



# Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

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Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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# Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center  
101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia

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Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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# Clarke County Board of Supervisors

## Call To Order

# Clarke County Board of Supervisors

## Adoption of Agenda

# Virginia Department of Transportation

To : Dave Ash, Clarke County Administrator

Re: White Post Marker at White Post Va.

Dave,

The reason for this letter is to follow-up on the current ownership and responsibility of the White Post Historical Marker located in the middle of intersection of route 628 and route 658 there at White Post VA. It is also worth mentioning that this post was recognized by the Virginia State Commission on Conservation and Development in 1929 and then with a State Historical Marker in 1997. As the post has historical significance and predates the founding of this Country and the fact that it was to have originally been set in place by then Surveyor George Washington as a reference for then Lord Fairfax of Virginia and has been maintained by the Community of White Post since that time and later with the help of the Clarke County Historical Society it is the intent at this time to firm up or ascertain the responsibility of said post from here on. Seeing that the post was located in the same location before and since the Byrd Act of 1932 which incorporated the then County roads of the Commonwealth into the State Highway system and since the County had the responsibility of thus said Secondary Road system as to its improvements it is felt that it would be in the best interest if the County maintained ownership of said post and that the Clarke County Historical Society would be the logical resource to determine the need and frequency of repairs along with responsibility of maintenance and repair should the need arise from damage from some outside source i.e. vehicular accident , vandalism etc and that such repairs would be carried out in a way so as to protect the historical significance and that said repairs would also be done in accordance with the VA Land Use Manual .

Signed

Clifton M. Balderson

Residency Administrator Edinburg Residency

# Clarke County Board of Supervisors

## FY2012 Audit Presentation by Robinson, Farmer, Cox

# Clarke County Board of Supervisors

## Clarke County Public Schools School Board Update

# Clarke County Board of Supervisors

## Discussion Communications System by Wayne Armbrust



# Clarke County Board of Supervisors

## Citizen Comment Period

November 20, 2012  
Clarke County Board Of Supervisors  
Regular Meeting  
Main Meeting Room  
1:00 p.m.

At a regular meeting of the Board of Supervisors of Clarke County, Virginia, held in the Main Meeting Room, 2<sup>nd</sup> Floor Berryville Clarke County Joint Government Center, 101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia on Tuesday, November 20, 2012.

Board Members Present

Barbara Byrd; J. Michael Hobert; Beverly McKay; John Staelin; David Weiss

Board Members Absent

None

Staff Present

David Ash; Tom Judge; Brandon Stidham; Lora B. Walburn

Others Present

Clif Balderson; Ed Carter; Chip Schutte; Jim Brinkmeier; Mike Murphy; Rick Catlett; Mike Capanelli; Chris Kulp; Channing Frampton; Val Van Meter; and other citizens

1) Call to Order

Chairman Hobert called the afternoon session to order at 1:02 p.m.

2) Adoption of Agenda

By consensus, the Board approved the agenda as prepared.

3) VDOT

Ed Carter, Assistant Residency Administrator, appeared before the Board to provide the monthly update.

Maintenance – November:

- Completed secondary route mowing;
- Cleaned up after “Sandy” and regraded damaged non-hard surfaced roads;
- Cleaned up park & ride on Rt. 50;
- Surfaced box culvert on Rt. 622;
- Installed new pipe on Rt. 605 at pump station;
- Cut brush at intersection Rt.7/604, along Rt. 604, 606, 636 and 649 to address issues raised by school bus drivers.

Maintenance – December:

- Mow entire width Rt. 340 from Berryville to Rt. 522;
- Perform shoulder repair on various primaries;
- Clean box culvert on Rt. 606 – bridge crew to evaluate erosion issue;
- Continue addressing issues raised by school bus drivers.

Projects

- Rt. 636, Mosby Rd. – Project complete except for street lights and minor touch up. Scheduling meeting with Town/County to discuss opening and maintenance responsibilities.
- Rt. 1014, Paige St. Town of Berryville – Bid came in higher than allotted funds. Town of Berryville committed to make up difference so project could be awarded.
- Turning Lanes Rt. 657/340 – Preliminary Engineering is in progress.
- Rt. 633, Annfield Rd. – Traffic Engineering is evaluating recommended signage placement.
- VDOT Route 612 (Shepherds Mill Road) Bridge Replacement – Mr. Carter has passed along citizen concerns and desire to keep this a single-lane bridge.

Supervisor Comments:

- Supervisor Staelin:
  - Senseny Road / Route 340:
    - VDOT received petition
    - A map of wells in the area was provided.
- Supervisor McKay:
  - Route 624 Red Gate Road Bridge Replacement: Mr. Carter will check timing.

- Supervisor Byrd
  - Recapped Lewisville Road status from discussion at the November 14 Work Session.
  - Commended VDOT for the prompt removal of deer carcasses.
- Vice Chair Weiss
  - Parshall Road: shoulders on both sides the entire length of the road are deteriorating and in need of repair.

#### 4) Clarke County Public Schools Update

Jim Brinkmeier and Chip Schutte, Clarke County School Board members, and Dr. Mike Murphy, Superintendent, with Rick Catlett, Assistant Superintendent, appeared before the Supervisors to provide the monthly School update. Highlights include:

- Jim Brinkmeier, Berryville District School Board Member:
  - Distributed four sheets with floor plans from RRMM Architects.
  - School Board selected Option D.
  - Construction is planned in two phases.
  - Phase I is estimated at \$7.2MM.
    - Old high school will be PreK to 3 grade.
    - Cooley will be used for grades 4 and 5.
  - The School Board hopes to complete Phase II in five years as debt service allows.
  - Children will be in properly sized classrooms.
  - Construction will eliminate trailers.
  - Phase I out for bid June / July 2013 depending on approvals.
  - Construction schedule is 10 to 11 months; to be completed by fall 2014.
  - Phase I A: Administration move in to Primary until debt service available to enter Phase II construction.
  - Phase II anticipated to begin 2017 depending on conditions and debt service.
  - Primary School:
    - Continue using until all children are relocated to the renovated school.
    - Anticipate using this space to house Administration once the old high school is converted to pre-K through grade 5 in phase II.
    - Anticipate beginning renovations in 2014 after the children are moved.
    - Architect estimates renovation cost to be \$800,000.

- Renovations are necessary to make it ADA compliant and to add an elevator.
- Renovations may increase the property value.
- Supervisor Byrd asked about the process if Primary were to be sold.

Tom Judge responded that the property would be turned back to the Board of Supervisors; and when sold, the funds would go back into the general fund not back to the Schools.

– Chip Schutte, White Post School Board Member

- Stormwater management:
  - Met with architect over a two-day period
  - Stormwater will be designed and approved up front for both Phase I and Phase II construction projects.
  - Large storm drains are in place on Ramsburg Lane.
  - Credit for the removal of impervious surfaces [mobile classrooms] is unknown.
  - Jim Brinkmeier added that the architect had been told to hold off on any further action pending approval of the stormwater plan.
- Construction Budget Discussion Highlights:
  - Vice Chairman Weiss stated that he was uncomfortable spending all \$7.2MM on one phase of construction when several firms have said that all the renovations could be done for that amount.

Chip Schutte responded that he and the Schools' architect had read these reports but these were only feasibility studies. Now, the architects were planning actual renovations. He opined that the Schools felt it had stripped the renovation project to the bone. He also pointed out that the furnace in the old high school had to be replaced having reached its maximum life.

Vice Chairman Weiss countered that furnace replacement was included in previous reports. He opined that the millions of additional dollars to be spent were not adding up and asked for specifics such as changes to space or programming needs.

Jim Brinkmeier added that he, too, had questioned the increase and had been told that the previous reports were feasibility studies that were not all inclusive. He stated that RRMM had assured the School Board that its design would address everything needed for the renovation; and while he was not 100% certain, he believed these assertions, for there must be trust and RRMM was respected across the state.

Supervisor McKay opined that he did not feel that trust in the meetings he had attended. He further noted that the Virginia Department of Education had indicated that \$7.2MM was sufficient for the renovations.

- Supervisor McKay asked if the two architectural firms that indicated all renovations could be accomplished for \$7.2MM had bid on the project.
    - Jim Brinkmeier responded that he did not know having recused himself during process. He stated that an RFP had been sent out; and after reviewing all responses, the School Board had selected RRMM.
  - Supervisor Byrd added her observations from the School Board meetings. She stated that the architect was actually talking about renovating two schools and possibly Primary. She noted that RRMM's architect had repeatedly asked them to keep an open mind. She stated that she did not entirely agree with RRMM.
    - Jim Brinkmeier put forward that the School Board wanted to make sure that it continued to be open and communicative with all involved groups.
  - Chairman Hobert reiterated there were many people in the community that were not aware of the scope of the changes and what the plan is for moving forward with the renovations. He noted that only in the last thirty days had the School Board presented its current plan with a phased approach that assumes funding will be available. He suggested that the Schools perform a more thorough analysis particularly if it continued to consider moving Administration into Primary. He commented that once on course there would be no room for project creep and encouraged the School Board to keep communications with the community open and often.
- Rick Catlett:
- Handout FTE [full-time equivalent employee] Comparison
  - Membership has been relatively flat over the last few years.
    - Oct 2011: 2,034 full time students;
    - Oct. 2012: 2,048 – increase of 14 students.
    - Total membership includes part-time students
    - Overall decrease of 6 students.
    - 163 homeschooled students in Clarke County.
  - Supervisor Comments:
    - Supervisor Staelin: With the current economic environment, all general governments are operating with reduced staffing. The Schools, with a smaller student base, have increased staffing. He reminded that the Schools were now considering using the entire available balance of \$7.2MM for just one phase of construction and planning a second phase adding additional construction debt. He suggested that the Schools focus on ways it might better address the economic environment and reduce spending.

- Supervisor Byrd commented on the extra positions added for special education and asked if these positions were state mandated.

Dr. Murphy responded that there were at several factors. Standards of quality are mandated by the state; the Individualized Education Program is agreed upon by the parent and the school and is the largest driver in the special needs process.

- Supervisor McKay asked what measures the Schools were taking to improve test scores.

Mr. Catlett replied that a response would require a detailed presentation, which he was not prepared to address today.

– Dr. Murphy:

- A survey process is under review.
- Could institute an exit survey at graduation.
- Could institute this process with the class of 2013.
- Data would be gathered over time.
- Want to establish an expectation with students that the school will contact them for a progress update around May of the following year.
- Will work with the alumni association.
- Supervisor McKay suggested adding “Joining the Military” to Question 1 – *What area do you plan to pursue immediately after high school?*
- Supervisor Staelin encouraged the Schools to look at what is being done in other jurisdictions. Dr. Murphy responded that the survey he is proposing was used by another school in the Commonwealth.

#### 5) Citizens Comment Period

Wendy Kedzierski, Lord Fairfax Highway, Berryville, VA 22611, noting that she had arrived late, stated that she had hoped to hear VDOT’s presentation regarding Route 340 and Senseny Road and to confirm receipt of the petition signed by she and other affected parties.

Chairman Hobert advised that VDOT had confirmed receipt of their petition.

Supervisor Staelin informed the affected citizen present that he had provided VDOT with a GIS map showing wells in the area. He added that VDOT was updating plans and doing everything it could to lessen impact to the east.

Note: In addition to Ms. Kedzierski, Former Supervisor Ben Longerbeam, and two others, also attended the meeting in support of the Route 340 / Senseny Road petition.

David Steigmaier, Community Outreach representative for Congressman Wolf, stated that that a summary of this meeting would be in his next report to the Congressman.

Robina Rich Bouffault, White Post, Planning Commissioner: commented on the replacement of the bridge crossing the Opequon opining that the current single-lane bridge served to calm traffic and that making this a two-line bridge was a bad idea.

6) Approval of Minutes

**Supervisor Byrd moved to approve the minutes for October 16, 2012 as corrected editorially. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

7) Consent Agenda

A. Conservation Easement Authority Approval Requests: James Turner and Powhatan School Amendment

MEMORANDUM

TO: Board of Supervisors, David Ash  
 FROM: Alison Teetor  
 DATE: October 30, 2012  
 SUBJECT: Conservation Easement Authority approval requests

**Easement Donation**

The Clarke County Easement Authority has approved the following easements for donation. The Authority requests the Board of Supervisors to authorize the Chairman of the Board of Supervisors to execute deeds, easements, and other documents necessary to the transactions, subject to the property owners and lenders signing the Deed prior to the Chair.

**James Turner** - James Turner has applied to the easement authority for approval of three easement donations. Mr. Turner owns 3 parcels; two are listed under the corporation MFR Company, L.C. and the other he co-owns with his brother John Turner.

<u>County Tax Map#</u>	<u>Acres</u>	<u>DUR's</u>	<u>Property Score</u>
42-((A))-3	138	5	76.46
38-((A))-43A	93	3	61.05
42-((A))-4	54	3	51.51



Total                      285 acres                      11 DUR's

The property is south of Route 50 near the Warren County line above Shenandoah Farms. The 3 parcels are currently vacant woodland and have a total of 11 DURs. The applicant wishes to retain 1 DUR on each parcel retiring a total of 8 DURs. The parcels are zoned FOC and are in land use. All 3 parcels meet 3 of the 4 criteria. All are larger than 40 acres, all scored over 35, and all will retire at least 1 DUR, non are adjacent to an existing easement. At their regular meeting held October 17<sup>th</sup>, 2012, on motion of Mr. Engel, seconded by Ms. Thomas, the Authority unanimously gave preliminary approval for the donation.

### **Modification of Gift of Deed of Easement – Powhatan School**

A Deed of Easement was recorded on property gifted to Powhatan School in 2011. Two perennial streams, Roseville Run and Spout Run, separate the main school property from the eased property. The original Deed of Easement specified that a vehicular bridge could be located at the southeastern part of the property and that two existing bridges could only be used as foot bridges. The School requested that one of the foot bridges be permitted for use for vehicular access. The main reason for the request is that the school needs access for tractors and other such equipment in order to construct the permitted trails so that the students have more access to the eased property. In addition the school expressed concerns regarding safety and the ability to extract students or other persons who might be injured on the property.

One of the two pedestrian bridges had previously been used for vehicles so that the construction impact would be minimal. Any conversion of the bridge would require an amendment to the Deed of Easement. The Easement Authority conducted a site visit and approved the amendment allowing for the bridge conversion at their July 2012 meeting. The Powhatan School board also approved the proposed amendment. The draft amendment was prepared by Mr. Robert Mitchell (attached). As the County is a signatory on the Deed of Easement, the Board of Supervisors must also approve and authorize signature of the amendment.

### **MODIFICATION OF DEED OF GIFT OF EASEMENT**

THIS MODIFICATION OF DEED OF GIFT OF EASEMENT, dated the \_\_\_\_\_ day of \_\_\_\_\_, 2012, is by and between POWHATAN SCHOOL, party of the first part, a Virginia nonstock corporation ("Powhatan School"), and the COUNTY OF CLARKE, VIRGINIA ("County"), and the CLARKE COUNTY CONSERVATION EASEMENT AUTHORITY ("Authority"), parties of the second part.

WHEREAS, by Deed of Gift of Easement dated June 3, 2011, and recorded in the Office of the Clerk of the Circuit Court of Clarke County, Virginia in Deed Book 535 at Page 817, Agnes C. Brengle, Constance B. Crocker, and Isabelle C. Osborne ("Brengle, Crocker, and Osborne") conveyed a Conservation Easement ("Easement") to the County and the Authority on a parcel containing 46.8384 acres in Clarke County, Virginia, as described therein ("the Property"); and

WHEREAS, by Deed of Gift and Deed of Boundary Line Adjustment and Merger dated June 2, 2011, and recorded in the aforesaid Clerk's Office in Deed Book 535 at Page 842, Brengle, Crocker, and Osborne conveyed the Property to Powhatan School, subject to the Easement; and

WHEREAS, Powhatan School, the County, and the Authority desire to modify Paragraph 6 of Section II of the Easement regarding provisions for a riparian buffer; and

WHEREAS, the County and the Authority find the modification to be consistent with the conservation and open-space purposes of the Easement.

NOW, THEREFORE, the parties hereby modify and replace Paragraph 6 of Section II of the Easement to provide as follows:

**6. RIPARIAN BUFFER.** To protect water quality, a 100-foot buffer strip shall be maintained in forest or be permitted to revegetate naturally along each edge of the Roseville Run and the west edge of Spout Run, as measured from the top of the bank. (Where there is less than 100 feet between the east edge of Roseville Run and the east boundary of the Property, the entire distance from the east edge of Roseville Run and the east boundary of the Property shall be a buffer strip.) Within this buffer strip there shall be (a) no buildings or other substantial structures constructed; (b) no storage of compost, manure, fertilizers, chemicals, machinery, or equipment; (c) no removal of trees except removal of invasive species or removal of dead, diseased, or dying trees or trees posing an imminent human health or safety hazard; and (d) no cultivation or other earth-disturbing activity, except as may be reasonably necessary for (i) either wetland or stream bank restoration or erosion control, pursuant to a government permit, (ii) fencing along or within the buffer area; (iii) construction and maintenance of stream crossings that do not obstruct water flow; (iv) creation and maintenance of foot or horse trails with unimproved surfaces; and (v) dam construction to create ponds. Limited mowing to control non-native species or protect trees and other plants planted in forested buffers is permitted. Livestock shall be excluded from the riparian buffer strip, except for one stream access for watering. Stream access shall be constructed in accordance with current Department of Conservation and Recreation Agricultural Best Management Practices for a "hardened crossing" for the purpose of providing a stabilized area for access to the stream for livestock watering. Notwithstanding the foregoing, and except as provided above for livestock access, (i) stream crossings of Roseville Run shall be limited to two crossings in the location of the existing foot bridges across Roseville Run; one bridge shall remain as a foot bridge, and the other may be improved for access of tractors or other equipment as needed for maintenance, construction, and stream restoration, with bridge materials consisting of metal I-beam supports with wood planks for the travel surface and wood hand rails, (ii) access paths to the bridges across Roseville Run shall remain in their present location, or, if changed, shall be approximately perpendicular to Roseville Run, shall not exceed twelve (12) feet in width, and shall remain pervious (unpaved), and (iii) a stream crossing for Spout Run shall be limited to one bridge and one access path over the riparian buffer for Spout Run, which shall be in the location of the

existing 30 foot private right of way shown on the boundary line adjustment plat referenced in paragraph 2.B., above.

In all other respects the aforesaid Deed of Gift of Easement dated June 3, 2011 remains in full force and effect.

B. Acceptance Abstract of Votes Election 2012

- President and Vice President of the United States of America
- United States Senate
- Member House of Representatives
- Proposed Constitutional Amendments Question 1 and Question 2

C. Acknowledgement of FY 2013 Audit of Commissioner of the Revenue, Treasurer and Sheriff's Office by the Auditor of Public Accounts

October 22, 2012  
Auditor of Public Accounts  
P.O. Box 1295  
Richmond, Virginia 23218

J. Michael Hobert, Chairman  
101 Chalmers Court  
Berryville, VA 22611  
County of Clarke

Dear Mr. Hobert:

We have reviewed the Commonwealth collections and remittances of the Treasurer, Commissioner of the Revenue, and Sheriff of the locality indicated for the year ended June 30, 2012. Our primary objectives were to determine that the officials have maintained accountability over Commonwealth collections, established internal controls, and complied with state laws and regulations.

The results of our tests found the Treasurer, Commissioner of the Revenue, and Sheriff complied, in all material respects, with state laws, regulations and other procedures relating to the receipt, disbursement, and custody of state funds, except as follows.

The Treasurer did not maintain sufficient internal control over state funds as described below.

Perform Monthly Reconciliations

The Treasurer did not perform timely and adequate monthly reconciliations of the accounting records to the Commonwealth Accounting and Reporting System (CARS)

reports provided by the Department of Accounts. Timely monthly reconciliations are a significant internal control which is essential for determining the reliability of information.

The Treasurer should reconcile assessments, collections, and uncollected balances to CARS on a monthly basis as required by Section 58.1-3168 of the Code of Virginia and submit correction requests timely. Proper procedures will ensure complete and accurate recording of tax assessments and collections.

We discussed this comment with the Treasurer on October 22, 2012 and we acknowledge the cooperation extended to us during this review.

Sincerely,  
WJK: clj

cc: David L. Ash, County Administrator  
Sharon E. Keeler, Treasurer  
Donna M. Peake, Commissioner of the Revenue  
Anthony W. Roper, Sheriff

To: Clarke County Board of Supervisors  
From: Sharon E Keeler, Treasurer  
Date: 11/15/2012  
Re: Audit of Public Accounts

In response of the Audit of Public Accounts concerning the Office of the Treasurer, I acknowledge the findings of performing timely monthly deposit reconciliations. This finding occurred when an error was made in the assessment of State Estimated Income Tax and was not found and corrected in that month's reconciliation. The error was corrected and every effort is being made to prevent this from happening in the future.

**Supervisor Byrd moved to approve the items on the Consent Agenda. The motion carried by the following vote:**

- |                   |  |
|-------------------|--|
| Barbara J. Byrd   | - Aye  |
| J. Michael Hobert | - Abstain from Item A Conservation Easement Relating to James Turner |
|                   | Aye to Item A Conservation Easement Relating to Powhatan School      |
|                   | Aye to Items B and C   |
| Beverly B. McKay  | - Aye  |
| John R. Staelin   | - Aye  |
| David S. Weiss    | - Aye  |

- 8) Adopt Resolution of the Board of Supervisors of Clarke County Concurring With a Financing Undertaken By the Industrial Development Authority of Clarke County, Virginia, to Benefit Lord Fairfax Community College

Supervisor Staelin stated that the Clarke County Industrial Development Authority had held public hearing on the Lord Fairfax Community College [LFCC] bond issue on Wednesday, November 14, 2012. He informed the Board that LFCC planned to build a student center at a cost of \$9MM in an effort to provide more classroom space in its current facility. Supervisor Staelin assured that issuing bonds in this manner was a common practice; and, approving the bond posed no financial risk to the Board of Supervisors.

**Supervisor Staelin moved to approve the resolution. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

**RESOLUTION OF THE BOARD OF SUPERVISORS OF CLARKE COUNTY APPROVING A FINANCING TO BE UNDERTAKEN BY THE INDUSTRIAL DEVELOPMENT AUTHORITY OF CLARKE COUNTY, VIRGINIA, FOR THE BENEFIT OF THE LORD FAIRFAX COMMUNITY COLLEGE EDUCATIONAL FOUNDATION  
2012-16R**

**WHEREAS**, the Industrial Development Authority of Clarke County, Virginia (the "Authority"), on November 14, 2012, adopted a resolution (the "Authority Resolution") authorizing the issuance and sale of its Educational Facilities Revenue Bonds, Series 2012, in a principal amount not to exceed \$9,000,000 (the "Bonds"), for the benefit of the Lord Fairfax Community College Educational Foundation, a not-for-profit Virginia non-stock corporation (the "Foundation"), to finance the costs of constructing, equipping, improving and developing a multi-purpose student union building, of approximately 31,800 gross square feet and consisting of two stories, to be located on an approximately 17.8-acre site north of, and adjacent to, the Lord Fairfax Community College main campus in Frederick County at 173 Skirmisher Lane, Middletown, Virginia 22645, together with a related parking lot of approximately 6,000 square feet, and roadways and sidewalks to access the site (collectively, the "Project");

**WHEREAS**, Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Internal Revenue Code") and Section 15.2-4906 of the Code of Virginia of 1950, as amended (the "Virginia Code"), require that the governmental unit on whose behalf the Bonds are issued approve the issuance of such Bonds;

**WHEREAS**, Section 147(f) of the Internal Revenue Code requires that any such approval by the applicable governmental unit be given after a public hearing following reasonable public notice, which hearing may be held by the public authority issuing the Bonds;

**WHEREAS**, on November 14, 2012, in accordance with the requirements of Section 147(f) of the Internal Revenue Code and Section 15.2-4906 of the Virginia Code, the Authority held a public hearing and adopted the Authority Resolution approving the issuance of the Bonds;

**WHEREAS**, a copy of the Authority Resolution, a record of the public hearing and a fiscal impact statement with respect to the issuance of the Bonds have been filed with the Board of Supervisors (the "Board of Supervisors") of Clarke County, Virginia (the "County");

**WHEREAS**, the Foundation has requested the Board of Supervisors to approve the issuance of the Bonds to comply with Section 147(f) of the Internal Revenue Code and with Section 15.2-4906 of the Virginia Code; and

**BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CLARKE COUNTY, VIRGINIA:**

1. The Board of Supervisors hereby approves the issuance of the Bonds by the Authority for the benefit of the Foundation, as required by Section 147(f) of the Internal Revenue Code and by Section 15.2-4906 of the Virginia Code.
2. The County having not previously issued in calendar year 2012 any tax-exempt obligations (not including "private activity bonds" other than "qualified 501(c)(3) bonds," as those terms are defined in the Code), which are required to be aggregated with obligations issued by the Authority for purposes of Section 265(b)(3)(B) of the Code, and the County and all its subordinate issuing entities or authorities (including the Authority) not reasonably expecting to issue in calendar year 2012 any other such obligations that, when aggregated with the Bonds, will be in excess of \$10,000,000, the County hereby concurs with the Authority's intention to designate the Bonds as "qualified tax-exempt obligations" under Section 265(b)(3)(B) of the Code.
3. The approval of the issuance of the Bonds does not constitute an endorsement of the Bonds or the creditworthiness of the Foundation. As required by Section 15.2-4909 of the Virginia Code, the Bonds shall provide that the County will have no obligation to pay the Bonds or the interest thereon or other costs incident thereto.
4. All acts and doings of the officers of the County and the Board of Supervisors that are in conformity with the purposes and intent of this resolution shall be, and the same hereby are, in all respects approved and confirmed.
5. The Board of Supervisors' approval of the issuance of the Bonds is conditioned upon (a) the issuance of the Bonds by December 31, 2012, and (b) the adoption of a concurring resolution by the Board of Supervisors of Frederick County, Virginia.
6. This resolution shall take effect immediately.

Adopted this 20th day of November 2012.

Attest:

\_\_\_\_\_  
J. Michael Hobert, Chair

9) Economic Development Consultant for Comprehensive Plan Update

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Board of Supervisors Meeting Minutes For November 20, 2012 – Regular Meeting

Brandon Stidham informed the Board that the interview process was complete; and following this process, staff recommended awarding the contract to Herd Planning and Design, offices located in Purcellville. He commented that Herd's work plan indicated that work could begin immediately.

Supervisor Staelin added that Herd had assisted with comprehensive plans throughout the Commonwealth and had performed work for Shenandoah County and the Town of Berryville.

**Vice Chair Weiss moved to approve the recommendation of staff to authorize County Administration to enter into agreement with Herd Planning and Design for an amount not to exceed \$58,770. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

10) Special Event Permit Application Shenandoah Riverside Festival Large, Three-Year Event  
- Set Public Hearing

David Ash advised that this was a continuation of an ongoing event and that the nature of event had been well described by the applicant and responding agencies.

**Vice Chairman Weiss moved to set the matter for public hearing at the December 18, 2012 Board of Supervisors Regular Meeting beginning at 6:30 pm or as soon thereafter as the matter may be heard. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

11) Personnel:

- A) Expiration of Term for appointments expiring through January 2013. Action: Approve recommendations of the Personnel Committee:

Clarke County Industrial Development Authority:

- Reappoint Wayne Armbrust to a four-year term expiring 10/30/2016.

- Reappoint Rodney Pierce to a four-year term expiring 10/30/2016.

**Supervisor Byrd moved to approve the appointments. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

**Vice Chair Weiss moved to appoint Walker Thomas to the Conservation Easement Authority to serve a full four-year term beginning January 1, 2013 and expiring December 31, 2015. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

12) Board of Supervisors Work Session Items

A. Buildings and Grounds

11/14/2012 Summary: David Ash will provide updates on the following:

- BCCGC HVAC Update:

11/14/2012 Discussion: The Board was informed that bids had been received on repairs necessary for the HVAC system in the BCCGC and the Joint Building Committee has recommended that the governing bodies approve a contract with Blauch Brothers to make the necessary repairs. Detailed information on the bid and the committee’s recommendation will be provided to the Board at its regular meeting.

11/20/2012 Discussion: David Ash read the recommendation of the BCCGC Joint Building Committee from its November 14, 2012 minutes:

BCCGC HVAC Repair Status

*Following Closed Session, David Ash, seconded by Allen Kitselman, moved that the Joint Building Committee recommend to Board of Supervisors and the Berryville Town Council:*



- *The acceptance of the low bid from Blauch Brothers for renovation of HVAC system at 101 Chalmers Court;*
- *Accept the option providing for electric reheat on the VAV system;*
- *Add to the bid the alternate including the glycol make up unit;*
- *Recommend that the Board of Supervisors and Berryville Town Council establish a budget that includes a base amount of \$299,695 plus \$88,477 [which would cover an allowance for a control system that is yet to have been quoted, a glycol feed system, contingencies (20%), and contract administration / inspection] for a total budget of \$388,172. Noting that this temperature control system is being recommended for installation to address temperature and humidity problems that have existed since the building was constructed and occupied, and will be included in the claims being addressed with the architect under his contract.*
- *Establish the Town Share of the \$388,172 budget is \$144,788.16 and the County Share at \$243,384.*

*The motion carried by the following vote:*

<i>David Ash</i>	-	<i>Aye</i>
<i>Keith Dalton</i>	-	<i>Aye</i>
<i>Allen Kitselman</i>	-	<i>Aye</i>
<i>David Weiss</i>	-	<i>Aye</i>

David Weiss added that they believed that this design would resolve the HVAC issues and they would work vigorously with the architect.

**Supervisor Staelin moved to approve the recommendation of the BCCGC Joint Building Committee. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

- Active Living / Park Office Update:

11/14/2012 Action: The Board was advised that the project was nearly complete, the Park Offices have been relocated, and that the congregate meal program anticipates relocating as soon as kitchen equipment and dining room furnishings are available.

- The Board is asked to discuss the use and/or disposition of:
  - A. 36 East Main Street Property [former Library Building]
  - B. 106 North Church Street Property [former Commonwealth Attorney's Office]

11/14/2012 Action: The Board directed the County Administrator to seek assistance in securing long-term rental or lease agreements on one or both buildings and to advise the Board of any success in that effort.

B. VDOT Lewisville Road Update

11/14/2012 Summary: Route 641 Crash Report – 2005 through 2010 from VDOT is included in the packet for Board consideration.

11/14/2012 Action: The Board agreed to defer further discussion or consideration on this matter until such time as the impact of recently erected signage is evaluated.

C. VDOT Route 612 (Shepherds Mill Road) Bridge Replacement

11/14/2012 Summary: VDOT is beginning the environmental studies and consultation for the proposed replacement of the Route 612 bridge over Long Marsh Run in Clarke County. The bridge is proposed for replacement to upgrade the structure to modern safety guidelines. Pursuant to Section 106 of the National Historic Preservation Act, the VDOT has identified Clarke County along with the Clarke County Historical Association as a potential consulting party. The Board is asked to determine its interest in being a consulting party and participating in the Section 106 consultation process for this proposed project.

11/14/2012 Action: The Board authorized the Chair to execute a request that the County be included as a consulting party in this project.

November 15, 2012

Ms. Megan Hesse  
Department of Transportation  
PO Box 3071  
Salem, VA 24153-0560

RE: 00612-021-1839018 Long Marsh Run Bridge

Dear Ms. Hesse,

This letter is in response to your letter dated October 18, 2012 to Mr. David Ash, Clarke County Administrator, regarding VDOT's initial environmental review for the proposed replacement of the Long Marsh Run Bridge located on Shepherds Mill Road. The County appreciates the opportunity to serve as a consulting party in the Section 106 review process for this project.

As indicated in your letter, the bridge is a contributing resource within the Long Marsh Rural National Historic District (1993), as documented by Maral Kalbian, architectural historian, the historical significance of the bridge in the nomination is as follows:

*"The one-lane bridge over Long Marsh Run along Route 612 (21-967-17) is in highly unaltered condition (Photo 39). According to an inscription in the southwest corner of the parapet side, the concrete bridge was constructed in 1918, perhaps by R. E. Byrd and A. J. Ritter, two names that appear under the date. What is so unique about this otherwise common structure is the Latin inscription found on the outside west wall of the bridge that reads, "HOC SIGNO VINCES." This is translated as "In this sign thou shalt conquer," and makes reference to Emperor Constantine's vision that he would triumph if he converted to Christianity. Above the written inscription are two crossed sabres, symbols for sabres at rest. Given the fact that the bridge was constructed at the end of World War I, one can assume this inscription refers to America's victory."*

In addition the County believes that the bridge may also be eligible for individual listing. This is based on the unusual features of the inscriptions on this otherwise typical early-20<sup>th</sup>-century, single-slab, single-lane concrete bridge, that may be unique enough to warrant eligibility for individual listing. Further research needs to be conducted on the inscriptions in order to determine the story behind them as well as confirm whether this feature is found on other bridges of this era in the Commonwealth.

An additional concern, not addressed in the October 18 letter is the potential disturbance of significant archeological resources. The bridge is adjacent to the Castleman-Taylor Mill site, and any disturbance should be preceded by an archaeological survey.

Thank you for providing an opportunity to work with you on this project.

Sincerely,  
J. Michael Hobert  
Chair, Clarke County Board of Supervisors

#### D. Faithworks, Inc. Letter of Support Request

11/14/2012 Summary: Sandra Webster, Community Services Director - Faithworks, Inc. is requesting a letter of support for their HOME application to Northern Shenandoah Valley Regional Commission. Faithworks, a faith-based non-profit agency in Winchester, is applying for \$42,000 in HOME funds to provide Services Enhanced Housing to individuals and families in the Winchester, Frederick and Warren County areas. These funds would be used to assist anyone that is currently living in motels, in shelters, on the street or doubled up with family or friends to secure permanent housing. For many individuals, coming up with security deposit, first month's rent, utility deposits, etc. is what keeps them stuck in their current living situation. Faithworks' Services Enhanced Housing program can pay these upfront costs, as well as provide other services to ensure that individuals/families succeed in remaining in their new home.

11/14/2012 Action: The Board authorized the County Administrator to execute the draft letter provided in the 11/14 packet.

November 14, 2012

Faithworks, Inc.  
26 W. Boscawen Street  
Winchester, Virginia 22601

Attention: Sandra Webster

Re: HOME Grant Application

The Clarke County Board of Supervisors recognizes the importance of assisting individuals and families in crises to secure safe, permanent housing. The Clarke County Board of Supervisors endorses Faithworks, Inc.'s application for HOME funds to address the needs of very-low and low-income individuals and families in Clarke, Warren and Front Royal.

Please let us know if you need additional information or further support for this important service.

Regards,  
David L. Ash  
County Administrator

E. Bicycle Touring Events Discussion

11/14/2012 Summary: Supervisor McKay requests discussion of bicycle touring events in the County following two such events within the past several months that drew thousands of participants traveling on our rural roadways.

11/14/2012 Action: Following discussion regarding the last two bicycle touring events held in the County, the Board asked Supervisor McKay to work with the Town Planner [as the unofficial representative of the bicycling community] to encourage participants in these future events to adhere to Virginia law.

F. Comment on DHCD Review of Planning District Boundaries

11/14/2012 Summary: DHCD is conducting a required periodic review of planning district boundaries statewide and have asked for public comment. Staff has

identified no concerns with the current boundaries and membership. A letter of support for the Chair's signature is provided.

11/14/2012 Action: The Board of Supervisors authorized the Chair to execute the letter of support provided with the 11/14 packet material.

November 14, 2012

Susan B. Williams  
Local Government Policy Manager  
Department of Housing and Community Development  
Main Street Centre  
600 East Main Street, Suite 300  
Richmond, Virginia 23219

Dear Ms. Williams:

This letter is provided in response to the Department of Housing and Community Development's Request for Public Comment regarding the periodic review of planning district boundaries statewide.

Clarke County offers its support of the current boundaries and membership of the Northern Shenandoah Valley Regional Commission (PD 7). The current membership forms a logical region of localities with common interests and the district is a good size to allow members to make meetings and to coordinate regional efforts with ease.

We appreciate the opportunity to comment on this important review.

Sincerely,  
J. Michael Hobert  
Chair, Clarke County Board of Supervisors

Cc: Martha Shickle, NSVRC Executive Director  
David Ash, County Administrator

G. 2012 Legislative Luncheon Date and Legislative Priorities Review and Discussion

11/14/2012 Summary: On November 6, notice was sent via email to Joe May, Randy Minchew, and Jill Holtzman Vogel asking for a list of available dates to meet with the Board to discuss legislative priorities. The Supervisors are asked to review their calendars to establish their availability. Further, the current 2012 Legislative Priorities are provided in the packet for review and discussion.

11/14/2012 Action: The Board asked that information regarding the availability of Legislative members be provided as soon as received; and further, authorized

Supervisors Hobert and Staelin to review and revise the legislative priorities for 2013 for consideration and adoption at the regular board meeting.

11/20/2012: The Legislative Luncheon date is set for December 19, 2012 at 12 noon.

The Supervisors reviewed the drafted 2013 Legislative Priorities. Highlights include:

- Added for 2013 State Tax Reform, Cost and Revenue Shifting and State Year-end Surplus Funds
- Removed the following issues previously listed in the 2012 Priorities:
  - Affordable Housing
  - Beverage and Container Bill
  - Biosolids
  - Education Composite Index
  - Energy Efficiency and Conservation
  - Imminent Domain
  - Marcellus Shale
  - Waste and Litter Control
- Consolidated or Revised the following issues:
  - Cost and Revenue Shifting
  - Growth Management
  - Transportation
  - Water Supply Planning
- Groundwater Control by Locality: for clarification, rewrite the first sentence to read as follows: *“Clarke County supports legislation that would allow counties to prohibit installation of alternative onsite septic systems in environmentally sensitive areas such as karst terrain.”*
- Wireless and Broadband Access: To separate cellular and broadband services, rewrite to read as follows: *“It is clear that Verizon Wireless, AT&T and the other internet, broadband and cellular providers will not provide wireless communication broadband service to rural areas unless they are given incentives or a mandate to do so. Clarke County asks that the Commonwealth take steps to encourage or require rural access to modern broadband and cellular technology to rural areas just as was done years ago when electrical and telephone service became important technologies.”*

At 3:09 pm, Supervisor McKay stepped out of the meeting.

**Supervisor Byrd moved to adopt the 2013 Legislative Priorities as modified.  
The motion carried by the following vote:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Absent
John R. Staelin	- Aye
David S. Weiss	- Aye

### 2013 Legislative Priorities and Positions for Clarke County

#### Issue: State Tax Reform, Cost and Revenue Shifting and State Year-end Surplus Funds

Clarke County calls upon the Commonwealth to restructure state income, sales and use taxes to address anachronistic tax policies. Tax reform is required to help buttress the Commonwealth's General Fund which finances most core government functions and must be stabilized to meet current and foreseeable core service demands. Failure to address this need has resulted in the unfair gradual shifting of costs and the outright reduction in aid to localities to balance the state budget. With each passing year Clarke County has been required to raise real estate taxes in order to incrementally subsidize a variety of traditionally state funded (or state shared) costs (Compensation Board, Registrar, Cooperative Extension, Line of Duty, Social Services and the court system for example). This cost shifting places a tremendous burden on a regressive real estate tax system. Cost shifting must stop and the tax system must be reformed to reduce the burden on the real estate tax. Action must be taken to restore "Aid to Localities".

At a minimum tax reform should meet the following criteria:

- Reduction of local dependence on the real estate tax.
- Offset any change that reduces or eliminates an existing local funding source by a new or expanded source. Clarke County opposes repeal of the machinery and tools tax or the BPOL tax unless such offset is guaranteed.
- Ensure equal taxing authority to towns, cities and counties.
- Protection of the commonwealth's general fund and preservation for core government functions such as public education, health and human services, public safety, natural resources and environmental services. Transportation maintenance and improvements should be paid by user fees.

#### Issue: Education

Clarke County supports full funding by the Commonwealth of its

share of the true cost of K-12 public education without reducing other parts of the budget affecting local government or shifting costs from the Commonwealth to localities.

Issue: Transportation

Transportation improvements should be funded by user fees, not the General Fund. Otherwise, funds will be effectively taken away from the funding of education, natural resources, etc.

Further, Clarke County does not support the devolution or cost shifting of transportation responsibilities to counties, especially smaller counties, like Clarke, that do not have the scale of work to allow for the efficient provision of services.

Issue: Groundwater Control by Locality

Clarke County supports legislation that would allow counties to prohibit installation of alternative onsite septic systems in environmentally sensitive areas such as karst terrain. Moreover, Clarke believes the inspectors (operators) of alternative systems (AOSS) should be required to both sample the effluent of their AOSS and submit a written report to the Health Department annually. In addition, each local Health Department should be required to make an annual random sample of 10% of the AOSS in their area.

Issue: Water Protection and Chesapeake Bay TMDL

Clarke County supports action by the Commonwealth to ensure protection of groundwater, clean rivers, a clean Bay and a viable agricultural community. Clarke expects the Commonwealth to advance a supportable plan with adequate funding and/or regulations to protect our rivers, groundwater and the Bay at reasonable cost to farmers, towns and citizens.

Issue: Voting Districts

Clarke County requests the boundary line between House Districts 10 and 33 be revised to more closely align the local election Districts. This change would affect about 150 voters and would dramatically ease the burden on local election officials.

Issue: Growth Management

Clarke County believes that the authority to plan and regulate land use should remain with the local governing bodies and Clarke opposes any legislation that would weaken that authority.

Issue: Hunting

Clarke County believes the Commonwealth's hunting rules are fine the way they are and sees no reason to change them.

Issue: Wireless and Broadband Access

It is clear that Verizon Wireless, AT&T and the other internet, broadband and cellular providers will not provide wireless communication broadband service to rural areas unless they are given incentives or a mandate to do so. Clarke County



asks that the Commonwealth take steps to encourage or require rural access to modern broadband and cellular technology to rural areas just as was done years ago when electrical and telephone service became important technologies.

**Issue: Sales Tax  
Collection from Out-  
of-State Providers**

Clarke believes that in this modern era of Internet sales the Commonwealth should do everything it can to collect sales tax from as many Internet sales companies as possible.

**H. Closed Session Pursuant to §2.2-3711-A1 Specific Employees or appointees of the Board**

11/14/2012 Action: **Supervisor Staelin moved to convene into Closed Session pursuant to §2.2-3711-A1 Specific Employees or appointees of the Board. Motion carried as follows:**

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Supervisor Staelin moved to reconvene in open session. The motion carried as follows:**

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

**Supervisor Staelin further moved to execute the following Certification of Closed Session:**

**CERTIFICATION OF CLOSED SESSION**

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of

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Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

No action was taken on matters discussed in Closed Session

### 13) Finance Committee Items

*Special Note: The Finance Committee completed items 1 and 2, below, at their meeting on November 14, and the balance of the finance agenda on November 16, subsequent to the publication of the board agenda. The following Finance Committee recommendations are therefore for discussion by the Board of Supervisors on November 20.*

At 3:11 pm, Supervisor McKay rejoined the meeting.

#### 1. Sheriff's Department Leave Payouts.

The Sheriff presented information at the meeting regarding leave payouts. The Finance Committee requested leave information for all agencies in order to consider its policy on leave payouts.

#### 2. Sheriff's Telephone System Replacement.

The Sheriff presented information at the meeting regarding the need to replace the current telephone system. The system is six years old, but the vendor is forcing both hardware and software upgrades in order to continue maintenance. The system replacement received a low bid of \$172,000, while the grant received for the replacement was \$117,000, leaving a shortfall of \$55,000. The Finance Committee directed the Sheriff and Joint Services Director to fund the shortfall from already

appropriated capital projects relating to Sheriff's equipment, cruiser replacements, and mobile radio replacements.

3. Capital Projects Carryover from FY 12 to FY13.

The Finance Committee recommends approval of the following: *"Be it resolved that the unexpended budgeted expenditure and appropriations, as well as revenue estimates, that remained at the end of FY 12 in the Government and School Capital Projects Funds, be carried forward to FY 12, as outlined in the attached tables."*

**Supervisor Staelin moved to approve the recommendation of the Finance Committee. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

4. Conservation Easement Carryover from FY 12 to FY 13.

The Finance Committee recommends approval of the following: *"Be it resolved that \$227,639 of unexpended budgeted expenditure and appropriations, as well as estimated revenue of \$64,780 and appropriated fund balance of \$181,460, that remained at the end of FY 12 in the Conservation Easement Fund, be carried forward to FY 13."*

**Supervisor Byrd moved to approve the recommendation of the Finance Committee. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

**General Government Capital Carryover****Expenditure**

Sheriff's Equipment (fingerprinting, etc.)	20,827
Auto Replacement	33,929
Resurface Tennis Courts	90,000
Pool Repair	19,999
Additional Parking	10,000
Sheriff's Vehicles	87,811
Sheriff's Mobile Radio System	15,580
Park Expansion	30,000
Economic Development	332,803
Technology Improvements	3,520
Sheriff's Building Renovation	404,922
Roofing	112,333
Plan Updates	9,661
Carpeting (Includes Gen Dist Courthouse Seating)	39,080
Landscaping	15,375
Parks Westside Sitework/Parking	47,024
Parks Signs/Pool Roof	20,000
Recreation Center Additions/Wall Crack	647,559
Systems Integration	75,900
<b>Total Expenditure</b>	<b>2,016,323</b>

**Revenue**

Debt Proceeds	75,758
Senior Center Fund Raising	35,384
Donation for Dog Park	3,035
<b>Total Revenue</b>	<b>114,177</b>

**Capital Projects Fund Balance**

Economic Development	332,803
<b>Total Revenue and Fund Balance</b>	<b>446,980</b>
<b>Total Expenditures less Revenue and Fund Balance</b>	<b><u>1,569,343</u></b>

**School Capital:****Expenditure**

School Furniture Replacement	15,332
Buses	20,105
Passenger Vehicle	18,163
School Food	53,341
Modular Classroom Removal	34,640
Painting	51,300
Heating, Ventilation, & AC Replacements	26,007
Roof Replacements	33,200
Flooring	26,440
Security Improvements	107,532
CCHS Practice/Football Field Renovation	6,904
Paving/Sidewalk Repair & Improvement	31,500
DGCES Lighting Upgrade/Boyce Emergency Lighting	33,539
Fencing Replacements	35,000
Strategic Space Planning	40,466
Student Records/Attendance & Health - Technology	29,110
IEP Management System	11,920
<i>Subtotal General Projects</i>	<i>574,499</i>
<hr/>	
Technology Improvements	103,256
Instructional Tech - Facilities	58,764
<i>Subtotal Technology</i>	<i>162,020</i>
<hr/>	
New High School	1,357,811
Renovation of Former High School	3,688,954
Renovation of DG Cooley Elementary School	1,863,990
Renovation of Berryville Primary School	1,706,457
<i>Subtotal Building Construction</i>	<i>8,617,212</i>
<hr/>	
<b>Total Expenditure</b>	<b>9,353,731</b>

**Revenue**


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School Software Grant	11,920
Instructional Technology State	58,764
<i>Subtotal Technology</i>	<i>70,684</i>

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**Capital Projects Fund Balance**

Bond Proceeds for School Construction	4,950,085
<i>Subtotal Fund Balance (Construction)</i>	<i>4,950,085</i>

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**Total Revenue and Fund Balance** **5,020,769**

**Expenditure less Revenue and Fund Balance** **4,332,962**

5. FY 12 Year-end Fund Balance Designations.

The approved designations will appear in the FY 12 Financial Report. The Finance Committee recommends approval of the following: *"Be it resolved that the attached designations be approved for inclusion in the FY 12 Financial Report."*

Chairman Hobert summarized the changed items including the addition of leave liability.

There was general discussion on employee leave, budget overage / underage, budgeting with a "pay as you go" attitude, and the need to establish service levels.

Tom Judge distributed the revised Fund Balance Designations, described the process and provided line item review.

Supervisor Staelin noted that funds had not been set aside for the Convenience Center.

**Supervisor Staelin moved to approve the fund balance designations as distributed and discussed today. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

Title: *General Fund Balance*

11/19/12

Source: *Clarke County Joint Administrative Services*

	<u>Previous</u>	<u>End of June</u>
<b>General Fund Balance Year End FY 2010 &amp; FY 2011</b>	14,154,881	15,177,059
Expenditure FY 11 & FY 12	(23,885,81)	(24,402,638)
Revenue FY 11 & FY 12	24,907,990	25,236,917
<b>General Fund Balance (year-end FY 11 &amp; FY 12)</b>	15,177,059	16,011,338

**Adjustments and Designations***Designations*

Liquidity Designation@ 12% of FY 11112 Budgeted Operating Revenue	(\$2,951,003)	(\$2,985,415)
Stabilization Designation@ 3% of FY 11112 Budgeted Operating Revenue	(737,751)	(746,354)
Continuing Local GF Appropriations for Capital Projects	(5,127,367)	(5,902,305)
School Capital/Debt	(1,500,000)	(1,448,000)
Government Construction/Debt	(941,090)	(759,562)
Property Acquisition	(265,000)	(265,000)
Conservation Easements from Government Savings	(153,462)	(153,462)
Community Facilities	(\$325,000)	(\$325,000)
Comprehensive Services Act Shortfall	(262,868)	(250,000)
Parks Master Plan	(100,000)	(100,000)
School Operating Carryover	(136,014)	(566,004)
Government Carryover Requests from Government Savings	(373,177)	(400,000)
Energy Efficiency	(200,000)	(200,000)
Data and Communications Technology		(350,000)
Joint Government Center Heating, Ventilation, and Air Conditioning		(240,000)
Landfill costs	(50,000)	(50,000)
Leave Liability		(75,000)
FY 12/13 Original Budget Surplus (Deficit)	(1,369,920)	(695,236)
TOTAL Designations	(14,492,652)	(15,511,338)
FY 12/13 Expenditure Budget Adjustments	(290,310)	
FY 12/13 Revenue Budget Adjustments	171,447	
Undesignated Fund Balance Projected June 30	565,545	500,000

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**Bold = Finance Committee proposed designations at June 30, 2012**6. Supplemental Appropriations FY 12.

*"Be it resolved that the following adjustments be made to FY 12 Expenditure, Appropriations, and Revenue accounts:*

<i>Account</i>	<i>Expenditure</i>	<i>Appropriation</i>	<i>Revenue</i>	<i>Transfer</i>	<i>Explanation</i>
Social Services Fund	1,921	1,921	1,921		Fixes an overage in total expenditure not reported last month.
Refuse Disposal	9,155	9,155			Auditor adjustment accrues summer bill to prior year.

**Supervisor Staelin moved to approve the Supplemental Appropriations for FY2012 as presented. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

7. Supplemental Appropriations FY 13.

The threshold for an FY 13 budget public hearing occurs when the total of budget adjustments since the previous public hearing exceeds \$224,800. The following budget adjustments are therefore recommended in. order:

- a. *"Be it resolved that FY 13 budgeted expenditures for the School Operating Fund be increased \$61,000, and the same appropriated, and that \$61,000 in additional revenue to the School Operating fund be recognized, all for the purpose of establishing a personnel contingency, the use of which shall not be for hire of permanent employees".*
- b. *"Be it resolved that FY 13 budgeted expenditures and appropriations of \$30,000 for the School Capital Projects Fund be transferred to the School Operating Fund to cover the cost of a high speed data line to Boyce Elementary School."*
- c. *"Be it resolved that FY 13 budgeted expenditures and appropriations for the General Government Capital Projects fund of ~~\$60,339~~ **\$49,109** be transferred from the Economic Development Capital Project to the Plan Updates capital project for employment of a consultant to assist with the economic development aspect of the Comprehensive Plan Update."*



- d. *"Be it resolved that FY 13 budgeted expenditures for the General Government Capital Projects Fund be increased \$200,000, and the same appropriated, and that \$200,000 in additional revenue from the Commonwealth be recognized, all for the purpose of passing through economic develop funds to Berryville Graphics via the Clarke County Industrial Development Authority".*
- e. *"Be it resolved that FY 13 budgeted expenditures for the Circuit Court Clerk be increased \$104,629, and the same appropriated, and that \$104,629 in Commonwealth revenue from the Compensation Board be recognized, all for the purpose of processing the Circuit Court Clerk's payroll and benefits for the remainder of the fiscal year: "*

Note that since subsection d is subject to a public hearing to take place in the evening, both d and e would need to be decided in the evening.

Tom Judge explained the proposed items. For item C, Mr. Judge asked that the amount requested be changed from \$60,339 to \$49,109 as reported earlier by Brandon Stidham.

**Supervisor Staelin moved approve the resolutions as shown in Items A, B, C, with C being modified. Further, action on Items D and E reserved until after public hearing scheduled for 6:30 pm this evening. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

#### 8. Acceptance of Bills and Claims

**Supervisor Staelin moved to accept the October 2012 General Government Bills and Claims as presented. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

#### 9. Standing Reports

Reconciliation of Appropriations; General Government Expenditure Summary.  
Information Only

## 14) Government Projects Update

The monthly project update was provided by David Ash. Highlights include:

- Sheriff's Office
  - Working with Chester to create a scope of work and preliminary design.
  - Budget does not include any structural renovations.
- 36 East Main Street Property [former Library Building]
  - Tom Judge and Mike Legge are in the process of writing a request for quote should the services of a real estate agent be needed,

## 15) Miscellaneous Items

No miscellaneous items were put forth by members of the Board.

## 16) Summary of Required Action

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Process approved minutes.	Lora B. Walburn
2.	Prepare public hearing notice and coordinate publication.	Lora B. Walburn
3.	Update database and prepare notices of appointment.	Lora B. Walburn
4.	Execute notices of appointment.	Michael Hobert
5.	Process Modification Of Deed Of Gift Of Easement Powhatan School.	Alison Teetor
6.	Execute Modification Of Deed Of Gift Of Easement Powhatan School.	Michael Hobert
7.	Process Resolution Of The Board Of Supervisors Of Clarke County Approving A Financing To Be Undertaken By The Industrial Development Authority Of Clarke County, Virginia, For The Benefit Of The Lord Fairfax Community College Educational Foundation 2012-16R.	Lora B. Walburn

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
8.	Execute Resolution Of The Board Of Supervisors Of Clarke County Approving A Financing To Be Undertaken By The Industrial Development Authority Of Clarke County, Virginia, For The Benefit Of The Lord Fairfax Community College Educational Foundation 2012-16R.	Michael Hobert
9.	Update 2013 Legislative Priorities as modified.	Lora B. Walburn

17) Board Member Committee Status Reports

Supervisor Byrd

- Social Services: Meets next week.

Supervisor John Staelin

- Planning Commission: Cigarette outlet deal is on hold as the applicant continues plan development.
- Water meetings: It appears that the Commonwealth will be introducing regulations on consumptive use.
- Sanitary Authority and IDA: Discussion continues on ways to address the high cost of hookup fees in the Waterloo area.

Chairman Hobert:

- Parks and Recreation: Park staff is in the process of moving their offices.

Vice Chairman Weiss

- CEA: Will meet in December to have a thorough discussion of policies. There is tentative approval of a \$100,000 Farm and Ranchland grant.

18) Closed Session

The Board of Supervisors did not conduct a Closed session.

At 4:16 pm Chairman Hobert recessed the meeting.

At 6:32 pm Chairman Hobert reconvened the meeting.

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Board of Supervisors Meeting Minutes For November 20, 2012 – Regular Meeting

19) Citizen’s Comment Period

No citizens appeared to address the Board.

20) PH 12-09: TA -12-04 Merger of Parcels: Proposed text amendments to add new language, §10-E Merger of Parcels; to amend Article 2, Usage and Definitions; and to amend §12-E, Vacation of Plat, of the Clarke County Subdivision Ordinance; and to amend Article 9, Definitions, of the Clarke County Zoning Ordinance. The purpose of the text amendments is to require any merger of parcels to be reviewed and approved via final plat by the Zoning Administrator for compliance with County ordinances. The text amendments would also amend the current definition of “merger” in the Ordinances to distinguish the transaction from a “vacation,” and would correct a code reference error in §12-E of the Subdivision Ordinance.

Brandon Stidham reviewed the proposed text amendment.

At 6:35 pm Chairman Hobert opened the public comment portion of the public hearing. Being no persons present desiring to address the Board, the Chairman closed the public comment portion of the public hearing.

Following a brief discussion, **Supervisor McKay moved to adopt the text amendment as presented. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

AMENDMENT TEXT (new or amended language in bold italics with strikethroughs where applicable):

**Subdivision Ordinance:**

***10-E MERGER***

***A. Any merger of parcels shall require approval by the Zoning Administrator.***

***B. A final plat of a merger shall be submitted to the Zoning Administrator depicting the boundary lines that are proposed to be eliminated. A preliminary plat shall not be required for a merger.***

**C. The merger plat for property in the AOC or FOC zoning districts shall show thereon the Dwelling Unit Rights on the merged parcel, which shall comply with the provisions of §3-D-8 of the Zoning Ordinance.**

**D. The Zoning Administrator shall review the plat for compliance with County ordinances, and shall approve, disapprove, or approve with modifications.**

**E. An approved final plat shall be recorded within six (6) months of approval, and a copy of the recorded plat shall be returned to the Zoning Administrator.**

2-B-34 MERGER: The **vacation elimination** of one or more boundary lines between parcels of land, resulting in a single parcel of land.

12-E VACATION OF PLAT

Any plat of record may be vacated in accordance with the provisions of the Virginia Land Subdivision Act, Title 15.2, Chapter 22, Article 6, Sections 2271 and 2272.

Vacation of any plat of record, or of any portion of a plat of record, of subdivided land situated in the Agricultural-Open Space-Conservation (AOC) or the Forestal-Open Space- Conservation (FOC) zoning districts shall be subject to the provisions of Section **3-D-7 3-D-8** of the Clarke County Zoning Ordinance.

**Zoning Ordinance:**

9-B-127 MERGER: The **vacation elimination** of one or more boundary lines between parcels of land, resulting in a single parcel of land.

21) PH 12-10: Amendment of the FY2013 Capital Projects budget to increase expenditure and appropriation by \$200,000 for the purpose of providing economic development assistance to Berryville Graphics through the Clarke County Industrial Development Authority, and to increase revenue from the Commonwealth of Virginia by \$200,000.

At 6:40 pm Chairman Hobert opened the public comment portion of the public hearing. Being no persons present desiring to address the Board, the Chairman closed the public comment portion of the public hearing.

**Supervisor Staelin moved to approve Item D, "Be it resolved that FY 13 budgeted expenditures for the General Government Capital Projects Fund be increased \$200,000, and the same appropriated, and that \$200,000 in additional revenue from the Commonwealth be recognized, all for the purpose of passing through economic develop funds to Berryville Graphics via the Clarke County Industrial Development Authority," as presented. The motion carried by the following vote:**

Barbara J. Byrd - Aye  
J. Michael Hobert - Aye

Beverly B. McKay - Aye  
John R. Staelin - Aye  
David S. Weiss - Aye

**Supervisor Staelin moved to approve Item E, "Be it resolved that FY 13 budgeted expenditures for the Circuit Court Clerk be increased \$104,629, and the same appropriated, and that \$104,629 in Commonwealth revenue from the Compensation Board be recognized, all for the purpose of processing the Circuit Court Clerk's payroll and benefits for the remainder of the fiscal year," as presented. The motion carried by the following vote:**

Barbara J. Byrd - Aye  
J. Michael Hobert - Aye  
Beverly B. McKay - Aye  
John R. Staelin - Aye  
David S. Weiss - Aye

22) Adjournment

There being no further business to be brought before the Board at 6:45 pm Chairman Hobert adjourned the Board of Supervisors meeting.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, December 18, 2012 at 1:00 p.m. in the Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

ATTEST: November 20, 2012

\_\_\_\_\_  
J. Michael Hobert, Chair

\_\_\_\_\_  
David L. Ash, County Administrator

\_\_\_\_\_  
Minutes Recorded and Transcribed by:  
Lora B. Walburn  
Deputy Clerk, Board of Supervisors

# Clarke County Board of Supervisors

## Consent Agenda

- A. Confirm Annual Organizational Meeting Concurs with January 7, 2013 Work Session
  
- B. A Resolution to Authorize the County Administrator to Execute the Virginia Association of Counties [VACORP] Risk Pool Line of Duty Act [LODA] Trust Agreement 2012-17R
  
- C. Application for Easement Donation -- Fred Hetzel
  
- D. Resolution in Appreciation of Service John Bieschke

# Clarke County Board of Supervisors

## Confirm Annual Organizational Meeting Concurs with January 7, 2013 Work Session



# Clarke County Board of Supervisors



Berryville Voting District  
J. Michael Hobert – Chair  
(540) 955-4141

Millwood Voting District  
John R. Staelin  
(540) 837-1903

White Post Voting District  
Bev McKay  
(540) 837-1331

Buckmarsh Voting District  
David S. Weiss – Vice Chair  
(540) 955-2151

Russell Voting District  
Barbara J. Byrd  
(540) 955-1215

County Administrator  
David L. Ash  
(540) 955-5175

## A RESOLUTION TO AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE THE VIRGINIA ASSOCIATION OF COUNTIES (VACORP) RISK POOL LINE OF DUTY ACT (LODA) TRUST AGREEMENT 2012-17R

**WHEREAS**, the County became a member of the VACORP Risk Pool in July, 2011;  
and

**WHEREAS**, the 2012 Virginia General Assembly enacted changes as to how benefits are administered under the Line of Duty Act (LODA); and

**WHEREAS**, effective July 1, 2012, non-participating localities are responsible for payment of LODA benefits for their claimants; and

**WHEREAS**, the County must become a member of the VACORP LODA Trust if it has existing LODA claims by executing the VACORP LODA Trust Agreement;

**NOW, THEREFORE, BE IT RESOLVED** by the Clarke County Board of Supervisors on this 18th day of December, 2012 that the County Administrator be and he is hereby authorized to execute the VACORP LODA Trust Agreement and any other necessary documents, and to act on behalf of Clarke County on matters relative to membership in the pool.

Adopted this 18th day of December 2012.

Attest:

\_\_\_\_\_  
J. Michael Hobert, Chair

## MEMORANDUM

TO: Board of Supervisors, David Ash  
FROM: Alison Teetor  
DATE: December 10, 2012  
SUBJECT: Item for Consent Agenda  
Application for Donation – Fred Hetzel Tax Map# 33-((6))-E, F, G & 33-((A))-32

The Clarke County Easement Authority has approved the following easement for donation. The Authority requests the Board of Supervisors to authorize the Chairman of the Board of Supervisors to execute deeds, easements, and other documents necessary to the transactions, subject to the property owners and lenders signing the Deed prior to the Chair.

Fred Hetzel, Glen Poe, Agent, has applied to the easement authority for approval of an easement donation. The property consists of approximately 70 acres on the east side of Blue Ridge Mountain Road, off of Ashley Woods Lane, approximately 3.7 miles south of Route 7. The property was subdivided in 2005. The lots remain vacant. The owner has decided to reconfigure the lots. He would like to merge 4 of the lots, each with one DUR, so as to create the 70 acre parcel with 1 DUR. The merger would occur immediately after the easement recordation so that the applicant can get tax credits for retiring 3 DURs (see attached map).

The parcel is zoned FOC and is in land use. Therefore the following guidelines for accepting properties for easement purchase are used:

- 1) the parcel's Property Resource Score is at least 35;
- 2) at least one dwelling unit right is extinguished by the conservation easement;
- 3) the parcel is adjacent to a parcel already under permanent conservation easement;
- 4) the property has a minimum area of 40 acres.

The Authority requires that a property meet at least two of the four guidelines for acceptance.

The property resource score is 62.49. Points were given for retiring three of the four remaining DURs and frontage on along Appalachian Trail Property. It meets the criteria by being over 40 acres, scoring over 35, and giving up more than 1 DUR.

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Barbara J. Byrd  
(540) 955-1215

County Administrator  
David L. Ash  
(540) 955-5175

## Resolution in Appreciation of Service Clarke County Historic Preservation Commission John K. Bieschke 2012-18R

**WHEREAS**, John K. Bieschke, Jr. was first appointed to serve on the Clarke County Historic Preservation Commission beginning in February of 1991;

**WHEREAS**, Mr. Bieschke served as Chairman of this Commission from January 19, 2000 to December 31, 2012 a period of 12 years;

**WHEREAS**, throughout his tenure on the board, Mr. Bieschke demonstrated the character of a true leader, helping to guide the Commission with energetic enthusiasm;

**WHEREAS**, during this time, Mr. Bieschke, who has a strong interest in Historic Preservation, worked tirelessly with his neighbors in the White Post Local Historic District, and elsewhere, to help protect and preserve historic structures;

**NOW THEREFORE BE IT RESOLVED**, by the Clarke County Board of Supervisors that John K. Bieschke, Jr. be recognized and congratulated for his service on the Clarke County Historic Preservation Commission and the impact this service has made on Clarke County;

**BE IT FURTHER RESOLVED**, that his dedication, loyalty, and service to the citizens of Clarke County be hereby memorialized and that a suitable copy of this resolution be presented to Mr. Bieschke as a token of the respect and high esteem in which he is held by the Clarke County Board of Supervisors, Constitutional Officers, and the staff of Clarke County.

**APPROVED AND ORDERED ENTERED** in the official records by the unanimous vote of the members of the Clarke County Board of Supervisors assembled in regular session on the 18th day of December 2012.

Attest:

\_\_\_\_\_  
J. Michael Hobert, Chair

[www.clarkecounty.gov](http://www.clarkecounty.gov)

101 Chalmers Court, Suite B  
Berryville, VA 22611

Telephone: [540] 955-5175

## MEMORANDUM

TO: David Ash, Board of Supervisors  
FROM: Alison Teetor  
SUBJECT: Energy Management Update  
DATE: December 10, 2012

In September 2011 the County contracted with an energy management firm, Planet Footprint (PF), to input and analyze the County's energy use. The purpose of hiring this outside firm was to reduce the amount of time spent by County staff entering energy bills while providing expertise in the analysis of the data. The contract for one year was \$1,500.

The past year staff has been working with PF to insure the reporting is accurate and informative. Specifically:

- 1) providing web access to County utility accounts beginning in July 2010. These accounts included 60 electric meters (37 County, 22 schools); 2 LP gas, 3 Heating Oil.
- 2) reviewing building utility use to insure utility bills are tagged to correct building
- 3) reviewing and revising reporting summaries to insure accurate results
- 4) providing data reflecting changes in building footprints and account contracts

Planet Footprint has provided quarterly reports that detail the energy use of the County as a whole ("Organizational Footprint"), and by individual buildings ("Property Footprint") (see attached example). The Organizational Footprint provides analysis of seasonal trends and quarterly comparisons. In addition there is a breakdown of the annual energy mix, electric versus gas and oil that describes consumption in energy units (MBtu's) and dollars. The Property Footprints provide a similar analysis for the main buildings, these include the Government Center, District Court, Circuit Court, Sheriffs Building (100 N. Church St.), Social Service, Animal Shelter, Joint Administrative Services, Maintenance, the Park Office, Pool, and Recreation Center.

### **Energy Use Analysis**

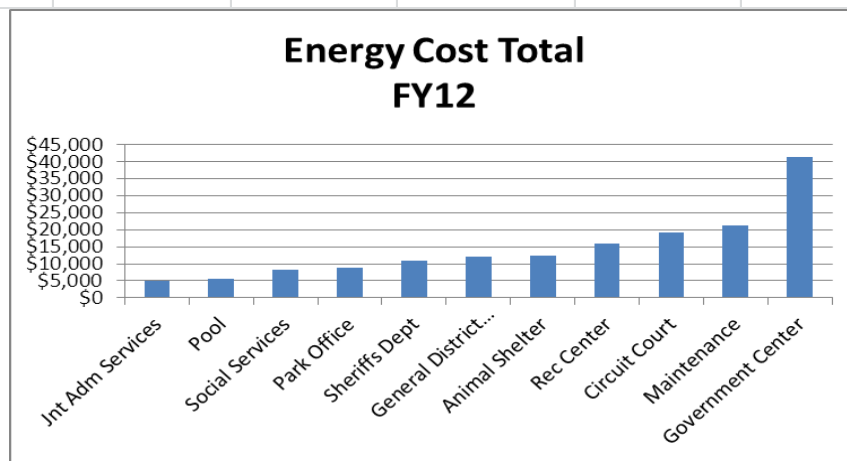
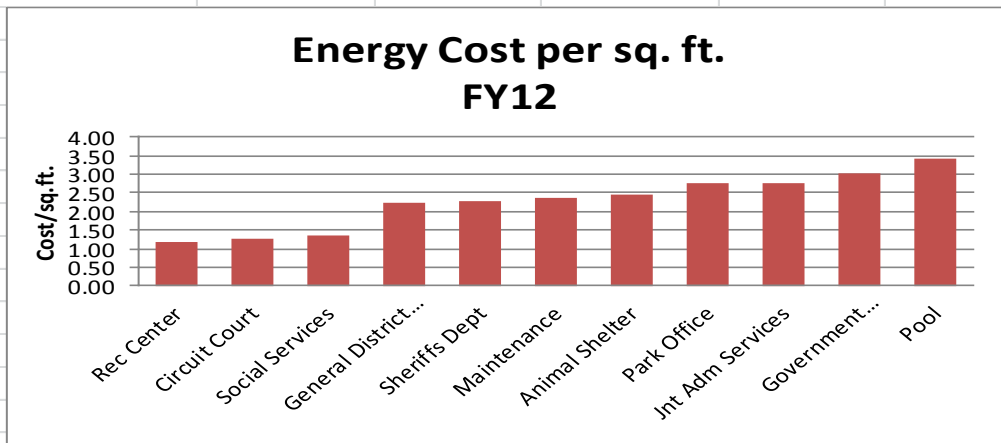
The previous detailed Energy Management Update compared the energy cost and use for 3 fiscal years, FY08-FY10. Planet Footprint took over tracking July 2010. Previous tracking was done using Energy Star Portfolio Manager. The Portfolio Manager uses a slightly different method for analysis and therefore it is difficult to compare results from the last two years to the previous three. In addition, there have been significant structural and use changes for many of the County offices including the Circuit Court, Sheriff's Department, Park Office, and Recreation Center. Further, utility providers have changed, the most significant being the change from Allegheny Power to Rappahannock. The heating oil contract changed in July from Quarles to Emmart which affects Joint Administrative Services, and the park office which is now vacant. Due in part to these changes and making sure the data is accurately reported this report will provide a composite comparison of all energy use for individual buildings and departments for FY12 only and a comparison of electricity use for the main buildings for FY11 and FY12.

### **Energy Use FY12 Individual Buildings**

Between FY08 and FY10 the County spent about \$125,000 per year for energy (electricity, heating oil, natural gas, propane) and water for the 10 buildings. In FY12 the annual expense increased just over \$160,000 due mainly to the addition of a full year of use from the Government Center and inclusion of the pool. Energy Cost per square foot is provided for comparison between buildings.

As shown the pool has the highest cost per square foot, however this may be somewhat misleading as the electricity used to run the pumps that filter the pool water are included in the cost and the building footprint only includes the concession stand, pool office, and changing areas.

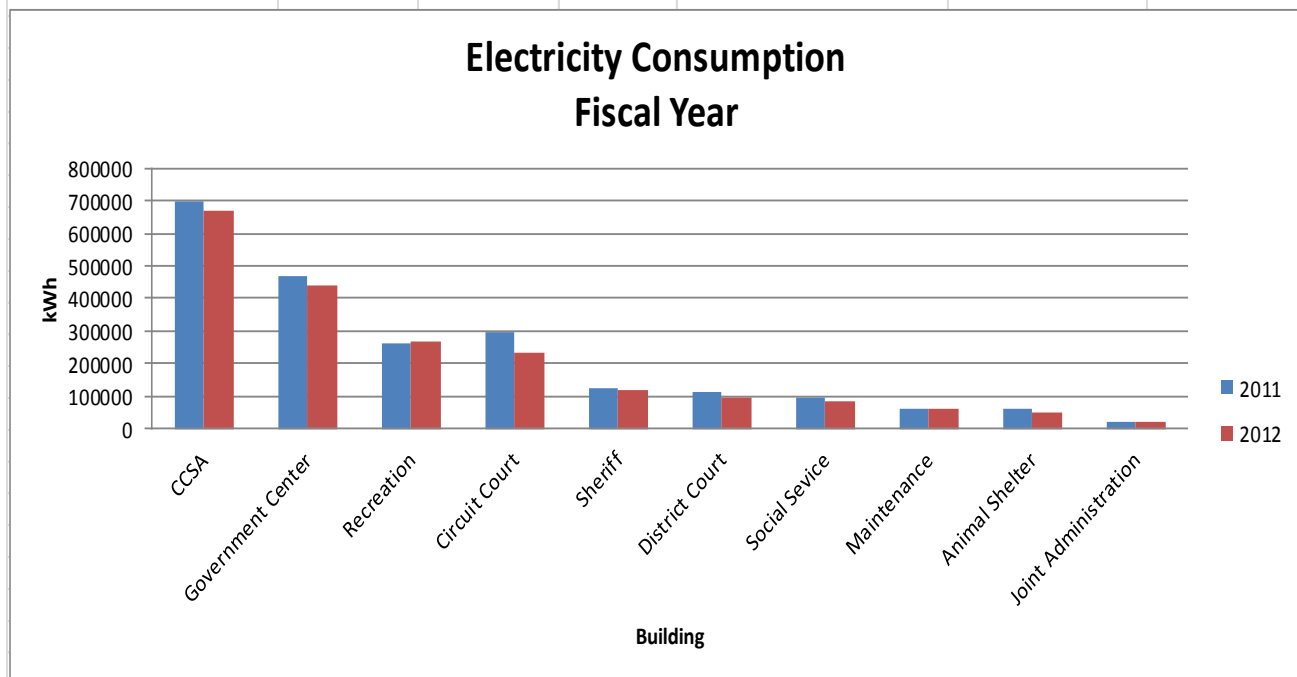
Energy Report FY 2012					
Building Consumption					
Building Name	All Energy		Sq ft	cost/sq ft	Comments
	Total Consumption (Mbtu)	Total Cost			
Rec Center	544	\$15,788	13,200	1.20	major renovation 2012, added 7600 sq ft, added Natural Gas in October
Circuit Court	774	\$19,246	14,976	1.29	major renovation 2010
Social Services	291	\$8,259	6,012	1.37	no changes
General District Court	648	\$12,087	5,407	2.24	use change not physical
Sheriffs Dept	526	\$10,767	4,766	2.26	use change not physical
Maintenance	907	\$21,270	9,000	2.36	no changes
Animal Shelter	608	\$12,275	5,000	2.46	no changes
Park Office	365	\$8,924	3,244	2.75	closed 10/12
Jnt Adm Services	212	\$4,873	1,770	2.75	no changes
Government Center	1854	\$41,295	13,700	3.01	no changes
Pool	187	\$5,570	1,632	3.41	no changes
	<b>6916</b>	<b>\$160,354</b>			



### Electrical Consumption Comparison FY11 & FY12

Overall the electric use for all buildings was lower in FY12 than FY11. This is attributed to the milder winter in FY12. Planet Footprint will provide future reports that detail comparisons of buildings consumption and costs between buildings and annually. Of all buildings the Government Center costs the most to run. It will be interesting to see if upgrades to the HVAC system improve the energy efficiency of the building.

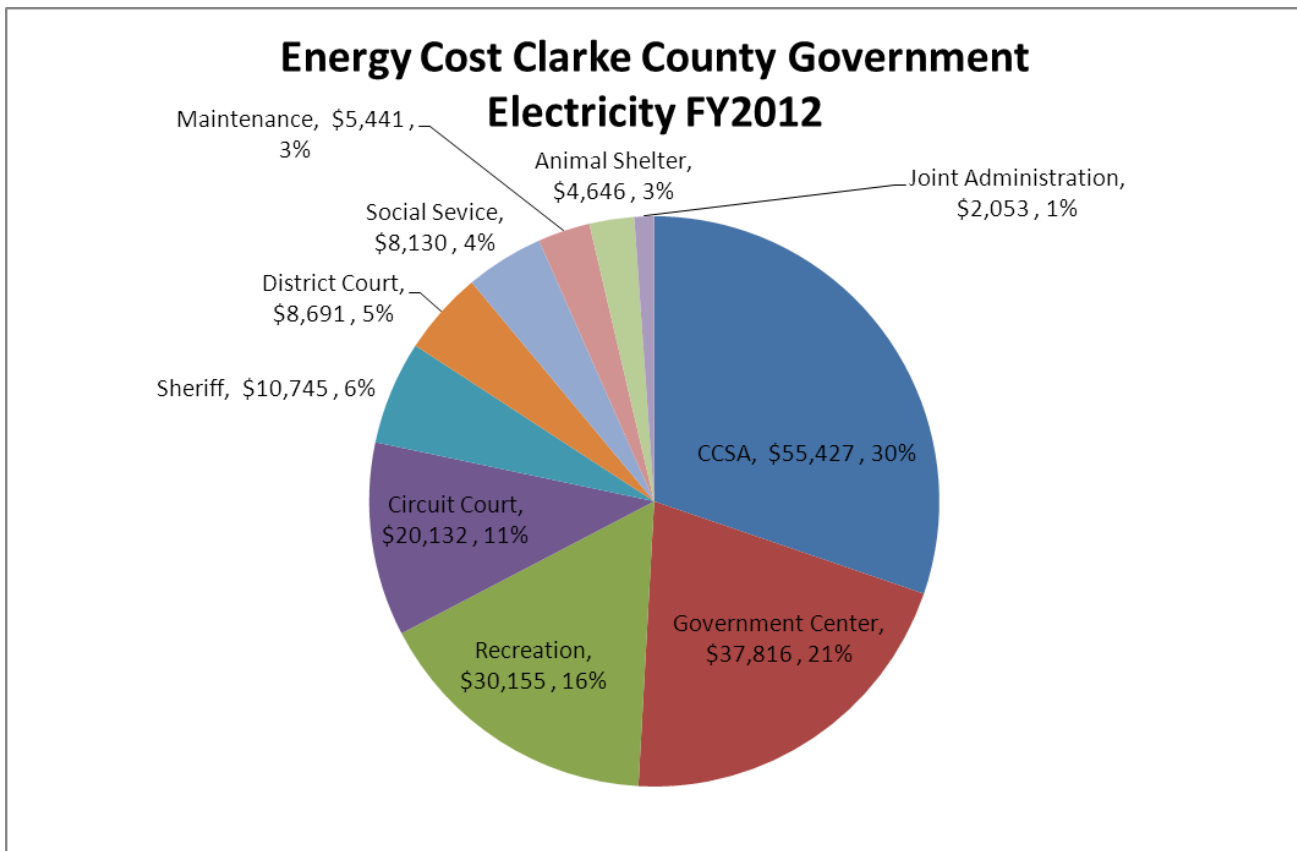
Sum of Consumption (kWh)	Fiscal Year		
Responsibility	2011	2012	Grand Total
CCSA	701526	667519	1369045
Government Center	470527	440544	911071
Recreation	263283	268495	531778
Circuit Court	296081	235392	531473
Sheriff	123017	118539	241556
District Court	112338	96015	208353
Social Sevice	96192	83476	179668
Maintenance	59573	58601	118174
Animal Shelter	63625	50107	113732
Joint Administration	20246	21022	41268
Grand Total	2206408	2039710	4246118



### Electrical Use by Department

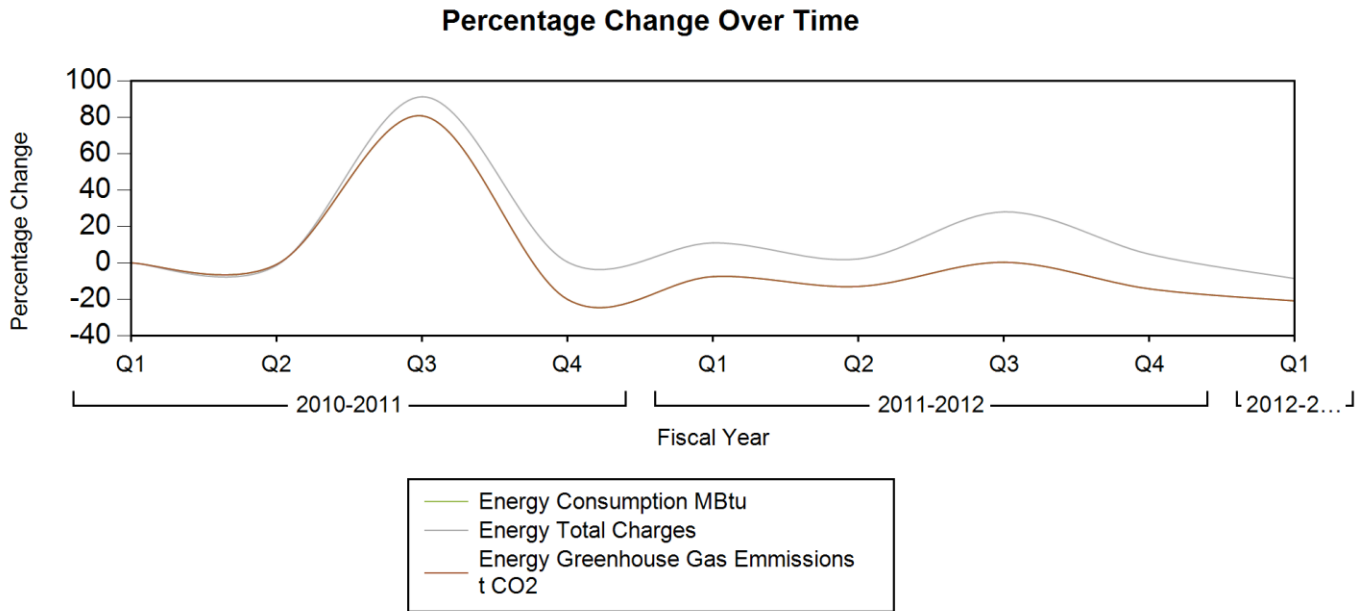
Analysis of the individual energy sources, electricity, natural gas, heating oil, and propane are analyzed based on what Planet Footprint terms “responsibility” or department. In this analysis all of the electrical use for individual departments is included. For example, the County Park is included in Recreation. This includes the meters serving the shelters, irrigation, barn, concession stands, in addition to the buildings like the Recreation Center and Park Office. Analysis of Natural Gas, Heating Oil, and Propane is not included in this report but will be analyzed in future reports.

Responsibility	Number of Meters
Jnt Adm Services	1
Recreation	14
Social Services	2
Sheriffs Dept	2
General District Court	1
Animal Shelter	1
Circuit Court	1
Maintenance	1
Government Center	2
CCSA	12
<b>Total</b>	<b>37</b>



For the electricity use comparison, the Clarke County Sanitary Authority electricity use was included. This was not included in the overall cost to the County for utility usage as the CCSA pays their own utility bills. It is interesting to note how much electricity is used by the CCSA facilities in comparison to other government uses. In speaking with Mr. David Tyrell, Director of Utilities for the Town of Berryville, he stated that he was not surprised by the amount of usage as it takes a lot of energy to filter and pump water and sewage.

Another interesting finding was the energy use in the Circuit Court Building as shown in the graph below. The data clearly shows an increase in energy use during the renovation of the building when a lot of construction activity was occurring.



**Anomalies**

Another service provided by Planet Footprint is the reporting of anomalies or changes between quarters annually in energy use either 20% above or below the previous year. This helps to identify problems and/or successes in energy use. This past year found several discrepancies in electricity use at the Park. Specifically energy use increased at the concession stands. After discussions with Park Director, Lisa Cooke, it was identified that freezers may have been left on during the winter months. Though the increased use has already occurred it does bring attention to how much extra power a freezer uses and potential savings that can be incurred in the future. A similar anomaly occurred with the CCSA and it was identified that a block heater for a generator and back hoe had been added that used additional power.

**Building Improvements**

Many upgrades to improve energy efficiency were included in the building renovation to the Circuit Court Building. These improvements include lighting upgrades, heating system upgrades, and increased insulation. Additional insulation has been added to the District Court and Joint Administrative Services buildings. The Cook House, or Park Office was closed this October and offices moved to the newly renovated recreation center/senior center. Natural Gas was added to the Recreation Center.



## **Next Steps**

As many of the renovations and use changes to County buildings are now complete, a more detailed and accurate analysis of energy use and trends can be evaluated to target potential savings innovations. Revaluating energy data collected in the Energy Portfolio may be useful for highlighting the increased efficiency of buildings as use can be shown prior to the noted improvements. In addition, to fully and completely understand and evaluate our energy uses and opportunities for savings, all utility data should be analyzed including water and fleet fuel. Planet Footprint has provided a cost estimate for the next year's subscription of services. In addition to the County, Dr. Murphy has tentatively agreed to include the schools in the contract.

## **Planet Footprint Invoice**

For the County and schools the Planet Footprint fee for the 2012-2013 fiscal year will be \$4,750. The County fee will be \$2,375 up from \$1,500 last year. That will include:

- Data collection and management, including
  - Electricity data from Rappahannock Electric Coop.
  - Natural Gas data from Washington Gas.
  - Propane and Heating Oil data supplied by the County in Excel format using our template, or a complete set of legible scanned delivery dockets emailed to [edge@planetfootprint.us](mailto:edge@planetfootprint.us) quarterly.
  - Fleet fuel data from the SRS reporting server on Mansfield Oil's website.
  - Water data supplied by the county as a set of legible scanned bills for around 20 accounts emailed to [edge@planetfootprint.us](mailto:edge@planetfootprint.us) monthly or quarterly.
- Quarterly Performance Reviews by Webex. There would be a single review per quarter, to be attended by representatives of the County and schools.
- Up to 4 hours of support by your Planet Footprint Service Manager. Your service manager this year will be Marianne Jones, who has many years' experience planning and reporting on energy efficiency for 'small' local governments.



## **Government Center**

Clarke County

Property Footprint - ENERGY

Quarter ending Sep 30, 2012



Ref: USA Property Footprint Energy CKC PF-eb08cbee 2012Q3 Run on: Nov 25 2012 at 15:05

Page 1 of 6

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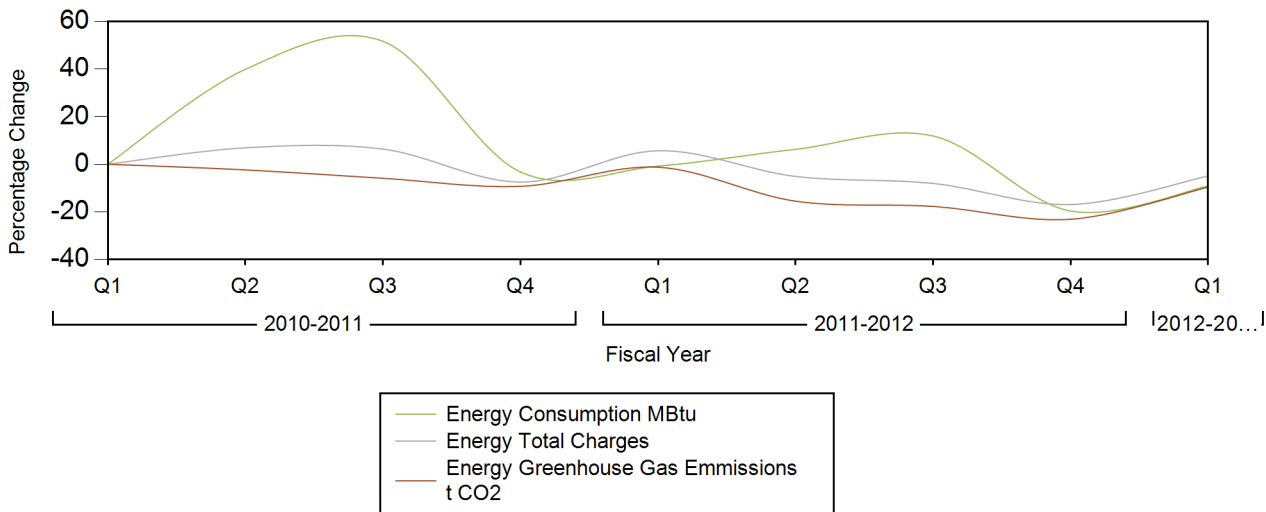
[www.planetfootprint.com](http://www.planetfootprint.com) E&OE



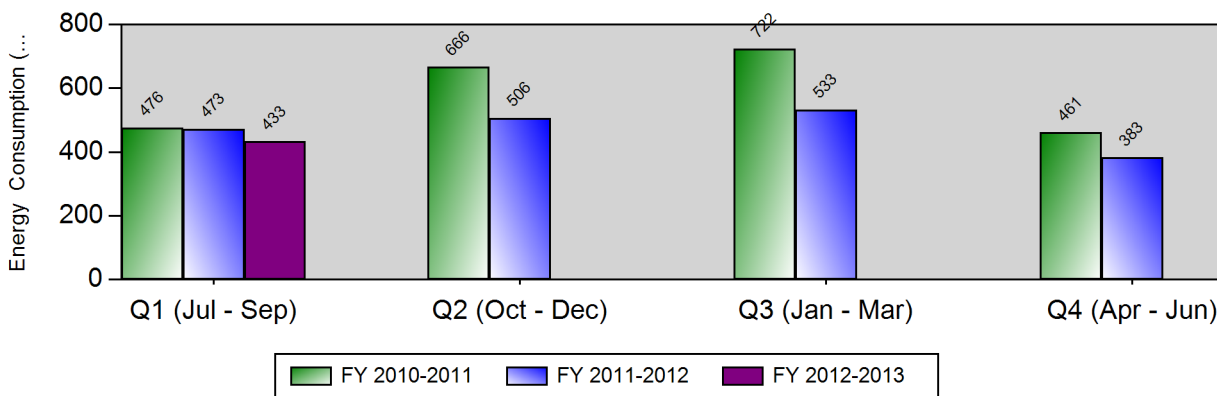
**Part A: Stand-alone Performance Over Time**



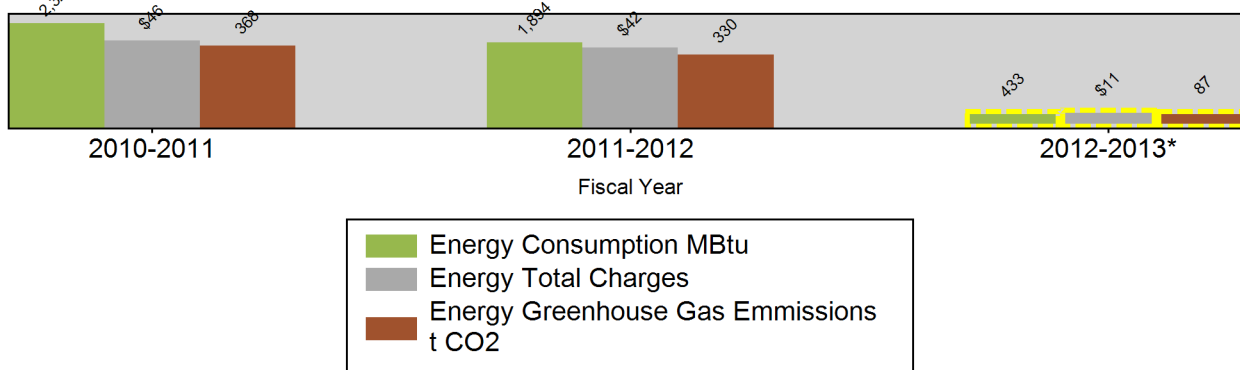
Percentage Change Over Time



Quarterly Comparison to Previous Years (Consumption MBtu)



Annual Totals



\* Total for final year shows fiscal year-to-date only, up to and including quarter 1 of Fiscal Year 2012-2013.





**Part B: Annual Energy Mix (last 4 quarters)**

	Mix	Consumption (MBtu)	Total Charges	GHG t CO2e	Unit cost per MBtu	GHG Coefficient (t CO2e / MBtu)
Electricity	78.96%	1,464	\$36,658.65	301	\$25.04	0.205
Natural Gas	21.04%	390	\$4,636.45	21	\$11.88	0.053
<b>All Energy</b>		<b>1,854</b>	<b>\$41,295.10</b>	<b>322</b>	<b>\$22.27</b>	<b>0.173</b>



**Part C: Comparisons with similar properties**

Government Center is a candidate for comparison with the following groups:

Comparison	Candidate Properties
(76) Government Administration - Properties in a Less than 2,000 CDD and less than 4,000 HDD climate	41
(76) Government Administration - all properties	78

**About Property Comparisons**

*The comparison of property performance against other properties is achieved by first classifying the property according to property use, allowing fair comparison by functionality.*

*This scheme applies a hierarchical approach to classification where properties are classified at increasingly specific levels - a one-digit code being the most general and a three-digit code being the most specific. Planet Footprint classifies properties at the most specific level possible.*

*Once a property is classified, its performance is then shown against the best\*, mean and median results for all properties in that classification, all properties in that classification located in a particular climate zone, and other groupings appropriate to your organization.*

*Planet Footprint further improves the equity of comparisons by applying indicators that bring all compared properties to a 'level playing field' based on property use. Comparisons are made using a set of energy and water indicators that are specific to each property classification. These indicators are divided into 'Primary Indicators' (the results for which are shown as graphs) and 'Secondary Indicators' (the results for which are shown in a table below the Primary Indicator graphs).*

*For further information on how comparisons are carried out please contact Planet Footprint*

*\* Best is based on performance over the most recent four quarters.*





**Government Center**

Comparison of:

**Government Center**

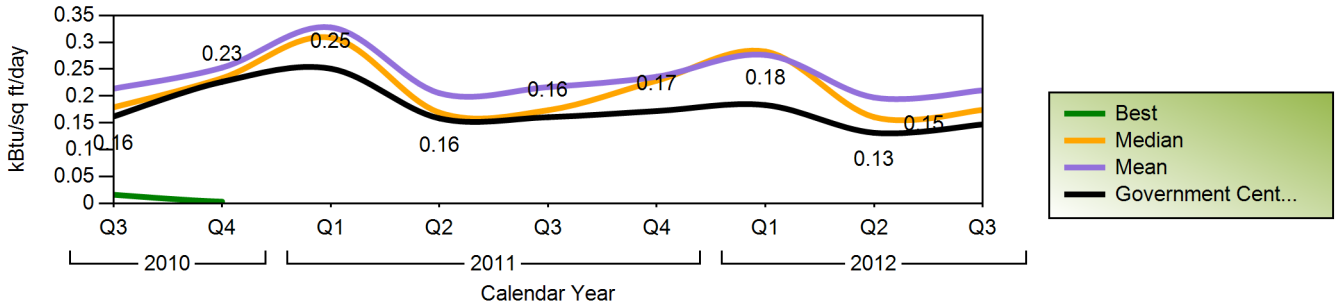
with other properties classified as:

**Government Administration**

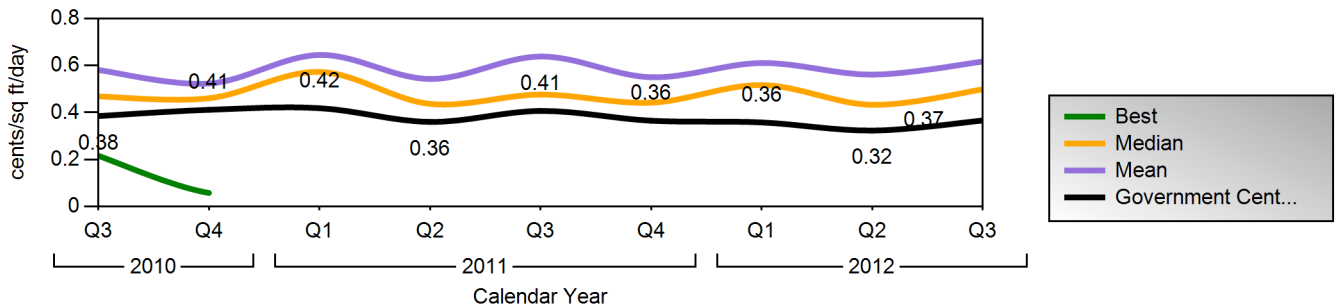
within the following grouping:

**Properties located in a Less than 2,000 CDD and less than 4,000 HDD climate zone**

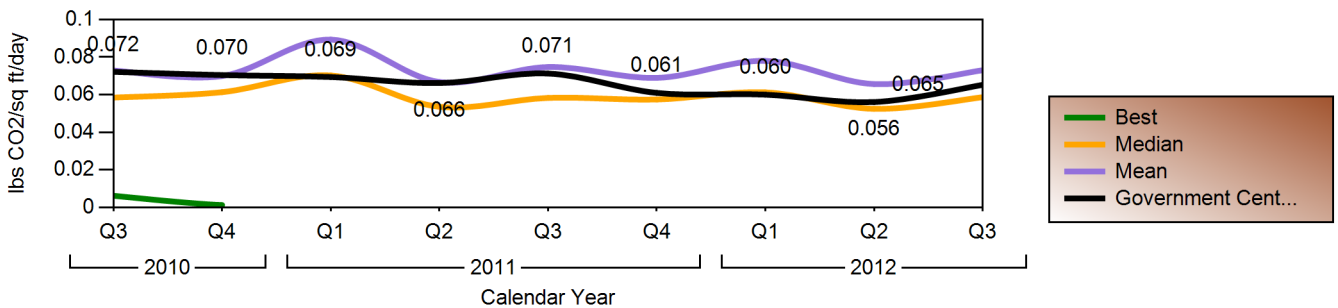
**Energy consumption per square foot per day (kBtu/sq ft/day)**



**Energy total charges per square foot per day (cents/sq ft/day)**



**Greenhouse gas per square foot per day (lbs CO2/sq ft/day)**



				Jul - Sep 2012			
				Best	Median	Mean	Government Center
	Energy consumption per square foot per day	kBtu/sq ft/day	30		0.17	0.21	0.15
	Energy total charges per square foot per day	cents/sq ft/day	30		0.50	0.62	0.37
	Greenhouse gas per square foot per day	lbs CO2/sq ft/day	30		0.059	0.073	0.065



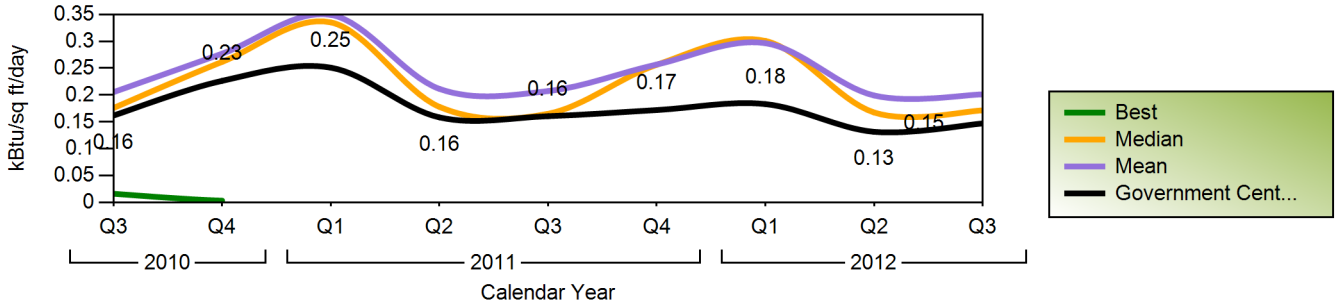


**Government Center**

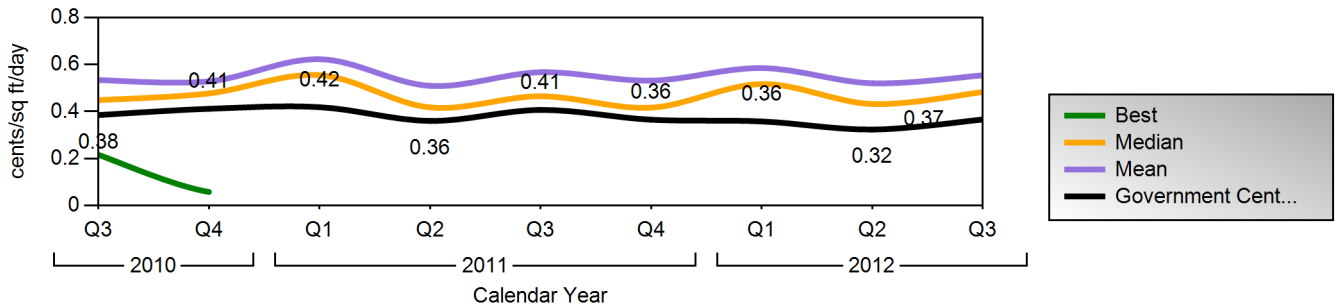
Comparison of:  
with other properties classified as:  
within the following grouping:

**Government Center**  
**Government Administration**  
**All properties**

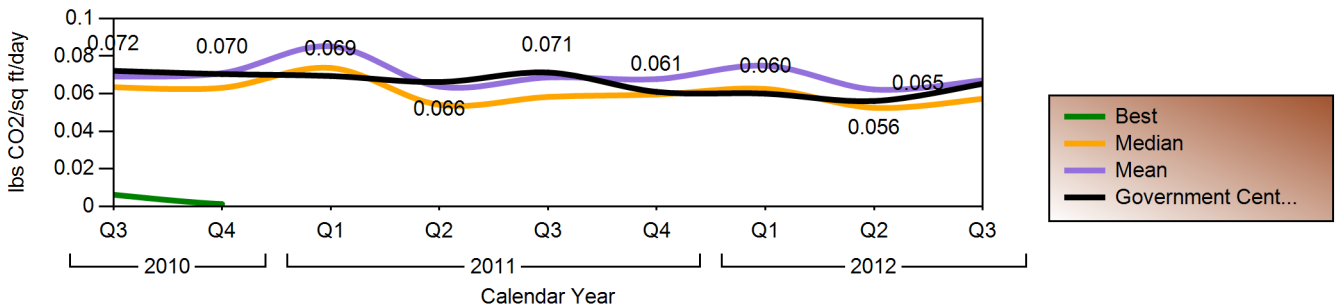
**Energy consumption per square foot per day (kBtu/sq ft/day)**



**Energy total charges per square foot per day (cents/sq ft/day)**



**Greenhouse gas per square foot per day (lbs CO2/sq ft/day)**





				Jul - Sep 2012			
				Best	Median	Mean	Government Center
		Properties					
	Energy consumption per square foot per day	kBtu/sq ft/day	48		0.17	0.20	0.15
	Energy total charges per square foot per day	cents/sq ft/day	48		0.48	0.55	0.37
	Greenhouse gas per square foot per day	lbs CO2/sq ft/day	48		0.057	0.067	0.065





**Part D: Service Detail (Last Five Quarters)**

			Fiscal Year 2011-2012				Fiscal Year 2012-2013
			Q1	Q2	Q3	Q4	Q1
 <b>Electricity Accounts</b>	REC 6560588888-32016051 Government Center	cons (kWh)	n/a	n/a	n/a	n/a	n/a
		usage (\$)	n/a	n/a	n/a	n/a	n/a
		service (\$)	n/a	n/a	n/a	n/a	n/a
		total (\$)	n/a	n/a	n/a	n/a	n/a
	REC 1149385761-32016051 Government Center	cons (kWh)	134,658	104,707	97,913	103,266	123,214
		usage (\$)	5,707	4,233	3,918	4,416	4,980
		service (\$)	6,031	4,632	4,287	4,592	5,601
		total (\$)	11,738	8,864	8,205	9,009	10,581
green cons (kWh)		0	0	0	0	0	
GHG (tons)	94	73	69	72	86		
 <b>Mains Gas Accounts</b>	WashingtonGas 3980059517 101 Chalmers Cir	cons (ccf)	127	1,449	1,934	294	119
		usage (\$)	79	534	696	103	33
		service (\$)	155	1,337	1,504	222	108
		total (\$)	223	1,871	2,200	388	178
		GHG (tons)	0.696	7.922	11	1.607	0.649
		Other Indicators	Square Feet	sq ft	32,000	32,000	32,000



**Notes:**

1 kWh = 3,412 Btu, 1 metric ton = 2,205 lbs

There will often be a significant percentage of estimated data in the most recent quarter due to supplier billing cycles.

Please contact Planet Footprint on 1-800-859-3803 or support@planetfootprint.com should you have any questions regarding this Footprint Report



**ZONING MAP AMENDMENT (RZ-12-02)**  
**Daniel P. & Kristine D. Hamilton (owners)**  
**December 19, 2012 Board of Supervisors Meeting**  
**STAFF REPORT/PUBLIC HEARING – Department of Planning**

-----  
The purpose of this staff report is to provide information to the Planning Commission and Board of Supervisors to assist them in reviewing this proposed ordinance amendment. It may be useful to members of the general public interested in this proposed amendment.  
-----

**Case Summary**

**Applicant(s):**

Daniel P. & Kristine D. Hamilton (owners)

**Location:**

- 74 Laurel Lane, Tax Map Parcel 17A1-4-26; parcel reduced by boundary line adjustment is located at 256 Hemlock Lane, Tax Map Parcel 17A1-((A))-1
- West side of Laurel Lane between Timber Lane and Dogwood Lane
- Buckmarsh Election District (Kreider, Thuss – Planning Commission; Weiss – Board of Supervisors)

**Parcel Size/Area to be Rezoned:**

4,965 square foot portion of an existing 20,252 square foot parcel.

**Request:**

Re-zone property from Forestal-Open Space-Conservation (FOC) to Rural Residential (RR).

**Purpose of Request:**

The purpose of the request is to rezone all of the subject property to the RR District. The parcel became split-zoned FOC and RR following a boundary line adjustment.

**Planning Commission Recommendation:**

Following a duly advertised public hearing on December 7, 2012, the Commission voted 8-0-3 (Ohrstrom, Staelin, Kreider absent) to recommend approval of the request as submitted by the Applicants.

**Staff Recommendation:**

Recommend setting public hearing for the January 15, 2013 regular meeting.



**Description:**

Daniel P. and Kristine D. Hamilton request the rezoning of a 4,965 square foot portion of a 20,252 square foot parcel from Forestal-Open-Space Conservation (FOC) to Rural Residential (RR). The purpose of the request is to rezone all of the subject property to the RR District. The parcel became split-zoned FOC and RR following a boundary line adjustment. The subject property is located at 74 Laurel Lane, Buckmarsh Electoral District, and is referenced as Tax Map Parcel 17A1-4-26.

**Facts:**

Shenandoah Retreat Land Corporation (“the Corporation”) recently agreed to a boundary line adjustment with Daniel & Kristine Hamilton, owners of 74 Laurel Lane in Shenandoah Retreat. The boundary line adjustment was necessary because it was discovered that the Hamilton’s home encroached on the Corporation’s parkland area. The amount of land that was transferred to the Hamilton’s property to correct the encroachment was 4,965 square feet. The land that was transferred to the Hamilton’s property from the Corporation is currently zoned FOC. Because the Hamilton’s property is zoned RR, their property is now split-zoned following recordation of the boundary line adjustment. The boundary line adjustment plat was approved by Staff on September 21, 2012 and has since been recorded.

The County has an established practice of avoiding the creation of split-zoned properties. Because the practice is not codified in the Zoning or Subdivision Ordinance, Staff cannot require property owners to rezone their properties prior to approval of a boundary line adjustment plat. Staff works with property owners to rezone their properties in these situations as split-zoning can cause confusion regarding lot dimensions and allowable uses. In this case, the Applicants have agreed to request a rezoning to correct the split-zoning situation.

The size of the subject property following the boundary line adjustment is 20,252 square feet or 0.465 acres (previous area was 15,287 square feet). The property is nonconforming in terms of lot area as the minimum lot size for an RR-zoned parcel outside a County sewer service area is one acre. No proffered conditions have been provided by the Applicants and Staff has not identified a need for proffers at this time.

At the request of Planning Commission members, Planning Staff researched the permit history for the subject property in an attempt to ascertain how the encroachment may have occurred. Staff determined that the home was constructed in 1955 and there were subsequent additions including a deck. Building permits are no longer available for the original construction or later projects due to records retention policies, so Staff could not determine at what point in time that the lot line encroachment occurred.

This case was originally filed prior to the approval and recordation of the boundary line adjustment with Shenandoah Retreat Land Corporation listed as the owner and applicant on the application. Since the boundary line adjustment has been approved and recorded to transfer ownership of the property, a revised application was filed showing the Hamiltons as the owners/applicants.

**Staff Analysis:**

One of the major issues in reviewing these types of cases is determining whether the rezoning would increase the property's capacity for development in addition to correcting the split-zoning issue. As noted above, the area of the subject property is being increased from 15,287 square feet to 20,252 square feet. Since the minimum lot size is one acre, the property remains a nonconforming lot and cannot be further subdivided. Therefore, its capacity for development is not being increased.

Evaluation of the rezoning request is also required to include an analysis of 17 criteria set forth in §8-E-3 of the Zoning Ordinance:

*a. Will be consistent with the Comprehensive Plan of the County.*

There are no specific provisions of the Comprehensive Plan that directly address this type of request, and the request is not inconsistent with any provisions of the Plan.

*b. Will be consistent with the Purposes and Intent of this Ordinance.*

There are no specific portions of the Zoning Ordinance's Purposes and Intent that directly address this request, and the request is not inconsistent with any provisions. Two specific provisions are furthered by this request:

*1-B-2-c. To facilitate the creation of a convenient, attractive and harmonious community.*

*1-B-2-h. To protect and stabilize the rural agricultural, forestal and open space areas that are essential to maintaining the County's heritage, character and economy.*

Correcting a boundary line encroachment and eliminating a split-zoning issue helps to establish clear delineation between the residential parcels and the community's open space/parkland.

*c. Will not have an undue adverse impact on the short-term and long-term fiscal resources of the county for education, water, sewage, fire, police, rescue, solid waste disposal or other services, and will be consistent with the capital improvement goals and objectives of the Comprehensive Plan, to the end that growth of the community will be consonant with the efficient and economic use of public funds.*

The request is consistent with this provision as it will not increase the property's capacity for development.

*d. Will not cause an undue adverse effect on neighboring property values without furthering the goals of the Comprehensive Plan to the benefit of the County.*

The request would not adversely affect adjacent property values.

e. *Will not cause an undue adverse effect on the preservation of agricultural or forestal land.*

The request would not adversely affect preservation of agricultural or forestal land. It would help to preserve the Corporation's reserved open space by establishing a clear boundary and zoning district line.

f. *Will not cause unreasonable traffic congestion or unsafe conditions on existing or proposed public roads and has adequate road access.*

The request is consistent with this provision as it will not increase the property's capacity for development.

g. *Will not cause destruction of or encroachment upon historic or archeological sites, particularly properties under historic easement.*

The subject property does not border historic or archaeological sites.

h. *Will not cause an undue adverse effect on rare and irreplaceable natural areas, areas of outstanding natural beauty, state-designated scenic byways or scenic rivers or properties under open space easement.*

The subject property does not border rare natural areas, designated scenic areas, or open space easements.

i. *Will not cause an undue adverse effect on wildlife and plant habitats.*

The subject property will not impact wildlife and plant habitats. The transaction results in establishing a conforming rear yard for the existing house that did not previously exist.

j. *Will have sufficient water available for its foreseeable needs.*

The request is consistent with this provision as it will not increase the property's capacity for development and need for additional water capacity.

k. *Will not cause unreasonable depletion of or other undue adverse effect on the water source(s) serving existing development(s) in adjacent areas.*

The request will not impact existing water sources as the Applicants will continue to use the existing well on the property.

l. *Will not cause undue surface or subsurface water pollution.*

The request will not result in new activities that would affect surface or subsurface water pollution.

m. *Will not cause an undue adverse effect on existing or proposed septic systems in adjacent areas.*

The Applicants will continue to use their existing septic system. Increasing the lot size could potentially enable future repair of the existing system if needed.

n. *Will not cause unreasonable soil erosion.*

No land disturbance activities are proposed.

o. *Will have adequate facilities to provide safety from flooding, both with respect to proposed structures and to downhill/downstream properties.*

There are no watercourses or areas for potential downstream flooding on the property.

p. *Will not cause undue air pollution.*

There are no activities associated with this request that would produce air pollution.

q. *Will not cause undue noise, light or glare, dust, odor, fumes, or vibration.*

There are no activities associated with this request that would produce the aforementioned elements.

**Staff Recommendation:**

Staff recommends approval of the zoning map amendment request as it is in accord with the Zoning Ordinance's review criteria for SUPs and would not increase the parcel's capacity for development. Staff also recommends that the Board of Supervisors set public hearing for the request at the January 15, 2013 meeting.

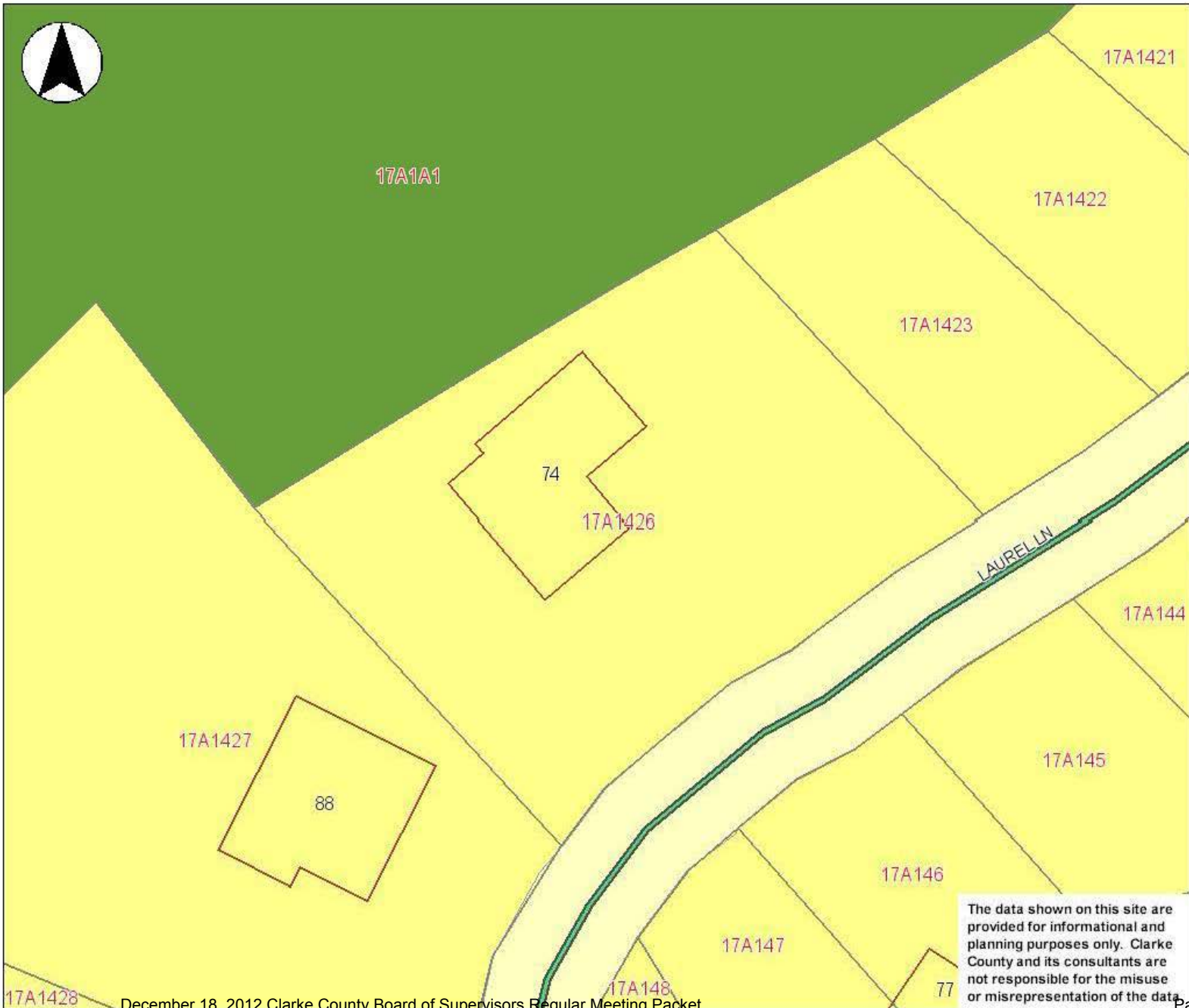
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**History:**

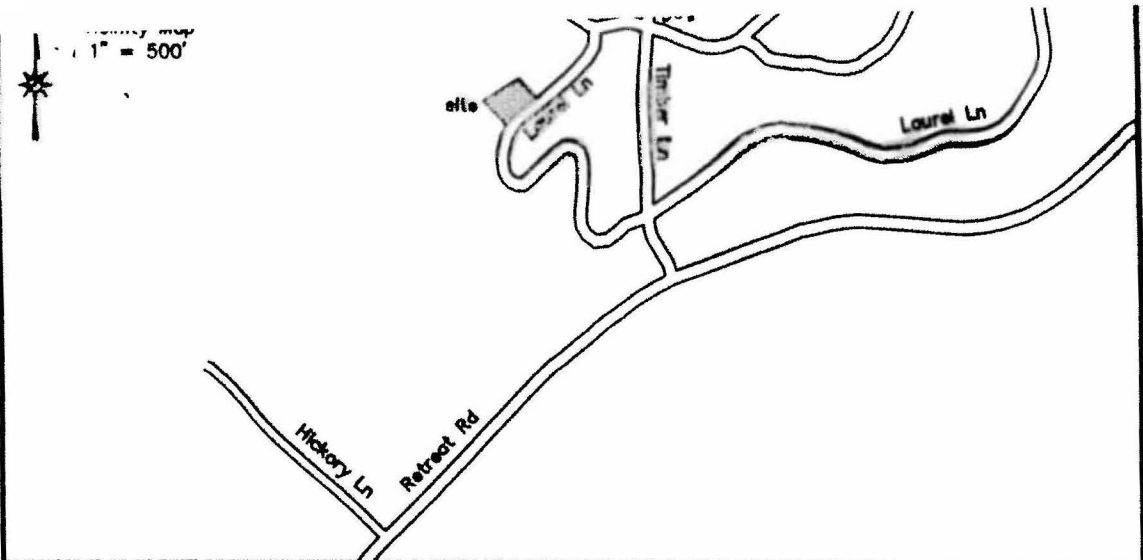
- |                     |   |
|---------------------|---|
| September 20, 2012. | Rezoning application filed with the Department of Planning.   |
| November 2, 2012.   | Commission voted 10-0-1 (Brumback absent) to set public hearing for the December 7, 2012 monthly meeting.                       |
| December 7, 2012.   | Commission voted 8-0-3 (Ohrstrom, Staelin, Kreider absent) to recommend approval of the request as submitted by the Applicants. |
| December 19, 2012.  | Placed on the Board of Supervisors' regular meeting agenda to request setting of the public hearing date.                       |



- Public
- Points of Interest
- Roads
  - Private Roads
  - Roads
  - Misc Roads
  - Appalachian Trail
- Streams
  - Perennial
  - Intermittent
- Ponds
- Rivers
- Buildings
- Parcels
  - Parcels With Orthos On
  - Parcels
- County Zoning
  - Rural Residential (RR)
  - Commercial Nhbhd (CN)
  - Commercial Hwy (CH)
  - Ag/OS/Conserv (AOC)
  - Forest/OS/Conserv (F OC)
  - Towns
  - Clarke County
  - Surrounding Counties



The data shown on this site are provided for informational and planning purposes only. Clarke County and its consultants are not responsible for the misuse or misrepresentation of the data.



**Boundary Line Adjustment of the Lands of**  
*Daniel P. Hamilton*  
*and Kristine D. Hamilton*

Tax Map 17A1-4-26  
 Deed Book 222, Page 403 Deed Book 502, Page 902  
 Deed Book 502, Page 905  
 Lot no. 26, Block 1-E, Unit 1, Shenandoah Retreat  
 (also known as Shenandoah Development Company)  
 Deed Book 42, Page 318

and *Shenandoah Retreat Land Corporation*  
 Tax Map 17A1-A-1  
 Battletown Magisterial District, Clarke County, Virginia

**Owners' Certificate:** The undersigned fee simple owners hereby certify that the foregoing Boundary Line Adjustment of 4,965 square feet, or 0.114 acres, being a portion of an existing 301.501 acre parcel, Tax Map 17A1-A-1, recorded in the name of Shenandoah Retreat Land Corporation in deed recorded in Deed Book 73, Page 450, to be adjusted into an existing 15,287 square foot parcel, Lot 26, Tax Map 17A1-4-26, recorded in the name of Daniel P. Hamilton and Kristine D. Hamilton in deeds recorded in Deed Book 222, Page 403, Deed Book 502, Page 902, and Deed Book 502, Page 905, with 301.387 acres being the adjusted area of TM 17A1-A-1 and 20,252 square feet the adjusted area of Tax Map 17A1-4-26, is made with the free consent and in accordance with the desires of the undersigned owners of said lands and the same is hereby confirmed and submitted for record in the Office of the Clerk of the Circuit Court of Clarke County, Virginia.

*Sharon W. Warner VP*  
 for Shenandoah Retreat Land Corporation


Commonwealth of Virginia, City/County of *Clarke*, to wit: Acknowledged before me in my State and City/County aforesaid this *20th* day of *September*, 2012 by *Sharon W. Warner, Vice - President of Shenandoah Retreat Land Corporation*  
 Notary Public: *Andrea W. Brandt* My commission expires: *12/31/2015*  
*Registrations no. 116637*

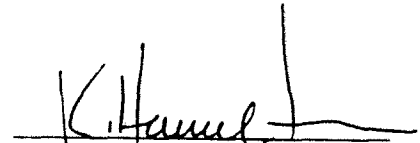
Survey 1852  
 Sheet 1 of 3

Dunn Land Surveys, Inc.  
 220 First Street  
 Berryville, Virginia 22611  
 Tel: 540-955-3388  
 September 18, 2012

**ANDREA W. BRANDT**  
 NOTARY PUBLIC  
 Commonwealth of Virginia  
 Reg. #116637  
 My Commission Expires *12/31/2015*

**Owners' Certificate: (cont)**

  
Daniel P. Hamilton

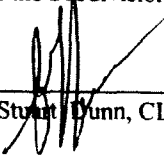
  
Kristine D. Hamilton

Commonwealth of Virginia, City/County of *Clarke*, to wit: Acknowledged before me in my State and City/County aforesaid this *20* day of *September*, 2012 by *Daniel P. Hamilton and Kristine D. Hamilton*

Notary Public: *Andrea W. Brandt* My commission expires: *12/31/2015*  
Registration NO. *116657*

ANDREA W. BRANDT  
NOTARY PUBLIC  
Commonwealth of Virginia  
Reg. #116637  
My Commission Expires *12/31/2015*

**Surveyor's Certificate:** I, W. Stuart Dunn, a duly authorized Land Surveyor in the Commonwealth of Virginia, do hereby certify that the lands herein adjusted are in the name of Daniel P. Hamilton and Kristine D. Hamilton I, and Shenandoah Retreat Land Corporation, and were acquired by them as stated in the Owners' Certificate. I certify that the lands are properly and accurately described and are within the boundaries of the original tracts and that the monuments designated hereon have been set in accordance with the Subdivision Ordinance of County of Clarke, Virginia.

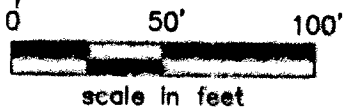
  
W. Stuart Dunn, CLS #2000

**Notes:**

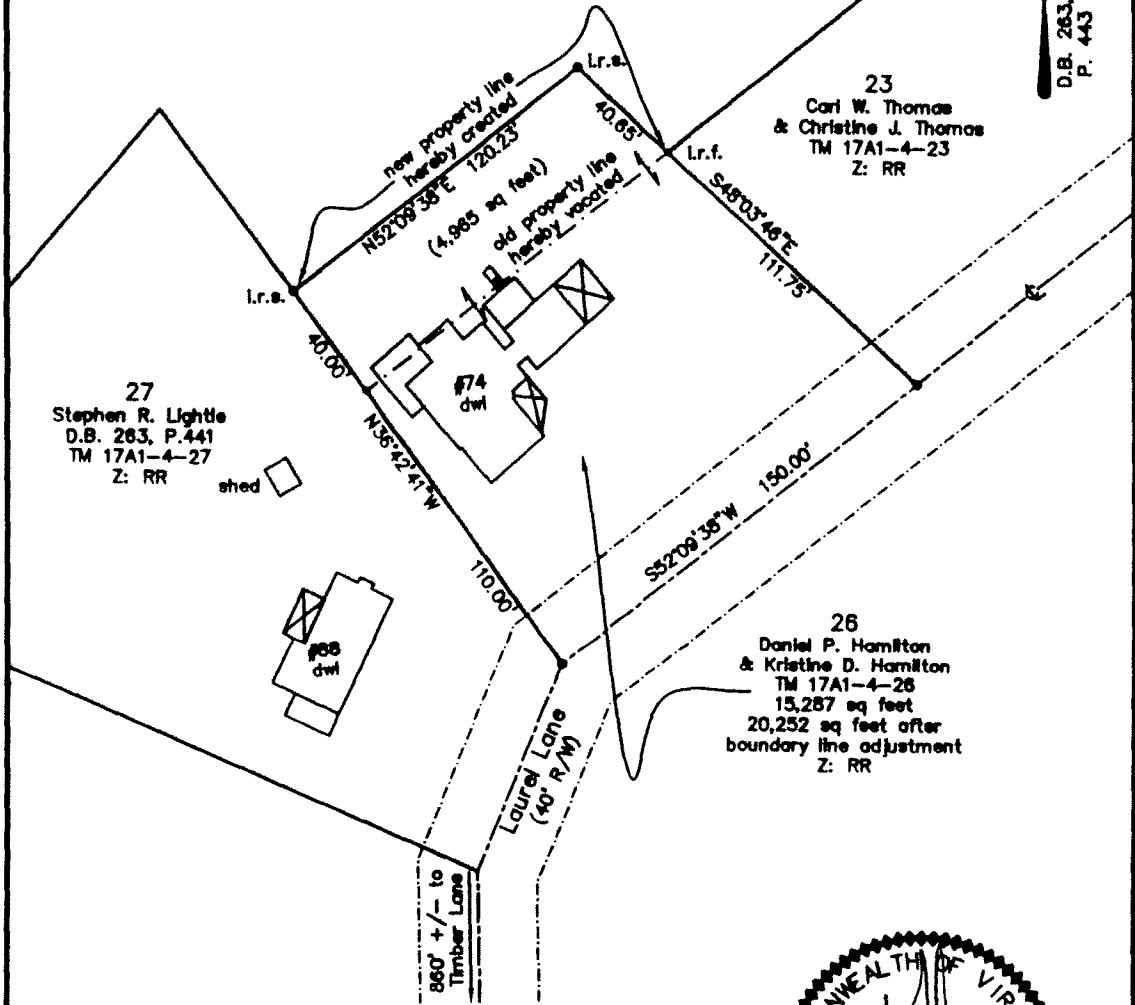
- (1) No Title Report furnished. Easements of record not shown may exist.
- (2) The adjusted Tax Map 17A1-4-26 is located in Flood Zone X, established from FIRM Community Panel no. 51043C0088D, effective September 28, 2007.
- (3) This boundary line adjustment will not result in any offsite septic or water systems.

Survey 1852  
Sheet 2 of 3

Dunn Land Surveys, Inc.  
220 First Street  
Berryville, Virginia 22611  
Tel: 540-955-3388  
September 18, 2012



Sherandoah Retreat  
Land Corporation  
TM 17A1-A-1  
301.501 acres (of record)  
301.387 acres after  
boundary line adjustment  
Z: FOC



27  
Stephen R. Lightle  
D.B. 263, P.441  
TM 17A1-4-27  
Z: RR  
shed

23  
Carl W. Thomas  
& Christine J. Thomas  
TM 17A1-4-23  
Z: RR

26  
Daniel P. Hamilton  
& Kristine D. Hamilton  
TM 17A1-4-26  
15,287 sq feet  
20,252 sq feet after  
boundary line adjustment  
Z: RR

Area Table:	
15,287 square feet	area of TM 17A1-4-26
4,985 square feet	portion of TM 17A1-A-1
20,252 square feet	adjusted area of TM 17A1-4-26
301.501 acres	area of TM 17A1-A-1
0.114 acres	adjusted into TM 17A1-4-26
(4,985 square feet)	
301.387 acres	adjusted area of TM 17A1-A-1



**Approval:**  
This re-arrangement of property lines is approved under Section 10-D-2 of the Clarke County Subdivision Ordinance.

*[Signature]* 9-21-12  
Clarke County Zoning Administrator date

Survey no. 1852  
sheet 3 of 3

Dunn Land Surveys, Inc.  
220 First Street  
Berryville, Virginia 22611  
Tel: 540-955-3388  
September 18, 2012



Grantee's Address:  
24 Laurel Lane  
Bluemont, VA. 20135

C: \$2,500.00  
Tax Map No.  
portion of 1791-A-1

This instrument was prepared  
by E. Scott Smalley VSB # 18780

The title insurance underwriter insuring this instrument is  
UNKNOWN

THIS DEED AND DEED OF MERGER made and entered into  
this 20th day of September, 2012 by and between SHENANDOAH  
RETREAT LAND CORP., a Virginia Corporation, party of the  
first part, and DANIEL P. HAMILTON and KRISTINE D. HAMILTON,  
husband and wife, parties of the second part;

W I T N E S S E T H:

That for and in consideration of the sum of Ten  
(\$10.00) Dollars, cash and other valuable consideration paid  
them by the parties of the second part, on or before the  
execution and delivery of this Deed, the receipt of which is  
hereby acknowledged, the party the first part has  
bargained, sold and conveyed, and by these presents, does  
sell, grant and convey, in fee simple with General Warranty of  
Title, with the English Covenants, except as hereinafter set  
forth, unto the said Daniel P. Hamilton and Kristine D.  
Hamilton, husband and wife, as tenants by the entirety with  
right of survivorship as at common law, parties of the second  
part, the following described real estate, to-wit:

All that certain lot or parcel of land,  
together with the improvements thereon and the  
appurtenances thereunto belonging, lying and  
being situate in Battletown Magisterial District,  
Clarke County, Virginia containing 4,965 square  
feet and more particularly described on plat of  
survey of W. Stuart Dunn, L.S. dated September 18,  
2012, attached hereto and incorporated herein.

And being a portion of the same property conveyed to the party of the first part by deed dated April 20, 1965 of record in the Clerk's office of the Circuit Court of Clarke County, Virginia in Deed Book 73 at Page 450.

The aforesaid conveyance is expressly subject to any and all easements, rights of way, and restrictions of record, if any, affecting said property; provided, however, that the foregoing shall not be deemed in any way to reinstate or republish any restrictions of record that have expired, lapsed or been extinguished.

The following restrictions shall apply to the 4,965 square feet herein conveyed by the party of the first part:

A. Except for existing improvements, including the maintenance, replacement and repair thereof, no improvements or structures of any kind or size are to be constructed or placed on the property and the property is to remain in a naturally wooded, unimproved state and the property may not be used to extend current drainfield(s) or install new septic system(s). This restriction shall not be applicable to the 15,287 square feet currently owned by the parties of the second part to which the land herein conveyed is to be merged.

B. The enforceable restrictions in the following deeds:

1. Deed dated March 1, 1954 of record in the aforesaid Clerk's Office in Deed Book 45 at Page 516 (Lot 25).

2. Deed dated January 22, 1957 of record in the aforesaid Clerk's Office in Deed Book 52 at Page 464 (Lot 24).

3. Deed dated February 20, 1958 of record in the aforesaid Clerk's Office in Deed Book 60 at Page 98 (Lot 26).

By their signatures hereto, the parties of the second part hereby merge the 4,965 square feet herein conveyed with the existing parcel owned by the parties of the second part, containing 15,287 square feet as referenced on the attached plat of W. Stuart Dunn L.S. dated September 18, 2012 such that the merged lots form a single lot of record containing 20,252 square feet.

For further description and source of title to the existing 15,287 square feet, owned by the parties of the second part, reference is made to deed dated September 22, 2008 from Darlene Beamer to Daniel P. Hamilton and Kristine Hamilton of record in the Clerk's Office of the Circuit of Clarke County, Virginia in the Deed Book 502 at Page 900, to deed dated September 22, 2008 from Thomas G. Hamilton and Daniel Phillip Hamilton to Daniel P. Hamilton and Kristine D. Hamilton of record in aforesaid Clerks Office in Deed Book 502 at Page 902 and to deed dated September 23, 2008 from Wendy H. Bracken, Joseph D. Hamilton and E. Brian Hamilton to Daniel P. Hamilton and Kristine D. Hamilton of record in the aforesaid Clerk's Office in Deed Book 502 at Page 905.

WITNESS the following signatures and seals this the

day and year first written.

SHENANDOAH RETREAT LAND CORP.

By: Sharon W. Warner (SEAL)

STATE OF VIRGINIA; AT LARGE  
City/county of Clarke, to-wit:

The foregoing deed and deed of merger was acknowledged before me, in the aforesaid jurisdiction, this 30th day of September, 2012 by Sharon W. Warner, Vice-President of Shenandoah Retreat Land Corp., a Virginia corporation, on behalf of said corporation.

My commission expires 12/31/2015

Registration number 116637

ANDREA W. BRANDT  
NOTARY PUBLIC  
Commonwealth of Virginia  
Reg. #116637  
My Commission Expires 12/31/2015

Andrea W. Brandt  
NOTARY PUBLIC

Daniel P. Hamilton (SEAL)  
Daniel P. Hamilton

Kristine D. Hamilton (SEAL)  
Kristine D. Hamilton

ANDREA W. BRANDT  
NOTARY PUBLIC  
Commonwealth of Virginia  
Reg. #116637  
My Commission Expires 12/31/2015

STATE OF VIRGINIA; AT LARGE  
City/county of Clarke, to-wit:

The foregoing deed and deed of merger was acknowledged before me, in the aforesaid jurisdiction, this 20th day of September, 2012 by Daniel P. Hamilton and Kristine D. Hamilton, husband and wife.

My commission expires 12/31/2015

Registration number 116637

Andrea W. Brandt  
NOTARY PUBLIC

ANDREA W. BRANDT  
NOTARY PUBLIC  
Commonwealth of Virginia  
Reg. #116637  
My Commission Expires 12/31/2015



LAND DEVELOPMENT APPLICATION

Applicant Shenandoah Retreat Land Corporation 540-955-2268  
 Applicant's Address 256 Hemlock Lane  
Bluemont, VA 20135  
 City State Zip Code  
 Applicant's E-Mail Address \_\_\_\_\_  
 Agent (Contact Person) E. Scott Smalley, Esq. Phone 540-955-2123  
 Agent's Company same  
 Agent's Address 16 N. Church Street; P.O. Box 644, Berryville, VA 22611  
 Current Property Owner same as applicant  
 Owner's Address \_\_\_\_\_ Phone \_\_\_\_\_  
 Correspondence to be sent to:  Applicant  Owner  Agent  Other  
 Tax Map Parcel Number 17A1-A-1 Magisterial District Battletown  
 General Project Location Shenandoah Retreat Site size (gross/net acreage) \_\_\_\_\_  
Parkland

Check Appropriate Request:

PLANNING COMMISSION	PLANNING COMMISSION & BOARD of SUPERVISORS
<input type="checkbox"/> Major Subdivision	<input checked="" type="checkbox"/> Rezoning
<input type="checkbox"/> Minor Subdivision (1 or 2 lots)	<input type="checkbox"/> Special Use Permit
<input type="checkbox"/> Administrative Subdivision (parcels > 100 acres)	<input type="checkbox"/> Comprehensive Plan Amendment
<input type="checkbox"/> Boundary Line Adjustment	<input type="checkbox"/> Zoning Ordinance Text Amendment
<input type="checkbox"/> Site Plan	<input type="checkbox"/> Subdivision Ordinance Text Amendment
<input type="checkbox"/> Site Plan Amendment	<input type="checkbox"/> Other
<input type="checkbox"/> Erosion & Sediment Plan	
<input type="checkbox"/> Storm Water Plan	
<input type="checkbox"/> Maximum Lot Size Exception	
BOARD OF ZONING APPEALS	BOARD OF SEPTIC & WELL APPEALS
<input type="checkbox"/> Administrative Appeal	<input type="checkbox"/> Administrative Appeal
<input type="checkbox"/> Variance	<input type="checkbox"/> Variance
<input type="checkbox"/> Special Exception	
BERRYVILLE AREA DEVELOPMENT AUTHORITY	HISTORIC PRESERVATION COMMISSION
<input type="checkbox"/> Site Plan	<input type="checkbox"/> Certificate of Appropriateness
<input type="checkbox"/> Site Plan Amendment	

Complete as applicable:

Name of Subdivision, Development, or Proposal Shenandoah Retreat - Parkland  
 Proposal/Request rezone for bla to resolve setback problem and encroachment  
 Existing Zoning FOC Proposed Zoning RR # of Proposed Lots bla-merger

Applicant: The information provided is accurate to the best of my knowledge. I acknowledge that fees and expenses for professional review of application materials by county consultants shall be reimbursed to the County at cost, including any percolation tests, topographic studies, or other requirements of the Health Official or Zoning Administrator. I understand that the County may deny, approve, or conditionally approve this application. I certify that all property corners have been clearly staked and flagged.

Applicant's Signature Sharon Starnes Date 9/20/2012  
 Shenandoah Retreat Land Corporation

Owner: I have read this completed application, understand its intent, and freely consent to its filing. If this application is for the purpose of subdivision, I understand that further subdivision of this property will not be permitted within twelve months of approval of this action, unless an Exploratory Sketch Plan is submitted with this application. I grant permission to the Planning Department and other authorized government agents to enter the property and make such investigations and test as they deem necessary.

Owner's Signature Sharon Starnes VP Date 9/20/2012  
 Shenandoah Retreat Land Corporation

THIS PAGE IS FOR OFFICE USE ONLY.

Application Received by: [Signature] Date 10-26-12

Receipt No. \_\_\_\_\_

Date Application Complete: 10-26-12

Recommending/Approving Authority:

	Public Hearing	Recommendation	Approval
<input type="checkbox"/> Staff	_____	_____	_____
<input checked="" type="checkbox"/> Planning Commission	_____	_____	_____
<input type="checkbox"/> Board of Supervisors	_____	_____	_____
<input type="checkbox"/> Septic & Well Appeals	_____	_____	_____
<input type="checkbox"/> Board of Zoning Appeals	_____	_____	_____
<input type="checkbox"/> Historic Pres. Commission	_____	_____	_____

Proposed Lot Configuration: (Boundary Line Adjustments, and Subdivisions)

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LAND DEVELOPMENT APPLICATION

Applicant Daniel P. Hamilton and Kristine D. Hamilton
Applicant's Address 74 Laurel Lane, Bluemont, VA 20135
Agent (Contact Person) E. Scott Smalley Phone 540-955-2123
Agent's Company same
Agent's Address 16 N. Church Street, P.O. Box 644, Berryville, VA 22611
Current Property Owner same as applicant
Owner's Address
Correspondence to be sent to: [x] Applicant [x] Owner [x] Agent [ ] Other
Tax Map Parcel Number 17A1-A-1 Magisterial District Battletown
General Project Location Site size (gross/net acreage)

Check Appropriate Request:

PLANNING COMMISSION
Major Subdivision
Minor Subdivision (1 or 2 lots)
Administrative Subdivision (parcels > 100 acres)
Boundary Line Adjustment
Site Plan
Site Plan Amendment
Erosion & Sediment Plan
Storm Water Plan
Maximum Lot Size Exception
PLANNING COMMISSION & BOARD of SUPERVISORS
[x] Rezoning
Special Use Permit
Comprehensive Plan Amendment
Zoning Ordinance Text Amendment
Subdivision Ordinance Text Amendment
Other
BOARD OF ZONING APPEALS
Administrative Appeal
Variance
Special Exception
BOARD OF SEPTIC & WELL APPEALS
Administrative Appeal
Variance
BERRYVILLE AREA DEVELOPMENT AUTHORITY
Site Plan
Site Plan Amendment
HISTORIC PRESERVATION COMMISSION
Certificate of Appropriateness

Complete as applicable:

Name of Subdivision, Development, or Proposal Shenandoah Retreat- Parkland
Proposal/Request rezone for bla to resolve setback problem and encroachment
Existing Zoning FOC Proposed Zoning RR # of Proposed Lots

Applicant: The information provided is accurate to the best of my knowledge. I acknowledge that fees and expenses for professional review of application materials by county consultants shall be reimbursed to the County at cost, including any percolation tests, topographic studies, or other requirements of the Health Official or Zoning Administrator. I understand that the County may deny, approve, or conditionally approve this application. I certify that all property corners have been clearly staked and flagged.

Applicant's Signature Daniel P. Hamilton Kristine D. Hamilton Date 10/26/12
Owner: I have read this completed application, understand its intent, and freely consent to its filing. If this application is for the purpose of subdivision, I understand that further subdivision of this property will not be permitted within twelve months of approval of this action, unless an Exploratory Sketch Plan is submitted with this application. I grant permission to the Planning Department and other authorized government agents to enter the property and make such investigations and test as they deem necessary.
Owner's Signature Daniel P. Hamilton Kristine D. Hamilton Date 10/26/12

**THIS PAGE IS FOR OFFICE USE ONLY.**

Application Received by: \_\_\_\_\_ Date \_\_\_\_\_

Receipt No. \_\_\_\_\_

Date Application Complete: \_\_\_\_\_

**Recommending/Approving Authority:**

	<b>Public Hearing</b>	<b>Recommendation</b>	<b>Approval</b>
_____ Staff	_____	_____	_____
_____ Planning Commission	_____	_____	_____
_____ Board of Supervisors	_____	_____	_____
_____ Septic & Well Appeals	_____	_____	_____
_____ Board of Zoning Appeals	_____	_____	_____
_____ Historic Pres. Commission	_____	_____	_____

**Proposed Lot Configuration: (Boundary Line Adjustments, and Subdivisions)**

\_\_\_\_\_

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September 20, 2012

Jesse Russell, Zoning Administrator  
County of Clarke County  
101 Chalmers Court  
Suite B  
Berryville, VA 22611

RE: TM No.: 17A1-4-26 (merger of Lots 24, 25, and 26, Block  
1-E, Section 1, Shenandoah Retreat) owned by Daniel P.  
Hamilton and Kristine D. Hamilton

Dear Jesse:

In order to resolve the encroachment of the dwelling on the above property owned by the Hamiltons onto Parkland owned by Shenandoah Retreat Land Corporation (SRLC), enclosed please find an application for a boundary line adjustment together with the plat of survey showing the boundary line adjustment and a rezoning application requesting that the area to be conveyed by SRLC to the Hamiltons containing 4,965 square feet be rezoned from Forestal Open-Space (FOC) to Rural Residential (RR).

We note that the two lots to the west of the Hamiltons' lots have acquired land from SRLC in the past and merged that Parkland with their existing subdivided lots such that the boundary line for the Parkland area adjacent to the original subdivided lots for the Retreat is not a straight line and these merged lots extend into the Parkland. Thus, the zoning division line between the RR and the FOC in this area also extends into the Parkland and is not a straight division line. Further, the rezoning of this small acreage is only a slight modification of the boundary line between the area zoned RR and the area zoned FOC.

Jesse Russell, Zoning Administrator  
Page Two  
September 20, 2012

Further, as you know the Hamiltons have a contract to sell their house and this boundary line adjustment and rezoning not only will resolve the encroachment problem (including resolving any zoning setback requirements) but, it will permit the Hamiltons to meet the necessary requirements in order to be able to go to settlement with their Purchaser.

For all of the above reasons, we respectfully request approval of the boundary line adjustment and the rezoning as set forth in the attached applications.

Please let us know if you have any questions in regards to the above.

Sincerely yours,  
SHENANDOAH RETREAT LAND CORPORATION

BY Sharon J. Kramer VP

Daniel P. Hamilton  
DANIEL P. HAMILTON

Kristine D. Hamilton  
KRISTINE D. HAMILTON

ltr10. rus

Acct# 000002718

COUNTY OF CLARKE

eBill?

L-Chg 1/28/2010

Owner/Name Address Adr Chg \*Status

\*Dist: 03 000

Batch

SHENANDOAH RETREAT LAND CORP

SSN#1:

SSN#2:

Tenant Name / Property Address

256 HEMLOCK LANE

000256 HEMLOCK LN

BLUEMONT VA

20135 0000

00000

EDZ: CDA:

Dsc1 SHEN RETREAT

Dsc2 301.5014 ACRES

\*Block Internet

Dsc3

Dsc4

\*Block E-Check

Map# PAG 17 INS A1 DC A BLK

LOT 1 SUB

GPIN

Grantor:

Land	1002000	Acres (2)	30150	Assessment			
Use	310350	Class	6	*Zone	ID#	Code	
Impv.	76400	Par.(1)/Cd			Date	00000000	Bill# 6781
Mtn Land		Ty/Rn/Lnd	0 /	000	Batch		1st Half 1218.26
Timber		P BkPg	P 2	39	St Excl	00	1H Addtl
Mineral		D BkPg	D 505	766			2nd Half 1218.26
Tot Value	386750	W BkPg			BIPermt	00000000	2H Addtl
Total Tax		Instrmt	0000	00000000 00			Tot. Tax 2436.52
		Cons/Date		/ 00000000			Prort Dt 00000000
		F3=Exit		F4=Suppl	F11=Transf	F24=More Keys	

Acct. #2718

RZ-12-02  
02239  
Acct. #2718

**COUNTY OF CLARKE, VIRGINIA**  
**PLANNING DEPARTMENT**  
Berryville, Virginia

9-21, 2012

TO THE TREASURER OF CLARKE COUNTY:  
I herewith transmit to you the items listed below:

Shen. Retreat Land Corp.  
Rezoning  
Tax Map #17A1-A-1  
\$4,000.00

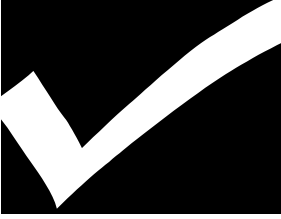
Debbie Dean  
Authorized Signature

**RECEIPT**

I hereby acknowledge receipt of the above remittances.

September 21, 2012

Wm Stald, Dep  
Treasurer of Clarke County



**Personnel Committee Items**  
**December 18, 2012 Regular Meeting**  
**Second Floor, Main Meeting Room**  
**Berryville/Clarke County Government Center**  
**101 Chalmers Court, Berryville, Virginia 22611**

*Item No.*

*Description*

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**A. Expiration of Term for appointments expiring through February 2013.**

12/10/2012 Summary: The list of terms expiring through February 2013 is provided for review.

**B. Celebrate Shenandoah Committee**

12/10/2012 Summary: The Personnel Committee is asked to consider appointing a member to the Celebrate Shenandoah Committee. The Shenandoah National Park 75<sup>th</sup> Anniversary Committee developed the Celebrate Shenandoah Committee, established bylaws and category structure. Clarke County is a Category Four Member: "One member appointed by each member jurisdiction that lay just outside those counties that border on Shenandoah National Park. Category Four Members shall be non-voting members."

# Appointments by Expiration Through February 2013

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<i>November 2012</i>					
Clarke County Historic Preservation Commission			4 Yr		
Bieschke	John K.	White Post	4/21/2009	11/30/2012	2/19/1991
Resigned / Retired effective 11/30/2012 expires 5/31/2013					
Section 3-E-3-d Zoning Ord "shall consist of at least 5 members not to exceed 7 members; Members shall be residents of Clarke County with a demonstrated interest in and knowledge of the historic character of Clarke County. Reasonable effort to appoint at least 2 members with professional training or equivalent experience in 1 or more of the following: architecture, architectural history, historic preservation, archeology, land use planning, or related fields. Reasonable effort to appoint at least 1 member that is a professional architect or architectural historian. At least 1 member shall be appointed from the Planning Commission upon recommendation to the Board by the Planning Commission. After the establishment of an Historic District, at least 1 member shall be a resident of a local Historic District."					
Clarke County Planning Commission					
Thuss	Richard	Buckmarsh / Battletown	4/20/2010	11/13/2012	9/15/2009
11/13/2012 Requested to be replaced on the PC; Term Expires 4/20/2014					
Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."					
Clarke County Sanitary Authority					
Jones	Harry C.	Secretary/Treasurer	7/17/2012	11/30/2012	4/16/1996
Retired 11/2012 Appointment Expires 6/30/2016					
The board of the Authority shall be appointed by the BOS and shall be composed of 5 members, 1 of whom shall be a resident of the Town of Boyce, each for a term of 4 years and until his successor is appointed and qualifies except appointments to fill vacancies, which shall be for the remainder of such un-expired term. The Town may submit a nominee or nominees to the BOS for its consideration in making the appointment of the Boyce resident member. From VA Code 15.2-5113 D) Alternate board members may also be selected. Such alternates shall be selected in the same manner and shall have the same qualifications as the board members except that an alternate for an elected board member need not be an elected official. Oath of Office Required.					
<i>December 2012</i>					
Board of Septic & Well Appeals					
Caldwell	Anne	Planning Commission Vice Chair - Alternate	1/1/2012	12/31/2012	
1 Staff Rep; § 143-11. Appeals & variances. A. Board of Septic & Well Appeals 2. (a) the member of the Board of Supervisors, who serves as the Board's liaison to the Planning Commission, with The Vice Chair of the Board designated as his/her alternate, (b) a Chair of Planning Commission with the Vice Chair designated as his/her alternate, and (c) a member of the public, who is a resident of the county with the Vice Chair of the Planning Commission designated as his/her alternate. All members shall be appointed by the Board of Supervisors at their first regular meeting of each year.					
Ohrstrom, II	George	Planning Commission Chair	1/1/2012	12/31/2012	
1 Staff Rep; § 143-11. Appeals & variances. A. Board of Septic & Well Appeals 2. (a) the member of the Board of Supervisors, who serves as the Board's liaison to the Planning Commission, with The Vice Chair of the Board designated as his/her alternate, (b) a Chair of Planning Commission with the Vice Chair designated as his/her alternate, and (c) a member of the public, who is a resident of the county with the Vice Chair of the Planning Commission designated as his/her alternate. All members shall be appointed by the Board of Supervisors at their first regular meeting of each year.					

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Conservation Easement Authority			3 Yr		
Engel	Peter		12/15/2009	12/31/2012	12/15/2009

Board of Directors 7 members, appointed by the BOS, to be comprised of 1 member from the BOS, 1 member from the PC and 5 Clarke County citizen members. At the first meeting of the BOS each calendar year, beginning the Board shall appoint 1 member from the membership of the BOS for a term of 1 year beginning Jan 1; 1 member from the Planning Commission for a 1 year term beginning May 1; and a member or members to fill expiring citizen member terms, for a term of three (3) years beginning Jan 1. Oath of Office Required.

**Northwestern Community Services Board**

Harris	Lucille		12/21/2010	12/31/2012	12/21/2010
Fills unexpired term of Kathleen Ruffo					
2 Clarke County Members; 2 Term Limit [AKA Chapter 10 Board]					

**Northwestern Regional Juvenile Detention Center Commission** 4 Yr

Wyatt	James		11/18/2008	12/20/2012	10/17/2000
1 Clarke County Member; 4-year term					

**Parks & Recreation Advisory Board**

Heflin	Dennis	White Post Rep	9/16/2008	12/31/2012	9/16/2008
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(9) voting members on the Advisory Board. Six (6) members shall be appointed by the BOS to represent the 5 voting districts and 1 at large. The Superintendent of Schools or their designee shall serve on the Advisory Board. The Town Councils for Berryville, Boyce shall each appoint a representative to serve on the Advisory Board. The BOS shall also designate 1 member of the BOS to serve as a non-voting liaison to the Advisory Board. The Advisory Board will accept applications from high-school aged Clarke County residents and each year appoint two (2) to serve as non-voting members.

Lichliter	Gary	Russell Rep	11/18/2008	12/31/2012	11/18/1997
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(9) voting members on the Advisory Board. Six (6) members shall be appointed by the BOS to represent the 5 voting districts and 1 at large. The Superintendent of Schools or their designee shall serve on the Advisory Board. The Town Councils for Berryville, Boyce shall each appoint a representative to serve on the Advisory Board. The BOS shall also designate 1 member of the BOS to serve as a non-voting liaison to the Advisory Board. The Advisory Board will accept applications from high-school aged Clarke County residents and each year appoint two (2) to serve as non-voting members.

*January 2013*

**Clarke County Sanitary Authority** 4 Yr

Mackay-Smith, Jr	Alexander	Vice Chair	12/15/2009	1/5/2013	11/20/2001
------------------	-----------	------------	------------	----------	------------

The board of the Authority shall be appointed by the BOS and shall be composed of 5 members, 1 of whom shall be a resident of the Town of Boyce, each for a term of 4 years and until his successor is appointed and qualifies except appointments to fill vacancies, which shall be for the remainder of such un-expired term. The Town may submit a nominee or nominees to the BOS for its consideration in making the appointment of the Boyce resident member. From VA Code 15.2-5113 D) Alternate board members may also be selected. Such alternates shall be selected in the same manner and shall have the same qualifications as the board members except that an alternate for an elected board member need not be an elected official. Oath of Office Required.

Williams	Ian R.	Chair	11/18/2008	1/5/2013	12/20/2001
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The board of the Authority shall be appointed by the BOS and shall be composed of 5 members, 1 of whom shall be a resident of the Town of Boyce, each for a term of 4 years and until his successor is appointed and qualifies except appointments to fill vacancies, which shall be for the remainder of such un-expired term. The Town may submit a nominee or nominees to the BOS for its consideration in making the appointment of the Boyce resident member. From VA Code 15.2-5113 D) Alternate board members may also be selected. Such alternates shall be selected in the same manner and shall have the same qualifications as the board members except that an alternate for an elected board member need not be an elected official. Oath of Office Required.

*February 2013*

*Monday, December 03, 2012*

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			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Board of Zoning Appeals					
		5 Yr			
Kackley	Charles	Russell	2/12/2008	2/15/2013	4/9/1998

Appointed by Circuit Court; BOS letter of recommendation to Clerk. Oath of Office Required - Clerk of Circuit Court; 5 total members: 1 member may be on the Planning Commission Pg 1114 Supv Manual; other 4 have been generally 1 from each magisterial district, although not required.; Section 7-A-1 of the Zoning Ord states: "The Board shall consist of 5 residents of Clarke Co. Members of the Board shall hold no other public office in the locality except that 1 may be a member of the Clarke Co Planning Commission."





NORTHWESTERN COMMUNITY SERVICES

MILLARD F. HALL, JR.  
Chief Executive Officer

RECEIVED NOV 15 2012

ADMINISTRATIVE OFFICES  
209 West Criser Road  
Suite 300  
Front Royal, VA 22630  
(540) 636-4250  
Fax # (540) 636-7171  
T.D.D. 800-828-1120  
www.nwcsb.com

November 12, 2012

David L. Ash, County Administrator  
County of Clarke  
101 Chalmers Court, Suite B  
Berryville, Virginia 22611

Dear Mr. Ash:

The purpose of this letter is to inform you that Ms. Lucille Harris, a member on our Board of Directors, time expires on December 31, 2012. As you well know, the Board of Supervisors appoints the members of our board from the six jurisdictions we provide services to.

I am requesting that Ms. Harris be reappointed for another term due to his representation of Warren County and his extreme professional capacity. Ms. Harris attends most meetings and is an integral part of the decision making process of the board.

Should you have any questions or concerns regarding this letter, please contact me at (540) 636-4250, ext. 2233.

Sincerely,

  
Millard F. Hall, Jr.  
Chief Executive Officer

MFHjr/keb

pc: Mr. Derek Aston, Board Chair  
File

# Clarke County Committee Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Barns of Rose Hill Board of Directors</i>				3 Yr
Johnston	Bill		7/17/2012	12/31/2015
<i>Berryville Area Development Authority</i>				3 Yr
Boyles	Jerry	White Post	4/1/2012	3/31/2015
Ohrstrom, II	George	Russell	3/16/2010	3/31/2013
Smart	Kathy	White Post	3/20/2012	3/31/2014
<i>Berryville Area Development Authority Comprehensive Plan Committee</i>				Open-End
Hobert	J. Michael		1/7/2008	
McKay	Beverly		3/20/2012	
<i>Board of Septic &amp; Well Appeals</i>				4 Yr
Blatz	Joseph	Citizen Member	4/17/2012	2/15/2016
Caldwell	Anne	Planning Commission Vice Chair - Alternate	1/1/2012	12/31/2012
Ohrstrom, II	George	Planning Commission Chair	1/1/2012	12/31/2012
Staelin	John	BOS - Appointed Member	1/17/2012	12/31/2012
Teetor	Alison	Staff Rep		
Weiss	David	BOS Vice Chair - Alternate	1/17/2012	12/31/2012
<i>Board of Social Services</i>				4 Yr
Brown	Dwight	2010 Vice Chair	7/15/2009	7/15/2013
Byrd	Barbara J.	BOS - Appointed Member	1/17/2012	12/31/2012
Overbey	William		7/17/2012	7/15/2016
Pierce	Edwin Ralph		2/21/2012	12/15/2014
Willingham	J. Lyndon		5/18/2010	7/15/2014
<i>Board of Supervisors</i>				4 Yr
Byrd	Barbara J.	Russell	1/1/2012	12/31/2015
Hobert	J. Michael	Chair, Berryville District	1/1/2011	12/31/2015
McKay	Beverly	White Post District	1/1/2012	12/31/2015
Staelin	John	Millwood/Pine Grove	1/1/2012	12/31/2015
Weiss	David	Vice Chair - Buckmarsh/Blue Ridge	1/1/2012	12/31/2015
<i>Board of Supervisors Finance Committee</i>				1 Yr
Byrd	Barbara J.	BOS - Alternate	1/17/2012	12/31/2012
Hobert	J. Michael	BOS - Appointed Member	1/17/2012	12/31/2012
McKay	Beverly	BOS - Alternate	1/17/2012	12/31/2012
Staelin	John	BOS - Appointed Member	1/17/2012	12/31/2012
Weiss	David	BOS - Alternate	1/17/2012	12/31/2012

Wednesday, December 05, 2012

Page 1 of 6

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Board of Supervisors Personnel Committee</i>				1 Yr
Byrd	Barbara J.	BOS - Appointed Member	1/17/2012	12/31/2012
Hobert	J. Michael	BOS - Appointed Member	1/17/2012	12/31/2012
McKay	Beverly	BOS - Alternate	1/17/2012	12/31/2012
Weiss	David	BOS - Alternate	1/17/2012	12/31/2012
<i>Board of Zoning Appeals</i>				5 Yr
Borel	Alain F.	White Post	1/20/2009	2/15/2014
Caldwell	Anne	Millwood	1/19/2010	2/15/2015
Kackley	Charles	Russell	2/12/2008	2/15/2013
Means	Howard	Millwood	12/14/2009	2/15/2016
Volk	Laurie	Russell	1/20/2009	2/15/2014
<i>Clarke County Historic Preservation Commission</i>				4 Yr
Baker	H.M.	Russell	5/19/2009	5/31/2013
Bieschke	John K.	White Post	4/21/2009	11/30/2012
Carter	Paige	White Post	5/15/2012	5/31/2016
Fields	Betsy	Berryville District	5/15/2012	5/31/2016
Gilpin	Thomas T.	White Post	5/18/2010	5/31/2014
Hiatt	Marty	Buckmarsh/Blue Ridge	6/19/2007	5/31/2015
Nelson	Clifford	Russell/Planning Commission Rep	2/21/2012	4/30/2013
<i>Clarke County Industrial Development Authority</i>				4 Yr
Armbrust	Wayne	Vice Chair	8/19/2008	10/30/2016
Cochran	Mark		10/18/2011	10/30/2013
Frederickson	Allan	Secretary / Treasurer White Post	12/15/2009	10/30/2013
Jones	Paul	Russell District	5/15/2012	10/30/2015
Juday	David	Chair	12/21/2010	10/30/2014
Pierce	Rodney		8/19/2008	10/30/2016
Staelin	John	BOS - Liaison	1/17/2012	12/31/2012
<i>Clarke County Library Advisory Council</i>				4 Yr
Al-Khalili	Adeela		4/19/2011	4/15/2015
Badanes	Joyce		4/20/2010	4/15/2014
Byrd	Barbara J.	BOS - Liaison	1/17/2012	12/31/2012
Curran	Christopher		5/16/2006	4/15/2013
Daisley	Shelley		7/17/2012	4/15/2016
Foster	Nancy		4/17/2012	4/15/2016
Kalbian	Maral		4/19/2011	4/15/2015
Meeks	Robert B.		4/19/2011	4/15/2015
Zinman	Maxine		4/19/2011	4/15/2015
<i>Clarke County Litter Committee</i>				1 Yr

			<i>Appt Date</i>	<i>Exp Date</i>
Staelin	John	BOS - Liaison	1/17/2012	12/31/2012
Teetor	Alison	Staff Rep		

*Clarke County Planning Commission*

4 Yr

Bouffault	Robina Rich	White Post / Greenway	5/15/2012	4/30/2016
Brumback	Clay	White Post / Greenway	6/15/2010	4/30/2014
Caldwell	Anne	Millwood / Chapel; Vice Chair	4/21/2009	4/30/2013
Kreider	Scott	Buckmarsh / Battletown	5/15/2012	4/30/2016
McFillen	Thomas	Berryville / Berryville	5/1/2010	4/30/2014
Nelson	Clifford	Russell / Longmarsh	3/17/2009	4/30/2013
Ohrstrom, II	George	Russell / Longmarsh; Chair	4/19/2011	4/30/2015
Staelin	John	BOS - Appointed Member	1/17/2012	12/31/2012
Steinmetz, II	William	Berryville / Berryville	5/15/2012	4/30/2016
Thuss	Richard	Buckmarsh / Battletown	4/20/2010	11/13/2012
Turkel	Jon	Millwood / Chapel	9/15/2011	4/30/2015

*Clarke County Sanitary Authority*

4 Yr

Dunning, Jr.	A.R.	White Post District Member	12/15/2009	1/5/2014
Jones	Harry C.	Secretary/Treasurer	7/17/2012	11/30/2012
Legge	Michael	Staff Representative		
Mackay-Smith, Jr.	Alexander	Vice Chair	12/15/2009	1/5/2013
Myer	Joe	Town of Boyce	2/21/2012	1/5/2016
Staelin	John	BOS - Alternate	1/17/2012	12/31/2012
Williams	Ian R.	Chair	11/18/2008	1/5/2013

*Conservation Easement Authority*

3 Yr

Buckley	Randy	White Post	1/1/2011	12/31/2013
Engel	Peter		12/15/2009	12/31/2012
Mackay-Smith	Wingate E.	Chair	1/1/2011	12/31/2013
Ohrstrom, II	George	Planning Commission Rep	4/20/2010	4/30/2013
Teetor	Alison	Clerk - Staff Representative		
Thomas	Walker	Fills unexpired term of Pat McKelvy	1/1/2011	12/31/2016
Wallace	Laure		10/18/2011	12/31/2013
Weiss	David	BOS - Appointed Member	1/17/2012	12/31/2012

*Constitutional Officer*

Butts	Helen	Clerk of the Circuit Court	1/1/2008	12/31/2015
Keeler	Sharon	Treasurer	1/1/2012	12/31/2015
Mackall	Suzanne	Commonwealth Attorney	1/1/2012	12/31/2015
Peake	Donna	Commissioner of the Revenue	1/1/2012	12/31/2015
Roper	Anthony	Sheriff	1/1/2012	12/31/2015

*County Administrator*

*Wednesday, December 05, 2012*

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			<i>Appt Date</i>	<i>Exp Date</i>
Ash	David L.	County Administrator	3/19/1991	
<i>Economic Development Advisory Committee</i>				4 Yr
Barb	Jim	Real Estate Rep, Business Owner	11/17/2009	12/31/2013
Conrad	Bryan H.	Agriculture, Fire & Rescue	1/1/2011	12/31/2014
Dunkle	Christy	Town of Berryville Rep	2/21/2012	12/31/2015
Hillerson	Jay	Business Owner	9/15/2009	12/31/2013
Milleson	John R.		8/16/2011	12/31/2014
Myer	Dr. Eric	Agriculture Rep, Business Owner	1/1/2011	12/31/2014
Pritchard	Elizabeth	Hospitality Industry	7/17/2012	8/31/2016
Staelin	John	BOS - Appointed Member	1/17/2012	12/31/2012
<i>Handley Regional Library Board</i>				4 Yr
Myer	Tamara	Town of Boyce	9/15/2009	11/30/2013
<i>Joint Administrative Services Board</i>				Open-End
Ash	David L.	County Administrator		
Hobert	J. Michael	BOS - Appointed Member	1/17/2012	12/31/2012
Judge	Tom	Staff Representative		
Keeler	Sharon	Treasurer		
Murphy	Michael	School Superintendent		
Schutte	Charles	School Board Representative	1/8/2012	12/31/2012
Weiss	David	BOS - Alternate	1/17/2012	12/31/2012
<i>Legislative Liaison and High Growth Coalition</i>				1 Yr
Hobert	J. Michael	BOS - Liaison	1/17/2012	12/31/2012
<i>Lord Fairfax Community College Board</i>				4 Yr
Daniel	William		7/1/2012	6/30/2016
<i>Lord Fairfax Emergency Medical Services Council</i>				3 Yr
Burns	Jason	Career Representative	7/17/2012	6/30/2015
Coffelt	Lee	Career Representative	9/27/2011	6/30/2014
Wagaman	Julie	Medical Professional	6/30/2010	6/30/2013
<i>Northern Shenandoah Valley Regional Commission</i>				1 Yr
McKay	Beverly	BOS - Appointed Member	1/17/2012	12/31/2012
Staelin	John	BOS - Alternate	1/17/2012	12/31/2012
Stidham	Brandon	Staff Representative	6/19/2012	1/31/2013
<i>Northwestern Community Services Board</i>				3 Yr
Harris	Lucille		12/21/2010	12/31/2012
Stieg, Jr.	Robert		3/20/2012	12/31/2014
<i>Northwestern Regional Jail Authority</i>				1 Yr

*Wednesday, December 05, 2012*

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			<i>Appt Date</i>	<i>Exp Date</i>
Ash	David L.	BOS - Appointed Member	1/17/2012	12/31/2012
Byrd	Barbara J.	BOS - Liaison Alternate	1/17/2012	12/31/2012
Roper	Anthony	Sheriff	1/1/2012	12/31/2015
Wyatt	James		1/17/2012	12/31/2015
<i>Northwestern Regional Juvenile Detention Center Commission</i>				1 Yr
Byrd	Barbara J.	BOS - Liaison	1/17/2012	12/31/2012
Wyatt	James		11/18/2008	12/20/2012
<i>Old Dominion Alcohol Safety Action Policy Board &amp; Division of Court Services</i>				3 Yr
Johnson	Jerry L.		1/18/2011	12/31/2013
<i>Old Dominion Community Criminal Justice Board</i>				3 Yr
Johnson	Jerry L.		1/18/2011	12/31/2013
<i>Our Health</i>				3 Yr
Shipe	Diane		3/15/2010	3/15/2013
<i>Parks &amp; Recreation Advisory Board</i>				4 Yr
Heflin	Dennis	White Post Rep	9/16/2008	12/31/2012
Hobert	J. Michael	BOS - Liaison	1/17/2012	12/31/2012
Huff	Ronnie	Town of Berryville Rep	1/1/2012	12/31/2015
Jones	Paul	At-Large	1/1/2011	12/31/2014
Lichliter	Gary	Russell Rep	11/18/2008	12/31/2012
McCall	Michael A.	School Board Rep		12/31/2004
Rhodes	Emily	Buckmarsh	2/21/2012	12/31/2015
Sheetz	Daniel A.	Berryville	5/18/2010	12/31/2013
Trenary	Randy	School Board Representative	1/5/2012	12/31/2013
Wisecarver	Steve	Appointed by Town of Boyce	2/2/2010	12/31/2013
<i>People Inc. of Virginia</i>				3 Yr
Hillerson	Coleen	Clarke County Rep Board of Directors	8/17/2010	7/31/2013
<i>Regional Airport Authority</i>				1 Yr
Ash	David L.	BOS - Alternate	1/17/2012	12/31/2012
Crawford	John		7/17/2012	6/30/2016
Weiss	David	BOS - Liaison	1/17/2012	12/31/2012
<i>Shenandoah Area Agency on Aging, Inc.</i>				4 Yr
Edwards, Jr.	James N.		9/1/2012	9/30/2016
Hudson	John		8/17/2010	9/30/2014
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Ash	David L.	BOS Designee for Chief Elected Official		
<i>The 150th Committee</i>				4 Yr

*Wednesday, December 05, 2012*

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			<i>Appt Date</i>	<i>Exp Date</i>
Al-Khalili	Adeela	Clarke County African-American Cultural Center / Josephine Community Museum	1/18/2011	12/31/2015
Davis	Dorothy	Clarke County African-American Cultural Center / Josephine Community Museum	1/18/2011	12/31/2015
Heder	Terence	Shenandoah Valley Battlefields Foundation	1/18/2011	12/31/2015
Kalbian	Maral	Community Representative	1/18/2011	12/31/2015
Lee	Jennifer	Clarke County Historic Museum Representative	1/18/2011	12/31/2015
Means	Howard	CCHA Representative	1/18/2011	12/31/2015
Morris	Mary	Clarke County Historic Museum Representative	1/18/2011	12/31/2015
Murphy	Michael	CCPS Representative	1/18/2011	12/31/2015
Russell	Jesse	Staff Representative Economic Development	1/18/2011	12/31/2015
Sours, Jr.	John	Community Representative	1/18/2011	12/31/2015
Stieg, Jr.	Robert		1/18/2011	12/31/2015
Weiss	David	BOS - Appointed Member	2/15/2011	12/31/2015

*Warren-Clarke County Microenterprise Assistance Program Management Team*

2 Yr

Blakeslee	Steve	County Representative	9/18/2012
Dunkle	Christy	Town of Berryville Representative	9/18/2012
Greene	Laurel	Town of Boyce Representative	9/18/2012
Hobbs	Robert	County Representative	9/18/2012
Hoffman	Michael	County Representative	9/18/2012
McIntosh	Charles	County Representative	9/18/2012
Myer	Dr. Eric	Designated Alternate	9/18/2012
Stidham	Brandon	County Representative	9/18/2012



## CELEBRATE SHENANDOAH GROUP

220 North Commerce Avenue  
Suite 100

Front Royal, Virginia 22630

Phone: (540) 636-4600

Fax: (540) 636-6066

Email: [martha\\_bogle@nps.gov](mailto:martha_bogle@nps.gov) or [dstanley@warrencountyva.net](mailto:dstanley@warrencountyva.net)



November 14, 2012

David L. Ash  
County Administrator  
Clarke County  
101 Chalmers Court  
Suite B  
Berryville, Virginia 22611

RE: Shenandoah National Park  
***Celebrate Shenandoah Committee***

Dear Mr. Ash,

In 2012, we concluded a tremendous celebration of the 75<sup>th</sup> Anniversary of our park, Shenandoah National Park. More than 30 people – including representatives from local county governments and partner organizations, and tourism professionals – volunteered more than 1,900 hours of their time working with park staff, engaging local communities to bring about a year-long celebration of one of the nation's most treasured places. The Committee organized several highly successful events, including the Launching of a Year of Celebration in November 2010, and the Rededication of Shenandoah National Park in June 2011. There were also 64 sanctioned events held in surrounding communities, which helped take our message to thousands of people from around the world.

From the efforts of the 75<sup>th</sup> Anniversary Committee a successful partnership was forged between jurisdictions bordering Shenandoah and the various conservation organizations and businesses associated with the park. These groups shared the mission of inspiring the public to value the park and region's resources in the Blue Ridge Mountains and infusing surrounding communities in the Shenandoah Valley and Virginia Piedmont with a sense of ownership and pride in the park and region. We believe we accomplished this mission.

On May 24, 2012, approximately 140 representatives of local government, conservation groups, and support organizations came together to chart the future of the park and its relationships. One of the needs identified during the workshop was for communities to continue working together to strengthen ties with the park. The Anniversary Committee has further developed this concept into Celebrate Shenandoah, a group forming to continue this effort.

As the attached bylaws indicate, the organization will include representatives of the park, each of the jurisdictions that border it, various conservation and partner associations, and outlying jurisdictions impacted by the park. Through this effort, we hope to maintain and strengthen the bonds that have been formed so that we can work on issues of mutual interest and help the region





# CELEBRATE SHENANDOAH GROUP

## Committee Member Appointment

---

Locality/Organization: Clarke County

Category Level: Four

### APPOINTMENT #1

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Daytime Telephone: \_\_\_\_\_ Evening Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Please Return This Form To:  
Celebrate Shenandoah Group  
Attn. Doug Stanley

**ARTICLES OF ORGANIZATION**  
**Celebrate Shenandoah Group**

**ARTICLE ONE**

**MISSION**

The mission of the Celebrate Shenandoah Group is to inspire the public to value Shenandoah National Park and the region's resources in Shenandoah's Blue Ridge Mountains and infuse surrounding communities in the Shenandoah Valley and Virginia Piedmont with a sense of ownership and pride in the Park and region.

**ARTICLE TWO**

**MEMBERS**

- (1) Category One Members:  
Shenandoah National Park
  
- (2) Category Two Members:  
Albemarle County  
Augusta County  
Greene County  
Madison County  
Nelson County  
Page County  
Rappahannock County  
Rockingham County  
Warren County
  
- (3) Category three Members:  
Aramark  
National Parks Conservation Association  
Piedmont Environmental Council  
Potomac Appalachian Trail Club  
Shenandoah National Park Association  
Shenandoah National Park Trust  
Shenandoah Valley Travel Association  
Valley Conservation Council  
Virginia Tourism Corporation  
City of Harrisonburg  
City of Charlottesville  
City of Staunton

City of Waynesboro

**Category Four Members:**

Amherst County  
Appomattox County  
Buckingham County  
Clarke County  
Culpeper County  
Fauquier County  
Fluvanna County  
Frederick County  
Highland County  
Louisa County  
Orange County  
Rockbridge County  
Shenandoah County  
City of Harrisonburg  
City of Staunton  
City of Charlottesville

**ARTICLE THREE**

**GOVERNANCE**

Section 1. **Membership.** The initial Representative Committee shall consist of the following:

**Category One Members:**

Two members:

Shenandoah National Park Superintendent or his/her designee

One employee of the National Park Service appointed by the Superintendent

**Category Two Members:**

Two members appointed by each member jurisdiction that borders on Shenandoah National Park, one of which shall be a tourism representative. Counties are encouraged to consider appointing a representative from a town to represent the jurisdiction or tourism.

**Category Three Members:**

One member appointed by each organization.

**Category Four Members:**

One member appointed by each member jurisdiction that lay just outside those counties that border on Shenandoah National Park. Category Four Members shall be non-voting members.

Section 2. General Powers. The affairs of the Celebrate Shenandoah Group shall be managed by its Representative Committee. Members need not be residents of the Commonwealth of Virginia.

Section 3. Number, Tenure, and Qualifications. The Committee Members shall hold office for a term of two (2) years, beginning [REDACTED], 2012. Committee Members shall serve until a successor has been appointed. All powers of the Celebrate Shenandoah Group delegated to the Representative Committee may be exercised by or under the authority of the Representative Committee.

Section 4. Regular Meetings. A regular meeting of the Representative Committee shall be held without any other notice than their Bylaws on the [REDACTED] unless it is a legal holiday, then said meeting shall be held on the next business day. Regular meetings shall be held at a location within the member communities on a rotating basis. The Representative Committee may provide, by resolution, the time and place for holding additional regular meetings without other notice than such resolution. Additional regular meetings shall be held at a location within the member communities in the absence of any designation in the resolution.

Section 5. Special Meetings. Special meetings of the Representative Committee may be called by or at the request of the chairman or any two (2) or more members, and shall be held at a place the members may determine.

Section 6. Notice. Notice of any special meeting of the Representative Committee shall be given at least seven calendar days previously thereto by written or oral notice delivered personally or sent by e-mail to each member at his address as shown by the records of the Celebrate Shenandoah Group. If notice is given orally or by e-mail it shall be deemed delivered. Any member may waive notice of any meeting. The attendance of a member at any meeting shall constitute a waiver of notice of such meeting except where a member attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. The business to be transacted at the meeting need not be specified in the notice or waiver of notice of such meeting, unless specifically required by law or by these Articles.

Section 7. Quorum. A majority of the appointed Category Two Members and majority of the appointed Category Three Members and a representative of Category One Members shall constitute a quorum for the transaction of business at any meeting of the board; but if less than a majority of the members is present at a meeting, a majority of the members present may adjourn the meeting from time to time without further notice.

Section 8. Committee Decisions. The act of a majority of the members present at a meeting at which a quorum is present shall be the act of the Committee, unless the act of a greater number is required by law or by these Articles.

## ARTICLE FOUR

### OFFICERS AND COMMITTEES

Section 1. The Officers of the organization shall consist of a Chair, Vice-Chair, Secretary, and Treasurer.

Section 2. Chair: The Chair shall preside at all meetings of the Celebrate Shenandoah Group. The Chair shall determine the location of regular and special meetings.

Section 3. Vice-Chair: During absence or disability of the Chair, the Vice-Chair shall exercise all functions of the Chair.

Section 4. Secretary: The Secretary shall issue notices for all meetings and shall keep the minutes of all meetings.

Section 5. Treasurer: The Treasurer shall have the custody of all moneys and securities of the Celebrate Shenandoah Group and shall keep regular books on account. He/she shall disburse funds of the Celebrate Shenandoah Group in payment of the just demands against the Celebrate Shenandoah Group or as may be ordered by the Representative Committee, taking proper vouchers for such disbursements, and shall render to the Representative Committee from time to time as may be required of him/her, an account of all his transactions as Treasurer and of the financial conditions to his office or that are properly required of him by the Representative Committee.

Section 6. Election of Officers:

(a) Officers shall be elected by a majority vote of the appointed members of the Representative Committee at the first regular meeting of the calendar year.

(b) New officers will assume duties of office immediately and will serve for one year.

Section 7. The Chair may appoint Ad Hoc Sub-Committees, as deemed necessary, and appoint a Chairperson for such committees. Permanent Sub-Committees will be voted on by the board.

## ARTICLE FIVE

### CONTRACTS, CHECKS, DEPOSITS, AND GIFTS

Section 1. Contracts. The Representative Committee may authorize any member or members, agent or agents of the Celebrate Shenandoah Board, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Celebrate Shenandoah Group, and such authority may be general or may be confined to specific instances. The Representative Committee may appoint in writing by agreement a fiscal agent for specific projects.

Section 2. Checks, Drafts, or Orders. All checks, drafts, or orders for the payment of money, notes, or other evidences of indebtedness issued in the name of the Celebrate Shenandoah Group shall be signed by such person or agent or agents of the Celebrate Shenandoah Group and in such manner as shall from time to time be determined by resolution of the Representative Committee.

Section 3. Deposits. All funds of the Celebrate Shenandoah Group shall be deposited from time to time to the credit of the Celebrate Shenandoah Group in such banks, trust companies, or other depositories as the Representative Committee may select.

Section 4. Gifts. The Representative Committee may accept on behalf of the Celebrate Shenandoah Group any contribution, gift, bequest, or devise for any purpose of the Celebrate Shenandoah Group.

ARTICLE SIX

PROJECTS

A five-year strategic plan to include economic development, health of the region, tourism and marketing, community engagement will be developed. An annual work plan may be developed to provide project direction.

ARTICLE SEVEN

BOOKS AND RECORDS

The Celebrate Shenandoah Group shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its Representative Committee and committees having and exercising any of the authority of the Representative Committee. All books and records of the Celebrate Shenandoah Group may be inspected by any member, or its agent or attorney, for any proper purpose at any reasonable time.

ARTICLE EIGHT

FISCAL YEAR

The fiscal year of the Celebrate Shenandoah Group shall begin on the 1<sup>st</sup> day of July in each year and end at midnight on the last day of June.

ARTICLE NINE

WAIVER OF NOTICE



Whenever any notice is required to be given under the provisions or the Articles of Organization of the Celebrate Shenandoah Group, a waiver thereof given by the person and persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

## ARTICLE TEN

### AMENDMENT OF ARTICLES OF ORGANIZATION

Section 1. These Articles may be amended at any meeting of the organization by two-thirds (2/3) majority vote of the appointed members eligible to vote. Notice of the proposed amendment(s) must be provided to the membership at least thirty (30) days prior to the meeting where they are to be voted upon.

Section 2. Any vote regarding amendment of the Articles shall require a quorum of a minimum of fifty-one percent (51%) of appointed members.

Section 3. Voting may be by those present or by advanced written proxy.

## ARTICLE ELEVEN

### LIABILITY

Section 1. General Liability. No member or committee of the Celebrate Shenandoah Group, or other person shall contract or incur any debt on behalf of the Celebrate Shenandoah Group or in any way render it liable unless authorized by the Committee. No member or committee of the Celebrate Shenandoah Group is authorized to promise moral or financial support of any charitable or other objective without the approval of the Committee.

Section 2. Conflict of Interest. It shall be the policy of the Celebrate Shenandoah Group that all and executives thereof shall scrupulously avoid any conflict

between their own respective individual interests and the interest of the Celebrate Shenandoah Group in any and all actions taken by them on behalf of the Celebrate Shenandoah Group in their respective capacities and that they shall comply with all the prohibited conduct, prohibited contracts and prohibited conduct relating to transactions portions of the Virginia State and Local Governmental Conflict of Interest Act, Sections 2.2-3103 through 2.2-3112 of the code of Virginia as amended.

In the event that any member of the Representative Committee, or executive of the Celebrate Shenandoah Group shall have any direct or indirect interest in or relationship with any individual or organization which proposes to enter into any transaction with the Celebrate Shenandoah Group for the sale, purchase, lease, or rental of property or to render or employ services, personal or otherwise, said officer, member, or executive shall forthwith give the Representative Committee of the Celebrate Shenandoah Group notice of such interest or relationship and shall thereafter refrain from voting or otherwise attempting to exert any influence on the Celebrate Shenandoah Group to affect its decision to participate or not participate to such transactions.

ARTICLE TWELVE

DATE OF ADOPTION

These Articles of Organization are adopted December 16, 2012, and become effective as of \_\_\_\_\_, 2012.

Attest: \_\_\_\_\_

MEMORANDUM

TO: Board of Supervisors  
FR: Thomas Judge, Director of Joint Administrative Services  
DT: December 17, 2012  
RE: *December Standing Reports*

1. **Standing Reports.** The following are included: Reconciliation of Appropriations. General Government Expenditure Summary. General Fund Balance. General Government Capital Projects.

Clarke Co. **Reconciliation of Appropriations** Year Ending June 30, 2013

10-Dec-12

Date	Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund
04/30/12 Appropriations Resolution: Total	37,814,887	8,312,819	1,432,321	761,000	20,542,386	754,252	366,310	504,200	389,200	4,034,879	542,520	150,000	25,000
<i>Adjustments:</i>													
6/19/2012 Various One-Time School Items					92,543			40,000					
7/17/2012 Electoral Board Electronic Poll Books		3,400											
7/17/2012 Regional Jail VRS increase		12,044											
08/24/12 CCSA Land Use Fees		2,000											
11/20/12 Commonwealth Economic Dev pass-through							200,000						
11/20/12 Clerk of the Circuit Court Payroll		104,629											
11/20/12 School Operating Contingency					61,000								
11/20/12 School Transfer for Boyce Comcast					30,000			-30,000					
<b>Revised Appropriation</b>	<b>38,330,503</b>	<b>8,434,892</b>	<b>1,432,321</b>	<b>761,000</b>	<b>20,725,929</b>	<b>754,252</b>	<b>566,310</b>	<b>514,200</b>	<b>389,200</b>	<b>4,034,879</b>	<b>542,520</b>	<b>150,000</b>	<b>25,000</b>
<b>Change to Appropriation</b>	<b>515,616</b>	<b>122,073</b>	<b>0</b>	<b>0</b>	<b>183,543</b>	<b>0</b>	<b>200,000</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Original Revenue Estimate</b>	<b>14,625,767</b>	<b>2,431,764</b>	<b>955,261</b>	<b>351,000</b>	<b>9,670,210</b>	<b>754,252</b>	<b>117,024</b>	<b>206,510</b>		<b>136,746</b>	<b>3,000</b>	<b>0</b>	<b>0</b>
<i>Adjustments:</i>													
06/19/12 ARRA Revenue Error								-52,000					
11/20/12 Commonwealth Economic Dev pass-through							200,000						
11/20/12 Clerk of the Circuit Court Payroll		104,629											
11/20/12 School Operating Contingency					61,000								
<b>Revised Revenue Estimate</b>	<b>14,939,396</b>	<b>2,536,393</b>	<b>955,261</b>	<b>351,000</b>	<b>9,731,210</b>	<b>754,252</b>	<b>317,024</b>	<b>154,510</b>	<b>0</b>	<b>136,746</b>	<b>3,000</b>	<b>0</b>	<b>0</b>
<b>Change to Revenue Estimate</b>	<b>313,629</b>	<b>104,629</b>	<b>0</b>	<b>0</b>	<b>61,000</b>	<b>0</b>	<b>200,000</b>	<b>-52,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Original Local Tax Funding</b>	<b>23,189,120</b>	<b>5,881,055</b>	<b>477,060</b>	<b>410,000</b>	<b>10,872,176</b>	<b>0</b>	<b>249,286</b>	<b>297,690</b>	<b>389,200</b>	<b>3,898,133</b>	<b>539,520</b>	<b>150,000</b>	<b>25,000</b>
<b>Revised Local Tax Funding</b>	<b>23,391,107</b>	<b>5,898,499</b>	<b>477,060</b>	<b>410,000</b>	<b>10,994,719</b>	<b>0</b>	<b>249,286</b>	<b>359,690</b>	<b>389,200</b>	<b>3,898,133</b>	<b>539,520</b>	<b>150,000</b>	<b>25,000</b>
<b>Change to Local Tax Funding</b>	<b>201,987</b>	<b>17,444</b>	<b>0</b>	<b>0</b>	<b>122,543</b>	<b>0</b>	<b>0</b>	<b>62,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

CLARKE COUNTY  
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0  
 for Fiscal Year 2013 (2012-2013 Fiscal Year)  
 Posted Only Figures  
 Executed By: gilleya

Page: 1  
 Date: 12/06/12  
 Time: 14:42:01

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For NOVEMBER	Expenditures Year-to-Date	Available Balance	Percent Used
FD 100 GENERAL FUND							
PJT 000 NON-CATEGORICAL							
FUNC 11010 BOARD OF SUPERVISORS							
1300	SALARIES AND WAGES - PART TIME	\$ 13,800.00	\$ 8,050.00	\$ 1,150.00	\$ 5,750.00	\$ 0.00	100.00
2100	FICA BENEFITS	\$ 1,056.00	\$ 523.99	\$ 71.41	\$ 375.11	\$ 156.90	85.14
2300	HOSPITAL/MEDICAL PLANS	\$ 10,720.00	\$ 5,981.36	\$ 854.48	\$ 3,417.92	\$ 1,320.72	87.68
3100	PROFESSIONAL SERVICES	\$ 9,000.00	\$ 0.00	\$ 0.00	\$ 375.00	\$ 8,625.00	4.17
3600	ADVERTISING	\$ 6,000.00	\$ 0.00	\$ 220.00	\$ 944.00	\$ 5,056.00	15.73
5210	POSTAL SERVICES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 27.99	\$ 272.01	9.33
5230	TELECOMMUNICATIONS	\$ 0.00	\$ 0.00	\$ 1.28	\$ 11.70	\$ 11.70	100.00
5307	PUBLIC OFFICIAL LIABILITY INS.	\$ 6,500.00	\$ 0.00	\$ 0.00	\$ 5,917.00	\$ 583.00	91.03
5540	TRAVEL CONVENTION & EDUCATION	\$ 3,000.00	\$ 0.00	\$ 1,405.69	\$ 3,121.00	\$ 121.00	104.03
5800	MISCELLANEOUS CHARGES	\$ 1,600.00	\$ 0.00	\$ 417.18	\$ 721.26	\$ 878.74	45.08
5810	DUES & ASSOC. MEMBERSHIPS	\$ 5,200.00	\$ 0.00	\$ 0.00	\$ 4,026.00	\$ 1,174.00	77.42
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 393.78	\$ 106.22	78.76
11010	BOARD OF SUPERVISORS	\$ 57,676.00	\$ 14,555.35	\$ 4,120.04	\$ 25,080.76	\$ 18,039.89	68.72
FUNC 12110 COUNTY ADMINISTRATOR							
1100	SALARIES - REGULAR	\$ 215,195.00	\$ 125,530.41	\$ 17,932.92	\$ 89,664.60	\$ 0.01	100.00
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 143.75	\$ 581.25	\$ 581.25	100.00
2100	FICA BENEFITS	\$ 16,462.00	\$ 9,213.88	\$ 1,220.95	\$ 6,519.49	\$ 728.63	95.57
2210	VSRS BENEFITS	\$ 26,125.00	\$ 15,239.42	\$ 2,177.05	\$ 10,885.25	\$ 0.33	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 18,423.00	\$ 10,746.47	\$ 1,535.21	\$ 7,676.05	\$ 0.48	100.00
2400	LIFE INSURANCE	\$ 2,561.00	\$ 1,493.79	\$ 213.41	\$ 1,067.03	\$ 0.18	99.99
2700	WORKERS COMPENSATION INSURANCE	\$ 190.00	\$ 0.00	\$ 0.00	\$ 191.63	\$ 1.63	100.86
3100	PROFESSIONAL SERVICES	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,000.00	0.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 500.00	\$ 1,057.23	\$ 0.00	\$ 188.77	\$ 746.00	249.20
3500	PRINTING AND BINDING	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 528.73	\$ 1,471.27	26.44
5210	POSTAL SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5230	TELECOMMUNICATIONS	\$ 1,000.00	\$ 458.31	\$ 62.22	\$ 250.50	\$ 291.19	70.88
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 54.40	\$ 945.60	5.44
5810	DUES & ASSOCIATION MEMBERSHIPS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 803.00	\$ 697.00	53.53
6001	OFFICE SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 58.20	\$ 449.24	\$ 550.76	44.92
6008	VEHICLE AND EQUIP FUEL	\$ 1,200.00	\$ 0.00	\$ 93.75	\$ 346.20	\$ 853.80	28.85
6012	BOOKS AND SUBSCRIPTIONS	\$ 1,350.00	\$ 0.00	\$ 0.00	\$ 529.86	\$ 820.14	39.25
12110	COUNTY ADMINISTRATOR	\$ 293,006.00	\$ 163,739.51	\$ 23,437.46	\$ 119,736.00	\$ 9,530.49	96.75
FUNC 12210 LEGAL SERVICES							
1100	SALARIES/WAGES - REGULAR	\$ 34,554.00	\$ 22,659.00	\$ 3,237.00	\$ 7,977.13	\$ 3,917.87	88.66
2100	FICA	\$ 2,644.00	\$ 1,733.41	\$ 247.63	\$ 610.87	\$ 299.72	88.66
2210	VSRS	\$ 4,195.00	\$ 0.00	\$ 0.00	\$ 575.45	\$ 3,619.55	13.72
2400	LIFE INSURANCE	\$ 411.00	\$ 0.00	\$ 0.00	\$ 57.73	\$ 353.27	14.05
3100	PROFESSIONAL SERVICES	\$ 32,000.00	\$ 0.00	\$ 3,907.00	\$ 8,027.38	\$ 23,972.62	25.09
12210	LEGAL SERVICES	\$ 73,804.00	\$ 24,392.41	\$ 7,391.63	\$ 17,248.56	\$ 32,163.03	56.42
FUNC 12310 COMMISSIONER OF REVENUE							
1100	SALARIES - REGULAR	\$ 137,820.00	\$ 80,395.00	\$ 11,485.00	\$ 57,425.00	\$ 0.00	100.00
2100	FICA BENEFITS	\$ 10,544.00	\$ 5,640.39	\$ 805.78	\$ 4,028.90	\$ 874.71	91.70
2210	VSRS BENEFITS	\$ 16,731.00	\$ 9,759.95	\$ 1,394.28	\$ 6,971.40	\$ 0.35	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 21,465.00	\$ 11,018.14	\$ 1,574.02	\$ 7,870.10	\$ 2,576.76	88.00
2400	LIFE INSURANCE	\$ 1,640.00	\$ 956.73	\$ 136.66	\$ 683.32	\$ 0.05	100.00
2700	WORKERS COMPENSATION INSURANCE	\$ 180.00	\$ 0.00	\$ 0.00	\$ 122.73	\$ 57.27	68.18

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3100	PROFESSIONAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
3310	REPAIR & MAINTENANCE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
3320	MAINTENANCE SERVICE CONTRACTS	\$ 750.00	\$ 154.95	\$ 3,522.05	\$ 3,576.80	\$ 2,981.75	497.57
3500	PRINTING AND BINDING	\$ 1,200.00	\$ 0.00	\$ 0.00	\$ 142.77	\$ 1,057.23	11.90
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
4100	DATA PROCESSING	\$ 1,800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,800.00	0.00
5210	POSTAL SERVICES	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 402.14	\$ 2,597.86	13.40
5230	TELECOMMUNICATIONS	\$ 1,200.00	\$ 0.00	\$ 37.31	\$ 149.82	\$ 1,050.18	12.48
5510	TRAVEL MILEAGE	\$ 600.00	\$ 0.00	\$ 0.00	\$ 559.44	\$ 40.56	93.24
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 898.87	\$ 1,101.13	44.94
5810	DUES & MEMBERSHIPS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 410.00	\$ 590.00	41.00
6001	OFFICE SUPPLIES	\$ 1,100.00	\$ 0.00	\$ 336.55	\$ 452.35	\$ 647.65	41.12
6012	BOOKS AND SUBSCRIPTIONS	\$ 800.00	\$ 0.00	\$ 18.00	\$ 18.00	\$ 782.00	2.25
8201	MACHINERY & EQUIPMENT	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
12310	COMMISSIONER OF REVENUE	\$ 202,730.00	\$ 107,925.16	\$ 19,309.65	\$ 83,711.64	\$ 11,093.20	94.53
	FUNC 12320 ASSESSOR						
3320	MAINTENANCE SERVICE CONTRACT	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,500.00	0.00
	FUNC 12410 TREASURER						
1100	SALARIES - REGULAR	\$ 161,427.00	\$ 94,165.75	\$ 13,452.25	\$ 67,261.25	\$ 0.00	100.00
2100	FICA BENEFITS	\$ 12,350.00	\$ 7,145.22	\$ 1,020.75	\$ 5,103.75	\$ 101.03	99.18
2210	VRSR BENEFITS	\$ 19,597.00	\$ 11,431.73	\$ 1,633.10	\$ 8,165.50	\$ 0.23	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 10,254.00	\$ 5,981.60	\$ 854.48	\$ 4,272.40	\$ 0.00	100.00
2400	LIFE INSURANCE	\$ 1,921.00	\$ 1,120.61	\$ 160.07	\$ 800.37	\$ 0.02	100.00
2700	WORKERS COMPENSATION INSURANCE	\$ 210.00	\$ 0.00	\$ 0.00	\$ 143.75	\$ 66.25	68.45
3100	PROFESSIONAL SERVICES	\$ 300.00	\$ 0.00	\$ 22.05	\$ 88.20	\$ 211.80	29.40
3320	MAINTENANCE SERVICE CONTRACT	\$ 400.00	\$ 154.96	\$ 0.00	\$ 32.69	\$ 212.35	46.91
3500	PRINTING AND BINDING	\$ 8,500.00	\$ 0.00	\$ 4,825.83	\$ 4,968.61	\$ 3,531.39	58.45
3600	ADVERTISING	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
5210	POSTAL SERVICES	\$ 19,000.00	\$ 0.00	\$ 0.00	\$ 8,474.01	\$ 10,525.99	44.60
5230	TELECOMMUNICATIONS	\$ 800.00	\$ 0.00	\$ 10.91	\$ 58.33	\$ 741.67	7.29
5306	SURETY BONDS	\$ 110.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 110.00	0.00
5510	TRAVEL MILEAGE	\$ 250.00	\$ 0.00	\$ 72.15	\$ 72.15	\$ 177.85	28.86
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 1,180.47	\$ 819.53	59.02
5810	DUES & MEMBERSHIPS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 680.00	\$ 320.00	68.00
6001	OFFICE SUPPLIES	\$ 4,500.00	\$ 0.00	\$ 323.25	\$ 1,672.68	\$ 2,827.32	37.17
6022	SUPPLIES - DOG TAGS	\$ 750.00	\$ 0.00	\$ 743.00	\$ 743.00	\$ 7.00	99.07
12410	TREASURER	\$ 244,369.00	\$ 119,999.87	\$ 23,117.84	\$ 103,717.16	\$ 20,651.97	91.55
	FUNC 12510 DATA PROCESSING						
1100	SALARIES & WAGES - REGULAR	\$ 122,425.00	\$ 71,414.59	\$ 10,202.08	\$ 51,010.40	\$ 0.01	100.00
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 330.00	\$ 1,185.00	\$ 1,185.00	100.00
2100	FICA BENEFITS	\$ 9,366.00	\$ 4,912.03	\$ 726.96	\$ 3,599.24	\$ 854.73	90.87
2210	VRSR	\$ 14,862.00	\$ 8,669.70	\$ 1,238.54	\$ 6,192.70	\$ 0.40	100.00
2300	HOSPITAL/MEDICAL PLANS	\$ 13,762.00	\$ 8,027.46	\$ 1,146.78	\$ 5,733.90	\$ 0.64	100.00
2400	LIFE INSURANCE	\$ 1,457.00	\$ 849.82	\$ 121.41	\$ 607.04	\$ 0.14	99.99
2700	WORKER'S COMPENSATION	\$ 150.00	\$ 0.00	\$ 0.00	\$ 110.32	\$ 39.68	73.55
3100	PROFESSIONAL SERVICES	\$ 10,000.00	\$ 1,700.00	\$ 875.00	\$ 1,325.00	\$ 6,975.00	30.25
3320	MAINTENANCE SERVICE CONTRACT	\$ 42,000.00	\$ 9,081.00	\$ 1,129.24	\$ 25,187.36	\$ 7,731.64	81.59
5210	POSTAL SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 4.41	\$ 495.59	0.88
5230	TELECOMMUNICATIONS	\$ 35,000.00	\$ 7,576.94	\$ 2,811.75	\$ 16,009.52	\$ 11,413.54	67.39
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 98.96	\$ 401.04	19.79
6001	OFFICE SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 5.85	\$ 440.36	\$ 1,559.64	22.02
6012	BOOKS & SUBSCRIPTIONS	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
8201	MACHINERY & EQUIPMENT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 428.29	\$ 428.29	100.00
8207	EDP EQUIPMENT	\$ 19,000.00	\$ 1,792.00	\$ 768.23	\$ 5,648.46	\$ 11,559.54	39.16

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12510	DATA PROCESSING	\$ 271,222.00	\$ 114,023.54	\$ 19,355.84	\$ 117,580.96	\$ 39,617.50	85.39
	FUNC 13100 ELECTORAL BOARD AND OFFICIALS						
1300	SALARIES - PART TIME	\$ 7,512.00	\$ 0.00	\$ 0.00	\$ 2,004.64	\$ 5,507.36	26.69
2100	FICA	\$ 575.00	\$ 0.00	\$ 0.00	\$ 153.35	\$ 421.65	26.67
2700	WORKER'S COMPENSATION	\$ 15.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15.00	0.00
3000	PURCHASED SERVICES	\$ 4,200.00	\$ 0.00	\$ 0.00	\$ 502.20	\$ 3,697.80	11.96
3160	ELECTORAL BOARD SERVICES	\$ 8,525.00	\$ 0.00	\$ 6,138.00	\$ 6,138.00	\$ 2,387.00	72.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 5,220.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,220.00	0.00
3500	PRINTING AND BINDING	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 264.55	\$ 2,235.45	10.58
3600	ADVERTISING	\$ 340.00	\$ 0.00	\$ 120.28	\$ 120.28	\$ 219.72	35.38
5210	POSTAL SERVICES	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 244.40	\$ 2,255.60	9.78
5400	LEASES AND RENTALS	\$ 1,050.00	\$ 0.00	\$ 525.00	\$ 525.00	\$ 525.00	50.00
5510	TRAVEL MILEAGE	\$ 350.00	\$ 0.00	\$ 81.90	\$ 81.90	\$ 268.10	23.40
5540	TRAVEL CONVENTION & EDUCATION	\$ 600.00	\$ 0.00	\$ 0.00	\$ 9.53	\$ 590.47	1.59
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 190.00	\$ 0.00	\$ 125.00	\$ 125.00	\$ 65.00	65.79
6000	MATERIAL AND SUPPLIES	\$ 600.00	\$ 0.00	\$ 215.90	\$ 308.63	\$ 291.37	51.44
8201	MACHINERY & EQUIPMENT	\$ 3,400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,400.00	0.00
13100	ELECTORAL BOARD AND OFFICIALS	\$ 37,577.00	\$ 0.00	\$ 7,206.08	\$ 10,477.48	\$ 27,099.52	27.88
	FUNC 13200 REGISTRAR						
1100	SALARIES - REGULAR	\$ 45,531.00	\$ 26,559.75	\$ 3,794.25	\$ 18,971.25	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 8,840.00	\$ 0.00	\$ 1,916.50	\$ 4,321.50	\$ 4,518.50	48.89
2100	FICA BENEFITS	\$ 4,160.00	\$ 2,041.48	\$ 438.25	\$ 1,788.79	\$ 329.73	92.07
2210	VSRS BENEFITS	\$ 5,527.00	\$ 3,224.36	\$ 460.62	\$ 2,303.10	\$ 0.46	100.01
2400	LIFE INSURANCE	\$ 542.00	\$ 316.07	\$ 45.15	\$ 225.75	\$ 0.18	99.97
2700	WORKERS COMPENSATION INSURANCE	\$ 105.00	\$ 0.00	\$ 0.00	\$ 41.32	\$ 63.68	39.35
3310	REPAIR & MAINTENANCE	\$ 200.00	\$ 0.00	\$ 0.00	\$ 251.25	\$ 51.25	125.63
3320	MAINTENANCE & SERVICE CONTRACT	\$ 100.00	\$ 150.14	\$ 0.00	\$ 29.86	\$ 80.00	180.00
5230	TELECOMMUNICATIONS	\$ 900.00	\$ 458.31	\$ 55.09	\$ 243.18	\$ 198.51	77.94
5510	TRAVEL MILEAGE	\$ 150.00	\$ 0.00	\$ 0.00	\$ 148.12	\$ 1.88	98.75
5540	TRAVEL CONVENTION & EDUCATION	\$ 850.00	\$ 0.00	\$ 0.00	\$ 286.99	\$ 563.01	33.76
5810	DUES & SUBSCRIPTIONS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	0.00
6001	OFFICE SUPPLIES	\$ 700.00	\$ 0.00	\$ 74.49	\$ 642.49	\$ 57.51	91.78
13200	REGISTRAR	\$ 67,755.00	\$ 32,750.11	\$ 6,784.35	\$ 29,253.60	\$ 5,751.29	91.51
	FUNC 21100 CIRCUIT COURT						
5841	COMPENSATION OF JURORS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 900.00	\$ 1,100.00	45.00
5842	JURY COMMISSIONERS	\$ 180.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 180.00	0.00
7001	SHARED COURT SERVICES	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,000.00	0.00
21100	CIRCUIT COURT	\$ 12,180.00	\$ 0.00	\$ 0.00	\$ 900.00	\$ 11,280.00	7.39
	FUNC 21200 GENERAL DISTRICT COURT						
3150	LEGAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 322.50	\$ 322.50	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 0.00	\$ 140.70	\$ 59.30	\$ 59.30	\$ 200.00	100.00
5210	POSTAL SERVICES	\$ 744.00	\$ 649.00	\$ 0.00	\$ 255.07	\$ 160.07	121.51
5230	TELECOMMUNICATIONS	\$ 2,000.00	\$ 0.00	\$ 255.62	\$ 690.32	\$ 1,309.68	34.52
5810	DUES & MEMBERSHIPS	\$ 85.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 85.00	0.00
6001	OFFICE SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 165.40	\$ 263.20	\$ 1,236.80	17.55
6012	BOOKS AND SUBSCRIPTIONS	\$ 600.00	\$ 0.00	\$ 0.00	\$ 128.04	\$ 471.96	21.34
8201	MACHINERY & EQUIPMENT	\$ 135.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 135.00	0.00
21200	GENERAL DISTRICT COURT	\$ 5,064.00	\$ 789.70	\$ 480.32	\$ 1,718.43	\$ 2,555.87	49.53
	FUNC 21300 MAGISTRATE						

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5230	TELECOMMUNICATIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 41.94	\$ 958.06	4.19
FUNC 21500 JUVENILE & DOMESTIC RELATIONS OFFICE							
3320	MAINTENANCE SERVICE CONTRACT	\$ 1,221.00	\$ 313.62	\$ 0.00	\$ 86.38	\$ 821.00	32.76
5210	POSTAL SERVICES	\$ 550.00	\$ 373.00	\$ 0.00	\$ 97.65	\$ 79.35	85.57
5230	TELECOMMUNICATIONS	\$ 700.00	\$ 0.00	\$ 65.62	\$ 255.07	\$ 444.93	36.44
5810	DUES & MEMBERSHIPS	\$ 300.00	\$ 0.00	\$ 0.00	\$ 40.00	\$ 260.00	13.33
6001	OFFICE SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 290.65	\$ 290.65	\$ 1,709.35	14.53
21500	JUVENILE & DOMESTIC RELATIONS OF	\$ 4,771.00	\$ 686.62	\$ 356.27	\$ 769.75	\$ 3,314.63	30.53
FUNC 21600 CLERK OF THE CIRCUIT COURT							
1100	Salaries - Regular	\$ 126,029.00	\$ 95,283.51	\$ 13,611.93	\$ 31,223.86	\$ 478.37-	100.38
1300	Salaries - Part Time	\$ 0.00	\$ 0.00	\$ 397.50	\$ 815.00	\$ 815.00-	100.00
2100	FICA BENEFITS	\$ 12,814.00	\$ 7,781.83	\$ 1,090.67	\$ 5,359.82	\$ 327.65-	102.56
2210	VSRS BENEFITS	\$ 20,335.00	\$ 11,567.42	\$ 1,652.49	\$ 8,287.09	\$ 480.49	97.64
2300	HEALTH INSURANCE BENEFITS	\$ 10,300.00	\$ 5,981.36	\$ 854.48	\$ 4,272.40	\$ 46.24	99.55
2400	LIFE INSURANCE	\$ 1,993.00	\$ 1,133.88	\$ 161.98	\$ 828.70	\$ 30.42	98.47
2700	WORKER'S COMPENSATION	\$ 180.00	\$ 0.00	\$ 0.00	\$ 147.55	\$ 32.45	81.97
3100	PROFESSIONAL SERVICES	\$ 3,000.00	\$ 0.00	\$ 2,261.71	\$ 2,261.71	\$ 738.29	75.39
3310	REPAIR & MAINTENANCE	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	0.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 1,000.00	\$ 402.00	\$ 0.00	\$ 402.00	\$ 196.00	80.40
3500	PRINTING AND BINDING	\$ 300.00	\$ 0.00	\$ 0.00	\$ 654.08	\$ 354.08-	218.03
3510	MICROFILMING	\$ 7,000.00	\$ 0.00	\$ 622.51	\$ 2,935.34	\$ 4,064.66	41.93
5210	POSTAL SERVICES	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 709.05	\$ 2,290.95	23.64
5230	TELECOMMUNICATIONS	\$ 1,000.00	\$ 0.00	\$ 68.23	\$ 270.02	\$ 729.98	27.00
6001	OFFICE SUPPLIES	\$ 6,000.00	\$ 0.00	\$ 411.42	\$ 2,275.84	\$ 3,724.16	37.93
21600	CLERK OF THE CIRCUIT COURT	\$ 193,101.00	\$ 122,150.00	\$ 21,132.92	\$ 60,442.46	\$ 10,508.54	94.56
FUNC 21900 VICTIM/WITNESS PROGRAM							
1300	SALARIES/WAGES - PART TIME	\$ 28,965.00	\$ 16,896.27	\$ 2,413.74	\$ 12,068.70	\$ 0.03	100.00
2100	FICA	\$ 2,217.00	\$ 1,277.94	\$ 182.56	\$ 912.80	\$ 26.26	98.82
2210	VSRS	\$ 3,516.00	\$ 2,051.20	\$ 293.03	\$ 1,465.15	\$ 0.35-	100.01
2300	Health Insurance	\$ 3,978.00	\$ 2,990.68	\$ 427.24	\$ 2,136.20	\$ 1,148.88-	128.88
2400	LIFE INSURANCE	\$ 345.00	\$ 259.10	\$ 37.02	\$ 185.09	\$ 99.19-	128.75
2700	WORKER'S COMPENSATION	\$ 0.00	\$ 0.00	\$ 0.00	\$ 33.24	\$ 33.24-	100.00
3000	PURCHASED SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00-	\$ 150.00	100.00
5230	TELECOMMUNICATIONS	\$ 0.00	\$ 0.00	\$ 11.04	\$ 24.12	\$ 24.12-	100.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
6001	OFFICE SUPPLIES	\$ 220.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 220.00	0.00
21900	VICTIM/WITNESS PROGRAM	\$ 39,741.00	\$ 23,475.19	\$ 3,364.63	\$ 16,675.30	\$ 409.49-	101.03
FUNC 21920 COURT SERVICES DETOXIFICATION							
3845	PURCHASED SERVICES - DETOX	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
FUNC 21930 BLUE RIDGE LEGAL SERVICES							
5699	CIVIC CONTRIBUTIONS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 0.00	100.00
FUNC 21940 REGIONAL COURT SERVICES							
5699	CIVIC CONTRIBUTIONS	\$ 3,759.00	\$ 0.00	\$ 0.00	\$ 3,759.00	\$ 0.00	100.00
FUNC 22100 COMMONWEALTH'S ATTORNEY							
1100	SALARIES - REGULAR	\$ 183,840.00	\$ 108,270.09	\$ 15,467.17	\$ 76,296.19	\$ 726.28-	100.40
1300	SALARIES - PART TIME	\$ 12,300.00	\$ 0.00	\$ 1,264.00	\$ 5,072.00	\$ 7,228.00	41.24
2100	FICA BENEFITS	\$ 15,005.00	\$ 9,478.14	\$ 1,451.88	\$ 6,939.55	\$ 1,412.69-	109.41
2210	VSRS BENEFITS	\$ 22,318.00	\$ 12,296.53	\$ 1,756.65	\$ 9,365.79	\$ 655.68	97.06
2300	HEALTH INSURANCE BENEFITS	\$ 10,163.00	\$ 5,981.36	\$ 854.48	\$ 4,272.40	\$ 90.76-	100.89



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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For NOVEMBER	Expenditures Year-to-Date	Available Balance	Percent Used
2400	LIFE INSURANCE	\$ 2,188.00	\$ 1,205.35	\$ 172.19	\$ 919.40	\$ 63.25	97.11
2700	WORKERS COMPENSATION INSURANCE	\$ 210.00	\$ 0.00	\$ 0.00	\$ 174.59	\$ 35.41	83.14
3320	MAINTENANCE SERVICE CONTRACT	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 193.06	\$ 806.94	19.31
5210	POSTAL SERVICES	\$ 900.00	\$ 0.00	\$ 0.00	\$ 254.80	\$ 645.20	28.31
5230	TELECOMMUNICATIONS	\$ 600.00	\$ 0.00	\$ 43.37	\$ 190.12	\$ 409.88	31.69
5540	TRAVEL CONVENTION & EDUCATION	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 1,157.18	\$ 2,342.82	33.06
5549	WITNESS TRAVEL EXPENDITURES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
5810	DUES & MEMBERSHIPS	\$ 1,030.00	\$ 0.00	\$ 0.00	\$ 520.00	\$ 510.00	50.49
6001	OFFICE SUPPLIES	\$ 1,300.00	\$ 0.00	\$ 77.75	\$ 852.29	\$ 447.71	65.56
6012	BOOKS AND SUBSCRIPTIONS	\$ 950.00	\$ 0.00	\$ 0.00	\$ 681.03	\$ 268.97	71.69
22100	COMMONWEALTH'S ATTORNEY	\$ 256,304.00	\$ 137,231.47	\$ 21,087.49	\$ 106,888.40	\$ 12,184.13	95.25
	FUNC 31200 SHERIFF						
1100	SALARIES - REGULAR	\$ 1,000,168.00	\$ 583,980.25	\$ 83,425.75	\$ 417,378.75	\$ 1,191.00	100.12
1300	SALARIES - PART TIME	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 4,771.79	\$ 15,228.21	23.86
2100	FICA BENEFITS	\$ 78,045.00	\$ 41,921.81	\$ 5,988.83	\$ 30,328.35	\$ 5,794.84	92.58
2210	VSRS BENEFITS	\$ 121,420.00	\$ 70,895.19	\$ 10,127.89	\$ 50,639.45	\$ 114.64	100.09
2300	HEALTH INSURANCE BENEFITS	\$ 113,555.00	\$ 66,510.05	\$ 9,501.45	\$ 47,507.25	\$ 462.30	100.41
2400	LIFE INSURANCE	\$ 11,902.00	\$ 6,949.41	\$ 992.75	\$ 4,963.81	\$ 11.22	100.09
2700	WORKERS COMPENSATION INSURANCE	\$ 10,500.00	\$ 0.00	\$ 0.00	\$ 10,828.69	\$ 328.69	103.13
2860	LINE OF DUTY BENEFITS	\$ 7,061.00	\$ 0.00	\$ 0.00	\$ 7,060.50	\$ 0.50	99.99
3100	PROFESSIONAL SERVICES	\$ 18,200.00	\$ 0.00	\$ 239.40	\$ 1,275.92	\$ 16,924.08	7.01
3310	REPAIR & MAINTENANCE	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 314.25	\$ 2,685.75	10.47
3320	MAINTENANCE SERVICE CONTRACT	\$ 23,000.00	\$ 2,935.18	\$ 856.82	\$ 8,293.82	\$ 11,771.00	48.82
3350	INSURED REPAIRS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
5210	POSTAL SERVICES	\$ 3,000.00	\$ 0.00	\$ 10.73	\$ 570.40	\$ 2,429.60	19.01
5230	TELECOMMUNICATIONS	\$ 12,000.00	\$ 11,503.56	\$ 1,576.91	\$ 6,052.68	\$ 5,556.24	146.30
5305	MOTOR VEHICLE INSURANCE	\$ 15,000.00	\$ 0.00	\$ 0.00	\$ 12,325.00	\$ 2,675.00	82.17
5530	TRAVEL SUBSISTANCE & LODGING	\$ 8,000.00	\$ 0.00	\$ 4,922.76	\$ 6,636.24	\$ 1,363.76	82.95
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 904.00	\$ 1,596.00	36.16
5800	MISCELLANEOUS CHARGES	\$ 2,000.00	\$ 0.00	\$ 3.79	\$ 138.79	\$ 1,861.21	6.94
5810	DUES & MEMBERSHIPS	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 1,548.00	\$ 952.00	61.92
6001	OFFICE SUPPLIES	\$ 3,500.00	\$ 0.00	\$ 40.80	\$ 2,098.96	\$ 1,401.04	59.97
6007	REPAIR AND MAINTENANCE SUPPLIES	\$ 39,900.00	\$ 14,276.67	\$ 2,246.66	\$ 10,572.09	\$ 15,051.24	62.28
6008	VEHICLE AND EQUIP FUEL	\$ 75,000.00	\$ 0.00	\$ 6,798.02	\$ 29,709.76	\$ 45,290.24	39.61
6010	POLICE SUPPLIES	\$ 5,000.00	\$ 8,270.50	\$ 368.69	\$ 911.13	\$ 4,181.63	183.63
6011	UNIFORM AND WEARING APPAREL	\$ 7,000.00	\$ 0.00	\$ 701.16	\$ 1,982.70	\$ 5,017.30	28.32
6017	AMMUNITION	\$ 7,000.00	\$ 7,799.59	\$ 0.00	\$ 228.52	\$ 1,028.11	114.69
6024	INSURED REPAIRS	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00	0.00
31200	SHERIFF	\$ 1,595,251.00	\$ 815,042.21	\$ 127,802.41	\$ 657,040.85	\$ 123,167.94	92.28
	FUNC 31210 CRIMINAL JUSTICE TRAINING CENTER						
5699	CIVIC CONTRIBUTIONS	\$ 16,000.00	\$ 0.00	\$ 0.00	\$ 16,300.00	\$ 300.00	101.88
	FUNC 31220 DRUG TASK FORCE						
5699	CIVIC CONTRIBUTIONS	\$ 9,500.00	\$ 0.00	\$ 0.00	\$ 2,370.10	\$ 7,129.90	24.95
	FUNC 32100 EMERGENCY MEDICAL SERVICES						
1100	SALARIES - REGULAR	\$ 254,212.00	\$ 150,853.73	\$ 19,374.60	\$ 99,189.76	\$ 4,168.51	98.36
1300	SALARIES - PART TIME	\$ 18,000.00	\$ 0.00	\$ 2,448.00	\$ 12,012.00	\$ 5,988.00	66.73
2100	FICA BENEFITS	\$ 20,824.00	\$ 11,540.31	\$ 1,511.70	\$ 7,719.92	\$ 1,563.77	92.49
2210	VSRS BENEFITS	\$ 26,195.00	\$ 15,282.24	\$ 1,910.30	\$ 9,540.96	\$ 1,371.80	94.76
2300	HEALTH INSURANCE BENEFITS	\$ 31,642.00	\$ 18,457.25	\$ 2,636.75	\$ 13,183.75	\$ 1.00	100.00
2400	LIFE INSURANCE	\$ 2,568.00	\$ 1,435.10	\$ 187.24	\$ 935.09	\$ 197.81	92.30
2700	WORKERS COMPENSATION INSURANCE	\$ 13,125.00	\$ 0.00	\$ 0.00	\$ 14,755.52	\$ 1,630.52	112.42
2860	LINE OF DUTY BENEFITS	\$ 2,158.00	\$ 0.00	\$ 0.00	\$ 2,157.50	\$ 0.50	99.98
5230	TELECOMMUNICATIONS	\$ 800.00	\$ 0.00	\$ 77.33	\$ 510.00	\$ 290.00	63.75

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5540	TRAVEL CONVENTION & EDUCATION	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6001	OFFICE SUPPLIES	\$ 400.00	\$ 0.00	\$ 67.25	\$ 67.25	\$ 332.75	16.81
6008	VEHICLE AND EQUIP FUEL	\$ 1,500.00	\$ 0.00	\$ 79.48	\$ 144.90	\$ 1,355.10	9.66
6011	UNIFORM AND WEARING APPAREL	\$ 1,100.00	\$ 0.00	\$ 403.90	\$ 403.90	\$ 696.10	36.72
32100	EMERGENCY MEDICAL SERVICES	\$ 372,624.00	\$ 197,568.63	\$ 28,696.55	\$ 160,620.55	\$ 14,434.82	96.13
FUNC 32200 VOLUNTEER FIRE COMPANIES							
5697	TWO FOR LIFE DISTRIBUTION	\$ 15,722.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,722.00	0.00
5698	FIRE PROGRAMS DISTRIBUTION	\$ 25,183.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25,183.00	0.00
32200	VOLUNTEER FIRE COMPANIES	\$ 40,905.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 40,905.00	0.00
FUNC 32201 BLUE RIDGE VOLUNTEER FIRE COMPANY							
2860	LINE OF DUTY BENEFITS	\$ 1,600.00	\$ 0.00	\$ 0.00	\$ 1,827.00	\$ 227.00	114.19
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 25,000.00	\$ 25,000.00	50.00
32201	BLUE RIDGE VOLUNTEER FIRE COMPAN	\$ 51,600.00	\$ 0.00	\$ 0.00	\$ 26,827.00	\$ 24,773.00	51.99
FUNC 32202 BOYCE VOLUNTEER FIRE COMPANY							
2860	LINE OF DUTY BENEFITS	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 2,898.00	\$ 398.00	115.92
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 25,000.00	\$ 25,000.00	50.00
32202	BOYCE VOLUNTEER FIRE COMPANY	\$ 52,500.00	\$ 0.00	\$ 0.00	\$ 27,898.00	\$ 24,602.00	53.14
FUNC 32203 ENDERS VOLUNTEER FIRE COMPANY							
2860	LINE OF DUTY BENEFITS	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 3,969.00	\$ 469.00	113.40
5699	CIVIC CONTRIBUTIONS	\$ 75,000.00	\$ 0.00	\$ 0.00	\$ 37,500.00	\$ 37,500.00	50.00
32203	ENDERS VOLUNTEER FIRE COMPANY	\$ 78,500.00	\$ 0.00	\$ 0.00	\$ 41,469.00	\$ 37,031.00	52.83
FUNC 32204 SHENDANDOAH FARMS VOLUNTEER FIRE COMPANY							
2860	LINE OF DUTY BENEFITS	\$ 1,200.00	\$ 0.00	\$ 0.00	\$ 1,386.00	\$ 186.00	115.50
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50,000.00	0.00
32204	SHENDANDOAH FARMS VOLUNTEER FIRE	\$ 51,200.00	\$ 0.00	\$ 0.00	\$ 1,386.00	\$ 49,814.00	2.71
FUNC 32300 LORD FAIRFAX EMERGENCY MEDICAL							
5699	CIVIC CONTRIBUTION	\$ 4,929.00	\$ 0.00	\$ 0.00	\$ 4,929.00	\$ 0.00	100.00
FUNC 32400 FORESTRY SERVICE							
5699	CIVIC CONTRIBUTION	\$ 2,231.00	\$ 0.00	\$ 0.00	\$ 2,230.65	\$ 0.35	99.98
FUNC 33100 REGIONAL JAIL							
7000	JOINT OPERATIONS	\$ 465,093.00	\$ 0.00	\$ 0.00	\$ 116,284.25	\$ 348,808.75	25.00
FUNC 33200 JUVENILE DETENTION							
3840	PURCHASED SERVICES - DETENTION C	\$ 50,818.00	\$ 0.00	\$ 0.00	\$ 12,704.31	\$ 38,113.69	25.00
FUNC 33300 PROBATION OFFICE							
5210	POSTAL SERVICES	\$ 125.00	\$ 0.00	\$ 15.00	\$ 111.00	\$ 14.00	88.80
5230	TELECOMMUNICATIONS	\$ 500.00	\$ 0.00	\$ 33.02	\$ 126.90	\$ 373.10	25.38
6001	OFFICE SUPPLIES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 300.00	0.00
33300	PROBATION OFFICE	\$ 925.00	\$ 0.00	\$ 48.02	\$ 237.90	\$ 687.10	25.72
FUNC 34100 BUILDING INSPECTIONS							
1100	SALARIES - REGULAR	\$ 98,455.00	\$ 57,432.09	\$ 8,204.58	\$ 41,022.90	\$ 0.01	100.00
2100	FICA BENEFITS	\$ 7,532.00	\$ 3,998.97	\$ 571.28	\$ 2,856.40	\$ 676.63	91.02

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2210	VSRS BENEFITS	\$ 11,952.00	\$ 6,972.28	\$ 996.03	\$ 4,980.15	\$ 0.43-	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 11,186.00	\$ 6,525.50	\$ 932.10	\$ 4,660.50	\$ 0.00	100.00
2400	LIFE INSURANCE	\$ 1,172.00	\$ 683.43	\$ 97.64	\$ 488.18	\$ 0.39	99.97
2700	WORKERS COMPENSATION INSURANCE	\$ 895.00	\$ 0.00	\$ 0.00	\$ 1,020.20	\$ 125.20-	113.99
3320	MAINTENANCE SERVICE CONTRACT	\$ 1,900.00	\$ 894.43	\$ 0.00	\$ 1,315.57	\$ 310.00-	116.32
3500	PRINTING AND BINDING	\$ 600.00	\$ 0.00	\$ 0.00	\$ 73.05	\$ 526.95	12.17
3600	ADVERTISING	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	0.00
5210	POSTAL SERVICES	\$ 150.00	\$ 0.00	\$ 0.00	\$ 31.90	\$ 118.10	21.27
5230	TELECOMMUNICATIONS	\$ 1,300.00	\$ 260.70	\$ 62.41	\$ 248.14	\$ 791.16	39.14
5510	TRAVEL MILEAGE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 600.00	\$ 0.00	\$ 0.00	\$ 260.00	\$ 340.00	43.33
5810	DUES & MEMBERSHIPS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
6001	OFFICE SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 91.25	\$ 1,408.75	6.08
6008	VEHICLE AND EQUIP FUEL	\$ 2,500.00	\$ 0.00	\$ 194.06	\$ 814.15	\$ 1,685.85	32.57
6012	BOOKS AND SUBSCRIPTIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
34100	BUILDING INSPECTIONS	\$ 141,492.00	\$ 76,767.40	\$ 11,058.10	\$ 57,862.39	\$ 6,862.21	95.15
	FUNC 35100 ANIMAL CONTROL						
1100	SALARIES - REGULAR	\$ 35,845.00	\$ 20,909.59	\$ 2,987.08	\$ 14,935.40	\$ 0.01	100.00
1300	SALARIES - PART TIME	\$ 20,000.00	\$ 0.00	\$ 1,255.52	\$ 6,479.36	\$ 13,520.64	32.40
2100	FICA BENEFITS	\$ 4,272.00	\$ 1,355.64	\$ 289.71	\$ 1,463.98	\$ 1,452.38	66.00
2210	VSRS BENEFITS	\$ 4,352.00	\$ 2,538.43	\$ 362.63	\$ 1,813.15	\$ 0.42	99.99
2300	HEALTH INSURANCE BENEFITS	\$ 5,593.00	\$ 3,262.35	\$ 466.05	\$ 2,330.25	\$ 0.40	99.99
2400	LIFE INSURANCE	\$ 427.00	\$ 248.81	\$ 35.55	\$ 177.74	\$ 0.45	99.89
2700	WORKERS COMPENSATION INSURANCE	\$ 535.00	\$ 0.00	\$ 0.00	\$ 577.44	\$ 42.44-	107.93
2860	LINE OF DUTY BENEFITS	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
3100	PROFESSIONAL SERVICES	\$ 7,000.00	\$ 0.00	\$ 349.17	\$ 1,651.67	\$ 5,348.33	23.60
3500	PRINTING AND BINDING	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5230	TELECOMMUNICATIONS	\$ 2,000.00	\$ 130.35	\$ 100.35	\$ 402.45	\$ 1,467.20	26.64
5510	TRAVEL MILEAGE	\$ 608.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 608.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
5810	DUES & MEMBERSHIPS	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6001	OFFICE SUPPLIES	\$ 150.00	\$ 0.00	\$ 0.00	\$ 5.00	\$ 145.00	3.33
6004	MEDICAL AND LABORATORY SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 650.60	\$ 744.50	\$ 755.50	49.63
6008	VEHICLE AND EQUIP FUEL	\$ 848.00	\$ 0.00	\$ 124.38	\$ 524.80	\$ 323.20	61.89
6011	UNIFORM AND WEARING APPAREL	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
6014	OTHER OPERATING SUPPLIES	\$ 5,000.00	\$ 83.64	\$ 152.10	\$ 441.01	\$ 4,475.35	10.49
35100	ANIMAL CONTROL	\$ 91,180.00	\$ 28,528.81	\$ 6,773.14	\$ 31,546.75	\$ 31,104.44	65.89
	FUNC 35300 MEDICAL EXAMINER & INDIGENT BURIAL						
3100	PROFESSIONAL SERVICES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 20.00	\$ 1,980.00	1.00
	FUNC 35600 COMMUNICATIONS						
1100	Salaries - Regular	\$ 208,522.00	\$ 121,638.39	\$ 17,376.93	\$ 86,884.65	\$ 1.04-	100.00
2100	FICA Benefits	\$ 15,952.00	\$ 8,910.29	\$ 1,272.88	\$ 6,364.40	\$ 677.31	95.75
2210	VSRS Benefits	\$ 25,315.00	\$ 14,766.93	\$ 2,109.55	\$ 10,547.75	\$ 0.32	100.00
2300	Health Insurance Benefits	\$ 31,228.00	\$ 18,215.75	\$ 2,602.25	\$ 13,011.25	\$ 1.00	100.00
2400	Life Insurance	\$ 2,481.00	\$ 1,447.51	\$ 206.78	\$ 1,033.89	\$ 0.40-	100.02
2700	Worker's Compensation	\$ 265.00	\$ 0.00	\$ 0.00	\$ 185.68	\$ 79.32	70.07
3320	MAINTENANCE SERVICE CONTRACT	\$ 62,338.00	\$ 38,885.64	\$ 0.00	\$ 11,651.00	\$ 11,801.36	81.07
3330	SOFTWARE LICENSES	\$ 0.00	\$ 5,710.09	\$ 0.00	\$ 5,709.91	\$ 11,420.00-	100.00
5230	TELECOMMUNICATIONS	\$ 26,250.00	\$ 999.00	\$ 1,980.99	\$ 8,760.84	\$ 16,490.16	37.18
5420	TOWER LEASE	\$ 25,200.00	\$ 18,630.00	\$ 6,712.29	\$ 12,922.29	\$ 6,352.29-	125.21
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 476.81	\$ 738.25	\$ 1,261.75	36.91
5810	DUES & MEMBERSHIPS	\$ 300.00	\$ 0.00	\$ 230.00	\$ 230.00	\$ 70.00	76.67
6001	OFFICE SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 66.00	\$ 1,140.04	\$ 859.96	57.00

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6011	UNIFORM AND WEARING APPAREL	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 749.68	\$ 750.32	49.98
6014	OTHER OPERATING SUPPLIES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 126.00	\$ 174.00	42.00
35600	COMMUNICATIONS	\$ 403,651.00	\$ 229,203.60	\$ 33,034.48	\$ 160,055.63	\$ 14,391.77	96.43
3840	FUNC 42400 REFUSE DISPOSAL PURCHASED SERVICES	\$ 168,000.00	\$ 0.00	\$ 793.24	\$ 32,829.40	\$ 135,170.60	19.54
6014	FUNC 42600 LITTER CONTROL PROGRAM OTHER OPERATING SUPPLIES	\$ 5,399.00	\$ 2,155.82	\$ 150.00	\$ 1,648.48	\$ 1,594.70	70.46
3840	FUNC 42700 SANITATION PURCHASED SERVICES	\$ 24,000.00	\$ 0.00	\$ 2,206.36	\$ 8,825.44	\$ 15,174.56	36.77
5699	CIVIC CONTRIBUTIONS (CCSA)	\$ 39,000.00	\$ 0.00	\$ 0.00	\$ 39,000.00	\$ 0.00	100.00
42700	SANITATION	\$ 63,000.00	\$ 0.00	\$ 2,206.36	\$ 47,825.44	\$ 15,174.56	75.91
	FUNC 43200 GENERAL PROPERTY MAINTENANCE						
1100	SALARIES - REGULAR	\$ 158,749.00	\$ 82,075.13	\$ 11,725.05	\$ 58,641.99	\$ 18,031.88	88.64
2100	FICA BENEFITS	\$ 12,144.00	\$ 5,744.66	\$ 820.66	\$ 4,148.40	\$ 2,250.94	81.46
2210	VSRS BENEFITS	\$ 19,272.00	\$ 9,856.25	\$ 1,408.04	\$ 7,048.54	\$ 2,367.21	87.72
2300	HEALTH INSURANCE BENEFITS	\$ 20,611.00	\$ 10,066.13	\$ 1,437.93	\$ 6,730.91	\$ 3,813.96	81.50
2400	LIFE INSURANCE	\$ 1,889.00	\$ 976.69	\$ 139.53	\$ 697.88	\$ 214.43	88.65
2700	WORKERS COMPENSATION INSURANCE	\$ 3,150.00	\$ 0.00	\$ 450.00	\$ 4,086.34	\$ 936.34	129.73
3100	PROFESSIONAL SERVICES	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 600.00	0.00
3310	REPAIR & MAINTENANCE	\$ 17,835.00	\$ 13,781.90	\$ 0.00	\$ 4,047.00	\$ 6.10	99.97
3320	MAINTENANCE SERVICE CONTRACT	\$ 99,500.00	\$ 66,311.51	\$ 3,664.80	\$ 36,092.59	\$ 2,904.10	102.92
3600	ADVERTISING	\$ 900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 900.00	0.00
5110	ELECTRICAL SERVICES	\$ 2,397.00	\$ 0.00	\$ 0.00	\$ 8.40	\$ 2,388.60	0.35
5120	HEATING SERVICES	\$ 6,649.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,649.00	0.00
5130	WATER & SEWAGE SERVICES	\$ 6,555.00	\$ 0.00	\$ 0.00	\$ 167.50	\$ 6,387.50	2.56
5230	TELECOMMUNICATIONS	\$ 3,900.00	\$ 1,318.62	\$ 350.02	\$ 1,099.84	\$ 1,481.54	62.01
5301	BOILER INSURANCE	\$ 1,952.00	\$ 0.00	\$ 0.00	\$ 1,952.00	\$ 0.00	100.00
5302	FIRE INSURANCE	\$ 19,420.00	\$ 0.00	\$ 0.00	\$ 19,420.00	\$ 0.00	100.00
5305	MOTOR VEHICLE INSURANCE	\$ 5,328.00	\$ 0.00	\$ 0.00	\$ 5,130.00	\$ 198.00	96.28
5308	GENERAL LIABILITY INSURANCE	\$ 9,000.00	\$ 0.00	\$ 0.00	\$ 8,356.00	\$ 644.00	92.84
5410	EQUIPMENT RENTAL	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,000.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
6003	AGRICULTURAL SUPPLIES	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
6005	LAUNDRY, HOUSEKEEPING, & JANITOR	\$ 16,000.00	\$ 15,994.30	\$ 436.35	\$ 4,005.70	\$ 4,000.00	125.00
6007	REPAIR AND MAINTENANCE SUPPLIES	\$ 17,000.00	\$ 5,945.00	\$ 985.49	\$ 4,085.93	\$ 6,969.07	59.01
6008	VEHICLE AND EQUIP FUEL	\$ 8,888.00	\$ 0.00	\$ 706.56	\$ 2,686.03	\$ 6,201.97	30.22
6009	VEHICLE AND EQUIPMENT SUPPLIES	\$ 5,500.00	\$ 0.00	\$ 10.55	\$ 1,444.31	\$ 4,055.69	26.25
6014	OTHER OPERATING SUPPLIES	\$ 500.00	\$ 0.00	\$ 29.88	\$ 186.74	\$ 313.26	37.35
8201	MACHINERY & EQUIPMENT	\$ 8,000.00	\$ 0.00	\$ 0.00	\$ 567.52	\$ 7,432.48	7.09
8202	FURNITURE & FIXTURES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
43200	GENERAL PROPERTY MAINTENANCE	\$ 450,889.00	\$ 212,070.19	\$ 22,164.86	\$ 170,603.62	\$ 68,215.19	84.87
	FUNC 43202 101 CHALMERS COURT						
3100	PROFESSIONAL SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 735.00	\$ 735.00	100.00
3310	REPAIR & MAINTENANCE	\$ 6,755.00	\$ 4,667.90	\$ 2,787.94	\$ 5,579.71	\$ 3,492.61	151.70
3320	MAINTENANCE SERVICE CONTRACTS	\$ 32,300.00	\$ 22,735.39	\$ 1,885.59	\$ 11,370.79	\$ 1,806.18	105.59
3600	ADVERTISING	\$ 200.00	\$ 0.00	\$ 0.00	\$ 184.34	\$ 15.66	92.17
5110	ELECTRICAL SERVICES	\$ 20,000.00	\$ 0.00	\$ 1,855.14	\$ 6,301.52	\$ 13,698.48	31.51
5120	HEATING SERVICES	\$ 3,400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,400.00	0.00
5130	WATER & SEWAGE SERVICES	\$ 900.00	\$ 0.00	\$ 69.19	\$ 262.92	\$ 637.08	29.21
5410	LEASE OF EQUIPMENT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 264.97	\$ 264.97	100.00
6007	REPAIR AND MAINT SUPPLIES	\$ 4,000.00	\$ 0.00	\$ 81.51	\$ 1,235.84	\$ 2,764.16	30.90

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43202	101 CHALMERS COURT	\$ 67,555.00	\$ 27,403.29	\$ 6,679.37	\$ 25,935.09	\$ 14,216.62	78.96
	FUNC 43205 129 RAMSBURG LN MAINTENANCE DEPT						
3310	REPAIR & MAINTENANCE	\$ 1,588.00	\$ 123.00	\$ 111.00	\$ 1,575.10	\$ 110.10	106.93
3320	MAINTENANCE SERVICE CONTRACTS	\$ 200.00	\$ 0.00	\$ 0.00	\$ 104.50	\$ 95.50	52.25
5110	ELECTRICAL SERVICES	\$ 3,200.00	\$ 0.00	\$ 196.53	\$ 707.31	\$ 2,492.69	22.10
5120	HEATING SERVICES	\$ 3,400.00	\$ 0.00	\$ 331.00	\$ 649.87	\$ 2,750.13	19.11
5130	WATER & SEWAGE SERVICES	\$ 300.00	\$ 0.00	\$ 15.50	\$ 38.75	\$ 261.25	12.92
6007	REPAIR AND MAINT SUPPLIES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
43205	129 RAMSBURG LN MAINTENANCE DEPT	\$ 9,188.00	\$ 123.00	\$ 654.03	\$ 3,075.53	\$ 5,989.47	34.81
	FUNC 43206 100 N CHRUCH ST/RADIO TOWER						
3310	REPAIR & MAINTENANCE	\$ 3,220.00	\$ 502.62	\$ 428.00	\$ 2,587.00	\$ 130.38	95.95
3320	MAINTENANCE SERVICE CONTRACTS	\$ 2,800.00	\$ 1,500.00	\$ 0.00	\$ 1,270.00	\$ 30.00	98.93
5110	ELECTRICAL SERVICES	\$ 12,100.00	\$ 0.00	\$ 760.46	\$ 2,850.33	\$ 9,249.67	23.56
5120	HEATING SERVICES	\$ 3,000.00	\$ 0.00	\$ 520.47	\$ 592.61	\$ 2,407.39	19.75
5130	WATER & SEWAGE SERVICES	\$ 2,050.00	\$ 0.00	\$ 176.56	\$ 790.55	\$ 1,259.45	38.56
6007	REPAIR AND MAINT SUPPLIES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 119.60	\$ 80.40	59.80
43206	100 N CHRUCH ST/RADIO TOWER	\$ 23,370.00	\$ 2,002.62	\$ 1,885.49	\$ 8,210.09	\$ 13,157.29	43.70
	FUNC 43207 102 N CHRUCH ST						
3310	REPAIR & MAINTENANCE	\$ 5,150.00	\$ 3,744.00	\$ 0.00	\$ 3,560.86	\$ 2,154.86	141.84
3320	MAINTENANCE SERVICE CONTRACTS	\$ 200.00	\$ 0.00	\$ 0.00	\$ 171.00	\$ 29.00	85.50
5110	ELECTRICAL SERVICES	\$ 18,000.00	\$ 0.00	\$ 1,405.61	\$ 4,901.07	\$ 13,098.93	27.23
6007	REPAIR AND MAINT SUPPLIES	\$ 3,600.00	\$ 0.00	\$ 115.51	\$ 654.02	\$ 2,945.98	18.17
43207	102 N CHRUCH ST	\$ 26,950.00	\$ 3,744.00	\$ 1,521.12	\$ 9,286.95	\$ 13,919.05	48.35
	FUNC 43208 104 N CHURCH/106 N CHURCH ST						
3310	REPAIR & MAINTENANCE	\$ 23,850.00	\$ 11,972.00	\$ 847.00	\$ 12,689.00	\$ 811.00	103.40
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,700.00	\$ 0.00	\$ 0.00	\$ 1,643.00	\$ 57.00	96.65
5110	ELECTRICAL SERVICES	\$ 9,200.00	\$ 0.00	\$ 523.60	\$ 2,343.93	\$ 6,856.07	25.48
5120	HEATING SERVICES	\$ 3,600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,600.00	0.00
5130	WATER & SEWAGE SERVICES	\$ 1,300.00	\$ 0.00	\$ 110.35	\$ 375.19	\$ 924.81	28.86
6007	REPAIR AND MAINT SUPPLIES	\$ 1,300.00	\$ 0.00	\$ 97.35	\$ 387.48	\$ 912.52	29.81
43208	104 N CHURCH/106 N CHURCH ST	\$ 40,950.00	\$ 11,972.00	\$ 1,578.30	\$ 17,438.60	\$ 11,539.40	71.82
	FUNC 43209 225 RAMSBURG LANE ANIMAL SHELTER						
3310	PROFESSIONAL SERVICES	\$ 5,550.00	\$ 2,290.00	\$ 0.00	\$ 3,224.13	\$ 35.87	99.35
3320	MAINTENANCE SERVICE CONTRACTS	\$ 600.00	\$ 0.00	\$ 0.00	\$ 513.00	\$ 87.00	85.50
5110	ELECTRICAL SERVICES	\$ 4,800.00	\$ 0.00	\$ 294.12	\$ 2,039.85	\$ 2,760.15	42.50
5120	HEATING SERVICES	\$ 9,600.00	\$ 0.00	\$ 167.00	\$ 864.56	\$ 8,735.44	9.01
5130	WATER & SEWAGE SERVICES	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50.00	0.00
6007	REPAIR AND MAINT SUPPLIES	\$ 3,300.00	\$ 0.00	\$ 18.96	\$ 242.42	\$ 3,057.58	7.35
43209	225 RAMSBURG LANE ANIMAL SHELTER	\$ 23,900.00	\$ 2,290.00	\$ 480.08	\$ 6,883.96	\$ 14,726.04	38.38
	FUNC 43210 524 WESTWOOD RD						
3310	REPAIR & MAINTENANCE	\$ 907.00	\$ 276.00	\$ 90.00	\$ 672.34	\$ 41.34	104.56
3320	MAINTENANCE SERVICE CONTRACTS	\$ 200.00	\$ 0.00	\$ 0.00	\$ 190.00	\$ 10.00	95.00
5110	ELECTRICAL SERVICES	\$ 1,900.00	\$ 0.00	\$ 95.47	\$ 747.98	\$ 1,152.02	39.37
5120	HEATING SERVICES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
6007	REPAIR AND MAINT SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 31.42	\$ 1,468.58	2.09
43210	524 WESTWOOD RD	\$ 5,507.00	\$ 276.00	\$ 185.47	\$ 1,641.74	\$ 3,589.26	34.82

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FUNC 43211 225 AL SMITH CIR REC CENTER							
3310	REPAIR & MAINTENANCE	\$ 22,747.00	\$ 21,822.00	\$ 20,667.00	\$ 24,016.40	\$ 23,091.40	201.51
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,300.00	\$ 1,000.00	\$ 0.00	\$ 1,209.00	\$ 909.00	169.92
5110	ELECTRICAL SERVICES	\$ 15,400.00	\$ 0.00	\$ 1,352.28	\$ 6,156.64	\$ 9,243.36	39.98
5120	HEATING SERVICES	\$ 4,600.00	\$ 0.00	\$ 680.81	\$ 680.81	\$ 3,919.19	14.80
5130	WATER & SEWAGE SERVICES	\$ 1,700.00	\$ 0.00	\$ 139.50	\$ 899.00	\$ 801.00	52.88
6007	REPAIR AND MAINT SUPPLIES	\$ 1,700.00	\$ 0.00	\$ 14.28	\$ 1,263.03	\$ 436.97	74.30
43211	225 AL SMITH CIR REC CENTER	\$ 47,447.00	\$ 22,822.00	\$ 22,853.87	\$ 34,224.88	\$ 9,599.88	120.23
FUNC 43212 225 AL SMITH CIR PARK OFFICE/GROUNDS							
3310	REPAIR & MAINTENANCE	\$ 4,228.00	\$ 1,458.89	\$ 75.00	\$ 2,836.06	\$ 66.95	101.58
5110	ELECTRICAL SERVICES	\$ 4,600.00	\$ 0.00	\$ 551.89	\$ 2,974.07	\$ 1,625.93	64.65
5130	WATER & SEWAGE SERVICES	\$ 5,000.00	\$ 0.00	\$ 259.10	\$ 1,204.86	\$ 3,795.14	24.10
6007	REPAIR AND MAINT SUPPLIES	\$ 7,000.00	\$ 0.00	\$ 4,276.10	\$ 5,132.89	\$ 1,867.11	73.33
43212	225 AL SMITH CIR PARK OFFICE/GRO	\$ 20,828.00	\$ 1,458.89	\$ 5,162.09	\$ 12,147.88	\$ 7,221.23	65.33
FUNC 43213 225 AL SMITH CIR POOL							
3310	REPAIR & MAINTENANCE	\$ 1,100.00	\$ 624.75	\$ 375.25	\$ 375.25	\$ 100.00	90.91
5110	ELECTRICAL SERVICES	\$ 9,500.00	\$ 0.00	\$ 176.91	\$ 2,508.14	\$ 6,991.86	26.40
5130	WATER & SEWAGE SERVICES	\$ 9,400.00	\$ 0.00	\$ 44.14	\$ 4,590.56	\$ 4,809.44	48.84
6007	REPAIR AND MAINT SUPPLIES	\$ 2,900.00	\$ 0.00	\$ 0.00	\$ 74.44	\$ 2,825.56	2.57
43213	225 AL SMITH CIR POOL	\$ 22,900.00	\$ 624.75	\$ 596.30	\$ 7,548.39	\$ 14,726.86	35.69
FUNC 43214 225 AL SMITH CIR BASEBALL							
3310	REPAIR & MAINTENANCE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5110	ELECTRICAL SERVICES	\$ 1,700.00	\$ 0.00	\$ 129.50	\$ 711.52	\$ 988.48	41.85
6007	REPAIR AND MAINT SUPPLIES	\$ 3,800.00	\$ 0.00	\$ 0.00	\$ 3,745.82	\$ 54.18	98.57
43214	225 AL SMITH CIR BASEBALL	\$ 5,600.00	\$ 0.00	\$ 129.50	\$ 4,457.34	\$ 1,142.66	79.60
FUNC 43215 225 AL SMITH CIR SOCCER							
3310	REPAIR & MAINTENANCE	\$ 150.00	\$ 0.00	\$ 0.00	\$ 125.00	\$ 25.00	83.33
5110	ELECTRICAL SERVICES	\$ 700.00	\$ 0.00	\$ 73.42	\$ 294.68	\$ 405.32	42.10
6007	REPAIR AND MAINT SUPPLIES	\$ 3,700.00	\$ 0.00	\$ 0.00	\$ 967.61	\$ 2,732.39	26.15
43215	225 AL SMITH CIR SOCCER	\$ 4,550.00	\$ 0.00	\$ 73.42	\$ 1,387.29	\$ 3,162.71	30.49
FUNC 43232 32 E MAIN ST							
6007	REPAIR AND MAINT SUPPLIES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 300.00	0.00
FUNC 43236 36 E MAIN ST							
3310	REPAIR & MAINTENANCE	\$ 8,890.00	\$ 7,216.00	\$ 0.00	\$ 1,666.00	\$ 8.00	99.91
5110	ELECTRICAL SERVICES	\$ 750.00	\$ 0.00	\$ 47.29	\$ 160.97	\$ 589.03	21.46
5120	HEATING SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,002.96	\$ 1,002.96	100.00
5130	WATER & SEWAGE SERVICES	\$ 600.00	\$ 0.00	\$ 11.04	\$ 430.37	\$ 169.63	71.73
6007	REPAIR AND MAINT SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 1.99	\$ 1,998.01	0.10
43236	36 E MAIN ST	\$ 12,240.00	\$ 7,216.00	\$ 58.33	\$ 3,262.29	\$ 1,761.71	85.61
FUNC 43237 311 E MAIN ST							
3310	REPAIR & MAINTENANCE	\$ 1,880.00	\$ 428.00	\$ 428.00	\$ 1,449.50	\$ 2.50	99.87
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,700.00	\$ 0.00	\$ 0.00	\$ 1,624.00	\$ 76.00	95.53
5110	ELECTRICAL SERVICES	\$ 6,500.00	\$ 0.00	\$ 674.87	\$ 2,319.48	\$ 4,180.52	35.68
5130	WATER & SEWAGE SERVICES	\$ 800.00	\$ 0.00	\$ 66.21	\$ 297.95	\$ 502.05	37.24
6007	REPAIR AND MAINT SUPPLIES	\$ 800.00	\$ 1,451.34	\$ 1,464.29	\$ 1,557.31	\$ 2,208.65	376.08

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43237	311 E MAIN ST	\$ 11,680.00	\$ 1,879.34	\$ 2,633.37	\$ 7,248.24	\$ 2,552.42	78.15
	FUNC 51100 LOCAL HEALTH DEPARTMENT						
5610	CIVIC CONTRIBUTIONS	\$ 199,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 199,000.00	0.00
	FUNC 51200 OUR HEALTH						
5699	CIVIC CONTRIBUTIONS	\$ 6,500.00	\$ 0.00	\$ 0.00	\$ 6,500.00	\$ 0.00	100.00
	FUNC 52500 NORTHWESTERN COMMUNITY SERVICES						
5620	CIVIC CONTRIBUTIONS	\$ 82,000.00	\$ 0.00	\$ 0.00	\$ 41,000.00	\$ 41,000.00	50.00
	FUNC 52800 CONCERN HOTLINE						
5699	CIVIC CONTRIBUTIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 1,000.00	\$ 0.00	100.00
	FUNC 52900 NW WORKS						
5699	CIVIC CONTRIBUTIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 1,000.00	\$ 0.00	100.00
	FUNC 53230 SHENANDOAH AREA AGENCY ON AGING						
5699	CIVIC CONTRIBUTIONS	\$ 40,000.00	\$ 0.00	\$ 0.00	\$ 20,000.00	\$ 20,000.00	50.00
	FUNC 53240 VIRGINIA REGIONAL TRANSIT						
5699	CIVIC CONTRIBUTIONS	\$ 17,639.00	\$ 0.00	\$ 0.00	\$ 4,409.75	\$ 13,229.25	25.00
	FUNC 53500 THE LAUREL CENTER (SHELTER FOR ABUSED WOMEN)						
5699	CIVIC CONTRIBUTIONS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
	FUNC 53600 ACCESS INDEPENDENCE						
5699	CIVIC CONTRIBUTIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 1,000.00	\$ 0.00	100.00
	FUNC 69100 LORD FAIRFAX COMMUNITY COLLEGE						
5699	CIVIC CONTRIBUTIONS	\$ 14,355.00	\$ 0.00	\$ 0.00	\$ 7,177.50	\$ 7,177.50	50.00
	FUNC 71100 PARKS ADMINISTRATION						
1100	SALARIES - REGULAR	\$ 232,243.00	\$ 135,475.09	\$ 19,353.58	\$ 96,767.90	\$ 0.01	100.00
1300	SALARIES - PART TIME	\$ 13,356.00	\$ 0.00	\$ 1,656.00	\$ 9,695.25	\$ 3,660.75	72.59
2100	FICA BENEFITS	\$ 18,789.00	\$ 9,416.27	\$ 1,471.86	\$ 7,467.54	\$ 1,905.19	89.86
2210	VRSR BENEFITS	\$ 28,194.00	\$ 16,446.71	\$ 2,349.52	\$ 11,747.60	\$ 0.31	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 29,143.00	\$ 16,727.83	\$ 2,389.69	\$ 11,948.45	\$ 466.72	98.40
2400	LIFE INSURANCE	\$ 2,764.00	\$ 1,612.12	\$ 230.32	\$ 1,151.57	\$ 0.31	99.99
2700	WORKERS COMPENSATION INSURANCE	\$ 7,035.00	\$ 0.00	\$ 0.00	\$ 8,164.69	\$ 1,129.69	116.06
3320	MAINTENANCE SERVICE CONTRACT	\$ 4,772.00	\$ 2,217.80	\$ 104.59	\$ 714.20	\$ 1,840.00	61.44
3500	PRINTING AND BINDING	\$ 1,225.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,225.00	0.00
3600	ADVERTISING	\$ 1,190.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,190.00	0.00
5210	POSTAL SERVICES	\$ 6,260.00	\$ 2,500.29	\$ 1,193.42	\$ 2,664.43	\$ 1,095.28	82.50
5230	TELECOMMUNICATIONS	\$ 3,961.00	\$ 0.00	\$ 163.46	\$ 552.34	\$ 3,408.66	13.94
5400	LEASES AND RENTALS	\$ 530.00	\$ 0.00	\$ 154.80	\$ 3,270.32	\$ 2,740.32	617.04
5510	TRAVEL MILEAGE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,274.00	\$ 0.00	\$ 89.27	\$ 722.18	\$ 1,551.82	31.76
5810	DUES & MEMBERSHIPS	\$ 1,775.00	\$ 0.00	\$ 0.00	\$ 890.00	\$ 885.00	50.14
6001	OFFICE SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 88.65	\$ 926.88	\$ 1,573.12	37.08
6003	AGRICULTURAL SUPPLIES	\$ 1,090.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,090.00	0.00
6008	VEHICLE AND EQUIP FUEL	\$ 2,000.00	\$ 0.00	\$ 78.67	\$ 313.11	\$ 1,686.89	15.66
6011	UNIFORM AND WEARING APPAREL	\$ 1,250.00	\$ 0.00	\$ 633.25	\$ 633.25	\$ 616.75	50.66
6014	OTHER OPERATING SUPPLIES	\$ 1,856.00	\$ 0.00	\$ 61.53	\$ 862.05	\$ 993.95	46.45
71100	PARKS ADMINISTRATION	\$ 362,307.00	\$ 184,396.11	\$ 30,018.61	\$ 158,491.76	\$ 19,419.13	94.64
	FUNC 71310 CLARKE COUNTY RECREATION CENTER						

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1100	SALARIES - REGULAR	\$ 43,210.00	\$ 25,205.84	\$ 3,600.83	\$ 18,004.15	\$ 0.01	100.00
1300	SALARIES - PART TIME	\$ 25,809.00	\$ 0.00	\$ 2,586.20	\$ 8,697.20	\$ 17,111.80	33.70
2100	FICA BENEFITS	\$ 5,280.00	\$ 1,909.84	\$ 470.69	\$ 2,029.50	\$ 1,340.66	74.61
2210	VSRS BENEFITS	\$ 5,246.00	\$ 3,059.99	\$ 437.14	\$ 2,185.70	\$ 0.31	99.99
2300	HEALTH INSURANCE BENEFITS	\$ 5,127.00	\$ 2,990.80	\$ 427.24	\$ 2,136.20	\$ 0.00	100.00
2400	LIFE INSURANCE	\$ 514.00	\$ 299.95	\$ 42.85	\$ 214.25	\$ 0.20	100.04
2700	WORKERS COMPENSATION INSURANCE	\$ 735.00	\$ 0.00	\$ 0.00	\$ 684.37	\$ 50.63	93.11
3600	ADVERTISING	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
5830	REFUNDS	\$ 400.00	\$ 0.00	\$ 0.00	\$ 120.00	\$ 280.00	30.00
6001	OFFICE SUPPLIES	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
6002	FOOD SUPPLIES & FOOD SERVICE SUP	\$ 1,820.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,820.00	0.00
6013	EDUCATIONAL AND RECREATIONAL SUP	\$ 2,300.00	\$ 0.00	\$ 22.71	\$ 300.85	\$ 1,999.15	13.08
6014	OTHER OPERATING SUPPLIES	\$ 4,500.00	\$ 0.00	\$ 133.91	\$ 715.17	\$ 3,784.83	15.89
6015	MERCHANDISE FOR RESALE	\$ 10,000.00	\$ 0.00	\$ 483.60	\$ 1,682.20	\$ 8,317.80	16.82
71310	CLARKE COUNTY RECREATION CENTER	\$ 105,791.00	\$ 33,466.42	\$ 8,205.17	\$ 36,769.59	\$ 35,554.99	66.39
	FUNC 71320 SWIMMING POOL						
1300	SALARIES - PART TIME	\$ 60,251.00	\$ 0.00	\$ 0.00	\$ 39,839.47	\$ 20,411.53	66.12
2100	FICA BENEFITS	\$ 4,610.00	\$ 0.00	\$ 0.00	\$ 3,047.71	\$ 1,562.29	66.11
2700	WORKERS COMPENSATION INSURANCE	\$ 420.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 420.00	0.00
3100	PROFESSIONAL SERVICES	\$ 2,900.00	\$ 0.00	\$ 0.00	\$ 105.00	\$ 2,795.00	3.62
5540	TRAVEL CONVENTION & EDUCATION	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 600.00	0.00
5810	DUES & MEMBERSHIPS	\$ 2,375.00	\$ 0.00	\$ 0.00	\$ 1,100.00	\$ 1,275.00	46.32
5830	REFUNDS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 190.00	\$ 310.00	38.00
6011	UNIFORM AND WEARING APPAREL	\$ 1,143.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,143.00	0.00
6013	EDUCATIONAL AND RECREATIONAL SUP	\$ 1,700.00	\$ 0.00	\$ 0.00	\$ 213.85	\$ 1,486.15	12.58
6014	OTHER OPERATING SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 121.18	\$ 1,878.82	6.06
6015	MERCHANDISE FOR RESALE	\$ 2,400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,400.00	0.00
6026	POOL CHEMICALS	\$ 11,000.00	\$ 0.00	\$ 0.00	\$ 2,245.00	\$ 8,755.00	20.41
71320	SWIMMING POOL	\$ 89,899.00	\$ 0.00	\$ 0.00	\$ 46,862.21	\$ 43,036.79	52.13
	FUNC 71330 CONCESSION STAND						
1300	SALARIES/WAGES - PART TIME	\$ 4,400.00	\$ 0.00	\$ 0.00	\$ 3,511.38	\$ 888.62	79.80
2100	FICA	\$ 337.00	\$ 0.00	\$ 0.00	\$ 268.62	\$ 68.38	79.71
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
6015	MERCHANDISE FOR RESALE	\$ 16,000.00	\$ 0.00	\$ 0.00	\$ 5,412.26	\$ 10,587.74	33.83
71330	CONCESSION STAND	\$ 21,237.00	\$ 0.00	\$ 0.00	\$ 9,192.26	\$ 12,044.74	43.28
	FUNC 71350 PROGRAMS						
1100	SALARIES/WAGES - REGULAR	\$ 33,856.00	\$ 19,749.34	\$ 2,821.33	\$ 14,106.65	\$ 0.01	100.00
1300	SALARIES - PART TIME	\$ 94,500.00	\$ 0.00	\$ 4,965.23	\$ 41,471.58	\$ 53,028.42	43.89
2100	FICA BENEFITS	\$ 9,820.00	\$ 1,511.81	\$ 595.84	\$ 4,252.41	\$ 4,055.78	58.70
2210	VSRS	\$ 4,110.00	\$ 2,397.57	\$ 342.51	\$ 1,712.55	\$ 0.12	100.00
2400	LIFE INSURANCE	\$ 403.00	\$ 235.03	\$ 33.57	\$ 167.86	\$ 0.11	99.97
2700	WORKERS COMPENSATION BENEFITS	\$ 840.00	\$ 0.00	\$ 0.00	\$ 873.46	\$ 33.46	103.98
3100	PROFESSIONAL SERVICES	\$ 50,500.00	\$ 50,842.28	\$ 5,211.12	\$ 22,858.67	\$ 23,200.95	145.94
3500	PRINTING AND BINDING	\$ 9,000.00	\$ 1,273.96	\$ 2,420.00	\$ 4,722.96	\$ 3,003.08	66.63
3600	ADVERTISING	\$ 1,700.00	\$ 0.00	\$ 317.00	\$ 442.00	\$ 1,258.00	26.00
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5400	LEASES AND RENTALS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 224.03	\$ 1,275.97	14.94
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5560	GROUP TRIPS	\$ 15,000.00	\$ 0.00	\$ 0.00	\$ 1,583.72	\$ 13,416.28	10.56
5810	DUES & MEMBERSHIPS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5830	REFUNDS	\$ 7,500.00	\$ 0.00	\$ 81.00	\$ 2,061.70	\$ 5,438.30	27.49
6001	OFFICE SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 17.58	\$ 82.42	17.58



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6002	FOOD SUPPLIES & FOOD SERVICE SUP	\$ 6,900.00	\$ 0.00	\$ 350.57	\$ 2,592.96	\$ 4,307.04	37.58
6011	UNIFORM AND WEARING APPAREL	\$ 3,000.00	\$ 0.00	\$ 498.75	\$ 831.00	\$ 2,169.00	27.70
6013	EDUCATIONAL AND RECREATIONAL SUP	\$ 6,500.00	\$ 0.00	\$ 0.00	\$ 1,441.74	\$ 5,058.26	22.18
6014	OTHER OPERATING SUPPLIES	\$ 5,000.00	\$ 0.00	\$ 177.96	\$ 1,174.15	\$ 3,825.85	23.48
6015	MERCHANDISE FOR RESALE	\$ 6,000.00	\$ 1,008.00	\$ 0.00	\$ 1,275.00	\$ 3,717.00	38.05
71350	PROGRAMS	\$ 257,329.00	\$ 77,017.99	\$ 17,814.88	\$ 101,810.02	\$ 78,500.99	69.49
FUNC 72220 JOSEPHINE SCHOOL COMMUNITY MUSEUM							
5699	CIVIC CONTRIBUTIONS	\$ 7,290.00	\$ 0.00	\$ 0.00	\$ 7,290.00	\$ 0.00	100.00
FUNC 72600 VIRGINIA COMMISSION FOR THE ARTS							
5699	CIVIC CONTRIBUTIONS	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 5,000.00	\$ 5,000.00	50.00
FUNC 73200 REGIONAL LIBRARY							
5699	CIVIC CONTRIBUTIONS	\$ 182,119.00	\$ 0.00	\$ 0.00	\$ 91,059.50	\$ 91,059.50	50.00
FUNC 81110 PLANNING ADMINISTRATION							
1100	SALARIES - REGULAR	\$ 225,353.00	\$ 133,935.03	\$ 19,133.61	\$ 95,668.05	\$ 4,250.08	101.89
2100	FICA BENEFITS	\$ 17,239.00	\$ 10,195.26	\$ 1,456.48	\$ 7,282.40	\$ 238.66	101.38
2210	VSRS BENEFITS	\$ 27,358.00	\$ 16,259.71	\$ 2,322.82	\$ 11,614.10	\$ 515.81	101.89
2300	HEALTH INSURANCE BENEFITS	\$ 20,987.00	\$ 10,467.38	\$ 1,495.34	\$ 7,476.70	\$ 3,042.92	85.50
2400	LIFE INSURANCE	\$ 2,682.00	\$ 1,593.80	\$ 227.70	\$ 1,138.50	\$ 50.30	101.88
2700	WORKERS COMPENSATION INSURANCE	\$ 3,885.00	\$ 0.00	\$ 0.00	\$ 3,608.17	\$ 276.83	92.87
3100	PROFESSIONAL SERVICES	\$ 30,000.00	\$ 0.00	\$ 264.00	\$ 2,086.93	\$ 27,913.07	6.96
3140	ENGINEERING REVIEW EXPENDITURES	\$ 5,000.00	\$ 0.00	\$ 165.00	\$ 2,814.50	\$ 2,185.50	56.29
3320	MAINTENANCE SERVICE CONTRACT	\$ 700.00	\$ 500.46	\$ 0.00	\$ 99.54	\$ 100.00	85.71
3500	PRINTING AND BINDING	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 274.80	\$ 2,725.20	9.16
3600	ADVERTISING	\$ 2,000.00	\$ 0.00	\$ 336.00	\$ 574.00	\$ 1,426.00	28.70
5210	POSTAL SERVICES	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 140.54	\$ 1,359.46	9.37
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 18.05	\$ 68.84	\$ 331.16	17.21
5510	TRAVEL MILEAGE	\$ 1,500.00	\$ 0.00	\$ 172.05	\$ 416.81	\$ 1,083.19	27.79
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 0.00	100.00
5810	DUES & MEMBERSHIPS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
6001	OFFICE SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 430.10	\$ 995.36	\$ 1,504.64	39.81
6012	BOOKS AND SUBSCRIPTIONS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 21.99	\$ 1,978.01	1.10
81110	PLANNING ADMINISTRATION	\$ 348,854.00	\$ 172,951.64	\$ 26,021.15	\$ 136,281.23	\$ 39,621.13	88.64
FUNC 81300 HELP WITH HOUSING							
5699	CIVIC CONTRIBUTIONS	\$ 7,200.00	\$ 0.00	\$ 0.00	\$ 7,200.00	\$ 0.00	100.00
FUNC 81400 BOARD OF ZONING APPEALS							
1300	SALARIES - PART TIME	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
2100	FICA	\$ 20.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20.00	0.00
3100	PROFESSIONAL SERVICES	\$ 2,000.00	\$ 0.00	\$ 66.00	\$ 2,217.82	\$ 217.82	110.89
3160	BOARD SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5210	POSTAL SERVICES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
5810	DUES & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	0.00
81400	BOARD OF ZONING APPEALS	\$ 3,620.00	\$ 0.00	\$ 66.00	\$ 2,217.82	\$ 1,402.18	61.27
FUNC 81510 OFFICE OF ECONOMIC DEVELOPMENT							
1100	SALARIES AND WAGES - REGULAR	\$ 33,109.00	\$ 19,313.63	\$ 2,759.06	\$ 13,795.30	\$ 0.07	100.00
2100	FICA	\$ 2,533.00	\$ 1,482.18	\$ 211.74	\$ 1,058.70	\$ 7.88	100.31
2210	VSRS	\$ 4,019.00	\$ 2,344.68	\$ 334.95	\$ 1,674.75	\$ 0.43	100.01
2300	HOSPITAL/MEDICAL PLANS	\$ 2,564.00	\$ 1,495.34	\$ 213.62	\$ 1,068.10	\$ 0.56	99.98
2400	LIFE INSURANCE	\$ 394.00	\$ 229.84	\$ 32.83	\$ 164.15	\$ 0.01	100.00

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3100	PROFESSIONAL SERVICES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 688.50	\$ 311.50	68.85
3500	PRINTING AND BINDING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
3600	ADVERTISING	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
5210	POSTAGE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5230	TELECOMMUNICATIONS	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5699	CIVIC CONTRIBUTIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 1,000.00	\$ 0.00	100.00
5810	DUES & MEMBERSHIPS	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
6001	OFFICE SUPPLIES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
81510	OFFICE OF ECONOMIC DEVELOPMENT	\$ 46,319.00	\$ 24,865.67	\$ 3,552.20	\$ 19,449.50	\$ 2,003.83	95.67
FUNC 81520 BERRYVILLE DEVELOPMENT AUTHORITY							
3100	PROFESSIONAL SERVICES	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,000.00	0.00
3160	BOARD SERVICES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 75.00	\$ 925.00	7.50
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5307	PUBLIC OFFICIAL LIABILITY INS.	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
81520	BERRYVILLE DEVELOPMENT AUTHORITY	\$ 11,800.00	\$ 0.00	\$ 0.00	\$ 75.00	\$ 11,725.00	0.64
FUNC 81530 SMALL BUSINESS DEVELOPMENT CENTER							
5699	CIVIC CONTRIBUTIONS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 0.00	100.00
FUNC 81540 BLANDY EXPERIMENTAL FARM							
5699	CIVIC CONTRIBUTIONS	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 4,000.00	\$ 0.00	100.00
FUNC 81600 PLANNING COMMISSION							
1300	SALARIES - PART TIME	\$ 500.00	\$ 0.00	\$ 100.00	\$ 300.00	\$ 200.00	60.00
2100	FICA	\$ 38.00	\$ 0.00	\$ 7.65	\$ 22.95	\$ 15.05	60.39
3100	PROFESSIONAL SERVICES	\$ 10,000.00	\$ 0.00	\$ 200.00	\$ 1,454.00	\$ 8,546.00	14.54
3160	BOARD SERVICES	\$ 10,000.00	\$ 0.00	\$ 1,050.00	\$ 3,700.00	\$ 6,300.00	37.00
3600	ADVERTISING	\$ 1,600.00	\$ 0.00	\$ 0.00	\$ 238.00	\$ 1,362.00	14.88
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 90.00	\$ 410.00	18.00
5810	DUES & MEMBERSHIPS	\$ 650.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 650.00	0.00
81600	PLANNING COMMISSION	\$ 23,388.00	\$ 0.00	\$ 1,357.65	\$ 5,804.95	\$ 17,583.05	24.82
FUNC 81700 BOARD OF SEPTIC APPEALS							
1300	SALARIES AND WAGES - PART TIME	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
2100	FICA	\$ 39.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39.00	0.00
3100	PROFESSIONAL SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
3160	BOARD SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
3600	ADVERTISING	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
5210	POSTAL SERVICES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
81700	BOARD OF SEPTIC APPEALS	\$ 2,739.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,739.00	0.00
FUNC 81800 HISTORIC PRESERVATION COMMISSION							
3100	PROFESSIONAL SERVICES	\$ 10,000.00	\$ 0.00	\$ 110.00	\$ 8,860.50	\$ 1,139.50	88.61
3160	BOARD SERVICES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 900.00	10.00
3600	ADVERTISING	\$ 250.00	\$ 0.00	\$ 0.00	\$ 126.00	\$ 124.00	50.40
5210	POSTAL SERVICES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 350.00	0.00
5810	DUES & MEMBERSHIPS	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
81800	HISTORIC PRESERVATION COMMISSION	\$ 12,000.00	\$ 0.00	\$ 110.00	\$ 9,086.50	\$ 2,913.50	75.72
FUNC 81910 NORTHERN SHENANDOAH VALLEY REGIONAL COMM							

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5699	CIVIC CONTRIBUTIONS	\$ 14,217.00	\$ 0.00	\$ 0.00	\$ 5,712.42	\$ 8,504.58	40.18
	FUNC 81920 REGIONAL AIRPORT AUTHORITY						
5699	CIVIC CONTRIBUTIONS	\$ 5,000.00	\$ 0.00	\$ 1,250.00	\$ 2,500.00	\$ 2,500.00	50.00
	FUNC 82200 FRIENDS OF THE SHENANDOAH						
5699	CIVIC CONTRIBUTIONS	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 4,000.00	\$ 0.00	100.00
	FUNC 82210 WATER QUALITY MANAGEMENT						
3000	PURCHASED SERVICES	\$ 37,544.00	\$ 37,545.00	\$ -	\$ 0.00	\$ 1.00	100.00
	FUNC 82400 LORD FAIRFAX SOIL AND WATER CONSERV						
5699	CIVIC CONTRIBUTIONS	\$ 9,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,500.00	0.00
	FUNC 82600 BIO-SOLIDS APPLICATION						
1300	PART-TIME SALARIES	\$ 12,228.00	\$ 0.00	\$ 712.50	\$ 3,575.00	\$ 8,653.00	29.24
2100	FICA	\$ 936.00	\$ 0.00	\$ 54.50	\$ 273.47	\$ 662.53	29.22
2700	WORKERS COMPENSATION INSURANCE	\$ 315.00	\$ 0.00	\$ 0.00	\$ 321.41	\$ 6.41	102.03
3100	PROFESSIONAL SERVICES	\$ 400.00	\$ 0.00	\$ 366.00	\$ 366.00	\$ 34.00	91.50
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
5510	TRAVEL MILEAGE	\$ 4,837.00	\$ 0.00	\$ 259.76	\$ 1,099.18	\$ 3,737.82	22.72
82600	BIO-SOLIDS APPLICATION	\$ 19,116.00	\$ 0.00	\$ 1,392.76	\$ 5,635.06	\$ 13,480.94	29.48
	FUNC 83100 COOPERATIVE EXTENSION						
3100	PROFESSIONAL SERVICES	\$ 0.00	\$ 0.00	\$ 120.00	\$ 183.00	\$ 183.00	100.00
3320	MAINTENANCE SERVICE CONTRACTS	\$ 500.00	\$ 533.82	\$ 0.00	\$ 106.18	\$ 140.00	128.00
3841	VPI EXTENSION AGENT	\$ 31,277.00	\$ 0.00	\$ 8,696.04	\$ 8,696.04	\$ 22,580.96	27.80
5230	TELECOMMUNICATIONS	\$ 500.00	\$ 0.00	\$ 36.46	\$ 144.46	\$ 355.54	28.89
6014	OTHER OPERATING SUPPLIES	\$ 3,924.00	\$ 0.00	\$ 0.00	\$ 347.24	\$ 3,576.76	8.85
83100	COOPERATIVE EXTENSION	\$ 36,201.00	\$ 533.82	\$ 8,852.50	\$ 9,476.92	\$ 26,190.26	27.65
	FUNC 83400 4-H CENTER						
5699	CIVIC CONTRIBUTIONS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 3,000.00	\$ 0.00	100.00
	FUNC 91600 CONTINGENCIES						
1000	PERSONNEL	\$ 15,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,000.00	0.00
3140	ENGINEERING & ARCHITECTURAL	\$ 15,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,000.00	0.00
3150	LEGAL	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20,000.00	0.00
8000	MINOR CAPITAL	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20,000.00	0.00
91600	CONTINGENCIES	\$ 70,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 70,000.00	0.00
000	NON-CATEGORICAL	\$ 8,272,175.00	\$ 3,035,644.13	\$ 533,003.34	\$ 3,170,441.02	\$ 2,066,089.85	75.02
PJT 111 E911							
	FUNC 35610						
5230	TELECOMMUNICATIONS	\$ 37,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 37,284.00	0.00
6032	TRAINING MATERIALS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
35610		\$ 39,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,284.00	0.00
111	E911	\$ 39,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,284.00	0.00
PJT 126 V-STOP GRANT							
	FUNC 22100 COMMONWEALTH'S ATTORNEY						

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1100	SALARIES/WAGES - REGULAR	\$ 24,779.00	\$ 15,678.32	\$ 2,239.75	\$ 8,464.89	\$ 635.79	97.43
1300	SALARIES/WAGES - PART TIME	\$ 8,362.00	\$ 4,877.83	\$ 696.84	\$ 4,332.09	\$ 847.92	110.14
2100	FICA	\$ 2,536.00	\$ 368.95	\$ 52.71	\$ 264.71	\$ 1,902.34	24.99
2210	VSRS	\$ 4,023.00	\$ 592.17	\$ 84.59	\$ 422.95	\$ 3,007.88	25.23
2300	HEALTH INSURANCE	\$ 1,240.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,240.00	0.00
2400	GROUP LIFE	\$ 394.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 394.00	0.00
22100	COMMONWEALTH'S ATTORNEY	\$ 41,334.00	\$ 21,517.27	\$ 3,073.89	\$ 13,484.64	\$ 6,332.09	84.68
126	V-STOP GRANT	\$ 41,334.00	\$ 21,517.27	\$ 3,073.89	\$ 13,484.64	\$ 6,332.09	84.68
PJT 127 FEDERAL GANG TASK FORCE GRANT							
FUNC 31200 SHERIFF							
1100	SALARIES/WAGES - REGULAR	\$ 46,902.00	\$ 26,383.00	\$ 3,769.00	\$ 18,845.00	\$ 1,674.00	96.43
2100	FICA	\$ 3,677.00	\$ 2,001.43	\$ 285.92	\$ 1,429.60	\$ 245.97	93.31
2210	VSRS	\$ 5,694.00	\$ 3,202.88	\$ 457.56	\$ 2,287.80	\$ 203.32	96.43
2300	HOSPITAL/MEDICAL PLANS	\$ 8,169.00	\$ 2,990.68	\$ 427.24	\$ 2,136.20	\$ 3,042.12	62.76
2400	LIFE INSURANCE	\$ 558.00	\$ 313.96	\$ 44.85	\$ 224.25	\$ 19.79	96.45
2700	WORKER'S COMPENSATION	\$ 0.00	\$ 0.00	\$ 0.00	\$ 731.90	\$ 731.90	100.00
31200	SHERIFF	\$ 65,000.00	\$ 34,891.95	\$ 4,984.57	\$ 25,654.75	\$ 4,453.30	93.15
127	FEDERAL GANG TASK FORCE GRANT	\$ 65,000.00	\$ 34,891.95	\$ 4,984.57	\$ 25,654.75	\$ 4,453.30	93.15
PJT 129 FEDERAL GANG TASK FORCE GRANT 2010							
FUNC 31200 SHERIFF							
5530	TRAVEL SUBSISTANCE & LODGING	\$ 0.00	\$ 0.00	\$ 91.35	\$ 91.35	\$ 91.35	100.00
PJT 140 RAIN BARREL PARTNERSHIP - INTERSTATE COMMISSION ON							
FUNC 81110 PLANNING ADMINISTRATION							
6000	MATERIALS AND SUPPLIES	\$ 0.00	\$ 0.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	100.00
PJT 402 DMV 402 GRANT							
FUNC 31200 SHERIFF							
1300	SALARIES/WAGES - PART TIME	\$ 4,410.00	\$ 0.00	\$ 1,408.16	\$ 3,156.29	\$ 1,253.71	71.57
2100	FICA	\$ 337.00	\$ 0.00	\$ 107.73	\$ 241.43	\$ 95.57	71.64
6010	POLICE SUPPLIES	\$ 6,928.00	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00	\$ 528.00	92.38
31200	SHERIFF	\$ 11,675.00	\$ 3,200.00	\$ 4,715.89	\$ 6,597.72	\$ 1,877.28	83.92
402	DMV 402 GRANT	\$ 11,675.00	\$ 3,200.00	\$ 4,715.89	\$ 6,597.72	\$ 1,877.28	83.92
PJT 605 DOJ LOCAL LAW ENFORCEMENT BLOCK GRANT (LLEBG)							
FUNC 31200 SHERIFF							
1100	SALARIES/WAGES - REGULAR	\$ 0.00	\$ 0.00	\$ 0.00	\$ 297.29	\$ 297.29	100.00
2100	FICA	\$ 0.00	\$ 0.00	\$ 0.00	\$ 22.74	\$ 22.74	100.00
31200	SHERIFF	\$ 0.00	\$ 0.00	\$ 0.00	\$ 320.03	\$ 320.03	100.00
605	DOJ LOCAL LAW ENFORCEMENT BLOCK	\$ 0.00	\$ 0.00	\$ 0.00	\$ 320.03	\$ 320.03	100.00
PJT 810 ARRA BYRNE JUSTICE ASSISTANCE GRANT							
FUNC 31200 SHERIFF							

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For NOVEMBER	Expenditures Year-to-Date	Available Balance	Percent Used
1200	OVERTIME	\$ 5,037.00	\$ 0.00	\$ 0.00	\$ 1,269.01	\$ 3,767.99	25.19
1300	SALARIES/WAGES - PART TIME	\$ 0.00	\$ 0.00	\$ 3,547.48	\$ 3,547.48	\$ 3,547.48	100.00
2100	FICA	\$ 387.00	\$ 0.00	\$ 271.38	\$ 368.48	\$ 18.52	95.21
31200	SHERIFF	\$ 5,424.00	\$ 0.00	\$ 3,818.86	\$ 5,184.97	\$ 239.03	95.59
810	ARRA BYRNE JUSTICE ASSISTANCE GR	\$ 5,424.00	\$ 0.00	\$ 3,818.86	\$ 5,184.97	\$ 239.03	95.59
100	GENERAL FUND	\$ 8,434,892.00	\$ 3,095,253.35	\$ 551,087.90	\$ 3,223,174.48	\$ 2,116,464.17	74.91

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For NOVEMBER	Expenditures Year-to-Date	Available Balance	Percent Used
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=====							
GRAND TOTAL		\$ 8,434,892.00	\$ 3,095,253.35	\$ 551,087.90	\$ 3,223,174.48	\$ 2,116,464.17	74.91

CLARKE COUNTY  
 NOVEMBER 2012 VENDOR PAYMENTS  
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=====						
Fiscal Year: 2013						
EXPENDITURES						
DEFINITION TYPE 0						
100-000-11010-3600      ADVERTISING						
VENDOR: WINCHESTER STAR						
1	NOVEMBER	1651188 10/31	HEARING NOVEMBER 20	76055	11/15/2012 \$	220.00
100-000-11010-5230      TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
5	NOVEMBER	T252604	TELEPHONE SERVICE	75930	11/15/2012 \$	1.28
100-000-11010-5540      TRAVEL CONVENTION & EDUCATION						
VENDOR: BB&T FINANCIAL, FSB						
1	NOVEMBER	3396 D. ASH	VACO BOS TRAV CONV J. STAE	76091	11/30/2012 \$	225.00
2	NOVEMBER	3396 D. ASH	VACO BOS TRAV CONV B. BYRD	76091	11/30/2012 \$	225.00
3	NOVEMBER	3396 D. ASH	VACO BOS TRAV CONV I. WILL	76091	11/30/2012 \$	225.00
4	NOVEMBER	3396 D. ASH	VACO BOS TRAV CONV J. M. H	76091	11/30/2012 \$	225.00
5	NOVEMBER	3396 D. ASH	VACO BOS TRAV CONV B. STID	76091	11/30/2012 \$	225.00
7	NOVEMBER	3396 D. ASH	HOMESTEAD - DEPOSIT	76091	11/30/2012 \$	280.69
Total for 100-000-11010-5540						\$ 1,405.69
100-000-11010-5800      MISCELLANEOUS CHARGES						
VENDOR: SCHENCK FOODS CO., INC.						
1	NOVEMBER	5690217	SNACKS/HOT CUPS/NAPKINS	76150	11/30/2012 \$	417.18
100-000-12110-5230      TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
12	NOVEMBER	287015712672	BILL CYCLE 09/24/12 - 10/2	75904	11/15/2012 \$	47.32
VENDOR: TREASURER OF VIRGINIA						
11	NOVEMBER	T252604	TELEPHONE SERVICE	75930	11/15/2012 \$	6.65
VENDOR: VERIZON						
1	NOVEMBER	000027268895	MASTER BILL FOR OCTOBER	76044	11/15/2012 \$	8.25
Total for 100-000-12110-5230						\$ 62.22
100-000-12110-6008      VEHICLE AND EQUIP FUEL						
VENDOR: MANSFIELD OIL COMPANY						
3	NOVEMBER	SQLCD/00038728	FUEL PURCHASES FOR 10/01-1	3227	11/15/2012 \$	50.77
3	NOVEMBER	SQLCD/00039706	FUEL PURCHASES10/15 - 10/3	3282	11/30/2012 \$	42.98
Total for 100-000-12110-6008						\$ 93.75
100-000-12210-3100      PROFESSIONAL SERVICES						
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
1	NOVEMBER	CABLEFRANCISE	COMCAST CABLE FRANCHISE	3274	11/30/2012 \$	3,016.00
1	NOVEMBER	LEGALSERVICESOC	LEGAL SERVICES	3214	11/15/2012 \$	263.00
5	NOVEMBER	LEGALSERVICESOC	LEGAL SERVICES GENERAL FIL	3214	11/15/2012 \$	628.00
Total for 100-000-12210-3100						\$ 3,907.00

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100-000-12310-3320	MAINTENANCE SERVICE CONTRACTS					
VENDOR: CINTAS CORP.						
1	NOVEMBER	8400159746	SERVICE	76102	11/30/2012 \$	22.05
VENDOR: STONEWALL TECHNOLOGIES, INC.						
1	NOVEMBER	7839	COMPUTER ASSISTED MASS REA	76157	11/30/2012 \$	3,500.00
Total for 100-000-12310-3320						\$ 3,522.05
100-000-12310-5230	TELECOMMUNICATIONS					
VENDOR: TREASURER OF VIRGINIA						
3	NOVEMBER	T252604	TELEPHONE SERVICE	75930	11/15/2012 \$	1.22
VENDOR: VERIZON						
2	NOVEMBER	000027268895	MASTER BILL FOR OCTOBER	76044	11/15/2012 \$	36.09
Total for 100-000-12310-5230						\$ 37.31
100-000-12310-6012	BOOKS AND SUBSCRIPTIONS					
VENDOR: NADA USED CAR GUIDE						
1	NOVEMBER	000365333	COMMERICAL TRUCK GUIDE SUB	76138	11/30/2012 \$	18.00
100-000-12410-3100	PROFESSIONAL SERVICES					
VENDOR: CINTAS CORP.						
1	NOVEMBER	8400159747	SERVICE	75919	11/15/2012 \$	22.05
100-000-12410-3500	PRINTING AND BINDING					
VENDOR: BMS DIRECT						
1	NOVEMBER	78820	POSTAGE METER	3261	11/30/2012 \$	1,723.45
VENDOR: M & W PRINTERS, INC-A BMS DIRECT CO						
1	NOVEMBER	79073	METER	3281	11/30/2012 \$	2,524.91
1	NOVEMBER	79241	METER	3281	11/30/2012 \$	577.47
Total for 100-000-12410-3500						\$ 4,825.83
100-000-12410-5230	TELECOMMUNICATIONS					
VENDOR: TREASURER OF VIRGINIA						
1	NOVEMBER	C041108	OCTOBER 2012	76113	11/30/2012 \$	5.56
25	NOVEMBER	T252604	TELEPHONE SERVICE	75930	11/15/2012 \$	2.60
VENDOR: VERIZON						
3	NOVEMBER	000027268895	MASTER BILL FOR OCTOBER	76044	11/15/2012 \$	2.75
Total for 100-000-12410-5230						\$ 10.91
100-000-12410-5510	TRAVEL MILEAGE					
VENDOR: TIANNA N JENKINS						
1	NOVEMBER	MILEAGE	DISTRICT MEETING	3218	11/15/2012 \$	72.15
100-000-12410-6022	SUPPLIES - DOG TAGS					
VENDOR: M & W PRINTERS, INC-A BMS DIRECT CO						
1	NOVEMBER	79268	2013 DOG TAGS	3226	11/15/2012 \$	743.00
100-000-12510-3100	PROFESSIONAL SERVICES					



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VENDOR: MATSCH SYSTEMS						
1	NOVEMBER	1691	DECEMBER 2012	3283	11/30/2012 \$	200.00
VENDOR: SUITE OFFICE SYSTEMS, LLC						
1	NOVEMBER	1966	LABOR TO INSTALL CATEGORY	3305	11/30/2012 \$	675.00
Total for 100-000-12510-3100						\$ 875.00
100-000-12510-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: AVAYA, INC.						
1	NOVEMBER	2732215541	10/20/12 - 11/19/2012	76078	11/30/2012 \$	1,129.24
VENDOR: VMWARE, INC.						
1	NOVEMBER	703247525	ZIMBRA COLLABORATION SUITE	76048	11/15/2012 \$	630.00
2	NOVEMBER	SOFTWARERENEWAL	VOID VOUCHER TRANSACTION R	75737	10/15/2012 \$	630.00-
Total for 100-000-12510-3320						\$ 1,129.24
100-000-12510-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
19	NOVEMBER	287015712672	BILL CYCLE 09/24/12 - 10/2	75904	11/15/2012 \$	25.22
VENDOR: COMCAST						
1	NOVEMBER	23548733	TELECOMMUNICATIONS	76106	11/30/2012 \$	850.00
VENDOR: TREASURER OF VIRGINIA						
16	NOVEMBER	T252604	TELEPHONE SERVICE	75930	11/15/2012 \$	1,381.62
VENDOR: VERIZON						
4	NOVEMBER	000027268895	MASTER BILL FOR OCTOBER	76044	11/15/2012 \$	436.33
8	NOVEMBER	00076356122812Y	BILLING NOV 1-30	76173	11/30/2012 \$	59.36
1	NOVEMBER	0081079401014Y	BILLING NOV 1-30	76173	11/30/2012 \$	59.22
Total for 100-000-12510-5230						\$ 2,811.75
100-000-12510-8207 EDP EQUIPMENT						
VENDOR: BB&T FINANCIAL, FSB						
6	NOVEMBER	3396 D. ASH	NEOBITS - UBIQUITI NETWORK	76091	11/30/2012 \$	697.95
8	NOVEMBER	3396 D. ASH	CONNECTONE CORDS	76091	11/30/2012 \$	70.28
Total for 100-000-12510-8207						\$ 768.23
100-000-13100-3160 ELECTORAL BOARD SERVICES						
VENDOR: LORETTA ALLISON						
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75897	11/15/2012 \$	105.00
VENDOR: GEORGE ARCHIBALD						
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75901	11/15/2012 \$	28.00
VENDOR: BARNES, JOYCE						
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75908	11/15/2012 \$	115.00
VENDOR: JERRY G BEYDLER						
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75912	11/15/2012 \$	105.00
VENDOR: BOUFFAULT, ROBINA RICH						
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	3194	11/15/2012 \$	10.00

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VENDOR:	BROPHY, CAROL					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75914	11/15/2012 \$	105.00
VENDOR:	CALDWELL, SHARON					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75916	11/15/2012 \$	115.00
VENDOR:	DAVIS, DONNA					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75925	11/15/2012 \$	145.00
VENDOR:	DIAMANTES, DAVID					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75932	11/15/2012 \$	105.00
VENDOR:	DOYLE, PAUL J.					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75935	11/15/2012 \$	105.00
VENDOR:	DRAKE, JOANN S.					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75936	11/15/2012 \$	95.00
VENDOR:	DRAKE, RICHARD J.					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75937	11/15/2012 \$	145.00
VENDOR:	EDWARDS, JAMES N.					
2	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75939	11/15/2012 \$	145.00
VENDOR:	ESTEP, MARILYN					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75941	11/15/2012 \$	105.00
VENDOR:	FRASER, L. MICHAEL					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75948	11/15/2012 \$	105.00
VENDOR:	MARGARET B. FRASER					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75949	11/15/2012 \$	105.00
VENDOR:	GALLAGHER, ROBERT					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75952	11/15/2012 \$	105.00
VENDOR:	GEORGE, WENDY					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75954	11/15/2012 \$	105.00
VENDOR:	GOTT, MARY					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75956	11/15/2012 \$	105.00
VENDOR:	GRUBB, BARBARA					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75957	11/15/2012 \$	105.00
VENDOR:	HARDESTY, LARRY W					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	3215	11/15/2012 \$	105.00
VENDOR:	HARRIS, JOHN F					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75958	11/15/2012 \$	105.00
VENDOR:	HEPNER, PATRICIA					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75959	11/15/2012 \$	105.00
VENDOR:	HESS JEAN L.					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75960	11/15/2012 \$	115.00
VENDOR:	KATHY MARIE HOLCOMB					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75964	11/15/2012 \$	105.00
VENDOR:	HOLCOMB, ROBERT C.					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75965	11/15/2012 \$	115.00

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VENDOR:	HORNBAKER, ROBERT					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75966	11/15/2012 \$	105.00
VENDOR:	JONES, BRENDA B					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	3220	11/15/2012 \$	105.00
VENDOR:	CYNTHIA L. KIRK					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75974	11/15/2012 \$	105.00
VENDOR:	LEE, JENNIFER					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75977	11/15/2012 \$	115.00
VENDOR:	LEGUM, STANLEY, E.					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75978	11/15/2012 \$	105.00
VENDOR:	LEWIS, PATRICIA					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75979	11/15/2012 \$	105.00
VENDOR:	LEWIS, ROBERT LYNN					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75980	11/15/2012 \$	145.00
VENDOR:	LINCOLN, JOHN R.					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75982	11/15/2012 \$	145.00
VENDOR:	LYTTLE, JOHN E					
2	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75985	11/15/2012 \$	145.00
VENDOR:	S. RICHARD MARKS II					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75986	11/15/2012 \$	105.00
VENDOR:	MCFILLEN, ROBIN					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75987	11/15/2012 \$	115.00
VENDOR:	MCGILL, ELLEN MAXINE					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75988	11/15/2012 \$	105.00
VENDOR:	MELGAARD, JANEL T					
2	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75990	11/15/2012 \$	145.00
VENDOR:	LINDA ANN MILLER					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75991	11/15/2012 \$	105.00
VENDOR:	MILOSAVICH, MARY ANN					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75992	11/15/2012 \$	105.00
VENDOR:	MITCHELL, SARA					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75994	11/15/2012 \$	115.00
VENDOR:	MORRIS, BARBARA W.					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75995	11/15/2012 \$	105.00
VENDOR:	MYER, PAULA					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75997	11/15/2012 \$	105.00
VENDOR:	NELSON, WILLIS					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	3232	11/15/2012 \$	105.00
VENDOR:	NORTH, ELIZABETH S					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	76001	11/15/2012 \$	105.00
VENDOR:	PIERCE, MARILYNE					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	76007	11/15/2012 \$	105.00

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VENDOR:	EARL R RITTER					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	76014	11/15/2012 \$	105.00
VENDOR:	ROBERTS, ELIZABETH					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	76016	11/15/2012 \$	105.00
VENDOR:	SANDRA L SOWADA					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	76025	11/15/2012 \$	105.00
VENDOR:	MARCIA STONE					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	76027	11/15/2012 \$	50.00
VENDOR:	WEISS, CHRISTIE					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	76050	11/15/2012 \$	105.00
VENDOR:	JAMES N. WILLIS					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	76051	11/15/2012 \$	105.00
VENDOR:	JANE M WOOD					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	76057	11/15/2012 \$	105.00
VENDOR:	WORTHING, MICHELE					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	76058	11/15/2012 \$	105.00
VENDOR:	WRIGHT, JOHN W.					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	76059	11/15/2012 \$	145.00
VENDOR:	DEBRA L ZIMMERMAN					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	76061	11/15/2012 \$	105.00
						-----
			Total for 100-000-13100-3160		\$	6,138.00
100-000-13100-3600			ADVERTISING			
VENDOR:	WINCHESTER STAR					
3	NOVEMBER	1642986	VOTER INFORMATION	76181	11/30/2012 \$	120.28
100-000-13100-5400			LEASES AND RENTALS			
VENDOR:	BLUE RIDGE VOLUNTEER FIRE & RESCUE CO					
1	NOVEMBER	GENERAL ELECTIO	USE OF FACILITY DURING ELE	76096	11/30/2012 \$	150.00
VENDOR:	BOYCE VOLUNTEER FIRE COMPANY					
1	NOVEMBER	GENERAL ELECTIO	USE OF FACILITY DURING ELE	76097	11/30/2012 \$	75.00
VENDOR:	CLARKE COUNTY PARKS & RECREATION					
1	NOVEMBER	GENERAL ELECTIO	USE OF FACILITY DURING ELE	76104	11/30/2012 \$	75.00
VENDOR:	GRACE EPISCOPAL PARISH HALL					
1	NOVEMBER	GENERAL ELECTIO	USE OF FACILITY DURING ELE	76123	11/30/2012 \$	75.00
VENDOR:	JOHN H. ENDERS FIRE COMPANY & RESCUE SQ					
1	NOVEMBER	GENERAL ELECTIO	USE OF FACILITY DURING ELE	76128	11/30/2012 \$	75.00
VENDOR:	POWHATAN SCHOOL					
1	NOVEMBER	GENERAL ELECTIO	USE OF FACILITY DURING ELE	76143	11/30/2012 \$	75.00
						-----
			Total for 100-000-13100-5400		\$	525.00
100-000-13100-5510			TRAVEL MILEAGE			
VENDOR:	DAVIS, DONNA					
2	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75925	11/15/2012 \$	14.62

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VENDOR:	DRAKE, RICHARD J.					
2	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75937	11/15/2012 \$	8.13
VENDOR:	EDWARDS, JAMES N.					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75939	11/15/2012 \$	18.34
VENDOR:	LEWIS, ROBERT LYNN					
2	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75980	11/15/2012 \$	2.25
VENDOR:	LYTTLE, JOHN E					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75985	11/15/2012 \$	10.46
VENDOR:	MELGAARD, JANEL T					
1	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	75990	11/15/2012 \$	9.68
VENDOR:	WRIGHT, JOHN W.					
2	NOVEMBER	ELECTIONOFFICIA	SERVICES PROVIDED ELECTION	76059	11/15/2012 \$	18.42
			Total for 100-000-13100-5510		\$	81.90
100-000-13100-5810 DUES,SUBSCRIPTIONS & MEMBERSHIPS						
VENDOR:	VEBA					
1	NOVEMBER	2013MEMBERSHIP	2013 MEMBERSHIP FOR CLARKE	76172	11/30/2012 \$	125.00
100-000-13100-6000 MATERIAL AND SUPPLIES						
VENDOR:	BERRYVILLE TRUE VALUE HARDWARE					
1	NOVEMBER	061061	BATTERIES	76095	11/30/2012 \$	29.98
1	NOVEMBER	061478	BATTERIES RETURN	76095	11/30/2012 \$	14.99-
VENDOR:	FOOD LION, INC					
1	NOVEMBER	281164447972	SNACKS	75947	11/15/2012 \$	35.91
VENDOR:	RICHARD CLARKE RA CLARK ENTERPRISES					
1	NOVEMBER	2660	PRESIDENTIAL PIN	76011	11/15/2012 \$	165.00
			Total for 100-000-13100-6000		\$	215.90
100-000-13200-5230 TELECOMMUNICATIONS						
VENDOR:	AT&T MOBILITY					
22	NOVEMBER	287015712672	BILL CYCLE 09/24/12 - 10/2	75904	11/15/2012 \$	47.32
VENDOR:	TREASURER OF VIRGINIA					
22	NOVEMBER	T252604	TELEPHONE SERVICE	75930	11/15/2012 \$	5.02
VENDOR:	VERIZON					
5	NOVEMBER	000027268895	MASTER BILL FOR OCTOBER	76044	11/15/2012 \$	2.75
			Total for 100-000-13200-5230		\$	55.09
100-000-13200-6001 OFFICE SUPPLIES						
VENDOR:	BERRYVILLE AUTO PARTS INC					
1	NOVEMBER	10061790	HP BLACK CART	75910	11/15/2012 \$	15.99
100-000-21200-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR:	RICOH USA INC					
1	NOVEMBER	5024009063	07/16/12 - 10/16/2012	76013	11/15/2012 \$	59.30

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100-000-21200-5230	TELECOMMUNICATIONS					
VENDOR:	TREASURER OF VIRGINIA					
15	NOVEMBER	T252604	TELEPHONE SERVICE	75930	11/15/2012	\$ 111.05
VENDOR:	VERIZON					
6	NOVEMBER	000027268895	MASTER BILL FOR OCTOBER	76044	11/15/2012	\$ 33.11
7	NOVEMBER	00092572601596Y	GENERAL DISTRICT COURT	76173	11/30/2012	\$ 111.46
Total for 100-000-21200-5230						\$ 255.62
100-000-21500-5230	TELECOMMUNICATIONS					
VENDOR:	TREASURER OF VIRGINIA					
17	NOVEMBER	T252604	TELEPHONE SERVICE	75930	11/15/2012	\$ 6.10
VENDOR:	VERIZON					
7	NOVEMBER	000027268895	MASTER BILL FOR OCTOBER	76044	11/15/2012	\$ 59.52
Total for 100-000-21500-5230						\$ 65.62
100-000-21600-3100	PROFESSIONAL SERVICES					
VENDOR:	TREASURER OF VIRGINIA					
1	NOVEMBER	EXPENSES	EXPENSES	76031	11/15/2012	\$ 2,261.71
100-000-21600-3510	MICROFILMING					
VENDOR:	LOGAN SYSTEMS, INC					
1	NOVEMBER	43685	COMPUTER INDEXING	3280	11/30/2012	\$ 622.51
100-000-21600-5230	TELECOMMUNICATIONS					
VENDOR:	TREASURER OF VIRGINIA					
9	NOVEMBER	T252604	TELEPHONE SERVICE	75930	11/15/2012	\$ 5.29
VENDOR:	VERIZON					
8	NOVEMBER	000027268895	MASTER BILL FOR OCTOBER	76044	11/15/2012	\$ 62.94
Total for 100-000-21600-5230						\$ 68.23
100-000-21600-6001	OFFICE SUPPLIES					
VENDOR:	MATTHEW BENDER & CO., INC.					
1	NOVEMBER	37374028	OFF SEARCH & SEIZURE 4E W/	76132	11/30/2012	\$ 49.49
1	NOVEMBER	37653563	VA MODEL JURY INST CRIM R#	76132	11/30/2012	\$ 237.73
Total for 100-000-21600-6001						\$ 287.22
100-000-21900-5230	TELECOMMUNICATIONS					
VENDOR:	TREASURER OF VIRGINIA					
26	NOVEMBER	T252604	TELEPHONE SERVICE	75930	11/15/2012	\$ 8.29
VENDOR:	VERIZON					
9	NOVEMBER	000027268895	MASTER BILL FOR OCTOBER	76044	11/15/2012	\$ 2.75
Total for 100-000-21900-5230						\$ 11.04
100-000-22100-5230	TELECOMMUNICATIONS					
VENDOR:	TREASURER OF VIRGINIA					
10	NOVEMBER	T252604	TELEPHONE SERVICE	75930	11/15/2012	\$ 10.03

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VENDOR: VERIZON						
10	NOVEMBER	000027268895	MASTER BILL FOR OCTOBER	76044	11/15/2012 \$	33.34
Total for 100-000-22100-5230						\$ 43.37
100-000-31200-3100 PROFESSIONAL SERVICES						
VENDOR: KUSTOM SIGNALS INC						
1	NOVEMBER	472355	PROLASER III CALIBRATION	76130	11/30/2012 \$	183.00
VENDOR: TREASURER OF VIRGINIA						
1	NOVEMBER	222906	CALIBRATION FBES	76032	11/15/2012 \$	28.20
1	NOVEMBER	222984	CALIBRATION FBES	76162	11/30/2012 \$	28.20
Total for 100-000-31200-3100						\$ 239.40
100-000-31200-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: TML COPIERS & DIGITAL SOLUTIONS						
1	NOVEMBER	137274	COPIER CONTRACT/MAINTENANC	3251	11/15/2012 \$	856.82
100-000-31200-5210 POSTAL SERVICES						
VENDOR: SHERIFF, PETTY CASH						
1	NOVEMBER	PETTYCASH11/15	POSTAGE	76154	11/30/2012 \$	10.73
100-000-31200-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
17	NOVEMBER	287015712672	BILL CYCLE 09/24/12 - 10/2	75904	11/15/2012 \$	533.35
21	NOVEMBER	287015712672	BILL CYCLE 09/24/12 - 10/2	75904	11/15/2012 \$	797.79
VENDOR: TREASURER OF VIRGINIA						
23	NOVEMBER	T252604	TELEPHONE SERVICE	75930	11/15/2012 \$	5.74
VENDOR: VERIZON						
11	NOVEMBER	000027268895	MASTER BILL FOR OCTOBER	76044	11/15/2012 \$	240.03
Total for 100-000-31200-5230						\$ 1,576.91
100-000-31200-5530 TRAVEL SUBSISTANCE & LODGING						
VENDOR: BB&T FINANCIAL, FSB						
1	NOVEMBER	6558 SHERIFF	DENNY'S 10/15	76091	11/30/2012 \$	19.90
2	NOVEMBER	6558 SHERIFF	JOE'S CRAB SHACK 10/16	76091	11/30/2012 \$	44.76
3	NOVEMBER	6558 SHERIFF	LONGHORN 10/17	76091	11/30/2012 \$	40.77
4	NOVEMBER	6558 SHERIFF	CHICK-FIL-A 10/18	76091	11/30/2012 \$	18.68
5	NOVEMBER	6558 SHERIFF	DENNY'S 10/29	76091	11/30/2012 \$	22.41
6	NOVEMBER	6558 SHERIFF	HOOTER'S 10/30	76091	11/30/2012 \$	37.54
7	NOVEMBER	6558 SHERIFF	POPEYE'S 11/01/12	76091	11/30/2012 \$	19.49
8	NOVEMBER	6558 SHERIFF	2400 DINER 11/05	76091	11/30/2012 \$	31.03
9	NOVEMBER	6558 SHERIFF	HARD TIMES CAFE 11/07	76091	11/30/2012 \$	30.49
1	NOVEMBER	6558SHERIFF	2400 DINER 11/06	76091	11/30/2012 \$	15.21
1	NOVEMBER	6608 SHERIFF	KEY WEST GRILL 10/31	76091	11/30/2012 \$	66.18
2	NOVEMBER	6608 SHERIFF	MCDONALDS 11/01	76091	11/30/2012 \$	8.17
3	NOVEMBER	6608 SHERIFF	HARD ROCK CAFE 10/29	76091	11/30/2012 \$	52.83
4	NOVEMBER	6608 SHERIFF	PLANET HOLLYWOOD MYRTLE BE	76091	11/30/2012 \$	45.23
5	NOVEMBER	6608 SHERIFF	BEACH COVE RESORT ROSE	76091	11/30/2012 \$	165.20
6	NOVEMBER	6608 SHERIFF	BEACH COVE RESORT HESS	76091	11/30/2012 \$	165.20
7	NOVEMBER	6608 SHERIFF	BEACH COVE RESORT LUNCHES	76091	11/30/2012 \$	46.98
8	NOVEMBER	6608 SHERIFF	TEXAS ROADHOUSE 10/10	76091	11/30/2012 \$	38.95
9	NOVEMBER	6608 SHERIFF	THE DEPOT GRILLE 10/09	76091	11/30/2012 \$	66.31

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1	NOVEMBER	6657MIKEMCWILLI	HOTEL ROOM SUMPTION/JEWELL	76091	11/30/2012 \$	97.60
2	NOVEMBER	6657MIKEMCWILLI	AIRLINE TICKET FOR EXTRADI	76091	11/30/2012 \$	597.80
3	NOVEMBER	6657MIKEMCWILLI	HOLIDAY INN HOTEL ROSE VAL	76091	11/30/2012 \$	156.70
4	NOVEMBER	6657MIKEMCWILLI	HOLIDAY INN HOTEL SUMPTION	76091	11/30/2012 \$	156.70
1	NOVEMBER	6657SHERIFF	UNITED BAGGAGE FEE	76091	11/30/2012 \$	25.00
1	NOVEMBER	6665SHERIFF	FLIGHT SUMPTION/TRAVIS	76091	11/30/2012 \$	1,180.60
2	NOVEMBER	6665SHERIFF	FLIGHT JEWELL/SHANE	76091	11/30/2012 \$	1,180.60
3	NOVEMBER	6665SHERIFF	BAGGAGE FEE 1	76091	11/30/2012 \$	25.00
4	NOVEMBER	6665SHERIFF	BAGGAGE FEE 2	76091	11/30/2012 \$	25.00
VENDOR: ROSE, JANINE						
1	NOVEMBER	CONFERENCEREIMB	REIMBURSE FOR MILEAGE TO C	3237	11/15/2012 \$	504.00
VENDOR: SHERIFF, PETTY CASH						
2	NOVEMBER	PETTYCASH11/15	MEALS FOR DRIVER TRAINING	76154	11/30/2012 \$	38.43
Total for 100-000-31200-5530						\$ 4,922.76
100-000-31200-5800 MISCELLANEOUS CHARGES						
VENDOR: SHERIFF, PETTY CASH						
3	NOVEMBER	PETTYCASH11/15	PHOTOGRAPHS FOR CASE	76154	11/30/2012 \$	3.79
100-000-31200-6001 OFFICE SUPPLIES						
VENDOR: DEHAVEN SEVEN-UP CORPORATION						
1	NOVEMBER	44878	BERKELEY SPRINGS 5-GALLON	76112	11/30/2012 \$	27.85
100-000-31200-6007 REPAIR AND MAINTENANCE SUPPLIES						
VENDOR: BERRYVILLE AUTO PARTS INC						
1	NOVEMBER	5370-64970	MP OIL FILTER/OIL WINDSHIE	75910	11/15/2012 \$	54.14
1	NOVEMBER	5370-65036	OIL AND FILTER/WASHER FLUI	75910	11/15/2012 \$	141.34
1	NOVEMBER	5370-65255	OIL/OIL FILTER/BRAKE SET/R	75910	11/15/2012 \$	464.65
1	NOVEMBER	5370-65415	OIL FILTER/OIL FUEL FILTER	75910	11/15/2012 \$	104.30
1	NOVEMBER	5370-65422	HI-POP OIL FILTER/SHELL OI	75910	11/15/2012 \$	115.48
1	NOVEMBER	5370-65508	OIL/FILTER/WAHER FLUID/AUT	75910	11/15/2012 \$	153.42
1	NOVEMBER	5370-65597	CAPSULE STAND. AUOT BATTER	76092	11/30/2012 \$	112.60
1	NOVEMBER	5370-65698	DOOR ACTUATORS/HUB ASSEMBL	76092	11/30/2012 \$	347.38
1	NOVEMBER	5370-65778	SHOP LABOR	76092	11/30/2012 \$	45.00
1	NOVEMBER	5370-65843	OIL/FILTER/FUEL FILTER	76092	11/30/2012 \$	87.36
1	NOVEMBER	5370-65900	AUTO BATTERY/FUSE	76092	11/30/2012 \$	118.58
VENDOR: BROY'S CAR WASH						
1	NOVEMBER	10/30/2012INV	CAR WASHES FOR SHERIFF DEP	3196	11/15/2012 \$	97.50
VENDOR: SHERIFF, PETTY CASH						
4	NOVEMBER	PETTYCASH11/15	CAR WASH	76154	11/30/2012 \$	14.00
5	NOVEMBER	PETTYCASH11/15	SHERIFF DALE REIMBURSEMENT	76154	11/30/2012 \$	83.25
VENDOR: WITMER PUBLIC SAFETY GROUP, INC.						
1	NOVEMBER	1441596	SPO FEDERAL SIGNAL STROBE	76056	11/15/2012 \$	79.23
1	NOVEMBER	1445963	SPO FEDERAL SIGNAL STROBE	76183	11/30/2012 \$	79.23
1	NOVEMBER	1446502	SPO WHELEN REFLECTOR SERIE	76056	11/15/2012 \$	149.20
Total for 100-000-31200-6007						\$ 2,246.66
100-000-31200-6008 VEHICLE AND EQUIP FUEL						
VENDOR: MANSFIELD OIL COMPANY						
1	NOVEMBER	SQLCD/00038758	FUEL PURCHASES 10/01-10/15	3227	11/15/2012 \$	3,576.92
1	NOVEMBER	SQLCD/000397939	FUEL PURCHASESFOR 10/16 -	3227	11/15/2012 \$	3,221.10
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Total for 100-000-31200-6008						\$ 6,798.02
100-000-31200-6010 POLICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
5	NOVEMBER	6640 SHERIFF	NUMRICH GUN PARTS	76091	11/30/2012	\$ 22.50
VENDOR: CHIEF SUPPLY CORP						
1	NOVEMBER	147860	EDW POUCH HIDD/AEROSOL FIR	76101	11/30/2012	\$ 85.23
1	NOVEMBER	147861	EDW POUCH HIDD	76101	11/30/2012	\$ 16.98
VENDOR: GALLS, AN ARARMARK CO., LLC						
1	NOVEMBER	000159677	RECHARGEABLE BATTERY STICK	76121	11/30/2012	\$ 72.49
1	NOVEMBER	000165830	MAG CHARGER SLEEVE/POWER C	76120	11/30/2012	\$ 83.49
VENDOR: KUSTOM SIGNALS INC						
2	NOVEMBER	472326	POLICE SUPPLIES	76130	11/30/2012	\$ 88.00
Total for 100-000-31200-6010						\$ 368.69
100-000-31200-6011 UNIFORM AND WEARING APPAREL						
VENDOR: BB&T FINANCIAL, FSB						
5	NOVEMBER	6657MIKEMCWILLI	WILKINS SHOE CENTER	76091	11/30/2012	\$ 191.88
VENDOR: BEST UNIFORMS, INC.						
1	NOVEMBER	268086	UNIFORM SHIPPING/RETURN/CR	3193	11/15/2012	\$ 5.00
1	NOVEMBER	275000-01	CAMPAIGN HAT NO EYELET DB	3193	11/15/2012	\$ 83.09
1	NOVEMBER	277223	HAT/HAT STRAP CHIN STRAP/S	3260	11/30/2012	\$ 182.53
1	NOVEMBER	279487	PANT/HAT CHIN STRAP	3260	11/30/2012	\$ 135.33
VENDOR: SHERIFF, PETTY CASH						
6	NOVEMBER	PETTYCASH11/15	WALMART SHERIFF CLOTHES RE	76154	11/30/2012	\$ 50.00
7	NOVEMBER	PETTYCASH11/15	KOHL'S SHERIFF CLOTHES REIM	76154	11/30/2012	\$ 29.40
8	NOVEMBER	PETTYCASH11/15	KOHL'S SHERIFF CLOTHES REIM	76154	11/30/2012	\$ 23.93
Total for 100-000-31200-6011						\$ 701.16
100-000-31220-5699 CIVIC CONTRIBUTIONS						
VENDOR: NORTHWEST VA REG DRUG TASK FORCE						
1	NOVEMBER	3RD QTR 2012	3RD QUARTER EXPENSES - REI	76139	11/30/2012	\$ 2,370.10
2	NOVEMBER	3RD QTR 2012 DI	VOID VOUCHER TRANSACTION A	75750	10/16/2012	\$ 100.00-
2	NOVEMBER	3RD QTR 2012 DR	VOID VOUCHER TRANSACTION 3	75681	10/15/2012	\$ 2,270.10-
Total for 100-000-31220-5699						\$ 0.00
100-000-32100-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
12	NOVEMBER	T252604	TELEPHONE SERVICE	75930	11/15/2012	\$ 15.87
VENDOR: VERIZON						
12	NOVEMBER	000027268895	MASTER BILL FOR OCTOBER	76044	11/15/2012	\$ 61.46
Total for 100-000-32100-5230						\$ 77.33
100-000-32100-6008 VEHICLE AND EQUIP FUEL						
VENDOR: MANSFIELD OIL COMPANY						
6	NOVEMBER	SQLCD/00038728	FUEL PURCHASES FOR 10/01-1	3227	11/15/2012	\$ 37.62
5	NOVEMBER	SQLCD/00039706	FUEL PURCHASES10/15 - 10/3	3282	11/30/2012	\$ 41.86

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Total for 100-000-32100-6008						\$ 79.48
100-000-32100-6011			UNIFORM AND WEARING APPAREL			
VENDOR: GALLS, AN ARARMARK CO., LLC						
1	NOVEMBER	000131235	MENS PANTS	75953	11/15/2012	\$ 403.90
100-000-32200-5697			TWO FOR LIFE DISTRIBUTION			
VENDOR: CLARKE COUNTY FIRE & RESCUE ASSOCIATION						
1	NOVEMBER	2008FISCALYR	2008 FISCAL YEAR REISSUE C	3266	11/30/2012	\$ 10,110.36
3	NOVEMBER	FOURFORLIFECORR	VOID CHECK - ORIGINAL IN H	59897	11/21/2012	\$ 10,110.36-
Total for 100-000-32200-5697						\$ 0.00
100-000-33300-5210			POSTAL SERVICES			
VENDOR: U S POSTMASTER						
1	NOVEMBER	LATE FEE	LATE FEE FOR PO BOX	76167	11/30/2012	\$ 15.00
100-000-33300-5230			TELECOMMUNICATIONS			
VENDOR: TREASURER OF VIRGINIA						
21	NOVEMBER	T252604	TELEPHONE SERVICE	75930	11/15/2012	\$ 5.18
VENDOR: VERIZON						
13	NOVEMBER	000027268895	MASTER BILL FOR OCTOBER	76044	11/15/2012	\$ 27.84
Total for 100-000-33300-5230						\$ 33.02
100-000-34100-5230			TELECOMMUNICATIONS			
VENDOR: AT&T MOBILITY						
15	NOVEMBER	287015712672	BILL CYCLE 09/24/12 - 10/2	75904	11/15/2012	\$ 25.22
VENDOR: TREASURER OF VIRGINIA						
6	NOVEMBER	T252604	TELEPHONE SERVICE	75930	11/15/2012	\$ 6.60
VENDOR: VERIZON						
14	NOVEMBER	000027268895	MASTER BILL FOR OCTOBER	76044	11/15/2012	\$ 30.59
Total for 100-000-34100-5230						\$ 62.41
100-000-34100-6008			VEHICLE AND EQUIP FUEL			
VENDOR: MANSFIELD OIL COMPANY						
2	NOVEMBER	SQLCD/00038728	FUEL PURCHASES FOR 10/01-1	3227	11/15/2012	\$ 100.27
2	NOVEMBER	SQLCD/00039706	FUEL PURCHASES10/15 - 10/3	3282	11/30/2012	\$ 93.79
Total for 100-000-34100-6008						\$ 194.06
100-000-35100-3100			PROFESSIONAL SERVICES			
VENDOR: HILLSIDE VETERINARY HOSPITAL						
1	NOVEMBER	305724	RABIES CANINE 3 YR BOOSTER	75963	11/15/2012	\$ 12.82
1	NOVEMBER	306312	RABIES FELINE 3 YR BOOSTER	75963	11/15/2012	\$ 25.65
1	NOVEMBER	306466	RABIES CANINE 3 YR BOOSTER	75963	11/15/2012	\$ 12.82
1	NOVEMBER	306485	RABIES FELINE	75963	11/15/2012	\$ 25.65
1	NOVEMBER	306632	RABIES CANINE 3YR BOOSTER	75963	11/15/2012	\$ 12.82
2	NOVEMBER	306632	RABIES FELINE 3YR BOOSTER	75963	11/15/2012	\$ 12.82
1	NOVEMBER	307510	EXAM	75963	11/15/2012	\$ 92.00
1	NOVEMBER	307661	EYE EXAM	75963	11/15/2012	\$ 154.59

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Total for 100-000-35100-3100						\$ 349.17
100-000-35100-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
13	NOVEMBER	287015712672	BILL CYCLE 09/24/12 - 10/2	75904	11/15/2012	\$ 12.61
VENDOR: TREASURER OF VIRGINIA						
2	NOVEMBER	T252604	TELEPHONE SERVICE	75930	11/15/2012	\$ 5.21
VENDOR: VERIZON						
15	NOVEMBER	000027268895	MASTER BILL FOR OCTOBER	76044	11/15/2012	\$ 82.53
Total for 100-000-35100-5230						\$ 100.35
100-000-35100-6004 MEDICAL AND LABORATORY SUPPLIES						
VENDOR: KV VET SUPPLY CO						
1	NOVEMBER	4848320	EXCEL 3CC SAFEGUARD/NEEDLE	75976	11/15/2012	\$ 650.60
100-000-35100-6008 VEHICLE AND EQUIP FUEL						
VENDOR: MANSFIELD OIL COMPANY						
1	NOVEMBER	SQLCD/00038728	FUEL PURCHASES FOR 10/01-1	3227	11/15/2012	\$ 69.89
1	NOVEMBER	SQLCD/00039706	FUEL PURCHASES10/15 - 10/3	3282	11/30/2012	\$ 54.49
Total for 100-000-35100-6008						\$ 124.38
100-000-35100-6014 OTHER OPERATING SUPPLIES						
VENDOR: COMMERCIAL PRESS						
1	NOVEMBER	106050	BUSINESS CARDS	3201	11/15/2012	\$ 29.40
VENDOR: W W GRAINGER, INC						
1	NOVEMBER	9966488026	PLIER-TYPE STAPLER/STAPLES	76124	11/30/2012	\$ 69.60
1	NOVEMBER	9967032096	PLIER STAPLER	76124	11/30/2012	\$ 53.10
Total for 100-000-35100-6014						\$ 152.10
100-000-35600-5230 TELECOMMUNICATIONS						
VENDOR: AT& T						
6	NOVEMBER	0590826049001	PHONE BILL CC CENTRAL ALAR	75902	11/15/2012	\$ 8.34
VENDOR: AT&T MOBILITY						
16	NOVEMBER	287015712672	BILL CYCLE 09/24/12 - 10/2	75904	11/15/2012	\$ 107.26
VENDOR: TREASURER OF VIRGINIA						
1	NOVEMBER	T252604	TELEPHONE SERVICE	75930	11/15/2012	\$ 389.74
VENDOR: LANGUAGE LINE SERVICES, INC.						
1	NOVEMBER	3051363	LANGUAGE LINE SERVICES	76131	11/30/2012	\$ 59.38
VENDOR: VERIZON						
12	NOVEMBER	00001224519338Y	BILLING NOV 1-30	76173	11/30/2012	\$ 1,250.60
16	NOVEMBER	000027268895	MASTER BILL FOR OCTOBER	76044	11/15/2012	\$ 136.06
10	NOVEMBER	00081080039332Y	BILLING NOV 1-30	76173	11/30/2012	\$ 29.61
Total for 100-000-35600-5230						\$ 1,980.99
100-000-35600-5420 TOWER LEASE						
VENDOR: SHEN. VALLEY TELEVISION TOWER						

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1	NOVEMBER	ANNUAL FEE	ANNUAL FEE FOR TOWER SPACE	3298	11/30/2012 \$	2,572.29
1	NOVEMBER	DECEMBERLEASE	TOWER/TRANSMITTER/ANTENNA	3239	11/15/2012 \$	2,070.00
1	NOVEMBER	NOVEMBERLEASE	TOWER/TRANSMITTER/ANTENNA	3239	11/15/2012 \$	2,070.00
Total for 100-000-35600-5420						\$ 6,712.29
100-000-35600-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: BB&T FINANCIAL, FSB						
10	NOVEMBER	6558 SHERIFF	HOTEL ROANOKE AND CONF CEN	76091	11/30/2012 \$	358.56
1	NOVEMBER	6640 SHERIFF	DAIRY QUEEN 10/23 LOST REC	76091	11/30/2012 \$	4.00
2	NOVEMBER	6640 SHERIFF	RUBY TUESDAY'S 10/26	76091	11/30/2012 \$	24.33
3	NOVEMBER	6640 SHERIFF	LIBERTY GAS	76091	11/30/2012 \$	46.01
4	NOVEMBER	6640 SHERIFF	SMOKEY BONES 10/23	76091	11/30/2012 \$	35.87
VENDOR: SHERIFF, PETTY CASH						
9	NOVEMBER	PETTYCASH11/15	MEALS FOR TRAINING AT RRCJ	76154	11/30/2012 \$	8.04
Total for 100-000-35600-5540						\$ 476.81
100-000-35600-5810 DUES & MEMBERSHIPS						
VENDOR: APCO, AFC INC.						
1	NOVEMBER	34579	2013 APCO MEMBERSHIP DUES	75899	11/15/2012 \$	230.00
100-000-42400-3840 PURCHASED SERVICES						
VENDOR: TREASURER, FREDERICK COUNTY						
1	NOVEMBER	2105-0011	REFUSE DISPOSAL	76033	11/15/2012 \$	508.08
1	NOVEMBER	80001-0011	REFUSE DISPOSAL	76033	11/15/2012 \$	285.16
Total for 100-000-42400-3840						\$ 793.24
100-000-42600-6014 OTHER OPERATING SUPPLIES						
VENDOR: ALLIED WASTE SERVICES #976						
1	NOVEMBER	0976000296571	RENTAL 11/01-11/30	76076	11/30/2012 \$	150.00
100-000-42700-3840 PURCHASED SERVICES						
VENDOR: FREDERICK-WINCHESTER SERVICE AUTHORITY						
1	NOVEMBER	0145	OCTOBER CHARGES/NEW CAPITA	76117	11/30/2012 \$	2,206.36
100-000-43200-2700 WORKERS COMPENSATION INSURANCE						
VENDOR: VACORP						
1	NOVEMBER	7171	WORKERS COMPENSATION	76038	11/15/2012 \$	450.00
100-000-43200-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: ALLIED WASTE SERVICES #976						
2	NOVEMBER	0976-000295235	PREPAY BASIC RATE	75896	11/15/2012 \$	658.16
VENDOR: SERVICE MASTER JANITORIAL SERVICES, INC.						
1	NOVEMBER	632	CLEANING	3297	11/30/2012 \$	3,006.64
Total for 100-000-43200-3320						\$ 3,664.80
100-000-43200-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
14	NOVEMBER	287015712672	BILL CYCLE 09/24/12 - 10/2	75904	11/15/2012 \$	241.81

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VENDOR: TREASURER OF VIRGINIA						
4	NOVEMBER	T252604	TELEPHONE SERVICE	75930	11/15/2012 \$	2.15
18	NOVEMBER	T252604	TELEPHONE SERVICE	75930	11/15/2012 \$	5.70
VENDOR: VERIZON						
17	NOVEMBER	000027268895	MASTER BILL FOR OCTOBER	76044	11/15/2012 \$	100.36
Total for 100-000-43200-5230						\$ 350.02
100-000-43200-6005 LAUNDRY, HOUSEKEEPING, & JANITORIAL						
VENDOR: GENERAL SALES OF VIRGINIA						
1	NOVEMBER	212012153	CAN LINER/TOWELS/T.P.	3212	11/15/2012 \$	436.35
100-000-43200-6007 REPAIR AND MAINTENANCE SUPPLIES						
VENDOR: BERRYVILLE AUTO PARTS INC						
1	NOVEMBER	10061959	LITHIUM	76092	11/30/2012 \$	35.93
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	NOVEMBER	061096	MICRO 1GAL 1 HP VAC	75911	11/15/2012 \$	37.99
1	NOVEMBER	061200	20X25 4 MIL CLR SHEET/SCRE	76095	11/30/2012 \$	97.97
1	NOVEMBER	061258	MULTI TOOL	76095	11/30/2012 \$	11.99
1	NOVEMBER	061341	NUTS/WASHERS	76095	11/30/2012 \$	0.71
VENDOR: W W GRAINGER, INC						
1	NOVEMBER	9958580798	EXTENSION CORDS/STAND LIGH	76124	11/30/2012 \$	800.90
Total for 100-000-43200-6007						\$ 985.49
100-000-43200-6008 VEHICLE AND EQUIP FUEL						
VENDOR: MANSFIELD OIL COMPANY						
4	NOVEMBER	SQLCD/00038728	FUEL PURCHASES FOR 10/01-1	3227	11/15/2012 \$	41.84
5	NOVEMBER	SQLCD/00038728	FUEL PURCHASES FOR 10/01-1	3227	11/15/2012 \$	267.94
4	NOVEMBER	SQLCD/00039706	FUEL PURCHASES 10/15 - 10/3	3282	11/30/2012 \$	396.78
Total for 100-000-43200-6008						\$ 706.56
100-000-43200-6009 VEHICLE AND EQUIPMENT SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
3	NOVEMBER	6707 B. LEVI	BREEZE POWER EQUIPMENT FIL	76091	11/30/2012 \$	10.55
100-000-43202-3310 REPAIR & MAINTENANCE						
VENDOR: RIDDLEBERGER BROS INC						
1	NOVEMBER	73524	SERVICE BOARD ROOM AHU DOW	3236	11/15/2012 \$	2,787.94
1	NOVEMBER	73645	UV LIGHT INSTALLATION	3295	11/30/2012 \$	847.00
1	NOVEMBER	73645CORRECT	UV LIGHT INSTALLATION	3295	11/30/2012 \$	847.00
Total for 100-000-43202-3310						\$ 2,787.94
100-000-43202-3320 MAINTENANCE SERVICE CONTRACTS						
VENDOR: SERVICE MASTER JANITORIAL SERVICES, INC.						
2	NOVEMBER	632	CLEANING SERVICE	3297	11/30/2012 \$	1,885.59
100-000-43202-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
19	NOVEMBER	1149385761	09/10/12 - 10/10/12	3294	11/30/2012 \$	1,855.14

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100-000-43202-5130			WATER & SEWAGE SERVICES			
VENDOR: TOWN OF BERRYVILLE						
3	NOVEMBER	4190099.00 98	101 CHALMERS CT	76072	11/15/2012 \$	69.19
100-000-43202-6007			REPAIR AND MAINT SUPPLIES			
VENDOR: NATIONAL ELEVATOR INSPECTION SERV., INC.						
1	NOVEMBER	0053978	BERRYVILLE GOVERNMENT CENT	3288	11/30/2012 \$	81.51
100-000-43205-3310			REPAIR & MAINTENANCE			
VENDOR: CONSOLIDATED ELECTRIC SERVICE LC						
2	NOVEMBER	22765	REPLACE TWO LAMPS IN THE P	76107	11/30/2012 \$	111.00
100-000-43205-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
20	NOVEMBER	4455288888	129 RAMSBURG LANE	3294	11/30/2012 \$	196.53
100-000-43205-5120			HEATING SERVICES			
VENDOR: QUARLES ENERGY SERVICES						
1	NOVEMBER	55472	524 WESTWOOD ROAD	76145	11/30/2012 \$	331.00
100-000-43205-5130			WATER & SEWAGE SERVICES			
VENDOR: TOWN OF BERRYVILLE						
4	NOVEMBER	9001800.00 98	MAINT FACILITY	76072	11/15/2012 \$	15.50
100-000-43206-3310			REPAIR & MAINTENANCE			
VENDOR: RIDDLEBERGER BROS INC						
1	NOVEMBER	73054	AGREEMENT 1814 BILLING 2 O	3236	11/15/2012 \$	428.00
100-000-43206-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
34	NOVEMBER	2048188888	102 N CHURCH ST	3294	11/30/2012 \$	636.37
10	NOVEMBER	8894188888	1531 SPRINGSBERRY ROAD	3294	11/30/2012 \$	124.09
Total for 100-000-43206-5110						\$ 760.46
100-000-43206-5120			HEATING SERVICES			
VENDOR: QUARLES ENERGY SERVICES						
1	NOVEMBER	55652	100 N CHURCH STREET	76145	11/30/2012 \$	88.89
VENDOR: WASHINGTON GAS						
4	NOVEMBER	3980048510	100 N CHURCH STREET	76152	11/30/2012 \$	147.76
4	NOVEMBER	3980048718	104 N CHURCH STREET	76152	11/30/2012 \$	283.82
Total for 100-000-43206-5120						\$ 520.47
100-000-43206-5130			WATER & SEWAGE SERVICES			
VENDOR: TOWN OF BERRYVILLE						
2	NOVEMBER	1004000.00 98	100 N CHURCH STREET	76072	11/15/2012 \$	176.56
100-000-43207-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
33	NOVEMBER	2048188888	102 N CHURCH ST	3294	11/30/2012 \$	1,570.26

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36	NOVEMBER	2048188888	102 N CHURCH ST - CREDIT	3294	11/30/2012 \$	164.65-
Total for 100-000-43207-5110						\$ 1,405.61
100-000-43207-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
4	NOVEMBER	6707 B. LEVI	BLINDS.COM ALUMINUM MINI B	76091	11/30/2012 \$	50.95
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	NOVEMBER	061374	WP 23W GU24 SW CFL BULB	76095	11/30/2012 \$	6.99
1	NOVEMBER	061376	WP 23W GU24 SW CFL BULB RE	76095	11/30/2012 \$	1.00-
1	NOVEMBER	061438	MP1-1/4CHR LAV EXT TUBE/NU	76095	11/30/2012 \$	14.28
1	NOVEMBER	061439	THREAD TUBE/SEAL TAPE	76095	11/30/2012 \$	12.78
VENDOR: SOUTHERN REFRIGERATION						
1	NOVEMBER	362081	HW 3 POLE 40 AMP	76156	11/30/2012 \$	31.51
Total for 100-000-43207-6007						\$ 115.51
100-000-43208-3310 REPAIR & MAINTENANCE						
VENDOR: RIDDLEBERGER BROS INC						
2	NOVEMBER	73645CORRECT	UNDO - UV LIGHT INSTALLATI	3295	11/30/2012 \$	847.00
100-000-43208-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
35	NOVEMBER	2048188888	102 N CHURCH ST	3294	11/30/2012 \$	523.60
100-000-43208-5130 WATER & SEWAGE SERVICES						
VENDOR: TOWN OF BERRYVILLE						
2	NOVEMBER	1003900.00 98	104 N CHURCH ST	76072	11/15/2012 \$	110.35
100-000-43208-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
1	NOVEMBER	6707 B. LEVI	CAPITOL BUILDING SUPPLY LU	76091	11/30/2012 \$	97.35
100-000-43209-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
9	NOVEMBER	7658188888	09/15 - 10/15	3294	11/30/2012 \$	294.12
100-000-43209-5120 HEATING SERVICES						
VENDOR: QUARLES ENERGY SERVICES						
1	NOVEMBER	597947	CLARKE COUNTY MAINT FACILI	76069	11/15/2012 \$	167.00
100-000-43209-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: LOWE'S OF WINCHESTER						
1	NOVEMBER	34874565	STEM SWIVEL COMM PHOT	76133	11/30/2012 \$	18.96
100-000-43210-3310 REPAIR & MAINTENANCE						
VENDOR: ANDERSON CONTROL INC						
1	NOVEMBER	11727	SERVICE/TRIP CHARGE	3256	11/30/2012 \$	90.00
100-000-43210-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						

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10	NOVEMBER	0775388888	524 WESTWOOD ROAD	3294	11/30/2012	\$ 95.47
100-000-43211-3310 REPAIR & MAINTENANCE						
VENDOR: CONSOLIDATED ELECTRIC SERVICE LC						
1	NOVEMBER	22766	CHECK ALL POLE LIGHTS REPL	76107	11/30/2012	\$ 387.00
VENDOR: MINGHINI'S GENERAL CONTRACTORS, INC.						
1	NOVEMBER	PO-07385INVOICE	REPAIRS AND MAINTENANCE RE	76136	11/30/2012	\$ 20,280.00
Total for 100-000-43211-3310						\$ 20,667.00
100-000-43211-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
52	NOVEMBER	2750088888	225 AL SMITH CIR	3294	11/30/2012	\$ 1,352.28
100-000-43211-5120 HEATING SERVICES						
VENDOR: WASHINGTON GAS						
1	NOVEMBER	3980001204	225 AL SMITH CIR SERVICE	76020	11/15/2012	\$ 108.28
2	NOVEMBER	3980001204	225 AL SMITH CIR	76152	11/30/2012	\$ 572.53
Total for 100-000-43211-5120						\$ 680.81
100-000-43211-5130 WATER & SEWAGE SERVICES						
VENDOR: TOWN OF BERRYVILLE						
2	NOVEMBER	9001300.00 98	ROUTE 7 WEST REC CE	76072	11/15/2012	\$ 139.50
100-000-43211-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	NOVEMBER	061355	BRUSH & ROLLER CUP/CHINA A	76095	11/30/2012	\$ 14.28
100-000-43212-3310 REPAIR & MAINTENANCE						
VENDOR: GREEN'S SEPTIC SERVICE						
1	NOVEMBER	10012012INVOICE	RENTAL	3213	11/15/2012	\$ 75.00
100-000-43212-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
82	NOVEMBER	1650088888	225 AL SMITH CIR	3294	11/30/2012	\$ 8.18
83	NOVEMBER	1650088888	225 AL SMITH CIR	3294	11/30/2012	\$ 7.43
84	NOVEMBER	1650088888	225 AL SMITH CIR	3294	11/30/2012	\$ 15.39
86	NOVEMBER	1650088888	225 AL SMITH CIR	3294	11/30/2012	\$ 81.16
87	NOVEMBER	1650088888	225 AL SMITH CIR	3294	11/30/2012	\$ 7.54
90	NOVEMBER	1650088888	225 AL SMITH CIR	3294	11/30/2012	\$ 19.38
53	NOVEMBER	2750088888	225 AL SMITH CIR	3294	11/30/2012	\$ 257.85
54	NOVEMBER	2750088888	225 AL SMITH CIR	3294	11/30/2012	\$ 154.96
Total for 100-000-43212-5110						\$ 551.89
100-000-43212-5130 WATER & SEWAGE SERVICES						
VENDOR: TOWN OF BERRYVILLE						
2	NOVEMBER	9001200.00 98	LITTLE LEAGUE BASEBA	76072	11/15/2012	\$ 62.00
2	NOVEMBER	9001500.00 98	ROUTE 7 WEST HOUSE	76072	11/15/2012	\$ 197.10
Total for 100-000-43212-5130						\$ 259.10
100-000-43212-6007 REPAIR AND MAINT SUPPLIES						



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VENDOR: MCDONALD, JERRY C.						
1	NOVEMBER	1300	16.98 TONS #10 STONE	3284	11/30/2012 \$	339.60
VENDOR: NEWSOME SEED						
1	NOVEMBER	65997	CUSTOM MIX 50#	76000	11/15/2012 \$	3,936.50
Total for 100-000-43212-6007						\$ 4,276.10
100-000-43213-3310 REPAIR & MAINTENANCE						
VENDOR: THOMAS PLUMBING & HEATING, INC.						
1	NOVEMBER	PS21246	WINTERIZING POOL HOUSE	3248	11/15/2012 \$	375.25
100-000-43213-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
85	NOVEMBER	1650088888	225 AL SMITH CIR	3294	11/30/2012 \$	98.51
56	NOVEMBER	2750088888	225 AL SMITH CIR	3294	11/30/2012 \$	78.40
Total for 100-000-43213-5110						\$ 176.91
100-000-43213-5130 WATER & SEWAGE SERVICES						
VENDOR: TOWN OF BERRYVILLE						
2	NOVEMBER	9001400.00 98	ROUTE 7 WEST POOL	76072	11/15/2012 \$	44.14
100-000-43214-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
88	NOVEMBER	1650088888	225 AL SMITH CIR	3294	11/30/2012 \$	114.32
89	NOVEMBER	1650088888	225 AL SMITH CIR	3294	11/30/2012 \$	15.18
Total for 100-000-43214-5110						\$ 129.50
100-000-43215-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
55	NOVEMBER	2750088888	225 AL SMITH CIR	3294	11/30/2012 \$	73.42
100-000-43236-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
13	NOVEMBER	3750088888	36 E MAIN STREET	3294	11/30/2012 \$	47.29
100-000-43236-5130 WATER & SEWAGE SERVICES						
VENDOR: TOWN OF BERRYVILLE						
2	NOVEMBER	1004800.00 98	36 E MAIN ST	76072	11/15/2012 \$	11.04
100-000-43237-3310 REPAIR & MAINTENANCE						
VENDOR: RIDDLEBERGER BROS INC						
1	NOVEMBER	73053	AGREEMENT 1807 BILLING 2 O	3236	11/15/2012 \$	428.00
100-000-43237-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
10	NOVEMBER	0801388888	313 E MAIN ST	3294	11/30/2012 \$	115.73
12	NOVEMBER	4980388888	311 E MAIN STREET	3294	11/30/2012 \$	559.14
Total for 100-000-43237-5110						\$ 674.87

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100-000-43237-5130	WATER & SEWAGE SERVICES					
VENDOR: TOWN OF BERRYVILLE						
2	NOVEMBER	2010600.00 98	313 E MAIN ST	76072	11/15/2012 \$	22.07
2	NOVEMBER	2010700.00 98	311 E MAIN ST	76072	11/15/2012 \$	44.14
Total for 100-000-43237-5130						\$ 66.21
100-000-43237-6007	REPAIR AND MAINT SUPPLIES					
VENDOR: BATTERY MART						
1	NOVEMBER	1116348	12 VOLT 5 AH SEALED LEAD A	76079	11/30/2012 \$	12.95
VENDOR: BB&T FINANCIAL, FSB						
7	NOVEMBER	JOINTSERV -6699	REPAIR AND MAINT SUPPLIES	76091	11/30/2012 \$	1,451.34
Total for 100-000-43237-6007						\$ 1,464.29
100-000-71100-3320	MAINTENANCE SERVICE CONTRACT					
VENDOR: DDL BUSINESS SYSTEMS LLC						
1	NOVEMBER	50293	COPIER MAINTENANCE	75926	11/15/2012 \$	104.59
100-000-71100-5210	POSTAL SERVICES					
VENDOR: UNITED STATES POST OFFICE						
1	NOVEMBER	T. MYERSCORE	MAILING FOR WINTER CORE	76169	11/30/2012 \$	1,193.42
100-000-71100-5230	TELECOMMUNICATIONS					
VENDOR: TREASURER OF VIRGINIA						
19	NOVEMBER	T252604	TELEPHONE SERVICE	75930	11/15/2012 \$	49.12
VENDOR: VERIZON						
18	NOVEMBER	000027268895	MASTER BILL FOR OCTOBER	76044	11/15/2012 \$	114.34
Total for 100-000-71100-5230						\$ 163.46
100-000-71100-5400	LEASES AND RENTALS					
VENDOR: GREEN'S SEPTIC SERVICE						
1	NOVEMBER	BIKE EVENT RENT	RENTAL FOR BIKE EVENT	3213	11/15/2012 \$	75.00
VENDOR: ROBERTS OXYGEN COMPANY, INC						
1	NOVEMBER	P40515	YEARLY DEMURRAGE RENEWAL	76015	11/15/2012 \$	79.80
Total for 100-000-71100-5400						\$ 154.80
100-000-71100-5540	TRAVEL CONVENTION & EDUCATION					
VENDOR: BB&T FINANCIAL, FSB						
1	NOVEMBER	6723LISACOOKE	SPRINGHILL SUITES	76091	11/30/2012 \$	89.27
100-000-71100-6001	OFFICE SUPPLIES					
VENDOR: INDEPENDENT STATIONERS						
1	NOVEMBER	IN-000243614	HANGER FOLDER SUP 2/PK	76126	11/30/2012 \$	66.80
100-000-71100-6008	VEHICLE AND EQUIP FUEL					
VENDOR: MANSFIELD OIL COMPANY						
7	NOVEMBER	SQLCD/00038728	FUEL PURCHASES FOR 10/01-1	3227	11/15/2012 \$	64.66
6	NOVEMBER	SQLCD/00039706	FUEL PURCHASES10/15 - 10/3	3282	11/30/2012 \$	14.01

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Total for 100-000-71100-6008						\$ 78.67
100-000-71100-6011			UNIFORM AND WEARING APPAREL			
VENDOR: COAST TO COAST PROMOTIONS						
1	NOVEMBER	1428	SHIRTS/SWEATSHIRTS WITH LO	3200	11/15/2012	\$ 633.25
100-000-71100-6014			OTHER OPERATING SUPPLIES			
VENDOR: BB&T FINANCIAL, FSB						
2	NOVEMBER	6723LISACOOKE	AMAZON	76091	11/30/2012	\$ 26.07
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	NOVEMBER	61380	YEL CAUTION TAPE/BROWN WED	76095	11/30/2012	\$ 35.46
Total for 100-000-71100-6014						\$ 61.53
100-000-71310-6013			EDUCATIONAL AND RECREATIONAL SUPPLIE			
VENDOR: LOWE'S OF WINCHESTER						
2	NOVEMBER	28352	COTTON MOPHEAD/DUST MOP/PL	75984	11/15/2012	\$ 22.71
100-000-71310-6014			OTHER OPERATING SUPPLIES			
VENDOR: LOWE'S OF WINCHESTER						
1	NOVEMBER	28352	COTTON MOPHEAD/DUST MOP/PL	75984	11/15/2012	\$ 94.30
1	NOVEMBER	28964	SMOOTH ROD/LEATHER BROWN S	75984	11/15/2012	\$ 39.61
Total for 100-000-71310-6014						\$ 133.91
100-000-71310-6015			MERCHANDISE FOR RESALE			
VENDOR: COCA-COLA REFRESHMENTS						
1	NOVEMBER	1246091019	SODAS/WATER/POWERADE	76105	11/30/2012	\$ 483.60
100-000-71350-3100			PROFESSIONAL SERVICES			
VENDOR: AMERICAN RED CROSS						
1	NOVEMBER	140603A	CPR AND FIRST AID	75898	11/15/2012	\$ 270.00
VENDOR: XTREME FIT STUDIO						
2	NOVEMBER	YOGA TONE	YOGA TONE/MENS YOGA/TOTAL	76100	11/30/2012	\$ 210.00
1	NOVEMBER	ZUMBA	ZUMBA 140307H	75918	11/15/2012	\$ 179.82
VENDOR: COPELAND, DAVID						
1	NOVEMBER	FENCING/FOIL/EP	FENCING CLASSES	76108	11/30/2012	\$ 1,621.86
VENDOR: EARLEY, LATASHA DOZIA						
1	NOVEMBER	MUSICTODDLERS	MUSIC FOR TODDLERS	76114	11/30/2012	\$ 273.00
VENDOR: JOHNSTON, JANE						
1	NOVEMBER	140302I&B	FIT FOREVER/TAI CHI FOR HE	75971	11/15/2012	\$ 255.86
1	NOVEMBER	FITFOREVER	FIT FOREVER/FLUID MOTION	76129	11/30/2012	\$ 260.88
VENDOR: MONTGOMERY, CHRISTEL						
3	NOVEMBER	GYMNASTICS	GYMNASTICS CLASSES	3286	11/30/2012	\$ 1,075.20
VENDOR: OPUS OAKES, AN ART PLACE, INC.						
1	NOVEMBER	ACTIVITIESOCTOB	VARIES ACTIVITIES	3234	11/15/2012	\$ 299.50
1	NOVEMBER	CLASSES	CLASSES	3290	11/30/2012	\$ 765.00
Total for 100-000-71350-3100						\$ 5,211.12

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100-000-71350-3500 PRINTING AND BINDING						
VENDOR: CREATIVE PRINT SOLUTIONS						
1	NOVEMBER	000195	PRINTING OF THE CORE	76111	11/30/2012 \$	2,390.00
VENDOR: SIGNET SCREEN PRINTING						
1	NOVEMBER	S 80368	REMOVE 12 & 13 REPLACE WIT	76022	11/15/2012 \$	30.00
Total for 100-000-71350-3500						\$ 2,420.00
100-000-71350-3600 ADVERTISING						
VENDOR: WINCHESTER STAR						
1	NOVEMBER	1651512 10/31/1	REC PROG SUPERVISOR/HELP W	76055	11/15/2012 \$	317.00
100-000-71350-5830 REFUNDS						
VENDOR: DONNA LITZLER						
1	NOVEMBER	REFUND165180	REFUND FOR CANCELATION	75983	11/15/2012 \$	56.00
VENDOR: JOYCE VORISEK						
1	NOVEMBER	4517	CANELLATION REFUND	76177	11/30/2012 \$	25.00
Total for 100-000-71350-5830						\$ 81.00
100-000-71350-6002 FOOD SUPPLIES & FOOD SERVICE SUPPLIE						
VENDOR: COSTCO WHOLESALE INC. #239						
1	NOVEMBER	023902022535	SNACKS	76109	11/30/2012 \$	167.22
VENDOR: FOOD LION, INC						
1	NOVEMBER	281164407952	SNACKS JUICE	75947	11/15/2012 \$	72.46
1	NOVEMBER	281164437969	JELLO/JUICE	75947	11/15/2012 \$	82.45
1	NOVEMBER	281164437971	SNACKS	76116	11/30/2012 \$	28.44
Total for 100-000-71350-6002						\$ 350.57
100-000-71350-6011 UNIFORM AND WEARING APPAREL						
VENDOR: COAST TO COAST PROMOTIONS						
1	NOVEMBER	1423	SHIRT LOGO	3267	11/30/2012 \$	498.75
100-000-71350-6014 OTHER OPERATING SUPPLIES						
VENDOR: MOORE MEDICAL, LLC						
1	NOVEMBER	97495542 RI	GLOVES/BANDAGE/PADS/COLD P	76137	11/30/2012 \$	177.96
100-000-81110-3100 PROFESSIONAL SERVICES						
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
2	NOVEMBER	LEGALSERVICESOC	LEGAL SERVICES GENERAL FIL	3214	11/15/2012 \$	264.00
100-000-81110-3140 ENGINEERING REVIEW EXPENDITURES						
VENDOR: PIEDMONT GEOTECHNICAL, INC.						
1	NOVEMBER	1470VA	SERVICES	3293	11/30/2012 \$	165.00
100-000-81110-3600 ADVERTISING						
VENDOR: WINCHESTER STAR						
7	NOVEMBER	1675267	HEARING - CLARKE CO PLANNI	76055	11/15/2012 \$	336.00

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100-000-81110-5230			TELECOMMUNICATIONS			
VENDOR:	TREASURER OF VIRGINIA					
20	NOVEMBER	T252604	TELEPHONE SERVICE	75930	11/15/2012 \$	4.30
VENDOR:	VERIZON					
19	NOVEMBER	000027268895	MASTER BILL FOR OCTOBER	76044	11/15/2012 \$	13.75
						-----
			Total for 100-000-81110-5230		\$	18.05
100-000-81110-5510			TRAVEL MILEAGE			
VENDOR:	STIDHAM, BRANDON					
2	NOVEMBER	VACO MEETING	VACO MEETING 11/11/12	3303	11/30/2012 \$	172.05
100-000-81110-6001			OFFICE SUPPLIES			
VENDOR:	SIGNET SCREEN PRINTING					
1	NOVEMBER	S 80340	SIGN PUBLIC HEARING	76022	11/15/2012 \$	395.00
100-000-81400-3100			PROFESSIONAL SERVICES			
VENDOR:	HALL, MONAHAN, ENGLE, MAHAN & MITCHELL					
3	NOVEMBER	LEGALSERVICESOC	LEGAL SERVICES GENERAL FIL	3214	11/15/2012 \$	66.00
100-000-81600-3100			PROFESSIONAL SERVICES			
VENDOR:	HALL, MONAHAN, ENGLE, MAHAN & MITCHELL					
4	NOVEMBER	LEGALSERVICESOC	LEGAL SERVICES GENERAL FIL	3214	11/15/2012 \$	200.00
100-000-81600-3160			BOARD SERVICES			
VENDOR:	BOUFFAULT, ROBINA RICH					
1	NOVEMBER	PLANNINGCOMMISI	ATTEND MEETING ON 10/30 AN	3194	11/15/2012 \$	100.00
2	NOVEMBER	PLANNINGCOMMISI	SPECIAL PLANNING COMM. WOR	3262	11/30/2012 \$	50.00
VENDOR:	BRUMBACK, CLAY					
1	NOVEMBER	PLANNINGCOMMISI	ATTEND MEETING ON 10/30 AN	3197	11/15/2012 \$	100.00
VENDOR:	CONSERVATION EASEMENT					
1	NOVEMBER	PLANNINGCOMMISI	ATTEND MEETING ON 10/30 AN	3198	11/15/2012 \$	100.00
2	NOVEMBER	PLANNINGCOMMISI	SPECIAL PLANNING COMM. WOR	3263	11/30/2012 \$	50.00
VENDOR:	MCFILLEN, THOMAS					
1	NOVEMBER	PLANNINGCOMMISI	ATTEND MEETING ON 10/30 AN	3230	11/15/2012 \$	100.00
VENDOR:	NELSON, CLIFF					
2	NOVEMBER	PLANNINGCOMMISI	MEETING ON 10/30 AND PLANN	3231	11/15/2012 \$	50.00
VENDOR:	CONSERVATION EASEMENT					
1	NOVEMBER	PLANNINGCOMMISI	ATTEND MEETING ON 10/30 AN	3233	11/15/2012 \$	100.00
VENDOR:	STEINMETZ, WILLIAM A.					
1	NOVEMBER	PLANNINGCOMMISI	ATTEND MEETING ON 10/30 AN	3244	11/15/2012 \$	100.00
VENDOR:	THUSS, RICHARD					
1	NOVEMBER	PLANNINGCOMMISI	ATTEND MEETING ON 10/30 AN	3250	11/15/2012 \$	100.00
2	NOVEMBER	PLANNINGCOMMISI	SPECIAL PLANNING COMM. WOR	3309	11/30/2012 \$	50.00
VENDOR:	TURKEL, JON					
1	NOVEMBER	PLANNINGCOMMISI	ATTEND MEETING ON 10/30 AN	3252	11/15/2012 \$	100.00
2	NOVEMBER	PLANNINGCOMMISI	SPECIAL PLANNING COMM. WOR	3311	11/30/2012 \$	50.00

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Total for 100-000-81600-3160						\$ 1,050.00
100-000-81800-3100			PROFESSIONAL SERVICES			
VENDOR: KALBIAN, MARAL S.						
1	NOVEMBER	PROFESSIONALSER	PROFESSIONAL SERVICES	3223	11/15/2012	\$ 110.00
100-000-81920-5699			CIVIC CONTRIBUTIONS			
VENDOR: WINCHESTER REGIONAL AIRPORT AUTHORITY						
1	NOVEMBER	2ND QTR CONTRIB	2ND QTR CONTRIBUTION	76054	11/15/2012	\$ 1,250.00
100-000-82600-3100			PROFESSIONAL SERVICES			
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
6	NOVEMBER	LEGALSERVICESOC	LEGAL SERVICES GENERAL FIL	3214	11/15/2012	\$ 366.00
100-000-82600-5510			TRAVEL MILEAGE			
VENDOR: LAURA NOWELL SHIFFLET						
1	NOVEMBER	MILEAGEREIMBURS	MILEAGE REIMBURSEMENT FOR	3299	11/30/2012	\$ 259.76
100-000-83100-3100			PROFESSIONAL SERVICES			
VENDOR: VESA TREASURER						
1	NOVEMBER	VA EXTENSION PR	VA EXT. PROF ASS DUES 2012	76175	11/30/2012	\$ 120.00
100-000-83100-3841			VPI EXTENSION AGENT			
VENDOR: VIRGINIA TECH						
1	NOVEMBER	1ST QTR FY13	BILL FY13 1ST QUARTER	76171	11/30/2012	\$ 8,696.04
100-000-83100-5230			TELECOMMUNICATIONS			
VENDOR: TREASURER OF VIRGINIA						
13	NOVEMBER	T252604	TELEPHONE SERVICE	75930	11/15/2012	\$ 5.87
VENDOR: VERIZON						
20	NOVEMBER	000027268895	MASTER BILL FOR OCTOBER	76044	11/15/2012	\$ 30.59
Total for 100-000-83100-5230						\$ 36.46
100-129-31200-5530			TRAVEL SUBSISTANCE & LODGING			
VENDOR: BB&T FINANCIAL, FSB						
1	NOVEMBER	6632SHERIFF	NORTH END PIZZA 10/22	76091	11/30/2012	\$ 15.02
2	NOVEMBER	6632SHERIFF	PELON'S BAJA GRILL 10/22	76091	11/30/2012	\$ 13.05
3	NOVEMBER	6632SHERIFF	PELON'S BAJA GRILL 10/23	76091	11/30/2012	\$ 13.05
4	NOVEMBER	6632SHERIFF	OUTBACK STEAKHOUSE 10/25	76091	11/30/2012	\$ 37.24
5	NOVEMBER	6632SHERIFF	SURF CLUB OCEAN GRILLE 10/	76091	11/30/2012	\$ 12.99
Total for 100-129-31200-5530						\$ 91.35
100-140-81110-6000			MATERIALS AND SUPPLIES			
VENDOR: INTERSTATE COMMISSION ON THE RIVER BASIN						
2	NOVEMBER	RAINBARRELS CORR	UNDO - RAIN BARRELS	76127	11/30/2012	\$ 1,400.00
100-402-31200-6010			POLICE SUPPLIES			
VENDOR: KUSTOM SIGNALS INC						
1	NOVEMBER	472326	POLICE SUPPLIES	76130	11/30/2012	\$ 3,200.00

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						TOTAL DEFINITION TYPE 0 : \$ 145,971.33
						TOTAL EXPENDITURES : \$ 145,971.33
						TOTAL for FISCAL YEAR 2013 : \$ 145,971.33
						=====
						TOTAL PAYMENTS : \$ 145,971.33

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Fiscal Year: 2013						
EXPENDITURES						
DEFINITION TYPE 0						
225-127-31200-3000		PURCHASED SERVICES				
VENDOR: NORTHWEST VA REGIONAL GANG TASK FORCE						
1	NOVEMBER	2010DDBX0690NWG	2010-DD-BX-0690-NWGTF REIM	76002	11/15/2012	\$ 213.75
225-127-31200-5230		TELECOMMUNICATIONS				
VENDOR: IMPRESSIONS PLUS						
1	NOVEMBER	862688664-021	SEPT 26 - OCT 25 CHARGES	75968	11/15/2012	\$ 382.26
VENDOR: SPRINT DATA SERVICES						
1	NOVEMBER	862688664	PHONE BILL SEPT 26 - OCT 2	76026	11/15/2012	\$ 382.26
Total for 225-127-31200-5230						\$ 764.52
225-127-31200-5420		RENTAL OF BUILDINGS				
VENDOR: ECONOMICAL DEVELOPMENT ASSOC.						
1	NOVEMBER	2010DDBX0690NWG	2010-DD-BX-0690-NWGTF LEAS	75938	11/15/2012	\$ 4,500.00
225-127-31200-5530		TRAVEL SUBSISTANCE & LODGING				
VENDOR: BB&T FINANCIAL, FSB						
3	NOVEMBER	JOINTSERV -6699	WYNDHAM	76091	11/30/2012	\$ 472.55
4	NOVEMBER	JOINTSERV -6699	WYNDHAM	76091	11/30/2012	\$ 375.79
5	NOVEMBER	JOINTSERV -6699	WYNDHAM	76091	11/30/2012	\$ 375.79
Total for 225-127-31200-5530						\$ 1,224.13
225-127-31200-6000		MATERIALS AND SUPPLIES				
VENDOR: IMPRESSIONS PLUS						
1	NOVEMBER	192158	FC BW FC COVERS TAB SETS C	75968	11/15/2012	\$ 459.93
225-127-31200-7000		JOINT OPERATIONS				
VENDOR: FREDERICK COUNTY SHERIFF'S OFFICE						
1	NOVEMBER	2010DDBX0690NWG	2010-DD-BX-0690-NWGTF EXPE	75951	11/15/2012	\$ 18,704.79
VENDOR: PAGE COUNTY SHERIFF'S OFFICE						
1	NOVEMBER	2010DDBX0690NWG	2010-DD-BX-0690-NWGTF EXPE	76004	11/15/2012	\$ 12,996.67
VENDOR: SHENANDOAH COUNTY SHERIFF'S OFFICE						
1	NOVEMBER	2010DDBX0690NWG	2010-DD-BX-0690-NWGTF EXPE	76019	11/15/2012	\$ 14,731.04
VENDOR: WARREN COUNTY SHERIFF'S OFFICE						
1	NOVEMBER	2010DDBX0690NWG	2010-DD-BX-0690-NWGTF EXPE	76049	11/15/2012	\$ 14,198.19
VENDOR: WINCHESTER POLICE DEPARTMENT						
1	NOVEMBER	2010DDBX0690NWG	2010-DD-BX-0690-NWGTF EXPE	76053	11/15/2012	\$ 20,193.28
Total for 225-127-31200-7000						\$ 80,823.97
231-000-31200-3310		PURCHASED SERVICES REPAIR & MAINTENA				
VENDOR: COULS AUTOMOTIVE						
1	NOVEMBER	0002445	CYLINDER HEAD REPLACEMENT	76110	11/30/2012	\$ 2,138.84



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301-800-94289-3140			Engineering & Architectural			
VENDOR:	U.S. GEOLOGICAL SURVEY					
1	NOVEMBER	90134049	CONTINUED APPRAISAL OF N.	76168	11/30/2012	\$ 9,386.00
301-800-94298-3140			ENGINEERING & ARCHITECTURAL			
VENDOR:	INDUSTRIAL DEVELOPMENT AUTHORITY					
1	NOVEMBER	ECODEVELOPPAYME	ECONOMIC DEVELOPMENT PAYME	76074	11/20/2012	\$ 306,000.00
301-800-94299-8207			EDP EQUIPMENT			
VENDOR:	DALY COMPUTERS, INC.					
1	NOVEMBER	PST0950761	GEN8 2 OPTERON/HP 8GB	3205	11/15/2012	\$ 5,356.00
301-800-94337-8112			CONSTRUCTION			
VENDOR:	MINGHINI'S GENERAL CONTRACTORS, INC.					
1	NOVEMBER	PARTIAL PAYMENT	PAYMENT 10/26/12	75993	11/15/2012	\$ 57,567.60
VENDOR:	TRIAD ENGINEERING, INC					
1	NOVEMBER	50689	CLARKE CO. SR. CTR/OFF ADD	76164	11/30/2012	\$ 441.50
		Total for 301-800-94337-8112				\$ 58,009.10
			TOTAL DEFINITION TYPE 0 :			\$ 468,876.24
			TOTAL EXPENDITURES :			\$ 468,876.24
			TOTAL for FISCAL YEAR 2013 :			\$ 468,876.24
			TOTAL PAYMENTS :			\$ 468,876.24

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Fiscal Year: 2013

EXPENDITURES

DEFINITION TYPE 0

607-000-12530-4300 CENTRAL PURCHASING/STORE

VENDOR: BB&T FINANCIAL, FSB						
13	NOVEMBER	JOINTSERV -6699	UNIVERSAL KRAFT COIN ENVEL	76091	11/30/2012	\$ 38.40
14	NOVEMBER	JOINTSERV -6699	HP CARTRIDGES	76091	11/30/2012	\$ 465.26
VENDOR: INDEPENDENT STATIONERS						
1	NOVEMBER	IN-000237923	INK CART. WHITEBOARD CLEAN	75969	11/15/2012	\$ 91.92
VENDOR: OFFICE DEPOT						
1	NOVEMBER	630186007001	INDEX RING 11X8.5 CORRECTI	76003	11/15/2012	\$ 80.01
VENDOR: QUILL CORPORATION						
1	NOVEMBER	6753688	HP INK TWIN PACK/QUAD PACK	76010	11/15/2012	\$ 143.62
1	NOVEMBER	6908161	HP LASERJECT BLACK HIGH YI	76010	11/15/2012	\$ 252.18
Total for 607-000-12530-4300						\$ 1,071.39

607-000-12530-5230 TELECOMMUNICATIONS

VENDOR: TREASURER OF VIRGINIA						
14	NOVEMBER	T252604	TELEPHONE SERVICE	75930	11/15/2012	\$ 14.76
VENDOR: VERIZON						
33	NOVEMBER	000027268895	MASTER BILL FOR OCTOBER	76044	11/15/2012	\$ 99.55
Total for 607-000-12530-5230						\$ 114.31

607-000-12530-6001 OFFICE SUPPLIES

VENDOR: GBF BUSINESS FORMS, INC.						
1	NOVEMBER	13402	W-2 MAILER 1099 MISC MAILE	76122	11/30/2012	\$ 394.50

732-000-12530-3000 PURCHASED SERVICES - TRANSACTION FEE

VENDOR: WAGE WORKS						
1	NOVEMBER	125AI0202831	FLEX PLAN FEES	76178	11/30/2012	\$ 622.25

735-000-12550-2300 Health Insurance Payments

VENDOR: ANTHEM BLUE CROSS/BLUE SHIELD						
25	NOVEMBER	100505-00	Health Insurance Payments	12817	11/29/2012	\$ 11,061.21

TOTAL DEFINITION TYPE 0 : \$ 13,263.66

TOTAL EXPENDITURES : \$ 13,263.66

TOTAL for FISCAL YEAR 2013 : \$ 13,263.66

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TOTAL PAYMENTS : \$ 13,263.66

*Title: General Fund Balance*

*Source: Clarke County Joint Administrative Services*

	<u>Current</u>
<b>General Fund Balance Year End FY 2010 &amp; FY 2011</b>	15,177,059
Expenditure FY 11 & FY 12	(24,402,638)
Revenue FY 11 & FY 12	25,236,917
<b>General Fund Balance (year end FY 11 &amp; FY 12)</b>	<b>16,011,338</b>

***Adjustments and Designations***

<u>Designations</u>	
Liquidity Designation @ 12% of FY 11/12 Budgeted Operating Revenue	(\$2,985,415)
Stabilization Designation @ 3% of FY 11/12 Budgeted Operating Revenue	(746,354)
Continuing Local GF Appropriations for Capital Projects	(5,902,305)
School Capital/Debt	(1,448,000)
Government Construction/Debt	(759,562)
Property Acquisition	(265,000)
Conservation Easements from Government Savings	(153,462)
Community Facilities	(\$325,000)
Comprehensive Services Act Shortfall	(250,000)
Parks Master Plan	(100,000)
School Operating Carryover	(433,461)
Government Carryover Requests from Government Savings	(396,600)
Energy Efficiency	(200,000)
Data and Communications Technology	(350,000)
Joint Government Center Heating, Ventilation, and Air Conditioning	(240,000)
Landfill costs	(50,000)
Leave Liability	(75,000)
FY 12/13 Original Budget Surplus (Deficit)	(695,236)
<b>TOTAL Designations</b>	<b>(15,375,395)</b>
FY 12/13 Expenditure Budget Adjustments	(503,572)
FY 12/13 Revenue Budget Adjustments	313,629
Undesignated Fund Balance Projected June 30	446,000

11/20/2012								
Government Capital Projects								
November 20, 2012								
	FY 12	FY 13 Original	FY13		Cumulative		Year-to Date	
Description	Carryover	Budget/ Revenue Estimate	Supplemental Budget	Inter-project Adjusts	Budget With Adjusts	Outstanding Encumbrance	Expenditure/ Revenue	Available Balance
<b>General Government Capital Expenditure</b>								
Sheriff's Equipment (fingerprinting, etc.)	20,827	8,925			29,752	8,925		20,827
HVAC Systems	-	15,000		228,384	243,384			243,384
Auto Replacement	33,929	26,456			60,385	26,460		33,925
Resurface Tennis Courts	90,000				90,000		36,599	53,401
Pool Repair	19,999				19,999			19,999
Fencing - Ballfield & Pool		10,000			10,000			10,000
Additional Parking	10,000				10,000			10,000
Sheriff's Vehicles	87,811	83,542		(39,769)	131,584	37,234		94,350
Communications Study		50,000			50,000			50,000
Sheriff's Mobile Radio System	15,580			(15,580)	-			-
Park Expansion	30,000				30,000			30,000
Phone System (E-911)		117,024		55,349	172,373			172,373
Economic Development	332,803			150,891	483,694		180	483,514
Technology Improvements	3,520	55,363			58,883		30,876	28,007
Sheriff's Building Renovation	404,922			(228,384)	176,538			176,538
Roofing	112,333				112,333			112,333
Plan Updates	9,661			49,109	58,770			58,770
Carpeting (Includes Gen Dist Courthouse Seating)	39,080				39,080		8,252	30,828
Landscaping	15,375				15,375			15,375
Parks Westside Sitework/Parking	47,024				47,024			47,024
Parks Signs/Pool Roof	20,000				20,000			20,000
Recreation Center Additions/Wall Crack	647,559				647,559	143,615	408,234	95,710
Systems Integration	75,900				75,900			75,900
<b>Total Expenditure</b>	<b>2,016,323</b>	<b>366,310</b>	<b>-</b>	<b>200,000</b>	<b>2,582,633</b>	<b>216,234</b>	<b>484,140</b>	<b>1,882,259</b>
<b>Revenue</b>								
Debt Proceeds	75,758				75,758			75,758
Senior Center Fund Raising	35,384				35,384		1,357	34,027
Donation for Dog Park	3,035				3,035		1,147	1,888
Commonwealth Revenue - Governors Opportunity Fund				200,000	200,000			200,000
<b>Total Revenue</b>	<b>114,177</b>	<b>-</b>	<b>-</b>	<b>200,000</b>	<b>314,177</b>		<b>2,504</b>	<b>111,673</b>
<b>Capital Projects Fund Balance</b>								
Economic Development	332,803			(49,109)	283,694			283,694
<b>Total Revenue and Fund Balance</b>	<b>446,980</b>	<b>-</b>	<b>-</b>	<b>150,891</b>	<b>597,871</b>			<b>395,367</b>
<b>Total Expenditures less Revenue and Fund Balance</b>	<b>1,569,343</b>				<b>1,984,762</b>			<b>1,486,892</b>

MEMORANDUM

TO: Board of Supervisors  
FR: Thomas Judge, Director of Joint Administrative Services  
DT: December 17, 2012  
RE: *JAS Reports*

The draft minutes from the November JAS Board meeting follow. The current activities of the Board will be reviewed.

Joint Administrative Services Board  
November 26, 2012                      Regular Meeting                      1:00 pm

At a regular meeting of the Joint Administrative Services Board held on Monday, November 26, 2012 at 1:00 pm in Meeting Room C, Berryville Clarke County Joint Government Center, 101 Chalmers Court, 2<sup>nd</sup> Floor, Berryville, Virginia.

Members Present

Sharon Keeler; Chip Schutte; Michael Murphy; David Ash; J. Michael Hobert

Members Absent

None

Staff Present

Tom Judge, Gordon Russell, Lora B. Walburn

Others Present

None

1. Call To Order - Determination of Quorum

At 1:00 pm, Chairman Hobert called the meeting to order.

By consensus, the agenda was approved as presented.

2. Approval of Minutes

**Chip Schutte, seconded by David Ash, moved to approve the September 24, 2012 meeting minutes as presented. The motion carried as follows:**

David Ash	-	Aye
J. Michael Hobert	-	Aye
Sharon Keeler	-	Aye
Michael Murphy	-	Aye

Charles "Chip" Schutte - Aye

3. Update

Tom Judge provided the following update:

- Circuit Court payroll
  - Joint Administrative Services will assume payroll processing for the Circuit Court.
- Internal Control Recommendations
  - Working on establishing controls to address concerns raised during the FY12 audit.

4. Joint Technology Plan.

*The JAS Board should evaluate this draft for further refinement, and make recommendations where needed, especially with regards to timing and priority, because the strongest plan that can be presented to the Boards will be one that will be both technically and financially feasible. The plan can be proposed for adoption at this meeting, and sources of funding for the ERP System can be discussed in advance of the FY 14 budget process.*

Tom Judge provided an overview. Highlights of discussion include:

- Reviewed summary table including events, projected costs and time line.
- ComCast: negotiations continue.
- Fiber Optic Network:
  - Currently, trenching and completing connections between DG Cooley and high school.
  - Main link will run down Main Street and picks up all schools terminating at Social Services.
  - It may be necessary to purchase easements.
  - County-owned fiber is buried; ComCast-owned fiber is overhead.
  - Need to include in projected cost estimated annual recurring charges for lease and maintenance.
  - Goal is to negotiations complete for FY 2014 and complete by 2020.
  - Extension of ComCast Lease. Negotiation on the extension of the lease with Comcast is underway and expected to be complete prior to the outset of the FY 14 budget process. The terms of the lease should be compared to the cost of purchase.
- Energy Management System Extensions:
  - Dr. Murphy is meeting with Snyder Electric on Monday.
  - Need to look for most likely vendor.

- Schools have authorized the purchase of an iPad for Bobby Levi to allow remote access.
- Criteria for selection should be an open system.
- Ask RRMM, school renovations architect, for recommendation.
- Approach Bobby Levi, Maintenance Director, and ask him to gather information. Dr. Murphy volunteered to brief Bobby Levi and Randy Trenary.
- Need to determine whether a consultant should be hired and whether to hire an HVAC employee.
- Rework section to simplify.
  
- Telephone System Extensions and Upgrades
  - Section straightforward and no rework necessary.
  
- Building Security Systems
  - Grant funds are no longer available; and given the high cost, there are greater priorities.
  - Add statement that issues of cost and to whom data belongs are under investigation.
  - By consensus, agreed that looking at expenditure of funds to address technology is a lower priority while recognizing that targeted expenditures are needed.
  
- Video Conferencing
  - At this time, there is no demand making it a lower priority.
  - It was recognized that this is an evolving priority.
  
- Network Switches
  - Section requires greater elaboration.
  - There are some shared systems with one point of intersection and some overlap. The schools do have more switches.
  
- Enterprise Resource Planning and Document Management Systems
  - While this is a priority, it continues to compete for resources.
  
- Sort options in timeline order.
  
- Shared Data Storage
  - Data storage costs have decreased over time.
  
- Information Security



- As a first step, goals need to be defined. This process is anticipated to take approximately a year.
- Employee Training
  - Move employee training closer to ERP.
  - Tom Judge will ask General Government IT to add training to its FY2014 budget.
  - No shared budget is recommended at this time.
  - Develop goals over the next 6 to 12 months.
  - Schools will invite General Government to next software training.
- Software Adoption and Replacement
  - Need to review future needs for shared systems.
  - Many disparate software systems could be replaced with an ERP.

Tom Judge will rewrite and bring back to the group for further review.

#### 5. Fraud Prevention Program.

*Last month's discussion of this topic ended with concerns regarding whether hotline tips can subsequent investigations were subject to disclosure under the Freedom of Information Act. Correspondence from the relevant state agency is attached. It appears that such information can be kept confidential, but legal opinion from the County Attorney is recommended.*

Due to time constraints, this item was moved forward to the next scheduled meeting.

#### 6. Budget Calendar

*The Board may wish to discuss the budget calendar, especially with respect to the constraints on the process, and the timing of the School Board's request.*

The Board discussed the timing of the budget calendar. Various examples were given of changes in requirements that negatively impacted the budget that came late in the budget season; and it was agreed that such actions have fostered a reluctance to act early.

By consensus, Tom Judge, David Ash and Mike Murphy were tasked with drafting the calendar.

#### 7. Benefit Waivers.

*Attached is information concerning benefit waivers, whereby an employee is paid some amount that encourages them to enroll in health coverage with a spouse, thereby reducing the total cost to the*

employer. This is presented for information only. If the board wishes to pursue the matter, more information can be obtained.

Due to time constraints, this item was moved forward to the next scheduled meeting.

#### 8. Director Evaluation

The Board may wish to convene a closed session for personnel matters in order to consider the evaluation of the director.

Dr. Murphy called for process clarification.

**David Ash, seconded by Chip Schutte, moved to convene into Closed Session pursuant to §2.2-3711(A1) Specific Employees or appointees of the Board. The motion carried as follows:**

David Ash	- Aye
J. Michael Hobert	- Aye
Sharon Keeler	- Aye
Michael Murphy	- Aye
Charles "Chip" Schutte	- Aye

The members of the Joint Administrative Services Board being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Chip Schutte, seconded by Mike Murphy, moved to reconvene in open session.**

David Ash	- Aye
J. Michael Hobert	- Aye
Sharon Keeler	- Aye
Michael Murphy	- Aye
Charles "Chip" Schutte	- Aye

It was further moved to execute the following Certification of Closed Session:

#### CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

David Ash	- Aye
J. Michael Hobert	- Aye
Sharon Keeler	- Aye
Michael Murphy	- Aye
Charles "Chip" Schutte	- Aye

Following Closed Session, the matter was remanded to staff for resolution.

#### 8. Next Meeting

The next regularly scheduled meeting is set for Monday, December 17, 2012 at 1:00 p.m. in Meeting Room AB at the Berryville Clarke County Government Center.

#### Adjournment

At 3:15 pm, **Mike Murphy, seconded by David Ash, moved to adjourn the meeting. The motion carried by the following vote:**

David Ash	- Aye
J. Michael Hobert	- Aye
Sharon Keeler	- Aye
Michael Murphy	- Aye
Charles "Chip" Schutte	- Aye

---

Minutes Recorded and Prepared by: Lora B. Walburn

# Clarke County Board of Supervisors

## Government Projects Update

# Clarke County Board of Supervisors

## Miscellaneous Items

Board of Supervisors  
Summary of Required Actions Status Report

<i>Meeting/Letter Date</i>	<i>Item</i>	<i>Description</i>	<i>Responsibility</i>	<i>Status</i>	<i>Date Complete</i>	<i>Review Date</i>
8/21/2012	1525	Work with Supervisor Byrd on freezer space at Senior Center.	David Ash			
10/16/2012	1542	Develop formal proposal for biosolids.	Alison Teetor			
11/20/2012	1556	Process approved minutes.	Lora B. Walburn	Complete	11/21/2012	
11/20/2012	1557	Prepare public hearing notice and coordinate publication.	Lora B. Walburn	Complete	11/22/2012	
11/20/2012	1558	Update database and prepare notices of appointment.	Lora B. Walburn	Complete	12/3/2012	
11/20/2012	1559	Execute notices of appointment.	Michael Hobert	Complete	12/10/2012	
11/20/2012	1560	Process Modification Of Deed Of Gift Of Easement Powhatan School.	Alison Teetor	Complete	11/21/2012	
11/20/2012	1561	Execute Modification Of Deed Of Gift Of Easement Powhatan School.	Michael Hobert	Complete	11/20/2012	
11/20/2012	1562	Process Resolution Of The Board Of Supervisors Of Clarke County Approving A Financing To Be Undertaken By The Industrial Development Authority Of Clarke County, Virginia, For The Benefit Of The Lord Fairfax Community College Educational Foundation 2012-16R.	Lora B. Walburn	Complete	11/20/2012	
11/20/2012	1563	Execute Resolution Of The Board Of Supervisors Of Clarke County Approving A Financing To Be Undertaken By The Industrial Development Authority Of Clarke County, Virginia, For The Benefit Of The Lord Fairfax Community College Educational Foundation 2012-16R.	Michael Hobert	Complete	11/20/2012	
11/20/2012	1564	Update 2013 Legislative Priorities as modified.	Lora B. Walburn	Complete	11/22/2012	

Upon completion, please provide status update to Lora Walburn for database entry.  
December 18, 2012 Clarke County Board of Supervisors Regular Meeting Packet

# Clarke County Board of Supervisors

## Board Member Committee Status Reports

# Clarke County Board of Supervisors

**Closed Session** *[as necessary]*



# Clarke County Board of Supervisors

## Citizen Comment Period



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**Clarke County Board of Supervisors Public Hearing Notice 12/18/2012 6:30 pm** [Print](#) [Email](#)

The Clarke County Board of Supervisors will hold public hearing on Tuesday, December 18, 2012 at 6:30 pm or as soon thereafter as the matter may be heard in the Berryville Clarke County Government Center Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, VA, to consider the following matter:

**PH 12-11:** Special Event Permit Application for the Shenandoah Riverside Festival at Watermelon Park; Large Event for 1,000+; 3-Year Application June 2013, 2014, and 2015.

David L. Ash - County Administrator

*If weather or other conditions make it hazardous for members to attend, then, the matter shall be heard at 1:00 pm on the Thursday following the regularly scheduled Tuesday. All hearings previously advertised shall be conducted at the continued meeting. In the event said day falls upon any legal holiday, the meeting shall be held on the next following regular business day.*

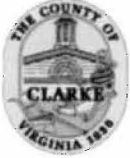
**County Offices**  
101 Chalmers Court, Suite B  
Berryville, VA 22611  
540-955-5100

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**County of Clarke  
Application Special Event Permit  
Code of Clarke County Chapter 57**

**Right of Entry Permission Form**

I, MIKE CAPANELLI the applicant for a special event permit as  
Permit Applicant's Name [Please print legibly.]

required by Article II of Chapter 57 of the Code of Clarke County, Virginia, that event

titled: 2ND ANNUAL SHENANDOAH RIVERSIDE FESTIVAL

shall take place on FRIDAY JUNE 14 & SATURDAY JUNE 15 at  
Specify Date[s]

WATERMELON PARK - 3322 LOCKES MILL RD. - BERRYVILLE, VA. 22611  
Event Location and/or Address

in Clarke County, Virginia, and I, JOHN U. MILLER JR.  
Landowner or Leaseholder's Name

the landowner/ leaseholder of such event location, give our permission for the County Administrator, the county's lawful agents or duly constituted law enforcement officers to go upon the aforementioned property where the special event will take place at any time for the purpose of determining compliance with the provisions of Article II of Chapter 57 of the Code of Clarke County, Virginia. This permission shall specifically include the period of set up and shut down of the event.

We understand that any of the above-referenced officials shall have the right to revoke any permit issued under the aforementioned article upon noncompliance with any of its provisions and conditions.

Mike Capanneli  
 Permit Applicant

Secondary Signature[s] If Applicable

Permit Applicant

John U. Miller Jr.  
 Event Location Owner/Leaseholder

Secondary Signature[s] If Applicable

Event Location Owner/Leaseholder



**County of Clarke**  
**Application Special Event Permit**  
**Code of Clarke County Chapter 57**

**Section I Determination:** Permit is required for any assembly, attraction, ceremony, event, festival, gathering, circus, carnival, or show at which rides, games, competitions, attractions, music, dance, or other performing arts are engaged in by participants or provided as entertainment by professional or amateur performers or by prerecorded means that meet the following criteria:

Question	Yes	No	Action
A. Does it occur within the corporate limits of the Town of Berryville or the Town of Boyce or the Berryville Annexation Area?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, permit not required by Clarke County. Check with the appropriate local government.
B. Is it to be held on property owned by the United States of America, the Commonwealth of Virginia, or the County of Clarke, or in a permanent enclosed structure?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, permit not required by Clarke County. Check with the appropriate governmental agency to ensure compliance with its rules and regulations.
C. Is it to be held on a private parcel of land fewer than six acres?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, event is <b>not</b> allowed on parcels of fewer than six acres.
D. Is the function planned for fewer than 150 people?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, A permit shall not be required for an assembly with less than 150 persons attending the event on a parcel of 6 or more acres (or adjoining parcels with the same owner that have a total area of six or more acres).
E. Does it involve the raising, charging, donating or re-couping of funds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If no, special event permit is not required.

Note: Such an assembly shall not include demonstrations, parades, rallies, marches, or picketing activities.

**If you answered No to all questions A, B, C, D, and Yes to question E, a special event permit application is required. Use Special Event Permit Application Form F1211-01B**



**County of Clarke  
Special Event Permit Application  
Code of Clarke County Chapter 57**

2<sup>ND</sup>. ANNUAL SHENANDOAH RIVERSIDE FESTIVAL

Name of Event

WATERMELON PARK CAMPGROUND

Location of Event

MIKE CAPANELLI % WATERMELON PARK CAMPGROUND.

Applicant Name and Organization if applicable [Please Print]

3322 LOCKES MILL RD. - BERRYVILLE, VA. 22611

Applicant/Organization Address [Please Print]

571.420.0646

Telephone No.

N/A

Fax No.

MIKE @ WATERMELONPARK.COM

Email Address

Date[s]: FRIDAY JUNE 14 & SATURDAY JUNE 15 Event No.: 1  
If submitting application for multiple events, please number [1, 2, 3, etc.]

Estimate the number of Attendees (Maximum expected) 2500

*Total expected over entire timeframe, not the maximum at any one time. When calculating the number of persons attending an event, Code 57-2: Persons Attending an Event – The number of participants and spectators that is the cumulative total number of people entering the site of a Special Event on an Event Day. For Events with multiple consecutive Event Days, the Day with the greatest number of persons attending shall be used to determine whether an Event is Small, Medium, or Large.*

**Special Event Type and Permit Fees**

Yes  No Multiple Events: Note: Multiple Event applications for special event permits may be submitted together for a single parcel of property.

Yes  No Multiple Year [3-Year Limit – Current Year plus two]: Note: No application for a special event may be filed more than one year before an event is to be held or before the first Event Day for applications for multiple special event permits, except for an application for a special event that is substantially the same as a special event that has been previously approved and conducted.

For Multiple Years

1. For a previously approved multi-year event, any change in the size, scope, date, location or change in ownership of property or management of the event constitutes cause for review. There is a \$100 Fee for review.
2. Applicants approved for more than a single event shall be required to sign an agreement prepared by the County attorney agreeing to the conditions set forth and further agreeing to provide the County Administrator with written notice, not less than 30 days in advance of each subsequent event that contains the names and current contact numbers of all:
  - Event management personnel,
  - Vendors,
  - Caterers,
  - Public safety providers, and/or
  - Contracted services

Yes  No Has this/these event[s] been previously approved by the Board of Supervisors?

Type	Event	No. Events In Application	Fee
<input type="checkbox"/>	<b>Small Special Event</b> – Special Events for 150 to 499 persons attending five [5] or fewer event days per calendar year.	One [1] Event Application Two [2] or More Events In An Application Up to Five [5]	\$100 \$100 1st Event Application \$50 Each Event 2-5 / Each Year 2-3
<input type="checkbox"/>	<b>Medium Special Event</b> – Special Events for <u>150 to 499</u> persons attending with <u>six [6] or more event days</u> in a calendar year.	One [1] Event in Application Two [2] or More Events In An Application	\$100 \$100 1st Event Application \$50 Each Event 2-9 / Each Year 2-3 + Cost of Public Hearing Notice
<input type="checkbox"/>	<b>Medium Special Event</b> – Special Events for <u>500 to 999</u> persons attending	Each Event Application	\$250 \$100 Each Year 2-3 + Cost of Public Hearing Notice
<input checked="" type="checkbox"/>	<b>Large Special Event</b> – Special Events of 1000 or more persons attending an event.	Each Event Application	\$500 \$100 Each Year 2-3 + Cost of Public Hearing Notice

**Instructions and Notes:**

- √ Make checks payable to Clarke County Treasurer.
- √ Attach check or receipt from the Treasurer with this form and include with application. If submitting for two or more events, attach to first event application only.
- √ Payment of the Special Event Permit Fee shall not eliminate or substitute for any requirement for any business license or any other permit(s) that may be required by any federal, state, or local statutes, ordinances, rules, or regulations. Applicants are responsible for insuring that all such permits, licenses, and certificates are obtained from the appropriate authority.
- √ Fees paid are non-refundable and not transferable to other activities
- √ An application for a Small Special Event shall be submitted at least 30 calendar days before the date of the Event to allow for review of the application.
- √ An application for a Medium or Large Special event shall be submitted at least 120 calendar days before the date of the Event in order to allow for review of the application.

**§ 57-4 Scaled Drawing**

**Medium and Large Events** – attach drawing depicting the following:  **Small Event:** Not required.

- (a) The areas for performances or activities and for grandstands or seats, showing the location of all aisles for pedestrian travel and other crowd-control measures.
- (b) All physical facilities existing or to be constructed on the premises, including, but not limited to, fences, ticket booths, grandstands, and stages.

- (c) The location, capacity, and nature of all temporary lighting, sound, and public address facilities.
- (d) The location, capacity, and nature of all temporary water, toilet, and all other public health-related facilities.
- (e) Vehicle ingress, egress, and parking plan, to include emergency vehicle access.

**§ 57.7. Special Event Requirements**

All Special Events shall comply with the following terms, conditions, and requirements, unless express exception is requested and granted in any permit issued. The Administrator may waive any of the following for Small Special Events based on circumstances unique to the proposed event.

**Instructions:** Answer all the following. Enter NA if you do not think issue is applicable. If completing the form on a computer place your answers in the blanks provided. If completing the form manually, attach a separate piece of paper and answer the questions in order.

**Note:** Application is complete only when the applicant has provided all applicable approvals to County Administration.

**General Information:**

**a) Event hours.** Unless specifically approved by the reviewing entity, no stage presentation, music, dance, or other performance or activity shall take place at a special event between the hours of 12:00 am and 7:00 am.

Date(s) and time(s) of the event: FRIDAY 6/14 1:00pm - 11:00pm, SATURDAY 6/15 1:00pm - 11:00pm.

If multiple days, which day do you anticipate to have the highest attendance and an estimate of attendance:

ANTICIPATED "PEAK ATTENDANCE" IS TO BE SATURDAY 6/15 5:00pm - 10:00pm.

**b) Admission regulated.** The applicant shall regulate admission by ticket or other means acceptable to the County, so as to insure that the number of persons attending an event does not exceed the number allowed by terms of the permit.  Copy of Ticket or badge of admission Attached **OR**

Statement of the plan for controlling admission to the event: X

A MAXIMUM OF 2500 TICKETS WILL BE MADE AVAILABLE FOR SALE.

**c) Limits to attendance.** The applicant shall not sell, give, or distribute a greater number of tickets than the number that the permit allows to attend. The applicant shall not admit any persons to an outdoor event if such admission would result in a greater number of persons present than allowed by the permit. Total number of tickets to be offered for sale: 2500

**p) Liability insurance.** The applicant shall provide evidence of adequate liability insurance. A certificate of insurance providing coverage in an amount of at least \$1 million dollars, naming the County of Clarke as an additional insured, and showing the date(s) of the event, shall have been received by the Administrator before an application is approved.

Certificate of insurance attached.  No  Yes

**r) Permission for Entry.** F1211-06D  Attached. The applicant shall provide written permission for the Administrator, designee, all duly constituted law enforcement officers to enter the property at any time during the Special Event to determine compliance with the approved permit and the provisions of this chapter.

**Adjoining Property Owners.**

- Attach a copy of the notice sent to all adjoining property owners. [F1211-06C provides an example of the information required in the notice to adjoining property owners] Notice shall be sent to all adjacent property owners on the same date as the application is filed with the Administrator. The address for such owners shall be that found in the records of the Commissioner of the Revenue or, for properties not located in Clarke County, an equivalent source.
- Attach a list of all adjacent property owners, with addresses.

**Health Department Notice and Approvals:**

**Note:** The Health Department must approve your plans for the following items. It is best you talk to the Health Department before you submit your plan to ensure it will be approved. Contact: 540-955-1033; 100 North Buckmarsh Street, Berryville, VA 22611

The Event Permit cannot be approved until after the Health Department has approved the plan.

- ✓ Check here if you have submitted your written plan to the Health Department  Approval attached and have their letter of approval attached to your application.
  - ✓ Check here if you have not submitted your plan to the Health Department.  Not attached
- Note: County Administration will submit your application to the Health Department for review; however, the Event Permit cannot be approved until after the Health Department has approved the plan.

**d) Water supply.** The applicant shall provide an ample supply of potable water for drinking and sanitation purposes on the premises of the Special Event by providing to the satisfaction of the Health Department the location and type of water facilities.

Statement of plan for providing water included with application including location and type of water facilities included in plan: X

PLEASE SEE ATTACHED: PROPOSED PLAN OF CHAPTER 57 COMPLIANCE

**e) Toilet and/or lavatory facilities.** The applicant shall provide adequate toilet and/or lavatory facilities for sanitation purposes on the premises of the Special Event to the satisfaction of the Health Department.

Statement of plan for providing sanitation facilities included in plan.: X

PLEASE SEE THE ATTACHED: PROPOSED PLAN OF CHAPTER 57 COMPLIANCE.

**f) Waste management.** The applicant shall provide for the pickup and removal of refuse, trash, garbage, and rubbish from the site of the event on a daily basis, or more often if required by providing to the satisfaction of the Health Department the plans for pickup and removal of refuse and to clean up the premises and remove all trash and debris there from within 48 hours after the conclusion of the event.

Statement of plan for garbage, trash and sewage disposal included in plan.: X

PLEASE SEE THE ATTACHED: PROPOSED PLAN FOR CHAPTER 57 COMPLIANCE.

**g) Medical facilities.** Adequate on-site medical facilities shall be provided to the satisfaction of the Health Department.

Statement of plan to provide adequate on-site medical facilities included in plan: X

PLEASE SEE THE ATTACHED: PROPOSED PLAN FOR CHAPTER 57 COMPLIANCE.



k) **Food & Beverage.** The applicant shall provide for adequate preparation and provision of any food or beverage for consumption during the Special Event to the satisfaction of the Health Department (and the Virginia Alcohol Beverage Control Board, if alcoholic beverages are to be served) with a plan for preparing and providing food and beverages).

Statement of plan to provide adequate preparation and provision of any food or beverage for consumption included in plan. X

PLEASE SEE THE PROPOSED PLAN FOR CHAPTER 57 COMPLIANCE.

Will alcoholic beverages be served?  No  Yes If yes:

Virginia Alcohol Beverage Control Board Notice/Approval Date: \_\_\_\_\_  Approval attached.

Contact: www.abc.virginia.gov; 2901 Hermitage Road, P.O. Box 27491, Richmond, VA 23261

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### Local Fire & Rescue Company Notice and Approvals

**Note:** The local Fire & Rescue Company must approve your plans for the following items. It is best you talk to your local Fire and Rescue Company before you submit your plan to ensure it will be approved. Contact your local fire & rescue company. [Blue Ridge, Boyce, John Enders, or Shenandoah Farms]

The Event Permit cannot be approved until after the local fire and rescue company has approved the plan.

✓ Check here if you have submitted your written plan to the local fire and rescue company and have their letter of approval attached to your application.  Approval attached

✓ Check here if you have not submitted your plan to the local fire and rescue company. Note: County Administration will submit your application to the local fire and rescue company for review.  Not attached

g) **Medical facilities.** Adequate on-site medical facilities and emergency medical transport vehicles shall be provided to the satisfaction of the Chief of the Fire and Rescue Company providing service to the location at which the Special Event is to be held.

Statement of plan to provide adequate on-site medical facilities and emergency medical transport vehicles included in plan: X

PLEASE REVIEW THE ATTACHED PLAN FOR COMPLIANCE.

h) **Fire protection.** The applicant shall provide for adequate fire protection to the satisfaction of the Chief of the Fire Department providing service to the location at which the Special Event is to be held.

Statement of plan to provide adequate fire protection included in plan. X

PLEASE REVIEW THE ATTACHED PLAN FOR COMPLIANCE.

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### Sheriff's Notice and Approvals

**Note:** The Sheriff must approve your plans for the following items. It is best you contact him before you submit your plan to ensure it will be approved. Contact: 540-955-1234; 100 North Church Street, Berryville, VA 22611

The Event Permit cannot be approved until after the Sheriff has approved the plan.

- ✓ Check here if you have submitted your written plan to the Sheriff and have  Approval attached his letter of approval attached to your application.
- ✓ Check here if you have not submitted your plan to the Sheriff. Note: County Administration will submit your application to the Sheriff for review.  Not attached

i) **Traffic and parking control.** The applicant shall provide for adequate ingress, egress and parking for the Special Event to the satisfaction of the Sheriff, the State Police and the Virginia Department of Transportation.

Statement of plan to provide adequate ingress and egress included in plan. X

PLEASE REVIEW THE ATTACHED PROPOSED PLAN FOR COMPLIANCE.

State Police Notice/Approval Date: \_\_\_\_\_  Approval attached.

Contact: 540-869-2000; 3680 Valley Pike, Winchester, Virginia 22602

Statement of plan to provide traffic Control devices, signage, cones, barricades or other activities to take place within the public right-of-way. \_\_\_\_\_

VDOT Notice/Approval Date: \_\_\_\_\_  Approval attached.

j) **Security.** The applicant shall provide adequate on-site security for the entire duration of a Special Event to the satisfaction of the Sheriff with a security plan.

Statement of plan to provide adequate on-site security included in plan. X

PLEASE REVIEW THE ATTACHED PROPOSED PLAN FOR COMPLIANCE.

### Building Department Notice and Approvals

**Note:** The Building Department must approve your plans for the following items. It is best you contact the Building Department before you submit your plan to:

- Obtain approval of the actual event; AND
- Apply for any necessary permits and schedule any necessary inspections. *Prior to the event being opened to the public or participants, applicable permits and inspections must be complete. These include, but not limited to: portable lighting, electrical systems, gas systems, tents, portable structures, amusements ride including inflatables and climbing walls. Also, the Building Department inspects emergency vehicle access.*

Contact: 540-955-5112; 101 Chalmers Court, Suite B, Berryville, VA 22611

The Event Permit cannot be approved until after the Building Department has approved the plan.

- ✓ Check here if you have submitted your written plan to the Building Department and have their letter of approval attached to your application.  Approval attached
- ✓ Check here if you have not submitted your plan to the Building Department. Note: County Administration will submit your application to the Building Department for review; however the applicant is responsible for obtaining any necessary Building Department permits and scheduling any/all inspections.  Not attached

**Building Department Guidelines for Special Events Permits:**

The following are issues that need to be described or addressed on special events permit applications:

**Tents** - Any tent greater than 900 square feet in size will require a Building Permit and inspections prior to the event. Inspection shall be arranged to be done during normal business hours Monday through Friday at least the day prior to the event. The event application should provide diagrams or layouts of the location of the tent(s). All tents shall be fire retardant treated with the appropriate approval label on the tent and shall have a mounted and posted fire extinguisher (5 lb. ABC min.) located in each tent. If the tent is enclosed, it shall have two (2) forms of exit that are labeled and illuminated if the event occurs after daylight. If the event will occur after daylight hours, emergency lighting shall be provided.

**Electrical Systems** – Any temporary or portable electrical distribution systems shall require an Electrical Permit and inspections prior to the event. All portable or temporary systems shall be Ground Fault Interrupter Circuit (GFIC) protected. Trailer mounted generators shall be provided with ground rods and grounding conductors appropriate for the generator output requirements. All equipment shall be listed and labeled for the application (weather resistant). No portable generators are allowed inside any tents or trailers where persons would normally enter. A description of the electrical distribution system shall be provided with the special event application.

**Gas Appliances** – All gas appliances including cooking and heating appliances shall be inspected including leak tested prior to the event. No gas cylinders will be allowed inside tents or occupied trailers or structures. All gas cylinders shall be secured in areas not normally used by the public. All gas equipment shall be in good working order and shall meet requirements of the Virginia Fuel Gas Code.

**Lighting** – Information pertaining to the temporary lighting systems shall be provided with the special event application including output wattage and generation system. Lighting system shall be located not to project excessive lighting off of the premises and not to blind any moving traffic on or of the event property. Any lighting pointing to the property boundary shall be shielded and downcast.

**Inspections** – Arrangement for inspections shall be scheduled to occur prior to opening of the event during normal business hours between Monday and Friday. Required inspections shall be scheduled at least twenty-four (24) hours prior to the expected inspection. If special times and arrangements are required, prior approval will need to be arranged with the Clarke County Building Department.

**l) Lighting/Illumination.** If lighting is to be utilized, such lights shall be located, or such shielding devices or other equipment shall be utilized so as to prevent unreasonable glow beyond the property on which the event is located.

Will outdoor lighting be utilized?  No  Yes

**m) Temporary Structures.** All necessary building permits shall be obtained before the event occurs for any temporary structures such as tents or amusement rides. Will temporary structures be utilized?  No  Yes

Type[s] of temporary structures: TENT (T-1) 20'x30' (600 sq ft) TENT (T-2) 10'x20' (200 sq ft)

**o) Communication system.** If the premises are without adequate communications systems, the applicant shall make arrangements, approved by the County, to provide for substitute, additional, or alternate means of communication with public safety and other government officials.

Will substitute, additional, or alternate means of communication be utilized?  No  Yes If yes:

Plan for adequate communications systems included with application.

PLEASE REVIEW THE : PROPOSED PLAN FOR COMPLIANCE OF CHAPTER 57.

t) **Necessary Safety Services.** The operator of the Special Event shall provide any services necessary to provide appropriate levels of safety over and above what public agencies determine that they are able to provide. Additional Safety Services Required?  No  Yes If yes:

List safety services: PLEASE REVIEW THE ATTACHED: PROPOSED PLAN FOR COMPLIANCE

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### Applicant Additional Information:

Use this area for additional information, if applicable:

- THE SHENANDOAH RIVERSIDE FESTIVAL SERVES AS A FUND RAISER FOR EARTH KORPS. A NON-PROFIT 501(C)3 ORGANIZATION FOCUSED SOLELY FOR THE DIRECT CONSERVATION OF THE STATE SCENIC SHENANDOAH RIVER.
- MULTIPLE CONSERVATION ORGANIZATIONS WILL BE PRESENT. (I.E. CHESAPEAKE BAY FOUNDATION, DOWNSTREAM PROJECT, SHENANDOAH RIVER KEEPERS, ETC.)
- THIS EVENT WAS PREVIOUSLY APPROVED IN APRIL 2012 AS A "MEDIUM" SPECIAL EVENT. DUE TO THE OVERWHELMING SUPPORT OF THE COMMUNITY AND SUCCESS OF THIS EVENT WE ARE SEEKING A THREE (3) YEAR PERMIT BE GRANTED BY THE COUNTY OF CLARKE. (LARGE SPECIAL EVENT)
- NATIONAL, REGIONAL AND LOCAL ENTERTAINERS ARE TO BE FEATURED.

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### Acknowledgements, Affirmations, Signature

*By my signature below, I affirm that I have read and agree to abide by the following terms and conditions. Further, I affirm that the information provided in this application is true and accurate to the best of my knowledge.*

§ 57.4 (a) **Submission and Acceptance.** No application shall be submitted, or accepted, unless presented on the required forms along with all additional required plans, documents, approvals, fees, and other material required by this ordinance.

§ 57.7 (m) **Sound.** Applicant agrees to comply with the Clarke County Code Chapter § 120 that regulates noise.

§ 57.7 (p) **Setbacks.** The approving entity may establish setbacks from property lines, rights of way, and access easements to the site of public assembly or parking for participants or spectators for a Special Event as determined necessary by the approving entity depending on site characteristics, the type of event, the anticipated number of participants and spectators, and the impact on adjacent property owners.

§ 57.7 (r) **Other laws and rules.** The applicant shall comply with all federal, state and local laws, ordinances and regulations, including zoning ordinance provisions and any special use provisions applicable to the property.

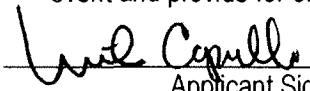
§ 57.3 (b) **Other Permits and Responsibility:** The permit required by this ordinance, or the exemptions provided herein, shall not eliminate or substitute for any requirement for any business license or any other permit(s) which may be required by any federal, state, or local statutes, ordinances, rules, or regulations. Applicants are responsible for insuring that all such permits, licenses, and certificates are obtained from the appropriate authority.

§ 57.8. **Deposit.** I am aware that a deposit may be required. As a condition of granting the permit, the Administrator or the Board may require the payment of a deposit to cover anticipated public clean-up costs, law enforcement costs, and/or emergency services costs beyond what is usual and customary. The applicant shall be responsible for such costs in excess of any deposit, and the applicant shall be refunded any portion of a deposit not needed to cover such costs.

§ 57.9. **Permit not transferable.** I am aware that this permit is not transferable.

§ 57.10. **Revocation or suspension of permit.** I am aware that this permit may be revoked for suspended A permit issued under the provisions of Chapter 57 may be revoked or suspended by the entity that approved the permit. The Sheriff or his/her designee may temporarily suspend the permit pending consideration, by the entity that approved the permit, of action to revoke or suspend a permit. Such action by the approving entity or the Sheriff or designee may be taken for any of the following reasons:

- a) Any violation of one or more of the requirements or any violation of one or more of the terms and conditions of a permit issued hereunder.
- b) Any material misrepresentation in the application for a permit.
- c) Any change in the ownership of the location of the permitted event, unless there is provided a signed statement from the new owner to confirm that the new owner has given permission for the specific Special Event to be held.
- d) Any material change in the condition of the facilities or ability of contracted organizations to provide required services or equipment.
- e) Any state of emergency, disaster, hazardous weather condition, or other threat to the public health, safety, and welfare that has been declared or is anticipated to occur such that continuation of the event is deemed to be an undue or unnecessary risk to the participants, general public, or public safety providers.
- f) Upon revocation or suspension of the permit, the permittee shall immediately cancel and/or terminate the event and provide for orderly dispersal of those in attendance.

  
\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**MIKE CAPANELLI**  
\_\_\_\_\_  
Printed Name

**Note: Application is complete only when the applicant has provided all applicable approvals to County Administration.**

Received  
County Administration  
7/7/2012

# Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611 ~ 540-955-4803

[www.WatermelonPark.com](http://www.WatermelonPark.com)

November 5, 2012

## EXAMPLE ONLY

David Powell  
633 Kinsky Lane  
Berryville, VA. 22611

This notice is to advise adjoining property owners that a special event application has been forwarded this day to the County of Clarke, Virginia for the following event to be conducted at Watermelon Park.

### **Event Name:**

**Watermelon Park's 2nd. Annual "Shenandoah Riverside Festival"**

**Festival dates are Friday, June 14 and Saturday, June 15.**

The Shenandoah Riverside Festival is a family friendly music festival serving as a fund raiser for Earth Korps. A non-profit organization focused on the Conservation of the Shenandoah River.

The festival will consist of live music (Bluegrass, Folk, Americana, Blues and Jazz), environmental workshops, food, kid's activities and a "river clean-up" day.

A total attendance of no more than 2500 will be permitted.

Hours of operation to be 8:00 am to 11:00 pm.

No sale of alcohol will be permitted.

Should you have any questions, concerns or would care to review the full text of the application, please contact the following by November 18, 2012.

Mike Capanelli, General Manager, Watermelon Park  
3322 Lockes Mill Rd.  
Berryville, VA. 22611  
[Mike@WatermelonPark.com](mailto:Mike@WatermelonPark.com)  
571.420.0646 cellular

If you are unable to reach the person listed above at the address or telephone number provided, you may contact the County Administrator at 540.955.5175.

I thank you in advance for your continued support.

Mike Capanelli

## **List of Neighbors to Watermelon Park**

### **Lot # Name and Address**

- 11 David Powell  
633 Kinsky Lane  
Berryville, VA 22611
- 12 Mather Leeds  
497 Kinsky Lane, PO Box 771  
Berryville, VA 22611
- 13 Leonard Fuller  
PO Box 668  
Berryville, VA 22611
- 14 Lesley Houston  
359 Kinsky Lane  
Berryville, VA 22611
- 15 Matthew Bell  
633 Kinsky Lane  
Berryville, VA 22611

### **Lot # Name and Address**

- 25 Ellen Dupuy  
119 Woodridge Avenue  
Silver Spring, MD 20901
- 27 Richard Newman  
6211 Winnebago Road  
Bethesda, MD 20816
- 28 Robert Stewart  
1230 Chilly Howell Road  
Berryville, VA 22611
- 29 Robert Stewart  
see above
- 31 Robert Calhoun  
1580 Chilly Hollow Road  
Berryville, VA 22611

## Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611 ~ 540-955-4803

[www.WatermelonPark.com](http://www.WatermelonPark.com)

October 23, 2012

Clarke County Health Department  
C/o Ryan Fincham and/or Greg Lloyd  
Berryville, VA. 22611  
540.955.1033

Watermelon Park is applying for a Large Special Event Permit with the County of Clarke.  
The following is the Proposed Plan of action in order to assure compliance with the Code of Clarke County Chapter 57- Health Dept. Notice and Approvals (Chapter 57D thru K).

**Event Name:**

**2<sup>nd</sup>. Annual Shenandoah Riverside Festival @ Watermelon Park**

**Event Dates are to be Friday, June 14 and Saturday, June 15 of 2013.**

**The Event Hours of Operation are set from 8:00 am. to 11:00 pm.**

**A total attendance of no more than 2500 will be permitted.**

**No sale of alcohol will be permitted.**

Should you have any questions, concerns or would care to review the full text of the application, please contact the following by November 16, 2012.

Mike Capanelli, General Manager, Watermelon Park  
3322 Lockes Mill Rd.  
Berryville, VA. 22611  
[Mike@WatermelonPark.com](mailto:Mike@WatermelonPark.com)  
571.420.0646

If you are unable to reach the person listed above at the address or telephone number provided, you may contact the County Administrator at 540.955.5175.

I greatly thank you in advance for your time, consideration and continued support.



# Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611 ~ 540.955.4803

[www.WatermelonPark.com](http://www.WatermelonPark.com)

## **Shenandoah Riverside Festival:**

### **Proposed Plan to assure compliance of the Code of Clark County Chapter 57.**

Health Dept. Notice and Approvals (Chapter 57D, E, F, G and K)

#### **57D. Water Supply**

Watermelon Park in cooperation with the, State of Virginia Department of Drinking Water, has a pre-established schedule regarding the testing and supply of potable Water to be used for drinking and sanitation purposes. The most current test date: was found to meet or exceed Department of Drinking Water requirements and is still current. The next scheduled test date is: April 2013.

Potable and drinkable water is readily available at 74 water spigots located throughout the park.

#### **57E. Toilet and Lavatory Facilities**

Watermelon Park has an established and permanent Bath/Shower House on site.

This facility consists of the following: Men's Room (4) commodes, (2) urinals, (2) showers and (3) Lavatories. Women's Room: (5) commodes, (3) showers, and (4) lavatories.

In addition to the Bath/Shower house, Watermelon Park, provides (14) Porto-Jons on site during the operating season of April 1 to November 1. These units are furnished and serviced under contract by: Green's Septic Service of Berryville.

A total of 2 Handicap accessible Porto-Jon units will be provided during the dates of the event.

In the unforeseen event of an attendance which exceeds expectations, Watermelon Park, has a pre-established, "on-call", contingency plan set in place with cooperation of, Green's Septic Service, for the additional installation and service of additional units.

All units are scheduled to be serviced minimum of (2) times per each day of the event.

#### **57F. Waste Management**

Watermelon Park provides 25 Trash receptacles and 10 Recycle receptacles which are strategically placed throughout the park. These receptacles are then emptied into 3 separate dumpsters.

These dumpsters are provided, serviced and properly disposed of by: RJR Waste Services.

Watermelon Park has also partnered with, E-Cycle of Berryville, for control and proper processing of all recyclables.

**57G. Medical Facilities**

Watermelon Park will be working in cooperation with both, Enders Voluntary Fire and Rescue Department and the Blue Ridge Voluntary Fire and Rescue Department, to provide medical response Units on an "As needed" basis. Watermelon Park personnel and all Security Staff members will provide and utilize all authority phone numbers and are instructed to use the 911 system to report any incidents.

**57K. Food & Beverage**

Watermelon Park provide food and beverage available for sale under the contract of outside Mobile Food Service Vendors. All Mobile Food Service Vendors are required to be licensed by the State of Virginia and be readily available for inspection.

(2) 50 gallon "Grey Water" receptacles will be provided by Watermelon Park and serviced by, Green's Septic Service, in order to assure proper disposal.

NO sale of alcohol will be permitted.

As of today's date of: 10/23/2012 the following Mobile Food Service Vendors are scheduled to attend:

Cristina's Café - 219 W. King St. – Strasburg, VA. 22657 – 540.465.2311

Yellow Submarine Sandwich Shop – 8467 Cople Hwy. – Hague, VA. 22469 – 804.761.4017

Watermelon Park will inform the Clarke County Health Department of any additional and pertinent information on an "As needed" basis.

*10/25/12 Ryan M. [Signature], Clarke County Health Dept.*

# Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611 ~ 540.955.4803

[www.WatermelonPark.com](http://www.WatermelonPark.com)

Clarke County Building Department  
101 Chalmers Court  
Berryville, VA. 22611  
540.955.5112

**RE: Code of Clarke County Chapter 57 – Building Department Notice and Approvals, Chapter 57(L), Chapter 57(M), Chapter 57(O), Chapter 57 (T).**

Watermelon Park is applying for a Large Special Event Permit with the County of Clarke.

The 2<sup>nd</sup>. Annual Shenandoah Riverside Festival is to be held on June 14 &15, 2013.

A total attendance of no more than 2500 will be permitted.

NO sale of alcohol will be permitted.

Watermelon Park has created the following proposed plan to assure compliance with the Code of Clarke County Chapter 57(L) Lighting/Illumination, Chapter 57(M) Temporary Structures, Chapter 57(O), Chapter 57(T).

#### Chapter 57(L) Lighting and Illumination

- The use of pre-existing exterior lighting will be used.
- No lighting will be used, directly or indirectly, as to interfere with the path of oncoming traffic or roadways.

#### Chapter 57(M) Temporary Structures

- A total of (2) Tents (T-1) and (T-2) are to be used in the Event Area.
- Tent (T-1) measures 20'x30'. Equal to 600 square feet
- Tent (T-2) measures 10'x20'. Equal to 200 square feet.
- Watermelon Park will supply a Fire Extinguisher for each tent.

#### Chapter 57(O) Communication System

- A total of (2) separate "Land Line" Phones are in use at Watermelon Park.
- Wi-Fi Internet Access is available.

Chapter 57(T) Necessary Safety Services

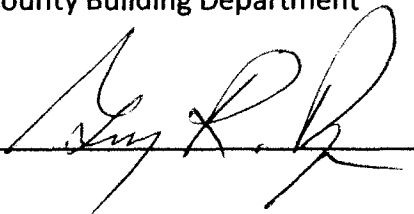
- All Staff Members, Security Personnel and Event Volunteers will be verbally instructed to utilize the Clark County 9-1-1 Emergency Response System and be provided with all Local and State Official contact numbers.
- The use of "One Way Only" traffic patterns will greatly reduce the potential of any accidents.
- All roadways within the Event Area will have a "Safety Zone" (an additional 5ft. per side of road) to assure : A. Ample space for pedestrian and motorized traffic and  
B. "Quick Access" of all Emergency Vehicle's.

I would like thank you in advance for your time, consideration and continued support.

Mike Capanelli/Watermelon Park

I have reviewed the proposed plans presented by Watermelon Park and find these plans to meet or exceed the standard requirements set forth by the Code ok Clark County. I hereby approve these plans.

Clarke County Building Department

Signed: 

Date: 10/25/2017

# Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611 ~ 540.955.4803

[www.WatermelonPark.com](http://www.WatermelonPark.com)

Virginia State Police Department  
c/o Sgt. Fred Rowe  
3680 Valley Pike  
Winchester, VA. 22602  
540.869.2000

**RE: Code of Clarke County Chapter 57(I) Traffic and Parking Control.**

Watermelon Park is planning to host the 2<sup>nd</sup>. Annual Shenandoah Riverside Festival on June 14 & 15, 2013. A total attendance of no more than 2500 will be permitted.

Attached is Watermelon Park's proposed plan to assure compliance of the Code of Clarke County Chapter 57: State Police Notice and Approvals Chapter 57(I) Traffic and Parking Control and Chapter.


**Chapter 57(I) Traffic and Parking Control**

- All traffic is to gain access to Watermelon Park via Rt.7 and Chilly Hollow Rd. (621). Use of directional signage will be implemented along route to direct traffic to the event grounds.
- Incoming traffic shall use "Entrance Only" Gate (A) located at the eastern most end of Watermelon Park Campground.
- Event Parking will be restricted to "Designated Parking" (B) locations only and exclusively on the grounds of Watermelon Park Campground.
- All exiting traffic will be directed through the "Exit Gate" (C) located at the west end of the grounds. Upon exiting all traffic will be directed to proceed westbound on Lockes Mill Rd. to gain access to VA Rt. 7 via Parshall Rd. (See the attached illustration.)

I thank you in advance for your time, consideration and continued support.

I have reviewed the attached plan(s) presented by Watermelon Park regarding the Shenandoah Riverside Festival: Event Traffic/Parking Control. I find these plans to meet or exceed the standard requirements and hereby grant my approval of said event.

Virginia State Police Department  
c/o Sgt. Fred Rowe

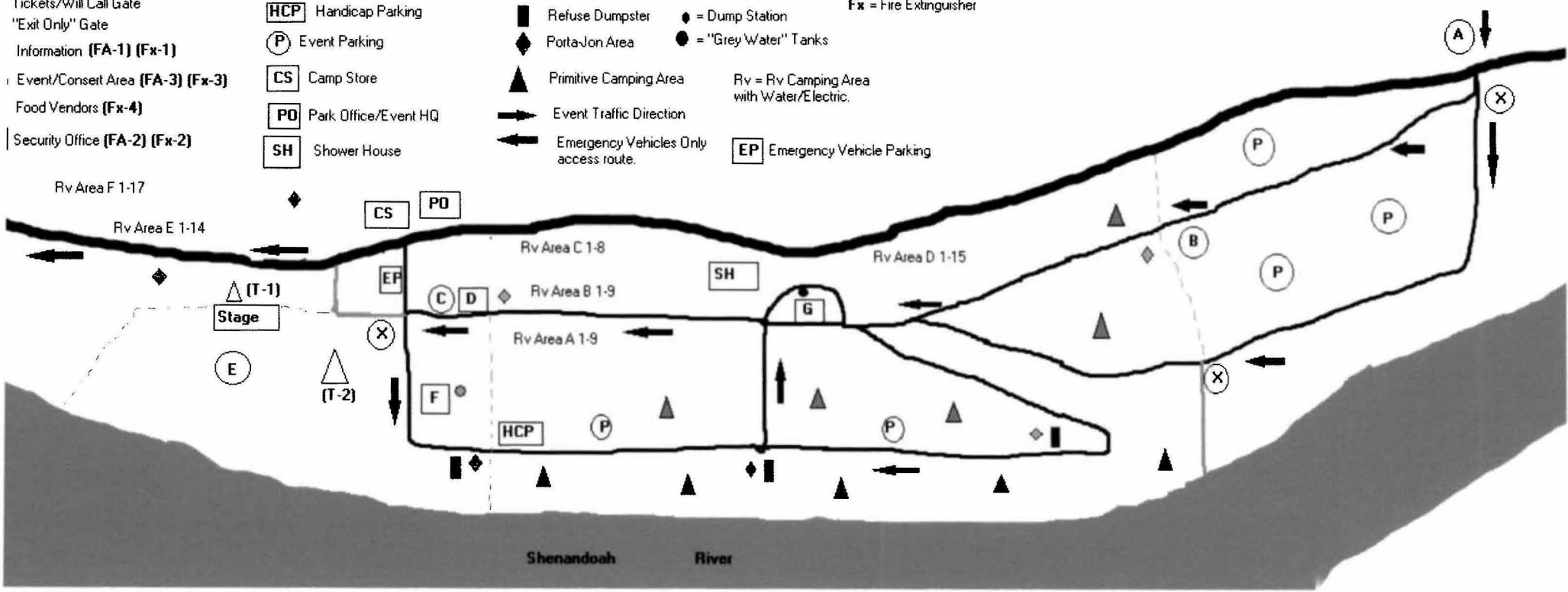
Signed: 

Date: 11-6-12

2nd. Shenandoah Riverside Festival Friday, June 14 & Saturday, June 15 of 2013.  
 Re: Code of Clarke County Chapter 57 (Proposed Plan)

**IAP LEGEND**

- " Entrance Only" Gate
- Tickets/Will Call Gate
- "Exit Only" Gate
- Information (FA-1) (FX-1)
- Event/Concert Area (FA-3) (FX-3)
- Food Vendors (FX-4)
- Security Office (FA-2) (FX-2)
- Emergency Vehicle Only Gate
- Handicap Parking (HCP)
- Event Parking (P)
- Camp Store (CS)
- Park Office/Event HQ (PO)
- Shower House (SH)
- Temporary Event Tent (T-1) (T-2)
- Refuse Dumpster
- Porta-Jon Area
- Primitive Camping Area
- Event Traffic Direction
- Emergency Vehicles Only access route.
- FA = First Aid Kit
- FX = Fire Extinguisher
- = Dump Station
- = "Grey Water" Tanks
- Rv = Rv Camping Area with Water/Electric.
- EP Emergency Vehicle Parking



## Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611 ~ 540.955.4803

[www.WatermelonPark.com](http://www.WatermelonPark.com)

John H. Enders Fire Company & Rescue Squad  
c/o Chief Harold Rohde  
9 S. Buckmarsh St.  
Berryville, VA. 22611  
540.955.1110

### **RE: Code of Clarke County Chapter 57 (G) Proposed Plan of Medical Facilities and Chapter 57 (H) Fire Protection.**

Watermelon Park is applying for a Large Special Event Permit with the County of Clarke.

The 2<sup>nd</sup>. Annual Shenandoah Riverside Festival to be held on June 14 & 15 of 2013.

Total attendance is not to exceed 2500.

The following is the proposed plan to assure compliance with the Code of Clarke County Chapter 57(G) and 57(H). Also see the attached illustration.

#### Chapter 57(G): Medical Facilities

- All staff members (including Security Staff) will be verbally instructed to utilize the Clarke County 9-1-1 Emergency System and will be supplied with all pertinent, Local and State, official contact numbers.
- First Aid Kits will be strategically stationed and manned at a minimum of (3) stations throughout the event area. (See FA-1, FA-2 and FA-3)
- Watermelon Park will have a designated "Emergency Vehicle Parking Only" sites established.
- All roadways leading into, throughout and exiting the event will be kept clear at all times to assure quick access of Emergency Vehicle's.

#### Chapter 57(H): Fire Protection

- Watermelon Park will supply (4) Fire Extinguishers at designated stations throughout the event area. (See Fx-1, Fx-2, Fx-3, Fx-4)
- All "Emergency Contact Numbers" will be posted at various points throughout the event area.
- Use of the Clarke County 9-1-1 Emergency System will be utilized.

I greatly thank you in advance for your time, consideration and continued support.

I have reviewed the attached plan(s) regarding, Medical Facilities and Fire Protection, find the said plans to meet or exceed the standard requirements and hereby approve of these plans.

John H. Enders Fire Company and Rescue Squad  
Chief Harold Rohde

Signed: 

Date: 11/5/2012

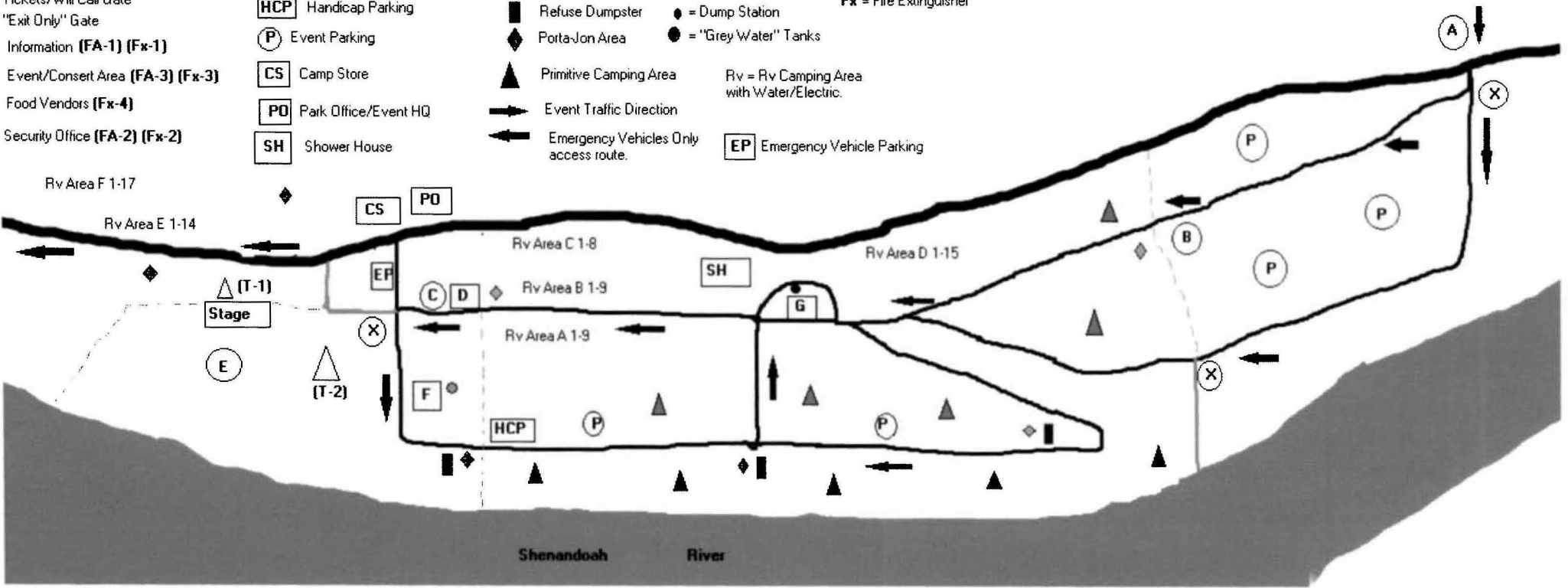


2nd. Shenandoah Riverside Festival Friday, June 14 & Saturday, June 15 of 2013.  
 Re: Code of Clarke County Chapter 57 (Proposed Plan)

**IAP LEGEND**

- "Entrance Only" Gate
- Tickets/Will Call Gate
- "Exit Only" Gate
- Information **(FA-1)** **(Fx-1)**
- Event/Concert Area **(FA-3)** **(Fx-3)**
- Food Vendors **(Fx-4)**
- Security Office **(FA-2)** **(Fx-2)**

- (X)** Emergency Vehicle Only Gate
- (HCP)** Handicap Parking
- (P)** Event Parking
- (CS)** Camp Store
- (PO)** Park Office/Event HQ
- (SH)** Shower House
- (T-1)** **(T-2)** Temporary Event Tent
- Refuse Dumpster
- Porta-Jon Area
- Primitive Camping Area
- Event Traffic Direction
- Emergency Vehicles Only access route.
- (EP)** Emergency Vehicle Parking
- = Dump Station
- = "Grey Water" Tanks
- FA = First Aid Kit
- Fx = Fire Extinguisher
- Rv = Rv Camping Area with Water/Electric.



# Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611 ~ 540.955.4803

[www.WatermelonPark.com](http://www.WatermelonPark.com)

Virginia Department of Transportation  
c/o Arthur Boyce  
14031 Old Valley Pike  
Edinburg, VA. 22824  
540.869.2000

## **RE: Code of Clarke County Chapter 57(I) Traffic and Parking Control.**

Watermelon Park is planning to host the 2<sup>nd</sup>. Annual Shenandoah Riverside Festival on June 14 & 15, 2013. A total attendance of no more than 2500 will be permitted.

Attached is Watermelon Park's proposed plan to assure compliance of the Code of Clarke County Chapter 57: VDOT Notice and Approvals - Chapter 57(I) Traffic and Parking Control and Chapter.

### Chapter 57(I) Traffic and Parking Control

- All traffic is to gain access to Watermelon Park via Rt.7 and Chilly Hollow Rd. (621). Use of directional signage will be implemented along route to direct traffic to the event grounds.
- Incoming traffic shall use "Entrance Only" Gate (A) located at the eastern most end of Watermelon Park Campground.
- Event Parking will be restricted to "Designated Parking" (B) locations only and exclusively on the grounds of Watermelon Park Campground.
- All exiting traffic will be directed through the "Exit Gate" (C) located at the west end of the grounds. Upon exiting all traffic will be directed to proceed westbound on Lockes Mill Rd. to gain access to VA Rt. 7 via Parshall Rd. (See the attached illustration.)

I thank you in advance for your time, consideration and continued support.

I have reviewed the attached plan(s) presented by Watermelon Park regarding the Shenandoah Riverside Festival: Event Traffic/Parking Control. I find these plans to meet or exceed the standard requirements and hereby grant my approval of said event.

Virginia Department of Transportation  
c/o Arthur Boyce

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

# Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611 ~ 540.955.4803

[www.WatermelonPark.com](http://www.WatermelonPark.com)

Clarke County Sherriff's Department  
c/o Sheriff Tony Roper  
Berryville, VA. 22611  
540.955.5152

## **RE: Code of Clarke County Chapter 57(I) Traffic and Parking Control.**

Watermelon Park is planning to host the 2<sup>nd</sup>. Annual Shenandoah Riverside Festival on June 14 & 15, 2013. A total attendance of no more than 2500 will be permitted.

Attached is Watermelon Park's proposed plan to assure compliance of the Code of Clarke County Chapter 57: State Police Notice and Approvals Chapter 57(I) Traffic and Parking Control and Chapter.

### Chapter 57(I) Traffic and Parking Control

- All traffic is to gain access to Watermelon Park via Rt.7 and Chilly Hollow Rd. (621). Use of directional signage will be implemented along route to direct traffic to the event grounds.
- Incoming traffic shall use "Entrance Only" Gate (A) located at the eastern most end of Watermelon Park Campground.
- Event Parking will be restricted to "Designated Parking" (P) locations only and exclusively on the grounds of Watermelon Park Campground.
- All exiting traffic will be directed through the "Exit Gate" (C) located at the west end of the grounds. Upon exiting all traffic will be directed to proceed westbound on Lockes Mill Rd. to gain access to VA Rt. 7 via Parshall Rd. (See the attached illustration.)

### Chapter 57(J) Event Security

- Event Security is to be provided by an outside source. (We are currently negotiating with last year's security provider, D.L. Simmons Security Agency). I will forward a copy of the new contract to the Sheriff's office.
- Security Schedule: Friday, June 14: (7) guards 4pm-2am  
Saturday, June 15: (7) guards 12pm-2am
- All employees, security team members and volunteers will be instructed and supplied with the proper contact information of both Local and State authorities
- Use of the Clarke County 9-1-1 Emergency Response System will be utilized.

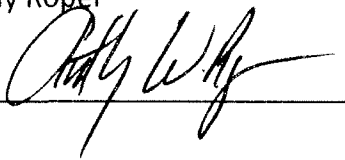
Total attendance is to be no more than 2500.

No sale of alcohol will be permitted.

I thank you in advance for your time, consideration and continued support.

I have reviewed the attached plan(s) presented by Watermelon Park regarding the Shenandoah Riverside Festival: Event Traffic/Parking Control and Security. I find these plans to meet or exceed the standard requirements and hereby grant my approval of said event.

Clarke County Sheriff's Office  
c/o Sheriff Tony Roper

Signed: 

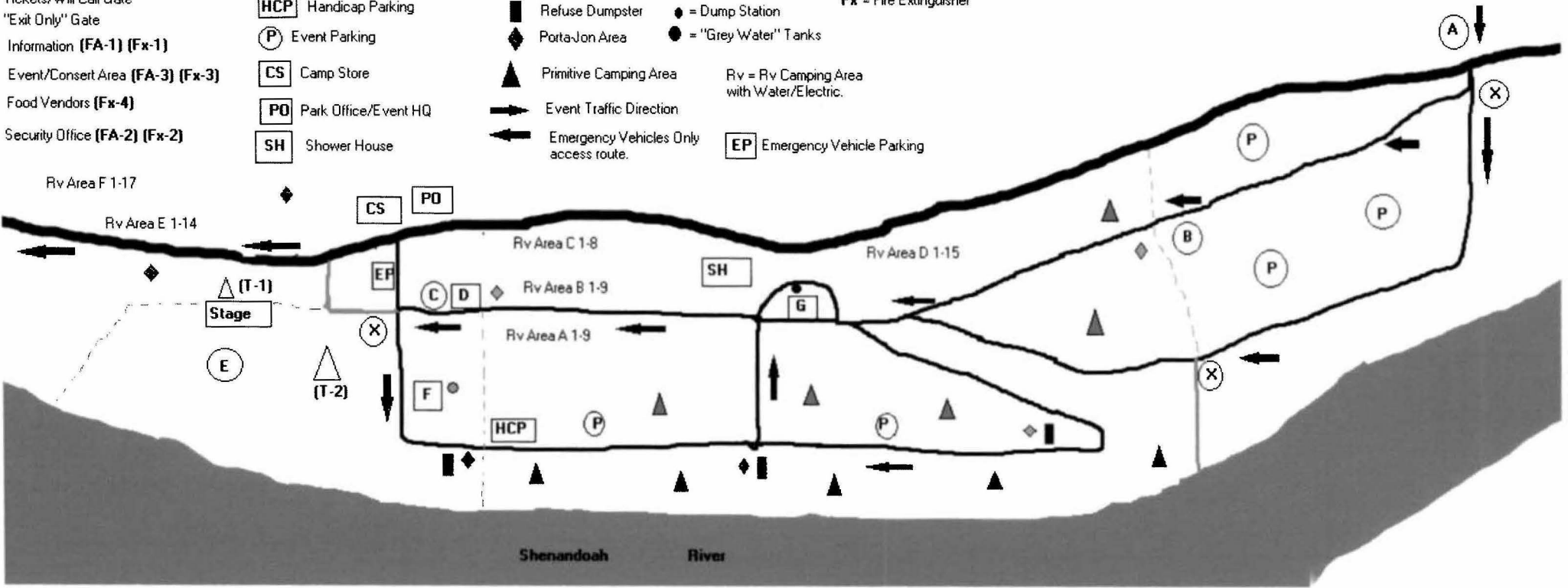
Date: 11/7/2012

2nd. Shenandoah Riverside Festival Friday, June 14 & Saturday, June 15 of 2013.  
 Re: Code of Clarke County Chapter 57 (Proposed Plan)

**IAP LEGEND**

- " Entrance Only" Gate
- Tickets/Will Call Gate
- "Exit Only" Gate
- Information (FA-1) (Fx-1)
- Event/Concert Area (FA-3) (Fx-3)
- Food Vendors (Fx-4)
- Security Office (FA-2) (Fx-2)

- (X) Emergency Vehicle Only Gate
- (HCP) Handicap Parking
- (P) Event Parking
- (CS) Camp Store
- (PO) Park Office/Event HQ
- (SH) Shower House
- (T-1) (T-2) Temporary Event Tent
- Refuse Dumpster
- Porta-Jon Area
- Primitive Camping Area
- Event Traffic Direction
- Emergency Vehicles Only access route.
- (EP) Emergency Vehicle Parking
- FA = First Aid Kit
- Fx = Fire Extinguisher
- = Dump Station
- = "Grey Water" Tanks
- Rv = Rv Camping Area with Water/Electric.





**Western Heritage**  
Insurance Company

ATTACHED TO AND FORMING A PART OF POLICY NUMBER	ENDORSEMENT EFFECTIVE DATE (12:01 A.M. STANDARD TIME)	NAMED INSURED	AGENT NO.
SCP0854299	06/02/2011	WATERMELON PARK FARMS INC.	45060

(The above information is required only when this endorsement is issued subsequent to preparation of the policy.)

**COMMERCIAL GENERAL LIABILITY  
COVERAGE PART DECLARATIONS**

"X" if Supplemental Declarations is Attached

LIMITS OF INSURANCE						
Each Occurrence Limit		\$	1,000,000			
Damage To Premises Rented To You Limit		\$	100,000		Any One Premises	
Medical Expense Limit		\$	1,000		Any One Person	
Personal & Advertising Injury Limit		\$	1,000,000		Any One Person or Organization	
General Aggregate Limit		\$	2,000,000			
Products/ Completed Operations Aggregate Limit		\$	1,000,000			
Definition: "Policy Liability Aggregate Limit" means the greatest aggregate limit, as set forth in the Declarations, for any single coverage part of this policy.						
Location(s) (Including Zip Code) of All Premises you Own, Rent or Occupy (Enter "Same" if same location as your mailing address): SAME						
PREMIUM						
Classification	Code Number	Premium Basis	Rate		Advance Premium	
			Prem/ Ops	Prod/ Comp Ops	Prem/ Ops	Prod/ Comp Ops
CAMPGROUNDS - OTHER THAN NOT-FOR-PROFIT	10331	78,000 (s)	16.688	INCL.	1,302	INCL.
		(a) Area (p) Payroll (s) Gross Sales (o) Other (Define)	1. Per \$1,000 2. Other (Define)			
Total Advance Premium					\$	1,359

THESE DECLARATIONS AND THE COMMON POLICY DECLARATIONS, IF APPLICABLE, TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE FORM(S), FORMS AND ENDORSEMENTS COMPLETE THE ABOVE-NUMBERED POLICY.

T A X R E C E I P T

Ticket #:00126900001 @@

COUNTY OF CLARKE  
SHARON E KEELER, TREASURER  
P O BOX 537  
101 CHALMERS COURT  
BERRYVILLE VA 22611

Date : 11/07/2012  
Register: TNJ/W11  
Trans. #: 31637  
Dept # : GELR  
Acct# :

GENERAL FUND - OTHER LOCAL REVENUE  
SHENANDOAH RIVERSIDE FEST  
3 YEAR PERMIT

Previous  
Balance \$ 700.00  
31000130303131000000000  
Principal Being Paid \$ 700.00  
Penalty \$ .00  
Interest \$ .00  
Amount Paid \$ 700.00  
\*Balance Due \$ .00

WATERMELON PARK FARMS

Pd by WATERMELON PARK FARMS Check 700.00 # 1130 BOCC  
BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 11/2012

# Clarke County Board of Supervisors

## Adjournment



# Clarke County Board of Supervisors

## Monthly Reports:

1. Building Department
2. Commissioner of the Revenue
3. Virginia Regional Transport

**COUNTY OF CLARKE  
BUILDING PERMIT REPORT  
FOR THE MONTH ENDING:11-30-2012**

**Page: 1**

**NEW RESIDENTIAL**

**SINGLE FAMILY STRUCTURES**

<b>Owner/Contractor Location</b>	<b>Description</b>	<b>Est Cost</b>
THOMPSON, BERNARD E JR/CLARKE COUNTY PLUMBING, LLC 2363 MORGANS MILL ROAD 20135	1sty DWELLING + ELEC + MECH +	158,000
BARRETT, PETER/SELF CONTRACTOR 115 EAGLE POINT LANE 22620	POLE BARN W/ APT + ELEC + MECH	79,000
MORAN, NEAL M & MARY D/HARTLEY HOMEBUILDING, LLC 425 FAIRVIEW LANE 22611	2sty DWELLING + ELEC + MECH +	433,000
	<b>SUBTOTAL:</b>	<b>3 670,000</b>
	<b>TOTAL:</b>	<b>3 670,000</b>

**RESIDENTIAL RENOVATIONS**

<b>Owner/Contractor Location</b>	<b>Description</b>	<b>Est Cost</b>
ROCHLIN, RAQUEL ILENE/SUBLETT SERVICES, LLC 313 SALEM CHURCH ROAD 22620	REMODEL 1ST FLOOR BARN APT	0
BOWERMAN, WILLIAM A & JANE/SELF CONTRACTOR 12 CIRCLE DRIVE 22611	REMODEL BEDROOM + BATHS	0
HICKMAN, DAVID J & SUSAN G/WARFIELD HOMES, INC 2724 LORD FAIRFAX HIGHWAY 22	FINISH 2ND FL OF ATT GARAGE IN	44,000
	<b>TOTAL:</b>	<b>3 44,000</b>

**MISC BUILDING PERMITS**

<b>Owner/Contractor</b>	<b>Description</b>	<b>Est Cost</b>
RUSZCZYK, JEFFREY A & CATHE/SELF CONTRACTOR	FRONT DECK (576')	9,000

**COUNTY OF CLARKE  
 BUILDING PERMIT REPORT  
 FOR THE MONTH ENDING:11-30-2012**

**MISC BUILDING PERMITS**

<u>Owner/Contractor</u>	<u>Description</u>	<u>Est Cost</u>
JACKSON, WILLIAM F & JOHN R/SELF CONTRACTOR	PRE-FAB SHED (14'x30')	11,000
SCOTT, ALAN/CHIMNEY RESTORATION SERVICES	RE-LINE CHIMNEY	0
WOLFE, JAMES R & SALLY H/SELF CONTRACTOR	REAR PORCH (16'x16')	6,000
MILLER, JOHN U JR/SELF CONTRACTOR	REPLACE METAL ROOF W/ SHINGLES	0
NORTHERN VA LIONS YOUTH CAM/SELF CONTRACTOR	1sty CABIN (16'x20') + ELEC	8,000
	<b>TOTAL:</b>	<b>6 34,000</b>

**DEMOLITIONS**

<u>Owner/Contractor</u>	<u>Location</u>	<u>Est Cost</u>
THOMPSON, BERNARD E JR/CLARKE COUNTY PLUMBING, LLC	2363 MORGANS MILL ROAD 20135	25,200
	<b>TOTAL:</b>	<b>1 25,200</b>

**Total # of Building Permits Issued: 13**  
**Total Estimated Cost: 773,200**  
**Total Revenue Collected: 8,226.25**

The following permits are not included in the total # of permits and estimated costs.

Electrical: 24  
 Mechanical: 20  
 Plumbing: 7  
 Fire Prot.: 7

# COUNTY OF CLARKE

## RECAP BY PROJECT TYPE FOR THE MONTH ENDING: 11-30-2012

Page: 1

<u>Project Description</u>	<u>#</u>	<u>VALUE</u>
ADD/REM RESIDENCE SINGLE GARA	1	44,000
DECK/PORCH	2	15,000
DEMOLITION OF BUILDING	1	25,200
ELECTRIC PERMITS	24	0
FIRE PROTECTION PERMIT	1	0
MECHANICAL PERMITS	20	0
NEW RESIDENCE SINGLE FAMILY	3	670,000
OTHER NON RESIDENTIAL BUILDING	1	8,000
PLUMBING PERMITS	7	0
RELINE CHIMNEY	1	0
REMODEL-MINIMUM FEE (RES)	2	0
RE-ROOFING/SIDING	1	0
STORAGE SHED	1	11,000
=====		
TOTALS:	65	773,200
=====		

## RECAP BY DISTRICT FOR THE MONTH ENDING: 11-30-2012

<u>Name</u>	<u>#</u>	<u>VALUE</u>
GREENWAY DISTRICT	5	8,000
CHAPEL DISTRICT	24	271,200
BATTLETOWN DISTRICT	12	0
LONGMARSH DISTRICT	9	483,000
BERRYVILLE DISTRICT	13	0
BOYCE DISTRICT	2	11,000
=====		
TOTALS:	65	773,200
=====		

## INSPECTIONS REPORT FOR THE MONTH ENDING: 11-30-2012

<u>Inspection Type</u>	<u>#</u>
Building:	57
Electrical:	51
Mechanical:	29
Plumbing:	17
Fire Protection:	3
=====	
TOTALS:	157
=====	

DAY	DATE	HOURS IN FIELD	HOURS IN OFFICE	TOTAL HOURS	BLDG INSP	ELEC INSP	GAS INSP	MECH INSP	PLBG INSP	MISC INSP	TOTAL INSP	START MILEAGE	END MILEAGE	TOTAL MILES DRIVEN	FUEL	COMMENTS
Thursday	11/1/2012	4	4	8	2	3			1		6	112861	112924	63		
Friday	11/2/2012	4	4	8	1	1		1	1		4	112924	112963	39		
Saturday	11/3/2012			0							0			0		
Sunday	11/4/2012			0							0			0		
Monday	11/5/2012	4	4	8	3	4					7	112963	113033	70		
Tuesday	11/6/2012	4	4	8	5	2	1	1			9	113033	113109	76	17.5	
Wednesday	11/7/2012	5	3	8	3	2	3	1	1	1	11	113109	113156	47		
Thursday	11/8/2012	5	3	8	8	6	1				15	113156	113217	61		
Friday	11/9/2012			0							0			0		
Saturday	11/10/2012			0							0			0		
Sunday	11/11/2012			0							0			0		
Monday	11/12/2012			0							0			0		
Tuesday	11/13/2012	5	3	8	4	5	1	1	3		14	113217	113243	26		
Wednesday	11/14/2012	4	4	8	2	1			1		4	113243	113286	43		
Thursday	11/15/2012	4	4	8	4	1	8				13	113286	113344	58		
Friday	11/16/2012	5	3	8	8	6			1	2	17	113344	113410	66	17	
Saturday	11/17/2012			0							0			0		
Sunday	11/18/2012			0							0			0		
Monday	11/19/2012	4	4	8		2	3				5	113410	113440	30		
Tuesday	11/20/2012	5	3	8	5	2	3	1	2		13	113440	113522	82		
Wednesday	11/21/2012			0							0			0		
Thursday	11/22/2012			0							0			0		
Friday	11/23/2012			0							0			0		
Saturday	11/24/2012			0							0			0		
Sunday	11/25/2012			0							0			0		
Monday	11/26/2012	5	3	8	3	3	5	1	1		13	113522	113595	73		
Tuesday	11/27/2012	4	4	8							0	113629	113659	30		
Wednesday	11/28/2012	4	4	8	3	10		2			15	113659	113661	2		
Thursday	11/29/2012	4	4	8	3	4					7	113661	113703	42		
Friday	11/30/2012	5	3	8	4	1			2		7	113703	113766	63		
<b>TOTALS</b>		<b>75</b>	<b>61</b>	<b>136</b>	<b>58</b>	<b>53</b>	<b>25</b>	<b>8</b>	<b>13</b>	<b>3</b>	<b>160</b>			<b>871</b>		

DAY	DATE	HOURS IN FIELD	HOURS IN OFFICE	TOTAL HOURS	BLDG INSP	ELEC INSP	GAS INSP	MECH INSP	PLBG INSP	MISC INSP	TOTAL INSP	START MILEAGE	END MILEAGE	TOTAL MILES DRIVEN	FUEL	COMMENTS
Thursday	11/1/2012			0							0			0		
Friday	11/2/2012			0							0			0		
Saturday	11/3/2012			0							0			0		
Sunday	11/4/2012			0							0			0		
Monday	11/5/2012			0							0			0		
Tuesday	11/6/2012			0							0			0		
Wednesday	11/7/2012			0							0			0		
Thursday	11/8/2012			0							0			0		
Friday	11/9/2012			0							0			0		
Saturday	11/10/2012			0							0			0		
Sunday	11/11/2012			0							0			0		
Monday	11/12/2012			0							0			0		
Tuesday	11/13/2012			0							0			0		
Wednesday	11/14/2012			0							0			0		
Thursday	11/15/2012			0							0			0		
Friday	11/16/2012			0							0			0		
Saturday	11/17/2012			0							0			0		
Sunday	11/18/2012			0							0			0		
Monday	11/19/2012			0							0			0		
Tuesday	11/20/2012			0							0			0		
Wednesday	11/21/2012			0							0			0		
Thursday	11/22/2012			0							0			0		
Friday	11/23/2012			0							0			0		
Saturday	11/24/2012			0							0			0		
Sunday	11/25/2012			0							0			0		
Monday	11/26/2012			0							0			0		
Tuesday	11/27/2012			0							0			0		
Wednesday	11/28/2012			0							0			0		
Thursday	11/29/2012			0							0			0		
Friday	11/30/2012			0							0			0		
<b>TOTALS</b>		0	0	0	0	0	0	0	0	0	0			0		

**BUILDING DEPARTMENT  
COUNTY OF CLARKE, VA  
NEW SINGLE FAMILY DWELLINGS  
2012**

	Battletown	Berryville	Boyce	Chapel	Greenway	Longmarsh	TOTAL	COMMENTS
January	1	0	0	0	0	0	1	
February	0	0	0	1	0	0	1	
March	1	0	0	1	0	2	4	
April	0	0	0	0	0	0	0	
May	0	1	0	1	1	0	3	
June	1	1	0	0	0	0	2	
July	0	0	0	1	1	0	2	1 in GW is Barn w/ 2nd Fl. Remodeled into Apt.
August	0	0	0	0	0	0	0	
September	0	0	0	0	1	0	1	
October	0	1	0	0	0	0	1	
November	0	0	0	2	0	1	3	1 in CH is Pole Barn w/ Apt.
December							0	
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>6</b>	<b>3</b>	<b>3</b>	<b>18</b>	

COUNTY OF CLARKE CIRCUIT COURT  
MONTH END DEEDS OF PARTITION AND CONVEYANCE  
LOCAL TAXATION DEPARTMENT  
COUNTY  
FOR NOVEMBER, 2012

A

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
11/01/12	12-2352	BRANCH BANKING AND TRUST COMPA	MUNN, GARTH T & BARBARA LYNN 6950 LORD FAIRFAX HIGHWAY BERRYVILLE, VA. 22611 WR/S MAP: 14B-A-11	N 265,000.00	DBS	100%
		RECORDED TIME: 01:20				
		DESCRIPTION 1: 7.4 ACRES - CHAPEL DISTRICT				
		DATE OF DEED: 10/26/12 BOOK: 554 PAGE: 797				
		NUMBER PAGES: 0				
						(F) 453,700 wimpv
11/01/12	12-2354	THOMPSON, BERNARD E; JR ET UX	JOHNSON, BRENT M; ET AL 246 EVERGREEN LANE BLUEMONT, VA. 20135	N 206,500.00	DBS	100%
		RECORDED TIME: 02:10				
		DESCRIPTION 1: BATTLETOWN DISTRICT				
		DATE OF DEED: 10/31/12 BOOK: 554 PAGE: 810				
		NUMBER PAGES: 0				
						85K VAC
11/01/12	12-2363	JIM NICHOLS CONSTRUCTION COMPA	COON, CHARLES & JANICE 17375 RAVEN ROCK RD BLUEMONT, VA. 20135 TOWN OF BERRYVILLE	N 30,000.00	DBS	100%
		RECORDED TIME: 04:30				
		DESCRIPTION 1: LOT 5 - HELEN SMITH ADDITION				
		DATE OF DEED: 10/23/12 BOOK: 554 PAGE: 850				
		NUMBER PAGES: 0				
						89000 137,800 VAC
11/01/12	12-2350	SILVER LAKE PROPERTIES INC	CAPITAL BUILDERS LLC 237 TYSON DR BERRYVILLE, VA. 22611 TOWN OF BERRYVILLE	N <del>76,500.00</del>	DBS	100%
		RECORDED TIME: 12:15				
		DESCRIPTION 1: LOT 174, HERMITAGE, P HASE IVB				
		DATE OF DEED: 11/01/12 BOOK: 554 PAGE: 789				
		NUMBER PAGES: 0				
						VAC 76,500
11/02/12	12-2373	BROWN, MALCOLM L	NICHOLAS, MARY ELLEN 401 PAGE BROOK LN BOYCE, VA. 22620	N 390,000.00	DBS	100%
		RECORDED TIME: 02:52				
		DESCRIPTION 1: LOT 3 - 1.3374 ACRES - CHAPEL DIST				
		DATE OF DEED: 02/02/12 BOOK: 554 PAGE: 924				
		NUMBER PAGES: 0				
						379,300 wimpv
11/02/12	12-2379	JOSEPH B LACEY JR FAMILY LIMIT	THOMPSON, BERNARD E, JR 2263 MORGANS MILL RD BLUEMONT, VA. 20135 CHAPEL DIST	N 75,000.00	DBS	100%
		RECORDED TIME: 04:06				
		DESCRIPTION 1: 1.7884 ACRES				
		DATE OF DEED: 11/02/12 BOOK: 554 PAGE: 954				
		NUMBER PAGES: 0				
						168,100 wimpv
11/05/12	12-2383	VITALE, ANGELA JOSEPHINE & THO	VITALE, ANGELA JOSEPHINE 127 BURNER LN BERRYVILLE, VA. 22611 LONGMARSH DIST	N .00	DG	100%
		RECORDED TIME: 02:00				
		DESCRIPTION 1: LOT 1 - 3.9 ACRES - BURNER SUBD				
		DATE OF DEED: 10/26/12 BOOK: 554 PAGE: 980				
		NUMBER PAGES: 0				
11/05/12	12-2380	SHENANDOAH RETREAT CORPORATION	TRAHOS, NORMAN & DOROTHY P O BOX 408 MILFORD, VA. 22514 LOT 156 BLOCK 1A EXT, UNIT 1	N 2,750.00	DBS	100%
		RECORDED TIME: 10:50				
		DESCRIPTION 1: BATTLETOWN DISTRICT, SHEN RET,				
		DATE OF DEED: 06/21/57 BOOK: 554 PAGE: 957				
		NUMBER PAGES: 0				
						3200 VAC



COUNTY OF CLARKE CIRCUIT COURT  
 MONTH END DEEDS OF PARTITION AND CONVEYANCE  
 LOCAL TAXATION DEPARTMENT  
 COUNTY  
 FOR NOVEMBER, 2012

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
11/05/12	3935	TRAHOS, NORMAN MICHAEL	N/A N/A	.00	REA	00%
		RECORDED TIME: 11:21				
		DESCRIPTION 1: LOT 156, BLOCK 1A, UNIT 1 - SHEN.RET	BATTLETOWN DIST			
		DATE OF DEED : 11/05/12 BOOK: 91 PAGE: 711	MAP: 17A2-1-156	PIN:		
		NUMBER PAGES : 0				
11/05/12	3936	TRAHOS, DOROTHY DYER	N/A N/A	.00	PROBATE	00%
		RECORDED TIME: 11:23				
		DESCRIPTION 1: LOT 156, BLOCK 1A, EXT., UNIT 1	SHEN.RET BATTLETOWN DIST			
		DATE OF DEED : 11/05/12 BOOK: 91 PAGE: 713	MAP: 17A2-1-156	PIN:		
		NUMBER PAGES : 0				
11/06/12	12-2406	WILSON, MITCHELL W & EUGENE P	N LOYD, CREOLA V P O BOX 3422 WARRENTON, VA. 20188	.00	DG	100%
		RECORDED TIME: 01:50				
		DESCRIPTION 1: LOT B-1, CHAPMAN LOT	GREENWAY DIST			
		DATE OF DEED : 10/26/12 BOOK: 555 PAGE: 42	MAP: 37A3-3-B1	PIN:		
		NUMBER PAGES : 0				
11/06/12	12-2407	RAMSEY, HERSCHEL N & EUNICE K	N LOYD, CREOLA V P O BOX 3422 WARRENTON, VA. 20188	1,000.00	DBS	100%
		RECORDED TIME: 01:51				
		DESCRIPTION 1: CHAPMAN LOT B-1, SHEN.FARMS,MT.SECTION	GREENWAY DIST			
		DATE OF DEED : 11/01/12 BOOK: 555 PAGE: 46	MAP: 37A3-3-B1	PIN:		Family Sale 8/110K VAC
		NUMBER PAGES : 0				
11/06/12	3937	HUBBARD, WILLIAM BEVERLY	N/A N/A	.00	AFI	00%
		RECORDED TIME: 09:47				
		DESCRIPTION 1: 1/4 INTEREST IN GREENWAY DISTRICT, LOT W/IMP	DB 77, PG 146			
		DATE OF DEED : 11/06/12 BOOK: 91 PAGE: 722	MAP: 37-A-17	PIN:		
		NUMBER PAGES : 0				
11/06/12	3938	COBB, NELLIE FELTNER	N/A N/A	.00	QUAL	00%
		RECORDED TIME: 11:12				
		DESCRIPTION 1: LOT 4, 5 SMITH ST	WOODLAWN SUBD D/B 75 PG 177			
		DATE OF DEED : 11/06/12 BOOK: 91 PAGE: 724	MAP: 14A1-3-4	PIN:		
		NUMBER PAGES : 0				
11/07/12	12-2418	CUNNINGHAM, KENNETH J	N CUNNINGHAM, KENNETH J & MAUREE N 311 ASHBY COURT BERRYVILLE, VA. 22611	.00	DBSHW	100%
		RECORDED TIME: 01:33				
		DESCRIPTION 1: LONGMARSH DISTRICT, LOT 48, CONTAINING 16,791 SQ. FT.	BATTLEFIELD ESTATES			
		DATE OF DEED : 11/01/12 BOOK: 555 PAGE: 103	MAP: 14A7-3-48	PIN:		
		NUMBER PAGES : 0				
11/07/12	12-2423	FANNIE MAE	Y EASTMAN, TIMOTHY 1247 ROWLAND DR HERNDON, VA. 20170	180K <del>328,600.00</del>	DBS	100%
		RECORDED TIME: 02:30				
		DESCRIPTION 1: BATTLETOWN DISTRICT				
		DATE OF DEED : 11/06/12 BOOK: 555 PAGE: 123	MAP: 26-A-38	PIN: (F)		328,600 w/impv
		NUMBER PAGES : 0				

COUNTY OF CLARKE CIRCUIT COURT  
MONTH END DEEDS OF PARTITION AND CONVEYANCE  
LOCAL TAXATION DEPARTMENT  
COUNTY  
FOR NOVEMBER, 2012

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
11/07/12	3939	MATSON, LEILANI ROSE, DECEASED	N/A	.00	QUAL	00%
		RECORDED TIME: 10:43	N/A			
		DESCRIPTION 1: LOT 2, 11.853 ACRES	D/B 129 PG 320			
		DATE OF DEED: 11/07/12	BOOK: 91 PAGE: 733			
		NUMBER PAGES: 0				
						LOT 1-6.4007 ACRES W/B 54 PG 606 CHAPEL DIST MAP: 21-A-18-A & 21-A-18B PIN:
11/07/12	12-2413	LAHMAN, TIMOTHY J & PAMELA L	N RATCLIFFE, KIM L	N <del>209,800.00</del> 159K	DBS	100%
		RECORDED TIME: 11:05	22 LINCOLN AVE BERRYVILLE, VA. 22611			
		DESCRIPTION 1: TOWN OF BERRYVILLE				
		DATE OF DEED: 00/00/00	BOOK: 555 PAGE: 67			
		NUMBER PAGES: 0				
						209,800 w/imp
11/07/12	12-2415	MCTAGGART, ADAM J & JESSICA	N MIGHT, LINDSEY, & ANTHONY	N <del>236,900.00</del> 233K	DBS	100%
		RECORDED TIME: 11:09	404 CHURCH STREET BERRYVILLE, VA. 22611			
		DESCRIPTION 1: TOWN OF BERRYVILLE				
		DATE OF DEED: 11/05/12	BOOK: 555 PAGE: 83			
		NUMBER PAGES: 0				
						236,900 w/imp
11/08/12	12-2433	VON HASSELL, CHRISTIAN AUGUSTI	N JAEGER, TIMOTHY C & TRACY S	N 570,000.00	DBS	100%
		RECORDED TIME: 03:57	2752 OLD WINCHESTER RD BOYCE, VA. 22620			
		DESCRIPTION 1: 33.5 ACRES - CHAPEL	WR/S			
		DATE OF DEED: 11/06/12	BOOK: 555 PAGE: 177			
		NUMBER PAGES: 0				
						545,800 w/imp
11/09/12	3941	POSTON, LEE ROY	N/A	.00	PROBATE	00%
		RECORDED TIME: 16:05	N/A			
		DESCRIPTION 1: 23.979 ACRES ON RT 602				
		DATE OF DEED: 11/09/12	BOOK: 91 PAGE: 748			
		NUMBER PAGES: 0				
						D/B 216 PG 290 MAP: 39-A-15
11/13/12	12-2462	FISHER, CAROLE A & DEBORAH A B	N SHENANDOAH RETREAT LAND CORP	N 4,000.00	DBS	100%
		RECORDED TIME: 02:45	256 HEMLOCK LANE BULEMONT, VA. 2013 5			
		DESCRIPTION 1: BATTLETOWN DISTRICT				
		DATE OF DEED: 10/31/12	BOOK: 555 PAGE: 282			
		NUMBER PAGES: 0				
						4K VAC
11/13/12	12-2451	HAMILTON, DANIEL P & KRISTINE	N ELASSAL, SUSAN E	N 274,800.00	DBS	100%
		RECORDED TIME: 12:27	74 LAUREL LANE BLUEMONT, VA. 20135			
		DESCRIPTION 1: BATTLETOWN DIST				
		DATE OF DEED: 11/13/12	BOOK: 555 PAGE: 260			
		NUMBER PAGES: 0				
						218K w/imp
11/14/12	12-2480	SPOUT RUN FARM, LLC	N WILLIAMS, MICHAEL; ET UX	N 1,200,000.00	DBS	100%
		RECORDED TIME: 01:46	12 EAST MELROSE STREET CHEVY CHASE, MD. 20815			
		DESCRIPTION 1: CHAPEL DISTRICT				
		DATE OF DEED: 11/14/12	BOOK: 555 PAGE: 424			
		NUMBER PAGES: 0				
						664,000 w/imp

This is in a  
Conservation  
Easement

COUNTY OF CLARKE CIRCUIT COURT  
MONTH END DEEDS OF PARTITION AND CONVEYANCE  
LOCAL TAXATION DEPARTMENT  
COUNTY  
FOR NOVEMBER, 2012

RECORDED	INSTRUMENT	GRANTOR	(X)	GRANTEE/ADDRESS	(X)	CONSIDERATION	TYPE	PERCENT
✓	12-2485	KARLE, REGIS R; III, & LISA M	N	KARLE, REGIS R.; III & LISA M 343 CHAPMAN LANE FRONT ROYAL, VA. 22630	N	.00	DBSHW	100%
		RECORDED TIME: 02:00						
		DESCRIPTION 1: CHAPEL DISTRICT, LOT NO. 27						
		DATE OF DEED : 11/09/12 BOOK: 555 PAGE: 458 MAP: 37A2-6-27					PIN:	
		NUMBER PAGES : 0						
✓	12-2488	SHOMO, RUTH ELAINE	N	SHENANDOAH RETREAT LAND CORP 256 HEMLOCK LANE BLUEMONT, VA. 20135	N	2,000.00	DBS	100%
		RECORDED TIME: 04:05						
		DESCRIPTION 1: BATTLETOWN DISTRICT, 1/2 INTEREST IN LOT 69						4K vacant
		DATE OF DEED : 11/13/12 BOOK: 555 PAGE: 490 MAP: 17A2-12-69					PIN:	
		NUMBER PAGES : 0						
✓	12-2494	POEHLER, ROBERT & CATHERINE	N	PRATT, SUSAN I 98 CLIFF LANE BLUEMONT, VA. 20135	N	250,000.00	DBS	100%
		RECORDED TIME: 10:05						
		DESCRIPTION 1: CHAPEL DISTRICT, 5.70 ACRES						325,800 w/impv
		DATE OF DEED : 11/15/12 BOOK: 555 PAGE: 508 MAP: 32-1-24					PIN:	
		NUMBER PAGES : 0						
✓	12-2496	PAYNE, DAVID R	N	POE, BRYAN 327 BUCKMARSH STREET BERRYVILLE, VA. 22611	N	160,000.00	DBS	100%
		RECORDED TIME: 11:30						
		DESCRIPTION 1: TOWN OF BERRYVILLE						185,900 w/impv
		DATE OF DEED : 10/31/12 BOOK: 555 PAGE: 528 MAP: 14A1-A-103					PIN:	
		NUMBER PAGES : 0						
✓	12-2498	TWYMAN, ANN; EXECUTOR ET AL	N	BRYAN, ALLISON; ET VIR 237 CAMERON STREET BERRYVILLE, VA. 22611	N	95,000.00	DBS	100%
		RECORDED TIME: 11:32						
		DESCRIPTION 1: TOWN OF BERRYVILLE						126,500 w/impv
		DATE OF DEED : 11/15/12 BOOK: 555 PAGE: 545 MAP: 14A2-1-6					PIN:	
		NUMBER PAGES : 0						
✓	12-2506	BB&T	N	PAUL, JERRY ET AL N/A	N	.00	DE	100%
		RECORDED TIME: 09:00						
		DESCRIPTION 1: D/B 543 PAGE 773						
		DATE OF DEED : 00/00/00 BOOK: 555 PAGE: 583 MAP: 14E-1-5					PIN:	
		NUMBER PAGES : 0						
✓	12-2511	MARTEENY, GREGORY & KIMBERLY	N	JONES, PHILIP W 735 MORNING STAR LANE BOYCE, VA. 22620	N	340,000.00	DBS	100%
		RECORDED TIME: 11:31						
		DESCRIPTION 1: GREENWAY DISTRICT, LOT 11, 3.0 ACRES						533,400 w/impv
		DATE OF DEED : 11/19/12 BOOK: 555 PAGE: 634 MAP: 20-2-11					PIN:	
		NUMBER PAGES : 0						
✓	12-2514	WISECARVER, KENNETH M	N	WISECARVER, KENDALL LEE P O BOX 551 BERRYVILLE, VA. 22611	N	.00	DGLE	100%
		RECORDED TIME: 11:34						
		DESCRIPTION 1: CHAPEL DISTRICT, 76.047 ACRES						
		DATE OF DEED : 11/19/12 BOOK: 555 PAGE: 661 MAP: 13-A-25B					PIN:	
		NUMBER PAGES : 0						

COUNTY OF CLARKE CIRCUIT COURT  
MONTH END DEEDS OF PARTITION AND CONVEYANCE  
LOCAL TAXATION DEPARTMENT  
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FOR NOVEMBER, 2012

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
✓	11/26/12 12-2528	LEVI, GEORGE G	N LEVI, GEPGRG G TR P.O. BOX 366 BERRYVILLE, VA. 22611	N .00	DG	100%
		RECORDED TIME: 11:35				
		DESCRIPTION 1: BATTLETOWN DISTRICT ROUTE 613 CONTAINING 28,616.72 SQ. FT.				
		DATE OF DEED : 00/00/00 BOOK: 555 PAGE: 761 MAP:			PIN:	
		NUMBER PAGES : 0				
✓	11/26/12 12-2531	POSTON, DUANE L	N POSTON, DUANE & FRANCIS 490 MORGAN LANE BOYCE, VA. 22620	N .00	DG	100%
		RECORDED TIME: 12:30				
		DESCRIPTION 1: GREENWAY DISTRICT 24.516 ACRES				
		DATE OF DEED : 11/23/12 BOOK: 555 PAGE: 770 MAP: 39-A-15			PIN:	
		NUMBER PAGES : 0				
✓	11/27/12 12-2541	NICHOLS, DAVID & LUANNE	N SAMPLES, TIMOTHY & JOAN 673 QUARRY ROAD BERRYVILLE, VA. 22611	N 435,000.00	DBS	100%
		RECORDED TIME: 12:36				
		DESCRIPTION 1: BATTLETOWN DISTRICT, TRCT 1B, 2.9776 AC				
		DATE OF DEED : 11/27/12 BOOK: 555 PAGE: 805 MAP: 25-A-1E			PIN:	412,400 w/imp
		NUMBER PAGES : 0				
✓	11/27/12 3943	KREISER, CAROL DECEASED	N/A N/A LONGMARSH DISTRICT	.00	COPY	00%
		RECORDED TIME: 14:56				
		DESCRIPTION 1: 2 ACRES ON RT 653				
		DATE OF DEED : 11/27/12 BOOK: 91 PAGE: 778 MAP: 7-A-77C			PIN:	
		NUMBER PAGES : 0				
✓	11/28/12 12-2544	FANNIE MAE	Y KORTLANG, ANDREW R 119 LAKEVIEW LANE BOYCE, VA. 22620	N 169,000.00	DBS	100%
		RECORDED TIME: 09:00				
		DESCRIPTION 1: CHAPEL DISTRICT				
		DATE OF DEED : 11/14/12 BOOK: 555 PAGE: 833 MAP: 39-10-906			PIN:	282,700 w/imp
		NUMBER PAGES : 0				
✓	11/29/12 12-2553	NECTAR PROJECTS, INC	N U.S. BANK, NATIONAL ASSOC. TR 12650 INGENUITY DRIVE ORLANDO, FL. 32826	N 142,000.00	DTF	100%
		RECORDED TIME: 02:00				
		DESCRIPTION 1: CHAPEL DISTRICT				
		DATE OF DEED : 11/08/12 BOOK: 555 PAGE: 880 MAP: 39-13-5			PIN:	184,100
		NUMBER PAGES : 0				
✓	11/29/12 12-2556	WEBB, JAMES H & LAURA C	N WEBB, JAMES H P O BOX BERRYVILLE, VA. 22611 BATTLETOWN DIST	N .00	DG	100%
		RECORDED TIME: 02:02				
		DESCRIPTION 1: 1 ACRE				
		DATE OF DEED : 10/23/12 BOOK: 555 PAGE: 892 MAP: 23-A-4			PIN:	
		NUMBER PAGES : 0				
✓	11/29/12 12-2554	WHITE, SAMUEL TR	N FEDERAL NATIONAL MORTGAGE ASSN Y P O BOX650043 DALLAS, TX. 75265	339,610.00	DTF	100%
		RECORDED TIME: 02:20				
		DESCRIPTION 1: LOT 78, HANCOCK CT, BATTLEFIELD ESTATES PHASE 3A TOWN OF BERRYVILLE				
		DATE OF DEED : 09/24/12 BOOK: 555 PAGE: 884 MAP: 14A7-10-78			PIN:	334K w/imp
		NUMBER PAGES : 0				

COUNTY OF CLARKE CIRCUIT COURT  
MONTH END DEEDS OF PARTITION AND CONVEYANCE  
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RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
✓	11/29/12 12-2555	CAUDLE, HUBERT H & MARY ELLEN	N CAUDLE, HUBERT H & MARY ELLEN 6008 N 22ND ST ARLINGTON, VA. 22205	N .00	DG	100%
			RECORDED TIME: 02:21			
			DESCRIPTION 1: LOT 2 - TOWN OF BERRYVILLE			
			DATE OF DEED : 11/21/12 BOOK: 555 PAGE: 888 MAP: PIN:			
			NUMBER PAGES : 0			
	11/29/12 12-2550	JOHNSON, DAVID; ET UX	N FRANCO FARMS INC 19004 HARMONY CHURCH ROAD LEESBURG, VA. 20175	N 316,523.00	DBS	100%
			RECORDED TIME: 11:40			
			DESCRIPTION 1: BATTLETOWN DISTRICT, 48.6728 ACRES, LOT D OAKLAND FARM, PHASE 5			263,400
			DATE OF DEED : 11/29/12 BOOK: 555 PAGE: 866 MAP: 9-A-60D PIN:			VAC
			NUMBER PAGES : 0			
✓	11/30/12 12-2567	NALLY, MICHAEL J & TINA M	N ROTRUCK, ROBERT CARL 176 EBENEZER RD BLUEMONT, VA. 20135	N 352,500.00	DBS	100%
			RECORDED TIME: 02:30			
			DESCRIPTION 1: LOT 3, SCHLADT SUBD - 5.0189 ACRES BATTLETOWN DISTRICT			406,200
			DATE OF DEED : 11/29/12 BOOK: 555 PAGE: 935 MAP: 10-1-3 PIN:			william
			NUMBER PAGES : 0			
✓	11/30/12 12-2569	FIELDS, GEORGE R & ELAINE A	N NEALIS, BRIAN S 1919 WITHERS LARUE RD BERRYVILLE, VA. 22611	N 239,900.00	DBS	100%
			RECORDED TIME: 04:10			
			DESCRIPTION 1: LOT 3 - 1.89 ACRES LONGMARSH DIST			333K
			DATE OF DEED : 11/30/12 BOOK: 555 PAGE: 956 MAP: 4-A-7C PIN:			william
			NUMBER PAGES : 0			
✓	11/30/12 12-2571	FLEMING, MARTIN P & SARAH FREN	N WILLIAMS, PAUL D, JR & SANDRA B N 3831 HARRY BYRD HWY BERRYVILLE, VA. 22611	N <del>737,000.00</del>	DBS	100%
			RECORDED TIME: 04:15			
			DESCRIPTION 1: 69.37 ACRES - BATTLETOWN DIST WR/S			1,236,300
			DATE OF DEED : 11/13/12 BOOK: 555 PAGE: 971 MAP: PIN:			william
			NUMBER PAGES : 0			
✓	11/30/12 12-2559	GLASSER AND GLASSER PLC SUB TR	N SUNTRUST BANK 1001 SEMMES AVE RICHMOND, VA. 23224	N 212,500.00	DTF	100%
			RECORDED TIME: 09:00			
			DESCRIPTION 1: 0.5656 ACRE - GREENWAY DIST			
			DATE OF DEED : 10/10/12 BOOK: 555 PAGE: 898 MAP: 28A-A-77 PIN:			281,100
			NUMBER PAGES : 0			

\*\*\*\*\* COUNTY DEEDS OF CORRECTION \*\*\*\*\*

✓	11/15/12 12-2482	STEVENS, SEAN & EMILY M	N LIBBY, DANA S & MARY K N/A	N .00	COR	100%
			RECORDED TIME: 11:10			
			DESCRIPTION 1: RE-RECORDING OF DB 552, PG 626			
			DATE OF DEED : 00/00/00 BOOK: 555 PAGE: 452 MAP: 14A5-9-3 PIN:			
			NUMBER PAGES : 0			

TOTAL COUNTY DEEDS OF PARTITION AND CONVEYANCE: 40  
TOTAL NUMBER OF COUNTY DEEDS OF CORRECTION : 1  
TOTAL NUMBER OF COUNTY WILL/FIDUCIARY : 6

(F)

Clarke County

lwalburn@clarkecounty.gov

## Clarke Co. Nov 12 Report

**From :** Jill Matheson <jill@vatransit.org>

Fri, Dec 07, 2012 12:13 PM

**Subject :** Clarke Co. Nov 12 Report

1 attachment

**To :** dash@clarkecounty.gov, lwalburn@clarkecounty.gov**Cc :** Bruce Simms <bruce@vatransit.org>**MONTHLY PASSENGERS****November - 12**

Location	Region	Route	TOTAL
CLRK	NW	Demand Response Clark County	167

**We wish you the best of holidays and a prosperous 2013!**

*Jill Matheson*

*Operations Administrative Assistant*



As a multifaceted organization, Virginia Regional Transit provides access to affordable transportation through passenger service, transit system management and other transit related services.

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