



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item

January 15, 2013

Packet
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Afternoon Session 1:00 PM

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| 1) Call To Order | 3 |
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| 5) Clarke County School Board Update | 7 |
| 6) Approval of Minutes: | |
| – December 18, 2012 Regular Meeting | 8 |
| – January 7, 2013 Organizational Meeting and Work Session | 25 |
| 7) Board of Supervisors Personnel Committee Items | 33 |
| A. Expiration of Term for appointments expiring through March 2013. Action: Approve Personnel Committee recommendations. | 34 |
| B. Celebrate Shenandoah Committee. Action: Information only. | 47 |
| 8) Board of Supervisors Organizational Meeting and Work Session. Action: See Item 6 Approval of Minutes January 7, 2013 Organizational Meeting and Work Session. | 25 |
| 9) Board of Supervisors Finance Committee | 58 |
| 1. Supplemental Appropriations | 58 |
| a) "Be it resolved that the Sheriff's budget for travel be increased \$3,626, the same appropriated, and that revenue from the Commonwealth be recognized, all for the purpose of extraditing a person to the Commonwealth of Virginia." | |
| b) "Be it resolved that the Water Quality Management budget be increased \$4, 000, the same appropriated, and revenue from the Commonwealth recognized in the same amount, all for the purpose of funding a citizen water quality monitoring program. " | |
| c) "Be it resolved that the Commission on the Arts revenue from the Commonwealth be decreased \$4,000, and local funding increased in the same amount, to offset the loss of Commonwealth funding resulting from an un-communicated procedural change by the Commonwealth that further resulted in a missed deadline, all for the purpose of supporting the Opus Oaks Studio Art School, Malcolm Museum and Sculpture Gardens, and Art Library." | |
| Action: The Finance Committee recommends approval. | |
| 2. Acceptance of December Bills and Claims. Acceptance of this report by the Board of Supervisors is recommended. Action: The Finance Committee recommends approval. | 60 |
| 3. Clarification of November Bills and Claims. A question was raised at the November board meeting regarding an overage in the Recreation Center Maintenance accounts. At the time it was believed to be related to the repair of the brick at the corners of that building. It was | 58 |

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time Page 1 of 2

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Clarke County Board of Supervisors Regular Meeting Agenda

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| | subsequently determined that an encumbrance of \$20,667 had not closed when payment was made, thereby duplicating the expenditure. This has been connected on the December report. Action: Information only. | |
| 4. Standing Reports. Action: Information Only. | | |
| Reconciliation of Appropriations. | | 104 |
| General Government Expenditure Summary. | | 78 |
| General Fund Balance. | | 106 |
| 5. Note: The presentation of the Robinson Farmer Cox Audit originally anticipated for January 2013 will be rescheduled to the regular February. The Finance Director has been asked to highlight the audit at the February Work Session. Action: Information only. | | |
| 10) Joint Administrative Services Board Report | | 107 |
| 11) Government Projects Update | | 127 |
| 12) Miscellaneous | | 128 |
| 13) Summary Of Required Action | | 129 |
| 14) Board Member Committee Status Reports | | 130 |
| 15) Closed Session [as necessary] | | 131 |
| <hr/> | | |
| Evening Session 6:30 PM | | |
| 16) Citizen's Comment Period | | 132 |
| 17) PH 13-01: Rezoning (Zoning Map Amendment) RZ-12-02: Daniel P. and Kristine D. Hamilton request the rezoning of a 4,965 square foot portion of a 20,252 square foot parcel from Forestal-Open-Space Conservation (FOC) to Rural Residential (RR). The purpose of the request is to rezone all of the subject property to the RR District. The parcel became split-zoned FOC and RR following a boundary line adjustment. The subject property is located at 74 Laurel Lane, Buckmarsh Electoral District, and is referenced as Tax Map Parcel 17A1-4-26. | | 133 |
| 18) Adjournment | | 155 |
| <hr/> | | |
| Reports in January Packet: | | 156 |
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| 2. Commissioner of the Revenue | | 163 |
| 3. Virginia Transit Report | | 172 |

Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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Clarke County Board of Supervisors

Call To Order

Clarke County Board of Supervisors

Adoption of Agenda

Clarke County Board of Supervisors

Citizen Comment Period

Clarke County Board of Supervisors

VDOT

Clarke County Board of Supervisors

Clarke County Public Schools School Board Update

December 18, 2012
Clarke County Board Of Supervisors
Regular Meeting
Main Meeting Room
1:00 p.m.

At a regular meeting of the Board of Supervisors of Clarke County, Virginia, held in the Main Meeting Room, 2nd Floor Berryville Clarke County Joint Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia on Tuesday, December 18, 2012.

Board Members Present

Barbara Byrd; J. Michael Hobert; Beverly McKay; John Staelin; David Weiss

Board Members Absent

None

Staff Present

David Ash; Tom Judge; Archana McLoughlin; Brandon Stidham; Lora B. Walburn

Tony Roper; Pam Hess

Others Present

Clif Balderson; Charlie Monroe; Wayne Armbrust; Jason Burns; Neil White; Robina Rich Bouffault; Mike Murphy; Mike Capanelli; Val Van Meter; and other citizens

1) Call to Order

Chairman Hobert called the afternoon session to order at 1:05 p.m.

2) Adoption of Agenda

By consensus, the Board approved the agenda as presented.

3) VDOT

Clif Balderson, Residency Administrator, appeared before the Board to provide the monthly update.

Maintenance – December:

- Completed mowing on Rt. 340 from Berryville to Double Toll Gate;
- Repaired sidewalk on Main St. in Berryville;
- Repaired low shoulders on Rt. 50 and Rt. 608 south;
- Addressed brush/site distance complaints.

Maintenance – January:

- Continue to address brush complaints by school system;
- Repair low shoulders on Routes 7 and 340;
- Conduct ditching operations along Rt. 606 and 649;
- Perform grading operations on various non-hard surfaced roads where needed.

Projects

- Rt. 636, Mosby Rd. – Status unchanged, awaiting completion of street lighting, five remaining and should be complete by the end of the School's Winter Break. Town will be handling snow removal for Town and VDOT portions of street as contractor.
- Rt. 1014, Paige St. Town of Berryville – Spring CN start expected.
- Turning Lanes Rt. 657/340 – Still in design, exploring acquisition of safety funds to meet estimate needs.
- Rt. 633, Annfield Rd. – Signage recommended by Traffic Engineering have been installed.
- Rt. 612, Shepherds Mill Rd. Bridge Replacement – This bridge is currently being evaluated for replacement because of safety concerns. Its one-lane width is well below standards for the amount of traffic (Currently 1400 plus AADT). Structurally the bridge and components are rated a 6 which is acceptable. In and of its self, it is not eligible for the historical registry. However it is eligible as a contributing factor to the Long Marsh Run Rural Historic District. Traffic Engineering is reviewing for alternative safety measures to replacement. It should be noted that should the structural components deteriorate below acceptable levels, replacement has to be considered.

White Post Marker at White Post Va.

The reason for this letter is to follow-up on the current ownership and responsibility of the White Post Historical Marker located in the middle of intersection of route 628 and route 658 there at White Post VA. It is also worth mentioning that this post was recognized by the

Virginia State Commission on Conservation and Development in 1929 and then with a State Historical Marker in 1997. As the post has historical significance and predates the founding of this Country and the fact that it was to have originally been set in place by then Surveyor George Washington as a reference for then Lord Fairfax of Virginia and has been maintained by the Community of White Post since that time and later with the help of the Clarke County Historical Society it is the intent at this time to firm up or ascertain the responsibility of said post from here on. Seeing that the post was located in the same location before and since the Byrd Act of 1932 which incorporated the then County roads of the Commonwealth into the State Highway system and since the County had the responsibility of thus said Secondary Road system as to its improvements it is felt that it would be in the best interest if the County maintained ownership of said post and that the Clarke County Historical Society would be the logical resource to determine the need and frequency of repairs along with responsibility of maintenance and repair should the need arise from damage from some outside source i.e. vehicular accident , vandalism etc. and that such repairs would be carried out in a way so as to protect the historical significance and that said repairs would also be done in accordance with the VA Land Use Manual.

*Signed
Clifton M. Balderson
Residency Administrator Edinburg Residency*

Following brief discussion, Mr. Balderson advised that he would conduct further research including investigating how this is handled between VDOT and Shenandoah County for the Mims Bottom Bridge.

Supervisor Comments:

- Supervisor Byrd
 - Lewisville Road: Constituents opine that the recent addition of signage has been ineffective in speed reduction. Sheriff Roper will follow up.

4) FY2012 Audit Presentation by Robinson, Farmer, Cox

Matt McLaurin, Robinson Farmer Cox, lead auditor, distributed the Draft Financial Report Year-Ended June 30, 2012 to the Board and offered to return in January to further discuss the report. Review highlights include:

- No difficulties accessing data.
- All adjustments were posted and included in reports.
- No consultation with another auditor.
- No material weakness or significant deficiencies noted.
- Compliant with federal awards.
- County general fund balance increased approximately \$830,000.

- Equity continues to increase at a steady rate.
- The summary report will be presented later in the fiscal year.
- Pension benefits:
 - Schedule on page 52 Exhibit 13 – Required Supplementary Information Schedule of Pension /funding Progress for the Virginia Retirement System Last Three Fiscal Years
 - Reviewed and presented as a separate document by the State every three years and is not required to be presented as a liability in the localities financial statement and is not reported on a balance sheet.
 - Federal government has established a new standard that would report this benefit as a liability that could have a negative impact on borrowing.

Chairman Hobert expressed appreciation for the presentation and Mr. McLaurin's willingness address the Supervisors in January.

Vice Chairman Weiss complimented Tom Judge and the Joint Administrative Services Staff for an excellent job.

5) Clarke County Public Schools Update

Dr. Mike Murphy, Superintendent, appeared before the Supervisors to provide the monthly School update. Highlights include:

- Schools are very busy dealing with safety and security issues. There has been excellent collaboration between School employees, School Resource Officer and the Sheriff's Office.
- Added a new English language program to help teachers master content.
- Focusing on addressing student needs for ESL, free and reduced price lunch and special education.
- Exploring different ways of serving breakfast.
- Renovation Project:
 - Moving forward with storm water management analysis.
 - Presentation to be made early- to mid-January.
 - School Board Members, Chip Schutte and Jim Brinkmeier, working with architects.
 - RRMM moving forward doing good work. Concentrated on the kitchen last week;
 - Working on preliminary sketches of classroom editions; concept drawings nicely done;

- Geotech services out for legal review with issues of indemnification.
- Renovation Project Cost Concerns:

Supervisor McKay opined that the Schools had not made a compelling case to County citizens nor clearly explained that the School Board intended to use the entire \$7.2MM budget to renovate only one building. He restated that three groups had assured that all the Schools' building renovations could be completed with the \$7.2MM budget.

Supervisor Barbara Byrd suggested a public meeting at which the School's architect could make a presentation to the Supervisors. She opined that the three other groups referenced by Supervisor McKay had provided preliminary estimates.

Vice Chairman Weiss countered that the architect selected by the Schools could not have found \$5MM more in repairs or renovations at the former high school.

Dr. Murphy stated that the School Board was not hearing any discontent from citizens and that it was choice of the School Board to renovation one school. He suggested a community mailer to increase citizen awareness.

Supervisor Staelin noted that the Schools were planning to spend the entire renovation budget on just one building and were anticipating the borrowing of millions of dollars in future to complete its renovation projects. He cautioned the Schools to consider the negative impact on teachers' salaries opining that every penny spent on buildings is a penny that is not available for operations.

By consensus, the Board of Supervisors agreed:

1. It wanted a presentation from the School Board's consultant as to why it varied from the original track.
2. The presentation will be given during an evening public meeting.
3. The Supervisors will provide the venue and convene the meeting; and
4. David Ash and Mike Murphy will work together to schedule this meeting.

6) Discussion Communications System by Wayne Armbrust

Mr. C. Wayne Armbrust appeared before the Board to provide an update on the Communications Committee Project. Highlights of his update and discussion include:

- Communications Committee reactivated in April using members of the Phase I group.
- Communications Exposure:
 - Currently use hard lines.

- E911 calls based on tower in Springsbury area
- Radios are located at the Springbury site not in the 911 Center.
- Lines are leased from Verizon and subject to failure.
- Incoming lines are covered by quick response by Verizon; however, the leased lines are not given that level of propriety.
- Met with Verizon management and field and maintenance employees; disappointed with the lack of support to maintain the system.
- System has been accidentally disconnected during service calls.
- Communications have been lost between Center and Tower link.
- When the system was built an additional receiver was added on Mt. Weather.
- Could lose 911 system to age or decay, fire, some over ground, some underground, some fiber optic, earthquake, storm exposure, high winds, flooding, substandard repairs or maintenance, construction and traffic accidents; exposed to vandalism; significant disaster or major power loss on the Leesburg side of the mountain.
- Alternatives:
 - Microwave: In Phase I, a microwave system was suggested but it is expensive to put in and maintain and the signal could be blocked.
 - Fiber Optic: is a possibility; could run from Center to Springsbury.
 - Relocate Center with radios to a location where it would have access to an antenna.
- County Coverage – weak areas for radio communications
 - REC interested in towers for they too have weakness in this area
 - Motorola did system in Phase I. In the initial system test, it was noted that there are areas in the County without coverage.
 - Radios have a five year life. Approximately 60 radios require replacement.
 - All radios are on a regular test schedule.
 - No budget set aside for maintenance costs.
 - Need to keep focus on battery: 15 month battery life; 50% of batteries should be replaced annual. Routine maintenance should improve performance.
 - Rappahannock Electric Cooperative is prepared to explore joint opportunities.
- Radio System Asset Management
 - No management plan in place at this time and the core plan include performance enhancement, policy and procedure development, and equipment maintenance.

- Sheriff's Office is responsible for E911 and it provides system communications. However, it does not have the necessary resources to manage the system.
- Next Steps:
 - Continue to study and evaluate.
 - Look at potential sites.
 - Evaluate sites.
 - Explore possibility of selecting a Communications Coordinator to facilitate the system from a central control point.
 - Provide recommendations on Communication Coordinator.

7) Citizens Comment Period

No citizens addressed the Board.

8) Approval of Minutes

Chairman Hobert corrected page 228 paragraph 5: Add "Cooley or" to read "He suggested that the Schools perform a more thorough analysis particularly if it continued to consider moving Administration into **Cooley or** Primary.

Supervisor Byrd moved to approve the minutes for November 20, 2012 as corrected. The motion carried by the following vote:

| | |
|-------------------|-------|
| Barbara J. Byrd | - Aye |
| J. Michael Hobert | - Aye |
| Beverly B. McKay | - Aye |
| John R. Staelin | - Aye |
| David S. Weiss | - Aye |

9) Consent Agenda

- A. Confirm Annual Organizational Meeting Concurrs with January 7, 2013 Work Session
- B. A Resolution to Authorize the County Administrator to Execute the Virginia Association of Counties [VACORP] Risk Pool Line of Duty Act [LODA] Trust Agreement 2012-17R

At the request of Supervisor McKay, David Ash explained the request.

**A RESOLUTION TO AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE THE VIRGINIA ASSOCIATION OF COUNTIES (VACORP) RISK POOL LINE OF DUTY ACT (LODA) TRUST AGREEMENT
2012-17R**

WHEREAS, the County became a member of the VACORP Risk Pool in July, 2011; and

WHEREAS, the 2012 Virginia General Assembly enacted changes as to how benefits are administered under the Line of Duty Act (LODA); and

WHEREAS, effective July 1, 2012, non-participating localities are responsible for payment of LODA benefits for their claimants; and

WHEREAS, the County must become a member of the VACORP LODA Trust if it has existing LODA claims by executing the VACORP LODA Trust Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Clarke County Board of Supervisors on this 18th day of December, 2012 that the County Administrator be and he is hereby authorized to execute the VACORP LODA Trust Agreement and any other necessary documents, and to act on behalf of Clarke County on matters relative to membership in the pool.

Adopted this 18th day of December 2012.

Attest:

J. Michael Hobert, Chair

C. Application for Easement Donation -- Fred Hetzel

MEMORANDUM

TO: Board of Supervisors, David Ash

FROM: Alison Teetor

DATE: December 10, 2012

SUBJECT: Item for Consent Agenda Application for Donation – Fred Hetzel Tax Map# 33-((6))-E, F, G & 33-((A))-32

The Clarke County Easement Authority has approved the following easement for donation. The Authority requests the Board of Supervisors to authorize the Chairman of the Board of Supervisors to execute deeds, easements, and other documents necessary to the transactions, subject to the property owners and lenders signing the Deed prior to the Chair.

Fred Hetzel, Glen Poe, Agent, has applied to the easement authority for approval of an easement donation. The property consists of approximately 70 acres on the east side of Blue Ridge Mountain Road, off of Ashley Woods Lane, approximately 3.7 miles south of Route 7. The property was subdivided in 2005. The lots remain vacant. The owner has decided to reconfigure the lots. He would like to merge 4 of the lots, each with one DUR, so as to create the 70 acre parcel with 1 DUR. The merger would occur immediately after the easement recordation so that the applicant can get tax credits for retiring 3 DURs (see attached map). The parcel is zoned FOC and is in land use. Therefore the following guidelines for accepting properties for easement purchase are used:

- 1) the parcel's Property Resource Score is at least 35;
- 2) at least one dwelling unit right is extinguished by the conservation easement;
- 3) the parcel is adjacent to a parcel already under permanent conservation easement;
- 4) the property has a minimum area of 40 acres.

The Authority requires that a property meet at least two of the four guidelines for acceptance.

The property resource score is 62.49. Points were given for retiring three of the four remaining DURs and frontage on along Appalachian Trail Property. It meets the criteria by being over 40 acres, scoring over 35, and giving up more than 1 DUR.

D. Resolution in Appreciation of Service John Bieschke 2012-18R

**Resolution in Appreciation of Service
Clarke County Historic Preservation Commission
John K. Bieschke
2012-18R**

WHEREAS, John K. Bieschke, Jr. was first appointed to serve on the Clarke County Historic Preservation Commission beginning in February of 1991;

WHEREAS, Mr. Bieschke served as Chairman of this Commission from January 19, 2000 to December 31, 2012 a period of 12 years;

WHEREAS, throughout his tenure on the board, Mr. Bieschke demonstrated the character of a true leader, helping to guide the Commission with energetic enthusiasm;

WHEREAS, during this time, Mr. Bieschke, who has a strong interest in Historic Preservation, worked tirelessly with his neighbors in the White Post Local Historic District, and elsewhere, to help protect and preserve historic structures;

NOW THEREFORE BE IT RESOLVED, by the Clarke County Board of Supervisors that John K. Bieschke, Jr. be recognized and congratulated for his service on the Clarke County Historic Preservation Commission and the impact this service has made on Clarke County;

BE IT FURTHER RESOLVED, that his dedication, loyalty, and service to the citizens of Clarke County be hereby memorialized and that a suitable copy of this resolution be presented to Mr. Bieschke as a token of the respect and high esteem in which he is held by the Clarke County Board of Supervisors, Constitutional Officers, and the staff of Clarke County.

APPROVED AND ORDERED ENTERED in the official records by the unanimous vote of the members of the Clarke County Board of Supervisors assembled in regular session on the 18th day of December 2012.

Attest:

J. Michael Hobert, Chair

Supervisor McKay moved to approve the items on the Consent Agenda as presented. The motion carried by the following vote:

- | | | |
|-------------------|---|-----|
| Barbara J. Byrd | - | Aye |
| J. Michael Hobert | - | Aye |
| Beverly B. McKay | - | Aye |
| John R. Staelin | - | Aye |
| David S. Weiss | - | Aye |

10) Energy Management Update by Alison Teetor

Alison Teetor provided an abbreviated update on energy management. Highlights include:

- Continue to work with Planet Footprint.
- Schools will be included in the study.
- Want to develop recommendations to reduce energy.

Chairman Hobert thanked Ms. Teetor for her work and asked that she share the report with Keith Dalton, Berryville Town Manager.

11) Set Public Hearing Zoning Map Amendment (RZ-12-02), Daniel P. & Kristine D. Hamilton

Brandon Stidham reviewed the rezoning matter RZ 12-02 advising that the Planning Commission was recommending approval.

Vice Chairman Weiss moved to set the matter for public hearing at the January 15, 2013 Board of Supervisors Regular Meeting beginning at 6:30 pm or as soon thereafter as the matter may be heard. The motion carried by the following vote:

| | |
|-------------------|-------|
| Barbara J. Byrd | - Aye |
| J. Michael Hobert | - Aye |
| Beverly B. McKay | - Aye |
| John R. Staelin | - Aye |
| David S. Weiss | - Aye |

12) Personnel

A) Expiration of Term for appointments expiring through January 2013. Action: Approve recommendations of the Personnel Committee:

Personnel Committee did not meet and all matters will be held over for the January meeting.

B) Celebrate Shenandoah Committee

Personnel Committee did not meet and all matters will be held over for the January meeting.

13) Finance Committee Items

Acceptance of Bills and Claims

Chairman Hobert asked questions specific to expenses charged by Minghini's General Contractors, Inc. Tom Judge and David Ash explained that the unbudgeted expenditures were necessary to address issues uncovered at the Recreation Center during the Senior Center / Park Office additions.

Supervisor Staelin moved to accept the November 2012 General Government Bills and Claims as presented. The motion carried by the following vote:

| | |
|-------------------|-------|
| Barbara J. Byrd | - Aye |
| J. Michael Hobert | - Aye |
| Beverly B. McKay | - Aye |
| John R. Staelin | - Aye |

David S. Weiss - Aye

Standing Reports

Reconciliation of Appropriations; General Government Expenditure Summary.
Information Only

14) Joint Administrative Services Board Update

Tom Judge provided the following update:

- Assumed responsibility for Circuit Court Clerk's payroll
- Implementing internal control recommendations received from the auditor.
- The County Attorney has been asked to review the possibility of using a fraud reporting hotline.
- It was determined that an employee benefit waiver, as previously discussed, was impractical.
- The Joint Administrative Services Board adopted the revised technology plan at its December meeting. Review of the technology plan by the Supervisors is scheduled its January meeting.
- The Governor is proposing to get rid of reductions in aid to localities.
- FY2014 Budget Calendar:
 - o Is being tailored to better fit schedules.
 - o Includes two joint meetings of the Finance Committees for the Schools and Supervisors to better prepare the Schools for its budget presentation to the Supervisors.
 - o The School Board adopted its last evening.
 - o The Supervisors' draft calendar will be provided prior to its January meeting.
- Impact of "Fiscal Cliff":
 - o Largest impact will be on federal revenue that would result in lost revenue to the state and a reduction in aid to localities.
 - o Potential employment loss in Northern Virginia would result in a series of shocks over the next twelve to fifteen months. Clarke County is in a position to withstand in the short-term.

15) Government Projects Update

Board of Supervisors Meeting Minutes For December 18, 2012 – Regular Meeting

The monthly project update was provided by David Ash. Highlights include:

- BCCGC HVAC
 - HVAC contract is in place.
 - HVAC retrofit will begin after the first of the year.
 - Trying to accommodate contractors.
 - Schedules may need to be adjusted.
 - Additional services will be provided by our consulting engineer.
- Sheriff's Office
 - Working with Chester Engineering and the architect to complete the Sheriff's building.
 - Information should be available for the January meeting
 - Anticipate going out to bid in May and work to begin in the June / July time frame.
- Senior Center and Park Office
 - Construction is complete.
 - Park offices have relocated.
 - Senior Center has not relocated:
 - Board may need to re-negotiate operating agreements with the SAAA.
 - There is an expectation that the County will facilitate the relocation of the congregate meals to the Senior Center.
 - Table and chair were ordered but not yet received.
 - The required exit sign for the folding dividing wall has not been installed.
- 106 North Church Street Property
 - Inquiry of interest in utilizing this building for commercial operations. More information has been requested and will be provided to the Supervisors when received.
 - The nature of the proposal is such that it may require an investment of some degree to make it work however the building will require some investment not withstanding how it is used.
- CCSA Water Tower
 - Moving forward with the water tower in Browntown.
 - Hope to have Motorola conduct a propagation study for the placement of a public safety antenna.

16) Miscellaneous Items

No miscellaneous items were put forth by members of the Board.

17) Summary of Required Action

| <u>Item</u> | <u>Description</u> | <u>Responsibility</u> |
|-------------|---|-----------------------|
| 1. | Address issue of the White Post and develop recommendation and draft resolution. | VDOT / David Ash |
| 2. | Work with Dr. Murphy to set up an evening public meeting for the School's architect to make a presentation on elementary renovations. | David Ash |
| 3. | Process approved minutes. | Lora B. Walburn |
| 4. | Execute A Resolution To Authorize The County Administrator To Execute The Virginia Association Of Counties (VACORP) Risk Pool Line Of Duty Act (LODA) Trust Agreement 2012-17 | J. Michael Hobert |
| 5. | Process A Resolution To Authorize The County Administrator To Execute The Virginia Association Of Counties (VAcorp) Risk Pool Line Of Duty Act (LODA) Trust Agreement 2012-17 | Lora B. Walburn |
| 6. | Execute Resolution in Appreciation of Service Clarke County Historic Preservation Commission John K. Bieschke 2012-18R. | J. Michael Hobert |
| 7. | Process Resolution in Appreciation of Service Clarke County Historic Preservation Commission John K. Bieschke 2012-18R. | Lora B. Walburn |
| 8. | Advertise for public hearing Zoning Map Amendment (RZ-12-02), Daniel P. & Kristine D. Hamilton | Lora B. Walburn |
| 9. | Move held-over Personnel Committee matters to the January agenda. | Lora B. Walburn |
| 10. | Provide letter of approval Special Event Permit Application for the Shenandoah Riverside Festival at Watermelon Park; Large Event for 1,000+; 3-Year Application June 2013, 2014, and 2015. | Lora B. Walburn |
| 11. | Add budget calendar to Organizational meeting. | Tom Judge |

| <u>Item</u> | <u>Description</u> | <u>Responsibility</u> |
|-------------|--|-----------------------|
| 12. | Seek to replace the clock in BCCGC meeting room and request microphone repair. | David Ash |

18) Board Member Committee Status Reports

Supervisor Barbara J. Byrd

- Social Services: Had a meeting with staff and Vickie Johnson Scott, regional supervisors for the Northern Shenandoah Valley.
- Library: Will be conducting a series of speaker forums in the coming year.
- Northwestern Juvenile Detention Center: Population has risen by 22 clients; none of them are Clarke County residents.
- Northwestern Jail Authority: The new superintendent is doing an excellent job. He is making changes. There have been a few complications in communicating meeting dates and times to board members.

Supervisor John R. Staelin

- Sanitary Authority, Industrial Development Authority and the Economic Development Advisory Committee met to discuss Waterloo. Jesse Russell and Brandon Stidham attended.

Chairman J. Michael Hobert:

- Parks and Recreation Advisory Council: Reviewing park fees.
- BOS Personnel Committee: Working on leave accumulation to reduce balances.

Vice Chairman David S. Weiss

- CEA: meeting tomorrow to discuss policies.

Supervisor Beverly B. McKay

- Northern Shenandoah Regional Commission: Attended an award dinner and toured a renovated re-purposed school in Shenandoah County.
- Bike Events:
 - Met with representatives from Potomac Peddlers, Sheriff Roper, and Christie Dunkle.

- Biking representative asserted that it was safer for a biker not to stop at stop signs. Sheriff Roper advised that bikers must abide by the law.
- Representatives to meet with the Sheriff once the route is set for the 2013 event.

19) Closed Session

The Board of Supervisors did not conduct a Closed session.

At 3:58 pm Chairman Hobert recessed the meeting.

At 6:30 pm Chairman Hobert reconvened the meeting.

20) Citizen’s Comment Period

No citizens appeared to address the Board.

21) PH 12-11: Special Event Permit Application for the Shenandoah Riverside Festival at Watermelon Park; Large Event for 1,000+; 3-Year Application June 2013, 2014, and 2015.

Mike Capanelli, General Manager Watermelon Park, appeared before the Board to provide a brief history of this family-oriented event and to answer any questions it might have.

David Ash commented that the application was complete with the exception of receipt of a proof of endorsement from the insurance provider – a modified requirement resulting from a change in state law.

At 6:36 pm Chairman Hobert opened the public comment portion of the public hearing. Being no persons present desiring to address the Board, the Chairman closed the public comment portion of the public hearing.

Vice Chairman David Weiss congratulated Mr. Capanelli and expressed his appreciation for a good job on these events that have made his life as a Supervisor easier.

Vice Chairman Weiss moved to approve the Special Event Permit Application contingent upon receipt an endorsement of insurance providing coverage in an amount of at least \$1 million dollars, naming the County of Clarke as additional insured, and showing the date(s) of the event, shall have been received by the Administrator. The motion carried by the following vote:

| | |
|-------------------|-------|
| Barbara J. Byrd | - Aye |
| J. Michael Hobert | - Aye |

Board of Supervisors Meeting Minutes For December 18, 2012 – Regular Meeting

Beverly B. McKay - Aye
John R. Staelin - Aye
David S. Weiss - Aye

22) Adjournment

There being no further business to be brought before the Board at 6:39 pm Chairman Hobert adjourned the Board of Supervisors meeting.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, January 15, 2013 at 1:00 p.m. in the Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

ATTEST: December 18, 2012

J. Michael Hobert, Chair

David L. Ash, County Administrator

Minutes Recorded and Transcribed by:
Lora B. Walburn
Deputy Clerk, Board of Supervisors

John R. Staelin - Aye
David S. Weiss - Aye

3) Organizational Matters

Election of Chair

Chairman Hobert turned the meeting over to David Ash, County Administrator.

David Ash solicited nominations for Clarke County Board of Supervisors Chair for 2013.

Supervisor Weiss moved to nominate J. Michael Hobert to serve as Chairman of the Board of Supervisors for 2013.

Supervisor Byrd moved to close the nominations and elect Mr. Hobert Chairman for 2013 by consensus. The motion was approved by the follow vote:

Barbara J. Byrd - Aye
J. Michael Hobert - Aye
Beverly B. McKay - Aye
John R. Staelin - Aye
David S. Weiss - Aye

David Ash turned the meeting over to Chairman Hobert.

Election of Vice Chair

Chairman Hobert called for a motion to select the Vice Chair.

Supervisor Staelin moved to nominate and elect David Weiss to serve as Vice Chair of the Board of Supervisors for 2013.

Chairman Hobert requested a motion to close the nominations and elect Mr. Weiss by consensus to serve as Vice Chair of the Board of Supervisors for 2013. **The motion carried by the following vote:**

Barbara J. Byrd - Aye
J. Michael Hobert - Aye
Beverly B. McKay - Aye
John R. Staelin - Aye
David S. Weiss - Aye

Set Date, Time and Place for Regular Monthly Meeting

Following discussion, **Supervisor McKay** moved to approve the schedule as provided. The motion was approved by the follow vote:

| | |
|-------------------|-------|
| Barbara J. Byrd | - Aye |
| J. Michael Hobert | - Aye |
| Beverly B. McKay | - Aye |
| John R. Staelin | - Aye |
| David S. Weiss | - Aye |

2013 Clarke County Board of Supervisors Meeting Schedule

| <i>Meeting Type</i> | <i>Day</i> | <i>Date</i> | <i>Time</i> | <i>Additional Info</i> |
|------------------------------------|------------|-------------|-------------|--|
| Regular Meeting | Tuesday | January 15 | 1 pm | |
| FY2014 Budget Staff Revenue Review | Monday | January 14 | 2 pm | |
| FY2014 Budget Finance Committee | Tuesday | January 22 | 5 pm | Revenue Review |
| FY2014 Budget Finance Committee | Tuesday | January 29 | 5 pm | Agency Presentations |
| FY2014 Budget Work Session | Monday | February 4 | 10 am | County Administrator presentation |
| FY2014 Budget Finance Committee | Wednesday | February 6 | 8 am | School Finance Invitation [at 309 West Main] |
| Committee Meetings | Monday | February 11 | 9:30 am | |
| FY2014 Budget Work Session | Monday | February 11 | 10 am | Direction to County Administrator |
| FY2014 Budget Finance Committee | Thursday | February 14 | 5 pm | |
| Regular Meeting | Tuesday | February 19 | 1 pm | |
| FY2014 Budget Finance Committee | Wednesday | February 20 | 8 am | School Finance Invitation [at 309 West Main] |
| FY2014 Budget Finance Committee | Thursday | February 21 | 5 pm | |
| FY2014 Budget Work Session | Tuesday | March 5 | 7 pm | School Board Presentation |
| FY2014 Budget Finance Committee | Thursday | March 7 | 5 pm | |
| Committee Meetings | Monday | March 11 | 9:30 am | |
| FY2014 Budget Work Session | Monday | March 11 | 10 am | |
| FY2014 Budget Finance Committee | Thursday | March 14 | 5 pm | |
| Regular Meeting | Tuesday | March 19 | 1 pm | |
| Regular Meeting Evening Session | Tuesday | March 19 | 6:30 pm | FY2014 Budget – Final Number |

Board of Supervisors Meeting Minutes For January 7, 2013 – Organizational Meeting & Work Session

| Meeting Type | Day | Date | Time | Additional Info |
|---|------------|--------------|-------------|---------------------------------|
| FY2014 Budget and Tax Rate Public Hearing | Wednesday | April 10 | 7:30 pm | |
| Committee Meetings | Monday | April 8 | 9:30 am | |
| Regular Meeting | Tuesday | April 16 | | |
| FY2014 Budget Work Session | Wednesday | April 17 | 6:30 pm | Adopt Budget and Appropriations |
| Committee Meetings | Monday | May 13 | 9:30 am | |
| Regular Meeting | Tuesday | May 21 | 1 pm | |
| Committee Meetings | Monday | June 10 | 9:30 am | |
| Regular Meeting | Tuesday | June 18 | 1 pm | |
| Committee Meetings | Monday | July 8 | 9:30 am | |
| Regular Meeting | Tuesday | July 16 | 1 pm | |
| Committee Meetings | Monday | August 12 | 9:30 am | |
| Regular Meeting | Tuesday | August 20 | 1 pm | |
| Committee Meetings | Monday | September 9 | 9:30 am | |
| Regular Meeting | Tuesday | September 17 | 1 pm | |
| Committee Meetings | Monday | October 7 | 9:30 am | |
| Regular Meeting | Tuesday | October 15 | 1 pm | |
| Committee Meetings | Wednesday | November 13 | 9:30 am | *Staff Recommendation |
| Regular Meeting | Tuesday | November 19 | 1 pm | |
| Committee Meetings | Monday | December 9 | 9:30 am | |
| Regular Meeting | Tuesday | December 17 | 1 pm | |

Rules of Procedure

Supervisor Staelin called for discussion on modification of the Rules of Procedure Change Article IV —Conduct of Business Section 4-1. Order of Business to move the afternoon Citizen Comment Period to Item C immediately following Item B Adoption of Agenda.

Following discussion, Supervisor Byrd moved to approve the Rules of Procedure as amended as suggested by Supervisor Staelin. The motion was approved by the following vote:

| | |
|-------------------|-------|
| Barbara J. Byrd | - Aye |
| J. Michael Hobert | - Aye |
| Beverly B. McKay | - Aye |
| John R. Staelin | - Aye |
| David S. Weiss | - Aye |

4) Clarke County Sheriff's Office Update

Sheriff Tony Roper appeared before the Supervisors to provide updates on the following matters.

Developments with Sheriff's Office construction

- A construction time line has been established and shall be provided to the Board of Supervisors.
- Sheriff Roper will be supervising the renovation project. Bobby Levi is actively involved. The project architect is Michael Proffit.
- Project has not gone out to bid
- Project scope is still being defined. Remodeling the cells is an area for consideration.
- HVAC issues have been identified and boiler replacement is recommended.
- By consensus, the Board agreed that David Ash and David Weiss (Grounds and Maintenance Committee) will work closely with the Sheriff to finalize planning of the project and oversee implementation upon approval of the Board of the agreed upon project scope and budget.

Recent horse seizure case

- Two horses were seized from the same location / owner.
- Supervisor Byrd provided a great deal of assistance in this endeavor that occurred during the holiday.
- The euthanized horse has been picked up by Valley Protein. The County is responsible for the fee.
- The other horse is currently staying at a local veterinary clinic for evaluation and a daily board fee is being applied.
- A court hearing is scheduled for Wednesday, January 9 and Supervisor Byrd will be in attendance.
- Suni Mackall, Commonwealth Attorney, is handling the criminal case.
- Sheriff Roper will advise Ms. Mackall that the Supervisors are requesting that an Order be entered granting reimbursement to the County for expenses associated with the matter. Chairman Hobert suggested an Order or Judgment could be a lien on the real property of any responsible party.
- Supervisor Byrd will attempt to determine the value of the remaining horse.

Status report on new 911 phone system

- Funding is in place.

- System should be up and running in the next few months.

5) Legislation Before the General Assembly

Expansion of Farm Act

Chairman Hobert reviewed the following proposed resolution opposing HB1430.

Supervisor McKay suggested that the next to the last line be changed from “may potentially” to “will” threaten . . .

Following discussion, **Supervisor Staelin moved to adopt the resolution as amended by Supervisor McKay and forwarded to the appropriate distribution. The motion carried by the following vote:**

- | | |
|-------------------|-------|
| Barbara J. Byrd | - Aye |
| J. Michael Hobert | - Aye |
| Beverly B. McKay | - Aye |
| John R. Staelin | - Aye |
| David S. Weiss | - Aye |

Resolution Expressing Opposition To HB1430 2013-01R

Whereas, Clarke County has a well-documented history of vigorously supporting its agricultural industry and the rights of its farming community, and

Whereas, HB 1430, introduced by Del. L. Scott Lingamfelter, proposes to curtail local zoning authority to regulate commercial activities in agricultural areas by extending Virginia Right to Farm Act protections to retail-based activities accessory to agricultural operations that include sale of art, literature, artifacts, furniture, food, beverages, and other items, and

Whereas, HB 1430 would also impose penalties on county elected officials and employees who attempt to enforce local zoning ordinances that may conflict with this proposed regulation by holding such officials personally liable for such enforcement actions, and

Whereas, Code of Virginia regulations currently do not consider such retail-based activities as exclusively agricultural in nature and currently allow local governments to determine their permissible use in agricultural areas in conjunction with zoning and land use powers, and

Whereas, HB 1430 fails to express a compelling public need that would be addressed by permitting this expansion of the Right to Farm Act and also fails to provide clear delineation of how these uses must be related to the agricultural operation in order to achieve the intended protections.

Now therefore be it resolved that the Clarke County Board of Supervisors expresses its unequivocal opposition to HB 1430 on grounds that it represents an unsupported erosion

of local zoning authority and lacks clear language and explanation as to its relationship to the preservation of agriculture in the Commonwealth.

Be it further resolved that the Board is concerned that any expansion of the Right to Farm Act beyond traditional agricultural protections and into unrelated commercial activities will threaten the viability and legitimacy of the Act into the future.

Unanimously adopted this 7th day of January 2013.

Attest:

J. Michael Hobert, Chair

Chairman Hobert thanked Brandon Stidham for his efforts in this matter.

State Proposed Pay Increase for Education Employees

Supervisor Staelin requested Board discussion on the Governor's proposed pay increase for education employees. He put forth that in FY2012 Clarke County had given an additional 2% above the state-mandated 5% increase. He stated that while he did not support mandating salary increases if it were passed there should be some consideration given for raises given within a specified period such as the biennium.

Following discussion, by consensus, the Board agreed to task Chairman Hobert with preparing a letter expressing the County's position and to share the letter with VACo.

Annual Code of Virginia Distribution:

2.2-3700 The Virginia Freedom of Information Act

Supervisor Staelin drew the Supervisors attention to the following bullet on page 53 of the meeting packet.

2012 FOIA LEGISLATIVE UPDATE

- *Provides that a member of a public body shall be permitted to attend a closed meeting held by any of its committees or subcommittees, provided such member does not participate in any discussions held by the committee or subcommittee conducting the closed meeting. The bill requires that the minutes of the committee or subcommittee include the identity of such member who attended the closed meeting. HB 480 (Albo) amending § 2.2-3712;*

Specific Code Cite: § 2.2-3712. Closed meetings procedures; certification of proceedings. Virginia Freedom of Information Act (FOIA); attendance by certain members in a closed meeting. Provides that a member of a public body shall be

permitted to attend a closed meeting held by any of its committees or subcommittees, provided such member does not participate in any discussions held by the committee or subcommittee conducting the closed meeting. The bill requires that the minutes of the committee or subcommittee include the identity of such member who attended the closed meeting.

HB 480 (2012 Acts of Assembly, c. 428).

Following discussion, by consensus, the Board agreed, if they had any doubt, to refrain from attending closed sessions until legal opinion was rendered; and further, the Board requested clarification from the County Attorney as to the applicability of this legislation, particularly with regard to Board members serving as "liaison" to a committee, board or authority.

42.1-76 Virginia Public Records Act

Information only.

2.2-3100 State and Local Government Conflict of Interests Act

Information only.

6) Adjournment

There being no further business to be brought before the Board at 10:54 am Chairman Hobert adjourned the Board of Supervisors meeting.

Next Regular Meeting Date

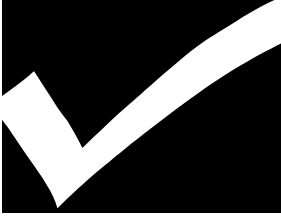
The next regular meeting of the Board of Supervisors is set for Tuesday, January 15, 2013 at 1:00 p.m. in the Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

ATTEST: January 7, 2013

J. Michael Hobert, Chair

David L. Ash, County Administrator

Minutes Recorded and Transcribed by:
Lora B. Walburn
Deputy Clerk, Board of Supervisors



Personnel Committee Items
January 7, 2013 Regular Meeting
Second Floor, Main Meeting Room
Berryville/Clarke County Government Center
101 Chalmers Court, Berryville, Virginia 22611

Item No.

Description

A. Expiration of Term for appointments expiring through March 2013.

1/07/2013 Summary:

- A. The list of terms expiring through March 2013 is provided for review.

The Personnel Committee recommends reappointment as follows:

- Ian Williams to the Clarke County Sanitary Authority for a four-year term expiring 1/5/2017
- Alexander MacKay-Smith, Jr. to the Clarke County Sanitary Authority for a four-year term expiring 1/5/2017
- Peter Engel to the Conservation Easement Authority for a three-year term expiring 12/31/2015
- Dennis Heflin, White Post District Representative, to the Parks & Recreation Advisory Board for a four-year term expiring 12/31/2016.
- Gary Lichliter, Russell District Representative, to the Parks & Recreation Advisory Board for a four-year term expiring 12/31/2016.
- Charles Kackley, Russell District Representative, to the Board of Zoning Appeals for a five-year term expiring February 15, 2018 pending approval by the Circuit Court.
- James Wyatt to the Northwestern Regional Juvenile Detention Center Commission for a four-year term expiring 12/20/2016.

- B. The list of 2012 Board of Supervisors Chair Appointments is provided for review.

The Personnel Committee recommends that individual Supervisors review their appointments and provide comment to the Board of Supervisors Chair.

B. Celebrate Shenandoah Committee

1/07/2013 Summary: The Personnel Committee is asked to consider appointing a member to the Celebrate Shenandoah Committee. The Shenandoah National Park 75th Anniversary Committee developed the Celebrate Shenandoah Committee, established bylaws and category structure. Clarke County is a Category Four Member: "One member appointed by each member jurisdiction that lay just outside those counties that border on Shenandoah National Park. Category Four Members shall be non-voting members."

The Personnel Committee will follow up with staff prior to making recommendation.

Appointments by Expiration Through March 2013

| | | | <i>Appt Date</i> | <i>Exp Date</i> | <i>Orig Appt Date:</i> |
|--|----------|--|------------------|-----------------|------------------------|
| <i>November 2012</i> | | | | | |
| Clarke County Historic Preservation Commission | | | 4 Yr | | |
| Bieschke | John K. | White Post | 4/21/2009 | 11/30/2012 | 2/19/1991 |
| Resigned / Retired effective 11/30/2012 expires 5/31/2013 | | | | | |
| Section 3-E-3-d Zoning Ord "shall consist of at least 5 members not to exceed 7 members; Members shall be residents c Clarke County with a demonstrated interest in and knowledge of the historic character of Clarke County. Reasonable effc to appoint at least 2 members with professional training or equivalent experience in 1 or more of the following: architectur architectural history, historic preservation, archeology, land use planning, or related fields. Reasonable effort to appoint a least 1 member that is a professional architect or architectural historian. At least 1 member shall be appointed from the Planning Commission upon recommendation to the Board by the Planning Commission. After the establishment of an Historic District, at least 1 member shall be a resident of a local Historic District." | | | | | |
| Clarke County Planning Commission | | | | | |
| Thuss | Richard | Buckmarsh / Battletown | 4/20/2010 | 11/13/2012 | 9/15/2009 |
| 11/13/2012 Requested to be replaced on the PC; Term Expires 4/20/2014 | | | | | |
| Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; Section 1-C-2 of the Zoning Ordinance states: "The Planning Commission shall consist of eleven members, appointed by the Board. Members of the Planning Commission shall be residents of the County, with there being 2 residents of each of the Board Election Districts. In addition, 1 memb of the Commission shall be a member of the Board. Members of the Commission shall be qualified by knowledge and experience to make decisions on questions of community growth and development. At least 1/2 of the members of the Planning Commission shall be owners of real property in the County." | | | | | |
| Clarke County Sanitary Authority | | | | | |
| Jones | Harry C. | Secretary/Treasurer | 7/17/2012 | 11/30/2012 | 4/16/1996 |
| Retired 11/2012 Appointment Expires 6/30/2016 | | | | | |
| The board of the Authority shall be appointed by the BOS and shall be composed of 5 members, 1 of whom shall be a resident of the Town of Boyce, each for a term of 4 years and until his successor is appointed and qualifies except appointments to fill vacancies, which shall be for the remainder of such un-expired term. The Town may submit a nomine or nominees to the BOS for its consideration in making the appointment of the Boyce resident member. From VA Code 15.2-5113 D) Alternate board members may also be selected. Such alternates shall be selected in the same manner and shall have the same qualifications as the board members except that an alternate for an elected board member need not an elected official. Oath of Office Required. | | | | | |
| <i>December 2012</i> | | | | | |
| Board of Septic & Well Appeals | | | | | |
| Caldwell | Anne | Planning Commission Vice Chair - Alternate | 1/1/2012 | 12/31/2012 | |
| 1 Staff Rep; § 143-11. Appeals & variances. A. Board of Septic & Well Appeals 2. (a) the member of the Board of Supervisors, who serves as the Board's liaison to the Planning Commission, with The Vice Chair of the Board designated as his/her alternate, (b) a Chair of Planning Commission with the Vice Chair designated as his/her alternate, and (c) a member of the public, who is a resident of the county with the Vice Chair of the Planning Commission designated as his/h alternate. All members shall be appointed by the Board of Supervisors at their first regular meeting of each year. | | | | | |
| Ohrstrom, II | George | Planning Commission Chair | 1/1/2012 | 12/31/2012 | |
| 1 Staff Rep; § 143-11. Appeals & variances. A. Board of Septic & Well Appeals 2. (a) the member of the Board of Supervisors, who serves as the Board's liaison to the Planning Commission, with The Vice Chair of the Board designated as his/her alternate, (b) a Chair of Planning Commission with the Vice Chair designated as his/her alternate, and (c) a member of the public, who is a resident of the county with the Vice Chair of the Planning Commission designated as his/h alternate. All members shall be appointed by the Board of Supervisors at their first regular meeting of each year. | | | | | |

| | | | <i>Appt Date</i> | <i>Exp Date</i> | <i>Orig Appt Date:</i> |
|---------------------------------|-------|------|------------------|-----------------|------------------------|
| Conservation Easement Authority | | 3 Yr | | | |
| Engel | Peter | | 12/15/2009 | 12/31/2012 | 12/15/2009 |

Board of Directors 7 members, appointed by the BOS, to be comprised of 1 member from the BOS, 1 member from the PC and 5 Clarke County citizen members. At the first meeting of the BOS each calendar year, beginning the Board shall appoint 1 member from the membership of the BOS for a term of 1 year beginning Jan 1; 1 member from the Planning Commission for a 1 year term beginning May 1; and a member or members to fill expiring citizen member terms, for a term of three (3) years beginning Jan 1. Oath of Office Required.

Northwestern Community Services Board

| | | | | | |
|--|---------|--|------------|------------|------------|
| Harris | Lucille | | 12/21/2010 | 12/31/2012 | 12/21/2010 |
| Fills unexpired term of Kathleen Ruffo | | | | | |
| 2 Clarke County Members; 2 Term Limit [AKA Chapter 10 Board] | | | | | |

Northwestern Regional Juvenile Detention Center Commission 4 Yr

| | | | | | |
|-------------------------------------|-------|--|------------|------------|------------|
| Wyatt | James | | 11/18/2008 | 12/20/2012 | 10/17/2000 |
| 1 Clarke County Member; 4-year term | | | | | |

Parks & Recreation Advisory Board

| | | | | | |
|--------|--------|----------------|-----------|------------|-----------|
| Heflin | Dennis | White Post Rep | 9/16/2008 | 12/31/2012 | 9/16/2008 |
|--------|--------|----------------|-----------|------------|-----------|

(9) voting members on the Advisory Board. Six (6) members shall be appointed by the BOS to represent the 5 voting districts and 1 at large. The Superintendent of Schools or their designee shall serve on the Advisory Board. The Town Councils for Berryville, Boyce shall each appoint a representative to serve on the Advisory Board. The BOS shall also designate 1 member of the BOS to serve as a non-voting liaison to the Advisory Board. The Advisory Board will accept applications from high-school aged Clarke County residents and each year appoint two (2) to serve as non-voting members.

| | | | | | |
|-----------|------|-------------|------------|------------|------------|
| Lichliter | Gary | Russell Rep | 11/18/2008 | 12/31/2012 | 11/18/1997 |
|-----------|------|-------------|------------|------------|------------|

(9) voting members on the Advisory Board. Six (6) members shall be appointed by the BOS to represent the 5 voting districts and 1 at large. The Superintendent of Schools or their designee shall serve on the Advisory Board. The Town Councils for Berryville, Boyce shall each appoint a representative to serve on the Advisory Board. The BOS shall also designate 1 member of the BOS to serve as a non-voting liaison to the Advisory Board. The Advisory Board will accept applications from high-school aged Clarke County residents and each year appoint two (2) to serve as non-voting members.

January 2013

Clarke County Sanitary Authority 4 Yr

| | | | | | |
|------------------|-----------|------------|------------|----------|------------|
| Mackay-Smith, Jr | Alexander | Vice Chair | 12/15/2009 | 1/5/2013 | 11/20/2001 |
|------------------|-----------|------------|------------|----------|------------|

The board of the Authority shall be appointed by the BOS and shall be composed of 5 members, 1 of whom shall be a resident of the Town of Boyce, each for a term of 4 years and until his successor is appointed and qualifies except appointments to fill vacancies, which shall be for the remainder of such un-expired term. The Town may submit a nominee or nominees to the BOS for its consideration in making the appointment of the Boyce resident member. From VA Code 15.2-5113 D) Alternate board members may also be selected. Such alternates shall be selected in the same manner and shall have the same qualifications as the board members except that an alternate for an elected board member need not an elected official. Oath of Office Required.

| | | | | | |
|----------|--------|-------|------------|----------|------------|
| Williams | Ian R. | Chair | 11/18/2008 | 1/5/2013 | 12/20/2001 |
|----------|--------|-------|------------|----------|------------|

The board of the Authority shall be appointed by the BOS and shall be composed of 5 members, 1 of whom shall be a resident of the Town of Boyce, each for a term of 4 years and until his successor is appointed and qualifies except appointments to fill vacancies, which shall be for the remainder of such un-expired term. The Town may submit a nominee or nominees to the BOS for its consideration in making the appointment of the Boyce resident member. From VA Code 15.2-5113 D) Alternate board members may also be selected. Such alternates shall be selected in the same manner and shall have the same qualifications as the board members except that an alternate for an elected board member need not an elected official. Oath of Office Required.

February 2013

| | | | <i>Appt Date</i> | <i>Exp Date</i> | <i>Orig Appt Date:</i> |
|-------------------------|---------|---------|------------------|-----------------|------------------------|
| Board of Zoning Appeals | | | | | |
| | | 5 Yr | | | |
| Kackley | Charles | Russell | 2/12/2008 | 2/15/2013 | 4/9/1998 |

Appointed by Circuit Court; BOS letter of recommendation to Clerk. Oath of Office Required - Clerk of Circuit Court; 5 total members: 1 member may be on the Planning Commission Pg 1114 Supv Manual; other 4 have been generally 1 from each magisterial district, although not required.; Section 7-A-1 of the Zoning Ord states: "The Board shall consist of 5 residents Clarke Co. Members of the Board shall hold no other public office in the locality except that 1 may be a member of the Clarke Co Planning Commission."

March 2013

| | | | | | |
|---------------------------------------|--------|---------|-----------|-----------|-----------|
| Berryville Area Development Authority | | | | | |
| | | 3 Yr | | | |
| Ohrstrom, II | George | Russell | 3/16/2010 | 3/31/2013 | 3/20/2007 |

3 members appointed by the BOS and 3 members appointed by the BTC; Membership set by the County/Town Annexation Agreement of 1988



NORTHWESTERN COMMUNITY SERVICES

MILLARD F. HALL, JR.
Chief Executive Officer

RECEIVED NOV 15 2012

ADMINISTRATIVE OFFICES
209 West Criser Road
Suite 300
Front Royal, VA 22630
(540) 636-4250
Fax # (540) 636-7171
T.D.D. 800-828-1120
www.nwcsb.com

November 12, 2012

David L. Ash, County Administrator
County of Clarke
101 Chalmers Court, Suite B
Berryville, Virginia 22611

Dear Mr. Ash:

The purpose of this letter is to inform you that Ms. Lucille Harris, a member on our Board of Directors, time expires on December 31, 2012. As you well know, the Board of Supervisors appoints the members of our board from the six jurisdictions we provide services to.

I am requesting that Ms. Harris be reappointed for another term due to his representation of Warren County and his extreme professional capacity. Ms. Harris attends most meetings and is an integral part of the decision making process of the board.

Should you have any questions or concerns regarding this letter, please contact me at (540) 636-4250, ext. 2233.

Sincerely,


Millard F. Hall, Jr.
Chief Executive Officer

MFHjr/keb

pc: Mr. Derek Aston, Board Chair
File

2012 BOS Assignments By Supervisor

| | <i>Position</i> | <i>Appt Date</i> | <i>Exp Date</i> |
|--|-------------------------|------------------|-----------------|
| David Ash | | | |
| BCCGC Joint Building Committee | County Administrator | | |
| Joint Administrative Services Board | County Administrator | | |
| Northwestern Regional Jail Authority | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| Regional Airport Authority | BOS - Alternate | 1/17/2012 | 12/31/2012 |
| Barbara J Byrd | | | |
| Board of Social Services | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| Board of Supervisors Finance Committee | BOS - Alternate | 1/17/2012 | 12/31/2012 |
| Board of Supervisors Personnel Committee | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| Clarke County Humane Foundation | BOS - Liaison | 1/17/2012 | 12/31/2012 |
| Clarke County Library Advisory Board | BOS - Liaison | 1/17/2012 | 12/31/2012 |
| Clarke County Planning Commission | BOS - Alternate | 1/17/2012 | 12/31/2012 |
| Clarke County School Board | BOS - Liaison | 1/17/2012 | 12/31/2012 |
| Northwestern Regional Jail Authority | BOS Liaison - Alternate | 1/17/2012 | 12/31/2012 |
| Northwestern Regional Juvenile Detention Center Commission | BOS - Liaison | 1/17/2012 | 12/31/2012 |
| The Barn Projects | BOS - Liaison | 1/17/2012 | 12/31/2012 |
| Towns and Villages: Berryville | BOS - Liaison | 1/17/2012 | 12/31/2012 |
| J. Michael Hobert | | | |
| Board of Supervisors | Chair | 1/9/2012 | 12/31/2012 |
| Board of Supervisors Finance Committee | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| Board of Supervisors Personnel Committee | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |

Thursday, December 27, 2012

Page 1 of 3

| | <i>Position</i> | <i>Appt Date</i> | <i>Exp Date</i> |
|---|---------------------------|------------------|-----------------|
| Emergency Services | BOS - Liaison | 1/17/2012 | 12/31/2012 |
| Joint Administrative Services Board | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| Legislative Liaison and High Growth Coalition | BOS - Liaison | 1/17/2012 | 12/31/2012 |
| Parks & Recreation Advisory Board | BOS - Liaison | 1/17/2012 | 12/31/2012 |
| Towns and Villages: Berryville | BOS - Liaison - Alternate | 1/17/2012 | 12/31/2012 |

Beverly McKay

| | | | |
|--|------------------------|-----------|------------|
| Board of Supervisors Finance Committee | BOS - Alternate | 1/17/2012 | 12/31/2012 |
| Board of Supervisors Personnel Committee | BOS - Alternate | 1/17/2012 | 12/31/2012 |
| Building and Grounds | BOS - Alternate | 1/17/2012 | 12/31/2012 |
| Housing and Community Services Board | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| Northern Shenandoah Valley Regional Commission | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| Towns and Villages: Boyce | BOS - Liaison | 1/17/2012 | 12/31/2012 |
| Water Resources Policy Committee | BOS - Alternate | 1/17/2012 | 12/31/2012 |

John Staelin

| | | | |
|--|------------------------|-----------|------------|
| Board of Septic & Well Appeals | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| Board of Supervisors Finance Committee | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| Clarke County Industrial Development Authority | BOS - Liaison | 1/17/2012 | 12/31/2012 |
| Clarke County Litter Committee | BOS - Liaison | 1/17/2012 | 12/31/2012 |
| Clarke County Planning Commission | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| Clarke County Sanitary Authority | BOS - Alternate | 1/17/2012 | 12/31/2012 |
| Economic Development Advisory Committee | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| Northern Shenandoah Valley Regional Commission | BOS - Alternate | 1/17/2012 | 12/31/2012 |

| | <i>Position</i> | <i>Appt Date</i> | <i>Exp Date</i> |
|--|------------------------|------------------|-----------------|
| Towns and Villages: Boyce | BOS - Alternate | 1/17/2012 | 12/31/2012 |
| Towns and Villages: Millwood | BOS - Liaison | 1/17/2012 | 12/31/2012 |
| Towns and Villages: Pine Grove | BOS - Liaison | 1/17/2012 | 12/31/2012 |
| Water Resources Policy Committee | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| Alison Teetor | | | |
| Water Resources Policy Committee | Staff Representative | 1/17/2012 | 12/31/2012 |
| David Weiss | | | |
| Board of Septic & Well Appeals | BOS - Alternate | 1/17/2012 | 12/31/2012 |
| Board of Supervisors | Vice Chair | 1/9/2012 | 12/31/2012 |
| Board of Supervisors Finance Committee | BOS - Alternate | 1/17/2012 | 12/31/2012 |
| Board of Supervisors Personnel Committee | BOS - Alternate | 1/17/2012 | 12/31/2012 |
| Building and Grounds | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| Clarke County Agricultural Advisory Committee | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| Clarke County School Board | BOS - Alternate | 1/17/2012 | 12/31/2012 |
| Conservation Easement Authority | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| Joint Administrative Services Board | BOS - Alternate | 1/17/2012 | 12/31/2012 |
| Joint Committee of the Joint Government Center | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| Regional Airport Authority | BOS - Liaison | 1/17/2012 | 12/31/2012 |
| The 150th Committee | BOS - Appointed Member | 2/15/2011 | 12/31/2015 |
| Towns and Villages: Pine Grove | BOS - Liaison | 1/17/2012 | 12/31/2012 |

Clarke County Committee Listing

| | | | <i>Appt Date</i> | <i>Exp Date</i> |
|---|-------------|--|------------------|-----------------|
| <i>Barns of Rose Hill Board of Directors</i> | | | | 3 Yr |
| Johnston | Bill | | 7/17/2012 | 12/31/2015 |
| <i>Berryville Area Development Authority</i> | | | | 3 Yr |
| Boyles | Jerry | White Post | 4/1/2012 | 3/31/2015 |
| Ohrstrom, II | George | Russell | 3/16/2010 | 3/31/2013 |
| Smart | Kathy | White Post | 3/20/2012 | 3/31/2014 |
| <i>Berryville Area Development Authority Comprehensive Plan Committee</i> | | | | Open-End |
| Hobert | J. Michael | | 1/7/2008 | |
| McKay | Beverly | | 3/20/2012 | |
| <i>Board of Septic & Well Appeals</i> | | | | 4 Yr |
| Blatz | Joseph | Citizen Member | 4/17/2012 | 2/15/2016 |
| Caldwell | Anne | Planning Commission Vice Chair - Alternate | 1/1/2012 | 12/31/2012 |
| Ohrstrom, II | George | Planning Commission Chair | 1/1/2012 | 12/31/2012 |
| Staelin | John | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| Teetor | Alison | Staff Rep | | |
| Weiss | David | BOS Vice Chair - Alternate | 1/17/2012 | 12/31/2012 |
| <i>Board of Social Services</i> | | | | 4 Yr |
| Brown | Dwight | 2010 Vice Chair | 7/15/2009 | 7/15/2013 |
| Byrd | Barbara J. | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| Overbey | William | | 7/17/2012 | 7/15/2016 |
| Pierce | Edwin Ralph | | 2/21/2012 | 12/15/2014 |
| Willingham | J. Lyndon | | 5/18/2010 | 7/15/2014 |
| <i>Board of Supervisors</i> | | | | 4 Yr |
| Byrd | Barbara J. | Russell | 1/1/2012 | 12/31/2015 |
| Hobert | J. Michael | Chair, Berryville District | 1/1/2011 | 12/31/2015 |
| McKay | Beverly | White Post District | 1/1/2012 | 12/31/2015 |
| Staelin | John | Millwood/Pine Grove | 1/1/2012 | 12/31/2015 |
| Weiss | David | Vice Chair - Buckmarsh/Blue Ridge | 1/1/2012 | 12/31/2015 |
| <i>Board of Supervisors Finance Committee</i> | | | | 1 Yr |
| Byrd | Barbara J. | BOS - Alternate | 1/17/2012 | 12/31/2012 |
| Hobert | J. Michael | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| McKay | Beverly | BOS - Alternate | 1/17/2012 | 12/31/2012 |
| Staelin | John | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| Weiss | David | BOS - Alternate | 1/17/2012 | 12/31/2012 |

Thursday, December 27, 2012

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| | | | <i>Appt Date</i> | <i>Exp Date</i> |
|---|-------------|----------------------------------|------------------|-----------------|
| <i>Board of Supervisors Personnel Committee</i> | | | | 1 Yr |
| Byrd | Barbara J. | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| Hobert | J. Michael | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| McKay | Beverly | BOS - Alternate | 1/17/2012 | 12/31/2012 |
| Weiss | David | BOS - Alternate | 1/17/2012 | 12/31/2012 |
| <i>Board of Zoning Appeals</i> | | | | 5 Yr |
| Borel | Alain F. | White Post | 1/20/2009 | 2/15/2014 |
| Caldwell | Anne | Millwood | 1/19/2010 | 2/15/2015 |
| Kackley | Charles | Russell | 2/12/2008 | 2/15/2013 |
| Means | Howard | Millwood | 12/14/2009 | 2/15/2016 |
| Volk | Laurie | Russell | 1/20/2009 | 2/15/2014 |
| <i>Clarke County Historic Preservation Commission</i> | | | | 4 Yr |
| Baker | H.M. | Russell | 5/19/2009 | 5/31/2013 |
| Bieschke | John K. | White Post | 4/21/2009 | 11/30/2012 |
| Carter | Paige | White Post | 5/15/2012 | 5/31/2016 |
| Fields | Betsy | Berryville District | 5/15/2012 | 5/31/2016 |
| Gilpin | Thomas T. | White Post | 5/18/2010 | 5/31/2014 |
| Hiatt | Marty | Buckmarsh/Blue Ridge | 6/19/2007 | 5/31/2015 |
| Nelson | Clifford | Russell/Planning Commission Rep | 2/21/2012 | 4/30/2013 |
| <i>Clarke County Industrial Development Authority</i> | | | | 4 Yr |
| Armbrust | Wayne | Vice Chair | 8/19/2008 | 10/30/2016 |
| Cochran | Mark | | 10/18/2011 | 10/30/2013 |
| Frederickson | Allan | Secretary / Treasurer White Post | 12/15/2009 | 10/30/2013 |
| Jones | Paul | Russell District | 5/15/2012 | 10/30/2015 |
| Juday | David | Chair | 12/21/2010 | 10/30/2014 |
| Pierce | Rodney | | 8/19/2008 | 10/30/2016 |
| Staelin | John | BOS - Liaison | 1/17/2012 | 12/31/2012 |
| <i>Clarke County Library Advisory Council</i> | | | | 4 Yr |
| Al-Khalili | Adeela | | 4/19/2011 | 4/15/2015 |
| Badanes | Joyce | | 4/20/2010 | 4/15/2014 |
| Byrd | Barbara J. | BOS - Liaison | 1/17/2012 | 12/31/2012 |
| Curran | Christopher | | 5/16/2006 | 4/15/2013 |
| Daisley | Shelley | | 7/17/2012 | 4/15/2016 |
| Foster | Nancy | | 4/17/2012 | 4/15/2016 |
| Kalbian | Maral | | 4/19/2011 | 4/15/2015 |
| Meeks | Robert B. | | 4/19/2011 | 4/15/2015 |
| Zinman | Maxine | | 4/19/2011 | 4/15/2015 |

Clarke County Litter Committee

1 Yr

Thursday, December 27, 2012

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| | | | <i>Appt Date</i> | <i>Exp Date</i> |
|--|-------------|-------------------------------------|------------------|-----------------|
| Staelin | John | BOS - Liaison | 1/17/2012 | 12/31/2012 |
| Teetor | Alison | Staff Rep | | |
| <i>Clarke County Planning Commission</i> | | | | <i>4 Yr</i> |
| Bouffault | Robina Rich | White Post / Greenway | 5/15/2012 | 4/30/2016 |
| Brumback | Clay | White Post / Greenway | 6/15/2010 | 4/30/2014 |
| Caldwell | Anne | Millwood / Chapel; Vice Chair | 4/21/2009 | 4/30/2013 |
| Kreider | Scott | Buckmarsh / Battletown | 5/15/2012 | 4/30/2016 |
| McFillen | Thomas | Berryville / Berryville | 5/1/2010 | 4/30/2014 |
| Nelson | Clifford | Russell / Longmarsh | 3/17/2009 | 4/30/2013 |
| Ohrstrom, II | George | Russell / Longmarsh; Chair | 4/19/2011 | 4/30/2015 |
| Staelin | John | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| Steinmetz, II | William | Berryville / Berryville | 5/15/2012 | 4/30/2016 |
| Thuss | Richard | Buckmarsh / Battletown | 4/20/2010 | 11/13/2012 |
| Turkel | Jon | Millwood / Chapel | 9/15/2011 | 4/30/2015 |
| <i>Clarke County Sanitary Authority</i> | | | | <i>4 Yr</i> |
| Dunning, Jr. | A.R. | White Post District Member | 12/15/2009 | 1/5/2014 |
| Jones | Harry C. | Secretary/Treasurer | 7/17/2012 | 11/30/2012 |
| Legge | Michael | Staff Representative | | |
| Mackay-Smith, Jr. | Alexander | Vice Chair | 12/15/2009 | 1/5/2013 |
| Myer | Joe | Town of Boyce | 2/21/2012 | 1/5/2016 |
| Staelin | John | BOS - Alternate | 1/17/2012 | 12/31/2012 |
| Williams | Ian R. | Chair | 11/18/2008 | 1/5/2013 |
| <i>Conservation Easement Authority</i> | | | | <i>3 Yr</i> |
| Buckley | Randy | White Post | 1/1/2011 | 12/31/2013 |
| Engel | Peter | | 12/15/2009 | 12/31/2012 |
| Mackay-Smith | Wingate E. | Chair | 1/1/2011 | 12/31/2013 |
| Ohrstrom, II | George | Planning Commission Rep | 4/20/2010 | 4/30/2013 |
| Teetor | Alison | Clerk - Staff Representative | | |
| Thomas | Walker | Fills unexpired term of Pat McKelvy | 11/20/2012 | 12/31/2015 |
| Wallace | Laure | | 10/18/2011 | 12/31/2013 |
| Weiss | David | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| <i>Constitutional Officer</i> | | | | |
| Butts | Helen | Clerk of the Circuit Court | 1/1/2008 | 12/31/2015 |
| Keeler | Sharon | Treasurer | 1/1/2012 | 12/31/2015 |
| Mackall | Suzanne | Commonwealth Attorney | 1/1/2012 | 12/31/2015 |
| Peake | Donna | Commissioner of the Revenue | 1/1/2012 | 12/31/2015 |
| Roper | Anthony | Sheriff | 1/1/2012 | 12/31/2015 |

County Administrator

Thursday, December 27, 2012

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| | | | <i>Appt Date</i> | <i>Exp Date</i> |
|--|------------|---------------------------------|------------------|-----------------|
| Ash | David L. | County Administrator | 3/19/1991 | |
| <i>Economic Development Advisory Committee</i> | | | | 4 Yr |
| Barb | Jim | Real Estate Rep, Business Owner | 11/17/2009 | 12/31/2013 |
| Conrad | Bryan H. | Agriculture, Fire & Rescue | 1/1/2011 | 12/31/2014 |
| Dunkle | Christy | Town of Berryville Rep | 2/21/2012 | 12/31/2015 |
| Hillerson | Jay | Business Owner | 9/15/2009 | 12/31/2013 |
| Milleson | John R. | | 8/16/2011 | 12/31/2014 |
| Myer | Dr. Eric | Agriculture Rep, Business Owner | 1/1/2011 | 12/31/2014 |
| Pritchard | Elizabeth | Hospitality Industry | 7/17/2012 | 8/31/2016 |
| Staelin | John | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| <i>Handley Regional Library Board</i> | | | | 4 Yr |
| Myer | Tamara | Town of Boyce | 9/15/2009 | 11/30/2013 |
| <i>Joint Administrative Services Board</i> | | | | Open-End |
| Ash | David L. | County Administrator | | |
| Hobert | J. Michael | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| Judge | Tom | Staff Representative | | |
| Keeler | Sharon | Treasurer | | |
| Murphy | Michael | School Superintendent | | |
| Schutte | Charles | School Board Representative | 1/8/2012 | 12/31/2012 |
| Weiss | David | BOS - Alternate | 1/17/2012 | 12/31/2012 |
| <i>Legislative Liaison and High Growth Coalition</i> | | | | 1 Yr |
| Hobert | J. Michael | BOS - Liaison | 1/17/2012 | 12/31/2012 |
| <i>Lord Fairfax Community College Board</i> | | | | 4 Yr |
| Daniel | William | | 7/1/2012 | 6/30/2016 |
| <i>Lord Fairfax Emergency Medical Services Council</i> | | | | 3 Yr |
| Burns | Jason | Career Representative | 7/17/2012 | 6/30/2015 |
| Coffelt | Lee | Career Representative | 9/27/2011 | 6/30/2014 |
| Wagaman | Julie | Medical Professional | 6/30/2010 | 6/30/2013 |
| <i>Northern Shenandoah Valley Regional Commission</i> | | | | 1 Yr |
| McKay | Beverly | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| Staelin | John | BOS - Alternate | 1/17/2012 | 12/31/2012 |
| Stidham | Brandon | Staff Representative | 6/19/2012 | 1/31/2013 |
| <i>Northwestern Community Services Board</i> | | | | 3 Yr |
| Harris | Lucille | | 12/21/2010 | 12/31/2012 |
| Stieg, Jr. | Robert | | 3/20/2012 | 12/31/2014 |
| <i>Northwestern Regional Jail Authority</i> | | | | 1 Yr |

Thursday, December 27, 2012

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| | | | <i>Appt Date</i> | <i>Exp Date</i> |
|---|------------|---|------------------|-----------------|
| Ash | David L. | BOS - Appointed Member | 1/17/2012 | 12/31/2012 |
| Byrd | Barbara J. | BOS - Liaison Alternate | 1/17/2012 | 12/31/2012 |
| Roper | Anthony | Sheriff | 1/1/2012 | 12/31/2015 |
| Wyatt | James | | 1/17/2012 | 12/31/2015 |
| <i>Northwestern Regional Juvenile Detention Center Commission</i> | | | | 1 Yr |
| Byrd | Barbara J. | BOS - Liaison | 1/17/2012 | 12/31/2012 |
| Wyatt | James | | 11/18/2008 | 12/20/2012 |
| <i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i> | | | | 3 Yr |
| Johnson | Jerry L. | | 1/18/2011 | 12/31/2013 |
| <i>Old Dominion Community Criminal Justice Board</i> | | | | 3 Yr |
| Johnson | Jerry L. | | 1/18/2011 | 12/31/2013 |
| <i>Our Health</i> | | | | 3 Yr |
| Shipe | Diane | | 3/15/2010 | 3/15/2013 |
| <i>Parks & Recreation Advisory Board</i> | | | | 4 Yr |
| Heflin | Dennis | White Post Rep | 9/16/2008 | 12/31/2012 |
| Hobert | J. Michael | BOS - Liaison | 1/17/2012 | 12/31/2012 |
| Huff | Ronnie | Town of Berryville Rep | 1/1/2012 | 12/31/2015 |
| Jones | Paul | At-Large | 1/1/2011 | 12/31/2014 |
| Lichliter | Gary | Russell Rep | 11/18/2008 | 12/31/2012 |
| McCall | Michael A. | School Board Rep | | 12/31/2004 |
| Rhodes | Emily | Buckmarsh | 2/21/2012 | 12/31/2015 |
| Sheetz | Daniel A. | Berryville | 5/18/2010 | 12/31/2013 |
| Trenary | Randy | School Board Representative | 1/5/2012 | 12/31/2013 |
| Wisecarver | Steve | Appointed by Town of Boyce | 2/2/2010 | 12/31/2013 |
| <i>People Inc. of Virginia</i> | | | | 3 Yr |
| Hillerson | Coleen | Clarke County Rep Board of Directors | 8/17/2010 | 7/31/2013 |
| <i>Regional Airport Authority</i> | | | | 1 Yr |
| Ash | David L. | BOS - Alternate | 1/17/2012 | 12/31/2012 |
| Crawford | John | | 7/17/2012 | 6/30/2016 |
| Weiss | David | BOS - Liaison | 1/17/2012 | 12/31/2012 |
| <i>Shenandoah Area Agency on Aging, Inc.</i> | | | | 4 Yr |
| Edwards, Jr. | James N. | | 9/1/2012 | 9/30/2016 |
| Hudson | John | | 8/17/2010 | 9/30/2014 |
| <i>Shenandoah Valley Chief Local Elected Officials Consortium</i> | | | | |
| Ash | David L. | BOS Designee for Chief Elected Official | | |

Thursday, December 27, 2012

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| | | | <i>Appt Date</i> | <i>Exp Date</i> |
|--|----------|---|------------------|-----------------|
| <i>The 150th Committee</i> | | | | 4 Yr |
| Al-Khalili | Adeela | Clarke County African-American Cultural Center / Josephine Community Museum | 1/18/2011 | 12/31/2015 |
| Davis | Dorothy | Clarke County African-American Cultural Center / Josephine Community Museum | 1/18/2011 | 12/31/2015 |
| Heder | Terence | Shenandoah Valley Battlefields Foundation | 1/18/2011 | 12/31/2015 |
| Kalblian | Maral | Community Representative | 1/18/2011 | 12/31/2015 |
| Lee | Jennifer | Clarke County Historic Museum Representative | 1/18/2011 | 12/31/2015 |
| Means | Howard | CCHA Representative | 1/18/2011 | 12/31/2015 |
| Morris | Mary | Clarke County Historic Museum Representative | 1/18/2011 | 12/31/2015 |
| Murphy | Michael | CCPS Representative | 1/18/2011 | 12/31/2015 |
| Russell | Jesse | Staff Representative Economic Development | 1/18/2011 | 12/31/2015 |
| Sours, Jr. | John | Community Representative | 1/18/2011 | 12/31/2015 |
| Stieg, Jr. | Robert | | 1/18/2011 | 12/31/2015 |
| Weiss | David | BOS - Appointed Member | 2/15/2011 | 12/31/2015 |
| <i>Warren-Clarke County Microenterprise Assistance Program Management Team</i> | | | | 2 Yr |
| Blakeslee | Steve | County Representative | 9/18/2012 | |
| Dunkle | Christy | Town of Berryville Representative | 9/18/2012 | |
| Greene | Laurel | Town of Boyce Representative | 9/18/2012 | |
| Hobbs | Robert | County Representative | 9/18/2012 | |
| Hoffman | Michael | County Representative | 9/18/2012 | |
| McIntosh | Charles | County Representative | 9/18/2012 | |
| Myer | Dr. Eric | Designated Alternate | 9/18/2012 | |
| Stidham | Brandon | County Representative | 9/18/2012 | |



CELEBRATE SHENANDOAH GROUP

220 North Commerce Avenue
Suite 100

Front Royal, Virginia 22630

Phone: (540) 636-4600

Fax: (540) 636-6066

Email: martha_bogle@nps.gov or dstanley@warrencountyva.net



November 14, 2012

David L. Ash
County Administrator
Clarke County
101 Chalmers Court
Suite B
Berryville, Virginia 22611

RE: Shenandoah National Park
Celebrate Shenandoah Committee

Dear Mr. Ash,

In 2012, we concluded a tremendous celebration of the 75th Anniversary of our park, Shenandoah National Park. More than 30 people – including representatives from local county governments and partner organizations, and tourism professionals – volunteered more than 1,900 hours of their time working with park staff, engaging local communities to bring about a year-long celebration of one of the nation's most treasured places. The Committee organized several highly successful events, including the Launching of a Year of Celebration in November 2010, and the Rededication of Shenandoah National Park in June 2011. There were also 64 sanctioned events held in surrounding communities, which helped take our message to thousands of people from around the world.

From the efforts of the 75th Anniversary Committee a successful partnership was forged between jurisdictions bordering Shenandoah and the various conservation organizations and businesses associated with the park. These groups shared the mission of inspiring the public to value the park and region's resources in the Blue Ridge Mountains and infusing surrounding communities in the Shenandoah Valley and Virginia Piedmont with a sense of ownership and pride in the park and region. We believe we accomplished this mission.

On May 24, 2012, approximately 140 representatives of local government, conservation groups, and support organizations came together to chart the future of the park and its relationships. One of the needs identified during the workshop was for communities to continue working together to strengthen ties with the park. The Anniversary Committee has further developed this concept into Celebrate Shenandoah, a group forming to continue this effort.

As the attached bylaws indicate, the organization will include representatives of the park, each of the jurisdictions that border it, various conservation and partner associations, and outlying jurisdictions impacted by the park. Through this effort, we hope to maintain and strengthen the bonds that have been formed so that we can work on issues of mutual interest and help the region



CELEBRATE SHENANDOAH GROUP

Committee Member Appointment

Locality/Organization: Clarke County

Category Level: Four

APPOINTMENT #1

Name: _____

Mailing Address: _____

Daytime Telephone: _____ Evening Telephone: _____

Email Address: _____

Please Return This Form To:
Celebrate Shenandoah Group
Attn. Doug Stanley

ARTICLES OF ORGANIZATION
Celebrate Shenandoah Group

ARTICLE ONE

MISSION

The mission of the Celebrate Shenandoah Group is to inspire the public to value Shenandoah National Park and the region's resources in Shenandoah's Blue Ridge Mountains and infuse surrounding communities in the Shenandoah Valley and Virginia Piedmont with a sense of ownership and pride in the Park and region.

ARTICLE TWO

MEMBERS

- (1) Category One Members:
Shenandoah National Park

- (2) Category Two Members:
Albemarle County
Augusta County
Greene County
Madison County
Nelson County
Page County
Rappahannock County
Rockingham County
Warren County

- (3) Category three Members:
Aramark
National Parks Conservation Association
Piedmont Environmental Council
Potomac Appalachian Trail Club
Shenandoah National Park Association
Shenandoah National Park Trust
Shenandoah Valley Travel Association
Valley Conservation Council
Virginia Tourism Corporation
City of Harrisonburg
City of Charlottesville
City of Staunton

City of Waynesboro

Category Four Members:

Amherst County
Appomattox County
Buckingham County
Clarke County
Culpeper County
Fauquier County
Fluvanna County
Frederick County
Highland County
Louisa County
Orange County
Rockbridge County
Shenandoah County
City of Harrisonburg
City of Staunton
City of Charlottesville

ARTICLE THREE

GOVERNANCE

Section 1. **Membership.** The initial Representative Committee shall consist of the following:

Category One Members:

Two members:

Shenandoah National Park Superintendent or his/her designee

One employee of the National Park Service appointed by the Superintendent

Category Two Members:

Two members appointed by each member jurisdiction that borders on Shenandoah National Park, one of which shall be a tourism representative. Counties are encouraged to consider appointing a representative from a town to represent the jurisdiction or tourism.

Category Three Members:

One member appointed by each organization.

Category Four Members:

One member appointed by each member jurisdiction that lay just outside those counties that border on Shenandoah National Park. Category Four Members shall be non-voting members.

Section 2. General Powers. The affairs of the Celebrate Shenandoah Group shall be managed by its Representative Committee. Members need not be residents of the Commonwealth of Virginia.

Section 3. Number, Tenure, and Qualifications. The Committee Members shall hold office for a term of two (2) years, beginning _____, 2012. Committee Members shall serve until a successor has been appointed. All powers of the Celebrate Shenandoah Group delegated to the Representative Committee may be exercised by or under the authority of the Representative Committee.

Section 4. Regular Meetings. A regular meeting of the Representative Committee shall be held without any other notice than their Bylaws on the _____ unless it is a legal holiday, then said meeting shall be held on the next business day. Regular meetings shall be held at a location within the member communities on a rotating basis. The Representative Committee may provide, by resolution, the time and place for holding additional regular meetings without other notice than such resolution. Additional regular meetings shall be held at a location within the member communities in the absence of any designation in the resolution.

Section 5. Special Meetings. Special meetings of the Representative Committee may be called by or at the request of the chairman or any two (2) or more members, and shall be held at a place the members may determine.

Section 6. Notice. Notice of any special meeting of the Representative Committee shall be given at least seven calendar days previously thereto by written or oral notice delivered personally or sent by e-mail to each member at his address as shown by the records of the Celebrate Shenandoah Group. If notice is given orally or by e-mail it shall be deemed delivered. Any member may waive notice of any meeting. The attendance of a member at any meeting shall constitute a waiver of notice of such meeting except where a member attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. The business to be transacted at the meeting need not be specified in the notice or waiver of notice of such meeting, unless specifically required by law or by these Articles.

Section 7. Quorum. A majority of the appointed Category Two Members and majority of the appointed Category Three Members and a representative of Category One Members shall constitute a quorum for the transaction of business at any meeting of the board; but if less than a majority of the members is present at a meeting, a majority of the members present may adjourn the meeting from time to time without further notice.

Section 8. Committee Decisions. The act of a majority of the members present at a meeting at which a quorum is present shall be the act of the Committee, unless the act of a greater number is required by law or by these Articles.

ARTICLE FOUR

OFFICERS AND COMMITTEES

Section 1. The Officers of the organization shall consist of a Chair, Vice-Chair, Secretary, and Treasurer.

Section 2. Chair: The Chair shall preside at all meetings of the Celebrate Shenandoah Group. The Chair shall determine the location of regular and special meetings.

Section 3. Vice-Chair: During absence or disability of the Chair, the Vice-Chair shall exercise all functions of the Chair.

Section 4. Secretary: The Secretary shall issue notices for all meetings and shall keep the minutes of all meetings.

Section 5. Treasurer: The Treasurer shall have the custody of all moneys and securities of the Celebrate Shenandoah Group and shall keep regular books on account. He/she shall disburse funds of the Celebrate Shenandoah Group in payment of the just demands against the Celebrate Shenandoah Group or as may be ordered by the Representative Committee, taking proper vouchers for such disbursements, and shall render to the Representative Committee from time to time as may be required of him/her, an account of all his transactions as Treasurer and of the financial conditions to his office or that are properly required of him by the Representative Committee.

Section 6. Election of Officers:

(a) Officers shall be elected by a majority vote of the appointed members of the Representative Committee at the first regular meeting of the calendar year.

(b) New officers will assume duties of office immediately and will serve for one year.

Section 7. The Chair may appoint Ad Hoc Sub-Committees, as deemed necessary, and appoint a Chairperson for such committees. Permanent Sub-Committees will be voted on by the board.

ARTICLE FIVE

CONTRACTS, CHECKS, DEPOSITS, AND GIFTS

Section 1. Contracts. The Representative Committee may authorize any member or members, agent or agents of the Celebrate Shenandoah Board, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Celebrate Shenandoah Group, and such authority may be general or may be confined to specific instances. The Representative Committee may appoint in writing by agreement a fiscal agent for specific projects.

Section 2. Checks, Drafts, or Orders. All checks, drafts, or orders for the payment of money, notes, or other evidences of indebtedness issued in the name of the Celebrate Shenandoah Group shall be signed by such person or agent or agents of the Celebrate Shenandoah Group and in such manner as shall from time to time be determined by resolution of the Representative Committee.

Section 3. Deposits. All funds of the Celebrate Shenandoah Group shall be deposited from time to time to the credit of the Celebrate Shenandoah Group in such banks, trust companies, or other depositories as the Representative Committee may select.

Section 4. Gifts. The Representative Committee may accept on behalf of the Celebrate Shenandoah Group any contribution, gift, bequest, or devise for any purpose of the Celebrate Shenandoah Group.

ARTICLE SIX

PROJECTS

A five-year strategic plan to include economic development, health of the region, tourism and marketing, community engagement will be developed. An annual work plan may be developed to provide project direction.

ARTICLE SEVEN

BOOKS AND RECORDS

The Celebrate Shenandoah Group shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its Representative Committee and committees having and exercising any of the authority of the Representative Committee. All books and records of the Celebrate Shenandoah Group may be inspected by any member, or its agent or attorney, for any proper purpose at any reasonable time.

ARTICLE EIGHT

FISCAL YEAR

The fiscal year of the Celebrate Shenandoah Group shall begin on the 1st day of July in each year and end at midnight on the last day of June.

ARTICLE NINE

WAIVER OF NOTICE

Whenever any notice is required to be given under the provisions or the Articles of Organization of the Celebrate Shenandoah Group, a waiver thereof given by the person and persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

ARTICLE TEN

AMENDMENT OF ARTICLES OF ORGANIZATION

Section 1. These Articles may be amended at any meeting of the organization by two-thirds (2/3) majority vote of the appointed members eligible to vote. Notice of the proposed amendment(s) must be provided to the membership at least thirty (30) days prior to the meeting where they are to be voted upon.

Section 2. Any vote regarding amendment of the Articles shall require a quorum of a minimum of fifty-one percent (51%) of appointed members.

Section 3. Voting may be by those present or by advanced written proxy.

ARTICLE ELEVEN

LIABILITY

Section 1. General Liability. No member or committee of the Celebrate Shenandoah Group, or other person shall contract or incur any debt on behalf of the Celebrate Shenandoah Group or in any way render it liable unless authorized by the Committee. No member or committee of the Celebrate Shenandoah Group is authorized to promise moral or financial support of any charitable or other objective without the approval of the Committee.

Section 2. Conflict of Interest. It shall be the policy of the Celebrate Shenandoah Group that all and executives thereof shall scrupulously avoid any conflict

between their own respective individual interests and the interest of the Celebrate Shenandoah Group in any and all actions taken by them on behalf of the Celebrate Shenandoah Group in their respective capacities and that they shall comply with all the prohibited conduct, prohibited contracts and prohibited conduct relating to transactions portions of the Virginia State and Local Governmental Conflict of Interest Act, Sections 2.2-3103 through 2.2-3112 of the code of Virginia as amended.

In the event that any member of the Representative Committee, or executive of the Celebrate Shenandoah Group shall have any direct or indirect interest in or relationship with any individual or organization which proposes to enter into any transaction with the Celebrate Shenandoah Group for the sale, purchase, lease, or rental of property or to render or employ services, personal or otherwise, said officer, member, or executive shall forthwith give the Representative Committee of the Celebrate Shenandoah Group notice of such interest or relationship and shall thereafter refrain from voting or otherwise attempting to exert any influence on the Celebrate Shenandoah Group to affect its decision to participate or not participate to such transactions.

ARTICLE TWELVE

DATE OF ADOPTION

These Articles of Organization are adopted December 16, 2012, and become effective as of _____, 2012.

Attest: _____

MEMORANDUM

TO: Board of Supervisors
FR: Thomas Judge, Director of Joint Administrative Services
DT: January 15, 2013
RE: *January Finance Committee Agenda*

1. **Supplemental Appropriations.** The Finance Committee recommends approval of the following supplemental appropriations:
 - a) *“Be it resolved that the Sheriff’s budget for travel be increased \$3,626, the same appropriated, and that revenue from the Commonwealth be recognized, all for the purpose of extraditing a person to the Commonwealth of Virginia.”*
 - b) *“Be it resolved that the Water Quality Management budget be increased \$4,000, the same appropriated, and revenue from the Commonwealth recognized in the same amount, all for the purpose of funding a citizen water quality monitoring program.”*
 - c) *“Be it resolved that the Commission on the Arts revenue from the Commonwealth be decreased \$4,000, and local funding increased in the same amount, to offset the loss of Commonwealth funding resulting from an uncommunicated procedural change by the Commonwealth that further resulted in a missed deadline, all for the purpose of supporting the Opus Oaks Studio Art School, MALCOLM Museum and Sculpture Gardens, and Art Library.”*
2. **Acceptance of December Bills and Claims.** Acceptance of this report by the Board of Supervisors is recommended.
3. **Clarification of November Bills and Claims.** A question was raised at the November board meeting regarding an overage in the Recreation Center Maintenance accounts. At the time it was believed to be related to the repair of the brick at the corners of that building. It was subsequently determined that an encumbrance of \$20,667 had not closed when payment was made, thereby duplicating the expenditure. This has been corrected on the December report.
4. **Standing Reports.** The following are included: Reconciliation of Appropriations. General Government Expenditure Summary. Capital Projects Status.



COMMONWEALTH of VIRGINIA

DEPARTMENT OF ENVIRONMENTAL QUALITY

Street address: 629 East Main Street, Richmond, Virginia 23219

Mailing address: P.O. Box 1105, Richmond, Virginia 23218

TDD (804) 698-4021

www.deq.virginia.gov

Douglas W. Domenech
Secretary of Natural Resources

David K. Paylor
Director

(804) 698-4000
1-800-597-5487

November 5, 2012

Ms. Alison Teetor
Clarke County Planning Department
101 Chalmers Court
Berryville, Va. 22611

Dear Ms. Teetor,

This letter is to inform you that DEQ is preparing to award \$4,000.00 to the Clarke County Planning Department under the 2013 Citizen Monitoring Grant Program. The period of performance is from January 1 to December 31, 2013.

You will receive a contract package shortly that will detail the terms and conditions of the grant. Please sign and return the grant contract by December 2, 2012. If we do not receive a signed contract by that date, we may not be able to process the grant payment until after the start of the grant period.

If you have any questions, please contact Stuart Torbeck by phone at (804) 698-4461 or by e-mail at Charles.torbeck@deq.virginia.gov we wish you success in your water quality monitoring efforts.

Sincerely,

A handwritten signature in cursive script, appearing to read "Stuart Torbeck".

Stuart Torbeck
Water Quality Data Liaison

CLARKE COUNTY
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 for Fiscal Year 2013 (2012-2013 Fiscal Year)
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| Code | Description | Appropriations | Outstanding Encumbrances | Expenditures For DECEMBER | Expenditures Year-to-Date | Available Balance | Percent Used |
|------------------------------------|--------------------------------|----------------|--------------------------|---------------------------|---------------------------|-------------------|--------------|
| FD 100 GENERAL FUND | | | | | | | |
| PJT 000 NON-CATEGORICAL | | | | | | | |
| FUNC 11010 BOARD OF SUPERVISORS | | | | | | | |
| 1300 | SALARIES AND WAGES - PART TIME | \$ 13,800.00 | \$ 6,900.00 | \$ 1,150.00 | \$ 6,900.00 | \$ 0.00 | 100.00 |
| 2100 | FICA BENEFITS | \$ 1,056.00 | \$ 446.55 | \$ 71.42 | \$ 446.53 | \$ 162.92 | 84.57 |
| 2300 | HOSPITAL/MEDICAL PLANS | \$ 10,720.00 | \$ 5,126.88 | \$ 854.48 | \$ 4,272.40 | \$ 1,320.72 | 87.68 |
| 3100 | PROFESSIONAL SERVICES | \$ 9,000.00 | \$ 0.00 | \$ 0.00 | \$ 375.00 | \$ 8,625.00 | 4.17 |
| 3600 | ADVERTISING | \$ 6,000.00 | \$ 0.00 | \$ 332.00 | \$ 1,276.00 | \$ 4,724.00 | 21.27 |
| 5210 | POSTAL SERVICES | \$ 300.00 | \$ 0.00 | \$ 18.15 | \$ 46.14 | \$ 253.86 | 15.38 |
| 5230 | TELECOMMUNICATIONS | \$ 0.00 | \$ 0.00 | \$ 1.01 | \$ 12.71 | \$ 12.71 | 100.00 |
| 5307 | PUBLIC OFFICIAL LIABILITY INS. | \$ 6,500.00 | \$ 0.00 | \$ 0.00 | \$ 5,917.00 | \$ 583.00 | 91.03 |
| 5540 | TRAVEL CONVENTION & EDUCATION | \$ 3,000.00 | \$ 0.00 | \$ 1,178.90 | \$ 4,299.90 | \$ 1,299.90 | 143.33 |
| 5800 | MISCELLANEOUS CHARGES | \$ 1,600.00 | \$ 0.00 | \$ 280.37 | \$ 1,001.63 | \$ 598.37 | 62.60 |
| 5810 | DUES & ASSOC. MEMBERSHIPS | \$ 5,200.00 | \$ 0.00 | \$ 0.00 | \$ 4,026.00 | \$ 1,174.00 | 77.42 |
| 6001 | OFFICE SUPPLIES | \$ 500.00 | \$ 0.00 | \$ 0.00 | \$ 393.78 | \$ 106.22 | 78.76 |
| 11010 | BOARD OF SUPERVISORS | \$ 57,676.00 | \$ 12,473.43 | \$ 3,886.33 | \$ 28,967.09 | \$ 16,235.48 | 71.85 |
| FUNC 12110 COUNTY ADMINISTRATOR | | | | | | | |
| 1100 | SALARIES - REGULAR | \$ 215,195.00 | \$ 107,597.49 | \$ 17,932.92 | \$ 107,597.52 | \$ 0.01 | 100.00 |
| 1300 | SALARIES - PART TIME | \$ 0.00 | \$ 0.00 | \$ 125.00 | \$ 706.25 | \$ 706.25 | 100.00 |
| 2100 | FICA BENEFITS | \$ 16,462.00 | \$ 7,897.61 | \$ 666.89 | \$ 7,186.38 | \$ 1,378.01 | 91.63 |
| 2210 | VSRS BENEFITS | \$ 26,125.00 | \$ 13,062.37 | \$ 2,177.05 | \$ 13,062.30 | \$ 0.33 | 100.00 |
| 2300 | HEALTH INSURANCE BENEFITS | \$ 18,423.00 | \$ 9,211.26 | \$ 1,535.21 | \$ 9,211.26 | \$ 0.48 | 100.00 |
| 2400 | LIFE INSURANCE | \$ 2,561.00 | \$ 1,280.38 | \$ 213.41 | \$ 1,280.44 | \$ 0.18 | 99.99 |
| 2700 | WORKERS COMPENSATION INSURANCE | \$ 190.00 | \$ 0.00 | \$ 0.00 | \$ 191.63 | \$ 1.63 | 100.86 |
| 3100 | PROFESSIONAL SERVICES | \$ 4,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 4,000.00 | 0.00 |
| 3320 | MAINTENANCE SERVICE CONTRACT | \$ 500.00 | \$ 948.92 | \$ 108.31 | \$ 297.08 | \$ 746.00 | 249.20 |
| 3500 | PRINTING AND BINDING | \$ 2,000.00 | \$ 0.00 | \$ 0.00 | \$ 528.73 | \$ 1,471.27 | 26.44 |
| 5210 | POSTAL SERVICES | \$ 500.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 500.00 | 0.00 |
| 5230 | TELECOMMUNICATIONS | \$ 1,000.00 | \$ 410.99 | \$ 60.35 | \$ 310.85 | \$ 278.16 | 72.18 |
| 5540 | TRAVEL CONVENTION & EDUCATION | \$ 1,000.00 | \$ 0.00 | \$ 0.00 | \$ 54.40 | \$ 945.60 | 5.44 |
| 5800 | MISCELLANEOUS | \$ 0.00 | \$ 0.00 | \$ 188.58 | \$ 188.58 | \$ 188.58 | 100.00 |
| 5810 | DUES & ASSOCIATION MEMBERSHIPS | \$ 1,500.00 | \$ 0.00 | \$ 20.00 | \$ 823.00 | \$ 677.00 | 54.87 |
| 6001 | OFFICE SUPPLIES | \$ 1,000.00 | \$ 0.00 | \$ 79.05 | \$ 528.29 | \$ 471.71 | 52.83 |
| 6008 | VEHICLE AND EQUIP FUEL | \$ 1,200.00 | \$ 0.00 | \$ 112.96 | \$ 459.16 | \$ 740.84 | 38.26 |
| 6012 | BOOKS AND SUBSCRIPTIONS | \$ 1,350.00 | \$ 0.00 | \$ 53.96 | \$ 583.82 | \$ 766.18 | 43.25 |
| 12110 | COUNTY ADMINISTRATOR | \$ 293,006.00 | \$ 140,409.02 | \$ 23,273.69 | \$ 143,009.69 | \$ 9,587.29 | 96.73 |
| FUNC 12210 LEGAL SERVICES | | | | | | | |
| 1100 | SALARIES/WAGES - REGULAR | \$ 34,554.00 | \$ 19,422.00 | \$ 3,237.00 | \$ 11,214.13 | \$ 3,917.87 | 88.66 |
| 2100 | FICA | \$ 2,644.00 | \$ 1,485.78 | \$ 247.63 | \$ 858.50 | \$ 299.72 | 88.66 |
| 2210 | VSRS | \$ 4,195.00 | \$ 0.00 | \$ 0.00 | \$ 575.45 | \$ 3,619.55 | 13.72 |
| 2400 | LIFE INSURANCE | \$ 411.00 | \$ 0.00 | \$ 0.00 | \$ 57.73 | \$ 353.27 | 14.05 |
| 3100 | PROFESSIONAL SERVICES | \$ 32,000.00 | \$ 0.00 | \$ 1,958.50 | \$ 9,985.88 | \$ 22,014.12 | 31.21 |
| 12210 | LEGAL SERVICES | \$ 73,804.00 | \$ 20,907.78 | \$ 5,443.13 | \$ 22,691.69 | \$ 30,204.53 | 59.07 |
| FUNC 12310 COMMISSIONER OF REVENUE | | | | | | | |
| 1100 | SALARIES - REGULAR | \$ 137,820.00 | \$ 68,910.00 | \$ 11,485.00 | \$ 68,910.00 | \$ 0.00 | 100.00 |
| 2100 | FICA BENEFITS | \$ 10,544.00 | \$ 4,834.61 | \$ 805.78 | \$ 4,834.68 | \$ 874.71 | 91.70 |
| 2210 | VSRS BENEFITS | \$ 16,731.00 | \$ 8,365.67 | \$ 1,394.28 | \$ 8,365.68 | \$ 0.35 | 100.00 |
| 2300 | HEALTH INSURANCE BENEFITS | \$ 21,465.00 | \$ 9,444.12 | \$ 1,574.02 | \$ 9,444.12 | \$ 2,576.76 | 88.00 |
| 2400 | LIFE INSURANCE | \$ 1,640.00 | \$ 820.07 | \$ 136.66 | \$ 819.98 | \$ 0.05 | 100.00 |

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| Code | Description | Appropriations | Outstanding Encumbrances | Expenditures For DECEMBER | Expenditures Year-to-Date | Available Balance | Percent Used |
|-------|---|----------------|--------------------------|---------------------------|---------------------------|-------------------|--------------|
| 2700 | WORKERS COMPENSATION INSURANCE | \$ 180.00 | \$ 0.00 | \$ 0.00 | \$ 122.73 | \$ 57.27 | 68.18 |
| 3100 | PROFESSIONAL SERVICES | \$ 100.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 100.00 | 0.00 |
| 3310 | REPAIR & MAINTENANCE | \$ 100.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 100.00 | 0.00 |
| 3320 | MAINTENANCE SERVICE CONTRACTS | \$ 750.00 | \$ 127.88 | \$ 49.12 | \$ 3,625.92 | \$ 3,003.80 | 500.51 |
| 3500 | PRINTING AND BINDING | \$ 1,200.00 | \$ 0.00 | \$ 0.00 | \$ 142.77 | \$ 1,057.23 | 11.90 |
| 3600 | ADVERTISING | \$ 500.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 500.00 | 0.00 |
| 4100 | DATA PROCESSING | \$ 1,800.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 1,800.00 | 0.00 |
| 5210 | POSTAL SERVICES | \$ 3,000.00 | \$ 0.00 | \$ 448.45 | \$ 850.59 | \$ 2,149.41 | 28.35 |
| 5230 | TELECOMMUNICATIONS | \$ 1,200.00 | \$ 0.00 | \$ 39.78 | \$ 189.60 | \$ 1,010.40 | 15.80 |
| 5510 | TRAVEL MILEAGE | \$ 600.00 | \$ 0.00 | \$ 88.80 | \$ 648.24 | \$ 48.24 | 108.04 |
| 5540 | TRAVEL CONVENTION & EDUCATION | \$ 2,000.00 | \$ 0.00 | \$ 0.00 | \$ 898.87 | \$ 1,101.13 | 44.94 |
| 5810 | DUES & MEMBERSHIPS | \$ 1,000.00 | \$ 0.00 | \$ 25.00 | \$ 435.00 | \$ 565.00 | 43.50 |
| 6001 | OFFICE SUPPLIES | \$ 1,100.00 | \$ 0.00 | \$ 0.00 | \$ 452.35 | \$ 647.65 | 41.12 |
| 6012 | BOOKS AND SUBSCRIPTIONS | \$ 800.00 | \$ 0.00 | \$ 35.00 | \$ 53.00 | \$ 747.00 | 6.62 |
| 8201 | MACHINERY & EQUIPMENT | \$ 200.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 200.00 | 0.00 |
| 12310 | COMMISSIONER OF REVENUE | \$ 202,730.00 | \$ 92,502.35 | \$ 16,081.89 | \$ 99,793.53 | \$ 10,434.12 | 94.85 |
| 3320 | FUNC 12320 ASSESSOR MAINTENANCE SERVICE CONTRACT | \$ 3,500.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 3,500.00 | 0.00 |
| 1100 | FUNC 12410 TREASURER SALARIES - REGULAR | \$ 161,427.00 | \$ 80,713.50 | \$ 13,452.25 | \$ 80,713.50 | \$ 0.00 | 100.00 |
| 2100 | FICA BENEFITS | \$ 12,350.00 | \$ 6,124.47 | \$ 1,020.75 | \$ 6,124.50 | \$ 101.03 | 99.18 |
| 2210 | VSRS BENEFITS | \$ 19,597.00 | \$ 9,798.63 | \$ 1,633.10 | \$ 9,798.60 | \$ 0.23 | 100.00 |
| 2300 | HEALTH INSURANCE BENEFITS | \$ 10,254.00 | \$ 5,127.12 | \$ 854.48 | \$ 5,126.88 | \$ 0.00 | 100.00 |
| 2400 | LIFE INSURANCE | \$ 1,921.00 | \$ 960.54 | \$ 160.07 | \$ 960.44 | \$ 0.02 | 100.00 |
| 2700 | WORKERS COMPENSATION INSURANCE | \$ 210.00 | \$ 0.00 | \$ 0.00 | \$ 143.75 | \$ 66.25 | 68.45 |
| 3100 | PROFESSIONAL SERVICES | \$ 300.00 | \$ 0.00 | \$ 22.05 | \$ 110.25 | \$ 189.75 | 36.75 |
| 3320 | MAINTENANCE SERVICE CONTRACT | \$ 400.00 | \$ 127.88 | \$ 27.08 | \$ 59.77 | \$ 212.35 | 46.91 |
| 3500 | PRINTING AND BINDING | \$ 8,500.00 | \$ 0.00 | \$ 0.00 | \$ 4,968.61 | \$ 3,531.39 | 58.45 |
| 3600 | ADVERTISING | \$ 1,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 1,000.00 | 0.00 |
| 5210 | POSTAL SERVICES | \$ 19,000.00 | \$ 0.00 | \$ 550.09 | \$ 9,024.10 | \$ 9,975.90 | 47.50 |
| 5230 | TELECOMMUNICATIONS | \$ 800.00 | \$ 0.00 | \$ 14.17 | \$ 72.50 | \$ 727.50 | 9.06 |
| 5306 | SURETY BONDS | \$ 110.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 110.00 | 0.00 |
| 5510 | TRAVEL MILEAGE | \$ 250.00 | \$ 0.00 | \$ 0.00 | \$ 72.15 | \$ 177.85 | 28.86 |
| 5540 | TRAVEL CONVENTION & EDUCATION | \$ 2,000.00 | \$ 0.00 | \$ 0.00 | \$ 1,180.47 | \$ 819.53 | 59.02 |
| 5810 | DUES & MEMBERSHIPS | \$ 1,000.00 | \$ 0.00 | \$ 0.00 | \$ 680.00 | \$ 320.00 | 68.00 |
| 6001 | OFFICE SUPPLIES | \$ 4,500.00 | \$ 0.00 | \$ 0.00 | \$ 1,672.68 | \$ 2,827.32 | 37.17 |
| 6022 | SUPPLIES - DOG TAGS | \$ 750.00 | \$ 0.00 | \$ 0.00 | \$ 743.00 | \$ 7.00 | 99.07 |
| 12410 | TREASURER | \$ 244,369.00 | \$ 102,852.14 | \$ 17,734.04 | \$ 121,451.20 | \$ 20,065.66 | 91.79 |
| 1100 | FUNC 12510 DATA PROCESSING SALARIES & WAGES - REGULAR | \$ 122,425.00 | \$ 61,212.50 | \$ 10,202.08 | \$ 61,212.48 | \$ 0.02 | 100.00 |
| 1300 | SALARIES - PART TIME | \$ 0.00 | \$ 0.00 | \$ 150.00 | \$ 1,335.00 | \$ 1,335.00 | 100.00 |
| 2100 | FICA BENEFITS | \$ 9,366.00 | \$ 4,387.56 | \$ 742.73 | \$ 4,341.97 | \$ 636.47 | 93.20 |
| 2210 | VSRS | \$ 14,862.00 | \$ 7,431.16 | \$ 1,238.54 | \$ 7,431.24 | \$ 0.40 | 100.00 |
| 2300 | HOSPITAL/MEDICAL PLANS | \$ 13,762.00 | \$ 6,647.82 | \$ 1,107.97 | \$ 6,841.87 | \$ 272.31 | 98.02 |
| 2400 | LIFE INSURANCE | \$ 1,457.00 | \$ 728.41 | \$ 121.41 | \$ 728.45 | \$ 0.14 | 99.99 |
| 2700 | WORKER'S COMPENSATION | \$ 150.00 | \$ 0.00 | \$ 0.00 | \$ 110.32 | \$ 39.68 | 73.55 |
| 3100 | PROFESSIONAL SERVICES | \$ 10,000.00 | \$ 1,300.00 | \$ 200.00 | \$ 1,525.00 | \$ 7,175.00 | 28.25 |
| 3320 | MAINTENANCE SERVICE CONTRACT | \$ 42,000.00 | \$ 6,818.04 | \$ 2,103.72 | \$ 27,291.08 | \$ 7,890.88 | 81.21 |
| 5210 | POSTAL SERVICES | \$ 500.00 | \$ 0.00 | \$ 2.70 | \$ 7.11 | \$ 492.89 | 1.42 |
| 5230 | TELECOMMUNICATIONS | \$ 35,000.00 | \$ 6,701.72 | \$ 1,972.21 | \$ 17,981.73 | \$ 10,316.55 | 70.52 |
| 5540 | TRAVEL CONVENTION & EDUCATION | \$ 500.00 | \$ 0.00 | \$ 0.00 | \$ 98.96 | \$ 401.04 | 19.79 |
| 6001 | OFFICE SUPPLIES | \$ 2,000.00 | \$ 0.00 | \$ 578.80 | \$ 1,019.16 | \$ 980.84 | 50.96 |
| 6012 | BOOKS & SUBSCRIPTIONS | \$ 200.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 200.00 | 0.00 |
| 8201 | MACHINERY & EQUIPMENT | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 428.29 | \$ 428.29 | 100.00 |

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| Code | Description | Appropriations | Outstanding Encumbrances | Expenditures For DECEMBER | Expenditures Year-to-Date | Available Balance | Percent Used | |
|-------|--|----------------|--------------------------|---------------------------|---------------------------|-------------------|--------------|--|
| 8207 | EDP EQUIPMENT | \$ 19,000.00 | \$ 1,033.00 | \$ 712.00 | \$ 6,360.46 | \$ 11,606.54 | 38.91 | |
| 12510 | DATA PROCESSING | \$ 271,222.00 | \$ 96,260.21 | \$ 19,132.16 | \$ 136,713.12 | \$ 38,248.67 | 85.90 | |
| | FUNC 13100 ELECTORAL BOARD AND OFFICIALS | | | | | | | |
| 1300 | SALARIES - PART TIME | \$ 7,512.00 | \$ 0.00 | \$ 0.00 | \$ 2,004.64 | \$ 5,507.36 | 26.69 | |
| 2100 | FICA | \$ 575.00 | \$ 0.00 | \$ 0.00 | \$ 153.35 | \$ 421.65 | 26.67 | |
| 2700 | WORKER'S COMPENSATION | \$ 15.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 15.00 | 0.00 | |
| 3000 | PURCHASED SERVICES | \$ 4,200.00 | \$ 0.00 | \$ 2,233.02 | \$ 2,735.22 | \$ 1,464.78 | 65.12 | |
| 3160 | ELECTORAL BOARD SERVICES | \$ 8,525.00 | \$ 0.00 | \$ 0.00 | \$ 6,138.00 | \$ 2,387.00 | 72.00 | |
| 3320 | MAINTENANCE SERVICE CONTRACT | \$ 5,220.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 5,220.00 | 0.00 | |
| 3500 | PRINTING AND BINDING | \$ 2,500.00 | \$ 0.00 | \$ 0.00 | \$ 264.55 | \$ 2,235.45 | 10.58 | |
| 3600 | ADVERTISING | \$ 340.00 | \$ 0.00 | \$ 0.00 | \$ 120.28 | \$ 219.72 | 35.38 | |
| 5210 | POSTAL SERVICES | \$ 2,500.00 | \$ 0.00 | \$ 848.35 | \$ 1,092.75 | \$ 1,407.25 | 43.71 | |
| 5400 | LEASES AND RENTALS | \$ 1,050.00 | \$ 0.00 | \$ 0.00 | \$ 525.00 | \$ 525.00 | 50.00 | |
| 5510 | TRAVEL MILEAGE | \$ 350.00 | \$ 0.00 | \$ 0.00 | \$ 81.90 | \$ 268.10 | 23.40 | |
| 5540 | TRAVEL CONVENTION & EDUCATION | \$ 600.00 | \$ 0.00 | \$ 0.00 | \$ 9.53 | \$ 590.47 | 1.59 | |
| 5810 | DUES, SUBSCRIPTIONS & MEMBERSHIPS | \$ 190.00 | \$ 0.00 | \$ 0.00 | \$ 125.00 | \$ 65.00 | 65.79 | |
| 6000 | MATERIAL AND SUPPLIES | \$ 600.00 | \$ 0.00 | \$ 63.53 | \$ 372.16 | \$ 227.84 | 62.03 | |
| 8201 | MACHINERY & EQUIPMENT | \$ 3,400.00 | \$ 0.00 | \$ 28.25 | \$ 28.25 | \$ 3,371.75 | 0.83 | |
| 13100 | ELECTORAL BOARD AND OFFICIALS | \$ 37,577.00 | \$ 0.00 | \$ 3,173.15 | \$ 13,650.63 | \$ 23,926.37 | 36.33 | |
| | FUNC 13200 REGISTRAR | | | | | | | |
| 1100 | SALARIES - REGULAR | \$ 45,531.00 | \$ 22,765.50 | \$ 3,794.25 | \$ 22,765.50 | \$ 0.00 | 100.00 | |
| 1300 | SALARIES - PART TIME | \$ 8,840.00 | \$ 0.00 | \$ 669.50 | \$ 4,991.00 | \$ 3,849.00 | 56.46 | |
| 2100 | FICA BENEFITS | \$ 4,160.00 | \$ 1,749.84 | \$ 342.86 | \$ 2,131.65 | \$ 278.51 | 93.31 | |
| 2210 | VRSR BENEFITS | \$ 5,527.00 | \$ 2,763.74 | \$ 460.62 | \$ 2,763.72 | \$ 0.46 | 100.01 | |
| 2400 | LIFE INSURANCE | \$ 542.00 | \$ 270.92 | \$ 45.15 | \$ 270.90 | \$ 0.18 | 99.97 | |
| 2700 | WORKERS COMPENSATION INSURANCE | \$ 105.00 | \$ 0.00 | \$ 0.00 | \$ 41.32 | \$ 63.68 | 39.35 | |
| 3310 | REPAIR & MAINTENANCE | \$ 200.00 | \$ 0.00 | \$ 0.00 | \$ 251.25 | \$ 51.25 | 125.63 | |
| 3320 | MAINTENANCE & SERVICE CONTRACT | \$ 100.00 | \$ 150.14 | \$ 0.00 | \$ 29.86 | \$ 80.00 | 180.00 | |
| 5230 | TELECOMMUNICATIONS | \$ 900.00 | \$ 410.99 | \$ 52.23 | \$ 295.41 | \$ 193.60 | 78.49 | |
| 5510 | TRAVEL MILEAGE | \$ 150.00 | \$ 0.00 | \$ 0.00 | \$ 148.12 | \$ 1.88 | 98.75 | |
| 5540 | TRAVEL CONVENTION & EDUCATION | \$ 850.00 | \$ 0.00 | \$ 0.00 | \$ 286.99 | \$ 563.01 | 33.76 | |
| 5810 | DUES & SUBSCRIPTIONS | \$ 150.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 150.00 | 0.00 | |
| 6001 | OFFICE SUPPLIES | \$ 700.00 | \$ 0.00 | \$ 0.00 | \$ 642.49 | \$ 57.51 | 91.78 | |
| 13200 | REGISTRAR | \$ 67,755.00 | \$ 28,111.13 | \$ 5,364.61 | \$ 34,618.21 | \$ 5,025.66 | 92.58 | |
| | FUNC 21100 CIRCUIT COURT | | | | | | | |
| 5841 | COMPENSATION OF JURORS | \$ 2,000.00 | \$ 0.00 | \$ 0.00 | \$ 900.00 | \$ 1,100.00 | 45.00 | |
| 5842 | JURY COMMISSIONERS | \$ 180.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 180.00 | 0.00 | |
| 7001 | SHARED COURT SERVICES | \$ 10,000.00 | \$ 0.00 | \$ 9,591.00 | \$ 9,591.00 | \$ 409.00 | 95.91 | |
| 21100 | CIRCUIT COURT | \$ 12,180.00 | \$ 0.00 | \$ 9,591.00 | \$ 10,491.00 | \$ 1,689.00 | 86.13 | |
| | FUNC 21200 GENERAL DISTRICT COURT | | | | | | | |
| 3150 | LEGAL | \$ 0.00 | \$ 0.00 | \$ 232.50 | \$ 555.00 | \$ 555.00 | 100.00 | |
| 3320 | MAINTENANCE SERVICE CONTRACT | \$ 0.00 | \$ 140.70 | \$ 0.00 | \$ 59.30 | \$ 200.00 | 100.00 | |
| 5210 | POSTAL SERVICES | \$ 744.00 | \$ 649.00 | \$ 0.00 | \$ 255.07 | \$ 160.07 | 121.51 | |
| 5230 | TELECOMMUNICATIONS | \$ 2,000.00 | \$ 0.00 | \$ 257.04 | \$ 947.36 | \$ 1,052.64 | 47.37 | |
| 5810 | DUES & MEMBERSHIPS | \$ 85.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 85.00 | 0.00 | |
| 6001 | OFFICE SUPPLIES | \$ 1,500.00 | \$ 0.00 | \$ 39.95 | \$ 303.15 | \$ 1,196.85 | 20.21 | |
| 6012 | BOOKS AND SUBSCRIPTIONS | \$ 600.00 | \$ 0.00 | \$ 0.00 | \$ 128.04 | \$ 471.96 | 21.34 | |
| 8201 | MACHINERY & EQUIPMENT | \$ 135.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 135.00 | 0.00 | |
| 21200 | GENERAL DISTRICT COURT | \$ 5,064.00 | \$ 789.70 | \$ 529.49 | \$ 2,247.92 | \$ 2,026.38 | 59.98 | |

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|-------|--|----------------|--------------------------|---------------------------|---------------------------|-------------------|--------------|
| 5230 | FUNC 21300 MAGISTRATE TELECOMMUNICATIONS | \$ 1,000.00 | \$ 0.00 | \$ 25.58 | \$ 67.52 | \$ 932.48 | 6.75 |
| 3320 | FUNC 21500 JUVENILE & DOMESTIC RELATIONS OFFICE MAINTENANCE SERVICE CONTRACT | \$ 1,221.00 | \$ 313.62 | \$ 0.00 | \$ 86.38 | \$ 821.00 | 32.76 |
| 5210 | POSTAL SERVICES | \$ 550.00 | \$ 373.00 | \$ 0.00 | \$ 97.65 | \$ 79.35 | 85.57 |
| 5230 | TELECOMMUNICATIONS | \$ 700.00 | \$ 0.00 | \$ 64.58 | \$ 319.65 | \$ 380.35 | 45.66 |
| 5810 | DUES & MEMBERSHIPS | \$ 300.00 | \$ 0.00 | \$ 0.00 | \$ 40.00 | \$ 260.00 | 13.33 |
| 6001 | OFFICE SUPPLIES | \$ 2,000.00 | \$ 0.00 | \$ 4.00 | \$ 294.65 | \$ 1,705.35 | 14.73 |
| 21500 | JUVENILE & DOMESTIC RELATIONS OF | \$ 4,771.00 | \$ 686.62 | \$ 68.58 | \$ 838.33 | \$ 3,246.05 | 31.96 |
| 1100 | FUNC 21600 CLERK OF THE CIRCUIT COURT Salaries - Regular | \$ 126,029.00 | \$ 81,671.58 | \$ 13,611.93 | \$ 44,835.79 | \$ 478.37 | 100.38 |
| 1300 | Salaries - Part Time | \$ 0.00 | \$ 0.00 | \$ 135.00 | \$ 950.00 | \$ 950.00 | 100.00 |
| 2100 | FICA BENEFITS | \$ 12,814.00 | \$ 6,361.58 | \$ 1,070.60 | \$ 6,430.42 | \$ 22.00 | 99.83 |
| 2210 | VRSRS BENEFITS | \$ 20,335.00 | \$ 9,914.93 | \$ 1,652.49 | \$ 9,939.58 | \$ 480.49 | 97.64 |
| 2300 | HEALTH INSURANCE BENEFITS | \$ 10,300.00 | \$ 5,126.88 | \$ 854.48 | \$ 5,126.88 | \$ 46.24 | 99.55 |
| 2400 | LIFE INSURANCE | \$ 1,993.00 | \$ 971.90 | \$ 161.98 | \$ 990.68 | \$ 30.42 | 98.47 |
| 2700 | WORKER'S COMPENSATION | \$ 180.00 | \$ 0.00 | \$ 0.00 | \$ 147.55 | \$ 32.45 | 81.97 |
| 3100 | PROFESSIONAL SERVICES | \$ 3,000.00 | \$ 0.00 | \$ 0.00 | \$ 2,261.71 | \$ 738.29 | 75.39 |
| 3310 | REPAIR & MAINTENANCE | \$ 150.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 150.00 | 0.00 |
| 3320 | MAINTENANCE SERVICE CONTRACT | \$ 1,000.00 | \$ 402.00 | \$ 0.00 | \$ 402.00 | \$ 196.00 | 80.40 |
| 3500 | PRINTING AND BINDING | \$ 300.00 | \$ 0.00 | \$ 0.00 | \$ 654.08 | \$ 354.08 | 218.03 |
| 3510 | MICROFILMING | \$ 7,000.00 | \$ 0.00 | \$ 532.36 | \$ 3,467.70 | \$ 3,532.30 | 49.54 |
| 5210 | POSTAL SERVICES | \$ 3,000.00 | \$ 0.00 | \$ 463.50 | \$ 1,172.55 | \$ 1,827.45 | 39.09 |
| 5230 | TELECOMMUNICATIONS | \$ 1,000.00 | \$ 0.00 | \$ 68.73 | \$ 338.75 | \$ 661.25 | 33.88 |
| 6001 | OFFICE SUPPLIES | \$ 6,000.00 | \$ 0.00 | \$ 96.25 | \$ 2,372.09 | \$ 3,627.91 | 39.53 |
| 21600 | CLERK OF THE CIRCUIT COURT | \$ 193,101.00 | \$ 104,448.87 | \$ 18,647.32 | \$ 79,089.78 | \$ 9,562.35 | 95.05 |
| 1300 | FUNC 21900 VICTIM/WITNESS PROGRAM SALARIES/WAGES - PART TIME | \$ 28,965.00 | \$ 14,482.53 | \$ 2,413.74 | \$ 14,482.44 | \$ 0.03 | 100.00 |
| 2100 | FICA | \$ 2,217.00 | \$ 1,095.38 | \$ 182.56 | \$ 1,095.36 | \$ 26.26 | 98.82 |
| 2210 | VRSRS | \$ 3,516.00 | \$ 1,758.17 | \$ 293.03 | \$ 1,758.18 | \$ 0.35 | 100.01 |
| 2300 | Health Insurance | \$ 3,978.00 | \$ 2,563.44 | \$ 427.24 | \$ 2,563.44 | \$ 1,148.88 | 128.88 |
| 2400 | LIFE INSURANCE | \$ 345.00 | \$ 222.08 | \$ 37.02 | \$ 222.11 | \$ 99.19 | 128.75 |
| 2700 | WORKER'S COMPENSATION | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 33.24 | \$ 33.24 | 100.00 |
| 3000 | PURCHASED SERVICES | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 150.00 | \$ 150.00 | 100.00 |
| 5230 | TELECOMMUNICATIONS | \$ 0.00 | \$ 0.00 | \$ 8.77 | \$ 32.89 | \$ 32.89 | 100.00 |
| 5540 | TRAVEL CONVENTION & EDUCATION | \$ 500.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 500.00 | 0.00 |
| 6001 | OFFICE SUPPLIES | \$ 220.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 220.00 | 0.00 |
| 21900 | VICTIM/WITNESS PROGRAM | \$ 39,741.00 | \$ 20,121.60 | \$ 3,362.36 | \$ 20,037.66 | \$ 418.26 | 101.05 |
| 3845 | FUNC 21920 COURT SERVICES DETOXIFICATION PURCHASED SERVICES - DETOX | \$ 1,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 1,000.00 | 0.00 |
| 5699 | FUNC 21930 BLUE RIDGE LEGAL SERVICES CIVIC CONTRIBUTIONS | \$ 2,000.00 | \$ 0.00 | \$ 0.00 | \$ 2,000.00 | \$ 0.00 | 100.00 |
| 5699 | FUNC 21940 REGIONAL COURT SERVICES CIVIC CONTRIBUTIONS | \$ 3,759.00 | \$ 0.00 | \$ 0.00 | \$ 3,759.00 | \$ 0.00 | 100.00 |
| 1100 | FUNC 22100 COMMONWEALTH'S ATTORNEY SALARIES - REGULAR | \$ 183,840.00 | \$ 92,802.92 | \$ 15,467.17 | \$ 91,763.36 | \$ 726.28 | 100.40 |
| 1300 | SALARIES - PART TIME | \$ 12,300.00 | \$ 0.00 | \$ 976.00 | \$ 6,048.00 | \$ 6,252.00 | 49.17 |
| 2100 | FICA BENEFITS | \$ 15,005.00 | \$ 8,124.12 | \$ 1,022.59 | \$ 7,962.14 | \$ 1,081.26 | 107.21 |
| 2210 | VRSRS BENEFITS | \$ 22,318.00 | \$ 10,539.88 | \$ 1,756.65 | \$ 11,122.44 | \$ 655.68 | 97.06 |

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| 2300 | HEALTH INSURANCE BENEFITS | \$ 10,163.00 | \$ 5,126.88 | \$ 854.48 | \$ 5,126.88 | \$ 90.76 | 100.89 |
| 2400 | LIFE INSURANCE | \$ 2,188.00 | \$ 1,033.16 | \$ 172.19 | \$ 1,091.59 | \$ 63.25 | 97.11 |
| 2700 | WORKERS COMPENSATION INSURANCE | \$ 210.00 | \$ 0.00 | \$ 0.00 | \$ 174.59 | \$ 35.41 | 83.14 |
| 3320 | MAINTENANCE SERVICE CONTRACT | \$ 1,000.00 | \$ 223.65 | \$ 95.85 | \$ 288.91 | \$ 487.44 | 51.26 |
| 5210 | POSTAL SERVICES | \$ 900.00 | \$ 0.00 | \$ 95.45 | \$ 350.25 | \$ 549.75 | 38.92 |
| 5230 | TELECOMMUNICATIONS | \$ 600.00 | \$ 0.00 | \$ 42.69 | \$ 232.81 | \$ 367.19 | 38.80 |
| 5540 | TRAVEL CONVENTION & EDUCATION | \$ 3,500.00 | \$ 0.00 | \$ 320.00 | \$ 1,477.18 | \$ 2,022.82 | 42.21 |
| 5549 | WITNESS TRAVEL EXPENDITURES | \$ 1,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 1,000.00 | 0.00 |
| 5810 | DUES & MEMBERSHIPS | \$ 1,030.00 | \$ 0.00 | \$ 0.00 | \$ 520.00 | \$ 510.00 | 50.49 |
| 6001 | OFFICE SUPPLIES | \$ 1,300.00 | \$ 0.00 | \$ 0.00 | \$ 852.29 | \$ 447.71 | 65.56 |
| 6012 | BOOKS AND SUBSCRIPTIONS | \$ 950.00 | \$ 0.00 | \$ 0.00 | \$ 681.03 | \$ 268.97 | 71.69 |
| 22100 | COMMONWEALTH'S ATTORNEY | \$ 256,304.00 | \$ 117,850.61 | \$ 20,803.07 | \$ 127,691.47 | \$ 10,761.92 | 95.80 |
| | FUNC 31200 SHERIFF | | | | | | |
| 1100 | SALARIES - REGULAR | \$ 1,000,168.00 | \$ 500,554.50 | \$ 83,675.75 | \$ 501,054.50 | \$ 1,441.00 | 100.14 |
| 1300 | SALARIES - PART TIME | \$ 20,000.00 | \$ 0.00 | \$ 1,722.39 | \$ 6,494.18 | \$ 13,505.82 | 32.47 |
| 2100 | FICA BENEFITS | \$ 78,045.00 | \$ 35,932.98 | \$ 6,139.71 | \$ 36,468.06 | \$ 5,643.96 | 92.77 |
| 2210 | VSRS BENEFITS | \$ 121,420.00 | \$ 60,767.30 | \$ 10,127.89 | \$ 60,767.34 | \$ 114.64 | 100.09 |
| 2300 | HEALTH INSURANCE BENEFITS | \$ 113,555.00 | \$ 57,008.60 | \$ 9,501.45 | \$ 57,008.70 | \$ 462.30 | 100.41 |
| 2400 | LIFE INSURANCE | \$ 11,902.00 | \$ 5,956.66 | \$ 992.75 | \$ 5,956.56 | \$ 11.22 | 100.09 |
| 2700 | WORKERS COMPENSATION INSURANCE | \$ 10,500.00 | \$ 0.00 | \$ 0.00 | \$ 10,828.69 | \$ 328.69 | 103.13 |
| 2860 | LINE OF DUTY BENEFITS | \$ 7,061.00 | \$ 0.00 | \$ 0.00 | \$ 7,060.50 | \$ 0.50 | 99.99 |
| 3100 | PROFESSIONAL SERVICES | \$ 18,200.00 | \$ 0.00 | \$ 196.90 | \$ 1,472.82 | \$ 16,727.18 | 8.09 |
| 3310 | REPAIR & MAINTENANCE | \$ 3,000.00 | \$ 0.00 | \$ 2,272.88 | \$ 2,587.13 | \$ 412.87 | 86.24 |
| 3320 | MAINTENANCE SERVICE CONTRACT | \$ 23,000.00 | \$ 2,935.18 | \$ 0.00 | \$ 8,293.82 | \$ 11,771.00 | 48.82 |
| 3350 | INSURED REPAIRS | \$ 1,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 1,000.00 | 0.00 |
| 5210 | POSTAL SERVICES | \$ 3,000.00 | \$ 0.00 | \$ 403.59 | \$ 973.99 | \$ 2,026.01 | 32.47 |
| 5230 | TELECOMMUNICATIONS | \$ 12,000.00 | \$ 10,185.87 | \$ 1,571.48 | \$ 7,624.16 | \$ 5,810.03 | 148.42 |
| 5305 | MOTOR VEHICLE INSURANCE | \$ 15,000.00 | \$ 0.00 | \$ 0.00 | \$ 12,325.00 | \$ 2,675.00 | 82.17 |
| 5530 | TRAVEL SUBSISTANCE & LODGING | \$ 8,000.00 | \$ 0.00 | \$ 502.28 | \$ 7,138.52 | \$ 861.48 | 89.23 |
| 5540 | TRAVEL CONVENTION & EDUCATION | \$ 2,500.00 | \$ 0.00 | \$ 0.00 | \$ 904.00 | \$ 1,596.00 | 36.16 |
| 5800 | MISCELLANEOUS CHARGES | \$ 2,000.00 | \$ 0.00 | \$ 0.00 | \$ 138.79 | \$ 1,861.21 | 6.94 |
| 5810 | DUES & MEMBERSHIPS | \$ 2,500.00 | \$ 0.00 | \$ 150.00 | \$ 1,698.00 | \$ 802.00 | 67.92 |
| 6001 | OFFICE SUPPLIES | \$ 3,500.00 | \$ 0.00 | \$ 264.28 | \$ 2,363.24 | \$ 1,136.76 | 67.52 |
| 6007 | REPAIR AND MAINTENANCE SUPPLIES | \$ 39,900.00 | \$ 12,187.89 | \$ 2,931.78 | \$ 13,503.87 | \$ 14,208.24 | 64.39 |
| 6008 | VEHICLE AND EQUIP FUEL | \$ 75,000.00 | \$ 0.00 | \$ 2,785.64 | \$ 32,495.40 | \$ 42,504.60 | 43.33 |
| 6010 | POLICE SUPPLIES | \$ 5,000.00 | \$ 8,182.50 | \$ 383.78 | \$ 1,294.91 | \$ 4,477.41 | 189.55 |
| 6011 | UNIFORM AND WEARING APPAREL | \$ 7,000.00 | \$ 0.00 | \$ 293.49 | \$ 2,276.19 | \$ 4,723.81 | 32.52 |
| 6017 | AMMUNITION | \$ 7,000.00 | \$ 7,799.59 | \$ 0.00 | \$ 228.52 | \$ 1,028.11 | 114.69 |
| 6024 | INSURED REPAIRS | \$ 5,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 5,000.00 | 0.00 |
| 31200 | SHERIFF | \$ 1,595,251.00 | \$ 701,511.07 | \$ 123,916.04 | \$ 780,956.89 | \$ 112,783.04 | 92.93 |
| | FUNC 31210 CRIMINAL JUSTICE TRAINING CENTER | | | | | | |
| 5699 | CIVIC CONTRIBUTIONS | \$ 16,000.00 | \$ 0.00 | \$ 0.00 | \$ 16,300.00 | \$ 300.00 | 101.88 |
| | FUNC 31220 DRUG TASK FORCE | | | | | | |
| 5699 | CIVIC CONTRIBUTIONS | \$ 9,500.00 | \$ 0.00 | \$ 0.00 | \$ 2,370.10 | \$ 7,129.90 | 24.95 |
| | FUNC 32100 EMERGENCY MEDICAL SERVICES | | | | | | |
| 1100 | SALARIES - REGULAR | \$ 254,212.00 | \$ 129,303.20 | \$ 24,922.40 | \$ 124,112.16 | \$ 796.64 | 99.69 |
| 1300 | SALARIES - PART TIME | \$ 18,000.00 | \$ 0.00 | \$ 2,868.00 | \$ 14,880.00 | \$ 3,120.00 | 82.67 |
| 2100 | FICA BENEFITS | \$ 20,824.00 | \$ 9,891.69 | \$ 1,970.20 | \$ 9,690.12 | \$ 1,242.19 | 94.03 |
| 2210 | VSRS BENEFITS | \$ 26,195.00 | \$ 13,099.06 | \$ 1,910.30 | \$ 11,451.26 | \$ 1,644.68 | 93.72 |
| 2300 | HEALTH INSURANCE BENEFITS | \$ 31,642.00 | \$ 15,820.50 | \$ 2,636.75 | \$ 15,820.50 | \$ 1.00 | 100.00 |
| 2400 | LIFE INSURANCE | \$ 2,568.00 | \$ 1,230.08 | \$ 187.24 | \$ 1,122.33 | \$ 215.59 | 91.60 |
| 2700 | WORKERS COMPENSATION INSURANCE | \$ 13,125.00 | \$ 0.00 | \$ 0.00 | \$ 14,755.52 | \$ 1,630.52 | 112.42 |
| 2860 | LINE OF DUTY BENEFITS | \$ 2,158.00 | \$ 0.00 | \$ 0.00 | \$ 2,157.50 | \$ 0.50 | 99.98 |

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| 5230 | TELECOMMUNICATIONS | \$ 800.00 | \$ 0.00 | \$ 62.09 | \$ 572.09 | \$ 227.91 | 71.51 | |
| 5540 | TRAVEL CONVENTION & EDUCATION | \$ 100.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 100.00 | 0.00 | |
| 6001 | OFFICE SUPPLIES | \$ 400.00 | \$ 0.00 | \$ 0.00 | \$ 67.25 | \$ 332.75 | 16.81 | |
| 6008 | VEHICLE AND EQUIP FUEL | \$ 1,500.00 | \$ 0.00 | \$ 51.36 | \$ 196.26 | \$ 1,303.74 | 13.08 | |
| 6011 | UNIFORM AND WEARING APPAREL | \$ 1,100.00 | \$ 0.00 | \$ 687.80 | \$ 1,091.70 | \$ 8.30 | 99.25 | |
| 32100 | EMERGENCY MEDICAL SERVICES | \$ 372,624.00 | \$ 169,344.53 | \$ 35,296.14 | \$ 195,916.69 | \$ 7,362.78 | 98.02 | |
| | FUNC 32200 VOLUNTEER FIRE COMPANIES | | | | | | | |
| 5697 | TWO FOR LIFE DISTRIBUTION | \$ 15,722.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 15,722.00 | 0.00 | |
| 5698 | FIRE PROGRAMS DISTRIBUTION | \$ 25,183.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 25,183.00 | 0.00 | |
| 32200 | VOLUNTEER FIRE COMPANIES | \$ 40,905.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 40,905.00 | 0.00 | |
| | FUNC 32201 BLUE RIDGE VOLUNTEER FIRE COMPANY | | | | | | | |
| 2860 | LINE OF DUTY BENEFITS | \$ 1,600.00 | \$ 0.00 | \$ 0.00 | \$ 1,827.00 | \$ 227.00- | 114.19 | |
| 5699 | CIVIC CONTRIBUTIONS | \$ 50,000.00 | \$ 0.00 | \$ 0.00 | \$ 25,000.00 | \$ 25,000.00 | 50.00 | |
| 32201 | BLUE RIDGE VOLUNTEER FIRE COMPAN | \$ 51,600.00 | \$ 0.00 | \$ 0.00 | \$ 26,827.00 | \$ 24,773.00 | 51.99 | |
| | FUNC 32202 BOYCE VOLUNTEER FIRE COMPANY | | | | | | | |
| 2860 | LINE OF DUTY BENEFITS | \$ 2,500.00 | \$ 0.00 | \$ 0.00 | \$ 2,898.00 | \$ 398.00- | 115.92 | |
| 5699 | CIVIC CONTRIBUTIONS | \$ 50,000.00 | \$ 0.00 | \$ 0.00 | \$ 25,000.00 | \$ 25,000.00 | 50.00 | |
| 32202 | BOYCE VOLUNTEER FIRE COMPANY | \$ 52,500.00 | \$ 0.00 | \$ 0.00 | \$ 27,898.00 | \$ 24,602.00 | 53.14 | |
| | FUNC 32203 ENDERS VOLUNTEER FIRE COMPANY | | | | | | | |
| 2860 | LINE OF DUTY BENEFITS | \$ 3,500.00 | \$ 0.00 | \$ 0.00 | \$ 3,969.00 | \$ 469.00- | 113.40 | |
| 5699 | CIVIC CONTRIBUTIONS | \$ 75,000.00 | \$ 0.00 | \$ 0.00 | \$ 37,500.00 | \$ 37,500.00 | 50.00 | |
| 32203 | ENDERS VOLUNTEER FIRE COMPANY | \$ 78,500.00 | \$ 0.00 | \$ 0.00 | \$ 41,469.00 | \$ 37,031.00 | 52.83 | |
| | FUNC 32204 SHENDANDOAH FARMS VOLUNTEER FIRE COMPANY | | | | | | | |
| 2860 | LINE OF DUTY BENEFITS | \$ 1,200.00 | \$ 0.00 | \$ 0.00 | \$ 1,386.00 | \$ 186.00- | 115.50 | |
| 5699 | CIVIC CONTRIBUTIONS | \$ 50,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 50,000.00 | 0.00 | |
| 32204 | SHENDANDOAH FARMS VOLUNTEER FIRE | \$ 51,200.00 | \$ 0.00 | \$ 0.00 | \$ 1,386.00 | \$ 49,814.00 | 2.71 | |
| | FUNC 32300 LORD FAIRFAX EMERGENCY MEDICAL | | | | | | | |
| 5699 | CIVIC CONTRIBUTION | \$ 4,929.00 | \$ 0.00 | \$ 0.00 | \$ 4,929.00 | \$ 0.00 | 100.00 | |
| | FUNC 32400 FORESTRY SERVICE | | | | | | | |
| 5699 | CIVIC CONTRIBUTION | \$ 2,231.00 | \$ 0.00 | \$ 0.00 | \$ 2,230.65 | \$ 0.35 | 99.98 | |
| | FUNC 33100 REGIONAL JAIL | | | | | | | |
| 7000 | JOINT OPERATIONS | \$ 465,093.00 | \$ 0.00 | \$ 0.00 | \$ 116,284.25 | \$ 348,808.75 | 25.00 | |
| | FUNC 33200 JUVENILE DETENTION | | | | | | | |
| 3840 | PURCHASED SERVICES - DETENTION C | \$ 50,818.00 | \$ 0.00 | \$ 12,704.31 | \$ 25,408.62 | \$ 25,409.38 | 50.00 | |
| | FUNC 33300 PROBATION OFFICE | | | | | | | |
| 5210 | POSTAL SERVICES | \$ 125.00 | \$ 0.00 | \$ 0.00 | \$ 111.00 | \$ 14.00 | 88.80 | |
| 5230 | TELECOMMUNICATIONS | \$ 500.00 | \$ 0.00 | \$ 33.02 | \$ 159.92 | \$ 340.08 | 31.98 | |
| 6001 | OFFICE SUPPLIES | \$ 300.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 300.00 | 0.00 | |
| 33300 | PROBATION OFFICE | \$ 925.00 | \$ 0.00 | \$ 33.02 | \$ 270.92 | \$ 654.08 | 29.29 | |
| | FUNC 34100 BUILDING INSPECTIONS | | | | | | | |
| 1100 | SALARIES - REGULAR | \$ 98,455.00 | \$ 49,227.51 | \$ 8,204.58 | \$ 49,227.48 | \$ 0.01 | 100.00 | |

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| 2100 | FICA BENEFITS | \$ 7,532.00 | \$ 3,427.69 | \$ 571.28 | \$ 3,427.68 | \$ 676.63 | 91.02 |
| 2210 | VSRS BENEFITS | \$ 11,952.00 | \$ 5,976.25 | \$ 996.03 | \$ 5,976.18 | \$ 0.43 | 100.00 |
| 2300 | HEALTH INSURANCE BENEFITS | \$ 11,186.00 | \$ 5,593.40 | \$ 932.10 | \$ 5,592.60 | \$ 0.00 | 100.00 |
| 2400 | LIFE INSURANCE | \$ 1,172.00 | \$ 585.79 | \$ 97.64 | \$ 585.82 | \$ 0.39 | 99.97 |
| 2700 | WORKERS COMPENSATION INSURANCE | \$ 895.00 | \$ 0.00 | \$ 0.00 | \$ 1,020.20 | \$ 125.20 | 113.99 |
| 3320 | MAINTENANCE SERVICE CONTRACT | \$ 1,900.00 | \$ 698.12 | \$ 196.31 | \$ 1,511.88 | \$ 310.00 | 116.32 |
| 3500 | PRINTING AND BINDING | \$ 600.00 | \$ 0.00 | \$ 0.00 | \$ 73.05 | \$ 526.95 | 12.17 |
| 3600 | ADVERTISING | \$ 150.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 150.00 | 0.00 |
| 5210 | POSTAL SERVICES | \$ 150.00 | \$ 0.00 | \$ 21.60 | \$ 53.50 | \$ 96.50 | 35.67 |
| 5230 | TELECOMMUNICATIONS | \$ 1,300.00 | \$ 235.48 | \$ 62.67 | \$ 310.81 | \$ 753.71 | 42.02 |
| 5510 | TRAVEL MILEAGE | \$ 100.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 100.00 | 0.00 |
| 5540 | TRAVEL CONVENTION & EDUCATION | \$ 600.00 | \$ 0.00 | \$ 0.00 | \$ 260.00 | \$ 340.00 | 43.33 |
| 5810 | DUES & MEMBERSHIPS | \$ 500.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 500.00 | 0.00 |
| 6001 | OFFICE SUPPLIES | \$ 1,500.00 | \$ 0.00 | \$ 29.25 | \$ 120.50 | \$ 1,379.50 | 8.03 |
| 6008 | VEHICLE AND EQUIP FUEL | \$ 2,500.00 | \$ 0.00 | \$ 234.77 | \$ 1,048.92 | \$ 1,451.08 | 41.96 |
| 6012 | BOOKS AND SUBSCRIPTIONS | \$ 1,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 1,000.00 | 0.00 |
| 34100 | BUILDING INSPECTIONS | \$ 141,492.00 | \$ 65,744.24 | \$ 11,346.23 | \$ 69,208.62 | \$ 6,539.14 | 95.38 |
| | FUNC 35100 ANIMAL CONTROL | | | | | | |
| 1100 | SALARIES - REGULAR | \$ 35,845.00 | \$ 17,922.51 | \$ 2,987.08 | \$ 17,922.48 | \$ 0.01 | 100.00 |
| 1300 | SALARIES - PART TIME | \$ 20,000.00 | \$ 0.00 | \$ 1,312.16 | \$ 7,791.52 | \$ 12,208.48 | 38.96 |
| 2100 | FICA BENEFITS | \$ 4,272.00 | \$ 1,161.98 | \$ 294.04 | \$ 1,758.02 | \$ 1,352.00 | 68.35 |
| 2210 | VSRS BENEFITS | \$ 4,352.00 | \$ 2,175.80 | \$ 362.63 | \$ 2,175.78 | \$ 0.42 | 99.99 |
| 2300 | HEALTH INSURANCE BENEFITS | \$ 5,593.00 | \$ 2,796.30 | \$ 466.05 | \$ 2,796.30 | \$ 0.40 | 99.99 |
| 2400 | LIFE INSURANCE | \$ 427.00 | \$ 213.26 | \$ 35.55 | \$ 213.29 | \$ 0.45 | 99.89 |
| 2700 | WORKERS COMPENSATION INSURANCE | \$ 535.00 | \$ 0.00 | \$ 0.00 | \$ 577.44 | \$ 42.44 | 107.93 |
| 2860 | LINE OF DUTY BENEFITS | \$ 250.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 250.00 | 0.00 |
| 3100 | PROFESSIONAL SERVICES | \$ 7,000.00 | \$ 0.00 | \$ 130.89 | \$ 1,782.56 | \$ 5,217.44 | 25.47 |
| 3500 | PRINTING AND BINDING | \$ 200.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 200.00 | 0.00 |
| 5210 | POSTAL SERVICES | \$ 100.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 100.00 | 0.00 |
| 5230 | TELECOMMUNICATIONS | \$ 2,000.00 | \$ 117.74 | \$ 99.83 | \$ 502.28 | \$ 1,379.98 | 31.00 |
| 5510 | TRAVEL MILEAGE | \$ 608.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 608.00 | 0.00 |
| 5540 | TRAVEL CONVENTION & EDUCATION | \$ 2,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 2,000.00 | 0.00 |
| 5810 | DUES & MEMBERSHIPS | \$ 100.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 100.00 | 0.00 |
| 6001 | OFFICE SUPPLIES | \$ 150.00 | \$ 0.00 | \$ 0.00 | \$ 5.00 | \$ 145.00 | 3.33 |
| 6004 | MEDICAL AND LABORATORY SUPPLIES | \$ 1,500.00 | \$ 0.00 | \$ 414.09 | \$ 1,158.59 | \$ 341.41 | 77.24 |
| 6008 | VEHICLE AND EQUIP FUEL | \$ 848.00 | \$ 0.00 | \$ 165.39 | \$ 690.19 | \$ 157.81 | 81.39 |
| 6011 | UNIFORM AND WEARING APPAREL | \$ 400.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 400.00 | 0.00 |
| 6014 | OTHER OPERATING SUPPLIES | \$ 5,000.00 | \$ 83.64 | \$ 97.00 | \$ 538.01 | \$ 4,378.35 | 12.43 |
| 35100 | ANIMAL CONTROL | \$ 91,180.00 | \$ 24,471.23 | \$ 6,364.71 | \$ 37,911.46 | \$ 28,797.31 | 68.42 |
| | FUNC 35300 MEDICAL EXAMINER & INDIGENT BURIAL | | | | | | |
| 3100 | PROFESSIONAL SERVICES | \$ 2,000.00 | \$ 0.00 | \$ 20.00 | \$ 40.00 | \$ 1,960.00 | 2.00 |
| | FUNC 35600 COMMUNICATIONS | | | | | | |
| 1100 | Salaries - Regular | \$ 208,522.00 | \$ 104,261.46 | \$ 17,376.93 | \$ 104,261.58 | \$ 1.04 | 100.00 |
| 2100 | FICA Benefits | \$ 15,952.00 | \$ 7,637.41 | \$ 1,272.88 | \$ 7,637.28 | \$ 677.31 | 95.75 |
| 2210 | VSRS Benefits | \$ 25,315.00 | \$ 12,657.38 | \$ 2,109.55 | \$ 12,657.30 | \$ 0.32 | 100.00 |
| 2300 | Health Insurance Benefits | \$ 31,228.00 | \$ 15,613.50 | \$ 2,602.25 | \$ 15,613.50 | \$ 1.00 | 100.00 |
| 2400 | Life Insurance | \$ 2,481.00 | \$ 1,240.73 | \$ 206.78 | \$ 1,240.67 | \$ 0.40 | 100.02 |
| 2700 | Worker's Compensation | \$ 265.00 | \$ 0.00 | \$ 0.00 | \$ 185.68 | \$ 79.32 | 70.07 |
| 3320 | MAINTENANCE SERVICE CONTRACT | \$ 62,338.00 | \$ 0.00 | \$ 38,885.64 | \$ 50,536.64 | \$ 11,801.36 | 81.07 |
| 3330 | SOFTWARE LICENSES | \$ 0.00 | \$ 5,710.09 | \$ 0.00 | \$ 5,709.91 | \$ 11,420.00 | 100.00 |
| 5230 | TELECOMMUNICATIONS | \$ 26,250.00 | \$ 891.74 | \$ 1,971.99 | \$ 10,732.83 | \$ 14,625.43 | 44.28 |
| 5420 | TOWER LEASE | \$ 25,200.00 | \$ 16,560.00 | \$ 2,070.00 | \$ 14,992.29 | \$ 6,352.29 | 125.21 |
| 5540 | TRAVEL CONVENTION & EDUCATION | \$ 2,000.00 | \$ 0.00 | \$ 0.00 | \$ 738.25 | \$ 1,261.75 | 36.91 |
| 5810 | DUES & MEMBERSHIPS | \$ 300.00 | \$ 0.00 | \$ 0.00 | \$ 230.00 | \$ 70.00 | 76.67 |

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| Code | Description | Appropriations | Outstanding Encumbrances | Expenditures For DECEMBER | Expenditures Year-to-Date | Available Balance | Percent Used |
|-------|--|----------------|--------------------------|---------------------------|---------------------------|-------------------|--------------|
| 6001 | OFFICE SUPPLIES | \$ 2,000.00 | \$ 0.00 | \$ 210.00 | \$ 1,350.04 | \$ 649.96 | 67.50 |
| 6011 | UNIFORM AND WEARING APPAREL | \$ 1,500.00 | \$ 0.00 | \$ 0.00 | \$ 749.68 | \$ 750.32 | 49.98 |
| 6014 | OTHER OPERATING SUPPLIES | \$ 300.00 | \$ 0.00 | \$ 0.00 | \$ 126.00 | \$ 174.00 | 42.00 |
| 35600 | COMMUNICATIONS | \$ 403,651.00 | \$ 164,572.31 | \$ 66,706.02 | \$ 226,761.65 | \$ 12,317.04 | 96.95 |
| 3840 | FUNC 42400 REFUSE DISPOSAL PURCHASED SERVICES | \$ 168,000.00 | \$ 0.00 | \$ 16,177.95 | \$ 49,007.35 | \$ 118,992.65 | 29.17 |
| 6014 | FUNC 42600 LITTER CONTROL PROGRAM OTHER OPERATING SUPPLIES | \$ 5,399.00 | \$ 1,855.82 | \$ 150.00 | \$ 1,798.48 | \$ 1,744.70 | 67.68 |
| 3840 | FUNC 42700 SANITATION PURCHASED SERVICES | \$ 24,000.00 | \$ 0.00 | \$ 2,206.36 | \$ 11,031.80 | \$ 12,968.20 | 45.97 |
| 5699 | CIVIC CONTRIBUTIONS (CCSA) | \$ 39,000.00 | \$ 0.00 | \$ 0.00 | \$ 39,000.00 | \$ 0.00 | 100.00 |
| 42700 | SANITATION | \$ 63,000.00 | \$ 0.00 | \$ 2,206.36 | \$ 50,031.80 | \$ 12,968.20 | 79.42 |
| 1100 | FUNC 43200 GENERAL PROPERTY MAINTENANCE SALARIES - REGULAR | \$ 158,749.00 | \$ 70,350.08 | \$ 11,725.05 | \$ 70,367.04 | \$ 18,031.88 | 88.64 |
| 2100 | FICA BENEFITS | \$ 12,144.00 | \$ 4,924.00 | \$ 820.66 | \$ 4,969.06 | \$ 2,250.94 | 81.46 |
| 2210 | VSRS BENEFITS | \$ 19,272.00 | \$ 8,448.21 | \$ 1,408.04 | \$ 8,456.58 | \$ 2,367.21 | 87.72 |
| 2300 | HEALTH INSURANCE BENEFITS | \$ 20,611.00 | \$ 8,628.20 | \$ 1,437.93 | \$ 8,168.84 | \$ 3,813.96 | 81.50 |
| 2400 | LIFE INSURANCE | \$ 1,889.00 | \$ 837.16 | \$ 139.53 | \$ 837.41 | \$ 214.43 | 88.65 |
| 2700 | WORKERS COMPENSATION INSURANCE | \$ 3,150.00 | \$ 0.00 | \$ 0.00 | \$ 4,086.34 | \$ 936.34 | 129.73 |
| 3100 | PROFESSIONAL SERVICES | \$ 600.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 600.00 | 0.00 |
| 3310 | REPAIR & MAINTENANCE | \$ 17,835.00 | \$ 12,781.90 | \$ 0.00 | \$ 4,047.00 | \$ 1,006.10 | 94.36 |
| 3320 | MAINTENANCE SERVICE CONTRACT | \$ 99,500.00 | \$ 59,829.42 | \$ 3,475.45 | \$ 39,523.79 | \$ 146.79 | 99.85 |
| 3600 | ADVERTISING | \$ 900.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 900.00 | 0.00 |
| 5110 | ELECTRICAL SERVICES | \$ 2,397.00 | \$ 0.00 | \$ 0.00 | \$ 8.40 | \$ 2,388.60 | 0.35 |
| 5120 | HEATING SERVICES | \$ 6,649.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 6,649.00 | 0.00 |
| 5130 | WATER & SEWAGE SERVICES | \$ 6,555.00 | \$ 0.00 | \$ 30.85 | \$ 198.35 | \$ 6,356.65 | 3.03 |
| 5230 | TELECOMMUNICATIONS | \$ 3,900.00 | \$ 1,175.65 | \$ 252.37 | \$ 1,352.21 | \$ 1,372.14 | 64.82 |
| 5301 | BOILER INSURANCE | \$ 1,952.00 | \$ 0.00 | \$ 0.00 | \$ 1,952.00 | \$ 0.00 | 100.00 |
| 5302 | FIRE INSURANCE | \$ 19,420.00 | \$ 0.00 | \$ 0.00 | \$ 19,420.00 | \$ 0.00 | 100.00 |
| 5305 | MOTOR VEHICLE INSURANCE | \$ 5,328.00 | \$ 0.00 | \$ 0.00 | \$ 5,130.00 | \$ 198.00 | 96.28 |
| 5308 | GENERAL LIABILITY INSURANCE | \$ 9,000.00 | \$ 0.00 | \$ 0.00 | \$ 8,356.00 | \$ 644.00 | 92.84 |
| 5410 | EQUIPMENT RENTAL | \$ 3,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 3,000.00 | 0.00 |
| 5540 | TRAVEL CONVENTION & EDUCATION | \$ 1,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 1,000.00 | 0.00 |
| 6003 | AGRICULTURAL SUPPLIES | \$ 750.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 750.00 | 0.00 |
| 6005 | LAUNDRY, HOUSEKEEPING, & JANITOR | \$ 16,000.00 | \$ 15,673.77 | \$ 320.53 | \$ 4,326.23 | \$ 4,000.00 | 125.00 |
| 6007 | REPAIR AND MAINTENANCE SUPPLIES | \$ 17,000.00 | \$ 5,359.45 | \$ 688.69 | \$ 4,774.62 | \$ 6,865.93 | 59.61 |
| 6008 | VEHICLE AND EQUIP FUEL | \$ 8,888.00 | \$ 0.00 | \$ 770.60 | \$ 3,456.63 | \$ 5,431.37 | 38.89 |
| 6009 | VEHICLE AND EQUIPMENT SUPPLIES | \$ 5,500.00 | \$ 0.00 | \$ 429.41 | \$ 1,873.72 | \$ 3,626.28 | 34.07 |
| 6014 | OTHER OPERATING SUPPLIES | \$ 500.00 | \$ 0.00 | \$ 14.90 | \$ 201.64 | \$ 298.36 | 40.33 |
| 8201 | MACHINERY & EQUIPMENT | \$ 8,000.00 | \$ 0.00 | \$ 0.00 | \$ 567.52 | \$ 7,432.48 | 7.09 |
| 8202 | FURNITURE & FIXTURES | \$ 400.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 400.00 | 0.00 |
| 43200 | GENERAL PROPERTY MAINTENANCE | \$ 450,889.00 | \$ 188,007.84 | \$ 21,514.01 | \$ 192,073.38 | \$ 70,807.78 | 84.30 |
| 3100 | FUNC 43202 101 CHALMERS COURT PROFESSIONAL SERVICES | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 735.00 | \$ 735.00 | 100.00 |
| 3310 | REPAIR & MAINTENANCE | \$ 6,355.00 | \$ 4,598.93 | \$ 455.20 | \$ 6,034.91 | \$ 3,878.84 | 157.42 |
| 3320 | MAINTENANCE SERVICE CONTRACTS | \$ 32,300.00 | \$ 18,820.65 | \$ 2,029.15 | \$ 13,399.94 | \$ 79.41 | 99.75 |
| 3600 | ADVERTISING | \$ 200.00 | \$ 0.00 | \$ 0.00 | \$ 184.34 | \$ 15.66 | 92.17 |
| 5110 | ELECTRICAL SERVICES | \$ 20,000.00 | \$ 0.00 | \$ 1,719.10 | \$ 8,020.62 | \$ 11,979.38 | 40.10 |
| 5120 | HEATING SERVICES | \$ 3,400.00 | \$ 0.00 | \$ 695.23 | \$ 695.23 | \$ 2,704.77 | 20.45 |
| 5130 | WATER & SEWAGE SERVICES | \$ 900.00 | \$ 0.00 | \$ 55.35 | \$ 318.27 | \$ 581.73 | 35.36 |
| 5410 | LEASE OF EQUIPMENT | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 264.97 | \$ 264.97 | 100.00 |

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| Code | Description | Appropriations | Outstanding Encumbrances | Expenditures For DECEMBER | Expenditures Year-to-Date | Available Balance | Percent Used |
|-------|---|----------------|--------------------------|---------------------------|---------------------------|-------------------|--------------|
| 6000 | MATERIALS AND SUPPLIES | \$ 0.00 | \$ 0.00 | \$ 30.09 | \$ 30.09 | \$ 30.09 | 100.00 |
| 6007 | REPAIR AND MAINT SUPPLIES | \$ 4,000.00 | \$ 0.00 | \$ 363.57 | \$ 1,599.41 | \$ 2,400.59 | 39.99 |
| 43202 | 101 CHALMERS COURT | \$ 67,555.00 | \$ 23,419.58 | \$ 5,347.69 | \$ 31,282.78 | \$ 12,852.64 | 80.97 |
| | FUNC 43205 129 RAMSBURG LN MAINTENANCE DEPT | | | | | | |
| 3310 | REPAIR & MAINTENANCE | \$ 1,588.00 | \$ 123.00 | \$ 0.00 | \$ 1,575.10 | \$ 110.10 | 106.93 |
| 3320 | MAINTENANCE SERVICE CONTRACTS | \$ 200.00 | \$ 0.00 | \$ 0.00 | \$ 104.50 | \$ 95.50 | 52.25 |
| 5110 | ELECTRICAL SERVICES | \$ 3,200.00 | \$ 0.00 | \$ 212.26 | \$ 919.57 | \$ 2,280.43 | 28.74 |
| 5120 | HEATING SERVICES | \$ 3,400.00 | \$ 0.00 | \$ 0.00 | \$ 649.87 | \$ 2,750.13 | 19.11 |
| 5130 | WATER & SEWAGE SERVICES | \$ 300.00 | \$ 0.00 | \$ 15.50 | \$ 54.25 | \$ 245.75 | 18.08 |
| 6007 | REPAIR AND MAINT SUPPLIES | \$ 500.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 500.00 | 0.00 |
| 43205 | 129 RAMSBURG LN MAINTENANCE DEPT | \$ 9,188.00 | \$ 123.00 | \$ 227.76 | \$ 3,303.29 | \$ 5,761.71 | 37.29 |
| | FUNC 43206 100 N CHRUCH ST/RADIO TOWER | | | | | | |
| 3310 | REPAIR & MAINTENANCE | \$ 3,220.00 | \$ 502.62 | \$ 135.75 | \$ 2,722.75 | \$ 5.37 | 100.17 |
| 3320 | MAINTENANCE SERVICE CONTRACTS | \$ 2,800.00 | \$ 1,500.00 | \$ 0.00 | \$ 1,270.00 | \$ 30.00 | 98.93 |
| 5110 | ELECTRICAL SERVICES | \$ 12,100.00 | \$ 0.00 | \$ 747.95 | \$ 3,598.28 | \$ 8,501.72 | 29.74 |
| 5120 | HEATING SERVICES | \$ 3,000.00 | \$ 0.00 | \$ 283.41 | \$ 876.02 | \$ 2,123.98 | 29.20 |
| 5130 | WATER & SEWAGE SERVICES | \$ 2,050.00 | \$ 0.00 | \$ 249.55 | \$ 1,040.10 | \$ 1,009.90 | 50.74 |
| 6007 | REPAIR AND MAINT SUPPLIES | \$ 200.00 | \$ 0.00 | \$ 0.00 | \$ 119.60 | \$ 80.40 | 59.80 |
| 43206 | 100 N CHRUCH ST/RADIO TOWER | \$ 23,370.00 | \$ 2,002.62 | \$ 1,416.66 | \$ 9,626.75 | \$ 11,740.63 | 49.76 |
| | FUNC 43207 102 N CHRUCH ST | | | | | | |
| 3310 | REPAIR & MAINTENANCE | \$ 5,150.00 | \$ 3,744.00 | \$ 0.00 | \$ 3,560.86 | \$ 2,154.86 | 141.84 |
| 3320 | MAINTENANCE SERVICE CONTRACTS | \$ 200.00 | \$ 0.00 | \$ 0.00 | \$ 171.00 | \$ 29.00 | 85.50 |
| 5110 | ELECTRICAL SERVICES | \$ 18,000.00 | \$ 0.00 | \$ 2,001.64 | \$ 6,902.71 | \$ 11,097.29 | 38.35 |
| 6007 | REPAIR AND MAINT SUPPLIES | \$ 3,600.00 | \$ 0.00 | \$ 0.00 | \$ 654.02 | \$ 2,945.98 | 18.17 |
| 43207 | 102 N CHRUCH ST | \$ 26,950.00 | \$ 3,744.00 | \$ 2,001.64 | \$ 11,288.59 | \$ 11,917.41 | 55.78 |
| | FUNC 43208 104 N CHURCH/106 N CHURCH ST | | | | | | |
| 3310 | REPAIR & MAINTENANCE | \$ 23,850.00 | \$ 11,972.00 | \$ 0.00 | \$ 12,689.00 | \$ 811.00 | 103.40 |
| 3320 | MAINTENANCE SERVICE CONTRACTS | \$ 1,700.00 | \$ 0.00 | \$ 0.00 | \$ 1,643.00 | \$ 57.00 | 96.65 |
| 5110 | ELECTRICAL SERVICES | \$ 9,200.00 | \$ 0.00 | \$ 798.98 | \$ 3,142.91 | \$ 6,057.09 | 34.16 |
| 5120 | HEATING SERVICES | \$ 3,600.00 | \$ 0.00 | \$ 715.63 | \$ 715.63 | \$ 2,884.37 | 19.88 |
| 5130 | WATER & SEWAGE SERVICES | \$ 1,300.00 | \$ 0.00 | \$ 88.28 | \$ 463.47 | \$ 836.53 | 35.65 |
| 6007 | REPAIR AND MAINT SUPPLIES | \$ 1,300.00 | \$ 0.00 | \$ 414.26 | \$ 801.74 | \$ 498.26 | 61.67 |
| 43208 | 104 N CHURCH/106 N CHURCH ST | \$ 40,950.00 | \$ 11,972.00 | \$ 2,017.15 | \$ 19,455.75 | \$ 9,522.25 | 76.75 |
| | FUNC 43209 225 RAMSBURG LANE ANIMAL SHELTER | | | | | | |
| 3310 | PROFESSIONAL SERVICES | \$ 5,550.00 | \$ 2,290.00 | \$ 496.00 | \$ 3,720.13 | \$ 460.13 | 108.29 |
| 3320 | MAINTENANCE SERVICE CONTRACTS | \$ 600.00 | \$ 0.00 | \$ 0.00 | \$ 513.00 | \$ 87.00 | 85.50 |
| 5110 | ELECTRICAL SERVICES | \$ 4,800.00 | \$ 0.00 | \$ 285.53 | \$ 2,325.38 | \$ 2,474.62 | 48.45 |
| 5120 | HEATING SERVICES | \$ 9,600.00 | \$ 0.00 | \$ 1,082.84 | \$ 1,947.40 | \$ 7,652.60 | 20.29 |
| 5130 | WATER & SEWAGE SERVICES | \$ 50.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 50.00 | 0.00 |
| 6007 | REPAIR AND MAINT SUPPLIES | \$ 3,300.00 | \$ 0.00 | \$ 113.84 | \$ 356.26 | \$ 2,943.74 | 10.80 |
| 43209 | 225 RAMSBURG LANE ANIMAL SHELTER | \$ 23,900.00 | \$ 2,290.00 | \$ 1,978.21 | \$ 8,862.17 | \$ 12,747.83 | 46.66 |
| | FUNC 43210 524 WESTWOOD RD | | | | | | |
| 3310 | REPAIR & MAINTENANCE | \$ 907.00 | \$ 276.00 | \$ 0.00 | \$ 672.34 | \$ 41.34 | 104.56 |
| 3320 | MAINTENANCE SERVICE CONTRACTS | \$ 200.00 | \$ 0.00 | \$ 0.00 | \$ 190.00 | \$ 10.00 | 95.00 |
| 5110 | ELECTRICAL SERVICES | \$ 1,900.00 | \$ 0.00 | \$ 108.75 | \$ 856.73 | \$ 1,043.27 | 45.09 |
| 5120 | HEATING SERVICES | \$ 1,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 1,000.00 | 0.00 |
| 6007 | REPAIR AND MAINT SUPPLIES | \$ 1,500.00 | \$ 0.00 | \$ 20.26 | \$ 51.68 | \$ 1,448.32 | 3.45 |

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|-------|---|----------------|--------------------------|---------------------------|---------------------------|-------------------|--------------|
| 43210 | 524 WESTWOOD RD | \$ 5,507.00 | \$ 276.00 | \$ 129.01 | \$ 1,770.75 | \$ 3,460.25 | 37.17 |
| | FUNC 43211 225 AL SMITH CIR REC CENTER | | | | | | |
| 3310 | REPAIR & MAINTENANCE | \$ 22,747.00 | \$ 1,155.00 | \$ 6,617.00 | \$ 30,633.40 | \$ 9,041.40 | 139.75 |
| 3320 | MAINTENANCE SERVICE CONTRACTS | \$ 1,300.00 | \$ 1,000.00 | \$ 0.00 | \$ 1,209.00 | \$ 909.00 | 169.92 |
| 5110 | ELECTRICAL SERVICES | \$ 15,400.00 | \$ 0.00 | \$ 1,493.04 | \$ 7,649.68 | \$ 7,750.32 | 49.67 |
| 5120 | HEATING SERVICES | \$ 4,600.00 | \$ 0.00 | \$ 469.96 | \$ 1,150.77 | \$ 3,449.23 | 25.02 |
| 5130 | WATER & SEWAGE SERVICES | \$ 1,700.00 | \$ 0.00 | \$ 139.50 | \$ 1,038.50 | \$ 661.50 | 61.09 |
| 6007 | REPAIR AND MAINT SUPPLIES | \$ 1,700.00 | \$ 0.00 | \$ 287.33 | \$ 1,550.36 | \$ 149.64 | 91.20 |
| 43211 | 225 AL SMITH CIR REC CENTER | \$ 47,447.00 | \$ 2,155.00 | \$ 9,006.83 | \$ 43,231.71 | \$ 2,060.29 | 95.66 |
| | FUNC 43212 225 AL SMITH CIR PARK OFFICE/GROUNDS | | | | | | |
| 3310 | REPAIR & MAINTENANCE | \$ 4,228.00 | \$ 1,948.57 | \$ 585.32 | \$ 3,421.38 | \$ 1,141.95 | 127.01 |
| 5110 | ELECTRICAL SERVICES | \$ 4,600.00 | \$ 0.00 | \$ 645.63 | \$ 3,619.70 | \$ 980.30 | 78.69 |
| 5130 | WATER & SEWAGE SERVICES | \$ 5,000.00 | \$ 0.00 | \$ 133.76 | \$ 1,338.62 | \$ 3,661.38 | 26.77 |
| 6007 | REPAIR AND MAINT SUPPLIES | \$ 7,000.00 | \$ 0.00 | \$ 125.63 | \$ 5,258.52 | \$ 1,741.48 | 75.12 |
| 43212 | 225 AL SMITH CIR PARK OFFICE/GRO | \$ 20,828.00 | \$ 1,948.57 | \$ 1,490.34 | \$ 13,638.22 | \$ 5,241.21 | 74.84 |
| | FUNC 43213 225 AL SMITH CIR POOL | | | | | | |
| 3310 | REPAIR & MAINTENANCE | \$ 1,100.00 | \$ 624.75 | \$ 0.00 | \$ 375.25 | \$ 100.00 | 90.91 |
| 5110 | ELECTRICAL SERVICES | \$ 9,500.00 | \$ 0.00 | \$ 118.75 | \$ 2,626.89 | \$ 6,873.11 | 27.65 |
| 5130 | WATER & SEWAGE SERVICES | \$ 9,400.00 | \$ 0.00 | \$ 11.04 | \$ 4,601.60 | \$ 4,798.40 | 48.95 |
| 6007 | REPAIR AND MAINT SUPPLIES | \$ 2,900.00 | \$ 0.00 | \$ 0.00 | \$ 74.44 | \$ 2,825.56 | 2.57 |
| 43213 | 225 AL SMITH CIR POOL | \$ 22,900.00 | \$ 624.75 | \$ 129.79 | \$ 7,678.18 | \$ 14,597.07 | 36.26 |
| | FUNC 43214 225 AL SMITH CIR BASEBALL | | | | | | |
| 3310 | REPAIR & MAINTENANCE | \$ 100.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 100.00 | 0.00 |
| 5110 | ELECTRICAL SERVICES | \$ 1,700.00 | \$ 0.00 | \$ 101.68 | \$ 813.20 | \$ 886.80 | 47.84 |
| 6007 | REPAIR AND MAINT SUPPLIES | \$ 3,800.00 | \$ 0.00 | \$ 0.00 | \$ 3,745.82 | \$ 54.18 | 98.57 |
| 43214 | 225 AL SMITH CIR BASEBALL | \$ 5,600.00 | \$ 0.00 | \$ 101.68 | \$ 4,559.02 | \$ 1,040.98 | 81.41 |
| | FUNC 43215 225 AL SMITH CIR SOCCER | | | | | | |
| 3310 | REPAIR & MAINTENANCE | \$ 150.00 | \$ 0.00 | \$ 200.00 | \$ 325.00 | \$ 175.00 | 216.67 |
| 5110 | ELECTRICAL SERVICES | \$ 700.00 | \$ 0.00 | \$ 61.68 | \$ 356.36 | \$ 343.64 | 50.91 |
| 6007 | REPAIR AND MAINT SUPPLIES | \$ 3,700.00 | \$ 0.00 | \$ 0.00 | \$ 967.61 | \$ 2,732.39 | 26.15 |
| 43215 | 225 AL SMITH CIR SOCCER | \$ 4,550.00 | \$ 0.00 | \$ 261.68 | \$ 1,648.97 | \$ 2,901.03 | 36.24 |
| | FUNC 43232 32 E MAIN ST | | | | | | |
| 6007 | REPAIR AND MAINT SUPPLIES | \$ 300.00 | \$ 0.00 | \$ 13.80 | \$ 13.80 | \$ 286.20 | 4.60 |
| | FUNC 43236 36 E MAIN ST | | | | | | |
| 3310 | REPAIR & MAINTENANCE | \$ 8,890.00 | \$ 2,407.74 | \$ 4,808.26 | \$ 6,474.26 | \$ 8.00 | 99.91 |
| 5110 | ELECTRICAL SERVICES | \$ 750.00 | \$ 0.00 | \$ 48.11 | \$ 209.08 | \$ 540.92 | 27.88 |
| 5120 | HEATING SERVICES | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 1,002.96 | \$ 1,002.96 | 100.00 |
| 5130 | WATER & SEWAGE SERVICES | \$ 600.00 | \$ 0.00 | \$ 11.04 | \$ 441.41 | \$ 158.59 | 73.57 |
| 6007 | REPAIR AND MAINT SUPPLIES | \$ 2,000.00 | \$ 0.00 | \$ 0.00 | \$ 1.99 | \$ 1,998.01 | 0.10 |
| 43236 | 36 E MAIN ST | \$ 12,240.00 | \$ 2,407.74 | \$ 4,867.41 | \$ 8,129.70 | \$ 1,702.56 | 86.09 |
| | FUNC 43237 311 E MAIN ST | | | | | | |
| 3310 | REPAIR & MAINTENANCE | \$ 1,880.00 | \$ 428.00 | \$ 1,650.00 | \$ 3,099.50 | \$ 1,647.50 | 187.63 |
| 3320 | MAINTENANCE SERVICE CONTRACTS | \$ 1,700.00 | \$ 0.00 | \$ 0.00 | \$ 1,624.00 | \$ 76.00 | 95.53 |
| 5110 | ELECTRICAL SERVICES | \$ 6,500.00 | \$ 0.00 | \$ 687.19 | \$ 3,006.67 | \$ 3,493.33 | 46.26 |

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| Code | Description | Appropriations | Outstanding Encumbrances | Expenditures For | DECEMBER | Expenditures Year-to-Date | Available Balance | Percent Used |
|---|--------------------------------|----------------|--------------------------|------------------|---------------|---------------------------|-------------------|--------------|
| 5130 | WATER & SEWAGE SERVICES | \$ 800.00 | \$ 0.00 | \$ 66.21 | \$ 364.16 | \$ 435.84 | 45.52 | |
| 6007 | REPAIR AND MAINT SUPPLIES | \$ 800.00 | \$ 0.00 | \$ 0.00 | \$ 1,557.31 | \$ 757.31 | 194.66 | |
| 43237 | 311 E MAIN ST | \$ 11,680.00 | \$ 428.00 | \$ 2,403.40 | \$ 9,651.64 | \$ 1,600.36 | 86.30 | |
| FUNC 51100 LOCAL HEALTH DEPARTMENT | | | | | | | | |
| 5610 | CIVIC CONTRIBUTIONS | \$ 199,000.00 | \$ 0.00 | \$ 49,750.00 | \$ 49,750.00 | \$ 149,250.00 | 25.00 | |
| FUNC 51200 OUR HEALTH | | | | | | | | |
| 5699 | CIVIC CONTRIBUTIONS | \$ 6,500.00 | \$ 0.00 | \$ 0.00 | \$ 6,500.00 | \$ 0.00 | 100.00 | |
| FUNC 52500 NORTHWESTERN COMMUNITY SERVICES | | | | | | | | |
| 5620 | CIVIC CONTRIBUTIONS | \$ 82,000.00 | \$ 0.00 | \$ 0.00 | \$ 41,000.00 | \$ 41,000.00 | 50.00 | |
| FUNC 52800 CONCERN HOTLINE | | | | | | | | |
| 5699 | CIVIC CONTRIBUTIONS | \$ 1,000.00 | \$ 0.00 | \$ 0.00 | \$ 1,000.00 | \$ 0.00 | 100.00 | |
| FUNC 52900 NW WORKS | | | | | | | | |
| 5699 | CIVIC CONTRIBUTIONS | \$ 1,000.00 | \$ 0.00 | \$ 0.00 | \$ 1,000.00 | \$ 0.00 | 100.00 | |
| FUNC 53230 SHENANDOAH AREA AGENCY ON AGING | | | | | | | | |
| 5699 | CIVIC CONTRIBUTIONS | \$ 40,000.00 | \$ 0.00 | \$ 0.00 | \$ 20,000.00 | \$ 20,000.00 | 50.00 | |
| FUNC 53240 VIRGINIA REGIONAL TRANSIT | | | | | | | | |
| 5699 | CIVIC CONTRIBUTIONS | \$ 17,639.00 | \$ 0.00 | \$ 0.00 | \$ 4,409.75 | \$ 13,229.25 | 25.00 | |
| FUNC 53500 THE LAUREL CENTER (SHELTER FOR ABUSED WOMEN) | | | | | | | | |
| 5699 | CIVIC CONTRIBUTIONS | \$ 2,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 2,000.00 | 0.00 | |
| FUNC 53600 ACCESS INDEPENDENCE | | | | | | | | |
| 5699 | CIVIC CONTRIBUTIONS | \$ 1,000.00 | \$ 0.00 | \$ 0.00 | \$ 1,000.00 | \$ 0.00 | 100.00 | |
| FUNC 69100 LORD FAIRFAX COMMUNITY COLLEGE | | | | | | | | |
| 5699 | CIVIC CONTRIBUTIONS | \$ 14,355.00 | \$ 0.00 | \$ 0.00 | \$ 7,177.50 | \$ 7,177.50 | 50.00 | |
| FUNC 71100 PARKS ADMINISTRATION | | | | | | | | |
| 1100 | SALARIES - REGULAR | \$ 232,243.00 | \$ 116,121.51 | \$ 19,353.58 | \$ 116,121.48 | \$ 0.01 | 100.00 | |
| 1300 | SALARIES - PART TIME | \$ 13,356.00 | \$ 0.00 | \$ 0.00 | \$ 9,695.25 | \$ 3,660.75 | 72.59 | |
| 2100 | FICA BENEFITS | \$ 18,789.00 | \$ 8,071.10 | \$ 1,345.17 | \$ 8,812.71 | \$ 1,905.19 | 89.86 | |
| 2210 | VSRS BENEFITS | \$ 28,194.00 | \$ 14,097.19 | \$ 2,349.52 | \$ 14,097.12 | \$ 0.31 | 100.00 | |
| 2300 | HEALTH INSURANCE BENEFITS | \$ 29,143.00 | \$ 14,338.14 | \$ 2,389.69 | \$ 14,338.14 | \$ 466.72 | 98.40 | |
| 2400 | LIFE INSURANCE | \$ 2,764.00 | \$ 1,381.80 | \$ 230.32 | \$ 1,381.89 | \$ 0.31 | 99.99 | |
| 2700 | WORKERS COMPENSATION INSURANCE | \$ 7,035.00 | \$ 0.00 | \$ 0.00 | \$ 8,164.69 | \$ 1,129.69 | 116.06 | |
| 3300 | PURCHASED SERVICES | \$ 0.00 | \$ 0.00 | \$ 13.77 | \$ 13.77 | \$ 0.00 | 100.00 | |
| 3320 | MAINTENANCE SERVICE CONTRACT | \$ 4,772.00 | \$ 2,065.05 | \$ 152.75 | \$ 866.95 | \$ 1,840.00 | 61.44 | |
| 3500 | PRINTING AND BINDING | \$ 1,225.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 1,225.00 | 0.00 | |
| 3600 | ADVERTISING | \$ 1,190.00 | \$ 0.00 | \$ 254.70 | \$ 254.70 | \$ 935.30 | 21.40 | |
| 5210 | POSTAL SERVICES | \$ 6,260.00 | \$ 1,306.87 | \$ 193.70 | \$ 2,858.13 | \$ 2,095.00 | 66.53 | |
| 5230 | TELECOMMUNICATIONS | \$ 3,961.00 | \$ 0.00 | \$ 127.16 | \$ 679.50 | \$ 3,281.50 | 17.15 | |
| 5400 | LEASES AND RENTALS | \$ 530.00 | \$ 0.00 | \$ 0.00 | \$ 3,270.32 | \$ 2,740.32 | 617.04 | |
| 5510 | TRAVEL MILEAGE | \$ 100.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 100.00 | 0.00 | |
| 5540 | TRAVEL CONVENTION & EDUCATION | \$ 2,274.00 | \$ 0.00 | \$ 157.00 | \$ 879.18 | \$ 1,394.82 | 38.66 | |
| 5810 | DUES & MEMBERSHIPS | \$ 1,775.00 | \$ 0.00 | \$ 60.00 | \$ 950.00 | \$ 825.00 | 53.52 | |
| 6001 | OFFICE SUPPLIES | \$ 2,500.00 | \$ 0.00 | \$ 51.75 | \$ 978.63 | \$ 1,521.37 | 39.15 | |
| 6003 | AGRICULTURAL SUPPLIES | \$ 1,090.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 1,090.00 | 0.00 | |
| 6008 | VEHICLE AND EQUIP FUEL | \$ 2,000.00 | \$ 0.00 | \$ 109.45 | \$ 422.56 | \$ 1,577.44 | 21.13 | |
| 6011 | UNIFORM AND WEARING APPAREL | \$ 1,250.00 | \$ 0.00 | \$ 0.00 | \$ 633.25 | \$ 616.75 | 50.66 | |
| 6014 | OTHER OPERATING SUPPLIES | \$ 1,856.00 | \$ 0.00 | \$ 158.78 | \$ 1,020.83 | \$ 835.17 | 55.00 | |

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|-------|--|----------------|--------------------------|------------------|----------|---------------------------|-------------------|--------------|
| 71100 | PARKS ADMINISTRATION | \$ 362,307.00 | \$ 157,381.66 | \$ 26,947.34 | \$ | \$ 185,439.10 | \$ 19,486.24 | 94.62 |
| | FUNC 71310 CLARKE COUNTY RECREATION CENTER | | | | | | | |
| 1100 | SALARIES - REGULAR | \$ 43,210.00 | \$ 21,605.01 | \$ 3,600.83 | \$ | \$ 21,604.98 | \$ 0.01 | 100.00 |
| 1300 | SALARIES - PART TIME | \$ 25,809.00 | \$ 0.00 | \$ 2,585.63 | \$ | \$ 11,282.83 | \$ 14,526.17 | 43.72 |
| 2100 | FICA BENEFITS | \$ 5,280.00 | \$ 1,637.01 | \$ 470.62 | \$ | \$ 2,500.12 | \$ 1,142.87 | 78.35 |
| 2210 | VSRS BENEFITS | \$ 5,246.00 | \$ 2,622.85 | \$ 437.14 | \$ | \$ 2,622.84 | \$ 0.31 | 99.99 |
| 2300 | HEALTH INSURANCE BENEFITS | \$ 5,127.00 | \$ 2,563.56 | \$ 427.24 | \$ | \$ 2,563.44 | \$ 0.00 | 100.00 |
| 2400 | LIFE INSURANCE | \$ 514.00 | \$ 257.10 | \$ 42.85 | \$ | \$ 257.10 | \$ 0.20 | 100.04 |
| 2700 | WORKERS COMPENSATION INSURANCE | \$ 735.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 684.37 | \$ 50.63 | 93.11 |
| 3600 | ADVERTISING | \$ 200.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 0.00 | \$ 200.00 | 0.00 |
| 5230 | TELECOMMUNICATIONS | \$ 400.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 0.00 | \$ 400.00 | 0.00 |
| 5830 | REFUNDS | \$ 400.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 120.00 | \$ 280.00 | 30.00 |
| 6001 | OFFICE SUPPLIES | \$ 250.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 0.00 | \$ 250.00 | 0.00 |
| 6002 | FOOD SUPPLIES & FOOD SERVICE SUP | \$ 1,820.00 | \$ 0.00 | \$ 183.12 | \$ | \$ 183.12 | \$ 1,636.88 | 10.06 |
| 6013 | EDUCATIONAL AND RECREATIONAL SUP | \$ 2,300.00 | \$ 0.00 | \$ 592.16 | \$ | \$ 893.01 | \$ 1,406.99 | 38.83 |
| 6014 | OTHER OPERATING SUPPLIES | \$ 4,500.00 | \$ 1,891.46 | \$ 498.62 | \$ | \$ 1,213.79 | \$ 1,394.75 | 69.01 |
| 6015 | MERCHANDISE FOR RESALE | \$ 10,000.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 1,682.20 | \$ 8,317.80 | 16.82 |
| 71310 | CLARKE COUNTY RECREATION CENTER | \$ 105,791.00 | \$ 30,576.99 | \$ 8,838.21 | \$ | \$ 45,607.80 | \$ 29,606.21 | 72.01 |
| | FUNC 71320 SWIMMING POOL | | | | | | | |
| 1300 | SALARIES - PART TIME | \$ 60,251.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 39,839.47 | \$ 20,411.53 | 66.12 |
| 2100 | FICA BENEFITS | \$ 4,610.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 3,047.71 | \$ 1,562.29 | 66.11 |
| 2700 | WORKERS COMPENSATION INSURANCE | \$ 420.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 0.00 | \$ 420.00 | 0.00 |
| 3100 | PROFESSIONAL SERVICES | \$ 2,900.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 105.00 | \$ 2,795.00 | 3.62 |
| 5540 | TRAVEL CONVENTION & EDUCATION | \$ 600.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 0.00 | \$ 600.00 | 0.00 |
| 5810 | DUES & MEMBERSHIPS | \$ 2,375.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 1,100.00 | \$ 1,275.00 | 46.32 |
| 5830 | REFUNDS | \$ 500.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 190.00 | \$ 310.00 | 38.00 |
| 6011 | UNIFORM AND WEARING APPAREL | \$ 1,143.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 0.00 | \$ 1,143.00 | 0.00 |
| 6013 | EDUCATIONAL AND RECREATIONAL SUP | \$ 1,700.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 213.85 | \$ 1,486.15 | 12.58 |
| 6014 | OTHER OPERATING SUPPLIES | \$ 2,000.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 121.18 | \$ 1,878.82 | 6.06 |
| 6015 | MERCHANDISE FOR RESALE | \$ 2,400.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 0.00 | \$ 2,400.00 | 0.00 |
| 6026 | POOL CHEMICALS | \$ 11,000.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 2,245.00 | \$ 8,755.00 | 20.41 |
| 71320 | SWIMMING POOL | \$ 89,899.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 46,862.21 | \$ 43,036.79 | 52.13 |
| | FUNC 71330 CONCESSION STAND | | | | | | | |
| 1300 | SALARIES/WAGES - PART TIME | \$ 4,400.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 3,511.38 | \$ 888.62 | 79.80 |
| 2100 | FICA | \$ 337.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 268.62 | \$ 68.38 | 79.71 |
| 6001 | OFFICE SUPPLIES | \$ 500.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 0.00 | \$ 500.00 | 0.00 |
| 6015 | MERCHANDISE FOR RESALE | \$ 16,000.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 5,412.26 | \$ 10,587.74 | 33.83 |
| 71330 | CONCESSION STAND | \$ 21,237.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 9,192.26 | \$ 12,044.74 | 43.28 |
| | FUNC 71350 PROGRAMS | | | | | | | |
| 1100 | SALARIES/WAGES - REGULAR | \$ 33,856.00 | \$ 16,928.01 | \$ 2,821.33 | \$ | \$ 16,927.98 | \$ 0.01 | 100.00 |
| 1300 | SALARIES - PART TIME | \$ 94,500.00 | \$ 0.00 | \$ 3,721.39 | \$ | \$ 45,192.97 | \$ 49,307.03 | 47.82 |
| 2100 | FICA BENEFITS | \$ 9,820.00 | \$ 1,295.84 | \$ 500.66 | \$ | \$ 4,753.07 | \$ 3,771.09 | 61.60 |
| 2210 | VSRS | \$ 4,110.00 | \$ 2,055.06 | \$ 342.51 | \$ | \$ 2,055.06 | \$ 0.12 | 100.00 |
| 2400 | LIFE INSURANCE | \$ 403.00 | \$ 201.46 | \$ 33.57 | \$ | \$ 201.43 | \$ 0.11 | 99.97 |
| 2700 | WORKERS COMPENSATION BENEFITS | \$ 840.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 873.46 | \$ 33.46 | 103.98 |
| 2800 | OTHER BENEFITS - ANNUAL LEAVE PA | \$ 0.00 | \$ 14,723.75 | \$ 0.00 | \$ | \$ 0.00 | \$ 14,723.75 | 100.00 |
| 3100 | PROFESSIONAL SERVICES | \$ 50,500.00 | \$ 28,560.54 | \$ 4,204.11 | \$ | \$ 27,062.78 | \$ 5,123.32 | 110.15 |
| 3500 | PRINTING AND BINDING | \$ 9,000.00 | \$ 1.00 | \$ 0.00 | \$ | \$ 4,722.96 | \$ 4,276.04 | 52.49 |
| 3600 | ADVERTISING | \$ 1,700.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 442.00 | \$ 1,258.00 | 26.00 |
| 5210 | POSTAL SERVICES | \$ 100.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 0.00 | \$ 100.00 | 0.00 |
| 5400 | LEASES AND RENTALS | \$ 1,500.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 224.03 | \$ 1,275.97 | 14.94 |
| 5540 | TRAVEL CONVENTION & EDUCATION | \$ 500.00 | \$ 0.00 | \$ 0.00 | \$ | \$ 0.00 | \$ 500.00 | 0.00 |

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|--|----------------------------------|----------------|--------------------------|------------------|--------------|---------------------------|-------------------|--------------|
| 5560 | GROUP TRIPS | \$ 15,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 1,583.72 | \$ 13,416.28 | 10.56 |
| 5810 | DUES & MEMBERSHIPS | \$ 500.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 500.00 | 0.00 |
| 5830 | REFUNDS | \$ 7,500.00 | \$ 0.00 | \$ 252.25 | \$ 252.25 | \$ 2,313.95 | \$ 5,186.05 | 30.85 |
| 6001 | OFFICE SUPPLIES | \$ 100.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 17.58 | \$ 82.42 | 17.58 |
| 6002 | FOOD SUPPLIES & FOOD SERVICE SUP | \$ 6,900.00 | \$ 0.00 | \$ 183.10 | \$ 183.10 | \$ 2,776.06 | \$ 4,123.94 | 40.23 |
| 6011 | UNIFORM AND WEARING APPAREL | \$ 3,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 831.00 | \$ 2,169.00 | 27.70 |
| 6013 | EDUCATIONAL AND RECREATIONAL SUP | \$ 6,500.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 1,441.74 | \$ 5,058.26 | 22.18 |
| 6014 | OTHER OPERATING SUPPLIES | \$ 5,000.00 | \$ 0.00 | \$ 54.75 | \$ 54.75 | \$ 1,228.90 | \$ 3,771.10 | 24.58 |
| 6015 | MERCHANDISE FOR RESALE | \$ 6,000.00 | \$ 1,008.00 | \$ 0.00 | \$ 0.00 | \$ 1,275.00 | \$ 3,717.00 | 38.05 |
| 71350 | PROGRAMS | \$ 257,329.00 | \$ 64,773.66 | \$ 12,113.67 | \$ 12,113.67 | \$ 113,923.69 | \$ 78,631.65 | 69.44 |
| FUNC 72220 JOSEPHINE SCHOOL COMMUNITY MUSEUM | | | | | | | | |
| 5699 | CIVIC CONTRIBUTIONS | \$ 7,290.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 7,290.00 | \$ 0.00 | 100.00 |
| FUNC 72600 VIRGINIA COMMISSION FOR THE ARTS | | | | | | | | |
| 5699 | CIVIC CONTRIBUTIONS | \$ 10,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 5,000.00 | \$ 5,000.00 | 50.00 |
| FUNC 73200 REGIONAL LIBRARY | | | | | | | | |
| 5699 | CIVIC CONTRIBUTIONS | \$ 182,119.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 91,059.50 | \$ 91,059.50 | 50.00 |
| FUNC 81110 PLANNING ADMINISTRATION | | | | | | | | |
| 1100 | SALARIES - REGULAR | \$ 225,353.00 | \$ 114,801.42 | \$ 19,133.61 | \$ 19,133.61 | \$ 114,801.66 | \$ 4,250.08 | 101.89 |
| 2100 | FICA BENEFITS | \$ 17,239.00 | \$ 8,738.78 | \$ 1,456.48 | \$ 1,456.48 | \$ 8,738.88 | \$ 238.66 | 101.38 |
| 2210 | VRSR BENEFITS | \$ 27,358.00 | \$ 13,936.89 | \$ 2,322.82 | \$ 2,322.82 | \$ 13,936.92 | \$ 515.81 | 101.89 |
| 2300 | HEALTH INSURANCE BENEFITS | \$ 20,987.00 | \$ 8,972.04 | \$ 1,495.34 | \$ 1,495.34 | \$ 8,972.04 | \$ 3,042.92 | 85.50 |
| 2400 | LIFE INSURANCE | \$ 2,682.00 | \$ 1,366.10 | \$ 227.70 | \$ 227.70 | \$ 1,366.20 | \$ 50.30 | 101.88 |
| 2700 | WORKERS COMPENSATION INSURANCE | \$ 3,885.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 3,608.17 | \$ 276.83 | 92.87 |
| 3100 | PROFESSIONAL SERVICES | \$ 30,000.00 | \$ 0.00 | \$ 32.00 | \$ 32.00 | \$ 2,118.93 | \$ 27,881.07 | 7.06 |
| 3140 | ENGINEERING REVIEW EXPENDITURES | \$ 5,000.00 | \$ 0.00 | \$ 473.46 | \$ 473.46 | \$ 3,287.96 | \$ 1,712.04 | 65.76 |
| 3320 | MAINTENANCE SERVICE CONTRACT | \$ 700.00 | \$ 500.46 | \$ 0.00 | \$ 0.00 | \$ 99.54 | \$ 100.00 | 85.71 |
| 3500 | PRINTING AND BINDING | \$ 3,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 274.80 | \$ 2,725.20 | 9.16 |
| 3600 | ADVERTISING | \$ 2,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 574.00 | \$ 1,426.00 | 28.70 |
| 5210 | POSTAL SERVICES | \$ 1,500.00 | \$ 0.00 | \$ 434.80 | \$ 434.80 | \$ 575.34 | \$ 924.66 | 38.36 |
| 5230 | TELECOMMUNICATIONS | \$ 400.00 | \$ 0.00 | \$ 21.90 | \$ 21.90 | \$ 90.74 | \$ 309.26 | 22.68 |
| 5510 | TRAVEL MILEAGE | \$ 1,500.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 416.81 | \$ 1,083.19 | 27.79 |
| 5540 | TRAVEL CONVENTION & EDUCATION | \$ 2,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 2,000.00 | \$ 0.00 | 100.00 |
| 5810 | DUES & MEMBERSHIPS | \$ 750.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 750.00 | 0.00 |
| 6001 | OFFICE SUPPLIES | \$ 2,500.00 | \$ 0.00 | \$ 53.80 | \$ 53.80 | \$ 1,049.16 | \$ 1,450.84 | 41.97 |
| 6012 | BOOKS AND SUBSCRIPTIONS | \$ 2,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 21.99 | \$ 1,978.01 | 1.10 |
| 81110 | PLANNING ADMINISTRATION | \$ 348,854.00 | \$ 148,315.69 | \$ 25,651.91 | \$ 25,651.91 | \$ 161,933.14 | \$ 38,605.17 | 88.93 |
| FUNC 81300 HELP WITH HOUSING | | | | | | | | |
| 5699 | CIVIC CONTRIBUTIONS | \$ 7,200.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 7,200.00 | \$ 0.00 | 100.00 |
| FUNC 81400 BOARD OF ZONING APPEALS | | | | | | | | |
| 1300 | SALARIES - PART TIME | \$ 250.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 250.00 | 0.00 |
| 2100 | FICA | \$ 20.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 20.00 | 0.00 |
| 3100 | PROFESSIONAL SERVICES | \$ 2,000.00 | \$ 0.00 | \$ 66.00 | \$ 66.00 | \$ 2,283.82 | \$ 283.82 | 114.19 |
| 3160 | BOARD SERVICES | \$ 500.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 500.00 | 0.00 |
| 3600 | ADVERTISING | \$ 500.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 500.00 | 0.00 |
| 5210 | POSTAL SERVICES | \$ 200.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 200.00 | 0.00 |
| 5810 | DUES & MEMBERSHIPS | \$ 150.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 150.00 | 0.00 |
| 81400 | BOARD OF ZONING APPEALS | \$ 3,620.00 | \$ 0.00 | \$ 66.00 | \$ 66.00 | \$ 2,283.82 | \$ 1,336.18 | 63.09 |
| FUNC 81510 OFFICE OF ECONOMIC DEVELOPMENT | | | | | | | | |
| 1100 | SALARIES AND WAGES - REGULAR | \$ 33,109.00 | \$ 16,554.57 | \$ 2,759.06 | \$ 2,759.06 | \$ 16,554.36 | \$ 0.07 | 100.00 |

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| Code | Description | Appropriations | Outstanding Encumbrances | Expenditures For DECEMBER | Expenditures Year-to-Date | Available Balance | Percent Used |
|-------|--|----------------|--------------------------|---------------------------|---------------------------|-------------------|--------------|
| 2100 | FICA | \$ 2,533.00 | \$ 1,270.44 | \$ 211.74 | \$ 1,270.44 | \$ 7.88 | 100.31 |
| 2210 | VSRS | \$ 4,019.00 | \$ 2,009.73 | \$ 334.95 | \$ 2,009.70 | \$ 0.43 | 100.01 |
| 2300 | HOSPITAL/MEDICAL PLANS | \$ 2,564.00 | \$ 1,281.72 | \$ 213.62 | \$ 1,281.72 | \$ 0.56 | 99.98 |
| 2400 | LIFE INSURANCE | \$ 394.00 | \$ 197.01 | \$ 32.83 | \$ 196.98 | \$ 0.01 | 100.00 |
| 3100 | PROFESSIONAL SERVICES | \$ 1,000.00 | \$ 0.00 | \$ 0.00 | \$ 688.50 | \$ 311.50 | 68.85 |
| 3500 | PRINTING AND BINDING | \$ 500.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 500.00 | 0.00 |
| 3600 | ADVERTISING | \$ 200.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 200.00 | 0.00 |
| 5210 | POSTAGE | \$ 100.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 100.00 | 0.00 |
| 5230 | TELECOMMUNICATIONS | \$ 100.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 100.00 | 0.00 |
| 5699 | CIVIC CONTRIBUTIONS | \$ 1,000.00 | \$ 0.00 | \$ 0.00 | \$ 1,000.00 | \$ 0.00 | 100.00 |
| 5810 | DUES & MEMBERSHIPS | \$ 400.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 400.00 | 0.00 |
| 6001 | OFFICE SUPPLIES | \$ 400.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 400.00 | 0.00 |
| 81510 | OFFICE OF ECONOMIC DEVELOPMENT | \$ 46,319.00 | \$ 21,313.47 | \$ 3,552.20 | \$ 23,001.70 | \$ 2,003.83 | 95.67 |
| | FUNC 81520 BERRYVILLE DEVELOPMENT AUTHORITY | | | | | | |
| 3100 | PROFESSIONAL SERVICES | \$ 10,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 10,000.00 | 0.00 |
| 3160 | BOARD SERVICES | \$ 1,000.00 | \$ 0.00 | \$ 0.00 | \$ 75.00 | \$ 925.00 | 7.50 |
| 3600 | ADVERTISING | \$ 500.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 500.00 | 0.00 |
| 5210 | POSTAL SERVICES | \$ 100.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 100.00 | 0.00 |
| 5307 | PUBLIC OFFICIAL LIABILITY INS. | \$ 200.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 200.00 | 0.00 |
| 81520 | BERRYVILLE DEVELOPMENT AUTHORITY | \$ 11,800.00 | \$ 0.00 | \$ 0.00 | \$ 75.00 | \$ 11,725.00 | 0.64 |
| | FUNC 81530 SMALL BUSINESS DEVELOPMENT CENTER | | | | | | |
| 5699 | CIVIC CONTRIBUTIONS | \$ 2,000.00 | \$ 0.00 | \$ 0.00 | \$ 2,000.00 | \$ 0.00 | 100.00 |
| | FUNC 81540 BLANDY EXPERIMENTAL FARM | | | | | | |
| 5699 | CIVIC CONTRIBUTIONS | \$ 4,000.00 | \$ 0.00 | \$ 0.00 | \$ 4,000.00 | \$ 0.00 | 100.00 |
| | FUNC 81600 PLANNING COMMISSION | | | | | | |
| 1300 | SALARIES - PART TIME | \$ 500.00 | \$ 0.00 | \$ 0.00 | \$ 300.00 | \$ 200.00 | 60.00 |
| 2100 | FICA | \$ 38.00 | \$ 0.00 | \$ 0.00 | \$ 22.95 | \$ 15.05 | 60.39 |
| 3100 | PROFESSIONAL SERVICES | \$ 10,000.00 | \$ 0.00 | \$ 64.00 | \$ 1,518.00 | \$ 8,482.00 | 15.18 |
| 3160 | BOARD SERVICES | \$ 10,000.00 | \$ 0.00 | \$ 750.00 | \$ 4,450.00 | \$ 5,550.00 | 44.50 |
| 3600 | ADVERTISING | \$ 1,600.00 | \$ 0.00 | \$ 364.00 | \$ 602.00 | \$ 998.00 | 37.62 |
| 5210 | POSTAL SERVICES | \$ 100.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 100.00 | 0.00 |
| 5540 | TRAVEL CONVENTION & EDUCATION | \$ 500.00 | \$ 0.00 | \$ 0.00 | \$ 90.00 | \$ 410.00 | 18.00 |
| 5810 | DUES & MEMBERSHIPS | \$ 650.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 650.00 | 0.00 |
| 81600 | PLANNING COMMISSION | \$ 23,388.00 | \$ 0.00 | \$ 1,178.00 | \$ 6,982.95 | \$ 16,405.05 | 29.86 |
| | FUNC 81700 BOARD OF SEPTIC APPEALS | | | | | | |
| 1300 | SALARIES AND WAGES - PART TIME | \$ 500.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 500.00 | 0.00 |
| 2100 | FICA | \$ 39.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 39.00 | 0.00 |
| 3100 | PROFESSIONAL SERVICES | \$ 500.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 500.00 | 0.00 |
| 3160 | BOARD SERVICES | \$ 500.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 500.00 | 0.00 |
| 3600 | ADVERTISING | \$ 1,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 1,000.00 | 0.00 |
| 5210 | POSTAL SERVICES | \$ 200.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 200.00 | 0.00 |
| 81700 | BOARD OF SEPTIC APPEALS | \$ 2,739.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 2,739.00 | 0.00 |
| | FUNC 81800 HISTORIC PRESERVATION COMMISSION | | | | | | |
| 3100 | PROFESSIONAL SERVICES | \$ 10,000.00 | \$ 0.00 | \$ 5,490.00 | \$ 14,350.50 | \$ 4,350.50 | 143.50 |
| 3160 | BOARD SERVICES | \$ 1,000.00 | \$ 0.00 | \$ 100.00 | \$ 200.00 | \$ 800.00 | 20.00 |
| 3600 | ADVERTISING | \$ 250.00 | \$ 0.00 | \$ 0.00 | \$ 126.00 | \$ 124.00 | 50.40 |
| 5210 | POSTAL SERVICES | \$ 200.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 200.00 | 0.00 |
| 5540 | TRAVEL CONVENTION & EDUCATION | \$ 350.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 350.00 | 0.00 |
| 5810 | DUES & MEMBERSHIPS | \$ 200.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 200.00 | 0.00 |

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| Code | Description | Appropriations | Outstanding Encumbrances | Expenditures For DECEMBER | Expenditures Year-to-Date | Available Balance | Percent Used |
|--------------|--|-----------------|--------------------------|---------------------------|---------------------------|-------------------|--------------|
| 81800 | HISTORIC PRESERVATION COMMISSION | \$ 12,000.00 | \$ 0.00 | \$ 5,590.00 | \$ 14,676.50 | \$ 2,676.50 | 122.30 |
| 5699 | FUNC 81910 NORTHERN SHENANDOAH VALLEY REGIONAL COMM CIVIC CONTRIBUTIONS | \$ 14,217.00 | \$ 0.00 | \$ 0.00 | \$ 5,712.42 | \$ 8,504.58 | 40.18 |
| 5699 | FUNC 81920 REGIONAL AIRPORT AUTHORITY CIVIC CONTRIBUTIONS | \$ 5,000.00 | \$ 0.00 | \$ 0.00 | \$ 2,500.00 | \$ 2,500.00 | 50.00 |
| 5699 | FUNC 82200 FRIENDS OF THE SHENANDOAH CIVIC CONTRIBUTIONS | \$ 4,000.00 | \$ 0.00 | \$ 0.00 | \$ 4,000.00 | \$ 0.00 | 100.00 |
| 3000 | FUNC 82210 WATER QUALITY MANAGEMENT PURCHASED SERVICES | \$ 37,544.00 | \$ 37,545.00 | \$ 0.00 | \$ 9,386.00 | \$ 9,387.00 | 125.00 |
| 5699 | FUNC 82400 LORD FAIRFAX SOIL AND WATER CONSERV CIVIC CONTRIBUTIONS | \$ 9,500.00 | \$ 0.00 | \$ 9,500.00 | \$ 9,500.00 | \$ 0.00 | 100.00 |
| 1300 | FUNC 82600 BIO-SOLIDS APPLICATION PART-TIME SALARIES | \$ 12,228.00 | \$ 0.00 | \$ 762.50 | \$ 4,337.50 | \$ 7,890.50 | 35.47 |
| 2100 | FICA | \$ 936.00 | \$ 0.00 | \$ 58.33 | \$ 331.80 | \$ 604.20 | 35.45 |
| 2700 | WORKERS COMPENSATION INSURANCE | \$ 315.00 | \$ 0.00 | \$ 0.00 | \$ 321.41 | \$ 6.41 | 102.03 |
| 3100 | PROFESSIONAL SERVICES | \$ 400.00 | \$ 0.00 | \$ 32.00 | \$ 398.00 | \$ 2.00 | 99.50 |
| 5230 | TELECOMMUNICATIONS | \$ 400.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 400.00 | 0.00 |
| 5510 | TRAVEL MILEAGE | \$ 4,837.00 | \$ 0.00 | \$ 274.17 | \$ 1,373.35 | \$ 3,463.65 | 28.39 |
| 82600 | BIO-SOLIDS APPLICATION | \$ 19,116.00 | \$ 0.00 | \$ 1,127.00 | \$ 6,762.06 | \$ 12,353.94 | 35.37 |
| 3100 | FUNC 83100 COOPERATIVE EXTENSION PROFESSIONAL SERVICES | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 183.00 | \$ 183.00 | 100.00 |
| 3320 | MAINTENANCE SERVICE CONTRACTS | \$ 500.00 | \$ 533.82 | \$ 0.00 | \$ 106.18 | \$ 140.00 | 128.00 |
| 3841 | VPI EXTENSION AGENT | \$ 31,277.00 | \$ 0.00 | \$ 0.00 | \$ 8,696.04 | \$ 22,580.96 | 27.80 |
| 5230 | TELECOMMUNICATIONS | \$ 500.00 | \$ 0.00 | \$ 36.07 | \$ 180.53 | \$ 319.47 | 36.11 |
| 6014 | OTHER OPERATING SUPPLIES | \$ 3,924.00 | \$ 0.00 | \$ 167.80 | \$ 515.04 | \$ 3,408.96 | 13.13 |
| 83100 | COOPERATIVE EXTENSION | \$ 36,201.00 | \$ 533.82 | \$ 203.87 | \$ 9,680.79 | \$ 25,986.39 | 28.22 |
| 5699 | FUNC 83400 4-H CENTER CIVIC CONTRIBUTIONS | \$ 3,000.00 | \$ 0.00 | \$ 0.00 | \$ 3,000.00 | \$ 0.00 | 100.00 |
| 1000 | FUNC 91600 CONTINGENCIES PERSONNEL | \$ 15,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 15,000.00 | 0.00 |
| 3140 | ENGINEERING & ARCHITECTURAL | \$ 15,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 15,000.00 | 0.00 |
| 3150 | LEGAL | \$ 20,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 20,000.00 | 0.00 |
| 8000 | MINOR CAPITAL | \$ 20,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 20,000.00 | 0.00 |
| 91600 | CONTINGENCIES | \$ 70,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 70,000.00 | 0.00 |
| 000 | NON-CATEGORICAL | \$ 8,272,175.00 | \$ 2,564,752.05 | \$ 619,462.44 | \$ 3,799,245.21 | \$ 1,908,177.74 | 76.93 |
| PJT 111 E911 | | | | | | | |
| 5230 | FUNC 35610 TELECOMMUNICATIONS | \$ 37,284.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 37,284.00 | 0.00 |
| 6032 | TRAINING MATERIALS | \$ 2,000.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 2,000.00 | 0.00 |
| 35610 | | \$ 39,284.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 39,284.00 | 0.00 |
| 111 | E911 | \$ 39,284.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 39,284.00 | 0.00 |

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| Code | Description | Appropriations | Outstanding Encumbrances | Expenditures For | Expenditures DECEMBER | Expenditures Year-to-Date | Available Balance | Percent Used |
|--|---------------------------------|----------------|--------------------------|------------------|-----------------------|---------------------------|-------------------|--------------|
| PJT 126 V-STOP GRANT | | | | | | | | |
| FUNC 22100 COMMONWEALTH'S ATTORNEY | | | | | | | | |
| 1100 | SALARIES/WAGES - REGULAR | \$ 24,779.00 | \$ 13,438.57 | \$ 2,239.75 | \$ 2,239.75 | \$ 10,704.64 | \$ 635.79 | 97.43 |
| 1300 | SALARIES/WAGES - PART TIME | \$ 8,362.00 | \$ 4,180.99 | \$ 696.84 | \$ 696.84 | \$ 5,028.93 | \$ 847.92 | 110.14 |
| 2100 | FICA | \$ 2,536.00 | \$ 316.25 | \$ 52.71 | \$ 52.71 | \$ 317.42 | \$ 1,902.33 | 24.99 |
| 2210 | VSRS | \$ 4,023.00 | \$ 507.58 | \$ 84.59 | \$ 84.59 | \$ 507.54 | \$ 3,007.88 | 25.23 |
| 2300 | HEALTH INSURANCE | \$ 1,240.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 1,240.00 | 0.00 |
| 2400 | GROUP LIFE | \$ 394.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 394.00 | 0.00 |
| 22100 | COMMONWEALTH'S ATTORNEY | \$ 41,334.00 | \$ 18,443.39 | \$ 3,073.89 | \$ 3,073.89 | \$ 16,558.53 | \$ 6,332.08 | 84.68 |
| 126 | V-STOP GRANT | \$ 41,334.00 | \$ 18,443.39 | \$ 3,073.89 | \$ 3,073.89 | \$ 16,558.53 | \$ 6,332.08 | 84.68 |
| PJT 127 FEDERAL GANG TASK FORCE GRANT | | | | | | | | |
| FUNC 31200 SHERIFF | | | | | | | | |
| 1100 | SALARIES/WAGES - REGULAR | \$ 46,902.00 | \$ 22,614.00 | \$ 3,769.00 | \$ 3,769.00 | \$ 22,614.00 | \$ 1,674.00 | 96.43 |
| 2100 | FICA | \$ 3,677.00 | \$ 1,715.51 | \$ 285.92 | \$ 285.92 | \$ 1,715.52 | \$ 245.97 | 93.31 |
| 2210 | VSRS | \$ 5,694.00 | \$ 2,745.32 | \$ 457.56 | \$ 457.56 | \$ 2,745.36 | \$ 203.32 | 96.43 |
| 2300 | HOSPITAL/MEDICAL PLANS | \$ 8,169.00 | \$ 2,563.44 | \$ 427.24 | \$ 427.24 | \$ 2,563.44 | \$ 3,042.12 | 62.76 |
| 2400 | LIFE INSURANCE | \$ 558.00 | \$ 269.11 | \$ 44.85 | \$ 44.85 | \$ 269.10 | \$ 19.79 | 96.45 |
| 2700 | WORKER'S COMPENSATION | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 731.90 | \$ 731.90 | 100.00 |
| 31200 | SHERIFF | \$ 65,000.00 | \$ 29,907.38 | \$ 4,984.57 | \$ 4,984.57 | \$ 30,639.32 | \$ 4,453.30 | 93.15 |
| 127 | FEDERAL GANG TASK FORCE GRANT | \$ 65,000.00 | \$ 29,907.38 | \$ 4,984.57 | \$ 4,984.57 | \$ 30,639.32 | \$ 4,453.30 | 93.15 |
| PJT 129 FEDERAL GANG TASK FORCE GRANT 2010 | | | | | | | | |
| FUNC 31200 SHERIFF | | | | | | | | |
| 5530 | TRAVEL SUBSISTANCE & LODGING | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 91.35 | \$ 91.35 | 100.00 |
| PJT 140 RAIN BARREL PARTNERSHIP - INTERSTATE COMMISSION ON | | | | | | | | |
| FUNC 81110 PLANNING ADMINISTRATION | | | | | | | | |
| 6000 | MATERIALS AND SUPPLIES | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 1,400.00 | \$ 1,400.00 | 100.00 |
| PJT 402 DMV 402 GRANT | | | | | | | | |
| FUNC 31200 SHERIFF | | | | | | | | |
| 1300 | SALARIES/WAGES - PART TIME | \$ 4,410.00 | \$ 0.00 | \$ 446.60 | \$ 446.60 | \$ 3,602.89 | \$ 807.11 | 81.70 |
| 2100 | FICA | \$ 337.00 | \$ 0.00 | \$ 34.16 | \$ 34.16 | \$ 275.59 | \$ 61.41 | 81.78 |
| 6010 | POLICE SUPPLIES | \$ 6,928.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 3,200.00 | \$ 3,728.00 | 46.19 |
| 31200 | SHERIFF | \$ 11,675.00 | \$ 0.00 | \$ 480.76 | \$ 480.76 | \$ 7,078.48 | \$ 4,596.52 | 60.63 |
| 402 | DMV 402 GRANT | \$ 11,675.00 | \$ 0.00 | \$ 480.76 | \$ 480.76 | \$ 7,078.48 | \$ 4,596.52 | 60.63 |
| PJT 605 DOJ LOCAL LAW ENFORCEMENT BLOCK GRANT (LLEBG) | | | | | | | | |
| FUNC 31200 SHERIFF | | | | | | | | |
| 1100 | SALARIES/WAGES - REGULAR | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 297.29 | \$ 297.29 | 100.00 |
| 2100 | FICA | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 22.74 | \$ 22.74 | 100.00 |
| 31200 | SHERIFF | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 320.03 | \$ 320.03 | 100.00 |
| 605 | DOJ LOCAL LAW ENFORCEMENT BLOCK | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 320.03 | \$ 320.03 | 100.00 |

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| Code | Description | Appropriations | Outstanding Encumbrances | Expenditures For DECEMBER | Expenditures Year-to-Date | Available Balance | Percent Used |
|---|----------------------------------|-----------------|--------------------------|---------------------------|---------------------------|-------------------|--------------|
| ----- | | | | | | | |
| PJT 810 ARRA BYRNE JUSTICE ASSISTANCE GRANT | | | | | | | |
| | FUNC 31200 SHERIFF | | | | | | |
| 1200 | OVERTIME | \$ 5,037.00 | \$ 0.00 | \$ 0.00 | \$ 1,269.01 | \$ 3,767.99 | 25.19 |
| 1300 | SALARIES/WAGES - PART TIME | \$ 0.00 | \$ 0.00 | \$ 181.92 | \$ 3,729.40 | \$ 3,729.40 | 100.00 |
| 2100 | FICA | \$ 387.00 | \$ 0.00 | \$ 13.92 | \$ 382.40 | \$ 4.60 | 98.81 |
| ----- | | | | | | | |
| 31200 | SHERIFF | \$ 5,424.00 | \$ 0.00 | \$ 195.84 | \$ 5,380.81 | \$ 43.19 | 99.20 |
| ----- | | | | | | | |
| 810 | ARRA BYRNE JUSTICE ASSISTANCE GR | \$ 5,424.00 | \$ 0.00 | \$ 195.84 | \$ 5,380.81 | \$ 43.19 | 99.20 |
| ----- | | | | | | | |
| 100 | GENERAL FUND | \$ 8,434,892.00 | \$ 2,613,102.82 | \$ 628,197.50 | \$ 3,860,713.73 | \$ 1,961,075.45 | 76.75 |

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| Code | Description | Appropriations | Outstanding Encumbrances | Expenditures For DECEMBER | Expenditures Year-to-Date | Available Balance | Percent Used |
|-------------|-------------|-----------------|-----------------------------|------------------------------|------------------------------|----------------------|-----------------|
| GRAND TOTAL | | \$ 8,434,892.00 | \$ 2,613,102.82 | \$ 628,197.50 | \$ 3,860,713.73 | \$ 1,961,075.45 | 76.75 |

CLARKE COUNTY
 DECEMBER 2012 VENDOR PAYMENTS
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| VOUCH# | Fis Month | Invoice ID | DESCRIPTION | CK/EFT # | CK/EFT Date | Amount |
|--|-----------|-----------------|----------------------------|----------|---------------|-------------|
| ===== | | | | | | |
| Fiscal Year: 2013 | | | | | | |
| EXPENDITURES | | | | | | |
| DEFINITION TYPE 0 | | | | | | |
| 100-000-11010-3600 ADVERTISING | | | | | | |
| VENDOR: WINCHESTER STAR | | | | | | |
| 7 | DECEMBER | 1651188 | HEARING ADVERTISEMENT | 3383 | 12/14/2012 \$ | 332.00 |
| 100-000-11010-5210 POSTAL SERVICES | | | | | | |
| VENDOR: CLARKE COUNTY TREASURER | | | | | | |
| 1 | DECEMBER | PETTYCASH | REPLENISH PETTY CASH-POSTA | 76202 | 12/14/2012 \$ | 5.20 |
| VENDOR: PURCHASE POWER | | | | | | |
| 1 | DECEMBER | 800090900195756 | POSTAGE MACHINE | 76252 | 12/14/2012 \$ | 12.95 |
| Total for 100-000-11010-5210 | | | | | | \$ 18.15 |
| 100-000-11010-5230 TELECOMMUNICATIONS | | | | | | |
| VENDOR: TREASURER OF VIRGINIA | | | | | | |
| 5 | DECEMBER | T253682 | PHONE BILL | 76212 | 12/14/2012 \$ | 1.01 |
| 100-000-11010-5540 TRAVEL CONVENTION & EDUCATION | | | | | | |
| VENDOR: BB&T FINANCIAL, FSB | | | | | | |
| 1 | DECEMBER | 3396-12/09 | DAVID ASH CREDIT CARD | 76304 | 12/28/2012 \$ | 1,700.18 |
| 1 | DECEMBER | 3396-12/09CORRE | MOVE TO CORRECT CODING | 76304 | 12/28/2012 \$ | 1,700.18- |
| 2 | DECEMBER | 3396-12/09CORRE | HOMESTEAD HOT SPRINGS VA | 76304 | 12/28/2012 \$ | 1,004.26 |
| 3 | DECEMBER | 3396-12/09CORRE | HOMESTEAD HOT SPRINGS VA C | 76304 | 12/28/2012 \$ | 0.02- |
| 1 | DECEMBER | HOMESTEAD | 2 NIGHT STAY AT HOMESTEAD | 76304 | 12/28/2012 \$ | 174.66 |
| Total for 100-000-11010-5540 | | | | | | \$ 1,178.90 |
| 100-000-11010-5800 MISCELLANEOUS CHARGES | | | | | | |
| VENDOR: AHOLD FINANCIAL SERVICES | | | | | | |
| 1 | DECEMBER | 121442 | FRIED CHICKEN | 76185 | 12/14/2012 \$ | 114.98 |
| VENDOR: COSTCO WHOLESALE INC. #239 | | | | | | |
| 1 | DECEMBER | 0239070021110 | SPECIAL WHIT | 76204 | 12/14/2012 \$ | 17.99 |
| 3 | DECEMBER | 0239100143107 | FOOD | 76204 | 12/14/2012 \$ | 67.07 |
| VENDOR: FOOD LION, INC | | | | | | |
| 1 | DECEMBER | 281164487997 | FOOD | 76217 | 12/14/2012 \$ | 80.33 |
| Total for 100-000-11010-5800 | | | | | | \$ 280.37 |
| 100-000-12110-3320 MAINTENANCE SERVICE CONTRACT | | | | | | |
| VENDOR: TML COPIERS & DIGITAL SOLUTIONS | | | | | | |
| 1 | DECEMBER | 137653 | XEROX COPIER MAINTENANCE | 3379 | 12/14/2012 \$ | 108.31 |
| 100-000-12110-5230 TELECOMMUNICATIONS | | | | | | |
| VENDOR: AT&T MOBILITY | | | | | | |
| 1 | DECEMBER | 287015712672X12 | GOVERNMENT ADMIN | 76189 | 12/14/2012 \$ | 47.32 |
| VENDOR: TREASURER OF VIRGINIA | | | | | | |
| 12 | DECEMBER | T253682 | PHONE BILL | 76212 | 12/14/2012 \$ | 4.78 |

CLARKE COUNTY
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| VOUCH# | Fis Month | Invoice ID | DESCRIPTION | CK/EFT # | CK/EFT Date | Amount |
|---|-----------|----------------|----------------------------|----------|-------------|-------------|
| ===== | | | | | | |
| VENDOR: VERIZON | | | | | | |
| 34 | DECEMBER | 000027268895 | PHONE BILL | 76282 | 12/14/2012 | \$ 8.25 |
| Total for 100-000-12110-5230 | | | | | | \$ 60.35 |
| 100-000-12110-5800 MISCELLANEOUS | | | | | | |
| VENDOR: FOOD LION, INC | | | | | | |
| 1 | DECEMBER | 271164490469 | ICE | 76217 | 12/14/2012 | \$ 8.58 |
| 1 | DECEMBER | 281164487995 | GIFT CARDS | 76217 | 12/14/2012 | \$ 180.00 |
| Total for 100-000-12110-5800 | | | | | | \$ 188.58 |
| 100-000-12110-5810 DUES & ASSOCIATION MEMBERSHIPS | | | | | | |
| VENDOR: VAGARA | | | | | | |
| 1 | DECEMBER | MEMBER DUES | NOVEMBER 2012 MONTHLY CC S | 76276 | 12/14/2012 | \$ 20.00 |
| 100-000-12110-6001 OFFICE SUPPLIES | | | | | | |
| VENDOR: COMMERCIAL PRESS | | | | | | |
| 1 | DECEMBER | 106366 | NAME PLATES/BUSINESS CARDS | 3329 | 12/14/2012 | \$ 61.50 |
| 100-000-12110-6008 VEHICLE AND EQUIP FUEL | | | | | | |
| VENDOR: MANSFIELD OIL COMPANY | | | | | | |
| 3 | DECEMBER | SQLCD/00040875 | FUEL PURCHASES 11/01 - 11/ | 3355 | 12/14/2012 | \$ 44.60 |
| 3 | DECEMBER | SQLCD/00041860 | FUEL PURCHASES 11/15-11/30 | 3355 | 12/14/2012 | \$ 25.35 |
| 3 | DECEMBER | SQLCD/00042994 | FUEL PURCHASES FOR 12/1-12 | 3417 | 12/28/2012 | \$ 43.01 |
| Total for 100-000-12110-6008 | | | | | | \$ 112.96 |
| 100-000-12110-6012 BOOKS AND SUBSCRIPTIONS | | | | | | |
| VENDOR: MATTHEW BENDER & CO., INC. | | | | | | |
| 1 | DECEMBER | 38956209 | VA CODE RULES V11 11/12 | 3354 | 12/14/2012 | \$ 16.97 |
| 1 | DECEMBER | 40049078 | VA ADMIN LAW APPDX | 3415 | 12/28/2012 | \$ 36.99 |
| Total for 100-000-12110-6012 | | | | | | \$ 53.96 |
| 100-000-12210-3100 PROFESSIONAL SERVICES | | | | | | |
| VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL | | | | | | |
| 4 | DECEMBER | 12042012 | LEGAL SERVICES | 3343 | 12/14/2012 | \$ 694.00 |
| 1 | DECEMBER | COMCASTCABLE | COMCAST CABLE FRANCHISE | 3410 | 12/28/2012 | \$ 391.50 |
| 1 | DECEMBER | JGC12/4/12 | LEGAL SERVICES | 3343 | 12/14/2012 | \$ 873.00 |
| Total for 100-000-12210-3100 | | | | | | \$ 1,958.50 |
| 100-000-12310-3320 MAINTENANCE SERVICE CONTRACTS | | | | | | |
| VENDOR: CINTAS CORP. | | | | | | |
| 1 | DECEMBER | 8400184255 | SERVICE | 76307 | 12/28/2012 | \$ 22.05 |
| VENDOR: RICOH USA INC | | | | | | |
| 4 | DECEMBER | 5024207879 | COPIER MAINTENANCE | 76257 | 12/14/2012 | \$ 27.07 |
| Total for 100-000-12310-3320 | | | | | | \$ 49.12 |
| 100-000-12310-5210 POSTAL SERVICES | | | | | | |
| VENDOR: PURCHASE POWER | | | | | | |

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| 2 | DECEMBER | 800090900195756 | POSTAGE MACHINE | 76252 | 12/14/2012 \$ | 448.45 |
| 100-000-12310-5230 TELECOMMUNICATIONS | | | | | | |
| VENDOR: TREASURER OF VIRGINIA | | | | | | |
| 3 | DECEMBER | T253682 | PHONE BILL | 76212 | 12/14/2012 \$ | 3.69 |
| VENDOR: VERIZON | | | | | | |
| 35 | DECEMBER | 000027268895 | PHONE BILL | 76282 | 12/14/2012 \$ | 36.09 |
| Total for 100-000-12310-5230 | | | | | | \$ 39.78 |
| 100-000-12310-5510 TRAVEL MILEAGE | | | | | | |
| VENDOR: PEAKE, DONNA | | | | | | |
| 1 | DECEMBER | MILEAGEREIMBURS | WEST CENTRAL MEETING MILEA | 3430 | 12/28/2012 \$ | 88.80 |
| 100-000-12310-5810 DUES & MEMBERSHIPS | | | | | | |
| VENDOR: PEAKE, DONNA | | | | | | |
| 1 | DECEMBER | REIMBURSEMENT | WEST CENTRAL MEETING | 3430 | 12/28/2012 \$ | 25.00 |
| 100-000-12310-6012 BOOKS AND SUBSCRIPTIONS | | | | | | |
| VENDOR: NADA USED CAR GUIDE | | | | | | |
| 1 | DECEMBER | 512036 | RV APPRAISAL GUIDE | 76338 | 12/28/2012 \$ | 35.00 |
| 100-000-12410-3100 PROFESSIONAL SERVICES | | | | | | |
| VENDOR: CINTAS CORP. | | | | | | |
| 1 | DECEMBER | 8400184256 | SERVICE | 76197 | 12/14/2012 \$ | 22.05 |
| 100-000-12410-3320 MAINTENANCE SERVICE CONTRACT | | | | | | |
| VENDOR: RICOH USA INC | | | | | | |
| 5 | DECEMBER | 5024207879 | COPIER MAINTENANCE | 76257 | 12/14/2012 \$ | 27.08 |
| 100-000-12410-5210 POSTAL SERVICES | | | | | | |
| VENDOR: CLARKE COUNTY TREASURER | | | | | | |
| 2 | DECEMBER | PETTYCASH | REPLENISH PETTY CASH-POSTA | 76202 | 12/14/2012 \$ | 43.65 |
| VENDOR: PURCHASE POWER | | | | | | |
| 3 | DECEMBER | 800090900195756 | POSTAGE MACHINE | 76252 | 12/14/2012 \$ | 506.44 |
| Total for 100-000-12410-5210 | | | | | | \$ 550.09 |
| 100-000-12410-5230 TELECOMMUNICATIONS | | | | | | |
| VENDOR: TREASURER OF VIRGINIA | | | | | | |
| 1 | DECEMBER | C041238 | TELEPHONE | 3403 | 12/28/2012 \$ | 7.07 |
| 26 | DECEMBER | T253682 | PHONE BILL | 76212 | 12/14/2012 \$ | 4.35 |
| VENDOR: VERIZON | | | | | | |
| 36 | DECEMBER | 000027268895 | PHONE BILL | 76282 | 12/14/2012 \$ | 2.75 |
| Total for 100-000-12410-5230 | | | | | | \$ 14.17 |
| 100-000-12510-3100 PROFESSIONAL SERVICES | | | | | | |
| VENDOR: MATSCH SYSTEMS | | | | | | |
| 1 | DECEMBER | 1710 | NET PHACS CALL ACC SERVICE | 3418 | 12/28/2012 \$ | 200.00 |

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| 100-000-12510-3320 | MAINTENANCE SERVICE CONTRACT | | | | | |
| VENDOR: AVAYA, INC. | | | | | | |
| 1 | DECEMBER | 2732271877 | MAINTENANCE SERVICE CONTRA | 76294 | 12/28/2012 | \$ 1,133.72 |
| VENDOR: DALY COMPUTERS, INC. | | | | | | |
| 1 | DECEMBER | PSI0952420 | SOFTWARE SUPPORT | 3402 | 12/28/2012 | \$ 970.00 |
| Total for 100-000-12510-3320 | | | | | | \$ 2,103.72 |
| 100-000-12510-5210 | POSTAL SERVICES | | | | | |
| VENDOR: PURCHASE POWER | | | | | | |
| 12 | DECEMBER | 800090900195756 | POSTAGE MACHINE | 76252 | 12/14/2012 | \$ 2.70 |
| 100-000-12510-5230 | TELECOMMUNICATIONS | | | | | |
| VENDOR: AT&T MOBILITY | | | | | | |
| 8 | DECEMBER | 287015712672X12 | GOVT IT | 76189 | 12/14/2012 | \$ 25.22 |
| VENDOR: TREASURER OF VIRGINIA | | | | | | |
| 40 | DECEMBER | T253682 | PHONE CHARGES | 76212 | 12/14/2012 | \$ 1,512.49 |
| VENDOR: VERIZON | | | | | | |
| 37 | DECEMBER | 000027268895 | PHONE BILL | 76282 | 12/14/2012 | \$ 434.50 |
| Total for 100-000-12510-5230 | | | | | | \$ 1,972.21 |
| 100-000-12510-6001 | OFFICE SUPPLIES | | | | | |
| VENDOR: BB&T FINANCIAL, FSB | | | | | | |
| 5 | DECEMBER | 3396-12/09CORRE | TIGERDIRECT.COM | 76304 | 12/28/2012 | \$ 427.96 |
| 6 | DECEMBER | 3396-12/09CORRE | TIGERDIRECT.COM | 76304 | 12/28/2012 | \$ 144.99 |
| Total for 100-000-12510-6001 | | | | | | \$ 572.95 |
| 100-000-12510-8207 | EDP EQUIPMENT | | | | | |
| VENDOR: BB&T FINANCIAL, FSB | | | | | | |
| 4 | DECEMBER | 3396-12/09CORRE | DALY COMPUTERS | 76304 | 12/28/2012 | \$ 75.00 |
| VENDOR: DALY COMPUTERS, INC. | | | | | | |
| 1 | DECEMBER | PSI0949588 | CABLE | 3331 | 12/14/2012 | \$ 121.00 |
| VENDOR: PITNEY BOWES GLOBAL FINANCIAL SERVICES | | | | | | |
| 1 | DECEMBER | 6975171-DC12 | LEASING CHARGES | 76342 | 12/28/2012 | \$ 516.00 |
| Total for 100-000-12510-8207 | | | | | | \$ 712.00 |
| 100-000-13100-3000 | PURCHASED SERVICES | | | | | |
| VENDOR: ELECTION SYSTEMS & SOFTWARE, INC. | | | | | | |
| 1 | DECEMBER | 840625 | ELECTION MATERIALS | 76318 | 12/28/2012 | \$ 94.50 |
| 1 | DECEMBER | 840671 | ELECTION MATERIALS | 76318 | 12/28/2012 | \$ 590.25 |
| 1 | DECEMBER | 840690 | ELECTION MATERIALS | 76318 | 12/28/2012 | \$ 1,548.27 |
| Total for 100-000-13100-3000 | | | | | | \$ 2,233.02 |
| 100-000-13100-5210 | POSTAL SERVICES | | | | | |
| VENDOR: CLARKE COUNTY TREASURER | | | | | | |
| 5 | DECEMBER | PETTYCASH | REPLENISH PETTY CASH-POSTA | 76202 | 12/14/2012 | \$ 15.30 |

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| VENDOR: | PURCHASE POWER | | | | | |
| 5 | DECEMBER | 800090900195756 | POSTAGE MACHINE | 76252 | 12/14/2012 | \$ 833.05 |
| Total for 100-000-13100-5210 | | | | | | \$ 848.35 |
| 100-000-13100-6000 MATERIAL AND SUPPLIES | | | | | | |
| VENDOR: | PIFER OFFICE SUPPLY | | | | | |
| 1 | DECEMBER | 9090474-0 | CERTIFICATE RECY W/SEALS G | 76247 | 12/14/2012 | \$ 16.21 |
| VENDOR: | WALMART COMMUNITY/GECRB | | | | | |
| 2 | DECEMBER | 9533STATEMENT | ENVELOPES | 76285 | 12/14/2012 | \$ 47.32 |
| Total for 100-000-13100-6000 | | | | | | \$ 63.53 |
| 100-000-13100-8201 MACHINERY & EQUIPMENT | | | | | | |
| VENDOR: | PRINTELECT | | | | | |
| 1 | DECEMBER | 11169 | POWER SUPPLY | 76249 | 12/14/2012 | \$ 28.25 |
| 100-000-13200-5230 TELECOMMUNICATIONS | | | | | | |
| VENDOR: | AT&T MOBILITY | | | | | |
| 10 | DECEMBER | 287015712672X12 | REGISTRAR | 76189 | 12/14/2012 | \$ 47.32 |
| VENDOR: | TREASURER OF VIRGINIA | | | | | |
| 23 | DECEMBER | T253682 | PHONE BILL | 76212 | 12/14/2012 | \$ 2.16 |
| VENDOR: | VERIZON | | | | | |
| 38 | DECEMBER | 000027268895 | PHONE BILL | 76282 | 12/14/2012 | \$ 2.75 |
| Total for 100-000-13200-5230 | | | | | | \$ 52.23 |
| 100-000-21100-7001 SHARED COURT SERVICES | | | | | | |
| VENDOR: | CITY OF WINCHESTER | | | | | |
| 1 | DECEMBER | 9177 | CIRCUIT COURT BILLING | 76308 | 12/28/2012 | \$ 9,591.00 |
| 100-000-21200-3150 LEGAL | | | | | | |
| VENDOR: | CLARKE CO GENERAL DISTRICT COURT | | | | | |
| 1 | DECEMBER | 005334410 | PUBLIC DEFENDER FEES | 76199 | 12/14/2012 | \$ 120.00 |
| 1 | DECEMBER | 006286007 | PUBLIC DEFENDER FEES | 76309 | 12/28/2012 | \$ 112.50 |
| Total for 100-000-21200-3150 | | | | | | \$ 232.50 |
| 100-000-21200-5230 TELECOMMUNICATIONS | | | | | | |
| VENDOR: | TREASURER OF VIRGINIA | | | | | |
| 16 | DECEMBER | T253682 | PHONE BILL | 76212 | 12/14/2012 | \$ 112.81 |
| VENDOR: | VERIZON | | | | | |
| 39 | DECEMBER | 000027268895 | PHONE BILL | 76282 | 12/14/2012 | \$ 32.75 |
| 1 | DECEMBER | 000925726015P6Y | PHONE BILL | 76282 | 12/14/2012 | \$ 111.48 |
| Total for 100-000-21200-5230 | | | | | | \$ 257.04 |
| 100-000-21300-5230 TELECOMMUNICATIONS | | | | | | |
| VENDOR: | TREASURER OF FREDERICK COUNTY | | | | | |
| 1 | DECEMBER | ACCT9 11202012 | MAGISTRATE TELECOMMUNICATI | 76269 | 12/14/2012 | \$ 25.58 |
| 100-000-21500-5230 TELECOMMUNICATIONS | | | | | | |

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| VENDOR: 18 | TREASURER OF VIRGINIA DECEMBER | T253682 | PHONE BILL | 76212 | 12/14/2012 | \$ 6.26 |
| VENDOR: 40 | VERIZON DECEMBER | 000027268895 | PHONE BILL | 76282 | 12/14/2012 | \$ 58.32 |
| Total for 100-000-21500-5230 | | | | | | \$ 64.58 |
| 100-000-21600-3510 MICROFILMING | | | | | | |
| VENDOR: 1 | LOGAN SYSTEMS, INC DECEMBER | 43824 | COMPUTER INDEXING | 3416 | 12/28/2012 | \$ 532.36 |
| 100-000-21600-5210 POSTAL SERVICES | | | | | | |
| VENDOR: 1 | CLARKE COUNTY CIRCUIT COURT DECEMBER | STAMPS | 3 ROLLS STAMPS | 76201 | 12/14/2012 | \$ 180.00 |
| VENDOR: 6 | PURCHASE POWER DECEMBER | 800090900195756 | POSTAGE MACHINE | 76252 | 12/14/2012 | \$ 283.50 |
| Total for 100-000-21600-5210 | | | | | | \$ 463.50 |
| 100-000-21600-5230 TELECOMMUNICATIONS | | | | | | |
| VENDOR: 10 | TREASURER OF VIRGINIA DECEMBER | T253682 | PHONE BILL | 76212 | 12/14/2012 | \$ 5.79 |
| VENDOR: 41 | VERIZON DECEMBER | 000027268895 | PHONE BILL | 76282 | 12/14/2012 | \$ 62.94 |
| Total for 100-000-21600-5230 | | | | | | \$ 68.73 |
| 100-000-21900-5230 TELECOMMUNICATIONS | | | | | | |
| VENDOR: 27 | TREASURER OF VIRGINIA DECEMBER | T253682 | PHONE BILL | 76212 | 12/14/2012 | \$ 6.02 |
| VENDOR: 43 | VERIZON DECEMBER | 000027268895 | PHONE BILL | 76282 | 12/14/2012 | \$ 2.75 |
| Total for 100-000-21900-5230 | | | | | | \$ 8.77 |
| 100-000-22100-3320 MAINTENANCE SERVICE CONTRACT | | | | | | |
| VENDOR: 1 | RICOH USA INC DECEMBER | 5024516612 | MONTHLY MAINTENANCE ESTIMA | 76346 | 12/28/2012 | \$ 95.85 |
| 100-000-22100-5210 POSTAL SERVICES | | | | | | |
| VENDOR: 3 | CLARKE COUNTY TREASURER DECEMBER | PETTYCASH | REPLENISH PETTY CASH-POSTA | 76202 | 12/14/2012 | \$ 65.00 |
| VENDOR: 7 | DECEMBER | PETTYCASH | REPLENISH PETTY CASH-POSTA | 76202 | 12/14/2012 | \$ 30.45 |
| Total for 100-000-22100-5210 | | | | | | \$ 95.45 |
| 100-000-22100-5230 TELECOMMUNICATIONS | | | | | | |
| VENDOR: 11 | TREASURER OF VIRGINIA DECEMBER | T253682 | PHONE BILL | 76212 | 12/14/2012 | \$ 9.35 |
| VENDOR: VERIZON | | | | | | |

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| 44 | DECEMBER | 000027268895 | PHONE BILL | 76282 | 12/14/2012 | \$ 33.34 |
| Total for 100-000-22100-5230 | | | | | | \$ 42.69 |
| 100-000-22100-5540 TRAVEL CONVENTION & EDUCATION | | | | | | |
| VENDOR: VIRGINIA CLE | | | | | | |
| 1 | DECEMBER | ANNE WILLIAMS | REGISTRATION ANNUAL CRIMIN | 76365 | 12/28/2012 | \$ 170.00 |
| 1 | DECEMBER | SUZANNE MACKALL | REGISTRATION ANNUAL CRIMIN | 76365 | 12/28/2012 | \$ 150.00 |
| Total for 100-000-22100-5540 | | | | | | \$ 320.00 |
| 100-000-31200-3100 PROFESSIONAL SERVICES | | | | | | |
| VENDOR: KUSTOM SIGNALS INC | | | | | | |
| 1 | DECEMBER | 473773 | PROLASER | 76330 | 12/28/2012 | \$ 183.00 |
| VENDOR: TREASURER OF VIRGINIA | | | | | | |
| 1 | DECEMBER | 223467 | CALIBRATION FEE | 76360 | 12/28/2012 | \$ 13.90 |
| Total for 100-000-31200-3100 | | | | | | \$ 196.90 |
| 100-000-31200-3310 REPAIR & MAINTENANCE | | | | | | |
| VENDOR: SHENANDOAH TOWER SERVICE LTD | | | | | | |
| 1 | DECEMBER | 2114607 | REMOVED WEATHERPROOFING/SW | 76260 | 12/14/2012 | \$ 1,350.00 |
| VENDOR: TELTRONIC | | | | | | |
| 1 | DECEMBER | 518508 | VISAR ULTRA HIGH CAPACITY | 3442 | 12/28/2012 | \$ 650.00 |
| 1 | DECEMBER | 518509 | INSTALLED RADIO AND RADAR | 3442 | 12/28/2012 | \$ 272.88 |
| Total for 100-000-31200-3310 | | | | | | \$ 2,272.88 |
| 100-000-31200-5210 POSTAL SERVICES | | | | | | |
| VENDOR: BB&T FINANCIAL, FSB | | | | | | |
| 1 | DECEMBER | 6640-12/09 | POST OFFICE | 76304 | 12/28/2012 | \$ 14.49 |
| VENDOR: PITNEY BOWES INC | | | | | | |
| 1 | DECEMBER | 423541 | RENTAL CHARGES | 76248 | 12/14/2012 | \$ 89.10 |
| VENDOR: RESERVE ACCOUNT | | | | | | |
| 3 | DECEMBER | 36060309 | POSTAGE METER | 76343 | 12/28/2012 | \$ 300.00 |
| Total for 100-000-31200-5210 | | | | | | \$ 403.59 |
| 100-000-31200-5230 TELECOMMUNICATIONS | | | | | | |
| VENDOR: AT&T MOBILITY | | | | | | |
| 6 | DECEMBER | 287015712672X12 | SHERIFF'S DEPT | 76189 | 12/14/2012 | \$ 1,317.69 |
| VENDOR: TREASURER OF VIRGINIA | | | | | | |
| 24 | DECEMBER | T253682 | PHONE BILL | 76212 | 12/14/2012 | \$ 14.12 |
| VENDOR: VERIZON | | | | | | |
| 45 | DECEMBER | 000027268895 | PHONE BILL | 76282 | 12/14/2012 | \$ 239.67 |
| Total for 100-000-31200-5230 | | | | | | \$ 1,571.48 |
| 100-000-31200-5530 TRAVEL SUBSISTANCE & LODGING | | | | | | |
| VENDOR: BB&T FINANCIAL, FSB | | | | | | |
| 5 | DECEMBER | 6608-12/09 | DULLES GREENWAY TOLL | 76304 | 12/28/2012 | \$ 8.00 |

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| 6 | DECEMBER | 6608-12/09 | HERTZ RENT A CAR | 76304 | 12/28/2012 \$ | 143.68 |
| 7 | DECEMBER | 6608-12/09 | MANDALAY BAY BUFFET | 76304 | 12/28/2012 \$ | 64.84 |
| 8 | DECEMBER | 6608-12/09 | MO'S DELI | 76304 | 12/28/2012 \$ | 29.26 |
| 9 | DECEMBER | 6608-12/09 | RED WHITE AND BLUE | 76304 | 12/28/2012 \$ | 43.24 |
| 10 | DECEMBER | 6608-12/09 | MANDALAY BAY RESORT | 76304 | 12/28/2012 \$ | 48.00 |
| 11 | DECEMBER | 6608-12/09 | MANDALAY BAY BUFFET | 76304 | 12/28/2012 \$ | 34.57 |
| 12 | DECEMBER | 6608-12/09 | 7-ELEVEN | 76304 | 12/28/2012 \$ | 1.69 |
| 13 | DECEMBER | 6608-12/09 | BURKE IN A BOX | 76304 | 12/28/2012 \$ | 57.00 |
| 14 | DECEMBER | 6608-12/09 | IAD DULLES PARKING | 76304 | 12/28/2012 \$ | 72.00 |
| Total for 100-000-31200-5530 | | | | | | \$ 502.28 |
| 100-000-31200-5810 DUES & MEMBERSHIPS | | | | | | |
| VENDOR: FOP LODGE 12 | | | | | | |
| 1 | DECEMBER | 2013FOPDUES | 2013 FOP DUES | 76218 | 12/14/2012 \$ | 150.00 |
| 100-000-31200-6001 OFFICE SUPPLIES | | | | | | |
| VENDOR: BB&T FINANCIAL, FSB | | | | | | |
| 1 | DECEMBER | 6608-12/09 | BERRYVILLE TRUE VALUE | 76304 | 12/28/2012 \$ | 17.84 |
| VENDOR: DEHAVEN SEVEN-UP CORPORATION | | | | | | |
| 1 | DECEMBER | 492386 | BERKELEY SPRINGS 5-GALLON | 76314 | 12/28/2012 \$ | 21.90 |
| VENDOR: IMPRESSIONS PLUS | | | | | | |
| 1 | DECEMBER | 443533 | FLAT NOTE CARDS | 3347 | 12/14/2012 \$ | 158.84 |
| Total for 100-000-31200-6001 | | | | | | \$ 198.58 |
| 100-000-31200-6007 REPAIR AND MAINTENANCE SUPPLIES | | | | | | |
| VENDOR: BB&T FINANCIAL, FSB | | | | | | |
| 3 | DECEMBER | 6608-12/09 | GAS | 76304 | 12/28/2012 \$ | 8.42 |
| VENDOR: BERRYVILLE AUTO PARTS INC | | | | | | |
| 1 | DECEMBER | 5370-66013 | MP OIL FILTER/OIL/AIR FILT | 3317 | 12/14/2012 \$ | 52.65 |
| 1 | DECEMBER | 5370-66014 | PLATINUM/TOWING | 3317 | 12/14/2012 \$ | 103.04 |
| 1 | DECEMBER | 5370-66020 | OIL/FILTER/WASHER FLUIDRES | 3317 | 12/14/2012 \$ | 261.11 |
| 1 | DECEMBER | 5370-66130 | OIL/FILTER/BATTERY | 3317 | 12/14/2012 \$ | 137.81 |
| 1 | DECEMBER | 5370-66202 | 1-1/2 TT .453 | 3317 | 12/14/2012 \$ | 60.48 |
| 1 | DECEMBER | 5370-66399 | COIL, SPARK PLUG SHOP SUPP | 3389 | 12/28/2012 \$ | 286.68 |
| 1 | DECEMBER | 5370-66401 | CAPSULE STANDARD | 3389 | 12/28/2012 \$ | 12.84 |
| 1 | DECEMBER | 5370-66482 | LABOR | 3389 | 12/28/2012 \$ | 15.00 |
| 1 | DECEMBER | 5370-66550 | OIL/FILTER/WASHER FLUID | 3389 | 12/28/2012 \$ | 52.76 |
| 1 | DECEMBER | 5370-66551 | OIL/FILTER/WASHER FLUID | 3389 | 12/28/2012 \$ | 39.97 |
| 1 | DECEMBER | 5370-66675 | BALL JOINT/TIE ROD END | 3389 | 12/28/2012 \$ | 270.81 |
| 1 | DECEMBER | 5370-66676 | LOW HORN | 3389 | 12/28/2012 \$ | 45.57 |
| 1 | DECEMBER | 5370-66814 | OIL/FILTER/WASHER FLUID | 3389 | 12/28/2012 \$ | 39.14 |
| VENDOR: BILL & GLENN'S GOODYEAR TIRE | | | | | | |
| 1 | DECEMBER | 195333 | GOOD YEAR TIRES | 3322 | 12/14/2012 \$ | 233.52 |
| 1 | DECEMBER | 195411 | WRLSRA OWL | 3322 | 12/14/2012 \$ | 532.12 |
| VENDOR: BROY'S CAR WASH | | | | | | |
| 1 | DECEMBER | 11/30/2012 | CAR WASH | 3323 | 12/14/2012 \$ | 39.00 |
| VENDOR: COULS AUTOMOTIVE | | | | | | |
| 1 | DECEMBER | 0002499 | ALIGNMENT | 76313 | 12/28/2012 \$ | 59.95 |
| VENDOR: SHEEHY FORD | | | | | | |
| 1 | DECEMBER | 375043 | FS GS2 GRILLE | 76349 | 12/28/2012 \$ | 140.00 |
| 1 | DECEMBER | 375172 | FS TRIOPICLED | 76349 | 12/28/2012 \$ | 252.51 |

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| VENDOR: WITMER PUBLIC SAFETY GROUP, INC. | | | | | | |
| 1 | DECEMBER | 1446505 | SPO WHELEN 500 SERIES HALO | 76286 | 12/14/2012 | \$ 288.40 |
| Total for 100-000-31200-6007 | | | | | | \$ 2,931.78 |
| 100-000-31200-6008 VEHICLE AND EQUIP FUEL | | | | | | |
| VENDOR: MANSFIELD OIL COMPANY | | | | | | |
| 1 | DECEMBER | SQLCD/00040905 | FUEL PURCHASES 11/01 - 11/ | 3355 | 12/14/2012 | \$ 2,785.64 |
| 100-000-31200-6010 POLICE SUPPLIES | | | | | | |
| VENDOR: BB&T FINANCIAL, FSB | | | | | | |
| 2 | DECEMBER | 6558-12/09 | LOWES | 76304 | 12/28/2012 | \$ 13.09 |
| 3 | DECEMBER | 6558-12/09 | BERRYVILLE TRUE VALUE | 76304 | 12/28/2012 | \$ 6.80 |
| 4 | DECEMBER | 6558-12/09 | BERRYVILLE TRUE VALUE | 76304 | 12/28/2012 | \$ 5.61 |
| 5 | DECEMBER | 6558-12/09 | STEAK N SHAKE | 76304 | 12/28/2012 | \$ 9.03 |
| VENDOR: GALLS, AN ARARMARK CO., LLC | | | | | | |
| 1 | DECEMBER | 000196446 | MAG CHARGER FLASHLIGHT | 76221 | 12/14/2012 | \$ 105.75 |
| 1 | DECEMBER | 000255775 | DIAMOND GRIP POWDER FREE G | 76323 | 12/28/2012 | \$ 43.50 |
| VENDOR: LAUREL CENTER, THE | | | | | | |
| 1 | DECEMBER | STALKING KIT | STALKING KIT FOR LAUREL CE | 76332 | 12/28/2012 | \$ 200.00 |
| Total for 100-000-31200-6010 | | | | | | \$ 383.78 |
| 100-000-31200-6011 UNIFORM AND WEARING APPAREL | | | | | | |
| VENDOR: BB&T FINANCIAL, FSB | | | | | | |
| 1 | DECEMBER | 6558-12/09 | OTL ENTERPRISES | 76304 | 12/28/2012 | \$ 99.99 |
| 2 | DECEMBER | 6608-12/09 | NORTON EMBROIDERY INC | 76304 | 12/28/2012 | \$ 119.00 |
| 3 | DECEMBER | 6657-12/09 | JUBAL EARLY CLEANERS | 76304 | 12/28/2012 | \$ 37.90 |
| VENDOR: BEST UNIFORMS, INC. | | | | | | |
| 1 | DECEMBER | 280934 | BROWN HAT STRAP/CHIN STRAP | 3320 | 12/14/2012 | \$ 36.60 |
| Total for 100-000-31200-6011 | | | | | | \$ 293.49 |
| 100-000-32100-5230 TELECOMMUNICATIONS | | | | | | |
| VENDOR: TREASURER OF VIRGINIA | | | | | | |
| 13 | DECEMBER | T253682 | PHONE BILL | 76212 | 12/14/2012 | \$ 2.67 |
| VENDOR: VERIZON | | | | | | |
| 46 | DECEMBER | 000027268895 | PHONE BILL | 76282 | 12/14/2012 | \$ 59.42 |
| Total for 100-000-32100-5230 | | | | | | \$ 62.09 |
| 100-000-32100-6008 VEHICLE AND EQUIP FUEL | | | | | | |
| VENDOR: MANSFIELD OIL COMPANY | | | | | | |
| 5 | DECEMBER | SQLCD/00040875 | FUEL PURCHASES 11/01 - 11/ | 3355 | 12/14/2012 | \$ 23.08 |
| 5 | DECEMBER | SQLCD/00041860 | FUEL PURCHASES 11/15-11/30 | 3355 | 12/14/2012 | \$ 28.28 |
| Total for 100-000-32100-6008 | | | | | | \$ 51.36 |
| 100-000-32100-6011 UNIFORM AND WEARING APPAREL | | | | | | |
| VENDOR: SIGNET SCREEN PRINTING | | | | | | |
| 1 | DECEMBER | E 80651 | JACKETS/FLEECE/T-SHIRT | 76262 | 12/14/2012 | \$ 687.80 |

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| 100-000-33200-3840 | PURCHASED SERVICES - DETENTION CENTE | | | | | |
| VENDOR: CITY OF WINCHESTER | | | | | | |
| 1 | DECEMBER | 9183 | FY13 2ND QUARTER BILLING | 76198 | 12/14/2012 \$ | 12,704.31 |
| 100-000-33300-5230 | TELECOMMUNICATIONS | | | | | |
| VENDOR: TREASURER OF VIRGINIA | | | | | | |
| 22 | DECEMBER | T253682 | PHONE BILL | 76212 | 12/14/2012 \$ | 5.18 |
| VENDOR: VERIZON | | | | | | |
| 47 | DECEMBER | 000027268895 | PHONE BILL | 76282 | 12/14/2012 \$ | 27.84 |
| Total for 100-000-33300-5230 | | | | | | \$ 33.02 |
| 100-000-34100-3320 | MAINTENANCE SERVICE CONTRACT | | | | | |
| VENDOR: TML COPIERS & DIGITAL SOLUTIONS | | | | | | |
| 1 | DECEMBER | 138137 | COPIER MAINTENANCE | 3379 | 12/14/2012 \$ | 196.31 |
| 100-000-34100-5210 | POSTAL SERVICES | | | | | |
| VENDOR: PURCHASE POWER | | | | | | |
| 11 | DECEMBER | 800090900195756 | POSTAGE MACHINE | 76252 | 12/14/2012 \$ | 21.60 |
| 100-000-34100-5230 | TELECOMMUNICATIONS | | | | | |
| VENDOR: AT&T MOBILITY | | | | | | |
| 4 | DECEMBER | 287015712672X12 | BUILDING DEPT | 76189 | 12/14/2012 \$ | 25.22 |
| VENDOR: TREASURER OF VIRGINIA | | | | | | |
| 6 | DECEMBER | T253682 | PHONE BILL | 76212 | 12/14/2012 \$ | 6.86 |
| VENDOR: VERIZON | | | | | | |
| 48 | DECEMBER | 000027268895 | PHONE BILL | 76282 | 12/14/2012 \$ | 30.59 |
| Total for 100-000-34100-5230 | | | | | | \$ 62.67 |
| 100-000-34100-6008 | VEHICLE AND EQUIP FUEL | | | | | |
| VENDOR: MANSFIELD OIL COMPANY | | | | | | |
| 2 | DECEMBER | SQLCD/00040875 | FUEL PURCHASES 11/01 - 11/ | 3355 | 12/14/2012 \$ | 49.00 |
| 2 | DECEMBER | SQLCD/00041860 | FUEL PURCHASES 11/15-11/30 | 3355 | 12/14/2012 \$ | 93.77 |
| 2 | DECEMBER | SQLCD/00042994 | FUEL PURCHASES FOR 12/1-12 | 3417 | 12/28/2012 \$ | 92.00 |
| Total for 100-000-34100-6008 | | | | | | \$ 234.77 |
| 100-000-35100-3100 | PROFESSIONAL SERVICES | | | | | |
| VENDOR: HILLSIDE VETERINARY HOSPITAL | | | | | | |
| 1 | DECEMBER | 307522 | RABIES FELINE 3 YR BOOSTER | 76327 | 12/28/2012 \$ | 25.65 |
| 1 | DECEMBER | 307667 | RABIES 3 YR BOOSTER | 76327 | 12/28/2012 \$ | 12.82 |
| 1 | DECEMBER | 307673 | RABIES 3 YR BOOSTER | 76327 | 12/28/2012 \$ | 12.82 |
| 1 | DECEMBER | 307956 | CANINE 3 YR BOOSTER | 76327 | 12/28/2012 \$ | 28.32 |
| 1 | DECEMBER | 309029 | RABIES 3 YR BOOSTER | 76327 | 12/28/2012 \$ | 12.82 |
| 1 | DECEMBER | 309199 | RABIES 3 YR BOOSTER | 76327 | 12/28/2012 \$ | 12.82 |
| 1 | DECEMBER | 309202 | RABIES 3 YR BOOSTER | 76327 | 12/28/2012 \$ | 12.82 |
| 1 | DECEMBER | 309422 | RABIES 3 YR BOOSTER | 76327 | 12/28/2012 \$ | 12.82 |
| Total for 100-000-35100-3100 | | | | | | \$ 130.89 |
| 100-000-35100-5230 | TELECOMMUNICATIONS | | | | | |

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| VENDOR: AT&T MOBILITY | | | | | | |
| 2 | DECEMBER | 287015712672X12 | ANIMAL CONTROL | 76189 | 12/14/2012 \$ | 12.61 |
| VENDOR: TREASURER OF VIRGINIA | | | | | | |
| 2 | DECEMBER | T253682 | PHONE BILL | 76212 | 12/14/2012 \$ | 4.69 |
| VENDOR: VERIZON | | | | | | |
| 49 | DECEMBER | 000027268895 | PHONE BILL | 76282 | 12/14/2012 \$ | 82.53 |
| Total for 100-000-35100-5230 | | | | | | \$ 99.83 |
| 100-000-35100-6004 MEDICAL AND LABORATORY SUPPLIES | | | | | | |
| VENDOR: BUTLER SCHEIN ANIMAL HEALTH SUPPLY | | | | | | |
| 1 | DECEMBER | CJ24843 | VORTECH | 76306 | 12/28/2012 \$ | 154.24 |
| VENDOR: KV VET SUPPLY CO | | | | | | |
| 1 | DECEMBER | 4887767 | FELINE NOBIVAC | 76331 | 12/28/2012 \$ | 259.85 |
| Total for 100-000-35100-6004 | | | | | | \$ 414.09 |
| 100-000-35100-6008 VEHICLE AND EQUIP FUEL | | | | | | |
| VENDOR: MANSFIELD OIL COMPANY | | | | | | |
| 1 | DECEMBER | SQLCD/00040875 | FUEL PURCHASES 11/01 - 11/ | 3355 | 12/14/2012 \$ | 57.32 |
| 1 | DECEMBER | SQLCD/00041860 | FUEL PURCHASES 11/15-11/30 | 3355 | 12/14/2012 \$ | 66.34 |
| 1 | DECEMBER | SQLCD/00042994 | FUEL PURCHASES FOR 12/1-12 | 3417 | 12/28/2012 \$ | 41.73 |
| Total for 100-000-35100-6008 | | | | | | \$ 165.39 |
| 100-000-35100-6014 OTHER OPERATING SUPPLIES | | | | | | |
| VENDOR: W W GRAINGER, INC | | | | | | |
| 1 | DECEMBER | 9000874561 | HOSE, HOT WATER | 76224 | 12/14/2012 \$ | 97.00 |
| 100-000-35300-3100 PROFESSIONAL SERVICES | | | | | | |
| VENDOR: TREASURER OF VIRGINIA | | | | | | |
| 1 | DECEMBER | MED EXAMINER | MEDICAL EXAMINER | 76270 | 12/14/2012 \$ | 20.00 |
| 100-000-35600-3320 MAINTENANCE SERVICE CONTRACT | | | | | | |
| VENDOR: MOTOROLA, INC | | | | | | |
| 1 | DECEMBER | 78215518 | MAINTENANCE SERVICE CONTRA | 76337 | 12/28/2012 \$ | 38,885.64 |
| 100-000-35600-5230 TELECOMMUNICATIONS | | | | | | |
| VENDOR: AT& T | | | | | | |
| 1 | DECEMBER | 059082-6049 001 | CC CENTRAL ALARM | 76188 | 12/14/2012 \$ | 38.93 |
| VENDOR: AT&T MOBILITY | | | | | | |
| 5 | DECEMBER | 287015712672X12 | E-911 DEPT | 76189 | 12/14/2012 \$ | 107.26 |
| VENDOR: TREASURER OF VIRGINIA | | | | | | |
| 1 | DECEMBER | T253682 | PHONE BILL | 76212 | 12/14/2012 \$ | 393.62 |
| VENDOR: LANGUAGE LINE SERVICES, INC. | | | | | | |
| 1 | DECEMBER | 3068849 | SERVICES | 76232 | 12/14/2012 \$ | 9.19 |
| VENDOR: VERIZON | | | | | | |
| 13 | DECEMBER | 00001224519338Y | PHONE BILL | 76282 | 12/14/2012 \$ | 1,250.60 |
| 50 | DECEMBER | 000027268895 | PHONE BILL | 76282 | 12/14/2012 \$ | 142.78 |
| 11 | DECEMBER | 00081080039332Y | PHONE BILL | 76364 | 12/28/2012 \$ | 29.61 |

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| Total for 100-000-35600-5230 | | | | | | \$ 1,971.99 |
| 100-000-35600-5420 | | | TOWER LEASE | | | |
| VENDOR: SHEN. VALLEY TELEVISION TOWER | | | | | | |
| 1 | DECEMBER | DECEMBER | TOWER/TRANSMITTER/ANTENNA | 3367 | 12/14/2012 | \$ 2,070.00 |
| 100-000-42400-3840 | | | PURCHASED SERVICES | | | |
| VENDOR: COUNTY OF WARREN | | | | | | |
| 1 | DECEMBER | 07/01/12-09/30 | FIRST QUARTER SHENANDOAH F | 76205 | 12/14/2012 | \$ 4,496.07 |
| VENDOR: TREASURER OF FREDERICK COUNTY | | | | | | |
| 2 | DECEMBER | ACCT9 11202012 | REFUSE DISPOSAL PUR. SVC | 76269 | 12/14/2012 | \$ 3,114.23 |
| 3 | DECEMBER | ACCT9 11202012 | REFUSE DISPOSAL PUR. SVC | 76269 | 12/14/2012 | \$ 3,275.74 |
| 4 | DECEMBER | ACCT9 11202012 | REFUSE DISPOSAL PUR. SVC | 76269 | 12/14/2012 | \$ 1,937.49 |
| 5 | DECEMBER | ACCT9 11202012 | REFUSE DISPOSAL PUR. SVC | 76269 | 12/14/2012 | \$ 2,037.34 |
| VENDOR: TREASURER, FREDERICK COUNTY | | | | | | |
| 1 | DECEMBER | 2105-0012 | REFUSE DISPOSAL PURCHASED | 76271 | 12/14/2012 | \$ 512.88 |
| 1 | DECEMBER | 80001-0012 | REFUSE DISPOSAL PURCHASED | 76271 | 12/14/2012 | \$ 804.20 |
| Total for 100-000-42400-3840 | | | | | | \$ 16,177.95 |
| 100-000-42600-6014 | | | OTHER OPERATING SUPPLIES | | | |
| VENDOR: ALLIED WASTE SERVICES #976 | | | | | | |
| 1 | DECEMBER | 0976-000298777 | REMOVAL | 76291 | 12/28/2012 | \$ 150.00 |
| 100-000-42700-3840 | | | PURCHASED SERVICES | | | |
| VENDOR: FREDERICK-WINCHESTER SERVICE AUTHORITY | | | | | | |
| 1 | DECEMBER | 146 | NOVEMBER 2012 MONTHLY CC S | 76219 | 12/14/2012 | \$ 2,206.36 |
| 100-000-43200-3320 | | | MAINTENANCE SERVICE CONTRACT | | | |
| VENDOR: ALLIED WASTE SERVICES #976 | | | | | | |
| 1 | DECEMBER | 0976000297456 | CLARKE COUNTY JT MAINT | 76186 | 12/14/2012 | \$ 654.16 |
| VENDOR: SERVICE MASTER JANITORIAL SERVICES, INC. | | | | | | |
| 1 | DECEMBER | 688 | CLEANING SERVICES | 3436 | 12/28/2012 | \$ 2,821.29 |
| Total for 100-000-43200-3320 | | | | | | \$ 3,475.45 |
| 100-000-43200-5130 | | | WATER & SEWAGE SERVICES | | | |
| VENDOR: DEHAVEN SEVEN-UP CORPORATION | | | | | | |
| 1 | DECEMBER | 44847 | WATER | 76208 | 12/14/2012 | \$ 6.95 |
| 1 | DECEMBER | 492400 | WATER RENTAL | 76314 | 12/28/2012 | \$ 23.90 |
| Total for 100-000-43200-5130 | | | | | | \$ 30.85 |
| 100-000-43200-5230 | | | TELECOMMUNICATIONS | | | |
| VENDOR: AT&T MOBILITY | | | | | | |
| 3 | DECEMBER | 287015712672X12 | GOVT MAINT | 76189 | 12/14/2012 | \$ 142.97 |
| VENDOR: TREASURER OF VIRGINIA | | | | | | |
| 4 | DECEMBER | T253682 | PHONE BILL | 76212 | 12/14/2012 | \$ 3.56 |
| 19 | DECEMBER | T253682 | PHONE BILL | 76212 | 12/14/2012 | \$ 5.48 |
| VENDOR: VERIZON | | | | | | |

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| 51 | DECEMBER | 000027268895 | PHONE BILL | 76282 | 12/14/2012 | \$ 100.36 |
| Total for 100-000-43200-5230 | | | | | | \$ 252.37 |
| 100-000-43200-6005 LAUNDRY, HOUSEKEEPING, & JANITORIAL | | | | | | |
| VENDOR: GENERAL SALES OF VIRGINIA | | | | | | |
| 1 | DECEMBER | 212013151 | BROWN PROP TOWELS/T.P. LAU | 3341 | 12/14/2012 | \$ 320.53 |
| 100-000-43200-6007 REPAIR AND MAINTENANCE SUPPLIES | | | | | | |
| VENDOR: BERRYVILLE TRUE VALUE HARDWARE | | | | | | |
| 1 | DECEMBER | 061513 | 56171 - XL MENS LTX GLOVES | 3318 | 12/14/2012 | \$ 5.49 |
| 1 | DECEMBER | 061585 | 56147 - BATTERY AA | 3390 | 12/28/2012 | \$ 4.99 |
| 1 | DECEMBER | 061707 | 56171- SINGLE CUT KEY | 3318 | 12/14/2012 | \$ 10.79 |
| 1 | DECEMBER | 061887 | 56141 - JERSEY GLOVES/OIL | 3390 | 12/28/2012 | \$ 39.37 |
| VENDOR: GENERAL SALES OF VIRGINIA | | | | | | |
| 1 | DECEMBER | 212013504 | ECO BLUE ICE MELT | 3407 | 12/28/2012 | \$ 585.55 |
| VENDOR: SHANNON-BAUM SIGNS INC | | | | | | |
| 1 | DECEMBER | 0188686-IN | FLAT BLADE STREET NAME SIG | 3366 | 12/14/2012 | \$ 42.50 |
| Total for 100-000-43200-6007 | | | | | | \$ 688.69 |
| 100-000-43200-6008 VEHICLE AND EQUIP FUEL | | | | | | |
| VENDOR: MANSFIELD OIL COMPANY | | | | | | |
| 4 | DECEMBER | SQLCD/00040875 | FUEL PURCHASES 11/01 - 11/ | 3355 | 12/14/2012 | \$ 244.17 |
| 4 | DECEMBER | SQLCD/00041860 | FUEL PURCHASES 11/15-11/30 | 3355 | 12/14/2012 | \$ 146.47 |
| 4 | DECEMBER | SQLCD/00042994 | FUEL PURCHASES FOR 12/1-12 | 3417 | 12/28/2012 | \$ 38.18 |
| 5 | DECEMBER | SQLCD/00042994 | FUEL PURCHASES FOR 12/1-12 | 3417 | 12/28/2012 | \$ 341.78 |
| Total for 100-000-43200-6008 | | | | | | \$ 770.60 |
| 100-000-43200-6009 VEHICLE AND EQUIPMENT SUPPLIES | | | | | | |
| VENDOR: BERRYVILLE AUTO PARTS INC | | | | | | |
| 1 | DECEMBER | 5370-66423 | OIL FILTER/OIL/WASHER FLUI | 3317 | 12/14/2012 | \$ 56.46 |
| 1 | DECEMBER | 5370-66424 | OIL/FILTER/WASHER FLUID | 3317 | 12/14/2012 | \$ 54.00 |
| 1 | DECEMBER | 5370-66429 | OIL/FILTER/WASHER FLUID/LA | 3317 | 12/14/2012 | \$ 60.87 |
| 1 | DECEMBER | 5370-66591 | FILTER/OIL/WASHER FLUID | 3389 | 12/28/2012 | \$ 48.63 |
| 1 | DECEMBER | 5370-66592 | FILTER/OIL/WASHER FLUID | 3389 | 12/28/2012 | \$ 82.56 |
| 1 | DECEMBER | 5370-66633 | FILTER/OIL/BRAKE PAD | 3389 | 12/28/2012 | \$ 63.89 |
| 1 | DECEMBER | 5370-66674 | FILTER/OIL/WASHER FLUID | 3389 | 12/28/2012 | \$ 63.00 |
| Total for 100-000-43200-6009 | | | | | | \$ 429.41 |
| 100-000-43202-3310 REPAIR & MAINTENANCE | | | | | | |
| VENDOR: ANDERSON CONTROL INC | | | | | | |
| 1 | DECEMBER | 011824 | ANNUAL ALARM SERVICE | 3384 | 12/28/2012 | \$ 135.43 |
| VENDOR: ARC WATER TREATMENT OF MARYLAND, INC. | | | | | | |
| 1 | DECEMBER | 349287 | CHEMICAL DELIVERY | 76187 | 12/14/2012 | \$ 250.80 |
| 5 | DECEMBER | 349998 | DECEMBER SERVICE | 76187 | 12/14/2012 | \$ 68.97 |
| Total for 100-000-43202-3310 | | | | | | \$ 455.20 |
| 100-000-43202-3320 MAINTENANCE SERVICE CONTRACTS | | | | | | |
| VENDOR: SERVICE MASTER JANITORIAL SERVICES, INC. | | | | | | |
| 2 | DECEMBER | 688 | CLEANING SERVICES | 3436 | 12/28/2012 | \$ 2,029.15 |

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| 100-000-43202-5110 | | | ELECTRICAL SERVICES | | | |
| VENDOR: RAPPAHANNOCK ELEC COMPANY | | | | | | |
| 21 | DECEMBER | 1149385761 | OFFICE WITH TOWN OF BERRYV | 3432 | 12/28/2012 \$ | 1,719.10 |
| 100-000-43202-5120 | | | HEATING SERVICES | | | |
| VENDOR: WASHINGTON GAS | | | | | | |
| 7 | DECEMBER | 3980059517 | 101 CHALMERS CIR | 76259 | 12/14/2012 \$ | 249.85 |
| 9 | DECEMBER | 3980059517 | 101 CHALMERS | 76350 | 12/28/2012 \$ | 445.38 |
| Total for 100-000-43202-5120 | | | | | | ----- \$ 695.23 |
| 100-000-43202-5130 | | | WATER & SEWAGE SERVICES | | | |
| VENDOR: TOWN OF BERRYVILLE | | | | | | |
| 5 | DECEMBER | 4190099.00 98 | 101 CHALMERS CT | 76268 | 12/14/2012 \$ | 55.35 |
| 100-000-43202-6000 | | | MATERIALS AND SUPPLIES | | | |
| VENDOR: BB&T FINANCIAL, FSB | | | | | | |
| 7 | DECEMBER | 3396-12/09CORRE | UNDO - MICHAELS WREATH | 76304 | 12/28/2012 \$ | 30.09 |
| 100-000-43202-6007 | | | REPAIR AND MAINT SUPPLIES | | | |
| VENDOR: MAURICE ELECTRICAL SUPPLY CO | | | | | | |
| 1 | DECEMBER | S100164554.001 | MH BAL 150W | 3357 | 12/14/2012 \$ | 166.10 |
| VENDOR: SOUTHERN REFRIGERATION | | | | | | |
| 1 | DECEMBER | 365822 | PUMP | 76354 | 12/28/2012 \$ | 197.47 |
| Total for 100-000-43202-6007 | | | | | | ----- \$ 363.57 |
| 100-000-43205-5110 | | | ELECTRICAL SERVICES | | | |
| VENDOR: RAPPAHANNOCK ELEC COMPANY | | | | | | |
| 22 | DECEMBER | 4455288888 | 129 RAMSBURG LANE | 3432 | 12/28/2012 \$ | 212.26 |
| 100-000-43205-5130 | | | WATER & SEWAGE SERVICES | | | |
| VENDOR: TOWN OF BERRYVILLE | | | | | | |
| 6 | DECEMBER | 9001800.00 98 | MAINT FACILITY | 76268 | 12/14/2012 \$ | 15.50 |
| 100-000-43206-3310 | | | REPAIR & MAINTENANCE | | | |
| VENDOR: ANDERSON CONTROL INC | | | | | | |
| 1 | DECEMBER | 44/ | SERVICE TRIP CHARGE | 3313 | 12/14/2012 \$ | 135.75 |
| 100-000-43206-5110 | | | ELECTRICAL SERVICES | | | |
| VENDOR: RAPPAHANNOCK ELEC COMPANY | | | | | | |
| 38 | DECEMBER | 2048188888 | 104 N CHURCH ST | 3432 | 12/28/2012 \$ | 575.49 |
| 11 | DECEMBER | 8894188888 | 1531 SPRINGSBERRY ROAD | 3432 | 12/28/2012 \$ | 172.46 |
| Total for 100-000-43206-5110 | | | | | | ----- \$ 747.95 |
| 100-000-43206-5120 | | | HEATING SERVICES | | | |
| VENDOR: WASHINGTON GAS | | | | | | |
| 5 | DECEMBER | 3980048510 | 100 N CHURCH ST | 76350 | 12/28/2012 \$ | 283.41 |
| 100-000-43206-5130 | | | WATER & SEWAGE SERVICES | | | |

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| VENDOR: DEHAVEN SEVEN-UP CORPORATION | | | | | | |
| 1 | DECEMBER | 44848 | WATER | 76208 | 12/14/2012 \$ | 6.95 |
| 1 | DECEMBER | 492401 | WATER RENTAL | 76314 | 12/28/2012 \$ | 21.90 |
| VENDOR: TOWN OF BERRYVILLE | | | | | | |
| 1 | DECEMBER | 10047000.00 98 | 100 N CHURCH ST | 76268 | 12/14/2012 \$ | 220.70 |
| Total for 100-000-43206-5130 | | | | | | ----- \$ 249.55 |
| 100-000-43207-5110 ELECTRICAL SERVICES | | | | | | |
| VENDOR: RAPPAHANNOCK ELEC COMPANY | | | | | | |
| 37 | DECEMBER | 2048188888 | 102 N CHURCH ST | 3432 | 12/28/2012 \$ | 2,001.64 |
| 100-000-43208-5110 ELECTRICAL SERVICES | | | | | | |
| VENDOR: RAPPAHANNOCK ELEC COMPANY | | | | | | |
| 39 | DECEMBER | 2048188888 | 104 N CHURCH ST | 3432 | 12/28/2012 \$ | 798.98 |
| 100-000-43208-5120 HEATING SERVICES | | | | | | |
| VENDOR: WASHINGTON GAS | | | | | | |
| 5 | DECEMBER | 3980048718 | 104 N CHURCH ST | 76350 | 12/28/2012 \$ | 715.63 |
| 100-000-43208-5130 WATER & SEWAGE SERVICES | | | | | | |
| VENDOR: TOWN OF BERRYVILLE | | | | | | |
| 3 | DECEMBER | 1003900.00 98 | 104 N CHURCH ST | 76268 | 12/14/2012 \$ | 88.28 |
| 100-000-43208-6007 REPAIR AND MAINT SUPPLIES | | | | | | |
| VENDOR: LOWE'S OF WINCHESTER | | | | | | |
| 1 | DECEMBER | 37714165 | GYPSUM TYPE/USG PLUS 3 DUS | 76238 | 12/14/2012 \$ | 96.01 |
| 1 | DECEMBER | 38133549 | FIRE DOOR UNIT | 76334 | 12/28/2012 \$ | 318.25 |
| Total for 100-000-43208-6007 | | | | | | ----- \$ 414.26 |
| 100-000-43209-3310 PROFESSIONAL SERVICES | | | | | | |
| VENDOR: ANDERSON CONTROL INC | | | | | | |
| 1 | DECEMBER | 011823 | ANNUAL ALARM SERVICE | 3384 | 12/28/2012 \$ | 216.00 |
| VENDOR: GREEN'S SEPTIC SERVICE | | | | | | |
| 1 | DECEMBER | 12-10-12 | SEPTIC | 3408 | 12/28/2012 \$ | 280.00 |
| Total for 100-000-43209-3310 | | | | | | ----- \$ 496.00 |
| 100-000-43209-5110 ELECTRICAL SERVICES | | | | | | |
| VENDOR: RAPPAHANNOCK ELEC COMPANY | | | | | | |
| 10 | DECEMBER | 7658188888 | 225 RAMSBURG | 3432 | 12/28/2012 \$ | 285.53 |
| 100-000-43209-5120 HEATING SERVICES | | | | | | |
| VENDOR: QUARLES ENERGY SERVICES | | | | | | |
| 1 | DECEMBER | 32830 | CC MAINT FACILITY | 76253 | 12/14/2012 \$ | 474.56 |
| 1 | DECEMBER | 901739 | CLARKE COUNTY MAINT FACILI | 76253 | 12/14/2012 \$ | 608.28 |
| Total for 100-000-43209-5120 | | | | | | ----- \$ 1,082.84 |
| 100-000-43209-6007 REPAIR AND MAINT SUPPLIES | | | | | | |

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| VENDOR: BERRYVILLE AUTO PARTS INC | | | | | | |
| 1 | DECEMBER | 10062456 | QD 22-18GA | 3389 | 12/28/2012 \$ | 1.97 |
| VENDOR: BERRYVILLE TRUE VALUE HARDWARE | | | | | | |
| 1 | DECEMBER | 061907 | 56147 - TEXT CORD/WIRE CON | 3390 | 12/28/2012 \$ | 19.48 |
| VENDOR: LOWE'S OF WINCHESTER | | | | | | |
| 2 | DECEMBER | 27514182 | ROUND PIPE/DRYER VENT/TAPE | 76238 | 12/14/2012 \$ | 92.39 |
| Total for 100-000-43209-6007 | | | | | | \$ 113.84 |
| 100-000-43210-5110 ELECTRICAL SERVICES | | | | | | |
| VENDOR: RAPPAHANNOCK ELEC COMPANY | | | | | | |
| 11 | DECEMBER | 0775388888 | 524 WESTWOOD | 3432 | 12/28/2012 \$ | 108.75 |
| 100-000-43210-6007 REPAIR AND MAINT SUPPLIES | | | | | | |
| VENDOR: BERRYVILLE TRUE VALUE HARDWARE | | | | | | |
| 1 | DECEMBER | 061917 | 56171 - FLAPPER/BOWL WASHE | 3390 | 12/28/2012 \$ | 16.27 |
| 1 | DECEMBER | 061921 | 56171 - TANK BOWL BOLT | 3390 | 12/28/2012 \$ | 3.99 |
| Total for 100-000-43210-6007 | | | | | | \$ 20.26 |
| 100-000-43211-3310 REPAIR & MAINTENANCE | | | | | | |
| VENDOR: MINGHINI'S GENERAL CONTRACTORS, INC. | | | | | | |
| 1 | DECEMBER | REPAIRCOLUMNS | REPAIRING COLUMNS AT SENIO | 76242 | 12/14/2012 \$ | 6,617.00 |
| 100-000-43211-5110 ELECTRICAL SERVICES | | | | | | |
| VENDOR: RAPPAHANNOCK ELEC COMPANY | | | | | | |
| 1 | DECEMBER | 275008888 | REC CENTER | 3432 | 12/28/2012 \$ | 1,493.04 |
| 100-000-43211-5120 HEATING SERVICES | | | | | | |
| VENDOR: WASHINGTON GAS | | | | | | |
| 3 | DECEMBER | 3980001204 | 225 AL SMITH | 76350 | 12/28/2012 \$ | 469.96 |
| 100-000-43211-5130 WATER & SEWAGE SERVICES | | | | | | |
| VENDOR: TOWN OF BERRYVILLE | | | | | | |
| 3 | DECEMBER | 9001300.00 98 | ROUTE 7 WEST REC CE | 76268 | 12/14/2012 \$ | 139.50 |
| 100-000-43211-6007 REPAIR AND MAINT SUPPLIES | | | | | | |
| VENDOR: BERRYVILLE TRUE VALUE HARDWARE | | | | | | |
| 1 | DECEMBER | 061562 | 56171 DRILL BIT/ NUT SETTE | 3318 | 12/14/2012 \$ | 22.78 |
| 1 | DECEMBER | 061721 | 56171 - SLV DR SWEEP/WIRE | 3318 | 12/14/2012 \$ | 27.77 |
| 1 | DECEMBER | 061774 | WP 4PK 23W T2 CW BULB | 3390 | 12/28/2012 \$ | 16.99 |
| 1 | DECEMBER | 061789 | 56147 - THRD LOCK | 3390 | 12/28/2012 \$ | 6.99 |
| 1 | DECEMBER | 061795 | 56171-FENDER WASHER | 3390 | 12/28/2012 \$ | 7.29 |
| 1 | DECEMBER | 61594 | 56171 - GENERAL FASTNERS N | 3318 | 12/14/2012 \$ | 17.17 |
| VENDOR: NORVAC LOCK TECHNOLOGY INC | | | | | | |
| 1 | DECEMBER | 119024 | 1/C MORTISE | 3361 | 12/14/2012 \$ | 55.00 |
| 1 | DECEMBER | 119106 | KEYS | 3427 | 12/28/2012 \$ | 123.65 |
| VENDOR: JNO S. SOLENBERGER INDUSTRIAL | | | | | | |
| 1 | DECEMBER | 999508 | SWITCH ALMOND 15A 4-WAY DU | 76353 | 12/28/2012 \$ | 9.69 |
| Total for 100-000-43211-6007 | | | | | | \$ 287.33 |

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| 100-000-43212-3310 | REPAIR & MAINTENANCE | | | | | |
| VENDOR: GREEN'S SEPTIC SERVICE | | | | | | |
| 1 | DECEMBER | 11/01/12 | RENTAL | 3342 | 12/14/2012 \$ | 75.00 |
| VENDOR: THOMAS PLUMBING & HEATING, INC. | | | | | | |
| 1 | DECEMBER | PS21324 | DRAINED AND WINTERIZE CONC | 3377 | 12/14/2012 \$ | 510.32 |
| Total for 100-000-43212-3310 | | | | | | \$ 585.32 |
| 100-000-43212-5110 | ELECTRICAL SERVICES | | | | | |
| VENDOR: RAPPAHANNOCK ELEC COMPANY | | | | | | |
| 91 | DECEMBER | 1650088888 | GENERAL GOVERNMENT LOCATIO | 3432 | 12/28/2012 \$ | 7.54 |
| 92 | DECEMBER | 1650088888 | GENERAL GOVERNMENT LOCATIO | 3432 | 12/28/2012 \$ | 7.43 |
| 93 | DECEMBER | 1650088888 | GENERAL GOVERNMENT LOCATIO | 3432 | 12/28/2012 \$ | 16.09 |
| 95 | DECEMBER | 1650088888 | GENERAL GOVERNMENT LOCATIO | 3432 | 12/28/2012 \$ | 53.30 |
| 96 | DECEMBER | 1650088888 | GENERAL GOVERNMENT LOCATIO | 3432 | 12/28/2012 \$ | 7.54 |
| 98 | DECEMBER | 1650088888 | GENERAL GOVERNMENT LOCATIO | 3432 | 12/28/2012 \$ | 12.74 |
| 99 | DECEMBER | 1650088888 | GENERAL GOVERNMENT LOCATIO | 3432 | 12/28/2012 \$ | 104.52 |
| 2 | DECEMBER | 275008888 | CONCESSION STAND | 3432 | 12/28/2012 \$ | 307.76 |
| 3 | DECEMBER | 275008888 | TENNIS COURTS | 3432 | 12/28/2012 \$ | 128.71 |
| Total for 100-000-43212-5110 | | | | | | \$ 645.63 |
| 100-000-43212-5130 | WATER & SEWAGE SERVICES | | | | | |
| VENDOR: TOWN OF BERRYVILLE | | | | | | |
| 3 | DECEMBER | 9001200.00 98 | LITTLE LEAGUE BASEBA | 76268 | 12/14/2012 \$ | 15.50 |
| 3 | DECEMBER | 9001500.00 98 | ROUTE 7 WEST HOUSE | 76268 | 12/14/2012 \$ | 118.26 |
| Total for 100-000-43212-5130 | | | | | | \$ 133.76 |
| 100-000-43212-6007 | REPAIR AND MAINT SUPPLIES | | | | | |
| VENDOR: BB&T FINANCIAL, FSB | | | | | | |
| 4 | DECEMBER | 6707-12/09 | THE ROOF CENTER | 76304 | 12/28/2012 \$ | 28.46 |
| VENDOR: BERRYVILLE TRUE VALUE HARDWARE | | | | | | |
| 1 | DECEMBER | 061527 | 56171 - CHAIN/WARDED LOCK | 3318 | 12/14/2012 \$ | 61.79 |
| 1 | DECEMBER | 061609 | 56171 - GAL MURIATIC ACID/ | 3318 | 12/14/2012 \$ | 26.98 |
| 2 | DECEMBER | 061609 | 56171 - FUEL LINE HOSE/MIN | 3318 | 12/14/2012 \$ | 5.16 |
| 1 | DECEMBER | 061692 | 56171 - NUTS/WASHERS | 3318 | 12/14/2012 \$ | 3.24 |
| Total for 100-000-43212-6007 | | | | | | \$ 125.63 |
| 100-000-43213-5110 | ELECTRICAL SERVICES | | | | | |
| VENDOR: RAPPAHANNOCK ELEC COMPANY | | | | | | |
| 94 | DECEMBER | 1650088888 | GENERAL GOVERNMENT LOCATIO | 3432 | 12/28/2012 \$ | 74.69 |
| 5 | DECEMBER | 275008888 | SWIMMING POOL | 3432 | 12/28/2012 \$ | 44.06 |
| Total for 100-000-43213-5110 | | | | | | \$ 118.75 |
| 100-000-43213-5130 | WATER & SEWAGE SERVICES | | | | | |
| VENDOR: TOWN OF BERRYVILLE | | | | | | |
| 3 | DECEMBER | 9001400.00 98 | ROUTE 7 WEST POOL | 76268 | 12/14/2012 \$ | 11.04 |
| 100-000-43214-5110 | ELECTRICAL SERVICES | | | | | |
| VENDOR: RAPPAHANNOCK ELEC COMPANY | | | | | | |
| 97 | DECEMBER | 1650088888 | GENERAL GOVERNMENT LOCATIO | 3432 | 12/28/2012 \$ | 101.68 |

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| 100-000-43215-3310 | | | REPAIR & MAINTENANCE | | | |
| VENDOR: BOYER LANDSCAPES, INC. | | | | | | |
| 1 | DECEMBER | 10962 | WINTERIZE IRRIGATION SYSTE | 76193 | 12/14/2012 \$ | 200.00 |
| 100-000-43215-5110 | | | ELECTRICAL SERVICES | | | |
| VENDOR: RAPPAHANNOCK ELEC COMPANY | | | | | | |
| 4 | DECEMBER | 275008888 | SOCCER FIELD | 3432 | 12/28/2012 \$ | 61.68 |
| 100-000-43232-6007 | | | REPAIR AND MAINT SUPPLIES | | | |
| VENDOR: FROGALE LUMBER SUPPLY | | | | | | |
| 1 | DECEMBER | 155278 | 1X4 PINE | 76322 | 12/28/2012 \$ | 13.80 |
| 100-000-43236-3310 | | | REPAIR & MAINTENANCE | | | |
| VENDOR: THOMAS PLUMBING & HEATING, INC. | | | | | | |
| 1 | DECEMBER | PS21308 | OLD LIBRARY LEAK | 3444 | 12/28/2012 \$ | 382.50 |
| 1 | DECEMBER | PS21313 | OLD LIBRARY LEAK | 3444 | 12/28/2012 \$ | 170.00 |
| 1 | DECEMBER | PS21319 | OLD LIBRARY DIGGING DITCH | 3444 | 12/28/2012 \$ | 500.00 |
| 1 | DECEMBER | PS21321 | OLD LIBRARY FINISHED SLEEV | 3444 | 12/28/2012 \$ | 1,025.86 |
| 1 | DECEMBER | PS21322 | OLD LIBRARY DIGGING NEW WA | 3444 | 12/28/2012 \$ | 880.00 |
| 1 | DECEMBER | PS21323 | OLD LIBRARY FINISHED WATER | 3444 | 12/28/2012 \$ | 1,430.61 |
| 1 | DECEMBER | PS21327 | OLD LIBRARY TIED WATERLINE | 3444 | 12/28/2012 \$ | 419.29 |
| Total for 100-000-43236-3310 | | | | | | \$ 4,808.26 |
| 100-000-43236-5110 | | | ELECTRICAL SERVICES | | | |
| VENDOR: RAPPAHANNOCK ELEC COMPANY | | | | | | |
| 14 | DECEMBER | 375008888 | GARAGE OLD LIBRARY | 3432 | 12/28/2012 \$ | 48.11 |
| 100-000-43236-5130 | | | WATER & SEWAGE SERVICES | | | |
| VENDOR: TOWN OF BERRYVILLE | | | | | | |
| 3 | DECEMBER | 1004800.00 98 | 36 E MAIN STREET | 76268 | 12/14/2012 \$ | 11.04 |
| 100-000-43237-3310 | | | REPAIR & MAINTENANCE | | | |
| VENDOR: ANDERSON CONTROL INC | | | | | | |
| 1 | DECEMBER | 11797 | SERVICE TRIP CHARGE | 3384 | 12/28/2012 \$ | 90.00 |
| VENDOR: CLARKE COUNTY ROOFING & GUTTERING, INC. | | | | | | |
| 1 | DECEMBER | 6964 | PATCH ROOF AND WALLS SOCIA | 3328 | 12/14/2012 \$ | 1,380.00 |
| 1 | DECEMBER | 6975 | SEAL CRACKS IN ROOF | 3328 | 12/14/2012 \$ | 180.00 |
| Total for 100-000-43237-3310 | | | | | | \$ 1,650.00 |
| 100-000-43237-5110 | | | ELECTRICAL SERVICES | | | |
| VENDOR: RAPPAHANNOCK ELEC COMPANY | | | | | | |
| 11 | DECEMBER | 0801388888 | SOCIAL SERVICE | 3432 | 12/28/2012 \$ | 101.64 |
| 13 | DECEMBER | 4980388888 | SOCIAL SERVICE | 3432 | 12/28/2012 \$ | 585.55 |
| Total for 100-000-43237-5110 | | | | | | \$ 687.19 |
| 100-000-43237-5130 | | | WATER & SEWAGE SERVICES | | | |
| VENDOR: TOWN OF BERRYVILLE | | | | | | |
| 3 | DECEMBER | 2010600.00 98 | 313 E MAIN ST | 76268 | 12/14/2012 \$ | 22.07 |
| 3 | DECEMBER | 2010700.00 98 | 311 E MAIN ST | 76268 | 12/14/2012 \$ | 44.14 |

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| Total for 100-000-43237-5130 | | | | | | \$ 66.21 |
| 100-000-51100-5610 | | | CIVIC CONTRIBUTIONS | | | |
| VENDOR: | CLARKE COUNTY HEALTH DEPARTMENT | | | | | |
| 1 | DECEMBER | 1STQTRFY13 | 1ST QTR FY13 | 76236 | 12/14/2012 | \$ 49,750.00 |
| 100-000-71100-3300 | | | PURCHASED SERVICES | | | |
| VENDOR: | CLARKE COUNTY HEALTH DEPARTMENT | | | | | |
| 2 | DECEMBER | 133401488CORREC | UNDO - PROFESSIONAL SERVIC | 76310 | 12/28/2012 | \$ 13.77 |
| 100-000-71100-3320 | | | MAINTENANCE SERVICE CONTRACT | | | |
| VENDOR: | DDL BUSINESS SYSTEMS LLC | | | | | |
| 1 | DECEMBER | 50675 | CONTRACT | 76207 | 12/14/2012 | \$ 152.75 |
| 100-000-71100-3600 | | | ADVERTISING | | | |
| VENDOR: | WINCHESTER STAR | | | | | |
| 4 | DECEMBER | 1651512 | ADVERTISEMENT | 3383 | 12/14/2012 | \$ 254.70 |
| 100-000-71100-5210 | | | POSTAL SERVICES | | | |
| VENDOR: | BB&T FINANCIAL, FSB | | | | | |
| 1 | DECEMBER | 6723-12/09 | USPS POSTAGE | 76304 | 12/28/2012 | \$ 4.25 |
| 2 | DECEMBER | 6723-12/09 | USPS POSTAGE | 76304 | 12/28/2012 | \$ 45.00 |
| VENDOR: | PURCHASE POWER | | | | | |
| 7 | DECEMBER | 800090900195756 | POSTAGE MACHINE | 76252 | 12/14/2012 | \$ 144.45 |
| Total for 100-000-71100-5210 | | | | | | \$ 193.70 |
| 100-000-71100-5230 | | | TELECOMMUNICATIONS | | | |
| VENDOR: | TREASURER OF VIRGINIA | | | | | |
| 20 | DECEMBER | T253682 | PHONE BILL | 76212 | 12/14/2012 | \$ 12.70 |
| VENDOR: | VERIZON | | | | | |
| 52 | DECEMBER | 000027268895 | PHONE BILL | 76282 | 12/14/2012 | \$ 114.46 |
| Total for 100-000-71100-5230 | | | | | | \$ 127.16 |
| 100-000-71100-5540 | | | TRAVEL CONVENTION & EDUCATION | | | |
| VENDOR: | VIRGINIA DEPT OF SOCIAL SVC | | | | | |
| 1 | DECEMBER | SS/CH PROT SERV | CENTRAL REGISTRY RELEASE O | 76283 | 12/14/2012 | \$ 7.00 |
| VENDOR: | VIRGINIA RECREATION & PARK SOCIETY, INC. | | | | | |
| 1 | DECEMBER | 7147040 | WEBINA CHILD ABUSE REPORTI | 76366 | 12/28/2012 | \$ 135.00 |
| VENDOR: | VIRGINIA STATE POLICE | | | | | |
| 1 | DECEMBER | CRIMINALHISTORY | CRIMINAL HISTORY RECORD NA | 76284 | 12/14/2012 | \$ 15.00 |
| Total for 100-000-71100-5540 | | | | | | \$ 157.00 |
| 100-000-71100-5810 | | | DUES & MEMBERSHIPS | | | |
| VENDOR: | BB&T FINANCIAL, FSB | | | | | |
| 2 | DECEMBER | 6723-12/09CORRE | UNDO NRPA/AMERICAS BACKYAR | 76304 | 12/28/2012 | \$ 60.00 |
| VENDOR: | CLARKE COUNTY HEALTH DEPARTMENT | | | | | |

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| 7 | DECEMBER | 133401488 | BRIEF VISIT | 76310 | 12/28/2012 \$ | 13.77 |
| 1 | DECEMBER | 133401488CORREC | MOVE TO 3300 | 76310 | 12/28/2012 \$ | 13.77- |
| Total for 100-000-71100-5810 | | | | | | \$ 60.00 |
| 100-000-71100-6008 VEHICLE AND EQUIP FUEL | | | | | | |
| VENDOR: MANSFIELD OIL COMPANY | | | | | | |
| 6 | DECEMBER | SQLCD/00041860 | FUEL PURCHASES 11/15-11/30 | 3355 | 12/14/2012 \$ | 74.67 |
| 6 | DECEMBER | SQLCD/00042994 | FUEL PURCHASES FOR 12/1-12 | 3417 | 12/28/2012 \$ | 34.78 |
| Total for 100-000-71100-6008 | | | | | | \$ 109.45 |
| 100-000-71100-6014 OTHER OPERATING SUPPLIES | | | | | | |
| VENDOR: BANK OF CLARKE COUNTY | | | | | | |
| 3 | DECEMBER | 7007183 | DEPOSIT TICKETS | 76296 | 12/28/2012 \$ | 98.78 |
| VENDOR: BB&T FINANCIAL, FSB | | | | | | |
| 3 | DECEMBER | 6723-12/09 | NRPA AMERICAS BACKYARD | 76304 | 12/28/2012 \$ | 60.00 |
| 1 | DECEMBER | 6723-12/09CORRE | MOVE TO 5810 | 76304 | 12/28/2012 \$ | 60.00- |
| VENDOR: CLARKE COUNTY TREASURER | | | | | | |
| 6 | DECEMBER | PETTYCASH | REPLENISH PETTY CASH-BARRE | 76202 | 12/14/2012 \$ | 60.00 |
| Total for 100-000-71100-6014 | | | | | | \$ 158.78 |
| 100-000-71310-6002 FOOD SUPPLIES & FOOD SERVICE SUPPLIE | | | | | | |
| VENDOR: WALMART COMMUNITY/GECRB | | | | | | |
| 1 | DECEMBER | 0731 NOVEMBER | VARIETY SNACKS | 76285 | 12/14/2012 \$ | 93.78 |
| 5 | DECEMBER | 0731 NOVEMBER | VARIETY SNACKS | 76285 | 12/14/2012 \$ | 89.34 |
| Total for 100-000-71310-6002 | | | | | | \$ 183.12 |
| 100-000-71310-6013 EDUCATIONAL AND RECREATIONAL SUPPLIE | | | | | | |
| VENDOR: GLOBAL EQUIPMENT COMPANY | | | | | | |
| 1 | DECEMBER | 105290930 | PORCELAIN DRY ERASE BOARD | 76324 | 12/28/2012 \$ | 455.04 |
| VENDOR: WALMART COMMUNITY/GECRB | | | | | | |
| 3 | DECEMBER | 0731 NOVEMBER | VARIETY SUPPLIES | 76285 | 12/14/2012 \$ | 36.31 |
| 6 | DECEMBER | 0731 NOVEMBER | VARIETY SUPPLIES | 76285 | 12/14/2012 \$ | 100.81 |
| Total for 100-000-71310-6013 | | | | | | \$ 592.16 |
| 100-000-71310-6014 OTHER OPERATING SUPPLIES | | | | | | |
| VENDOR: GLOBAL EQUIPMENT COMPANY | | | | | | |
| 1 | DECEMBER | 105269568 | WET MOP/HANDLE | 76223 | 12/14/2012 \$ | 81.27 |
| VENDOR: HUMPHRYS COVERSPOITS | | | | | | |
| 1 | DECEMBER | 00087605 | GYMGuard TAPE | 76227 | 12/14/2012 \$ | 318.60 |
| VENDOR: WALMART COMMUNITY/GECRB | | | | | | |
| 2 | DECEMBER | 0731 NOVEMBER | VARIETY SNACKS | 76285 | 12/14/2012 \$ | 73.45 |
| 4 | DECEMBER | 0731 NOVEMBER | VARIETY SUPPLIES | 76285 | 12/14/2012 \$ | 25.30 |
| Total for 100-000-71310-6014 | | | | | | \$ 498.62 |
| 100-000-71350-3100 PROFESSIONAL SERVICES | | | | | | |
| VENDOR: XTREME FIT STUDIO | | | | | | |

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| 2 | DECEMBER | ZUMBA | ZUMBA CLASS | 76196 | 12/14/2012 \$ | 157.50 |
| VENDOR: COPELAND, DAVID | | | | | | |
| 1 | DECEMBER | CLASSES | FENCING CLASSES | 76312 | 12/28/2012 \$ | 1,753.14 |
| VENDOR: JOHNSTON, JANE | | | | | | |
| 1 | DECEMBER | CLASSESNOVEMBER | FIT FOREVER FLUID MOTION T | 76328 | 12/28/2012 \$ | 269.47 |
| VENDOR: MONTGOMERY, CHRISTEL | | | | | | |
| 1 | DECEMBER | GYMNASTICSCLASS | GYMNASTICS CLASSES | 3422 | 12/28/2012 \$ | 2,024.00 |
| Total for 100-000-71350-3100 | | | | | | \$ 4,204.11 |
| 100-000-71350-5830 REFUNDS | | | | | | |
| VENDOR: NANCY CROPPER | | | | | | |
| 1 | DECEMBER | 165697 | REFUND CANCELLATION | 76206 | 12/14/2012 \$ | 25.00 |
| VENDOR: KELLY MILLER | | | | | | |
| 1 | DECEMBER | 165483 | REFUND FOR CANCELATION | 76230 | 12/14/2012 \$ | 42.25 |
| VENDOR: REID, SHEILA | | | | | | |
| 1 | DECEMBER | 165354 | CANCELLATION REFUND | 76255 | 12/14/2012 \$ | 38.00 |
| VENDOR: CHRISSIE SISON | | | | | | |
| 1 | DECEMBER | 165734 | CANCELLATION | 76352 | 12/28/2012 \$ | 80.00 |
| VENDOR: SUZANNE THOMAS | | | | | | |
| 1 | DECEMBER | 165891 | REFUND | 76359 | 12/28/2012 \$ | 37.00 |
| VENDOR: ANNA UNHOCH | | | | | | |
| 1 | DECEMBER | 165690 | CANCELLATION REFUND | 76272 | 12/14/2012 \$ | 30.00 |
| Total for 100-000-71350-5830 | | | | | | \$ 252.25 |
| 100-000-71350-6002 FOOD SUPPLIES & FOOD SERVICE SUPPLIE | | | | | | |
| VENDOR: COSTCO WHOLESALE INC. #239 | | | | | | |
| 1 | DECEMBER | 0239100143107 | FOOD | 76204 | 12/14/2012 \$ | 57.84 |
| VENDOR: FOOD LION, INC | | | | | | |
| 1 | DECEMBER | 271164460450 | FOOD/SNACKS | 76217 | 12/14/2012 \$ | 20.64 |
| 1 | DECEMBER | 271164490471 | FOOD | 76321 | 12/28/2012 \$ | 104.62 |
| Total for 100-000-71350-6002 | | | | | | \$ 183.10 |
| 100-000-71350-6014 OTHER OPERATING SUPPLIES | | | | | | |
| VENDOR: COSTCO WHOLESALE INC. #239 | | | | | | |
| 2 | DECEMBER | 0239100143107 | FOOD | 76204 | 12/14/2012 \$ | 54.75 |
| 100-000-81110-3100 PROFESSIONAL SERVICES | | | | | | |
| VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL | | | | | | |
| 1 | DECEMBER | 12042012 | LEGAL SERVICES | 3343 | 12/14/2012 \$ | 32.00 |
| 100-000-81110-3140 ENGINEERING REVIEW EXPENDITURES | | | | | | |
| VENDOR: CHESTER ENGINEERS | | | | | | |
| 1 | DECEMBER | 41877 | PROFESSIONAL SERVICES | 3325 | 12/14/2012 \$ | 473.46 |
| 100-000-81110-5210 POSTAL SERVICES | | | | | | |

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 DECEMBER 2012 VENDOR PAYMENTS
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|--|-----------|-----------------|----------------------------|----------|---------------|------------|
| 8 | DECEMBER | 1675267 | HEARING ADVERTISEMENT | 3383 | 12/14/2012 \$ | 364.00 |
| 100-000-81800-3100 PROFESSIONAL SERVICES | | | | | | |
| VENDOR: KALBIAN, MARAL S. | | | | | | |
| 1 | DECEMBER | INVOICE 1 | CONSULTATION SERVICES | 3351 | 12/14/2012 \$ | 4,500.00 |
| 1 | DECEMBER | NOVEMBER2012 | PROFESSIONAL SERVICES | 3351 | 12/14/2012 \$ | 990.00 |
| Total for 100-000-81800-3100 | | | | | | 5,490.00 |
| 100-000-81800-3160 BOARD SERVICES | | | | | | |
| VENDOR: BAKER, H.M. | | | | | | |
| 1 | DECEMBER | HISTORICPRMEETI | ATTEND HISTORIC PRE COMM N | 3316 | 12/14/2012 \$ | 25.00 |
| VENDOR: CONSERVATION EASEMENT | | | | | | |
| 1 | DECEMBER | HISTORICPRMEETI | ATTEND HISTORIC PRE COMM N | 3321 | 12/14/2012 \$ | 25.00 |
| VENDOR: FIELDS, BETSY | | | | | | |
| 1 | DECEMBER | HISTORICPRMEETI | ATTEND HISTORIC PRE COMM N | 3335 | 12/14/2012 \$ | 25.00 |
| VENDOR: GILPIN, THOMAS T | | | | | | |
| 1 | DECEMBER | HISTORICPRMEETI | ATTEND HISTORIC PRE COMM N | 76222 | 12/14/2012 \$ | 25.00 |
| Total for 100-000-81800-3160 | | | | | | 100.00 |
| 100-000-82400-5699 CIVIC CONTRIBUTIONS | | | | | | |
| VENDOR: LORD FAIRFAX SOIL & WATER CONSERVATION | | | | | | |
| 1 | DECEMBER | 2012-2013FISCAL | 2012-2013 FISCAL BUDGET AL | 76237 | 12/14/2012 \$ | 9,500.00 |
| 100-000-82600-3100 PROFESSIONAL SERVICES | | | | | | |
| VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL | | | | | | |
| 5 | DECEMBER | 12042012 | LEGAL SERVICES | 3343 | 12/14/2012 \$ | 32.00 |
| 100-000-82600-5510 TRAVEL MILEAGE | | | | | | |
| VENDOR: LAURA NOWELL SHIFFLETT | | | | | | |
| 8 | DECEMBER | MILEAGE | REIMBURSEABLE MILEAGE | 3369 | 12/14/2012 \$ | 274.17 |
| 100-000-83100-5230 TELECOMMUNICATIONS | | | | | | |
| VENDOR: TREASURER OF VIRGINIA | | | | | | |
| 14 | DECEMBER | T253682 | PHONE BILL | 76212 | 12/14/2012 \$ | 5.48 |
| VENDOR: VERIZON | | | | | | |
| 54 | DECEMBER | 000027268895 | PHONE BILL | 76282 | 12/14/2012 \$ | 30.59 |
| Total for 100-000-83100-5230 | | | | | | 36.07 |
| 100-000-83100-6014 OTHER OPERATING SUPPLIES | | | | | | |
| VENDOR: PURCHASE POWER | | | | | | |
| 13 | DECEMBER | 800090900195756 | POSTAGE MACHINE | 76252 | 12/14/2012 \$ | 167.80 |
| TOTAL DEFINITION TYPE 0 : | | | | | | 226,507.18 |
| TOTAL EXPENDITURES : | | | | | | 226,507.18 |
| TOTAL for FISCAL YEAR 2013 : | | | | | | 226,507.18 |
| TOTAL PAYMENTS : | | | | | | 226,507.18 |

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|--|-----------|-------------------------------|----------------------------|----------|---------------|-------------|
| ===== | | | | | | |
| Fiscal Year: 2013 | | | | | | |
| EXPENDITURES | | | | | | |
| DEFINITION TYPE 0 | | | | | | |
| 225-127-31200-5230 | | TELECOMMUNICATIONS | | | | |
| VENDOR: SPRINT DATA SERVICES | | | | | | |
| 1 | DECEMBER | 862688664-022 | PHONE BILL | 76356 | 12/28/2012 \$ | 382.26 |
| 225-127-31200-5540 | | TRAVEL CONVENTION & EDUCATION | | | | |
| VENDOR: BB&T FINANCIAL, FSB | | | | | | |
| 2 | DECEMBER | 6699-12/09 | VIRGINIA GANG FORCE CONFER | 76304 | 12/28/2012 \$ | 1,980.00 |
| 225-127-31200-6000 | | MATERIALS AND SUPPLIES | | | | |
| VENDOR: DALY COMPUTERS, INC. | | | | | | |
| 1 | DECEMBER | PSI0952468 | LAPTOPS | 3402 | 12/28/2012 \$ | 2,294.00 |
| VENDOR: IMPRESSIONS PLUS | | | | | | |
| 1 | DECEMBER | 192431 | GANG TASK FORCE - FCCOVERS | 3347 | 12/14/2012 \$ | 83.35 |
| 1 | DECEMBER | 192647 | FULL COLOR COVER SETS SPIR | 3412 | 12/28/2012 \$ | 308.80 |
| Total for 225-127-31200-6000 | | | | | | \$ 2,686.15 |
| 231-000-31200-5530 | | TRAVEL SUBSISTANCE & LODGING | | | | |
| VENDOR: BB&T FINANCIAL, FSB | | | | | | |
| 1 | DECEMBER | 6632-12/09 | WHALING COMPANY WILLIAMSBU | 76304 | 12/28/2012 \$ | 33.14 |
| 2 | DECEMBER | 6632-12/09 | SECOND STREET RESTAURANT | 76304 | 12/28/2012 \$ | 28.68 |
| 3 | DECEMBER | 6632-12/09 | SEASONS CAFE | 76304 | 12/28/2012 \$ | 12.36 |
| Total for 231-000-31200-5530 | | | | | | \$ 74.18 |
| 231-000-31200-5800 | | MISCELLANEOUS | | | | |
| VENDOR: BB&T FINANCIAL, FSB | | | | | | |
| 4 | DECEMBER | 6608-12/09 | COULS AUTOMOTIVE | 76304 | 12/28/2012 \$ | 560.79 |
| 1 | DECEMBER | 6657-12/09 | COULS AUTOMOTIVE | 76304 | 12/28/2012 \$ | 539.06 |
| Total for 231-000-31200-5800 | | | | | | \$ 1,099.85 |
| 231-128-31200-5800 | | MISCELLANEOUS | | | | |
| VENDOR: OLDE MASTER ORIGINALS | | | | | | |
| 1 | DECEMBER | 4708 | PLAQUE ENGRAVED | 76245 | 12/14/2012 \$ | 137.75 |
| 231-128-31200-6001 | | MATERIALS AND SUPPLIES | | | | |
| VENDOR: BB&T FINANCIAL, FSB | | | | | | |
| 2 | DECEMBER | 6657-12/09 | FOOD LION | 76304 | 12/28/2012 \$ | 6.03 |
| 235-000-82700-3100 | | PROFESSIONAL SERVICES | | | | |
| VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL | | | | | | |
| 1 | DECEMBER | LEGALSERVICES | LEGAL SERVICES | 3343 | 12/14/2012 \$ | 288.10 |
| 235-000-82700-6001 | | MATERIALS AND SUPPLIES | | | | |
| VENDOR: PURCHASE POWER | | | | | | |
| 10 | DECEMBER | 800090900195756 | POSTAGE MACHINE | 76252 | 12/14/2012 \$ | 47.55 |

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|--------------------|--------------------------|-----------------|------------------------------|----------|-------------|--------------|
| ===== | | | | | | |
| 301-800-94210-8105 | | | MOTOR VEHICLES | | | |
| VENDOR: | HALEY AUTO GROUP | | | | | |
| 1 | DECEMBER | 7570 | UTILITY AWD FORD | 76226 | 12/14/2012 | \$ 25,187.00 |
| VENDOR: | PROSTRIPE BY DAN | | | | | |
| 1 | DECEMBER | WINDOWTINT | TINT WINDOWS | 76250 | 12/14/2012 | \$ 180.00 |
| VENDOR: | WILEY PAT | | | | | |
| 2 | DECEMBER | DMVFEEREIMBURSE | REGISTRATION FEE | 3449 | 12/28/2012 | \$ 5.00 |
| | | | | | | ----- |
| | | | Total for 301-800-94210-8105 | | | \$ 25,372.00 |
| 301-800-94278-8105 | | | MOTOR VEHICLES | | | |
| VENDOR: | HALEY AUTO GROUP | | | | | |
| 1 | DECEMBER | 7423 | UTILITY AWD FORD | 76226 | 12/14/2012 | \$ 31,400.06 |
| VENDOR: | KUSTOM SIGNALS INC | | | | | |
| 1 | DECEMBER | 472725 | CAMERA SYSTEM FOR 2013 FOR | 76231 | 12/14/2012 | \$ 5,684.00 |
| VENDOR: | WILEY PAT | | | | | |
| 1 | DECEMBER | DMVFEEREIMBURSE | REGISTRATION FEE | 3449 | 12/28/2012 | \$ 5.00 |
| | | | | | | ----- |
| | | | Total for 301-800-94278-8105 | | | \$ 37,089.06 |
| 301-800-94337-3140 | | | ENGINEERING & ARCHITECTURAL | | | |
| VENDOR: | MAIN STREET ARCHITECTURE | | | | | |
| 1 | DECEMBER | 20851 | CONSTRUCTION CONTRACT | 76239 | 12/14/2012 | \$ 695.00 |
| 301-800-94337-8202 | | | FURNITURE & FIXTURES | | | |
| VENDOR: | MTS EQUIPMENT | | | | | |
| 1 | DECEMBER | 63172 | FURNITURE AND FIXTURES | 3423 | 12/28/2012 | \$ 1,357.00 |
| | | | | | | |
| | | | TOTAL DEFINITION TYPE 0 : | | | \$ 71,214.93 |
| | | | TOTAL EXPENDITURES : | | | \$ 71,214.93 |
| | | | TOTAL for FISCAL YEAR 2013 : | | | \$ 71,214.93 |
| | | | | | | ===== |
| | | | TOTAL PAYMENTS : | | | \$ 71,214.93 |

CLARKE COUNTY
 DECEMBER 2012 VENDOR PAYMENTS
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| VOUCH# | Fis Month | Invoice ID | DESCRIPTION | CK/EFT # | CK/EFT Date | Amount |
|--|-----------|-----------------|----------------------------|----------|---------------|-------------|
| ----- | | | | | | |
| Fiscal Year: 2013 | | | | | | |
| EXPENDITURES | | | | | | |
| DEFINITION TYPE 0 | | | | | | |
| 607-000-12510-3320 MAINTENANCE SERVICE CONTRACT | | | | | | |
| VENDOR: RICOH USA INC | | | | | | |
| 2 | DECEMBER | 5024207878 | COPIER MAINTENANCE | 76288 | 12/14/2012 \$ | 32.78 |
| 607-000-12530-4300 CENTRAL PURCHASING/STORE | | | | | | |
| VENDOR: BB&T FINANCIAL, FSB | | | | | | |
| 1 | DECEMBER | 6699-12/09 | AMAZON.COM ORDER | 76304 | 12/28/2012 \$ | 26.92 |
| VENDOR: INDEPENDENT STATIONERS | | | | | | |
| 1 | DECEMBER | IN-0000245759 | PAD POP-UP/DESK PAD/REFILL | 3348 | 12/14/2012 \$ | 70.94 |
| 1 | DECEMBER | IN-000248301 | DESK PAD/DISC | 3348 | 12/14/2012 \$ | 70.47 |
| 1 | DECEMBER | IN-000251813 | INKCART/ERASER/FOLDER/LABE | 3414 | 12/28/2012 \$ | 404.32 |
| VENDOR: KURTZ BROTHERS | | | | | | |
| 1 | DECEMBER | 69868.00 | INDEX CARDS/ERASERS/ENVELO | 76329 | 12/28/2012 \$ | 176.13 |
| VENDOR: OFFICE DEPOT | | | | | | |
| 1 | DECEMBER | 632915078001 | PLANNER WEEKLY/PACKING TAP | 76244 | 12/14/2012 \$ | 87.31 |
| 1 | DECEMBER | 635295003001 | BINDER LASER/TONER/ENVELOP | 76339 | 12/28/2012 \$ | 307.52 |
| VENDOR: QUILL CORPORATION | | | | | | |
| 1 | DECEMBER | 7268832 | INK CARTRIDGES | 76254 | 12/14/2012 \$ | 363.77 |
| 1 | DECEMBER | 7732941 | INK CARTRIDGE/TONER | 3431 | 12/28/2012 \$ | 245.55 |
| 1 | DECEMBER | 7750580 | SWINGLINE STACK AND SHRED | 3431 | 12/28/2012 \$ | 30.00 |
| 3 | DECEMBER | 7798237 | TONER | 3431 | 12/28/2012 \$ | 165.56 |
| VENDOR: SUPPLY ROOM COMPANIES, THE | | | | | | |
| 1 | DECEMBER | 1819626-0 | NOTE/ERASER/FOLDER/LABELS | 3441 | 12/28/2012 \$ | 329.83 |
| Total for 607-000-12530-4300 | | | | | | \$ 2,278.32 |
| 607-000-12530-5210 POSTAL SERVICES | | | | | | |
| VENDOR: PURCHASE POWER | | | | | | |
| 4 | DECEMBER | 800090900195756 | POSTAGE MACHINE | 76252 | 12/14/2012 \$ | 333.70 |
| 607-000-12530-5230 TELECOMMUNICATIONS | | | | | | |
| VENDOR: TREASURER OF VIRGINIA | | | | | | |
| 15 | DECEMBER | T253682 | PHONE BILL | 76212 | 12/14/2012 \$ | 9.60 |
| VENDOR: VERIZON | | | | | | |
| 66 | DECEMBER | 000027268895 | PHONE BILL | 76282 | 12/14/2012 \$ | 98.47 |
| Total for 607-000-12530-5230 | | | | | | \$ 108.07 |
| 607-000-12530-5540 TRAVEL CONVENTION & EDUCATION | | | | | | |
| VENDOR: EMILY JOHNSON | | | | | | |
| 1 | DECEMBER | MILEAGEREIMBURS | MILEAGE TO AND FROM JGC | 3349 | 12/14/2012 \$ | 11.10 |
| 607-000-12530-6001 OFFICE SUPPLIES | | | | | | |
| VENDOR: INDEPENDENT STATIONERS | | | | | | |
| 2 | DECEMBER | IN-000251813 | INKCART/ERASER/FOLDER/LABE | 3414 | 12/28/2012 \$ | 12.72 |

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|---------------------------------------|-----------|--------------|--------------------------------------|----------|-------------|--------------|
| ===== | | | | | | |
| VENDOR: QUILL CORPORATION | | | | | | |
| 2 | DECEMBER | 7750580 | SWINGLINE STACK AND SHRED | 3431 | 12/28/2012 | \$ 67.49 |
| | | | Total for 607-000-12530-6001 | | | \$ 80.21 |
| 732-000-12530-3000 | | | PURCHASED SERVICES - TRANSACTION FEE | | | |
| VENDOR: WAGE WORKS | | | | | | |
| 1 | DECEMBER | 125AI0207915 | FLEX PLAN | 76367 | 12/28/2012 | \$ 622.25 |
| 735-000-12550-2300 | | | Health Insurance Payments | | | |
| VENDOR: ANTHEM BLUE CROSS/BLUE SHIELD | | | | | | |
| 26 | DECEMBER | 100505-00 | | 12848 | 12/20/2012 | \$ 12,263.00 |
| | | | TOTAL DEFINITION TYPE 0 : | | | \$ 15,729.43 |
| | | | TOTAL EXPENDITURES : | | | \$ 15,729.43 |
| | | | TOTAL for FISCAL YEAR 2013 : | | | \$ 15,729.43 |
| | | | TOTAL PAYMENTS : | | | \$ 15,729.43 |

Clarke Co. **Reconciliation of Appropriations** Year Ending June 30, 2013 03-Jan-13

| Date | Total | General Fund | Soc Svcs Fund | CSA Fund | Sch Oper Fund | Food Serv Fund | GG Cap Fund | School Cap Fund | GG Debt Fund | School Debt Fund | Joint Fund | Conservation Easements | Unemploy. Fund |
|---|-------------------|------------------|------------------|----------------|-------------------|----------------|----------------|-----------------|----------------|------------------|----------------|------------------------|----------------|
| 04/30/12 Appropriations Resolution: Total | 37,814,887 | 8,312,819 | 1,432,321 | 761,000 | 20,542,386 | 754,252 | 366,310 | 504,200 | 389,200 | 4,034,879 | 542,520 | 150,000 | 25,000 |
| <i>Adjustments:</i> | | | | | | | | | | | | | |
| 6/19/2012 Various One-Time School Items | | | | | 92,543 | | | 40,000 | | | | | |
| 7/17/2012 Electoral Board Electronic Poll Books | | 3,400 | | | | | | | | | | | |
| 7/17/2012 Regional Jail VRS increase | | 12,044 | | | | | | | | | | | |
| 08/24/12 CCSA Land Use Fees | | 2,000 | | | | | | | | | | | |
| 11/20/12 Commonwealth Economic Dev pass-through | | | | | | | 200,000 | | | | | | |
| 11/20/12 Clerk of the Circuit Court Payroll | | 104,629 | | | | | | | | | | | |
| 11/20/12 School Operating Contingency | | | | | 61,000 | | | | | | | | |
| 11/20/12 School Transfer for Boyce Comcast | | | | | 30,000 | | | -30,000 | | | | | |
| 01/15/13 Sheriff Extradition | | 3,626 | | | | | | | | | | | |
| 01/15/13 Water Quality Management Grant | | 4,000 | | | | | | | | | | | |
| Revised Appropriation | 38,338,129 | 8,442,518 | 1,432,321 | 761,000 | 20,725,929 | 754,252 | 566,310 | 514,200 | 389,200 | 4,034,879 | 542,520 | 150,000 | 25,000 |
| Change to Appropriation | 523,242 | 129,699 | 0 | 0 | 183,543 | 0 | 200,000 | 10,000 | 0 | 0 | 0 | 0 | 0 |
| Original Revenue Estimate | 14,625,767 | 2,431,764 | 955,261 | 351,000 | 9,670,210 | 754,252 | 117,024 | 206,510 | | 136,746 | 3,000 | 0 | 0 |
| <i>Adjustments:</i> | | | | | | | | | | | | | |
| 06/19/12 ARRA Revenue Error | | | | | | | | -52,000 | | | | | |
| 11/20/12 Commonwealth Economic Dev pass-through | | | | | | | 200,000 | | | | | | |
| 11/20/12 Clerk of the Circuit Court Payroll | | 104,629 | | | | | | | | | | | |
| 11/20/12 School Operating Contingency | | | | | 61,000 | | | | | | | | |
| 01/15/13 Sheriff Extradition | | 3,626 | | | | | | | | | | | |
| 01/15/13 Water Quality Management Grant | | 4,000 | | | | | | | | | | | |
| 01/15/13 Commission on the Arts Grant | | -4,000 | | | | | | | | | | | |
| Revised Revenue Estimate | 14,943,022 | 2,540,019 | 955,261 | 351,000 | 9,731,210 | 754,252 | 317,024 | 154,510 | 0 | 136,746 | 3,000 | 0 | 0 |
| Change to Revenue Estimate | 317,255 | 108,255 | 0 | 0 | 61,000 | 0 | 200,000 | -52,000 | 0 | 0 | 0 | 0 | 0 |
| Original Local Tax Funding | 23,189,120 | 5,881,055 | 477,060 | 410,000 | 10,872,176 | 0 | 249,286 | 297,690 | 389,200 | 3,898,133 | 539,520 | 150,000 | 25,000 |
| Revised Local Tax Funding | 23,395,107 | 5,902,499 | 477,060 | 410,000 | 10,994,719 | 0 | 249,286 | 359,690 | 389,200 | 3,898,133 | 539,520 | 150,000 | 25,000 |
| Change to Local Tax Funding | 205,987 | 21,444 | 0 | 0 | 122,543 | 0 | 0 | 62,000 | 0 | 0 | 0 | 0 | 0 |

Italics = Proposed actions

Title: General Fund Balance

Source: Clarke County Joint Administrative Services

| | <u>Prior</u> | <u>Current</u> |
|--|--------------|----------------|
| General Fund Balance Year End FY 11 | 15,177,059 | 15,177,059 |
| Expenditure FY 12 | (24,402,638) | (24,402,638) |
| Revenue FY 12 | 25,236,917 | 25,236,917 |
| General Fund Balance Year End FY 12 | 16,011,338 | 16,011,338 |

Adjustments and Designations

Designations

| | | |
|--|---------------------|---------------------|
| Liquidity Designation @ 12% of FY 13 Budgeted Operating Revenue | (\$2,985,415) | (\$2,985,415) |
| Stabilization Designation @ 3% of FY 13 Budgeted Operating Revenue | (746,354) | (746,354) |
| Continuing Local GF Appropriations for Capital Projects | (5,902,305) | (5,902,305) |
| School Capital/Debt | (1,448,000) | (1,448,000) |
| Government Construction/Debt | (759,562) | (759,562) |
| Property Acquisition | (265,000) | (265,000) |
| Conservation Easements from Government Savings | (153,462) | (153,462) |
| Community Facilities | (\$325,000) | (\$325,000) |
| Comprehensive Services Act Shortfall | (250,000) | (250,000) |
| Parks Master Plan | (100,000) | (100,000) |
| School Operating Carryover | (433,461) | (433,461) |
| Government Carryover Requests from Government Savings | (396,600) | (396,600) |
| Energy Efficiency | (200,000) | (200,000) |
| Data and Communications Technology | (350,000) | (350,000) |
| Joint Government Center Heating, Ventilation, and Air Conditioning | (240,000) | (240,000) |
| Landfill costs | (50,000) | (50,000) |
| Leave Liability | (75,000) | (75,000) |
| FY 13 Original Budget Surplus (Deficit) | (695,236) | (695,236) |
| TOTAL Designations | (15,375,395) | (15,375,395) |
| | | |
| FY 13 Expenditure Budget Adjustments | (515,616) | (523,242) |
| FY 13 Revenue Budget Adjustments | 313,629 | 317,255 |
| | | |
| Undesignated Fund Balance Projected June 30 | 433,956 | 429,956 |

| 12/31/2012 | | | | | | | | | | |
|-----------------------------|---|------------------|------------------|----------------|----------------|------------------|----------------|----------------|------------------|---|
| Government Capital Projects | | | | | | | | | | |
| December 31, 2012 | | | | | | | | | | |
| | | | FY 13 Original | FY13 | | Cumulative | | Year-to Date | | |
| Code | Description | FY 12 | Budget/ | Supplemental | Inter-project | Budget | Outstanding | Expenditure/ | Available | Notes |
| | | Carryover | Revenue Estimate | Budget | Adjusts | With Adjusts | Encumbrance | Revenue | Balance | |
| 301 | General Government Capital | | | | | | | | | |
| | Expenditure | | | | | | | | | |
| 800 | | | | | | | | | | |
| 94203 | Sheriff's Equipment (fingerprinting, etc.) | 20,827 | 8,925 | | | 29,752 | 8,925 | | 20,827 | |
| 94204 | HVAC Systems | - | 15,000 | | 228,384 | 243,384 | 193,937 | | 49,446 | County portion of HVAC for JGC is 243,383.84 and Town's portion is 144,788.16 |
| 94210 | Auto Replacement | 33,929 | 26,456 | | | 60,385 | 26,460 | 25,372 | 8,553 | |
| 94214 | Resurface Tennis Courts | 90,000 | | | | 90,000 | | 36,599 | 53,401 | |
| 94215 | Pool Repair | 19,999 | | | | 19,999 | | | 19,999 | |
| 94216 | Fencing - Ballfield & Pool | | 10,000 | | | 10,000 | | | 10,000 | |
| 94271 | Additional Parking | 10,000 | | | | 10,000 | | | 10,000 | |
| 94278 | Sheriff's Vehicles | 87,811 | 83,542 | | (39,769) | 131,584 | 70,953 | 37,089 | 23,542 | |
| 94280 | Communications Study | | 50,000 | | | 50,000 | | | 50,000 | |
| 94283 | Sheriff's Mobile Radio System | 15,580 | | | (15,580) | - | | | - | |
| 94284 | Park Expansion | 30,000 | | | | 30,000 | | | 30,000 | |
| 94294 | Phone System (E-911) | | 117,024 | | 55,349 | 172,373 | 172,373 | | - | |
| 94298 | Economic Development | 332,803 | | | 150,891 | 483,694 | | 306,180 | 177,514 | |
| 94299 | Technology Improvements | 3,520 | 55,363 | | | 58,883 | | 30,876 | 28,007 | |
| 94318 | Sheriff's Building Renovation | 404,922 | | | (228,384) | 176,538 | | | 176,538 | |
| 94319 | Roofing | 112,333 | | | | 112,333 | | | 112,333 | |
| 94320 | Plan Updates | 9,661 | | | 49,109 | 58,770 | | | 58,770 | |
| 94324 | Carpeting (Includes Gen Dist Courthouse Seating) | 39,080 | | | | 39,080 | | 8,252 | 30,828 | courthouse area, etc. |
| 94325 | Landscaping | 15,375 | | | | 15,375 | | | 15,375 | |
| 94331 | Parks Westside Sitework/Parking | 47,024 | | | | 47,024 | | | 47,024 | |
| 94334 | Parks Signs/Pool Roof | 20,000 | | | | 20,000 | | | 20,000 | |
| 94337 | Recreation Center Additions/Wall Crack | 647,559 | | | | 647,559 | 143,615 | 410,727 | 93,217 | |
| 94338 | Systems Integration | 75,900 | | | | 75,900 | | | 75,900 | |
| | Total Expenditure | 2,016,323 | 366,310 | - | 200,000 | 2,582,633 | 616,263 | 855,095 | 1,111,275 | |
| | Revenue | | | 366,310 | | | | | | |
| 301-000- | Debt Proceeds | 75,758 | | | | 75,758 | | | 75,758 | \$15,007.50 of the \$334,936 has been requested from RDA but not yet received |
| 301-000- | Senior Center Fund Raising | 35,384 | | | | 35,384 | | 1,357 | 34,027 | |
| | Donation for Dog Park | 3,035 | | | | 3,035 | | 1,162 | 1,873 | |
| 301-000- | Commonwealth Revenue - Governors Opportunity Fund | | | | 200,000 | 200,000 | | 200,000 | - | |
| | Total Revenue | 114,177 | - | - | 200,000 | 314,177 | | 202,519 | 111,658 | |
| | Capital Projects Fund Balance | | | | | | | | | |
| | Economic Development | 332,803 | | | (49,109) | 283,694 | | 106,180 | 177,514 | |
| | Total Revenue and Fund Balance | 446,980 | - | - | 150,891 | 597,871 | | | 289,172 | |
| | Total Expenditures less Revenue and Fund Balance | 1,569,343 | | | | 1,984,762 | | | 822,103 | |

MEMORANDUM.

TO: Clarke County Board of Supervisors

FR: Thomas J. Judge, Director of Joint Administrative Services

DT: January 15, 2013

RE: *Joint Administrative Services Board Update*

1. **Joint Technology Plan.** The primary topic of the December 17th was consideration of the Joint Technology Plan on which the Board has worked for several months. This plan was adopted by the Joint Administrative Services Board, and is now presented to the Board of Supervisors and School Board for their individual consideration and adoption. If the plan itself is adopted by the two boards, the funding of this plan can be considered by the Boards during their upcoming budget discussion. The Board recommends adoption of the plan as follows:

"Be it resolved that the Joint Technology Plan be adopted, and that consideration be given to funding this plan during subsequent budget discussions."

2. **Minutes.** The draft minutes from the December 17th meeting are included for review.

Joint Technology Plan

01/08/13

Source: Joint Administrative Services

| <u>EVENT</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>2020</u> | <u>2021</u> | <u>2022</u> | <u>2023</u> | <u>Notes</u> |
|---|----------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|---------------|---------------|--|
| Enterprise Resource Planning System (ERP) | 600,000 | | | | | | | | | | Includes Document Management System |
| Telephone System | 50,000 | | | | | | | 60,000 | | | |
| Information Security | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | Disaster Recovery System |
| Energy Management System | | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | | | | | Requires reengineering to obtain budget estimate |
| Building Security System | | <i>70,000</i> | | | | | | | | | 100% Grant Funding |
| Fiber optic infrastructure | | | 165,000 | | | | | | | | Quote from Vendor |
| Network Switch Upgrades | | | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | | | | |
| System-Wide Training | 5,000 | 5,000 | 5,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | ERP training included above in initial three years |
| Shared Data Storage | | | | | 35,000 | | | | | 35,000 | |
| Video Conferencing | | | | | | | 25,000 | | | | Need and cost not defined |
| TOTAL | 680,000 | 200,000 | 395,000 | 235,000 | 270,000 | 235,000 | 160,000 | 95,000 | 70,000 | 35,000 | |

KEY:

Bold = School 100%

Italic = Government 100%

Normal = Split 50/50

JOINT TECHNOLOGY PLAN

Adopted by the Joint Administrative Services Board 12/17/2012

Enterprise Resource Planning and Document Management Systems

A study completed in 2010 by the Government Finance Officers Association recommended implementation of an Enterprise Resource Planning System and Document Management System to replace many of the disparate and duplicative government and school software applications. The two systems are discussed as a single unit because they would be used in close conjunction: the ERP system could attach documents to database records (such as an employment application to a personnel record, or an invoice to a financial transaction) but could also have the ability to index documents not related to database records (board minutes, agendas, recordings, & photographs).

The cost estimate for this system is \$550,000 for implementation of components recommended in the GFOA report, conversion, and training. An additional \$50,000 would be budgeted as a contingency for hardware needs. Annual recurring costs for software maintenance are estimated to be \$62,000. If approved, this budget would be expended over a three year period, with a large expenditure upfront to implement primary financial and human resource applications, and then regular recurring expenditures for additional modules. One scenario might be:

| Year 1 | Year 2 | Year 3 |
|------------------------------|------------------------------|-----------------------------------|
| General Ledger | Fixed Assets | GIS Integration |
| Accounts Payable | Building Permits | Work Orders Fleet, and Facilities |
| Revenue Collection | Document Management | Vendor Self Service |
| Payroll | Human Resources Management | Citizen Self Service |
| Purchasing | Employee Self Service | Project and Grant Accounting |
| Utility Billing | Student Activity Funds | |
| Personal Property Assessment | Permits and Code Enforcement | |
| Real Estate Assessment | Central Store (Inventory) | |
| Leave Management | Applicant Tracking | |

Consideration of a Project Manager for the implementation of this system would be required because it will involve nearly a full-time devotion to ensure the adoption of best practices, the

optimal allocation of staff and financial resources, and continuing communication among all parties. With budget approval, Joint Administrative Services would work with School and Government IT departments to develop a Request for Proposals based on a template provided by the Government Finance Officers Association. This planning stage could be coordinated with professional assistance provided through Commonwealth of Virginia support for the project.

Documents:

1. GFOA Study (available at www.clarkecounty.gov).
2. FY 13 Budget Request (attached)

Telephone System Extensions and Upgrades

The telephone system originally purchased from Avaya for certain government buildings has since been extended to include most school buildings and the Town of Berryville. Extension to the following buildings will complete the system:

| Building | Timeline | Cost | Notes |
|---------------------|-------------------|------------------|--------------------------|
| Boyce Elementary | Summer 2013 | Already budgeted | |
| Old High School | During renovation | 40,000 | From construction budget |
| Johnson-Williams MS | 2014 | 50,000 | |

In addition, it will be necessary to replace the central switch (aka PBX) in 6 to 8 years.

Information Security

The School Division and the Government each have separate connections to the internet, so security elements such as firewalls, spam filters, and antivirus are funded through each organization's IT budget. Maintaining separate internet connections is a security feature in itself because it permits redundancy. The Government utilizes an off-site backup service in California for certain data, and the School Division is considering the same.

The budget includes funding for a disaster recovery system. This would provide a mechanism for putting government and school computer systems back into operation within a short period of time after a disaster such as theft, fire, weather events, etc.

The Government and School IT departments will develop a plan to provide this additional level of information security, and determine the degree of urgency for the recovery of various IT

assets. IT departments will then work with Joint Administrative Services to develop procurement specifications.

Energy Management System Extensions

An energy management system would tie together a network of sensors and control devices installed over the County's major buildings (schools, recreation center, courthouses, Joint Government Center) to a central software application. This software application could be managed by the Joint Maintenance department to optimize the energy consumption of buildings. An additional HVAC technician position with extensive training would probably be more practical than a maintenance contract to keep it running. Such a system was installed by TAC Americas (later Schneider) for the Clarke County Public Schools in 2005.

The system installed at the new high school in 2012 is manufactured by Siemens, but includes its own software system for its management. It is not clear whether the Siemens software application can be made compatible with the original TAC equipment. However, it will be important to quickly evaluate the effectiveness of the Siemens system before major HVAC upgrades are undertaken. With the renovation of Cooley Elementary, the old High School, and possibly the primary school, there may be opportunities to build toward an integrated system, but away from the TAC equipment. Further research is needed to determine whether there is a truly open standard for sensor and controller signals, and whether the Siemens software application will accept these signals without expensive adaptation. If so, the Siemens software would be the logical candidate for a single software application to integrate the County's buildings, as these buildings are renovated, or HVAC systems refurbished.

The TAC system has never operated correctly despite good faith efforts on the part of Schneider and the Joint Maintenance department. However, the system is expensive to replace wholesale if the current system of sensors and controls cannot be used. A procurement effort in May 2011 sought to engage a vendor that would tie the current system of sensors and controllers to a new software system, in hopes of finally making the system fully operable, but in the end proprietary elements in these devices made them incompatible with AERO Integrated Solutions' software.

Energy Management Systems are often justified on the cost savings from energy usage, but these savings are difficult to prove. The School system has twice signed "energy performance contracts" whereby the vendor must prove that the energy savings paid for the cost of the equipment, the financing, and the maintenance over a term of 10-15 years. In neither case was the proof considered convincing, leaving open the question of just how much expenditure

can be justified by implementation of these systems, though it is recognized that reduced energy consumption satisfies environmental goals as well.

The need remains to fully engineer a long-term solution. In the meantime, advice is being sought from RRMM (School Division architect), Schneider (current system vendor), the State Department of General Services, and Riddleburger (current HVAC system contractor). In addition, the School Division is monitoring the success of the new high school system, and a cost/benefit analysis of a position devoted to HVAC systems is being performed.

The School Superintendent, School Technology Director, and Maintenance Director are pursuing a final decision on what, if any, centralized energy management system will serve the needs of the School Division, while maintaining consideration of extension of this system to the Government buildings in the future.

Building Security Systems

The federal *Secure Our Schools* grant of \$328,235 obtained in 2007, along with a local match of the same amount, led to an expenditure of \$656,470 to provide security systems in the schools. The consultant, Kimball, reviewed the security needs of the schools and various configurations of door access systems, video surveillance systems, and weapon detection systems at each of the five buildings. The final decision implemented extended video surveillance systems at JWMS and (old) CCHS consisting of cameras, switches, recorders, and monitors. This was considered the most effective use of the funds. Most of the local match went toward upgrading the network infrastructure to accommodate video signals.

The original plan called for extending security systems to other buildings, and connecting them to the Sheriff's dispatch office to permit monitoring during emergency events (the "head-end" of the system). A security design for the Joint Government Center and the Circuit Courthouse were developed but not implemented due to budget limitations in those capital budgets. The new high school is equipped with an extended video system, leaving the old high school system available for the elementary school renovation.

The estimated cost of the "head-end" at the Sheriff's Office is \$70,000. However, this would connect only the new CCHS because of changes in the technical standards. The old CCHS and JWMS would remain separately monitored by the School Resource Officer. The Sheriff is seeking grant funding for this head-end. Data ownership and data privacy issues between the School Division and the Sheriff's office are being investigated. Monitoring by of the high school by the Sheriff's Office would only occur in connection with the \$70,000 grant-funded expenditure for the head-end.

Although the Joint Administrative Services Board believes building security itself to be important, completion of this system to additional buildings is not a high priority unless grant funding can be obtained. Opportunities to improve security will be assessed on a case by case basis as needs arise.

Fiber Optic Network

The Schools and Government utilizes a network of fiber optic lines to connect all buildings, with the exception of Boyce Elementary School. This network carries voice, video, and data packets for a variety of computer applications. Some of these lines are owned, and some are leased through the Cable Television Franchise agreement with Comcast (previously Adelphia). This lease agreement expires December 19, 2015. The attached schematic shows the network of fiber optic lines and distinguishes the leased lines.

The high cost of leasing fiber optic lines, and the relatively short distances between the buildings, has made County ownership of the complete fiber optic network a longstanding goal. The County will need to procure a solution to the replacement of the leased lines within 24 months to permit a period of testing prior to expiration of the lease. The following three options have been identified:

- A. Extension of Comcast Lease.** Negotiation on the extension of the lease with Comcast is underway and expected to be complete in spring 2013. The terms of the lease should be compared to the cost of purchase (item C, below). The County Administrator and Government IT Director are leading this effort.

- B. Purchase of Comcast Fiber Optic Lines.** Although this option has not been ruled out, it is considered unlikely that Comcast would sell Clarke County the fiber strand(s) it uses, which is bundled to their other strands.

- C. Installation of new, County-owned fiber optic lines to replace Comcast lines.** Discussions with Rappahannock Electric are underway, and there is reason to be optimistic that space on their poles can be made available. If so, a contractor would be hired to install the replacement lines. Maintenance of the lines in ensuing years would be performed on a time and materials basis with costs ranging from \$2000 to \$10,000 depending on the number of fiber strands that have been severed. Otherwise the lines require no maintenance, and have a long useful life. The Government IT Director is taking the lead in planning for installation of County-

owned lines, and is coordinating this effort with the School Superintendent and School IT Director.

The best long-term solution to serving Boyce Elementary School and the Sanitation Authority has not been determined. Microwave service was ruled out as lacking in reliability, and installation of fiber optic to Boyce is being considered, but is likely to be cost prohibitive. Boyce Elementary is currently served by agreement with Comcast.

Documents:

1. Fiber Optic Network Schematic (attached).

Network Switches

Network switches route internet traffic, data application communications, telephone communications, and energy management system communications. As such, these devices are critically important to the functioning of all other software and hardware in the County. The network switches consist of 12 "core" switches, but 100s of switches total. Many of these switches were replaced or added four years ago, but should start receiving scheduled replacement in 3 years. This replacement can be phased in over 5 years at a cost of \$100,000 per year. The replacement is recommended because the maintenance contract cost on the older switches is likely to make that the more expensive option in the long run. However, in certain cases the maintenance contract can be allowed to expire and spares maintained, permitting an extended replacement schedule. It will be practical to coordinate the replacement of network switches with any changes to the fiber optic network.

Employee Training

The ERP system cost estimate, above, includes initial training for that system. Beyond that it is critically important that end users of the ERP system receive continuing training to take advantage of upgrades, and that new employees receive basic training. In addition, IT and HVAC technicians will require training to keep abreast of system upgrades. Much of this training can be delivered across the internet to groups or individuals from the County's various organizations, adding an economy of scale, and saving on travel costs.

In addition, it is important that employees receive training in office applications, web page maintenance, and email/address/calendar applications. There is general agreement that the full capabilities of these systems are underutilized. Joint Administrative Services, along with

the Government and School IT Directors, will plan a joint training schedule for these applications in the first three years of the plan, and add training in the ERP system to this training program in the out years of the plan.

Shared Data Storage

Both the School Division and the Government have each had a 6.5 terabyte data storage unit. Each unit housed the organization's data, and backed up that data to the other's unit each night in a configuration known as a Storage Area Network (SAN). Recently, the Schools and Government jointly purchased a 15 terabyte unit housed at the Joint Government Center at a cost of \$35,000, and shared this cost equally. This new unit will free the two 6.5 T units to back up to a third unit, rather than each other. This additional capacity should be adequate for several years, after which it will be necessary to purchase a fourth unit, a project to be carried out jointly by the Government and School IT Directors.

Video Conferencing

Consideration should be given to the costs and benefits of video conferencing among school and government employees to reduce time and the cost of travel between buildings. The need is not imminent, though the technology exists in a wide variety of options. Two important considerations are: 1) the quality of the video signal should be very high; 2) our local intranet should be utilized, and connection to the internet avoided, to prevent hogging the bandwidth utilized by other users communication to the internet.

Software Adoption and Replacement

There are currently only a few shared software applications (Xpert, schooldude) However, there may be advantages to sharing software systems such as:

1. Email, calendaring, address book.
2. Facility scheduling.
3. Citizen alert.
4. Web development tools.
5. Productivity software licensing (word processing, spreadsheets, etc.)
6. Project Management.

No budget estimates are provided for this category, other than the ERP system, as software system charges do not currently span organization budgets. However, the Joint Administrative Services Board will continue to seek opportunities for sharing software and seeking volume pricing where practical.

MEMORANDUM

TO: Clarke County Board of Supervisors

FR: Thomas Judge, Director of Joint Administrative Services

DT: February 2, 2012

RE: *ERP System Budget Request*

Over the past eighteen months the Joint Administrative Services Board has researched a long term plan for the replacement of aging computer applications. Many of these systems were originally implemented, some as far back as the 1980's, as the automation of paper processes for specific functions of the Government and School. These systems are inadequate because: 1. their electronic data is available only to persons associated with that function; 2. these applications have not kept pace with widely available technology advances; and 3. Maintenance of the variety of applications, associated operating systems, and associated hardware is not the best use of the time of Information Technology personnel. The Joint Administrative Services Board has concluded that an Enterprise Resource Planning (ERP) System should be procured, and a governance structure established to make decisions regarding the implementation of this system. Further, the board proposes that the cost of this system should be equally shared between the Board of Supervisors and the School Board.

The purpose of the ERP System is to replace diverse systems and business processes with a single database and standardized business processes. Implementation would require several years. The following research led the JAS to make this recommendation:

Chronology

| | |
|---------------|---|
| April 2010 | Board of Supervisors appropriate \$50,000 for software integration. |
| May 2010 | JAS begins discussion on solutions to administrative data system problems. |
| August 2010 | RDA, Financial Systems vendor, presents their new system OpenRDA. It supports only modules that interface with General Ledger. RDA agrees to perform study of Clarke systems. JAS research begins into communities using ERP systems. Clarke Technology Directors state that infrastructure is currently in place to support ERP. |
| November 2010 | Report on ERP systems used by Gloucester and Isle of Wight. List of current Government and School applications developed. |
| January 2011 | RDA presents Best Practices Report calling for further implementation of RDA software. JAS Director delivers response. JAS Board selects GFOA to provide "business process analysis" and "business case development" at a cost of \$24,100. |
| February 2011 | Nine Gov/School Focus Groups meet to discuss business processes and automation. |
| March 2011 | GFOA Study states business case, recommends ERP System implementation. Cost range \$383K-\$1,078K. Return on investment in 3.8 to 6.6 years through recapture of \$250K to \$350K per year in lost productivity with current systems. |
| April 2011 | Supervisors appropriate additional \$50K for software integration, leaving 7/11 balance of \$75,900. Finance Committee directs JAS to schedule an opportunity to |

| | |
|-------------|---|
| | pose questions to a similarly sized community that has implemented an ERP system (Staunton). |
| May 2011 | Update on communities implementing ERP: Loudoun, Winchester, Prince George. |
| July 2011 | Phone conference with City of Staunton on their ERP experience. JAS directs that a draft proposal for ERP System be developed for the FY 13 budget process. Work begins on revising Government and School business processes related to personnel. |
| August 2011 | Commonwealth HJ130 study determined that local government business practices too dissimilar for single software specification. HJ645 study is underway to create central database of local government software implementations to assist with local government procurement. Includes input from VACO, VML, and VALGITE. |

Options

Status Quo. The County (Government and Schools) could continue upgrading its current systems. This involves the least cash outlay in the next few years, but the highest cost over the mid and long term. Vendors will force upgrades, and certain systems will continue to fall behind on the latest technology developments. IT staff will continue to overextend in supporting disparate systems. Agencies will continue performing processes that could be automated. Example 1: the building permit system contains building value information that is printed out then rekeyed into the real estate assessment system. Example 2: the Treasury system prints out revenue information that is rekeyed into the Finance system.

Share ERP with another community. Communities sharing ERP computer applications is increasingly common. It saves money, provides offsite data backup, and permits communities to share best practices. Thus far attempts to find such a partnership for Clarke County have been unsuccessful. The primary reason is the complexity of trying to coordinate an ERP implementation with another community or communities.

ERP Software as a Service. ERP vendors will run their application on their own computer for multiple communities. They provide hardware, software updates, operating system updates, and data backup. The communities connect through a communication link. This solution has been frequently mentioned as superior by IT Directors because highly trained IT staff working for the vendors are ensuring the integrity of the data and application. In addition, the initial investment is reduced. The problems raised include concerns about the security and consistent availability of public data held on the computers of a private company.

ERP Local Server. Providing the ERP application on a local server would require the largest near term investment. It would also require a greater maintenance effort by IT staff. However, it would provide autonomy over the security and availability of the data. The cost estimates and return on investment periods provided in the GFOA report are premised on implementation of this option.

Best of Breed. Each application could be replaced with the best application available at the time the current application needs replacement. This would gradually improve the quality of computer applications, but would not resolve integration, hardware, and IT staff workload issues. Nevertheless, the GFOA study did recommend continued use of certain systems like Parks and Recreation program

management, and maintenance work order management because the cost savings associated with integrating these modules were not offset by savings at the current time.

Requested Option

The Joint Administrative Services Board recommends that the Clarke County Board of Supervisors include \$650K in its 2013 budget for implementation of an ERP system, whether shared, service, or on a local server. This is the mid-point of the cost estimate provided by GFOA, less the \$75,900 already budgeted. This would be used to convert as many current applications as possible to the new ERP system. First priority would implement Treasury, Property Assessment, General Ledger, Accounts Payable, Payroll, and Purchasing, and Utilities. Second priority is for Document Management and Human Resources (including Applicant Tracking, Time and Attendance, and Leave Management). The third priority would integrate GIS, building inspections, and schools.

Advantages of Requested Option

Staff Availability. The economic slowdown has reduced workload in many operations, providing an opportunity to devote staff time to the ERP implementation in advance of an economic recovery.

Intercepts needed software upgrades and extensions. The Treasury system is in need of immediate upgrade, and the vendor of the finance system has stated that they will soon require an upgrade. Other applications face similar needs. Funding the ERP now will intercept the need for these expenditures by creating a clear upgrade path for most applications.

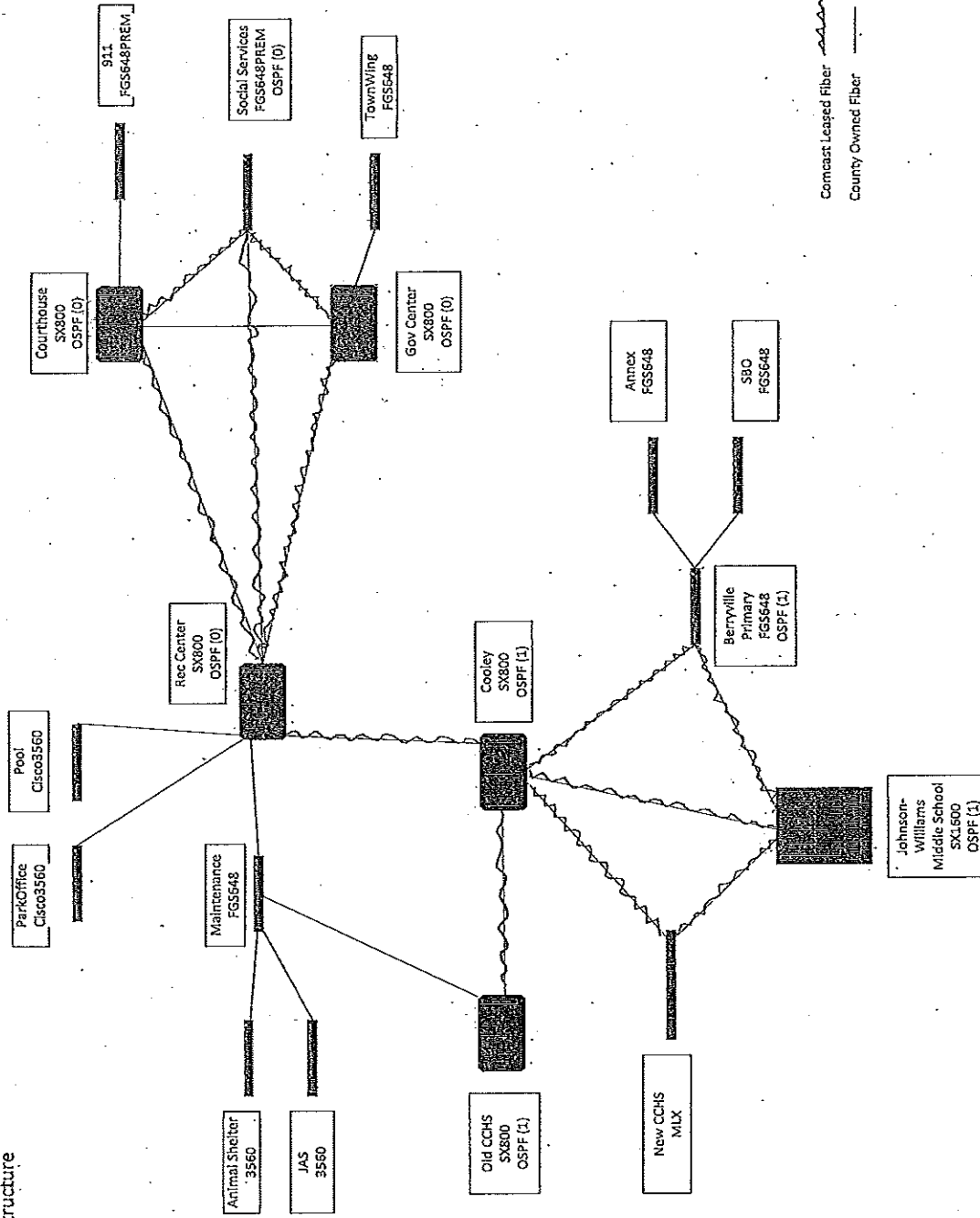
Advanced Technology. Capabilities such as on-line bill paying, electronic document management, and on-line job applications will be possible in the future with implementation of the ERP system now. It is not clear whether our current systems will evolve to embrace these new technologies.

Risks of Requested Option

Partial implementation. If an ERP implementation stops part way, due to lack of funding or staff support, or a lack of employee willingness to modify business processes, the result can be worse than if no implementation had occurred at all. This is because the costs have been incurred, but the benefits have not been realized. The GFOA report states that this is the single most important source of risk for this option.

Weak Governance. Local government structure is made up of many independent and quasi-independent boards and agencies. For the system to work, all will need to agree up front to utilize the ERP system, and abide by policy decisions associated with it. This may require modification of agency business processes to conform to the best practices inherent in the software design. A governance structure must be established to enforce decisions made with respect to the system in order to ensure the greater good, and agencies must subscribe to it.

Clarke County Core Network Topology
And Fiber Infrastructure



December 17, 2012 Joint Administrative Services Board
 Regular Meeting 1:00 pm

At a regular meeting of the Joint Administrative Services Board held on Monday, December 17, 2012 at 1:00 pm in Meeting Room C, Berryville Clarke County Joint Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia.

Members Present

| Sharon Keeler; Chip Schutte; Michael Murphy;; J. Michael Hobert

Members Absent

David Ash

Staff Present

Rick Catlett; David Baggett; Tom Judge; Lora B. Walburn

Others Present

George Archibald

1. Call To Order - Determination of Quorum

At 1:05 pm, Chairman Hobert called the meeting to order.

Chip Schutte, seconded by Sharon Keeler, moved to approve the agenda as presented. The motion carried by the following vote:

| | | |
|------------------------|---|--------|
| David Ash | - | Absent |
| J. Michael Hobert | - | Aye |
| Sharon Keeler | - | Aye |
| Michael Murphy | - | Aye |
| Charles "Chip" Schutte | - | Aye |

2. Approval of Minutes

Chip Schutte, seconded by Sharon Keeler, moved to approve the November 26, 2012 meeting minutes as presented. The motion carried as follows:

| | |
|------------------------|-----------|
| David Ash | - Absent |
| J. Michael Hobert | - Aye |
| Sharon Keeler | - Aye |
| Michael Murphy | - Abstain |
| Charles "Chip" Schutte | - Aye |

3. Joint Technology Plan.

The attached plan includes modifications made at the November meeting. New information regarding the Energy Management System is included. The plan can be proposed for adoption at this meeting, and sources of funding for the ERP System can be discussed in advance of the FY 14 budget process.

Tom Judge distributed the revised Joint Technology Plan. The Board reviewed the changes; highlights included:

- ~~No~~ Several small changes to the proposed plan budget.
- Energy Management System Extensions:
 - Including Energy Management Coordinator Alison Teetor in discussions.
 - Requested that section be edited to read monitoring for new high school only in connection with \$70,000 expenditure.
- Information Technology departments will provide direction on ERP and document management systems.

Chip Schutte, seconded by Mike Murphy, moved to accept the amended technology proposal plan. The motion carried by the following vote:

| | |
|------------------------|----------|
| David Ash | - Absent |
| J. Michael Hobert | - Aye |
| Sharon Keeler | - Aye |
| Michael Murphy | - Aye |
| Charles "Chip" Schutte | - Aye |

At 1:32 Mr. Schutte ~~left~~ required to leave the meeting for medical appointment.

4. Fraud Prevention Program.

October's discussion of this topic ended with concerns regarding whether hotline tips and subsequent investigations were subject to disclosure under the Freedom of Information Act. Correspondence from

the relevant state agency is attached. It appears that...such information can be kept confidential, but legal opinion from the County Attorney is recommended.

Tom Judge provided an overview of previous discussion. There followed general discussion of the opinion provided by the FOIA Council Allen Gernhardt, Staff Attorney.

Mike Murphy, seconded by Sharon Keeler, moved to request the County Attorney review the issue on Page 22 and 23 of the December 17, 2012 Joint Administrative Services Board Packet and make a recommendation regarding guidelines to govern disclosure. The motion carried by the following vote:

- David Ash - Absent
- J. Michael Hobert - Aye
- Sharon Keeler - Aye
- Michael Murphy - Aye
- Charles "Chip" Schutte - AyeAbsent

5. Budget Calendar

Proposals are attached for discussion.

Tom Judge reviewed the proposed FY2014 Budget Calendars for the School Board and the Board of Supervisors. The members of the Joint Administrative Services Board raised no objection.

School Board:

| FY 14 BUDGET CALENDAR | | CCPS PROPOSAL | |
|-----------------------|--|------------------------------|--------------------------|
| TYPE | ACTION | DATE | TIME LOCATION |
| Finance | SB Finance Committee | Wednesday, December 05, 2012 | 11:30 AM 309 West Main |
| Staff | Staff Budget Discussions | Thursday, December 06, 2012 | 9:30 AM JW Middle School |
| Board | Public Comments at outset of Budget Process | Monday, December 17, 2012 | 7:00 PM New HS |
| State | Department of Education revenue estimate | Wednesday, December 19, 2012 | 4:00 PM JAS |
| Finance | SB Finance Committee | Wednesday, January 02, 2013 | 8:00 AM 309 West Main |
| Board | Presentation of Budget Issues | Tuesday, January 15, 2013 | 7:00 PM New HS |
| Finance | SB Finance Meeting | Wednesday, January 30, 2013 | 8:00 AM 309 West Main |
| Board | Superintendent Budget Proposal | Monday, February 04, 2013 | 7:00 PM New HS |
| Finance | SB Finance Committee with Supervisors invited | Wednesday, February 06, 2013 | 8:00 AM 309 West Main |
| Board | SB Worksession: Budget & Public Hearing | Monday, February 11, 2013 | 7:00 PM New HS |
| Finance | SB Finance Meeting | Wednesday, February 13, 2013 | 8:00 AM 309 West Main |
| Finance | SB Finance Meeting | Wednesday, February 20, 2013 | 8:00 AM 309 West Main |
| Board | SB Budget Adoption | Monday, February 25, 2013 | 7:00 PM New HS |
| Finance | SB Finance Meeting | Wednesday, February 27, 2013 | 8:00 AM 309 West Main |
| Board | SB presentation to Board of Supervisors | Tuesday, March 05, 2013 | 7:00 PM JGC |
| Finance | SB Finance Committee | Friday, March 08, 2013 | 8:00 AM 309 West Main |
| Finance | SB Finance Committee | Wednesday, April 10, 2013 | 8:00 AM 309 West Main |
| Board | SB reconciliation with Board of Supervisors adopted budget | Monday, April 15, 2013 | 7:00 PM New HS |
| Finance | SB Finance Committee | Wednesday, May 01, 2013 | 8:00 AM 309 West Main |
| Staff | Budget document production | Thursday, May 16, 2013 | 4:00 PM JAS |

Board of Supervisors

FY 14 BUDGET CALENDAR

BOS PROPOSAL

| <i>Date</i> | <i>Time</i> | <i>Location</i> | <i>Event</i> |
|------------------------------|-------------|-----------------|--|
| Wednesday, January 16, 2013 | 02:00 PM | JGC | Staff Revenue Review |
| Tuesday, January 22, 2013 | 05:00 PM | JGC | Finance Committee: Revenue Review |
| Tuesday, January 29, 2013 | 05:00 PM | JGC | Finance Committee: Agency presentations |
| Monday, February 04, 2013 | 10:00 AM | JGC | Budget Worksession: presentation by County Administrator |
| Wednesday, February 06, 2013 | 08:00 AM | 309 West Main | Finance Committee: School Finance Invitation |
| Monday, February 11, 2013 | 10:00 AM | JGC | BOS Worksession: Direction to County Administrator |
| Thursday, February 14, 2013 | 05:00 PM | JGC | Finance Committee |
| Thursday, February 21, 2013 | 05:00 PM | JGC | Finance Committee |
| Tuesday, March 05, 2013 | 07:00 PM | JGC | BOS Worksession: SB presentation |
| Thursday, March 07, 2013 | 05:00 PM | JGC | Finance Committee |
| Monday, March 11, 2013 | 10:00 AM | JGC | BOS Worksession |
| Thursday, March 14, 2013 | 05:00 PM | JGC | Finance Committee |
| Tuesday, March 19, 2013 | 06:30 PM | JGC | BOS Worksession until final number |
| Tuesday, March 26, 2013 | NA | Winchester Star | Advertise in newspaper. |
| Tuesday, April 02, 2013 | NA | Winchester Star | Advertise in newspaper. |
| Wednesday, April 10, 2013 | 07:30 PM | JGC | Public Hearing |
| Wednesday, April 17, 2013 | 06:30 PM | JGC | BOS Worksession until final numbers; recess, then adopt budget and Appropriations Resolutions. |

6. Benefit Waivers.

Attached is information concerning benefit waivers, whereby an employee is paid some amount that encourages them to enroll in health coverage with a spouse, thereby reducing the total cost to the employer. This is presented for information only. If the board wishes to pursue the matter, more information can be obtained.

Tom Judge briefed the Board on the various issues. He advised that he was not recommending initiating a benefit waiver at this time. Following discussion, the Board concurred.

Chairman Hobert asked Mr. Judge to bring the matter back to the Board at the end of 2013 for a review at that time or in the event he became aware of changes that would warrant a re-examination if there were changes.

7. Next Meeting

By unanimous consent, the Board changed the next regularly scheduled meeting from Thursday, January 24, 2013 to Monday, January 28, 2013 at 1:00 p.m. in Meeting Room AB at the Berryville Clarke County Government Center.

Miscellaneous:

Dr. Murphy asked to revisit the policy on payroll deductions.

Rick Catlett, Assistant Superintendent, queried Mr. Judge about payroll deductions for staff expressing concern that life insurance was no longer deducted pre-tax.

Tom Judge confirmed that life insurance was not pre-tax. He reminded that some years back the Joint Administrative Services Board had agreed not to process payroll deductions that did not have a direct tax advantage to the County.

Dr. Murphy suggested that the matter be reviewed to add clarity; further, a policy be developed confirmed and communicated to employees. Mr. Judge agreed to address the matter at a subsequent meeting.

Rick Catlett offered to provide Mr. Judge a copy of a notice provided by Horace Mann to individual employees.

Adjournment

At 2:02 pm, Chairman Hobert adjourned the meeting.

Minutes Recorded and Prepared by: Lora B. Walburn

Clarke County Board of Supervisors

Government Projects Update

Clarke County Board of Supervisors

Miscellaneous Items

Board of Supervisors
Summary of Required Actions Status Report

| <i>Meeting/Letter Date</i> | <i>Item</i> | <i>Description</i> | <i>Responsibility</i> | <i>Status</i> | <i>Date Complete</i> |
|----------------------------|-------------|---|-----------------------|---|----------------------|
| 10/16/2012 | 1542 | Develop formal proposal for biosolids. | Alison Teetor | | |
| 12/18/2012 | 1565 | Address issue of the White Post and develop recommendation and draft resolution. | VDOT / David Ash | | |
| 12/18/2012 | 1566 | Work with Dr. Murphy to set up an evening public meeting for the School's architect to make a presentation on elementary renovations. | David Ash | | |
| 12/18/2012 | 1567 | Process approved minutes. | Lora B. Walburn | Complete | 12/19/2012 |
| 12/18/2012 | 1568 | Execute A Resolution To Authorize The County Administrator To Execute The Virginia Association Of Counties (VACORP) Risk Pool Line Of Duty Act (LODA) Trust Agreement 2012-17 | J. Michael Hobert | Complete | 12/18/2012 |
| 12/18/2012 | 1569 | Process A Resolution To Authorize The County Administrator To Execute The Virginia Association Of Counties (VAcorp) Risk Pool Line Of Duty Act (LODA) Trust Agreement 2012-17 | Lora B. Walburn | Complete [mailed to Chris Carey 1/4/2013] | 1/4/2013 |
| 12/18/2012 | 1570 | Execute Resolution in Appreciation of Service Clarke County Historic Preservation Commission John K. Bieschke 2012-18R. | J. Michael Hobert | Complete | 12/18/2012 |
| 12/18/2012 | 1571 | Process Resolution in Appreciation of Service Clarke County Historic Preservation Commission John K. Bieschke 2012-18R. | Lora B. Walburn | Complete | 12/19/2012 |
| 12/18/2012 | 1572 | Advertise for public hearing Zoning Map Amendment (RZ-12-02), Daniel P. & Kristine D. Hamilton | Lora B. Walburn | Complete | 12/28/2012 |
| 12/18/2012 | 1573 | Move held-over Personnel Committee matters to the January agenda. | Lora B. Walburn | Complete | 12/28/2012 |
| 12/18/2012 | 1574 | Provide letter of approval Special Event Permit Application for the Shenandoah Riverside Festival at Watermelon Park; Large Event for 1,000+; 3-Year Application June 2013, 2014, and 2015. | Lora B. Walburn | | |
| 12/18/2012 | 1575 | Add budget calendar to Organizational meeting. | Tom Judge | Complete | 12/19/2012 |
| 12/18/2012 | 1576 | Seek to replace the clock in BCCGC meeting room and request microphone repair. | David Ash | Notified BCCGC Building Manager | 12/19/2012 |

Clarke County Board of Supervisors

Board Member Committee Status Reports

Clarke County Board of Supervisors

Closed Session *[as necessary]*

Clarke County Board of Supervisors

Citizen Comment Period

Clarke County Board of Supervisors Public Hearing Notice 01/15/2013 6:30 pm

 [Print](#)

The Clarke County Board of Supervisors will hold public hearing on Tuesday, January 15, 2013 at 6:30 pm or as soon thereafter as the matter may be heard in the Berryville Clarke County Government Center Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, VA, to consider the following matter:

PH 13-01: Rezoning (Zoning Map Amendment) RZ-12-02: Daniel P. and Kristine D. Hamilton request the rezoning of a 4,965 square foot portion of a 20,252 square foot parcel from Forestal-Open-Space Conservation (FOC) to Rural Residential (RR). The purpose of the request is to rezone all of the subject property to the RR District. The parcel became split-zoned FOC and RR following a boundary line adjustment. The subject property is located at 74 Laurel Lane, Buckmarsh Electoral District, and is referenced as Tax Map Parcel 17A1-4-26.

David L. Ash - County Administrator

If weather or other conditions make it hazardous for members to attend, then, the matter shall be heard at 1:00 pm on the Thursday following the regularly scheduled Tuesday. All hearings previously advertised shall be conducted at the continued meeting. In the event said day falls upon any legal holiday, the meeting shall be held on the next following regular business day.

ZONING MAP AMENDMENT (RZ-12-02)
Daniel P. & Kristine D. Hamilton (owners)
January 15, 2013 Board of Supervisors Meeting – PUBLIC HEARING
STAFF REPORT – Department of Planning

The purpose of this staff report is to provide information to the Planning Commission and Board of Supervisors to assist them in reviewing this proposed ordinance amendment. It may be useful to members of the general public interested in this proposed amendment.

Case Summary

Applicant(s):

Daniel P. & Kristine D. Hamilton (owners)

Location:

- 74 Laurel Lane, Tax Map Parcel 17A1-4-26; parcel reduced by boundary line adjustment is located at 256 Hemlock Lane, Tax Map Parcel 17A1-((A))-1
- West side of Laurel Lane between Timber Lane and Dogwood Lane
- Buckmarsh Election District (Kreider, Thuss – Planning Commission; Weiss – Board of Supervisors)

Parcel Size/Area to be Rezoned:

4,965 square foot portion of an existing 20,252 square foot parcel.

Request:

Re-zone property from Forestal-Open Space-Conservation (FOC) to Rural Residential (RR).

Purpose of Request:

The purpose of the request is to rezone all of the subject property to the RR District. The parcel became split-zoned FOC and RR following a boundary line adjustment.

Planning Commission Recommendation:

Following a duly advertised public hearing on December 7, 2012, the Commission voted 8-0-3 (Ohrstrom, Staelin, Kreider absent) to recommend approval of the request as submitted by the Applicants.

Staff Recommendation:

Recommend approval of the zoning map amendment request as submitted by the Applicants.

Description:

Daniel P. and Kristine D. Hamilton request the rezoning of a 4,965 square foot portion of a 20,252 square foot parcel from Forestal-Open-Space Conservation (FOC) to Rural Residential (RR). The purpose of the request is to rezone all of the subject property to the RR District. The parcel became split-zoned FOC and RR following a boundary line adjustment. The subject property is located at 74 Laurel Lane, Buckmarsh Electoral District, and is referenced as Tax Map Parcel 17A1-4-26.

Facts:

Shenandoah Retreat Land Corporation (“the Corporation”) recently agreed to a boundary line adjustment with Daniel & Kristine Hamilton, owners of 74 Laurel Lane in Shenandoah Retreat. The boundary line adjustment was necessary because it was discovered that the Hamilton’s home encroached on the Corporation’s parkland area. The amount of land that was transferred to the Hamilton’s property to correct the encroachment was 4,965 square feet. The land that was transferred to the Hamilton’s property from the Corporation is currently zoned FOC. Because the Hamilton’s property is zoned RR, their property is now split-zoned following recordation of the boundary line adjustment. The boundary line adjustment plat was approved by Staff on September 21, 2012 and has since been recorded.

The County has an established practice of avoiding the creation of split-zoned properties. Because the practice is not codified in the Zoning or Subdivision Ordinance, Staff cannot require property owners to rezone their properties prior to approval of a boundary line adjustment plat. Staff works with property owners to rezone their properties in these situations as split-zoning can cause confusion regarding lot dimensions and allowable uses. In this case, the Applicants have agreed to request a rezoning to correct the split-zoning situation.

The size of the subject property following the boundary line adjustment is 20,252 square feet or 0.465 acres (previous area was 15,287 square feet). The property is nonconforming in terms of lot area as the minimum lot size for an RR-zoned parcel outside a County sewer service area is one acre. No proffered conditions have been provided by the Applicants and Staff has not identified a need for proffers at this time.

At the request of Planning Commission members, Planning Staff researched the permit history for the subject property in an attempt to ascertain how the encroachment may have occurred. Staff determined that the home was constructed in 1955 and there were subsequent additions including a deck. Building permits are no longer available for the original construction or later projects due to records retention policies, so Staff could not determine at what point in time that the lot line encroachment occurred.

This case was originally filed prior to the approval and recordation of the boundary line adjustment with Shenandoah Retreat Land Corporation listed as the owner and applicant on the application. Since the boundary line adjustment has been approved and recorded to transfer ownership of the property, a revised application was filed showing the Hamiltons as the owners/applicants.

Staff Analysis:

One of the major issues in reviewing these types of cases is determining whether the rezoning would increase the property's capacity for development in addition to correcting the split-zoning issue. As noted above, the area of the subject property is being increased from 15,287 square feet to 20,252 square feet. Since the minimum lot size is one acre, the property remains a nonconforming lot and cannot be further subdivided. Therefore, its capacity for development is not being increased.

Evaluation of the rezoning request is also required to include an analysis of 17 criteria set forth in §8-E-3 of the Zoning Ordinance:

a. Will be consistent with the Comprehensive Plan of the County.

There are no specific provisions of the Comprehensive Plan that directly address this type of request, and the request is not inconsistent with any provisions of the Plan.

b. Will be consistent with the Purposes and Intent of this Ordinance.

There are no specific portions of the Zoning Ordinance's Purposes and Intent that directly address this request, and the request is not inconsistent with any provisions. Two specific provisions are furthered by this request:

1-B-2-c. To facilitate the creation of a convenient, attractive and harmonious community.

1-B-2-h. To protect and stabilize the rural agricultural, forestal and open space areas that are essential to maintaining the County's heritage, character and economy.

Correcting a boundary line encroachment and eliminating a split-zoning issue helps to establish clear delineation between the residential parcels and the community's open space/parkland.

c. Will not have an undue adverse impact on the short-term and long-term fiscal resources of the county for education, water, sewage, fire, police, rescue, solid waste disposal or other services, and will be consistent with the capital improvement goals and objectives of the Comprehensive Plan, to the end that growth of the community will be consonant with the efficient and economic use of public funds.

The request is consistent with this provision as it will not increase the property's capacity for development.

d. Will not cause an undue adverse effect on neighboring property values without furthering the goals of the Comprehensive Plan to the benefit of the County.

The request would not adversely affect adjacent property values.

e. *Will not cause an undue adverse effect on the preservation of agricultural or forestal land.*

The request would not adversely affect preservation of agricultural or forestal land. It would help to preserve the Corporation's reserved open space by establishing a clear boundary and zoning district line.

f. *Will not cause unreasonable traffic congestion or unsafe conditions on existing or proposed public roads and has adequate road access.*

The request is consistent with this provision as it will not increase the property's capacity for development.

g. *Will not cause destruction of or encroachment upon historic or archeological sites, particularly properties under historic easement.*

The subject property does not border historic or archaeological sites.

h. *Will not cause an undue adverse effect on rare and irreplaceable natural areas, areas of outstanding natural beauty, state-designated scenic byways or scenic rivers or properties under open space easement.*

The subject property does not border rare natural areas, designated scenic areas, or open space easements.

i. *Will not cause an undue adverse effect on wildlife and plant habitats.*

The subject property will not impact wildlife and plant habitats. The transaction results in establishing a conforming rear yard for the existing house that did not previously exist.

j. *Will have sufficient water available for its foreseeable needs.*

The request is consistent with this provision as it will not increase the property's capacity for development and need for additional water capacity.

k. *Will not cause unreasonable depletion of or other undue adverse effect on the water source(s) serving existing development(s) in adjacent areas.*

The request will not impact existing water sources as the Applicants will continue to use the existing well on the property.

l. *Will not cause undue surface or subsurface water pollution.*

The request will not result in new activities that would affect surface or subsurface water pollution.

m. *Will not cause an undue adverse effect on existing or proposed septic systems in adjacent areas.*

The Applicants will continue to use their existing septic system. Increasing the lot size could potentially enable future repair of the existing system if needed.

n. *Will not cause unreasonable soil erosion.*

No land disturbance activities are proposed.

o. *Will have adequate facilities to provide safety from flooding, both with respect to proposed structures and to downhill/downstream properties.*

There are no watercourses or areas for potential downstream flooding on the property.

p. *Will not cause undue air pollution.*

There are no activities associated with this request that would produce air pollution.

q. *Will not cause undue noise, light or glare, dust, odor, fumes, or vibration.*

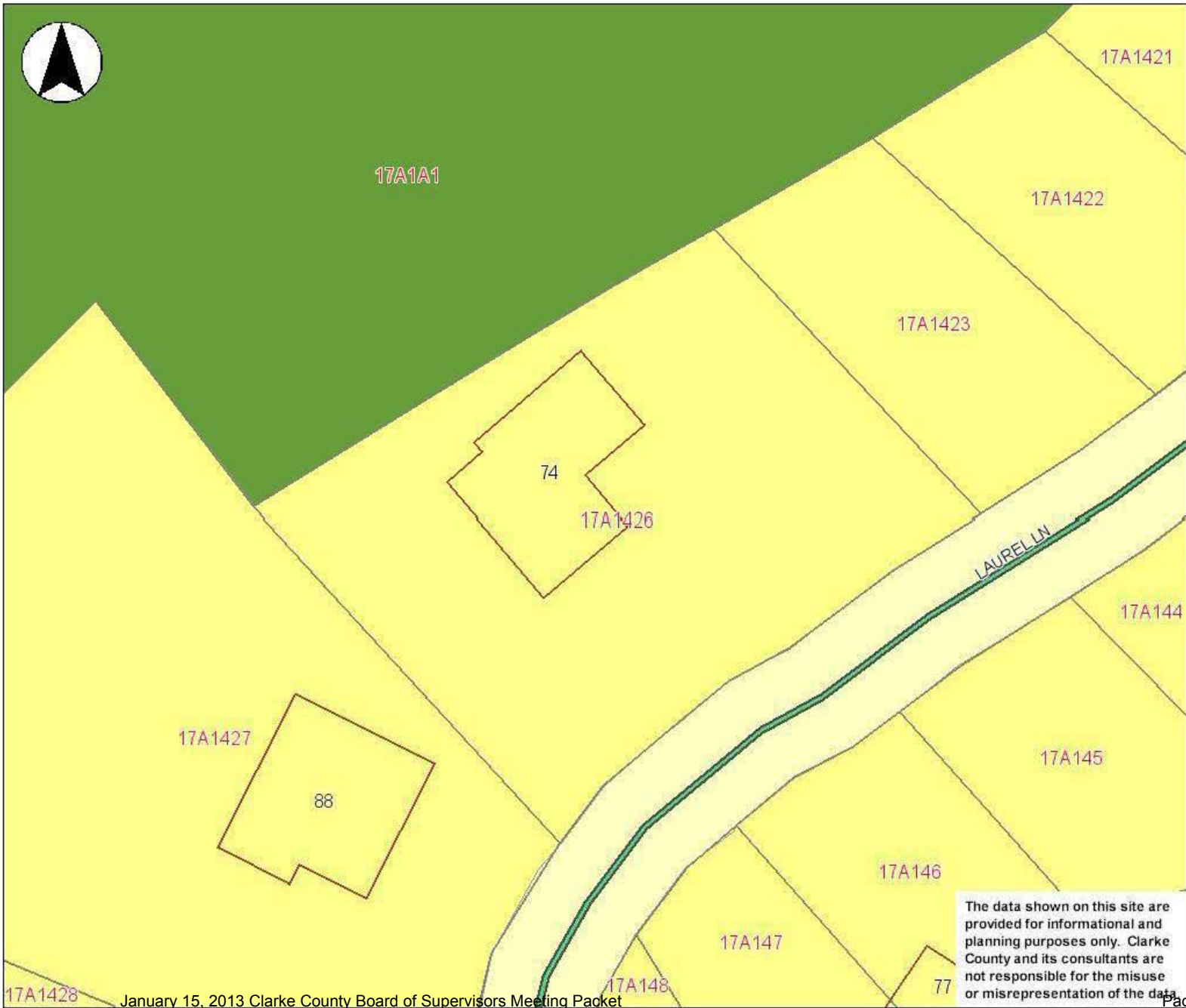
There are no activities associated with this request that would produce the aforementioned elements.

Staff Recommendation:

Staff recommends approval of the zoning map amendment request as it is in accord with the Zoning Ordinance's review criteria for SUPs and would not increase the parcel's capacity for development.

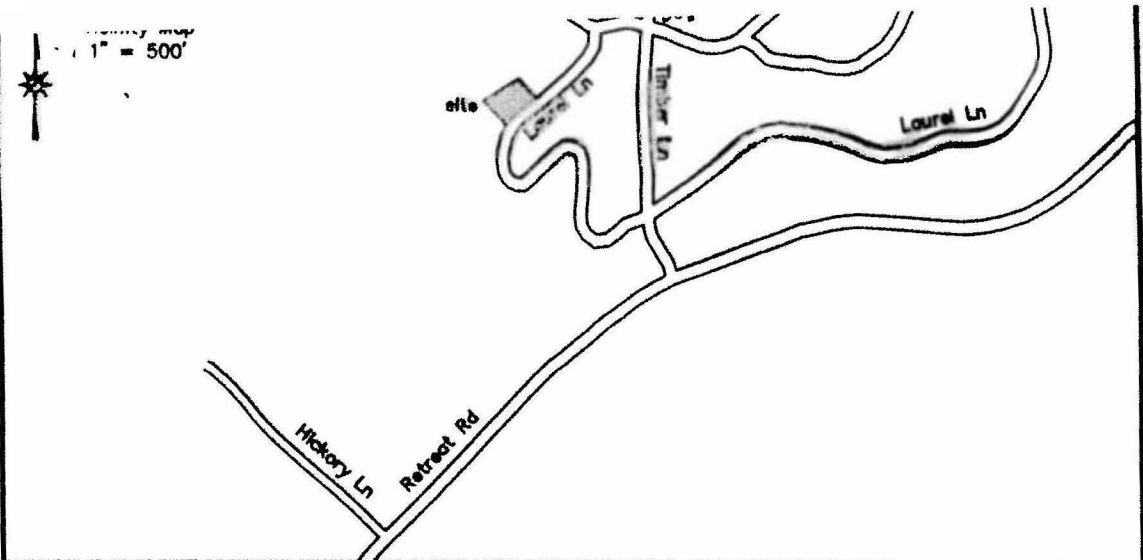
History:

- | | |
|---------------------|---|
| September 20, 2012. | Rezoning application filed with the Department of Planning. |
| November 2, 2012. | Commission voted 10-0-1 (Brumback absent) to set public hearing for the December 7, 2012 monthly meeting. |
| December 7, 2012. | Commission voted 8-0-3 (Ohrstrom, Staelin, Kreider absent) to recommend approval of the request as submitted by the Applicants. |
| December 19, 2012. | Board of Supervisors voted unanimously (5-0) to set public hearing for the January 15, 2013 meeting. |
| January 15, 2013. | Placed on the Board of Supervisors' regular meeting agenda and advertised for Public Hearing. |



- Public
- Points of Interest
- Roads
 - Private Roads
 - Roads
 - Misc Roads
 - Appalachian Trail
- Streams
 - Perennial
 - Intermittent
- Ponds
- Rivers
- Buildings
- Parcels
 - Parcels With Orthos On
 - Parcels
- County Zoning
 - Rural Residential (RR)
 - Commercial Nhbhd (CN)
 - Commercial Hway (CH)
 - Ag/OS/Conserv (AOC)
 - Forest/OS/Conserv (F OC)
 - Towns
 - Clarke County
 - Surrounding Counties

The data shown on this site are provided for informational and planning purposes only. Clarke County and its consultants are not responsible for the misuse or misrepresentation of the data.



Boundary Line Adjustment of the Lands of
Daniel P. Hamilton
and Kristine D. Hamilton

Tax Map 17A1-4-26
 Deed Book 222, Page 403 Deed Book 502, Page 902
 Deed Book 502, Page 905
 Lot no. 26, Block 1-E, Unit 1, Shenandoah Retreat
 (also known as Shenandoah Development Company)
 Deed Book 42, Page 318

and *Shenandoah Retreat Land Corporation*
 Tax Map 17A1-A-1
 Battletown Magisterial District, Clarke County, Virginia

Owners' Certificate: The undersigned fee simple owners hereby certify that the foregoing Boundary Line Adjustment of 4,965 square feet, or 0.114 acres, being a portion of an existing 301.501 acre parcel, Tax Map 17A1-A-1, recorded in the name of Shenandoah Retreat Land Corporation in deed recorded in Deed Book 73, Page 450, to be adjusted into an existing 15,287 square foot parcel, Lot 26, Tax Map 17A1-4-26, recorded in the name of Daniel P. Hamilton and Kristine D. Hamilton in deeds recorded in Deed Book 222, Page 403, Deed Book 502, Page 902, and Deed Book 502, Page 905, with 301.387 acres being the adjusted area of TM 17A1-A-1 and 20,252 square feet the adjusted area of Tax Map 17A1-4-26, is made with the free consent and in accordance with the desires of the undersigned owners of said lands and the same is hereby confirmed and submitted for record in the Office of the Clerk of the Circuit Court of Clarke County, Virginia.

Sharon W. Warner VP
 for Shenandoah Retreat Land Corporation


Commonwealth of Virginia, City/County of *Clarke*, to wit: Acknowledged before me in my State and City/County aforesaid this *20* day of *September*, 2012 by *Sharon W. Warner, Vice - President of Shenandoah Retreat Land Corporation*
 Notary Public: *Andrea W. Brandt* My commission expires: *12/31/2015*
Registrations no. 116637

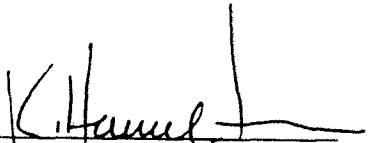
Survey 1852
 Sheet 1 of 3

ANDREA W. BRANDT
 NOTARY PUBLIC
 Commonwealth of Virginia
 Reg. #116637
 My Commission Expires *12/31/2015*

Dunn Land Surveys, Inc.
 220 First Street
 Berryville, Virginia 22611
 Tel: 540-955-3388
 September 18, 2012

Owners' Certificate: (cont)


Daniel P. Hamilton

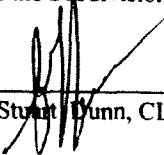

Kristine D. Hamilton

Commonwealth of Virginia, City/County of *Clarke*, to wit: Acknowledged before me in my State and City/County aforesaid this *20* day of *September*, 2012 by *Daniel P. Hamilton and Kristine D. Hamilton*

Notary Public: *Andrea W. Brandt* My commission expires: *12/31/2015*
Registration NO. *116657*

ANDREA W. BRANDT
NOTARY PUBLIC
Commonwealth of Virginia
Reg. #116637
My Commission Expires *12/31/2015*

Surveyor's Certificate: I, W. Stuart Dunn, a duly authorized Land Surveyor in the Commonwealth of Virginia, do hereby certify that the lands herein adjusted are in the name of Daniel P. Hamilton and Kristine D. Hamilton I, and Shenandoah Retreat Land Corporation, and were acquired by them as stated in the Owners' Certificate. I certify that the lands are properly and accurately described and are within the boundaries of the original tracts and that the monuments designated hereon have been set in accordance with the Subdivision Ordinance of County of Clarke, Virginia.

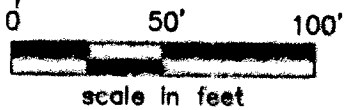

W. Stuart Dunn, CLS #2000

Notes:

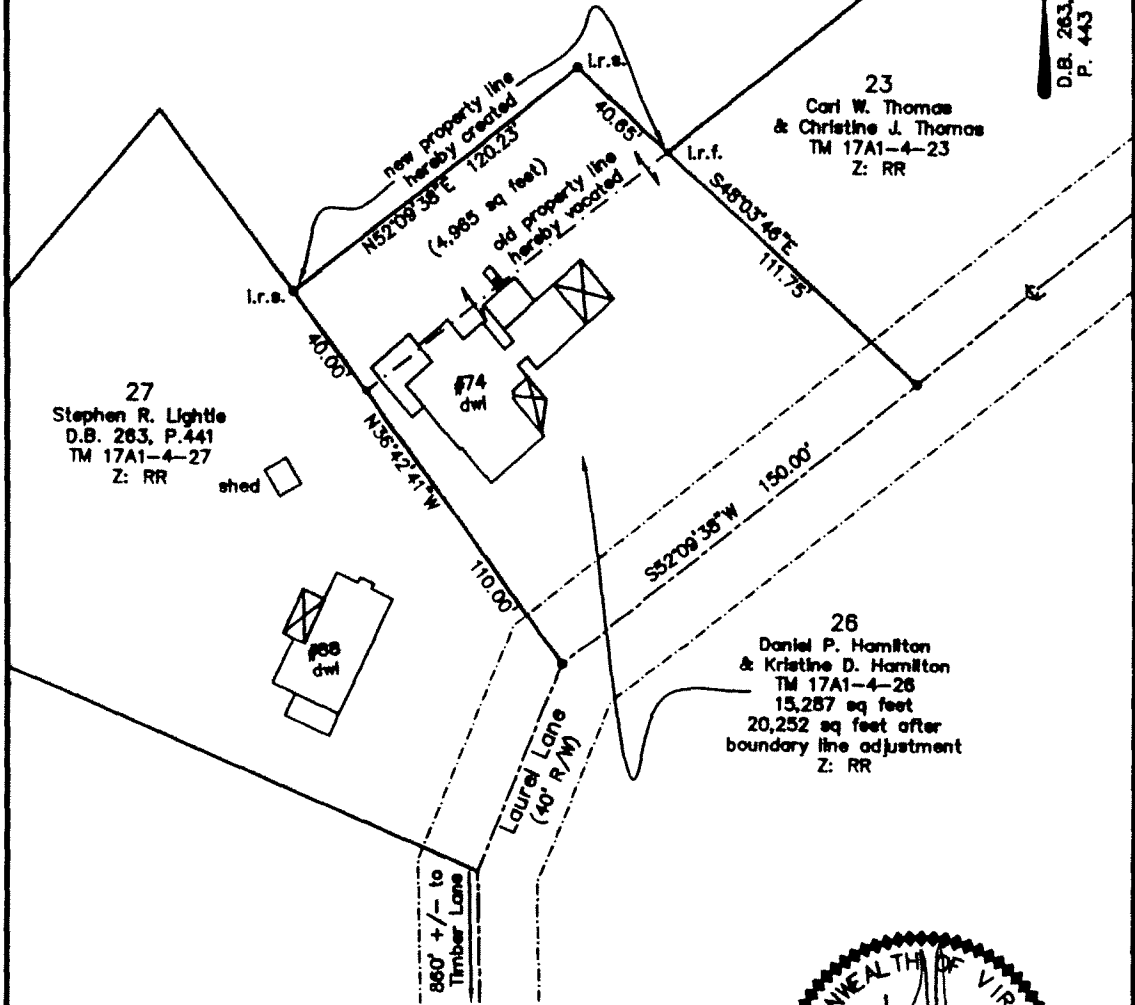
- (1) No Title Report furnished. Easements of record not shown may exist.
- (2) The adjusted Tax Map 17A1-4-26 is located in Flood Zone X, established from FIRM Community Panel no. 51043C0088D, effective September 28, 2007.
- (3) This boundary line adjustment will not result in any offsite septic or water systems.

Survey 1852
Sheet 2 of 3

Dunn Land Surveys, Inc.
220 First Street
Berryville, Virginia 22611
Tel: 540-955-3388
September 18, 2012



Sherandoah Retreat
Land Corporation
TM 17A1-A-1
301.501 acres (of record)
301.387 acres after
boundary line adjustment
Z: FOC



23
Carl W. Thomas
& Christine J. Thomas
TM 17A1-4-23
Z: RR

27
Stephen R. Lightle
D.B. 283, P.441
TM 17A1-4-27
Z: RR

26
Daniel P. Hamilton
& Kristine D. Hamilton
TM 17A1-4-26
15,287 sq feet
20,252 sq feet after
boundary line adjustment
Z: RR

| Area Table: | |
|---------------------|-------------------------------|
| 15,287 square feet | area of TM 17A1-4-26 |
| 4,985 square feet | portion of TM 17A1-A-1 |
| 20,252 square feet | adjusted area of TM 17A1-4-26 |
| 301.501 acres | area of TM 17A1-A-1 |
| 0.114 acres | adjusted into TM 17A1-4-26 |
| (4,985 square feet) | |
| 301.387 acres | adjusted area of TM 17A1-A-1 |



Approval:
This re-arrangement of property lines is approved under Section 10-D-2 of the Clarke County Subdivision Ordinance.

James L. Russell 9-21-12
Clarke County Zoning Administrator date

Survey no. 1852
sheet 3 of 3

Dunn Land Surveys, Inc.
220 First Street
Berryville, Virginia 22611
Tel: 540-955-3388
September 18, 2012

Grantee's Address:
24 Laurel Lane
Bluemont, VA. 20135

C: \$2,500.00
Tax Map No.
portion of 1791-A-1

This instrument was prepared
by E. Scott Smalley VSB # 18780

The title insurance underwriter insuring this instrument is
UNKNOWN

THIS DEED AND DEED OF MERGER made and entered into
this 20th day of September, 2012 by and between SHENANDOAH
RETREAT LAND CORP., a Virginia Corporation, party of the
first part, and DANIEL P. HAMILTON and KRISTINE D. HAMILTON,
husband and wife, parties of the second part;

W I T N E S S E T H:

That for and in consideration of the sum of Ten
(\$10.00) Dollars, cash and other valuable consideration paid
them by the parties of the second part, on or before the
execution and delivery of this Deed, the receipt of which is
hereby acknowledged, the party the first part has
bargained, sold and conveyed, and by these presents, does
sell, grant and convey, in fee simple with General Warranty of
Title, with the English Covenants, except as hereinafter set
forth, unto the said Daniel P. Hamilton and Kristine D.
Hamilton, husband and wife, as tenants by the entirety with
right of survivorship as at common law, parties of the second
part, the following described real estate, to-wit:

All that certain lot or parcel of land,
together with the improvements thereon and the
appurtenances thereunto belonging, lying and
being situate in Battletown Magisterial District,
Clarke County, Virginia containing 4,965 square
feet and more particularly described on plat of
survey of W. Stuart Dunn, L.S. dated September 18,
2012, attached hereto and incorporated herein.

And being a portion of the same property conveyed to the party of the first part by deed dated April 20, 1965 of record in the Clerk's office of the Circuit Court of Clarke County, Virginia in Deed Book 73 at Page 450.

The aforesaid conveyance is expressly subject to any and all easements, rights of way, and restrictions of record, if any, affecting said property; provided, however, that the foregoing shall not be deemed in any way to reinstate or republish any restrictions of record that have expired, lapsed or been extinguished.

The following restrictions shall apply to the 4,965 square feet herein conveyed by the party of the first part:

A. Except for existing improvements, including the maintenance, replacement and repair thereof, no improvements or structures of any kind or size are to be constructed or placed on the property and the property is to remain in a naturally wooded, unimproved state and the property may not be used to extend current drainfield(s) or install new septic system(s). This restriction shall not be applicable to the 15,287 square feet currently owned by the parties of the second part to which the land herein conveyed is to be merged.

B. The enforceable restrictions in the following deeds:

1. Deed dated March 1, 1954 of record in the aforesaid Clerk's Office in Deed Book 45 at Page 516 (Lot 25).

2. Deed dated January 22, 1957 of record in the aforesaid Clerk's Office in Deed Book 52 at Page 464 (Lot 24).

3. Deed dated February 20, 1958 of record in the aforesaid Clerk's Office in Deed Book 60 at Page 98 (Lot 26).

By their signatures hereto, the parties of the second part hereby merge the 4,965 square feet herein conveyed with the existing parcel owned by the parties of the second part, containing 15,287 square feet as referenced on the attached plat of W. Stuart Dunn L.S. dated September 18, 2012 such that the merged lots form a single lot of record containing 20,252 square feet.

For further description and source of title to the existing 15,287 square feet, owned by the parties of the second part, reference is made to deed dated September 22, 2008 from Darlene Beamer to Daniel P. Hamilton and Kristine Hamilton of record in the Clerk's Office of the Circuit of Clarke County, Virginia in the Deed Book 502 at Page 900, to deed dated September 22, 2008 from Thomas G. Hamilton and Daniel Phillip Hamilton to Daniel P. Hamilton and Kristine D. Hamilton of record in aforesaid Clerks Office in Deed Book 502 at Page 902 and to deed dated September 23, 2008 from Wendy H. Bracken, Joseph D. Hamilton and E. Brian Hamilton to Daniel P. Hamilton and Kristine D. Hamilton of record in the aforesaid Clerk's Office in Deed Book 502 at Page 905.

WITNESS the following signatures and seals this the

day and year first written.

SHENANDOAH RETREAT LAND CORP.

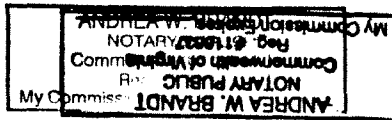
By: Sharon W. Warner (SEAL)

STATE OF VIRGINIA; AT LARGE
City/county of Clarke, to-wit:

The foregoing deed and deed of merger was acknowledged before me, in the aforesaid jurisdiction, this 30th day of September, 2012 by Sharon W. Warner, Vice-President of Shenandoah Retreat Land Corp., a Virginia corporation, on behalf of said corporation.

My commission expires 12/31/2015

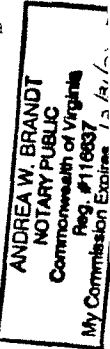
Registration number 116637



Andrea W. Brandt
NOTARY PUBLIC

Daniel P. Hamilton (SEAL)
Daniel P. Hamilton

Kristine D. Hamilton (SEAL)
Kristine D. Hamilton



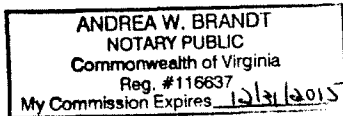
STATE OF VIRGINIA; AT LARGE
City/county of Clarke, to-wit:

The foregoing deed and deed of merger was acknowledged before me, in the aforesaid jurisdiction, this 20th day of September, 2012 by Daniel P. Hamilton and Kristine D. Hamilton, husband and wife.

My commission expires 12/31/2015

Registration number 116637

Andrea W. Brandt
NOTARY PUBLIC





LAND DEVELOPMENT APPLICATION

Applicant Shenandoah Retreat Land Corporation 540-955-2268
 Applicant's Address 256 Hemlock Lane
Bluemont, VA 20135
 City State Zip Code
 Applicant's E-Mail Address _____
 Agent (Contact Person) E. Scott Smalley, Esq. Phone 540-955-2123
 Agent's Company same
 Agent's Address 16 N. Church Street; P.O. Box 644, Berryville, VA 22611
 Current Property Owner same as applicant
 Owner's Address _____ Phone _____
 Correspondence to be sent to: Applicant Owner Agent Other
 Tax Map Parcel Number 17A1-A-1 Magisterial District Battletown
 General Project Location Shenandoah Retreat Site size (gross/net acreage) _____
Parkland

Check Appropriate Request:

- | | |
|---|---|
| PLANNING COMMISSION | PLANNING COMMISSION & BOARD of SUPERVISORS |
| <input type="checkbox"/> Major Subdivision | <input checked="" type="checkbox"/> Rezoning |
| <input type="checkbox"/> Minor Subdivision (1 or 2 lots) | <input type="checkbox"/> Special Use Permit |
| <input type="checkbox"/> Administrative Subdivision (parcels > 100 acres) | <input type="checkbox"/> Comprehensive Plan Amendment |
| <input type="checkbox"/> Boundary Line Adjustment | <input type="checkbox"/> Zoning Ordinance Text Amendment |
| <input type="checkbox"/> Site Plan | <input type="checkbox"/> Subdivision Ordinance Text Amendment |
| <input type="checkbox"/> Site Plan Amendment | <input type="checkbox"/> Other |
| <input type="checkbox"/> Erosion & Sediment Plan | |
| <input type="checkbox"/> Storm Water Plan | |
| <input type="checkbox"/> Maximum Lot Size Exception | |
| BOARD OF ZONING APPEALS | BOARD OF SEPTIC & WELL APPEALS |
| <input type="checkbox"/> Administrative Appeal | <input type="checkbox"/> Administrative Appeal |
| <input type="checkbox"/> Variance | <input type="checkbox"/> Variance |
| <input type="checkbox"/> Special Exception | |
| BERRYVILLE AREA DEVELOPMENT AUTHORITY | HISTORIC PRESERVATION COMMISSION |
| <input type="checkbox"/> Site Plan | <input type="checkbox"/> Certificate of Appropriateness |
| <input type="checkbox"/> Site Plan Amendment | |

Complete as applicable:

Name of Subdivision, Development, or Proposal Shenandoah Retreat - Parkland
 Proposal/Request rezone for bla to resolve setback problem and encroachment
 Existing Zoning FOC Proposed Zoning RR # of Proposed Lots bla-merger

Applicant: The information provided is accurate to the best of my knowledge. I acknowledge that fees and expenses for professional review of application materials by county consultants shall be reimbursed to the County at cost, including any percolation tests, topographic studies, or other requirements of the Health Official or Zoning Administrator. I understand that the County may deny, approve, or conditionally approve this application. I certify that all property corners have been clearly staked and flagged.

Applicant's Signature Sharon Starnes Date 9/20/2012
 Shenandoah Retreat Land Corporation

Owner: I have read this completed application, understand its intent, and freely consent to its filing. If this application is for the purpose of subdivision, I understand that further subdivision of this property will not be permitted within twelve months of approval of this action, unless an Exploratory Sketch Plan is submitted with this application. I grant permission to the Planning Department and other authorized government agents to enter the property and make such investigations and test as they deem necessary.

Owner's Signature Sharon Starnes VP Date 9/20/2012
 Shenandoah Retreat Land Corporation

THIS PAGE IS FOR OFFICE USE ONLY.

Application Received by: [Signature] Date 10-26-12

Receipt No. _____

Date Application Complete: 10-26-12

Recommending/Approving Authority:

| | Public Hearing | Recommendation | Approval |
|---|----------------|----------------|----------|
| ____ Staff | _____ | _____ | _____ |
| <input checked="" type="checkbox"/> Planning Commission | _____ | _____ | _____ |
| ____ Board of Supervisors | _____ | _____ | _____ |
| ____ Septic & Well Appeals | _____ | _____ | _____ |
| ____ Board of Zoning Appeals | _____ | _____ | _____ |
| ____ Historic Pres. Commission | _____ | _____ | _____ |

Proposed Lot Configuration: (Boundary Line Adjustments, and Subdivisions)

Town/County Government Center
101 Chalmers Court
Berryville, VA 22611

www.clarkecounty.gov
voice 540-955-5132
fax 540-955-5180



LAND DEVELOPMENT APPLICATION

Applicant Daniel P. Hamilton and Kristine D. Hamilton
Applicant's Address 74 Laurel Lane
Bluemont, VA 20135
City State Zip Code
Applicant's E-Mail Address
Agent (Contact Person) E. Scott Smalley Phone 540-955-2123
Agent's Company same
Agent's Address 16 N. Church Street, P.O. Box 644, Berryville, VA 22611
Current Property Owner same as applicant
Owner's Address Phone
Correspondence to be sent to: [x] Applicant [x] Owner [x] Agent [] Other
Tax Map Parcel Number 17A1-A-1 Magisterial District Battletown
General Project Location Site size (gross/net acreage)

Check Appropriate Request:

- PLANNING COMMISSION
Major Subdivision
Minor Subdivision (1 or 2 lots)
Administrative Subdivision (parcels > 100 acres)
Boundary Line Adjustment
Site Plan
Site Plan Amendment
Erosion & Sediment Plan
Storm Water Plan
Maximum Lot Size Exception
PLANNING COMMISSION & BOARD of SUPERVISORS
[x] Rezoning
Special Use Permit
Comprehensive Plan Amendment
Zoning Ordinance Text Amendment
Subdivision Ordinance Text Amendment
Other
BOARD OF ZONING APPEALS
Administrative Appeal
Variance
Special Exception
BOARD OF SEPTIC & WELL APPEALS
Administrative Appeal
Variance
BERRYVILLE AREA DEVELOPMENT AUTHORITY
Site Plan
Site Plan Amendment
HISTORIC PRESERVATION COMMISSION
Certificate of Appropriateness

Complete as applicable:

Name of Subdivision, Development, or Proposal Shenandoah Retreat- Parkland
Proposal/Request rezone for bla to resolve setback problem and encroachment
Existing Zoning FOC Proposed Zoning RR # of Proposed Lots

Applicant: The information provided is accurate to the best of my knowledge. I acknowledge that fees and expenses for professional review of application materials by county consultants shall be reimbursed to the County at cost, including any percolation tests, topographic studies, or other requirements of the Health Official or Zoning Administrator. I understand that the County may deny, approve, or conditionally approve this application. I certify that all property corners have been clearly staked and flagged.

Applicant's Signature Daniel P. Hamilton Kristine D. Hamilton Date 10/26/12

Owner: I have read this completed application, understand its intent, and freely consent to its filing. If this application is for the purpose of subdivision, I understand that further subdivision of this property will not be permitted within twelve months of approval of this action, unless an Exploratory Sketch Plan is submitted with this application. I grant permission to the Planning Department and other authorized government agents to enter the property and make such investigations and test as they deem necessary.

Owner's Signature Daniel P. Hamilton Kristine D. Hamilton Date 10/26/12

THIS PAGE IS FOR OFFICE USE ONLY.

Application Received by: _____ Date _____

Receipt No. _____

Date Application Complete: _____

Recommending/Approving Authority:

| | Public Hearing | Recommendation | Approval |
|---------------------------------|-----------------------|-----------------------|-----------------|
| _____ Staff | _____ | _____ | _____ |
| _____ Planning Commission | _____ | _____ | _____ |
| _____ Board of Supervisors | _____ | _____ | _____ |
| _____ Septic & Well Appeals | _____ | _____ | _____ |
| _____ Board of Zoning Appeals | _____ | _____ | _____ |
| _____ Historic Pres. Commission | _____ | _____ | _____ |

Proposed Lot Configuration: (Boundary Line Adjustments, and Subdivisions)

September 20, 2012

Jesse Russell, Zoning Administrator
County of Clarke County
101 Chalmers Court
Suite B
Berryville, VA 22611

RE: TM No.: 17A1-4-26 (merger of Lots 24, 25, and 26, Block
1-E, Section 1, Shenandoah Retreat) owned by Daniel P.
Hamilton and Kristine D. Hamilton

Dear Jesse:

In order to resolve the encroachment of the dwelling on the above property owned by the Hamiltons onto Parkland owned by Shenandoah Retreat Land Corporation (SRLC), enclosed please find an application for a boundary line adjustment together with the plat of survey showing the boundary line adjustment and a rezoning application requesting that the area to be conveyed by SRLC to the Hamiltons containing 4,965 square feet be rezoned from Forestal Open-Space (FOC) to Rural Residential (RR).

We note that the two lots to the west of the Hamiltons' lots have acquired land from SRLC in the past and merged that Parkland with their existing subdivided lots such that the boundary line for the Parkland area adjacent to the original subdivided lots for the Retreat is not a straight line and these merged lots extend into the Parkland. Thus, the zoning division line between the RR and the FOC in this area also extends into the Parkland and is not a straight division line. Further, the rezoning of this small acreage is only a slight modification of the boundary line between the area zoned RR and the area zoned FOC.

Jesse Russell, Zoning Administrator
Page Two
September 20, 2012

Further, as you know the Hamiltons have a contract to sell their house and this boundary line adjustment and rezoning not only will resolve the encroachment problem (including resolving any zoning setback requirements) but, it will permit the Hamiltons to meet the necessary requirements in order to be able to go to settlement with their Purchaser.

For all of the above reasons, we respectfully request approval of the boundary line adjustment and the rezoning as set forth in the attached applications.

Please let us know if you have any questions in regards to the above.

Sincerely yours,
SHENANDOAH RETREAT LAND CORPORATION

BY Sharon J. Kramer VP

Daniel P. Hamilton
DANIEL P. HAMILTON

Kristine D. Hamilton
KRISTINE D. HAMILTON

ltr10. rus

Acct# 000002718

COUNTY OF CLARKE

eBill?

L-Chg 1/28/2010

Owner/Name Address Adr Chg *Status

*Dist: 03 000

Batch

SHENANDOAH RETREAT LAND CORP

SSN#1:

SSN#2:

Tenant Name / Property Address

256 HEMLOCK LANE

000256 HEMLOCK LN

BLUEMONT VA

20135 0000

00000

EDZ: CDA:

Dsc1 SHEN RETREAT

Dsc2 301.5014 ACRES

*Block Internet

Dsc3

Dsc4

*Block E-Check

Map# PAG 17 INS A1 DC A BLK

LOT 1 SUB

GPIN

Grantor:

| | | | | | | | |
|-----------|---------|------------|-------|-------------|------------|---------------|-------------------|
| Land | 1002000 | Acres (2) | 30150 | Assessment | | | |
| Use | 310350 | Class | 6 | *Zone | ID# | Code | |
| Impv. | 76400 | Par.(1)/Cd | | | Date | 00000000 | Bill# 6781 |
| Mtn Land | | Ty/Rn/Lnd | 0 / | 000 | Batch | | 1st Half 1218.26 |
| Timber | | P BkPg | P 2 | 39 | St Excl | 00 | 1H Addtl |
| Mineral | | D BkPg | D 505 | 766 | | | 2nd Half 1218.26 |
| Tot Value | 386750 | W BkPg | | | BIPermt | 00000000 | 2H Addtl |
| Total Tax | | Instrmt | 0000 | 00000000 00 | | | Tot. Tax 2436.52 |
| | | Cons/Date | | / 00000000 | | | Prort Dt 00000000 |
| | | F3=Exit | | F4=Suppl | F11=Transf | F24=More Keys | |

Acct. #2718

RZ-12-02
02239
Acct. #2718

COUNTY OF CLARKE, VIRGINIA
PLANNING DEPARTMENT
Berryville, Virginia

9-21, 2012

TO THE TREASURER OF CLARKE COUNTY:
I herewith transmit to you the items listed below:

Shen. Retreat Land Corp.
Rezoning
Tax Map #17A1-A-1
\$4,000.00

Debbie Dean
Authorized Signature

RECEIPT

I hereby acknowledge receipt of the above remittances.

September 21, 2012

Wm Stald, Dep
Treasurer of Clarke County

Clarke County Board of Supervisors

Adjournment

Clarke County Board of Supervisors

Monthly Reports:

1. Building Department
2. Commissioner of the Revenue
3. Virginia Regional Transport

**COUNTY OF CLARKE
BUILDING PERMIT REPORT
FOR THE MONTH ENDING:12-31-2012**

Page: 1

NEW RESIDENTIAL

SINGLE FAMILY STRUCTURES

| <u>Owner/Contractor Location</u> | <u>Description</u> | <u>Est Cost</u> |
|---|-------------------------------|------------------|
| DONOHUE, TERENCE M & DEARME/SELF CONTRACTOR 165 BELLEVUE LANE 22620 | 2sty FOREMOST DWELLING + ELEC | 384,000 |
| CAPITAL BUILDERS, LLC/CAPITAL BUILDERS, LLC 417 MONTGOMERY COURT 22611 | 2sty DWELLING + ELEC + MECH + | 274,000 |
| | SUBTOTAL: | 2 658,000 |
| | TOTAL: | 2 658,000 |

RESIDENTIAL RENOVATIONS

| <u>Owner/Contractor Location</u> | <u>Description</u> | <u>Est Cost</u> |
|---|--------------------------------|------------------|
| MOORE, ROBERT W & JENNIFER/GREG LEE BUILDERS, LLC 214 EAST MAIN STREET 22611 | CHANGE ROOF PITCH ON SUNROOM | 0 |
| WATKINS, WILLIAM BELL III/SELF CONTRACTOR 810 POND QUARTER LANE 22611 | 1sty OFFICE ADDITION + ELECTRI | 22,000 |
| HAHN, WILLIAM F & JUDITH A/WEBB & SONS CONSTRUCTION, IN 293 LOCKES MILL ROAD 22611 | 1sty ADDITION + REMODEL DWELLI | 139,000 |
| VOGT, ARTHUR S & STEPHANIE/BOWERS JR CONSTRUCTION, LLC 532 PAGE STREET 22611 | 1sty SUNROOM + DECK (12'x11') | 18,000 |
| DICKINSON, THOMAS E & PATRI/PIFER CONSTRUCTION, INC 413 MONTGOMERY COURT 22611 | INSTALL WINDOW IN KITCHEN | 0 |
| | TOTAL: | 5 179,000 |

MISC BUILDING PERMITS

| <u>Owner/Contractor</u> | <u>Description</u> | <u>Est Cost</u> |
|-------------------------|--------------------|-----------------|
|-------------------------|--------------------|-----------------|

**COUNTY OF CLARKE
BUILDING PERMIT REPORT
FOR THE MONTH ENDING:12-31-2012**

Page: 2

MISC BUILDING PERMITS

| Owner/Contractor | Description | Est Cost |
|---|--------------------------------|-----------------|
| MAYNARD, PETER C & ANNE D/SELF CONTRACTOR | POLE BUILDING (20' x 24') + EL | 12,000 |
| MAYNARD, PETER C & ANNE D/SELF CONTRACTOR | POLE BUILDING (30' x 40') + EL | 30,000 |
| HALL, DENNIS S & KATHLEEN S/GGH CONSTRUCTION | REAR DECK (16' x 12') | 3,000 |
| COLVARD, ANITA L/FIXIT HOME REPAIR & IMPROVEM | 1sty GARAGE ATTACHED TO ACCESS | 19,000 |
| BROWN, DAVID L/SELF CONTRACTOR | REAR DECK (9' x 16' = 144') | 2,000 |
| HAHN, WILLIAM F & JUDITH A/WEBB & SONS CONSTRUCTION, IN | DETACHED GARAGE | 19,000 |
| BURNS-PIEKARZ, BARBARA & PI/LOCKRIDGE ENTERPRISES | REAR DECK (16'x30'+4'x28') | 9,000 |
| SMITH, JOSEPH L/KENNY WILLIAMS CONSTRUCTION, | REAR PORCH W/ LANDING (263') | 6,000 |
| SOWELL, WALTER J/GREGORY'S, INC | REBUILD REAR DECK (10'x12') | 2,000 |
| LONG BRANCH/SELF CONTRACTOR | TENT FOR WEDDING TO BE HELD 12 | 0 |
| | TOTAL: | 102,000 |

Total # of Building Permits Issued: 17
Total Estimated Cost: 939,000
Total Revenue Collected: 8,077.97

The following permits are not included in the total # of permits and estimated costs.

Electrical: 16
 Mechanical: 10
 Plumbing: 4

COUNTY OF CLARKE

**RECAP BY PROJECT TYPE
FOR THE MONTH ENDING: 12-31-2012**

Page: 1

| <u>Project Description</u> | <u>#</u> | <u>VALUE</u> |
|--------------------------------|----------|--------------|
| ACCESSORY BLDG RESIDENTIAL | 2 | 42,000 |
| ADDITION/REMODEL SINGLE FAMILY | 3 | 179,000 |
| DECK/PORCH | 5 | 22,000 |
| ELECTRIC PERMITS | 16 | 0 |
| MECHANICAL PERMITS | 10 | 0 |
| NEW RESIDENCE SINGLE FAMILY | 2 | 658,000 |
| NEW SINGLE FAMILY GARAGE | 2 | 38,000 |
| PLUMBING PERMITS | 4 | 0 |
| REMODEL-MINIMUM FEE (RES) | 2 | 0 |
| TENTS OVER 900' | 1 | 0 |
| ===== | | |
| TOTALS: | 47 | 939,000 |
| ===== | | |

**RECAP BY DISTRICT
FOR THE MONTH ENDING: 12-31-2012**

| <u>Name</u> | <u>#</u> | <u>VALUE</u> |
|---------------------|----------|--------------|
| GREENWAY DISTRICT | 11 | 384,000 |
| CHAPEL DISTRICT | 10 | 209,000 |
| BATTLETOWN DISTRICT | 4 | 19,000 |
| LONGMARSH DISTRICT | 6 | 22,000 |
| BERRYVILLE DISTRICT | 13 | 296,000 |
| BOYCE DISTRICT | 3 | 9,000 |
| ===== | | |
| TOTALS: | 47 | 939,000 |
| ===== | | |

**INSPECTIONS REPORT
FOR THE MONTH ENDING: 12-31-2012**

| <u>Inspection Type</u> | <u>#</u> |
|------------------------|----------|
| Building: | 70 |
| Electrical: | 44 |
| Mechanical: | 35 |
| Plumbing: | 17 |
| ===== | |
| TOTALS: | 166 |
| ===== | |

| DAY | DATE | HOURS IN FIELD | HOURS IN OFFICE | TOTAL HOURS | BLDG INSP | ELEC INSP | GAS INSP | MECH INSP | PLBG INSP | MISC INSP | TOTAL INSP | START MILEAGE | END MILEAGE | TOTAL MILES DRIVEN | FUEL | COMMENTS |
|---------------|------------|-------------------|-----------------------|----------------|--------------|--------------|-------------|--------------|--------------|--------------|---------------|------------------|----------------|--------------------------|------|----------|
| Saturday | 12/1/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Sunday | 12/2/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Monday | 12/3/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Tuesday | 12/4/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Wednesday | 12/5/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Thursday | 12/6/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Friday | 12/7/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Saturday | 12/8/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Sunday | 12/9/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Monday | 12/10/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Tuesday | 12/11/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Wednesday | 12/12/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Thursday | 12/13/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Friday | 12/14/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Saturday | 12/15/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Sunday | 12/16/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Monday | 12/17/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Tuesday | 12/18/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Wednesday | 12/19/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Thursday | 12/20/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Friday | 12/21/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Saturday | 12/22/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Sunday | 12/23/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Monday | 12/24/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Tuesday | 12/25/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Wednesday | 12/26/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Thursday | 12/27/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Friday | 12/28/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Saturday | 12/29/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Sunday | 12/30/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Monday | 12/31/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| TOTALS | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | 0 | |

**BUILDING DEPARTMENT
COUNTY OF CLARKE, VA
NEW SINGLE FAMILY DWELLINGS
2012**

| | Battletown | Berryville | Boyce | Chapel | Greenway | Longmarsh | TOTAL | COMMENTS |
|--------------|------------|------------|----------|----------|----------|-----------|-----------|--|
| January | 1 | 0 | 0 | 0 | 0 | 0 | 1 | |
| February | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 1 in CH is Barn w/ Apt. |
| March | 1 | 0 | 0 | 1 | 0 | 2 | 4 | |
| April | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| May | 0 | 1 | 0 | 1 | 1 | 0 | 3 | |
| June | 1 | 1 | 0 | 0 | 0 | 0 | 2 | |
| July | 0 | 0 | 0 | 1 | 1 | 0 | 2 | 1 in GW is Barn w/ 2nd Fl. Remodeled into Apt. |
| August | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| September | 0 | 0 | 0 | 0 | 1 | 0 | 1 | |
| October | 0 | 1 | 0 | 0 | 0 | 0 | 1 | |
| November | 0 | 0 | 0 | 2 | 0 | 1 | 3 | 1 in CH is Pole Barn w/ Apt. |
| December | 0 | 1 | 0 | 0 | 1 | 0 | 2 | |
| TOTAL | 3 | 4 | 0 | 6 | 4 | 3 | 20 | |

| DAY | DATE | HOURS IN FIELD | HOURS IN OFFICE | TOTAL HOURS | BLDG INSP | ELEC INSP | GAS INSP | MECH INSP | PLBG INSP | MISC INSP | TOTAL INSP | START MILEAGE | END MILEAGE | TOTAL MILES DRIVEN | FUEL | COMMENTS |
|---------------|------------|----------------|-----------------|-------------|-----------|-----------|-----------|-----------|-----------|-----------|------------|---------------|-------------|--------------------|-----------|----------|
| Saturday | 12/1/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Sunday | 12/2/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Monday | 12/3/2012 | 4 | 4 | 8 | 6 | 1 | 3 | | | | 10 | 113766 | 113840 | 74 | | |
| Tuesday | 12/4/2012 | 5 | 3 | 8 | 1 | 3 | 5 | | | 1 | 10 | 113840 | 113929 | 89 | | |
| Wednesday | 12/5/2012 | 4 | 4 | 8 | 2 | 3 | 1 | 1 | | 2 | 9 | 113929 | 113972 | 43 | 17 | |
| Thursday | 12/6/2012 | 5 | 3 | 8 | 4 | | 2 | 1 | | | 7 | 113972 | 114040 | 68 | | |
| Friday | 12/7/2012 | 4 | 4 | 8 | 6 | 3 | | | 1 | 3 | 13 | 114040 | 114095 | 55 | | |
| Saturday | 12/8/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Sunday | 12/9/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Monday | 12/10/2012 | 5 | 3 | 8 | 4 | 5 | 1 | 2 | 3 | | 15 | 114095 | 114147 | 52 | | |
| Tuesday | 12/11/2012 | 5 | 3 | 8 | 3 | 1 | 3 | | | | 7 | 114147 | 114207 | 60 | | |
| Wednesday | 12/12/2012 | 4 | 4 | 8 | 6 | 3 | 1 | 3 | 2 | | 15 | 114207 | 114270 | 63 | 16.5 | |
| Thursday | 12/13/2012 | 4 | 4 | 8 | 2 | 4 | 3 | | | | 9 | 114270 | 114345 | 75 | | |
| Friday | 12/14/2012 | 5 | 3 | 8 | 6 | 5 | 1 | 2 | 1 | | 15 | 114345 | 114426 | 81 | | |
| Saturday | 12/15/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Sunday | 12/16/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Monday | 12/17/2012 | 4 | 4 | 8 | 5 | 4 | 1 | 1 | 1 | | 12 | 114426 | 114491 | 65 | | |
| Tuesday | 12/18/2012 | 5 | 3 | 8 | 4 | 3 | | | | 1 | 8 | 114491 | 114550 | 59 | 17.5 | |
| Wednesday | 12/19/2012 | 5 | 3 | 8 | 3 | 2 | | | | 1 | 6 | 114550 | 114601 | 51 | | |
| Thursday | 12/20/2012 | 4 | 4 | 8 | 1 | 3 | | | | | 4 | 114601 | 114646 | 45 | | |
| Friday | 12/21/2012 | 4 | 4 | 8 | 1 | | | 1 | | | 2 | 114646 | 114699 | 53 | | |
| Saturday | 12/22/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Sunday | 12/23/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Monday | 12/24/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Tuesday | 12/25/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Wednesday | 12/26/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Thursday | 12/27/2012 | 4 | 4 | 8 | 4 | 2 | | | 1 | 1 | 8 | 114699 | 114715 | 16 | | |
| Friday | 12/28/2012 | 4 | 4 | 8 | 2 | 2 | | | | 1 | 5 | 114715 | 114753 | 38 | | |
| Saturday | 12/29/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Sunday | 12/30/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| Monday | 12/31/2012 | | | 0 | | | | | | | 0 | | | 0 | | |
| TOTALS | | 75 | 61 | 136 | 60 | 44 | 22 | 12 | 17 | 0 | 155 | | | 987 | 51 | |

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR DECEMBER, 2012

| RECORDED | INSTRUMENT | GRANTOR | (X) GRANTEE/ADDRESS | (X) CONSIDERATION | TYPE | PERCENT |
|----------|------------|--|--|-------------------|------|-------------------------------|
| 12/03/12 | 12-2589 | KOZIOL, JOYCE TR RECORDED TIME: 04:00 DESCRIPTION 1: TRACT 7B - 23.4169 ACRES DATE OF DEED : 11/30/12 BOOK: 556 PAGE: 55 MAP: 32-12-7B NUMBER PAGES : 0 | N NALLY, MICHAEL J ET UX 129 PROVIDENCE LANE BLUEMONT, VA. CHAPEL DISTRICT WR/S | N 510,000.00 | DBS | 100% |
| | | | | | | 512,600 w/imp ✓ |
| 12/03/12 | 12-2575 | LICKING VALLEY CONSTRUCTION CO RECORDED TIME: 12:00 DESCRIPTION 1: LOT 29, PARIS HEIGHTS, SECTION C DATE OF DEED : 11/30/12 BOOK: 555 PAGE: 999 MAP: 40A-2-29 NUMBER PAGES : 0 | N WARCZYLOWA, PETER & NANCY LAMB 190 LAFAYETTE LANE PARIS, VA. 20130 CHAPEL DIST WR/S | N 323,375.00 | DBS | 100% |
| | | | | | | new construction 125K |
| 12/04/12 | 12-2596 | BB&T RECORDED TIME: 01:40 DESCRIPTION 1: 14.8092 ACRES DATE OF DEED : 11/21/12 BOOK: 556 PAGE: 134 MAP: 39-A-21 NUMBER PAGES : 0 | N MASZTALICS, JOSEPH R & EILEEN 214 GREENSTONE LANE BOYCE, VA. 22620 GREENWAY DISTRICT | N 351,000.00 | DBS | 100% |
| | | | | | | (F) 464K |
| 12/07/12 | 3946 | SEEKFORD, E DAVID, JR DECEASED RECORDED TIME: 09:00 DESCRIPTION 1: LOT 16, SEC F, BATTLETOWN SUBD DATE OF DEED : 12/07/12 BOOK: 91 PAGE: 852 MAP: 14-A2-18F-16 NUMBER PAGES : 0 | N/A N/A D/B 309 PG 657 WR/S | .00 | COPY | 00% |
| 12/07/12 | 12-2611 | JOHNSON, KENNETH & MARIANNE RECORDED TIME: 10:55 DESCRIPTION 1: LONGMARSH DISTRICT, 80.3191 ACRES DATE OF DEED : 10/31/12 BOOK: 556 PAGE: 204 MAP: 8-A-55 & 55A NUMBER PAGES : 0 | N JOHNSONFAMILY REVOCABLE TRUST 13242 PLEASANT GLEN COURT OAK HILL, VA. 20171 | .00 | DG | 100% |
| 12/10/12 | 12-2622 | YATES, COLBY MORGAN RECORDED TIME: 10:57 DESCRIPTION 1: CHAPEL DISTRICT DATE OF DEED : 12/07/12 BOOK: 556 PAGE: 247 MAP: 23A-2-13 NUMBER PAGES : 0 | N FRAME, TERRENCE 2215 LOCKES MILL ROAD BERRYVILLE, VA. 22611 | N 160,400.00 | DBS | 100% |
| | | | | | | 199,900 160,400 w/imp ✓ |
| 12/10/12 | 12-2624 | HICKMAN REVOCABLE TRUST RECORDED TIME: 11:00 DESCRIPTION 1: LONGMARSH DISTRICT, LOT 2 DATE OF DEED : 12/08/12 BOOK: 556 PAGE: 260 MAP: 8-5-2 NUMBER PAGES : 0 | N HICKMAN REVOCABLE TRUST PO BOX 646 BERRYVILLE, VA. 22611 | .00 | DBS | 100% |
| 12/10/12 | 12-2625 | TOWN OF BERRYVILLE RECORDED TIME: 12:00 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 00/00/00 BOOK: 556 PAGE: 262 MAP: 15-A-9 NUMBER PAGES : 0 | N RAPPAHANNOCK ELECTRIC COOP X X, . SEWAGE TREATMENT PLANT | N .00 | DE | 100% |

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR DECEMBER, 2012

| RECORDED | INSTRUMENT | GRANTOR | (X) | GRANTEE/ADDRESS | (X) | CONSIDERATION | TYPE | PERCENT |
|----------|------------|---|-----------|---|-----|---------------|-------|-------------------|
| ✓ | 12-2651 | COUNTY OF CLARKE VIRGINIA | Y | CLARKE COUNTY CONSERVATION AUT CLARKE CO VA, . | Y | .00 | DG | 100% |
| | | RECORDED TIME: 03:10 | | | | | | |
| | | DESCRIPTION 1: GREENWAY DIST | | | | | | |
| | | DATE OF DEED : 00/00/00 BOOK: 556 | PAGE: 390 | MAP: 30-A-50 | | PIN: | | |
| | | NUMBER PAGES : 0 | | | | | | |
| ✓ | 12-2652 | DAVIOT PROPERTIES LLC | N | DAVIOT PROPERTIES LLC CLARKE CO VA, . | N | .00 | OPM | 100% |
| | | RECORDED TIME: 03:12 | | | | | | |
| | | DESCRIPTION 1: GREENWAY DISTRICT | | | | | | |
| | | DATE OF DEED : 00/00/00 BOOK: 11 | PAGE: 20 | MAP: 30-A-49--51 | | PIN: | | |
| | | NUMBER PAGES : 0 | | | | | | |
| ✓ | 12-2654 | RECONTRUST COMPANY, N.A. | N | U.S. BANK NATIONAL ASSOCIATION N 475 CROSS POINT PKWY GETZVILLE, NY. 14068 | N | 177,750.00 | DLF | 100% |
| | | RECORDED TIME: 03:30 | | | | | | |
| | | DESCRIPTION 1: LOT 28, ROCKCROFT SUBD., SECT B | | TOWN OF BERRYVILLE | | | | |
| | | DATE OF DEED : 11/21/12 BOOK: 556 | PAGE: 416 | MAP: 14A2-2-28 | | PIN: (F) | | 241,800 w/impv |
| | | NUMBER PAGES : 0 | | | | | | |
| ✓ | 12-2163 | DAVIS, ANTHONY L | N | DAVIS, ANTHONY L 3271 OLD CHARLES TOWN RD BERRYVILLE, VA. 22611 | N | .00 | DBSHW | 100% |
| | | RECORDED TIME: 04:30 | | | | | | |
| | | DESCRIPTION 1: LONGMASH DISTRICT | | | | | | |
| | | DATE OF DEED : 12/13/12 BOOK: 556 | PAGE: 480 | MAP: 2-A-5A | | PIN: | | |
| | | NUMBER PAGES : 0 | | | | | | |
| ✓ | 12-2667 | SECRETARY OF HOUSING AND URBAN | Y | LASSITER, ERIC M & MARGO K 13974 BLAZER LN LOVETTSVILLE, VA. TOWN OF BERRYVILLE | N | 56,260.00 | DBS | 100% |
| | | RECORDED TIME: 02:06 | | | | | | |
| | | DESCRIPTION 1: LOT 6 - BATTLETOWN SUBD, SECT B | | | | | | |
| | | DATE OF DEED : 12/11/12 BOOK: 556 | PAGE: 500 | MAP: 14A2-10B-6 | | PIN: (F) | | 119,500 w/impv |
| | | NUMBER PAGES : 0 | | | | | | |
| ✓ | 12-2677 | MONOPOLY LLC | N | CAMPBELL, VALERIE L 14016 MTN RD PURCELLVILLE, VA. 20132 LOT 4 & LOT 5 | N | .00 | DG | 100% |
| | | RECORDED TIME: 01:21 | | | | | | |
| | | DESCRIPTION 1: LONGMARSH DIST | | | | | | |
| | | DATE OF DEED : 00/00/00 BOOK: 556 | PAGE: 545 | MAP: 2-A-6C,6D | | PIN: | | |
| | | NUMBER PAGES : 0 | | | | | | |
| ✓ | 12-2679 | SHAW, TODD B & ANGELA R | N | HSBC BANK USA NATIONAL ASSN TR N 400 NATIONAL WAY SIMI VALLEY, CA. 93065 | N | 394,636.63 | DBS | 100% |
| | | RECORDED TIME: 04:30 | | | | | | |
| | | DESCRIPTION 1: LOT 81, HERMITAGE TOWN OF BERRYVILLE | | | | | | |
| | | DATE OF DEED : 09/07/12 BOOK: 556 | PAGE: 564 | MAP: 14A8-3-81 | | PIN: (F) | | 372,500 w/impv |
| | | NUMBER PAGES : 0 | | | | | | |
| ✓ | 12-2700 | CAPUTO, JAMES H'S TR | N | FFC PROPERTIES LLC 17090 QUAIL CREEK CIRCLE HAMILTON, VA. 20158 | N | 279,500.00 | DBS | 100% |
| | | RECORDED TIME: 02:30 | | | | | | |
| | | DESCRIPTION 1: TOWN OF BERRYVILLE LOT 99 | | | | | | |
| | | DATE OF DEED : 11/12/12 BOOK: 556 | PAGE: 669 | MAP: 14A7-11-99 | | PIN: (F) | | 381,300 w/impv |
| | | NUMBER PAGES : 0 | | | | | | |

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR DECEMBER, 2012

| RECORDED | INSTRUMENT | GRANTOR | (X) GRANTEE/ADDRESS | (X) CONSIDERATION | TYPE | PERCENT |
|----------|------------|--|--|-------------------|------|-----------------------------------|
| 12/18/12 | 12-2682 | WILLIAMS, KAY W RECORDED TIME: 09:20 DESCRIPTION 1: GREENWAY & SHAWNEE DISTRICT (FRED CO) DATE OF DEED : 00/00/00 BOOK: 556 PAGE: 589 MAP: 20-A-14A NUMBER PAGES : 0 | N WILLIAMS, KAY W N/A | N .00 | PM | 100% |
| 12/18/12 | 12-2686 | LEONARD, EDWARD M ET AL RECORDED TIME: 10:43 DESCRIPTION 1: 6.3868 ACRES DATE OF DEED : 00/00/00 BOOK: 556 PAGE: 604 MAP: NUMBER PAGES : 0 | N LEONARD, EDWARD M CLARKE CO VA, . BATTLETOWN DIST | N .00 | DG | 100% |
| 12/18/12 | 12-2688 | BOEING, EILEEN M RECORDED TIME: 11:05 DESCRIPTION 1: LOT 31 BATTLEFIELD EST, PHASE 1B2 TOWN BERRYVILLE DATE OF DEED : 12/14/12 BOOK: 556 PAGE: 613 MAP: 14A7-5-31 NUMBER PAGES : 0 | N TIBBENS, RYAN & ASHLEY 2 CAROLINA CT STERLING, VA. TOWN BERRYVILLE | N 342,900.00 | DBS | 100% <i>313,300 w/impv</i> |
| 12/18/12 | 12-2691 | FISCHER, MATTHEW MARTIN RECORDED TIME: 11:16 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 12/17/12 BOOK: 556 PAGE: 632 MAP: 14A2-A-31 NUMBER PAGES : 0 | N MICHAEL, CLAY T 212 NORTH BUCKMARSH STREET BERRYVILLE, VA. 22611 | N 150,000.00 | DBS | 100% <i>174,900 w/impv</i> |
| 12/18/12 | 12-2690 | WILSON, MILDRED D RECORDED TIME: 11:40 DESCRIPTION 1: GREENWAY DISTRICT DATE OF DEED : 12/18/12 BOOK: 556 PAGE: 636 MAP: 29-A-35 NUMBER PAGES : 0 | N THOMPSON, ELSIE WILSON P O BOX A WHITE POST, VA. 22663 | N .00 | DG | 100% |
| 12/18/12 | 12-2691 | WILSON, MILDRED D RECORDED TIME: 11:41 DESCRIPTION 1: GRENWAY DISTRICT DATE OF DEED : 12/18/12 BOOK: 556 PAGE: 638 MAP: 39-A-35 NUMBER PAGES : 0 | N WILSON, ORME; III P O BOX A WHITE POST, VA. 22663 | N .00 | DG | 100% |
| 12/18/12 | 12-2692 | WILSON, MILDRED D RECORDED TIME: 11:42 DESCRIPTION 1: GREENWAY DSITRICT, 69.1708 ACRES DATE OF DEED : 12/18/12 BOOK: 556 PAGE: 640 MAP: 29-A-35B NUMBER PAGES : 0 | N THOMPSON, ELSIE WILSON PO BOX A WHITE POST, VA. 22663 | N .00 | DG | 100% |
| 12/18/12 | 12-2693 | WILSON, MILDRED D RECORDED TIME: 11:43 DESCRIPTION 1: 69.1708 ACRES DATE OF DEED : 12/18/12 BOOK: 556 PAGE: 642 MAP: 29-A-35B NUMBER PAGES : 0 | N WILSON, ORME; III P O BOX A WHITE POST, VA. GREENWAY DIST | N .00 | DG | 100% |

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR DECEMBER, 2012

| RECORDED | INSTRUMENT | GRANTOR | (X) | GRANTEE/ADDRESS | (X) | CONSIDERATION | TYPE | PERCENT |
|----------|------------|--|-----|---|-----|---------------|------|----------------------------|
| 12/18/12 | 12-2695 | RUNNING BEAR RENTALS LLC | N | BORGSTROM, HOWARD G & CAROL M 6224 TALLY HO LN ALEXANDRIA, VA. 22307 | N | 339,900.00 | DBS | 100% |
| ✓ | | | | | | | | 339,900 w/impv |
| | | RECORDED TIME: 11:46 | | | | | | |
| | | DESCRIPTION 1: 16.8122 ACRES CHAPEL DIST | | | | | | |
| | | DATE OF DEED : 12/14/12 BOOK: 556 PAGE: 646 MAP: 31-1-55 | | | | | | |
| | | NUMBER PAGES : 0 | | | | | | |
| 12/19/12 | 12-2715 | WILLIAMSON, TILOTHY D & PAIGE | N | WILLIAMSON, TIMOTHY D 2363 ALLEN RD BERRYVILLEVA 22611, . | N | .00 | DG | 100% |
| ✓ | | | | | | | | |
| | | RECORDED TIME: 01:17 | | | | | | |
| | | DESCRIPTION 1: LONGMARSH DISTRICT, 11.672 ACRES | | | | | | |
| | | DATE OF DEED : 00/00/00 BOOK: 556 PAGE: 766 MAP: 8-14-2 | | | | | | |
| | | NUMBER PAGES : 0 | | | | | | |
| 12/19/12 | 12-2718 | BANK OF AMERICA N A | N | HOUSING & URBAN DEVELOPMENT 421 RUSSELL RD BERRYVILLE, VA. 22611 | Y | 439,843.94 | DBS | 100% |
| ✓ | | | | | | | | 521,500 w/impv |
| | | RECORDED TIME: 02:55 | | | | | | |
| | | DESCRIPTION 1: LONGMARSH DISTRICT | | | | | | |
| | | DATE OF DEED : 08/23/12 BOOK: 556 PAGE: 807 MAP: 7-A-14 | | | | | | |
| | | NUMBER PAGES : 0 | | | | | | |
| 12/19/12 | 12-2706 | WHITE, SAMUEL TR | N | PNC BANK NATION ASSOCIATION 3232 NEWMARK DR MIAMISBURG, OH. 45342 | N | 343,994.00 | DLF | 100% |
| | | | | | | | | |
| | | RECORDED TIME: 11:47 | | | | | | |
| | | DESCRIPTION 1: PARCEL ON S CHURCH ST TOWN OF BERRYVILLE | | | | | | |
| | | DATE OF DEED : 08/27/12 BOOK: 556 PAGE: 713 MAP: 14A5-A-69 | | | | | | |
| | | NUMBER PAGES : 0 | | | | | | |
| 12/21/12 | 12-2740 | COOK, LISA ANN; ET AL | N | MAINELLO, ANGELA; ET AL 252 RUSSELL ROAD BERRYVILLE, VA. 22611 | N | 146,000.00 | DBS | 100% |
| ✓ | | | | | | | | |
| | | RECORDED TIME: 02:10 | | | | | | |
| | | DESCRIPTION 1: LONGMARSH DISTRICT, 2 PARCELS OF LAND | | | | | | |
| | | DATE OF DEED : 12/18/12 BOOK: 557 PAGE: 03 MAP: 7-A-31 & 32 | | | | | | |
| | | NUMBER PAGES : 0 | | | | | | |
| | | | | | | | | w/impv 161,300 ← ↘ 75K VAC |
| 12/21/12 | 12-2744 | SEEKFORD, MARY S & E DAVID, JR | N | SEEKFORD, KEITH D & PAMELA F 1838 SWIMLEY RD BERRYVILLE, VA. 22611 | N | .00 | DG | 100% |
| ✓ | | | | | | | | |
| | | RECORDED TIME: 04:20 | | | | | | |
| | | DESCRIPTION 1: TRACT 1 - 55.360 ACRES LONGMARSH DIST WR/S | | | | | | |
| | | DATE OF DEED : 12/20/12 BOOK: 557 PAGE: 49 MAP: | | | | | | |
| | | NUMBER PAGES : 0 | | | | | | |
| 12/21/12 | 12-2729 | BARBER, ROBERT J | N | JACOBY, BRYON N ET AL 162 GREENFIELDS LANE WHITE POST, VA. 22663 | N | 469,900.00 | DBS | 100% |
| ✓ | | | | | | | | 619,300 w/impv |
| | | RECORDED TIME: 11:35 | | | | | | |
| | | DESCRIPTION 1: GREENWAY DISTRICT LOT 2 GREENWAY FIELDS CONT. 2.930 ACRES | | | | | | |
| | | DATE OF DEED : 12/20/12 BOOK: 556 PAGE: 936 MAP: 28-8-2 | | | | | | |
| | | NUMBER PAGES : 0 | | | | | | |
| 12/21/12 | 12-2733 | CZELUSNIAK, DANIEL & JESSICA | N | HUGHES, THOMAS & BARBARA 1231 CAREFREE LANE BOYCE, VA. 22620 | N | 230,000.00 | DBS | 100% |
| ✓ | | | | | | | | 265,400 w/impv |
| | | RECORDED TIME: 12:30 | | | | | | |
| | | DESCRIPTION 1: GREENWAY DISTRICT, LOT 704, SECTION 7 | | | | | | |
| | | DATE OF DEED : 12/21/12 BOOK: 556 PAGE: 984 MAP: 38-5-704 | | | | | | |
| | | NUMBER PAGES : 0 | | | | | | |

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR DECEMBER, 2012

| RECORDED | INSTRUMENT | GRANTOR | (X) | GRANTEE/ADDRESS | (X) | CONSIDERATION | TYPE | PERCENT |
|----------|------------|--|-----|--|------|---------------|-------|---------------------------|
| 12/21/12 | 12-2735 | ECHOLS, A C; JR TRUSTEE | N | ECHOLS, A C; JR TRUSTEE | N | .00 | OPM | 100% |
| | | RECORDED TIME: 12:44 | | N/A | | | | |
| | | DESCRIPTION 1: TOWN OF BERRYVILLE, BLA LOTS 126 & 127 | | | | | | |
| | | DATE OF DEED : 00/00/00 BOOK: 11 PAGE: 21 MAP: 14A7-14-127 | | | | PIN: | | |
| | | NUMBER PAGES : 0 | | | | | | |
| 12/21/12 | 12-2736 | ECHOLS, A C; JR TRUSTEE UNDER | N | WALDEN, LINDA SUE | N | 335,000.00 | DBS | 100% |
| | | RECORDED TIME: 12:45 | | 405 DELANY COURT BERRYVILLE, VA. 22611 | | | | |
| | | DESCRIPTION 1: TOWN OF BERRYVILLE, LOT 126A | | | | | | |
| | | DATE OF DEED : 12/21/12 BOOK: 556 PAGE: 997 MAP: 14A7-14-126 | | | | PIN: | | |
| | | NUMBER PAGES : 0 | | | | | | |
| | | | | | | | | <i>335K New cons.</i> |
| 12/28/12 | 12-2788 | LODGE CONSTRUCTION INC | N | COPLEY, STEPHEN M & AMY M | N | 374,000.00 | DBS | 100% |
| | | RECORDED TIME: 01:51 | | 416 MADDEN ST BERRYVILLE, VA. 22611 | | | | |
| | | DESCRIPTION 1: LOT 196, HERMITAGE, PHASE IVB | | LONGMARSH DIST | WR/S | | | |
| | | DATE OF DEED : 12/26/12 BOOK: 557 PAGE: 290 MAP: 14A8-4-196 | | | | PIN: | | |
| | | NUMBER PAGES : 0 | | | | | | |
| | | | | | | | | <i>395,700</i> |
| 12/28/12 | 12-2791 | LINDSAY, JOHN G & MELINDA A | N | LINDSAY, MELINDA A | N | .00 | DBSHW | 100% |
| | | RECORDED TIME: 02:10 | | 674 TIMBER LN BLUEMONT, VA. 20135 | | | | |
| | | DESCRIPTION 1: LOTS 132--136 SHEN.RETREAT | | BATTLETOWN DIST | | | | |
| | | DATE OF DEED : 12/27/12 BOOK: 557 PAGE: 327 MAP: 17A1-2-132+ | | | | PIN: | | |
| | | NUMBER PAGES : 0 | | | | | | |
| 12/28/12 | 12-2792 | LINDSAY, JOHN G & MELINDA A | N | LINDSAY, MELINDA A | N | .00 | DBSHW | 100% |
| | | RECORDED TIME: 02:11 | | 674 TIMBER LN BLUEMONT, VA. 20135 | | | | |
| | | DESCRIPTION 1: LOT LOT 140,BLK 1AEXT AND LOT 72,BLK 3,UNIT 1 BATTLETOWN DIST | | | | | | |
| | | DATE OF DEED : 12/27/12 BOOK: 557 PAGE: 329 MAP: 17A1-2-140+ | | | | PIN: | | |
| | | NUMBER PAGES : 0 | | | | | | |
| 12/28/12 | 12-2793 | LINDSAY, JOHN G & MELINDA A | N | LINDSAY, MELINDA A | N | .00 | DBSHW | 100% |
| | | RECORDED TIME: 02:12 | | 674 TIMBER LN BLUEMONT, VA. 20135 | | | | |
| | | DESCRIPTION 1: LOT 161,BLK 1A EXT BATTLETOWN DIST | | SHEN.RET | | | | |
| | | DATE OF DEED : 12/27/12 BOOK: 557 PAGE: 331 MAP: 17A1-2-161 | | | | PIN: | | |
| | | NUMBER PAGES : 0 | | | | | | |
| 12/28/12 | 12-2794 | LINDSAY, JOHN G & MELINDA A | N | LINDSAY, MELINDA A | N | .00 | DBSHW | 100% |
| | | RECORDED TIME: 02:13 | | 674 TIMBER LN BLUEMONT, VA. 20135 | | | | |
| | | DESCRIPTION 1: LOT 171, BLK A1-EXT, SHEN.RETREAT | | BATTLETOWN DIST | | | | |
| | | DATE OF DEED : 12/27/12 BOOK: 557 PAGE: 333 MAP: 17A1-2-171 | | | | PIN: | | |
| | | NUMBER PAGES : 0 | | | | | | |
| 12/28/12 | 12-2795 | LINDSAY, JOHN G & MELINDA A | N | LINDSAY, MELINDA A | N | .00 | DBSHW | 100% |
| | | RECORDED TIME: 02:14 | | 674 TIMBER LN BLUEMONT, VA. 20135 | | | | |
| | | DESCRIPTION 1: LOTS 149 & 170, BLK 1A-EXT | | SHEN.RET BATTLETOWN DIST | | | | |
| | | DATE OF DEED : 12/27/12 BOOK: 557 PAGE: 335 MAP: 17A1-2-149,170 | | | | PIN: | | |
| | | NUMBER PAGES : 0 | | | | | | |

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR DECEMBER, 2012

| RECORDED | INSTRUMENT | GRANTOR | (X) | GRANTEE/ADDRESS | (X) | CONSIDERATION | TYPE | PERCENT |
|---------------|------------|---|-----|--|-----|---------------|-------|---------|
| 12/28/12 ✓ | 12-2797 | LINDSAY, JOHN G & MELINDA A RECORDED TIME: 02:15 DESCRIPTION 1: LOT 58,BLK 3, UNIT 1 DATE OF DEED : 12/27/12 BOOK: 557 NUMBER PAGES : 0 | N | LINDSAY, MELINDA A 674 TIMBER LN BLUEMONT, VA. 20135 SHEN.RET BATTLETOWN DIST PAGE: 339 MAP: 17A1-1-58 | N | .00 | DBSHW | 100% |
| 12/28/12 ✓ | 12-2796 | LINDSAY, JOHN G & MELINDA ANN RECORDED TIME: 02:15 DESCRIPTION 1: LOT 55,BLK 3,UNIT 1 DATE OF DEED : 12/27/12 BOOK: 557 NUMBER PAGES : 0 | N | LINDSAY, MELINDA A 674 TIMBER LN BLUEMONT, VA. 20135 SHEN.RET BATTLETOWN DIST PAGE: 337 MAP: 17A1-1-55 | N | .00 | DBSHW | 100% |
| 12/28/12 ✓ | 12-2799 | LINDSAY, JOHN G RECORDED TIME: 02:16 DESCRIPTION 1: LOT 64,BLK 3,UNIT 1 DATE OF DEED : 12/27/12 BOOK: 557 NUMBER PAGES : 0 | N | LINDSAY, MELINDA A 674 TIMBER LN BLUEMONT, VA. 20135 SHEN.RET BATTLETOWN DIST PAGE: 343 MAP: 17A1-1-64 | N | .00 | DBSHW | 100% |
| 12/28/12 ✓ | 12-2798 | LINDSAY, JOHN G & MELINDA A RECORDED TIME: 02:16 DESCRIPTION 1: LOTS 59 & 60, SHEN. RET DATE OF DEED : 12/27/12 BOOK: 557 NUMBER PAGES : 0 | N | LINDSAY, MELINDA A 674 TIMBER LN BLUEMONT, VA. 20135 SHEN.RET BATTLETOWN DIST PAGE: 341 MAP: 17A1-1-59,60 | N | .00 | DBSHW | 100% |
| 12/28/12 ✓ | 12-2800 | LINDSAY, JOHN G & MELINDA ANN RECORDED TIME: 02:17 DESCRIPTION 1: LOT 65,BLOCK 3,UNTIL DATE OF DEED : 00/00/00 BOOK: 557 NUMBER PAGES : 0 | N | LINDSAY, MELINDA A 674 TIMBER LN BLUEMONT, VA. 20135 SHEN.RET BATTLETOWN DIST PAGE: 345 MAP: 17A1-1-65 | N | .00 | DBSHW | 100% |
| 12/28/12 ✓ | 12-2801 | LINDSAY, JOHN G & MELINDA A RECORDED TIME: 02:18 DESCRIPTION 1: LOTS 66---68, BLK 3 SECT 1 DATE OF DEED : 12/27/12 BOOK: 557 NUMBER PAGES : 0 | N | LINDSAY, MELINDA 674 TIMBER LN BLUEMONT, VA. 20135 BATTLETOWN DIST SHEN.RET PAGE: 347 MAP: 17A1-1-16+ | N | .00 | DBSHW | 100% |
| 12/28/12 ✓ | 12-2802 | TOMBERLIN, GUY D; JR; ET UX RECORDED TIME: 03:00 DESCRIPTION 1: RE-RECORD DB 549 PG 928 DATE OF DEED : 00/00/00 BOOK: 557 NUMBER PAGES : 0 | N | TOMBERLIN, GUY D; JR; ET UX N/A PAGE: 349 MAP: | N | .00 | PM | 100% |
| 12/28/12 ✓ | 12-2803 | TOMBERLIN, GUY D; JR ET UX RECORDED TIME: 03:01 DESCRIPTION 1: CHAPEL DISTRICT DATE OF DEED : 00/00/00 BOOK: 557 NUMBER PAGES : 0 | N | TOMBERLIN, GUY D; JR ET UX N/A PAGE: 354 MAP: | N | .00 | PM | 100% |

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR DECEMBER, 2012

| RECORDED | INSTRUMENT | GRANTOR | (X) GRANTEE/ADDRESS | (X) CONSIDERATION | TYPE | PERCENT |
|----------|------------|---|---|--|------|------------------------------------|
| 12/28/12 | 12-2809 | SMITH, JOSEPH JR RECORDED TIME: 03:15 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 00/00/00 BOOK: 557 NUMBER PAGES : 0 | N SMITH, SCOTT M & LISA L 200 MILL RACE DRIVE WINCHESTER, VA. PAGE: 387 MAP: 6-A-47 | N .00 2261 | DG | 100% |
| 12/28/12 | 12-2806 | PANCOAST, DAN F; JR RECORDED TIME: 03:18 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 12/27/12 BOOK: 557 NUMBER PAGES : 0 | N BUCHOLZ, BRUCE ALLEN 113 SOUTH BUCKMARSH STREET BERRYVILLE, VA. 22611 PAGE: 363 MAP: 14A4-A-56 | N ^{275K} 247,300.00 | DBS | 100% <i>247,300 w/m.p.v</i> |
| 12/28/12 | 12-2811 | STOCK, E KENDALL & LAURA RECORDED TIME: 04:10 DESCRIPTION 1: GREENWAY DISTRICT, LOT 2B 2.696 ACRES DATE OF DEED : 12/20/12 BOOK: 557 NUMBER PAGES : 0 | N MALLORY, JAMES & CINDY 240 LAKEVIEW LANE BOYCE, VA. 22620 PAGE: 390 MAP: 28-A-39D | N 85,000.00 | DBS | 100% <i>145,900 VA</i> |
| 12/28/12 | 12-2745 | COLVERT, BARRY DOYLE RECORDED TIME: 09:00 DESCRIPTION 1: LOT 14, SHEN FARMS, RIVER SECT DATE OF DEED : 12/19/12 BOOK: 557 NUMBER PAGES : 0 | N COLVERT, BARRY DOYLE & SUSAN R 2008 BELLE VIEW BLVD ALEX, VA. 22307 GREENWAY DIST WR/S PAGE: 55 MAP: 37A1-3-14 | N .00 | DG | 100% |
| 12/28/12 | 12-2756 | NORTH, OLIVER & ELIZABETH S RECORDED TIME: 09:12 DESCRIPTION 1: LOT 1 - 12 ACRES DATE OF DEED : 12/24/12 BOOK: 557 NUMBER PAGES : 0 | N KATZ, SARAH NORTH 1613 TRAILRIDGE RD CHARLOTTESVILLE, VA. 22903 BATTLETOWN DIST PAGE: 73 MAP: 25-A-20,20A | N .00 | DG | 100% |
| 12/28/12 | 12-2755 | NORTH, OLIVER TR RECORDED TIME: 09:12 DESCRIPTION 1: LOT A - 30 ACRES - BATTLETOWN DIST DATE OF DEED : 12/24/12 BOOK: 557 NUMBER PAGES : 0 | N NORTH, MICHAEL STUART 10003 VALLEY CREEK VIENNA, VA. 22182 PAGE: 71 MAP: 25-A-20A | N .00 | DG | 100% |
| 12/28/12 | 12-2757 | NORTH, OLIVER TR ET AL RECORDED TIME: 09:15 DESCRIPTION 1: TRACT 2 REMAINDER. 88.2073 ACRES DATE OF DEED : 00/00/00 BOOK: 557 NUMBER PAGES : 0 | N SIMMONS, TAIT NORTH 330 W MAIN ST PURCELLVILLE, VA. 20132 BATTLETOWN DIST PAGE: 75 MAP: 25-A-20A | N .00 | DG | 100% |
| 12/28/12 | 12-2758 | NORTH, OLIVER & ELIZABETH S RECORDED TIME: 09:17 DESCRIPTION 1: LOT 2, 12 ACRES DATE OF DEED : 00/00/00 BOOK: 557 NUMBER PAGES : 0 | N NORTH, DORNIN ANNE 867 RIVER RD BLUEMONT, VA. 20135 BATTLETOWN DIST PAGE: 77 MAP: 25-A-20,20A | N .00 | DG | 100% |

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR DECEMBER, 2012

| RECORDED | INSTRUMENT | GRANTOR | (X) GRANTEE/ADDRESS | (X) CONSIDERATION | TYPE | PERCENT |
|---|------------|---|--|-------------------|------|-----------------------------------|
| 12/28/12 | 12-2759 | DUNN, DANIEL B RECORDED TIME: 09:18 DESCRIPTION 1: BATTLETOWN DISTRICT, BOUNDARY LINE ADJ DATE OF DEED : 00/00/00 BOOK: 11 PAGE: 22 MAP: 25-A-1-11 NUMBER PAGES : 0 | N DUNN, KENNETH L N/A | N .00 | OPM | 100% |
| 12/28/12 | 12-2771 | WOODS, ASHLEY RECORDED TIME: 10:05 DESCRIPTION 1: CHAPEL DIST DATE OF DEED : 00/00/00 BOOK: 11 PAGE: 23 MAP: 32-A-6 NUMBER PAGES : 0 | N WOODS, ASHLEY N/A | N .00 | OPM | 100% |
| 12/28/12 | 12-2775 | RUDOLPH, ANTOINETTE ET AL RECORDED TIME: 10:13 DESCRIPTION 1: LOT 1 - 3 ACRES DATE OF DEED : 12/27/12 BOOK: 557 PAGE: 189 MAP: 4-A-1A NUMBER PAGES : 0 | N DENISON, KEVIN M & KIMBERLY A 98 EARHART LN SUMMIT POINT, WV. 25446 | N 48,000.00 | DBS | 100% 140K VAC |
| 12/28/12 | 12-2781 | WOOD, ASHLEY RECORDED TIME: 10:52 DESCRIPTION 1: BATTLETOWN & CHAPEL DIST DATE OF DEED : 00/00/00 BOOK: 11 PAGE: 24 MAP: 32-6-E + NUMBER PAGES : 0 | N WOOD, ASHLEY N/A | N .00 | OPM | 100% |
| 12/28/12 | 12-2783 | TIMBERLAKE, BYRON B RECORDED TIME: 11:00 DESCRIPTION 1: 184 ACRES DATE OF DEED : 12/27/12 BOOK: 557 PAGE: 241 MAP: 21-A-15 NUMBER PAGES : 0 | Y GAUNT LLC 8341 SUMMERVILLE RD BOYCE, VA. 22620 CHAPEL DIST | Y .00 | DBS | 100% |
| 12/28/12 | 12-2784 | PULEO, JEREMIAH A ET UX RECORDED TIME: 11:45 DESCRIPTION 1: LOTS8--11, BLK 2-I SHEN.RETREAT BATTLETOWN DIST DATE OF DEED : 11/29/12 BOOK: 557 PAGE: 244 MAP: 17A2-23-8--11 NUMBER PAGES : 0 | N KOVACS, MICHAEL I & ERIN MAY P 115 HACKBERRY LN BLUEMONT, VA. 20135 | N 310,000.00 | DBS | 100% WR/S PIN: = 307,200 |
| <p>***** COUNTY DEEDS OF CORRECTION *****</p> <p>⑧ 4K VAC ⑨ 295,200 w/impV ⑩ 4K VAC ⑪ 4K VAC</p> | | | | | | |
| 12/03/12 | 12-2580 | KIRBY, MICHAEL A & CATHERINE M RECORDED TIME: 02:10 DESCRIPTION 1: D/B 482 PAGE 852 DATE OF DEED : 00/00/00 BOOK: 556 PAGE: 31 MAP: 14A2-20 NUMBER PAGES : 0 | N KIRBY, MICHAEL A & CATHERINE M N/A | N .00 | COR | 100% |
| 12/03/12 | 12-2574 | MOSS, EMMA ET ALOSS RECORDED TIME: 11:50 DESCRIPTION 1: D/B 545 PG 403 DATE OF DEED : 00/00/00 BOOK: 555 PAGE: 996 MAP: 14A2-A-31 NUMBER PAGES : 0 | N FISCHER, MATTHEW MARTIN ET AL N/A | N .00 | COR | 100% |

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR DECEMBER, 2012

| RECORDED | INSTRUMENT | GRANTOR | (X) | GRANTEE/ADDRESS | (X) | CONSIDERATION | TYPE | PERCENT |
|----------|------------|---------------------------------|-----------|--------------------------------|------------------|---------------|------|---------|
| 12/11/12 | 12-2653 | DAVIOT PROPERTIES LLC | N | DAVIOT PROPERTIES LLC | N | .00 | COR | 100% |
| | | RECORDED TIME: 03:15 | | N/A | | | | |
| | | DESCRIPTION 1: D/B 553 PG 888 | | | | | | |
| | | DATE OF DEED : 00/00/00 | BOOK: 556 | PAGE: 414 | MAP: 30-A-49--51 | | PIN: | |
| | | NUMBER PAGES : 0 | | | | | | |
| 12/14/12 | 12-2666 | BAC HOME LOANS SERVICING LP | N | SECRETARY OF HOUSING & URBAN D | N | .00 | COR | 100% |
| | | RECORDED TIME: 02:05 | | N/A | | | | |
| | | DESCRIPTION 1: D/B 102 PAGE 339 | | | | | | |
| | | DATE OF DEED : 00/00/00 | BOOK: 556 | PAGE: 497 | MAP: | | PIN: | |
| | | NUMBER PAGES : 0 | | | | | | |

TOTAL COUNTY DEEDS OF PARTITION AND CONVEYANCE: 61
 TOTAL NUMBER OF COUNTY DEEDS OF CORRECTION : 4
 TOTAL NUMBER OF COUNTY WILL/FIDUCIARY : 1

Clarke County

lwalburn@clarkecounty.gov

Clarke Co. December 2012

From : Jill Matheson <jill@vatransit.org>

Mon, Jan 07, 2013 10:28 AM

Subject : Clarke Co. December 2012

1 attachment

To : dash@clarkecounty.gov, lwalburn@clarkecounty.gov**Cc :** Bruce Simms <bruce@vatransit.org>, jennifer@vatransit.org**MONTHLY PASSENGERS****December-12**

| Location | Region | Route | TOTAL |
|----------|--------|------------------------------|-------|
| CLRK | NW | Demand Response Clark County | 142 |

*Jill Matheson**Operations Administrative Assistant*


109 North Bailey Lane • Purcellville, VA 20132
540.338.1610 office • 877-777-2708 toll free • 540.338.0690 fax
www.vatransit.org



As a multifaceted organization, Virginia Regional Transit provides access to affordable transportation through passenger service, transit system management and other transit related services.

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