



# Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

Item	November 19, 2019	Packet Page
<b>Afternoon Session 1:00 PM</b>		
1. Call To Order		5
2. Adoption Of Agenda		6
3. Consent Agenda:		7
– Resolution of Appreciation for John U. Miller 2019-11R		8
– Abstract of Votes 2019		9
– Conservation Easement Authority Requests the Board of Supervisors Approve the Easement Donation of the Rolling Ridge Foundation		31
4. Citizen's Comment Period		33
5. VDOT Update		34
6. People Inc. Annual Update by Robert Goldsmith, President and CEO		35
– Resolution of the Clarke County Board of Supervisors Recognizing People Incorporated of Virginia for 55 Years in Service to the Community 2019-12R		
7. Set Public Hearing CC-2019-02		37
8. BoS Minutes:		
– October 15, 2019, Regular Meeting		39
– October 17, 2019, Special Meeting		78
9. Board of Supervisors Personnel Committee Items for November 7, 2019		86
<b>A. Expiration of Term for appointments expiring through December 2019. Action: The Personnel Committee recommends the following:</b>		87
– <b>Appoint Ben Cochran to the unexpired term of Mark Cochran ending October 30, 2021.</b>		
<b>B. Board of Equalization Appointment Review. Action: Information only.</b>		101
<b>C. Deputy Clerk to the Board of Supervisors Transition / Assumption of Duties and Responsibilities. Action: Personnel Committee recommends approval.</b>		110
<b>D. December 9, 2019, Personnel Committee Meeting Start Time. Action: Information only.</b>		86
10. Board of Supervisors Work Session Items for November 7, 2019		119
A. Reassessment Update by Mike Didawick. Action: Information only.		119
B. Northwestern Community Services Board Update. Action: Information only.		121
11. Board of Supervisors Finance Committee Items for November 7, 2019		129
A. FY2019 General Fund Transfers. Action: <i>"Be it resolved that budgeted expenditure and revenue be transferred per the attached statement for the purpose of covering overdrawn FY 19 accounts from underdrawn FY19 accounts"</i> .		130



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B.	FY2020 Supplemental Appropriations.	
a.	<i>Conservation Easement Fund. "Be it resolved that budgeted expenditure and appropriations of the Conservation Easement Fund be increased \$7,087, and that local fund balance of that fund of \$7,087 be utilized."</i>	134
C.	FY2020 Supplemental Appropriations. Please see attached the School Operating Carryover request of the Clarke County School Board: <i>"Be it resolved that a public hearing be set for December 17, at 6: 30 pm, or as soon thereafter as the matter may be heard on the following action: 'Be it resolved that FY 20 School Capital budgeted expenditure and appropriations be increased \$480,884 for various capital needs specified by the School Board."</i>	135
D.	FY2019 to FY2020 Capital Carryovers: <i>"Be it resolved that budgeted expenditure, appropriations, and revenue of the School Capital and Government Capital Project Funds be carried forward from FY 19 to FY 20 as stated by the fund totals in the documents attached."</i>	136
E.	FY2019 Year-End Fund Balance Designation. Action: Information only.	129
F.	Use of Budgeted Funds for Volunteer Tuition. Action: <b>Please find attached a memo from the Fire/EMS/EM Director regarding the use of budgeted funds to partially compensate a volunteer for tuition expenses. The Committee offered no objection to using currently budgeted training funds for this purpose provided that the County conclude an agreement with the volunteer requiring a term of service.</b>	140
A.	Public Safety Holiday Pay Financial Impact. Action: Information only.	129
B.	<b>Bills and Claims. Action: The Finance Committee recommends approval of the October 2019 Invoice History Report.</b>	148
C.	Standing Reports. FYI: Reconciliation of Appropriation, Expenditure Summary / YTD Budget Report. Action: Information only.	156
12.	Joint Administrative Services Board Update	168
13.	Government Projects Update	176
14.	Miscellaneous	177
15.	Summary Of Required Action	178
16.	Board Member Committee Status Reports	179
17.	Closed Session [ <i>if necessary</i> ]	180
18.	Adjournment	181

## **No Evening Session**

Reports in November Packet:	182
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Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time



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- Building Department		183
- Commissioner of the Revenue		196
- Economic Development: IDA October 24, 2019, Draft Minutes		205
- Fire & EMS: October 2019 Closing Balance Summary		212