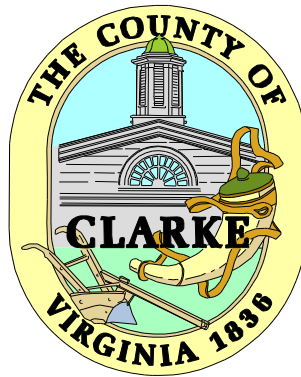


Clarke County Board of Supervisors



April 9, 2012 Committee Meeting Packet



Personnel Committee Meeting

April 9, 2012, 9:30 AM

Second Floor, Conference Room AB

Berryville/Clarke County Government Center

101 Chalmers Court, Berryville, Virginia 22611

*Item
No.*

Description

- A. Expiration of Term for appointments expiring through June 2012.

04/09/2012 Summary: The Personnel Committee will also consider appointment of a BOS Liaison to the Clarke County Sanitary Authority. Currently, John Staelin appointed as the BOS Alternate to the CCSA.

Appointments by Expiration Through June 2012

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<i>October 2011</i>					
Clarke County Industrial Development Authority			4 Yr		
Jones	Paul	Russell District	9/18/2007	10/30/2011	3/20/2007
Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; 7 members, 1 BOS liaison (non-voting) and 6 others that are chosen on their expertise in the business field. Membership governed by IDA by-laws. 15.2-4904 No director shall be an officer or employee of the locality except in towns under 3,500					
<i>January 2012</i>					
Shenandoah Area Agency on Aging, Inc.			4 Yr		
Roper	Anthony	Sheriff	9/18/2007	1/31/2012	9/18/2007
10/11/2011 Term extended from 9/30/2011 to 01/31/2012 by request of SAAA Board					
BOS Nominates 2 Clarke County Members; SAAA Board appoints the local government nominees; the Board shall have the right not to accept any nominee it considers incompatible with the best interests of the SAAA and the Board.; 2 Term Limit					
<i>February 2012</i>					
Board of Septic & Well Appeals			4 Yr		
Blatz	Joseph	Citizen Member	1/15/2008	2/15/2012	
1 Staff Rep; § 143-11. Appeals & variances. A. Board of Septic & Well Appeals 2. (a) the member of the Board of Supervisors, who serves as the Board's liaison to the Planning Commission, with The Vice Chair of the Board designated as his/her alternate, (b) a Chair of Planning Commission with the Vice Chair designated as his/her alternate, and (c) a member of the public, who is a resident of the county with the Vice Chair of the Planning Commission designated as his/her alternate. All members shall be appointed by the Board of Supervisors at their first regular meeting of each year.					
<i>April 2012</i>					
Clarke County Library Advisory Council			4 Yr		
Wolk	Susan		6/16/2009	4/15/2012	6/16/2009
10 Members and 1 BOS liaison					
Foster	Nancy		4/15/2008	4/15/2012	3/20/2001
10 Members and 1 BOS liaison					
Clarke County Planning Commission					
Bouffault	Robina Rich	White Post	1/17/2012	4/30/2012	1/17/2012
Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."					

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Clarke County Planning Commission			4 Yr		
Kreider	Scott	Buckmarsh / Battletown	3/15/2011	4/30/2012	3/15/2011

Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."

Steinmetz, II	William	Berryville / Berryville	4/30/2008	4/30/2012	3/18/2008
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Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 member of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County."

May 2012

Clarke County Historic Preservation Commission			4 Yr		
Fields	Betsy	Berryville District	4/20/2010	5/31/2012	4/20/2010

4/20/2010 Fill Unexpired Term M. Franklin

Section 3-E-3-d Zoning Ord "shall consist of at least 5 members not to exceed 7 members; Members shall be residents of Clarke County with a demonstrated interest in and knowledge of the historic character of Clarke County. Reasonable effort to appoint at least 2 members with professional training or equivalent experience in 1 or more of the following: architecture, architectural history, historic preservation, archeology, land use planning, or related fields. Reasonable effort to appoint at least 1 member that is a professional architect or architectural historian. At least 1 member shall be appointed from the Planning Commission upon recommendation to the Board by the Planning Commission. After the establishment of an Historic District, at least 1 member shall be a resident of a local Historic District."

Carter	Paige	White Post	5/20/2008	5/31/2012	
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Reappointed 3/16/04

Section 3-E-3-d Zoning Ord "shall consist of at least 5 members not to exceed 7 members; Members shall be residents of Clarke County with a demonstrated interest in and knowledge of the historic character of Clarke County. Reasonable effort to appoint at least 2 members with professional training or equivalent experience in 1 or more of the following: architecture, architectural history, historic preservation, archeology, land use planning, or related fields. Reasonable effort to appoint at least 1 member that is a professional architect or architectural historian. At least 1 member shall be appointed from the Planning Commission upon recommendation to the Board by the Planning Commission. After the establishment of an Historic District, at least 1 member shall be a resident of a local Historic District."

June 2012

Clarke County Sanitary Authority			4 Yr		
Jones	Harry C.	Secretary/Treasurer	6/17/2008	6/30/2012	

Reappointed 3/16/04

The board of the Authority shall be appointed by the BOS and shall be composed of 5 members, 1 of whom shall be a resident of the Town of Boyce, each for a term of 4 years and until his successor is appointed and qualifies except appointments to fill vacancies, which shall be for the remainder of such un-expired term. The Town may submit a nominee or nominees to the BOS for its consideration in making the appointment of the Boyce resident member. From VA Code 15.2-5113 D) Alternate board members may also be selected. Such alternates shall be selected in the same manner and shall have the same qualifications as the board members except that an alternate for an elected board member need not be an elected official. Oath of Office Required.

Lord Fairfax Community College Board

Lee	Barbara	Millwood / Pine Grove	3/18/2008	6/30/2012	3/16/2004
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Replaces Wade G. Johnson, Sr.; 9/17/02-6/30/04; Reappointed 1st Full 3/16/04

1 Clarke County Member; 2 Term Limit

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
Lord Fairfax Emergency Medical Services Council		3 Yr			
Burns	Jason	Career Representative	5/19/2009	6/30/2012	5/19/2009

3 Clarke County Members; 3-year term; 1consecutive term limit; Each locality will be represented with at least 1 volunteer and 1 career EMS provider. The following classes and categories of individuals, organizations, and professions will be eligible as members of the Board: Consumers; Governmental Representatives; Hospital Administration; Physicians; Nurses; Rescue Squads and Fire Companies

Regional Airport Authority		4 Yr			
Crawford	John		5/20/2008	6/30/2012	

Reappoint 3/04

1 Clarke County Member; Members appointed by additional participating political subdivisions or directors appointed by existing political subdivisions shall also be appointed for 4-year terms.

Clarke County Committee Listing

						Appt Date	Exp Date
<i>Berryville Area Development Authority</i>							3 Yr
Boyles	Jerry	White Post				4/1/2012	3/31/2015
	224 Mount Prospect Lane		Boyce	VA	22620		
Ohrstrom, II	George	Russell				3/16/2010	3/31/2013
	540-955-4893 P.O. Box 1000		Berryville	VA	22611		
Smart	Kathy	White Post				3/20/2012	3/31/2014
	540-837-9966 208 Kersey Lane		Boyce	VA	22620		
<i>Berryville Area Development Authority Comprehensive Plan Committee</i>							Open-End
Hobert	J. Michael					1/7/2008	
	540-955-4141 P.O. Box 588		Berryville	VA	22611		
McKay	Beverly					3/20/2012	
	540-837-1331 P.O. Box 1; 701 Red Gate Road		Millwood	VA	22646		
<i>Board of Septic & Well Appeals</i>							4 Yr
Blatz	Joseph	Citizen Member				1/15/2008	2/15/2012
	540-837-9822 P.O. Box 301, Woodland Farm		Millwood	VA	22646		
Caldwell	Anne	Planning Commission Vice Chair				1/1/2012	12/31/2012
	540-955-0276 400 River View Farm Lane		Bluemont	VA	20135		
Ohrstrom, II	George	Planning Commission Chair				1/1/2012	12/31/2012
	540-955-4893 P.O. Box 1000		Berryville	VA	22611		
Staelin	John	BOS - Appointed Member				1/17/2012	12/31/2012
	540-837-1903 P.O. Box 315		Millwood	VA	22646		
Teetor	Alison	Staff Rep					
	540-955-5134 101 Chalmers Court, Suite B		Berryville	VA	22611		
Weiss	David	BOS - Alternate				1/17/2012	12/31/2012
	540-955-2151 P.O. Box 349		Berryville	VA	22611		
<i>Board of Social Services</i>							4 Yr
Brown	Dwight	2010 Vice Chair				7/15/2009	7/15/2013
	P.O. Box 678		Berryville	VA	22611		
Byrd	Barbara J.	BOS - Appointed Member				1/17/2012	12/31/2012
	540-955-1215 P.O. Box 472		Berryville	VA	22611		
Overbey	William					2/21/2012	7/15/2012
	126 Rosemont Circle		Berryville	VA	22611		
Pierce	Edwin Ralph					2/21/2012	12/15/2014
	227 South Church Street		Berryville	VA	22611		

						<i>Appt Date</i>	<i>Exp Date</i>
Willingham	J. Lyndon					5/18/2010	7/15/2014
	192 Possum Hollow Lane		Berryville	VA	22611		
<i>Board of Supervisors</i>							4 Yr
Byrd	Barbara J.	Russell				1/1/2012	12/31/2015
	540-955-1215 P.O. Box 472		Berryville	VA	22611		
Hobert	J. Michael	Chair, Berryville District				1/1/2011	12/31/2015
	540-955-4141 P.O. Box 588		Berryville	VA	22611		
McKay	Beverly	White Post District				1/1/2012	12/31/2015
	540-837-1331 P.O. Box 1; 701 Red Gate Road		Millwood	VA	22646		
Staelin	John	Millwood/Pine Grove				1/1/2012	12/31/2015
	540-837-1903 P.O. Box 315		Millwood	VA	22646		
Weiss	David	Vice Chair - Buckmarsh/Blue Ridge				1/1/2012	12/31/2015
	540-955-2151 P.O. Box 349		Berryville	VA	22611		
<i>Board of Supervisors Finance Committee</i>							1 Yr
Byrd	Barbara J.	BOS - Alternate				1/17/2012	12/31/2012
	540-955-1215 P.O. Box 472		Berryville	VA	22611		
Dunning, Jr.	A.R.	BOS - Alternate				1/18/2011	12/31/2011
	540-837-1719 P.O. Box 194		Boyce	VA	22620		
Hobert	J. Michael	BOS - Appointed Member				1/17/2012	12/31/2012
	540-955-4141 P.O. Box 588		Berryville	VA	22611		
McKay	Beverly	BOS - Alternate				1/17/2012	12/31/2012
	540-837-1331 P.O. Box 1; 701 Red Gate Road		Millwood	VA	22646		
Staelin	John	BOS - Appointed Member				1/17/2012	12/31/2012
	540-837-1903 P.O. Box 315		Millwood	VA	22646		
Weiss	David	BOS - Alternate				1/17/2012	12/31/2012
	540-955-2151 P.O. Box 349		Berryville	VA	22611		
<i>Board of Supervisors Personnel Committee</i>							1 Yr
Byrd	Barbara J.	BOS - Appointed Member				1/17/2012	12/31/2012
	540-955-1215 P.O. Box 472		Berryville	VA	22611		
Hobert	J. Michael	BOS - Appointed Member				1/17/2012	12/31/2012
	540-955-4141 P.O. Box 588		Berryville	VA	22611		
McKay	Beverly	BOS - Alternate				1/17/2012	12/31/2012
	540-837-1331 P.O. Box 1; 701 Red Gate Road		Millwood	VA	22646		
Weiss	David	BOS - Alternate				1/17/2012	12/31/2012
	540-955-2151 P.O. Box 349		Berryville	VA	22611		
<i>Board of Zoning Appeals</i>							5 Yr

						<i>Appt Date</i>	<i>Exp Date</i>	
Borel	Alain F.	White Post				1/20/2009	2/15/2014	
	540-837-1375	P.O. Box 190	White Post	VA	22663			
Caldwell	Anne	Millwood				1/19/2010	2/15/2015	
	540-955-0276	400 River View Farm Lane	Bluemont	VA	20135			
Kackley	Charles	Russell				2/12/2008	2/15/2013	
	540-955-2215	11819 Harry Byrd Highway	Berryville	VA	22611			
Means	Howard	Millwood				12/14/200	2/15/2016	
	540-837-2029	P.O. Box 7	Millwood	VA	22646			
Volk	Laurie	Russell				1/20/2009	2/15/2014	
	540-955-6040	749 Clifton Farm Lane	Berryville	VA	22611			
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<i>Clarke County Historic Preservation Commission</i>								4 Yr
Baker	H.M.	Russell				5/19/2009	5/31/2013	
	540-955-5500	P.O. Box 1261	Berryville	VA	22611			
Bieschke	John K.	White Post				4/21/2009	5/31/2013	
	540-837-1789	213 White Post Road, P.O. Box 61	White Post	VA	22663			
Fields	Betsy	Berryville District				4/20/2010	5/31/2012	
	540-955-2791	308 Dunlap Drive	Berryville	VA	22611			
Gilpin	Thomas T.	White Post				5/18/2010	5/31/2014	
	540-837-2421	P.O. Box 3	Millwood	VA	22646			
Hiatt	Marty	Buckmarsh/Blue Ridge				6/19/2007	5/31/2015	
	540-554-2416	371 Seltenhorst Lane	Bluemont	VA	20135			
Nelson	Clifford	Russell/Planning Commission Rep				2/21/2012	4/30/2013	
	540-955-2549	2119 Russell Road	Berryville	VA	22611			
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<i>Clarke County Industrial Development Authority</i>								4 Yr
Armbrust	Wayne	Secretary/Treasurer				8/19/2008	10/30/2012	
	540 837-1577	P.O. Box 360	Boyce	VA	22620			
Cochran	Mark					10/18/201	10/30/2013	
	540-955-6384	785 Springsbury Road	Berryville	VA	22611			
Frederickson	Allan	White Post				12/15/200	10/30/2013	
	540-837-2443	393 Burch Lane	Boyce	VA	22620			
Jones	Paul	Russell District				9/18/2007	10/30/2011	
	540-955-0011	P.O. Box 751	Berryville	VA	22611			
Juday	David	Vice Chair				12/21/201	10/30/2014	
	540-955-0702	1100 Old Charles Town Road	Berryville	VA	22611			
Pierce	Rodney	Chair				8/19/2008	10/30/2012	
	540-955-4794	294 Boom Road	Berryville	VA	22611			

						<i>Appt Date</i>	<i>Exp Date</i>
Staelin	John	BOS - Liaison				1/17/2012	12/31/2012
	540-837-1903	P.O. Box 315	Millwood	VA	22646		
<i>Clarke County Library Advisory Council</i>							4 Yr
Al-Khalili	Adeela					4/19/2011	4/15/2015
	540-333-0692	191 Pleasant Lane	Berryville	VA	22611		
Badanes	Joyce					4/20/2010	4/15/2014
	540-955-1395	2156 Feltner Road	Bluemont	VA	20135		
Byrd	Barbara J.	BOS - Liaison				1/17/2012	12/31/2012
	540-955-1215	P.O. Box 472	Berryville	VA	22611		
Curran	Christopher					5/16/2006	4/15/2013
	540-955-4066	487 Bell Lane	Berryville	VA	22611		
Foster	Nancy					4/15/2008	4/15/2012
	540-955-2203	4288 Senseny Road	Berryville	VA	22611		
Hudson	Kathy					4/20/2010	4/15/2013
	540-955-1949	308 South Church Street	Berryville	VA	22611		
Kalbian	Maral					4/19/2011	4/15/2015
	540-837-2081	2026 Old Chapel Road	Boyce	VA	22620		
Meeks	Robert B.					4/19/2011	4/15/2015
	540-955-2607	P.O. Box 674	Berryville	VA	22611		
Wolk	Susan					6/16/2009	4/15/2012
		214 West Main Street	Berryville	VA	22611		
Zinman	Maxine					4/19/2011	4/15/2015
	540-955-4555	2770 Kimble Road	Berryville	VA	22611		
<i>Clarke County Litter Committee</i>							1 Yr
Staelin	John	BOS - Liaison				1/17/2012	12/31/2012
	540-837-1903	P.O. Box 315	Millwood	VA	22646		
Teetor	Alison	Staff Rep					
	540-955-5134	101 Chalmers Court, Suite B	Berryville	VA	22611		
<i>Clarke County Planning Commission</i>							4 Yr
Bouffault	Robina Rich	White Post				1/17/2012	4/30/2012
	540-837-1988	P.O. Box 208	Boyce	VA	22620		
Brumback	Clay	White Post / Greenway				6/15/2010	4/30/2014
	540-837-2770	536 Silver Ridge Lane	White Post	VA	22663		
Caldwell	Anne	Millwood / Chapel; Vice Chair				4/21/2009	4/30/2013
	540-955-0276	400 River View Farm Lane	Bluemont	VA	20135		

						<i>Appt Date</i>	<i>Exp Date</i>
Kreider	Scott	Buckmarsh / Battletown				3/15/2011	4/30/2012
540-955-2217	557 Beechwood Lane	Bluemont	VA	20135			
McFillen	Thomas	Berryville / Berryville				5/1/2010	4/30/2014
540-955-1977	117 Rosemont Circle	Berryville	VA	22611			
Nelson	Clifford	Russell / Longmarsh				3/17/2009	4/30/2013
540-955-2549	2119 Russell Road	Berryville	VA	22611			
Ohrstrom, II	George	Russell / Longmarsh; Chair				4/19/2011	4/30/2015
540-955-4893	P.O. Box 1000	Berryville	VA	22611			
Staelin	John	BOS - Appointed Member				1/17/2012	12/31/2012
540-837-1903	P.O. Box 315	Millwood	VA	22646			
Steinmetz, II	William	Berryville / Berryville				4/30/2008	4/30/2012
540-955-3475	306 Ashby Court	Berryville	VA	22611			
Thuss	Richard	Buckmarsh / Battletown				4/20/2010	4/30/2014
540-955-6060	2342 Wickliffe Road	Berryville	VA	22611			
Turkel	Jon	Millwood / Chapel				9/15/2011	4/30/2015
540-955-0305	97 Kent Farm Lane	Bluemont	VA	21035			

Clarke County Sanitary Authority

4 Yr

Dunning, Jr.	A.R.	White Post District Member				12/15/200	1/5/2014
540-837-1719	P.O. Box 194	Boyce	VA	22620			
Jones	Harry C.	Secretary/Treasurer				6/17/2008	6/30/2012
540-955-2605	1977 Summit Point Road	Berryville	VA	22611			
Legge	Michael	Staff Representative					
540-955-5185	PO Box 327; 129 Ramsburg Lane	Berryville	VA	22611			
Mackay-Smith, Alexander		Vice Chair				12/15/200	1/5/2013
540-837-1425	262 Meadows Lane	White Post	VA	22663			
Myer	Joe	Town of Boyce				2/21/2012	1/5/2016
	28 South Greenway Avenue	Boyce	VA	22620			
Staelin	John	BOS - Alternate				1/17/2012	12/31/2012
540-837-1903	P.O. Box 315	Millwood	VA	22646			
Williams	Ian R.	Chair				11/18/200	1/5/2013
540-667-1266	21 S. Loudoun Street	Winchester	VA	22601			

Conservation Easement Authority

3 Yr

Buckley	Randy	White Post				1/1/2011	12/31/2013
540-837-2335	P.O. Box 1	White Post	VA	22663			
Engel	Peter					12/15/200	12/31/2012
540-837-2888	P.O. Box 146	White Post	VA	22663			

						<i>Appt Date</i>	<i>Exp Date</i>
Mackay-Smith	Wingate E.	Chair				1/1/2011	12/31/2013
540-837-1787	1038 Cartersline Road		White Post	VA	22663		
Ohrstrom, II	George	Planning Commission Rep				4/20/2010	4/30/2013
540-955-4893	P.O. Box 1000		Berryville	VA	22611		
Teetor	Alison	Clerk - Staff Representative					
540-955-5134	101 Chalmers Court, Suite B		Berryville	VA	22611		
Thomas	Walker	Fills unexpired term of Pat McKelvy				1/1/2011	12/31/2012
540-955-3859	PO Box 1214; 1151 Lord Fairfax Hwy		Berryville	VA	22611		
Wallace	Laure					10/18/201	12/31/2013
540-955-4350	9 Tadpole Lane		Bluemont	VA	20135		
Weiss	David	BOS - Appointed Member				1/17/2012	12/31/2012
540-955-2151	P.O. Box 349		Berryville	VA	22611		
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<i>Constitutional Officer</i>							
Butts	Helen	Clerk of the Circuit Court				1/1/2008	12/31/2015
540-955-5188	102 North Church Street, 1st Floor		Berryville	VA	22611		
Keeler	Sharon	Treasurer				1/1/2012	12/31/2015
540-955-5161	101 Chalmers Court, Suite B		Berryville	VA	22611		
Mackall	Suzanne	Commonwealth Attorney				1/1/2012	12/31/2015
540-955-5121	102 North Church Street		Berryville	VA	22611		
Peake	Donna	Commissioner of the Revenue				1/1/2012	12/31/2015
540-955-5110	101 Chalmers Court, Suite B		Berryville	VA	22611		
Roper	Anthony	Sheriff				1/1/2012	12/31/2015
540-955-1234	100 North Church Street		Berryville	VA	22611		
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<i>County Administrator</i>							
Ash	David L.	County Administrator				3/19/1991	
540-955-5100	P.O. Box 1262		Berryville	VA	22611		
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<i>Economic Development Advisory Committee</i>							4 Yr
Barb	Jim	Real Estate Rep, Business Owner				11/17/200	12/31/2013
540-955-4600	25 West Main Street		Berryville	VA	22611		
Conrad	Bryan H.	Agriculture, Fire & Rescue				1/1/2011	12/31/2014
540-837-1484	P.O. Box 208		White Post	VA	22663		
Dunkle	Christy	Town of Berryville Rep				2/21/2012	12/31/2015
540-955-4081	101 Chalmers Court Suite A		Berryville	VA	22611		
Dunning, Jr.	A.R.	BOS Rep, SA Rep, Business Owner				1/18/2011	12/31/2011
540-837-1719	P.O. Box 194		Boyce	VA	22620		

						<i>Appt Date</i>	<i>Exp Date</i>	
Hillerson	Jay	Business Owner				9/15/2009	12/31/2013	
	540-955-3666	2770 Kimble Road	Berryville	VA	22611			
Milleson	John R.					8/16/2011	12/31/2014	
	540-955-4637	P.O. Box 721	Berryville	VA	22611			
Myer	Dr. Eric	Agriculture Rep, Business Owner				1/1/2011	12/31/2014	
	540-837-1519	50 South Greenway Avenue	Boyce	VA	22620			
Pritchard	Elizabeth	Hospitality Industry				8/17/2010	8/31/2012	
	540-955-0340	568 Smithfield Lane	Berryville	VA	22611			
Staelin	John	BOS - Appointed Member				1/17/2012	12/31/2012	
	540-837-1903	P.O. Box 315	Millwood	VA	22646			
<i>Handley Regional Library Board</i>							4 Yr	
Myer	Tamara	Town of Boyce				9/15/2009	11/30/2013	
		28 South Greeway Avenue	Boyce	VA	22620			
<i>Joint Administrative Services Board</i>							Open-End	
Ash	David L.	County Administrator						
	540-955-5100	P.O. Box 1262	Berryville	VA	22611			
Hobert	J. Michael	BOS - Appointed Member				1/17/2012	12/31/2012	
	540-955-4141	P.O. Box 588	Berryville	VA	22611			
Judge	Tom	Staff Representative						
	540-955-6172	524 Westwood Road	Berryville	VA	22611			
Keeler	Sharon	Treasurer						
	540-955-5161	101 Chalmers Court, Suite B	Berryville	VA	22611			
Murphy	Michael	School Superintendent						
	540-955-6100	309 West Main Street	Berryville	VA	22611			
Schutte	Charles	School Board Representative				1/8/2012	12/31/2012	
		437 Bishop Meade Road	Millwood	VA	22646			
Weiss	David	BOS - Alternate				1/17/2012	12/31/2012	
	540-955-2151	P.O. Box 349	Berryville	VA	22611			
<i>Joint Building Committee of the Joint Government Center</i>							Open-End	
Ash	David L.	County Administrator						
	540-955-5100	P.O. Box 1262	Berryville	VA	22611			
Dalton	Keith	Berryville Town Manager						
	540-955-1099	101 Chalmers Court Suite A	Berryville	VA	22611			
Kitselman	Allen	Berryville Town Council Representative						
	540-955-1669	315 S. Church Street	Berryville	VA	22611			

						<i>Appt Date</i>	<i>Exp Date</i>
Weiss	David	Board of Supervisors Representative				1/17/2012	12/31/2012
540-955-2151	P.O. Box 349		Berryville	VA	22611		
<i>Legislative Liaison and High Growth Coalition</i>							1 Yr
Hobert	J. Michael	BOS - Liaison				1/17/2012	12/31/2012
540-955-4141	P.O. Box 588		Berryville	VA	22611		
<i>Lord Fairfax Community College Board</i>							4 Yr
Lee	Barbara	Millwood / Pine Grove				3/18/2008	6/30/2012
540-955-2718	28 Valley Springs Lane		Bluemont	VA	20135		
<i>Lord Fairfax Emergency Medical Services Council</i>							3 Yr
Burns	Jason	Career Representative				5/19/2009	6/30/2012
	60 Hackberry Lane		Bluemont	VA	20135		
Coffelt	Lee	Career Representative				9/27/2011	6/30/2014
	113 West Crescent		Boyce	VA	22620		
Wagaman	Julie	Medical Professional				6/30/2010	6/30/2013
	P.O. Box 151		White Post	VA	22663		
<i>Northern Shenandoah Valley Regional Commission</i>							1 Yr
McKay	Beverly	BOS - Appointed Member				1/17/2012	12/31/2012
540-837-1331	P.O. Box 1; 701 Red Gate Road		Millwood	VA	22646		
Staelin	John	BOS - Alternate				1/17/2012	12/31/2012
540-837-1903	P.O. Box 315		Millwood	VA	22646		
Teetor	Alison	Citizen Representative				10/18/201	1/23/2013
540-955-5134	101 Chalmers Court, Suite B		Berryville	VA	22611		
<i>Northwestern Community Services Board</i>							3 Yr
Harris	Lucille					12/21/201	12/31/2012
540-837-3036	P.O. Box 24		Millwood	VA	22646		
Stieg, Jr.	Robert					3/20/2012	12/31/2014
540-837-2790	P.O. Box 32		Millwood	VA	22646		
<i>Northwestern Regional Jail Authority</i>							1 Yr
Ash	David L.	BOS - Appointed Member				1/17/2012	12/31/2012
540-955-5100	P.O. Box 1262		Berryville	VA	22611		
Byrd	Barbara J.	BOS - Liaison Alternate				1/17/2012	12/31/2012
540-955-1215	P.O. Box 472		Berryville	VA	22611		
Roper	Anthony	Sheriff				1/1/2012	12/31/2015
540-955-1234	100 North Church Street		Berryville	VA	22611		
Wyatt	James					1/17/2012	12/31/2015
540-837-2496	787 Calmes Neck Lane		Boyce	VA	22620		

						<i>Appt Date</i>	<i>Exp Date</i>
<i>Northwestern Regional Juvenile Detention Center Commission</i>							1 Yr
Byrd	Barbara J.	BOS - Liaison				1/17/2012	12/31/2012
540-955-1215	P.O. Box 472		Berryville	VA	22611		
Wyatt	James					11/18/200	12/20/2012
540-837-2496	787 Calmes Neck Lane		Boyce	VA	22620		
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>							3 Yr
Johnson	Jerry L.					1/18/2011	12/31/2013
540-955-5600	4504 Senseny Road		Berryville	VA	22611		
<i>Old Dominion Community Criminal Justice Board</i>							3 Yr
Johnson	Jerry L.					1/18/2011	12/31/2013
540-955-5600	4504 Senseny Road		Berryville	VA	22611		
<i>Our Health</i>							3 Yr
Shipe	Diane					3/15/2010	3/15/2013
540-955-4346	17 Whispering Knolls Lane		Berryville	VA	22611		
<i>Parks & Recreation Advisory Board</i>							4 Yr
Heflin	Dennis	White Post Rep				9/16/2008	12/31/2012
540-837-3007	501 Blandy Farm Lane		Boyce	VA	22620		
Hobert	J. Michael	BOS - Liaison				1/17/2012	12/31/2012
540-955-4141	P.O. Box 588		Berryville	VA	22611		
Huff	Ronnie	Town of Berryville Rep				1/1/2012	12/31/2015
540-955-3574	222 Orchard Drive		Berryville	VA	22611		
Jones	Paul	At-Large				1/1/2011	12/31/2014
540-955-0011	P.O. Box 751		Berryville	VA	22611		
Lichliter	Gary	Russell Rep				11/18/200	12/31/2012
540-955-1234	P.O. Box 92		Berryville	VA	22611		
McCall	Michael A.	School Board Rep					12/31/2004
540-955-2155	129 Rosemont Circle		Berryville	VA	22611		
Rhodes	Emily	Buckmarsh				2/21/2012	12/31/2015
540-955-5575	112 Anna Lane		Berryville	VA	22611		
Sheetz	Daniel A.	Berryville				5/18/2010	12/31/2013
955-2012	304 Walnut Street		Berryville	VA	22611		
Trenary	Randy	School Board Representative				1/5/2012	12/31/2012
540-955-6100	309 West Main Street		Berryville	VA	22611		
Wisecarver	Steve	Appointed by Town of Boyce				2/2/2010	12/31/2013
540-837-2548	102 N. Greenway Avenue		Boyce	VA	22620		
<i>People Inc. of Virginia</i>							3 Yr

						<i>Appt Date</i>	<i>Exp Date</i>
Hillerson	Coleen	Clarke County Rep Board of Directors				8/17/2010	7/31/2013
	11 Battletown Drive		Berryville	VA	22611		
<i>Regional Airport Authority</i>							1 Yr
Ash	David L.	BOS - Alternate				1/17/2012	12/31/2012
	540-955-5100 P.O. Box 1262		Berryville	VA	22611		
Crawford	John					5/20/2008	6/30/2012
	540-955-3151 P.O. Box 369		Berryville	VA	22611		
Weiss	David	BOS - Liaison				1/17/2012	12/31/2012
	540-955-2151 P.O. Box 349		Berryville	VA	22611		
<i>Shenandoah Area Agency on Aging, Inc.</i>							4 Yr
Hudson	John					8/17/2010	9/30/2014
	540-955-1949 308 South Church Street		Berryville	VA	22611		
Roper	Anthony	Sheriff				9/18/2007	1/31/2012
	540-955-1234 100 North Church Street		Berryville	VA	22611		
<i>The 150th Committee</i>							4 Yr
Al-Khalili	Adeela	Clarke County African-American Cultural Center / Josephine Community Museum				1/18/2011	12/31/2015
	540-333-0692 191 Pleasant Lane		Berryville	VA	22611		
Davis	Dorothy	Clarke County African-American Cultural Center / Josephine Community Museum				1/18/2011	12/31/2015
	540-955-5512 Josephine School Community Musue		Berryville	VA	22611		
Heder	Terence	Shenandoah Valley Battlefields Foundation				1/18/2011	12/31/2015
	888.689.4545 Shenandoah Valley Battlefields Found New Market		VA	22844			
Johnston	Charles	Staff Representative HPC				1/18/2011	12/31/2015
	540-955-5130 101 Chalmers Court, Suite B		Berryville	VA	22611		
Kalbian	Maral	Community Representative				1/18/2011	12/31/2015
	540-837-2081 2026 Old Chapel Road		Boyce	VA	22620		
Lee	Jennifer	Clarke County Historic Museum Representative				1/18/2011	12/31/2015
	540-955-2600 Clarke County Historic Musuem; PO B Berryville		VA	22611			
Means	Howard	CCHA Representative				1/18/2011	12/31/2015
	540-837-2029 P.O. Box 7		Millwood	VA	22646		
Morris	Mary	Clarke County Historic Museum Representative				1/18/2011	12/31/2015
	540-955-2600 Clarke County Historic Musuem; PO B Berryville		VA	22611			
Murphy	Michael	CCPS Representative				1/18/2011	12/31/2015
	540-955-6100 309 West Main Street		Berryville	VA	22611		

						<i>Appt Date</i>	<i>Exp Date</i>
Russell	Jesse	Staff Representative Economic Development				1/18/2011	12/31/2015
540-955-5131	101 Chalmers Court, Suite B	Berryville	VA	22611			
Sours, Jr.	John	Community Representative				1/18/2011	12/31/2015
540-955-5175	323 South Church Street	Berryville	VA	22611			
Stieg, Jr.	Robert					1/18/2011	12/31/2015
540-837-2790	P.O. Box 32	Millwood	VA	22646			
Weiss	David	BOS - Appointed Member				2/15/2011	12/31/2015
540-955-2151	P.O. Box 349	Berryville	VA	22611			



Board of Supervisors Work Session

April 9, 2012 10:00 am

Second Floor, Conference Rooms A & B

Berryville/Clarke County Government Center

101 Chalmers Court, Berryville, Virginia 22611

Item
No.

Description

A. **Special Event Permit: Shenandoah Riverside Festival June 15 & 16, 2012**

04/09/2012 Summary: Mike Capanelli, Watermelon Park, originally applied and was approved on March 20, 2012 for a small special event [150 to 499 attendees]. *“Due to the outstanding support of our community and surrounding communities, Watermelon Park and Earth Korps requests that our previously approved small special event to be considered and approved to be increased to a medium special event.”*

B. **Special Event Permit: Pasture Palooza Music and Arts Festival July 13-15, 2012**

04/09/2012 Summary: Trevor Creany is requesting for 2012 approval of medium special event permit [500 to 999 attendees] to conduct a three-day event at 339 Minniewood Lane, Berryville. The initial event conducted in 2010 did not rise to the permit level [150+ attendees]. For 2011, a small event permit [150 to 499 attendees] was applied for and approved July 14, 2011.

C. **Shenandoah Farms Refuse Collection Site Agreement**

04/09/2012 Summary: At the 3/12/2012 Work Session, the Supervisors requested that review of the revised agreement be added to the April 9, 2012 Work Session.

D. **Shenandoah Valley Workforce Consortium Agreement**

04/09/2012 Summary: At the February 13, 2012 Work Session, Sharon Johnson, Interim Director-*Shenandoah Valley Workforce Investment Board, Inc.*, made a presentation in support of the County's participation in the Shenandoah Valley Workforce Consortium. The Workforce Investment Board was seeking to have all localities agreement to participate no later than their March meetings; however, the Board requested additional information from Ms. Johnson that was provided April 3. The Workforce Investment Board is requesting that the Board of Supervisors execute the agreement.

Additional Information Requested & Provided:

- 1) Number of Clarke County residents receiving service,
- 2) Organization's bylaws,
- 3) Most recent audit,
- 4) Current and proposed budget, and
- 5) Any program plans and/or performance reviews.

<i>Item No.</i>	<i>Description</i>
E.	<p>Review Regional Reassessment Request for Proposals</p> <p>04/09/2012 Summary: Update on status participation in interview process.</p>
F.	<p>Maral Kalbian Contract Addendum</p> <p>04/09/2012 Summary: Transfer the required in-kind contribution on the current year Chapel Historic District Grant to the contractor.</p>
G.	<p>Closed Session</p> <ul style="list-style-type: none"> • §2.2-3711-A7 Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.
H.	<p>4/9/2012 Summary: NOTICE – Due to the cancelation of the Finance Committee meeting on April 5, the following Finance items were added to the Work Session agenda for Board review.</p> <ol style="list-style-type: none"> 1. Acceptance of March Bills and Claims. The Committee should consider recommending acceptance of this report by the Board of Supervisors. 2. Standing Reports. The following are included: Reconciliation of Appropriations. General Fund Balance. General Fund Expenditure Summary. General Government Capital Projects.



**County of Clarke
Special Event Permit Application
Code of Clarke County Chapter 57**

SHENANDOAH RIVERSIDE FESTIVAL

Name of Event

WATERMELON PARK

Location of Event

MIKE CAPANELLI, GENERAL MANAGER, WATERMELON PARK
Applicant Name and Organization if applicable [Please Print]

WATERMELON PARK - 3322 LOCKES MILL RD. - BERRYVILLE, VA. 22611
Applicant/Organization Address [Please Print]

540.955.4803
Telephone No.

N/A
Fax No.

MIKE@WATERMELONPARK.COM
Email Address

Date[s]: JUNE 15 & 16, 2012

Event No.: #1

If submitting application for multiple events, please number [1, 2, 3, etc.]

Estimate the number of Attendees (Maximum expected) 999

Total expected over entire timeframe, not the maximum at any one time. When calculating the number of persons attending an event, Code 57-2: Persons Attending an Event – The number of participants and spectators that is the cumulative total number of people entering the site of a Special Event on an Event Day. For Events with multiple consecutive Event Days, the Day with the greatest number of persons attending shall be used to determine whether an Event is Small, Medium, or Large.

Special Event Type and Permit Fees

Yes No Multiple Events: Note: Multiple Event applications for special event permits may be submitted together for a single parcel of property.

Yes No Multiple Year [3-Year Limit – Current Year plus two]: Note: No application for a special event may be filed more than one year before an event is to be held or before the first Event Day for applications for multiple special event permits, except for an application for a special event that is substantially the same as a special event that has been previously approved and conducted.

For Multiple Years

1. For a previously approved multi-year event, any change in the size, scope, date, location or change in ownership of property or management of the event constitutes cause for review. There is a \$100 Fee for review.
2. Applicants approved for more than a single event shall be required to sign an agreement prepared by the County attorney agreeing to the conditions set forth and further agreeing to provide the County Administrator with written notice, not less than 30 days in advance of each subsequent event that contains the names and current contact numbers of all:
 - Event management personnel,
 - Vendors,
 - Caterers,
 - Public safety providers, and/or
 - Contracted services

Yes No Has this/these event[s] been previously approved by the Board of Supervisors?

Type	Event	No. Events In Application	Fee
<input type="checkbox"/>	Small Special Event – Special Events for 150 to 499 persons attending five [5] or fewer event days per calendar year.	One [1] Event Application Two [2] or More Events In An Application Up to Five [5]	\$100 \$100 1st Event Application \$50 Each Event 2-5 / Each Year 2-3
	Medium Special Event – Special Events for <u>150 to 499</u> persons attending with <u>six [6] or more event days</u> in a calendar year.	One [1] Event in Application Two [2] or More Events In An Application	\$100 \$100 1st Event Application \$50 Each Event 2-9 / Each Year 2-3 + Cost of Public Hearing Notice
<input checked="" type="checkbox"/>	Medium Special Event – Special Events for <u>500 to 999</u> persons attending	Each Event Application	\$250 \$100 Each Year 2-3 + Cost of Public Hearing Notice
<input type="checkbox"/>	Large Special Event – Special Events of 1000 or more persons attending an event.	Each Event Application	\$500 \$100 Each Year 2-3 + Cost of Public Hearing Notice

Instructions and Notes:

- √ Make checks payable to Clarke County Treasurer.
- √ Attach check or receipt from the Treasurer with this form and include with application. If submitting for two or more events, attach to first event application only.
- √ Payment of the Special Event Permit Fee shall not eliminate or substitute for any requirement for any business license or any other permit(s) that may be required by any federal, state, or local statutes, ordinances, rules, or regulations. Applicants are responsible for insuring that all such permits, licenses, and certificates are obtained from the appropriate authority.
- √ Fees paid are non-refundable and not transferable to other activities
- √ An application for a Small Special Event shall be submitted at least 30 calendar days before the date of the Event to allow for review of the application.
- √ An application for a Medium or Large Special event shall be submitted at least 120 calendar days before the date of the Event in order to allow for review of the application.

§ 57-4 Scaled Drawing

Medium and Large Events – attach drawing depicting the following: Small Event: Not required.

- (a) The areas for performances or activities and for grandstands or seats, showing the location of all aisles for pedestrian travel and other crowd-control measures.
- (b) All physical facilities existing or to be constructed on the premises, including, but not limited to, fences, ticket booths, grandstands, and stages.

Adjoining Property Owners.

- Attach a copy of the notice sent to all adjoining property owners. [F1211-06C provides an example of the information required in the notice to adjoining property owners] Notice shall be sent to all adjacent property owners on the same date as the application is filed with the Administrator. The address for such owners shall be that found in the records of the Commissioner of the Revenue or, for properties not located in Clarke County, an equivalent source.
- Attach a list of all adjacent property owners, with addresses.

Health Department Notice and Approvals:

Note: The Health Department must approve your plans for the following items. It is best you talk to the Health Department before you submit your plan to ensure it will be approved. Contact: 540-955-1033; 100 North Buckmarsh Street, Berryville, VA 22611

The Event Permit cannot be approved until after the Health Department has approved the plan.

- ✓ Check here if you have submitted your written plan to the Health Department Approval attached and have their letter of approval attached to your application.
- ✓ Check here if you have not submitted your plan to the Health Department. Not attached
Note: County Administration will submit your application to the Health Department for review; however, the Event Permit cannot be approved until after the Health Department has approved the plan.

d) Water supply. The applicant shall provide an ample supply of potable water for drinking and sanitation purposes on the premises of the Special Event by providing to the satisfaction of the Health Department the location and type of water facilities.

Statement of plan for providing water included with application including location and type of water facilities included in plan: _____

PLEASE SEE ATTACHED.

e) Toilet and/or lavatory facilities. The applicant shall provide adequate toilet and/or lavatory facilities for sanitation purposes on the premises of the Special Event to the satisfaction of the Health Department.

Statement of plan for providing sanitation facilities included in plan.: _____

PLEASE SEE ATTACHED.

f) Waste management. The applicant shall provide for the pickup and removal of refuse, trash, garbage, and rubbish from the site of the event on a daily basis, or more often if required by providing to the satisfaction of the Health Department the plans for pickup and removal of refuse and to clean up the premises and remove all trash and debris there from within 48 hours after the conclusion of the event.

Statement of plan for garbage, trash and sewage disposal included in plan.: _____

PLEASE SEE ATTACHED.

g) Medical facilities. Adequate on-site medical facilities shall be provided to the satisfaction of the Health Department.

Statement of plan to provide adequate on-site medical facilities included in plan: _____

PLEASE SEE ATTACHED.

k) Food & Beverage. The applicant shall provide for adequate preparation and provision of any food or beverage for consumption during the Special Event to the satisfaction of the Health Department (and the Virginia Alcohol Beverage Control Board, if alcoholic beverages are to be served) with a plan for preparing and providing food and beverages).

Statement of plan to provide adequate preparation and provision of any food or beverage for consumption included in plan. _____

PLEASE SEE ATTACHED.

Will alcoholic beverages be served? No Yes If yes:

Virginia Alcohol Beverage Control Board Notice/Approval Date: _____ Approval attached.

Contact: www.abc.virginia.gov; 2901 Hermitage Road, P.O. Box 27491, Richmond, VA 23261

Local Fire & Rescue Company Notice and Approvals

Note: The local Fire & Rescue Company must approve your plans for the following items. It is best you talk to your local Fire and Rescue Company before you submit your plan to ensure it will be approved. Contact your local fire & rescue company. [Blue Ridge, Boyce, John Enders, or Shenandoah Farms]

The Event Permit cannot be approved until after the local fire and rescue company has approved the plan.

✓ Check here if you have submitted your written plan to the local fire and rescue company and have their letter of approval attached to your application. Approval attached

✓ Check here if you have not submitted your plan to the local fire and rescue company. Note: County Administration will submit your application to the local fire and rescue company for review. Not attached

g) Medical facilities. Adequate on-site medical facilities and emergency medical transport vehicles shall be provided to the satisfaction of the Chief of the Fire and Rescue Company providing service to the location at which the Special Event is to be held.

Statement of plan to provide adequate on-site medical facilities and emergency medical transport vehicles included in plan: _____

PLEASE SEE ATTACHED.

h) Fire protection. The applicant shall provide for adequate fire protection to the satisfaction of the Chief of the Fire Department providing service to the location at which the Special Event is to be held.

Statement of plan to provide adequate fire protection included in plan. _____

PLEASE SEE ATTACHED.

Sheriff's Notice and Approvals

Note: The Sheriff must approve your plans for the following items. It is best you contact him before you submit your plan to ensure it will be approved. Contact: 540-955-1234; 100 North Church Street, Berryville, VA 22611

The Event Permit cannot be approved until after the Sheriff has approved the plan.

- ✓ Check here if you have submitted your written plan to the Sheriff and have Approval attached his letter of approval attached to your application.
- ✓ Check here if you have not submitted your plan to the Sheriff. Note: County Not attached Administration will submit your application to the Sheriff for review.

i) Traffic and parking control. The applicant shall provide for adequate ingress, egress and parking for the Special Event to the satisfaction of the Sheriff, the State Police and the Virginia Department of Transportation.

Statement of plan to provide adequate ingress and egress included in plan. _____

PLEASE SEE ATTACHED.

State Police Notice/Approval Date: _____ Approval attached.

Contact: 540-869-2000; 3680 Valley Pike, Winchester, Virginia 22602

Statement of plan to provide traffic Control devices, signage, cones, barricades or other activities to take place within the public right-of-way. _____

VDOT Notice/Approval Date: _____ Approval attached.

j) Security. The applicant shall provide adequate on-site security for the entire duration of a Special Event to the satisfaction of the Sheriff with a security plan.

Statement of plan to provide adequate on-site security included in plan. _____

PLEASE SEE ATTACHED.

Building Department Notice and Approvals

Note: The Building Department must approve your plans for the following items. It is best you contact the Building Department before you submit your plan to:

- Obtain approval of the actual event; AND
- Apply for any necessary permits and schedule any necessary inspections. *Prior to the event being opened to the public or participants, applicable permits and inspections must be complete. These include, but not limited to: portable lighting, electrical systems, gas systems, tents, portable structures, amusements ride including inflatables and climbing walls. Also, the Building Department inspects emergency vehicle access.*

Contact: 540-955-5112; 101 Chalmers Court, Suite B, Berryville, VA 22611

The Event Permit cannot be approved until after the Building Department has approved the plan.

- ✓ Check here if you have submitted your written plan to the Building Approval attached Department and have their letter of approval attached to your application.
- ✓ Check here if you have not submitted your plan to the Building Department. Not attached Note: County Administration will submit your application to the Building Department for review; however the applicant is responsible for obtaining any necessary Building Department permits and scheduling any/all inspections.

Building Department Guidelines for Special Events Permits:

The following are issues that need to be described or addressed on special events permit applications:

Tents - Any tent greater than 900 square feet in size will require a Building Permit and inspections prior to the event. Inspection shall be arranged to be done during normal business hours Monday through Friday at least the day prior to the event. The event application should provide diagrams or layouts of the location of the tent(s). All tents shall be fire retardant treated with the appropriate approval label on the tent and shall have a mounted and posted fire extinguisher (5 lb. ABC min.) located in each tent. If the tent is enclosed, it shall have two (2) forms of exit that are labeled and illuminated if the event occurs after daylight. If the event will occur after daylight hours, emergency lighting shall be provided.

Electrical Systems – Any temporary or portable electrical distribution systems shall require an Electrical Permit and inspections prior to the event. All portable or temporary systems shall be Ground Fault Interrupter Circuit (GFIC) protected. Trailer mounted generators shall be provided with ground rods and grounding conductors appropriate for the generator output requirements. All equipment shall be listed and labeled for the application (weather resistant). No portable generators are allowed inside any tents or trailers where persons would normally enter. A description of the electrical distribution system shall be provided with the special event application.

Gas Appliances – All gas appliances including cooking and heating appliances shall be inspected including leak tested prior to the event. No gas cylinders will be allowed inside tents or occupied trailers or structures. All gas cylinders shall be secured in areas not normally used by the public. All gas equipment shall be in good working order and shall meet requirements of the Virginia Fuel Gas Code.

Lighting – Information pertaining to the temporary lighting systems shall be provided with the special event application including output wattage and generation system. Lighting system shall be located not to project excessive lighting off of the premises and not to blind any moving traffic on or of the event property. Any lighting pointing to the property boundary shall be shielded and downcast.

Inspections – Arrangement for inspections shall be scheduled to occur prior to opening of the event during normal business hours between Monday and Friday. Required inspections shall be scheduled at least twenty-four (24) hours prior to the expected inspection. If special times and arrangements are required, prior approval will need to be arranged with the Clarke County Building Department.

l) Lighting/Illumination. If lighting is to be utilized, such lights shall be located, or such shielding devices or other equipment shall be utilized so as to prevent unreasonable glow beyond the property on which the event is located.

Will outdoor lighting be utilized? No Yes

m) Temporary Structures. All necessary building permits shall be obtained before the event occurs for any temporary structures such as tents or amusement rides. Will temporary structures be utilized? No Yes

Type[s] of temporary structures: (1) 10' x 20' TENT (1) 20' x 30' TENT

o) Communication system. If the premises are without adequate communications systems, the applicant shall make arrangements, approved by the County, to provide for substitute, additional, or alternate means of communication with public safety and other government officials.

Will substitute, additional, or alternate means of communication be utilized? No Yes If yes:

Plan for adequate communications systems included with application. _____

t) **Necessary Safety Services.** The operator of the Special Event shall provide any services necessary to provide appropriate levels of safety over and above what public agencies determine that they are able to provide. Additional Safety Services Required? No Yes If yes:

List safety services: _____

Applicant Additional Information:

Use this area for additional information, if applicable:

- DUE TO THE OUTSTANDING SUPPORT OF OUR COMMUNITY AND SURROUNDING COMMUNITIES, WATERMELON PARK AND EARTH KORPS REQUESTS THAT OUR PREVIOUSLY APPROVED SMALL SPECIAL EVENT TO BE CONSIDERED AND APPROVED TO BE INCREASED TO A MEDIUM SPECIAL EVENT.

- TRAFFIC IS TO BE DIRECTED BOTH EAST AND WEST BOUND TO ALEVIATE CONGESTION.

- THIS FAMILY FRIENDLY EVENT IS BEING HELD AS A FUND RAISER FOR EARTH KORPS. EARTH KORPS IS A 501 (C) 3 SHENANDOAH RIVER CONSERVATION ORGANIZATION.

Acknowledgements, Affirmations, Signature

By my signature below, I affirm that I have read and agree to abide by the following terms and conditions. Further, I affirm that the information provided in this application is true and accurate to the best of my knowledge.

§ 57.4 (a) **Submission and Acceptance.** No application shall be submitted, or accepted, unless presented on the required forms along with all additional required plans, documents, approvals, fees, and other material required by this ordinance.

§ 57.7 (m) **Sound.** Applicant agrees to comply with the Clarke County Code Chapter § 120 that regulates noise.

§ 57.7 (p) **Setbacks.** The approving entity may establish setbacks from property lines, rights of way, and access easements to the site of public assembly or parking for participants or spectators for a Special Event as determined necessary by the approving entity depending on site characteristics, the type of event, the anticipated number of participants and spectators, and the impact on adjacent property owners.

§ 57.7 (r) **Other laws and rules.** The applicant shall comply with all federal, state and local laws, ordinances and regulations, including zoning ordinance provisions and any special use provisions applicable to the property.

§ 57.3 (b) **Other Permits and Responsibility:** The permit required by this ordinance, or the exemptions provided herein, shall not eliminate or substitute for any requirement for any business license or any other permit(s) which may be required by any federal, state, or local statutes, ordinances, rules, or regulations. Applicants are responsible for insuring that all such permits, licenses, and certificates are obtained from the appropriate authority.

§ 57.8. **Deposit.** I am aware that a deposit may be required. As a condition of granting the permit, the Administrator or the Board may require the payment of a deposit to cover anticipated public clean-up costs, law enforcement costs, and/or emergency services costs beyond what is usual and customary. The applicant shall be responsible for such costs in excess of any deposit, and the applicant shall be refunded any portion of a deposit not needed to cover such costs.

§ 57.9. **Permit not transferable.** I am aware that this permit is not transferable.

§ 57.10. **Revocation or suspension of permit.** I am aware that this permit may be revoked for suspended A permit issued under the provisions of Chapter 57 may be revoked or suspended by the entity that approved the permit. The Sheriff or his/her designee may temporarily suspend the permit pending consideration, by the entity that approved the permit, of action to revoke or suspend a permit. Such action by the approving entity or the Sheriff or designee may be taken for any of the following reasons:

- a) Any violation of one or more of the requirements or any violation of one or more of the terms and conditions of a permit issued hereunder.
- b) Any material misrepresentation in the application for a permit.
- c) Any change in the ownership of the location of the permitted event, unless there is provided a signed statement from the new owner to confirm that the new owner has given permission for the specific Special Event to be held.
- d) Any material change in the condition of the facilities or ability of contracted organizations to provide required services or equipment.
- e) Any state of emergency, disaster, hazardous weather condition, or other threat to the public health, safety, and welfare that has been declared or is anticipated to occur such that continuation of the event is deemed to be an undue or unnecessary risk to the participants, general public, or public safety providers.
- f) Upon revocation or suspension of the permit, the permittee shall immediately cancel and/or terminate the event and provide for orderly dispersal of those in attendance.



Applicant Signature

Date

MIKE CAPANELLI

Printed Name

Note: Application is complete only when the applicant has provided all applicable approvals to County Administration.



Western Heritage
Insurance Company

ATTACHED TO AND FORMING A PART OF POLICY NUMBER	ENDORSEMENT EFFECTIVE DATE (12:01 A.M. STANDARD TIME)	NAMED INSURED	AGENT NO.
SCP0854299	06/02/2011	WATERMELON PARK FARMS INC.	45060

(The above information is required only when this endorsement is issued subsequent to preparation of the policy.)

**COMMERCIAL GENERAL LIABILITY
COVERAGE PART DECLARATIONS**

"X" if Supplemental Declarations is Attached

LIMITS OF INSURANCE						
Each Occurrence Limit		\$	1,000,000			
Damage To Premises Rented To You Limit		\$	100,000		Any One Premises	
Medical Expense Limit		\$	1,000		Any One Person	
Personal & Advertising Injury Limit		\$	1,000,000		Any One Person or Organization	
General Aggregate Limit		\$	2,000,000			
Products/ Completed Operations Aggregate Limit		\$	1,000,000			
Definition: "Policy Liability Aggregate Limit" means the greatest aggregate limit, as set forth in the Declarations, for any single coverage part of this policy.						
Location(s) (Including Zip Code) of All Premises you Own, Rent or Occupy (Enter "Same" if same location as your mailing address): ^{SAME}						
PREMIUM						
Classification	Code Number	Premium Basis	Rate		Advance Premium	
			Prem/ Ops	Prod/ Comp Ops	Prem/ Ops	Prod/ Comp Ops
CAMPGROUNDS - OTHER THAN NOT-FOR-PROFIT	10331	78,000 (s)	16.688	INCL.	1,302	INCL.
		(a) Area (p) Payroll (s) Gross Sales (o) Other (Define)	1. Per \$1,000 2. Other (Define)			
Total Advance Premium					\$	1,359

THESE DECLARATIONS AND THE COMMON POLICY DECLARATIONS, IF APPLICABLE, TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE FORM(S), FORMS AND ENDORSEMENTS COMPLETE THE ABOVE-NUMBERED POLICY.

List of Neighbors to Watermelon Park

Lot # Name and Address

- 11 David Powell
633 Kinsky Lane
Berryville, VA 22611
- 12 Mather Leeds
497 Kinsky Lane, PO Box 771
Berryville, VA 22611
- 13 Leonard Fuller
PO Box 668
Berryville, VA 22611
- 14 Lesley Houston
359 Kinsky Lane
Berryville, VA 22611
- 15 Matthew Bell
633 Kinsky Lane
Berryville, VA 22611

Lot # Name and Address

- 25 Ellen Dupuy
119 Woodridge Avenue
Silver Spring, MD 20901
- 27 Richard Newman
6211 Winnebago Road
Bethesda, MD 20816
- 28 Robert Stewart
1230 Chilly Howell Road
Berryville, VA 22611
- 29 Robert Stewart
see above
- 31 Robert Calhoun
1580 Chilly Hollow Road
Berryville, VA 22611



Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611

540.955.4803 www.WatermelonPark.com

April 5, 2012

David Powell

(Example)

633 Kinsky Lane

Berryville, VA. 22611

This notice is to advise adjoining property owners that a special event application has been forwarded this day to the County of Clarke, Virginia for the following events to be conducted at **Watermelon Park**.

NOTICE: Regarding the Estimated Attendance.

Due to the overwhelming support of the community and Shenandoah River Conservation Enthusiasts, we feel the need to have applied for, an increase in number of attendance via County of Clarke Medium Special Event. (999 attendees) We are asking for an increase from The previously approved Small Special Event Application (499 attendees).

Shenandoah Riverside Festival

Friday **June 15** (6:00pm to 11:00pm) & Saturday **June 16** (1:00pm to 11:00pm)

This will be a two day celebration of the Shenandoah River. This environmentally educational and family friendly event is a fund raiser for Earth Korps. (www.EarthKorps.webs.com) Earth Korps is a non-profit, 501(c) 3, organization. Their mission: Direct physical removal of trash and debris from the Shenandoah River and adjoining river banks.

This festival will include Educational Programs, Live Music (Bluegrass, Folk and Americana), Food Vendors, Local Artisans, Kids activities and Camping.

Estimated total attendance of no more than 999.

Security will be provided by an outside vendor working in conjunction with Clarke County Sherriff's Department.

No sale of alcohol will be permitted.

If you have any questions, concerns or would care to review the full text of the application, please contact the following by March 20, 2012.

Mike Capanelli, General Manager, Watermelon Park

3322 Lockes Mill Rd.

Berryville, VA. 22611

Mike@WatermelonPark.com

571.420.0646

If you are unable to reach the person listed above at the address or telephone number listed above, you may contact the County Administrator at 540.955.5175.

I thank you in advance for your time and consideration.



Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611

540.955.4803 www.WatermelonPark.com

February 27, 2012

David Powell

(Example)

633 Kinsky Lane

Berryville, VA. 22611

This notice is to advise adjoining property owners that a special event application has been forwarded this day to the County of Clarke, Virginia for the following events to be conducted at **Watermelon Park**.

Event #1

Shenandoah Riverside Festival

Friday **June 15** (6:00pm to 11:00pm) & Saturday **June 16** (1:00pm to 11:00pm)

This will be a two day celebration of the Shenandoah River. This environmentally educational and family friendly event is a fund raiser for Earth Korps. (www.EarthKorps.webs.com) Earth Korps is a non-profit, 501(c) 3, organization. Their mission: Direct physical removal of trash and debris from the Shenandoah River and adjoining river banks.

This festival will include Educational Programs, Live Music (Bluegrass, Folk and Americana), Food Vendors, Local Artisans, Kids activities and Camping.

Estimated total attendance of no more than 499.

Security will be provided by an outside vendor working in conjunction with Clarke County Sherriff's Department.

No sale of alcohol will be permitted.

Event #2

River Bottom Blues n' BBQ

Saturday August 25, 2012 (1:00pm to 11:00pm)

This family friendly festival is to provide Live Music featuring Blues, Jazz and Funk while enjoying some delicious barbecue along the banks of the beautiful Shenandoah River. Local Artists and Artisans will be on hand as well as food vendors. Camping will be included with event.

Estimated total attendance of no more than 2500.

Security will be provided by an outside vendor working in conjunction with Clarke County Sherriff's Department.

No sale of alcohol will be permitted.

Page 1 of 2



Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611

540.955.4803 www.WatermelonPark.com

If you have any questions, concerns or would care to review the full text of the application, please contact the following by March 20, 2012.

Mike Capanelli, General Manager, Watermelon Park

3322 Lockes Mill Rd.

Berryville, VA. 22611

Mike@WatermelonPark.com

571.420.0646

If you are unable to reach the person listed above at the address or telephone number listed above, you may contact the County Administrator at 540.955.5175.

I thank you in advance for your time and consideration,

Mike Capanelli

General Manager

Watermelon Park

3322 Lockes Mill Rd.

Berryville, VA. 22611

571.420.0646

Mike@WatermelonPark.com



Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611
540.955.4803 www.WatermelonPark.com

Clarke County Health Department
C/o Greg Lloyd and Ryan Fincham
100 N. Buckmarsh St.
Berryville, VA. 22611
540.955.1033

Proposed Plan for: Water Supply, Toilet & Lavatory Facilities, Waste Management, Medical Facilities and Food & Beverage.

Watermelon Park is planning to host two special events and have created a proposed plan regarding the Code of Clarke County Chapter 57. Health Department Notice and Approvals (Chapter 57D, E, F, G and K) Please see the attached drawing of the proposed plan for the following special events:

Event #1 Shenandoah Riverside Festival. Proposed dates of June 15 & 16, 2012.

Event #2 River Bottom Blues n' BBQ. Proposed date of August 25, 2012.

We thank you in advance for your time and consideration.

I have reviewed the attached plan(s) regarding: Water Supply, Toilet & Lavatory Facilities, Waste Management, Medical Facilities and Food & Beverage Control. I find this plan(s) to meet or exceed the standard requirements and I hereby approve of said plan.

Clarke County Health Department
Greg Lloyd and/or Ryan Fincham

Watermelon Park
Mike Capanelli, General Manager

Signed: Greg Lloyd
Date: 2/27/2012

Signed: Mike Capanelli
Date: 2/27/2012



Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611
540.955.4803 www.WatermelonPark.com

Watermelon Park's Proposed Plan: Health Department Notice and Approvals

D) Water Supply

Watermelon Park in cooperation with, State of Virginia Department of Drinking Water, has a pre-established schedule regarding the testing and supply of potable water to be used for drinking and sanitation purposes. The most current test date: 7/5/11 was found to meet or exceed Department of Drinking Water requirements and is still current.

The next scheduled test date is: April 2012.

Potable and drinkable water is readily available at 74 spigot locations throughout the park.

E) Toilet and Lavatory facilities

Watermelon Park has an established and permanent Bath/Shower House on site.

This facility consists of the following: Men's Room: (4) commodes, (2) urinals, (2) showers and (3) lavatories. Women's Room: (5) commodes, (3) showers and (4) lavatories.

In addition to the Bath/Shower House, Watermelon Park provides 14 Porto-johns on site.

These units are furnished and serviced by Green's Septic Service of Berryville.

A total of 2 Handicap units will be provided on the stated dates of the said events.

In the unforeseen event of an attendance which exceeds expectations Watermelon Park has pre-established, "on call", contingency plan with Green's Septic Service for the installation and service of additional units.

F) Waste Management

Watermelon Park provides 25 trash receptacles and 10 Recycle receptacles which are strategically placed throughout the park. These receptacles are then emptied into 2 dumpsters that are provided and properly disposed by Allied Waste.

Watermelon Park has also partnered with, E-cycle of Berryville, for control of all recyclables.



Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611
540.955.4803 www.WatermelonPark.com

Watermelon Park's Proposed Plan: Health Department Notice and Approvals

G) Medical Facilities

Watermelon Park will be working in cooperation with, Enders Voluntary Fire and Rescue Department and Blue Ridge Voluntary Fire and Rescue Department, to provide medical response units on an "As needed" basis. Watermelon Park personnel and all Security staff will be provide with all authority phone numbers and instructed to utilize the 911 system for the report any incidents.

K) Food & Beverage

Watermelon Park will have Mobile Food Service Vendors on site.

All Mobile Food Service Vendors are required to be licensed/permitted by the State of Virginia.

Two 50 gallon sealed barrels will be provided by Watermelon Park for disposal of grey water. "Grey Water" receptacles are disposed of by Green's Septic Service of Berryville.

All vendors will be readily available for inspection.

No sale of alcohol will be permitted by Watermelon Park.



Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611
540.955.4803 www.WatermelonPark.com

John H. Enders Fire Company & Rescue Squad
c/o Chief Harold Rohde
9 S. Buckmarsh St.
Berryville, VA. 22611
540.955.1110

Proposed Plan for: Medical facilities and Fire Protection

Watermelon Park is planning to host two special events and have created a proposed plan regarding the Medical facilities and Fire Protection.

All Watermelon Park staff members and Security staff members will be supplied with proper contact information and will be instructed to utilize the Clarke County 911 Emergency System in the event of any and all incidents.

Watermelon Park will establish a designated Emergency Vehicle Parking space at the Main Entrance of the Event .

Watermelon Park will also have required fire extinguishers at Main Entrance, Tents, Stage and Food Vendor area.

Please see the attached drawing of the proposed plan for the following special events:

Event #1 Shenandoah Riverside Festival. Proposed dates of June 15 & 16, 2012.

Event #2 River Bottom Blues n' BBQ. Proposed date of August 25, 2012.

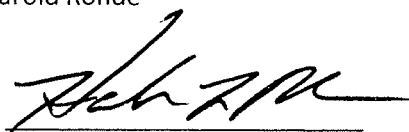
We thank you in advance for your time and consideration.

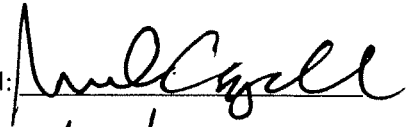
I have reviewed the attached plan(s) regarding: Traffic and Parking Control.

I find this plan(s) to meet or exceed the standard requirements and I hereby approve of said plan.

John H. Enders Fire Company & Rescue
Chief Harold Rohde

Watermelon Park
Mike Capanelli, General Manager

Signed: 

Signed: 

Date: 2/27/2012

Date: 2/27/2012



Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611
540.955.4803 www.WatermelonPark.com

Clarke County Sheriff's Department
c/o Sheriff Tony Roper
100 N. Church St.
Berryville, VA. 22611
540.955.1234

Proposed Plan for: Traffic and Parking Control

Watermelon Park is planning to host two special events and have created a proposed plan regarding the ingress & egress of traffic and event parking.

All traffic will be directed to enter the event by way of Lockes Mill Rd. All traffic will enter the event through the Main Entrance of Watermelon Park and exit through the Exit Gate located at the far eastern end of Watermelon Park.

Please see the attached drawing of the proposed plan for the following special events:

Event #1 Shenandoah Riverside Festival. Proposed dates of June 15 & 16, 2012.

Event #2 River Bottom Blues n' BBQ. Proposed date of August 25, 2012.

We thank you in advance for your time and consideration.

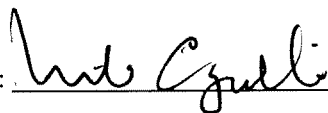
I have reviewed the attached plan(s) regarding: Traffic and Parking Control.

I find this plan(s) to meet or exceed the standard requirements and I hereby approve of said plan.

Clarke County Sheriff's Department
Sheriff Tony Roper

Watermelon Park
Mike Capanelli, General Manager

Signed: - SEE ATTACHED

Signed: 

Date: _____

Date: 2-27-12

SHENANDOAH RIVER

CAMPING AREA

CAMPING AREA

CAMPING AREA

PRIVATE MEMBER AREA

EVENT PARKING AREA

TEMPORARY FENCE

EGRESS OF TRAFFIC

ONE WAY TRAFFIC

EXIT

EAST ← LOCKES MILL ROAD → WEST

SHENANDOAH RIVER

CAMPING AREA

CAMPING AREA

CAMPING AREA

PRIVATE MEMBER AREA

EVENT PARKING AREA

TEMPORARY FENCE

EGRESS OF TRAFFIC

ONE WAY TRAFFIC

EXIT

EAST ← LOCKES MILL ROAD → WEST



Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611
540.955.4803 www.WatermelonPark.com

Clarke County Sherriff's Department
c/o Sherriff Tony Roper
100 N. Church St.
Berryville, VA. 22611
540.955.1234

Proposed Plan for: Event Security

Watermelon Park is planning to host two special events and has created a proposed plan regarding Event Security.

Security for said events will be provided by: D.L. Simmons Security Agency
(Please see attached proposal)

All Watermelon Park and Security staff members will be supplied with proper contact information and will be instructed to utilize the Clarke County 911 Emergency System in the event of any and all incidents.

Watermelon Park will establish a designated Emergency Vehicle Parking space at the Main Entrance of the Event .

Please see the attached drawing of the proposed plan for the following special events:

Event #1 Shenandoah Riverside Festival. Proposed dates of June 15 & 16, 2012.

Event #2 River Bottom Blues n' BBQ. Proposed date of August 25, 2012.

We thank you in advance for your time and consideration.

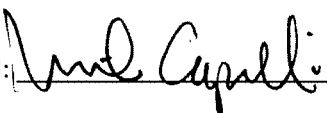
I have reviewed the attached plan(s) regarding: Event Security

I find this plan(s) to meet or exceed the standard requirements and I hereby approve of said plan.

Clarke County Sherriff's Department
Sherriff Tony Roper

Watermelon Park
Mike Capanelli, General Manager

Signed: SEE ATTACHED

Signed: 

Date: _____

Date: 2-27-12

D.L. Simmons Security Agency
A Nationwide Convention & Trade Show Security Firm
7716 Rotherham Dr., Hanover, MD 21076
Office: 240-375-0283 Fax: 866-610-9606

PROPOSAL

Proposal Submitted To: Cameron Morgan
Street: P.O. Box 93
Edinburg, VA 22824
Event: Earth Korps
Email: earthkorps@yahoo.com
Telephone Number: 540-3358144
Venue: Watermelon Park, Berryville, VA
Date of Coverage: June 15 & 16, 2012

Proposal #: N/A
Proposal Date: February 10, 2012
We propose the following coverage
Guard Hours: 135 @ \$20.00
Total: \$2,700.00
No Tax: \$0.00
Grand Total Cost: \$2,700.00
(Complimentary) Due: \$0.00

Guard Schedule:

Fri/June 15: 6 Guards – 5:30PM-2AM
Sat/June 16: 6 Guards – 12:30PM-2AM

A. DESCRIPTION OF COVERAGE:

We will provide security as listed on the attached schedule. All security schedules are based on a five-hour minimum. *PLEASE NOTE: HAVING ONE GUARD ON DUTY, MAY PUT A LAPSE IN SECURITY DURING MEALS AND RESTROOM BREAKS

B. ADJUSTMENT TO COVERAGE:

This proposal contains our suggested coverage based on our experience and working knowledge of the exhibit facility plus your budgetary considerations and/or specific needs or requirements.

C. RATE:

The rate per guard hour is indicated above.

E. RESPONSIBILITY:

Simmons Convention Services, Inc. is not responsible for loss, theft, or damage to the property or product of any individual exhibitor or Association. Simmons Convention Services, Inc. is responsible for controlling admission to the exhibit hall and such meetings, sessions, etc. as may be requested by Show Management. Simmons Convention Services, Inc.'s main objective is to monitor and maintain the integrity of show perimeter.

F. CONTRACT:

This proposal which when signed becomes a contract, may be changed at our discretion if not returned-signed 30 days prior to service.

G. SECURITY OFFICE: Simmons Security requires an office space at the convention center.

On behalf of Simmons, thank you in advance for your consideration of our firm. If you have any questions, please give us a call. We look forward to hearing from you.

Respectfully Submitted

Joseph McDeshen III

Joseph McDeshen III, President

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date: _____ **Signature:** _____
Please send signed proposal and payment to corporate office.



**CLARKE COUNTY
SHERIFF'S OFFICE**

**Anthony W. Roper
Sheriff**

P.O. Box 49
100 North Church St.
Berryville, VA 22611

540-955-1234
(24-hour Non-emergency Line)
540-955-5152 (Office)
540-955-4111 (Fax)

www.clarkecounty.gov



February 27, 2012

Mr. Mike Capanelli, General Manager
Watermelon Park
3320 Lockes Mill Road
Berryville, VA 22611


Dear Mr. Capanelli:

I am in receipt of your letter regarding special events at Watermelon Park, as follows:

- Shenandoah Riverside Festival Proposed Dates June 15-16, 2012
- River Bottom Blues n' Barbeque Proposed Date August 25, 2012

Based on your representations of both events, you have addressed all the concerns of the Clarke County Sheriff's Office.

Good luck, and feel free to contact me with any questions or concerns.

Sincerely,

Anthony W. Roper
Sheriff



Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611
540.955.4803 www.WatermelonPark.com

Virginia State Police
c/o Sgt. Fred Rowe
3680 Valley Pike
Winchester, VA. 22602
540.869.2000

Proposed Plan for: Traffic and Parking Control

Watermelon Park is planning to host two special events and have created a proposed plan regarding the ingress & egress of traffic and event parking.

All traffic will be directed to enter the event by way of Lockes Mill Rd. All traffic will enter the event through the Main Entrance of Watermelon Park and exit through the Exit Gate located at the far eastern end of Watermelon Park.

Please see the attached drawing of the proposed plan for the following special events:

Event #1 Shenandoah Riverside Festival. Proposed dates of June 15 & 16, 2012.

Event #2 River Bottom Blues n' BBQ. Proposed date of August 25, 2012.

We thank you in advance for your time and consideration.

I have reviewed the attached plan(s) regarding: Traffic and Parking Control.

I find this plan(s) to meet or exceed the standard requirements and I hereby approve of said plan.

Virginia State Police
Sgt. Fred Rowe

Signed: *Fred Rowe*

Date: 3-6-12

Watermelon Park
Mike Capanelli, General Manager

Signed: *Mike Capanelli*

Date: 3-6-12



Watermelon Park

3322 Lockes Mill Rd. ~ Berryville, VA. 22611
540.955.4803 www.WatermelonPark.com

Clarke County Building Department
101 Chalmers Court Suite B
Berryville, VA. 22611
540.955.5112

Proposed Plan for: Building Department Guidelines for Special Events

Watermelon Park is planning to host two special events and has created a proposed plan regarding the Building Department Guidelines for Special Events.

Please see the attached drawing of the proposed plan for the following special events:

Event #1 Shenandoah Riverside Festival. Proposed dates of June 15 & 16, 2012.

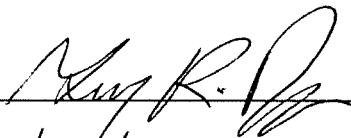
Event #2 River Bottom Blues n' BBQ. Proposed date of August 25, 2012.

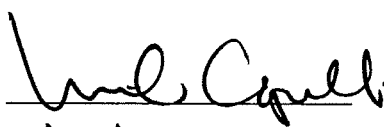
- **Tents:** A total of two tents are to be utilized at this event. (1) 10ft.x20ft = 200 sq. ft. and (1) 20ft.x30ft. = 600 sq. ft
- **Electrical Systems:** All electric will be supplied by existing electrical sources installed at Watermelon Park.
No use of generators will be permitted.
All electrical panels and outlets at Watermelon Park have been previously inspected and approved.
We thank you in advance for your time and consideration.
- **Gas Appliances:** No gas appliances are to be used other than those by Mobile Food Service vendors. All Mobile Food Service vendors will be approved by the Clarke County Health Department.
- **Lighting:** All lighting will be provided by existing lighting sources at Watermelon Park and will not blind any moving traffic. All lighting is shielded and downcast.
- **Inspections:** Any and all required inspections will be scheduled thirty-six (36) hours in advance of event.

I have reviewed the attached plan(s) regarding: Building Department Guidelines for Special Events. I find this plan(s) to meet or exceed the standard requirements and I hereby approve of said plan.

Clarke County Building Department

Watermelon Park
Mike Capanelli, General Manager

Signed: 
Date: 2/27/2012

Signed: 
Date: 2/27/2012

Clarke

lwalburn@clarkecounty.gov

± Font Size -

Clarke County - Special Event Permit - Watermelon Park - Route 621

From : Arthur Boyce (VDOT) <Bobby.Boyce@VDOT.Virginia.gov>

Wed, Mar 07, 2012 03:42 PM

Subject : Clarke County - Special Event Permit - Watermelon Park - Route 621

3 attachments

To : David Ash <dash@co.clarke.va.us>

Cc : Mike Capanelli <mike@watermelonpark.com>, Matthew Smith, P.E. (VDOT) <Matthew.Smith@vdot.virginia.gov>, Rhonda Funkhouser (VDOT) <Rhonda.Funkhouser@VDOT.Virginia.gov>, Timothy. (VDOT) Rhodes <Timothy.Rhodes@vdot.virginia.gov>, Lora Walburn <lwalburn@clarkecounty.gov>



DEPARTMENT OF TRANSPORTATION

Staunton/Edinburg Land Development

14031 Old Valley Pike

Edinburg, VA 22824

Dear Mr. Ash:

We have reviewed the above referenced Special Event Application dated February 24, 2011 and anticipate that an event of this size will have minimal impacts to the adjacent roadways. The 499 total attendees you expect to attract should generate approximately 500 total trips based on a 2.2 persons/vehicle occupancy rate. We do not anticipate the need for any traffic controls at the Route 7/621 intersection. We offer the following comments for your consideration:

- We recommend that alternate directions to Watermelon Park be advertised to reduce the impacts to Route 621 "Chilly Hollow Road". Chilly Hollow Road is a very narrow road with no shoulders and sharp curves. These alternative directions may include Route 608 "Parshall Road" for traffic from the west and Route 618 "Briggs Road" for traffic from the south.
- Vehicles entering the site need to be shuttled off the State road as quickly as possible. Traffic should not be stopped at the existing ticket booth/gate to take up money or tickets if this causes backups or stacking onto Route 621. We recommend that the patrons be first parked, then pay as they walk in the gate to the festival.

We appreciate the County's efforts to include VDOT in the early planning stages and the opportunity to provide comments on this Special Event Permit. If you have any questions, please do not hesitate to give me a call at (540) 984-5631.

Sincerely,

Arthur R. Boyce, III

Arthur R. Boyce, III

Land Development Engineer

Clarke, Frederick, Shenandoah, & Warren Counties

14031 Old Valley Pike

Edinburg, VA 22824

(540)984-5631

<<Watermelon Park Letterhead VDOT.PDF>> <<park drawing.pdf>>



ole0.bmp
34 KB



Watermelon Park Letterhead VDOT.PDF
266 KB



park drawing.pdf
32 KB



Shenandoah RIVERKEEPER®

Shenandoah Riverkeeper
P.O. Box 405
Boyce, VA 22620
540.837.1479

info@shenandoahriverkeeper.org
www.shenandoahriverkeeper.org

February 24, 2012
Mike Capanelli
mike@watermelonpark.com
Watermelon Park, Clarke County, VA
RE: Earthkorps Riverside Festival

Dear Mike,
I am writing you in hopes of endorsing the Earthkorps Riverside Festival proposed to be held June 15th and 16th, 2012. I am the Shenandoah Riverkeeper and my organization is a founding partner of Earthkorps.

Shenandoah Riverkeeper and Potomac Riverkeeper Inc. fiscally sponsored Beau Morgan and Earthkorps approximately three years ago in order to help them get off the ground financially and to begin the incorporation process. I serve as a founding member of the non-profit 501(c)(3) Earthkorps board of directors.

As the Riverkeeper, I decided that helping Earthkorps achieve their vision for removing physical trash (cans, refrigerators, tires etc.) would be complementary to the work of my organization. Shenandoah Riverkeeper had never tried to tackle the physical trash present in the river. We had always focused on sediment, nutrients, pesticides and other chemical forms of pollution. For several years Earthkorps is has been an excellent partner organization with Shenandoah Riverkeeper. I understand Earthkorps has already removed nearly 50,000 pounds of trash from the Shenandoah system. I consider that a remarkable feat for such a young organization. Nobody else is doing this work. The festival is the primary fundraising event to support the non-profit 501(c)(3) organization.

I have personally attended the Earthkorps Riverside festival with my wife and my young daughters. We spent Saturday playing in the fields and enjoying the peaceful company of the other attendees, we camped and played near the river. The festival had excellent music, and overall drew an environmentally conscious group of attendees. Attendees were self policing and peaceful. I have recommended this event for other families with young kids.

In summation, as Riverkeeper and as a father and as a resident of Clarke County, I would like to endorse the Earthkorps Riverside Festival and would be happy to speak personally to county staff or elected officials about what might be expected during this event.

Sincerely,

Jeff Kelble
Shenandoah Riverkeeper
Clarke County Resident and Father

Shenandoah Riverkeeper is sponsored by Potomac Riverkeeper, Inc. a 501(c)3 nonprofit organization.





PotomacRIVERKEEPER®
ShenandoahRIVERKEEPER®

1100 15th Street, NW, 11th floor
Washington, DC 20005
202.222.0707
202.783.0444 (fax)

keeper@potomacriverkeeper.org
www.potomacriverkeeper.org

February 24, 2012

Mike Capanelli
Watermelon Park
Clarke County, VA

Re: EarthKorps Riverside Festival

Dear Mike,

I am writing to endorse EarthKorps' Riverside Festival proposed for June 15 – 16, 2012, at Watermelon Park. Potomac Riverkeeper, Inc, which includes the Shenandoah Riverkeeper, served as the fiscal sponsoring agency for EarthKorps while it established itself as a 501(c)3 nonprofit organization. The Shenandoah Riverkeeper Jeff Kelble serves on its founding Board of Directors.

I worked with Cameron (Beau) Morgan through the process of incorporating his nonprofit organization. Throughout the process, I was impressed with Beau's dedication and commitment to founding a solid organization to address the trash problem in the Shenandoah River. Beau is an excellent organizer and planner. The fact that EarthKorps has removed nearly 50,000 pounds of trash in the past two years speaks volumes to his ability to organize and execute a valuable service to the community.

The Riverside Festival is EarthKorps' primary fundraising event. It also provides an opportunity to do vital outreach to the community about the need to reduce trash and to dispose of it properly so it does not end up in our rivers and streams. EarthKorps relies on hundreds of volunteers to remove trash. The festival is an opportunity to do outreach and recruit volunteers.

I have been impressed with Beau's ability to organize and execute this outdoor event. It is not an easy task, but he accomplishes it with much professionalism. Our Shenandoah Riverkeeper Jeff Kelble attends the festival every year with his family and recommends it as a family-friendly, safe event. I am happy to endorse EarthKorps' 2012 Riverside Festival.

Sincerely,

Robin Broder
Vice President



Recognized as "one of the best small nonprofits" by the Catalogue for Philanthropy

EarthShare # 87828 * CFC # 87828





County of Clarke
Application Special Event Permit
Code of Clarke County Chapter 57

Right of Entry Permission Form

I, MIKE CAPANELLI the applicant for a special event permit as
Permit Applicant's Name [Please print legibly.]

required by Article II of Chapter 57 of the Code of Clarke County, Virginia, that event

titled: SHENANDOAH RIVERSIDE FESTIVAL

shall take place on FRIDAY JUNE 15 & SATURDAY JUNE 16 at
Specify Date[s]

WATERMELON PARK - 3322 LOCKES MILL RD. - BERRYVILLE, VA. 22111
Event Location and/or Address

in Clarke County, Virginia, and I, JOHN U. MILLER JR.
Landowner or Leaseholder's Name

the landowner/ leaseholder of such event location, give our permission for the County Administrator, the county's lawful agents or duly constituted law enforcement officers to go upon the aforementioned property where the special event will take place at any time for the purpose of determining compliance with the provisions of Article II of Chapter 57 of the Code of Clarke County, Virginia. This permission shall specifically include the period of set up and shut down of the event.

We understand that any of the above-referenced officials shall have the right to revoke any permit issued under the aforementioned article upon noncompliance with any of its provisions and conditions.

[Signature]
 Permit Applicant

[Signature]
 Event Location Owner/Leaseholder

Secondary Signature[s] If Applicable
[Signature]
 Permit Applicant

Secondary Signature[s] If Applicable
[Signature]
 Event Location Owner/Leaseholder

Ticket #: 00126260001 @@
Date : 3/27/2012
Register: TNJ/W11
Trans. #: 26823
Dept # : GELR
Acct# :

T A X R E C E I P T
COUNTY OF CLARKE
SHARON E KEELER, TREASURER
P O BOX 537
101 CHALMERS COURT
BERRYVILLE VA 22611

GENERAL FUND - OTHER LOCAL REVENUE
SHENANDOAH RIVERSIDE
FESTIVAL

Previous Balance \$ 250.00
31000130303131000000000
Principal Being Paid \$ 250.00
Penalty \$.00
Interest \$.00

CAPANELLI MIKE

Amount Paid \$ 250.00

*Balance Due \$.00

Pd by WATERMELON PARK FARMS INC Check 250.00 # 2840 UNITED
BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 3/2012



**County of Clarke
Special Event Permit Application
Code of Clarke County Chapter 57**

Pasture Palooza Music & Arts Festival

Name of Event

339 Minniewood Lane, Berryville, VA 22611

Location of Event

Trevor Creany

Applicant Name and Organization if applicable [Please Print]

107 Taylor Street, Berryville, VA 22611

Applicant/Organization Address [Please Print]

(540) 336-4596

Telephone No.

Fax No.

thcreany@radford.edu

Email Address

Date[s]: July 13-15, 2012

Event No.:

If submitting application for multiple events, please number [1, 2, 3, etc.]

Estimate the number of Attendees (Maximum expected) 700 Attendees

Total expected over entire timeframe, not the maximum at any one time. When calculating the number of persons attending an event, Code 57-2: Persons Attending an Event – The number of participants and spectators that is the cumulative total number of people entering the site of a Special Event on an Event Day. For Events with multiple consecutive Event Days, the Day with the greatest number of persons attending shall be used to determine whether an Event is Small, Medium, or Large.

Special Event Type and Permit Fees

Yes No Multiple Events: Note: Multiple Event applications for special event permits may be submitted together for a single parcel of property.

Yes No Multiple Year [3-Year Limit – Current Year plus two]: Note: No application for a special event may be filed more than one year before an event is to be held or before the first Event Day for applications for multiple special event permits, *except* for an application for a special event that is substantially the same as a special event that has been previously approved and conducted.

For Multiple Years

1. For a previously approved multi-year event, any change in the size, scope, date, location or change in ownership of property or management of the event constitutes cause for review. There is a \$100 Fee for review.
2. Applicants approved for more than a single event shall be required to sign an agreement prepared by the County attorney agreeing to the conditions set forth and further agreeing to provide the County Administrator with written notice, not less than 30 days in advance of each subsequent event that contains the names and current contact numbers of all:
 - Event management personnel,
 - Vendors,
 - Caterers,
 - Public safety providers, and/or
 - Contracted services

Yes No Has this/these event[s] been previously approved by the Board of Supervisors?

Type	Event	No. Events In Application	Fee
<input type="checkbox"/>	Small Special Event – Special Events for 150 to 499 persons attending five [5] or fewer event days per calendar year.	One [1] Event Application Two [2] or More Events In An Application Up to Five [5]	\$100 \$100 1st Event Application \$50 Each Event 2-5 / Each Year 2-3
<input type="checkbox"/>	Medium Special Event – Special Events for <u>150 to 499</u> persons attending with <u>six [6] or more event days</u> in a calendar year.	One [1] Event in Application Two [2] or More Events In An Application	\$100 \$100 1st Event Application \$50 Each Event 2-9 / Each Year 2-3 + Cost of Public Hearing Notice
<input checked="" type="checkbox"/>	Medium Special Event – Special Events for <u>500 to 999</u> persons attending	Each Event Application	\$250 \$100 Each Year 2-3 + Cost of Public Hearing Notice
<input type="checkbox"/>	Large Special Event – Special Events of 1000 or more persons attending an event.	Each Event Application	\$500 \$100 Each Year 2-3 + Cost of Public Hearing Notice

Instructions and Notes:

- ✓ Make checks payable to Clarke County Treasurer.
- ✓ Attach check or receipt from the Treasurer with this form and include with application. If submitting for two or more events, attach to first event application only.
- ✓ Payment of the Special Event Permit Fee shall not eliminate or substitute for any requirement for any business license or any other permit(s) that may be required by any federal, state, or local statutes, ordinances, rules, or regulations. Applicants are responsible for insuring that all such permits, licenses, and certificates are obtained from the appropriate authority.
- ✓ Fees paid are non-refundable and not transferable to other activities
- ✓ An application for a Small Special Event shall be submitted at least 30 calendar days before the date of the Event to allow for review of the application.
- ✓ An application for a Medium or Large Special event shall be submitted at least 120 calendar days before the date of the Event in order to allow for review of the application.

§ 57-4 Scaled Drawing

Medium and Large Events – attach drawing depicting the following: Small Event: Not required.

- (a) The areas for performances or activities and for grandstands or seats, showing the location of all aisles for pedestrian travel and other crowd-control measures.
- (b) All physical facilities existing or to be constructed on the premises, including, but not limited to, fences, ticket booths, grandstands, and stages.

- (c) The location, capacity, and nature of all temporary lighting, sound, and public address facilities.
- (d) The location, capacity, and nature of all temporary water, toilet, and all other public health-related facilities.
- (e) Vehicle ingress, egress, and parking plan, to include emergency vehicle access.

§ 57.7. Special Event Requirements

All Special Events shall comply with the following terms, conditions, and requirements, unless express exception is requested and granted in any permit issued. The Administrator may waive any of the following for Small Special Events based on circumstances unique to the proposed event.

Instructions: Answer all the following. Enter NA if you do not think issue is applicable. If completing the form on a computer place your answers in the blanks provided. If completing the form manually, attach a separate piece of paper and answer the questions in order.

Note: *Application is complete only when the applicant has provided all applicable approvals to County Administration.*

General Information:

a) Event hours. Unless specifically approved by the reviewing entity, no stage presentation, music, dance, or other performance or activity shall take place at a special event between the hours of 12:00 am and 7:00 am.

Date(s) and time(s) of the event: (7/13/2012, 3:00 PM - 7/14/2012, 12:00 AM) (7/14/2012, 10:00 AM - 7/15/2012, 12:00 AM)

If multiple days, which day do you anticipate to have the highest attendance and an estimate of attendance:

July 14, 2012 - 700 attendees maximum including employees

b) Admission regulated. The applicant shall regulate admission by ticket or other means acceptable to the County, so as to insure that the number of persons attending an event does not exceed the number allowed by terms of the permit. Copy of Ticket or badge of admission Attached **OR**

Statement of the plan for controlling admission to the event: In Plan

c) Limits to attendance. The applicant shall not sell, give, or distribute a greater number of tickets than the number that the permit allows to attend. The applicant shall not admit any persons to an outdoor event if such admission would result in a greater number of persons present than allowed by the permit. Total number of tickets to be offered for sale: 999 less all employees

p) Liability insurance. The applicant shall provide evidence of adequate liability insurance. A certificate of insurance providing coverage in an amount of at least \$1 million dollars, naming the County of Clarke as an additional insured, and showing the date(s) of the event, shall have been received by the Administrator before an application is approved.

Certificate of insurance attached. No Yes

r) Permission for Entry. F1211-06D Attached. The applicant shall provide written permission for the Administrator, designee, all duly constituted law enforcement officers to enter the property at any time during the Special Event to determine compliance with the approved permit and the provisions of this chapter.

Adjoining Property Owners.

- Attach a copy of the notice sent to all adjoining property owners. [F1211-06C provides an example of the information required in the notice to adjoining property owners] Notice shall be sent to all adjacent property owners on the same date as the application is filed with the Administrator. The address for such owners shall be that found in the records of the Commissioner of the Revenue or, for properties not located in Clarke County, an equivalent source.
 - Attach a list of all adjacent property owners, with addresses.
-

Health Department Notice and Approvals:

Note: The Health Department must approve your plans for the following items. It is best you talk to the Health Department before you submit your plan to ensure it will be approved. Contact: 540-955-1033; 100 North Buckmarsh Street, Berryville, VA 22611

The Event Permit cannot be approved until after the Health Department has approved the plan.

- ✓ Check here if you have submitted your written plan to the Health Department Approval attached and have their letter of approval attached to your application.
 - ✓ Check here if you have not submitted your plan to the Health Department. Not attached
- Note: County Administration will submit your application to the Health Department for review; however, the Event Permit cannot be approved until after the Health Department has approved the plan.

d) Water supply. The applicant shall provide an ample supply of potable water for drinking and sanitation purposes on the premises of the Special Event by providing to the satisfaction of the Health Department the location and type of water facilities.

Statement of plan for providing water included with application including location and type of water facilities included in plan: Yes

e) Toilet and/or lavatory facilities. The applicant shall provide adequate toilet and/or lavatory facilities for sanitation purposes on the premises of the Special Event to the satisfaction of the Health Department.

Statement of plan for providing sanitation facilities included in plan.: Yes

f) Waste management. The applicant shall provide for the pickup and removal of refuse, trash, garbage, and rubbish from the site of the event on a daily basis, or more often if required by providing to the satisfaction of the Health Department the plans for pickup and removal of refuse and to clean up the premises and remove all trash and debris there from within 48 hours after the conclusion of the event.

Statement of plan for garbage, trash and sewage disposal included in plan.: Yes

g) Medical facilities. Adequate on-site medical facilities shall be provided to the satisfaction of the Health Department.

Statement of plan to provide adequate on-site medical facilities included in plan: Yes

k) Food & Beverage. The applicant shall provide for adequate preparation and provision of any food or beverage for consumption during the Special Event to the satisfaction of the Health Department (and the Virginia Alcohol Beverage Control Board, if alcoholic beverages are to be served) with a plan for preparing and providing food and beverages).

Statement of plan to provide adequate preparation and provision of any food or beverage for consumption included in plan. Yes

Will alcoholic beverages be served? No Yes If yes:

Virginia Alcohol Beverage Control Board Notice/Approval Date: N/A Approval attached.

Contact: www.abc.virginia.gov; 2901 Hermitage Road, P.O. Box 27491, Richmond, VA 23261

Local Fire & Rescue Company Notice and Approvals

Note: The local Fire & Rescue Company must approve your plans for the following items. It is best you talk to your local Fire and Rescue Company before you submit your plan to ensure it will be approved. Contact your local fire & rescue company. [Blue Ridge, Boyce, John Enders, or Shenandoah Farms]

The Event Permit cannot be approved until after the local fire and rescue company has approved the plan.

- ✓ Check here if you have submitted your written plan to the local fire and rescue company and have their letter of approval attached to your application. Approval attached
- ✓ Check here if you have not submitted your plan to the local fire and rescue company. Note: County Administration will submit your application to the local fire and rescue company for review. Not attached

g) Medical facilities. Adequate on-site medical facilities and emergency medical transport vehicles shall be provided to the satisfaction of the Chief of the Fire and Rescue Company providing service to the location at which the Special Event is to be held.

Statement of plan to provide adequate on-site medical facilities and emergency medical transport vehicles included in plan: Yes

h) Fire protection. The applicant shall provide for adequate fire protection to the satisfaction of the Chief of the Fire Department providing service to the location at which the Special Event is to be held.

Statement of plan to provide adequate fire protection included in plan. Yes

Sheriff's Notice and Approvals

Note: The Sheriff must approve your plans for the following items. It is best you contact him before you submit your plan to ensure it will be approved. Contact: 540-955-1234; 100 North Church Street, Berryville, VA 22611

The Event Permit cannot be approved until after the Sheriff has approved the plan.

- ✓ Check here if you have submitted your written plan to the Sheriff and have Approval attached his letter of approval attached to your application.
- ✓ Check here if you have not submitted your plan to the Sheriff. Note: County Not attached Administration will submit your application to the Sheriff for review.

i) **Traffic and parking control.** The applicant shall provide for adequate ingress, egress and parking for the Special Event to the satisfaction of the Sheriff, the State Police and the Virginia Department of Transportation.

Statement of plan to provide adequate ingress and egress included in plan. Yes

State Police Notice/Approval Date: N/A Approval attached.
Contact: 540-869-2000; 3680 Valley Pike, Winchester, Virginia 22602

Statement of plan to provide traffic Control devices, signage, cones, barricades or other activities to take place within the public right-of-way. N/A

The event entrance is not in or near a public right of way.

VDOT Notice/Approval Date: N/A Approval attached.

j) **Security.** The applicant shall provide adequate on-site security for the entire duration of a Special Event to the satisfaction of the Sheriff with a security plan.

Statement of plan to provide adequate on-site security included in plan. Yes

Building Department Notice and Approvals

Note: The Building Department must approve your plans for the following items. It is best you contact the Building Department before you submit your plan to:

- Obtain approval of the actual event; AND
- Apply for any necessary permits and schedule any necessary inspections. *Prior to the event being opened to the public or participants, applicable permits and inspections must be complete. These include, but not limited to: portable lighting, electrical systems, gas systems, tents, portable structures, amusements ride including inflatables and climbing walls. Also, the Building Department inspects emergency vehicle access.*

Contact: 540-955-5112; 101 Chalmers Court, Suite B, Berryville, VA 22611

The Event Permit cannot be approved until after the Building Department has approved the plan.

- ✓ Check here if you have submitted your written plan to the Building Department and have their letter of approval attached to your application. Approval attached
- ✓ Check here if you have not submitted your plan to the Building Department. Not attached Note: County Administration will submit your application to the Building Department for review; however the applicant is responsible for obtaining any necessary Building Department permits and scheduling any/all inspections.

Building Department Guidelines for Special Events Permits:

The following are issues that need to be described or addressed on special events permit applications:

Tents - Any tent greater than 900 square feet in size will require a Building Permit and inspections prior to the event. Inspection shall be arranged to be done during normal business hours Monday through Friday at least the day prior to the event. The event application should provide diagrams or layouts of the location of the tent(s). All tents shall be fire retardant treated with the appropriate approval label on the tent and shall have a mounted and posted fire extinguisher (5 lb. ABC min.) located in each tent. If the tent is enclosed, it shall have two (2) forms of exit that are labeled and illuminated if the event occurs after daylight. If the event will occur after daylight hours, emergency lighting shall be provided.

Electrical Systems – Any temporary or portable electrical distribution systems shall require an Electrical Permit and inspections prior to the event. All portable or temporary systems shall be Ground Fault Interrupter Circuit (GFIC) protected. Trailer mounted generators shall be provided with ground rods and grounding conductors appropriate for the generator output requirements. All equipment shall be listed and labeled for the application (weather resistant). No portable generators are allowed inside any tents or trailers where persons would normally enter. A description of the electrical distribution system shall be provided with the special event application.

Gas Appliances – All gas appliances including cooking and heating appliances shall be inspected including leak tested prior to the event. No gas cylinders will be allowed inside tents or occupied trailers or structures. All gas cylinders shall be secured in areas not normally used by the public. All gas equipment shall be in good working order and shall meet requirements of the Virginia Fuel Gas Code.

Lighting – Information pertaining to the temporary lighting systems shall be provided with the special event application including output wattage and generation system. Lighting system shall be located not to project excessive lighting off of the premises and not to blind any moving traffic on or of the event property. Any lighting pointing to the property boundary shall be shielded and downcast.

Inspections – Arrangement for inspections shall be scheduled to occur prior to opening of the event during normal business hours between Monday and Friday. Required inspections shall be scheduled at least twenty-four (24) hours prior to the expected inspection. If special times and arrangements are required, prior approval will need to be arranged with the Clarke County Building Department.

l) Lighting/Illumination. If lighting is to be utilized, such lights shall be located, or such shielding devices or other equipment shall be utilized so as to prevent unreasonable glow beyond the property on which the event is located.

Will outdoor lighting be utilized? No Yes

m) Temporary Structures. All necessary building permits shall be obtained before the event occurs for any temporary structures such as tents or amusement rides. Will temporary structures be utilized? No Yes

Type[s] of temporary structures: Included in plan.

o) Communication system. If the premises are without adequate communications systems, the applicant shall make arrangements, approved by the County, to provide for substitute, additional, or alternate means of communication with public safety and other government officials.

Will substitute, additional, or alternate means of communication be utilized? No Yes If yes:

Plan for adequate communications systems included with application. Yes

t) **Necessary Safety Services.** The operator of the Special Event shall provide any services necessary to provide appropriate levels of safety over and above what public agencies determine that they are able to provide. Additional Safety Services Required? No Yes If yes:

List safety services: _____

Applicant Additional Information:

Use this area for additional information, if applicable:

Included in plan.

Acknowledgements, Affirmations, Signature

By my signature below, I affirm that I have read and agree to abide by the following terms and conditions. Further, I affirm that the information provided in this application is true and accurate to the best of my knowledge.

§ 57.4 (a) Submission and Acceptance. No application shall be submitted, or accepted, unless presented on the required forms along with all additional required plans, documents, approvals, fees, and other material required by this ordinance.

§ 57.7 (m) Sound. Applicant agrees to comply with the Clarke County Code Chapter § 120 that regulates noise.

§ 57.7 (p) Setbacks. The approving entity may establish setbacks from property lines, rights of way, and access easements to the site of public assembly or parking for participants or spectators for a Special Event as determined necessary by the approving entity depending on site characteristics, the type of event, the anticipated number of participants and spectators, and the impact on adjacent property owners.

§ 57.7 (r) **Other laws and rules.** The applicant shall comply with all federal, state and local laws, ordinances and regulations, including zoning ordinance provisions and any special use provisions applicable to the property.

§ 57.3 (b) **Other Permits and Responsibility:** The permit required by this ordinance, or the exemptions provided herein, shall not eliminate or substitute for any requirement for any business license or any other permit(s) which may be required by any federal, state, or local statutes, ordinances, rules, or regulations. Applicants are responsible for insuring that all such permits, licenses, and certificates are obtained from the appropriate authority.

§ 57.8. **Deposit.** I am aware that a deposit may be required. As a condition of granting the permit, the Administrator or the Board may require the payment of a deposit to cover anticipated public clean-up costs, law enforcement costs, and/or emergency services costs beyond what is usual and customary. The applicant shall be responsible for such costs in excess of any deposit, and the applicant shall be refunded any portion of a deposit not needed to cover such costs.

§ 57.9. **Permit not transferable.** I am aware that this permit is not transferable.

§ 57.10. **Revocation or suspension of permit.** I am aware that this permit may be revoked for suspended A permit issued under the provisions of Chapter 57 may be revoked or suspended by the entity that approved the permit. The Sheriff or his/her designee may temporarily suspend the permit pending consideration, by the entity that approved the permit, of action to revoke or suspend a permit. Such action by the approving entity or the Sheriff or designee may be taken for any of the following reasons:

- a) Any violation of one or more of the requirements or any violation of one or more of the terms and conditions of a permit issued hereunder.
- b) Any material misrepresentation in the application for a permit.
- c) Any change in the ownership of the location of the permitted event, unless there is provided a signed statement from the new owner to confirm that the new owner has given permission for the specific Special Event to be held.
- d) Any material change in the condition of the facilities or ability of contracted organizations to provide required services or equipment.
- e) Any state of emergency, disaster, hazardous weather condition, or other threat to the public health, safety, and welfare that has been declared or is anticipated to occur such that continuation of the event is deemed to be an undue or unnecessary risk to the participants, general public, or public safety providers.
- f) Upon revocation or suspension of the permit, the permittee shall immediately cancel and/or terminate the event and provide for orderly dispersal of those in attendance.

TC

Applicant Signature

3/9/2012

Date

Trevor Creany

Printed Name

Note: Application is complete only when the applicant has provided all applicable approvals to County Administration.



County of Clarke
Application Special Event Permit
Code of Clarke County Chapter 57

Section I Determination: Permit is required for any assembly, attraction, ceremony, event, festival, gathering, circus, carnival, or show at which rides, games, competitions, attractions, music, dance, or other performing arts are engaged in by participants or provided as entertainment by professional or amateur performers or by prerecorded means that meet the following criteria:

Question	Yes	No	Action
A. Does it occur within the corporate limits of the Town of Berryville or the Town of Boyce or the Berryville Annexation Area?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, permit not required by Clarke County. Check with the appropriate local government.
B. Is it to be held on property owned by the United States of America, the Commonwealth of Virginia, or the County of Clarke, or in a permanent enclosed structure?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, permit not required by Clarke County. Check with the appropriate governmental agency to ensure compliance with its rules and regulations.
C. Is it to be held on a private parcel of land fewer than six acres?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, event is not allowed on parcels of fewer than six acres.
D. Is the function planned for fewer than 150 people?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, A permit shall not be required for an assembly with less than 150 persons attending the event on a parcel of 6 or more acres (or adjoining parcels with the same owner that have a total area of six or more acres).
E. Does it involve the raising, charging, donating or re-couping of funds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If no, special event permit is not required.

Note: Such an assembly shall not include demonstrations, parades, rallies, marches, or picketing activities.

If you answered No to all questions A, B, C, D, and Yes to question E, a special event permit application is required. Use Special Event Permit Application Form F1211-01B

Official Plan for:
Pasture Palooza Music and Arts Festival
July 13-15, 2012
339 Minniewood Lane, Berryville, VA 22611

Coordinator:
Trevor Creany
107 Taylor Street
Berryville, VA 22611

§ 57.7. Special Event Requirements

General Information:

▲ **Event hours.**

- Start: 1:00 PM Friday, July 13, 2012
- End: 12:00 PM Sunday, July 15, 2012
- Live music hours:
 - 7/13/2012 = 4:00 PM – 12:00 AM
 - 7/14/2012 = 10:00 AM – 12:00 AM
- Estimated maximum of 700 attendees on Saturday, July 14, 2012

▲ **Admission regulated.**

- The total amount of tickets to be sold will be 999 less all employees. Tickets will be sold online prior to the event via eventbrite.com. Eventbrite is an online service that people everywhere use to create, share, and join any event. They allow people like me to sell tickets online which is a necessity for special events today. All remaining tickets will be sold at the entrance gate the day of the festival. Tickets sold online will cost \$35.00 each. Weekend passes will be sold at \$40.00; Saturday only tickets will be sold at the price of \$30.00 each. As soon as 999 tickets have been distributed all entrances to the festival will be forbidden without proof of prior purchase.
- *Note: I do not expect that 999 people will attend the event. (700 maximum)*

▲ **Limits to attendance.**

- *Eventbrite.com* provides information to the ticket seller that allows he/she to see how many tickets have been sold. It even allows you to see what population you are selling tickets to and even the total amount of tickets sold. With all of this information available I will be able to sell an exact amount of tickets, equal to or less than 999.

▲ **Liability insurance.**

- The insurance policy has been purchased, but I have yet to receive the certificate in the mail. Once I receive the certificates I will mail one to the County of Clarke. As stated in the application I have provided coverage in an amount of \$1,000,000 and named the County of Clarke as an additional insured. Others insured include myself and the property owner, Alison Teetor.

▲ **Permission for Entry.**

- I have attached written permission for the Administrator, designee, all-duty constituted law enforcement officers to enter the property at any time during the Special Event to determine compliance with the approved permit and the provisions of this chapter.
 - A copy of the notice sent to all adjoining property owners is attached.
 - A list of all adjacent property owners, with addresses is attached as well.
-

Heath Department Notice and Approvals:

▲ **Water Supply.**

- All attendees will be notified that water will not be provided for free, but they are encouraged to bring enough for themselves for the entire weekend. Bottled water will be sold by the vendor, Lauren Simmons. A wash station will be rented from Green's Latrines for sanitation purposes.

▲ **Toilet and/or lavatory facilities.**

- Seven portable lavatory facilities will be rented from Green's Latrines for the entire weekend. I do not expect to have more than 700 attendees so this satisfies the requirement of 1 lavatory facility per every 100 people. If we end up selling more tickets Green's Latrines will be notified to bring more portable lavatory facilities.

▲ **Waste management.**

- When attendees enter the festival they will be given a trash bag to throw any refuse, trash, garbage, rubbish, and non-recyclable material in. Pasture Palooza Music & Arts Festival will encourage the attendees to recycle all cans and plastic bottles into recycle bins placed throughout the event grounds. Green's Latrines will be responsible for all sewage disposal. We will have a cleanup on Sunday, July 15th and all trash will be removed from the property and taken to the dump for proper disposal by Monday, July 16th.

▲ **Medical facilities.**

- A medical tent will be set up with equipped and certified Emergency Medical Technicians, EMTs, to handle any small issues. The tent will be marked with the emblem of the International Red Cross placed inside the main event area (indicated on the map attached). If an ambulance is needed staff will call 9-1-1 immediately and have the person transported to the front gate to await the ambulance. The EMT will determine if the injured person is able to be moved. A side-by-side will be used for emergency transportation.

▲ **Food & Beverage.**

- We will have one food and non-alcoholic beverage vendor, Lauren Simmons. She will be getting a temporary permit from the County of Clarke to sell food and non-alcoholic beverages. I have already signed and submitted the coordinator's checklist required by the Health Department.
 - Alcoholic beverages will not be served, but attendees above the age of 21 will be allowed to bring their own alcohol as long as it is not in a glass container.
 - *More information on our plan to prevent underage drinking is located in the security section under Sheriff's Notice and Approval.*
-

Local Fire & Rescue Company Notice and Approvals

▲ **Medical facilities.**

- A medical tent will be set up with equipped and certified Emergency Medical Technicians, EMTs, to handle any small issues. The tent will be marked with the emblem of the International Red Cross placed in an easy to see area (indicated on the map attached). If an ambulance is needed staff will call 9-1-1 immediately and have the person transported to the front gate to await the ambulance. The EMT will determine if the injured person is able to be moved. A side-by-side will be used for emergency transportation.

▲ **Fire Protection.**

- Fire extinguishers will be located in marked locations throughout the event area. A large water tank will be located in the main event area for the purpose of extinguishing any fires. All staff members will be on the look out for any fires. All attendees will be told not to have any personal camp fires. If we find any personal camp fires the attendees who are camping around the fire will be removed from the festival.
-

Sheriff's Notice and Approvals

▲ **Traffic and parking control.**

- Approximately 10 staff members will be assigned the duty of parking cars. The attendees staying all weekend will be parked in the main event camping area. Attendees who will staying for one day at a time and leaving throughout the weekend will be parked in a separate field located on the property. This will allow easy ingress and egress to the property.
- In the past, Pasture Palooza has closed and locked the main gate of the property from 2:00 AM – 5:00 AM to prevent any drinking and driving. The first year of Pasture Palooza Music and Arts Festival in 2010 occurred only one week after the tragic death of Clarke County High School student Aaron Shirley. This is what inspired the idea to close the gates at the late night hours. Pasture Palooza will continue to close the gates in the late night and early morning hours if the Clarke County Sheriff Department approves.

▲ **Security.**

- We will hire one Deputy Sheriff to be on site Friday from 4:00 PM – 12:00 AM and Saturday from 12:00 PM till 12:00 AM.
 - Security will be hired for the entire duration of the festival: 1:00 PM Friday, July 13 until 12:00 PM Sunday, July 15. A minimum of 10 security members will be on duty at all times.
 - Security will be composed of Pasture Palooza Staff and a small security team hired under contract.
 - Admission to Pasture Palooza Music & Arts Festival is restricted to individuals of 18 years or older. Any person between the ages of 18 and 21 will get a different wristband to indicate that they are under 21. If an individual under the age of 21 is caught drinking or inebriated, they will be escorted to the main entrance and held until an officer arrives.
-

Building Department Notice and Approvals

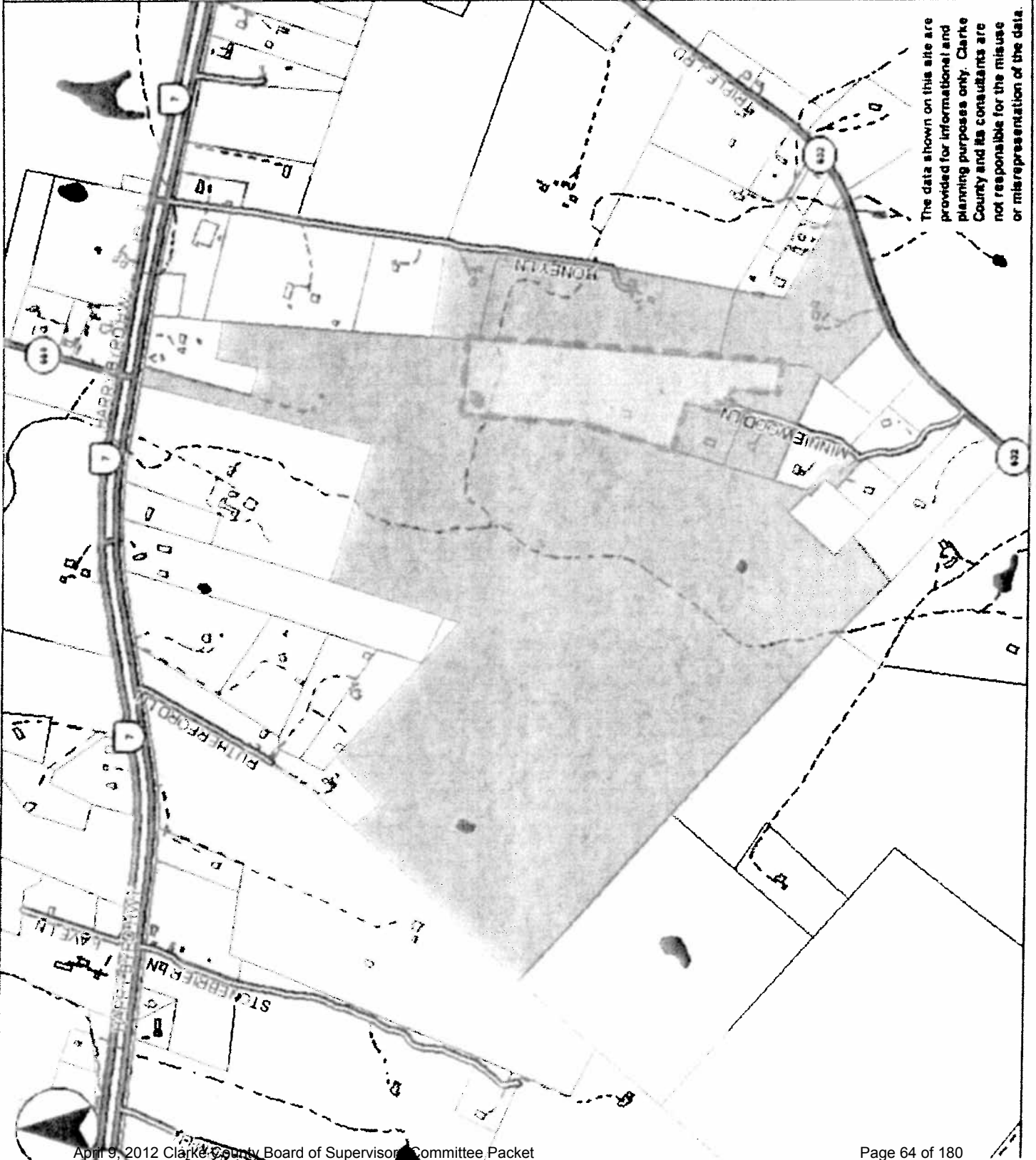
- ⤴ **Lighting/Illumination.**
 - Lighting/Illumination will only be used for the purpose of stage lighting.
 - ⤴ **Temporary Structures.**
 - Types of temporary structures:
 - There will be a main stage and a side stage. The locations of these temporary structures are located on the map attached.
 - ⤴ **Communication system.**
 - All staff and security will have at least one of the following items: walkie talkie, smart phone, and/or cell phone.
 - ⤴ **Necessary Safety Services.**
 - The building department is not requiring any additional safety services.
-

Additional Information

- ⤴ I have attached the notices that I sent out to departments but I have only heard back from the health department.



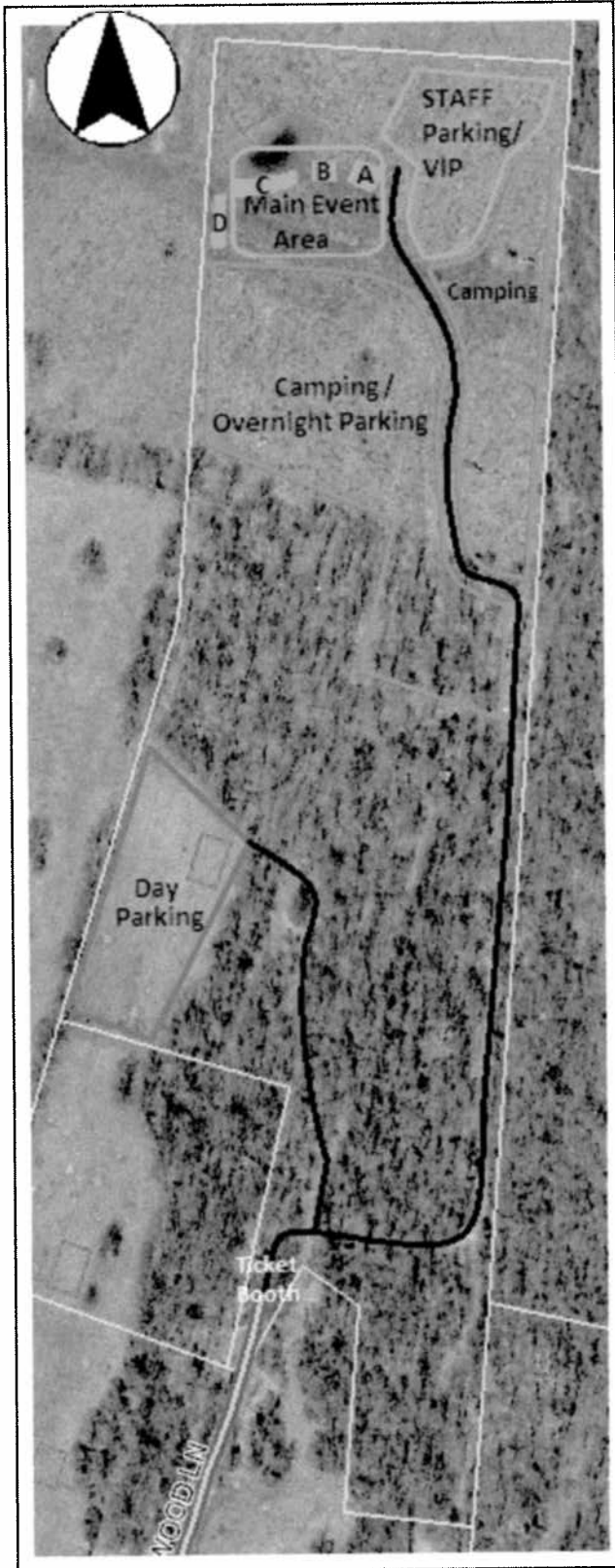
- Public Roads
- Parts of Interest
- Private Roads
- Misc Roads
- Appalachian Trail
- Streams
- Ponds
- Rivers
- Buildings
- Parcels
- Parcels With Other On Parcels
- Parcels
- Towns
- Clarke County
- Surrounding Counties



The data shown on this site are provided for informational and planning purposes only. Clarke County and its consultants are not responsible for the misuse or misrepresentation of the data.



Pasture Palooza Music & Arts Festival Map of Festival Grounds



A - Main Stage
B - Side Stage
C - Vendors (Food & Crafts)
D - Lavatories (7 total)



County of Clarke
Application Special Event Permit
Code of Clarke County Chapter 57

Right of Entry Permission Form

I, Trevor Creany the applicant for a special event permit as
 Permit Applicant's Name [Please print legibly.]

required by Article II of Chapter 57 of the Code of Clarke County, Virginia, that event

titled: Pasture Palooza Music and Arts Festival

shall take place on July 13-15, 2012 at
 Specify Date[s]

339 Minniewood Lane, Berryville, VA 22611
 Event Location and/or Address

in Clarke County, Virginia, and I, Alison Teetor
 Landowner or Leaseholder's Name

the landowner/ leaseholder of such event location, give our permission for the County Administrator, the county's lawful agents or duly constituted law enforcement officers to go upon the aforementioned property where the special event will take place at any time for the purpose of determining compliance with the provisions of Article II of Chapter 57 of the Code of Clarke County, Virginia. This permission shall specifically include the period of set up and shut down of the event.

We understand that any of the above-referenced officials shall have the right to revoke any permit issued under the aforementioned article upon noncompliance with any of its provisions and conditions.

TJC

Permit Applicant

Secondary Signature[s] If Applicable

Alison Teetor

Event Location Owner/Leaseholder

Secondary Signature[s] If Applicable

Permit Applicant

Event Location Owner/Leaseholder

BLKBEAR LLC
107 TAYLOR ST
BERRYVILLE, VA 22611

MNNW PARTNERSHIP
900 S PLEASANT VALLEY RD
WINCHESTER, VA 22601

GIRONDO THOMAS C &
CATHY
364 HONEY LANE
BERRYVILLE, VA 22611

BENNIE WILLIAM A JR & MA
P O BOX 343
BERRYVILLE, VA 22611

BROWN HEIDI
2021 BISHOP MEADE RD
BOYCE, VA 22620

LORBER LINDA R
228 SOUTH ROYAL AVE
FRONT ROYAL, VA 22630

LAVAL LLC
912 WHITE POST RD
WHITE POST, VA 22663

NICHOLS JENNIFER
269 MINNIEWOOD LANE
BERRYVILLE, VA 22611

SAYRE ROBERT G & DAWN E
195 MINNIEWOOD LN
BERRYVILLE, VA 22611

RUSSELL KAREN K
66 MINNIEWOOD LN
BERRYVILLE, VA 22611

CANTERBURY SUSAN
KACKLEY
153 MINNIEWOOD LANE
BERRYVILLE, VA 22611

Trevor Creany
107 Taylor Street
Berryville, VA 22611
(540) 336-4596

**Adjoining Property Owner
Special Event Notice**

February 21, 2012

RE: Special Event Notice

Dear Adjoining Property Owner,

This notice is to advise adjoining property owners that a special event application has been forwarded this day to the County of Clarke, Virginia for the following events to be conducted at:

Location: 339 Minniewood Lane
Berryville, VA 22611

Name of Event: Pasture Palooza Music and Arts Festival

Dates/Time: July 13, 2012 – 12:00 pm to 12:00 am
July 14, 2012 – 10:00 am to 12:00 am

Summary of Event: Outdoor music and arts festival with camping. A maximum of 700 persons are expected to attend. Attendees will eat, camp, and listen to music. There will be amplified music and two stages with lighting. No homes are visible or within a ¼ mile of the festival location. I apologize for the music going until 12:45 last year. I assure you that the music will be cut off at 12:00 am each night this year to respect you, the surrounding homeowner.

If you have questions, concerns or would care to review the full text of the application, please contact the following within 15 days of receiving this notice.

Trevor Creany
107 Taylor Street
Berryville, VA 22611
thcreany@radford.edu
(540) 336-4596

If you are unable to reach the person listed above at the address or telephone number listed above, you may contact the County Administrator at 540-955-5175.

Regards,



Trevor Creany

Pasture Palooza

Health Department Approval

Fincham, Ryan (VDH) [Ryan.Fincham@vdh.virginia.gov]

To

thcreany@radford.edu

Friday, March 02, 2012 3:27 PM

Trevor-

Thanks for the call and for already applying for the temporary food service for your event this summer. I understand that it will be similar to last year's set up. We will again assist you with getting all your approvals during your event. I look forward to working with you as the event nears. Please feel free to use this as a preliminary approval for county permitting.

Thanks again-

Ryan Fincham, EHSS
Clarke County Health Department

Pasture Palooza Music and Arts Festival - Building Dept Details

Creany, Trevor

Sent: Thursday, February 09, 2012 4:05 PM

To: gpope@clarkcountynv.gov

Attachments: Pasture Palooza Building D~1.doc (15 KB)

Hi Gary,

I have attached a letter explaining my plan for the festival. It only contains information that concerns the building department. If you have any questions please feel free to call or email me. If everything seems to be in good shape I will need a letter of approval from you.

Thanks,

Trevor Creany
Pasture Palooza Coordinator
(540) 336-4596
tcreany@radford.edu

Attachment sent to
gpope@clarkecount
gov

Pasture Palooza Music & Arts Festival
July 13 - 15, 2012
339 Minniewood Lane
Berryville, VA 22611

Coordinator:
Trevor Creany
107 Taylor Street
Berryville, VA 22611
(540) 336-4596
thcreany@radford.edu

Building Department Notice and Approvals

- ▲ **Lighting/Illumination.**
 - Lighting/Illumination will only be used for the purpose of stage lighting.
- ▲ **Temporary Structures.**
 - Types of temporary structures:
 - There will be a main stage, side stage, front of house stage for the sound engineers, and a large tent set up in the main event area.
 - The tent is not bigger than 900 square feet.
 - All temporary stages will be less than 30" tall.
- ▲ **Communication system.**
 - All staff and security will have at least one of the following items: walkie talkie, smart phone, and/or cell phone.
- ▲ **Necessary Safety Services.**
 - Please let me know if I need to Provide any additional safety services.
- ▲ **Electrical Permit.**
 - A towable diesel generator will be rented from sunbelt rentals for the purpose of powering the stage lighting and sound. I understand there is an electrical permit to pay for in order for approval. Please provide forms or information on where to get the forms so I can fill them out asap.
- ▲ **Permission to inspect event area.**
 - I grant the Clarke County building department the right to enter the special event property to inspect all lighting/illumination, temporary structures, and generator.

Pasture Palooza Music & Arts Festival Plan

Sheriff Department Notice

Creany, Trevor

Sent Items

Wednesday, March 07, 2012 1:49 PM

Thank you very much. I will be contacting Deputy Lichliter soon. There will be about 500 attendees plus all employees, staff, band members, etc

Sent from my Verizon Wireless Phone

Tony Roper [troper@clarkecounty.gov]

Wednesday, March 07, 2012 1:15 PM

THanks, Trevor,

I appreciate your work on this. How many people will be at the music festival? Also, by way off cc, I am "introducing" you to Gary Lichliter, the deputy sheriff who coordinates our extra-duty employment. I am sure he will be in touch with you.

THanks

Creany, Trevor

Sent Items

Wednesday, March 07, 2012 12:25 PM

Hi Sheriff Roper,

I'm Trevor Creany the event coordinator for Pasture Palooza Music & Art Festival. I understand Allen Mason has sent all information my information to you. I am in the process of getting approvals from the different departments in Clarke County. If you have any questions about the attached document please let me know. Otherwise could you please send an approval in the form of an email to me <thcreany@radford.edu> and Lora Walburn <lwalburn@clarkecounty.gov>.

I would also like to hire a Deputy Sheriff for both days of the festival. From the hours of Friday the 13th 4:00 pm - 12:00 am, and Saturday the 14th 12:00 pm - 12:00 am.

Here's my contact information. Thanks so much for your help.

Trevor Creany
Pasture Palooza Coordinator
(540) 336-4596
thcreany@radford.edu

Allen Mason [amason@clarkecounty.gov]

Monday, March 05, 2012 9:51 AM

Mr. Creany,

I sent the information to the Sheriff. He asked that you communicate directly with him. His email is troper@clarkecounty.gov. He will be able to answer your questions and get you squared away. Thanks again and good luck.

Allen Mason [amason@clarkecounty.gov]

2012

Saturday, February 25, 2012 6:00 AM

Mr. Creany,

I did receive your email however the sheriff has been out of town the past week. As soon as he comes back on Monday I will give him the information you gave me for his review and approval. Thanks.

Creany, Trevor

Sent Items

Friday, February 24, 2012 10:24 AM

Hey Mr. Mason,

I was just making sure you got this email with the letter attached. I need to turn in the application soon. If there wasn't any problem with the plan please send me a quick email saying that you approve the event. I also need to work out hiring a sheriff for the gate. All the info is in the letter attached.

Thanks,

Trevor Creany

Creany, Trevor

To:

amason@clarkecounty.gov

Attachments:

Letter To Deputy Mason 2012.doc (19 KB)[\[Open in Browser\]](#)

Sent Items

Tuesday, February 14, 2012 7:39 PM

You forwarded this message on 2/24/2012 10:24 AM.

Hello,

I have attached a letter including the plan for security and traffic control at Pasture Palooza. After reading it please feel free to call me and we can discuss any details you would like.

Thanks,

Trevor Creany

(540) 336-4596

thcreany@radford.edu

Attachment sent to amason@clarkecounty.gov

Pasture Palooza Music & Arts Festival
July 13 - 15, 2012
339 Minniewood Lane
Berryville, VA 22611

Coordinator:
Trevor Creany
107 Taylor Street
Berryville, VA 22611
(540) 336-4596
thcreany@radford.edu

ix1

Sheriff's Notice and Approvals

▲ Traffic and parking control.

- Approximately 10 staff members will be assigned the duty of parking cars. The attendees staying all weekend will be parked in the main event camping area. Attendees who will stay for one day at a time and leaving throughout the weekend will be parked in a separate field located on the property. This will allow easy ingress and egress to the property.
- In the past, Pasture Palooza has closed and locked the main gate of the property from 2:00 AM – 5:00 AM to prevent any drinking and driving. The first year of Pasture Palooza Music and Arts Festival in 2010 occurred only one week after the tragic death of Clarke County High School student Aaron Shirley. This is what inspired the idea to close the gates at the late night hours. Pasture Palooza will continue to close the gates in the late night and early morning hours if the Clarke County Sheriff Department approves.

▲ Security.

- We will hire one Deputy Sheriff to be on site Friday, from 4:00 PM – 12:00 AM and Saturday, from 12:00 PM -12:00 AM. Preferably Kenny Gall, because staff member Bradley Graham is an acquaintance. The Deputy on site will be stationed at the front gate where all ticket money will be collected.
- Security will be hired for the entire duration of the festival: 1:00 PM Friday, July 13 until 12:00 PM Sunday, July 15. A minimum of 10 security members will be on duty at all times.
- Security will be composed of Pasture Palooza Staff and a small security team hired under contract.
- Admission to Pasture Palooza Music & Arts Festival is restricted to individuals of 18 years or older. Any person between the ages of 18 and 21 will get a different wristband to indicate that they are under 21. This will allow security and staff to identify any underage persons trying to drink. If an individual under the age of 21 is caught consuming alcohol, they will be escorted to the main entrance and held until an officer arrives.

Members of security will be at the entrance into the festival and spread throughout the property. The uniform will consist of a yellow shirt with STAFF written across the back and Pasture Palooza on the front. There will be 2 - 4 security employees at the front gate checking ID's and collecting ticket revenue. 6 – 8 employees will be on the property at all times looking for any sort of illegal activities, personal camp fires, and disorderly conduct. If an attendee is caught violating any of the festival rules they will be asked to leave the festival. I have already signed and turned in the right of entry permission form to the Clarke County Sheriff's Department stating that they are allowed to come on the property at any time. We may close the gates to the festival from 2 AM till 5 AM to avoid any possible drunk driving. If you need to get into the property and the gate is closed it will have a combination lock on it. The combination for the lock is 5567. If you have any further questions or concerns please feel free to contact me.

Sincerely,

Trevor Creany

Ticket #:00126250001 @@
Date : 3/12/2012
Register: WBM/W10
Trans. #: 27989
Dept # : GELR
Acct# :

T A X R E C E I P T
COUNTY OF CLARKE
SHARON E KEELER, TREASURER
P O BOX 537
101 CHALMERS COURT
BERRYVILLE VA 22611

Previous Balance \$ 250.00
31000130303131000000000
Principal Being Paid \$ 250.00
Penalty \$.00
Interest \$.00
Amount Paid \$ 250.00
*Balance Due \$.00

GENERAL FUND - OTHER LOCAL REVENUE
PASTURE PALOOZA

CREANY TREVOR

Pd by CREANY TREVOR Check 250.00 # 111 BBT
BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 3/2012

Clarke

lwalburn@clarkecounty.gov

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Re: 2012 Pasture Palooza and**From :** Lora Walburn <lwalburn@clarkecounty.gov>

Mon, Mar 26, 2012 04:13 PM

Subject : Re: 2012 Pasture Palooza and 1 attachment

To : Holly DeHaven <hdehaven@clarkecounty.gov>, Bobby Boyce [VDOT] <Bobby.Boyce@VDOT.Virginia.gov>, Fincham (VDH), Ryan <Ryan.Fincham@vdh.virginia.gov>, greg lloyd <greg.lloyd@vdh.virginia.gov>, Tony Roper <troper@clarkecounty.gov>, Gary Pope <gpope@clarkecounty.gov>, Gary Lichliter <glichliter@clarkecounty.gov>

Cc : thcreany@radford.edu

Good Afternoon All:

To those who have not yet responded, tomorrow. Tuesday, March 27, is the deadline. Thank you - lbow

Lora B. Walburn
Deputy Clerk to the Board Supervisors
Executive Assistant - County Administration
County of Clarke
101 Chalmers Court, Suite B
Berryville, Virginia 22611
[540] 955-5175
[540] 955-5180 Fax
lwalburn@clarkecounty.gov

From: "Lora Walburn" <lwalburn@clarkecounty.gov>

To: "Holly DeHaven" <hdehaven@clarkecounty.gov>, "Bobby Boyce [VDOT]" <Bobby.Boyce@VDOT.Virginia.gov>, "Fincham (VDH), Ryan" <Ryan.Fincham@vdh.virginia.gov>, "greg lloyd" <greg.lloyd@vdh.virginia.gov>, "Tony Roper" <troper@clarkecounty.gov>, "Gary Pope" <gpope@clarkecounty.gov>

Sent: Monday, March 12, 2012 2:30:38 PM**Subject:** 2012 Pasture Palooza and

Good Afternoon All -

It's Special Event Application Season and attached is the 2012 submission from Trevor Creany for Pasture Palooza Arts & Music Festival.

Pursuant to the Code of Clarke County § 57.6. Action on applications. The Administrator shall forward the application to the public agency or agencies that would provide the additional services for comment and/or agency approval of the additional services. The public agency shall respond with comments and/or agency approval within 15 calendar days. Failure to respond within 15 calendar days shall be deemed approval by the agency.

Fifteen days puts the response date at Tuesday, March 27. However, I am hoping to get this on the BOS Agenda for March 20 meaning - I need something this week no later than Thursday - if possible, please. At this time, many thanks to Ryan Fincham, Clarke County Health Department, for providing written approval with submission.

If you have questions, please let me know. lbow

Lora B. Walburn
Deputy Clerk to the Board Supervisors
Executive Assistant - County Administration
County of Clarke
101 Chalmers Court, Suite B

Berryville, Virginia 22611
[540] 955-5175
[540] 955-5180 Fax
lwalburn@clarkecounty.gov



2012_Pasture_Palooza_Arts_Music_Festival_Recvd_3-9-2012.PDF

849 KB

Clarke

lwalburn@clarkecounty.gov

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Re: 2012 Pasture Palooza and**From :** Holly DeHaven <hdehaven@clarkecounty.gov>

Mon, Mar 26, 2012 04:28 PM

Subject : Re: 2012 Pasture Palooza and 1 attachment**To :** Lora Walburn <lwalburn@clarkecounty.gov>**Cc :** thcreany@radford.edu, Bobby Boyce [VDOT] <Bobby.Boyce@VDOT.Virginia.gov>, Fincham (VDH), Ryan <Ryan.Fincham@vdh.virginia.gov>, greg lloyd <greg.lloyd@vdh.virginia.gov>, Tony Roper <troper@clarkecounty.gov>, Gary Pope <gpope@clarkecounty.gov>, Gary Lichliter <glichliter@clarkecounty.gov>

If the tent(s) are over 900 sq. ft. a building permit & inspection will be required. If a generator(s) will be utilized for the lighting, etc. an electric permit & inspection will be required.

Thanks,

Holly A. DeHaven,
Office Manager/Permit Technician
Clarke County Building Dept.
101 Chalmers Ct., Suite B
Berryville, VA 22611

(540) 955-5112

(540) 955-5170 (fax)

From: "Lora Walburn" <lwalburn@clarkecounty.gov>**To:** "Holly DeHaven" <hdehaven@clarkecounty.gov>, "Bobby Boyce [VDOT]" <Bobby.Boyce@VDOT.Virginia.gov>, "Fincham (VDH), Ryan" <Ryan.Fincham@vdh.virginia.gov>, "greg lloyd" <greg.lloyd@vdh.virginia.gov>, "Tony Roper" <troper@clarkecounty.gov>, "Gary Pope" <gpope@clarkecounty.gov>, "Gary Lichliter" <glichliter@clarkecounty.gov>**Cc:** thcreany@radford.edu**Sent:** Monday, March 26, 2012 4:13:24 PM**Subject:** Re: 2012 Pasture Palooza and

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If you have questions, please let me know. lbow

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2012_Pasture_Palooza_Arts_Music_Festival_Recvd_3-9-2012.PDF

849 KB

Clarke

lwalburn@clarkecounty.gov

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Re: 2012 Pasture Palooza and

From : Tony Roper <troper@clarkecounty.gov>

Wed, Mar 14, 2012 01:43 PM

Subject : Re: 2012 Pasture Palooza and**To :** Lora Walburn <lwalburn@clarkecounty.gov>

Hi, Lora,

We seem to be having problems coordinating the retaining of Sheriff's deputies for this event. Based on Mr Creaney's plan, however, that has no bearing on whether the plan in it's entirety works. Please consider this my Approval, based on the plan, facts stated and previous events.

Also, since I do not have the ability to retrieve Mr. Creaney's email from this location, can you copy my approval to him?

Thanks

Sheriff Anthony W. Roper

Sent from my iPad

On Mar 12, 2012, at 2:30 PM, Lora Walburn <lwalburn@clarkecounty.gov> wrote:

>

>

> Good Afternoon All -

>

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>

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> If you have questions, please let me know. lbow

>

> Lora B. Walburn

> Deputy Clerk to the Board Supervisors

> Executive Assistant - County Administration

> County of Clarke

> 101 Chalmers Court, Suite B

> Berryville, Virginia 22611

> [540] 955-5175

> [540] 955-5180 Fax

> lwalburn@clarkecounty.gov

>

> <2012_pasture_palooza_arts_music_festival_recvd_3-9-2012.pdf>

Clarke

lwalbum@clarkecounty.gov


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SVWIB Follow Up Documents

From : Sharon Johnson <sjohnson@valleyworkforce.com>

Tue, Apr 03, 2012 10:00 PM

Subject : SVWIB Follow Up Documents

 9 attachments

To : 'David Ash' <dash@clarkecounty.gov>

Cc : sjohnson@valleyworkforce.com

Reply To : sjohnson@valleyworkforce.com

David,

Thank you for your follow up and interest in getting the amended CLEO Consortium agreement finalized as soon as possible. I'll send two emails because I'm not certain all attachments will go through on one email.

Number of Clarke County Residents Served

19 have been enrolled in WIA adult, dislocated and youth services since program year 2007-2008

18 have been enrolled in training through the Shenandoah Energy Partnership federal grant through the SVWIB 2011-present

78 have been served through the Dream It. Do It. Virginia - Shenandoah Valley grant awarded to Clarke County High School in the FIRST Robotics program (Ed Novak). Grant was for academic year 2010-2011.

Attached to this email are the following documents;

CLEO Consortium Agreement

CLEO Consortium Agreement Request Summary (Narrative explaining the amended agreement request)

Draft CLEO By-Laws (To be finalized after formal CLEO meeting, when members can actually vote.)

SVWIB Board Member Chart

SVWIB Financial Report 03.29.12

SVWIB Adult Dislocated Workers Participants Served

SVWIB Youth Participants Served

SVWIB Organizational Overview

SVWIB Organizational Detail

I'll email SVWIB independent audit for 2010-2011 in next email.

Currently 11 of the 16 localities have approved and/or signed the amended agreement. I'm following up with the other five. The first meeting will be schedule the end of April or first week of May. Let me know if additional questions or information is needed.

Sharon

--

Sharon Johnson ABD, M.Ed., CPLP, CPT, CWDP
 CEO, Shenandoah Valley Workforce Investment Board, Inc.
 Director, Shenandoah Valley Energy Partnership
 P.O. Box 869
 Harrisonburg, Virginia 22803
 540-649-4322 voice
 540-434-0803 fax
sjohnson@valleyworkforce.com



Shenandoah Valley Workforce Consortium Agreement Request Summary Feb 2012.docx

37 KB



Shenandoah Valley Workforce Investment Area Consortium Agreement Final 02.03.12.doc

63 KB



CLEO Consortium By-Laws V4 01.09.12.doc
92 KB



SVWIB Board Member Chart V4 03.29.12.docx
24 KB



SVWIB Financial Report 03.29.12.xlsx
15 KB



SVWIB Organizational Detailed.pdf
243 KB



SVWIB Organizational Overview.pdf
223 KB



SVWIB Adult DW Participants Served 2009-2010 and 2010-2011.xls
153 KB



SVWIB Youth Participants Served 2009-2010 and 2010-2011.xls
35 KB



Shenandoah Valley Workforce Consortium Agreement

Consideration:

The Shenandoah Valley Workforce Investment Board, Inc. (SVWIB) seeks the review of the amended Consortium agreement which acknowledges the consortium of 16 chief local elected officials (CLEO) as a working body in support and oversight of the SVWIB and acknowledges the consortium relationship between the CLEOs and the SVWIB.

Action Requested:

The Shenandoah Valley Workforce Investment Board, Inc. (SVWIB) seeks approval from City Councils and Boards of Supervisors to sign the amended consortium agreement and if so desired, to designate the City Manager or County Administrator as the designee for the Mayor or Board Chair on the Consortium.

Background and Timeline:

- February 2000 the original local elected officials and SVWIB consortium agreement was developed and signed by the localities; Augusta County, Bath County, City of Buena Vista, City of Harrisonburg, Highland County, City of Lexington, Page County, Rockbridge County, Rockingham County, City of Staunton, and City of Waynesboro.
- June 2006 consortium agreement was amended when the Northern Shenandoah Valley Workforce Investment Area merged with the Shenandoah Valley Workforce Investment Board, Inc. (SVWIB). The amended agreement was signed by the original localities and the new localities; Clarke County, Frederick County, Shenandoah County, Warren County, City of Winchester.
- January 2012 consortium agreement was amended for the following reasons;
 - to better organize the document,
 - to clearly define roles for the local elected officials and the workforce investment board, and
 - to include consortium by-laws.
- January 2012 consortium by-laws drafted. Several important points are listed below.
 - Designee may be appointed to serve for the Mayor or Chair.
 - Service term equals the term of the Mayor or Chair.
 - Each locality has one vote on the consortium.
 - Consortium appoints Board members to the Shenandoah Valley Workforce Investment Board.
 - One locality serves as the grant recipient (currently Page County).
 - Localities assume liability for misuse of funds.
 - Consortium shares responsibility for review of strategic documents and participation in key decisions.
- February and March 2012 seek locality approval for the amended agreement and appointment of a designee to serve on the consortium.

**Shenandoah Valley
Chief Local Elected Officials
Consortium Agreement**

**Shenandoah Valley
Local Workforce Investment Area
(LWIA4)**

**February, 2000
Amended June, 2006
Amended February, 2012**

Consortium Agreement

Shenandoah Valley Local Workforce Investment Area (LWIA4)

*The purpose of this Agreement is to formalize the creation of the **Shenandoah Valley Local Workforce Investment Area, the Shenandoah Valley Chief Local Elected Officials Consortium, and the Shenandoah Valley Workforce Investment Board** in accordance with the CODE OF VIRGINIA, Section 9-329.1(H); Public Law 105-220, the Workforce Investment Act of 1998, Section 116-177; 20 CFR Parts 661.250, 661.270 and Policy Numbers 99-1 and 99-2 of the VIRGINIA EMPLOYMENT COMMISSION. It is Made and Entered into by and between **Augusta County, Bath County, the City of Buena Vista, the City of Harrisonburg, Highland County, the City of Lexington, Page County, Rockbridge County, Rockingham County, the City of Staunton and the City of Waynesboro.***

*This Agreement was amended in June 2006 to include the former members of the **Northern Shenandoah Valley Workforce Investment Area**, which are: **Clarke County, Frederick County, Shenandoah County, Warren County and the City of Winchester.***

WHEREAS, the respective Boards of Supervisors of the Counties of Augusta, Bath, Clarke, Frederick, Highland, Page, Rockbridge, Rockingham, Shenandoah and Warren, and the City Councils of the Cities of Buena Vista, Harrisonburg, Lexington, Staunton, Waynesboro and Winchester have adopted resolutions authorizing the execution of this Consortium Agreement;

NOW THEREFORE THIS AGREEMENT FURTHER WITNESSTH: That for and in consideration of the promises and of the mutual benefits to be derived hereunder, that each and all of the jurisdictions enumerated immediately above, do hereby reciprocally agree as follows:

SECTION 1: CREATION OF THE CONSORTIUM

THERE IS HEREBY CREATED, BY THE UNDERSIGNED Chief Local Elected Official of the Counties and Cities, the **Shenandoah Valley Chief Local Elected Officials Consortium** (Consortium), which shall exist under and be subject to the terms and conditions of this **Consortium Agreement** (Agreement), and which constitutes the agreement required by Section 15.2-1300 of the Code of Virginia (1950) as amended, for the joint exercise of powers by participating political subdivisions of the Commonwealth of Virginia. The purpose of the **Consortium** shall be to plan, establish, and operate a Local Workforce Investment Area and Workforce Development Services Delivery System according to the provisions of the Workforce Investment Act of 1998 (Act), and the Federal Regulations issued by the U.S. Department of Labor, as amended, (Regulations) for the implementation of the Act together with any and all other subsequent and relevant federal and Commonwealth of Virginia statutes, policies and interpretations.

SECTION 2: AREA TO BE SERVED

The area to be served shall be known as the **Shenandoah Valley Local Workforce Investment Area (LWIA4)**, and shall include the jurisdictions of Augusta County, Bath County, the City of Buena Vista, Clarke County, Frederick County, the City of Harrisonburg, Highland County, the City of Lexington, Page County, Rockbridge County, Rockingham County, Shenandoah County, the City of Staunton, Warren County, the City of Waynesboro and the City of Winchester.

SECTION 3: STRUCTURE, DUTIES AND RESPONSIBILITIES OF CONSORTIUM

3.01: MEMBERSHIP

The voting members of the Consortium shall be the Chief Local Elected Official of each jurisdiction that is a party to this agreement, or that official's duly appointed designee. The Chair of the Shenandoah Valley Workforce Investment Board (SVWIB), or the Chair's duly appointed designee, shall serve as a voting member of the Consortium.

3.02: TERMS OF OFFICE

The term of office for a Consortium member or designee shall coincide with the member's term as chief elected official for the member jurisdiction.

3.03: OFFICERS

The Consortium shall elect from its membership a Chair, a Vice-Chair and such other officers as may be provided in the Consortium by-laws to serve for a term as may be prescribed in the By-Laws.

3.04: VOTING RIGHTS

Each member jurisdiction shall have one (1) vote on all matters considered by the Consortium.

3.05: MEETINGS

The Consortium shall hold meetings as prescribed in the By-Laws. A quorum is required for the Consortium to conduct business. A simple majority of the membership of the Consortium constitutes a quorum. Actions of the Consortium shall be approved by a simple majority of the members present at the meeting.

3.06: DUTIES AND RESPONSIBILITIES

A. The Consortium shall collectively perform the following functions established for the Chief Local Elected Official, as specified in Public Law 105-220:

- (1) Shall, at its annual organization meeting, designate a member jurisdiction to serve as local grant recipient for the WIA funds, and further may designate another entity to serve as fiscal agent for the Consortium;
- (2) Receive member nominations and make appointments of members to the SVWIB in accordance with State criteria. Each member jurisdiction of the Consortium shall recommend nominees and coordinate with other member jurisdictions to ensure appropriate geographic representation. Diversity considerations should be given when appointing members to the SVWIB to ensure racial, ethnic, and cultural diversity, as well as the diversity of individuals with disabilities from labor markets within the LWIA4;
- (3) Set policy for the local workforce investment system in partnership with the SVWIB;
- (4) Collaborate with the SVWIB to provide oversight of local Youth, Adult and Dislocated Worker programs and regional workforce development initiatives;
- (5) Approve the budget developed by the SVWIB;
- (6) Perform other duties as may be prescribed from time to time for Chief Local Elected Officials (CLEO) under the Act or as prescribed by the Commonwealth of Virginia; and,
- (7) Establish such by-laws and such other rules as it deems necessary to govern its operations.

B. In partnership with the SVWIB, the Consortium shall develop, approve and submit all workforce development plans for the LWIA4.

SECTION 4: THE SHENANDOAH VALLEY WORKFORCE INVESTMENT BOARD

The Consortium hereby establishes the **Shenandoah Valley Workforce Investment Board**.

4.01: APPOINTMENT OF MEMBERS TO THE SVWIB

A. The Consortium shall appoint at least two representatives from each of the following public sector categories to the SVWIB:

- (1) Local education entities, including adult education and literacy and postsecondary institutions;
- (2) Labor organizations;
- (3) Community-Based Organizations, defined as private non-profit organizations that are representative of the communities within the LWIA4 that have demonstrated expertise and effectiveness in the field of workforce development; and,
- (4) Economic Development agencies or organizations.

B. The Consortium shall appoint at least one representative from each category of required partner program members of the LWIA4 *One-Stop Center*, unless such category is otherwise represented on the SVWIB through an appointment as provided in paragraph 4.01 A.

C. The Consortium shall appoint a sufficient number of private industry members to the SVWIB to ensure that the total membership shall be comprised of at least a simple majority of private industry members. The Consortium shall appoint members in compliance with section 3 A ii. In order to maintain a majority of private industry members, it may be necessary for some jurisdiction members to have more than one private industry member. In determining the allocation of additional private industry members the Consortium shall consider the relative populations of the member jurisdictions and Sub-Regions.

4.02: INCORPORATION

The SVWIB shall take the necessary steps to be incorporated under the laws of the Commonwealth of Virginia as a private, non-profit corporation, and shall be subject to the provisions of the Virginia Freedom of Information Act, Chapter 21, Code of Virginia, 1987, as amended.

4.03: DUTIES AND RESPONSIBILITIES

The SVWIB shall perform such duties and responsibilities as required under the Workforce Investment Act and other laws and regulations promulgated by the Commonwealth of Virginia. The SVWIB shall carry-out its functions in a collaborative manner with the Consortium. The duties and responsibilities of the SVWIB include, but are not limited to:

- A. Establish such by-laws and such other rules as it deems necessary to fulfill its responsibilities under the Workforce Investment Act.
- B. Select eligible providers of services for adults and dislocated workers.
- C. Select eligible providers of youth services with consideration of recommendations from the Youth Council.
- D. Select training providers.
- E. Assist the Governor in developing a statewide employment statistics system.
- F. Link private sector employers with local and statewide workforce activities in collaboration with local offices of economic development and secondary education, and institutions of higher education.
- G. Hire staff as necessary, and as funding permits, to support the program of the SVWIB.
- H. Direct the disbursement of all funds dispersed under the ACT for the LWIA4 and the subsequent dispersion of such funds to designated service providers and/or subcontractors in accordance with the approved Workforce Development Plan.

I. Prepare and recommend the following for consideration and approval of the Consortium:

- (1) A local strategic workforce plan.
- (2) Selection of the One Stop Operator or a One-Stop Consortium
- (3) An annual local operating budget
- (4) Local performance measures for approval by the Governor
- (5) Candidates for a Youth Council to serve as a subgroup of the SVWIB
- (6) A youth work plan

J. Work collectively with the Consortium to monitor and evaluate all programs initiated under this agreement.

4.04: TERMS

Beginning with program year July 1, 2011, the term of appointment for SVWIB members shall be four (4) years, with terms ending on June 30 of the year the term ends. Members may be eligible to serve two full consecutive terms,

4.05: VOTING RIGHTS

Each SVWIB member shall have one (1) vote on all matters before the SVWIB. Members shall be present to vote and voting by proxy shall not be permitted.

4.06: OFFICERS

The officers of the SVWIB shall include Chair, Vice Chair, and Secretary/Treasurer. Each officer shall serve for one (1) year; and, may be eligible for re-election. Only private industry members shall be eligible for election to the office of Chair and Vice Chair.

4.07: MEETINGS

The SVWIB shall hold regular or called meetings at such times, dates, and places as may be established in the by-laws of the SVWIB.

SECTION 5: LIABILITY

5.01: LIABILITY

In accordance with the Workforce Investment Act, the Consortium shall be liable for any misuse of funds received under this agreement. Designation of a member jurisdiction or other entity as local grant recipient or fiscal agent does not relieve the member jurisdictions of the Consortium from liability for any misuse of WIA grant funds. Each consortium member jurisdiction shall be liable only for its share of any loss equal to its respective share of WIA funding.

5.02: INSURANCE REQUIREMENT

The Board shall procure and maintain *Directors and Officers Liability Insurance* sufficient to safeguard the Consortium, member jurisdictions, SVWIB officers and members, and SVWIB employees from errors, omissions, and misuse of funds received and held by the Consortium, its grant recipient, fiscal agent, and the SVWIB.

SECTION 6: TERMINATION

This Agreement shall be terminated upon the repeal of the Workforce Investment Act or successor legislation pertaining to Workforce Development or upon mutual consent of at least two-thirds (2/3) of the members of the Consortium.

SECTION 7: ADDITION TO/WITHDRAWAL FROM CONSORTIUM MEMBERSHIP

7.01: NEW MEMBERS

A political subdivision or municipal corporation of the Commonwealth of Virginia may petition the Consortium for membership provided that such local jurisdiction is part of the LWIA4, as designated by the Governor in accordance with the provisions of the Workforce Investment Act.

7.02: WITHDRAWAL

Any party to this Agreement shall have the right to withdraw from the Consortium after providing at least ninety (90) days written notification to the Consortium.

SECTION 8: AMENDMENT

This Agreement may be amended with the approval by resolution of the governing body of two-thirds (2/3) of the members of the Consortium.

SECTION 9: SEVERABILITY

If any of the provisions of this Agreement shall be found void or unenforceable for whatever reason by any court of law or equity, it is expressly intended that such provision(s) be severable and the remainder of the Agreement shall remain in force and effect.

SECTION 10: EFFECTIVE DATE

This amended Agreement shall become effective March 1, 2012.

This agreement is approved by the following member jurisdictions as authorized by Section 15.1-21 of the Code of Virginia (1958) as amended, for the joint exercise of powers by participating local government units of the Commonwealth of Virginia:

Augusta County Board of Supervisors

By _____

Title _____

City of Buena Vista, Virginia

By _____

Title _____

Highland County Board of Supervisors

By _____

Title _____

Page County Board of Supervisors

By _____

Title _____

Rockingham County Board of Supervisors

By _____

Title _____

City of Waynesboro, Virginia

By _____

Title _____

Clarke County Board of Supervisors

By _____

Title _____

Bath County Board of Supervisors

By _____

Title _____

City of Harrisonburg, Virginia

By _____

Title _____

City of Lexington, Virginia

By _____

Title _____

Rockbridge County Board of Supervisors

By _____

Title _____

City of Staunton, Virginia

By _____

Title _____

Frederick County Board of Supervisors

By _____

Title _____

Shenandoah County Board of Supervisors

Warren County Board of Supervisors

By _____

By _____

Title _____

Title _____

City of Winchester, Virginia

By _____

Title _____

The Shenandoah Workforce Investment Board at its meeting on _____, 2012 considered the duties and responsibilities outlined in this agreement and consents to perform such duties and responsibilities in accordance with this agreement.

Shenandoah Valley Workforce Investment Board

By _____

Title _____

**Shenandoah Valley
Chief Local Elected Officials
Consortium Agreement**

**Shenandoah Valley
Local Workforce Investment Area
(LWIA4)**

**February, 2000
Amended June, 2006
Amended February, 2012**

Consortium Agreement

Shenandoah Valley Local Workforce Investment Area (LWIA4)

The purpose of this Agreement is to formalize the creation of the Shenandoah Valley Local Workforce Investment Area, the Shenandoah Valley Chief Local Elected Officials Consortium, and the Shenandoah Valley Workforce Investment Board in accordance with the CODE OF VIRGINIA, Section 9-329.1(H); Public Law 105-220, the Workforce Investment Act of 1998, Section 116-177; 20 CFR Parts 661.250, 661.270 and Policy Numbers 99-1 and 99-2 of the VIRGINIA EMPLOYMENT COMMISSION. It is Made and Entered into by and between Augusta County, Bath County, the City of Buena Vista, the City of Harrisonburg, Highland County, the City of Lexington, Page County, Rockbridge County, Rockingham County, the City of Staunton and the City of Waynesboro.

This Agreement was amended in June 2006 to include the former members of the Northern Shenandoah Valley Workforce Investment Area, which are: Clarke County, Frederick County, Shenandoah County, Warren County and the City of Winchester.

WHEREAS, the respective Boards of Supervisors of the Counties of Augusta, Bath, Clarke, Frederick, Highland, Page, Rockbridge, Rockingham, Shenandoah and Warren, and the City Councils of the Cities of Buena Vista, Harrisonburg, Lexington, Staunton, Waynesboro and Winchester have adopted resolutions authorizing the execution of this Consortium Agreement;

NOW THEREFORE THIS AGREEMENT FURTHER WITNESSTH: That for and in consideration of the promises and of the mutual benefits to be derived hereunder, that each and all of the jurisdictions enumerated immediately above, do hereby reciprocally agree as follows:

SECTION 1: CREATION OF THE CONSORTIUM

THERE IS HEREBY CREATED, BY THE UNDERSIGNED Chief Local Elected Official of the Counties and Cities, the **Shenandoah Valley Chief Local Elected Officials Consortium** (Consortium), which shall exist under and be subject to the terms and conditions of this **Consortium Agreement** (Agreement), and which constitutes the agreement required by Section 15.2-1300 of the Code of Virginia (1950) as amended, for the joint exercise of powers by participating political subdivisions of the Commonwealth of Virginia. The purpose of the **Consortium** shall be to plan, establish, and operate a Local Workforce Investment Area and Workforce Development Services Delivery System according to the provisions of the Workforce Investment Act of 1998 (Act), and the Federal Regulations issued by the U.S. Department of Labor, as amended, (Regulations) for the implementation of the Act together with any and all other subsequent and relevant federal and Commonwealth of Virginia statutes, policies and interpretations.

SECTION 2: AREA TO BE SERVED

The area to be served shall be known as the **Shenandoah Valley Local Workforce Investment Area** (LWIA4), and shall include the jurisdictions of Augusta County, Bath County, the City of Buena Vista, Clarke County, Frederick County, the City of Harrisonburg, Highland County, the City of Lexington, Page County, Rockbridge County, Rockingham County, Shenandoah County, the City of Staunton, Warren County, the City of Waynesboro and the City of Winchester.

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The term of office for a Consortium member or designee shall coincide with the member's term as chief elected official for the member jurisdiction.

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The Consortium shall elect from its membership a Chair, a Vice-Chair and such other officers as may be provided in the Consortium by-laws to serve for a term as may be prescribed in the By-Laws.

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Each member jurisdiction shall have one (1) vote on all matters considered by the Consortium.

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- (2) Receive member nominations and make appointments of members to the SVWIB in accordance with State criteria. Each member jurisdiction of the Consortium shall recommend nominees and coordinate with other member jurisdictions to ensure appropriate geographic representation. Diversity considerations should be given when appointing members to the SVWIB to ensure racial, ethnic, and cultural diversity, as well as the diversity of individuals with disabilities from labor markets within the LWIA4;
- (3) Set policy for the local workforce investment system in partnership with the SVWIB;
- (4) Collaborate with the SVWIB to provide oversight of local Youth, Adult and Dislocated Worker programs and regional workforce development initiatives;
- (5) Approve the budget developed by the SVWIB;
- (6) Perform other duties as may be prescribed from time to time for Chief Local Elected Officials (CLEO) under the Act or as prescribed by the Commonwealth of Virginia; and,
- (7) Establish such by-laws and such other rules as it deems necessary to govern its operations.

B. In partnership with the SVWIB, the Consortium shall develop, approve and submit all workforce development plans for the LWIA4.

SECTION 4: THE SHENANDOAH VALLEY WORKFORCE INVESTMENT BOARD

The Consortium hereby establishes the **Shenandoah Valley Workforce Investment Board**.

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A. The Consortium shall appoint at least two representatives from each of the following public sector categories to the SVWIB:

- (1) Local education entities, including adult education and literacy and postsecondary institutions;
- (2) Labor organizations;
- (3) Community-Based Organizations, defined as private non-profit organizations that are representative of the communities within the LWIA4 that have demonstrated expertise and effectiveness in the field of workforce development; and,
- (4) Economic Development agencies or organizations.

B. The Consortium shall appoint at least one representative from each category of required partner program members of the LWIA4 *One-Stop Center*, unless such category is otherwise represented on the SVWIB through an appointment as provided in paragraph 4.01 A.

C. The Consortium shall appoint a sufficient number of private industry members to the SVWIB to ensure that the total membership shall be comprised of at least a simple majority of private industry members. The Consortium shall appoint members in compliance with section 3 A ii. In order to maintain a majority of private industry members, it may be necessary for some jurisdiction members to have more than one private industry member. In determining the allocation of additional private industry members the Consortium shall consider the relative populations of the member jurisdictions and Sub-Regions.

4.02: INCORPORATION

The SVWIB shall take the necessary steps to be incorporated under the laws of the Commonwealth of Virginia as a private, non-profit corporation, and shall be subject to the provisions of the Virginia Freedom of Information Act, Chapter 21, Code of Virginia, 1987, as amended.

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- A. Establish such by-laws and such other rules as it deems necessary to fulfill its responsibilities under the Workforce Investment Act.
- B. Select eligible providers of services for adults and dislocated workers.
- C. Select eligible providers of youth services with consideration of recommendations from the Youth Council.
- D. Select training providers.
- E. Assist the Governor in developing a statewide employment statistics system.
- F. Link private sector employers with local and statewide workforce activities in collaboration with local offices of economic development and secondary education, and institutions of higher education.
- G. Hire staff as necessary, and as funding permits, to support the program of the SVWIB.
- H. Direct the disbursement of all funds dispersed under the ACT for the LWIA4 and the subsequent dispersion of such funds to designated service providers and/or subcontractors in accordance with the approved Workforce Development Plan.

I. Prepare and recommend the following for consideration and approval of the Consortium:

- (1) A local strategic workforce plan.
- (2) Selection of the One Stop Operator or a One-Stop Consortium
- (3) An annual local operating budget
- (4) Local performance measures for approval by the Governor
- (5) Candidates for a Youth Council to serve as a subgroup of the SVWIB
- (6) A youth work plan

J. Work collectively with the Consortium to monitor and evaluate all programs initiated under this agreement.

4.04: TERMS

Beginning with program year July 1, 2011, the term of appointment for SVWIB members shall be four (4) years, with terms ending on June 30 of the year the term ends. Members may be eligible to serve two full consecutive terms,

4.05: VOTING RIGHTS

Each SVWIB member shall have one (1) vote on all matters before the SVWIB. Members shall be present to vote and voting by proxy shall not be permitted.

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The officers of the SVWIB shall include Chair, Vice Chair, and Secretary/Treasurer. Each officer shall serve for one (1) year; and, may be eligible for re-election. Only private industry members shall be eligible for election to the office of Chair and Vice Chair.

4.07: MEETINGS

The SVWIB shall hold regular or called meetings at such times, dates, and places as may be established in the by-laws of the SVWIB.

SECTION 5: LIABILITY

5.01: LIABILITY

In accordance with the Workforce Investment Act, the Consortium shall be liable for any misuse of funds received under this agreement. Designation of a member jurisdiction or other entity as local grant recipient or fiscal agent does not relieve the member jurisdictions of the Consortium from liability for any misuse of WIA grant funds. Each consortium member jurisdiction shall be liable only for its share of any loss equal to its respective share of WIA funding.

5.02: INSURANCE REQUIREMENT

The Board shall procure and maintain *Directors and Officers Liability Insurance* sufficient to safeguard the Consortium, member jurisdictions, SVWIB officers and members, and SVWIB employees from errors, omissions, and misuse of funds received and held by the Consortium, its grant recipient, fiscal agent, and the SVWIB.

SECTION 6: TERMINATION

This Agreement shall be terminated upon the repeal of the Workforce Investment Act or successor legislation pertaining to Workforce Development or upon mutual consent of at least two-thirds (2/3) of the members of the Consortium.

SECTION 7: ADDITION TO/WITHDRAWAL FROM CONSORTIUM MEMBERSHIP

7.01: NEW MEMBERS

A political subdivision or municipal corporation of the Commonwealth of Virginia may petition the Consortium for membership provided that such local jurisdiction is part of the LWIA4, as designated by the Governor in accordance with the provisions of the Workforce Investment Act.

7.02: WITHDRAWAL

Any party to this Agreement shall have the right to withdraw from the Consortium after providing at least ninety (90) days written notification to the Consortium.

SECTION 8: AMENDMENT

This Agreement may be amended with the approval by resolution of the governing body of two-thirds (2/3) of the members of the Consortium.

SECTION 9: SEVERABILITY

If any of the provisions of this Agreement shall be found void or unenforceable for whatever reason by any court of law or equity, it is expressly intended that such provision(s) be severable and the remainder of the Agreement shall remain in force and effect.

SECTION 10: EFFECTIVE DATE

This amended Agreement shall become effective March 1, 2012.

This agreement is approved by the following member jurisdictions as authorized by Section 15.1-21 of the Code of Virginia (1958) as amended, for the joint exercise of powers by participating local government units of the Commonwealth of Virginia:

Augusta County Board of Supervisors

By _____

Title _____

City of Buena Vista, Virginia

By _____

Title _____

Highland County Board of Supervisors

By _____

Title _____

Page County Board of Supervisors

By _____

Title _____

Rockingham County Board of Supervisors

By _____

Title _____

City of Waynesboro, Virginia

By _____

Title _____

Clarke County Board of Supervisors

By _____

Title _____

Bath County Board of Supervisors

By _____

Title _____

City of Harrisonburg, Virginia

By _____

Title _____

City of Lexington, Virginia

By _____

Title _____

Rockbridge County Board of Supervisors

By _____

Title _____

City of Staunton, Virginia

By _____

Title _____

Frederick County Board of Supervisors

By _____

Title _____

Shenandoah County Board of Supervisors

Warren County Board of Supervisors

By _____

By _____

Title _____

Title _____

City of Winchester, Virginia

By _____

Title _____

The Shenandoah Workforce Investment Board at its meeting on _____, 2012 considered the duties and responsibilities outlined in this agreement and consents to perform such duties and responsibilities in accordance with this agreement.

Shenandoah Valley Workforce Investment Board

By _____

Title _____

Shenandoah Valley Workforce Investment Board

Mandatory Organizational Entity Members	Board Member Contact Information	Organization Title	Locality	Term Ends
Education (2)	Jeanian Clark jclark@lfcc.edu	Lord Fairfax Community College Assistant VP Workforce Solutions	Frederick	2014
	Gary Keener gkeener@dslcc.edu	Dabney S. Lancaster Community College VP Continuing Education & Workforce Services Dean Occupational, Technical & Allied Health Programs	Rockbridge	2014
	John Downey downeyj@brcc.edu	Blue Ridge Community College President	Augusta	2015
	Jim Shaeffer shaeffjm@jmu.edu	JMU Vice-Provost, Outreach & Engagement	Harrisonburg	2015
Organized Labor (2)	John Albert jaibew50@gmail.com	IBEW Local 50		2015
	<i>Mike Myers</i>	<i>IUE/CWA 173</i>	<i>Recommended by President, VA AFL-CIO</i>	<i>Inquiry</i>
Community Based Organizations (2)	Paul McFarland (Secretary/Treasurer) paulmcfarland@friendship-industries.com	Friendship Industries, Inc. Rehabilitation Director	Harrisonburg	2015
	Rob Goldsmith rgoldsmith@peopleinc.net	People Inc. President and CEO	State	2014

Shenandoah Valley Workforce Investment Board

Mandatory Organizational Entity Members	Board Member Contact Information	Organization Title	Locality	Term Ends
Economic Development (2)	Brian Brown bbrown@bvcity.org	Buena Vista Director, Economic Development	Buena Vista	2014
	Ken Jones kjones@winva.com	Winchester - Frederick County Economic Development Commission Existing Business Coordinator	Winchester Frederick	2014
Required One Stop Partner Program Members	Board Member Contact Information	Organization Title	Locality	Term Ends
Local School Board	Vacant			
Community Colleges	Filled by Community Colleges as Listed Above (LFCC, DSLCC)			
Community Action Agency	Filled by People Inc as Listed Above for CSBG (Clarke, Frederick, Page, Shenandoah, Warren)			
DRS (WIA Title IV)	George Drummond george.drummond@drs.virginia.gov	Department of Rehabilitative Services Manager	Augusta	2015
Blind and Vision Impaired (WIA Title IV)	Debbie Austin Deborah.Austin@dbvi.virginia.gov	Department for the Blind and Visually Impaired Regional Manager	Staunton	2014

Shenandoah Valley Workforce Investment Board

Required One Stop Partner Program Members	Board Member Contact Information	Organization Title	Locality	Term Ends
Agency on Aging (Older American Act Title V)	Linda Matthews LMatthews@goodwillvalleys.com lfmatthews@verizon.net	Goodwill Industries of the Valleys VP Workforce Development	Roanoke	2014
WIBs/Grant Recipient/ Designees (WIA Title I Adult, DW & Youth)	Filled by DRS (Or other Operator Consortium Rep)			
VEC (Wagner-Peyser)	Michelle Burnett michelle.burnett@vec.virginia.gov	Fishersville VEC Manager	Augusta	2015
Redevelopment & Housing Authority	Michael Wong wongway@harrisonburgrha.com	Harrisonburg Redevelopment & Housing Authority Executive Director	Harrisonburg	2015
Nationally Funded Entity (Migrant & Seasonal Worker Programs)	Marlene Larios mlarios@telamon.org	Telamon - Virginia Deputy State Director	State	2015
Department of Social Services	Meredith Downey meredith.downey@dss.virginia.gov	Department of Social Services Director	Rockbridge	2015

Shenandoah Valley Workforce Investment Board

Private Industry Members (51% Required)	Board Member Contact Information	Organization Title	Locality	Term Ends
Augusta County	Pam Snyder psnyder@comsonics.com	Comsonics, Inc. Director Human Resources	Harrisonburg	2012
Bath County	<i>Jonah Windham</i> <i>jjwindham@tds.net</i>		<i>Bath</i>	<i>In process</i>
Clarke County	Vacant			
Frederick County	Chris Neff cln@axiomstaffing.com	Axiom Staffing Group Branch Manager	Frederick	2015
Highland County	Robin Sullenberger sullendx@cisat.jmu.edu	Sullenberger & Associates Owner	Highland	2014
Page County	Mike Lowe (Vice Chair) mlowe@sullivanmechanical.com	Sullivan Mechanical Contractors, Inc. Purchasing Manager	Shenandoah	2014
Rockbridge County	Vacant			
Rockingham County	Jeff Stapel (Chair) jeff@shickel.com	Human Resources Director Shickel Corporation	Rockingham	2014
	Daniel Blosser blosserd@rbiva.com	Riddleberger Brothers, Inc. President, Construction Group	Harrisonburg	2015

Shenandoah Valley Workforce Investment Board

Private Industry Members (51% Required)	Board Member Contact Information	Organization Title	Locality	Term Ends
Shenandoah County	Kip Brannon kip.brannon@cmc.com	CMC Howell Metal VP Operations	Shenandoah	2014
Warren County	Don Mutersbaugh OhShenandoah@comcast.net	Retired	Warren	2015
City of Buena Vista	Janice Shanks jshanks@everbrite.com	Everbrite, Inc. Human Resource Officer	Buena Vista	2014
City of Harrisonburg	David Holsinger dholsinger@americastusa.com	Valley Blox, Inc. Vice President	Harrisonburg	2014
	Bonnie Keppel bonnie.keppel.6410@rhcc.com	Rockingham Memorial Hospital HRD Mgr, Total Rewards, HRIS	Harrisonburg	2014
City of Lexington	Vacant			
City of Staunton	Vacant			
City of Waynesboro	Ian Mills millsi@pginw.com	Polymer Group Incorporated Plant Director	Waynesboro	2015
City of Winchester	Vacant			
Regional Appointment	Vacant			

SVWIB Sources and Uses of Funds: July 2011-June 2012			
Sources of Funds	WIA	CCAM	Energy (2-2010 to 2-2013)
WIA Formula Funds & Other Grants	2,355,631	150,000	4,951,991
WIA Rapid Response	300,000		
WIA Incentive	10,000		
WIA Board Study	28,146		
WIA Carry in from prior year	450,819		
TOTAL	3,144,596	150,000	4,951,991
Uses of Funds	WIA	CCAM	Energy (2-2010 to 2-2013)
WIB Core Operations	273,000		323,962
Sub Contracts	2,124,965	150,000	2,201,418
Tuition, Schlorships, One Stop Activity	205,000		1,712,697
Planned Carry Over to next program year	471,126		
Board Advancement	70,505		713,914
Energy Core Operations			
TOTAL	3,144,596	150,000	4,951,991

Balance Sheet 3-15-2012	
Assets	
Cash in Bank	35,604
Accounts Receivable	<u>3,191</u>
	38,795
Liabilities	
Accrued Leave and Taxes	41,262
Payroll Payable	1,517
Accounts Payable	<u>25,532</u>
	68,311
Project Balances	
Neg. balance=Grant funds owed WIB	(33,362)
Positive balance=WIB owes Grantor	<u>3,846</u>
	(29,516)

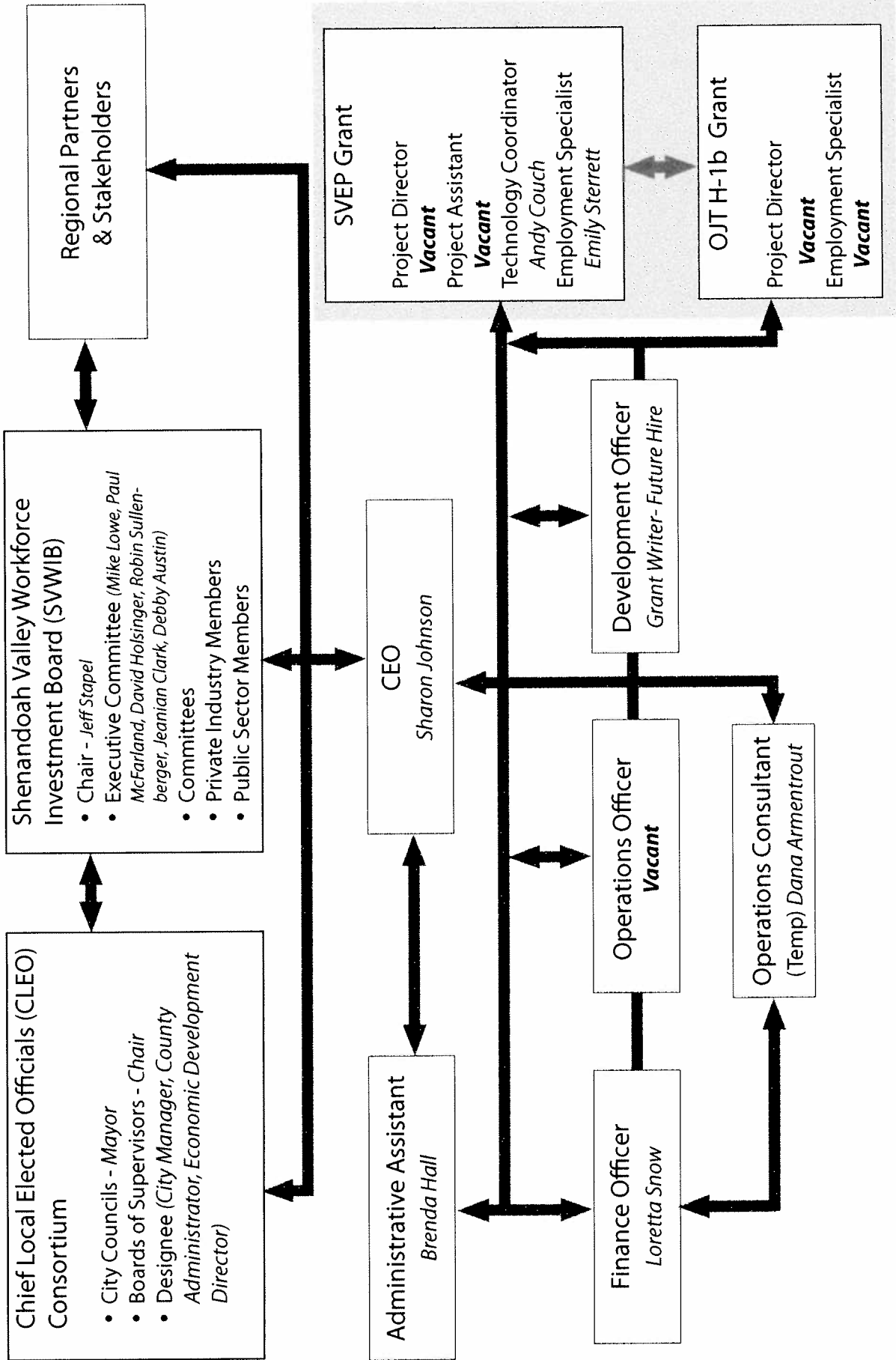
REVENUE & EXPENDITURES YR TO DATE	
REVENUES	2,997,861
EXPENDITURES	<u>3,027,376</u>
	(29,515)

Project's Budget and Expenditures 7-1-2011 to 3-15-2012			
WIA ALL FUNDS	WIA Budget 7/2011 to 6/2012	Expenditures 03/15/12	Expenditure %
WIB Core (includes \$100,000 from Energy for year)	373,000	185,452	50%
WIA Adult Contracts	365,000	201,711	55%
WIA Dislocated Contracts	774,000	443,727	57%
WIA Rapid Response Contracts	300,000	266,319	89%
WIA Youth Contractors	647,819	450,819	70%
WIA Special Grants	38,146	38,146	100%
Tuition and One Stop Activity	205,000	85,543	42%
TOTAL	2,702,965	1,671,717	62%

Energy (2-2010 to 2-2013)			
	Energy Budget/3 Yr. 2-2010 to 3-15-2012	Expenditures 03/15/12	Expenditure %
Contribution to WIB Core Operations	323,962	136,482	42%
Energy Sub-Contractors	2,201,418	1,320,045	60%
Energy Schlorships	1,712,697	947,154	55%
Energy Core Operations	713,914	401,527	56%
TOTAL	4,951,991	2,805,208	57%
C.W. Center for Advanced Manufacturing			
	Budget	Exp. Project to date	Expenditure %
	150,000	2,555	2%

ORGANIZATIONAL CHART

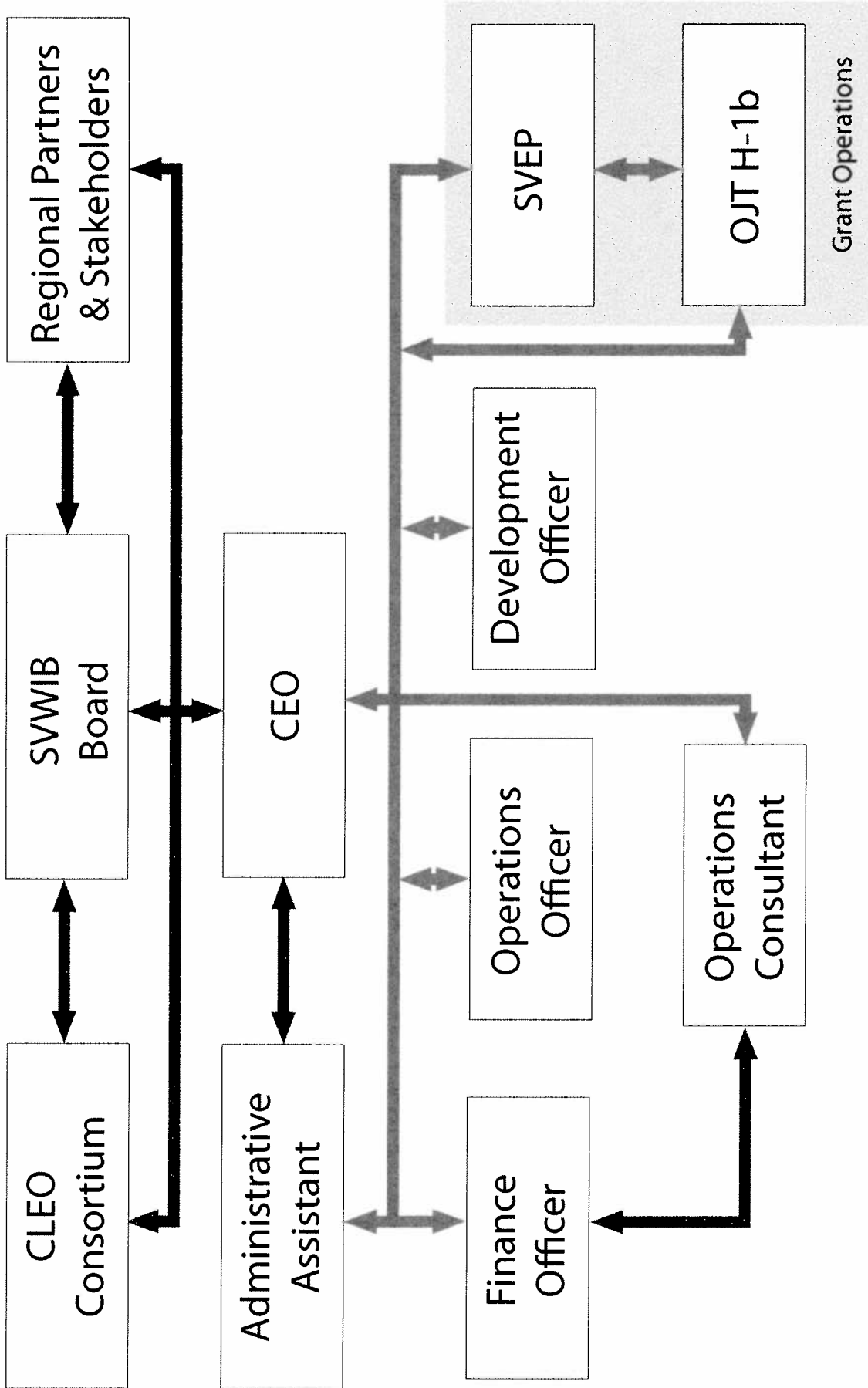
DETAILED VIEW



Shenandoah Valley Workforce Investment Board, Inc.

ORGANIZATIONAL CHART

GENERAL OVERVIEW



Shenandoah Valley Workforce Investment Board, Inc.

SVWIB ADULT, DISLOCATED AND RAPID RESPONSE

Program Years 2009-2010 and 2010-2011

	2009-2010		2010-2011	
	WIA Adult, DW & RR	ARRA Adult, DW & RR	WIA Adult, DW & RR	ARRA Adult, DW & RR
Goodwill Industries (Augusta, Highland, Staunton, Waynesboro)				
Participants Enrolled (includes carry overs from prior year)	471	272	325	116
Participants Working at Exit of Program	147	48	116	116
Wage Rate per Hour at Exit of Program	\$13.09	\$12.22	\$13.33	\$13.33
Cost per Participant who is Working at Exit of Program	\$975	\$2,239	\$1,649	\$1,649
Contractor Funds Spent	\$143,331	\$107,495	\$191,227	\$191,227
Workforce Job Center (Page, Shenandoah, Warren)				
Participants Enrolled (includes carry overs from prior year)	209	133	141	141
Participants Working at Exit of Program	146	70	79	79
Wage Rate per Hour at Exit of Program	\$14.89	\$13.25	\$13.47	\$13.47
Cost per Participant who is Working at Exit of Program	\$1,127	\$2,675	\$4,603	\$4,603
Contractor Funds Spent	\$164,500	\$187,248	\$363,600	\$363,600
Career Café (Bath, Buena Vista, Lexington, Rockbridge)				
Participants Enrolled (includes carry overs from prior year)	135	179	150	150
Participants Working at Exit of Program	59	86	64	64
Wage Rate per Hour at Exit of Program	\$12.43	\$12.55	\$12.29	\$12.29
Cost per Participant who is Working at Exit of Program	\$1,339	\$2,518	\$3,331	\$3,331
Contractor Funds Spent	\$79,000	\$216,518	\$213,174	\$213,174
Workforce Job Center (Harrisonburg, Rockingham)				
Participants Enrolled (includes carry overs from prior year)	132	97	87	87
Participants Working at Exit of Program	71	42	47	47
Wage Rate per Hour at Exit of Program	\$16.73	\$14.94	\$13.82	\$13.82
Cost per Participant who is Working at Exit of Program	\$1,324	\$2,661	\$3,943	\$3,943
Contractor Funds Spent	\$94,000	\$111,752	\$185,300	\$185,300
VEC (Clarke, Frederick, Winchester)				
Participants Enrolled (includes carry overs from prior year)	185	101	180	180
Participants Working at Exit of Program	59	23	92	92
Wage Rate per Hour at Exit of Program	\$12.27	\$10.67	\$13.39	\$13.39
Cost per Participant who is Working at Exit of Program	\$2,217	\$2,668	\$1,505	\$1,505
Contractor Funds Spent	\$130,779	\$61,370	\$144,070	\$144,070
TOTAL SVWIB				
Participants Enrolled (includes carry overs from prior year)	1132	782	914	914
Participants Working at Exit of Program	482	269	413	413
Wage Rate per Hour at Exit of Program	\$13.99	\$12.89	\$13.29	\$13.29
Cost per Participant who is Working at Exit of Program	\$1,269	\$2,544	\$2,886	\$2,886
Contractor Funds Spent	\$611,610	\$684,383	\$1,191,798	\$1,191,798
Tuition Expenditures	\$130,425		\$176,790	\$176,790

SWWIB OUT OF SCHOOL AND IN SCHOOL YOUTH 2009-2010 AND 2010-2011

PROGRAM YEARS 2009-2010 AND 2010-2011

OUT OF SCHOOL YOUTH				IN SCHOOL YOUTH			
WORKFORCE JOB CENTER OOS (PAGE, SHEMANDOAH, WARREN)	2009-2010 WIA & ARRA	2010-2011 WIA		GOODWILL IN SCH. (BATH, HARRISONBURG, ROCKINGHAM)	2009-2010 WIA & ARRA	2010-2011 WIA	
PARTICIPANTS SERVED	10	10		PARTICIPANTS SERVED	23	22	
CASES CLOSED	7	7		CASES CLOSED	21	4	
CONTRACT FUNDS SPENT	\$28,000	\$42,284		CONTRACT FUNDS SPENT	\$56,188	\$46,323	
COST PER PARTICIPANT	\$2,800	\$4,228		COST PER PARTICIPANT	\$2,443	\$2,106	
GOODWILL OOS (BATH, HARRISONBURG, ROCKINGHAM)				HIGHLAND IN SCH. (HIGHLAND)			
PARTICIPANTS SERVED	11	12		PARTICIPANTS SERVED	19	10	
CASES CLOSED	7	3		CASES CLOSED	9	3	
CONTRACT FUNDS SPENT	\$37,887	\$2,949		CONTRACT FUNDS SPENT	\$23,101	\$24,840	
COST PER PARTICIPANT	\$3,444	\$2,746		COST PER PARTICIPANT	\$1,216	\$2,484	
OFFICE ON YOUTH OOS (AUGUSTA, STAUNTON, WAYNESBORO, HIGHLAND, ROCKBRIDGE, LEXINGTON, BUENA VISTA)				OFFICE ON YOUTH IN SCH. (AUGUSTA, STAUNTON, WAYNESBORO)			
PARTICIPANTS SERVED	14	18		PARTICIPANTS SERVED	42	87	
CASES CLOSED	8	16		CASES CLOSED	2	28	
CONTRACT FUNDS SPENT	\$46,941	\$44,771		CONTRACT FUNDS SPENT	\$79,785	\$76,756	
COST PER PARTICIPANT	\$3,357	\$2,487		COST PER PARTICIPANT	\$1,900	\$882	
YOUTH DEVELOPMENT OOS (CLARKE, FREDERICK, WINCHESTER)				TOTAL ACTION/POVERTY IN SCH. (BUENA VISTA, LEXINGTON, ROCKBRIDGE)			
PARTICIPANTS SERVED	20	10		PARTICIPANTS SERVED	14	20	
CASES CLOSED	0	3		CASES CLOSED	6	9	
CONTRACT FUNDS SPENT	\$55,980	\$47,483		CONTRACT FUNDS SPENT	\$31,804	\$26,932	
COST PER PARTICIPANT	\$2,834	\$4,748		COST PER PARTICIPANT	\$2,272	\$1,347	
PAGE COUNTY SCHOOLS IN SCH. (PAGE, SHEMANDOAH, WARREN)				PAGE COUNTY SCHOOLS IN SCH. (PAGE, SHEMANDOAH, WARREN)			
PARTICIPANTS SERVED	30	48		PARTICIPANTS SERVED	30	48	
CASES CLOSED	30	10		CASES CLOSED	30	10	
CONTRACT FUNDS SPENT	\$33,472	\$58,178		CONTRACT FUNDS SPENT	\$33,472	\$58,178	
COST PER PARTICIPANT	\$1,116	\$1,212		COST PER PARTICIPANT	\$1,116	\$1,212	
YOUTH DEVELOPMENT IN SCH. (CLARKE, FREDERICK, WINCHESTER)				YOUTH DEVELOPMENT IN SCH. (CLARKE, FREDERICK, WINCHESTER)			
PARTICIPANTS SERVED	25	19		PARTICIPANTS SERVED	25	19	
CASES CLOSED	9	10		CASES CLOSED	9	10	
CONTRACT FUNDS SPENT	\$79,996	\$76,580		CONTRACT FUNDS SPENT	\$79,996	\$76,580	
COST PER PARTICIPANT	\$3,200	\$4,031		COST PER PARTICIPANT	\$3,200	\$4,031	
SWWIB TOTAL YOUTH-OUT OF SCHOOL AND IN SCHOOL				SWWIB TOTAL YOUTH-OUT OF SCHOOL AND IN SCHOOL			
PARTICIPANTS SERVED	211	256		PARTICIPANTS SERVED	211	256	
CASES CLOSED	101	63		CASES CLOSED	101	63	
CONTRACT FUNDS SPENT	\$476,156	\$477,096		CONTRACT FUNDS SPENT	\$476,156	\$477,096	
COST PER PARTICIPANT	\$2,257	\$1,864		COST PER PARTICIPANT	\$2,257	\$1,864	

Clarke

lwalburn@clarkecounty.gov

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SVWIB Annual Independent Audit

From : Sharon Johnson <sjohnson@valleyworkforce.com>

Tue, Apr 03, 2012 10:05 PM

Subject : SVWIB Annual Independent Audit

 2 attachments

To : 'David Ash' <dash@clarkecounty.gov>

Reply To : sjohnson@valleyworkforce.com

David,
Attached is the SVWIB annual independent audit for 2010-2011 (most recent) and the Audit Decision Brief presented to the Board Thursday. It was approved. Please confirm receipt of these two emails and the attachments. We sometimes have problems getting this much information through to mailboxes because it exceeds allowable storage.

Thanks,
Sharon

--
Sharon Johnson ABD, M.Ed., CPLP, CPT, CWDP
CEO, Shenandoah Valley Workforce Investment Board, Inc.
Director, Shenandoah Valley Energy Partnership
P.O. Box 869
Harrisonburg, Virginia 22803
540-649-4322 voice
540-434-0803 fax
sjohnson@valleyworkforce.com



SVWIB Audit Decision Brief 03.29.12.doc

54 KB



SVWIB Audit for 2010-2011.pdf

8 MB



Shenandoah Valley Workforce Investment Board

FINANCE COMMITTEE DECISION BRIEF

March 29, 2012 Meeting

Date: March 14, 2012

Action #1

Reference: The Finance Committee is responsible for reviewing the annual independent audit.

Purpose: The Finance Committee reviewed the audit report for the period July 2010 through June 2011. A condensed version of the audit was sent to all board members.

Background: There were no audit findings, no material weaknesses, no internal control issues or reportable conditions.

Recommendations: The Finance Committee recommends approval of the 2010-2011 audit.

Action Needed: A motion for the Board to approve the committee's recommendation to approve the audit report.

Effective Date: March 29, 2011

Action #2

Reference: The Finance Committee is responsible for procuring the annual independent audit.

Purpose: The Finance Committee reviewed the independent auditor's work and discussed the audit contract which has an option to extend up to 3 years.

Background: The upcoming audit covering the period July 2011-June 2012 will be the third year of the contract.

Recommendations: The Finance Committee recommends approval of the extension of the audit contract with Larry Saunders and Associates. The recommendation is based on the auditor's current knowledge of the SVWIB from previous audits, his work with other WIBs in Virginia, and his ability to make recommendations to address potential challenges for the organization.

Action Needed: A motion for the Board to approve the committee's recommendation to extend the audit contract to a 3rd year.

Effective Date: March 29, 2011

LARRY SAUNDERS & ASSOCIATES



Certified Public Accountants L.L.C.

2902 CHAMBERLAYNE AVENUE
RICHMOND, VA 23222-3506

Telephone (804) 321-8512
Fax (804) 321-8534

January 15, 2012

To the Board of Directors
Shenandoah Valley Workforce Investment Board, Inc.

We have audited the financial statements of SVWIB for the year ended June 30, 2011, and have issued our report thereon dated October 25, 2010. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and OMB Circular A-133), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated January 15, 2012. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by SVWIB are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during June 30, 2011. We noted no transactions entered into by the Organization during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was:

The Implementation of FIN 48 in Note 13 to the financial statements.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated January 15, 2012.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Organization's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Information in Documents Containing Audited Financial Statements

This information is intended solely for the use of the Board of Directors and management of SWWIB and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,



LARRY SAUNDERS & ASSOCIATES CPA'S, INC.


INDEPENDENT AUDITORS' REPORT

Board of Directors
Shenandoah Valley Workforce Investment Board, Inc.
Harrisonburg, Virginia 22803

We have audited the accompanying statement of financial position of Shenandoah Valley Workforce Investment Board, Inc. (SVWIB) as of June 30, 2011, and the related statements of activities, functional expenses, and cash flows for the year then ended. These financial statements are the responsibility of SVWIB's management. Our responsibility is to express an opinion on these financial statements based on our audit.

**TENTATIVE DRAFT
SUBJECT TO CHANGE**

We conducted our audit in accordance with the standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of SVWIB as of June 30, 2011, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America. 

In accordance with Government Auditing Standards, we have also issued our report dated January 15, 2012, on our consideration of SVWIB's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Board of Directors
Page 2
January 15, 2012

Our audit was performed for the purpose of forming an opinion on the basic financial statements of SVWIB taken as a whole. The schedule of functional expenses is presented for purposes of additional analysis and is not a required part of the financial statements of the Organization. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations," and is also not a required part of the financial statements of the Organization. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

**TENTATIVE DRAFT
SUBJECT TO CHANGE**

January 15, 2012

[Faint signature and date stamp]

January 15, 2012

SHENANDOAH VALLEY WORKFORCE INVESTMENT BOARD, INC.
 STATEMENT OF FUNCTIONAL EXPENSES
 JUNE 30, 2011

	PROGRAM SERVICES		
	WIA ADULT	WIA DISLOCATED WORKER	WIA OUT OF SCHOOL YOUTH
SALARIES	\$ 13,218	28,185	5,200
PAYROLL TAXES AND EMPLOYMENT BENEFITS (NOTE 5)	6,397	14,248	2,539
TOTAL STAFF COMPENSATION	19,614	42,434	7,739
SUBCONTRACTOR SERVICES	323,012	946,088	167,496
PROFESSIONAL FEE AND CONTRACT SERVICES	8,077	8,442	-
SUPPLIES	-	-	-
TELEPHONE	-	-	-
POSTAGE	-	-	-
OCCUPANCY (NOTE 10)	-	-	-
IN KIND CONTRIBUTIONS	-	-	-
TRAVEL AND TRANSPORTATION	62	542	-
SPECIFIC ASSISTANCE TO INDIVIDUALS	-	-	-
INSURANCE	-	-	-
MARKETING AND COMMUNICATIONS	220	352	-
RENTAL, REPAIR & PURCHASE OF EQUIPMENT	-	-	-
ADMIN ALLOCATION	12,675	28,187	6,794
MEMBERSHIP	-	-	-
MISCELLANEOUS	-	-	-
TOTAL EXPENSES	\$ 363,661	1,027,045	182,029

**TENTATIVE DRAFT
 SUBJECT TO CHANGE**

SEE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS.

WIA IN SCHOOL YOUTH	page # 12 OTHER (SCHEDULE II)	page # 13 ARRA (SCHEDULE III)	TOTAL PROGRAM SERVICES	SUPPORT SERVICES	
				ADMINISTRATION	TOTAL
3,499	162,951	41,270	254,323	123,322	377,645
3,455	16,744	9,449	52,832	59,647	112,479
6,954	179,695	50,719	307,155	182,969	490,124
291,223	1,032,798	56,528	2,817,144	-	2,817,144
-	7,471	-	7,471	19,609	27,080
-	15,662	-	33,182	5,595	38,777
-	TENTATIVE DRAFT SUBJECT TO CHANGE			2,421	2,421
-				1,422	1,422
-				7,627	7,627
-				-	-
1,827	27,052	2,325	31,808	8,100	39,908
-	-	-	-	265	265
-	111	-	683	18,565	18,565
-	-	-	-	-	683
-	-	-	-	3,977	3,977
6,779	-	19,428	73,863	(73,863)	-
-	-	-	-	905	905
-	2,566	-	2,567	3,593	6,160
<u>306,783</u>	<u>1,265,355</u>	<u>129,000</u>	<u>3,273,874</u>	<u>181,185</u>	<u>3,455,059</u>

SHENANDOAH VALLEY WORKFORCE INVESTMENT BOARD, INC.
 STATEMENT OF FUNCTIONAL EXPENSES-OTHER
 FOR THE YEAR ENDED JUNE 30, 2011

SCHEDULE II

	BOARD STUDY	PAGE COUNTY	BRCC	ENERGY GRANT	INCENTIVE ONE STOP	TOTAL
SALARIES	-	-	-	154,139	8,812	162,951
PAYROLL TAXES AND EMPLOYEE BENEFITS	-	-	-	12,455	4,289	16,744
TOTAL STAFF COMPENSATION	-	-	-	166,594	13,101	179,695
SUBCONTRACTORS SERVICES	-	11,250	-	1,011,548	-	1,022,798
PROFESSIONAL FEES AND CONTRACT SERVICES	7,037	-	-	-	434	7,471
SUPPLIES	-	-	-	9,764	5,899	15,662
TELEPHONE	-	-	-	-	-	-
POSTAGE	-	-	-	-	-	-
OCCUPANCY	-	-	-	-	-	-
INKIND CONTRIBUTIONS	-	-	-	-	-	-
TRAVEL AND TRANSPORTATION	-	-	-	22,421	4,630	27,052
SPECIFIC ASSISTANCE TO INDIVIDUALS	-	-	-	-	-	-
INSURANCE	-	-	-	-	-	-
MARKETING AND COMMUNICATIONS	-	-	-	-	111	111
RENTAL, REPAIR & PURCHASE OF EQUIPMENT	-	-	-	-	-	-
ADMIN ALLOCATION	-	-	-	-	-	-
MEMBERSHIP	-	-	-	-	-	-
MISCELLANEOUS	-	-	2,566	-	-	2,566
TOTAL EXPENSES	\$ 7,037	11,250	2,566	1,210,326	24,175	1,255,356

**TENTATIVE DRAFT
 SUBJECT TO CHANGE**

SCHEDULE III

SHENANDOAH VALLEY WORKFORCE INVESTMENT BOARD, INC.
 STATEMENT OF FUNCTIONAL EXPENSES-ARRA
 FOR THE YEAR ENDED JUNE 30, 2011

	ARRA ADULT	ARRA DW	ARRA IN SCHOOL	ARRA OUT OF SCHOOL	TOTAL
SALARIES	\$ 3,386	12,024	9,289	16,571	41,270
PAYROLL TAXES AND EMPLOYEE BENEFITS	443	2,064	2,506	4,436	9,449
TOTAL STAFF COMPENSATION	3,829	14,088	11,795	21,008	50,719
SUBCONTRACTORS SERVICES	5,892	19,707	17,098	13,830	56,528
PROFESSIONAL FEES AND CONTRACT SERVICES	-	-	-	-	-
SUPPLIES	-	-	-	-	-
TELEPHONE	-	-	-	-	-
POSTAGE	-	-	-	-	-
OCCUPANCY	-	-	-	-	-
INKIND CONTRIBUTIONS	-	-	-	-	-
TRAVEL AND TRANSPORTATION	-	-	157	2,168	2,325
SPECIFIC ASSISTANCE TO INDIVIDUALS	-	-	-	-	-
INSURANCE	-	-	-	-	-
MARKETING AND COMMUNICATIONS	-	-	-	-	-
RENTAL, REPAIR & PURCHASE OF EQUIPMENT	-	-	-	-	-
ADMIN ALLOCATION	1,797	5,984	8,917	2,731	19,429
MEMBERSHIP	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-
TOTAL EXPENSES	\$ 11,517	39,779	37,967	39,737	129,000

TENTATIVE DRAFT
 SUBJECT TO CHANGE

**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL
REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To: Board of Directors
Shenandoah Valley Workforce Investment Board, Inc.
Harrisonburg, Virginia 22803

We have audited the financial statements of Shenandoah Valley Workforce Investment Board, Inc. (SVWIB) as of and for the year ended June 30, 2011, and have issued our report thereon dated January 15, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether SVWIB's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered SVWIB's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. ←

**REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE
TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER
COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

To: Board of Directors
Shenandoah Valley Workforce Investment Board, Inc.
Harrisonburg, Virginia 22803

Compliance

We have audited the compliance of Shenandoah Valley Workforce Investment Board, Inc. (SVWIB) with the types of compliance requirements described in the "U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement" that are applicable to its major federal program for the year ended June 30, 2011. SVWIB's major federal programs are identified in the summary of audit results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to its major federal program is the responsibility of SVWIB's management. Our responsibility is to express an opinion on SVWIB's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations." Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about SVWIB's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of SVWIB's compliance with those requirements.

In our opinion, SVWIB complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 2011. ←

Board of Directors
Page 2
January 15, 2012

Internal Control Over Compliance

The management of SVWIB is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered SVWIB's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

**TENTATIVE DRAFT
SUBJECT TO CHANGE**

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses. ←

This report is intended solely for the information and use of the audit committee, management, Board of Directors, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

January 15, 2012

SHENANDOAH VALLEY WORKFORCE INVESTMENT BOARD, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2011

A. SUMMARY OF AUDIT RESULTS

1. The auditors' report expresses an unqualified opinion on the (general purpose) financial statements of Shenandoah Valley Workforce Investment Board, Inc.
2. No reportable conditions were noted.
3. No instances of noncompliance material to the financial statements of Shenandoah Valley Workforce Investment Board, Inc. were disclosed during the audit.
4. No reportable conditions were disclosed during the audit of internal control over major federal award programs.
5. The auditors' report on compliance for the major federal award programs for Shenandoah Valley Workforce Investment Board, Inc. expresses an unqualified opinion.
6. No audit findings are required to be reported in accordance with Section 510(a) of OMB Circular A-133.
7. The programs tested as major programs included: Workforce Investment Act Cluster.
8. The threshold for distinguishing Types A and B programs were \$300,000 and \$100,000, respectively.
9. Shenandoah Valley Workforce Investment Board, Inc. was determined to be a high-risk auditee.

TENTATIVE DRAFT
SUBJECT TO CHANGE

ADDENDUM NO. 1

This Addendum, dated the _____ day of _____, 2012, is by and between the BOARD OF SUPERVISORS OF CLARKE COUNTY (hereinafter “Board”), and MARAL KALBIAN (hereinafter “Contractor”).

WHEREAS, the Board and the Contractor entered into an agreement dated June 21, 2011 (“Agreement”) for work to be done by Contractor for Clarke County (“County”) which included an Architectural Survey for the proposed Chapel Rural Historic District National Register Nomination (“Architectural Survey”), as set forth in paragraph 1.e. of the Agreement; and

WHEREAS, pursuant to paragraph 3 of the Agreement, Contractor was to be paid Thirty Five Thousand Dollars (\$35,000.00) for Contractor’s work on the Architectural Survey; and

WHEREAS, the Board had agreed to provide in-kind services to assist Contractor in the Architectural Survey, the in-kind services to be provided by a County employee; and

WHEREAS, the employment by the County of the employee who has been performing the in-kind services has been terminated; and

WHEREAS, Contractor may need to engage an individual, either as an employee or as an independent contractor, to perform services which would have been performed by the County employee; and

WHEREAS, the Board is willing to increase the payment to Contractor to assist Contractor in engaging an individual to assist Contractor in the Architectural Survey.

NOW, THEREFORE, the Board and the Contractor agree as follows:

1. The Board will no longer provide a County employee to perform in-kind services to Contractor in the Architectural Survey.
2. Paragraph 3 of the Agreement is hereby amended to increase the compensation of the Contractor for the Architectural Survey work from \$35,000.00 to \$38,427.00.
3. This Addendum shall not alter Contractor's obligation to perform the Architectural Survey work, and except as specifically amended herein, the Agreement shall remain in full force and effect.

[Signatures on next page]

WITNESS the following signatures:

CLARKE COUNTY BOARD OF
SUPERVISORS

By: _____
Michael Hobert, Chairman

CONTRACTOR

Maral Kalbian

STATE OF VIRGINIA
COUNTY OF CLARKE, TO-WIT:

The foregoing Agreement was acknowledged before me this ____ day of _____, 2011, by Michael Hobert, Chairman of the Clarke County Board of Supervisors.

Notary Public

My Commission Expires

STATE OF VIRGINIA
COUNTY OF CLARKE, TO-WIT:

The foregoing Agreement was acknowledged before me this ____ day of _____, 2011, by Maral Kalbian, Contractor.

Notary Public

My Commission Expires

Maral Kalbian, Architectural Historian, 2011 Contract

PURSUANT TO THIS AGREEMENT, made and entered into this 21st day of June of 2011, by and between the Board of Supervisors (hereinafter "Board"), and Maral Kalbian, party of the second part (hereinafter "Contractor"); and in consideration of the benefits to be accrued to the parties hereunder, said parties hereto agree as follows:

1. **WORK:** Contractor agrees that the following projects and duties shall be the focus of work endeavor and services provided pursuant to this Agreement.
 - a. Provide technical advice, support, and training to the Historic Preservation Commission in coordination with the application for Certificate of Appropriateness.
 - b. Assist in the preparation of grant application(s), including those for Certified Local Government projects.
 - c. Attend all Commission meetings barring unavoidable conflicts.
 - d. Provide information and assistance to the County and the general public regarding:
 1. National Register Nominations
 2. Architectural modifications to historic structures
 3. Available federal, state, and local tax incentives
 4. Other historic preservation related issues
 5. Review County related tax project
 - e. Conduct an Architectural Survey for the proposed Chapel Rural Historic District National Register Nomination as specifically referenced in the Certified Local Government Grant Agreement dated the 9th of May of 2011.

2. **HOURLY LIMIT FOR EACH PROPERTY**

For performance of the work described in item (d) above for a specific property, where the advice or support takes less than 30 minutes, the Contractor may provide the services and report the assistance provided to the County Planning Director on a monthly basis. For such work which requires more than 30 minutes, the Contractor shall obtain the written approval of the County Planning Director after providing him or her with a short written description of the objectives of the work to be performed and the estimated time anticipated to be expended. Such proposed work shall be reviewed by the Planning Director for approval. If approved, it shall specify any limitations or required contribution or participation from the property owner. For additional assistance, the Contractor shall provide the property owner a copy of the list of consultants prepared by the Virginia Department of Historic Resources. The Planning Director shall not authorize the

Maral Kalbian, Architectural Historian, 2011 Contract

Contractor to allocate more than eight hours to assist a property owner without the concurrent approval of the County Administrator.

3. **COMPENSATION:**

For performance of the work described in items a through d above, the Contractor shall be compensated by the Board at the rate of Fifty-Five Dollars (\$55.00) per hour plus mileage and expenses, not to exceed a total of six thousand dollars (\$6,000). For performance of the work described in item e, the Contractor shall be compensated thirty-five thousand dollars (\$35,000).

3. **MANNER OF PAYMENT:** Contractor shall submit statements itemizing hours spent in performance of work on a monthly basis to the Planning Director. Approved payment shall be made to Contractor with 45 days of receipt of statement.

4. **DURATION:** This Agreement shall remain in full force and effect for the period 2011 July 1 through 2012 June 30.

5. **CONTRACTOR STATUS:** The parties hereto intend that the relation between them created by this Agreement is that of employer— independent contractor. Contractor is not an employee of the County of Clarke nor of the Board and is not entitled to the benefits provided by the County to its employees, including but not limited to worker's compensation, unemployment insurance, group health insurance, V.S.R.S. or F.I.C.A. contributions. Contractor will be solely and entirely responsible for her acts during the performance of this Agreement.

6. **OWNERSHIP RIGHTS:** Clarke County shall retain ownership rights to any materials or work produced by Contractor pursuant to this Agreement and may use said material or work products as the County may see fit. This shall not affect Contractor's right also to use said material or work products as she may wish. The Contractor may not convey, sell, or assign rights to said material without the approval of the Supervisors.

7. **RIGHT OF INSPECTION:** The work contemplated herein must meet the approval of the Board's designated agent and shall be subject to such agent's general right of inspection to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state and local laws, rules and regulations applicable to Contractor and to operations covered by this Agreement or accruing out of the performance of such operations.

8. **IDEMNIFICATION:** Contractor shall indemnify the Board and/or the County of Clarke against all liability and loss in connection with, and shall assume full responsibility for, payment of all federal, state and local taxes or contributions imposed or required under social security and income tax laws.

9. **ASSIGNMENT:** The Contractor shall not assign This Agreement without the express written consent of the Board.

10. **TERMINATION:** The County may terminate this Agreement at any time at its discretion.

Maral Kalbian, Architectural Historian, 2011 Contract

WITNESS the following signatures:

CLARKE COUNTY BOARD OF SUPERVISORS

By Michael Hobert
Michael Hobert, Chairman

CONTRACTOR

Maral S. Kalbian
Maral Kalbian

**STATE OF VIRGINIA
COUNTY OF CLARKE, TO-WIT:**

The foregoing Agreement was acknowledged before me this 27th day of June of 2011,
by Michael Hobert, Chairman of the Clarke County Board of Supervisors.

**LORA B. WALBURN
NOTARY PUBLIC
Commonwealth of Virginia
Reg. #326567
My Commission Expires August 31, 2011**

[Signature]
Notary Public

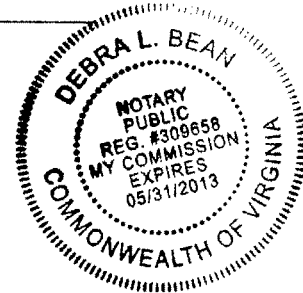
August 31, 2011; 326567
My Commission Expires

**STATE OF VIRGINIA
COUNTY OF CLARKE, TO-WIT:**

The foregoing Agreement was acknowledged before me this 28th day of June of 2011,
by Maral Kalbian, Contractor.

[Signature]
Notary Public

5-31-13
My Commission Expires



CLARKE COUNTY BOARD OF SUPERVISORS
FINANCE COMMITTEE
AGENDA

TO: Board of Supervisors

FR: Thomas Judge, Director of Joint Administrative Services

DT: April 9, 2012

RE: *April Finance Agenda*

**Finance Committee Meeting Canceled 4/5/2012
Items 1 & 2 Added to the Work Session Agenda**

1. **Acceptance of March Bills and Claims.** The Committee should consider recommending acceptance of this report by the Board of Supervisors.
2. **Standing Reports.** The following are included: Reconciliation of Appropriations. General Fund Balance. General Fund Expenditure Summary. General Government Capital Projects.

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 1
TIME: 15:53:38
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
Fiscal Year: 2012						
EXPENDITURES						
DEFINITION TYPE 0						
100-000-11010-5210		POSTAL SERVICES				
VENDOR: PURCHASE POWER						
17	MARCH	35438654	POSTAGE	73749	03/15/2012 \$	16.70
100-000-11010-5800		MISCELLANEOUS CHARGES				
VENDOR: BB&T FINANCIAL, FSB						
1	MARCH	3396	LUNCHEON	73811	03/30/2012 \$	23.93
VENDOR: FOOD LION, INC						
1	MARCH	281164097728	FOOD	73697	03/15/2012 \$	23.05
1	MARCH	281164107737	FOOD	73697	03/15/2012 \$	14.98
VENDOR: UNIVERSITY OF VIRGINIA						
1	MARCH	10257	TAX RATES	73901	03/30/2012 \$	59.00
Total for 100-000-11010-5800						\$ 120.96
100-000-12110-3320		MAINTENANCE SERVICE CONTRACT				
VENDOR: TML COPIERS & DIGITAL SOLUTIONS						
2	MARCH	127704		2331	03/15/2012 \$	58.50
100-000-12110-5230		TELECOMMUNICATIONS				
VENDOR: AT&T MOBILITY						
1	MARCH	X03012012	GOVT ADMIN	73644	03/15/2012 \$	47.35
VENDOR: TREASURER OF VIRGINIA						
11	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	5.68
VENDOR: VERIZON						
65	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	7.50
Total for 100-000-12110-5230						\$ 60.53
100-000-12110-6008		VEHICLE AND EQUIP FUEL				
VENDOR: MANSFIELD OIL COMPANY						
2	MARCH	SQLCD/00025113	FUEL	2305	03/15/2012 \$	127.06
2	MARCH	SQLCD/00026047	FUEL	2305	03/15/2012 \$	36.30
Total for 100-000-12110-6008						\$ 163.36
100-000-12210-3100		PROFESSIONAL SERVICES				
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
5	MARCH	GEN FILE	LEGAL	2295	03/15/2012 \$	1,562.55
1	MARCH	GOVERNMENT CNTR	JOINT GOVERNMENT CENTER	2295	03/15/2012 \$	331.00
Total for 100-000-12210-3100						\$ 1,893.55
100-000-12310-3320		MAINTENANCE SERVICE CONTRACTS				
VENDOR: CINTAS DOCUMENT MANAGEMENT						
1	MARCH	DJ94022742	SERVICE	73661	03/15/2012 \$	22.04

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 2
TIME: 15:53:38
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
=====						
100-000-12310-5210			POSTAL SERVICES			
VENDOR:	PURCHASE POWER					
18	MARCH	35438654	POSTAGE	73749	03/15/2012 \$	962.39
100-000-12310-5230			TELECOMMUNICATIONS			
VENDOR:	TREASURER OF VIRGINIA					
9	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	0.72-
VENDOR:	VERIZON					
66	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	32.89

			Total for 100-000-12310-5230		\$	32.17
100-000-12310-6001			OFFICE SUPPLIES			
VENDOR:	HON COMPANY, THE					
1	MARCH	200123	INSTALLATION	73709	03/15/2012 \$	644.04
100-000-12410-3100			PROFESSIONAL SERVICES			
VENDOR:	CINTAS DOCUMENT MANAGEMENT					
1	MARCH	DJ94023806	SERVICE OFFSITE	73823	03/30/2012 \$	22.04
100-000-12410-5210			POSTAL SERVICES			
VENDOR:	PURCHASE POWER					
19	MARCH	35438654	POSTAGE	73749	03/15/2012 \$	1,694.30
100-000-12410-5230			TELECOMMUNICATIONS			
VENDOR:	TREASURER OF VIRGINIA					
25	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	0.95
VENDOR:	VERIZON					
67	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	2.50

			Total for 100-000-12410-5230		\$	3.45
100-000-12410-5540			TRAVEL CONVENTION & EDUCATION			
VENDOR:	KEELER, SHARON E.					
1	MARCH	TRAVEL REIMB	TRAVEL REIMBURSEMENT	2300	03/15/2012 \$	283.29
100-000-12410-6001			OFFICE SUPPLIES			
VENDOR:	COMMERCIAL PRESS					
1	MARCH	104122	BUSINESS CARDS	2345	03/30/2012 \$	35.45
100-000-12510-3100			PROFESSIONAL SERVICES			
VENDOR:	BB&T FINANCIAL, FSB					
2	MARCH	3396	OFFSITE FILESYSTEM	73811	03/30/2012 \$	275.25
VENDOR:	MATSCH SYSTEMS					
1	MARCH	1529		2366	03/30/2012 \$	150.00

			Total for 100-000-12510-3100		\$	425.25
100-000-12510-3320			MAINTENANCE SERVICE CONTRACT			

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 3
TIME: 15:53:38
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
=====						
VENDOR: AVAYA, INC.						
1	MARCH	2731712337	PHONE SUPPORT - GOVERNMENT	73805	03/30/2012 \$	903.22
VENDOR: TML COPIERS & DIGITAL SOLUTIONS						
4	MARCH	127704		2331	03/15/2012 \$	2.93
						906.15
Total for 100-000-12510-3320						\$
100-000-12510-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
8	MARCH	X03012012	GOVT IT	73644	03/15/2012 \$	12.62
VENDOR: COMCAST						
1	MARCH	21376410	INTERNET SERVICE - GOVERNMENT	73829	03/30/2012 \$	587.50
VENDOR: TREASURER OF VIRGINIA						
16	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	1,622.81
VENDOR: VERIZON						
68	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	420.48
2	MARCH	00076356122812Y	MONTHLY CHARGES	73784	03/15/2012 \$	53.57
2	MARCH	00081079401014Y	MONTHLY CHARGES	73784	03/15/2012 \$	56.36
2	MARCH	00092572601596Y	MONTHLY CHARGES	73784	03/15/2012 \$	99.88
						2,853.22
Total for 100-000-12510-5230						\$
100-000-12510-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: BB&T FINANCIAL, FSB						
3	MARCH	3396	VIRTUAL CAMPUS COURSE	73811	03/30/2012 \$	32.00
VENDOR: ROBERT W FULLER						
1	MARCH	MILEAGE	MILEAGE REIMBURSEMENT	2352	03/30/2012 \$	22.48
						54.48
Total for 100-000-12510-5540						\$
100-000-12510-8207 EDP EQUIPMENT						
VENDOR: PITNEY BOWES						
1	MARCH	6975171-MR12		73875	03/30/2012 \$	516.00
VENDOR: SHI.COM						
1	MARCH	20096925	MICROSOFT ACCESS LICENSE	73757	03/15/2012 \$	243.76
						759.76
Total for 100-000-12510-8207						\$
100-000-13100-3000 PURCHASED SERVICES						
VENDOR: CINTAS DOCUMENT MANAGEMENT						
1	MARCH	DJ94023805	SERVICE OFFSITE	73823	03/30/2012 \$	22.04
100-000-13100-3160 ELECTORAL BOARD SERVICES						
VENDOR: BROPHY, CAROL						
1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73656	03/15/2012 \$	105.00
VENDOR: DAVIS, DONNA						
1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73676	03/15/2012 \$	135.00
VENDOR: DIAMANTES, DAVID						
1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73684	03/15/2012 \$	105.00

CLARKE COUNTY
MARCH VENDOR PAYMENTS
Executed By: gilleya

PAGE: 4
TIME: 15:53:38
DATE: 03/30/2012

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
VENDOR: EDWARDS, JAMES N. 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73689	03/15/2012 \$	135.00
VENDOR: ESTEP, MARILYN 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73691	03/15/2012 \$	105.00
VENDOR: FRASER, L. MICHAEL 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73698	03/15/2012 \$	105.00
VENDOR: GALLAGHER, ROBERT 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73701	03/15/2012 \$	105.00
VENDOR: GEORGE, WENDY 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73703	03/15/2012 \$	105.00
VENDOR: HARRIS, JOHN F 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73705	03/15/2012 \$	105.00
VENDOR: HESS JEAN L. 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73706	03/15/2012 \$	105.00
VENDOR: HOLCOMB, ROBERT C. 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73708	03/15/2012 \$	105.00
VENDOR: HORNBAKER, ROBERT 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73710	03/15/2012 \$	135.00
VENDOR: JACKSON, GENEVA B 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73718	03/15/2012 \$	85.00
VENDOR: LEWIS, PATRICIA 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73721	03/15/2012 \$	105.00
VENDOR: LEWIS, ROBERT LYNN 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73722	03/15/2012 \$	135.00
VENDOR: LINCOLN, JOHN R. 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73723	03/15/2012 \$	105.00
VENDOR: LYTTLE, JOHN E 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73726	03/15/2012 \$	135.00
VENDOR: MARKS, STANLEY R. 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73728	03/15/2012 \$	105.00
VENDOR: MCFILLEN, ROBIN 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73730	03/15/2012 \$	105.00
VENDOR: MELGAARD, JANEL T 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73731	03/15/2012 \$	135.00
VENDOR: MITCHELL, SARA 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73733	03/15/2012 \$	85.00
VENDOR: MORRIS, BARBARA W. 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73734	03/15/2012 \$	95.00
VENDOR: MYER, PAULA 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73737	03/15/2012 \$	105.00
VENDOR: NELSON, WILLIS 1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73739	03/15/2012 \$	105.00

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VENDOR:	NORTH, ELIZABETH S					
1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73740	03/15/2012 \$	105.00
VENDOR:	WRIGHT, JOHN W.					
1	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73795	03/15/2012 \$	135.00
Total for 100-000-13100-3160						\$ 2,890.00
100-000-13100-3600 ADVERTISING						
VENDOR:	WINCHESTER STAR					
1	MARCH	1642986	NONPROFIT ADV	73793	03/15/2012 \$	113.20
100-000-13100-5210 POSTAL SERVICES						
VENDOR:	PURCHASE POWER					
21	MARCH	35438654	POSTAGE	73749	03/15/2012 \$	152.48
VENDOR:	TREASURER, CLARKE COUNTY					
2	MARCH	PETTY CASH	POSTAGE	73771	03/15/2012 \$	8.80
Total for 100-000-13100-5210						\$ 161.28
100-000-13100-5400 LEASES AND RENTALS						
VENDOR:	BLUE RIDGE VOLUNTEER FIRE & RESCUE CO					
1	MARCH	VOTING/FACILITY	FACILITY USE FOR VOTING	73654	03/15/2012 \$	150.00
VENDOR:	BOYCE VOLUNTEER FIRE COMPANY					
1	MARCH	VOTING/FACILITY	FACILITY USE FOR VOTING	73655	03/15/2012 \$	75.00
VENDOR:	CLARKE COUNTY PARKS & RECREATION					
1	MARCH	VOTING/FACILITY	FACILITY USE FOR VOTING	73664	03/15/2012 \$	75.00
VENDOR:	GRACE EPISCOPAL PARISH HALL					
1	MARCH	VOTING/FACILITY	FACILITY USE FOR VOTING	73704	03/15/2012 \$	75.00
VENDOR:	JOHN H. ENDERS FIRE COMPANY & RESCUE SQ					
1	MARCH	VOTING/FACILITY	FACILITY USE FOR VOTING	73719	03/15/2012 \$	75.00
VENDOR:	POWHATAN SCHOOL					
1	MARCH	VOTING/FACILITY	FACILITY USE FOR VOTING	73747	03/15/2012 \$	75.00
Total for 100-000-13100-5400						\$ 525.00
100-000-13100-5510 TRAVEL MILEAGE						
VENDOR:	DAVIS, DONNA					
2	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73676	03/15/2012 \$	14.62
VENDOR:	EDWARDS, JAMES N.					
2	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73689	03/15/2012 \$	18.34
VENDOR:	HORNBAKER, ROBERT					
2	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73710	03/15/2012 \$	4.47
VENDOR:	LEWIS, ROBERT LYNN					
2	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73722	03/15/2012 \$	2.25
VENDOR:	LYTTLE, JOHN E					
2	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73726	03/15/2012 \$	10.46
VENDOR:	MEILGAARD, JANEL T					

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2	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73731	03/15/2012 \$	19.37
VENDOR: WRIGHT, JOHN W.						
2	MARCH	ELEC OFFICIAL	ELECTION OFFICIAL	73795	03/15/2012 \$	18.42
Total for 100-000-13100-5510						\$ 87.93
100-000-13100-6000 MATERIAL AND SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	MARCH	57335	LOCK/CABLE	73653	03/15/2012 \$	24.47
1	MARCH	57490	LOCK/CABLE	73653	03/15/2012 \$	57.93
VENDOR: BOSSERMAN, BARBARA						
1	MARCH	ELEC SUPPLIES	ELECTION SUPPLIES REIMB	2281	03/15/2012 \$	9.49
VENDOR: FOOD LION, INC						
1	MARCH	281164097727	FOOD	73697	03/15/2012 \$	14.58
Total for 100-000-13100-6000						\$ 106.47
100-000-13200-3320 MAINTENANCE & SERVICE CONTRACT						
VENDOR: TML COPIERS & DIGITAL SOLUTIONS						
5	MARCH	127704		2331	03/15/2012 \$	11.70
100-000-13200-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
11	MARCH	X03012012	REGISTRAR	73644	03/15/2012 \$	47.35
VENDOR: TREASURER OF VIRGINIA						
22	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	0.08-
VENDOR: VERIZON						
69	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	2.50
Total for 100-000-13200-5230						\$ 49.77
100-000-21200-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
15	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	113.36
VENDOR: VERIZON						
70	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	30.47
Total for 100-000-21200-5230						\$ 143.83
100-000-21500-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
17	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	7.19
VENDOR: VERIZON						
71	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	52.68
Total for 100-000-21500-5230						\$ 59.87
100-000-21600-1100 Salaries - Regular						
VENDOR: CLARKE COUNTY CIRCUIT COURT						
1	MARCH	EXPENSES	OPERATIONAL EXPENSES FY12	73825	03/30/2012 \$	4,000.00

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=====						
100-000-21600-2100			FICA BENEFITS			
VENDOR:	CLARKE COUNTY CIRCUIT COURT					
1	MARCH	20120329		12524	03/29/2012 \$	1,062.39
100-000-21600-2210			VRSR BENEFITS			
VENDOR:	TREASURER OF VIRGINIA - VRSR-O					
1	MARCH	20120329		12526	03/29/2012 \$	1,916.48
100-000-21600-2300			HEALTH INSURANCE BENEFITS			
VENDOR:	ANTHEM BLUE CROSS/BLUE SHIELD					
1	MARCH	20120329		12522	03/29/2012 \$	810.38
2	MARCH	20120329		12522	03/29/2012 \$	190.00
3	MARCH	20120329		12522	03/29/2012 \$	916.00
4	MARCH	20120329		12522	03/29/2012 \$	10,123.00
Total for 100-000-21600-2300						\$ 12,039.38
100-000-21600-2400			LIFE INSURANCE			
VENDOR:	TREASURER OF VIRGINIA - INS - O					
1	MARCH	20120329		12525	03/29/2012 \$	38.89
100-000-21600-3510			MICROFILMING			
VENDOR:	LOGAN SYSTEMS, INC					
1	MARCH	42917	COMPUTER INDEXING	2364	03/30/2012 \$	584.85
100-000-21600-5210			POSTAL SERVICES			
VENDOR:	PURCHASE POWER					
22	MARCH	35438654	POSTAGE	73749	03/15/2012 \$	162.90
100-000-21600-5230			TELECOMMUNICATIONS			
VENDOR:	TREASURER OF VIRGINIA					
8	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	7.06
VENDOR:	VERIZON					
72	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	60.24
Total for 100-000-21600-5230						\$ 67.30
100-000-21900-5230			TELECOMMUNICATIONS			
VENDOR:	TREASURER OF VIRGINIA					
26	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	11.64
VENDOR:	VERIZON					
73	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	2.50
Total for 100-000-21900-5230						\$ 14.14
100-000-21900-6001			OFFICE SUPPLIES			
VENDOR:	TREASURER, CLARKE COUNTY					
2	MARCH	PETTY CASH-CORR	STAMPS	73771	03/15/2012 \$	44.00
100-000-22100-3320			MAINTENANCE SERVICE CONTRACT			

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VENDOR: DDL BUSINESS SYSTEMS LLC						
1	MARCH	47314	CONTRACT	73677	03/15/2012 \$	74.78
100-000-22100-5210			POSTAL SERVICES			
VENDOR: TREASURER, CLARKE COUNTY						
3	MARCH	PETTY CASH	POSTAGE	73771	03/15/2012 \$	196.00
100-000-22100-5230			TELECOMMUNICATIONS			
VENDOR: TREASURER OF VIRGINIA						
10	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	16.60
VENDOR: VERIZON						
74	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	30.39
			Total for 100-000-22100-5230		\$	46.99
100-000-22100-5540			TRAVEL CONVENTION & EDUCATION			
VENDOR: MCLOUGHLIN, ARCHANA						
1	MARCH	TRAVEL REIMP	TRAVEL REIMBURSEMENT	2309	03/15/2012 \$	55.56
100-000-22100-6012			BOOKS AND SUBSCRIPTIONS			
VENDOR: CLERK OF THE U.S. DISTRICT COURT						
1	MARCH	CERTIFIED COPY	COPIES	73826	03/30/2012 \$	18.50
1	MARCH	RECORDS RETRIEV	RECORDS RETRIEVAL	73668	03/15/2012 \$	30.00
			Total for 100-000-22100-6012		\$	48.50
100-000-31200-3100			PROFESSIONAL SERVICES			
VENDOR: DEPARTMENT OF VIRGINIA STATE POLICE						
2	MARCH	A2735	CRIMINAL HISTORY RECORDS	73683	03/15/2012 \$	240.00
VENDOR: TREASURER OF VIRGINIA						
1	MARCH	213975	CALIBRATION FEE	73769	03/15/2012 \$	14.10
			Total for 100-000-31200-3100		\$	254.10
100-000-31200-3310			REPAIR & MAINTENANCE			
VENDOR: CUSTOM GUNSMITHING, INC.						
1	MARCH	SHERIFF DEPT	SPRING & FOLLOWER	73675	03/15/2012 \$	15.95
VENDOR: ICOP						
1	MARCH	00025	WIRELESS MIC	73711	03/15/2012 \$	224.15
			Total for 100-000-31200-3310		\$	240.10
100-000-31200-5210			POSTAL SERVICES			
VENDOR: BB&T FINANCIAL, FSB						
2	MARCH	6640	POSTAGE	73811	03/30/2012 \$	19.90
VENDOR: PITNEY BOWES						
1	MARCH	390645	POSTAGE	73746	03/15/2012 \$	89.10
			Total for 100-000-31200-5210		\$	109.00
100-000-31200-5230			TELECOMMUNICATIONS			

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=====						
VENDOR:	AT&T MOBILITY					
6	MARCH	X03012012	SHERIFF'S DEPT	73644	03/15/2012 \$	423.69
VENDOR:	TREASURER OF VIRGINIA					
23	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	26.36
VENDOR:	VERIZON					
75	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	223.55
Total for 100-000-31200-5230						\$ 673.60
100-000-31200-5810 DUES & MEMBERSHIPS						
VENDOR:	IAPE, INC.					
1	MARCH	91402	MEMBERSHIP	73717	03/15/2012 \$	50.00
100-000-31200-6001 OFFICE SUPPLIES						
VENDOR:	BB&T FINANCIAL, FSB					
3	MARCH	6557	GAS CAN/FOOD	73811	03/30/2012 \$	34.61
1	MARCH	6640	DAILY PLANNER	73811	03/30/2012 \$	38.75
3	MARCH	6699	CARTRIDGE	73811	03/30/2012 \$	11.98
VENDOR:	BERRYVILLE AUTO PARTS INC					
1	MARCH	SHRF 10059364	SANDISK	73649	03/15/2012 \$	12.99
VENDOR:	DEHAVEN BERKELEY SPRINGS WATER CORP.					
1	MARCH	38398	WATER	73833	03/30/2012 \$	21.90
VENDOR:	PRINTECH, INC.					
1	MARCH	28628	TRAFFIC SUMMONS	73878	03/30/2012 \$	750.36
Total for 100-000-31200-6001						\$ 870.59
100-000-31200-6007 REPAIR AND MAINTENANCE SUPPLIES						
VENDOR:	BB&T FINANCIAL, FSB					
1	MARCH	6558	SOCKETS	73811	03/30/2012 \$	10.46
VENDOR:	BERRYVILLE AUTO PARTS INC					
1	MARCH	SHRF 5370-57034	MIRROR	73649	03/15/2012 \$	3.73
1	MARCH	SHRF 5370-57257	VEHICLE REPAIRS	73649	03/15/2012 \$	90.92
1	MARCH	SHRF 5370-57258	VEHICLE REPAIRS	73649	03/15/2012 \$	30.00
1	MARCH	SHRF 5370-57299	VEHICLE REPAIRS	73649	03/15/2012 \$	15.89
1	MARCH	SHRF 5370-57335	VEHICLE REPAIRS	73649	03/15/2012 \$	68.00
1	MARCH	SHRF 5370-57359	AMP BOOSTER PACK	73649	03/15/2012 \$	99.00
1	MARCH	SHRF 5370-57361	VEHICLE REPAIRS	73649	03/15/2012 \$	140.91
1	MARCH	SHRF 5370-57420	VEHICLE REPAIRS	73812	03/30/2012 \$	100.78
1	MARCH	SHRF 5370-57484	VEHICLE REPAIRS	73812	03/30/2012 \$	163.83
1	MARCH	SHRF 5370-57565	VEHICLE REPAIRS	73812	03/30/2012 \$	122.24
VENDOR:	BILL & GLENN'S GOODYEAR TIRE					
1	MARCH	191142	TIRES	2280	03/15/2012 \$	573.43
VENDOR:	BROY'S CAR WASH					
3	MARCH	CAR WASHES	SHERIFF DEPT CARWASHES	2283	03/15/2012 \$	45.50
Total for 100-000-31200-6007						\$ 1,464.69
100-000-31200-6008 VEHICLE AND EQUIP FUEL						
VENDOR:	MANSFIELD OIL COMPANY					
1	MARCH	SQLCD/00026079	FUEL	2305	03/15/2012 \$	2,695.20

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100-000-31200-6010			POLICE SUPPLIES			
VENDOR: BB&T FINANCIAL, FSB						
2	MARCH	6558	LAPTOP VEHICLE MOUNT	73811	03/30/2012 \$	194.78
VENDOR: GALLS, AN ARARMARK CO., LLC						
1	MARCH	512006542	MAG FLASHLIGHT	73702	03/15/2012 \$	136.94
Total for 100-000-31200-6010						\$ 331.72
100-000-31200-6011			UNIFORM AND WEARING APPAREL			
VENDOR: BEST UNIFORMS, INC.						
1	MARCH	248704	UNIFORMS	2279	03/15/2012 \$	128.13
VENDOR: VR ID CARDS						
1	MARCH	3129	PHOTO ID CARDS	73788	03/15/2012 \$	10.25
Total for 100-000-31200-6011						\$ 138.38
100-000-32100-5230			TELECOMMUNICATIONS			
VENDOR: TREASURER OF VIRGINIA						
12	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	4.71
VENDOR: VERIZON						
76	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	57.88
Total for 100-000-32100-5230						\$ 62.59
100-000-32100-6008			VEHICLE AND EQUIP FUEL			
VENDOR: MANSFIELD OIL COMPANY						
4	MARCH	SQLCD/00025113	FUEL	2305	03/15/2012 \$	24.12
4	MARCH	SQLCD/00026047	FUEL	2305	03/15/2012 \$	66.90
Total for 100-000-32100-6008						\$ 91.02
100-000-32100-6011			UNIFORM AND WEARING APPAREL			
VENDOR: WITMER PUBLIC SAFETY GROUP, INC.						
1	MARCH	1329390		73794	03/15/2012 \$	199.00
100-000-32200-5699			CIVIC CONTRIBUTIONS			
VENDOR: AFFILIATED COMPUTER SERVICES						
1	MARCH	625240	CONTRACT RENEWAL	73798	03/30/2012 \$	440.00
100-000-33200-3840			PURCHASED SERVICES - DETENTION CENTE			
VENDOR: CITY OF WINCHESTER						
1	MARCH	8783	JDC OPERATIONS/3RD QTR	73662	03/15/2012 \$	5,143.00
100-000-33300-5230			TELECOMMUNICATIONS			
VENDOR: TREASURER OF VIRGINIA						
21	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	5.36
VENDOR: VERIZON						
77	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	25.39
Total for 100-000-33300-5230						\$ 30.75

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100-000-34100-3320	MAINTENANCE SERVICE CONTRACT					
VENDOR: TML COPIERS & DIGITAL SOLUTIONS						
1	MARCH	127919		2331	03/15/2012 \$	277.73
100-000-34100-3500	PRINTING AND BINDING					
VENDOR: COMMERCIAL PRESS						
1	MARCH	104067	PERMITS FORMS	2345	03/30/2012 \$	268.35
100-000-34100-5210	POSTAL SERVICES					
VENDOR: PURCHASE POWER						
27	MARCH	35438654	POSTAGE	73749	03/15/2012 \$	19.42
100-000-34100-5230	TELECOMMUNICATIONS					
VENDOR: AT&T MOBILITY						
4	MARCH	X03012012	BUILDING DEPARTMENT	73644	03/15/2012 \$	25.24
VENDOR: TREASURER OF VIRGINIA						
5	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	4.75
VENDOR: VERIZON						
78	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	27.89
Total for 100-000-34100-5230						\$ 57.88
100-000-34100-5540	TRAVEL CONVENTION & EDUCATION					
VENDOR: DEPT OF CONSERVATION AND RECREATION						
1	MARCH	CERTIFICATION	CONFERENCE	73899	03/30/2012 \$	100.00
1	MARCH	INSPECTOR	CONFERENCE	73899	03/30/2012 \$	160.00
Total for 100-000-34100-5540						\$ 260.00
100-000-34100-5810	DUES & MEMBERSHIPS					
VENDOR: IAEI						
1	MARCH	6061289	MEMBERSHIP	73850	03/30/2012 \$	204.00
100-000-34100-6008	VEHICLE AND EQUIP FUEL					
VENDOR: MANSFIELD OIL COMPANY						
1	MARCH	SQLCD/00025113	FUEL	2305	03/15/2012 \$	143.87
1	MARCH	SQLCD/00026047	FUEL	2305	03/15/2012 \$	50.05
Total for 100-000-34100-6008						\$ 193.92
100-000-35100-3100	PROFESSIONAL SERVICES					
VENDOR: HILLSIDE VETERINARY HOSPITAL						
1	MARCH	17441	SERVICES	73849	03/30/2012 \$	11.97
1	MARCH	289937	SERVICES	73849	03/30/2012 \$	11.97
1	MARCH	290259	SERVICES	73849	03/30/2012 \$	23.94
1	MARCH	290260	SERVICES	73849	03/30/2012 \$	11.97
1	MARCH	290617	SERVICES	73849	03/30/2012 \$	12.82
1	MARCH	290701	SERVICES	73849	03/30/2012 \$	38.47
1	MARCH	290983	SERVICES	73849	03/30/2012 \$	12.82
1	MARCH	291132	SERVICES	73849	03/30/2012 \$	12.82
1	MARCH	291294	SERVICES	73849	03/30/2012 \$	12.82
1	MARCH	292029	SERVICES	73849	03/30/2012 \$	25.65

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1	MARCH	292061	SERVICES	73849	03/30/2012 \$	168.35
1	MARCH	292062	SERVICES	73849	03/30/2012 \$	12.82
1	MARCH	292447	SERVICES	73849	03/30/2012 \$	23.50
1	MARCH	292921	SERVICES	73849	03/30/2012 \$	135.15
VENDOR: DR.ERIC J. MYER						
1	MARCH	85698	SERVICES	73888	03/30/2012 \$	149.50
1	MARCH	85727	SERVICES	73888	03/30/2012 \$	55.13
1	MARCH	86084	SERVICES	73888	03/30/2012 \$	16.25
Total for 100-000-35100-3100						\$ 735.95
100-000-35100-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
2	MARCH	X03012012	ANIMAL CONTROL	73644	03/15/2012 \$	12.62
VENDOR: TREASURER OF VIRGINIA						
2	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	7.27
VENDOR: VERIZON						
79	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	78.13
Total for 100-000-35100-5230						\$ 98.02
100-000-35100-6014 OTHER OPERATING SUPPLIES						
VENDOR: VALLEY VET SUPPLY						
1	MARCH	3502554	SCANNER	73905	03/30/2012 \$	300.00
100-000-35600-3000 PURCHASED SERVICES						
VENDOR: LORD FAIRFAX EMS COUNCIL, INC.						
1	MARCH	4493	CPR CLASS	73862	03/30/2012 \$	37.00
100-000-35600-3330 SOFTWARE LICENSES						
VENDOR: EMERGENCY COMMUNICATIONS NETWORK, LLC.						
1	MARCH	11167		73690	03/15/2012 \$	4,522.42
1	MARCH	11168		73690	03/15/2012 \$	1,187.50
Total for 100-000-35600-3330						\$ 5,709.92
100-000-35600-5230 TELECOMMUNICATIONS						
VENDOR: AT& T						
1	MARCH	59082-6049001	MONTHLY CHARGES	73804	03/30/2012 \$	1.89
VENDOR: AT&T MOBILITY						
5	MARCH	X03012012	B911 DEPT	73644	03/15/2012 \$	107.34
VENDOR: TREASURER OF VIRGINIA						
1	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	379.93
VENDOR: LANGUAGE LINE SERVICES, INC.						
1	MARCH	2912389	OVER PHONE INTERPRETATION	73860	03/30/2012 \$	12.91
VENDOR: VERIZON						
3	MARCH	00001224519338Y	MONTHLY CHARGES	73906	03/30/2012 \$	1,236.52
80	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	147.32
2	MARCH	00081080039332Y	MONTHLY CHARGES	73906	03/30/2012 \$	27.06
3	MARCH	00081080039332Y	MONTHLY CHARGES	73906	03/30/2012 \$	27.06

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Total for 100-000-35600-5230						\$ 1,940.03
100-000-35600-5420			TOWER LEASE			
VENDOR:	SHEN. VALLEY TELEVISION TOWER					
3	MARCH	TOWER LEASE	TOWER LEASE/APRIL	2323	03/15/2012	\$ 2,610.00
100-000-42400-3840			PURCHASED SERVICES			
VENDOR:	TREASURER OF FREDERICK COUNTY					
1	MARCH	9	CONTAINER/DISPOSAL FEE	73898	03/30/2012	\$ 6,530.37
VENDOR:	TREASURER OF FREDERICK COUNTY					
1	MARCH	2105-0003	CLARKE BRUSH	73770	03/15/2012	\$ 318.96
1	MARCH	80001-0003	CLARKE BRUSH	73770	03/15/2012	\$ 50.64
Total for 100-000-42400-3840						\$ 6,899.97
100-000-42600-6014			OTHER OPERATING SUPPLIES			
VENDOR:	ALLIED WASTE SERVICES #976					
3	MARCH	0976000277359	RECYCLING LITTER PROJECT	73799	03/30/2012	\$ 667.30
100-000-42700-3840			PURCHASED SERVICES			
VENDOR:	FREDERICK-WINCHESTER SERVICE AUTHORITY					
1	MARCH	0137	FEBRUARY CHARGES	73840	03/30/2012	\$ 2,156.62
100-000-43200-3310			REPAIR & MAINTENANCE			
VENDOR:	MCDONALD, JERRY C.					
2	MARCH	1283	SERVICE	2307	03/15/2012	\$ 748.82
100-000-43200-3320			MAINTENANCE SERVICE CONTRACT			
VENDOR:	ALLIED WASTE SERVICES #976					
1	MARCH	0976000277270	GOVT DUMPSTERS-ANNUAL ESTI	73641	03/15/2012	\$ 958.91
VENDOR:	SERVICEMASTER COMMERCIAL CLEANING OF WIN					
1	MARCH	202		2382	03/30/2012	\$ 3,260.14
Total for 100-000-43200-3320						\$ 4,219.05
100-000-43200-5110			ELECTRICAL SERVICES			
VENDOR:	DOMINION VIRGINIA POWER					
1	MARCH	5520783894	MONTHLY CHARGES	73686	03/15/2012	\$ 494.28
2	MARCH	5520783894	MONTHLY CHARGES	73836	03/30/2012	\$ 34.65
Total for 100-000-43200-5110						\$ 528.93
100-000-43200-5130			WATER & SEWAGE SERVICES			
VENDOR:	DEHAVEN BERKELEY SPRINGS WATER CORP.					
1	MARCH	38362	WATER	73833	03/30/2012	\$ 21.90
100-000-43200-5230			TELECOMMUNICATIONS			
VENDOR:	AT&T MOBILITY					
3	MARCH	X03012012	GOVT MAINT	73644	03/15/2012	\$ 153.60
VENDOR:	TREASURER OF VIRGINIA					
3	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012	\$ 0.10

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4	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	0.22
18	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	5.41
VENDOR: VERIZON						
81	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	91.56
Total for 100-000-43200-5230						\$ 250.89
100-000-43200-6005 LAUNDRY, HOUSEKEEPING, & JANITORIAL						
VENDOR: GENERAL SALES OF VIRGINIA						
1	MARCH	212002391		2293	03/15/2012 \$	226.60
1	MARCH	212002757		2354	03/30/2012 \$	536.11
1	MARCH	212003329		2354	03/30/2012 \$	505.25
1	MARCH	212003330		2354	03/30/2012 \$	719.35
Total for 100-000-43200-6005						\$ 1,987.31
100-000-43200-6007 REPAIR AND MAINTENANCE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
1	MARCH	6707	DAILY LOG BOOKS	73811	03/30/2012 \$	31.50
VENDOR: BERRYVILLE FARM SUPPLY						
1	MARCH	1014024	ROUNDUP	73813	03/30/2012 \$	122.99
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	MARCH	57456	FALPPER	73653	03/15/2012 \$	4.49
1	MARCH	57495	CORD/DRIVER SET	73653	03/15/2012 \$	37.76
1	MARCH	57597	HITCH PIN	73814	03/30/2012 \$	25.47
1	MARCH	57765	TRIM BRUSH	73816	03/30/2012 \$	16.99
VENDOR: EBERT REPRODUCTION AND SUPPLY						
1	MARCH	622033	DOCUMENT COPY	73837	03/30/2012 \$	127.88
VENDOR: FROGALE LUMBER INC.						
1	MARCH	63885	LUMBER	73700	03/15/2012 \$	29.45
VENDOR: W W GRAINGER, INC						
1	MARCH	9778636481	CABLE TIES	73842	03/30/2012 \$	810.75
VENDOR: JOHN H. ENDERS FIRE COMPANY & RESCUE SQ						
1	MARCH	100	REFLECTIVE DECALS	73855	03/30/2012 \$	64.64
VENDOR: LOWE'S COMPANIES, INC						
1	MARCH	37420	THERMOSTAT/GLASS	73725	03/15/2012 \$	39.23
VENDOR: MAURICE ELECTRICAL SUPPLY CO						
1	MARCH	8040500577.000	54W ELECT/HAL LAMP	2306	03/15/2012 \$	113.39
VENDOR: MCCORMICK PAINT						
1	MARCH	230097717	LINELAZER TIP	73864	03/30/2012 \$	68.92
VENDOR: SHANNON-BAUM SIGNS INC						
1	MARCH	0185499	SIGNS	2322	03/15/2012 \$	266.00
VENDOR: TOTAL FILTRATION SERVICES						
1	MARCH	PSV894425	EFF PLT PNL	73897	03/30/2012 \$	40.17
Total for 100-000-43200-6007						\$ 1,799.63
100-000-43200-6008 VEHICLE AND EQUIP FUEL						

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VENDOR: MANSFIELD OIL COMPANY						
3	MARCH	SQLCD/00025113	FUEL	2305	03/15/2012 \$	460.85
3	MARCH	SQLCD/00026047	FUEL	2305	03/15/2012 \$	422.35
Total for 100-000-43200-6008						\$ 883.20
100-000-43200-6009 VEHICLE AND EQUIPMENT SUPPLIES						
VENDOR: WINCHESTER EQUIPMENT COMPANY						
1	MARCH	A88732	WATER PUMP/HOSES	2334	03/15/2012 \$	909.45
1	MARCH	A88734	RENTAL	2334	03/15/2012 \$	202.14
1	MARCH	A88735	RENTAL	2334	03/15/2012 \$	162.14
Total for 100-000-43200-6009						\$ 1,273.73
100-000-43202-3310 REPAIR & MAINTENANCE						
VENDOR: MIKE COOK PAINTING SERVICE						
1	MARCH	GOVT BLDG WORK	WORK AT GOVT BLDG	73732	03/15/2012 \$	237.56
100-000-43202-3320 MAINTENANCE SERVICE CONTRACTS						
VENDOR: FIDELITY ENGINEERING CORPORATION						
1	MARCH	506843		2290	03/15/2012 \$	223.80
1	MARCH	506844		2290	03/15/2012 \$	188.10
1	MARCH	506845		2290	03/15/2012 \$	188.10
VENDOR: SERVICEMASTER COMMERCIAL CLEANING OF WIN						
2	MARCH	202		2382	03/30/2012 \$	1,885.59
Total for 100-000-43202-3320						\$ 2,485.59
100-000-43202-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
5	MARCH	1149385761	MONTHLY CHARGES	2377	03/30/2012 \$	1,882.71
100-000-43202-5130 WATER & SEWAGE SERVICES						
VENDOR: TOWN OF BERRYVILLE						
5	MARCH	4190099.0098	WATER	73768	03/15/2012 \$	64.49
100-000-43202-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	MARCH	57636	BRACKET/BROOM	73814	03/30/2012 \$	10.95
VENDOR: GRAND RENTAL						
1	MARCH	01-139088-02	RENTAL	73843	03/30/2012 \$	42.01
Total for 100-000-43202-6007						\$ 52.96
100-000-43205-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
7	MARCH	4455288888	MONTHLY CHARGES	2377	03/30/2012 \$	229.51
100-000-43205-5120 HEATING SERVICES						
VENDOR: QUARLES ENERGY SERVICES						
1	MARCH	67709	LP	73882	03/30/2012 \$	474.12
100-000-43205-5130 WATER & SEWAGE SERVICES						

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VENDOR:	TOWN OF BERRYVILLE					
5	MARCH	9001800.0098	WATER	73768	03/15/2012 \$	7.00
100-000-43206-3310 REPAIR & MAINTENANCE						
VENDOR:	FIDELITY ENGINEERING CORPORATION					
1	MARCH	510081	SERVICE BILLING	2350	03/30/2012 \$	2,316.96
VENDOR:	NATIONAL ELEVATOR INSPECTION SERV., INC.					
1	MARCH	0054161	SERVICE	2311	03/15/2012 \$	130.00
Total for 100-000-43206-3310						\$ 2,446.96
100-000-43206-5110 ELECTRICAL SERVICES						
VENDOR:	RAPPAHANNOCK ELEC COMPANY					
10	MARCH	2048188888	MONTHLY CHARGES	2377	03/30/2012 \$	492.93
100-000-43206-5120 HEATING SERVICES						
VENDOR:	QUARLES ENERGY SERVICES					
1	MARCH	374547	LP	73882	03/30/2012 \$	377.88
100-000-43206-5130 WATER & SEWAGE SERVICES						
VENDOR:	DEHAVEN BERKELEY SPRINGS WATER CORP.					
1	MARCH	38360	WATER	73833	03/30/2012 \$	23.90
VENDOR:	QUARLES ENERGY SERVICES					
1	MARCH	231225	LP	73882	03/30/2012 \$	57.96
VENDOR:	TOWN OF BERRYVILLE					
3	MARCH	1004000.0098	WATER	73768	03/15/2012 \$	143.99
Total for 100-000-43206-5130						\$ 225.85
100-000-43207-3310 REPAIR & MAINTENANCE						
VENDOR:	ANDERSON CONTROL INC					
1	MARCH	11229	SERVICE SMOKE DECTOTOR	2276	03/15/2012 \$	41.59
1	MARCH	11259	SERVICE COURTHOUSE	2335	03/30/2012 \$	90.00
VENDOR:	RIDDLEBERGER BROS INC					
1	MARCH	68641	SERVICE	2317	03/15/2012 \$	2,085.00
VENDOR:	THOMAS PLUMBING & HEATING, INC.					
2	MARCH	CCMAIN	PLUMBING/HEATING FOR GOVT	2329	03/15/2012 \$	287.59
Total for 100-000-43207-3310						\$ 2,504.18
100-000-43207-5110 ELECTRICAL SERVICES						
VENDOR:	RAPPAHANNOCK ELEC COMPANY					
9	MARCH	2048188888	MONTHLY CHARGES	2377	03/30/2012 \$	1,838.67
100-000-43208-3310 REPAIR & MAINTENANCE						
VENDOR:	ATHEY'S FLOORING AND SANDING					
1	MARCH	OFFICE BLDG		73645	03/15/2012 \$	1,165.00
VENDOR:	RIDDLEBERGER BROS INC					
1	MARCH	68763	SERVICE	2317	03/15/2012 \$	259.50

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Total for 100-000-43208-3310						\$ 1,424.50
100-000-43208-5110	ELECTRICAL SERVICES					
VENDOR: RAPPAHANNOCK ELEC COMPANY						
11	MARCH	2048188888	MONTHLY CHARGES	2377	03/30/2012	\$ 581.11
100-000-43208-5130	WATER & SEWAGE SERVICES					
VENDOR: TOWN OF BERRYVILLE						
3	MARCH	1003900.0098	WATER	73768	03/15/2012	\$ 82.28
3	MARCH	9001400.0098	WATER	73768	03/15/2012	\$ 10.29
Total for 100-000-43208-5130						\$ 92.57
100-000-43209-3310	PROFESSIONAL SERVICES					
VENDOR: GREEN'S SEPTIC SERVICE						
1	MARCH	4151	SERVICE	2294	03/15/2012	\$ 280.00
100-000-43209-5110	ELECTRICAL SERVICES					
VENDOR: RAPPAHANNOCK ELEC COMPANY						
3	MARCH	7658188888	MONTHLY CHARGES	2377	03/30/2012	\$ 295.70
100-000-43210-5110	ELECTRICAL SERVICES					
VENDOR: RAPPAHANNOCK ELEC COMPANY						
2	MARCH	0775388888	MONTHLY CHARGES	2377	03/30/2012	\$ 153.83
100-000-43211-5110	ELECTRICAL SERVICES					
VENDOR: RAPPAHANNOCK ELEC COMPANY						
17	MARCH	2750088888	MONTHLY CHARGES	2377	03/30/2012	\$ 2,089.42
100-000-43211-5130	WATER & SEWAGE SERVICES					
VENDOR: TOWN OF BERRYVILLE						
3	MARCH	9001300.0098	WATER	73768	03/15/2012	\$ 98.00
100-000-43211-6007	REPAIR AND MAINT SUPPLIES					
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	MARCH	57591	OUTLET	73814	03/30/2012	\$ 16.99
1	MARCH	57593	OUTLET	73814	03/30/2012	\$ 16.99
1	MARCH	57783	NUTS/WASHERS	73816	03/30/2012	\$ 25.46
VENDOR: WINCHESTER ELECTRIC SERVICE						
1	MARCH	0140898	MOTOR	2333	03/15/2012	\$ 88.72
Total for 100-000-43211-6007						\$ 148.16
100-000-43212-3310	REPAIR & MAINTENANCE					
VENDOR: MCDONALD, JERRY C.						
1	MARCH	1285	SERVICES	2368	03/30/2012	\$ 135.00
100-000-43212-5110	ELECTRICAL SERVICES					
VENDOR: RAPPAHANNOCK ELEC COMPANY						
10	MARCH	1650088888	MONTHLY CHARGES	2377	03/30/2012	\$ 15.08
11	MARCH	1650088888	MONTHLY CHARGES	2377	03/30/2012	\$ 14.86

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12	MARCH	1650088888	MONTHLY CHARGES	2377	03/30/2012 \$	32.24
14	MARCH	1650088888	MONTHLY CHARGES	2377	03/30/2012 \$	164.67
15	MARCH	1650088888	MONTHLY CHARGES	2377	03/30/2012 \$	15.08
18	MARCH	1650088888	MONTHLY CHARGES	2377	03/30/2012 \$	37.95
18	MARCH	2750088888	MONTHLY CHARGES	2377	03/30/2012 \$	110.58
19	MARCH	2750088888	MONTHLY CHARGES	2377	03/30/2012 \$	110.75
Total for 100-000-43212-5110						\$ 501.21
100-000-43212-5130 WATER & SEWAGE SERVICES						
VENDOR: TOWN OF BERRYVILLE						
3	MARCH	9001200.0098	WATER	73768	03/15/2012 \$	7.00
3	MARCH	9001500.0098	WATER	73768	03/15/2012 \$	151.11
Total for 100-000-43212-5130						\$ 158.11
100-000-43212-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE FARM SUPPLY						
1	MARCH	1013800	SEED	73813	03/30/2012 \$	78.25
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	MARCH	57699	SAW/BRACE	73814	03/30/2012 \$	28.95
VENDOR: MCDONALD, JERRY C.						
2	MARCH	1285	STONE	2368	03/30/2012 \$	400.68
Total for 100-000-43212-6007						\$ 507.88
100-000-43213-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
13	MARCH	1650088888	MONTHLY CHARGES	2377	03/30/2012 \$	125.28
21	MARCH	2750088888	MONTHLY CHARGES	2377	03/30/2012 \$	83.14
Total for 100-000-43213-5110						\$ 208.42
100-000-43213-5130 WATER & SEWAGE SERVICES						
VENDOR: TOWN OF BERRYVILLE						
4	MARCH	9001400.0098	WATER	73768	03/15/2012 \$	10.29
100-000-43214-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
16	MARCH	1650088888	MONTHLY CHARGES	2377	03/30/2012 \$	58.34
17	MARCH	1650088888	MONTHLY CHARGES	2377	03/30/2012 \$	14.86
Total for 100-000-43214-5110						\$ 73.20
100-000-43215-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
20	MARCH	2750088888	MONTHLY CHARGES	2377	03/30/2012 \$	24.15
100-000-43215-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BLUE RIDGE BICYCLES						
1	MARCH	84233	FLAGS	73817	03/30/2012 \$	99.00
VENDOR: PPG ARCHITECTURAL FINISHES, INC.						
2	MARCH	947099003251		73877	03/30/2012 \$	1,116.00

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Total for 100-000-43215-6007						\$ 1,215.00
100-000-43236-3310			REPAIR & MAINTENANCE			
VENDOR: THOMAS PLUMBING & HEATING, INC.						
3	MARCH	CCMAIN	PLUMBING/HEATING FOR GOVT	2329	03/15/2012	\$ 1,992.56
100-000-43236-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
4	MARCH	3750088888	MONTHLY CHARGES	2377	03/30/2012	\$ 58.04
100-000-43236-5130			WATER & SEWAGE SERVICES			
VENDOR: TOWN OF BERRYVILLE						
1	MARCH	1004800.0098	WATER	73768	03/15/2012	\$ 20.57
100-000-43236-6007			REPAIR AND MAINT SUPPLIES			
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	MARCH	57387	PRIMER	73653	03/15/2012	\$ 21.98
1	MARCH	57688	SWT/OUT BOX	73814	03/30/2012	\$ 2.29
VENDOR: JNO S. SOLENBERGER INDUSTRIAL						
1	MARCH	969262	COUPLING/CONDUIT	73891	03/30/2012	\$ 11.70
Total for 100-000-43236-6007						\$ 35.97
100-000-43237-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
4	MARCH	4980388888	MONTHLY CHARGES	2377	03/30/2012	\$ 706.63
100-000-43237-5130			WATER & SEWAGE SERVICES			
VENDOR: TOWN OF BERRYVILLE						
3	MARCH	2010700.0098	WATER	73768	03/15/2012	\$ 41.14
100-000-51100-5610			CIVIC CONTRIBUTIONS			
VENDOR: CLARKE COUNTY HEALTH DEPARTMENT						
1	MARCH	FY12 3RD QTR	FY12 QRTLTY	73663	03/15/2012	\$ 49,750.00
100-000-69100-5699			CIVIC CONTRIBUTIONS			
VENDOR: LORD FAIRFAX COMMUNITY COLLEGE						
1	MARCH	2520	FY12 CONTRIBUTION	73861	03/30/2012	\$ 3,760.75
VENDOR: LORD FAIRFAX COMMUNITY COLLEGE						
1	MARCH	2510	CONTRIBUTION FY12	73724	03/15/2012	\$ 3,760.75
Total for 100-000-69100-5699						\$ 7,521.50
100-000-71100-3320			MAINTENANCE SERVICE CONTRACT			
VENDOR: DDL BUSINESS SYSTEMS LLC						
1	MARCH	47312	COPIER MAINT/FY2012	73677	03/15/2012	\$ 235.85
100-000-71100-5210			POSTAL SERVICES			
VENDOR: PURCHASE POWER						
23	MARCH	35438654	POSTAGE	73749	03/15/2012	\$ 160.31

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VENDOR: UNITED STATES POST OFFICE						
1	MARCH	SPRING/SUM CORE	BULK/SATURATION MAILING OF	73900	03/30/2012 \$	522.50

Total for 100-000-71100-5210						\$ 682.81
100-000-71100-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
19	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	18.25
VENDOR: VERIZON						
82	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	112.96

Total for 100-000-71100-5230						\$ 131.21
100-000-71100-5810 DUES & MEMBERSHIPS						
VENDOR: VIRGINIA STATE POLICE RECORDS MANAGEMENT						
2	MARCH	CRIMINAL HIST	CRIMINAL HISTORY RECORDS	73778	03/15/2012 \$	15.00
3	MARCH	CRIMINAL HIST	VOID VOUCHER TRANSACTION C	73778	03/15/2012 \$	15.00-
VENDOR: VIRGINIA DEPARTMENT OF SOCIAL SERVICES						
1	MARCH	CENTRAL REGIS	CENTRAL REGISTRY	73910	03/30/2012 \$	7.00
1	MARCH	CENTRAL REGISTR	CENTRAL REGISTRY	73786	03/15/2012 \$	7.00

Total for 100-000-71100-5810						\$ 14.00
100-000-71100-6001 OFFICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
1	MARCH	6723	STAMP/BUSINESS CARDS	73811	03/30/2012 \$	38.59
100-000-71100-6008 VEHICLE AND EQUIP FUEL						
VENDOR: MANSFIELD OIL COMPANY						
5	MARCH	SQLCD/00025113	FUEL	2305	03/15/2012 \$	57.63
100-000-71100-6014 OTHER OPERATING SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
3	MARCH	6723	BROTHER FAX	73811	03/30/2012 \$	199.99
VENDOR: INTELLIGENT PRODUCTS INC.						
1	MARCH	137815A	MITT HANGABLES	2298	03/15/2012 \$	391.05

Total for 100-000-71100-6014						\$ 591.04
100-000-71310-6013 EDUCATIONAL AND RECREATIONAL SUPPLIE						
VENDOR: ROBERTS OXYGEN COMPANY, INC						
1	MARCH	27782	HELIUM	73887	03/30/2012 \$	9.50
100-000-71310-6015 MERCHANDISE FOR RESALE						
VENDOR: COCA-COLA ENTERPRISES						
1	MARCH	1226094811	DRINKS	73827	03/30/2012 \$	516.48
100-000-71320-3100 PROFESSIONAL SERVICES						
VENDOR: AMERICAN RED CROSS						
2	MARCH	LIFEGUARD CLASS	RE-ISSUE/LIFEGUARD CLASS	73801	03/30/2012 \$	900.00
3	MARCH	LIFEGUARD CLASS	VOID VOUCHER TRANSACTION P	71328	06/30/2011 \$	900.00-

CLARKE COUNTY
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Total for 100-000-71320-3100						\$ 0.00
100-000-71350-3100 PROFESSIONAL SERVICES						
VENDOR: AMERICAN RED CROSS						
1	MARCH	LIFEGUARD CLASS	RE-ISSUE/LIFEGUARD CLASS	73801	03/30/2012	\$ 98.00
4	MARCH	LIFEGUARD CLASS	VOID VOUCHER TRANSACTION P	71328	06/30/2011	\$ 98.00-
1	MARCH	TRAINING	TRAINING CLASS	73642	03/15/2012	\$ 50.00
VENDOR: BB&T FINANCIAL, FSB						
5	MARCH	6723	CREDIT/AMER RED CROSS	73811	03/30/2012	\$ 97.75-
VENDOR: XTREME FIT STUDIO						
2	MARCH	CLASS		73820	03/30/2012	\$ 886.90
VENDOR: CREATIVE PRINT SOLUTIONS						
1	MARCH	CLASS		73672	03/15/2012	\$ 600.00
VENDOR: EARLEY, LATASHA DOZIA						
1	MARCH	CLASS		73687	03/15/2012	\$ 217.75
VENDOR: JOHNSTON, JANE						
3	MARCH	CLASS		73720	03/15/2012	\$ 21.49
4	MARCH	CLASS		73856	03/30/2012	\$ 287.69
VENDOR: MONTGOMERY, CHRISTEL						
1	MARCH	GYMNASTICS		73868	03/30/2012	\$ 1,817.90
VENDOR: OPUS OAKES, AN ART PLACE, INC.						
1	MARCH	ART CLASSES		2374	03/30/2012	\$ 1,296.25
2	MARCH	CLASS		2315	03/15/2012	\$ 72.25
Total for 100-000-71350-3100						\$ 5,152.48
100-000-71350-3500 PRINTING AND BINDING						
VENDOR: CREATIVE PRINT SOLUTIONS						
2	MARCH	CLASS		73672	03/15/2012	\$ 2,458.84
100-000-71350-3600 ADVERTISING						
VENDOR: CLARKE COUNTY RURITAN-FAIR CATALOG						
1	MARCH	2012 ADVERTISE	ADVERTISEMENT	73665	03/15/2012	\$ 60.00
100-000-71350-5560 GROUP TRIPS						
VENDOR: BB&T FINANCIAL, FSB						
4	MARCH	6723	TRIP DEPOSIT	73811	03/30/2012	\$ 50.00
100-000-71350-5830 REFUNDS						
VENDOR: HANVEY, LISA						
1	MARCH	PROGRAM REFUND	PROGRAM CANCELLATION REFUN	73846	03/30/2012	\$ 127.00
VENDOR: HETZEL, STACY						
1	MARCH	PROGRAM REFUND	PROGRAM CANCELLATION REFUN	73847	03/30/2012	\$ 30.00
VENDOR: KRUEH, JANET						
1	MARCH	PROGRAM REFUND	PROGRAM CANCELLATION REFUN	73859	03/30/2012	\$ 39.00
VENDOR: PELISH, PAUL						
1	MARCH	PROGRAM REFUND	PROGRAM CANCELLATION	73743	03/15/2012	\$ 150.00

CLARKE COUNTY
MARCH VENDOR PAYMENTS
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=====						
VENDOR: 1	SANTILLI, BRUCE MARCH	PROGRAM REIMB	PROGRAM CANCELLATION REFUN	73754	03/15/2012 \$	13.00
VENDOR: 1	WATTERWORTH, MEGHAN MARCH	PROGRAM REFUND	PROGRAM CANCELLATION REFUN	73790	03/15/2012 \$	150.00
Total for 100-000-71350-5830						\$ 509.00
100-000-71350-6002 FOOD SUPPLIES & FOOD SERVICE SUPPLIE						
VENDOR: 1	FOOD LION, INC MARCH	281164077712	FOOD	73697	03/15/2012 \$	40.43
VENDOR: 1	MARCH	281164097730	FOOD	73697	03/15/2012 \$	14.00
Total for 100-000-71350-6002						\$ 54.43
100-000-71350-6013 EDUCATIONAL AND RECREATIONAL SUPPLIE						
VENDOR: 2	BB&T FINANCIAL, FSB MARCH	6699	WIRELESS PA SYSTEM	73811	03/30/2012 \$	756.84
VENDOR: 2	MARCH	6723	BABYSITTER TRAINING SET	73811	03/30/2012 \$	78.78
Total for 100-000-71350-6013						\$ 835.62
100-000-71350-6014 OTHER OPERATING SUPPLIES						
VENDOR: 1	BERRYVILLE AUTO PARTS INC MARCH	10059403	CABLE	73649	03/15/2012 \$	9.99
VENDOR: 1	BERRYVILLE TRUE VALUE HARDWARE MARCH	57458	NUTS/WASHERS	73814	03/30/2012 \$	3.84
Total for 100-000-71350-6014						\$ 13.83
100-000-81110-3100 PROFESSIONAL SERVICES						
VENDOR: 1	CHESTER ENGINEERS MARCH	38603	NARNIA FARMS SUB	2286	03/15/2012 \$	460.15
VENDOR: 1	MARCH	38604	FREDERICK CO LANDFILL	2286	03/15/2012 \$	460.15
VENDOR: 4	HALL, MONAHAN, ENGLE, MAHAN & MITCHELL MARCH	GEN FILE	LEGAL	2295	03/15/2012 \$	2,982.00
Total for 100-000-81110-3100						\$ 3,902.30
100-000-81110-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: 3	TML COPIERS & DIGITAL SOLUTIONS MARCH	127704		2331	03/15/2012 \$	143.33
100-000-81110-3600 ADVERTISING						
VENDOR: 2	WINCHESTER STAR MARCH	1675267	HEARING ADV	73793	03/15/2012 \$	294.00
100-000-81110-5210 POSTAL SERVICES						
VENDOR: 24	PURCHASE POWER MARCH	35438654	POSTAGE	73749	03/15/2012 \$	90.75
100-000-81110-5230 TELECOMMUNICATIONS						

CLARKE COUNTY
MARCH VENDOR PAYMENTS
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VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
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VENDOR: 20	TREASURER OF VIRGINIA MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	11.49
VENDOR: 83	VERIZON MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	12.50
Total for 100-000-81110-5230						\$ 23.99
100-000-81110-5510 TRAVEL MILEAGE						
VENDOR: 1	OLIN, NANCY MARCH	MIELAGE REIMB	MILEAGE REIMBURSEMENT	2373	03/30/2012 \$	83.80
VENDOR: 4	MARCH	MILEAGE REIMB	MILEAGE REIMB	2314	03/15/2012 \$	62.16
VENDOR: 1	JESSE L RUSSELL II MARCH	MILEAGE REIMB	MILEAGE REIMBURSEMENT	2319	03/15/2012 \$	41.63
Total for 100-000-81110-5510						\$ 187.59
100-000-81110-6012 BOOKS AND SUBSCRIPTIONS						
VENDOR: 4	TREASURER, CLARKE COUNTY MARCH	PETTY CASH	BOOK	73771	03/15/2012 \$	26.24
100-000-81600-3160 BOARD SERVICES						
VENDOR: 2	BOUFFAULT, ROBINA RICH MARCH	PLAN COMM MEET	PLANNING COMM MEET	2282	03/15/2012 \$	100.00
VENDOR: 2	BRUMBACK, CLAY MARCH	PLAN COMM MEET	PLANNING COMM MEET	2284	03/15/2012 \$	50.00
VENDOR: 2	CONSERVATION EASEMENT MARCH	PLAN COMM MEET	PLANNING COMM MEET	2285	03/15/2012 \$	100.00
VENDOR: 2	MCFILLLEN, THOMAS MARCH	PLAN COMM MEET	PLANNING COMM MEET	2308	03/15/2012 \$	100.00
VENDOR: 2	NELSON, CLIFF MARCH	PLAN COMM MEET	PLANNING COMM MEET	2312	03/15/2012 \$	100.00
VENDOR: 1	CONSERVATION EASEMENT MARCH	PLAN COMM MEET	PLANNING COMM MEET	2313	03/15/2012 \$	100.00
VENDOR: 2	STEINMETZ, WILLIAM A. MARCH	PLAN COMM	PALNNING COMM MEET	2327	03/15/2012 \$	100.00
VENDOR: 2	THUSS, RICHARD MARCH	PLAN COMM MEET	PLAN COMM MEET	2330	03/15/2012 \$	100.00
VENDOR: 2	TURKEL, JON MARCH	PLAN COMM MEET	PLANNING COMM MEETING	73773	03/15/2012 \$	100.00
Total for 100-000-81600-3160						\$ 850.00
100-000-81800-3100 PROFESSIONAL SERVICES						
VENDOR: 1	KALBIAN, MARAL S. MARCH	CONSULT SERV	HISTORIC PRESV COMM SERVIC	2299	03/15/2012 \$	852.50
100-000-81800-5210 POSTAL SERVICES						
VENDOR: 1	BENNETT, BRENDA					

CLARKE COUNTY
MARCH VENDOR PAYMENTS
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1	MARCH	POSTAGE REIMB	POSTAGE REIMB	2339	03/30/2012	\$ 5.90
100-000-82600-5510 TRAVEL MILEAGE						
VENDOR: LAURA NOWELL SHIFFLETT						
1	MARCH	MILEAGE REIMB	MILEAGE	2383	03/30/2012	\$ 111.55
100-000-83100-3320 MAINTENANCE SERVICE CONTRACTS						
VENDOR: TML COPIERS & DIGITAL SOLUTIONS						
1	MARCH	127704		2331	03/15/2012	\$ 76.06
100-000-83100-3841 VPI EXTENSION AGENT						
VENDOR: VIRGINIA TECH						
1	MARCH	FY12 QRTL	FY12 QRTL	73779	03/15/2012	\$ 4,712.20
100-000-83100-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
13	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012	\$ 5.45
VENDOR: VERIZON						
84	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012	\$ 27.89
Total for 100-000-83100-5230						\$ 33.34
100-000-83100-6014 OTHER OPERATING SUPPLIES						
VENDOR: PURCHASE POWER						
28	MARCH	35438654	POSTAGE	73749	03/15/2012	\$ 104.63
VENDOR: VESA TREASURER						
1	MARCH	MEMBERSHIP	MEMBERSHIP RENEWAL	73907	03/30/2012	\$ 35.00
Total for 100-000-83100-6014						\$ 139.63
100-126-22100-6001 OFFICE SUPPLIES						
VENDOR: TREASURER, CLARKE COUNTY						
1	MARCH	PETTY CASH	POSTAGE	73771	03/15/2012	\$ 44.00
1	MARCH	PETTY CASH-CORR	STAMPS	73771	03/15/2012	\$ 44.00-
Total for 100-126-22100-6001						\$ 0.00
TOTAL DEFINITION TYPE 0 :						\$ 186,782.25
TOTAL EXPENDITURES :						\$ 186,782.25
TOTAL for FISCAL YEAR 2012 :						\$ 186,782.25
TOTAL PAYMENTS :						\$ 186,782.25

CLARKE COUNTY
MARCH VENDOR PAYMENTS
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Fiscal Year: 2012

EXPENDITURES

DEFINITION TYPE 0

225-127-31200-5230 TELECOMMUNICATIONS

VENDOR: SPRINT DATA SERVICES
1 MARCH 862688664-013 MONTHLY CHARGES 73893 03/30/2012 \$ 382.38

225-127-31200-7000 JOINT OPERATIONS

VENDOR: IMPRESSIONS PLUS
1 MARCH 190208 PRINTING/BINDING 73715 03/15/2012 \$ 401.32

231-000-31200-3310 PURCHASED SERVICES REPAIR & MAINTENA

VENDOR: APCO, AFC INC.
1 MARCH 105258 MODIFICATION/VFH REPEATERS 73802 03/30/2012 \$ 840.00

231-000-31200-5530 TRAVEL SUBSISTANCE & LODGING

VENDOR: BB&T FINANCIAL, FSB
1 MARCH 6608 TRAVEL 73811 03/30/2012 \$ 408.94
4 MARCH 6699 73811 03/30/2012 \$ 949.20

Total for 231-000-31200-5530 \$ 1,358.14

231-000-31200-5540 TRAVEL CONVENTION & EDUCATION

VENDOR: ROPER, ANTHONY W.
1 MARCH TRAVEL CONFERENCE REGISTRATION 2318 03/15/2012 \$ 400.00

231-000-31200-5800 MISCELLANEOUS

VENDOR: CLEMS GARAGE INC
1 MARCH 12995 LANDOLL SERVICE 73667 03/15/2012 \$ 400.00

231-000-31200-6000 MATERIAL AND SUPPLIES

VENDOR: BB&T FINANCIAL, FSB
1 MARCH 6557 BATTERIES 73811 03/30/2012 \$ 317.40
2 MARCH 6557 LUNCH 73811 03/30/2012 \$ 26.59

Total for 231-000-31200-6000 \$ 343.99

235-000-82700-3100 PROFESSIONAL SERVICES

VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL
3 MARCH GEN FILE LEGAL 2295 03/15/2012 \$ 1,094.85
6 MARCH GEN FILE LEGAL 2295 03/15/2012 \$ 100.00

Total for 235-000-82700-3100 \$ 1,194.85

235-000-82700-6001 MATERIALS AND SUPPLIES

VENDOR: PURCHASE POWER
26 MARCH 35438654 POSTAGE 73749 03/15/2012 \$ 47.14

235-000-82700-8215 PURCHASE OF DEVELOPMENT RIGHTS

VENDOR: HALL, MONOHAN, ENGLE REAL ESTATE ACCOUN

CLARKE COUNTY
MARCH VENDOR PAYMENTS
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1	MARCH	EASEMENT PURCH	EASEMENT PURCHASE	2296	03/15/2012 \$	259,000.00
301-800-94202-5304 OTHER PROPERTY INSURANCE						
VENDOR: VACORP						
1	MARCH	4957	PROP INS	73904	03/30/2012 \$	1,078.00
301-800-94204-8201 MACHINERY & EQUIPMENT						
VENDOR: RIDDLEBERGER BROS INC						
1	MARCH	68614		2317	03/15/2012 \$	11,990.00
301-800-94283-8103 COMMUNICATION EQUIPMENT						
VENDOR: MOTOROLA, INC						
1	MARCH	13883503		73735	03/15/2012 \$	10,920.42
301-800-94291-8112 CONSTRUCTION						
VENDOR: HAMMERHEAD CONSTRUCTION OF VA, INC.						
1	MARCH	FINAL		73845	03/30/2012 \$	32,027.18-
2	MARCH	FINAL	CO1: PLUMBING LINES	73845	03/30/2012 \$	1,795.50
3	MARCH	FINAL	CO2: LOAD BEARING WALL; AD	73845	03/30/2012 \$	7,915.71
4	MARCH	FINAL	CO3: HANDICAP RAILING	73845	03/30/2012 \$	2,036.16
5	MARCH	FINAL	CO5: FURR OUT WALLS, TRIMM	73845	03/30/2012 \$	1,717.80
6	MARCH	FINAL	CO6: REROUTE CONDUIT	73845	03/30/2012 \$	4,000.00-
7	MARCH	FINAL	MODIFY FOUR COLUMNS	73845	03/30/2012 \$	9,212.70
8	MARCH	FINAL	CO#13:HVAC/LIGHTING/CEILIN	73845	03/30/2012 \$	35,702.82
9	MARCH	FINAL	CO#14:ACOUSTIC PANEL IN DO	73845	03/30/2012 \$	3,438.75
10	MARCH	FINAL	CO#15:BRICK PIER/LAVATORY/	73845	03/30/2012 \$	1,023.88-
11	MARCH	FINAL	CO16:PAINT OFFICE 143/GDC	73845	03/30/2012 \$	217.35
Total for 301-800-94291-8112						\$ 24,985.73
301-800-94314-3140 ENGINEERING & ARCHITECTURAL						
VENDOR: CHESTER ENGINEERS						
1	MARCH	38602	CITIZENS CONV CENTER	2342	03/30/2012 \$	11,174.18
301-800-94337-8112 CONSTRUCTION						
VENDOR: MINGHINI'S GENERAL CONTRACTORS, INC.						
1	MARCH	#1		73867	03/30/2012 \$	45,810.00
301-820-94222-3000 PURCHASED SERVICES						
VENDOR: AT&T MOBILITY						
10	MARCH	X03012012	SHERIFF AIR CARDS	73644	03/15/2012 \$	840.79
TOTAL DEFINITION TYPE 0 :						\$ 371,166.94
TOTAL EXPENDITURES :						\$ 371,166.94
TOTAL for FISCAL YEAR 2012 :						\$ 371,166.94
TOTAL PAYMENTS :						\$ 371,166.94

CLARKE COUNTY
MARCH VENDOR PAYMENTS
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Fiscal Year: 2012

EXPENDITURES

DEFINITION TYPE 0

607-000-12530-4300 CENTRAL PURCHASING/STORE

VENDOR: BB&T FINANCIAL, FSB						
1	MARCH	6699	CALCULATORS	73811	03/30/2012 \$	23.98-

VENDOR: INDEPENDENT STATIONERS						
1	MARCH	000148959	TONER/LABELS	73716	03/15/2012 \$	262.54
1	MARCH	000155691	TONER/SENO BOOK	73853	03/30/2012 \$	181.82

VENDOR: OFFICE DEPOT						
1	MARCH	598338454001	TAPE/PENCIL SHARPENER	73741	03/15/2012 \$	154.88
1	MARCH	599136592001	TAPE/PENCIL SHARPENER	73741	03/15/2012 \$	59.61
1	MARCH	601865764001	PAPER CLIPS	73873	03/30/2012 \$	60.00

VENDOR: QUILL CORPORATION						
1	MARCH	1289562	TONER	73751	03/15/2012 \$	364.78
1	MARCH	1396333	TONER	73751	03/15/2012 \$	364.78
1	MARCH	1453568	LASERJET	73751	03/15/2012 \$	265.58
1	MARCH	1582367	INK/BATTERIES/POST-ITS	73884	03/30/2012 \$	89.85
1	MARCH	1641638	SELF RETRACTING KINFE	73884	03/30/2012 \$	11.49
1	MARCH	1778506	CARTRIDGE	73884	03/30/2012 \$	235.18
1	MARCH	1840363	CARTRIDGES	73884	03/30/2012 \$	175.90

VENDOR: STAPLES TECHNOLOGY SOLUTIONS						
1	MARCH	UJ3596	TONER	73761	03/15/2012 \$	471.00
1	MARCH	UK5145	TONER	73761	03/15/2012 \$	314.00

Total for 607-000-12530-4300 \$ 2,987.43

607-000-12530-5210 POSTAL SERVICES

VENDOR: PURCHASE POWER						
20	MARCH	35438654	POSTAGE	73749	03/15/2012 \$	325.06

607-000-12530-5230 TELECOMMUNICATIONS

VENDOR: TREASURER OF VIRGINIA						
14	MARCH	T243890	MONTHLY PHONE CHARGES	73681	03/15/2012 \$	15.66

VENDOR: VERIZON						
86	MARCH	00002726889534Y	MONTHLY CHARGES	73784	03/15/2012 \$	92.64

Total for 607-000-12530-5230 \$ 108.30

732-000-12530-3000 PURCHASED SERVICES - TRANSACTION FEE

VENDOR: EBS						
1	MARCH	52491	FSA/HSA ADMN	73688	03/15/2012 \$	725.36

TOTAL DEFINITION TYPE 0 : \$ 4,146.15

TOTAL EXPENDITURES : \$ 4,146.15

TOTAL for FISCAL YEAR 2012 : \$ 4,146.15

TOTAL PAYMENTS : \$ 4,146.15

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2012 (2011-2012 Fiscal Year)
 Posted Only Figures
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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For MARCH	Expenditures Year-to-Date	Available Balance	Percent Used
FD 100 GENERAL FUND							
PJT 000 NON-CATEGORICAL							
FUNC 11010 BOARD OF SUPERVISORS							
1300	SALARIES AND WAGES - PART TIME	\$ 13,800.00	\$ 3,450.00	\$ 1,150.00	\$ 10,350.00	\$ 0.00	100.00
2100	FICA BENEFITS	\$ 1,056.00	\$ 221.27	\$ 73.75	\$ 574.72	\$ 260.01	75.38
2300	HOSPITAL/MEDICAL PLANS	\$ 10,168.00	\$ 1,237.86	\$ 405.19	\$ 6,299.97	\$ 2,630.17	74.13
3100	PROFESSIONAL SERVICES	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 270.05	\$ 9,729.95	2.70
3600	ADVERTISING	\$ 7,000.00	\$ 1,692.90	\$ 0.00	\$ 1,742.70	\$ 3,564.40	49.08
5210	POSTAL SERVICES	\$ 300.00	\$ 0.00	\$ 16.70	\$ 162.55	\$ 137.45	54.18
5307	PUBLIC OFFICIAL LIABILITY INS.	\$ 7,000.00	\$ 0.00	\$ 0.00	\$ 6,142.00	\$ 858.00	87.74
5540	TRAVEL CONVENTION & EDUCATION	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 2,489.48	\$ 510.52	82.98
5800	MISCELLANEOUS CHARGES	\$ 1,600.00	\$ 0.00	\$ 120.96	\$ 1,520.17	\$ 79.83	95.01
5810	DUES & ASSOC. MEMBERSHIPS	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 3,987.00	\$ 13.00	99.67
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 245.45	\$ 254.55	49.09
11010	BOARD OF SUPERVISORS	\$ 58,424.00	\$ 6,602.03	\$ 1,766.60	\$ 33,784.09	\$ 18,037.88	69.13
FUNC 12110 COUNTY ADMINISTRATOR							
1100	SALARIES - REGULAR	\$ 201,117.00	\$ 50,279.25	\$ 16,759.75	\$ 152,187.75	\$ 1,350.00	100.67
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 0.00	\$ 993.75	\$ 993.75	100.00
2100	FICA BENEFITS	\$ 15,385.00	\$ 3,652.46	\$ 1,217.47	\$ 10,450.98	\$ 1,281.56	91.67
2210	VSRS BENEFITS	\$ 27,755.00	\$ 6,938.50	\$ 2,312.85	\$ 20,815.65	\$ 0.85	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 17,470.00	\$ 4,447.71	\$ 1,455.88	\$ 13,102.92	\$ 80.63	100.46
2400	LIFE INSURANCE	\$ 563.00	\$ 140.76	\$ 46.93	\$ 422.37	\$ 0.13	100.02
2700	WORKERS COMPENSATION INSURANCE	\$ 247.00	\$ 0.00	\$ 0.00	\$ 194.25	\$ 52.75	78.64
3100	PROFESSIONAL SERVICES	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00	0.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 500.00	\$ 624.80	\$ 58.50	\$ 516.32	\$ 641.12	228.22
3500	PRINTING AND BINDING	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 1,065.50	\$ 934.50	53.27
5210	POSTAL SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 20.00	\$ 480.00	4.00
5230	TELECOMMUNICATIONS	\$ 800.00	\$ 223.09	\$ 60.53	\$ 532.41	\$ 44.50	94.44
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 667.41	\$ 332.59	66.74
5810	DUES & ASSOCIATION MEMBERSHIPS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 530.83	\$ 969.17	35.39
6001	OFFICE SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 16.83	\$ 726.56	\$ 273.44	72.66
6008	VEHICLE AND EQUIP FUEL	\$ 1,200.00	\$ 0.00	\$ 163.36	\$ 794.18	\$ 405.82	66.18
6012	BOOKS AND SUBSCRIPTIONS	\$ 1,350.00	\$ 0.00	\$ 0.00	\$ 904.28	\$ 445.72	66.98
8202	FURNITURE & FIXTURES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 124.00	\$ 124.00	100.00
12110	COUNTY ADMINISTRATOR	\$ 277,387.00	\$ 66,306.57	\$ 22,092.10	\$ 204,049.16	\$ 7,031.27	97.47
FUNC 12210 LEGAL SERVICES							
1100	SALARIES/WAGES - REGULAR	\$ 32,754.00	\$ 8,073.39	\$ 2,691.14	\$ 24,443.88	\$ 236.73	99.28
2100	FICA	\$ 2,506.00	\$ 618.44	\$ 206.14	\$ 1,881.44	\$ 6.12	99.76
2210	VSRS	\$ 4,520.00	\$ 1,114.12	\$ 371.38	\$ 4,016.55	\$ 610.67	113.51
2400	LIFE INSURANCE	\$ 92.00	\$ 22.63	\$ 7.53	\$ 81.45	\$ 12.08	113.13
3100	PROFESSIONAL SERVICES	\$ 32,000.00	\$ 0.00	\$ 1,893.55	\$ 15,302.38	\$ 16,697.62	47.82
12210	LEGAL SERVICES	\$ 71,872.00	\$ 9,828.58	\$ 5,169.74	\$ 45,725.70	\$ 16,317.72	77.30
FUNC 12310 COMMISSIONER OF REVENUE							
1100	SALARIES - REGULAR	\$ 136,044.00	\$ 32,503.75	\$ 10,834.58	\$ 96,076.40	\$ 7,463.85	94.51
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 0.00	\$ 436.80	\$ 436.80	100.00
2100	FICA BENEFITS	\$ 10,408.00	\$ 2,278.43	\$ 759.47	\$ 6,805.73	\$ 1,323.84	87.28
2210	VSRS BENEFITS	\$ 18,774.00	\$ 4,485.50	\$ 1,495.18	\$ 13,134.40	\$ 1,154.10	93.85
2300	HEALTH INSURANCE BENEFITS	\$ 17,914.00	\$ 5,827.36	\$ 1,492.90	\$ 13,160.16	\$ 1,073.52	105.99
2400	LIFE INSURANCE	\$ 381.00	\$ 91.00	\$ 30.34	\$ 266.49	\$ 23.51	93.83

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures MARCH	Expenditures Year-to-Date	Available Balance	Percent Used
2700	WORKERS COMPENSATION INSURANCE	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 159.23	\$ 40.77	79.62
3100	PROFESSIONAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 314.76	\$ 214.76	314.76
3310	REPAIR & MAINTENANCE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
3320	MAINTENANCE SERVICE CONTRACTS	\$ 500.00	\$ 201.45	\$ 22.04	\$ 22.04	\$ 251.71	\$ 46.84	90.63
3500	PRINTING AND BINDING	\$ 1,200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 193.74	\$ 1,006.26	16.14
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
4100	DATA PROCESSING	\$ 1,800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 195.00	\$ 1,605.00	10.83
5210	POSTAL SERVICES	\$ 3,000.00	\$ 0.00	\$ 962.39	\$ 962.39	\$ 1,505.08	\$ 1,494.92	50.17
5230	TELECOMMUNICATIONS	\$ 1,200.00	\$ 0.00	\$ 32.17	\$ 32.17	\$ 334.08	\$ 865.92	27.84
5510	TRAVEL MILEAGE	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,081.41	\$ 81.41	104.07
5810	DUES & MEMBERSHIPS	\$ 1,200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,150.00	\$ 2,950.00	345.83
6001	OFFICE SUPPLIES	\$ 1,100.00	\$ 0.00	\$ 703.29	\$ 703.29	\$ 1,527.79	\$ 427.79	138.89
6008	VEHICLE AND EQUIP FUEL	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6012	BOOKS AND SUBSCRIPTIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 351.94	\$ 648.06	35.19
8201	MACHINERY & EQUIPMENT	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
12310	COMMISSIONER OF REVENUE	\$ 198,221.00	\$ 45,387.49	\$ 16,332.36	\$ 16,332.36	\$ 140,944.72	\$ 11,888.79	94.00
	FUNC 12320 ASSESSOR							
1100	SALARIES - REGULAR	\$ 42,459.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 21,679.50	\$ 20,779.50	51.06
2100	FICA BENEFITS	\$ 3,249.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,536.05	\$ 712.95	78.06
2210	VSRS BENEFITS	\$ 5,859.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,929.68	\$ 2,929.32	50.00
2300	HEALTH INSURANCE BENEFITS	\$ 7,746.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,873.00	\$ 3,873.00	50.00
2400	LIFE INSURANCE	\$ 119.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 59.46	\$ 59.54	49.97
2700	WORKER'S COMPENSATION	\$ 700.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 569.88	\$ 130.12	81.41
2800	OTHER EMPLOYEE BENEFITS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 14,695.20	\$ 14,695.20	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,500.00	0.00
5210	POSTAL SERVICES	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1.52	\$ 48.48	3.04
5510	TRAVEL MILEAGE	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
5810	DUES & MEMBERSHIPS	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
6001	OFFICE SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6012	BOOKS AND SUBSCRIPTIONS	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
12320	ASSESSOR	\$ 64,782.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 46,344.29	\$ 18,437.71	71.54
	FUNC 12410 TREASURER							
1100	SALARIES - REGULAR	\$ 177,642.00	\$ 38,019.48	\$ 12,673.17	\$ 12,673.17	\$ 114,708.53	\$ 24,913.99	85.98
2100	FICA BENEFITS	\$ 13,591.00	\$ 2,875.66	\$ 958.58	\$ 958.58	\$ 8,676.89	\$ 2,038.45	85.00
2210	VSRS BENEFITS	\$ 24,515.00	\$ 5,246.87	\$ 1,748.90	\$ 1,748.90	\$ 15,740.10	\$ 3,528.03	85.61
2300	HEALTH INSURANCE BENEFITS	\$ 17,470.00	\$ 2,475.71	\$ 810.38	\$ 810.38	\$ 7,293.42	\$ 7,700.87	55.92
2400	LIFE INSURANCE	\$ 497.00	\$ 106.42	\$ 35.49	\$ 35.49	\$ 319.41	\$ 71.17	85.68
2700	WORKERS COMPENSATION INSURANCE	\$ 210.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 170.31	\$ 39.69	81.10
3100	PROFESSIONAL SERVICES	\$ 0.00	\$ 0.00	\$ 22.04	\$ 22.04	\$ 377.68	\$ 377.68	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 400.00	\$ 129.35	\$ 0.00	\$ 0.00	\$ 117.86	\$ 152.79	61.80
3500	PRINTING AND BINDING	\$ 8,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,779.59	\$ 3,720.41	56.23
3600	ADVERTISING	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
5210	POSTAL SERVICES	\$ 19,000.00	\$ 0.00	\$ 1,694.30	\$ 1,694.30	\$ 10,538.59	\$ 8,461.41	55.47
5230	TELECOMMUNICATIONS	\$ 1,000.00	\$ 0.00	\$ 3.45	\$ 3.45	\$ 343.13	\$ 656.87	34.31
5306	SURETY BONDS	\$ 110.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 110.00	0.00
5510	TRAVEL MILEAGE	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 88.80	\$ 161.20	35.52
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 283.29	\$ 283.29	\$ 1,006.08	\$ 993.92	50.30
5810	DUES & MEMBERSHIPS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 850.00	\$ 150.00	85.00
6001	OFFICE SUPPLIES	\$ 5,000.00	\$ 0.00	\$ 226.55	\$ 226.55	\$ 1,263.47	\$ 3,736.53	25.27
6022	SUPPLIES - DOG TAGS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 739.00	\$ 11.00	98.53
12410	TREASURER	\$ 272,935.00	\$ 48,853.49	\$ 18,456.15	\$ 18,456.15	\$ 167,012.86	\$ 57,068.65	79.09

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	FUNC 12510 DATA PROCESSING							
1100	SALARIES & WAGES - REGULAR	\$ 113,282.00	\$ 28,603.99	\$ 9,534.67	\$ 84,766.33	\$ 88.32-	100.08	
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 382.50	\$ 2,490.00	\$ 2,490.00-	100.00	
2100	FICA BENEFITS	\$ 8,666.00	\$ 1,963.41	\$ 683.83	\$ 6,158.38	\$ 544.21	93.72	
2210	VSRS	\$ 15,633.00	\$ 3,947.37	\$ 1,315.78	\$ 11,621.82	\$ 63.81	99.59	
2300	HOSPITAL/MEDICAL PLANS	\$ 7,746.00	\$ 3,322.95	\$ 1,087.71	\$ 9,310.16	\$ 4,887.11-	163.09	
2400	LIFE INSURANCE	\$ 317.00	\$ 80.08	\$ 26.70	\$ 235.83	\$ 1.09	99.66	
2700	WORKER'S COMPENSATION	\$ 136.00	\$ 0.00	\$ 0.00	\$ 111.88	\$ 24.12	82.26	
2800	LEAVE PAYOUTS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,248.53	\$ 1,248.53-	100.00	
3100	PROFESSIONAL SERVICES	\$ 10,000.00	\$ 2,425.00	\$ 425.25	\$ 1,790.25	\$ 5,784.75	42.15	
3320	MAINTENANCE SERVICE CONTRACT	\$ 36,500.00	\$ 5,748.76	\$ 906.15	\$ 33,310.96	\$ 2,559.72-	107.01	
5210	POSTAL SERVICES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00	
5230	TELECOMMUNICATIONS	\$ 50,000.00	\$ 1,827.46	\$ 2,853.22	\$ 21,158.72	\$ 27,013.82	45.97	
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 54.48	\$ 79.03	\$ 420.97	15.81	
6001	OFFICE SUPPLIES	\$ 3,000.00	\$ 0.00	\$ 5.61	\$ 451.47	\$ 2,548.53	15.05	
6012	BOOKS & SUBSCRIPTIONS	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00	
8201	MACHINERY & EQUIPMENT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,745.12	\$ 1,745.12-	100.00	
8207	EDP EQUIPMENT	\$ 10,000.00	\$ 1,032.00	\$ 759.76	\$ 9,650.30	\$ 682.30-	106.82	

12510	DATA PROCESSING	\$ 256,980.00	\$ 48,951.02	\$ 18,035.66	\$ 184,128.78	\$ 23,900.20	90.70	

	FUNC 13100 ELECTORAL BOARD AND OFFICIALS							
1300	SALARIES - PART TIME	\$ 7,512.00	\$ 0.00	\$ 0.00	\$ 5,008.00	\$ 2,504.00	66.67	
2100	FICA	\$ 575.00	\$ 0.00	\$ 0.00	\$ 383.10	\$ 191.90	66.63	
2700	WORKER'S COMPENSATION	\$ 10.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10.00	0.00	
3000	PURCHASED SERVICES	\$ 4,200.00	\$ 40.00	\$ 22.04	\$ 5,155.69	\$ 995.69-	123.71	
3160	ELECTORAL BOARD SERVICES	\$ 8,565.00	\$ 0.00	\$ 2,890.00	\$ 7,785.00	\$ 780.00	90.89	
3320	MAINTENANCE SERVICE CONTRACT	\$ 4,725.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,725.00	0.00	
3500	PRINTING AND BINDING	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 1,131.00	\$ 1,369.00	45.24	
3600	ADVERTISING	\$ 510.00	\$ 0.00	\$ 113.20	\$ 435.60	\$ 74.40	85.41	
5210	POSTAL SERVICES	\$ 2,445.00	\$ 0.00	\$ 161.28	\$ 792.24	\$ 1,652.76	32.40	
5400	LEASES AND RENTALS	\$ 1,050.00	\$ 0.00	\$ 525.00	\$ 1,200.00	\$ 150.00-	114.29	
5510	TRAVEL MILEAGE	\$ 500.00	\$ 0.00	\$ 87.93	\$ 203.44	\$ 296.56	40.69	
5540	TRAVEL CONVENTION & EDUCATION	\$ 900.00	\$ 0.00	\$ 0.00	\$ 228.73	\$ 671.27	25.41	
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 125.00	\$ 25.00	83.33	
6000	MATERIAL AND SUPPLIES	\$ 600.00	\$ 0.00	\$ 106.47	\$ 662.60	\$ 62.60-	110.43	

13100	ELECTORAL BOARD AND OFFICIALS	\$ 34,242.00	\$ 40.00	\$ 3,905.92	\$ 23,110.40	\$ 11,091.60	67.61	

	FUNC 13200 REGISTRAR							
1100	SALARIES - REGULAR	\$ 43,363.00	\$ 10,840.77	\$ 3,613.58	\$ 32,972.22	\$ 449.99-	101.04	
1300	SALARIES - PART TIME	\$ 8,840.00	\$ 0.00	\$ 604.50	\$ 3,980.50	\$ 4,859.50	45.03	
2100	FICA BENEFITS	\$ 3,995.00	\$ 833.06	\$ 323.94	\$ 2,838.15	\$ 323.79	91.90	
2210	VSRS BENEFITS	\$ 5,984.00	\$ 1,496.06	\$ 498.67	\$ 4,488.03	\$ 0.09-	100.00	
2400	LIFE INSURANCE	\$ 121.00	\$ 30.34	\$ 10.12	\$ 91.08	\$ 0.42-	100.35	
2700	WORKERS COMPENSATION INSURANCE	\$ 794.00	\$ 0.00	\$ 0.00	\$ 41.57	\$ 752.43	5.24	
3310	REPAIR & MAINTENANCE	\$ 200.00	\$ 0.00	\$ 0.00	\$ 135.00	\$ 65.00	67.50	
3320	MAINTENANCE & SERVICE CONTRACT	\$ 0.00	\$ 0.00	\$ 11.70	\$ 37.31	\$ 37.31-	100.00	
5230	TELECOMMUNICATIONS	\$ 900.00	\$ 218.79	\$ 49.77	\$ 474.12	\$ 207.09	76.99	
5510	TRAVEL MILEAGE	\$ 150.00	\$ 0.00	\$ 0.00	\$ 67.50	\$ 82.50	45.00	
5540	TRAVEL CONVENTION & EDUCATION	\$ 870.00	\$ 0.00	\$ 0.00	\$ 611.70	\$ 258.30	70.31	
5810	DUES & SUBSCRIPTIONS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 140.00	\$ 10.00	93.33	
6001	OFFICE SUPPLIES	\$ 700.00	\$ 0.00	\$ 67.05	\$ 299.37	\$ 400.63	42.77	
8201	MACHINERY & EQUIPMENT	\$ 6,800.00	\$ 6,800.00	\$ 0.00	\$ 0.00	\$ 0.00	100.00	
8202	FURNITURE & FIXTURES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 340.03	\$ 340.03-	100.00	

13200	REGISTRAR	\$ 72,867.00	\$ 20,219.02	\$ 5,179.33	\$ 46,516.58	\$ 6,131.40	91.59	

	FUNC 21100 CIRCUIT COURT							

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2100	FICA	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 948.56	\$ 948.56	100.00
5841	COMPENSATION OF JURORS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,170.00	\$ 830.00	58.50
5842	JURY COMMISSIONERS	\$ 180.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 180.00	\$ 0.00	100.00
7001	SHARED COURT SERVICES	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,000.00	0.00
21100	CIRCUIT COURT	\$ 12,180.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,298.56	\$ 9,881.44	18.87
	FUNC 21200 GENERAL DISTRICT COURT							
3150	LEGAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 697.50	\$ 697.50	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 0.00	\$ 203.96	\$ 0.00	\$ 0.00	\$ 96.04	\$ 300.00	100.00
5210	POSTAL SERVICES	\$ 744.00	\$ 216.00	\$ 0.00	\$ 0.00	\$ 582.00	\$ 54.00	107.26
5230	TELECOMMUNICATIONS	\$ 2,000.00	\$ 0.00	\$ 143.83	\$ 143.83	\$ 1,062.75	\$ 937.25	53.14
5810	DUES & MEMBERSHIPS	\$ 85.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 85.00	0.00
6001	OFFICE SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 425.90	\$ 425.90	\$ 975.15	\$ 524.85	65.01
6012	BOOKS AND SUBSCRIPTIONS	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 371.09	\$ 228.91	61.85
8201	MACHINERY & EQUIPMENT	\$ 135.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 135.00	0.00
21200	GENERAL DISTRICT COURT	\$ 5,064.00	\$ 419.96	\$ 569.73	\$ 569.73	\$ 3,784.53	\$ 859.51	83.03
	FUNC 21300 MAGISTRATE							
5230	TELECOMMUNICATIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 141.59	\$ 858.41	14.16
	FUNC 21500 JUVENILE & DOMESTIC RELATIONS OFFICE							
3320	MAINTENANCE SERVICE CONTRACT	\$ 1,221.00	\$ 244.40	\$ 0.00	\$ 0.00	\$ 187.60	\$ 789.00	35.38
5210	POSTAL SERVICES	\$ 550.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 234.60	\$ 315.40	42.65
5230	TELECOMMUNICATIONS	\$ 700.00	\$ 0.00	\$ 59.87	\$ 59.87	\$ 472.94	\$ 227.06	67.56
5810	DUES & MEMBERSHIPS	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 40.00	\$ 60.00	40.00
6001	OFFICE SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 386.46	\$ 1,613.54	19.32
21500	JUVENILE & DOMESTIC RELATIONS OF	\$ 4,571.00	\$ 244.40	\$ 59.87	\$ 59.87	\$ 1,321.60	\$ 3,005.00	34.26
	FUNC 21600 CLERK OF THE CIRCUIT COURT							
1100	Salaries - Regular	\$ 20,000.00	\$ 0.00	\$ 4,000.00	\$ 4,000.00	\$ 12,000.00	\$ 8,000.00	60.00
2100	FICA BENEFITS	\$ 11,838.00	\$ 0.00	\$ 1,062.39	\$ 1,062.39	\$ 6,867.58	\$ 4,970.42	58.01
2210	VRSR BENEFITS	\$ 22,500.00	\$ 0.00	\$ 1,916.48	\$ 1,916.48	\$ 17,888.99	\$ 4,611.01	79.51
2300	HEALTH INSURANCE BENEFITS	\$ 9,773.00	\$ 0.00	\$ 12,039.38	\$ 12,039.38	\$ 17,712.04	\$ 7,939.04	181.23
2400	LIFE INSURANCE	\$ 500.00	\$ 0.00	\$ 38.89	\$ 38.89	\$ 324.99	\$ 175.01	65.00
2700	WORKER'S COMPENSATION	\$ 202.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.55	\$ 51.45	74.53
3100	PROFESSIONAL SERVICES	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,530.79	\$ 469.21	84.36
3310	REPAIR & MAINTENANCE	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	0.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 1,000.00	\$ 202.00	\$ 0.00	\$ 0.00	\$ 603.00	\$ 195.00	80.50
3500	PRINTING AND BINDING	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 300.00	0.00
3510	MICROFILMING	\$ 9,000.00	\$ 0.00	\$ 584.85	\$ 584.85	\$ 4,965.73	\$ 4,034.27	55.17
5210	POSTAL SERVICES	\$ 3,000.00	\$ 0.00	\$ 162.90	\$ 162.90	\$ 1,599.37	\$ 1,400.63	53.31
5230	TELECOMMUNICATIONS	\$ 1,000.00	\$ 0.00	\$ 67.30	\$ 67.30	\$ 536.74	\$ 463.26	53.67
6001	OFFICE SUPPLIES	\$ 7,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,811.30	\$ 3,188.70	54.45
21600	CLERK OF THE CIRCUIT COURT	\$ 89,263.00	\$ 202.00	\$ 19,872.19	\$ 19,872.19	\$ 68,991.08	\$ 20,069.92	77.52
	FUNC 21900 VICTIM/WITNESS PROGRAM							
1300	SALARIES/WAGES - PART TIME	\$ 28,782.00	\$ 6,767.45	\$ 2,255.85	\$ 2,255.85	\$ 20,752.54	\$ 1,262.01	95.62
2100	FICA	\$ 2,202.00	\$ 511.69	\$ 170.56	\$ 170.56	\$ 1,561.76	\$ 128.55	94.16
2210	VRSR	\$ 3,735.00	\$ 933.89	\$ 311.31	\$ 311.31	\$ 2,801.67	\$ 0.56	100.01
2300	Health Insurance	\$ 4,863.00	\$ 1,237.86	\$ 405.19	\$ 405.19	\$ 3,646.71	\$ 21.57	100.44
2400	LIFE INSURANCE	\$ 98.00	\$ 24.42	\$ 8.14	\$ 8.14	\$ 73.26	\$ 0.32	99.67
2700	WORKER'S COMPENSATION	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 33.44	\$ 16.56	66.88
5230	TELECOMMUNICATIONS	\$ 0.00	\$ 0.00	\$ 14.14	\$ 14.14	\$ 99.15	\$ 99.15	100.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 370.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 577.46	\$ 207.46	156.07
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 170.00	\$ 170.00	100.00

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6001	OFFICE SUPPLIES	\$ 767.00	\$ 0.00	\$ 44.00	\$ 44.00	\$ 723.00	5.74
21900	VICTIM/WITNESS PROGRAM	\$ 40,867.00	\$ 9,475.31	\$ 3,209.19	\$ 29,759.99	\$ 1,631.70	96.01
3845	FUNC 21920 COURT SERVICES DETOXIFICATION PURCHASED SERVICES - DETOX	\$ 3,178.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,178.00	0.00
5699	FUNC 21930 BLUE RIDGE LEGAL SERVICES CIVIC CONTRIBUTIONS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 0.00	100.00
1100	FUNC 22100 COMMONWEALTH'S ATTORNEY SALARIES - REGULAR	\$ 176,657.00	\$ 43,485.00	\$ 14,494.92	\$ 131,129.73	\$ 2,042.27	98.84
1300	SALARIES - PART TIME	\$ 12,296.00	\$ 0.00	\$ 1,056.00	\$ 7,256.00	\$ 5,040.00	59.01
2100	FICA BENEFITS	\$ 13,957.00	\$ 3,767.90	\$ 1,337.84	\$ 11,477.31	\$ 1,288.21	109.23
2210	VSRS BENEFITS	\$ 24,379.00	\$ 6,799.86	\$ 2,266.62	\$ 19,725.45	\$ 2,146.31	108.80
2300	HEALTH INSURANCE BENEFITS	\$ 9,638.00	\$ 2,475.71	\$ 810.38	\$ 7,293.42	\$ 131.13	101.36
2400	LIFE INSURANCE	\$ 495.00	\$ 137.97	\$ 45.99	\$ 400.23	\$ 43.20	108.73
2700	WORKERS COMPENSATION INSURANCE	\$ 240.00	\$ 0.00	\$ 0.00	\$ 163.97	\$ 76.03	68.32
3320	MAINTENANCE SERVICE CONTRACT	\$ 400.00	\$ 0.00	\$ 74.78	\$ 562.92	\$ 162.92	140.73
5210	POSTAL SERVICES	\$ 840.00	\$ 0.00	\$ 196.00	\$ 617.40	\$ 222.60	73.50
5230	TELECOMMUNICATIONS	\$ 600.00	\$ 0.00	\$ 46.99	\$ 352.52	\$ 247.48	58.75
5540	TRAVEL CONVENTION & EDUCATION	\$ 3,000.00	\$ 0.00	\$ 55.56	\$ 2,524.36	\$ 475.64	84.15
5549	WITNESS TRAVEL EXPENDITURES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
5810	DUES & MEMBERSHIPS	\$ 1,030.00	\$ 0.00	\$ 0.00	\$ 95.00	\$ 935.00	9.22
6001	OFFICE SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 1,147.94	\$ 147.94	114.79
6012	BOOKS AND SUBSCRIPTIONS	\$ 950.00	\$ 0.00	\$ 48.50	\$ 849.42	\$ 100.58	89.41
22100	COMMONWEALTH'S ATTORNEY	\$ 246,482.00	\$ 56,666.44	\$ 20,433.58	\$ 183,595.67	\$ 6,219.89	97.48
1100	FUNC 31200 SHERIFF SALARIES - REGULAR	\$ 915,217.00	\$ 232,143.46	\$ 79,453.39	\$ 694,544.63	\$ 11,471.09	101.25
1300	SALARIES - PART TIME	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 21,988.70	\$ 1,988.70	109.94
2100	FICA BENEFITS	\$ 71,545.00	\$ 16,692.53	\$ 5,675.97	\$ 51,565.29	\$ 3,287.18	95.41
2210	VSRS BENEFITS	\$ 126,300.00	\$ 32,035.80	\$ 10,964.56	\$ 94,535.82	\$ 271.62	100.22
2300	HEALTH INSURANCE BENEFITS	\$ 110,570.00	\$ 28,150.33	\$ 9,214.51	\$ 81,008.11	\$ 1,411.56	98.72
2400	LIFE INSURANCE	\$ 2,562.00	\$ 650.00	\$ 222.48	\$ 1,918.20	\$ 6.20	100.24
2700	WORKERS COMPENSATION INSURANCE	\$ 12,000.00	\$ 0.00	\$ 0.00	\$ 9,952.36	\$ 2,047.64	82.94
2860	LINE OF DUTY BENEFITS	\$ 3,978.00	\$ 0.00	\$ 0.00	\$ 7,060.68	\$ 3,082.68	177.49
3100	PROFESSIONAL SERVICES	\$ 6,000.00	\$ 0.00	\$ 254.10	\$ 3,238.03	\$ 2,761.97	53.97
3310	REPAIR & MAINTENANCE	\$ 3,000.00	\$ 0.00	\$ 240.10	\$ 1,525.45	\$ 1,474.55	50.85
3320	MAINTENANCE SERVICE CONTRACT	\$ 16,000.00	\$ 2,287.54	\$ 0.00	\$ 12,796.46	\$ 916.00	94.27
3350	INSURED REPAIRS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
5210	POSTAL SERVICES	\$ 3,000.00	\$ 0.00	\$ 109.00	\$ 1,196.06	\$ 1,803.94	39.87
5230	TELECOMMUNICATIONS	\$ 12,000.00	\$ 1,844.05	\$ 673.60	\$ 5,352.20	\$ 4,803.75	59.97
5305	MOTOR VEHICLE INSURANCE	\$ 14,000.00	\$ 0.00	\$ 0.00	\$ 12,425.58	\$ 1,574.42	88.75
5530	TRAVEL SUBSISTANCE & LODGING	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 5,090.20	\$ 90.20	101.80
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 1,170.00	\$ 830.00	58.50
5800	MISCELLANEOUS CHARGES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 337.56	\$ 1,662.44	16.88
5810	DUES & MEMBERSHIPS	\$ 2,500.00	\$ 0.00	\$ 50.00	\$ 2,008.00	\$ 492.00	80.32
6001	OFFICE SUPPLIES	\$ 3,000.00	\$ 0.00	\$ 1,003.49	\$ 3,811.49	\$ 811.49	127.05
6007	REPAIR AND MAINTENANCE SUPPLIES	\$ 38,000.00	\$ 7,655.65	\$ 1,464.69	\$ 23,430.94	\$ 6,913.41	81.81
6008	VEHICLE AND EQUIP FUEL	\$ 75,000.00	\$ 0.00	\$ 2,695.20	\$ 47,303.58	\$ 27,696.42	63.07
6010	POLICE SUPPLIES	\$ 5,000.00	\$ 0.00	\$ 331.72	\$ 1,735.02	\$ 3,264.98	34.70
6011	UNIFORM AND WEARING APPAREL	\$ 4,000.00	\$ 0.00	\$ 138.38	\$ 2,245.66	\$ 1,754.34	56.14
6017	AMMUNITION	\$ 7,000.00	\$ 213.85	\$ 0.00	\$ 6,198.38	\$ 587.77	91.60
6024	INSURED REPAIRS	\$ 12,000.00	\$ 0.00	\$ 0.00	\$ 10,999.91	\$ 1,000.09	91.67
31200	SHERIFF	\$ 1,472,672.00	\$ 321,673.21	\$ 112,491.19	\$ 1,103,438.31	\$ 47,560.48	96.77

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5699	FUNC 31210 CRIMINAL JUSTICE TRAINING CENTER CIVIC CONTRIBUTIONS	\$ 15,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 13,447.50	\$ 2,052.50	86.76
5699	FUNC 31220 DRUG TASK FORCE CIVIC CONTRIBUTIONS	\$ 10,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,013.16	\$ 5,486.84	47.74

FUNC 32100 EMERGENCY MEDICAL SERVICES								
1100	SALARIES - REGULAR	\$ 244,000.00	\$ 60,413.60	\$ 18,575.26	\$ 18,575.26	\$ 180,784.85	\$ 2,801.55	98.85
1300	SALARIES - PART TIME	\$ 18,000.00	\$ 0.00	\$ 1,440.00	\$ 1,440.00	\$ 20,968.80	\$ 2,968.80	116.49
2100	FICA BENEFITS	\$ 20,043.00	\$ 4,621.64	\$ 1,368.26	\$ 1,368.26	\$ 13,969.86	\$ 1,451.50	92.76
2210	VSRS BENEFITS	\$ 33,672.00	\$ 6,957.13	\$ 2,029.19	\$ 2,029.19	\$ 18,262.55	\$ 8,452.32	74.90
2300	HEALTH INSURANCE BENEFITS	\$ 30,338.00	\$ 7,641.78	\$ 2,501.40	\$ 2,501.40	\$ 22,512.60	\$ 183.62	99.39
2400	LIFE INSURANCE	\$ 683.00	\$ 136.78	\$ 41.19	\$ 41.19	\$ 370.71	\$ 175.51	74.30
2700	WORKERS COMPENSATION INSURANCE	\$ 16,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,860.83	\$ 4,639.17	71.88
2860	LINE OF DUTY BENEFITS	\$ 1,170.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,157.32	\$ 987.32	184.39
5230	TELECOMMUNICATIONS	\$ 800.00	\$ 0.00	\$ 62.59	\$ 62.59	\$ 491.31	\$ 308.69	61.41
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 168.86	\$ 331.14	33.77
6008	VEHICLE AND EQUIP FUEL	\$ 1,500.00	\$ 0.00	\$ 91.02	\$ 91.02	\$ 301.58	\$ 1,198.42	20.11
6011	UNIFORM AND WEARING APPAREL	\$ 1,100.00	\$ 0.00	\$ 199.00	\$ 199.00	\$ 398.00	\$ 702.00	36.18

32100	EMERGENCY MEDICAL SERVICES	\$ 368,806.00	\$ 79,770.93	\$ 26,307.91	\$ 26,307.91	\$ 272,247.27	\$ 16,787.80	95.45

FUNC 32200 VOLUNTEER FIRE COMPANIES								
5697	TWO FOR LIFE DISTRIBUTION	\$ 15,722.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,722.00	0.00
5698	FIRE PROGRAMS DISTRIBUTION	\$ 25,183.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25,183.00	0.00
5699	CIVIC CONTRIBUTIONS	\$ 0.00	\$ 0.00	\$ 440.00	\$ 440.00	\$ 440.00	\$ 440.00	100.00

32200	VOLUNTEER FIRE COMPANIES	\$ 40,905.00	\$ 0.00	\$ 440.00	\$ 440.00	\$ 440.00	\$ 40,465.00	1.08

FUNC 32201 BLUE RIDGE VOLUNTEER FIRE COMPANY								
2860	LINE OF DUTY BENEFITS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,522.50	\$ 1,477.50	50.75
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 37,500.00	\$ 12,500.00	75.00

32201	BLUE RIDGE VOLUNTEER FIRE COMPAN	\$ 53,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,022.50	\$ 13,977.50	73.63

FUNC 32202 BOYCE VOLUNTEER FIRE COMPANY								
2860	LINE OF DUTY BENEFITS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,415.00	\$ 585.00	80.50
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 37,500.00	\$ 12,500.00	75.00

32202	BOYCE VOLUNTEER FIRE COMPANY	\$ 53,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,915.00	\$ 13,085.00	75.31

FUNC 32203 ENDERS VOLUNTEER FIRE COMPANY								
2860	LINE OF DUTY BENEFITS	\$ 4,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,307.50	\$ 1,192.50	73.50
5699	CIVIC CONTRIBUTIONS	\$ 75,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 56,250.00	\$ 18,750.00	75.00

32203	ENDERS VOLUNTEER FIRE COMPANY	\$ 79,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 59,557.50	\$ 19,942.50	74.92

FUNC 32204 SHENDANDOAH FARMS VOLUNTEER FIRE COMPANY								
2860	LINE OF DUTY BENEFITS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,155.00	\$ 1,845.00	38.50
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50,000.00	0.00

32204	SHENDANDOAH FARMS VOLUNTEER FIRE	\$ 53,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,155.00	\$ 51,845.00	2.18

FUNC 32300 LORD FAIRFAX EMERGENCY MEDICAL								
5699	CIVIC CONTRIBUTION	\$ 4,929.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,929.00	\$ 0.00	100.00

FUNC 32400 FORESTRY SERVICE								
5699	CIVIC CONTRIBUTION	\$ 2,231.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,230.65	\$ 0.35	99.98

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7000	FUNC 33100 REGIONAL JAIL JOINT OPERATIONS	\$ 376,287.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 282,215.25	\$ 94,071.75	75.00
3840	FUNC 33200 JUVENILE DETENTION PURCHASED SERVICES - DETENTION C	\$ 31,192.00	\$ 0.00	\$ 5,143.00	\$ 5,143.00	\$ 21,074.45	\$ 10,117.55	67.56
5210	FUNC 33300 PROBATION OFFICE POSTAL SERVICES	\$ 125.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 111.00	\$ 14.00	88.80
5230	TELECOMMUNICATIONS	\$ 500.00	\$ 0.00	\$ 30.75	\$ 30.75	\$ 240.83	\$ 259.17	48.17
6001	OFFICE SUPPLIES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 300.00	0.00
33300	PROBATION OFFICE	\$ 925.00	\$ 0.00	\$ 30.75	\$ 30.75	\$ 351.83	\$ 573.17	38.04
1100	FUNC 34100 BUILDING INSPECTIONS SALARIES - REGULAR	\$ 92,014.00	\$ 23,003.46	\$ 7,667.84	\$ 7,667.84	\$ 69,910.56	\$ 900.02	100.98
2100	FICA BENEFITS	\$ 7,039.00	\$ 1,587.14	\$ 529.05	\$ 529.05	\$ 4,830.29	\$ 621.57	91.17
2210	VSRS BENEFITS	\$ 12,698.00	\$ 3,174.49	\$ 1,058.16	\$ 1,058.16	\$ 9,523.44	\$ 0.07	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 10,612.00	\$ 2,701.90	\$ 884.42	\$ 884.42	\$ 7,959.78	\$ 49.68	100.47
2400	LIFE INSURANCE	\$ 258.00	\$ 64.41	\$ 21.47	\$ 21.47	\$ 193.23	\$ 0.36	99.86
2700	WORKERS COMPENSATION INSURANCE	\$ 950.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 801.52	\$ 148.48	84.37
3320	MAINTENANCE SERVICE CONTRACT	\$ 1,900.00	\$ 280.82	\$ 277.73	\$ 277.73	\$ 2,039.18	\$ 420.00	122.11
3500	PRINTING AND BINDING	\$ 600.00	\$ 0.00	\$ 268.35	\$ 268.35	\$ 414.95	\$ 185.05	69.16
3600	ADVERTISING	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	0.00
5210	POSTAL SERVICES	\$ 150.00	\$ 0.00	\$ 19.42	\$ 19.42	\$ 69.62	\$ 80.38	46.41
5230	TELECOMMUNICATIONS	\$ 1,300.00	\$ 136.96	\$ 57.88	\$ 57.88	\$ 489.37	\$ 673.67	48.18
5510	TRAVEL MILEAGE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 600.00	\$ 0.00	\$ 260.00	\$ 260.00	\$ 260.00	\$ 340.00	43.33
5810	DUES & MEMBERSHIPS	\$ 500.00	\$ 0.00	\$ 204.00	\$ 204.00	\$ 274.00	\$ 226.00	54.80
6001	OFFICE SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 32.00	\$ 32.00	\$ 292.39	\$ 1,207.61	19.49
6008	VEHICLE AND EQUIP FUEL	\$ 2,500.00	\$ 0.00	\$ 193.92	\$ 193.92	\$ 1,375.61	\$ 1,124.39	55.02
6012	BOOKS AND SUBSCRIPTIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
34100	BUILDING INSPECTIONS	\$ 133,871.00	\$ 30,949.18	\$ 11,474.24	\$ 11,474.24	\$ 98,433.94	\$ 4,487.88	96.65
1100	FUNC 35100 ANIMAL CONTROL SALARIES - REGULAR	\$ 33,500.00	\$ 8,374.98	\$ 2,791.67	\$ 2,791.67	\$ 25,575.03	\$ 450.01	101.34
1300	SALARIES - PART TIME	\$ 20,000.00	\$ 0.00	\$ 1,359.75	\$ 1,359.75	\$ 12,261.79	\$ 7,738.21	61.31
2100	FICA BENEFITS	\$ 4,093.00	\$ 540.65	\$ 284.37	\$ 284.37	\$ 2,595.18	\$ 957.17	76.61
2210	VSRS BENEFITS	\$ 4,623.00	\$ 1,155.75	\$ 385.25	\$ 385.25	\$ 3,467.25	\$ 0.00	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 5,306.00	\$ 1,350.95	\$ 442.21	\$ 442.21	\$ 3,979.89	\$ 24.84	100.47
2400	LIFE INSURANCE	\$ 94.00	\$ 23.42	\$ 7.82	\$ 7.82	\$ 70.38	\$ 0.20	99.79
2700	WORKERS COMPENSATION INSURANCE	\$ 800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 458.41	\$ 341.59	57.30
2860	LINE OF DUTY BENEFITS	\$ 234.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 234.00	0.00
3100	PROFESSIONAL SERVICES	\$ 7,357.00	\$ 0.00	\$ 735.95	\$ 735.95	\$ 10,089.43	\$ 2,732.43	137.14
3500	PRINTING AND BINDING	\$ 320.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 320.00	0.00
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5230	TELECOMMUNICATIONS	\$ 2,400.00	\$ 68.48	\$ 98.02	\$ 98.02	\$ 781.17	\$ 1,550.35	35.40
5510	TRAVEL MILEAGE	\$ 608.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 275.84	\$ 332.16	45.37
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 392.34	\$ 1,607.66	19.62
5810	DUES & MEMBERSHIPS	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6001	OFFICE SUPPLIES	\$ 200.00	\$ 0.00	\$ 7.20	\$ 7.20	\$ 54.90	\$ 145.10	27.45
6004	MEDICAL AND LABORATORY SUPPLIES	\$ 1,203.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,107.90	\$ 904.90	175.22
6005	LAUNDRY, HOUSEKEEPING, & JANITOR	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
6008	VEHICLE AND EQUIP FUEL	\$ 1,408.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 338.21	\$ 1,069.79	24.02
6011	UNIFORM AND WEARING APPAREL	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 225.00	\$ 275.00	45.00
6014	OTHER OPERATING SUPPLIES	\$ 4,500.00	\$ 68.47	\$ 300.00	\$ 300.00	\$ 1,635.59	\$ 2,795.94	37.87
35100	ANIMAL CONTROL	\$ 89,746.00	\$ 11,582.70	\$ 6,412.24	\$ 6,412.24	\$ 64,308.31	\$ 13,854.99	84.56

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3100	FUNC 35300 MEDICAL EXAMINER & INDIGENT BURIAL PROFESSIONAL SERVICES	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 50.00	66.67
1100	FUNC 35600 COMMUNICATIONS Salaries - Regular	\$ 194,882.00	\$ 48,720.69	\$ 16,240.15	\$ 145,708.99	\$ 452.32	99.77	
2100	FICA Benefits	\$ 14,908.00	\$ 3,565.01	\$ 1,188.37	\$ 10,600.83	\$ 742.16	95.02	
2210	VSRS Benefits	\$ 26,894.00	\$ 6,723.37	\$ 2,241.15	\$ 19,099.89	\$ 1,070.74	96.02	
2300	Health Insurance Benefits	\$ 30,060.00	\$ 7,540.23	\$ 2,468.16	\$ 21,523.76	\$ 996.01	96.69	
2400	Life Insurance	\$ 546.00	\$ 136.44	\$ 45.47	\$ 387.32	\$ 22.24	95.93	
2700	Worker's Compensation	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 186.84	\$ 813.16	18.68	
3000	PURCHASED SERVICES	\$ 0.00	\$ 0.00	\$ 37.00	\$ 37.00	\$ 37.00	100.00	
3320	MAINTENANCE SERVICE CONTRACT	\$ 75,000.00	\$ 0.00	\$ 0.00	\$ 69,880.08	\$ 5,119.92	93.17	
3330	SOFTWARE LICENSES	\$ 6,538.00	\$ 250.00	\$ 5,709.92	\$ 5,709.92	\$ 578.08	91.16	
5230	TELECOMMUNICATIONS	\$ 25,000.00	\$ 462.84	\$ 1,940.03	\$ 16,525.97	\$ 8,011.19	67.96	
5420	TOWER LEASE	\$ 24,000.00	\$ 4,142.00	\$ 2,610.00	\$ 21,341.46	\$ 1,483.46	106.18	
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 972.56	\$ 1,027.44	48.63	
5810	DUES & MEMBERSHIPS	\$ 300.00	\$ 0.00	\$ 0.00	\$ 230.00	\$ 70.00	76.67	
6001	OFFICE SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 201.05	\$ 1,215.31	\$ 784.69	60.77	
6011	UNIFORM AND WEARING APPAREL	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 1,122.28	\$ 377.72	74.82	
6014	OTHER OPERATING SUPPLIES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 300.00	0.00	
35600	COMMUNICATIONS	\$ 404,928.00	\$ 71,540.58	\$ 32,681.30	\$ 314,542.21	\$ 18,845.21	95.35	
3840	FUNC 42400 REFUSE DISPOSAL PURCHASED SERVICES	\$ 150,000.00	\$ 0.00	\$ 6,899.97	\$ 70,142.83	\$ 79,857.17	46.76	
3000	FUNC 42600 LITTER CONTROL PROGRAM PURCHASED SERVICES	\$ 0.00	\$ 0.01	\$ 0.00	\$ 2,595.96	\$ 2,595.97	100.00	
6014	OTHER OPERATING SUPPLIES	\$ 5,429.00	\$ 0.00	\$ 667.30	\$ 2,122.43	\$ 3,306.57	39.09	
42600	LITTER CONTROL PROGRAM	\$ 5,429.00	\$ 0.01	\$ 667.30	\$ 4,718.39	\$ 710.60	86.91	
3840	FUNC 42700 SANITATION PURCHASED SERVICES	\$ 24,000.00	\$ 0.00	\$ 2,156.62	\$ 18,184.04	\$ 5,815.96	75.77	
5699	CIVIC CONTRIBUTIONS (CCSA)	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 10,000.00	\$ 0.00	100.00	
42700	SANITATION	\$ 34,000.00	\$ 0.00	\$ 2,156.62	\$ 28,184.04	\$ 5,815.96	82.89	
1100	FUNC 43200 GENERAL PROPERTY MAINTENANCE SALARIES - REGULAR	\$ 166,936.00	\$ 36,117.86	\$ 11,542.07	\$ 121,776.51	\$ 9,041.63	94.58	
2100	FICA BENEFITS	\$ 12,694.00	\$ 2,782.99	\$ 1,018.45	\$ 8,683.26	\$ 1,227.75	90.33	
2210	VSRS BENEFITS	\$ 23,037.00	\$ 4,521.03	\$ 1,587.62	\$ 16,742.06	\$ 1,773.91	92.30	
2300	HEALTH INSURANCE BENEFITS	\$ 19,985.00	\$ 5,050.65	\$ 1,629.08	\$ 15,641.88	\$ 707.53	103.54	
2400	LIFE INSURANCE	\$ 467.00	\$ 92.05	\$ 32.34	\$ 183.13	\$ 558.08	-19.50	
2700	WORKERS COMPENSATION INSURANCE	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 2,892.97	\$ 2,107.03	57.86	
2800	LEAVE PAYOUTS	\$ 0.00	\$ 0.00	\$ 2,945.46	\$ 2,945.46	\$ 2,945.46	100.00	
3100	PROFESSIONAL SERVICES	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 600.00	0.00	
3310	REPAIR & MAINTENANCE	\$ 74,306.00	\$ 12,124.00	\$ 748.82	\$ 6,684.32	\$ 55,497.68	25.31	
3320	MAINTENANCE SERVICE CONTRACT	\$ 122,849.00	\$ 32,444.26	\$ 4,219.05	\$ 72,570.32	\$ 17,834.42	85.48	
3600	ADVERTISING	\$ 250.00	\$ 0.00	\$ 0.00	\$ 204.00	\$ 46.00	81.60	
5110	ELECTRICAL SERVICES	\$ 2,158.00	\$ 0.00	\$ 528.93	\$ 3,709.68	\$ 1,551.68	171.90	
5120	HEATING SERVICES	\$ 16,960.00	\$ 0.00	\$ 0.00	\$ 456.94	\$ 16,503.06	2.69	
5130	WATER & SEWAGE SERVICES	\$ 4,362.00	\$ 0.00	\$ 21.90	\$ 223.70	\$ 4,138.30	5.13	
5230	TELECOMMUNICATIONS	\$ 5,000.00	\$ 211.34	\$ 250.89	\$ 2,041.05	\$ 2,747.61	45.05	
5301	BOILER INSURANCE	\$ 3,560.00	\$ 0.00	\$ 0.00	\$ 2,991.00	\$ 569.00	84.02	
5302	FIRE INSURANCE	\$ 19,900.00	\$ 0.00	\$ 0.00	\$ 17,140.00	\$ 2,760.00	86.13	
5305	MOTOR VEHICLE INSURANCE	\$ 6,500.00	\$ 0.00	\$ 0.00	\$ 5,699.23	\$ 800.77	87.68	
5308	GENERAL LIABILITY INSURANCE	\$ 9,500.00	\$ 0.00	\$ 0.00	\$ 8,438.00	\$ 1,062.00	88.82	

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5410	EQUIPMENT RENTAL	\$ 1,800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,800.00	0.00
5420	RENTAL/LEASE OF BUILDINGS	\$ 1,600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,600.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 389.22	\$ 1,110.78	25.95
6003	AGRICULTURAL SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,500.00	0.00
6005	LAUNDRY, HOUSEKEEPING, & JANITOR	\$ 11,000.00	\$ 6,359.58	\$ 1,987.31	\$ 9,048.43	\$ 9,048.43	\$ 4,408.01	140.07
6007	REPAIR AND MAINTENANCE SUPPLIES	\$ 48,800.00	\$ 1,166.85	\$ 1,799.63	\$ 16,040.70	\$ 16,040.70	\$ 31,592.45	35.26
6008	VEHICLE AND EQUIP FUEL	\$ 11,000.00	\$ 0.00	\$ 883.20	\$ 5,886.46	\$ 5,886.46	\$ 5,113.54	53.51
6009	VEHICLE AND EQUIPMENT SUPPLIES	\$ 5,500.00	\$ 0.00	\$ 1,273.73	\$ 3,760.43	\$ 3,760.43	\$ 1,739.57	68.37
6014	OTHER OPERATING SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 1.98	\$ 152.03	\$ 152.03	\$ 1,347.97	10.14
8201	MACHINERY & EQUIPMENT	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 203.23	\$ 203.23	\$ 4,796.77	4.06
8202	FURNITURE & FIXTURES	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,500.00	0.00
43200	GENERAL PROPERTY MAINTENANCE	\$ 584,764.00	\$ 100,870.61	\$ 30,466.50	\$ 324,137.75	\$ 324,137.75	\$ 159,755.64	72.68
	FUNC 43201 ENERGY IMPROVEMENTS							
3100	PROFESSIONAL SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 450.00	\$ 450.00	\$ 450.00	100.00
	FUNC 43202 101 CHALMERS COURT							
3100	PROFESSIONAL SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,144.37	\$ 5,144.37	\$ 5,144.37	100.00
3310	REPAIR & MAINTENANCE	\$ 1,544.00	\$ 1,107.78	\$ 237.56	\$ 38,589.19	\$ 38,589.19	\$ 38,152.97	2571.05
3320	MAINTENANCE SERVICE CONTRACTS	\$ 29,681.00	\$ 0.00	\$ 2,485.59	\$ 29,266.80	\$ 29,266.80	\$ 414.20	98.60
5110	ELECTRICAL SERVICES	\$ 16,200.00	\$ 0.00	\$ 1,882.71	\$ 15,503.84	\$ 15,503.84	\$ 696.16	95.70
5120	HEATING SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,343.03	\$ 3,343.03	\$ 3,343.03	100.00
5130	WATER & SEWAGE SERVICES	\$ 1,000.00	\$ 0.00	\$ 64.49	\$ 543.75	\$ 543.75	\$ 456.25	54.37
6007	REPAIR AND MAINT SUPPLIES	\$ 9,624.00	\$ 0.00	\$ 52.96	\$ 3,250.05	\$ 3,250.05	\$ 6,373.95	33.77
43202	101 CHALMERS COURT	\$ 58,049.00	\$ 1,107.78	\$ 4,723.31	\$ 95,641.03	\$ 95,641.03	\$ 38,699.81	166.67
	FUNC 43205 129 RAMSBURG LN MAINTENANCE DEPT							
3310	REPAIR & MAINTENANCE	\$ 1,500.00	\$ 1,500.00	\$ 0.00	\$ 935.42	\$ 935.42	\$ 935.42	162.36
5110	ELECTRICAL SERVICES	\$ 3,120.00	\$ 0.00	\$ 229.51	\$ 1,907.78	\$ 1,907.78	\$ 1,212.22	61.15
5120	HEATING SERVICES	\$ 0.00	\$ 0.00	\$ 474.12	\$ 3,367.49	\$ 3,367.49	\$ 3,367.49	100.00
5130	WATER & SEWAGE SERVICES	\$ 150.00	\$ 0.00	\$ 7.00	\$ 135.00	\$ 135.00	\$ 15.00	98.00
6007	REPAIR AND MAINT SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 370.93	\$ 370.93	\$ 370.93	100.00
43205	129 RAMSBURG LN MAINTENANCE DEPT	\$ 4,770.00	\$ 1,500.00	\$ 710.63	\$ 6,716.62	\$ 6,716.62	\$ 3,446.62	172.26
	FUNC 43206 100 N CHRUCH ST/RADIO TOWER							
3310	REPAIR & MAINTENANCE	\$ 1,500.00	\$ 1,500.00	\$ 2,446.96	\$ 2,928.71	\$ 2,928.71	\$ 2,928.71	295.25
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,080.00	\$ 900.00	\$ 0.00	\$ 1,680.00	\$ 1,680.00	\$ 1,500.00	238.89
5110	ELECTRICAL SERVICES	\$ 10,500.00	\$ 0.00	\$ 492.93	\$ 7,142.33	\$ 7,142.33	\$ 3,357.67	68.02
5120	HEATING SERVICES	\$ 500.00	\$ 0.00	\$ 377.88	\$ 2,873.89	\$ 2,873.89	\$ 2,373.89	574.78
5130	WATER & SEWAGE SERVICES	\$ 2,500.00	\$ 0.00	\$ 225.85	\$ 1,453.34	\$ 1,453.34	\$ 1,046.66	58.13
6007	REPAIR AND MAINT SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 16.70	\$ 16.70	\$ 83.30	16.70
43206	100 N CHRUCH ST/RADIO TOWER	\$ 16,180.00	\$ 2,400.00	\$ 3,543.62	\$ 16,094.97	\$ 16,094.97	\$ 2,314.97	114.31
	FUNC 43207 102 N CHRUCH ST							
3310	REPAIR & MAINTENANCE	\$ 1,916.00	\$ 500.00	\$ 2,504.18	\$ 5,991.15	\$ 5,991.15	\$ 4,575.15	338.79
5110	ELECTRICAL SERVICES	\$ 21,000.00	\$ 0.00	\$ 1,838.67	\$ 13,736.26	\$ 13,736.26	\$ 7,263.74	65.41
6007	REPAIR AND MAINT SUPPLIES	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 4,060.19	\$ 4,060.19	\$ 1,060.19	135.34
43207	102 N CHRUCH ST	\$ 25,916.00	\$ 500.00	\$ 4,342.85	\$ 23,787.60	\$ 23,787.60	\$ 1,628.40	93.72
	FUNC 43208 104 N CHURCH/106 N CHURCH ST							
3310	REPAIR & MAINTENANCE	\$ 3,392.00	\$ 1,500.00	\$ 1,424.50	\$ 4,238.06	\$ 4,238.06	\$ 2,346.06	169.16
3320	MAINTENANCE SERVICE CONTRACTS	\$ 2,620.00	\$ 0.00	\$ 0.00	\$ 2,620.00	\$ 2,620.00	\$ 0.00	100.00
5110	ELECTRICAL SERVICES	\$ 6,000.00	\$ 0.00	\$ 581.11	\$ 5,828.04	\$ 5,828.04	\$ 171.96	97.13
5120	HEATING SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 3,570.57	\$ 3,570.57	\$ 3,070.57	714.11

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5130	WATER & SEWAGE SERVICES	\$ 1,000.00	\$ 0.00	\$ 92.57	\$ 853.66	\$ 146.34	85.37	
6007	REPAIR AND MAINT SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,049.10	\$ 1,049.10	100.00	
43208	104 N CHURCH/106 N CHURCH ST	\$ 13,512.00	\$ 1,500.00	\$ 2,098.18	\$ 18,159.43	\$ 6,147.43	145.50	
FUNC 43209 225 RAMSBURG LANE ANIMAL SHELTER								
3310	PROFESSIONAL SERVICES	\$ 1,760.00	\$ 1,500.00	\$ 280.00	\$ 3,412.00	\$ 3,152.00	279.09	
5110	ELECTRICAL SERVICES	\$ 5,300.00	\$ 0.00	\$ 295.70	\$ 3,617.48	\$ 1,682.52	68.25	
5120	HEATING SERVICES	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 7,807.04	\$ 2,192.96	78.07	
6007	REPAIR AND MAINT SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 3,929.11	\$ 2,929.11	392.91	
43209	225 RAMSBURG LANE ANIMAL SHELTER	\$ 18,060.00	\$ 1,500.00	\$ 575.70	\$ 18,765.63	\$ 2,205.63	112.21	
FUNC 43210 524 WESTWOOD RD								
3310	REPAIR & MAINTENANCE	\$ 1,500.00	\$ 1,500.00	\$ 0.00	\$ 70.00	\$ 70.00	104.67	
5110	ELECTRICAL SERVICES	\$ 0.00	\$ 0.00	\$ 153.83	\$ 1,170.96	\$ 1,170.96	100.00	
5120	HEATING SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 991.62	\$ 991.62	100.00	
6007	REPAIR AND MAINT SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,332.23	\$ 1,332.23	100.00	
43210	524 WESTWOOD RD	\$ 1,500.00	\$ 1,500.00	\$ 153.83	\$ 3,564.81	\$ 3,564.81	337.65	
FUNC 43211 225 AL SMITH CIR REC CENTER								
3310	REPAIR & MAINTENANCE	\$ 1,500.00	\$ 1,058.00	\$ 0.00	\$ 909.50	\$ 467.50	131.17	
5110	ELECTRICAL SERVICES	\$ 12,000.00	\$ 0.00	\$ 2,089.42	\$ 10,011.67	\$ 1,988.33	83.43	
5130	WATER & SEWAGE SERVICES	\$ 1,300.00	\$ 0.00	\$ 98.00	\$ 658.00	\$ 642.00	50.62	
6007	REPAIR AND MAINT SUPPLIES	\$ 0.00	\$ 0.00	\$ 148.16	\$ 284.42	\$ 284.42	100.00	
43211	225 AL SMITH CIR REC CENTER	\$ 14,800.00	\$ 1,058.00	\$ 2,335.58	\$ 11,863.59	\$ 1,878.41	87.31	
FUNC 43212 225 AL SMITH CIR PARK OFFICE/GROUNDS								
3310	REPAIR & MAINTENANCE	\$ 2,602.00	\$ 574.00	\$ 135.00	\$ 7,426.14	\$ 5,398.14	307.46	
5110	ELECTRICAL SERVICES	\$ 3,000.00	\$ 0.00	\$ 501.21	\$ 3,999.64	\$ 999.64	133.32	
5120	HEATING SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,428.98	\$ 3,428.98	100.00	
5130	WATER & SEWAGE SERVICES	\$ 3,800.00	\$ 0.00	\$ 158.11	\$ 2,564.33	\$ 1,235.67	67.48	
6007	REPAIR AND MAINT SUPPLIES	\$ 3,500.00	\$ 0.00	\$ 507.88	\$ 5,260.20	\$ 1,760.20	150.29	
43212	225 AL SMITH CIR PARK OFFICE/GRO	\$ 12,902.00	\$ 574.00	\$ 1,302.20	\$ 22,679.29	\$ 10,351.29	180.23	
FUNC 43213 225 AL SMITH CIR POOL								
3310	REPAIR & MAINTENANCE	\$ 1,500.00	\$ 1,199.75	\$ 0.00	\$ 300.25	\$ 0.00	100.00	
5110	ELECTRICAL SERVICES	\$ 5,000.00	\$ 0.00	\$ 208.42	\$ 4,193.77	\$ 806.23	83.88	
5130	WATER & SEWAGE SERVICES	\$ 6,000.00	\$ 0.00	\$ 10.29	\$ 5,008.82	\$ 991.18	83.48	
6007	REPAIR AND MAINT SUPPLIES	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 2,179.63	\$ 1,320.37	62.28	
43213	225 AL SMITH CIR POOL	\$ 16,000.00	\$ 1,199.75	\$ 218.71	\$ 11,682.47	\$ 3,117.78	80.51	
FUNC 43214 225 AL SMITH CIR BASEBALL								
5110	ELECTRICAL SERVICES	\$ 0.00	\$ 0.00	\$ 73.20	\$ 806.93	\$ 806.93	100.00	
6007	REPAIR AND MAINT SUPPLIES	\$ 0.00	\$ 620.00	\$ 0.00	\$ 1,902.90	\$ 2,522.90	100.00	
43214	225 AL SMITH CIR BASEBALL	\$ 0.00	\$ 620.00	\$ 73.20	\$ 2,709.83	\$ 3,329.83	100.00	
FUNC 43215 225 AL SMITH CIR SOCCER								
3310	REPAIR & MAINTENANCE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	\$ 200.00	100.00	
5110	ELECTRICAL SERVICES	\$ 500.00	\$ 0.00	\$ 24.15	\$ 323.72	\$ 176.28	64.74	
6007	REPAIR AND MAINT SUPPLIES	\$ 0.00	\$ 1,612.00	\$ 1,215.00	\$ 3,014.99	\$ 4,626.99	100.00	
43215	225 AL SMITH CIR SOCCER	\$ 500.00	\$ 1,612.00	\$ 1,239.15	\$ 3,538.71	\$ 4,650.71	1030.14	

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3310	FUNC 43232 32 E MAIN ST							
6007	REPAIR & MAINTENANCE	\$ 1,500.00	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	100.00
	REPAIR AND MAINT SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 129.95	\$ 129.95	100.00
43232	32 E MAIN ST	\$ 1,500.00	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 129.95	\$ 129.95	108.66
3310	FUNC 43236 36 E MAIN ST							
5110	REPAIR & MAINTENANCE	\$ 1,500.00	\$ 2,500.00	\$ 1,992.56	\$ 58.04	\$ 7,502.68	\$ 8,502.68	666.85
5120	ELECTRICAL SERVICES	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 440.68	\$ 159.32	73.45
5130	HEATING SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5.81	\$ 5.81	100.00
6007	WATER & SEWAGE SERVICES	\$ 0.00	\$ 0.00	\$ 20.57	\$ 20.57	\$ 20.57	\$ 20.57	100.00
	REPAIR AND MAINT SUPPLIES	\$ 0.00	\$ 0.00	\$ 35.97	\$ 35.97	\$ 1,919.65	\$ 1,919.65	100.00
43236	36 E MAIN ST	\$ 2,100.00	\$ 2,500.00	\$ 2,107.14	\$ 2,107.14	\$ 9,889.39	\$ 10,289.39	589.97
3310	FUNC 43237 311 E MAIN ST							
3320	REPAIR & MAINTENANCE	\$ 1,500.00	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 861.00	\$ 861.00	157.40
5110	MAINTENANCE SERVICE CONTRACTS	\$ 1,320.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,320.00	\$ 0.00	100.00
5130	ELECTRICAL SERVICES	\$ 6,000.00	\$ 0.00	\$ 706.63	\$ 41.14	\$ 5,448.74	\$ 551.26	90.81
6007	WATER & SEWAGE SERVICES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 431.98	\$ 568.02	43.20
	REPAIR AND MAINT SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 702.30	\$ 602.30	702.30
43237	311 E MAIN ST	\$ 9,920.00	\$ 1,500.00	\$ 747.77	\$ 747.77	\$ 8,764.02	\$ 344.02	103.47
5610	FUNC 51100 LOCAL HEALTH DEPARTMENT							
	CIVIC CONTRIBUTIONS	\$ 199,000.00	\$ 0.00	\$ 49,750.00	\$ 49,750.00	\$ 149,250.00	\$ 49,750.00	75.00
5699	FUNC 51200 OUR HEALTH							
	CIVIC CONTRIBUTIONS	\$ 6,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,875.00	\$ 1,625.00	75.00
5620	FUNC 52500 NORTHWESTERN COMMUNITY SERVICES							
	CIVIC CONTRIBUTIONS	\$ 82,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 61,500.00	\$ 20,500.00	75.00
5699	FUNC 52800 CONCERN HOTLINE							
	CIVIC CONTRIBUTIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	\$ 0.00	100.00
5699	FUNC 52900 NW WORKS							
	CIVIC CONTRIBUTIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
5699	FUNC 53230 SHENANDOAH AREA AGENCY ON AGING							
	CIVIC CONTRIBUTIONS	\$ 35,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 17,500.00	\$ 17,500.00	50.00
5699	FUNC 53240 VIRGINIA REGIONAL TRANSIT							
	CIVIC CONTRIBUTIONS	\$ 17,639.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,819.50	\$ 8,819.50	50.00
5699	FUNC 53500 THE LAUREL CENTER (SHELTER FOR ABUSED WOMEN)							
	CIVIC CONTRIBUTIONS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 0.00	100.00
5699	FUNC 53600 ACCESS INDEPENDENCE							
	CIVIC CONTRIBUTIONS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
5699	FUNC 69100 LORD FAIRFAX COMMUNITY COLLEGE							
	CIVIC CONTRIBUTIONS	\$ 15,043.00	\$ 0.00	\$ 7,521.50	\$ 7,521.50	\$ 11,282.25	\$ 3,760.75	75.00
1100	FUNC 71100 PARKS ADMINISTRATION							
1300	SALARIES - REGULAR	\$ 217,049.00	\$ 54,262.28	\$ 18,087.41	\$ 36.00	\$ 165,036.69	\$ 2,249.97	101.04
2100	SALARIES - PART TIME	\$ 13,356.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,132.77	\$ 4,223.23	68.38
2210	FICA BENEFITS	\$ 17,626.00	\$ 3,684.23	\$ 1,230.83	\$ 1,230.83	\$ 11,968.02	\$ 1,973.75	88.80
	VSRS BENEFITS	\$ 29,953.00	\$ 7,488.22	\$ 2,496.06	\$ 2,496.06	\$ 22,464.54	\$ 0.24	100.00

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2300	HEALTH INSURANCE BENEFITS	\$ 24,310.00	\$ 7,036.52	\$ 2,303.28	\$ 2,303.28	\$ 20,119.65	\$ 2,846.17	111.71
2400	LIFE INSURANCE	\$ 608.00	\$ 151.97	\$ 50.64	\$ 50.64	\$ 455.76	\$ 0.27	99.96
2700	WORKERS COMPENSATION INSURANCE	\$ 5,200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,592.02	\$ 1,392.02	126.77
3300	PURCHASED SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 27.88	\$ 27.88	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 4,772.00	\$ 1,011.94	\$ 235.85	\$ 235.85	\$ 4,660.06	\$ 900.00	118.86
3500	PRINTING AND BINDING	\$ 1,150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 609.16	\$ 540.84	52.97
3600	ADVERTISING	\$ 1,190.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 236.73	\$ 953.27	19.89
5210	POSTAL SERVICES	\$ 6,260.00	\$ 668.05	\$ 682.81	\$ 682.81	\$ 3,808.58	\$ 1,783.37	71.51
5230	TELECOMMUNICATIONS	\$ 3,961.00	\$ 0.00	\$ 131.21	\$ 131.21	\$ 1,011.16	\$ 2,949.84	25.53
5400	LEASES AND RENTALS	\$ 530.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 208.32	\$ 321.68	39.31
5510	TRAVEL MILEAGE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,163.09	\$ 836.91	58.15
5810	DUES & MEMBERSHIPS	\$ 1,775.00	\$ 0.00	\$ 14.00	\$ 14.00	\$ 744.94	\$ 1,030.06	41.97
6001	OFFICE SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 103.44	\$ 103.44	\$ 1,241.80	\$ 1,258.20	49.67
6003	AGRICULTURAL SUPPLIES	\$ 1,090.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,090.00	0.00
6008	VEHICLE AND EQUIP FUEL	\$ 2,000.00	\$ 0.00	\$ 57.63	\$ 57.63	\$ 434.97	\$ 1,565.03	21.75
6011	UNIFORM AND WEARING APPAREL	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 426.35	\$ 573.65	42.63
6014	OTHER OPERATING SUPPLIES	\$ 1,650.00	\$ 0.00	\$ 591.04	\$ 591.04	\$ 1,332.43	\$ 317.57	80.75
71100	PARKS ADMINISTRATION	\$ 338,080.00	\$ 74,303.21	\$ 26,020.20	\$ 26,020.20	\$ 251,674.92	\$ 12,101.87	96.42
	FUNC 71310 CLARKE COUNTY RECREATION CENTER							
1100	SALARIES - REGULAR	\$ 40,383.00	\$ 10,095.75	\$ 3,365.25	\$ 3,365.25	\$ 30,737.25	\$ 450.00	101.11
1300	SALARIES - PART TIME	\$ 25,809.00	\$ 0.00	\$ 2,590.32	\$ 2,590.32	\$ 20,903.57	\$ 4,905.43	80.99
2100	FICA BENEFITS	\$ 5,064.00	\$ 764.77	\$ 453.09	\$ 453.09	\$ 3,927.83	\$ 371.40	92.67
2210	VSRS BENEFITS	\$ 5,573.00	\$ 1,393.25	\$ 464.40	\$ 464.40	\$ 4,179.60	\$ 0.15	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 4,862.00	\$ 1,237.86	\$ 405.19	\$ 405.19	\$ 3,646.71	\$ 22.57	100.46
2400	LIFE INSURANCE	\$ 113.00	\$ 28.29	\$ 9.42	\$ 9.42	\$ 84.78	\$ 0.07	100.06
2700	WORKERS COMPENSATION INSURANCE	\$ 1,300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 554.29	\$ 745.71	42.64
3600	ADVERTISING	\$ 550.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 123.76	\$ 426.24	22.50
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
5810	DUES & MEMBERSHIPS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50.00	\$ 50.00	100.00
5830	REFUNDS	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
6001	OFFICE SUPPLIES	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
6002	FOOD SUPPLIES & FOOD SERVICE SUP	\$ 1,820.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 429.14	\$ 1,390.86	23.58
6013	EDUCATIONAL AND RECREATIONAL SUP	\$ 2,240.00	\$ 0.00	\$ 9.50	\$ 9.50	\$ 1,029.04	\$ 1,210.96	45.94
6014	OTHER OPERATING SUPPLIES	\$ 3,230.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 937.76	\$ 2,292.24	29.03
6015	MERCHANDISE FOR RESALE	\$ 10,000.00	\$ 0.00	\$ 516.48	\$ 516.48	\$ 2,621.34	\$ 7,378.66	26.21
71310	CLARKE COUNTY RECREATION CENTER	\$ 101,994.00	\$ 13,519.92	\$ 7,813.65	\$ 7,813.65	\$ 69,225.07	\$ 19,249.01	81.13
	FUNC 71320 SWIMMING POOL							
1300	SALARIES - PART TIME	\$ 60,251.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 41,728.37	\$ 18,522.63	69.26
2100	FICA BENEFITS	\$ 4,610.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,058.11	\$ 1,551.89	66.34
2700	WORKERS COMPENSATION INSURANCE	\$ 1,300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,300.00	0.00
3100	PROFESSIONAL SERVICES	\$ 2,900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 145.00	\$ 2,755.00	5.00
5230	TELECOMMUNICATIONS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.26	\$ 0.26	100.00
5810	DUES & MEMBERSHIPS	\$ 2,375.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,455.00	\$ 920.00	61.26
5830	REFUNDS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
6011	UNIFORM AND WEARING APPAREL	\$ 1,143.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	\$ 743.00	35.00
6013	EDUCATIONAL AND RECREATIONAL SUP	\$ 1,200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 903.21	\$ 296.79	75.27
6014	OTHER OPERATING SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 233.02	\$ 1,766.98	11.65
6015	MERCHANDISE FOR RESALE	\$ 2,400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,400.00	0.00
6026	POOL CHEMICALS	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,093.85	\$ 4,906.15	50.94
8201	MACHINERY & EQUIPMENT	\$ 6,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,000.00	0.00
71320	SWIMMING POOL	\$ 94,679.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 53,016.82	\$ 41,662.18	56.00
	FUNC 71330 CONCESSION STAND							

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1300	SALARIES/WAGES - PART TIME	\$ 4,400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,563.71	\$ 836.29	80.99
2100	FICA	\$ 337.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 272.62	\$ 64.38	80.90
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
6015	MERCHANDISE FOR RESALE	\$ 16,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,633.26	\$ 9,366.74	41.46
71330	CONCESSION STAND	\$ 21,237.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,469.59	\$ 10,767.41	49.30
	FUNC 71350 PROGRAMS							
1100	SALARIES/WAGES - REGULAR	\$ 31,641.00	\$ 7,910.25	\$ 2,636.75	\$ 2,636.75	\$ 24,180.75	\$ 450.00	101.42
1300	SALARIES - PART TIME	\$ 94,500.00	\$ 0.00	\$ 4,059.26	\$ 4,059.26	\$ 63,184.48	\$ 31,315.52	66.86
2100	FICA BENEFITS	\$ 9,650.00	\$ 605.38	\$ 512.35	\$ 512.35	\$ 6,684.29	\$ 2,360.33	75.54
2210	VSRS	\$ 4,366.00	\$ 1,091.63	\$ 363.87	\$ 363.87	\$ 3,274.83	\$ 0.46	100.01
2400	LIFE INSURANCE	\$ 89.00	\$ 22.17	\$ 7.38	\$ 7.38	\$ 66.42	\$ 0.41	99.54
2700	WORKERS COMPENSATION BENEFITS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 707.44	\$ 2,292.56	23.58
3100	PROFESSIONAL SERVICES	\$ 40,000.00	\$ 31,948.04	\$ 5,152.48	\$ 5,152.48	\$ 26,600.18	\$ 18,548.22	146.37
3500	PRINTING AND BINDING	\$ 9,000.00	\$ 115.85	\$ 2,458.84	\$ 2,458.84	\$ 4,348.84	\$ 4,535.31	49.61
3600	ADVERTISING	\$ 1,700.00	\$ 0.00	\$ 60.00	\$ 60.00	\$ 1,065.22	\$ 634.78	62.66
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 51.95	\$ 48.05	51.95
5400	LEASES AND RENTALS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 168.10	\$ 1,331.90	11.21
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5560	GROUP TRIPS	\$ 15,000.00	\$ 0.00	\$ 50.00	\$ 50.00	\$ 1,341.25	\$ 13,658.75	8.94
5810	DUES & MEMBERSHIPS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	\$ 300.00	40.00
5830	REFUNDS	\$ 7,500.00	\$ 0.00	\$ 509.00	\$ 509.00	\$ 4,569.90	\$ 2,930.10	60.93
6001	OFFICE SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6002	FOOD SUPPLIES & FOOD SERVICE SUP	\$ 6,500.00	\$ 0.00	\$ 54.43	\$ 54.43	\$ 4,813.56	\$ 1,686.44	74.05
6011	UNIFORM AND WEARING APPAREL	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 954.50	\$ 2,045.50	31.82
6013	EDUCATIONAL AND RECREATIONAL SUP	\$ 6,200.00	\$ 0.00	\$ 835.62	\$ 835.62	\$ 3,580.51	\$ 2,619.49	57.75
6014	OTHER OPERATING SUPPLIES	\$ 5,000.00	\$ 0.00	\$ 13.83	\$ 13.83	\$ 1,497.50	\$ 3,502.50	29.95
6015	MERCHANDISE FOR RESALE	\$ 6,000.00	\$ 1,480.00	\$ 0.00	\$ 0.00	\$ 5,361.00	\$ 841.00	114.02
71350	PROGRAMS	\$ 245,846.00	\$ 43,173.32	\$ 16,713.81	\$ 16,713.81	\$ 152,650.72	\$ 50,021.96	79.65
	FUNC 72600 VIRGINIA COMMISSION FOR THE ARTS							
5699	CIVIC CONTRIBUTIONS	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,000.00	\$ 0.00	100.00
	FUNC 73200 REGIONAL LIBRARY							
5699	CIVIC CONTRIBUTIONS	\$ 182,119.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 136,589.25	\$ 45,529.75	75.00
	FUNC 81110 PLANNING ADMINISTRATION							
1100	SALARIES - REGULAR	\$ 270,161.00	\$ 37,124.17	\$ 12,230.55	\$ 12,230.55	\$ 154,822.94	\$ 78,213.89	71.05
2100	FICA BENEFITS	\$ 20,668.00	\$ 3,199.29	\$ 1,053.93	\$ 1,053.93	\$ 14,355.14	\$ 3,113.57	84.94
2210	VSRS BENEFITS	\$ 37,282.00	\$ 4,525.40	\$ 1,687.81	\$ 1,687.81	\$ 21,086.13	\$ 11,670.47	68.70
2300	HEALTH INSURANCE BENEFITS	\$ 21,879.00	\$ 3,905.02	\$ 1,418.17	\$ 1,418.17	\$ 14,532.37	\$ 3,441.61	84.27
2400	LIFE INSURANCE	\$ 756.00	\$ 91.82	\$ 34.25	\$ 34.25	\$ 427.87	\$ 236.31	68.74
2700	WORKERS COMPENSATION INSURANCE	\$ 2,700.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,562.37	\$ 862.37	131.94
2800	OTHER BENEFITS - ANNUAL LEAVE PA	\$ 0.00	\$ 0.00	\$ 1,785.14	\$ 1,785.14	\$ 51,813.41	\$ 51,813.41	100.00
3100	PROFESSIONAL SERVICES	\$ 50,755.00	\$ 0.00	\$ 3,902.30	\$ 3,902.30	\$ 16,021.01	\$ 34,733.99	31.57
3140	ENGINEERING REVIEW EXPENDITURES	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00	0.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 700.00	\$ 656.01	\$ 143.33	\$ 143.33	\$ 457.03	\$ 413.04	159.01
3500	PRINTING AND BINDING	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 602.90	\$ 2,397.10	20.10
3600	ADVERTISING	\$ 2,000.00	\$ 0.00	\$ 294.00	\$ 294.00	\$ 7,409.96	\$ 5,409.96	370.50
5210	POSTAL SERVICES	\$ 1,500.00	\$ 0.00	\$ 90.75	\$ 90.75	\$ 535.80	\$ 964.20	35.72
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 23.99	\$ 23.99	\$ 180.86	\$ 219.14	45.21
5510	TRAVEL MILEAGE	\$ 1,500.00	\$ 0.00	\$ 187.59	\$ 187.59	\$ 1,346.78	\$ 153.22	89.79
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 505.20	\$ 1,494.80	25.26
5810	DUES & MEMBERSHIPS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 135.00	\$ 615.00	18.00
6001	OFFICE SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 33.66	\$ 33.66	\$ 1,100.17	\$ 1,399.83	44.01
6012	BOOKS AND SUBSCRIPTIONS	\$ 2,000.00	\$ 0.00	\$ 26.24	\$ 26.24	\$ 92.54	\$ 1,907.46	4.63
8202	FURNITURE & FIXTURES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 340.03	\$ 340.03	100.00

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81110	PLANNING ADMINISTRATION	\$ 425,551.00	\$ 49,501.71	\$ 22,911.71	\$	\$ 289,327.51	\$ 86,721.78	79.62
5699	FUNC 81300 HELP WITH HOUSING CIVIC CONTRIBUTIONS	\$ 7,200.00	\$ 0.00	\$ 0.00	\$	\$ 5,400.00	\$ 1,800.00	75.00
	FUNC 81400 BOARD OF ZONING APPEALS							
1300	SALARIES - PART TIME	\$ 250.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 250.00	0.00
2100	FICA	\$ 20.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 20.00	0.00
3100	PROFESSIONAL SERVICES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 2,000.00	0.00
3160	BOARD SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$	\$ 200.00	\$ 300.00	40.00
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$	\$ 326.40	\$ 173.60	65.28
5210	POSTAL SERVICES	\$ 200.00	\$ 0.00	\$ 0.00	\$	\$ 5.84	\$ 194.16	2.92
5810	DUES & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 150.00	0.00
81400	BOARD OF ZONING APPEALS	\$ 3,620.00	\$ 0.00	\$ 0.00	\$	\$ 532.24	\$ 3,087.76	14.70
	FUNC 81510 OFFICE OF ECONOMIC DEVELOPMENT							
1100	SALARIES AND WAGES - REGULAR	\$ 30,943.00	\$ 7,735.89	\$ 2,578.56	\$	\$ 23,432.04	\$ 224.93	100.73
2100	FICA	\$ 2,367.00	\$ 593.22	\$ 197.75	\$	\$ 1,796.96	\$ 23.18	100.98
2210	VSRS	\$ 4,270.00	\$ 1,067.57	\$ 355.84	\$	\$ 3,202.56	\$ 0.13	100.00
2300	HOSPITAL/MEDICAL PLANS	\$ 2,431.00	\$ 618.93	\$ 202.59	\$	\$ 1,823.31	\$ 11.24	100.46
2400	LIFE INSURANCE	\$ 87.00	\$ 21.66	\$ 7.22	\$	\$ 64.98	\$ 0.36	99.59
3100	PROFESSIONAL SERVICES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$	\$ 825.00	\$ 1,175.00	41.25
3500	PRINTING AND BINDING	\$ 500.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 500.00	0.00
3600	ADVERTISING	\$ 200.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 200.00	0.00
5210	POSTAGE	\$ 100.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 100.00	0.00
5230	TELECOMMUNICATIONS	\$ 100.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 100.00	0.00
5699	CIVIC CONTRIBUTIONS	\$ 0.00	\$ 0.00	\$ 0.00	\$	\$ 1,000.00	\$ 1,000.00	100.00
5800	MISCELLANEOUS	\$ 0.00	\$ 0.00	\$ 0.00	\$	\$ 400.00	\$ 400.00	100.00
5810	DUES & MEMBERSHIPS	\$ 200.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 200.00	0.00
6001	OFFICE SUPPLIES	\$ 400.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 400.00	0.00
81510	OFFICE OF ECONOMIC DEVELOPMENT	\$ 43,598.00	\$ 10,037.27	\$ 3,341.96	\$	\$ 32,544.85	\$ 1,015.88	97.67
	FUNC 81520 BERRYVILLE DEVELOPMENT AUTHORITY							
3100	PROFESSIONAL SERVICES	\$ 10,000.00	\$ 0.00	\$ 0.00	\$	\$ 2,200.74	\$ 7,799.26	22.01
3160	BOARD SERVICES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$	\$ 25.00	\$ 975.00	2.50
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$	\$ 617.70	\$ 117.70	123.54
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$	\$ 4.75	\$ 95.25	4.75
5307	PUBLIC OFFICIAL LIABILITY INS.	\$ 200.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 200.00	0.00
81520	BERRYVILLE DEVELOPMENT AUTHORITY	\$ 11,800.00	\$ 0.00	\$ 0.00	\$	\$ 2,848.19	\$ 8,951.81	24.14
	FUNC 81530 SMALL BUSINESS DEVELOPMENT CENTER							
5699	CIVIC CONTRIBUTIONS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$	\$ 2,000.00	\$ 0.00	100.00
	FUNC 81540 BLANDY EXPERIMENTAL FARM							
5699	CIVIC CONTRIBUTIONS	\$ 4,000.00	\$ 0.00	\$ 0.00	\$	\$ 4,000.00	\$ 0.00	100.00
	FUNC 81600 PLANNING COMMISSION							
1300	SALARIES - PART TIME	\$ 500.00	\$ 0.00	\$ 0.00	\$	\$ 150.00	\$ 350.00	30.00
2100	FICA	\$ 38.00	\$ 0.00	\$ 0.00	\$	\$ 11.47	\$ 26.53	30.18
2700	Worker's Compensation	\$ 2.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 2.00	0.00
3100	PROFESSIONAL SERVICES	\$ 10,000.00	\$ 0.00	\$ 0.00	\$	\$ 6,243.60	\$ 3,756.40	62.44
3160	BOARD SERVICES	\$ 13,000.00	\$ 0.00	\$ 850.00	\$	\$ 4,625.00	\$ 8,375.00	35.58
3600	ADVERTISING	\$ 1,600.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 1,600.00	0.00
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 100.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 500.00	0.00

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5810	DUES & MEMBERSHIPS	\$ 650.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 650.00	0.00
81600	PLANNING COMMISSION	\$ 26,390.00	\$ 0.00	\$ 850.00	\$ 11,030.07	\$ 15,359.93	\$ 41.80	
	FUNC 81700 BOARD OF SEPTIC APPEALS							
1300	SALARIES AND WAGES - PART TIME	\$ 500.00	\$ 0.00	\$ 0.00	\$ 50.00	\$ 450.00	\$ 10.00	
2100	FICA	\$ 39.00	\$ 0.00	\$ 0.00	\$ 3.83	\$ 35.17	\$ 9.82	
3100	PROFESSIONAL SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	\$ 0.00	
3160	BOARD SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	\$ 0.00	
3600	ADVERTISING	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	\$ 0.00	
5210	POSTAL SERVICES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	\$ 0.00	
81700	BOARD OF SEPTIC APPEALS	\$ 2,739.00	\$ 0.00	\$ 0.00	\$ 53.83	\$ 2,685.17	\$ 1.97	
	FUNC 81800 HISTORIC PRESERVATION COMMISSION							
3100	PROFESSIONAL SERVICES	\$ 40,500.00	\$ 0.00	\$ 852.50	\$ 20,445.00	\$ 20,055.00	\$ 50.48	
3160	BOARD SERVICES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 375.00	\$ 625.00	\$ 37.50	
3600	ADVERTISING	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	\$ 0.00	
5210	POSTAL SERVICES	\$ 200.00	\$ 0.00	\$ 5.90	\$ 218.86	\$ 18.86	\$ 109.43	
5540	TRAVEL CONVENTION & EDUCATION	\$ 350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 350.00	\$ 0.00	
5810	DUES & MEMBERSHIPS	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	\$ 0.00	
81800	HISTORIC PRESERVATION COMMISSION	\$ 42,500.00	\$ 0.00	\$ 858.40	\$ 21,038.86	\$ 21,461.14	\$ 49.50	
	FUNC 81910 NORTHERN SHENANDOAH VALLEY REGIONAL COMM							
5699	CIVIC CONTRIBUTIONS	\$ 10,310.00	\$ 0.00	\$ 0.00	\$ 9,075.53	\$ 1,234.47	\$ 88.03	
	FUNC 81920 REGIONAL AIRPORT AUTHORITY							
5699	CIVIC CONTRIBUTIONS	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 3,750.00	\$ 1,250.00	\$ 75.00	
	FUNC 82200 FRIENDS OF THE SHENANDOAH							
5699	CIVIC CONTRIBUTIONS	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 4,000.00	\$ 0.00	\$ 100.00	
	FUNC 82400 LORD FAIRFAX SOIL AND WATER CONSERV							
5699	CIVIC CONTRIBUTIONS	\$ 9,500.00	\$ 0.00	\$ 0.00	\$ 9,500.00	\$ 0.00	\$ 100.00	
	FUNC 82600 BIO-SOLIDS APPLICATION							
1300	PART-TIME SALARIES	\$ 12,229.00	\$ 0.00	\$ 437.50	\$ 6,779.50	\$ 5,449.50	\$ 55.44	
2100	FICA	\$ 935.00	\$ 0.00	\$ 33.46	\$ 518.59	\$ 416.41	\$ 55.46	
2700	WORKERS COMPENSATION INSURANCE	\$ 200.00	\$ 0.00	\$ 0.00	\$ 267.60	\$ 67.60	\$ 133.80	
3100	PROFESSIONAL SERVICES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	\$ 0.00	
5210	POSTAL SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 46.64	\$ 46.64	\$ 100.00	
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 0.00	\$ 69.99	\$ 330.01	\$ 17.50	
5510	TRAVEL MILEAGE	\$ 4,837.00	\$ 0.00	\$ 111.55	\$ 1,489.33	\$ 3,347.67	\$ 30.79	
82600	BIO-SOLIDS APPLICATION	\$ 19,001.00	\$ 0.00	\$ 582.51	\$ 9,171.65	\$ 9,829.35	\$ 48.27	
	FUNC 83100 COOPERATIVE EXTENSION							
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,000.00	\$ 348.08	\$ 76.06	\$ 242.50	\$ 409.42	\$ 59.06	
3841	VPI EXTENSION AGENT	\$ 23,000.00	\$ 0.00	\$ 4,712.20	\$ 7,602.01	\$ 15,397.99	\$ 33.05	
5230	TELECOMMUNICATIONS	\$ 500.00	\$ 0.00	\$ 33.34	\$ 282.55	\$ 217.45	\$ 56.51	
6014	OTHER OPERATING SUPPLIES	\$ 3,180.00	\$ 0.00	\$ 139.63	\$ 816.03	\$ 2,363.97	\$ 25.66	
83100	COOPERATIVE EXTENSION	\$ 27,680.00	\$ 348.08	\$ 4,961.23	\$ 8,943.09	\$ 18,388.83	\$ 33.57	
	FUNC 83400 4-H CENTER							
5699	CIVIC CONTRIBUTIONS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 3,000.00	\$ 0.00	\$ 100.00	
	FUNC 91600 CONTINGENCIES							

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 Posted Only Figures
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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures MARCH	Expenditures Year-to-Date	Available Balance	Percent Used
1000	PERSONNEL	\$ 51,371.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 51,371.00	0.00
3140	ENGINEERING & ARCHITECTURAL	\$ 19,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 19,000.00	0.00
3150	LEGAL	\$ 25,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25,000.00	0.00
8000	MINOR CAPITAL	\$ 2,576.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,576.00	0.00
91600	CONTINGENCIES	\$ 97,947.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 97,947.00	0.00
000	NON-CATEGORICAL	\$ 7,973,332.00	\$ 1,141,038.57	\$ 535,750.28	\$ 5,543,620.77	\$ 1,288,672.66		83.84
PJT 111 E911								
FUNC 35610								
5230	TELECOMMUNICATIONS	\$ 9,600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,600.00	0.00
6032	TRAINING MATERIALS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
35610		\$ 11,600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,600.00	0.00
111	E911	\$ 11,600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,600.00	0.00
PJT 126 V-STOP GRANT								
FUNC 22100 COMMONWEALTH'S ATTORNEY								
1100	SALARIES/WAGES - REGULAR	\$ 23,159.00	\$ 5,789.33	\$ 1,929.86	\$ 17,369.67	\$ 0.00	0.00	100.00
1300	SALARIES/WAGES - PART TIME	\$ 7,815.00	\$ 1,953.82	\$ 651.23	\$ 5,861.18	\$ 0.00	0.00	100.00
2100	FICA	\$ 598.00	\$ 146.63	\$ 49.24	\$ 454.14	\$ 2.77	2.77	100.46
2210	VSRS	\$ 1,079.00	\$ 269.63	\$ 89.87	\$ 808.95	\$ 0.42	0.42	99.96
5540	TRAVEL - CONVENTION & EDUCATION	\$ 154.00	\$ 0.00	\$ 0.00	\$ 145.37	\$ 8.63	8.63	94.40
6001	OFFICE SUPPLIES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 192.00	\$ 8.00	8.00	96.00
22100	COMMONWEALTH'S ATTORNEY	\$ 33,005.00	\$ 8,159.41	\$ 2,720.20	\$ 24,831.31	\$ 14.28	14.28	99.96
126	V-STOP GRANT	\$ 33,005.00	\$ 8,159.41	\$ 2,720.20	\$ 24,831.31	\$ 14.28	14.28	99.96
PJT 127 FEDERAL GANG TASK FORCE GRANT								
FUNC 31200 SHERIFF								
1100	SALARIES/WAGES - REGULAR	\$ 43,823.00	\$ 12,625.25	\$ 4,208.42	\$ 33,873.78	\$ 2,676.03	2,676.03	106.11
1300	SALARIES/WAGES - OVERTIME	\$ 3,631.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,631.00	3,631.00	0.00
2100	FICA	\$ 3,630.00	\$ 842.44	\$ 280.81	\$ 2,219.87	\$ 567.69	567.69	84.36
2210	VSRS	\$ 6,048.00	\$ 1,742.28	\$ 580.76	\$ 4,612.44	\$ 306.72	306.72	105.07
2300	HOSPITAL/MEDICAL PLANS	\$ 7,746.00	\$ 1,972.00	\$ 645.50	\$ 5,809.50	\$ 35.50	35.50	100.46
2400	LIFE INSURANCE	\$ 123.00	\$ 35.35	\$ 11.78	\$ 93.62	\$ 5.97	5.97	104.85
2700	WORKER'S COMPENSATION	\$ 0.00	\$ 0.00	\$ 0.00	\$ 565.27	\$ 565.27	565.27	100.00
31200	SHERIFF	\$ 65,001.00	\$ 17,217.32	\$ 5,727.27	\$ 47,174.48	\$ 609.20	609.20	99.06
127	FEDERAL GANG TASK FORCE GRANT	\$ 65,001.00	\$ 17,217.32	\$ 5,727.27	\$ 47,174.48	\$ 609.20	609.20	99.06
PJT 402 DMV 402 GRANT								
FUNC 31200 SHERIFF								
1300	SALARIES/WAGES - PART TIME	\$ 4,410.00	\$ 0.00	\$ 1,339.70	\$ 3,860.56	\$ 549.44	549.44	87.54
2100	FICA	\$ 335.00	\$ 0.00	\$ 102.49	\$ 295.33	\$ 39.67	39.67	88.16
6010	POLICE SUPPLIES	\$ 2,929.00	\$ 0.00	\$ 0.00	\$ 5,307.00	\$ 2,378.00	2,378.00	181.19
31200	SHERIFF	\$ 7,674.00	\$ 0.00	\$ 1,442.19	\$ 9,462.89	\$ 1,788.89	1,788.89	123.31
402	DMV 402 GRANT	\$ 7,674.00	\$ 0.00	\$ 1,442.19	\$ 9,462.89	\$ 1,788.89	1,788.89	123.31

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures MARCH	Expenditures Year-to-Date	Available Balance	Percent Used

PJT 605 DOJ LOCAL LAW ENFORCEMENT BLOCK GRANT (LLEBG)								
	FUNC 31200 SHERIFF							
1100	SALARIES/WAGES - REGULAR	\$ 4,180.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,161.50	\$ 2,018.50	51.71
2100	FICA	\$ 320.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 165.36	\$ 154.64	51.68

31200	SHERIFF	\$ 4,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,326.86	\$ 2,173.14	51.71

605	DOJ LOCAL LAW ENFORCEMENT BLOCK	\$ 4,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,326.86	\$ 2,173.14	51.71

PJT 810 ARRA BYRNE JUSTICE ASSISTANCE GRANT								
	FUNC 31200 SHERIFF							
1200	OVERTIME	\$ 10,022.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,022.00	0.00
1300	SALARIES/WAGES - PART TIME	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,739.62	\$ 2,739.62	100.00
2100	FICA	\$ 767.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 209.58	\$ 557.42	27.32

31200	SHERIFF	\$ 10,789.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,949.20	\$ 7,839.80	27.34

810	ARRA BYRNE JUSTICE ASSISTANCE GR	\$ 10,789.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,949.20	\$ 7,839.80	27.34

100	GENERAL FUND	\$ 8,105,901.00	\$ 1,166,415.30	\$ 545,639.94	\$ 545,639.94	\$ 5,630,365.51	\$ 1,309,120.19	83.85

Clarke Co. Date	Reconciliation of Appropriations Year Ending June 30, 2012											02-Apr-12	
	Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Cafeteria Fund	GG Cap Fund	School Cap Fund	Debt Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements
04/12/11	38,011,684	8,056,246	1,351,949	1,022,594	19,048,085	780,232	1,725,525	844,918	374,129	4,122,196	510,810	150,000	25,000
Appropriations Resolution: Total													
Adjustments:													
08/16/11		37,667	7,689										
		One-time salary adjustment											
08/16/11		3,000											
		Extension Horticultural Agent											
09/27/11		2,250											
		V-Stop Grant											
11/21/11							52,510						
		School Software Grant											
11/21/11		6,538											
		Sheriff's Emergency Notification System											
	38,121,538	8,105,901	1,359,638	1,022,594	19,048,085	780,232	1,725,525	897,428	374,129	4,122,196	510,810	150,000	25,000
	109,854	49,655	7,689	0	0	0	0	52,510	0	0	0	0	0
	14,373,904	2,382,881	935,333	471,297	8,966,628	780,232	535,860	154,000		147,673	0	0	0
	14,428,664	2,385,131	935,333	471,297	8,966,628	780,232	535,860	206,510	0	147,673	0	0	0
	54,760	2,250	0	0	0	0	0	52,510	0	0	0	0	0
	23,637,780	5,673,365	416,616	551,297	10,081,457	0	1,189,665	690,918	374,129	3,974,523	510,810	150,000	25,000
	23,692,874	5,720,770	424,305	551,297	10,081,457	0	1,189,665	690,918	374,129	3,974,523	510,810	150,000	25,000
	55,094	47,405	7,689	0	0	0	0	0	0	0	0	0	0

Italics = Proposed actions

04/02/12

Title: General Fund Balance
Source: Clarke County Joint Administrative Services

	Previous	Current	Notes
General Fund Balance Year End FY 2010			
Expenditure FY 11	14,154,881	14,154,881	
Revenue FY 11	(23,974,664)	(23,974,664)	
General Fund Balance (year end FY 11)	24,907,990	24,907,990	
	15,088,207	15,088,207	

Adjustments and Designations

Designations

Liquidity Designation @ 1.2% of FY 11/12 Budgeted Operating Revenue	(\$2,951,003)	(\$2,951,003)	
Stabilization Designation @ 3% of FY 11/12 Budgeted Operating Revenue	(737,751)	(737,751)	
Continuing Local GF Appropriations for Capital Projects	(5,127,367)	(5,127,367)	
School Capital/Debt	(1,500,000)	(1,500,000)	
Government Construction/Debt	(941,090)	(941,090)	
Property Acquisition	(265,000)	(265,000)	
Conservation Easements from Government Savings	(153,462)	(153,462)	
Community Facilities	(\$325,000)	(\$325,000)	
Comprehensive Services Act Shortfall	(262,868)	(262,868)	
Senior Center and Park Office	-	-	
Parks Master Plan	(100,000)	(100,000)	
School Operating Carryover	(186,014)	(186,014)	
Government Carryover Requests from Government Savings	(373,177)	(373,177)	
Energy Efficiency	(200,000)	(200,000)	
Landfill costs	(50,000)	(50,000)	
FY 11/12 Original Budget Surplus (Deficit)	(1,369,920)	(1,369,920)	
TOTAL Designations	(14,542,652)	(14,542,652)	

FY 11/12 Expenditure Budget Adjustments	(109,854)	(109,854)	
FY 11/12 Revenue Budget Adjustments	54,760	54,760	

Undesignated Fund Balance Projected June 30

	490,462	490,462	
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Second Quarter Revenue Estimate Less Revised Budget

	-74,428	-74,428	
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TOTAL

	416,034	416,034	
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Government Capital Projects As of Mar 30, 2012									
Code	Description	FY 11 Carryover	FY 12 Original Budget/ Revenue Estimate	FY12 Supplemental Budget	Cumulative Budget With Adjusts	Outstanding Encumbrance	Year-to-Date Expenditure/ Revenue	Available Balance	Notes
301	<i>General Government Capital Expenditure</i>								
800									
94201	Double Tollgate Commercial Area				1,890		1,890		
94204	Administrative Building	136,833			159,228			159,228	
94204	HVAC Systems		45,000		45,000	35,119	11,990	(2,109)	
94210	Auto Replacement	33,929			33,929			33,929	
94214	Resurface Tennis Courts		90,000		90,000	36,599		53,401	
94215	Pool Repair		20,000		20,000			20,000	
94271	Additional Parking		10,000		10,000			10,000	
94278	Sheriff's Vehicles	15,561	72,250		87,811			87,811	
94283	Sheriff's Mobile Radio System		26,900		26,900	148	10,920	15,432	
94284	Park Expansion	30,000			30,000			30,000	
94289	Groundwater Study		37,544		37,544	18,772	18,772		
94291	Circuit Courthouse Renovation (and GD Cells)	87,369			28,088	1,044	27,044	0	
94293	Social Services Building	50,093			50,093			50,093	
94298	Economic Development	334,693			332,803			332,803	
94299	Technology Improvements	12,151	55,363		67,514		57,370	10,144	
94309	Citizens Convenience Center		10,000			22,191	2,685	(19,968)	21,100 of the encumbrance is Baughn's Boughnages-don't know if this P
94318	Sheriff's Building Renovation	200,584			247,470			112,333	
94319	Roofing	196,190			112,333			5,386	
94320	Plan Updates	11,785			5,386			5,386	
94321	Greenway Court Preservation	39,312			39,312		34,298	5,014	
94324	Carpeting (Includes Gen Dist Courthouse Seating)	58,745			53,745		14,665	39,080	courthouse area, etc.
94325	Landscaping	15,375			15,375			15,375	
94331	Parks Westside Sitework/Parking	63,728			63,728			63,728	
94334	Parks Signs/Pool Roof		20,000		20,000			20,000	
94337	Recreation Center Additions/Wall Crack	124,588	1,288,868		1,497,313	1,229,466	69,425	198,422	
94338	Systems Integration	25,900	50,000		75,900			75,900	
820-94222	Mobile Data Terminals	39,426			39,426	6,546	29,250	3,631	
	VDEM Emergency Operations Center Grant	4,372			4,372			4,372	this project is complete
	Total Expenditure	1,501,995	1,725,525	1,725,525	3,227,520	1,349,884	307,676	1,569,960	
	Revenue								
301-820-340	Mobile Data Terminals Grant	40,297			40,297		27,208	13,089	
301-000-240	VA Historic Resources (Greenway Court)	47,500			47,500			47,500	
	Easement Authority Donation (Greenway Court)	5,000			5,000			5,000	
301-000-410	Debt Proceeds	410,694			410,694		319,928	90,766	
	VDEM Emergency Operations Center Grant	4,372			4,372			4,372	
301-000-186	Senior Center Fund Raising	450,307	450,307		450,307		203,342	246,965	
	Total Revenue	507,863	450,307	450,307	958,170		550,479	407,691	
	Capital Projects Fund Balance								
	Economic Development	334,593			334,593			334,593	
	Parks Trust Fund-transfer In for Recreation/Senior Center	27,553			27,553			27,553	
	Parks Construction Fund-transfer In for Recreation/Senior Center	53,000			53,000			53,000	
	Total Revenue and Fund Balance	842,456	530,860		1,373,316			822,837	
	Total Expenditures less Revenue and Fund Balance	659,539			1,854,204			747,123	