



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

April 17, 2012

Packet
Page

Item

Afternoon Session 1:00 PM

1) Call To Order	4
2) Adoption Of Agenda	5
3) Clarke County School Board Update	6
4) VDOT	
• Solicitation of Interest in Relocating and Assuming Ownership of Route 723 Opequon Creek Bridge In Frederick County, Virginia [VDOT Project #0723-034-708, P101, M501, M510, B625; iPM 86316 and VDHR File #2011-1392]	7
5) Citizen's Comment Period	12
6) Approval of Minutes:	
• March 15, 2012 Budget Work Session	13
• March 20, 2012 Regular Meeting	19
• March 20, 2012 Budget Work Session	42
7) Consent Agenda	47
A. 2012-03R Resolution in Appreciation of Sarah Burton, Founder Town and Country Garden Club 1951	48
B. Special Event Permit: Shenandoah Riverside Festival June 15 & 16, 2012	69
C. Maral Kalbian Contract Addendum	177
8) Board of Supervisors Personnel Committee Items	49
A. Expiration of Term for appointments expiring through May 2012. Action: Approve Personnel Committee recommendations:	49
– Appointment of Joseph Blatz to the Board of Septic and Well Appeals for a four-year term expiring 2/15/2016.	
– Appointment of Susan Wolk to the Clarke County Library Advisory Council for a four-year term expiring 4/15/2016.	
– Appointment of Nancy Foster to the Clarke County Library Advisory Council for a four-year term expiring 4/15/2012.	
9) Board of Supervisors Work Session Items	65
A. Special Event Permit: Shenandoah Riverside Festival June 15 & 16, 2012 Action: The Board reviewed the application for the Shenandoah Riverside Festival and recommended the event be placed on the Consent Agenda for approval. [7B]	69
B. Special Event Permit: Pasture Palooza Music and Arts Festival July 13-15, 2012 Action: The Board recommends setting the matter for public hearing for 6:30 pm	100

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time Page 1 of 3

4/11/2012 5:52 PM



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	April 17, 2012	Packet Page
Tuesday, May 15, 2012.		
C. Shenandoah Farms Refuse Collection Site Agreement. Action: The proposed agreement is still under review by Warren County.		65
D. Shenandoah Valley Workforce Consortium Agreement. Action: The Board recommended this agreement be placed on the April 17 agenda for consideration and adoption.		132
E. Review Regional Reassessment Request for Proposals. Action: The Board recommended this be placed on the April 17 agenda for further discussion and potential designation of a Board member to participate in the RFP process.		66
F. Maral Kalbian Contract Addendum. Action: The Board recommended placement of this item on the April 17 Consent Agenda for approval [7C].		177
G. Closed Session. <i>At the 4/9/2012 Work Session, the Supervisors entered Closed Session under §2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.</i>		66
H. Finance items added to the Work Session agenda:		183
1. Acceptance of March Bills and Claims. Action: The Board recommended that the acceptance of the March bills and claims be added to the April 17 agenda.		184
2. Standing Reports. The following are included: Reconciliation of Appropriations. General Fund Balance. General Fund Expenditure Summary. General Government Capital Projects. Action: Information Only		228
I. 4/9/2012 Summary: The Sheriff briefly appeared before the Board of Supervisors to provide an update on the General Assembly's efforts to divert fine money to state coffers. Action: Update Only.		68
10) Joint Administrative Services Board Monthly Update		231
11) Government Projects Update		232
12) Miscellaneous		233
13) Summary Of Required Action		234
14) Board Member Committee Status Reports		235
15) Closed Session [as necessary]		236

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

Page 2 of 3

4/11/2012 5:52 PM



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item

April 17, 2012

Packet
Page

Evening Session 6:30 PM

16) Citizen's Comment Period	237
17) VDOT	
• PH 12-04 Public Hearing Six-Year Plan 2012 / 2013 – 2017/2018	238
18) Adjournment	248

Reports in April Packet:	249
1. Building Department	250
2. Commissioner of the Revenue	257
3. Virginia Transit Report	265
4. February 2012 NSVRC Programs Update and Staff Report	266

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

Page 3 of 3

4/11/2012 5:52 PM

Clarke County Board of Supervisors

Call To Order

Clarke County Board of Supervisors

Adoption of Agenda

Clarke County Board of Supervisors

Clarke County Public Schools School Board Update



RECEIVED APR 5 2012

COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

731 Harrison Ave., P.O. Box 3071
Salem, Virginia 24143-0560

GREGORY A. WHIRLEY
COMMISSIONER

March 29, 2012

David L. Ash, County Administrator
Clarke County
101 Chalmers Court, Suite B
Berryville, VA 22611

Subject: Solicitation of Interest in Relocating and Assuming Ownership of Route 723 Opequon Creek Bridge in Frederick County, Virginia (VDOT Project #0723-034-708, P101, R201, M501, B625; iPM 86316 and VDHR File #2011-1393)

Dear Mr. Ash,

The Virginia Department of Transportation (VDOT) is currently seeking written expressions of interest from individuals, organizations, and government agencies interested in assuming ownership and responsibility for the Route 723 Opequon Creek Bridge (Structure No. 6904) located on the Frederick/Clarke County line.

The Route 723 Opequon Creek Bridge (Structure No. 6904), while not considered to be individually eligible for the National Register of Historic Places (NRHP), is considered a contributing resource to the NRHP-eligible Chapel Rural Historic District (DSS #021-5025). VDOT Bridge #6904 is a three-span, concrete T-beam bridge built ca. 1932 that measures 88 feet long and 17.5 feet wide.

Enclosed for your information are a location map and several photographs of the bridge. VDOT will provide the estimated cost of demolition, not to exceed \$42,000.00, to assist an acceptable new owner in relocating the bridge within the Chapel Rural Historic District (see attached boundary map) and implementing a maintenance and preservation plan for the structure.

VDOT requests that your organization please respond in writing via letter or email to notify us that your organization is either declining the offer or expressing interest in further pursuing the opportunity to assume ownership of the bridge. If your organization is interested in pursuing this opportunity, please ensure that your expression of interest identifies and describes the following: 1) the purpose and mission of your organization;

VirginiaDOT.org
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Mr. D. Ash
Page Two
March 29, 2012

2) the prospective use of the bridge (off-site and within the Chapel Rural Historic District) and a plan for implementing that use, to include a map of the proposed location; 3) the financial and technical capabilities of your organization to maintain the structure and its historic integrity; and 4) the ability of your organization to indemnify VDOT from all future liability and claims; 5) certification that your organization will assume responsibility for conducting all work associated with the bridge relocation, including complying with all applicable environmental regulations and laws, obtaining all appropriate environmental clearances and permits, and conducting any studies necessary for identifying any archaeological sites that might be present at the new site and for avoiding harm to any significant archaeological deposits; and 6) certification that your organization consents to offer the donation of a preservation easement on the bridge to the Board of Historic Resources, to be administered by the Virginia Department of Historic Resources (VDHR) (Code of Virginia 10.1-2204), or to another party selected in consultation with the VDHR.

VDOT reserves the exclusive right to accept or reject any or all proposals.

VDOT respectfully requests that you send your written response to the address provided below by 5:00 PM, April 30, 2012.

Bruce Penner, RPA
Regional Program Manager
Cultural Resources – Western Region
Virginia Department of Transportation
P.O. Box 3071
731 Harrison Avenue
Salem, VA 24153
E-Mail: Bruce.Penner@VDOT.Virginia.gov

VDOT appreciates your organization's willingness to consider this opportunity and looks forward to hearing from you.

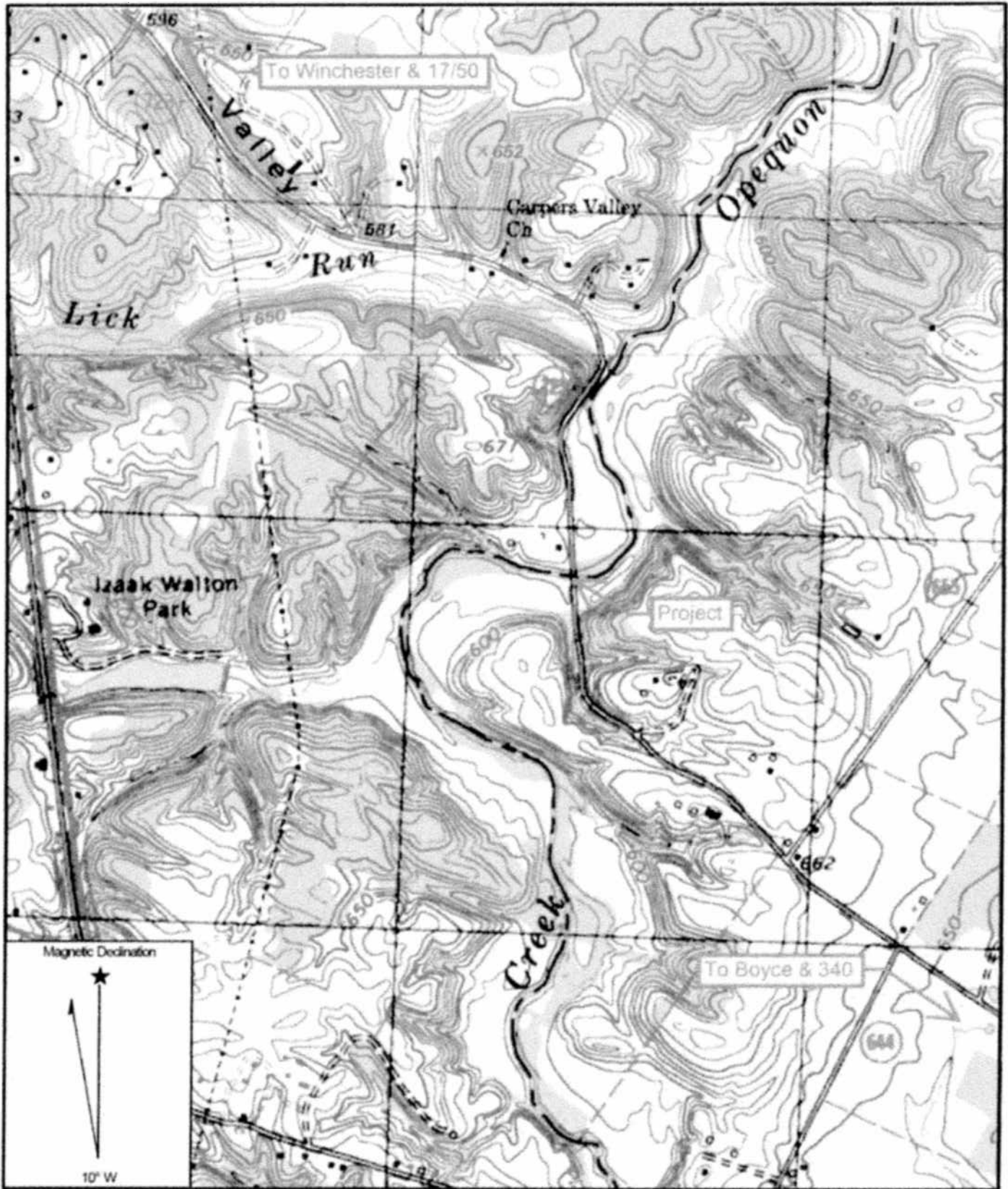
Sincerely,

Bruce R. Penner

Bruce R. Penner, RPA
Cultural Resources Manager
VDOT - Salem/Staunton Districts

Attachments

cc: Marisel Lopez-Cruz, FHWA

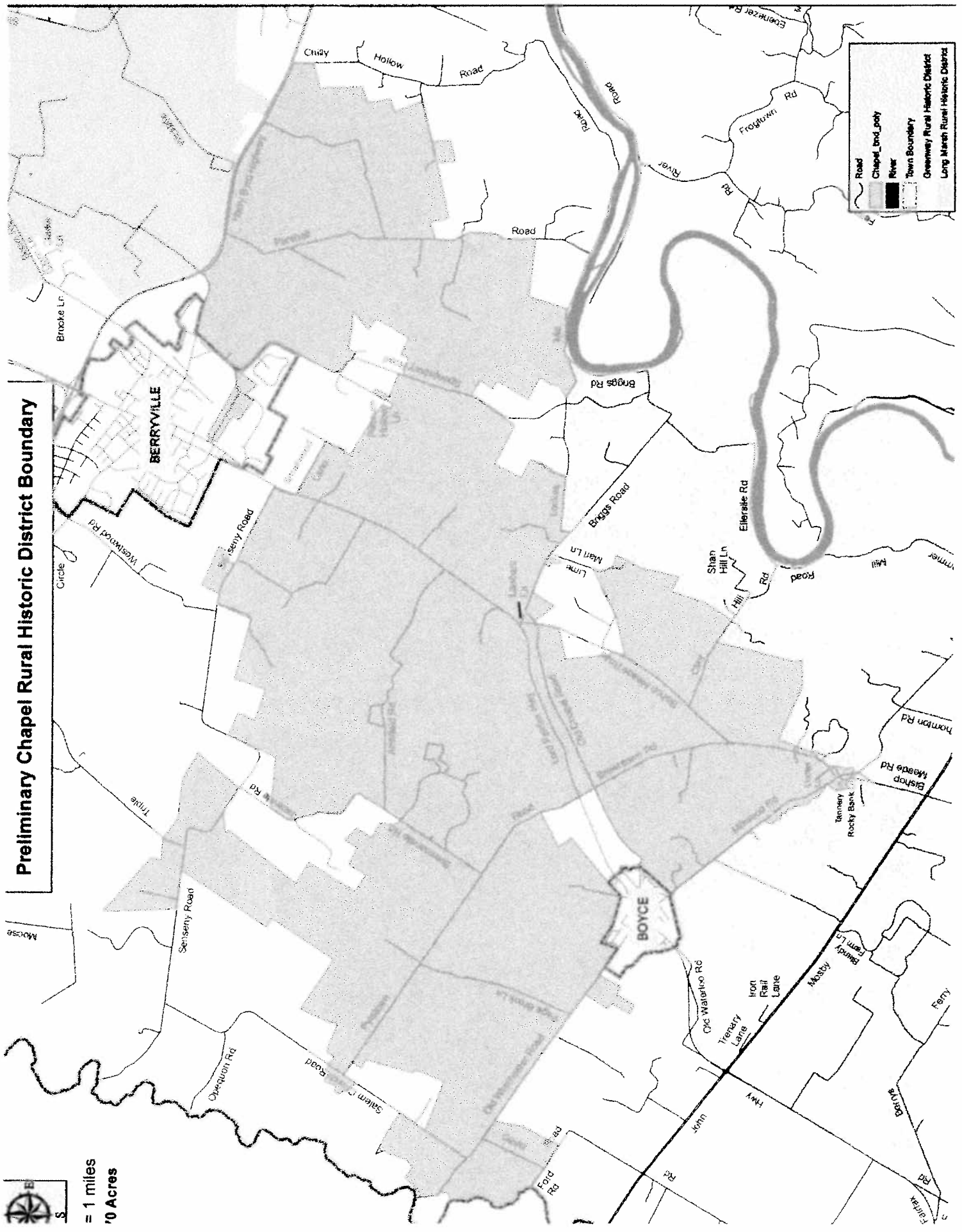


Name: BOYCE
 Date: 9/17/2010
 Scale: 1 inch equals 1000 feet

Location: 039° 07' 10.49" N 078° 06' 20.55" W NAD 27
 Caption: 0723-034-708, B625, M501, P101, R201 (UPC #86316)
 Str #6904 Bridge Replacement over Opequon Creek

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Preliminary Chapel Rural Historic District Boundary



	Road
	Chapel Rural Historic District
	River
	Town Boundary
	Greenway Rural Historic District
	Long Marsh Rural Historic District



1 mile
70 Acres

STRUCTURE INSPECTION REPORT - COVER SHEET

Agency ID:	0346904-000000000008299	Date of Inspection:	06/13/2011
Cnty/City:	FREDERICK	Feature Intersected:	OPEQUON CREEK
Main Route:	723	Facility Carried:	CARPERS VALLEY RD



LOOKING TOWARD FREDERICK COUNTY LINE



LOOKING UPSTREAM

Clarke County Board of Supervisors

Citizen Comment Period

CLARKE COUNTY BOARD OF SUPERVISORS
March 15, 2012 Budget Work Session 5:30 p.m.
Meeting Room AB

At a budget work session of the Board of Supervisors of Clarke County, Virginia, held in the Main Meeting Room, 2nd Floor Berryville Clarke County Joint Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia on Thursday, March 15, 2012.

Board Members Present

Barbara Byrd; J. Michael Hobert; Beverly McKay; John Staelin; David Weiss

Board Members Absent

None

Staff Present

David Ash; Tom Judge; Lora B. Walburn

Others Present

George Archibald; Val Van Meter; Ed Leonard

1) Call to Order

Chairman Hobert called the meeting to order at 5:34 p.m.

By consensus, the Board added a closed session to discuss personnel matters specific to the Director of Planning position.

Supervisor Byrd joined the meeting at 5:39 pm.

2) Budget Discussion

Tom Judge provided the following update:

- General Assembly adjourned without agreeing to a budget.

Board of Supervisors Minutes For March 15, 2012 – Budget Work Session

- General Assembly introduced pension reform.
 - o Requires all employees of all groups [school, government] to pay 5% as a member contribution.
 - o Requires the Board of Supervisors and School Board provide a 5% salary increase to offset the loss to employees.
 - o Bill passed General Assembly but has not been approved by the Governor.
 - o Speculating that the Governor will produce an amendment allowing localities to phase in over 5 years.
 - o Developed calculations using the proposed change to determine the financial impact on employees, as well as the County.

Supervisor Staelin contributed the following points:

- From County standpoint, the 5% would be "a wash;" however the issue is that if the employee is paid more the employee and the employer would be paying more in taxes.
- There are other unknowns such as the potential increase in the employer life insurance contribution.
- The plan also proposes changing how the base of the pension is calculated.
- This is an example of the Commonwealth foisting cost on to employees and localities.

Supervisor McKay commented that this was quite a shell game with the employees getting a raise but taking home less pay; the locality paying out more; and the Commonwealth getting more tax dollars.

Supervisor Byrd put forth that the Commonwealth was balancing its budget on the backs of the localities.

Chairman Hobert put forth that the Commonwealth was balancing the budget at the expense of the tax payer.

Tom Judge reviewed the most recent budget adjustments:

- Increased General Fund Revenue Mobile Home, Machinery & Tools and Real Estate.
- Reduced school operating by \$150,000.
- Removed from Schools and General Government Capital Projects ERP.
- Added \$650,000 for ERP back into General Fund Balance.
- Decrease deficit by \$107,154.
- Finance Committee considered two tax increase options:
 - o 1.5 [.015] cent tax increase leaving \$-554,309.

- 2 [.02] cent tax increase leaving \$-446,985.

Supervisor Staelin put forth the following points for consideration:

- 4% reduction in personal property tax.
- General Government staff reductions.
- Increased VRS costs.
- Increased HVAC costs for the Schools.
- Creative thinking by the Schools and General Government is needed to identify further reductions.

Supervisor Byrd commented that the Town of Berryville and the City of Winchester would be raising taxes in the coming fiscal year.

David Weiss stated that Warren and Frederick Counties were not raising taxes.

Supervisor Byrd inquired as to the number of General Government staff reductions since 2008.

David Ash responded that eight [8] positions had been eliminated; three [3] positions to be eliminated in FY2013 including the position of County Assessor.

Tom Judge contributed that, excluding temporaries, there were approximately 65 full-time General Government employees.

David Ash further advised that the only currently vacant funded position was the Director of Planning.

Vice Chairman Weiss asked how the County would cover the \$446,985 deficit remaining after a two [.02] cent tax increase.

Chairman Hobert responded that the deficit would be covered by general fund balance.

Supervisor Staelin provided the following:

- Generally underspend budget. Typically Schools and General Government have carry over funds used for supplemental appropriations.
- Could reduce capital spending for Schools and General Government budgets.
- Discussion continues regarding the proposed solar facility with a potential for an half million dollar payment upon application.
- If it should be determined that it is necessary to go out for a proposal on the ERP, the County could pursue a supplemental appropriation from fund balance.

Supervisor Byrd asked for confirmation that preparation of the Convenience Center site was not included in the budget.

Supervisor Staelin confirmed that it was not included in the budget but that the option would allow the county to lease the property for up to forty (40) years.

There followed discussion on a variety of ways to address the VRS pension reform increase. Some highlights of that discussion include:

- By consensus, if required to do this year, would prefer to give the raise as a straight 7% increase. If allowed to phase in, 1% increase per year.
- Will not know what is decided until the veto session that begins April 18.
- FY2013 budget and tax rate public hearings are scheduled for April 11 before the General Assembly is done.
- Conduct public hearing using a larger figure allowing time to act on a lower number depending on the General Assembly vote.
- \$67,000 projected for the proposed 5% VRS change was added to FY2013 contingency as a place marker. Tom Judge will add the requisite portions to Schools and Social Services budgets.

Vice Chairman Weiss stated that he had the same reservations as before about raising taxes, as well as pay raises for employees when constituents were not receiving raises.

Supervisor Byrd suggested asking for show of hands at the public hearing from persons in the public sector that had received raises.

Supervisor Staelin suggested capping salary increase at \$70,000 and asking the Schools to do the same.

David Weiss commented that employees that people that more money work hard too; and if a raise is given, it should be given equally. He once again expressed his reservation about giving raises opining that it sent the wrong message. He reminded that general expenditures had also been put off for years.

3) Closed Session

Supervisor Byrd moved to convene into Closed Session pursuant to:

- **§2.2-3711-A4 Privacy of individuals in personal matters – recessed from Monday, March 5, 2012 Special Meeting; and**

The motion carried as follows:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Supervisor Byrd moved to reconvene in open session. The motion carried as follows:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

Supervisor Byrd to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

4) Adjournment

There being no further business to be brought before the Board at 7:05 pm Chairman Hobert adjourned the meeting.

Next Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, March 20, 2012 at 1:00 p.m. in the Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

ATTEST: March 15, 2012

J. Michael Hobert, Chair

David L. Ash, County Administrator

Minutes Recorded and Transcribed by:
Lora B. Walburn
Deputy Clerk, Board of Supervisors

CLARKE COUNTY BOARD OF SUPERVISORS
March 20, 2012 Regular Meeting 1:00 p.m.
Main Meeting Room

At a regular meeting of the Board of Supervisors of Clarke County, Virginia, held in the Main Meeting Room, 2nd Floor Berryville Clarke County Joint Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia on Tuesday, March 20, 2012.

Board Members Present

Barbara Byrd; J. Michael Hobert; John Staelin; David Weiss

Board Members Absent

Beverly McKay

Staff Present

David Ash; Tom Judge; Jesse Russell; Alison Teetor; Lora B. Walburn

Others Present

Anthony Roper; Beth Leffel; Mike Murphy; George Archibald; Val Van Meter; Ed Leonard;
and other citizens

1) Call to Order

Chairman Hobert called the afternoon session to order at 1:02 p.m.

2) Adoption of Agenda

Closed Session: For discussion personnel matters.

By consensus, the Board approved the agenda as modified.

3) Clarke County Public Schools Update

Mike Murphy, Superintendent Clarke County Public Schools, appeared before the Supervisors to provide the monthly School update.

- Art Month:
 - o Have Five Art/Music Teachers.
 - o School play this week.
 - o Concert last weekend.
 - o Sock Art Festival today at D.G. Cooley.
 - o Rethinking band organization.
- Policy:
 - o School Board has undertaken an ambitious change and will be adopting the VSBA policy manual.
 - o VSBA will defend policy and cover legal costs.
 - o First readings for the new policies began at the last School Board meeting.
- Curriculum:
 - o Math standards have changed, as well as math text books.
 - o Teacher evaluations have changed.
 - o Purchased one new IPad for each school to perform evaluations.
- Calendar:
 - o Approval of FY2013 school calendar has been postponed.
 - o Current calendar has been shortened by 5 days for unused budgeted snow days.
 - o Extending Spring Break through April 9 and reducing the last 4 days of the school year.
 - o Exploring different calendar method for next school year.
- Budget:
 - o Anxious to find out what General Assembly and Governor are going to do particularly with VRS.
 - o School Board Finance Committee met yesterday and agreed to recommend moving forward with the full 5% increase in VRS and not phasing in the required increase.
- ADM and enrollment:
 - o ADM determination is a complicated process.
 - o Schools monitor enrollment and ADM throughout the year.
- New High School:
 - o Will be conducting community tours of the new facility this week.
 - o Will be tracking use of facilities to ensure proper invoicing.
 - o Moving crew is lined up.
 - o For liability purposes, no students will be used in the move.
 - o All classrooms are to be set up by August 1.

Chairman Hobert requested a status update on renovations to other School facilities.

Dr. Murphy provided the following update:

- The Education Department will be providing 10 bound copies of their report. The legislative session caused this report to be delayed; however it is expected by Monday, March 26.
- After receipt, it will be placed on the agenda for School Board will review.
- Jim Brinkmeier is working with citizens to review and develop reports about each facility.
- Mr. Brinkmeier would like to meet during the day and every other week.

Chairman Hobert asked about the Schools plan for continued use of the gymnasium and locker rooms at the current high school.

Dr. Murphy provided the following comments:

- Current High School gymnasium, weight room and two locker rooms will remain as an auxiliary for schools and community use.
- This area of the old high school is believed to be a tremendous community asset.
- The Schools will be establishing a fee structure.
- The Schools have discussed the possibility of facility management by the Parks and Recreation department.
- The rest of the high school will be shut down with all the minimum use of required utilities.
- Tom Judge is investigating the possibility of a well for school use.

Vice Chairman Weiss asked that the Schools review the Education Department report using a common sense approach with area needs in mind. He opined that space was relative and the Schools needed use the space they had with as few modifications as possible.

Dr. Murphy responded that he knew the \$7.2 million limit on renovations and was aware of class size limitations. He said that he hoped the Board of Supervisors would view the renovations as a 20-25 year investment.

Supervisor Byrd commented that in 1986 when the current high school was completed the Schools were ecstatic about the school and its anticipated 30 year use as a high school.

Dr. Murphy stated that the Schools:

- Need to plan for contingencies.
- Need to focus on return on investment.
- Need to focus on current high school and D.G. Cooley

- After renovations completed, need to turn the focus back to education.

Supervisor Staelin asked about the Schools' progress toward their stated goal of zero [0] trailers by August 2013 and whether they would be able to design and renovate all the schools in time to meet the deadline.

Dr. Murphy responded that if he had a crystal ball and could anticipate approvals by the various entities such as the Planning Commission, Building Department he might be able to answer the question.

Supervisor Staelin interjected that if the school foot print was not changed there would be no need for Planning Commission approval.

Dr. Murphy provided the following plan for trailer removal:

- Current High School: all trailers gone by this summer.
- Boyce Elementary: believes portables will always be used at this facility.
- D.G. Cooley Elementary: unknown.
- Primary Elementary: unknown.

Supervisor Byrd opined that once empty there should be no delays in renovating the current high school.

Dr. Murphy remarked that there were many questions and considerations such as how many times the Schools wanted to move the children between facilities.

Supervisor Byrd commented that renovations at Cooley were said to be minimal and the Schools would need to rethink if they planned something more grandiose.

David Ash asked Dr. Murphy for a status update on the proposed gas line.

Dr. Murphy provided the following:

- Need to meet with Washington Gas representative, Mr. Hockman.
- Need to shorten gas line.
- Have expedited the line off of the Cooley campus.
- Washington Gas does not want to extend the line through an area where there is a potential for expansion.
- Looking at moving the line saving 150 feet.
- Need to have conversation with Tom Judge and David Ash.

4) Citizens Comment Period

George Archibald, Berryville resident: distributed the following written statement:

FY 2013 BUDGET - PROPOSED CHANGES
Board of Supervisors Regular Meeting, March 20, 2012

- *Prior to public hearing, in order to obtain public comment, restore \$650,000 for proposed Enterprise Resource Planning (ERP) Software Integration that was removed at Budget Work Session on March 15 and returned to General Fund.*

Michael Bowen, IT director in City of Staunton, Va., reports that ERP system has been successfully integrated in all city departments and that streamlining of financial management there is projected to save the entire cost of the system within three to five years.

In Staunton, accounting mistakes like the \$247,227 situation in the Clarke County Public Schools budget that goes back several years, are minimized by better accountability, management, and transparency.

Bowen and a representative of Tyler Technologies of Texas and other companies that offer ERP systems can come to Berryville soon for a special work session about ERP with the Board of Supervisors and Clarke County account managers.

- *Stipulate in binding legislative language as part of the budget adoption that \$250,000 .from the FY2013 appropriation for Clarke County Public Schools is dedicated to the first phase of projected ERP software integration, or if ERP is not ultimately approved by the Board, to be saved unspent in the General Fund bearing interest until reverted to another purpose or savings at the direction of the Board of Supervisor.*
- *With respect to the Virginia Retirement System, continue studying all options but wait until the end of the General Assembly session in Richmond before proceeding with local legislative action.*
- *Commence a contracted personnel audit of county and public schools systems as was done in Frederick County with the goal streamlining and eliminating redundant and unnecessary personnel positions for possible personnel cost savings of as much as \$500, 000 to \$1-million per year.*

Supervisor John Staelin provided the following comments regarding the \$247,000 and the ERP System.

- \$247,000 was given to the schools a year ago as part of last year's budget.
- Money was to be spent on school operations.
- Huge variation in potential cost of an ERP, anywhere from \$350,000 to \$1.5 million.
- Potential cost savings are unknown.
- The GFOA report indicated that an ERP would improve and reduce duplication without potential staff reductions. Another study indicated that implementation of an ERP could result in avoidance of future hiring in some areas.
- ERP's are relatively new to county government.

- ERP's still require development for use by county government.
- Which vendors in Virginia will be long time players is unknown.
- An ERP will probably be implemented but the timing is not right for this year.

Upon conclusion, Supervisor Staelin offered to meet with Mr. Archibald to provide further explanation, as well as reporting examples.

Mr. Archibald put forth that the Schools should provide a supplemental document showing how of the \$247,000 had been spent.

Tom Judge responded that the \$247,000 was identified as a potential source for ERP funding but it was not tied to any specific project.

Mr. Archibald opined that the Schools had provided an inaccurate document.

Chairman Hobert interjected that he did want to encourage argument over the point during the citizen comment period.

Mr. Archibald continued that an ERP had been implemented by the City of Staunton. He alleged that all departments were using an ERP. He, again, asked that the Schools list all the items upon which the \$247,000 was expended.

Chairman Hobert concluded the citizen comment period and invited Mr. Archibald to speak at the budget public hearing.

5) VDOT

Edwin Carter, VDOT Program Manager, and Cliff Balderson, VDOT Resident Engineer, appeared before the Supervisors to provide the monthly update.

Maintenance – Completed:

- Object markers installed on shoulder at box on Route 657;
- Replaced pipe on Route 622 east of Route 625;
- Cut brush on Route 668;
- Picked up Adopt-A-Highway Trash on Routes 632 and 622;
- Repaired sidewalk on Route 340 in Berryville;
- Began scraping non-hard surface roads;
- Cut brush along Route 604;
- Repaired shoulders along Routes 7 and 340 North;

- Tree contractor removed broken/hanging limbs along Routes 638 and 606.

Maintenance – Planned:

- Continue scraping non-hard surface roadways;
- Continue brush cutting along Route 604;
- Continue shoulder work along Routes 7, 50 & 340 then move to secondary roads;
- Replace pipe on Route 612;
- Flush pipes beginning week of April 2nd;
- Begin dust control week of May 1st;
- Ditching Routes 611, 610, 603, and 612.

Projects [Status Unchanged – Moving Forward]:

- Route 636, Mosby Road
- Route 604, Ebenezer Road (2nd phase Rural Rustic)
- Route 7 Crossovers
- Route 723 Bridge Replacement
- Route 761 Bridge Replacement

Supervisor Comments:

- Supervisor Byrd:
 - Chester's Store: thanked VDOT for their work near that area to address safety concerns.
 - Route 611 Summit Point Road: severe drop offs on this highly used commuter road. Mr. Carter stated that this road was included in ditching efforts.

Discussion Secondary Six-Year Plan 2012 / 2013 – 2017/2018 and Set Public Hearing

Ed Carter reviewed the proposed Secondary Six-Year Plan for 2012/2013 – 2017/2018.

There was discussion about the addition of turn lanes on Route 340 and Senseny Road. Supervisor Byrd opined that improvements at this intersection have been second only to Mosby Boulevard.

There was discussion regarding availability of project funding. Mr. Carter advised that if a project is included in the SSYP funds can be applied as they become available.

Supervisor Byrd moved to set public hearing on the Secondary Six-Year Plan 2012 / 2013 – 2017/2018 on April 17, 2012 at 6:30 pm or as soon thereafter as the matter may be heard. The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Absent
John R. Staelin	- Aye
David S. Weiss	- Aye

Route 617 [Old Chapel Road] Speed Limit Study

Cliff Balderson, VDOT Resident Engineer, advised that VDOT had conducted a speed study on Route 617 as requested by the Board. The study recommends a speed limit reduction to 40 MPH to the Boyce Corporate limits. He advised that the concurrence of the Board of Supervisors, as well as the Sheriff and State Police, was necessary to reduce the speed limit.

Supervisor Staelin commented that the reduction would give the Sheriff greater ability to control speeds on this road noting that during his campaigning he had heard from his constituents about the speeding.

Vice Chairman Weiss asked how much speed studies cost and the funding source. Mr. Carter advised that they cost \$5,000 each and came from Clarke County cost center allocation.

Supervisor Staelin moved to support the change in speed from 45MPH to 40MPH on Route 617. The motion carried as follows:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Absent
John R. Staelin	- Aye
David S. Weiss	- Aye

Chairman Hobert asked Mr. Carter to let the Board know if there were any problems with obtaining concurrence from the Sheriff and State Police.

6) Approval of Minutes

Supervisor Staelin moved to approve the minutes:

- **February 21, 2011 Regular Meeting as presented.**

- **March 5, 2012 Special Meeting as modified: change Page 944 NVPRA to Civil War Trust 9th bullet from top of page.**
- **March 7, 2012 Budget Work Session as modified: change Page 952 17th bullet from top to read “ FY2013 budget includes \$50,000 in contingency to cover short fall.”**
- **March 9, 2012 Recessed Meeting as presented.**

The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Absent
John R. Staelin	- Aye
David S. Weiss	- Aye

7) Consent Agenda

A. Resolution of Congratulations Boyce Elementary School 2012 Governor’s Award for Educational Excellence 2012-02R

Resolution of Congratulations Boyce Elementary School
2012 Governor’s Award for Educational Excellence
2012-02R

WHEREAS, Boyce Elementary School earned a Board of Education Excellence Award for 2012, for distinguished performance in the Virginia Index of Performance (VIP) program, by meeting all state and federal accountability benchmarks for at least two consecutive years and by making significant progress toward goals for increased student achievement.

WHEREAS Governor Bob McDonnell announced the Boyce Elementary School earned the award for its “unwavering commitment to academic excellence and to the success of their students” noting “They put students first and maintain high expectations for instruction, learning, and student achievement.”

NOW, THEREFORE, BE IT RESOLVED that the Clarke County Board of Supervisors congratulates Boyce Elementary School for its continued excellent performance; and

BE IT FURTHER RESOLVED that the Board of Supervisors of Clarke County acknowledges the dedicated efforts of Principal Susan Catlett, the teachers, support staff, students, and parents of Boyce Elementary School.

Adopted this 20th day of March 2012.

Attest:

J. Michael Hobert, Chair
Clarke County Board of Supervisors

B. Request for Easement Purchase Approval – Longwood Farm, L.P.

MEMORANDUM

TO: Board of Supervisors, David Ash
FROM: Alison Teetor
DATE: March 20, 2012
SUBJECT: Request for Easement Purchase Approval – Logwood Farm, L.P.

The Clarke County Easement Authority has approved the following easement for purchase. The Authority requests the Board of Supervisors to authorize the Chairman of the Board of Supervisors to execute deeds, easements, and other documents necessary to the transactions, subject to the property owner signing the Deed prior to the Chair.

Longwood, LP, Cary Embury, agent: The parcel is a 76.9 acre portion of Longwood Farm located on the east side of Browntown Road between Browntown and Bishop Meade Roads approximately 1 mile north of Millwood (Tax Map# 22-((A))-102). It has a property resource score of 72.9. The applicant would like to retain one exemption (existing house) and 1DUR, retiring two (2) DUR's. It meets 3 of the 4 criteria established by the Easement Authority for donation – the parcel is over 40 acres, retiring more than 1 DUR, and scoring above 35. It is not adjacent to an existing easement. The parcel has 6/10s of a mile frontage on scenic byways, nearly 2,000 feet on Browntown Road, and an additional 280 feet on Bishop Meade Road. The parcel contains one structure that greater than 50 years old and is contributing to the proposed Chapel Rural Historic District. The Harrison family has owned the parcel for more than 50 years. Although not a scoring criteria, the farm has more than 75% prime, statewide, and locally important agricultural soils.

Purchase price: \$80,000, \$40,000 from VDACS, \$40,000 County

C. Letter of Support USGS Application For Funds Through The Climate Science Center To Study The Impact Of Climate Change On Aquatic Organisms And Water Supply In The Shenandoah River Watershed

The US Geological Survey is applying for funds through the Climate Science Center to study the impact of climate change on aquatic organisms and water supply in the Shenandoah River watershed. The project is entitled *“Modeling Future Flow Regime Alterations Associated with Climate Change, with Implications for Aquatic Organisms and Water Supply in the Shenandoah River Watershed”*.

The Clarke County Board of Supervisors is submitting this letter to indicate its endorsement of the application. Clarke and the other counties in the basin have been working with USGS for two decades to develop minimum instream flows and gain a better understanding of our critical water resources. This study would provide information on

Board of Supervisors Meeting Minutes For March 20, 2012 – Regular Meeting

how climate change will affect aquatic habitat quality and water availability and greatly improve our ability to respond to anticipated flow alteration and potential habitat degradation.

The Board is hopeful that you will consider funding this important research.

Please contact me if I made provide any additional information regarding this endorsement.

Sincerely,
J. Michael Hobert
Chairman, Clarke County Board of Supervisors

D. Endorsement Of The Clarke County Easement Authority Application Through The Natural Resource Conservation Service (NRCS) Farm And Ranch Lands Protection Program To Purchase Conservation Easements

Mr. John A. Bricker, State Conservationist
USDA/NRCS
1606 Santa Rosa Road, Suite 209
Richmond, VA 23229

Dear Mr. Bricker:

The Clarke County Easement Authority is applying for funds through the Natural Resource Conservation Service (NRCS) Farm and Ranch Lands Protection Program to purchase conservation easements on a farm with a high percentage of soils of prime and statewide importance. The Clarke County Board of Supervisors is submitting this letter to indicate its endorsement of the application. In addition we have tentatively approved the County funds needed to match the NRCS funds for purchase should the grant be approved.

Protection of important farmland has been and remains a primary goal of the Counties Comprehensive Plan. Receipt of these types of grant funds enables the limited County resources to go farther to protect agricultural lands in our County.

Please contact me if I made provide any additional information regarding this endorsement.

Sincerely,
J. Michael Hobert
Chairman, Clarke County Board of Supervisors

E. Extend The Lease Agreement, Dated January 17, 2002, Between The County Of Clarke And The Clarke County Historical Association, In Accordance With Paragraph 11.RENEWAL.

Mr. Howard Means, President
Clarke County Historical Association
P. O. Box 306
Berryville, Virginia 22611

Dear Mr. Means:

This will confirm that the Clarke County Board of Supervisors has agreed to extend the Lease Agreement, dated January 17, 2002, between The County of Clarke and the Clarke County Historical Association, in accordance with paragraph 11.RENEWAL.

The result of this action is to extend the expiration date of the current lease to January 17, 2017 at the current rate of One Thousand Dollars per year.

The Board has had a contractor examine the building footer, foundation, and basement walls to determine if there is a solution to the problem of water infiltration in the basement. At the time of the inspection, it appeared that the source of the water was subsurface, not surface water runoff from the parking lot.

The contractor recommended that a drainage system and upgraded sump pump be installed, and the outlet location be relocated. This will facilitate the removal of the inflow when it occurs, but will not eliminate the leakage during storm events or periods of high ground water levels. The County will have this work done at County expense.

I also noted that the basement ceiling had been penetrated and/or removed, apparently during the installation of the current HVAC and sprinkler system. The County maintenance department has been directed to replace the insulation and restore the ceiling integrity to the extent reasonably possible.

While these actions will reduce the chance that water accumulation will damage the building or the HVAC equipment located in the basement, the area remains suitable only for mechanical equipment location and operation and I recommend against using this area for any type of storage.

Please let me know if you have questions or if problems arise in the future.

Sincerely,
David Ash
County Administrator

**Vice Chairman Weiss moved to approve the items on the Consent Agenda.
The motion carried by the following vote:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Absent
John R. Staelin	- Aye

Board of Supervisors Meeting Minutes For March 20, 2012 – Regular Meeting

David S. Weiss - Aye

Supervisor Staelin offered to make the presentation of the resolution to the Boyce Elementary School staff. Chairman Hobert suggested including Supervisor McKay.

8) Special Event Permit Shenandoah Valley Hot Air Balloon and Wine Festival 2012 at Historic Long Branch – Scope Review

David Ash informed the Supervisors that Historic Long Branch was presenting a formal change notice to the Board of Supervisors for review and determination as to whether it constituted a scope change.

Angela Anderson, Interim Executive Director – Historic Long Branch, citing continued weather-related issues, advised the Board that there would be no hot air balloons at the October festival. She told the Supervisors about plans for a “Pumpkin Chunking” competition. She provided a brief explanation of this event. She advised that launching devices for the first year would be catapult or trebuchet types with no pneumatic or cannon type launchers, pumpkins would remain on Long Branch property; and since pumpkins are bio-degradable, they required no clean up.

Following a brief discussion, Supervisor Staelin moved that the proposed change was not deemed to be a change in scope and no change in fee would be required. The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Absent
John R. Staelin	- Aye
David S. Weiss	- Aye

Chairman Hobert extended the Board’s wishes for a successful event.

Supervisor Byrd suggested student involvement for future events to which Ms. Anderson responded that this was their goal.

9) Board of Supervisors Personnel Committee Items

A. Expiration of Term for appointments expiring through April 2012.

03/12/2012 Summary: The Personnel Committee recommends the following appointments:

- *Kathy Smart to the BADA for a term expiring 3/31/2014.*
- *Bev McKay to the BADA Comprehensive Plan Committee for an unspecified term.*

— *Robert Stieg to the Northwestern Community Services Board for a term expiring 12/31/2014.*

03/20/2012 Action: **Supervisor Byrd moved to confirm the recommendations of the Personnel Committee. The motion carried as modified by the following vote:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Absent
John R. Staelin	- Aye
David S. Weiss	- Aye

10) Board of Supervisors Work Session

A. Our Health Update

03/12/2012 Summary: Sharon Gromling, Executive Director – Our Health and Diane Shipe, Clarke County Representative – Clarke County Representative on Our Health Board of Directors, provided a short video presentation and update on recent activities.

B. VDOT: Secondary Six-Year Plan 2012 / 2013 – 2017/2018

03/12/2012 Summary: Ed Carter, VDOT, made the preliminary presentation of the SSYP 2012/2013 – 2017/2018 at the Work Session. Mr. Carter asked the Board of Supervisors to place this item on the March Regular Meeting Agenda for further discussion in hopes that the Board could reach a consensus and set a public hearing for the April meeting.

C. Shenandoah Farms Refuse Collection Site Agreement

03/12/2012 Summary: David Ash reviewed with Board the agreement with Warren County regarding the site use of Shenandoah Farms Convenience Center. The Board recommended the agreement provided Item 7 Term and Effective Period be modified to include automatic renewal in five [5] year increments.

NOTE: Agreement under modification by Warren County and review of the revised agreement shall be added to the April 9, 2012 Work Session.

D. Nomination for Chapel Historic District Designation and Preliminary Information Josephine City Community

03/12/2012 Summary: The deadline for application for these projects is April 2, 2012 and The Supervisors authorized application for these projects and budgets for same.

E. Temporary Recreational Use and Storage of Parcels Adjacent to River and/or Developed Residential Parcels

03/12/2012 Summary: In the past year, Planning Administration has received complaints that current ordinances do not adequately address the issue of temporary recreational use and storage of parcels adjacent to river and/or developed residential parcels. Supervisor Weiss asks the Boards' consent to have these matters reviewed by the Planning Commission.

The Board asked the County Administrator to draft a request to the Planning Commission asking for a review of this matter.

03/20/2012 Action: David Ash presented the draft letter for Board approval.

Clarke County Planning Commission
101 Chalmers Court, Suite B
Berryville, VA 22611

Attention: George Ohrstrom, II – Chair

Re: Temporary Recreational Use and Storage of Parcels Adjacent to River and/or Developed Residential Parcels

Over the course of last summer, members of the Board of Supervisors received a small number of complaints regarding long term camping activities and use of temporary decks or other structures along the Shenandoah River within the flood plain. Other questions about long term camping without discernible sanitary facilities also arose in this same time frame.

A quick review of the Zoning Ordinance indicates that our ordinances apply only when three or more campsites are created or occupied on a given parcel, and then only by special use permit.

The County has a noise ordinance, but has received suggestions that the ordinance be reviewed and that consideration be given to additional restrictions on noise created by these activities along the river.

The Board is willing to review these suggestions but wants to insure that any changes are reasonable and that unintended consequences are minimized.

The Board asks your assistance in reviewing the applicable zoning ordinances as well as a review of applicable local and state code, in order to assure that the codes and ordinances are effective and properly interpreted, are not individually deficient and do not collectively conflict or fail to adequately guide temporary, but long term, residency in other than permanent dwellings.

The Board is not suggesting specific changes in either the Zoning or Local Code at this time. Should a review indicate a need to revise either, the expectation is that the usual and customary process would be initiated.

Should you determine that this matter could best be handled by a sub or ad hoc committee, the Board has authorized Supervisor Weiss and me to participate.

Please let me know if you have any questions.

Thank you for considering this request

Sincerely,
Dave Ash
County Administrator

Supervisor Byrd moved to authorize David Ash to forward the letter to the Planning Commission Chair. The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Absent
John R. Staelin	- Aye
David S. Weiss	- Aye

F. Closed Session

03/12/2012 Summary: Supervisor Byrd moved to convene into Closed Session pursuant to §2.2-3711-A3 Acquisition or Sale of Property; §2.2-3711-A4 Privacy of individuals in personal matters; §2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. The motion carried as follows:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, Supervisor Byrd moved to reconvene in open session. The motion carried as follows:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye

David S. Weiss - Aye

Supervisor Byrd further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

No action was taken on matters discussed in Closed Session.

10) Board of Supervisors Finance Items

A. Acceptance of February Bills and Claims

03/12/2012 Summary: The Finance Committee recommends acceptance.

03/20/2012 Action: Supervisor Staelin moved to accept the February 2012 General Government Bills and Claims. The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Absent
John R. Staelin	- Aye
David S. Weiss	- Aye

B. Standing Reports

03/12/2012 Summary: The following are included: Reconciliation of Appropriations. General Fund Balance. General Fund Expenditure Summaries. General Government Capital Projects. Action: Information only.

C. FY213 Budget Discussion.

03/12/2012 Summary: FY2013 Budget Work Session scheduled for 6:30 pm 3/20/2012.

12) Joint Administrative Services Update

Tom Judge, Director Joint Administrative Services, appeared before the Supervisors to update them on activities of the Joint Administrative Services Board. He advised that the Joint Administrative Board recommended adoption of the FY2013 Health Insurance Rates.

Supervisor Staelin moved to adopt the recommendation of the Joint Administrative Services Board to adopt the FY2013 health insurance rates. The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Absent
John R. Staelin	- Aye
David S. Weiss	- Aye

13) Government Projects Update

Highlights of the monthly project update provided by David Ash included:

- Berryville Clarke County Government Center:
 - o Final response from RDA is believed to be in the mail.
 - o Hope to soon have a final certificate of occupancy.
- Senior Center / Active Living Center :
 - o Construction moving fairly quickly.
 - o The first progress meeting has been conducted.
 - o Office slab is complete.
 - o Cracked blocks on corners have been cut out.
 - o Footers have been dug; however, due to rain, they may need to be redone.
- Convenience Center:

- Have reviewed cost estimates with Frederick County Operations Director.
 - Recommend moving forward and obtaining owner approval on site location.
 - Aerial photos are available.
 - If project postponed, continued review is recommended.
 - Chairman Hobert stated that an agreement with property owner was important and the County should move forward to finalize the lease option decision.
 - Supervisor Staelin suggested adding this item to the April 17 agenda.
 - Option deadline is June 2012.
- Former Library Building:
- Acceptance of the modular facility has been declined by all three bidders.
 - The modular has no plumbing or interior partitions. It does have individual heat units. It could be used for storage.
 - Unsuccessful in the verification of the access to the alleyway. Chairman Hobert suggested that Bob Mitchell could not get Mr. Graham check to see if Mr. Friant could verify.

14) Miscellaneous Items

No items were identified for the March 20, 2012 regular meeting.

15) Summary Of Required Action

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Coordinate public hearing notice with VDOT.	David Ash
2.	Modify and process approved minutes.	Lora B. Walburn
3.	Process approved Resolution 2012-02R.	Lora B. Walburn
4.	Coordinate with Susan Catlett the presentation date for Resolution 2012-02R to Boyce Elementary School staff.	John Staelin
5.	Forward Endorsement Of The Clarke County Easement Authority Application Through The Natural Resource Conservation Service (NRCS) Farm And Ranch Lands Protection Program To Purchase Conservation Easements	Alison Teetor
6.	Forward Letter of Support USGS Application For Funds Through The Climate Science Center To Study The Impact Of Climate Change On Aquatic Organisms And Water Supply In The Shenandoah River Watershed.	Alison Teetor

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
7.	Forward to CCHA Chair notice of extension of the Lease Agreement, Dated January 17, 2002, Between The County Of Clarke And The Clarke County Historical Association, In Accordance With Paragraph 11.RENEWAL.	David Ash
8.	Provide Long Branch formal notice of Board decision regarding the Special Event Permit Shenandoah Valley Hot Air Balloon and Wine Festival 2012 at Historic Long Branch – Scope Review.	Lora B. Walburn
9.	Provide notice of appointment and update database.	Lora B. Walburn
10.	Coordinate Shenandoah Farms Convenience Center agreement with Warren County and add review of revised agreement to the April 9, 2012 Work Session.	David Ash
11.	Forward to Planning Commission Chair the letter regarding Planning Commission review of Temporary Recreational Use and Storage of Parcels Adjacent to River and/or Developed Residential Parcels.	David Ash
12.	Add finalization of Convenience Center Lease Agreement to the April 17 regular meeting agenda.	David Ash
13.	Prepare a letter of appreciation to the Humane Foundation for their continued funding of Shelter activities.	Lora B. Walburn
14.	Add appointment of a BOS liaison to the CCSA to the April 9 Personnel Committee agenda.	David Ash

16) Board Member Committee Status Reports

Supervisor Barbara Byrd

- Board of Social Services: Tomorrow will be the first meeting with the newly appointed members.
- Humane Foundation:
 - Chairman Hobert requested that a letter of appreciation be prepared for their continued annual funding of the Animal Shelter.
 - Construction of a run-in shed at the Shelter is finished and an open house is planned once the painting is complete.
 - Due to adoptions, the number of dogs in house is down.
- Northwestern Regional Jail Authority: Major Conover, Director of the Regional Jail, is resigning but will be staying until fall while a replacement is being sought.

- Town and Village: meeting was very short meeting. The Town of Berryville plans to raise machinery and tools tax.

Supervisor John Staelin

- Planning Commission: Controversy over the tower on the mountain continues and Jesse Russell is working to resolve the various issues.
- Sanitary Authority:
 - It appears that the slave graveyard is off the property and should not be a problem with water tower replacement in Millwood.
 - Chairman Hobert stated that the CCSA had requested a Board of Supervisors liaison. Add to April 9 Personnel Committee agenda.
- Double Tollgate Committee: Has had one meeting that was mostly organizational and review of questions.
- EDAC:
 - Meets tomorrow and will be talking about the pharmacy and the brochure.
 - Supervisor Byrd put forth that one of her constituents had asked if Valley Health Systems could be asked to participate in providing a service on Main Street.
- IDA: Meets quarterly.

Vice Chair David Weiss

- Conservation Easement Authority: coming along, receiving applications and Alison Teetor working hard to find grants.
- Building and Grounds: David Ash provided the update earlier in the meeting.

Chairman J. Michael Hobert

- Parks and Recreation Advisory Board:
 - Working on dog walking park.
 - Daniel Judge, son of Tom Judge, is the prospective Eagle Scout that researched and presented to the Committee.
 - Carry-over Master Plan funds will be used to make the dog walking park larger than originally anticipated.
 - Director of Maintenance Bobby Levi is assisting.
 - Placing in an area that is under wires and unusable for play fields.
- Constituent wrote seeking support in connection with legislation passed by the General Assembly relating to transportation and land use planning. Currently, the County provides our comprehensive plan to VDOT; however, new legislation, if signed by the governor, would give the state extensive powers to force transportation projects

into community plans and penalize local governments that do not support those plans. VDOT would notify the local government of any inconsistencies and give the local government an opportunity to conform their plans if there interpretation. Failing to conform could result in the Transportation Board reallocating funds previously allocated to projects. Citizen requested that the Board of Supervisors communicate their displeasure with this legislation. Chairman Hobert offered to write the letter. Supervisor Staelin indicated that it was consistent with the 2012 Legislative Priorities. Vice Chairman expressed support as long as the information provided by the constituent was accurate.

17) Closed Session

Supervisor Byrd moved to convene into Closed Session pursuant §2.2-3711-A1 to discuss specific employees or appointees of the Board. The motion carried as follows:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Absent
John R. Staelin	- Aye
David S. Weiss	- Aye

The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Supervisor Staelin moved to reconvene in open session. The motion carried as follows:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Absent
John R. Staelin	- Aye
David S. Weiss	- Aye

Supervisor Staelin further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Absent
John R. Staelin	- Aye
David S. Weiss	- Aye

No action was taken on matters discussed in Closed Session.

21) Adjournment

There being no further business to be brought before the Board at 3:04 pm Chairman Hobert adjourned the Board of Supervisors meeting.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, April 17, 2012 at 1:00 p.m. in the Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

ATTEST: March 20, 2012

J. Michael Hobert, Chair

David L. Ash, County Administrator

Minutes Recorded and Transcribed by:
Lora B. Walburn
Deputy Clerk, Board of Supervisors

CLARKE COUNTY BOARD OF SUPERVISORS
March 20, 2012 Budget Work Session 6:30 p.m.
Meeting Room AB

At a budget work session of the Board of Supervisors of Clarke County, Virginia, held in the Main Meeting Room, 2nd Floor Berryville Clarke County Joint Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia on Tuesday, March 20, 2012.

Board Members Present

Barbara Byrd; J. Michael Hobert; Beverly McKay; John Staelin; David Weiss

Board Members Absent

None

Staff Present

David Ash; Annette Gilley; Tom Judge; Lora B. Walburn

Others Present

Beth Leffel; George Archibald; Val Van Meter; Ed Leonard

Call to Order

Chairman Hobert called the meeting to order at 6:34 p.m.

Budget Discussion

Tom Judge led the discussion. Highlights of proposed FY2013 Budget include:

- 2% salary increase.
- Includes 2 [.02] cent or 3.2% tax increase.
- Includes VRS 5% change.
- All Commonwealth revenues used in the budget have yet to be set by the state.

- \$150,000 reduced from School budget.
- Schools food service fund – budget unchanged.
- Total \$486,043 increase in local funds for schools.
- 5.1% over adjusted FY2012.
- 10% increase in Schools operating budget
- \$117,826 added to Schools for VRS.
- Personal property tax will be slightly reduced.
- 50% of tax increase will be due in FY2012 and could be used to partially offset the FY2013 \$806,514 deficit.
- Exact amount to be used from fund balance is not yet known.

Supervisor John Staelin provided a brief explanation of fund balance. Highlights include:

- End of June fund balance was \$15,088,207 - the high point of the year after receipt of mid-year tax.
- Explained designations including known expenditures and revenue shortfalls. The available fund balance, after adjustments, is \$3,747,123.
- At the auditors' recommendation, the Board had established a liquidity fund and a stabilization fund.
- Spending needs on the horizon are greater than \$2.5 million.

Vice Chairman David Weiss stated that if the majority of both boards believed that a 2% pay increase was the appropriate thing to do then both Boards should consider looking for an equivalent number of reductions in other funds. He asked if the County would be supplementing the disappearing stimulus funds.

Tom Judge responded that the influx of state funding via adjustment to the composite index had offset the \$360,000 loss.

Supervisor Staelin stated that for FY2013 David Ash had reduced his employees by three positions.

Supervisor Bev McKay asked with the reduction in student population if the Schools were still planning on hiring more employees.

Chairman Hobert noted that the Supervisors had reduced the Schools request by \$150,000.

Vice Chairman Weiss stated that while he was not adverse to a tax increase he had core reservations about the budget particularly with respect to raising taxes to give employee

pay raises. He expressed concern about the \$800,000 deficit in the FY2013 budget and again requested funding reduction.

Supervisor Staelin provided the following:

- Explained that with a 2% employee pay increase and the state mandated 5% VRS increase an employee's take home pay would only rise 1.4%.
- Last year the Schools and General Government employees were given a bonus in lieu of a raise.
- It has been four years since employees had received a raise.
- The Schools have stated that they will be giving raises this fiscal year regardless.

Vice Chairman Weiss opined that the budget contained reasonable numbers and he had no objection to advertising as presented with the two-cent tax increase.

Supervisor Byrd voiced the following concerns:

- She had told her constituents that taxes would probably not rise this year.
- Home values have continued to drop.
- Uncomfortable voting on a local budget when the Commonwealth budget has not been set.
- While employees have not gotten pay raises in past four years, people in the private sector have not gotten raises either.

Supervisor McKay voiced the following concerns:

- It was very difficult to discuss a tax increase in this hard economy.
- He would prefer to advertise at the two-cent tax increase rate but he expressed his hope that it would not be necessary to raise taxes that high.
- General Government runs lean and the employees work hard but citizens in the county also work hard and have not had raises.
- In this tough economy, Schools and General Government should continue to look for more cuts in the proposed budget.
- An area to look for cuts on the School side would be the eight to nine extra buses. He has heard that last year the Schools leased buses to Frederick County.

David Ash explained that he believed that the loan of buses was to help Frederick County get through school opening.

Tom Judge informed the Supervisors of the following:

- April 18 is the scheduled date for adoption of the FY2013 budget but adoption could be delayed.

- Special General Assembly session is scheduled for tomorrow to resolve the budget impasse.
- General Assembly veto session is scheduled for April 18.

Supervisor Staelin suggested that even with a delay in budget adoption, direction could be given to the Treasurer on the tax rate.

Vice Chairman Weiss noted that it was close to a \$1MM increase to cover employee costs for VRS by State mandate. He, again, asked what more could be cut from the budget.

Chairman Hobert commented that costs associated with new school were a part of the increase and difficult to estimate. He noted that the increased VRS cost was passed on by the state. He opined that reasonable minds can differ and citizens expect government to be reasonable.

Supervisor Byrd asked whether VRS costs would rise again next year.

Tom Judge responded that the pension reform bill states that they will come up to the full actuarial rate over three years so localities should expect to see significant increases over the next three years.

Vice Chairman Weiss suggested delaying capital projects in the coming fiscal year.

Chairman Hobert reminded Board members that two projects had been delayed, including construction of the proposed convenience center, as well as purchase of an ERP system.

Supervisor Staelin opined that the Commonwealth had foisted more funding requirements on localities while bragging that it had not raised taxes.

Vice Chairman Weiss stated that the County was required to come up with nearly \$1 million to fund employee benefits now required by the Commonwealth but the County was choosing to spend \$300,000 more to provide a pay raise to employees.

Supervisor Byrd stated that she did not like to vote on matters that were unclear and did not know if she could support the budget as proposed without all the information in hand.

Supervisor Staelin moved to set the FY2013 proposed budget and FY2013 tax rate for public hearing as presented in the Main Meeting Room of the Berryville Clarke County Government Center on Wednesday, April 11, 2012 at 7:30 pm or as soon thereafter as the matter might be heard. The motion carried as follows:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye

John R. Staelin - Aye
David S. Weiss - Aye

Tom Judge advised that the FY2013 proposed budget and FY2013 tax rate would be advertised in the Winchester Star with a link on the Clarke Daily News.

Adjournment

There being no further business to be brought before the Board at 7:37 pm Chairman Hobert adjourned the meeting.

Next Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, April 17, 2012 at 1:00 p.m. in the Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

ATTEST: March 20, 2012

J. Michael Hobert, Chair

David L. Ash, County Administrator

Minutes Recorded and Transcribed by:
Lora B. Walburn
Deputy Clerk, Board of Supervisors

Clarke County Board of Supervisors

Consent Agenda

- A. 2012-03R Resolution in Appreciation of Sarah Burton, Founder Town and Country Garden Club 1951

- B. Special Event Permit: Shenandoah Riverside Festival June 15 & 16, 2012

- C. Maral Kalbian Contract Addendum

Clarke County Board of Supervisors



Berryville Voting District
J. Michael Hobert – Chair
(540) 955-4141

Millwood Voting District
John R. Staelin
(540) 837-1903

White Post Voting District
Beverly B. McKay
(540) 837-1331

Buckmarsh Voting District
David S. Weiss – Vice Chair
(540) 955-2151

Russell Voting District
Barbara J. Byrd
(540) 955-1215

County Administrator
David L. Ash
(540) 955-5175

Resolution in Appreciation of Sarah Burton, Founder Town and Country Garden Club 1951

*I wandered lonely as a cloud
That floats on high o'er vales and hills,
When all at once I saw a crowd,
A host, of golden daffodils;
Beside the lake, beneath the trees,
Fluttering and dancing in the breeze
Continuous as the stars that shine
And twinkle on the milky way,
They stretched in never-ending line
Along the margin of a bay:
Ten thousand saw I at a glance,
Tossing their heads in sprightly dance.*

~William Wordsworth, "I Wandered Lonely as a Cloud," 1804



And that describes the magnificent show Lady Burton gives us each year and for which we owe her our deepest gratitude, for as the Koran says "*Bread may feed the body, but flowers feed the soul*".

We join to honor Sarah Burton, a gardener and visionary extraordinaire. Through her love for nature and gardening she created an opportunity and for 60 years stimulated the love and knowledge of gardens and gardening for seasoned and new gardeners alike. It is for such inspiration we celebrate this rare woman.

We bow to you, Sarah Burton, for all you are, for all that you have given each of us, enriching our lives with beauty and grace. You exemplify that "gardens truly are a form of autobiography," and yours is rich, indeed, and will continue long after we have all left this beautiful Earth. You have made this world a more beautiful place, a place that nourishes our souls, a place to feast our eyes, and a place worthy to be.

J. Michael Hobert, Chairman

Telephone: [540] 955-5175

Fax: [540] 955-5180

101 Chalmers Court, Suite B
Berryville, VA 22611

www.clarkecounty.gov



Personnel Committee Meeting
April 9, 2012, 9:30 AM
Second Floor, Conference Room AB
Berryville/Clarke County Government Center
101 Chalmers Court, Berryville, Virginia 22611

*Item
No.*

Description

A Expiration of Term for appointments expiring through June 2012.

04/09/2012 Summary: The Personnel Committee will also consider appointment of a BOS Liaison to the Clarke County Sanitary Authority. Currently, John Staelin appointed as the BOS Alternate to the CCSA.

04/09/2012 Action: Supervisor Byrd moved to convene into Closed Session pursuant to §2.2-3711-A1 Specific Employees or appointees of the Board to review the list of up-coming vacancies on various boards and commissions. The motion carried as follows:

J. Michael Hobert	- Aye
Barbara J. Byrd	- Aye

The members of the Board of Supervisors Personnel Committee being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Supervisor Byrd moved to reconvene in open session. The motion carried as follows:**

J. Michael Hobert	- Aye
Barbara J. Byrd	- Aye

and further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors Personnel Committee of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors Personnel Committee of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors Personnel Committee of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the

motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors Personnel Committee of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

J. Michael Hobert	-	Aye
Barbara J. Byrd	-	Aye

Following Closed Session, the Personnel Committee made the following recommendations:

- Appointment of Joseph Blatz to the Board of Septic and Well Appeals for a four-year term expiring 2/15/2016.
- Appointment of Susan Wolk to the Clarke County Library Advisory Council for a four-year term expiring 4/15/2016.
- Appointment of Nancy Foster to the Clarke County Library Advisory Council for a four-year term expiring 4/15/2012.

Appointments by Expiration Through June 2012

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<i>October 2011</i>					
Clarke County Industrial Development Authority			4 Yr		
Jones	Paul	Russell District	9/18/2007	10/30/2011	3/20/2007
Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; 7 members, 1 BOS liaison (non-voting) and 6 others that are chosen on their expertise in the business field. Membership governed by IDA by-laws. 15.2-4904 No director shall be an officer or employee of the locality except in towns under 3,500					
<i>January 2012</i>					
Shenandoah Area Agency on Aging, Inc.			4 Yr		
Roper	Anthony	Sheriff	9/18/2007	1/31/2012	9/18/2007
10/11/2011 Term extended from 9/30/2011 to 01/31/2012 by request of SAAA Board					
BOS Nominates 2 Clarke County Members; SAAA Board appoints the local government nominees; the Board shall have the right not to accept any nominee it considers incompatible with the best interests of the SAAA and the Board.; 2 Term Limit					
<i>February 2012</i>					
Board of Septic & Well Appeals			4 Yr		
Blatz	Joseph	Citizen Member	1/15/2008	2/15/2012	
1 Staff Rep; § 143-11. Appeals & variances. A. Board of Septic & Well Appeals 2. (a) the member of the Board of Supervisors, who serves as the Board's liaison to the Planning Commission, with The Vice Chair of the Board designated as his/her alternate, (b) a Chair of Planning Commission with the Vice Chair designated as his/her alternate, and (c) a member of the public, who is a resident of the county with the Vice Chair of the Planning Commission designated as his/her alternate. All members shall be appointed by the Board of Supervisors at their first regular meeting of each year.					
<i>April 2012</i>					
Clarke County Library Advisory Council			4 Yr		
Wolk	Susan		6/16/2009	4/15/2012	6/16/2009
10 Members and 1 BOS liaison					
Foster	Nancy		4/15/2008	4/15/2012	3/20/2001
10 Members and 1 BOS liaison					
Clarke County Planning Commission					
Bouffault	Robina Rich	White Post	1/17/2012	4/30/2012	1/17/2012
Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."					

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Clarke County Planning Commission			4 Yr		
Kreider	Scott	Buckmarsh / Battletown	3/15/2011	4/30/2012	3/15/2011

Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."

Steinmetz, II	William	Berryville / Berryville	4/30/2008	4/30/2012	3/18/2008
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Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."

May 2012

Clarke County Historic Preservation Commission			4 Yr		
Fields	Betsy	Berryville District	4/20/2010	5/31/2012	4/20/2010

4/20/2010 Fill Unexpired Term M. Franklin

Section 3-E-3-d Zoning Ord "shall consist of at least 5 members not to exceed 7 members; Members shall be residents of Clarke County with a demonstrated interest in and knowledge of the historic character of Clarke County. Reasonable effort to appoint at least 2 members with professional training or equivalent experience in 1 or more of the following: architecture, architectural history, historic preservation, archeology, land use planning, or related fields. Reasonable effort to appoint at least 1 member that is a professional architect or architectural historian. At least 1 member shall be appointed from the Planning Commission upon recommendation to the Board by the Planning Commission. After the establishment of an Historic District, at least 1 member shall be a resident of a local Historic District."

Carter	Paige	White Post	5/20/2008	5/31/2012	
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Reappointed 3/16/04

Section 3-E-3-d Zoning Ord "shall consist of at least 5 members not to exceed 7 members; Members shall be residents of Clarke County with a demonstrated interest in and knowledge of the historic character of Clarke County. Reasonable effort to appoint at least 2 members with professional training or equivalent experience in 1 or more of the following: architecture, architectural history, historic preservation, archeology, land use planning, or related fields. Reasonable effort to appoint at least 1 member that is a professional architect or architectural historian. At least 1 member shall be appointed from the Planning Commission upon recommendation to the Board by the Planning Commission. After the establishment of an Historic District, at least 1 member shall be a resident of a local Historic District."

June 2012

Clarke County Sanitary Authority			4 Yr		
Jones	Harry C.	Secretary/Treasurer	6/17/2008	6/30/2012	

Reappointed 3/16/04

The board of the Authority shall be appointed by the BOS and shall be composed of 5 members, 1 of whom shall be a resident of the Town of Boyce, each for a term of 4 years and until his successor is appointed and qualifies except appointments to fill vacancies, which shall be for the remainder of such un-expired term. The Town may submit a nominee or nominees to the BOS for its consideration in making the appointment of the Boyce resident member. From VA Code 15.2-5113 D) Alternate board members may also be selected. Such alternates shall be selected in the same manner and shall have the same qualifications as the board members except that an alternate for an elected board member need not be an elected official. Oath of Office Required.

Lord Fairfax Community College Board

Lee	Barbara	Millwood / Pine Grove	3/18/2008	6/30/2012	3/16/2004
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Replaces Wade G. Johnson, Sr.; 9/17/02-6/30/04; Reappointed 1st Full 3/16/04

1 Clarke County Member; 2 Term Limit

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Lord Fairfax Emergency Medical Services Council		3 Yr			
Burns	Jason	Career Representative	5/19/2009	6/30/2012	5/19/2009

3 Clarke County Members; 3-year term; 1consecutive term limit; Each locality will be represented with at least 1 volunteer and 1 career EMS provider. The following classes and categories of individuals, organizations, and professions will be eligible as members of the Board: Consumers; Governmental Representatives; Hospital Administration; Physicians; Nurses; Rescue Squads and Fire Companies

Regional Airport Authority		4 Yr			
Crawford	John		5/20/2008	6/30/2012	

Reappoint 3/04

1 Clarke County Member; Members appointed by additional participating political subdivisions or directors appointed by existing political subdivisions shall also be appointed for 4-year terms.

Clarke County Committee Listing

						Appt Date	Exp Date
<i>Berryville Area Development Authority</i>							3 Yr
Boyles	Jerry	White Post				4/1/2012	3/31/2015
	224 Mount Prospect Lane		Boyce	VA	22620		
Ohrstrom, II	George	Russell				3/16/2010	3/31/2013
	540-955-4893 P.O. Box 1000		Berryville	VA	22611		
Smart	Kathy	White Post				3/20/2012	3/31/2014
	540-837-9966 208 Kersey Lane		Boyce	VA	22620		
<i>Berryville Area Development Authority Comprehensive Plan Committee</i>							Open-End
Hobert	J. Michael					1/7/2008	
	540-955-4141 P.O. Box 588		Berryville	VA	22611		
McKay	Beverly					3/20/2012	
	540-837-1331 P.O. Box 1; 701 Red Gate Road		Millwood	VA	22646		
<i>Board of Septic & Well Appeals</i>							4 Yr
Blatz	Joseph	Citizen Member				1/15/2008	2/15/2012
	540-837-9822 P.O. Box 301, Woodland Farm		Millwood	VA	22646		
Caldwell	Anne	Planning Commission Vice Chair				1/1/2012	12/31/2012
	540-955-0276 400 River View Farm Lane		Bluemont	VA	20135		
Ohrstrom, II	George	Planning Commission Chair				1/1/2012	12/31/2012
	540-955-4893 P.O. Box 1000		Berryville	VA	22611		
Staelin	John	BOS - Appointed Member				1/17/2012	12/31/2012
	540-837-1903 P.O. Box 315		Millwood	VA	22646		
Teetor	Alison	Staff Rep					
	540-955-5134 101 Chalmers Court, Suite B		Berryville	VA	22611		
Weiss	David	BOS - Alternate				1/17/2012	12/31/2012
	540-955-2151 P.O. Box 349		Berryville	VA	22611		
<i>Board of Social Services</i>							4 Yr
Brown	Dwight	2010 Vice Chair				7/15/2009	7/15/2013
	P.O. Box 678		Berryville	VA	22611		
Byrd	Barbara J.	BOS - Appointed Member				1/17/2012	12/31/2012
	540-955-1215 P.O. Box 472		Berryville	VA	22611		
Overbey	William					2/21/2012	7/15/2012
	126 Rosemont Circle		Berryville	VA	22611		
Pierce	Edwin Ralph					2/21/2012	12/15/2014
	227 South Church Street		Berryville	VA	22611		

						<i>Appt Date</i>	<i>Exp Date</i>
Willingham	J. Lyndon					5/18/2010	7/15/2014
	192 Possum Hollow Lane		Berryville	VA	22611		
<i>Board of Supervisors</i>							4 Yr
Byrd	Barbara J.	Russell				1/1/2012	12/31/2015
	540-955-1215 P.O. Box 472		Berryville	VA	22611		
Hobert	J. Michael	Chair, Berryville District				1/1/2011	12/31/2015
	540-955-4141 P.O. Box 588		Berryville	VA	22611		
McKay	Beverly	White Post District				1/1/2012	12/31/2015
	540-837-1331 P.O. Box 1; 701 Red Gate Road		Millwood	VA	22646		
Staelin	John	Millwood/Pine Grove				1/1/2012	12/31/2015
	540-837-1903 P.O. Box 315		Millwood	VA	22646		
Weiss	David	Vice Chair - Buckmarsh/Blue Ridge				1/1/2012	12/31/2015
	540-955-2151 P.O. Box 349		Berryville	VA	22611		
<i>Board of Supervisors Finance Committee</i>							1 Yr
Byrd	Barbara J.	BOS - Alternate				1/17/2012	12/31/2012
	540-955-1215 P.O. Box 472		Berryville	VA	22611		
Dunning, Jr.	A.R.	BOS - Alternate				1/18/2011	12/31/2011
	540-837-1719 P.O. Box 194		Boyce	VA	22620		
Hobert	J. Michael	BOS - Appointed Member				1/17/2012	12/31/2012
	540-955-4141 P.O. Box 588		Berryville	VA	22611		
McKay	Beverly	BOS - Alternate				1/17/2012	12/31/2012
	540-837-1331 P.O. Box 1; 701 Red Gate Road		Millwood	VA	22646		
Staelin	John	BOS - Appointed Member				1/17/2012	12/31/2012
	540-837-1903 P.O. Box 315		Millwood	VA	22646		
Weiss	David	BOS - Alternate				1/17/2012	12/31/2012
	540-955-2151 P.O. Box 349		Berryville	VA	22611		
<i>Board of Supervisors Personnel Committee</i>							1 Yr
Byrd	Barbara J.	BOS - Appointed Member				1/17/2012	12/31/2012
	540-955-1215 P.O. Box 472		Berryville	VA	22611		
Hobert	J. Michael	BOS - Appointed Member				1/17/2012	12/31/2012
	540-955-4141 P.O. Box 588		Berryville	VA	22611		
McKay	Beverly	BOS - Alternate				1/17/2012	12/31/2012
	540-837-1331 P.O. Box 1; 701 Red Gate Road		Millwood	VA	22646		
Weiss	David	BOS - Alternate				1/17/2012	12/31/2012
	540-955-2151 P.O. Box 349		Berryville	VA	22611		
<i>Board of Zoning Appeals</i>							5 Yr

						<i>Appt Date</i>	<i>Exp Date</i>	
Borel	Alain F.	White Post				1/20/2009	2/15/2014	
	540-837-1375	P.O. Box 190	White Post	VA	22663			
Caldwell	Anne	Millwood				1/19/2010	2/15/2015	
	540-955-0276	400 River View Farm Lane	Bluemont	VA	20135			
Kackley	Charles	Russell				2/12/2008	2/15/2013	
	540-955-2215	11819 Harry Byrd Highway	Berryville	VA	22611			
Means	Howard	Millwood				12/14/200	2/15/2016	
	540-837-2029	P.O. Box 7	Millwood	VA	22646			
Volk	Laurie	Russell				1/20/2009	2/15/2014	
	540-955-6040	749 Clifton Farm Lane	Berryville	VA	22611			
<hr/>								
<i>Clarke County Historic Preservation Commission</i>							4 Yr	
Baker	H.M.	Russell				5/19/2009	5/31/2013	
	540-955-5500	P.O. Box 1261	Berryville	VA	22611			
Bieschke	John K.	White Post				4/21/2009	5/31/2013	
	540-837-1789	213 White Post Road, P.O. Box 61	White Post	VA	22663			
Fields	Betsy	Berryville District				4/20/2010	5/31/2012	
	540-955-2791	308 Dunlap Drive	Berryville	VA	22611			
Gilpin	Thomas T.	White Post				5/18/2010	5/31/2014	
	540-837-2421	P.O. Box 3	Millwood	VA	22646			
Hiatt	Marty	Buckmarsh/Blue Ridge				6/19/2007	5/31/2015	
	540-554-2416	371 Seltenhorst Lane	Bluemont	VA	20135			
Nelson	Clifford	Russell/Planning Commission Rep				2/21/2012	4/30/2013	
	540-955-2549	2119 Russell Road	Berryville	VA	22611			
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<i>Clarke County Industrial Development Authority</i>							4 Yr	
Armbrust	Wayne	Secretary/Treasurer				8/19/2008	10/30/2012	
	540 837-1577	P.O. Box 360	Boyce	VA	22620			
Cochran	Mark					10/18/201	10/30/2013	
	540-955-6384	785 Springsbury Road	Berryville	VA	22611			
Frederickson	Allan	White Post				12/15/200	10/30/2013	
	540-837-2443	393 Burch Lane	Boyce	VA	22620			
Jones	Paul	Russell District				9/18/2007	10/30/2011	
	540-955-0011	P.O. Box 751	Berryville	VA	22611			
Juday	David	Vice Chair				12/21/201	10/30/2014	
	540-955-0702	1100 Old Charles Town Road	Berryville	VA	22611			
Pierce	Rodney	Chair				8/19/2008	10/30/2012	
	540-955-4794	294 Boom Road	Berryville	VA	22611			

						<i>Appt Date</i>	<i>Exp Date</i>
Staelin	John	BOS - Liaison				1/17/2012	12/31/2012
540-837-1903	P.O. Box 315		Millwood	VA	22646		
<i>Clarke County Library Advisory Council</i>							4 Yr
Al-Khalili	Adeela					4/19/2011	4/15/2015
540-333-0692	191 Pleasant Lane		Berryville	VA	22611		
Badanes	Joyce					4/20/2010	4/15/2014
540-955-1395	2156 Feltner Road		Bluemont	VA	20135		
Byrd	Barbara J.	BOS - Liaison				1/17/2012	12/31/2012
540-955-1215	P.O. Box 472		Berryville	VA	22611		
Curran	Christopher					5/16/2006	4/15/2013
540-955-4066	487 Bell Lane		Berryville	VA	22611		
Foster	Nancy					4/15/2008	4/15/2012
540-955-2203	4288 Senseny Road		Berryville	VA	22611		
Hudson	Kathy					4/20/2010	4/15/2013
540-955-1949	308 South Church Street		Berryville	VA	22611		
Kalbian	Maral					4/19/2011	4/15/2015
540-837-2081	2026 Old Chapel Road		Boyce	VA	22620		
Meeks	Robert B.					4/19/2011	4/15/2015
540-955-2607	P.O. Box 674		Berryville	VA	22611		
Wolk	Susan					6/16/2009	4/15/2012
	214 West Main Street		Berryville	VA	22611		
Zinman	Maxine					4/19/2011	4/15/2015
540-955-4555	2770 Kimble Road		Berryville	VA	22611		
<i>Clarke County Litter Committee</i>							1 Yr
Staelin	John	BOS - Liaison				1/17/2012	12/31/2012
540-837-1903	P.O. Box 315		Millwood	VA	22646		
Teetor	Alison	Staff Rep					
540-955-5134	101 Chalmers Court, Suite B		Berryville	VA	22611		
<i>Clarke County Planning Commission</i>							4 Yr
Bouffault	Robina Rich	White Post				1/17/2012	4/30/2012
540-837-1988	P.O. Box 208		Boyce	VA	22620		
Brumback	Clay	White Post / Greenway				6/15/2010	4/30/2014
540-837-2770	536 Silver Ridge Lane		White Post	VA	22663		
Caldwell	Anne	Millwood / Chapel; Vice Chair				4/21/2009	4/30/2013
540-955-0276	400 River View Farm Lane		Bluemont	VA	20135		

						<i>Appt Date</i>	<i>Exp Date</i>
Kreider	Scott	Buckmarsh / Battletown				3/15/2011	4/30/2012
	540-955-2217	557 Beechwood Lane	Bluemont	VA	20135		
McFillen	Thomas	Berryville / Berryville				5/1/2010	4/30/2014
	540-955-1977	117 Rosemont Circle	Berryville	VA	22611		
Nelson	Clifford	Russell / Longmarsh				3/17/2009	4/30/2013
	540-955-2549	2119 Russell Road	Berryville	VA	22611		
Ohrstrom, II	George	Russell / Longmarsh; Chair				4/19/2011	4/30/2015
	540-955-4893	P.O. Box 1000	Berryville	VA	22611		
Staelin	John	BOS - Appointed Member				1/17/2012	12/31/2012
	540-837-1903	P.O. Box 315	Millwood	VA	22646		
Steinmetz, II	William	Berryville / Berryville				4/30/2008	4/30/2012
	540-955-3475	306 Ashby Court	Berryville	VA	22611		
Thuss	Richard	Buckmarsh / Battletown				4/20/2010	4/30/2014
	540-955-6060	2342 Wickliffe Road	Berryville	VA	22611		
Turkel	Jon	Millwood / Chapel				9/15/2011	4/30/2015
	540-955-0305	97 Kent Farm Lane	Bluemont	VA	21035		

Clarke County Sanitary Authority

4 Yr

Dunning, Jr.	A.R.	White Post District Member				12/15/200	1/5/2014
	540-837-1719	P.O. Box 194	Boyce	VA	22620		
Jones	Harry C.	Secretary/Treasurer				6/17/2008	6/30/2012
	540-955-2605	1977 Summit Point Road	Berryville	VA	22611		
Legge	Michael	Staff Representative					
	540-955-5185	PO Box 327; 129 Ramsburg Lane	Berryville	VA	22611		
Mackay-Smith, Alexander		Vice Chair				12/15/200	1/5/2013
	540-837-1425	262 Meadows Lane	White Post	VA	22663		
Myer	Joe	Town of Boyce				2/21/2012	1/5/2016
		28 South Greenway Avenue	Boyce	VA	22620		
Staelin	John	BOS - Alternate				1/17/2012	12/31/2012
	540-837-1903	P.O. Box 315	Millwood	VA	22646		
Williams	Ian R.	Chair				11/18/200	1/5/2013
	540-667-1266	21 S. Loudoun Street	Winchester	VA	22601		

Conservation Easement Authority

3 Yr

Buckley	Randy	White Post				1/1/2011	12/31/2013
	540-837-2335	P.O. Box 1	White Post	VA	22663		
Engel	Peter					12/15/200	12/31/2012
	540-837-2888	P.O. Box 146	White Post	VA	22663		

						<i>Appt Date</i>	<i>Exp Date</i>
Mackay-Smith	Wingate E.	Chair				1/1/2011	12/31/2013
540-837-1787	1038 Cartersline Road		White Post	VA	22663		
Ohrstrom, II	George	Planning Commission Rep				4/20/2010	4/30/2013
540-955-4893	P.O. Box 1000		Berryville	VA	22611		
Teetor	Alison	Clerk - Staff Representative					
540-955-5134	101 Chalmers Court, Suite B		Berryville	VA	22611		
Thomas	Walker	Fills unexpired term of Pat McKelvy				1/1/2011	12/31/2012
540-955-3859	PO Box 1214; 1151 Lord Fairfax Hwy		Berryville	VA	22611		
Wallace	Laure					10/18/2011	12/31/2013
540-955-4350	9 Tadpole Lane		Bluemont	VA	20135		
Weiss	David	BOS - Appointed Member				1/17/2012	12/31/2012
540-955-2151	P.O. Box 349		Berryville	VA	22611		
<hr/>							
<i>Constitutional Officer</i>							
Butts	Helen	Clerk of the Circuit Court				1/1/2008	12/31/2015
540-955-5188	102 North Church Street, 1st Floor		Berryville	VA	22611		
Keeler	Sharon	Treasurer				1/1/2012	12/31/2015
540-955-5161	101 Chalmers Court, Suite B		Berryville	VA	22611		
Mackall	Suzanne	Commonwealth Attorney				1/1/2012	12/31/2015
540-955-5121	102 North Church Street		Berryville	VA	22611		
Peake	Donna	Commissioner of the Revenue				1/1/2012	12/31/2015
540-955-5110	101 Chalmers Court, Suite B		Berryville	VA	22611		
Roper	Anthony	Sheriff				1/1/2012	12/31/2015
540-955-1234	100 North Church Street		Berryville	VA	22611		
<hr/>							
<i>County Administrator</i>							
Ash	David L.	County Administrator				3/19/1991	
540-955-5100	P.O. Box 1262		Berryville	VA	22611		
<hr/>							
<i>Economic Development Advisory Committee</i>							4 Yr
Barb	Jim	Real Estate Rep, Business Owner				11/17/2000	12/31/2013
540-955-4600	25 West Main Street		Berryville	VA	22611		
Conrad	Bryan H.	Agriculture, Fire & Rescue				1/1/2011	12/31/2014
540-837-1484	P.O. Box 208		White Post	VA	22663		
Dunkle	Christy	Town of Berryville Rep				2/21/2012	12/31/2015
540-955-4081	101 Chalmers Court Suite A		Berryville	VA	22611		
Dunning, Jr.	A.R.	BOS Rep, SA Rep, Business Owner				1/18/2011	12/31/2011
540-837-1719	P.O. Box 194		Boyce	VA	22620		

						<i>Appt Date</i>	<i>Exp Date</i>	
Hillerson	Jay	Business Owner				9/15/2009	12/31/2013	
	540-955-3666	2770 Kimble Road	Berryville	VA	22611			
Milleson	John R.					8/16/2011	12/31/2014	
	540-955-4637	P.O. Box 721	Berryville	VA	22611			
Myer	Dr. Eric	Agriculture Rep, Business Owner				1/1/2011	12/31/2014	
	540-837-1519	50 South Greenway Avenue	Boyce	VA	22620			
Pritchard	Elizabeth	Hospitality Industry				8/17/2010	8/31/2012	
	540-955-0340	568 Smithfield Lane	Berryville	VA	22611			
Staelin	John	BOS - Appointed Member				1/17/2012	12/31/2012	
	540-837-1903	P.O. Box 315	Millwood	VA	22646			
<hr/>								
<i>Handley Regional Library Board</i>								4 Yr
Myer	Tamara	Town of Boyce				9/15/2009	11/30/2013	
		28 South Greeway Avenue	Boyce	VA	22620			
<hr/>								
<i>Joint Administrative Services Board</i>								Open-End
Ash	David L.	County Administrator						
	540-955-5100	P.O. Box 1262	Berryville	VA	22611			
Hobert	J. Michael	BOS - Appointed Member				1/17/2012	12/31/2012	
	540-955-4141	P.O. Box 588	Berryville	VA	22611			
Judge	Tom	Staff Representative						
	540-955-6172	524 Westwood Road	Berryville	VA	22611			
Keeler	Sharon	Treasurer						
	540-955-5161	101 Chalmers Court, Suite B	Berryville	VA	22611			
Murphy	Michael	School Superintendent						
	540-955-6100	309 West Main Street	Berryville	VA	22611			
Schutte	Charles	School Board Representative				1/8/2012	12/31/2012	
		437 Bishop Meade Road	Millwood	VA	22646			
Weiss	David	BOS - Alternate				1/17/2012	12/31/2012	
	540-955-2151	P.O. Box 349	Berryville	VA	22611			
<hr/>								
<i>Joint Building Committee of the Joint Government Center</i>								Open-End
Ash	David L.	County Administrator						
	540-955-5100	P.O. Box 1262	Berryville	VA	22611			
Dalton	Keith	Berryville Town Manager						
	540-955-1099	101 Chalmers Court Suite A	Berryville	VA	22611			
Kitselman	Allen	Berryville Town Council Representative						
	540-955-1669	315 S. Church Street	Berryville	VA	22611			

						<i>Appt Date</i>	<i>Exp Date</i>
Weiss	David	Board of Supervisors Representative				1/17/2012	12/31/2012
540-955-2151	P.O. Box 349		Berryville	VA	22611		
<i>Legislative Liaison and High Growth Coalition</i>							1 Yr
Hobert	J. Michael	BOS - Liaison				1/17/2012	12/31/2012
540-955-4141	P.O. Box 588		Berryville	VA	22611		
<i>Lord Fairfax Community College Board</i>							4 Yr
Lee	Barbara	Millwood / Pine Grove				3/18/2008	6/30/2012
540-955-2718	28 Valley Springs Lane		Bluemont	VA	20135		
<i>Lord Fairfax Emergency Medical Services Council</i>							3 Yr
Burns	Jason	Career Representative				5/19/2009	6/30/2012
	60 Hackberry Lane		Bluemont	VA	20135		
Coffelt	Lee	Career Representative				9/27/2011	6/30/2014
	113 West Crescent		Boyce	VA	22620		
Wagaman	Julie	Medical Professional				6/30/2010	6/30/2013
	P.O. Box 151		White Post	VA	22663		
<i>Northern Shenandoah Valley Regional Commission</i>							1 Yr
McKay	Beverly	BOS - Appointed Member				1/17/2012	12/31/2012
540-837-1331	P.O. Box 1; 701 Red Gate Road		Millwood	VA	22646		
Staelin	John	BOS - Alternate				1/17/2012	12/31/2012
540-837-1903	P.O. Box 315		Millwood	VA	22646		
Teetor	Alison	Citizen Representative				10/18/201	1/23/2013
540-955-5134	101 Chalmers Court, Suite B		Berryville	VA	22611		
<i>Northwestern Community Services Board</i>							3 Yr
Harris	Lucille					12/21/201	12/31/2012
540-837-3036	P.O. Box 24		Millwood	VA	22646		
Stieg, Jr.	Robert					3/20/2012	12/31/2014
540-837-2790	P.O. Box 32		Millwood	VA	22646		
<i>Northwestern Regional Jail Authority</i>							1 Yr
Ash	David L.	BOS - Appointed Member				1/17/2012	12/31/2012
540-955-5100	P.O. Box 1262		Berryville	VA	22611		
Byrd	Barbara J.	BOS - Liaison Alternate				1/17/2012	12/31/2012
540-955-1215	P.O. Box 472		Berryville	VA	22611		
Roper	Anthony	Sheriff				1/1/2012	12/31/2015
540-955-1234	100 North Church Street		Berryville	VA	22611		
Wyatt	James					1/17/2012	12/31/2015
540-837-2496	787 Calmes Neck Lane		Boyce	VA	22620		

						<i>Appt Date</i>	<i>Exp Date</i>
<i>Northwestern Regional Juvenile Detention Center Commission</i>							1 Yr
Byrd	Barbara J.	BOS - Liaison				1/17/2012	12/31/2012
540-955-1215	P.O. Box 472		Berryville	VA	22611		
Wyatt	James					11/18/200	12/20/2012
540-837-2496	787 Calmes Neck Lane		Boyce	VA	22620		
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>							3 Yr
Johnson	Jerry L.					1/18/2011	12/31/2013
540-955-5600	4504 Senseny Road		Berryville	VA	22611		
<i>Old Dominion Community Criminal Justice Board</i>							3 Yr
Johnson	Jerry L.					1/18/2011	12/31/2013
540-955-5600	4504 Senseny Road		Berryville	VA	22611		
<i>Our Health</i>							3 Yr
Shipe	Diane					3/15/2010	3/15/2013
540-955-4346	17 Whispering Knolls Lane		Berryville	VA	22611		
<i>Parks & Recreation Advisory Board</i>							4 Yr
Heflin	Dennis	White Post Rep				9/16/2008	12/31/2012
540-837-3007	501 Blandy Farm Lane		Boyce	VA	22620		
Hobert	J. Michael	BOS - Liaison				1/17/2012	12/31/2012
540-955-4141	P.O. Box 588		Berryville	VA	22611		
Huff	Ronnie	Town of Berryville Rep				1/1/2012	12/31/2015
540-955-3574	222 Orchard Drive		Berryville	VA	22611		
Jones	Paul	At-Large				1/1/2011	12/31/2014
540-955-0011	P.O. Box 751		Berryville	VA	22611		
Lichliter	Gary	Russell Rep				11/18/200	12/31/2012
540-955-1234	P.O. Box 92		Berryville	VA	22611		
McCall	Michael A.	School Board Rep					12/31/2004
540-955-2155	129 Rosemont Circle		Berryville	VA	22611		
Rhodes	Emily	Buckmarsh				2/21/2012	12/31/2015
540-955-5575	112 Anna Lane		Berryville	VA	22611		
Sheetz	Daniel A.	Berryville				5/18/2010	12/31/2013
955-2012	304 Walnut Street		Berryville	VA	22611		
Trenary	Randy	School Board Representative				1/5/2012	12/31/2012
540-955-6100	309 West Main Street		Berryville	VA	22611		
Wisecarver	Steve	Appointed by Town of Boyce				2/2/2010	12/31/2013
540-837-2548	102 N. Greenway Avenue		Boyce	VA	22620		
<i>People Inc. of Virginia</i>							3 Yr

Thursday, March 29, 2012

Page 9 of 11

						<i>Appt Date</i>	<i>Exp Date</i>
Hillerson	Coleen	Clarke County Rep Board of Directors				8/17/2010	7/31/2013
	11 Battletown Drive		Berryville	VA	22611		
<i>Regional Airport Authority</i>							1 Yr
Ash	David L.	BOS - Alternate				1/17/2012	12/31/2012
	540-955-5100 P.O. Box 1262		Berryville	VA	22611		
Crawford	John					5/20/2008	6/30/2012
	540-955-3151 P.O. Box 369		Berryville	VA	22611		
Weiss	David	BOS - Liaison				1/17/2012	12/31/2012
	540-955-2151 P.O. Box 349		Berryville	VA	22611		
<i>Shenandoah Area Agency on Aging, Inc.</i>							4 Yr
Hudson	John					8/17/2010	9/30/2014
	540-955-1949 308 South Church Street		Berryville	VA	22611		
Roper	Anthony	Sheriff				9/18/2007	1/31/2012
	540-955-1234 100 North Church Street		Berryville	VA	22611		
<i>The 150th Committee</i>							4 Yr
Al-Khalili	Adeela	Clarke County African-American Cultural Center / Josephine Community Museum				1/18/2011	12/31/2015
	540-333-0692 191 Pleasant Lane		Berryville	VA	22611		
Davis	Dorothy	Clarke County African-American Cultural Center / Josephine Community Museum				1/18/2011	12/31/2015
	540-955-5512 Josephine School Community Musue		Berryville	VA	22611		
Heder	Terence	Shenandoah Valley Battlefields Foundation				1/18/2011	12/31/2015
	888.689.4545 Shenandoah Valley Battlefields Found New Market		VA	22844			
Johnston	Charles	Staff Representative HPC				1/18/2011	12/31/2015
	540-955-5130 101 Chalmers Court, Suite B		Berryville	VA	22611		
Kalbian	Maral	Community Representative				1/18/2011	12/31/2015
	540-837-2081 2026 Old Chapel Road		Boyce	VA	22620		
Lee	Jennifer	Clarke County Historic Museum Representative				1/18/2011	12/31/2015
	540-955-2600 Clarke County Historic Musuem; PO B Berryville		VA	22611			
Means	Howard	CCHA Representative				1/18/2011	12/31/2015
	540-837-2029 P.O. Box 7		Millwood	VA	22646		
Morris	Mary	Clarke County Historic Museum Representative				1/18/2011	12/31/2015
	540-955-2600 Clarke County Historic Musuem; PO B Berryville		VA	22611			
Murphy	Michael	CCPS Representative				1/18/2011	12/31/2015
	540-955-6100 309 West Main Street		Berryville	VA	22611		

						<i>Appt Date</i>	<i>Exp Date</i>
Russell	Jesse	Staff Representative Economic Development				1/18/2011	12/31/2015
540-955-5131	101 Chalmers Court, Suite B	Berryville	VA	22611			
Sours, Jr.	John	Community Representative				1/18/2011	12/31/2015
540-955-5175	323 South Church Street	Berryville	VA	22611			
Stieg, Jr.	Robert					1/18/2011	12/31/2015
540-837-2790	P.O. Box 32	Millwood	VA	22646			
Weiss	David	BOS - Appointed Member				2/15/2011	12/31/2015
540-955-2151	P.O. Box 349	Berryville	VA	22611			



Board of Supervisors Work Session

April 9, 2012 10:00 am

Second Floor, Conference Rooms A & B

Berryville/Clarke County Government Center

101 Chalmers Court, Berryville, Virginia 22611

Item No.	Description
A.	<p>Special Event Permit: Shenandoah Riverside Festival June 15 & 16, 2012</p> <p><i>04/09/2012 Summary: Mike Capanelli, Watermelon Park, originally applied and was approved on March 20, 2012 for a small special event [150 to 499 attendees]. "Due to the outstanding support of our community and surrounding communities, Watermelon Park and Earth Korps requests that our previously approved small special event to be considered and approved to be increased to a medium special event."</i></p> <p>04/09/2012 Action: The Board reviewed the application for the Shenandoah Riverside Festival and recommended the event be placed on the Consent Agenda for approval on April 17, 2012.</p>
B.	<p>Special Event Permit: Pasture Palooza Music and Arts Festival July 13-15, 2012</p> <p><i>04/09/2012 Summary: Trevor Creany is requesting for 2012 approval of medium special event permit [500 to 999 attendees] to conduct a three-day event at 339 Minniewood Lane, Berryville. The initial event conducted in 2010 did not rise to the permit level [150+ attendees]. For 2011, a small event permit [150 to 499 attendees] was applied for and approved July 14, 2011.</i></p> <p>04/09/2012 Action: The Board discussed this proposal noting that it is the first medium-sized event to be proposed at this location by this promoter. The Board recommended this event be added on the April 17, 2012 agenda for the purpose of setting public hearing in May.</p>
C.	<p>Shenandoah Farms Refuse Collection Site Agreement</p> <p><i>04/09/2012 Summary: At the 3/12/2012 Work Session, the Supervisors requested that review of the revised agreement be added to the April 9, 2012 Work Session.</i></p> <p>04/09/2012 Action: The proposed agreement is still under review by Warren County.</p>
D.	<p>Shenandoah Valley Workforce Consortium Agreement</p> <p><i>04/09/2012 Summary: At the February 13, 2012 Work Session, Sharon Johnson, Interim Director- Shenandoah Valley Workforce Investment Board, Inc., made a presentation in support of the County's participation in the Shenandoah Valley Workforce Consortium. The Workforce Investment Board was seeking to have all localities agreement to participate no later than their March meetings; however, the Board requested additional information from Ms. Johnson that was provided April 3. The Workforce Investment Board is requesting that the Board of Supervisors execute the agreement.</i></p> <p><i>Additional Information Requested & Provided:</i></p>

Item No.	Description
	1) Number of Clarke County residents receiving service, 2) Organization's bylaws, 3) Most recent audit, 4) Current and proposed budget, and 5) Any program plans and/or performance reviews.

04/09/2012 Action: The Board recommended this agreement be placed on the April 17 agenda for consideration and adoption.

E. Review Regional Reassessment Request for Proposals

04/09/2012 Summary: Update on status participation in interview process.

04/09/2012 Action: The Board recommended this be placed on the April 17 agenda for further discussion and potential designation of a Board member to participate in the RFP process.

F. Maral Kalbian Contract Addendum

04/09/2012 Summary: Transfer the required in-kind contribution on the current year Chapel Historic District Grant to the contractor.

04/09/2012 Action: The Board recommended placement of this item on the April 17 Consent Agenda for approval.

G. Closed Session

- **§2.2-3711-A7** Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

04/09/2012 Action: Supervisor Byrd moved to convene into Closed Session pursuant to §2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. The motion carried as follows:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye

<i>Item No.</i>	<i>Description</i>
	John R. Staelin - Absent
	David S. Weiss - Aye

The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Supervisor McKay moved to reconvene in open session. The motion carried as follows:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Absent
David S. Weiss	- Aye

Supervisor McKay further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Absent
David S. Weiss	- Aye

No action was taken on matters discussed in Closed Session.

H. **4/9/2012 Summary: NOTICE – Due to the cancelation of the Finance Committee meeting on April 5, the following Finance items were added to the Work Session agenda for Board review.**

1. **Acceptance of March Bills and Claims.** The Committee should consider recommending

*Item
No.*

Description

acceptance of this report by the Board of Supervisors.

04/09/2012 Action: The Board recommended that the acceptance of the March bills and claims be added to the April 17 agenda.

2. **Standing Reports.** The following are included: Reconciliation of Appropriations. General Fund Balance. General Fund Expenditure Summary. General Government Capital Projects.

04/09/2012 Action: Information only - no action required.

i. **04/09/2012 Action:** The Sheriff briefly appeared before the Board of Supervisors to provide an update on the General Assembly's efforts to divert fine money to state coffers.



**County of Clarke
Special Event Permit Application
Code of Clarke County Chapter 57**

SHENANDOAH RIVERSIDE FESTIVAL

Name of Event

WATERMELON PARK

Location of Event

MIKE CAPANELLI, GENERAL MANAGER, WATERMELON PARK
Applicant Name and Organization if applicable [Please Print]

WATERMELON PARK - 3322 LOCKES MILL RD. - BERRYVILLE, VA. 22611
Applicant/Organization Address [Please Print]

540.955.4803
Telephone No.

N/A
Fax No.

MIKE@WATERMELONPARK.COM
Email Address

Date[s]: JUNE 15 & 16, 2012

Event No.: #1

If submitting application for multiple events, please number [1, 2, 3, etc.]

Estimate the number of Attendees (Maximum expected) 999

Total expected over entire timeframe, not the maximum at any one time. When calculating the number of persons attending an event, Code 57-2: Persons Attending an Event – The number of participants and spectators that is the cumulative total number of people entering the site of a Special Event on an Event Day. For Events with multiple consecutive Event Days, the Day with the greatest number of persons attending shall be used to determine whether an Event is Small, Medium, or Large.

Special Event Type and Permit Fees

Yes No Multiple Events: Note: Multiple Event applications for special event permits may be submitted together for a single parcel of property.

Yes No Multiple Year [3-Year Limit – Current Year plus two]: Note: No application for a special event may be filed more than one year before an event is to be held or before the first Event Day for applications for multiple special event permits, except for an application for a special event that is substantially the same as a special event that has been previously approved and conducted.

For Multiple Years

1. For a previously approved multi-year event, any change in the size, scope, date, location or change in ownership of property or management of the event constitutes cause for review. There is a \$100 Fee for review.
2. Applicants approved for more than a single event shall be required to sign an agreement prepared by the County attorney agreeing to the conditions set forth and further agreeing to provide the County Administrator with written notice, not less than 30 days in advance of each subsequent event that contains the names and current contact numbers of all:
 - Event management personnel,
 - Vendors,
 - Caterers,
 - Public safety providers, and/or
 - Contracted services

Yes No Has this/these event[s] been previously approved by the Board of Supervisors?

Type	Event	No. Events In Application	Fee
<input type="checkbox"/>	Small Special Event – Special Events for 150 to 499 persons attending five [5] or fewer event days per calendar year.	One [1] Event Application Two [2] or More Events In An Application Up to Five [5]	\$100 \$100 1st Event Application \$50 Each Event 2-5 / Each Year 2-3
	Medium Special Event – Special Events for <u>150 to 499</u> persons attending with <u>six [6] or more event days</u> in a calendar year.	One [1] Event in Application Two [2] or More Events In An Application	\$100 \$100 1st Event Application \$50 Each Event 2-9 / Each Year 2-3 + Cost of Public Hearing Notice
<input checked="" type="checkbox"/>	Medium Special Event – Special Events for <u>500 to 999</u> persons attending	Each Event Application	\$250 \$100 Each Year 2-3 + Cost of Public Hearing Notice
<input type="checkbox"/>	Large Special Event – Special Events of 1000 or more persons attending an event.	Each Event Application	\$500 \$100 Each Year 2-3 + Cost of Public Hearing Notice

Instructions and Notes:

- √ Make checks payable to Clarke County Treasurer.
- √ Attach check or receipt from the Treasurer with this form and include with application. If submitting for two or more events, attach to first event application only.
- √ Payment of the Special Event Permit Fee shall not eliminate or substitute for any requirement for any business license or any other permit(s) that may be required by any federal, state, or local statutes, ordinances, rules, or regulations. Applicants are responsible for insuring that all such permits, licenses, and certificates are obtained from the appropriate authority.
- √ Fees paid are non-refundable and not transferable to other activities
- √ An application for a Small Special Event shall be submitted at least 30 calendar days before the date of the Event to allow for review of the application.
- √ An application for a Medium or Large Special event shall be submitted at least 120 calendar days before the date of the Event in order to allow for review of the application.

§ 57-4 Scaled Drawing

Medium and Large Events – attach drawing depicting the following: Small Event: Not required.

- (a) The areas for performances or activities and for grandstands or seats, showing the location of all aisles for pedestrian travel and other crowd-control measures.
- (b) All physical facilities existing or to be constructed on the premises, including, but not limited to, fences, ticket booths, grandstands, and stages.

Adjoining Property Owners.

- Attach a copy of the notice sent to all adjoining property owners. [F1211-06C provides an example of the information required in the notice to adjoining property owners] Notice shall be sent to all adjacent property owners on the same date as the application is filed with the Administrator. The address for such owners shall be that found in the records of the Commissioner of the Revenue or, for properties not located in Clarke County, an equivalent source.
 - Attach a list of all adjacent property owners, with addresses.
-

Health Department Notice and Approvals:

Note: The Health Department must approve your plans for the following items. It is best you talk to the Health Department before you submit your plan to ensure it will be approved. Contact: 540-955-1033; 100 North Buckmarsh Street, Berryville, VA 22611

The Event Permit cannot be approved until after the Health Department has approved the plan.

- ✓ Check here if you have submitted your written plan to the Health Department and have their letter of approval attached to your application. Approval attached
- ✓ Check here if you have not submitted your plan to the Health Department. Not attached
Note: County Administration will submit your application to the Health Department for review; however, the Event Permit cannot be approved until after the Health Department has approved the plan.

d) Water supply. The applicant shall provide an ample supply of potable water for drinking and sanitation purposes on the premises of the Special Event by providing to the satisfaction of the Health Department the location and type of water facilities.

Statement of plan for providing water included with application including location and type of water facilities included in plan: _____

PLEASE SEE ATTACHED.

e) Toilet and/or lavatory facilities. The applicant shall provide adequate toilet and/or lavatory facilities for sanitation purposes on the premises of the Special Event to the satisfaction of the Health Department.

Statement of plan for providing sanitation facilities included in plan.: _____

PLEASE SEE ATTACHED.

f) Waste management. The applicant shall provide for the pickup and removal of refuse, trash, garbage, and rubbish from the site of the event on a daily basis, or more often if required by providing to the satisfaction of the Health Department the plans for pickup and removal of refuse and to clean up the premises and remove all trash and debris there from within 48 hours after the conclusion of the event.

Statement of plan for garbage, trash and sewage disposal included in plan.: _____

PLEASE SEE ATTACHED.

g) Medical facilities. Adequate on-site medical facilities shall be provided to the satisfaction of the Health Department.

Statement of plan to provide adequate on-site medical facilities included in plan: _____

PLEASE SEE ATTACHED.

k) Food & Beverage. The applicant shall provide for adequate preparation and provision of any food or beverage for consumption during the Special Event to the satisfaction of the Health Department (and the Virginia Alcohol Beverage Control Board, if alcoholic beverages are to be served) with a plan for preparing and providing food and beverages).

Statement of plan to provide adequate preparation and provision of any food or beverage for consumption included in plan. _____

PLEASE SEE ATTACHED.

Will alcoholic beverages be served? No Yes If yes:

Virginia Alcohol Beverage Control Board Notice/Approval Date: _____ Approval attached.

Contact: www.abc.virginia.gov; 2901 Hermitage Road, P.O. Box 27491, Richmond, VA 23261

Local Fire & Rescue Company Notice and Approvals

Note: The local Fire & Rescue Company must approve your plans for the following items. It is best you talk to your local Fire and Rescue Company before you submit your plan to ensure it will be approved. Contact your local fire & rescue company. [Blue Ridge, Boyce, John Enders, or Shenandoah Farms]

The Event Permit cannot be approved until after the local fire and rescue company has approved the plan.

- ✓ Check here if you have submitted your written plan to the local fire and rescue company and have their letter of approval attached to your application. Approval attached
- ✓ Check here if you have not submitted your plan to the local fire and rescue company. Note: County Administration will submit your application to the local fire and rescue company for review. Not attached

g) Medical facilities. Adequate on-site medical facilities and emergency medical transport vehicles shall be provided to the satisfaction of the Chief of the Fire and Rescue Company providing service to the location at which the Special Event is to be held.

Statement of plan to provide adequate on-site medical facilities and emergency medical transport vehicles included in plan: _____

PLEASE SEE ATTACHED.

h) Fire protection. The applicant shall provide for adequate fire protection to the satisfaction of the Chief of the Fire Department providing service to the location at which the Special Event is to be held.

Statement of plan to provide adequate fire protection included in plan. _____

PLEASE SEE ATTACHED.

Sheriff's Notice and Approvals

Note: The Sheriff must approve your plans for the following items. It is best you contact him before you submit your plan to ensure it will be approved. Contact: 540-955-1234; 100 North Church Street, Berryville, VA 22611

The Event Permit cannot be approved until after the Sheriff has approved the plan.

- ✓ Check here if you have submitted your written plan to the Sheriff and have Approval attached his letter of approval attached to your application.
- ✓ Check here if you have not submitted your plan to the Sheriff. Note: County Not attached Administration will submit your application to the Sheriff for review.

i) Traffic and parking control. The applicant shall provide for adequate ingress, egress and parking for the Special Event to the satisfaction of the Sheriff, the State Police and the Virginia Department of Transportation.

Statement of plan to provide adequate ingress and egress included in plan. _____

PLEASE SEE ATTACHED.

State Police Notice/Approval Date: _____ Approval attached.

Contact: 540-869-2000; 3680 Valley Pike, Winchester, Virginia 22602

Statement of plan to provide traffic Control devices, signage, cones, barricades or other activities to take place within the public right-of-way. _____

VDOT Notice/Approval Date: _____ Approval attached.

j) Security. The applicant shall provide adequate on-site security for the entire duration of a Special Event to the satisfaction of the Sheriff with a security plan.

Statement of plan to provide adequate on-site security included in plan. _____

PLEASE SEE ATTACHED.

Building Department Notice and Approvals

Note: The Building Department must approve your plans for the following items. It is best you contact the Building Department before you submit your plan to:

- Obtain approval of the actual event; AND
- Apply for any necessary permits and schedule any necessary inspections. *Prior to the event being opened to the public or participants, applicable permits and inspections must be complete. These include, but not limited to: portable lighting, electrical systems, gas systems, tents, portable structures, amusements ride including inflatables and climbing walls. Also, the Building Department inspects emergency vehicle access.*

Contact: 540-955-5112; 101 Chalmers Court, Suite B, Berryville, VA 22611

The Event Permit cannot be approved until after the Building Department has approved the plan.

- ✓ Check here if you have submitted your written plan to the Building Approval attached Department and have their letter of approval attached to your application.
- ✓ Check here if you have not submitted your plan to the Building Department. Not attached Note: County Administration will submit your application to the Building Department for review; however the applicant is responsible for obtaining any necessary Building Department permits and scheduling any/all inspections.

Building Department Guidelines for Special Events Permits:

The following are issues that need to be described or addressed on special events permit applications:

Tents - Any tent greater than 900 square feet in size will require a Building Permit and inspections prior to the event. Inspection shall be arranged to be done during normal business hours Monday through Friday at least the day prior to the event. The event application should provide diagrams or layouts of the location of the tent(s). All tents shall be fire retardant treated with the appropriate approval label on the tent and shall have a mounted and posted fire extinguisher (5 lb. ABC min.) located in each tent. If the tent is enclosed, it shall have two (2) forms of exit that are labeled and illuminated if the event occurs after daylight. If the event will occur after daylight hours, emergency lighting shall be provided.

Electrical Systems – Any temporary or portable electrical distribution systems shall require an Electrical Permit and inspections prior to the event. All portable or temporary systems shall be Ground Fault Interrupter Circuit (GFIC) protected. Trailer mounted generators shall be provided with ground rods and grounding conductors appropriate for the generator output requirements. All equipment shall be listed and labeled for the application (weather resistant). No portable generators are allowed inside any tents or trailers where persons would normally enter. A description of the electrical distribution system shall be provided with the special event application.

Gas Appliances – All gas appliances including cooking and heating appliances shall be inspected including leak tested prior to the event. No gas cylinders will be allowed inside tents or occupied trailers or structures. All gas cylinders shall be secured in areas not normally used by the public. All gas equipment shall be in good working order and shall meet requirements of the Virginia Fuel Gas Code.

Lighting – Information pertaining to the temporary lighting systems shall be provided with the special event application including output wattage and generation system. Lighting system shall be located not to project excessive lighting off of the premises and not to blind any moving traffic on or of the event property. Any lighting pointing to the property boundary shall be shielded and downcast.

Inspections – Arrangement for inspections shall be scheduled to occur prior to opening of the event during normal business hours between Monday and Friday. Required inspections shall be scheduled at least twenty-four (24) hours prior to the expected inspection. If special times and arrangements are required, prior approval will need to be arranged with the Clarke County Building Department.

l) Lighting/Illumination. If lighting is to be utilized, such lights shall be located, or such shielding devices or other equipment shall be utilized so as to prevent unreasonable glow beyond the property on which the event is located.

Will outdoor lighting be utilized? No Yes

m) Temporary Structures. All necessary building permits shall be obtained before the event occurs for any temporary structures such as tents or amusement rides. Will temporary structures be utilized? No Yes

Type[s] of temporary structures: (1) 10' x 20' TENT (1) 20' x 30' TENT

o) Communication system. If the premises are without adequate communications systems, the applicant shall make arrangements, approved by the County, to provide for substitute, additional, or alternate means of communication with public safety and other government officials.

Will substitute, additional, or alternate means of communication be utilized? No Yes If yes:

Plan for adequate communications systems included with application. _____

t) **Necessary Safety Services.** The operator of the Special Event shall provide any services necessary to provide appropriate levels of safety over and above what public agencies determine that they are able to provide. Additional Safety Services Required? No Yes If yes:

List safety services: _____

Applicant Additional Information:

Use this area for additional information, if applicable:

- DUE TO THE OUTSTANDING SUPPORT OF OUR COMMUNITY AND SURROUNDING COMMUNITIES, WATERMELON PARK AND EARTH KORPS REQUESTS THAT OUR PREVIOUSLY APPROVED SMALL SPECIAL EVENT TO BE CONSIDERED AND APPROVED TO BE INCREASED TO A MEDIUM SPECIAL EVENT.

- TRAFFIC IS TO BE DIRECTED BOTH EAST AND WEST BOUND TO ALEVIATE CONGESTION.

- THIS FAMILY FRIENDLY EVENT IS BEING HELD AS A FUND RAISER FOR EARTH KORPS. EARTH KORPS IS A 501 (C) 3 SHENANDOAH RIVER CONSERVATION ORGANIZATION.

Acknowledgements, Affirmations, Signature

By my signature below, I affirm that I have read and agree to abide by the following terms and conditions. Further, I affirm that the information provided in this application is true and accurate to the best of my knowledge.

§ 57.4 (a) **Submission and Acceptance.** No application shall be submitted, or accepted, unless presented on the required forms along with all additional required plans, documents, approvals, fees, and other material required by this ordinance.

§ 57.7 (m) **Sound.** Applicant agrees to comply with the Clarke County Code Chapter § 120 that regulates noise.

§ 57.7 (p) **Setbacks.** The approving entity may establish setbacks from property lines, rights of way, and access easements to the site of public assembly or parking for participants or spectators for a Special Event as determined necessary by the approving entity depending on site characteristics, the type of event, the anticipated number of participants and spectators, and the impact on adjacent property owners.

§ 57.7 (r) **Other laws and rules.** The applicant shall comply with all federal, state and local laws, ordinances and regulations, including zoning ordinance provisions and any special use provisions applicable to the property.

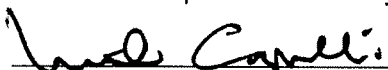
§ 57.3 (b) **Other Permits and Responsibility:** The permit required by this ordinance, or the exemptions provided herein, shall not eliminate or substitute for any requirement for any business license or any other permit(s) which may be required by any federal, state, or local statutes, ordinances, rules, or regulations. Applicants are responsible for insuring that all such permits, licenses, and certificates are obtained from the appropriate authority.

§ 57.8. **Deposit.** I am aware that a deposit may be required. As a condition of granting the permit, the Administrator or the Board may require the payment of a deposit to cover anticipated public clean-up costs, law enforcement costs, and/or emergency services costs beyond what is usual and customary. The applicant shall be responsible for such costs in excess of any deposit, and the applicant shall be refunded any portion of a deposit not needed to cover such costs.

§ 57.9. **Permit not transferable.** I am aware that this permit is not transferable.

§ 57.10. **Revocation or suspension of permit.** I am aware that this permit may be revoked for suspended A permit issued under the provisions of Chapter 57 may be revoked or suspended by the entity that approved the permit. The Sheriff or his/her designee may temporarily suspend the permit pending consideration, by the entity that approved the permit, of action to revoke or suspend a permit. Such action by the approving entity or the Sheriff or designee may be taken for any of the following reasons:

- a) Any violation of one or more of the requirements or any violation of one or more of the terms and conditions of a permit issued hereunder.
- b) Any material misrepresentation in the application for a permit.
- c) Any change in the ownership of the location of the permitted event, unless there is provided a signed statement from the new owner to confirm that the new owner has given permission for the specific Special Event to be held.
- d) Any material change in the condition of the facilities or ability of contracted organizations to provide required services or equipment.
- e) Any state of emergency, disaster, hazardous weather condition, or other threat to the public health, safety, and welfare that has been declared or is anticipated to occur such that continuation of the event is deemed to be an undue or unnecessary risk to the participants, general public, or public safety providers.
- f) Upon revocation or suspension of the permit, the permittee shall immediately cancel and/or terminate the event and provide for orderly dispersal of those in attendance.



Applicant Signature

Date

MIKE CAPANELLI

Printed Name

Note: Application is complete only when the applicant has provided all applicable approvals to County Administration.



Western Heritage
Insurance Company



ATTACHED TO AND FORMING A PART OF POLICY NUMBER	ENDORSEMENT EFFECTIVE DATE (12:01 A.M. STANDARD TIME)	NAMED INSURED	AGENT NO.
SCP0854299	06/02/2011	WATERMELON PARK FARMS INC.	45060

(The above information is required only when this endorsement is issued subsequent to preparation of the policy.)

**COMMERCIAL GENERAL LIABILITY
COVERAGE PART DECLARATIONS**

"X" if Supplemental Declarations is Attached

LIMITS OF INSURANCE						
Each Occurrence Limit		\$	1,000,000			
Damage To Premises Rented To You Limit		\$	100,000		Any One Premises	
Medical Expense Limit		\$	1,000		Any One Person	
Personal & Advertising Injury Limit		\$	1,000,000		Any One Person or Organization	
General Aggregate Limit		\$	2,000,000			
Products/ Completed Operations Aggregate Limit		\$	1,000,000			
Definition: 'Policy Liability Aggregate Limit' means the greatest aggregate limit, as set forth in the Declarations, for any single coverage part of this policy.						
Location(s) (Including Zip Code) of All Premises you Own, Rent or Occupy (Enter "Same" if same location as your mailing address): ^{SAME}						
PREMIUM						
Classification	Code Number	Premium Basis	Rate		Advance Premium	
			Prem/ Ops	Prod/ Comp Ops	Prem/ Ops	Prod/ Comp Ops
CAMPGROUNDS - OTHER THAN NOT-FOR-PROFIT	10331	78,000 (s)	16.688	INCL.	1,302	INCL.
		(a) Area (p) Payroll (s) Gross Sales (o) Other (Define)	1. Per \$1,000 2. Other (Define)			
Total Advance Premium					\$	1,359

THESE DECLARATIONS AND THE COMMON POLICY DECLARATIONS, IF APPLICABLE, TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE FORM(S), FORMS AND ENDORSEMENTS COMPLETE THE ABOVE-NUMBERED POLICY.

List of Neighbors to Watermelon Park

Lot # Name and Address

- 11 David Powell
633 Kinsky Lane
Berryville, VA 22611
- 12 Mather Leeds
497 Kinsky Lane, PO Box 771
Berryville, VA 22611
- 13 Leonard Fuller
PO Box 668
Berryville, VA 22611
- 14 Lesley Houston
359 Kinsky Lane
Berryville, VA 22611
- 15 Matthew Bell
633 Kinsky Lane
Berryville, VA 22611

Lot # Name and Address

- 25 Ellen Dupuy
119 Woodridge Avenue
Silver Spring, MD 20901
- 27 Richard Newman
6211 Winnebago Road
Bethesda, MD 20816
- 28 Robert Stewart
1230 Chilly Howell Road
Berryville, VA 22611
- 29 Robert Stewart
see above
- 31 Robert Calhoun
1580 Chilly Hollow Road
Berryville, VA 22611



Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611
540.955.4803 www.WatermelonPark.com

April 5, 2012

David Powell

(Example)

633 Kinsky Lane
Berryville, VA. 22611

This notice is to advise adjoining property owners that a special event application has been forwarded this day to the County of Clarke, Virginia for the following events to be conducted at **Watermelon Park**.

NOTICE: Regarding the Estimated Attendance.

Due to the overwhelming support of the community and Shenandoah River Conservation Enthusiasts, we feel the need for have applied for, an increase in number of attendance via County of Clarke Medium Special Event. (999 attendees) We are asking for an increase from The previously approved Small Special Event Application (499 attendees).

Shenandoah Riverside Festival

Friday **June 15** (6:00pm to 11:00pm) & Saturday **June 16** (1:00pm to 11:00pm)

This will be a two day celebration of the Shenandoah River. This environmentally educational and family friendly event is a fund raiser for Earth Korps. (www.EarthKorps.webs.com) Earth Korps is a non-profit, 501(c) 3, organization. Their mission: Direct physical removal of trash and debris from the Shenandoah River and adjoining river banks.

This festival will include Educational Programs, Live Music (Bluegrass, Folk and Americana), Food Vendors, Local Artisans, Kids activities and Camping.

Estimated total attendance of no more than 999.

Security will be provided by an outside vendor working in conjunction with Clarke County Sherriff's Department.

No sale of alcohol will be permitted.

If you have any questions, concerns or would care to review the full text of the application, please contact the following by March 20, 2012.

Mike Capanelli, General Manager, Watermelon Park
3322 Lockes Mill Rd.
Berryville, VA. 22611
Mike@WatermelonPark.com
571.420.0646

If you are unable to reach the person listed above at the address or telephone number listed above, you may contact the County Administrator at 540.955.5175.

I thank you in advance for your time and consideration.



Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611

540.955.4803 www.WatermelonPark.com

February 27, 2012

David Powell

(Example)

633 Kinsky Lane

Berryville, VA. 22611

This notice is to advise adjoining property owners that a special event application has been forwarded this day to the County of Clarke, Virginia for the following events to be conducted at **Watermelon Park**.

Event #1

Shenandoah Riverside Festival

Friday **June 15** (6:00pm to 11:00pm) & Saturday **June 16** (1:00pm to 11:00pm)

This will be a two day celebration of the Shenandoah River. This environmentally educational and family friendly event is a fund raiser for Earth Korps. (www.EarthKorps.webs.com) Earth Korps is a non-profit, 501(c) 3, organization. Their mission: Direct physical removal of trash and debris from the Shenandoah River and adjoining river banks.

This festival will include Educational Programs, Live Music (Bluegrass, Folk and Americana), Food Vendors, Local Artisans, Kids activities and Camping.

Estimated total attendance of no more than 499.

Security will be provided by an outside vendor working in conjunction with Clarke County Sherriff's Department.

No sale of alcohol will be permitted.

Event #2

River Bottom Blues n' BBQ

Saturday August 25, 2012 (1:00pm to 11:00pm)

This family friendly festival is to provide Live Music featuring Blues, Jazz and Funk while enjoying some delicious barbecue along the banks of the beautiful Shenandoah River. Local Artists and Artisans will be on hand as well as food vendors. Camping will be included with event.

Estimated total attendance of no more than 2500.

Security will be provided by an outside vendor working in conjunction with Clarke County Sherriff's Department.

No sale of alcohol will be permitted.

Page 1 of 2



Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611
540.955.4803 www.WatermelonPark.com

If you have any questions, concerns or would care to review the full text of the application, please contact the following by March 20, 2012.

Mike Capanelli, General Manager, Watermelon Park
3322 Lockes Mill Rd.
Berryville, VA. 22611
Mike@WatermelonPark.com
571.420.0646

If you are unable to reach the person listed above at the address or telephone number listed above, you may contact the County Administrator at 540.955.5175.

I thank you in advance for your time and consideration,

Mike Capanelli
General Manager
Watermelon Park
3322 Lockes Mill Rd.
Berryville, VA. 22611
571.420.0646
Mike@WatermelonPark.com



Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611
540.955.4803 www.WatermelonPark.com

Clarke County Health Department
C/o Greg Lloyd and Ryan Fincham
100 N. Buckmarsh St.
Berryville, VA. 22611
540.955.1033

Proposed Plan for: Water Supply, Toilet & Lavatory Facilities, Waste Management, Medical Facilities and Food & Beverage.

Watermelon Park is planning to host two special events and have created a proposed plan regarding the Code of Clarke County Chapter 57. Health Department Notice and Approvals (Chapter 57D, E, F, G and K) Please see the attached drawing of the proposed plan for the following special events:

Event #1 Shenandoah Riverside Festival. Proposed dates of June 15 & 16, 2012.

Event #2 River Bottom Blues n' BBQ. Proposed date of August 25, 2012.

We thank you in advance for your time and consideration.

I have reviewed the attached plan(s) regarding: Water Supply, Toilet & Lavatory Facilities, Waste Management, Medical Facilities and Food & Beverage Control. I find this plan(s) to meet or exceed the standard requirements and I hereby approve of said plan.

Clarke County Health Department
Greg Lloyd and/or Ryan Fincham

Watermelon Park
Mike Capanelli, General Manager

Signed: Greg Lloyd

Signed: Mike Capanelli

Date: 2/27/2012

Date: 2/27/2012



Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611

540.955.4803 www.WatermelonPark.com

Watermelon Park's Proposed Plan: Health Department Notice and Approvals

D) Water Supply

Watermelon Park in cooperation with, State of Virginia Department of Drinking Water, has a pre-established schedule regarding the testing and supply of potable water to be used for drinking and sanitation purposes. The most current test date: 7/5/11 was found to meet or exceed Department of Drinking Water requirements and is still current.

The next scheduled test date is: April 2012.

Potable and drinkable water is readily available at 74 spigot locations throughout the park.

E) Toilet and Lavatory facilities

Watermelon Park has an established and permanent Bath/Shower House on site.

This facility consists of the following: Men's Room: (4) commodes, (2) urinals, (2) showers and (3) lavatories. Women's Room: (5) commodes, (3) showers and (4) lavatories.

In addition to the Bath/Shower House, Watermelon Park provides 14 Porto-johns on site.

These units are furnished and serviced by Green's Septic Service of Berryville.

A total of 2 Handicap units will be provided on the stated dates of the said events.

In the unforeseen event of an attendance which exceeds expectations Watermelon Park has pre-established, "on call", contingency plan with Green's Septic Service for the installation and service of additional units.

F) Waste Management

Watermelon Park provides 25 trash receptacles and 10 Recycle receptacles which are strategically placed throughout the park. These receptacles are then emptied into 2 dumpsters that are provided and properly disposed by Allied Waste.

Watermelon Park has also partnered with, E-cycle of Berryville, for control of all recyclables.



Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611

540.955.4803 www.WatermelonPark.com

Watermelon Park's Proposed Plan: Health Department Notice and Approvals

G) Medical Facilities

Watermelon Park will be working in cooperation with, Enders Voluntary Fire and Rescue Department and Blue Ridge Voluntary Fire and Rescue Department, to provide medical response units on an "As needed" basis. Watermelon Park personnel and all Security staff will be provide with all authority phone numbers and instructed to utilize the 911 system for the report any incidents.

K) Food & Beverage

Watermelon Park will have Mobile Food Service Vendors on site.

All Mobile Food Service Vendors are required to be licensed/permitted by the State of Virginia.

Two 50 gallon sealed barrels will be provided by Watermelon Park for disposal of grey water.

"Grey Water" receptacles are disposed of by Green's Septic Service of Berryville.

All vendors will be readily available for inspection.

No sale of alcohol will be permitted by Watermelon Park.



Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611
540.955.4803 www.WatermelonPark.com

John H. Enders Fire Company & Rescue Squad
c/o Chief Harold Rohde
9 S. Buckmarsh St.
Berryville, VA. 22611
540.955.1110

Proposed Plan for: Medical facilities and Fire Protection

Watermelon Park is planning to host two special events and have created a proposed plan regarding the Medical facilities and Fire Protection.

All Watermelon Park staff members and Security staff members will be supplied with proper contact information and will be instructed to utilize the Clarke County 911 Emergency System in the event of any and all incidents.

Watermelon Park will establish a designated Emergency Vehicle Parking space at the Main Entrance of the Event .

Watermelon Park will also have required fire extinguishers at Main Entrance, Tents, Stage and Food Vendor area.

Please see the attached drawing of the proposed plan for the following special events:

Event #1 Shenandoah Riverside Festival. Proposed dates of June 15 & 16, 2012.

Event #2 River Bottom Blues n' BBQ. Proposed date of August 25, 2012.

We thank you in advance for your time and consideration.

I have reviewed the attached plan(s) regarding: Traffic and Parking Control.

I find this plan(s) to meet or exceed the standard requirements and I hereby approve of said plan.

John H. Enders Fire Company & Rescue
Chief Harold Rohde

Signed:

Date:

2/27/2012

Watermelon Park
Mike Capanelli, General Manager

Signed:

Date:

2/27/2012



Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611
540.955.4803 www.WatermelonPark.com

Clarke County Sheriff's Department
c/o Sheriff Tony Roper
100 N. Church St.
Berryville, VA. 22611
540.955.1234

Proposed Plan for: Traffic and Parking Control

Watermelon Park is planning to host two special events and have created a proposed plan regarding the ingress & egress of traffic and event parking.

All traffic will be directed to enter the event by way of Lockes Mill Rd. All traffic will enter the event through the Main Entrance of Watermelon Park and exit through the Exit Gate located at the far eastern end of Watermelon Park.

Please see the attached drawing of the proposed plan for the following special events:

Event #1 Shenandoah Riverside Festival. Proposed dates of June 15 & 16, 2012.

Event #2 River Bottom Blues n' BBQ. Proposed date of August 25, 2012.

We thank you in advance for your time and consideration.

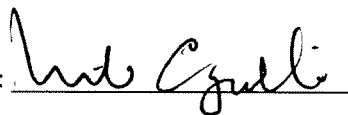
I have reviewed the attached plan(s) regarding: Traffic and Parking Control.

I find this plan(s) to meet or exceed the standard requirements and I hereby approve of said plan.

Clarke County Sheriff's Department
Sheriff Tony Roper

Watermelon Park
Mike Capanelli, General Manager

Signed: - SEE ATTACHED

Signed: 

Date: _____

Date: 2-27-12

SHENANDOAH RIVER

CAMPING AREA

CAMPING AREA

CAMPING AREA

PRIVATE MEMBER AREA

EVENT PARKING AREA

TEMPORARY FENCE

EGRESS OF TRAFFIC

ONE WAY TRAFFIC

EXIT

EAST ← LOCKES MILL ROAD → WEST

SHENANDOAH RIVER

CAMPING AREA

PRIVATE MEMBER AREA

CAMPING AREA

EVENT PARKING AREA

TEMPORARY FENCE

EGRESS OF TRAFFIC

ONE WAY TRAFFIC

CAMPING AREA

EXIT

EAST ← LOCKES MILL ROAD → WEST



Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611
540.955.4803 www.WatermelonPark.com

Clarke County Sherriff's Department
c/o Sherriff Tony Roper
100 N. Church St.
Berryville, VA. 22611
540.955.1234

Proposed Plan for: Event Security

Watermelon Park is planning to host two special events and has created a proposed plan regarding Event Security.

Security for said events will be provided by: D.L. Simmons Security Agency
(Please see attached proposal)

All Watermelon Park and Security staff members will be supplied with proper contact information and will be instructed to utilize the Clarke County 911 Emergency System in the event of any and all incidents.

Watermelon Park will establish a designated Emergency Vehicle Parking space at the Main Entrance of the Event .

Please see the attached drawing of the proposed plan for the following special events:

Event #1 Shenandoah Riverside Festival. Proposed dates of June 15 & 16, 2012.

Event #2 River Bottom Blues n' BBQ. Proposed date of August 25, 2012.

We thank you in advance for your time and consideration.

I have reviewed the attached plan(s) regarding: Event Security

I find this plan(s) to meet or exceed the standard requirements and I hereby approve of said plan.

Clarke County Sherriff's Department
Sherriff Tony Roper

Watermelon Park
Mike Capanelli, General Manager

Signed: SEE ATTACHED

Signed:

Date: _____

Date: 7-27-12

D.L. Simmons Security Agency
A Nationwide Convention & Trade Show Security Firm
7716 Rotherham Dr., Hanover, MD 21076
Office: 240-375-0283 Fax: 866-610-9606

PROPOSAL

Proposal Submitted To: Cameron Morgan
Street: P.O. Box 93
Edinburg, VA 22824
Event: Earth Korps
Email: earthkorps@yahoo.com
Telephone Number: 540-3358144
Venue: Watermelon Park, Berryville, VA
Date of Coverage: June 15 & 16, 2012

Proposal #: N/A
Proposal Date: February 10, 2012
We propose the following coverage
Guard Hours: 135 @ \$20.00
Total: \$2,700.00
No Tax: \$0.00
Grand Total Cost: \$2,700.00
(Complimentary) Due: \$0.00

Guard Schedule:

Fri/June 15: 6 Guards – 5:30PM-2AM
Sat/June 16: 6 Guards – 12:30PM-2AM

A. DESCRIPTION OF COVERAGE:

We will provide security as listed on the attached schedule. All security schedules are based on a five-hour minimum. *PLEASE NOTE: HAVING ONE GUARD ON DUTY, MAY PUT A LAPSE IN SECURITY DURING MEALS AND RESTROOM BREAKS

B. ADJUSTMENT TO COVERAGE:

This proposal contains our suggested coverage based on our experience and working knowledge of the exhibit facility plus your budgetary considerations and/or specific needs or requirements.

C. RATE:

The rate per guard hour is indicated above.

E. RESPONSIBILITY:

Simmons Convention Services, Inc. is not responsible for loss, theft, or damage to the property or product of any individual exhibitor or Association. Simmons Convention Services, Inc. is responsible for controlling admission to the exhibit hall and such meetings, sessions, etc. as may be requested by Show Management. Simmons Convention Services, Inc.'s main objective is to monitor and maintain the integrity of show perimeter.

F. CONTRACT:

This proposal which when signed becomes a contract, may be changed at our discretion if not returned-signed 30 days prior to service.

G. SECURITY OFFICE: Simmons Security requires an office space at the convention center.

On behalf of Simmons, thank you in advance for your consideration of our firm. If you have any questions, please give us a call. We look forward to hearing from you.

Respectfully Submitted

Joseph McDeshen III

Joseph McDeshen III, President

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date: _____ **Signature:** _____
Please send signed proposal and payment to corporate office.



**CLARKE COUNTY
SHERIFF'S OFFICE**

**Anthony W. Roper
Sheriff**

P.O. Box 49
100 North Church St.
Berryville, VA 22611

540-955-1234
(24-hour Non-emergency Line)

540-955-5152 (Office)
540-955-4111 (Fax)

www.clarkecounty.gov



February 27, 2012

Mr. Mike Capanelli, General Manager
Watermelon Park
3320 Lockes Mill Road
Berryville, VA 22611

Dear Mr. Capanelli:

I am in receipt of your letter regarding special events at Watermelon Park, as follows:

- Shenandoah Riverside Festival Proposed Dates June 15-16, 2012
- River Bottom Blues n' Barbeque Proposed Date August 25, 2012

Based on your representations of both events, you have addressed all the concerns of the Clarke County Sheriff's Office.

Good luck, and feel free to contact me with any questions or concerns.

Sincerely,

Anthony W. Roper
Sheriff



Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611
540.955.4803 www.WatermelonPark.com

Virginia State Police
c/o Sgt. Fred Rowe
3680 Valley Pike
Winchester, VA. 22602
540.869.2000

Proposed Plan for: Traffic and Parking Control

Watermelon Park is planning to host two special events and have created a proposed plan regarding the ingress & egress of traffic and event parking.

All traffic will be directed to enter the event by way of Lockes Mill Rd. All traffic will enter the event through the Main Entrance of Watermelon Park and exit through the Exit Gate located at the far eastern end of Watermelon Park.

Please see the attached drawing of the proposed plan for the following special events:

- Event #1 Shenandoah Riverside Festival. Proposed dates of June 15 & 16, 2012.
- Event #2 River Bottom Blues n' BBQ. Proposed date of August 25, 2012.

We thank you in advance for your time and consideration.

I have reviewed the attached plan(s) regarding: Traffic and Parking Control.

I find this plan(s) to meet or exceed the standard requirements and I hereby approve of said plan.

Virginia State Police
Sgt. Fred Rowe

Watermelon Park
Mike Capanelli, General Manager

Signed: *Fred Rowe*

Signed: *Mike Capanelli*

Date: 3-6-12

Date: 3-6-12



Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611
540.955.4803 www.WatermelonPark.com

Clarke County Building Department
101 Chalmers Court Suite B
Berryville, VA. 22611
540.955.5112

Proposed Plan for: Building Department Guidelines for Special Events

Watermelon Park is planning to host two special events and has created a proposed plan regarding the Building Department Guidelines for Special Events.

Please see the attached drawing of the proposed plan for the following special events:

Event #1 Shenandoah Riverside Festival. Proposed dates of June 15 & 16, 2012.

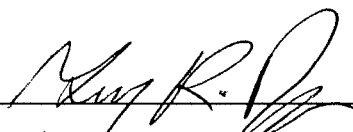
Event #2 River Bottom Blues n' BBQ. Proposed date of August 25, 2012.

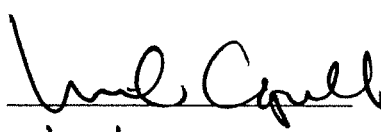
- **Tents:** A total of two tents are to be utilized at this event. (1) 10ft.x20ft = 200 sq. ft. and (1) 20ft.x30ft. = 600 sq. ft
- **Electrical Systems:** All electric will be supplied by existing electrical sources installed at Watermelon Park.
No use of generators will be permitted.
All electrical panels and outlets at Watermelon Park have been previously inspected and approved.
We thank you in advance for your time and consideration.
- **Gas Appliances:** No gas appliances are to be used other than those by Mobile Food Service vendors. All Mobile Food Service vendors will be approved by the Clarke County Health Department.
- **Lighting:** All lighting will be provided by existing lighting sources at Watermelon Park and will not blind any moving traffic. All lighting is shielded and downcast.
- **Inspections:** Any and all required inspections will be scheduled thirty-six (36) hours in advance of event.

I have reviewed the attached plan(s) regarding: Building Department Guidelines for Special Events. I find this plan(s) to meet or exceed the standard requirements and I hereby approve of said plan.

Clarke County Building Department

Watermelon Park
Mike Capanelli, General Manager

Signed: 
Date: 2/27/2012

Signed: 
Date: 2/27/2012

Clarke

lwalburn@clarkecounty.gov

± Font Size -

Clarke County - Special Event Permit - Watermelon Park - Route 621

From : Arthur Boyce (VDOT) <Bobby.Boyce@VDOT.Virginia.gov>

Wed, Mar 07, 2012 03:42 PM

Subject : Clarke County - Special Event Permit - Watermelon Park - Route 621

3 attachments

To : David Ash <dash@co.clarke.va.us>

Cc : Mike Capanelli <mike@watermelonpark.com>, Matthew Smith, P.E. (VDOT) <Matthew.Smith@vdot.virginia.gov>, Rhonda Funkhouser (VDOT) <Rhonda.Funkhouser@VDOT.Virginia.gov>, Timothy. (VDOT) Rhodes <Timothy.Rhodes@vdot.virginia.gov>, Lora Walburn <lwalburn@clarkecounty.gov>



DEPARTMENT OF TRANSPORTATION

Staunton/Edinburg Land Development

14031 Old Valley Pike

Edinburg, VA 22824

Dear Mr. Ash:

We have reviewed the above referenced Special Event Application dated February 24, 2011 and anticipate that an event of this size will have minimal impacts to the adjacent roadways. The 499 total attendees you expect to attract should generated approximately 500 total trips based on a 2.2 persons/vehicle occupancy rate. We do not anticipate the need for any traffic controls at the Route 7/621 intersection. We offer the following comments for your consideration:

- We recommend that alternate directions to Watermelon Park be advertised to reduce the impacts to Route 621 "Chilly Hollow Road". Chilly Hollow Road is a very narrow road with no shoulders and sharp curves. These alternative directions may include Route 608 "Parshall Road" for traffic from the west and Route 618 "Briggs Road" for traffic from the south.
- Vehicles entering the site need to be shuttled off the State road as quickly as possible. Traffic should not be stopped at the existing ticket booth/gate to take up money or tickets if this causes backups or stacking onto Route 621. We recommend that the patrons be first parked, then pay as they walk in the gate to the festival.

We appreciate the County's efforts to include VDOT in the early planning stages and the opportunity to provide comments on this Special Event Permit. If you have any questions, please do not hesitate to give me a call at (540) 984-5631.

Sincerely,

Arthur R. Boyce, III

Arthur R. Boyce, III

Land Development Engineer

Clarke, Frederick, Shenandoah, & Warren Counties

14031 Old Valley Pike

Edinburg, VA 22824

(540)984-5631

<<Watermelon Park Letterhead VDOT.PDF>> <<park drawing.pdf>>



ole0.bmp
34 KB



Watermelon Park Letterhead VDOT.PDF
266 KB



park drawing.pdf
32 KB



Shenandoah RIVERKEEPER®

Shenandoah Riverkeeper
P.O. Box 405
Boyce, VA 22620
540.837.1479

info@shenandoahriverkeeper.org
www.shenandoahriverkeeper.org

February 24, 2012
Mike Capanelli
mike@watermelonpark.com
Watermelon Park, Clarke County, VA
RE: Earthkorps Riverside Festival

Dear Mike,
I am writing you in hopes of endorsing the Earthkorps Riverside Festival proposed to be held June 15th and 16th, 2012. I am the Shenandoah Riverkeeper and my organization is a founding partner of Earthkorps.

Shenandoah Riverkeeper and Potomac Riverkeeper Inc. fiscally sponsored Beau Morgan and Earthkorps approximately three years ago in order to help them get off the ground financially and to begin the incorporation process. I serve as a founding member of the non-profit 501(c)(3) Earthkorps board of directors.

As the Riverkeeper, I decided that helping Earthkorps achieve their vision for removing physical trash (cans, refrigerators, tires etc.) would be complementary to the work of my organization. Shenandoah Riverkeeper had never tried to tackle the physical trash present in the river. We had always focused on sediment, nutrients, pesticides and other chemical forms of pollution. For several years Earthkorps is has been an excellent partner organization with Shenandoah Riverkeeper. I understand Earthkorps has already removed nearly 50,000 pounds of trash from the Shenandoah system. I consider that a remarkable feat for such a young organization. Nobody else is doing this work. The festival is the primary fundraising event to support the non-profit 501(c)(3) organization.

I have personally attended the Earthkorps Riverside festival with my wife and my young daughters. We spent Saturday playing in the fields and enjoying the peaceful company of the other attendees, we camped and played near the river. The festival had excellent music, and overall drew an environmentally conscious group of attendees. Attendees were self policing and peaceful. I have recommended this event for other families with young kids.

In summation, as Riverkeeper and as a father and as a resident of Clarke County, I would like to endorse the Earthkorps Riverside Festival and would be happy to speak personally to county staff or elected officials about what might be expected during this event.

Sincerely,

Jeff Kelble
Shenandoah Riverkeeper
Clarke County Resident and Father

Shenandoah Riverkeeper is sponsored by Potomac Riverkeeper, Inc. a 501(c)3 nonprofit organization.



EarthShare * 87828 * CFC # 87828





PotomacRIVERKEEPER®
ShenandoahRIVERKEEPER®

1100 15th Street, NW, 11th floor
Washington, DC 20005
202.222.0707
202.783.0444 (fax)

keeper@potomacriverkeeper.org
www.potomacriverkeeper.org

February 24, 2012

Mike Capanelli
Watermelon Park
Clarke County, VA

Re: EarthKorps Riverside Festival

Dear Mike,

I am writing to endorse EarthKorps' Riverside Festival proposed for June 15 – 16, 2012, at Watermelon Park. Potomac Riverkeeper, Inc, which includes the Shenandoah Riverkeeper, served as the fiscal sponsoring agency for EarthKorps while it established itself as a 501(c)3 nonprofit organization. The Shenandoah Riverkeeper Jeff Kelble serves on its founding Board of Directors.

I worked with Cameron (Beau) Morgan through the process of incorporating his nonprofit organization. Throughout the process, I was impressed with Beau's dedication and commitment to founding a solid organization to address the trash problem in the Shenandoah River. Beau is an excellent organizer and planner. The fact that EarthKorps has removed nearly 50,000 pounds of trash in the past two years speaks volumes to his ability to organize and execute a valuable service to the community.

The Riverside Festival is EarthKorps' primary fundraising event. It also provides an opportunity to do vital outreach to the community about the need to reduce trash and to dispose of it properly so it does not end up in our rivers and streams. EarthKorps relies on hundreds of volunteers to remove trash. The festival is an opportunity to do outreach and recruit volunteers.

I have been impressed with Beau's ability to organize and execute this outdoor event. It is not an easy task, but he accomplishes it with much professionalism. Our Shenandoah Riverkeeper Jeff Kelble attends the festival every year with his family and recommends it as a family-friendly, safe event. I am happy to endorse EarthKorps' 2012 Riverside Festival.

Sincerely,

Robin Broder
Vice President



Recognized as "one of the best small nonprofits" by the Catalogue for Philanthropy

EarthShare # 87828 * CFC # 87828





**County of Clarke
Application Special Event Permit
Code of Clarke County Chapter 57**

Right of Entry Permission Form

I, MIKE CAPANELLI the applicant for a special event permit as
Permit Applicant's Name [Please print legibly.]

required by Article II of Chapter 57 of the Code of Clarke County, Virginia, that event

titled: SHENANDOAH RIVERSIDE FESTIVAL

shall take place on FRIDAY JUNE 15 & SATURDAY JUNE 16 at
Specify Date[s]

WATERMELON PARK - 3322 LOCKES MILL RD. - BERRYVILLE, VA. 22111
Event Location and/or Address

in Clarke County, Virginia, and I, JOHN U. MILLER JR.
Landowner or Leaseholder's Name

the landowner/ leaseholder of such event location, give our permission for the County Administrator, the county's lawful agents or duly constituted law enforcement officers to go upon the aforementioned property where the special event will take place at any time for the purpose of determining compliance with the provisions of Article II of Chapter 57 of the Code of Clarke County, Virginia. This permission shall specifically include the period of set up and shut down of the event.

We understand that any of the above-referenced officials shall have the right to revoke any permit issued under the aforementioned article upon noncompliance with any of its provisions and conditions.

[Signature]
 Permit Applicant

[Signature]
 Event Location Owner/Leaseholder

Secondary Signature[s] If Applicable
[Signature]
 Permit Applicant

Secondary Signature[s] If Applicable

 Event Location Owner/Leaseholder

Ticket #: 00126260001 @@
 Date: 3/27/2012
 Register: TNJ/W11
 Trans. #: 26823
 Dept #: GELR
 Acct# :

T A X R E C E I P T
 COUNTY OF CLARKE
 SHARON E KEELER, TREASURER
 P O BOX 537
 101 CHALMERS COURT
 BERRYVILLE VA 22611

GENERAL FUND - OTHER LOCAL REVENUE
 SHENANDOAH RIVERSIDE
 FESTIVAL

Previous Balance \$	250.00
3100013030313100000000	
Principal Being Paid \$	250.00
Penalty \$.00
Interest \$.00
Amount Paid \$	250.00
*Balance Due \$.00

CAPANELLI MIKE

Pd by WATERMELON PARK FARMS INC
 BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 3/2012
 Check 250.00 # 2840 UNITED



RECEIVED MAR 9 2012

**County of Clarke
Special Event Permit Application
Code of Clarke County Chapter 57**

Pasture Palooza Music & Arts Festival

Name of Event

339 Minniewood Lane, Berryville, VA 22611

Location of Event

Trevor Creany

Applicant Name and Organization if applicable [Please Print]

107 Taylor Street, Berryville, VA 22611

Applicant/Organization Address [Please Print]

(540) 336-4596

Telephone No.

Fax No.

thcreany@radford.edu

Email Address

Date[s]: July 13-15, 2012

Event No.:

If submitting application for multiple events, please number [1, 2, 3, etc.]

Estimate the number of Attendees (Maximum expected) 700 Attendees

Total expected over entire timeframe, not the maximum at any one time. When calculating the number of persons attending an event, Code 57-2: Persons Attending an Event – The number of participants and spectators that is the cumulative total number of people entering the site of a Special Event on an Event Day. For Events with multiple consecutive Event Days, the Day with the greatest number of persons attending shall be used to determine whether an Event is Small, Medium, or Large.

Special Event Type and Permit Fees

Yes No Multiple Events: Note: Multiple Event applications for special event permits may be submitted together for a single parcel of property.

Yes No Multiple Year [3-Year Limit – Current Year plus two]: Note: No application for a special event may be filed more than one year before an event is to be held or before the first Event Day for applications for multiple special event permits, except for an application for a special event that is substantially the same as a special event that has been previously approved and conducted.

For Multiple Years

1. For a previously approved multi-year event, any change in the size, scope, date, location or change in ownership of property or management of the event constitutes cause for review. There is a \$100 Fee for review.
2. Applicants approved for more than a single event shall be required to sign an agreement prepared by the County attorney agreeing to the conditions set forth and further agreeing to provide the County Administrator with written notice, not less than 30 days in advance of each subsequent event that contains the names and current contact numbers of all:
 - Event management personnel,
 - Vendors,
 - Caterers,
 - Public safety providers, and/or
 - Contracted services

Yes No Has this/these event[s] been previously approved by the Board of Supervisors?

Type	Event	No. Events In Application	Fee
<input type="checkbox"/>	Small Special Event – Special Events for 150 to 499 persons attending five [5] or fewer event days per calendar year.	One [1] Event Application Two [2] or More Events In An Application Up to Five [5]	\$100 \$100 1st Event Application \$50 Each Event 2-5 / Each Year 2-3
<input type="checkbox"/>	Medium Special Event – Special Events for <u>150 to 499</u> persons attending with <u>six [6] or more event days</u> in a calendar year.	One [1] Event in Application Two [2] or More Events In An Application	\$100 \$100 1st Event Application \$50 Each Event 2-9 / Each Year 2-3 + Cost of Public Hearing Notice
<input checked="" type="checkbox"/>	Medium Special Event – Special Events for <u>500 to 999</u> persons attending	Each Event Application	\$250 \$100 Each Year 2-3 + Cost of Public Hearing Notice
<input type="checkbox"/>	Large Special Event – Special Events of 1000 or more persons attending an event.	Each Event Application	\$500 \$100 Each Year 2-3 + Cost of Public Hearing Notice

Instructions and Notes:

- ✓ Make checks payable to Clarke County Treasurer.
- ✓ Attach check or receipt from the Treasurer with this form and include with application. If submitting for two or more events, attach to first event application only.
- ✓ Payment of the Special Event Permit Fee shall not eliminate or substitute for any requirement for any business license or any other permit(s) that may be required by any federal, state, or local statutes, ordinances, rules, or regulations. Applicants are responsible for insuring that all such permits, licenses, and certificates are obtained from the appropriate authority.
- ✓ Fees paid are non-refundable and not transferable to other activities
- ✓ An application for a Small Special Event shall be submitted at least 30 calendar days before the date of the Event to allow for review of the application.
- ✓ An application for a Medium or Large Special event shall be submitted at least 120 calendar days before the date of the Event in order to allow for review of the application.

§ 57-4 Scaled Drawing

Medium and Large Events – attach drawing depicting the following: **Small Event:** Not required.

- (a) The areas for performances or activities and for grandstands or seats, showing the location of all aisles for pedestrian travel and other crowd-control measures.
- (b) All physical facilities existing or to be constructed on the premises, including, but not limited to, fences, ticket booths, grandstands, and stages.

- (c) The location, capacity, and nature of all temporary lighting, sound, and public address facilities.
- (d) The location, capacity, and nature of all temporary water, toilet, and all other public health-related facilities.
- (e) Vehicle ingress, egress, and parking plan, to include emergency vehicle access.

§ 57.7. Special Event Requirements

All Special Events shall comply with the following terms, conditions, and requirements, unless express exception is requested and granted in any permit issued. The Administrator may waive any of the following for Small Special Events based on circumstances unique to the proposed event.

Instructions: Answer all the following. Enter NA if you do not think issue is applicable. If completing the form on a computer place your answers in the blanks provided. If completing the form manually, attach a separate piece of paper and answer the questions in order.

Note: *Application is complete only when the applicant has provided all applicable approvals to County Administration.*

General Information:

- a) **Event hours.** Unless specifically approved by the reviewing entity, no stage presentation, music, dance, or other performance or activity shall take place at a special event between the hours of 12:00 am and 7:00 am.

Date(s) and time(s) of the event: (7/13/2012, 3:00 PM - 7/14/2012, 12:00 AM) (7/14/2012, 10:00 AM - 7/15/2012, 12:00 AM)

If multiple days, which day do you anticipate to have the highest attendance and an estimate of attendance:

July 14, 2012 - 700 attendees maximum including employees

- b) **Admission regulated.** The applicant shall regulate admission by ticket or other means acceptable to the County, so as to insure that the number of persons attending an event does not exceed the number allowed by terms of the permit. Copy of Ticket or badge of admission Attached **OR**

Statement of the plan for controlling admission to the event: In Plan

- c) **Limits to attendance.** The applicant shall not sell, give, or distribute a greater number of tickets than the number that the permit allows to attend. The applicant shall not admit any persons to an outdoor event if such admission would result in a greater number of persons present than allowed by the permit. Total number of tickets to be offered for sale: 999 less all employees

- p) **Liability insurance.** The applicant shall provide evidence of adequate liability insurance. A certificate of insurance providing coverage in an amount of at least \$1 million dollars, naming the County of Clarke as an additional insured, and showing the date(s) of the event, shall have been received by the Administrator before an application is approved.

Certificate of insurance attached. No Yes

- r) **Permission for Entry.** F1211-06D Attached. The applicant shall provide written permission for the Administrator, designee, all duly constituted law enforcement officers to enter the property at any time during the Special Event to determine compliance with the approved permit and the provisions of this chapter.

Adjoining Property Owners.

- Attach a copy of the notice sent to all adjoining property owners. [F1211-06C provides an example of the information required in the notice to adjoining property owners] Notice shall be sent to all adjacent property owners on the same date as the application is filed with the Administrator. The address for such owners shall be that found in the records of the Commissioner of the Revenue or, for properties not located in Clarke County, an equivalent source.
- Attach a list of all adjacent property owners, with addresses.

Health Department Notice and Approvals:

Note: The Health Department must approve your plans for the following items. It is best you talk to the Health Department before you submit your plan to ensure it will be approved. Contact: 540-955-1033; 100 North Buckmarsh Street, Berryville, VA 22611

The Event Permit cannot be approved until after the Health Department has approved the plan.

- ✓ Check here if you have submitted your written plan to the Health Department and have their letter of approval attached to your application. Approval attached
 - ✓ Check here if you have not submitted your plan to the Health Department. Not attached
- Note: County Administration will submit your application to the Health Department for review; however, the Event Permit cannot be approved until after the Health Department has approved the plan.

d) Water supply. The applicant shall provide an ample supply of potable water for drinking and sanitation purposes on the premises of the Special Event by providing to the satisfaction of the Health Department the location and type of water facilities.

Statement of plan for providing water included with application including location and type of water facilities included in plan: Yes

e) Toilet and/or lavatory facilities. The applicant shall provide adequate toilet and/or lavatory facilities for sanitation purposes on the premises of the Special Event to the satisfaction of the Health Department.

Statement of plan for providing sanitation facilities included in plan.: Yes

f) Waste management. The applicant shall provide for the pickup and removal of refuse, trash, garbage, and rubbish from the site of the event on a daily basis, or more often if required by providing to the satisfaction of the Health Department the plans for pickup and removal of refuse and to clean up the premises and remove all trash and debris there from within 48 hours after the conclusion of the event.

Statement of plan for garbage, trash and sewage disposal included in plan.: Yes

g) Medical facilities. Adequate on-site medical facilities shall be provided to the satisfaction of the Health Department.

Statement of plan to provide adequate on-site medical facilities included in plan: Yes

k) Food & Beverage. The applicant shall provide for adequate preparation and provision of any food or beverage for consumption during the Special Event to the satisfaction of the Health Department (and the Virginia Alcohol Beverage Control Board, if alcoholic beverages are to be served) with a plan for preparing and providing food and beverages).

Statement of plan to provide adequate preparation and provision of any food or beverage for consumption included in plan. Yes

Will alcoholic beverages be served? No Yes If yes:

Virginia Alcohol Beverage Control Board Notice/Approval Date: N/A Approval attached.

Contact: www.abc.virginia.gov; 2901 Hermitage Road, P.O. Box 27491, Richmond, VA 23261

Local Fire & Rescue Company Notice and Approvals

Note: The local Fire & Rescue Company must approve your plans for the following items. It is best you talk to your local Fire and Rescue Company before you submit your plan to ensure it will be approved. Contact your local fire & rescue company. [Blue Ridge, Boyce, John Enders, or Shenandoah Farms]

The Event Permit cannot be approved until after the local fire and rescue company has approved the plan.

- ✓ Check here if you have submitted your written plan to the local fire and rescue company and have their letter of approval attached to your application. Approval attached
- ✓ Check here if you have not submitted your plan to the local fire and rescue company. Note: County Administration will submit your application to the local fire and rescue company for review. Not attached

g) Medical facilities. Adequate on-site medical facilities and emergency medical transport vehicles shall be provided to the satisfaction of the Chief of the Fire and Rescue Company providing service to the location at which the Special Event is to be held.

Statement of plan to provide adequate on-site medical facilities and emergency medical transport vehicles included in plan: Yes

h) Fire protection. The applicant shall provide for adequate fire protection to the satisfaction of the Chief of the Fire Department providing service to the location at which the Special Event is to be held.

Statement of plan to provide adequate fire protection included in plan. Yes

Sheriff's Notice and Approvals

Note: The Sheriff must approve your plans for the following items. It is best you contact him before you submit your plan to ensure it will be approved. Contact: 540-955-1234; 100 North Church Street, Berryville, VA 22611

The Event Permit cannot be approved until after the Sheriff has approved the plan.

- ✓ Check here if you have submitted your written plan to the Sheriff and have his letter of approval attached to your application. Approval attached
- ✓ Check here if you have not submitted your plan to the Sheriff. Note: County Administration will submit your application to the Sheriff for review. Not attached

i) **Traffic and parking control.** The applicant shall provide for adequate ingress, egress and parking for the Special Event to the satisfaction of the Sheriff, the State Police and the Virginia Department of Transportation.

Statement of plan to provide adequate ingress and egress included in plan. Yes

State Police Notice/Approval Date: N/A Approval attached.
Contact: 540-869-2000; 3680 Valley Pike, Winchester, Virginia 22602

Statement of plan to provide traffic Control devices, signage, cones, barricades or other activities to take place within the public right-of-way. N/A

The event entrance is not in or near a public right of way.

VDOT Notice/Approval Date: N/A Approval attached.

j) **Security.** The applicant shall provide adequate on-site security for the entire duration of a Special Event to the satisfaction of the Sheriff with a security plan.

Statement of plan to provide adequate on-site security included in plan. Yes

Building Department Notice and Approvals

Note: The Building Department must approve your plans for the following items. It is best you contact the Building Department before you submit your plan to:

- Obtain approval of the actual event; AND
- Apply for any necessary permits and schedule any necessary inspections. *Prior to the event being opened to the public or participants, applicable permits and inspections must be complete. These include, but not limited to: portable lighting, electrical systems, gas systems, tents, portable structures, amusements ride including inflatables and climbing walls. Also, the Building Department inspects emergency vehicle access.*

Contact: 540-955-5112; 101 Chalmers Court, Suite B, Berryville, VA 22611

The Event Permit cannot be approved until after the Building Department has approved the plan.

- ✓ Check here if you have submitted your written plan to the Building Department and have their letter of approval attached to your application. Approval attached
- ✓ Check here if you have not submitted your plan to the Building Department. Note: County Administration will submit your application to the Building Department for review; however the applicant is responsible for obtaining any necessary Building Department permits and scheduling any/all inspections. Not attached

Building Department Guidelines for Special Events Permits:

The following are issues that need to be described or addressed on special events permit applications:

Tents - Any tent greater than 900 square feet in size will require a Building Permit and inspections prior to the event. Inspection shall be arranged to be done during normal business hours Monday through Friday at least the day prior to the event. The event application should provide diagrams or layouts of the location of the tent(s). All tents shall be fire retardant treated with the appropriate approval label on the tent and shall have a mounted and posted fire extinguisher (5 lb. ABC min.) located in each tent. If the tent is enclosed, it shall have two (2) forms of exit that are labeled and illuminated if the event occurs after daylight. If the event will occur after daylight hours, emergency lighting shall be provided.

Electrical Systems – Any temporary or portable electrical distribution systems shall require an Electrical Permit and inspections prior to the event. All portable or temporary systems shall be Ground Fault Interrupter Circuit (GFIC) protected. Trailer mounted generators shall be provided with ground rods and grounding conductors appropriate for the generator output requirements. All equipment shall be listed and labeled for the application (weather resistant). No portable generators are allowed inside any tents or trailers where persons would normally enter. A description of the electrical distribution system shall be provided with the special event application.

Gas Appliances – All gas appliances including cooking and heating appliances shall be inspected including leak tested prior to the event. No gas cylinders will be allowed inside tents or occupied trailers or structures. All gas cylinders shall be secured in areas not normally used by the public. All gas equipment shall be in good working order and shall meet requirements of the Virginia Fuel Gas Code.

Lighting – Information pertaining to the temporary lighting systems shall be provided with the special event application including output wattage and generation system. Lighting system shall be located not to project excessive lighting off of the premises and not to blind any moving traffic on or of the event property. Any lighting pointing to the property boundary shall be shielded and downcast.

Inspections – Arrangement for inspections shall be scheduled to occur prior to opening of the event during normal business hours between Monday and Friday. Required inspections shall be scheduled at least twenty-four (24) hours prior to the expected inspection. If special times and arrangements are required, prior approval will need to be arranged with the Clarke County Building Department.

l) Lighting/Illumination. If lighting is to be utilized, such lights shall be located, or such shielding devices or other equipment shall be utilized so as to prevent unreasonable glow beyond the property on which the event is located.

Will outdoor lighting be utilized? No Yes

m) Temporary Structures. All necessary building permits shall be obtained before the event occurs for any temporary structures such as tents or amusement rides. Will temporary structures be utilized? No Yes

Type[s] of temporary structures: Included in plan.

o) Communication system. If the premises are without adequate communications systems, the applicant shall make arrangements, approved by the County, to provide for substitute, additional, or alternate means of communication with public safety and other government officials.

Will substitute, additional, or alternate means of communication be utilized? No Yes If yes:

Plan for adequate communications systems included with application. Yes

t) **Necessary Safety Services.** The operator of the Special Event shall provide any services necessary to provide appropriate levels of safety over and above what public agencies determine that they are able to provide. Additional Safety Services Required? No Yes If yes:

List safety services: _____

Applicant Additional Information:

Use this area for additional information, if applicable:

Included in plan.

Acknowledgements, Affirmations, Signature

By my signature below, I affirm that I have read and agree to abide by the following terms and conditions. Further, I affirm that the information provided in this application is true and accurate to the best of my knowledge.

§ 57.4 (a) Submission and Acceptance. No application shall be submitted, or accepted, unless presented on the required forms along with all additional required plans, documents, approvals, fees, and other material required by this ordinance.

§ 57.7 (m) Sound. Applicant agrees to comply with the Clarke County Code Chapter § 120 that regulates noise.

§ 57.7 (p) Setbacks. The approving entity may establish setbacks from property lines, rights of way, and access easements to the site of public assembly or parking for participants or spectators for a Special Event as determined necessary by the approving entity depending on site characteristics, the type of event, the anticipated number of participants and spectators, and the impact on adjacent property owners.

§ 57.7 (r) **Other laws and rules.** The applicant shall comply with all federal, state and local laws, ordinances and regulations, including zoning ordinance provisions and any special use provisions applicable to the property.


§ 57.3 (b) **Other Permits and Responsibility:** The permit required by this ordinance, or the exemptions provided herein, shall not eliminate or substitute for any requirement for any business license or any other permit(s) which may be required by any federal, state, or local statutes, ordinances, rules, or regulations. Applicants are responsible for insuring that all such permits, licenses, and certificates are obtained from the appropriate authority.

§ 57.8. **Deposit.** I am aware that a deposit may be required. As a condition of granting the permit, the Administrator or the Board may require the payment of a deposit to cover anticipated public clean-up costs, law enforcement costs, and/or emergency services costs beyond what is usual and customary. The applicant shall be responsible for such costs in excess of any deposit, and the applicant shall be refunded any portion of a deposit not needed to cover such costs.

§ 57.9. **Permit not transferable.** I am aware that this permit is not transferable.

§ 57.10. **Revocation or suspension of permit.** I am aware that this permit may be revoked for suspended A permit issued under the provisions of Chapter 57 may be revoked or suspended by the entity that approved the permit. The Sheriff or his/her designee may temporarily suspend the permit pending consideration, by the entity that approved the permit, of action to revoke or suspend a permit. Such action by the approving entity or the Sheriff or designee may be taken for any of the following reasons:

- a) Any violation of one or more of the requirements or any violation of one or more of the terms and conditions of a permit issued hereunder.
- b) Any material misrepresentation in the application for a permit.
- c) Any change in the ownership of the location of the permitted event, unless there is provided a signed statement from the new owner to confirm that the new owner has given permission for the specific Special Event to be held.
- d) Any material change in the condition of the facilities or ability of contracted organizations to provide required services or equipment.
- e) Any state of emergency, disaster, hazardous weather condition, or other threat to the public health, safety, and welfare that has been declared or is anticipated to occur such that continuation of the event is deemed to be an undue or unnecessary risk to the participants, general public, or public safety providers.
- f) Upon revocation or suspension of the permit, the permittee shall immediately cancel and/or terminate the event and provide for orderly dispersal of those in attendance.



Applicant Signature

3/9/2012

Date

Trevor Creany

Printed Name

Note: Application is complete only when the applicant has provided all applicable approvals to County Administration.



County of Clarke

Application Special Event Permit

Code of Clarke County Chapter 57

Section I Determination: Permit is required for any assembly, attraction, ceremony, event, festival, gathering, circus, carnival, or show at which rides, games, competitions, attractions, music, dance, or other performing arts are engaged in by participants or provided as entertainment by professional or amateur performers or by prerecorded means that meet the following criteria:

Question	Yes	No	Action
A. Does it occur within the corporate limits of the Town of Berryville or the Town of Boyce or the Berryville Annexation Area?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, permit not required by Clarke County. Check with the appropriate local government.
B. Is it to be held on property owned by the United States of America, the Commonwealth of Virginia, or the County of Clarke, or in a permanent enclosed structure?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, permit not required by Clarke County. Check with the appropriate governmental agency to ensure compliance with its rules and regulations.
C. Is it to be held on a private parcel of land fewer than six acres?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, event is not allowed on parcels of fewer than six acres.
D. Is the function planned for fewer than 150 people?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, A permit shall not be required for an assembly with less than 150 persons attending the event on a parcel of 6 or more acres (or adjoining parcels with the same owner that have a total area of six or more acres).
E. Does it involve the raising, charging, donating or re-couping of funds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If no, special event permit is not required.

Note: Such an assembly shall not include demonstrations, parades, rallies, marches, or picketing activities.

If you answered No to all questions A, B, C, D, and Yes to question E, a special event permit application is required. Use Special Event Permit Application Form F1211-01B

Official Plan for:
Pasture Palooza Music and Arts Festival
July 13-15, 2012
339 Minniewood Lane, Berryville, VA 22611

Coordinator:
Trevor Creany
107 Taylor Street
Berryville, VA 22611

§ 57.7. Special Event Requirements

General Information:

▲ Event hours.

- Start: 1:00 PM Friday, July 13, 2012
- End: 12:00 PM Sunday, July 15, 2012
- Live music hours:
 - 7/13/2012 = 4:00 PM – 12:00 AM
 - 7/14/2012 = 10:00 AM – 12:00 AM
- Estimated maximum of 700 attendees on Saturday, July 14, 2012

▲ Admission regulated.

- The total amount of tickets to be sold will be 999 less all employees. Tickets will be sold online prior to the event via eventbrite.com. Eventbrite is an online service that people everywhere use to create, share, and join any event. They allow people like me to sell tickets online which is a necessity for special events today. All remaining tickets will be sold at the entrance gate the day of the festival. Tickets sold online will cost \$35.00 each. Weekend passes will be sold at \$40.00; Saturday only tickets will be sold at the price of \$30.00 each. As soon as 999 tickets have been distributed all entrances to the festival will be forbidden without proof of prior purchase.
- *Note: I do not expect that 999 people will attend the event. (700 maximum)*

▲ Limits to attendance.

- *Eventbrite.com* provides information to the ticket seller that allows he/she to see how many tickets have been sold. It even allows you to see what population you are selling tickets to and even the total amount of tickets sold. With all of this information available I will be able to sell an exact amount of tickets, equal to or less than 999.

▲ Liability insurance.

- The insurance policy has been purchased, but I have yet to receive the certificate in the mail. Once I receive the certificates I will mail one to the County of Clarke. As stated in the application I have provided coverage in an amount of \$1,000,000 and named the County of Clarke as an additional insured. Others insured include myself and the property owner, Alison Teetor.

▲ **Permission for Entry.**

- I have attached written permission for the Administrator, designee, all-duty constituted law enforcement officers to enter the property at any time during the Special Event to determine compliance with the approved permit and the provisions of this chapter.
 - A copy of the notice sent to all adjoining property owners is attached.
 - A list of all adjacent property owners, with addresses is attached as well.
-

Health Department Notice and Approvals:

▲ **Water Supply.**

- All attendees will be notified that water will not be provided for free, but they are encouraged to bring enough for themselves for the entire weekend. Bottled water will be sold by the vendor, Lauren Simmons. A wash station will be rented from Green's Latrines for sanitation purposes.

▲ **Toilet and/or lavatory facilities.**

- Seven portable lavatory facilities will be rented from Green's Latrines for the entire weekend. I do not expect to have more than 700 attendees so this satisfies the requirement of 1 lavatory facility per every 100 people. If we end up selling more tickets Green's Latrines will be notified to bring more portable lavatory facilities.

▲ **Waste management.**

- When attendees enter the festival they will be given a trash bag to throw any refuse, trash, garbage, rubbish, and non-recyclable material in. Pasture Palooza Music & Arts Festival will encourage the attendees to recycle all cans and plastic bottles into recycle bins placed throughout the event grounds. Green's Latrines will be responsible for all sewage disposal. We will have a cleanup on Sunday, July 15th and all trash will be removed from the property and taken to the dump for proper disposal by Monday, July 16th.

▲ **Medical facilities.**

- A medical tent will be set up with equipped and certified Emergency Medical Technicians, EMTs, to handle any small issues. The tent will be marked with the emblem of the International Red Cross placed inside the main event area (indicated on the map attached). If an ambulance is needed staff will call 9-1-1 immediately and have the person transported to the front gate to await the ambulance. The EMT will determine if the injured person is able to be moved. A side-by-side will be used for emergency transportation.

▲ **Food & Beverage.**

- We will have one food and non-alcoholic beverage vendor, Lauren Simmons. She will be getting a temporary permit from the County of Clarke to sell food and non-alcoholic beverages. I have already signed and submitted the coordinator's checklist required by the Health Department.
 - Alcoholic beverages will not be served, but attendees above the age of 21 will be allowed to bring their own alcohol as long as it is not in a glass container.
 - *More information on our plan to prevent underage drinking is located in the security section under Sheriff's Notice and Approval.*
-

Local Fire & Rescue Company Notice and Approvals

▲ **Medical facilities.**

- A medical tent will be set up with equipped and certified Emergency Medical Technicians, EMTs, to handle any small issues. The tent will be marked with the emblem of the International Red Cross placed in an easy to see area (indicated on the map attached). If an ambulance is needed staff will call 9-1-1 immediately and have the person transported to the front gate to await the ambulance. The EMT will determine if the injured person is able to be moved. A side-by-side will be used for emergency transportation.

▲ **Fire Protection.**

- Fire extinguishers will be located in marked locations throughout the event area. A large water tank will be located in the main event area for the purpose of extinguishing any fires. All staff members will be on the look out for any fires. All attendees will be told not to have any personal camp fires. If we find any personal camp fires the attendees who are camping around the fire will be removed from the festival.
-

Sheriff's Notice and Approvals

▲ **Traffic and parking control.**

- Approximately 10 staff members will be assigned the duty of parking cars. The attendees staying all weekend will be parked in the main event camping area. Attendees who will staying for one day at a time and leaving throughout the weekend will be parked in a separate field located on the property. This will allow easy ingress and egress to the property.
- In the past, Pasture Palooza has closed and locked the main gate of the property from 2:00 AM – 5:00 AM to prevent any drinking and driving. The first year of Pasture Palooza Music and Arts Festival in 2010 occurred only one week after the tragic death of Clarke County High School student Aaron Shirley. This is what inspired the idea to close the gates at the late night hours. Pasture Palooza will continue to close the gates in the late night and early morning hours if the Clarke County Sheriff Department approves.

▲ **Security.**

- We will hire one Deputy Sheriff to be on site Friday from 4:00 PM – 12:00 AM and Saturday from 12:00 PM till 12:00 AM.
 - Security will be hired for the entire duration of the festival: 1:00 PM Friday, July 13 until 12:00 PM Sunday, July 15. A minimum of 10 security members will be on duty at all times.
 - Security will be composed of Pasture Palooza Staff and a small security team hired under contract.
 - Admission to Pasture Palooza Music & Arts Festival is restricted to individuals of 18 years or older. Any person between the ages of 18 and 21 will get a different wristband to indicate that they are under 21. If an individual under the age of 21 is caught drinking or inebriated, they will be escorted to the main entrance and held until an officer arrives.
-

Building Department Notice and Approvals

- ⤴ **Lighting/Illumination.**
 - Lighting/Illumination will only be used for the purpose of stage lighting.
 - ⤴ **Temporary Structures.**
 - Types of temporary structures:
 - There will be a main stage and a side stage. The locations of these temporary structures are located on the map attached.
 - ⤴ **Communication system.**
 - All staff and security will have at least one of the following items: walkie talkie, smart phone, and/or cell phone.
 - ⤴ **Necessary Safety Services.**
 - The building department is not requiring any additional safety services.
-

Additional Information

- ⤴ I have attached the notices that I sent out to departments but I have only heard back from the health department.

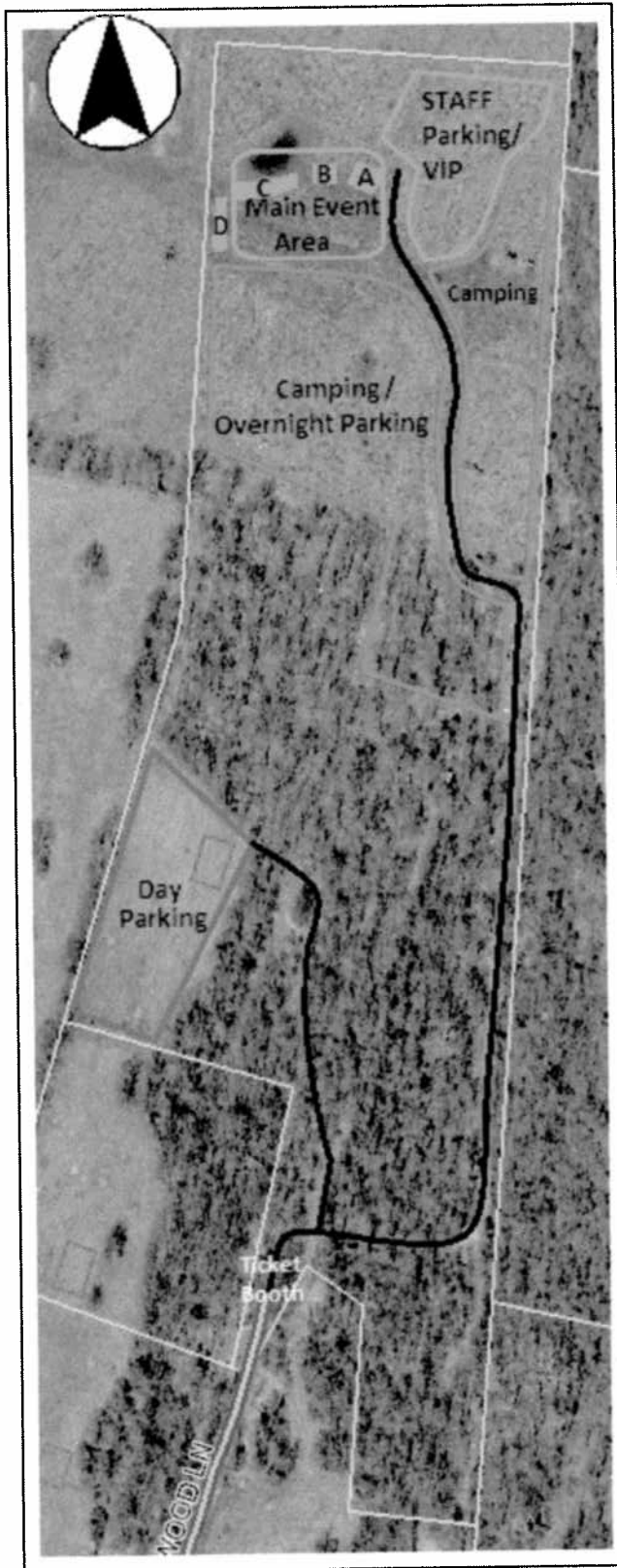


- Public
- Points of Interest
- Roads
 - Private Roads
 - Roads
 - Misc Roads
- Appellation Trail
- Streams
- Pennisal
- Intermittent
- Ponds
- Rivers
- Buildings
- Parcels
- Parcels With Other On
- Parcels
- Towns
- Clarke County
- Surrounding Counties



The data shown on this site are provided for informational and planning purposes only. Clarke County and its consultants are not responsible for the misuse or misrepresentation of the data.

Pasture Palooza Music & Arts Festival Map of Festival Grounds



A - Main Stage
B - Side Stage
C - Vendors (Food & Crafts)
D - Lavatories (7 total)



County of Clarke
Application Special Event Permit
Code of Clarke County Chapter 57

Right of Entry Permission Form

I, Trevor Greany the applicant for a special event permit as
Permit Applicant's Name [Please print legibly.]

required by Article II of Chapter 57 of the Code of Clarke County, Virginia, that event

titled: Pasture Palooza Music and Arts Festival

shall take place on July 13-15, 2012 at
Specify Date[s]

339 Minniewood Lane, Berryville, VA 22611
Event Location and/or Address

in Clarke County, Virginia, and I, Alison Teetor
Landowner or Leaseholder's Name

the landowner/ leaseholder of such event location, give our permission for the County Administrator, the county's lawful agents or duly constituted law enforcement officers to go upon the aforementioned property where the special event will take place at any time for the purpose of determining compliance with the provisions of Article II of Chapter 57 of the Code of Clarke County, Virginia. This permission shall specifically include the period of set up and shut down of the event.

We understand that any of the above-referenced officials shall have the right to revoke any permit issued under the aforementioned article upon noncompliance with any of its provisions and conditions.

[Signature]
 Permit Applicant

Secondary Signature[s] If Applicable

 Permit Applicant

Alison Teetor
 Event Location Owner/Leaseholder

Secondary Signature[s] If Applicable

 Event Location Owner/Leaseholder

BLKBEAR LLC
107 TAYLOR ST
BERRYVILLE, VA 22611

MNNW PARTNERSHIP
900 S PLEASANT VALLEY RD
WINCHESTER, VA 22601

GIRONDO THOMAS C &
CATHY
364 HONEY LANE
BERRYVILLE, VA 22611

BENNIE WILLIAM A JR & MA
P O BOX 343
BERRYVILLE, VA 22611

BROWN HEIDI
2021 BISHOP MEADE RD
BOYCE, VA 22620

LORBER LINDA R
228 SOUTH ROYAL AVE
FRONT ROYAL, VA 22630

LAVAL LLC
912 WHITE POST RD
WHITE POST, VA 22663

NICHOLS JENNIFER
269 MINNIEWOOD LANE
BERRYVILLE, VA 22611

SAYRE ROBERT G & DAWN E
195 MINNIEWOOD LN
BERRYVILLE, VA 22611

RUSSELL KAREN K
66 MINNIEWOOD LN
BERRYVILLE, VA 22611

CANTERBURY SUSAN
KACKLEY
153 MINNIEWOOD LANE
BERRYVILLE, VA 22611

Trevor Creany
107 Taylor Street
Berryville, VA 22611
(540) 336-4596

**Adjoining Property Owner
Special Event Notice**

February 21, 2012

RE: Special Event Notice

Dear Adjoining Property Owner,

This notice is to advise adjoining property owners that a special event application has been forwarded this day to the County of Clarke, Virginia for the following events to be conducted at:

Location: 339 Minniewood Lane
Berryville, VA 22611

Name of Event: Pasture Palooza Music and Arts Festival

Dates/Time: July 13, 2012 – 12:00 pm to 12:00 am
July 14, 2012 – 10:00 am to 12:00 am

Summary of Event: Outdoor music and arts festival with camping. A maximum of 700 persons are expected to attend. Attendees will eat, camp, and listen to music. There will be amplified music and two stages with lighting. No homes are visible or within a ¼ mile of the festival location. I apologize for the music going until 12:45 last year. I assure you that the music will be cut off at 12:00 am each night this year to respect you, the surrounding homeowner.

If you have questions, concerns or would care to review the full text of the application, please contact the following within 15 days of receiving this notice.

Trevor Creany
107 Taylor Street
Berryville, VA 22611
thcreany@radford.edu
(540) 336-4596

If you are unable to reach the person listed above at the address or telephone number listed above, you may contact the County Administrator at 540-955-5175.

Regards,



Trevor Creany

Pasture Palooza

Health Department Approval

Fincham, Ryan (VDH) [Ryan.Fincham@vdh.virginia.gov]

To

thcreany@radford.edu

Friday, March 02, 2012 3:27 PM

Trevor-

Thanks for the call and for already applying for the temporary food service for your event this summer. I understand that it will be similar to last year's set up. We will again assist you with getting all your approvals during your event. I look forward to working with you as the event nears. Please feel free to use this as a preliminary approval for county permitting.

Thanks again-

Ryan Fincham, EHSS
Clarke County Health Department

Pasture Palooza Music and Arts Festival - Building Dept Details

Creany, Trevor

Sent: Thursday, February 09, 2012 4:05 PM

To: gpope@clarkcounty.gov

Attachments: Pasture Palooza Building D~1.doc (15 KB)

Hi Gary,

I have attached a letter explaining my plan for the festival. It only contains information that concerns the building department. If you have any questions please feel free to call or email me. If everything seems to be in good shape I will need a letter of approval from you.

Thanks,

Trevor Creany
Pasture Palooza Coordinator
(540) 336-4596
tcreany@radford.edu

Attachment sent to
gpope@clarkecount
gov

Pasture Palooza Music & Arts Festival
July 13 - 15, 2012
339 Minniewood Lane
Berryville, VA 22611

Coordinator:
Trevor Creany
107 Taylor Street
Berryville, VA 22611
(540) 336-4596
thcreany@radford.edu

Building Department Notice and Approvals

▲ **Lighting/Illumination.**

- Lighting/Illumination will only be used for the purpose of stage lighting.

▲ **Temporary Structures.**

- Types of temporary structures:
 - There will be a main stage, side stage, front of house stage for the sound engineers, and a large tent set up in the main event area.
 - The tent is not bigger than 900 square feet.
 - All temporary stages will be less than 30" tall.

▲ **Communication system.**

- All staff and security will have at least one of the following items: walkie talkie, smart phone, and/or cell phone.

▲ **Necessary Safety Services.**

- Please let me know if I need to Provide any additional safety services.

▲ **Electrical Permit.**

- A towable diesel generator will be rented from sunbelt rentals for the purpose of powering the stage lighting and sound. I understand there is an electrical permit to pay for in order for approval. Please provide forms or information on where to get the forms so I can fill them out asap.

▲ **Permission to inspect event area.**

- I grant the Clarke County building department the right to enter the special event property to inspect all lighting/illumination, temporary structures, and generator.

Pasture Palooza Music & Arts Festival Plan

Sheriff Department Notice

Creany, Trevor

Sent Items

Wednesday, March 07, 2012 1:49 PM

Thank you very much. I will be contacting Deputy Lichliter soon. There will be about 500 attendees plus all employees, staff, band members, etc

Sent from my Verizon Wireless Phone

Tony Roper [troper@clarkecounty.gov]

Wednesday, March 07, 2012 1:15 PM

THanks, Trevor,

I appreciate your work on this. How many people will be at the music festival? Also, by way off cc, I am "introducing" you to Gary Lichliter, the deputy sheriff who coordinates our extra-duty employment. I am sure he will be in touch with you.

THanks

Creany, Trevor

Sent Items

Wednesday, March 07, 2012 12:25 PM

Hi Sheriff Roper,

I'm Trevor Creany the event coordinator for Pasture Palooza Music & Art Festival. I understand Allen Mason has sent all information my information to you. I am in the process of getting approvals from the different departments in Clarke County. If you have any questions about the attached document please let me know. Otherwise could you please send an approval in the form of an email to me <thcreany@radford.edu> and Lora Walburn <lwalburn@clarkecounty.gov>.

I would also like to hire a Deputy Sheriff for both days of the festival. From the hours of Friday the 13th 4:00 pm - 12:00 am, and Saturday the 14th 12:00 pm - 12:00 am.

Here's my contact information. Thanks so much for your help.

Trevor Creany
Pasture Palooza Coordinator
(540) 336-4596
thcreany@radford.edu

Allen Mason [amason@clarkecounty.gov]

Monday, March 05, 2012 9:51 AM

Mr. Creany,

I sent the information to the Sheriff. He asked that you communicate directly with him. His email is troper@clarkecounty.gov. He will be able to answer your questions and get you squared away. Thanks again and good luck.

Allen Mason [amason@clarkecounty.gov]

2012

Saturday, February 25, 2012 6:00 AM

Mr. Creany,

I did receive your email however the sheriff has been out of town the past week. As soon as he comes back on Monday I will give him the information you gave me for his review and approval. Thanks.

Creany, Trevor

Sent Items

Friday, February 24, 2012 10:24 AM

Hey Mr. Mason,

I was just making sure you got this email with the letter attached. I need to turn in the application soon. If there wasn't any problem with the plan please send me a quick email saying that you approve the event. I also need to work out hiring a sheriff for the gate. All the info is in the letter attached.

Thanks,

Trevor Creany

Creany, Trevor

To:

amason@clarkecounty.gov

Attachments:

Letter To Deputy Mason 2012.doc (19 KB)[\[Open in Browser\]](#)

Sent Items

Tuesday, February 14, 2012 7:39 PM

You forwarded this message on 2/24/2012 10:24 AM.

Hello,

I have attached a letter including the plan for security and traffic control at Pasture Palooza. After reading it please feel free to call me and we can discuss any details you would like.

Thanks,

Trevor Creany

(540) 336-4596

thcreany@radford.edu

Attachment sent to amason@clarkecounty.gov

Pasture Palooza Music & Arts Festival
July 13 - 15, 2012
339 Minniewood Lane
Berryville, VA 22611

Coordinator:
Trevor Creany
107 Taylor Street
Berryville, VA 22611
(540) 336-4596
thcreany@radford.edu

Sheriff's Notice and Approvals

▲ Traffic and parking control.

- Approximately 10 staff members will be assigned the duty of parking cars. The attendees staying all weekend will be parked in the main event camping area. Attendees who will be staying for one day at a time and leaving throughout the weekend will be parked in a separate field located on the property. This will allow easy ingress and egress to the property.
- In the past, Pasture Palooza has closed and locked the main gate of the property from 2:00 AM – 5:00 AM to prevent any drinking and driving. The first year of Pasture Palooza Music and Arts Festival in 2010 occurred only one week after the tragic death of Clarke County High School student Aaron Shirley. This is what inspired the idea to close the gates at the late night hours. Pasture Palooza will continue to close the gates in the late night and early morning hours if the Clarke County Sheriff Department approves.

▲ Security.

- We will hire one Deputy Sheriff to be on site Friday, from 4:00 PM – 12:00 AM and Saturday, from 12:00 PM -12:00 AM. Preferably Kenny Gall, because staff member Bradley Graham is an acquaintance. The Deputy on site will be stationed at the front gate where all ticket money will be collected.
- Security will be hired for the entire duration of the festival: 1:00 PM Friday, July 13 until 12:00 PM Sunday, July 15. A minimum of 10 security members will be on duty at all times.
- Security will be composed of Pasture Palooza Staff and a small security team hired under contract.
- Admission to Pasture Palooza Music & Arts Festival is restricted to individuals of 18 years or older. Any person between the ages of 18 and 21 will get a different wristband to indicate that they are under 21. This will allow security and staff to identify any underage persons trying to drink. If an individual under the age of 21 is caught consuming alcohol, they will be escorted to the main entrance and held until an officer arrives.

Members of security will be at the entrance into the festival and spread throughout the property. The uniform will consist of a yellow shirt with STAFF written across the back and Pasture Palooza on the front. There will be 2 - 4 security employees at the front gate checking ID's and collecting ticket revenue. 6 – 8 employees will be on the property at all times looking for any sort of illegal activities, personal camp fires, and disorderly conduct. If an attendee is caught violating any of the festival rules they will be asked to leave the festival. I have already signed and turned in the right of entry permission form to the Clarke County Sheriff's Department stating that they are allowed to come on the property at any time. We may close the gates to the festival from 2 AM till 5 AM to avoid any possible drunk driving. If you need to get into the property and the gate is closed it will have a combination lock on it. The combination for the lock is 5567. If you have any further questions or concerns please feel free to contact me.

Sincerely,

Trevor Creany

Ticket #: 00126250001 @
 Date : 3/12/2012
 Register: WBM/W10
 Trans. #: 27989
 Dept #: GELR
 Acct# :

T A X R E C E I P T
 COUNTY OF CLARKE
 SHARON E KEELER, TREASURER
 P O BOX 537
 101 CHALMERS COURT
 BERRYVILLE VA 22611

Previous Balance \$ 250.00
 310001303031310000000000
 Principal Being Paid \$ 250.00
 Penalty \$.00
 Interest \$.00
 Amount Paid \$ 250.00
 *Balance Due \$.00

GENERAL FUND - OTHER LOCAL REVENUE
 PASTURE PALOOZA

CREANY TREVOR

Pd by CREANY TREVOR Check 250.00 # 111 BBT
 BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 3/2012

Clarke

lwalburn@clarkecounty.gov

± Font Size ▾

Re: 2012 Pasture Palooza and

From : Lora Walburn <lwalburn@clarkecounty.gov>

Mon, Mar 26, 2012 04:13 PM

Subject : Re: 2012 Pasture Palooza and 1 attachment**To :** Holly DeHaven <hdehaven@clarkecounty.gov>, Bobby Boyce [VDOT] <Bobby.Boyce@VDOT.Virginia.gov>, Fincham (VDH), Ryan <Ryan.Fincham@vdh.virginia.gov>, greg lloyd <greg.lloyd@vdh.virginia.gov>, Tony Roper <troper@clarkecounty.gov>, Gary Pope <gpope@clarkecounty.gov>, Gary Lichliter <glichliter@clarkecounty.gov>**Cc :** thcreany@radford.edu

Good Afternoon All:

To those who have not yet responded, tomorrow. Tuesday, March 27, is the deadline. Thank you - lbow

Lora B. Walburn
Deputy Clerk to the Board Supervisors
Executive Assistant - County Administration
County of Clarke
101 Chalmers Court, Suite B
Berryville, Virginia 22611
[540] 955-5175
[540] 955-5180 Fax
lwalburn@clarkecounty.gov

From: "Lora Walburn" <lwalburn@clarkecounty.gov>**To:** "Holly DeHaven" <hdehaven@clarkecounty.gov>, "Bobby Boyce [VDOT]" <Bobby.Boyce@VDOT.Virginia.gov>, "Fincham (VDH), Ryan" <Ryan.Fincham@vdh.virginia.gov>, "greg lloyd" <greg.lloyd@vdh.virginia.gov>, "Tony Roper" <troper@clarkecounty.gov>, "Gary Pope" <gpope@clarkecounty.gov>**Sent:** Monday, March 12, 2012 2:30:38 PM**Subject:** 2012 Pasture Palooza and

Good Afternoon All -

It's Special Event Application Season and attached is the 2012 submission from Trevor Creany for Pasture Palooza Arts & Music Festival.

Pursuant to the Code of Clarke County § 57.6. Action on applications. The Administrator shall forward the application to the public agency or agencies that would provide the additional services for comment and/or agency approval of the additional services. The public agency shall respond with comments and/or agency approval within 15 calendar days. Failure to respond within 15 calendar days shall be deemed approval by the agency.

Fifteen days puts the response date at Tuesday, March 27. However, I am hoping to get this on the BOS Agenda for March 20 meaning - I need something this week no later than Thursday - if possible, please. At this time, many thanks to Ryan Fincham, Clarke County Health Department, for providing written approval with submission.

If you have questions, please let me know. lbow

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2012_Pasture_Palooza_Arts_Music_Festival_Recvd_3-9-2012.PDF

849 KB

Clarke

lwalburn@clarkecounty.gov

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Re: 2012 Pasture Palooza and**From :** Holly DeHaven <hdehaven@clarkecounty.gov>

Mon, Mar 26, 2012 04:28 PM

Subject : Re: 2012 Pasture Palooza and 1 attachment**To :** Lora Walburn <lwalburn@clarkecounty.gov>**Cc :** thcreany@radford.edu, Bobby Boyce [VDOT] <Bobby.Boyce@VDOT.Virginia.gov>, Fincham (VDH), Ryan <Ryan.Fincham@vdh.virginia.gov>, greg lloyd <greg.lloyd@vdh.virginia.gov>, Tony Roper <trop@clarkecounty.gov>, Gary Pope <gpope@clarkecounty.gov>, Gary Lichliter <glicliter@clarkecounty.gov>

If the tent(s) are over 900 sq. ft. a building permit & inspection will be required. If a generator(s) will be utilized for the lighting, etc. an electric permit & inspection will be required.

Thanks,

Holly A. DeHaven,
Office Manager/Permit Technician
Clarke County Building Dept.
101 Chalmers Ct., Suite B
Berryville, VA 22611

(540) 955-5112

(540) 955-5170 (fax)

From: "Lora Walburn" <lwalburn@clarkecounty.gov>**To:** "Holly DeHaven" <hdehaven@clarkecounty.gov>, "Bobby Boyce [VDOT]" <Bobby.Boyce@VDOT.Virginia.gov>, "Fincham (VDH), Ryan" <Ryan.Fincham@vdh.virginia.gov>, "greg lloyd" <greg.lloyd@vdh.virginia.gov>, "Tony Roper" <trop@clarkecounty.gov>, "Gary Pope" <gpope@clarkecounty.gov>, "Gary Lichliter" <glicliter@clarkecounty.gov>**Cc:** thcreany@radford.edu**Sent:** Monday, March 26, 2012 4:13:24 PM**Subject:** Re: 2012 Pasture Palooza and

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2012_Pasture_Palooza_Arts_Music_Festival_Recvd_3-9-2012.PDF

849 KB

Clarke**lwalburn@clarkecounty.gov**

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Re: 2012 Pasture Palooza and

From : Tony Roper <troper@clarkecounty.gov>

Wed, Mar 14, 2012 01:43 PM

Subject : Re: 2012 Pasture Palooza and**To :** Lora Walburn <lwalburn@clarkecounty.gov>

Hi, Lora,

We seem to be having problems coordinating the retaining of Sheriff's deputies for this event. Based on Mr Creaney's plan, however, that has no bearing on whether the plan in its entirety works. Please consider this my Approval, based on the plan, facts stated and previous events.

Also, since I do not have the ability to retrieve Mr. Creaney's email from this location, can you copy my approval to him?

Thanks

Sheriff Anthony W. Roper

Sent from my iPad

On Mar 12, 2012, at 2:30 PM, Lora Walburn <lwalburn@clarkecounty.gov> wrote:

>

>

> Good Afternoon All -

>

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>

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> Lora B. Walburn

> Deputy Clerk to the Board Supervisors

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> County of Clarke

> 101 Chalmers Court, Suite B

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> [540] 955-5175

> [540] 955-5180 Fax

> lwalburn@clarkecounty.gov

>

> <2012_pasture_palooza_arts_music_festival_recvd_3-9-2012.pdf>

Clarke

lwalbum@clarkecounty.gov

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SVWIB Follow Up Documents

From : Sharon Johnson <sjohnson@valleyworkforce.com>

Tue, Apr 03, 2012 10:00 PM

Subject : SVWIB Follow Up Documents

 9 attachments

To : 'David Ash' <dash@clarkecounty.gov>

Cc : sjohnson@valleyworkforce.com

Reply To : sjohnson@valleyworkforce.com

David,

Thank you for your follow up and interest in getting the amended CLEO Consortium agreement finalized as soon as possible. I'll send two emails because I'm not certain all attachments will go through on one email.

Number of Clarke County Residents Served

19 have been enrolled in WIA adult, dislocated and youth services since program year 2007-2008

18 have been enrolled in training through the Shenandoah Energy Partnership federal grant through the SVWIB 2011-present

78 have been served through the Dream It. Do It. Virginia - Shenandoah Valley grant awarded to Clarke County High School in the FIRST Robotics program (Ed Novak). Grant was for academic year 2010-2011.

Attached to this email are the following documents;

CLEO Consortium Agreement

CLEO Consortium Agreement Request Summary (Narrative explaining the amended agreement request)

Draft CLEO By-Laws (To be finalized after formal CLEO meeting, when members can actually vote.)

SVWIB Board Member Chart

SVWIB Financial Report 03.29.12

SVWIB Adult Dislocated Workers Participants Served

SVWIB Youth Participants Served

SVWIB Organizational Overview

SVWIB Organizational Detail

I'll email SVWIB independent audit for 2010-2011 in next email.

Currently 11 of the 16 localities have approved and/or signed the amended agreement. I'm following up with the other five. The first meeting will be schedule the end of April or first week of May. Let me know if additional questions or information is needed.

Sharon

—

Sharon Johnson ABD, M.Ed., CPLP, CPT, CWDP
 CEO, Shenandoah Valley Workforce Investment Board, Inc.
 Director, Shenandoah Valley Energy Partnership
 P.O. Box 869
 Harrisonburg, Virginia 22803
 540-649-4322 voice
 540-434-0803 fax
sjohnson@valleyworkforce.com



Shenandoah Valley Workforce Consortium Agreement Request Summary Feb 2012.docx

37 KB



Shenandoah Valley Workforce Investment Area Consortium Agreement Final 02.03.12.doc

63 KB

 **CLEO Consortium By-Laws V4 01.09.12.doc**
92 KB

 **SVWIB Board Member Chart V4 03.29.12.docx**
24 KB

 **SVWIB Financial Report 03.29.12.xlsx**
15 KB

 **SVWIB Organizational Detailed.pdf**
243 KB

 **SVWIB Organizational Overview.pdf**
223 KB

 **SVWIB Adult DW Participants Served 2009-2010 and 2010-2011.xls**
153 KB

 **SVWIB Youth Participants Served 2009-2010 and 2010-2011.xls**
35 KB



Shenandoah Valley Workforce Consortium Agreement

Consideration:

The Shenandoah Valley Workforce Investment Board, Inc. (SVWIB) seeks the review of the amended Consortium agreement which acknowledges the consortium of 16 chief local elected officials (CLEO) as a working body in support and oversight of the SVWIB and acknowledges the consortium relationship between the CLEOs and the SVWIB.

Action Requested:

The Shenandoah Valley Workforce Investment Board, Inc. (SVWIB) seeks approval from City Councils and Boards of Supervisors to sign the amended consortium agreement and if so desired, to designate the City Manager or County Administrator as the designee for the Mayor or Board Chair on the Consortium.

Background and Timeline:

- February 2000 the original local elected officials and SVWIB consortium agreement was developed and signed by the localities; Augusta County, Bath County, City of Buena Vista, City of Harrisonburg, Highland County, City of Lexington, Page County, Rockbridge County, Rockingham County, City of Staunton, and City of Waynesboro.
- June 2006 consortium agreement was amended when the Northern Shenandoah Valley Workforce Investment Area merged with the Shenandoah Valley Workforce Investment Board, Inc. (SVWIB). The amended agreement was signed by the original localities and the new localities; Clarke County, Frederick County, Shenandoah County, Warren County, City of Winchester.
- January 2012 consortium agreement was amended for the following reasons;
 - to better organize the document,
 - to clearly define roles for the local elected officials and the workforce investment board, and
 - to include consortium by-laws.
- January 2012 consortium by-laws drafted. Several important points are listed below.
 - Designee may be appointed to serve for the Mayor or Chair.
 - Service term equals the term of the Mayor or Chair.
 - Each locality has one vote on the consortium.
 - Consortium appoints Board members to the Shenandoah Valley Workforce Investment Board.
 - One locality serves as the grant recipient (currently Page County).
 - Localities assume liability for misuse of funds.
 - Consortium shares responsibility for review of strategic documents and participation in key decisions.
- February and March 2012 seek locality approval for the amended agreement and appointment of a designee to serve on the consortium.

**Shenandoah Valley
Chief Local Elected Officials
Consortium Agreement**

**Shenandoah Valley
Local Workforce Investment Area
(LWIA4)**

**February, 2000
Amended June, 2006
Amended February, 2012**

Consortium Agreement

Shenandoah Valley Local Workforce Investment Area (LWIA4)

*The purpose of this Agreement is to formalize the creation of the **Shenandoah Valley Local Workforce Investment Area, the Shenandoah Valley Chief Local Elected Officials Consortium, and the Shenandoah Valley Workforce Investment Board** in accordance with the CODE OF VIRGINIA, Section 9-329.1(H); Public Law 105-220, the Workforce Investment Act of 1998, Section 116-177; 20 CFR Parts 661.250, 661.270 and Policy Numbers 99-1 and 99-2 of the VIRGINIA EMPLOYMENT COMMISSION. It is Made and Entered into by and between **Augusta County, Bath County, the City of Buena Vista, the City of Harrisonburg, Highland County, the City of Lexington, Page County, Rockbridge County, Rockingham County, the City of Staunton and the City of Waynesboro.***

*This Agreement was amended in June 2006 to include the former members of the **Northern Shenandoah Valley Workforce Investment Area**, which are: **Clarke County, Frederick County, Shenandoah County, Warren County and the City of Winchester.***

WHEREAS, the respective Boards of Supervisors of the Counties of Augusta, Bath, Clarke, Frederick, Highland, Page, Rockbridge, Rockingham, Shenandoah and Warren, and the City Councils of the Cities of Buena Vista, Harrisonburg, Lexington, Staunton, Waynesboro and Winchester have adopted resolutions authorizing the execution of this Consortium Agreement;

NOW THEREFORE THIS AGREEMENT FURTHER WITNESSTH: That for and in consideration of the promises and of the mutual benefits to be derived hereunder, that each and all of the jurisdictions enumerated immediately above, do hereby reciprocally agree as follows:

SECTION 1: CREATION OF THE CONSORTIUM

THERE IS HEREBY CREATED, BY THE UNDERSIGNED Chief Local Elected Official of the Counties and Cities, the **Shenandoah Valley Chief Local Elected Officials Consortium** (Consortium), which shall exist under and be subject to the terms and conditions of this **Consortium Agreement** (Agreement), and which constitutes the agreement required by Section 15.2-1300 of the Code of Virginia (1950) as amended, for the joint exercise of powers by participating political subdivisions of the Commonwealth of Virginia. The purpose of the **Consortium** shall be to plan, establish, and operate a Local Workforce Investment Area and Workforce Development Services Delivery System according to the provisions of the Workforce Investment Act of 1998 (Act), and the Federal Regulations issued by the U.S. Department of Labor, as amended, (Regulations) for the implementation of the Act together with any and all other subsequent and relevant federal and Commonwealth of Virginia statutes, policies and interpretations.

SECTION 2: AREA TO BE SERVED

The area to be served shall be known as the **Shenandoah Valley Local Workforce Investment Area (LWIA4)**, and shall include the jurisdictions of Augusta County, Bath County, the City of Buena Vista, Clarke County, Frederick County, the City of Harrisonburg, Highland County, the City of Lexington, Page County, Rockbridge County, Rockingham County, Shenandoah County, the City of Staunton, Warren County, the City of Waynesboro and the City of Winchester.

SECTION 3: STRUCTURE, DUTIES AND RESPONSIBILITIES OF CONSORTIUM

3.01: MEMBERSHIP

The voting members of the Consortium shall be the Chief Local Elected Official of each jurisdiction that is a party to this agreement, or that official's duly appointed designee. The Chair of the Shenandoah Valley Workforce Investment Board (SVWIB), or the Chair's duly appointed designee, shall serve as a voting member of the Consortium.

3.02: TERMS OF OFFICE

The term of office for a Consortium member or designee shall coincide with the member's term as chief elected official for the member jurisdiction.

3.03: OFFICERS

The Consortium shall elect from its membership a Chair, a Vice-Chair and such other officers as may be provided in the Consortium by-laws to serve for a term as may be prescribed in the By-Laws.

3.04: VOTING RIGHTS

Each member jurisdiction shall have one (1) vote on all matters considered by the Consortium.

3.05: MEETINGS

The Consortium shall hold meetings as prescribed in the By-Laws. A quorum is required for the Consortium to conduct business. A simple majority of the membership of the Consortium constitutes a quorum. Actions of the Consortium shall be approved by a simple majority of the members present at the meeting.

3.06: DUTIES AND RESPONSIBILITIES

A. The Consortium shall collectively perform the following functions established for the Chief Local Elected Official, as specified in Public Law 105-220:

- (1) Shall, at its annual organization meeting, designate a member jurisdiction to serve as local grant recipient for the WIA funds, and further may designate another entity to serve as fiscal agent for the Consortium;
- (2) Receive member nominations and make appointments of members to the SVWIB in accordance with State criteria. Each member jurisdiction of the Consortium shall recommend nominees and coordinate with other member jurisdictions to ensure appropriate geographic representation. Diversity considerations should be given when appointing members to the SVWIB to ensure racial, ethnic, and cultural diversity, as well as the diversity of individuals with disabilities from labor markets within the LWIA4;
- (3) Set policy for the local workforce investment system in partnership with the SVWIB;
- (4) Collaborate with the SVWIB to provide oversight of local Youth, Adult and Dislocated Worker programs and regional workforce development initiatives;
- (5) Approve the budget developed by the SVWIB;
- (6) Perform other duties as may be prescribed from time to time for Chief Local Elected Officials (CLEO) under the Act or as prescribed by the Commonwealth of Virginia; and,
- (7) Establish such by-laws and such other rules as it deems necessary to govern its operations.

B. In partnership with the SVWIB, the Consortium shall develop, approve and submit all workforce development plans for the LWIA4.

SECTION 4: THE SHENANDOAH VALLEY WORKFORCE INVESTMENT BOARD

The Consortium hereby establishes the **Shenandoah Valley Workforce Investment Board**.

4.01: APPOINTMENT OF MEMBERS TO THE SVWIB

A. The Consortium shall appoint at least two representatives from each of the following public sector categories to the SVWIB:

- (1) Local education entities, including adult education and literacy and postsecondary institutions;
- (2) Labor organizations;
- (3) Community-Based Organizations, defined as private non-profit organizations that are representative of the communities within the LWIA4 that have demonstrated expertise and effectiveness in the field of workforce development; and,
- (4) Economic Development agencies or organizations.

B. The Consortium shall appoint at least one representative from each category of required partner program members of the LWIA4 *One-Stop Center*, unless such category is otherwise represented on the SVWIB through an appointment as provided in paragraph 4.01 A.

C. The Consortium shall appoint a sufficient number of private industry members to the SVWIB to ensure that the total membership shall be comprised of at least a simple majority of private industry members. The Consortium shall appoint members in compliance with section 3 A ii. In order to maintain a majority of private industry members, it may be necessary for some jurisdiction members to have more than one private industry member. In determining the allocation of additional private industry members the Consortium shall consider the relative populations of the member jurisdictions and Sub-Regions.

4.02: INCORPORATION

The SVWIB shall take the necessary steps to be incorporated under the laws of the Commonwealth of Virginia as a private, non-profit corporation, and shall be subject to the provisions of the Virginia Freedom of Information Act, Chapter 21, Code of Virginia, 1987, as amended.

4.03: DUTIES AND RESPONSIBILITIES

The SVWIB shall perform such duties and responsibilities as required under the Workforce Investment Act and other laws and regulations promulgated by the Commonwealth of Virginia. The SVWIB shall carry-out its functions in a collaborative manner with the Consortium. The duties and responsibilities of the SVWIB include, but are not limited to:

- A. Establish such by-laws and such other rules as it deems necessary to fulfill its responsibilities under the Workforce Investment Act.
- B. Select eligible providers of services for adults and dislocated workers.
- C. Select eligible providers of youth services with consideration of recommendations from the Youth Council.
- D. Select training providers.
- E. Assist the Governor in developing a statewide employment statistics system.
- F. Link private sector employers with local and statewide workforce activities in collaboration with local offices of economic development and secondary education, and institutions of higher education.
- G. Hire staff as necessary, and as funding permits, to support the program of the SVWIB.
- H. Direct the disbursement of all funds dispersed under the ACT for the LWIA4 and the subsequent dispersion of such funds to designated service providers and/or subcontractors in accordance with the approved Workforce Development Plan.

I. Prepare and recommend the following for consideration and approval of the Consortium:

- (1) A local strategic workforce plan.
- (2) Selection of the One Stop Operator or a One-Stop Consortium
- (3) An annual local operating budget
- (4) Local performance measures for approval by the Governor
- (5) Candidates for a Youth Council to serve as a subgroup of the SVWIB
- (6) A youth work plan

J. Work collectively with the Consortium to monitor and evaluate all programs initiated under this agreement.

4.04: TERMS

Beginning with program year July 1, 2011, the term of appointment for SVWIB members shall be four (4) years, with terms ending on June 30 of the year the term ends. Members may be eligible to serve two full consecutive terms,

4.05: VOTING RIGHTS

Each SVWIB member shall have one (1) vote on all matters before the SVWIB. Members shall be present to vote and voting by proxy shall not be permitted.

4.06: OFFICERS

The officers of the SVWIB shall include Chair, Vice Chair, and Secretary/Treasurer. Each officer shall serve for one (1) year; and, may be eligible for re-election. Only private industry members shall be eligible for election to the office of Chair and Vice Chair.

4.07: MEETINGS

The SVWIB shall hold regular or called meetings at such times, dates, and places as may be established in the by-laws of the SVWIB.

SECTION 5: LIABILITY

5.01: LIABILITY

In accordance with the Workforce Investment Act, the Consortium shall be liable for any misuse of funds received under this agreement. Designation of a member jurisdiction or other entity as local grant recipient or fiscal agent does not relieve the member jurisdictions of the Consortium from liability for any misuse of WIA grant funds. Each consortium member jurisdiction shall be liable only for its share of any loss equal to its respective share of WIA funding.

5.02: INSURANCE REQUIREMENT

The Board shall procure and maintain *Directors and Officers Liability Insurance* sufficient to safeguard the Consortium, member jurisdictions, SVWIB officers and members, and SVWIB employees from errors, omissions, and misuse of funds received and held by the Consortium, its grant recipient, fiscal agent, and the SVWIB.

SECTION 6: TERMINATION

This Agreement shall be terminated upon the repeal of the Workforce Investment Act or successor legislation pertaining to Workforce Development or upon mutual consent of at least two-thirds (2/3) of the members of the Consortium.

SECTION 7: ADDITION TO/WITHDRAWAL FROM CONSORTIUM MEMBERSHIP

7.01: NEW MEMBERS

A political subdivision or municipal corporation of the Commonwealth of Virginia may petition the Consortium for membership provided that such local jurisdiction is part of the LWIA4, as designated by the Governor in accordance with the provisions of the Workforce Investment Act.

7.02: WITHDRAWAL

Any party to this Agreement shall have the right to withdraw from the Consortium after providing at least ninety (90) days written notification to the Consortium.

SECTION 8: AMENDMENT

This Agreement may be amended with the approval by resolution of the governing body of two-thirds (2/3) of the members of the Consortium.

SECTION 9: SEVERABILITY

If any of the provisions of this Agreement shall be found void or unenforceable for whatever reason by any court of law or equity, it is expressly intended that such provision(s) be severable and the remainder of the Agreement shall remain in force and effect.

SECTION 10: EFFECTIVE DATE

This amended Agreement shall become effective March 1, 2012.

This agreement is approved by the following member jurisdictions as authorized by Section 15.1-21 of the Code of Virginia (1958) as amended, for the joint exercise of powers by participating local government units of the Commonwealth of Virginia:

Augusta County Board of Supervisors

By _____

Title _____

City of Buena Vista, Virginia

By _____

Title _____

Highland County Board of Supervisors

By _____

Title _____

Page County Board of Supervisors

By _____

Title _____

Rockingham County Board of Supervisors

By _____

Title _____

City of Waynesboro, Virginia

By _____

Title _____

Clarke County Board of Supervisors

By _____

Title _____

Bath County Board of Supervisors

By _____

Title _____

City of Harrisonburg, Virginia

By _____

Title _____

City of Lexington, Virginia

By _____

Title _____

Rockbridge County Board of Supervisors

By _____

Title _____

City of Staunton, Virginia

By _____

Title _____

Frederick County Board of Supervisors

By _____

Title _____

Shenandoah County Board of Supervisors

By _____

Title _____

City of Winchester, Virginia

By _____

Title _____

The Shenandoah Workforce Investment Board at its meeting on _____, 2012 considered the duties and responsibilities outlined in this agreement and consents to perform such duties and responsibilities in accordance with this agreement.

Shenandoah Valley Workforce Investment Board

By _____

Title _____

Warren County Board of Supervisors

By _____

Title _____

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Chief Local Elected Officials
Consortium Agreement**

**Shenandoah Valley
Local Workforce Investment Area
(LWIA4)**

**February, 2000
Amended June, 2006
Amended February, 2012**

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3.01: MEMBERSHIP

The voting members of the Consortium shall be the Chief Local Elected Official of each jurisdiction that is a party to this agreement, or that official's duly appointed designee. The Chair of the Shenandoah Valley Workforce Investment Board (SVWIB), or the Chair's duly appointed designee, shall serve as a voting member of the Consortium.

3.02: TERMS OF OFFICE

The term of office for a Consortium member or designee shall coincide with the member's term as chief elected official for the member jurisdiction.

3.03: OFFICERS

The Consortium shall elect from its membership a Chair, a Vice-Chair and such other officers as may be provided in the Consortium by-laws to serve for a term as may be prescribed in the By-Laws.

3.04: VOTING RIGHTS

Each member jurisdiction shall have one (1) vote on all matters considered by the Consortium.

3.05: MEETINGS

The Consortium shall hold meetings as prescribed in the By-Laws. A quorum is required for the Consortium to conduct business. A simple majority of the membership of the Consortium constitutes a quorum. Actions of the Consortium shall be approved by a simple majority of the members present at the meeting.

3.06: DUTIES AND RESPONSIBILITIES

A. The Consortium shall collectively perform the following functions established for the Chief Local Elected Official, as specified in Public Law 105-220:

- (1) Shall, at its annual organization meeting, designate a member jurisdiction to serve as local grant recipient for the WIA funds, and further may designate another entity to serve as fiscal agent for the Consortium;
- (2) Receive member nominations and make appointments of members to the SVWIB in accordance with State criteria. Each member jurisdiction of the Consortium shall recommend nominees and coordinate with other member jurisdictions to ensure appropriate geographic representation. Diversity considerations should be given when appointing members to the SVWIB to ensure racial, ethnic, and cultural diversity, as well as the diversity of individuals with disabilities from labor markets within the LWIA4;
- (3) Set policy for the local workforce investment system in partnership with the SVWIB;
- (4) Collaborate with the SVWIB to provide oversight of local Youth, Adult and Dislocated Worker programs and regional workforce development initiatives;
- (5) Approve the budget developed by the SVWIB;
- (6) Perform other duties as may be prescribed from time to time for Chief Local Elected Officials (CLEO) under the Act or as prescribed by the Commonwealth of Virginia; and,
- (7) Establish such by-laws and such other rules as it deems necessary to govern its operations.

B. In partnership with the SVWIB, the Consortium shall develop, approve and submit all workforce development plans for the LWIA4.

SECTION 4: THE SHENANDOAH VALLEY WORKFORCE INVESTMENT BOARD

The Consortium hereby establishes the **Shenandoah Valley Workforce Investment Board**.

4.01: APPOINTMENT OF MEMBERS TO THE SVWIB

A. The Consortium shall appoint at least two representatives from each of the following public sector categories to the SVWIB:

- (1) Local education entities, including adult education and literacy and postsecondary institutions;
- (2) Labor organizations;
- (3) Community-Based Organizations, defined as private non-profit organizations that are representative of the communities within the LWIA4 that have demonstrated expertise and effectiveness in the field of workforce development; and,
- (4) Economic Development agencies or organizations.

B. The Consortium shall appoint at least one representative from each category of required partner program members of the LWIA4 *One-Stop Center*, unless such category is otherwise represented on the SVWIB through an appointment as provided in paragraph 4.01 A.

C. The Consortium shall appoint a sufficient number of private industry members to the SVWIB to ensure that the total membership shall be comprised of at least a simple majority of private industry members. The Consortium shall appoint members in compliance with section 3 A ii. In order to maintain a majority of private industry members, it may be necessary for some jurisdiction members to have more than one private industry member. In determining the allocation of additional private industry members the Consortium shall consider the relative populations of the member jurisdictions and Sub-Regions.

4.02: INCORPORATION

The SVWIB shall take the necessary steps to be incorporated under the laws of the Commonwealth of Virginia as a private, non-profit corporation, and shall be subject to the provisions of the Virginia Freedom of Information Act, Chapter 21, Code of Virginia, 1987, as amended.

4.03: DUTIES AND RESPONSIBILITIES

The SVWIB shall perform such duties and responsibilities as required under the Workforce Investment Act and other laws and regulations promulgated by the Commonwealth of Virginia. The SVWIB shall carry-out its functions in a collaborative manner with the Consortium. The duties and responsibilities of the SVWIB include, but are not limited to:

- A. Establish such by-laws and such other rules as it deems necessary to fulfill its responsibilities under the Workforce Investment Act.
- B. Select eligible providers of services for adults and dislocated workers.
- C. Select eligible providers of youth services with consideration of recommendations from the Youth Council.
- D. Select training providers.
- E. Assist the Governor in developing a statewide employment statistics system.
- F. Link private sector employers with local and statewide workforce activities in collaboration with local offices of economic development and secondary education, and institutions of higher education.
- G. Hire staff as necessary, and as funding permits, to support the program of the SVWIB.
- H. Direct the disbursement of all funds dispersed under the ACT for the LWIA4 and the subsequent dispersion of such funds to designated service providers and/or subcontractors in accordance with the approved Workforce Development Plan.

I. Prepare and recommend the following for consideration and approval of the Consortium:

- (1) A local strategic workforce plan.
- (2) Selection of the One Stop Operator or a One-Stop Consortium
- (3) An annual local operating budget
- (4) Local performance measures for approval by the Governor
- (5) Candidates for a Youth Council to serve as a subgroup of the SVWIB
- (6) A youth work plan

J. Work collectively with the Consortium to monitor and evaluate all programs initiated under this agreement.

4.04: TERMS

Beginning with program year July 1, 2011, the term of appointment for SVWIB members shall be four (4) years, with terms ending on June 30 of the year the term ends. Members may be eligible to serve two full consecutive terms,

4.05: VOTING RIGHTS

Each SVWIB member shall have one (1) vote on all matters before the SVWIB. Members shall be present to vote and voting by proxy shall not be permitted.

4.06: OFFICERS

The officers of the SVWIB shall include Chair, Vice Chair, and Secretary/Treasurer. Each officer shall serve for one (1) year; and, may be eligible for re-election. Only private industry members shall be eligible for election to the office of Chair and Vice Chair.

4.07: MEETINGS

The SVWIB shall hold regular or called meetings at such times, dates, and places as may be established in the by-laws of the SVWIB.

SECTION 5: LIABILITY

5.01: LIABILITY

In accordance with the Workforce Investment Act, the Consortium shall be liable for any misuse of funds received under this agreement. Designation of a member jurisdiction or other entity as local grant recipient or fiscal agent does not relieve the member jurisdictions of the Consortium from liability for any misuse of WIA grant funds. Each consortium member jurisdiction shall be liable only for its share of any loss equal to its respective share of WIA funding.

5.02: INSURANCE REQUIREMENT

The Board shall procure and maintain *Directors and Officers Liability Insurance* sufficient to safeguard the Consortium, member jurisdictions, SVWIB officers and members, and SVWIB employees from errors, omissions, and misuse of funds received and held by the Consortium, its grant recipient, fiscal agent, and the SVWIB.

SECTION 6: TERMINATION

This Agreement shall be terminated upon the repeal of the Workforce Investment Act or successor legislation pertaining to Workforce Development or upon mutual consent of at least two-thirds (2/3) of the members of the Consortium.

SECTION 7: ADDITION TO/WITHDRAWAL FROM CONSORTIUM MEMBERSHIP

7.01: NEW MEMBERS

A political subdivision or municipal corporation of the Commonwealth of Virginia may petition the Consortium for membership provided that such local jurisdiction is part of the LWIA4, as designated by the Governor in accordance with the provisions of the Workforce Investment Act.

7.02: WITHDRAWAL

Any party to this Agreement shall have the right to withdraw from the Consortium after providing at least ninety (90) days written notification to the Consortium.

SECTION 8: AMENDMENT

This Agreement may be amended with the approval by resolution of the governing body of two-thirds (2/3) of the members of the Consortium.

SECTION 9: SEVERABILITY

If any of the provisions of this Agreement shall be found void or unenforceable for whatever reason by any court of law or equity, it is expressly intended that such provision(s) be severable and the remainder of the Agreement shall remain in force and effect.

SECTION 10: EFFECTIVE DATE

This amended Agreement shall become effective March 1, 2012.

This agreement is approved by the following member jurisdictions as authorized by Section 15.1-21 of the Code of Virginia (1958) as amended, for the joint exercise of powers by participating local government units of the Commonwealth of Virginia:

Augusta County Board of Supervisors

By _____

Title _____

City of Buena Vista, Virginia

By _____

Title _____

Highland County Board of Supervisors

By _____

Title _____

Page County Board of Supervisors

By _____

Title _____

Rockingham County Board of Supervisors

By _____

Title _____

City of Waynesboro, Virginia

By _____

Title _____

Clarke County Board of Supervisors

By _____

Title _____

Bath County Board of Supervisors

By _____

Title _____

City of Harrisonburg, Virginia

By _____

Title _____

City of Lexington, Virginia

By _____

Title _____

Rockbridge County Board of Supervisors

By _____

Title _____

City of Staunton, Virginia

By _____

Title _____

Frederick County Board of Supervisors

By _____

Title _____

Shenandoah County Board of Supervisors

Warren County Board of Supervisors

By _____

By _____

Title _____

Title _____

City of Winchester, Virginia

By _____

Title _____

The Shenandoah Workforce Investment Board at its meeting on _____, 2012 considered the duties and responsibilities outlined in this agreement and consents to perform such duties and responsibilities in accordance with this agreement.

Shenandoah Valley Workforce Investment Board

By _____

Title _____

Shenandoah Valley Workforce Investment Board

Mandatory Organizational Entity Members	Board Member Contact Information	Organization Title	Locality	Term Ends
Education (2)	Jeanian Clark jclark@lfcc.edu	Lord Fairfax Community College Assistant VP Workforce Solutions	Frederick	2014
	Gary Keener gkeener@dslcc.edu	Dabney S. Lancaster Community College VP Continuing Education & Workforce Services Dean Occupational, Technical & Allied Health Programs	Rockbridge	2014
	John Downey downeyj@brcc.edu	Blue Ridge Community College President	Augusta	2015
	Jim Shaeffer shaeffjm@jmu.edu	JMU Vice-Provost, Outreach & Engagement	Harrisonburg	2015
Organized Labor (2)	John Albert jaibew50@gmail.com	IBEW Local 50		2015
	<i>Mike Myers</i>	<i>IUE/CWA 173</i>	<i>Recommended by President, VA AFL-CIO</i>	<i>Inquiry</i>
Community Based Organizations (2)	Paul McFarland (Secretary/Treasurer) paulmcfarland@friendship-industries.com	Friendship Industries, Inc. Rehabilitation Director	Harrisonburg	2015
	Rob Goldsmith rgoldsmith@peopleinc.net	People Inc. President and CEO	State	2014

Shenandoah Valley Workforce Investment Board

Mandatory Organizational Entity Members	Board Member Contact Information	Organization Title	Locality	Term Ends
Economic Development (2)	Brian Brown bbrown@bvcity.org	Buena Vista Director, Economic Development	Buena Vista	2014
	Ken Jones kjones@winva.com	Winchester - Frederick County Economic Development Commission Existing Business Coordinator	Winchester Frederick	2014
Required One Stop Partner Program Members	Board Member Contact Information	Organization Title	Locality	Term Ends
Local School Board	Vacant			
Community Colleges	Filled by Community Colleges as Listed Above (LFCC, DSLCC)			
Community Action Agency	Filled by People Inc as Listed Above for CSBG (Clarke, Frederick, Page, Shenandoah, Warren)			
DRS (WIA Title IV)	George Drummond george.drummond@drs.virginia.gov	Department of Rehabilitative Services Manager	Augusta	2015
Blind and Vision Impaired (WIA Title IV)	Debbie Austin Deborah.Austin@dbvi.virginia.gov	Department for the Blind and Visually Impaired Regional Manager	Staunton	2014

Shenandoah Valley Workforce Investment Board

Required One Stop Partner Program Members	Board Member Contact Information	Organization Title	Locality	Term Ends
Agency on Aging (Older American Act Title V)	Linda Matthews LMatthews@goodwillvalleys.com lfmatthews@verizon.net	Goodwill Industries of the Valleys VP Workforce Development	Roanoke	2014
WIBs/Grant Recipient/ Designees (WIA Title I Adult, DW & Youth)	Filled by DRS (Or other Operator Consortium Rep)			
VEC (Wagner-Peyser)	Michelle Burnett michelle.burnett@vec.virginia.gov	Fishersville VEC Manager	Augusta	2015
Redevelopment & Housing Authority	Michael Wong wongway@harrisonburgrha.com	Harrisonburg Redevelopment & Housing Authority Executive Director	Harrisonburg	2015
Nationally Funded Entity (Migrant & Seasonal Worker Programs)	Marlene Larios mlarios@telamon.org	Telamon - Virginia Deputy State Director	State	2015
Department of Social Services	Meredith Downey meredith.downey@dss.virginia.gov	Department of Social Services Director	Rockbridge	2015

Shenandoah Valley Workforce Investment Board

Private Industry Members (51% Required)	Board Member Contact Information	Organization Title	Locality	Term Ends
Augusta County	Pam Snyder psnyder@comsonics.com	Comsonics, Inc. Director Human Resources	Harrisonburg	2012
Bath County	<i>Jonah Windham</i> <i>jjwindham@tds.net</i>		<i>Bath</i>	<i>In process</i>
Clarke County	Vacant			
Frederick County	Chris Neff cln@axiomstaffing.com	Axiom Staffing Group Branch Manager	Frederick	2015
Highland County	Robin Sullenberger sullendx@cisat.jmu.edu	Sullenberger & Associates Owner	Highland	2014
Page County	Mike Lowe (Vice Chair) mlowe@sullivanmechanical.com	Sullivan Mechanical Contractors, Inc. Purchasing Manager	Shenandoah	2014
Rockbridge County	Vacant			
Rockingham County	Jeff Stapel (Chair) jeff@shickel.com	Human Resources Director Shickel Corporation	Rockingham	2014
	Daniel Blosser blosserd@rbiva.com	Riddleberger Brothers, Inc. President, Construction Group	Harrisonburg	2015

Shenandoah Valley Workforce Investment Board

Private Industry Members (51% Required)	Board Member Contact Information	Organization Title	Locality	Term Ends
Shenandoah County	Kip Brannon kip.brannon@cmc.com	CMC Howell Metal VP Operations	Shenandoah	2014
Warren County	Don Mutersbaugh OhShenandoah@comcast.net	Retired	Warren	2015
City of Buena Vista	Janice Shanks jshanks@everbrite.com	Everbrite, Inc. Human Resource Officer	Buena Vista	2014
City of Harrisonburg	David Holsinger dholsinger@americastusa.com	Valley Blox, Inc. Vice President	Harrisonburg	2014
	Bonnie Keppel bonnie.keppel.6410@rhcc.com	Rockingham Memorial Hospital HRD Mgr, Total Rewards, HRIS	Harrisonburg	2014
City of Lexington	Vacant			
City of Staunton	Vacant			
City of Waynesboro	Ian Mills millsi@pginw.com	Polymer Group Incorporated Plant Director	Waynesboro	2015
City of Winchester	Vacant			
Regional Appointment	Vacant			

SVWIB Sources and Uses of Funds: July 2011-June 2012

Sources of Funds	WIA	CCAM	Energy (2-2010 to 2-2013)
WIA Formula Funds & Other Grants	2,355,631	150,000	4,951,991
WIA Rapid Response	300,000		
WIA Incentive	10,000		
WIA Board Study	28,146		
WIA Carry in from prior year	450,819		
TOTAL	3,144,596	150,000	4,951,991
Uses of Funds	WIA	CCAM	Energy (2-2010 to 2-2013)
WIB Core Operations	273,000		323,962
Sub Contracts	2,124,965	150,000	2,201,418
Tuition, Schlorships, One Stop Activity	205,000		1,712,697
Planned Carry Over to next program year	471,126		
Board Advancement	70,505		
Energy Core Operations			713,914
TOTAL	3,144,596	150,000	4,951,991

Project's Budget and Expenditures 7-1-2011 to 3-15-2012

	WIA Budget 7/2011 to 6/2012	Expenditures 03/15/12	Expenditure %
WIA ALL FUNDS			
WIB Core (includes \$100,000 from Energy for year)	373,000	185,452	50%
WIA Adult Contracts	365,000	201,711	55%
WIA Dislocated Contracts	774,000	443,727	57%
WIA Rapid Response Contracts	300,000	266,319	89%
WIA Youth Contractors	647,819	450,819	70%
WIA Special Grants	38,146	38,146	100%
Tuition and One Stop Activity	205,000	85,543	42%
TOTAL	2,702,965	1,671,717	62%
Energy (2-2010 to 2-2013)	Energy Budget/3 Yr.	2-2010 to 3-15-2012	Expenditure %
Contribution to WIB Core Operations	323,962	136,482	42%
Energy Sub-Contractors	2,201,418	1,320,045	60%
Energy Schlorships	1,712,697	947,154	55%
Energy Core Operations	713,914	401,527	56%
TOTAL	4,951,991	2,805,208	57%
C.W. Center for Advanced Manufacturing	Budget	Exp. Project to date	Expenditure %
	150,000	2,555	2%

Balance Sheet 3-15-2012

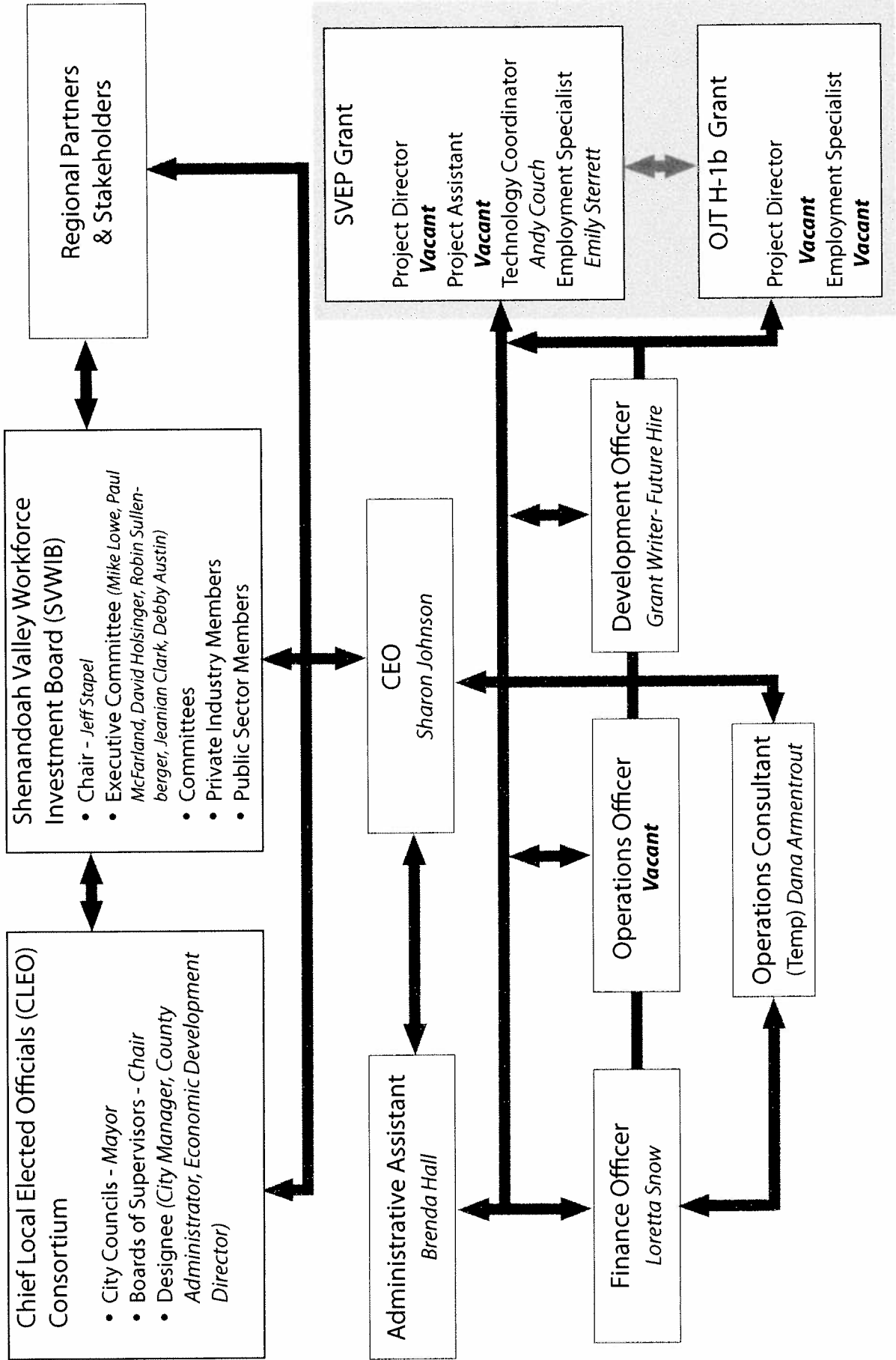
Assets	
Cash in Bank	35,604
Accounts Receivable	3,191
	38,795
Liabilities	
Accrued Leave and Taxes	41,262
Payroll Payable	1,517
Accounts Payable	25,532
	68,311
Project Balances	
Neg. balance=Grant funds owed WIB	(33,362)
Positive balance=WIB owes Grantor	3,846
	(29,516)

REVENUE & EXPENDITURES YR TO DATE

REVENUES	2,997,861
EXPENDITURES	3,027,376
	(29,515)

ORGANIZATIONAL CHART

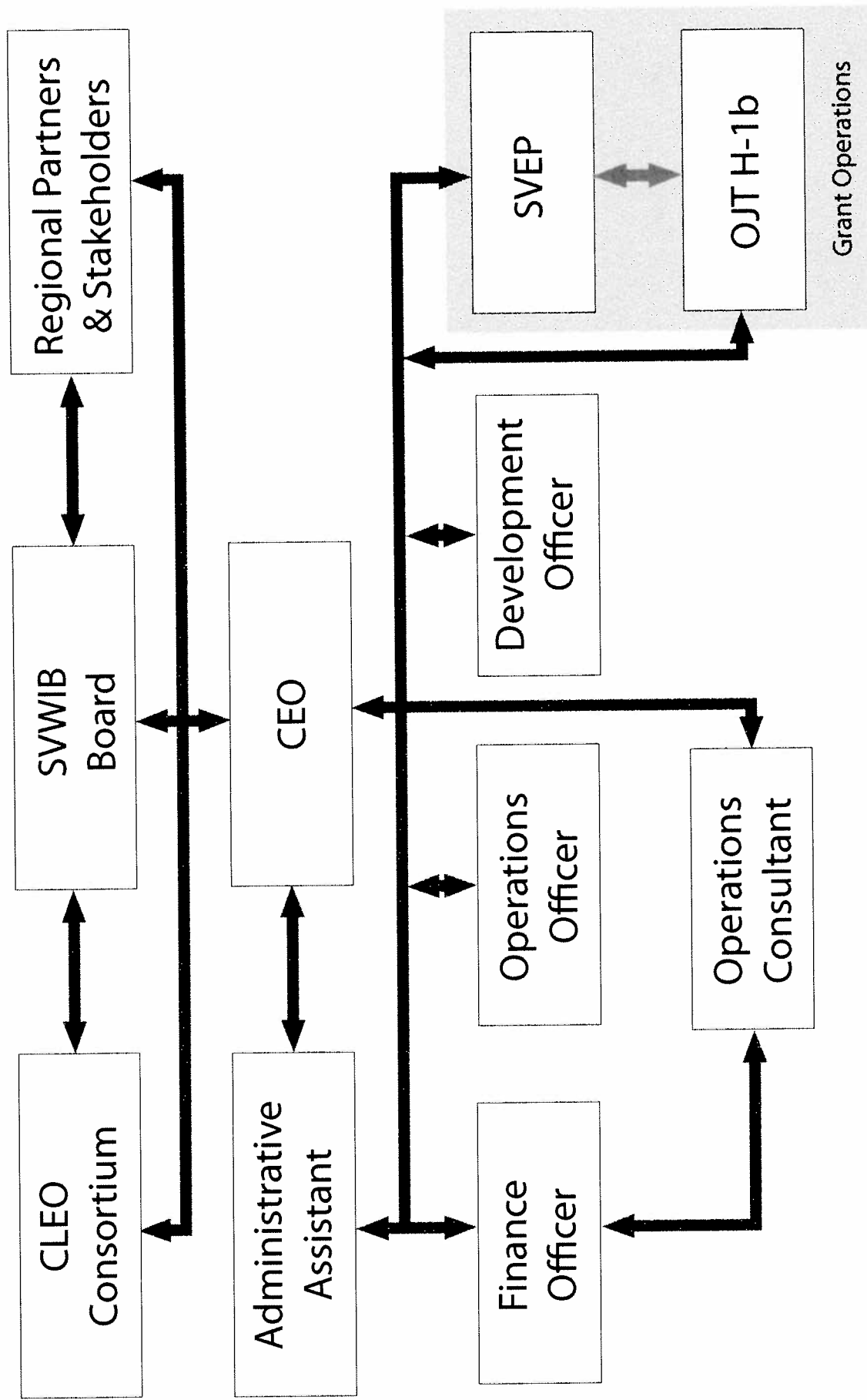
DETAILED VIEW



Shenandoah Valley Workforce Investment Board, Inc.

ORGANIZATIONAL CHART

GENERAL OVERVIEW



Shenandoah Valley Workforce Investment Board, Inc.

SVWIB ADULT, DISLOCATED AND RAPID RESPONSE

Program Years 2009-2010 and 2010-2011

	2009-2010		2010-2011	
	WIA Adult, DW & RR	ARRA Adult, DW & RR	WIA Adult, DW & RR	ARRA Adult, DW & RR
Goodwill Industries (Augusta, Highland, Staunton, Waynesboro)				
Participants Enrolled (includes carry overs from prior year)	471	272	325	
Participants Working at Exit of Program	147	48	116	
Wage Rate per Hour at Exit of Program	\$13.09	\$12.22	\$13.33	
Cost per Participant who is Working at Exit of Program	\$975	\$2,239	\$1,649	
Contractor Funds Spent	\$143,331	\$107,495	\$191,227	
Workforce Job Center (Page, Shenandoah, Warren)				
Participants Enrolled (includes carry overs from prior year)	209	133	141	
Participants Working at Exit of Program	146	70	79	
Wage Rate per Hour at Exit of Program	\$14.89	\$13.25	\$13.47	
Cost per Participant who is Working at Exit of Program	\$1,127	\$2,675	\$4,603	
Contractor Funds Spent	\$164,500	\$187,248	\$363,600	
Career Café (Bath, Buena Vista, Lexington, Rockbridge)				
Participants Enrolled (includes carry overs from prior year)	135	179	150	
Participants Working at Exit of Program	59	86	64	
Wage Rate per Hour at Exit of Program	\$12.43	\$12.55	\$12.29	
Cost per Participant who is Working at Exit of Program	\$1,339	\$2,518	\$3,331	
Contractor Funds Spent	\$79,000	\$216,518	\$213,174	
Workforce Job Center (Harrisonburg, Rockingham)				
Participants Enrolled (includes carry overs from prior year)	132	97	87	
Participants Working at Exit of Program	71	42	47	
Wage Rate per Hour at Exit of Program	\$16.73	\$14.94	\$13.82	
Cost per Participant who is Working at Exit of Program	\$1,324	\$2,661	\$3,943	
Contractor Funds Spent	\$94,000	\$111,752	\$185,300	
VEC (Clarke, Frederick, Winchester)				
Participants Enrolled (includes carry overs from prior year)	185	101	180	
Participants Working at Exit of Program	59	23	92	
Wage Rate per Hour at Exit of Program	\$12.27	\$10.67	\$13.39	
Cost per Participant who is Working at Exit of Program	\$2,217	\$2,668	\$1,505	
Contractor Funds Spent	\$130,779	\$61,370	\$144,070	
TOTAL SVWIB				
Participants Enrolled (includes carry overs from prior year)	1132	782	914	
Participants Working at Exit of Program	482	269	413	
Wage Rate per Hour at Exit of Program	\$13.99	\$12.89	\$13.29	
Cost per Participant who is Working at Exit of Program	\$1,269	\$2,544	\$2,886	
Contractor Funds Spent	\$611,610	\$684,383	\$1,191,798	
Tuition Expenditures	\$130,425		\$176,790	

SVWIB OUT OF SCHOOL AND IN SCHOOL YOUTH 2009-2010 AND 2010-2011

PROGRAM YEARS 2009-2010 AND 2010-2011

OUT OF SCHOOL YOUTH				IN SCHOOL YOUTH			
WORKFORCE JOB CENTER OOS (PAGE, SHENANDOAH, WARREN)	2009-2010 WIA & ARRA	2010-2011 WIA		GOODWILL IN SCH. (BATH, HARRISONBURG, ROCKINGHAM)	2009-2010 WIA & ARRA	2010-2011 WIA	
PARTICIPANTS SERVED	10	10		PARTICIPANTS SERVED	28	22	
CASES CLOSED	7	7		CASES CLOSED	21	4	
CONTRACT FUNDS SPENT	\$28,000	\$42,284		CONTRACT FUNDS SPENT	\$56,189	\$46,323	
COST PER PARTICIPANT	\$2,800	\$4,228		COST PER PARTICIPANT	\$2,443	\$2,106	
GOODWILL OOS (BATH, HARRISONBURG, ROCKINGHAM)				HIGHLAND IN SCH. (HIGHLAND)			
PARTICIPANTS SERVED	11	12		PARTICIPANTS SERVED	19	10	
CASES CLOSED	7	3		CASES CLOSED	9	3	
CONTRACT FUNDS SPENT	\$37,887	\$32,946		CONTRACT FUNDS SPENT	\$23,101	\$24,840	
COST PER PARTICIPANT	\$3,444	\$2,746		COST PER PARTICIPANT	\$1,216	\$2,484	
OFFICE ON YOUTH OOS (AUGUSTA, STAUNTON, WAYNESBORO, HIGHLAND, ROCKBRIDGE, LEXINGTON, BUENA VISTA)				OFFICE ON YOUTH IN SCH. (AUGUSTA, STAUNTON, WAYNESBORO)			
PARTICIPANTS SERVED	14	18		PARTICIPANTS SERVED	42	87	
CASES CLOSED	8	16		CASES CLOSED	2	28	
CONTRACT FUNDS SPENT	\$49,941	\$44,771		CONTRACT FUNDS SPENT	\$79,785	\$76,756	
COST PER PARTICIPANT	\$3,567	\$2,487		COST PER PARTICIPANT	\$1,900	\$882	
YOUTH DEVELOPMENT OOS (CLARKE, FREDERICK, WINCHESTER)				TOTAL ACTION/POVERTY IN SCH. (BUENA VISTA, LEXINGTON, ROCKBRIDGE)			
PARTICIPANTS SERVED	29	10		PARTICIPANTS SERVED	14	20	
CASES CLOSED	6	3		CASES CLOSED	8	9	
CONTRACT FUNDS SPENT	\$55,980	\$47,483		CONTRACT FUNDS SPENT	\$31,804	\$26,632	
COST PER PARTICIPANT	\$2,434	\$4,748		COST PER PARTICIPANT	\$2,272	\$1,347	
PAGE COUNTY SCHOOLS IN SCH. (PAGE, SHENANDOAH, WARREN)				PAGE COUNTY SCHOOLS IN SCH. (PAGE, SHENANDOAH, WARREN)			
PARTICIPANTS SERVED	30	48		PARTICIPANTS SERVED	30	48	
CASES CLOSED	30	10		CASES CLOSED	30	10	
CONTRACT FUNDS SPENT	\$38,472	\$59,178		CONTRACT FUNDS SPENT	\$38,472	\$59,178	
COST PER PARTICIPANT	\$1,116	\$1,232		COST PER PARTICIPANT	\$1,116	\$1,232	
YOUTH DEVELOPMENT IN SCH. (CLARKE, FREDERICK, WINCHESTER)				YOUTH DEVELOPMENT IN SCH. (CLARKE, FREDERICK, WINCHESTER)			
PARTICIPANTS SERVED	25	19		PARTICIPANTS SERVED	25	19	
CASES CLOSED	9	10		CASES CLOSED	9	10	
CONTRACT FUNDS SPENT	\$79,966	\$76,580		CONTRACT FUNDS SPENT	\$79,966	\$76,580	
COST PER PARTICIPANT	\$3,200	\$4,031		COST PER PARTICIPANT	\$3,200	\$4,031	
SVWIB TOTAL YOUTH-OUT OF SCHOOL AND IN SCHOOL				SVWIB TOTAL YOUTH-OUT OF SCHOOL AND IN SCHOOL			
PARTICIPANTS SERVED	211	256		PARTICIPANTS SERVED	211	256	
CASES CLOSED	101	93		CASES CLOSED	101	93	
CONTRACT FUNDS SPENT	\$476,155	\$477,366		CONTRACT FUNDS SPENT	\$476,155	\$477,366	
COST PER PARTICIPANT	\$2,257	\$1,864		COST PER PARTICIPANT	\$2,257	\$1,864	

Clarke

lwalburn@clarkecounty.gov

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SVWIB Annual Independent Audit

From : Sharon Johnson <sjohnson@valleyworkforce.com>

Tue, Apr 03, 2012 10:05 PM

Subject : SVWIB Annual Independent Audit

 2 attachments

To : 'David Ash' <dash@clarkecounty.gov>

Reply To : sjohnson@valleyworkforce.com

David,
Attached is the SVWIB annual independent audit for 2010-2011 (most recent) and the Audit Decision Brief presented to the Board Thursday. It was approved. Please confirm receipt of these two emails and the attachments. We sometimes have problems getting this much information through to mailboxes because it exceeds allowable storage.
Thanks,
Sharon

--
Sharon Johnson ABD, M.Ed., CPLP, CPT, CWDP
CEO, Shenandoah Valley Workforce Investment Board, Inc.
Director, Shenandoah Valley Energy Partnership
P.O. Box 869
Harrisonburg, Virginia 22803
540-649-4322 voice
540-434-0803 fax
sjohnson@valleyworkforce.com

 **SVWIB Audit Decision Brief 03.29.12.doc**
54 KB

 **SVWIB Audit for 2010-2011.pdf**
8 MB



Shenandoah Valley Workforce Investment Board

FINANCE COMMITTEE DECISION BRIEF

March 29, 2012 Meeting

Date: March 14, 2012

Action #1

Reference: The Finance Committee is responsible for reviewing the annual independent audit.

Purpose: The Finance Committee reviewed the audit report for the period July 2010 through June 2011. A condensed version of the audit was sent to all board members.

Background: There were no audit findings, no material weaknesses, no internal control issues or reportable conditions.

Recommendations: The Finance Committee recommends approval of the 2010-2011 audit.

Action Needed: A motion for the Board to approve the committee's recommendation to approve the audit report.

Effective Date: March 29, 2011

Action #2

Reference: The Finance Committee is responsible for procuring the annual independent audit.

Purpose: The Finance Committee reviewed the independent auditor's work and discussed the audit contract which has an option to extend up to 3 years.

Background: The upcoming audit covering the period July 2011-June 2012 will be the third year of the contract.

Recommendations: The Finance Committee recommends approval of the extension of the audit contract with Larry Saunders and Associates. The recommendation is based on the auditor's current knowledge of the SVWIB from previous audits, his work with other WIBs in Virginia, and his ability to make recommendations to address potential challenges for the organization.

Action Needed: A motion for the Board to approve the committee's recommendation to extend the audit contract to a 3rd year.

Effective Date: March 29, 2011

LARRY SAUNDERS & ASSOCIATES



Certified Public Accountants L.L.C.

2902 CHAMBERLAYNE AVENUE
RICHMOND, VA 23222-3506

Telephone (804) 321-8512
Fax (804) 321-8534

January 15, 2012

To the Board of Directors
Shenandoah Valley Workforce Investment Board, Inc.

We have audited the financial statements of SVWIB for the year ended June 30, 2011, and have issued our report thereon dated October 25, 2010. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and OMB Circular A-133), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated January 15, 2012. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by SVWIB are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during June 30, 2011. We noted no transactions entered into by the Organization during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was:

The Implementation of FIN 48 in Note 13 to the financial statements.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated January 15, 2012.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Organization's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Information in Documents Containing Audited Financial Statements

This information is intended solely for the use of the Board of Directors and management of SVWIB and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,



LARRY SAUNDERS & ASSOCIATES CPA'S, INC.

INDEPENDENT AUDITORS' REPORT

Board of Directors
Shenandoah Valley Workforce Investment Board, Inc.
Harrisonburg, Virginia 22803

We have audited the accompanying statement of financial position of Shenandoah Valley Workforce Investment Board, Inc. (SVWIB) as of June 30, 2011, and the related statements of activities, functional expenses, and cash flows for the year then ended. These financial statements are the responsibility of SVWIB's management. Our responsibility is to express an opinion on these financial statements based on our audit.

**TENTATIVE DRAFT
SUBJECT TO CHANGE**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of SVWIB as of June 30, 2011, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated January 15, 2012, on our consideration of SVWIB's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Board of Directors
Page 2
January 15, 2012

Our audit was performed for the purpose of forming an opinion on the basic financial statements of SVWIB taken as a whole. The schedule of functional expenses is presented for purposes of additional analysis and is not a required part of the financial statements of the Organization. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations" and is also not a required part of the financial statements of the Organization. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

**TENTATIVE DRAFT
SUBJECT TO CHANGE**

January 15, 2012

SHENANDOAH VALLEY WORKFORCE INVESTMENT BOARD, INC.
 STATEMENT OF FUNCTIONAL EXPENSES
 JUNE 30, 2011

	PROGRAM SERVICES		
	WIA ADULT	WIA DISLOCATED WORKER	WIA OUT OF SCHOOL YOUTH
SALARIES	\$ 13,218	28,185	5,200
PAYROLL TAXES AND EMPLOYMENT BENEFITS (NOTE 5)	6,397	14,248	2,539
TOTAL STAFF COMPENSATION	19,614	42,434	7,739
SUBCONTRACTOR SERVICES	323,012	946,088	167,496
PROFESSIONAL FEE AND CONTRACT SERVICES	8,077	9,442	-
SUPPLIES	-	-	-
TELEPHONE	-	-	-
POSTAGE	-	-	-
OCCUPANCY (NOTE 10)	-	-	-
INKIND CONTRIBUTIONS	-	-	-
TRAVEL AND TRANSPORTATION	62	542	-
SPECIFIC ASSISTANCE TO INDIVIDUALS	-	-	-
INSURANCE	-	-	-
MARKETING AND COMMUNICATIONS	220	352	-
RENTAL, REPAIR & PURCHASE OF EQUIPMENT	-	-	-
ADMIN ALLOCATION	12,675	28,187	6,794
MEMBERSHIP	-	-	-
MISCELLANEOUS	-	-	-
TOTAL EXPENSES	\$ 363,661	1,027,045	182,029

**TENTATIVE DRAFT
 SUBJECT TO CHANGE**

SEE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS.

WIA IN SCHOOL YOUTH	page # 12 OTHER (SCHEDULE II)	page # 13 ARRA (SCHEDULE III)	TOTAL PROGRAM SERVICES	SUPPORT SERVICES	
				ADMINISTRATION	TOTAL
3,499	162,951	41,270	254,323	123,322	377,645
3,455	16,744	9,449	52,832	59,647	112,479
6,954	179,695	50,719	307,155	182,969	490,124
291,223	1,032,798	56,528	2,817,144	-	2,817,144
-	7,471	-	7,471	19,609	27,080
-	15,662	-	33,182	5,595	38,777
-	-	-	-	2,421	2,421
-	-	-	-	1,422	1,422
-	-	-	-	7,627	7,627
-	-	-	-	-	-
1,827	27,052	2,325	31,808	8,100	39,908
-	-	-	-	265	265
-	-	-	-	18,565	18,565
-	111	-	683	-	683
-	-	-	-	-	-
-	-	-	-	3,977	3,977
6,779	-	19,428	73,863	(73,863)	-
-	-	-	-	905	905
-	2,566	-	2,567	3,593	6,160
<u>306,783</u>	<u>1,265,355</u>	<u>129,000</u>	<u>3,273,874</u>	<u>181,185</u>	<u>3,455,059</u>

**TENTATIVE DRAFT
SUBJECT TO CHANGE**

SCHEDULE II

SHENANDOAH VALLEY WORKFORCE INVESTMENT BOARD, INC.
 STATEMENT OF FUNCTIONAL EXPENSES-OTHER
 FOR THE YEAR ENDED JUNE 30, 2011

	BOARD STUDY	PAGE COUNTY	BRCC	ENERGY GRANT	INCENTIVE ONE STOP	TOTAL
SALARIES	-	-	-	154,139	8,812	162,951
PAYROLL TAXES AND EMPLOYEE BENEFITS	-	-	-	12,455	4,289	16,744
TOTAL STAFF COMPENSATION	-	-	-	166,594	13,101	179,695
SUBCONTRACTORS SERVICES	-	11,250	-	1,011,548	-	1,022,798
PROFESSIONAL FEES AND CONTRACT SERVICES	7,037	-	-	-	434	7,471
SUPPLIES	-	-	-	9,764	5,899	15,662
TELEPHONE	-	-	-	-	-	-
POSTAGE	-	-	-	-	-	-
OCCUPANCY	-	-	-	-	-	-
INKIND CONTRIBUTIONS	-	-	-	-	-	-
TRAVEL AND TRANSPORTATION	-	-	-	22,421	4,630	27,052
SPECIFIC ASSISTANCE TO INDIVIDUALS	-	-	-	-	-	-
INSURANCE	-	-	-	-	-	-
MARKETING AND COMMUNICATIONS	-	-	-	-	111	111
RENTAL, REPAIR & PURCHASE OF EQUIPMENT	-	-	-	-	-	-
ADMIN ALLOCATION	-	-	-	-	-	-
MEMBERSHIP	-	-	-	-	-	-
MISCELLANEOUS	-	-	2,566	-	-	2,566
TOTAL EXPENSES	\$ 7,037	11,250	2,566	1,210,326	24,175	1,255,356

TENTATIVE DRAFT
 SUBJECT TO CHANGE

SCHEDULE III

SHENANDOAH VALLEY WORKFORCE INVESTMENT BOARD, INC.
 STATEMENT OF FUNCTIONAL EXPENSES-ARRA
 FOR THE YEAR ENDED JUNE 30, 2011

	ARRA ADULT	ARRA DW	ARRA IN SCHOOL	ARRA OUT OF SCHOOL	TOTAL
SALARIES	\$ 3,386	12,024	9,289	16,571	41,270
PAYROLL TAXES AND EMPLOYEE BENEFITS	443	2,064	2,506	4,436	9,449
TOTAL STAFF COMPENSATION	3,829	14,088	11,795	21,008	50,719
SUBCONTRACTORS SERVICES	5,892	19,707	17,098	13,830	56,528
PROFESSIONAL FEES AND CONTRACT SERVICES	-	-	-	-	-
SUPPLIES	-	-	-	-	-
TELEPHONE	-	-	-	-	-
POSTAGE	-	-	-	-	-
OCCUPANCY	-	-	-	-	-
INKIND CONTRIBUTIONS	-	-	-	-	-
TRAVEL AND TRANSPORTATION	-	-	157	2,168	2,325
SPECIFIC ASSISTANCE TO INDIVIDUALS	-	-	-	-	-
INSURANCE	-	-	-	-	-
MARKETING AND COMMUNICATIONS	-	-	-	-	-
RENTAL, REPAIR & PURCHASE OF EQUIPMENT	-	-	-	-	-
ADMIN ALLOCATION	1,797	5,984	8,917	2,731	19,429
MEMBERSHIP	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-
TOTAL EXPENSES	\$ 11,517	39,779	37,967	39,737	129,000

TENTATIVE DRAFT
 SUBJECT TO CHANGE

**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL
REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To: Board of Directors
Shenandoah Valley Workforce Investment Board, Inc.
Harrisonburg, Virginia 22803

We have audited the financial statements of Shenandoah Valley Workforce Investment Board, Inc. (SVWIB) as of and for the year ended December 31, 2011, and have issued our report thereon dated January 15, 2012. We performed our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether SVWIB's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered SVWIB's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. ←

**REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE
TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER
COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

To: Board of Directors
Shenandoah Valley Workforce Investment Board, Inc.
Harrisonburg, Virginia 22803

Compliance

We have audited the compliance of Shenandoah Valley Workforce Investment Board, Inc. (SVWIB) with the types of compliance requirements described in the "U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement" that are applicable to its major federal program for the year ended June 30, 2011. SVWIB's major federal programs are identified in the summary of audit results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and other authorities applicable to its major federal program is the responsibility of SVWIB's management. Our responsibility is to express an opinion on SVWIB's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations." Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about SVWIB's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of SVWIB's compliance with those requirements.

In our opinion, SVWIB complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 2011. ←

Internal Control Over Compliance

The management of SVWIB is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered SVWIB's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

**TENTATIVE DRAFT
SUBJECT TO CHANGE**

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses. ←

This report is intended solely for the information and use of the audit committee, management, Board of Directors, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

January 15, 2012

SHENANDOAH VALLEY WORKFORCE INVESTMENT BOARD, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2011

A. SUMMARY OF AUDIT RESULTS

1. The auditors' report expresses an unqualified opinion on the (general purpose) financial statements of Shenandoah Valley Workforce Investment Board, Inc.
2. No reportable conditions were noted.
3. No instances of noncompliance material to the financial statements of Shenandoah Valley Workforce Investment Board, Inc. were disclosed during the audit.
4. No reportable conditions were disclosed during the audit of internal control over major federal award programs.
5. The auditors' report on compliance for the major federal award programs for Shenandoah Valley Workforce Investment Board, Inc. expresses an unqualified opinion.
6. No audit findings are required to be reported in accordance with Section 510(a) of OMB Circular A-133.
7. The programs tasted as major programs included: Workforce Investment Act Cluster.
8. The threshold for distinguishing Types A and B programs were \$300,000 and \$100,000, respectively.
9. Shenandoah Valley Workforce Investment Board, Inc. was determined to be a high-risk auditee.

TENTATIVE DRAFT
SUBJECT TO CHANGE

ADDENDUM NO. 1

This Addendum, dated the _____ day of _____, 2012, is by and between the BOARD OF SUPERVISORS OF CLARKE COUNTY (hereinafter “Board”), and MARAL KALBIAN (hereinafter “Contractor”).

WHEREAS, the Board and the Contractor entered into an agreement dated June 21, 2011 (“Agreement”) for work to be done by Contractor for Clarke County (“County”) which included an Architectural Survey for the proposed Chapel Rural Historic District National Register Nomination (“Architectural Survey”), as set forth in paragraph 1.e. of the Agreement; and

WHEREAS, pursuant to paragraph 3 of the Agreement, Contractor was to be paid Thirty Five Thousand Dollars (\$35,000.00) for Contractor’s work on the Architectural Survey; and

WHEREAS, the Board had agreed to provide in-kind services to assist Contractor in the Architectural Survey, the in-kind services to be provided by a County employee; and

WHEREAS, the employment by the County of the employee who has been performing the in-kind services has been terminated; and

WHEREAS, Contractor may need to engage an individual, either as an employee or as an independent contractor, to perform services which would have been performed by the County employee; and

WHEREAS, the Board is willing to increase the payment to Contractor to assist Contractor in engaging an individual to assist Contractor in the Architectural Survey.

NOW, THEREFORE, the Board and the Contractor agree as follows:

1. The Board will no longer provide a County employee to perform in-kind services to Contractor in the Architectural Survey.
2. Paragraph 3 of the Agreement is hereby amended to increase the compensation of the Contractor for the Architectural Survey work from \$35,000.00 to \$38,427.00.
3. This Addendum shall not alter Contractor's obligation to perform the Architectural Survey work, and except as specifically amended herein, the Agreement shall remain in full force and effect.

[Signatures on next page]

WITNESS the following signatures:

CLARKE COUNTY BOARD OF
SUPERVISORS

By: _____
Michael Hobert, Chairman

CONTRACTOR

Maral Kalbian

STATE OF VIRGINIA
COUNTY OF CLARKE, TO-WIT:

The foregoing Agreement was acknowledged before me this _____ day of _____, 2011, by Michael Hobert, Chairman of the Clarke County Board of Supervisors.

Notary Public

My Commission Expires

STATE OF VIRGINIA
COUNTY OF CLARKE, TO-WIT:

The foregoing Agreement was acknowledged before me this _____ day of _____, 2011, by Maral Kalbian, Contractor.

Notary Public

My Commission Expires

Maral Kalbian, Architectural Historian, 2011 Contract

PURSUANT TO THIS AGREEMENT, made and entered into this 21st day of June of 2011, by and between the Board of Supervisors (hereinafter "Board"), and Maral Kalbian, party of the second part (hereinafter "Contractor"); and in consideration of the benefits to be accrued to the parties hereunder, said parties hereto agree as follows:

1. **WORK:** Contractor agrees that the following projects and duties shall be the focus of work endeavor and services provided pursuant to this Agreement.
 - a. Provide technical advice, support, and training to the Historic Preservation Commission in coordination with the application for Certificate of Appropriateness.
 - b. Assist in the preparation of grant application(s), including those for Certified Local Government projects.
 - c. Attend all Commission meetings barring unavoidable conflicts.
 - d. Provide information and assistance to the County and the general public regarding:
 1. National Register Nominations
 2. Architectural modifications to historic structures
 3. Available federal, state, and local tax incentives
 4. Other historic preservation related issues
 5. Review County related tax project
 - e. Conduct an Architectural Survey for the proposed Chapel Rural Historic District National Register Nomination as specifically referenced in the Certified Local Government Grant Agreement dated the 9th of May of 2011.

2. HOURLY LIMIT FOR EACH PROPERTY

For performance of the work described in item (d) above for a specific property, where the advice or support takes less than 30 minutes, the Contractor may provide the services and report the assistance provided to the County Planning Director on a monthly basis. For such work which requires more than 30 minutes, the Contractor shall obtain the written approval of the County Planning Director after providing him or her with a short written description of the objectives of the work to be performed and the estimated time anticipated to be expended. Such proposed work shall be reviewed by the Planning Director for approval. If approved, it shall specify any limitations or required contribution or participation from the property owner. For additional assistance, the Contractor shall provide the property owner a copy of the list of consultants prepared by the Virginia Department of Historic Resources. The Planning Director shall not authorize the

Maral Kalbian, Architectural Historian, 2011 Contract

Contractor to allocate more than eight hours to assist a property owner without the concurrent approval of the County Administrator.

3. **COMPENSATION:**

For performance of the work described in items a through d above, the Contractor shall be compensated by the Board at the rate of Fifty-Five Dollars (\$55.00) per hour plus mileage and expenses, not to exceed a total of six thousand dollars (\$6,000). For performance of the work described in item e, the Contractor shall be compensated thirty-five thousand dollars (\$35,000).

3. **MANNER OF PAYMENT:** Contractor shall submit statements itemizing hours spent in performance of work on a monthly basis to the Planning Director. Approved payment shall be made to Contractor with 45 days of receipt of statement.

4. **DURATION:** This Agreement shall remain in full force and effect for the period 2011 July 1 through 2012 June 30.

5. **CONTRACTOR STATUS:** The parties hereto intend that the relation between them created by this Agreement is that of employer— independent contractor. Contractor is not an employee of the County of Clarke nor of the Board and is not entitled to the benefits provided by the County to its employees, including but not limited to worker's compensation, unemployment insurance, group health insurance, V.S.R.S. or F.I.C.A. contributions. Contractor will be solely and entirely responsible for her acts during the performance of this Agreement.

6. **OWNERSHIP RIGHTS:** Clarke County shall retain ownership rights to any materials or work produced by Contractor pursuant to this Agreement and may use said material or work products as the County may see fit. This shall not affect Contractor's right also to use said material or work products as she may wish. The Contractor may not convey, sell, or assign rights to said material without the approval of the Supervisors.

7. **RIGHT OF INSPECTION:** The work contemplated herein must meet the approval of the Board's designated agent and shall be subject to such agent's general right of inspection to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state and local laws, rules and regulations applicable to Contractor and to operations covered by this Agreement or accruing out of the performance of such operations.

8. **IDEMNIFICATION:** Contractor shall indemnify the Board and/or the County of Clarke against all liability and loss in connection with, and shall assume full responsibility for, payment of all federal, state and local taxes or contributions imposed or required under social security and income tax laws.

9. **ASSIGNMENT:** The Contractor shall not assign This Agreement without the express written consent of the Board.

10. **TERMINATION:** The County may terminate this Agreement at any time at its discretion.

Maral Kalbian, Architectural Historian, 2011 Contract

WITNESS the following signatures:

CLARKE COUNTY BOARD OF SUPERVISORS

By Michael Hobert
Michael Hobert, Chairman

CONTRACTOR

Maral Kalbian
Maral Kalbian

**STATE OF VIRGINIA
COUNTY OF CLARKE, TO-WIT:**

The foregoing Agreement was acknowledged before me this 27th day of June of 2011,
by Michael Hobert, Chairman of the Clarke County Board of Supervisors.

**LORA B. WALBURN
NOTARY PUBLIC
Commonwealth of Virginia
Reg. #326587
My Commission Expires August 31, 2011**

[Signature]
Notary Public

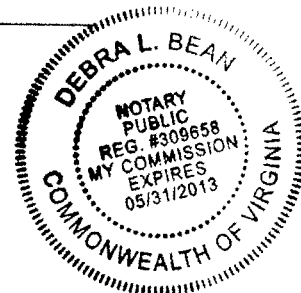
August 31, 2011; 326587
My Commission Expires

**STATE OF VIRGINIA
COUNTY OF CLARKE, TO-WIT:**

The foregoing Agreement was acknowledged before me this 28th day of June of 2011,
by Maral Kalbian, Contractor.

[Signature]
Notary Public

5-31-13
My Commission Expires



CLARKE COUNTY BOARD OF SUPERVISORS
FINANCE COMMITTEE/WORKSESSION
REPORT

TO: Board of Supervisors
FR: Thomas Judge, Director of Joint Administrative Services
DT: April 9, 2012
RE: *April Finance Agenda*

1. **Acceptance of March Bills and Claims.** The Board should consider accepting this report at their next regular meeting.
2. **Standing Reports.** The following are included: Reconciliation of Appropriations. General Fund Balance. General Fund Expenditure Summary. General Government Capital Projects.

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 1
TIME: 15:53:38
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
Fiscal Year: 2012						
EXPENDITURES						
DEFINITION TYPE 0						
100-000-11010-5210		POSTAL SERVICES				
VENDOR: PURCHASE POWER						
17	MARCH	35438654	POSTAGE	73749	03/15/2012 \$	16.70
100-000-11010-5800		MISCELLANEOUS CHARGES				
VENDOR: BB&T FINANCIAL, PSB						
1	MARCH	3396	LUNCHEON	73811	03/30/2012 \$	23.93
VENDOR: FOOD LION, INC						
1	MARCH	281164097728	FOOD	73697	03/15/2012 \$	23.05
1	MARCH	281164107737	FOOD	73697	03/15/2012 \$	14.98
VENDOR: UNIVERSITY OF VIRGINIA						
1	MARCH	10257	TAX RATES	73901	03/30/2012 \$	59.00
Total for 100-000-11010-5800						\$ 120.96
100-000-12110-3320		MAINTENANCE SERVICE CONTRACT				
VENDOR: TML COPIERS & DIGITAL SOLUTIONS						
2	MARCH	127704		2331	03/15/2012 \$	58.50
100-000-12110-5230		TELECOMMUNICATIONS				
VENDOR: AT&T MOBILITY						
1	MARCH	X03012012	GOVT ADMIN	73644	03/15/2012 \$	47.35
VENDOR: TREASURER OF VIRGINIA						
11	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	5.68
VENDOR: VERIZON						
65	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	7.50
Total for 100-000-12110-5230						\$ 60.53
100-000-12110-6008		VEHICLE AND EQUIP FUEL				
VENDOR: MANSFIELD OIL COMPANY						
2	MARCH	SQLCD/00025113	FUEL	2305	03/15/2012 \$	127.06
2	MARCH	SQLCD/00026047	FUEL	2305	03/15/2012 \$	36.30
Total for 100-000-12110-6008						\$ 163.36
100-000-12210-3100		PROFESSIONAL SERVICES				
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
5	MARCH	GEN FILE	LEGAL	2295	03/15/2012 \$	1,562.55
1	MARCH	GOVERNMENT CNTR	JOINT GOVERNMENT CENTER	2295	03/15/2012 \$	331.00
Total for 100-000-12210-3100						\$ 1,893.55
100-000-12310-3320		MAINTENANCE SERVICE CONTRACTS				
VENDOR: CINTAS DOCUMENT MANAGEMENT						
1	MARCH	DJ94022742	SERVICE	73661	03/15/2012 \$	22.04

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 2
TIME: 15:53:38
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
100-000-12310-5210 POSTAL SERVICES						
VENDOR: PURCHASE POWER						
18	MARCH	35438654	POSTAGE	73749	03/15/2012 \$	962.39
100-000-12310-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
9	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	0.72-
VENDOR: VERIZON						
66	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	32.89
Total for 100-000-12310-5230						32.17
100-000-12310-6001 OFFICE SUPPLIES						
VENDOR: HON COMPANY, THE						
1	MARCH	200123	INSTALLATION	73709	03/15/2012 \$	644.04
100-000-12410-3100 PROFESSIONAL SERVICES						
VENDOR: CINTAS DOCUMENT MANAGEMENT						
1	MARCH	DJ94023806	SERVICE OFFSITE	73823	03/30/2012 \$	22.04
100-000-12410-5210 POSTAL SERVICES						
VENDOR: PURCHASE POWER						
19	MARCH	35438654	POSTAGE	73749	03/15/2012 \$	1,694.30
100-000-12410-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
25	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	0.95
VENDOR: VERIZON						
67	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	2.50
Total for 100-000-12410-5230						3.45
100-000-12410-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: KEELER, SHARON E.						
1	MARCH	TRAVEL REIMB	TRAVEL REIMBURSEMENT	2300	03/15/2012 \$	283.29
100-000-12410-6001 OFFICE SUPPLIES						
VENDOR: COMMERCIAL PRESS						
1	MARCH	104122	BUSINESS CARDS	2345	03/30/2012 \$	35.45
100-000-12510-3100 PROFESSIONAL SERVICES						
VENDOR: BB&T FINANCIAL, FSB						
2	MARCH	3396	OFFSITE FILESYSTEM	73811	03/30/2012 \$	275.25
VENDOR: MATSCH SYSTEMS						
1	MARCH	1529		2366	03/30/2012 \$	150.00
Total for 100-000-12510-3100						425.25
100-000-12510-3320 MAINTENANCE SERVICE CONTRACT						

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 3
TIME: 15:53:38
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount

VENDOR:	AVAYA, INC.					
1	MARCH	2731712337	PHONE SUPPORT - GOVERNMENT	73805	03/30/2012 \$	903.22
VENDOR:	TML COPIERS & DIGITAL SOLUTIONS					
4	MARCH	127704		2331	03/15/2012 \$	2.93
		Total for 100-000-12510-3320			\$	906.15

100-000-12510-5230		TELECOMMUNICATIONS				
VENDOR:	AT&T MOBILITY					
8	MARCH	X03012012	GOVT IT	73644	03/15/2012 \$	12.62
VENDOR:	COMCAST					
1	MARCH	21376410	INTERNET SERVICE - GOVERNMENT	73829	03/30/2012 \$	587.50
VENDOR:	TREASURER OF VIRGINIA					
16	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	1,622.81
VENDOR:	VERIZON					
68	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	420.48
2	MARCH	00076356122812Y	MONTHLY CHARGES	73784	03/15/2012 \$	53.57
2	MARCH	00081079401014Y	MONTHLY CHARGES	73784	03/15/2012 \$	56.36
2	MARCH	00092572601596Y	MONTHLY CHARGES	73784	03/15/2012 \$	99.88
		Total for 100-000-12510-5230			\$	2,853.22

100-000-12510-5540		TRAVEL CONVENTION & EDUCATION				
VENDOR:	BB&T FINANCIAL, FSB					
3	MARCH	3396	VIRTUAL CAMPUS COURSE	73811	03/30/2012 \$	32.00
VENDOR:	ROBERT W FULLER					
1	MARCH	MILEAGE	MILEAGE REIMBURSEMENT	2352	03/30/2012 \$	22.48
		Total for 100-000-12510-5540			\$	54.48

100-000-12510-8207		EDP EQUIPMENT				
VENDOR:	PITNEY BOWES					
1	MARCH	6975171-MR12		73875	03/30/2012 \$	516.00
VENDOR:	SHI.COM					
1	MARCH	20096925	MICROSOFT ACCESS LICENSE	73757	03/15/2012 \$	243.76
		Total for 100-000-12510-8207			\$	759.76

100-000-13100-3000		PURCHASED SERVICES				
VENDOR:	CINTAS DOCUMENT MANAGEMENT					
1	MARCH	DJ94023805	SERVICE OFFSITE	73823	03/30/2012 \$	22.04
100-000-13100-3160		ELECTORAL BOARD SERVICES				
VENDOR:	BROPHY, CAROL					
1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73656	03/15/2012 \$	105.00
VENDOR:	DAVIS, DONNA					
1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73676	03/15/2012 \$	135.00
VENDOR:	DIAMANTES, DAVID					
1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73684	03/15/2012 \$	105.00

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 4
TIME: 15:53:38
DATE: 03/30/2012

VOUCH#	File Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
VENDOR: EDWARDS, JAMES N. 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73689	03/15/2012 \$	135.00
VENDOR: ESTEP, MARILYN 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73691	03/15/2012 \$	105.00
VENDOR: FRASER, L. MICHAEL 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73698	03/15/2012 \$	105.00
VENDOR: GALLAGHER, ROBERT 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73701	03/15/2012 \$	105.00
VENDOR: GEORGE, WENDY 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73703	03/15/2012 \$	105.00
VENDOR: HARRIS, JOHN F 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73705	03/15/2012 \$	105.00
VENDOR: HESS JEAN L. 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73706	03/15/2012 \$	105.00
VENDOR: HOLCOMB, ROBERT C. 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73708	03/15/2012 \$	105.00
VENDOR: HORNBAKER, ROBERT 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73710	03/15/2012 \$	135.00
VENDOR: JACKSON, GENEVA B 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73718	03/15/2012 \$	85.00
VENDOR: LEWIS, PATRICIA 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73721	03/15/2012 \$	105.00
VENDOR: LEWIS, ROBERT LYNN 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73722	03/15/2012 \$	135.00
VENDOR: LINCOLN, JOHN R. 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73723	03/15/2012 \$	105.00
VENDOR: LITTLE, JOHN E 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73726	03/15/2012 \$	135.00
VENDOR: MARKS, STANLEY R. 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73728	03/15/2012 \$	105.00
VENDOR: MCFILLEN, ROBIN 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73730	03/15/2012 \$	105.00
VENDOR: MELGAARD, JANEL T 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73731	03/15/2012 \$	135.00
VENDOR: MITCHELL, SARA 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73733	03/15/2012 \$	85.00
VENDOR: MORRIS, BARBARA W. 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73734	03/15/2012 \$	95.00
VENDOR: MYER, PAULA 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73737	03/15/2012 \$	105.00
VENDOR: NELSON, WILLIS 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73739	03/15/2012 \$	105.00

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 5
TIME: 15:53:38
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount

VENDOR:	NORTH, ELIZABETH S					
1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73740	03/15/2012 \$	105.00
VENDOR:	WRIGHT, JOHN W.					
1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73795	03/15/2012 \$	135.00
Total for 100-000-13100-3160						\$ 2,890.00
100-000-13100-3600 ADVERTISING						
VENDOR:	WINCHESTER STAR					
1	MARCH	1642986	NONPROFIT ADV	73793	03/15/2012 \$	113.20
100-000-13100-5210 POSTAL SERVICES						
VENDOR:	PURCHASE POWER					
21	MARCH	35438654	POSTAGE	73749	03/15/2012 \$	152.48
VENDOR:	TREASURER, CLARKE COUNTY					
2	MARCH	PETTY CASH	POSTAGE	73771	03/15/2012 \$	8.80
Total for 100-000-13100-5210						\$ 161.28
100-000-13100-5400 LEASES AND RENTALS						
VENDOR:	BLUE RIDGE VOLUNTEER FIRE & RESCUE CO					
1	MARCH	VOTING/FACILITY	FACILITY USE FOR VOTING	73654	03/15/2012 \$	150.00
VENDOR:	BOYCE VOLUNTEER FIRE COMPANY					
1	MARCH	VOTING/FACILITY	FACILITY USE FOR VOTING	73655	03/15/2012 \$	75.00
VENDOR:	CLARKE COUNTY PARKS & RECREATION					
1	MARCH	VOTING/FACILITY	FACILITY USE FOR VOTING	73664	03/15/2012 \$	75.00
VENDOR:	GRACE EPISCOPAL PARISH HALL					
1	MARCH	VOTING/FACILITY	FACILITY USE FOR VOTING	73704	03/15/2012 \$	75.00
VENDOR:	JOHN H. ENDERS FIRE COMPANY & RESCUE SQ					
1	MARCH	VOTING/FACILITY	FACILITY USE FOR VOTING	73719	03/15/2012 \$	75.00
VENDOR:	POWHATAN SCHOOL					
1	MARCH	VOTING/FACILITY	FACILITY USE FOR VOTING	73747	03/15/2012 \$	75.00
Total for 100-000-13100-5400						\$ 525.00
100-000-13100-5510 TRAVEL MILEAGE						
VENDOR:	DAVIS, DONNA					
2	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73676	03/15/2012 \$	14.62
VENDOR:	EDWARDS, JAMES N.					
2	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73689	03/15/2012 \$	18.34
VENDOR:	HORNBAKER, ROBERT					
2	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73710	03/15/2012 \$	4.47
VENDOR:	LEWIS, ROBERT LYNN					
2	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73722	03/15/2012 \$	2.25
VENDOR:	LYTTLE, JOHN E					
2	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73726	03/15/2012 \$	10.46
VENDOR:	MELGAARD, JANEL T					

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 6
TIME: 15:53:38
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
2	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73731	03/15/2012 \$	19.37
VENDOR: WRIGHT, JOHN W.						
2	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73795	03/15/2012 \$	18.42
Total for 100-000-13100-5510						\$ 87.93
100-000-13100-6000 MATERIAL AND SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	MARCH	57335	LOCK/CABLE	73653	03/15/2012 \$	24.47
1	MARCH	57490	LOCK/CABLE	73653	03/15/2012 \$	57.93
VENDOR: BOSSERMAN, BARBARA						
1	MARCH	ELEC SUPPLIES	ELECTION SUPPLIES REIMB	2281	03/15/2012 \$	9.49
VENDOR: FOOD LION, INC						
1	MARCH	281164097727	FOOD	73697	03/15/2012 \$	14.58
Total for 100-000-13100-6000						\$ 106.47
100-000-13200-3320 MAINTENANCE & SERVICE CONTRACT						
VENDOR: TML COPIERS & DIGITAL SOLUTIONS						
5	MARCH	127704		2331	03/15/2012 \$	11.70
100-000-13200-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
11	MARCH	X03012012	REGISTRAR	73644	03/15/2012 \$	47.35
VENDOR: TREASURER OF VIRGINIA						
22	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	0.08-
VENDOR: VERIZON						
69	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	2.50
Total for 100-000-13200-5230						\$ 49.77
100-000-21200-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
15	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	113.36
VENDOR: VERIZON						
70	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	30.47
Total for 100-000-21200-5230						\$ 143.83
100-000-21500-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
17	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	7.19
VENDOR: VERIZON						
71	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	52.68
Total for 100-000-21500-5230						\$ 59.87
100-000-21600-1100 Salaries - Regular						
VENDOR: CLARKE COUNTY CIRCUIT COURT						
1	MARCH	EXPENSES	OPERATIONAL EXPENSES FY12	73825	03/30/2012 \$	4,000.00

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 7
TIME: 15:53:38
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount

100-000-21600-2100			FICA BENEFITS			
VENDOR: CLARKE COUNTY CIRCUIT COURT						
1	MARCH	20120329		12524	03/29/2012 \$	1,062.39
100-000-21600-2210			VSRS BENEFITS			
VENDOR: TREASURER OF VIRGINIA - VSRS-O						
1	MARCH	20120329		12526	03/29/2012 \$	1,916.48
100-000-21600-2300			HEALTH INSURANCE BENEFITS			
VENDOR: ANTHEM BLUE CROSS/BLUR SHIELD						
1	MARCH	20120329		12522	03/29/2012 \$	810.38
2	MARCH	20120329		12522	03/29/2012 \$	190.00
3	MARCH	20120329		12522	03/29/2012 \$	916.00
4	MARCH	20120329		12522	03/29/2012 \$	10,123.00
Total for 100-000-21600-2300						\$ 12,039.38
100-000-21600-2400			LIFE INSURANCE			
VENDOR: TREASURER OF VIRGINIA - INS - O						
1	MARCH	20120329		12525	03/29/2012 \$	38.89
100-000-21600-3510			MICROFILMING			
VENDOR: LOGAN SYSTEMS, INC						
1	MARCH	42917	COMPUTER INDEXING	2364	03/30/2012 \$	584.85
100-000-21600-5210			POSTAL SERVICES			
VENDOR: PURCHASE POWER						
22	MARCH	35438654	POSTAGE	73749	03/15/2012 \$	162.90
100-000-21600-5230			TELECOMMUNICATIONS			
VENDOR: TREASURER OF VIRGINIA						
8	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	7.06
VENDOR: VERIZON						
72	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	60.24
Total for 100-000-21600-5230						\$ 67.30
100-000-21900-5230			TELECOMMUNICATIONS			
VENDOR: TREASURER OF VIRGINIA						
26	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	11.64
VENDOR: VERIZON						
73	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	2.50
Total for 100-000-21900-5230						\$ 14.14
100-000-21900-6001			OFFICE SUPPLIES			
VENDOR: TREASURER, CLARKE COUNTY						
2	MARCH	PETTY CASH-CORR	STAMPS	73771	03/15/2012 \$	44.00
100-000-22100-3320			MAINTENANCE SERVICE CONTRACT			

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleys

PAGE: 8
TIME: 15:53:38
DATE: 03/30/2012

VOUCH#	Pis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount

VENDOR: DDL BUSINESS SYSTEMS LLC						
1	MARCH	47314	CONTRACT	73677	03/15/2012 \$	74.78
100-000-22100-5210 POSTAL SERVICES						
VENDOR: TREASURER, CLARKE COUNTY						
3	MARCH	PETTY CASH	POSTAGE	73771	03/15/2012 \$	196.00
100-000-22100-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
10	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	16.60
VENDOR: VERIZON						
74	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	30.39
Total for 100-000-22100-5230						\$ 46.99
100-000-22100-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: MCLOUGHLIN, ARCHANA						
1	MARCH	TRAVELL REIMB	TRAVEL REIMBURSEMENT	2309	03/15/2012 \$	55.56
100-000-22100-6012 BOOKS AND SUBSCRIPTIONS						
VENDOR: CLERK OF THE U.S. DISTRICT COURT						
1	MARCH	CERTIFIED COPY	COPIES	73826	03/30/2012 \$	18.50
1	MARCH	RECORDS RETRIEV	RECORDS RETRIEVAL	73668	03/15/2012 \$	30.00
Total for 100-000-22100-6012						\$ 48.50
100-000-31200-3100 PROFESSIONAL SERVICES						
VENDOR: DEPARTMENT OF VIRGINIA STATE POLICE						
2	MARCH	A2735	CRIMINAL HISTORY RECORDS	73683	03/15/2012 \$	240.00
VENDOR: TREASURER OF VIRGINIA						
1	MARCH	213975	CALIBRATION FEE	73769	03/15/2012 \$	14.10
Total for 100-000-31200-3100						\$ 254.10
100-000-31200-3310 REPAIR & MAINTENANCE						
VENDOR: CUSTOM GUNSMITHING, INC.						
1	MARCH	SHERIFF DEPT	SPRING & FOLLOWER	73675	03/15/2012 \$	15.95
VENDOR: ICOP						
1	MARCH	00025	WIRELESS MIC	73711	03/15/2012 \$	224.15
Total for 100-000-31200-3310						\$ 240.10
100-000-31200-5210 POSTAL SERVICES						
VENDOR: BB&T FINANCIAL, PSB						
2	MARCH	6640	POSTAGE	73811	03/30/2012 \$	19.90
VENDOR: PITNEY BOWES						
1	MARCH	390645	POSTAGE	73746	03/15/2012 \$	89.10
Total for 100-000-31200-5210						\$ 109.00
100-000-31200-5230 TELECOMMUNICATIONS						

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 9
TIME: 15:53:38
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount

VENDOR:	AT&T MOBILITY					
6	MARCH	X03012012	SHERIFF'S DEPT	73644	03/15/2012 \$	423.69
VENDOR:	TREASURER OF VIRGINIA					
23	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	26.36
VENDOR:	VERIZON					
75	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	223.55
Total for 100-000-31200-5230						\$ 673.60
100-000-31200-5810 DUES & MEMBERSHIPS						
VENDOR:	IAPE, INC.					
1	MARCH	91402	MEMBERSHIP	73717	03/15/2012 \$	50.00
100-000-31200-6001 OFFICE SUPPLIES						
VENDOR:	BB&T FINANCIAL, FSB					
3	MARCH	6557	GAS CAN/FOOD	73811	03/30/2012 \$	34.61
1	MARCH	6640	DAILY PLANNER	73811	03/30/2012 \$	38.75
3	MARCH	6699	CARTRIDGE	73811	03/30/2012 \$	11.98
VENDOR:	BERRYVILLE AUTO PARTS INC					
1	MARCH	SHRF 10059364	SANDISK	73649	03/15/2012 \$	12.99
VENDOR:	DBHAVEN BERKELEY SPRINGS WATER CORP.					
1	MARCH	38398	WATER	73833	03/30/2012 \$	21.90
VENDOR:	PRINTECH, INC.					
1	MARCH	28628	TRAFFIC SUMMONS	73878	03/30/2012 \$	750.36
Total for 100-000-31200-6001						\$ 870.59
100-000-31200-6007 REPAIR AND MAINTENANCE SUPPLIES						
VENDOR:	BB&T FINANCIAL, FSB					
1	MARCH	6558	SOCKETS	73811	03/30/2012 \$	10.46
VENDOR:	BERRYVILLE AUTO PARTS INC					
1	MARCH	SHRF 5370-57034	MIRROR	73649	03/15/2012 \$	3.73
1	MARCH	SHRF 5370-57257	VEHICLE REPAIRS	73649	03/15/2012 \$	90.92
1	MARCH	SHRF 5370-57258	VEHICLE REPAIRS	73649	03/15/2012 \$	30.00
1	MARCH	SHRF 5370-57299	VEHICLE REPAIRS	73649	03/15/2012 \$	15.89
1	MARCH	SHRF 5370-57335	VEHICLE REPAIRS	73649	03/15/2012 \$	68.00
1	MARCH	SHRF 5370-57359	AMP BOOSTER PACK	73649	03/15/2012 \$	99.00
1	MARCH	SHRF 5370-57361	VEHICLE REPAIRS	73649	03/15/2012 \$	140.91
1	MARCH	SHRF 5370-57420	VEHICLE REPAIRS	73812	03/30/2012 \$	100.78
1	MARCH	SHRF 5370-57484	VEHICLE REPAIRS	73812	03/30/2012 \$	163.83
1	MARCH	SHRF 5370-57565	VEHICLE REPAIRS	73812	03/30/2012 \$	122.24
VENDOR:	BILL & GLENN'S GOODYEAR TIRE					
1	MARCH	191142	TIRES	2280	03/15/2012 \$	573.43
VENDOR:	BROY'S CAR WASH					
3	MARCH	CAR WASHES	SHERIFF DEPT CARWASHES	2283	03/15/2012 \$	45.50
Total for 100-000-31200-6007						\$ 1,464.69
100-000-31200-6008 VEHICLE AND EQUIP FUEL						
VENDOR:	MANSFIELD OIL COMPANY					
1	MARCH	SQLCD/00026079	FUEL	2305	03/15/2012 \$	2,695.20

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 10
TIME: 15:53:38
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount

100-000-31200-6010		POLICE SUPPLIES				
VENDOR: BB&T FINANCIAL, FSB						
2	MARCH	6558	LAPTOP VEHICLE MOUNT	73811	03/30/2012 \$	194.78
VENDOR: GALLS, AN ARARMARK CO., LLC						
1	MARCH	512006542	MAG FLASHLIGHT	73702	03/15/2012 \$	136.94
Total for 100-000-31200-6010						\$ 331.72
100-000-31200-6011		UNIFORM AND WEARING APPAREL				
VENDOR: BEST UNIFORMS, INC.						
1	MARCH	248704	UNIFORMS	2279	03/15/2012 \$	128.13
VENDOR: VR ID CARDS						
1	MARCH	3129	PHOTO ID CARDS	73788	03/15/2012 \$	10.25
Total for 100-000-31200-6011						\$ 138.38
100-000-32100-5230		TELECOMMUNICATIONS				
VENDOR: TREASURER OF VIRGINIA						
12	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	4.71
VENDOR: VERIZON						
76	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	57.88
Total for 100-000-32100-5230						\$ 62.59
100-000-32100-6008		VEHICLE AND EQUIP FUEL				
VENDOR: MANSFIELD OIL COMPANY						
4	MARCH	SQLCD/00025113	FUEL	2305	03/15/2012 \$	24.12
4	MARCH	SQLCD/00026047	FUEL	2305	03/15/2012 \$	66.90
Total for 100-000-32100-6008						\$ 91.02
100-000-32100-6011		UNIFORM AND WEARING APPAREL				
VENDOR: WITMER PUBLIC SAFETY GROUP, INC.						
1	MARCH	1329390		73794	03/15/2012 \$	199.00
100-000-32200-5699		CIVIC CONTRIBUTIONS				
VENDOR: AFFILIATED COMPUTER SERVICES						
1	MARCH	625240	CONTRACT RENEWAL	73798	03/30/2012 \$	440.00
100-000-33200-3840		PURCHASED SERVICES - DETENTION CENTE				
VENDOR: CITY OF WINCHESTER						
1	MARCH	8783	JDC OPERATIONS/3RD QTR	73662	03/15/2012 \$	5,143.00
100-000-33300-5230		TELECOMMUNICATIONS				
VENDOR: TREASURER OF VIRGINIA						
21	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	5.36
VENDOR: VERIZON						
77	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	25.39
Total for 100-000-33300-5230						\$ 30.75

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 11
TIME: 15:53:38
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
100-000-34100-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: TML COPIERS & DIGITAL SOLUTIONS						
1	MARCH	127919		2331	03/15/2012 \$	277.73
100-000-34100-3500 PRINTING AND BINDING						
VENDOR: COMMERCIAL PRESS						
1	MARCH	104067	PERMITS FORMS	2345	03/30/2012 \$	268.35
100-000-34100-5210 POSTAL SERVICES						
VENDOR: PURCHASE POWER						
27	MARCH	35438654	POSTAGE	73749	03/15/2012 \$	19.42
100-000-34100-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
4	MARCH	X03012012	BUILDING DEPARTMENT	73644	03/15/2012 \$	25.24
VENDOR: TREASURER OF VIRGINIA						
5	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	4.75
VENDOR: VERIZON						
78	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	27.89
Total for 100-000-34100-5230						\$ 57.88
100-000-34100-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: DEPT OF CONSERVATION AND RECREATION						
1	MARCH	CERTIFICATION	CONFERENCE	73899	03/30/2012 \$	100.00
1	MARCH	INSPECTOR	CONFERENCE	73899	03/30/2012 \$	160.00
Total for 100-000-34100-5540						\$ 260.00
100-000-34100-5810 DUES & MEMBERSHIPS						
VENDOR: IABI						
1	MARCH	6061289	MEMBERSHIP	73850	03/30/2012 \$	204.00
100-000-34100-6008 VEHICLE AND EQUIP FUEL						
VENDOR: MANSFIELD OIL COMPANY						
1	MARCH	SQLCD/00025113	FUEL	2305	03/15/2012 \$	143.87
1	MARCH	SQLCD/00026047	FUEL	2305	03/15/2012 \$	50.05
Total for 100-000-34100-6008						\$ 193.92
100-000-35100-3100 PROFESSIONAL SERVICES						
VENDOR: HILLSIDE VETERINARY HOSPITAL						
1	MARCH	17441	SERVICES	73849	03/30/2012 \$	11.97
1	MARCH	289937	SERVICES	73849	03/30/2012 \$	11.97
1	MARCH	290259	SERVICES	73849	03/30/2012 \$	23.94
1	MARCH	290260	SERVICES	73849	03/30/2012 \$	11.97
1	MARCH	290617	SERVICES	73849	03/30/2012 \$	12.82
1	MARCH	290701	SERVICES	73849	03/30/2012 \$	38.47
1	MARCH	290983	SERVICES	73849	03/30/2012 \$	12.82
1	MARCH	291132	SERVICES	73849	03/30/2012 \$	12.82
1	MARCH	291294	SERVICES	73849	03/30/2012 \$	12.82
1	MARCH	292029	SERVICES	73849	03/30/2012 \$	25.65

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 12
TIME: 15:53:38
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
1	MARCH	292061	SERVICES	73849	03/30/2012 \$	168.35
1	MARCH	292062	SERVICES	73849	03/30/2012 \$	12.82
1	MARCH	292447	SERVICES	73849	03/30/2012 \$	23.50
1	MARCH	292921	SERVICES	73849	03/30/2012 \$	135.15
VENDOR: DR.ERIC J. MYER						
1	MARCH	85698	SERVICES	73888	03/30/2012 \$	149.50
1	MARCH	85727	SERVICES	73888	03/30/2012 \$	55.13
1	MARCH	86084	SERVICES	73888	03/30/2012 \$	16.25
Total for 100-000-35100-3100						\$ 735.95
100-000-35100-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
2	MARCH	X03012012	ANIMAL CONTROL	73644	03/15/2012 \$	12.62
VENDOR: TREASURER OF VIRGINIA						
2	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	7.27
VENDOR: VERIZON						
79	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	78.13
Total for 100-000-35100-5230						\$ 98.02
100-000-35100-6014 OTHER OPERATING SUPPLIES						
VENDOR: VALLEY VET SUPPLY						
1	MARCH	3502554	SCANNER	73905	03/30/2012 \$	300.00
100-000-35600-3000 PURCHASED SERVICES						
VENDOR: LORD FAIRFAX EMS COUNCIL, INC.						
1	MARCH	4493	CPR CLASS	73862	03/30/2012 \$	37.00
100-000-35600-3330 SOFTWARE LICENSES						
VENDOR: EMERGENCY COMMUNICATIONS NETWORK, LLC.						
1	MARCH	11167		73690	03/15/2012 \$	4,522.42
1	MARCH	11168		73690	03/15/2012 \$	1,187.50
Total for 100-000-35600-3330						\$ 5,709.92
100-000-35600-5230 TELECOMMUNICATIONS						
VENDOR: AT& T						
1	MARCH	59082-6049001	MONTHLY CHARGES	73804	03/30/2012 \$	1.89
VENDOR: AT&T MOBILITY						
5	MARCH	X03012012	B911 DEPT	73644	03/15/2012 \$	107.34
VENDOR: TREASURER OF VIRGINIA						
1	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	379.93
VENDOR: LANGUAGE LINE SERVICES, INC.						
1	MARCH	2912389	OVER PHONE INTERPRETATION	73860	03/30/2012 \$	12.91
VENDOR: VERIZON						
3	MARCH	00001224519338Y	MONTHLY CHARGES	73906	03/30/2012 \$	1,236.52
80	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	147.32
2	MARCH	00081080039332Y	MONTHLY CHARGES	73906	03/30/2012 \$	27.06
3	MARCH	00081080039332Y	MONTHLY CHARGES	73906	03/30/2012 \$	27.06

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 13
TIME: 15:53:38
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
Total for 100-000-35600-5230						\$ 1,940.03
100-000-35600-5420			TOWER LEASE			
VENDOR:	SHEN. VALLEY TELEVISION TOWER					
3	MARCH	TOWER LEASE	TOWER LEASE/APRIL	2323	03/15/2012	\$ 2,610.00
100-000-42400-3840			PURCHASED SERVICES			
VENDOR:	TREASURER OF FREDERICK COUNTY					
1	MARCH	9	CONTAINER/DISPOSAL FEE	73898	03/30/2012	\$ 6,530.37
VENDOR:	TREASURER OF FREDERICK COUNTY					
1	MARCH	2105-0003	CLARKE BRUSH	73770	03/15/2012	\$ 318.96
1	MARCH	80001-0003	CLARKE BRUSH	73770	03/15/2012	\$ 50.64
Total for 100-000-42400-3840						\$ 6,899.97
100-000-42600-6014			OTHER OPERATING SUPPLIES			
VENDOR:	ALLIED WASTE SERVICES #976					
3	MARCH	0976000277359	RECYCLING LITTER PROJECT	73799	03/30/2012	\$ 667.30
100-000-42700-3840			PURCHASED SERVICES			
VENDOR:	FREDERICK-WINCHESTER SERVICE AUTHORITY					
1	MARCH	0137	FEBRUARY CHARGES	73840	03/30/2012	\$ 2,156.62
100-000-43200-3310			REPAIR & MAINTENANCE			
VENDOR:	MCDONALD, JERRY C.					
2	MARCH	1283	SERVICE	2307	03/15/2012	\$ 748.82
100-000-43200-3320			MAINTENANCE SERVICE CONTRACT			
VENDOR:	ALLIED WASTE SERVICES #976					
1	MARCH	0976000277270	GOVT DUMPSTERS-ANNUAL ESTI	73641	03/15/2012	\$ 958.91
VENDOR:	SERVICEMASTER COMMERCIAL CLEANING OF WIN					
1	MARCH	202		2382	03/30/2012	\$ 3,260.14
Total for 100-000-43200-3320						\$ 4,219.05
100-000-43200-5110			ELECTRICAL SERVICES			
VENDOR:	DOMINION VIRGINIA POWER					
1	MARCH	5520783894	MONTHLY CHARGES	73686	03/15/2012	\$ 494.28
2	MARCH	5520783894	MONTHLY CHARGES	73836	03/30/2012	\$ 34.65
Total for 100-000-43200-5110						\$ 528.93
100-000-43200-5130			WATER & SEWAGE SERVICES			
VENDOR:	DEHAVEN BERKELEY SPRINGS WATER CORP.					
1	MARCH	38362	WATER	73833	03/30/2012	\$ 21.90
100-000-43200-5230			TELECOMMUNICATIONS			
VENDOR:	AT&T MOBILITY					
3	MARCH	X03012012	GOVT MAINT	73644	03/15/2012	\$ 153.60
VENDOR:	TREASURER OF VIRGINIA					
3	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012	\$ 0.10

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 14
TIME: 15:53:38
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
4	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	0.22
18	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	5.41
VENDOR: VERIZON						
81	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	91.56
Total for 100-000-43200-5230						\$ 250.89
100-000-43200-6005 LAUNDRY, HOUSEKEEPING, & JANITORIAL						
VENDOR: GENERAL SALES OF VIRGINIA						
1	MARCH	212002391		2293	03/15/2012 \$	226.60
1	MARCH	212002757		2354	03/30/2012 \$	536.11
1	MARCH	212003329		2354	03/30/2012 \$	505.25
1	MARCH	212003330		2354	03/30/2012 \$	719.35
Total for 100-000-43200-6005						\$ 1,987.31
100-000-43200-6007 REPAIR AND MAINTENANCE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
1	MARCH	6707	DAILY LOG BOOKS	73811	03/30/2012 \$	31.50
VENDOR: BERRYVILLE FARM SUPPLY						
1	MARCH	1014024	ROUNDUP	73813	03/30/2012 \$	122.99
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	MARCH	57456	FALPPER	73653	03/15/2012 \$	4.49
1	MARCH	57495	CORD/DRIVER SET	73653	03/15/2012 \$	37.76
1	MARCH	57597	HITCH PIN	73814	03/30/2012 \$	25.47
1	MARCH	57765	TRIM BRUSH	73816	03/30/2012 \$	16.99
VENDOR: EBERT REPRODUCTION AND SUPPLY						
1	MARCH	622033	DOCUMENT COPY	73837	03/30/2012 \$	127.88
VENDOR: FROGALE LUMBER INC.						
1	MARCH	63885	LUMBER	73700	03/15/2012 \$	29.45
VENDOR: W W GRAINGER, INC						
1	MARCH	9778636481	CABLE TIES	73842	03/30/2012 \$	810.75
VENDOR: JOHN H. ENDERS FIRE COMPANY & RESCUE SQ						
1	MARCH	100	REFLECTIVE DECALS	73855	03/30/2012 \$	64.64
VENDOR: LOWE'S COMPANIES, INC						
1	MARCH	37420	THERMOSTAT/GLASS	73725	03/15/2012 \$	39.23
VENDOR: MAURICE ELECTRICAL SUPPLY CO						
1	MARCH	S040500577.000	54W ELECT/HAL LAMP	2306	03/15/2012 \$	113.39
VENDOR: MCCORMICK PAINT						
1	MARCH	230097717	LINELAZER TIP	73864	03/30/2012 \$	68.92
VENDOR: SHANNON-BAUM SIGNS INC						
1	MARCH	0185499	SIGNS	2322	03/15/2012 \$	266.00
VENDOR: TOTAL FILTRATION SERVICES						
1	MARCH	PSV894425	EFF FLT PNL	73897	03/30/2012 \$	40.17
Total for 100-000-43200-6007						\$ 1,799.63
100-000-43200-6008 VEHICLE AND EQUIP FUEL						

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 15
TIME: 15:53:38
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount

VENDOR: MANSFIELD OIL COMPANY						
3	MARCH	SQLCD/00025113	FUEL	2305	03/15/2012 \$	460.85
3	MARCH	SQLCD/00026047	FUEL	2305	03/15/2012 \$	422.35
Total for 100-000-43200-6008						\$ 883.20
100-000-43200-6009 VEHICLE AND EQUIPMENT SUPPLIES						
VENDOR: WINCHESTER EQUIPMENT COMPANY						
1	MARCH	A88732	WATER PUMP/HOSES	2334	03/15/2012 \$	909.45
1	MARCH	A88734	RENTAL	2334	03/15/2012 \$	202.14
1	MARCH	A88735	RENTAL	2334	03/15/2012 \$	162.14
Total for 100-000-43200-6009						\$ 1,273.73
100-000-43202-3310 REPAIR & MAINTENANCE						
VENDOR: MIKE COOK PAINTING SERVICE						
1	MARCH	GOVT BLDG WORK	WORK AT GOVT BLDG	73732	03/15/2012 \$	237.56
100-000-43202-3320 MAINTENANCE SERVICE CONTRACTS						
VENDOR: FIDELITY ENGINEERING CORPORATION						
1	MARCH	506843		2290	03/15/2012 \$	223.80
1	MARCH	506844		2290	03/15/2012 \$	188.10
1	MARCH	506845		2290	03/15/2012 \$	188.10
VENDOR: SERVICEMASTER COMMERCIAL CLEANING OF WIN						
2	MARCH	202		2382	03/30/2012 \$	1,885.59
Total for 100-000-43202-3320						\$ 2,485.59
100-000-43202-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELECC COMPANY						
5	MARCH	1149385761	MONTHLY CHARGES	2377	03/30/2012 \$	1,882.71
100-000-43202-5130 WATER & SEWAGE SERVICES						
VENDOR: TOWN OF BERRYVILLE						
5	MARCH	4190099.0098	WATER	73768	03/15/2012 \$	64.49
100-000-43202-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	MARCH	57636	BRACKET/BROOM	73814	03/30/2012 \$	10.95
VENDOR: GRAND RENTAL						
1	MARCH	01-139088-02	RENTAL	73843	03/30/2012 \$	42.01
Total for 100-000-43202-6007						\$ 52.96
100-000-43205-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELECC COMPANY						
7	MARCH	4455288888	MONTHLY CHARGES	2377	03/30/2012 \$	229.51
100-000-43205-5120 HEATING SERVICES						
VENDOR: QUARLES ENERGY SERVICES						
1	MARCH	67709	LP	73882	03/30/2012 \$	474.12
100-000-43205-5130 WATER & SEWAGE SERVICES						

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 16
TIME: 15:53:38
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount

VENDOR:	TOWN OF BERRYVILLE					
5	MARCH	9001800.0098	WATER	73768	03/15/2012 \$	7.00
100-000-43206-3310		REPAIR & MAINTENANCE				
VENDOR:	FIDELITY ENGINEERING CORPORATION					
1	MARCH	510081	SERVICE BILLING	2350	03/30/2012 \$	2,316.96
VENDOR:	NATIONAL ELEVATOR INSPECTION SERV., INC.					
1	MARCH	0054161	SERVICE	2311	03/15/2012 \$	130.00
Total for 100-000-43206-3310					\$	2,446.96
100-000-43206-5110		ELECTRICAL SERVICES				
VENDOR:	RAPPAHANNOCK ELEC COMPANY					
10	MARCH	2048188888	MONTHLY CHARGES	2377	03/30/2012 \$	492.93
100-000-43206-5120		HEATING SERVICES				
VENDOR:	QUARLES ENERGY SERVICES					
1	MARCH	374547	LP	73882	03/30/2012 \$	377.88
100-000-43206-5130		WATER & SEWAGE SERVICES				
VENDOR:	DEHAVEN BERKLEY SPRINGS WATER CORP.					
1	MARCH	38360	WATER	73833	03/30/2012 \$	23.90
VENDOR:	QUARLES ENERGY SERVICES					
1	MARCH	231225	LP	73882	03/30/2012 \$	57.96
VENDOR:	TOWN OF BERRYVILLE					
3	MARCH	1004000.0098	WATER	73768	03/15/2012 \$	143.99
Total for 100-000-43206-5130					\$	225.85
100-000-43207-3310		REPAIR & MAINTENANCE				
VENDOR:	ANDERSON CONTROL INC					
1	MARCH	11229	SERVICE SMOKE DETECTOR	2276	03/15/2012 \$	41.59
1	MARCH	11259	SERVICE COURTHOUSE	2335	03/30/2012 \$	90.00
VENDOR:	RIDDLEBERGER BROS INC					
1	MARCH	68641	SERVICE	2317	03/15/2012 \$	2,085.00
VENDOR:	THOMAS PLUMBING & HEATING, INC.					
2	MARCH	CCMAIN	PLUMBING/HEATING FOR GOVT	2329	03/15/2012 \$	287.59
Total for 100-000-43207-3310					\$	2,504.18
100-000-43207-5110		ELECTRICAL SERVICES				
VENDOR:	RAPPAHANNOCK ELEC COMPANY					
9	MARCH	2048188888	MONTHLY CHARGES	2377	03/30/2012 \$	1,838.67
100-000-43208-3310		REPAIR & MAINTENANCE				
VENDOR:	ATHEY'S FLOORING AND SANDING					
1	MARCH	OFFICE BLDG		73645	03/15/2012 \$	1,165.00
VENDOR:	RIDDLEBERGER BROS INC					
1	MARCH	68763	SERVICE	2317	03/15/2012 \$	259.50

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 17
TIME: 15:53:38
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/BFT Date	Amount
Total for 100-000-43208-3310						\$ 1,424.50
100-000-43208-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
11	MARCH	2048188888	MONTHLY CHARGES	2377	03/30/2012	\$ 581.11
100-000-43208-5130			WATER & SEWAGE SERVICES			
VENDOR: TOWN OF BERRYVILLE						
3	MARCH	1003900.0098	WATER	73768	03/15/2012	\$ 82.28
3	MARCH	9001400.0098	WATER	73768	03/15/2012	\$ 10.29
Total for 100-000-43208-5130						\$ 92.57
100-000-43209-3310			PROFESSIONAL SERVICES			
VENDOR: GREEN'S SEPTIC SERVICE						
1	MARCH	4151	SERVICE	2294	03/15/2012	\$ 280.00
100-000-43209-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
3	MARCH	7658188888	MONTHLY CHARGES	2377	03/30/2012	\$ 295.70
100-000-43210-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
2	MARCH	0775388888	MONTHLY CHARGES	2377	03/30/2012	\$ 153.83
100-000-43211-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
17	MARCH	2750088888	MONTHLY CHARGES	2377	03/30/2012	\$ 2,089.42
100-000-43211-5130			WATER & SEWAGE SERVICES			
VENDOR: TOWN OF BERRYVILLE						
3	MARCH	9001300.0098	WATER	73768	03/15/2012	\$ 98.00
100-000-43211-6007			REPAIR AND MAINT SUPPLIES			
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	MARCH	57591	OUTLET	73814	03/30/2012	\$ 16.99
1	MARCH	57593	OUTLET	73814	03/30/2012	\$ 16.99
1	MARCH	57783	NUTS/WASHERS	73816	03/30/2012	\$ 25.46
VENDOR: WINCHESTER ELECTRIC SERVICE						
1	MARCH	0140898	MOTOR	2333	03/15/2012	\$ 88.72
Total for 100-000-43211-6007						\$ 148.16
100-000-43212-3310			REPAIR & MAINTENANCE			
VENDOR: MCDONALD, JERRY C.						
1	MARCH	1285	SERVICES	2368	03/30/2012	\$ 135.00
100-000-43212-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
10	MARCH	1650088888	MONTHLY CHARGES	2377	03/30/2012	\$ 15.08
11	MARCH	1650088888	MONTHLY CHARGES	2377	03/30/2012	\$ 14.86

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 18
TIME: 15:53:39
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
12	MARCH	1650088888	MONTHLY CHARGES	2377	03/30/2012 \$	32.24
14	MARCH	1650088888	MONTHLY CHARGES	2377	03/30/2012 \$	164.67
15	MARCH	1650088888	MONTHLY CHARGES	2377	03/30/2012 \$	15.08
18	MARCH	1650088888	MONTHLY CHARGES	2377	03/30/2012 \$	37.95
18	MARCH	2750088888	MONTHLY CHARGES	2377	03/30/2012 \$	110.58
19	MARCH	2750088888	MONTHLY CHARGES	2377	03/30/2012 \$	110.75
Total for 100-000-43212-5110						\$ 501.21
100-000-43212-5130 WATER & SEWAGE SERVICES						
VENDOR: TOWN OF BERRYVILLE						
3	MARCH	9001200.0098	WATER	73768	03/15/2012 \$	7.00
3	MARCH	9001500.0098	WATER	73768	03/15/2012 \$	151.11
Total for 100-000-43212-5130						\$ 158.11
100-000-43212-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE FARM SUPPLY						
1	MARCH	1013800	SEED	73813	03/30/2012 \$	78.25
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	MARCH	57699	SAW/BRACE	73814	03/30/2012 \$	28.95
VENDOR: MCDONALD, JERRY C.						
2	MARCH	1285	STONE	2368	03/30/2012 \$	400.68
Total for 100-000-43212-6007						\$ 507.88
100-000-43213-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
13	MARCH	1650088888	MONTHLY CHARGES	2377	03/30/2012 \$	125.28
21	MARCH	2750088888	MONTHLY CHARGES	2377	03/30/2012 \$	83.14
Total for 100-000-43213-5110						\$ 208.42
100-000-43213-5130 WATER & SEWAGE SERVICES						
VENDOR: TOWN OF BERRYVILLE						
4	MARCH	9001400.0098	WATER	73768	03/15/2012 \$	10.29
100-000-43214-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
16	MARCH	1650088888	MONTHLY CHARGES	2377	03/30/2012 \$	58.34
17	MARCH	1650088888	MONTHLY CHARGES	2377	03/30/2012 \$	14.86
Total for 100-000-43214-5110						\$ 73.20
100-000-43215-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
20	MARCH	2750088888	MONTHLY CHARGES	2377	03/30/2012 \$	24.15
100-000-43215-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BLUE RIDGE BICYCLES						
1	MARCH	84233	FLAGS	73817	03/30/2012 \$	99.00
VENDOR: PPG ARCHITECTURAL FINISHES, INC.						
2	MARCH	947099003251		73877	03/30/2012 \$	1,116.00

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 19
TIME: 15:53:39
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
Total for 100-000-43215-6007						\$ 1,215.00
100-000-43236-3310	REPAIR & MAINTENANCE					
VENDOR: THOMAS PLUMBING & HEATING, INC.						
3	MARCH	CCMAIN	PLUMBING/HEATING FOR GOVT	2329	03/15/2012	\$ 1,992.56
100-000-43236-5110	ELECTRICAL SERVICES					
VENDOR: RAPPAHANNOCK ELEC COMPANY						
4	MARCH	3750088888	MONTHLY CHARGES	2377	03/30/2012	\$ 58.04
100-000-43236-5130	WATER & SEWAGE SERVICES					
VENDOR: TOWN OF BERRYVILLE						
1	MARCH	1004800.0098	WATER	73768	03/15/2012	\$ 20.57
100-000-43236-6007	REPAIR AND MAINT SUPPLIES					
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	MARCH	57387	PRIMER	73653	03/15/2012	\$ 21.98
1	MARCH	57688	SWT/OUT BOX	73814	03/30/2012	\$ 2.29
VENDOR: JNO S. SOLENBERGER INDUSTRIAL						
1	MARCH	969262	COUPLING/CONDUIT	73891	03/30/2012	\$ 11.70
Total for 100-000-43236-6007						\$ 35.97
100-000-43237-5110	ELECTRICAL SERVICES					
VENDOR: RAPPAHANNOCK ELEC COMPANY						
4	MARCH	4980388888	MONTHLY CHARGES	2377	03/30/2012	\$ 706.63
100-000-43237-5130	WATER & SEWAGE SERVICES					
VENDOR: TOWN OF BERRYVILLE						
3	MARCH	2010700.0098	WATER	73768	03/15/2012	\$ 41.14
100-000-51100-5610	CIVIC CONTRIBUTIONS					
VENDOR: CLARKE COUNTY HEALTH DEPARTMENT						
1	MARCH	FY12 3RD QTR	FY12 QRTL	73663	03/15/2012	\$ 49,750.00
100-000-69100-5699	CIVIC CONTRIBUTIONS					
VENDOR: LORD FAIRFAX COMMUNITY COLLEGE						
1	MARCH	2520	FY12 CONTRIBUTION	73861	03/30/2012	\$ 3,760.75
VENDOR: LORD FAIRFAX COMMUNITY COLLEGE						
1	MARCH	2510	CONTRIBUTION FY12	73724	03/15/2012	\$ 3,760.75
Total for 100-000-69100-5699						\$ 7,521.50
100-000-71100-3320	MAINTENANCE SERVICE CONTRACT					
VENDOR: DDL BUSINESS SYSTEMS LLC						
1	MARCH	47312	COPIER MAINT/FY2012	73677	03/15/2012	\$ 235.85
100-000-71100-5210	POSTAL SERVICES					
VENDOR: PURCHASE POWER						
23	MARCH	35438654	POSTAGE	73749	03/15/2012	\$ 160.31

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 20
TIME: 15:53:39
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/BFT #	CK/EFT Date	Amount
VENDOR: UNITED STATES POST OFFICE						
1	MARCH	SPRING/SUM CORE	BULK/SATURATION MAILING OF	73900	03/30/2012	\$ 522.50
Total for 100-000-71100-5210						\$ 682.81
100-000-71100-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
19	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012	\$ 18.25
VENDOR: VERIZON						
82	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012	\$ 112.96
Total for 100-000-71100-5230						\$ 131.21
100-000-71100-5810 DUES & MEMBERSHIPS						
VENDOR: VIRGINIA STATE POLICE RECORDS MANAGEMENT						
2	MARCH	CRIMINAL HIST	CRIMINAL HISTORY RECORDS	73778	03/15/2012	\$ 15.00
3	MARCH	CRIMINAL HIST	VOID VOUCHER TRANSACTION C	73778	03/15/2012	\$ 15.00-
VENDOR: VIRGINIA DEPARTMENT OF SOCIAL SERVICES						
1	MARCH	CENTRAL REGIS	CENTRAL REGISTRY	73910	03/30/2012	\$ 7.00
1	MARCH	CENTRAL REGISTR	CENTRAL REGISTRY	73786	03/15/2012	\$ 7.00
Total for 100-000-71100-5810						\$ 14.00
100-000-71100-6001 OFFICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
1	MARCH	6723	STAMP/BUSINESS CARDS	73811	03/30/2012	\$ 38.59
100-000-71100-6008 VEHICLE AND EQUIP FUEL						
VENDOR: MANSFIELD OIL COMPANY						
5	MARCH	SQLCD/00025113	FUEL	2305	03/15/2012	\$ 57.63
100-000-71100-6014 OTHER OPERATING SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
3	MARCH	6723	BROTHER FAX	73811	03/30/2012	\$ 199.99
VENDOR: INTELLIGENT PRODUCTS INC.						
1	MARCH	137815A	MITT HANGABLES	2298	03/15/2012	\$ 391.05
Total for 100-000-71100-6014						\$ 591.04
100-000-71310-6013 EDUCATIONAL AND RECREATIONAL SUPPLIE						
VENDOR: ROBERTS OXYGEN COMPANY, INC						
1	MARCH	27782	HELIUM	73887	03/30/2012	\$ 9.50
100-000-71310-6015 MERCHANDISE FOR RESALE						
VENDOR: COCA-COLA ENTERPRISES						
1	MARCH	1226094811	DRINKS	73827	03/30/2012	\$ 516.48
100-000-71320-3100 PROFESSIONAL SERVICES						
VENDOR: AMERICAN RED CROSS						
2	MARCH	LIFEGUARD CLASS	RE-ISSUE/LIFEGUARD CLASS	73801	03/30/2012	\$ 900.00
3	MARCH	LIFEGUARD CLASS	VOID VOUCHER TRANSACTION P	71328	06/30/2011	\$ 900.00-

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 21
TIME: 15:53:39
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
Total for 100-000-71320-3100						\$ 0.00
100-000-71350-3100 PROFESSIONAL SERVICES						
VENDOR: AMERICAN RED CROSS						
1	MARCH	LIFEGUARD CLASS	RE-ISSUE/LIFEGUARD CLASS	73801	03/30/2012	\$ 98.00
4	MARCH	LIFEGUARD CLASS	VOID VOUCHER TRANSACTION P	71328	06/30/2011	\$ 98.00-
1	MARCH	TRAINING	TRAINING CLASS	73642	03/15/2012	\$ 50.00
VENDOR: BB&T FINANCIAL, FSB						
5	MARCH	6723	CREDIT/AMBR RED CROSS	73811	03/30/2012	\$ 97.75-
VENDOR: XTREME FIT STUDIO						
2	MARCH	CLASS		73820	03/30/2012	\$ 885.90
VENDOR: CREATIVE PRINT SOLUTIONS						
1	MARCH	CLASS		73672	03/15/2012	\$ 600.00
VENDOR: EARLEY, LATASHA DOZIA						
1	MARCH	CLASS		73687	03/15/2012	\$ 217.75
VENDOR: JOHNSTON, JANE						
3	MARCH	CLASS		73720	03/15/2012	\$ 21.49
4	MARCH	CLASS		73856	03/30/2012	\$ 287.69
VENDOR: MONTGOMERY, CHRISTEL						
1	MARCH	GYMNASTICS		73868	03/30/2012	\$ 1,817.90
VENDOR: OPUS OAKES, AN ART PLACE, INC.						
1	MARCH	ART CLASSES		2374	03/30/2012	\$ 1,296.25
2	MARCH	CLASS		2315	03/15/2012	\$ 72.25
Total for 100-000-71350-3100						\$ 5,152.48
100-000-71350-3500 PRINTING AND BINDING						
VENDOR: CREATIVE PRINT SOLUTIONS						
2	MARCH	CLASS		73672	03/15/2012	\$ 2,458.84
100-000-71350-3600 ADVERTISING						
VENDOR: CLARKE COUNTY RURITAN-FAIR CATALOG						
1	MARCH	2012 ADVERTISE	ADVERTISEMENT	73665	03/15/2012	\$ 60.00
100-000-71350-5560 GROUP TRIPS						
VENDOR: BB&T FINANCIAL, FSB						
4	MARCH	6723	TRIP DEPOSIT	73811	03/30/2012	\$ 50.00
100-000-71350-5830 REFUNDS						
VENDOR: HANVEY, LISA						
1	MARCH	PROGRAM REFUND	PROGRAM CANCELLATION REFUN	73846	03/30/2012	\$ 127.00
VENDOR: HETZEL, STACY						
1	MARCH	PROGRAM REFUND	PROGRAM CANCELLATION REFUN	73847	03/30/2012	\$ 30.00
VENDOR: KRUEH, JANET						
1	MARCH	PROGRAM REFUND	PROGRAM CANCELLATION REFUN	73859	03/30/2012	\$ 39.00
VENDOR: PELISH, PAUL						
1	MARCH	PROGRAM REFUND	PROGRAM CANCELLATION	73743	03/15/2012	\$ 150.00

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 22
TIME: 15:53:39
DATE: 03/30/2012

VOUCH#	Fin	Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount

VENDOR:	SANTILLI, BRUCE						
1	MARCH		PROGRAM REIMB	PROGRAM CANCELLATION REFUN	73754	03/15/2012	\$ 13.00
VENDOR:	WATTERWORTH, MEGHAN						
1	MARCH		PROGRAM REFUND	PROGRAM CANCELLATION REFUN	73790	03/15/2012	\$ 150.00
Total for 100-000-71350-5830							\$ 509.00
100-000-71350-6002 FOOD SUPPLIES & FOOD SERVICE SUPPLIE							
VENDOR:	FOOD LION, INC						
1	MARCH		281164077712	FOOD	73697	03/15/2012	\$ 40.43
1	MARCH		281164097730	FOOD	73697	03/15/2012	\$ 14.00
Total for 100-000-71350-6002							\$ 54.43
100-000-71350-6013 EDUCATIONAL AND RECREATIONAL SUPPLIE							
VENDOR:	BB&T FINANCIAL, FSB						
2	MARCH		6699	WIRELESS PA SYSTEM	73811	03/30/2012	\$ 756.84
2	MARCH		6723	BABYSITTER TRAINING SET	73811	03/30/2012	\$ 78.78
Total for 100-000-71350-6013							\$ 835.62
100-000-71350-6014 OTHER OPERATING SUPPLIES							
VENDOR:	BERRYVILLE AUTO PARTS INC						
1	MARCH		10059403	CABLE	73649	03/15/2012	\$ 9.99
VENDOR:	BERRYVILLE TRUE VALUE HARDWARE						
1	MARCH		57458	NUTS/WASHERS	73814	03/30/2012	\$ 3.84
Total for 100-000-71350-6014							\$ 13.83
100-000-81110-3100 PROFESSIONAL SERVICES							
VENDOR:	CHESTER ENGINEERS						
1	MARCH		38603	NARNIA FARMS SUB	2286	03/15/2012	\$ 460.15
1	MARCH		38604	FREDERICK CO LANDFILL	2286	03/15/2012	\$ 460.15
VENDOR:	HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
4	MARCH		GEN FILE	LEGAL	2295	03/15/2012	\$ 2,982.00
Total for 100-000-81110-3100							\$ 3,902.30
100-000-81110-3320 MAINTENANCE SERVICE CONTRACT							
VENDOR:	TML COPIERS & DIGITAL SOLUTIONS						
3	MARCH		127704		2331	03/15/2012	\$ 143.33
100-000-81110-3600 ADVERTISING							
VENDOR:	WINCHESTER STAR						
2	MARCH		1675267	HEARING ADV	73793	03/15/2012	\$ 294.00
100-000-81110-5210 POSTAL SERVICES							
VENDOR:	PURCHASE POWER						
24	MARCH		35438654	POSTAGE	73749	03/15/2012	\$ 90.75
100-000-81110-5230 TELECOMMUNICATIONS							

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 23
TIME: 15:53:39
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount

VENDOR:	TREASURER OF VIRGINIA					
20	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	11.49
VENDOR:	VERIZON					
83	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	12.50
Total for 100-000-81110-5230						\$ 23.99
100-000-81110-5510 TRAVEL MILEAGE						
VENDOR:	OLIN, NANCY					
1	MARCH	MILEAGE REIMB	MILEAGE REIMBURSEMENT	2373	03/30/2012 \$	83.80
4	MARCH	MILEAGE REIMB	MILEAGE REIMB	2314	03/15/2012 \$	62.16
VENDOR:	JESSE L RUSSELL II					
1	MARCH	MILEAGE REIMB	MILEAGE REIMBURSEMENT	2319	03/15/2012 \$	41.63
Total for 100-000-81110-5510						\$ 187.59
100-000-81110-6012 BOOKS AND SUBSCRIPTIONS						
VENDOR:	TREASURER, CLARKE COUNTY					
4	MARCH	PETTY CASH	BOOK	73771	03/15/2012 \$	26.24
100-000-81600-3160 BOARD SERVICES						
VENDOR:	BOUFFAULT, ROBINA RICH					
2	MARCH	PLAN COMM MEET	PLANNING COMM MEET	2282	03/15/2012 \$	100.00
VENDOR:	BRUMBACK, CLAY					
2	MARCH	PLAN COMM MEET	PLANNING COMM MEET	2284	03/15/2012 \$	50.00
VENDOR:	CONSERVATION EASEMENT					
2	MARCH	PLAN COMM MEET	PLANNING COMM MEET	2285	03/15/2012 \$	100.00
VENDOR:	MCFILLEN, THOMAS					
2	MARCH	PLAN COMM MEET	PLANNING COMM MEET	2308	03/15/2012 \$	100.00
VENDOR:	NELSON, CLIFF					
2	MARCH	PLAN COMM MEET	PLANNING COMM MEET	2312	03/15/2012 \$	100.00
VENDOR:	CONSERVATION EASEMENT					
1	MARCH	PLAN COMM MEET	PLANNING COMM MEET	2313	03/15/2012 \$	100.00
VENDOR:	STEINMETZ, WILLIAM A.					
2	MARCH	PLAN COMM	PLANNING COMM MEET	2327	03/15/2012 \$	100.00
VENDOR:	THUSS, RICHARD					
2	MARCH	PLAN COMM MEET	PLAN COMM MEET	2330	03/15/2012 \$	100.00
VENDOR:	TURKEL, JON					
2	MARCH	PLAN COMM MEET	PLANNING COMM MEETING	73773	03/15/2012 \$	100.00
Total for 100-000-81600-3160						\$ 850.00
100-000-81800-3100 PROFESSIONAL SERVICES						
VENDOR:	KALBIAN, MARAL S.					
1	MARCH	CONSULT SERV	HISTORIC PRESV COMM SERVIC	2299	03/15/2012 \$	852.50
100-000-81800-5210 POSTAL SERVICES						
VENDOR:	BENNETT, BRENDA					

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 24
TIME: 15:53:39
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
1	MARCH	POSTAGE REIMB	POSTAGE REIMB	2339	03/30/2012	\$ 5.90
100-000-82600-5510 TRAVEL MILEAGE						
VENDOR: LAURA NOWELL SHIFFLETT						
1	MARCH	MILEAGE REIMB	MILEAGE	2383	03/30/2012	\$ 111.55
100-000-83100-3320 MAINTENANCE SERVICE CONTRACTS						
VENDOR: TML COPIERS & DIGITAL SOLUTIONS						
1	MARCH	127704		2331	03/15/2012	\$ 76.06
100-000-83100-3841 VPI EXTENSION AGENT						
VENDOR: VIRGINIA TECH						
1	MARCH	FY12 QRTLY	FY12 QRTLY	73779	03/15/2012	\$ 4,712.20
100-000-83100-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
13	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012	\$ 5.45
VENDOR: VERIZON						
84	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012	\$ 27.89
Total for 100-000-83100-5230						\$ 33.34
100-000-83100-6014 OTHER OPERATING SUPPLIES						
VENDOR: PURCHASE POWER						
28	MARCH	35438654	POSTAGE	73749	03/15/2012	\$ 104.63
VENDOR: VESA TREASURER						
1	MARCH	MEMBERSHIP	MEMBERSHIP RENEWAL	73907	03/30/2012	\$ 35.00
Total for 100-000-83100-6014						\$ 139.63
100-126-22100-6001 OFFICE SUPPLIES						
VENDOR: TREASURER, CLARKE COUNTY						
1	MARCH	PETTY CASH	POSTAGE	73771	03/15/2012	\$ 44.00
1	MARCH	PETTY CASH-CORR	STAMPS	73771	03/15/2012	\$ 44.00-
Total for 100-126-22100-6001						\$ 0.00
TOTAL DEFINITION TYPE 0 :						\$ 186,782.25
TOTAL EXPENDITURES :						\$ 186,782.25
TOTAL for FISCAL YEAR 2012 :						\$ 186,782.25
TOTAL PAYMENTS :						\$ 186,782.25

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 1
TIME: 15:50:49
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount

Fiscal Year: 2012						
EXPENDITURES						
DEFINITION TYPE 0						
225-127-31200-5230		TELECOMMUNICATIONS				
VENDOR: SPRINT DATA SERVICES						
1	MARCH	862688664-013	MONTHLY CHARGES	73893	03/30/2012 \$	382.38
225-127-31200-7000		JOINT OPERATIONS				
VENDOR: IMPRESSIONS PLUS						
1	MARCH	190208	PRINTING/BINDING	73715	03/15/2012 \$	401.32
231-000-31200-3310		PURCHASED SERVICES REPAIR & MAINTENA				
VENDOR: APCO, AFC INC.						
1	MARCH	105258	MODIFICATION/VFH REPEATERS	73802	03/30/2012 \$	840.00
231-000-31200-5530		TRAVEL SUBSISTANCE & LODGING				
VENDOR: BB&T FINANCIAL, FSB						
1	MARCH	6608	TRAVEL	73811	03/30/2012 \$	408.94
4	MARCH	6699		73811	03/30/2012 \$	949.20
Total for 231-000-31200-5530						\$ 1,358.14
231-000-31200-5540		TRAVEL CONVENTION & EDUCATION				
VENDOR: ROPER, ANTHONY W.						
1	MARCH	TRAVEL	CONFERENCE REGISTRATION	2318	03/15/2012 \$	400.00
231-000-31200-5800		MISCELLANEOUS				
VENDOR: CLEMS GARAGE INC						
1	MARCH	12995	LANDOLL SERVICE	73667	03/15/2012 \$	400.00
231-000-31200-6000		MATERIAL AND SUPPLIES				
VENDOR: BB&T FINANCIAL, FSB						
1	MARCH	6557	BATTERIES	73811	03/30/2012 \$	317.40
2	MARCH	6557	LUNCH	73811	03/30/2012 \$	26.59
Total for 231-000-31200-6000						\$ 343.99
235-000-82700-3100		PROFESSIONAL SERVICES				
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
3	MARCH	GEN FILE	LEGAL	2295	03/15/2012 \$	1,094.85
6	MARCH	GEN FILE	LEGAL	2295	03/15/2012 \$	100.00
Total for 235-000-82700-3100						\$ 1,194.85
235-000-82700-6001		MATERIALS AND SUPPLIES				
VENDOR: PURCHASE POWER						
26	MARCH	35438654	POSTAGE	73749	03/15/2012 \$	47.14
235-000-82700-8215		PURCHASE OF DEVELOPMENT RIGHTS				
VENDOR: HALL, MONOHAN, ENGLE REAL ESTATE ACCOUN						

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 2
TIME: 15:50:49
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
1	MARCH	EASEMENT PURCH	EASEMENT PURCHASE	2296	03/15/2012 \$	259,000.00
301-800-94202-5304 OTHER PROPERTY INSURANCE						
VENDOR: VACORP						
1	MARCH	4957	PROP INS	73904	03/30/2012 \$	1,078.00
301-800-94204-8201 MACHINERY & EQUIPMENT						
VENDOR: RIDDLEBERGER BROS INC						
1	MARCH	68614		2317	03/15/2012 \$	11,990.00
301-800-94283-8103 COMMUNICATION EQUIPMENT						
VENDOR: MOTOROLA, INC						
1	MARCH	13883503		73735	03/15/2012 \$	10,920.42
301-800-94291-8112 CONSTRUCTION						
VENDOR: HAMMERHEAD CONSTRUCTION OF VA, INC.						
1	MARCH	FINAL		73845	03/30/2012 \$	32,027.18-
2	MARCH	FINAL	CO1: PLUMBING LINES	73845	03/30/2012 \$	1,795.50
3	MARCH	FINAL	CO2: LOAD BEARING WALL, AD	73845	03/30/2012 \$	7,915.71
4	MARCH	FINAL	CO3: HANDICAP RAILING	73845	03/30/2012 \$	2,036.16
5	MARCH	FINAL	CO5: FURR OUT WALLS, TRIMM	73845	03/30/2012 \$	1,717.80
6	MARCH	FINAL	CO6: REROUTE CONDUIT	73845	03/30/2012 \$	4,000.00-
7	MARCH	FINAL	MODIFY FOUR COLUMNS	73845	03/30/2012 \$	9,212.70
8	MARCH	FINAL	CO#13:HVAC/LIGHTING/CEILIN	73845	03/30/2012 \$	35,702.82
9	MARCH	FINAL	CO#14:ACOUSTIC PANEL IN DO	73845	03/30/2012 \$	3,438.75
10	MARCH	FINAL	CO#15:BRICK PIER/LAVATORY/	73845	03/30/2012 \$	1,023.88-
11	MARCH	FINAL	CO16:PAINT OFFICE 143/GDC	73845	03/30/2012 \$	217.35
Total for 301-800-94291-8112						\$ 24,985.73
301-800-94314-3140 ENGINEERING & ARCHITECTURAL						
VENDOR: CHESTER ENGINEERS						
1	MARCH	38602	CITIZENS CONV CENTER	2342	03/30/2012 \$	11,174.18
301-800-94337-8112 CONSTRUCTION						
VENDOR: MINGHINI'S GENERAL CONTRACTORS, INC.						
1	MARCH	#1		73867	03/30/2012 \$	45,810.00
301-820-94222-3000 PURCHASED SERVICES						
VENDOR: AT&T MOBILITY						
10	MARCH	X03012012	SHERIFF AIR CARDS	73644	03/15/2012 \$	840.79
TOTAL DEFINITION TYPE 0 :						\$ 371,166.94
TOTAL EXPENDITURES :						\$ 371,166.94
TOTAL for FISCAL YEAR 2012 :						\$ 371,166.94
TOTAL PAYMENTS :						\$ 371,166.94

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 1
TIME: 15:50:56
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount

Fiscal Year: 2012						
EXPENDITURES						
DEFINITION TYPE 0						
607-000-12530-4300 CENTRAL PURCHASING/STORE						
VENDOR: BB&T FINANCIAL, FSB						
1	MARCH	6699	CALCULATORS	73811	03/30/2012 \$	23.98-
VENDOR: INDEPENDENT STATIONERS						
1	MARCH	000148959	TONER/LABELS	73716	03/15/2012 \$	262.54
1	MARCH	000155691	TONER/SENO BOOK	73853	03/30/2012 \$	181.82
VENDOR: OFFICE DEPOT						
1	MARCH	598338454001	TAPE/PENCIL SHARPENER	73741	03/15/2012 \$	154.88
1	MARCH	599136592001	TAPE/PENCIL SHARPENER	73741	03/15/2012 \$	59.61
1	MARCH	601865764001	PAPER CLIPS	73873	03/30/2012 \$	60.00
VENDOR: QUILL CORPORATION						
1	MARCH	1289562	TONER	73751	03/15/2012 \$	364.78
1	MARCH	1396333	TONER	73751	03/15/2012 \$	364.78
1	MARCH	1453568	LASERJET	73751	03/15/2012 \$	265.58
1	MARCH	1582367	INK/BATTERIES/POST-ITS	73884	03/30/2012 \$	89.85
1	MARCH	1641638	SELF RETRACTING KINFE	73884	03/30/2012 \$	11.49
1	MARCH	1778506	CARTRIDGE	73884	03/30/2012 \$	235.18
1	MARCH	1840363	CARTRIDGES	73884	03/30/2012 \$	175.90
VENDOR: STAPLES TECHNOLOGY SOLUTIONS						
1	MARCH	UJ3596	TONER	73761	03/15/2012 \$	471.00
1	MARCH	UK5145	TONER	73761	03/15/2012 \$	314.00
Total for 607-000-12530-4300						\$ 2,987.43
607-000-12530-5210 POSTAL SERVICES						
VENDOR: PURCHASE POWER						
20	MARCH	35438654	POSTAGE	73749	03/15/2012 \$	325.06
607-000-12530-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
14	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	15.66
VENDOR: VERIZON						
86	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	92.64
Total for 607-000-12530-5230						\$ 108.30
732-000-12530-3000 PURCHASED SERVICES - TRANSACTION FEE						
VENDOR: EBS						
1	MARCH	52491	FSA/HSA ADMN	73688	03/15/2012 \$	725.36
TOTAL DEFINITION TYPE 0 :						\$ 4,146.15
TOTAL EXPENDITURES :						\$ 4,146.15
TOTAL for FISCAL YEAR 2012 :						\$ 4,146.15
TOTAL PAYMENTS :						\$ 4,146.15

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2012 (2011-2012 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 1
 Date: 04/03/12
 Time: 09:57:25

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures MARCH	Expenditures Year-to-Date	Available Balance	Percent Used
FD 100 GENERAL FUND								
PJT 000 NON-CATEGORICAL								
FUNC 11010 BOARD OF SUPERVISORS								
1300	SALARIES AND WAGES - PART TIME	\$ 13,800.00	\$ 3,450.00	\$ 1,150.00	\$ 73.75	\$ 10,350.00	\$ 0.00	100.00
2100	FICA BENEFITS	\$ 1,056.00	\$ 221.27	\$ 73.75	\$ 574.72	\$ 260.01	\$ 75.38	
2300	HOSPITAL/MEDICAL PLANS	\$ 10,168.00	\$ 1,237.86	\$ 405.19	\$ 6,299.97	\$ 2,630.17	\$ 74.13	
3100	PROFESSIONAL SERVICES	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 270.05	\$ 9,729.95	\$ 2.70	
3600	ADVERTISING	\$ 7,000.00	\$ 1,692.90	\$ 0.00	\$ 1,742.70	\$ 3,564.40	\$ 49.08	
5210	POSTAL SERVICES	\$ 300.00	\$ 0.00	\$ 16.70	\$ 162.55	\$ 137.45	\$ 54.18	
5307	PUBLIC OFFICIAL LIABILITY INS.	\$ 7,000.00	\$ 0.00	\$ 0.00	\$ 6,142.00	\$ 858.00	\$ 87.74	
5540	TRAVEL CONVENTION & EDUCATION	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 2,489.48	\$ 510.52	\$ 82.98	
5800	MISCELLANEOUS CHARGES	\$ 1,600.00	\$ 0.00	\$ 120.96	\$ 1,520.17	\$ 79.83	\$ 95.01	
5810	DUES & ASSOC. MEMBERSHIPS	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 3,987.00	\$ 13.00	\$ 99.67	
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 245.45	\$ 254.55	\$ 49.09	
11010	BOARD OF SUPERVISORS	\$ 58,424.00	\$ 6,602.03	\$ 1,766.60	\$ 33,784.09	\$ 18,037.88	\$ 69.13	
FUNC 12110 COUNTY ADMINISTRATOR								
1100	SALARIES - REGULAR	\$ 201,117.00	\$ 50,279.25	\$ 16,759.75	\$ 152,187.75	\$ 1,350.00	\$ 100.67	
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 0.00	\$ 993.75	\$ 993.75	\$ 100.00	
2100	FICA BENEFITS	\$ 15,385.00	\$ 3,652.46	\$ 1,217.47	\$ 10,450.98	\$ 1,281.56	\$ 91.67	
2210	VSRS BENEFITS	\$ 27,755.00	\$ 6,938.50	\$ 2,312.85	\$ 20,815.65	\$ 0.85	\$ 100.00	
2300	HEALTH INSURANCE BENEFITS	\$ 17,470.00	\$ 4,447.71	\$ 1,455.88	\$ 13,102.92	\$ 80.63	\$ 100.46	
2400	LIFE INSURANCE	\$ 563.00	\$ 140.76	\$ 46.93	\$ 422.37	\$ 0.13	\$ 100.02	
2700	WORKERS COMPENSATION INSURANCE	\$ 247.00	\$ 0.00	\$ 0.00	\$ 194.25	\$ 52.75	\$ 78.64	
3100	PROFESSIONAL SERVICES	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00	\$ 0.00	
3320	MAINTENANCE SERVICE CONTRACT	\$ 500.00	\$ 624.80	\$ 58.50	\$ 516.32	\$ 641.12	\$ 228.22	
3500	PRINTING AND BINDING	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 1,065.50	\$ 934.50	\$ 53.27	
5210	POSTAL SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 20.00	\$ 480.00	\$ 4.00	
5230	TELECOMMUNICATIONS	\$ 800.00	\$ 223.09	\$ 60.53	\$ 532.41	\$ 44.50	\$ 94.44	
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 667.41	\$ 332.59	\$ 66.74	
5810	DUES & ASSOCIATION MEMBERSHIPS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 530.83	\$ 969.17	\$ 35.39	
6001	OFFICE SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 16.83	\$ 726.56	\$ 273.44	\$ 72.66	
6008	VEHICLE AND EQUIP FUEL	\$ 1,200.00	\$ 0.00	\$ 163.36	\$ 794.18	\$ 405.82	\$ 66.18	
6012	BOOKS AND SUBSCRIPTIONS	\$ 1,350.00	\$ 0.00	\$ 0.00	\$ 904.28	\$ 445.72	\$ 66.98	
8202	FURNITURE & FIXTURES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 124.00	\$ 124.00	\$ 100.00	
12110	COUNTY ADMINISTRATOR	\$ 277,387.00	\$ 66,306.57	\$ 22,092.10	\$ 204,049.16	\$ 7,031.27	\$ 97.47	
FUNC 12210 LEGAL SERVICES								
1100	SALARIES/WAGES - REGULAR	\$ 32,754.00	\$ 8,073.39	\$ 2,691.14	\$ 24,443.88	\$ 236.73	\$ 99.28	
2100	FICA	\$ 2,506.00	\$ 618.44	\$ 206.14	\$ 1,881.44	\$ 6.12	\$ 99.76	
2210	VSRS	\$ 4,520.00	\$ 1,114.12	\$ 371.38	\$ 4,016.55	\$ 610.67	\$ 113.51	
2400	LIFE INSURANCE	\$ 92.00	\$ 22.63	\$ 7.53	\$ 81.45	\$ 12.08	\$ 113.13	
3100	PROFESSIONAL SERVICES	\$ 32,000.00	\$ 0.00	\$ 1,893.55	\$ 15,302.38	\$ 16,697.62	\$ 47.82	
12210	LEGAL SERVICES	\$ 71,872.00	\$ 9,828.58	\$ 5,169.74	\$ 45,725.70	\$ 16,317.72	\$ 77.30	
FUNC 12310 COMMISSIONER OF REVENUE								
1100	SALARIES - REGULAR	\$ 136,044.00	\$ 32,503.75	\$ 10,834.58	\$ 96,076.40	\$ 7,463.85	\$ 94.51	
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 0.00	\$ 436.80	\$ 436.80	\$ 100.00	
2100	FICA BENEFITS	\$ 10,408.00	\$ 2,278.43	\$ 759.47	\$ 6,805.73	\$ 1,323.84	\$ 87.28	
2210	VSRS BENEFITS	\$ 18,774.00	\$ 4,485.50	\$ 1,495.18	\$ 13,134.40	\$ 1,154.10	\$ 93.85	
2300	HEALTH INSURANCE BENEFITS	\$ 17,914.00	\$ 5,827.36	\$ 1,492.90	\$ 13,160.16	\$ 1,073.52	\$ 105.99	
2400	LIFE INSURANCE	\$ 381.00	\$ 91.00	\$ 30.34	\$ 266.49	\$ 23.51	\$ 93.83	

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2012 (2011-2012 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 2
 Date: 04/03/12
 Time: 09:57:25

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures MARCH	Expenditures Year-to-Date	Available Balance	Percent Used
2700	WORKERS COMPENSATION INSURANCE	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 159.23	\$ 40.77	79.62
3100	PROFESSIONAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 314.76	\$ 214.76	314.76
3310	REPAIR & MAINTENANCE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
3320	MAINTENANCE SERVICE CONTRACTS	\$ 500.00	\$ 201.45	\$ 22.04	\$ 22.04	\$ 251.71	\$ 46.84	90.63
3500	PRINTING AND BINDING	\$ 1,200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 193.74	\$ 1,006.26	16.14
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
4100	DATA PROCESSING	\$ 1,800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 195.00	\$ 1,605.00	10.83
5210	POSTAL SERVICES	\$ 3,000.00	\$ 0.00	\$ 962.39	\$ 962.39	\$ 1,505.08	\$ 1,494.92	50.17
5230	TELECOMMUNICATIONS	\$ 1,200.00	\$ 0.00	\$ 32.17	\$ 32.17	\$ 334.08	\$ 865.92	27.84
5510	TRAVEL MILEAGE	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,081.41	\$ 81.41	104.07
5810	DUES & MEMBERSHIPS	\$ 1,200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,150.00	\$ 2,950.00	345.83
6001	OFFICE SUPPLIES	\$ 1,100.00	\$ 0.00	\$ 703.29	\$ 703.29	\$ 1,527.79	\$ 427.79	138.89
6008	VEHICLE AND EQUIP FUEL	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6012	BOOKS AND SUBSCRIPTIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 351.94	\$ 648.06	35.19
8201	MACHINERY & EQUIPMENT	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
12310	COMMISSIONER OF REVENUE	\$ 198,221.00	\$ 45,387.49	\$ 16,332.36	\$ 16,332.36	\$ 140,944.72	\$ 11,888.79	94.00
	FUNC 12320 ASSESSOR							
1100	SALARIES - REGULAR	\$ 42,459.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 21,679.50	\$ 20,779.50	51.06
2100	FICA BENEFITS	\$ 3,249.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,536.05	\$ 712.95	78.06
2210	VRSR BENEFITS	\$ 5,859.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,929.68	\$ 2,929.32	50.00
2300	HEALTH INSURANCE BENEFITS	\$ 7,746.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,873.00	\$ 3,873.00	50.00
2400	LIFE INSURANCE	\$ 119.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 59.46	\$ 59.54	49.97
2700	WORKER'S COMPENSATION	\$ 700.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 569.88	\$ 130.12	81.41
2800	OTHER EMPLOYER BENEFITS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 14,695.20	\$ 14,695.20	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,500.00	0.00
5210	POSTAL SERVICES	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1.52	\$ 48.48	3.04
5510	TRAVEL MILEAGE	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
5810	DUES & MEMBERSHIPS	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
6001	OFFICE SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6012	BOOKS AND SUBSCRIPTIONS	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
12320	ASSESSOR	\$ 64,782.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 46,344.29	\$ 18,437.71	71.54
	FUNC 12410 TREASURER							
1100	SALARIES - REGULAR	\$ 177,642.00	\$ 38,019.48	\$ 12,673.17	\$ 12,673.17	\$ 114,708.53	\$ 24,913.99	85.98
2100	FICA BENEFITS	\$ 13,591.00	\$ 2,875.66	\$ 958.58	\$ 958.58	\$ 8,676.89	\$ 2,038.45	85.00
2210	VRSR BENEFITS	\$ 24,515.00	\$ 5,246.87	\$ 1,748.90	\$ 1,748.90	\$ 15,740.10	\$ 3,528.03	85.61
2300	HEALTH INSURANCE BENEFITS	\$ 17,470.00	\$ 2,475.71	\$ 810.38	\$ 810.38	\$ 7,293.42	\$ 7,700.87	55.92
2400	LIFE INSURANCE	\$ 497.00	\$ 106.42	\$ 35.49	\$ 35.49	\$ 319.41	\$ 71.17	85.68
2700	WORKERS COMPENSATION INSURANCE	\$ 210.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 170.31	\$ 39.69	81.10
3100	PROFESSIONAL SERVICES	\$ 0.00	\$ 0.00	\$ 22.04	\$ 22.04	\$ 377.68	\$ 377.68	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 400.00	\$ 129.35	\$ 0.00	\$ 0.00	\$ 117.86	\$ 152.79	61.80
3500	PRINTING AND BINDING	\$ 8,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,779.59	\$ 3,720.41	56.23
3600	ADVERTISING	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
5210	POSTAL SERVICES	\$ 19,000.00	\$ 0.00	\$ 1,694.30	\$ 1,694.30	\$ 10,538.59	\$ 8,461.41	55.47
5230	TELECOMMUNICATIONS	\$ 1,000.00	\$ 0.00	\$ 3.45	\$ 3.45	\$ 343.13	\$ 656.87	34.31
5306	SURETY BONDS	\$ 110.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 110.00	0.00
5510	TRAVEL MILEAGE	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 88.80	\$ 161.20	35.52
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 283.29	\$ 283.29	\$ 1,006.08	\$ 993.92	50.30
5810	DUES & MEMBERSHIPS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 850.00	\$ 150.00	85.00
6001	OFFICE SUPPLIES	\$ 5,000.00	\$ 0.00	\$ 226.55	\$ 226.55	\$ 1,263.47	\$ 3,736.53	25.27
6022	SUPPLIES - DOG TAGS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 739.00	\$ 11.00	98.53
12410	TREASURER	\$ 272,935.00	\$ 48,853.49	\$ 18,456.15	\$ 18,456.15	\$ 167,012.86	\$ 57,068.65	79.09

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2012 (2011-2012 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 3
 Date: 04/03/12
 Time: 09:57:25

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures MARCH	Expenditures Year-to-Date	Available Balance	Percent Used

	FUNC 12510 DATA PROCESSING							
1100	SALARIES & WAGES - REGULAR	\$ 113,282.00	\$ 28,603.99	\$ 9,534.67	\$ 84,766.33	\$ 84,766.33	\$ 88.32	100.08
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 382.50	\$ 2,490.00	\$ 2,490.00	\$ 2,490.00	100.00
2100	FICA BENEFITS	\$ 8,666.00	\$ 1,963.41	\$ 683.83	\$ 6,158.38	\$ 6,158.38	\$ 544.21	93.72
2210	VRSR	\$ 15,633.00	\$ 3,947.37	\$ 1,315.78	\$ 11,621.82	\$ 11,621.82	\$ 63.81	99.59
2300	HOSPITAL/MEDICAL PLANS	\$ 7,746.00	\$ 3,322.95	\$ 1,087.71	\$ 9,310.16	\$ 9,310.16	\$ 4,887.11	163.09
2400	LIFE INSURANCE	\$ 317.00	\$ 80.08	\$ 26.70	\$ 235.83	\$ 235.83	\$ 1.09	99.66
2700	WORKER'S COMPENSATION	\$ 136.00	\$ 0.00	\$ 0.00	\$ 111.88	\$ 111.88	\$ 24.12	82.26
2800	LEAVE PAYOUTS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,248.53	\$ 1,248.53	\$ 1,248.53	100.00
3100	PROFESSIONAL SERVICES	\$ 10,000.00	\$ 2,425.00	\$ 425.25	\$ 1,790.25	\$ 1,790.25	\$ 5,784.75	42.15
3320	MAINTENANCE SERVICE CONTRACT	\$ 36,500.00	\$ 5,748.76	\$ 906.15	\$ 33,310.96	\$ 33,310.96	\$ 2,559.72	107.01
5210	POSTAL SERVICES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
5230	TELECOMMUNICATIONS	\$ 50,000.00	\$ 1,827.46	\$ 2,853.22	\$ 21,158.72	\$ 21,158.72	\$ 27,013.82	45.97
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 54.48	\$ 79.03	\$ 79.03	\$ 420.97	15.81
6001	OFFICE SUPPLIES	\$ 3,000.00	\$ 0.00	\$ 5.61	\$ 451.47	\$ 451.47	\$ 2,548.53	15.05
6012	BOOKS & SUBSCRIPTIONS	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
8201	MACHINERY & EQUIPMENT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,745.12	\$ 1,745.12	\$ 1,745.12	100.00
8207	EDP EQUIPMENT	\$ 10,000.00	\$ 1,032.00	\$ 759.76	\$ 9,650.30	\$ 9,650.30	\$ 682.30	106.82

12510	DATA PROCESSING	\$ 256,980.00	\$ 48,951.02	\$ 18,035.66	\$ 184,128.78	\$ 184,128.78	\$ 23,900.20	90.70

	FUNC 13100 ELECTORAL BOARD AND OFFICIALS							
1300	SALARIES - PART TIME	\$ 7,512.00	\$ 0.00	\$ 0.00	\$ 5,008.00	\$ 5,008.00	\$ 2,504.00	66.67
2100	FICA	\$ 575.00	\$ 0.00	\$ 0.00	\$ 383.10	\$ 383.10	\$ 191.90	66.63
2700	WORKER'S COMPENSATION	\$ 10.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10.00	0.00
3000	PURCHASED SERVICES	\$ 4,200.00	\$ 40.00	\$ 22.04	\$ 5,155.69	\$ 5,155.69	\$ 995.69	123.71
3160	ELECTORAL BOARD SERVICES	\$ 8,565.00	\$ 0.00	\$ 2,890.00	\$ 7,785.00	\$ 7,785.00	\$ 780.00	90.89
3320	MAINTENANCE SERVICE CONTRACT	\$ 4,725.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,725.00	0.00
3500	PRINTING AND BINDING	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 1,131.00	\$ 1,131.00	\$ 1,369.00	45.24
3600	ADVERTISING	\$ 510.00	\$ 0.00	\$ 113.20	\$ 435.60	\$ 435.60	\$ 74.40	85.41
5210	POSTAL SERVICES	\$ 2,445.00	\$ 0.00	\$ 161.28	\$ 792.24	\$ 792.24	\$ 1,652.76	32.40
5400	LEASES AND RENTALS	\$ 1,050.00	\$ 0.00	\$ 525.00	\$ 1,200.00	\$ 1,200.00	\$ 150.00	114.29
5510	TRAVEL MILEAGE	\$ 500.00	\$ 0.00	\$ 87.93	\$ 203.44	\$ 203.44	\$ 296.56	40.69
5540	TRAVEL CONVENTION & EDUCATION	\$ 900.00	\$ 0.00	\$ 0.00	\$ 228.73	\$ 228.73	\$ 671.27	25.41
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 125.00	\$ 125.00	\$ 25.00	83.33
6000	MATERIAL AND SUPPLIES	\$ 600.00	\$ 0.00	\$ 106.47	\$ 662.60	\$ 662.60	\$ 62.60	110.43

13100	ELECTORAL BOARD AND OFFICIALS	\$ 34,242.00	\$ 40.00	\$ 3,905.92	\$ 23,110.40	\$ 23,110.40	\$ 11,091.60	67.61

	FUNC 13200 REGISTRAR							
1100	SALARIES - REGULAR	\$ 43,363.00	\$ 10,840.77	\$ 3,613.58	\$ 32,972.22	\$ 32,972.22	\$ 449.99	101.04
1300	SALARIES - PART TIME	\$ 8,840.00	\$ 0.00	\$ 604.50	\$ 3,980.50	\$ 3,980.50	\$ 4,859.50	45.03
2100	FICA BENEFITS	\$ 3,995.00	\$ 833.06	\$ 323.94	\$ 2,838.15	\$ 2,838.15	\$ 323.79	91.90
2210	VRSR BENEFITS	\$ 5,984.00	\$ 1,496.06	\$ 498.67	\$ 4,488.03	\$ 4,488.03	\$ 0.09	100.00
2400	LIFE INSURANCE	\$ 121.00	\$ 30.34	\$ 10.12	\$ 91.08	\$ 91.08	\$ 0.42	100.35
2700	WORKERS COMPENSATION INSURANCE	\$ 794.00	\$ 0.00	\$ 0.00	\$ 41.57	\$ 41.57	\$ 752.43	5.24
3310	REPAIR & MAINTENANCE	\$ 200.00	\$ 0.00	\$ 0.00	\$ 135.00	\$ 135.00	\$ 65.00	67.50
3320	MAINTENANCE & SERVICE CONTRACT	\$ 0.00	\$ 0.00	\$ 11.70	\$ 37.31	\$ 37.31	\$ 37.31	100.00
5230	TELECOMMUNICATIONS	\$ 900.00	\$ 218.79	\$ 49.77	\$ 474.12	\$ 474.12	\$ 207.09	76.99
5510	TRAVEL MILEAGE	\$ 150.00	\$ 0.00	\$ 0.00	\$ 67.50	\$ 67.50	\$ 82.50	45.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 870.00	\$ 0.00	\$ 0.00	\$ 611.70	\$ 611.70	\$ 258.30	70.31
5810	DUES & SUBSCRIPTIONS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 140.00	\$ 140.00	\$ 10.00	93.33
6001	OFFICE SUPPLIES	\$ 700.00	\$ 0.00	\$ 67.05	\$ 299.37	\$ 299.37	\$ 400.63	42.77
8201	MACHINERY & EQUIPMENT	\$ 6,800.00	\$ 6,800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	100.00
8202	FURNITURE & FIXTURES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 340.03	\$ 340.03	\$ 340.03	100.00

13200	REGISTRAR	\$ 72,867.00	\$ 20,219.02	\$ 5,179.33	\$ 46,516.58	\$ 46,516.58	\$ 6,131.40	91.59

	FUNC 21100 CIRCUIT COURT							

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2012 (2011-2012 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 4
 Date: 04/03/12
 Time: 09:57:25

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures MARCH	Expenditures Year-to-Date	Available Balance	Percent Used	
2100	FICA	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 948.56	\$ 948.56	100.00	
5841	COMPENSATION OF JURORS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,170.00	\$ 830.00	58.50	
5842	JURY COMMISSIONERS	\$ 180.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 180.00	\$ 0.00	100.00	
7001	SHARED COURT SERVICES	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,000.00	0.00	
21100	CIRCUIT COURT	\$ 12,180.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,298.56	\$ 9,881.44	18.87	
	FUNC 21200 GENERAL DISTRICT COURT								
3150	LEGAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 697.50	\$ 697.50	100.00	
3320	MAINTENANCE SERVICE CONTRACT	\$ 0.00	\$ 203.96	\$ 0.00	\$ 0.00	\$ 96.04	\$ 300.00	100.00	
5210	POSTAL SERVICES	\$ 744.00	\$ 216.00	\$ 0.00	\$ 0.00	\$ 582.00	\$ 54.00	107.26	
5230	TELECOMMUNICATIONS	\$ 2,000.00	\$ 0.00	\$ 143.83	\$ 143.83	\$ 1,062.75	\$ 937.25	53.14	
5810	DUES & MEMBERSHIPS	\$ 85.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 85.00	0.00	
6001	OFFICE SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 425.90	\$ 425.90	\$ 975.15	\$ 524.85	65.01	
6012	BOOKS AND SUBSCRIPTIONS	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 371.09	\$ 228.91	61.85	
8201	MACHINERY & EQUIPMENT	\$ 135.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 135.00	0.00	
21200	GENERAL DISTRICT COURT	\$ 5,064.00	\$ 419.96	\$ 569.73	\$ 569.73	\$ 3,784.53	\$ 859.51	83.03	
	FUNC 21300 MAGISTRATE								
5230	TELECOMMUNICATIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 141.59	\$ 858.41	14.16	
	FUNC 21500 JUVENILE & DOMESTIC RELATIONS OFFICE								
3320	MAINTENANCE SERVICE CONTRACT	\$ 1,221.00	\$ 244.40	\$ 0.00	\$ 0.00	\$ 187.60	\$ 789.00	35.38	
5210	POSTAL SERVICES	\$ 550.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 234.60	\$ 315.40	42.65	
5230	TELECOMMUNICATIONS	\$ 700.00	\$ 0.00	\$ 59.87	\$ 59.87	\$ 472.94	\$ 227.06	67.56	
5810	DUES & MEMBERSHIPS	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 40.00	\$ 60.00	40.00	
6001	OFFICE SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 386.46	\$ 1,613.54	19.32	
21500	JUVENILE & DOMESTIC RELATIONS OF	\$ 4,571.00	\$ 244.40	\$ 59.87	\$ 59.87	\$ 1,321.60	\$ 3,005.00	34.26	
	FUNC 21600 CLERK OF THE CIRCUIT COURT								
1100	Salaries - Regular	\$ 20,000.00	\$ 0.00	\$ 4,000.00	\$ 4,000.00	\$ 12,000.00	\$ 8,000.00	60.00	
2100	FICA BENEFITS	\$ 11,838.00	\$ 0.00	\$ 1,062.39	\$ 1,062.39	\$ 6,867.58	\$ 4,970.42	58.01	
2210	VSRS BENEFITS	\$ 22,500.00	\$ 0.00	\$ 1,916.48	\$ 1,916.48	\$ 17,888.99	\$ 4,611.01	79.51	
2300	HEALTH INSURANCE BENEFITS	\$ 9,773.00	\$ 0.00	\$ 12,039.38	\$ 12,039.38	\$ 17,712.04	\$ 7,939.04	181.23	
2400	LIFE INSURANCE	\$ 500.00	\$ 0.00	\$ 38.89	\$ 38.89	\$ 324.99	\$ 175.01	65.00	
2700	WORKER'S COMPENSATION	\$ 202.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.55	\$ 51.45	74.53	
3100	PROFESSIONAL SERVICES	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,530.79	\$ 469.21	84.36	
3310	REPAIR & MAINTENANCE	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	0.00	
3320	MAINTENANCE SERVICE CONTRACT	\$ 1,000.00	\$ 202.00	\$ 0.00	\$ 0.00	\$ 603.00	\$ 195.00	80.50	
3500	PRINTING AND BINDING	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 300.00	0.00	
3510	MICROFILMING	\$ 9,000.00	\$ 0.00	\$ 584.85	\$ 584.85	\$ 4,965.73	\$ 4,034.27	55.17	
5210	POSTAL SERVICES	\$ 3,000.00	\$ 0.00	\$ 162.90	\$ 162.90	\$ 1,599.37	\$ 1,400.63	53.31	
5230	TELECOMMUNICATIONS	\$ 1,000.00	\$ 0.00	\$ 67.30	\$ 67.30	\$ 536.74	\$ 463.26	53.67	
6001	OFFICE SUPPLIES	\$ 7,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,811.30	\$ 3,188.70	54.45	
21600	CLERK OF THE CIRCUIT COURT	\$ 89,263.00	\$ 202.00	\$ 19,872.19	\$ 19,872.19	\$ 68,991.08	\$ 20,069.92	77.52	
	FUNC 21900 VICTIM/WITNESS PROGRAM								
1300	SALARIES/WAGES - PART TIME	\$ 28,782.00	\$ 6,767.45	\$ 2,255.85	\$ 2,255.85	\$ 20,752.54	\$ 1,262.01	95.62	
2100	FICA	\$ 2,202.00	\$ 511.69	\$ 170.56	\$ 170.56	\$ 1,561.76	\$ 128.55	94.16	
2210	VSRS	\$ 3,735.00	\$ 933.89	\$ 311.31	\$ 311.31	\$ 2,801.67	\$ 0.56	100.01	
2300	Health Insurance	\$ 4,863.00	\$ 1,237.86	\$ 405.19	\$ 405.19	\$ 3,646.71	\$ 21.57	100.44	
2400	LIFE INSURANCE	\$ 98.00	\$ 24.42	\$ 8.14	\$ 8.14	\$ 73.26	\$ 0.32	99.67	
2700	WORKER'S COMPENSATION	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 33.44	\$ 16.56	66.88	
5230	TELECOMMUNICATIONS	\$ 0.00	\$ 0.00	\$ 14.14	\$ 14.14	\$ 99.15	\$ 99.15	100.00	
5540	TRAVEL CONVENTION & EDUCATION	\$ 370.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 577.46	\$ 207.46	156.07	
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 170.00	\$ 170.00	100.00	

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2012 (2011-2012 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 5
 Date: 04/03/12
 Time: 09:57:25

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures MARCH	Expenditures Year-to-Date	Available Balance	Percent Used
6001	OFFICE SUPPLIES	\$ 767.00	\$ 0.00	\$ 44.00	\$ 44.00	\$ 44.00	\$ 723.00	5.74
21900	VICTIM/WITNESS PROGRAM	\$ 40,867.00	\$ 9,475.31	\$ 3,209.19	\$ 3,209.19	\$ 29,759.99	\$ 1,631.70	96.01
3845	FUNC 21920 COURT SERVICES DETOXIFICATION PURCHASED SERVICES - DETOX	\$ 3,178.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,178.00	0.00
5699	FUNC 21930 BLUE RIDGE LEGAL SERVICES CIVIC CONTRIBUTIONS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 0.00	100.00
1100	FUNC 22100 COMMONWEALTH'S ATTORNEY SALARIES - REGULAR	\$ 176,657.00	\$ 43,485.00	\$ 14,494.92	\$ 14,494.92	\$ 131,129.73	\$ 2,042.27	98.84
1300	SALARIES - PART TIME	\$ 12,296.00	\$ 0.00	\$ 1,056.00	\$ 1,056.00	\$ 7,256.00	\$ 5,040.00	59.01
2100	FICA BENEFITS	\$ 13,957.00	\$ 3,767.90	\$ 1,337.84	\$ 1,337.84	\$ 11,477.31	\$ 1,288.21	109.23
2210	VRS BENEFITS	\$ 24,379.00	\$ 6,799.86	\$ 2,266.62	\$ 2,266.62	\$ 19,725.45	\$ 2,146.31	108.80
2300	HEALTH INSURANCE BENEFITS	\$ 9,638.00	\$ 2,475.71	\$ 810.38	\$ 810.38	\$ 7,293.42	\$ 131.13	101.36
2400	LIFE INSURANCE	\$ 495.00	\$ 137.97	\$ 45.99	\$ 45.99	\$ 400.23	\$ 43.20	108.73
2700	WORKERS COMPENSATION INSURANCE	\$ 240.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 163.97	\$ 76.03	68.32
3320	MAINTENANCE SERVICE CONTRACT	\$ 400.00	\$ 0.00	\$ 74.78	\$ 74.78	\$ 562.92	\$ 162.92	140.73
5210	POSTAL SERVICES	\$ 840.00	\$ 0.00	\$ 196.00	\$ 196.00	\$ 617.40	\$ 222.60	73.50
5230	TELECOMMUNICATIONS	\$ 600.00	\$ 0.00	\$ 46.99	\$ 46.99	\$ 352.52	\$ 247.48	58.75
5540	TRAVEL CONVENTION & EDUCATION	\$ 3,000.00	\$ 0.00	\$ 55.56	\$ 55.56	\$ 2,524.36	\$ 475.64	84.15
5549	WITNESS TRAVEL EXPENDITURES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
5810	DUES & MEMBERSHIPS	\$ 1,030.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 95.00	\$ 935.00	9.22
6001	OFFICE SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,147.94	\$ 147.94	114.79
6012	BOOKS AND SUBSCRIPTIONS	\$ 950.00	\$ 0.00	\$ 48.50	\$ 48.50	\$ 849.42	\$ 100.58	89.41
22100	COMMONWEALTH'S ATTORNEY	\$ 246,482.00	\$ 56,666.44	\$ 20,433.58	\$ 20,433.58	\$ 183,595.67	\$ 6,219.89	97.48
1100	FUNC 31200 SHERIFF SALARIES - REGULAR	\$ 915,217.00	\$ 232,143.46	\$ 79,453.39	\$ 79,453.39	\$ 694,544.63	\$ 11,471.09	101.25
1300	SALARIES - PART TIME	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 21,988.70	\$ 1,988.70	109.94
2100	FICA BENEFITS	\$ 71,545.00	\$ 16,692.53	\$ 5,675.97	\$ 5,675.97	\$ 51,565.29	\$ 3,287.18	95.41
2210	VRS BENEFITS	\$ 126,300.00	\$ 32,035.80	\$ 10,964.56	\$ 10,964.56	\$ 94,535.82	\$ 271.62	100.22
2300	HEALTH INSURANCE BENEFITS	\$ 110,570.00	\$ 28,150.33	\$ 9,214.51	\$ 9,214.51	\$ 81,008.11	\$ 1,411.56	98.72
2400	LIFE INSURANCE	\$ 2,562.00	\$ 650.00	\$ 222.48	\$ 222.48	\$ 1,918.20	\$ 6.20	100.24
2700	WORKERS COMPENSATION INSURANCE	\$ 12,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,952.36	\$ 2,047.64	82.94
2860	LINE OF DUTY BENEFITS	\$ 3,978.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,060.68	\$ 3,082.68	177.49
3100	PROFESSIONAL SERVICES	\$ 6,000.00	\$ 0.00	\$ 254.10	\$ 254.10	\$ 3,238.03	\$ 2,761.97	53.97
3310	REPAIR & MAINTENANCE	\$ 3,000.00	\$ 0.00	\$ 240.10	\$ 240.10	\$ 1,525.45	\$ 1,474.55	50.85
3320	MAINTENANCE SERVICE CONTRACT	\$ 16,000.00	\$ 2,287.54	\$ 0.00	\$ 0.00	\$ 12,796.46	\$ 916.00	94.27
3350	INSURED REPAIRS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
5210	POSTAL SERVICES	\$ 3,000.00	\$ 0.00	\$ 109.00	\$ 109.00	\$ 1,196.06	\$ 1,803.94	39.87
5230	TELECOMMUNICATIONS	\$ 12,000.00	\$ 1,844.05	\$ 673.60	\$ 673.60	\$ 5,352.20	\$ 4,803.75	59.97
5305	MOTOR VEHICLE INSURANCE	\$ 14,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12,425.58	\$ 1,574.42	88.75
5530	TRAVEL SUBSISTANCE & LODGING	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,090.20	\$ 90.20	101.80
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,170.00	\$ 830.00	58.50
5800	MISCELLANEOUS CHARGES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 337.56	\$ 1,662.44	16.88
5810	DUES & MEMBERSHIPS	\$ 2,500.00	\$ 0.00	\$ 50.00	\$ 50.00	\$ 2,008.00	\$ 492.00	80.32
6001	OFFICE SUPPLIES	\$ 3,000.00	\$ 0.00	\$ 1,003.49	\$ 1,003.49	\$ 3,811.49	\$ 811.49	127.05
6007	REPAIR AND MAINTENANCE SUPPLIES	\$ 38,000.00	\$ 7,655.65	\$ 1,464.69	\$ 1,464.69	\$ 23,430.94	\$ 6,913.41	81.81
6008	VEHICLE AND EQUIP FUEL	\$ 75,000.00	\$ 0.00	\$ 2,695.20	\$ 2,695.20	\$ 47,303.58	\$ 27,696.42	63.07
6010	POLICE SUPPLIES	\$ 5,000.00	\$ 0.00	\$ 331.72	\$ 331.72	\$ 1,735.02	\$ 3,264.98	34.70
6011	UNIFORM AND WEARING APPAREL	\$ 4,000.00	\$ 0.00	\$ 138.38	\$ 138.38	\$ 2,245.66	\$ 1,754.34	56.14
6017	AMMUNITION	\$ 7,000.00	\$ 213.85	\$ 0.00	\$ 0.00	\$ 6,198.38	\$ 587.77	91.60
6024	INSURED REPAIRS	\$ 12,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,999.91	\$ 1,000.09	91.67
31200	SHERIFF	\$ 1,472,672.00	\$ 321,673.21	\$ 112,491.19	\$ 112,491.19	\$ 1,103,438.31	\$ 47,560.48	96.77

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2012 (2011-2012 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 6
 Date: 04/03/12
 Time: 09:57:25

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures MARCH	Expenditures Year-to-Date	Available Balance	Percent Used

5699	FUNC 31210 CRIMINAL JUSTICE TRAINING CENTER CIVIC CONTRIBUTIONS	\$ 15,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 13,447.50	\$ 2,052.50	86.76
5699	FUNC 31220 DRUG TASK FORCE CIVIC CONTRIBUTIONS	\$ 10,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,013.16	\$ 5,486.84	47.74

FUNC 32100 EMERGENCY MEDICAL SERVICES								
1100	SALARIES - REGULAR	\$ 244,000.00	\$ 60,413.60	\$ 18,575.26	\$ 18,575.26	\$ 180,784.85	\$ 2,801.55	98.85
1300	SALARIES - PART TIME	\$ 18,000.00	\$ 0.00	\$ 1,440.00	\$ 1,440.00	\$ 20,968.80	\$ 2,968.80	116.49
2100	FICA BENEFITS	\$ 20,043.00	\$ 4,621.64	\$ 1,368.26	\$ 1,368.26	\$ 13,969.86	\$ 1,451.50	92.76
2210	VRS BENEFITS	\$ 33,672.00	\$ 6,957.13	\$ 2,029.19	\$ 2,029.19	\$ 18,262.55	\$ 8,452.32	74.90
2300	HEALTH INSURANCE BENEFITS	\$ 30,338.00	\$ 7,641.78	\$ 2,501.40	\$ 2,501.40	\$ 22,512.60	\$ 183.62	99.39
2400	LIFE INSURANCE	\$ 683.00	\$ 136.78	\$ 41.19	\$ 41.19	\$ 370.71	\$ 175.51	74.30
2700	WORKERS COMPENSATION INSURANCE	\$ 16,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,860.83	\$ 4,639.17	71.88
2860	LINE OF DUTY BENEFITS	\$ 1,170.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,157.32	\$ 987.32	184.39
5230	TELECOMMUNICATIONS	\$ 800.00	\$ 0.00	\$ 62.59	\$ 62.59	\$ 491.31	\$ 308.69	61.41
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 168.86	\$ 331.14	33.77
6008	VEHICLE AND EQUIP FUEL	\$ 1,500.00	\$ 0.00	\$ 91.02	\$ 91.02	\$ 301.58	\$ 1,198.42	20.11
6011	UNIFORM AND WEARING APPAREL	\$ 1,100.00	\$ 0.00	\$ 199.00	\$ 199.00	\$ 398.00	\$ 702.00	36.18

32100	EMERGENCY MEDICAL SERVICES	\$ 368,806.00	\$ 79,770.93	\$ 26,307.91	\$ 26,307.91	\$ 272,247.27	\$ 16,787.80	95.45

FUNC 32200 VOLUNTEER FIRE COMPANIES								
5697	TWO FOR LIFE DISTRIBUTION	\$ 15,722.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,722.00	0.00
5698	FIRE PROGRAMS DISTRIBUTION	\$ 25,183.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25,183.00	0.00
5699	CIVIC CONTRIBUTIONS	\$ 0.00	\$ 0.00	\$ 440.00	\$ 440.00	\$ 440.00	\$ 440.00	100.00

32200	VOLUNTEER FIRE COMPANIES	\$ 40,905.00	\$ 0.00	\$ 440.00	\$ 440.00	\$ 440.00	\$ 40,465.00	1.08

FUNC 32201 BLUE RIDGE VOLUNTEER FIRE COMPANY								
2860	LINE OF DUTY BENEFITS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,522.50	\$ 1,477.50	50.75
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 37,500.00	\$ 12,500.00	75.00

32201	BLUE RIDGE VOLUNTEER FIRE COMPAN	\$ 53,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,022.50	\$ 13,977.50	73.63

FUNC 32202 BOYCE VOLUNTEER FIRE COMPANY								
2860	LINE OF DUTY BENEFITS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,415.00	\$ 585.00	80.50
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 37,500.00	\$ 12,500.00	75.00

32202	BOYCE VOLUNTEER FIRE COMPANY	\$ 53,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,915.00	\$ 13,085.00	75.31

FUNC 32203 ENDERS VOLUNTEER FIRE COMPANY								
2860	LINE OF DUTY BENEFITS	\$ 4,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,307.50	\$ 1,192.50	73.50
5699	CIVIC CONTRIBUTIONS	\$ 75,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 56,250.00	\$ 18,750.00	75.00

32203	ENDERS VOLUNTEER FIRE COMPANY	\$ 79,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 59,557.50	\$ 19,942.50	74.92

FUNC 32204 SHENDANDOAH FARMS VOLUNTEER FIRE COMPANY								
2860	LINE OF DUTY BENEFITS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,155.00	\$ 1,845.00	38.50
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50,000.00	0.00

32204	SHENDANDOAH FARMS VOLUNTEER FIRE	\$ 53,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,155.00	\$ 51,845.00	2.18

FUNC 32300 LORD FAIRFAX EMERGENCY MEDICAL								
5699	CIVIC CONTRIBUTION	\$ 4,929.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,929.00	\$ 0.00	100.00

FUNC 32400 FORESTRY SERVICE								
5699	CIVIC CONTRIBUTION	\$ 2,231.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,230.65	\$ 0.35	99.98

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2012 (2011-2012 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 7
 Date: 04/03/12
 Time: 09:57:25

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures MARCH	Expenditures Year-to-Date	Available Balance	Percent Used
7000	FUNC 33100 REGIONAL JAIL JOINT OPERATIONS	\$ 376,287.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 282,215.25	\$ 94,071.75	75.00
3840	FUNC 33200 JUVENILE DETENTION PURCHASED SERVICES - DETENTION C	\$ 31,192.00	\$ 0.00	\$ 5,143.00	\$ 5,143.00	\$ 21,074.45	\$ 10,117.55	67.56
5210	FUNC 33300 PROBATION OFFICE POSTAL SERVICES	\$ 125.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 111.00	\$ 14.00	88.80
5230	TELECOMMUNICATIONS	\$ 500.00	\$ 0.00	\$ 30.75	\$ 30.75	\$ 240.83	\$ 259.17	48.17
6001	OFFICE SUPPLIES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 300.00	0.00
33300	PROBATION OFFICE	\$ 925.00	\$ 0.00	\$ 30.75	\$ 30.75	\$ 351.83	\$ 573.17	38.04
1100	FUNC 34100 BUILDING INSPECTIONS SALARIES - REGULAR	\$ 92,014.00	\$ 23,003.46	\$ 7,667.84	\$ 7,667.84	\$ 69,910.56	\$ 900.02	100.98
2100	FICA BENEFITS	\$ 7,039.00	\$ 1,587.14	\$ 529.05	\$ 529.05	\$ 4,830.29	\$ 621.57	91.17
2210	VSRS BENEFITS	\$ 12,698.00	\$ 3,174.49	\$ 1,058.16	\$ 1,058.16	\$ 9,523.44	\$ 0.07	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 10,612.00	\$ 2,701.90	\$ 884.42	\$ 884.42	\$ 7,959.78	\$ 49.68	100.47
2400	LIFE INSURANCE	\$ 258.00	\$ 64.41	\$ 21.47	\$ 21.47	\$ 193.23	\$ 0.36	99.86
2700	WORKERS COMPENSATION INSURANCE	\$ 950.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 801.52	\$ 148.48	84.37
3320	MAINTENANCE SERVICE CONTRACT	\$ 1,900.00	\$ 280.82	\$ 277.73	\$ 277.73	\$ 2,039.18	\$ 420.00	122.11
3500	PRINTING AND BINDING	\$ 600.00	\$ 0.00	\$ 268.35	\$ 268.35	\$ 414.95	\$ 185.05	69.16
3600	ADVERTISING	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	0.00
5210	POSTAL SERVICES	\$ 150.00	\$ 0.00	\$ 19.42	\$ 19.42	\$ 69.62	\$ 80.38	46.41
5230	TELECOMMUNICATIONS	\$ 1,300.00	\$ 136.96	\$ 57.88	\$ 57.88	\$ 489.37	\$ 673.67	48.18
5510	TRAVEL MILEAGE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 600.00	\$ 0.00	\$ 260.00	\$ 260.00	\$ 260.00	\$ 340.00	43.33
5810	DUES & MEMBERSHIPS	\$ 500.00	\$ 0.00	\$ 204.00	\$ 204.00	\$ 274.00	\$ 226.00	54.80
6001	OFFICE SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 32.00	\$ 32.00	\$ 292.39	\$ 1,207.61	19.49
6008	VEHICLE AND EQUIP FUEL	\$ 2,500.00	\$ 0.00	\$ 193.92	\$ 193.92	\$ 1,375.61	\$ 1,124.39	55.02
6012	BOOKS AND SUBSCRIPTIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
34100	BUILDING INSPECTIONS	\$ 133,871.00	\$ 30,949.18	\$ 11,474.24	\$ 11,474.24	\$ 98,433.94	\$ 4,487.88	96.65
1100	FUNC 35100 ANIMAL CONTROL SALARIES - REGULAR	\$ 33,500.00	\$ 8,374.98	\$ 2,791.67	\$ 2,791.67	\$ 25,575.03	\$ 450.01	101.34
1300	SALARIES - PART TIME	\$ 20,000.00	\$ 0.00	\$ 1,359.75	\$ 1,359.75	\$ 12,261.79	\$ 7,738.21	61.31
2100	FICA BENEFITS	\$ 4,093.00	\$ 540.65	\$ 284.37	\$ 284.37	\$ 2,595.18	\$ 957.17	76.61
2210	VSRS BENEFITS	\$ 4,623.00	\$ 1,155.75	\$ 385.25	\$ 385.25	\$ 3,467.25	\$ 0.00	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 5,306.00	\$ 1,350.95	\$ 442.21	\$ 442.21	\$ 3,979.89	\$ 24.84	100.47
2400	LIFE INSURANCE	\$ 94.00	\$ 23.42	\$ 7.82	\$ 7.82	\$ 70.38	\$ 0.20	99.79
2700	WORKERS COMPENSATION INSURANCE	\$ 800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 458.41	\$ 341.59	57.30
2860	LINE OF DUTY BENEFITS	\$ 234.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 234.00	0.00
3100	PROFESSIONAL SERVICES	\$ 7,357.00	\$ 0.00	\$ 735.95	\$ 735.95	\$ 10,089.43	\$ 2,732.43	137.14
3500	PRINTING AND BINDING	\$ 320.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 320.00	0.00
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5230	TELECOMMUNICATIONS	\$ 2,400.00	\$ 68.48	\$ 98.02	\$ 98.02	\$ 781.17	\$ 1,550.35	35.40
5510	TRAVEL MILEAGE	\$ 608.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 275.84	\$ 332.16	45.37
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 392.34	\$ 1,607.66	19.62
5810	DUES & MEMBERSHIPS	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6001	OFFICE SUPPLIES	\$ 200.00	\$ 0.00	\$ 7.20	\$ 7.20	\$ 54.90	\$ 145.10	27.45
6004	MEDICAL AND LABORATORY SUPPLIES	\$ 1,203.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,107.90	\$ 904.90	175.22
6005	LAUNDRY, HOUSEKEEPING, & JANITOR	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
6008	VEHICLE AND EQUIP FUEL	\$ 1,408.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 338.21	\$ 1,069.79	24.02
6011	UNIFORM AND WEARING APPAREL	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 225.00	\$ 275.00	45.00
6014	OTHER OPERATING SUPPLIES	\$ 4,500.00	\$ 68.47	\$ 300.00	\$ 300.00	\$ 1,635.59	\$ 2,795.94	37.87
35100	ANIMAL CONTROL	\$ 89,746.00	\$ 11,582.70	\$ 6,412.24	\$ 6,412.24	\$ 64,308.31	\$ 13,854.99	84.56

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2012 (2011-2012 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 8
 Date: 04/03/12
 Time: 09:57:25

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures MARCH	Expenditures Year-to-Date	Available Balance	Percent Used
3100	FUNC 35300 MEDICAL EXAMINER & INDIGENT BURIAL PROFESSIONAL SERVICES	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 50.00	66.67
1100	FUNC 35600 COMMUNICATIONS Salaries - Regular	\$ 194,882.00	\$ 48,720.69	\$ 16,240.15	\$ 145,708.99	\$ 452.32	99.77	
2100	FICA Benefits	\$ 14,908.00	\$ 3,565.01	\$ 1,188.37	\$ 10,600.83	\$ 742.16	95.02	
2210	VRS Benefits	\$ 26,894.00	\$ 6,723.37	\$ 2,241.15	\$ 19,099.89	\$ 1,070.74	96.02	
2300	Health Insurance Benefits	\$ 30,060.00	\$ 7,540.23	\$ 2,468.16	\$ 21,523.76	\$ 996.01	96.69	
2400	Life Insurance	\$ 546.00	\$ 136.44	\$ 45.47	\$ 387.32	\$ 22.24	95.93	
2700	Worker's Compensation	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 186.84	\$ 813.16	18.68	
3000	PURCHASED SERVICES	\$ 0.00	\$ 0.00	\$ 37.00	\$ 37.00	\$ 37.00	100.00	
3320	MAINTENANCE SERVICE CONTRACT	\$ 75,000.00	\$ 0.00	\$ 0.00	\$ 69,880.08	\$ 5,119.92	93.17	
3330	SOFTWARE LICENSES	\$ 6,538.00	\$ 250.00	\$ 5,709.92	\$ 5,709.92	\$ 578.08	91.16	
5230	TELECOMMUNICATIONS	\$ 25,000.00	\$ 462.84	\$ 1,940.03	\$ 16,525.97	\$ 8,011.19	67.96	
5420	TOWER LEASE	\$ 24,000.00	\$ 4,142.00	\$ 2,610.00	\$ 21,341.46	\$ 1,483.46	106.18	
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 972.56	\$ 1,027.44	48.63	
5810	DUES & MEMBERSHIPS	\$ 300.00	\$ 0.00	\$ 0.00	\$ 230.00	\$ 70.00	76.67	
6001	OFFICE SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 201.05	\$ 1,215.31	\$ 784.69	60.77	
6011	UNIFORM AND WEARING APPAREL	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 1,122.28	\$ 377.72	74.82	
6014	OTHER OPERATING SUPPLIES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 300.00	0.00	
35600	COMMUNICATIONS	\$ 404,928.00	\$ 71,540.58	\$ 32,681.30	\$ 314,542.21	\$ 18,845.21	95.35	
3840	FUNC 42400 REFUSE DISPOSAL PURCHASED SERVICES	\$ 150,000.00	\$ 0.00	\$ 6,899.97	\$ 70,142.83	\$ 79,857.17	46.76	
3000	FUNC 42600 LITTER CONTROL PROGRAM PURCHASED SERVICES	\$ 0.00	\$ 0.01	\$ 0.00	\$ 2,595.96	\$ 2,595.97	100.00	
6014	OTHER OPERATING SUPPLIES	\$ 5,429.00	\$ 0.00	\$ 667.30	\$ 2,122.43	\$ 3,306.57	39.09	
42600	LITTER CONTROL PROGRAM	\$ 5,429.00	\$ 0.01	\$ 667.30	\$ 4,718.39	\$ 710.60	86.91	
3840	FUNC 42700 SANITATION PURCHASED SERVICES	\$ 24,000.00	\$ 0.00	\$ 2,156.62	\$ 18,184.04	\$ 5,815.96	75.77	
5699	CIVIC CONTRIBUTIONS (CCSA)	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 10,000.00	\$ 0.00	100.00	
42700	SANITATION	\$ 34,000.00	\$ 0.00	\$ 2,156.62	\$ 28,184.04	\$ 5,815.96	82.89	
1100	FUNC 43200 GENERAL PROPERTY MAINTENANCE SALARIES - REGULAR	\$ 166,936.00	\$ 36,117.86	\$ 11,542.07	\$ 121,776.51	\$ 9,041.63	94.58	
2100	FICA BENEFITS	\$ 12,694.00	\$ 2,782.99	\$ 1,018.45	\$ 8,683.26	\$ 1,227.75	90.33	
2210	VRS BENEFITS	\$ 23,037.00	\$ 4,521.03	\$ 1,587.62	\$ 16,742.06	\$ 1,773.91	92.30	
2300	HEALTH INSURANCE BENEFITS	\$ 19,985.00	\$ 5,050.65	\$ 1,629.08	\$ 15,641.88	\$ 707.53	103.54	
2400	LIFE INSURANCE	\$ 467.00	\$ 92.05	\$ 32.34	\$ 183.13	\$ 558.08	-19.50	
2700	WORKERS COMPENSATION INSURANCE	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 2,892.97	\$ 2,107.03	57.86	
2800	LEAVE PAYOUTS	\$ 0.00	\$ 0.00	\$ 2,945.46	\$ 2,945.46	\$ 2,945.46	100.00	
3100	PROFESSIONAL SERVICES	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 600.00	0.00	
3310	REPAIR & MAINTENANCE	\$ 74,306.00	\$ 12,124.00	\$ 748.82	\$ 6,684.32	\$ 55,497.68	25.31	
3320	MAINTENANCE SERVICE CONTRACT	\$ 122,849.00	\$ 32,444.26	\$ 4,219.05	\$ 72,570.32	\$ 17,834.42	85.48	
3600	ADVERTISING	\$ 250.00	\$ 0.00	\$ 0.00	\$ 204.00	\$ 46.00	81.60	
5110	ELECTRICAL SERVICES	\$ 2,158.00	\$ 0.00	\$ 528.93	\$ 3,709.68	\$ 1,551.68	171.90	
5120	HEATING SERVICES	\$ 16,960.00	\$ 0.00	\$ 0.00	\$ 456.94	\$ 16,503.06	2.69	
5130	WATER & SEWAGE SERVICES	\$ 4,362.00	\$ 0.00	\$ 21.90	\$ 223.70	\$ 4,138.30	5.13	
5230	TELECOMMUNICATIONS	\$ 5,000.00	\$ 211.34	\$ 250.89	\$ 2,041.05	\$ 2,747.61	45.05	
5301	BOILER INSURANCE	\$ 3,560.00	\$ 0.00	\$ 0.00	\$ 2,991.00	\$ 569.00	84.02	
5302	FIRE INSURANCE	\$ 19,900.00	\$ 0.00	\$ 0.00	\$ 17,140.00	\$ 2,760.00	86.13	
5305	MOTOR VEHICLE INSURANCE	\$ 6,500.00	\$ 0.00	\$ 0.00	\$ 5,699.23	\$ 800.77	87.68	
5308	GENERAL LIABILITY INSURANCE	\$ 9,500.00	\$ 0.00	\$ 0.00	\$ 8,438.00	\$ 1,062.00	88.82	

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2012 (2011-2012 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 9
 Date: 04/03/12
 Time: 09:57:25

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For MARCH	Expenditures Year-to-Date	Available Balance	Percent Used
5410	EQUIPMENT RENTAL	\$ 1,800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,800.00	0.00
5420	RENTAL/LEASE OF BUILDINGS	\$ 1,600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,600.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 389.22	\$ 1,110.78	25.95
6003	AGRICULTURAL SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,500.00	0.00
6005	LAUNDRY, HOUSEKEEPING, & JANITOR	\$ 11,000.00	\$ 6,359.58	\$ 1,987.31	\$ 9,048.43	\$ 4,408.01	140.07
6007	REPAIR AND MAINTENANCE SUPPLIES	\$ 48,800.00	\$ 1,166.85	\$ 1,799.63	\$ 16,040.70	\$ 31,592.45	35.26
6008	VEHICLE AND EQUIP FUEL	\$ 11,000.00	\$ 0.00	\$ 883.20	\$ 5,886.46	\$ 5,113.54	53.51
6009	VEHICLE AND EQUIPMENT SUPPLIES	\$ 5,500.00	\$ 0.00	\$ 1,273.73	\$ 3,760.43	\$ 1,739.57	68.37
6014	OTHER OPERATING SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 1.98	\$ 152.03	\$ 1,347.97	10.14
8201	MACHINERY & EQUIPMENT	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 203.23	\$ 4,796.77	4.06
8202	FURNITURE & FIXTURES	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,500.00	0.00
43200	GENERAL PROPERTY MAINTENANCE	\$ 584,764.00	\$ 100,870.61	\$ 30,466.50	\$ 324,137.75	\$ 159,755.64	72.68
	FUNC 43201 ENERGY IMPROVEMENTS						
3100	PROFESSIONAL SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 450.00	\$ 450.00	100.00
	FUNC 43202 101 CHALMERS COURT						
3100	PROFESSIONAL SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,144.37	\$ 5,144.37	100.00
3310	REPAIR & MAINTENANCE	\$ 1,544.00	\$ 1,107.78	\$ 237.56	\$ 38,589.19	\$ 38,152.97	2571.05
3320	MAINTENANCE SERVICE CONTRACTS	\$ 29,681.00	\$ 0.00	\$ 2,485.59	\$ 29,266.80	\$ 414.20	98.60
5110	ELECTRICAL SERVICES	\$ 16,200.00	\$ 0.00	\$ 1,882.71	\$ 15,503.84	\$ 696.16	95.70
5120	HEATING SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,343.03	\$ 3,343.03	100.00
5130	WATER & SEWAGE SERVICES	\$ 1,000.00	\$ 0.00	\$ 64.49	\$ 543.75	\$ 456.25	54.37
6007	REPAIR AND MAINT SUPPLIES	\$ 9,624.00	\$ 0.00	\$ 52.96	\$ 3,250.05	\$ 6,373.95	33.77
43202	101 CHALMERS COURT	\$ 58,049.00	\$ 1,107.78	\$ 4,723.31	\$ 95,641.03	\$ 38,699.81	166.67
	FUNC 43205 129 RAMSBURG LN MAINTENANCE DEPT						
3310	REPAIR & MAINTENANCE	\$ 1,500.00	\$ 1,500.00	\$ 0.00	\$ 935.42	\$ 935.42	162.36
5110	ELECTRICAL SERVICES	\$ 3,120.00	\$ 0.00	\$ 229.51	\$ 1,907.78	\$ 1,212.22	61.15
5120	HEATING SERVICES	\$ 0.00	\$ 0.00	\$ 474.12	\$ 3,367.49	\$ 3,367.49	100.00
5130	WATER & SEWAGE SERVICES	\$ 150.00	\$ 0.00	\$ 7.00	\$ 135.00	\$ 15.00	90.00
6007	REPAIR AND MAINT SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 370.93	\$ 370.93	100.00
43205	129 RAMSBURG LN MAINTENANCE DEPT	\$ 4,770.00	\$ 1,500.00	\$ 710.63	\$ 6,716.62	\$ 3,446.62	172.26
	FUNC 43206 100 N CHRUCH ST/RADIO TOWER						
3310	REPAIR & MAINTENANCE	\$ 1,500.00	\$ 1,500.00	\$ 2,446.96	\$ 2,928.71	\$ 2,928.71	295.25
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,080.00	\$ 900.00	\$ 0.00	\$ 1,680.00	\$ 1,500.00	238.89
5110	ELECTRICAL SERVICES	\$ 10,500.00	\$ 0.00	\$ 492.93	\$ 7,142.33	\$ 3,357.67	68.02
5120	HEATING SERVICES	\$ 500.00	\$ 0.00	\$ 377.88	\$ 2,873.89	\$ 2,373.89	574.78
5130	WATER & SEWAGE SERVICES	\$ 2,500.00	\$ 0.00	\$ 225.85	\$ 1,453.34	\$ 1,046.66	58.13
6007	REPAIR AND MAINT SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 16.70	\$ 83.30	16.70
43206	100 N CHRUCH ST/RADIO TOWER	\$ 16,180.00	\$ 2,400.00	\$ 3,543.62	\$ 16,094.97	\$ 2,314.97	114.31
	FUNC 43207 102 N CHRUCH ST						
3310	REPAIR & MAINTENANCE	\$ 1,916.00	\$ 500.00	\$ 2,504.18	\$ 5,991.15	\$ 4,575.15	338.79
5110	ELECTRICAL SERVICES	\$ 21,000.00	\$ 0.00	\$ 1,838.67	\$ 13,736.26	\$ 7,263.74	65.41
6007	REPAIR AND MAINT SUPPLIES	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 4,060.19	\$ 1,060.19	135.34
43207	102 N CHRUCH ST	\$ 25,916.00	\$ 500.00	\$ 4,342.85	\$ 23,787.60	\$ 1,628.40	93.72
	FUNC 43208 104 N CHURCH/106 N CHURCH ST						
3310	REPAIR & MAINTENANCE	\$ 3,392.00	\$ 1,500.00	\$ 1,424.50	\$ 4,238.06	\$ 2,346.06	169.16
3320	MAINTENANCE SERVICE CONTRACTS	\$ 2,620.00	\$ 0.00	\$ 0.00	\$ 2,620.00	\$ 0.00	100.00
5110	ELECTRICAL SERVICES	\$ 6,000.00	\$ 0.00	\$ 581.11	\$ 5,828.04	\$ 171.96	97.13
5120	HEATING SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 3,570.57	\$ 3,070.57	714.11

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2012 (2011-2012 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 10
 Date: 04/03/12
 Time: 09:57:25

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures MARCH	Expenditures Year-to-Date	Available Balance	Percent Used	
5130	WATER & SEWAGE SERVICES	\$ 1,000.00	\$ 0.00	\$ 92.57	\$ 92.57	\$ 853.66	\$ 146.34	85.37	
6007	REPAIR AND MAINT SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,049.10	\$ 1,049.10	100.00	
43208	104 N CHURCH/106 N CHURCH ST	\$ 13,512.00	\$ 1,500.00	\$ 2,098.18	\$ 2,098.18	\$ 18,159.43	\$ 6,147.43	145.50	
	FUNC 43209 225 RAMSBURG LANE ANIMAL SHELTER								
3310	PROFESSIONAL SERVICES	\$ 1,760.00	\$ 1,500.00	\$ 280.00	\$ 280.00	\$ 3,412.00	\$ 3,152.00	279.09	
5110	ELECTRICAL SERVICES	\$ 5,300.00	\$ 0.00	\$ 295.70	\$ 295.70	\$ 3,617.48	\$ 1,682.52	68.25	
5120	HEATING SERVICES	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,807.04	\$ 2,192.96	78.07	
6007	REPAIR AND MAINT SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,929.11	\$ 2,929.11	392.91	
43209	225 RAMSBURG LANE ANIMAL SHELTER	\$ 18,060.00	\$ 1,500.00	\$ 575.70	\$ 575.70	\$ 18,765.63	\$ 2,205.63	112.21	
	FUNC 43210 524 WESTWOOD RD								
3310	REPAIR & MAINTENANCE	\$ 1,500.00	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 70.00	\$ 70.00	104.67	
5110	ELECTRICAL SERVICES	\$ 0.00	\$ 0.00	\$ 153.83	\$ 153.83	\$ 1,170.96	\$ 1,170.96	100.00	
5120	HEATING SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 991.62	\$ 991.62	100.00	
6007	REPAIR AND MAINT SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,332.23	\$ 1,332.23	100.00	
43210	524 WESTWOOD RD	\$ 1,500.00	\$ 1,500.00	\$ 153.83	\$ 153.83	\$ 3,564.81	\$ 3,564.81	337.65	
	FUNC 43211 225 AL SMITH CIR REC CENTER								
3310	REPAIR & MAINTENANCE	\$ 1,500.00	\$ 1,058.00	\$ 0.00	\$ 0.00	\$ 909.50	\$ 467.50	131.17	
5110	ELECTRICAL SERVICES	\$ 12,000.00	\$ 0.00	\$ 2,089.42	\$ 2,089.42	\$ 10,011.67	\$ 1,988.33	83.43	
5130	WATER & SEWAGE SERVICES	\$ 1,300.00	\$ 0.00	\$ 98.00	\$ 98.00	\$ 658.00	\$ 642.00	50.62	
6007	REPAIR AND MAINT SUPPLIES	\$ 0.00	\$ 0.00	\$ 148.16	\$ 148.16	\$ 284.42	\$ 284.42	100.00	
43211	225 AL SMITH CIR REC CENTER	\$ 14,800.00	\$ 1,058.00	\$ 2,335.58	\$ 2,335.58	\$ 11,863.59	\$ 1,878.41	87.31	
	FUNC 43212 225 AL SMITH CIR PARK OFFICE/GROUNDS								
3310	REPAIR & MAINTENANCE	\$ 2,602.00	\$ 574.00	\$ 135.00	\$ 135.00	\$ 7,426.14	\$ 5,398.14	307.46	
5110	ELECTRICAL SERVICES	\$ 3,000.00	\$ 0.00	\$ 501.21	\$ 501.21	\$ 3,999.64	\$ 999.64	133.32	
5120	HEATING SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,428.98	\$ 3,428.98	100.00	
5130	WATER & SEWAGE SERVICES	\$ 3,800.00	\$ 0.00	\$ 158.11	\$ 158.11	\$ 2,564.33	\$ 1,235.67	67.48	
6007	REPAIR AND MAINT SUPPLIES	\$ 3,500.00	\$ 0.00	\$ 507.88	\$ 507.88	\$ 5,260.20	\$ 1,760.20	150.29	
43212	225 AL SMITH CIR PARK OFFICE/GRO	\$ 12,902.00	\$ 574.00	\$ 1,302.20	\$ 1,302.20	\$ 22,679.29	\$ 10,351.29	180.23	
	FUNC 43213 225 AL SMITH CIR POOL								
3310	REPAIR & MAINTENANCE	\$ 1,500.00	\$ 1,199.75	\$ 0.00	\$ 0.00	\$ 300.25	\$ 0.00	100.00	
5110	ELECTRICAL SERVICES	\$ 5,000.00	\$ 0.00	\$ 208.42	\$ 208.42	\$ 4,193.77	\$ 806.23	83.88	
5130	WATER & SEWAGE SERVICES	\$ 6,000.00	\$ 0.00	\$ 10.29	\$ 10.29	\$ 5,008.82	\$ 991.18	83.48	
6007	REPAIR AND MAINT SUPPLIES	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,179.63	\$ 1,320.37	62.28	
43213	225 AL SMITH CIR POOL	\$ 16,000.00	\$ 1,199.75	\$ 218.71	\$ 218.71	\$ 11,682.47	\$ 3,117.78	80.51	
	FUNC 43214 225 AL SMITH CIR BASEBALL								
5110	ELECTRICAL SERVICES	\$ 0.00	\$ 0.00	\$ 73.20	\$ 73.20	\$ 806.93	\$ 806.93	100.00	
6007	REPAIR AND MAINT SUPPLIES	\$ 0.00	\$ 620.00	\$ 0.00	\$ 0.00	\$ 1,902.90	\$ 2,522.90	100.00	
43214	225 AL SMITH CIR BASEBALL	\$ 0.00	\$ 620.00	\$ 73.20	\$ 73.20	\$ 2,709.83	\$ 3,329.83	100.00	
	FUNC 43215 225 AL SMITH CIR SOCCER								
3310	REPAIR & MAINTENANCE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	\$ 200.00	100.00	
5110	ELECTRICAL SERVICES	\$ 500.00	\$ 0.00	\$ 24.15	\$ 24.15	\$ 323.72	\$ 176.28	64.74	
6007	REPAIR AND MAINT SUPPLIES	\$ 0.00	\$ 1,612.00	\$ 1,215.00	\$ 1,215.00	\$ 3,014.99	\$ 4,626.99	100.00	
43215	225 AL SMITH CIR SOCCER	\$ 500.00	\$ 1,612.00	\$ 1,239.15	\$ 1,239.15	\$ 3,538.71	\$ 4,650.71	1030.14	

CLARKE COUNTY
 FD-RJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2012 (2011-2012 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 11
 Date: 04/03/12
 Time: 09:57:25

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures MARCH	Expenditures Year-to-Date	Available Balance	Percent Used
3310	FUNC 43232 32 E MAIN ST							
	REPAIR & MAINTENANCE	\$ 1,500.00	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	100.00
6007	REPAIR AND MAINT SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 129.95	\$ 129.95	100.00
43232	32 E MAIN ST	\$ 1,500.00	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 129.95	\$ 129.95	108.66
3310	FUNC 43236 36 E MAIN ST							
	REPAIR & MAINTENANCE	\$ 1,500.00	\$ 2,500.00	\$ 1,992.56	\$ 7,502.68	\$ 8,502.68	\$ 8,502.68	666.85
5110	ELECTRICAL SERVICES	\$ 600.00	\$ 0.00	\$ 58.04	\$ 440.68	\$ 159.32	\$ 159.32	73.45
5120	HEATING SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5.81	\$ 5.81	\$ 5.81	100.00
5130	WATER & SEWAGE SERVICES	\$ 0.00	\$ 0.00	\$ 20.57	\$ 20.57	\$ 20.57	\$ 20.57	100.00
6007	REPAIR AND MAINT SUPPLIES	\$ 0.00	\$ 0.00	\$ 35.97	\$ 1,919.65	\$ 1,919.65	\$ 1,919.65	100.00
43236	36 E MAIN ST	\$ 2,100.00	\$ 2,500.00	\$ 2,107.14	\$ 9,889.39	\$ 10,289.39	\$ 10,289.39	589.97
3310	FUNC 43237 311 E MAIN ST							
	REPAIR & MAINTENANCE	\$ 1,500.00	\$ 1,500.00	\$ 0.00	\$ 861.00	\$ 861.00	\$ 861.00	157.40
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,320.00	\$ 0.00	\$ 0.00	\$ 1,320.00	\$ 0.00	\$ 0.00	100.00
5110	ELECTRICAL SERVICES	\$ 6,000.00	\$ 0.00	\$ 706.63	\$ 5,448.74	\$ 551.26	\$ 551.26	90.81
5130	WATER & SEWAGE SERVICES	\$ 1,000.00	\$ 0.00	\$ 41.14	\$ 431.98	\$ 568.02	\$ 568.02	43.20
6007	REPAIR AND MAINT SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 702.30	\$ 602.30	\$ 602.30	702.30
43237	311 E MAIN ST	\$ 9,920.00	\$ 1,500.00	\$ 747.77	\$ 8,764.02	\$ 344.02	\$ 344.02	103.47
5610	FUNC 51100 LOCAL HEALTH DEPARTMENT							
	CIVIC CONTRIBUTIONS	\$ 199,000.00	\$ 0.00	\$ 49,750.00	\$ 149,250.00	\$ 49,750.00	\$ 49,750.00	75.00
5699	FUNC 51200 OUR HEALTH							
	CIVIC CONTRIBUTIONS	\$ 6,500.00	\$ 0.00	\$ 0.00	\$ 4,875.00	\$ 1,625.00	\$ 1,625.00	75.00
5620	FUNC 52500 NORTHWESTERN COMMUNITY SERVICES							
	CIVIC CONTRIBUTIONS	\$ 82,000.00	\$ 0.00	\$ 0.00	\$ 61,500.00	\$ 20,500.00	\$ 20,500.00	75.00
5699	FUNC 52800 CONCERN HOTLINE							
	CIVIC CONTRIBUTIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 1,000.00	\$ 0.00	\$ 0.00	100.00
5699	FUNC 52900 NW WORKS							
	CIVIC CONTRIBUTIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	\$ 1,000.00	0.00
5699	FUNC 53230 SHENANDOAH AREA AGENCY ON AGING							
	CIVIC CONTRIBUTIONS	\$ 35,000.00	\$ 0.00	\$ 0.00	\$ 17,500.00	\$ 17,500.00	\$ 17,500.00	50.00
5699	FUNC 53240 VIRGINIA REGIONAL TRANSIT							
	CIVIC CONTRIBUTIONS	\$ 17,639.00	\$ 0.00	\$ 0.00	\$ 8,819.50	\$ 8,819.50	\$ 8,819.50	50.00
5699	FUNC 53500 THE LAUREL CENTER (SHELTER FOR ABUSED WOMEN)							
	CIVIC CONTRIBUTIONS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 0.00	\$ 0.00	100.00
5699	FUNC 53600 ACCESS INDEPENDENCE							
	CIVIC CONTRIBUTIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	\$ 1,000.00	0.00
5699	FUNC 69100 LORD FAIRFAX COMMUNITY COLLEGE							
	CIVIC CONTRIBUTIONS	\$ 15,043.00	\$ 0.00	\$ 7,521.50	\$ 11,282.25	\$ 3,760.75	\$ 3,760.75	75.00
1100	FUNC 71100 PARKS ADMINISTRATION							
	SALARIES - REGULAR	\$ 217,049.00	\$ 54,262.28	\$ 18,087.41	\$ 165,036.69	\$ 2,249.97	\$ 2,249.97	101.04
1300	SALARIES - PART TIME	\$ 13,356.00	\$ 0.00	\$ 36.00	\$ 9,132.77	\$ 4,223.23	\$ 4,223.23	68.38
2100	FICA BENEFITS	\$ 17,626.00	\$ 3,684.23	\$ 1,230.83	\$ 11,968.02	\$ 1,973.75	\$ 1,973.75	88.80
2210	VRS BENEFITS	\$ 29,953.00	\$ 7,488.22	\$ 2,496.06	\$ 22,464.54	\$ 0.24	\$ 0.24	100.00

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2012 (2011-2012 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 12
 Date: 04/03/12
 Time: 09:57:25

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures MARCH	Expenditures Year-to-Date	Available Balance	Percent Used	
2300	HEALTH INSURANCE BENEFITS	\$ 24,310.00	\$ 7,036.52	\$ 2,303.28	\$ 2,303.28	\$ 20,119.65	\$ 2,846.17	111.71	
2400	LIFE INSURANCE	\$ 608.00	\$ 151.97	\$ 50.64	\$ 50.64	\$ 455.76	\$ 0.27	99.96	
2700	WORKERS COMPENSATION INSURANCE	\$ 5,200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,592.02	\$ 1,392.02	126.77	
3300	PURCHASED SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 27.88	\$ 27.88	100.00	
3320	MAINTENANCE SERVICE CONTRACT	\$ 4,772.00	\$ 1,011.94	\$ 235.85	\$ 235.85	\$ 4,660.06	\$ 900.00	118.86	
3500	PRINTING AND BINDING	\$ 1,150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 609.16	\$ 540.84	52.97	
3600	ADVERTISING	\$ 1,190.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 236.73	\$ 953.27	19.89	
5210	POSTAL SERVICES	\$ 6,260.00	\$ 668.05	\$ 682.81	\$ 682.81	\$ 3,808.58	\$ 1,783.37	71.51	
5230	TELECOMMUNICATIONS	\$ 3,961.00	\$ 0.00	\$ 131.21	\$ 131.21	\$ 1,011.16	\$ 2,949.84	25.53	
5400	LEASES AND RENTALS	\$ 530.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 208.32	\$ 321.68	39.31	
5510	TRAVEL MILEAGE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00	
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,163.09	\$ 836.91	58.15	
5810	DUES & MEMBERSHIPS	\$ 1,775.00	\$ 0.00	\$ 14.00	\$ 14.00	\$ 744.94	\$ 1,030.06	41.97	
6001	OFFICE SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 103.44	\$ 103.44	\$ 1,241.80	\$ 1,258.20	49.67	
6003	AGRICULTURAL SUPPLIES	\$ 1,090.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,090.00	0.00	
6008	VEHICLE AND EQUIP FUEL	\$ 2,000.00	\$ 0.00	\$ 57.63	\$ 57.63	\$ 434.97	\$ 1,565.03	21.75	
6011	UNIFORM AND WEARING APPAREL	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 426.35	\$ 573.65	42.63	
6014	OTHER OPERATING SUPPLIES	\$ 1,650.00	\$ 0.00	\$ 591.04	\$ 591.04	\$ 1,332.43	\$ 317.57	80.75	
71100	PARKS ADMINISTRATION	\$ 338,080.00	\$ 74,303.21	\$ 26,020.20	\$ 26,020.20	\$ 251,674.92	\$ 12,101.87	96.42	
	FUNC 71310 CLARKE COUNTY RECREATION CENTER								
1100	SALARIES - REGULAR	\$ 40,383.00	\$ 10,095.75	\$ 3,365.25	\$ 3,365.25	\$ 30,737.25	\$ 450.00	101.11	
1300	SALARIES - PART TIME	\$ 25,809.00	\$ 0.00	\$ 2,590.32	\$ 2,590.32	\$ 20,903.57	\$ 4,905.43	80.99	
2100	FICA BENEFITS	\$ 5,064.00	\$ 764.77	\$ 453.09	\$ 453.09	\$ 3,927.83	\$ 371.40	92.67	
2210	VSRS BENEFITS	\$ 5,573.00	\$ 1,393.25	\$ 464.40	\$ 464.40	\$ 4,179.60	\$ 0.15	100.00	
2300	HEALTH INSURANCE BENEFITS	\$ 4,862.00	\$ 1,237.86	\$ 405.19	\$ 405.19	\$ 3,646.71	\$ 22.57	100.46	
2400	LIFE INSURANCE	\$ 113.00	\$ 28.29	\$ 9.42	\$ 9.42	\$ 84.78	\$ 0.07	100.06	
2700	WORKERS COMPENSATION INSURANCE	\$ 1,300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 554.29	\$ 745.71	42.64	
3600	ADVERTISING	\$ 550.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 123.76	\$ 426.24	22.50	
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00	
5810	DUES & MEMBERSHIPS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50.00	\$ 50.00	100.00	
5830	REFUNDS	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00	
6001	OFFICE SUPPLIES	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00	
6002	FOOD SUPPLIES & FOOD SERVICE SUP	\$ 1,820.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 429.14	\$ 1,390.86	23.58	
6013	EDUCATIONAL AND RECREATIONAL SUP	\$ 2,240.00	\$ 0.00	\$ 9.50	\$ 9.50	\$ 1,029.04	\$ 1,210.96	45.94	
6014	OTHER OPERATING SUPPLIES	\$ 3,230.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 937.76	\$ 2,292.24	29.03	
6015	MERCHANDISE FOR RESALE	\$ 10,000.00	\$ 0.00	\$ 516.48	\$ 516.48	\$ 2,621.34	\$ 7,378.66	26.21	
71310	CLARKE COUNTY RECREATION CENTER	\$ 101,994.00	\$ 13,519.92	\$ 7,813.65	\$ 7,813.65	\$ 69,225.07	\$ 19,249.01	81.13	
	FUNC 71320 SWIMMING POOL								
1300	SALARIES - PART TIME	\$ 60,251.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 41,728.37	\$ 18,522.63	69.26	
2100	FICA BENEFITS	\$ 4,610.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,058.11	\$ 1,551.89	66.34	
2700	WORKERS COMPENSATION INSURANCE	\$ 1,300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,300.00	0.00	
3100	PROFESSIONAL SERVICES	\$ 2,900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 145.00	\$ 2,755.00	5.00	
5230	TELECOMMUNICATIONS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.26	\$ 0.26	100.00	
5810	DUES & MEMBERSHIPS	\$ 2,375.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,455.00	\$ 920.00	61.26	
5830	REFUNDS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00	
6011	UNIFORM AND WEARING APPAREL	\$ 1,143.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	\$ 743.00	35.00	
6013	EDUCATIONAL AND RECREATIONAL SUP	\$ 1,200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 903.21	\$ 296.79	75.27	
6014	OTHER OPERATING SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 233.02	\$ 1,766.98	11.65	
6015	MERCHANDISE FOR RESALE	\$ 2,400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,400.00	0.00	
6026	POOL CHEMICALS	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,093.85	\$ 4,906.15	50.94	
8201	MACHINERY & EQUIPMENT	\$ 6,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,000.00	0.00	
71320	SWIMMING POOL	\$ 94,679.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 53,016.82	\$ 41,662.18	56.00	
	FUNC 71330 CONCESSION STAND								

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2012 (2011-2012 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 13
 Date: 04/03/12
 Time: 09:57:25

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures MARCH	Expenditures Year-to-Date	Available Balance	Percent Used
1300	SALARIES/WAGES - PART TIME	\$ 4,400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,563.71	\$ 836.29	80.99
2100	FICA	\$ 337.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 272.62	\$ 64.38	80.90
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
6015	MERCHANDISE FOR RESALE	\$ 16,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,633.26	\$ 9,366.74	41.46
71330	CONCESSION STAND	\$ 21,237.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,469.59	\$ 10,767.41	49.30
FUNC 71350 PROGRAMS								
1100	SALARIES/WAGES - REGULAR	\$ 31,641.00	\$ 7,910.25	\$ 2,636.75	\$ 2,636.75	\$ 24,180.75	\$ 450.00	101.42
1300	SALARIES - PART TIME	\$ 94,500.00	\$ 0.00	\$ 4,059.26	\$ 4,059.26	\$ 63,184.48	\$ 31,315.52	66.86
2100	FICA BENEFITS	\$ 9,650.00	\$ 605.38	\$ 512.35	\$ 512.35	\$ 6,684.29	\$ 2,360.33	75.54
2210	VRS	\$ 4,366.00	\$ 1,091.63	\$ 363.87	\$ 363.87	\$ 3,274.83	\$ 0.46	100.01
2400	LIFE INSURANCE	\$ 89.00	\$ 22.17	\$ 7.38	\$ 7.38	\$ 66.42	\$ 0.41	99.54
2700	WORKERS COMPENSATION BENEFITS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 707.44	\$ 2,292.56	23.58
3100	PROFESSIONAL SERVICES	\$ 40,000.00	\$ 31,948.04	\$ 5,152.48	\$ 5,152.48	\$ 26,600.18	\$ 18,548.22	146.37
3500	PRINTING AND BINDING	\$ 9,000.00	\$ 115.85	\$ 2,458.84	\$ 2,458.84	\$ 4,348.84	\$ 4,535.31	49.61
3600	ADVERTISING	\$ 1,700.00	\$ 0.00	\$ 60.00	\$ 60.00	\$ 1,065.22	\$ 634.78	62.66
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 51.95	\$ 48.05	51.95
5400	LEASES AND RENTALS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 168.10	\$ 1,331.90	11.21
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5560	GROUP TRIPS	\$ 15,000.00	\$ 0.00	\$ 50.00	\$ 50.00	\$ 1,341.25	\$ 13,658.75	8.94
5810	DUES & MEMBERSHIPS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	\$ 300.00	40.00
5830	REFUNDS	\$ 7,500.00	\$ 0.00	\$ 509.00	\$ 509.00	\$ 4,569.90	\$ 2,930.10	60.93
6001	OFFICE SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6002	FOOD SUPPLIES & FOOD SERVICE SUP	\$ 6,500.00	\$ 0.00	\$ 54.43	\$ 54.43	\$ 4,813.56	\$ 1,686.44	74.05
6011	UNIFORM AND WEARING APPAREL	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 954.50	\$ 2,045.50	31.82
6013	EDUCATIONAL AND RECREATIONAL SUP	\$ 6,200.00	\$ 0.00	\$ 835.62	\$ 835.62	\$ 3,580.51	\$ 2,619.49	57.75
6014	OTHER OPERATING SUPPLIES	\$ 5,000.00	\$ 0.00	\$ 13.83	\$ 13.83	\$ 1,497.50	\$ 3,502.50	29.95
6015	MERCHANDISE FOR RESALE	\$ 6,000.00	\$ 1,480.00	\$ 0.00	\$ 0.00	\$ 5,361.00	\$ 841.00	114.02
71350	PROGRAMS	\$ 245,846.00	\$ 43,173.32	\$ 16,713.81	\$ 16,713.81	\$ 152,650.72	\$ 50,021.96	79.65
FUNC 72600 VIRGINIA COMMISSION FOR THE ARTS								
5699	CIVIC CONTRIBUTIONS	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,000.00	\$ 0.00	100.00
FUNC 73200 REGIONAL LIBRARY								
5699	CIVIC CONTRIBUTIONS	\$ 182,119.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 136,589.25	\$ 45,529.75	75.00
FUNC 81110 PLANNING ADMINISTRATION								
1100	SALARIES - REGULAR	\$ 270,161.00	\$ 37,124.17	\$ 12,230.55	\$ 12,230.55	\$ 154,822.94	\$ 78,213.89	71.05
2100	FICA BENEFITS	\$ 20,668.00	\$ 3,199.29	\$ 1,053.93	\$ 1,053.93	\$ 14,355.14	\$ 3,113.57	84.94
2210	VRS BENEFITS	\$ 37,282.00	\$ 4,525.40	\$ 1,687.81	\$ 1,687.81	\$ 21,086.13	\$ 11,670.47	68.70
2300	HEALTH INSURANCE BENEFITS	\$ 21,879.00	\$ 3,905.02	\$ 1,418.17	\$ 1,418.17	\$ 14,532.37	\$ 3,441.61	84.27
2400	LIFE INSURANCE	\$ 756.00	\$ 91.82	\$ 34.25	\$ 34.25	\$ 427.87	\$ 236.31	68.74
2700	WORKERS COMPENSATION INSURANCE	\$ 2,700.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,562.37	\$ 862.37	131.94
2800	OTHER BENEFITS - ANNUAL LEAVE PA	\$ 0.00	\$ 0.00	\$ 1,785.14	\$ 1,785.14	\$ 51,813.41	\$ 51,813.41	100.00
3100	PROFESSIONAL SERVICES	\$ 50,755.00	\$ 0.00	\$ 3,902.30	\$ 3,902.30	\$ 16,021.01	\$ 34,733.99	31.57
3140	ENGINEERING REVIEW EXPENDITURES	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00	0.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 700.00	\$ 656.01	\$ 143.33	\$ 143.33	\$ 457.03	\$ 413.04	159.01
3500	PRINTING AND BINDING	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 602.90	\$ 2,397.10	20.10
3600	ADVERTISING	\$ 2,000.00	\$ 0.00	\$ 294.00	\$ 294.00	\$ 7,409.96	\$ 5,409.96	370.50
5210	POSTAL SERVICES	\$ 1,500.00	\$ 0.00	\$ 90.75	\$ 90.75	\$ 535.80	\$ 964.20	35.72
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 23.99	\$ 23.99	\$ 180.86	\$ 219.14	45.21
5510	TRAVEL MILEAGE	\$ 1,500.00	\$ 0.00	\$ 187.59	\$ 187.59	\$ 1,346.78	\$ 153.22	89.79
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 505.20	\$ 1,494.80	25.26
5810	DUES & MEMBERSHIPS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 135.00	\$ 615.00	18.00
6001	OFFICE SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 33.66	\$ 33.66	\$ 1,100.17	\$ 1,399.83	44.01
6012	BOOKS AND SUBSCRIPTIONS	\$ 2,000.00	\$ 0.00	\$ 26.24	\$ 26.24	\$ 92.54	\$ 1,907.46	4.63
8202	FURNITURE & FIXTURES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 340.03	\$ 340.03	100.00

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2012 (2011-2012 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 14
 Date: 04/03/12
 Time: 09:57:25

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures MARCH	Expenditures Year-to-Date	Available Balance	Percent Used
81110	PLANNING ADMINISTRATION	\$ 425,551.00	\$ 49,501.71	\$ 22,911.71	\$ 289,327.51	\$ 86,721.78	79.62	
5699	FUNC 81300 HELP WITH HOUSING CIVIC CONTRIBUTIONS	\$ 7,200.00	\$ 0.00	\$ 0.00	\$ 5,400.00	\$ 1,800.00	75.00	
	FUNC 81400 BOARD OF ZONING APPEALS							
1300	SALARIES - PART TIME	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00	
2100	FICA	\$ 20.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20.00	0.00	
3100	PROFESSIONAL SERVICES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00	
3160	BOARD SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 200.00	\$ 300.00	40.00	
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 326.40	\$ 173.60	65.28	
5210	POSTAL SERVICES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 5.84	\$ 194.16	2.92	
5810	DUES & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	0.00	
81400	BOARD OF ZONING APPEALS	\$ 3,620.00	\$ 0.00	\$ 0.00	\$ 532.24	\$ 3,087.76	14.70	
	FUNC 81510 OFFICE OF ECONOMIC DEVELOPMENT							
1100	SALARIES AND WAGES - REGULAR	\$ 30,943.00	\$ 7,735.89	\$ 2,578.56	\$ 23,432.04	\$ 224.93	100.73	
2100	FICA	\$ 2,367.00	\$ 593.22	\$ 197.75	\$ 1,796.96	\$ 23.18	100.98	
2210	VRS	\$ 4,270.00	\$ 1,067.57	\$ 355.84	\$ 3,202.56	\$ 0.13	100.00	
2300	HOSPITAL/MEDICAL PLANS	\$ 2,431.00	\$ 618.93	\$ 202.59	\$ 1,823.31	\$ 11.24	100.46	
2400	LIFE INSURANCE	\$ 87.00	\$ 21.66	\$ 7.22	\$ 64.98	\$ 0.36	99.59	
3100	PROFESSIONAL SERVICES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 825.00	\$ 1,175.00	41.25	
3500	PRINTING AND BINDING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00	
3600	ADVERTISING	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00	
5210	POSTAGE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00	
5230	TELECOMMUNICATIONS	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00	
5699	CIVIC CONTRIBUTIONS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	\$ 1,000.00	100.00	
5800	MISCELLANEOUS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	\$ 400.00	100.00	
5810	DUES & MEMBERSHIPS	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00	
6001	OFFICE SUPPLIES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00	
81510	OFFICE OF ECONOMIC DEVELOPMENT	\$ 43,598.00	\$ 10,037.27	\$ 3,341.96	\$ 32,544.85	\$ 1,015.88	97.67	
	FUNC 81520 BERRYVILLE DEVELOPMENT AUTHORITY							
3100	PROFESSIONAL SERVICES	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 2,200.74	\$ 7,799.26	22.01	
3160	BOARD SERVICES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 25.00	\$ 975.00	2.50	
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 617.70	\$ 117.70	123.54	
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 4.75	\$ 95.25	4.75	
5307	PUBLIC OFFICIAL LIABILITY INS.	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00	
81520	BERRYVILLE DEVELOPMENT AUTHORITY	\$ 11,800.00	\$ 0.00	\$ 0.00	\$ 2,848.19	\$ 8,951.81	24.14	
	FUNC 81530 SMALL BUSINESS DEVELOPMENT CENTER							
5699	CIVIC CONTRIBUTIONS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 0.00	100.00	
	FUNC 81540 BLANDY EXPERIMENTAL FARM							
5699	CIVIC CONTRIBUTIONS	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 4,000.00	\$ 0.00	100.00	
	FUNC 81600 PLANNING COMMISSION							
1300	SALARIES - PART TIME	\$ 500.00	\$ 0.00	\$ 0.00	\$ 150.00	\$ 350.00	30.00	
2100	FICA	\$ 38.00	\$ 0.00	\$ 0.00	\$ 11.47	\$ 26.53	30.18	
2700	Worker's Compensation	\$ 2.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2.00	0.00	
3100	PROFESSIONAL SERVICES	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 6,243.60	\$ 3,756.40	62.44	
3160	BOARD SERVICES	\$ 13,000.00	\$ 0.00	\$ 850.00	\$ 4,625.00	\$ 8,375.00	35.58	
3600	ADVERTISING	\$ 1,600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,600.00	0.00	
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00	
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00	

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2012 (2011-2012 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 15
 Date: 04/03/12
 Time: 09:57:25

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures MARCH	Expenditures Year-to-Data	Available Balance	Percent Used	
5810	DUES & MEMBERSHIPS	\$ 650.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 650.00	0.00	
81600	PLANNING COMMISSION	\$ 26,390.00	\$ 0.00	\$ 850.00	\$ 850.00	\$ 11,030.07	\$ 15,359.93	41.80	
	FUNC 81700 BOARD OF SEPTIC APPEALS								
1300	SALARIES AND WAGES - PART TIME	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50.00	\$ 450.00	10.00	
2100	FICA	\$ 39.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3.83	\$ 35.17	9.82	
3100	PROFESSIONAL SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00	
3160	BOARD SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00	
3600	ADVERTISING	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00	
5210	POSTAL SERVICES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00	
81700	BOARD OF SEPTIC APPEALS	\$ 2,739.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 53.83	\$ 2,685.17	1.97	
	FUNC 81800 HISTORIC PRESERVATION COMMISSION								
3100	PROFESSIONAL SERVICES	\$ 40,500.00	\$ 0.00	\$ 852.50	\$ 852.50	\$ 20,445.00	\$ 20,055.00	50.48	
3160	BOARD SERVICES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 375.00	\$ 625.00	37.50	
3600	ADVERTISING	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00	
5210	POSTAL SERVICES	\$ 200.00	\$ 0.00	\$ 5.90	\$ 5.90	\$ 218.86	\$ 18.86	109.43	
5540	TRAVEL CONVENTION & EDUCATION	\$ 350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 350.00	0.00	
5810	DUES & MEMBERSHIPS	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00	
81800	HISTORIC PRESERVATION COMMISSION	\$ 42,500.00	\$ 0.00	\$ 858.40	\$ 858.40	\$ 21,038.86	\$ 21,461.14	49.50	
	FUNC 81910 NORTHERN SHENANDOAH VALLEY REGIONAL COMM								
5699	CIVIC CONTRIBUTIONS	\$ 10,310.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,075.53	\$ 1,234.47	88.03	
	FUNC 81920 REGIONAL AIRPORT AUTHORITY								
5699	CIVIC CONTRIBUTIONS	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,750.00	\$ 1,250.00	75.00	
	FUNC 82200 FRIENDS OF THE SHENANDOAH								
5699	CIVIC CONTRIBUTIONS	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,000.00	\$ 0.00	100.00	
	FUNC 82400 LORD FAIRFAX SOIL AND WATER CONSERV								
5699	CIVIC CONTRIBUTIONS	\$ 9,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,500.00	\$ 0.00	100.00	
	FUNC 82600 BIO-SOLIDS APPLICATION								
1300	PART-TIME SALARIES	\$ 12,229.00	\$ 0.00	\$ 437.50	\$ 437.50	\$ 6,779.50	\$ 5,449.50	55.44	
2100	FICA	\$ 935.00	\$ 0.00	\$ 33.46	\$ 33.46	\$ 518.59	\$ 416.41	55.46	
2700	WORKERS COMPENSATION INSURANCE	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 267.60	\$ 67.60	133.80	
3100	PROFESSIONAL SERVICES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00	
5210	POSTAL SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 46.64	\$ 46.64	100.00	
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 69.99	\$ 330.01	17.50	
5510	TRAVEL MILEAGE	\$ 4,837.00	\$ 0.00	\$ 111.55	\$ 111.55	\$ 1,489.33	\$ 3,347.67	30.79	
82600	BIO-SOLIDS APPLICATION	\$ 19,001.00	\$ 0.00	\$ 582.51	\$ 582.51	\$ 9,171.65	\$ 9,829.35	48.27	
	FUNC 83100 COOPERATIVE EXTENSION								
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,000.00	\$ 348.08	\$ 76.06	\$ 76.06	\$ 242.50	\$ 409.42	59.06	
3841	VPI EXTENSION AGENT	\$ 23,000.00	\$ 0.00	\$ 4,712.20	\$ 4,712.20	\$ 7,602.01	\$ 15,397.99	33.05	
5230	TELECOMMUNICATIONS	\$ 500.00	\$ 0.00	\$ 33.34	\$ 33.34	\$ 282.55	\$ 217.45	56.51	
6014	OTHER OPERATING SUPPLIES	\$ 3,180.00	\$ 0.00	\$ 139.63	\$ 139.63	\$ 816.03	\$ 2,363.97	25.66	
83100	COOPERATIVE EXTENSION	\$ 27,680.00	\$ 348.08	\$ 4,961.23	\$ 4,961.23	\$ 8,943.09	\$ 18,388.83	33.57	
	FUNC 83400 4-H CENTER								
5699	CIVIC CONTRIBUTIONS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,000.00	\$ 0.00	100.00	
	FUNC 91600 CONTINGENCIES								

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2012 (2011-2012 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 16
 Date: 04/03/12
 Time: 09:57:25

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	MARCH	Expenditures Year-to-Date	Available Balance	Percent Used
1000	PERSONNEL	\$ 51,371.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 51,371.00	0.00
3140	ENGINEERING & ARCHITECTURAL	\$ 19,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 19,000.00	0.00
3150	LEGAL	\$ 25,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25,000.00	0.00
8000	MINOR CAPITAL	\$ 2,576.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,576.00	0.00
91600	CONTINGENCIES	\$ 97,947.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 97,947.00	0.00
000	NON-CATEGORICAL	\$ 7,973,332.00	\$ 1,141,038.57	\$ 535,750.28	\$ 5,543,620.77	\$ 1,288,672.66		83.84
PJT 111 E911								
FUNC 35610								
5230	TELECOMMUNICATIONS	\$ 9,600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,600.00	0.00
6032	TRAINING MATERIALS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
35610		\$ 11,600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,600.00	0.00
111	E911	\$ 11,600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,600.00	0.00
PJT 126 V-STOP GRANT								
FUNC 22100 COMMONWEALTH'S ATTORNEY								
1100	SALARIES/WAGES - REGULAR	\$ 23,159.00	\$ 5,789.33	\$ 1,929.86	\$ 17,369.67	\$ 0.00	100.00	
1300	SALARIES/WAGES - PART TIME	\$ 7,815.00	\$ 1,953.82	\$ 651.23	\$ 5,861.18	\$ 0.00	100.00	
2100	FICA	\$ 598.00	\$ 146.63	\$ 49.24	\$ 454.14	\$ 2.77	100.46	
2210	VSRS	\$ 1,079.00	\$ 269.63	\$ 89.87	\$ 808.95	\$ 0.42	99.96	
5540	TRAVEL - CONVENTION & EDUCATION	\$ 154.00	\$ 0.00	\$ 0.00	\$ 145.37	\$ 8.63	94.40	
6001	OFFICE SUPPLIES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 192.00	\$ 8.00	96.00	
22100	COMMONWEALTH'S ATTORNEY	\$ 33,005.00	\$ 8,159.41	\$ 2,720.20	\$ 24,831.31	\$ 14.28	99.96	
126	V-STOP GRANT	\$ 33,005.00	\$ 8,159.41	\$ 2,720.20	\$ 24,831.31	\$ 14.28	99.96	
PJT 127 FEDERAL GANG TASK FORCE GRANT								
FUNC 31200 SHERIFF								
1100	SALARIES/WAGES - REGULAR	\$ 43,823.00	\$ 12,625.25	\$ 4,208.42	\$ 33,873.78	\$ 2,676.03	106.11	
1300	SALARIES/WAGES - OVERTIME	\$ 3,631.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,631.00	0.00	
2100	FICA	\$ 3,630.00	\$ 842.44	\$ 280.81	\$ 2,219.87	\$ 567.69	84.36	
2210	VSRS	\$ 6,048.00	\$ 1,742.28	\$ 580.76	\$ 4,612.44	\$ 306.72	105.07	
2300	HOSPITAL/MEDICAL PLANS	\$ 7,746.00	\$ 1,972.00	\$ 645.50	\$ 5,809.50	\$ 35.50	100.46	
2400	LIFE INSURANCE	\$ 123.00	\$ 35.35	\$ 11.78	\$ 93.62	\$ 5.97	104.85	
2700	WORKER'S COMPENSATION	\$ 0.00	\$ 0.00	\$ 0.00	\$ 565.27	\$ 565.27	100.00	
31200	SHERIFF	\$ 65,001.00	\$ 17,217.32	\$ 5,727.27	\$ 47,174.48	\$ 609.20	99.06	
127	FEDERAL GANG TASK FORCE GRANT	\$ 65,001.00	\$ 17,217.32	\$ 5,727.27	\$ 47,174.48	\$ 609.20	99.06	
PJT 402 DMV 402 GRANT								
FUNC 31200 SHERIFF								
1300	SALARIES/WAGES - PART TIME	\$ 4,410.00	\$ 0.00	\$ 1,339.70	\$ 3,860.56	\$ 549.44	87.54	
2100	FICA	\$ 335.00	\$ 0.00	\$ 102.49	\$ 295.33	\$ 39.67	88.16	
6010	POLICE SUPPLIES	\$ 2,929.00	\$ 0.00	\$ 0.00	\$ 5,307.00	\$ 2,378.00	181.19	
31200	SHERIFF	\$ 7,674.00	\$ 0.00	\$ 1,442.19	\$ 9,462.89	\$ 1,788.89	123.31	
402	DMV 402 GRANT	\$ 7,674.00	\$ 0.00	\$ 1,442.19	\$ 9,462.89	\$ 1,788.89	123.31	

CLARKE COUNTY
 PD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2012 (2011-2012 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

Page: 17
 Date: 04/03/12
 Time: 09:57:25

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures MARCH	Expenditures Year-to-Date	Available Balance	Percent Used
PJT 605 DOJ LOCAL LAW ENFORCEMENT BLOCK GRANT (LLEBG)								
	FUNC 31200 SHERIFF							
1100	SALARIES/WAGES - REGULAR	\$ 4,180.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,161.50	\$ 2,018.50	51.71
2100	FICA	\$ 320.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 165.36	\$ 154.64	51.68
31200	SHERIFF	\$ 4,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,326.86	\$ 2,173.14	51.71
605	DOJ LOCAL LAW ENFORCEMENT BLOCK	\$ 4,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,326.86	\$ 2,173.14	51.71
PJT 810 ARRA BYRNE JUSTICE ASSISTANCE GRANT								
	FUNC 31200 SHERIFF							
1200	OVERTIME	\$ 10,022.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,022.00	0.00
1300	SALARIES/WAGES - PART TIME	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,739.62	\$ 2,739.62	100.00
2100	FICA	\$ 767.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 209.58	\$ 557.42	27.32
31200	SHERIFF	\$ 10,789.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,949.20	\$ 7,839.80	27.34
810	ARRA BYRNE JUSTICE ASSISTANCE GR	\$ 10,789.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,949.20	\$ 7,839.80	27.34
100	GENERAL FUND	\$ 8,105,901.00	\$ 1,166,415.30	\$ 545,639.94	\$ 545,639.94	\$ 5,630,365.51	\$ 1,309,120.19	83.85

Clarke Co. Reconciliation of Appropriations Year Ending June 30, 2012															02-Apr-12	
Date	Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Cafeteria Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund			
04/12/11 Appropriations Resolution: Total	38,011,684	8,056,246	1,351,949	1,022,594	19,048,085	780,232	1,725,525	844,918	374,129	4,122,196	510,810	150,000	25,000			
<i>Adjustments:</i>																
08/16/11 One-time salary adjustment		37,867	7,689													
08/16/11 Extension Horticultural Agent		3,000														
09/27/11 V-Stop Grant		2,250														
11/21/11 School Software Grant		6,538						52,510								
11/21/11 Sheriff's Emergency Notification System																
Revised Appropriation	38,121,538	8,105,901	1,359,638	1,022,594	19,048,085	780,232	1,725,525	897,428	374,129	4,122,196	510,810	150,000	25,000			
Change to Appropriation	109,854	49,655	7,689	0	0	0	0	52,510	0	0	0	0	0	0		
Original Revenue Estimate	14,373,904	2,362,881	935,333	471,297	8,966,628	780,232	535,860	154,000		147,873	0	0	0			
<i>Adjustments:</i>																
09/27/11 V-Stop Grant		2,250														
11/21/11 School Software Grant								52,510								
Revised Revenue Estimate	14,428,664	2,385,131	935,333	471,297	8,966,628	780,232	535,860	206,510	0	147,873	0	0	0			
Change to Revenue Estimate	54,760	2,250	0	0	0	0	0	52,510	0	0	0	0	0			
Original Local Tax Funding	23,637,780	5,673,365	416,616	551,297	10,081,457	0	1,189,665	690,918	374,129	3,974,523	510,810	150,000	25,000			
Revised Local Tax Funding	23,692,874	5,720,770	424,305	551,297	10,081,457	0	1,189,665	690,918	374,129	3,974,523	510,810	150,000	25,000			
Change to Local Tax Funding	55,094	47,405	7,689	0	0	0	0	0	0	0	0	0	0			

Italics = Proposed actions

Title: General Fund Balance
 Source: Clarke County Joint Administrative Services

04/02/12

	Previous	Current	Notes
General Fund Balance Year End FY 2010			
Expenditure FY 11	14,154,881	14,154,881	
Revenue FY 11	(23,974,664)	(23,974,664)	
General Fund Balance (year end FY 11)	24,907,990	24,907,990	
	15,088,207	15,088,207	

Adjustments and Designations

Designations

Liquidity Designation @ 12% of FY 11/12 Budgeted Operating Revenue	(\$2,951,003)	(\$2,951,003)	
Stabilization Designation @ 3% of FY 11/12 Budgeted Operating Revenue	(737,751)	(737,751)	
Continuing Local GF Appropriations for Capital Projects	(5,127,367)	(5,127,367)	
School Capital/Debt	(1,500,000)	(1,500,000)	
Government Construction/Debt	(941,090)	(941,090)	
Property Acquisition	(265,000)	(265,000)	
Conservation Easements from Government Savings	(153,462)	(153,462)	
Community Facilities	(\$325,000)	(\$325,000)	
Comprehensive Services Act Shortfall	(262,868)	(262,868)	
Senior Center and Park Office	-	-	
Parks Master Plan	(100,000)	(100,000)	
School Operating Carryover	(186,014)	(186,014)	
Government Carryover Requests from Government Savings	(373,177)	(373,177)	
Energy Efficiency	(200,000)	(200,000)	
Landfill costs	(50,000)	(50,000)	
FY 11/12 Original Budget Surplus (Deficit)	(1,369,920)	(1,369,920)	
TOTAL Designations	(14,542,652)	(14,542,652)	

FY 11/12 Expenditure Budget Adjustments	(109,854)	(109,854)	
FY 11/12 Revenue Budget Adjustments	54,760	54,760	

Undesignated Fund Balance Projected June 30	490,462	490,462	
Second Quarter Revenue Estimate Less Revised Budget	-74,428	-74,428	
TOTAL	416,034	416,034	

Government Capital Projects
As of Mar 30, 2012

3/30/2012

April 17, 2012

Code	Description	FY 11 Carryover	FY 12 Original Budget/ Revenue Estimate	FY12 Supplemental Budget	Cumulative Budget With Adjusts	Outstanding Encumbrance	Year-to-Date Expenditure/ Revenue	Available Balance	Notes
301	General Government Capital Expenditure								
800									
94201	Durable Toluene Commercial Area				1,880		1,880		
94202	Administrative Building	136,833			158,228		158,228		
94204	HVAC Systems		45,000		45,000	35,119	11,990	(2,109)	
94210	Auto Replacement	33,929			33,929			33,929	
94214	Resurface Tennis Courts		90,000		90,000	36,599		53,401	
94215	Pool Repair		20,000		20,000			20,000	
94271	Additional Parking		10,000		10,000			10,000	
94278	Sheriff's Vehicles	15,561	72,250		87,811			87,811	
94283	Sheriff's Mobile Radio System		26,500		26,500	148	10,920	15,432	
94284	Park Expansion	30,000			30,000			30,000	
94289	Groundwater Study		37,544		37,544	18,772	18,772		
94291	Circuit Courthouse Renovation (and GD Cells)	87,369			28,088	1,044	27,044	0	
94298	Social Services Building				50,083			50,083	
94298	Economic Development	334,683			332,803			332,803	
94299	Technology Improvements	12,151	55,963		67,514		57,370	10,144	
94309	Citizens Convenience Center						19,988	(19,988)	
94318	Sheriff's Building Renovation	200,584	10,000		247,470	22,191	2,685	272,584	21,000 of the encumbrance is Blawhunk & Blawhages - don't know if this P
94319	Roofing	196,190			112,333			112,333	
94320	Plan Updates				5,988			5,988	
94321	Greenway Court Preservation	11,786			39,312		34,238	5,014	
94324	Carpeting (Includes Gen Dist Courthouse Seating)	53,745			53,745		14,665	39,080	courthouse area, etc.
94325	Landscaping	15,375			15,375			15,375	
94331	Park Westside Stewards/Painting	83,728			63,728		63,728		
94334	Park Signs/Pool Roof		20,000		20,000			20,000	
94337	Recreation Center Additions/Wall Crack	124,588	1,288,868		1,497,813	1,229,466	69,425	198,422	
94338	Systems Integration	25,900	50,000		75,900			75,900	
970-94222	Mobile Data Terminals	39,436			39,436			3,631	
	VOEM Emergency Operations Center Grant	4,372			4,372	6,546	29,250	4,372	this project is complete
	Total Expenditure	1,501,895	1,725,525	1,725,525	3,227,520	1,349,884	307,676	1,569,960	
	Revenue			1,725,525					
301-520-341	Mobile Data Terminals Grant	40,297			40,297		27,208	13,089	
307-400-240	VA Historic Resources (Greenway Court)	47,500			47,500			47,500	
	Easement Authority Donation (Greenway Court)	5,000			5,000			5,000	
307-300-410	Dabit Proceeds	410,694			410,694		319,928	90,766	
	VOEM Emergency Operations Center Grant	4,372			4,372			4,372	
307-000-188	Senior Center Fund Raising	507,863	450,307		958,170		560,478	246,965	
	Total Revenue	507,863	450,307	450,307	958,170		560,478	407,691	
	Capital Projects Fund Balance			450,307					
	Economic Development	334,593			334,593			334,593	
	Parks Trust Fund-transfer in for Recreation/Senior Center	27,553			27,553			27,553	
	Parks Construction Fund-transfer in for Recreation/Senior Center	53,000			53,000			53,000	
	Total Revenue and Fund Balance	842,456	530,660		1,373,316			822,637	
	Total Expenditures less Revenue and Fund Balance	659,439			1,854,204			747,123	

Clarke County Board of Supervisors

Joint Administrative Services Board Monthly Update

Clarke County Board of Supervisors

Government Projects Update

Clarke County Board of Supervisors

Miscellaneous Items

Board of Supervisors
Summary of Required Actions Status Report

Meeting/Letter Date	Item	Description	Responsibility	Status	Date Complete
3/20/2012	1437	Coordinate public hearing notice with VDOT.	Lora B. Walburn	Sent email 3/27; Carter approve 3/29; 3/29 to Winc Star for 4/3, 4/10	3/29/2012
3/20/2012	1438	Modify and process approved minutes.	Lora B. Walburn	Complete	3/26/2012
3/20/2012	1439	Process approved Resolution 2012-02R.	Lora B. Walburn	Complete	3/20/2012
3/20/2012	1440	Coordinate with Susan Cattell the presentation date for Resolution 2012-02R to Boyce Elementary School staff.	John Staelin		
3/20/2012	1441	Forward Endorsement Of The Clarke County Easement Authority Application Through The Natural Resource Conservation Service (NRCS) Farm And Ranch Lands Protection Program To Purchase Conservation Easements	Alison Teetor	Complete	3/21/2012
3/20/2012	1442	Forward Letter of Support USGS Application For Funds Through The Climate Science Center To Study The Impact Of Climate Change On Aquatic Organisms And Water Supply In The Shenandoah River Watershed.	Alison Teetor	Complete	3/21/2012
3/20/2012	1443	Forward to CCHA Chair notice of extension of the Lease Agreement, Dated January 17, 2002, Between The County Of Clarke And The Clarke County Historical Association, In Accordance With Paragraph 11.RENEWAL.	David Ash	Complete	3/21/2012
3/20/2012	1444	Provide Long Branch formal notice of Board decision regarding the Special Event Permit Shenandoah Valley Hot Air Balloon and Wine Festival 2012 at Historic Long Branch - Scope Review.	Lora B. Walburn	Complete	3/29/2012
3/20/2012	1445	Provide notice of appointment and update database.	Lora B. Walburn	Complete	3/29/2012
3/20/2012	1446	Coordinate Shenandoah Farms Convenience Center agreement with Warren County and add review of revised agreement to the April 9, 2012 Work Session.	David Ash	Provided via email revised agreement to Warren	3/29/2012
3/20/2012	1447	Forward to Planning Commission Chair the letter regarding Planning Commission review of Temporary Recreational Use and Storage of Parcels Adjacent to River and/or Developed Residential Parcels.	David Ash	Complete	3/21/2012
3/20/2012	1448	Add finalization of Convenience Center Lease Agreement to the April 17 regular meeting agenda.	David Ash	Complete	3/27/2012
3/20/2012	1449	Prepare a letter of appreciation to the Humane Foundation for their continued funding of Shelter activities.	Lora B. Walburn	Under review	
3/20/2012	1450	Add appointment of a BOS liaison to the CCSA to the April 9 Personnel Committee agenda.	David Ash	Complete	3/27/2012

Clarke County Board of Supervisors

Board Member Committee Status Reports

Clarke County Board of Supervisors

Closed Session *[as necessary]*

Clarke County Board of Supervisors

Citizen Comment Period

Public Hearing Notice

The Virginia Department of Transportation and the Board of Supervisors of Clarke County, in accordance with Section 33.1-70.01 of the Code of Virginia, will conduct a joint public hearing in the Berryville Clarke County Government Center Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, VA, on Tuesday, April 17, 2012 at 6:30 pm.

PH 12-04: The purpose of this public hearing is to receive public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2013-2018 in Clarke County, and on the Secondary System Construction Budget for Fiscal Year 2013. Copies of the proposed Plan and Budget may be reviewed at the Edinburg Residency Office of the Virginia Department of Transportation, located at 14031 Old Valley Pike Edinburg, Virginia or at the County offices located at 101 Chalmers Court, Suite B, Berryville, Virginia.

All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds.

Persons requiring special assistance to attend and participate in this hearing should contact the Virginia Department of Transportation at 1-800-367-7623. Any person who wishes to speak on this item is invited to attend the hearing.

David L. Ash - County Administrator

If weather or other conditions make it hazardous for members to attend, then, the matter shall be heard at 1:00 pm on the Thursday following the regularly scheduled Tuesday. All hearings previously advertised shall be conducted at the continued meeting. In the event said day falls upon any legal holiday, the meeting shall be held on the next following regular business day.

ADVERTISE: The Winchester Star

April 3, 2012
April 10, 2012

INVOICE: Attention: Lora B. Walburn
Clarke County Board of Supervisors
101 Chalmers Court, Suite B, Berryville, VA 22611

Contact: Lora B. Walburn 540-955-5175; Fax 955-5180

Note: Please provide Affidavit / Certification of Publication.

Classifieds

<p>Notices 101-153</p>	<p>Happy Ads 101</p> <p>PRAYER TO THE BLESSED VIRGIN Newborn to be in the hands of the Virgin Mary. Prayers for the child and mother. Contact: 540-666-4444</p>	<p>Happy Ads 101</p> <p>BAKE SALE Friday, April 6th 8am to 1pm at Food Lion Berryville, VA.</p>	<p>Happy Ads 101</p> <p>RIGHT CO. HAIR SALON THANK ALL</p>	<p>Happy Ads 101</p> <p>ST. JUDE'S INNEN Help the Sacred Heart of Jesus to deliver, protect, love and preserve throughout the world. Sacred Heart of Jesus pray for us. Contact: 540-666-4444</p>	<p>Happy Ads 101</p> <p>Downtown Berryville Yard Sale Saturday April 14 8am to 3pm</p>	<p>Business Services 110</p> <p>A+ HANDYMAN Quality Home and Commercial Repairs. Contact: 540-550-2856</p>	<p>Special Notices 107</p> <p>Public Hearing Notice The Virginia Department of Transportation and the Board of Supervisors of Clarke County, in accordance with Section 33-1-70(1) of the Code of Virginia, will conduct a joint public hearing in the Berryville Clarke County Government Center.</p>	<p>Special Notices 107</p> <p>Public Hearing Notice The Virginia Department of Transportation and the Board of Supervisors of Clarke County, in accordance with Section 33-1-70(1) of the Code of Virginia, will conduct a joint public hearing in the Berryville Clarke County Government Center.</p>
<p>Happy Ads 101</p> <p>WE have Special too! Check with us for the rates that best suit your needs. Call Classified: 540-666-4444 or 540-667-2200 or submit your ad online at www.winchesterstar.com</p> <p>ATTENTION All Clubs, Churches, Schools and Civic Organizations! Save money! Make \$1.00 or more per ad on our classifieds!</p> <p>Cooked at our facility and delivered hot to your event.</p> <p>We provide the Full Service Staff!</p> <p>www.winchesterstar.com</p> <p>call at 800-723-6837 or 800-723-6837 X2 located in Edinburg, VA</p>	<p>Happy Ads 101</p> <p>BEYING Jewelry Prizes of wisdom. Natural pearls are made by accident. Cultured pearls are made by intention. Intention pearls are made by accident. Intention pearls are made by accident. Intention pearls are made by accident.</p> <p>THE CLASSIFIED section of this newspaper is loaded with bargains. Read it and Save Money everyday!</p>	<p>Happy Ads 101</p> <p>BUYING Jewelry Prizes of wisdom. Natural pearls are made by accident. Cultured pearls are made by intention. Intention pearls are made by accident. Intention pearls are made by accident.</p> <p>THE CLASSIFIED section of this newspaper is loaded with bargains. Read it and Save Money everyday!</p>	<p>Happy Ads 101</p> <p>Lost 104</p> <p>Black Lab (weaning 2 red collars) Heavy in Shavers Land area Approx 3 yrs. old 540-877-9027 540-533-3264</p>	<p>Happy Ads 101</p> <p>Public Notices 106</p> <p>CHESTNUT GROVE CEMETARY Mowing season convenience. Remove flowers, solar lights, excess noxious weeds attached to headstone, by April 15th to Oct. 30</p>	<p>Happy Ads 101</p> <p>Service Directory 110-146</p> <p>Business Services 110</p> <p>A & K LAWN CARE SERVICE Residential/Commercial Licensed/Insured - Mowing - Trimming - Mulching 540-678-8667 703-961-5771</p>	<p>Happy Ads 101</p> <p>ACE HAULING Junk, Appliances, Brush & Debris Removal, Etc. Fence/curb Clean-ups Free Estimates 540-869-3466 540-303-3614</p>	<p>Happy Ads 101</p> <p>AIM LAWN CARE Cut, trim, weekly bi-weekly Landscape & Irrigation Tree Estimates 540-888-4955</p>	<p>Happy Ads 101</p> <p>Public Notices 107</p> <p>NOTICE OF PUBLIC HEARING TO THE CITIZENS OF WINCHESTER: Notice is hereby given that the Common Council of the City of Winchester will conduct a public hearing at the Tuesday, April 10, 2012, Regular Meeting beginning at 7:00 p.m. in the Council Chambers, Rouse City Hall, to provide an opportunity for citizen input on the following:</p>

NOTICE OF PUBLIC HEARING

The Frederick County Board of Zoning Appeals will meet on Tuesday, April 17, 2012 at 3:25 p.m. in the Board Room of the Frederick County Administration Building at 107 N. Kent Street in Winchester, Virginia, to administer the following:

Variance Request #02-12 of J.H. Yoerl, for a 28 foot right side variance, resulting in a 22 foot right side, for a single family dwelling. This property is located at Erwin Springs (Shenandoah II) on Wardenville Road (Route 606) near the intersection of Route 606 and Route 55, and is identified with Property Identification Number 66A-130-33 in the Back Creek Magisterial District.

Interested citizens who wish to speak may attend this public hearing. You can also visit us on the web at: www.frederickcountyva.gov.

Mark R. Chanen, Hearing Administrator

REAL ESTATE & EQUIPMENT

MAID-ATLANTIC PRECAST CONCRETE PLANT, KING GEORGE, VA

71,422+ SF IND. BUILDING & CONCRETE SLAB EQUIPMENT

Call for more info: 1-800-222-8888

TUES. 4/24 @ 2PM

THURSDAY, APRIL 26 @ 10AM

"CHARITABLE GIFT ANNUITIES... THE GIFT THAT KEEPS ON GIVING..."

SINGLE LIFE RATES	
AGE	RATE
65	4.7%
70	5.1%
75	5.9%
80	6.8%
85	7.4%
90	9.0%

CONTACT US FOR YOUR RATES AT 1-800-514-3150

SEEKING A FINE PRODUCE:

NAME _____ PHONE _____

ADDRESS _____

CITY _____ STATE _____

EMAIL _____

-Virginia Seaside Lots -

Spectacular 3 acre estate lots in most exclusive development on Virginia's Eastern Shore overlooking Chincoteague Bay and islands. Private paved roads wind among towering pines, gated entrance, caretaker, community dock, pool and club house including 2 bedroom guest suites for owners use. Protective covenants, great climate and very low real estate taxes. National Seashore beaches nearby. Absolute buy of a lifetime, bank sale makes these lots available at about 1/3 of the original cost! Priced to sell at \$49,000 ea - \$65,000 for pond lots!

tel (757) 824-5284 oceandeadtrust@yahoo.com

pics & info online: <http://ViewWebPage.com/5EU0>



Classifieds

The Winchester Star
Tuesday, April 10, 2012 B4
www.winchesterstar.com

Notices
101-153

Happy Ads 101
THE CLASSIFIED section of the newspaper is loaded with bargains. Read it and Save Money everyday!

AMHERST DINER
Open for Breakfast, Lunch & Dinner
Breakfast Served All Hours!

Still easy access to the diner during construction on Amherst St.
334 Amherst St.
Winchester, VA
540-667-1556

ATTENTION all Churches, Churches, Schools and Civic Organizations.
Even among Faith!
Make \$1.00 or more per hour on Garbage Chicken

Cooked at our facility and transported hot to your event.
We provide the PT Manager Contact.
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Located in Edinburg, VA

PARADE SEATS
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Prime seats available up and down Washington! **DISCOUNT FOR BOTH DAYS!**
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RIGHT CUT FAMILY SALON
1.5h. salon
We are open and ready to take you to the next level!
THANK ALL of our clients!
Great Group of Stylists!
Professionalism and all your hair care needs.
540-662-3992
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540-662-3992

Special Notices 107
IT'S ILLEGAL FOR someone to sue a business by phone or promise you a loan and ask you to pay for it before they deliver (DO NOT SEND MONEY). A public service message from the Federal Trade Commission and The Winchester Star

Yard Sales 108
COMMUNITY YARD SALE
Heritage Subdivision
Berryville
Saturday
April 14th
8am - 2pm

Portions of some sales going to Relay for Life and AVON Breast Cancer Research

In Memoriam 103
In Loving Memory of:
A. Ross Boyd
1924 - 2012
We continue to miss you more with each passing day. Our family blessed with the best Dad ever!
All our love,
Stacie & Chad

Yard Sales 108
Downtown Berryville Yard Sale
Saturday
April 14
8am-2pm
April 21
8am-10pm
Over 100 vendors.
To setup, register before April 10 for locations.
Call 540-313-7487 or berryvilleyardsale@yahoo.com

Yard Sales 108
MASSIVE MOVING SALE!
Fri & Sat
April 13th & 14th, 8A-2P.
704 South Buckton Rd, Middlebrook, 1 mile off Rt. Rain/Shine.
Furniture, treadmill, garage equipment, dog cages, books, fabric, kitchen items, lawn & garden items, tons of household goods, baby boy clothes.
SHOP the Classifieds for that much-needed item!

Special Notices 107
LEGAL NOTICE
Notice To The Public
I, the undersigned, being the owner of the following described real estate, do hereby certify that the same is the property of the undersigned and that the same is being offered for sale to the highest bidder at public auction on the 11th day of April, 2012, at 11:00 o'clock a.m. at the Courthouse, Winchester, Virginia, to satisfy the judgment of the undersigned in Case No. 12-00000000-0000.
Signed, Sealed and Delivered in presence of me, the undersigned, this 10th day of April, 2012.
Bryson H. Blair
Deputy Clerk
Circuit Court
Winchester, Virginia

Special Notices 107
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Circuit Court
Winchester, Virginia

Yard Sales 108

Yard Sales 108

Special Notices 107

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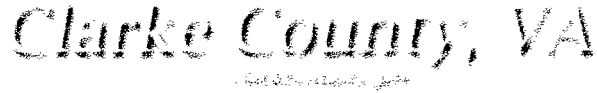
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Clarke County Board of Supervisors & VDOT Public Hearing Notice April 17, 2012 6:30 pm

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County Offices
101 Chalmers Court, Suite B
Berryville, VA 22611
540-955-5100

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**CLARKE COUNTY
SECONDARY
SYSTEM
IMPROVEMENT
PLAN
2012/13-2017/18**

April 2, 2012
Ed Carter
Edinburg Residency

MAJOR PROJECTS

ROUTE	ROAD NAME	FROM	TO	AVERAGE DAILY TRAFFIC COUNT	DESCRIPTION OF WORK	VICINITY	ESTIMATED COST	TENTATIVE AD/START DATE	COMMENTS
636	Westwood Rd/ Mosby Blvd.	0.16 miles S Rt. 7 Bus	0.39 miles N Rt. 7 Bus	580	Reconstruction	Town of Berryville	\$3,481,132	1/2012	Advertised & Favorable Bids Received
604	Ebenezer Road	S Rt. 607	.4 miles S Rt. 607	100	Rural Rustic	Bluemont	\$815,559	10/2010	Fully funded under rural rustic concept
761	Old Charlestown Road	At Frederick/Clarke Co line		1200	Replace bridge structure		\$1,366,492	6/2017	Federal Funds
657	Sensany Road	Int. Rt. 340		8600	Improve Intersection	Town of Berryville	\$450,000	2013	Partially Funded
T-1014	Page Street	T-1005	T-1026	N/A	Construct Sidewalks	Town of Berryville	\$75,701	2012	Revenue Sharing
* 723	Old Winchester Road	.05 miles E County line	.05 miles W County line	880	Replace bridge structure		\$1,258,038	10/2014	Federal Funds

*Listed in Frederick County's Secondary Plan

NEW HARDSURFACE PROJECTS

COMMENTS	Rural Rustic
TENTATIVE AD/START DATE	5/2012
ESTIMATED COST	Est. Cost \$280,000
VICINITY	
AVERAGE DAILY TRAFFIC COUNT	100
LENGTH(miles)	1.4 miles
TO	Int. Rt. 605
FROM	0.4 mi S Rt. 607
ROAD NAME	Ebenezer Road
ROUTE	604
PRIORITY	1)

UNPRIORITIZED/UNFUNDED PROJECTS

ROUTE	ROAD NAME	FROM	TO	AVERAGE DAILY TRAFFIC COUNT	LENGTH (miles)	REQUEST	COMMENTS
639	Allen Road	Rt. 611	0.9 mi W Rt. 611	170	0.9 Miles	Potential Rural Rustic	Est. Cost \$180,000
639	Allen Road	0.90 mi W Rt. 611	Int. Rt. 632	170	1.67 Miles	Potential Rural Rustic	Est. Cost \$334,000

Planning Estimates-Typical Sections

Cost Per Mile

1. Rural Rustic	\$225,000
2. Avg. 2-Lane Road Reconst.	\$623,040
3. 2-Lane Road New Location	\$1,716,000
4. Avg. 4-Lane Road Reconst.	\$1,858,560
5. Avg. 4-Lane Road New Location	\$3,432,000

QUESTIONS/COMMENTS ?

Clarke County Board of Supervisors

Adjournment

Clarke County Board of Supervisors

Monthly Reports:

1. Building Department
2. Commissioner of the Revenue
3. Virginia Regional Transport
4. February 2012 NSVRC Programs Update and Staff Report

**COUNTY OF CLARKE
BUILDING PERMIT REPORT
FOR THE MONTH ENDING 3-31-2012**

Page: 1

NEW RESIDENTIAL

SINGLE FAMILY STRUCTURES

<u>Owner/Contractor Location</u>	<u>Description</u>	<u>Est Cost</u>
LICKING VALLEY CONSTRUCTION/LICKING VALLEY CONSTRUCTION 250 LAFAYETTE LANE 20130	1 1/2sty DWELLING + ELEC + MEC	269,000
FARMER, DONNA K & WHETZEL, /SELF CONTRACTOR 425 WRIGHTS MILL ROAD 22611	2sty DWELLING + ELEC + MECH +	304,000
POE, ALVIN B JR & KIMBERLY /SELF CONTRACTOR 1792 TRIPLE J ROAD 22611	2sty DWELLING	266,000
THOMPSON, BERNARD E JR /SELF CONTRACTOR 246 EVERGREEN LANE 20135	1sty DWELLING + ELEC + MECH +	162,000
	SUBTOTAL: 4	1,001,000
	TOTAL: 4	1,001,000

RESIDENTIAL RENOVATIONS

<u>Owner/Contractor Location</u>	<u>Description</u>	<u>Est Cost</u>
BROWN, ROBERT E & ALMA D /BRAITHWAITE, CHRIS 8 BATTLETOWN DRIVE 22611	1sty SUNROOM ADDITION	25,000
JOHNSON, COVAL BAKER /SELF CONTRACTOR 19043 BLUE RIDGE MOUNTAIN ROA	RENEW PERMIT + FINISH 2ND FL O	51,000
PROFUNDUS VIRGINIA PROPERTI /SELF CONTRACTOR 572 NELLIE CUSTIS LANE 2261	REMODEL DWELLING (MINIMUM REMO	0
BLACKBURN, ALEXANDER C /SELF CONTRACTOR 1642 CHILLY HOLLOW ROAD 2261	2sty ADDITION	78,000
SMITH, STEPHEN A & PAMELA /SELF CONTRACTOR 309 EARLY DRIVE 22611	STORAGE SHED ATTACHED TO HSE	4,000
DANIELS, CHRISTOPHER D & AN /SELF CONTRACTOR 30 STONEBRIER LANE 22611	REMODEL BEDRM INTO MSTR BATH +	8,000
	TOTAL: 6	166,000

NEW COMMERCIAL STRUCTURES

<u>Owner/Contractor Location</u>	<u>Description</u>	<u>Est Cost</u>
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**COUNTY OF CLARKE
BUILDING PERMIT REPORT
FOR THE MONTH ENDING 3-31-2012**

NEW COMMERCIAL STRUCTURES

Owner/Contractor Location	Description	Est Cost
GEORGETOWN UNIVERSITY/HOWARD SHOCKEY & SONS, INC 400 LOYOLA LANE 20135	DINING HALL	493,000
GEORGETOWN UNIVERSITY/HOWARD SHOCKEY & SONS, INC 400 LOYOLA LANE 20135	COMMUNITY BUILDING	241,000
GEORGETOWN UNIVERSITY/HOWARD SHOCKEY & SONS, INC 400 LOYOLA LANE 20135	CHAPEL	120,000
GEORGETOWN UNIVERSITY/HOWARD SHOCKEY & SONS, INC 400 LOYOLA LANE 20135	CABINS (5 BLDGS)	1,374,000
	TOTAL:	4 2,228,000

MISC BUILDING PERMITS

Owner/Contractor	Description	Est Cost
MYERS, WILLIAM H JR & LOIS/SELF CONTRACTOR	INSTALL PRE-FAB SHED (12' x 26	8,000
DINKINS, GUY/SELF CONTRACTOR	REAR DECK (15' x 15' = 225')	3,000
PINE, JOHN D & SHELLY/A BUILDING COMPANY, INC	EXTEND REAR DECK (31'x18'+16'x	11,000
PERKINS, DAVID & JACQUELINE/BUILDING DIAGNOSTICS, INC	REAR DECK (26' x 12' = 312')	5,000
BUCKNER, WADE H JR & NANCY/SELF CONTRACTOR	DECK (12' x 10' = 120')	2,000
ROSENBERGER, SHAWN & TRACY/SELF CONTRACTOR	RE-ROOFING	0
CATHEY, ORAN L & GEORGIE M/LASTING IMPRESSIONS QUALITY	REPLACE RETAINING WALL (4.5'-6	0
KESTNER, CHRISTINE ELISABET/SELF CONTRACTOR	REPLACE EXST DECK (12' x 24'=2	4,000
HARRISON, RUSSELL & DIANE/GREG LEE BUILDERS, LLC	REAR DECK (15'6" x 18')	4,000
TYLER, ROBERT A/BUILDING DIAGNOSTICS, INC	DETACHED GARAGE (30'x32')	29,000
BROWN, STUART E III & KATHA/SELF CONTRACTOR	1-1/2 sty OFFICE/WORKSHOP ACCE	38,000

**COUNTY OF CLARKE
 BUILDING PERMIT REPORT
 FOR THE MONTH ENDING 3-31-2012**

MISC BUILDING PERMITS

Owner/Contractor	Description	Est Cost
HANDCRAFT UNLIMITED/SELF CONTRACTOR	2 TENTS FOR 2012 SPRING CRAFT	0
HARRIS, MONTGOMERY K & BARB/LOUDOUN DECK AND FENCE COMPA	REAR DECK (408')	6,000
FERRARI, ANDREW U & BARBARA/LIQUID DESIGN OF MARYLAND, L	IN-GRD POOL (52'6"x17; 3.5'-9'	120,000
BANK OF CLARKE COUNTY/ANDERSON ROOFING & SHEET MET	RE-ROOFING (NEW MEMBRANE)	0
	TOTAL:	15
		230,000

Total # of Building Permits Issued: 29
Total Estimated Cost: 3,625,000
Total Revenue Collected: 27,095.94

The following permits are not included in the total # of permits and estimated costs.

Electrical: 28
 Mechanical: 29
 Plumbing: 12
 Fire Prot.: 12

COUNTY OF CLARKE

RECAP BY PROJECT TYPE FOR THE MONTH ENDING: 3-31-2012

Page: 1

<u>Project Description</u>	<u>#</u>	<u>VALUE</u>
ACCESSORY BLDG RESIDENTIAL	1	38,000
ADDITION/REMODEL SINGLE FAMILY	3	107,000
ADD/REM RESIDENCE SINGLE GARA	1	51,000
DECK/PORCH	7	35,000
ELECTRIC PERMITS	28	0
FIRE PROTECTION PERMIT	1	0
MECHANICAL PERMITS	29	0
NEW COMMERCIAL	4	2,228,000
NEW RESIDENCE SINGLE FAMILY	4	1,001,000
NEW SINGLE FAMILY GARAGE	1	29,000
PLUMBING PERMITS	12	0
SWIMMING POOL/SPA	1	120,000
RETAINING WALLS	1	0
REMODEL-MINIMUM FEE (RES)	2	8,000
RE-ROOFING/SIDING	2	0
STORAGE SHED	1	8,000
TENTS OVER 900'	1	0
TOTALS:		99 3,625,000

RECAP BY DISTRICT FOR THE MONTH ENDING: 3-31-2012

<u>Name</u>	<u>#</u>	<u>VALUE</u>
GREENWAY DISTRICT	4	120,000
CHAPEL DISTRICT	17	317,000
BATTLETOWN DISTRICT	29	2,525,000
LONGMARSH DISTRICT	21	589,000
BERRYVILLE DISTRICT	23	36,000
BOYCE DISTRICT	5	38,000
TOTALS:		99 3,625,000

INSPECTIONS REPORT FOR THE MONTH ENDING: 3-31-2012

<u>Inspection Type</u>	<u>#</u>
Building:	101
Electrical:	60
Mechanical:	48
Plumbing:	31
Fire Protection:	1
TOTALS:	241

DAY	DATE	HOURS IN FIELD	HOURS IN OFFICE	TOTAL HOURS	BLDG INSP	ELEC INSP	GAS INSP	MECH INSP	PLBG INSP	MISC INSP	TOTAL INSP	START MILEAGE	END MILEAGE	TOTAL MILES DRIVEN	FUEL	COMMENTS
Thursday	3/1/2012	5	3	8	3	2	3			5	13	103971	104010	39		
Friday	3/2/2012	4	4	8	1	1				1	4	104010	104045	35	16	
Saturday	3/3/2012			0							0			0		
Sunday	3/4/2012			0							0			0		
Monday	3/5/2012	4	4	8			3				3	104045	10/01/87	695016		
Tuesday	3/6/2012	4	4	8	1	3					4	104087	104123	36		
Wednesday	3/7/2012	4	4	8	8	2	1	3			6	104123	104156	33		
Thursday	3/8/2012	5	3	8	8	4	3			4	13	104156	104205	49		
Friday	3/9/2012	4	4	8	1		2			1	4	104205	104259	54		
Saturday	3/10/2012			0							0			0		
Sunday	3/11/2012			0							0			0		
Monday	3/12/2012	4	4	8	4	3				1	9	104259	104337	78		
Tuesday	3/13/2012	5	3	8	6	10	3		2	3	24	104337	104418	81	17.5	
Wednesday	3/14/2012	5	3	8	2	7				1	10	104418	104463	45		
Thursday	3/15/2012	5	3	8	4	2		3		2	11	104463	104502	39		
Friday	3/16/2012	4	4	8	3	1	1			1	6	104502	104530	28		
Saturday	3/17/2012			0							0			0		
Sunday	3/18/2012			0							0			0		
Monday	3/19/2012	4	4	8	2	1					3	104530	104558	28		
Tuesday	3/20/2012	5	3	8	8	3	1	1		3	9	104558	104616	58	14	
Wednesday	3/21/2012	4	4	8	5	2				1	8	104616	104670	54		
Thursday	3/22/2012	5	3	8	5	1	4			1	11	104670	104708	38		
Friday	3/23/2012	5	3	8	7	5	6		2	3	23	104708	104778	70		
Saturday	3/24/2012			0							0			0		
Sunday	3/25/2012			0							0			0		
Monday	3/26/2012	4	4	8	4	4	2			1	7	104778	104848	70	13	
Tuesday	3/27/2012	4	4	8	3	3				1	8	104848	104891	43		
Wednesday	3/28/2012	4	4	8	1	2		1		1	5	104891	104926	35		
Thursday	3/29/2012	4	4	8	4	2				2	8	104926	105004	78		
Friday	3/30/2012	4	4	8	1	1		2			4	105004	105095	91		
Saturday	3/31/2012			0							0			0		
TOTALS		96	80	176	62	58	30	11	32	0	193			696098	60.5	

DAY	DATE	HOURS IN FIELD	HOURS IN OFFICE	TOTAL HOURS	BLDG INSP	ELEC INSP	GAS INSP	MECH INSP	PLBG INSP	MISC INSP	TOTAL INSP	START MILEAGE	END MILEAGE	TOTAL MILES DRIVEN	FUEL	COMMENTS
Thursday	3/1/2012			0												
Friday	3/2/2012			0												
Saturday	3/3/2012			0												
Sunday	3/4/2012			0												
Monday	3/5/2012			0												
Tuesday	3/6/2012			0												
Wednesday	3/7/2012			0												
Thursday	3/8/2012			0												
Friday	3/9/2012			0												
Saturday	3/10/2012			0												
Sunday	3/11/2012			0												
Monday	3/12/2012			0												
Tuesday	3/13/2012			0												
Wednesday	3/14/2012			0												
Thursday	3/15/2012			0												
Friday	3/16/2012			0												
Saturday	3/17/2012			0												
Sunday	3/18/2012			0												
Monday	3/19/2012			0												
Tuesday	3/20/2012			0												
Wednesday	3/21/2012			0												
Thursday	3/22/2012			0												
Friday	3/23/2012			0												
Saturday	3/24/2012			0												
Sunday	3/25/2012			0												
Monday	3/26/2012			0												
Tuesday	3/27/2012			0												
Wednesday	3/28/2012			0												
Thursday	3/29/2012			0												
Friday	3/30/2012			0												
Saturday	3/31/2012			0												
TOTALS		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

BUILDING DEPARTMENT
 COUNTY OF CLARKE, VA
 NEW SINGLE FAMILY DWELLINGS
 2012

	Battletown	Berryville	Boyce	Chapel	Greenway	Longmarsh	TOTAL	COMMENTS
January	1	0	0	0	0	0	1	
February	0	0	0	1	0	0	1	
March	1	0	0	1	0	2	4	
April							0	
May							0	
June							0	
July							0	
August							0	
September							0	
October							0	
November							0	
December							0	
TOTAL	2	0	0	2	0	2	6	

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR MARCH, 2012

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
03/01/12	12-416	RATCLIFFE, ALEXANDER & KIM L R	Y RATCLIFFE, ALEXANDER 1793 SWIMLEY RD BERRYVILLE, VA. 22611 LONGMARSH DIST	Y .00	DBS	100%
		RECORDED TIME: 01:00 DESCRIPTION 1: LOT 1, SARVER DIV DATE OF DEED : 02/23/12 BOOK: 544 PAGE: 43 MAP: 3-A-8A NUMBER PAGES : 0			PIN:	
03/01/12	12-421	BANK OF AMERICA	N KERNS, GEORGE M & DIANA S 3529 CHELLAN DR FARMERS BRANCH, TX. SHEN. RET BATTLETOWN DIST	N 150,000.00	DBS	100%
		RECORDED TIME: 02:31 DESCRIPTION 1: LOTS 164---168,BLK 2H,UNIT 2 DATE OF DEED : 00/00/00 BOOK: 544 PAGE: 70 MAP: NUMBER PAGES : 0			PIN:	
03/01/12	12-415	HAYDEN, ANNA MAE	Y HAYDEN, ANNA MAE,TR 209 RICE ST BERRYVILLE, .	Y .00	DBS	100%
		RECORDED TIME: 11:55 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 10/18/11 BOOK: 544 PAGE: 41 MAP: 14A1-A-8B NUMBER PAGES : 0			PIN:	
03/02/12	12-435	MIDATLANTIC FARM CREDIT ACA	N GILLIS, CHRISTOPHER L 145 W CRESCENT ST BOYCE, VA. 22620	N 50,000.00	DBS	100%
		RECORDED TIME: 01:43 DESCRIPTION 1: LOT 12 - 3 ACRES - GREERNWAY DIST DATE OF DEED : 03/02/12 BOOK: 544 PAGE: 119 MAP: 20-2-12 NUMBER PAGES : 0			PIN:	
03/02/12	12-438	FANNIE MAE	Y VINCENT, DANNY K & KATHRYN K 42 S GREENWAY AVE BOYCE, VA. 22620 WR/S	N 239,000.00	DBS	100%
		RECORDED TIME: 02:37 DESCRIPTION 1: LOT 1, ROSEVILLE DOWNS - TOWN OF BOYCE DATE OF DEED : 02/28/12 BOOK: 544 PAGE: 126 MAP: 21-A4-1-1 NUMBER PAGES : 0			PIN:	
03/02/12	12-422	RESSLER, ANN E; ET AL	N RUNNYMEADE FARM LLC 701 FAIRMONT AVENUE WINCHESTER, VA. 22601	N 2,472,500.00	DBS	100%
		RECORDED TIME: 09:00 DESCRIPTION 1: BATTLETOWN DISTRICT, 101.5 ACRES DATE OF DEED : 03/01/12 BOOK: 544 PAGE: 74 MAP: 10-A-2 & 3 NUMBER PAGES : 0			PIN:	
03/02/12	12-431	WISECARVER, WILLIAM EDWARD & A	N WISECARVER, STEPHEN E 102 GREENWAY AVE BOYCE, VA. 22620 W/LIFE ESTATE	N .00	DBS	100%
		RECORDED TIME: 11:20 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 02/29/12 BOOK: 544 PAGE: 104 MAP: 14A1-A-10 NUMBER PAGES : 0			PIN:	
03/02/12	12-433	SCHERMERHORN, GERALD W	N DUNLAP, ROY K 132 HERMITAGE BLVD BERRYVILLE, VA. 22611 TOWN OF BERRYVILLE	N 318,000.00	DBS	100%
		RECORDED TIME: 12:42 DESCRIPTION 1: LOT 84,HERMITAGE,PHASE 111B DATE OF DEED : 03/01/12 BOOK: 544 PAGE: 108 MAP: 14A8-3-84 NUMBER PAGES : 0			PIN:	

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR MARCH, 2012

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
03/05/12	12-446	CALESS, LORIE	N THOMAS, JOHN T; JR ET UX 613 13TH AVE, SOUTH, UNIT 158 SURFSIDE BEACH, SC. RECORDED TIME: 01:55 DESCRIPTION 1: GREENWAY DISTRICT, SHEN FARMS, LOT 28 DATE OF DEED : 02/13/12 BOOK: 544 PAGE: 183 MAP: 37A2-6-28 NUMBER PAGES : 0	N 7,300.00	DBS	100%
03/05/12	12-444	COUNTY OF CLARKE VA	Y KIRTON, LINDA TR 21225 BLUE RIDGE MTN RD PARIS, VA. 20130 RECORDED TIME: 11:25 DESCRIPTION 1: 5.3910 ACRES DATE OF DEED : 03/02/12 BOOK: 544 PAGE: 165 MAP: 40-1-2 NUMBER PAGES : 0	N 224,625.00	DBS	100%
03/06/12	12-454	LLOYD, SARAH B & ASHURY; JR	N BANKS, REGINA L 621 COBBLER TERRACE SE LEESBURG, VA 20175, . RECORDED TIME: 09:55 DESCRIPTION 1: CHAPEL DISTRICT DBK 44, PG 20 DATE OF DEED : 02/04/11 BOOK: 544 PAGE: 215 MAP: 14B-A-7 NUMBER PAGES : 0	N .00	DG	100%
03/07/12	12-471	LEVEA, HAESOOK	N LICKING VALLEY CONSTRUCTION CO 31 FARMS RIVERVIEW ROAD FRONT ROYAL, VA. 22630 RECORDED TIME: 02:25 DESCRIPTION 1: CHAPEL DISTRICT, , LOT 27, SECTION C DATE OF DEED : 03/07/12 BOOK: 544 PAGE: 307 MAP: 40A-2-27 NUMBER PAGES : 0	N 35,000.00	DBS	100%
03/07/12	12-474	LEVEA, HAESOOK	N LICKING VALLEY CONSTRUCTION CO 31 FARMS RIVERVIEW ROAD FRONT ROYAL, VA. 22630 RECORDED TIME: 02:28 DESCRIPTION 1: CHAPEL DISTRICT DATE OF DEED : 03/07/12 BOOK: 544 PAGE: 335 MAP: 40A-2-28 NUMBER PAGES : 0	N 35,000.00	DBS	100%
03/07/12	12-475	FANNIE MAE	Y HORNBAKER, JONATHAN B; ET UX 213 HERMITAGE BLVD BERRYVILLE, VA. 22611 RECORDED TIME: 03:48 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 03/02/12 BOOK: 544 PAGE: 337 MAP: 14A8-3-142 NUMBER PAGES : 0	N 325,500.00	DBS	100%
03/07/12	12-461	SURETY TRUSTEES LLC	N FEDERAL HOME LOAN MORTGAGE 5000 PLANO PARKWAY CARROLLTON, TX. 75010 RECORDED TIME: 09:00 DESCRIPTION 1: BATTLETOWN DISTRICT, 15.57 ACRES DATE OF DEED : 02/28/12 BOOK: 544 PAGE: 240 MAP: 26-A-139A NUMBER PAGES : 0	N 399,022.78	DTF	100%
03/07/12	12-462	FEDERAL HOME LOAN MORTGAGE COR	Y GREGORY, MARK W; ET UX 207 SKYHORSE LANE BLUEMONT, VA. 20135 RECORDED TIME: 09:01 DESCRIPTION 1: BATTLETOWN DISTRICT, 15.57 ACRES DATE OF DEED : 02/28/12 BOOK: 544 PAGE: 244 MAP: 26-A-139A NUMBER PAGES : 0	N 427,500.00	DBS	100%

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR MARCH, 2012

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
03/07/12	12-465	SURETY TRUSTEES LLC	N WELLS FARGO BANK 4875 BELFORT ROAD STE 130 JACKSONVILLE, FL. 32256	N 578,000.00	DTF	100%
		RECORDED TIME: 10:25				
		DESCRIPTION 1: GREENWAY DISTRICT, LOT 2, 12.446				
		DATE OF DEED : 02/13/12 BOOK: 544 PAGE: 260 MAP: 28-2-2				
		NUMBER PAGES : 0				
03/08/12	12-482	GONZALES, JUAN; ET AL	N LARY, JAMES E 24 BUNDY STREET BERRYVILLE, VA. 22611	N 133,400.00	DBS	100%
		RECORDED TIME: 03:21				
		DESCRIPTION 1: TOWN OF BERRYVILLE				
		DATE OF DEED : 03/06/12 BOOK: 544 PAGE: 395 MAP: 14A2-A-9				
		NUMBER PAGES : 0				
03/08/12	12-479	WHITE, SAMUEL I; SUB TR	N FEDERAL NATIONAL MORTGAGE ASSO Y P O BOX 650043 DALLAS, TX. 75265 0043	158,803.23	DTF	100%
		RECORDED TIME: 12:20				
		DESCRIPTION 1: CHAPEL DISTRICT, 10.0 ACRES	BRENDA & CARLOS CHAVARRIA			
		DATE OF DEED : 02/13/12 BOOK: 544 PAGE: 387 MAP: 39-A-64				
		NUMBER PAGES : 0				
03/12/12	12-503	FANNIE MAE	Y GARRISON, PAULN 7178 HOWELLSVILLE ROAD BOYCE, VA. 22620,	N 245,000.00	DBS	100%
		RECORDED TIME: 03:10				
		DESCRIPTION 1: GREENWAY DISTRICT, CONT. 4.6163				
		DATE OF DEED : 03/06/12 BOOK: 544 PAGE: 526 MAP: 38-A-31				
		NUMBER PAGES : 0				
03/12/12	12-506	ADGATE, ROBERT D; JR ET UX	N KERN, GEORGE; ET UX 43300 MARYMOUNT TER, #102 ASHBURN, VA., 20147	N 2,000.00	DBS	100%
		RECORDED TIME: 04:20				
		DESCRIPTION 1: BATTLETOWN, DISTRICT, LOT 169 BLOCK 2H UNIT W				
		DATE OF DEED : 03/09/12 BOOK: 544 PAGE: 543 MAP: 17A2-22-169				
		NUMBER PAGES : 0				
03/12/12	12-491	MCCLAUGHRY, FRANCES D	N MCCLAUGHRY, FRANCES D N/A	N .00	PM	100%
		RECORDED TIME: 11:25				
		DESCRIPTION 1: 12.9241 ACRES	BATTLETOWN DIST			
		DATE OF DEED : 00/00/00 BOOK: 544 PAGE: 480 MAP: 26-A-11				
		NUMBER PAGES : 0				
03/13/12	12-515	SMALLEY, E SCOTT	N SMALLEY, E SCOTT & ELEANOR FLO N 1654 CASTLEMAN RD BERRYVILLE VA, .	N .00	DG	100%
		RECORDED TIME: 03:15				
		DESCRIPTION 1: 5 ACRES BATTLETOWN DIST	WR/S			
		DATE OF DEED : 08/23/11 BOOK: 544 PAGE: 594 MAP: 16-A-51				
		NUMBER PAGES : 0				
03/13/12	12-516	KOELLNER, RUTH M	N SHENANDOAH RETREAT LAND CORP N 256 HEMLOCK LANE BLUEMONT VA, .	N 3,000.00	DBS	100%
		RECORDED TIME: 03:55				
		DESCRIPTION 1: LOT 1, BLK 2A, UNIT 1	SHEN. RET BATTLETOWN DIST			
		DATE OF DEED : 03/06/12 BOOK: 544 PAGE: 597 MAP: 17A2-18-1				
		NUMBER PAGES : 0				

Handwritten notes and signatures:

- 1,057,800 w/10/12
- 273,900 w/1/11/12
- 390,400
- 2K VAC
- 3K VAC

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR MARCH, 2012

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
03/14/12	12-527	WELCH, DAVID A RECORDED TIME: 01:10 DESCRIPTION 1: LOT 27, 1.532 ACRES DATE OF DEED : 00/00/00 BOOK: 544 NUMBER PAGES : 0	N LICKING VALLEY CON. CORP 1339 HIGH TOP RD FRONT ROYAL, VA. 22630 CHAPEL DIST PAGE: 631 MAP: 40A-2-27	N .00	PM	100%
03/14/12	12-528	WELCH, DAVID A RECORDED TIME: 01:12 DESCRIPTION 1: LOT 28 - 1.705 ACRES DATE OF DEED : 00/00/00 BOOK: 544 NUMBER PAGES : 0	N LICKING VALLEY CON. CORP 1339 HIGH TOP RD FRONT ROYAL, VA. 22630 CHAPEL DIST PAGE: 633 MAP: 40A-2-28	N .00	PM	100%
03/14/12	12-532	US BANK NATIONAL ASSN TR RECORDED TIME: 02:35 DESCRIPTION 1: LOT 9, SOVEREIGN GLEN DATE OF DEED : 01/24/12 BOOK: 544 NUMBER PAGES : 0	N ROSS, JON A TR 4 LITTEN CT BERRYVILLE, VA. 22611 TOWN OF BERRYVILLE PAGE: 659 MAP: 14A-9-19	N 269,900.00	DBS	100%
03/14/12	12-519	GUARRIELLO, THEODORE J & ANJEL RECORDED TIME: 10:50 DESCRIPTION 1: CHAPEL DISTRICT, TRACT C, 123.972 ACRES MORE OR LESS DATE OF DEED : 00/00/00 BOOK: 544 NUMBER PAGES : 0	N THE THEODORE J GUARRIELLO JR R Y 695 CLAY HILL MILLWOOD VA 22620, PAGE: 611 MAP: 22-A-124	.00	DQC	100%
03/14/12	12-520	GUARRIELLO, THEODORE J & ANJEL RECORDED TIME: 10:52 DESCRIPTION 1: CHAPEL DISTRICT, 62.0319 ACRES MORE ORLESS DATE OF DEED : 00/00/00 BOOK: 544 NUMBER PAGES : 0	N THE THEODORE J GUARRIELLO JR R Y 695 CLAY HILL MILLWOOD VA 22620, PAGE: 613 MAP: 22-A-124	.00	DQC	100%
03/14/12	12-525	DAMRON, EBERLE A RECORDED TIME: 11:41 DESCRIPTION 1: LOT 1 - 2 ACRES DATE OF DEED : 03/14/12 BOOK: 544 NUMBER PAGES : 0	N DUNNING, THOMAS H B P O BOX 262 MILLWOOD VA, GREENWAY DISTRICT PAGE: 621 MAP: 30-A-42A	N 294,000.00	DBS	100%
03/15/12	12-437	DOWNES, ALFRED G & LESLIE K RECORDED TIME: 02:55 DESCRIPTION 1: GREENWAY DISTRICT, LOT 10 10.924 ACRES DATE OF DEED : 00/00/00 BOOK: 544 NUMBER PAGES : 0	N GUN BARREL PROPERTY I & II 2555 GUN BARREL RD WHITE POST, VA 22663, PAGE: 697 MAP: 26-3-10	N .00	DG	100%
03/15/12	12-543	DEUTSCHE BANK NATIONAL TRUST RECORDED TIME: 03:47 DESCRIPTION 1: BATTLETOWN DISTRICT, , 5.03 ACRES DATE OF DEED : 12/19/11 BOOK: 544 NUMBER PAGES : 0	N DYKE, BENJAMIN; ET UX 197 ROSS LANE BLUEMONT, VA. 20135 PAGE: 736 MAP: 25B-3-2	N 254,900.00	DBS	100%

F 332 70
W/10/12

335 57
W/10/12

F 366 90
W/10/12

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR MARCH, 2012

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
03/16/12	12-552	SEALE, HAYWOOD E & MARY L	N LANDIS, BARBARA E & F ELAINE B N 212 JACKSON DR BERRYVILLE VA, .	.00	DG	100%
		RECORDED TIME: 01:30				
		DESCRIPTION 1: LOT 23A - TOWN OF BERRYVILLE				
		DATE OF DEED : 03/16/12 BOOK: 544 PAGE:	812 MAP: 14A7-7-23A		PIN:	
		NUMBER PAGES : 0				
03/16/12	12-549	FEDERAL HOME LOAN MORTG CORP	Y BROWN, LAURA B ET AL N 139 CAMERON ST BERRYVILLE, VA. 22611	73,100.00	DBS	100%
		RECORDED TIME: 01:35				
		DESCRIPTION 1: LOT 1 - BATTLETOWN SUBD, SECT F				
		DATE OF DEED : 03/08/12 BOOK: 544 PAGE:	774 MAP: 14A2-18-F1		PIN:	
		NUMBER PAGES : 0				
03/19/12	12-561	CRAWFORD, CINTYA	N ALDERSON, WILLIAM SCOTT N 3 LITTEN COURT BERRYVILLE, VA. 22611	244,000.00	DBS	100%
		RECORDED TIME: 11:50				
		DESCRIPTION 1: LOT 15, SOVEREIGN GLEN				
		DATE OF DEED : 12/07/11 BOOK: 544 PAGE:	846 MAP: 14A9-1-15		PIN:	
		NUMBER PAGES : 0				
03/19/12	12-564	HORNBAKER, GARY W & JOANNE B	N HORNBAKER, STACIE M N 458 BOOM RD BERRYVILLE, VA. 22611	200,000.00	DBS	100%
		RECORDED TIME: 12:41				
		DESCRIPTION 1: LOT 1 - 2.332 ACRES				
		DATE OF DEED : 03/16/12 BOOK: 544 PAGE:	862 MAP: 14-A-92A		PIN:	
		NUMBER PAGES : 0				
03/20/12	12-573	ALLISON, LORETTA	N BROSAN, MICHAEL D,TR N 110 LIBERTY ST BERRYVILLE, VA. 22611	94,900.00	DBS	100%
		RECORDED TIME: 02:50				
		DESCRIPTION 1: 0.2060 ACRE ON LIBERTY ST				
		DATE OF DEED : 03/19/12 BOOK: 544 PAGE:	909 MAP: 14A2-A-97		PIN:	
		NUMBER PAGES : 0				
03/20/12	12-575	IDEN, ALEXANDER R & THOMAS C	N PENSHURST FARM N N/A	.00	OPM	100%
		RECORDED TIME: 03:35				
		DESCRIPTION 1: 76.1694 ACRES				
		DATE OF DEED : 00/00/00 BOOK: 10 PAGE:	68 MAP: 14-A-67		PIN:	
		NUMBER PAGES : 0				
03/20/12	12-576	IDEN, THOMAS C JR & ALEXANDER	Y PENSHURST FARM LLC Y 2633 WINDWOOD DR WINCHESTER VA, .	.00	DBS	100%
		RECORDED TIME: 03:37				
		DESCRIPTION 1: LOT 1 - 14.0300 ACRES				
		DATE OF DEED : 00/00/00 BOOK: 10 PAGE:	MAP: 14-A-67 & 67A		PIN:	
		NUMBER PAGES : 0				
03/20/12	12-571	COX, ALBERT BINNS; II	N DUNNING, THOMAS H B N P O BOX 262 MILLWOOD, VA. 22646	219,500.00	DBS	100%
		RECORDED TIME: 12:16				
		DESCRIPTION 1: TOWN OF BERRYVILLE, LOT 7				
		DATE OF DEED : 03/16/12 BOOK: 544 PAGE:	900 MAP: 14A1-A-7		PIN:	
		NUMBER PAGES : 0				

(Handwritten notes and signatures)
 (F) 118,000 w/imp
 278,300 w/imp
 200k w/imp
 148,600 w/imp
 309,500 w/imp

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR MARCH, 2012

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
03/22/12	12-594	FANNIE MAE RECORDED TIME: 02:35 DESCRIPTION 1: PARCEL AT 316 WALNUT ST DATE OF DEED : 03/10/12 BOOK: 545 PAGE: 20 MAP: 14A1-12-33 NUMBER PAGES : 0	Y BRASHARES, CINDY S 316 WALNUT ST BERRYVILLE, VA. 22611 TOWN OF BERRYVILLE	N 142,500.00	DBS	100%
03/22/12	12-581	SURETY TRUSTEES LLC SUB TR RECORDED TIME: 09:20 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 02/22/12 BOOK: 544 PAGE: 945 MAP: 14A1-A-90 NUMBER PAGES : 0	N DEUTSCHE BANK NATIONAL TRUST C N 4875 BELFORT RD JACKSONVILLE, .	135,575.00	DTF	100%
03/22/12	12-584	BENSON, DANIEL A & BRENDA RECORDED TIME: 11:10 DESCRIPTION 1: LOTS 18 & 19, SEC B - SHEN. FARMS DATE OF DEED : 03/20/12 BOOK: 544 PAGE: 950 MAP: 37A1-2-18 NUMBER PAGES : 0	N INDEPENDENCE REALTY LLC 10307 PIPER LANE MANASSAS, VA. 20110 GREENWAY DIST	115,900.00	DBS	100%
03/22/12	12-591	FANNIE MAE RECORDED TIME: 11:39 DESCRIPTION 1: LOT 22, BLUE RIDGE ESTATES DATE OF DEED : 03/20/12 BOOK: 544 PAGE: 990 MAP: 15-1-22 NUMBER PAGES : 0	Y RIDGEWAY, RICHARD 421 HAWTHORN LANE BERRYVILLE, VA. 22611 5.699 ACRES - BATTLETOWN DIST	N 317,500.00	DBS	100%
03/23/12	12-602	DIMMEL, RICHARD S & MARY E RECORDED TIME: 11:20 DESCRIPTION 1: LOT 1 - OUR LADY OF GOOD SUCCESS SUBD DATE OF DEED : 03/15/12 BOOK: 545 PAGE: 137 MAP: 20-2-1 NUMBER PAGES : 0	N JONES, P HILIP W 4455 RIVER RD BLUEMONT VA 20135, . GREENWAY DISTRICT	N 83,800.00	DBS	100%
03/23/12	12-604	TOWN OF BERRYVILLE RECORDED TIME: 12:50 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 00/00/00 BOOK: 545 PAGE: 146 MAP: 14-A-6 NUMBER PAGES : 0	N SHENANDOAH TELEPHONE COMPANY N/A	.00	DE	100%
03/23/12	12-604	BLUE RIDGE VOLUNTEER FIRE & RE RECORDED TIME: 12:52 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 00/00/00 BOOK: 545 PAGE: 147 MAP: 25-A-8A NUMBER PAGES : 0	N SHENANDOAH TELEPHONE COMPANY N/A	.00	DE	100%
03/23/12	12-606	GORDON, CAROLYN L TR RECORDED TIME: 12:55 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 00/00/00 BOOK: 545 PAGE: 148 MAP: 25-A-8 NUMBER PAGES : 0	N SHENANDOAH TELEPHONE COMPANY N/A	.00	DE	100%

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR MARCH, 2012

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
03/26/12	12-610	BRODBECK, BARBARA L & BRIAN C	N DUNNING, THOMAS H B 700 WARFIELD LANE MILLWOOD VA 22646, .	N 398,100.00 ^{274,800}	DBS	100%
		RECORDED TIME: 11:25				
		DESCRIPTION 1: BK 427, PG 479, TOWN OF BERRYVILLE				
		DATE OF DEED : 03/23/12 BOOK: 545 PAGE: 164 MAP: 14A8-4-181			PIN:	
		NUMBER PAGES : 0				
03/26/12	12-611	MCDONALD, ROBYN M	Y FAIRMAN, DONALD R ET UX CLARKE CO VA, .	Y .00	DBS	100%
		RECORDED TIME: 11:38				
		DESCRIPTION 1: LONGMARSH DIST				
		DATE OF DEED : 01/06/12 BOOK: 545 PAGE: 166 MAP: 7-A-57A,57B			PIN:	
		NUMBER PAGES : 0				
03/27/12	12-630	TOWN OF BERRYVILLE	N VERIZON VIRGINIA INC N/A	N .00	DE	100%
		RECORDED TIME: 11:00				
		DESCRIPTION 1: LONGMARSH DIST				
		DATE OF DEED : 00/00/00 BOOK: 545 PAGE: 223 MAP: 14-A-6			PIN:	
		NUMBER PAGES : 0				
03/27/12	12-631	RECONTRUST COMPANY	N INDEPENDENCE REALTY LLC 10307 PIPER LANE MANASSAS, VA. 20110	N 200,000.00	DTF	100%
		RECORDED TIME: 11:16				
		DESCRIPTION 1: CHAPEL DISTRICT, LOT 46, 2.3 ACRES				
		DATE OF DEED : 02/27/12 BOOK: 545 PAGE: 228 MAP: 40A-1-46			PIN:	
		NUMBER PAGES : 0				
03/27/12	12-633	ZAHORCHAK, LORRAINE M	N CZELUSNIAK, DANIEL & JESSICA 1231 CAREFREE ACRES BOYCE, VA. 22620	N 130,000.00	DBS	100%
		RECORDED TIME: 11:49				
		DESCRIPTION 1: GREENWAY DISTRICT, LOT 704, SEC 7 CAREFREE ACRES				
		DATE OF DEED : 03/26/12 BOOK: 545 PAGE: 252 MAP: 38-A-704			PIN:	
		NUMBER PAGES : 0				
03/27/12	3868	TANNEHILL, RANDOLPH L	N/A N/A	.00	AFI	00%
		RECORDED TIME: 12:21				
		DESCRIPTION 1: BATTLETOWN DISTRICT, LOT 20, 5.0 ACRES, W/RS DB 413 PG 23				
		DATE OF DEED : 03/27/12 BOOK: 90 PAGE: 531 MAP: 15-1-20			PIN:	
		NUMBER PAGES : 0				
03/28/12	12-643	OAKCREST BUILDERS INC	N BELAVEGA, MARK & KATHARINE 304 GREEN MEADOW COURT BOYCE, VA. 22620	N 342,000.00	DBS	100%
		RECORDED TIME: 03:50				
		DESCRIPTION 1: TOWN OF BOYCE, LOT 15				
		DATE OF DEED : 03/23/12 BOOK: 545 PAGE: 306 MAP: 21A3-1-15			PIN:	
		NUMBER PAGES : 0				
03/29/12	12-651	FANSLER, JAMES R & KENDRA M	N FANSLER, JAMES RUSSELL 602 ROCK GATE LA WHITE POST, VA. 22663	N .00	DBS	100%
		RECORDED TIME: 03:58				
		DESCRIPTION 1: GREENWAY DISTRICT, 88.949				
		DATE OF DEED : 03/23/12 BOOK: 545 PAGE: 352 MAP: 27-A-3			PIN:	
		NUMBER PAGES : 0				

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR MARCH, 2012

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
03/29/12	12-653	MILLS, TROY RECORDED TIME: 04:15 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 03/15/12 BOOK: 545 NUMBER PAGES : 0	N HOOPER, JOHN R; ET UX 313 EAST FAIRFAX STREET BERRYVILLE, VA. 22611 PAGE: 361 MAP: 14A2-13-7	N 263,000.00 PIN:	DBS	100%
03/30/12	12-661	BOWMAN, GREGORY W TR RECORDED TIME: 12:33 DESCRIPTION 1: 7.4 ACRES DATE OF DEED : 00/00/00 BOOK: 545 NUMBER PAGES : 0	N BRANCH BANKING AND TRUST COMPA N 115 N CAMERON ST WINCHESTER VA, . CHAPEL DISTRICT PAGE: 428 MAP: 14B-A-11	369,750.00 PIN: (F)	DBS	100%
03/30/12	3869	TALBERT, ELEANOR HOUGHTON RECORDED TIME: 14:26 DESCRIPTION 1: LOT 44,RIVER SEC 6 ACRES SHEN. FARMS DATE OF DEED : 03/30/12 BOOK: 90 NUMBER PAGES : 0	N/A N/A GREENWAY DIST D/B 99 PAGE: 533 MAP: 37-A1-3-44	.00 PG 594 PIN:	QUAL	00%

TOTAL COUNTY DEEDS OF PARTITION AND CONVEYANCE: 57
TOTAL NUMBER OF COUNTY DEEDS OF CORRECTION : 0
TOTAL NUMBER OF COUNTY WILL/FIDUCIARY : 2

Clarke

lwalburn@clarkecounty.gov

± Font Size ±

Clarke Co. Monthly Passenger Count

From : Jill Matheson <jill@vatransit.org>

Fri, Apr 06, 2012 09:44 AM

Subject : Clarke Co. Monthly Passenger Count

To : dash@clarkecounty.gov, lwalburn@clarkecounty.gov

Cc : Leon Alder <leon@vatransit.org>

MONTHLY PASSENGERS

March-12

Location	Region	Route	TOTAL
CLRK	NW	Demand Response Clark County	108

Jill Matheson
Operations Administrative Assistant



As a multifaceted organization, Virginia Regional Transit provides access to affordable transportation through passenger service, transit system management and other transit related services.

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2012 NSVRC Meeting Schedule and Topics

January 19th - Dept of Rails and Public Transit/ VA Inland Port

February 23rd - Public Hearing/ Sale of 103 E 6th Street

March 15th - Transportation Program Area- SuperNOVA Presentation- DRPT

April 19th - Natural Resources Program Area

May 17th - Spring Dinner/ Economic and Workforce Development in NSV @ LFCC

June 21st - Budget, Officers, Local Projects

September 20th - Community Development Program Area (CAPER/ ConPlan)

October 18th - Annual Report and Audit; Highlight Marketing/ GIS Programs

November 15th - Transportation



NORTHERN SHENANDOAH VALLEY
REGIONAL COMMISSION

400E Kendrick Lane
Front Royal, Virginia 22630
Phone: 540-636-8800
Fax: 540-635-4147

February 2012 NSVRC Programs Update & Staff Report

OFFICERS

Dennis M. Morris
Chairman

John R. Riley, Jr.
Vice Chairman

Nora Belle Comer
Secretary/Treasurer

Martha Shickle
Executive Director

COMMISSIONERS

CLARKE COUNTY
Bev McKay
Alison Teetor*

FREDERICK COUNTY
Charles S. DeHaven, Jr.
Ross P. Spicer
Eric R. Lawrence
John R. Riley, Jr.*

PAGE COUNTY
Nora Belle Comer*
Robert Griffith

SHENANDOAH
COUNTY
Brandon Davis
Conrad Helsley
Dennis M. Morris*

WARREN COUNTY
Daniel J. Murray, Jr.
Richard H. Traczyk
John E. Vance*

BERRYVILLE
Mayor Wilson Kirby

FRONT ROYAL
Carson C. Lauder*
Jeremy F. Camp

LURAY
Jerry M. Schiro

MIDDLETOWN
Mayor Mark Brown

STRASBURG
Robert Baker

STEPHENS CITY
Martha W. Dilg

WINCHESTER
Evan H. Clark
Timothy A. Youmans*

*denotes Executive
Committee Member

Hazard Mitigation:

- Jill Keihn attended a FEMA sponsored Benefit Cost Analysis training workshop February 12-14 in Northern Neck; we anticipate announcement of approximately \$16-20 million available for allocation to address repetitive flood losses throughout Virginia in the coming fiscal year
- Staff is coordinating update of the Regional Hazard Mitigation Plan through a grant provided by the Va Department of Emergency Management (VDEM). The plan is scheduled to be submitted to VDEM on or before December 30, 2012.

Housing and Community Development:

- NSVRC kicked off the development of the 2013 Consolidated Plan in January. The Plan is a five year strategic plan that identifies the affordable housing and community development needs in the region and sets goals for allocation of funding to meet the priority needs. The Plan will be drafted over the next six months and is scheduled to be released for public comment next spring (2013) for submission to the US Department of Housing and Community Development no later than May 15, 2013.
- Grant funding through the Supportive Housing, HOME and Neighborhood Stabilization Programs is flowing. To date this fiscal year, staff has successfully completed conversion of five nonprofit agencies to a new data collection system for tracking homeless persons and services provided, 15 families have been provided rental assistance, and construction is beginning for the new homeownership and rental rehabilitation projects. NSVRC also closed on the 7th NSP home in January. There are still seven properties left of the original 14 to sell to qualified low, moderate or middle income homebuyers.
- The Housing and Community Services Policy Board met on March 8th to review and prioritize applications for HOME funding for FY 2013. Priority projects will be advertised for public comment beginning March 20th and include Tenant Based Rental Assistance, Rental Housing Development, Down Payment Assistance and Owner Occupied Home Repair, all to benefit low and moderate income households in the NSV Region. Projects will be included in the 2012 Annual Action Plan and be submitted to the NSVRC for approval at the conclusion of the public comment period in April. The Plan is due to HUD no later than May 15, 2012.

Natural Resources:

- NSVRC coordinated a regional submission to the Va Department of Conservation and Recreation (DCR) for the draft Phase II Watershed Implementation Plan (WIP). All counties and cities within the Chesapeake Bay Watershed were invited to give input to the statewide plan. The five counties in the NSV Region submitted a joint response through support of NSVRC on February 1, 2012. NSVRC staff provided technical assistance, training and data review throughout the process supported by a grant available through DCR. Staff also coordinated with the Soil and Water Conservation Districts, Agriculture Extension Agents and numerous other community and regional stakeholders in development of the regional submission.

Natural Resources Continued

- Jill Keihn was invited to participate in the Environment Virginia Symposium on April 11th as a panel participant discussing financing opportunities and challenges for implementation of the Bay TMDL WIP 2. The DCR and USDA's Natural Resources Conservation Service (NRCS) recommended Jill as a potential panelist due to her leadership in the WIP 2 submission process.
- Staff is working to compile the annual Recycling Rate Report due to DEQ by April 30, 2012. Virginia regulations stipulate each locality meet a 25% recycling rate for waste. The NSV localities have collectively exceeded the minimum required rate for the past five years.
- The Northern Shenandoah Valley Regional Solid Waste Management Plan update is due to DEQ in June. Staff is working with the Solid Waste Management Technical Committee (SWMTC) to project waste loads over the next twenty years using data from landfill directors and solid waste managers throughout the region. The Plan will be presented to the Commission this spring for approval to submit.
- All Regional Tire Operations Program records have been converted into QuickBooks from Excel.

Transportation

- Staff submitted the Transportation Demand Management (TDM) grant application in support of the RideSmart Program on January 31st. The request included a proposed work program for FY 2013 as well as a funding request of \$220,000.
- The RideSmart Program was featured at the Wellness Festival at the Apple Blossom Mall in Winchester on February 25th.
- NSVRC hosted a Traffic Incident Management Workshop on February 29th for first responders. Over 40 representatives from Fire, EMS, Law Enforcement, Aviation, VDOT and contractors, and Towing and Recovery attended. The Workshop was sponsored by the I-81 Corridor Coalition and GearClean.
- Staff is planning the release of the Win-Fred MPO Long Range Transportation Plan for public comment March 26-April 14th. Several locality meetings will include the draft plan on their agenda; NSVRC will host a special public input meeting on March 29th to receive comment regarding the proposed plan.
- Staff prepared the 2013 MPO and Rural Transportation Program Work Programs for submission to VDOT. The Rural plan is due on March 16th. The Work Programs incorporates input from localities for technical support in advancing regional transportation priorities as well as numerous items carried forward from FY 2012 and recommended by VDOT including efforts to support bicycle and pedestrian planning, transportation demand management, and public mobility.
- The Department of Rails and Public Transit completed a three-year compliance audit of the TDM program, the Win-Fred MPO, the Commuter Bus Demonstration Grant and the New Freedom Grant for Public Mobility. The review was completed with no findings.
- Staff is assisting with the submission of two TIGER 4 grant applications. John Thomas is providing technical support to the Town of Luray in reviewing the grant proposal and is responsible for drafting the request submitted on behalf of the Win-Fred MPO.

Local Technical Assistance, Data Analysis & GIS, and Marketing:

- Staff is continuing to address requests from Page County in support of the Page County Broadband Authority (PCBA), Economic Development Authority (EDA) and Planning Commission. NSVRC is providing administrative support and grant management to PCBA, administrative support to the EDA and technical assistance to the Planning Commission. Significant administrative support to the PCBA includes financial management. Staff coordinated response to the Department of Commerce for a financial compliance review of the PCBA in

January and to the independent audit firm that submitted their report in February. Shelley Owens has also completed the establishment of an independent bookkeeping system for the PCBA in QuickBooks.

Marketing and Communications will be a major priority area of focus for the PCBA and EDA over the coming months. Requests have included website development and/or maintenance, development of outreach materials for potential business prospects and general promotion of the activities of the Authorities within the community.

- The Toms Brook School Project is underway. The construction commenced in December; spot demolition, roofing and framing work is complete. The entire project is scheduled for completion in December, 2012.
- NSVRC coordinated the selection of an architect for services associated with the relocation of the Front Royal Town Offices. The task is part of a larger Capital Facilities Assessment Project initiated in 2011 with the Town.
- Wendi Stine attended the Boundary Annexation Survey Workshop on February 8th at the Central Shenandoah Planning District Commission Offices. There, she learned methods to assist localities that wish to adjust their existing boundaries in response to the release of 2010 census figures.
- Wendi is scheduling meetings over the next month with each locality's GIS staff to learn about major data and mapping priorities and to determine where NSVRC should be focusing efforts in the coming fiscal year.
- Wendi has also been assigned additional responsibilities associated with Information Technology. She will serve as the IT liaison to our consultant, DSL Data, as well as to the Frederick County IT Director members who are currently advising us on current and future technology needs planning.
- Rhonda is currently working with staff to promote upcoming opportunities for public input on program-specific projects, including the update of the MPO Long Range Transportation Plan Update, the 2012 Annual Action Plan for use of HOME funding, the Hazard Mitigation Plan Update. Transportation and Community Development Comment Periods are scheduled for March and April.
- Rhonda coordinated the development of outreach material for recent and upcoming training sessions including the Traffic Incident Management Training for First Responders hosted on February 29th, the Fair Housing Seminar on April 10th, the Housing and Transportation Symposium on April 12th, and a Poverty Forum on April 20th.

General Administration and Commission Affairs

- Transition to United Bank for banking and financial services is in process. NSVRC is consolidating banking services from 2 to 1 financial institution. This includes accounts for the NSVRC and RTOP. The transition should be complete by the end of the current fiscal year.
- Staff is working to develop amendments to the updated Personnel Policy. The complete revision will be complete this spring and will be presented to the Executive Committee in May.
- Staff is working with the Frederick County IT department to conduct a technology needs assessment including an analysis of existing technology and equipment, future needs and service options. We are in process of developing an MOU to receive in-kind IT support with the intent of reducing costs associated with outsourced consulting services. We plan to have the assessment complete and the MOU in place by the start of FY 2013.
- Staff will kick off the FY 2013 Work Program and Budget planning process this month. We received input from many jurisdictions in December and January regarding priority project requests for 2013 and are developing strategies to address these requests in the coming fiscal year. The draft Work Program and Budget will be presented to the NSVRC on June 21, 2012.