



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item

November 20, 2012

Packet
Page

Afternoon Session 1:00 PM

1) Call To Order	5
2) Adoption Of Agenda	6
3) VDOT Update	7
4) Clarke County School Board Update	8
5) Citizen's Comment Period	11
6) Approval of Minutes:	
– October 16, 2012 Regular Meeting	13
7) Consent Agenda	43
A. Conservation Easement Authority Approval Requests: James Turner and Powhatan School Amendment	44
B. Acceptance Abstract of Votes Election 2012	51
C. Acknowledgement of FY 2013 Audit of Commissioner of the Revenue, Treasurer and Sheriff's Office by the Auditor of Public Accounts	54
8) Adopt Resolution Of The Board Of Supervisors Of Clarke County Concurring With A Financing Undertaken By The Industrial Development Authority Of Clarke County, Virginia, To Benefit Lord Fairfax Community College	56
9) Economic Development Consultant for Comprehensive Plan Update	70
10) Special Event Permit Application Shenandoah Riverside Festival Large, Three-Year Event - Set Public Hearing	71
11) Board of Supervisors Personnel Committee Items	100
A. Expiration of Term for appointments expiring through January 2013. Action: Approve recommendations of the Personnel Committee:	101
Clarke County Industrial Development Authority:	
• Reappoint Wayne Armbrust to a four-year term expiring 10/30/2016.	
• Reappoint Rodney Pierce to a four-year term expiring 10/30/2016.	
12) Board of Supervisors Work Session Items	111
A. Buildings and Grounds	111
– BCCGC HVAC Update. Action: Approve recommendation of the BCCGC Joint Building Committee.	115

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

Page 1 of 4

11/15/2012 2:51 PM



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
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Item	November 20, 2012	Packet Page
– Active Living / Park Office Update. Action: None		111
a. 36 East Main Street Property [former Library Building]. Action: None		117
b. 106 North Church Street Property [former Commonwealth Attorney's Office]. Action: None		117
B. VDOT Lewisville Road Update. Action: At the 11/14/2012 Work Session, the Board agreed to defer further discussion or consideration on this matter until such time as the impact of recently erected signage is evaluated.		120
C. VDOT Route 612 (Sheppard's Mill Road) Bridge Replacement. Action: At the 11/14/2012 Work Session, the Board authorized the Chair to execute a request that the County be included as a consulting party in this project.		122
D. Faithworks, Inc. Letter of Support Request. Action: At the 11/14/2012 Work Session, the Board authorized the County Administrator to execute the draft letter provided in the 11/14 packet.		127
E. Bicycle Touring Events Discussion. Action: None		131
F. Comment on DHCD Review of Planning District Boundaries. Action: The Board of Supervisors authorized the Chair to execute the letter of support provided with the 11/14 packet material.		171
G. 2012 Legislative Luncheon Date and Legislative Priorities Review and Discussion. Action: The Board asked that information regarding the availability of Legislative members be provided as soon as received; and further, authorized Supervisors Hobert and Staelin to review and revise the legislative priorities for 2013 for consideration and adoption at the regular board meeting.		176
H. Closed Session Pursuant to §2.2-3711-A1 Specific Employees or appointees of the Board. Action: None		113
13) October Finance Committee		181
1. Sheriff's Department Leave Payouts. Action: None		
2. Sheriff's Telephone System Replacement. Action: None		
3. Capital Projects Carryover from FY 12 to FY13. Action: Recommendation pending review at continued meeting on November 16, 2012.		
4. Conservation Easement Carryover from FY 12 to FY 13. Action: Recommendation pending review at continued meeting on November 16, 2012.		
5. FY 12 Year-end Fund Balance Designations. Action: Recommendation pending review at continued meeting on November 16, 2012.		

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11/15/2012 2:51 PM



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Item	November 20, 2012	Packet Page
6. Supplemental Appropriations FY 12. Action: Recommendation pending review at continued meeting on November 16, 2012.		
7. Supplemental Appropriations FY 13. Action: Recommendation pending review at continued meeting on November 16, 2012.		
8. Acceptance of October Bills and Claims. Action: Recommendation pending review at continued meeting on November 16, 2012.		201
9. Standing Reports. The following are included: Reconciliation of Appropriations. General Fund Balance. General Government Expenditure Summary. Action: Information Only		200
14) Government Projects Update		248
15) Miscellaneous		249
16) Summary Of Required Action		250
17) Board Member Committee Status Reports		251
18) Closed Session <i>[as necessary]</i>		252
<hr/>		
Evening Session 6:30 PM		
19) Citizen's Comment Period		253
20) PH 12-09: TA -12-04 Merger of Parcels: Proposed text amendments to add new language, §10-E Merger of Parcels; to amend Article 2, Usage and Definitions; and to amend §12-E, Vacation of Plat, of the Clarke County Subdivision Ordinance; and to amend Article 9, Definitions, of the Clarke County Zoning Ordinance. The purpose of the text amendments is to require any merger of parcels to be reviewed and approved via final plat by the Zoning Administrator for compliance with County ordinances. The text amendments would also amend the current definition of "merger" in the Ordinances to distinguish the transaction from a "vacation," and would correct a code reference error in §12-E of the Subdivision Ordinance.		255
21) PH 12-10: Amendment of the FY2013 Capital Projects budget to increase expenditure and appropriation by \$200,000 for the purpose of providing economic development assistance to Berryville Graphics through the Clarke County Industrial Development Authority, and to increase revenue from the Commonwealth of Virginia by \$200,000.		265
22) Adjournment		275
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Reports in November Packet:		276

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11/15/2012 2:51 PM



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Item	November 20, 2012	Packet Page
1. Building Department		277
2. Commissioner of the Revenue		284
3. Virginia Transit Report		291

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Page 4 of 4

11/15/2012 2:51 PM

Clarke County Board of Supervisors

Call To Order

Clarke County Board of Supervisors

Adoption of Agenda

Clarke County Board of Supervisors

VDOT

Clarke County

lwalburn@clarkecounty.gov

Fwd: Turning lane study

From : John Staelin <jstaelin@earthlink.net>
Subject : Fwd: Turning lane study
To : Lora Walburn <lwalburn@clarkecounty.gov>

Tue, Nov 06, 2012 02:01 PM

 1 attachment

Lora,

I have already forwarded this e-mail on to VDOT. However, I'd like to include a copy of it (along with the petition) in the VDOT section of the next BOS meeting Board Book.

Thank you,

John

Begin forwarded message:

From: "Wendy C. Kedzierski" [Citizen/Personal Information](mailto:Wendy.Kedzierski@clarkecounty.gov)
Subject: Turning lane study
Date: October 28, 2012 9:21:26 AM EDT
To: <jstaelin@earthlink.net>
Cc: <bjb1971@verizon.net>, <amweiss@visuallink.com>, <lawyers@visuallink.com>, <bmckay@clarkecounty.gov>

Dear Mr. Staelin et al.:

Thank you for allowing me to speak at the October 16 Clarke County Board of Supervisors Meeting regarding the study of a turning lane near the intersection of Route 340 and Senseny Road. Although I'd still like to see less expensive, less intrusive alternatives studied, I do appreciate that the Board requested that VDOT investigate using the property on the west side of Route 340 (the side of the road with no bordering houses) if a turning lane is the option pursued.

Property owners on the east side of Route 340 are alarmed. An east side expansion threatens the safety of people. Re-routing speeding traffic closer to the residents will endanger us, disturb our quality of life and decrease our property values. Therefore, even if a west side expansion is more expensive, it should be chosen rather than an east side expansion which would impact people dangerously and negatively.

Attached is a signed petition reflecting this serious concern and requesting that your constituents' well-being is protected.

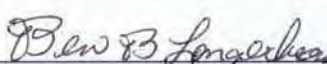


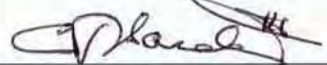

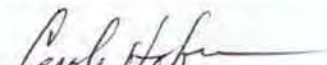
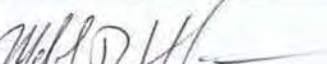

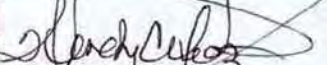
Please continue to keep us abreast of any new information and/or actions regarding this matter.

Thank you again.

Sincerely,

Wendy Kedzierski
6027 Lord Fairfax Hwy.
Berryville, VA 22611
[Citizen/Personal Information](mailto:Wendy.Kedzierski@clarkecounty.gov)

We, the property owners on the southeast side of the intersection of Route 340 (Lord Fairfax Highway) and Senseny Road, petition that if adding a turning lane is determined to be the best solution to the traffic problem at this intersection, the land on the west side of Route 340 be used for this purpose. There are no homes on the west side of the road. Re-routing speeding traffic closer to the homes on the east side of the road will only serve to endanger us, disturb our quality of life and decrease our property values.

Name	Address	Signature
BEN B LONGERBEAM	6055 LORD FAIRFAX HWY	
ANNE K LONGERBEAM	6055 LORD FAIRFAX HWY	
TRIPS AUTO C. THORNTON III	6103 LORD FAIRFAX HWY	
CLARKE LOCKER C. THORNTON III	6145 LORD FAIRFAX HWY	
Mark Kedzierski	6027 Lord Fairfax Hwy.	
Carole Hofmann	5973 Lord Fairfax Hwy	
Mike Hofmann	5973 Lord Fairfax Hwy	
Charlotte Jones CHARLOTTE JONES	6073 Lord Fairfax Hwy	
Wendy Kedzierski	6027 Lord Fairfax Hwy.	



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Clarke County Board of Supervisors

Clarke County Public Schools School Board Update

Clarke County Board of Supervisors

Citizen Comment Period

October 16, 2012
Clarke County Board Of Supervisors
Regular Meeting
Main Meeting Room
1:00 p.m.

At a regular meeting of the Board of Supervisors of Clarke County, Virginia, held in the Main Meeting Room, 2nd Floor Berryville Clarke County Joint Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia on Tuesday, October 16, 2012.

Board Members Present

Barbara Byrd; J. Michael Hobert; Beverly McKay; John Staelin

Board Members Absent

David Weiss

Staff Present

David Ash; Tom Judge; Jesse Russell; Brandon Stidham; Alison Teetor; Lora B. Walburn

Others Present

Ed Carter; Rick Catlett; Randy Trenary; Keith Dalton; Ray C. Hamilton; Gem Bingol; Val Van Meter; and other citizens

1) Call to Order

Chairman Hobert called the afternoon session to order at 1:03 p.m.

2) Adoption of Agenda

By consensus, the Board approved the agenda as presented.

3) VDOT

Ed Carter, Assistant Residency Administrator, appeared before the Board to provide the monthly update.

Maintenance – October:

- Second round mowing on secondary's is scheduled to be complete by month's end, weather permitting;
- Performed brush cutting on Rt. 636;
- Addressed drainage issue on Rt. 606 (Larry Rogers);
- Conducted grading operations on routes 600,622 and 625;
- Removed tree hazards on routes 633, 644, 652 and 656;
- Repaired potholes on various secondary routes.

Maintenance – November:

- Continue hazardous tree removal on various routes;
- Replace pipe on Rt. 605;
- Conduct ditching operations on northeast end of County;
- Conduct shoulder and pothole repairs on various routes throughout the County.

Projects

- Route 636, Mosby Road: Contractor is still projecting completion before bad weather. Paving subcontractor is supposed to be back on site next week to complete all paving.
- Route 1014, Paige St. Town of Berryville: Status unchanged.
- Lewisville Road speed limit: Traffic engineering has concluded comments and recommended signage has been installed except for one which is on order. A resolution from the Supervisors is required to conduct a full-blown study. Traffic engineering's opinion is that the outcome of a full study could go either way. Highlights of the discussion include:
 - Supervisor Byrd:
 - Curves in the road coming from West Virginia cause traffic to slow; however, speeds increase where the road straightens.
 - Constituents have mentioned circulating a petition.
 - Constituents are prepared to wait to see if the recommended signage is effective.
 - Ed Carter:
 - Responding to Supervisor McKay stated that signs depicting slow moving equipment or horses had not been recommended but could be considered.

- A speed count is used to determine average speed of the 85 percentile; and if 85% of vehicles are traveling at the speed limit or lower, a reduction would not warranted. The study also considers:
 - Road geometrics;
 - Number of entrances and intersections;
 - Traffic volume;
 - Number Accidents
- VDOT will provide the written report, as well as any accident reports to the County Administrator.

Following discussion, by consensus, the Supervisors deferred review of the matter to the November Work Session.

- Turning Lanes Route 657/340: Survey complete and ready to begin preliminary engineering. Until preliminary engineering is complete, cannot make definitive statements other than moving the utilities poles in that location would be costly. He advised that a public hearing, after the completed, approved design, is not necessary unless the Board of Supervisors desires one.

Mr. Carter confirmed that this project is included in the SSYP and expressed is belief that VDOT had approximately 60% of the funding. He stated that if the plan was developed and approved the likelihood of completion was 100%.

Wendy Kedzierski, Lord Fairfax Highway, Berryville, VA 22611, appeared before the Supervisors and read the following letter:

October 16, 2012

*Clarke County Board of Supervisors
101 Chalmers Court
Berryville, VA 22611*

Dear Clarke County Board of Supervisors:

I am writing to express my concern over a proposal for a turning lane at the intersection of Lord Fairfax Highway and Senseny Road.

While I agree that this is a dangerous intersection and have personally witnessed several accidents there, I believe that a turning lane on the side of the road where houses are present will only create a worse hazard as cars will no longer feel compelled to slow down. Instead, they will go even faster as they feel free to

speed past turning traffic - speeding in a lane that is closer to the houses located there, including mine and others with children.

The issue here is speed and inattentive driving-- not volume of traffic. It seems that a safer, less expensive, and more practical solution would be a blinking light at this intersection and reducing the speed to 40 mph: blinking yellow for Lord Fairfax Highway traffic and red for Senseny Road traffic.

Putting a turning lane on the residential side of this road seems like a dangerous and expensive attempt to solve this problem. More problems would surface: speeding traffic closer to residences and traffic speeding into Berryville town limits.

My husband requested a recent survey of the road but was unable to obtain one. According to his subsequent measurements, the road already is not centered within VDOT's 110-foot wide right-of-way. It is closer to the residences than to the adjacent farm property/cornfields. Using the telephone poles as a guide, at one point, the center of the road is approximately 70 feet from the farm property and 27 feet from our neighbor's property.

When I spoke unofficially to a VDOT surveyor, he indicated that if a turning lane is constructed, the road would likely come 22 feet closer to the residences.

When my husband spoke to VDOT, he was informed that no warrants have been done on this project. It is our understanding that there has been no study to justify the expense of a turning lane and no study to show that this solution would not create other problems. Nor has there been a study on less expensive and less intrusive alternative solutions and the impact that these possible solutions may have on the residents of the area.

A turning lane seems like an expensive, dangerous proposal. The amount of work that it would take to build out this road - including removing a rock ledge in front of my house, has to be enormously expensive. And I'd like to reiterate that a turning lane would put speeding traffic closer to the residents' homes. A blinking yellow light with a reduced speed limit in the area seems like a safer, more cost-effective solution.

*Wendy Kedzierski
Lord Fairfax Highway, Berryville, VA 22611*

Highlights of the discussion include:

- Ed Carter, VDOT:

- Law enforcement accident reports are the only studies into cause that VDOT can access. VDOT is willing to research accident reports to see if there is a pattern that could be addressed.
 - VDOT has reduced the speed to 45 mph and added flashing yellow lights.
 - VDOT can do nothing that would prevent driver inattention or speeding.
 - VDOT has determined that the safest alternative is to provide a lane so vehicles can continue through and provide a turn lane to accommodate vehicles making a turn.
 - VDOT will research whether the utility poles are in the right of way.
 - VDOT explained that on primary roads, based on speed limits and traffic volume, a “clear zone” allowing for a certain amount of space for a vehicle to go off the road and not hit something like a utility pole is required.
 - VDOT proposes a center left turn lane heading north and a right turn lane headed south on Route 340 into Senseny Road.
 - In the preliminary engineering, VDOT would lay out a plan based on survey results that will spot poles, existing right of ways lines and pavements. Then using those results, VDOT will fit the proposed road based on the requirement using the most economical construction.
 - Alternates will be examined during the preliminary engineering phase but the plan will be what the design engineer terms to be the most economical construction to achieve the goal.
 - Property disturbance is considered in the preliminary engineering phase.
- Supervisor Staelin:
- Utility poles are located on both sides of the road.
 - From his measurements, poles are basically 40 feet from the white line on the side of the road.
 - There appears to be plenty of room on the west side of the road for lane construction.
 - Would like to keep the new lane as far from the residences as possible.
 - Would like to keep the 45 mph following lane construction.
 - Addition of a right turn lane going south was not previously mentioned. Mr. Carter advised that VDOT sees this as a safety improvement; however, the warrants will be re-examined during the preliminary engineering phase.
- Supervisor Byrd:
- Asked VDOT if something could be done to improve the safety of this intersection by slowing speeds coming out of Berryville.

- Asked the cost of moving a utility pole. Ed Carter responded that there are many variables but can go as high as \$25,000.
- The number of right-hand turns may be lessened once Mosby Boulevard is complete.
- Chairman Hobert:
 - This is a major intersection in the community and it needs to be safe.
 - Understands concerns and the need to be sensitive but the plan has been in place for a long time.
- Supervisor McKay:
 - This intersection is one of the highest for accidents in the County and needs to be made safe.

Following discussion, **Supervisor Staelin moved to proceed with the preliminary engineering and VDOT to examine ways to cost effectively keep things as far west as possible so as to minimize the impact on any neighbors to the east. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Absent

Supervisor Comments:

- Supervisor Byrd:
 - Expressed appreciation for mowing the median strip by Chester’s Store.
- Supervisor McKay:
 - Speed Issues East end of Annfield Road with intersection of Route 340: He has requested speed enforcement from Sheriff Roper.

John Staelin left the meeting at 1:40 pm

4) Clarke County Public Schools Update

Rick Catlett, Assistant Superintendent, and Randy Trenary, Director of Operations, appeared before the Supervisors to provide the monthly School update. Highlights include:

- Rick Catlett:
 - Proposed that the Board develop a list of topics it would like the Schools to address.
 - Supervisor Byrd requested reports on the renovation project.
 - Chairman Hobert stated that school renovations were an area of interest and requested an update at the November regular meeting addressing project stage, direction and how the project was proceeding.
 - Supervisor McKay requested academic progress reports. He suggested that the Schools examine customer satisfaction to determine if students are being given what they need to excel.

Rick Catlett responded:

- ✓ The Virginia Department of Education and the US Department of Education are now asking questions targeted toward this area.
 - ✓ While schools collect a great deal of data, there is debate about whether it is useful or meaningful.
 - ✓ One recently added data point that does provide meaningful data is the reporting of the number of students participating in the total program including on time graduation. A recent report indicated 99% of students graduated one time for the second consecutive year
 - ✓ Clarke children are coming to school, staying in school, and test score data is being captured. Testing is conducted in all grades, as well as at the end of course providing considerably more useful information.
 - ✓ The Schools believe the testing reflects its goals, as well as its desire to address the needs of all children by providing dedicated resources. Career and Technical programs are offered including a nursing program. Agriculture education is now offered beginning in the 8th grade.
- Randy Trenary, Director of Operations:
 - Round About:
 - The first two weeks were difficult while everyone learned the new pattern.
 - It is making morning and evening traffic move more smoothly at D.G. Cooley.
 - It slows traffic down.
 - Per the Chief of Police, it is doing what it was designed to do.
 - School Lunch:
 - Major changes in federal regulations to the school lunch program.
 - To clear up a statement made last month by Dr. Murphy, under the new federal regulations, protein can still be served for breakfast; however, new

limits have been established on the amount of protein that can be served at breakfast.

- A meeting to discuss the current year lunch regulations is set for tomorrow.
- Because of what is happening with the new lunch regulations, the Schools are contemplating holding off changes to the breakfast program.
- Lunch counts are down.
- Al a carte items are up.
- In response to Supervisor Byrd's query, at the new high school there are three lunch shifts giving students five to six more minutes over previous years. To speed up the process, the addition of a third "pay line" is being considered.

Chairman Hobert expressed the Board's appreciation to Mr. Catlett and Mr. Trenary for their updates. He further commented that the Schools were the Supervisors most significant partner.

Chairman Hobert asked Board members to provide him with their list of interests specific to the Schools for future presentation.

5) Northern Shenandoah Valley Regional Hazard Mitigation Plan Update

Jill Keihn, NSVRC, provided a PowerPoint presentation of the Northern Shenandoah Valley Regional Hazard Mitigation Plan. 2012 Plan Update. Highlights include:

- Brandon Stidham's ideas and additions received broad acceptance and buy in from partner jurisdictions.
- Implementation is a public private cooperative and is not addressed in the plan.
- Service Area: 20 jurisdictions
- Major Programs ... What PDC's Offer to our Region
 - Hazard Mitigation
 - Housing and Community Development
 - Natural Resources
 - Transportation
 - Local Technical Assistance
- Regulation
 - The Disaster Mitigation Act of 2000: state and local governments prepare and adopt Hazard Mitigation Plans to be eligible for federal assistance funded through

- the Federal Emergency Management Agency (FEMA) and Virginia Department of Emergency Management (VDEM).
- Goal . . . Reduce Adverse Impacts from Natural Disasters
 - Flooding, Tornadoes, Hurricanes,
 - Landslides, Winter Storms, Lightening,
 - Drought, Extreme Heat, Earthquakes
 - Develop Strategies to help Localities achieve goal
 - Prioritize Strategies
 - 2007 Regional Hazard Mitigation Plan Update . . . The 2012 Update revised data in 2007 Hazard Mitigation Plan
 - Goals
 - Actions
 - Strategies
 - Hazards
 - Process
 - Larger Planning Group
 - Steering Committee
 - Public Participation (Media
 - Advisories, Public Comment)
 - Update 2007 Strategies
 - Rank Hazards
 - Locality Adoption- Public Input
 - Webpage - NSVemergency.org
 - Hazard Mitigation Strategies (*Available as hand outs and posted on walls*):
 - Regional Strategies
 - Locality-Specific Strategies
 - Add Your Suggestions
 - Rank a Hazard | List a
 - Comment on a Strategy
 - Weigh In 10/16/2012
 - Schedule
 - Aug. 2012 - Public Meetings

- Sept. 2012 - Submit Draft Plan to VDEM
- Oct. 2012 - VDEM advance to FEMA
- Nov. 2012 - Anticipated FEMA Approval
- Dec. 2012 and Jan. 2013 - locality Consideration of Adoption

Chairman Hobert called for comment on how Board of Supervisors should task limited staff to implement the proposed plan.

Jill Keihn responded that the NSVRC continues to work closely with jurisdictions, offering assistance in grant writing and locating funding sources. She also pointed out that the regional plan requests annual review.

David Ash provided a general overview of emergency services. He further explained that a disaster is not necessarily an emergency or an emergency a disaster. He stated that the regional plan was secondary to the County's Emergency Operations Plan. He recommended review of the regional plan after it received FEMA approval. Mr. Ash noted that the regional goals listed were long-term.

Chairman Hobert noted that there were are large number of hazards listed in the plan each of which would take considerable time to address. He remarked that the risks identified by this larger, external group must be prioritized and addressed as best as possible. He asked for guidance from David Ash and requested that staff review the plan over the next sixty days to determine how the county should proceed.

Biosolids Application

In response to recent concerns, Alison Teetor, with Jill Keihn, brought the matter of biosolids application before the Board for direction. Highlights include:

- Alison Teetor and Vice Chairman Weiss have discussed the possibility of conducting public meetings.
- Jill Keihn will be addressing the matter this evening with the Warren County Board of Supervisors, also dealing with public contention over the biosolids program.
- Jill Keihn will be proposing to the Warren County Supervisors an informational meeting with DEQ. Subject to the approval of Martha Shickle, NSVRC Director, Ms. Keihn is prepared to provide the same proposal to Clarke.

Chairman Hobert stated he was aware that there was community interest. He instructed Alison Teetor, in conjunction with Vice Chairman Weiss, to develop a proposal for discussion at a future work session.

6) Citizens Comment Period

Wendy Kedzierski, Lord Fairfax Highway, Berryville, addressed the Board during the VDOT update.

Ray C. Hamilton, Superintendent Senior, VDOC White Post Diversion Center, introduced himself to the Board.

7) Approval of Minutes

On behalf of Supervisor Staelin, Chairman Hobert requested the following corrections to Book 21 Page 190: add to incomplete sentence: "it would hurt the church not the applicant."

Supervisor Byrd moved to approve the minutes for September 18, 2012 as corrected. The motion carried by the following vote:

- | | |
|-------------------|----------|
| Barbara J. Byrd | - Aye |
| J. Michael Hobert | - Aye |
| Beverly B. McKay | - Aye |
| John R. Staelin | - Absent |
| David S. Weiss | - Absent |

8) Consent Agenda

A. State Health Department Salary Supplement Memorandum of Understanding Environmental Health Specialist Sr. Position #00895 and #04954

**Memorandum of Understanding between the Virginia Department of Health (VDH),
Community Health Services-Lord Fairfax Health District and the County of Clarke
Regarding the Salary Supplement for the Environmental Health Specialist Sr. Position
#00895**

Effective: September 1, 2012

This agreement governs the administration of local salary supplement provided by the County of Clarke and paid to the Environmental Health Specialist Sr. Position #00895 of the **Lord Fairfax Health District**. The authority for local governments to supplement the salary and benefits of state employees is §15.2-1508.3 of the Code of Virginia.

The supplemental amount of \$5,000.00 is to be paid for the Environmental Health Specialist Sr. Position #00895 for the **Lord Fairfax Health District**. Therefore, no matter what increase in State compensation is received by the employee in the Environmental Health Specialist Sr. Position #00895, a full \$5,000.00 in local supplement will be paid by the County of Clarke.

As required by the Virginia Acts of Assembly, Chapter 3, Approved June 11, 2012; Central Appropriations (995) Item 468. N., this agreement and any future alterations to it will be approved by the Virginia Department of Human Resource Management (DHRM). The agreement and the resultant total salary for the Environmental Health Specialist Sr. Position #00895 will be reported annually to DHRM through the VDH Office of Human Resources.

The Environmental Health Specialist Sr. Position #00895's total salary (the state base salary plus the County of Clarke supplement) will be used when calculating state benefits such as retirement and life insurance.

This supplement shall not alter or establish any authority over the employee in the Environmental Health Specialist Sr. Position #00895. The status of the Environmental Health Specialist Sr. Position #00895 continues to be as a State employee and bound by all policies and procedures of the State and the **Lord Fairfax Health District**.

A copy of this agreement and any addenda will be provided to the Environmental Health Specialist Sr. Position #00895 at the time of its execution and shall be made available upon the Environmental Health Specialist Sr. Position #00895's request for review. The VDH Office of Human Resources shall certify that the current agreement and any associated addenda have been made available to the Environmental Health Specialist Sr. Position #00895 during the annual review period.

Term of the Agreement

This agreement shall go into effect for the pay period beginning June 10, 2012, which is the first pay period of Fiscal Year 2013 and shall remain in effect until such time either party agrees to discontinue and/or alter this agreement.

Responsibilities of the Virginia Department of Health-Community Health Services, Lord Fairfax Health District

1. Request the salary supplement each year according to budget guidance from the County of Clarke.
2. Include the salary supplement in the invoice from the Lord Fairfax Health District to the County of Clarke for the local commitment payment as required each quarter, by the Local Government Agreement which is created in satisfaction of the requirements of §32.1-31 of the **Code of Virginia** (1950), as amended.
3. Deposit the local supplement payment into the appropriate state account following Commonwealth and Virginia Department of Health (VDH) policies and procedures.
4. Process the paperwork through VDH's human resources and payroll systems ensuring that the Environmental Health Specialist Sr. Position #00895 receives the salary supplement in semi-monthly pay checks following Commonwealth and VDH policies and procedures.

5. When the Environmental Health Specialist Sr. Position #00895 position becomes vacant, notifies the Clarke and other designated local government officials and discontinues invoicing for the salary supplement on the next quarterly invoice.

Responsibilities of the County of Clarke

1. Provide \$5,000.00 for the Environmental Health Specialist Sr. Position #00895's salary supplement on a fiscal year basis to the **Lord Fairfax Health District**.
2. Provide sufficient funds to cover the cost of the salary supplement only, and *not* for any additional cost of employee benefits created by the supplement to the employees' salaries.
3. Make payments for the local salary supplement, upon receipt of an invoice from the Lord Fairfax Health District on a quarterly basis as allowed by the Local Government Agreement (see #2 above).
4. Provide a letter of intent to discontinue or alter the local supplement through the Lord Fairfax Health District Health Director to the VDH Commissioner and Deputy Commissioner for Community Health Services. The notice will be at least 90 days in advance of any such action.

David Ash, Administrator
Clarke County

Date

Karen Remley, MD, MBA, FAAP
State Health Commissioner

Date

Jeffrey L. Lake, Deputy Commissioner for Community Health Services
Virginia Department of Health

Date

**Memorandum of Understanding between the Virginia Department of Health (VDH),
Community Health Services-Lord Fairfax Health District and the County of Clarke
Regarding the Salary Supplement for the Environmental Health Specialist Sr. Position
#04954**

Effective: September 1, 2012

This agreement governs the administration of local salary supplement provided by the County of Clarke and paid to the Environmental Health Specialist Sr. Position #04954 of the Lord Fairfax Health District. The authority for local governments to supplement the salary and benefits of state employees is §15.2-1508.3 of the Code of Virginia.

The supplemental amount of \$5,000.00 is to be paid for the Environmental Health Specialist Sr. Position #04954 for the Lord Fairfax Health District. Therefore, no matter what increase in

State compensation is received by the employee in the Environmental Health Specialist Sr. Position #04954, a full \$5,000.00 in local supplement will be paid by the County of Clarke.

As required by the Virginia Acts of Assembly, Chapter 3, Approved June 11, 2012; Central Appropriations (995) Item 468. N., this agreement and any future alterations to it will be approved by the Virginia Department of Human Resource Management (DHRM). The agreement and the resultant total salary for the Environmental Health Specialist Sr. Position #04954 will be reported annually to DHRM through the VDH Office of Human Resources.

The Environmental Health Specialist Sr. Position #04954's total salary (the state base salary plus the County of Clarke supplement) will be used when calculating state benefits such as retirement and life insurance.

This supplement shall not alter or establish any authority over the employee in the Environmental Health Specialist Sr. Position #04954. The status of the Environmental Health Specialist Sr. Position #04954 continues to be as a State employee and bound by all policies and procedures of the State and the Lord Fairfax Health District.

A copy of this agreement and any addenda will be provided to the Environmental Health Specialist Sr. Position #04954 at the time of its execution and shall be made available upon the Environmental Health Specialist Sr. Position #04954's request for review. The VDH Office of Human Resources shall certify that the current agreement and any associated addenda have been made available to the Environmental Health Specialist Sr. Position #04954 during the annual review period.

Term of the Agreement

This agreement shall go into effect for the pay period beginning June 10, 2012, which is the first pay period of Fiscal Year 2013 and shall remain in effect until such time either party agrees to discontinue and/or alter this agreement.

Responsibilities of the Virginia Department of Health-Community Health Services, Lord Fairfax Health District

1. Request the salary supplement each year according to budget guidance from the County of Clarke.
2. Include the salary supplement in the invoice from the Lord Fairfax Health District to the County of Clarke for the local commitment payment as required each quarter, by the Local Government Agreement which is created in satisfaction of the requirements of §32.1-31 of the **Code of Virginia** (1950), as amended.
3. Deposit the local supplement payment into the appropriate state account following Commonwealth and Virginia Department of Health (VDH) policies and procedures.
4. Process the paperwork through VDH's human resources and payroll systems ensuring that the Environmental Health Specialist Sr. Position #04954 receives the salary supplement in semi-monthly pay checks following Commonwealth and VDH policies and procedures.

- 5. When the Environmental Health Specialist Sr. Position #04954 position becomes vacant, notifies the Clarke County Administrator and other designated local government officials and discontinues invoicing for the salary supplement on the next quarterly invoice.

Responsibilities of the County of Clarke

- 1. Provide \$5,000.00 for the Environmental Health Specialist Sr. Position #04954's salary supplement on a fiscal year basis to the **Lord Fairfax Health District**.
- 2. Provide sufficient funds to cover the cost of the salary supplement only, and not for any additional cost of employee benefits created by the supplement to the employees' salaries.
- 3. Make payments for the local salary supplement, upon receipt of an invoice from the Lord Fairfax Health District on a quarterly basis as allowed by the Local Government Agreement (see #2 above).
- 4. Provide a letter of intent to discontinue or alter the local supplement through the Lord Fairfax Health District Health Director to the VDH Commissioner and Deputy Commissioner for Community Health Services. The notice will be at least 90 days in advance of any such action.

David Ash, Administrator
Clarke County

Date

Karen Remley, MD, MBA, FAAP
State Health Commissioner

Date

Jeffrey L. Lake, Deputy Commissioner for Community Health Services
Virginia Department of Health

Date

B. AARP Tax-Aide

Description: Charles Gillespie, the new District Coordinator for AARP Tax-Aide District 7 in Virginia and a Clarke County resident, provided the attached fact sheet about the Tax-Aide program focusing on seniors and low to moderate income people.

AARP operates a site in Winchester at the War Memorial Building working Monday, Tuesday, Thursday and Friday from 9 - 4 from February until April 15. Approximately 75 Clarke County residents were served at this location last year.

To improve convenience and to better serve Clarke citizens, Mr. Gillespie has requested the following:

- ✓ Establishing a Tax-Aide site in Clarke County.

- ✓ Sponsoring a site that provides adequate space plus telephone and internet service
- ✓ Offering some evening or Saturday hours; not offered at the Winchester site.

Recommendation: County Administration recommends referring the matter to Lisa Cooke, Director Parks and Recreation, for consideration as an additional service provided in the newly expanded Clarke County Senior Center.

Requested Action: Approve recommendation and authorize staff to proceed.

C. Letters of Support Virginia Land Conservation Grant- Moore & Dorsey, Inc. and Chapman Farm

October 16, 2012

Department of Conservation and Recreation
Virginia Land Conservation Foundation
Attn: Virginia Land Conservation Fund Grant program
203 Governor Street, Suite 302
Richmond, VA 23219-2010

RE: Letter of Support for Virginia Land Conservation Grant- Moore & Dorsey, Inc.

Dear Members of the Foundation:

The Clarke County Board of Supervisors hereby endorses the application of the Clarke County Easement Authority for a Virginia Land Conservation Fund Grant in the amount of \$61,250. The VLCF grant is being leveraged by a variety of funding sources to maximize the potential purchase power of our limited local funds. Of the estimated \$325,000 purchase price, 50% or \$162,500 is being provided by the Farm and Ranchland Protection Program, 25% is donated by the landowner (\$81,250), and 6% will come from a combination of local \$10,000 and VDACS \$10,000 funds. The VLCF funds will be used to help match the FRPP federal funds.

I understand that the current application for the Moore & Dorsey, Inc. easement would require \$61,250 of the VLCF funds. The Clarke County Board of Supervisors is in agreement with the Authority that purchase of this easement is well within the goals and objectives of the County's Comprehensive Plan, Zoning Ordinance, and overall objectives of the Easement Purchase program. The specific property under consideration represents the essence of farming in Clarke County, with 100% of the soils classified as important farmland. In addition, the farm is within the Long Marsh Rural Historic District with several contributing structures.

The County Board of Supervisors hopes that the Foundation will consider funding the grant application to allow for protection of this property in perpetuity. Thank you for your consideration.

Sincerely,
J. Michael Hobert
Clarke County Board of Supervisors, Chairman

October 18, 2012

Department of Conservation and Recreation
Virginia Land Conservation Foundation
Attn: Virginia Land Conservation Fund Grant program
203 Governor Street, Suite 302
Richmond, VA 23219-2010

RE: Letter of Support for Virginia Land Conservation Grant – Chapman Farm

Dear Members of the Foundation:

The Clarke County Board of Supervisors hereby endorses the application of the Clarke County Easement Authority for a Virginia Land Conservation Fund Grant in the amount of \$100,000. The VLCF grant is being leveraged by a variety of funding sources to maximize the potential purchase power of our limited local funds. Of the estimated \$500,000 purchase price, 25% is donated by the landowner (\$125,000), 25% by the Piedmont Environmental Council land preservation fund (\$125,000) and 30% will come from a combination of local \$75,000 and VDACS \$75,000 funds.

I understand that the current application for the Chapman easement would require \$100,000 of the VLCF funds. The Clarke County Board of Supervisors is in agreement with the Authority that purchase of this easement is well within the goals and objectives of the County's Comprehensive Plan, Zoning Ordinance, and overall objectives of the Easement Purchase program. The specific property under consideration is a working family farm, with significant natural area attributes. Adjacent to an existing Virginia Outdoors Foundation easement, the property has nearly ½ mile of frontage on the Shenandoah River, a State designated Scenic River and 21 acres of national wetlands inventory wetlands. Other attributes include a 38 acre portion of the Cool Spring Battlefield Historic District.

The County Board of Supervisors hopes that the Foundation will consider funding the grant application to allow for protection of this property in perpetuity. Thank you for your consideration.

Sincerely,
J. Michael Hobert
Clarke County Board of Supervisors, Chairman

D. 2012-15R Resolution in Support of Lord Fairfax Emergency Medical Services Council, Inc.

**Resolution in Support of Lord Fairfax
Emergency Medical Services Council, Inc.
2012-15R**

WHEREAS the Lord Fairfax Emergency Medical Services Council, Inc. has served Clarke County since 1978 as a non-profit organization providing services, training, and support to the EMS providers and agencies; and

WHEREAS the Vision Statement of the Council is to establish and maintain a comprehensive and effective regional EMS system for the Northern Shenandoah Valley that provides for the health and safety of its citizens and visitors; and

WHEREAS the mission of the Council is to promote a regional community-based emergency medical services (EMS) network that reduces premature death and disability from acute illness and injury through the coordination of local EMS resources and will be accomplished through teamwork, dedication, customer-friendly staff, quality training, and by efficient and cost-effective operations; and,

WHEREAS the Council accomplishes its mission by providing planning, coordination, collaboration, and support for the regional EMS system while continuing to develop and foster meaningful regional partnerships, providing high quality EMS training, participating in state level EMS activities representing the local EMS providers, and disseminating valuable knowledge and information to the agencies it serves;.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Clarke County, Virginia, does hereby express its appreciation and support to the Lord Fairfax Emergency Medical Services Council, Inc. for its continued service and assistance.

Adopted this 16th day of October 2012

Attest:

David L. Ash, Clerk
Clarke County Board of Supervisors

Supervisor Byrd moved to approve the items on the Consent Agenda. The motion carried by the following vote:

- | | |
|-------------------|----------|
| Barbara J. Byrd | - Aye |
| J. Michael Hobert | - Aye |
| Beverly B. McKay | - Aye |
| John R. Staelin | - Absent |
| David S. Weiss | - Absent |

9) Set Public Hearing: TA -12-04 Merger of Parcels.

Description: Proposed text amendments to add new language, §10-E Merger of Parcels; to amend Article 2, Usage and Definitions; and to amend §12-E, Vacation of Plat, of the Clarke County Subdivision Ordinance; and to amend Article 9, Definitions, of the Clarke County Zoning Ordinance. The purpose of the text amendments is to require any merger of parcels to be reviewed and approved via final plat by the Zoning Administrator for compliance with County ordinances. The text amendments would also amend the current definition of “merger” in the Ordinances to distinguish the transaction from a “vacation,” and would correct a code reference error in §12-E of the Subdivision Ordinance.

Requested Action: Set public hearing for November 20, 2012 Board of Supervisors regular meeting.

Planning Commission Recommendation: Following a duly advertised Public Hearing on September 7, 2012, the Planning Commission voted 8-0 (Staelin, Kreider, McFillen absent) to recommend adoption of the text amendments.

Staff Recommendation: Staff has no outstanding concerns with the adoption of the proposed text amendments and does not recommend replacing the platting requirement with a process that would involve Staff reviewing the deed for the merger transaction for the reasons stated above.

Brandon Stidham provided an update on the activities directed by the Supervisors during its September meeting.

Following discussion, Chairman Hobert requested the removal from 10-E-B of the suggested language *“at a minimum”*.

Supervisor Staelin rejoined the meeting at 2:45 pm.

Jesse Russell provided additional information specific to boundaries.

Supervisor Byrd moved to set the matter for public hearing on the ordinance change TA-12-04 at the November 2012 Board of Supervisors Regular Meeting beginning at 6:30 pm or as soon thereafter as the matter may be heard. The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Absent

10) Discussion November Committee Meeting and Work Session Date

Chairman Hobert explained that the normally scheduled committee and work session date conflicted with the annual VACo meeting.

By consensus the Board agreed to Wednesday, November 14:

- Personnel 1:00 pm
- Work Session: 1:30 pm
- Finance: Immediately Following the Work Session
- Regular meeting date: November 20 – no change

11) Finance Committee:

A) Supplemental Appropriations FY 12

Top Judge reviewed the proposed annual minor adjustments of appropriations for FY2012. He provided additional information specific to NSVRC funding.

Supervisor Staelin moved "Be it resolved that the following adjustments be made to FY 12 Expenditure, Appropriations, and Revenue accounts:

<i>Account</i>	<i>Expenditure</i>	<i>Appropriation</i>	<i>Revenue</i>	<i>Transfer</i>	<i>Explanation</i>
Legal Services				5,006	Transfer from Contingency for Professional Services
Electoral Board				4,652	Transfer from Registrar where it was improperly supplemented.
General District Court				282	Transfer from Legal Contingency for Public Defender Fees
VFD Grants	22,482	22,482	22,482	11,302	Timing differences in grant receipts and expenditures; transfer local from Contingency
NSVRC				8,505	Transfer from Planning Professional Services for Main Stem MIF study
Board of Zoning Appeals				786	Transfer from Professional Services Contingency
Government Debt Service	1,571	1,571	1,571		Still drawing down RDA loan; affects accuracy of estimate. However, have unexpected revenue offset.
Sanitation				1,880	Transfer from contingency for unbudgeted rate increase for Frederick County Sanitation Authority
Refuse Disposal				1,439	Transfer from contingency. Usage exceeds budget estimate.

The motion carried by the following vote:

Barbara J. Byrd - Aye
 J. Michael Hobert - Aye
 Beverly B. McKay - Aye
 John R. Staelin - Aye
 David S. Weiss - Absent

B) Acceptance of August Bills and Claims

Chairman Hobert stated that he had reviewed the September bills and claims.

Tom Judge answered the Chair’s questions regarding operation budget overages on various buildings explaining that budgeting for new facilities will improve in future years once operational costs are established.

Tom Judge thanked his staff member, Brenda Bennett, for the expanded explanations. He also informed the Supervisors that the new Accounts Receivable Clerk, Emily Johnson of Boyce, began October 1, 2012.

Supervisor Staelin moved to accept the September 2012 General Government Bills and Claims as presented. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Absent

C) Standing Reports

Reconciliation of Appropriations; General Fund Balance. General Government Expenditure Summary. Information Only

12) Joint Administrative Services Board Update

Tom Judge appeared before the Supervisors to provide an update on the Joint Administrative Services Board. Highlights include:

- Director evaluation is in process and will be discussed at the October meeting.
- Dependent verification resulted in two plans dropping dependents that were either ineligible, or which the policy holder didn't intend to cover.
- The auditor presented internal control recommendations, the efficacy of which has been challenged by staff, and which will be discussed with the auditor in October.
- Emily Johnson of Boyce will replace Cathy Pope at the Accounts Payable position starting October 1.
- Redefinition of retiree health insurance group to confirm with Local Choice policy resulted in one coverage being dropped.

- Joint Technology Plan: Tom Judge and IT directors have identified needs and developed a time line. Hope to approve in October so they will become part of the Capital budget discussions.
- Fraud Prevention Program: A fraud prevention program is being researched and discussed.
- Software Application Sharing: The following software applications have been recently purchased, and can be considered for sharing: Code Red (Sheriff). AESOP (Schools). Veritime (Schools).
- Economic Development Fiscal Agency. Advised the JAS Board the added responsibility for a period of three years.

Mr. Judge provided the following responses to questions from Supervisor McKay.

- The state bids out contracts and locks in pricing.
- Fiber optic connection for Boyce Elementary is a topic in current discussions with ComCast. It is an expensive option but the County would prefer to own its lines. Microwave solution was investigated and rejected as a means of getting service to Boyce.

13) Government Projects Update

The monthly project update was provided by David Ash. Highlights include:

- Berryville-Clarke County Government Center
 - Bids out on HVAC.
 - Walk through with contractors conducted.
 - Bids opened October 30.
- Senior Center/Parks Building
 - Additions nearing completion.
 - Walk through of office space last week.
 - There is a push to move into the office space of the project pending receipt of a balancing report and commissioning document of architect.
 - There is a malfunction boiler and no heat in current Park office space.
 - Minor plumbing issues to be corrected.
 - Delay in receiving dividing walls – should be in this week.
 - A quick punch list walk through is anticipated.
 - Planning has been asked to verify landscaping and parking.

- Contractor is expected to be finished by end of month.
- The County does have a signed lease with SAAA.
- Sheriff's Office
 - Issues were resolved this Friday that have delayed project start in the Sheriff's Building.
 - There is a proposal from Chester to pick up where other architect left off. Anticipate signing this document by week's end.
 - The County has been reluctant to utilize RDA funds and would suggest cancelling authorization or using the funds. A decision will be made after determining the cost of repair for the BCCGC.

14) Miscellaneous Items

No miscellaneous items were put forth by members of the Board.

15) Summary of Required Action

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Add discussion of Lewisville Road to November Work Session.	David Ash
2.	Provide the County Administrator written report, as well as any accident reports on Lewisville Road.	VDOT
3.	Provide Chairman Hobert matters of interest specific to the Schools for future presentation.	Supervisors
4.	Review hazard mitigation plan for local priorities once plan approved by FEMA.	David Ash
5.	Develop formal proposal for biosolids.	Alison Teetor
6.	Correct and process 9/18/2012 minutes.	Lora Walburn
7.	Execute State Health Department Salary Supplement Memorandum of Understanding Environmental Health Specialist Sr. Position #00895 and #04954.	David Ash
8.	Process State Health Department Salary Supplement Memorandum of Understanding Environmental Health Specialist Sr. Position #00895 and #04954.	Lora Walburn

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
9.	Refer AARP Tax Aide to Lisa Cooke, Director Parks and Recreation, for consideration as an additional service provided in the newly expanded Clarke County Senior Center.	David Ash
10.	Execute Letters of Support Virginia Land Conservation Grant- Moore & Dorsey, Inc. and Chapman Farm	J. Michael Hobert
11.	Process Letters of Support Virginia Land Conservation Grant- Moore & Dorsey, Inc. and Chapman Farm	Lora Walburn
12.	Execute 2012-15R Resolution in Support of Lord Fairfax Emergency Medical Services Council, Inc.	J. Michael Hobert
13.	Process 2012-15R Resolution in Support of Lord Fairfax Emergency Medical Services Council, Inc.	Lora Walburn
14.	Develop and process public hearing notice.	Lora Walburn
15.	Notify Central Reception of change of date and times for November committee meetings and work session.	Lora Walburn
16.	Update calendars and website to reflect change in November meeting date and time.	Susanne Vaughan
17.	Execute Architectural Historian Contract.	J. Michael Hobert
18.	Process Architectural Historian Contract.	Lora Walburn

16) Board Member Committee Status Reports

Supervisor Byrd

- Social Services: There will soon be an opening on this board.
- Humane Foundation: This Saturday from 1 to 3 pm there will be an event at the Animal Shelter including: a rabies clinic; Mr. B's Barbeque provided by George Ohrstrom; free pony rides; a dog agility demonstration by Leslie Mclean's dog training club.

Supervisor John Staelin

- Planning Commission: Four proposals came in for an Economic Development Consultant. That decision will be made late this month.
- EDAC and SA agreed to meet and draft a letter to be reviewed by all the affected boards for the Waterloo development area.

Supervisor McKay

- NSVRC: Meets this Thursday.
- Bike Events: Spoke with the Sheriff about biking events in the County. Further discussion is suggested for a work session.

Chairman Hobert:

- Joint Administrative Services: David Weiss took his place at the September meeting.
- School Board: Sent statement with his thoughts to the School Board following the October 12 elementary renovation meeting.

17) Closed Session

At 3:38 pm, **Supervisor McKay** moved to convene into Closed Session pursuant to **§2.2-3711(A29) - Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; and §2.2-3711(A1) Specific Employees or appointees of the Board.**

- A. Architectural Historian Contract Renewal 2012 – 2013**
- B. Assistant Commonwealth Attorney Compensation**
- C. County Attorney Position Realignment and Compensation**

Further, due to the potential of a perceived conflict, I will not participate in the discussion of Item A) Architectural Historian Contract Renewal.

The motion carried as follows:

- | | |
|-------------------|----------|
| Barbara J. Byrd | - Aye |
| J. Michael Hobert | - Aye |
| Beverly B. McKay | - Aye |
| John R. Staelin | - Aye |
| David S. Weiss | - Absent |

The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, at 4:20 pm, **Supervisor McKay** moved to reconvene in open session **noting that I did not participate in that portion of the Closed Session concerning Item A. Architectural Historian Contract Renewal.**

- | | |
|-------------------|-------|
| Barbara J. Byrd | - Aye |
| J. Michael Hobert | - Aye |
| Beverly B. McKay | - Aye |

John R. Staelin - Aye
David S. Weiss - Absent

Supervisor McKay moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

Barbara J. Byrd - Aye
J. Michael Hobert - Aye
Beverly B. McKay - Aye
John R. Staelin - Aye
David S. Weiss - Absent

Following Closed Session, **Supervisor Byrd moved to approve the renewal of the Architectural Historian Contract 2012 – 2013.**

Supervisor McKay stated that he abstained due to the potential of a perceived conflict and the fact that he did not participate in the discussion of this item in Closed Session

The motion carried by the following vote:

Barbara J. Byrd - Aye
J. Michael Hobert - Aye
Beverly B. McKay - Abstain
John R. Staelin - Aye
David S. Weiss - Absent

Architectural Historian

PURSUANT TO THIS AGREEMENT, made and entered into this 16th day of October of 2012, by and between the Board of Supervisors (hereinafter "Board"), and Maral Kalbian, party of the second part (hereinafter "Contractor"); and in consideration of the benefits to be accrued to the parties hereunder, said parties hereto agree as follows:

- I. **WORK:** Contractor agrees that the following projects and duties shall be the focus of work endeavor and services provided pursuant to this Agreement:
 - A. *Direct Services to the County of Clarke.* Under the direction of the Director of Planning:
 1. Provide technical advice, support, and training to the Historic Preservation Commission in coordination with the application for Certificate of Appropriateness.
 2. Assist in the preparation of grant application(s), including those for Certified Local Government projects.
 3. Attend Historic Preservation Commission meetings.
 4. Provide information and assistance regarding:
 - a) Ordinance enforcement with respect to historic preservation matters.
 - b) Conservation easement applications.
 5. Conduct work specified by the Certified Local Government Grant associated with the Chapel Rural Historic District Phase III project.
 6. Conduct work specified by the Certified Local Government Grant associated with the Josephine City Preliminary Information form and architectural survey in conjunction with National Register listing.
 - B. *Services to the General Public of Clarke County to be compensated by the County of Clarke.* Under the direction of the Director of Planning, provide information and assistance to members of the general public regarding:
 1. National Register nominations, and
 2. Architectural modifications to historic structures.
 - C. *Tax Credits.* Matters related to available local, federal, and state tax incentives shall be referred by the Contractor to the Division of Historic Resources of the Commonwealth of Virginia, or the Clarke County Planning Department, unless otherwise directed by the Director of Planning.

II. LIMITATIONS ON WORK

- A. *Direct Services to the County of Clarke.* For performance of the work described in Section A 1, 2, and 4 above the following limitations shall apply:

<i>Contractor Estimates</i>	<i>Contractor</i>	<i>Planning Director</i>
Less than 30 minutes	Provide detailed bills monthly, but monitor expenditures against budget in the interim to ensure compliance with contract limit	Provide ongoing guidance to contractor on compensable requests
Greater than 30 minutes, but less than \$1,000	Provide estimate to Planning Director in an agreed upon format	Approves in advance
\$1,000 or greater, but less than \$25,000	Provide not-to-exceed estimate to Planning Director in agreed upon format	Approves in advance
\$25,000 or greater		Seek competitive sealed bids

B. *Services to the General Public.* For performance of the work described in Section I, item B, above, for a specific property, where the advice or support takes less than 30 minutes, the Contractor may provide the services and report the assistance provided to the County Planning Director through the monthly billing, provided that the Contractor monitors expenditures against the budget in the interim to ensure compliance with the contract limit. For such work which is estimated to require more than 30 minutes, the Contractor shall obtain the written approval of the County Planning Director after providing him or her, in a form suitable to him or her, a brief written description of the objectives of the work to be performed and the estimated time anticipated to be expended. Such proposed work shall be reviewed by the Planning Director for approval. If approved, it shall specify any limitations or required contribution or participation from the property owner. For additional assistance, the Contractor shall provide the property owner a copy of the list of consultants prepared by the Virginia Department of Historic Resources. The Planning Director shall not authorize the Contractor to allocate more than eight hours to assist a property owner without the concurrent approval of the County Administrator.

III. COMPENSATION:

For performance of the work described in Section A (1-4) and Section B, above, the Contractor shall be compensated by the Board at the rate of one hundred ten dollars (\$110.00) per hour plus reimbursement for pre- approved expenses at cost, not to exceed a total of six thousand dollars (\$6,000) in the applicable fiscal year. The billable hours shall only be for productive hours specific to work for the Board. For performance of the work described in Section A (5-6) the Contractor shall be paid a lump sum of \$23,000, subject to appropriation by the Board.

IV. MANNER OF PAYMENT: Contractor shall submit statements itemizing hours spent in performance of work on a monthly basis to the Planning Director. Approved payment shall be made to Contractor within 45 days of receipt of statement.

V. DURATION: This Agreement shall remain in full force and affect through June 30, 2013.

VI. CONTRACTOR STATUS: The parties hereto intend that the relation between them created by this Agreement is that of employer— independent contractor. Contractor is not an employee of the County of Clarke nor of the Board and is not entitled to the benefits provided by the County to its

employees, including but not limited to worker's compensation, unemployment insurance, group health insurance, V.S.R.S. or F.I.C.A. contributions. Contractor will be solely and entirely responsible for her acts during the performance of this Agreement.

VII. **OWNERSHIP RIGHTS:** Clarke County shall retain ownership rights to any materials or work produced by Contractor pursuant to this Agreement and may use said material or work products as the County may see fit. This shall not affect Contractor's right also to use said material or work products as she may wish. The Contractor may not convey, sell, or assign rights to said material without the approval of the Supervisors.

VIII. **RIGHT OF INSPECTION:** The work contemplated herein must meet the approval of the Board's designated agent and shall be subject to such agent's general right of inspection to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state and local laws, rules and regulations applicable to Contractor and to operations covered by this Agreement or accruing out of the performance of such operations.

IX. **IDEMNIFICATION:** Contractor shall indemnify the Board and/or the County of Clarke against all liability and loss in connection with, and shall assume full responsibility for, payment of all federal, state and local taxes or contributions imposed or required under social security and income tax laws.

X. **ASSIGNMENT:** The Contractor shall not assign This Agreement without the express written consent of the Board.

XI. **TERMINATION:** The County may terminate this Agreement at any time at its discretion.

XII. **ADDITIONAL TERMS AND CONDITIONS:** This contract is issued pursuant to RFP #12-0807 and its terms and conditions, including insurance requirements and annual renewal limitations, are incorporated herein by reference.

18) Adjournment

There being no further business to be brought before the Board at 4:26 pm Chairman Hobert adjourned the Board of Supervisors meeting.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, November 20, 2012 at 1:00 p.m. in the Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

ATTEST: October 16, 2012

J. Michael Hobert, Chair

David L. Ash, County Administrator

Minutes Recorded and Transcribed by:
Lora B. Walburn
Deputy Clerk, Board of Supervisors

Board of Supervisors Meeting Minutes For October 16, 2012 – Regular Meeting

Clarke County Board of Supervisors

Consent Agenda

- A. Conservation Easement Authority Approval Requests:
James Turner and Powhatan School Amendment

- B. Acceptance Abstract of Votes Election 2012

- C. Acknowledgement of FY 2013 Audit of Commissioner
of the Revenue, Treasurer and Sheriff's Office by the
Auditor of Public Accounts

MEMORANDUM

TO: Board of Supervisors, David Ash
FROM: Alison Teetor
DATE: October 30, 2012
SUBJECT: Conservation Easement Authority approval requests

Easement Donation

The Clarke County Easement Authority has approved the following easements for donation. The Authority requests the Board of Supervisors to authorize the Chairman of the Board of Supervisors to execute deeds, easements, and other documents necessary to the transactions, subject to the property owners and lenders signing the Deed prior to the Chair.

James Turner - James Turner has applied to the easement authority for approval of three easement donations. Mr. Turner owns 3 parcels; two are listed under the corporation MFR Company, L.C. and the other he co-owns with his brother John Turner.

<u>County Tax Map#</u>	<u>Acres</u>	<u>DUR's</u>	<u>Property Score</u>
42-((A))-3	138	5	76.46
38-((A))-43A	93	3	61.05
42-((A))-4	54	3	51.51
Total	285 acres	11 DUR's	

The property is south of Route 50 near the Warren County line above Shenandoah Farms. The 3 parcels are currently vacant woodland and have a total of 11 DURs. The applicant wishes to retain 1 DUR on each parcel retiring a total of 8 DURs. The parcels are zoned FOC and are in land use. All 3 parcels meet 3 of the 4 criteria. All are larger than 40 acres, all scored over 35, and all will retire at least 1 DUR, non are adjacent to an existing easement. At their regular meeting held October 17th, 2012, on motion of Mr. Engel, seconded by Ms. Thomas, the Authority unanimously gave preliminary approval for the donation.

Modification of Gift of Deed of Easement – Powhatan School

A Deed of Easement was recorded on property gifted to Powhatan School in 2011. Two perennial streams, Roseville Run and Spout Run, separate the main school property from the eased property. The original Deed of Easement specified that a vehicular bridge could be located at the southeastern part of the property and that two existing bridges could only be used as foot bridges. The School requested that one of the foot bridges be permitted for use for vehicular access. The main reason for the request is that the school needs access for tractors and other such equipment in order to construct the permitted trails so that the students have more access to the eased property. In addition the school expressed concerns regarding safety and the ability to extract students or other persons who might be injured on the property.

One of the two pedestrian bridges had previously been used for vehicles so that the construction impact would be minimal. Any conversion of the bridge would require an amendment to the Deed of Easement. The Easement Authority conducted a site visit and approved the amendment allowing for the bridge conversion at their July 2012 meeting. The Powhatan School board also approved the proposed amendment. The draft amendment was prepared by Mr. Robert Mitchell (attached). As the County is a signatory on the Deed of Easement, the Board of Supervisors must also approve and authorize signature of the amendment.

MODIFICATION OF DEED OF GIFT OF EASEMENT

THIS MODIFICATION OF DEED OF GIFT OF EASEMENT, dated the _____ day of _____, 2012, is by and between POWHATAN SCHOOL, party of the first part, a Virginia nonstock corporation (“Powhatan School”), and the COUNTY OF CLARKE, VIRGINIA (“County”), and the CLARKE COUNTY CONSERVATION EASEMENT AUTHORITY (“Authority”), parties of the second part.

WHEREAS, by Deed of Gift of Easement dated June 3, 2011, and recorded in the Office of the Clerk of the Circuit Court of Clarke County, Virginia in Deed Book 535 at Page 817, Agnes C. Brengle, Constance B. Crocker, and Isabelle C. Osborne (“Brengle, Crocker, and Osborne”) conveyed a Conservation Easement (“Easement”) to the County and the Authority on a parcel containing 46.8384 acres in Clarke County, Virginia, as described therein (“the Property”); and

WHEREAS, by Deed of Gift and Deed of Boundary Line Adjustment and Merger dated June 2, 2011, and recorded in the aforesaid Clerk’s Office in Deed Book 535 at Page 842, Brengle, Crocker, and Osborne conveyed the Property to Powhatan School, subject to the Easement; and

WHEREAS, Powhatan School, the County, and the Authority desire to modify Paragraph 6 of Section II of the Easement regarding provisions for a riparian buffer; and

WHEREAS, the County and the Authority find the modification to be consistent with the conservation and open-space purposes of the Easement.

NOW, THEREFORE, the parties hereby modify and replace Paragraph 6 of Section II of the Easement to provide as follows:

6. RIPARIAN BUFFER. To protect water quality, a 100-foot buffer strip shall be maintained in forest or be permitted to revegetate naturally along each edge of the Roseville Run and the west edge of Spout Run, as measured from the top of the bank. (Where there is less than 100 feet between the east edge of Roseville Run and the east boundary of the Property, the entire distance from the east edge of Roseville Run and the east boundary of the Property shall be a buffer strip.) Within this buffer strip there shall be (a) no buildings or other substantial structures constructed; (b) no storage of compost, manure, fertilizers, chemicals, machinery, or equipment; (c) no removal of trees except removal of invasive species or removal of dead, diseased, or dying trees or trees posing an imminent human health or safety hazard; and (d) no cultivation or other earth-disturbing activity, except as may be reasonably necessary for (i) either wetland or stream bank restoration or erosion control, pursuant to a government permit, (ii) fencing along or within the buffer area; (iii) construction and maintenance of stream crossings that do not obstruct water flow; (iv) creation and maintenance of foot or horse trails with unimproved surfaces; and (v) dam construction to create ponds. Limited mowing to control non-native species or protect trees and other plants planted in forested buffers is permitted. Livestock shall be excluded from the riparian buffer strip, except for one stream access for watering. Stream access shall be constructed in accordance with current Department of Conservation and Recreation Agricultural Best Management Practices for a “hardened crossing” for the purpose of providing a stabilized area for access to the stream for livestock watering. Notwithstanding the foregoing, and except as provided above for livestock access, (i) stream crossings of Roseville Run shall be limited to two crossings in the location of the existing foot bridges across Roseville Run; one bridge shall remain as a foot bridge, and the other may be improved for access of tractors or other equipment as needed for maintenance, construction, and stream restoration, with bridge materials consisting of metal I-beam supports with wood planks for the travel surface and wood hand rails,

(ii) access paths to the bridges across Roseville Run shall remain in their present location, or, if changed, shall be approximately perpendicular to Roseville Run, shall not exceed twelve (12) feet in width, and shall remain pervious (unpaved), and (iii) a stream crossing for Spout Run shall be limited to one bridge and one access path over the riparian buffer for Spout Run, which shall be in the location of the existing 30 foot private right of way shown on the boundary line adjustment plat referenced in paragraph 2.B., above.

In all other respects the aforesaid Deed of Gift of Easement dated June 3, 2011 remains in full force and effect.

[Signatures on following pages]

POWHATAN SCHOOL

By: _____

President of the Board

STATE OF VIRGINIA

CITY/COUNTY OF _____, To-wit:

The foregoing instrument was acknowledged before me this _____ day
of _____, 2012, by _____, President
of the Board of Powhatan School, a Virginia nonstock corporation.

My Commission expires _____.

NOTARY PUBLIC

Notary Registration No. _____

COUNTY OF CLARKE, VIRGINIA

By: _____

Chairman, Board of Supervisors

STATE OF VIRGINIA

CITY/COUNTY OF _____, To-wit:

The foregoing instrument was acknowledged before me this _____ day
of _____, 2012, by _____, on behalf
of the COUNTY OF CLARKE, VIRGINIA.

My Commission expires _____.

NOTARY PUBLIC
Notary Registration No. _____

CLARKE COUNTY CONSERVATION
EASEMENT AUTHORITY

By: _____

Chairman, Board of Directors

STATE OF VIRGINIA
CITY/COUNTY OF _____, To-wit:

The foregoing instrument was acknowledged before me this _____ day
of _____, 2012, by _____, on behalf
of the CLARKE COUNTY CONSERVATION EASEMENT AUTHORITY.

My Commission expires _____.

NOTARY PUBLIC
Notary Registration No. _____

ABSTRACT OF VOTES

cast in the City/County of CLARKE, Virginia,
at the November 6, 2012 General Election, for:

ELECTORS FOR PRESIDENT AND VICE PRESIDENT OF THE UNITED STATES

THE TABULATION FOR EACH ELECTOR ENTERED IN THIS ELECTION IS AS FOLLOWS:

Republican Party for Electors for **Mitt Romney**, President and **Paul Ryan**, Vice President

Sheila S. Noll	Roger R. Schweikert	George Dunton Croft	Juanita Balenger
David Cohen	Jared M. Walczak	Roger B. Elkins	Gary Clarence Byler
Stephen Wesley Thomas	Thomas Vincent Van Auken	Mark E. Sell	Cortland C. Putbres
Wayne J. Ozmore, Jr.			

Total Votes Received 4296
(in figures)

Democratic Party for Electors for **Barack Obama**, President and **Joe Biden**, Vice President

Judy L. Mastrangeli	Christopher M. Daniel, Jr.	Edna N. Frady	Janyce N. Hedetniemi
Sandra W. Brandt	Gary W. Crawford	Melanie B. Salyer	Terry Carroll Frye
Betty L. Squire	Ben Ragsdale, Jr.	Evan D. Macbeth	Anita A. White
Susan Johnston Rowland			

Total Votes Received 3239
(in figures)

Constitution Party for Electors for **Virgil Goode**, President and **Jim Clymer**, Vice President

Fulton J. Wood, Jr.	Clyde Holland Perdue III	Glenda Gail Parker	Dianne L. Blais
French Donald Mackes, Jr.	Aaron Blake Lyles	Charles Edward Williams, Jr.	Daniel T. Turner
Nathanael Douglas Rice	Kathryn Musselman White	Mitchell K. R. Turner	James Robert Brumfield
Daniel George Colburn			

Total Votes Received 38
(in figures)

Libertarian Party for Electors for **Gary Johnson**, President and **James P. Gray**, Vice President

Stewart L. Engel	Arin W. Sime	Laura R. Delhomme	Matthew John Cholko
John H. Fenter	Lorin Marc Montoni	Fanchion Harrell Meek	James W. Lark III
Glenn R. McGuire	J. Todd Martinsen	William B. Redpath	Wilbur N. Wood III
Donna L. Grebas			

Total Votes Received 118
(in figures)

CONTINUED ON REVERSE SIDE

Electors for President and Vice President of the United States

**General Election
November 6, 2012**

County/City of CLARKE

Page 2 of 2

Green Party for Electors for Jill Stein, President and Cheri Honkala, Vice President

Christopher E. Fink
Edmund Everett Dowe II
Scott L. Burger
Crista L. Hiby

Jana L. Cutlip
Daniel A. Metraux
Donald E. French

Kirit Mookerjee
Clifford Barry Anderson
Mary Theresa Schmidt Taylor

Paul S. Hughes
Audrey R. Clement
James R. Lowenstern

Total Votes Received 43
(in figures)

Total Write-In Votes [FROM WRITE-INS CERTIFICATION]
[VALID WRITE INS + INVALID WRITE INS = TOTAL WRITE IN VOTES] 28
(in figures)

Total Number Of Overvotes For Office 0
(in figures)

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 6, 2012, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for Electors for President and Vice President of the United States.

Given under our hands this 9th day of November, 2012.

A copy teste:



Carol's Hestonell, Chairman

Susan D Ndar, Vice Chairman

Donald De Haven, Secretary

Donald De Haven Secretary, Electoral Board

COMPLETE AND RETURN THIS FORM TO SBE TOGETHER WITH THE ABSTRACT FOR PRESIDENT AND VICE PRESIDENT.

ONLY WRITE-INS FOR THE NAMES LISTED BELOW (OR VARIATIONS THEREOF) ARE VALID.

THE ENTRY OF THE NAME OF ONLY THE PRESIDENTIAL WRITE-IN IS CONSIDERED A VALID WRITE-IN FOR BOTH CANDIDATES.

(e.g., Joseph A. Glean is counted as a write-in for Joseph A. Glean/Darlene Herleikson and not Glean/Johnson per request of Mr. Glean; Jill Reed is counted as a write-in for Jill Reed/Tom Cary)

WRITE-INS CERTIFICATION Electors for President and Vice President

CLARKE

COUNTY

CITY

November 6, 2012 General Election

Page 1 of 1

TOTAL VOTES
RECEIVED
(IN FIGURES)

WRITE-INS - SUMMARY [REQUIRED]

1. Invalid Write-Ins	28
	ENTER TOTAL INVALID
2. Valid Write-Ins	0
	ENTER TOTAL VALID
3. Total Write-Ins	28
[ENTER THIS FIGURE ON LINE FOR TOTAL WRITE-IN VOTES ON ABSTRACT FOR THIS OFFICE.]	ADD LINES 1 AND 2

VALID WRITE-INS - DETAIL

ALL VALID WRITE-INS WHEN ADDED TOGETHER MUST EQUAL THE TOTAL ENTERED ON LINE 2 ABOVE.

TOTAL VOTES
RECEIVED
(IN FIGURES)

Ross C. "Rocky" Anderson/Luis J. Rodriguez	0
Joseph A. Glean/Darlene Herleikson	0
Joseph A. Glean/Jamie Johnson	0
Dennis Knill/David Gilder	0
Jill Reed/Tom Cary	0
Beverly Simmons-Miller/Beverly Simmons-Miller	0
Sheila "Samm" Tittle/Matthew Allen Turner	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 6, 2012, do hereby certify that, the above is a true and correct certification of the write-in votes cast at said election for this office.

Given under our hands this 9th day of November, 2012.

A copy to state:



Carol Ann Seavelle

, Chairman

Susan D. Odan

, Vice Chairman

Donald W. Hansen

, Secretary

Donald W. Hansen

Secretary, Electoral Board

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA

at the 2012 November General Election held on November 06, 2012 for,

United States Senate

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES
RECEIVED
(IN FIGURES)

George F. Allen - Republican

4224

Timothy M. Kaine - Democrat

3419

Total Write-In votes [From Write-Ins Certifications]
[Valid Write-Ins + Invalid Write_ins = Total Write In Votes]

16

Total Number of OverVotes for Office

0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 06, 2012, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the United States Senate.

George F. Allen - Republican

Given under our hands this 9th day of NOVEMBER, 2012



Carol S. Heston, Chairman

Susan D. Noda, Vice Chairman

Donald De Haven, Secretary

Donald De Haven Secretary, Electoral Board

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA

at the 2012 November General Election held on November 06, 2012 for,

Member House of Representatives

District: 10

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES
RECEIVED
(IN FIGURES)

Frank R. Wolf - Republican 4884

Kristin A. Cabral - Democrat 2284

J. Kevin Chisholm - Independent 198

Total Write-In votes [From Write-Ins Certifications]
[Valid Write-Ins + Invalid Write_ins = Total Write In Votes] 8

Total Number of OverVotes for Office 0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 06, 2012, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member House of Representatives.

Frank R. Wolf - Republican

Given under our hands this 9th day of NOVEMBER, 2012



Carol R. Hesterweel, Chairman

Susan D. Nida, Vice Chairman

Donald W. Haven, Secretary

Donald W. Haven Secretary, Electoral Board

ABSTRACT OF VOTES

cast in the County/City CLARKE of, Virginia,
at the November 6, 2012 Special Election, for:

PROPOSED CONSTITUTIONAL AMENDMENTS

QUESTION 1: Shall Section 11 of Article I (Bill of Rights) of the Constitution of Virginia be amended (i) to require that eminent domain only be exercised where the property taken or damaged is for public use and, except for utilities or the elimination of a public nuisance, not where the primary use is for private gain, private benefit, private enterprise, increasing jobs, increasing tax revenue, or economic development; (ii) to define what is included in just compensation for such taking or damaging of property; and (iii) to prohibit the taking or damaging of more private property than is necessary for the public use?

		<i>TOTAL VOTES RECEIVED (IN FIGURES)</i>
	YES	<u>6182</u>
	NO	<u>1282</u>
Total Number Of Overvotes For Question		<u>0</u>

PROPOSED CONSTITUTIONAL AMENDMENTS

Special Election
November 6, 2012
Page 2 of 2

County/City of CLARKE

QUESTION 2: Shall Section 6 of Article IV (Legislature) of the Constitution of Virginia concerning legislative sessions be amended to allow the General Assembly to delay by no more than one week the fixed starting date for the reconvened or "veto" session when the General Assembly meets after a session to consider the bills returned to it by the Governor with vetoes or amendments?

	<i>TOTAL VOTES RECEIVED (IN FIGURES)</i>
YES	<u>6001</u>
NO	<u>1339</u>
Total Number Of Overvotes For Question	<u>0</u>

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 6, 2012, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for and against the proposed constitutional amendments.

Given under our hands this 9th day of November, 2012.



Carol S. Hesler, Chairman
Susan J. Nolen, Vice Chairman
Donald De Haven, Secretary
Donald De Haven Secretary, Electoral Board



Commonwealth of Virginia

Auditor of Public Accounts

Walter J. Kucharski
Auditor of Public Accounts

P.O. Box 1295
Richmond, Virginia 23218

October 22, 2012

J. Michael Hobert
Chairman
101 Chalmers Court
Berryville, VA 22611

County of Clarke

Dear Mr. Hobert:

We have reviewed the Commonwealth collections and remittances of the Treasurer, Commissioner of the Revenue, and Sheriff of the locality indicated for the year ended June 30, 2012. Our primary objectives were to determine that the officials have maintained accountability over Commonwealth collections, established internal controls, and complied with state laws and regulations.

The results of our tests found the Treasurer, Commissioner of the Revenue, and Sheriff complied, in all material respects, with state laws, regulations and other procedures relating to the receipt, disbursement, and custody of state funds, except as follows.

The Treasurer did not maintain sufficient internal control over state funds as described below.

Perform Monthly Reconciliations

The Treasurer did not perform timely and adequate monthly reconciliations of the accounting records to the Commonwealth Accounting and Reporting System (CARS) reports provided by the Department of Accounts. Timely monthly reconciliations are a significant internal control which is essential for determining the reliability of information.

The Treasurer should reconcile assessments, collections, and uncollected balances to CARS on a monthly basis as required by Section 58.1-3168 of the Code of Virginia and submit correction requests timely. Proper procedures will ensure complete and accurate recording of tax assessments and collections.

J. Michael Hobert, Chairman
October 22, 2012
Page Two

We discussed this comment with the Treasurer on October 22, 2012 and we acknowledge the cooperation extended to us during this review.

Sincerely,


Auditor of Public Accounts

WJK: clj

cc: David L. Ash, County Administrator
Sharon E. Keeler, Treasurer
Donna M. Peake, Commissioner of the Revenue
Anthony W. Roper, Sheriff

Clarke County Board of Supervisors



Berryville Voting District
J. Michael Hobert – Chair
(540) 955-4141

Buckmarsh Voting District
David S. Weiss – Vice Chair
(540) 955-2151

Millwood Voting District
John R. Staelin
(540) 837-1903

Russell Voting District
Barbara J. Byrd
(540) 955-1215

White Post Voting District
Bev McKay
(540) 837-1331

County Administrator
David L. Ash
(540) 955-5175

RESOLUTION OF THE BOARD OF SUPERVISORS OF CLARKE COUNTY APPROVING A FINANCING TO BE UNDERTAKEN BY THE INDUSTRIAL DEVELOPMENT AUTHORITY OF CLARKE COUNTY, VIRGINIA, FOR THE BENEFIT OF THE LORD FAIRFAX COMMUNITY COLLEGE EDUCATIONAL FOUNDATION 2012-16R

WHEREAS, the Industrial Development Authority of Clarke County, Virginia (the “Authority”), on November 14, 2012, adopted a resolution (the “Authority Resolution”) authorizing the issuance and sale of its Educational Facilities Revenue Bonds, Series 2012, in a principal amount not to exceed \$9,000,000 (the “Bonds”), for the benefit of the Lord Fairfax Community College Educational Foundation, a not-for-profit Virginia non-stock corporation (the “Foundation”), to finance the costs of constructing, equipping, improving and developing a multi-purpose student union building, of approximately 31,800 gross square feet and consisting of two stories, to be located on an approximately 17.8-acre site north of, and adjacent to, the Lord Fairfax Community College main campus in Frederick County at 173 Skirmisher Lane, Middletown, Virginia 22645, together with a related parking lot of approximately 6,000 square feet, and roadways and sidewalks to access the site (collectively, the “Project”);

WHEREAS, Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Internal Revenue Code”) and Section 15.2-4906 of the Code of Virginia of 1950, as amended (the “Virginia Code”), require that the governmental unit on whose behalf the Bonds are issued approve the issuance of such Bonds;

WHEREAS, Section 147(f) of the Internal Revenue Code requires that any such approval by the applicable governmental unit be given after a public hearing following reasonable public notice, which hearing may be held by the public authority issuing the Bonds;

WHEREAS, on November 14, 2012, in accordance with the requirements of Section 147(f) of the Internal Revenue Code and Section 15.2-4906 of the Virginia Code, the Authority held a public hearing and adopted the Authority Resolution approving the issuance of the Bonds;

WHEREAS, a copy of the Authority Resolution, a record of the public hearing and a fiscal impact statement with respect to the issuance of the Bonds have been filed with the Board of Supervisors (the “Board of Supervisors”) of Clarke County, Virginia (the “County”);

WHEREAS, the Foundation has requested the Board of Supervisors to approve the issuance of the Bonds to comply with Section 147(f) of the Internal Revenue Code and with Section 15.2-4906 of the Virginia Code; and

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CLARKE COUNTY, VIRGINIA:

1. The Board of Supervisors hereby approves the issuance of the Bonds by the Authority for the benefit of the Foundation, as required by Section 147(f) of the Internal Revenue Code and by Section 15.2-4906 of the Virginia Code.
2. The County having not previously issued in calendar year 2012 any tax-exempt obligations (not including "private activity bonds" other than "qualified 501(c)(3) bonds," as those terms are defined in the Code), which are required to be aggregated with obligations issued by the Authority for purposes of Section 265(b)(3)(B) of the Code, and the County and all its subordinate issuing entities or authorities (including the Authority) not reasonably expecting to issue in calendar year 2012 any other such obligations that, when aggregated with the Bonds, will be in excess of \$10,000,000, the County hereby concurs with the Authority's intention to designate the Bonds as "qualified tax-exempt obligations" under Section 265(b)(3)(B) of the Code.
3. The approval of the issuance of the Bonds does not constitute an endorsement of the Bonds or the creditworthiness of the Foundation. As required by Section 15.2-4909 of the Virginia Code, the Bonds shall provide that the County will have no obligation to pay the Bonds or the interest thereon or other costs incident thereto.
4. All acts and doings of the officers of the County and the Board of Supervisors that are in conformity with the purposes and intent of this resolution shall be, and the same hereby are, in all respects approved and confirmed.
5. The Board of Supervisors' approval of the issuance of the Bonds is conditioned upon (a) the issuance of the Bonds by December 31, 2012, and (b) the adoption of a concurring resolution by the Board of Supervisors of Frederick County, Virginia.
6. This resolution shall take effect immediately.

Adopted this 20th day of November 2012.

Attest:

J. Michael Hobert, Chair

CERTIFICATE OF PUBLIC HEARING

The undersigned Secretary of the Industrial Development Authority of Clarke County, Virginia (the "Authority") hereby certifies as follows:

1. A regular meeting of the Authority was duly called and held at 10:00 o'clock a.m. on November 14, 2012, at the Clarke County/Berryville Joint Government Center, 101 Chalmers Court, Berryville, Virginia 22611. The meeting was open to the public, and persons of differing views were given an opportunity to be heard. At such meeting all of the members of the Authority were present or absent throughout as follows:

<u>Name</u>	<u>Present/Absent</u>
Wayne Armbrust	Present
Mark Cochran	Present
Allan Frederickson	Present
Paul Jones	Absent
David Juday	Present
Rodney Pierce	Present

2. Mr. Juday announced the commencement of a public hearing on the application of the Lord Fairfax Community College Educational Foundation, Inc., notice of which was published on (a) October 31 and November 7, 2012, in the *Winchester Star* (collectively, the "Notice"). A copy of the Notice and certificate of publication of the Notice have been filed with records of the Authority and are attached hereto as Exhibit (i).

3. The individuals identified in Exhibit (ii) appeared and addressed the Authority and a reasonably detailed summary of the statements made at the public hearing is included in Exhibit (ii). The fiscal impact statement required by the Virginia Industrial Development and Revenue Bond Act is attached hereto as Exhibit (iii).

4. Attached hereto as Exhibit (iv) is a true, correct and complete copy of a resolution (the "Resolution") adopted at such meeting of the Authority by the affirmative vote of a majority of the members present at such meeting.

The Resolution constitutes all formal action taken by the Authority at such meeting relating to matters referred to in the Resolution. The Resolution has not been repealed, revoked, rescinded or amended and is in full force and effect on the date hereof.

[Signature appears on the following page]

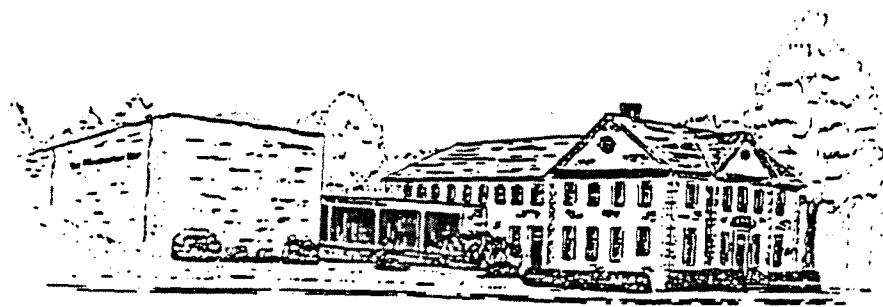
WITNESS my hand this 14 day of November, 2012.



Secretary, Industrial Development Authority
of Clarke County, Virginia

EXHIBIT (i)

**AFFIDAVIT OF PUBLIC NOTICE AND
CERTIFICATE OF PUBLICATION**



The Winchester Star

CERTIFICATE OF PUBLICATION

We certified that the attached advertisement in the cause of: _____

Public Hearing Nov. 14
appeared in The Winchester Star, a newspaper published in the City of Winchester, Virginia, with a general circulation over 23,000 in the areas of the City in Winchester, and the counties of Frederick, Clarke and Warren, Virginia.

Oct. 31 - Nov. 7, 2012

Signature: Laura Kline

Title: Managing Editor

Date: 11-13-12

STATE OF VIRGINIA
City of Winchester

Sworn and subscribed to before me 13th
day of November 2012
Laura Kline

Notary Public



CENT STREET

WINCHESTER, VIRGINIA 22601

NOTICE OF PUBLIC HEARING BY THE INDUSTRIAL DEVELOPMENT AUTHORITY OF CLARKE COUNTY, VIRGINIA ON PROPOSED PLAN OF FINANCE AND REVENUE BOND FINANCING FOR LORD FAIRFAX COMMUNITY COLLEGE EDUCATIONAL FOUNDATION

Notice is hereby given that the Industrial Development Authority of Clarke County, Virginia (the "Authority"), will hold a public hearing on the application of Lord Fairfax Community College Educational Foundation (the "Foundation"), a not-for-profit Virginia non-stock corporation whose principal address is 173 Skirmisher Lane, Middletown, Virginia 22645, for the Authority to issue, pursuant to the Virginia Industrial Development and Revenue Bond Act, as amended (the "Act"), its tax-exempt bonds (the "Tax-Exempt Bonds") and taxable bonds (the "Taxable Bonds") in an aggregate principal amount now estimated not to exceed \$9,000,000. The Tax-Exempt Bonds and the Taxable Bonds, together, shall be referred to as the "Bonds."

The proceeds of the Bonds will be loaned to the Foundation to finance the costs of acquiring, constructing, equipping and improving a multi-purpose student union building, of approximately 31,800 gross square feet and consisting of two stories, to be located on an approximately 17.8-acre site north of, and adjacent to, the Lord Fairfax Community College main campus at 173 Skirmisher Lane, Middletown, Virginia 22645, together with a related parking lot of approximately 6,000 square feet, and roadways and sidewalks to access the site (collectively, the "Project"). The Foundation expects to enter into use or lease arrangements with Lord Fairfax Community College for use of the Project. The net proceeds of the Tax-Exempt Bonds will be applied to finance all or a portion of the Project involving the construction of classrooms, administrative offices and a fitness center. The net proceeds of the Taxable Bonds will be applied to finance all or a portion of the Project involving the construction of a book store and food service and other vendor facilities.

As required by the Act, the Bonds will not pledge the credit or the taxing power of the Commonwealth of Virginia, the County of Clarke, Virginia, or the Authority, but will be payable solely from revenues of the Foundation pledged therefor.

The public hearing, which may be continued or adjourned, will be held before the Authority at 10:00 a.m. on Wednesday, November 14, 2012, in Meeting Rooms A and B, 2nd Floor, Clarke County/Berryville Joint Government Center, 101 Chalmers Court, Berryville, Virginia 22811. Any person interested in the issuance of the Bonds or the location or nature of the Facility may appear and be heard. The Authority's address is 101 Chalmers Court, Berryville, Virginia 22811.

INDUSTRIAL DEVELOPMENT AUTHORITY OF CLARKE COUNTY, VIRGINIA

Phone 540-657-_____

EXHIBIT (ii)

SUMMARY OF STATEMENTS MADE AT PUBLIC HEARING

Christopher Kulp from Hunton & Williams LLP, as bond counsel, discussed (i) the request by Lord Fairfax Community College Educational Foundation, Inc. (the “Borrower”) for a tax-exempt financing through the Authority, including the student center project set forth in the application, (ii) the federal and state law procedural requirements, (iii) the benefits of the requested bank-qualification status, and (iv) the parameters of the loan to be offered by United Bank, and he provided an overview of the inducement resolution to be considered by the Authority.

Chris Boies, Vice President of Financial and Administrative Services of the Borrower, answered questions regarding the project to be financed by the Authority’s loan of bond proceeds to the Borrower and described the overall benefits of the project and the Borrower’s services to residents from Clarke County as well as from the surrounding area.

No comments were submitted to the Authority in advance of the public hearing. No other comments were presented at the public hearing and the public hearing was adjourned.

EXHIBIT (iii)

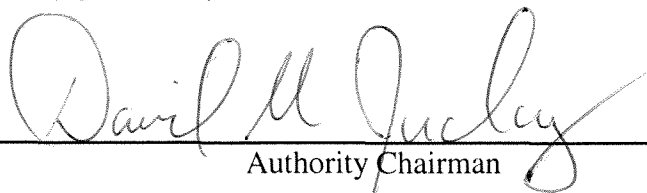
FISCAL IMPACT STATEMENT

FISCAL IMPACT STATEMENT

Date: November 14, 2012

Lord Fairfax Community College Educational Foundation, Inc.
Applicant
Construct New Student Union
Facility

- | | |
|---|-------------|
| 1. Maximum amount of financing sought | \$9,000,000 |
| 2. Estimated taxable value of the facility's real property to be constructed in the municipality | 0 |
| 3. Estimated real property tax per year using present tax rates | 0 |
| 4. Estimated personal property tax per year using present tax rates | 0 |
| 5. Estimated merchants' capital tax per year using present tax rates | 0 |
| 6. a. Estimated dollar value per year of goods that will be purchased from Virginia companies within the locality | 0 |
| b. Estimated dollar value per year of goods that will be purchased from non-Virginia companies within the locality | 0 |
| c. Estimated dollar value per year of services that will be purchased from Virginia companies within the locality | 0 |
| d. Estimated dollar value per year of services that will be purchased from non-Virginia companies within the locality | 0 |
| 7. Estimated number of regular employees on year round basis | 5 |
| 8. Average annual salary per employee | \$ 30,000 |



Authority Chairman

Industrial Development Authority of Clarke County, Virginia
Name of Authority

EXHIBIT (iv)

**RESOLUTION OF THE
INDUSTRIAL DEVELOPMENT AUTHORITY OF CLARKE COUNTY**

**RESOLUTION OF THE
INDUSTRIAL DEVELOPMENT AUTHORITY
OF CLARKE COUNTY, VIRGINIA**

WHEREAS, there have been described to the Industrial Development Authority of Clarke County, Virginia (the “Authority”), the plans of the Lord Fairfax Community College Educational Foundation, Inc., a non-profit, Virginia nonstock corporation (the “Borrower”), to finance the costs of constructing, equipping, improving and developing a multi-purpose student union building, of approximately 31,800 gross square feet and consisting of two stories, to be located on an approximately 17.8-acre site north of, and adjacent to, the Lord Fairfax Community College main campus in Frederick County at 173 Skirmisher Lane, Middletown, Virginia 22645, together with a related parking lot of approximately 6,000 square feet, and roadways and sidewalks to access the site (collectively, the “Project”);

WHEREAS, the Borrower in its appearance before the Authority and in its application has described the benefits of the financing, and has requested the Authority to issue its educational facilities revenue bonds (as more particularly described below, the “Bonds”) under the Virginia Industrial Development and Revenue Bond Act in Section 15.2-4900, *et. seq.* of the Code of Virginia of 1950, as amended (the “Act”) in such amounts as may be necessary to finance costs to be incurred in constructing, equipping, improving and developing the Project; and

WHEREAS, a public hearing has been held as required by Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), and Section 15.2-4906 of the Act.

**NOW, THEREFORE, BE IT RESOLVED BY THE INDUSTRIAL
DEVELOPMENT AUTHORITY OF CLARKE COUNTY, VIRGINIA:**

1. It is hereby found and determined that the financing of the Project for the Borrower will be in the public interest of Clarke County, Virginia (the “County”), and its environs, and will enable the Borrower to provide improved educational facilities for the use of the inhabitants of the Commonwealth of Virginia (the “Commonwealth”) and the County, and will be in furtherance of the purposes of the Act.

2. The Authority hereby agrees to assist the Borrower to finance the construction, improvement, equipping and development of the Project by undertaking the issuance of its educational facilities revenue bonds therefor in an amount not to exceed \$9,000,000, upon terms and conditions to be mutually agreed upon between the Authority and the Borrower.

3. The proceeds of the Bonds shall be loaned to the Borrower to enable it to construct, improve, equip, and develop the Project, pay any costs of issuance for the Bonds and, if necessary, pay capitalized interest on the Bonds during and after any construction of the Project. The Borrower shall agree to provide payments to the Authority sufficient to pay the principal of, premium, if any, and interest on and purchase price of, if any, the Bonds and to pay all other expenses in connection with financing the Project. The Bonds shall be issued in form and pursuant to terms to be approved by the Authority, and the payment of the Bonds shall be secured by an assignment, for the benefit of the holders thereof, of the Authority’s rights to

payments (other than rights to fees, expenses and indemnification) under the agreement pursuant to which the proceeds of the Bonds will be loaned to the Borrower.

4. It having been represented to the Authority that it may be necessary to proceed immediately with the construction, improvement, equipping, and development of the Project, the Authority hereby agrees that the Borrower may proceed with plans for the Project, enter into contracts for construction, improvement, equipping, and development of the Project, and take such other steps as it may deem appropriate in connection therewith, provided that nothing herein shall be deemed to authorize the Borrower to obligate the Authority without its consent in each instance to the payment of any moneys or the performance of any acts in connection with the Project. The Authority agrees that the Borrower may be reimbursed from the proceeds of the Bonds for all lawful costs so incurred by it.

5. The Authority hereby agrees with the recommendation of the Borrower that Hunton & Williams LLP be appointed as bond counsel in connection with the issuance of the Bonds, and hereby appoints such firm to supervise the proceedings and approve the issuance of the Bonds.

6. All lawful costs and expenses in connection with the financing and the construction, improvement, equipping and development of the Project, including the fees and expenses of bond counsel, counsel for the Authority and the agent or underwriter for the sale of the Bonds, shall be paid from the proceeds of the Bonds or by the Borrower. If for any reason the Bonds are not issued, or the Bonds are issued but it is determined that a part or all of such costs are not lawfully payable out of Bond proceeds, it is understood that all such expenses shall be paid by the Borrower and that the Authority shall have no responsibility therefor.

7. The financing instruments shall provide for payment by the Borrower to the Authority of an annual fee consistent with the Authority's policy for such fees by not-for-profit entities; provided, however, that the amount so paid shall not equal or exceed an amount that would cause the "yield" on the obligation of the Borrower to the Authority or any other "acquired purpose obligation" to be "materially higher" than the yield on the Bonds, as the terms are defined in Section 148 of the Code.

8. The Borrower shall indemnify and save harmless the Authority, its officers, directors, employees, and agents from and against all liabilities, obligations, claims, damages, penalties, fines, losses, costs, and expenses in any way connected with the Borrower or the issuance of the Bonds.

9. Any action heretofore or hereafter taken by any officer of the Authority in conformity with the purposes and intent of this resolution and the issuance of the Bonds is hereby ratified, approved and confirmed.

10. The Authority hereby recommends that the Board of Supervisors of Clarke County approve the issuance of the Bonds in accordance with the provisions of Section 147(f) of the Code and Section 15.2-4906 of the Act and agrees, at the request of the Borrower, to designate the Bonds as "qualified tax-exempt obligations" (within the meaning of Section 265(b)(3) of the Code). The Authority hereby directs the Secretary or Assistant Secretary of the

Authority to submit to the Board this resolution, the Borrower's Fiscal Impact Statement, and a summary of the public hearing held by the Authority prior to the adoption of this resolution.

11. The Authority hereby recommends that, in accordance with the Act, the Board of Supervisors of Frederick County, Virginia, approve the issuance of the Bonds.

12. This resolution shall take effect immediately upon its adoption.

CERTIFICATE

The undersigned Secretary of the Industrial Development Authority of Clarke County, Virginia, hereby certifies that the foregoing is a true, correct and complete copy of a Resolution adopted by a majority of the Directors of the Authority present and voting at a meeting duly called and held on November 14, 2012, in accordance with law, at which meeting a quorum was present and acting throughout, and such Resolution has not been repealed, revoked, rescinded or amended, but is in full force and effect on the date hereof.

WITNESS my hand and seal of the Authority this 14 day of November, 2012.



Secretary, Industrial Development Authority of
Clarke County, Virginia

[SEAL]



Clarke County Planning Department
101 Chalmers Court, Suite B
Berryville, Virginia 22611
(540) 955-5132

TO: Board of Supervisors members

FROM: Brandon Stidham, Planning Director

RE: Economic Development Consultant for Comprehensive Plan Update

DATE: November 15, 2012

Staff reports that we have completed the procurement process for hiring an economic development consultant to assist in the update of the Comprehensive Plan and its relevant Implementing Component Plans. The proposal review team consisting of myself, Michael Hobert, John Staelin, and George Ohrstrom, recommends awarding the contract to Herd Planning & Design.

Staff now recommends that the Board pass a motion at the November 20, 2012 meeting to authorize the County Administrator to enter into a contract with Herd Planning & Design for a not-to-exceed dollar amount. Staff is currently in discussions with the contractor to fine-tune the scope details and to reach an agreement on final pricing. We expect negotiations to be completed within the next few days and to have a final price available for your consideration on November 20.

If you have questions or concerns in advance of the meeting, please do not hesitate to contact me at 955-5130.



County of Clarke
Application Special Event Permit
Code of Clarke County Chapter 57

Right of Entry Permission Form

I, MIKE CAPANELLI the applicant for a special event permit as
Permit Applicant's Name [Please print legibly.]

required by Article II of Chapter 57 of the Code of Clarke County, Virginia, that event

titled: 2ND ANNUAL SHENANDOAH RIVERSIDE FESTIVAL

shall take place on FRIDAY JUNE 14 & SATURDAY JUNE 15 at
Specify Date[s]

WATERMELON PARK - 3322 LOCKES MILL RD. - BERRYVILLE, VA. 22611
Event Location and/or Address

in Clarke County, Virginia, and I, JOHN U. MILLER JR.
Landowner or Leaseholder's Name

the landowner/ leaseholder of such event location, give our permission for the County Administrator, the county's lawful agents or duly constituted law enforcement officers to go upon the aforementioned property where the special event will take place at any time for the purpose of determining compliance with the provisions of Article II of Chapter 57 of the Code of Clarke County, Virginia. This permission shall specifically include the period of set up and shut down of the event.

We understand that any of the above-referenced officials shall have the right to revoke any permit issued under the aforementioned article upon noncompliance with any of its provisions and conditions.

Mike Capanneli
 Permit Applicant

Secondary Signature[s] If Applicable

Permit Applicant

John U. Miller Jr.
 Event Location Owner/Leaseholder

Secondary Signature[s] If Applicable

Event Location Owner/Leaseholder



County of Clarke
Application Special Event Permit
Code of Clarke County Chapter 57

Section I Determination: Permit is required for any assembly, attraction, ceremony, event, festival, gathering, circus, carnival, or show at which rides, games, competitions, attractions, music, dance, or other performing arts are engaged in by participants or provided as entertainment by professional or amateur performers or by prerecorded means that meet the following criteria:

Question	Yes	No	Action
A. Does it occur within the corporate limits of the Town of Berryville or the Town of Boyce or the Berryville Annexation Area?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, permit not required by Clarke County. Check with the appropriate local government.
B. Is it to be held on property owned by the United States of America, the Commonwealth of Virginia, or the County of Clarke, or in a permanent enclosed structure?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, permit not required by Clarke County. Check with the appropriate governmental agency to ensure compliance with its rules and regulations.
C. Is it to be held on a private parcel of land fewer than six acres?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, event is not allowed on parcels of fewer than six acres.
D. Is the function planned for fewer than 150 people?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, A permit shall not be required for an assembly with less than 150 persons attending the event on a parcel of 6 or more acres (or adjoining parcels with the same owner that have a total area of six or more acres).
E. Does it involve the raising, charging, donating or re-couping of funds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If no, special event permit is not required.

Note: Such an assembly shall not include demonstrations, parades, rallies, marches, or picketing activities.

If you answered No to all questions A, B, C, D, and Yes to question E, a special event permit application is required. Use Special Event Permit Application Form F1211-01B



**County of Clarke
Special Event Permit Application
Code of Clarke County Chapter 57**

2ND. ANNUAL SHENANDOAH RIVERSIDE FESTIVAL

Name of Event

WATERMELON PARK CAMPGROUND

Location of Event

MIKE CAPANELLI % WATERMELON PARK CAMPGROUND.

Applicant Name and Organization if applicable [Please Print]

3322 LOCKES MILL RD. - BERRYVILLE, VA. 22611

Applicant/Organization Address [Please Print]

571.420.0646

Telephone No.

N/A

Fax No.

MIKE @ WATERMELONPARK.COM

Email Address

Date[s]: FRIDAY JUNE 14 & SATURDAY JUNE 15 Event No.: 1

If submitting application for multiple events, please number [1, 2, 3, etc.]

Estimate the number of Attendees (Maximum expected) 2500

Total expected over entire timeframe, not the maximum at any one time. When calculating the number of persons attending an event, Code 57-2: Persons Attending an Event – The number of participants and spectators that is the cumulative total number of people entering the site of a Special Event on an Event Day. For Events with multiple consecutive Event Days, the Day with the greatest number of persons attending shall be used to determine whether an Event is Small, Medium, or Large.

Special Event Type and Permit Fees

Yes No Multiple Events: Note: Multiple Event applications for special event permits may be submitted together for a single parcel of property.

Yes No Multiple Year [3-Year Limit – Current Year plus two]: Note: No application for a special event may be filed more than one year before an event is to be held or before the first Event Day for applications for multiple special event permits, except for an application for a special event that is substantially the same as a special event that has been previously approved and conducted.

For Multiple Years

1. For a previously approved multi-year event, any change in the size, scope, date, location or change in ownership of property or management of the event constitutes cause for review. There is a \$100 Fee for review.
2. Applicants approved for more than a single event shall be required to sign an agreement prepared by the County attorney agreeing to the conditions set forth and further agreeing to provide the County Administrator with written notice, not less than 30 days in advance of each subsequent event that contains the names and current contact numbers of all:
 - Event management personnel,
 - Vendors,
 - Caterers,
 - Public safety providers, and/or
 - Contracted services

Yes No Has this/these event[s] been previously approved by the Board of Supervisors?

Type	Event	No. Events In Application	Fee
<input type="checkbox"/>	Small Special Event – Special Events for 150 to 499 persons attending five [5] or fewer event days per calendar year.	One [1] Event Application Two [2] or More Events In An Application Up to Five [5]	\$100 \$100 1st Event Application \$50 Each Event 2-5 / Each Year 2-3
<input type="checkbox"/>	Medium Special Event – Special Events for <u>150 to 499</u> persons attending with <u>six [6] or more event days</u> in a calendar year.	One [1] Event in Application Two [2] or More Events In An Application	\$100 \$100 1st Event Application \$50 Each Event 2-9 / Each Year 2-3 + Cost of Public Hearing Notice
<input type="checkbox"/>	Medium Special Event – Special Events for <u>500 to 999</u> persons attending	Each Event Application	\$250 \$100 Each Year 2-3 + Cost of Public Hearing Notice
<input checked="" type="checkbox"/>	Large Special Event – Special Events of 1000 or more persons attending an event.	Each Event Application	\$500 \$100 Each Year 2-3 + Cost of Public Hearing Notice

Instructions and Notes:

- √ Make checks payable to Clarke County Treasurer.
- √ Attach check or receipt from the Treasurer with this form and include with application. If submitting for two or more events, attach to first event application only.
- √ Payment of the Special Event Permit Fee shall not eliminate or substitute for any requirement for any business license or any other permit(s) that may be required by any federal, state, or local statutes, ordinances, rules, or regulations. Applicants are responsible for insuring that all such permits, licenses, and certificates are obtained from the appropriate authority.
- √ Fees paid are non-refundable and not transferable to other activities
- √ An application for a Small Special Event shall be submitted at least 30 calendar days before the date of the Event to allow for review of the application.
- √ An application for a Medium or Large Special event shall be submitted at least 120 calendar days before the date of the Event in order to allow for review of the application.

§ 57-4 Scaled Drawing

Medium and Large Events – attach drawing depicting the following: **Small Event:** Not required.

- (a) The areas for performances or activities and for grandstands or seats, showing the location of all aisles for pedestrian travel and other crowd-control measures.
- (b) All physical facilities existing or to be constructed on the premises, including, but not limited to, fences, ticket booths, grandstands, and stages.

- (c) The location, capacity, and nature of all temporary lighting, sound, and public address facilities.
- (d) The location, capacity, and nature of all temporary water, toilet, and all other public health-related facilities.
- (e) Vehicle ingress, egress, and parking plan, to include emergency vehicle access.

§ 57.7. Special Event Requirements

All Special Events shall comply with the following terms, conditions, and requirements, unless express exception is requested and granted in any permit issued. The Administrator may waive any of the following for Small Special Events based on circumstances unique to the proposed event.

Instructions: Answer all the following. Enter NA if you do not think issue is applicable. If completing the form on a computer place your answers in the blanks provided. If completing the form manually, attach a separate piece of paper and answer the questions in order.

Note: Application is complete only when the applicant has provided all applicable approvals to County Administration.

General Information:

a) Event hours. Unless specifically approved by the reviewing entity, no stage presentation, music, dance, or other performance or activity shall take place at a special event between the hours of 12:00 am and 7:00 am.

Date(s) and time(s) of the event: FRIDAY 6/14 1:00pm - 11:00pm, SATURDAY 6/15 1:00pm - 11:00pm.

If multiple days, which day do you anticipate to have the highest attendance and an estimate of attendance:

ANTICIPATED "PEAK ATTENDANCE" IS TO BE SATURDAY 6/15 5:00pm - 10:00pm.

b) Admission regulated. The applicant shall regulate admission by ticket or other means acceptable to the County, so as to insure that the number of persons attending an event does not exceed the number allowed by terms of the permit. Copy of Ticket or badge of admission Attached **OR**

Statement of the plan for controlling admission to the event: X

A MAXIMUM OF 2500 TICKETS WILL BE MADE AVAILABLE FOR SALE.

c) Limits to attendance. The applicant shall not sell, give, or distribute a greater number of tickets than the number that the permit allows to attend. The applicant shall not admit any persons to an outdoor event if such admission would result in a greater number of persons present than allowed by the permit. Total number of tickets to be offered for sale: 2500

p) Liability insurance. The applicant shall provide evidence of adequate liability insurance. A certificate of insurance providing coverage in an amount of at least \$1 million dollars, naming the County of Clarke as an additional insured, and showing the date(s) of the event, shall have been received by the Administrator before an application is approved.

Certificate of insurance attached. No Yes

r) Permission for Entry. F1211-06D Attached. The applicant shall provide written permission for the Administrator, designee, all duly constituted law enforcement officers to enter the property at any time during the Special Event to determine compliance with the approved permit and the provisions of this chapter.

Adjoining Property Owners.

- Attach a copy of the notice sent to all adjoining property owners. [F1211-06C provides an example of the information required in the notice to adjoining property owners] Notice shall be sent to all adjacent property owners on the same date as the application is filed with the Administrator. The address for such owners shall be that found in the records of the Commissioner of the Revenue or, for properties not located in Clarke County, an equivalent source.
- Attach a list of all adjacent property owners, with addresses.

Health Department Notice and Approvals:

Note: The Health Department must approve your plans for the following items. It is best you talk to the Health Department before you submit your plan to ensure it will be approved. Contact: 540-955-1033; 100 North Buckmarsh Street, Berryville, VA 22611

The Event Permit cannot be approved until after the Health Department has approved the plan.

- ✓ Check here if you have submitted your written plan to the Health Department Approval attached and have their letter of approval attached to your application.
 - ✓ Check here if you have not submitted your plan to the Health Department. Not attached
- Note: County Administration will submit your application to the Health Department for review; however, the Event Permit cannot be approved until after the Health Department has approved the plan.

d) Water supply. The applicant shall provide an ample supply of potable water for drinking and sanitation purposes on the premises of the Special Event by providing to the satisfaction of the Health Department the location and type of water facilities.

Statement of plan for providing water included with application including location and type of water facilities included in plan: X

PLEASE SEE ATTACHED: PROPOSED PLAN OF CHAPTER 57 COMPLIANCE

e) Toilet and/or lavatory facilities. The applicant shall provide adequate toilet and/or lavatory facilities for sanitation purposes on the premises of the Special Event to the satisfaction of the Health Department.

Statement of plan for providing sanitation facilities included in plan.: X

PLEASE SEE THE ATTACHED: PROPOSED PLAN OF CHAPTER 57 COMPLIANCE.

f) Waste management. The applicant shall provide for the pickup and removal of refuse, trash, garbage, and rubbish from the site of the event on a daily basis, or more often if required by providing to the satisfaction of the Health Department the plans for pickup and removal of refuse and to clean up the premises and remove all trash and debris there from within 48 hours after the conclusion of the event.

Statement of plan for garbage, trash and sewage disposal included in plan.: X

PLEASE SEE THE ATTACHED: PROPOSED PLAN FOR CHAPTER 57 COMPLIANCE.

g) Medical facilities. Adequate on-site medical facilities shall be provided to the satisfaction of the Health Department.

Statement of plan to provide adequate on-site medical facilities included in plan: X

PLEASE SEE THE ATTACHED: PROPOSED PLAN FOR CHAPTER 57 COMPLIANCE.

k) **Food & Beverage.** The applicant shall provide for adequate preparation and provision of any food or beverage for consumption during the Special Event to the satisfaction of the Health Department (and the Virginia Alcohol Beverage Control Board, if alcoholic beverages are to be served) with a plan for preparing and providing food and beverages).

Statement of plan to provide adequate preparation and provision of any food or beverage for consumption included in plan. X

PLEASE SEE THE PROPOSED PLAN FOR CHAPTER 57 COMPLIANCE.

Will alcoholic beverages be served? No Yes If yes:

Virginia Alcohol Beverage Control Board Notice/Approval Date: _____ Approval attached.

Contact: www.abc.virginia.gov; 2901 Hermitage Road, P.O. Box 27491, Richmond, VA 23261

Local Fire & Rescue Company Notice and Approvals

Note: The local Fire & Rescue Company must approve your plans for the following items. It is best you talk to your local Fire and Rescue Company before you submit your plan to ensure it will be approved. Contact your local fire & rescue company. [Blue Ridge, Boyce, John Enders, or Shenandoah Farms]

The Event Permit cannot be approved until after the local fire and rescue company has approved the plan.

✓ Check here if you have submitted your written plan to the local fire and rescue company and have their letter of approval attached to your application. Approval attached

✓ Check here if you have not submitted your plan to the local fire and rescue company. Note: County Administration will submit your application to the local fire and rescue company for review. Not attached

g) **Medical facilities.** Adequate on-site medical facilities and emergency medical transport vehicles shall be provided to the satisfaction of the Chief of the Fire and Rescue Company providing service to the location at which the Special Event is to be held.

Statement of plan to provide adequate on-site medical facilities and emergency medical transport vehicles included in plan: X

PLEASE REVIEW THE ATTACHED PLAN FOR COMPLIANCE.

h) **Fire protection.** The applicant shall provide for adequate fire protection to the satisfaction of the Chief of the Fire Department providing service to the location at which the Special Event is to be held.

Statement of plan to provide adequate fire protection included in plan. X

PLEASE REVIEW THE ATTACHED PLAN FOR COMPLIANCE.

Sheriff's Notice and Approvals

Note: The Sheriff must approve your plans for the following items. It is best you contact him before you submit your plan to ensure it will be approved. Contact: 540-955-1234; 100 North Church Street, Berryville, VA 22611

The Event Permit cannot be approved until after the Sheriff has approved the plan.

- ✓ Check here if you have submitted your written plan to the Sheriff and have Approval attached his letter of approval attached to your application.
- ✓ Check here if you have not submitted your plan to the Sheriff. Note: County Administration will submit your application to the Sheriff for review. Not attached

i) **Traffic and parking control.** The applicant shall provide for adequate ingress, egress and parking for the Special Event to the satisfaction of the Sheriff, the State Police and the Virginia Department of Transportation.

Statement of plan to provide adequate ingress and egress included in plan. X

PLEASE REVIEW THE ATTACHED PROPOSED PLAN FOR COMPLIANCE.

State Police Notice/Approval Date: _____ Approval attached.

Contact: 540-869-2000; 3680 Valley Pike, Winchester, Virginia 22602

Statement of plan to provide traffic Control devices, signage, cones, barricades or other activities to take place within the public right-of-way. _____

VDOT Notice/Approval Date: _____ Approval attached.

j) **Security.** The applicant shall provide adequate on-site security for the entire duration of a Special Event to the satisfaction of the Sheriff with a security plan.

Statement of plan to provide adequate on-site security included in plan. X

PLEASE REVIEW THE ATTACHED PROPOSED PLAN FOR COMPLIANCE.

Building Department Notice and Approvals

Note: The Building Department must approve your plans for the following items. It is best you contact the Building Department before you submit your plan to:

- Obtain approval of the actual event; AND
- Apply for any necessary permits and schedule any necessary inspections. *Prior to the event being opened to the public or participants, applicable permits and inspections must be complete. These include, but not limited to: portable lighting, electrical systems, gas systems, tents, portable structures, amusements ride including inflatables and climbing walls. Also, the Building Department inspects emergency vehicle access.*

Contact: 540-955-5112; 101 Chalmers Court, Suite B, Berryville, VA 22611

The Event Permit cannot be approved until after the Building Department has approved the plan.

- ✓ Check here if you have submitted your written plan to the Building Department and have their letter of approval attached to your application. Approval attached
- ✓ Check here if you have not submitted your plan to the Building Department. Note: County Administration will submit your application to the Building Department for review; however the applicant is responsible for obtaining any necessary Building Department permits and scheduling any/all inspections. Not attached

Building Department Guidelines for Special Events Permits:

The following are issues that need to be described or addressed on special events permit applications:

Tents - Any tent greater than 900 square feet in size will require a Building Permit and inspections prior to the event. Inspection shall be arranged to be done during normal business hours Monday through Friday at least the day prior to the event. The event application should provide diagrams or layouts of the location of the tent(s). All tents shall be fire retardant treated with the appropriate approval label on the tent and shall have a mounted and posted fire extinguisher (5 lb. ABC min.) located in each tent. If the tent is enclosed, it shall have two (2) forms of exit that are labeled and illuminated if the event occurs after daylight. If the event will occur after daylight hours, emergency lighting shall be provided.

Electrical Systems – Any temporary or portable electrical distribution systems shall require an Electrical Permit and inspections prior to the event. All portable or temporary systems shall be Ground Fault Interrupter Circuit (GFIC) protected. Trailer mounted generators shall be provided with ground rods and grounding conductors appropriate for the generator output requirements. All equipment shall be listed and labeled for the application (weather resistant). No portable generators are allowed inside any tents or trailers where persons would normally enter. A description of the electrical distribution system shall be provided with the special event application.

Gas Appliances – All gas appliances including cooking and heating appliances shall be inspected including leak tested prior to the event. No gas cylinders will be allowed inside tents or occupied trailers or structures. All gas cylinders shall be secured in areas not normally used by the public. All gas equipment shall be in good working order and shall meet requirements of the Virginia Fuel Gas Code.

Lighting – Information pertaining to the temporary lighting systems shall be provided with the special event application including output wattage and generation system. Lighting system shall be located not to project excessive lighting off of the premises and not to blind any moving traffic on or of the event property. Any lighting pointing to the property boundary shall be shielded and downcast.

Inspections – Arrangement for inspections shall be scheduled to occur prior to opening of the event during normal business hours between Monday and Friday. Required inspections shall be scheduled at least twenty-four (24) hours prior to the expected inspection. If special times and arrangements are required, prior approval will need to be arranged with the Clarke County Building Department.

l) Lighting/Illumination. If lighting is to be utilized, such lights shall be located, or such shielding devices or other equipment shall be utilized so as to prevent unreasonable glow beyond the property on which the event is located.

Will outdoor lighting be utilized? No Yes

m) Temporary Structures. All necessary building permits shall be obtained before the event occurs for any temporary structures such as tents or amusement rides. Will temporary structures be utilized? No Yes

Type[s] of temporary structures: TENT (T-1) 20'x30' (600 sq ft) TENT (T-2) 10'x20' (200 sq ft)

o) Communication system. If the premises are without adequate communications systems, the applicant shall make arrangements, approved by the County, to provide for substitute, additional, or alternate means of communication with public safety and other government officials.

Will substitute, additional, or alternate means of communication be utilized? No Yes If yes:

Plan for adequate communications systems included with application.

PLEASE REVIEW THE : PROPOSED PLAN FOR COMPLIANCE OF CHAPTER 57.

t) **Necessary Safety Services.** The operator of the Special Event shall provide any services necessary to provide appropriate levels of safety over and above what public agencies determine that they are able to provide. Additional Safety Services Required? No Yes If yes:

List safety services: PLEASE REVIEW THE ATTACHED: PROPOSED PLAN FOR COMPLIANCE

Applicant Additional Information:

Use this area for additional information, if applicable:

- THE SHENANDOAH RIVERSIDE FESTIVAL SERVES AS A FUND RAISER FOR EARTH KORPS. A NON-PROFIT 501(C)3 ORGANIZATION FOCUSED SOLELY FOR THE DIRECT CONSERVATION OF THE STATE SCENIC SHENANDOAH RIVER.
- MULTIPLE CONSERVATION ORGANIZATIONS WILL BE PRESENT. (I.E. CHESAPEAKE BAY FOUNDATION, DOWNSTREAM PROJECT, SHENANDOAH RIVER KEEPERS, ETC.)
- THIS EVENT WAS PREVIOUSLY APPROVED IN APRIL 2012 AS A "MEDIUM" SPECIAL EVENT. DUE TO THE OVERWHELMING SUPPORT OF THE COMMUNITY AND SUCCESS OF THIS EVENT WE ARE SEEKING A THREE (3) YEAR PERMIT (LARGE SPECIAL EVENT) BE GRANTED BY THE COUNTY OF CLARKE.
- NATIONAL, REGIONAL AND LOCAL ENTERTAINERS ARE TO BE FEATURED.

Acknowledgements, Affirmations, Signature

By my signature below, I affirm that I have read and agree to abide by the following terms and conditions. Further, I affirm that the information provided in this application is true and accurate to the best of my knowledge.

§ 57.4 (a) **Submission and Acceptance.** No application shall be submitted, or accepted, unless presented on the required forms along with all additional required plans, documents, approvals, fees, and other material required by this ordinance.

§ 57.7 (m) **Sound.** Applicant agrees to comply with the Clarke County Code Chapter § 120 that regulates noise.

§ 57.7 (p) **Setbacks.** The approving entity may establish setbacks from property lines, rights of way, and access easements to the site of public assembly or parking for participants or spectators for a Special Event as determined necessary by the approving entity depending on site characteristics, the type of event, the anticipated number of participants and spectators, and the impact on adjacent property owners.

§ 57.7 (r) **Other laws and rules.** The applicant shall comply with all federal, state and local laws, ordinances and regulations, including zoning ordinance provisions and any special use provisions applicable to the property.

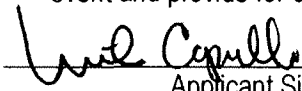
§ 57.3 (b) **Other Permits and Responsibility:** The permit required by this ordinance, or the exemptions provided herein, shall not eliminate or substitute for any requirement for any business license or any other permit(s) which may be required by any federal, state, or local statutes, ordinances, rules, or regulations. Applicants are responsible for insuring that all such permits, licenses, and certificates are obtained from the appropriate authority.

§ 57.8. **Deposit.** I am aware that a deposit may be required. As a condition of granting the permit, the Administrator or the Board may require the payment of a deposit to cover anticipated public clean-up costs, law enforcement costs, and/or emergency services costs beyond what is usual and customary. The applicant shall be responsible for such costs in excess of any deposit, and the applicant shall be refunded any portion of a deposit not needed to cover such costs.

§ 57.9. **Permit not transferable.** I am aware that this permit is not transferable.

§ 57.10. **Revocation or suspension of permit.** I am aware that this permit may be revoked for suspended A permit issued under the provisions of Chapter 57 may be revoked or suspended by the entity that approved the permit. The Sheriff or his/her designee may temporarily suspend the permit pending consideration, by the entity that approved the permit, of action to revoke or suspend a permit. Such action by the approving entity or the Sheriff or designee may be taken for any of the following reasons:

- a) Any violation of one or more of the requirements or any violation of one or more of the terms and conditions of a permit issued hereunder.
- b) Any material misrepresentation in the application for a permit.
- c) Any change in the ownership of the location of the permitted event, unless there is provided a signed statement from the new owner to confirm that the new owner has given permission for the specific Special Event to be held.
- d) Any material change in the condition of the facilities or ability of contracted organizations to provide required services or equipment.
- e) Any state of emergency, disaster, hazardous weather condition, or other threat to the public health, safety, and welfare that has been declared or is anticipated to occur such that continuation of the event is deemed to be an undue or unnecessary risk to the participants, general public, or public safety providers.
- f) Upon revocation or suspension of the permit, the permittee shall immediately cancel and/or terminate the event and provide for orderly dispersal of those in attendance.



Applicant Signature

Date

MIKE CAPANELLI

Printed Name

Note: Application is complete only when the applicant has provided all applicable approvals to County Administration.

Received
County Administration
11/7/2012

Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611 ~ 540-955-4803

www.WatermelonPark.com

November 5, 2012

EXAMPLE ONLY

David Powell
633 Kinsky Lane
Berryville, VA. 22611

This notice is to advise adjoining property owners that a special event application has been forwarded this day to the County of Clarke, Virginia for the following event to be conducted at Watermelon Park.

Event Name:

Watermelon Park's 2nd. Annual "Shenandoah Riverside Festival"

Festival dates are Friday, June 14 and Saturday, June 15.

The Shenandoah Riverside Festival is a family friendly music festival serving as a fund raiser for Earth Korps. A non-profit organization focused on the Conservation of the Shenandoah River.

The festival will consist of live music (Bluegrass, Folk, Americana, Blues and Jazz), environmental workshops, food, kid's activities and a "river clean-up" day.

A total attendance of no more than 2500 will be permitted.

Hours of operation to be 8:00 am to 11:00 pm.

No sale of alcohol will be permitted.

Should you have any questions, concerns or would care to review the full text of the application, please contact the following by November 18, 2012.

Mike Capanelli, General Manager, Watermelon Park

3322 Lockes Mill Rd.

Berryville, VA. 22611

Mike@WatermelonPark.com

571.420.0646 cellular

If you are unable to reach the person listed above at the address or telephone number provided, you may contact the County Administrator at 540.955.5175.

I thank you in advance for your continued support.

Mike Capanelli

List of Neighbors to Watermelon Park

Lot # Name and Address

- 11 David Powell
633 Kinsky Lane
Berryville, VA 22611**
- 12 Mather Leeds
497 Kinsky Lane, PO Box 771
Berryville, VA 22611**
- 13 Leonard Fuller
PO Box 668
Berryville, VA 22611**
- 14 Lesley Houston
359 Kinsky Lane
Berryville, VA 22611**
- 15 Matthew Bell
633 Kinsky Lane
Berryville, VA 22611**

Lot # Name and Address

- 25 Ellen Dupuy
119 Woodridge Avenue
Silver Spring, MD 20901**
- 27 Richard Newman
6211 Winnebago Road
Bethesda, MD 20816**
- 28 Robert Stewart
1230 Chilly Howell Road
Berryville, VA 22611**
- 29 Robert Stewart
see above**
- 31 Robert Calhoun
1580 Chilly Hollow Road
Berryville, VA 22611**

Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611 ~ 540-955-4803

www.WatermelonPark.com

October 23, 2012

Clarke County Health Department
C/o Ryan Fincham and/or Greg Lloyd
Berryville, VA. 22611
540.955.1033

Watermelon Park is applying for a Large Special Event Permit with the County of Clarke.
The following is the Proposed Plan of action in order to assure compliance with the Code of Clarke County Chapter 57- Health Dept. Notice and Approvals (Chapter 57D thru K).

Event Name:

2nd. Annual Shenandoah Riverside Festival @ Watermelon Park

Event Dates are to be Friday, June 14 and Saturday, June 15 of 2013.

The Event Hours of Operation are set from 8:00 am. to 11:00 pm.

A total attendance of no more than 2500 will be permitted.

No sale of alcohol will be permitted.

Should you have any questions, concerns or would care to review the full text of the application, please contact the following by November 16, 2012.

Mike Capanelli, General Manager, Watermelon Park
3322 Lockes Mill Rd.
Berryville, VA. 22611
Mike@WatermelonPark.com
571.420.0646

If you are unable to reach the person listed above at the address or telephone number provided, you may contact the County Administrator at 540.955.5175.

I greatly thank you in advance for your time, consideration and continued support.

Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611 ~ 540.955.4803

www.WatermelonPark.com

Shenandoah Riverside Festival:

Proposed Plan to assure compliance of the Code of Clark County Chapter 57.

Health Dept. Notice and Approvals (Chapter 57D, E, F, G and K)

57D. Water Supply

Watermelon Park in cooperation with the, State of Virginia Department of Drinking Water, has a pre-established schedule regarding the testing and supply of potable Water to be used for drinking and sanitation purposes. The most current test date: was found to meet or exceed Department of Drinking Water requirements and is still current. The next scheduled test date is: April 2013.

Potable and drinkable water is readily available at 74 water spigots located throughout the park.

57E. Toilet and Lavatory Facilities

Watermelon Park has an established and permanent Bath/Shower House on site.

This facility consists of the following: Men's Room (4) commodes, (2) urinals, (2) showers and (3) Lavatories. Women's Room: (5) commodes, (3) showers, and (4) lavatories.

In addition to the Bath/Shower house, Watermelon Park, provides (14) Porto-Jons on site during the operating season of April 1 to November 1. These units are furnished and serviced under contract by: Green's Septic Service of Berryville.

A total of 2 Handicap accessible Porto-Jon units will be provided during the dates of the event.

In the unforeseen event of an attendance which exceeds expectations, Watermelon Park, has a pre-established, "on-call", contingency plan set in place with cooperation of, Green's Septic Service, for the additional installation and service of additional units.

All units are scheduled to be serviced minimum of (2) times per each day of the event.

57F. Waste Management

Watermelon Park provides 25 Trash receptacles and 10 Recycle receptacles which are strategically placed throughout the park. These receptacles are then emptied into 3 separate dumpsters.

These dumpsters are provided, serviced and properly disposed of by: RJR Waste Services.

Watermelon Park has also partnered with, E-Cycle of Berryville, for control and proper processing of all recyclables.

57G. Medical Facilities

Watermelon Park will be working in cooperation with both, Enders Voluntary Fire and Rescue Department and the Blue Ridge Voluntary Fire and Rescue Department, to provide medical response Units on an "As needed" basis. Watermelon Park personnel and all Security Staff members will provide and utilize all authority phone numbers and are instructed to use the 911 system to report any incidents.

57K. Food & Beverage

Watermelon Park provide food and beverage available for sale under the contract of outside Mobile Food Service Vendors. All Mobile Food Service Vendors are required to be licensed by the State of Virginia and be readily available for inspection.

(2) 50 gallon "Grey Water" receptacles will be provided by Watermelon Park and serviced by, Green's Septic Service, in order to assure proper disposal.

NO sale of alcohol will be permitted.

As of today's date of: 10/23/2012 the following Mobile Food Service Vendors are scheduled to attend:

Cristina's Café - 219 W. King St. – Strasburg, VA. 22657 – 540.465.2311

Yellow Submarine Sandwich Shop – 8467 Cople Hwy. – Hague, VA. 22469 – 804.761.4017

Watermelon Park will inform the Clarke County Health Department of any additional and pertinent information on an "As needed" basis.

10/25/12 Ryan M. [Signature], Clarke County Health Dept.

Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611 ~ 540.955.4803

www.WatermelonPark.com

Clarke County Building Department
101 Chalmers Court
Berryville, VA. 22611
540.955.5112

RE: Code of Clarke County Chapter 57 – Building Department Notice and Approvals, Chapter 57(L), Chapter 57(M), Chapter 57(O), Chapter 57 (T).

Watermelon Park is applying for a Large Special Event Permit with the County of Clarke.

The 2nd. Annual Shenandoah Riverside Festival is to be held on June 14 & 15, 2013.

A total attendance of no more than 2500 will be permitted.

NO sale of alcohol will be permitted.

Watermelon Park has created the following proposed plan to assure compliance with the Code of Clarke County Chapter 57(L) Lighting/Illumination, Chapter 57(M) Temporary Structures, Chapter 57(O), Chapter 57(T).

Chapter 57(L) Lighting and Illumination

- The use of pre-existing exterior lighting will be used.
- No lighting will be used, directly or indirectly, as to interfere with the path of oncoming traffic or roadways.

Chapter 57(M) Temporary Structures

- A total of (2) Tents (T-1) and (T-2) are to be used in the Event Area.
- Tent (T-1) measures 20'x30'. Equal to 600 square feet
- Tent (T-2) measures 10'x20'. Equal to 200 square feet.
- Watermelon Park will supply a Fire Extinguisher for each tent.

Chapter 57(O) Communication System

- A total of (2) separate "Land Line" Phones are in use at Watermelon Park.
- Wi-Fi Internet Access is available.

Chapter 57(T) Necessary Safety Services

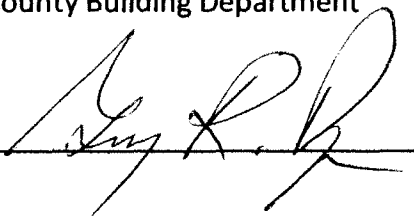
- All Staff Members, Security Personnel and Event Volunteers will be verbally instructed to utilize the Clark County 9-1-1 Emergency Response System and be provided with all Local and State Official contact numbers.
- The use of "One Way Only" traffic patterns will greatly reduce the potential of any accidents.
- All roadways within the Event Area will have a "Safety Zone" (an additional 5ft. per side of road) to assure : A. Ample space for pedestrian and motorized traffic and
B. "Quick Access" of all Emergency Vehicle's.

I would like thank you in advance for your time, consideration and continued support.

Mike Capanelli/Watermelon Park

I have reviewed the proposed plans presented by Watermelon Park and find these plans to meet or exceed the standard requirements set forth by the Code ok Clark County. I hereby approve these plans.

Clarke County Building Department

Signed: 

Date: 10/25/2017

Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611 ~ 540.955.4803

www.WatermelonPark.com

Virginia State Police Department
c/o Sgt. Fred Rowe
3680 Valley Pike
Winchester, VA. 22602
540.869.2000

RE: Code of Clarke County Chapter 57(I) Traffic and Parking Control.

Watermelon Park is planning to host the 2nd. Annual Shenandoah Riverside Festival on June 14 & 15, 2013. A total attendance of no more than 2500 will be permitted.

Attached is Watermelon Park's proposed plan to assure compliance of the Code of Clarke County Chapter 57: State Police Notice and Approvals Chapter 57(I) Traffic and Parking Control and Chapter.


Chapter 57(I) Traffic and Parking Control

- All traffic is to gain access to Watermelon Park via Rt.7 and Chilly Hollow Rd. (621). Use of directional signage will be implemented along route to direct traffic to the event grounds.
- Incoming traffic shall use "Entrance Only" Gate (A) located at the eastern most end of Watermelon Park Campground.
- Event Parking will be restricted to "Designated Parking" (B) locations only and exclusively on the grounds of Watermelon Park Campground.
- All exiting traffic will be directed through the "Exit Gate" (C) located at the west end of the grounds. Upon exiting all traffic will be directed to proceed westbound on Lockes Mill Rd. to gain access to VA Rt. 7 via Parshall Rd. (See the attached illustration.)

I thank you in advance for your time, consideration and continued support.

I have reviewed the attached plan(s) presented by Watermelon Park regarding the Shenandoah Riverside Festival: Event Traffic/Parking Control. I find these plans to meet or exceed the standard requirements and hereby grant my approval of said event.

Virginia State Police Department
c/o Sgt. Fred Rowe

Signed: 

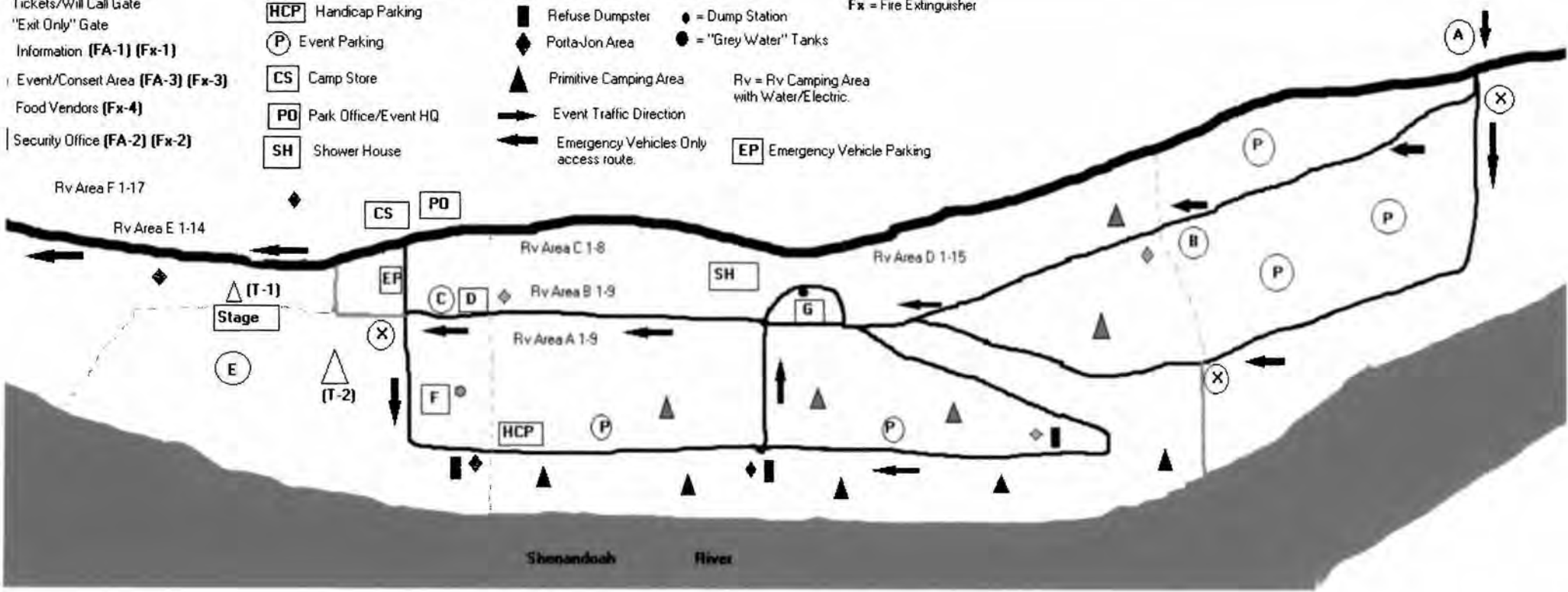
Date: 11-6-12

2nd. Shenandoah Riverside Festival Friday, June 14 & Saturday, June 15 of 2013.
 Re: Code of Clarke County Chapter 57 (Proposed Plan)

IAP LEGEND

- " Entrance Only" Gate
- Tickets/Will Call Gate
- "Exit Only" Gate
- Information (FA-1) (FX-1)
- Event/Conseil Area (FA-3) (FX-3)
- Food Vendors (FX-4)
- Security Office (FA-2) (FX-2)

- (X) Emergency Vehicle Only Gate
- (HCP) Handicap Parking
- (P) Event Parking
- (CS) Camp Store
- (PO) Park Office/Event HQ
- (SH) Shower House
- (T-1) (T-2) Temporary Event Tent
- Refuse Dumpster
- Porta-Jon Area
- Primitive Camping Area
- Event Traffic Direction
- Emergency Vehicles Only access route.
- FA = First Aid Kit
- FX = Fire Extinguisher
- = Dump Station
- = "Grey Water" Tanks
- Rv = Rv Camping Area with Water/Electric.
- (EP) Emergency Vehicle Parking



Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611 ~ 540.955.4803

www.WatermelonPark.com

John H. Enders Fire Company & Rescue Squad

c/o Chief Harold Rohde

9 S. Buckmarsh St.

Berryville, VA. 22611

540.955.1110

RE: Code of Clarke County Chapter 57 (G) Proposed Plan of Medical Facilities and Chapter 57 (H) Fire Protection.

Watermelon Park is applying for a Large Special Event Permit with the County of Clarke.

The 2nd. Annual Shenandoah Riverside Festival to be held on June 14 & 15 of 2013.

Total attendance is not to exceed 2500.

The following is the proposed plan to assure compliance with the Code of Clarke County Chapter 57(G) and 57(H). Also see the attached illustration.

Chapter 57(G): Medical Facilities

- All staff members (including Security Staff) will be verbally instructed to utilize the Clarke County 9-1-1 Emergency System and will be supplied with all pertinent, Local and State, official contact numbers.
- First Aid Kits will be strategically stationed and manned at a minimum of (3) stations throughout the event area. (See FA-1, FA-2 and FA-3)
- Watermelon Park will have a designated "Emergency Vehicle Parking Only" sites established.
- All roadways leading into, throughout and exiting the event will be kept clear at all times to assure quick access of Emergency Vehicle's.

Chapter 57(H): Fire Protection

- Watermelon Park will supply (4) Fire Extinguishers at designated stations throughout the event area. (See Fx-1, Fx-2, Fx-3, Fx-4)
- All "Emergency Contact Numbers" will be posted at various points throughout the event area.
- Use of the Clarke County 9-1-1 Emergency System will be utilized.

I greatly thank you in advance for your time, consideration and continued support.

I have reviewed the attached plan(s) regarding, Medical Facilities and Fire Protection, find the said plans to meet or exceed the standard requirements and hereby approve of these plans.

John H. Enders Fire Company and Rescue Squad
Chief Harold Rohde

Signed: 

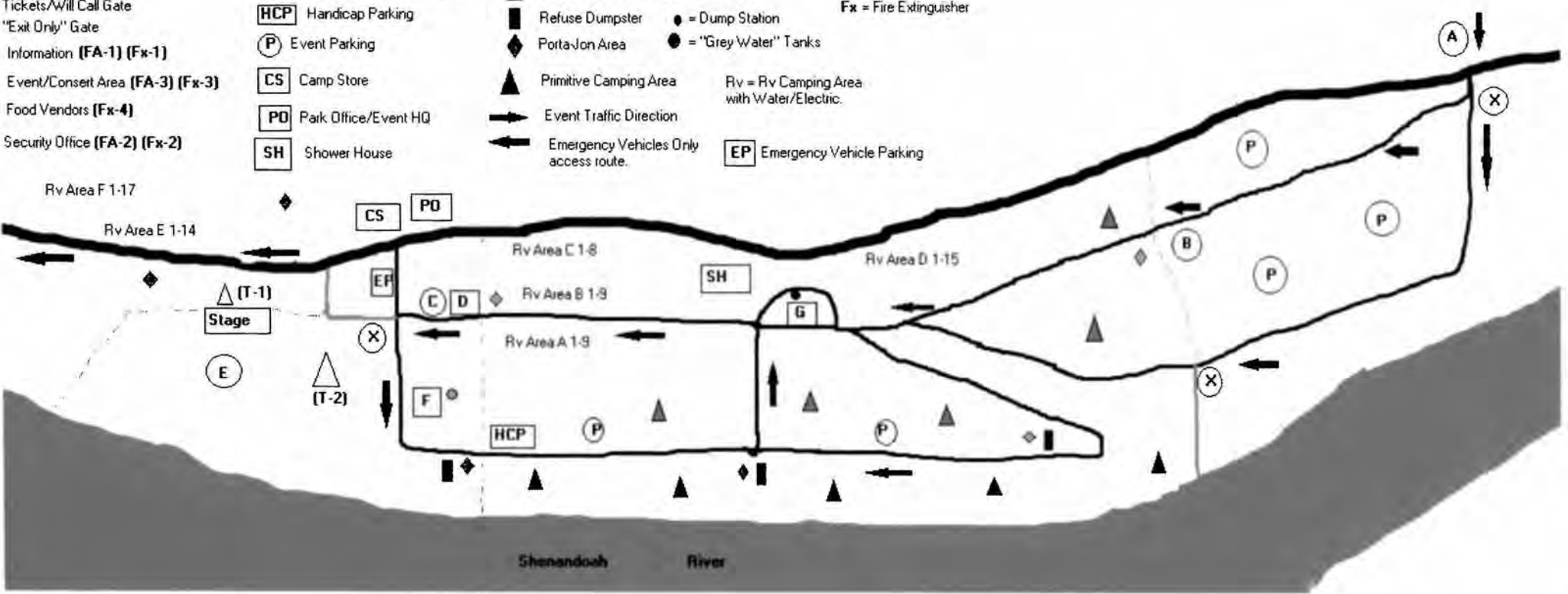
Date: 11/5/2012

2nd. Shenandoah Riverside Festival Friday, June 14 & Saturday, June 15 of 2013.
 Re: Code of Clarke County Chapter 57 (Proposed Plan)

IAP LEGEND

- " Entrance Only" Gate
- Tickets/Will Call Gate
- "Exit Only" Gate
- Information [FA-1] (Fx-1)
- Event/Concert Area [FA-3] (Fx-3)
- Food Vendors [Fx-4]
- Security Office [FA-2] (Fx-2)

- (X) Emergency Vehicle Only Gate
- [HCP] Handicap Parking
- (P) Event Parking
- [CS] Camp Store
- [PD] Park Office/Event HQ
- [SH] Shower House
- △ Temporary Event Tent (T-1) (T-2)
- Refuse Dumpster
- ◆ Porta-Jon Area
- ▲ Primitive Camping Area
- Event Traffic Direction
- ↔ Emergency Vehicles Only access route.
- = Dump Station
- = "Grey Water" Tanks
- FA = First Aid Kit
- Fx = Fire Extinguisher
- Rv = Rv Camping Area with Water/Electric.
- [EP] Emergency Vehicle Parking



Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611 ~ 540.955.4803

www.WatermelonPark.com

Virginia Department of Transportation
c/o Arthur Boyce
14031 Old Valley Pike
Edinburg, VA. 22824
540.869.2000

RE: Code of Clarke County Chapter 57(I) Traffic and Parking Control.

Watermelon Park is planning to host the 2nd. Annual Shenandoah Riverside Festival on June 14 & 15, 2013. A total attendance of no more than 2500 will be permitted.

Attached is Watermelon Park's proposed plan to assure compliance of the Code of Clarke County Chapter 57: VDOT Notice and Approvals - Chapter 57(I) Traffic and Parking Control and Chapter.

Chapter 57(I) Traffic and Parking Control

- All traffic is to gain access to Watermelon Park via Rt.7 and Chilly Hollow Rd. (621). Use of directional signage will be implemented along route to direct traffic to the event grounds.
- Incoming traffic shall use "Entrance Only" Gate (A) located at the eastern most end of Watermelon Park Campground.
- Event Parking will be restricted to "Designated Parking" (B) locations only and exclusively on the grounds of Watermelon Park Campground.
- All exiting traffic will be directed through the "Exit Gate" (C) located at the west end of the grounds. Upon exiting all traffic will be directed to proceed westbound on Lockes Mill Rd. to gain access to VA Rt. 7 via Parshall Rd. (See the attached illustration.)

I thank you in advance for your time, consideration and continued support.

I have reviewed the attached plan(s) presented by Watermelon Park regarding the Shenandoah Riverside Festival: Event Traffic/Parking Control. I find these plans to meet or exceed the standard requirements and hereby grant my approval of said event.

Virginia Department of Transportation
c/o Arthur Boyce

Signed: _____

Date: _____

Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611 ~ 540.955.4803

www.WatermelonPark.com

Clarke County Sherriff's Department
c/o Sheriff Tony Roper
Berryville, VA. 22611
540.955.5152

RE: Code of Clarke County Chapter 57(I) Traffic and Parking Control.

Watermelon Park is planning to host the 2nd. Annual Shenandoah Riverside Festival on June 14 & 15, 2013. A total attendance of no more than 2500 will be permitted.

Attached is Watermelon Park's proposed plan to assure compliance of the Code of Clarke County Chapter 57: State Police Notice and Approvals Chapter 57(I) Traffic and Parking Control and Chapter.

Chapter 57(I) Traffic and Parking Control

- All traffic is to gain access to Watermelon Park via Rt.7 and Chilly Hollow Rd. (621). Use of directional signage will be implemented along route to direct traffic to the event grounds.
- Incoming traffic shall use "Entrance Only" Gate (A) located at the eastern most end of Watermelon Park Campground.
- Event Parking will be restricted to "Designated Parking" (P) locations only and exclusively on the grounds of Watermelon Park Campground.
- All exiting traffic will be directed through the "Exit Gate" (C) located at the west end of the grounds. Upon exiting all traffic will be directed to proceed westbound on Lockes Mill Rd. to gain access to VA Rt. 7 via Parshall Rd. (See the attached illustration.)

Chapter 57(J) Event Security

- Event Security is to be provided by an outside source. (We are currently negotiating with last year's security provider, D.L. Simmons Security Agency). I will forward a copy of the new contract to the Sheriff's office.
- Security Schedule: Friday, June 14: (7) guards 4pm-2am
Saturday, June 15: (7) guards 12pm-2am
- All employees, security team members and volunteers will be instructed and supplied with the proper contact information of both Local and State authorities
- Use of the Clarke County 9-1-1 Emergency Response System will be utilized.

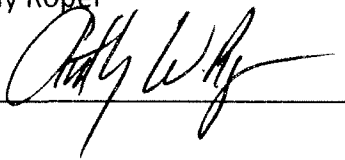
Total attendance is to be no more than 2500.

No sale of alcohol will be permitted.

I thank you in advance for your time, consideration and continued support.

I have reviewed the attached plan(s) presented by Watermelon Park regarding the Shenandoah Riverside Festival: Event Traffic/Parking Control and Security. I find these plans to meet or exceed the standard requirements and hereby grant my approval of said event.

Clarke County Sheriff's Office
c/o Sheriff Tony Roper

Signed: 

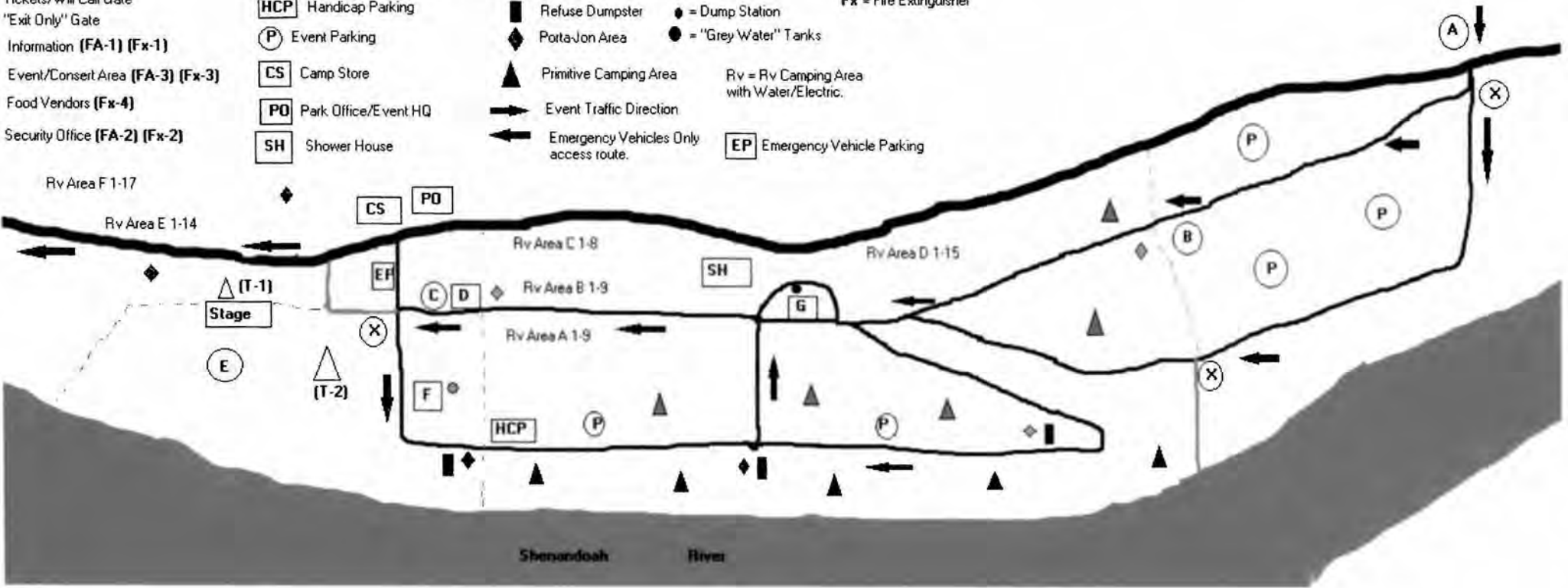
Date: 11/7/2012

2nd. Shenandoah Riverside Festival Friday, June 14 & Saturday, June 15 of 2013.
 Re: Code of Clarke County Chapter 57 (Proposed Plan)

IAP LEGEND

- " Entrance Only" Gate
- Tickets/Will Call Gate
- "Exit Only" Gate
- Information (FA-1) (Fx-1)
- Event/Concert Area (FA-3) (Fx-3)
- Food Vendors (Fx-4)
- Security Office (FA-2) (Fx-2)

- (X) Emergency Vehicle Only Gate
- (HCP) Handicap Parking
- (P) Event Parking
- (CS) Camp Store
- (PO) Park Office/Event HQ
- (SH) Shower House
- (T-1) (T-2) Temporary Event Tent
- Refuse Dumpster
- Porta-Jon Area
- Primitive Camping Area
- Event Traffic Direction
- Emergency Vehicles Only access route.
- (EP) Emergency Vehicle Parking
- FA = First Aid Kit
- Fx = Fire Extinguisher
- = Dump Station
- = "Grey Water" Tanks
- Rv = Rv Camping Area with Water/Electric.





Western Heritage
Insurance Company

ATTACHED TO AND FORMING A PART OF POLICY NUMBER	ENDORSEMENT EFFECTIVE DATE (12:01 A.M. STANDARD TIME)	NAMED INSURED	AGENT NO.
SCP0854299	06/02/2011	WATERMELON PARK FARMS INC.	45060

(The above information is required only when this endorsement is issued subsequent to preparation of the policy.)

**COMMERCIAL GENERAL LIABILITY
COVERAGE PART DECLARATIONS**

"X" if Supplemental Declarations is Attached

LIMITS OF INSURANCE						
Each Occurrence Limit		\$	1,000,000			
Damage To Premises Rented To You Limit		\$	100,000		Any One Premises	
Medical Expense Limit		\$	1,000		Any One Person	
Personal & Advertising Injury Limit		\$	1,000,000		Any One Person or Organization	
General Aggregate Limit		\$	2,000,000			
Products/ Completed Operations Aggregate Limit		\$	1,000,000			
Definition: "Policy Liability Aggregate Limit" means the greatest aggregate limit, as set forth in the Declarations, for any single coverage part of this policy.						
Location(s) (Including Zip Code) of All Premises you Own, Rent or Occupy (Enter "Same" if same location as your mailing address): SAME						
PREMIUM						
Classification	Code Number	Premium Basis	Rate		Advance Premium	
			Prem/ Ops	Prod/ Comp Ops	Prem/ Ops	Prod/ Comp Ops
CAMPGROUNDS - OTHER THAN NOT-FOR-PROFIT	10331	78,000 (s)	16.688	INCL.	1,302	INCL.
		(a) Area (p) Payroll (s) Gross Sales (o) Other (Define)	1. Per \$1,000 2. Other (Define)			
Total Advance Premium					\$	1,359

THESE DECLARATIONS AND THE COMMON POLICY DECLARATIONS, IF APPLICABLE, TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE FORM(S), FORMS AND ENDORSEMENTS COMPLETE THE ABOVE-NUMBERED POLICY.

T A X R E C E I P T

Ticket #:00126900001 @@

COUNTY OF CLARKE
SHARON E KEELER, TREASURER
P O BOX 537
101 CHALMERS COURT
BERRYVILLE VA 22611

Date : 11/07/2012
Register: TNJ/W11
Trans. #: 31637
Dept # : GELR
Acct# :

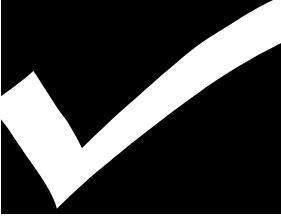
GENERAL FUND - OTHER LOCAL REVENUE
SHENANDOAH RIVERSIDE FEST
3 YEAR PERMIT

Previous
Balance \$ 700.00
31000130303131000000000
Principal Being Paid \$ 700.00
Penalty \$.00
Interest \$.00

WATERMELON PARK FARMS

Amount Paid \$ 700.00
*Balance Due \$.00

Pd by WATERMELON PARK FARMS Check 700.00 # 1130 BOCC
BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 11/2012



Personnel Committee Meeting
November 14, 2012, 9:30 AM
Second Floor, Meeting Room AB
Berryville/Clarke County Government Center
101 Chalmers Court, Berryville, Virginia 22611

Item No.

Description

A. Expiration of Term for appointments expiring through January 2013.

11/14/2012 Summary: Following discussion, the Personnel Committee makes the following recommendations:

Clarke County Industrial Development Authority

- ✓ Reappoint Wayne Armbrust to a four-year term expiring 10/30/2016 subject to confirmation of willingness to serve.
- ✓ Reappoint Rodney Pierce to a four-year term expiring 10/30/2016.

Clarke County Historic Preservation Commission

- ✓ No recommendation made at the time of the meeting for a replacement for John Bieschke.

Board of Septic & Well Appeals

- ✓ Anne Caldwell identified as an alternate by virtue of position held on the Planning Commission. No action by the Board of Supervisors is necessary.
- ✓ George Ohrstrom II identified as a member by virtue of position held on the Planning Commission. No action by the Board of Supervisors is necessary.

Parks & Recreation Advisory Board

- ✓ Dr. Murphy confirmed that Randy Trenary shall continue to serve as the School Board Representative for 2013.

The Personnel Committee also discussed future vacancies on various boards.

Appointments by Expiration Through January 2013

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<i>October 2012</i>					
Clarke County Industrial Development Authority			4 Yr		
Armbrust	Wayne	Vice Chair	8/19/2008	10/30/2012	2/15/2004
Treasurer 2005 to 2011; Secretary 2006 to 2011					
Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; 7 members, 1 BOS liaison (non-voting) and 6 others that are chosen on their expertise in the business field. Membership governed by IDA by-laws. 15.2-4904 No director shall be an officer or employee of the locality except in towns under 3,500					
Pierce	Rodney		8/19/2008	10/30/2012	10/22/1999
10/30/04; Reappointment 9/21/04					
Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; 7 members, 1 BOS liaison (non-voting) and 6 others that are chosen on their expertise in the business field. Membership governed by IDA by-laws. 15.2-4904 No director shall be an officer or employee of the locality except in towns under 3,500					
<i>November 2012</i>					
Clarke County Historic Preservation Commission			4 Yr		
Bieschke	John K.	White Post	4/21/2009	11/30/2012	2/19/1991
Resigned / Retired effective 11/30/2012 expires 5/31/2013					
Section 3-E-3-d Zoning Ord "shall consist of at least 5 members not to exceed 7 members; Members shall be residents of Clarke County with a demonstrated interest in and knowledge of the historic character of Clarke County. Reasonable effort to appoint at least 2 members with professional training or equivalent experience in 1 or more of the following: architecture, architectural history, historic preservation, archeology, land use planning, or related fields. Reasonable effort to appoint at least 1 member that is a professional architect or architectural historian. At least 1 member shall be appointed from the Planning Commission upon recommendation to the Board by the Planning Commission. After the establishment of an Historic District, at least 1 member shall be a resident of a local Historic District."					
<i>December 2012</i>					
Board of Septic & Well Appeals					
Caldwell	Anne	Planning Commission Vice Chair	1/1/2012	12/31/2012	
1 Staff Rep; § 143-11. Appeals & variances. A. Board of Septic & Well Appeals 2. (a) the member of the Board of Supervisors, who serves as the Board's liaison to the Planning Commission, with The Vice Chair of the Board designated as his/her alternate, (b) a Chair of Planning Commission with the Vice Chair designated as his/her alternate, and (c) a member of the public, who is a resident of the county with the Vice Chair of the Planning Commission designated as his/her alternate. All members shall be appointed by the Board of Supervisors at their first regular meeting of each year.					
Ohrstrom, II	George	Planning Commission Chair	1/1/2012	12/31/2012	
1 Staff Rep; § 143-11. Appeals & variances. A. Board of Septic & Well Appeals 2. (a) the member of the Board of Supervisors, who serves as the Board's liaison to the Planning Commission, with The Vice Chair of the Board designated as his/her alternate, (b) a Chair of Planning Commission with the Vice Chair designated as his/her alternate, and (c) a member of the public, who is a resident of the county with the Vice Chair of the Planning Commission designated as his/her alternate. All members shall be appointed by the Board of Supervisors at their first regular meeting of each year.					
Conservation Easement Authority			3 Yr		
Thomas	Walker	Fills unexpired term of Pat McKelvy	1/1/2011	12/31/2012	12/21/2010
Board of Directors 7 members, appointed by the BOS, to be comprised of 1 member from the BOS, 1 member from the PC and 5 Clarke County citizen members. At the first meeting of the BOS each calendar year, beginning the Board shall appoint 1 member from the membership of the BOS for a term of 1 year beginning Jan 1; 1 member from the Planning Commission for a 1 year term beginning May 1; and a member or members to fill expiring citizen member terms, for a term of three (3) years beginning Jan 1. Oath of Office Required.					

		<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Conservation Easement Authority		3 Yr		
Engel	Peter	12/15/2009	12/31/2012	12/15/2009

Board of Directors 7 members, appointed by the BOS, to be comprised of 1 member from the BOS, 1 member from the PC and 5 Clarke County citizen members. At the first meeting of the BOS each calendar year, beginning the Board shall appoint 1 member from the membership of the BOS for a term of 1 year beginning Jan 1; 1 member from the Planning Commission for a 1 year term beginning May 1; and a member or members to fill expiring citizen member terms, for a term of three (3) years beginning Jan 1. Oath of Office Required.

Northwestern Community Services Board

Harris	Lucille	12/21/2010	12/31/2012	12/21/2010
Fills unexpired term of Kathleen Ruffo				
2 Clarke County Members; 2 Term Limit [AKA Chapter 10 Board]				

Northwestern Regional Juvenile Detention Center Commission 4 Yr

Wyatt	James	11/18/2008	12/20/2012	10/17/2000
1 Clarke County Member; 4-year term				

Parks & Recreation Advisory Board 1 Yr

Trenary	Randy	School Board Representative	1/5/2012	12/31/2012	1/5/2012
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(9) voting members on the Advisory Board. Six (6) members shall be appointed by the BOS to represent the 5 voting districts and 1 at large. The Superintendent of Schools or their designee shall serve on the Advisory Board. The Town Councils for Berryville, Boyce shall each appoint a representative to serve on the Advisory Board. The BOS shall also designate 1 member of the BOS to serve as a non-voting liaison to the Advisory Board. The Advisory Board will accept applications from high-school aged Clarke County residents and each year appoint two (2) to serve as non-voting members.

4 Yr

Heflin	Dennis	White Post Rep	9/16/2008	12/31/2012	9/16/2008
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(9) voting members on the Advisory Board. Six (6) members shall be appointed by the BOS to represent the 5 voting districts and 1 at large. The Superintendent of Schools or their designee shall serve on the Advisory Board. The Town Councils for Berryville, Boyce shall each appoint a representative to serve on the Advisory Board. The BOS shall also designate 1 member of the BOS to serve as a non-voting liaison to the Advisory Board. The Advisory Board will accept applications from high-school aged Clarke County residents and each year appoint two (2) to serve as non-voting members.

Lichliter	Gary	Russell Rep	11/18/2008	12/31/2012	11/18/1997
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(9) voting members on the Advisory Board. Six (6) members shall be appointed by the BOS to represent the 5 voting districts and 1 at large. The Superintendent of Schools or their designee shall serve on the Advisory Board. The Town Councils for Berryville, Boyce shall each appoint a representative to serve on the Advisory Board. The BOS shall also designate 1 member of the BOS to serve as a non-voting liaison to the Advisory Board. The Advisory Board will accept applications from high-school aged Clarke County residents and each year appoint two (2) to serve as non-voting members.

January 2013

Clarke County Sanitary Authority 4 Yr

Mackay-Smith, Jr Alexander	Vice Chair	12/15/2009	1/5/2013	11/20/2001
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The board of the Authority shall be appointed by the BOS and shall be composed of 5 members, 1 of whom shall be a resident of the Town of Boyce, each for a term of 4 years and until his successor is appointed and qualifies except appointments to fill vacancies, which shall be for the remainder of such un-expired term. The Town may submit a nominee or nominees to the BOS for its consideration in making the appointment of the Boyce resident member. From VA Code 15.2-5113 D) Alternate board members may also be selected. Such alternates shall be selected in the same manner and shall have the same qualifications as the board members except that an alternate for an elected board member need not be an elected official. Oath of Office Required.

Clarke County Sanitary Authority			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
		4 Yr			
Williams	Ian R.	Chair	11/18/2008	1/5/2013	12/20/2001

The board of the Authority shall be appointed by the BOS and shall be composed of 5 members, 1 of whom shall be a resident of the Town of Boyce, each for a term of 4 years and until his successor is appointed and qualifies except appointments to fill vacancies, which shall be for the remainder of such un-expired term. The Town may submit a nominee or nominees to the BOS for its consideration in making the appointment of the Boyce resident member. From VA Code 15.2-5113 D) Alternate board members may also be selected. Such alternates shall be selected in the same manner and shall have the same qualifications as the board members except that an alternate for an elected board member need not be an elected official. Oath of Office Required.

Clarke County

lwalburn@clarkecounty.gov

NRJDC Commission terms

From : Cheryl Hudson <HudsonC@frederick.k12.va.us>

Tue, Oct 02, 2012 09:55 AM

Subject : NRJDC Commission terms**To** : info@clarkecounty.gov

Good morning, Laura Walburn. I spoke to Mr. Stevenson this morning regarding NRJDC Commission terms. He definitely wants to renew Mr. Wyatt's term on the commission. There is no mention of term limitations in the bylaws. Please give me the mailing address to send a copy of the bylaws to you. Thank you for your help.

Cheryl Hudson
Administrative Assistant
Northwestern Regional Juvenile Detention Center
Col 3:23

Clarke County Committee Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Barns of Rose Hill Board of Directors</i>				3 Yr
Johnston	Bill		7/17/2012	12/31/2015
<i>Berryville Area Development Authority</i>				3 Yr
Boyles	Jerry	White Post	4/1/2012	3/31/2015
Ohrstrom, II	George	Russell	3/16/2010	3/31/2013
Smart	Kathy	White Post	3/20/2012	3/31/2014
<i>Berryville Area Development Authority Comprehensive Plan Committee</i>				Open-End
Hobert	J. Michael		1/7/2008	
McKay	Beverly		3/20/2012	
<i>Board of Septic & Well Appeals</i>				4 Yr
Blatz	Joseph	Citizen Member	4/17/2012	2/15/2016
Caldwell	Anne	Planning Commission Vice Chair	1/1/2012	12/31/2012
Ohrstrom, II	George	Planning Commission Chair	1/1/2012	12/31/2012
Staelin	John	BOS - Appointed Member	1/17/2012	12/31/2012
Teetor	Alison	Staff Rep		
Weiss	David	BOS - Alternate	1/17/2012	12/31/2012
<i>Board of Social Services</i>				4 Yr
Brown	Dwight	2010 Vice Chair	7/15/2009	7/15/2013
Byrd	Barbara J.	BOS - Appointed Member	1/17/2012	12/31/2012
Overbey	William		7/17/2012	7/15/2016
Pierce	Edwin Ralph		2/21/2012	12/15/2014
Willingham	J. Lyndon		5/18/2010	7/15/2014
<i>Board of Supervisors</i>				4 Yr
Byrd	Barbara J.	Russell	1/1/2012	12/31/2015
Hobert	J. Michael	Chair, Berryville District	1/1/2011	12/31/2015
McKay	Beverly	White Post District	1/1/2012	12/31/2015
Staelin	John	Millwood/Pine Grove	1/1/2012	12/31/2015
Weiss	David	Vice Chair - Buckmarsh/Blue Ridge	1/1/2012	12/31/2015
<i>Board of Supervisors Finance Committee</i>				1 Yr
Byrd	Barbara J.	BOS - Alternate	1/17/2012	12/31/2012
Hobert	J. Michael	BOS - Appointed Member	1/17/2012	12/31/2012
McKay	Beverly	BOS - Alternate	1/17/2012	12/31/2012
Staelin	John	BOS - Appointed Member	1/17/2012	12/31/2012
Weiss	David	BOS - Alternate	1/17/2012	12/31/2012
<i>Board of Supervisors Personnel Committee</i>				1 Yr

Tuesday, October 30, 2012

Page 1 of 6

			<i>Appt Date</i>	<i>Exp Date</i>
Byrd	Barbara J.	BOS - Appointed Member	1/17/2012	12/31/2012
Hobert	J. Michael	BOS - Appointed Member	1/17/2012	12/31/2012
McKay	Beverly	BOS - Alternate	1/17/2012	12/31/2012
Weiss	David	BOS - Alternate	1/17/2012	12/31/2012
<i>Board of Zoning Appeals</i>				5 Yr
Borel	Alain F.	White Post	1/20/2009	2/15/2014
Caldwell	Anne	Millwood	1/19/2010	2/15/2015
Kackley	Charles	Russell	2/12/2008	2/15/2013
Means	Howard	Millwood	12/14/2009	2/15/2016
Volk	Laurie	Russell	1/20/2009	2/15/2014
<i>Clarke County Historic Preservation Commission</i>				4 Yr
Baker	H.M.	Russell	5/19/2009	5/31/2013
Bieschke	John K.	White Post	4/21/2009	5/31/2013
Carter	Paige	White Post	5/15/2012	5/31/2016
Fields	Betsy	Berryville District	5/15/2012	5/31/2016
Gilpin	Thomas T.	White Post	5/18/2010	5/31/2014
Hiatt	Marty	Buckmarsh/Blue Ridge	6/19/2007	5/31/2015
Nelson	Clifford	Russell/Planning Commission Rep	2/21/2012	4/30/2013
<i>Clarke County Industrial Development Authority</i>				4 Yr
Armbrust	Wayne	Vice Chair	8/19/2008	10/30/2012
Cochran	Mark		10/18/2011	10/30/2013
Frederickson	Allan	Secretary / Treasurer White Post	12/15/2009	10/30/2013
Jones	Paul	Russell District	5/15/2012	10/30/2015
Juday	David	Chair	12/21/2010	10/30/2014
Pierce	Rodney		8/19/2008	10/30/2012
Staelin	John	BOS - Liaison	1/17/2012	12/31/2012
<i>Clarke County Library Advisory Council</i>				4 Yr
Al-Khalili	Adeela		4/19/2011	4/15/2015
Badanes	Joyce		4/20/2010	4/15/2014
Byrd	Barbara J.	BOS - Liaison	1/17/2012	12/31/2012
Curran	Christopher		5/16/2006	4/15/2013
Daisley	Shelley		7/17/2012	4/15/2016
Foster	Nancy		4/17/2012	4/15/2016
Kalbiam	Maral		4/19/2011	4/15/2015
Meeks	Robert B.		4/19/2011	4/15/2015
Zinman	Maxine		4/19/2011	4/15/2015
<i>Clarke County Litter Committee</i>				1 Yr
Staelin	John	BOS - Liaison	1/17/2012	12/31/2012

Tuesday, October 30, 2012

Page 2 of 6

			<i>Appt Date</i>	<i>Exp Date</i>
Teetor	Alison	Staff Rep		
<i>Clarke County Planning Commission</i>				4 Yr
Bouffault	Robina Rich	White Post / Greenway	5/15/2012	4/30/2016
Brumback	Clay	White Post / Greenway	6/15/2010	4/30/2014
Caldwell	Anne	Millwood / Chapel; Vice Chair	4/21/2009	4/30/2013
Kreider	Scott	Buckmarsh / Battletown	5/15/2012	4/30/2016
McFillen	Thomas	Berryville / Berryville	5/1/2010	4/30/2014
Nelson	Clifford	Russell / Longmarsh	3/17/2009	4/30/2013
Ohrstrom, II	George	Russell / Longmarsh; Chair	4/19/2011	4/30/2015
Staelin	John	BOS - Appointed Member	1/17/2012	12/31/2012
Steinmetz, II	William	Berryville / Berryville	5/15/2012	4/30/2016
Thuss	Richard	Buckmarsh / Battletown	4/20/2010	4/30/2014
Turkel	Jon	Millwood / Chapel	9/15/2011	4/30/2015
<i>Clarke County Sanitary Authority</i>				4 Yr
Dunning, Jr.	A.R.	White Post District Member	12/15/2009	1/5/2014
Jones	Harry C.	Secretary/Treasurer	7/17/2012	6/30/2016
Legge	Michael	Staff Representative		
Mackay-Smith, Jr.	Alexander	Vice Chair	12/15/2009	1/5/2013
Myer	Joe	Town of Boyce	2/21/2012	1/5/2016
Staelin	John	BOS - Alternate	1/17/2012	12/31/2012
Williams	Ian R.	Chair	11/18/2008	1/5/2013
<i>Conservation Easement Authority</i>				3 Yr
Buckley	Randy	White Post	1/1/2011	12/31/2013
Engel	Peter		12/15/2009	12/31/2012
Mackay-Smith	Wingate E.	Chair	1/1/2011	12/31/2013
Ohrstrom, II	George	Planning Commission Rep	4/20/2010	4/30/2013
Teetor	Alison	Clerk - Staff Representative		
Thomas	Walker	Fills unexpired term of Pat McKelvy	1/1/2011	12/31/2012
Wallace	Laure		10/18/2011	12/31/2013
Weiss	David	BOS - Appointed Member	1/17/2012	12/31/2012
<i>Constitutional Officer</i>				
Butts	Helen	Clerk of the Circuit Court	1/1/2008	12/31/2015
Keeler	Sharon	Treasurer	1/1/2012	12/31/2015
Mackall	Suzanne	Commonwealth Attorney	1/1/2012	12/31/2015
Peake	Donna	Commissioner of the Revenue	1/1/2012	12/31/2015
Roper	Anthony	Sheriff	1/1/2012	12/31/2015
<i>County Administrator</i>				
Ash	David L.	County Administrator	3/19/1991	

Tuesday, October 30, 2012

Page 3 of 6

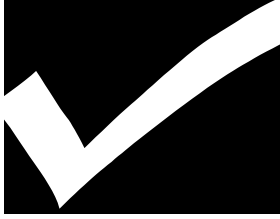
			<i>Appt Date</i>	<i>Exp Date</i>
<i>Economic Development Advisory Committee</i>				4 Yr
Barb	Jim	Real Estate Rep, Business Owner	11/17/2009	12/31/2013
Conrad	Bryan H.	Agriculture, Fire & Rescue	1/1/2011	12/31/2014
Dunkle	Christy	Town of Berryville Rep	2/21/2012	12/31/2015
Hillerson	Jay	Business Owner	9/15/2009	12/31/2013
Milleson	John R.		8/16/2011	12/31/2014
Myer	Dr. Eric	Agriculture Rep, Business Owner	1/1/2011	12/31/2014
Pritchard	Elizabeth	Hospitality Industry	7/17/2012	8/31/2016
Staelin	John	BOS - Appointed Member	1/17/2012	12/31/2012
<i>Handley Regional Library Board</i>				4 Yr
Myer	Tamara	Town of Boyce	9/15/2009	11/30/2013
<i>Joint Administrative Services Board</i>				Open-End
Ash	David L.	County Administrator		
Hobert	J. Michael	BOS - Appointed Member	1/17/2012	12/31/2012
Judge	Tom	Staff Representative		
Keeler	Sharon	Treasurer		
Murphy	Michael	School Superintendent		
Schutte	Charles	School Board Representative	1/8/2012	12/31/2012
Weiss	David	BOS - Alternate	1/17/2012	12/31/2012
<i>Joint Building Committee of the Joint Government Center</i>				Open-End
Ash	David L.	County Administrator		
Dalton	Keith	Berryville Town Manager		
Kitselman	Allen	Berryville Town Council Representative		
Weiss	David	Board of Supervisors Representative	1/17/2012	12/31/2012
<i>Legislative Liaison and High Growth Coalition</i>				1 Yr
Hobert	J. Michael	BOS - Liaison	1/17/2012	12/31/2012
<i>Lord Fairfax Community College Board</i>				4 Yr
Daniel	William		7/1/2012	6/30/2016
<i>Lord Fairfax Emergency Medical Services Council</i>				3 Yr
Burns	Jason	Career Representative	7/17/2012	6/30/2015
Coffelt	Lee	Career Representative	9/27/2011	6/30/2014
Wagaman	Julie	Medical Professional	6/30/2010	6/30/2013
<i>Northern Shenandoah Valley Regional Commission</i>				1 Yr
McKay	Beverly	BOS - Appointed Member	1/17/2012	12/31/2012
Staelin	John	BOS - Alternate	1/17/2012	12/31/2012
Stidham	Brandon	Staff Representative	6/19/2012	1/31/2013

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Northwestern Community Services Board</i>				3 Yr
Harris	Lucille		12/21/2010	12/31/2012
Stieg, Jr.	Robert		3/20/2012	12/31/2014
<i>Northwestern Regional Jail Authority</i>				1 Yr
Ash	David L.	BOS - Appointed Member	1/17/2012	12/31/2012
Byrd	Barbara J.	BOS - Liaison Alternate	1/17/2012	12/31/2012
Roper	Anthony	Sheriff	1/1/2012	12/31/2015
Wyatt	James		1/17/2012	12/31/2015
<i>Northwestern Regional Juvenile Detention Center Commission</i>				1 Yr
Byrd	Barbara J.	BOS - Liaison	1/17/2012	12/31/2012
Wyatt	James		11/18/2008	12/20/2012
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>				3 Yr
Johnson	Jerry L.		1/18/2011	12/31/2013
<i>Old Dominion Community Criminal Justice Board</i>				3 Yr
Johnson	Jerry L.		1/18/2011	12/31/2013
<i>Our Health</i>				3 Yr
Shipe	Diane		3/15/2010	3/15/2013
<i>Parks & Recreation Advisory Board</i>				4 Yr
Heflin	Dennis	White Post Rep	9/16/2008	12/31/2012
Hobert	J. Michael	BOS - Liaison	1/17/2012	12/31/2012
Huff	Ronnie	Town of Berryville Rep	1/1/2012	12/31/2015
Jones	Paul	At-Large	1/1/2011	12/31/2014
Lichliter	Gary	Russell Rep	11/18/2008	12/31/2012
McCall	Michael A.	School Board Rep		12/31/2004
Rhodes	Emily	Buckmarsh	2/21/2012	12/31/2015
Sheetz	Daniel A.	Berryville	5/18/2010	12/31/2013
Trenary	Randy	School Board Representative	1/5/2012	12/31/2012
Wisecarver	Steve	Appointed by Town of Boyce	2/2/2010	12/31/2013
<i>People Inc. of Virginia</i>				3 Yr
Hillerson	Coleen	Clarke County Rep Board of Directors	8/17/2010	7/31/2013
<i>Regional Airport Authority</i>				1 Yr
Ash	David L.	BOS - Alternate	1/17/2012	12/31/2012
Crawford	John		7/17/2012	6/30/2016
Weiss	David	BOS - Liaison	1/17/2012	12/31/2012
<i>Shenandoah Area Agency on Aging, Inc.</i>				4 Yr
Edwards, Jr.	James N.		9/1/2012	9/30/2016

Tuesday, October 30, 2012

Page 5 of 6

			<i>Appt Date</i>	<i>Exp Date</i>
Hudson	John		8/17/2010	9/30/2014
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Ash	David L.	BOS Designee for Chief Elected Official		
<i>The 150th Committee</i>				
				4 Yr
Al-Khalili	Adeela	Clarke County African-American Cultural Center / Josephine Community Museum	1/18/2011	12/31/2015
Davis	Dorothy	Clarke County African-American Cultural Center / Josephine Community Museum	1/18/2011	12/31/2015
Heder	Terence	Shenandoah Valley Battlefields Foundation	1/18/2011	12/31/2015
Kalbian	Maral	Community Representative	1/18/2011	12/31/2015
Lee	Jennifer	Clarke County Historic Museum Representative	1/18/2011	12/31/2015
Means	Howard	CCHA Representative	1/18/2011	12/31/2015
Morris	Mary	Clarke County Historic Museum Representative	1/18/2011	12/31/2015
Murphy	Michael	CCPS Representative	1/18/2011	12/31/2015
Russell	Jesse	Staff Representative Economic Development	1/18/2011	12/31/2015
Sours, Jr.	John	Community Representative	1/18/2011	12/31/2015
Stieg, Jr.	Robert		1/18/2011	12/31/2015
Weiss	David	BOS - Appointed Member	2/15/2011	12/31/2015
<i>Warren-Clarke County Microenterprise Assistance Program Management Team</i>				
				2 Yr
Blakeslee	Steve	County Representative	9/18/2012	
Dunkle	Christy	Town of Berryville Representative	9/18/2012	
Greene	Laurel	Town of Boyce Representative	9/18/2012	
Hobbs	Robert	County Representative	9/18/2012	
Hoffman	Michael	County Representative	9/18/2012	
McIntosh	Charles	County Representative	9/18/2012	
Myer	Dr. Eric	Designated Alternate	9/18/2012	
Stidham	Brandon	County Representative	9/18/2012	



Board of Supervisors Work Session

November 14, 2012 1:30 pm

Second Floor, Meeting Room AB

Berryville/Clarke County Government Center

101 Chalmers Court, Berryville, Virginia 22611

*Item
No.*

Description

A. Buildings and Grounds

11/14/2012 Summary: David Ash will provide updates on the following:

- BCCGC HVAC Update:

11/14/2012 Discussion: The Board was informed that bids had been received on repairs necessary for the HVAC system in the BCCGC and the Joint Building Committee has recommended that the governing bodies approve a contract with Blauch Brothers to make the necessary repairs. Detailed information on the bid and the committee's recommendation will be provided to the Board at its regular.

- Active Living / Park Office Update:

11/14/2012 Action: The Board was advised that the project was nearly complete, the Park Offices have been relocated, and that the congregate meal program anticipates relocating as soon as kitchen equipment and dining room furnishings are available.

The Board is asked to discuss the use and/or disposition of:

A. 36 East Main Street Property [former Library Building

B. 106 North Church Street Property [former Commonwealth Attorney's Office]

11/14/2012 Action: The Board directed the County Administrator to seek assistance in securing long-term rental or lease agreements on one or both buildings and to advise the Board of any success in that effort.

B. VDOT Lewisville Road Update

11/14/2012 Summary: Route 641 Crash Report – 2005 through 2010 from VDOT is included in the packet for Board consideration.

11/14/2012 Action: The Board agreed to defer further discussion or consideration on this matter until such time as the impact of recently erected signage is evaluated.

C. VDOT Route 612 (Sheppard's Mill Road) Bridge Replacement

*Item
No.*

Description

11/14/2012 Summary: VDOT is beginning the environmental studies and consultation for the proposed replacement of the Route 612 bridge over Long Marsh Run in Clarke County. The bridge is proposed for replacement to upgrade the structure to modern safety guidelines. Pursuant to Section 106 of the National Historic Preservation Act, the VDOT has identified Clarke County along with the Clarke County Historical Association as a potential consulting party. The Board is asked to determine its interest in being a consulting party and participating in the Section 106 consultation process for this proposed project.

11/14/2012 Action: The Board authorized the Chair to execute a request that the County be included as a consulting party in this project.

D. Faithworks, Inc. Letter of Support Request

11/14/2012 Summary: Sandra Webster, Community Services Director - Faithworks, Inc. is requesting a letter of support for their HOME application to Northern Shenandoah Valley Regional Commission. Faithworks, a faith-based non-profit agency in Winchester, is applying for \$42,000 in HOME funds to provide Services Enhanced Housing to individuals and families in the Winchester, Frederick and Warren County areas. These funds would be used to assist anyone that is currently living in motels, in shelters, on the street or doubled up with family or friends to secure permanent housing. For many individuals, coming up with security deposit, first month's rent, utility deposits, etc. is what keeps them stuck in their current living situation. Faithworks' Services Enhanced Housing program can pay these upfront costs, as well as provide other services to ensure that individuals/families succeed in remaining in their new home.

11/14/2012 Action: The Board authorized the County Administrator to execute the draft letter provided in the 11/14 packet.

E. Bicycle Touring Events Discussion

11/14/2012 Summary: Supervisor McKay requests discussion of bicycle touring events in the County following two such events within the past several months that drew thousands of participants traveling on our rural roadways.

11/14/2012 Action: Following discussion regarding the last two bicycle touring events held in the County, the Board asked Supervisor McKay to work with the Town Planner [as the unofficial representative of the bicycling community] to encourage participants in these future events to adhere to Virginia law.

F. Comment on DHCD Review of Planning District Boundaries

11/14/2012 Summary: DHCD is conducting a required periodic review of planning district boundaries statewide and have asked for public comment. Staff has identified no concerns with the current

Item
No.

Description

boundaries and membership. A letter of support for the Chair's signature is provided.

11/14/2012 Action: The Board of Supervisors authorized the Chair to execute the letter of support provided with the 11/14 packet material.

G. 2012 Legislative Luncheon Date and Legislative Priorities Review and Discussion

11/14/2012 Summary: On November 6, notice was sent via email to Joe May, Randy Minchew, and Jill Holtzman Vogel asking for a list of available dates to meet with the Board to discuss legislative priorities. The Supervisors are asked to review their calendars to establish their availability. Further, the current 2012 Legislative Priorities are provided in the packet for review and discussion.

11/14/2012 Action: The Board asked that information regarding the availability of Legislative members be provided as soon as received; and further, authorized Supervisors Hobert and Staelin to review and revise the legislative priorities for 2013 for consideration and adoption at the regular board meeting.

H. Closed Session Pursuant to §2.2-3711-A1 Specific Employees or appointees of the Board

11/14/2012 Action: **Supervisor Staelin moved to convene into Closed Session pursuant to §2.2-3711-A1 Specific Employees or appointees of the Board. Motion carried as follows:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Supervisor Staelin moved to reconvene in open session. The motion carried as follows:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

Supervisor Staelin further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the

*Item
No.*

Description

provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

No action was taken on matters discussed in Closed Session.

BCCGC HVAC Repair Status

Following Closed Session, **David Ash**, seconded by **Allen Kitselman**, moved that the **Joint Building Committee** recommend to **Board of Supervisors** and the **Berryville Town Council**:

- **The acceptance of the low bid from Blauch Brothers for renovation of HVAC system at 101 Chalmers Court;**
- **Accept the option providing for electric reheat on the VAV system;**
- **Add to the bid the alternate including the glycol make up unit;**
- **Recommend that the Board of Supervisors and Berryville Town Council establish a budget that includes a contingency item of \$63,862, which is 20% of the cost, an amount of \$78,862, which would cover contingencies, contract administration, inspection and an allowance for a control system that is yet to have been quoted for a total budget of \$388,172. Note: This temperature control system is being recommended for installation to address temperature and humidity problems that have existed since the building was constructed and occupied, and will be included in the claims being addressed with the architect under his contract.**

The motion carried by the following vote:

David Ash	-	Aye
Keith Dalton	-	Aye
Allen Kitselman	-	Aye
David Weiss	-	Aye

4. Interior Decoration Update

Seasonal Decoration Committee

Barbara Bosserman appeared before the Joint Building Committee to present the Decorating Committees plan. Highlights include:

- Holiday decorations to be displayed from December 10th – January 2nd
- Secular theme throughout
- Christmas Tree:
 - Place in front of 2nd floor atrium between Voter Registration and Town Planning Office
 - 7' – 8' tall, artificial
 - Decorations/ornaments:

Low Bid

	Electrical VAV's	Hot/Cold Water VAV's
Base Bid	387,555	387,555
Electrical Deduct	87,860	0
Subtotal	299,695	387,555
Glycol Feed	9,615	9,615
Controls (est.)	10,000	10,000
Subtotal	319,310	407,170
20% contingency	63,862	81,434
Subtotal	383,172	488,604
Contract admin and inspections (est.)	5,000	5,000
Total	388,172	493,604
Town Share (37.3%)	144,788.16	184,114.29
County Share (62.7%)	243,383.84	309,489.71

Memo

To: Board of Supervisors

From: David Weiss, Dave Ash

Date: 10/31/2012

Re: Update on Recommendation for use of 36 East Main (Library)

As requested by the Board, we have contacted VDOT and local realtors to solicit information regarding the potential sale or use of the facility located at 36 East Main.

Previously approved plans for parking improvements in the rear of the Courthouse determined that the best location for access to that additional parking would be from Main Street with access located between the Historical Association Museum and the old library. As designed to meet the VDOT entrance requirements, the access would occupy most of the side yards of both the Museum and the old library with the entrance at Main Street being about sixty feet wide. Meeting these construction standards would constrain the Board's ability to create a separate parcel as the required access will occupy most of the side yard of both buildings and the required entrance width will expand into the front yards of both facilities. The previously planned parking and drainage structures located at the rear of the old library also serve to constrain such a parcel with storm water detention and drainage structures.

VDOT reviewed the current plans and conducted an onsite visit to determine if the construction standards could be adjusted in order to provide the Board with any additional flexibility. VDOT determined that the access width could be reduced from thirty feet to twenty-six feet (twenty-eight feet preferred) and that the radius of the entrance could be reduced from twenty-five feet to twelve and one-half feet. (The current plan uses fifteen feet). VDOT noted that this would save a total of seven to nine feet. These reductions would reduce but not eliminate the impact on the side and front yard of a library lot if the total reduction in width was taken from the library side, but may also adversely affect the parking behind the museum. The drainage and parking behind the library would not be changed.

If the Board wishes to retain the ability to construct the parking and access as previously designed, we would recommend that the Board also retain the existing plan dimensions as new regulations or construction contingencies may require modification of the details of a future plan

Should the Board decide to dispose of the property, it will be necessary to conduct a public hearing prior to doing so. We have been advised that the Board should be as accurate and complete as possible in describing the property to be disposed of or otherwise encumbered in order to reduce any future challenges to the decision. Further, we have been advised that

ownership of any property the Board anticipates using in the future should be retained and any easements or rights of way granted to others be carefully considered.

All of the Realtors that offered information felt the current assessed value of \$536,000 was far in excess of actual value of the current parcel and that if a portion of the parcel was to be sold, an appraisal of the parcel actually offered for sale should be obtained prior to offering the property for sale.

None of the Realtors believed the structure to be particularly well suited for commercial use, citing ADA access issues, current condition, and potential parking limitations as limitations on its value. All cited current market conditions as limiting factors on sale and rental values.

One Realtor recommended that the Board consider converting the facility to residential use, perhaps two apartments, with the expectation that residential uses are easier to fill than commercial space and that the income would offset the cost of maintaining the property until such time as a decision is made on use of the remainder of the property.

The absence of independent restroom facilities severely limits the market for the old Commonwealth Attorney's office. Everyone seemed to agree that its location and dependence upon the operations of the Courts for restroom facilities made a local government use the most likely. One person suggested that installation of restroom facilities would make the building easier to rent but doubted that rental income could be increased to offset the cost of construction.

Next steps:

1. Decide if interest remains in potential future development of the site.
2. Determine if constraints on possible Library site are necessary to enable future development of remaining site.
3. Establish library site to enable future development of Courthouse expansion area or to maximize potential sale income from Library site.
4. Secure appraisal if sale is anticipated.
5. If Library site is not offered for sale, determine desired use.
6. Authorize agreed upon modifications/renovations for desired use.
7. Secure services of realtor for sale or rental if not used by county.

Route 641 Crash Report - 2005 through 2010

Length In Miles: 0.00		DVMT: (not available)			Crash Rate:	Death Rate:	Injury Rate:
	Total	2006	2009	2010			
Total Crashes	4	1	1	2			
Fatal Accidents	0	0	0	0			
Injury Accidents	0	0	0	0			
Prop. Damage Accidents	4	1	1	2			
Property Damage Amount	8500	0	2500	6000			
Number Killed	0	0	0	0			
Number Injured	0	0	0	0			
Pedestrians Killed	0	0	0	0			
Pedestrians Injured	0	0	0	0			
Collision Type							
Not Provided	0	0	0	0			
1. Rear End	0	0	0	0			
2. Angle	1	1	0	0			
3. Head On	0	0	0	0			
4. Sideswipe - Same Direction	1	0	0	1			
5. Sideswipe - Opposite Direction	1	0	0	1			
6. Fixed Object in Road	0	0	0	0			
7. Train	0	0	0	0			
8. Non-Collision	0	0	0	0			
9. Fixed Object - Off Road	1	0	1	0			
10. Deer	0	0	0	0			
11. Other Animal	0	0	0	0			
12. Ped	0	0	0	0			
13. Bicyclist	0	0	0	0			
14. Motorcyclist	0	0	0	0			
15. Backed Into	0	0	0	0			
16. Other	0	0	0	0			
Not Applicable	0	0	0	0			
Total	4	1	1	2			

Clarke County Board of Supervisors



Berryville Voting District
J. Michael Hobert – Chair
(540) 955-4141

Buckmarsh Voting District
David S. Weiss – Vice Chair
(540) 955-2151

Millwood Voting District
John R. Staelin
(540) 837-1903

Russell Voting District
Barbara J. Byrd
(540) 955-1215

White Post Voting District
Bev McKay
(540) 837-1331

County Administrator
David L. Ash
(540) 955-5175

November 15, 2012

Ms. Megan Hesse
Department of Transportation
PO Box 3071
Salem, VA 24153-0560

RE: 00612-021-1839018 Long Marsh Run Bridge

Dear Ms. Hesse,

This letter is in response to your letter dated October 18, 2012 to Mr. David Ash, Clarke County Administrator, regarding VDOT's initial environmental review for the proposed replacement of the Long Marsh Run Bridge located on Shepherds Mill Road. The County appreciates the opportunity to serve as a consulting party in the Section 106 review process for this project.

As indicated in your letter, the bridge is a contributing resource within the Long Marsh Rural National Historic District (1993), as documented by Maral Kalbian, architectural historian, the historical significance of the bridge in the nomination is as follows:

"The one-lane bridge over Long Marsh Run along Route 612 (21-967-17) is in highly unaltered condition (Photo 39). According to an inscription in the southwest corner of the parapet side, the concrete bridge was constructed in 1918, perhaps by R. E. Byrd and A. J. Ritter, two names that appear under the date. What is so unique about this otherwise common structure is the Latin inscription found on the outside west wall of the bridge that reads, "HOC SIGNO VINCES." This is translated as "In this sign thou shalt conquer," and makes reference to Emperor Constantine's vision that he would triumph if he converted to Christianity. Above the written inscription are two crossed sabres, symbols for sabres at rest. Given the fact that the bridge was constructed at the end of World War I, one can assume this inscription refers to America's victory."

In addition the County believes that the bridge may also be eligible for individual listing. This is based on the unusual features of the inscriptions on this otherwise typical early-20th-century, single-slab, single-lane concrete bridge, that may be unique enough to warrant eligibility for individual listing. Further research needs to be conducted on the inscriptions in order to determine the story behind them as well as confirm whether this feature is found on other bridges of this era in the Commonwealth.

www.clarkecounty.gov

101 Chalmers Court, Suite B
Berryville, VA 22611

Telephone: [540] 955-5175

An additional concern, not addressed in the October 18 letter is the potential disturbance of significant archeological resources. The bridge is adjacent to the Castleman-Taylor Mill site, and any disturbance should be preceded by an archaeological survey.

Thank you for providing an opportunity to work with you on this project.

Sincerely,

J. Michael Hobert
Chair, Clarke County Board of Supervisors



RECEIVED OCT 22 2012

COMMONWEALTH of VIRGINIA
DEPARTMENT OF TRANSPORTATION
PO BOX 3071
SALEM, VA 24153-0560

GREGORY A. WHIRLEY
COMMISSIONER

October 18, 2012

David L. Ash, County Administrator
Clarke County
101 Chalmers Court, Suite B
Berryville, VA 22611

Route: 612 (Sheppard's Mill Road)
Project: 00612-021-18390158
County: Clarke
Funding: State
VDHR File: 2012-1460

Dear Mr. Ash,

The Virginia Department of Transportation (VDOT) is beginning the environmental studies and consultation for the proposed replacement of the Route 612 bridge over Long Marsh Run in Clarke county (see attached location map). The bridge is proposed for replacement to upgrade the structure to modern safety guidelines.

Pursuant to Section 106 of the National Historic Preservation Act, the VDOT has identified your organization along with the Clarke County Historical Association as a potential consulting party. The purpose of this letter is to inquire about your interest in being a consulting party and participating in the Section 106 consultation process for this proposed project.

Below is information about the project to assist you in determining your level of interest in becoming a consulting party.

Project Description

The project proposes to replace the existing single lane (17.5 foot-wide), one-span, concrete slab bridge (Structure #6045) over Long Marsh Run with a new two lane (25 foot-wide) concrete deck bridge (see attached photo). The proposed pavement width will increase from the existing 17.5 foot-wide single lane to a 25 foot-wide two-lane typical section. VDOT is currently gathering information to fully evaluate all possible alternatives to design a safe crossing and approach roadway with minimal impacts to the environment.

Mr. D. Ash
October 18, 2012
Page Two

information to fully evaluate all possible alternatives to design a safe crossing and approach roadway with minimal impacts to the environment.

Identification Efforts

A field survey was conducted on the current project in late September 2012 by VDOT architectural historian, Meghan Hesse. The bridge, Clarke County Structure No. 6045 (DSS #021-0967-0017), was built in 1932, and was recently determined by the Historic Structures Task Group/Virginia Department of Historic Resources in October 2012 to be not eligible individually for the National Register of Historic Places (NRHP). However, the bridge is a contributing resource to the Long Marsh Run Historic District. The district was listed in the NRHP in November 1996 and currently includes 10,000 acres of rolling agricultural fields and a mix of buildings and structures constructed from the late eighteenth century to the present day (see attached map).

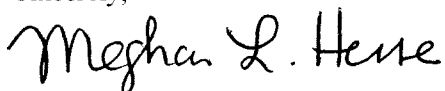
Role of Consulting Parties

Under Section 106 and its implementing regulations at 36 CFR 800, consulting parties are those individuals and organizations with a demonstrated interest in the proposed undertaking that agree to work with the federal agency (FHWA) and its applicant (VDOT) to identify historic properties, discuss ways to avoid or minimize adverse effects to historic properties, and develop memoranda of agreement (MOA) in cases where avoidance is not feasible and the project will have an adverse effect on historic properties. An MOA is a legal document that outlines agreed-upon mitigation measures for minimizing or mitigating adverse effects to historic properties.

Please review this information and notify us within 30 days of receipt of this letter if your organization would be interested in being involved in this project as a consulting party and/or if your organization has any comments regarding the proposed project or potential impacts to historic properties.

If you have any questions or would like additional information, please contact me directly via email at Meghan.Hesse@vdot.virginia.gov or at (540)387-5225. Thank you!

Sincerely,

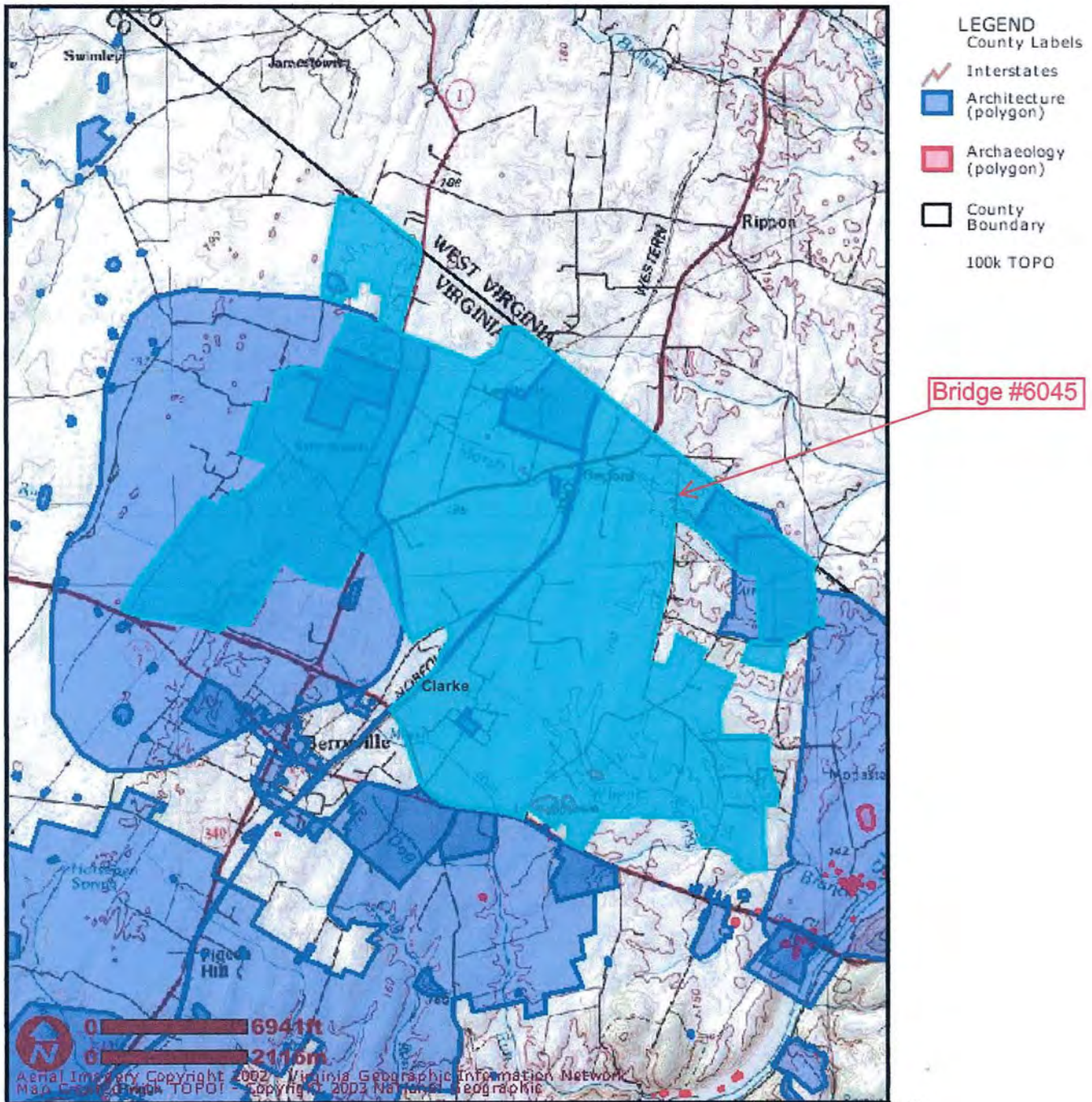


Meghan Hesse
Architectural Historian
Cultural Resources – Western Region

Bridge Location



Virginia Department of Historic Resources Data Sharing System, 10/11/2012



Virginia Department of Historic Resources - October 9, 2012
8:30 am

Long Marsh Run Rural HD



Bridge#6045, looking northwest



Bridge#6045, looking northeast at "HOC SIGNO VINCES" inscription

From: "Sandi Webster" <sandi@faithworksinc.org>
To: info@clarkecounty.gov
Sent: Tuesday, October 23, 2012 11:23:16 AM
Subject: Letter of Support from Clarke County

Mr. Ash, County Administrator,

Faithworks, a faith-based non-profit agency in Winchester, is applying for \$42,000 in HOME funds to provide Services Enhanced Housing to individuals and families in the Winchester, Frederick and Warren County areas. These funds would be used to assist anyone that is currently living in motels, in shelters, on the street or doubled up with family or friends to secure permanent housing. For many individuals, coming up with security deposit, first month's rent, utility deposits, etc. is what keeps them stuck in their current living situation. Faithworks' Services Enhanced Housing program can pay these upfront costs as well as provide other services to ensure that individuals/families succeed in remaining in their new home. (Faithworks is applying for funds that were awarded to Phazz One Ministries, but were returned to the NSVRC. Faithworks staff, formerly Phazz One staff will carry out the same TBRA program that Phazz One implemented in November 2011).

As part of the grant application, we are required to submit a Letter of Support from the administration of the jurisdictions we are proposing to serve. This email is a request for that Letter of Support from Clarke County.

We feel that the need for affordable housing exists throughout the Shenandoah Valley, and while we are based in Winchester, we recognize that the needs are great and the resources are as limited in Clarke County as they are everywhere, so want to make this program available to all who need it.

Please let me know what the next steps would be to secure a Letter of Support for our application.

Thank you for your time and consideration in this matter. Please do not hesitate to call should you need additional information. I look forward to hearing from you.

Sandi Webster
Faithworks
26 W. Boscawen Street
Winchester, VA 22601
[540-877-6409](tel:540-877-6409) office
[540-533-8448](tel:540-533-8448) cell

Program Summary is attached.

Summary of Faithworks, Inc.'s Services Enriched Tenant Based Rental Assistance Housing Program

Organizational Information

Full Applicant Name: Faithworks, Inc.

Address: 26 West Boscawen Street Suite 201 Winchester, VA 22601

Contact Person: Sandra Webster Phone #: 540-877-6409 Email: sandi@faithworksinc.org

Organization Type: Non-profit Faith-based EIN #: 01-0551546 DUNS #: 184724511 CCR #: 5JJE1

Organizational Mission and Values

Faithworks, Inc. is a 501 (c) 3, non-profit, faith-based organization with a mission of transforming neighborhoods and lives through faith-based community development. For Faithworks, community means more than just the buildings/infrastructure that exist. Community is people; communities include people with a variety of needs who want to transform their lives but do not have the resources to do so. Offering resources through services enriched housing is a critical component in helping individuals and families climb life's ladders from dependence and hopelessness to success and contentment. Improving even one important area of life is often the catalyst needed to improve in other areas as well. Effective community building, including improving the overall quality of life in neighborhoods, begins by transforming households- one individual, one family at a time.

Organizational and Staff Experience

Faithworks has provided community-based services in Washington, DC and Virginia since 2002.

Faithworks collaborates with ministries, nonprofit agencies, and residents to renew communities and transform lives. To accomplish our mission, we:

- Marshal human and financial resources to create affordable housing opportunities for low income individuals and families
- Provide services enriched support that individuals and families need to transform their living situation, their community, their lives
- Develop affordable housing and facilities (community centers, recreation areas, nonprofit offices)
- Provide thought leadership on faith-based development and community renewal.

We work alongside residents to plan and implement programs and services that benefit them and help them build community.

HOME Proposal for Service Enriched Tenant Based Rental Assistance

Faithworks, Inc. is applying for HOME Tenant Based Rental Assistance funds to offer a Service Enriched Housing Program to low income individuals and families currently living in local hotels, shelters, on the street, or "doubled up" with family or friends. These individuals have the resources to maintain their own safe residence (and are often paying more for a single motel room than they would for an apartment), but need help taking that first step which costs so much and seems so overwhelming.

The program provides counseling that helps the applicants determine the home that they can afford, hands-on help in locating a house or apartment that meets their needs, financial assistance (security deposit, first month's rent, and/or utility deposits), and the assurance that they are not stepping out into a new venture alone. Ongoing support services are offered through mentoring, financial management classes, and building community with other participants. Every recipient is required to be working or have income sufficient to cover their housing costs in addition to the costs of other basic needs. Those who receive assistance are expected to continue their employment in order to successfully maintain their housing unit as there is no on-going financial assistance available except in an extreme emergency on a case-by-case basis,

Service Enriched Housing services are offered as long as funds are available to anyone that has sufficient income to pay rent and utility costs to maintain their own home. Applicants must meet other eligibility requirements as set forth by various funding agencies, and be willing to actively participate in changing their current situation. Families participating in Faithwork's Service Enhanced Housing Program can leave the motel room or shelter that has been their home for more than a year and move into their own safe, affordable house or apartment 30 – 60 days from the date of application. How quickly the change happens depends completely on how much the applicant/family is willing to work to make it happen.

Faithworks, Inc. serves individuals and families in Winchester, Frederick , Clarke and Warren Counties in Virginia. Applicants primarily stay within the same jurisdiction that they are currently living in order to avoid having to change schools for their children.

Clarke County Board of Supervisors



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(540) 955-4141

Millwood Voting District
John R. Staelin
(540) 837-1903

White Post Voting District
Bev McKay
(540) 837-1331

Buckmarsh Voting District
David S. Weiss – Vice Chair
(540) 955-2151

Russell Voting District
Barbara J. Byrd
(540) 955-1215

County Administrator
David L. Ash
(540) 955-5175

November ??, 2012

Draft

Faithworks, Inc.
26 W. Boscawen Street
Winchester, Virginia 22601

Attention: Sandra Webster

Re: HOME Grant Application

*Approval pending Board
review at its 11/14/2012
Work Session*

The Clarke County Board of Supervisors recognizes the importance of assisting individuals and families in crises to secure safe, permanent housing. The Clarke County Board of Supervisors endorses Faithworks, Inc.'s application for HOME funds to address the needs of very-low and low-income individuals and families in Clarke, Warren and Front Royal.

Please let us know if you need additional information or further support for this important service.

Regards,

David L. Ash
County Administrator



Programs

Home > Programs > Bicycling and Walking in Virginia > Laws and Safety Tips

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Bicycling and Walking in Virginia

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| [Trail development guide](#) | [Other Maps](#) | [Program](#) | [Locality Documents](#) | [Directory](#) | [Contact](#) | [Northern Virginia Resources](#) | [US Bicycle Routes 1 and 76](#)

Laws and Safety Tips

The laws regulating bicycling on Virginia's public highways define the rights and duties of bicyclists as well as the motorists with whom they share the roadway. Bicyclists and motorists basically have the same rights and duties, and the laws governing traffic regulation apply equally to both. The following summary is intended to help bicyclists understand the laws that apply to the operation of bicycles in Virginia.

Laws for Bicycling

- [Rights and Duties](#)
- [Definitions](#)
- [Traffic Controls](#)
- [Where to Ride](#)
- [Changing Directions](#)
- [Passing](#)
- [Safety Considerations](#)
- [Helmet Use](#)
- [Equipment](#)
- [Registration](#)
- [Accidents](#)
- [Mopeds](#)
- [Electric Power-assisted Bicycles](#)
- [Electric Personal Assistive Mobility Devices](#)
- [Tips for Safe Bicycling](#)

This summary condenses or paraphrases the actual language of the Virginia vehicle laws. In a court, which is guided by the full and exact language of the laws, it is not a proper authority to cite. Included with the summary are *Code of Virginia* references with links to the appropriate sections.

Rights and Duties

Every person riding a bicycle on a highway shall be subject to the provisions of the Code of Virginia section on motor vehicles and shall have the rights and duties applicable to the driver of a vehicle unless a provision clearly indicates otherwise.

Reference: [§46.2-800 ^TOPICS](#)

Definitions

- A **bicycle** is defined as a device propelled solely by human power, upon which a person may ride either on or astride a regular seat attached thereto, having two or more wheels in tandem, including children's bicycles except a toy vehicle intended for use by young children. A bicycle is a vehicle when operated on the highway.
- A **bike lane** is defined as that portion of a roadway designated by signs and/or pavement markings for the preferential use of bicycles, electric power-assisted bicycles, and mopeds.
- A **shared use path** is defined as a bikeway that is physically separated from motorized vehicular traffic by an open

space or barrier and is located either within the highway right-of-way or within a separate right-of way. Shared use paths may also be used by pedestrians, skaters, users of wheel chair conveyances, joggers, and other nonmotorized users.

- A **sidewalk** is defined as the portion of a street between the curb lines, or the lateral lines of a roadway, and the adjacent property lines, intended for use by pedestrians.
- A **highway** is defined as the entire width between the boundary lines of every place open to public use for purposes of vehicular travel.
- A **roadway** is defined as the portion of the highway improved, designed, or ordinarily used for vehicular travel, exclusive of the shoulder.
- A **vehicle** is defined as every device used for the transportation of people or property on a highway.

Reference: [§46.2-100](#) [^TOPICS](#)

Traffic Controls

Bicyclists must obey all traffic signs, signals, lights, and markings.

Reference: [§46.2-830](#) [^TOPICS](#)

Where to Ride

- Bicyclists must ride with the flow of traffic on the right side of the highway.
- Bicyclists operating a bicycle on a roadway at less than the normal speed of traffic at the time and place under conditions then existing shall ride as close as safely practicable to the right curb or edge of roadway. Exceptions to this are when bicyclists are overtaking and passing another vehicle proceeding in the same direction, preparing for a left turn, avoiding unsafe conditions, avoiding riding in a lane that turns or diverges to the right, riding on a one way street where bicyclists may ride as near the left-hand curb or edge of roadway, or when the lane width is too narrow to share with a motor vehicle. Additionally, bicycles are not excluded from riding on the highway shoulder.
- Bicyclists must not ride between two lanes of traffic moving in the same direction unless one lane is a separate or mandatory turn lane.
- Bicyclists cannot ride more than two abreast on highways. When riding two abreast, bicyclists cannot impede the movement of traffic and need to move into a single file when being overtaken from the rear. On a laned roadway, bicyclists shall ride in a single lane.
- Bicyclists are not permitted to ride on interstate and certain controlled access highways, unless the operation is limited to bicycle or pedestrian facilities that are barrier separated from the roadway and automobile traffic. The restricted sections of the highways are marked with conspicuous signs.
- Bicycles may be ridden on sidewalks unless prohibited by local ordinance or traffic control devices. While on sidewalks and shared use paths, bicyclists must always yield the right of way to pedestrians and give an audible signal before passing a pedestrian.
- Bicyclists pulling onto a sidewalk or highway from a driveway must yield the right of way to pedestrians or vehicles already on the sidewalk or highway.

Reference: [§§46.2-802,46.2-808,46.2-826,46.2-903,46.2-904,46.2-905,46.2-907](#) [^TOPICS](#)

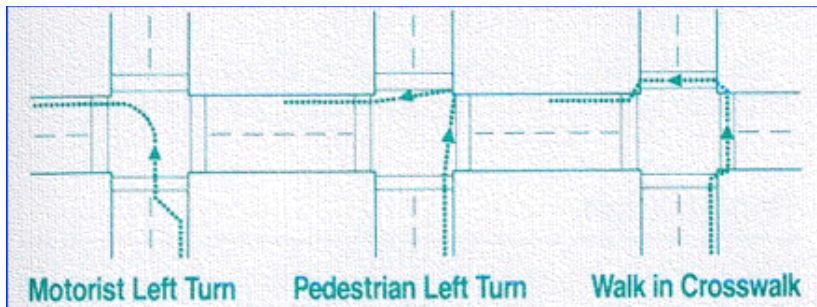
Changing Directions

Bicyclists must signal their intentions to stop or turn. The proper signals are made with the left arm as follows:

Right Turn Left Turn Stop

A right turn may be signaled with the right arm. The signals do not have to be given continuously if both hands are needed to control the bicycle.

Bicyclists may make left turns as either motorists or pedestrians do. To make a pedestrian left turn, the bicyclist should continue straight across the intersecting road, obey the traffic signals, turn left at the corner, and proceed as usual. Bicyclists may also dismount and walk in the crosswalks of the two intersecting roads. If traffic control devices specify the method of crossings, these directions must be followed. Please refer to the examples shown here:



Reference: §§[46.2-846](#),[46.2-847](#),[46.2-848](#),[46.2-849](#) ^TOPICS

Passing

Bicyclists may overtake and pass another vehicle only when safe to do so. Bicyclists may pass another vehicle on the right or left, and they may stay in the same lane, change lanes, or ride off the road if necessary for safe passing. Please note that passing motor vehicles on the right side may be extremely dangerous if the motorist does not see the bicyclist and attempts a right turn.

A person riding a bicycle, electric personal assistive mobility device, electric power-assisted bicycle, motorized skateboard or scooter, or moped shall not travel between two lanes of traffic moving in the same direction, except where one lane is a separate turn lane or a mandatory turn lane.

Motorists must approach and pass a bicyclist at a reasonable speed at least two feet to the left of the bicyclist.

Reference: §§[46.2-839](#),[46.2-907](#) ^TOPICS

Safety Considerations

- Bicyclists must not carry articles which prevent them from keeping at least one hand on the handlebars.
- Bicyclists must not carry more people than the bicycle is designed to accommodate, except for adult bicyclists carrying a child, under six years of age, securely attached to the bicycle in a seat or trailer designed to carry children.
- Bicyclists must not attach themselves or their bicycles to any other vehicle on the roadway.
- Bicyclists are not permitted to wear earphones in both ears while riding a bicycle.

Reference: §§[46.2-906](#),[46.2-932](#),[46.2-1078](#) ^TOPICS

Helmet Use

Several jurisdictions in Virginia require that every person fourteen years of age or younger shall wear a protective helmet whenever riding or being carried on a bicycle on any highway, sidewalk, or public bicycle path. The jurisdictions reporting such ordinances to VDOT are:

City of Alexandria
 Amherst County
 Arlington County
 Clarke County
 City of Falls Church
 Fairfax County
 Floyd County
 City of Hampton
 City of Harrisonburg
 James City County
 Town of Leesburg
 Town of Luray
 City of Manassas
 City of Manassas Park
 City of Norfolk
 Orange County

City of Petersburg
Prince William County
Stafford County
Town of Vienna
Town of Wise
York County

Reference: [§46.2-906.1 ^TOPICS](#)

Equipment

Every bicycle ridden between sunset and sunrise must have at least one white headlamp with the light being visible at least 500 feet to the front. The bicycle must have a red reflector on the rear visible at least 600 feet to the rear. On roads posted with speed limit of 35 mph or greater, the bicyclist must additionally be equipped with at least one red taillight visible from 500 feet to the rear. Taillights may be steady or blinking, are allowed under all conditions, and may be attached to the cycle or rider.

Bicycles ridden on highways must have brakes which will skid the wheels on dry, level, clean pavement.

Reference: [§§46.2-1015,46.2-1066 ^TOPICS](#)

Registration

Bicyclists may register the serial numbers of their bicycles with local police or sheriff's department.

Localities have the authority to license bicycles.

Reference: [§§46.2-908,15.2-1720 ^TOPICS](#)

Accidents

Bicyclists must stop when they are in an accident involving death, injury, or property damage. The bicyclist's name and address must be given to the police and to any person involved in the accident or the owner of the property. If unattended property is damaged, the bicyclist must make a reasonable effort to find the owner. The bicyclist's name and address must be given to the owner. If the owner can not be located, the bicyclist must leave a note in a conspicuous place at the accident site and report the accident to the police within 24 hours.

Reference: [§§46.2-894,46.2-895,46.2-896 ^TOPICS](#)

Mopeds, Electric Power-assisted Bicycles, and Electric Personal Assistive Mobility Devices

Mopeds, Electric Power-assisted Bicycles, and Electric Personal Assistive Mobility Devices

Generally the laws for the operation of mopeds, electric power-assisted bicycles, and electric assistive mobility devices are similar to the operation of bicycles.

"Moped" means every vehicle that travels on not more than three wheels in contact with the ground that has (i) a seat that is no less than 24 inches in height, measured from the middle of the seat perpendicular to the ground and (ii) gasoline, electric, or hybrid motor that displaces less than 50 cubic centimeters. Moped operators must be at least 16 years old and must carry some form of identification that includes name, address, and date of birth. A moped is considered a vehicle while operated on a highway. Mopeds can not be ridden on sidewalks or bike paths. Some localities in Northern Virginia may impose restrictions on the operation of mopeds. Localities can require additional safety equipment for moped operation.

"Electric power-assisted bicycle" means a vehicle that travels on not more than three wheels in contact with the ground and is equipped with (i) pedals that allow propulsion by human power and (ii) an electric motor with an input of no more than 1,000 watts that reduces the pedal effort required of the rider. Operators must be at least 14 years old or be under the supervision of someone at least 18 years old. An electric power-assisted bicycle shall be considered a vehicle when operated on a highway.

"Motorcycle" means every motor vehicle designed to travel on not more than three wheels in contact with the ground and is capable of traveling at speeds in excess of 35 miles per hour. The term "motorcycle" does not include any "electric personal assistive mobility device," "electric power-assisted bicycle," "farm tractor," "golf cart," "moped," "motorized skateboard or scooter," "utility vehicle" or "wheelchair or wheelchair conveyance" as defined in this section.

"Motor-driven cycle" means every motorcycle that has a gasoline engine that (i) displaces less than 150 cubic centimeters; (ii) has a seat less than 24 inches in height, measured from the middle of the seat perpendicular to the ground; and (iii) has no manufacturer-issued vehicle identification number.

"Motorized skateboard or scooter" means every vehicle, regardless of the number of its wheels in contact with the ground, that (i) has no seat, but is designed to be stood upon by the operator, (ii) has no manufacturer-issued vehicle identification number, and (iii) is powered by an electric motor having an input of no more than 1,000 watts or a gasoline engine that displaces less than 36 cubic centimeters. The term "motorized skateboard or scooter" includes vehicles with or without handlebars, but does not include "electric personal assistive mobility devices."

An electric personal assistive mobility device is a self-balancing two-nontandem-wheeled device that is designed to transport only one person and is powered by an electric propulsion system that limits the device's maximum speed to fifteen miles per hour or less. Such devices must be equipped with a system that will enable the user to bring the device to a controlled stop. These devices may be operated on highways with a maximum speed limit of 25 miles per hour or less if no sidewalk is provided or if use of the sidewalk is prohibited. Operators must be at least 14 years old or under the supervision of a person who is at least 18 years old. An electric personal assistive mobility device is considered a vehicle when operated on a highway.

Reference: §§[46.2-100](#), [46.2-903](#), [46.2-908.1](#), [46.2-914](#), [46.2-915.2](#), [46.2-1051](#) [^TOPICS](#)

Important Note on Infractions

Violation of state traffic laws is considered a traffic infraction and is punishable by a fine of not more than \$100 unless other specific penalty provisions apply.

[^TOP](#)

Tips for Safe Bicycling

- Be a responsible bicyclist - obey all traffic control devices and use proper hand signals.
- Always ride with the flow of traffic.
- Dress safely - wear a helmet, wear bright colored clothing, and secure loose pant legs.
- Ride defensively - anticipate the actions of other road users and watch for road hazards.
- Pass vehicles with extreme care - turning vehicles may not see you.
- Be aware of motor vehicle blind spots whether while riding or when stopped at an intersection.
- Maximize your visibility at night - wear reflective clothing and apply reflective tape to your bicycle.
- Walk your bicycle when you get into traffic situations beyond your cycling abilities.
- Exercise great caution when riding in bus traffic - watch out for buses pulling to and from curbs and passengers getting on and off buses.
- Park your bicycle so you do not block sidewalks, handicap and building accesses, or emergency drives.
- Lock your bicycle - secure both wheels and the frame to a stationary object using a sturdy lock.
- Register or license your bicycle if required or provided by your community.

[^TOP](#)

[Biking & Walking Home Page](#) | [Biking & Walking in Virginia](#) | [Laws & Safety Trails](#) | [Maps](#) | [Order Info](#) | [Program](#) | [Directory](#) | [Contact Us](#)

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§ 46.2-100. (Effective until October 1, 2012) Definitions.

The following words and phrases when used in this title shall, for the purpose of this title, have the meanings respectively ascribed to them in this section except in those instances where the context clearly indicates a different meaning:

"All-terrain vehicle" means a three-wheeled or four-wheeled motor vehicle powered by a gasoline or diesel engine and generally characterized by large, low-pressure tires, a seat designed to be straddled by the operator, and handlebars for steering that is intended for off-road use by an individual rider on various types of unpaved terrain. The term does not include four-wheeled vehicles, commonly known as "go-carts," that have low centers of gravity and are typically used in racing on relatively level surfaces, nor does the term include any "utility vehicle" as defined in this section or any "farm utility vehicle" as defined in this section.

"Antique motor vehicle" means every motor vehicle, as defined in this section, which was actually manufactured or designated by the manufacturer as a model manufactured in a calendar year not less than 25 years prior to January 1 of each calendar year and is owned solely as a collector's item.

"Antique trailer" means every trailer or semitrailer, as defined in this section, that was actually manufactured or designated by the manufacturer as a model manufactured in a calendar year not less than 25 years prior to January 1 of each calendar year and is owned solely as a collector's item.

"Automobile or watercraft transporters" means any tractor truck, lowboy, vehicle, or combination, including vehicles or combinations that transport motor vehicles or watercraft on their power unit, designed and used exclusively for the transportation of motor vehicles or watercraft.

"Bicycle" means a device propelled solely by human power, upon which a person may ride either on or astride a regular seat attached thereto, having two or more wheels in tandem, including children's bicycles, except a toy vehicle intended for use by young children. For purposes of Chapter 8 (§ [46.2-800](#) et seq.) of this title, a bicycle shall be a vehicle while operated on the highway.

"Bicycle lane" means that portion of a roadway designated by signs and/or pavement markings for the preferential use of bicycles, electric power-assisted bicycles, and mopeds.

"Business district" means the territory contiguous to a highway where 75 percent or more of the property contiguous to a highway, on either side of the highway, for a distance of 300 feet or more along the highway, is occupied by land and buildings actually in use for business purposes.

"Camping trailer" means every vehicle that has collapsible sides and contains sleeping quarters but may or may not contain bathing and cooking facilities and is designed to be drawn by a motor vehicle.

"Cancel" or "cancellation" means that the document or privilege cancelled has been annulled or terminated because of some error, defect, or ineligibility, but the cancellation is without prejudice and reapplication may be made at any time after cancellation.

"Chauffeur" means every person employed for the principal purpose of driving a motor vehicle and every person who drives a motor vehicle while in use as a public or common carrier of persons or property.

"Commission" means the State Corporation Commission.

"Commissioner" means the Commissioner of the Department of Motor Vehicles of the Commonwealth.

"Crosswalk" means that part of a roadway at an intersection included within the connections of the lateral lines of the sidewalks on opposite sides of the highway measured from the curbs or, in the absence of curbs, from the edges of the traversable roadway; or any portion of a roadway at an intersection or elsewhere distinctly indicated for

pedestrian crossing by lines or other markings on the surface.

"Decal" means a device to be attached to a license plate that validates the license plate for a predetermined registration period.

"Department" means the Department of Motor Vehicles of the Commonwealth.

"Disabled parking license plate" means a license plate that displays the international symbol of access in the same size as the numbers and letters on the plate and in a color that contrasts with the background.

"Disabled veteran" means a veteran who (i) has either lost, or lost the use of, a leg, arm, or hand; (ii) is blind; or (iii) is permanently and totally disabled as certified by the U.S. Veterans Administration. A veteran shall be considered blind if he has a permanent impairment of both eyes to the following extent: (i) central visual acuity of 20/200 or less in the better eye, with corrective lenses, or central visual acuity of more than 20/200, if there is a field defect in which the peripheral field has contracted to such an extent that the widest diameter of visual field subtends an angular distance no greater than 20 degrees in the better eye.

"Driver's license" means any license, including a commercial driver's license as defined in the Virginia Commercial Driver's License Act (§ [46.2-341.1](#) et seq.), issued under the laws of the Commonwealth authorizing the operation of a motor vehicle.

"Electric personal assistive mobility device" means a self-balancing two-nontandem-wheeled device that is designed to transport only one person and powered by an electric propulsion system that limits the device's maximum speed to 15 miles per hour or less. For purposes of Chapter 8 of this title, an electric personal assistive mobility device shall be a vehicle when operated on a highway.

"Electric power-assisted bicycle" means a vehicle that travels on not more than three wheels in contact with the ground and is equipped with (i) pedals that allow propulsion by human power and (ii) an electric motor with an input of no more than 1,000 watts that reduces the pedal effort required of the rider. For the purposes of Chapter 8 of this title, an electric power-assisted bicycle shall be a vehicle when operated on a highway.

"Essential parts" means all integral parts and body parts, the removal, alteration, or substitution of which will tend to conceal the identity of a vehicle.

"Farm tractor" means every motor vehicle designed and used as a farm, agricultural, or horticultural implement for drawing plows, mowing machines, and other farm, agricultural, or horticultural machinery and implements including self-propelled mowers designed and used for mowing lawns.

"Farm utility vehicle" means a vehicle that is designed for off-road use and is used as a farm, agricultural, or horticultural service vehicle, generally having a gasoline or diesel engine, four or more wheels, bench seating for the operator and a passenger, a steering wheel for control, and a cargo bed. "Farm utility vehicle" does not include pickup or panel trucks, golf carts, low-speed vehicles, riding lawn mowers, or all-terrain vehicles.

"Federal safety requirements" means applicable provisions of 49 U.S.C. § 30101 et seq. and all administrative regulations and policies adopted pursuant thereto.

"Financial responsibility" means the ability to respond in damages for liability thereafter incurred arising out of the ownership, maintenance, use, or operation of a motor vehicle, in the amounts provided for in § [46.2-472](#).

"Foreign market vehicle" means any motor vehicle originally manufactured outside the United States, which was not manufactured in accordance with 49 U.S.C. § 30101 et seq. and the policies and regulations adopted pursuant to that Act, and for which a Virginia title or registration is sought.

"Foreign vehicle" means every motor vehicle, trailer, or semitrailer that is brought into the Commonwealth otherwise than in the ordinary course of business by or through a manufacturer or dealer and that has not been registered in the Commonwealth.

"Golf cart" means a self-propelled vehicle that is designed to transport persons playing golf and their equipment on a golf course.

"Governing body" means the board of supervisors of a county, council of a city, or council of a town, as context may require.

"Gross weight" means the aggregate weight of a vehicle or combination of vehicles and the load thereon.

"Highway" means the entire width between the boundary lines of every way or place open to the use of the public for purposes of vehicular travel in the Commonwealth, including the streets and alleys, and, for law-enforcement purposes, (i) the entire width between the boundary lines of all private roads or private streets that have been specifically designated "highways" by an ordinance adopted by the governing body of the county, city, or town in which such private roads or streets are located and (ii) the entire width between the boundary lines of every way or place used for purposes of vehicular travel on any property owned, leased, or controlled by the United States government and located in the Commonwealth.

"Intersection" means (i) the area embraced within the prolongation or connection of the lateral curblines or, if none, then the lateral boundary lines of the roadways of two highways that join one another at, or approximately at, right angles, or the area within which vehicles traveling on different highways joining at any other angle may come in conflict; (ii) where a highway includes two roadways 30 feet or more apart, then every crossing of each roadway of such divided highway by an intersecting highway shall be regarded as a separate intersection, in the event such intersecting highway also includes two roadways 30 feet or more apart, then every crossing of two roadways of such highways shall be regarded as a separate intersection; or (iii) for purposes only of authorizing installation of traffic-control devices, every crossing of a highway or street at grade by a pedestrian crosswalk.

"Law-enforcement officer" means any officer authorized to direct or regulate traffic or to make arrests for violations of this title or local ordinances authorized by law. For the purposes of access to law-enforcement databases regarding motor vehicle registration and ownership only, this term shall also include city and county commissioners of the revenue and treasurers, together with their duly designated deputies and employees, when such officials are actually engaged in the enforcement of §§ [46.2-752](#), [46.2-753](#), and [46.2-754](#) and local ordinances enacted thereunder.

"License plate" means a device containing letters, numerals, or a combination of both, attached to a motor vehicle, trailer, or semitrailer to indicate that the vehicle is properly registered with the Department.

"Light" means a device for producing illumination or the illumination produced by the device.

"Low-speed vehicle" means any four-wheeled electrically-powered vehicle, except a motor vehicle or low-speed vehicle that is used exclusively for agricultural or horticultural purposes or a golf cart, whose maximum speed is greater than 20 miles per hour but not greater than 25 miles per hour and is manufactured to comply with safety standards contained in Title 49 of the Code of Federal Regulations, § 571.500.

"Manufactured home" means a structure subject to federal regulation, transportable in one or more sections, which in the traveling mode is eight body feet or more in width or 40 body feet or more in length, or, when erected on site, is 320 or more square feet, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to the required utilities, and includes the plumbing, heating, air conditioning, and electrical systems contained therein.

"Moped" means every vehicle that travels on not more than three wheels in contact with the ground that has (i) a seat that is no less than 24 inches in height, measured from the middle of the seat perpendicular to the ground and (ii) a gasoline, electric, or hybrid motor that displaces less than 50 cubic centimeters. For purposes of this title, a moped shall be a motorcycle when operated at speeds in excess of 35 miles per hour. For purposes of Chapter 8 (§ [46.2-800](#) et seq.), a moped shall be a vehicle while operated on a highway.

"Motor-driven cycle" means every motorcycle that has a gasoline engine that (i) displaces less than 150 cubic centimeters; (ii) has a seat less than 24 inches in height, measured from the middle of the seat perpendicular to the

ground; and (iii) has no manufacturer-issued vehicle identification number.

"Motor home" means every private motor vehicle with a normal seating capacity of not more than 10 persons, including the driver, designed primarily for use as living quarters for human beings.

"Motor vehicle" means every vehicle as defined in this section that is self-propelled or designed for self-propulsion except as otherwise provided in this title. Any structure designed, used, or maintained primarily to be loaded on or affixed to a motor vehicle to provide a mobile dwelling, sleeping place, office, or commercial space shall be considered a part of a motor vehicle. For the purposes of this title, any device herein defined as a bicycle, electric personal assistive mobility device, electric power-assisted bicycle, or moped shall be deemed not to be a motor vehicle.

"Motorcycle" means every motor vehicle designed to travel on not more than three wheels in contact with the ground and is capable of traveling at speeds in excess of 35 miles per hour. The term "motorcycle" does not include any "electric personal assistive mobility device," "electric power-assisted bicycle," "farm tractor," "golf cart," "moped," "motorized skateboard or scooter," "utility vehicle" or "wheelchair or wheelchair conveyance" as defined in this section.

"Motorized skateboard or scooter" means every vehicle, regardless of the number of its wheels in contact with the ground, that (i) has no seat, but is designed to be stood upon by the operator, (ii) has no manufacturer-issued vehicle identification number, and (iii) is powered by an electric motor having an input of no more than 1,000 watts or a gasoline engine that displaces less than 36 cubic centimeters. The term "motorized skateboard or scooter" includes vehicles with or without handlebars, but does not include "electric personal assistive mobility devices."

"Nonresident" means every person who is not domiciled in the Commonwealth, except: (i) any foreign corporation that is authorized to do business in the Commonwealth by the State Corporation Commission shall be a resident of the Commonwealth for the purpose of this title; in the case of corporations incorporated in the Commonwealth but doing business outside the Commonwealth, only such principal place of business or branches located within the Commonwealth shall be dealt with as residents of the Commonwealth; (ii) a person who becomes engaged in a gainful occupation in the Commonwealth for a period exceeding 60 days shall be a resident for the purposes of this title except for the purposes of Chapter 3 (§ [46.2-300](#) et seq.) of this title; (iii) a person, other than a nonresident student as defined in this section, who has actually resided in the Commonwealth for a period of six months, whether employed or not, or who has registered a motor vehicle, listing an address in the Commonwealth in the application for registration shall be deemed a resident for the purposes of this title, except for the purposes of the Virginia Commercial Driver's License Act (§ [46.2-341.1](#) et seq.).

"Nonresident student" means every nonresident person who is enrolled as a full-time student in an accredited institution of learning in the Commonwealth and who is not gainfully employed.

"Off-road motorcycle" means every motorcycle designed exclusively for off-road use by an individual rider with not more than two wheels in contact with the ground. Except as otherwise provided in this chapter, for the purposes of this chapter off-road motorcycles shall be deemed to be "motorcycles."

"Operation or use for rent or for hire, for the transportation of passengers, or as a property carrier for compensation," and "business of transporting persons or property" mean any owner or operator of any motor vehicle, trailer, or semitrailer operating over the highways in the Commonwealth who accepts or receives compensation for the service, directly or indirectly; but these terms do not mean a "truck lessor" as defined in this section and do not include persons or businesses that receive compensation for delivering a product that they themselves sell or produce, where a separate charge is made for delivery of the product or the cost of delivery is included in the sale price of the product, but where the person or business does not derive all or a substantial portion of its income from the transportation of persons or property except as part of a sales transaction.

"Operator" or "driver" means every person who either (i) drives or is in actual physical control of a motor vehicle on a highway or (ii) is exercising control over or steering a vehicle being towed by a motor vehicle.

"Owner" means a person who holds the legal title to a vehicle; however, if a vehicle is the subject of an agreement for its conditional sale or lease with the right of purchase on performance of the conditions stated in the agreement and with an immediate right of possession vested in the conditional vendee or lessee or if a mortgagor of a vehicle is entitled to possession, then the conditional vendee or lessee or mortgagor shall be the owner for the purpose of this title. In all such instances when the rent paid by the lessee includes charges for services of any nature or when the lease does not provide that title shall pass to the lessee on payment of the rent stipulated, the lessor shall be regarded as the owner of the vehicle, and the vehicle shall be subject to such requirements of this title as are applicable to vehicles operated for compensation. A "truck lessor" as defined in this section shall be regarded as the owner, and his vehicles shall be subject to such requirements of this title as are applicable to vehicles of private carriers.

"Passenger car" means every motor vehicle other than a motorcycle designed and used primarily for the transportation of no more than 10 persons including the driver.

"Payment device" means any credit card as defined in 15 U.S.C. § 1602(k) or any "accepted card or other means of access" set forth in 15 U.S.C. § 1693a(1). For the purposes of this title, this definition shall also include a card that enables a person to pay for transactions through the use of value stored on the card itself.

"Pickup or panel truck" means every motor vehicle designed for the transportation of property and having a registered gross weight of 7,500 pounds or less.

"Private road or driveway" means every way in private ownership and used for vehicular travel by the owner and those having express or implied permission from the owner, but not by other persons.

"Reconstructed vehicle" means every vehicle of a type required to be registered under this title materially altered from its original construction by the removal, addition, or substitution of new or used essential parts. Such vehicles, at the discretion of the Department, shall retain their original vehicle identification number, line-make, and model year.

"Replica vehicle" means every vehicle of a type required to be registered under this title not fully constructed by a licensed manufacturer but either constructed or assembled from components. Such components may be from a single vehicle, multiple vehicles, a kit, parts, or fabricated components. The kit may be made up of "major components" as defined in § [46.2-1600](#), a full body, or a full chassis, or a combination of these parts. The vehicle shall resemble a vehicle of distinctive name, line-make, model, or type as produced by a licensed manufacturer or manufacturer no longer in business and is not a reconstructed or specially constructed vehicle as herein defined.

"Residence district" means the territory contiguous to a highway, not comprising a business district, where 75 percent or more of the property abutting such highway, on either side of the highway, for a distance of 300 feet or more along the highway consists of land improved for dwelling purposes, or is occupied by dwellings, or consists of land or buildings in use for business purposes, or consists of territory zoned residential or territory in residential subdivisions created under Chapter 22 (§ [15.2-2200](#) et seq.) of Title 15.2.

"Revoke" or "revocation" means that the document or privilege revoked is not subject to renewal or restoration except through reapplication after the expiration of the period of revocation.

"Roadway" means that portion of a highway improved, designed, or ordinarily used for vehicular travel, exclusive of the shoulder. A highway may include two or more roadways if divided by a physical barrier or barriers or an unpaved area.

"Safety zone" means the area officially set apart within a roadway for the exclusive use of pedestrians and that is protected or is so marked or indicated by plainly visible signs.

"School bus" means any motor vehicle, other than a station wagon, automobile, truck, or commercial bus, which is: (i) designed and used primarily for the transportation of pupils to and from public, private or religious schools, or used for the transportation of the mentally or physically handicapped to and from a sheltered workshop; (ii) painted yellow and bears the words "School Bus" in black letters of a specified size on front and rear; and (iii) is equipped

with warning devices prescribed in § [46.2-1090](#). A yellow school bus may have a white roof provided such vehicle is painted in accordance with regulations promulgated by the Department of Education.

"Semitrailer" means every vehicle of the trailer type so designed and used in conjunction with a motor vehicle that some part of its own weight and that of its own load rests on or is carried by another vehicle.

"Shared-use path" means a bikeway that is physically separated from motorized vehicular traffic by an open space or barrier and is located either within the highway right-of-way or within a separate right-of-way. Shared-use paths may also be used by pedestrians, skaters, users of wheel chairs or wheel chair conveyances, joggers, and other nonmotorized users.

"Shoulder" means that part of a highway between the portion regularly traveled by vehicular traffic and the lateral curbline or ditch.

"Sidewalk" means the portion of a street between the curb lines, or the lateral lines of a roadway, and the adjacent property lines, intended for use by pedestrians.

"Snowmobile" means a self-propelled vehicle designed to travel on snow or ice, steered by skis or runners, and supported in whole or in part by one or more skis, belts, or cleats.

"Special construction and forestry equipment" means any vehicle which is designed primarily for highway construction, highway maintenance, earth moving, timber harvesting or other construction or forestry work and which is not designed for the transportation of persons or property on a public highway.

"Specially constructed vehicle" means any vehicle that was not originally constructed under a distinctive name, make, model, or type by a generally recognized manufacturer of vehicles and not a reconstructed vehicle as herein defined.

"Stinger-steered automobile or watercraft transporter" means an automobile or watercraft transporter configured as a semitrailer combination wherein the fifth wheel is located on a drop frame behind and below the rearmost axle of the power unit.

"Superintendent" means the Superintendent of the Department of State Police of the Commonwealth.

"Suspend" or "suspension" means that the document or privilege suspended has been temporarily withdrawn, but may be reinstated following the period of suspension unless it has expired prior to the end of the period of suspension.

"Tow truck" means a motor vehicle for hire (i) designed to lift, pull, or carry another vehicle by means of a hoist or other mechanical apparatus and (ii) having a manufacturer's gross vehicle weight rating of at least 10,000 pounds. "Tow truck" also includes vehicles designed with a ramp on wheels and a hydraulic lift with a capacity to haul or tow another vehicle, commonly referred to as "rollbacks." "Tow truck" does not include any "automobile or watercraft transporter," "stinger-steered automobile or watercraft transporter," or "tractor truck" as those terms are defined in this section.

"Towing and recovery operator" means a person engaged in the business of (i) removing disabled vehicles, parts of vehicles, their cargoes, and other objects to facilities for repair or safekeeping and (ii) restoring to the highway or other location where they either can be operated or removed to other locations for repair or safekeeping vehicles that have come to rest in places where they cannot be operated.

"Toy vehicle" means any motorized or propellant-driven device that has no manufacturer-issued vehicle identification number, that is designed or used to carry any person or persons, on any number of wheels, bearings, glides, blades, runners, or a cushion of air. The term does not include electric personal assistive mobility devices, electric power-assisted bicycles, mopeds, or motorcycles, nor does it include any nonmotorized or nonpropellant-driven devices such as bicycles, roller skates, or skateboards.

"Tractor truck" means every motor vehicle designed and used primarily for drawing other vehicles and not so constructed as to carry a load other than a part of the load and weight of the vehicle attached thereto.

"Traffic infraction" means a violation of law punishable as provided in § [46.2-113](#), which is neither a felony nor a misdemeanor.

"Traffic lane" or "lane" means that portion of a roadway designed or designated to accommodate the forward movement of a single line of vehicles.

"Trailer" means every vehicle without motive power designed for carrying property or passengers wholly on its own structure and for being drawn by a motor vehicle, including manufactured homes.

"Truck" means every motor vehicle designed to transport property on its own structure independent of any other vehicle and having a registered gross weight in excess of 7,500 pounds.

"Truck lessor" means a person who holds the legal title to any motor vehicle, trailer, or semitrailer that is the subject of a bona fide written lease for a term of one year or more to another person, provided that: (i) neither the lessor nor the lessee is a common carrier by motor vehicle or restricted common carrier by motor vehicle or contract carrier by motor vehicle as defined in § [46.2-2000](#); (ii) the leased motor vehicle, trailer, or semitrailer is used exclusively for the transportation of property of the lessee; (iii) the lessor is not employed in any capacity by the lessee; (iv) the operator of the leased motor vehicle is a bona fide employee of the lessee and is not employed in any capacity by the lessor; and (v) a true copy of the lease, verified by affidavit of the lessor, is filed with the Commissioner.

"Utility vehicle" means a motor vehicle that is (i) designed for off-road use, (ii) powered by an engine of no more than 25 horsepower, and (iii) used for general maintenance, security, agricultural, or horticultural purposes. "Utility vehicle" does not include all-terrain vehicles as defined in this section, riding lawn mowers, or any other vehicle whose definition is included in this section.

"Vehicle" means every device in, on or by which any person or property is or may be transported or drawn on a highway, except devices moved by human power or used exclusively on stationary rails or tracks. For the purposes of Chapter 8 (§ [46.2-800](#) et seq.) of this title, bicycles, electric personal assistive mobility devices, electric power-assisted bicycles, and mopeds shall be vehicles while operated on a highway.

"Wheel chair or wheel chair conveyance" means a chair or seat equipped with wheels, typically used to provide mobility for persons who, by reason of physical disability, are otherwise unable to move about as pedestrians. The term includes both three-wheeled and four-wheeled devices. So long as it is operated only as provided in § [46.2-677](#), a self-propelled wheel chair or self-propelled wheel chair conveyance shall not be considered a motor vehicle.

(Code 1950, §§ 46-1, 46-169, 46-185, 46-186, 46-343; 1954, c. 59; 1958, cc. 501, 541, §§ 46.1-1, 46.1-161; 1964, c. 618; 1966, c. 643; 1968, cc. 285, 641, 653, 685; 1972, cc. 433, 609; 1974, c. 347; 1975, cc. 382, 426; 1976, c. 372; 1977, cc. 252, 585; 1978, cc. 36, 550, 605; 1979, c. 100; 1980, c. 51; 1981, c. 585; 1983, c. 386; 1984, cc. 404, 780; 1985, c. 447; 1986, cc. 72, 613; 1987, c. 151; 1988, cc. 107, 452, 865; 1989, cc. 645, 705, 727; 1990, cc. 45, 418; 1992, c. 98; 1993, c. 133; 1994, c. [866](#); 1996, cc. [943](#), [994](#); 1997, cc. [9](#), [186](#), [486](#), [783](#), [904](#); 1998, c. [888](#); 1999, cc. [67](#), [77](#); 2001, c. [834](#); 2002, cc. [214](#), [234](#), [254](#); 2003, cc. [29](#), [46](#); 2004, cc. [746](#), [796](#); 2005, cc. [310](#), [928](#); 2006, cc. [529](#), [538](#), [540](#), [874](#), [891](#), [896](#); 2007, cc. [209](#), [325](#), [366](#), [393](#); 2010, c. [135](#); 2011, c. [128](#).)

§ 46.2-100. (Effective October 1, 2012) Definitions.

The following words and phrases when used in this title shall, for the purpose of this title, have the meanings respectively ascribed to them in this section except in those instances where the context clearly indicates a different meaning:

"All-terrain vehicle" means a three-wheeled or four-wheeled motor vehicle powered by a gasoline or diesel engine and generally characterized by large, low-pressure tires, a seat designed to be straddled by the operator, and handlebars for steering that is intended for off-road use by an individual rider on various types of unpaved terrain.

The term does not include four-wheeled vehicles, commonly known as "go-carts," that have low centers of gravity and are typically used in racing on relatively level surfaces, nor does the term include any "utility vehicle" as defined in this section or any "farm utility vehicle" as defined in this section.

"Antique motor vehicle" means every motor vehicle, as defined in this section, which was actually manufactured or designated by the manufacturer as a model manufactured in a calendar year not less than 25 years prior to January 1 of each calendar year and is owned solely as a collector's item.

"Antique trailer" means every trailer or semitrailer, as defined in this section, that was actually manufactured or designated by the manufacturer as a model manufactured in a calendar year not less than 25 years prior to January 1 of each calendar year and is owned solely as a collector's item.

"Automobile or watercraft transporters" means any tractor truck, lowboy, vehicle, or combination, including vehicles or combinations that transport motor vehicles or watercraft on their power unit, designed and used exclusively for the transportation of motor vehicles or watercraft.

"Bicycle" means a device propelled solely by human power, upon which a person may ride either on or astride a regular seat attached thereto, having two or more wheels in tandem, including children's bicycles, except a toy vehicle intended for use by young children. For purposes of Chapter 8 (§ [46.2-800](#) et seq.), a bicycle shall be a vehicle while operated on the highway.

"Bicycle lane" means that portion of a roadway designated by signs and/or pavement markings for the preferential use of bicycles, electric power-assisted bicycles, and mopeds.

"Business district" means the territory contiguous to a highway where 75 percent or more of the property contiguous to a highway, on either side of the highway, for a distance of 300 feet or more along the highway, is occupied by land and buildings actually in use for business purposes.

"Camping trailer" means every vehicle that has collapsible sides and contains sleeping quarters but may or may not contain bathing and cooking facilities and is designed to be drawn by a motor vehicle.

"Cancel" or "cancellation" means that the document or privilege cancelled has been annulled or terminated because of some error, defect, or ineligibility, but the cancellation is without prejudice and reapplication may be made at any time after cancellation.

"Chauffeur" means every person employed for the principal purpose of driving a motor vehicle and every person who drives a motor vehicle while in use as a public or common carrier of persons or property.

"Commission" means the State Corporation Commission.

"Commissioner" means the Commissioner of the Department of Motor Vehicles of the Commonwealth.

"Converted electric vehicle" means any motor vehicle, other than a motorcycle, that has been modified subsequent to its manufacture to replace an internal combustion engine with an electric propulsion system. Such vehicles shall retain their original vehicle identification number, line-make, and model year. A converted electric vehicle shall not be deemed a "reconstructed vehicle" as defined in this section unless it has been materially altered from its original construction by the removal, addition, or substitution of new or used essential parts other than those required for the conversion to electric propulsion.

"Crosswalk" means that part of a roadway at an intersection included within the connections of the lateral lines of the sidewalks on opposite sides of the highway measured from the curbs or, in the absence of curbs, from the edges of the traversable roadway; or any portion of a roadway at an intersection or elsewhere distinctly indicated for pedestrian crossing by lines or other markings on the surface.

"Decal" means a device to be attached to a license plate that validates the license plate for a predetermined registration period.

"Department" means the Department of Motor Vehicles of the Commonwealth.

"Disabled parking license plate" means a license plate that displays the international symbol of access in the same size as the numbers and letters on the plate and in a color that contrasts with the background.

"Disabled veteran" means a veteran who (i) has either lost, or lost the use of, a leg, arm, or hand; (ii) is blind; or (iii) is permanently and totally disabled as certified by the U.S. Veterans Administration. A veteran shall be considered blind if he has a permanent impairment of both eyes to the following extent: (i) central visual acuity of 20/200 or less in the better eye, with corrective lenses, or central visual acuity of more than 20/200, if there is a field defect in which the peripheral field has contracted to such an extent that the widest diameter of visual field subtends an angular distance no greater than 20 degrees in the better eye.

"Driver's license" means any license, including a commercial driver's license as defined in the Virginia Commercial Driver's License Act (§ [46.2-341.1](#) et seq.), issued under the laws of the Commonwealth authorizing the operation of a motor vehicle.

"Electric personal assistive mobility device" means a self-balancing two-nontandem-wheeled device that is designed to transport only one person and powered by an electric propulsion system that limits the device's maximum speed to 15 miles per hour or less. For purposes of Chapter 8 (§ [46.2-800](#) et seq.), an electric personal assistive mobility device shall be a vehicle when operated on a highway.

"Electric power-assisted bicycle" means a vehicle that travels on not more than three wheels in contact with the ground and is equipped with (i) pedals that allow propulsion by human power and (ii) an electric motor with an input of no more than 1,000 watts that reduces the pedal effort required of the rider. For the purposes of Chapter 8 (§ [46.2-800](#) et seq.), an electric power-assisted bicycle shall be a vehicle when operated on a highway.

"Essential parts" means all integral parts and body parts, the removal, alteration, or substitution of which will tend to conceal the identity of a vehicle.

"Farm tractor" means every motor vehicle designed and used as a farm, agricultural, or horticultural implement for drawing plows, mowing machines, and other farm, agricultural, or horticultural machinery and implements including self-propelled mowers designed and used for mowing lawns.

"Farm utility vehicle" means a vehicle that is designed for off-road use and is used as a farm, agricultural, or horticultural service vehicle, generally having a gasoline or diesel engine, four or more wheels, bench seating for the operator and a passenger, a steering wheel for control, and a cargo bed. "Farm utility vehicle" does not include pickup or panel trucks, golf carts, low-speed vehicles, riding lawn mowers, or all-terrain vehicles.

"Federal safety requirements" means applicable provisions of 49 U.S.C. § 30101 et seq. and all administrative regulations and policies adopted pursuant thereto.

"Financial responsibility" means the ability to respond in damages for liability thereafter incurred arising out of the ownership, maintenance, use, or operation of a motor vehicle, in the amounts provided for in § [46.2-472](#).

"Foreign market vehicle" means any motor vehicle originally manufactured outside the United States, which was not manufactured in accordance with 49 U.S.C. § 30101 et seq. and the policies and regulations adopted pursuant to that Act, and for which a Virginia title or registration is sought.

"Foreign vehicle" means every motor vehicle, trailer, or semitrailer that is brought into the Commonwealth otherwise than in the ordinary course of business by or through a manufacturer or dealer and that has not been registered in the Commonwealth.

"Golf cart" means a self-propelled vehicle that is designed to transport persons playing golf and their equipment on a golf course.

"Governing body" means the board of supervisors of a county, council of a city, or council of a town, as context may require.

"Gross weight" means the aggregate weight of a vehicle or combination of vehicles and the load thereon.

"Highway" means the entire width between the boundary lines of every way or place open to the use of the public for purposes of vehicular travel in the Commonwealth, including the streets and alleys, and, for law-enforcement purposes, (i) the entire width between the boundary lines of all private roads or private streets that have been specifically designated "highways" by an ordinance adopted by the governing body of the county, city, or town in which such private roads or streets are located and (ii) the entire width between the boundary lines of every way or place used for purposes of vehicular travel on any property owned, leased, or controlled by the United States government and located in the Commonwealth.

"Intersection" means (i) the area embraced within the prolongation or connection of the lateral curblines or, if none, then the lateral boundary lines of the roadways of two highways that join one another at, or approximately at, right angles, or the area within which vehicles traveling on different highways joining at any other angle may come in conflict; (ii) where a highway includes two roadways 30 feet or more apart, then every crossing of each roadway of such divided highway by an intersecting highway shall be regarded as a separate intersection, in the event such intersecting highway also includes two roadways 30 feet or more apart, then every crossing of two roadways of such highways shall be regarded as a separate intersection; or (iii) for purposes only of authorizing installation of traffic-control devices, every crossing of a highway or street at grade by a pedestrian crosswalk.

"Law-enforcement officer" means any officer authorized to direct or regulate traffic or to make arrests for violations of this title or local ordinances authorized by law. For the purposes of access to law-enforcement databases regarding motor vehicle registration and ownership only, this term shall also include city and county commissioners of the revenue and treasurers, together with their duly designated deputies and employees, when such officials are actually engaged in the enforcement of §§ [46.2-752](#), [46.2-753](#), and [46.2-754](#) and local ordinances enacted thereunder.

"License plate" means a device containing letters, numerals, or a combination of both, attached to a motor vehicle, trailer, or semitrailer to indicate that the vehicle is properly registered with the Department.

"Light" means a device for producing illumination or the illumination produced by the device.

"Low-speed vehicle" means any four-wheeled electrically-powered vehicle, except a motor vehicle or low-speed vehicle that is used exclusively for agricultural or horticultural purposes or a golf cart, whose maximum speed is greater than 20 miles per hour but not greater than 25 miles per hour and is manufactured to comply with safety standards contained in Title 49 of the Code of Federal Regulations, § 571.500.

"Manufactured home" means a structure subject to federal regulation, transportable in one or more sections, which in the traveling mode is eight body feet or more in width or 40 body feet or more in length, or, when erected on site, is 320 or more square feet, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to the required utilities, and includes the plumbing, heating, air conditioning, and electrical systems contained therein.

"Moped" means every vehicle that travels on not more than three wheels in contact with the ground that has (i) a seat that is no less than 24 inches in height, measured from the middle of the seat perpendicular to the ground and (ii) a gasoline, electric, or hybrid motor that displaces less than 50 cubic centimeters. For purposes of this title, a moped shall be a motorcycle when operated at speeds in excess of 35 miles per hour. For purposes of Chapter 8 (§ [46.2-800](#) et seq.), a moped shall be a vehicle while operated on a highway.

"Motor-driven cycle" means every motorcycle that has a gasoline engine that (i) displaces less than 150 cubic centimeters; (ii) has a seat less than 24 inches in height, measured from the middle of the seat perpendicular to the ground; and (iii) has no manufacturer-issued vehicle identification number.

"Motor home" means every private motor vehicle with a normal seating capacity of not more than 10 persons,

including the driver, designed primarily for use as living quarters for human beings.

"Motor vehicle" means every vehicle as defined in this section that is self-propelled or designed for self-propulsion except as otherwise provided in this title. Any structure designed, used, or maintained primarily to be loaded on or affixed to a motor vehicle to provide a mobile dwelling, sleeping place, office, or commercial space shall be considered a part of a motor vehicle. For the purposes of this title, any device herein defined as a bicycle, electric personal assistive mobility device, electric power-assisted bicycle, or moped shall be deemed not to be a motor vehicle.

"Motorcycle" means every motor vehicle designed to travel on not more than three wheels in contact with the ground and is capable of traveling at speeds in excess of 35 miles per hour. The term "motorcycle" does not include any "electric personal assistive mobility device," "electric power-assisted bicycle," "farm tractor," "golf cart," "moped," "motorized skateboard or scooter," "utility vehicle" or "wheelchair or wheelchair conveyance" as defined in this section.

"Motorized skateboard or scooter" means every vehicle, regardless of the number of its wheels in contact with the ground, that (i) has no seat, but is designed to be stood upon by the operator, (ii) has no manufacturer-issued vehicle identification number, and (iii) is powered by an electric motor having an input of no more than 1,000 watts or a gasoline engine that displaces less than 36 cubic centimeters. The term "motorized skateboard or scooter" includes vehicles with or without handlebars, but does not include "electric personal assistive mobility devices."

"Nonresident" means every person who is not domiciled in the Commonwealth, except: (i) any foreign corporation that is authorized to do business in the Commonwealth by the State Corporation Commission shall be a resident of the Commonwealth for the purpose of this title; in the case of corporations incorporated in the Commonwealth but doing business outside the Commonwealth, only such principal place of business or branches located within the Commonwealth shall be dealt with as residents of the Commonwealth; (ii) a person who becomes engaged in a gainful occupation in the Commonwealth for a period exceeding 60 days shall be a resident for the purposes of this title except for the purposes of Chapter 3 (§ [46.2-300](#) et seq.); (iii) a person, other than a nonresident student as defined in this section, who has actually resided in the Commonwealth for a period of six months, whether employed or not, or who has registered a motor vehicle, listing an address in the Commonwealth in the application for registration shall be deemed a resident for the purposes of this title, except for the purposes of the Virginia Commercial Driver's License Act (§ [46.2-341.1](#) et seq.).

"Nonresident student" means every nonresident person who is enrolled as a full-time student in an accredited institution of learning in the Commonwealth and who is not gainfully employed.

"Off-road motorcycle" means every motorcycle designed exclusively for off-road use by an individual rider with not more than two wheels in contact with the ground. Except as otherwise provided in this chapter, for the purposes of this chapter off-road motorcycles shall be deemed to be "motorcycles."

"Operation or use for rent or for hire, for the transportation of passengers, or as a property carrier for compensation," and "business of transporting persons or property" mean any owner or operator of any motor vehicle, trailer, or semitrailer operating over the highways in the Commonwealth who accepts or receives compensation for the service, directly or indirectly; but these terms do not mean a "truck lessor" as defined in this section and do not include persons or businesses that receive compensation for delivering a product that they themselves sell or produce, where a separate charge is made for delivery of the product or the cost of delivery is included in the sale price of the product, but where the person or business does not derive all or a substantial portion of its income from the transportation of persons or property except as part of a sales transaction.

"Operator" or "driver" means every person who either (i) drives or is in actual physical control of a motor vehicle on a highway or (ii) is exercising control over or steering a vehicle being towed by a motor vehicle.

"Owner" means a person who holds the legal title to a vehicle; however, if a vehicle is the subject of an agreement for its conditional sale or lease with the right of purchase on performance of the conditions stated in the agreement and with an immediate right of possession vested in the conditional vendee or lessee or if a mortgagor of a vehicle is

entitled to possession, then the conditional vendee or lessee or mortgagor shall be the owner for the purpose of this title. In all such instances when the rent paid by the lessee includes charges for services of any nature or when the lease does not provide that title shall pass to the lessee on payment of the rent stipulated, the lessor shall be regarded as the owner of the vehicle, and the vehicle shall be subject to such requirements of this title as are applicable to vehicles operated for compensation. A "truck lessor" as defined in this section shall be regarded as the owner, and his vehicles shall be subject to such requirements of this title as are applicable to vehicles of private carriers.

"Passenger car" means every motor vehicle other than a motorcycle designed and used primarily for the transportation of no more than 10 persons including the driver.

"Payment device" means any credit card as defined in 15 U.S.C. § 1602(k) or any "accepted card or other means of access" set forth in 15 U.S.C. § 1693a(1). For the purposes of this title, this definition shall also include a card that enables a person to pay for transactions through the use of value stored on the card itself.

"Pickup or panel truck" means every motor vehicle designed for the transportation of property and having a registered gross weight of 7,500 pounds or less.

"Private road or driveway" means every way in private ownership and used for vehicular travel by the owner and those having express or implied permission from the owner, but not by other persons.

"Reconstructed vehicle" means every vehicle of a type required to be registered under this title materially altered from its original construction by the removal, addition, or substitution of new or used essential parts. Such vehicles, at the discretion of the Department, shall retain their original vehicle identification number, line-make, and model year. Except as otherwise provided in this title, this definition shall not include a "converted electric vehicle" as defined in this section.

"Replica vehicle" means every vehicle of a type required to be registered under this title not fully constructed by a licensed manufacturer but either constructed or assembled from components. Such components may be from a single vehicle, multiple vehicles, a kit, parts, or fabricated components. The kit may be made up of "major components" as defined in § [46.2-1600](#), a full body, or a full chassis, or a combination of these parts. The vehicle shall resemble a vehicle of distinctive name, line-make, model, or type as produced by a licensed manufacturer or manufacturer no longer in business and is not a reconstructed or specially constructed vehicle as herein defined.

"Residence district" means the territory contiguous to a highway, not comprising a business district, where 75 percent or more of the property abutting such highway, on either side of the highway, for a distance of 300 feet or more along the highway consists of land improved for dwelling purposes, or is occupied by dwellings, or consists of land or buildings in use for business purposes, or consists of territory zoned residential or territory in residential subdivisions created under Chapter 22 (§ [15.2-2200](#) et seq.) of Title 15.2.

"Revoke" or "revocation" means that the document or privilege revoked is not subject to renewal or restoration except through reapplication after the expiration of the period of revocation.

"Roadway" means that portion of a highway improved, designed, or ordinarily used for vehicular travel, exclusive of the shoulder. A highway may include two or more roadways if divided by a physical barrier or barriers or an unpaved area.

"Safety zone" means the area officially set apart within a roadway for the exclusive use of pedestrians and that is protected or is so marked or indicated by plainly visible signs.

"School bus" means any motor vehicle, other than a station wagon, automobile, truck, or commercial bus, which is: (i) designed and used primarily for the transportation of pupils to and from public, private or religious schools, or used for the transportation of the mentally or physically handicapped to and from a sheltered workshop; (ii) painted yellow and bears the words "School Bus" in black letters of a specified size on front and rear; and (iii) is equipped with warning devices prescribed in § [46.2-1090](#). A yellow school bus may have a white roof provided such vehicle is painted in accordance with regulations promulgated by the Department of Education.

"Semitrailer" means every vehicle of the trailer type so designed and used in conjunction with a motor vehicle that some part of its own weight and that of its own load rests on or is carried by another vehicle.

"Shared-use path" means a bikeway that is physically separated from motorized vehicular traffic by an open space or barrier and is located either within the highway right-of-way or within a separate right-of-way. Shared-use paths may also be used by pedestrians, skaters, users of wheel chairs or wheel chair conveyances, joggers, and other nonmotorized users.

"Shoulder" means that part of a highway between the portion regularly traveled by vehicular traffic and the lateral curbline or ditch.

"Sidewalk" means the portion of a street between the curb lines, or the lateral lines of a roadway, and the adjacent property lines, intended for use by pedestrians.

"Snowmobile" means a self-propelled vehicle designed to travel on snow or ice, steered by skis or runners, and supported in whole or in part by one or more skis, belts, or cleats.

"Special construction and forestry equipment" means any vehicle which is designed primarily for highway construction, highway maintenance, earth moving, timber harvesting or other construction or forestry work and which is not designed for the transportation of persons or property on a public highway.

"Specially constructed vehicle" means any vehicle that was not originally constructed under a distinctive name, make, model, or type by a generally recognized manufacturer of vehicles and not a reconstructed vehicle as herein defined.

"Stinger-steered automobile or watercraft transporter" means an automobile or watercraft transporter configured as a semitrailer combination wherein the fifth wheel is located on a drop frame behind and below the rearmost axle of the power unit.

"Superintendent" means the Superintendent of the Department of State Police of the Commonwealth.

"Suspend" or "suspension" means that the document or privilege suspended has been temporarily withdrawn, but may be reinstated following the period of suspension unless it has expired prior to the end of the period of suspension.

"Tow truck" means a motor vehicle for hire (i) designed to lift, pull, or carry another vehicle by means of a hoist or other mechanical apparatus and (ii) having a manufacturer's gross vehicle weight rating of at least 10,000 pounds. "Tow truck" also includes vehicles designed with a ramp on wheels and a hydraulic lift with a capacity to haul or tow another vehicle, commonly referred to as "rollbacks." "Tow truck" does not include any "automobile or watercraft transporter," "stinger-steered automobile or watercraft transporter," or "tractor truck" as those terms are defined in this section.

"Towing and recovery operator" means a person engaged in the business of (i) removing disabled vehicles, parts of vehicles, their cargoes, and other objects to facilities for repair or safekeeping and (ii) restoring to the highway or other location where they either can be operated or removed to other locations for repair or safekeeping vehicles that have come to rest in places where they cannot be operated.

"Toy vehicle" means any motorized or propellant-driven device that has no manufacturer-issued vehicle identification number, that is designed or used to carry any person or persons, on any number of wheels, bearings, glides, blades, runners, or a cushion of air. The term does not include electric personal assistive mobility devices, electric power-assisted bicycles, mopeds, or motorcycles, nor does it include any nonmotorized or nonpropellant-driven devices such as bicycles, roller skates, or skateboards.

"Tractor truck" means every motor vehicle designed and used primarily for drawing other vehicles and not so constructed as to carry a load other than a part of the load and weight of the vehicle attached thereto.

"Traffic infraction" means a violation of law punishable as provided in § [46.2-113](#), which is neither a felony nor a misdemeanor.

"Traffic lane" or "lane" means that portion of a roadway designed or designated to accommodate the forward movement of a single line of vehicles.

"Trailer" means every vehicle without motive power designed for carrying property or passengers wholly on its own structure and for being drawn by a motor vehicle, including manufactured homes.

"Truck" means every motor vehicle designed to transport property on its own structure independent of any other vehicle and having a registered gross weight in excess of 7,500 pounds.

"Truck lessor" means a person who holds the legal title to any motor vehicle, trailer, or semitrailer that is the subject of a bona fide written lease for a term of one year or more to another person, provided that: (i) neither the lessor nor the lessee is a common carrier by motor vehicle or restricted common carrier by motor vehicle or contract carrier by motor vehicle as defined in § [46.2-2000](#); (ii) the leased motor vehicle, trailer, or semitrailer is used exclusively for the transportation of property of the lessee; (iii) the lessor is not employed in any capacity by the lessee; (iv) the operator of the leased motor vehicle is a bona fide employee of the lessee and is not employed in any capacity by the lessor; and (v) a true copy of the lease, verified by affidavit of the lessor, is filed with the Commissioner.

"Utility vehicle" means a motor vehicle that is (i) designed for off-road use, (ii) powered by an engine of no more than 25 horsepower, and (iii) used for general maintenance, security, agricultural, or horticultural purposes. "Utility vehicle" does not include all-terrain vehicles as defined in this section, riding lawn mowers, or any other vehicle whose definition is included in this section.

"Vehicle" means every device in, on or by which any person or property is or may be transported or drawn on a highway, except devices moved by human power or used exclusively on stationary rails or tracks. For the purposes of Chapter 8 (§ [46.2-800](#) et seq.), bicycles, electric personal assistive mobility devices, electric power-assisted bicycles, and mopeds shall be vehicles while operated on a highway.

"Wheel chair or wheel chair conveyance" means a chair or seat equipped with wheels, typically used to provide mobility for persons who, by reason of physical disability, are otherwise unable to move about as pedestrians. The term includes both three-wheeled and four-wheeled devices. So long as it is operated only as provided in § [46.2-677](#), a self-propelled wheel chair or self-propelled wheel chair conveyance shall not be considered a motor vehicle.

(Code 1950, §§ 46-1, 46-169, 46-185, 46-186, 46-343; 1954, c. 59; 1958, cc. 501, 541, §§ 46.1-1, 46.1-161; 1964, c. 618; 1966, c. 643; 1968, cc. 285, 641, 653, 685; 1972, cc. 433, 609; 1974, c. 347; 1975, cc. 382, 426; 1976, c. 372; 1977, cc. 252, 585; 1978, cc. 36, 550, 605; 1979, c. 100; 1980, c. 51; 1981, c. 585; 1983, c. 386; 1984, cc. 404, 780; 1985, c. 447; 1986, cc. 72, 613; 1987, c. 151; 1988, cc. 107, 452, 865; 1989, cc. 645, 705, 727; 1990, cc. 45, 418; 1992, c. 98; 1993, c. 133; 1994, c. [866](#); 1996, cc. [943](#), [994](#); 1997, cc. [9](#), [186](#), [486](#), [783](#), [904](#); 1998, c. [888](#); 1999, cc. [67](#), [77](#); 2001, c. [834](#); 2002, cc. [214](#), [234](#), [254](#); 2003, cc. [29](#), [46](#); 2004, cc. [746](#), [796](#); 2005, cc. [310](#), [928](#); 2006, cc. [529](#), [538](#), [540](#), [874](#), [891](#), [896](#); 2007, cc. [209](#), [325](#), [366](#), [393](#); 2010, c. [135](#); 2011, c. [128](#); 2012, c. [177](#).)

[prev](#) | [next](#) | [new search](#) | [table of contents](#) | [home](#)

[prev](#) | [next](#)

§ 46.2-800. Riding bicycles, electric personal assistive mobility devices, electric power-assisted bicycles, or mopeds; riding or driving animals.

Every person riding a bicycle, electric personal assistive mobility device, electric power-assisted bicycle, moped, or an animal or driving an animal on a highway shall be subject to the provisions of this chapter and shall have all of the rights and duties applicable to the driver of a vehicle, unless the context of the provision clearly indicates otherwise.

The provisions of subsections A and C of § [46.2-920](#) applicable to operation of emergency vehicles under emergency conditions shall also apply, mutatis mutandis, to bicycles, electric personal assistive mobility devices, electric power-assisted bicycles, and mopeds operated under similar emergency conditions by law-enforcement officers.

(Code 1950, § 46-183; 1958, c. 541, § 46.1-171; 1980, c. 456; 1981, c. 585; 1989, c. 727; 1994, c. [176](#); 2001, c. [834](#); 2002, c. [254](#).)

[prev](#) | [next](#) | [new search](#) | [table of contents](#) | [home](#)

[prev](#) | [next](#)

§ 46.2-833. Traffic lights; penalty.

A. Signals by traffic lights shall be as follows:

Steady red indicates that moving traffic shall stop and remain stopped as long as the red signal is shown, except in the direction indicated by a lighted green arrow.

Green indicates the traffic shall move in the direction of the signal and remain in motion as long as the green signal is given, except that such traffic shall yield to other vehicles and pedestrians lawfully within the intersection.

Steady amber indicates that a change is about to be made in the direction of the moving of traffic. When the amber signal is shown, traffic which has not already entered the intersection, including the crosswalks, shall stop if it is not reasonably safe to continue, but traffic which has already entered the intersection shall continue to move until the intersection has been cleared. The amber signal is a warning that the steady red signal is imminent.

Flashing red indicates that traffic shall stop before entering an intersection.

Flashing amber indicates that traffic may proceed through the intersection or past such signal with reasonable care under the circumstances.

B. Notwithstanding any other provision of law, if a driver of a motorcycle or moped or a bicycle rider approaches an intersection that is controlled by a traffic light, the driver or rider may proceed through the intersection on a steady red light only if the driver or rider (i) comes to a full and complete stop at the intersection for two complete cycles of the traffic light or for two minutes, whichever is shorter, (ii) exercises due care as provided by law, (iii) otherwise treats the traffic control device as a stop sign, (iv) determines that it is safe to proceed, and (v) yields the right of way to the driver of any vehicle approaching on such other highway from either direction.

C. If the traffic lights controlling an intersection are out of service because of a power failure or other event that prevents the giving of signals by the traffic lights, the drivers of vehicles approaching such an intersection shall proceed as though such intersection were controlled by a stop sign on all approaches. The provisions of this subsection shall not apply to: intersections controlled by portable stop signs, intersections with law-enforcement officers or other authorized persons directing traffic, or intersections controlled by traffic lights displaying flashing red or flashing amber lights as provided in subsection A.

D. The driver of any motor vehicle may be detained or arrested for a violation of this section if the detaining law-enforcement officer is in uniform, displays his badge of authority, and (i) has observed the violation or (ii) has received a message by radio or other wireless telecommunication device from another law-enforcement officer who observed the violation. In the case of a person being detained or arrested based on a radio message, the message shall be sent immediately after the violation is observed, and the observing officer shall furnish the license number or other positive identification of the vehicle to the detaining officer.

Violation of any provision of this section shall constitute a traffic infraction punishable by a fine of no more than \$350.

(Code 1950, § 46-203; 1952, c. 671; 1954, c. 381; 1958, c. 541, § 46.1-184; 1964, c. 613; 1966, c. 607; 1970, cc. 515, 736; 1972, cc. 4, 234, 454; 1974, c. 347; 1976, cc. 30, 31; 1977, c. 9; 1978, c. 300; 1981, c. 163; 1989, c. 727; 2000, c. [834](#); 2004, cc. [252](#), [743](#); 2006, c. [928](#); 2011, c. [471](#).)

[prev](#) | [next](#) | [new search](#) | [table of contents](#) | [home](#)

[prev](#) | [next](#)

§ 46.2-839. Passing bicycle, electric personal assistive mobility device, electric power-assisted bicycle, moped, animal, or animal-drawn vehicle.

Any driver of any vehicle overtaking a bicycle, electric personal assistive mobility device, electric power-assisted bicycle, moped, animal, or animal-drawn vehicle proceeding in the same direction shall pass at a reasonable speed at least two feet to the left of the overtaken bicycle, electric personal assistive mobility device, electric power-assisted bicycle, moped, animal, or animal-drawn vehicle and shall not again proceed to the right side of the highway until safely clear of such overtaken bicycle, electric personal assistive mobility device, electric power-assisted bicycle, moped, animal, or animal-drawn vehicle.

(1981, c. 585, § 46.1-208.1; 1989, c. 727; 1999, c. [999](#); 2001, c. [834](#); 2002, c. [254](#); 2004, cc. [947](#), [973](#).)

[prev](#) | [next](#) | [new search](#) | [table of contents](#) | [home](#)

[prev](#) | [next](#)

§ 46.2-847. Left turns by bicycles, electric personal assistive mobility devices, electric power-assisted bicycles, and mopeds.

A person riding a bicycle, electric personal assistive mobility device, electric power-assisted bicycle, or moped and intending to turn left shall either follow a course described in § [46.2-846](#) or make the turn as provided in this section.

A person riding a bicycle, electric personal assistive mobility device, electric power-assisted bicycle, or moped and intending to turn left shall approach the turn as close as practicable to the right curb or edge of the roadway. After proceeding across the intersecting roadway, the rider shall comply with traffic signs or signals and continue his turn as close as practicable to the right curb or edge of the roadway being entered.

Notwithstanding the foregoing provisions of this section, the Commonwealth Transportation Board and local authorities, in their respective jurisdictions, may cause official traffic control devices to be placed at intersections to direct that a specific course be traveled by turning bicycles, electric personal assistive mobility devices, electric power-assisted bicycles, and mopeds. When such devices are so placed, no person shall turn a bicycle, electric personal assistive mobility device, electric power-assisted bicycle, or moped other than as directed by such devices.

(1981, c. 585, § 46.1-215.1; 1989, c. 727; 2001, c. [834](#); 2002, c. [254](#).)

[prev](#) | [next](#) | [new search](#) | [table of contents](#) | [home](#)

[prev](#) | [next](#)

§ 46.2-849. How signals given.

A. Signals required by § [46.2-848](#) shall be given by means of the hand and arm or by some mechanical or electrical device approved by the Superintendent, in the manner specified in this section. Whenever the signal is given by means of the hand and arm, the driver shall indicate his intention to start, stop, turn, or partly turn by extending the hand and arm beyond the left side of the vehicle in the manner following:

1. For left turn or to pull to the left, the arm shall be extended in a horizontal position straight from and level with the shoulder;
2. For right turn or to pull to the right, the arm shall be extended upward;
3. For slowing down or stopping, the arm shall be extended downward.

B. Wherever the lawful speed is more than 35 miles per hour, such signals shall be given continuously for a distance of at least 100 feet, and in all other cases at least 50 feet, before slowing down, stopping, turning, or partly turning.

C. A person riding a bicycle, electric personal assistive mobility device, electric power-assisted bicycle, or moped shall signal his intention to stop or turn. Such signals, however, need not be given continuously if both hands are needed in the control or operation of the bicycle, electric personal assistive mobility device, electric power-assisted bicycle, or moped.

D. Notwithstanding the foregoing provisions of this section, a person operating a bicycle, electric personal assistive mobility device, electric power-assisted bicycle, or moped may signal a right turn or pull to the right by extending the right hand and arm in a horizontal position straight from and level with the shoulder beyond the right side of the bicycle, electric personal assistive mobility device, electric power-assisted bicycle, or moped, and may signal slowing down or stopping by extending the right arm downward.

(Code 1950, § 46-234; 1954, c. 15; 1958, c. 541, § 46.1-217; 1981, c. 585; 1989, c. 727; 2001, c. [834](#); 2002, c. [254](#); 2004, cc. [947](#), [973](#).)

[prev](#) | [next](#) | [new search](#) | [table of contents](#) | [home](#)

[prev](#) | [next](#)

§ 46.2-856. Passing two vehicles abreast.

A person shall be guilty of reckless driving who passes or attempts to pass two other vehicles abreast, moving in the same direction, except on highways having separate roadways of three or more lanes for each direction of travel, or on designated one-way streets or highways. This section shall not apply, however, to a motor vehicle passing two other vehicles when one or both of such other vehicles is a bicycle, electric personal assistive mobility device, electric power-assisted bicycle, or moped; nor shall this section apply to a bicycle, electric personal assistive mobility device, electric power-assisted bicycle, or moped passing two other vehicles.

(Code 1950, §§ 46-209, 46-209.1; 1950, p. 880; 1952, c. 671; 1954, cc. 225, 401, 458; 1958, c. 541, § 46.1-190; 1960, c. 510; 1964, c. 266; 1966, c. 694; 1968, c. 575; 1970, c. 521; 1974, cc. 222, 455; 1975, c. 633; 1978, c. 27; 1979, c. 86; 1981, cc. 333, 585; 1985, c. 148; 1989, c. 727; 2001, c. [834](#); 2002, c. [254](#).)

[prev](#) | [next](#) | [new search](#) | [table of contents](#) | [home](#)

[prev](#) | [next](#)

§ 46.2-857. Driving two abreast in a single lane.

A person shall be guilty of reckless driving who drives any motor vehicle so as to be abreast of another vehicle in a lane designed for one vehicle, or drives any motor vehicle so as to travel abreast of any other vehicle traveling in a lane designed for one vehicle. Nothing in this section shall be construed to prohibit two two-wheeled motorcycles from traveling abreast while traveling in a lane designated for one vehicle. In addition, this section shall not apply to (i) any validly authorized parade, motorcade, or motorcycle escort; (ii) a motor vehicle traveling in the same lane of traffic as a bicycle, electric personal assistive mobility device, electric power-assisted bicycle, or moped; nor shall it apply to (iii) any vehicle when lawfully overtaking and passing one or more vehicles traveling in the same direction in a separate lane.

(Code 1950, §§ 46-209, 46-209.1; 1950, p. 880; 1952, c. 671; 1954, cc. 225, 401, 458; 1958, c. 541, § 46.1-190; 1960, c. 510; 1964, c. 266; 1966, c. 694; 1968, c. 575; 1970, c. 521; 1974, cc. 222, 455; 1975, c. 633; 1978, c. 27; 1979, c. 86; 1981, cc. 333, 585; 1985, c. 148; 1989, c. 727; 2001, c. [834](#); 2002, c. [254](#); 2010, cc. [52](#), [110](#); 2012, c. [7](#).)

[prev](#) | [next](#) | [new search](#) | [table of contents](#) | [home](#)

[prev](#) | [next](#)

§ 46.2-905. Riding bicycles, electric personal assistive mobility devices, electric power-assisted bicycles, motor-driven cycles, and mopeds on roadways and bicycle paths.

Any person operating a bicycle, electric personal assistive mobility device, electric power-assisted bicycle, or moped on a roadway at less than the normal speed of traffic at the time and place under conditions then existing shall ride as close as safely practicable to the right curb or edge of the roadway, except under any of the following circumstances:

1. When overtaking and passing another vehicle proceeding in the same direction;
2. When preparing for a left turn at an intersection or into a private road or driveway;
3. When reasonably necessary to avoid conditions including, but not limited to, fixed or moving objects, parked or moving vehicles, pedestrians, animals, surface hazards, or substandard width lanes that make it unsafe to continue along the right curb or edge;
4. When avoiding riding in a lane that must turn or diverge to the right; and
5. When riding upon a one-way road or highway, a person may also ride as near the left-hand curb or edge of such roadway as safely practicable.

For purposes of this section, a "substandard width lane" is a lane too narrow for a bicycle, electric personal assistive mobility device, electric power-assisted bicycle, motorized skateboard or scooter, or moped and another vehicle to pass safely side by side within the lane.

Persons riding bicycles, electric personal assistive mobility devices, or electric power-assisted bicycles on a highway shall not ride more than two abreast. Persons riding two abreast shall not impede the normal and reasonable movement of traffic, shall move into a single file formation as quickly as is practicable when being overtaken from the rear by a faster moving vehicle, and, on a laned roadway, shall ride in a single lane.

Notwithstanding any other provision of law to the contrary, the Department of Conservation and Recreation shall permit the operation of electric personal assistive mobility devices on any bicycle path or trail designated by the Department for such use.

(1974, c. 347, § 46.1-229.1; 1980, c. 130; 1981, c. 585; 1989, c. 727; 2001, c. [834](#); 2002, c. [254](#); 2003, cc. [29](#), [46](#); 2004, cc. [947](#), [973](#); 2006, cc. [529](#), [538](#); 2007, cc. [209](#), [366](#).)

[prev](#) | [next](#) | [new search](#) | [table of contents](#) | [home](#)

[prev](#) | [next](#)

§ 46.2-907. Overtaking and passing vehicles.

A person riding a bicycle, electric personal assistive mobility device, electric power-assisted bicycle, motorized skateboard or scooter, or moped may overtake and pass another vehicle on either the left or right side, staying in the same lane as the overtaken vehicle, or changing to a different lane, or riding off the roadway as necessary to pass with safety.

A person riding a bicycle, electric personal assistive mobility device, electric power-assisted bicycle, motorized skateboard or scooter, or moped may overtake and pass another vehicle only under conditions that permit the movement to be made with safety.

A person riding a bicycle, electric personal assistive mobility device, electric power-assisted bicycle, motorized skateboard or scooter, or moped shall not travel between two lanes of traffic moving in the same direction, except where one lane is a separate turn lane or a mandatory turn lane.

Except as otherwise provided in this section, a person riding a bicycle, electric personal assistive mobility device, electric power-assisted bicycle, motorized skateboard or scooter, or moped shall comply with all rules applicable to the driver of a motor vehicle when overtaking and passing.

(1981, c. 585, § 46.1-229.2:1; 1989, c. 727; 2001, c. 834; 2002, c. 254; 2006, cc. 529, 538.)

[prev](#) | [next](#) | [new search](#) | [table of contents](#) | [home](#)

[prev](#) | [next](#)

§ 46.2-908. Registration of bicycle, electric personal assistive mobility device, and electric power-assisted bicycle serial numbers.

Any person who owns a bicycle, electric personal assistive mobility device, or electric power-assisted bicycle may register its serial number with the local law-enforcement agency of the political subdivision in which such person resides.

(1975, c. 171, § 46.1-66.1; 1989, c. 727; 2001, c. 834; 2002, c. 254.)

[prev](#) | [next](#) | [new search](#) | [table of contents](#) | [home](#)

[prev](#) | [next](#)

§ 46.2-1015. Lights on bicycles, electric personal assistive mobility devices, electric power-assisted bicycles, and mopeds.

A. Every bicycle, electric personal assistive mobility device, electric power-assisted bicycle, and moped when in use between sunset and sunrise shall be equipped with a headlight on the front emitting a white light visible in clear weather from a distance of at least 500 feet to the front and a red reflector visible from a distance of at least 600 feet to the rear when directly in front of lawful lower beams of headlights on a motor vehicle. Such lights and reflector shall be of types approved by the Superintendent.

In addition to the foregoing provisions of this section, a bicycle or its rider may be equipped with lights or reflectors. These lights may be steady burning or blinking.

B. Every bicycle, or its rider, shall be equipped with a taillight on the rear emitting a red light plainly visible in clear weather from a distance of at least 500 feet to the rear when in use between sunset and sunrise and operating on any highway with a speed limit of 35 mph or greater. Any such taillight shall be of a type approved by the Superintendent.

(Code 1950, §§ 46-268, 46-270; 1958, c. 541, § 46.1-263; 1981, c. 585; 1989, c. 727; 2001, c. [834](#); 2002, c. [254](#); 2004, cc. [947](#), [973](#); 2005, c. [381](#).)

[prev](#) | [next](#) | [new search](#) | [table of contents](#) | [home](#)

[prev](#) | [next](#)

§ 46.2-1078. Unlawful to operate motor vehicle, bicycle, electric personal assistive mobility device, electric power-assisted bicycle, or moped while using earphones.

It shall be unlawful for any person to operate a motor vehicle, bicycle, electric personal assistive mobility device, electric power-assisted bicycle, or moped on the highways in the Commonwealth while using earphones on or in both ears.

For the purpose of this section, "earphones" shall mean any device worn on or in both ears that converts electrical energy to sound waves or which impairs or hinders the person's ability to hear, but shall not include (i) any prosthetic device that aids the hard of hearing, (ii) earphones installed in helmets worn by motorcycle operators and riders and used as part of a communications system, or (iii) nonprosthetic, closed-ear, open-back, electronic noise-cancellation devices designed and used to enhance the hearing ability of persons who operate vehicles in high-noise environments, provided any such device is being worn by the operator of a vehicle with a gross vehicle weight rating of 26,000 pounds or more. The provisions of this section shall not apply to the driver of any emergency vehicle as defined in § [46.2-920](#).

(Code 1950, § 46-219.1; 1950, p. 882; 1958, c. 541, § 46.1-202.1; 1989, c. 727; 1993, c. 126; 1997, c. [36](#); 2001, c. [834](#); 2002, c. [254](#).)

[prev](#) | [next](#) | [new search](#) | [table of contents](#) | [home](#)

[prev](#) | [next](#)

§ 46.2-1081. Slow-moving vehicle emblems.

A. Every farm tractor, self-propelled unit of farm equipment or implement of husbandry, and any other vehicle designed for operation at speeds not in excess of 25 miles per hour or normally operated at speeds not in excess of 25 miles per hour, shall display a triangular slow-moving vehicle emblem on the rear of the vehicle when traveling on a public highway at any time of the day or night.

B. Should a slow-moving vehicle tow a unit on a public highway, then the towing vehicle or the towed unit shall be equipped with the slow-moving vehicle emblem as follows:

1. If the towed unit or any load thereon obscures the slow-moving vehicle emblem on the towing vehicle, the towed unit shall be equipped with a slow-moving vehicle emblem, in which case the towing vehicle need not display such emblem.

2. If the slow-moving vehicle emblem on the towing vehicle is not obscured by the towed unit or any load thereon, then either or both such vehicles may be equipped with such emblem.

C. The standards and specifications for the slow-moving vehicle emblem and the position of mounting of the emblem shall conform to standards and specifications adopted by the American Society of Agricultural Engineers, the Society of Automotive Engineers, the American National Standards Institute, Inc., or the federal Department of Transportation.

D. The use of the slow-moving vehicle emblem shall be restricted to the uses specified in this title.

E. The provisions of this section shall not apply to bicycles, electric power-assisted bicycles, or mopeds. Display of a slow-moving vehicle emblem on a bicycle, electric power-assisted bicycle, or moped shall not be deemed a violation of this section.

(1970, c. 301, § 46.1-264.1; 1972, c. 146; 1978, c. 605; 1989, c. 727; 1996, c. [82](#); 2003, cc. [29](#), [46](#).)

[prev](#) | [next](#) | [new search](#) | [table of contents](#) | [home](#)



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Home

Ride Schedule

Ride Info - Riders

Community

Cycling Groups

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Events

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Bicycling Laws in DC, MD and VA

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Below are summaries of bicycling laws in DC, Maryland and Virginia. Areas which are blank are not mentioned in the law of that particular state. For the full specific wording, please refer to the actual laws, codes and guidelines posted on each state's website.

	DC	Maryland	Virginia
General	Cyclists traveling on roadways have all the general rights and duties of drivers of vehicles.	Cyclists traveling on roadways have all the general rights and duties of drivers of vehicles.	Cyclists traveling on roadways have all the general rights and duties of drivers of vehicles.
Traffic Flow	Ride with the flow of traffic on the right half of the roadway.	Ride with the flow of traffic as closely as practice to the right side of roadway.	Ride with the flow of traffic on the right half of the roadway.
Where to Ride		Full lane use allowed when traveling at the normal speed of traffic, operating on a one-way street, passing, preparing for a turn, avoiding hazards, traveling in a lane too narrow to share and avoiding a mandatory turn lane.	Full lane use allowed when traveling at the normal speed of traffic, passing, preparing for a turn, avoiding hazards, traveling in a lane too narrow to share and avoiding a mandatory turn lane.
Cyclists Passing Cars	Allowed to pass on left or right, in the same lane of changing lanes, or pass off road.	Exercise due care when passing.	Allowed to pass on left or right, in the same lane of changing lanes, or pass off road.
Cars Passing Cyclists	A person driving a motor vehicle shall exercise due care by leaving a safe distance, but in no case less than 3 feet, when overtaking and passing a bicycle.	The driver of a vehicle passing another vehicle, including a bicycle, must pass at a safe distance and leave plenty of space . The driver should be able to see the passed vehicle in the rear view mirror before returning to the original lane. After passing you must make sure you are clear of the bicyclist before making any turns.	
Dooring	No person shall open any door of a vehicle unless it is safe to do so and can be done without interfering with moving traffic.	A person may not open the door of any motor vehicle with intent to strike, injure or interfere with any bicyclist.	
Riding Two Abreast	Allowed when it does not impede traffic. May not ride more than two abreast.	Allowed when it does not impede traffic. May not ride more than two abreast.	Allowed when it does not impede traffic. May not ride more than two abreast.
Mandatory Bike Lane Use	Not Required.	Use of bike lanes required when available except when passing, preparing for a turn or avoiding hazards. No required use of separated paths.	Not required.

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10/30/2012

[D/C/CC * <=7 * VA * 5:10 PM * Warm Up "6 miles 6 hills" * WKP](#)

10/30/2012

[B-AA \(MF\) * 25 * VA * 5:30 PM * Annandale Evening Speedworks * WKP](#)

10/30/2012

[D/C/CC * <=16 * VA * 5:55 PM * Annandale Training Works * WKP](#)

11/2/2012

[CC * 35 * MD * 11 AM * BUD Bike Friday * BUD](#)

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Cycling on Sidewalks	Yield right of way to pedestrians. Prohibited in the central business district (bounded by Massachusetts Ave. NW, 2nd St NE-SE, D St SE/SW, 14th St NW, Constitution Ave and 23rd St NW). Allowed where posted in this area, and prohibited where posted outside this area.	Yield right of way to pedestrians. Allowed where permitted by local ordinance (such as in Montgomery County).	Yield right of way to pedestrians. Allowed except where prohibited by local ordinance, such as Alexandria. Must give audible signal before passing pedestrian.
Audible Warnings	Bell or other device required, sirens prohibited.	Bell or other device required, sirens prohibited.	Bell not required.
Helmets	Required for any operator or passenger under 16 years of age. Helmets are required on all Potomac Pedalers Rides.	Required for any operator or passenger under 16 years of age. Helmets are required on all Potomac Pedalers Rides.	Required by local ordinance for any operator or passenger 14 years of age or younger in Alexandria, Arlington Co., Fairfax Co. Falls Church, Vienna and other jurisdictions. Helmets are required on all Potomac Pedalers Rides.
Lights at Night	Front white light and rear red reflector (or rear red light) required when dark, may be attached to operator.	Front white light and rear red reflector (or rear red light) required when dark.	Front white light and rear red reflector required when dark, may be attached to operator; rear red light required on roads 35 mph and up.

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- [Member Discounts](#)
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- 10378 Democracy Lane
- Suite A
- Fairfax, VA 22030

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RIDE

Cycling Laws

Bicycles have the same rights and responsibilities as motor vehicles when ridden on the road in Virginia.

- Follow rules that apply to motor vehicles
- Obey all traffic signs, signals, lights, and markings
- Ride on the right, with traffic
- Unless the travel lane is too narrow to share with a motor vehicle, stay as far to the right as safely possible or use the shoulder
- Ride no more than two bicyclists side-by-side
- Ride single-file when moving slower than motor vehicle traffic
- Obey signs that restrict riding on Interstate highways and on limited access roads
- Yield to pedestrians
- Call to pedestrians when approaching from behind and to pass
- Use hand signals for turns and stops
- When turning, use motor vehicle turn lanes
- Keep one hand on the handlebars when carrying articles
- Don't carry adults on bicycles not built for more than one
- Carry children securely in special seats or trailers
- Don't wear earphones in both ears
- Use white headlamps visible from 500 feet when bicycling between sunset and sunrise
- Use rear reflectors at night; if using roads with speed limits of 35 mph or more, use a red taillight visible from 600 feet
- Be sure brakes work properly
- Stop when involved in a crash that involves injury or damage
- Report name & other pertinent information to police or others involved in a crash
- Report property accidents to police within 24 hours
- Obey local ordinances for riding on sidewalks, wearing helmets, and having a bicycle license

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Become a supporter. Contributions make our educational and awareness programs possible. Even the tiniest donation can help make Virginia a better place to bike and walk. Learn more on our Contributions Page.

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Bike Virginia

PO Box 5662
Williamsburg, VA 23188

757-645-1861

info@bikewalkvirginia.org

[Contact Form](#)

BikeWalkVA On Twitter

- bikewalkva: Bike Lanes! <http://t.co/ISNQ5qOo> October 24, 2012
- bikewalkva: Looking good Richmond! <http://t.co/0VU12XGr> October 18, 2012

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Share The Road: What Does It Mean?

11 August

Bicyclists, motorists, and pedestrians all have rights and responsibilities regarding roadways.

Sharing the Road means respecting our differences. It means not discriminating against other roadway user types.

We've sadly become an almost 100% car-centric society, forgetting the basic modes of transportation that are good not only for the environment, but for our bodies.

To Share the Road:

>Give 3 feet of space when passing a bicycle or walker/runner.

>Be predictable. Use turn signals and hand signals, don't make sudden, random movements.

>Be engaged. Don't drive, ride, or walk distracted.

>Always obey traffic signals. They work to protect everyone and keep orderly flow.

>Slow down around others. Take a second, save a life.

>Know where and how you are allowed to drive, ride and walk. Read up on cycling and pedestrian laws.

>Be smart on the road. Be visible, use lights, wear bright colors and reflective materials.

Remember that people that are riding, walking, and running are doing it for many reasons. Some are trying to get healthy. Some are reducing their stress. Some are doing their part to support a healthy environment. Others have no other means of transportation. Regardless, everyone from the car driver to the walker deserves a safe and accessible place to travel.



This entry was posted on Thursday, August 11th, 2011 at 1:14 pm and is filed under Uncategorized. You can follow any responses to this entry through the RSS 2.0 feed. Both comments and pings are currently closed.

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Cycling Tips

Cycling can be fun, safe and enjoyable when you do it right.

Bicyclists can follow simple tips to make their riding safer and more fun. For additional tips and diagrams visit our website www.sharingtheroadinvirginia.org

Ride in a straight line

Bicyclists should generally ride single file. Be predictable. In particular, don't weave in and out of parked cars – bicyclists may disappear from motorists' sight when weaving, and get squeezed when they need to merge back into car traffic. To increase visibility and predictability, occupy more of the travel lane (see "Take the Lane" below) if it is narrow or if traffic is moving slowly.

Likewise, motorists should stay in their lanes and not swerve into bike lanes.

Take the lane

If there is no shoulder or bike lane, and the travel lane is narrow, take the lane by riding closer to the center of the lane. This will prevent motorists from passing you when there isn't room. You should also take the lane when you're traveling at the same speed as traffic. This will keep you out of motorists' blind spots and reduce conflicts with right-turning traffic.

Riding side-by-side

Two bicyclists may ride side-by-side, but only if they don't impede other traffic, or if they need to "take the lane" as described above. If traffic doesn't have enough room to pass, ride single file.

Keep your distance

Don't ride too close to parked cars. If you do, you risk having a door open in front of you! Ride 3- to 5 feet from parked cars to stay out of their door-opening zone. Be alert as to whether a motorist is in a parked car in front of you, and ride slower if necessary. If streets are narrow, take the lane.

Ride right

Like motorists, it is important that bicyclists use the right lane to ride with traffic instead of against traffic. Bicyclists should not tightly hug the curb or road edge since hitting the curb or slipping off the road edge could cause a bicyclist to lose his or her balance and fall into traffic. Bicyclists may ride on the shoulder.

Choose a lane

Like motorists, bicyclists should stay in the lane that is marked for the direction they are traveling. Don't ride in the turn lane if not planning to turn.

Never ride against traffic

Wrong-way bicycle riding is against the law and is a leading cause of crashes. Bicyclists may think they are safe if looking at on-coming traffic, but it is more dangerous because if hit the impact would be greater. Also, wrong-way riding gives bicyclists and motorists less reaction time. In addition, when wrong-way riding, bicyclists can't see street signs and traffic signals, and motorists are not expecting bicyclists approaching from that direction.

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Clarke County Board of Supervisors



Berryville Voting District
J. Michael Hobert – Chair
(540) 955-4141

Buckmarsh Voting District
David S. Weiss – Vice Chair
(540) 955-2151

Millwood Voting District
John R. Staelin
(540) 837-1903

Russell Voting District
Barbara J. Byrd
(540) 955-1215

White Post Voting District
Bev McKay
(540) 837-1331

County Administrator
David L. Ash
(540) 955-5175

November 14, 2012

Draft

Susan B. Williams
Local Government Policy Manager
Department of Housing and Community Development
Main Street Centre
600 East Main Street, Suite 300
Richmond, Virginia 23219

Dear Ms. Williams:

This letter is provided in response to the Department of Housing and Community Development's Request for Public Comment regarding the periodic review of planning district boundaries statewide.

Clarke County offers its support of the current boundaries and membership of the Northern Shenandoah Valley Regional Commission (PD 7). The current membership forms a logical region of localities with common interests and the district is a good size to allow members to make meetings and to coordinate regional efforts with ease.

We appreciate the opportunity to comment on this important review.

Sincerely,

J. Michael Hobert
Chair, Clarke County Board of Supervisors

Cc: Martha Shickle, NSVRC Executive Director
David Ash, County Administrator

Virginia's Planning District Commissions and Their Member Local Governments

Planning District 1 -LENOWISCO Planning District Commission

The counties of Lee, Scott and Wise; the city of Norton; the towns of Appalachia, Big Stone Gap, Clinchport, Coeburn, Duffield, Dunganon, Gate City, Jonesville, Nickelsville, Pennington Gap, Pound, St. Charles, St. Paul, Weber City and Wise.

Planning District 2 -Cumberland Plateau Planning District Commission

The counties of Buchanan, Dickenson, Russell and Tazewell; the towns of Bluefield, Cedar Bluff, Cleveland, Clinchco, Clintwood, Grundy, Haysi, Honaker, Lebanon, Pocahontas, Richlands and Tazewell.

Planning District 3 -Mount Rogers Planning District Commission The counties of Bland, Carroll, Grayson, Smyth, Washington and Wythe; the cities of Bristol and Galax; the towns of Abingdon, Chilhowie, Damascus, Fries, Glade Spring, Hillsville, Independence, Marion, Rural Retreat, Saltville, Troutdale and Wytheville.

Planning District 4 -New River Valley Planning District Commission The counties of Floyd, Giles, Montgomery and Pulaski; the city of Radford; Radford University and Virginia Tech; the towns of Blacksburg, Christiansburg, Dublin, Floyd, Glen Lyn, Narrows, Pearisburg, Pembroke, Pulaski and Rich Creek.

Planning District 5 -Roanoke Valley-Alleghany Regional Commission The counties of Alleghany, Botetourt, Craig, *Franklin and Roanoke; the cities of Covington, Roanoke and Salem; the towns of Clifton Forge, Buchanan, Fincastle, Iron Gate, New Castle, Troutville and Vinton.

Planning District 6 -Central Shenandoah Planning District Commission The counties of Augusta, Bath, Rockbridge, Rockingham and Highland; the cities of Buena Vista, Harrisonburg, Lexington, Staunton and Waynesboro; the towns of Bridgewater, Broadway, Craigsville, Dayton, Elkton, Glasgow, Goshen, Grottoes, Monterey, Mount Crawford and Timberville.

Planning District 7 -Northern Shenandoah Valley Regional Commission The counties of Clarke, Frederick, Page, Shenandoah and Warren; the city of Winchester; the towns of Berryville, Boyce, Edinburg, Front Royal, Luray, Middletown, Mount Jackson, New Market, Shenandoah, Stanley, Stephens City, Strasburg, Toms Brook and Woodstock.

Planning District 8 -Northern Virginia Regional Commission The counties of Arlington, Fairfax, Loudoun and Prince William; the cities of Alexandria, Fairfax, Falls Church, Manassas and Manassas Park; the towns of Dumfries, Herndon, Leesburg, Purcellville and Vienna.

Planning District 9 -Rappahannock-Rapidan Regional Commission The counties of Culpeper, Fauquier, Madison, Orange and Rappahannock; the towns of Culpeper, Gordonsville, Madison, Orange, Remington, Warrenton and Washington.

Planning District 10 -Thomas Jefferson Planning District Commission The counties of Albemarle, Fluvanna, Greene, Louisa and Nelson; the city of Charlottesville.

Planning District 11 -Virginia's Region 2000 Local Government Council The counties of Amherst, Appomattox, Bedford and Campbell; the cities of Bedford and Lynchburg; the towns of Altavista, Amherst, Appomattox and Brookneal.

Planning District 12 -West Piedmont Planning District Commission The counties of *Franklin, Henry, Patrick and Pittsylvania; the cities of Danville and Martinsville; the town of Rocky Mount.

Planning District 13 -Southside Planning District Commission The counties of Brunswick, Halifax and Mecklenburg; the towns of South Hill and South Boston.

Planning District 14 -Commonwealth Regional Council The counties of Amelia, Buckingham, Charlotte, Cumberland, Lunenburg and Prince Edward; the town of Farmville; Longwood University and Hampden-Sydney College.

Planning District 15 -Richmond Regional Planning District Commission The counties of *Charles City, *Chesterfield, Goochland, Hanover, Henrico, New Kent and Powhatan; the city of Richmond; the town of Ashland.

Planning District 16 -George Washington Regional Commission The counties of Caroline, King George, Spotsylvania and Stafford; the city of Fredericksburg; the towns of Bowling Green and Port Royal.

Planning District 17 -Northern Neck Planning District Commission The counties of Lancaster, Northumberland, Richmond and Westmoreland.

Planning District 18 -Middle Peninsula Planning District Commission The counties of Essex, *Gloucester, King and Queen, King William, Mathews and Middlesex; the towns of Tappahannock, Urbanna and West Point.

Planning District 19 -Crater Planning District Commission The counties of *Charles City, *Chesterfield, Dinwiddie, Greensville, Prince George, *Surry and Sussex; the cities of Colonial Heights, Emporia, Hopewell and Petersburg; the towns of Claremont, Dendron, Jarratt, McKenney, Stony Creek, Surry, Wakefield and Waverly.

Planning District 22 -Accomack-Northampton Planning District Commission The counties of Accomack and Northampton; the towns of Accomac, Belle Haven, Bloxom, Cape Charles, Cheriton, Chincoteague, Eastville, Exmore, Hallwood, Keller, Melfa, Nassawadox, Onancock, Onley, Painter, Parksley, Saxis, Tangier and Wachapreague.

Planning District 23 -Hampton Roads Planning District Commission The counties of *Gloucester, Isle of Wight, James City, Southampton, *Surry and York; the cities of Chesapeake, Franklin, Hampton, Newport News, Norfolk, Poquoson, Portsmouth, Suffolk, Virginia Beach and Williamsburg.

*The following jurisdictions belong to more than one PDC as indicated:

Chesterfield County - Richmond Regional PDC and Crater PDC

Charles City County - Richmond Regional PDC and Crater PDC

Franklin County - Roanoke Valley-Alleghany Regional Commission and West Piedmont PDC

Gloucester County - Middle Peninsula PDC and Hampton Roads PDC

Surry County – Crater PDC and Hampton Roads PDC

REQUEST FOR PUBLIC COMMENT

The Regional Cooperation Act, passed by the General Assembly in 1995, places great emphasis on the planning district commissions serving as a forum for discussion of regional issues and identification of ways to promote regional cooperation. The Code of Virginia, Section 36-139.7, requires that the Virginia Department of Housing and Community Development (DHCD) conduct a periodic review of the boundaries of planning districts. It requires that DHCD consider, at a minimum, the following criteria:

- recognition of communities of interest among the governmental subdivisions;
- recognition of common economic and market interests;
- ease of communications and commissioner travel time;
- federal metropolitan statistical area boundaries;
- a population base adequate to ensure financial viability;
- geographic factors and natural boundaries; and
- the wishes of the governmental subdivisions within or surrounding the planning district, as expressed by resolution of the governing body.

DHCD will conduct its review in two phases: a period of written public comment and, if warranted, public hearings.

WRITTEN PUBLIC COMMENT: This notice begins the period for written public comment. Letters should concisely address the need for retaining or modifying the current boundaries of a given planning district using the criteria outlined above or other factors that affect the viability or effectiveness of the planning district commission in carrying out its duties. The deadline for written public comment is **December 19, 2012**. Comments should either be emailed to susan.williams@dhcd.virginia.gov or addressed to:

Susan B. Williams
Local Government Policy Manager
Department of Housing and Community Development
Main Street Centre
600 East Main Street, Suite 300
Richmond, Virginia 23219

In the event that there are sufficient and compelling requests for boundary adjustments, DHCD will conduct public hearings within the affected planning districts. DHCD staff will consider all comments received through written responses and public hearings and, subject to the provisions of the Administrative Process Act, make adjustments to the boundaries of planning districts as it deems advisable.

Any such hearings will be advertised in local newspapers and notices will be sent to local government and planning district offices. The purpose of such hearings will be to gather information from local officials, organizations and residents as to why a boundary adjustment is warranted and the advantages such an adjustment would provide to each affected planning district in order to ensure that all affected parties have had adequate opportunity to share their views and perspectives on any proposed adjustment.

For additional information, please contact Susan Williams by regular mail at the address provided above; by email at susan.williams@dhcd.virginia.gov; or by telephone at (804) 786-6508.



2012 Legislative Priorities And Positions For Clarke County

Issue: Chesapeake Bay TMDL

- Clarke County believes there must be a way to have clean rivers, a clean Bay and a viable agricultural community. Clarke recognizes that the Commonwealth is still negotiating with EPA on this issue so it is difficult to make specific comments. However, Clarke wants to see a supportable plan with adequate funding and/or regulations that will ultimately protect our rivers and the Bay at a reasonable cost to farmers, towns and citizens.
- Clarke County supports continued state funding of programs that will protect our groundwater, rivers and the Bay.

Issue: Eminent Domain

- Clarke County supports property rights but feels the wording of the currently proposed Constitutional Amendment is too broad and vague.

Issue: Voting Districts

- Clarke County requests that the boundary line between House Districts 10 and 33 be revised to match the line between the local election Districts. This change would affect about 150 voters and would dramatically ease the burden on local election officials.

Issue: State Year-end Surplus Funds

- Clarke County understands why the Commonwealth cut \$60 million in local support to localities during the Great Recession; we all had to share the burden as things got bad. However, Clarke feels localities were not treated fairly by the State as the economy improved as virtually none of the State's end-of-year surplus was used to restore lost aid to localities. As it stands now, the Commonwealth is forcing a "back door" tax increase on its citizens; a regressive tax increase based on property values, not income.

Issue: Education

- Clarke County asks the Commonwealth to take steps to fully fund its share of the true cost of K-12 public education without reducing other parts of the budget affecting local government or shifting costs from the Commonwealth to localities.
- Clarke County supports a change to the Composite Index, which would cause it to reflect land use values. Additionally, the income figure used to calculate the Composite Index should be average median income, not total countywide income.

Issue: Groundwater Quality

- Clarke County is adamantly opposed to HB 2185 which would effectively eliminate onsite review by the Health Department of soil work submitted by licensed onsite soil evaluator (OSE) or a professional engineer. This onsite review is necessary to insure adherence to local ordinance regulations.
- Clarke County supports legislation that would allow counties to exempt areas within their jurisdiction from installing alternative onsite sewage systems due to environmental conditions. Moreover, Clarke believes the inspectors (operators) of alternative systems (AOSS) should be required to both sample the effluent of their AOSS and submit a written report to the Health Department annually. In addition, each local Health Department should be required to make an annual random sample of 10% of the AOSS in their area.
- Clarke County is very concerned about the environmental hazards associated with natural gas drilling in Marcellus Shale. Clarke believes that localities should have some control over natural gas drilling. Moreover, Clarke County believes state regulations with regard to drilling in Marcellus Shale should be strengthened.

Issue: Cost and Revenue Shifting

- Clarke County is opposed to the gradual shifting of costs that has taken place over the past several years, especially the large cost shifting that occurred in the FY 2011-12 biennium budget with the reduction in aid to localities. With each passing year the County has been required to incrementally subsidize a variety of traditionally state funded (or state shared) costs (Compensation Board, Registrar, Cooperative Extension, Line of Duty, Social Services and the court system). This cost shifting places a tremendous burden on a regressive real estate tax system. Cost shifting must stop and/or the tax system must be reformed to reduce the burden on the Real Estate tax.
- Clarke County calls on the Commonwealth to fully fund state mandated retirement and employment benefits, including VRS and Line of Duty costs.
- Clarke County opposes any reduction in aid to localities (or the fees localities are allowed to charge) unless the tax system is reformed to reduce the burden on the Real Estate tax.

Issue: Tax Reform

- Clarke County supports tax reform as long as:
 - It ends up reducing Clarke's dependence on the real estate tax.
 - Any change that reduces or eliminates an existing local funding source is offset by a new or expanded source.
 - It gives equal taxing authority to cities and counties.
 - It protects the Commonwealth's General Fund. The General Fund should be used for core government functions such as public education (K-12

and higher education), health and human services, public safety, natural resources and environmental services. Transportation maintenance and improvements should be paid by user fees.

- Clarke County supports reform of the BPOL tax as long as it meets the above criterion.
- Clarke County opposes repeal of the Machinery and Tools tax.
- Clarke County supports passage of the Streamlined Sales Tax Project agreement (SST) by both the Federal and State governments so as to compel all out-of-state vendors to collect and remit sales taxes due by Virginia citizens to the Commonwealth and its localities.
- Clarke County supports the implementation of a local option transfer tax for all property sales.

Issue: Broadband Access

- Clarke County asks the Commonwealth to find ways to encourage private vendors to provide rural universal access to broadband Internet services in rural communities with hilly terrain.

Issue: Transportation

- Clarke County believes that transportation improvements should be funded by user fees, not the General Fund. General Fund revenues should not be used for transportation as doing so will undoubtedly take away from the funding of education, natural resources, etc.
- Clarke County does not support the devolution or cost shifting of transportation responsibilities to counties, especially smaller counties, like Clarke, that do not have the scale of work to allow for the efficient provision of services.
- Clarke County supports the concept of Urban Development Areas (UDAs) to better control the cost of transportation but believes that the creation of UDAs should be tied to mandatory development restrictions (e.g. downzoning) in areas outside of the UDA.

Issue: Biosolids

- Clarke County supports changes to biosolids regulations that would give localities more control over how and where biosolids are spread within their jurisdiction.

Issue: Growth Management

- Clarke County believes that the authority to plan and regulate land use should remain with local governing bodies and Clarke County opposes any legislation that would weaken that authority. Further the General Assembly

should grant localities the tools necessary to adequately meet citizens' increasing, education, public safety and other vital public infrastructure needs that are driven by development. Such additional tools may include broad impact fee authority for all counties, adequate public facilities provisions in subdivision ordinances, state funds for purchase of development rights and a real estate transfer tax.

- Clarke County supports full funding of the purchase of Development Rights Program as has been suggested by the Virginia Department of Agriculture and the Farm Bureau.
- Clarke County supports increasing the caps on the Commonwealth's tax credit program for the donation of easements as well as increased sanctions and penalties for fraudulent appraisals.

Issue: Water Supply Planning

- Clarke County believes that science, rather than power politics, should govern the approval of the local and regional water supply plans (due 2011). Moreover, it is important that the Commonwealth honor the targets set in the minimum in-stream flow studies of the Shenandoah River so as to protect both the aquatic life in the river and the recreational use of the river.

Issue: County Control and Rights

- Clarke County opposes legislation that exempts agricultural lands from local regulation of non-ag business activities such as restaurants, entertainment, festivals, etc.
- Clarke County believes the Dillon Rule should be abandoned or modified and opposes any legislation that would reduce county rights.

Issue: Waste and Litter Control

- Clarke County asks the Commonwealth to devolve to local governments the power to control the commercial use of throw-away plastic bags. The major economic and environmental costs resulting from the nearly universal use of throwaway plastic bags are numerous. They adversely impact wildlife and livestock, clog storm drains, pollute waterways, and litter roadways, fields and forests. Clarke County joins with other local jurisdictions in requesting the power to manage and control the commercial use of plastic bags in accordance with local needs.
- Clarke County supports a Beverage Container Bill.

Issue: Power Lines

- Clarke County supports legislation that would require all or part of new transmission lines to be placed underground if economic and environmental studies show that undergrounding is a viable alternative to overhead. Moreover, Clarke believes that any such economic analysis consider the cost

impact on adjacent property owners and that the environmental studies consider the health hazards from EMF, the impact on wildlife and historic sites, the visual impact, etc.

- Clarke County opposes the construction of power lines that do not benefit the region through which the line will traverse.

Issue: Affordable Housing

- Clarke County supports increased federal and state funding and appropriate incentives to encourage the provision of affordable housing.

Issue: Energy Efficiency and Conservation

- Clarke County supports legislative measures (regulations) to increase the efficient use of energy throughout the Commonwealth, both for governmental operations and for the private sector.

Issue: Hunting

- Clarke County believes the Commonwealth's hunting rules are fine the way they are now and sees no reason why they should be changed.

MEMORANDUM

TO: Board of Supervisors
FR: Thomas Judge, Director of Joint Administrative Services
DT: November 14, 2012
RE: *November Finance Committee Agenda*

Special Note: The Finance Committee completed items 1 and 2, below, at their meeting on November 14, then continued the balance of the finance agenda to November 16, subsequent to the publication of the board agenda. Therefore, the Finance Committee recommendations will be made verbally at the Board of Supervisors meeting on November 20.

1. **Sheriff's Department Leave Payouts.** The Sheriff presented information at the meeting regarding leave payouts. The Finance Committee requested leave information for all agencies in order to consider its policy on leave payouts.
2. **Sheriff's Telephone System Replacement.** The Sheriff presented information at the meeting regarding the need to replace the current telephone system. The system is six years old, but the vendor is forcing both hardware and software upgrades in order to continue maintenance. The system replacement received a low bid of \$172,000, while the grant received for the replacement was \$117,000, leaving a shortfall of \$55,000. The Finance Committee directed the Sheriff and Joint Services Director to fund the shortfall from already appropriated capital projects relating to Sheriff's equipment, cruiser replacements, and mobile radio replacements.
3. **Capital Projects Carryover from FY 12 to FY13.** *"Be it resolved that the unexpended budgeted expenditure and appropriations, as well as revenue estimates, that remained at the end of FY 12 in the Government and School Capital Projects Funds, be carried forward to FY 12, as outlined in the attached tables."*
4. **Conservation Easement Carryover from FY 12 to FY 13.** *"Be it resolved that \$227,639 of unexpended budgeted expenditure and appropriations, as well as estimated revenue of \$64,780 and appropriated fund balance of \$181,460, that remained at the end of FY 12 in the Conservation Easement Fund, be carried forward to FY 13."*
5. **FY 12 Year-end Fund Balance Designations.** The attached statement shows the General Fund balance at the end of FY 12, along with certain changes to the fund balance designations. The approved designations will appear in the FY 12 Financial Report. *"Be it resolved that the attached designations be approved for inclusion in the FY 12 Financial Report."*
6. **Supplemental Appropriations FY 12.** *"Be it resolved that the following adjustments be made to FY 12 Expenditure, Appropriations, and Revenue accounts:*

Account	Expenditure	Appropriation	Revenue	Transfer	Explanation
Social Services Fund	1,921	1,921	1,921		Fixes an overage in total expenditure not reported last month.
Refuse Disposal	9,155	9,155			Auditor adjustment accrues summer bill to prior year.

7. Supplemental Appropriations FY 13. The threshold for an FY 13 budget public hearing occurs when the total of budget adjustments since the previous public hearing exceeds \$224,800. The following budget adjustments are therefore recommended in order:

- a. *“Be it resolved that FY 13 budgeted expenditures for the School Operating Fund be increased \$61,000, and the same appropriated, and that \$61,000 in additional revenue to the School Operating fund be recognized, all for the purpose of establishing a personnel contingency”.*
- b. *“Be it resolved that FY 13 budgeted expenditures and appropriations of \$30,000 for the School Capital Projects Fund be transferred to the School Operating Fund to cover the cost of a high speed data line to Boyce Elementary School.”*
- c. *“Be it resolved that FY 13 budgeted expenditures and appropriations for the General Government Capital Projects fund of \$60,339 be transferred from the Economic Development Capital Project to the Plan Updates capital project for employment of a consultant to assist with the economic development aspect of the Comprehensive Plan Update.”*
- d. *“Be it resolved that FY 13 budgeted expenditures for the General Government Capital Projects Fund be increased \$200,000, and the same appropriated, and that \$200,000 in additional revenue from the Commonwealth be recognized, all for the purpose of passing through economic develop funds to Berryville Graphics via the Clarke County Industrial Development Authority”.*
- e. *“Be it resolved that FY 13 budgeted expenditures for the Circuit Court Clerk be increased \$104,629, and the same appropriated, and that \$104,629 in Commonwealth revenue from the Compensation Board be recognized, all for the purpose of processing the Circuit Court Clerk’s payroll and benefits for the remainder of the fiscal year.”*

Note that since subsection b is subject to a public hearing to take place in the evening, both b and c would need to be decided in the evening.

8. Acceptance of October Bills and Claims. Acceptance of this report by the Finance Committee is recommended.

9. Standing Reports. The following are included: Reconciliation of Appropriations. General Government Expenditure Summary.

General Government Capital Carryover

Expenditure

Sheriff's Equipment (fingerprinting, etc.)	20,827
Auto Replacement	33,929
Resurface Tennis Courts	90,000
Pool Repair	19,999
Additional Parking	10,000
Sheriff's Vehicles	87,811
Sheriff's Mobile Radio System	15,580
Park Expansion	30,000
Economic Development	332,803
Technology Improvements	3,520
Sheriff's Building Renovation	404,922
Roofing	112,333
Plan Updates	9,661
Carpeting (Includes Gen Dist Courthouse Seating)	39,080
Landscaping	15,375
Parks Westside Sitework/Parking	47,024
Parks Signs/Pool Roof	20,000
Recreation Center Additions/Wall Crack	647,559
Systems Integration	75,900

Total Expenditure **2,016,323**

Revenue

Debt Proceeds	75,758
Senior Center Fund Raising	35,384
Donation for Dog Park	3,035
Total Revenue	114,177

Capital Projects Fund Balance

Economic Development	332,803
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Total Revenue and Fund Balance **446,980**

Total Expenditures less Revenue and Fund Balance **1,569,343**

School Capital:

Expenditure

School Furniture Replacement	15,332
Buses	20,105
Passenger Vehicle	18,163
School Food	53,341
Modular Classroom Removal	34,640
Painting	51,300
Heating, Ventilation, & AC Replacements	26,007
Roof Replacements	33,200
Flooring	26,440
Security Improvements	107,532
CCHS Practice/Football Field Renovation	6,904
Paving/Sidewalk Repair & Improvement	31,500
DGCES Lighting Upgrade/Boyce Emergency Lighting	33,539
Fencing Replacements	35,000
Strategic Space Planning	40,466
Student Records/Attendance & Health - Technology	29,110
IEP Management System	11,920
<i>Subtotal General Projects</i>	<i>574,499</i>

Technology Improvements	103,256
Instructional Tech - Facilities	58,764
<i>Subtotal Technology</i>	<i>162,020</i>

New High School	1,357,811
Renovation of Former High School	3,688,954
Renovation of DG Cooley Elementary School	1,863,990
Renovation of Berryville Primary School	1,706,457
<i>Subtotal Building Construction</i>	<i>8,617,212</i>

Total Expenditure **9,353,731**

Revenue

School Software Grant	11,920
Instructional Technology State	58,764
<i>Subtotal Technology</i>	<i>70,684</i>

Capital Projects Fund Balance

Bond Proceeds for School Construction	4,950,085
<i>Subtotal Fund Balance (Construction)</i>	<i>4,950,085</i>

Total Revenue and Fund Balance **5,020,769**

Expenditure less Revenue and Fund Balance **4,332,962**

Government Capital Projects									
As of June 30, 2012									
Description	FY 11 Carryover	FY 12 Original Budget/ Revenue Estimate	FY12 Supplemental Budget	Inter-project Adjusts	Cumulative Budget With Adjusts	Outstanding Incumbrance	Year-to Date Expenditure Revenue	Available Balance	Notes
General Government Capital Expenditure									
Double Tollgate Commercial Area				1,890	1,890		1,890	-	DO NOT Carry Forward - this project is complete
Administrative Building	136,833			(136,833)	-				DO NOT Carry Forward - this project is complete
Sheriff's Equipment (fingerprinting, etc.)	26,360				26,360		5,533	20,827	
HVAC Systems		45,000		23,931	68,931		68,931	-	
Auto Replacement	33,929				33,929			33,929	
Resurface Tennis Courts		90,000			90,000			90,000	
Pool Repair		20,000	1,850		21,850		1,851	19,999	
Additional Parking		10,000			10,000			10,000	
Sheriff's Vehicles	15,561	72,250			87,811			87,811	
Sheriff's Mobile Radio System		26,500			26,500		10,920	15,580	
Park Expansion	30,000				30,000			30,000	
Dog Park			5,000	16,704	21,704		21,704	-	DO NOT Carry Forward - this project is complete
Groundwater Study		37,544			37,544		37,544	-	
Circuit Courthouse Renovation (and GD Cells)	87,369			(60,325)	27,044		27,044	-	DO NOT Carry Forward - this project is complete
Social Services Building	50,093			(50,093)	-			-	
Economic Development	334,693			(1,890)	332,803			332,803	
Technology Improvements	12,151	55,363			67,514		63,994	3,520	
Citizens Convenience Center				21,887	21,887		21,887	-	
Park to Town Utility Upgrades	-			6,400	6,400		6,400	-	DO NOT Carry Forward - this project is complete
Sheriff's Building Renovation	200,584	10,000		197,158	407,742		2,820	404,922	
Roofing	196,190			(83,857)	112,333			112,333	
Plan Updates	11,786			(2,125)	9,661			9,661	
Greenway Court Preservation	39,312				39,312		34,298	5,014	DO NOT Carry Forward - this project is complete per Mike Legge
Carpeting (Includes Gen Dist Courthouse Seating)	53,745				53,745		14,665	39,080	courthouse area, etc.
Landscaping	15,375				15,375			15,375	
Parks Westside Sitework/Parking	63,728			(16,704)	47,024			47,024	
Parks Signs/Pool Roof		20,000			20,000			20,000	
Recreation Center Additions/Wall Crack	124,588	1,288,868		83,857	1,497,313		849,754	647,559	
Systems Integration	25,900	50,000			75,900			75,900	
Mobile Data Terminals	39,426				39,426		35,975	3,451	DO NOT Carry Forward - this project is complete
VDEM Emergency Operations Center Grant	4,372				4,372			4,372	DO NOT Carry Forward - this project is complete
Total Expenditure	1,501,995	1,725,525	6,850	-	3,234,370	-	1,205,210	2,029,159	
Revenue									
Mobile Data Terminals Grant	40,297				40,297		36,846	3,451	DO NOT Carry Forward - this project is complete
VA Historic Resources (Greenway Court)	47,500				47,500			47,500	DO NOT carry forward into FY13
Easement Authority Donation (Greenway Court)	5,000				5,000			5,000	DO NOT carry forward into FY13
Debt Proceeds	410,694				410,694		334,936	75,758	\$15,007.50 of the \$334,936 has been requested from RDA but not yet received
VDEM Emergency Operations Center Grant	4,372				4,372			4,372	DO NOT Carry Forward - this project is complete
Senior Center Fund Raising		450,307			450,307		414,923	35,384	
Donation for Dog Park			5,000		5,000		1,965	3,035	
Total Revenue	507,863	450,307	5,000	-	963,170		788,670	174,500	
Capital Projects Fund Balance									
Economic Development	334,593				334,593		1,790	332,803	
Parks Trust Fund-transfer in for Recreation/Senior Center		27,553			27,553		32,626	(5,073)	
Parks Construction Fund-transfer in for Recreation/Senior Center		53,000			53,000		53,000	-	
Parks Construction Fund-transfer in for lap lane markers/wheel for pool			1,850		1,850		1,850	-	
Total Revenue and Fund Balance	842,456	530,860	6,850	-	1,380,166			502,230	
Total Expenditures less Revenue and Fund Balance	659,539				1,854,204			1,526,929	

School Capital Projects									
June 30, 2012									
Description	FY 11	FY 12 Original	FY12	Inter-Project	Cumulative	Outstanding	Year-to Date	Available	Notes
	Carryover	Budget/ Revenue Estimate	Supplemental Budget	Adjusts	Budget With Adjusts	Encumbrance	Expenditure/ Revenue	Balance	
School Capital:									
Expenditure									
School Furniture Replacement	5,293	31,518			36,811		21,479	15,332	
Uniform Replacements and Band Instruments	-	10,000		3,700	13,700		13,700	-	
Athletic Equipment and Uniforms	-	10,200		(3,600)	6,600		6,600	-	
Buses	8,245	158,100			166,345		146,240	20,105	
Passenger Vehicle	24,953	25,500			50,453		32,290	18,163	
School Food	14,603	40,800			55,403		2,062	53,341	
Modular Classroom Removal	45,000				45,000		10,360	34,640	
Painting	18,000	33,300			51,300			51,300	
Heating, Ventilation, & AC Replacements	41,292	45,000		2,262	88,554		62,548	26,007	
Roof Replacements	175,900				175,900		142,700	33,200	
Flooring	48,100	25,500			73,600		47,160	26,440	
Security Improvements	95,610	20,000			115,610		8,078	107,532	
CCHS Practice/Football Field Renovation	10,194				10,194		3,290	6,904	
Paving/Sidewalk Repair & Improvement	31,500				31,500			31,500	
DGCES Lighting Upgrade/Boyce Emergency Lighting	33,539				33,539			33,539	
Resurface Track and Tennis Courts	-	60,000	50,000	(2,362)	107,638		107,638	(0)	
Fencing Replacements	-	35,000			35,000			35,000	
Strategic Space Planning	54,016			-	54,016		13,550	40,466	
Student Records/Attendance & Health - Technology	29,110				29,110			29,110	
IEP Management System			52,510		52,510		40,590	11,920	
Subtotal General Projects	635,355	494,918	102,510	-	1,232,783	-	658,285	574,498	
Technology									
Technology Improvements	165,068	196,000			361,068		257,812	103,256	
Instructional Tech - Facilities	134,321	154,000		4,627	292,948		234,184	58,764	
Subtotal Technology	299,389	350,000	-	4,627	654,016	-	491,995	162,021	
Building Construction									
New High School	21,533,728			(7,259,679)	14,274,049		12,916,238	1,357,811	
Renovation of Former High School				3,689,156	3,689,156		202	3,688,954	
Renovation of DG Cooley Elementary School				1,864,028	1,864,028		38	1,863,990	
Renovation of Berryville Primary School				1,706,495	1,706,495		38	1,706,457	
Subtotal Building Construction	21,533,728	-	-	-	21,533,728	-	12,916,516	8,617,212	
Total Expenditure	22,468,472	844,918	102,510	4,627	23,420,527	-	14,066,797	9,353,730	
Revenue									
School Software Grant			52,510		52,510			52,510	
Instructional Technology State	134,321	154,000		4,627	292,948		234,184	58,764	
Subtotal Technology	134,321	154,000	52,510	-	345,458	-	234,184	58,764	
Capital Projects Fund Balance									
Bond Proceeds for School Construction	17,866,322				17,866,322		12,916,237	4,950,085	
Subtotal Fund Balance (Construction)	17,866,322	-	-	-	17,866,322	-	12,916,237	4,950,085	
Total Revenue and Fund Balance	18,000,643	154,000	52,510	-	18,211,780	-	13,150,421	5,008,849	

NOTE: The beginning balance of the Instructional Technology - Facilities project was corrected to add \$4,627 after rejection by the Commonwealth of certain expenditures subsequent to the closing of FY 11.

Conservation Easement Fund
As of June 30, 2012
Fund 235

Description	FY 11 Carryover	FY 12 Original Budget/ Revenue Estimate	FY12 Supplemental Budget	Inter-project Adjusts	Cumulative Budget With Adjusts	Outstanding Encumbrance	Year-to Date Expenditure/ Revenue	Available Balance
Expenditures								
Professional Services				5,407	5,407		5,735	(328)
Materials and Supplies				196	196		196	(0)
Purchase of Development Rights	244,667	150,000		(5,603)	389,064		161,096	227,968
Total Expenditure	244,667	150,000	-	-	394,667	-	167,028	227,639
Revenues								
Land Use Rollback					-		18,601	(18,601)
State Grants	148,342				148,342		83,562	64,780
Federal Grants					-			-
General Fund Transfer	96,325	150,000			246,325		64,865	181,460
Total Revenue	244,667	150,000	-	-	394,667		167,028	227,639

Note: Unappropriated balance at June 30 24,379.00

Title: General Fund Balance

11/05/12

Source: Clarke County Joint Administrative Services

	<u>Previous</u>	<u>End of June</u>	<u>Adjustments</u> <u>FY 13</u>	<u>Notes</u>
General Fund Balance Year End FY 2010 & FY 2011	14,154,881	15,177,059		
Expenditure FY 11 & FY 12	(23,885,812)	(24,402,638)		Adjust prior period receivable for Tech Bond
Revenue FY 11 & FY 12	24,907,990	25,236,917		
General Fund Balance (year end FY 11 & FY 12)	15,177,059	16,011,338		

Adjustments and Designations

<u>Designations</u>				
Liquidity Designation @ 12% of FY 11/12 Budgeted Operating Revenue	(\$2,951,003)	(\$2,985,415)		
Stabilization Designation @ 3% of FY 11/12 Budgeted Operating Revenue	(737,751)	(746,354)		
Continuing Local GF Appropriations for Capital Projects	(5,127,367)	(5,914,225)		
School Capital/Debt	(1,500,000)	(1,500,000)		
Government Construction/Debt	(941,090)	(941,090)		
Property Acquisition	(265,000)	(265,000)		
Conservation Easements from Government Savings	(153,462)	(153,462)		Plus 150K from gov savings (june)
Community Facilities	(\$325,000)	(\$325,000)		
Comprehensive Services Act Shortfall	(262,868)	(262,868)		
Parks Master Plan	(100,000)	(100,000)		
School Operating Carryover	(136,014)	(566,004)	(132,543)	Less 132,543 August
Government Carryover Requests from Government Savings	(373,177)	(681,357)		508,180 from Rev/Exp match less 150K CE & 50K sheriff study
Energy Efficiency	(200,000)	(200,000)		
Landfill costs	(50,000)	(50,000)		
FY 12/13 Original Budget Surplus (Deficit)	(1,369,920)	(695,236)		
TOTAL Designations	(14,492,652)	(15,386,011)		
FY 12/13 Expenditure Budget Adjustments	(290,310)		(500,172)	
FY 12/13 Revenue Budget Adjustments	171,447		313,629	
Undesignated Fund Balance Projected June 30	565,545	625,327		

Clarke County
Budget by Category Including Spend down of previous capital fund balances
10/26/2012

	FY 12 Unaudited Actual			FY 12 Revised Budget				FY13-Proposed Budget				
	Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.	Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.	Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.
GENERAL GOVERNMENT ADMINISTRATION:												
Legislative												
Board of Supervisors	42,279		42,279	100%	58,424		58,424	100%	16,145		16,145	100%
General and financial administration:												
County Administrator	272,341		272,341	100%	278,841		278,841	100%	6,500		6,500	100%
Unemployment Compensation	38,765		38,765	100%	38,769		38,769	100%	4		4	100%
Legal Services												
Court Appointed Attorney	77,120	978			77,120	273			0	(705)		
	77,120	978	76,142	99%	77,120	273	76,847	100%	0	(705)	705	282084%
Commissioner of Revenue												
Commissioner of Revenue	188,645	73,934			199,190	77,830			10,545	3,896		
	188,645	73,934	114,711	61%	199,190	77,830	121,360	61%	10,545	3,896	6,649	63%
Assessor												
	46,344		46,344	100%	65,267		65,267	100%	18,923		18,923	100%
Equalization Board												
				0%				0%				0%
Information Technology												
	240,993		240,993	100%	257,573		257,573	100%	16,580		16,580	100%
Treasurer												
Transfer Fees	232,099	447			273,635	601			41,536	154		
Treasurer		78,887				79,095				208		
DMV Stop Fee		(180)				440				620		
Other Categorical Aid		858				7,810				6,952		
	232,099	80,013	152,086	66%	273,635	87,946	185,689	68%	41,536	7,933	33,603	81%
Total general and financial administration	1,096,307	154,925	941,382	86%	1,190,395	166,049	1,024,346	86%	94,088	11,124	82,964	88%
BOARD OF ELECTIONS:												
General Registrar												
Registrar/Electoral Board	68,274	40,186			73,460	35,066			5,186	(5,120)		
	68,274	40,186	28,088	41%	73,460	35,066	38,394	52%	5,186	(5,120)	10,306	199%
Electoral Board												
Total board of elections	36,704		36,704	100%	38,894		38,894	100%	2,190		2,190	100%
	104,979	40,186	64,793	62%	112,354	35,066	77,288	69%	7,375	(5,120)	12,495	169%
Total general government administration	1,243,565	195,111	1,048,454	84%	1,361,173	201,115	1,160,058	85%	117,608	6,004	111,604	95%
JUDICIAL ADMINISTRATION:												
Courts:												
Circuit Court												
Jail Processing Fee		1,988				1,200				(788)		
DNA Fees - Blood Test		1,233				-				(1,233)		
Jail Time Nonconsecutive		-				-				-		
	11,241	3,221	8,020	71%	12,180	1,200	10,980	90%	939	(2,021)	2,960	315%
General District Court												
	5,239		5,239	100%	5,346		5,346	100%	107		107	100%
Magistrate												
	202		202	100%	1,000		1,000	100%	798		798	100%
J&D Court												
	2,299		2,299	100%	4,571		4,571	100%	2,272		2,272	100%
Clerk of the Circuit Court												
Local Jury Fees	82,742	48			89,263	-			6,521	(48)		
Circuit Clerk Excess Fees		-				500				500		
Clerk of the Circuit Court		4,519				9,657				5,138		
	82,742	4,567	78,176	94%	89,263	10,157	79,106	89%	6,521	5,590	930	14%

Clarke County
Budget by Category Including Spend down of previous capital fund balances
10/26/2012

	FY 12 Unaudited Actual				FY 12 Revised Budget				FY13 Proposed Budget			
	Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.	Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.	Expenditure	Categorical Revenue	Noncategorical	Noncat as % Expend.
Victim/Witness Coordinator	39,533				41,352				1,819			
Crime Victims Assistance		27,883				30,784				2,902		
	39,533	27,883	11,651	29%	41,352	30,784	10,568	26%	1,819	2,902	(1,083)	-60%
Division of Court Services				0%	3,178		3,178	100%	3,178		3,178	100%
Blue Ridge Legal Services	2,000		2,000	100%	2,000		2,000	100%				0%
Regional Court Services				0%				0%				0%
Total courts	143,256	35,670	107,586	75%	158,890	42,141	116,749	73%	15,634	6,471	9,163	59%
Commonwealth's attorney:												
Commonwealth Attorney	246,360				247,211				851			
Commonwealth Attorney Grants	32,993				33,005				12			
V-Stop		37,645				33,004				(4,641)		
Commonwealth's Attorney's Fees		1,923				573				(1,350)		
Commonwealth's Attorney		174,246				175,237				991		
Total commonwealth's attorney	279,353	213,814	65,539	23%	280,216	208,814	71,402	25%	863	(5,000)	5,863	679%
Total judicial administration	422,609	249,483	173,126	41%	439,106	250,955	188,151	43%	16,497	1,472	15,025	91%
PUBLIC SAFETY:												
Law enforcement and traffic control:												
Sheriff	1,466,140				1,482,522				16,382			
Sheriff's Grants	80,448				88,449				8,001			
Weapons Permits		5,686				5,000				(686)		
Court Fines and Forfeitures		362,725				290,000				(72,725)		
Courthouse Security Fees		63,160				55,000				(8,160)		
Multi-Agency Federal Task Force		62,468				65,000				2,532		
DOJ Vest Grant		-				-				-		
DOJ Local Law Enforcement Block Grant		3,766				4,500				734		
DMV CPSF Grant		-				-				-		
DMV 402 Grant		10,754				7,677				(3,077)		
SCAAP Grant		2,535				5,416				2,881		
ARRA Byrne Justice Assistance Grant		56				10,789				10,733		
Sheriff		688,383				679,680				(8,703)		
Sheriff's Fees		796				800				4		
	1,546,588	1,200,329	346,259	22%	1,570,971	1,123,862	447,109	28%	24,383	(76,467)	100,850	414%
Criminal Justice Training Center	13,448		13,448	100%	15,500		15,500	100%	2,053		2,053	100%
Drug Task Force	9,866		9,866	100%	10,500		10,500	100%	634		634	100%
Total law enforcement and traffic control	1,569,901	1,200,329	369,572	24%	1,596,971	1,123,862	473,109	30%	27,070	(76,467)	103,537	382%
Fire and rescue services:												
Emergency Medical Services	358,198				371,875				13,677			
Shared Costs Town of Berryville		85,234				59,282				(25,952)		
	358,198	85,234	272,964	76%	371,875	59,282	312,593	84%	13,677	(25,952)	39,629	290%
Volunteer Fire Companies	74,688				74,689				1			
Distribution of Fire Programs		63,387				63,387				0		
	74,688	63,387	11,302	15%	74,689	63,387	11,302	15%	1	0	0	58%
Blue Ridge Volunteer Fire Company	51,523		51,523	100%	53,000		53,000	100%	1,478		1,478	100%
Boyce Volunteer Fire Company	52,415		52,415	100%	53,000		53,000	100%	585		585	100%
Enders Volunteer Fire Company	78,308		78,308	100%	79,500		79,500	100%	1,193		1,193	100%
Shenandoah Farms Volunteer Fire Company	51,155		51,155	100%	53,000		53,000	100%	1,845		1,845	100%

13,677 8,676

Clarke County
Budget by Category Including Spend down of previous capital fund balances
10/26/2012

	FY 12 Unaudited Actual				FY 12 Revised Budget				FY13 Proposed Budget			
	Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.	Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.	Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.
Lord Fairfax Emergency Medical Services	4,929		4,929	100%	4,929		4,929	100%				0%
Forestry Service	2,231		2,231	100%	2,231		2,231	100%	0		0	100%
Total fire and rescue services	673,446	148,620	524,826	78%	692,224	122,669	569,555	82%	18,778	(25,951)	44,729	238%
Correction and detention:												
Regional Jail	376,287		376,287	100%	376,287		376,287	100%	-		-	0%
Juvenile Detention Service	26,217		26,217	100%	31,192		31,192	100%	4,975		4,975	100%
Probation Office	483		483	100%	925		925	100%	442		442	100%
Total correction and detention	402,988	-	402,988	100%	408,404	-	408,404	100%	5,416	-	5,416	100%
Inspection:												
Building Inspections	130,268				134,840				4,572			
Building Permits		104,353				92,000				(12,353)		
Total inspections	130,268	104,353	25,915	20%	134,840	92,000	42,840	32%	4,572	(12,353)	16,925	370%
Other protection:												
Animal Control	84,480				90,715				6,235			
Animal Shelter Fees - Dogs & Cats		11,065				6,909				(4,156)		
Spay & Neuter Fund Distribution		169				90				(79)		
Dangerous Dog Registration		100				-				(100)		
Humane Foundation Contribution		25,000				25,000				-		
Animal Licenses		11,077				10,463				(614)		
Total animal control	84,480	47,411	37,069	44%	90,715	42,462	48,253	53%	6,235	(4,949)	11,184	179%
Medical Examiner	120				150				30			
Medical Examiner	120	-	120	100%	150	-	150	100%	30	-	30	100%
Civil Defense												
Emergency Services Grants						3,314				3,314		
Total other protection	84,600	47,411	37,189	44%	90,865	45,776	45,089	50%	6,265	(1,635)	7,900	126%
Total public safety	2,861,202	1,500,713	1,360,489	48%	2,923,304	1,384,307	1,538,997	53%	62,102	(116,406)	178,508	287%
PUBLIC WORKS:												
Sanitation and waste removal:												
Refuse Disposal	159,593				151,439				(8,154)			
Recycling Rebate		92,843				92,075				(768)		
Total refuse disposal	159,593	92,843	66,750	42%	151,439	92,075	59,364	39%	(8,154)	(768)	(7,386)	0%
Sanitation	35,879		35,879	100%	35,880		35,880	100%	1		1	100%
Litter Control	4,718				5,429				711			
Litter Control		6,000				5,429				(571)		
Total litter control	4,718	6,000	(1,282)	-27%	5,429	5,429	-	0%	711	(571)	1,282	180%
Total sanitation and waste removal	200,191	98,843	101,348	51%	192,748	97,504	95,244	49%	(7,443)	(1,339)	(6,104)	0%
Maintenance of general buildings and grounds:												
Road Sign Fees						100				100		
Maintenance/Buildings & Grounds	771,075		771,075	100%	783,380	100	783,280	100%	12,305	100	12,205	99%
Total public works	971,266	98,843	872,423	90%	976,128	97,604	878,524	90%	4,862	(1,239)	6,101	125%
HEALTH AND WELFARE:												
Health:												
Local Health Department	199,000		199,000	100%	199,000		199,000	100%				0%
Our Health	6,500		6,500	100%	6,500		6,500	100%				0%
Total health	205,500		205,500	100%	205,500		205,500	100%				0%
Mental health and mental retardation:												

Clarke County
Budget by Category Including Spend down of previous capital fund balances
10/26/2012

	FY 12 Unaudited Actual				FY 12 Revised Budget				FY13 Proposed Budget			
	Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.	Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.	Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.
Chapter 10 Board (Mental Health)	82,000		82,000	100%	82,000		82,000	100%	-		-	0%
Concern Hotline	1,000		1,000	100%	1,000		1,000	100%	-		-	0%
NW Works	1,000		1,000	100%	1,000		1,000	100%	-		-	0%
Total mental health and mental retardation	84,000	-	84,000	100%	84,000	-	84,000	100%	-	-	-	0%
Welfare:												
Shenandoah Area Agency on Aging	35,000		35,000	100%	35,000		35,000	100%	-		-	0%
Loudoun Transit Service	17,639		17,639	100%	17,639		17,639	100%	-		-	0%
Abused Women's Shelter	2,000		2,000	100%	2,000		2,000	100%	-		-	0%
Access Independence (serves the disabled)	1,000		1,000	100%	1,000		1,000	100%	-		-	0%
Total welfare	55,639	-	55,639	100%	55,639	-	55,639	100%	-	-	-	0%
Total health and welfare	345,139	-	345,139	100%	345,139	-	345,139	100%	-	-	-	0%
EDUCATION:												
Other instructional costs:												
Lord Fairfax Community College	15,043		15,043	100%	15,043		15,043	100%	-		-	0%
Total Education	15,043	-	15,043	100%	15,043	-	15,043	100%	-	-	-	0%
PARKS, RECREATION, AND CULTURAL:												
Parks and recreation:												
Parks Administration	334,008		334,008	100%	340,987		340,987	100%	6,979		6,979	100%
Recreation Center	93,955				102,479				8,524			
Recreation Center Fees		31,494				35,250				3,756		
	93,955	31,494	62,461	66%	102,479	35,250	67,229	66%	8,524	3,756	4,768	56%
Swimming Pool	76,207				94,679				18,472			
Swimming Pool Fees		91,606				91,000				(606)		
	76,207	91,606	(15,399)	-20%	94,679	91,000	3,679	4%	18,472	(606)	19,078	103%
Concession Stand	18,367				21,237				2,870			
Concession Stand Revenue		19,508				20,000				492		
	18,367	19,508	(1,140)	-6%	21,237	20,000	1,237	6%	2,870	492	2,377	83%
Programs	205,488				246,331				40,843			
Parks Program Fees		260,595				231,440				(29,155)		
Total parks and recreation	205,488	260,595	(55,107)	-27%	246,331	231,440	14,891	6%	40,843	(29,155)	69,998	171%
Total parks and recreation	728,025	403,202	324,822	45%	805,713	377,690	428,023	53%	77,688	(25,512)	103,201	133%
Cultural enrichment:												
Josephine School Museum	-			0%	-			0%	-		-	0%
Virginia Commission for Arts	10,000				10,000				-			
Virginia Commission for the Ar		5,000				5,000				-		
	10,000	5,000	5,000	50%	10,000	5,000	5,000	50%	-	-	-	0%
Total cultural enrichment	10,000	5,000	5,000	50%	10,000	5,000	5,000	50%	-	-	-	0%
Library:												
Regional Library	182,119		182,119	100%	182,119		182,119	100%	-		-	0%
Total parks, recreation, and cultural	920,144	408,202	511,941	56%	997,832	382,690	615,142	62%	77,688	(25,512)	103,201	133%
COMMUNITY DEVELOPMENT:												
Planning and community development:												
Planning Administration	362,160				419,226				57,066			
Rain Barrel Program												
Land Use Application Fees						500				500		
Land Use Application Fees Penalties		3,600				3,000				(600)		
Zoning and Subdivision Permits		96,953				45,000				(51,953)		
Sale of Maps, Plats, Surveys, Etc.												

Clarke County
Budget by Category Including Spend down of previous capital fund balances
10/26/2012

	FY 12 Unaudited Actual				FY 12 Revised Budget				FY13 Proposed Budget			
	Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.	Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.	Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.
Sale of Publications		26				100				74		
Engineer's Fees		13,440				7,000				(6,440)		
New Dwelling Address Fee		1,430				1,000				(430)		
Mapping Fee		800				1,000				200		
Division of Historic Landmarks		8,700				24,500				15,800		
Sign Permits and Inspection Fees		200				1,000				800		
Zoning Research Fee		-				100				100		
Rain Barrel Sales		370				2,250				1,880		
	362,160	125,520	236,641	65%	419,226	85,450	333,776	80%	57,066	(40,070)	97,135	170%
Help With Housing	7,200		7,200	100%	7,200		7,200	100%				0%
Board of Zoning Appeals	4,405		4,405	100%	4,406		4,406	100%				100%
Office of Economic Development	43,412		43,412	100%	43,841		43,841	100%	429		429	100%
Berryville Development Authority	2,973		2,973	100%	11,800		11,800	100%	8,827		8,827	100%
Small Business Development Center	2,000		2,000	100%	2,000		2,000	100%				0%
Blandy Experimental Farm	4,000		4,000	100%	4,000		4,000	100%				0%
Planning Commission	14,362		14,362	100%	26,390		26,390	100%	12,028		12,028	100%
Board of Septic Appeals	1,554		1,554	100%	2,739		2,739	100%	2,685		2,685	100%
Historic Preservation Commission	37,187		37,187	100%	42,500		42,500	100%	5,313		5,313	100%
Lord Fairfax District Planning Commission	18,815		18,815	100%	18,815		18,815	100%				0%
Regional Airport	5,000		5,000	100%	5,000		5,000	100%				0%
Total planning and community development	501,569	125,520	376,050	75%	587,917	85,450	502,467	85%	86,348	(40,070)	126,417	146%
Environmental Management:												
Friends of the Shenandoah	4,000		4,000	100%	4,000		4,000	100%				0%
Water Quality Management				0%				10%				0%
Lord Fairfax Soil & Water Conservation	9,500		9,500	100%	9,500		9,500	100%				0%
Biosolids Applications Fees		10,687				19,000				8,313		
Biosolids Application	11,642	10,687	955	8%	19,001	19,000	1	0%	7,359	8,313	(954)	-13%
Gypsy Moth												
Gypsy Moth Control												
Total environmental management	25,142	10,687	14,455	57%	32,501	19,000	13,501	42%	7,359	8,313	(954)	-13%
Cooperative extension program:												
Cooperative Extension	24,580		24,580	100%	27,680		27,680	100%	3,100		3,100	100%
Northern Virginia 4-H Center	3,000		3,000	100%	3,000		3,000	100%				0%
Total cooperative extension program	27,580		27,580	100%	30,680		30,680	100%	3,100		3,100	100%
Total community development	554,292	136,207	418,085	75%	651,098	104,450	546,648	84%	96,806	(31,757)	128,563	133%
NONDEPARTMENTAL:												
Non-Departmental Legal/Prof. Contingency				0%	43,546		43,546	100%	43,546		43,546	100%
Special Revenue Fund:												
Virginia Public Assistance Fund:												
Health and Welfare:												
Social Services	1,361,559				1,359,638				(1,921)			

Clarke County
Budget by Category Including Spend down of previous capital fund balances
10/26/2012

	FY 12 Unaudited Actual				FY 12 Revised Budget				FY13 Proposed Budget			
	Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.	Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.	Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.
Local revenue		46,825				-				(46,825)		
Welfare		897,051				935,333				38,282		
	1,361,559	943,876	417,683	31%	1,359,638	935,333	424,305	31%	(1,921)	(8,543)	6,622	0%
E-911 Fund:												
Public Safety:												
Other Protection												
911 Calls	402,574				407,835				5,261			
E-911	-				11,600				11,600			
Central Alarm		2,000				2,000				-		
Wireless E-911 Grant		43,333				11,600				(31,733)		
	402,574	45,333	357,241	89%	419,435	13,600	405,835	97%	16,861	(31,733)	48,594	288%
Comprehensive Services Fund:												
Health and welfare:												
Welfare and social services:												
Comprehensive Services Act	773,848				1,022,594				248,746			
Local revenue		2,902				-				(2,902)		
Commonwealth Revenue		332,113				471,297				139,184		
	773,848	335,015	438,833	57%	1,022,594	471,297	551,297	54%	248,746	136,282	112,464	45%
Joint Services Fund:												
Joint Administrative Services	501,144		501,144	100%	510,810		510,810	100%	9,666		9,666	100%
Public Safety Fund:												
Public Safety:												
Gang Task Force	198,348	198,348	-	0%	-	-	-	0%	(198,348)	(198,348)	-	0%
Public Safety	27,555				-				(27,555)			
Local Revenue		3,543				-				(3,543)		
Commonwealth Revenue		29,658				-				(29,658)		
Federal Revenue		17,544				-				(17,544)		
	27,555	50,744	(23,189)	-84%	-	-	-	0%	(27,555)	(50,744)	23,189	0%
Special Revenue Fund:												
Debt Service Fund:												
School Debt Service	4,121,446				4,122,196				750			
Local Revenue		27,976				17,325				(10,651)		
Commonwealth Revenue		-				-				-		
Federal Revenue		130,343				130,348				5		
	4,121,446	158,319	3,963,127	96%	4,122,196	147,673	3,974,523	96%	750	(10,646)	11,396	1320%
General Debt Service	375,700				375,700				-			
Local revenue		9,910				1,571				(8,339)		
	375,700	9,910	365,790	97%	375,700	1,571	374,129	100%		(8,339)	8,339	0%
Conservation Easement:												
Conservation Easement	167,028				150,000				(17,028)			
Local revenue		18,601				-				(18,601)		
Commonwealth Revenue		83,562				-				(83,562)		
Federal Revenue		-				-				-		
	167,028	102,163	64,865	39%	150,000	-	150,000	100%	(17,028)	(102,163)	85,135	0%
Capital Projects Fund												
General Capital Improvements	1,183,663				3,234,370				2,050,707			
Local Revenue		1,018,652				953,404				(65,248)		
Commonwealth Revenue		-				56,872				56,872		
Federal Revenue		36,086	36,086			40,297				4,211		
	1,183,663	1,054,738	128,925	11%	3,234,370	1,050,573	2,183,797	68%	2,050,707	(4,165)	2,054,872	100%
Parks Construction												
Local Revenue		6,177				-				(6,177)		
		6,177	(6,177)	0%		-				(6,177)	6,177	0%
Special Revenue Funds:												

Clarke County
Budget by Category Including Spend down of previous capital fund balances
10/26/2012

	FY 12 Unaudited Actual				FY 12 Revised Budget				FY 13 Proposed Budget			
	Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.	Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.	Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.
Education:												
School Operations	18,587,700				19,108,182				520,482			
Local Revenue		315,843				327,166				11,323		
Commonwealth Revenue		7,666,413				7,631,043				(35,370)		
Federal Revenue		971,806				1,078,771				106,965		
	18,587,700	8,954,062	9,633,639	52%	19,108,182	9,036,980	10,071,202	53%	520,482	82,919	437,563	84%
School Food Service Fund	796,574				780,232				(16,342)			
Local Revenue		553,775				560,832				7,057		
Commonwealth Revenue		9,112				9,400				288		
Federal Revenue		233,688				210,000				(23,688)		
	796,574	796,574		0%	780,232	780,232		0%	(16,342)	(16,342)		0%
School Capital Improvements	13,485,080				22,754,863				9,269,783			
Local Revenue		13,178				21,035				7,857		
Commonwealth Revenue		219,187				238,321				69,134		
Federal Revenue		40,590				52,510				11,920		
	13,485,080	272,955	13,212,125	98%	22,754,863	361,866	22,392,997	98%	9,269,783	88,911	9,180,872	99%
School Capital Projects - Proffers	-											
Local Revenue		452				-				(452)		
Federal Revenue											452	0%
		452	(452)	0%				0%		(452)	452	0%
	49,315,480	15,517,225	33,798,255	69%	61,590,389	15,220,246	46,370,143	75%	12,274,909	(296,979)	12,571,888	102%

Noncategorical Revenue

Revenue from local sources:

General property taxes:			
Current Taxes on Real Property	13,327,737	13,307,377	(20,360)
Delinquent Taxes on Real Property	68,251	143,997	75,746
Current Taxes on Real Prop - Public Svc Corp	385,872	356,500	(29,372)
Delinquent Taxes on Public Svc Corp	-	-	-
Current Taxes on Personal Property	3,245,034	2,974,592	(270,442)
Delinquent Taxes on Personal Property	72,710	100,000	27,290
MOBILE HOME TAXES+delinq mobile	699	1,049	350
Current Taxes on Machinery & Tools	207,657	198,670	(8,987)
Recordation Taxes	219,515	156,608	(62,907)
Tax on Deeds	61,801	110,198	48,397
Land Redemptions	-	-	-
Proceeds from Delinquent Land	-	-	-
PENALTIES - All Property Taxes	135,105	113,802	(21,303)
INTEREST - All Property Taxes	92,611	88,268	(4,343)
Administrative Costs - Delinq	15,540	8,930	(6,610)
Other local taxes:			
Local Sales Tax	809,340	752,000	(57,340)
Consumer Utility Tax	377,700	376,348	(1,352)
Consumption Tax	33,732	36,991	3,259
Communications Tax	469,025	449,600	(19,425)
Motor Vehicle Licenses	302,478	290,851	(11,627)
Motor Vehicle License Penalty	-	125	125
Tax on Wills	3,475	7,777	4,302
Franchise License Tax (Public	21,629	5,000	(16,629)
Utility License Tax	-	-	-
Transient Occupancy Tax	23,851	16,058	(7,793)
Business Licenses Taxes	23,210	24,000	790
Permits, privilege fees, and regulatory licenses:			
Other Permits, Fees & Licenses	1,000	2,988	1,988

Clarke County
Budget by Category Including Spend down of previous capital fund balances
10/26/2012

	FY 12 Unaudited Actual			FY 12 Revised Budget			FY13 Proposed Budget					
	Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.	Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.	Expenditure	Categorical Revenue	Noncategorical Revenue	Noncat as % Expend.
Revenues from use of money and property:												
Interest on Bank Deposits			48,265				81,048				32,783	
Rental of General Property			51,774				51,772				(2)	
Revenue from Sale of Industrial Park			-				-				-	
Miscellaneous revenue:												
Other Miscellaneous Revenue			4,197				9,466				5,269	
Miscellaneous Federal Revenue			4,953				-				-	
Donations			-				-				-	
Recovered costs:												
Gas Tax & Other Refunds			26,724				8,318				(18,406)	
Insurance Recovery			16,267				12,327				(3,940)	
Gifts & Donations in Lieu of Taxes			2,500				3,000				500	
Sale of Salvage & Surplus Property			149				272				123	
Sale of Vehicles			-				3,055				3,055	
Insurance Adjustments			-				5,057				5,057	
Trigon Demutualization Fund			34,534				34,534				(0)	
Animal Control Fund			-				-				-	
Loan Repayment			3,494				3,495				1	
Revenue from the Commonwealth:												
Noncategorical Aid:												
Motor Vehicle Carrier's Taxes			20,821				19,426				(1,395)	
Mobile Home Titling Tax			35				45				10	
Other Noncategorical Aid			-				-				-	
Quarterly rental tax			1,782				2,464				683	
Personal Property Tax Relief - State			2,483,842				2,483,842				0	
Revenue from the federal government:												
Payments in Lieu of Taxes			5,715				5,554				(161)	
Noncategorical Revenue			<u>22,603,024</u>				<u>22,245,404</u>				<u>(352,668)</u>	
Less noncat rev. applied by program			<u>(33,798,255)</u>				<u>(46,370,143)</u>				<u>(12,571,888)</u>	
Surplus/(Deficit)			<u>(11,195,231)</u>				<u>(24,124,739)</u>				<u>(12,924,555)</u>	

*Slight differences may occur due to rounding.

Clarke Co. **Reconciliation of Appropriations** Year Ending June 30, 2012 31-Oct-12

Date	Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Cafeteria Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund
04/12/11 Appropriations Resolution: Total	38,011,684	8,056,246	1,351,949	1,022,594	19,048,085	780,232	1,725,525	844,918	374,129	4,122,196	510,810	150,000	25,000
<i>Adjustments:</i>													
08/16/11 One-time salary adjustment		37,867	7,689										
08/16/11 Extension Horticultural Agent		3,000											
09/27/11 V-Stop Grant		2,250											
11/21/11 School Software Grant								52,510					
11/21/11 Sheriff's Emergency Notification System		6,538											
05/15/12 School Transportation Fuel and Well					60,097								
05/15/12 School Carryover for Track Resurfacing								50,000					
06/19/12 Dog Park Donations							5,000						
06/19/12 Town of Berryville payments for New HS								21,035					
06/19/12 Registrar Primaries		4,652											
06/19/12 Lap Lane Markers and Wheel							1,850						
08/20/12 Unemployment Compensation Fund													13,769
10/16/12 Volunteer Fire Department Grants		22,482											
10/16/12 Government Debt Service									1,571				
11/20/12 Social Services grant funding			1,921										
11/20/12 Refuse Disposal		9,155											
Revised Appropriation	38,313,070	8,142,190	1,361,559	1,022,594	19,108,182	780,232	1,732,375	968,463	375,700	4,122,196	510,810	150,000	38,769
Change to Appropriation	301,386	85,944	9,610	0	60,097	0	6,850	123,545	1,571	0	0	0	13,769
Original Revenue Estimate	14,373,904	2,382,881	935,333	471,297	8,966,628	780,232	535,860	154,000	0	147,673	0	0	0
<i>Adjustments:</i>													
09/27/11 V-Stop Grant		2,250											
11/21/11 School Software Grant								52,510					
05/15/12 Commonwealth Revenue for Fuel and Well					60,097								
06/19/12 Dog Park Donations							5,000						
06/19/12 Town of Berryville payments for New HS								21,035					
06/19/12 Registrar Primaries		4,652											
06/19/12 Lap Lane Markers and Wheel							1,850						
10/16/12 Volunteer Fire Department Grants		22,482											
10/16/12 Government Debt Service									1,571				
11/20/12 Social Services grant funding			1,921										
Revised Revenue Estimate	14,547,272	2,412,265	937,254	471,297	9,026,725	780,232	542,710	227,545	1,571	147,673	0	0	0
Change to Revenue Estimate	173,368	29,384	1,921	0	60,097	0	6,850	73,545	1,571	0	0	0	0
Original Local Tax Funding	23,637,780	5,673,365	416,616	551,297	10,081,457	0	1,189,665	690,918	374,129	3,974,523	510,810	150,000	25,000
Revised Local Tax Funding	23,765,798	5,729,925	424,305	551,297	10,081,457	0	1,189,665	740,918	374,129	3,974,523	510,810	150,000	38,769
Change to Local Tax Funding	128,018	56,560	7,689	0	0	0	0	50,000	0	0	0	0	13,769

Italics = Proposed actions

General Fund Budget Adjustment to Circuit Court Clerk Budget

	Original	Remaining	1-Oct Additional Exp		
<u>EXP</u>	<u>Budget</u>	<u>Budget</u>	<u>Oct-June</u>	<u>Needed</u>	<u>Supplemental</u>
Salary	21,400.00	17,400.00	122,507.00	105,107.00	
FICA	12,814.00	9,637.00	9,542.00	(95.00)	
VRS	20,335.00	15,353.00	14,872.00	(481.00)	
Health	10,300.00	7,737.00	7,690.00	(47.00)	
Life	1,993.00	1,488.00	1,134.00	(354.00)	
				104,130.00	104,629.00
<u>REV</u>					
Comp Board	140,321.00	104,629.00		104,130.00	104,629.00

Clarke Co. **Reconciliation of Appropriations** Year Ending June 30, 2013

31-Oct-12

Date	Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund
04/30/12 Appropriations Resolution: Total	37,814,887	8,312,819	1,432,321	761,000	20,542,386	754,252	366,310	504,200	389,200	4,034,879	542,520	150,000	25,000
<i>Adjustments:</i>													
6/19/2012 Various One-Time School Items					92,543			40,000					
08/24/12 CCSA Land Use Fees		2,000											
11/20/12 Commonwealth Economic Dev pass-through							200,000						
11/20/12 Clerk of the Circuit Court Payroll		104,629											
11/20/12 School Operating Contingency					61,000								
Revised Appropriation	38,315,059	8,419,448	1,432,321	761,000	20,695,929	754,252	566,310	544,200	389,200	4,034,879	542,520	150,000	25,000
Change to Appropriation	500,172	106,629	0	0	153,543	0	200,000	40,000	0	0	0	0	0
Original Revenue Estimate	14,625,767	2,431,764	955,261	351,000	9,670,210	754,252	117,024	206,510		136,746	3,000	0	0
<i>Adjustments:</i>													
06/19/12 ARRA Revenue Error													
11/20/12 Commonwealth Economic Dev pass-through							200,000						
11/20/12 Clerk of the Circuit Court Payroll		104,629											
11/20/12 School Operating Contingency					61,000								
Revised Revenue Estimate	14,939,396	2,536,393	955,261	351,000	9,731,210	754,252	317,024	154,510	0	136,746	3,000	0	0
Change to Revenue Estimate	313,629	104,629	0	0	61,000	0	200,000	-52,000	0	0	0	0	0
Original Local Tax Funding	23,189,120	5,881,055	477,060	410,000	10,872,176	0	249,286	297,690	389,200	3,898,133	539,520	150,000	25,000
Revised Local Tax Funding	23,375,663	5,883,055	477,060	410,000	10,964,719	0	249,286	389,690	389,200	3,898,133	539,520	150,000	25,000
Change to Local Tax Funding	186,543	2,000	0	0	92,543	0	0	92,000	0	0	0	0	0

Italics = Proposed actions

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 1
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
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Fiscal Year: 2013

EXPENDITURES

DEFINITION TYPE 0

100-000-11010-3600 ADVERTISING

VENDOR: WINCHESTER STAR
 15 OCTOBER 1679471 ECON DEV CONSULTING 75744 10/15/2012 \$ 182.00

100-000-11010-5210 POSTAL SERVICES

VENDOR: PURCHASE POWER
 1 OCTOBER 2012277 POSTAGE THRU 09/17 75692 10/15/2012 \$ 27.99

100-000-11010-5230 TELECOMMUNICATIONS

VENDOR: TREASURER OF VIRGINIA
 4 OCTOBER T251519 MONTHLY RECURRING CHARGES 75622 10/15/2012 \$ 9.52

100-000-11010-5540 TRAVEL CONVENTION & EDUCATION

VENDOR: COALITION OF HIGH GROWTH COMMUNITIES
 2 OCTOBER 265 VOID VOUCHER TRANSACTION M 75178 08/31/2012 \$ 90.00-

100-000-11010-5800 MISCELLANEOUS CHARGES

VENDOR: BB&T FINANCIAL, FSB
 1 OCTOBER OCTOBERSTATEMEN DAVID ASH OCTOBER STATEMEN 75768 10/31/2012 \$ 101.81

VENDOR: SPONSELLER'S FLOWER SHOP
 1 OCTOBER 09302012INVOICE DISH GARDEN SALLY SHECKELS 3118 10/15/2012 \$ 44.00

Total for 100-000-11010-5800 \$ 145.81

100-000-11010-5810 DUES & ASSOC. MEMBERSHIPS

VENDOR: NACO
 1 OCTOBER 87225 MEMBERSHIP DUES 75677 10/15/2012 \$ 400.00

100-000-11010-6001 OFFICE SUPPLIES

VENDOR: COMMERCIAL PRESS
 1 OCTOBER 105833 PENS, VARIOUS 3073 10/15/2012 \$ 193.78

100-000-12110-5230 TELECOMMUNICATIONS

VENDOR: AT&T MOBILITY
 1 OCTOBER 287015712672X10 GOVERNMENT ADMIN 75591 10/15/2012 \$ 47.23

VENDOR: TREASURER OF VIRGINIA
 11 OCTOBER T251519 MONTHLY RECURRING CHARGES 75622 10/15/2012 \$ 5.48

VENDOR: VERIZON
 1 OCTOBER VERIZONSEPT VERIZON BILL MASTER 34Y 75730 10/15/2012 \$ 8.25

Total for 100-000-12110-5230 \$ 60.96

100-000-12110-5810 DUES & ASSOCIATION MEMBERSHIPS

VENDOR: LOCAL GOVERNMENT ATTORNEYS OF VA., INC.
 2 OCTOBER RY13-49CORRECT CORRECTED MEMBERSHIP 75829 10/31/2012 \$ 300.00

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 2
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
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100-000-12110-6008			VEHICLE AND EQUIP FUEL			
VENDOR: MANSFIELD OIL COMPANY						
3	OCTOBER	SQLCD/00036281	FUEL PURCHASES	3095	10/15/2012 \$	50.11
100-000-12110-6012			BOOKS AND SUBSCRIPTIONS			
VENDOR: MATTHEW BENDER & CO., INC.						
1	OCTOBER	35681276	VA CODE 12 REPL VOLS 3A&12	75664	10/15/2012 \$	61.89
1	OCTOBER	36094331	VA ADV CRT RULES & PRAC FU	75665	10/15/2012 \$	84.16
1	OCTOBER	36653527	ADMIN BOOKS AND SUBS	75664	10/15/2012 \$	123.73
1	OCTOBER	36800783	ADMIN BOOKS AND SUBS	75664	10/15/2012 \$	70.89
VENDOR: LOCAL GOVERNMENT ATTORNEYS OF VA., INC.						
1	OCTOBER	FY13-49	ANNUAL DUES FY13	75829	10/31/2012 \$	300.00
1	OCTOBER	RY13-49CORRECT	MOVE FROM 6012 TO 5810	75829	10/31/2012 \$	300.00-
Total for 100-000-12110-6012						\$ 340.67
100-000-12210-3100			PROFESSIONAL SERVICES			
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
1	OCTOBER	LEGALSVS-SEPT	LEGAL SERVICES	3083	10/15/2012 \$	255.00
3	OCTOBER	LEGALSVS-SEPT1	LEGAL SERVICES	3083	10/15/2012 \$	1,126.00
Total for 100-000-12210-3100						\$ 1,381.00
100-000-12310-3320			MAINTENANCE SERVICE CONTRACTS			
VENDOR: CINTAS CORP.						
1	OCTOBER	8400136918	SERVICE	75784	10/31/2012 \$	22.05
100-000-12310-5210			POSTAL SERVICES			
VENDOR: PURCHASE POWER						
2	OCTOBER	2012277	POSTAGE THRU 09/17	75692	10/15/2012 \$	122.14
100-000-12310-5230			TELECOMMUNICATIONS			
VENDOR: TREASURER OF VIRGINIA						
9	OCTOBER	T251519	MONTHLY RECURRING CHARGES	75622	10/15/2012 \$	1.07
VENDOR: VERIZON						
2	OCTOBER	VERIZONSEPT	VERIZON BILL MASTER 34Y	75730	10/15/2012 \$	36.09
Total for 100-000-12310-5230						\$ 37.16
100-000-12310-5510			TRAVEL MILEAGE			
VENDOR: PEAKE, DONNA						
1	OCTOBER	MILESREIMBURSE	REIMBURSEMENT FOR CONFEREN	3106	10/15/2012 \$	359.64
100-000-12310-5540			TRAVEL CONVENTION & EDUCATION			
VENDOR: PEAKE, DONNA						
1	OCTOBER	HOTELREIMBURSE	REIMBURSEMENT FOR CONFEREN	3106	10/15/2012 \$	273.60
1	OCTOBER	MEALREIMBURSE	REIMBURSEMENT FOR CONFEREN	3106	10/15/2012 \$	27.51
Total for 100-000-12310-5540						\$ 301.11
100-000-12410-3100			PROFESSIONAL SERVICES			

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 3
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
VENDOR: CINTAS CORP.						
1	OCTOBER	8400136919	SERVICE SV00000410	75606	10/15/2012 \$	22.05
100-000-12410-5210 POSTAL SERVICES						
VENDOR: BMS DIRECT						
1	OCTOBER	78820P	POSTAGE	3063	10/15/2012 \$	2,457.00
VENDOR: M & W PRINTERS, INC-A BMS DIRECT CO						
1	OCTOBER	79073P	PERSONAL PROPERTY 2ND HALF	3093	10/15/2012 \$	3,354.00
1	OCTOBER	79241P	PERSONAL PROPERTY SUPPLEME	3163	11/01/2012 \$	596.70
VENDOR: PURCHASE POWER						
3	OCTOBER	2012277	POSTAGE THRU 09/17	75692	10/15/2012 \$	2,001.77
Total for 100-000-12410-5210						\$ 8,409.47
100-000-12410-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
1	OCTOBER	C040978	IBM CHARGES	75622	10/15/2012 \$	17.43
25	OCTOBER	T251519	MONTHLY RECURRING CHARGES	75622	10/15/2012 \$	3.65
VENDOR: VERIZON						
3	OCTOBER	VERIZONSEPT	VERIZON BILL MASTER 34Y	75730	10/15/2012 \$	2.75
Total for 100-000-12410-5230						\$ 23.83
100-000-12410-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: UNIVERSITY OF VIRGINIA						
1	OCTOBER	12880	REGISTRATION	75721	10/15/2012 \$	125.00
1	OCTOBER	12882	REGISTRATION	75721	10/15/2012 \$	75.00
Total for 100-000-12410-5540						\$ 200.00
100-000-12510-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: JUST IN TIME DESIGN						
1	OCTOBER	2465	WEBSITE MAINTENANCE	75656	10/15/2012 \$	540.00
VENDOR: TREASURER, CLARKE COUNTY						
1	OCTOBER	PETTYCASHREFUND	REFUND TO PETTY CASH	75720	10/15/2012 \$	2.12
VENDOR: VMWARE, INC.						
1	OCTOBER	SOFTWARERENEWAL	RENEWAL FOR ANNUAL SOFTWARE	75737	10/15/2012 \$	630.00
Total for 100-000-12510-3320						\$ 1,172.12
100-000-12510-5210 POSTAL SERVICES						
VENDOR: TREASURER, CLARKE COUNTY						
2	OCTOBER	PETTYCASHREFUND	REFUND TO PETTY CASH	75720	10/15/2012 \$	1.95
100-000-12510-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
8	OCTOBER	287015712672X10	GOVT IT	75591	10/15/2012 \$	25.10
VENDOR: AVAYA, INC.						
1	OCTOBER	2732154967	SERVICE AGREEMENT 09/20-10	75760	10/31/2012 \$	1,115.69
VENDOR: COMCAST						

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 4
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
1	OCTOBER	22956206	INTERNET SERVICES	75611	10/15/2012 \$	587.50
1	OCTOBER	23249211	INTERNET DATA CENTER	75788	10/31/2012 \$	1,121.26
VENDOR: TREASURER OF VIRGINIA						
16	OCTOBER	T251519	MONTHLY RECURRING CHARGES	75622	10/15/2012 \$	1,482.39
VENDOR: MATSCH SYSTEMS						
1	OCTOBER	1672	NET-PHACS CALL ACC SERVICE	3165	11/01/2012 \$	250.00
VENDOR: VERIZON						
1	OCTOBER	09262012INV	PHONE BILL ANIMAL SHELTER	75726	10/15/2012 \$	58.77
1	OCTOBER	14YOCTOBERSTATE	STATEMENT FOR SEPTEMBER	75878	10/31/2012 \$	57.99
4	OCTOBER	VERIZONSEPT	VERIZON BILL MASTER 34Y	75730	10/15/2012 \$	431.43
Total for 100-000-12510-5230						\$ 5,130.13
100-000-12510-6001 OFFICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
2	OCTOBER	OCTOBERSTATEMEN	HEADSET	75768	10/31/2012 \$	100.26
VENDOR: TREASURER, CLARKE COUNTY						
3	OCTOBER	PETTYCASHREFUND	REFUND TO PETTY CASH	75720	10/15/2012 \$	7.42
Total for 100-000-12510-6001						\$ 107.68
100-000-12510-8207 EDP EQUIPMENT						
VENDOR: DALY COMPUTERS, INC.						
1	OCTOBER	PSI0949784	48PT 1G SWCH POE/BROCADE 3	3147	11/01/2012 \$	4,033.00
VENDOR: PITNEY BOWES GLOBAL FINANCIAL SERVICES						
1	OCTOBER	4677365-SPI2	EDP EQUIPMENT	75689	10/15/2012 \$	273.00
Total for 100-000-12510-8207						\$ 4,306.00
100-000-13100-3000 PURCHASED SERVICES						
VENDOR: PRINTELECT						
1	OCTOBER	10866	REPLACED PEB BATTERIES	75851	10/31/2012 \$	502.20
100-000-13100-3160 ELECTORAL BOARD SERVICES						
VENDOR: DIAMANTES, DAVID						
2	OCTOBER	ELECTION	VOID VOUCHER TRANSACTION G	69387	11/15/2010 \$	105.00-
1	OCTOBER	ELECTIONREISSUE	GENERAL ELECTION REISSUE C	75798	10/31/2012 \$	105.00
Total for 100-000-13100-3160						\$ 0.00
100-000-13100-3500 PRINTING AND BINDING						
VENDOR: PRINTELECT						
1	OCTOBER	10909	GENERAL ELECTION BALLOTS	75851	10/31/2012 \$	264.55
100-000-13100-5210 POSTAL SERVICES						
VENDOR: PURCHASE POWER						
5	OCTOBER	2012277	POSTAGE THRU 09/17	75692	10/15/2012 \$	244.40
100-000-13100-6000 MATERIAL AND SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	OCTOBER	061056	PAINTER TAPE	75775	10/31/2012 \$	41.93

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 5
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
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100-000-13200-3310			REPAIR & MAINTENANCE			
VENDOR:	CYCLE NET L.C.					
1	OCTOBER	44056	FOUND FUSER LEAVING MARKS/	75792	10/31/2012 \$	251.25
100-000-13200-5230			TELECOMMUNICATIONS			
VENDOR:	AT&T MOBILITY					
10	OCTOBER	287015712672X10	REGISTRAR	75591	10/15/2012 \$	47.23
VENDOR:	TREASURER OF VIRGINIA					
22	OCTOBER	T251519	MONTHLY RECURRING CHARGES	75622	10/15/2012 \$	7.15
VENDOR:	VERIZON					
5	OCTOBER	VERIZONSEPT	VERIZON BILL MASTER 34Y	75730	10/15/2012 \$	2.75
			Total for 100-000-13200-5230		\$	57.13
100-000-13200-6001			OFFICE SUPPLIES			
VENDOR:	COMMERCIAL PRESS					
1	OCTOBER	106115	#10 ENVELOPES BLACK INK	3143	11/01/2012 \$	61.40
100-000-21100-5841			COMPENSATION OF JURORS			
VENDOR:	GAIL COX					
1	OCTOBER	JURYDUTYOCT15	JURY DUTY SERVED 1 DAY	75790	10/31/2012 \$	30.00
VENDOR:	ROY GRAHAM					
1	OCTOBER	JURYDUTYOCT15	JURY DUTY SERVED 1 DAY	75809	10/31/2012 \$	30.00
VENDOR:	JOHN A. HEARD, JR.					
1	OCTOBER	JURYDUTYOCT15	JURY DUTY SERVED 1 DAY	75812	10/31/2012 \$	30.00
VENDOR:	BONITA T. HOTT					
1	OCTOBER	JURYDUTYOCT15	JURY DUTY SERVED 1 DAY	75815	10/31/2012 \$	30.00
VENDOR:	ROBERT D. TOMBLIN					
1	OCTOBER	JURYDUTYOCT15	JURY DUTY SERVED 1 DAY	75866	10/31/2012 \$	30.00
			Total for 100-000-21100-5841		\$	150.00
100-000-21200-5230			TELECOMMUNICATIONS			
VENDOR:	TREASURER OF VIRGINIA					
15	OCTOBER	T251519	MONTHLY RECURRING CHARGES	75622	10/15/2012 \$	110.27
VENDOR:	VERIZON					
1	OCTOBER	96YINVOICE	GENERAL DISTRICT COURT BIL	75878	10/31/2012 \$	110.25
6	OCTOBER	VERIZONSEPT	VERIZON BILL MASTER 34Y	75730	10/15/2012 \$	32.87
			Total for 100-000-21200-5230		\$	253.39
100-000-21300-5230			TELECOMMUNICATIONS			
VENDOR:	TREASURER OF FREDERICK COUNTY					
1	OCTOBER	ACCT 9 10/22	MAGISTRATE SHARED EXPENSE	75867	10/31/2012 \$	13.76
100-000-21500-3320			MAINTENANCE SERVICE CONTRACT			
VENDOR:	RICOH USA INC					
1	OCTOBER	5023805479	MAINTENANCE SERVICE CONTRA	75697	10/15/2012 \$	86.38

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 6
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
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100-000-21500-5230			TELECOMMUNICATIONS			
VENDOR: 17	TREASURER OF VIRGINIA OCTOBER	T251519	MONTHLY RECURRING CHARGES	75622	10/15/2012	\$ 6.43
VENDOR: 7	VERIZON OCTOBER	VERIZONSEPT	VERIZON BILL MASTER 34Y	75730	10/15/2012	\$ 57.24
Total for 100-000-21500-5230						\$ 63.67
100-000-21600-3320			MAINTENANCE SERVICE CONTRACT			
VENDOR: 1	OCE NORTH AMERICA OCTOBER	417949696	MAINT 10/01 - 12/31	75848	10/31/2012	\$ 201.00
100-000-21600-3510			MICROFILMING			
VENDOR: 1	LOGAN SYSTEMS, INC. OCTOBER	43590	COMPUTER INDEXING LAND/JUD	3162	11/01/2012	\$ 574.95
100-000-21600-5210			POSTAL SERVICES			
VENDOR: 6	PURCHASE POWER OCTOBER	2012277	POSTAGE THRU 09/17	75692	10/15/2012	\$ 322.32
VENDOR: 4	TREASURER, CLARKE COUNTY OCTOBER	PETTYCASHREFUND	REFUND TO PETTY CASH	75720	10/15/2012	\$ 26.73
Total for 100-000-21600-5210						\$ 349.05
100-000-21600-5230			TELECOMMUNICATIONS			
VENDOR: 8	TREASURER OF VIRGINIA OCTOBER	T251519	MONTHLY RECURRING CHARGES	75622	10/15/2012	\$ 6.76
VENDOR: 8	VERIZON OCTOBER	VERIZONSEPT	VERIZON BILL MASTER 34Y	75730	10/15/2012	\$ 62.94
Total for 100-000-21600-5230						\$ 69.70
100-000-21600-6001			OFFICE SUPPLIES			
VENDOR: 1	B-K OFFICE SUPPLY, INC. OCTOBER	44346-1	VCT CALC DSKTP DSPY/AAG RE	3134	11/01/2012	\$ 41.88
VENDOR: 1	COMMERCIAL PRESS OCTOBER	105761	#10 ENVELOPES/LETTERHEADS	3143	11/01/2012	\$ 172.28
VENDOR: 2	LOGAN SYSTEMS, INC. OCTOBER	43590	COMPUTER INDEXING LAND/JUD	3162	11/01/2012	\$ 339.30
Total for 100-000-21600-6001						\$ 553.46
100-000-21900-3000			PURCHASED SERVICES			
VENDOR: 4	VNVWC, INC. OCTOBER	CONFERENCE-CORR	VOID VOUCHER TRANSACTION C	68887	09/15/2010	\$ 150.00-
100-000-21900-5230			TELECOMMUNICATIONS			
VENDOR: 26	TREASURER OF VIRGINIA OCTOBER	T251519	MONTHLY RECURRING CHARGES	75622	10/15/2012	\$ 10.33

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 7
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
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VENDOR: VERIZON						
9	OCTOBER	VERIZONSEPT	VERIZON BILL MASTER 34Y	75730	10/15/2012	\$ 2.75
Total for 100-000-21900-5230						\$ 13.08
100-000-21900-6001 OFFICE SUPPLIES						
VENDOR: VNVWC, INC.						
2	OCTOBER	CONFERENCE	VOID VOUCHER TRANSACTION C	68887	09/15/2010	\$ 150.00-
3	OCTOBER	CONFERENCE-CORR	VOID VOUCHER TRANSACTION C	68887	09/15/2010	\$ 150.00
Total for 100-000-21900-6001						\$ 0.00
100-000-22100-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: DDL BUSINESS SYSTEMS LLC						
1	OCTOBER	49958	COPIER LEASE TOSHIBA	75617	10/15/2012	\$ 73.62
100-000-22100-5210 POSTAL SERVICES						
VENDOR: TREASURER, CLARKE COUNTY						
5	OCTOBER	PETTYCASHREFUND	REFUND TO PETTY CASH	75720	10/15/2012	\$ 254.80
100-000-22100-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
10	OCTOBER	T251519	MONTHLY RECURRING CHARGES	75622	10/15/2012	\$ 15.10
VENDOR: VERIZON						
10	OCTOBER	VERIZONSEPT	VERIZON BILL MASTER 34Y	75730	10/15/2012	\$ 33.34
Total for 100-000-22100-5230						\$ 48.44
100-000-22100-6001 OFFICE SUPPLIES						
VENDOR: COMMERCIAL PRESS						
1	OCTOBER	105903	BUSINESS CARDS LETERHEADS	3144	11/01/2012	\$ 143.35
VENDOR: QUILL CORPORATION						
2	OCTOBER	6024716	PAPER BLACK TONER	75695	10/15/2012	\$ 179.99
Total for 100-000-22100-6001						\$ 323.34
100-000-31200-3100 PROFESSIONAL SERVICES						
VENDOR: KUSTOM SIGNALS INC						
1	OCTOBER	470754	PROLASER III	75826	10/31/2012	\$ 183.00
VENDOR: TREASURER OF VIRGINIA						
1	OCTOBER	222694	CALIBRATION FEES	75719	10/15/2012	\$ 28.00
VENDOR: TREASURER OF VIRGINIA						
1	OCTOBER	222747	CALIBRATION FEES	75868	10/31/2012	\$ 14.10
Total for 100-000-31200-3100						\$ 225.10
100-000-31200-3310 REPAIR & MAINTENANCE						
VENDOR: ANDERSON CONTROL INC						
1	OCTOBER	11658	INSTALLED WIRELESS PANIC B	3132	11/01/2012	\$ 314.25
100-000-31200-5210 POSTAL SERVICES						

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 8
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
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VENDOR: BB&T FINANCIAL, FSB						
3	OCTOBER	OCTSTATEMENT	USPS	75768	10/31/2012 \$	13.40
2	OCTOBER	STATEMENTOCT	STATEMENT ENDING 10/09/201	75768	10/31/2012 \$	16.88
Total for 100-000-31200-5210						\$ 30.28
100-000-31200-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
6	OCTOBER	287015712672X10	SHERIFF'S DEPT	75591	10/15/2012 \$	1,274.54
VENDOR: TREASURER OF VIRGINIA						
23	OCTOBER	T251519	MONTHLY RECURRING CHARGES	75622	10/15/2012 \$	20.52
VENDOR: VERIZON						
11	OCTOBER	VERIZONSEPT	VERIZON BILL MASTER 34Y	75730	10/15/2012 \$	242.19
Total for 100-000-31200-5230						\$ 1,537.25
100-000-31200-5530 TRAVEL SUBSISTANCE & LODGING						
VENDOR: BB&T FINANCIAL, FSB						
1	OCTOBER	6558OCTOBER	OCTOBER STATEMENT SHERIFF	75768	10/31/2012 \$	290.63
1	OCTOBER	STATEMENTOCT	STATEMENT ENDING 10/09/201	75768	10/31/2012 \$	178.77
8	OCTOBER	STATEMENTOCT	HOTEL	75768	10/31/2012 \$	265.55
Total for 100-000-31200-5530						\$ 734.95
100-000-31200-5810 DUES & MEMBERSHIPS						
VENDOR: VIRGINIA SHERIFFS' ASSOC						
1	OCTOBER	201301	VSA MEMBERSHIP DUES	75735	10/15/2012 \$	1,428.00
100-000-31200-6001 OFFICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
2	OCTOBER	OCTSTATEMENT	BATTERY MART	75768	10/31/2012 \$	42.15
VENDOR: BERRYVILLE AUTO PARTS INC						
1	OCTOBER	10061601	RADIOSHACK - BATTERIES	75595	10/15/2012 \$	31.77
VENDOR: COMMERCIAL PRESS						
1	OCTOBER	105991	SUPPLEMENT FORM/VEHICLE TO	3143	11/01/2012 \$	85.90
1	OCTOBER	106117	BUSINESS CARDS	3143	11/01/2012 \$	88.40
VENDOR: DEHAVEN BERKELEY SPRINGS WATER CORP.						
1	OCTOBER	43430	BERKELEY SPRING WATER 5 GA	75795	10/31/2012 \$	27.85
VENDOR: SHERIFF, PETTY CASH						
1	OCTOBER	PETTYCASH1	PETTY CASH - KEY	75707	10/15/2012 \$	2.10
Total for 100-000-31200-6001						\$ 278.17
100-000-31200-6007 REPAIR AND MAINTENANCE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
1	OCTOBER	OCTSTATEMENT	SHEANDOAH HONDA/CAR WASH	75768	10/31/2012 \$	330.36
VENDOR: BERRYVILLE AUTO PARTS INC						
1	OCTOBER	5370-58633	ABS CONTROL MODULE	75770	10/31/2012 \$	840.74
1	OCTOBER	5370-60081	MANIFOLD GSKT SET/HARDWARE	75770	10/31/2012 \$	127.00
1	OCTOBER	5370-64047	2008 CROWN VIC 126 SERVICE	75595	10/15/2012 \$	453.08

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 9
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
1	OCTOBER	5370-64204	FUEL STABILIZER	75595	10/15/2012 \$	4.26
1	OCTOBER	5370-64232	EPOXY/LOCK/RUBBER HOSE	75596	10/15/2012 \$	9.95
1	OCTOBER	5370-64233	2003 PONT BONNIEVILLE 110	75595	10/15/2012 \$	238.83
1	OCTOBER	5370-64568	MP OIL FILTER/OIL WASHER F	75770	10/31/2012 \$	114.87
1	OCTOBER	5370-64827	OIL FILTER/OIL WASHER FLUI	75770	10/31/2012 \$	54.26
1	OCTOBER	5370-64828	OIL FILTER OIL WASHER FLUI	75770	10/31/2012 \$	54.14
VENDOR: BILL & BILL'S AUTO SERVICE, INC						
1	OCTOBER	23033	2008 FORD SHERIFF'S DEPT	75776	10/31/2012 \$	40.00
VENDOR: BROY'S CAR WASH						
1	OCTOBER	SEPTEMBERINVOIC	CAR WASHES FOR SEPTEMBER S	3066	10/15/2012 \$	122.50
VENDOR: SHERIFF, PETTY CASH						
1	OCTOBER	PETTYCASH2	PETTY CASH - CAR WASHES	75707	10/15/2012 \$	9.75
VENDOR: T ENTERPRISES						
1	OCTOBER	1905	VOID CK - ORIG IN HISTORIC	67474	10/23/2012 \$	280.00-
1	OCTOBER	1905REISSUE	REISSUE OF INV 1905	75864	10/31/2012 \$	280.00
VENDOR: WITMER PUBLIC SAFETY GROUP, INC.						
2	OCTOBER	1435819	SPO FEDERAL SIGNAL FIRE RA	75889	10/31/2012 \$	10.00
1	OCTOBER	1438064	SIGNAL STROBE TUBE&REFLECT	75745	10/15/2012 \$	28.02
Total for 100-000-31200-6007						\$ 2,437.76
100-000-31200-6008 VEHICLE AND EQUIP FUEL						
VENDOR: BB&T FINANCIAL, FSB						
9	OCTOBER	STATEMENTOCT	GAS SHELL	75768	10/31/2012 \$	50.00
VENDOR: MANSFIELD OIL COMPANY						
1	OCTOBER	SQLCD/00036313	FUEL PURCHASES	3095	10/15/2012 \$	3,445.76
1	OCTOBER	SQLCD/00037612	FUEL PURCHASES	3095	10/15/2012 \$	3,192.42
Total for 100-000-31200-6008						\$ 6,688.18
100-000-31200-6010 POLICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
4	OCTOBER	STATEMENTOCT	STATEMENT ENDING 10/09/201	75768	10/31/2012 \$	47.24
VENDOR: CHIEF SUPPLY CORP						
1	OCTOBER	132816	FIRST AID KIT/RESCUE/GLOVE	75783	10/31/2012 \$	82.95
Total for 100-000-31200-6010						\$ 130.19
100-000-31200-6011 UNIFORM AND WEARING APPAREL						
VENDOR: BB&T FINANCIAL, FSB						
3	OCTOBER	STATEMENTOCT	STATEMENT ENDING 10/09/201	75768	10/31/2012 \$	160.65
VENDOR: BEST UNIFORMS, INC.						
1	OCTOBER	268905	UNIFORM	3062	10/15/2012 \$	25.00
1	OCTOBER	270313	FUR TROOPER ANTON NYLON	3136	11/01/2012 \$	31.00
1	OCTOBER	270499	BADGE AND RAIN COVERS	3062	10/15/2012 \$	148.01
1	OCTOBER	270499-01	BADGE MOURNING BAND BLACK	3136	11/01/2012 \$	60.00
1	OCTOBER	273771	CHEVRON SMALL SGT GOLD/BRO	3136	11/01/2012 \$	10.00
1	OCTOBER	274409	CLIP/SHIRT PANT	3136	11/01/2012 \$	159.09
1	OCTOBER	275000	PANT/SHIRT	3136	11/01/2012 \$	128.09
VENDOR: GALLS, AN ARARMARK CO., LLC						
1	OCTOBER	000054613	ENGRAVING FOR NAMEPLATE	75639	10/15/2012 \$	15.90

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 10
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
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VENDOR:	SHERIFF, PETTY CASH					
1	OCTOBER	PETTYCASH3	PETTY CASH - UNIFORMS	75707	10/15/2012	\$ 111.56
Total for 100-000-31200-6011						\$ 849.30
100-000-31220-5699 CIVIC CONTRIBUTIONS						
VENDOR:	NORTHWEST VA REG DRUG TASK FORCE					
1	OCTOBER	3RD QTR 2012 DI	AMOUNT DIFFERENCE OF 100.0	75750	10/16/2012	\$ 100.00
1	OCTOBER	3RD QTR 2012 DR	3RD QTR 2012 DRUG TASK FOR	75681	10/15/2012	\$ 2,270.10
Total for 100-000-31220-5699						\$ 2,370.10
100-000-32100-5230 TELECOMMUNICATIONS						
VENDOR:	TREASURER OF VIRGINIA					
12	OCTOBER	T251519	MONTHLY RECURRING CHARGES	75622	10/15/2012	\$ 2.63
VENDOR:	VERIZON					
12	OCTOBER	VERIZONSEPT	VERIZON BILL MASTER 34Y	75730	10/15/2012	\$ 63.98
Total for 100-000-32100-5230						\$ 66.61
100-000-32201-5699 CIVIC CONTRIBUTIONS						
VENDOR:	BLUE RIDGE VOLUNTEER FIRE & RESCUE CO					
1	OCTOBER	2ND QUARTERFY13	2ND QUARTER FY13 ALLOCATIO	75777	10/31/2012	\$ 12,500.00
100-000-32202-5699 CIVIC CONTRIBUTIONS						
VENDOR:	BOYCE VOLUNTEER FIRE COMPANY					
1	OCTOBER	2ND QTR FY13	2ND QUARTER FISCAL YEAR 13	75778	10/31/2012	\$ 12,500.00
100-000-32203-5699 CIVIC CONTRIBUTIONS						
VENDOR:	JOHN H. ENDERS FIRE COMPANY & RESCUE SQ					
1	OCTOBER	QTRLY BUDGEDISB	QUARTERLY BUDGET DISBURSEM	75820	10/31/2012	\$ 18,750.00
100-000-33300-5210 POSTAL SERVICES						
VENDOR:	U S POSTAL SERVICE					
1	OCTOBER	BOX 126 ANNUAL	BOX 126 ANNUAL FEE	75871	10/31/2012	\$ 96.00
100-000-33300-5230 TELECOMMUNICATIONS						
VENDOR:	TREASURER OF VIRGINIA					
21	OCTOBER	T251519	MONTHLY RECURRING CHARGES	75622	10/15/2012	\$ 5.18
VENDOR:	VERIZON					
13	OCTOBER	VERIZONSEPT	VERIZON BILL MASTER 34Y	75730	10/15/2012	\$ 27.84
Total for 100-000-33300-5230						\$ 33.02
100-000-34100-5210 POSTAL SERVICES						
VENDOR:	PURCHASE POWER					
11	OCTOBER	2012277	POSTAGE THRU 09/17	75692	10/15/2012	\$ 31.90
100-000-34100-5230 TELECOMMUNICATIONS						
VENDOR:	AT&T MOBILITY					
4	OCTOBER	287015712672X10	BUILDING DEPT	75591	10/15/2012	\$ 25.10

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 11
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
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VENDOR:	TREASURER OF VIRGINIA					
5	OCTOBER	T251519	MONTHLY RECURRING CHARGES	75622	10/15/2012 \$	9.05
VENDOR:	VERIZON					
14	OCTOBER	VERIZONSEPT	VERIZON BILL MASTER 34Y	75730	10/15/2012 \$	30.59
Total for 100-000-34100-5230						\$ 64.74
100-000-34100-6008 VEHICLE AND EQUIP FUEL						
VENDOR:	MANSFIELD OIL COMPANY					
2	OCTOBER	09/16-09/30	BUILDING DEPARTMENT	3164	11/01/2012 \$	94.97
2	OCTOBER	SQLCD/00036281	FUEL PURCHASES	3095	10/15/2012 \$	95.48
Total for 100-000-34100-6008						\$ 190.45
100-000-35100-3100 PROFESSIONAL SERVICES						
VENDOR:	HILLSIDE VETERINARY HOSPITAL					
1	OCTOBER	303450	RABIES CANINE	75648	10/15/2012 \$	12.82
1	OCTOBER	303627	RABIES VAC	75648	10/15/2012 \$	12.82
1	OCTOBER	303705	RABIES VAC	75648	10/15/2012 \$	12.82
1	OCTOBER	304223	RABIES VAC	75648	10/15/2012 \$	12.82
1	OCTOBER	304344	RABIES VAC	75648	10/15/2012 \$	12.82
1	OCTOBER	304399	RABIES VAC	75648	10/15/2012 \$	12.82
1	OCTOBER	304741	RABIES VAC	75648	10/15/2012 \$	12.82
1	OCTOBER	304743	RABIES VAC	75648	10/15/2012 \$	12.82
1	OCTOBER	304744	RABIES VAC	75648	10/15/2012 \$	12.82
1	OCTOBER	304745	RABIES VAC	75648	10/15/2012 \$	12.82
1	OCTOBER	304907	RABIES VAC	75648	10/15/2012 \$	12.82
1	OCTOBER	305149	RABIES VAC	75648	10/15/2012 \$	12.82
1	OCTOBER	305215	RABIES VAC	75648	10/15/2012 \$	12.82
1	OCTOBER	305219	RABIES VAC	75648	10/15/2012 \$	25.65
1	OCTOBER	305222	RABIES VAC	75648	10/15/2012 \$	12.82
1	OCTOBER	305496	URINALYSIS CANINE	75814	10/31/2012 \$	116.88
1	OCTOBER	306186	RABIES FELINE	75648	10/15/2012 \$	12.82
1	OCTOBER	306670	BUTTERBALL CANINE EXAM	75814	10/31/2012 \$	46.00
Total for 100-000-35100-3100						\$ 380.83
100-000-35100-5230 TELECOMMUNICATIONS						
VENDOR:	AT&T MOBILITY					
2	OCTOBER	287015712672X10	ANIMAL CONTROL	75591	10/15/2012 \$	12.55
VENDOR:	TREASURER OF VIRGINIA					
2	OCTOBER	T251519	MONTHLY RECURRING CHARGES	75622	10/15/2012 \$	6.79
VENDOR:	VERIZON					
15	OCTOBER	VERIZONSEPT	VERIZON BILL MASTER 34Y	75730	10/15/2012 \$	82.53
Total for 100-000-35100-5230						\$ 101.87
100-000-35100-6004 MEDICAL AND LABORATORY SUPPLIES						
VENDOR:	KV VET SUPPLY CO					
1	OCTOBER	4818259	ADVANTAGE/SYNOVIAL	75662	10/15/2012 \$	93.90
100-000-35100-6008 VEHICLE AND EQUIP FUEL						
VENDOR:	MANSFIELD OIL COMPANY					
1	OCTOBER	09/16-09/30	ANIMAL CONTROL	3164	11/01/2012 \$	62.96

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 12
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
1	OCTOBER	SQLCD/00036281	FUEL PURCHASES	3095	10/15/2012 \$	67.48
Total for 100-000-35100-6008						\$ 130.44
100-000-35100-6014 OTHER OPERATING SUPPLIES						
VENDOR: RICOH USA INC						
1	OCTOBER	5023879145	OTHER OPERATING SUPPLIES	75697	10/15/2012 \$	16.36
100-000-35600-5230 TELECOMMUNICATIONS						
VENDOR: AT& T						
1	OCTOBER	OCT1STATEMENT	LONG DISTANCE CALLS SEPT	75759	10/31/2012 \$	38.05
VENDOR: AT&T MOBILITY						
5	OCTOBER	287015712672X10	E-911 DEPT	75591	10/15/2012 \$	107.00
VENDOR: TREASURER OF VIRGINIA						
1	OCTOBER	T251519	MONTHLY RECURRING CHARGES	75622	10/15/2012 \$	390.57
VENDOR: LANGUAGE LINE SERVICES, INC.						
1	OCTOBER	3033782	INTERPRETATION	75827	10/31/2012 \$	32.62
VENDOR: VERIZON						
1	OCTOBER	1224519338YOCT	CENTRAL ALARM	75730	10/15/2012 \$	1,250.60
1	OCTOBER	32Y OCTOBERINVO	MONTHLY CHARGES	75878	10/31/2012 \$	29.61
16	OCTOBER	VERIZONSEPT	VERIZON BILL MASTER 34Y	75730	10/15/2012 \$	129.34
Total for 100-000-35600-5230						\$ 1,977.79
100-000-35600-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: LORD FAIRFAX EMS COUNCIL, INC.						
1	OCTOBER	5252	CPR/FIRST AID	75669	10/15/2012 \$	22.00
1	OCTOBER	5267	AED/CPR TRAINING	75668	10/15/2012 \$	109.44
Total for 100-000-35600-5540						\$ 131.44
100-000-35600-6011 UNIFORM AND WEARING APPAREL						
VENDOR: SIGNET SCREEN PRINTING						
1	OCTOBER	E79122	POLO SHIRTS EMBROIDERED	75709	10/15/2012 \$	415.40
100-000-35600-6014 OTHER OPERATING SUPPLIES						
VENDOR: WINCHESTER STAR						
14	OCTOBER	1679471	VESTA PALLAS CPE EQUIP/ECO	75744	10/15/2012 \$	126.00
100-000-42400-3840 PURCHASED SERVICES						
VENDOR: COUNTY OF FREDERICK, VIRGINIA						
1	OCTOBER	2105-0010	DISPOSAL PURCHASED SVC	75615	10/15/2012 \$	613.56
1	OCTOBER	80001-0010	DISPOSAL PURCHASED SVC	75615	10/15/2012 \$	631.04
VENDOR: TREASURER OF FREDERICK COUNTY						
2	OCTOBER	ACCT 9 10/22	REFUSE DISPOSAL PURCHASED	75867	10/31/2012 \$	5,628.37
Total for 100-000-42400-3840						\$ 6,872.97
100-000-42600-6014 OTHER OPERATING SUPPLIES						
VENDOR: ALLIED WASTE SERVICES #976						
1	OCTOBER	0976-000294367	RENTAL 10/01 - 10/31	75754	10/31/2012 \$	150.00

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 13
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
VENDOR: WILDLIFE CENTER OF VIRGINIA						
1	OCTOBER	INVOICE09052012	CRITTERS DONT NEED LITTER	75742	10/15/2012	\$ 574.30
Total for 100-000-42600-6014						\$ 724.30
100-000-42700-3840 PURCHASED SERVICES						
VENDOR: FREDERICK-WINCHESTER SERVICE AUTHORITY						
1	OCTOBER	0144	SEPT 2012 MONTHLY CC SERVI	75807	10/31/2012	\$ 2,206.36
100-000-43200-3310 REPAIR & MAINTENANCE						
VENDOR: EXTINGUISHER SALES & SERVICE. LLC						
2	OCTOBER	80191	ANNUAL INSPECTION	75630	10/15/2012	\$ 417.50
VENDOR: INSIGHT						
1	OCTOBER	2012902	UTILITY DESIGNATING LUMP S	75653	10/15/2012	\$ 700.00
Total for 100-000-43200-3310						\$ 1,117.50
100-000-43200-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: ALLIED WASTE SERVICES #976						
1	OCTOBER	292907	MAINT. SERVICE CONTRACT	75586	10/15/2012	\$ 617.90
VENDOR: BLAKE LANDSCAPES INC						
1	OCTOBER	38263	MOWING SERVICES GOVERNMENT	3137	11/01/2012	\$ 4,690.50
VENDOR: SERVICE MASTER JANITORIAL SERVICES, INC.						
1	OCTOBER	581	MAINT. JS/AS/REC/SS	3181	11/01/2012	\$ 3,502.74
Total for 100-000-43200-3320						\$ 8,811.14
100-000-43200-5130 WATER & SEWAGE SERVICES						
VENDOR: DEHAVEN BERKELEY SPRINGS WATER CORP.						
1	OCTOBER	42744	COOLER RENT OCT	75618	10/15/2012	\$ 17.95
VENDOR: DEHAVEN SEVEN-UP CORPORATION						
1	OCTOBER	43392	BERKELEY SPRINGS 5-GALLON	75796	10/31/2012	\$ 23.90
VENDOR: TOWN OF BERRYVILLE						
7	OCTOBER	WATERSEWERBILL	WATER AND SEWER BILL	75718	10/15/2012	\$ 15.50
Total for 100-000-43200-5130						\$ 57.35
100-000-43200-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
3	OCTOBER	287015712672X10	GOVT MAINT	75591	10/15/2012	\$ 140.46
VENDOR: TREASURER OF VIRGINIA						
3	OCTOBER	T251519	MONTHLY RECURRING CHARGES	75622	10/15/2012	\$ 8.63
18	OCTOBER	T251519	MONTHLY RECURRING CHARGES	75622	10/15/2012	\$ 5.46
VENDOR: VERIZON						
17	OCTOBER	VERIZONSEPT	VERIZON BILL MASTER 34Y	75730	10/15/2012	\$ 100.36
Total for 100-000-43200-5230						\$ 254.91
100-000-43200-6005 LAUNDRY, HOUSEKEEPING, & JANITORIAL						

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 14
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
VENDOR: GENERAL SALES OF VIRGINIA						
1	OCTOBER	212010755	BLK LINERS/DISPENSER/WHITE	3082	10/15/2012 \$	237.83
1	OCTOBER	212011618	SOAP/DISINFECT/GLOVES/TOWE	3152	11/01/2012 \$	814.84
Total for 100-000-43200-6005						\$ 1,052.67
100-000-43200-6007 REPAIR AND MAINTENANCE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
2	OCTOBER	GLOBALORANGE	ORANGE SAFETY CONES	75892	10/31/2012 \$	136.79
VENDOR: BERRYVILLE AUTO PARTS INC						
1	OCTOBER	5370-64872	ANTISCRATCH 2X6.5 FEET	75770	10/31/2012 \$	11.39
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	OCTOBER	060853	TARP COVER	75775	10/31/2012 \$	10.99
1	OCTOBER	060906	JERSEY GLOVES	75775	10/31/2012 \$	9.49
1	OCTOBER	061072	WASHED PLAY SAND	75775	10/31/2012 \$	4.49
VENDOR: W W GRAINGER, INC						
1	OCTOBER	9930086591	BANDAGE SUPPLIES	75644	10/15/2012 \$	43.92
1	OCTOBER	9930086609	BANDAGE SUPPLIES	75644	10/15/2012 \$	70.20
2	OCTOBER	9953101426	NAILER/COMPRESSOR KIT/STAP	75810	10/31/2012 \$	198.00
VENDOR: SHANNON-BAUM SIGNS INC						
1	OCTOBER	0187797-IN	FLAT BLADE STREET NAME SIG	3110	10/15/2012 \$	38.00
1	OCTOBER	0187978-IN	6" FLAT BLADE STREET SIGN	3182	11/01/2012 \$	255.00
1	OCTOBER	0187979-IN	6 IN FLAT BLADE STREET NAM	3182	11/01/2012 \$	38.00
Total for 100-000-43200-6007						\$ 816.27
100-000-43200-6008 VEHICLE AND EQUIP FUEL						
VENDOR: ROBERT M LEVI						
1	OCTOBER	REIMBURSEMILEAG	REIMBURSEMENT FOR MILEAGE	3091	10/15/2012 \$	203.69
VENDOR: MANSFIELD OIL COMPANY						
3	OCTOBER	09/16-09/30	MAINTENANCE	3164	11/01/2012 \$	249.38
4	OCTOBER	SQLCD/00036281	FUEL PURCHASES	3095	10/15/2012 \$	279.67
Total for 100-000-43200-6008						\$ 732.74
100-000-43200-6009 VEHICLE AND EQUIPMENT SUPPLIES						
VENDOR: BERRYVILLE AUTO PARTS INC						
1	OCTOBER	5370-64859	MP OIL FILTER/SERV PRO SYN	75770	10/31/2012 \$	134.85
1	OCTOBER	5370-64921	MP OIL FILTER/SERV PRO SYN	75770	10/31/2012 \$	30.68
1	OCTOBER	5370-64941	CLOCK SPRING/LABOR	75770	10/31/2012 \$	307.00
Total for 100-000-43200-6009						\$ 472.53
100-000-43202-3310 REPAIR & MAINTENANCE						
VENDOR: ARC WATER TREATMENT OF MARYLAND, INC.						
5	OCTOBER	346993	OCTOBER SERVICE	75758	10/31/2012 \$	68.97
VENDOR: DOLI/BOILER SAFETY						
3	OCTOBER	954066560	CAST IRON BOILER INSPECTIO	75626	10/15/2012 \$	50.16
VENDOR: EXTINGUISHER SALES & SERVICE, LLC						
4	OCTOBER	80191	ANNUAL INSPECTION	75630	10/15/2012 \$	59.25
VENDOR: RIDDLEBERGER BROS INC						

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 15
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
1	OCTOBER	71793	CONTRAC/AGREEMENT 1803	3109	10/15/2012	\$ 705.38
Total for 100-000-43202-3310						\$ 883.76
100-000-43202-3320 MAINTENANCE SERVICE CONTRACTS						
VENDOR: SERVICE MASTER JANITORIAL SERVICES, INC.						
2	OCTOBER	581	MAINT JS/AS/REC/SS	3181	11/01/2012	\$ 1,885.59
100-000-43202-3600 ADVERTISING						
VENDOR: WINCHESTER STAR						
16	OCTOBER	1679471	101 CHALMERS CT STAR	75744	10/15/2012	\$ 184.34
100-000-43202-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	OCTOBER	08/10-09/10INV	ELECTRIC BILL CHALMERS 08/	3179	11/01/2012	\$ 2,199.50
100-000-43202-5130 WATER & SEWAGE SERVICES						
VENDOR: TOWN OF BERRYVILLE						
21	OCTOBER	WATERSEWERBILL	WATER AND SEWER BILL	75718	10/15/2012	\$ 69.19
100-000-43202-5410 LEASE OF EQUIPMENT						
VENDOR: WINCHESTER RENTAL						
1	OCTOBER	31910	RENTAL OF MANLIFT 45' ELEC	75888	10/31/2012	\$ 264.97
100-000-43202-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BATTERY MART						
1	OCTOBER	1115787	LITHIUM COIN CELL BATTERY	75594	10/15/2012	\$ 32.22
VENDOR: BB&T FINANCIAL, FSB						
11	OCTOBER	STATEMENTOCT	VA STATE FLAG US FLAG POW/	75768	10/31/2012	\$ 223.33
VENDOR: BERRYVILLE AUTO PARTS INC						
1	OCTOBER	5370-64490	RBR 6841	75770	10/31/2012	\$ 7.16
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
2	OCTOBER	060810	ASPHALT REMOVER OPPTS PAINT	75775	10/31/2012	\$ 14.41
VENDOR: SOUTHERN REFRIGERATION						
1	OCTOBER	360248	HW PROG VISION PRO 3H/2C T	75712	10/15/2012	\$ 86.21
1	OCTOBER	360708	HW PROG VISION PRO 3H/2C T	75861	10/31/2012	\$ 86.21
VENDOR: THOMAS PLUMBING & HEATING, INC.						
1	OCTOBER	S21732	MAID O MIST	3188	11/01/2012	\$ 7.28
Total for 100-000-43202-6007						\$ 456.82
100-000-43205-3310 REPAIR & MAINTENANCE						
VENDOR: RIDDLEBERGER BROS INC						
1	OCTOBER	71790	CONTRACT 1809	3109	10/15/2012	\$ 123.00
100-000-43205-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	OCTOBER	SERVICE10/08	SERVICE 08/15-09/15	3179	11/01/2012	\$ 239.12
100-000-43205-5120 HEATING SERVICES						

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 16
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
VENDOR: QUARLES ENERGY SERVICES						
1	OCTOBER	585632	CLARKE COUNTY MAIN FACILIT	75853	10/31/2012 \$	318.87
100-000-43206-3310 REPAIR & MAINTENANCE						
VENDOR: DOLI/BOILER SAFETY						
1	OCTOBER	954066560	CAST IRON BOILER INSPECTIO	75626	10/15/2012 \$	20.00
VENDOR: EXTINGUISHER SALES & SERVICE, LLC						
3	OCTOBER	80191	ANNUAL INSPECTION	75630	10/15/2012 \$	351.00
VENDOR: RIDDLEBERGER BROS INC						
1	OCTOBER	71795	CONTRACT 1814	3109	10/15/2012 \$	428.00
1	OCTOBER	71797	CONTRACT 1810	3109	10/15/2012 \$	188.62
2	OCTOBER	71797	CONTRACT 1810	3109	10/15/2012 \$	201.38
2	OCTOBER	72364	CONTRACT AGREEMENT 1803	3109	10/15/2012 \$	705.38
1	OCTOBER	72366	CONTRACT AGREEMENT 1810	3109	10/15/2012 \$	390.00
1	OCTOBER	73377	REPLACE 24 VOLT RELAY PER	3180	11/01/2012 \$	580.00
Total for 100-000-43206-3310						\$ 2,864.38
100-000-43206-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
31	OCTOBER	2048188888	ELECTRIC SERVICE 08/12-09/	3179	11/01/2012 \$	784.57
9	OCTOBER	8894188888	ELECTRIC SERVICE 08/18-09/	3179	11/01/2012 \$	135.22
Total for 100-000-43206-5110						\$ 919.79
100-000-43206-5130 WATER & SEWAGE SERVICES						
VENDOR: DEHAVEN BERKELEY SPRINGS WATER CORP.						
1	OCTOBER	42745	COOLER RENT OCT	75618	10/15/2012 \$	15.95
VENDOR: DEHAVEN SEVEN-UP CORPORATION						
2	OCTOBER	43392	BERKELEY SPRINGS 5-GALLON	75796	10/31/2012 \$	21.90
VENDOR: TOWN OF BERRYVILLE						
15	OCTOBER	WATERSEWERBILL	WATER AND SEWER BILL	75718	10/15/2012 \$	154.49
Total for 100-000-43206-5130						\$ 192.34
100-000-43207-3310 REPAIR & MAINTENANCE						
VENDOR: RIDDLEBERGER BROS INC						
1	OCTOBER	71781	CONTRACT AGREEMENT 1811	3109	10/15/2012 \$	372.00
1	OCTOBER	72367	CONTRACT/AGREEMENT 1811	3109	10/15/2012 \$	372.00
1	OCTOBER	73148	REPLACED PRESSURE TRANSDUC	3180	11/01/2012 \$	2,159.26
Total for 100-000-43207-3310						\$ 2,903.26
100-000-43207-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
30	OCTOBER	2048188888	ELECTRIC SERVICE 08/12-09/	3179	11/01/2012 \$	1,711.01
100-000-43208-3310 REPAIR & MAINTENANCE						
VENDOR: DOLI/BOILER SAFETY						
2	OCTOBER	954066560	CAST IRON BOILER INSPECTIO	75626	10/15/2012 \$	20.00
VENDOR: RIDDLEBERGER BROS INC						

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 17
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
1	OCTOBER	71789	CONTRACT 1812	3109	10/15/2012 \$	120.00
1	OCTOBER	71791	CONTRACT 1813	3109	10/15/2012 \$	480.00
1	OCTOBER	72368	CONTRACT AGREEMENT 1813	3109	10/15/2012 \$	240.00
2	OCTOBER	72368	CONTRACT AGREEMENT 1813 BI	3109	10/15/2012 \$	240.00
1	OCTOBER	72774	RELOCATE AND REPLACE GAS F	3109	10/15/2012 \$	8,892.00
Total for 100-000-43208-3310						\$ 9,992.00
100-000-43208-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
32	OCTOBER	2048188888	ELECTRIC SERVICE 08/12-09/	3179	11/01/2012 \$	732.24
100-000-43208-5130 WATER & SEWAGE SERVICES						
VENDOR: TOWN OF BERRYVILLE						
16	OCTOBER		WATERSEWERBILL WATER AND SEWER BILL	75718	10/15/2012 \$	88.28
100-000-43208-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	OCTOBER	060886	MM 1/4 COMB WRENCH	75599	10/15/2012 \$	4.29
1	OCTOBER	060914	CAB CLAMP CONNECTOR/SCREW/	75775	10/31/2012 \$	17.34
1	OCTOBER	060965	6X6 ALU DRYWALL PATCH	75775	10/31/2012 \$	12.98
VENDOR: LOWE'S OF WINCHESTER						
1	OCTOBER	2792468	SWITCH BOX/HANDY BOX	75670	10/15/2012 \$	15.24
VENDOR: JNO S. SOLENBERGER INDUSTRIAL						
1	OCTOBER	992925	CONN 3/8 MCCABLE SADDLE GR	75860	10/31/2012 \$	34.19
Total for 100-000-43208-6007						\$ 84.04
100-000-43209-3310 PROFESSIONAL SERVICES						
VENDOR: RIDDLEBERGER BROS INC						
1	OCTOBER	71783	CONTRACT AGREEMENT 1815	3109	10/15/2012 \$	645.00
1	OCTOBER	72369	CONTRACT/AGREEMENT 1815	3109	10/15/2012 \$	645.00
Total for 100-000-43209-3310						\$ 1,290.00
100-000-43209-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	OCTOBER	8888 0815-0915	HUMANE SOCIET SERVICE 08/1	3179	11/01/2012 \$	495.17
100-000-43209-5120 HEATING SERVICES						
VENDOR: QUARLES ENERGY SERVICES						
1	OCTOBER	60046	CLARKE COUNTY MAINT FACILI	75853	10/31/2012 \$	103.30
100-000-43209-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: W W GRAINGER, INC						
3	OCTOBER	9953101426	NAILER/COMPRESSOR KIT/STAP	75810	10/31/2012 \$	17.00
VENDOR: MAURICE ELECTRICAL SUPPLY CO						
2	OCTOBER	S100125765.001	PHI PL-C15MM/28W/27	3166	11/01/2012 \$	35.03
1	OCTOBER	S100125765.002	PHI PL-C15MM/28W/27	3166	11/01/2012 \$	105.08
Total for 100-000-43209-6007						\$ 157.11
100-000-43210-3310 REPAIR & MAINTENANCE						

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 18
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
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VENDOR: RIDDLEBERGER BROS INC						
1	OCTOBER	71786	AGREEMENT 1865	3109	10/15/2012 \$	276.00
100-000-43210-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
9	OCTOBER	0775388888	ELECTRIC SERVICE 08/15-09/	3179	11/01/2012 \$	205.04
100-000-43210-6007			REPAIR AND MAINT SUPPLIES			
VENDOR: BATTERY MART						
1	OCTOBER	358013	SEALED LEAD ACID BATTERY	75594	10/15/2012 \$	12.95
100-000-43211-3310			REPAIR & MAINTENANCE			
VENDOR: RIDDLEBERGER BROS INC						
1	OCTOBER	71788	CONTRACT 1808	3109	10/15/2012 \$	540.00
1	OCTOBER	72365	CONTRACT AGREEMENT 1808	3109	10/15/2012 \$	540.00
1	OCTOBER	729114	WORK ON OFFICE UNIT	3109	10/15/2012 \$	2,231.40
Total for 100-000-43211-3310						\$ 3,311.40
100-000-43211-3320			MAINTENANCE SERVICE CONTRACTS			
VENDOR: SERVICE MASTER JANITORIAL SERVICES, INC.						
2	OCTOBER	569	FLOOR WORK STRIP AND REFIN	3181	11/01/2012 \$	1,000.00
100-000-43211-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
5	OCTOBER	2750088888	ELECTRIC SERVICE 08/18-09/	3179	11/01/2012 \$	2,188.33
100-000-43211-5130			WATER & SEWAGE SERVICES			
VENDOR: TOWN OF BERRYVILLE						
8	OCTOBER	WATERSEWERBILL	WATER AND SEWER BILL	75718	10/15/2012 \$	170.50
100-000-43212-3310			REPAIR & MAINTENANCE			
VENDOR: RIDDLEBERGER BROS INC						
1	OCTOBER	71784	CONTRACT AGREEMENT 2032	3109	10/15/2012 \$	312.00
100-000-43212-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
73	OCTOBER	1650088888	SERVICE 08/18 - 09/18	3179	11/01/2012 \$	8.50
74	OCTOBER	1650088888	SERVICE 08/18 - 09/18	3179	11/01/2012 \$	7.43
75	OCTOBER	1650088888	SERVICE 08/18 - 09/18	3179	11/01/2012 \$	14.85
77	OCTOBER	1650088888	SERVICE 08/18 - 09/18	3179	11/01/2012 \$	97.62
78	OCTOBER	1650088888	SERVICE 08/18 - 09/18	3179	11/01/2012 \$	7.54
81	OCTOBER	1650088888	SERVICE 08/18 - 09/18	3179	11/01/2012 \$	18.42
1	OCTOBER	2750088888	ELECTRIC SERVICE 08/18-09/	3179	11/01/2012 \$	270.55
2	OCTOBER	2750088888	ELECTRIC SERVICE 08/18-09/	3179	11/01/2012 \$	54.00
Total for 100-000-43212-5110						\$ 478.91
100-000-43212-5130			WATER & SEWAGE SERVICES			
VENDOR: TOWN OF BERRYVILLE						
10	OCTOBER	WATERSEWERBILL	WATER AND SEWER BILL	75718	10/15/2012 \$	262.80
11	OCTOBER	WATERSEWERBILL	WATER AND SEWER BILL	75718	10/15/2012 \$	62.00

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 19
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Pis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
Total for 100-000-43212-5130						\$ 324.80
100-000-43212-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	OCTOBER	060681	PLAS PAINT TRAY LINER	75599	10/15/2012	\$ 10.74
1	OCTOBER	060953	COP TUB BRUSH/FPT ADAP/BAL	75775	10/31/2012	\$ 48.26
1	OCTOBER	060957	RETURN FROS SILLCOCK FOR D	75775	10/31/2012	\$ 31.99-
2	OCTOBER	060963	MP PRM 9" 3/4 COVER	75775	10/31/2012	\$ 8.98
VENDOR: LOWE'S OF WINCHESTER						
1	OCTOBER	TRANS#35104519	WHITE PANELBOARD	75670	10/15/2012	\$ 19.59
Total for 100-000-43212-6007						\$ 55.58
100-000-43213-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
76	OCTOBER	1650088888	SERVICE 08/18 - 09/18	3179	11/01/2012	\$ 151.01
4	OCTOBER	27500888888	ELECTRIC SERVICE 08/18-09/	3179	11/01/2012	\$ 487.39
Total for 100-000-43213-5110						\$ 638.40
100-000-43213-5130 WATER & SEWAGE SERVICES						
VENDOR: TOWN OF BERRYVILLE						
9	OCTOBER	WATERSEWERBILL	WATER AND SEWER BILL	75718	10/15/2012	\$ 242.77
100-000-43213-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	OCTOBER	060881	NUTS/WASHERS	75775	10/31/2012	\$ 8.75
100-000-43214-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
79	OCTOBER	1650088888	SERVICE 08/18 - 09/18	3179	11/01/2012	\$ 182.81
80	OCTOBER	1650088888	SERVICE 08/18 - 09/18	3179	11/01/2012	\$ 15.50
Total for 100-000-43214-5110						\$ 198.31
100-000-43214-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	OCTOBER	060625	FIELD MARKING LIME	75599	10/15/2012	\$ 329.45
VENDOR: BSN/PASSON'S/GSC/CONLIN SPORTS						
1	OCTOBER	4267377	REPAIR AND MAINT SUPPLIES	75601	10/15/2012	\$ 1,347.84
VENDOR: VALLEY QUARRIES, INC.						
1	OCTOBER	524535	BALLFIELD MIX	75876	10/31/2012	\$ 851.40
Total for 100-000-43214-6007						\$ 2,528.69
100-000-43215-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
3	OCTOBER	27500888888	ELECTRIC SERVICE 08/18-09/	3179	11/01/2012	\$ 77.39
100-000-43215-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: MCCORMICK PAINT						
3	OCTOBER	230103365	FIELD MARKING/PRIMER SEALE	75749	10/16/2012	\$ 883.76

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 20
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
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100-000-43236-3310			REPAIR & MAINTENANCE			
VENDOR:	RIDDLEBERGER BROS INC					
1	OCTOBER	71792	CONTRACT 1806	3109	10/15/2012 \$	216.00
100-000-43236-5110			ELECTRICAL SERVICES			
VENDOR:	RAPPAHANNOCK ELEC COMPANY					
12	OCTOBER	3750088888	ELECTRIC SERVICE 08/10-09/	3179	11/01/2012 \$	51.19
100-000-43236-5120			HEATING SERVICES			
VENDOR:	EMMART OIL COMPANY					
1	OCTOBER	1906062	HEATING OIL	75800	10/31/2012 \$	1,002.96
100-000-43236-5130			WATER & SEWAGE SERVICES			
VENDOR:	TOWN OF BERRYVILLE					
14	OCTOBER	WATERSEWERBILL	WATER AND SEWER BILL	75718	10/15/2012 \$	44.14
100-000-43236-6007			REPAIR AND MAINT SUPPLIES			
VENDOR:	BERRYVILLE TRUE VALUE HARDWARE					
1	OCTOBER	060848	SW BULB	75775	10/31/2012 \$	1.99
100-000-43237-3310			REPAIR & MAINTENANCE			
VENDOR:	CLARKE COUNTY ROOFING & GUTTERING, INC.					
1	OCTOBER	6914	ROOF WORK ON SOCIAL SERVIC	3072	10/15/2012 \$	220.00
VENDOR:	RIDDLEBERGER BROS INC					
1	OCTOBER	71796	CONTRACT 1807	3109	10/15/2012 \$	428.00
			Total for 100-000-43237-3310		\$	648.00
100-000-43237-5110			ELECTRICAL SERVICES			
VENDOR:	RAPPAHANNOCK ELEC COMPANY					
9	OCTOBER	0801388888	ELECTRIC SERVICE 08/10-09/	3179	11/01/2012 \$	127.97
11	OCTOBER	4980388888	SERVICE 08/10 - 09/10	3179	11/01/2012 \$	669.78
			Total for 100-000-43237-5110		\$	797.75
100-000-43237-5130			WATER & SEWAGE SERVICES			
VENDOR:	TOWN OF BERRYVILLE					
12	OCTOBER	WATERSEWERBILL	WATER AND SEWER BILL	75718	10/15/2012 \$	11.04
13	OCTOBER	WATERSEWERBILL	WATER AND SEWER BILL	75718	10/15/2012 \$	66.21
			Total for 100-000-43237-5130		\$	77.25
100-000-43237-6007			REPAIR AND MAINT SUPPLIES			
VENDOR:	BERRYVILLE TRUE VALUE HARDWARE					
1	OCTOBER	060963	WP 13W T2 SW MINI BULB	75775	10/31/2012 \$	10.28
100-000-52500-5620			CIVIC CONTRIBUTIONS			
VENDOR:	NORTHWESTERN COMMUNITY SERVICES					
1	OCTOBER	2ND QTR FY13	2ND QTR ALLOCATION FOR SUP	75846	10/31/2012 \$	20,500.00
100-000-53230-5699			CIVIC CONTRIBUTIONS			

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 21
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
VENDOR: SHENANDOAH AREA AGENCY ON AGING						
1	OCTOBER	OCT15INVOICE	QUARTER BEG 10/01/12	3183	11/01/2012 \$	10,000.00
100-000-69100-5699 CIVIC CONTRIBUTIONS						
VENDOR: LORD FAIRFAX COMMUNITY COLLEGE						
1	OCTOBER	3531	BOARDS CONTRIBUTION TO COL	75832	10/31/2012 \$	3,588.75
100-000-71100-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: DDL BUSINESS SYSTEMS LLC						
1	OCTOBER	49956	MAINTENANCE SERVICE CONTRA	75617	10/15/2012 \$	145.83
VENDOR: RICOH USA INC						
1	OCTOBER	5023817034	MAINTENANCE SERVICE CONTRA	75697	10/15/2012 \$	92.07
Total for 100-000-71100-3320						\$ 237.90
100-000-71100-5210 POSTAL SERVICES						
VENDOR: PURCHASE POWER						
7	OCTOBER	2012277	POSTAGE THRU 09/17	75692	10/15/2012 \$	209.65
100-000-71100-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
19	OCTOBER	T251519	MONTHLY RECURRING CHARGES	75622	10/15/2012 \$	17.06
VENDOR: VERIZON						
18	OCTOBER	VERIZONSEPT	VERIZON BILL MASTER 34Y	75730	10/15/2012 \$	114.34
Total for 100-000-71100-5230						\$ 131.40
100-000-71100-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: BB&T FINANCIAL, FSB						
14	OCTOBER	OCTOBERSTATEMEN	VRPS FALL CONFERENCE REGIS	75768	10/31/2012 \$	45.00
16	OCTOBER	OCTOBERSTATEMEN	VRPS ANNUAL CONFERENCE DIR	75768	10/31/2012 \$	15.00
20	OCTOBER	OCTOBERSTATEMEN	CHILD DEVELOPMENT AND GUID	75768	10/31/2012 \$	52.00
Total for 100-000-71100-5540						\$ 112.00
100-000-71100-6001 OFFICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
18	OCTOBER	OCTOBERSTATEMEN	STAPLES 16 SHEET MICR	75768	10/31/2012 \$	249.99
100-000-71100-6008 VEHICLE AND EQUIP FUEL						
VENDOR: MANSFIELD OIL COMPANY						
4	OCTOBER	09/16-09/30	PARKS AND REC	3164	11/01/2012 \$	71.33
5	OCTOBER	SQLCD/00036281	FUEL PURCHASES	3095	10/15/2012 \$	16.22
Total for 100-000-71100-6008						\$ 87.55
100-000-71310-5830 REFUNDS						
VENDOR: TRISHA LOFTON						
1	OCTOBER	165021	CRAFT SHOW REFUND	75830	10/31/2012 \$	120.00
100-000-71310-6013 EDUCATIONAL AND RECREATIONAL SUPPLIE						

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 22
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
VENDOR: WALMART COMMUNITY/GECRB						
1	OCTOBER	OCTOBERSTATEMEN	WALMART-ITEMS	75884	10/31/2012 \$	52.13
3	OCTOBER	SEPTSTATEMENT	VARIOUS SUPPLIES	75741	10/15/2012 \$	55.49
Total for 100-000-71310-6013						\$ 107.62
100-000-71310-6014 OTHER OPERATING SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
13	OCTOBER	OCTOBERSTATEMEN	FRONT PUSH BAR GRAINGER	75768	10/31/2012 \$	18.74
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	OCTOBER	060569	CAUTION TAPE	75775	10/31/2012 \$	9.49
VENDOR: WALMART COMMUNITY/GECRB						
3	OCTOBER	OCTOBERSTATEMEN	WALMART-ITEMS	75884	10/31/2012 \$	29.44
2	OCTOBER	SEPTSTATEMENT	MIS. CLEANING SUPPLIES	75741	10/15/2012 \$	64.88
Total for 100-000-71310-6014						\$ 122.55
100-000-71310-6015 MERCHANDISE FOR RESALE						
VENDOR: WALMART COMMUNITY/GECRB						
2	OCTOBER	OCTOBERSTATEMEN	WALMART-ITEMS	75884	10/31/2012 \$	6.88
4	OCTOBER	SEPTSTATEMENT	VARIOUS SUPPLIES	75741	10/15/2012 \$	21.32
Total for 100-000-71310-6015						\$ 28.20
100-000-71350-3100 PROFESSIONAL SERVICES						
VENDOR: AMERICAN RED CROSS						
1	OCTOBER	46456	LIFEGUARD RECERT	75587	10/15/2012 \$	54.00
1	OCTOBER	BABYSITTERCLASS	BABYSITTER CLASS	75755	10/31/2012 \$	70.00
VENDOR: XTREME FIT STUDIO						
1	OCTOBER	YOGA/ZUMBA10/15	YOGA/ZUMBA	75605	10/15/2012 \$	258.20
1	OCTOBER	YOGATONE	YOGA TONE CLASS 10/9-10/30	75782	10/31/2012 \$	175.00
VENDOR: CLARKE COUNTY HEALTH DEPARTMENT						
1	OCTOBER	OCTOBERINVOICE	PATIENT VISITS	75785	10/31/2012 \$	125.00
VENDOR: EARLEY, LATASHA DOZIA						
1	OCTOBER	ACTIVITYSEPT	LEAP N'LEARN TOTS TAKE A B	75799	10/31/2012 \$	91.00
VENDOR: JOHNSTON, JANE						
1	OCTOBER	OCTOBER	FIT FOREVER/FLUID MOTION/T	75655	10/15/2012 \$	391.70
VENDOR: MONTGOMERY, CHRISTEL						
1	OCTOBER	ACTIVITY SEPT	GYMNASTICS CLASSES	3170	11/01/2012 \$	1,136.80
VENDOR: OPUS OAKES, AN ART PLACE, INC.						
1	OCTOBER	FMIKEDMEDIA	MIXED MEDIA	3103	10/15/2012 \$	51.00
1	OCTOBER	JEWELRYWORKSHOP	JEWELRY WORKSHOP	3177	11/01/2012 \$	85.00
Total for 100-000-71350-3100						\$ 2,437.70
100-000-71350-3600 ADVERTISING						
VENDOR: BB&T FINANCIAL, FSB						
19	OCTOBER	OCTOBERSTATEMEN	HALF PAGE ADVERTISEMENT BL	75768	10/31/2012 \$	125.00
100-000-71350-5560 GROUP TRIPS						

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 23
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
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VENDOR:	CHUCK E CHEESE'S #99					
1	OCTOBER	30014	VOID CHECK-ORIG. CK IN HIS	60794	10/23/2012 \$	459.13-
100-000-71350-5830 REFUNDS						
VENDOR:	CLARKE COUNTY SS FAMILIES FUND					
1	OCTOBER	164614	REFUND FOR CANCELLATION	75609	10/15/2012 \$	44.00
VENDOR:	CATHY COGSWELL					
1	OCTOBER	164964	REFUND FOR CANCELLATION	75787	10/31/2012 \$	15.00
VENDOR:	CARA COOLIDGE					
1	OCTOBER	CANCEL REFUND	CANCELLATION REFUND	75613	10/15/2012 \$	40.00
VENDOR:	DEBBIE CRABTREE					
1	OCTOBER	REIMBURSEMENT	REIMBURSE FOR CANCELING	75791	10/31/2012 \$	108.00
VENDOR:	SHARON HARTMAN					
1	OCTOBER	REIMBURSEMENT	REIMBURSEMENT FOR CANCELLA	75811	10/31/2012 \$	40.00
VENDOR:	KUNKEL, KELLY					
1	OCTOBER	164474	REFUND FOR CANCELLATION	75659	10/15/2012 \$	50.00
VENDOR:	SUSAN MORRIS					
1	OCTOBER	CANCELLATIONREF	CANCELLATION OF CPR/AED CL	75841	10/31/2012 \$	200.00
VENDOR:	TAMMY RUGGIERO					
1	OCTOBER	164479	REFUND FOR CREDIT	75698	10/15/2012 \$	38.00
VENDOR:	DEBORAH SNYDER					
1	OCTOBER	164388	REFUND FOR CREDIT BALANCE	75710	10/15/2012 \$	61.00
Total for 100-000-71350-5830						\$ 596.00
100-000-71350-6002 FOOD SUPPLIES & FOOD SERVICE SUPPLIE						
VENDOR:	COSTCO WHOLESALE INC. #239					
1	OCTOBER	023906017618	FOOD	75614	10/15/2012 \$	453.70
2	OCTOBER	023906017618	VOID VOUCHER TRANSACTION F	75614	10/15/2012 \$	453.70-
4	OCTOBER	023906017618	COOLEY FOOD ITEMS	75747	10/16/2012 \$	453.70
VENDOR:	FOOD LION, INC					
1	OCTOBER	271164410401	PARKS AND REC-JELLO	75806	10/31/2012 \$	7.12
1	OCTOBER	281164257846	PARKS AND REC	75806	10/31/2012 \$	93.00
1	OCTOBER	281164297874	PARKS AND REC	75806	10/31/2012 \$	5.97
1	OCTOBER	281164387942	FOOD	75636	10/15/2012 \$	95.27
Total for 100-000-71350-6002						\$ 655.06
100-000-71350-6013 EDUCATIONAL AND RECREATIONAL SUPPLIE						
VENDOR:	BB&T FINANCIAL, FSB					
17	OCTOBER	OCTOBERSTATEMEN	BABYSITTERS TRAINING PARTI	75768	10/31/2012 \$	78.78
VENDOR:	BSN SPORTS, INC					
1	OCTOBER	94951690	ROLDRI SEAMLESS REPL ROLLE	75779	10/31/2012 \$	130.99
VENDOR:	KRAMES STAYWELL, LLC					
1	OCTOBER	6832561	PEDIATRIC AND ADULT FIRST	75823	10/31/2012 \$	157.58
VENDOR:	S & S WORLDWIDE					
1	OCTOBER	7483643	FLAG FOOTBALL KITS	75699	10/15/2012 \$	278.73

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 24
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
VENDOR: TROPHY WORLD						
1	OCTOBER	10109	#131 RIBBONS	75870	10/31/2012 \$	274.00
VENDOR: WALMART COMMUNITY/GECRB						
5	OCTOBER	SEPTSTATEMENT	VARIOUS SUPPLIES	75741	10/15/2012 \$	29.88
Total for 100-000-71350-6013						\$ 949.96
100-000-71350-6014 OTHER OPERATING SUPPLIES						
VENDOR: WALMART COMMUNITY/GECRB						
1	OCTOBER	SEPTSTATEMENT	BATTERIES	75741	10/15/2012 \$	4.97
100-000-71350-6015 MERCHANDISE FOR RESALE						
VENDOR: VRPS						
1	OCTOBER	KINGSDOMINION	KINGS DOMINION TICKETS	75738	10/15/2012 \$	190.00
100-000-73200-5699 CIVIC CONTRIBUTIONS						
VENDOR: HANDLEY REGIONAL LIBRARY						
1	OCTOBER	OCTOBER1INVOICE	OCT-NOV-DEC APPROPRIATION	75645	10/15/2012 \$	45,529.75
100-000-81110-3100 PROFESSIONAL SERVICES						
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
1	OCTOBER	LEGALSVS-SEPT1	LEGAL SERVICES	3083	10/15/2012 \$	32.00
100-000-81110-3140 ENGINEERING REVIEW EXPENDITURES						
VENDOR: CHESTER ENGINEERS						
1	OCTOBER	41067	VERIZON WIRELESS PLAN REVI	3070	10/15/2012 \$	791.89
1	OCTOBER	41068	KEYSTONE BAPTIST CHURCH	3070	10/15/2012 \$	236.73
1	OCTOBER	41069	MEETING W/PE AT CC	3070	10/15/2012 \$	394.15
1	OCTOBER	6454299	PROFESSIONAL SERVICES SEPT	3142	11/01/2012 \$	236.73
VENDOR: PIEDMONT GEOTECHNICAL, INC.						
1	OCTOBER	1451VASEPT	ENGINEERING REVIEW EXPENDI	3107	10/15/2012 \$	247.50
1	OCTOBER	OCTOBER2012INV	TAX MAP 9 A 62B-WOODBERRY	3107	10/15/2012 \$	165.00
Total for 100-000-81110-3140						\$ 2,072.00
100-000-81110-3500 PRINTING AND BINDING						
VENDOR: COMMERCIAL PRESS						
1	OCTOBER	105834	COMPREHENSIVE PLAN	3073	10/15/2012 \$	274.80
100-000-81110-5210 POSTAL SERVICES						
VENDOR: PURCHASE POWER						
8	OCTOBER	2012277	POSTAGE THRU 09/17	75692	10/15/2012 \$	125.29
VENDOR: TREASURER, CLARKE COUNTY						
6	OCTOBER	PETTYCASHREFUND	REFUND TO PETTY CASH	75720	10/15/2012 \$	15.25
Total for 100-000-81110-5210						\$ 140.54
100-000-81110-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
20	OCTOBER	T251519	MONTHLY RECURRING CHARGES	75622	10/15/2012 \$	2.90
VENDOR: VERIZON						

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 25
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
19	OCTOBER	VERIZONSEPT	VERIZON BILL MASTER 34Y	75730	10/15/2012 \$	13.75
Total for 100-000-81110-5230						\$ 16.65
100-000-81110-5510 TRAVEL MILEAGE						
VENDOR: TEETOR, ALLISON						
1	OCTOBER	REIMBURSEMILES	REIMBURSEMENT FOR MILEAGE	3122	10/15/2012 \$	165.39
100-000-81110-6001 OFFICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
23	OCTOBER	OCTOBERSTATEMEN	PLANNING DEPT HP TONER LAS	75768	10/31/2012 \$	262.91
100-000-81110-6012 BOOKS AND SUBSCRIPTIONS						
VENDOR: TREASURER, CLARKE COUNTY						
7	OCTOBER	PETTYCASHREFUND	REFUND TO PETTY CASH	75720	10/15/2012 \$	21.99
100-000-81520-3160 BOARD SERVICES						
VENDOR: BOYLES, JERRY L						
1	OCTOBER	ATTEND0926BADA	PAYMENT FOR ATTENDING BADA	3065	10/15/2012 \$	25.00
VENDOR: CONSERVATION EASEMENT						
1	OCTOBER	ATTEND0926BADA	PAYMENT FOR ATTENDING BADA	3102	10/15/2012 \$	25.00
VENDOR: SMART, KATHY						
1	OCTOBER	ATTEND0926BADA	PAYMENT FOR ATTENDING BADA	3115	10/15/2012 \$	25.00
Total for 100-000-81520-3160						\$ 75.00
100-000-81600-3100 PROFESSIONAL SERVICES						
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
2	OCTOBER	LEGALSVS-SEPT1	LEGAL SERVICES	3083	10/15/2012 \$	232.00
100-000-81600-3160 BOARD SERVICES						
VENDOR: BOUFFAULT, ROBINA RICH						
1	OCTOBER	OCT2MEETING	PAYMENT TO PLANNING COMMIS	3064	10/15/2012 \$	50.00
1	OCTOBER	PLANNCOMMISSION	ATTEND WORKSHOP MEETING ON	3138	11/01/2012 \$	50.00
VENDOR: BRUMBACK, CLAY						
1	OCTOBER	OCT2MEETING	PAYMENT TO PLANNING COMMIS	3067	10/15/2012 \$	100.00
1	OCTOBER	PLANNCOMMISSION	ATTEND WORKSHOP MEETING ON	3140	11/01/2012 \$	50.00
VENDOR: CONSERVATION EASEMENT						
1	OCTOBER	OCT2MEETING	PAYMENT TO PLANNING COMMIS	3068	10/15/2012 \$	100.00
1	OCTOBER	PLANNCOMMISSION	ATTEND WORKSHOP MEETING ON	3141	11/01/2012 \$	50.00
VENDOR: MCFILLEN, THOMAS						
1	OCTOBER	OCT2MEETING	PAYMENT TO PLANNING COMMIS	3097	10/15/2012 \$	100.00
1	OCTOBER	PLANNCOMMISSION	ATTEND WORKSHOP MEETING ON	3167	11/01/2012 \$	50.00
VENDOR: NELSON, CLIFF						
1	OCTOBER	OCT2MEETING	PAYMENT TO PLANNING COMMIS	3101	10/15/2012 \$	100.00
VENDOR: CONSERVATION EASEMENT						
1	OCTOBER	OCT2MEETING	PAYMENT TO PLANNING COMMIS	3102	10/15/2012 \$	100.00
1	OCTOBER	PLANNCOMMISSION	ATTEND WORKSHOP MEETING ON	3176	11/01/2012 \$	50.00
VENDOR: STEINMETZ, WILLIAM A.						

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 26
 TIME: 09:55:24
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
1	OCTOBER	OCT2MEETING	PAYMENT TO PLANNING COMMIS	3119	10/15/2012 \$	100.00
1	OCTOBER	PLANNCOMMISION	ATTEND WORKSHOP MEETING ON	3186	11/01/2012 \$	50.00
VENDOR: THUSS, RICHARD						
1	OCTOBER	OCT2MEETING	PAYMENT TO PLANNING COMMIS	3124	10/15/2012 \$	50.00
VENDOR: TURKEL, JON						
1	OCTOBER	OCT2MEETING	PAYMENT TO PLANNING COMMIS	3126	10/15/2012 \$	100.00
1	OCTOBER	PLANNCOMMISION	ATTEND WORKSHOP MEETING ON	3192	11/01/2012 \$	50.00
Total for 100-000-81600-3160						\$ 1,150.00
100-000-81800-3100 PROFESSIONAL SERVICES						
VENDOR: KALBIAN, MARAL S.						
1	OCTOBER	10/01INVOICE	PROJECT HOPE/AGENDA/MINUTE	3159	11/01/2012 \$	165.00
100-000-81800-3160 BOARD SERVICES						
VENDOR: BAKER, H.M.						
1	OCTOBER	ATTENDMEETING	ATTEND HISTORIC PRESERVATI	3060	10/15/2012 \$	25.00
VENDOR: FIELDS, BETSY						
1	OCTOBER	ATTENDMEETING	ATTEND HISTORIC PRESERVATI	3079	10/15/2012 \$	25.00
VENDOR: GILPIN, THOMAS T						
1	OCTOBER	ATTENDMEETING	ATTEND HISTORIC PRESERVATI	75640	10/15/2012 \$	25.00
VENDOR: NELSON, CLIFF						
1	OCTOBER	ATTENDMEETING	ATTEND HISTORIC PRESERVATI	3101	10/15/2012 \$	25.00
Total for 100-000-81800-3160						\$ 100.00
100-000-82600-5510 TRAVEL MILEAGE						
VENDOR: LAURA NOWELL SHIFFLETT						
1	OCTOBER	PARTTMILEAGE	PART TIME WORK IN SEPTEMBE	3184	11/01/2012 \$	194.82
100-000-83100-3100 PROFESSIONAL SERVICES						
VENDOR: VAE4-HA						
1	OCTOBER	ANNUALCONF	CONFERENCE REGISTRATION 18	75875	10/31/2012 \$	63.00
100-000-83100-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
13	OCTOBER	T251519	MONTHLY RECURRING CHARGES	75622	10/15/2012 \$	6.74
VENDOR: VERIZON						
20	OCTOBER	VERIZONSEPT	VERIZON BILL MASTER 34Y	75730	10/15/2012 \$	30.59
Total for 100-000-83100-5230						\$ 37.33
100-000-83100-6014 OTHER OPERATING SUPPLIES						
VENDOR: BERRYVILLE PRESBYTERIAN CHURCH						
2	OCTOBER	FACILITY USE	VOID VOUCHER TRANSACTION F	71189	06/15/2011 \$	50.00-
1	OCTOBER	REISSUECHECK	REISSUE OF CHECK 71189 FAC	75771	10/31/2012 \$	50.00
VENDOR: PURCHASE POWER						
12	OCTOBER	2012277	POSTAGE THRU 09/17	75692	10/15/2012 \$	347.24
Total for 100-000-83100-6014						\$ 347.24

CLARKE COUNTY
October 2012 Vendor Payments
Executed By: gilleya

PAGE: 27
TIME: 09:55:24
DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
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			TOTAL DEFINITION TYPE 0	:	\$	250,064.50
			TOTAL EXPENDITURES	:	\$	250,064.50
			TOTAL for FISCAL YEAR 2013	:	\$	250,064.50
					=====	
			TOTAL PAYMENTS	:	\$	250,064.50

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 1
 TIME: 09:54:49
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
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Fiscal Year: 2013

EXPENDITURES

DEFINITION TYPE 0

225-127-31200-3000 PURCHASED SERVICES

VENDOR: CELLEBRITE USA CORP
 1 OCTOBER Q-04933-Y SOFTWARE UPGRADE 75603 10/15/2012 \$ 999.00

225-127-31200-5230 TELECOMMUNICATIONS

VENDOR: SPRINT DATA SERVICES
 1 OCTOBER 862688664-020 MONTHLY INVOICE 75714 10/15/2012 \$ 381.48

225-127-31200-5500 TRAVEL

VENDOR: OLIVIA MEADOWS
 2 OCTOBER GTF2010DDBX0690 GTF2010-DD-BX-0690 AZ CONF 75837 10/31/2012 \$ 60.00

225-127-31200-5530 TRAVEL SUBSISTANCE & LODGING

VENDOR: OLIVIA MEADOWS
 1 OCTOBER GTF2010DDBX0690 GTF2010-DD-BX-0690 AZ CONF 75837 10/31/2012 \$ 194.41

VENDOR: NORTHWEST VA REGIONAL GANG TASK FORCE
 1 OCTOBER GTF2010DDBX0690 GTF2010-DD-BX-0690 AZ CONF 75845 10/31/2012 \$ 1,343.70

Total for 225-127-31200-5530 \$ 1,538.11

225-127-31200-5540 TRAVEL CONVENTION & EDUCATION

VENDOR: NORTHWEST VA REGIONAL GANG TASK FORCE
 2 OCTOBER GTF2010DDBX0690 GTF2010-DD-BX-0690 AZ CONF 75845 10/31/2012 \$ 325.00

225-127-31200-6000 MATERIALS AND SUPPLIES

VENDOR: IMPRESSIONS PLUS
 1 OCTOBER 190450 BINDING/COVER 75818 10/31/2012 \$ 470.54
 1 OCTOBER FC5056 FINANCE CHARGES 75818 10/31/2012 \$ 7.05
 1 OCTOBER FC5102 FINANCE CHARGES 75818 10/31/2012 \$ 7.16
 1 OCTOBER FC5166 FINANCE CHARGES 75818 10/31/2012 \$ 7.65
 1 OCTOBER FC5268 FINANCE CHARGES 75818 10/31/2012 \$ 8.26
 1 OCTOBER FC5360 FINANCE CHARGES 75818 10/31/2012 \$ 7.50

Total for 225-127-31200-6000 \$ 508.16

231-000-31200-5530 TRAVEL SUBSISTANCE & LODGING

VENDOR: BB&T FINANCIAL, FSB
 6 OCTOBER STATEMENTOCT STATEMENT ENDING 10/09/201 75768 10/31/2012 \$ 527.78
 7 OCTOBER STATEMENTOCT MEALS/HOTEL TO RICHMOND 75768 10/31/2012 \$ 512.76

Total for 231-000-31200-5530 \$ 1,040.54

231-000-31200-5540 TRAVEL CONVENTION & EDUCATION

VENDOR: VNVWC, INC.
 1 OCTOBER 00628 REGISTRATION FOR 30TH ANNU 75882 10/31/2012 \$ 175.00

231-000-31200-5800 MISCELLANEOUS

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 2
 TIME: 09:54:49
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
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VENDOR:	BB&T FINANCIAL, FSB					
5	OCTOBER	STATEMENTOCT	STATEMENT ENDING 10/09/201	75768	10/31/2012 \$	5.00
235-000-82700-3100 PROFESSIONAL SERVICES						
VENDOR:	HALL, MONAHAN, ENGLE, MAHAN & MITCHELL					
1	OCTOBER	LEGALSVCSEPT	LEGAL SERVICES FOR SEPT	3083	10/15/2012 \$	140.50
235-000-82700-6001 MATERIALS AND SUPPLIES						
VENDOR:	PURCHASE POWER					
10	OCTOBER	2012277	POSTAGE THRU 09/17	75692	10/15/2012 \$	2.75
301-800-94298-3140 ENGINEERING & ARCHITECTURAL						
VENDOR:	CHESTER ENGINEERS					
1	OCTOBER	41066	MEETING WITH CC STAFF 08/1	3070	10/15/2012 \$	180.03
301-800-94299-8207 EDP EQUIPMENT						
VENDOR:	DALY COMPUTERS, INC.					
1	OCTOBER	PSI0948866	EDP EQUIPMENT	3074	10/15/2012 \$	3,090.00
VENDOR:	RICOH USA INC					
1	OCTOBER	1036094288	NETWORK AND SCAN CONNECT	75697	10/15/2012 \$	300.00
1	OCTOBER	1036094289	MAIN SERVICE CONTRACT	75697	10/15/2012 \$	4,400.00
Total for 301-800-94299-8207						\$ 7,790.00
301-800-94337-3140 ENGINEERING & ARCHITECTURAL						
VENDOR:	MAIN STREET ARCHITECTURE					
1	OCTOBER	20845	CC RECREATION CENTER COLUM	75834	10/31/2012 \$	2,957.63
301-800-94337-8112 CONSTRUCTION						
VENDOR:	MINGHINI'S GENERAL CONTRACTORS, INC.					
1	OCTOBER	PAYMENT #8	PAYMENT #8	75840	10/31/2012 \$	144,103.68
VENDOR:	TRIAD ENGINEERING, INC					
1	OCTOBER	50446	CONTROLLED FILL MONITORING	75869	10/31/2012 \$	256.40
Total for 301-800-94337-8112						\$ 144,360.08
TOTAL DEFINITION TYPE 0 :						\$ 160,463.28
TOTAL EXPENDITURES :						\$ 160,463.28
TOTAL for FISCAL YEAR 2013 :						\$ 160,463.28
TOTAL PAYMENTS :						\$ 160,463.28

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 1
 TIME: 09:55:07
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
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Fiscal Year: 2013

EXPENDITURES

DEFINITION TYPE 0

607-000-12530-4300 CENTRAL PURCHASING/STORE

VENDOR: B W WILSON PAPER CO INC						
1	OCTOBER	1524573	CONTR COPY PAPER VARIOUS C	75761	10/31/2012 \$	1,821.80
VENDOR: BB&T FINANCIAL, FSB						
10	OCTOBER	STATEMENTOCT	HP505A LASERJET CARTRIDGE	75768	10/31/2012 \$	150.50
13	OCTOBER	STATEMENTOCT	VA STATE FLAG NYLON 3X5	75768	10/31/2012 \$	106.20
VENDOR: INDEPENDENT STATIONERS						
2	OCTOBER	IN-000225756	BNDER, LTR, INK CART	75652	10/15/2012 \$	151.18
1	OCTOBER	IN-000227029	CASSETTE TONER LABELS	75652	10/15/2012 \$	150.74
VENDOR: QUILL CORPORATION						
2	OCTOBER	5810444	HP CART INK	75695	10/15/2012 \$	370.80
1	OCTOBER	6024716	PAPER BLACK TONER	75695	10/15/2012 \$	406.55
1	OCTOBER	6249937	HP 60XI BLACK/TRI COLOR TO	75854	10/31/2012 \$	192.72
1	OCTOBER	6317064	OKI 52116002 TNR CTG	75854	10/31/2012 \$	163.10
1	OCTOBER	6454299	EPSON BLACK INT/HP BLACK I	75854	10/31/2012 \$	143.58
Total for 607-000-12530-4300						\$ 3,657.17

607-000-12530-5210 POSTAL SERVICES

VENDOR: BENNETT, BRENDA						
2	OCTOBER	MILESREIMBURSE	MILEAGE REIMBURSEMENT	3061	10/15/2012 \$	7.60
VENDOR: PURCHASE POWER						
4	OCTOBER	2012277	POSTAGE THRU 09/17	75692	10/15/2012 \$	315.95
VENDOR: SUPPLY ROOM COMPANIES, THE						
1	OCTOBER	1780341-0	MIS CENTRAL STORE SUPPLIES	3121	10/15/2012 \$	219.02
Total for 607-000-12530-5210						\$ 542.57

607-000-12530-5230 TELECOMMUNICATIONS

VENDOR: TREASURER OF VIRGINIA						
14	OCTOBER	T251519	MONTHLY RECURRING CHARGES	75622	10/15/2012 \$	18.37
VENDOR: VERIZON						
31	OCTOBER	VERIZONSEPT	VERIZON BILL MASTER 34Y	75730	10/15/2012 \$	99.07
Total for 607-000-12530-5230						\$ 117.44

607-000-12530-5510 TRAVEL MILEAGE

VENDOR: BENNETT, BRENDA						
1	OCTOBER	MILESREIMBURSE	MILEAGE REIMBURSEMENT	3061	10/15/2012 \$	15.40

607-000-12530-5810 DUES & MEMBERSHIPS

VENDOR: VAGP						
1	OCTOBER	1164232	ANNUAL MEMBERSHIP	75725	10/15/2012 \$	35.00

711-000-96100-2600 UNEMPLOYMENT INSURANCE CLAIMS

CLARKE COUNTY
 October 2012 Vendor Payments
 Executed By: gilleya

PAGE: 2
 TIME: 09:55:07
 DATE: 11/05/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
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VENDOR:	VIRGINIA EMPLOYMENT COMMISSION					
1	OCTOBER	QTRENDING09/30	UNEMPLOYMENT BENEFITS	75881	10/31/2012	\$ 6,488.00
2	OCTOBER	QTRENDING09/30	UNEMPLOYMENT BENEFITS	75881	10/31/2012	\$ 869.90
		Total for 711-000-96100-2600				\$ 7,357.90
732-000-12530-3000 PURCHASED SERVICES - TRANSACTION FEE						
VENDOR:	WAGE WORKS					
1	OCTOBER	125AI0199995	FLEX PLAN MTHLY ADMIN/COMP	75883	10/31/2012	\$ 622.25
735-000-12550-2300 Health Insurance Payments						
VENDOR:	ANTHEM BLUE CROSS/BLUE SHIELD					
24	OCTOBER	100505-00	Health Insurance Payments	12788	10/30/2012	\$ 9,388.00
			TOTAL DEFINITION TYPE 0	:	\$	21,735.73
			TOTAL EXPENDITURES	:	\$	21,735.73
			TOTAL for FISCAL YEAR 2013	:	\$	21,735.73
			TOTAL PAYMENTS	:	\$	21,735.73

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2013 (2012-2013 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 1
 Date: 11/06/12
 Time: 11:45:45

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For OCTOBER	Expenditures Year-to-Date	Available Balance	Percent Used
FD 100 GENERAL FUND							
PJT 000 NON-CATEGORICAL							
FUNC 11010 BOARD OF SUPERVISORS							
1300	SALARIES AND WAGES - PART TIME	\$ 13,800.00	\$ 9,200.00	\$ 1,150.00	\$ 4,600.00	\$ 0.00	100.00
2100	FICA BENEFITS	\$ 1,056.00	\$ 595.40	\$ 71.41	\$ 303.70	\$ 156.90	85.14
2300	HOSPITAL/MEDICAL PLANS	\$ 10,720.00	\$ 6,835.84	\$ 1,281.72	\$ 2,563.44	\$ 1,320.72	87.68
3100	PROFESSIONAL SERVICES	\$ 9,000.00	\$ 0.00	\$ 0.00	\$ 375.00	\$ 8,625.00	4.17
3600	ADVERTISING	\$ 6,000.00	\$ 0.00	\$ 182.00	\$ 724.00	\$ 5,276.00	12.07
5210	POSTAL SERVICES	\$ 300.00	\$ 0.00	\$ 27.99	\$ 27.99	\$ 272.01	9.33
5230	TELECOMMUNICATIONS	\$ 0.00	\$ 0.00	\$ 9.52	\$ 10.42	\$ 10.42	100.00
5307	PUBLIC OFFICIAL LIABILITY INS.	\$ 6,500.00	\$ 0.00	\$ 0.00	\$ 5,917.00	\$ 583.00	91.03
5540	TRAVEL CONVENTION & EDUCATION	\$ 3,000.00	\$ 0.00	\$ 90.00	\$ 1,715.31	\$ 1,284.69	57.18
5800	MISCELLANEOUS CHARGES	\$ 1,600.00	\$ 0.00	\$ 145.81	\$ 304.08	\$ 1,295.92	19.00
5810	DUES & ASSOC. MEMBERSHIPS	\$ 5,200.00	\$ 0.00	\$ 400.00	\$ 4,026.00	\$ 1,174.00	77.42
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 193.78	\$ 393.78	\$ 106.22	78.76
11010	BOARD OF SUPERVISORS	\$ 57,676.00	\$ 16,631.24	\$ 3,372.23	\$ 20,960.72	\$ 20,084.04	65.18
FUNC 12110 COUNTY ADMINISTRATOR							
1100	SALARIES - REGULAR	\$ 215,195.00	\$ 143,463.33	\$ 17,932.92	\$ 71,731.68	\$ 0.01	100.00
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 0.00	\$ 437.50	\$ 437.50	100.00
2100	FICA BENEFITS	\$ 16,462.00	\$ 10,530.14	\$ 1,316.27	\$ 5,298.54	\$ 633.32	96.15
2210	VSRS BENEFITS	\$ 26,125.00	\$ 17,416.47	\$ 2,177.05	\$ 8,708.20	\$ 0.33	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 18,423.00	\$ 12,281.68	\$ 1,535.21	\$ 6,140.84	\$ 0.48	100.00
2400	LIFE INSURANCE	\$ 2,561.00	\$ 1,707.20	\$ 213.41	\$ 853.62	\$ 0.18	99.99
2700	WORKERS COMPENSATION INSURANCE	\$ 190.00	\$ 0.00	\$ 0.00	\$ 191.63	\$ 1.63	100.86
3100	PROFESSIONAL SERVICES	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,000.00	0.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 500.00	\$ 1,057.23	\$ 0.00	\$ 188.77	\$ 746.00	249.20
3500	PRINTING AND BINDING	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 528.73	\$ 1,471.27	26.44
5210	POSTAL SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5230	TELECOMMUNICATIONS	\$ 1,000.00	\$ 458.31	\$ 60.96	\$ 188.28	\$ 353.41	64.66
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 54.40	\$ 945.60	5.44
5810	DUES & ASSOCIATION MEMBERSHIPS	\$ 1,500.00	\$ 0.00	\$ 300.00	\$ 803.00	\$ 697.00	53.53
6001	OFFICE SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 391.04	\$ 608.96	39.10
6008	VEHICLE AND EQUIP FUEL	\$ 1,200.00	\$ 0.00	\$ 50.11	\$ 252.45	\$ 947.55	21.04
6012	BOOKS AND SUBSCRIPTIONS	\$ 1,350.00	\$ 0.00	\$ 340.67	\$ 529.86	\$ 820.14	39.25
12110	COUNTY ADMINISTRATOR	\$ 293,006.00	\$ 186,914.36	\$ 23,926.60	\$ 96,298.54	\$ 9,793.10	96.66
FUNC 12210 LEGAL SERVICES							
1100	SALARIES/WAGES - REGULAR	\$ 34,554.00	\$ 0.00	\$ 0.00	\$ 4,740.13	\$ 29,813.87	13.72
2100	FICA	\$ 2,644.00	\$ 0.00	\$ 0.00	\$ 363.24	\$ 2,280.76	13.74
2210	VSRS	\$ 4,195.00	\$ 0.00	\$ 0.00	\$ 575.45	\$ 3,619.55	13.72
2400	LIFE INSURANCE	\$ 411.00	\$ 0.00	\$ 0.00	\$ 57.73	\$ 353.27	14.05
3100	PROFESSIONAL SERVICES	\$ 32,000.00	\$ 0.00	\$ 1,381.00	\$ 4,120.38	\$ 27,879.62	12.88
12210	LEGAL SERVICES	\$ 73,804.00	\$ 0.00	\$ 1,381.00	\$ 9,856.93	\$ 63,947.07	13.36
FUNC 12310 COMMISSIONER OF REVENUE							
1100	SALARIES - REGULAR	\$ 137,820.00	\$ 91,880.00	\$ 11,485.00	\$ 45,940.00	\$ 0.00	100.00
2100	FICA BENEFITS	\$ 10,544.00	\$ 6,446.17	\$ 805.78	\$ 3,223.12	\$ 874.71	91.70
2210	VSRS BENEFITS	\$ 16,731.00	\$ 11,154.23	\$ 1,394.28	\$ 5,577.12	\$ 0.35	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 21,465.00	\$ 12,592.16	\$ 1,574.02	\$ 6,296.08	\$ 2,576.76	88.00
2400	LIFE INSURANCE	\$ 1,640.00	\$ 1,093.39	\$ 136.66	\$ 546.66	\$ 0.05	100.00
2700	WORKERS COMPENSATION INSURANCE	\$ 180.00	\$ 0.00	\$ 0.00	\$ 122.73	\$ 57.27	68.18

CLARKE COUNTY
 PD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2013 (2012-2013 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 2
 Date: 11/06/12
 Time: 11:45:45

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	OCTOBER	Expenditures Year-to-Date	Available Balance	Percent Used
3100	PROFESSIONAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
3310	REPAIR & MAINTENANCE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
3320	MAINTENANCE SERVICE CONTRACTS	\$ 750.00	\$ 154.95	\$ 22.05	\$ 54.75	\$ 54.75	\$ 540.30	27.96
3500	PRINTING AND BINDING	\$ 1,200.00	\$ 0.00	\$ 0.00	\$ 142.77	\$ 142.77	\$ 1,057.23	11.90
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
4100	DATA PROCESSING	\$ 1,800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,800.00	0.00
5210	POSTAL SERVICES	\$ 3,000.00	\$ 0.00	\$ 122.14	\$ 402.14	\$ 402.14	\$ 2,597.86	13.40
5230	TELECOMMUNICATIONS	\$ 1,200.00	\$ 0.00	\$ 37.16	\$ 112.51	\$ 112.51	\$ 1,087.49	9.38
5510	TRAVEL MILEAGE	\$ 600.00	\$ 0.00	\$ 359.64	\$ 559.44	\$ 559.44	\$ 40.56	93.24
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 301.11	\$ 898.87	\$ 898.87	\$ 1,101.13	44.94
5810	DUES & MEMBERSHIPS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 410.00	\$ 410.00	\$ 590.00	41.00
6001	OFFICE SUPPLIES	\$ 1,100.00	\$ 0.00	\$ 58.50	\$ 115.80	\$ 115.80	\$ 984.20	10.53
6012	BOOKS AND SUBSCRIPTIONS	\$ 800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 800.00	0.00
8201	MACHINERY & EQUIPMENT	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
12310	COMMISSIONER OF REVENUE	\$ 202,730.00	\$ 123,320.90	\$ 16,296.34	\$ 64,401.99	\$ 64,401.99	\$ 15,007.11	92.60
	FUNC 12320 ASSESSOR							
3320	MAINTENANCE SERVICE CONTRACT	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,500.00	0.00
	FUNC 12410 TREASURER							
1100	SALARIES - REGULAR	\$ 161,427.00	\$ 107,618.00	\$ 13,452.25	\$ 53,809.00	\$ 53,809.00	\$ 0.00	100.00
2100	FICA BENEFITS	\$ 12,350.00	\$ 8,165.97	\$ 1,020.75	\$ 4,083.00	\$ 4,083.00	\$ 101.03	99.18
2210	VSRS BENEFITS	\$ 19,597.00	\$ 13,064.83	\$ 1,633.10	\$ 6,532.40	\$ 6,532.40	\$ 0.23	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 10,254.00	\$ 6,836.08	\$ 854.48	\$ 3,417.92	\$ 3,417.92	\$ 0.00	100.00
2400	LIFE INSURANCE	\$ 1,921.00	\$ 1,280.68	\$ 160.07	\$ 640.30	\$ 640.30	\$ 0.02	100.00
2700	WORKERS COMPENSATION INSURANCE	\$ 210.00	\$ 0.00	\$ 0.00	\$ 143.75	\$ 143.75	\$ 66.25	68.45
3100	PROFESSIONAL SERVICES	\$ 300.00	\$ 0.00	\$ 22.05	\$ 66.15	\$ 66.15	\$ 233.85	22.05
3320	MAINTENANCE SERVICE CONTRACT	\$ 400.00	\$ 154.96	\$ 0.00	\$ 32.69	\$ 32.69	\$ 212.35	46.91
3500	PRINTING AND BINDING	\$ 8,500.00	\$ 0.00	\$ 0.00	\$ 142.78	\$ 142.78	\$ 8,357.22	1.68
3600	ADVERTISING	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
5210	POSTAL SERVICES	\$ 19,000.00	\$ 0.00	\$ 8,409.47	\$ 8,409.47	\$ 8,409.47	\$ 10,590.53	44.26
5230	TELECOMMUNICATIONS	\$ 800.00	\$ 0.00	\$ 23.83	\$ 47.42	\$ 47.42	\$ 752.58	5.93
5306	SURETY BONDS	\$ 110.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 110.00	0.00
5510	TRAVEL MILEAGE	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 200.00	\$ 1,180.47	\$ 1,180.47	\$ 819.53	59.02
5810	DUES & MEMBERSHIPS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 680.00	\$ 680.00	\$ 320.00	68.00
6001	OFFICE SUPPLIES	\$ 4,500.00	\$ 0.00	\$ 58.50	\$ 1,349.43	\$ 1,349.43	\$ 3,150.57	29.99
6022	SUPPLIES - DOG TAGS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
12410	TREASURER	\$ 244,369.00	\$ 137,120.52	\$ 25,834.50	\$ 80,534.78	\$ 80,534.78	\$ 26,713.70	89.07
	FUNC 12510 DATA PROCESSING							
1100	SALARIES & WAGES -- REGULAR	\$ 122,425.00	\$ 81,616.67	\$ 10,202.08	\$ 40,808.32	\$ 40,808.32	\$ 0.01	100.00
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 367.50	\$ 855.00	\$ 855.00	\$ 855.00	100.00
2100	FICA BENEFITS	\$ 9,366.00	\$ 5,613.75	\$ 729.83	\$ 2,872.28	\$ 2,872.28	\$ 879.97	90.60
2210	VSRS	\$ 14,862.00	\$ 9,908.24	\$ 1,238.54	\$ 4,954.16	\$ 4,954.16	\$ 0.40	100.00
2300	HOSPITAL/MEDICAL PLANS	\$ 13,762.00	\$ 9,174.24	\$ 1,146.78	\$ 4,587.12	\$ 4,587.12	\$ 0.64	100.00
2400	LIFE INSURANCE	\$ 1,457.00	\$ 971.23	\$ 121.41	\$ 485.63	\$ 485.63	\$ 0.14	99.99
2700	WORKER'S COMPENSATION	\$ 150.00	\$ 0.00	\$ 0.00	\$ 110.32	\$ 110.32	\$ 39.68	73.55
3100	PROFESSIONAL SERVICES	\$ 10,000.00	\$ 1,700.00	\$ 0.00	\$ 450.00	\$ 450.00	\$ 7,850.00	21.50
3320	MAINTENANCE SERVICE CONTRACT	\$ 42,000.00	\$ 9,081.00	\$ 1,172.12	\$ 24,058.12	\$ 24,058.12	\$ 8,860.88	78.90
5210	POSTAL SERVICES	\$ 500.00	\$ 0.00	\$ 1.95	\$ 4.41	\$ 4.41	\$ 495.59	0.88
5230	TELECOMMUNICATIONS	\$ 35,000.00	\$ 7,576.94	\$ 5,130.13	\$ 13,197.77	\$ 13,197.77	\$ 14,225.29	59.36
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 98.96	\$ 98.96	\$ 401.04	19.79
6001	OFFICE SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 107.68	\$ 434.51	\$ 434.51	\$ 1,565.49	21.73
6012	BOOKS & SUBSCRIPTIONS	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
8201	MACHINERY & EQUIPMENT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 428.29	\$ 428.29	\$ 428.29	100.00
8207	EDP EQUIPMENT	\$ 19,000.00	\$ 1,792.00	\$ 4,306.00	\$ 4,880.23	\$ 4,880.23	\$ 12,327.77	35.12

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2013 (2012-2013 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 3
 Date: 11/06/12
 Time: 11:45:45

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	OCTOBER	Expenditures Year-to-Date	Available Balance	Percent Used	
12510	DATA PROCESSING	\$ 271,222.00	\$ 127,434.07	\$ 24,524.02		\$ 98,225.12	\$ 45,562.81	83.20	
	FUNC 13100 ELECTORAL BOARD AND OFFICIALS								
1300	SALARIES - PART TIME	\$ 7,512.00	\$ 0.00	\$ 2,004.64		\$ 2,004.64	\$ 5,507.36	26.69	
2100	FICA	\$ 575.00	\$ 0.00	\$ 153.35		\$ 153.35	\$ 421.65	26.67	
2700	WORKER'S COMPENSATION	\$ 15.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 15.00	0.00	
3000	PURCHASED SERVICES	\$ 4,200.00	\$ 0.00	\$ 502.20		\$ 502.20	\$ 3,697.80	11.96	
3160	ELECTORAL BOARD SERVICES	\$ 8,525.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 8,525.00	0.00	
3320	MAINTENANCE SERVICE CONTRACT	\$ 5,220.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 5,220.00	0.00	
3500	PRINTING AND BINDING	\$ 2,500.00	\$ 0.00	\$ 264.55		\$ 264.55	\$ 2,235.45	10.58	
3600	ADVERTISING	\$ 340.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 340.00	0.00	
5210	POSTAL SERVICES	\$ 2,500.00	\$ 0.00	\$ 244.40		\$ 244.40	\$ 2,255.60	9.78	
5400	LEASES AND RENTALS	\$ 1,050.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 1,050.00	0.00	
5510	TRAVEL MILEAGE	\$ 350.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 350.00	0.00	
5540	TRAVEL CONVENTION & EDUCATION	\$ 600.00	\$ 0.00	\$ 0.00		\$ 9.53	\$ 590.47	1.59	
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 190.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 190.00	0.00	
6000	MATERIAL AND SUPPLIES	\$ 600.00	\$ 0.00	\$ 41.93		\$ 92.73	\$ 507.27	15.46	
13100	ELECTORAL BOARD AND OFFICIALS	\$ 34,177.00	\$ 0.00	\$ 3,211.07		\$ 3,271.40	\$ 30,905.60	9.57	
	FUNC 13200 REGISTRAR								
1100	SALARIES - REGULAR	\$ 45,531.00	\$ 30,354.00	\$ 3,794.25		\$ 15,177.00	\$ 0.00	100.00	
1300	SALARIES - PART TIME	\$ 8,840.00	\$ 0.00	\$ 728.00		\$ 2,405.00	\$ 6,435.00	27.21	
2100	FICA BENEFITS	\$ 4,160.00	\$ 2,333.12	\$ 347.34		\$ 1,350.54	\$ 476.34	88.55	
2210	VRSR BENEFITS	\$ 5,527.00	\$ 3,684.98	\$ 460.62		\$ 1,842.48	\$ 0.46	100.01	
2400	LIFE INSURANCE	\$ 542.00	\$ 361.22	\$ 45.15		\$ 180.60	\$ 0.18	99.97	
2700	WORKERS COMPENSATION INSURANCE	\$ 105.00	\$ 0.00	\$ 0.00		\$ 41.32	\$ 63.68	39.35	
3310	REPAIR & MAINTENANCE	\$ 200.00	\$ 0.00	\$ 251.25		\$ 251.25	\$ 51.25	125.63	
3320	MAINTENANCE & SERVICE CONTRACT	\$ 100.00	\$ 150.14	\$ 0.00		\$ 29.86	\$ 80.00	180.00	
5230	TELECOMMUNICATIONS	\$ 900.00	\$ 458.31	\$ 57.13		\$ 188.09	\$ 253.60	71.82	
5510	TRAVEL MILEAGE	\$ 150.00	\$ 0.00	\$ 0.00		\$ 148.12	\$ 1.88	98.75	
5540	TRAVEL CONVENTION & EDUCATION	\$ 850.00	\$ 0.00	\$ 0.00		\$ 286.99	\$ 563.01	33.76	
5810	DUES & SUBSCRIPTIONS	\$ 150.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 150.00	0.00	
6001	OFFICE SUPPLIES	\$ 700.00	\$ 0.00	\$ 196.90		\$ 568.00	\$ 132.00	81.14	
13200	REGISTRAR	\$ 67,755.00	\$ 37,341.77	\$ 5,880.64		\$ 22,469.25	\$ 7,943.98	88.28	
	FUNC 21100 CIRCUIT COURT								
2100	FICA	\$ 0.00	\$ 360.00	\$ 0.00		\$ 0.00	\$ 360.00	100.00	
5841	COMPENSATION OF JURORS	\$ 2,000.00	\$ 0.00	\$ 150.00		\$ 900.00	\$ 1,100.00	45.00	
5842	JURY COMMISSIONERS	\$ 180.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 180.00	0.00	
7001	SHARED COURT SERVICES	\$ 10,000.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 10,000.00	0.00	
21100	CIRCUIT COURT	\$ 12,180.00	\$ 360.00	\$ 150.00		\$ 900.00	\$ 11,640.00	4.43	
	FUNC 21200 GENERAL DISTRICT COURT								
3150	LEGAL	\$ 0.00	\$ 0.00	\$ 0.00		\$ 322.50	\$ 322.50	100.00	
3320	MAINTENANCE SERVICE CONTRACT	\$ 0.00	\$ 200.00	\$ 0.00		\$ 0.00	\$ 200.00	100.00	
5210	POSTAL SERVICES	\$ 744.00	\$ 649.00	\$ 0.00		\$ 255.07	\$ 160.07	121.51	
5230	TELECOMMUNICATIONS	\$ 2,000.00	\$ 0.00	\$ 253.39		\$ 434.70	\$ 1,565.30	21.73	
5810	DUES & MEMBERSHIPS	\$ 85.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 85.00	0.00	
6001	OFFICE SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 0.00		\$ 97.80	\$ 1,402.20	6.52	
6012	BOOKS AND SUBSCRIPTIONS	\$ 600.00	\$ 0.00	\$ 0.00		\$ 128.04	\$ 471.96	21.34	
8201	MACHINERY & EQUIPMENT	\$ 135.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 135.00	0.00	
21200	GENERAL DISTRICT COURT	\$ 5,064.00	\$ 849.00	\$ 253.39		\$ 1,238.11	\$ 2,976.89	41.21	
	FUNC 21300 MAGISTRATE								

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2013 (2012-2013 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 4
 Date: 11/06/12
 Time: 11:45:45

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	OCTOBER	Expenditures Year-to-Date	Available Balance	Percent Used
5230	TELECOMMUNICATIONS	\$ 1,000.00	\$ 0.00	\$ 13.76	\$ 41.94	\$ 958.06	4.19	
FUNC 21500 JUVENILE & DOMESTIC RELATIONS OFFICE								
3320	MAINTENANCE SERVICE CONTRACT	\$ 1,221.00	\$ 313.62	\$ 86.38	\$ 86.38	\$ 821.00	32.76	
5210	POSTAL SERVICES	\$ 550.00	\$ 373.00	\$ 0.00	\$ 97.65	\$ 79.35	85.57	
5230	TELECOMMUNICATIONS	\$ 700.00	\$ 0.00	\$ 63.67	\$ 189.45	\$ 510.55	27.06	
5810	DUES & MEMBERSHIPS	\$ 300.00	\$ 0.00	\$ 0.00	\$ 40.00	\$ 260.00	13.33	
6001	OFFICE SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00	
21500	JUVENILE & DOMESTIC RELATIONS OF	\$ 4,771.00	\$ 686.62	\$ 150.05	\$ 413.48	\$ -3,670.90	23.06	
FUNC 21600 CLERK OF THE CIRCUIT COURT								
1100	Salaries - Regular	\$ 21,400.00	\$ 108,895.44	\$ 13,611.93	\$ 17,611.93	\$ 105,107.37	591.16	
1300	Salaries - Part Time	\$ 0.00	\$ 0.00	\$ 417.50	\$ 417.50	\$ 417.50	100.00	
2100	FICA BENEFITS	\$ 12,814.00	\$ 8,842.10	\$ 1,092.20	\$ 4,269.15	\$ 297.25	102.32	
2210	VRSR BENEFITS	\$ 20,335.00	\$ 13,219.91	\$ 1,652.49	\$ 6,634.60	\$ 480.49	97.64	
2300	HEALTH INSURANCE BENEFITS	\$ 10,300.00	\$ 6,835.84	\$ 854.48	\$ 3,417.92	\$ 46.24	99.55	
2400	LIFE INSURANCE	\$ 1,993.00	\$ 1,295.86	\$ 161.98	\$ 666.72	\$ 30.42	98.47	
2700	WORKER'S COMPENSATION	\$ 180.00	\$ 0.00	\$ 0.00	\$ 147.55	\$ 32.45	81.97	
3100	PROFESSIONAL SERVICES	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,000.00	0.00	
3310	REPAIR & MAINTENANCE	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	0.00	
3320	MAINTENANCE SERVICE CONTRACT	\$ 1,000.00	\$ 402.00	\$ 201.00	\$ 402.00	\$ 196.00	80.40	
3500	PRINTING AND BINDING	\$ 300.00	\$ 0.00	\$ 0.00	\$ 654.08	\$ 354.08	218.03	
3510	MICROFILMING	\$ 7,000.00	\$ 0.00	\$ 574.95	\$ 2,312.83	\$ 4,687.17	33.04	
5210	POSTAL SERVICES	\$ 3,000.00	\$ 0.00	\$ 349.05	\$ 709.05	\$ 2,290.95	23.64	
5230	TELECOMMUNICATIONS	\$ 1,000.00	\$ 0.00	\$ 69.70	\$ 201.79	\$ 798.21	20.18	
6001	OFFICE SUPPLIES	\$ 6,000.00	\$ 0.00	\$ 567.96	\$ 1,864.42	\$ 4,135.58	31.07	
21600	CLERK OF THE CIRCUIT COURT	\$ 88,472.00	\$ 139,491.15	\$ 19,553.24	\$ 39,309.54	\$ 90,328.69	202.10	
FUNC 21900 VICTIM/WITNESS PROGRAM								
1300	SALARIES/WAGES - PART TIME	\$ 28,965.00	\$ 19,310.01	\$ 2,413.74	\$ 9,654.96	\$ 0.03	100.00	
2100	FICA	\$ 2,217.00	\$ 1,460.50	\$ 182.56	\$ 730.24	\$ 26.26	98.82	
2210	VRSR	\$ 3,516.00	\$ 2,344.23	\$ 293.03	\$ 1,172.12	\$ 0.35	100.01	
2300	Health Insurance	\$ 3,978.00	\$ 3,417.92	\$ 427.24	\$ 1,708.96	\$ 1,148.88	128.88	
2400	LIFE INSURANCE	\$ 345.00	\$ 296.12	\$ 37.02	\$ 148.07	\$ 99.19	128.75	
2700	WORKER'S COMPENSATION	\$ 0.00	\$ 0.00	\$ 0.00	\$ 33.24	\$ 33.24	100.00	
3000	PURCHASED SERVICES	\$ 0.00	\$ 0.00	\$ 150.00	\$ 150.00	\$ 150.00	100.00	
5230	TELECOMMUNICATIONS	\$ 0.00	\$ 0.00	\$ 13.08	\$ 13.08	\$ 13.08	100.00	
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00	
6001	OFFICE SUPPLIES	\$ 220.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 220.00	0.00	
21900	VICTIM/WITNESS PROGRAM	\$ 39,741.00	\$ 26,828.78	\$ 3,216.67	\$ 13,310.67	\$ 398.45	101.00	
FUNC 21920 COURT SERVICES DETOXIFICATION								
3845	PURCHASED SERVICES - DETOX	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00	
FUNC 21930 BLUE RIDGE LEGAL SERVICES								
5699	CIVIC CONTRIBUTIONS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 0.00	100.00	
FUNC 21940 REGIONAL COURT SERVICES								
5699	CIVIC CONTRIBUTIONS	\$ 3,759.00	\$ 0.00	\$ 0.00	\$ 3,759.00	\$ 0.00	100.00	
FUNC 22100 COMMONWEALTH'S ATTORNEY								
1100	SALARIES - REGULAR	\$ 183,840.00	\$ 122,072.67	\$ 15,259.11	\$ 60,829.02	\$ 938.31	99.49	
1300	SALARIES - PART TIME	\$ 12,300.00	\$ 0.00	\$ 1,040.00	\$ 3,808.00	\$ 8,492.00	30.96	
2100	FICA BENEFITS	\$ 15,005.00	\$ 10,449.61	\$ 1,386.92	\$ 5,487.67	\$ 932.28	106.21	
2210	VRSR BENEFITS	\$ 22,318.00	\$ 14,053.18	\$ 1,756.65	\$ 7,609.14	\$ 655.68	97.06	
2300	HEALTH INSURANCE BENEFITS	\$ 10,163.00	\$ 6,835.84	\$ 854.48	\$ 3,417.92	\$ 90.76	100.89	

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2013 (2012-2013 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 5
 Date: 11/06/12
 Time: 11:45:45

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For OCTOBER	Expenditures Year-to-Date	Available Balance	Percent Used
2400	LIFE INSURANCE	\$ 2,188.00	\$ 1,377.54	\$ 172.19	\$ 747.21	\$ 63.25	97.11
2700	WORKERS COMPENSATION INSURANCE	\$ 210.00	\$ 0.00	\$ 0.00	\$ 174.59	\$ 35.41	83.14
3320	MAINTENANCE SERVICE CONTRACT	\$ 1,000.00	\$ 0.00	\$ 73.62	\$ 193.06	\$ 806.94	19.31
5210	POSTAL SERVICES	\$ 900.00	\$ 0.00	\$ 254.80	\$ 254.80	\$ 645.20	28.31
5230	TELECOMMUNICATIONS	\$ 600.00	\$ 0.00	\$ 48.44	\$ 146.75	\$ 453.25	24.46
5540	TRAVEL CONVENTION & EDUCATION	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 1,157.18	\$ 2,342.82	33.06
5549	WITNESS TRAVEL EXPENDITURES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
5810	DUES & MEMBERSHIPS	\$ 1,030.00	\$ 0.00	\$ 0.00	\$ 520.00	\$ 510.00	50.49
6001	OFFICE SUPPLIES	\$ 1,300.00	\$ 0.00	\$ 414.49	\$ 774.54	\$ 525.46	59.58
6012	BOOKS AND SUBSCRIPTIONS	\$ 950.00	\$ 0.00	\$ 0.00	\$ 681.03	\$ 268.97	71.69
22100	COMMONWEALTH'S ATTORNEY	\$ 256,304.00	\$ 154,788.84	\$ 21,260.70	\$ 85,800.91	\$ 15,714.25	93.87
	FUNC 31200 SHERIFF						
1100	SALARIES - REGULAR	\$ 1,000,168.00	\$ 667,406.00	\$ 83,425.75	\$ 333,953.00	\$ 1,191.00	100.12
1300	SALARIES - PART TIME	\$ 20,000.00	\$ 0.00	\$ 1,854.04	\$ 4,771.79	\$ 15,228.21	23.86
2100	FICA BENEFITS	\$ 78,045.00	\$ 47,910.64	\$ 6,130.67	\$ 24,339.52	\$ 5,794.84	92.58
2210	VSRS BENEFITS	\$ 121,420.00	\$ 81,023.08	\$ 10,127.89	\$ 40,511.56	\$ 114.64	100.09
2300	HEALTH INSURANCE BENEFITS	\$ 113,555.00	\$ 76,011.50	\$ 9,501.45	\$ 38,005.80	\$ 462.30	100.41
2400	LIFE INSURANCE	\$ 11,902.00	\$ 7,942.16	\$ 992.75	\$ 3,971.06	\$ 11.22	100.09
2700	WORKERS COMPENSATION INSURANCE	\$ 10,500.00	\$ 0.00	\$ 0.00	\$ 10,828.69	\$ 328.69	103.13
2860	LINE OF DUTY BENEFITS	\$ 7,061.00	\$ 0.00	\$ 0.00	\$ 7,060.50	\$ 0.50	99.99
3100	PROFESSIONAL SERVICES	\$ 18,200.00	\$ 0.00	\$ 225.10	\$ 1,036.52	\$ 17,163.48	5.70
3310	REPAIR & MAINTENANCE	\$ 3,000.00	\$ 0.00	\$ 314.25	\$ 314.25	\$ 2,685.75	10.47
3320	MAINTENANCE SERVICE CONTRACT	\$ 23,000.00	\$ 3,092.00	\$ 0.00	\$ 7,437.00	\$ 12,471.00	45.78
3350	INSURED REPAIRS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
5210	POSTAL SERVICES	\$ 3,000.00	\$ 0.00	\$ 30.28	\$ 559.67	\$ 2,440.33	18.66
5230	TELECOMMUNICATIONS	\$ 12,000.00	\$ 11,503.56	\$ 1,537.25	\$ 4,475.77	\$ 3,979.33	133.16
5305	MOTOR VEHICLE INSURANCE	\$ 15,000.00	\$ 0.00	\$ 0.00	\$ 12,325.00	\$ 2,675.00	82.17
5530	TRAVEL SUBSISTANCE & LODGING	\$ 8,000.00	\$ 0.00	\$ 734.95	\$ 1,713.48	\$ 6,286.52	21.42
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 904.00	\$ 1,596.00	36.16
5800	MISCELLANEOUS CHARGES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 135.00	\$ 1,865.00	6.75
5810	DUES & MEMBERSHIPS	\$ 2,500.00	\$ 0.00	\$ 1,428.00	\$ 1,548.00	\$ 952.00	61.92
6001	OFFICE SUPPLIES	\$ 3,500.00	\$ 0.00	\$ 416.17	\$ 2,058.16	\$ 1,441.84	58.80
6007	REPAIR AND MAINTENANCE SUPPLIES	\$ 39,900.00	\$ 15,310.00	\$ 2,437.76	\$ 8,325.43	\$ 16,264.57	59.24
6008	VEHICLE AND EQUIP FUEL	\$ 75,000.00	\$ 0.00	\$ 6,688.18	\$ 22,911.74	\$ 52,088.26	30.55
6010	POLICE SUPPLIES	\$ 5,000.00	\$ 88.00	\$ 130.19	\$ 542.44	\$ 4,369.56	12.61
6011	UNIFORM AND WEARING APPAREL	\$ 7,000.00	\$ 0.00	\$ 849.30	\$ 1,281.54	\$ 5,718.46	18.31
6017	AMMUNITION	\$ 7,000.00	\$ 5,639.59	\$ 0.00	\$ 228.52	\$ 1,131.89	83.83
6024	INSURED REPAIRS	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00	0.00
31200	SHERIFF	\$ 1,595,251.00	\$ 915,926.53	\$ 126,823.98	\$ 529,238.44	\$ 150,086.03	90.59
	FUNC 31210 CRIMINAL JUSTICE TRAINING CENTER						
5699	CIVIC CONTRIBUTIONS	\$ 16,000.00	\$ 0.00	\$ 0.00	\$ 16,300.00	\$ 300.00	101.88
	FUNC 31220 DRUG TASK FORCE						
5699	CIVIC CONTRIBUTIONS	\$ 9,500.00	\$ 0.00	\$ 2,370.10	\$ 2,370.10	\$ 7,129.90	24.95
	FUNC 32100 EMERGENCY MEDICAL SERVICES						
1100	SALARIES - REGULAR	\$ 254,212.00	\$ 172,404.27	\$ 18,582.27	\$ 79,815.16	\$ 1,992.57	99.22
1300	SALARIES - PART TIME	\$ 18,000.00	\$ 0.00	\$ 3,888.00	\$ 9,564.00	\$ 8,436.00	53.13
2100	FICA BENEFITS	\$ 20,824.00	\$ 13,188.93	\$ 1,561.26	\$ 6,208.22	\$ 1,426.85	93.15
2210	VSRS BENEFITS	\$ 26,195.00	\$ 17,465.41	\$ 1,910.30	\$ 7,630.66	\$ 1,098.93	95.80
2300	HEALTH INSURANCE BENEFITS	\$ 31,642.00	\$ 21,094.00	\$ 2,636.75	\$ 10,547.00	\$ 1.00	100.00
2400	LIFE INSURANCE	\$ 2,568.00	\$ 1,640.11	\$ 187.24	\$ 747.85	\$ 180.04	92.99
2700	WORKERS COMPENSATION INSURANCE	\$ 13,125.00	\$ 0.00	\$ 0.00	\$ 14,755.52	\$ 1,630.52	112.42
2860	LINE OF DUTY BENEFITS	\$ 2,158.00	\$ 0.00	\$ 0.00	\$ 2,157.50	\$ 0.50	99.98
5230	TELECOMMUNICATIONS	\$ 800.00	\$ 0.00	\$ 66.61	\$ 432.67	\$ 367.33	54.08

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2013 (2012-2013 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 6
 Date: 11/06/12
 Time: 11:45:45

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For OCTOBER	Expenditures Year-to-Date	Available Balance	Percent Used	
5540	TRAVEL CONVENTION & EDUCATION	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00	
6001	OFFICE SUPPLIES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00	
6008	VEHICLE AND EQUIP FUEL	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 65.42	\$ 1,434.58	4.36	
6011	UNIFORM AND WEARING APPAREL	\$ 1,100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,100.00	0.00	
32100	EMERGENCY MEDICAL SERVICES	\$ 372,624.00	\$ 225,792.72	\$ 28,832.43	\$ 131,924.00	\$ 14,907.28	96.00	
	FUNC 32200 VOLUNTEER FIRE COMPANIES							
5697	TWO FOR LIFE DISTRIBUTION	\$ 15,722.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,722.00	0.00	
5698	FIRE PROGRAMS DISTRIBUTION	\$ 25,183.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25,183.00	0.00	
32200	VOLUNTEER FIRE COMPANIES	\$ 40,905.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 40,905.00	0.00	
	FUNC 32201 BLUE RIDGE VOLUNTEER FIRE COMPANY							
2860	LINE OF DUTY BENEFITS	\$ 1,600.00	\$ 0.00	\$ 0.00	\$ 1,827.00	\$ 227.00	114.19	
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 12,500.00	\$ 25,000.00	\$ 25,000.00	50.00	
32201	BLUE RIDGE VOLUNTEER FIRE COMPAN	\$ 51,600.00	\$ 0.00	\$ 12,500.00	\$ 26,827.00	\$ 24,773.00	51.99	
	FUNC 32202 BOYCE VOLUNTEER FIRE COMPANY							
2860	LINE OF DUTY BENEFITS	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 2,898.00	\$ 398.00	115.92	
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 12,500.00	\$ 25,000.00	\$ 25,000.00	50.00	
32202	BOYCE VOLUNTEER FIRE COMPANY	\$ 52,500.00	\$ 0.00	\$ 12,500.00	\$ 27,898.00	\$ 24,602.00	53.14	
	FUNC 32203 ENDERS VOLUNTEER FIRE COMPANY							
2860	LINE OF DUTY BENEFITS	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 3,969.00	\$ 469.00	113.40	
5699	CIVIC CONTRIBUTIONS	\$ 75,000.00	\$ 0.00	\$ 18,750.00	\$ 37,500.00	\$ 37,500.00	50.00	
32203	ENDERS VOLUNTEER FIRE COMPANY	\$ 78,500.00	\$ 0.00	\$ 18,750.00	\$ 41,469.00	\$ 37,031.00	52.83	
	FUNC 32204 SHENDANDOAH FARMS VOLUNTEER FIRE COMPANY							
2860	LINE OF DUTY BENEFITS	\$ 1,200.00	\$ 0.00	\$ 0.00	\$ 1,386.00	\$ 186.00	115.50	
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50,000.00	0.00	
32204	SHENDANDOAH FARMS VOLUNTEER FIRE	\$ 51,200.00	\$ 0.00	\$ 0.00	\$ 1,386.00	\$ 49,814.00	2.71	
	FUNC 32300 LORD FAIRFAX EMERGENCY MEDICAL							
5699	CIVIC CONTRIBUTION	\$ 4,929.00	\$ 0.00	\$ 0.00	\$ 4,929.00	\$ 0.00	100.00	
	FUNC 32400 FORESTRY SERVICE							
5699	CIVIC CONTRIBUTION	\$ 2,231.00	\$ 0.00	\$ 0.00	\$ 2,230.65	\$ 0.35	99.98	
	FUNC 33100 REGIONAL JAIL JOINT OPERATIONS							
7000	JOINT OPERATIONS	\$ 453,049.00	\$ 0.00	\$ 0.00	\$ 116,284.25	\$ 336,764.75	25.67	
	FUNC 33200 JUVENILE DETENTION							
3840	PURCHASED SERVICES - DETENTION C	\$ 50,818.00	\$ 0.00	\$ 0.00	\$ 12,704.31	\$ 38,113.69	25.00	
	FUNC 33300 PROBATION OFFICE							
5210	POSTAL SERVICES	\$ 125.00	\$ 0.00	\$ 96.00	\$ 96.00	\$ 29.00	76.80	
5230	TELECOMMUNICATIONS	\$ 500.00	\$ 0.00	\$ 33.02	\$ 93.88	\$ 406.12	18.78	
6001	OFFICE SUPPLIES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 300.00	0.00	
33300	PROBATION OFFICE	\$ 925.00	\$ 0.00	\$ 129.02	\$ 189.88	\$ 735.12	20.53	
	FUNC 34100 BUILDING INSPECTIONS							
1100	SALARIES - REGULAR	\$ 98,455.00	\$ 65,636.67	\$ 8,204.58	\$ 32,818.32	\$ 0.01	100.00	
2100	FICA BENEFITS	\$ 7,532.00	\$ 4,570.25	\$ 571.28	\$ 2,285.12	\$ 676.63	91.02	

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2013 (2012-2013 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 7
 Date: 11/06/12
 Time: 11:45:45

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For OCTOBER	Expenditures Year-to-Date	Available Balance	Percent Used
2210	VSRS BENEFITS	\$ 11,952.00	\$ 7,968.31	\$ 996.03	\$ 3,984.12	\$ 0.43	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 11,186.00	\$ 7,457.60	\$ 932.10	\$ 3,728.40	\$ 0.00	100.00
2400	LIFE INSURANCE	\$ 1,172.00	\$ 781.07	\$ 97.64	\$ 390.54	\$ 0.39	99.97
2700	WORKERS COMPENSATION INSURANCE	\$ 895.00	\$ 0.00	\$ 0.00	\$ 1,020.20	\$ 125.20	113.99
3320	MAINTENANCE SERVICE CONTRACT	\$ 1,900.00	\$ 894.43	\$ 0.00	\$ 1,315.57	\$ 310.00	116.32
3500	PRINTING AND BINDING	\$ 600.00	\$ 0.00	\$ 0.00	\$ 73.05	\$ 526.95	12.17
3600	ADVERTISING	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	0.00
5210	POSTAL SERVICES	\$ 150.00	\$ 0.00	\$ 31.90	\$ 31.90	\$ 118.10	21.27
5230	TELECOMMUNICATIONS	\$ 1,300.00	\$ 260.70	\$ 64.74	\$ 185.73	\$ 853.57	34.34
5510	TRAVEL MILEAGE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 600.00	\$ 0.00	\$ 0.00	\$ 260.00	\$ 340.00	43.33
5810	DUES & MEMBERSHIPS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
6001	OFFICE SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 17.25	\$ 91.25	\$ 1,408.75	6.08
6008	VEHICLE AND EQUIP FUEL	\$ 2,500.00	\$ 0.00	\$ 190.45	\$ 620.09	\$ 1,879.91	24.80
6012	BOOKS AND SUBSCRIPTIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
34100	BUILDING INSPECTIONS	\$ 141,492.00	\$ 87,569.03	\$ 11,105.97	\$ 46,804.29	\$ 7,118.68	94.97
	FUNC 35100 ANIMAL CONTROL						
1100	SALARIES - REGULAR	\$ 35,845.00	\$ 23,896.67	\$ 2,987.08	\$ 11,948.32	\$ 0.01	100.00
1300	SALARIES - PART TIME	\$ 20,000.00	\$ 0.00	\$ 1,321.60	\$ 5,223.84	\$ 14,776.16	26.12
2100	FICA BENEFITS	\$ 4,272.00	\$ 1,549.30	\$ 294.76	\$ 1,174.27	\$ 1,548.43	63.75
2210	VSRS BENEFITS	\$ 4,352.00	\$ 2,901.06	\$ 362.63	\$ 1,450.52	\$ 0.42	99.99
2300	HEALTH INSURANCE BENEFITS	\$ 5,593.00	\$ 3,728.40	\$ 466.05	\$ 1,864.20	\$ 0.40	99.99
2400	LIFE INSURANCE	\$ 427.00	\$ 284.36	\$ 35.55	\$ 142.19	\$ 0.45	99.89
2700	WORKERS COMPENSATION INSURANCE	\$ 535.00	\$ 0.00	\$ 0.00	\$ 577.44	\$ 42.44	107.93
2860	LINE OF DUTY BENEFITS	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
3100	PROFESSIONAL SERVICES	\$ 7,000.00	\$ 0.00	\$ 380.83	\$ 1,302.50	\$ 5,697.50	18.61
3500	PRINTING AND BINDING	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5230	TELECOMMUNICATIONS	\$ 2,000.00	\$ 130.35	\$ 101.87	\$ 302.10	\$ 1,567.55	21.62
5510	TRAVEL MILEAGE	\$ 608.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 608.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
5810	DUES & MEMBERSHIPS	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6001	OFFICE SUPPLIES	\$ 150.00	\$ 0.00	\$ 5.00	\$ 5.00	\$ 145.00	3.33
6004	MEDICAL AND LABORATORY SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 93.90	\$ 93.90	\$ 1,406.10	6.26
6008	VEHICLE AND EQUIP FUEL	\$ 848.00	\$ 0.00	\$ 130.44	\$ 400.42	\$ 447.58	47.22
6011	UNIFORM AND WEARING APPAREL	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
6014	OTHER OPERATING SUPPLIES	\$ 5,000.00	\$ 83.64	\$ 16.36	\$ 288.91	\$ 4,627.45	7.45
35100	ANIMAL CONTROL	\$ 91,180.00	\$ 32,573.78	\$ 6,196.07	\$ 24,773.61	\$ 33,832.61	62.89
	FUNC 35300 MEDICAL EXAMINER & INDIGENT BURIAL						
3100	PROFESSIONAL SERVICES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 20.00	\$ 1,980.00	1.00
	FUNC 35600 COMMUNICATIONS						
1100	Salaries - Regular	\$ 208,522.00	\$ 139,015.32	\$ 17,376.93	\$ 69,507.72	\$ 1.04	100.00
2100	FICA Benefits	\$ 15,952.00	\$ 10,183.17	\$ 1,272.88	\$ 5,091.52	\$ 677.31	95.75
2210	VSRS Benefits	\$ 25,315.00	\$ 16,876.48	\$ 2,109.55	\$ 8,438.20	\$ 0.32	100.00
2300	Health Insurance Benefits	\$ 31,228.00	\$ 20,818.00	\$ 2,602.25	\$ 10,409.00	\$ 1.00	100.00
2400	Life Insurance	\$ 2,481.00	\$ 1,654.29	\$ 206.78	\$ 827.11	\$ 0.40	100.02
2700	Worker's Compensation	\$ 265.00	\$ 0.00	\$ 0.00	\$ 185.68	\$ 79.32	70.07
3320	MAINTENANCE SERVICE CONTRACT	\$ 62,338.00	\$ 0.00	\$ 0.00	\$ 11,651.00	\$ 50,687.00	18.69
3330	SOFTWARE LICENSES	\$ 0.00	\$ 5,710.09	\$ 0.00	\$ 5,709.91	\$ 11,420.00	100.00
5230	TELECOMMUNICATIONS	\$ 26,250.00	\$ 999.00	\$ 1,977.79	\$ 6,779.85	\$ 18,471.15	29.63
5420	TOWER LEASE	\$ 25,200.00	\$ 22,770.00	\$ 0.00	\$ 6,210.00	\$ 3,780.00	115.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 131.44	\$ 261.44	\$ 1,738.56	13.07
5810	DUES & MEMBERSHIPS	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 300.00	0.00
6001	OFFICE SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 282.00	\$ 1,074.00	\$ 925.96	53.70

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2013 (2012-2013 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 8
 Date: 11/06/12
 Time: 11:45:45

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	OCTOBER	Expenditures Year-to-Date	Available Balance	Percent Used
6011	UNIFORM AND WEARING APPAREL	\$ 1,500.00	\$ 0.00	\$ 415.40	\$ 749.68	\$ 750.32	49.98	
6014	OTHER OPERATING SUPPLIES	\$ 300.00	\$ 0.00	\$ 126.00	\$ 126.00	\$ 174.00	42.00	
35600	COMMUNICATIONS	\$ 403,651.00	\$ 218,026.35	\$ 26,501.02	\$ 127,021.15	\$ 58,603.50	85.48	
3840	FUNC 42400 REFUSE DISPOSAL PURCHASED SERVICES	\$ 168,000.00	\$ 0.00	\$ 6,872.97	\$ 40,190.24	\$ 127,809.76	23.92	
6014	FUNC 42600 LITTER CONTROL PROGRAM OTHER OPERATING SUPPLIES	\$ 5,399.00	\$ 2,155.82	\$ 724.30	\$ 1,498.48	\$ 1,744.70	67.68	
3840	FUNC 42700 SANITATION PURCHASED SERVICES	\$ 24,000.00	\$ 0.00	\$ 2,206.36	\$ 6,619.08	\$ 17,380.92	27.58	
5699	CIVIC CONTRIBUTIONS (CCSA)	\$ 39,000.00	\$ 0.00	\$ 0.00	\$ 39,000.00	\$ 0.00	100.00	
42700	SANITATION	\$ 63,000.00	\$ 0.00	\$ 2,206.36	\$ 45,619.08	\$ 17,380.92	72.41	
1100	FUNC 43200 GENERAL PROPERTY MAINTENANCE SALARIES - REGULAR	\$ 158,749.00	\$ 93,800.18	\$ 11,725.05	\$ 46,916.94	\$ 18,031.88	88.64	
2100	FICA BENEFITS	\$ 12,144.00	\$ 6,565.32	\$ 820.66	\$ 3,327.74	\$ 2,250.94	81.46	
2210	VSRS BENEFITS	\$ 19,272.00	\$ 11,264.29	\$ 1,408.04	\$ 5,640.50	\$ 2,367.21	87.72	
2300	HEALTH INSURANCE BENEFITS	\$ 20,611.00	\$ 11,504.06	\$ 1,437.93	\$ 5,292.98	\$ 3,813.96	81.50	
2400	LIFE INSURANCE	\$ 1,889.00	\$ 1,116.22	\$ 139.53	\$ 558.35	\$ 214.43	88.65	
2700	WORKERS COMPENSATION INSURANCE	\$ 3,150.00	\$ 0.00	\$ 0.00	\$ 3,636.34	\$ 486.34	115.44	
3100	PROFESSIONAL SERVICES	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 600.00	0.00	
3310	REPAIR & MAINTENANCE	\$ 17,835.00	\$ 13,781.90	\$ 1,117.50	\$ 4,047.00	\$ 6.10	99.97	
3320	MAINTENANCE SERVICE CONTRACT	\$ 99,500.00	\$ 66,969.67	\$ 8,811.14	\$ 32,427.79	\$ 102.54	99.90	
3600	ADVERTISING	\$ 900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 900.00	0.00	
5110	ELECTRICAL SERVICES	\$ 2,397.00	\$ 0.00	\$ 0.00	\$ 8.40	\$ 2,388.60	0.35	
5120	HEATING SERVICES	\$ 6,649.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,649.00	0.00	
5130	WATER & SEWAGE SERVICES	\$ 6,555.00	\$ 0.00	\$ 57.35	\$ 167.50	\$ 6,387.50	2.56	
5230	TELECOMMUNICATIONS	\$ 3,900.00	\$ 1,318.62	\$ 254.91	\$ 749.82	\$ 1,831.56	53.04	
5301	BOILER INSURANCE	\$ 1,952.00	\$ 0.00	\$ 0.00	\$ 1,952.00	\$ 0.00	100.00	
5302	FIRE INSURANCE	\$ 19,420.00	\$ 0.00	\$ 0.00	\$ 19,420.00	\$ 0.00	100.00	
5305	MOTOR VEHICLE INSURANCE	\$ 5,328.00	\$ 0.00	\$ 0.00	\$ 5,130.00	\$ 198.00	96.28	
5308	GENERAL LIABILITY INSURANCE	\$ 9,000.00	\$ 0.00	\$ 0.00	\$ 8,356.00	\$ 644.00	92.84	
5410	EQUIPMENT RENTAL	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,000.00	0.00	
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00	
6003	AGRICULTURAL SUPPLIES	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00	
6005	LAUNDRY, HOUSEKEEPING, & JANITOR	\$ 16,000.00	\$ 6,826.09	\$ 1,052.67	\$ 13,173.91	\$ 4,000.00	125.00	
6007	REPAIR AND MAINTENANCE SUPPLIES	\$ 17,000.00	\$ 5,945.00	\$ 816.27	\$ 3,096.17	\$ 7,958.83	53.18	
6008	VEHICLE AND EQUIP FUEL	\$ 8,888.00	\$ 0.00	\$ 732.74	\$ 1,979.47	\$ 6,908.53	22.27	
6009	VEHICLE AND EQUIPMENT SUPPLIES	\$ 5,500.00	\$ 0.00	\$ 472.53	\$ 1,433.76	\$ 4,066.24	26.07	
6014	OTHER OPERATING SUPPLIES	\$ 500.00	\$ 0.00	\$ 14.13	\$ 156.86	\$ 343.14	31.37	
8201	MACHINERY & EQUIPMENT	\$ 8,000.00	\$ 0.00	\$ 0.00	\$ 567.52	\$ 7,432.48	7.09	
8202	FURNITURE & FIXTURES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00	
43200	GENERAL PROPERTY MAINTENANCE	\$ 450,889.00	\$ 219,091.35	\$ 28,860.45	\$ 158,039.05	\$ 73,758.60	83.64	
3100	FUNC 43202 101 CHALMERS COURT PROFESSIONAL SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 735.00	\$ 735.00	100.00	
3310	REPAIR & MAINTENANCE	\$ 6,755.00	\$ 4,667.90	\$ 883.76	\$ 2,086.39	\$ 0.71	99.99	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 32,300.00	\$ 22,735.39	\$ 1,885.59	\$ 9,485.20	\$ 79.41	99.75	
3600	ADVERTISING	\$ 200.00	\$ 0.00	\$ 184.34	\$ 184.34	\$ 15.66	92.17	
5110	ELECTRICAL SERVICES	\$ 20,000.00	\$ 0.00	\$ 2,199.50	\$ 4,446.38	\$ 15,553.62	22.23	
5120	HEATING SERVICES	\$ 3,400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,400.00	0.00	
5130	WATER & SEWAGE SERVICES	\$ 900.00	\$ 0.00	\$ 69.19	\$ 193.73	\$ 706.27	21.53	
5410	LEASE OF EQUIPMENT	\$ 0.00	\$ 0.00	\$ 264.97	\$ 264.97	\$ 264.97	100.00	
6007	REPAIR AND MAINT SUPPLIES	\$ 4,000.00	\$ 0.00	\$ 456.82	\$ 1,158.60	\$ 2,841.40	28.97	

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2013 (2012-2013 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 9
 Date: 11/06/12
 Time: 11:45:45

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	OCTOBER	Expenditures Year-to-Date	Available Balance	Percent Used
43202	101 CHALMERS COURT	\$ 67,555.00	\$ 27,403.29	\$ 5,944.17		\$ 18,554.61	\$ 21,597.10	68.03
	FUNC 43205 129 RAMSBURG LN MAINTENANCE DEPT							
3310	REPAIR & MAINTENANCE	\$ 1,588.00	\$ 123.00	\$ 123.00		\$ 1,464.10	\$ 0.90	99.94
3320	MAINTENANCE SERVICE CONTRACTS	\$ 200.00	\$ 0.00	\$ 0.00		\$ 104.50	\$ 95.50	52.25
5110	ELECTRICAL SERVICES	\$ 3,200.00	\$ 0.00	\$ 239.12		\$ 510.78	\$ 2,689.22	15.96
5120	HEATING SERVICES	\$ 3,400.00	\$ 0.00	\$ 318.87		\$ 318.87	\$ 3,081.13	9.38
5130	WATER & SEWAGE SERVICES	\$ 300.00	\$ 0.00	\$ 0.00		\$ 23.25	\$ 276.75	7.75
6007	REPAIR AND MAINT SUPPLIES	\$ 500.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 500.00	0.00
43205	129 RAMSBURG LN MAINTENANCE DEPT	\$ 9,188.00	\$ 123.00	\$ 680.99		\$ 2,421.50	\$ 6,643.50	27.69
	FUNC 43206 100 N CHRUCH ST/RADIO TOWER							
3310	REPAIR & MAINTENANCE	\$ 3,220.00	\$ 930.62	\$ 2,864.38		\$ 2,864.38	\$ 575.00	117.86
3320	MAINTENANCE SERVICE CONTRACTS	\$ 2,800.00	\$ 1,500.00	\$ 0.00		\$ 1,270.00	\$ 30.00	98.93
5110	ELECTRICAL SERVICES	\$ 12,100.00	\$ 0.00	\$ 919.79		\$ 2,089.87	\$ 10,010.13	17.27
5120	HEATING SERVICES	\$ 3,000.00	\$ 0.00	\$ 0.00		\$ 72.14	\$ 2,927.86	2.40
5130	WATER & SEWAGE SERVICES	\$ 2,050.00	\$ 0.00	\$ 192.34		\$ 613.99	\$ 1,436.01	29.95
6007	REPAIR AND MAINT SUPPLIES	\$ 200.00	\$ 0.00	\$ 0.00		\$ 119.60	\$ 80.40	59.80
43206	100 N CHRUCH ST/RADIO TOWER	\$ 23,370.00	\$ 2,430.62	\$ 3,976.51		\$ 7,029.98	\$ 13,909.40	40.48
	FUNC 43207 102 N CHRUCH ST							
3310	REPAIR & MAINTENANCE	\$ 5,150.00	\$ 3,744.00	\$ 2,903.26		\$ 3,560.86	\$ 2,154.86	141.84
3320	MAINTENANCE SERVICE CONTRACTS	\$ 200.00	\$ 0.00	\$ 0.00		\$ 171.00	\$ 29.00	85.50
5110	ELECTRICAL SERVICES	\$ 18,000.00	\$ 0.00	\$ 1,711.01		\$ 3,495.46	\$ 14,504.54	19.42
6007	REPAIR AND MAINT SUPPLIES	\$ 3,600.00	\$ 0.00	\$ 0.00		\$ 538.51	\$ 3,061.49	14.96
43207	102 N CHRUCH ST	\$ 26,950.00	\$ 3,744.00	\$ 4,614.27		\$ 7,765.83	\$ 15,440.17	42.71
	FUNC 43208 104 N CHURCH/106 N CHURCH ST							
3310	REPAIR & MAINTENANCE	\$ 23,850.00	\$ 11,972.00	\$ 9,992.00		\$ 11,842.00	\$ 36.00	99.85
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,700.00	\$ 0.00	\$ 0.00		\$ 1,643.00	\$ 57.00	96.65
5110	ELECTRICAL SERVICES	\$ 9,200.00	\$ 0.00	\$ 732.24		\$ 1,820.33	\$ 7,379.67	19.79
5120	HEATING SERVICES	\$ 3,600.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 3,600.00	0.00
5130	WATER & SEWAGE SERVICES	\$ 1,300.00	\$ 0.00	\$ 88.28		\$ 264.84	\$ 1,035.16	20.37
6007	REPAIR AND MAINT SUPPLIES	\$ 1,300.00	\$ 0.00	\$ 84.04		\$ 290.13	\$ 1,009.87	22.32
43208	104 N CHURCH/106 N CHURCH ST	\$ 40,950.00	\$ 11,972.00	\$ 10,896.56		\$ 15,860.30	\$ 13,117.70	67.97
	FUNC 43209 225 RAMSBURG LANE ANIMAL SHELTER							
3310	PROFESSIONAL SERVICES	\$ 5,550.00	\$ 2,290.00	\$ 1,290.00		\$ 3,224.13	\$ 35.87	99.35
3320	MAINTENANCE SERVICE CONTRACTS	\$ 600.00	\$ 0.00	\$ 0.00		\$ 513.00	\$ 87.00	85.50
5110	ELECTRICAL SERVICES	\$ 4,800.00	\$ 0.00	\$ 495.17		\$ 1,745.73	\$ 3,054.27	36.37
5120	HEATING SERVICES	\$ 9,600.00	\$ 0.00	\$ 103.30		\$ 697.56	\$ 8,902.44	7.27
5130	WATER & SEWAGE SERVICES	\$ 50.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 50.00	0.00
6007	REPAIR AND MAINT SUPPLIES	\$ 3,300.00	\$ 0.00	\$ 157.11		\$ 223.46	\$ 3,076.54	6.77
43209	225 RAMSBURG LANE ANIMAL SHELTER	\$ 23,900.00	\$ 2,290.00	\$ 2,045.58		\$ 6,403.88	\$ 15,206.12	36.38
	FUNC 43210 524 WESTWOOD RD							
3310	REPAIR & MAINTENANCE	\$ 907.00	\$ 276.00	\$ 276.00		\$ 582.34	\$ 48.66	94.64
3320	MAINTENANCE SERVICE CONTRACTS	\$ 200.00	\$ 0.00	\$ 0.00		\$ 190.00	\$ 10.00	95.00
5110	ELECTRICAL SERVICES	\$ 1,900.00	\$ 0.00	\$ 205.04		\$ 652.51	\$ 1,247.49	34.34
5120	HEATING SERVICES	\$ 1,000.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 1,000.00	0.00
6007	REPAIR AND MAINT SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 12.95		\$ 31.42	\$ 1,468.58	2.09
43210	524 WESTWOOD RD	\$ 5,507.00	\$ 276.00	\$ 493.99		\$ 1,456.27	\$ 3,774.73	31.46

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2013 (2012-2013 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 10
 Date: 11/06/12
 Time: 11:45:45

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures OCTOBER	Expenditures Year-to-Date	Available Balance	Percent Used
FUNC 43211 225 AL SMITH CIR REC CENTER								
3310	REPAIR & MAINTENANCE	\$ 22,747.00	\$ 21,822.00	\$ 3,311.40	\$ 3,311.40	\$ 3,349.40	\$ 2,424.40	110.66
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,300.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,209.00	\$ 909.00	169.92
5110	ELECTRICAL SERVICES	\$ 15,400.00	\$ 0.00	\$ 2,188.33	\$ 2,188.33	\$ 4,804.36	\$ 10,595.64	31.20
5120	HEATING SERVICES	\$ 4,600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,600.00	0.00
5130	WATER & SEWAGE SERVICES	\$ 1,700.00	\$ 0.00	\$ 170.50	\$ 170.50	\$ 759.50	\$ 940.50	44.68
6007	REPAIR AND MAINT SUPPLIES	\$ 1,700.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,248.75	\$ 451.25	73.46
43211	225 AL SMITH CIR REC CENTER	\$ 47,447.00	\$ 22,822.00	\$ 6,670.23	\$ 6,670.23	\$ 11,371.01	\$ 13,253.99	72.07
FUNC 43212 225 AL SMITH CIR PARK OFFICE/GROUNDS								
3310	REPAIR & MAINTENANCE	\$ 4,228.00	\$ 1,458.89	\$ 312.00	\$ 312.00	\$ 2,761.06	\$ 8.05	99.81
5110	ELECTRICAL SERVICES	\$ 4,600.00	\$ 0.00	\$ 478.91	\$ 478.91	\$ 2,422.18	\$ 2,177.82	52.66
5130	WATER & SEWAGE SERVICES	\$ 5,000.00	\$ 0.00	\$ 324.80	\$ 324.80	\$ 945.76	\$ 4,054.24	18.92
6007	REPAIR AND MAINT SUPPLIES	\$ 7,000.00	\$ 3,936.50	\$ 55.58	\$ 55.58	\$ 856.79	\$ 2,206.71	68.48
43212	225 AL SMITH CIR PARK OFFICE/GRO	\$ 20,828.00	\$ 5,395.39	\$ 1,171.29	\$ 1,171.29	\$ 6,985.79	\$ 8,446.82	59.44
FUNC 43213 225 AL SMITH CIR POOL								
3310	REPAIR & MAINTENANCE	\$ 1,100.00	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	90.91
5110	ELECTRICAL SERVICES	\$ 9,500.00	\$ 0.00	\$ 638.40	\$ 638.40	\$ 2,331.23	\$ 7,168.77	24.54
5130	WATER & SEWAGE SERVICES	\$ 9,400.00	\$ 0.00	\$ 242.77	\$ 242.77	\$ 4,546.42	\$ 4,853.58	48.37
6007	REPAIR AND MAINT SUPPLIES	\$ 2,900.00	\$ 0.00	\$ 8.75	\$ 8.75	\$ 74.44	\$ 2,825.56	2.57
43213	225 AL SMITH CIR POOL	\$ 22,900.00	\$ 1,000.00	\$ 889.92	\$ 889.92	\$ 6,952.09	\$ 14,947.91	34.73
FUNC 43214 225 AL SMITH CIR BASEBALL								
3310	REPAIR & MAINTENANCE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5110	ELECTRICAL SERVICES	\$ 1,700.00	\$ 0.00	\$ 198.31	\$ 198.31	\$ 582.02	\$ 1,117.98	34.24
6007	REPAIR AND MAINT SUPPLIES	\$ 3,800.00	\$ 0.00	\$ 2,528.69	\$ 2,528.69	\$ 3,745.82	\$ 54.18	98.57
43214	225 AL SMITH CIR BASEBALL	\$ 5,600.00	\$ 0.00	\$ 2,727.00	\$ 2,727.00	\$ 4,327.84	\$ 1,272.16	77.28
FUNC 43215 225 AL SMITH CIR SOCCER								
3310	REPAIR & MAINTENANCE	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 125.00	\$ 25.00	83.33
5110	ELECTRICAL SERVICES	\$ 700.00	\$ 0.00	\$ 77.39	\$ 77.39	\$ 221.26	\$ 478.74	31.61
6007	REPAIR AND MAINT SUPPLIES	\$ 3,700.00	\$ 0.00	\$ 883.76	\$ 883.76	\$ 967.61	\$ 2,732.39	26.15
43215	225 AL SMITH CIR SOCCER	\$ 4,550.00	\$ 0.00	\$ 961.15	\$ 961.15	\$ 1,313.87	\$ 3,236.13	28.88
FUNC 43232 32 E MAIN ST								
6007	REPAIR AND MAINT SUPPLIES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 300.00	0.00
FUNC 43236 36 E MAIN ST								
3310	REPAIR & MAINTENANCE	\$ 8,890.00	\$ 7,216.00	\$ 216.00	\$ 216.00	\$ 1,666.00	\$ 8.00	99.91
5110	ELECTRICAL SERVICES	\$ 750.00	\$ 0.00	\$ 51.19	\$ 51.19	\$ 113.68	\$ 636.32	15.16
5120	HEATING SERVICES	\$ 0.00	\$ 0.00	\$ 1,002.96	\$ 1,002.96	\$ 1,002.96	\$ 1,002.96	100.00
5130	WATER & SEWAGE SERVICES	\$ 600.00	\$ 0.00	\$ 44.14	\$ 44.14	\$ 419.33	\$ 180.67	69.89
6007	REPAIR AND MAINT SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 1.99	\$ 1.99	\$ 1.99	\$ 1,998.01	0.10
43236	36 E MAIN ST	\$ 12,240.00	\$ 7,216.00	\$ 1,316.28	\$ 1,316.28	\$ 3,203.96	\$ 1,820.04	85.13
FUNC 43237 311 E MAIN ST								
3310	REPAIR & MAINTENANCE	\$ 1,880.00	\$ 856.00	\$ 648.00	\$ 648.00	\$ 1,021.50	\$ 2.50	99.87
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,700.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,624.00	\$ 76.00	95.53
5110	ELECTRICAL SERVICES	\$ 6,500.00	\$ 0.00	\$ 797.75	\$ 797.75	\$ 1,644.61	\$ 4,855.39	25.30
5130	WATER & SEWAGE SERVICES	\$ 800.00	\$ 0.00	\$ 77.25	\$ 77.25	\$ 231.74	\$ 568.26	28.97
6007	REPAIR AND MAINT SUPPLIES	\$ 800.00	\$ 0.00	\$ 10.28	\$ 10.28	\$ 93.02	\$ 706.98	11.63

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2013 (2012-2013 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 11
 Date: 11/06/12
 Time: 11:45:45

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures OCTOBER	Expenditures Year-to-Date	Available Balance	Percent Used
43237	311 E MAIN ST	\$ 11,680.00	\$ 856.00	\$ 1,533.28	\$ 4,614.87	\$ 6,209.13	46.84	
5610	FUNC 51100 LOCAL HEALTH DEPARTMENT CIVIC CONTRIBUTIONS	\$ 199,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 199,000.00	0.00	
5699	FUNC 51200 OUR HEALTH CIVIC CONTRIBUTIONS	\$ 6,500.00	\$ 0.00	\$ 0.00	\$ 6,500.00	\$ 0.00	100.00	
5620	FUNC 52500 NORTHWESTERN COMMUNITY SERVICES CIVIC CONTRIBUTIONS	\$ 82,000.00	\$ 0.00	\$ 20,500.00	\$ 41,000.00	\$ 41,000.00	50.00	
5699	FUNC 52800 CONCERN HOTLINE CIVIC CONTRIBUTIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 1,000.00	\$ 0.00	100.00	
5699	FUNC 52900 NW WORKS CIVIC CONTRIBUTIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 1,000.00	\$ 0.00	100.00	
5699	FUNC 53230 SHENANDOAH AREA AGENCY ON AGING CIVIC CONTRIBUTIONS	\$ 40,000.00	\$ 0.00	\$ 10,000.00	\$ 20,000.00	\$ 20,000.00	50.00	
5699	FUNC 53240 VIRGINIA REGIONAL TRANSIT CIVIC CONTRIBUTIONS	\$ 17,639.00	\$ 0.00	\$ 0.00	\$ 4,409.75	\$ 13,229.25	25.00	
5699	FUNC 53500 THE LAUREL CENTER (SHELTER FOR ABUSED WOMEN) CIVIC CONTRIBUTIONS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00	
5699	FUNC 53600 ACCESS INDEPENDENCE CIVIC CONTRIBUTIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 1,000.00	\$ 0.00	100.00	
5699	FUNC 69100 LORD FAIRFAX COMMUNITY COLLEGE CIVIC CONTRIBUTIONS	\$ 14,355.00	\$ 0.00	\$ 3,588.75	\$ 7,177.50	\$ 7,177.50	50.00	
1100	FUNC 71100 PARKS ADMINISTRATION SALARIES - REGULAR	\$ 232,243.00	\$ 154,828.67	\$ 19,353.58	\$ 77,414.32	\$ 0.01	100.00	
1300	SALARIES - PART TIME	\$ 13,356.00	\$ 0.00	\$ 1,881.00	\$ 8,039.25	\$ 5,316.75	60.19	
2100	FICA BENEFITS	\$ 18,789.00	\$ 10,761.44	\$ 1,489.07	\$ 5,995.68	\$ 2,031.88	89.19	
2210	VSRS BENEFITS	\$ 28,194.00	\$ 18,796.23	\$ 2,349.52	\$ 9,398.08	\$ 0.31	100.00	
2300	HEALTH INSURANCE BENEFITS	\$ 29,143.00	\$ 19,117.52	\$ 2,389.69	\$ 9,558.76	\$ 466.72	98.40	
2400	LIFE INSURANCE	\$ 2,764.00	\$ 1,842.44	\$ 230.32	\$ 921.25	\$ 0.31	99.99	
2700	WORKERS COMPENSATION INSURANCE	\$ 7,035.00	\$ 0.00	\$ 0.00	\$ 8,164.69	\$ 1,129.69	116.06	
3320	MAINTENANCE SERVICE CONTRACT	\$ 4,772.00	\$ 2,322.39	\$ 237.90	\$ 609.61	\$ 1,840.00	61.44	
3500	PRINTING AND BINDING	\$ 1,225.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,225.00	0.00	
3600	ADVERTISING	\$ 1,190.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,190.00	0.00	
5210	POSTAL SERVICES	\$ 6,260.00	\$ 2,500.29	\$ 209.65	\$ 1,471.01	\$ 2,288.70	63.44	
5230	TELECOMMUNICATIONS	\$ 3,961.00	\$ 0.00	\$ 131.40	\$ 388.88	\$ 3,572.12	9.82	
5400	LEASES AND RENTALS	\$ 530.00	\$ 0.00	\$ 0.00	\$ 3,115.52	\$ 2,585.52	587.83	
5510	TRAVEL MILEAGE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00	
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,274.00	\$ 0.00	\$ 112.00	\$ 632.91	\$ 1,641.09	27.83	
5810	DUES & MEMBERSHIPS	\$ 1,775.00	\$ 0.00	\$ 0.00	\$ 890.00	\$ 885.00	50.14	
6001	OFFICE SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 268.99	\$ 838.23	\$ 1,661.77	33.53	
6003	AGRICULTURAL SUPPLIES	\$ 1,090.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,090.00	0.00	
6008	VEHICLE AND EQUIP FUEL	\$ 2,000.00	\$ 0.00	\$ 87.55	\$ 234.44	\$ 1,765.56	11.72	
6011	UNIFORM AND WEARING APPAREL	\$ 1,250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,250.00	0.00	
6014	OTHER OPERATING SUPPLIES	\$ 1,856.00	\$ 0.00	\$ 0.00	\$ 800.52	\$ 1,055.48	43.13	
71100	PARKS ADMINISTRATION	\$ 362,307.00	\$ 210,168.98	\$ 28,740.67	\$ 128,473.15	\$ 23,664.87	93.47	
	FUNC 71310 CLARKE COUNTY RECREATION CENTER							

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2013 (2012-2013 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 12
 Date: 11/06/12
 Time: 11:45:45

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	OCTOBER	Expenditures Year-to-Date	Available Balance	Percent Used
1100	SALARIES - REGULAR	\$ 43,210.00	\$ 28,806.67	\$ 3,600.83	\$ 3,600.83	\$ 14,403.32	\$ 0.01	100.00
1300	SALARIES - PART TIME	\$ 25,809.00	\$ 0.00	\$ 2,283.65	\$ 2,283.65	\$ 6,111.00	\$ 19,698.00	23.68
2100	FICA BENEFITS	\$ 5,280.00	\$ 2,182.67	\$ 447.53	\$ 447.53	\$ 1,558.81	\$ 1,538.52	70.86
2210	VSRS BENEFITS	\$ 5,246.00	\$ 3,497.13	\$ 437.14	\$ 437.14	\$ 1,748.56	\$ 0.31	99.99
2300	HEALTH INSURANCE BENEFITS	\$ 5,127.00	\$ 3,418.04	\$ 427.24	\$ 427.24	\$ 1,708.96	\$ 0.00	100.00
2400	LIFE INSURANCE	\$ 514.00	\$ 342.80	\$ 42.85	\$ 42.85	\$ 171.40	\$ 0.20	100.04
2700	WORKERS COMPENSATION INSURANCE	\$ 735.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 684.37	\$ 50.63	93.11
3600	ADVERTISING	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
5830	REFUNDS	\$ 400.00	\$ 0.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 280.00	30.00
6001	OFFICE SUPPLIES	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
6002	FOOD SUPPLIES & FOOD SERVICE SUP	\$ 1,820.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,820.00	0.00
6013	EDUCATIONAL AND RECREATIONAL SUP	\$ 2,300.00	\$ 0.00	\$ 107.62	\$ 107.62	\$ 278.14	\$ 2,021.86	12.09
6014	OTHER OPERATING SUPPLIES	\$ 4,500.00	\$ 0.00	\$ 122.55	\$ 122.55	\$ 581.26	\$ 3,918.74	12.92
6015	MERCHANDISE FOR RESALE	\$ 10,000.00	\$ 0.00	\$ 28.20	\$ 28.20	\$ 1,198.60	\$ 8,801.40	11.99
71310	CLARKE COUNTY RECREATION CENTER	\$ 105,791.00	\$ 38,247.31	\$ 7,617.61	\$ 7,617.61	\$ 28,564.42	\$ 38,979.27	63.15
	FUNC 71320 SWIMMING POOL							
1300	SALARIES - PART TIME	\$ 60,251.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,839.47	\$ 20,411.53	66.12
2100	FICA BENEFITS	\$ 4,610.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,047.71	\$ 1,562.29	66.11
2700	WORKERS COMPENSATION INSURANCE	\$ 420.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 420.00	0.00
3100	PROFESSIONAL SERVICES	\$ 2,900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 105.00	\$ 2,795.00	3.62
5540	TRAVEL CONVENTION & EDUCATION	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 600.00	0.00
5810	DUES & MEMBERSHIPS	\$ 2,375.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,100.00	\$ 1,275.00	46.32
5830	REFUNDS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 190.00	\$ 310.00	38.00
6011	UNIFORM AND WEARING APPAREL	\$ 1,143.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,143.00	0.00
6013	EDUCATIONAL AND RECREATIONAL SUP	\$ 1,700.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 213.85	\$ 1,486.15	12.58
6014	OTHER OPERATING SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 121.18	\$ 1,878.82	6.06
6015	MERCHANDISE FOR RESALE	\$ 2,400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,400.00	0.00
6026	POOL CHEMICALS	\$ 11,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,245.00	\$ 8,755.00	20.41
71320	SWIMMING POOL	\$ 89,899.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 46,862.21	\$ 43,036.79	52.13
	FUNC 71330 CONCESSION STAND							
1300	SALARIES/WAGES - PART TIME	\$ 4,400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,511.38	\$ 888.62	79.80
2100	FICA	\$ 337.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 268.62	\$ 68.38	79.71
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
6015	MERCHANDISE FOR RESALE	\$ 16,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,412.26	\$ 10,587.74	33.83
71330	CONCESSION STAND	\$ 21,237.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,192.26	\$ 12,044.74	43.28
	FUNC 71350 PROGRAMS							
1100	SALARIES/WAGES - REGULAR	\$ 33,856.00	\$ 22,570.67	\$ 2,821.33	\$ 2,821.33	\$ 11,285.32	\$ 0.01	100.00
1300	SALARIES - PART TIME	\$ 94,500.00	\$ 0.00	\$ 4,218.88	\$ 4,218.88	\$ 36,506.35	\$ 57,993.65	38.63
2100	FICA BENEFITS	\$ 9,820.00	\$ 1,727.78	\$ 538.69	\$ 538.69	\$ 3,656.57	\$ 4,435.65	54.83
2210	VSRS	\$ 4,110.00	\$ 2,740.08	\$ 342.51	\$ 342.51	\$ 1,370.04	\$ 0.12	100.00
2400	LIFE INSURANCE	\$ 403.00	\$ 268.60	\$ 33.57	\$ 33.57	\$ 134.29	\$ 0.11	99.97
2700	WORKERS COMPENSATION BENEFITS	\$ 840.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 873.46	\$ 33.46	103.98
3100	PROFESSIONAL SERVICES	\$ 50,500.00	\$ 42,931.46	\$ 2,437.70	\$ 2,437.70	\$ 17,647.55	\$ 10,079.01	119.96
3500	PRINTING AND BINDING	\$ 9,000.00	\$ 1,273.96	\$ 0.00	\$ 0.00	\$ 2,302.96	\$ 5,423.08	39.74
3600	ADVERTISING	\$ 1,700.00	\$ 0.00	\$ 125.00	\$ 125.00	\$ 125.00	\$ 1,575.00	7.35
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5400	LEASES AND RENTALS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 224.03	\$ 1,275.97	14.94
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5560	GROUP TRIPS	\$ 15,000.00	\$ 0.00	\$ 459.13	\$ 459.13	\$ 1,583.72	\$ 13,416.28	10.56
5810	DUES & MEMBERSHIPS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5830	REFUNDS	\$ 7,500.00	\$ 0.00	\$ 596.00	\$ 596.00	\$ 1,980.70	\$ 5,519.30	26.41
6001	OFFICE SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 17.58	\$ 82.42	17.58

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2013 (2012-2013 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 13
 Date: 11/06/12
 Time: 11:45:45

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures OCTOBER	Expenditures Year-to-Date	Available Balance	Percent Used
6002	FOOD SUPPLIES & FOOD SERVICE SUP	\$ 6,900.00	\$ 0.00	\$ 655.06	\$ 655.06	\$ 2,242.39	\$ 4,657.61	32.50
6011	UNIFORM AND WEARING APPAREL	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 332.25	\$ 2,667.75	11.07
6013	EDUCATIONAL AND RECREATIONAL SUP	\$ 6,500.00	\$ 0.00	\$ 949.96	\$ 949.96	\$ 1,441.74	\$ 5,058.26	22.18
6014	OTHER OPERATING SUPPLIES	\$ 5,000.00	\$ 0.00	\$ 4.97	\$ 4.97	\$ 996.19	\$ 4,003.81	19.92
6015	MERCHANDISE FOR RESALE	\$ 6,000.00	\$ 1,008.00	\$ 190.00	\$ 190.00	\$ 1,275.00	\$ 3,717.00	38.05
71350	PROGRAMS	\$ 257,329.00	\$ 72,520.55	\$ 12,454.54	\$ 12,454.54	\$ 83,995.14	\$ 100,813.31	60.82
FUNC 72220 JOSEPHINE SCHOOL COMMUNITY MUSEUM								
5699	CIVIC CONTRIBUTIONS	\$ 7,290.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,290.00	\$ 0.00	100.00
FUNC 72600 VIRGINIA COMMISSION FOR THE ARTS								
5699	CIVIC CONTRIBUTIONS	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00	\$ 5,000.00	50.00
FUNC 73200 REGIONAL LIBRARY								
5699	CIVIC CONTRIBUTIONS	\$ 182,119.00	\$ 0.00	\$ 45,529.75	\$ 45,529.75	\$ 91,059.50	\$ 91,059.50	50.00
FUNC 81110 PLANNING ADMINISTRATION								
1100	SALARIES - REGULAR	\$ 225,353.00	\$ 153,068.64	\$ 19,133.61	\$ 19,133.61	\$ 76,534.44	\$ 4,250.08	101.89
2100	FICA BENEFITS	\$ 17,239.00	\$ 11,651.74	\$ 1,456.48	\$ 1,456.48	\$ 5,825.92	\$ 238.66	101.38
2210	VSRS BENEFITS	\$ 27,358.00	\$ 18,582.53	\$ 2,322.82	\$ 2,322.82	\$ 9,291.28	\$ 515.81	101.89
2300	HEALTH INSURANCE BENEFITS	\$ 20,987.00	\$ 11,962.72	\$ 1,495.34	\$ 1,495.34	\$ 5,981.36	\$ 3,042.92	85.50
2400	LIFE INSURANCE	\$ 2,682.00	\$ 1,821.50	\$ 227.70	\$ 227.70	\$ 910.80	\$ 50.30	101.88
2700	WORKERS COMPENSATION INSURANCE	\$ 3,885.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,608.17	\$ 276.83	92.87
3100	PROFESSIONAL SERVICES	\$ 30,000.00	\$ 0.00	\$ 32.00	\$ 32.00	\$ 1,822.93	\$ 28,177.07	6.08
3140	ENGINEERING REVIEW EXPENDITURES	\$ 5,000.00	\$ 0.00	\$ 2,072.00	\$ 2,072.00	\$ 2,649.50	\$ 2,350.50	52.99
3320	MAINTENANCE SERVICE CONTRACT	\$ 700.00	\$ 500.46	\$ 0.00	\$ 0.00	\$ 99.54	\$ 100.00	85.71
3500	PRINTING AND BINDING	\$ 3,000.00	\$ 0.00	\$ 274.80	\$ 274.80	\$ 274.80	\$ 2,725.20	9.16
3600	ADVERTISING	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 238.00	\$ 1,762.00	11.90
5210	POSTAL SERVICES	\$ 1,500.00	\$ 0.00	\$ 140.54	\$ 140.54	\$ 140.54	\$ 1,359.46	9.37
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 16.65	\$ 16.65	\$ 50.79	\$ 349.21	12.70
5510	TRAVEL MILEAGE	\$ 1,500.00	\$ 0.00	\$ 165.39	\$ 165.39	\$ 244.76	\$ 1,255.24	16.32
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 0.00	100.00
5810	DUES & MEMBERSHIPS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
6001	OFFICE SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 262.91	\$ 262.91	\$ 565.26	\$ 1,934.74	22.61
6012	BOOKS AND SUBSCRIPTIONS	\$ 2,000.00	\$ 0.00	\$ 21.99	\$ 21.99	\$ 21.99	\$ 1,978.01	1.10
81110	PLANNING ADMINISTRATION	\$ 348,854.00	\$ 197,587.59	\$ 27,622.23	\$ 27,622.23	\$ 110,260.08	\$ 41,006.33	88.25
FUNC 81300 HELP WITH HOUSING								
5699	CIVIC CONTRIBUTIONS	\$ 7,200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,200.00	\$ 0.00	100.00
FUNC 81400 BOARD OF ZONING APPEALS								
1300	SALARIES - PART TIME	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
2100	FICA	\$ 20.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20.00	0.00
3100	PROFESSIONAL SERVICES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,151.82	\$ 151.82	107.59
3160	BOARD SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5210	POSTAL SERVICES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
5810	DUES & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	0.00
81400	BOARD OF ZONING APPEALS	\$ 3,620.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,151.82	\$ 1,468.18	59.44
FUNC 81510 OFFICE OF ECONOMIC DEVELOPMENT								
1100	SALARIES AND WAGES - REGULAR	\$ 33,109.00	\$ 22,072.69	\$ 2,759.06	\$ 2,759.06	\$ 11,036.24	\$ 0.07	100.00
2100	FICA	\$ 2,533.00	\$ 1,693.92	\$ 211.74	\$ 211.74	\$ 846.96	\$ 7.88	100.31
2210	VSRS	\$ 4,019.00	\$ 2,679.63	\$ 334.95	\$ 334.95	\$ 1,339.80	\$ 0.43	100.01
2300	HOSPITAL/MEDICAL PLANS	\$ 2,564.00	\$ 1,708.96	\$ 213.62	\$ 213.62	\$ 854.48	\$ 0.56	99.98
2400	LIFE INSURANCE	\$ 394.00	\$ 262.67	\$ 32.83	\$ 32.83	\$ 131.32	\$ 0.01	100.00

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2013 (2012-2013 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 14
 Date: 11/06/12
 Time: 11:45:45

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	OCTOBER	Expenditures Year-to-Date	Available Balance	Percent Used	
3100	PROFESSIONAL SERVICES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 688.50	\$ 311.50	68.85	
3500	PRINTING AND BINDING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00	
3600	ADVERTISING	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00	
5210	POSTAGE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00	
5230	TELECOMMUNICATIONS	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00	
5699	CIVIC CONTRIBUTIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	\$ 0.00	100.00	
5810	DUES & MEMBERSHIPS	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00	
6001	OFFICE SUPPLIES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00	
81510	OFFICE OF ECONOMIC DEVELOPMENT	\$ 46,319.00	\$ 28,417.87	\$ 3,552.20	\$ 0.00	\$ 15,897.30	\$ 2,003.83	95.67	
	FUNC 81520 BERRYVILLE DEVELOPMENT AUTHORITY								
3100	PROFESSIONAL SERVICES	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,000.00	0.00	
3160	BOARD SERVICES	\$ 1,000.00	\$ 0.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 925.00	7.50	
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00	
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00	
5307	PUBLIC OFFICIAL LIABILITY INS.	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00	
81520	BERRYVILLE DEVELOPMENT AUTHORITY	\$ 11,800.00	\$ 0.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 11,725.00	0.64	
	FUNC 81530 SMALL BUSINESS DEVELOPMENT CENTER								
5699	CIVIC CONTRIBUTIONS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 0.00	100.00	
	FUNC 81540 BLANDY EXPERIMENTAL FARM								
5699	CIVIC CONTRIBUTIONS	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,000.00	\$ 0.00	100.00	
	FUNC 81600 PLANNING COMMISSION								
1300	SALARIES - PART TIME	\$ 500.00	\$ 0.00	\$ 100.00	\$ 100.00	\$ 200.00	\$ 300.00	40.00	
2100	FICA	\$ 38.00	\$ 0.00	\$ 7.65	\$ 7.65	\$ 15.30	\$ 22.70	40.26	
3100	PROFESSIONAL SERVICES	\$ 10,000.00	\$ 0.00	\$ 232.00	\$ 232.00	\$ 1,254.00	\$ 8,746.00	12.54	
3160	BOARD SERVICES	\$ 10,000.00	\$ 0.00	\$ 1,150.00	\$ 1,150.00	\$ 2,650.00	\$ 7,350.00	26.50	
3600	ADVERTISING	\$ 1,600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 238.00	\$ 1,362.00	14.88	
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00	
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 90.00	\$ 410.00	18.00	
5810	DUES & MEMBERSHIPS	\$ 650.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 650.00	0.00	
81600	PLANNING COMMISSION	\$ 23,388.00	\$ 0.00	\$ 1,489.65	\$ 1,489.65	\$ 4,447.30	\$ 18,940.70	19.02	
	FUNC 81700 BOARD OF SEPTIC APPEALS								
1300	SALARIES AND WAGES - PART TIME	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00	
2100	FICA	\$ 39.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39.00	0.00	
3100	PROFESSIONAL SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00	
3160	BOARD SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00	
3600	ADVERTISING	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00	
5210	POSTAL SERVICES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00	
81700	BOARD OF SEPTIC APPEALS	\$ 2,739.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,739.00	0.00	
	FUNC 81800 HISTORIC PRESERVATION COMMISSION								
3100	PROFESSIONAL SERVICES	\$ 10,000.00	\$ 0.00	\$ 165.00	\$ 165.00	\$ 8,750.50	\$ 1,249.50	87.50	
3160	BOARD SERVICES	\$ 1,000.00	\$ 0.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 900.00	10.00	
3600	ADVERTISING	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 126.00	\$ 124.00	50.40	
5210	POSTAL SERVICES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00	
5540	TRAVEL CONVENTION & EDUCATION	\$ 350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 350.00	0.00	
5810	DUES & MEMBERSHIPS	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00	
81800	HISTORIC PRESERVATION COMMISSION	\$ 12,000.00	\$ 0.00	\$ 265.00	\$ 265.00	\$ 8,976.50	\$ 3,023.50	74.80	
	FUNC 81910 NORTHERN SHENANDOAH VALLEY REGIONAL COMM								

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2013 (2012-2013 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 15
 Date: 11/06/12
 Time: 11:45:45

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	OCTOBER	Expenditures Year-to-Date	Available Balance	Percent Used
5699	CIVIC CONTRIBUTIONS	\$ 14,217.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,712.42	\$ 8,504.58	40.18
	FUNC 81920 REGIONAL AIRPORT AUTHORITY							
5699	CIVIC CONTRIBUTIONS	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,250.00	\$ 3,750.00	25.00
	FUNC 82200 FRIENDS OF THE SHENANDOAH							
5699	CIVIC CONTRIBUTIONS	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,000.00	\$ 0.00	100.00
	FUNC 82210 WATER QUALITY MANAGEMENT							
3000	PURCHASED SERVICES	\$ 37,544.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 37,544.00	0.00
	FUNC 82400 LORD FAIRFAX SOIL AND WATER CONSERV							
5699	CIVIC CONTRIBUTIONS	\$ 9,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,500.00	0.00
	FUNC 82600 BIO-SOLIDS APPLICATION							
1300	PART-TIME SALARIES	\$ 12,228.00	\$ 0.00	\$ 525.00	\$ 525.00	\$ 2,862.50	\$ 9,365.50	23.41
2100	FICA	\$ 936.00	\$ 0.00	\$ 40.16	\$ 40.16	\$ 218.97	\$ 717.03	23.39
2700	WORKERS COMPENSATION INSURANCE	\$ 315.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 321.41	\$ 6.41	102.03
3100	PROFESSIONAL SERVICES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
5510	TRAVEL MILEAGE	\$ 4,837.00	\$ 0.00	\$ 194.82	\$ 194.82	\$ 839.42	\$ 3,997.58	17.35
82600	BIO-SOLIDS APPLICATION	\$ 19,116.00	\$ 0.00	\$ 759.98	\$ 759.98	\$ 4,242.30	\$ 14,873.70	22.19
	FUNC 83100 COOPERATIVE EXTENSION							
3100	PROFESSIONAL SERVICES	\$ 0.00	\$ 0.00	\$ 63.00	\$ 63.00	\$ 63.00	\$ 63.00	100.00
3320	MAINTENANCE SERVICE CONTRACTS	\$ 500.00	\$ 533.82	\$ 0.00	\$ 0.00	\$ 106.18	\$ 140.00	128.00
3841	VPI EXTENSION AGENT	\$ 31,277.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 31,277.00	0.00
5230	TELECOMMUNICATIONS	\$ 500.00	\$ 0.00	\$ 37.33	\$ 37.33	\$ 108.00	\$ 392.00	21.60
6014	OTHER OPERATING SUPPLIES	\$ 3,924.00	\$ 0.00	\$ 347.24	\$ 347.24	\$ 347.24	\$ 3,576.76	8.85
83100	COOPERATIVE EXTENSION	\$ 36,201.00	\$ 533.82	\$ 447.57	\$ 447.57	\$ 624.42	\$ 35,042.76	3.20
	FUNC 83400 4-H CENTER							
5699	CIVIC CONTRIBUTIONS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,000.00	\$ 0.00	100.00
	FUNC 91600 CONTINGENCIES							
1000	PERSONNEL	\$ 15,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,000.00	0.00
3140	ENGINEERING & ARCHITECTURAL	\$ 15,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,000.00	0.00
3150	LEGAL	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20,000.00	0.00
8000	MINOR CAPITAL	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20,000.00	0.00
91600	CONTINGENCIES	\$ 70,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 70,000.00	0.00
000	NON-CATEGORICAL	\$ 8,152,102.00	\$ 3,285,187.25	\$ 639,961.05	\$ 639,961.05	\$ 2,655,131.78	\$ 2,211,782.97	72.87
PJT 111 E911								
	FUNC 35610							
5230	TELECOMMUNICATIONS	\$ 37,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 37,284.00	0.00
6032	TRAINING MATERIALS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
35610		\$ 39,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,284.00	0.00
111	E911	\$ 39,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,284.00	0.00
PJT 126 V-STOP GRANT								
	FUNC 22100 COMMONWEALTH'S ATTORNEY							

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2013 (2012-2013 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 16
 Date: 11/06/12
 Time: 11:45:45

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	OCTOBER	Expenditures Year-to-Date	Available Balance	Percent Used
1100	SALARIES/WAGES - REGULAR	\$ 24,779.00	\$ 14,441.17	\$ 1,822.73	\$ 6,225.14	\$ 4,112.69	83.40	
1300	SALARIES/WAGES - PART TIME	\$ 8,362.00	\$ 5,715.48	\$ 696.84	\$ 3,635.25	\$ 988.73	111.82	
2100	FICA	\$ 2,536.00	\$ 421.66	\$ 52.71	\$ 212.00	\$ 1,902.34	24.99	
2210	VSRS	\$ 4,023.00	\$ 676.76	\$ 84.59	\$ 338.36	\$ 3,007.88	25.23	
2300	HEALTH INSURANCE	\$ 1,240.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,240.00	0.00	
2400	GROUP LIFE	\$ 394.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 394.00	0.00	
22100	COMMONWEALTH'S ATTORNEY	\$ 41,334.00	\$ 21,255.07	\$ 2,656.87	\$ 10,410.75	\$ 9,668.18	76.61	
126	V-STOP GRANT	\$ 41,334.00	\$ 21,255.07	\$ 2,656.87	\$ 10,410.75	\$ 9,668.18	76.61	
PJT 127 FEDERAL GANG TASK FORCE GRANT 2009								
FUNC 31200 SHERIFF								
1100	SALARIES/WAGES - REGULAR	\$ 46,902.00	\$ 30,152.00	\$ 3,769.00	\$ 15,076.00	\$ 1,674.00	96.43	
2100	FICA	\$ 3,677.00	\$ 2,287.35	\$ 285.92	\$ 1,143.68	\$ 245.97	93.31	
2210	VSRS	\$ 5,694.00	\$ 3,660.44	\$ 457.56	\$ 1,830.24	\$ 203.32	96.43	
2300	HOSPITAL/MEDICAL PLANS	\$ 8,169.00	\$ 3,417.92	\$ 427.24	\$ 1,708.96	\$ 3,042.12	62.76	
2400	LIFE INSURANCE	\$ 558.00	\$ 358.81	\$ 44.85	\$ 179.40	\$ 19.79	96.45	
2700	WORKER'S COMPENSATION	\$ 0.00	\$ 0.00	\$ 0.00	\$ 731.90	\$ 731.90	100.00	
31200	SHERIFF	\$ 65,000.00	\$ 39,876.52	\$ 4,984.57	\$ 20,670.18	\$ 4,453.30	93.15	
127	FEDERAL GANG TASK FORCE GRANT 20	\$ 65,000.00	\$ 39,876.52	\$ 4,984.57	\$ 20,670.18	\$ 4,453.30	93.15	
PJT 402 DMV 402 GRANT								
FUNC 31200 SHERIFF								
1300	SALARIES/WAGES - PART TIME	\$ 4,410.00	\$ 0.00	\$ 0.00	\$ 1,748.13	\$ 2,661.87	39.64	
2100	FICA	\$ 337.00	\$ 0.00	\$ 0.00	\$ 133.70	\$ 203.30	39.67	
6010	POLICE SUPPLIES	\$ 6,928.00	\$ 3,200.00	\$ 0.00	\$ 0.00	\$ 3,728.00	46.19	
31200	SHERIFF	\$ 11,675.00	\$ 3,200.00	\$ 0.00	\$ 1,881.83	\$ 6,593.17	43.53	
402	DMV 402 GRANT	\$ 11,675.00	\$ 3,200.00	\$ 0.00	\$ 1,881.83	\$ 6,593.17	43.53	
PJT 605 DOJ LOCAL LAW ENFORCEMENT BLOCK GRANT (LLEBG)								
FUNC 31200 SHERIFF								
1100	SALARIES/WAGES - REGULAR	\$ 0.00	\$ 0.00	\$ 0.00	\$ 297.29	\$ 297.29	100.00	
2100	FICA	\$ 0.00	\$ 0.00	\$ 0.00	\$ 22.74	\$ 22.74	100.00	
31200	SHERIFF	\$ 0.00	\$ 0.00	\$ 0.00	\$ 320.03	\$ 320.03	100.00	
605	DOJ LOCAL LAW ENFORCEMENT BLOCK	\$ 0.00	\$ 0.00	\$ 0.00	\$ 320.03	\$ 320.03	100.00	
PJT 810 ARRA BYRNE JUSTICE ASSISTANCE GRANT								
FUNC 31200 SHERIFF								
1200	OVERTIME	\$ 5,037.00	\$ 0.00	\$ 0.00	\$ 1,269.01	\$ 3,767.99	25.19	
2100	FICA	\$ 387.00	\$ 0.00	\$ 0.00	\$ 97.10	\$ 289.90	25.09	
31200	SHERIFF	\$ 5,424.00	\$ 0.00	\$ 0.00	\$ 1,366.11	\$ 4,057.89	25.19	
810	ARRA BYRNE JUSTICE ASSISTANCE GR	\$ 5,424.00	\$ 0.00	\$ 0.00	\$ 1,366.11	\$ 4,057.89	25.19	
100	GENERAL FUND	\$ 8,314,819.00	\$ 3,349,518.84	\$ 647,602.49	\$ 2,689,780.68	\$ 2,275,519.48	72.63	

Clarke County Board of Supervisors

Government Projects Update

Clarke County Board of Supervisors

Miscellaneous Items

Board of Supervisors
Summary of Required Actions Status Report

Year	Meeting/Letter Date	Item	Description	Responsibility	Status	Date Complete
2012	4/17/2012	1451	Provide Supervisor Byrd the number of homeschooled students in County and number counted in ADM	Dr. Murphy		
2012	5/15/2012	1469	Follow up on whether School option estimates include soft costs.	Jim Brinkmeier	Mr. Brinkmeier to appear before the BOS 11/20	
2012	8/21/2012	1525	Work with Supervisor Byrd on freezer space at Senior Center.	David Ash		
2012	10/16/2012	1538	Add discussion of Lewisville Road to November Work Session.	David Ash	Complete	10/22/2012
2012	10/16/2012	1539	Provide the County Administrator written report, as well as any accident reports on Lewisville Road	VDOT	Complete	11/6/2012
2012	10/16/2012	1540	Provide Chairman Hobert matters of interest specific to the Schools for future presentation	Supervisors	Letter sent to Schools	11/2/2012
2012	10/16/2012	1542	Develop formal proposal for biosolids.	Alison Teetor		
2012	10/16/2012	1543	Correct and process 9/18/2012 minutes.	Lora Walburn	Complete	10/17/2012
2012	10/16/2012	1544	Execute State Health Department Salary Supplement Memorandum of Understanding Environmental Health Specialist Sr. Position #00895 and #04954.	David Ash	Complete	10/17/2012
2012	10/16/2012	1545	Process State Health Department Salary Supplement Memorandum of Understanding Environmental Health Specialist Sr. Position #00895 and #04954.	Lora Walburn	Complete	10/17/2012
2012	10/16/2012	1546	Refer AARP Tax Aide to Lisa Cooke, Director Parks and Recreation, for consideration as an additional service provided in the newly expanded Clarke County Senior Center.	David Ash	Complete	10/17/2012
2012	10/16/2012	1547	Execute Letters of Support Virginia Land Conservation Grant- Moore & Dorsey, Inc. and Chapman Farr	J. Michael Hobert	Complete	10/18/2012
2012	10/16/2012	1548	Process Letters of Support Virginia Land Conservation Grant- Moore & Dorsey, Inc. and Chapman Farr	Lora Walburn	Complete	10/17/2012
2012	10/16/2012	1549	Execute 2012-15R Resolution in Support of Lord Fairfax Emergency Medical Services Council, Inc	J. Michael Hobert	Complete	10/18/2012
2012	10/16/2012	1550	Process 2012-15R Resolution in Support of Lord Fairfax Emergency Medical Services Council, Inc	Lora Walburn	Complete	10/17/2012
2012	10/16/2012	1551	Develop and process public hearing notice.	Lora Walburn	Complete 10/17; To Winc Star 10/22	10/17/2012
2012	10/16/2012	1552	Notify Central Reception of change of date and times for November committee meetings and work session	Lora Walburn	Complete	10/16/2012
2012	10/16/2012	1553	Update calendars and website to reflect change in November meeting date and time	Susanne Vaughan	Complete	10/17/2012
2012	10/16/2012	1554	Execute Architectural Historian Contract.	J. Michael Hobert	Complete	10/18/2012
2012	10/16/2012	1555	Process Architectural Historian Contract.	Lora Walburn	Complete	10/17/2012

Upon completion, please provide status update to Lora Walburn for database entry.
November 20, 2012 Clarke County Board of Supervisors Regular Meeting Packet

Clarke County Board of Supervisors

Board Member Committee Status Reports

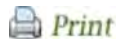
Clarke County Board of Supervisors

Closed Session *[as necessary]*

Clarke County Board of Supervisors

Citizen Comment Period

Clarke County Board of Supervisors Public Hearing Notice for 11-20-2012



The Clarke County Board of Supervisors will hold public hearing on Tuesday, November 20, 2012 at 6:30 pm or as soon thereafter as the matter may be heard in the Berryville Clarke County Government Center Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, VA, to consider the following matter:

PH 12-09: TA -12-04 Merger of Parcels: Proposed text amendments to add new language, §10-E Merger of Parcels; to amend Article 2, Usage and Definitions; and to amend §12-E, Vacation of Plat, of the Clarke County Subdivision Ordinance; and to amend Article 9, Definitions, of the Clarke County Zoning Ordinance. The purpose of the text amendments is to require any merger of parcels to be reviewed and approved via final plat by the Zoning Administrator for compliance with County ordinances. The text amendments would also amend the current definition of "merger" in the Ordinances to distinguish the transaction from a "vacation," and would correct a code reference error in §12-E of the Subdivision Ordinance.

PH 12-10: Amendment of the FY2013 Capital Projects budget to increase expenditure and appropriation by \$200,000 for the purpose of providing economic development assistance to Berryville Graphics through the Clarke County Industrial Development Authority, and to increase revenue from the Commonwealth of Virginia by \$200,000.

David L. Ash - County Administrator

If weather or other conditions make it hazardous for members to attend, then, the matter shall be heard at 1:00 pm on the Thursday following the regularly scheduled Tuesday. All hearings previously advertised shall be conducted at the continued meeting. In the event said day falls upon any legal holiday, the meeting shall be held on the next following regular business day.

ZONING AND SUBDIVISION ORDINANCE TEXT AMENDMENTS (TA-12-04)

Merger of Parcels

November 20, 2012 Board of Supervisors Meeting –PUBLIC HEARING

SUPPLEMENTARY STAFF REPORT #2 – Department of Planning

The purpose of this staff report is to provide information to the Planning Commission and Board of Supervisors to assist them in reviewing this proposed ordinance amendment. It may be useful to members of the general public interested in this proposed amendment.

Description:

Proposed text amendments to add new language, §10-E Merger of Parcels; to amend Article 2, Usage and Definitions; and to amend §12-E, Vacation of Plat, of the Clarke County Subdivision Ordinance; and to amend Article 9, Definitions, of the Clarke County Zoning Ordinance. The purpose of the text amendments is to require any merger of parcels to be reviewed and approved via final plat by the Zoning Administrator for compliance with County ordinances. The text amendments would also amend the current definition of “merger” in the Ordinances to distinguish the transaction from a “vacation,” and would correct a code reference error in §12-E of the Subdivision Ordinance.

Requested Action:

Recommend adoption of the proposed text amendments. A public hearing has been advertised for the November 20, 2012 Board of Supervisors regular meeting.

Planning Commission Recommendation:

Following a duly advertised Public Hearing on September 7, 2012, the Planning Commission voted 8-0 (Staelin, Kreider, McFillen absent) to recommend adoption of the text amendments.

Staff Discussion/Analysis:

The proposed text amendments are presented by Planning Staff to reconcile a technical issue between the Zoning and Subdivision Ordinances regarding mergers of parcels. Currently, there is no ordinance requirement that Planning Staff review and approve a plat when a property owner proposes to merge two or more existing lots. An applicant need only to submit a plat along with a deed or affidavit to the Clerk’s office for recordation – no Planning Department approval is required.

At the Board of Supervisors’ October 16, 2012 meeting, Planning Staff addressed specific questions raised by Board members at their September 18, 2012 meeting. Board members were concerned that requiring merger applicants to provide a boundary survey of properties being merged could result in substantial expense in the form of survey costs to the applicants. Board members questioned whether mergers could be reviewed and approved by Staff by having the applicant provide a deed instead of a plat and, if not, could Staff require that the plat show the boundary line or lines being eliminated instead of requiring the entire parcels to be surveyed. Staff noted that they discussed the matter with the County Attorney and confirmed that a deed-based approach could be used over a plat-based approach but with some possible disadvantages.

A complete discussion of this issue is provided in the previous Staff Report (Supplementary Report #1). The Board provided no additional direction to Staff on this issue.

Staff also noted that a merger plat can be accepted that identifies the properties to be merged and the boundary line or lines to be eliminated without requiring all property boundaries to be shown on the survey. To clarify this, Staff proposed language to proposed 10-E-B below stating that the plat of merger shall depict *“at a minimum the boundary lines that are proposed to be eliminated.”* Chairman Hobert requested deletion of the words, *“at a minimum,”* as being potentially confusing and unnecessary. Staff agrees with the change and it is reflected below in the proposed text amendment language.

The Board also asked for an estimate on how much a landowner could expect to spend on surveying costs for a merger plat. Staff discussed this question with Dunn Land Surveys who provided a cost range of between \$250 and \$400 dependent upon how much information is currently on record that could be used to generate a compiled plat. On a related note, Staff at this time does not recommend a new administrative fee for reviewing merger plats under these proposed text amendments. For comparison, the fee for a boundary line adjustment plat is \$500.

Staff Recommendation:

Staff has no outstanding concerns with the adoption of the proposed text amendments as presented below.

AMENDMENT TEXT (new or amended language in bold italics with strikethroughs where applicable):

Subdivision Ordinance:

10-E MERGER

- A. Any merger of parcels shall require approval by the Zoning Administrator.***
- B. A final plat of a merger shall be submitted to the Zoning Administrator depicting the boundary lines that are proposed to be eliminated. A preliminary plat shall not be required for a merger.***
- C. The merger plat for property in the AOC or FOC zoning districts shall show thereon the Dwelling Unit Rights on the merged parcel, which shall comply with the provisions of §3-D-8 of the Zoning Ordinance.***
- D. The Zoning Administrator shall review the plat for compliance with County ordinances, and shall approve, disapprove, or approve with modifications.***
- E. An approved final plat shall be recorded within six (6) months of approval, and a copy of the recorded plat shall be returned to the Zoning Administrator.***

2-B-34 MERGER: The ~~vacation~~ *elimination* of one or more boundary lines between parcels of land, resulting in a single parcel of land.

12-E VACATION OF PLAT
Any plat of record may be vacated in accordance with the provisions of the Virginia Land Subdivision Act, Title 15.2, Chapter 22, Article 6, Sections 2271 and 2272. Vacation of any plat of record, or of any portion of a plat of record, of subdivided land situated in the Agricultural-Open Space-Conservation (AOC) or the Forestal-Open Space- Conservation (FOC) zoning districts shall be subject to the provisions of Section ~~3-D-7~~ **3-D-8** of the Clarke County Zoning Ordinance.

Zoning Ordinance:

9-B-127 MERGER: The ~~vacation~~ *elimination* of one or more boundary lines between parcels of land, resulting in a single parcel of land.

History:

- **July 6, 2012.** Commission voted 9-0 (Brumback, Kreider absent) to set public hearing for September 7, 2012 with requested changes to the draft amendments.
- **September 7, 2012.** Commission voted 8-0 (Staelin, Kreider, McFillen absent) to recommend adoption of the text amendments to the Board of Supervisors.
- **September 18, 2012.** Board of Supervisors took no action on Staff’s request to set public hearing, and directed Staff to provide supplemental answers on specific questions.
- **October 16, 2012.** Board voted 4-0-1 (Weiss absent) to set public hearing for the November 20, 2012 meeting.
- **November 20, 2012.** Placed on the Board’s regular meeting agenda and advertised for public hearing.

Reports:

- **Staff report generated for September 18, 2012 meeting to request the Board to set public hearing.**
- **Supplementary Staff Report #1 generated for the October 16, 2012 meeting to address Board members’ questions from the September 18 meeting.**
- **Supplementary Staff Report #2 generated for the November 20, 2012 public hearing to reflect change in text amendment language and to provide information on surveying fees.**

ZONING AND SUBDIVISION ORDINANCE TEXT AMENDMENTS (TA-12-04)

Merger of Parcels

October 16, 2012 Board of Supervisors Meeting – SET PUBLIC HEARING

SUPPLEMENTARY STAFF REPORT #1 – Department of Planning

The purpose of this staff report is to provide information to the Planning Commission and Board of Supervisors to assist them in reviewing this proposed ordinance amendment. It may be useful to members of the general public interested in this proposed amendment.

Description:

Proposed text amendments to add new language, §10-E Merger of Parcels; to amend Article 2, Usage and Definitions; and to amend §12-E, Vacation of Plat, of the Clarke County Subdivision Ordinance; and to amend Article 9, Definitions, of the Clarke County Zoning Ordinance. The purpose of the text amendments is to require any merger of parcels to be reviewed and approved via final plat by the Zoning Administrator for compliance with County ordinances. The text amendments would also amend the current definition of “merger” in the Ordinances to distinguish the transaction from a “vacation,” and would correct a code reference error in §12-E of the Subdivision Ordinance.

Requested Action:

Set public hearing for November 20, 2012 Board of Supervisors regular meeting.

Planning Commission Recommendation:

Following a duly advertised Public Hearing on September 7, 2012, the Planning Commission voted 8-0 (Staelin, Kreider, McFillen absent) to recommend adoption of the text amendments.

Staff Discussion/Analysis:

The proposed text amendments are presented by Planning Staff to reconcile a technical issue between the Zoning and Subdivision Ordinances regarding mergers of parcels. Currently, there is no ordinance requirement that Planning Staff review and approve a plat when a property owner proposes to merge two or more existing lots. An applicant need only submit a plat along with a deed or affidavit to the Clerk’s office for recordation – no Planning Department approval is required.

The Board of Supervisors deferred Staff’s request to set public hearing at their September 18, 2012 meeting as they had questions requiring additional research by Staff. Specifically, Board members were concerned that requiring merger applicants to provide a boundary survey of properties being merged could result in substantial expense in the form of survey costs to the applicants. This could be especially true if the properties being merged were large and had never been previously surveyed. Board members requested Staff responses to two questions – can the merger be reviewed and approved by Staff by having the applicant provide a deed instead of a plat and, if not, can Staff require that the plat show the boundary line or lines being eliminated instead of requiring the entire parcels to be surveyed.

As noted in the original Staff Report, one of the main reasons for requiring a merger plat is to enable Staff to accurately account for dwelling unit rights (DURs), and to advise applicants how a merger may affect the number of DURs that they have available. For DUR accounting purposes, the Zoning Ordinance identifies tracts of land based on the County Real Property Identification Map, or in other words, by Tax Map Identification Number. Deeds rarely refer to parcels by Tax Map Number and most commonly refer to earlier recorded plats or to metes and bounds descriptions in earlier recorded deeds.

If a deed review method is used, Staff may be required to conduct deed research to verify that the parcels to be merged match the information in the Tax Maps. Occasionally, Staff has experienced situations in which deeds refer to earlier plats or earlier metes and bounds descriptions that do not match current configurations on the Tax Maps or the County GIS. In these situations, Staff has to search the chain of title in an attempt to resolve the discrepancy. If a merger plat is required, the applicant's licensed surveyor will be able to accurately identify the properties by both deed reference and Tax Map Number, eliminating the need for Staff to conduct deed research.

Per the Board's direction, Staff consulted with the County Attorney on the question of approving mergers by deed as opposed to requiring a plat. The County Attorney confirmed that merger applicants can be required to have Planning Staff review and approve the deed prior to its recordation. The proposed text amendment would have to be changed to include requirements for specific language in the deed of merger along with a line for Planning Staff to sign indicating approval of the deed before it can be recorded.

Policing of deed approach however would fall to the Circuit Court Clerk's office. In order for the deed-based ordinance to be applied, Clerk's office staff would be relied upon to identify deeds of merger that do not meet the ordinance's requirements. Under a plat-based ordinance, Clerk's office staff would follow current procedures for plat recordation by verifying the Planning Staff's stamp and signature before recording the plat.

Staff also notes that the proposed amendment would also aid the Commissioner of the Revenue's office to track and process mergers. Mergers are reviewed by the Commissioner's office as part of the regular review of land transactions for inclusion in the Real Property database and the Tax Maps. Commissioner's office staff is currently limited to reviewing the deeds of merger to identify the properties that were merged, and they are reliant on the accuracy of the deed information absent a survey in capturing this information for the database. In speaking with Commissioner Donna Peake, she noted that requiring plats would greatly simplify and increase Staff's accuracy in processing mergers. She also indicated her support for the plat-based approach to processing mergers.

Should the Board select the deed-based approach, Staff recommends that the Board consider adding language to the amendment that would empower the Zoning Administrator to require a plat in situations where the chain of title cannot be determined by the deeds alone. Mr. Mitchell concurred that this would be a viable alternative and would prevent Staff from having to perform deed research.

Regarding the second concern, Staff can accept a merger plat that identifies the properties to be merged and the boundary line or lines to be eliminated without requiring the entire property boundaries to be shown on the survey. To clarify this, Staff has added language to proposed 10-E-B below stating that the plat of merger shall depict “*at a minimum the boundary lines that are proposed to be eliminated.*”

Staff Recommendation:

Staff has no outstanding concerns with the adoption of the proposed text amendments and does not recommend replacing the platting requirement with a process that would involve Staff reviewing the deed for the merger transaction for the reasons stated above.

AMENDMENT TEXT (new or amended language in bold italics with strikethroughs where applicable):

Subdivision Ordinance:

10-E MERGER

- A. Any merger of parcels shall require approval by the Zoning Administrator.***
- B. A final plat of a merger shall be submitted to the Zoning Administrator depicting at a minimum the boundary lines that are proposed to be eliminated. A preliminary plat shall not be required for a merger.***
- C. The merger plat for property in the AOC or FOC zoning districts shall show thereon the Dwelling Unit Rights on the merged parcel, which shall comply with the provisions of §3-D-8 of the Zoning Ordinance.***
- D. The Zoning Administrator shall review the plat for compliance with County ordinances, and shall approve, disapprove, or approve with modifications.***
- E. An approved final plat shall be recorded within six (6) months of approval, and a copy of the recorded plat shall be returned to the Zoning Administrator.***

2-B-34 MERGER: The ~~vacation~~ ***elimination*** of one or more boundary lines between parcels of land, resulting in a single parcel of land.

12-E VACATION OF PLAT
Any plat of record may be vacated in accordance with the provisions of the Virginia Land Subdivision Act, Title 15.2, Chapter 22, Article 6, Sections 2271 and 2272. Vacation of any plat of record, or of any portion of a plat of record, of subdivided land situated in the Agricultural-Open Space-Conservation (AOC) or the Forestal-Open Space- Conservation (FOC) zoning districts shall be subject to the provisions of Section ~~3-D-7~~ ***3-D-8*** of the Clarke County Zoning Ordinance.

Zoning Ordinance:

9-B-127 MERGER: The ~~vacation~~ *elimination* of one or more boundary lines between parcels of land, resulting in a single parcel of land.

History:

- **July 6, 2012.** Commission voted 9-0 (Brumback, Kreider absent) to set public hearing for September 7, 2012 with requested changes to the draft amendments.
- **September 7, 2012.** Commission voted 8-0 (Staelin, Kreider, McFillen absent) to recommend adoption of the text amendments to the Board of Supervisors.
- **September 18, 2012.** Board of Supervisors took no action on Staff’s request to set public hearing, and directed Staff to provide supplemental answers on specific questions.
- **October 16, 2012.** Placed on Board of Supervisors’ regular meeting agenda to request public hearing to be set for October 16, 2012.

Reports:

- **Staff report generated for September 18, 2012 meeting to request the Board to set public hearing.**
- **Supplementary Staff Report #1 generated for October 16, 2012 meeting to address Board members’ questions from the September 18 meeting.**

ZONING AND SUBDIVISION ORDINANCE TEXT AMENDMENTS (TA-12-04)

Merger of Parcels

September 18, 2012 Board of Supervisors Meeting – SET PUBLIC HEARING

STAFF REPORT – Department of Planning

The purpose of this staff report is to provide information to the Planning Commission and Board of Supervisors to assist them in reviewing this proposed ordinance amendment. It may be useful to members of the general public interested in this proposed amendment.

Description:

Proposed text amendments to add new language, §10-E Merger of Parcels; to amend Article 2, Usage and Definitions; and to amend §12-E, Vacation of Plat, of the Clarke County Subdivision Ordinance; and to amend Article 9, Definitions, of the Clarke County Zoning Ordinance. The purpose of the text amendments is to require any merger of parcels to be reviewed and approved via final plat by the Zoning Administrator for compliance with County ordinances. The text amendments would also amend the current definition of “merger” in the Ordinances to distinguish the transaction from a “vacation,” and would correct a code reference error in §12-E of the Subdivision Ordinance.

Requested Action:

Set public hearing for October 16, 2012 Board of Supervisors regular meeting.

Planning Commission Recommendation:

Following a duly advertised Public Hearing on September 7, 2012, the Planning Commission voted 8-0 (Staelin, Kreider, McFillen absent) to recommend adoption of the text amendments.

Staff Discussion/Analysis:

The proposed text amendment is presented by Planning Staff to reconcile a technical issue between the Zoning and Subdivision Ordinances regarding mergers of parcels. Currently, there is no ordinance requirement that Planning Staff review and approve a plat when a property owner proposes to merge two or more existing lots. An applicant need only submit a plat along with a deed or affidavit to the Clerk’s office for recordation – no Planning Department approval is required.

The absence of a Planning Department review requirement conflicts with §3-D-8 (Vacation or Merger of Lots or Parcels in the AOC and FOC Districts) of the Zoning Ordinance. This section requires dwelling unit rights (DURs) to be reallocated according to the table found in §3-D-2 when lots are merged. Since there is no requirement that the Planning Department review and approve merger plats prior to recordation, Planning Staff cannot maintain an accurate accounting of DURs on these affected parcels. This can result in confusion and potential hardship to current and future property owners that are unaware that their DURs may have been reduced when the properties were merged.

If the text amendment is adopted, the conflict between the ordinances would be resolved and all plats for merger would have to be reviewed and approved by the Planning Department prior to

recording. Staff would develop an application process for these transactions and a protocol for capturing any changes in allocated DURs. Staff also recommends that, as with other types of plats, merger plats be recorded within six months of the approval date or be considered null and void.

Staff notes that when these proposed text amendments were first presented to the Planning Commission in July, they included vacation of plats as a transaction that would be covered by the amendments. A “vacation” of a plat involves the rescission of a recorded plat of subdivision in order to return a parcel or parcels to a previous configuration. Following review by the County Attorney, he advised that we should not include vacation of plats in the proposed amendments. Plat vacation has a specific review process set forth in the Code of Virginia that is incorporated by reference in §12-E of the Subdivision Ordinance. Staff’s previously proposed changes would have deviated from the State Code process so references to vacation of plats have been removed from the proposed amendments. To mitigate confusion regarding mergers and vacations, Staff has provided a revised definition of “merger” that replaces the term “vacation” with “elimination.”

Also included in the amendments is a correction to a code citation in §12-E. This section states that vacation of a plat “shall be subject to the provisions of Section 3-D-7 of the Clarke County Zoning Ordinance,” with Section 3-D-7 being “Allocation Disclosure.” The correct reference should be to Section 3-D-8, “Vacation or Merger of Lots or Parcels of Land in the AOC and FOC Districts.”

Staff Recommendation:

Staff has no outstanding concerns with the adoption of the proposed text amendments.

AMENDMENT TEXT (new or amended language in bold italics with strikethroughs where applicable):

Subdivision Ordinance:

10-E MERGER

- A. Any merger of parcels shall require approval by the Zoning Administrator.***
- B. A final plat of a merger shall be submitted to the Zoning Administrator. A preliminary plat shall not be required for a merger.***
- C. The merger plat for property in the AOC or FOC zoning districts shall show thereon the Dwelling Unit Rights on the merged parcel, which shall comply with the provisions of §3-D-8 of the Zoning Ordinance.***
- D. The Zoning Administrator shall review the plat for compliance with County ordinances, and shall approve, disapprove, or approve with modifications.***

E. An approved final plat shall be recorded within six (6) months of approval, and a copy of the recorded plat shall be returned to the Zoning Administrator.

2-B-34 MERGER: The ~~vacation~~ *elimination* of one or more boundary lines between parcels of land, resulting in a single parcel of land.

12-E VACATION OF PLAT
Any plat of record may be vacated in accordance with the provisions of the Virginia Land Subdivision Act, Title 15.2, Chapter 22, Article 6, Sections 2271 and 2272. Vacation of any plat of record, or of any portion of a plat of record, of subdivided land situated in the Agricultural-Open Space-Conservation (AOC) or the Forestal-Open Space- Conservation (FOC) zoning districts shall be subject to the provisions of Section ~~3-D-7~~ *3-D-8* of the Clarke County Zoning Ordinance.

Zoning Ordinance:

9-B-127 MERGER: The ~~vacation~~ *elimination* of one or more boundary lines between parcels of land, resulting in a single parcel of land.

History:

- **July 6, 2012.** Commission voted 9-0 (Brumback, Kreider absent) to set public hearing for September 7, 2012 with requested changes to the draft amendments.
- **September 7, 2012.** Commission voted 8-0 (Staelin, Kreider, McFillen absent) to recommend adoption of the text amendments to the Board of Supervisors.
- **September 18, 2012.** Placed on Board of Supervisors' regular meeting agenda to request public hearing to be set for October 16, 2012.

October 2, 2012

County of Clarke
101 Chalmers Court, Suite B
Berryville, VA 22611
Attention: David Ash, County Administrator

RECEIVED OCT 04 2012

Dear Mr. Ash:

Enclosed please an executed copy of the performance agreement for the Governor's Opportunity Fund grant awarded to Berryville Graphics, Inc.

Congratulations on this exciting project.

Regards,



Carrie D. Hileman
Manager, Legislation & Policy

Enclosure



**GOVERNOR'S DEVELOPMENT OPPORTUNITY FUND
CLARKE LOCAL GRANT
PERFORMANCE AGREEMENT**

This **PERFORMANCE AGREEMENT** made and entered this 26th day of September, 2012, by and among the **COUNTY OF CLARKE, VIRGINIA** (the "Locality") a political subdivision of the Commonwealth of Virginia (the "Commonwealth"), **BERRYVILLE GRAPHICS, INC.** (the "Company"), a Delaware corporation authorized to transact business in the Commonwealth, and the **INDUSTRIAL DEVELOPMENT AUTHORITY OF CLARKE COUNTY, VIRGINIA** (the "Authority"), a political subdivision of the Commonwealth.

WITNESSETH:

WHEREAS, the Locality has been awarded a grant of and expects to receive \$200,000 from the Governor's Development Opportunity Fund (a "GOF Grant") through the Virginia Economic Development Partnership Authority ("VEDP") for the purpose of inducing the Company to expand, improve and operate a manufacturing facility in the Locality (the "Facility"), thereby making a significant Capital Investment, as hereinafter defined, and creating and maintaining a significant number of New Jobs, as hereinafter defined;

WHEREAS, the Authority wishes to make a grant of \$200,000 from funds provided to it by the Locality (the "Local Grant") for the purpose of inducing the Company, directly or indirectly, to expand, improve and operate the Facility in the Locality, thereby making or causing to be made a significant Capital Investment, and creating and maintaining a significant number of New Jobs;

WHEREAS, the Locality, the Authority and the Company desire to set forth their understanding and agreement as to the payout of the GOF Grant and the Local Grant (together, the "Grants"), the use of the proceeds of the Grants, the obligations of the Company regarding Capital Investment and New Job creation and maintenance, and the repayment by the Company of all or part of the Grants under certain circumstances;

WHEREAS, the expansion and operation of the Facility will entail a capital expenditure of approximately \$10,614,520, of which approximately \$9,905,225 will be invested in machinery and equipment and approximately \$709,295 will be invested in the up-fit of the building;

WHEREAS, the expansion and operation of the Facility will further entail the creation and maintenance of 84 New Jobs at the Facility; and

WHEREAS, the stimulation of the additional tax revenue and economic activity to be generated by the Capital Investment and New Jobs constitutes a valid public purpose for the expenditure of public funds and is the animating purpose for the Grants:

NOW, THEREFORE, in consideration of the foregoing, the mutual benefits, promises and undertakings of the parties to this Agreement, and other good and valuable consideration, the

receipt and sufficiency of which are hereby acknowledged, the parties covenant and agree as follows.

Section 1. Definitions.

For the purposes of this Agreement, the following terms shall have the following definitions:

“Capital Investment” means a capital expenditure by or on behalf of the Company in taxable real property, taxable tangible personal property, or both, at the Facility on or after April 1, 2012. Capital Investment includes the acquisition price of equipment to be transferred to the Facility from the Company’s current facilities in other states, which assets are estimated to have had an acquisition price of \$7,224,275. Capital Investment does not include the acquisition price or other value of equipment transferred to the Facility from the Company’s current facility in Frederick County, Virginia. The total capital expenditure of \$10,614,520, is referred to in this Agreement as the “Capital Investment.”

“Maintain” means that the New Jobs created pursuant to the Grants will continue without interruption from the date of creation through the Performance Date. Positions for the New Jobs will be treated as Maintained during periods in which such positions are not filled due to (i) temporary reductions in the Company’s employment levels (so long as there is active recruitment for open positions), (ii) strikes and (iii) other temporary work stoppages.

“New Job” means new permanent full-time employment of an indefinite duration at the Facility for which the standard fringe benefits are paid by the Company for the employee, and for which the Company pays an average annual wage of at least \$41,584. Each New Job must require a minimum of either (i) 35 hours of an employee’s time per week for the entire normal year of the Company’s operations, which “normal year” must consist of at least 48 weeks, or (ii) 1,680 hours per year. Seasonal or temporary positions, positions created when a job function is shifted from an existing location in the Commonwealth, and positions with construction contractors, vendors, suppliers and similar multiplier or spin-off jobs shall not qualify as New Jobs. The New Jobs must be in addition to the 464 full-time jobs at the Facility as of January 19, 2012. The New Jobs must be in addition to the 102 full-time jobs to be transferred to the Facility from the Company’s current facility in Frederick County.

“Performance Date” means September 30, 2015. If the Locality, in consultation with the Authority and VEDP, deems that good faith and reasonable efforts have been made and are being made by the Company to achieve the Targets, the Locality may agree to extend the Performance Date by up to 15 months. If the Performance Date is extended, the Locality shall send written notice of the extension to the Authority, the Company and VEDP and the date to which the Performance Date has been extended shall be the “Performance Date” for the purposes of this Agreement.

“Targets” means the Company’s obligations to make Capital Investments at the Facility of at least \$10,614,520 and to create and Maintain at least 84 New Jobs at the Facility, all as of the Performance Date.

“Virginia Code” means the Code of Virginia of 1950, as amended.

Section 2. Targets.

The Company will develop and operate the Facility in the Locality, make a Capital Investment of at least \$10,614,520, and create and Maintain at least 84 New Jobs at the Facility, all as of the Performance Date.

The Locality and the Authority hereby strongly encourage the Company to ensure that at least thirty percent (30%) of the New Jobs are offered to “Residents” of the Commonwealth, as defined in Virginia Code Section 58.1-302. In pertinent part, that definition includes natural persons domiciled in Virginia or natural persons who, for an aggregate of more than 183 days of the year, maintained a place of abode within the Commonwealth, whether domiciled in the Commonwealth or not.

The average annual wage of the New Jobs of at least \$41,584 is more than the prevailing average annual wage in the Locality of \$38,200. The Locality is not a high-unemployment locality, having an unemployment rate for 2011, which is the last year for which such data is available, of 5.0% as compared to the 2011 statewide unemployment rate of 6.2%. The Locality is not a high-poverty locality, with a poverty rate for 2010 which is the last year for which such data is available, of 8.3% as compared to the 2010 statewide poverty rate of 11.1%.

The Company shall provide the option for its current 81 employees to move from its facility in Frederick County to the Facility. Pursuant to Section 2.2-115(D) of the Virginia Code, the Secretary of Commerce and Trade sent a letter to the Chairmen of the Senate Finance and House Appropriations Committees explaining and justifying this move.

Section 3. Disbursement and Use of Grants.

(a) *Disbursement and Use of GOF Grant:* By no later than September 30, 2012, the Locality will request the disbursement to it of the GOF Grant. If not so requested by the Locality by September 30, 2012, this Agreement will terminate. The Locality and the Company will be entitled to reapply for a GOF Grant thereafter, based upon the terms, conditions and availability of funds at that time.

The GOF Grant in the amount of \$200,000 will be paid to the Locality, upon its request. Within 30 days of its receipt of the GOF Grant proceeds, the Locality will disburse the GOF Grant proceeds to the Authority. Within 30 days of its receipt of the GOF Grant proceeds, the Authority will disburse the GOF Grant proceeds to the Company as an inducement to the Company to achieve the Targets at the Facility. The Company will use the GOF Grant proceeds for (i) public and private utility extension or capacity development on and off site, (ii) grading, drainage, paving, and any other activity required to prepare a site for construction, or (iii) construction or build-out of publicly or privately owned buildings, as permitted by Section 2.2-115(D) of the Virginia Code.

(b) *Disbursement and Use of Local Grant:* The Authority will receive at least \$200,000 from the Locality for the purpose of making the Local Grant. The Local Grant in the amount of \$200,000 will be disbursed by the Authority to the Company at the same time that the Authority disburses the GOF Grant proceeds to the Company. The disbursement of the Local Grant to the Company is being made as an inducement to the Company to achieve the Targets at the Facility.

The Company will use the Local Grant proceeds to offset the cost of utility extension work to service the Facility and the cost of the up-fit to the Facility.

Section 4. Break-Even Point; State and Local Incentives.

VEDP has estimated that the Commonwealth will reach its “break-even point” by the Performance Date. The break-even point compares new revenues realized as a result of the Capital Investment and New Jobs at the Facility with the Commonwealth’s expenditures on incentives, including but not limited to the GOF Grant. With regard to the Facility, the Commonwealth expects to provide incentives in the following amounts:

<u>Category of Incentive:</u>	<u>Total Amount</u>
GOF Grant	\$ 200,000
Virginia Jobs Investment Program (“VJIP”) (Estimated)	67,200

The Locality expects to provide the following incentives, as matching grants or otherwise, for the Facility:

<u>Category of Incentive:</u>	<u>Total Amount</u>
Local Grant	\$ 200,000

The proceeds of the GOF Grant shall be used for the purposes described in Section 3(a). The VJIP grant proceeds shall be used by the Company to pay or reimburse itself for recruitment and training costs. The proceeds of the Locality’s grant shall be used for the purposes described in Section 3(b).

Section 5. Repayment Obligation.

(a) *If Minimum Statutory Eligibility Requirements are Not Met:* Section 2.2-115 of the Virginia Code requires that the Company make a Capital Investment of at least \$5,000,000 in the Facility and create and Maintain at least 50 New Jobs at the Facility in order to be eligible for the GOF Grant. Failure by the Company to meet either of these minimum statutory eligibility requirements by the Performance Date shall constitute a breach of this Agreement and the entire amount of both Grants must be repaid by the Company to the Authority.

(b) *GOF Grant – If Minimum Statutory Eligibility Requirements are Met:* For purposes of repayment, the GOF Grant is to be allocated as \$100,000 (50%) for the Company’s Capital Investment Target and \$100,000 (50%) for its New Jobs Target. If the Company has met at least ninety percent (90%) of both of the Targets at the Performance Date, then and thereafter

the Company is no longer obligated to repay any portion the GOF Grant. If the Company has not met at least ninety percent (90%) of either or both of its Targets at the Performance Date, the Company shall repay to the Authority that part of the GOF Grant that is proportional to the Target or Targets for which there is a shortfall. For example, if at the Performance Date, the Capital Investment is only \$6,368,712 (60% of the Capital Investment Target) and only 42 New Jobs have been created and Maintained (50% of the New Jobs Target), the Company shall repay to the Authority forty percent (40%) of the moneys allocated to the Capital Investment Target (\$40,000) and fifty percent (50%) of the moneys allocated to the New Jobs Target (\$50,000).

(c) *Local Grant – If the Statutory Minimum Requirements are Met:* The following provisions of this subsection (c) apply only if the Company has met both of the minimum statutory eligibility requirements set forth in subsection (a). For purposes of repayment, the Local Grant is to be allocated as \$200,000 (100%) for the Company’s Capital Investment Target, as modified in the following provisions of this subsection (c).

For the purposes of the Local Grant, the Locality, the Authority and the Company have assumed that capital expenditures will be made in the Locality in the following categories of expenditures and in the following time frames:

Building Improvements:

Within 1 year: \$ 709,295

New Equipment:

Within 2 years: \$1,876,665

Within 3 years: 2,680,950

All Relocated Equipment (Being Transferred into the Locality; Value When Purchased):

Within 2 years: \$11,150,553

Within 3 years: \$15,929,361

Based upon these numbers, the Company will have made capital expenditures at the Facility (including the acquisition value of all relocated equipment) by the end of the second year of \$13,736,513 and by the end of the third year of \$19,319,606.

If by September 30, 2014, the Company has not made capital expenditures at the Facility (including the acquisition value of all relocated equipment) of at least \$10,989,201 (80% of \$13,736,513), a repayment of a portion of the Local Grant will be due from the Company to the Authority calculated by subtracting the percentage of the capital expenditures so made from 80%, then multiplying the difference by \$135,000. For example, if the Company has made such capital expenditures of \$10,302,385 (75% of \$13,736,513): $80\% - 75\% = 5\% \times \$135,000 = \$6,750$ repayment.

If by the Performance Date, the Company has not made capital expenditures at the Facility (including the acquisition value of all relocated equipment) of at least \$19,319,606, a repayment of a portion of the Local Grant will be due from the Company to the Authority calculated by subtracting the percentage of the capital expenditures so made from 100%, then multiplying the difference by \$200,000, and subtracting one-half of any repayment made in accordance with the prior paragraph. For example, if the Company made 82% of its capital expenditures required by September 30, 2014, so owed no repayment in accordance with the prior paragraph, but made such capital expenditures at the Facility by the Performance Date of only \$17,387,645 (90% of \$19,319,606): $100\% - 90\% = 10\% \times \$200,000 = \$20,000$ repayment. For a further example, if the Company owed a repayment as described in the prior paragraph of \$6,750 and made such capital expenditures by the Performance Date of only \$17,387,645 (90% of \$19,319,606): $100\% - 90\% = 10\% \times \$200,000 = \$20,000 - \$3,375$ (1/2 of \$6,750) = \$16,625 repayment.

(d) *Determination of Inability to Comply:* Notwithstanding subsections (a), (b) or (c), if the Locality or VEDP shall determine at any time prior to the Performance Date (a "Determination Date") that the Company is unable or unwilling to meet and Maintain its Targets by and through the Performance Date, and if the Locality, the Authority or VEDP shall have promptly notified the Company of such determination, the Company must repay the entire amount of both Grants to the Authority. Such a determination will be based on such circumstances as a filing by or on behalf of the Company under Chapter 7 of the U.S. Bankruptcy Code, the liquidation of the Company, an abandonment of the Facility by the Company or other similar significant event that demonstrates that the Company will be unable or is unwilling to satisfy the Targets.

(e) *Repayment Dates:* ***Such repayment shall be due from the Company to the Authority within ninety days of the Performance Date or September 30, 2014 (as to subsection (c) above) or the Determination Date, as applicable.*** Any moneys repaid by the Company to the Authority hereunder shall be repaid by the Authority to the Locality. Any money repaid to the Locality allocable to the GOF Grant shall be repaid by the Locality promptly to VEDP for redeposit into the Governor's Development Opportunity Fund. The Locality and the Authority shall use their best efforts to recover such funds, including legal action for breach of this Agreement. Neither the Locality nor the Authority shall have any responsibility for the repayment of any sums hereunder unless said sums have been received by the Authority from the Company.

Section 6. Company Reporting.

The Company shall provide, at the Company's expense, detailed verification reasonably satisfactory to the Locality, the Authority and VEDP of the Company's progress on the Targets. Such progress reports will be provided annually, starting at January 1, 2013 and covering the period through the prior September 30, and at such other times as the Locality, the Authority or VEDP may reasonably require.

With each such progress report, the Company shall report to VEDP the amount paid by the Company in the prior calendar year in Virginia corporate income tax. VEDP has represented

to the Company that it considers such information to be confidential proprietary information that is exempt from public disclosure under the Virginia Freedom of Information Act and that such information will be used by VEDP solely in calculating aggregate return on invested capital analyses for purposes of gauging the overall effectiveness of economic development incentives.

Section 7. Notices.

Any notices required or permitted under this Agreement shall be given in writing, and shall be deemed to be received upon receipt or refusal after mailing of the same in the United States Mail by certified mail, postage fully pre-paid or by overnight courier (refusal shall mean return of certified mail or overnight courier package not accepted by the addressee):

if to the Company, to:

with a copy to:

Berryville Graphics, Inc.
25 Jack Enders Blvd
Berryville, VA 22611
Attention: Mark Bone, General Manager

Berryville Graphics, Inc.
25 Jack Enders Blvd
Berryville, VA 22611
Attention: Blaine York, Controller

if to the Locality, to:

with a copy to:

County of Clarke
101 Chalmers Court, Suite B
Berryville, VA 22611
Attention: David Ash, County Administrator

Robert T. Mitchell, Jr., County Attorney
9 E. Boscawen St.
Winchester, VA 22601

if to the Authority, to:

with a copy to:

IDA of Clarke County, Virginia
101 Chalmers Court, Suite B
Berryville, VA 22611
Attention: Jesse Russell, Economic
Development Coordinator

County of Clarke
101 Chalmers Court, Suite B
Berryville, VA 22611
Attention: David Ash, County Administrator

if to VEDP, to:

with a copy to:

Virginia Economic Development Partnership
901 East Byrd Street, 19th Floor
Post Office Box 798 (zip: 23218-0798)
Richmond, Virginia 23219
Attention: President and CEO

Virginia Economic Development Partnership
901 East Byrd Street, 19th Floor
Post Office Box 798 (zip: 23218-0798)
Richmond, Virginia 23219
Attention: General Counsel

Section 8. Miscellaneous.

(a) *Entire Agreement; Amendments:* This Agreement constitutes the entire agreement among the parties hereto as to the GOF Grant and may not be amended or modified, except in

writing, signed by each of the parties hereto. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns. The Company may not assign its rights and obligations under this Agreement without the prior written consent of the Locality, the Authority and VEDP.

(b) *Governing Law; Venue:* This Agreement is made, and is intended to be performed, in the Commonwealth and shall be construed and enforced by the laws of the Commonwealth. Jurisdiction and venue for any litigation arising out of or involving this Agreement shall lie in the Circuit Court of the City of Richmond, and such litigation shall be brought only in such court.

(c) *Counterparts:* This Agreement may be executed in one or more counterparts, each of which shall be an original, and all of which together shall be one and the same instrument.

(d) *Severability:* If any provision of this Agreement is determined to be unenforceable, invalid or illegal, then the enforceability, validity and legality of the remaining provisions will not in any way be affected or impaired, and such provision will be deemed to be restated to reflect the original intentions of the parties as nearly as possible in accordance with applicable law.

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IN WITNESS WHEREOF, the parties hereto have executed this Performance Agreement as of the date first written above.

COUNTY OF CLARKE, VIRGINIA

By J. Michael Hobert
Name: J. Michael Hobert
Title: Chair, Board of Supervisors
Date: September 18, 2012

**INDUSTRIAL DEVELOPMENT
AUTHORITY OF CLARKE COUNTY,
VIRGINIA**

By David Juday
Name: DAVID JUDAY
Title: CHAIR IDA
Date: 26 SEPT 2012

BERRYVILLE GRAPHICS, INC.

By Mark Bone
Name: MARK BONE
Title: General Manager
Date: 26 Sept 2012

Clarke County Board of Supervisors

Adjournment

Clarke County Board of Supervisors

Monthly Reports:

1. Building Department
2. Commissioner of the Revenue
3. Virginia Regional Transport

**COUNTY OF CLARKE
BUILDING PERMIT REPORT
FOR THE MONTH ENDING:10-31-2012**

Page: 1

NEW RESIDENTIAL

SINGLE FAMILY STRUCTURES

Owner/Contractor Location	Description	Est Cost
SHIMP, CYNTHIA G/CAPITAL BUILDERS, LLC 105 HERMITAGE BOULEVARD 226	1sty DWELLING + ELEC + MECH +	216,000
	SUBTOTAL:	1 216,000
	TOTAL:	1 216,000

RESIDENTIAL RENOVATIONS

Owner/Contractor Location	Description	Est Cost
WOOD, DOUGLAS C/SELF CONTRACTOR 88 WHITE OAK LANE 20135	1sty SHOP ADDITION (ATT TO DWE	5,000
HALL, DENNIS S & KATHLEEN S/GGH CONSTRUCTION 104 NORTH GREENWAY AVENUE 2	1sty ADDITION	55,000
STEWART, KERRY/STARKEY CONSTRUCTION, INC 591 KIMBLE ROAD 22611	REPLACE BEARING WALL B/W MICRO	0
WORLEY, MARY HOPE REVOCABLE/SELF CONTRACTOR 2232 ALLEN ROAD 22611	FINISH BASEMENT + ELECTRIC	63,000
RODGERS, FLOYD A & DOROTHY/HAWLEY CONSTRUCTION 235 SHEPHERDS MILL ROAD 226	1STY ADDITION + ATTACHED GARAG	83,000
	TOTAL:	5 206,000

NEW COMMERCIAL STRUCTURES

Owner/Contractor Location	Description	Est Cost
BLANDY EXPERIMENTAL STATION/LANTZ CONSTRUCTION CO OF WIN 400 BLANDY FARM LANE 226	SCIENTIFIC TOWER (26' HT) + IN	4,000
	TOTAL:	1 4,000

COMMERCIAL RENOVATIONS

Owner/Contractor Location	Description	Est Cost
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**COUNTY OF CLARKE
BUILDING PERMIT REPORT
FOR THE MONTH ENDING:10-31-2012**

COMMERCIAL RENOVATIONS

Owner/Contractor Location	Description	Est Cost
LIFE IN THE WORD CHURCH OF/SELF CONTRACTOR 14401 LORD FAIRFAX HIGHWAY	REMODEL DINING HALL/PANTRY ARE	0
GILL, HARJINDER/SELF CONTRACTOR 614 JACK ENDERS BOULEVAR	REMODEL (ADD FIRE WALL)+ USE C	0
	TOTAL:	2
		0

MISC BUILDING PERMITS

Owner/Contractor	Description	Est Cost
HUDSON, FLOYD O III & TERRI/SELF CONTRACTOR	DETACHED GARAGE W/ 2ND FL STOR	26,000
WILBURN, ADAM C & RACHEL E/SELF CONTRACTOR	DECK (12'x12') + SCREENED PORC	8,000
HARTSOOK, SHAWNA R & WALLAC/SELF CONTRACTOR	CONVERT EXST DECK INTO SCREEN	6,000
BEAVIN, ROBERT L & JANET/SELF CONTRACTOR	INSTALL WOOD STOVE + MODIFY CH	0
HANDCRAFT UNLIMITED/SELF CONTRACTOR	2 TENTS FOR 2012 FALL CRAFT SH	0
FOX, WAYNE F & POLAND, KIMB/TRUEBUILT, LLC	1.5sty GARAGE ATTACHED W/ BREE	62,000
HISTORIC LONG BRANCH/SELF CONTRACTOR	3 TENTS + 4 INFLATABLE AMUSEME	0
IRWIN, ROBERT P & JENNIFER/MARYLAND POOLS, INC	IN-GRD POOL (20'x60'; 3'-9' DE	20,000
HISTORIC LONG BRANCH/SELF CONTRACTOR	TENT FOR WEDDING TO BE HELD 10	0
GT COMMERCIAL INVESTMENTS,/SELF CONTRACTOR	CHANGE OF USE (M TO A-2/B)+ AD	5,000
STOTLER, ROBERT TODD & JUNE/JIM NICHOLS CONSTRUCTION COM	ATTACHED GARAGE W/ 2ND FL STOR	82,000
MANGIONE, SANDRA G/LOUDOUN VALLEY ROOFING CO, I	REPLACE REAR PORCH ROOF (10'x1	3,000
	TOTAL:	12
		212,000

SIGNS

Owner/Contractor	Description	Est Cost
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**COUNTY OF CLARKE
BUILDING PERMIT REPORT
FOR THE MONTH ENDING:10-31-2012**

Page: 3

SIGNS

<u>Owner/Contractor</u>	<u>Description</u>	<u>Est Cost</u>
ARNOLD, LLC/FOUR SONS, LLC	REPLACE ROOF MOUNTED SIGN ON F	0
	TOTAL:	1 0

Total # of Building Permits Issued: 22
Total Estimated Cost: 638,000
Total Revenue Collected: 8,443.69

The following permits are not included in the total # of permits and estimated costs.

Electrical: 23
Mechanical: 9
Plumbing: 6
Fire Prot.: 6

COUNTY OF CLARKE

RECAP BY PROJECT TYPE FOR THE MONTH ENDING: 10-31-2012

Page: 1

<u>Project Description</u>	<u>#</u>	<u>VALUE</u>
ADDITION/REMODEL SINGLE FAMILY	3	201,000
ADD/REM RESIDENCE SINGLE GARA	1	5,000
DECK/PORCH	3	17,000
ELECTRIC PERMITS	23	0
FIRE PROTECTION PERMIT	2	0
MECHANICAL PERMITS	9	0
NEW RESIDENCE SINGLE FAMILY	1	216,000
NEW SINGLE FAMILY GARAGE	3	170,000
PLUMBING PERMITS	6	0
SWIMMING POOL/SPA	1	20,000
REMODEL-MINIMUM FEE (COMM)	2	0
REMODEL-MINIMUM FEE (RES)	1	0
SIGN PERMIT	1	0
TENTS OVER 900'	3	0
TOWERS/MONOPOLES	1	4,000
USE CHANGE	1	5,000
WOODSTOVE/PELLET STOVE	1	0
TOTALS:	62	638,000

RECAP BY DISTRICT FOR THE MONTH ENDING: 10-31-2012

<u>Name</u>	<u>#</u>	<u>VALUE</u>
GREENWAY DISTRICT	14	106,000
CHAPEL DISTRICT	2	0
BATTLETOWN DISTRICT	15	167,000
LONGMARSH DISTRICT	11	63,000
BERRYVILLE DISTRICT	15	221,000
BOYCE DISTRICT	5	81,000
TOTALS:	62	638,000

INSPECTIONS REPORT FOR THE MONTH ENDING: 10-31-2012

<u>Inspection Type</u>	<u>#</u>
Building:	74
Electrical:	57
Mechanical:	23
Plumbing:	27
Fire Protection:	7
TOTALS:	188

DAY	DATE	HOURS IN FIELD	HOURS IN OFFICE	TOTAL HOURS	BLDG INSP	ELEC INSP	GAS INSP	MECH INSP	PLBG INSP	MISC INSP	TOTAL INSP	START MILEAGE	END MILEAGE	TOTAL MILES DRIVEN	FUEL	COMMENTS
Monday	10/1/2012			0							0			0		
Tuesday	10/2/2012	4	4.5	8.5	3	4	1	1	1	0	10	111767	111831	64		
Wednesday	10/3/2012	3.5	5	8.5	3	3	0	1	0	0	7	111831	111900	69		
Thursday	10/4/2012			0							0			0		
Friday	10/5/2012			0							0			0		
Saturday	10/6/2012			0							0			0		
Sunday	10/7/2012			0							0			0		
Monday	10/8/2012			0							0			0		
Tuesday	10/9/2012			0							0			0		
Wednesday	10/10/2012			0							0			0		
Thursday	10/11/2012			0							0			0		
Friday	10/12/2012			0							0			0		
Saturday	10/13/2012			0							0			0		
Sunday	10/14/2012			0							0			0		
Monday	10/15/2012			0							0			0		
Tuesday	10/16/2012			0							0			0		
Wednesday	10/17/2012			0							0			0		
Thursday	10/18/2012			0							0			0		
Friday	10/19/2012			0							0			0		
Saturday	10/20/2012			0							0			0		
Sunday	10/21/2012			0							0			0		
Monday	10/22/2012			0							0			0		
Tuesday	10/23/2012			0							0			0		
Wednesday	10/24/2012			0							0			0		
Thursday	10/25/2012			0							0			0		
Friday	10/26/2012			0							0			0		
Saturday	10/27/2012			0							0			0		
Sunday	10/28/2012			0							0			0		
Monday	10/29/2012			0							0			0		
Tuesday	10/30/2012			0							0			0		
Wednesday	10/31/2012			0							0			0		
TOTALS		7.5	9.5	17	6	7	1	2	1	0	17			133	0	

**BUILDING DEPARTMENT
COUNTY OF CLARKE, VA
NEW SINGLE FAMILY DWELLINGS
2012**

	Battletown	Berryville	Boyce	Chapel	Greenway	Longmarsh	TOTAL	COMMENTS
January	1	0	0	0	0	0	1	
February	0	0	0	1	0	0	1	
March	1	0	0	1	0	2	4	
April	0	0	0	0	0	0	0	
May	0	1	0	1	1	0	3	
June	1	1	0	0	0	0	2	
July	0	0	0	1	1	0	2	1 in GW is Barn w/ 2nd Fl. Remodeled into Apt.
August	0	0	0	0	0	0	0	
September	0	0	0	0	1	0	1	
October	0	1	0	0	0	0	1	
November							0	
December							0	
TOTAL	3	3	0	4	3	2	15	

DAY	DATE	HOURS IN FIELD	HOURS IN OFFICE	TOTAL HOURS	BLDG INSP	ELEC INSP	GAS INSP	MECH INSP	PLBG INSP	MISC INSP	TOTAL INSP	START MILEAGE	END MILEAGE	TOTAL MILES DRIVEN	FUEL	COMMENTS
Monday	10/1/2012	4	4	8	4	1	1			1	7	111709	111767	58		
Tuesday	10/2/2012			0							0			0		
Wednesday	10/3/2012			0							0			0		
Thursday	10/4/2012	5	3	8	5	3				2	10	111900	111969	69		
Friday	10/5/2012	5	3	8	3	5	3				11	111969	112045	76	17	
Saturday	10/6/2012			0							0			0		
Sunday	10/7/2012			0							0			0		
Monday	10/8/2012			0							0			0		
Tuesday	10/9/2012	4	4	8	2	2				2	8	112045	112087	42		
Wednesday	10/10/2012	4	4	8	3	3				1	7	112087	112112	25		
Thursday	10/11/2012	5	3	8	3	2		1			6	112112	112178	66		
Friday	10/12/2012	5	3	8	5	5			1	2	14	112178	112232	54	14.5	
Saturday	10/13/2012			0							0			0		
Sunday	10/14/2012			0							0			0		
Monday	10/15/2012	4	4	8	2	2				2	6	112232	112270	38		
Tuesday	10/16/2012	4	4	8	4	2		1		1	8	112270	112338	68		
Wednesday	10/17/2012	5	3	8	5	6	2	1		1	15	112338	112399	61		
Thursday	10/18/2012	4	4	8	3	3			1		7	112398	112463	65		
Friday	10/19/2012	5	3	8	6	3			2	1	12	112463	112546	83	16.5	
Saturday	10/20/2012			0							0			0		
Sunday	10/21/2012			0							0			0		
Monday	10/22/2012	4	4	8	1			4		4	10	112546	112603	57		
Tuesday	10/23/2012	4	4	8	3	3		1		1	8	112603	112651	48		
Wednesday	10/24/2012	5	3	8	8	2			1	4	15	112651	112713	62		
Thursday	10/25/2012	4	4	8	1	2				1	4	112713	112756	43		
Friday	10/26/2012	4	4	8	9	1			1	1	13	112756	112794	38		
Saturday	10/27/2012			0							0			0		
Sunday	10/28/2012			0							0			0		
Monday	10/29/2012	4	4	8	1	2					3	112794	112804	10		
Tuesday	10/30/2012	4	4	8		2					2	112804	112832	28		
Wednesday	10/31/2012	4	4	8		3				2	5	112832	112861	29		
TOTALS		87	73	160	68	52	13	7	26	5	171			1020	48	

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR OCTOBER, 2012

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/01/12	12-2073	SMITH, LEIGHTON W RECORDED TIME: 01:26 DESCRIPTION 1: LOTS 7,8,9 - BATTLETOWN DIST DATE OF DEED : 09/28/12 BOOK: 553 PAGE: 197 NUMBER PAGES : 0	N SMITH, FERRELL LYLES 36 BALSAM LN BLUEMONT, VA. 20135 MAP: 17A4-29-2M-17A 298,100 w/imp	N 305,000.00	DBS	100%
10/01/12	12-2067	SIPE, ROY G & NANETTE L RECORDED TIME: 11:20 DESCRIPTION 1: LOT 3 - 5.001 ACRES DATE OF DEED : 09/25/12 BOOK: 553 PAGE: 162 NUMBER PAGES : 0	Y SIPE, ROY G 184 MEADOWBROOK LN BERRYVILLE, VA. 22611 MAP: 16-2-3	Y .00	DBS	100%
10/03/12	12-2101	HAAS, KEVIN RECORDED TIME: 01:00 DESCRIPTION 1: LOT 14 - 10.060 ACRES DATE OF DEED : 10/01/12 BOOK: 553 PAGE: 384 NUMBER PAGES : 0	N BENOIT, TRAVIS W 22023 BLUE RIDGE MTN RD PARIS, VA. 20130 CHAPEL DIST MAP: 40A-3-14	N 550,000.00	DBS	100% 638,500 w/imp
10/03/12	12-2104	WILKINS, LAURALYN B RECORDED TIME: 01:35 DESCRIPTION 1: PARCEL AT 3 WHITING AVE DATE OF DEED : 09/24/12 BOOK: 553 PAGE: 409 NUMBER PAGES : 0	N WILKINS, JAMES R, III 13 S LOUDOUN ST WINCHESTER, VA. 22601 TOWN OF BOYCE MAP: 21A2-A-41	N 184,000.00	DBS	100% Family 184,200 w/imp
10/03/12	12-2089	SCHOOMAKER, ERIC & AUDREY RECORDED TIME: 09:00 DESCRIPTION 1: BATTLETOWN DISTRICT, PARCEL C, 3.500 ACRES DATE OF DEED : 09/28/12 BOOK: 553 PAGE: 304 NUMBER PAGES : 0	N SCHOOMAKER REVOCABLE TRUST 2506 WEST SHELL POINT ROAD TAMPA, FL. 33611 MAP: 25-C-1C	N 80,000.00	DBS	100% Family 242,500 w/imp
10/03/12	12-2090	SCHOOMAKER, ERIC & AUDREY RECORDED TIME: 09:01 DESCRIPTION 1: BATTLETOWN DISTRICT, LOT 14A, THE BENCH 2.1278 ACRES DATE OF DEED : 09/28/12 BOOK: 553 PAGE: 307 NUMBER PAGES : 0	N SCHOOMAKER REVOCABLE TRUST 2506 WEST SHELL POINT ROAD TAMPA, FL. 33611 MAP: 25-3-14	N 50,000.00	DBS	100% Family 222,700
10/03/12	12-2092	BIBB, BENJAMIN, JR RECORDED TIME: 11:20 DESCRIPTION 1: GREENWAY DISTRICT, PARCEL 2-F SECTION 2 CAREFREE ACRES DATE OF DEED : 09/28/12 BOOK: 553 PAGE: 311 NUMBER PAGES : 0	N BIBB, BENJAMIN, JR. ET AL 276 WHITE POST LANE BOYCE, VA. 22620 MAP: 39-2-2F	N .00	DG	100%
10/03/12	12-2094	LICKING VALLEY CONSTRUCTION CO RECORDED TIME: 11:40 DESCRIPTION 1: CHAPEL DISTRICT, LOT 28, SECTION C DATE OF DEED : 09/28/12 BOOK: 553 PAGE: 333 NUMBER PAGES : 0	N LOBO, IAN J 220 LAFAYETTE LANE PARIS, VA. 20130 MAP: 40A-2-28	N 297,179.30	DBS	100% New Contract 93,800 w/imp

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR OCTOBER, 2012

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
0/03/12	12-2100	FAUNCE, GEORGE & JUANITA	N, FAUNCE, GEORGE; ET AL P O BOX 127 WHITE POST, VA. 22663	N .00	DBS	100%
		RECORDED TIME: 12:26				
		DESCRIPTION 1: GREENWAY DISTRICT, 1.9507 ACRES				
		DATE OF DEED : 09/28/12 BOOK: 553 PAGE: 382 MAP: 28A-2-3			PIN:	
		NUMBER PAGES : 0				
0/04/12	12-2115	TAYLOR, JOHN & SUE ELLEN	N BURNS-PIEKARZ, BARBARA; ET VIR N 240 VALLEY VIEW LANE PARIS, VA. 20130	585,000.00	DBS	100%
		RECORDED TIME: 02:46				
		DESCRIPTION 1: CHAPEL DISTRICT, PARCEL 7B, 11.321 ACRES				604,700
		DATE OF DEED : 09/28/12 BOOK: 553 PAGE: 480 MAP: 40-1-7B			PIN:	2/10/12
		NUMBER PAGES : 0				
10/04/12	12-2118	FEDERAL NATIONAL MORTGAGE ASSO	Y ANDERSON, CHASE 105 S BUCKMARSH ST BERRYVILLE, VA. 22611	N 98,250.00	DBS	100%
		RECORDED TIME: 04:15				
		DESCRIPTION 1: TOWN OF BERRYVILLE				
		DATE OF DEED : 10/01/12 BOOK: 553 PAGE: 517 MAP: 14A4-A-53			PIN: (F)	503,500
		NUMBER PAGES : 0				2/10/12
10/04/12	12-2108	KRONENWETTER, ERIC C	N MOFFAT, SCOTT M 685 SALEM CHURCH RD BOYCE, VA. 22620	N 340,000.00	DBS	100%
		RECORDED TIME: 10:55				
		DESCRIPTION 1: LOT 1 - 2.651 ACRES				300,000
		DATE OF DEED : 10/03/12 BOOK: 553 PAGE: 446 MAP: 20-A-4D			PIN:	2/10/12
		NUMBER PAGES : 0				
10/05/12	12-2126	CITIBANK, N.A. TR FOR STRUCTUR	N RITTER, MIOCHAEL & JENNIFER N 228 MILL RACE DR WINCHESTER, VA. 22602	N 725,000.00	DBS	100%
		RECORDED TIME: 01:17				
		DESCRIPTION 1: LOT 5 - 1.4571 ACRES				
		DATE OF DEED : 09/13/12 BOOK: 553 PAGE: 562 MAP: 28-7-5			PIN: (F)	681,500
		NUMBER PAGES : 0				
10/09/12	12-2152	SYBERT, TERRY M	N SYBERT, TERRY M & LINDA MARIE N 12039 HARRY BYRD HWY BERRYVILLE, VA. 22611	.00	DG	100%
		RECORDED TIME: 04:00				
		DESCRIPTION 1: TRACT 4B 10 ACRES				
		DATE OF DEED : 09/12/12 BOOK: 553 PAGE: 778 MAP: 6-4-4B			PIN:	
		NUMBER PAGES : 0				
10/09/12	3931	WATSON, PATRICIA B	N/A N/A TOWN OF BERRYVILLE	.00	PROBATE	00%
		RECORDED TIME: 11:13				
		DESCRIPTION 1: LOT 1 OF ACADEMY COURT SUBD				
		DATE OF DEED : 10/09/12 BOOK: 91 PAGE: 654 MAP: 14-A1-8-1			PIN:	
		NUMBER PAGES : 0				
10/09/12	12-2134	C F LIMITED PARTNERSHIP	N HAVEN WOOD FARM LLC N 608 DUFF ROAD, NE LEESBURG, VA. 20176	400,000.00	DBS	100%
		RECORDED TIME: 12:05				
		DESCRIPTION 1: BATTLETOWN DISTRICT, LOT 1, 70.5669 ACRES				
		DATE OF DEED : 10/05/12 BOOK: 553 PAGE: 654 MAP: 9-A-62B			PIN:	VAC
		NUMBER PAGES : 0				2/10/12

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR OCTOBER, 2012

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/10/12	12-2164	CHASE, CHARLES & MARGARET M	N DOYLE, JOHN E & SANDRA G 1804 LORD FAIRFAX HWY BERRYVILLE, VA. 22611	N 399,900.00	DBS	100%
		RECORDED TIME: 01:40				
		DESCRIPTION 1: 3.63 ACRES - LONGMARSH DIST	WR/S			
		DATE OF DEED: 10/09/12 BOOK: 553 PAGE: 795 MAP: 9-2-4		PIN:		504,000 W/imp
		NUMBER PAGES: 0				
10/10/12	12-2170	SUTCLIFFE, DENNIS D TR & CHRIS	N LOWE, MICHAEL J & KATHRYN A 18935 BLUE RIDGE MTN RD BLUEMONT, VA. 20135	N 600,000.00	DBS	100%
		RECORDED TIME: 02:15				
		DESCRIPTION 1: LOT 1 - 5 ACRES - BATTLETOWN DIST				
		DATE OF DEED: 10/05/12 BOOK: 553 PAGE: 828 MAP: 26-A-132A		PIN:		515,000 W/imp
		NUMBER PAGES: 0				
10/10/12	12-2154	DIAZ, SHEILA L, (SAMUEL I WHI	N US BANK NATIONAL ASSOC. 2525 E CAMELBACK RD STE 200 PHORNIX, AZ. 85016	N 224,179.00	DTF	100%
		RECORDED TIME: 09:20				
		DESCRIPTION 1: BATTLETOWN DISTRICT, RT. # 615 BLOOM ROAD				
		DATE OF DEED: 06/11/12 BOOK: 553 PAGE: 781 MAP: 14-A-89A		PIN: (F)		154,000 W/imp
		NUMBER PAGES: 0				
10/10/12	12-2161	HUBER, RICHARD D	N HUBER, RICHARD D TR OF HUBER R N 698 HEMLOCK LN BLUEMONT, VA. 20135	.00	DBS	100%
		RECORDED TIME: 10:55				
		DESCRIPTION 1: LOTS 148--151, BLK 2H, UNIT 2; LOT 147, BLK2H UNIT 2, SHEN. RET BATTLETOWN DIST				
		DATE OF DEED: 10/09/12 BOOK: 553 PAGE: 790 MAP: 17A2-22-147+		PIN:		485K
		NUMBER PAGES: 0				
10/11/12	12-2176	FUCHS, WILLIAM A & DEBORAH A	N KEELEY, MICHAEL & CINDY 55 CHESTNUT COOMBE LN PARIS, VA. 20130	N 475,300.00	DBS	100%
		RECORDED TIME: 01:19				
		DESCRIPTION 1: LOT 2, CHESTNUT COOMBE GREENWAY DIST				
		DATE OF DEED: 09/25/12 BOOK: 553 PAGE: 851 MAP: 40-A-18B		PIN:		475,300 W/imp
		NUMBER PAGES: 0				
10/11/12	12-2185	DAVIOT PROPERTIES LLC	N DAVIOT PROPERTIES LLC N/A	.00	OPM	100%
		RECORDED TIME: 03:35				
		DESCRIPTION 1: GREENWAY DIST				
		DATE OF DEED: 00/00/00 BOOK: 11 PAGE: 18 MAP: 30-A-49,50,51		PIN:		
		NUMBER PAGES: 0				
10/11/12	12-2174	SMALLEY, E SCOTT TR UNDER UPTO	N DCG HOLDINGS III LLC ATTN:DAVID GUM WINCHESTER, VA. 22601	N 760,000.00	DBS	100%
		RECORDED TIME: 09:25				
		DESCRIPTION 1: TRACT A 100 ACRES LONGMARSH DIST				
		DATE OF DEED: 10/10/12 BOOK: 553 PAGE: 848 MAP: 4-A-11A,11B		PIN:		683,000 VAC
		NUMBER PAGES: 0				
10/12/12	12-2193	SIMMONS, ELAINE R	N SIMMONS, ELAINE R & JOHN AUSIN N 316 W MAIN ST BERRYVILLE, VA. 22611	.00	DG	100%
		RECORDED TIME: 02:20				
		DESCRIPTION 1: TOWN OF BERRYVILLE				
		DATE OF DEED: 10/10/12 BOOK: 553 PAGE: 960 MAP: 14A1-A-7		PIN:		
		NUMBER PAGES: 0				

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR OCTOBER, 2012

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/15/12	12-220	SMITH, RICHARD	N JPMORGAN CHASE BANK 325 E FAIRFAX STREET BERRYVILLE, VA. 22611	Y 362,918.82	DLF	100%
		RECORDED TIME: 03:24				
		DESCRIPTION 1: TOWN OF BERRYVILLE				
		DATE OF DEED : 02/25/12 BOOK: 553 PAGE: 24 MAP: 14A2-13-3				
		NUMBER PAGES : 0				
10/15/12	12-2198	FREDERICK CO., CLARKE CO., CIT	N RAPPAHANNOCK ELECTRIC CO-OP N/A	N .00	DE	100%
		RECORDED TIME: 03:25				
		DESCRIPTION 1: GREENWAY DISTRICT				
		DATE OF DEED : 00/00/00 BOOK: 553 PAGE: 15 MAP: 12-A-17				
		NUMBER PAGES : 0				
10/15/12	12-2195	LILLY, MARY KEITH	N CAPP, CAROL G 1410 TRIPLE J ROAD BERRYVILLE, VA. 22611	N 318,000.00	DBS	100%
		RECORDED TIME: 11:15				
		DESCRIPTION 1: LONGMARSH DISTRICT				
		DATE OF DEED : 10/11/12 BOOK: 553 PAGE: 980 MAP: 12-A-38A				
		NUMBER PAGES : 0				
10/16/12	12-2214	LOVE, FENTON M V	N SAXTON, DAVID G & SUSAN B 506 MOSBY BLVD BERRYVILLE, VA. 22611	N 355,000.00	DBS	100%
		RECORDED TIME: 01:25				
		DESCRIPTION 1: LOT 88A - TOWN OF BERRYVILLE				
		DATE OF DEED : 10/11/12 BOOK: 554 PAGE: 43 MAP: 14A7-9-88A				
		NUMBER PAGES : 0				
10/18/12	12-2235	C F LIMITED PARTNERSHIP	N OAKLAND ORCHARD LIMITED PARTNE P O BOX 187 BERRYVILL, VA. 22611	N 375,670.80	DBS	100%
		RECORDED TIME: 01:15				
		DESCRIPTION 1: LOT 2 - 83.4824 ACRES				
		DATE OF DEED : 10/18/12 BOOK: 554 PAGE: 147 MAP: 9-A-62F				
		NUMBER PAGES : 0				
10/18/12	12-2244	BROOKFIELD RELOCATION INC	N RICKARD, JEFFREY & TRACY 320 HOPKINS DRIVE BOYCE, VA. 22620	N 306,300.00	DBS	100%
		RECORDED TIME: 03:00				
		DESCRIPTION 1: TOWN OF BOYCE, LOT 33, MEADOW VIEW				
		DATE OF DEED : 09/11/12 BOOK: 554 PAGE: 161 MAP: 21A5-1-33				
		NUMBER PAGES : 0				
10/18/12	12-2246	RACER, ELIZABETH E	N KORANEK, KRISTINA B 1172 RUSSELL ROAD BERRYVILLE, VA. 22611	N 306,500.00	DBS	100%
		RECORDED TIME: 03:02				
		DESCRIPTION 1: LONGMARSH DISTRICT, LOT C				
		DATE OF DEED : 10/15/12 BOOK: 554 PAGE: 173 MAP: 7-A-1C				
		NUMBER PAGES : 0				
10/19/12	12-2262	BOLLENBECK, ANNE-ELIZABETH	N FALCONI, PATRICK R & SONNETT T 10 PAGE ST BERRYVILLE, VA. 22611	N 135,000.00	DBS	100%
		RECORDED TIME: 04:10				
		DESCRIPTION 1: PAGE STREET - TOWN OF BERRYVILLE				
		DATE OF DEED : 10/19/12 BOOK: 554 PAGE: 216 MAP: 14-A2-A-131				
		NUMBER PAGES : 0				

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR OCTOBER, 2012

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/19/12	12-2250	DANIELS, CHRISTOPHER & ANNETTE	N DANIELS, CHRISTOPHER & ANNETTE N N/A	.00	OPM	100%
		RECORDED TIME: 11:33				
		DESCRIPTION 1: LONGMARSH DISTRICT, BOUNDARY, LINE ADJ				
		DATE OF DEED : 00/00/00 BOOK: 11 PAGE: 19 MAP:			PIN:	
		NUMBER PAGES : 0				
10/19/12	12-2251	VAUGHAN, MICHAEL & MELISSA	N SERRANO, LUIS A N 521 BLOSSOM DRIVE BERRYVILLE, VA. 22611	271,000.00	DBS	100%
		RECORDED TIME: 12:20				
		DESCRIPTION 1: TOWN OF BERRYVILLE, LOT 96, SEC 2				
		DATE OF DEED : 10/18/12 BOOK: 554 PAGE: 191 MAP: 14A2-13-96			PIN:	
		NUMBER PAGES : 0				
10/19/12	12-2253	US BANK NA, ND	N SERRANO INVESTMENTS GROUP LLC N 5000 BIRCH ST, W TOWER STE 3000 NEWPORT BEACHWPORT, CA. 92660	74,900.00	DBS	100%
		RECORDED TIME: 12:32				
		DESCRIPTION 1: LOT 23, SECT F, BATTLETOWN SUBD	TOWN OF BERRYVILLE			
		DATE OF DEED : 10/17/12 BOOK: 554 PAGE: 202 MAP: 14A2-18F=23			PIN:	
		NUMBER PAGES : 0				
10/23/12	12-2280	FRANK, GERALD H & PAULINE J	N DONNALLY, RYAN K & AMANDA J N 682 BENCHY LANE BLUEMONT, VA. 20135	510,000.00	DBS	100%
		RECORDED TIME: 02:08				
		DESCRIPTION 1: LOT 10, THE BENCH - 12.2231 ACRES	BATTLETOWN DISTRICT		WR/S	
		DATE OF DEED : 10/19/12 BOOK: 554 PAGE: 377 MAP: 25-3-10			PIN:	
		NUMBER PAGES : 0				
10/23/12	12-2283	DANIELS, CHRISTOPHER & ANNETTE	N GRAY, BENJAMIN & STEFANIE N 30 STONEBRIER LANE BERRYVILLE, VA. 22611	176,698.00	DBS	100%
		RECORDED TIME: 02:40				
		DESCRIPTION 1: LONGMARSH DISTRICT, 2.0500 ACRES				
		DATE OF DEED : 10/23/12 BOOK: 554 PAGE: 413 MAP: 6-A-30			PIN:	
		NUMBER PAGES : 0				
10/24/12	12-2284	MANGIONE, SCOTT	N RUTHERFORD, WILMER VANDENBURGH N 126 BLUE RIDGE ST BERRYVILLE, VA. 22611	189,000.00	DBS	100%
		RECORDED TIME: 11:15				
		DESCRIPTION 1: LOT 18, SMITH ADDITION	BATTLETOWN DIST			
		DATE OF DEED : 10/22/12 BOOK: 554 PAGE: 435 MAP: 14A6-4-18			PIN:	
		NUMBER PAGES : 0				
10/24/12	12-2287	SMITH, JOY M	N LEFEVER, JEFFERY & ROBIN N 5809 FARM GATE CT FREDERICK, MD. 21703	225,000.00	DBS	100%
		RECORDED TIME: 12:45				
		DESCRIPTION 1: CHAPEL DISTRICT				
		DATE OF DEED : 00/00/00 BOOK: 554 PAGE: 448 MAP: 39-A-51D			PIN:	
		NUMBER PAGES : 0				
10/24/12	12-2289	REED, DAMON C & BARBARA M	N KEELER, QUINN & HENRY N COLE N 17617 RAVEN ROCKS RD BLUEMONT, VA. 20135	760,000.00	DBS	100%
		RECORDED TIME: 12:53				
		DESCRIPTION 1: LOT 1A - 2.377 ACRES & LOT 1B - 5.277 ACRES	BATTLETOWN DIST		WR/S	
		DATE OF DEED : 10/22/12 BOOK: 554 PAGE: 462 MAP: 18-A-5,5A			PIN:	
		NUMBER PAGES : 0				

322,000
w/imp

(P) 170,000

510,000
w/imp

176,698

255,000
w/imp

316,500
w/imp

470,000
174,200
w/imp

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR OCTOBER, 2012

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/24/12	12-2291	THE BANK OF NEW YORK MELLON	N BROOKS, BRYAN 20381 EVERGREEN MILLS RD LEESBURG, VA. 20175	N 172,150.00	DBS	100%
		RECORDED TIME: 12:55				
		DESCRIPTION 1: LOTS 1 & 2, BLK C, BRADFIELD SUBD., SECT 2 BATTLETOWN DIST				
		DATE OF DEED: 10/17/12 BOOK: 554 PAGE: 478 MAP: 15-AZ-C1				
		NUMBER PAGES: 0				
10/25/12	3933	PAYTON, DOROTHY M	N/A N/A	.00	PROBATE	00%
		RECORDED TIME: 10:35				
		DESCRIPTION 1: BATTLETOWN DISTRICT				
		DATE OF DEED: 10/25/12 BOOK: 91 PAGE: 672 MAP:				
		NUMBER PAGES: 0				
10/26/12	12-2313	WELLS FARGO BANK, NA	N COMLAND LLC 327 WEST MAIN STREET BERRYVILLE, VA. 22611	N 212,200.00	DBS	100%
		RECORDED TIME: 02:30				
		DESCRIPTION 1: TOWN OF BERRYVILLE				
		DATE OF DEED: 00/00/00 BOOK: 554 PAGE: 578 MAP: 14A4-A-8				
		NUMBER PAGES: 0				
10/26/12	12-2317	COGSWELL, CATHERINE A	N HANRAHAN, ELIZABETH T 221 PAGE STREET BERRYVILLE, VA. 22611	N 117,500.00	DBS	100%
		RECORDED TIME: 03:52				
		DESCRIPTION 1: TOWN OF BERRYVILLE				
		DATE OF DEED: 10/26/12 BOOK: 554 PAGE: 595 MAP: 14A2-17-E-15				
		NUMBER PAGES: 0				
10/26/12	12-2319	SMITH, DEBORAH B; EXECUTOR (BA	N COGSWELL, CATHERINE A 718 SENSENY ROAD BERRYVILLE, VA. 22611	N 290,000.00	DBS	100%
		RECORDED TIME: 03:55				
		DESCRIPTION 1: BATTLETOWN DISTRICT				
		DATE OF DEED: 10/26/12 BOOK: 554 PAGE: 617 MAP: 13-A-32				
		NUMBER PAGES: 0				
10/26/12	12-2038	STONE'S CHAPEL PRESBYTERIAN CH	Y SHENANDOAH PRESBYTERY CORPORAT Y 1111 N MAIN ST HARRISONBURG, VA. 22801 LONGMARSH DIST	.00	DBS	100%
		RECORDED TIME: 10:45				
		DESCRIPTION 1: 1.039 ACRES & 0.249 ACRE				
		DATE OF DEED: 10/18/12 BOOK: 554 PAGE: 555 MAP: 3-A-19A				
		NUMBER PAGES: 0				
10/26/12	12-2039	SHENANDOAH PRESBYTERY CORPORAT	N STONE'S CHAPEL MEMORIAL ASSOCI N P O BOX 844 BERRYVILLE, VA. 22611 LONGMARSH DIST	.00	DG	100%
		RECORDED TIME: 10:47				
		DESCRIPTION 1: 1.039 ACRES & 0.249 ACRE				
		DATE OF DEED: 00/00/00 BOOK: 554 PAGE: 558 MAP: 3-A-19A				
		NUMBER PAGES: 0				
10/26/12	3934	MAURER, SHARON ELIZABETH	N/A N/A	.00	REA	00%
		RECORDED TIME: 13:50				
		DESCRIPTION 1: LOT 3, BATTLEFIELD ESTATES, PHASE 1, SEC 2 MOSBY BLVD - TOWN, BERRYVILLE				
		DATE OF DEED: 10/26/12 BOOK: 91 PAGE: 684 MAP: 14A7-6-3				
		NUMBER PAGES: 0				

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR OCTOBER, 2012

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
10/29/12	12-2324	WAGNER, DIANE D RECORDED TIME: 01:12 DESCRIPTION 1: LOT 104, BLK 2A, UNIT 2 DATE OF DEED : 10/17/12 BOOK: 554 PAGE: 664 MAP: 17A2-22-104 NUMBER PAGES : 0	Y WAGNER, DIANE D TR 1947 HORSE SHOE DR VIENNA, VA. 22182 SHEN RET BATTLETOWN DIST PIN:	N .00	DBS	100%
10/29/12	12-2325	WAGNER, DIANE D RECORDED TIME: 01:13 DESCRIPTION 1: LOT 103, BLK 2A, UNIT 2 DATE OF DEED : 10/17/12 BOOK: 554 PAGE: 668 MAP: 17A2-22-103 NUMBER PAGES : 0	N WAGNER, DIANE D TR 1947 HORSE SHOE DR VIENNA, VA. 22182 SHEN. RET BATTLETOWN DIST PIN:	N .00	DBS	100%
10/29/12	12-2329	BOTELER, HARRY D RECORDED TIME: 01:17 DESCRIPTION 1: 10.74259 ACRES DATE OF DEED : 09/21/12 , BOOK: 554 PAGE: 675 MAP: 14-2-9 NUMBER PAGES : 0	N BOTELER, HARRY D & WILLIAM S K N 456 TRAPP HILL RD BERRYVILLE, VA. 22611 LOT 9 OF TRAPP HILL SUBD PIN:	N .00	DBS	100%
10/29/12	12-2322	CLOUGH, TOM RECORDED TIME: 11:47 DESCRIPTION 1: TOWN OF BOYCE, MEADOW VIEW, LOT 28 DATE OF DEED : 10/22/12 BOOK: 554 PAGE: 662 MAP: 21A5-1-28 NUMBER PAGES : 0	N CLOUGH, TOM & VICKI L 220 BRADFORD DRIVE BOYCE, VA. 22620 PIN:	N .00	DG	100%
10/30/12	12-2332	WILSON, CATHERINE; ET AL RECORDED TIME: 02:30 DESCRIPTION 1: TOWN OF BERRYVILLE, LOT 101 DATE OF DEED : 10/29/12 BOOK: 554 PAGE: 696 MAP: 14A8-3-101 NUMBER PAGES : 0	N CALVI, CHARLES G & JEANNE G 141 HERMITAGE BLVD BERRYVILLE, VA. 22611 PIN:	N 387,500.00	DBS	100%
10/31/12	12-2345	O'KELLEY, JAN & JAMES; JR RECORDED TIME: 01:35 DESCRIPTION 1: BATTLETOWN DISTRICT, SHEN RET, LOTS 254 & 255 DATE OF DEED : 10/26/12 BOOK: 554 PAGE: 784 MAP: 17A2-22-254 & 255 NUMBER PAGES : 0	N SHENANDOAH RETREAT LAND CORP 256 HEMLOCK LANE BLUEMONT, VA. 20135 PIN:	N .00	DG	100%

*325400
W/Map*

***** COUNTY DEEDS OF CORRECTION *****

10/23/12	12-2274	WISEMAN, THOMAS R RECORDED TIME: 09:00 DESCRIPTION 1: RE-RECORD DB 552 PG 665 DATE OF DEED : 00/00/00 BOOK: 554 PAGE: 322 MAP: 30-A-75B NUMBER PAGES : 20	N BENISHEK, BARRY D; TR N/A	N .00	COR	100%
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TOTAL COUNTY DEEDS OF PARTITION AND CONVEYANCE: 52
 TOTAL NUMBER OF COUNTY DEEDS OF CORRECTION : 1
 TOTAL NUMBER OF COUNTY WILL/FIDUCIARY : 2

Clarke County

lwalburn@clarkecounty.gov

Clarke Co. Passenger Count

From : Jill Matheson <jill@vatransit.org>


Wed, Nov 07, 2012 03:21 PM

Subject : Clarke Co. Passenger Count


📎 1 attachment

To : dash@clarkecounty.gov, lwalburn@clarkecounty.gov**Cc :** Bruce Simms <bruce@vatransit.org>**MONTHLY PASSENGERS****October-12**

Location	Region	Route	TOTAL
CLRK	NW	Demand Response Clark County	107

*Jill Matheson**Operations Administrative Assistant*


109 North Bailey Lane • Purcellville, VA 20132
540.338.1610 office • 877-777-2708 toll free • 540.338.0690 fax
www.vatransit.org



As a multifaceted organization, Virginia Regional Transit provides access to affordable transportation through passenger service, transit system management and other transit related services.

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