell

Press

Mickey Powell – The Winchester Star

Others Present

Robina Rich Bouffault, Jeff Hinson, Bill Houck, Doug Lawrence, Janel Melgaard, Michelle Worthing

1) Call to Order

Chairman Weiss called the afternoon session to order at 1:02 pm.

2) Adoption of Agenda

VDOT: Add Update Route 7 Safety Assessment

Miscellaneous: Add Acceptance Safer Grant additional EMS coverage

Add Town of Berryville Mosby Boulevard Sidewalk Sections – FY2019
Transportation Alternative Program Application – Letter of Support

Add Special Meeting Announcement

Supervisor Daniel moved to adopt the agenda as modified. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

3) Citizens Comment Period

Janel Melgaard, Blue Ridge Mountain Road, Bluemont: addressed the Board concerning Route 9 possible detour to Route 7. She put forth the following points:

- Safety is her greatest concern.
- Route 7, such as Route 601, used liked a driveway with vehicles using the crossovers.
- Route 601 has a brewery and additional traffic.
- Raven Rocks side of Route 601 has a winery.
- On the Loudoun side, there are two breweries and a winery that bring in traffic.
- Route 601 also has FEMA with its employees and emergency vehicles.
- Route 643, Retreat Road, is the main fire company road for the mountain.
- The fire company is home to two voting precincts.
- Many vehicles crossing over on Route 7 are too large for the intersections and hang out on both sides causing vehicles to swerve in and out.
- Major weather issues on the mountain in the winter.
- Proposed detour affects Western Loudoun and Clarke counties.

She concluded her statement by asking the Board to protect Clarke and to continue to fight for not closing Route 9.

Barbara J. Byrd, BoS Liaison to the Social Service Board read the following prepared statement on behalf of the Department of Social Services.

CLARKE COUNTY
DEPARTMENT OF SOCIAL SERVICES
311 EAST MAIN STREET
BERRYVILLE, VIRGINIA 22611
TELEPHONE (540)955-3700 • FAX (540)955-3958

Board of Supervisors

In follow up to our letter dated, February 8, 2019, we request that the Board of Supervisors actively explore the use of the now vacant DG Cooley upper campus building as a new home for the Department of Social Services (DSS), as well as, potentially, for other service-oriented agencies located in the county. Such a move could centralize efforts of organizations which share a common purpose in providing necessary services to the citizens of Clarke County. In particular, DSS is desperately in need of additional space and a better environment for its employees and the clientele it serves.

As the Medicaid Expansion continues to develop, more and more families and individuals will be eligible for services which will entail the hiring of new employees to handle these cases. This will require more office space for these workers; space which is essentially lacking at the present location. Additionally, the current Social Services building, for which the State of Virginia pays the county \$4,000 per month, has many issues in terms of maintenance, which oftentimes make it a less than desirable work space and, in the past, an unhealthy work environment. We urge the Board of Supervisors to engage in a serious discussion about the most efficient use of the D.G. Cooley Upper campus building. To this end, we welcome each of you to come see, first-hand, the numerous concerns facing DSS due to its present location. Please reach out to us, and/or to our Director, as we all are motivated to assist you in any way possible.

Sincerely,

The Board of Directors of the Clarke County Social Services Department

Gerald Dodson; Chairman
Alan Melusen
Lynn Gray
Jim Smith
Barbara Byrd

Brittany A. Heine
Director
Clarke County Social Services

Brian Ferrell, Ellersley Road, Berryville: addressed the Board about the Route 7 / Route 9 project. He put forth the following points:

- Within a few years, Loudoun County is going to build a bypass that goes around this area.
- Route 719, road before entering Hillsboro, takes traffic from Hillsboro to Route 7 in Round Hill.
- Route 719 is a back road in Loudoun County, and there is no reason that traffic cannot be rerouted down this road.
- This is a regional problem. At the moment, with traffic calming, it is a Hillsboro, Loudoun County problem until they build their bypass.

Shane Boswell, Meadowbrook: addressed the Board about the Route 7 / Route 9 project. He put forth the following points:

- Today, one of his three children gets on the school bus on Route 7; and, over the next two years, the other two will start riding the school bus.
- Drives to the Herndon area for work driving the speed limit.
- Route 7 is dangerous and the study concerns him in that residents will see 17,000 additional vehicles with the Route 9 closure.
- Not all of the displaced commuters will come down Route 7 or Route 340 or Route 50.
- Rides his bike on Shepherds Mill Road [Route 612], and he questions how many additional commuters will take that road.
- Shepherds Mill Road [Route 612] is a dangerous intersection on Route 7.
- Route 7 needs basic traffic calming procedures now before adding an extra 7,000 to 8,000 vehicles per day.
- Route 7 Safety Assessment does not identify any fatalities on Route 612.
- Realizing that its hands are tied, he trusts the Board of Supervisors to do all it can.

Chairman Weiss reminded that the Board of Supervisors generally does not interact during public comment periods, which are, generally, just for information. He continued that in the case of the proposed Route 9 detour, it was a high priority for the Board; and, later in the meeting, it would discuss some of the specifics hoping to get some answers. He concluded by stating that the Board was incredibly concerned and agreed with all of the comments regarding this serious problem for the area.

Vice Chair McKay opined that the proposed Route 9 detour is the oddest project he has ever seen. He informed those present that in August he attended a meeting in Hillsboro / Loudoun County with Brian Lichty - Director of Fire, Emergency Medical Services, and Emergency Management, Travis Sumption - Chief Deputy Sheriff, and David Ash - County Administrator.

At that meeting, Clarke representatives were told that this was a data-driven project; however, no data was available. He continued that VDOT's Staunton District office did not know about the detour plans. He opined that this was a well-kept secret, and he had huge concerns about the plan.

Vice Chair McKay stated that he did ask about the bypass referenced by Brian Ferrell; however, it did not appear that Hillsboro or Loudoun representatives wanted to discuss the bypass. He opined that he came away from the meeting finding it very difficult to believe that the consequences for other persons had been concerned.

Supervisor Byrd put forward that she lived on Route 340 close to an intersection. She remembered when her children caught the bus at the bottom of the road, and noted that this would not be possible today.

Chairman Weiss thanked the members of the audience for taking the time to attend the meeting. He stated that the Board would provide information as it became available, and assured there would be future meetings.

4) VDOT

Ed Carter, Residency Administrator, and Scott Alexander, Assistant Residency Administrator, joined the supervisors to provide the monthly update.

Chairman Weiss commended Ed Carter for his help thus far on the proposed Route 9 detour issue, noting that he was instrumental in helping the Board understand the process.

Maintenance:

- Began patching operations on Route 632, Crums Church Road. VDOT will complete this month.
- Completed fence-to-fence mowing on secondary routes. We will begin fence-to-fence mowing on primary's this month.
- Addressed pothole complaints on various route and will continue this month.
- Performed patching on 2020 schedule surface treatment routes and will continue into this month.
- Conducted grading and stone placement operations on various non-hard surfaced routes and will complete grading cycle this month.
- Performed tree trimming on Routes 729 and 255 and cleaned up storm debris on various other routes.
- VDOT plans to start shoulder repairs on primary routes this month.

Rural Rustics:

- Locks Mill: Will complete pipe replacements and begin stone placement this month.

Board Issues:

- Truck restrictions on Route 601: Still going forward. With part of the road physically in Loudoun County, VDOT must finalize the coordination.

- Route 7 Safety Assessment:

- o Mr. Carter stated that he received the assessment yesterday and had not had time to study. He asked to review with the Supervisors at its October Work Session.
- o Assessment email to the Board on Monday, September 16, 2019.
- o Supervisors requested the assessment in January 2019.
- o Assessment takes four to six months to complete.
- o Request made prior to becoming aware of the Route 9 issue; therefore, the potential impact was not included in the assessment.
- o Assessment includes analysis of various intersections and possible mitigation, some of which may require Board application for SMART SCALE funds. VDOT does have some funding available for possible mitigation.
- o Highlights include:
 - Crash rate comparison: crashes are slightly higher, injury is about the same, and fatalities significantly lower. While it is a dangerous road and people speed on it, so far, Clarke has gotten off fairly well.

Table 3, Route 7 Crash Rate Comparison

Crash Rates	Route 7, Clarke, 2016-2018	State, Principal Arterials 2017
All Crashes	80	76
Injury	38	39
Fatal	0.28	1.06

- Scott Alexander responded to Supervisor McKay's question that the numbers were per 100 million miles traveled.
- Possible Corridor Countermeasures
 - Based on the crash review, the most frequent crash type is Fixed Object off-Road. Possible countermeasure should focus keeping motorists on the road, providing recovery area, and encouraging motorists to reduce their speed.
 - 1) The paved shoulders should be widened 2 – 4 feet in areas where the existing shoulder can accommodate. Edge line or shoulder rumble strips should be installed as shoulder widening occurs and with maintenance repaving projects.

- 2) Based on the high operating speeds, install curve warning and chevrons signs on the westbound lanes on the curve at the Route 604 intersection.
- 3) Law Enforcement should conduct targeted speed enforcement on a more frequent basis. There is an existing programed safety project to widen the paved shoulders, install rumble strips, and upgrade existing guardrail in both direction from the Shenandoah Bridge to the Loudoun CL (UPC 112899). Funding for the preliminary engineering will be available in November 2022 with construction

- Estimated Traffic Volumes

Table 1, 2018 Estimated Traffic Volumes

Route 7 (Harry Byrd Highway)		
Location (From/To)	AADT (2018)	AAWDT (2018)
Frederick CL/Rt 7 Bus W	28,000	30,000
Rt 7 Bus W/Rt 340	26,000	28,000
Rt 340/Rt 7 Bus E	23,000	25,000
Rt 7 Bus E/ Rt 606	23,000	26,000
Rt 606/Loudoun CL	25,000	28,000

- Average Speed Results

Table 2, Approximate Average Speed Results

Route 7 (Harry Byrd Highway)		
Location	Approximate Average Eastbound, MPH	Approximate Average Westbound, MPH
0.3 mile E Route 635	63*	61*
Near Route 621	62	60
Near Route 679 W Int.	60	62

* Estimated from continuous count station

- Appalachian Trail Head Rt. 605 - Still on hold. Waiting on Park Service.
- Appalachian Trail Head Rt. 7 Pedestrian signs – Complete, placed on Route 7.
- Rt. 9 Hillsboro Project:
 - o Some misconceptions that need to be cleared up:
 - The original project did not call for the closure of Route 9. That evolved this past July when the bids came back too high.
 - Current project is 100% funded by Loudoun County and the Northern Virginia Transportation Authority. There are no VDOT dollars for this project.
 - Monies appropriated by the Northern Virginia Transportation Authority come from the additional sales tax collected in northern Virginia.
 - Project is totally administered by the Town of Hillsboro.
 - VDOT did not get involved, beyond a high overview of the project to ensure proper process was followed, until the proposal came forward to close Route 9, which is a primary road.
 - The decision to close a primary road can only be made by the Commissioner of the Department of Transportation.
 - It should be noted that since this came to light, the VDOT NOVA team is working nonstop to look at every possible avenue of what the best options are for this

project. Myriad of suggestions being analyzed based on the data that comes in as to what causes the least amount of impact.

- Regardless of impression given by other parties, VDOT has made no decision and a decision will not be made until the rest of the data is in and meetings are held with representatives from VDOT Staunton District, VDOT NOVA District, the Town of Hillsboro, and the Town of Hillsboro's contractor to review the data and analyze the impact from a regional standpoint. After this process, a recommendation will go to the Commissioner of the Department of Transportation. This recommendation will be shared with the Board.
- In response to Supervisor Byrd, Ed Carter advised that utilities relocation costs would be covered by local funds not by VDOT.
 - Scott Alexander added that there was a whole combination of grants to help with utilities and other parts of the project.
- In response to Supervisor Catlett, Ed Carter stated that the target date to have a recommendation is around September 25, 2019.
- In response to Supervisor Byrd, Ed Carter reported that VDOT NOVA is conducting traffic counts at requested intersections specifically, Route 340 / Route 7. Counts will provide real-time data.
- In response to Vice Chair McKay, Ed Carter stated that without question the project will happen, explaining that what had not yet been decided is how traffic is to be handled. He opined Hillsboro's comments might have been premature.
- In response to Vice Chair McKay's query as to whether the state would reimburse Clarke additional expenses incurred resulting from the closure, Ed Carter said that he did not know.
- In response to Supervisor Byrd's comment on safety, Ed Carter assured that VDOT understands and always looks at safety; however, the risk of accident occurs every day and can happen at any time.
- Highlights of Chairman Weiss' comments include:
 - Inferring from the material provided by various officials, things seem to be driven, to a certain extent, on their schedule based on Route 640 and Route 7. Route 9 needs to be finished so it can be utilized as a detour route for that intersection.
 - He does not hold Ed Carter responsible for the Route 9 issue.
 - While the Route 9 project may go through, this project is not designed to make traffic more easily moveable through Hillsboro. It appears to be designed to discourage people from using Route 9 through Hillsboro.
 - In the late 2000's, he attended a meeting in Hillsboro discussing this project. What he said then, he says now, "Why are we a safety valve for Hillsboro?"
 - Based on the letters read and the money behind the project, this project is going to go forward. While not today, what Clarke needs from VDOT is a specific, highly

detailed plan as to what will happen on day one when Route 9 is closed so that Clarke's citizens, as well as commuters from other jurisdictions, can have some semblance of safety.

- The volume of traffic coming down Route 7 will be just incredible and will probably change the road forever.
 - Need to convey the level of concern that Clarke has about the additional vehicles, that it is a bad idea, and a bad system.
 - While the Board sympathizes with the citizens of Hillsboro, they can chose where they live.
 - The fact that this kind of money is being spent on a tiny town, and redirecting, literally, thousands, if not ten thousand, vehicles into neighboring counties is a travesty.
 - This is a serious problem, and his constituents will be directly affected in a larger percentage than some of the others.
 - Route 7, at times, is a nightmare now, and it is going to get worse.
 - This will cause problems for Clarke and increase the costs incurred with emergency medical services, Sheriff, and State Police.
 - The Board of Supervisors will be sending a letter to the Virginia Department of Transportation to convey its feelings.
- In response to Supervisor Daniel's question about an environmental impact study, Ed Carter responded that the study was complete. Scott Alexander confirmed noting that it concentrates on the project area.
 - In response to Supervisor Daniel's question whether the environmental impact study would be expanded to include the extended area, Ed Carter stated that it would not be expanded. He explained that it covered the impact of the construction area.
 - Vice Chair McKay stated that it was important to note that even if this isn't a VDOT project that all the safety and traffic planning that VDOT would put into it needs to be done here in Clarke. He opined that it seemed that the project was being shoved through in a roughshod manner without a whole lot of impact studies on traffic, roads, and commuting times, which VDOT would have to do. He continued that it appeared that this project was getting by without it.

Ed Carter explained that this is primarily done by the consultant that shows it to VDOT. VDOT has looked at the user costs for traffic delays, amount of costs for routing traffic over the various miles. He assured that VDOT was looking at everything Vice Chair McKay mentioned. He restated that the VDOT NOVA team is reviewing and keeping the Staunton District in the loop and up to date daily since the request for closure came through.

- Vice Chair McKay remarked that one reason he had no faith in the consultant was that he thought Shepherds Mill Road [Route 612] had no traffic issues. Ed Carter commented that he could not answer.
- Ed Carter informed the Board that Route 612 has 1,200 cars per day. For comparison, he added that some Virginia roads have 300,000 per day.
- Supervisor Byrd contributed the following on Route 340:
 - Two feeder roads from West Virginia, Route 611 Summit Point Road, and Route 641 Lewisville Road, are going to be backed up and waiting to enter Route 340.
 - Route 632 Crums Church Road has a stop light.
 - Route 653 Kimble Road does not have a stop light.
 - Feeder roads will back up way out into the country.

Ed Carter said that even though VDOT advertises the detour route, GPS would take people wherever they want to go, which cannot be controlled by localities or agencies.

- Ed Carter informed the Board that VDOT is looking at hard mitigation to stop additional traffic on Route 612.
- Supervisor Catlett comments:
 - Hopes VDOT looks at the whole region because Route 9 is such an important way to get people through to Route 7.
 - Asked what traffic calming would do.
 - Asked if VDOT would be looking at long-term solutions.
 - Noted that Route 9 in Hillsboro is 24 feet wide, and plans include burying infrastructure with manholes meaning that anytime from that point if infrastructure work is needed commuter traffic will be affected.
 - Asked VDOT if it had looked at other things that needed to be done to facilitate people getting through from Route 9 to Route 7.

Ed Carter assured that VDOT was discussing all the issues raised by Supervisor Catlett; and, as soon as available, VDOT would provide those answers to Clarke.

Chairman Weiss expressed his appreciation stating that it was gratifying to hear that VDOT was discussing the issues Clarke was raising.

Ed Carter added that the VDOT NOVA team was doing the bulk of the review; and, thus far, it had been extremely thorough.

- In response to Vice Chair McKay's question on Route 601, Ed Carter responded that it is one of the four intersections [Route 643, 612, 340, and 7] where VDOT is taking actual traffic counts and working on mitigation options.

- Supervisor Daniel expressed appreciation for the time VDOT was taking to review the matter and for Ed Carter's diplomacy.
- Chairman Weiss also expressed appreciation reminding those present that ultimately the "big picture" was VDOT's responsibility to provide the method to get through the crisis.

Supervisor Byrd:

- Route 632 Triple J Road:
 - Speeding presents a danger to persons crossing the road to retrieve the post from their mailboxes.
 - Speed trailers:
 - Is it possible to locate a speed trailer on Route 632?
 - Purchase cost is \$7,000 to \$8,000 for solar-powered device.
 - County does have some safety funds; and, if the Supervisors want to pursue, VDOT can place once the Board provides direction.
 - Chairman Weiss asked if there was any correspondence between the sign and whether it actually lowers speed limits.
 - VDOT does have a speed trailer that could be located in the area for a short period, such as a week.
 - Ed Carter responded to Supervisor Catlett that VDOT collected data only during monitoring; therefore, while signs may be effective in the short term, there is no data available on the long-term effect.
 - At Supervisor Byrd's request, Ed Carter will check requirements for establishing additional fine areas.
- Route 340: Guardrail at the end of her driveway on Route 340, damaged on or about August 23 or August 24, has not yet been repaired.

Supervisor Daniel:

- Route 7 Crossover at Honey Lane: Persons exiting Honey Lane and turning to left are being perfectly safe and not causing any trouble. Persons on Route 7 using it to turn around. There is no lane to allow that, and it cannot be done safely.

Supervisor Catlett:

- Route 255 Bishop Meade Road: Thanked VDOT for removing the tree limb by Old Chapel and removing branches and trees in the area where the railroad goes over Route 255.

- Route 613 Springsbury Road: Currently mowing on Route 612 Shepherds Mill Road and should get later this week. Plan to finish by the end of September.

Supervisor McKay:

- Route 244 Bishop Meade Road: Thanked VDOT for removing the tree limb by Old Chapel. Ed Carter told the Board that Japanese hornets swarmed the VDOT crew that escaped being stung by seeking shelter in their vehicle.
- Stop for School Bus Sign at Shenandoah River Lane Road and Route 638 Howellsville Road: Will check status and report to Ed Carter or Scott Alexander.

Supervisor Weiss:

- Route 7 / Route 340 Interchange: When eastbound, still persons cutting from the left lane into the right land dramatically. Consider more signage.
- Business 7 after Route 340 Bridge Crossover through Median: Area is dangerous and being used not just by emergency vehicles but regular vehicles as well. Ed Carter advised that review would be part of the Route 7 safety assessment.
- Route 612 Shepherds Mill Bridge: Has received more constituent comments, most are specific to safe passage across the one-lane bridge.
- North Hill Lane: Appreciate tree removal. Some trimming would be of great benefit.

5) Approval of Minutes

Vice Chair McKay noted on meeting packet page 55 a typographical error in the September 9, 2019, Work Session minutes. *Our primary concern is the safety of all people traveling in and through the Clarke County, including our students on our school buses.*

Vice Chair McKay moved to accept the minutes for August 20, 2019. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

6) Board of Supervisors Personnel Committee Items

A. Expiration of term for appointments expiring through December 2019.

2019-09-09 Summary: At 9:49 am, Vice Chair McKay called the meeting to order. He advised that David Weiss was on vacation and unable to attend the regularly schedule committee meeting.

At 9:50 am, **Supervisor Byrd moved to cancel the September 9, 2019, Personnel Committee meeting because the primary source is not available for the meeting. The motion carried by the following vote:**

Barbara J. Byrd – Aye
Beverly B. McKay – Aye

2019-09 Action: Item not reviewed. No action taken.

7) Board of Supervisors Work Session Items

Board of Supervisors Work Session Agenda
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

September 9, 2019, 10:00 AM, Meeting Room AB

Supervisors Present: Barbara J. Byrd, Terri T. Catlett, Mary L.C. Daniel, Bev McKay

Supervisors Absent: David S. Weiss

Staff Present: Tom Judge, Cathy Kuehner, Lora B. Walburn

Also Present: Delegate Wendy Gooditis, Virginia House District 10; Delegate Dave LaRock, Virginia House District 33; Daniel Davies, Legislative Assistant to Delegate LaRock;

Ed Carter, VDOT Staunton District Edinburg Residency Administrator; Scott Alexander, VDOT Staunton District Edinburg Residency Assistant Administrator;

Chris Hammond, Deputy Chief Mount Weather Police; Nicholas Couch, Mount Weather Readiness;

Anthony "Tony" Roper, Clarke County Sheriff; Randy Trenary, Director of Operations - Clarke County Public Schools; Jim Klenkar, Clarke County Attorney;

Keith Dalton, Town Manager - Town of Berryville;

Mike Ruddy, Frederick County Planning;

Doug Lawrence, William Houck, Robina Rich Bouffault

Press Present: Mickey Powell – Winchester Star; Bria Lloyd – WDVM

Vice Chair McKay called the Work Session to order at 10:11 am.

A. Route 9 Detour Impact Discussion

Vice Chair Beverly McKay, White Post District, read from the following prepared statement:

On behalf of the Clarke County Board of Supervisors, I'd like welcome all of you to our work session. Chair David Weiss is out of the country today. I'm Vice Chair Bev McKay.

Ordinarily, our work sessions are informal discussions about issues the Board plans to discuss at upcoming business meetings. Today's work session is a different. We've invited a number of officials who represent Clarke, Frederick, and Winchester to hear our concerns about a proposed road closing in Loudoun County that will have an effect on Clarke County roads, the residents who live along those roads, and the people who drive these roads.

Yes, we know Hillsboro has its concerns about the traffic on Route 9 that travels through town. We also know that Hillsboro has discussed this issue for years.

What we didn't know until August 28 is that Hillsboro expects its yearlong Route 9 construction project to begin in February 2020. We learned this on August 28 that the town's engineering firm proposes detours directing thousands of cars and trucks each day onto U.S. 340, Virginia 7, and Route 612 in Clarke County.

At the August meeting in Hillsboro, Mayor Roger Vance, Loudoun County Supervisors Chair Phyllis Randall, and Commonwealth Transportation Board member Scott Kasprovicz repeatedly said the project will move ahead, it will get done, and the only question is whether construction will take one year or three years.

Clarke County has major concerns.

Our primary concern is the safety of all people traveling in and through Clarke County, including our students on our school buses.

We are concerned that increased traffic will increase accidents. We are concerned about the impact increased traffic will have on law enforcement, fire and rescue squads, and road repairs.

We wonder why Loudoun County and Hillsboro did not inform neighboring localities of the detours since their proposed plan directly affects Clarke, Frederick County, and Jefferson County in West Virginia.

We all need more traffic and safety data before Route 9 is closed in Hillsboro.

You have received a packet of information we've gathered over the past 10 days.

Today, we want to hear your questions and comments about the Route 9 project; and, we're asking for your guidance.

Our County Administrator David Ash is prepared to answer questions and provide more background if anyone would like to have their questions answered.

We don't have many answers. We are here to hear your concerns and your questions. For those of you in the audience, today's meeting is not a public hearing. If you have a comment, we would like to hear from you at our regular meeting on Tuesday, September 17, 2019, at 1 pm during the Citizen Comment Period at the beginning of the meeting. But, those of you, such as the gentlemen from FEMA that we have invited, that have concerns about how to get traffic in and out of their facilities we would like to hear from you or talk to David Ash afterwards.

Supervisor Barbara Byrd, Russell District, distributed and read her prepared statement opining that the detour would have the greatest impact in her district.

Concerns Route 9 9/9/19

- 1. Law enforcement*
- 2. Emergency services*
- 3. Need for more length in entrance and exit lanes*
- 4. Feeder roads on to 340 north, Trapp Hill, Summit Point, Lewisville, and Clifton*
- 5. Route 7 feeder roads: from Winchester and Frederick Co., Triple J, Senseny, and Westwood*
- 6. Route 7 feeder roads from northern Frederick Co. and West Virginia, Pierce Road, Russell Road, Crum's Church Road, Kimble Road, Trapp Hill Road, Wickliffe Road, and Shepherds Mill Road*
- 7. Lack of stop lights on most of these feeder roads to allow entrance or exit onto Route 7 and Route 340.*
- 8. Commuter traffic coming from south on Route 340 going north*
- 9. Many house and farm entrances and a dangerous business entrance on Route 340 north*
- 10. School bus traffic*
- 11. Road maintenance*
- 12. Trash pick up*
- 13. A habit formed by a year of travel on a four-lane highway that may become a new commuter pathway on our counties roads*

Supervisor Terri Catlett, Millwood / Pine Grove District provided the following comments:

- Earlier in year, the Board has heard a lot of concerns from our residents about issues on Route 7:
 - o Appalachian Trail crossing – pedestrian crossing safety concerns
 - o Deceleration lanes going back to Ebenezer Road [Route 604]
 - o Shepherds Mill Road [Route 612]
 - VDOT advised that it does not meet the warrants for a traffic light.
 - Adding traffic lights on roads with higher volume and speeds increases the risk of rear-end accidents.
 - Discussed these issues in spring 2019.
- Waiting on Route 7 safety audit performed by VDOT.
- Questions:
 - o When will Clarke get the Route 7 safety audit information?
 - o Will it be separate from the proposed Hillsboro detour blocking Route 9?
 - o How will it work with the addition of the new data?

Supervisor Mary L.C. Daniel, Berryville District, provided the following comments:

- While aware that Hillsboro and Loudoun County were planning a road project, she was alarmed when hearing just before Labor Day 2019 that the plan was to reroute the traffic through Clarke County.
- Clarke County already has safety issues.
- Shepherds Mill Road, has had many accidents. Sheriff Roper noted that there were no recent fatalities on Route 612. Shepherds Mill Road is in Supervisor David Weiss' Buckmarsh / Blue Ridge District.
- Important for her to know that Clarke is not allowing Loudoun County and Virginia to put a price on the lives that could be lost.
- Many of her constituents are commuters using these highways and will be affected by the increased traffic.
- There is no alternate route to Route 7.
- Questions:
 - o Is the proposed detour the best way?
 - o How can this proposed detour be managed?
 - o What is the data basis from the professionals that have permitted it, VDOT, and those who are going to have to deal with the fall out, Sheriff and Fire and Rescue?

Supervisor Byrd informed those present of the one-lane bridge on Shepherds Mill Road.

Vice Chair McKay added that residents along Shepherds Mill Road were opposed to changing this historic bridge.

Ed Carter, VDOT Edinburg Residency Administrator, provided the following comments:

- Route 7 safety audit:
 - Will be available before the Supervisors Tuesday, September 17, regular meeting.
 - Audit did not take into consideration any additional traffic from detours.
 - Study results will be provided as part of the informational data in the decision making process for what is the best way to handle Route 9.
 - No decision has been made on how much to allow Route 9 to close, if any.
 - Still an ongoing process.
 - NOVA portion of VDOT and its traffic engineers are looking at every possible option of the best way to get the project constructed at the most economical price and with the least amount of impact on surrounding counties.
 - Edinburg Residency has been in the loop since it came about.
 - Regardless of what option is decided, there will be impact.
 - VDOT is trying to mitigate impact.
 - The Commissioner has made it very clear that this decision will be made at the execute level and will be based on data.
 - Will review options that have been proposed before final decision is made.

Supervisor Catlett, noting that previous communications asserted that Hillsboro had considered a lot of data; asked Mr. Carter what data sources VDOT was using in its review.

Ed Carter responded that VDOT was looking at many things including:

- Contractors plans
- Comparisons to like work that this project entails
- History, in terms of time to perform some of this work that is similar
- Stakeholders in the project, such as utilities, town maintenance, and functions that have to be performed and how they can be safety performed in the shortest amount of time and still create the least amount of impact.
 - Utilities:
 - Placing entire duct system through the streets to handle utilities.
 - Street in Hillsboro is 25 feet wide
 - Sanitary sewer, power, and telephone will be included in the trench.

- *Work will require sizeable equipment in roadway making it physically impossible to perform without some road closure.*
- *Must decide whether to close at night, close weekends, or close for an undetermined amount of time.*
- *Have not looked at all the options to make a recommendation.*

Supervisor Daniel asked Mr. Carter what data VDOT was reviewing.

Ed Carter responded:

- *VDOT has all the data the consultant, Volkert, was looking at. He noted that VDOT has previously worked with Volkert on other projects.*
- *Actual movement counts at peak hours at intersections VDOT is particularly concerned about mitigating.*
- *VDOT 2018 traffic data*
- *VDOT reviewing to compare the proposed schedule.*

Scott Alexander added that VDOT was reviewing the data this week.

Supervisor Byrd added:

- *If road is closed on Sundays, vineyard owners will complain.*
- *Route 340 becoming more congested.*
- *At the Supervisors' last meeting, she requested a traffic study of Route 340 because it is becoming a major commuter road.*
- *The two-lane area of Route 340 in West Virginia helps deter commuter traffic.*

Ed Carter advised that the four-lane project was under design now to tie into the short piece in Virginia.

Supervisor Byrd noted the presence of public safety vehicles on Route 340 opining that there were a lot of blue lights and law enforcement in this area.

Ed Carter provided the following comments:

- *VDOT could conduct a study on Route 340, but has not yet implemented.*
- *VDOT has no control over the drivers on the road.*
- *VDOT can only make the road so safe and the people driving must take some responsibility for how they drive.*
- *The speed limit is 55 MPH on Route 7 and Route 340.*
- *Recent speed study on Route 7 showed over 7,500 vehicles exceeding 65 MPH, with one vehicle clocked at 91 MPH going over the mountain.*

- *The Sheriff and the State Police have the limited resources to monitor speeds.*

Sheriff Roper provided the following comments:

- *Reiterated Mr. Carter's comments.*
- *Has not proposed additional enforcement because he is waiting on data.*
- *Very interested in the data and the potential traffic increase and will take action based on data.*

Supervisor Catlett put forward for consideration safety implications for Blue Ridge Volunteer Fire and Rescue Volunteer Station.

Ed Carter responded that beginning last year VDOT has started staging wreckers on top of the mountain for snows specifically for the vehicles that start up and can't make it to the top. He confirmed that the wreckers would not help with access out onto Route 7.

Supervisor Daniel added that the problem was not just public safety equipment getting out, but also volunteers ability to access the station.

Ed Carter commented that he had not seen the report, but he was sure there would be recommendations for extended turn lanes. If that is the case, funding will be an issue; and, VDOT will probably be encouraging the County to make smart scale application to accommodate those extended turn lanes.

David Ash remarked that the timing remains an issue.

Ed Carter concurred noting that even if approved it would be six or seven years to get the funds.

David Ash provided the following comments:

- *Has discussed this project at length since first hearing about it on August 27.*
- *While "data driven" has been used extensively, there was no data presented at the August 28 meeting that could address any of the questions asked at the meeting.*
- *Several questions at the meeting were answered with, "we didn't look at that."*
- *Subsequent to the meeting, there has been a denial of some of the proposals made.*
- *At the August 28 meeting in Hillsboro, Clarke County representatives were told that this is a data-driven process, the data was there, the decision was made, and the project would go forward.*
- *With no data given at the meeting, it gave rise to the Board's concerns as to who is producing the data, its accuracy, and whether it is designed to support a preconceived idea.*

Ed Carter responded as follows:

- *NOVA VDOT's engineers are examining and testing data for accuracy as it is being generated.*
- *NOVA VDOT has assigned a dedicated team to this project since the August 28 meeting.*

David Ash added the following:

- *VDOT's response since the August 28 meeting has been spot on.*
- *VDOT is keeping him informed.*
- *The Board was concerned having been told there was no plan for any mitigation of anything and leaving it to the locality to deal with as it occurred has caused concern; and, because of the process wherein the decision was made without the knowledge or participation of the negative implications that would simply be lifted from one area and put on another.*

Supervisor Byrd commented that following the August 28 meeting VDOT representatives had assured the Board a decision had not yet been made, that it would be a data-driven decision, and would be expedited because of the situation. She opined that Clarke was given wrong information at the August 28 meeting.

Supervisor Daniel noted the data being heard about did not seem to be dealing with western Loudoun County to the state line. She asked if the data deals with anything in West Virginia or Clarke County:

Ed Carter responded:

- *Deals with what is in Clarke County.*
- *West Virginia and Maryland both stand to be impacted.*
- *Of the 17,000 vehicles on Route 9 daily, 16,000 originate from West Virginia.*
- *VDOT does not wish to discourage this, for West Virginia workers are a big economic driver for Virginia.*
- *Virginia's traffic engineers are working in concert with West Virginia's engineers.*
- *Engineers are making determinations based on historic models of what they consider will be the amount of those cars that come south.*

Supervisor Byrd mentioned a construction project on Route 340 along the river between Harpers Ferry, West Virginia and Brunswick, Maryland.

Ed Carter put forth that while it may not be close to our area we could be impacted noting that Northern Virginia, West Virginia, and Maryland are considered a transportation region; and, all three work together on these issues.

Delegate Wendy Gooditis, provided the following comments:

- This morning she spoke with Randy Kiser, VDOT Staunton District Engineer.*
- Since August 28, the Staunton District is now very much involved in project review.*

Ed Carter confirmed the following:

- VDOT Staunton District was not aware of the proposed complete closure until one week before Clarke County was made aware.*
- Hillsboro is in the NOVA District.*
- While the project does impact VDOT, it is not a VDOT project.*
- Project is being administered by the locality, Hillsboro.*
- Project was designed and estimated by the Hillsboro's consultant, Volkert.*
- Now, Staunton is aware, and NOVA has become heavily involved in the data gathering process, analyzation, and with exploring all the options.*

Delegate Gooditis asked Mr. Carter who had the final say on how this project is done.

Ed Carter responded that by Code the Commissioner has the final authority to approve a road closure.

Delegate Gooditis reaffirmed that road closure could not be done without VDOT approval.

Mr. Carter responded in the affirmative.

Chris Hammond, Mount Weather Police, provided the following comments:

- Concerns are the same as others expressed throughout the meeting - what will it do with all the vehicles and fire trucks trying to get in and out and cut across.*
- Mount Weather is, basically, a small community with a large number of persons coming and going.*
- Its police help Clarke's Sheriff's Office.*
- It has Memorandums of Understanding [MOU] with fire and rescue departments to provide assistance.*
- It has MOU with VDOT to keep Route 7 and Route 601 side open working closely with VDOT and others to keep it open.*
- Proposed closure would be quite problematic in the event of a state of emergency.*
- First received notice of proposed detour, when provided the email from David Ash last Thursday, September 5, 2019.*

Mike Ruddy, Planning Director - Frederick County, Virginia, thanked the Board for inviting Frederick to the meeting advising that he was attending on behalf of County Administrator Kris Tierney and extended any support Frederick might provide.

Randy Trenary, Director of Operations – Clarke County Public Schools, stated that the Schools were concerned and trying to gather information.

Keith Dalton, Town Manager – Town of Berryville, stated that he attended the meeting on behalf of Town Council to listen and advise Council.

Ed Carter asked to clarify complete closure.

- It came about after Hillsboro bid the project.*
- Closure was not part of the original project.*
- The bids came in significantly over the estimate.*
- Hillsboro's contractor told them that one of the major costs was maintenance of traffic for the original plan was to do under flagging operations.*
- The proposal to close and reduce the amount of time came after the bid process sometime in July 2019.*

Supervisor Catlett asked for clarification that the public hearings held on this project would not have contained closure language.

Ed Carter responded in the affirmative.

Vice Chair McKay opined that he came away from the August 28 meeting, which was not very informational, believing that closure was already decided and traffic would be shifted to other localities. He expressed his appreciation to VDOT for attending the Work Session.

Delegate Gooditis further commented:

- She was glad to hear that VDOT NOVA was now heavily involved.*
- VDOT has the final approval of road closures.*
- While this has been a thorny issue for Hillsboro for decades, it is difficult to see that closing a commuter road down completely does a lot of good for residents outside of Hillsboro.*
- Closure will create problems for commuters on the western end and for all the support workers coming in from West Virginia be they teachers, law enforcement, health care workers, etc., as well as their employers.*

Delegate Dave LaRock provided the following comments:

- Represents Hillsboro, western Loudoun, Clarke County, City of Winchester, Frederick County.*

- *Wants to participate in the information gathering and to be part of the process.*
- *Does not wish to do anything in haste and sees his role as a mediator.*
- *The information gathered could lead different people to different conclusions.*
- *Clarke does not face the same exodus of commuters through town for a couple of hours every day. Without a Route 7 bypass, Berryville would be like this.*
- *All want to be good neighbors; but, as elected officials, you have the responsibility of anticipating and managing the interests of the persons that have elected you to be their leaders necessitating what is clearly underway here, which is this data-driven approach.*
- *Data driven approach is best to weigh into process.*
- *This is a big project that has been in the planning process since at least 2012.*
- *Management of Traffic is typically the last phase of the project.*
- *There may be some misconception that this had been concealed or there has been a conspiracy to fast track something, which is not the case.*
- *Hillsboro's Mayor Roger Vance and Amy, last name unknown, are acting as the general contractors on this project.*
 - o *Doing a good job.*
 - o *May be weak in the area of communication and diplomacy that needs to take place at the right time and presented accurately.*
- *His office has been in contact with VDOT drawing attention to the most obvious impact - the merge of Route 340 and Route 7.*
 - o *Ed Carter confirmed that this intersection is currently being studied.*
- *Conversation has been ongoing but not with the emphasis on closure.*
- *Sent a letter to VDOT asking if it can be done; can full closure be considered a legitimate option without excessive stress on the transportation system to the point it becomes dysfunctional.*
- *Nothing he has heard indicates that a decision has been made.*
- *Logical, sensible approach would be to look at full closure.*
- *Keeping an open mind.*
- *The project has already been approved for a partial closure.*
- *May want to consider if want to endure what could be considerable inconvenience for thirty to thirty-six months or do you take it on the chin, close for nine to eleven months and, if VDOT finds it manageable, get it over with.*
- *Full closure may be better for Clarke County than thought at first glance.*
- *Alternate MOT's will take into consideration all these concerns and VDOT will determine what will work best.*

- *Could change timing of lights.*
- *Could erect local traffic only signs on Shepherds Mill Road.*
- *The uphill merge on Route 9 bogs down traffic so removing that might make it better.*
- *Need to let experts that can thoroughly analyze come back with a plan*

Vice Chair McKay asserted that Clarke was not opposed to Hillsboro; but, he is concerned about finding out the night before the August 28 meeting that Hillsboro is planning to put 17,000 cars per day from Route 9 on to Route 7 and Route 340 claiming that it is data driven but providing no data.

Supervisor Catlett remarked that the lack of notification is water under the bridge, and the Board must now look at the data for the safety of the flood of cars that might be headed our way. She did concur with Delegate LaRock that when we look at common ground with Hillsboro we have all these hard-working individuals that commute through our area and contribute to the local economy, and we must consider their safety.

Vice Chair McKay commented that the Board was concerned for the safety of its citizens and the commuters passing through the county. He opined that he understands that Hillsboro, an old town, has concerns; however, it may not have thought about the concerns of other affected localities.

Delegate Gooditis asked a final question whether Route 9 over the mountain was safer than Route 7 in icy, foggy conditions.

Ed Carter responded that he did not have that information.

Delegate Gooditis noted from her own experience the "skiing event" on Route 7 in icy, foggy conditions.

Ed Carter clarified that VDOT was confident that not all commuters will come in this direction and will use other routes.

Supervisor Byrd concluded that safety was her primary concern.

Delegate LaRock put forth that upon realizing that partial closure may not be attractive from Hillsboro's perspective for it commissioned a revised traffic study to evaluate full closure, which could not be too far along in the process.

Scott Alexander responded that Hillsboro's engineer and a whole team assembled in the VDOT NOVA District are pouring through the work that needs to be done, alternatives, possible sequence of construction in order to determine the best way to tackle this project. He speculated that this process could take two weeks.

Vice Chair McKay thanked everyone for attending the meeting, particularly Delegates Gooditis and LaRock, and invited them to attend any future regular meeting. He thanked the Town of Berryville, Frederick County, Mount Weather, and Clarke Public Schools.

At 11:07 am, Vice Chair McKay adjourned the meeting.

2019-09-17 Action: David Ash reviewed noting that discussion was continued earlier in the meeting.

Chairman Weiss thanked the Board and staff for the in-depth discussion, consideration, and thought.

B. Distribution and Initial Comments 2020 Legislative Priorities

2019-09-09 Summary: Document distributed. No comments.

2019-09-17 Action: Highlights of review include:

- Economic Development Advisory Committee recommended Board consideration of including a request to increase transient occupancy tax in its 2020 legislative priorities.
- Supervisor Catlett put forth that if the Board did wish to meet with its state legislators earlier in the year it should review now.
- Supervisor Daniel concurred suggesting that it should be reviewed in the next six weeks.
- Vice Chair McKay suggested finalizing at the Board's October 7 Work Session.
- Supervisor Daniel commented that she hoped to receive VACo priorities within the next week.
- Following discussion, the Board established the following:
 - o Luncheon at 12 noon on Wednesday, October 9, or Thursday, October 17.
 - o Luncheon at the Lone Oak Tavern, 12696 Lord Fairfax Highway, Boyce.
 - o Staff to notify the School Board Chair and Berryville and Boyce mayors.
 - o Review legislative priorities at the October 7 Work Session.
 - o Supervisors to review and submit changes to David Ash.

a. Economic Development Advisory Committee Recommendation Re Transient Occupancy Tax

2019-09-09 Summary: Recommendation distributed.

209-09-17 Action: No action taken.

C. Closed Session Pursuant to §2.2-3711-A1 Specific employees or appointees – as necessary

2019-09-09 Summary: No closed session conducted.

2019-09-17 Action: No closed session held.

8) Finance Board of Supervisors Finance Committee Items for September 9, 2019

A. FY2020 Transfer

2019-09-09 Summary: The Commonwealth's Juvenile and Domestic Relations Court Clerk requested a contribution of \$350 toward the purchase of a robe for the new Judge. The Finance Committee declined to contribute at this time.

2019-09-17 Action: Tom Judge reviewed. No action taken.

B. FY2020 Supplemental Appropriations

a) *FYI: CCSA Membrane Tank replacement.*

2019-09-09 Summary: The sewer system in Boyce required a \$58,955 repair that was unexpected. It is anticipated that availability fees over and above the FY2020 estimate may be able to cover this expense.

2019-09-17 Action: Tom Judge reviewed. No action taken.

b) *FYI: Sheriff E-ticket expenses*

2019-09-09 Summary: The budget for ticket expenses was overlooked during the development of the FY2020 budget. There are expenditures of \$15K to date. The

department intends to manage its budget without a supplemental appropriation at this time.

2019-09-17 Action: Tom Judge reviewed. No action taken.

c) *FYI: Commonwealth's Attorney Murder Trials*

2019-09-09 Summary: Two murder trials are expected to occur in FY2020. Murder trials can require unanticipated expenses for witness travel, evidence gathering, depositions, record keeping, etc. as well as additional staff time. These expenses will depend on the course of the legal process, and the Commonwealth's Attorney will keep the Finance Committee apprised as the trials proceed as to what, if any, supplemental appropriation may be required.

2019-09-17 Action: Tom Judge reviewed. No action taken.

d) *Broadband Grant*

2019-09-09 Summary: The Committee recommends the following: Be it resolved that public hearing be set for October 15 on the following matter: **"Be it resolved that the FY2020 General Government Capital Projects Fund expenditure and appropriations be increased \$209,513, and that revenue from the Commonwealth's Virginia Telecommunications Initiative (VATI) be increased in the same amount, all for the purpose of providing high speed internet to White Post."**

2019-09-17 Action: Following review, **Supervisor Daniel moved to set public hearing for 6:30 pm or as soon thereafter as the matter may be heard on Tuesday, October 15, 2019, in the Berryville-Clarke County Government Center, Main Meeting Room. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

e) *Sheriff Liability Insurance Claims.*

2019-09-09 Summary: Typically VaCorp pays the repair shop directly. In this case, VaCorp is paying Clarke, and Clarke is paying the repair shop. A supplemental appropriation is therefore recommended for the repair of a Sheriff's vehicle on two occasions: **"Be it resolved that Sheriff's FY2020 expenditure and appropriation be increased \$6,725, and that revenue from VaC017; be recognized in the amount of \$6,476 for the purpose of repairing a Sheriff's vehicle on two occasions"**.

2019-09-17 Action: Following review, **Supervisor Catlett moved, "Be it resolved that Sheriff's FY2020 expenditure and appropriation be increased \$6,725, and that revenue from VaC017; be recognized in the amount of \$6,476 for the purpose of repairing a Sheriff's vehicle on two occasions"**. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

f) *Bills and Claims.*

2019-09-09 Summary: The Finance Committee recommends approval of the August 2019 Invoice History Report.

2019-09-17 Action: Following review, **Supervisor Byrd moved to accept the August 2019 Invoice History Report.** The motion carried by the following vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

g) *Standing Reports. FYI: Reconciliation of Appropriation, Capital Projects, Fund Balance. Action: Information only.*

2019-09-17 Action: Information only.

9) Joint Administrative Services Board Update

Highlights of review include:

- Met August 26.
- Health Insurance:
 - Chuck Bishop and Tom Judge met with Ed White, insurance consultant, to discuss Clarke's policy.
 - Ed White's general impression was that it was a rich policy that was not necessarily overpriced, but did understand that the policies continue to rise each year.
 - The key issue seem to be the cost of the family health insurance to the employee.
 - Makes Clarke uncompetitive with other localities.
 - Some part-time employees do not earn enough to pay the employee share of the premium.
 - Joint Board did not decide to rebid the insurance this time. It did not feel it would be worth the trouble, but will continue to look for ways to decrease costs.
 - Insurance issue will continue to come up for it varies widely annually. It has an impact on hourly employees.
 - Discussed increasing deductible by eliminating the KA250 plan.
 - Some localities tried wellness programs, but did not seem to get much traction.
 - Could explore changes in dental program.
- Cyber Security
 - Issue was also discussed in July.
 - There have been a number of hacking attempts.
 - Reviewed VACorp coverage for those type of events.
 - Discussed training by an outside vendor to help educate employees to be security conscience. Vendor has been contracted.
 - Discussed doing separate communication to employee to teach cyber security hazards, but decided it was too much information.

10) Government Projects Update

David Ash provided the monthly project update.

- Courthouse HVAC: Hope to have information from engineers by month's end.
- Boundary Line Warren County
 - On August 29, conducted a public information meeting with Warren County Administration.

- Some minor changes resulted from the use of more nearly accurate equipment than that used in 1836.
- Plats of convenience purported to create lots and developments in Clarke, but line was left off the plat and recorded in Warren County. Affected persons are paying Warren County taxes and the children attending Warren County schools.
- General agreement to keep people where they thought they were when it would result in a simple adjustments of a few acres.
- Both sides will need to have public hearings to change boundary line. Discussed the possibility of a joint public hearing, but not certain if that is possible.
- No appreciable change in values resulting from the adjustments.
- While the counties are going with the new survey, the 1836 survey was only off 5 inches from the top of the mountain to the river.
- The island in the river, with only a small portion in Clarke, will be transferred in whole to Warren.

11) Miscellaneous Items

FEMA Award Staffing for Adequate Fire and Emergency Response [SAFER] Grant

David Ash informed the Board that Brian Lichty, Director Fire, Emergency Medical Services, and Emergency Management, was successful in his application for a SAFER Grant to provide \$622,145.75 over the next three years to assist in the hiring of five additional EMS employees to service Clarke. While Mr. Lichty is ready to send the acceptance letter, Mr. Ash wished to remind the Supervisors that there was a commitment. He explained that over the next three years these additional employees would shift completely into the County's budget. He requested an action for the record accepting the terms and conditions of the grant.

Chairman Weiss added that the total figure is near to one million dollars; and, while he applauds the effort and success for a clearly demonstrated need for better coverage of the Clarke's citizens, let there be no doubt that this type of expenditure is a significant amount of money in the County's budget.

Supervisor Byrd asked how Mr. Lichty would use the grant.

Chairman Weiss invited Brian Lichty to describe the grant.

Brian Lichty provided the following:

- The grant covers five new full-time positions, not current positions.
- First two years covered at 75% of the base salary and benefits of an employee without overtime or employee equipment.

- Third year covered at 25% to 35%.
- Fourth year is 100% on the county.
- Employees must be hired within the next 180 days if the grant is accepted.
- The grant allows testing all the way to background investigation.
- Given written exams and conducted one ability test, with another ability test scheduled at the end of September.
- Thanks to the help of Brianna Taylor, Employee Support Coordinator, he believes he will have five viable candidates at the end of the testing period.
- Working on staffing details as to how and where the new hires will be assigned.

Chairman Weiss commented that with Clarke hiring more full-time people it is hoped that the volunteers can fill in the holes in staffing to best utilize the full-time people. Further, the Commission and the station chiefs have come to the realization that holes need to be filled with permanent people.

Vice Chair McKay moved to accept the SAFER grant from FEMA. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Chairman Weiss thanked Mr. Lichty for his expertise and efforts in securing the grant.

Town of Berryville Mosby Boulevard Sidewalk Sections – FY2019 Transportation Alternative Program Application – Letter of Support

David Ash reviewed the Town of Berryville’s request for a letter of support for its FY2019 Transportation Alternative Program Application.

Supervisor Daniel moved to authorize the Chair to sign on behalf of Board. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

September 17, 2019

Town of Berryville
101 Chalmers Court, Suite A
Berryville, VA 22611

Attention: Christy Dunkle, Assistant Town Manager/Planning Director

Re: Town of Berryville Mosby Boulevard Sidewalk Sections – FY2019 Transportation
Alternative Program Application – Letter of Support

At its September 17, 2019, the Clarke County Board of Supervisors reviewed and unanimously approved the Town of Berryville’s request to provide a letter of support for its FY 2019 Transportation Alternatives Program Application for new sidewalk construction along Mosby Boulevard.

It is the opinion of the Board that this project, in closing gaps between existing sidewalk segments to create continuous pedestrian links between residences, schools, and neighborhood commercial uses, would be an effective use of public funds toward meeting the goals of the regional transportation plan, the bicycle and pedestrian plan, and the TA Program.

Regards,
David S. Weiss, Chair, Clarke County Board of Supervisors

Special Meeting Announcement

Chairman Weiss read the following: “Pursuant to Virginia Code Sections 2.2-3711(A)(1) and 2.2-3712(B), with notice given during regular session on Tuesday, September 17, 2019, the Clarke County Board of Supervisors will conduct interviews of candidates for the position of County Administrator in a closed meeting, at an undisclosed location, within the next 15 days.”

12) Summary of Required Action

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Process, archive, and post approved minutes.	Lora B. Walburn
2.	Review and provide comment to David Ash on 2020 Legislative Priorities.	Supervisors
3.	Coordinate scheduling of the 2019 Legislative Luncheon at	Lora B. Walburn

Board of Supervisors Meeting Minutes For September 17, 2019 – Regular Meeting

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
	Lone Oak Tavern on October 9 or October 17.	
4.	Send letter of support Town of Berryville Mosby Boulevard Sidewalk Sections – FY2019 Transportation Alternative Program Application.	Lora B. Walburn
5.	Publish special meeting notice.	Lora B. Walburn
6.	Draft and process public hearing notice for October 15.	Lora B. Walburn

13) Board Member Committee Status Reports

Supervisor Barbara J. Byrd

- Board of Social Services Board: Meets next week.
- Clarke County Humane Foundation: Adding six more runs on at the animal shelter.
- Community Policy and Management Team: Met yesterday - no quorum.
- Conservation Easement Authority: Meets next week but cannot attend.
- Work Session: Vice Chair did an excellent job leading the meeting with VDOT and state legislators.
- Northwest Regional Adult Drug Treatment Court Advisory Committee: No update given.
- Northwestern Regional Jail Authority: Meets next month on October 16.
- Northwestern Regional Juvenile Detention Center Commission: No update given.
- Town of Berryville:
 - o Long meeting
 - o Conducted three public hearings
 - o Desi Moreland recognized for 43 years of service to the Town.
 - o Looking at ways to provide better lighting downtown to improve safety.

Supervisor Terri T. Catlett

- Career and Technical Education Committee: No update.
- Historic Preservation Commission: No update.
- Parks and Recreation Advisory Committee: No update.
- School Board:
 - o Raised \$25,000 for the American Heart Association.

- Discussed greenhouse at Johnson Williams Middles School.
- All schools now have secured vestibules.
- Discussed cell phone usage at high school: students provided comment; no decisions made.
- Curriculum for family planning approved last year, and this year reviewing books to use.
- Discussed schools, and superintendent goals.
- Discussed increasing community engagement.
- Discussed connecting with Josephine School.
- Education Foundation gala September 21.
- Village of Millwood: Did not meet.
- VACo: No update.

Supervisor Mary L.C. Daniel

- Planning Commission: Request for a special use permit to build a monopole in Millwood District. Replaces a monopole that is no longer useful. Public hearing carried over to October.
- Broadband Implementation Committee: Did not meet. Staff working to keep clarkeconnect website current.
- Sheriff's Department: Assessment conducted every four years and accreditation will continue. Less than 25% of all law enforcement agencies are accredited.
- Library: No update given.
- Josephine School Museum: No update given.
- Coalition of High Growth Communities: Nothing to report.

Vice Chair Bev B. McKay

- Board of Well and Septic Appeals: Did not meet.
- Broadband Implementation Committee: Did not meet.
- Economic Development Advisory Committee: Mets tomorrow.
- Joint Building Committee: Reviewed building security.
- Sanitary Authority: Postponed to September 24.
- Town of Boyce: No update given.
- White Post: No update given.

- Northern Shenandoah Valley Regional Commission: No update given.

Chairman David S. Weiss

- Fire & EMS Commission: Did not attend.
- Industrial Development Authority: Meets October 24.
- Joint Administrative Services Board: Meets September 23.
- MOU Committee: Need to confirm an October meeting date with Jay Arnold and Keith Dalton.
- Miscellaneous:
 - Need to set up meeting with School Superintendent and School Board Chair.
 - Invited members to the Farm Bureau annual dinner at Audley Farm.
 - Clarke County Education Foundation 22nd Annual Gala September 21.
 - Follow up to Work Session: Drafting a letter regarding Route 9.

14) Closed Session

None conducted.

15) Adjournment

At 3:09 pm, Chairman Weiss adjourned the meeting.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, October 15, 2019, at 1:00 p.m. in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

ATTEST: September 17, 2019

David S. Weiss, Chair

David L. Ash, County Administrator

Recorded and transcribed by Lora B. Walburn, Deputy Clerk to the Board of Supervisors

Board of Supervisors Meeting Minutes For September 17, 2019 – Regular Meeting

Clarke County Board of Supervisors

Consent Agenda

- A. Resolution of Appreciation for John U. Miller 2019-11R
[Not available at time of publication. Distribute at meeting.]



Personnel Committee Items

Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

Monday, October 7, 2019 9:30 am

*Item
No.*

Description

A. Expiration of term for appointments expiring through December 2019.

2019-10-07 Summary: The Personnel Committee recommends the following:

- Reappoint Colleen Hillerson to serve on the People Inc. of Virginia Board for an additional three-year term expiring July 31, 2022.
- Appoint Frank Moore to the Community Policy and Management Team to serve the remainder of the term of Ellen Bauserman, expiring December 31, 2019, and to a full 3-year term expiring December 31, 2022.
- Reappoint Matt Hoff to the Fire and EMS Commission to serve a one-year term expiring August 31, 2020, as recommended for its representative by the Boyce Volunteer Fire and Rescue Company.
- Appoint Michael “Toby” Austin to the Family Assessment and Planning Team to serve the remainder of the term of Gay Allen expiring December 31, 2021.
- Reappoint Brian Ferrell to the Industrial Development Authority of the Clarke County, Virginia to an additional four-year term expiring October 30, 2023.
- Reappoint William Wolfe to the Industrial Development Authority of the Clarke County, Virginia to a first full four-year term expiring October 30, 2023.
- Appoint Randy Buckley to a citizen-at-large position on the Fire and EMS Commission to a first four-year term expiring August 31, 2023.

B. Public Safety Holiday Pay

2019-10-07 Summary: *Note: Item on the Finance Committee agenda and added to the Personnel Committee agenda at the time of the meeting.* Sheriff Tony Roper and Director of Fire, EMS, and Emergency Management Brian Lichty joined the Personnel Committee to review current policy and proposed changes. Following a brief review, Chairman Weiss instructed staff to draft options for the Personnel and Finance Committee to review at the November committee meetings.

Appointments by Expiration Through December 2019

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<i>November 2017</i>					
Shenandoah Valley Workforce Development Board			4 Yr		
James	Patricia	Buckmarsh District	5/16/2017	11/9/2017	9/17/2013
Left area 11-09-2017 expires 6-30-2021					
3.01: MEMBERSHIP The voting members of the Consortium shall be the Chief Local Elected Official of each jurisdiction that is a party to this agreement, or that official's duly appointed designee. The Chair of the Shenandoah Valley Workforce Investment Board (SVWIB), or the Chair's duly appointed designee, shall serve as a voting member of the Consortium.					
3.02: TERMS OF OFFICE The term of office for a Consortium member or designee shall coincide with the member's term as chief elected official for the member jurisdiction.					
<i>July 2019</i>					
People Inc. of Virginia			3 Yr		
Hillerson	Coleen	Clarke County Rep Board of Directors	8/16/2016	7/31/2019	8/17/2010
Board added 8/2010					
1 Clarke County Member; Public officials, or their representatives shall serve at the pleasure of the designating officials or as long as the public official is currently holding office.					
<i>August 2019</i>					
Community Policy and Management Team			3 Yr		
Bauserman	Ellen	CCPS Director Pupil Svcs	7/18/2017	8/23/2019	6/12/2017
CCPS requesting Frank Moore to replace - term expires 12/31/2019					
2.2-5205 shall include, at a minimum, at least one elected official or appointed official or his designee from the governing body of a locality that is a member of the team, & the local agency heads or their designees of the following community agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, dept of health, dss, & the local school div. The team shall also include a rep of a private org or assoc of providers for children's or family services if such organizations or associations are located within the locality, & a parent representative. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a community policy and management team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a daily basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. Those persons appointed to represent community agencies shall be authorized to make policy and funding decisions for their agencies. COI - Parent & Private - SOEI file at time of original appointment only					
Fire & EMS Commission			1 Yr		
Grim	James	Blue Ridge VFRC Rep	4/16/2019	8/31/2019	4/16/2019
Fills unexpired term of Jacob White					
The Commission shall consist of eight (8) members including:					
-1 member of the Board of Supervisors; The Clarke County Sheri; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms.					
The Sheriff shall serve a term coterminous with the term of office.					
The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term					
Lawrence	Doug	John H. Enders VFRC Rep	10/16/2018	8/31/2019	10/16/2018
The Commission shall consist of eight (8) members including:					
-1 member of the Board of Supervisors; The Clarke County Sheri; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms.					
The Sheriff shall serve a term coterminous with the term of office.					
The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term					

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Fire & EMS Commission			4 Yr		
Conrad	Bryan H.	Citizen-at-large	9/1/2015	8/31/2019	8/19/2014

The Commission shall consist of eight (8) members including:
 -1 member of the Board of Supervisors; The Clarke County Sheri; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.
 The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

Hoff	Matt	Boyce VFRC Rep	9/18/2018	8/31/2019	8/19/2014
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The Commission shall consist of eight (8) members including:
 -1 member of the Board of Supervisors; The Clarke County Sheri; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office.
 The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term

Industrial Development Authority of the Clarke County, Virginia			4 Yr		
Cochran	Mark	Buckmarsh District; Chair 2019	10/17/2017	8/17/2019	10/18/2011
Chair 2018-2019; Vice Chair 2015-2016: Term expires 10-30-2021					
Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; 7 members, 1 BOS liaison (non-voting) and 6 others that are chosen on their expertise in the business field. Membership governed by IDA by-laws. 15.2-4904 No director shall be an officer or employee of the locality except in towns under 3,500					

October 2019

Family Assessment and Planning Team			3 Yr		
Davis	Sara	Parent Representative	8/15/2017	10/1/2019	8/15/2017

Resigned effective 10/01/2019 - term expires 12/31/2020

§ 2.2-5207. Family assessment & planning team; membership; immunity from liability. Each community policy and management team shall establish and appoint one or more family assessment and planning teams as the needs of the community require. Each family assessment and planning team shall include representatives of the following community agencies who have authority to access services within their respective agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, department of social services, and local school division. Each family, planning team also shall include a parent representative, may include a representative of the department of health at the request of the chair of the local community policy and management team. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a family assessment, planning team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a regular basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. The family assessment and planning team may include a representative of a private organization or association of providers for children's or family services and of other public agencies. COI - Parent & Private - SOEI file at time of original appointment only

Industrial Development Authority of the Clarke County, Virginia			4 Yr		
Wolfe	William	Millwood District	6/18/2019	10/30/2019	6/18/2019

Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; 7 members, 1 BOS liaison (non-voting) and 6 others that are chosen on their expertise in the business field. Membership governed by IDA by-laws. 15.2-4904 No director shall be an officer or employee of the locality except in towns under 3,500

Ferrell	Brian	Buckmarsh District; Vice Chair 2019	6/21/2016	10/30/2019	6/21/2016
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Vice Chair 2018-2019; Sec 2017

Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; 7 members, 1 BOS liaison (non-voting) and 6 others that are chosen on their expertise in the business field. Membership governed by IDA by-laws. 15.2-4904 No director shall be an officer or employee of the locality except in towns under 3,500

December 2019

Clarke County Historic Preservation Commission 1 Yr

Kruhm	Doug	Planning Commission Representative	1/4/2019	12/31/2019	4/16/2013
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Section 3-E-3-d Zoning Ord "shall consist of at least 5 members not to exceed 7 members; Members shall be residents of Clarke County with a demonstrated interest in and knowledge of the historic character of Clarke County. Reasonable effort to appoint at least 2 members with professional training or equivalent experience in 1 or more of the following: architecture, architectural history, historic preservation, archeology, land use planning, or related fields. Reasonable effort to appoint at least 1 member that is a professional architect or architectural historian. At least 1 member shall be appointed from the Planning Commission upon recommendation to the Board by the Planning Commission. After the establishment of an Historic District, at least 1 member shall be a resident of a local Historic District."

Community Policy and Management Team 3 Yr

Legrys	Mark	Court Services Unit Supervisor	7/18/2017	12/31/2019	6/12/2017
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2.2-5205 shall include, at a minimum, at least one elected official or appointed official or his designee from the governing body of a locality that is a member of the team, & the local agency heads or their designees of the following community agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, dept of health, dss, & the local school div. The team shall also include a rep of a private org or assoc of providers for children's or family services if such organizations or associations are located within the locality, & a parent representative. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a community policy and management team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a daily basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. Those persons appointed to represent community agencies shall be authorized to make policy and funding decisions for their agencies. COI - Parent & Private - SOEI file at time of original appointment only

Heine	Brittany	Director Clarke County DSS	7/16/2019	12/31/2019	7/16/2019
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2.2-5205 shall include, at a minimum, at least one elected official or appointed official or his designee from the governing body of a locality that is a member of the team, & the local agency heads or their designees of the following community agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, dept of health, dss, & the local school div. The team shall also include a rep of a private org or assoc of providers for children's or family services if such organizations or associations are located within the locality, & a parent representative. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a community policy and management team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a daily basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. Those persons appointed to represent community agencies shall be authorized to make policy and funding decisions for their agencies. COI - Parent & Private - SOEI file at time of original appointment only

Conservation Easement Authority

Buckley	Randy	White Post District	12/20/2016	12/31/2019	6/18/2002
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Board of Directors 7 members, appointed by the BOS, to be comprised of 1 member from the BOS, 1 member from the PC and 5 Clarke County citizen members. At the first meeting of the BOS each calendar year, beginning the Board shall appoint 1 member from the membership of the BOS for a term of 1 year beginning Jan 1; 1 member from the Planning Commission for a 1 year term beginning May 1; and a member or members to fill expiring citizen member terms, for a term of three (3) years beginning Jan 1. Oath of Office Required.

Jones	Michelle	Millwood / Pine Grove District	12/20/2016	12/31/2019	2/18/2014
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Board of Directors 7 members, appointed by the BOS, to be comprised of 1 member from the BOS, 1 member from the PC and 5 Clarke County citizen members. At the first meeting of the BOS each calendar year, beginning the Board shall appoint 1 member from the membership of the BOS for a term of 1 year beginning Jan 1; 1 member from the Planning Commission for a 1 year term beginning May 1; and a member or members to fill expiring citizen member terms, for a term of three (3) years beginning Jan 1. Oath of Office Required.

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Conservation Easement Authority			3 Yr		
Bacon	Rives	Berryville District	8/15/2017	12/31/2019	8/15/2017
Fill unexpired term of Laure Wallace					
Board of Directors 7 members, appointed by the BOS, to be comprised of 1 member from the BOS, 1 member from the PC and 5 Clarke County citizen members. At the first meeting of the BOS each calendar year, beginning the Board shall appoint 1 member from the membership of the BOS for a term of 1 year beginning Jan 1; 1 member from the Planning Commission for a 1 year term beginning May 1; and a member or members to fill expiring citizen member terms, for a term of three (3) years beginning Jan 1. Oath of Office Required.					
Economic Development Advisory Committee			4 Yr		
Dunkle	Christy	Town of Berryville Representative	1/1/2016	12/31/2019	8/19/2003
Members of the committee should include one or more people from all key government and business groups such as planning commission, board of supervisors, school board, industrial development authority, town of Berryville, chamber of commerce, and key business sectors such as agriculture, banking, realty, light industry, retail and tourism. Membership not limited.					
Family Assessment and Planning Team			3 Yr		
Thompson	Christine	CCPS - Social Worker	7/18/2017	12/31/2019	6/12/2017
§ 2.2-5207. Family assessment & planning team; membership; immunity from liability. Each community policy and management team shall establish and appoint one or more family assessment and planning teams as the needs of the community require. Each family assessment and planning team shall include representatives of the following community agencies who have authority to access services within their respective agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, department of social services, and local school division. Each family, planning team also shall include a parent representative, may include a representative of the department of health at the request of the chair of the local community policy and management team. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a family assessment, planning team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a regular basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. The family assessment and planning team may include a representative of a private organization or association of providers for children's or family services and of other public agencies. COI - Parent & Private - SOEI file at time of original appointment only					
Casarotti	Erin	26th District Court Svcs Unit	2/19/2019	12/31/2019	2/19/2019
Fills unexpired term of Courtney Phillips					
§ 2.2-5207. Family assessment & planning team; membership; immunity from liability. Each community policy and management team shall establish and appoint one or more family assessment and planning teams as the needs of the community require. Each family assessment and planning team shall include representatives of the following community agencies who have authority to access services within their respective agencies: community services board established pursuant to § 37.2-501, juvenile court services unit, department of social services, and local school division. Each family, planning team also shall include a parent representative, may include a representative of the department of health at the request of the chair of the local community policy and management team. Parent representatives who are employed by a public or private program that receives funds pursuant to this chapter or agencies represented on a family assessment, planning team may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact directly on a regular basis with children. Notwithstanding this provision, foster parents may serve as parent representatives. The family assessment and planning team may include a representative of a private organization or association of providers for children's or family services and of other public agencies. COI - Parent & Private - SOEI file at time of original appointment only					
Fire & EMS Commission			4 Yr		
Roper	Anthony	Sheriff	1/1/2016	12/31/2019	8/19/2014
The Commission shall consist of eight (8) members including: -1 member of the Board of Supervisors; The Clarke County Sheri; 1 representative from each of the volunteer fire and EMS companies; 3 citizens-at-large representing consumers of fire and EMS services. The 3 volunteer fire and EMS company representatives shall serve one-year terms and shall be appointed by the Board of Supervisors with recommendation to be provided by the volunteer companies. The 3 citizens-at-large shall be appointed for 4 year terms. The Sheriff shall serve a term coterminous with the term of office. The Board of Supervisors shall appoint a representative annually at or shortly after its annual organizational meeting to serve a one-year term					

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Northwestern Regional Jail Authority			4 Yr		
Wyatt	Jimmy	Millwood District	11/17/2015	12/31/2019	6/20/2006
3 Clarke County Members; Sheriff - required appointment - concurrent with term of office; May appoint alternates					
Roper	Anthony	Sheriff	1/1/2016	12/31/2019	1/1/2004
Sheriff - Required Appointment to Jail Authority					
3 Clarke County Members; Sheriff - required appointment - concurrent with term of office; May appoint alternates					
Old Dominion Alcohol Safety Action Policy Board & Division of Court Services			3 Yr		
Roper	Anthony	Sheriff	12/20/2016	12/31/2019	6/18/2013
Complete unexpired term of Jerry Johnson 06/18/2013					
1 Clarke County Member					
Old Dominion Community Criminal Justice Board					
Roper	Anthony	Sheriff	12/20/2016	12/31/2019	6/18/2013
Complete unexpired term of Jerry Johnson 06/18/2013					
1 Clarke County Member					
Parks & Recreation Advisory Board			4 Yr		
Lichliter	Gary	Russell District	12/20/2016	12/31/2019	11/18/1997
There shall be nine (9) voting members on the Advisory Board. Six (6) members shall be appointed by the Board of Supervisors to represent the five (5) voting districts and one (1) at large. The Superintendent of Schools or the Superintendent's designee shall serve on the Advisory Board. The Town Councils for Berryville and Boyce shall each appoint a representative to serve on the Advisory Board. The Board of Supervisors shall also designate one (1) member of the Board of Supervisors to serve as a non-voting liaison to the Advisory Board. All terms, except the student representatives, shall be staggered and the initial terms shall be established by random lot. All terms subsequent to the initial terms shall be (4) years.					
Rhodes	Emily	Buckmarsh District	11/17/2015	12/31/2019	2/21/2012
There shall be nine (9) voting members on the Advisory Board. Six (6) members shall be appointed by the Board of Supervisors to represent the five (5) voting districts and one (1) at large. The Superintendent of Schools or the Superintendent's designee shall serve on the Advisory Board. The Town Councils for Berryville and Boyce shall each appoint a representative to serve on the Advisory Board. The Board of Supervisors shall also designate one (1) member of the Board of Supervisors to serve as a non-voting liaison to the Advisory Board. All terms, except the student representatives, shall be staggered and the initial terms shall be established by random lot. All terms subsequent to the initial terms shall be (4) years.					
Heflin	Dennis	White Post District	12/20/2016	12/31/2019	9/16/2008
There shall be nine (9) voting members on the Advisory Board. Six (6) members shall be appointed by the Board of Supervisors to represent the five (5) voting districts and one (1) at large. The Superintendent of Schools or the Superintendent's designee shall serve on the Advisory Board. The Town Councils for Berryville and Boyce shall each appoint a representative to serve on the Advisory Board. The Board of Supervisors shall also designate one (1) member of the Board of Supervisors to serve as a non-voting liaison to the Advisory Board. All terms, except the student representatives, shall be staggered and the initial terms shall be established by random lot. All terms subsequent to the initial terms shall be (4) years.					

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Parks & Recreation Advisory Board			4 Yr		
Huff	Ronnie	Town of Berryville Representative	1/1/2016	12/31/2019	
Reappoint 12/16/03; Reappoint 1/08; Reappoint 01/2012					

There shall be nine (9) voting members on the Advisory Board. Six (6) members shall be appointed by the Board of Supervisors to represent the five (5) voting districts and one (1) at large. The Superintendent of Schools or the Superintendent's designee shall serve on the Advisory Board. The Town Councils for Berryville and Boyce shall each appoint a representative to serve on the Advisory Board. The Board of Supervisors shall also designate one (1) member of the Board of Supervisors to serve as a non-voting liaison to the Advisory Board. All terms, except the student representatives, shall be staggered and the initial terms shall be established by random lot. All terms subsequent to the initial terms shall be (4) years.

Zimbra

lwalburn@clarkecounty.gov

CPMT position@@@

From : Laura Obradovic <laura.a.obradovic@grafton.org> Wed, Sep 25, 2019 11:08 AM
Subject : CPMT position@@@ 1 attachment
To : 'Blau, Judith' <judith.blau@dss.virginia.gov>,
'lwalburn@clarkecounty.gov'
<lwalburn@clarkecounty.gov>

Good Morning Ladies,

I wanted to let you know that I will be leaving Grafton and the area at the end of the year. It has been my honor to serve on the CPMT for Clarke County for the last several years as the private provider representative. I would like to recommend Abdus Samad as a replacement for the CPMT. He has a lot of experience working in private provider organizations and is currently the Case Management Supervisor on the Berryville campus.

His contact information is

Abdus Samad at 540 955 2400 [REDACTED]

Abdus.samad@grafton.org.

I will be happy to forward his resume to you both if you would like.

Thank you again for allowing me to serve on the CPMT.

Laura

Laura A. Obradovic
Director, Access and Case Management
Grafton Integrated Health Network
laura.a.obradovic@grafton.org
540 542 0200 [REDACTED]
www.grafton.org

Read our blog, Grafton Matters, at: <http://graftonblog.com>
Twitter: [@GraftonNetwork](https://twitter.com/GraftonNetwork)



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Zimbra

lwalburn@clarkecounty.gov

Re: New CPMT member

From : Frank Moore <moorea@clarke.k12.va.us>

Mon, Aug 26, 2019 09:50 AM

Subject : Re: New CPMT member**To :** Lora Walburn <lwalburn@clarkecounty.gov>**Cc :** Judith Blau <judith.blau@dss.virginia.gov>

That is correct. I have replaced Ellen as the Director of Student Services, so we are requesting approval by the Board of Supervisors to replace her on CPMT. Thank you for your assistance.

On Mon, Aug 26, 2019 at 9:30 AM Lora Walburn <lwalburn@clarkecounty.gov> wrote:

Good Morning Judi: Okay, so, the Schools are asking the Board of Supervisors to replace Ellen Bauserman, term expires 12/31/2019, with Frank Moore? If correct, I shall adjust the database accordingly; and, this appointment will be set for BoS Personnel Committee review and recommendation at its September 9, 2019, meeting for potential BoS action at its September 17, 2019, Regular Meeting. Subsequent to BoS approval, a notice of appointment as well as with legally-required material will be provided to Frank Moore at CCPS 319 W. Main Street, Berryville? Let me know by Monday, September 2, so that I can include in the September 9 packet material. Thank you.

Lora B. Walburn

Executive Assistant - County Administration

Deputy Clerk to the Board Supervisors

Clerk to the BCCGC Joint Building Committee

Clerk to the Industrial Development Authority

Clerk to the Economic Development Advisory Committee

Conflict of Interest Officer

Freedom of Information Officer

Records Officer

County of Clarke

101 Chalmers Court, Suite B

Berryville, Virginia 22611

[540] 955-5175

lwalburn@clarkecounty.gov

From: "Judith Blau" <judith.blau@dss.virginia.gov>**To:** "Lora Walburn" <lwalburn@clarkecounty.gov>, "Frank Moore" <moorea@clarke.k12.va.us>**Sent:** Friday, August 23, 2019 5:28:27 PM**Subject:** New CPMT member

Good afternoon Lora,
Clarke County Public Schools has a new Director of Student Services who will serve as the school representative on the Clarke County CPMT. I am including him on this email so that you can send him the necessary information/paperwork.

Thank you,
Judy Blau

Judy Blau, MSW

CSA Coordinator
Clarke County DSS
Phone: 540-955-5198
Fax: 540-955-3958

--

A. Frank Moore, Jr., M.Ed
Director of Student Services
Clarke County Public Schools
317 W. Main St, Suite A
Berryville, VA 22611
540-955-6143
moorea@clarke.k12.va.us

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Zimbra**lwalburn@clarkecounty.gov**

FAPT

From : Sara Davis [REDACTED]

Mon, Sep 30, 2019 12:09 PM

Subject : FAPT**To :** lwalburn@clarkecounty.gov

Hi Lora,

I have been the parent rep for the FAPT board for the last 27 months.

Unfortunately, my schedule has change, and after October 1 I will no longer be able to fill that seat. Please let me know what I need to do to step out of the position.

Kind Regards,
E. Sara Davis

Sent from my iPhone

Zimbra**lwalburn@clarkecounty.gov**

Re: FAPT

From : Blau, Judith <judith.blau@dss.virginia.gov>

Wed, Oct 02, 2019 08:51 AM

Subject : Re: FAPT**To :** Lora Walburn <lwalburn@clarkecounty.gov>

Gay Allen

Judy Blau, MSW

CSA Coordinator
Clarke County DSS
Phone: 540-955-5198
Fax: 540-955-3958On Tue, Oct 1, 2019 at 4:34 PM Lora Walburn <lwalburn@clarkecounty.gov> wrote:

Judy: Who will he replace?

Lora B. Walburn

Executive Assistant - County Administration

Deputy Clerk to the Board Supervisors

Clerk to the BCCGC Joint Building Committee

Clerk to the Industrial Development Authority

Clerk to the Economic Development Advisory Committee

Conflict of Interest Officer

Freedom of Information Officer

Records Officer

County of Clarke

101 Chalmers Court, Suite B

Berryville, Virginia 22611

[540] 955-5175

lwalburn@clarkecounty.gov

From: "Judith Blau" <judith.blau@dss.virginia.gov>**To:** "Lora Walburn" <lwalburn@clarkecounty.gov>**Cc:** "Michael Austin" <michael.austin@dss.virginia.gov>**Sent:** Tuesday, October 1, 2019 4:32:31 PM**Subject:** FAPT

Good afternoon Lora,
The Department of Social Services has hired a services supervisor, Toby Austin. Toby would also be the FAPT representative for DSS. What does he need to do in order to be approved for that role?

Thanking you in advance for your assistance.,
Judy Blau

Judy Blau, MSW

CSA Coordinator
Clarke County DSS
Phone: 540-955-5198
Fax: 540-955-3958

Boyce Volunteer Fire Company, Inc.
P.O. Box 285
Boyce, VA 22620

October 6, 2019

Dear Board of Supervisors:

The Boyce Volunteer Fire Company has reappointed Matt Hoff to the Fire Commission as a representative for the BVFC.

Thank you

Lisa Devers
Secretary
BVFC

Clarke County Public Body Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Agricultural & Forestal District Advisory Committee</i>				6 Yr
Buckley	Samuel	Landowner/Producer	8/18/2015	7/15/2021
Childs	Corey	Landowner	8/18/2015	7/15/2021
Day	Emily	Landowner/Producer	8/18/2015	7/15/2021
Dorsey	Tupper	Landowner/Producer	8/18/2015	7/15/2021
Gordon	Carolyn	Landowner	8/18/2015	7/15/2021
Haynes	Carole	Landowner	9/15/2015	7/15/2021
McKay	Beverly B.	BoS - Appointed Member	8/18/2015	7/15/2021
Peake	Donna	Commissioner of the Revenue	8/18/2015	7/15/2021
<i>Barns of Rose Hill Board of Directors</i>				3 Yr
Cammack	Thomas		12/18/2018	12/31/2021
<i>BCCGC Joint Building Committee</i>				Open-End
Arnold, Jr.	Harry Lee	Berryville Town Council Representative	1/11/2018	
Ash	David L.	County Administrator		
Dalton	Keith	Berryville Town Manager		
McKay	Beverly B.	BoS - Appointed Member	1/15/2019	12/31/2019
<i>Berryville Area Development Authority</i>				3 Yr
Ohrstrom, II	George	Russell District	4/16/2019	3/31/2022
Smart	Kathy	White Post District	2/21/2017	3/31/2020
Weiss	David S.	Buckmarsh/Blue Ridge District	4/16/2019	3/31/2022
<i>Berryville/Clarke County Joint Committee for Economic Development and Tourism</i>				Ongoing
Arnold, Jr.	Harry Lee	BTC - Appointed Member		
Ash	David L.	County Administrator	1/15/2019	12/31/2019
Capelli	Len	Director of Economic Development	4/14/2015	
Dunkle	Christy	Staff Representative - Town		
Weiss	David S.	BoS - Appointed Member	1/15/2019	12/31/2019
<i>Board of Septic & Well Appeals</i>				4 Yr
Blatz	Joseph	White Post District; Citizen Member	1/19/2016	2/15/2020
Buckley	Randy	White Post District; 2019 Planning Commission Vice Chair - Alternate	1/4/2019	12/31/2019
Daniel	Mary L.C.	BoS - Alternate	1/15/2019	12/31/2019
Fincham	Ryan	Staff Representative	1/12/2015	
McKay	Beverly B.	BoS - Vice Chair Appointed Member	1/15/2019	12/31/2019
Ohrstrom, II	George	Russell District; Planning Commission Chair	1/4/2019	12/31/2019

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Board of Social Services</i>				1 Yr
Byrd	Barbara J.	BoS - Appointed Member	1/15/2019	12/31/2019
Dodson	Gerald	Berryville District	10/18/2016	7/15/2020
Gray	Lynn	Berryville District	7/17/2018	7/15/2022
Heine	Brittany	Staff Representative		
Melusen	Alan	Russell District	7/17/2018	7/15/2022
Smith	James	Berryville District	8/15/2017	7/15/2021
<i>Board of Supervisors</i>				4 Yr
Byrd	Barbara J.	Russell District	1/9/2017	12/31/2019
Catlett	Terri T.	Millwood/Pinegrove Districts	1/1/2016	12/31/2019
Daniel	Mary L.C.	Berryville District	1/1/2016	12/31/2019
McKay	Beverly B.	White Post District, Vice Chair	1/1/2016	12/31/2019
Weiss	David S.	Buckmarsh/Blue Ridge Districts; Chair	1/1/2016	12/31/2019
<i>Board of Supervisors Finance Committee</i>				1 Yr
Byrd	Barbara J.	BoS - Alternate	1/15/2019	12/31/2019
Catlett	Terri T.	BoS - Appointed Member	1/15/2019	12/31/2019
McKay	Beverly B.	BoS - Alternate	1/15/2019	12/31/2019
Weiss	David S.	BoS - Appointed Member	1/15/2019	12/31/2019
<i>Board of Supervisors Personnel Committee</i>				1 Yr
McKay	Beverly B.	BoS - Appointed Member	1/15/2019	12/31/2019
Weiss	David S.	BoS - Appointed Member	1/15/2019	12/31/2019
<i>Board of Zoning Appeals</i>				5 Yr
Borel	Alain F.	White Post District	4/1/2019	2/15/2024
Brumback	Clay	White Post District	4/1/2019	2/15/2024
Caldwell	Anne	Millwood District	2/25/2015	2/15/2020
Fincham	Ryan	Staff Representative	1/12/2015	
Kackley	Charles	Russell District	5/2/2018	2/12/2023
Means	Howard	Millwood District	2/15/2016	2/15/2021
Volk	Laurie	White Post District	7/15/2019	2/15/2024
<i>Broadband Implementation Committee</i>				
Bouffault	Robina Rich	White Post District	2/21/2017	
Daniel	Mary L.C.	Berryville District	1/15/2019	12/31/2019
Kruhm	Doug	Buckmarsh / Battletown District	9/18/2018	
McKay	Beverly B.	White Post District	1/15/2019	12/31/2019
<i>Building and Grounds</i>				1 Yr
McKay	Beverly B.	BoS - Appointed Member	1/15/2019	12/31/2019

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Career and Technical Education Advisory Committee</i>				1 Yr
Catlett	Terri T.	BoS - Appointed Member	1/15/2019	12/31/2019
<i>Clarke County Historic Preservation Commission</i>				4 Yr
Arnett	Betsy	Berryville District	4/19/2016	5/31/2020
Berger	Katherine	Buckmarsh District	5/21/2019	5/31/2023
Carter	Paige	White Post District	4/19/2016	5/31/2020
Catlett	Terri T.	BoS - Liaison	1/15/2019	12/31/2019
Kruhm	Doug	Planning Commission Representative	1/4/2019	12/31/2019
Stieg, Jr.	Robert	Millwood District	6/17/2014	5/31/2022
Teetor	Alison	Staff Representative		
Thompson	Billy	White Post District	4/16/2019	5/31/2021
York	Robert	White Post District	4/18/2017	5/31/2021
<i>Clarke County Humane Foundation</i>				1 Yr
Byrd	Barbara J.	BoS - Liaison	1/15/2019	12/31/2019
<i>Clarke County Library Advisory Council</i>				4 Yr
Al-Khalili	Adeela	Buckmarsh District	4/16/2019	4/15/2022
Bogert	Aubrey	White Post District	4/17/2018	4/15/2022
Brondstater	Bette	Berryville District	4/16/2019	4/15/2022
Curran	Christopher	Buckmarsh District	2/21/2017	4/15/2021
Daisley	Shelley	Russell District	5/17/2016	4/15/2020
Daniel	Mary L.C.	BoS - Liaison	1/15/2019	12/31/2019
Foster	Nancy	Russell District	4/19/2016	4/15/2020
Graves	Suzette	Berryville District	11/21/2017	4/15/2021
Kalbian	Maral	Millwood District	4/16/2019	4/15/2022
Payne	Lisa	Berryville District	7/17/2018	4/15/2021
<i>Clarke County Planning Commission</i>				4 Yr
Bouffault	Robina Rich	White Post / Greenway District	3/15/2016	4/30/2020
Buckley	Randy	White Post District; 2019 Vice Chair	4/17/2018	4/30/2022
Byrd	Barbara J.	BoS - Alternate	1/15/2019	12/31/2019
Caldwell	Anne	Millwood / Chapel District	3/21/2017	4/30/2021
Daniel	Mary L.C.	BoS - Appointed Member	1/15/2019	12/31/2019
Glover	Robert	Millwood District	4/16/2019	4/30/2023
Kreider	Scott	Buckmarsh / Battletown District	3/15/2016	4/30/2020
Kruhm	Doug	Buckmarsh / Battletown District	4/17/2018	4/30/2022
Lee	Francis	Berryville District	4/17/2018	4/30/2022
Malone	Gwendolyn	Berryville District	3/15/2016	4/30/2020
Maynard	Peter	Russell District	4/16/2019	4/30/2021
Ohrstrom, II	George	Russell District; 2019 Chair	4/16/2019	4/30/2023

Monday, September 30, 2019

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			<i>Appt Date</i>	<i>Exp Date</i>
Stidham	Brandon	Staff Representative	4/30/2012	
<i>Clarke County Sanitary Authority</i>				4 Yr
Bauhan	Tom	White Post District	5/21/2019	1/5/2022
DeArment	Roderick	White Post District, Chair	1/17/2017	1/5/2021
Mackay-Smith, Jr.	Alexander	White Post District, Vice Chair	1/17/2017	1/5/2021
McKay	Beverly B.	BoS - Liaison	1/15/2019	12/31/2019
Meredith	Mary	Staff Representative	1/2/2018	
Myer	Joseph	Town of Boyce	11/17/2015	1/5/2020
Welliver	Ralph	Berryville District	7/19/2016	6/30/2020
<i>Community Policy and Management Team</i>				3 Yr
Acker	Denise	Northwestern Community Services	12/18/2018	12/31/2021
Bauserman	Ellen	CCPS Director Pupil Svcs	7/18/2017	8/23/2019
Byrd	Barbara J.	BoS - Appointed Member	1/15/2019	12/31/2019
Goshen	Lisa	Parent Representative	11/21/2017	12/31/2020
Greene	Colin	VDH Representative	12/18/2018	12/31/2021
Heine	Brittany	Director Clarke County DSS	7/16/2019	12/31/2019
Legrys	Mark	Court Services Unit Supervisor	7/18/2017	12/31/2019
Obradovic	Laura	Private Provider - Grafton School	7/18/2017	12/31/2020
<i>Conservation Easement Authority</i>				3 Yr
Bacon	Rives	Berryville District	8/15/2017	12/31/2019
Buckley	Randy	White Post District	12/20/2016	12/31/2019
Byrd	Barbara J.	BoS - Appointed Member	1/15/2019	12/31/2019
Engel	Peter	White Post District	12/18/2018	12/31/2021
Jones	Michelle	Millwood / Pine Grove District	12/20/2016	12/31/2019
Ohrstrom, II	George	Russell District; Planning Commission Representative	4/16/2019	4/30/2022
Teetor	Alison	Staff Representative		
Thomas	Walker	Buckmarsh District	12/18/2018	12/31/2021
<i>Constitutional Officer</i>				
Butts	Helen	Clerk of the Circuit Court	1/1/2016	12/31/2023
Keeler	Sharon	Treasurer	1/1/2016	12/31/2019
Peake	Donna	Commissioner of the Revenue	1/1/2016	12/31/2019
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
Williams	Anne	Commonwealth Attorney	11/7/2017	12/31/2019
<i>County Administrator</i>				
Ash	David L.	County Administrator	3/19/1991	
<i>Director of Economic Development</i>				
Capelli	Len	Director of Economic Development	4/14/2015	

Monday, September 30, 2019

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Economic Development Advisory Committee</i>				<i>4 Yr</i>
Barb	Jim	Real Estate Rep, Business Owner	12/19/2017	12/31/2021
Bates	Chris	Agriculture, Equine, Transportation	2/19/2019	12/31/2022
Capelli	Len	Director of Economic Development		
Dunkle	Christy	Town of Berryville Representative	1/1/2016	12/31/2019
Kraybill	Christina	2019 Vice Chair, Berryville District, Business Owner	12/19/2017	12/31/2021
McKay	Beverly B.	BoS - Appointed Member	1/15/2019	12/31/2019
Milleson	John R.	2019 Chair, Banking, Finance	1/15/2019	12/31/2022
Pritchard	Betsy	Hospitality Industry, agriculture	8/16/2016	8/31/2020
Sheaffer	Lee	Russell District	3/19/2019	12/31/2022
Walburn	Lora	EDAC Clerk		
<i>Family Assessment and Planning Team</i>				<i>3 Yr</i>
Allen	Gay	DSS - Foster Care Worker	12/31/2018	12/31/2021
Casarotti	Erin	26th District Court Svcs Unit	2/19/2019	12/31/2019
Davis	Sara	Parent Representative	8/15/2017	10/1/2019
Myers-DePina	Martia	Northwestern Community Svcs Board Rep	12/18/2018	12/31/2021
Rousseau	Christian	Private Provider - Intensive Supervisor & Counseling	6/12/2017	12/31/2020
Thompson	Christine	CCPS - Social Worker	7/18/2017	12/31/2019
<i>Fire & EMS Commission</i>				<i>4 Yr</i>
Conrad	Bryan H.	Citizen-at-large	9/1/2015	8/31/2019
Grim	James	Blue Ridge VFRC Rep	4/16/2019	8/31/2019
Harrison	Diane	Citizen-at-large	6/20/2017	8/31/2021
Hoff	Matt	Boyce VFRC Rep	9/18/2018	8/31/2019
Lawrence	Doug	John H. Enders VFRC Rep	10/16/2018	8/31/2019
Lichty	Brian	Staff Representative	11/14/2016	
Nicholson	Andrew	Citizen-at-large	10/17/2017	8/31/2020
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
Weiss	David S.	BoS - Representative	1/15/2019	12/31/2019
<i>Handley Regional Library Board</i>				<i>4 Yr</i>
Leahy	Cindy	White Post District	11/21/2017	11/30/2021
<i>Industrial Development Authority of the Clarke County, Virginia</i>				
Capelli	Len	Director of Economic Development		
Cochran	Mark	Buckmarsh District; Chair 2019	10/17/2017	8/17/2019
Ferrell	Brian	Buckmarsh District; Vice Chair 2019	6/21/2016	10/30/2019
Koontz	English	Buckmarsh District	10/16/2018	10/30/2022
Pierce	Rodney	Buckmarsh District	10/18/2016	10/30/2020

Monday, September 30, 2019

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			<i>Appt Date</i>	<i>Exp Date</i>
Preston	Isreal	Berryville District	2/19/2019	10/30/2022
Waite	William	Millwood District; Secretary/Treasurer 2019	10/31/2017	10/30/2021
Walburn	Lora	IDA Clerk		
Weiss	David S.	BoS - Liaison	1/15/2019	12/31/2019
Wolfe	William	Millwood District	6/18/2019	10/30/2019
<i>Joint Administrative Services Board</i>				<i>Open-End</i>
Ash	David L.	County Administrator	12/22/1993	
Bishop	Chuck	School Superintendent	7/1/2014	
Judge	Tom	Staff Representative	2/14/1994	
Keeler	Sharon	Treasurer	3/12/2005	
McKay	Beverly B.	BoS - Alternate	1/15/2019	12/31/2019
Schutte	Charles	School Board Representative	1/8/2012	
Taylor	Brianna R.	Recording Clerk		
Weiss	David S.	BoS - Appointed Member	1/15/2019	12/31/2019
<i>Josephine School Community Museum Board</i>				
Daniel	Mary L.C.	BoS - Liaison	1/15/2019	12/31/2019
<i>Legislative Liaison and High Growth Coalition</i>				<i>1 Yr</i>
Daniel	Mary L.C.	BoS - Liaison	1/15/2019	12/31/2019
<i>Lord Fairfax Community College Board</i>				<i>4 Yr</i>
Daniel	William	Berryville District	7/19/2016	6/30/2020
<i>Lord Fairfax Emergency Medical Services Council</i>				<i>1 Yr</i>
Conrad	Bryan H.	Volunteer Representative; White Post District	8/29/2019	8/15/2020
Trent	Carolyn	Medical Professional	8/29/2019	8/15/2020
Wilson	Wade	Career Representative	8/29/2019	8/15/2020
<i>Northern Shenandoah Valley Regional Commission</i>				<i>1 Yr</i>
Daniel	Mary L.C.	BoS - Alternate	1/15/2019	12/31/2019
McKay	Beverly B.	BoS - Appointed Member	1/15/2019	12/31/2019
Stidham	Brandon	Citizen Representative [Planning Director]	1/15/2019	1/31/2022
<i>Northwest Regional Adult Drug Treatment Court Advisory Committee</i>				<i>Open End</i>
Byrd	Barbara J.	Russell District	1/15/2019	12/31/2019
<i>Northwestern Community Services Board</i>				<i>3 Yr</i>
Brown	Audrey	White Post District	11/21/2017	12/31/2020
Harris	Celie	Millwood District; 3rd Term Ends 12/31/2021	2/19/2019	12/31/2021

Monday, September 30, 2019

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Northwestern Regional Jail Authority</i>				1 Yr
Ash	David L.	BoS - Appointed Member	1/15/2019	12/31/2019
Byrd	Barbara J.	BoS - Liaison - Alternate	1/15/2019	12/31/2019
Roper	Anthony	Sheriff	1/1/2016	12/31/2019
Wyatt	Jimmy	Millwood District	11/17/2015	12/31/2019
<i>Northwestern Regional Juvenile Detention Center Commission</i>				1 Yr
Byrd	Barbara J.	BoS - Liaison	1/15/2019	12/31/2019
Wyatt	Jimmy	Millwood District	12/20/2016	12/20/2020
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>				3 Yr
Roper	Anthony	Sheriff	12/20/2016	12/31/2019
<i>Old Dominion Community Criminal Justice Board</i>				3 Yr
Roper	Anthony	Sheriff	12/20/2016	12/31/2019
<i>Our Health</i>				3 Yr
Shipe	Diane	Buckmarsh District	4/16/2019	3/15/2022
<i>Parks & Recreation Advisory Board</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/15/2019	12/31/2019
Heflin	Dennis	White Post District	12/20/2016	12/31/2019
Hillerson	Jay	Russell District; At Large	6/18/2019	12/31/2022
Huff	Ronnie	Town of Berryville Representative	1/1/2016	12/31/2019
Lichliter	Gary	Russell District	12/20/2016	12/31/2019
Rhodes	Emily	Buckmarsh District	11/17/2015	12/31/2019
Sheetz	Daniel A.	Berryville District	12/19/2017	12/31/2021
Smith	Tracy	Millwood District	12/19/2017	12/31/2021
Trenary	Randy	School Superintendent Designee	10/24/2013	
Wisecarver	Steve	Appointed by Town of Boyce	7/23/2019	12/31/2022
<i>People Inc. of Virginia</i>				3 Yr
Hillerson	Coleen	Clarke County Rep Board of Directors	8/16/2016	7/31/2019
<i>Regional Airport Authority</i>				1 Yr
Ash	David L.	BoS - Alternate	1/15/2019	12/31/2019
Crawford	John	Buckmarsh District	7/19/2016	6/30/2020
McKay	Beverly B.	BoS - Alternate	1/15/2019	12/31/2019
<i>Shenandoah Area Agency on Aging, Inc.</i>				4 Yr
Pritchard	Betsy		9/30/2018	9/30/2022
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Ash	David L.	BoS Designee for Chief Elected Official		

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Shenandoah Valley Workforce Development Board</i>				4 Yr
James	Patricia	Buckmarsh District	5/16/2017	11/9/2017
<i>Soil and Water Conservation Districts</i>				4 Yr
Mackay-Smith	Justin	Soil and Water Conservation Director Lord Fairfax District	1/1/2016	12/31/2019
Webb	Wayne	Soil and Water Conservation Director Lord Fairfax District	1/1/2016	12/31/2019
<i>Strategic Planning Committee</i>				1 Yr
Catlett	Terri T.	BoS - Appointed Member	1/15/2019	12/31/2019
<i>Towns and Villages: Berryville</i>				1 Yr
Byrd	Barbara J.	BoS - Liaison	1/15/2019	12/31/2019
Daniel	Mary L.C.	BoS - Liaison - Alternate	1/15/2019	12/31/2019
<i>Towns and Villages: Boyce</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/15/2019	12/31/2019
McKay	Beverly B.	BoS - Liaison	1/15/2019	12/31/2019
<i>Towns and Villages: Millwood</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/15/2019	12/31/2019
<i>Towns and Villages: Pine Grove</i>				1 Yr
Catlett	Terri T.	BoS - Liaison	1/15/2019	12/31/2019
Weiss	David S.	BoS - Liaison	1/15/2019	12/31/2019
<i>Towns and Villages: White Post</i>				1 Yr
McKay	Beverly B.	BoS - Liaison	1/15/2019	12/31/2019



Board of Supervisors Work Session Agenda
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

October 7, 2019, 9:30 AM, Meeting Room AB

Present: Barbara J. Byrd; Terri T. Catlett; Mary L.C. Daniel; Bev B. McKay; David S. Weiss

Staff Present: David Ash, Cathy Kuehner, Tom Judge, Brian Lichty, Brandon Stidham, Brianna Taylor, Lora B. Walburn

Also Present: Robina Rich Bouffault; Ed Carter – VDOT Edinburg Residency Administrator,
David Morris – VDOT Traffic Engineering District Office

Press Present: Mickey Powell – The Winchester Star

Item No. Description

A. Zoning and Subdivision Ordinance Update Project Joint Workshops by Brandon Stidham

2019-10-07 Summary: Brandon Stidham joined the Board to provide update. Highlights include:

- Distributed binders, binders include:
 - Location chart for policy and technical issues
 - Conversion chart, located at the back of the binder, to find where old version translates into new version
 - Memorandum reminding of upcoming workshops:
 - October 17, 2019 at 6:30 pm
 - General overview zoning, sub division, definitions, guidance manual
 - November 1, 2019, after Planning Commission meeting approximately 9:30 to 10 am
 - Focus on zoning ordinance uses, regulations, and definitions
 - November 14, 2019, 6:30 pm
 - Review processes; first session to really review subdivision ordinance.
 - December 6, after Planning Commission meeting approximately 9:30 to 10 am
 - Review key policy and technical issues.
- Ordinance is in draft; targeting handout at second workshop.
- Joint workshop purpose the Board of Supervisors and Planning Commission:
 - Work together to learn ordinance changes, and how the proposed changes differ from the current version.
 - Provide comments, questions and feedback.

- Following joint workshops, all comments from the public bodies will be compiled and the final draft developed.
- Final draft to the Planning Commission in January 2020 to schedule public hearing.
- Update is a cleanup and rewrite with topical changes.
- Did not change setbacks, lot sizes, sliding scale zoning, etc.
- List of proposed changes found in policy and technical issues.
- Bob Mitchell will review the proposed changes.

Chairman Weiss stated that Brandon Stidham had set up an organized method for review; and, if a Supervisor had strong opinions, they should voice those opinions early on in the process.

B. Route 7 Safety Assessment Review

2019-10-07 Summary: Ed Carter, with David Morris, joined the Board for review. Highlights include:

- Advanced detection: related to signals, sensing vehicles on higher speed roads providing more information to the signal in the dilemma zone affecting timing of caution [yellow] and stop [red].
- Cameras on signals: Do not record. Weather and orientation can affect detection. Camera is limited on distance.
- Angle crash: Defined as a T-bone type crash, generally associate with persons that fail to yield right of way or running a stop sign or signal.
- 62 MPH chosen for most intersections: VDOT uses speed limit plus 7 PMH.
- Route 612 Shepherds Mill Road Sag Vertical Curve:
 - Geometrically the road sags goes down.
 - Road flatter to the west; but, looking east, there is a dip in the road called a sag curve, which may have to be leveled out.
- First part of review lays out road characteristics: traffic counts, cross section, and width of lanes, shoulders, and median.
- Route 7 is typical of a road developed over time.
- Route 7 is a heavily travelled road and is a connector between Frederick County, Virginia, and northern Virginia.
- Traffic count estimates:
 - Primaries and interstates get counted for short periods of time, a couple days from which an estimate is created typically from the middle of a week.
 - Time of year affects count.
 - Traffic counts use two tubes allowing it to divide into different classes of vehicles by how close the axles,

- Video cameras are used to analyze left and right turns.
- Study is based on estimates.
- Believe that primaries are reviewed annually, count for Route 7 taken in 2018; secondaries are on a cycle.
- Speed:
 - Study verifies that most of the traffic exceeds the posted speed limit.
 - Speed monitoring is conducted in several ways. When a study is enacted, a pole-mounted device is used to measure speed.
 - These devices can be erected as needed.
 - Speeds monitored at Pine Grove Road, Route 679, for a sample of difference in traffic coming down the mountain and traffic going up.
 - Speed can be a factor in a lot of different types of crashes.
- Crash rate comparison:
 - Fixed object off road: defined as a crash running off the road onto the shoulder, hitting an embankment, guard rail, etc.
 - If a vehicle leaves the road but does not hit anything, it is a non-collision.
 - Every incident has one category.
 - If a vehicle swerves to miss a deer and hits the guard rail, it is counted as fixed object off road crash. If a vehicle hits the deer only, it is a deer hit crash.
 - Crash type is subject to interpretation by responding public safety personnel.
 - Route 7 is a principal arterial road and looked all similar roads in the state were used for comparison.
 - Crash rate is per 80 crashes per million miles traveled.
 - Due to higher traffic volume, interstates are statistically safer.
 - Last three years used for accident comparison. Route 7 is no worse or no better than anywhere else in the state.
 - Three signalized intersections showed up with a lot of crashes.
 - Predominate crash type for signals will be rear end, following too close, or going too fast.
- Intersections:
 - Technical engineering looks at intersection in district and rank according to potential safety improvement: look at traffic volume, configuration of lanes, signalization, stop signs, etc. The number of crashes are calculated; then, if the crashes are more than expected, an intersection is deemed to have the potential for improvement.
 - Reviewed all state route intersections.
 - Route 7 and Russell Road, Route 660:

- Ranked 67 of 100
- 2016-2018 had 8 crashes
- Engineering would expect fewer than that because there should be less traffic.
- Engineering looks for a pattern in correctable crashes.
- Route 7 and Shepherds Mill Road, Route 612:
 - Has a sight distance problem.
 - Flattening out the road would be the most expensive options.
 - Could try signage or flashers.
- Every improvement has an associated benefit.
- VDOT can work in smaller ticket items first to try and help.
- Options or possible counter measures are included in the report.
- Next steps:
 - SMART Scale application for more expensive projects. VDOT would need to meet with County Planning start planning to determine where Clarke might score.
 - Internally, VDOT can do some things that are inexpensive, such as signage.
 - Could utilize highway safety improvement, federal, funds. VDOT does have some funds that have been used to improve shoulders and install rumble strips. More safety improvements are planned for 2023.
 - Monitor and add, if applicable, signage on Route 7 and Route 50 for hikers using the Appalachian Trail.
 - Suggested fix for Ebenezer Road, Route 604, is on Page 28 Item 3 of the report.
 - Ed Carter will put together rough estimates for improvements and present a list to the Supervisors.
 - Slowing traffic down will be difficult; and, while law enforcement presence will have an impact, it is not the answer.
 - Intersections of particular focus:
 - Triple J Road, Route 632, and Crums Church Road, Route 632
 - Shepherds Mill Road, Route 612
- Closing statements:
 - David Morris is pleased with the report.
 - Chairman Weiss noted that the report provided a lot of options.
 - Ed Carter said that VDOT would proceed with low-hanging fruit.
 - Supervisor Byrd asked Ed Carter to provide her information on speed notification devices, such as dynamic flashers.
 - Supervisor Catlett stated that she enjoyed reading the report opining that it was good

to have all the information.

- Ed Carter advised that VDOT will need a month to compile estimates.
- Supervisor Daniel asked about signage for crossovers with no deceleration lane for turns or crossovers with no turn lane improvements. Mr. Morris responded that from a practical point VDOT would probably have to close crossovers. Further research on crossovers would be necessary.

11:14 am, Chairman Weiss thanked VDOT for its work and presentation. He requested an update on the proposed Route 9 detour project at the Supervisors' October 15 regular meeting.

Ed Carter confirmed for Vice Chair McKay that the Town of Hillsboro has agreed to make payment for additional police presence necessitated by the proposed detour.

Chairman Weiss informed Ed Carter that he, along with Supervisors Byrd, Catlett, and McKay would be attending the Route 9 informational meeting on Tuesday, October 8, at 6 pm, at the Old Stone School in Hillsboro.

C. 2020 Legislative Priorities Review

2019-10-07 Summary: Following review, the Board revised the 2020 Legislative Priorities as follows:

- No. 1 add: Transient Occupancy Tax
 - Supporting information provided by the Economic Development Advisory Committee will suffice.
- No. 2 [move from 9]: Land Conversion for Nutrient Credit Program
 - Farm Bureau has taken a position that is reflective of Clarke's on this issue.
 - Request supporting data from Alison Teetor prior to October 17.
- No. 3 [move from 2]: Broadband
- No. 4 [move from 5]: Education
- List issues in order of priority.
- Remaining items on the list, bullet only.
- Remove Camp 7 Parcel.

D. Closed Session Pursuant to §2.2-3711-A3 Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

2019-10-07 Summary: At 11:33: am, **Supervisor Catlett moved that the Clarke County Board of Supervisors enter Closed Session pursuant to 2.2-3711 A1. The motion carried by the**

following vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

At approximately 12:05 pm, the members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, Supervisor Daniel moved to reconvene in open session. The motion carried as follows:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

Supervisor Daniel further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

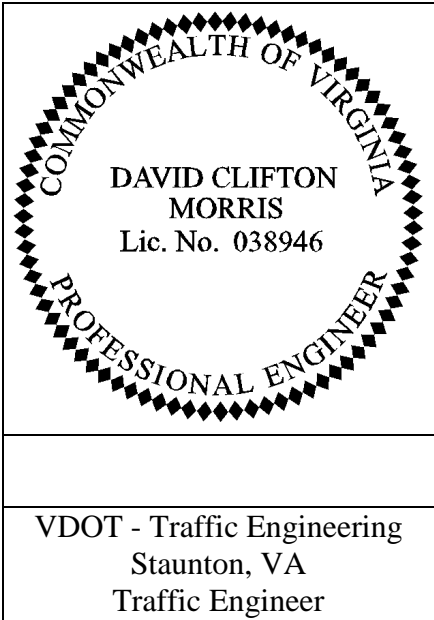
WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia. The motion was approved by the following roll-call vote:

Barbara J. Byrd	-	Aye
Terri T. Catlett	-	Aye
Mary L.C. Daniel	-	Aye
Beverly B. McKay	-	Aye
David S. Weiss	-	Aye

No action was taken following Closed Session.



Technical Memorandum

To: Ed Carter
From: David Morris, P.E.
Date: September 16, 2019
Re: Route 7, Clarke County, Roadway Safety Assessment

VDOT - Traffic Engineering
Staunton, VA
Traffic Engineer

Introduction

At the request of Clarke County Board of Supervisors, a Roadway Safety Assessment for Route 7, also known as Harry Byrd Highway, from the Frederick County line to the Loudoun County line was conducted. The review consisted of an assessment of existing conditions and correctable crash patterns along the corridor as well as all of the intersections with other state routes. Within the project limits, 289 crashes occurred between January 1, 2016 and December 31, 2018. Of these crashes, there was 1 fatal crash, 98 injury crashes and 190 property damage only crashes. This report will attempt identify those intersections and segments that would benefit from roadway safety improvements and associated recommendations.

Route 7 Operational Characteristics

The study corridor is approximately 13.5 miles long in Clarke County beginning at the Frederick County line ending at the Loudoun County line and passes around the Town of Berryville. Route 7 is designated to run east-west in this report. Route 7 is a four-lane divided with a grassed median and is functional classified as a Principal Arterial.

The alignment of Route 7 could be considered, for the most part, as flat terrain with no severe curvature to the west the Shenandoah River. From east of the Shenandoah River to the Loudoun county line, there is a continuous grade with increased horizontal alignment changes.

Lane widths are approximately 11 feet. Total shoulder widths vary from 6 to 10 feet on the right with 0 to 4 feet of that paved. The left shoulder widths vary from 4 to 6 feet with 0 to 2 feet paved.

There are approximately 110 access points to the eastbound lanes and 115 access points to westbound lanes. Access points include state route intersections, crossovers, driveways, commercial entrances, and field entrances.

There are three signalized intersections on the corridor. There is a grade-separated interchange with Route 340.

Route 7 serves as a major commuter route to NOVA for residents of Frederick and Clarke counties as well as areas in West Virginia. **Table 1** presents the 2018 estimated traffic volumes. Volumes vary from 23,000 to 28,000 Average Annual Daily Traffic (AADT). The Average Annual Weekday Traffic (AAWDT) varies from 25,000 to 30,000. The peak traffic times are generally between 4:30 and 7:30 AM eastbound and 3:00 to 6:00 PM westbound. The percentage of Tractor Trailers is 4% west of Route 340 and 2% east of Route 340.

Table 1, 2018 Estimated Traffic Volumes

Route 7 (Harry Byrd Highway)		
Location (From/To)	AADT (2018)	AAWDT (2018)
Frederick CL/Rt 7 Bus W	28,000	30,000
Rt 7 Bus W/Rt 340	26,000	28,000
Rt 340/Rt 7 Bus E	23,000	25,000
Rt 7 Bus E/ Rt 606	23,000	26,000
Rt 606/Loudoun CL	25,000	28,000

Speed data was reviewed at 3 locations both eastbound and westbound. The approximate average speeds are summarized in **Table 2**. The approximate 85th percentile speeds are summarized in **Table 3**.

Table 2, Approximate Average Speed Results

Route 7 (Harry Byrd Highway)		
Location	Approximate Average Eastbound, MPH	Approximate Average Westbound, MPH
0.3 mile E Route 635	63*	61*
Near Route 621	62	60
Near Route 679 W Int.	60	62

* Estimated from continuous count station

The 85th percentile speed is the speed at or below which 85 percent of all vehicles are observed to travel under free-flowing conditions.

Table 3, Approximate 85th Percentile Speeds

Route 7 (Harry Byrd Highway)		
Location	Approximate 85 th Percentile Eastbound, MPH	Approximate 85 th Percentile Westbound, MPH
0.3 mile E Route 635	66*	64*
Near Route 621	67	65
Near Route 679 W Int.	66	69

* Estimated from continuous count station

The data suggests that majority of drivers are exceeding the posted speed limit and many are greatly exceeding that limit on a daily basis.

Crash Discussion

Overall Crash Data

Within the review limits, 289 crashes occurred during the time period of January 1, 2016 and December 31, 2018. Of these crashes, there was 1 fatal crash, 98 injury crashes and 190 property damage only crashes. The following chart shows the breakdown by type of crashes. The four most common types are Rear Ends (39%), Fixed Object Off-Road (25%), Angle (15%), and Deer (13%).

Chart 1, Route 7 Crash Types

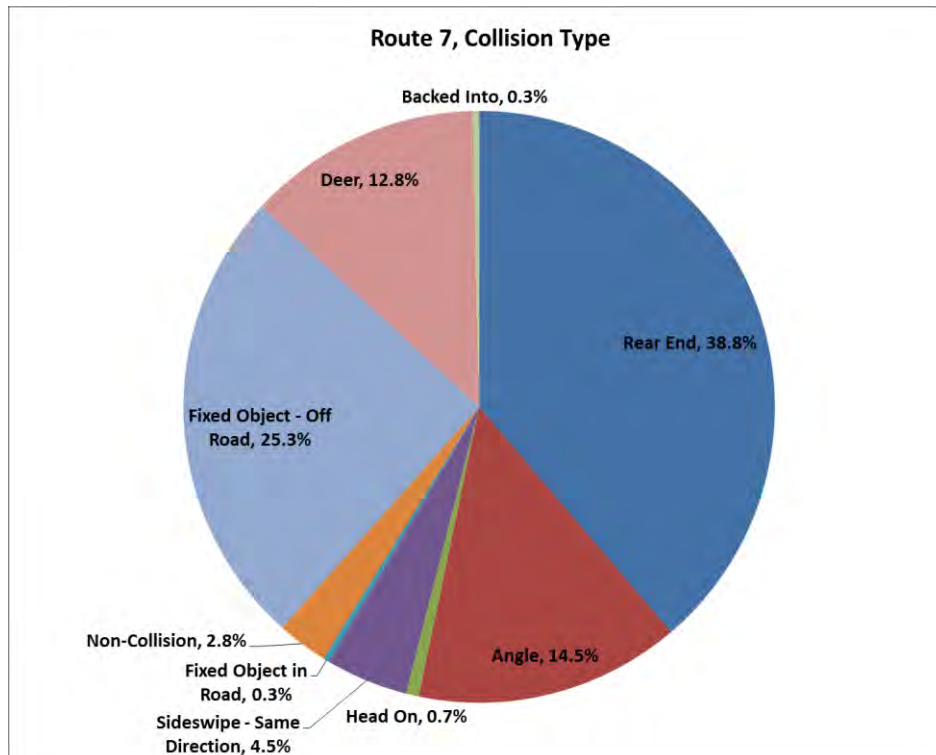


Table 3 shows how the crash rates for Route 7 in Clarke County compares to all the other Routes in the State that are classified as Principal Arterials. The data suggests that, from an overall comparison, the crashes on Route 7 are about the same for similar routes in the State. With the overall Crash rate slightly higher, the Fatality rate much lower, and the Injury rate about the same.

Table 3, Route 7 Crash Rate Comparison

Crash Rates	Route 7, Clarke, 2016-2018	State, Principal Arterials 2017
All Crashes	80	76
Injury	38	39
Fatal	0.28	1.06

Intersection Crashes

Crashes were reviewed at all intersections of Route 7 with other VDOT maintained routes for the period of January 1, 2016 thru December 31, 2018. The purpose was to identify correctable patterns of crashes within a 250 foot radius from the center of the intersection.

There are 19 intersections within the study area. Three of 19 intersections are signalized; they are at Route 632, Route 7 Business western terminus (W Main St), and Route 7 Business eastern terminus (E Main St). The other intersections are controlled by STOP signs.

Based on data provide by VDOT’s Traffic Engineering Division for the time period of 2013-2017, one intersection was identified as having a Potential for Safety Improvement (PSI). The PSI calculation identifies intersections experiencing a greater number of crashes than would be expected based in the intersection traffic control, entering traffic volumes, and the number of lanes. That intersection is Route 601 and Route 7. It is ranked number 47 out of all VDOT maintained intersections within the Staunton District.

Table 4 summarizes the total crashes, total injuries, and total fatalities for each intersection. If a crash pattern was found, those intersections were identified and further review was conducted for each and is discussed subsequently in this report. For those intersections with no identifiable crash pattern, no further review was conducted.

Table 4, Intersection Crash Summary

Reported Crashes Route 7 and State Route Intersections 2016-2018				
Intersection	Total Crashes	Injuries	Fatals	Crash Pattern
7 - 645, Wrights Mill Rd	3	2	0	1 Angle in the EB lanes, 1 road rage incident, 1 Fixed Object Off Road. No Pattern. No further review.
7 - 635, Moose Rd/Pierce Rd	0	0	0	No crashes, No further review.
7 - 660, Russell Rd	8	5	0	4 angle crashes where SB vehicles FTYRW to WB vehicles. One of those was due to a floor mat getting caught on the brake pedal. No pattern. No further review
7 - 632, Triple J Rd/Crums Church Rd	11	9	1	Crash Pattern(s): 4 Rear End crashes EB. See detailed intersection review.
7 - 653, Kimble Rd	8	2	0	8 crashes in 3 years. 2 in WB lanes. Of the 6 in the EB lanes, 1 was a secondary crash, 1 was a distracted driver, 1 was due to a queue of stopped traffic from the next signal to the east, 1 was fail to yield the right of way. No pattern. No further review.
7 - 7 BUS W	12	8	0	Crashes Pattern(s): 6 Rear End crashes EB, 2 angle crashes EB (Both Red light running). See detailed intersection review.
7 - 7 BUS E	11	2	0	Crashes Pattern(s): 6 Rear End crashes WB, 2 Rear End crashes EB. 3 Angle crashes EB (2 Red Light Running) See detailed intersection review.
7 - 608S, Parshall Rd	1	0	0	1 crash in 3 years. No Pattern. No further review.
7 - 608N, Wickliffe rd	1	0	0	1 crash in 3 years. No Pattern. No further review.
7 - 621, Chilly Hollow Rd	2	0	0	2 NB FTY to EB. No crashes between 6/16/17 and 12/31/18. No further review.
7 - 612 N, Shepards Mill Rd	12	5	0	Crash Pattern(s): 7 Angle crashes SB fail to yield to WB. See detailed intersection review.
7 - 612 S, Quarry Rd	0	0	0	No crashes, No further review.
7 - 603, Castleman Rd	2	1	0	1 avoiding deer, 1 Fixed Object Off Road. No Pattern. No further review.
7 - 606/FR709, River Rd/Parker Ln	4	4	0	4 crashes in 3 years. 1 Deer, 1 Rear End EB, 1 Angle (NB FTY to EB), 1 Fixed Object Off Road. No Pattern. No further review.
7 - 643, Retreat Rd	3	3	0	1 Deer, 1 Rear End EB (Sun glare), 1 Angle in EB lane, No Pattern. No further review.
7 - 679 W, Pine Grove Rd	1	1	0	1 crash in 3 years. No Pattern. No further review.
7 - 604, Ebenezer Rd/Good Shepherd Rd	0	0	0	No crashes, No further review.
7 - 679 E, Pine Grove Rd	2	1	0	1 crash a result of a DUI driver. No Pattern. No further review.
7 - 601, Blue Ridge Mt Rd/Raven Rocks Rd	9	4	0	Crash Pattern(s): 4 angle crashes in the EB lanes. See detailed intersection review.

Route 7 and Route 632 (Triple J Rd/Crums Church Rd)

Route 7 and Route 632 is a four-leg intersection with all approaches operating under SIGNAL control. See the following figure for aerial view of existing conditions.

Crash Review

The review found 11 crashes resulting in 9 injuries and 1 fatality. The most frequent crash type (6 of 11) was rear end crashes where there were 4 in the eastbound direction and 2 in the westbound direction. There was 1 red-light running crash in the westbound direction and 1 in the southbound direction. Also, there was one crash in the crossover and one at the 7-Eleven entrance on Route 632.



Field Review

Rear ends crashes are most often attributed to drivers following too closely but signal visibility and signal clearance intervals can contribute to drivers making quick decisions to stop on a change of indication from green to yellow to red.

Visibility of the signal heads in both directions is sufficient but could be increased with high visibility back plates. Clearance intervals were reviewed and new timings implemented in October, 2015 and were set based on the intersection geometry and vehicle speed of 62 mph in accordance with VDOT's Traffic Engineering Memorandum 306.1, Yellow Change Intervals and Red Clearance Intervals.

There is a slight crest vertical curve in the eastbound lanes west of the intersection that cars can disappear behind.



Slight Crest Vertical Curve Eastbound

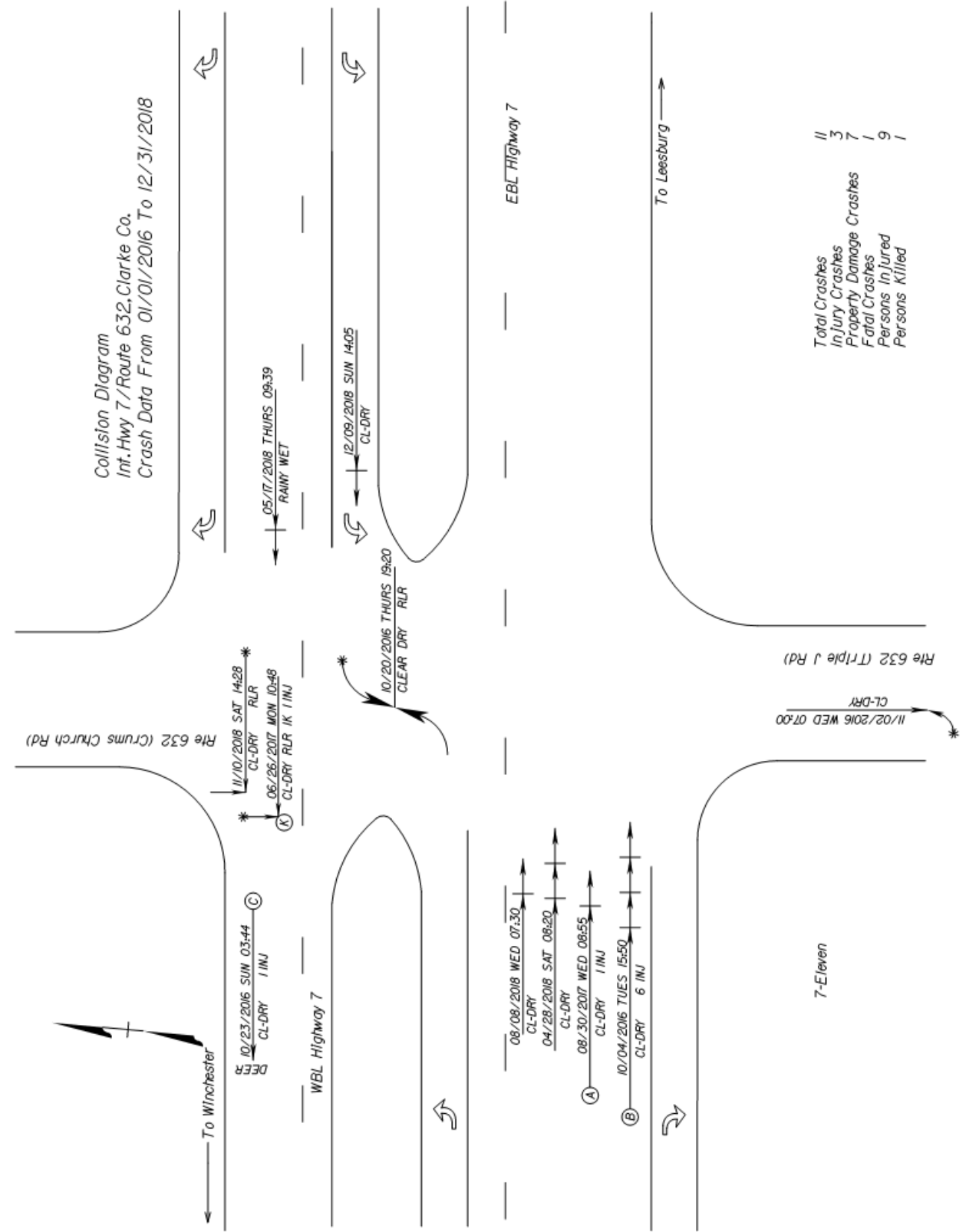
Possible Counter Measures

Based on the crash data review, possible counter measure should focus on reducing rear end crashes.

1. Install high-visibility back plates to the signal heads on all approaches.
2. Install WATCH FOR STOPPED VEHICLES signs, both on the right and left sides of eastbound Route 7 at approximately 1,000 feet west of the intersection.
3. Review existing video detection zones to determine if there is an opportunity to increase the advanced detection.

There is an existing programed safety project to provide advanced vehicle detection on both the Route 7 eastbound and westbound approaches to provide extension of green time in an effort to reduce the number of red light running and rear end crashes. Funding for the preliminary engineering will be available in October 2022 with construction funding available in April 2023.

Crash Diagram Route 7 and Route 632



--Not to Scale--

Route 7 and Route 7 BUS (West Main St.)

Route 7 and Route 7 BUS (W. Main St.) is a four-leg intersection with all approaches operating under SIGNAL control. See the following figure for aerial view of existing conditions.

Crash Review

The review found 12 crashes resulting in 8 injuries, 0 fatalities. The most frequent crash type (5 of 12) was rear ends in the eastbound direction. There were 2 additional crashes in the eastbound direction that were a result of a driver running a red light.



Field Review

Rear ends crashes are most often attributed to drivers following too closely but signal visibility and signal clearance intervals can contribute to drivers making quick decisions to stop on a change of indication from green to yellow to red.

There are existing Signal Ahead warning signs with flashers on both the eastbound and westbound approaches.

Clearance intervals were reviewed and new timings implemented in November, 2015 and were set based on the intersection geometry and vehicle speed of 62 mph in accordance with VDOT's Traffic Engineering Memorandum 306.1, Yellow Change Intervals and Red Clearance Intervals.



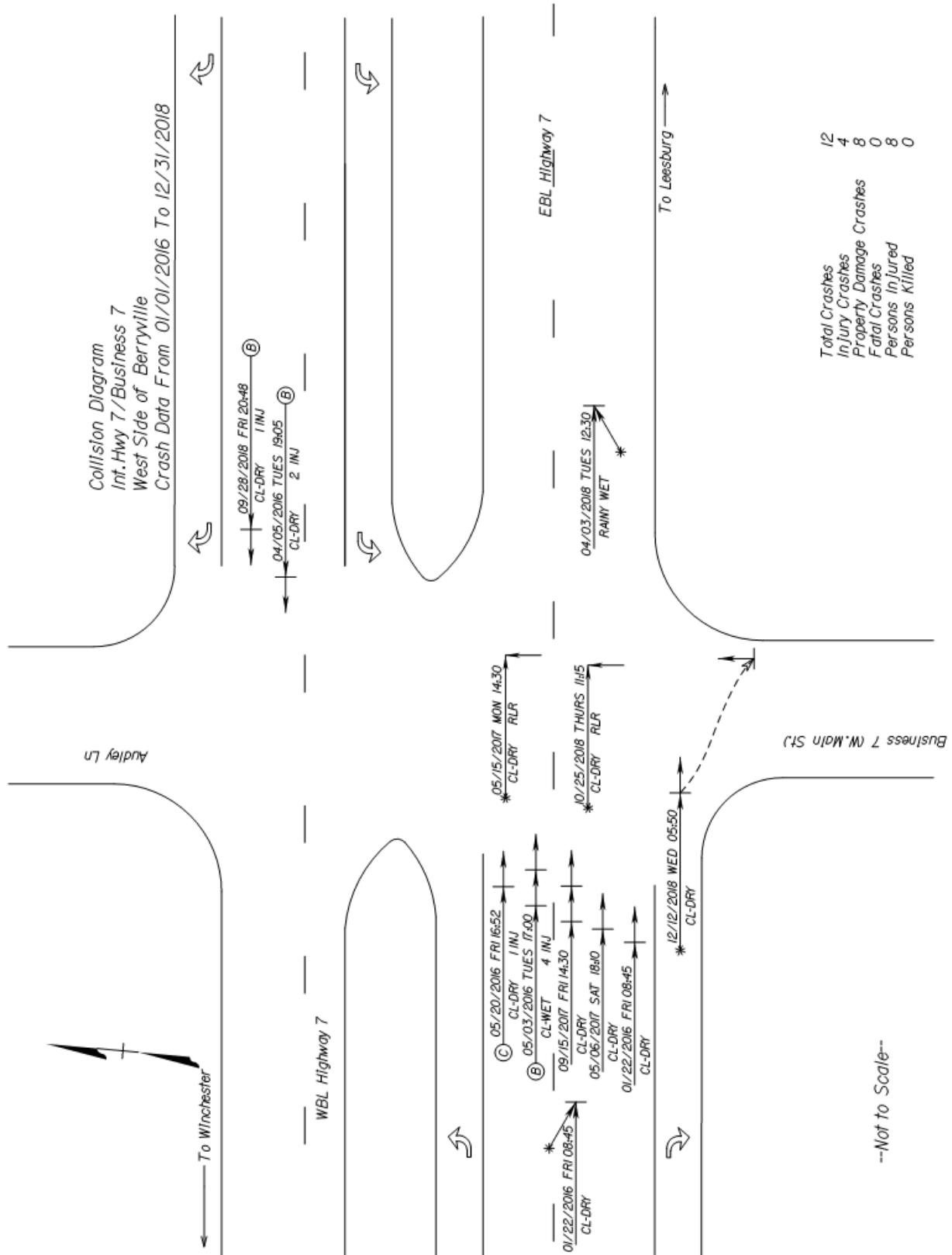
Route 7 eastbound Signal Head Visibility

Possible Counter Measures

Based on the crash data review, possible counter measure should focus on reducing rear end crashes.

1. Install high-visibility back plates to the signal heads on all approaches.
2. Install WATCH FOR STOPPED VEHICLES signs, both on the right and left sides of eastbound Route 7 at approximately 1,000 feet west of the intersection
3. Review existing video detection zones to determine if there is an opportunity to increase the advanced detection.

Crash Diagram Route 7 and Route 7 Bus (W. Main St.)



Route 7 and Route 7 BUS. (East Main St.)

Route 7 and Route & 7 BUS (E. Main St) is a four-leg intersection (one private driveway) with all approaches operating under SIGNAL control. See the following for an aerial view of existing conditions.

Crash Review

The review found 11 crashes resulting in 2 injuries, and 0 fatalities. The most frequent crash type (8 of 11) was rear end crashes of which 6 occurred in the westbound direction with two of those in the left turn lane. One was on a snowy road, two were driver distraction.



Field Review

Rear ends crashes are most often attributed to drivers following too closely but signal visibility and signal clearance intervals can contribute to drivers making quick decisions to stop on a change of indication from green to yellow to red.

There are existing Signal Ahead warning signs with flashers on both the eastbound and westbound approaches.

Clearance intervals were reviewed and new timings implemented in October, 2015 and were set based on the intersection geometry and vehicle speed of 62 mph in accordance with VDOT's Traffic Engineering Memorandum 306.1, Yellow Change Intervals and Red Clearance Intervals.



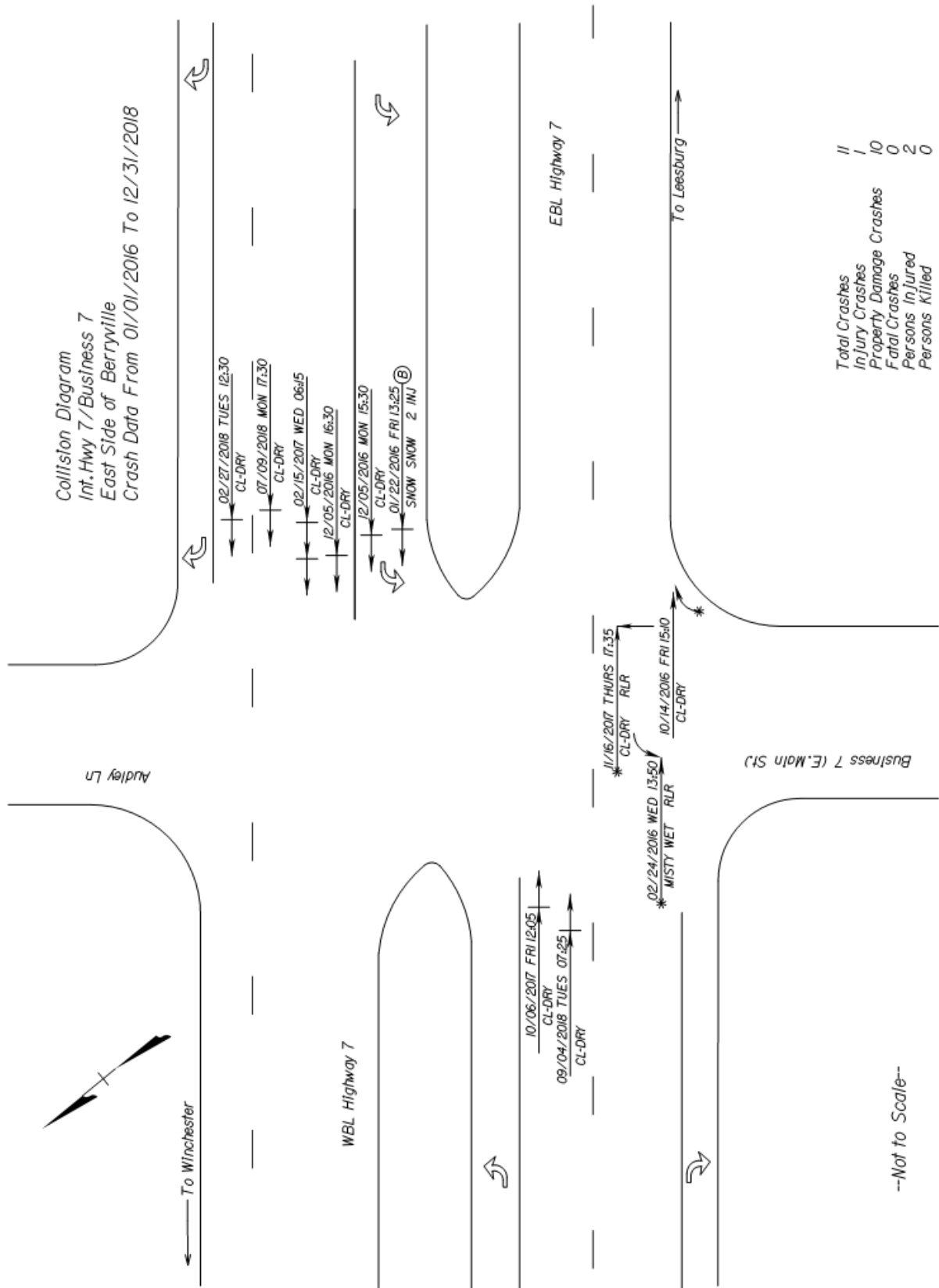
Route 7 westbound, signs blocking signal heads

Possible Counter Measures

Based on the crash data review, possible counter measure should focus on reducing rear end crashes.

1. Install high-visibility back plates to the signal heads on all approaches.
2. Relocate signs on the westbound right shoulder to increase signal head visibility.
3. Install WATCH FOR STOPPED VEHICLES signs, both on the right and left sides of westbound Route 7 approximately 1,000 feet east of the intersection
4. Review existing video detection zones to determine if there is an opportunity to increase the advanced detection.

Crash Diagram Route 7 and Route 7 Bus (E. Main St.)



Route 7 and Route 612 (Shepherds Mill Rd)

Route 7 and Route 612 is a three-leg intersection with the Route 612 approach operating under STOP sign control. See the following figure for an aerial view of existing conditions

Crash Review

The review found 12 crashes resulting in 5 injuries and 0 fatalities. The most frequent crash type (8 of 12) was angle crashes, 7 of which were vehicles on Route 612 failing to yield the right of way to westbound vehicles on Route 7.



Field Review

Sight Distance to the east while stopped on Route 612 is being limited by a business entrance, vegetation, an embankment, and a sag vertical curve.

The Route 7 westbound “right turn lane” is too narrow to allow right turning vehicles the ability to completely move out of the westbound thru lane.

There is an existing WATCH FOR TURNING VEHICLES and an Intersection warning sign on the right shoulder of westbound approach to the intersection.

Route 612 acts a connector between Route 7 and Route 340.



Sight Distance, Rt 612 Looking to the east in the westbound lane



Route 7 westbound approaching Rt 612

Possible Counter Measures

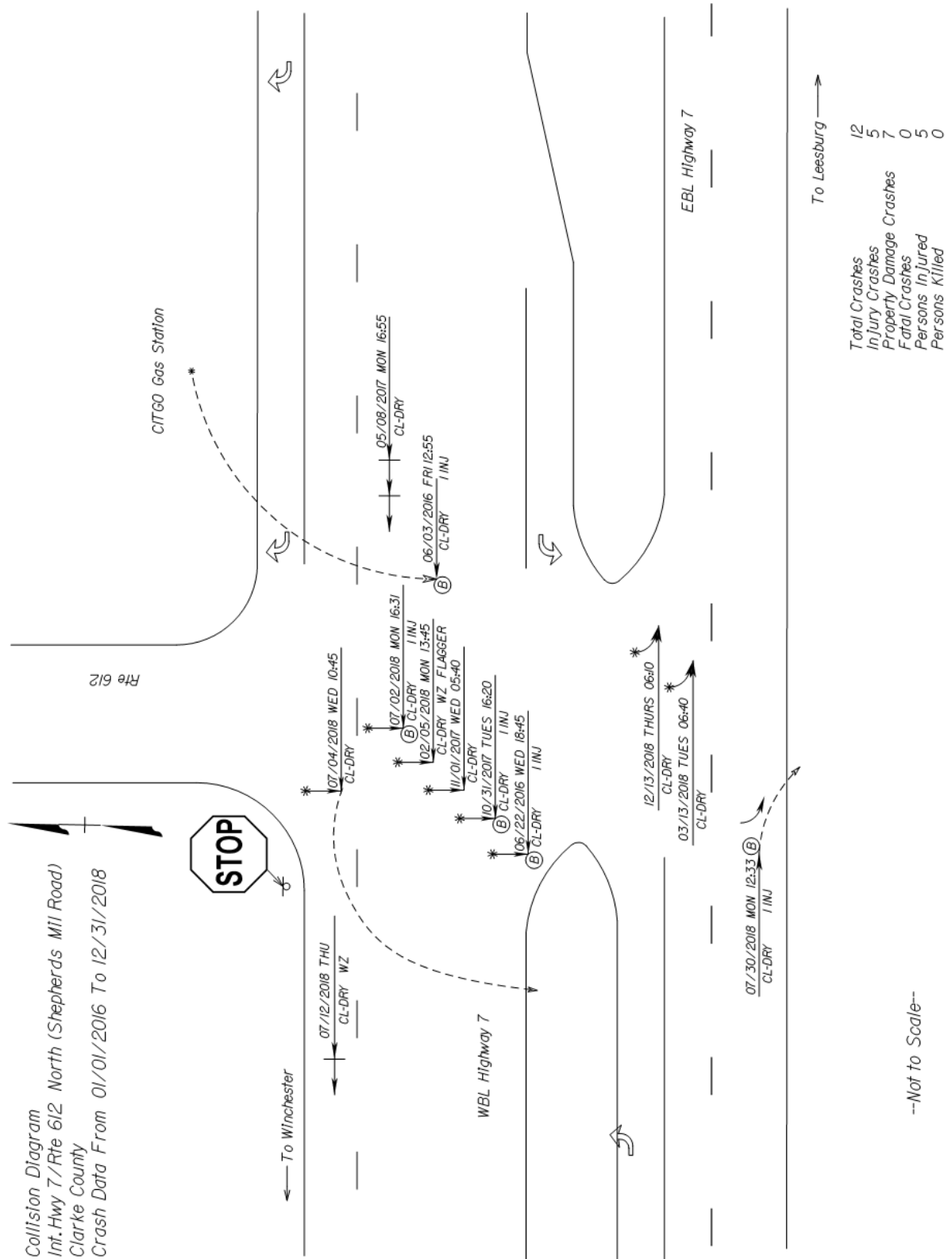
Based on the crash data review, possible countermeasures should be focused on reducing angle crashes crossing of the westbound lanes.

1. Improve sight distance to the east by removing vegetation, cutting back the slope on the north side of Route 7.
2. Install signing to encourage traffic to use Route 7 and Route 340 instead of Route 612 to go to and from West Virginia.
3. Install optical speed bars on Route 7 westbound to possibly reduce the speed of traffic approaching the intersection.
4. Install centerline in the crossover.
5. Refresh the stop bar on Route 612.
6. Widen and extend the westbound right turn lane to Route 612 North.
7. Modify crossover to allow eastbound traffic to turn north onto Route 612 but not allow southbound Route 612 traffic to cross the westbound lanes to turn left onto eastbound Route 7. Close westbound left turn lane to Route 7 eastbound. Extend westbound left turn lane at Hawthorne Ln.
8. Raising the grade of the sag vertical curve in the westbound lanes east of the intersection.



Example of Optical Speed Bar Markings for westbound Route 7

Crash Diagram Route 7 and Route 612 (Shepherds Mill Rd)



Route 7 and Route 601 (Blueridge Mt Rd/Raven Rocks Rd)

Route 7 and Route 601 is a four-leg intersection with the Route 601 approaches operating under STOP sign control. See the following figure for an aerial view of existing conditions

Crash Review

The review found 9 crashes resulting in 4 injuries. The most frequent crash type (8 of 9) was angle crashes of which 4 occurred in the eastbound lanes and 2 occurred in the crossover.



Field Review

There are existing Intersection and Watch for Turning Vehicles warning signs with flashers on both the eastbound and westbound approaches.

The narrow crossover makes it difficult to complete a two-stage crossing. It appears drivers may looking for a gap in both directions, become impatient, and take undo risks.

The sight distance to the west in the eastbound lane is limited by a crest vertical curve both for northbound vehicles attempting to cross the eastbound lanes and for westbound left turners attempting to cross the eastbound lanes.

The narrow crossover and existing markings promote uncertainty as to who has the right of way.

There is a public parking area in the southwest quadrant of the intersection. It is identified as the Snickers Gap Appalachian Trailhead in Google Maps. The parking lot serves Appalachian Trail day-hikers and, although not identified as a park and ride, probably is for a limited number of commuters.

The access to the trail to the west requires hikers to walk along the shoulder of Route 7 and subsequently cross Route 7 to hike to destinations to the north.

Subsequent to the field review, additional signing was installed to alert drivers to pedestrians accessing the Appalachian Trail.



Sight Distance looking east from Rt 601



Sight Distance looking east from crossover



Route 7 eastbound crest vertical curve hiding intersection

Possible Counter Measures

Based on the crash data review, possible countermeasures should be focused on reducing angle crashes.

1. Convert existing intersection warning signs with flashers to a dynamic flasher that is turned on when there are vehicles on Route 601 and/or in the crossover.

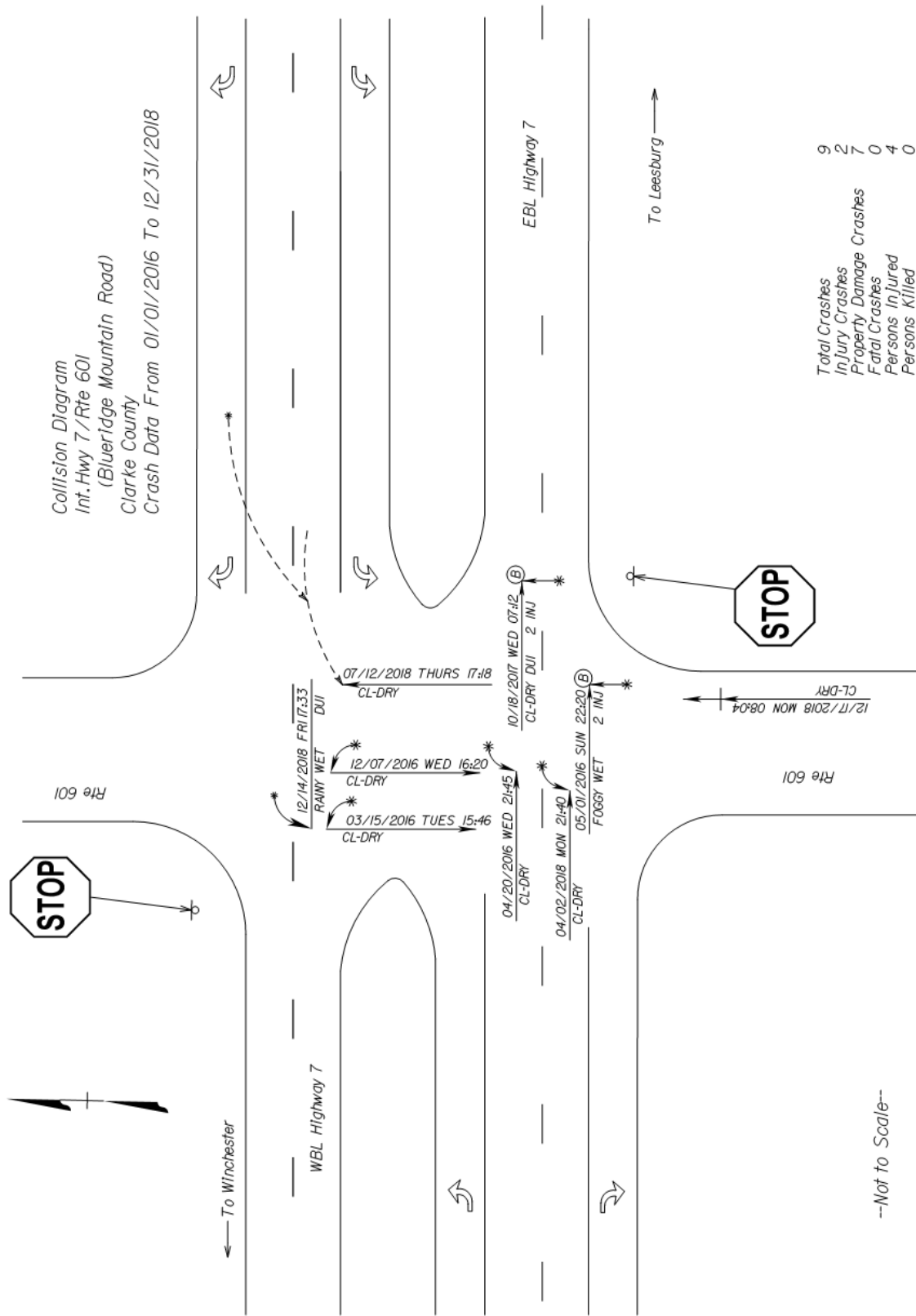
2. The stop bars in the crossover should be removed.
3. Install signs on Rt 601 approaches indicating the requirement to yield to traffic in the crossover.
4. Create a connection from the parking area to the Appalachian Trail that would not require hikers use the shoulder of Route 7.
5. Widen crossover to allow for a two-stage crossing.
6. Lower the crest vertical curve on eastbound Route 7 to increase the sight distance.

There is an existing programmed safety project to provide a dynamic warning flasher on the Route 7 eastbound approach to warning eastbound drivers that vehicles are entering. Funding for the preliminary engineering will be available in September 2023 with construction funding available in March 2024.



Example of Dynamic Warning Flashers

Crash Diagram Route 7 and Route 601 (Blue Ridge Mountain Rd/Raven Rocks Rd)



Segment Crashes

Crashes were reviewed for segments that showed a concentration of crashes. The segment that was identified as having a the highest density of crashes is MP 15.75- MP 18.75, 0.28 mi. W North Hill Ln – 0.05 mi. E Route 679 (W Intersection) at 8.8 crashes per mile per year. This segment begins about 0.4 mile W of the Shenandoah River Bridge and runs to the Loudoun County line. This segment has the sharpest curves and the steepest grades of all of Route 7 Clarke County.

The other segments analyzed were as follows:

MP 5.51- MP 7.5, Frederick County Line to 0.1 mile W Route 660; 5.9 crashes/year/mile

MP 9.41-MP 12.31, 0.1 mile E Route 7 Bus (W) to 0.1 mile W Route 7 Bus (E); 3.9 crashes/mile/year

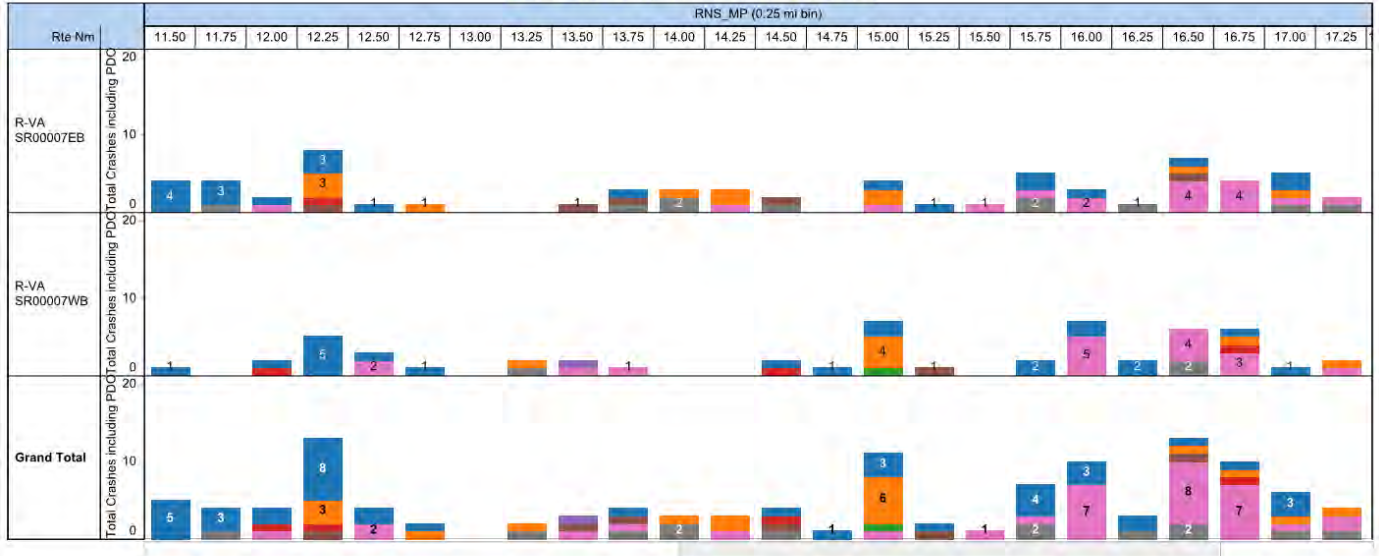
MP 12.41- MP 15.75, 0.1 mile E Rt 7 Bus (E) to 0.28 mile W North Hill Ln; 4.2 crashes/mile/year

The next three charts show the frequency and type of crashes for each 0.25 mile section



1. Rear End 2. Angle 3. Head On 4. Sideswipe - Same Dire. 6. Fixed Object in Road 8. Non-Collision 9. Fixed Object - Off Road 10. Deer 15. Backed Into

Collision Type Route Information (MP 0 may be ramps)

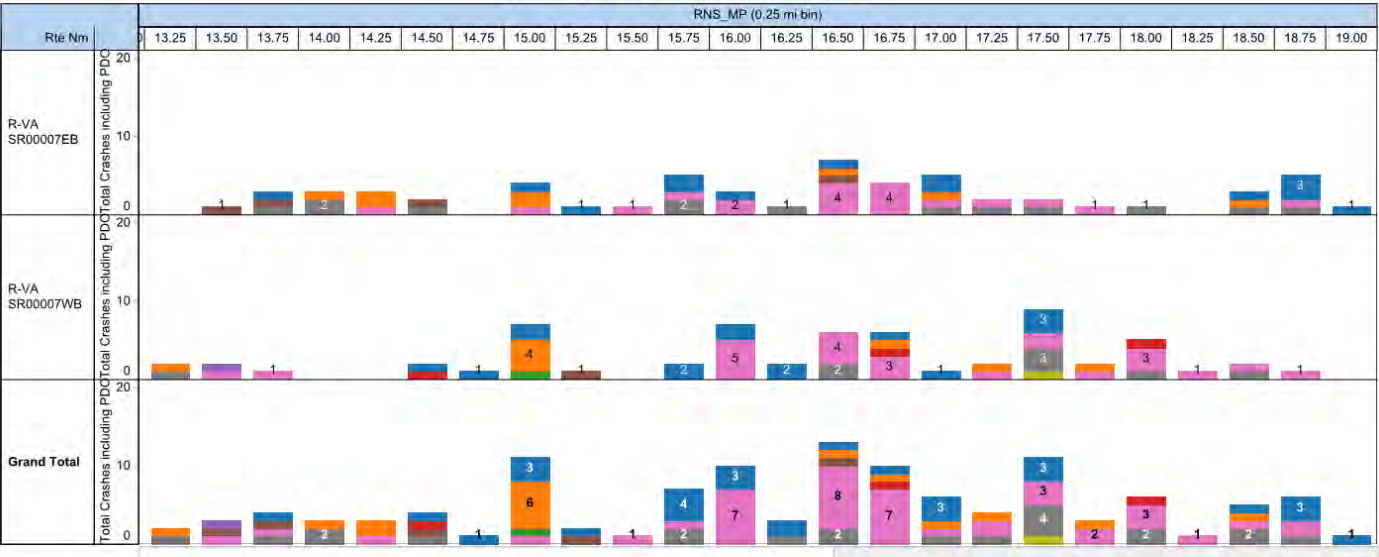


Rt 7 Bus

Rt 612

1. Rear End 2. Angle 3. Head On 4. Sideswipe - Same Dire. 6. Fixed Object in Road 8. Non-Collision 9. Fixed Object - Off Road 10. Deer 15. Backed Into

Collision Type Route Information (MP 0 may be ramps)



Rt 612

Shenandoah River Bridge

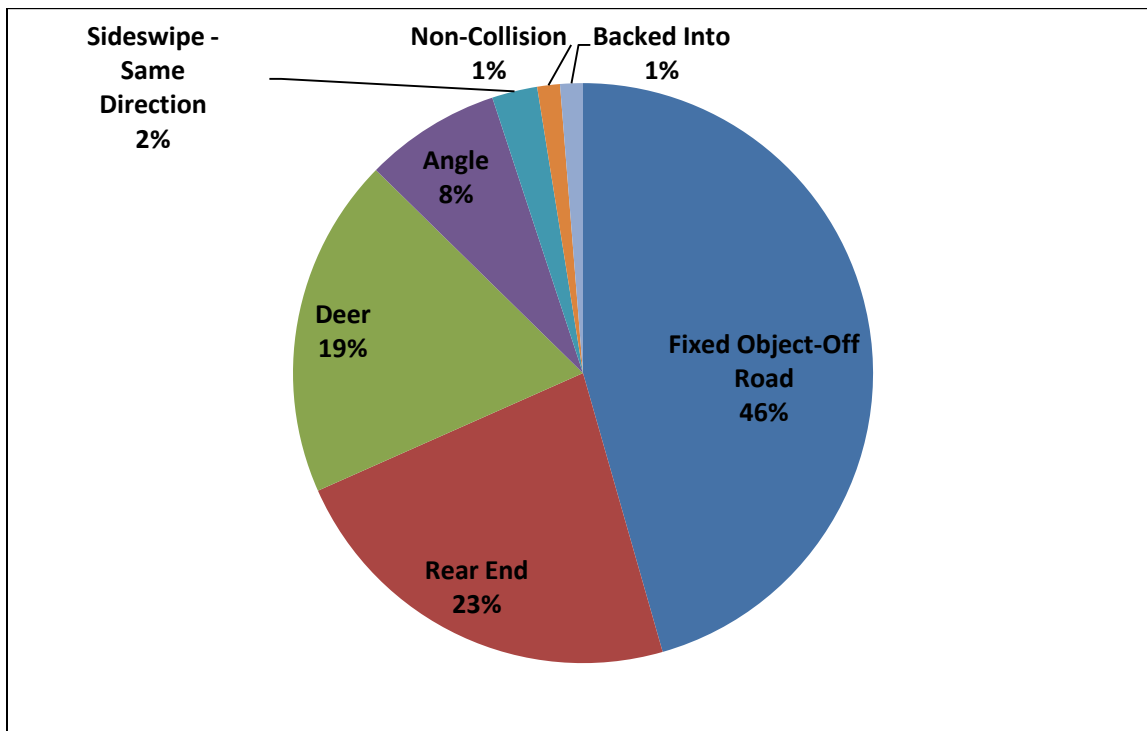
Rt 601



Summary of crashes: MP 15.75- MP 18.75 0.28 mi. W North Hill Ln – 0.05 mi. E Route 679 (W Intersection)

- 79 crashes, 46 injuries, 0 fatalities
- 36 Fixed Object Off-Road, 18 Rear End, 15 Deer, 6 Angle, 2 Sideswipes Same Direction, 1 Non-Collision, 1 Backed Into
- 39 Speed related
- 52 daylight, 27 low light
- 35 Eastbound, 44 Westbound

Route 7 Crashes 2016-2018, MP 15.75 – 18.75



Contributing Factors:

- 36 Fixed Object Off-Road: In 19 of the 36 crashes the driver was exceeding the speed limit or the maximum safe speed. Other factors noted; 5 DUI, 4 Snow/Ice related, 2 Driver Fatigue, 2 Tire Failure, 1 Medical Emergency, 1 Eluding Police, and 1 Avoiding Deer.
- 18 Rear End: In 14 of the 18 crashes the driver was exceeding the speed limit or the maximum safe speed. Other factors noted; 5 were congestion related, 2 cited sun glare going eastbound, 2 were slowing for deer, 1 was in a work zone, 1 involved a farm tractor, 1 was a secondary crash, 1 DUI, 1 driver distraction.
- 6 Angle: 2 were Snow/Ice related.
- 15 Deer: 11 of 15 occurred in the months of October and November

Possible Counter Measures

Based on the crash review, the most frequent crash type is Fixed Object off- Road. Possible countermeasure should focus keeping motorists on the road, providing recovery area, and encouraging motorists to reduce their speed.

1. The paved shoulders should be widened 2 – 4 feet in areas where the existing shoulder can accommodate. Edgeline or shoulder rumble strips should be installed as shoulder widening occurs and with maintenance repaving projects.
2. Based on the high operating speeds, install curve warning and chevrons signs on the westbound lanes on the curve at the Route 604 intersection.
3. Law Enforcement should conduct targeted speed enforcement on a more frequent basis.

There is an existing programmed safety project to widen the paved shoulders, install rumble strips, and upgrade existing guardrail in both direction from the Shenandoah Bridge to the Loudoun CL (UPC 112899). Funding for the preliminary engineering will be available in November 2022 with construction funding available in December 2024.

Possible Corridor Countermeasures

Roadway Departure

1. The paved shoulders should be widened 2 – 4 feet in areas where the existing shoulder can accommodate. Edgeline or shoulder rumble strips should be installed as shoulder widening occurs and with maintenance repaving projects.
2. All existing shoulders should be reviewed and any pavement edge drop-offs addressed.
3. Future paving projects should include the use of Pavement Safety Edge.
4. Widen existing 4 inch edge lines to 6 inches.
5. Missing guardrail delineators should be replaced.
6. The existing centerline raised pavement markers should be inspected with missing and broken lens replaced. New pavement markers should be installed where none exist as resurfacing projects occur.

7. All roadway alignment warning signs should be dual indicated if not already.
8. Law Enforcement should conduct targeted speed enforcement on a more frequent basis.

There is an existing programmed safety project to widen the paved shoulders, install rumble strips and upgrade the guardrail from Rt 7 BUS (E. Main St.) to the Shenandoah Bridge (UPC 110827). Funding for the preliminary engineering will be available in March 2022 with construction funding available in March 2023.

STOP Sign Controlled Intersections/Crossovers

1. Install stop bars where none exist on all VDOT maintained STOP sign controlled secondary route approaches. Refresh existing stop bars on all VDOT maintained STOP sign controlled secondary route approaches.
2. All intersection warning signs should be dual indicated if not already.
3. Due to the speed of the traffic, extend the westbound left turn lanes at Valley Springs Lane and at Rt 679 (Pine Grove Rd/Longwood Lane) to facilitate westbound u-turns.
4. Due to the speed of the traffic and its location in a curve, extend the westbound right turn lane at Route 604 (Good Shepherd Road)
5. Law Enforcement should conduct targeted speed enforcement on a more frequent basis.



2020 Legislative Priorities and Positions for Clarke County

10/07/2019 Work Session Draft

Top Priorities for 2020

1. Transient
Occupancy Tax
Increase

Pursuant to Code of Virginia Title 58.1. Taxation, Chapter 38. Miscellaneous Taxes, Article 6. Transient Occupancy Tax § 58.1-3819. Transient occupancy tax, Clarke requests it be added to the list of counties that are currently authorized to impose the transient occupancy tax at a maximum rate of five [5] percent.

Revenues from the portion of tax in excess of two percent are required to be used solely for tourism or marketing of tourism. Under current law, any county may impose a transient occupancy tax at a maximum rate of two [2] percent upon the adoption of an ordinance, on hotels, motels, boarding houses, travel campgrounds, and other facilities offering guest rooms. Clarke adopted two [2] percent on April 16, 1996.

Clarke understands that the revenues for the portion of the tax over two [2] percent must be designated and spent solely for tourism, marketing of tourism, or initiatives that attract travelers to the locality and generate tourism revenues in the locality.

2. Issue: Land
Conversion for
Nutrient Credit
Program

Clarke prefers that credits be available only from within the HUC unit that credits are needed and not from adjacent HUC units.

Clarke believes that additional research is necessary to determine the unintended consequence of permanent removal of agricultural production on areas identified as important farmland soils by the Natural Resource Conservation Service (NRCS).

The Department of Environmental Quality adopted a post-construction water quality and quantity program requiring everything built after July 1, 2014, be nutrient neutral. Nutrient / phosphorous credits can be purchased and point sources and municipal systems can "true up" on an annual basis and buy term credits. However, to make the "math work" on new development, only permanent credits can be purchased, which cannot be renewed year after year. Rules require that the credits must be purchased within the eight-digit hydrologic unit or an adjacent eight-digit hydrologic unit hub. Clarke is adjacent to five out of seven of the Potomac River hubs; so, developments in those areas can buy nutrient credits in Clarke. The program specifically seeks agricultural property to remove from production and, typically, trees are planted and maintained in perpetuity.

Top four priorities listed in order of priority.

2019 Legislative Priorities and Positions for Clarke County

3. Issue: Broadband Clarke urges the Commonwealth and Federal Government to assist communities in their efforts to deploy universal, affordable access to broadband for all areas, particularly in under-served and rural areas.

Clarke opposes mandates that limit or restrict local use authority for the siting of telecommunications infrastructure or result in a negative fiscal impact to county budgets.

Clarke supports economic development policies and programs that bolster local and regional development efforts by maintaining state funding and granting additional funding and authority to promote local and regional initiatives.

4. Issue: Education Clarke supports full funding of Virginia's Standards of Quality as recommended by the Board of Education. The Commonwealth should fund its share of the true cost of K-12 public education without reducing other parts of the budget affecting local government or shifting costs from the Commonwealth to localities.

In addition to meeting its obligations to fund fully instructional staff, Clarke County believes the Commonwealth should meet its obligation to fund fully the support side of K-12. Full restoration should be made of the cuts made in since 2009 in areas related to support staff funding including the elimination of the funding cap on support positions, reinstatement of the Cost of Competing funds for support staff, etc.

Other Issues of Importance

- ▲ Issue: Availability / Quantity and Quality of Water Resources Availability / Quantity: Clarke supports proactive state action in reviewing and establishing regulations and programs to ensure that localities water sources are protected and that water quantity, as well as quality be protected.

Clarke supports the Commonwealth allowing localities to regulate quantity.

Clarke believes that protecting water availability for residents and local businesses should be a priority by ensuring that future large water users are required to demonstrate through scientific research and water availability studies adequate water supply for the proposed use.

Quality: Clarke supports cost effective measures aimed at reducing loadings of pollutants in state waters from both point and non-point sources but urges the Commonwealth to consider the impacts of such measures will have on both local governments and agriculture.

2019 Legislative Priorities and Positions for Clarke County

Clarke believes reliable forms of financial and technical assistance will be required to help localities and agriculture meet the Commonwealth's goals with regard to water quality and quantity.

▲ Issue: Composite Index

Appeal Process: Clarke supports legislation that would establish an appeals process for local governments to challenge computation of the Local Composite Index.

Use Value:

Education: Clarke supports legislation to adjust the calculation of the Local Composite Index for public school funding by directing the Department of Education to adjust its funding calculations for the local ability to pay by using the use-value assessment of real property, instead of the true value, in localities that have adopted use value taxation.

Other Programs: In application of the index to fund all other programs, Clarke supports legislation to adjust the calculation of the local Composite Index to base its Real Estate value calculations on use-value instead of true value in localities that have adopted use-value taxation.

▲ Issue: Ethics Rules

Clarke welcomes a review of the Commonwealth's Ethics Rules but believes that the rules that affect local jurisdictions and their Boards, Commissions, Authorities and Committees are strong enough today. Clarke cautions that any increase to the ethics rules affecting localities could prove detrimental to getting people to serve in local government positions.

On the State level, Clarke supports the idea of recording the votes of individual members of the General Assembly at all subcommittee meetings.

▲ Issue: Funding for State Mandated Positions and Jails

Clarke urges the Commonwealth to meet its full funding obligations for Constitutional Officers and their state mandated positions.

In addition, Clarke requests that the state budget be amended to fund local and regional jails based on actual costs as determined by the Annual Jail Cost Report, published by the Compensation Board.

▲ Issue: Land Conservation

Clarke County supports the Purchase of Development Rights program, the Tax Credit program for the donation of easements, the transferability of tax credits.

▲ Issue: State Tax Reform, Cost and Revenue Shifting, and State Year-end Surplus Funds

Clarke calls upon the Commonwealth to restructure state income, sales and use taxes to address anachronistic tax policies.

Tax reform is required to help buttress the Commonwealth's General Fund that finances most core government functions and must be stabilized to meet current

and foreseeable core service demands. Failure to address this need has resulted in the unfair gradual shifting of costs and the outright reduction in aid to localities to balance the state budget. With each passing year Clarke County has been required to raise real estate taxes in order to incrementally subsidize a variety of traditionally state funded (or state shared) costs (Compensation Board, Registrar, Cooperative Extension, Line of Duty, Social Services, and the court system for example with Medicaid costs under consideration).

This cost shifting places a tremendous burden on a regressive real estate tax system. Cost shifting must stop and the tax system must be reformed to reduce the burden on the real estate tax. Action must be taken to restore "Aid to Localities".

Clarke opposes permanent tax exemptions; and, if the Commonwealth gives specific tax exemptions for local tax, a sunset clause be included in the agreement.

At a minimum tax reform should meet the following criteria:

- Reduction of local dependence on the real estate tax.
- Address fairness in taxing structures and "level the playing field" to eliminate unequal treatment; for example, ensuring the collection of sales tax from internet sales thereby promoting uniformity and fairness in the tax treatment of businesses selling goods in the Commonwealth.
- Offset any change that reduces or eliminates an existing local funding source by a new or expanded source. Clarke County opposes repeal of the machinery and tools tax or the BPOL tax unless such offset is guaranteed.
- Ensure equal taxing authority to towns, cities and counties. Clarke County's support for equal taxing authority is broad and includes requesting and supporting action by the General Assembly for partial measures such as authorizing the imposition of meals tax and cigarette and tobacco tax without need for referendum.
- Protection of the commonwealth's general fund and preservation for core government functions such as public education, health and human services, public safety, natural resources and environmental services. Transportation maintenance and improvements should be paid by user fees.



County of Clarke

Economic Development Advisory Committee

Jim Barb, Chris Bates, Christy Dunkle, Christina Kraybill, Bev McKay, John Milleson, Betsy Pritchard, Lee Sheaffer; Staff Representative Len Capelli, Clerk Lora Walburn

Transient Occupancy Tax

To: Clarke County Board of Supervisors Barbara J. Byrd, Terri T. Catlett, Mary L.C. Daniel, Bev B. McKay, David S, Weiss

CC: Clarke County Commissioner of the Revenue Donna Peake

Date: July 17, 2019

At its July 17, 2019, regular meeting, the Economic Development Advisory Committee [EDAC] reviewed Code of Virginia Title 58.1. Taxation, Chapter 38, Miscellaneous Taxes, Article 6. Transient Occupancy Tax [see below]. Subsequent to review, **Lee Sheaffer, seconded by Chris Bates, moved to make recommendation to the Board of Supervisors that it ask the General Assembly to include Clarke in the list of localities permitted to levy transient occupancy tax up to five [5]% pursuant to Code of Virginia § 58.1-3819. Transient occupancy tax. The motion carried as follows:**

Jim Barb	-	Aye
Chris Bates	-	Aye
Christy Dunkle	-	Absent
Christina Kraybill	-	Absent
Beverly B. McKay	-	Aye
John Milleson	-	Aye
Betsy Pritchard	-	Absent
Lee Sheaffer	-	Aye

Code of Virginia Title 58.1. Taxation, Chapter 38. Miscellaneous Taxes, Article 6. Transient Occupancy Tax § 58.1-3819. Transient occupancy tax.

*A. Any county, by duly adopted ordinance, may levy a transient occupancy tax on hotels, motels, boarding houses, travel campgrounds, and other facilities offering guest rooms rented out for continuous occupancy for fewer than 30 consecutive days. Such tax shall be in such amount and on such terms as the governing body may, by ordinance, prescribe. **Such tax shall not exceed two percent of the amount of charge for the occupancy of any room or space occupied; however, Accomack County, Albemarle County, Alleghany County, Amherst County, Augusta County, Bedford County, Bland County, Botetourt County, Brunswick County, Campbell County, Caroline County, Carroll County, Craig County, Cumberland County, Dickenson County, Dinwiddie County, Floyd County, Franklin County, Frederick County, Giles County, Gloucester County, Goochland County, Grayson County, Greene County, Greenville County, Halifax County, Highland County, Isle of Wight County, James City County, King George County, Loudoun County, Madison County, Mecklenburg County, Montgomery County, Nelson County, Northampton County, Page County, Patrick County, Powhatan County, Prince***

Edward County, Prince George County, Prince William County, Pulaski County, Rockbridge County, Rockingham County, Russell County, Smyth County, Spotsylvania County, Stafford County, Tazewell County, Warren County, Washington County, Wise County, Wythe County, and York County may levy a transient occupancy tax not to exceed five percent, and any excess over two percent shall be designated and spent solely for tourism and travel, marketing of tourism or initiatives that, as determined after consultation with the local tourism industry organizations, including representatives of lodging properties located in the county, attract travelers to the locality, increase occupancy at lodging properties, and generate tourism revenues in the locality. If any locality has enacted an additional transient occupancy tax pursuant to subsection C of § 58.1-3823, then the governing body of the locality shall be deemed to have complied with the requirement that it consult with local tourism industry organizations, including lodging properties. If there are no local tourism industry organizations in the locality, the governing body shall hold a public hearing prior to making any determination relating to how to attract travelers to the locality and generate tourism revenues in the locality.

Clarke County FY2020 Budget County Revenues Transient Occupancy Tax at 2%:

<i>County Revenues</i>	<i>FY18 Original Budget</i>	<i>FY18 Audited Actual</i>	<i>FY19 Adopted Budget</i>	<i>FY19 Revised Budget</i>	<i>FY20 Proposed Budget</i>
Transient Occupancy Tax	\$23,564	\$16,882	\$23,564	\$23,564	\$23,564

MEMORANDUM

TO: Board of Supervisors

FR: Thomas Judge, Director of Joint Administrative Services

DT: 10/15/2019

RE: *October Finance Report*

1. **FY 20 Supplemental Appropriations.**

- a. PHI Cares Donation: See attached memo from the Director of Fire/EMS/EM. The Committee recommends the following action:

“Be it resolved that FY 20 budgeted expenditure and appropriation to Fire/EMS/EM be increased \$500, and that a donation from PHI Cares be recognized in the same amount, all for the purpose of providing Air Medical Transport insurance to certain members of volunteer fire companies.”

- b. SAFER Grant Appropriation: This grant was accepted in September. A portion of the expenditure was included in the original FY 20 budget, so the revenue is greater than the expenditure in the following resolution. Spreadsheet attached. The Committee recommends the following:

“Be it resolved that FY 20 budgeted expenditure and appropriation to Fire/EMS/EM be increased \$67,259, and that revenue from the federal government be recognized by \$126,111, all for the purpose of hiring 5 Emergency Medical Technicians.”

2. **Public Safety Holiday Pay Financial Impact.** Discussion of this issue was deferred.
3. **Bills and Claims.** The Committee asked that credit card statements be included. The report is recommended for approval.
4. **Standing Reports.** See Reconciliation of Appropriations, Capital Budget, and General Fund expenditure summary attached.



County of Clarke, Virginia
Department of Fire, EMS and Emergency Management
Director Brian Lichty



MEMORANDUM

To: Tom Judge, Director JAS
From: Brian Lichty, Director Fire, EMS and Emergency Management
Cc: David Ash, County Administrator
Date: September 18, 2019
RE: Donation Funds Allocation

On September 16th, 2019 we received a donation of \$500 where the donor asked these funds be used specifically for the PHI Cares program (Clarke County). These funds were deposited into the County's General Fund (GIFTS) account via the Treasures office on September 17th, 2019.

I am requesting these funds be used as part of the EMS Miscellaneous Account 10000260-5800. These funds will be allocated to support PHI Cares program. This program provides Air Medical Transport insurance for first responders using the PHI Air Medical Transports. The cost for these memberships have been set as \$30 a year for individual plans and \$35 a year for household plans. Individuals will be responsible for annual membership renewals.

I thank you for your consideration and should you have any further questions please feel free to contact me. Additional documentation referencing deposit is available if needed.

SAFER GRANT APPROPRIATION

10/7/2019

Source: JAS and Grant Award

	FY 20	FY 21	FY 22	FY 23	TOTAL
<u>EXPENDITURE</u>					
EMT Salaries	124,800	249,600	249,600	249,600	873,600
EMT Benefits	43,348	86,695	86,695	86,695	303,433
TOTAL	168,148	336,295	336,295	336,295	1,177,033
 <u>REVENUE</u>					
Federal	126,111	252,221	243,815	-	622,146
Local Tax Funding	42,037	84,074	92,481	336,295	554,887
TOTAL	168,148	336,295	336,295	336,295	1,177,033

- * Each EMT is \$49,920 salary \$17,339 benefit
- * Assumes start date of January 1, 2020 for five EMTs
- * 1.5 EMT originally budgeted in FY 20, so subtract from Appropriation requirement.

Cost per EMT	67,259
Cost for 5 @ half year	168,148
Already Budgeted	100,889
Additional FY 20 Needed	67,259

Clarke County
Invoice History Report
September 30, 2019

VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC
Ahold Financial Serv	Programs Mat & Sup	20.73	EJ093019	afterschool
Ahold Financial Serv Total		20.73		
Ainea Kutai	Programs Refunds	170.00	EJ091319	refund
Ainea Kutai Total		170.00		
Amazon Acct	Comm Atty Mat & Sup	194.45	EJ091319	Cartridges
Amazon Acct	Comm Atty Mat & Sup	36.11	EJ091319	Sharpie/verbatim dvd+r
Amazon Acct	Comm Atty Mat & Sup	7.09	EJ091319	
Amazon Acct	Sheriff SOS Mat & Sup	27.98	EJ091319	Charging Cables and Cleaning W
Amazon Acct	Sheriff SOS Mat & Sup	6.90	EJ091319	Court and Uniform Supplies for
Amazon Acct	Sheriff Uniform Communications	114.59	EJ091319	Uniform Pants
Amazon Acct	Sheriff Uniform Communications	(114.59)	EJ091319	refund
Amazon Acct	Sheriff Uniform Communications	69.98	EJ091319	Uniform Pants
Amazon Acct	Sheriff Uniform Sworn Staff	22.46	EJ091319	Court and Uniform Supplies for
Amazon Acct	EMS Mat & Sup	266.99	EJ091319	No-Drill laptop mount
Amazon Acct	EMS Mat & Sup	214.49	EJ091319	RAM No Drill laptop mount
Amazon Acct	JAS Inventory -Mtls & Supplies	40.00	EJ091319	Supplies for Central Store
Amazon Acct	JAS Inventory -Mtls & Supplies	53.40	EJ091319	Supplies for Central Store
Amazon Acct	JAS Inventory -Mtls & Supplies	134.97	EJ091319	ITEM: APC UPS Battery Backup
Amazon Acct Total		1,074.82		
American Red Cross	Pool Dues & Memb	152.00	EJ093019	lifeguard class
American Red Cross Total		152.00		
Anderson Control	311EMain Maint Pur Svcs	252.00	EJ093019	rm Anderson 311 E. Main St Alarm Monitoring
Anderson Control Total		252.00		
Animal Medical Ctr.	AnimalCtrl Pur Svcs	281.47	EJ093019	rm Amental Medical ACO Exam on Maggie
Animal Medical Ctr. Total		281.47		
APCO	Sheriff Travel - Communication	375.00	EJ091319	Conference Registration - R Richards
APCO Total		375.00		
Arnett, Betsy	HstPrvCom Board Member Fees	25.00	EJ093019	Attd @ Sept '19 mtg
Arnett, Betsy Total		25.00		
At&t	County Adm Telephone	46.35	EJ091319	Acct 287286630233 School/Gov c
At&t	IT Telephone	96.83	EJ091319	Acct 287286630233 School/Gov c
At&t	Registrar Telephone	46.35	EJ091319	Acct 287286630233 School/Gov c
At&t	Comm Atty Telephone	166.80	EJ091319	Acct 287286630233 School/Gov c
At&t	Sheriff Telephone	28.73	EJ091319	Monthly Statement
At&t	Sheriff Telephone	1,686.10	EJ091319	Acct 287286630233 School/Gov c
At&t	EMS Telephone	194.66	EJ091319	Acct 287286630233 School/Gov c
At&t	Bldg Insp Telephone	165.52	EJ091319	Acct 287286630233 School/Gov c
At&t	AnimalCtrl Telephone	13.14	EJ091319	Acct 287286630233 School/Gov c
At&t	Maintenanc Telephone	69.12	EJ091319	Acct 287286630233 School/Gov c
At&t	Econ Dev Telephone	41.70	EJ091319	Acct 287286630233 School/Gov c
At&t	VictimWit Telephone	41.70	EJ091319	Acct 287286630233 School/Gov c
At&t Total		2,597.00		
BANKS MERCEDES ARNIE	Personal Property Tax Current	2.25	EJ091319	
BANKS MERCEDES ARNIE Total		2.25		
BB&T	BoS Pur Svcs	1,175.00	EJ093019	lbw BoS, Co Admin, Econ Dev, PA
BB&T	County Adm Pur Svcs	299.00	EJ093019	lbw BoS, Co Admin, Econ Dev, PA
BB&T	County Adm Dues & Memb	40.00	EJ093019	lbw BoS, Co Admin, Econ Dev, PA
BB&T	County Adm Mat & Sup	62.06	EJ093019	lbw BoS, Co Admin, Econ Dev, PA
BB&T	Registrar Travel	219.04	EJ093019	Bosserman Williamsburg Lodge
BB&T	Comm Atty Dues & Memb	150.00	EJ093019	Webinars-Cyrus
BB&T	Sheriff Travel - Sworn Staff	1,990.20	EJ093019	Monthly Statement
BB&T	Sheriff Travel - Sworn Staff	93.71	EJ093019	VFSAA Retrain - Ermerins
BB&T	Sheriff Travel - Sworn Staff	426.94	EJ093019	APCO Conf - P Hess / W Kerns
BB&T	Sheriff Travel - Sworn Staff	5.78	EJ093019	Monthly Statement
BB&T	Sheriff Dues & Memb	12.99	EJ093019	Monthly Statement
BB&T	Sheriff PSU Mat & Sup	768.71	EJ093019	Monthly Statement
BB&T	Sheriff SOS Mat & Sup	113.02	EJ093019	Monthly Statement
BB&T	Sheriff SOS Mat & Sup	147.38	EJ093019	Monthly Statement
BB&T	Sheriff Uniform Sworn Staff	134.05	EJ093019	Monthly Statement
BB&T	EMS Pur Svcs	1,336.29	EJ093019	Fire & EMS BB&T credit card statement 9-9-19
BB&T	EMS Miscellaneous	197.00	EJ093019	Fire & EMS BB&T credit card statement 9-9-19
BB&T	EMS Mat & Sup	36.83	EJ093019	Fire & EMS BB&T credit card statement 9-9-19
BB&T	AnimalCtrl Mat & Sup	292.57	EJ093019	rm BB&T credit card for 8/10/19-9/05/19
BB&T	Maintenanc Mat & Sup	69.32	EJ093019	rm BB&T credit card for 8/10/19-9/05/19
BB&T	Parks Adm Dues & Memb	183.14	EJ093019	supplies
BB&T	Plan Adm Pur Svcs	120.00	EJ093019	lbw BoS, Co Admin, Econ Dev, PA
BB&T	Plan Adm Postal Svcs	17.79	EJ093019	Postage & Staples
BB&T	Econ Dev Miscellaneous Expendi	246.98	EJ093019	lbw BoS, Co Admin, Econ Dev, PA

Clarke County
Invoice History Report
September 30, 2019

VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC
BB&T	AlPool Maint Mat & Sup	133.64	EJ093019	rm BB&T credit card for 8/10/19-9/05/19
BB&T	VictimWit Travel	261.60	EJ093019	Hotel Stay-Beth Marple
BB&T	Cnsvr Esmt Donation Mat & Sup	93.70	EJ093019	Postage & Staples
BB&T Total		8,626.74		
Berger, Katherine	HstPrvCom Board Member Fees	25.00	EJ093019	Attd @ Sept mtg
Berger, Katherine Total		25.00		
Berkeley Club Bevera	Sheriff COS Mat & Sup	7.50	EJ093019	Water
Berkeley Club Bevera	Sheriff SOS Mat & Sup	9.00	EJ091319	Monthly Rental - Sept 2013
Berkeley Club Bevera	Sheriff SOS Mat & Sup	9.00	EJ091319	Monthly Cooler Rental - April 2019
Berkeley Club Bevera	Sheriff SOS Mat & Sup	9.00	EJ091319	Monthly Cooler Rental - May 2019
Berkeley Club Bevera	Sheriff SOS Mat & Sup	9.00	EJ091319	Monthly Cooler Rental - June 2019
Berkeley Club Bevera	Sheriff SOS Mat & Sup	9.00	EJ091319	Monthly Cooler Rental - July 2019
Berkeley Club Bevera	Sheriff SOS Mat & Sup	39.00	EJ093019	Water
Berkeley Club Bevera	Sheriff SOS Mat & Sup	9.00	EJ091319	Cooler Rental
Berkeley Club Bevera	Maintenanc Water & Sewer	20.50	EJ093019	rm Berkeley Water Maint 3 waters
Berkeley Club Bevera Total		121.00		
Berryville Auto Part	Sheriff Pur Svcs	90.00	EJ091319	CCSO Vehicle Repair - Trailer
Berryville Auto Part	Sheriff Pur Svcs	119.00	EJ091319	CCSO Vehicle Repair 1503
Berryville Auto Part	Sheriff Pur Svcs	45.00	EJ093019	CCSO Vehicle Repair 1102
Berryville Auto Part	Sheriff Pur Svcs	15.00	EJ093019	CCSO Vehicle Repair - 1803
Berryville Auto Part	Sheriff Pur Svcs	300.00	EJ093019	CCSO Vehicle Repair - 1503
Berryville Auto Part	Sheriff Postal Svcs	23.77	EJ093019	UPS Shipment on 6/10/19
Berryville Auto Part	Sheriff Postal Svcs	13.96	EJ091319	UPS Shipment
Berryville Auto Part	Sheriff PSU Mat & Sup	11.00	EJ091319	Radio Shak - Charger
Berryville Auto Part	Sheriff SOS Mat & Sup	9.99	EJ091319	Charger
Berryville Auto Part	Sheriff VRP Mat & Sup	78.08	EJ091319	CCSO Vehicle Repair - Trailer
Berryville Auto Part	Sheriff VRP Mat & Sup	23.02	EJ091319	CCSO Vehicle Repair 1503
Berryville Auto Part	Sheriff VRP Mat & Sup	25.71	EJ093019	CCSO Vehicle Repair 1102
Berryville Auto Part	Sheriff VRP Mat & Sup	4.72	EJ093019	CCSO Vehicle Repair 1801
Berryville Auto Part	Sheriff VRP Mat & Sup	21.14	EJ093019	CCSO Vehicle Repair - 1803
Berryville Auto Part	Sheriff VRP Mat & Sup	540.43	EJ093019	CCSO Vehicle Repair - 1503
Berryville Auto Part	Maintenanc Mat & Sup	150.21	EJ091319	rm BAP Maint 2001 Dodge brake line hose and pump
Berryville Auto Part	Maintenanc Mat & Sup	3.27	EJ091319	rm BAP Maint lug copr
Berryville Auto Part	Maintenanc Mat & Sup	202.87	EJ091319	rm BAP Maint 2002 Dodge brake line light switch
Berryville Auto Part	Maintenanc Mat & Sup	109.99	EJ091319	rm BAP Maint battery for tractor
Berryville Auto Part	Maintenanc Mat & Sup	29.09	EJ093019	rm BAP Maint cleaning supplies for trucks
Berryville Auto Part	Maintenanc Mat & Sup	128.13	EJ093019	rm BAP Maint battery for Bubs Truck
Berryville Auto Part	Maintenanc Mat & Sup	30.07	EJ093019	rm BAP Maint gear puller
Berryville Auto Part Total		1,974.45		
Berryville True Valu	Maintenanc Mat & Sup	54.47	EJ091319	rm BH Maint tools for Bubs Truck
Berryville True Valu	Maintenanc Mat & Sup	10.28	EJ093019	rm BH Maint screwdrivers for Bubs Truck
Berryville True Valu	Maintenanc Mat & Sup	23.99	EJ093019	rm BH Maint hose regulator
Berryville True Valu	ChurchSt Maint Mat & Sup	22.99	EJ093019	rm BH 102 N. Church flood lights
Berryville True Valu	104Church Maint Mat & Sup	17.66	EJ091319	rm BH 104 N. fastners, paint putty
Berryville True Valu	104Church Maint Mat & Sup	38.99	EJ091319	rm BH 104 N. Church paint for stairway braces
Berryville True Valu	225Rams Maint Mat & Sup	17.98	EJ093019	rm BH ACO door sweeps
Berryville True Valu	AlOff Maint Mat & Sup	52.78	EJ091319	rm BH Park staple, and roundup
Berryville True Valu	AlOff Maint Mat & Sup	6.86	EJ091319	rm BH Park general fastners galv nipples
Berryville True Valu	AlOff Maint Mat & Sup	47.99	EJ091319	rm BH Park round up
Berryville True Valu	AlOff Maint Mat & Sup	26.99	EJ091319	rm BH Park grass killer
Berryville True Valu	AlOff Maint Mat & Sup	4.28	EJ093019	rm BH Park seal tape for hydrant
Berryville True Valu	AlBase Maint Mat & Sup	4.99	EJ093019	rm BH Park baseball door pull for dry liner
Berryville True Valu	129Rams Maint Mat & Sup	28.99	EJ093019	rm BH 129 Ramsburg tolet tan repair kit
Berryville True Valu	129Rams Maint Mat & Sup	12.99	EJ093019	rm BH 524 Westwood Rd univ toil connector
Berryville True Valu Total		372.23		
Blue Ridge Volunteer	Vol Fire 4 for Life	6,146.05	EJ093019	Fire programs and 4-for-life funding distribution
Blue Ridge Volunteer	Vol Fire Fire Programs	10,684.00	EJ093019	Fire programs and 4-for-life funding distribution
Blue Ridge Volunteer Total		16,830.05		
Blue Sky Towers	Sheriff Leases & Rentals	2,380.50	EJ093019	Tower, Transmittal, 09/01-10/01
Blue Sky Towers Total		2,380.50		
Borel, Alain	BrdZonApp Board Member Fees	25.00	EJ093019	Attd @ BZA mtg 9-10-19
Borel, Alain Total		25.00		
Bouffault, Robina	Plan Com Board Member Fees	100.00	EJ093019	PC Mtgs Sept '19
Bouffault, Robina Total		100.00		
Boyce Volunteer Fire	Vol Fire 4 for Life	6,146.05	EJ093019	Fire programs and 4-for life fuding distribution
Boyce Volunteer Fire	Vol Fire Fire Programs	10,684.00	EJ093019	Fire programs and 4-for life fuding distribution
Boyce Volunteer Fire Total		16,830.05		
BSN Sports Inc	AlSoc Maint Mat & Sup	436.00	EJ091319	rm BSN Sports Soccer flags and nets

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VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC
BSN Sports Inc Total		436.00		
Buckley, Randy	Plan Com Board Member Fees	100.00	EJ093019	PC mtgs Sept '19
Buckley, Randy Total		100.00		
Cabinet & Appliance	524West Maint Mat & Sup	599.00	EJ091319	rm Cabinet & Appliance 524 Westwood Refrigerator
Cabinet & Appliance Total		599.00		
Caldwell, Anne	Plan Com Board Member Fees	100.00	EJ093019	PC mtg attendance Sept '19
Caldwell, Anne	BrdZonApp Board Member Fees	25.00	EJ093019	Attd @ BZA 9-10-19 mtg
Caldwell, Anne Total		125.00		
Candice Koon	Rec Center Refunds	28.00	EJ093019	refund
Candice Koon Total		28.00		
Capelli, Len	Econ Dev Pur Svcs	3,900.00	EJ091319	lbw Econ Dev Dir Pd 8, 2019 Hours
Capelli, Len Total		3,900.00		
Cardillo, Robin Couc	Cnsrv Esmt Donation Pur Svcs	720.00	EJ093019	CEA services
Cardillo, Robin Couc Total		720.00		
Certified Languages	VictimWit Pur Svcs	30.45	EJ091319	Interpeter August 2019
Certified Languages Total		30.45		
Chatman, Stacey	Programs Pur Svcs	364.00	EJ093019	contracted employee
Chatman, Stacey Total		364.00		
Chuck Potter	Programs Refunds	150.00	EJ091319	refund
Chuck Potter Total		150.00		
Clarke County Health	Programs Dues & Memb	16.01	EJ091319	tb test
Clarke County Health Total		16.01		
Clarke County Treasu	Cnsrv Esmt Donation Pur Svcs	2,500.00	EJ093019	CEA local match for DHR CLG Grant
Clarke County Treasu Total		2,500.00		
Clean H2O Center	Pool Mat & Sup	16.49	EJ093019	pool supplies
Clean H2O Center	Pool Chemicals	178.28	EJ093019	rm Clean Water Pool chemicals
Clean H2O Center	Pool Chemicals	13.76	EJ093019	rm Clean Water Pool white raised plug
Clean H2O Center Total		208.53		
COLLINS JOSHUA E	Personal Property Tax Current	17.92	EJ093019	
COLLINS JOSHUA E Total		17.92		
Combs Wastewater Man	AIOff Maint Pur Svcs	210.00	EJ091319	rm Combs Park Porta potty
Combs Wastewater Man Total		210.00		
Comcast	IT Telecomm Online Tech	188.40	EJ093019	Government
Comcast	Sheriff Pur Svcs	82.89	EJ093019	Comcast High-Speed Internet
Comcast Total		271.29		
Commercial Press	Treasurer Mat & Sup	143.75	EJ093019	Treas. Office - Envelopes
Commercial Press	Electoral Mat & Sup	38.85	EJ093019	brt Bld, VR, Elect Board Polo Shirts
Commercial Press	Registrar Mat & Sup	88.15	EJ093019	brt Bld, VR, Elect Board Polo Shirts
Commercial Press	Comm Atty Mat & Sup	49.95	EJ091319	Envelopes august 2019
Commercial Press	Bldg Insp Mat & Sup	94.15	EJ093019	brt Bld, VR, Elect Board Polo Shirts
Commercial Press Total		414.85		
ComputerPlus	IT Maint Contracts	127.00	EJ091319	IBM Hardware Support October
ComputerPlus Total		127.00		
Connolly, Lauren	Programs Pur Svcs	189.00	EJ091319	contracted employee
Connolly, Lauren Total		189.00		
CONTRERAS REYNA C	Personal Property Tax Current	10.03	EJ093019	
CONTRERAS REYNA C Total		10.03		
County of Frederick	RefuseDisp Intergov Svc Agreem	1,385.25	EJ091319	Refuse
County of Frederick	RefuseDisp Intergov Svc Agreem	607.20	EJ091319	refuse
County of Frederick	RefuseDisp Intergov Svc Agreem	1,235.00	EJ091319	Refuse
County of Frederick	RefuseDisp Intergov Svc Agreem	10,782.60	EJ093019	refuse July 2019
County of Frederick Total		14,010.05		
Covetrus North Ameri	AnimalCtrl Mat & Sup	98.86	EJ093019	rm Covetrus ACO F Plus Solution
Covetrus North Ameri Total		98.86		
Crown Trophy	Pool Mat & Sup	152.45	EJ091319	trophys
Crown Trophy	Programs Mat & Sup	100.52	EJ091319	Trophy for basketball
Crown Trophy Total		252.97		
CW Warthen	Clk of CC Mat & Sup	584.77	EJ093019	Civil Casebinders
CW Warthen Total		584.77		
DAIMLER TRUST	Personal Property Tax Current	2,447.44	EJ093019	
DAIMLER TRUST Total		2,447.44		
Daly Computers	IT Noncap Technology Hardware	600.00	EJ093019	ComRev Doc Scanners (2)
Daly Computers	Sheriff ETK Mat & Sup	1,562.75	EJ093019	Computer Mount for New Cruiser
Daly Computers Total		2,162.75		
Dana Nowak	Programs Refunds	22.00	EJ093019	refund
Dana Nowak Total		22.00		
DDL Business Sys	Clk of CC Maint Contracts	72.19	EJ093019	SN7940 Copier Maintenance -Cir
DDL Business Sys	Parks Adm Maint Contracts	121.71	EJ091319	SN 3807 Copier Maintenance-CCP

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VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC
DDL Business Sys	Coop Ext Maint Contracts	161.80	EJ093019	SN1435-Copier Maintenance
DDL Business Sys Total		355.70		
Department of Forest	Forestry Svcs Entity Gift	2,873.34	EJ093019	1400-02411-4004208
Department of Forest Total		2,873.34		
DMV	Treasurer DMV Stop	475.00	EJ091319	DMV Stops August 2019
DMV Total		475.00		
eCore Software Inc	EMS Technology SW/OL Content	374.00	EJ091319	Fire & EMS ePro scheduler lease Sept/Oct 2019
eCore Software Inc Total		374.00		
ENGLISH MARC A	Personal Property Tax Current	303.52	EJ093019	
ENGLISH MARC A Total		303.52		
Fedex	Plan Adm Postal Svcs	16.51	EJ093019	Fedex Express Service
Fedex Total		16.51		
Frederick-Winchester	Sanitation Intergov Svc Agreem	2,616.49	EJ093019	August 2019
Frederick-Winchester Total		2,616.49		
Frogale Lumber	Programs Mat & Sup	290.64	EJ091319	lumber for concert
Frogale Lumber Total		290.64		
Galls/Best Uniforms	Sheriff PSU Mat & Sup	55.00	EJ093019	Uniforms - Baton and Boots
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	100.95	EJ091319	Campaign Hat
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	6.84	EJ091319	Tie
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	285.85	EJ093019	Uniforms - Baton and Boots
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	115.90	EJ093019	Uniforms - Winter Jacket
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	294.36	EJ093019	Uniforms - Shirts and Pants
Galls/Best Uniforms Total		858.90		
GCA Education Serv	Maintenanc Custodial Contracts	4,530.07	EJ091319	rm ABM County Cleaning for Sept 2019
GCA Education Serv	JGC Maintenanc Custodial Contr	1,187.75	EJ091319	rm ABM County Cleaning for Sept 2019
GCA Education Serv	311EMain Maint Cus Contracts	461.25	EJ091319	rm ABM County Cleaning for Sept 2019
GCA Education Serv Total		6,179.07		
General Sales of Vir	Maintenanc Mat & Sup	1,522.96	EJ091319	rm GSales Cleaning Supplies for May
General Sales of Vir	Maintenanc Mat & Sup	1,103.54	EJ091319	rm GSales County cleaning supplies
General Sales of Vir Total		2,626.50		
Glover, Robert P.	Plan Com Board Member Fees	100.00	EJ093019	PC mtgs Sept '19
Glover, Robert P. Total		100.00		
Government Finance O	JAS Finance Travel	275.00	EJ093019	VGFOA Conference-Steph
Government Finance O Total		275.00		
Grubb, Kristen	Programs Pur Svcs	236.60	EJ093019	contracted employee
Grubb, Kristen Total		236.60		
Hall, Monahan	Legal Svc Pur Svcs	287.50	EJ093019	lbw MVC Co Portion
Hall, Monahan Total		287.50		
Handley Regional	Programs Mat & Sup	25.64	EJ093019	lost book
Handley Regional Total		25.64		
HOLLINGSWORTH DEBORA	Personal Property Tax Current	14.46	EJ093019	
HOLLINGSWORTH DEBORA Total		14.46		
Hurt&Proffitt	Citizens Conv Ctr Eng & Archit	195.00	EJ093019	A/E Services-Convenience Center
Hurt&Proffitt Total		195.00		
John H Enders Fire	Vol Fire 4 for Life	6,146.05	EJ093019	Fire programs and 4 for life funding distribution
John H Enders Fire	Vol Fire Fire Programs	10,684.00	EJ093019	Fire programs and 4 for life funding distribution
John H Enders Fire Total		16,830.05		
Johnson, Emily	JAS Finance Travel	89.44	EJ093019	Mileage to VA users group
Johnson, Emily Total		89.44		
Journal, The	Parks Adm Advertising	85.00	EJ091319	Ad
Journal, The Total		85.00		
Kackley, Charles	BrdZonApp Board Member Fees	25.00	EJ093019	Attd @ BZA 9-10-19 mtg
Kackley, Charles Total		25.00		
Kalbian, Maral	HstPrvCom Pur Svcs	715.00	EJ093019	Consulting services for HPC August '19
Kalbian, Maral	VA DHR LocGovt Grant Pur Svcs	12,000.00	EJ093019	HPC Services for CC Book-Development
Kalbian, Maral Total		12,715.00		
Karen Crisp	Programs Refunds	60.00	EJ091319	refund
Karen Crisp Total		60.00		
KLEEB KIRSTEN ANN	Personal Property Tax Current	35.74	EJ091319	
KLEEB KIRSTEN ANN	Personal Property Tax Current	118.86	EJ091319	
KLEEB KIRSTEN ANN Total		154.60		
KNS Technologies	Econ Dev Maint Svc Contracts	150.00	EJ091319	Website Maintenance August 2019
KNS Technologies Total		150.00		
KOONTZ SHEA C	Personal Property Tax Current	39.32	EJ093019	
KOONTZ SHEA C Total		39.32		
Kruhm, Douglas	Plan Com Board Member Fees	100.00	EJ093019	PC mtgs Sept '19
Kruhm, Douglas Total		100.00		
Kustom Signals Inc	Sheriff Pur Svcs	820.00	EJ091319	Tuning Fork Calibration /Certification

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VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC
Kustom Signals Inc Total		820.00		
Landcare Property Ma	SWC Pur Svcs	310.00	EJ091319	rm LandCare Mowing August 2019
Landcare Property Ma	Maintenanc Pur Svcs	6,602.00	EJ091319	rm LandCare Mowing August 2019
Landcare Property Ma	Kohn Maint Pur Svcs	580.00	EJ091319	rm LandCare Mowing August 2019
Landcare Property Ma Total		7,492.00		
Language Line Servic	Sheriff Pur Svcs	9.17	EJ093019	Interpretor services
Language Line Servic Total		9.17		
Lantz Construction	309WMain Maint Pur Svcs	4,581.00	EJ093019	309 W Main repair siding on do
Lantz Construction Total		4,581.00		
LARGE LOGAN DEAN	Personal Property Tax Current	14.99	EJ093019	
LARGE LOGAN DEAN Total		14.99		
Lawrence Perry	Courthouse Complex Repairs	2,656.25	EJ091319	A/E for HVAC Unit Replacement-
Lawrence Perry Total		2,656.25		
Lee, Frank	Plan Com Board Member Fees	100.00	EJ093019	PC mtgs Sept '19
Lee, Frank Total		100.00		
LexisNexis	BoS Dues & Memb	53.08	EJ093019	lbw VA Admin Law Appdx 2019E
LexisNexis	Sheriff Pur Svcs	150.00	EJ091319	Monthly Commitment
LexisNexis Total		203.08		
Logan Systems Inc	Clk of CC Microfilming	521.13	EJ093019	computer indexing
Logan Systems Inc Total		521.13		
Lord Fairfax EMS	Vol Fire Pur Svcs	216.00	EJ093019	EMS Healthcare Provider Books CPR 9-16-19
Lord Fairfax EMS Total		216.00		
Lord Fairfax Health	Local Health Dept Contribution	48,155.75	EJ091319	FY20 Q2 Allocation
Lord Fairfax Health Total		48,155.75		
Lowes	Maintenanc Mat & Sup	32.67	EJ093019	rm Lowes Maint tool bag s4-ct 1/16 in still
Lowes Total		32.67		
Malone, Gwendolyn	Plan Com Board Member Fees	100.00	EJ093019	PC mtgs Sept '19
Malone, Gwendolyn Total		100.00		
Mansfield Oil Co	County Adm Vehicle Fuel	62.36	EJ091319	rm Mansfield Oil fuel 8/16/19-8/31/19
Mansfield Oil Co	County Adm Vehicle Fuel	25.95	EJ093019	rm MansOil County Fuel 9/1/19-9/15/19
Mansfield Oil Co	Sheriff Vehicle Fuel	2,211.25	EJ091319	Fuel for 8/16 - 8/31/2019
Mansfield Oil Co	Sheriff Vehicle Fuel	1,996.64	EJ093019	Fuel for 9/1 - 9/15/2019
Mansfield Oil Co	EMS Vehicle Fuel	97.50	EJ091319	rm Mansfield Oil fuel 8/16/19-8/31/19
Mansfield Oil Co	EMS Vehicle Fuel	30.27	EJ093019	rm MansOil County Fuel 9/1/19-9/15/19
Mansfield Oil Co	Bldg Insp Vehicle Fuel	94.10	EJ091319	rm Mansfield Oil fuel 8/16/19-8/31/19
Mansfield Oil Co	Bldg Insp Vehicle Fuel	95.32	EJ093019	rm MansOil County Fuel 9/1/19-9/15/19
Mansfield Oil Co	AnimalCtrl Vehicle Fuel	39.88	EJ091319	rm Mansfield Oil fuel 8/16/19-8/31/19
Mansfield Oil Co	AnimalCtrl Vehicle Fuel	46.98	EJ093019	rm MansOil County Fuel 9/1/19-9/15/19
Mansfield Oil Co	Maintenanc Vehicle Fuel	185.84	EJ091319	rm Mansfield Oil fuel 8/16/19-8/31/19
Mansfield Oil Co	Maintenanc Vehicle Fuel	215.60	EJ093019	rm MansOil County Fuel 9/1/19-9/15/19
Mansfield Oil Co	Parks Adm Vehicle Fuel	16.49	EJ091319	rm Mansfield Oil fuel 8/16/19-8/31/19
Mansfield Oil Co	Parks Adm Vehicle Fuel	19.18	EJ093019	rm MansOil County Fuel 9/1/19-9/15/19
Mansfield Oil Co Total		5,137.36		
Marple, Beth	VictimWit Travel	288.55	EJ091319	Advanced Victim Assistance Academy
Marple, Beth Total		288.55		
Maynard, Pete	Plan Com Board Member Fees	100.00	EJ093019	PC Mtgs Sept '19
Maynard, Pete Total		100.00		
Means, Howard	BrdZonApp Board Member Fees	25.00	EJ093019	Attd @ BZA 0-10-19 mtg
Means, Howard Total		25.00		
Miller, Sue	Programs Pur Svcs	278.95	EJ093019	contracted employee
Miller, Sue Total		278.95		
Myers, Tanya	Parks Adm Dues & Memb	10.00	EJ091319	renew notary
Myers, Tanya Total		10.00		
Northern Shenandoah	NSVRC EntityGift	1,417.20	EJ091319	Fiscal year 2020 regional sup. of water supply/qua
Northern Shenandoah	Southeastern Coll. Trans Study	19,584.32	EJ093019	SE collector Transportation study
Northern Shenandoah Total		21,001.52		
Northern Virginia Da	BoS Advertising	416.00	EJ093019	Advertising Fire/EMS and County Admin
Northern Virginia Da	EMS Pur Svcs	79.00	EJ093019	Advertising Fire/EMS and County Admin
Northern Virginia Da Total		495.00		
NRADC	Regional Jail Joint Ops	117,906.00	EJ093019	FY20 Q2 Allocation
NRADC Total		117,906.00		
Office Depot	District C Mat & Sup	41.05	EJ093019	TN420 Cartridge
Office Depot	JAS Inventory -Mtls & Supplies	73.29	EJ091319	Supplies for Central Store
Office Depot	JAS Inventory -Mtls & Supplies	384.91	EJ091319	Supplies for Central Store
Office Depot	JAS Inventory -Mtls & Supplies	138.92	EJ091319	Central Store Supplies
Office Depot	JAS Inventory -Mtls & Supplies	18.18	EJ091319	Supplies for Central Store
Office Depot	JAS Inventory -Mtls & Supplies	90.49	EJ091319	Supplies for Central Store
Office Depot	JAS Inventory -Mtls & Supplies	65.52	EJ093019	Central Store Supplies

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VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC
Office Depot	JAS Inventory -Mtls & Supplies	6.42	EJ093019	Central Store Supplies
Office Depot	JAS Finance Mat & Sup	98.51	EJ091319	Ink Cartridges
Office Depot Total		917.29		
Ohrstrom, George II	Plan Com Board Member Fees	50.00	EJ093019	PC mtgs Sept '19
Ohrstrom, George II Total		50.00		
Omnicom Consulting	Radio System Study Pur Svcs	3,360.00	EJ091319	CONSULTING SERVICES FOR PHASE
Omnicom Consulting Total		3,360.00		
Oriental Trading	Programs Mat & Sup	139.91	EJ093019	after school supplies
Oriental Trading Total		139.91		
PACELLA STEVEN MICHA	Personal Property Tax Current	25.00	EJ091319	
PACELLA STEVEN MICHA Total		25.00		
Peake, Donna	Com of Rev Travel	498.04	EJ093019	lodging & breakfast Annual Conference Williamsburg
Peake, Donna	Com of Rev Travel	205.32	EJ093019	travel to & from Williamsburg Annual Conference
Peake, Donna	Com of Rev Travel	42.00	EJ091319	dinner on our own Annual Conference in Williamsbur
Peake, Donna Total		745.36		
Pediatric Emergency	EMS Mat & Sup	469.87	EJ091319	Handtevy EMS-pediatric measuring tapes
Pediatric Emergency Total		469.87		
Personius, Kristine	Programs Mat & Sup	9.94	EJ093019	refund
Personius, Kristine Total		9.94		
Pitney Bowes	IT Maint Contracts	94.62	EJ091319	Acct 0016575109 Treas mail mac
Pitney Bowes	District C Postal Svcs	150.00	EJ093019	leasing charges
Pitney Bowes	J&D Court Postal Svcs	94.92	EJ093019	Leasing charges
Pitney Bowes	Sheriff Postal Svcs	82.47	EJ093019	Postage Machine Rental
Pitney Bowes Total		422.01		
PowerDMS Inc	Sheriff Maint Contracts	42.72	EJ091319	New Licenses
PowerDMS Inc Total		42.72		
PowerSecure Service	JGC Maintenanc Pur Svcs	243.14	EJ093019	rm PowerS. PM Oil change 4/2/19 Town Wing
PowerSecure Service	JGC Maintenanc Pur Svcs	243.14	EJ093019	rm PowerS. PM Oil change 4/2/19 Library Wing
PowerSecure Service	JGC Maintenanc Pur Svcs	167.09	EJ093019	rm PowerS 101 Chalmers County battery change 4/2/1
PowerSecure Service	JGC Maintenanc Pur Svcs	125.40	EJ093019	rm PowerS PM Minor 101 Town wing 9/12/19
PowerSecure Service	JGC Maintenanc Pur Svcs	125.40	EJ093019	rm PowerS PM Minor oil change 101 Library Wing
PowerSecure Service	JGC Maintenanc Pur Svcs	125.40	EJ093019	rm PowerS PM Minor 101 County Wing 9/12/19
PowerSecure Service	RT Maintenanc Pur Svcs	200.00	EJ093019	rm PowerS Spring Berry PM Minor 9/11/19
PowerSecure Service	RT Maintenanc Pur Svcs	200.00	EJ093019	rm PowerS 100 N. minor PM 9/12/19
PowerSecure Service	AIRec Maint Pur Svcs	467.78	EJ093019	rm PowerS Rec pm major oil change 4/4/19
PowerSecure Service	AIRec Maint Pur Svcs	200.00	EJ093019	rm PowerS Rec PM Minor 9/11/19
PowerSecure Service Total		2,097.35		
Premier Accounts Rec	EMS Pur Svcs	2,476.37	EJ091319	Premier Accts Rec Mang EMS billing invoice Aug 19
Premier Accounts Rec Total		2,476.37		
Price, Mary T.	BoS Pur Svcs	1,440.00	EJ091319	brt BoS Mary Beth Price August
Price, Mary T. Total		1,440.00		
Prime Media	Sheriff ETK Mat & Sup	375.28	EJ091319	Thermal Paper for ETicket
Prime Media Total		375.28		
Public Surplus	Vehicle Sale General Fund	158.00	EJ091319	Sale of Surplus
Public Surplus	Sale of Other Equip General Fd	0.42	EJ091319	Sale of Surplus
Public Surplus Total		158.42		
Purchase Power	BoS Postal Services	17.40	EJ091319	Postage through 08/30/19
Purchase Power	County Adm Postal Svcs	10.60	EJ091319	Postage through 08/30/19
Purchase Power	Com of Rev Postal Svcs	143.20	EJ091319	Postage through 08/30/19
Purchase Power	Treasurer Postal Svcs	1,846.30	EJ091319	Postage through 08/30/19
Purchase Power	Registrar Postal Svcs	291.60	EJ091319	Postage through 08/30/19
Purchase Power	Clk of CC Postal Svcs	295.23	EJ091319	Postage through 08/30/19
Purchase Power	EMS Postal Services	5.45	EJ091319	Postage through 08/30/19
Purchase Power	Bldg Insp Postal Svcs	17.55	EJ091319	Postage through 08/30/19
Purchase Power	Parks Adm Postal Svcs	19.30	EJ091319	Postage through 08/30/19
Purchase Power	Plan Adm Postal Svcs	151.85	EJ091319	Postage through 08/30/19
Purchase Power	Coop Ext Postal Svcs	77.82	EJ091319	Postage through 08/30/19
Purchase Power Total		2,876.30		
Rappahannock Electri	SWC Electrical Services	84.02	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	JGC Maintenanc Electric	3,314.84	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	RT Maintenanc Electric	1,025.79	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	ChurchSt Maint Electric	1,787.89	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	104Church Maint Electric	1,074.92	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	225Rams Maint Electric	995.28	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	524West Maint Electric	291.36	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	AIRec Maint Electric	2,853.94	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	AIOff Maint Electric	655.55	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	AIPool Maint Electric	1,809.45	EJ093019	rm REC County electric bill 7/18/19-9/1/19

**Clarke County
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September 30, 2019**

VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC
Rappahannock Electri	AlBase Maint Electric	22.68	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	AlSoc Maint Electric	50.07	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	Kohn Maint Elec Svcs	23.73	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	309WMain Maint Electrical Svcs	42.26	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	311EMain Maint Electric	736.20	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	129Rams Maint Electric	271.32	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri Total		15,039.30		
Republic Services	SWC Pur Svcs	1,779.21	EJ091319	Acct 3-0976-4820460 Schools Du
Republic Services	LitterCtrl Pur Svcs	63.96	EJ091319	Gov't DumpstersAcct 3-0976-001
Republic Services	LitterCtrl Pur Svcs	383.34	EJ093019	Acct 3-0976-4784245 Litter Bin
Republic Services	Maintenanc Maint Contracts	1,060.21	EJ091319	Gov't DumpstersAcct 3-0976-001
Republic Services	JGC Maint Contracts	64.83	EJ091319	Gov't DumpstersAcct 3-0976-001
Republic Services Total		3,351.55		
Ricoh Usa	District C Maint Contracts	37.50	EJ091319	SSN7533 Copier Maintenance-Gen
Ricoh Usa	J&D Court Maint Contracts	37.50	EJ091319	SSN7533 Copier Maintenance-Gen
Ricoh Usa	J&D Court Maint Contracts	(209.74)	EJ093019	SN 3193 Copier Maintenance-JD
Ricoh Usa	Comm Atty Maint Contracts	119.81	EJ093019	Cont#3004805 CommAtty copier S
Ricoh Usa	Bldg Insp Maint Contracts	229.77	EJ093019	SN 4662 Copier Maintenance-Bui
Ricoh Usa	JAS IT Maint Contracts	366.76	EJ093019	SN2049 Copier Maintenance-JAS
Ricoh Usa Total		581.60		
Riddleberger Bros	104Church Maint Pur Svcs	2,923.00	EJ093019	104 N. Church replace blast tu
Riddleberger Bros	106Church Maint Pur Svcs	2,885.00	EJ093019	rm RBI 106 N. Chruhcr st hvac fan motor replaced
Riddleberger Bros Total		5,808.00		
Roseville & Plaza Pe	AnimalCtrl Pur Svcs	93.10	EJ093019	rm RVet ACO rabies shots and exams
Roseville & Plaza Pe Total		93.10		
Schenck Foods Compan	Programs Mat & Sup	210.67	EJ091319	afterschool food
Schenck Foods Compan	Programs Mat & Sup	246.19	EJ093019	food afterschool
Schenck Foods Compan Total		456.86		
Secure Shred	Sheriff Pur Svcs	50.00	EJ093019	Monthly Shredding Service
Secure Shred Total		50.00		
Shentel	IT Telecomm Online Tech	2,306.61	EJ091319	Government Shentel Dark Fiber
Shentel	IT Leases & Rentals	690.00	EJ091319	Government Shentel Dark Fiber
Shentel Total		2,996.61		
Signs@Work, Inc	Sheriff VRP Mat & Sup	95.00	EJ091319	Front Fender Decal
Signs@Work, Inc Total		95.00		
Solenberger	Pool Chemicals	137.15	EJ093019	rm Solenberger Pool supplies
Solenberger Total		137.15		
Southern Scrap	SWC Pur Svcs	21.25	EJ091319	rm SScrap CCCC Cardboard Processing
Southern Scrap	SWC Pur Svcs	88.80	EJ093019	rm Southern Scrap CCCC Loose Cardboard
Southern Scrap Total		110.05		
Stieg, Bob	HstPrvCom Board Member Fees	25.00	EJ093019	Attd @ Sept '19 mtg
Stieg, Bob Total		25.00		
Street Cop Training	Sheriff Travel - Sworn Staff	149.00	EJ093019	Interdiction Mastermind Class - M Richman
Street Cop Training Total		149.00		
Superior Supply	AlRec Maint Mat & Sup	2,100.00	EJ093019	rm Superior Supply Rec C sport kote for gym floor
Superior Supply Total		2,100.00		
Swank Motion Picture	Programs Pur Svcs	375.00	EJ093019	movie night
Swank Motion Picture Total		375.00		
Swimming Pool Purcha	Pool Chemicals	295.00	EJ091319	rm SPPRC Pool lateral assembly
Swimming Pool Purcha Total		295.00		
TABER SARA H	Personal Property Tax Current	8.39	EJ093019	
TABER SARA H Total		8.39		
Taide Ortega Reyes	Rec Center Refunds	300.00	EJ093019	refund
Taide Ortega Reyes Total		300.00		
Taylor, Brianna	County Adm Travel	19.26	EJ093019	brt travel BoS Lunch Delivery
Taylor, Brianna Total		19.26		
THE NATURAL MANE	Personal Property Tax Delinq	279.88	EJ093019	
THE NATURAL MANE Total		279.88		
Thompson, Billy	HstPrvCom Board Member Fees	50.00	EJ093019	Attd @ May & Sept HPC mtgs
Thompson, Billy Total		50.00		
Thomson Reuters	Comm Atty Dues & Memb	65.00	EJ091319	Westlaw August 2019
Thomson Reuters Total		65.00		
Town of Berryville	JGC Maintenanc Water & Sewer	79.63	EJ091319	rm TOB Water and Sewer 101 Chalmers
Town of Berryville	RT Maintenanc Water & Sewer	457.20	EJ091319	rm TOB Water and Sewer 100 N. Church
Town of Berryville	104Church Maint Water & Sewer	50.80	EJ091319	rm TOB Water and Sewer 104 N. Church
Town of Berryville	AlRec Maint Water & Sewer	136.00	EJ091319	rm TOB Water and Sewer Rec Center
Town of Berryville	AlOff Maint Water & Sewer	15.00	EJ091319	rm TOB Water and Sewer Park LL
Town of Berryville	AlOff Maint Water & Sewer	344.40	EJ091319	rm TOB Water and Sewer Park House

**Clarke County
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VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC
Town of Berryville	AlPool Maint Water & Sewer	2,336.80	EJ091319	rm TOB Water and Sewer Pool
Town of Berryville	309WMain Maint Water & Sewer	25.40	EJ091319	rm TOB Water and Sewer 309 W. Main St
Town of Berryville	311EMain Maint Water & Sewer	20.00	EJ091319	rm TOB Water and Sewer 313 E. Main
Town of Berryville	311EMain Maint Water & Sewer	76.20	EJ091319	rm TOB Water and Sewer 311 E.Main
Town of Berryville	Court Fines & Forfeitures	105.00	EJ093019	Court Fines - August 2019 Berryville
Town of Berryville	129Rams Maint Water & Sewer	8.50	EJ091319	rm TOB Water and Sewer 129 Ramsburg lane
Town of Berryville Total		3,654.93		
TOYOTA MOTOR CREDIT	Treasurer Interest	150.06	EJ093019	VIN:4T4BF1FK7DR299704 BILL:12783 YR:2019
TOYOTA MOTOR CREDIT	Personal Property Tax Current	194.03	EJ093019	
TOYOTA MOTOR CREDIT	Personal Property Tax Delinq	755.40	EJ093019	VIN:4T4BF1FK7DR299704 BILL:12783 YR:2019
TOYOTA MOTOR CREDIT	Motor Vehicle Licenses	25.00	EJ093019	
TOYOTA MOTOR CREDIT Total		1,124.49		
Treasurer Of Virgini	Exam&Bury Pur Svcs	20.00	EJ093019	Medical Examiner
Treasurer Of Virgini Total		20.00		
Turnbull, Dr. Chris	EMS Pur Svcs	5,000.00	EJ093019	Fire & EMS-OMD service for 2019
Turnbull, Dr. Chris Total		5,000.00		
Tyler Business Forms	JAS IT Mat & Sup	236.79	EJ093019	ABGRC BTM CK HEAT SNS INKVOID-
Tyler Business Forms Total		236.79		
Tyler Technologies	JAS IT Maint Contracts	18,763.50	EJ091319	SaaS Fees 07/01-08/31
Tyler Technologies	JAS IT Maint Contracts	28,145.25	EJ091319	Application Fees 09/01-11/30/19
Tyler Technologies Total		46,908.75		
University Of Virgin	County Adm Dues & Memb	500.00	EJ093019	lbw VIG Membership FY2020
University Of Virgin	Treasurer Travel	185.00	EJ091319	TAV Delinquent Collections Class
University Of Virgin	Treasurer Travel	185.00	EJ091319	TAV Delinquent Collections Class
University Of Virgin Total		870.00		
US Postmaster	Clk of CC Postal Svcs	660.00	EJ093019	12 rolls stamps
US Postmaster Total		660.00		
US Uniform & Supply	Sheriff Uniform Sworn Staff	219.90	EJ091319	Vest / Carriers
US Uniform & Supply Total		219.90		
Valley Health	EMS Mat & Sup	904.08	EJ091319	WMC EMS supply invoice Aug 2019
Valley Health	EMS Mat & Sup	565.31	EJ091319	WMC EMS supplies July 2019
Valley Health	EMS Mat & Sup	3.80	EJ091319	WMC EMS supplies July 2019
Valley Health Total		1,473.19		
VDFP	Programs Dues & Memb	200.00	EJ093019	fire permit
VDFP Total		200.00		
Verizon	County Adm Telephone	12.00	EJ091319	Phone bill
Verizon	Com of Rev Telephone	8.00	EJ091319	Phone bill
Verizon	Treasurer Telephone	4.00	EJ091319	Phone bill
Verizon	IT Telephone	222.77	EJ091319	Phone bill
Verizon	Registrar Telephone	4.00	EJ091319	Phone bill
Verizon	District C Telephone	57.33	EJ091319	Phone bill
Verizon	J&D Court Telephone	53.19	EJ091319	Phone bill
Verizon	Clk of CC Telephone	83.39	EJ091319	Phone bill
Verizon	Comm Atty Telephone	16.00	EJ091319	Phone bill
Verizon	Sheriff Telephone	1,836.38	EJ091319	Monthly Billing
Verizon	Sheriff Telephone	297.23	EJ091319	Phone bill
Verizon	Sheriff Telephone	46.38	EJ091319	Monthly Statement
Verizon	EMS Telephone	45.76	EJ091319	Phone bill
Verizon	Probation Telephone	4.00	EJ091319	Phone bill
Verizon	Bldg Insp Telephone	8.00	EJ091319	Phone bill
Verizon	AnimalCtrl Telephone	43.04	EJ091319	Phone bill
Verizon	Maintenanc Telephone	43.04	EJ091319	Phone bill
Verizon	Parks Adm Telephone	67.04	EJ091319	Phone bill
Verizon	Plan Adm Telephone	12.00	EJ091319	Phone bill
Verizon	JAS Finance Telephone	118.08	EJ091319	Phone bill
Verizon Total		2,981.63		
Victor Nguyen	Programs Refunds	280.00	EJ091319	refund
Victor Nguyen Total		280.00		
Virginia Department	Programs Dues & Memb	50.00	EJ091319	back ground check B00614
Virginia Department Total		50.00		
Virginia Gang Invest	Sheriff Travel - Sworn Staff	350.00	EJ093019	VGIA Gang Conference JC McDonald
Virginia Gang Invest Total		350.00		
Virginia Sheriffs	Sheriff Dues & Memb	1,503.00	EJ093019	2020 Membership
Virginia Sheriffs Total		1,503.00		
VITA	IT Telephone	136.44	EJ091319	August phone bill
VITA	District C Telephone	108.02	EJ091319	August phone bill
VITA	J&D Court Telephone	0.55	EJ091319	August phone bill
VITA	Clk of CC Telephone	1.49	EJ091319	August phone bill

**Clarke County
Invoice History Report
September 30, 2019**

VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC
VITA	Sheriff Telephone	1,042.33	EJ091319	August phone bill
VITA	EMS Telephone	0.36	EJ091319	August phone bill
VITA	JAS Finance Telephone	0.19	EJ091319	August phone bill
VITA Total		1,289.38		
Volk, Laurie	BrdZonApp Board Member Fees	25.00	EJ093019	Attd @ 9-10-19 BZA mtg
Volk, Laurie Total		25.00		
Walmart	Rec Center Mat & Sup	159.21	EJ093019	supplies
Walmart	Rec Center Merch for Resale	54.65	EJ093019	supplies
Walmart	Pool Mat & Sup	23.28	EJ093019	supplies
Walmart	Programs Mat & Sup	323.22	EJ093019	supplies
Walmart	Concession Mat & Sup	26.82	EJ093019	supplies
Walmart	Concession Merch for Resale	78.28	EJ093019	supplies
Walmart Total		665.46		
Wampler-Eanes Apprai	Reassess Finance & Auditing	16,159.50	EJ091319	General Reassessment of Real P
Wampler-Eanes Apprai Total		16,159.50		
Washington Gas	JGC Maintenanc Heating	299.62	EJ093019	101 Chalmers Ct 08/14-09/13
Washington Gas	RT Maintenanc Heating	20.45	EJ093019	100 N Church 08/14-09/13
Washington Gas	104Church Maint Heating	32.69	EJ091319	104 N Church St 07/13-08/13
Washington Gas	104Church Maint Water & Sewer	20.45	EJ093019	104 N Church St 08/14-09/13
Washington Gas	AIRec Maint Heating	100.13	EJ093019	225 Al Smith Circle 08/15-09/16
Washington Gas Total		473.34		
Watson, William	Electoral Board Member Fees	41.25	EJ093019	Voting Equipment Custodian
Watson, William Total		41.25		
Weissco Power	Radios Mat & Sup	3,149.00	EJ091319	UPS Replacement for Radio Towe
Weissco Power Total		3,149.00		
Winchester Equipment	AIOff Maint Mat & Sup	335.33	EJ093019	rm Winchester Equip Park stump grinder
Winchester Equipment Total		335.33		
Winchester Printers	Cnsrv Esmt Donation Pur Svcs	1,011.38	EJ093019	Summer '19 CEA newsletter
Winchester Printers	Cnsrv Esmt Donation Pur Svcs	445.00	EJ093019	CEA services
Winchester Printers Total		1,456.38		
Winchester Star	BoS Advertising	120.00	EJ091319	lbw Emp Ad County Administrator
Winchester Star	Plan Adm Advertising	314.60	EJ093019	Public Hearing Notices
Winchester Star	BrdZonApp Advertising	157.30	EJ093019	Public Hearing Notices
Winchester Star Total		591.90		
York, Robin	HstPrvCom Board Member Fees	25.00	EJ093019	Attd @ Sept '19 mtg
York, Robin Total		25.00		
Grand Total		478,463.70		

Clarke Co. **Reconciliation of Appropriations** Year Ending June 30, 2020

25-Sep-19

Date	Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund
04/16/19 Appropriations Resolution: Total	43,374,482	11,324,524	1,672,332	303,818	23,833,352	811,452	1,120,537	676,750	251,700	2,519,632	805,385	45,000	10,000
<i>Adjustments:</i>													
7/16/2019 Sheriff's Body Armor		14,400											
7/16/2019 Sheriff's Crisis Intervention Team		5,000											
7/16/2019 Sheriff's School Resource Officer		67,407											
7/16/2019 Barns of Rose Hill Matching Grant		5,000											
7/16/2019 Conservation Easement: Conrad												40,000	
8/20/2019 Conservation Easement: Coleman												40,000	
9/17/2019 Sheriff Liability Claims		6,725											
10/15/2019 Broadband Grant							209,513						
10/15/2019 Medical Transport Insurance		500											
10/15/2019 SAFER Grant for 5 EMTs		67,259											
Revised Appropriation	43,830,286	11,490,815	1,672,332	303,818	23,833,352	811,452	1,330,050	676,750	251,700	2,519,632	805,385	125,000	10,000
Change to Appropriation	455,804	166,291	0	0	0	0	209,513	0	0	0	0	80,000	0
Original Revenue Estimate	16,543,314	3,352,470	1,070,369	156,675	10,478,424	811,452	275,452	154,000	0	212,472	2,000	30,000	0
<i>Adjustments:</i>													
7/16/2019 Sheriff's Body Armor		4,000											
7/16/2019 Sheriff's Crisis Intervention Team		5,000											
7/16/2019 Sheriff's School Resource Officer		30,293											
7/16/2019 Conservation Easement: Conrad												20,000	
8/20/2019 Conservation Easement: Coleman												20,000	
9/17/2019 Sheriff Liability Claims		6,476											
10/15/2019 Broadband Grant							209,513						
10/15/2019 Medical Transport Insurance Donation		500											
10/15/2019 SAFER Grant for 5 EMTs		126,111											
Revised Revenue Estimate	16,965,207	3,524,850	1,070,369	156,675	10,478,424	811,452	484,965	154,000	0	212,472	2,000	70,000	0
Change to Revenue Estimate	421,893	172,380	0	0	0	0	209,513	0	0	0	0	40,000	0
Original Local Tax Funding	26,831,168	7,972,054	601,963	147,143	13,354,928	0	845,085	522,750	251,700	2,307,160	803,385	15,000	10,000
Revised Local Tax Funding	26,865,079	7,965,965	601,963	147,143	13,354,928	0	845,085	522,750	251,700	2,307,160	803,385	55,000	10,000
Change to Local Tax Funding	33,911	-6,089	0	0	0	0	0	0	0	0	0	40,000	0

Italics = Proposed actions



09/25/2019 09:46
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Clarke County
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 03

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>301 General Govt Capital Proj Fund</u>							
94130 Painting and Flooring	25,000	0	25,000	.00	.00	25,000.00	.0%
94150 Asphalt, Sidewalk, Path	25,000	0	25,000	.00	.00	25,000.00	.0%
94180 Courthouse Complex Repairs	0	0	0	2,656.25	9,843.75	-12,500.00	100.0%
94310 Sheriff's Equipment	10,000	0	10,000	.00	9,660.86	339.14	96.6%
94320 Auto Replacement	30,000	0	30,000	.00	.00	30,000.00	.0%
94331 Sheriff's Vehicles	159,000	0	159,000	.00	153,133.70	5,866.30	96.3%
94409 Citizen's Convenience Center	0	0	0	747.50	.00	-747.50	100.0%
94502 Southeastern Coll. Trans Stud	0	0	0	19,584.32	.00	-19,584.32	100.0%
94601 Technology Improvements	40,000	0	40,000	2,750.00	.00	37,250.00	6.9%
94603 Mobile Radio System	590,085	0	590,085	77,863.40	260,562.10	251,659.50	57.4%
94604 911 Phone System	241,452	0	241,452	.00	.00	241,452.00	.0%
94802 Reassessment	0	0	0	25,137.00	62,643.00	-87,780.00	100.0%
TOTAL General Govt Capital Proj Fund	1,120,537	0	1,120,537	128,738.47	495,843.41	495,955.12	55.7%
GRAND TOTAL	1,120,537	0	1,120,537	128,738.47	495,843.41	495,955.12	55.7%

** END OF REPORT - Generated by Thomas Judge **

Clarke County
Invoice History Report
September 30, 2019

VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC
Ahold Financial Serv	Programs Mat & Sup	20.73	EJ093019	afterschool
Ahold Financial Serv Total		20.73		
Ainea Kutai	Programs Refunds	170.00	EJ091319	refund
Ainea Kutai Total		170.00		
Amazon Acct	Comm Atty Mat & Sup	194.45	EJ091319	Cartridges
Amazon Acct	Comm Atty Mat & Sup	36.11	EJ091319	Sharpie/verbatim dvd+r
Amazon Acct	Comm Atty Mat & Sup	7.09	EJ091319	
Amazon Acct	Sheriff SOS Mat & Sup	27.98	EJ091319	Charging Cables and Cleaning W
Amazon Acct	Sheriff SOS Mat & Sup	6.90	EJ091319	Court and Uniform Supplies for
Amazon Acct	Sheriff Uniform Communications	114.59	EJ091319	Uniform Pants
Amazon Acct	Sheriff Uniform Communications	(114.59)	EJ091319	refund
Amazon Acct	Sheriff Uniform Communications	69.98	EJ091319	Uniform Pants
Amazon Acct	Sheriff Uniform Sworn Staff	22.46	EJ091319	Court and Uniform Supplies for
Amazon Acct	EMS Mat & Sup	266.99	EJ091319	No-Drill laptop mount
Amazon Acct	EMS Mat & Sup	214.49	EJ091319	RAM No Drill laptop mount
Amazon Acct	JAS Inventory -Mtls & Supplies	40.00	EJ091319	Supplies for Central Store
Amazon Acct	JAS Inventory -Mtls & Supplies	53.40	EJ091319	Supplies for Central Store
Amazon Acct	JAS Inventory -Mtls & Supplies	134.97	EJ091319	ITEM: APC UPS Battery Backup
Amazon Acct Total		1,074.82		
American Red Cross	Pool Dues & Memb	152.00	EJ093019	lifeguard class
American Red Cross Total		152.00		
Anderson Control	311EMain Maint Pur Svcs	252.00	EJ093019	rm Anderson 311 E. Main St Alarm Monitoring
Anderson Control Total		252.00		
Animal Medical Ctr.	AnimalCtrl Pur Svcs	281.47	EJ093019	rm Amental Medical ACO Exam on Maggie
Animal Medical Ctr. Total		281.47		
APCO	Sheriff Travel - Communication	375.00	EJ091319	Conference Registration - R Richards
APCO Total		375.00		
Arnett, Betsy	HstPrvCom Board Member Fees	25.00	EJ093019	Attd @ Sept '19 mtg
Arnett, Betsy Total		25.00		
At&t	County Adm Telephone	46.35	EJ091319	Acct 287286630233 School/Gov c
At&t	IT Telephone	96.83	EJ091319	Acct 287286630233 School/Gov c
At&t	Registrar Telephone	46.35	EJ091319	Acct 287286630233 School/Gov c
At&t	Comm Atty Telephone	166.80	EJ091319	Acct 287286630233 School/Gov c
At&t	Sheriff Telephone	28.73	EJ091319	Monthly Statement
At&t	Sheriff Telephone	1,686.10	EJ091319	Acct 287286630233 School/Gov c
At&t	EMS Telephone	194.66	EJ091319	Acct 287286630233 School/Gov c
At&t	Bldg Insp Telephone	165.52	EJ091319	Acct 287286630233 School/Gov c
At&t	AnimalCtrl Telephone	13.14	EJ091319	Acct 287286630233 School/Gov c
At&t	Maintenanc Telephone	69.12	EJ091319	Acct 287286630233 School/Gov c
At&t	Econ Dev Telephone	41.70	EJ091319	Acct 287286630233 School/Gov c
At&t	VictimWit Telephone	41.70	EJ091319	Acct 287286630233 School/Gov c
At&t Total		2,597.00		
BANKS MERCEDES ARNIE	Personal Property Tax Current	2.25	EJ091319	
BANKS MERCEDES ARNIE Total		2.25		
BB&T	BoS Pur Svcs	1,175.00	EJ093019	lbw BoS, Co Admin, Econ Dev, PA
BB&T	County Adm Pur Svcs	299.00	EJ093019	lbw BoS, Co Admin, Econ Dev, PA
BB&T	County Adm Dues & Memb	40.00	EJ093019	lbw BoS, Co Admin, Econ Dev, PA
BB&T	County Adm Mat & Sup	62.06	EJ093019	lbw BoS, Co Admin, Econ Dev, PA
BB&T	Registrar Travel	219.04	EJ093019	Bosserman Williamsburg Lodge
BB&T	Comm Atty Dues & Memb	150.00	EJ093019	Webinars-Cyrus
BB&T	Sheriff Travel - Sworn Staff	1,990.20	EJ093019	Monthly Statement
BB&T	Sheriff Travel - Sworn Staff	93.71	EJ093019	VFSAA Retrain - Ermerins
BB&T	Sheriff Travel - Sworn Staff	426.94	EJ093019	APCO Conf - P Hess / W Kerns
BB&T	Sheriff Travel - Sworn Staff	5.78	EJ093019	Monthly Statement
BB&T	Sheriff Dues & Memb	12.99	EJ093019	Monthly Statement
BB&T	Sheriff PSU Mat & Sup	768.71	EJ093019	Monthly Statement
BB&T	Sheriff SOS Mat & Sup	113.02	EJ093019	Monthly Statement
BB&T	Sheriff SOS Mat & Sup	147.38	EJ093019	Monthly Statement
BB&T	Sheriff Uniform Sworn Staff	134.05	EJ093019	Monthly Statement
BB&T	EMS Pur Svcs	1,336.29	EJ093019	Fire & EMS BB&T credit card statement 9-9-19
BB&T	EMS Miscellaneous	197.00	EJ093019	Fire & EMS BB&T credit card statement 9-9-19
BB&T	EMS Mat & Sup	36.83	EJ093019	Fire & EMS BB&T credit card statement 9-9-19
BB&T	AnimalCtrl Mat & Sup	292.57	EJ093019	rm BB&T credit card for 8/10/19-9/05/19
BB&T	Maintenanc Mat & Sup	69.32	EJ093019	rm BB&T credit card for 8/10/19-9/05/19
BB&T	Parks Adm Dues & Memb	183.14	EJ093019	supplies
BB&T	Plan Adm Pur Svcs	120.00	EJ093019	lbw BoS, Co Admin, Econ Dev, PA
BB&T	Plan Adm Postal Svcs	17.79	EJ093019	Postage & Staples
BB&T	Econ Dev Miscellaneous Expendi	246.98	EJ093019	lbw BoS, Co Admin, Econ Dev, PA

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BB&T	AlPool Maint Mat & Sup	133.64	EJ093019	rm BB&T credit card for 8/10/19-9/05/19
BB&T	VictimWit Travel	261.60	EJ093019	Hotel Stay-Beth Marple
BB&T	Cnsvr Esmt Donation Mat & Sup	93.70	EJ093019	Postage & Staples
BB&T Total		8,626.74		
Berger, Katherine	HstPrvCom Board Member Fees	25.00	EJ093019	Attd @ Sept mtg
Berger, Katherine Total		25.00		
Berkeley Club Bevera	Sheriff COS Mat & Sup	7.50	EJ093019	Water
Berkeley Club Bevera	Sheriff SOS Mat & Sup	9.00	EJ091319	Monthly Rental - Sept 2013
Berkeley Club Bevera	Sheriff SOS Mat & Sup	9.00	EJ091319	Monthly Cooler Rental - April 2019
Berkeley Club Bevera	Sheriff SOS Mat & Sup	9.00	EJ091319	Monthly Cooler Rental - May 2019
Berkeley Club Bevera	Sheriff SOS Mat & Sup	9.00	EJ091319	Monthly Cooler Rental - June 2019
Berkeley Club Bevera	Sheriff SOS Mat & Sup	9.00	EJ091319	Monthly Cooler Rental - July 2019
Berkeley Club Bevera	Sheriff SOS Mat & Sup	39.00	EJ093019	Water
Berkeley Club Bevera	Sheriff SOS Mat & Sup	9.00	EJ091319	Cooler Rental
Berkeley Club Bevera	Maintenanc Water & Sewer	20.50	EJ093019	rm Berkeley Water Maint 3 waters
Berkeley Club Bevera Total		121.00		
Berryville Auto Part	Sheriff Pur Svcs	90.00	EJ091319	CCSO Vehicle Repair - Trailer
Berryville Auto Part	Sheriff Pur Svcs	119.00	EJ091319	CCSO Vehicle Repair 1503
Berryville Auto Part	Sheriff Pur Svcs	45.00	EJ093019	CCSO Vehicle Repair 1102
Berryville Auto Part	Sheriff Pur Svcs	15.00	EJ093019	CCSO Vehicle Repair - 1803
Berryville Auto Part	Sheriff Pur Svcs	300.00	EJ093019	CCSO Vehicle Repair - 1503
Berryville Auto Part	Sheriff Postal Svcs	23.77	EJ093019	UPS Shipment on 6/10/19
Berryville Auto Part	Sheriff Postal Svcs	13.96	EJ091319	UPS Shipment
Berryville Auto Part	Sheriff PSU Mat & Sup	11.00	EJ091319	Radio Shak - Charger
Berryville Auto Part	Sheriff SOS Mat & Sup	9.99	EJ091319	Charger
Berryville Auto Part	Sheriff VRP Mat & Sup	78.08	EJ091319	CCSO Vehicle Repair - Trailer
Berryville Auto Part	Sheriff VRP Mat & Sup	23.02	EJ091319	CCSO Vehicle Repair 1503
Berryville Auto Part	Sheriff VRP Mat & Sup	25.71	EJ093019	CCSO Vehicle Repair 1102
Berryville Auto Part	Sheriff VRP Mat & Sup	4.72	EJ093019	CCSO Vehicle Repair 1801
Berryville Auto Part	Sheriff VRP Mat & Sup	21.14	EJ093019	CCSO Vehicle Repair - 1803
Berryville Auto Part	Sheriff VRP Mat & Sup	540.43	EJ093019	CCSO Vehicle Repair - 1503
Berryville Auto Part	Maintenanc Mat & Sup	150.21	EJ091319	rm BAP Maint 2001 Dodge brake line hose and pump
Berryville Auto Part	Maintenanc Mat & Sup	3.27	EJ091319	rm BAP Maint lug copr
Berryville Auto Part	Maintenanc Mat & Sup	202.87	EJ091319	rm BAP Maint 2002 Dodge brake line light switch
Berryville Auto Part	Maintenanc Mat & Sup	109.99	EJ091319	rm BAP Maint battery for tractor
Berryville Auto Part	Maintenanc Mat & Sup	29.09	EJ093019	rm BAP Maint cleaning supplies for trucks
Berryville Auto Part	Maintenanc Mat & Sup	128.13	EJ093019	rm BAP Maint battery for Bubs Truck
Berryville Auto Part	Maintenanc Mat & Sup	30.07	EJ093019	rm BAP Maint gear puller
Berryville Auto Part Total		1,974.45		
Berryville True Valu	Maintenanc Mat & Sup	54.47	EJ091319	rm BH Maint tools for Bubs Truck
Berryville True Valu	Maintenanc Mat & Sup	10.28	EJ093019	rm BH Maint screwdrivers for Bubs Truck
Berryville True Valu	Maintenanc Mat & Sup	23.99	EJ093019	rm BH Maint hose regulator
Berryville True Valu	ChurchSt Maint Mat & Sup	22.99	EJ093019	rm BH 102 N. Church flood lights
Berryville True Valu	104Church Maint Mat & Sup	17.66	EJ091319	rm BH 104 N. fastners, paint putty
Berryville True Valu	104Church Maint Mat & Sup	38.99	EJ091319	rm BH 104 N. Church paint for stairway braces
Berryville True Valu	225Rams Maint Mat & Sup	17.98	EJ093019	rm BH ACO door sweeps
Berryville True Valu	AlOff Maint Mat & Sup	52.78	EJ091319	rm BH Park staple, and roundup
Berryville True Valu	AlOff Maint Mat & Sup	6.86	EJ091319	rm BH Park general fastners galv nipples
Berryville True Valu	AlOff Maint Mat & Sup	47.99	EJ091319	rm BH Park round up
Berryville True Valu	AlOff Maint Mat & Sup	26.99	EJ091319	rm BH Park grass killer
Berryville True Valu	AlOff Maint Mat & Sup	4.28	EJ093019	rm BH Park seal tape for hydrant
Berryville True Valu	AlBase Maint Mat & Sup	4.99	EJ093019	rm BH Park baseball door pull for dry liner
Berryville True Valu	129Rams Maint Mat & Sup	28.99	EJ093019	rm BH 129 Ramsburg tolet tan repair kit
Berryville True Valu	129Rams Maint Mat & Sup	12.99	EJ093019	rm BH 524 Westwood Rd univ toil connector
Berryville True Valu Total		372.23		
Blue Ridge Volunteer	Vol Fire 4 for Life	6,146.05	EJ093019	Fire programs and 4-for-life funding distribution
Blue Ridge Volunteer	Vol Fire Fire Programs	10,684.00	EJ093019	Fire programs and 4-for-life funding distribution
Blue Ridge Volunteer Total		16,830.05		
Blue Sky Towers	Sheriff Leases & Rentals	2,380.50	EJ093019	Tower, Transmittal, 09/01-10/01
Blue Sky Towers Total		2,380.50		
Borel, Alain	BrdZonApp Board Member Fees	25.00	EJ093019	Attd @ BZA mtg 9-10-19
Borel, Alain Total		25.00		
Bouffault, Robina	Plan Com Board Member Fees	100.00	EJ093019	PC Mtgs Sept '19
Bouffault, Robina Total		100.00		
Boyce Volunteer Fire	Vol Fire 4 for Life	6,146.05	EJ093019	Fire programs and 4-for life fuding distribution
Boyce Volunteer Fire	Vol Fire Fire Programs	10,684.00	EJ093019	Fire programs and 4-for life fuding distribution
Boyce Volunteer Fire Total		16,830.05		
BSN Sports Inc	AlSoc Maint Mat & Sup	436.00	EJ091319	rm BSN Sports Soccer flags and nets

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BSN Sports Inc Total		436.00		
Buckley, Randy	Plan Com Board Member Fees	100.00	EJ093019	PC mtgs Sept '19
Buckley, Randy Total		100.00		
Cabinet & Appliance	524West Maint Mat & Sup	599.00	EJ091319	rm Cabinet & Appliance 524 Westwood Refrigerator
Cabinet & Appliance Total		599.00		
Caldwell, Anne	Plan Com Board Member Fees	100.00	EJ093019	PC mtg attendance Sept '19
Caldwell, Anne	BrdZonApp Board Member Fees	25.00	EJ093019	Attd @ BZA 9-10-19 mtg
Caldwell, Anne Total		125.00		
Candice Koon	Rec Center Refunds	28.00	EJ093019	refund
Candice Koon Total		28.00		
Capelli, Len	Econ Dev Pur Svcs	3,900.00	EJ091319	lbw Econ Dev Dir Pd 8, 2019 Hours
Capelli, Len Total		3,900.00		
Cardillo, Robin Couc	Cnsrv Esmt Donation Pur Svcs	720.00	EJ093019	CEA services
Cardillo, Robin Couc Total		720.00		
Certified Languages	VictimWit Pur Svcs	30.45	EJ091319	Interpeter August 2019
Certified Languages Total		30.45		
Chatman, Stacey	Programs Pur Svcs	364.00	EJ093019	contracted employee
Chatman, Stacey Total		364.00		
Chuck Potter	Programs Refunds	150.00	EJ091319	refund
Chuck Potter Total		150.00		
Clarke County Health	Programs Dues & Memb	16.01	EJ091319	tb test
Clarke County Health Total		16.01		
Clarke County Treasu	Cnsrv Esmt Donation Pur Svcs	2,500.00	EJ093019	CEA local match for DHR CLG Grant
Clarke County Treasu Total		2,500.00		
Clean H2O Center	Pool Mat & Sup	16.49	EJ093019	pool supplies
Clean H2O Center	Pool Chemicals	178.28	EJ093019	rm Clean Water Pool chemicals
Clean H2O Center	Pool Chemicals	13.76	EJ093019	rm Clean Water Pool white raised plug
Clean H2O Center Total		208.53		
COLLINS JOSHUA E	Personal Property Tax Current	17.92	EJ093019	
COLLINS JOSHUA E Total		17.92		
Combs Wastewater Man	AIOff Maint Pur Svcs	210.00	EJ091319	rm Combs Park Porta potty
Combs Wastewater Man Total		210.00		
Comcast	IT Telecomm Online Tech	188.40	EJ093019	Government
Comcast	Sheriff Pur Svcs	82.89	EJ093019	Comcast High-Speed Internet
Comcast Total		271.29		
Commercial Press	Treasurer Mat & Sup	143.75	EJ093019	Treas. Office - Envelopes
Commercial Press	Electoral Mat & Sup	38.85	EJ093019	brt Bld, VR, Elect Board Polo Shirts
Commercial Press	Registrar Mat & Sup	88.15	EJ093019	brt Bld, VR, Elect Board Polo Shirts
Commercial Press	Comm Atty Mat & Sup	49.95	EJ091319	Envelopes august 2019
Commercial Press	Bldg Insp Mat & Sup	94.15	EJ093019	brt Bld, VR, Elect Board Polo Shirts
Commercial Press Total		414.85		
ComputerPlus	IT Maint Contracts	127.00	EJ091319	IBM Hardware Support October
ComputerPlus Total		127.00		
Connolly, Lauren	Programs Pur Svcs	189.00	EJ091319	contracted employee
Connolly, Lauren Total		189.00		
CONTRERAS REYNA C	Personal Property Tax Current	10.03	EJ093019	
CONTRERAS REYNA C Total		10.03		
County of Frederick	RefuseDisp Intergov Svc Agreem	1,385.25	EJ091319	Refuse
County of Frederick	RefuseDisp Intergov Svc Agreem	607.20	EJ091319	refuse
County of Frederick	RefuseDisp Intergov Svc Agreem	1,235.00	EJ091319	Refuse
County of Frederick	RefuseDisp Intergov Svc Agreem	10,782.60	EJ093019	refuse July 2019
County of Frederick Total		14,010.05		
Covetrus North Ameri	AnimalCtrl Mat & Sup	98.86	EJ093019	rm Covetrus ACO F Plus Solution
Covetrus North Ameri Total		98.86		
Crown Trophy	Pool Mat & Sup	152.45	EJ091319	trophys
Crown Trophy	Programs Mat & Sup	100.52	EJ091319	Trophy for basketball
Crown Trophy Total		252.97		
CW Warthen	Clk of CC Mat & Sup	584.77	EJ093019	Civil Casebinders
CW Warthen Total		584.77		
DAIMLER TRUST	Personal Property Tax Current	2,447.44	EJ093019	
DAIMLER TRUST Total		2,447.44		
Daly Computers	IT Noncap Technology Hardware	600.00	EJ093019	ComRev Doc Scanners (2)
Daly Computers	Sheriff ETK Mat & Sup	1,562.75	EJ093019	Computer Mount for New Cruiser
Daly Computers Total		2,162.75		
Dana Nowak	Programs Refunds	22.00	EJ093019	refund
Dana Nowak Total		22.00		
DDL Business Sys	Clk of CC Maint Contracts	72.19	EJ093019	SN7940 Copier Maintenance -Cir
DDL Business Sys	Parks Adm Maint Contracts	121.71	EJ091319	SN 3807 Copier Maintenance-CCP

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VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC
DDL Business Sys	Coop Ext Maint Contracts	161.80	EJ093019	SN1435-Copier Maintenance
DDL Business Sys Total		355.70		
Department of Forest	Forestry Svcs Entity Gift	2,873.34	EJ093019	1400-02411-4004208
Department of Forest Total		2,873.34		
DMV	Treasurer DMV Stop	475.00	EJ091319	DMV Stops August 2019
DMV Total		475.00		
eCore Software Inc	EMS Technology SW/OL Content	374.00	EJ091319	Fire & EMS ePro scheduler lease Sept/Oct 2019
eCore Software Inc Total		374.00		
ENGLISH MARC A	Personal Property Tax Current	303.52	EJ093019	
ENGLISH MARC A Total		303.52		
Fedex	Plan Adm Postal Svcs	16.51	EJ093019	Fedex Express Service
Fedex Total		16.51		
Frederick-Winchester	Sanitation Intergov Svc Agreem	2,616.49	EJ093019	August 2019
Frederick-Winchester Total		2,616.49		
Frogale Lumber	Programs Mat & Sup	290.64	EJ091319	lumber for concert
Frogale Lumber Total		290.64		
Galls/Best Uniforms	Sheriff PSU Mat & Sup	55.00	EJ093019	Uniforms - Baton and Boots
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	100.95	EJ091319	Campaign Hat
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	6.84	EJ091319	Tie
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	285.85	EJ093019	Uniforms - Baton and Boots
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	115.90	EJ093019	Uniforms - Winter Jacket
Galls/Best Uniforms	Sheriff Uniform Sworn Staff	294.36	EJ093019	Uniforms - Shirts and Pants
Galls/Best Uniforms Total		858.90		
GCA Education Servc	Maintenanc Custodial Contracts	4,530.07	EJ091319	rm ABM County Cleaning for Sept 2019
GCA Education Servc	JGC Maintenanc Custodial Contr	1,187.75	EJ091319	rm ABM County Cleaning for Sept 2019
GCA Education Servc	311EMain Maint Cus Contracts	461.25	EJ091319	rm ABM County Cleaning for Sept 2019
GCA Education Servc Total		6,179.07		
General Sales of Vir	Maintenanc Mat & Sup	1,522.96	EJ091319	rm GSales Cleaning Supplies for May
General Sales of Vir	Maintenanc Mat & Sup	1,103.54	EJ091319	rm GSales County cleaning supplies
General Sales of Vir Total		2,626.50		
Glover, Robert P.	Plan Com Board Member Fees	100.00	EJ093019	PC mtgs Sept '19
Glover, Robert P. Total		100.00		
Government Finance O	JAS Finance Travel	275.00	EJ093019	VGFOA Conference-Steph
Government Finance O Total		275.00		
Grubb, Kristen	Programs Pur Svcs	236.60	EJ093019	contracted employee
Grubb, Kristen Total		236.60		
Hall, Monahan	Legal Svc Pur Svcs	287.50	EJ093019	lbw MVC Co Portion
Hall, Monahan Total		287.50		
Handley Regional	Programs Mat & Sup	25.64	EJ093019	lost book
Handley Regional Total		25.64		
HOLLINGSWORTH DEBORA	Personal Property Tax Current	14.46	EJ093019	
HOLLINGSWORTH DEBORA Total		14.46		
Hurt&Proffitt	Citizens Conv Ctr Eng & Archit	195.00	EJ093019	A/E Services-Convenience Center
Hurt&Proffitt Total		195.00		
John H Enders Fire	Vol Fire 4 for Life	6,146.05	EJ093019	Fire programs and 4 for life funding distribution
John H Enders Fire	Vol Fire Fire Programs	10,684.00	EJ093019	Fire programs and 4 for life funding distribution
John H Enders Fire Total		16,830.05		
Johnson, Emily	JAS Finance Travel	89.44	EJ093019	Mileage to VA users group
Johnson, Emily Total		89.44		
Journal, The	Parks Adm Advertising	85.00	EJ091319	Ad
Journal, The Total		85.00		
Kackley, Charles	BrdZonApp Board Member Fees	25.00	EJ093019	Attd @ BZA 9-10-19 mtg
Kackley, Charles Total		25.00		
Kalbian, Maral	HstPrvCom Pur Svcs	715.00	EJ093019	Consulting services for HPC August '19
Kalbian, Maral	VA DHR LocGovt Grant Pur Svcs	12,000.00	EJ093019	HPC Services for CC Book-Development
Kalbian, Maral Total		12,715.00		
Karen Crisp	Programs Refunds	60.00	EJ091319	refund
Karen Crisp Total		60.00		
KLEEB KIRSTEN ANN	Personal Property Tax Current	35.74	EJ091319	
KLEEB KIRSTEN ANN	Personal Property Tax Current	118.86	EJ091319	
KLEEB KIRSTEN ANN Total		154.60		
KNS Technologies	Econ Dev Maint Svc Contracts	150.00	EJ091319	Website Maintenance August 2019
KNS Technologies Total		150.00		
KOONTZ SHEA C	Personal Property Tax Current	39.32	EJ093019	
KOONTZ SHEA C Total		39.32		
Kruhm, Douglas	Plan Com Board Member Fees	100.00	EJ093019	PC mtgs Sept '19
Kruhm, Douglas Total		100.00		
Kustom Signals Inc	Sheriff Pur Svcs	820.00	EJ091319	Tuning Fork Calibration /Certification

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VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC
Kustom Signals Inc Total		820.00		
Landcare Property Ma	SWC Pur Svcs	310.00	EJ091319	rm LandCare Mowing August 2019
Landcare Property Ma	Maintenanc Pur Svcs	6,602.00	EJ091319	rm LandCare Mowing August 2019
Landcare Property Ma	Kohn Maint Pur Svcs	580.00	EJ091319	rm LandCare Mowing August 2019
Landcare Property Ma Total		7,492.00		
Language Line Servic	Sheriff Pur Svcs	9.17	EJ093019	Interpretor services
Language Line Servic Total		9.17		
Lantz Construction	309WMain Maint Pur Svcs	4,581.00	EJ093019	309 W Main repair siding on do
Lantz Construction Total		4,581.00		
LARGE LOGAN DEAN	Personal Property Tax Current	14.99	EJ093019	
LARGE LOGAN DEAN Total		14.99		
Lawrence Perry	Courthouse Complex Repairs	2,656.25	EJ091319	A/E for HVAC Unit Replacement-
Lawrence Perry Total		2,656.25		
Lee, Frank	Plan Com Board Member Fees	100.00	EJ093019	PC mtgs Sept '19
Lee, Frank Total		100.00		
LexisNexis	BoS Dues & Memb	53.08	EJ093019	lbw VA Admin Law Appdx 2019E
LexisNexis	Sheriff Pur Svcs	150.00	EJ091319	Monthly Commitment
LexisNexis Total		203.08		
Logan Systems Inc	Clk of CC Microfilming	521.13	EJ093019	computer indexing
Logan Systems Inc Total		521.13		
Lord Fairfax EMS	Vol Fire Pur Svcs	216.00	EJ093019	EMS Healthcare Provider Books CPR 9-16-19
Lord Fairfax EMS Total		216.00		
Lord Fairfax Health	Local Health Dept Contribution	48,155.75	EJ091319	FY20 Q2 Allocation
Lord Fairfax Health Total		48,155.75		
Lowes	Maintenanc Mat & Sup	32.67	EJ093019	rm Lowes Maint tool bag s4-ct 1/16 in still
Lowes Total		32.67		
Malone, Gwendolyn	Plan Com Board Member Fees	100.00	EJ093019	PC mtgs Sept '19
Malone, Gwendolyn Total		100.00		
Mansfield Oil Co	County Adm Vehicle Fuel	62.36	EJ091319	rm Mansfield Oil fuel 8/16/19-8/31/19
Mansfield Oil Co	County Adm Vehicle Fuel	25.95	EJ093019	rm MansOil County Fuel 9/1/19-9/15/19
Mansfield Oil Co	Sheriff Vehicle Fuel	2,211.25	EJ091319	Fuel for 8/16 - 8/31/2019
Mansfield Oil Co	Sheriff Vehicle Fuel	1,996.64	EJ093019	Fuel for 9/1 - 9/15/2019
Mansfield Oil Co	EMS Vehicle Fuel	97.50	EJ091319	rm Mansfield Oil fuel 8/16/19-8/31/19
Mansfield Oil Co	EMS Vehicle Fuel	30.27	EJ093019	rm MansOil County Fuel 9/1/19-9/15/19
Mansfield Oil Co	Bldg Insp Vehicle Fuel	94.10	EJ091319	rm Mansfield Oil fuel 8/16/19-8/31/19
Mansfield Oil Co	Bldg Insp Vehicle Fuel	95.32	EJ093019	rm MansOil County Fuel 9/1/19-9/15/19
Mansfield Oil Co	AnimalCtrl Vehicle Fuel	39.88	EJ091319	rm Mansfield Oil fuel 8/16/19-8/31/19
Mansfield Oil Co	AnimalCtrl Vehicle Fuel	46.98	EJ093019	rm MansOil County Fuel 9/1/19-9/15/19
Mansfield Oil Co	Maintenanc Vehicle Fuel	185.84	EJ091319	rm Mansfield Oil fuel 8/16/19-8/31/19
Mansfield Oil Co	Maintenanc Vehicle Fuel	215.60	EJ093019	rm MansOil County Fuel 9/1/19-9/15/19
Mansfield Oil Co	Parks Adm Vehicle Fuel	16.49	EJ091319	rm Mansfield Oil fuel 8/16/19-8/31/19
Mansfield Oil Co	Parks Adm Vehicle Fuel	19.18	EJ093019	rm MansOil County Fuel 9/1/19-9/15/19
Mansfield Oil Co Total		5,137.36		
Marple, Beth	VictimWit Travel	288.55	EJ091319	Advanced Victim Assistance Academy
Marple, Beth Total		288.55		
Maynard, Pete	Plan Com Board Member Fees	100.00	EJ093019	PC Mtgs Sept '19
Maynard, Pete Total		100.00		
Means, Howard	BrdZonApp Board Member Fees	25.00	EJ093019	Attd @ BZA 0-10-19 mtg
Means, Howard Total		25.00		
Miller, Sue	Programs Pur Svcs	278.95	EJ093019	contracted employee
Miller, Sue Total		278.95		
Myers, Tanya	Parks Adm Dues & Memb	10.00	EJ091319	renew notary
Myers, Tanya Total		10.00		
Northern Shenandoah	NSVRC EntityGift	1,417.20	EJ091319	Fiscal year 2020 regional sup. of water supply/qua
Northern Shenandoah	Southeastern Coll. Trans Study	19,584.32	EJ093019	SE collector Transportation study
Northern Shenandoah Total		21,001.52		
Northern Virginia Da	BoS Advertising	416.00	EJ093019	Advertising Fire/EMS and County Admin
Northern Virginia Da	EMS Pur Svcs	79.00	EJ093019	Advertising Fire/EMS and County Admin
Northern Virginia Da Total		495.00		
NRADC	Regional Jail Joint Ops	117,906.00	EJ093019	FY20 Q2 Allocation
NRADC Total		117,906.00		
Office Depot	District C Mat & Sup	41.05	EJ093019	TN420 Cartridge
Office Depot	JAS Inventory -Mtls & Supplies	73.29	EJ091319	Supplies for Central Store
Office Depot	JAS Inventory -Mtls & Supplies	384.91	EJ091319	Supplies for Central Store
Office Depot	JAS Inventory -Mtls & Supplies	138.92	EJ091319	Central Store Supplies
Office Depot	JAS Inventory -Mtls & Supplies	18.18	EJ091319	Supplies for Central Store
Office Depot	JAS Inventory -Mtls & Supplies	90.49	EJ091319	Supplies for Central Store
Office Depot	JAS Inventory -Mtls & Supplies	65.52	EJ093019	Central Store Supplies

**Clarke County
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VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC
Office Depot	JAS Inventory -Mtls & Supplies	6.42	EJ093019	Central Store Supplies
Office Depot	JAS Finance Mat & Sup	98.51	EJ091319	Ink Cartridges
Office Depot Total		917.29		
Ohrstrom, George II	Plan Com Board Member Fees	50.00	EJ093019	PC mtgs Sept '19
Ohrstrom, George II Total		50.00		
Omnicom Consulting	Radio System Study Pur Svcs	3,360.00	EJ091319	CONSULTING SERVICES FOR PHASE
Omnicom Consulting Total		3,360.00		
Oriental Trading	Programs Mat & Sup	139.91	EJ093019	after school supplies
Oriental Trading Total		139.91		
PACELLA STEVEN MICHA	Personal Property Tax Current	25.00	EJ091319	
PACELLA STEVEN MICHA Total		25.00		
Peake, Donna	Com of Rev Travel	498.04	EJ093019	lodging & breakfast Annual Conference Williamsburg
Peake, Donna	Com of Rev Travel	205.32	EJ093019	travel to & from Williamsburg Annual Conference
Peake, Donna	Com of Rev Travel	42.00	EJ091319	dinner on our own Annual Conference in Williamsbur
Peake, Donna Total		745.36		
Pediatric Emergency	EMS Mat & Sup	469.87	EJ091319	Handtevy EMS-pediatric measuring tapes
Pediatric Emergency Total		469.87		
Personius, Kristine	Programs Mat & Sup	9.94	EJ093019	refund
Personius, Kristine Total		9.94		
Pitney Bowes	IT Maint Contracts	94.62	EJ091319	Acct 0016575109 Treas mail mac
Pitney Bowes	District C Postal Svcs	150.00	EJ093019	leasing charges
Pitney Bowes	J&D Court Postal Svcs	94.92	EJ093019	Leasing charges
Pitney Bowes	Sheriff Postal Svcs	82.47	EJ093019	Postage Machine Rental
Pitney Bowes Total		422.01		
PowerDMS Inc	Sheriff Maint Contracts	42.72	EJ091319	New Licenses
PowerDMS Inc Total		42.72		
PowerSecure Service	JGC Maintenanc Pur Svcs	243.14	EJ093019	rm PowerS. PM Oil change 4/2/19 Town Wing
PowerSecure Service	JGC Maintenanc Pur Svcs	243.14	EJ093019	rm PowerS. PM Oil change 4/2/19 Library Wing
PowerSecure Service	JGC Maintenanc Pur Svcs	167.09	EJ093019	rm PowerS 101 Chalmers County battery change 4/2/1
PowerSecure Service	JGC Maintenanc Pur Svcs	125.40	EJ093019	rm PowerS PM Minor 101 Town wing 9/12/19
PowerSecure Service	JGC Maintenanc Pur Svcs	125.40	EJ093019	rm PowerS PM Minor oil change 101 Library Wing
PowerSecure Service	JGC Maintenanc Pur Svcs	125.40	EJ093019	rm PowerS PM Minor 101 County Wing 9/12/19
PowerSecure Service	RT Maintenanc Pur Svcs	200.00	EJ093019	rm PowerS Spring Berry PM Minor 9/11/19
PowerSecure Service	RT Maintenanc Pur Svcs	200.00	EJ093019	rm PowerS 100 N. minor PM 9/12/19
PowerSecure Service	AIRec Maint Pur Svcs	467.78	EJ093019	rm PowerS Rec pm major oil change 4/4/19
PowerSecure Service	AIRec Maint Pur Svcs	200.00	EJ093019	rm PowerS Rec PM Minor 9/11/19
PowerSecure Service Total		2,097.35		
Premier Accounts Rec	EMS Pur Svcs	2,476.37	EJ091319	Premier Accts Rec Mang EMS billing invoice Aug 19
Premier Accounts Rec Total		2,476.37		
Price, Mary T.	BoS Pur Svcs	1,440.00	EJ091319	brt BoS Mary Beth Price August
Price, Mary T. Total		1,440.00		
Prime Media	Sheriff ETK Mat & Sup	375.28	EJ091319	Thermal Paper for ETicket
Prime Media Total		375.28		
Public Surplus	Vehicle Sale General Fund	158.00	EJ091319	Sale of Surplus
Public Surplus	Sale of Other Equip General Fd	0.42	EJ091319	Sale of Surplus
Public Surplus Total		158.42		
Purchase Power	BoS Postal Services	17.40	EJ091319	Postage through 08/30/19
Purchase Power	County Adm Postal Svcs	10.60	EJ091319	Postage through 08/30/19
Purchase Power	Com of Rev Postal Svcs	143.20	EJ091319	Postage through 08/30/19
Purchase Power	Treasurer Postal Svcs	1,846.30	EJ091319	Postage through 08/30/19
Purchase Power	Registrar Postal Svcs	291.60	EJ091319	Postage through 08/30/19
Purchase Power	Clk of CC Postal Svcs	295.23	EJ091319	Postage through 08/30/19
Purchase Power	EMS Postal Services	5.45	EJ091319	Postage through 08/30/19
Purchase Power	Bldg Insp Postal Svcs	17.55	EJ091319	Postage through 08/30/19
Purchase Power	Parks Adm Postal Svcs	19.30	EJ091319	Postage through 08/30/19
Purchase Power	Plan Adm Postal Svcs	151.85	EJ091319	Postage through 08/30/19
Purchase Power	Coop Ext Postal Svcs	77.82	EJ091319	Postage through 08/30/19
Purchase Power Total		2,876.30		
Rappahannock Electri	SWC Electrical Services	84.02	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	JGC Maintenanc Electric	3,314.84	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	RT Maintenanc Electric	1,025.79	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	ChurchSt Maint Electric	1,787.89	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	104Church Maint Electric	1,074.92	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	225Rams Maint Electric	995.28	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	524West Maint Electric	291.36	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	AIRec Maint Electric	2,853.94	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	AIOff Maint Electric	655.55	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	AIPool Maint Electric	1,809.45	EJ093019	rm REC County electric bill 7/18/19-9/1/19

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VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC
Rappahannock Electri	AlBase Maint Electric	22.68	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	AlSoc Maint Electric	50.07	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	Kohn Maint Elec Svcs	23.73	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	309WMain Maint Electrical Svcs	42.26	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	311EMain Maint Electric	736.20	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri	129Rams Maint Electric	271.32	EJ093019	rm REC County electric bill 7/18/19-9/1/19
Rappahannock Electri Total		15,039.30		
Republic Services	SWC Pur Svcs	1,779.21	EJ091319	Acct 3-0976-4820460 Schools Du
Republic Services	LitterCtrl Pur Svcs	63.96	EJ091319	Gov't DumpstersAcct 3-0976-001
Republic Services	LitterCtrl Pur Svcs	383.34	EJ093019	Acct 3-0976-4784245 Litter Bin
Republic Services	Maintenanc Maint Contracts	1,060.21	EJ091319	Gov't DumpstersAcct 3-0976-001
Republic Services	JGC Maint Contracts	64.83	EJ091319	Gov't DumpstersAcct 3-0976-001
Republic Services Total		3,351.55		
Ricoh Usa	District C Maint Contracts	37.50	EJ091319	SSN7533 Copier Maintenance-Gen
Ricoh Usa	J&D Court Maint Contracts	37.50	EJ091319	SSN7533 Copier Maintenance-Gen
Ricoh Usa	J&D Court Maint Contracts	(209.74)	EJ093019	SN 3193 Copier Maintenance-JD
Ricoh Usa	Comm Atty Maint Contracts	119.81	EJ093019	Cont#3004805 CommAtty copier S
Ricoh Usa	Bldg Insp Maint Contracts	229.77	EJ093019	SN 4662 Copier Maintenance-Bui
Ricoh Usa	JAS IT Maint Contracts	366.76	EJ093019	SN2049 Copier Maintenance-JAS
Ricoh Usa Total		581.60		
Riddleberger Bros	104Church Maint Pur Svcs	2,923.00	EJ093019	104 N. Church replace blast tu
Riddleberger Bros	106Church Maint Pur Svcs	2,885.00	EJ093019	rm RBI 106 N. Chruhcr st hvac fan motor replaced
Riddleberger Bros Total		5,808.00		
Roseville & Plaza Pe	AnimalCtrl Pur Svcs	93.10	EJ093019	rm RVet ACO rabies shots and exams
Roseville & Plaza Pe Total		93.10		
Schenck Foods Compan	Programs Mat & Sup	210.67	EJ091319	afterschool food
Schenck Foods Compan	Programs Mat & Sup	246.19	EJ093019	food afterschool
Schenck Foods Compan Total		456.86		
Secure Shred	Sheriff Pur Svcs	50.00	EJ093019	Monthly Shredding Service
Secure Shred Total		50.00		
Shentel	IT Telecomm Online Tech	2,306.61	EJ091319	Government Shentel Dark Fiber
Shentel	IT Leases & Rentals	690.00	EJ091319	Government Shentel Dark Fiber
Shentel Total		2,996.61		
Signs@Work, Inc	Sheriff VRP Mat & Sup	95.00	EJ091319	Front Fender Decal
Signs@Work, Inc Total		95.00		
Solenberger	Pool Chemicals	137.15	EJ093019	rm Solenberger Pool supplies
Solenberger Total		137.15		
Southern Scrap	SWC Pur Svcs	21.25	EJ091319	rm SScrap CCCC Cardboard Processing
Southern Scrap	SWC Pur Svcs	88.80	EJ093019	rm Southern Scrap CCCC Loose Cardboard
Southern Scrap Total		110.05		
Stieg, Bob	HstPrvCom Board Member Fees	25.00	EJ093019	Attd @ Sept '19 mtg
Stieg, Bob Total		25.00		
Street Cop Training	Sheriff Travel - Sworn Staff	149.00	EJ093019	Interdiction Mastermind Class - M Richman
Street Cop Training Total		149.00		
Superior Supply	AlRec Maint Mat & Sup	2,100.00	EJ093019	rm Superior Supply Rec C sport kote for gym floor
Superior Supply Total		2,100.00		
Swank Motion Picture	Programs Pur Svcs	375.00	EJ093019	movie night
Swank Motion Picture Total		375.00		
Swimming Pool Purcha	Pool Chemicals	295.00	EJ091319	rm SPPRC Pool lateral assembly
Swimming Pool Purcha Total		295.00		
TABER SARA H	Personal Property Tax Current	8.39	EJ093019	
TABER SARA H Total		8.39		
Taide Ortega Reyes	Rec Center Refunds	300.00	EJ093019	refund
Taide Ortega Reyes Total		300.00		
Taylor, Brianna	County Adm Travel	19.26	EJ093019	brt travel BoS Lunch Delivery
Taylor, Brianna Total		19.26		
THE NATURAL MANE	Personal Property Tax Delinq	279.88	EJ093019	
THE NATURAL MANE Total		279.88		
Thompson, Billy	HstPrvCom Board Member Fees	50.00	EJ093019	Attd @ May & Sept HPC mtgs
Thompson, Billy Total		50.00		
Thomson Reuters	Comm Atty Dues & Memb	65.00	EJ091319	Westlaw August 2019
Thomson Reuters Total		65.00		
Town of Berryville	JGC Maintenanc Water & Sewer	79.63	EJ091319	rm TOB Water and Sewer 101 Chalmers
Town of Berryville	RT Maintenanc Water & Sewer	457.20	EJ091319	rm TOB Water and Sewer 100 N. Church
Town of Berryville	104Church Maint Water & Sewer	50.80	EJ091319	rm TOB Water and Sewer 104 N. Church
Town of Berryville	AlRec Maint Water & Sewer	136.00	EJ091319	rm TOB Water and Sewer Rec Center
Town of Berryville	AlOff Maint Water & Sewer	15.00	EJ091319	rm TOB Water and Sewer Park LL
Town of Berryville	AlOff Maint Water & Sewer	344.40	EJ091319	rm TOB Water and Sewer Park House

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VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC
Town of Berryville	AlPool Maint Water & Sewer	2,336.80	EJ091319	rm TOB Water and Sewer Pool
Town of Berryville	309WMain Maint Water & Sewer	25.40	EJ091319	rm TOB Water and Sewer 309 W. Main St
Town of Berryville	311EMain Maint Water & Sewer	20.00	EJ091319	rm TOB Water and Sewer 313 E. Main
Town of Berryville	311EMain Maint Water & Sewer	76.20	EJ091319	rm TOB Water and Sewer 311 E.Main
Town of Berryville	Court Fines & Forfeitures	105.00	EJ093019	Court Fines - August 2019 Berryville
Town of Berryville	129Rams Maint Water & Sewer	8.50	EJ091319	rm TOB Water and Sewer 129 Ramsburg lane
Town of Berryville Total		3,654.93		
TOYOTA MOTOR CREDIT	Treasurer Interest	150.06	EJ093019	VIN:4T4BF1FK7DR299704 BILL:12783 YR:2019
TOYOTA MOTOR CREDIT	Personal Property Tax Current	194.03	EJ093019	
TOYOTA MOTOR CREDIT	Personal Property Tax Delinq	755.40	EJ093019	VIN:4T4BF1FK7DR299704 BILL:12783 YR:2019
TOYOTA MOTOR CREDIT	Motor Vehicle Licenses	25.00	EJ093019	
TOYOTA MOTOR CREDIT Total		1,124.49		
Treasurer Of Virgini	Exam&Bury Pur Svcs	20.00	EJ093019	Medical Examiner
Treasurer Of Virgini Total		20.00		
Turnbull, Dr. Chris	EMS Pur Svcs	5,000.00	EJ093019	Fire & EMS-OMD service for 2019
Turnbull, Dr. Chris Total		5,000.00		
Tyler Business Forms	JAS IT Mat & Sup	236.79	EJ093019	ABGRC BTM CK HEAT SNS INKVOID-
Tyler Business Forms Total		236.79		
Tyler Technologies	JAS IT Maint Contracts	18,763.50	EJ091319	SaaS Fees 07/01-08/31
Tyler Technologies	JAS IT Maint Contracts	28,145.25	EJ091319	Application Fees 09/01-11/30/19
Tyler Technologies Total		46,908.75		
University Of Virgin	County Adm Dues & Memb	500.00	EJ093019	lbw VIG Membership FY2020
University Of Virgin	Treasurer Travel	185.00	EJ091319	TAV Delinquent Collections Class
University Of Virgin	Treasurer Travel	185.00	EJ091319	TAV Delinquent Collections Class
University Of Virgin Total		870.00		
US Postmaster	Clk of CC Postal Svcs	660.00	EJ093019	12 rolls stamps
US Postmaster Total		660.00		
US Uniform & Supply	Sheriff Uniform Sworn Staff	219.90	EJ091319	Vest / Carriers
US Uniform & Supply Total		219.90		
Valley Health	EMS Mat & Sup	904.08	EJ091319	WMC EMS supply invoice Aug 2019
Valley Health	EMS Mat & Sup	565.31	EJ091319	WMC EMS supplies July 2019
Valley Health	EMS Mat & Sup	3.80	EJ091319	WMC EMS supplies July 2019
Valley Health Total		1,473.19		
VDFP	Programs Dues & Memb	200.00	EJ093019	fire permit
VDFP Total		200.00		
Verizon	County Adm Telephone	12.00	EJ091319	Phone bill
Verizon	Com of Rev Telephone	8.00	EJ091319	Phone bill
Verizon	Treasurer Telephone	4.00	EJ091319	Phone bill
Verizon	IT Telephone	222.77	EJ091319	Phone bill
Verizon	Registrar Telephone	4.00	EJ091319	Phone bill
Verizon	District C Telephone	57.33	EJ091319	Phone bill
Verizon	J&D Court Telephone	53.19	EJ091319	Phone bill
Verizon	Clk of CC Telephone	83.39	EJ091319	Phone bill
Verizon	Comm Atty Telephone	16.00	EJ091319	Phone bill
Verizon	Sheriff Telephone	1,836.38	EJ091319	Monthly Billing
Verizon	Sheriff Telephone	297.23	EJ091319	Phone bill
Verizon	Sheriff Telephone	46.38	EJ091319	Monthly Statement
Verizon	EMS Telephone	45.76	EJ091319	Phone bill
Verizon	Probation Telephone	4.00	EJ091319	Phone bill
Verizon	Bldg Insp Telephone	8.00	EJ091319	Phone bill
Verizon	AnimalCtrl Telephone	43.04	EJ091319	Phone bill
Verizon	Maintenanc Telephone	43.04	EJ091319	Phone bill
Verizon	Parks Adm Telephone	67.04	EJ091319	Phone bill
Verizon	Plan Adm Telephone	12.00	EJ091319	Phone bill
Verizon	JAS Finance Telephone	118.08	EJ091319	Phone bill
Verizon Total		2,981.63		
Victor Nguyen	Programs Refunds	280.00	EJ091319	refund
Victor Nguyen Total		280.00		
Virginia Department	Programs Dues & Memb	50.00	EJ091319	back ground check B00614
Virginia Department Total		50.00		
Virginia Gang Invest	Sheriff Travel - Sworn Staff	350.00	EJ093019	VGIA Gang Conference JC McDonald
Virginia Gang Invest Total		350.00		
Virginia Sheriffs	Sheriff Dues & Memb	1,503.00	EJ093019	2020 Membership
Virginia Sheriffs Total		1,503.00		
VITA	IT Telephone	136.44	EJ091319	August phone bill
VITA	District C Telephone	108.02	EJ091319	August phone bill
VITA	J&D Court Telephone	0.55	EJ091319	August phone bill
VITA	Clk of CC Telephone	1.49	EJ091319	August phone bill

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VENDOR NAME	ACCOUNT DESC	AMOUNT	WARRANT	FULL DESC
VITA	Sheriff Telephone	1,042.33	EJ091319	August phone bill
VITA	EMS Telephone	0.36	EJ091319	August phone bill
VITA	JAS Finance Telephone	0.19	EJ091319	August phone bill
VITA Total		1,289.38		
Volk, Laurie	BrdZonApp Board Member Fees	25.00	EJ093019	Attd @ 9-10-19 BZA mtg
Volk, Laurie Total		25.00		
Walmart	Rec Center Mat & Sup	159.21	EJ093019	supplies
Walmart	Rec Center Merch for Resale	54.65	EJ093019	supplies
Walmart	Pool Mat & Sup	23.28	EJ093019	supplies
Walmart	Programs Mat & Sup	323.22	EJ093019	supplies
Walmart	Concession Mat & Sup	26.82	EJ093019	supplies
Walmart	Concession Merch for Resale	78.28	EJ093019	supplies
Walmart Total		665.46		
Wampler-Eanes Apprai	Reassess Finance & Auditing	16,159.50	EJ091319	General Reassessment of Real P
Wampler-Eanes Apprai Total		16,159.50		
Washington Gas	JGC Maintenanc Heating	299.62	EJ093019	101 Chalmers Ct 08/14-09/13
Washington Gas	RT Maintenanc Heating	20.45	EJ093019	100 N Church 08/14-09/13
Washington Gas	104Church Maint Heating	32.69	EJ091319	104 N Church St 07/13-08/13
Washington Gas	104Church Maint Water & Sewer	20.45	EJ093019	104 N Church St 08/14-09/13
Washington Gas	AIRec Maint Heating	100.13	EJ093019	225 Al Smith Circle 08/15-09/16
Washington Gas Total		473.34		
Watson, William	Electoral Board Member Fees	41.25	EJ093019	Voting Equipment Custodian
Watson, William Total		41.25		
Weissco Power	Radios Mat & Sup	3,149.00	EJ091319	UPS Replacement for Radio Towe
Weissco Power Total		3,149.00		
Winchester Equipment	AIOff Maint Mat & Sup	335.33	EJ093019	rm Winchester Equip Park stump grinder
Winchester Equipment Total		335.33		
Winchester Printers	Cnsrv Esmt Donation Pur Svcs	1,011.38	EJ093019	Summer '19 CEA newsletter
Winchester Printers	Cnsrv Esmt Donation Pur Svcs	445.00	EJ093019	CEA services
Winchester Printers Total		1,456.38		
Winchester Star	BoS Advertising	120.00	EJ091319	lbw Emp Ad County Administrator
Winchester Star	Plan Adm Advertising	314.60	EJ093019	Public Hearing Notices
Winchester Star	BrdZonApp Advertising	157.30	EJ093019	Public Hearing Notices
Winchester Star Total		591.90		
York, Robin	HstPrvCom Board Member Fees	25.00	EJ093019	Attd @ Sept '19 mtg
York, Robin Total		25.00		
Grand Total		478,463.70		

Joint Administrative Services Board
September 23, 2019 Regular Meeting 10:00 am

At a regular meeting of the Joint Administrative Services Board held on Monday, September 23, 2019, at 10:00 am in the Meeting Room AB, Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

Members Present: David Ash, Chuck Bishop, Sharon Keeler, Chip Schutte, David Weiss

Members Absent: None

Staff Present: Tom Judge, Brian Lichty, Gordon Russell, Ed Shewbridge, Brianna Taylor

Others Present: None

1. Call to Order - Determination of Quorum

At 10:00 am, Chairman Chip Schutte called the meeting to order having determined that a quorum was present.

2. Approval of Minutes

David Ash, seconded by Chuck Bishop, moved to approve the August 26, 2019 minutes as presented. The motion carried by the following voice vote:

David Ash	-	Aye
Chuck Bishop	-	Aye
Sharon Keeler	-	Aye
Chip Schutte	-	Aye
David Weiss	-	Aye

3. CyberSecurity Update

Ed Shewbridge Highlights:

- Gordon Russell set up a campaign for both Government and Schools
 - o School had an issue with Gmail flagging but was able to correct so end users could receive.
- After one week, the results for the click rate / return rate were higher than expected.
- Few teachers stated that they did not click the link and found out that on the school side there were false positives.

- Believe that Gmail is making these false positives occur because Gmail is scanning that material and clicking the link to check it so looks as if the end user did click the link.
- Heard from Gmail support, going to try a few more things to get a true baseline since we know that they are not as low as they should be.
- Positive feedback from teachers that they are becoming aware and know to hover over the link to see if it is actually going where it should go.
- Even with all of the false positives, school side is still under what Knowbe4 states as the industry percentage.

Gordon Russell Highlights:

- Believes that the Government has a good baseline.
- Baseline around 10%, which is low.
- Next thing to figure out with this whole project is what type of training campaigns to embark on. Knowbe4 gives many training choices and material that you can provide your users.
- Experimenting on the government email, any email coming in from external sources can be appended in the subject line to state that it is an external email.
 - This would alert users that it was from an external source.
 - If it came from another employees county email address, then they would be able to see clearly that something is not right.
 - Clarified that if an employee sends an email using their cell phone from their county email it would still come through as internal.
- Through Knowbe4, there is an array of training that is interactive, through email, vishing (voicemail phishing), etc.
- IT Departments will proceed, and, once at a point, will come to the Board for input.

4. Human Resource Tasks

Tom Judge stated that the benefits have become more and more complicated.

Tom Judge reviewed the following Human Resource Tasks:

Human Resource Tasks

An accumulation of new regulations and benefit options suggests a reconsideration of how human resource tasks are managed. These tasks are currently distributed somewhat haphazardly across JAS, the School Personnel office, and government Agency Personnel Administrators. Employees are often left trying to obtain answers from multiple sources, and often feel ill-served. They are faced with myriad websites and logins to access complex information and legal documents regarding their benefits. There have been complaints and suggestions on this problem from agencies. There will soon be over 100 full-time employees for the Government, and 250 for the School Division.

Worker's Compensation. There have been many questions recently about how to manage Worker's Comp claims. These claims don't arise often, but are complicated to manage when they do. Some agencies allow leave to accrue during missed work, and some do not. The County Administrator has mentioned the need for claims management training for certain Agency Personnel Administrators.

Leave and Absence Management, including Short-Term Disability Insurance. Leave and Absences are approved at the agency level, but anecdotally there are differences among agencies in what is approved, both in schools and among government Agency Personnel Administrators.

Retirement and Investment Counseling. JAS payroll processes retirement paperwork with VRS, and VRS can answer questions, but employees are often looking for guidance regarding Medicare, health insurance, continuing optional life and long term care benefits, the best way to invest leave payouts, and the various VRS options they face, etc. In particular, the increasing number of employees in the Hybrid Retirement plan has created an information vacuum where many employees don't understand how it works, much less which investment option to choose. Only 34% of Government Hybrid Plan employees currently make a voluntary contribution to their defined contribution plan. Hybrid Plan members are currently 33% of members, or 116 of the total 353 VRS eligible employees.

Disability Retirement, Social Security Disability, and LODA. There have been no recent LODA claims, but there have been disability retirement claims. These can be complicated, they occur at a difficult time for the employee, and employees are generally looking for someone to guide them through the process.

Family Medical Leave Act (and it's relation to sick leave, donated employee leave, sick leave bank, and Short-Term Disability Insurance). Family Medical Leave can be complicated when employees lack enough leave to be used to cover health care premiums, VRS contributions, etc. The Schools and Government have different policies, and within the Government different agencies have handled the situations differently.

Health Insurance: Questions frequently arise about how health insurance works, lost cards, changes of address, new dependents, qualifying events, COBRA, the Employee Assistance Program, Wellness program, Health Saving Accounts, etc. Anthem is forwarding these calls to JAS Payroll, which cannot respond to them all in a timely way.

On-Boarding: (getting a new employee "set up"). This involves getting login ids, keys, benefit enrollment forms, orientation training, a copy of the personnel policy, etc. Munis provides a facility for organizing this, but someone needs to set it up and utilize it. School Personnel has a defined August/September process for this.

Terminations: This is the reverse of on-boarding, and involves deactivating logins, getting keys, retrieving cards/laptops/phones, COBRA notices, closing out payroll deductions, obtaining forwarding address, etc.

Unemployment Claims: There are 10 to 15 of these each year. Some can be very expensive, and not all are valid. If they are not valid they need to be contested, but agencies vary in their willingness to do so, or their understanding of what needs to be done.

Human Resource Tasks that could factor into a broader discussion:

Recruitment

Job Classification

Employee Evaluation

Certifications

Training

Reporting (EEO, ACA, VEC)

<https://www.blr.com/Markets/HumanResources>

Board Discussion:

- These things become difficult for the employer to manage.
- On government side the issue is that, you have to have all of the Agency Personnel Administrators interpret the policy the same way.
- Retirement and investment Counseling:
 - With the hybrid plan, 34% of employees are in the plan are contributing voluntarily, it would be nice to get training for all employees and give those members in the hybrid plan information.
 - David Ash stated that it would be nice to get VRS or ICMA to come in multiple times a year to meet individually with employees and review their situations. Reviewing the best ways of investment for them personally.
 - Tom Judge suggested the possibility of an in-house capability.
 - David Ash stated that the issue with that is that we would have to have a licensed financial adviser.
 - David Ash expressed that if there was a possible firm that could provide some contract kind of assistance for the more difficult issues.
 - Chairman Chip Schutte opined that it will be hard to find an outside firm to come in and do a seminar and become on-call for follow-ups.
 - David Ash stated that with only 34% of Hybrid Plan members participating, then we are not giving those employees enough information about investing options.
 - Chuck Bishop stated that either most of the new hybrid plan members, do not think about contributing or they cannot afford to contribute through voluntary contribution.

- Family Medical Leave Act:
 - Under the law, employees get 12 weeks, still have to have enough money to pay health insurance premium and to keep VRS service credit going.
 - Complicated and employees need to know who can help them.
- David Ash and Vice Chairman David Weiss both opined that it does come up more frequently each year and that the County may not want to be in the financial investment business but maybe look into the Human Resources side.
- Tom Judge expressed that the solution is not clear but it all has to be figured out because some of these issues have big management impacts.
- Vice Chairman David Weiss thanked Tom Judge for bringing these topics up and that we do need to be thinking about how we can do a better job.
- The entire Board agreed that the HR Piece is separate from the Investment piece.
 - Chuck Bishop opined that if there was HR they could give general information about investments like who we deal with and contact information.
- Tom Judge stated that, ultimately, Payroll can only deal with a certain amount, and, with us getting these calls more frequently, it is hard to serve the employee to the full potential and usually have to send them to the different websites.
- Unemployment Claims:
 - Comes in through Payroll and then sent to the specific Agency Personnel Administrator.
- Tom Judge expressed that the totality of these HR functions add up and we are asked often about having an HR department.
- Tom Judge opined that this is a need and it is going to continue to grow.
- Vice Chairman David Weiss opined that on government side it has been discussed over the past few years. We know that it is a need; but whether it is a need that justifies the expense is the question. Adding that each year shows it getting closer to that justification; but, still have to figure out how to get it done.
- Chairman Chip Schutte expressed that, at the very least on the investment side, we may be able to find a firm that is licensed to come in and speak to a group of people. Having a larger group attend will help in finding firms that are willing to speak making it worth their time. After the presentation to the group, they may also go into individual meetings to give advice to individual employees.
- Tom Judge stated that there are 100 government employees and 250 school employees in VRS, so 350 total employees. There could be some cooperative effort, may not be that the government has the justification to serve 100 employees; but, if the government and schools are combined, there could be justification in serving the 350 employees.

5. Next Meeting

October 28, 2019 (if needed)

6. Adjournment

At 10:38 am, Chairman Chip Schutte adjourned the meeting.

Minutes Recorded and Transcribed by Brianna R. Taylor

Clarke County Board of Supervisors

Government Projects Update

Clarke County Board of Supervisors

Miscellaneous Items

[As identified after agenda publication and if necessary.]

Board of Supervisors
Summary of Required Actions Status Report

<i>Meeting/Letter Date</i>	<i>Item</i>	<i>Description</i>	<i>Responsibility</i>	<i>Status</i>	<i>Date Complete</i>	<i>Review Date</i>
4/16/2019	2258	Develop a list of pros and cons for creation of a registry for Airbnbs and similar platforms for review at a future Work Session.	David Ash	In process; Gathered more material 06-26		
7/16/2019	2283	Develop recommendations for Kohn property.	David Ash, Joe Braithwaite, Bev McKay			
9/17/2019	2291	Process, archive, and post approved minutes.	Lora B. Walburn	Complete	9/18/2019	
9/17/2019	2292	Review and provide comment to David Ash on 2020 Legislative Priorities.	Supervisors	Complete	10/7/2019	
9/17/2019	2293	Coordinate scheduling of the 2019 Legislative Luncheon at Lone Oak Tavern on October 9 or October 17.	Lora B. Walburn	Complete	9/18/2019	
9/17/2019	2294	Send letter of support Town of Berryville Mosby Boulevard Sidewalk Sections – FY2019 Transportation Alternative Program Application.	Lora B. Walburn	Complete	9/17/2019	
9/17/2019	2295	Publish special meeting notice.	Lora B. Walburn	Complete	9/19/2019	
9/17/2019	2296	Draft and process public hearing notice for October 15.	Lora B. Walburn	Complete	9/18/2019	

Clarke County Board of Supervisors

Board Member Committee Status Reports

Supervisor Byrd:

- Board of Social Services
- Clarke County Humane Foundation
- Community Policy and Management Team
- Conservation Easement Authority
- Northwest Regional Adult Drug Treatment Court Advisory Committee
- Northwestern Regional Jail Authority
- Northwestern Regional Juvenile Detention Center Commission
- Towns and Villages: Berryville

Supervisor Catlett:

- Career and Technical Education Advisory Committee
- Clarke County Historic Preservation Commission
- Clarke County School Board
- Parks & Recreation Advisory Board
- Strategic Planning Committee
- Towns and Villages: Millwood

Supervisor Daniel:

- Broadband Implementation Committee
- Clarke County Library Advisory Council
- Clarke County Planning Commission
- Clarke County Sheriff's Office
- Josephine School Community Museum Board
- Legislative Liaison and High Growth Coalition

Supervisor McKay:

- Agricultural & Forestal District Advisory Committee
- BCCGC Joint Building Committee
- Board of Septic & Well Appeals
- Broadband Implementation Committee
- Building and Grounds
- Clarke County Sanitary Authority
- Economic Development Advisory Committee
- Housing and Community Services Board
- Northern Shenandoah Valley Regional Commission
- Towns and Villages: Boyce
- Towns and Villages: White Post

Supervisor Weiss:

- Clarke County Industrial Development Authority
- Fire & EMS Commission
- Joint Administrative Services Board
- Towns and Villages: Pine Grove
- Berryville/Clarke County Joint Committee for Economic Development and Tourism

Clarke County Board of Supervisors

Citizen Comment Period

Public Hearing Notices

The Board of Supervisors of Clarke County will conduct a public hearing in the Berryville Clarke County Government Center Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, VA, on Tuesday, October 15, 2019, at 6:30 pm to hear public comment on the following matter:

PH 19-10: Broadband Grant FY2020 Supplemental Appropriation: "Be it resolved that the FY2020 General Government Capital Projects Fund expenditure and appropriations be increased \$209,513, and that revenue from the Commonwealth's Virginia Telecommunications Initiative (VATI) be increased in the same amount, all for the purpose of providing high speed internet to White Post."

Information regarding the above matter is available to the public in Clarke County Administration. Any person desiring to speak on the above matters should appear at the appointed time and place. Written copies of statements are requested but not required. Clarke County does not discriminate on the basis of handicapped status in admission to its programs and activities. Accommodations will be made for handicapped persons upon prior request.

David L. Ash - County Administrator



Ralph S. Northam
Governor

R. Brian Ball
Secretary of
Commerce and Trade

COMMONWEALTH of VIRGINIA

Erik C. Johnston
Director

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

April 8, 2019

The Honorable David Weiss
Chairman, Board of Supervisors
Clarke County
P.O. Box 349
Berryville, Virginia 22611

RE: 2019 Virginia Telecommunication Initiative
Grant Offer

Dear Chairman Weiss:

On behalf of Governor Northam, it gives me great pleasure to inform you that Clarke County has been offered a Virginia Telecommunication Initiative Grant (VATI) in the amount of \$209,513 in support of the County's partnership with Comcast. This proposal was offered funding under the 2019 VATI competitive round.

Tammy Breski, Telecommunication and Broadband Specialist in the Department's Community Development Division, will contact you to discuss contract requirements and next steps. We are pleased to be of assistance to Clarke County in expanding service to unserved areas of the county.

Sincerely,

Erik C. Johnston
Director

c: David Ash, County Administrator
Brandon Davis, Northern Shenandoah Valley Regional Commission
Tamarah Holmes, Ph.D., DHCD



CONTRACT#: VATI# 2019CC-001
GRANTEE: Clarke County

AGREEMENT

This AGREEMENT, entered into as of the June 18, 2019 by and between the Virginia Department of Housing and Community Development hereinafter referred to as "DHCD" and the Clarke County, hereinafter referred to as "GRANTEE."

WITNESSETH

WHEREAS, the Commonwealth of Virginia has been authorized to distribute and administer the Virginia Telecommunication Initiative (VATI), and

WHEREAS, DHCD has represented to Clarke County that this VATI award is consistent with the Virginia Public Procurement Act, and

WHEREAS, GRANTEE provided a description of the Co-applicant and Co-applicant selection process in its VATI application, and

WHEREAS DHCD, pursuant to a competitive process, has identified GRANTEE and its Co-applicant as a grant recipient through VATI, and

WHEREAS, DHCD has been authorized to distribute and administer VATI funds according to the program guidelines and criteria, and

WHEREAS, the Project as described in the VATI application submitted by the GRANTEE has achieved a sufficiently high ranking through a competitive application selection system to qualify for VATI funding based on the program guidelines and criteria,

Now THEREFORE, the above-mentioned parties hereto do mutually agree as follows:

1. DHCD agrees to award the GRANTEE a Virginia Telecommunication Initiative grant in the amount of \$209,513 following the 2019 Virginia Telecommunications Initiative Program Guidelines and Criteria.
2. DHCD shall indemnify, defend and hold harmless the GRANTEE and its Co-applicant, its officers, employees, and agents from and against any liability or claims resulting from the Virginia Public Procurement Act. that result from the GRANTEE's and Co-Applicant's participation in VATI, including, but not limited to, reasonable attorneys' fees and costs, provided that GRANTEE shall give DHCD timely written notice of its obligation to indemnify and defend Grantee and Co-applicant within a reasonable time of receipt of a claim or action pursuant to this Section. If DHCD determines that it is necessary for it to employ separate counsel, the costs for such separate counsel shall be the responsibility of DHCD.

3. DHCD agrees to provide the GRANTEE with technical assistance in setting up and carrying out the administration of this project.
4. The GRANTEE will commence and carry out in partnership with Comcast (“Co-applicant”), a broadband construction project designed to provide access to broadband services to the White Post Area.
5. The GRANTEE must review all remittances/invoices from Comcast and verify that pre-construction, and construction work has been completed, or equipment has been ordered and received prior to distributing VATI funds.
6. DHCD will conduct a Final Compliance Review. The GRANTEE will make all records available upon request by DHCD.
7. Information provided by GRANTEE or Co-applicant to DHCD, including monthly and final reports, that (i) would reveal trade secrets, financial information of GRANTEE or Co-applicant that is not a public body, including balance sheets and financial statements, that are not generally available to the public through regulatory disclosure or otherwise, or research-related information produced or collected by the GRANTEE or Co-applicant in the conduct of or as a result of study or research on medical, rehabilitative, scientific, technical, technological, or scholarly issues, when such information has not been publicly released, published, copyrighted, or patented, or (ii) be harmful to the competitive position of the applicant shall be afforded the appropriate protections of DHCD’s FOIA policy.
8. The GRANTEE shall retain financial records, supporting documents, statistical records, and all other records pertinent to the VATI award for a period of no less than **five years** from the date of submission of the final expenditure report. When applicable, all contractors or GRANTEE shall comply with the Virginia Public Procurement Act § 2.2-4300 et seq. of the Code of Virginia, which requires that all original bids together with all documents pertaining to the award of a contract shall be retained in accordance with a retention period of at least five years.
9. The GRANTEE shall complete the Grant Activities as described in the CONTRACT DOCUMENTS on or before twelve (12) months of the effective date of this agreement. If the ACTIVITIES are not completed by that date all Grant funding and this AGREEMENT may be terminated and the GRANTEE shall return all unexpended funds, unless an amendment to the CONTRACT DOCUMENT provides otherwise.

PROJECT TITLE: White Post Area Broadband

GRANT ACTIVITIES:

- 1) Construction of approximately 5 miles of hybrid fiber coaxial network.
- 2) Provide broadband services to 97 Serviceable Units, as defined in the 2019 VATI Program Guidelines and Criteria.

OUTCOMES: Serviceable Units will gain access to broadband service over the VATI program speed requirement of 10Mbps down / 3Mbps up, including the variety of

service tiers generally provided by the Co-applicant throughout its footprint.

REPORTING: Monthly and final progress reports to include:

- 1) Construction Status
- 2) Expenditures to date
- 3) Number of passings
- 4) Status of marketing efforts to potential customers

TERMS and CONDITIONS

1. A total of \$119,463 in matching funds is committed to this project by the GRANTEE or Co-Applicant, Comcast. To be eligible, matching funds must be used to support eligible expenses as outlined in the approved budget.
2. DHCD agrees to make payment to the GRANTEE upon receipt of a remittance with supporting documentation. Submissions of remittance may be made allowing approximately thirty (30) days to receive funds.
3. GRANTEE agrees to provide the following reports to DHCD:
 - a. Monthly progress reports must be submitted to DHCD no later than the 15th of each month. The reports must document VATI and Non-VATI funds obligated and expended to date and the actions taken on key deliverables, including but not limited to construction status and numbers of passings of Serviceable Units.
 - b. Final project progress report. This report must document the total VATI and Non-VATI funds expended and the actions taken on key deliverables.
4. Grantee shall make all project documents available for a final compliance review.
5. The Grantee must use the Centralized Application and Management System (CAMS) to provide all documentation including but not limited to:
 - a. After the AGREEMENT has been executed, the GRANTEE must submit the project budget into CAMS.
 - b. All correspondence, including contract amendment documents, must be uploaded into "Reports and Communication" in CAMS as *correspondence* documents.
 - c. All DOCUMENTS required by this contract must be uploaded into "Reports and Communication" in CAMS as *contract* documents.
 - d. All remittance requests must be submitted through "Remittance" in CAMS. If documents are submitted in "Reports and Communication" at the same time as a remittance request, the explanation text box at the bottom of the Remittances screen must note this fact.
6. To expedite receipt of payment, it is recommended that Grantees contact the Virginia Department of Accounts (DOA) to arrange for electronic transfer of VATI funds. The forms

to establish electronic payment with DOA are available at www.doa.virginia.gov. At the home page, click on the Electronic Data Interchange (EDI) link button on the right. Scroll down to the Trading Partner Agreement and Enrollment form for Localities and Grantees. Print the form, fill it out and submit it. Instructions on completing the form are on the third page of the document.

- The GRANTEE shall submit one of the following financial documents for the GRANTEE's fiscal year identified below: Financial Statement**, Reviewed Financial Statement prepared by an Independent Certified Public Accountant (CPA), Audited Financial Statement prepared by an Independent CPA or an audit required by the Code of Federal Regulations (CFR), (2 CFR 200 Subpart F), audited by an Independent CPA. Please see the table below to determine which document your organization is required to submit. The threshold requirements outlined below are the *minimal* standards required by DHCD. We strongly encourage all organizations receiving funds from DHCD to undertake the highest level of financial management review to ensure practices and procedures are fully examined and evaluated.

Threshold Requirement	Document
Total annual expenditures \leq \$100,000 (Regardless of source)	Financial Statement prepared by organizations**
Total annual expenditure between \$100,001 and \$300,000 (Regardless of source)	Reviewed Financial Statement prepared by an Independent Certified Public Accountant (CPA)
Total annual expenditures $>$ \$300,000 (Regardless of source)	Audited Financial Statement prepared by an Independent CPA
Federal expenditures \geq \$750,000	2 CFR 200 Subpart F--Audited by an Independent CPA

**Does not require preparation by a CPA

Entities shall file the required financial document in the Centralized Application and Management System (CAMS) within nine (9) months after the end of their fiscal year or 30 (thirty) days after it has been accepted (Reviewed Financial Statement, Audited Financial Statement, and Single Audit Act only) -whichever comes first.

The full DHCD Audit Policy, including an explanation of the specific document requirements, can be found online at: http://www.dhcd.virginia.gov/images/DHCD/DHCD_Audit_Policy.pdf

- GRANTEE agrees to recognize DHCD's support for Clarke County's efforts to expand broadband in all project related communication with the media and its marketing publications. The following statement is suggested:

"This program/project was funded/supported in collaboration with the Commonwealth of Virginia's Telecommunication Initiative."

In witness whereof, the parties hereto have executed or caused to be executed by their duly authorized official this AGREEMENT in duplicate, each copy of which will be deemed an original.

COMMONWEALTH OF VIRGINIA,
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

BY: Jay Grant
Jay Grant, Deputy Director

City of Richmond, Commonwealth of Virginia

DATE: 6/24/2019

I do certify that Jay Grant, personally appeared before me and made oath that he is Deputy Director of the Department of Housing and Community Development and that he is duly authorized to execute the foregoing document.

My commission expires: April 30, 2020

Given under my hand this 24th day of June, 2019.

Keira A. Johnson
Notary Public

7167268
Registration Number

GRANTEE

BY: David L. Ash
David L. Ash, County Administrator



DATE: June 18, 2019

County of Clarke,
Commonwealth of Virginia

I do certify that David L. Ash, personally appeared before me and made oath that he is the County Administrator of Clarke County, Virginia and that he is duly authorized to execute the foregoing document.

My commission expires: August 31, 2019

Given under my hand this 18th day of June, 2019.

Lora B. Walburn
Notary Public

3210567
Registration Number

LORA B. WALBURN
NOTARY PUBLIC
Commonwealth of Virginia
Reg. #328567

Clarke County Board of Supervisors

Adjournment

Clarke County Board of Supervisors

Reports:

- Building Department
- Commissioner of the Revenue
- Economic Development: EDAC Draft Minutes 09-18-2019
- Fire & EMS:
 - o September 2019 Closing Balance Summary
 - o Fire and EMS Commission Draft Minutes 09-19-2019

Building Department - Clarke County
New Single Family Dwellings 2019

	Battletown	Berryville	Boyce	Chapel	Greenway	Longmarsh	TOTAL	COMMENTS
January			1			1	2	
February			1	1	1		3	
March			3			1	4	
April				2			2	
May	1		5	5			11	
June	1		2				3	
July	2	1	3				6	
August	1	1	2			1	5	
September	1			1		1	3	
October								
November								
December								
TOTAL	6	2	17	9	1	4	39	

Project Application Report - Building Dept

For Period: 9/1/2019 to 9/30/2019

Project Type	Project Number	Project Fees
Commercial Deck/Porch w/Roof	190453	51.00
Commercial Electric Permit	190438	86.70
	190445	102.00
Commercial Gas Permit	190461	66.30
Demolition of Building	190436	51.00
Residential Addition	190418	201.95
	190435	1183.06
Residential Deck/Porch no Roof	190458	201.00
Residential Deck/Porch w/Roof	190419	51.00
	190446	51.00
Residential Electric Permit	190414	40.80
	190415	66.30
	190424	45.90
	190426	40.80
	190427	117.30
	190428	45.90
	190429	40.80
	190437	45.90
	190455	40.80
	190460	45.90
	190463	45.90
	Residential Garage	190439
190456		398.27
Residential Gas Permit	190416	40.80
	190421	40.80
	190422	40.80
	190441	40.80
	190444	40.80
	190447	168.30
	190450	40.80
	190462	40.80
Residential Mechanical Permit	190423	40.80
	190440	40.80

Project Application Report - Building Dept

For Period: 9/1/2019 to 9/30/2019

Project Type	Project Number	Project Fees
Residential New	190425	1031.34
	190434	1608.63
Residential Remodel	190420	198.90
	190443	153.00
	190451	
	190452	1114.35
	190457	102.00
Sign Permit	190448	61.20
Swimming Pool In Ground	190442	378.50
	190459	428.50
Tents Over 900 sq ft	190449	40.80
Total		9385.64

Project Application Report - Building Dept

For Period: 9/1/2019 to 9/30/2019

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Commercial Deck/Porch w/Roof	190453	102 E MAIN ST	MILLER GANTT W III & KORLISS K	\$0	\$51.00	ISSUED W/O CONDITIONS
Commercial Electric Permit	190438	612 E MAIN ST	VALLEY VENTURES I	\$0	\$86.70	ISSUED W/O CONDITIONS
	190445	131 RETREAT RD	BLUE RIDGE VOLUNTEER FIRE CO INC	\$0	\$102.00	APP PENDING
Commercial Gas Permit	190461	2049 MILLWOOD RD	LOCKE AND COMPANY LLC	\$0	\$66.30	ISSUED W/O CONDITIONS
Demolition of Building	190436	224 MOSBY BLVD	HERITAGE CHILD DEVELOPMENT CENTER	\$0	\$51.00	ISSUED W/O CONDITIONS
Residential Addition	190418	6 RICE ST	BASS MATTHEW E & KELBI U	\$16,221	\$201.95	ISSUED W/O CONDITIONS
	190435	239 MOUNT PROSPECT LN	GOODITIS CHRISTOPHER J & GWENDOLYN	\$192,168	\$1,183.06	ISSUED W/O CONDITIONS
Residential Deck/Porch no Roof	190458	24 TANNERY LN	LEE EDWARD A & MONICA VILLEGAS	\$0	\$201.00	APP PENDING
Residential Deck/Porch w/Roof	190419	301 HENDERSON CT	BUE RICHARD O & CHARLOTTE A	\$0	\$51.00	ISSUED W/O CONDITIONS
	190446	19 BYRD AVE	MALONE GWENDOLYN C	\$0	\$51.00	ISSUED W/O CONDITIONS
Residential Electric Permit	190414	3 ACADEMY CT	LEITCH KENNETH S	\$0	\$40.80	ISSUED W/O CONDITIONS
	190415	2953 PYLETOWN RD	ELTINGE JANET W TRUSTEE	\$0	\$66.30	ISSUED W/O CONDITIONS
	190424	6818 LORD FAIRFAX HWY	CAREY IRMA J	\$0	\$45.90	ISSUED W/O CONDITIONS
	190426	146 CLIFF LN	GLASSMAN RAYMOND & HOLLY REV TRUST	\$0	\$40.80	ISSUED W/O CONDITIONS
	190427	191 BUTLER LN	HINTON JAMES KEITH	\$0	\$117.30	ISSUED W/O CONDITIONS
	190428	463 RIVER PARK LN	MITCHELL WILLIAM A	\$0	\$45.90	ISSUED W/O CONDITIONS

Project Application Report - Building Dept

For Period: 9/1/2019 to 9/30/2019

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees <small>Blank = collected by another dept</small>	Project Status
Residential Electric Permit	190429	4908 HARRY BYRD HWY	LLOYD HERMAN B & ALICE L TRSTEEES	\$0	\$40.80	ISSUED W/O CONDITIONS
	190437	224 CHAPMAN LN	WANG TY	\$0	\$45.90	ISSUED W/O CONDITIONS
	190455	962 WADESVILLE RD	MCCARTHY RACHAEL	\$0	\$40.80	ISSUED W/O CONDITIONS
	190460	7 ACADEMY CT	JONES CAROLYN	\$0	\$45.90	ISSUED W/O CONDITIONS
	190463	346 DOGWOOD LN	WINE EARL M JR & SHARON W	\$0	\$45.90	ISSUED W/O CONDITIONS
Residential Garage	190439	20751 BLUE RIDGE MTN RD	SMALLIGAN PAUL T & MARY R	\$100,944	\$713.34	ISSUED W/O CONDITIONS
	190456	2025 CALMES NECK LN	SAHKUL SVEN J	\$32,302	\$398.27	ISSUED W/O CONDITIONS
Residential Gas Permit	190416	2953 PYLETOWN RD	ELTINGE JANET W TRUSTEE	\$0	\$40.80	ISSUED W/O CONDITIONS
	190421	420 STRINGTOWN RD	AMUNDSON CARL G & SANDRA L	\$0	\$40.80	WITHDRAWN
	190422	420 STRINGTOWN RD	AMUNDSON CARL G & SANDRA L	\$0	\$40.80	CLOSED W/ FINAL
	190441	130 BLUE RIDGE ST	ANDERSON KATE	\$0	\$40.80	ISSUED W/O CONDITIONS
	190444	316 DUNLAP DR	BYRNE RICHARD & JULIA	\$0	\$40.80	ISSUED W/O CONDITIONS
	190447	130 BLUE RIDGE ST	ANDERSON KATE	\$0	\$168.30	ISSUED W/O CONDITIONS
	190450	220 TYSON DR	MALLERY JOHN W & LETTY S	\$0	\$40.80	ISSUED W/O CONDITIONS
	190462	349 UPTON CT	RICHMOND AMERICAN HOMES OF	\$0	\$40.80	ISSUED W/O CONDITIONS
Residential Mechanical Permit	190423	217 KIMBLE RD	CAYLOR BARBARA A	\$0	\$40.80	ISSUED W/O CONDITIONS
	190440	544 ANNFIELD RD	CHUPP, THOMAS	\$0	\$40.80	CLOSED W/ FINAL

Project Application Report - Building Dept

For Period: 9/1/2019 to 9/30/2019

Project Type	Project Number	Location	Owner	Estimated Building Value	Fees Blank = collected by another dept	Project Status
Residential New	190425	170 SKYHORSE LN	BRENDEL ROBERT A & NANCY C SHAW	\$100,336	\$1,031.34	ISSUED W/O CONDITIONS
	190434	135 PINE GROVE RD	JIM NICHOLS CONSTRUCTION COMPANY	\$236,783	\$1,608.63	ISSUED W/O CONDITIONS
Residential Remodel	190420	201 ALLEGHENY RIDGE LN	STONE GARY M & SHAWNA D MILLER	\$0	\$198.90	ISSUED W/O CONDITIONS
	190443	1932 LORD FAIRFAX HWY	CARROLL TERRY R & KARIN H	\$0	\$153.00	WITHDRAWN
	190451	238 FOREST RIDGE LN	FARLEY, HEATH	\$292,650		WITHDRAWN
	190452	238 FOREST RIDGE LN	FARLEY, HEATH	\$0	\$1,114.35	ISSUED W/O CONDITIONS
	190457	315 WHITE POST RD	WESTERVELT JOHN P & CAROL S	\$0	\$102.00	ISSUED W/O CONDITIONS
Sign Permit	190448	103 STATION RD	D & B PROPERTIES LLC	\$0	\$61.20	ISSUED W/O CONDITIONS
Swimming Pool In Ground	190442	1980 TRIPLE J RD	LEMARR RONALD L & SUSAN D	\$0	\$378.50	ISSUED W/O CONDITIONS
	190459	1308 TRAPP HILL RD	DECORMIER BRITT A	\$0	\$428.50	ISSUED W/O CONDITIONS
Tents Over 900 sq ft	190449	195 GINNS RD	RUSSELL JEROME L	\$0	\$40.80	ISSUED W/O CONDITIONS

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Building Inspections

INSPECTIONS PERFORMED: 09/01/19 to 09/30/19

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Electric Service	09/03/19	BT	P	Rmdl Res	BYC	CHPL	2438 PYLETOWN RD	BURKE, DANIEL	11593	A
Electrical Rough In	09/03/19	BT	P	Rmdl Res	BYC	CHPL	2438 PYLETOWN RD	BURKE, DANIEL	11794	A
Insulation	09/03/19	BT	P	NRSF	BLMT		4164 EBENEZER RD	BENEFICIAL PROPERTY INV	10206	A
Insulation	09/03/19	BT	P	NRSF	BYC	BYC	323 LIMESTONE CT	RICHMOND AMERICAN HOMES	10364	A
Footings	09/03/19	BT	P	Deck/Porch	BYC	CHPL	10486 LORD FAIRFAX HWY	EGAN ALOIS T	11562	A
Electrical Rough In	09/03/19	BT	P	Rmdl Res	BYC	CHPL	2438 PYLETOWN RD	BURKE, DANIEL	11568	A
Framing Porch/Deck	09/03/19	BT	P	Deck/Porch	BYC	CHPL	614 BROWNTOWN RD	SNOW NICHOLAS D & M CAT	11567	A
Gas Line Pressure Te	09/03/19	BT	P	NRSF	BLMT		527 BARKER LN	CREECH, BONNIE	11574	A
Electrical Rough In	09/03/19	BT	P	Deck/Porch	BYC	CHPL	614 BROWNTOWN RD	SNOW NICHOLAS D & M CAT	11570	A
Final Closing Electr	09/03/19	BT	P	Add Res	BVL	LNGM	130 LEWISVILLE RD	SHENDOW STEPHEN M & RAC	11569	A
Final Closing Buildi	09/03/19	BT	P	Add Res	BVL	LNGM	130 LEWISVILLE RD	SHENDOW STEPHEN M & RAC	9109	A
Ditch Electric	09/03/19	BT	P	ELEC RES	BYC	CHPL	2953 PYLETOWN RD	ELTINGE JANET W TRUSTEE	11588	A
Electrical Rough In	09/09/19	BT	P	Add Res	CLK	LNGM	295 RUSSELL RD	COOPER HARRY PAUL JR &	11665	A
Framing	09/09/19	BT	P	Add Res	CLK	LNGM	295 RUSSELL RD	COOPER HARRY PAUL JR &	11666	A
Final Closing Electr	09/09/19	BT	P	Rmdl Comm	BVL	BVL	322 NORTH BUCKMARSH ST	NORTH BUCKMARSH STREET	11636	A
Final Closing Mechan	09/09/19	BT	P	Rmdl Comm	BVL	BVL	322 NORTH BUCKMARSH ST	NORTH BUCKMARSH STREET	11637	A
Final Closing Plumbi	09/09/19	BT	P	Rmdl Comm	BVL	BVL	322 NORTH BUCKMARSH ST	NORTH BUCKMARSH STREET	11638	A
Final Closing Buildi	09/09/19	BT	P	Rmdl Comm	BVL	BVL	322 NORTH BUCKMARSH ST	NORTH BUCKMARSH STREET	11639	A
Final Closing Mechan	09/09/19	BT	F	MechPer-R	BVL	BVL	428 MADDEN ST	BESSELIEVRE DONN R TRUS	11333	A
Final Closing Electr	09/09/19	BT	P	NRSF	BYC	BYC	216 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	11643	A
Final Closing Plumbi	09/09/19	BT	P	NRSF	BYC	BYC	216 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	11644	A
Final Closing Mechan	09/09/19	BT	P	NRSF	BYC	BYC	216 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	11645	A
Final Closing Buildi	09/09/19	BT	P	NRSF	BYC	BYC	216 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	11646	A
Final Closing Electr	09/09/19	BT	F	NRSF	BYC	BYC	220 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	9995	A
Final Closing Plumbi	09/09/19	BT	P	NRSF	BYC	BYC	220 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	9998	A
Final Closing Mechan	09/09/19	BT	F	NRSF	BYC	BYC	220 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10000	A
Final Closing Buildi	09/09/19	BT	F	NRSF	BYC	BYC	220 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10001	A
Footings	09/09/19	BT	P	Deck/Porch	BVL	BLTN	243 POSSUM HOLLOW LN	CARPENTER SCOTT N	11091	A
Framing	09/09/19	BT	P	Deck/Porch	BVL	BLTN	243 POSSUM HOLLOW LN	CARPENTER SCOTT N	11092	A
Plumbing Groundworks	09/10/19	BT	P	Nw Commrc	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	11662	A
Framing	09/10/19	BT	F	Solar	BVL	LNGM	10776 HARRY BYRD HWY	SADLER JULIAN MARCEL &	11658	A
Final Closing Electr	09/10/19	BT	P	NRSF	BYC	BYC	220 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	11659	A
Final Closing Mechan	09/10/19	BT	P	NRSF	BYC	BYC	220 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	11660	A
Final Closing Buildi	09/10/19	BT	P	NRSF	BYC	BYC	220 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	11661	A
Footings Porch/Deck	09/10/19	BT	P	Deck/Porch	BYC	CHPL	10486 LORD FAIRFAX HWY	EGAN ALOIS T	11664	A
Final Closing Mechan	09/10/19	BT	P	MechPer-R	BVL	BVL	428 MADDEN ST	BESSELIEVRE DONN R TRUS	11668	A
Final Closing Electr	09/10/19	BT	P	Elec Per-C	BVL	BVL	200 SWAN AVE	CLARKE COUNTY SCHOOL BO	11148	A
Final Closing Buildi	09/10/19	BT	P	Deck/Porch	BLMT	BLTN	19055 BLUE RIDGE MTN RD	MERCER SUSIE	11178	A
Framing Porch/Deck	09/10/19	BT	P	Deck/Porch	BVL	BVL	709 MCGUIRE CIR	PEARCE JOHN WALTER	11651	A
Electric Service	09/11/19	BT	P	NRSF	BVL	BLTN	54 CANNON BALL RD	COX TYLER J	10035	A
Final Closing Mechan	09/11/19	BT	P	MechPer-R	BVL	BVL	208 HENDERSON CT	ROSENBERGER MEREDITH L	11350	A
Final Closing Electr	09/11/19	BT	P	NRSF	BYC	BYC	224 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10007	A
Final Closing Plumbi	09/11/19	BT	F	NRSF	BYC	BYC	224 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10010	A
Gas Tank	09/11/19	BT	P	NRSF	BYC	BYC	324 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	11681	A
Final Closing Mechan	09/11/19	BT	P	NRSF	BYC	BYC	224 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10012	A
Final Closing Buildi	09/11/19	BT	F	NRSF	BYC	BYC	224 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10013	A
Final Closing Mechan	09/11/19	BT	P	MechPer-R	BVL	LNGM	217 KIMBLE RD	CAYLOR BARBARA A	11654	A
Gas Line	09/11/19	BT	P	NRSF	BYC		324 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	11682	A
Final Erosion & Sedi	09/12/19	BT	P	NRSF	BLMT		1328 EBENEZER RD	TOMBERLIN GUY D JR & SA	11685	A
Final Closing Buildi	09/12/19	BT	P	NRSF	BLMT		1328 EBENEZER RD	TOMBERLIN GUY D JR & SA	10436	A
Slab	09/12/19	BT	P	Garage	BVL	CHPL	7276 LORD FAIRFAX HWY	MYERS WILLIAM H JR & LO	11686	A
Final Closing Electr	09/12/19	BT	P	Elec Per-C	BVL	LNGM	339 MINNIEWOOD LN	BLKBEAR LLC	11578	A

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Building Inspections

INSPECTIONS PERFORMED: 09/01/19 to 09/30/19

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Waterproofing/Pargin	09/12/19	BT	P	Rmdl Res	BVL	LNGM	201 ALLEGHENY RIDGE LN	STONE GARY M & SHAWNA D	11683	A
Plumbing Rough In	09/12/19	BT	P	Rmdl Res	BVL	LNGM	201 ALLEGHENY RIDGE LN	STONE GARY M & SHAWNA D	11684	A
Gas Line Pressure Te	09/13/19	BT	P	Gas Per-R	BVL	BLTN	85 BITTERSWEET LN	GERARD STACEY L & MARLI	11518	A
Electric Service	09/13/19	BT	P	Elec Per-C	WHPT	GNWY	15141 LORD FAIRFAX HWY	MUNSON STEVE & BETSY	11529	A
Final Closing Electr	09/13/19	BT	P	Elec Per-C	WHPT	GNWY	15141 LORD FAIRFAX HWY	MUNSON STEVE & BETSY	11530	A
Framing	09/13/19	BT	P	Rmdl Res	BYC	BYC	3 OLD CHAPEL AVE	GARLITZ, BOB	11537	A
Electrical Rough In	09/13/19	BT	P	Rmdl Res	BYC	BYC	3 OLD CHAPEL AVE	GARLITZ, BOB	11693	A
Plumbing Rough In	09/13/19	BT	P	Rmdl Res	BYC	BYC	3 OLD CHAPEL AVE	GARLITZ, BOB	11694	A
Final Closing Buildi	09/13/19	BT	P	Tents Lrg	FRYL	GNWY	164 SHENANDOAH RIVER LN	WALLEN RALPH R & MICHEL	9771	A
Final Closing Buildi	09/13/19	BT	P	Tents Lrg	BVL	LNGM	3690 OLD CHARLES TOWN RD	MILLER THOMAS W & LYNN	11526	A
Final Closing Buildi	09/13/19	BT	P	Deck/Porch	BVL	BVL	709 MCGUIRE CIR	PEARCE JOHN WALTER	11019	A
Final Closing Mechan	09/13/19	BT	P	MechPer-R	BVL	LNGM	70 SOLDIERS LN	SYLVESTER DIANE M	11206	A
Final Closing Electr	09/16/19	BT	F	NRSF	BVL		1517 FROGTOWN RD	GIBSON RUSH J III & SHA	9672	A
Final Closing Plumbi	09/16/19	BT	F	NRSF	BVL		1517 FROGTOWN RD	GIBSON RUSH J III & SHA	9675	A
Final Closing Mechan	09/16/19	BT	P	NRSF	BVL		1517 FROGTOWN RD	GIBSON RUSH J III & SHA	9677	A
Final Closing Buildi	09/16/19	BT	F	NRSF	BVL		1517 FROGTOWN RD	GIBSON RUSH J III & SHA	9678	A
Final Closing Mechan	09/16/19	BT	F	MechPer-R	BVL	BVL	117 HERMITAGE BLVD	GRAY-IRWIN PATRICIA L &	10168	A
Final Closing Plumbi	09/16/19	BT	F	NRSF	BYC	BYC	224 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	11701	A
Final Closing Buildi	09/16/19	BT	P	Rmdl Res	BVL	LNGM	724 WRIGHTS MILL RD	OHRSTROM GEORGE L II &	10848	A
Final Closing Gas	09/16/19	BT	P	NRSF	BVL		1517 FROGTOWN RD	GIBSON RUSH J III & SHA	11705	A
Final Closing Buildi	09/16/19	BT	F	NRSF	BYC	BYC	224 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	11702	A
Final Closing Buildi	09/16/19	BT	P	Tents Lrg	WHPT	GNWY	830 LONG BRANCH LN	LONG BRANCH HISTORIC HO	11531	A
Footings	09/18/19	BT	P	Deck/Porch	BVL	BLTN	243 POSSUM HOLLOW LN	CARPENTER SCOTT N	11781	A
Final Closing Plumbi	09/18/19	BT	F	ELEC RES	BLMT	BLTN	350 EVERGREEN LN	STAUB CHRISTOPHER & ALI	11784	A
Electric Service	09/18/19	BT	P	ELEC RES	BLMT	BLTN	350 EVERGREEN LN	STAUB CHRISTOPHER & ALI	10638	A
Final Closing Electr	09/18/19	BT	F	ELEC RES	BLMT	BLTN	350 EVERGREEN LN	STAUB CHRISTOPHER & ALI	10639	A
Final Closing Electr	09/18/19	BT	P	ELEC RES	BLMT	BLTN	407 EVERGREEN LN	ERNST BRIAN H AND JEAN	11240	A
Footings	09/18/19	BT	P	Add Res	BYC	CHPL	2953 PYLETOWN RD	ELTINGE JANET W TRUSTEE	11386	A
Electric Service	09/18/19	BT	P	ELEC RES	BVL	CHPL	6818 LORD FAIRFAX HWY	CAREY IRMA J	11656	A
Electrical Rough In	09/19/19	BT	F	Add Res	BVL	BVL	125 HERMITAGE BLVD	DOWDY NAUMAN S & NANCY	11785	A
Final Closing Electr	09/19/19	BT	F	NRSF	BYC	BYC	318 LIMESTONE CT	RICHMOND AMERICAN HOMES	10115	A
Final Closing Plumbi	09/19/19	BT	F	NRSF	BYC	BYC	318 LIMESTONE CT	RICHMOND AMERICAN HOMES	10118	A
Final Closing Mechan	09/19/19	BT	F	NRSF	BYC	BYC	318 LIMESTONE CT	RICHMOND AMERICAN HOMES	10120	A
Final Closing Buildi	09/19/19	BT	F	NRSF	BYC	BYC	318 LIMESTONE CT	RICHMOND AMERICAN HOMES	10121	A
Footings	09/19/19	BT	P	Garage	BYC	GNWY	2374 MILLWOOD RD	HUGHES G PHILIP & VICTO	10998	A
Final Closing Gas	09/19/19	BT	P	Gas Per-R	BVL	BLTN	85 BITTERSWEET LN	GERARD STACEY L & MARLI	11519	A
Steel/Rebar Pool	09/19/19	BT	P	SPIG	BVL	BVL	141 HERMITAGE BLVD	CALVI CHARLES G SR & JE	11550	A
Bonding Pool	09/19/19	BT	P	SPIG	BVL	BVL	141 HERMITAGE BLVD	CALVI CHARLES G SR & JE	11803	A
Final Closing Gas	09/19/19	BT	P	Gas Per-R	BVL	BVL	316 DUNLAP DR	BYRNE RICHARD & JULIA	11799	A
Framing	09/19/19	BT	P	Add Res	BVL	BVL	6 RICE ST	BASS MATTHEW E & KELBI	11607	A
Electric Service	09/19/19	BT	P	ELEC RES	BVL	BLTN	85 BITTERSWEET LN	GERARD STACEY L & MARLI	11248	A
Electrical Rough In	09/19/19	BT	P	Add Res	BVL	BVL	6 RICE ST	BASS MATTHEW E & KELBI	11804	A
Plumbing Rough In	09/19/19	BT	P	Add Res	BVL	BVL	6 RICE ST	BASS MATTHEW E & KELBI	11805	A
Framing	09/19/19	BT	P	Add Res	BVL	BVL	125 HERMITAGE BLVD	DOWDY NAUMAN S & NANCY	11073	A
Electric Service	09/19/19	BT	P	ELEC RES	FRYL	GNWY	224 CHAPMAN LN	WANG TY	11760	A
Final Closing Electr	09/19/19	BT	P	ELEC RES	FRYL	GNWY	224 CHAPMAN LN	WANG TY	11761	A
Final Closing Electr	09/19/19	BT	P	Add Res	BVL	CHPL	3347 SENSENY RD	MARKLEY BRUCE L & SUSAN	11801	A
Final Closing Gas	09/19/19	BT	P	Add Res	BVL	CHPL	3347 SENSENY RD	MARKLEY BRUCE L & SUSAN	11802	A
Final Closing Buildi	09/19/19	BT	P	Add Res	BVL	CHPL	3347 SENSENY RD	MARKLEY BRUCE L & SUSAN	10327	A
Final Closing Gas	09/19/19	BT	P	Gas Per-R	BVL	LNGM	420 STRINGTOWN RD	AMUNDSON CARL G & SANDR	11635	A
Plumbing Rough In	09/20/19	BT	P	Rmdl Res	BYC	CHPL	2438 PYLETOWN RD	BURKE, DANIEL	11843	A
Final Closing Gas	09/20/19	BT	F	ELEC RES	BLMT	BLTN	7 GOOD SHEPHERD RD	READY MAUREEN A	11813	A

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Building Inspections

INSPECTIONS PERFORMED: 09/01/19 to 09/30/19

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Electrical Rough In	09/20/19	BT	P	Add Res	BVL	BVL	125 HERMITAGE BLVD	DOWDY NAUMAN S & NANCY	11819	A
Plumbing Rough In	09/20/19	BT	P	Rmdl Res	BYC	CHPL	2438 PYLETOWN RD	BURKE, DANIEL	11823	A
Gas Rough In	09/20/19	BT	P	Rmdl Res	BYC	CHPL	2438 PYLETOWN RD	BURKE, DANIEL	11824	A
Framing	09/20/19	BT	P	NRSF	BYC	BYC	212 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	11820	A
Plumbing Rough In	09/20/19	BT	P	NRSF	BYC	BYC	212 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	11821	A
Mechanical Rough In	09/20/19	BT	P	NRSF	BYC	BYC	212 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	11822	A
Final Closing Electr	09/20/19	BT	P	Rmdl Res	BVL	LNGM	201 ALLEGHENY RIDGE LN	STONE GARY M & SHAWNA D	11800	A
Insulation	09/20/19	BT	P	Add Res	BVL	BVL	6 RICE ST	BASS MATTHEW E & KELBI	11608	A
Water Line	09/23/19	BT	P	NRSF	BVL		726 EAST MAIN ST	CAPITAL BUILDERS LLC	11856	A
Footings	09/23/19	BT	P	Rmdl Res	BLMT	BLTN	238 FOREST RIDGE LN	FARLEY, HEATH	11862	A
Final Closing Electr	09/23/19	BT	P	NRSF	BYC	BYC	318 LIMESTONE CT	RICHMOND AMERICAN HOMES	11834	A
Final Closing Plumbi	09/23/19	BT	P	NRSF	BYC	BYC	318 LIMESTONE CT	RICHMOND AMERICAN HOMES	11835	A
Final Closing Mechan	09/23/19	BT	P	NRSF	BYC	BYC	318 LIMESTONE CT	RICHMOND AMERICAN HOMES	11836	A
Final Closing Buildi	09/23/19	BT	P	NRSF	BYC	BYC	318 LIMESTONE CT	RICHMOND AMERICAN HOMES	11837	A
Water Line	09/23/19	BT	P	NRSF	BYC	BYC	332 BELINDA CT	RICHMOND AMERICAN HOMES	11846	A
Sewer Line	09/23/19	BT	P	NRSF	BYC	BYC	332 BELINDA CT	RICHMOND AMERICAN HOMES	11847	A
Sewer Line	09/23/19	BT	P	NRSF	BYC	BYC	248 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	11848	A
Water Line	09/23/19	BT	PRT	NRSF	BYC	BYC	248 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	11849	A
Final Closing Electr	09/23/19	BT	F	NRSF	BYC	BYC	324 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10019	A
Final Closing Plumbi	09/23/19	BT	F	NRSF	BYC	BYC	324 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10022	A
Final Closing Mechan	09/23/19	BT	P	NRSF	BYC	BYC	324 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10024	A
Final Closing Buildi	09/23/19	BT	F	NRSF	BYC	BYC	324 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10025	A
Framing	09/23/19	BT	F	NRSF	BYC	BYC	349 UPTON CT	RICHMOND AMERICAN HOMES	10969	A
Electrical Rough In	09/23/19	BT	P	NRSF	BYC	BYC	349 UPTON CT	RICHMOND AMERICAN HOMES	10971	A
Electric Service	09/23/19	BT	P	NRSF	BYC	BYC	349 UPTON CT	RICHMOND AMERICAN HOMES	10972	A
Gas Line Pressure Te	09/23/19	BT	P	Gas Per-R	BVL	BVL	130 BLUE RIDGE ST	ANDERSON KATE	11779	A
Mechanical Rough In	09/23/19	BT	F	NRSF	BYC	BYC	349 UPTON CT	RICHMOND AMERICAN HOMES	10977	A
Plumbing Rough In	09/23/19	BT	F	NRSF	BYC	BYC	349 UPTON CT	RICHMOND AMERICAN HOMES	10975	A
Final Closing Buildi	09/23/19	BT	P	Rmdl Res	BVL	LNGM	201 ALLEGHENY RIDGE LN	STONE GARY M & SHAWNA D	11625	A
Final Closing Plumbi	09/23/19	BT	P	Rmdl Res	BVL	LNGM	201 ALLEGHENY RIDGE LN	STONE GARY M & SHAWNA D	11826	A
Framing	09/23/19	BT	P	Rmdl Res	BYC	CHPL	2438 PYLETOWN RD	BURKE, DANIEL	11841	A
Framing	09/23/19	BT	P	Rmdl Res	BYC	CHPL	2438 PYLETOWN RD	BURKE, DANIEL	11844	A
Mechanical Rough In	09/23/19	BT	P	Rmdl Res	BYC	CHPL	2438 PYLETOWN RD	BURKE, DANIEL	11845	A
Final Closing Buildi	09/25/19	BT	P	Rmdl Res	BLMT	BLTN	596 LAUREL LN	DUNPHY THERESA	8549	A
Electrical Rough In	09/25/19	BT	P	NRSF	CHPL		21753 BLUE RIDGE MTN RD	SUTHERLAND WILLIAM	10264	A
Final Closing Electr	09/25/19	BT	P	Rmdl Res	BLMT	BLTN	596 LAUREL LN	DUNPHY THERESA	11870	A
Framing	09/25/19	BT	P	NRSF	BYC	BYC	328 BELINDA CT	RICHMOND AMERICAN HOMES	10957	A
Electrical Rough In	09/25/19	BT	P	NRSF	BYC	BYC	328 BELINDA CT	RICHMOND AMERICAN HOMES	10959	A
Electric Service	09/25/19	BT	P	NRSF	BYC	BYC	328 BELINDA CT	RICHMOND AMERICAN HOMES	10960	A
Plumbing Rough In	09/25/19	BT	P	NRSF	BYC	BYC	328 BELINDA CT	RICHMOND AMERICAN HOMES	10963	A
Mechanical Rough In	09/25/19	BT	P	NRSF	BYC	BYC	328 BELINDA CT	RICHMOND AMERICAN HOMES	10965	A
Final Closing Electr	09/25/19	BT	F	ELEC RES	BLMT	CHPL	146 CLIFF LN	GLASSMAN RAYMOND & HOLL	11689	A
Gas Rough In	09/25/19	BT	P	NRSF			21753 BLUE RIDGE MTN RD	SUTHERLAND WILLIAM	11857	A
Final Closing Plumbi	09/25/19	BT	P	Rmdl Res	BLMT	BLTN	596 LAUREL LN	DUNPHY THERESA	11871	A
Final Closing Mechan	09/25/19	BT	P	Rmdl Res	BLMT	BLTN	596 LAUREL LN	DUNPHY THERESA	11872	A
Electric Service	09/25/19	BT	P	NRSF	CHPL		21753 BLUE RIDGE MTN RD	SUTHERLAND WILLIAM	10265	A
Gas Line Pressure Te	09/25/19	BT	P	Gas Per-R	PRS	CHPL	500 CHESTNUT COOMBE LN	CANTERBURY TODD W & JAN	11873	A
Gas Tank	09/25/19	BT	P	Gas Per-R	PRS	CHPL	500 CHESTNUT COOMBE LN	CANTERBURY TODD W & JAN	11874	A
Slab Porch/Deck	09/25/19	BT	P	Rmdl Res	BYC	CHPL	595 SALEM CHURCH RD	LEWIS RICHARD M & JOY C	11875	A
Plumbing Rough In	09/25/19	BT	P	NRSF	CHPL		21753 BLUE RIDGE MTN RD	SUTHERLAND WILLIAM	10268	A
Mechanical Rough In	09/25/19	BT	P	NRSF	CHPL		21753 BLUE RIDGE MTN RD	SUTHERLAND WILLIAM	10270	A
Framing	09/25/19	BT	P	NRSF	CHPL		21753 BLUE RIDGE MTN RD	SUTHERLAND WILLIAM	10262	A

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Building Inspections

INSPECTIONS PERFORMED: 09/01/19 to 09/30/19

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Ditch Electric	09/26/19	BT	P	Accessory	BVL	BLTN	3653 SHEPHERDS MILL RD	GROOVER BRIAN	11889	A
Framing	09/26/19	BT	P	Accessory	BVL	BLTN	3653 SHEPHERDS MILL RD	GROOVER BRIAN	11912	A
Electrical Rough In	09/26/19	BT	P	NRSF	BVL	BLTN	54 CANNON BALL RD	COX TYLER J	10034	A
Framing	09/26/19	BT	P	NRSF	BVL	BLTN	54 CANNON BALL RD	COX TYLER J	10032	A
Final Closing Buildi	09/26/19	BT	P	Deck/Porch	BVL	BVL	341 HERMITAGE BLVD	PERRIN SCOTT E & MEGAN	11119	A
Framing	09/26/19	BT	P	Deck/Porch	BVL	BVL	761 MCGUIRE CIR	RUBIN BRENT A & CINDY	11461	A
Final Closing Buildi	09/26/19	BT	P	Deck/Porch	BVL	BVL	761 MCGUIRE CIR	RUBIN BRENT A & CINDY	11462	A
Framing	09/26/19	BT	P	Deck/Porch	BVL	BVL	811 MCGUIRE CIR	PATRICK CHRISTOPHER A &	11458	A
Final Closing Buildi	09/26/19	BT	P	Deck/Porch	BVL	BVL	811 MCGUIRE CIR	PATRICK CHRISTOPHER A &	11459	A
Insulation	09/26/19	BT	F	NRSF	BYC	BYC	349 UPTON CT	RICHMOND AMERICAN HOMES	10970	A
Final Closing Electr	09/26/19	BT	P	NRSF	BLMT		527 BARKER LN	CREECH, BONNIE	9629	A
Final Closing Plumbi	09/26/19	BT	P	NRSF	BLMT		527 BARKER LN	CREECH, BONNIE	9632	A
Final Closing Mechan	09/26/19	BT	P	NRSF	BLMT		527 BARKER LN	CREECH, BONNIE	9634	A
Final Closing Gas	09/26/19	BT	P	NRSF	BLMT		527 BARKER LN	CREECH, BONNIE	11869	A
Electric Service	09/26/19	BT	P	ELEC RES	BVL	BLTN	4908 HARRY BYRD HWY	LLOYD HERMAN B & ALICE	11699	A
Gas Line Pressure Te	09/26/19	BT	P	NRSF	BYC	CHPL	835 SUNNY CANYON LN	BROWN ANDREW KEONE & ZO	11903	A
Final Closing Buildi	09/26/19	BT	P	NRSF	BLMT		527 BARKER LN	CREECH, BONNIE	9635	A
Final Closing Electr	09/26/19	BT	P	ELEC RES	BLMT	CHPL	146 CLIFF LN	GLASSMAN RAYMOND & HOLL	11902	A
Final Closing Electr	09/26/19	BT	P	Rmdl Res	BVL	CHPL	3020 PARSHALL RD	DOROUGH KEVIN T	11850	A
Final Closing Buildi	09/26/19	BT	P	Rmdl Res	BVL	CHPL	3020 PARSHALL RD	DOROUGH KEVIN T	9194	A
Slab Basement	09/26/19	BT	P	Rmdl Res	BYC	GNWY	167 RIVER HOUSE LN	MCKENNEY MICHAEL JOSEPH	11892	A
Gas Tank	09/27/19	BT	P	Gas Per-R	BVL	BVL	130 BLUE RIDGE ST	ANDERSON KATE	11931	A
Gas Line Pressure Te	09/27/19	BT	P	Gas Per-R	BVL	BVL	130 BLUE RIDGE ST	ANDERSON KATE	11817	A
Insulation	09/27/19	BT	P	NRSF	BYC	BYC	328 BELINDA CT	RICHMOND AMERICAN HOMES	10958	A
Insulation	09/27/19	BT	P	NRSF	CHPL		21753 BLUE RIDGE MTN RD	SUTHERLAND WILLIAM	10263	A
Final Closing Buildi	09/27/19	BT	P	Tents Lrg	WHPT	GNWY	830 LONG BRANCH LN	LONG BRANCH HISTORIC HO	11532	A
Insulation	09/27/19	BT	P	Add Res	BVL	LNGM	60 DAIRY LN	STILES JOHN STEVEN JR &	11340	A
Gas Line Pressure Te	09/27/19	BT	P	NRSF			21753 BLUE RIDGE MTN RD	SUTHERLAND WILLIAM	11894	A
Final Closing Electr	09/27/19	BT	P	NRSF	BYC		324 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	11909	A
Slab	09/27/19	BT	P	Garage	BVL	BLTN	209 WHISPERING KNOLLS LN	BATES SHANE E	11905	A
Footings	09/27/19	BT	P	Deck/Porch	BVL	BVL	102 EAST MAIN ST	MILLER GANTT W III & KO	11866	A
Framing	09/27/19	BT	P	Deck/Porch	BVL	BVL	102 EAST MAIN ST	MILLER GANTT W III & KO	11867	A
Final Closing Plumbi	09/27/19	BT	P	NRSF	BYC		324 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	11910	A
Final Closing Buildi	09/27/19	BT	P	NRSF	BYC		324 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	11911	A
Framing	09/27/19	BT	P	Deck/Porch	BVL	BVL	301 BEAUREGARD CT	BAKER KURT B & VICTORIA	10341	A
Mechanical Rough In	09/30/19	BT	P	MechPer-R	BVL	BVL	202 EAST MAIN ST	STALEY, GABRIEL	11943	A
Plumbing Rough In	09/30/19	BT	P	MechPer-R	BVL	BVL	202 EAST MAIN ST	STALEY, GABRIEL	11944	A
Gas Line Pressure Te	09/30/19	BT	P	Gas Per-C	BYC	CHPL	2049 MILLWOOD RD	LOCKE AND COMPANY LLC	11919	A
Gas Tank	09/30/19	BT	P	Rmdl Res	BVL	BLTN	6259 HARRY BYRD HWY	SARAH KATHERINE BRENNAN	11914	A
Final Closing Electr	09/30/19	BT	P	Solar	BYC		221 NORTH GREENWAY AVE	TILGHMAN SARAH E	11555	A
Final Closing Buildi	09/30/19	BT	P	Solar	BYC		221 NORTH GREENWAY AVE	TILGHMAN SARAH E	11556	A
Insulation	09/30/19	BT	P	NRSF	BVL	BLTN	54 CANNON BALL RD	COX TYLER J	10033	A
Gas Line Pressure Te	09/30/19	BT	P	Rmdl Res	BVL	BLTN	6259 HARRY BYRD HWY	SARAH KATHERINE BRENNAN	11915	A
Electric Service	09/30/19	BT	P	ELEC RES	BVL	LNGM	962 WADESVILLE RD	MCCARTHY RACHAEL	11877	A
Final Closing Electr	09/30/19	BT	P	ELEC RES	BVL	LNGM	962 WADESVILLE RD	MCCARTHY RACHAEL	11878	A
Electrical Rough In	09/30/19	BT	P	MechPer-R	BVL	BVL	202 EAST MAIN ST	STALEY, GABRIEL	11927	A
INSPECTOR TOTALS:			202	INSPECTIONS			FEEES: .00	PAID TO DATE: .00	UNPAID: .00	
Sewer Line	09/03/19	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	11571	A
Final Closing Electr	09/03/19	JR	P	Rmdl Comm	BVL	LNGM	72 KEYSTONE LN	MISION CRISTIANA CIUDAD	11572	A
Final Closing Mechan	09/03/19	JR	P	Rmdl Comm	BVL	LNGM	72 KEYSTONE LN	MISION CRISTIANA CIUDAD	11573	A

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Building Inspections

INSPECTIONS PERFORMED: 09/01/19 to 09/30/19

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Final Closing Buildi	09/03/19	JR	P	Rmdl Comm	BVL	LNGM	72 KEYSTONE LN	MISION CRISTIANA CIUDAD	9850	A
Framing Porch/Deck	09/04/19	JR	P	Rmdl Res	BYC		131 CALMES NECK LN	MANGOLAS CHRISTOPHER MA	11594	A
Final Closing Gas	09/04/19	JR	P	NRSF			1744 LORD FAIRFAX HWY	KIMBLE, DAVID	11592	A
Final Closing Buildi	09/04/19	JR	F	NRSF			1744 LORD FAIRFAX HWY	KIMBLE, DAVID	11647	A
Insulation	09/04/19	JR	P	NRSF	BYC		225 NORTH GREENWAY AVE	ALVIN POE JR	8353	A
Final Closing Electr	09/04/19	JR	F	NRSF	BYC	BYC	216 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	9977	A
Final Closing Plumbi	09/04/19	JR	F	NRSF	BYC	BYC	216 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	9980	A
Final Closing Mechan	09/04/19	JR	F	NRSF	BYC	BYC	216 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	9982	A
Final Closing Buildi	09/04/19	JR	F	NRSF	BYC	BYC	216 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	9983	A
Final Closing Electr	09/04/19	JR	P	NRSF	BYC	BYC	319 LIMESTONE CT	RICHMOND AMERICAN HOMES	11589	A
Final Closing Plumbi	09/04/19	JR	P	NRSF	BYC	BYC	319 LIMESTONE CT	RICHMOND AMERICAN HOMES	11590	A
Insulation	09/04/19	JR	P	Add Res	BVL	CHPL	443 JANEVILLE RD	WATKINS FRAZER WELSH	9526	A
Final Closing Electr	09/04/19	JR	F	NRSF	LNGM		1744 LORD FAIRFAX HWY	KIMBLE, DAVID	6784	A
Final Closing Plumbi	09/04/19	JR	P	NRSF	LNGM		1744 LORD FAIRFAX HWY	KIMBLE, DAVID	6787	A
Final Closing Mechan	09/04/19	JR	P	NRSF	LNGM		1744 LORD FAIRFAX HWY	KIMBLE, DAVID	6789	A
Plumbing Groundworks	09/05/19	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	11603	A
Electric Service	09/05/19	JR	P	ELEC RES	BVL	BLTN	776 BOOM RD	GARDNER KAREN B & LESLI	11450	A
Final Closing Electr	09/05/19	JR	P	ELEC RES	BVL	BLTN	776 BOOM RD	GARDNER KAREN B & LESLI	11451	A
Footings	09/05/19	JR	P	Add Res	BVL		6 RICE ST	BASS MATTHEW E & KELBI	11606	A
Electric Service	09/05/19	JR	P	NRSF	BVL	CHPL	2160 TRIPLE J RD	BROY WARREN F & MARY W	11272	A
Gas Line Pressure Te	09/05/19	JR	P	Gas Per-R	BYC	CHPL	2953 PYLETOWN RD	ELTINGE JANET W TRUSTEE	11598	A
Gas Tank	09/05/19	JR	P	Gas Per-R	BYC	CHPL	2953 PYLETOWN RD	ELTINGE JANET W TRUSTEE	11600	A
Footings	09/05/19	JR	P	Garage	BVL	CHPL	7276 LORD FAIRFAX HWY	MYERS WILLIAM H JR & LO	10787	A
Final Closing Buildi	09/05/19	JR	F	Add Res	BYC	GNWY	719 MORNING STAR LN	HAYNIE, TALON	8292	A
Final Closing Gas	09/05/19	JR	F	Gas Per-R	BYC	GNWY	719 MORNING STAR LN	HAYNIE, TALON	8725	A
Final Closing Electr	09/05/19	JR	F	Add Res	BYC	GNWY	719 MORNING STAR LN	HAYNIE, TALON	11585	A
Final Closing Mechan	09/05/19	JR	F	Gas Per-R	BYC	GNWY	719 MORNING STAR LN	HAYNIE, TALON	11604	A
Final Closing Electr	09/05/19	JR	F	SPIG	BVL	LNGM	166 TURTLE LN	POST PATRICIA A & DONAL	11601	A
Final Closing Electr	09/06/19	JR	P	Rmdl Res	BLMT	BLTN	19616 BLUE RIDGE MTN RD	MARUSICH JOHN & KRISTE	11586	A
Final Closing Plumbi	09/06/19	JR	P	Rmdl Res	BLMT	BLTN	19616 BLUE RIDGE MTN RD	MARUSICH JOHN & KRISTE	11587	A
Final Closing Buildi	09/06/19	JR	P	Rmdl Res	BLMT	BLTN	19616 BLUE RIDGE MTN RD	MARUSICH JOHN & KRISTE	10063	A
Footings Porch/Deck	09/06/19	JR	P	Rmdl Res	BLMT	BLTN	596 LAUREL LN	DUNPHY THERESA	11610	A
Ditch Electric	09/06/19	JR	P	ELEC RES	BVL	BVL	3 ACADEMY CT	LEITCH KENNETH S	11617	A
Grounding	09/06/19	JR	P	Add Res	BVL	BVL	6 RICE ST	BASS MATTHEW E & KELBI	11618	A
Footings Porch/Deck	09/06/19	JR	P	Deck/Porch	BVL	BVL	709 MCGUIRE CIR	PEARCE JOHN WALTER	11602	A
Framing Porch/Deck	09/06/19	JR	P	NRSF	BYC	BYC	318 LIMESTONE CT	RICHMOND AMERICAN HOMES	11612	A
Insulation	09/06/19	JR	P	Add Res	BLMT	CHPL	2365 RIVER RD	GLOVER ROBERT P TRUSTEE	7242	A
Bonding Pool	09/06/19	JR	P	SPIG	WHPT	GNWY	2101 GUN BARREL RD	BRERETON DANIEL VON	11611	A
FOUNDATION	09/06/19	JR	P	Add Res	BVL	LNGM	60 DAIRY LN	STILES JOHN STEVEN JR &	11640	A
Waterproofing/Pargin	09/06/19	JR	P	Add Res	BVL	LNGM	60 DAIRY LN	STILES JOHN STEVEN JR &	11641	A
Final Closing Electr	09/09/19	JR	P	NRSF			1744 LORD FAIRFAX HWY	KIMBLE, DAVID	11648	A
Final Closing Buildi	09/09/19	JR	P	NRSF			1744 LORD FAIRFAX HWY	KIMBLE, DAVID	11649	A
Plumbing Groundworks	09/09/19	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	11642	A
Electric Service	09/09/19	JR	P	ELEC RES	BVL	CHPL	303 LIME MARL LN	SUMMERFIELD TIMOTHY L &	11650	A
Framing	09/11/19	JR	F	Add Res	BVL	CHPL	3162 PARSHALL RD	MICHAEL GRAY A	11667	A
Electric Service	09/12/19	JR	F	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	11663	A
Electric Service	09/13/19	JR	P	Nw Commrc1	BVL		430 MOSBY BLVD	MDC BERRYVILLE LLC	11703	A
PreDemolition Inspec	09/13/19	JR	P	Demolition	BVL	BVL	224 MOSBY BLVD	HERITAGE CHILD DEVELOPM	11758	A
Framing	09/13/19	JR	F	Add Res	BVL	CHPL	3162 PARSHALL RD	MICHAEL GRAY A	11704	A
Final Closing Buildi	09/17/19	JR	F	Deck/Porch	BVL	BLTN	243 POSSUM HOLLOW LN	CARPENTER SCOTT N	11093	A
Plumbing Rough In	09/17/19	JR	P	NRSF	BVL	BLTN	54 CANNON BALL RD	COX TYLER J	10038	A
Final Closing Buildi	09/17/19	JR	F	Deck/Porch	BVL	BVL	27 BYRD AVE	FORDENBACHER MARK	10801	A

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Building Inspections

INSPECTIONS PERFORMED: 09/01/19 to 09/30/19

INSPECTION	DATE	BY	RSLT	PROJECT	CITY	AREA	LOCATION	OWNER	INSP ID	T
Final Closing Plumbi	09/17/19	JR	P	NRSF	BYC	BYC	224 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	11774	A
Final Closing Buildi	09/17/19	JR	P	NRSF	BYC	BYC	224 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	11775	A
Footings	09/17/19	JR	P	Deck/Porch	BYC	CHPL	10486 LORD FAIRFAX HWY	EGAN ALOIS T	11773	A
Framing	09/17/19	JR	P	Deck/Porch	BYC	CHPL	10486 LORD FAIRFAX HWY	EGAN ALOIS T	11563	A
Footings	09/17/19	JR	P	Rmdl Res	BYC	CHPL	595 SALEM CHURCH RD	LEWIS RICHARD M & JOY C	11479	A
Final Closing Plumbi	09/18/19	JR	F	NRSF	BVL		1517 FROGTOWN RD	GIBSON RUSH J III & SHA	11782	A
Framing	09/18/19	JR	F	Solar	BVL	LNGM	10776 HARRY BYRD HWY	SADLER JULIAN MARCEL &	11783	A
Framing	09/19/19	JR	F	NRSF	BYC	BYC	212 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10834	A
Electrical Rough In	09/19/19	JR	P	NRSF	BYC	BYC	212 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10836	A
Electric Service	09/19/19	JR	P	NRSF	BYC	BYC	212 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10837	A
Plumbing Rough In	09/19/19	JR	F	NRSF	BYC	BYC	212 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10840	A
Mechanical Rough In	09/19/19	JR	F	NRSF	BYC	BYC	212 PLEASANT HILL DR	RICHMOND AMERICAN HOMES	10842	A
Final Closing Electr	09/23/19	JR	P	NRSF	BVL		1517 FROGTOWN RD	GIBSON RUSH J III & SHA	11888	A
Final Closing Plumbi	09/23/19	JR	P	NRSF	BVL		1517 FROGTOWN RD	GIBSON RUSH J III & SHA	11839	A
Final Closing Buildi	09/23/19	JR	P	NRSF	BVL		1517 FROGTOWN RD	GIBSON RUSH J III & SHA	11840	A
Electrical Rough In	09/23/19	JR	P	Rmdl Res	BVL	BLTN	67 NORTH HILL LN	TIMOTHY K. LINDSEY	11833	A
Framing	09/23/19	JR	P	Rmdl Res	BVL	BLTN	67 NORTH HILL LN	TIMOTHY K. LINDSEY	11831	A
Mechanical Rough In	09/23/19	JR	P	Rmdl Res	BYC	CHPL	2438 PYLETOWN RD	BURKE, DANIEL	11842	A
Meeting with Inspect	09/23/19	JR	P	Solar	BVL	LNGM	10776 HARRY BYRD HWY	SADLER JULIAN MARCEL &	11832	A
Plumbing Groundworks	09/24/19	JR	F	NRSF	BLMT		155 HOLLY LN	LEITH ALICIA RIANNE	11396	A
Plumbing Groundworks	09/24/19	JR	P	NRSF	BYC	BYC	332 BELINDA CT	RICHMOND AMERICAN HOMES	11424	A
Final Closing Mechan	09/24/19	JR	P	MechPer-R	BVL	CHPL	544 ANNFIELD RD	CHUPP, THOMAS	11772	A
Final Closing Plumbi	09/24/19	JR	P	Gas Per-R	BYC	GNWY	719 MORNING STAR LN	HAYNIE, TALON	11825	A
Final Closing Buildi	09/24/19	JR	F	Gas Per-R	BYC	GNWY	719 MORNING STAR LN	HAYNIE, TALON	11939	A
Final Closing Electr	09/24/19	JR	F	Add Res	BYC	GNWY	719 MORNING STAR LN	HAYNIE, TALON	11613	A
Final Closing Buildi	09/24/19	JR	F	Add Res	BYC	GNWY	719 MORNING STAR LN	HAYNIE, TALON	11614	A
Final Closing Mechan	09/24/19	JR	P	Gas Per-R	BYC	GNWY	719 MORNING STAR LN	HAYNIE, TALON	11615	A
Final Closing Gas	09/24/19	JR	P	Gas Per-R	BYC	GNWY	719 MORNING STAR LN	HAYNIE, TALON	11616	A
Footings	09/24/19	JR	P	Garage	WHPT	GNWY	833 NATIONS SPRING RD	SWAIN ROBERT	11282	A
Plumbing Groundworks	09/25/19	JR	P	NRSF	BLMT		155 HOLLY LN	LEITH ALICIA RIANNE	11879	A
Final Closing Buildi	09/25/19	JR	P	Deck/Porch	BVL	LNGM	425 FAIRVIEW LN	MORAN NEAL M & MARY D	11071	A
Electrical Rough In	09/25/19	JR	P	Add Res	BVL	LNGM	60 DAIRY LN	STILES JOHN STEVEN JR &	11940	A
Framing	09/25/19	JR	P	Add Res	BVL	LNGM	60 DAIRY LN	STILES JOHN STEVEN JR &	11339	A
Footings	09/26/19	JR	P	NRSF	BLMT		155 HOLLY LN	LEITH ALICIA RIANNE	11390	A
Final Partial	09/26/19	JR	PRT	Add Comm	BVL	BVL	230 FIRST ST	HANSON CHRIS	11890	A
Hydro Test	09/27/19	JR	P	Add Comm	BVL	BVL	230 FIRST ST	HANSON CHRIS	11913	A
Final Closing Electr	09/27/19	JR	PRT	Add Comm	BVL	BVL	230 FIRST ST	HANSON CHRIS	11937	A
Slab Basement	09/30/19	JR	P	NRSF	BLMT		155 HOLLY LN	LEITH ALICIA RIANNE	11893	A
Framing	09/30/19	JR	F	Add Res	BVL	CHPL	3162 PARSHALL RD	MICHAEL GRAY A	11941	A
Framing	09/30/19	JR	F	Solar	BVL	LNGM	10776 HARRY BYRD HWY	SADLER JULIAN MARCEL &	11904	A
INSPECTOR TOTALS:		95	INSPECTIONS		FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00
DEPARTMENT TOTALS:		297	INSPECTIONS		FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00
REPORT TOTALS:		297	INSPECTIONS		FEES:	.00	PAID TO DATE:	.00	UNPAID:	.00

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Building Inspections

INSPECTIONS PERFORMED: 09/01/19 to 09/30/19

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Bonding Pool	2	Bernie Thompson	202	FAIL	55
Ditch Electric	3	Jamie Royston	95	PARTIAL	3
Electric Service	18			PASS	239
Electrical Rough In	16				
Final Closing Building	42				
Final Closing Electric	38				
Final Closing Gas	10				
Final Closing Mechanical	23				
Final Closing Plumbing	22				
Final Erosion & Sediment Ctrl	1				
Final Partial	1				
Footings	13				
Footings Porch/Deck	3				
FOUNDATION	1				
Framing	27				
Framing Porch/Deck	4				
Gas Line	1				
Gas Line Pressure Test	10				
Gas Rough In	2				
Gas Tank	5				
Grounding	1				
Hydro Test	1				
Insulation	11				
Mechanical Rough In	8				
Meeting with Inspector	1				
Plumbing Groundworks	6				
Plumbing Rough In	12				
PreDemolition Inspection	1				
Sewer Line	3				
Slab	2				
Slab Basement	2				
Slab Porch/Deck	1				
Steel/Rebar Pool	1				
Water Line	3				
Waterproofing/Parging	2				

TOTAL INSPECTIONS: 297

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INSPECTIONS PERFORMED: 09/01/19 to 09/30/19

INSPECTION TYPE SUMMARY	COUNT	INSPECTOR SUMMARY	COUNT	RESULT SUMMARY	COUNT
Bonding Pool	2	Bernie Thompson	202	FAIL	55
Ditch Electric	3	Jamie Royston	95	PARTIAL	3
Electric Service	18			PASS	239
Electrical Rough In	16				
Final Closing Building	42				
Final Closing Electric	38				
Final Closing Gas	10				
Final Closing Mechanical	23				
Final Closing Plumbing	22				
Final Erosion & Sediment Ctrl	1				
Final Partial	1				
Footings	13				
Footings Porch/Deck	3				
FOUNDATION	1				
Framing	27				
Framing Porch/Deck	4				
Gas Line	1				
Gas Line Pressure Test	10				
Gas Rough In	2				
Gas Tank	5				
Grounding	1				
Hydro Test	1				
Insulation	11				
Mechanical Rough In	8				
Meeting with Inspector	1				
Plumbing Groundworks	6				
Plumbing Rough In	12				
PreDemolition Inspection	1				
Sewer Line	3				
Slab	2				
Slab Basement	2				
Slab Porch/Deck	1				
Steel/Rebar Pool	1				
Water Line	3				
Waterproofing/Parging	2				

TOTAL INSPECTIONS: 297

** END OF REPORT - Generated by Angela Cather **

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR SEPTEMBER, 2019

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
09/03/19	191496	GORDON, CARTER; JR RECORDED TIME: 14:01 DESCRIPTION 1: LONGMARSH DATE OF DEED : 08/23/19 BOOK: 644 NUMBER PAGES : 2	N GORDON, THERESA 449 LAUREL WOOD LANE BERRYVILLE, VA. 22611 PAGE: 448 MAP: 7114	N .00	DBS	100%
09/03/19	191497	MERCER, MICHAEL RECORDED TIME: 14:27 DESCRIPTION 1: DATE OF DEED : 08/30/19 BOOK: 644 NUMBER PAGES : 2	N GABLE, BRADLEY PO BOX 222 PHILOMONT, VA. 20131 PAGE: 450 MAP: 14A218F11	N 139,900.00	DBS	100% <i>99,100</i> <i>W/impv</i>
09/04/19	191498	BADGER, RICAHRD SNOW RECORDED TIME: 11:15 DESCRIPTION 1: GREENWAY DISTRICT DATE OF DEED : 07/24/19 BOOK: 644 NUMBER PAGES : 4	N BADGER FAMILY TRUST 214 GREENSTONE LANE BOYCE, VA. 22620 PAGE: 452 MAP: 39A21	N .00	DG	100%
09/05/19	91501	HARDBOWER, KENNETH A RECORDED TIME: 11:09 DESCRIPTION 1: BATTLETOWN DIST DATE OF DEED : 00/00/00 BOOK: 644 NUMBER PAGES : 2	N HARDBOWER, KENNETH A; ETUX 196 PINE GROVE RD BERRYVILLE, VA. 22611 PAGE: 457 MAP:	N .00	DG	100%
09/05/19	91505	NOWAK, F JEFFERSON RECORDED TIME: 11:53 DESCRIPTION 1: BATTLETOWN DIST DATE OF DEED : 00/00/00 BOOK: 644 NUMBER PAGES : 3	N NOWAK, F JEFFERSON; ETAL 250 MER IDIAN AVE APT 3 BERRYVILLE, VA. 22611 PAGE: 491 MAP:	N 122,600.00	DBS	100% <i>W/impv</i> <i>207,150</i> <i>214,300</i>
09/05/19	191508	HANSCOM, JAMES W; ETUX RECORDED TIME: 13:09 DESCRIPTION 1: BATTLETOWN DISTRICT, 10.0400 ACRES DATE OF DEED : 09/03/19 BOOK: 644 NUMBER PAGES : 2	N ROCKWOOD RIVERSIDE LLC P O BOX 400 BLUEMONT, VA. 20135 PAGE: 507 MAP: 16-A-46	N 400,000.00	DBS	100% <i>365,200</i> <i>W/impv</i>
09/06/19	91513	DUTROW, LINDA V RECORDED TIME: 13:50 DESCRIPTION 1: LONGMARSH DIST DATE OF DEED : 00/00/00 BOOK: 644 NUMBER PAGES : 2	N LASHER, JOCELYN P; ETAL 43520 STARGELL TERRACE LEESBURG, VA. 20176 PAGE: 515 MAP:	N 10,000.00	DBS	100% <i>66,400</i> <i>VAC</i>
09/09/19	191526	VAN NESS, GARY RECORDED TIME: 14:04 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 08/30/19 BOOK: 644 NUMBER PAGES : 2	N REDD, MINDY 182 AUBURN RD BERRYVILLE, VA. 22611 PAGE: 550 MAP: 16413	N .00	DBS	100%

CLARKE COUNTY CIRCUIT COURT
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RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
09/09/19	191529	BRONSON, KIM K RECORDED TIME: 14:15 DESCRIPTION 1: DATE OF DEED : 08/26/19 BOOK: 644 NUMBER PAGES : 8	N KIM BRONSON TRUST N/A N/A, XX. 00000 0000 PAGE: 593 MAP: 3003	N .00	DBS	100%
09/09/19	190000608	PRICE, ROBERTA RECORDED TIME: 15:29 DESCRIPTION 1: LOT 242, TOWN OF BERRYVILLE (TAX MAP 14A7-13) DATE OF DEED : 09/09/19 BOOK: 103 NUMBER PAGES : 2	N/A N/A PAGE: 934 MAP:	.00	REA	00%
09/09/19	191532	SMITH, JACKIE RECORDED TIME: 16:25 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 00/00/00 BOOK: 644 NUMBER PAGES : 3	N KENNEDY, JOSHUA 230 BARKER LANE BLUEMONT, VA. 20135 PAGE: 603 MAP: 33-4-4	N 500,000.00	DBS	100% <i>355,300</i>
09/10/19	91535	SHULTZ, CHRISTOPHER J; ETUX RECORDED TIME: 10:04 DESCRIPTION 1: LOT 4F, SECT 4, CAREFREE ACRES, GREENWAY DISTRI CT DATE OF DEED : 00/00/00 BOOK: 644 NUMBER PAGES : 2	N MASZTALICS, JOSEPH ROBERT; ETU N 336 GORHAM LANE BOYCE, VA. 22620 PAGE: 627 MAP:	N 430,000.00	DBS	100% <i>290,800</i>
09/10/19	191537	GORDON, THERESA RECORDED TIME: 14:00 DESCRIPTION 1: DATE OF DEED : 08/26/19 BOOK: 644 NUMBER PAGES : 5	N GORDON, CARTER B 212 MOORE DRIVE BERRYVILLE, VA. 22611 PAGE: 652 MAP: 14A214C5	N .00	DBS	100%
09/10/19	191544	JENKINS, RUSSELL W; III ETUX RECORDED TIME: 16:20 DESCRIPTION 1: BATTLETOWN DISTRICT, LOT 2 AND 3, 45.79 ACRES AND 6.5466 ACRES DATE OF DEED : 09/09/19 BOOK: 644 NUMBER PAGES : 2	N MOORE, DAVID; ETUX 18623 BLUE RIDGE MOUNTAIN RD BLUEMONT, VA. 20135 PAGE: 696 MAP: 26-A-115B	N 1,000,000.00	DBS	100% <i>288,500</i> <i>180,500</i>
09/11/19	190000609	ODIORNE, DAVID W; JR RECORDED TIME: 09:53 DESCRIPTION 1: QUAL AS EXECUTRIX DATE OF DEED : 09/11/19 BOOK: 103 NUMBER PAGES : 6	N/A N/A PAGE: 936 MAP:	.00	QUAL	00%
09/12/19	190000611	MARMOR, RACHEL AYRE RECORDED TIME: 12:54 DESCRIPTION 1: RECORD COPY OF WILL DATE OF DEED : 09/12/19 BOOK: 103 NUMBER PAGES : 10	N/A N/A PAGE: 947 MAP:	.00	COPY	00%

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
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 COUNTY
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RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
09/12/19	191549	AHLGREN, JAMES D RECORDED TIME: 12:55 DESCRIPTION 1: CHAPEL DISTRICT, LOT 6 DATE OF DEED : 09/10/19 BOOK: 644 NUMBER PAGES : 2	N SAVERINE, MELISSA 110 BURNELL PLACE, SE LEESBURG, VA. 20175 6.417 ACRES PAGE: 719 MAP: 34A-4-3	N 120,721.00	DBS	100% <i>213,200 VAC</i>
09/16/19	191554	MARTINEZ, CHERI R RECORDED TIME: 09:00 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 644 NUMBER PAGES : 2	N SULLIVAN, PATRICK N/A N/A, XX. 00000 0000 PAGE: 725 MAP:	N .00	DQC	100%
09/16/19	191555	MARTINEZ, CHERI RECORDED TIME: 09:01 DESCRIPTION 1: DATE OF DEED : 09/16/19 BOOK: 644 NUMBER PAGES : 4	N SULLIVAN, PATRICK 258 ANAMARIA LANE FRONT ROYAL, VA. 22630 PAGE: 727 MAP: 37A3249	N .00	DBS	100%
09/16/19	191564	RICHMOND AMERICAN HOMES OF VA RECORDED TIME: 12:40 DESCRIPTION 1: TOWN OF BOYCE, LOT 27, BOYCE CROSSING DATE OF DEED : 09/12/19 BOOK: 644 NUMBER PAGES : 2	N LOGAN, JOSHUA B; ETUX 319 LIMESTONE COURT BOYCE, VA. 22620 PAGE: 765 MAP: 21A3-1-27	N 374,651.00	DBS	100% <i>NEW CONST. 45K</i>
09/16/19	915676	BURGESS, JOSHUA H RECORDED TIME: 13:11 DESCRIPTION 1: BATTLETOWN DIST DATE OF DEED : 00/00/00 BOOK: 644 NUMBER PAGES : 2	N BURGESS, BERKELEY H; ETAL 434 PINE GROVE RD BLUEMONT, VA. 20135 PAGE: 780 MAP:	N .00	DG	100%
09/18/19	191580	REDDY, LINGA RECORDED TIME: 09:30 DESCRIPTION 1: DATE OF DEED : 08/23/19 BOOK: 344 NUMBER PAGES : 5	N FARM CREDIT OF THE TRUSTEES 21042 POTOMAC TRAIL CIRCLE LEESBURG, VA. 20176 PAGE: 879 MAP: 28A44B	N .00	DBS	100%
09/18/19	191583	RICHMOND AMERICAN HOMES OF VIR RECORDED TIME: 12:02 DESCRIPTION 1: TOWN OF BOYCE, LOT 31, BOYCE CROSSING DATE OF DEED : 07/18/19 BOOK: 644 NUMBER PAGES : 2	N GOSNELL, CAITLIN; ETVIR 216 PLEASANT HILL DRIVE BOYCE, VA. 22620 PAGE: 903 MAP: 21A3-1-31	N 340,484.00	DBS	100% <i>NEW CONST 45K</i>
09/18/19	191585	PENNINGTON, RAY RECORDED TIME: 13:00 DESCRIPTION 1: LONGMARSH DATE OF DEED : 00/00/00 BOOK: 13 NUMBER PAGES : 1	N PENNINGTON, RAY N/A N/A, XX. 00000 0000 PAGE: 65 MAP: 7A85D	N .00	OPM	100%

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
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 COUNTY
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RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
09/18/19 ✓	191587	PELLEGRINO, MARY T RECORDED TIME: 14:00 DESCRIPTION 1: CHAPEL DATE OF DEED : 09/16/19 BOOK: 644 NUMBER PAGES : 2	N BRICKLEY, LELIA 1721 BISHOP MEADE RD BERRYVILLE, VA. 22611 PAGE: 930 MAP: 22C14A	N 330,000.00 PIN:	DBS	100% <i>218,700 w/imp ✓</i>
09/18/19	191591	LICKING VALLEY CONSTRUCTION RECORDED TIME: 14:31 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 644 NUMBER PAGES : 3	N SAME N/A N/A, XX. 00000 0000 PAGE: 964 MAP:	N .00 PIN:	PM	100%
09/19/19 ✓	191594	WELSH, ASHLEY RECORDED TIME: 11:34 DESCRIPTION 1: DATE OF DEED : 00/00/00 BOOK: 644 NUMBER PAGES : 2	N WELSH, TAYLOR N/A N/A, XX. 00000 0000 PAGE: 972 MAP:	N .00 PIN:	ONCD	100%
09/19/19 ✓	191595	HUYNH, TUYET LE PHAM RECORDED TIME: 11:55 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 00/00/00 BOOK: 644 NUMBER PAGES : 3	N TRAN, DAVIS 516 PAGE ST BERRYVILLE, VA. 22611 PAGE: 974 MAP: 14A213-61	N .00 PIN:	DG	100%
09/19/19 ✓	191596	WEATHERFORD, CLAUDINE RECORDED TIME: 12:10 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 09/13/19 BOOK: 644 NUMBER PAGES : 3	N TIMOTHY WYANNT TRUST 284 GOOD SHEPHERD RD BLUEMONT, VA. 20135 PAGE: 977 MAP: 26BA13	N 250,000.00 PIN:	DBS	100% <i>252,300 w/imp ✓</i>
09/19/19 ✓	191598	CAMERON, BRUCE RECORDED TIME: 12:13 DESCRIPTION 1: CHAPEL DATE OF DEED : 09/10/19 BOOK: 644 NUMBER PAGES : 2	N SCOTT, JAMES D 540 PARIS HEIGHTS RD PARIS, VA. 20130 PAGE: 995 MAP: 4033	N 487,000.00 PIN: <i>259,715</i>	DBS	100% <i>369,400 w/imp ✓</i>
09/20/19 ✓	91601	ALG TRUSTEE, LLC RECORDED TIME: 10:51 DESCRIPTION 1: CHAPEL DIST DATE OF DEED : 00/00/00 BOOK: 644 NUMBER PAGES : 2	N U.S BANK NATIONAL ASSOCIATION 205 W 4TH ST, CN-OH-XS CINCINNATI, OH. 45202 PAGE: 999 MAP:	N 306,100.00 PIN: (F)	DBS	100% <i>306,500</i>
09/20/19 ✓	91605	MCKEW, ROBERT E; ETAL RECORDED TIME: 13:10 DESCRIPTION 1: LONGMARSH DIST DATE OF DEED : 00/00/00 BOOK: 645 NUMBER PAGES : 3	N MCKEW, ROBERT E 84 TRIPLE J RD BERRYVILLE, VA. 22611 PAGE: 21 MAP:	N .00 PIN:	DG	100%

CLARKE COUNTY CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
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RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
09/20/19	91606	THOMAS, THOMAS W; II RECORDED TIME: 13:22 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 00/00/00 BOOK: 645 NUMBER PAGES : 2	N HOOKS, JOHN 425 LINDSAY CT BERRYVILLE, VA. 22611 PAGE: 24 MAP:	N 445,000.00 PIN:	DBS	100% <i>376,300 w/i m/v</i>
09/23/19	191615	KOCHINSKY, JEROME T; ETUX RECORDED TIME: 12:10 DESCRIPTION 1: TOWN OF BERRYVILLE, LOT 180, HERMITAGE PHASE 4B DATE OF DEED : 09/18/19 BOOK: 645 NUMBER PAGES : 2	N MAZZARINO, GRANT; ETUX 404 MONTGOMERY COURT BERRYVILLE, VA. 22611 PAGE: 57 MAP: 14A8-4-180	N 470,000.00 PIN:	DBS	100% <i>445,500 w/i m/v</i>
09/24/19	191624	MCLAUGHTRY, PATRICIA SUE RECORDED TIME: 14:00 DESCRIPTION 1: LONGMARSH DATE OF DEED : 09/23/19 BOOK: 645 NUMBER PAGES : 2	N THOMPSON, BERNARD THOMPSON 888 TRAPP HILL RD BERRYVILLE, VA. 22611 PAGE: 137 MAP: 17A325-6	N 75,000.00 PIN:	DBS	100% <i>33K 75,000 VAC</i>
09/24/19	191626	RICHMOND AMERICAN HOMES RECORDED TIME: 14:15 DESCRIPTION 1: DATE OF DEED : 09/20/19 BOOK: 645 NUMBER PAGES : 2	N GARCIA, EFRAIN 220 PLEASANT HILL DRIVE BOYCE, VA. 22620 PAGE: 140 MAP: 21A3132	N 361,921.00 PIN:	DBS	100% <i>New const 45K 100K</i>
09/24/19	191629	BATHON, STEPHEN RECORDED TIME: 15:00 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 09/21/19 BOOK: 645 NUMBER PAGES : 2	N BATHON, HEATHER 3446 CALMES NECK LANE BOYCE, VA. 22620 PAGE: 168 MAP: 31-1-73	N 112,100.00 PIN:	DBS	100% <i>112,100 VAC</i>
09/25/19	190000632	JACOBS, PATRICIA LORRAINE RECORDED TIME: 10:03 DESCRIPTION 1: QUAL AS EXOR DATE OF DEED : 09/25/19 BOOK: 103 NUMBER PAGES : 4	N/A N/A PAGE: 962 MAP:	.00 PIN:	QUAL	00%
09/25/19	191636	BOGGS, AGNES RECORDED TIME: 13:50 DESCRIPTION 1: BATTLETOWN DATE OF DEED : 09/23/19 BOOK: 645 NUMBER PAGES : 2	N STAUB, CHRISTOPHER 17761 CARDINAL COURT ROUND HILL, VA. 20141 PAGE: 195 MAP: 16A19	N 115,000.00 PIN:	DBS	100% <i>149,100 w/i m/v</i>
09/26/19	190000634	COCHRAN, MARK KENDALL RECORDED TIME: 09:38 DESCRIPTION 1: QUAL AS EXEX DATE OF DEED : 09/26/19 BOOK: 103 NUMBER PAGES : 5	N/A N/A PAGE: 970 MAP:	.00 PIN:	QUAL	00%

CLARKE COUNTY CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
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COUNTY
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RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
09/26/19	190004619	ANDRICK, ROGER LEE	N/A	.00	PROBATE	00%
		RECORDED TIME: 10:03	N/A			
		DESCRIPTION 1: 60% OF REAL ESTATE IN LONGMARSH DISTRICT				
		DATE OF DEED : 09/26/19 BOOK: 103	PAGE: 980 MAP:		PIN:	
		NUMBER PAGES : 7				
09/26/19	191640	SCHONDER, ROBERT J	N ROBERT J SCHONDER AMENDED & RE N	.00	DIT	100%
		RECORDED TIME: 11:00	P O BOX 69 PURCELLVILLE, VA. 20134			
		DESCRIPTION 1: TOWN OF BOYCE				
		DATE OF DEED : 00/00/00 BOOK: 645	PAGE: 234 MAP: 21A1-2-2A		PIN:	
		NUMBER PAGES : 3				
09/27/19	190000642	LABIDIE, RICKIE ALLEN	N/A	.00	REA	00%
		RECORDED TIME: 11:41	N/A			
		DESCRIPTION 1:				
		DATE OF DEED : 09/27/19 BOOK: 103	PAGE: 995 MAP:		PIN:	
		NUMBER PAGES : 0				
09/27/19	191951	RICHMOND AMERICAN HOMES	N TODD, WILLIAM	N 357,903.00	DBS	100%
		RECORDED TIME: 14:30	224 PLEASANT HILL DRIVE BOYCE, VA. 22620			
		DESCRIPTION 1: CHAPEL				
		DATE OF DEED : 09/25/19 BOOK: 645	PAGE: 300 MAP: 21A3133		PIN:	
		NUMBER PAGES : 3				
09/30/19	191959	CLARKE, CHRISTOPHER	N DAVIS, ADAM	N 517,500.00	DBS	100%
		RECORDED TIME: 12:10	207 S CHURCH ST BERRYVILLE, VA. 22611			
		DESCRIPTION 1: TOWN OF BERRYVILLE				
		DATE OF DEED : 09/24/19 BOOK: 645	PAGE: 370 MAP: 14A5136		PIN:	
		NUMBER PAGES : 2				
09/30/19	191962	JOHNSTON, ROBERT E; ET AL	N JOHNSTON, ROBERT E	N 73.807 ACRES	DG	100%
		RECORDED TIME: 12:40	741 LEWISVILLE ROAD BERRYVILLE, VA. 22611			
		DESCRIPTION 1: LONGMARSH DISTRICT, 73.807 ACRES				
		DATE OF DEED : 09/27/19 BOOK: 645	PAGE: 396 MAP: 9-A-27		PIN:	
		NUMBER PAGES : 2				
09/30/19	190000646	BARB, MARGARETTE JANE	N/A	.00	REA	00%
		RECORDED TIME: 14:11	N/A			
		DESCRIPTION 1: REAL ESTATE AFFDT				
		DATE OF DEED : 09/30/19 BOOK: 103	PAGE: 997 MAP:		PIN:	
		NUMBER PAGES : 0				
09/30/19	191668	VINCENT, TIMOTHY	N RIVERA, DEANNA	N 400,000.00	DBS	100%
		RECORDED TIME: 14:20	311 ASHBY COURT BERRYVILLE, VA. 22611			
		DESCRIPTION 1: TOWN OF BERRYVILLE				
		DATE OF DEED : 09/25/19 BOOK: 645	PAGE: 429 MAP: 14A7348		PIN:	
		NUMBER PAGES : 3				

45K
New Const

271,200
w/impv

347,500

TOTAL COUNTY DEEDS OF PARTITION AND CONVEYANCE:	43
TOTAL NUMBER OF COUNTY DEEDS OF CORRECTION :	0
TOTAL NUMBER OF COUNTY WILL/FIDUCIARY :	5

Clarke County Economic Development Advisory Committee
September 18, 2019, Minutes

A meeting of the Economic Development Advisory Committee (EDAC) held in the Berryville/Clarke County Government Center, Berryville, Virginia, on Wednesday, September 18, 2019, at 1:00 PM.

Board: Chris Bates, Christy Dunkle, John Milleson, Christina Kraybill, Betsy Pritchard, Lee Sheaffer

Absent: Jim Barb, Bev McKay

Staff: David Ash, Len Capelli, Cathy Kuehner, Lora B. Walburn

Also Present: None

1. Call to Order

At 1:00 pm, Chairman Milleson called the meeting to order.

2. Adoption of Agenda

Christy Dunkle, seconded by Betsy Pritchard, moved to approve the agenda as presented. The motion carried by the following vote:

Jim Barb	-	Absent
Chris Bates	-	Aye
Christy Dunkle	-	Aye
Christina Kraybill	-	Aye
Beverly B. McKay	-	Absent
John Milleson	-	Aye
Betsy Pritchard	-	Aye
Lee Sheaffer	-	Aye

3. Approval of Minutes

Lee Sheaffer, seconded by Betsy Pritchard, moved to approve the July 17, 2019, minutes as presented. The motion carried as follows:

Jim Barb	-	Absent
Chris Bates	-	Aye
Christy Dunkle	-	Aye
Christina Kraybill	-	Aye
Beverly B. McKay	-	Absent

John Milleson - Aye
Betsy Pritchard - Aye
Lee Sheaffer - Aye

4. Director of Economic Development and Tourism Update

- Clarke County Fair
 - o Economic Development and Tourism had a booth inside the horticultural building.
 - o The two most popular brochures distributed were the new Appalachian Trail and the Spirit Trail brochures.
- *Closer than you think* Brochure Project
 - o Len Capelli comments:
 - Close to four years since brochures were last distributed.
 - Conducted several meetings to review the brochure.
 - Trends indicate that it would not be worth the expense to print the existing eight-panel glossy brochure.
 - Existing brochure is outdated.
 - Waiting on response to requests for quotes for a two-sided rack card.
 - Suggested two-sided rack card and tear-off style map of Clarke.
 - o Two-sided rack card:
 - Betsy Pritchard suggested a two-sided rack card.
 - Christy Dunkle said that she did not believe the brochure was necessary but expressed support for further research of a rack card.
 - Christina Kraybill concurred suggesting:
 - Photo colleague on one side
 - County map on the other with web addresses
 - Betsy Pritchard asked for review of the draft rack card by millennials, possibly Shenandoah University marketing students.
 - In the past, brochures were placed in Clearbrook, Fredericksburg, and Manassas Welcome Centers.
 - o 8x11 tear-off map on pad/tablet:
 - List businesses, events, lodging, sights
 - Distribute locally
 - Owners of Moose Apple Tree Farm and Wayside Fun Fair liked the concept.

- Cathy Kuehner discussed this format with Nathan Stalvey, Berryville Main Street Board President and Clarke County Historical Association Director, who suggested the map include such landmarks as Cool Springs Battlefield, Holly Cross Abbey, Dinosaur Land, etc.
- Christina Kraybill added that she used the walking and driving maps to direct visitors.
- Cathy Kuehner comments:
 - EDAC is getting way ahead jumping from the brochure to making decisions about a rack card and potential costs without having a conversation about the content and the purpose.
 - Need to determine what is any printed thing going to be; what are we promoting; what is the goal?
 - Betsy Pritchard explained that the Committee was suggesting condensing the current eight-page to two-page.
 - In this digital age, people are planning trips before leaving their homes.
 - Christy Dunkle commented that in her travels she picks up brochures at rest stops.
 - Christy Dunkle and Betsy Pritchard agreed that while the current trip might be planned a brochure could affect their next trip.
 - EDAC really needs to consider: lack of material; how much material; how much does it want to say; what is the essential message?
- Appalachian Trail:
 - Crosses Interstate 81 north of Roanoke and just south across from the Blacksburg area.
 - New brochure is excellent and has been well received.
- Determinations:
 - Two-sided rack card:
 - Distribute down Interstate 81 corridor and in visitor centers in neighboring jurisdictions of Winchester, Leesburg, and Front Royal.
 - Explore cost of locating in Interstate 81 welcome centers.
 - One-sided county-wide map for distribution in Clarke to include local attractions, services, and events
 - Staff to seek pricing on both options.
 - Staff to have presentation ready for November meetings.
- Economic Development Strategic Plan
 - Planning Commission Comprehensive Plan Committee [PCCPC] reviewed the recommendations and priorities provided by the Economic Development Advisory Committee [EDAC] and the Industrial Development Authority [IDA].

- PCCPC Members: Robina Rich Bouffault, Bob Glover, Doug Kruhm, Pete Maynard
- Committee revised and consolidated into a three-page format.
- Committee suggested a biannual reporting from responsible entities.
 - EDAC and IDA suggested quarterly reporting to:
 - ▲ Berryville Area Development Authority
 - ▲ Berryville Town Council
 - ▲ Berryville Planning Commission
 - ▲ Boyce Town Council
 - ▲ Clarke County Board of Supervisors
 - ▲ Clarke County Planning Commission
 - ▲ Economic Development Advisory Committee
 - ▲ Industrial Development Authority
- Len Capelli comments:
 - Met with the PCCPC during its review and met afterward with Committee member Robina Rich Bouffault to review particulars.
 - Red-lined a copy of the 2014 Economic Development Strategic Plan noting items that are redundant, no longer relevant, may not belong in the plan, comparisons with other communities that are no longer valid, items that have no impact on what Clarke plans to do, etc.
 - Created an approximate 17-page strategic plan; and, working with the PCCPC, it saw a way of reducing it further.
 - He is ultimately responsible for the approved Economic Strategic Plan.
- EDAC member comments:
 - Christy Dunkle :
 - The PCCPC plan seems more like a living, breathing document that sets goals and priorities, and culpability.
 - Sees plans as defining goals and strategically laying out where you are going.
 - Seems like the proposed plan is more like were going to try this and tell you what we are doing.
 - Questioned when someone would tell the responsible entities when to shift.
 - Quarterly updates are a lot for a plan.
 - The plan does not include a hotel.
 - Christina Kraybill:
 - Sees updates as a way to better communicate activities.

- Plan defines action points.
- Suggests adding timeline to defined items.
- Concerned that a plan so small may not be professional enough or convey the right message to attract businesses to the community.
- CCCPC did a good job creating a concise document, but it needs more substance.
- Would like a definition of Objective 10.
- Likes the line, *"These policies include finding realistic and attainable ways to attract and keep businesses that are compatible with the county's agricultural, commercial and industrial businesses, as well as natural resources, and in particular, that will generate a relatively high level of local tax revenue in relation to the number of jobs, while creating minimal impact on our public services."*
- John Milleson:
 - Plan is very broad.
 - Does not supply any real tactics as to what to do.
 - Plan needs to identify the primary point of contact for reporting purposes.
- Betsy Pritchard:
 - Plan contains a great deal in six points.
 - Plan should include measurable goals and how to obtain.
 - EDAC clearly stated a hotel as a priority, which was not included in the plan.
- Lee Sheaffer:
 - Plan is not really a plan. Plans typically provide expected goals within a timeline.
 - Good living, breathing document.
- Lora Walburn:
 - 2014 Economic Development Strategic Plan is 163 pages.
 - It contains 102 pages of appendices that are no longer relevant.
 - The EDAC and IDA reviewed pages 21 to 45 as identified by Supervisor Terri Catlett as containing the "meat" of the plan.
 - Redundancy within the 2014 was a source of contention.
- Recommendations:
 - Plan needs more substance, specifics.
 - Outline goals and include how to obtain.
 - Define Objective 10 of the Comprehensive Plan.
 - Support biannual reporting.
 - Upholds its recommendation to include a hotel in the list of priorities.

- Clearly define primary person responsible for each priority.
- Transient Occupancy Tax [TOT] Recommendation to Board of Supervisors
 - Len Capelli comments:
 - First check from Airbnb in July was in excess of \$1,000.
 - With taxes now being paid by Airbnb, TOT revenues will increase.
 - Fourth government entity in Virginia to negotiate a relationship with Airbnb.
 - Other localities are contacting Clarke for guidance in how to pursue a similar arrangement.
 - Greene County contacted Clarke and provided its registration policy and a brochure providing information for short-term rental startups.
 - The Town of Orange and Orange County also have a registry.
 - Believes the Commissioner should send out letters to Airbnb operators to bring in additional revenue.
 - Strongly recommend that the Board of Supervisors passes a resolution to forward to state legislators to approve an increase in TOT to 5%.
 - The increased TOT could generate \$75,000 to \$100,000 with the addition of revenues from Airbnb.
 - General discussion:
 - September and October revenues should be higher with the influx of fall tourists.
 - Airbnb is impacting local businesses providing overnight accommodation.
 - Persons using Airbnb include those temporarily assigned to work in the area and attending weddings.
 - Chris Bates reminded that at this point Clarke is only asking to be allowed to raise the TOT.
 - By State Code, Everything over 2% is earmarked for tourism.
 - Betsy Pritchard, noting 25 years of experience in the hospitality industry, opined that an increase is long overdue.
- County-wide meals tax:
 - Len Capelli is recommending implementation of a county-wide meals tax.
 - State Code allows County's to assess up to a 4% meals tax.
 - Christy Dunkle expressed support adding that in 2018 the Town generated \$222,357 in meals tax.
 - Christina Kraybill told the Committee that Berryville businesses are aware of the differences in taxation between Berryville and Clarke County.

- Betsy Pritchard, to bring perspective to the proposed meals tax, commented that no one in her 25 years has asked the amount of transient occupancy tax they were paying. While people may balk at a food tax, it will not be that noticeable.
- Lora Walburn:
 - Shenandoah and Clarke are the only counties in the Valley region that do not charge a meals tax.
 - Meals tax in Shenandoah County is going to referendum this November, and Clarke is monitoring the process.
 - Shenandoah County has provided information on its referendum and the presentation supporting implementation of a meals tax.
 - Meals tax is already being charged by all towns within Shenandoah County.
- Chris Bates opined that Clarke must be cautious with tax increases and potential impact on citizens and businesses.
- Len Capelli noted that Clarke residents are already paying meals tax in Berryville, Frederick County, Winchester, Charlestown, etc.
- Virginia counties can only implement meals tax following an approved referendum. Towns can implement without referendum.
- Betsy Pritchard suggested providing constituents with potential savings on real estate tax that might result from implementation of a meals tax.
- Revenue from meals tax might be sufficient to fund a full-time Economic Development Director.

At 2:04 pm, Lee Sheaffer left the meeting.

– Miscellaneous Updates:

- Len Capelli:
 - Last week series of meetings were conducted by DCI, a consulting firm hired by the Northern Shenandoah Valley Regional Commission including the counties of Clarke, Frederick, Page, Shenandoah, Warren, and the City of Winchester.
 - Consultant hired as part of a GoVirginia to study workforce attributes, attraction, and retention.
 - Focus groups included participants from:
 - Berryville Graphics - two human resource persons.
 - C2M – one human resource person.
 - No feedback received at this time but moving forward.
 - Attended a conference with several managers of local companies. Overall, a worthwhile experience with a great deal of information shared.

- Christy Dunkle requested a write up on the regional meeting.
- Annual Holiday Business Tour
 - Chairman Milleson clarified that the next meeting regular meeting was scheduled for November 20.
 - Following discussion, by consensus, the Committee set Wednesday, December 11, as the date for its annual holiday business tour.
- Christy Dunkle:
 - Clarke County Historic Preservation Commission is working on the Historic Battle of Berryville Project.
 - HPC is trying to get a designation for an historic overlay
 - Will be making a presentation on Monday, September 30, starting at 6 or 6:30 pm.
 - District extends north of Berryville on Route 340.
- Christina Kraybill:
 - Met new proprietor of Neatoville in the White Post district on Route 340. Plans include:
 - Trying to get rid of the junk
 - Added new sign
 - Added new gates
 - Open on Saturdays and Sundays
 - Proposing addition of a coffee bar
 - Proposing addition of a hotel at the rear
- Betsy Pritchard
 - Ruritan appreciation dinner for persons that volunteered for the 2019 fair will be held this evening at 7 pm, September 18, at the Ruritan Fairgrounds.

5. Next Meeting

The next meeting is scheduled for Wednesday, November 20, 2019.

6. Adjournment

Being no further business, at 2:14 pm, Chairman Milleson adjourned the meeting.

Minutes recorded and transcribed by Lora B. Walburn

**Clarke County Fire & EMS
FY 19-20 Closing Balance Summary**

Description	Jul-19	Aug-19	Sep-19	Oct-19	YTD Totals
Billable Calls					
Enders (Co 1)	68	73	53		194
Boyce (Co 4)	15	19	14		48
Blue Ridge (Co 8)	6	8	2		16
Total # of Billable Calls	89	100	69		258
ALS Trips Billed	41	45	30		116
BLS Trips Billed	48	54	38		140
TNT Trips Billed	0	1	1		2
Total	89	100	69		258
Calls Dispatched					
Co 1 Career	44	39	40		123
Co 1 Volunteer	9	9	7		25
Co 1 Split	40	47	25		112
Co 4 Career	2	4	2		8
Co 4 Volunteer	11	12	9		32
Co 4 Split	15	19	14		48
Co 8 Career	0	3	5		8
Co 8 Volunteer	3	14	0		17
Co 8 Split	10	9	2		21
Unknown	15	19	15		49
Total # of Calls Dispatched	149	175	119		443
Patient Payments	\$6,171.24	\$2,547.03	\$2,272.98		\$10,991.25
TNT Payments	\$285.00	\$0.00	\$0.00		\$285.00
Total Payments	\$43,220.21	\$41,272.84	\$36,982.58		\$121,475.63



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MINUTES

September 19th, 2019 6:30pm

Clarke County Government Center – Meeting Room AB

Attendees: Matt Hoff, Chairman
Mary Daniel-Alternate for Mr. Weiss
Jay Grim
Diane Harrison
Bryan Conrad
Doug Lawrence
Andrew Nicholson

Absent: David Weiss
Tony Roper

Staff: Pam Hess
David Ash (left at 7:06pm)
Brian Lichty
Melanie Radford

Chairman Hoff called the meeting to order at 6:30pm.

1. Ms. Harrison made a motion to approve the agenda. The motion was passed with all in favor.
2. Public Comment - None
3. Mr. Lawrence made a motion to approve the August 8th, 2019 minutes. The motion was passed with all in favor.
4. Committee Reports
 - Standards – Mr. Grim inquired if there was a similar dip in previous years during the summer months. Mr. Lichty confirmed that we usually see some kind of drop off. Ms. Harrison requested for the monthly response report to be viewed on a yearly report as well as the monthly report to look for trends and/or comparisons.
 - Technology – Nothing to report at this time. The next meeting is scheduled for October 9th, 2019.
 - Budget/Preparation - Nothing to report
5. Unfinished Business
 - Incentive program review - Mr. Lichty reviewed with the group. All 3 companies met the criteria for the month.

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- Strategic Plan Review - Mr. Lichty reviewed and read the code of Clarke on the structure of the Fire and EMS Commission for the group in its current format. Discussion -
 - Ms. Harrison opined that the structure should be revised. She believes the Commission's focus should be on processes and procedures and feels a lot of the communication doesn't happen because of the current structure. She expressed that the Commission should be a non-departmental board made up of people that can bring their expertise and knowledge to assist and make recommendations with clean vision, without emotion and would be more efficient. She thinks some of the said responsibilities should be done at a department level with the Director's oversight, not within the Commission. Mr. Lichty took specific action notes as Ms. Harrison went through the list of actions. Ms. Harrison opined the Commission should consist of five positions; a Board of Supervisors liaison, the Sheriff or a representative from the Communications Department, the Director and three citizens at large.
 - Understanding Ms. Harrison's thoughts, Mr. Conrad, Mr. Hoff, Mr. Grim and Mr. Lawrence all disagreed.
 - Mr. Conrad expressed that the Commission was to be the place where disputes were resolved, where people brought their issues and needs to be enforced that the Companies representatives do their jobs. The group has acted on things and someone hasn't liked the result, so they have tried to use other venues to change that result without following the process that was carefully outlined when the Commission was set up. It's not appropriate to change the Commission because we have been a little too soft in dealing with the issues. It needs to be made clear to the Companies that this is the place, this is where it gets done. The representatives must do their due diligence in reporting back to their departments and not lax in their responsibilities.
 - Mr. Hoff commented on Boyce's behalf, that they will not continue without a representative on the Commission and Mr. Lawrence conquered. Mr. Hoff explained that he sees Ms. Harrison's point about being able to distance yourself and see objectively but if you take out the people who are actually implementing the strategies and policies that are being sent down, taking them out of the decision making process, then you are setting yourself up for failure.
 - Mr. Grim opined that parts of the Commission are currently broken; there's not a lot of output, more spinning of wheels. He commented the Commission needs to be more strategic and less tactical, understanding some of that is an attempt to resolve incoming issues. There needs to be a change in the mandate to where it is more strategic. The guidelines in place now are appropriate but are deviated from too much. The make-up is appropriate and needs to continue to be a guiding council of people who knows what is going on in the fire-rescue system.
 - Discussion by all for resolutions included Companies following procedures, requests to be put on the agenda, Chiefs responsibilities in conveying the information back to their

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companies after meetings with the Director, protocols and expected compliance with performance, tabling of discussions, sub committees, and refining what is in place.

- Mr. Grim commented on the Sheriff being part of the makeup on the Commission. Simply and only for the budget format, there is a perception of competing for funds with the Sheriff's office, is it a conflict, maybe he should abstain from voting. Clarification was made by Mr. Hoff, Mr. Conrad and Ms. Daniel that the Sheriff's office dispatches fire-rescue as a courtesy and having him within the Commission can help resolve issues potentially faster. That having him here makes him part of the process and more aware of situations going on. The Sheriff's budget is separate and his actually covers some items such as technology/radio towers that are not a part of the Fire-Rescue's. Mr. Hoff suggested that Mr. Grim carry this information back to his department so there is a better understanding of his role. Mr. Lawrence stated he has heard the same kind of comments and will convey this information as well.
- Mr. Lichty stated he will take all tonight's information, summarize, broken down into elements and format to be voted on next month and will be a recommendation forwarded to the BOS. Ms. Harrison asked if a document can be put in writing that can be handed out and listed on the County website, so the departments and the public are aware of the appropriate succession/chain of command. Mr. Lichty will draw something up, discuss with the chiefs for their rank structure within their departments and bring it back to group for further discussion until everyone agrees on the format. Hopefully this could help with the lack of or where the disconnect in communication is. Mr. Grim recognized that this meeting is the best one he has been a part of or attended; discussions like this are needed for collaboration and this is where he sees the value of the Volunteer Fire-Rescue Association. Mr. Hoff stated what he sees with the Association; they have an avenue as well and can go through the Director, the Chiefs, or be put on the Commission agenda.
- Ms. Harrison handed out the following list of notes from the mediation meeting with Boyce as asked.

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Meeting with Boyce Fire Department 2-27-19

Andrew and I met with the department's board at 6:00 pm to discuss their issues with leaving the association and how they would potentially see a future association.

Below is an overview given mainly by Lee Coffelt, Chief, with input from other board members in attendance including Matt Hoff, BJ Devers, Dale Gardner, Sr., Dale Gardner, Jr., Asst. Chief, Pete Peterson and a couple of members who were present. Bryan Conrad was unable to attend but sent in an email with his comments.

This was not something the department decided to do quickly. The process took seven months with discussions with members but began at the board level in April 2018. It was in October 2018 that the members voted to remove themselves from the organization.

The largest contributing factor for leaving was that the ideologies of the Boyce department were no longer a part of several voting decisions made in the association. The one that stands out the most is the doubling of stipend request for last year's fiscal budget. Specifically, the problem that Boyce VFC had with the proposal to double the stipends was that it totally upended the budget process that the director and the commission had been working on up until that point. Boyce VFC had voted to support that original process. That meant that county money could be spent on items that benefitted the whole county system.

Another contributing factor is that what the association had done in the past is now being handled by Director Lichty and the commission. This has led to a non-productive association with few members attending and people not stepping up for officer and committee positions. Those in attendance really felt there was no longer a need for an association because the commission handles everything they had in the past. Boyce felt that the other members of the association were using the association to "second guess" Commission decisions that they didn't like and pretending that their position represented all of the companies' positions.

We discussed how other local departments over the years, due to growth, have lost the voice of the volunteers. Those at the meeting felt that the members have that voice through their representatives on the board and the commission. Members may also attend and speak at monthly commission meetings. They felt that members were speaking to them directly and then they were relaying that to the commission and in various monthly meetings with Director Lichty. Boyce does have bingo on Thursday evenings which does make it difficult for members to attend the commission meeting and we discussed the possibility of changing the night so all stations' members may attend if wanting to.

Before ending the session, we discussed what they saw an association doing if it was to continue. The items below were their thoughts.

1. Legal standing. The association would need to legitimize itself as it currently is not.
2. The focus would be on recruitment and retention. Joining together with this focus may help the volunteer system to continue going forward as people age out and younger recruits move away. Future growth in the county is minimal so funding a large paid staff will probably not happen.
3. Election and meeting processes need to be done according to Roberts Rules.
4. Inspiring participation in the association needs to happen so there are not just a few keeping the association running.

We will meeting with the association in the next couple of weeks to go over this with them and then have a joint open meeting to discuss going forward.

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- Ms. Harrison asked if there is a process on purchasing procedures. Mr. Lichty explained the County is not a part of the individual department procurements, only if all three companies are doing a County wide system approach for a purchase, then it would follow the County's policy.
 - Mr. Lawrence verified it was ok to be put on the agenda and be able to review the topic, discuss and bring back the following month as unfinished business if needed. Mr. Hoff confirmed and indicated that a written response could be provided if desired.
6. Report from the Director of Fire and EMS - Mr. Lichty reviewed with the group. Discussion-Ms. Daniel clarified that the winner's name for the starter Emergency Preparedness kit at the Fair was actually Bray Daniel, not Daniel Broy; the hand writing on the ticket was hard to read but the correct phone number was called and she did receive the kit. Mr. Grim confirmed with Mr. Lichty, the SAFER grant only covers salaries and benefits. Mr. Lichty added two items that were not on the packets. He is pleased to announce that through a monetary donation, the department volunteers who are on a current roster will be able to sign up for a year's coverage of flight insurance through PHI Air Medical. The number of slots available will be limited and based on a first come first serve. The requested Route 7 traffic study from VDOT has come back to the BOS and is available on the County website, the same page where the BOS packets and minutes are located. Mr. Grim inquired if there were any updates on the Route 9 Loudoun closure. Mr. Lichty and Ms. Daniel remarked that the BOS is addressing the issue, a lot of the pieces are still unknown and explained that the decision is ultimately the Commissioner of VDOT's. This took VDOT and Clarke by surprise and the BOS are hoping the data driven project from Northern Virginia VDOT gets expanded to conclude what effects it will have on Clarke, Jefferson and Maryland.
7. New Business-Mr. Grim inquired on behalf of Chief White as to the absence of staffing at Blue Ridge. Mr. Lichty confirmed it's due to the summer months, vacation time, not mandating overtime and the new SAFER positions are not hired yet. Ms. Harrison asked if the evaluation report of Blue Ridge for overnight accommodations has been done, she didn't see it in the packet. Mr. Lichty explained that he has not had a chance to address it yet. Mr. Grim handed Chairman Hoff a copy of an email he sent to Chief White regarding his appointment on the Commission; listed below. Mr. Grim also commented that Chief White and Mr. Weiss met on September 17th regarding insurance issues; they have found common ground and were working to better communications. Mr. Lawrence remarked that Enders has a volunteer member taking a medic class. They will be forwarding a letter to the Commission to request assistance of reimbursement on her \$2,000.00 tuition. Mr. Lawrence made a motion to table this discussion until next meeting. The motion passed with all in favor.

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Zimbra

mradford@clarkecounty.gov

Fwd: Commission position

From : Jay Grim <jwgrim@gmail.com> Fri, Sep 27, 2019 02:58 PM
Subject : Fwd: Commission position
To : Melanie Radford <mradford@clarkecounty.gov>

As promised

Jay

----- Forwarded message -----
From: **Jay Grim** <jwgrim@gmail.com>
Date: Tue, Aug 20, 2019 at 5:22 PM
Subject: Commission position
To: Jacob White <jcwhi7@aol.com>

Hi Jacob,

Please accept this as my notice to not continue my position on the commission beyond the current appointment. While I certainly want to do what is in the best interest of the company, I don't feel that the time and effort spent on commission business is worthwhile as it really accomplishes nothing of value to either the company nor the citizens that we serve, but is rather a sounding board for people to read their status reports and a crutch for the Board of Supervisors to lean on regarding decisions.

I will remain in the position for another month or two while another representative is selected by the company and appointed by the Board.

Regards,

Jay

8. Summary of required action –

- Add an additional yearly overview report for the breakdown of the Monthly Response report
- Create a communication document listing succession/chain of command order
- Add Enders to the next meeting's agenda – tuition reimbursement request

9. Mr. Conrad made a motion to adjourn. The motion was passed with all in favor at 7:56pm.

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All meeting documents will be distributed at meeting. Next meeting is on October 10th, 2019 at 6:30pm in the Clarke County Government Center – Meeting Room AB

Minutes Transcribed by Melanie Radford

DRAFT

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