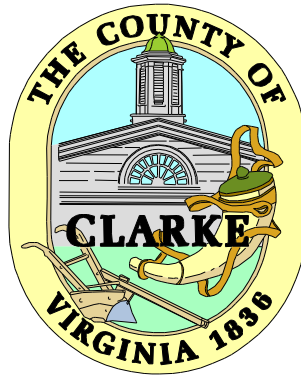


Clarke County Board of Supervisors



Regular Meeting Packet

December 16, 2014



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item	December 16, 2014	Packet Page
Afternoon Session 1:00 PM		
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5. Set Public Hearing TA-14-05, Technical Amendments to the Zoning Ordinance		9
6. Set Public Hearing Watermelon Park / Shepherds Ford Productions, LLC Multi-Year, Multi-Event Application [Watermelon Park Fest, River and Roots Festival]		12
7. Establish Day, Date and Time for 2015 Board of Supervisors Organizational Meeting		32
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– November 18, 2014 Regular Meeting		33
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– Bowen Easement Donation		61
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– Reappoint Bryan Conrad to the Economic Development Advisory Committee to a four-year term expiring December 31, 2018		
– Reappoint John Milleson to the Economic Development Advisory Committee to a four-year term expiring December 31, 2018		
– Reappoint Eric Myer to the Economic Development Advisory Committee to a four-year term expiring December 31, 2018		
– Reappoint Paul Jones to the Parks & Recreation Advisory Board to a four-year term expiring December 31, 2018		
– Appoint Norma Slattery to Northwestern Community Services Board to a three-year term expiring December 31, 2017. Ms. Slattery fills the seat held by Robert Stieg, who served the three-term limit.		
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C. Personnel Policies. Action: Information only.		62
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Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

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4. Sheriff Request for Extradition Supplemental. Action: Information only.		96
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8. Fiber Optic Network Contract Closed Session. Action: See Regular Meeting Agenda Item 18 Closed Session.		185
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Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item **December 16, 2014** Packet Page

such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; and §2.2-3711-A1 Specific Employees or appointees of the Board.

Evening Session 6:30 pm

19. Citizen's Comment Period	187
20. PH 14-16: "Be it resolved that the School Capital Projects Fund budgeted expenditure and appropriations be increased \$349,353, and the same appropriated, all for the purpose of funding a variety of capital projects needs including replacing HVAC equipment at Boyce Elementary, Strategic Planning, Food Service Equipment, and School Furniture."	189
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Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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12/10/2014 3:05 PM

Clarke County Board of Supervisors

WE CLARKE COUNTY BOARD OF SUPERVISORS REGULAR MEETING PACKET DECEMBER 16, 2014

Call To Order

Clarke County Board of Supervisors

Adoption of Agenda

Clarke County Board of Supervisors

Citizen Comment Period

Clarke County Board of Supervisors

VDOT

ZONING ORDINANCE TEXT AMENDMENT (TA-14-05)

Technical Amendments to Zoning Ordinance

December 16, 2014 Board of Supervisors Meeting – SET PUBLIC HEARING

STAFF REPORT – Department of Planning

The purpose of this staff report is to provide information to the Planning Commission and Board of Supervisors to assist them in reviewing this proposed ordinance amendment. It may be useful to members of the general public interested in this proposed amendment.

Description:

Proposed technical amendments to the Zoning Ordinance:

1. Amend §2-B-1-c to change the location of the Official Zoning Map from the Office of the Clerk of the Circuit Court to the Department of Planning. The purpose is to note the correct physical location of the Official Zoning Map.
2. Amend §3-A-10-a-3, Special Uses and Structures (Business Park District), to add two new special uses – “Recreation, Commercial Indoor (NAICS Code 71394)” and “Petroleum Bulk Stations and Terminals (NAICS Code 424710).” The purpose is to reflect the recent inclusion of these two uses in the Town of Berryville Zoning Ordinance.

Requested Action:

Assign the proposed text amendment to the January 20, 2014 Board of Supervisors meeting agenda for Public Hearing.

Staff Discussion/Analysis:

This proposed text amendment is presented by Planning Staff to address two technical issues that require updating of the Zoning Ordinance.

The first issue involves the physical location of the Official Zoning Map. Article 2 of the Zoning Ordinance establishes the existence of the “Official Zoning Map” which is the “final authority as to the current zoning status of land and water areas, buildings, and other structures in the County.” §2-B-1-c currently states that the Official Zoning Map is housed in the Office of the Clerk of the Circuit Court. However, since the opening of the Berryville-Clarke County Government Center, the Official Zoning Map has been located in the Department of Planning. The proposed amendment would reflect this change in the physical location of the Official Zoning Map.

The second issue addresses the inclusion of two special uses that were added in recent years by the Town of Berryville to the Business Park (BP) District in the Town Zoning Ordinance. The first special use was added in June 2010 and is listed as “Recreation, Commercial Indoor.” Since the BP District uses are derived from the list of allowable uses and definitions in the North American Industry Classification System (NAICS), the Town referenced this special use by using the code for “Fitness and Recreational Sports Centers” (71394). This use is defined by the NAICS as follows:

71394 Fitness and Recreational Sports Centers

This industry comprises establishments primarily engaged in operating fitness and recreational sports facilities featuring exercise and other active physical fitness conditioning or recreational sports activities, such as swimming, skating, or racquet sports.

Illustrative Examples:

Aerobic dance or exercise centers

Ice or roller skating rinks

Gymnasiums

Physical fitness centers

Handball, racquetball, or tennis club facilities

Swimming or wave pools

The special use was added by the Town in response to several different recreation-based businesses that were considering locating in the Business Park and would have been classified under the use.

The second special use was added by the Town in September 2012 as “Petroleum Bulk Stations and Terminals.” This use is defined in the NAICS as follows:

424710 Petroleum Bulk Stations and Terminals

This industry comprises establishments with bulk liquid storage facilities primarily engaged in the merchant wholesale distribution of crude petroleum and petroleum products, including liquefied petroleum gas.

The special use was added by the Town to facilitate the location of Loudoun Propane into the Business Park.

Planning Staff is proposing the reciprocal inclusion of these uses in order to maintain continuity between the Town and County Zoning Ordinances for provisions governing the designated annexation areas. Given that development projects frequently enter the land use review process under the County’s zoning authority (e.g., rezoning, special use permit applications) and are completed under the Town’s zoning authority following annexation, it is important to ensure that the land use regulations remain consistent between the two jurisdictions. Conflicting ordinances could cause confusion or adversely affect the County and Town’s ability to attract and retain businesses that locate in the annexation areas.

In the future, Town and County planning staffs will be working to develop review procedures to ensure that the addition or deletion of language to our zoning ordinances is vetted simultaneously to help avoid continuity problems.

Planning Commission Recommendation:

Following a duly advertised Public Hearing, the Planning Commission voted 9-0-1 (Bouffault absent) to recommend adoption of the text amendment. No one spoke for or against the text amendment at the Commission’s Public Hearing.

Staff Recommendation:

Staff has no outstanding concerns with the adoption of the text amendment.

Zoning Ordinance Amendment Text (proposed changes in bold italics with strikethroughs where necessary):

2 DISTRICTS, ZONING MAP & DISTRICT BOUNDARIES

2-B-1 General

2-B-1-c Regardless of the existence of purported copies of the Official Zoning Map, which may from time to time be made or published, the Official Zoning Map, which shall be located in the ~~Office of the Clerk of the Circuit Court~~ ***Department of Planning***, shall be the final authority as to the current zoning status of land and water areas, buildings, and other structures in the County.

3 DISTRICT REGULATIONS

3-A-10 Business Park (BP)

3-A-10-a Permitted Uses

3. Special Uses and Structures

- l.* **71394** ***Recreation, Commercial Indoor***
 - m.* **424710** ***Petroleum Bulk Stations and Terminals***
-

History:

November 7, 2014. Commission voted 9-0-1 (Staelin absent) to set Public Hearing for the December 5, 2014 regular meeting.

December 5, 2014. Commission voted 9-0-1 (Bouffault absent) to recommend adoption of the proposed text amendment.

December 16, 2014. Placed on the Board of Supervisors' December meeting agenda to set Public Hearing.



County of Clarke
David Ash, County Administrator

To: Clarke County Board of Supervisors

Date: December 9, 2014

Special Event Permit Application:

- Watermelon Park Fest; Date: 9/24-26/2015; 2016 and 2017 – 4th Weekend in September; Estimated Attendance 3,500
- River and Roots Festival; Date: 6/25-27/2015; 2016 and 2017 – 4th Weekend in June; Estimated Attendance 1,500 – 2,000
- Single-day Event; Date: 3,500

Applicant / Event Director: Frazer Watkins, Shepherds Ford Productions, LLC

History: Last public hearing held March 16, 2010 with no persons desiring to speak. The BoS approved a five-year application. County Administration has not received any complaints for any event at this location over the last five years.

Recommendation: Set public hearing for Tuesday, January 20, 2015 at 6:30 pm for the Watermelon Park Campground Shepherds Ford Productions, LLC multi-year, multi-event, large event application.

2015 Event Plan

Shepherds Ford Productions, LLC
20 Shepherds Ford Lane, Bluemont, VA 21035
Phone: 540-955-1621
Email: fwatkins@shepherdsford.com

Name of Event

- (1) Watermelon Park Fest
- (2) River and Roots Festival
- (3) Single day event

Location of Event

Watermelon Park Campground
3322 Lockes Mill Road
Berryville, VA 22611

Dates:

- 1) 9/24-26/15 (4th weekend in September future years)
- 2) 6/25-27/15 (4th weekend in June future years)
- 3) TBD

Estimate the number of Attendees(Maximum expected):

- 1) 3,500
- 2) 1,500- 2000
- 3) 3500

§ 57.7. Special Event Requirements

General Information:

a) Event hours.

Dates and Times:

- 1) 9/24-26/15, 10am-11:59pm, overnight camping
- 2) 6/25-27/15, 10am-11:59pm, overnight camping
- 3) TBD - 10: am- 11:59pm

Highest attendance and an estimate of attendance:

- 1) Saturday, September 26 / 3500
- 2) Saturday, June 27 / 1500
- 3) 3500

b) Admission regulated.

Statement of the plan for controlling admission to the event:

Online and local ticket sales, exchanged for wristbands at the gate that must be worn at all times while on premises.

c) Limits to attendance.

Total number of tickets to be offered for sale: 3500 tickets for sale. with a maximum attendance with staff and performers of 3750

p) Liability insurance.

Certificate of insurance, with County of Clarke Virginia listed as an additional insured, will be submitted to the Administrator well before the event date.

r) Permission for Entry.

See attached written Permission for Entry letter signed by Watermelon Farms inc. and Shepherds Ford Productions LLC

Adjoining Property Owners.

See attached copy of the notice sent to all adjoining property owners.
See attached list of all adjacent property owners, with addresses.

Health Department Notice and Approvals:

See attached SFP written plan submitted to the Health Department.

d) Water supply.

Watermelon Park Campground is required by the Health Dept. to have its water supply checked and certified as potable annually.

e) Toilet and/or lavatory facilities.

In combination with the permanent sanitary facilities, the event will supply portable toilets to comply with the rate of 1:100 people, with 1:500 handicap units provided, as per the Health Department requirements.

f) Waste management.

Watermelon Park Campground Staff and/or Waste Management Services will provide, at minimum, daily waste removal.

k) Food & Beverage.

All food vendors will either be state licensed mobile units. A list of contact information for each vendor and a copy of the vendor's current state licence certificate will provided to the County Health Dept. prior to the event.

Alcoholic beverages will NOT be served at this event.

Local Fire & Rescue Company Notice and Approvals

See attached SFP written plan submitted to to John H. Enders Fire Company and Rescue Squad.

g) Medical facilities.

A tented area with direct egress to the County road will be provided for the emergency medical personnel and transport vehicle. Medical personnel will be on site during the day and peak evening hours as per the directions of the Chief at Enders Volunteer Fire and Rescue SFP letter attached)

h) Fire protection.

Event staff and Campground staff will be instructed as to the location and proper use of on-site fire extinguishers and water supplies. In the event of a large fire emergency. all personnel will utilize the County 911 system.

Sheriff's Notice and Approvals

See attached SFP written plan submitted to the Sheriff.

i) Traffic and parking control.

See attached letters to the Sheriff, VDOT and State Police.

j) Security.

See attached letter to the Sheriff, VDOT and State Police.

Building Department Notice and Approvals

See attached SFP written plan submitted to the Building Department.

l) Lighting/Illumination.

Outdoor lighting will be utilized.

m) Temporary Structures.

Types of temporary structures: Tents

o) Communication system.

Substitute, additional, and/or alternate means of communication will not be utilized.

p) Necessary Safety Services.

Additional safety services are not required for these events.

Applicant Additional Information:

All letters to County Departments have been sent and as of 12/5 no replies have been received.



County of Clarke
Application Special Event Permit
Code of Clarke County Chapter 57

Right of Entry Permission Form

I, Frazer Watkins the applicant for a special event permit as
Permit Applicant's Name [Please print legibly.]

required by Article II of Chapter 57 of the Code of Clarke County, Virginia, that event
 titled: Watermelon Park Fest; River & Roots Festival

shall take place on 9/24-26/2015; 6/25-27/2015 at

3322 Lockes Mill Rd 22611
Specify Date[s]
Event Location and/or Address

in Clarke County, Virginia, and I, John Miller Jr.
Landowner or Leaseholder's Name

the landowner/ leaseholder of such event location, give our permission for the County Administrator, the county's lawful agents or duly constituted law enforcement officers to go upon the aforementioned property where the special event will take place at any time for the purpose of determining compliance with the provisions of Article II of Chapter 57 of the Code of Clarke County, Virginia. This permission shall specifically include the period of set up and shut down of the event.

We understand that any of the above-referenced officials shall have the right to revoke any permit issued under the aforementioned article upon noncompliance with any of its provisions and conditions.

Frazer Watkins
Permit Applicant

Secondary Signature[s] If Applicable
Frazer Watkins
Permit Applicant

John Miller Jr.
Event Location Owner/Leaseholder

Secondary Signature[s] If Applicable
John L. Miller Jr.
Event Location Owner/Leaseholder

WATERMELON PARK FARMS INC.

3322 LOCKES MILL ROAD
BERRYVILLE, VIRGINIA 22611
Phone (540) 955-4803
Fax (540) 955-4073
WATERMELONPARK.COM

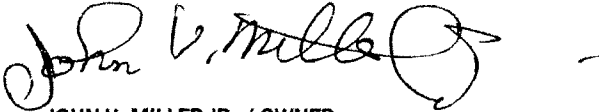
November 19, 2014

**Shepherds Ford Productions LLC
C/O Frazer Watkins**

TO WHO IT MAY CONCERN

AS THE OWNER OF WATERMELON PARK FARM INC. I GIVE PERMISSION TO SHEPHERDS FORD PRODUCTIONS LLC TO OPERATE AND MANAGE THE SPECIAL EVENTS DURING THE DATES OF JULY 26, 27, & 28, 2015 AND SEPTEMBER 24, 25, 26 & 27, 2015.

Any questions please contact me at 540-955-4803



**JOHN U. MILLER JR. / OWNER
WATERMELON PARK FARMS INC.**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/20/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

INSURER (804)359-4568 Ext.
Commonwealth Underwriters
Service Account
Box 5441
Hammond, VA 23220

CONTACT NAME: **Meghan Beckwith**
PHONE (A/C, No, Ext): **(540)662-1212 Ext.** FAX (A/C, No): **(540)667-4820**
E-MAIL ADDRESS: **mbeckwith@walterandwalter.com**

INSURED **Watermelon Park Farms, Inc.**
3157 Locks Mill Road
Berryville, VA 22611

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	Colony Specialty Insurance Company	
INSURER B:	Underwriters at Lloyd's of London	
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

TERMS CERTIFICATE NUMBER: REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, CONDITIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	ADDL INSR	SUBR WVP	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			101 GL 0001990-03	11/17/14	11/17/15	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 Deductible \$ 0 COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ \$ WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
Commercial Property			A04495	03/19/14	03/19/15	TIV - Location 01 68,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Paved, Gravel, Logging.

CERTIFICATE HOLDER
 Shepherdsford Productions LLC
 20 Shepherdsford Lane
 Bluemont VA 20135

CANCELLATION
 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

 December 16, 2014 Clarke County Board of Supervisors Regular Meeting Packet Page 19 of 205

11/22/14

To: James Royston, II, Building Official
101 Chalmers Court, Suite B
Berryville, VA 22611

Dear Mr. Royston,

This letter is to inform you that I am filing an application with the County for a Special Event Permit for Watermelon Park Fest music festival and River & Roots Festival at Watermelon Park Campground on Sept. 24-26, 2015 and June 25-27, 2015 respectively. As required in the application, I am informing you of our lighting plan and tent inspections.

The only lighting to be used that would not normally be utilized by the park on a weekend evening. With the stage lighting, we have oriented the stage to minimize the amount of glow leaving the performance area and we have chosen a lighting treatment that is directed at a confined stage and equipped with side shields to reduce glare. A minimum number of these stage lights will be used. I hope these efforts will satisfy you and the county that we are trying to *minimize the light pollution concerns associated with such an event. I am glad to say we did not have any complaints regarding excess light in previous years.*

I am also informing you that a temporary building permit will be acquired for any tent that covers more than 900sqft. I will not be able to include this permit with my application as I am submitting it more than 6 months prior to the erection of the tents and, therefore, prior to your ability to perform an inspection. *We are investigating the possibility of using a portable electrical distribution system and will use the guidelines set forth in the permit application to determine the proper size and safety specifications. If we decide to use such a system we will contact your office for final approval and inspection prior to the event.*

If you need to contact me either for clarification of or amendment to this plan please do so as soon as possible at 540-955-1621

I am submitting the application to the County Administrator on Dec. 9th for consideration by the Board of Supervisors at their Dec. meeting. If possible please reply with approval before that time so that I may include your response in my application.

Again, thank you for your assistance in these preparations.

Sincerely,

Frazer Watkins, Event Coordinator

To: Ryan Fincham – Clarke County Health Dept.

From: Frazer Watkins – Shepherds Ford Productions LLC -540-955-1621
fwatkins@shepherdsford.com

RE: Special Events at Watermelon Park Campground in 2015

Dear Mr. Fincham

This letter constitutes the event plan as regards your areas of Water supply, Toilet and lavatory facilities, waste management, and Food & Beverage. Please contact me any time for clarification of any of these matters. If you find these plans to be acceptable please indicate that in your reply so that I may include your response in my application that will be delivered to the county administrator by 12/9

As always thank you for your assistance in providing good clean fun for our patrons.

Sincerely,
Frazer Watkins

Water supply: As you are aware Watermelon Park Campground must have its water supply accessed annually by the health dept. My plan is to ensure that these assessments do not get overlooked. I will remind the campground to complete the testing process and provide me with proof of certification.

Toilet and lavatory facilities: As during the rest of the year our events utilize the permanent new bathhouse at the park and portable toilets. We adhere to the 1/100 ratio required for standard units as well as the 1/500 ratio for handicap units. To ensure well maintained facilities we have all portable units washed and pumped at least once each day and twice if required. Placement of the units has been arranged to provide easy access from all areas of the Campground.

Waste management: In addition to the roll off dumpster normally on site we employ two more roll off dumpsters one additional dumpster for trash and garbage and one dumpster solely for re-cycling.

Food & Beverage: In an effort to improve the quality of the food service at our events we are requiring that all food vendors be Virginia licensed mobile units. We hope this will be a benefit to our customers as well as the county. We will provide your office with all required documentation prior to the event. I will contact you for a list of all that you require and to set an appropriate timeline.

11/22/14

To: Frank Davis
Fire & EMS Director
101 Chalmers Court, Suite B.
Berryville, VA 22611

Dear Mr. Davis,

This letter is to inform you that I am filing an application with the County for a Special Event Permit for Watermelon Park Fest music festival and River & Roots Festival at Watermelon Park Campground on Sept. 24-26, 2015 and June 25-27, 2015 respectively.

The events will begin on Thursday afternoon with a limited schedule and low attendance. Friday and Saturday will be full days of music and activities, with performances ending no later than 11:59 pm. Our attendance this year is expected to peak around 3500 for Watermelon Park Fest and 1500 for River & Roots Festival. On-site camping is included for the duration of each event.

Our plan is to contract a professional event medical team, "Bear Care Medical" to provide around the clock team coverage for the entire event. Their staff are all professionally trained and certified for EMS. They have worked well with Clarke County EMS on several occasions. We believe this approach minimizes the burden on the county personnel and meets the requirements to provide adequate medical services. We have worked with Bear Care Medical to construct a plan that we hope will meet with your approval.

If you have any questions or require clarification please contact me at 540-955-1621 or reply to fwatkins@shepherdsford.com. If this plan adequately meets the requirements for medical services. Please reply with your approval so that I may include your response in the application that I will submit to the County Administrator on Dec. 9th for inclusion in the December Board of Supervisors meeting. Thank you for your attention to this matter.

Sincerely,

Frazer Watkins,
Event Coordinator

Sent: 11/22/14

To: Mr. Bobby Boyce
14031 Old Valley Pike
Edinburg Va. 22824

Cc: 1st Sergeant Matthew C. Blacklock
Virginia State Police
3680 Valley Pike
Winchester, VA 22602

Dear Mr. Boyce and 1st Sergeant Blacklock,

This letter is to inform you that I am filing an application with Clarke County, VA for a Special Event Permit for Watermelon Park Fest music festival and River & Roots Festival at Watermelon Park Campground on Sept. 24-26, 2015 and June 25-27, 2015 respectively.

As required by Clarke County, application for Special Event Permit, I am writing to request your approval for our traffic safety plan. In past years, the VDOT has not indicated the need for any extra requirements for this event, and as this year's event will be identical to last years in scope and design. I believe that this will be true of this year's event as well. I am submitting the permit application for consideration by the Clarke County Board of Supervisors at their Dec. meeting, and would appreciate you providing your approval ASAP. Thank you for your consideration of this matter.

Event Dates:

Watermelon Park Fest: September 24-26, 2015

River & Roots Festival: June 25-27, 2015

Event Location:

Watermelon Park Campground
3322 Lockes Mill Rd.
Berryville, VA 22611

Event size: We are requesting a permit for a maximum attendance of 3500. We are expecting the attendance to be 3000-3500 for Watermelon Park Fest and 1000-1500 for River & Roots Festival.

Event Description: Watermelon Park Fest and River & Roots Festival are three-day traditional music events including performances by local and national musicians, workshops for all ages in music, dance, scenic river protection and environmental stewardship, and includes food and craft vendors and on-site camping. Performances are scheduled each day from early afternoon to no later than 11:59pm. No alcohol is being sold at this event.

As pertains to ingress and egress, Watermelon Park Campground is located in an isolated location on Rt. 621 (Lockes Mill Rd.) in Clarke County Virginia. Traffic is directed to approach and depart the campground via Rt. 621. The event entrance will be at the north end of the campground property. We have located the ticket booth areas more than one hundred yards off

Rt. 621 so as to eliminate the possibility of vehicles becoming backed up onto Rt. 621. The internal traffic pattern of the campground is now a one-way traffic situation with the exit being at the south end of the campground. No event related traffic management would take place on the public road.

If you have any questions, require the implementation of other procedures, or are able to provide approval please contact me ASAP so that I can incorporate your reply into our application, which will be submitted to the Clarke County Administrators office by Dec. 9th you can reach me at 540-955-1621 or fwatkins@shepherdsford.com.

Sincerely,

Frazer Watkins

Event Coordinator

11/22/14

To: Anthony W. Roper, Sheriff
100 N. Church Street
Berryville VA, 22611

Dear Sheriff Roper,

This letter is to inform you that I am filing an application with the County for a Special Event Permit for Watermelon Park Fest music festival and River & Roots Festival at Watermelon Park Campground on Sept. 24-26, 2015 and June 25-27, 2015 respectively as well as a third one day event that as yet has no date.

The application is requesting 3500 tickets. Our attendance this year is expected to peak around 3500 for Watermelon Park Fest and 1000 to 1500 for River & Roots Festival. We will provide professional security during the entire event, with a minimum of two security personnel at the times of low attendance and six or more during the peak hours of the event. We have designed the security program so to maintain high visibility of our trained and certified personnel. We are using electronic ticketing and hope to upgrade scannable RFID wristbands to assure compliance with the ticketing requirements of the permit. We are able to accurately track tickets sold and persons on site at any time. The RFID wristbands would reduce fraud and provide assistance to the security team. *All guests are informed of the park rules and expectations.* No alcohol will be sold at this event. As always the presence of your on-duty deputies is welcomed and appreciated. We have included the right to enter agreement in our permit so to assure the county of this.

All festival promotional materials will encourage use of Rt. 621 as the primary approach to the festival. Event staff and additional signs will direct traffic into the entrance at the north end of the Park. We have positioned the ticket booth so that there is ample room for vehicles line up without blocking Rt. 621. Vehicle traffic within the campground has been greatly reduced by the addition of a separate parking area for day parking. Parking or camping along traffic routes has been set back in an effort to increase safe passage. These changes greatly improved traffic flow and pedestrian safety. The performance area will have restricted access and be limited to foot or logistical traffic only.

All event staff working with traffic will be provided with some type of safety vest and light. In addition all event staff will be instructed how to contact the appropriate emergency services should the need arise. VDOT and the State Police are also being informed of this event and I will define our needs with them directly. In previous years, it was determined that no additional measures were needed.

I am submitting the application on Dec. 9th for consideration by the Board of Supervisors at their Dec. meeting. If you have any questions, you can reach me at 540-955-1621 or fwatkins@shepherdsford.com. If this plan is adequate please reply with your approval so that I may include your response with my application when submitted on the Dec. 9th

Sincerely,

11/22/14

Donald Beard

3765 River Rd.

Bluemont, VA 20135

This notice is to advise adjoining property owners that a special event application has been forwarded this day to the County of Clarke, Virginia for the following events to be conducted at:

Watermelon Park Campground

3322 Locke's Mill Rd, Berryville, VA 22611

Watermelon Park Fest September 24, 25, 26, 2015 and River & Roots Festival June 26,27,28 with performances ending no later than 12:00 am each night.

These is a multi-day music festival which includes musical performances, educational workshops by the performers, mandolin, acoustic guitar, and band contests as well as on-site *camping, children's activities and food and craft vending.*

We are expecting 3,500 attendees. No alcohol will be sold at this event. The main stage has been located in such a way as to minimize the noise level for the neighbors.

If you have questions contact:

Frazer Watkins

20 Shepherds Ford Lane

Bluemont, VA 20135

fwatkins@shepherdsford.com

540-955-1621

If you have questions, concerns and would care to review the full text of the application, please contact the County Administrator at 540-955-5175 by **12/9/14**

Regards,

Frazer Watkins, Event Organizer

David Powell
633 Kinsky Ln
Berryville, Va. 22611

Mathew Leeds
497 Kinsky Ln
Berryville, Va. 22611

Leonard Fuller
471 Kinsky Ln
Berryville, Va. 22611
also: PO Box 668
Berryville, Va. 22611

Lesley Houston
359 Kinsky Ln
Berryville, Va. 22611

Mathew Bell
281 Kinsky Ln
Berryville, Va. 22611

Ellen Dupuy
264 Bell Ln
Berryville, Va. 22611
also: 119 Woodbridge Ave,
Silver Spring, Md. 20901

Marie Newman
1238 Chilly Hollow Rd.
Berryville, Va. 22601
also: 6211 Winnebago Rd.
Bethesda, Md. 2816

Robert Stewart
1230 Chilly Hollow Rd.
Berryville, Va. 22611

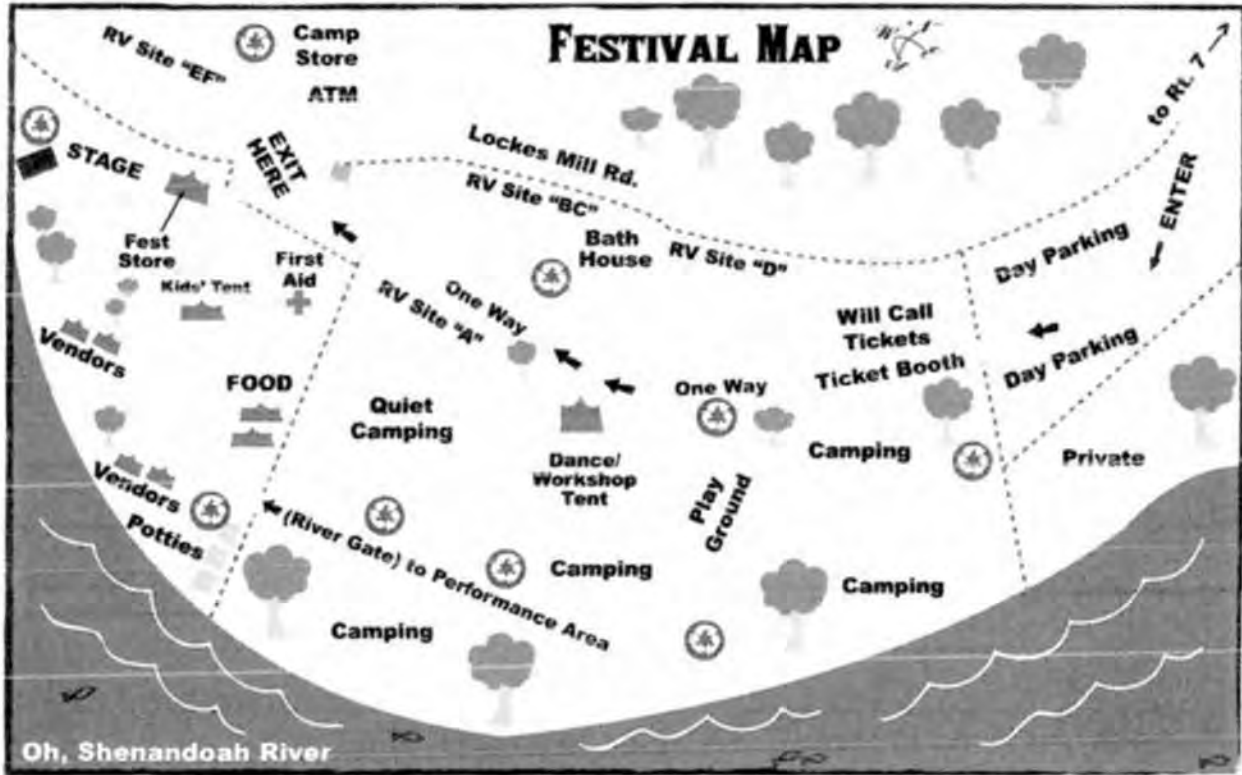
Robert Calhoun
1580 Chilly Hollow Rd.
Berryville, Va. 22611

Donald Beard
3765 River Rd.
Bluemont VA 20135

Wanda Raupach
P.O. Box 146
Berryville, VA 22611

Larry & Patricia Rogers
3329 River Rd.
Bluemont VA 20135

Map of Watermelon Park





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/20/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER (804)359-4568 Ext.
Commonwealth Underwriters
Trust Account
PO Box 5441
Richmond, VA 23220CONTACT NAME: **Meghan Beckwith**
PHONE (A/C, No, Ext): **(540)662-1212 Ext.** FAX (A/C, No): **(540)667-4820**
E-MAIL ADDRESS: **mbeckwith@walterandwalter.com**INSURED **Watermelon Park Farms, Inc.**
3157 Locks Mill Road
Berryville, VA 22611

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A :	Colony Specialty Insurance Company	
INSURER B :	Underwriters at Lloyd's of London	
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

R	TYPE OF INSURANCE	ADDL INSR	SUBR WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			101 GL 0001990-03	11/17/14	11/17/15	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000 \$ 100,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	\$ 5,000 \$ 1,000,000 \$ 2,000,000 \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						Deductible COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	\$ 0 \$ \$ \$ \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input type="checkbox"/> RETENTION \$						OCUR CLAIMS-MADE EACH OCCURRENCE AGGREGATE	\$ \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				WC STATU-TORY LIMITS OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	\$ \$ \$ \$
	Commercial Property			A04495	03/19/14	03/19/15	TIV - Location 01	68,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Campground, Store, Logging.

RECEIVED NOV 17 2014

CERTIFICATE HOLDER **CANCELLATION**Lora B. Walburn
101 Chalmers Court
Suite #B
Berryville VA 22611

Deputy Clerk/Board of Supervisors
County AdministrationSHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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T A X R E C E I P T

Ticket #:00129160001 @@

COUNTY OF CLARKE
SHARON E KEELER, TREASURER
P O BOX 537
101 CHALMERS COURT
BERRYVILLE VA 22611

Date : 12/09/2014
Register: WBM/W10
Trans. #: 56389
Dept # : GELR
Acct# :

GENERAL FUND - OTHER LOCAL REVENUE
WATERMELON PARK SPECIAL
EVENTS

Previous Balance \$ 700.00
31000130303131000000000
Principal Being Paid \$ 700.00
Penalty \$.00
Interest \$.00

SHEPHERDS FORD PRODUCTIONS

Amount Paid \$ 700.00
*Balance Due \$.00

Pd by SHEPHERDS FORD PRODUCTIONS Check 700.00 # 1870 BBT
BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 12/2014

Clarke County Board of Supervisors

Fiber Optic Network Contract – Discussion and Review

Clarke County Board of Supervisors

Establish Day, Date and Time for 2015 Board of Supervisors Organizational Meeting

November 18, 2014

Clarke County Board Of Supervisors
Regular Meeting
Main Meeting Room

1:00 p.m.

At a regular meeting of the Board of Supervisors of Clarke County, Virginia, held in the Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia conducted on Tuesday, November 18, 2014.

Board Members Present

Barbara Byrd; J. Michael Hobert; Bev McKay; John Staelin; David Weiss

Board Members Absent

None

Staff Present

David Ash; Frank Davis; Tom Judge; Jesse Russell; Brandon Stidham; Lora B. Walburn

Others Present

Keith Dalton; Gem Bingol; Val Van Meter and other citizens.

1) Call to Order

Chairman Hobert called the afternoon session to order at 1:03 p.m.

2) Adoption of Agenda

Add Miscellaneous:

- Legislative Priorities Process and Meeting with Legislative Delegation
- Conflict of Interest Questions from Board – as necessary
- Discussion FY2015 Raises
- Housing – Supervisor Byrd

By consensus, the Board adopted the agenda as modified.

3) Citizens Comment Period

Board of Supervisors Meeting Minutes For November 18, 2014 – Regular Meeting

No citizens attending the afternoon session addressed the Board.

4) VDOT

Ed Carter appeared before the Board to provide the monthly update.

Maintenance – October / November:

- Conducted grading operations on Rt. 605;
- Performed patching operations along Rt. 632;
- Completed brush and hazardous tree removal along business 7 with contractors; Address numerous pothole complaints;
- Continued secondary mowing and completed replenishment of chemical stores;
- Numerous carcass pickups and disposal.

Maintenance – November / October:

- Complete secondary mowing;
- Continue with grading operations on non-hard surfaced roads;
- Repair low shoulders on various primary roads;
- Conduct A-Boom operations on primary routes.

Projects:

- Rt. 340/Senseny Rd. Turning lanes – Completed.
- Triple pipe repair on Rt. 340 – Completed, contractor put in new liner.
- Pipe replacement business 7 in Berryville – Awaiting funding.

Board Concerns:

- Rt. 612 truck restrictions – waiting on final engineering recommendation.
- Johnson Grass – Funds made available for an additional 10 miles of shoulder spraying in 2015.
- Morgan Ford Bridge replacement:
 - Current traffic calming from approaches will not be affected by the bridge replacement.

- VDOT has no future plans for changing road classification through Clarke County. Majority of road in Warren County is in VOF easement; and by law, VDOT cannot do anything with this roadway in this classification.
 - One thousand eight hundred and seventy five persons use the road and bridge daily and that number is expected to grow. However, VDOT will not aid in promoting that increase.
- Jefferson County Music Festival: Chairman Hobert requested an update.

Ed Carter advised that there had been no discussion with colleagues as of yet. He informed the Board that he had spoken with David Ash, was monitoring event information posted online, and had discussed options with the legal department. He advised that at this time, without any further detail, VDOT could not identify anything that would allow prohibition of traffic through Virginia to access the event.

Supervisor Staelin contributed that it appears that Jefferson County's postings will direct traffic through Clarke and asked if VDOT's legal staff could review and provide direction on anything that could be done to restrict stacking in another jurisdiction while prohibiting in your own.

Supervisor Byrd put forth that now might be the time to issue an official communication to affected constituents.

Ed Carter agreed that official communication was appropriate but more detail was needed. He advised that based on the limited information VDOT now has legal is saying that the localities are in a better position than VDOT because under State law VDOT cannot prohibit a licensed driver from using Virginia roads.

Supervisor McKay asked if VDOT or the Sheriff's Department could require payment for services from the event organizer.

Ed Carter responded that because it is in another state legal has advised that VDOT cannot require payment. He reminded that VDOT has no control over an event held in West Virginia. He assured that VDOT would continue to monitor developments.

Supervisor Comments:

Supervisor Barbara Byrd

- Curve by McKay Farm: An Angus cow was killed and no one will claim the cow. She stated that for several years she has tried to get a guardrail in this area and asked VDOT to review the matter. Mr. Carter will look into the matter.

Supervisor Staelin:

- Route 611 Reflectors: VDOT held a meeting yesterday with traffic and they are looking for places where reflectors are missing; also, the pavement schedule was pushed out.
- Senseny Road Project: Mr. Carter advised that there was no plan to remove the flashing lights but he can have traffic review for removal.
- Millwood: Residents at a recent meeting expressed interest in creating an additional fine area. Mr. Carter will provide the statutory authority for creation of an additional fine area.

Keith Dalton, Berryville Town Manager, put forth that VDOT conducted traffic studies when Berryville created several additional fine areas.

Following discussion, by consensus, the Supervisors agreed to request a speed trailer in the Millwood area.

Route 723 Bridge Replacement

VDOT is ready to move forward with the Old Winchester Road Route 723 bridge replacement. VDOT is required either to hold a public hearing or to post a willingness to hold a public hearing; and with consensus of the Board, VDOT can post willingness. VDOT will advertise in the paper and place signs on either side of the bridge for a 30-day period with project and contact information; and if citizens request it, VDOT will hold a public hearing. However, if no one requests a public hearing, it is not held saving approximately two months' time.

The consensus of the Supervisors was to hold public hearing and it was accordingly requested.

5) Approval of Minutes

Page 955 Miscellaneous, Housing, Supervisor Byrd clarified that a county citizen asked her to look into derelict houses. She noted that the availability of low-income housing in Clarke had been questioned and some of these houses, with some work on them, could be made useable for families to rent. Unfortunately, many family members own many of these houses and a lawyer is needed to find out who really owns the house. She opined that there were probably several houses in the community that could be rehabbed and used for occupancy.

Vice Chairman Weiss commented that he had understood Supervisor Byrd's comments but he stood behind his statement.

Supervisor Byrd remarked that this is something the County could look into and find an answer.

Supervisor Byrd requested that the minutes be amended to include: *Supervisor Byrd suggested consideration be given to examining the title of some of these properties.*

Supervisor McKay asked if the matter could be settled by determining who paid the property taxes.

Chairman Hobert noted that paying the taxes does not establish property ownership.

Supervisor Staelin added that in addition to lawyers, in some cases a genealogy is needed.

Supervisor Byrd added that derelict housing also presents a safety issue.

Page 1006 PH 14-13: 2014 Clarke County Economic Development Strategic Plan: Supervisor Byrd asked the minutes be amended to include: *Supervisor Byrd expressed concern regarding the implications of adding housing to the community; and when it comes to housing, the County ought to stick with the Comprehensive Plan.*

Page 1009 PH 14-12: TA-14-04, Commercial Boarding Kennels and Animal Shelters: Supervisor Byrd requested the addition of her statement:

Supervisor Byrd said that as all of this begins in the Planning Office she wanted to make sure that the Planning Commission was alerted to these things going on in the office.

Brandon Stidham responded that he did have a report once it reaches a second stage and they communicate this now to the Planning Commission.

Supervisor Staelin moved to approve the minutes for October 21, 2014 Regular Meeting as modified with the three additions made by Supervisor Byrd. The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

6) Consent Agenda

A. Lord Fairfax Health District 2014-2015 Locality Agreement

COMMONWEALTH OF VIRGINIA
DEPARTMENT OF HEALTH

STATEMENT OF AGREEMENT WITH the Board of Supervisors of Clarke County

Under this agreement, which is created in satisfaction of the requirements of § 32.1-31 of the *Code of Virginia* (1950), as amended, the Virginia Department of Health, over the course of one fiscal year, will pay an amount not to exceed \$243,560 from the state general fund to support the cooperative budget in accordance with appropriations by the General Assembly, and in like time frame, the Board of Supervisors of Clarke County will provide by appropriation and in equal quarterly payments a sum of \$159,779 local matching funds and \$45,221 one-hundred percent local funds for a total of \$205,000 local funds. These joint funds will be distributed in timely installments, as services are rendered in the operation of the Clarke County Health Department, which shall perform public health services to the Commonwealth as indicated in Attachment A(1.), and will perform services required by local ordinances as indicated in Attachment A(2.). Payments from the local government are due on the third Monday of each fiscal quarter.

The term of this agreement begins July 1, 2014. This agreement will be automatically extended on a state fiscal year to year renewal basis under the terms and conditions of the original agreement unless written notice of termination is provided by either party. Such written notice shall be given at least 60 days prior to the beginning of the fiscal year in which the termination is to be effective. Any increase or decrease in funding allocation shall be made by an amendment to this agreement.

The parties agree that:

1. Under this agreement, as set forth in paragraphs A, B, C, and D below, the Commonwealth of Virginia and the Virginia Department of Health shall be responsible for providing liability insurance coverage and will provide legal defense for state employees of the local health department for acts or occurrences arising from performance of activities conducted pursuant to state statutes and regulations.
 - A. The responsibility of the Commonwealth and the Virginia Department of Health to provide liability insurance coverage shall be limited to and governed by the Self-Insured General Liability Plan for the Commonwealth of Virginia, established under § 2.2-1837 of the Code of Virginia. Such insurance coverage shall extend to the services specified in Attachments A(1.) and A(2.), unless the locality has opted to provide coverage for the employee under the Public Officials Liability Self-Insurance Plan, established under § 2.2-1839 of the Code or under a policy procured by the locality.
 - B. The Commonwealth and the Virginia Department of Health will be responsible for providing legal defense for those acts or occurrences arising from the performance of those services listed in Attachment A(1.), conducted in the performance of this contract, as provided for under the Code of Virginia and as provided for under the terms and conditions of the Self-Insured General Liability Plan for the Commonwealth of Virginia.

- C. Services listed in Attachment A(2.), any services performed pursuant to a local ordinance, and any services authorized solely by Title 15.2 of the Code of Virginia, when performed by a state employee, are herewith expressly excepted from any requirements of legal defense or representation by the Attorney General or the Commonwealth. For purposes of assuring the eligibility of a state employee performing such services for liability coverage under the Self-Insured General Liability Plan of the Commonwealth of Virginia, the Attorney General has approved, pursuant to 3 2.2-507 of the Code of Virginia and the Self-Insured General Liability Plan of the Commonwealth of Virginia, the legal representation of said employee by the city or county attorney, and the Board of Clarke County hereby expressly agrees to provide the legal defense or representation at its sole expense in such cases by its local attorney.
 - D. In no event shall the Commonwealth or the Virginia Department of Health be responsible for providing legal defense or insurance coverage for local government employees.
2. Title to equipment purchased with funds appropriated by the local government and transferred to the state, either as match for state dollars or as a purchase under appropriated funds expressly allocated to support the activities of the local health department, will be retained by the Commonwealth and will be entered into the Virginia Fixed Asset Accounting and Control System. Local appropriations for equipment to be locally owned and controlled should not be remitted to the Commonwealth, and the local government's procurement procedures shall apply in the purchase. The locality assumes the responsibility to maintain the equipment and all records thereon.
 3. Amendments to or modifications of this contract must be agreed to in writing and signed by both parties.

Marissa J. Levine, MD MPH, FAAFP
State Health Commissioner
Virginia Department of Health

Local authorizing officer signature

Authorizing officer printed name

Authorizing officer title

Date

Date

- B. 2014-14R - Resolution Of The Board Of Supervisors Of Clarke County Approving A Financing To Be Undertaken By The Industrial Development Authority Of Clarke County, Virginia, For The Benefit Of A Multifamily Rental Residential Facility Consisting Of 60 Units Designed For Persons And Families Of Low And Moderate Incomes

RESOLUTION OF THE BOARD OF SUPERVISORS OF CLARKE COUNTY APPROVING A FINANCING TO BE UNDERTAKEN BY THE INDUSTRIAL DEVELOPMENT AUTHORITY OF CLARKE COUNTY, VIRGINIA, FOR THE BENEFIT OF A MULTIFAMILY RENTAL

RESIDENTIAL FACILITY CONSISTING OF 60 UNITS DESIGNED FOR PERSONS AND FAMILIES OF LOW AND MODERATE INCOMES 2014-14R

WHEREAS, the Industrial Development Authority of Clarke County, Virginia (the "Authority"), on October 15, 2014, adopted a resolution (the "Authority Resolution") authorizing the issuance and sale of its Multifamily Revenue Bonds, Series 2014, in a principal amount not to exceed \$4,300,000 (the "Bonds"), for the benefit of Berryville United Methodist Housing, L.P., a Virginia limited partnership (the "Borrower"), to finance the costs of acquiring, rehabilitating, equipping and furnishing Mary Hardesty House, a multifamily rental residential facility consisting of 60 dwelling units designed for persons and families of low and moderate incomes (the "Project");

WHEREAS, Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Internal Revenue Code") and Section 15.2-4906 of the Code of Virginia of 1950, as amended (the "Virginia Code"), require that the governmental unit on whose behalf the Bonds are issued approve the issuance of such Bonds;

WHEREAS, Section 147(f) of the Internal Revenue Code requires that any such approval by the applicable governmental unit be given after a public hearing following reasonable public notice, which hearing may be held by the public authority issuing the Bonds;

WHEREAS, on October 15, 2014, in accordance with the requirements of Section 147(f) of the Internal Revenue Code and Section 15.2-4906 of the Virginia Code, the Authority held a public hearing and adopted the Authority Resolution approving the issuance of the Bonds;

WHEREAS, a copy of the Authority Resolution, a record of the public hearing and a fiscal impact statement with respect to the issuance of the Bonds have been filed with the Board of Supervisors (the "Board of Supervisors") of Clarke County, Virginia (the "County");

WHEREAS, the Borrower has requested the Board of Supervisors to approve the issuance of the Bonds to comply with Section 147(f) of the Internal Revenue Code and with Section 15.2-4906 of the Virginia Code; and

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CLARKE COUNTY, VIRGINIA:

The Board of Supervisors hereby approves the issuance of the Bonds by the Authority for the benefit of the Borrower, as required by Section 147(f) of the Internal Revenue Code and by Section 15.2-4906 of the Virginia Code.

The approval of the issuance of the Bonds does not constitute an endorsement of the Bonds or the creditworthiness of the Borrower. As required by Section 15.2-4909 of the Virginia Code, the Bonds shall provide that the County will have no obligation to pay the Bonds or the interest thereon or other costs incident thereto.

All acts and doings of the officers of the County and the Board of Supervisors that are in conformity with the purposes and intent of this resolution shall be, and the same hereby are, in all respects approved and confirmed.

The Board of Supervisors' approval of the issuance of the Bonds is conditioned upon the issuance of the Bonds by October 14, 2015.

This resolution shall take effect immediately.

Members present at the meeting: Barbara Byrd; J. Michael Hobert; Bev McKay; John Staelin; David Weiss

Members absent from the meeting were: None

Members voting in favor of the foregoing resolution were: Barbara Byrd; J. Michael Hobert; Bev McKay; John Staelin; David Weiss

Members voting against the foregoing resolution were: None

Members abstaining from voting on the foregoing resolution were: None

WITNESS MY HAND and the seal of the Board of Supervisors of Clarke County, Virginia, this 18th day of November, 2014.

[SEAL]

David L. Ash - Clerk, Board of Supervisors of Clarke County, Virginia

C. Acceptance Abstract of Votes Election 2014

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
at the 2014 November General Election held on November 04, 2014 for,

United States Senate

NAMES OF CANDIDATES ON THE BALLOT

*TOTAL VOTES RECEIVED
(IN FIGURES)*

Ed W. Gillespie - Republican	2893
Mark R. Warner - Democrat	1954
Robert C. Sarvis - Libertarian	143
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_Ins = Total Write In Votes]	3
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 04, 2014, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the United States Senate.

Ed W. Gillespie - Republican

ABSTRACT of VOTES

Cast in CLARKE COUNTY, VIRGINIA
at the 2014 November General Election held on November 04, 2014 for,

Member House of Representatives

District: 10

NAMES OF CANDIDATES ON THE BALLOT

*TOTAL VOTES RECEIVED
(IN FIGURES)*

Barbara J. Comstock - Republican	3079
John W. Foust - Democrat	1721
William B. Redpath - Libertarian	99
Brad A. Eickholt - Independent	61
Dianne L. Blais - Independent Green	24
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	1
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 04, 2014, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member House of Representatives.

Barbara J. Comstock - Republican

ABSTRACT OF VOTES

cast in the County/City of CLARKE, Virginia
at the November 4, 2014 Special Election, for:

PROPOSED CONSTITUTIONAL AMENDMENT

QUESTION: Shall Section 6-A of Article X (Taxation and Finance) of the Constitution of Virginia be amended to allow the General Assembly to exempt from taxation the real property of the surviving spouse of any member of the armed forces of the United States who was killed in action, where the surviving spouse occupies the real property as his or her principal place of residence and has not remarried?

	<i>TOTAL VOTES RECEIVED (IN FIGURES)</i>
Yes	<u>4343</u>
No	<u>564</u>
Total Number Of Overvotes For Question	<u>0</u>

ABSTRACT of VOTES

Cast in the Town of BOYCE in CLARKE COUNTY, VIRGINIA
at the 2014 November General Election held on November 04, 2014 for,

Member Town Council - Special

District: BOYCE

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Dennis S. Hall	90
Ruth A. Hayes	68
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	5
Total Number of Overvotes for Office	0

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 04, 2014, do hereby certify that the above is a true and correct Abstract of Votes at the said election and do, therefore, determine and declare that the following person(s) has received the greatest number of votes cast for the Member Town Council - Special .

Dennis S. Hall

D. Conservation Easement DUR Purchase

MEMORANDUM

TO: Board of Supervisors, David Ash

FROM: Conservation Easement Authority, Alison Teetor

DATE: November 10, 2014

SUBJECT: Item for Consent Agenda

The Clarke County Easement Authority has approved the following actions. The Authority requests the Board of Supervisors to authorize the Chairman of the Board of Supervisors to execute deeds, easements, and other documents necessary to the transactions, subject to the property owners and lenders signing the Deed prior to the Chair.

Easement DUR Purchase

Glen Masters has applied to the easement authority for approval of an easement DUR Purchase. The property consists of 2 parcels located at 1004 Pyletown Road 1 mile west of Route 340. The parcel identified 21-((A))-18A is 11.8 acres with an existing house. Parcel 18B is 6.4 acres with 1 DUR. The parcels will be merged prior to easement recordation and therefore are treated as one for this application. A site visit was conducted October 15th.

The parcel is zoned AOC qualify for use value taxation, in accord with the Commissioner of Revenue's requirements, therefore a DUR purchase may be considered if at least two of the following four guidelines are met:

- 1) the parcel's Property Resource Score is at least 35;
- 2) at least one dwelling unit right is extinguished by the conservation easement;
- 3) the parcel is adjacent to a parcel already under permanent conservation easement;

4) the property has a minimum area of 40 acres.

The parcels were originally scored separately but when since merger is eminent the scoring was redone to evaluate the property as a whole.

The property meets 3 of the 4 criteria, it is next to an existing easement (Bauhan), scored over 35 (57.39) and is retiring the one remaining DUR. The entire property is within the Prospect Hill Spring drainage area, and has frontage on 2 scenic byways Pyletown Road and Summerville Rd.

The Authority approved and Mr. Masters accepted a DUR purchase price of \$40,000. VDACS will pay 50% of the purchase price.

E. Appalachian Trail Community™ program

TO: Board of Supervisors, David Ash

FROM: Alison Teetor, Brandon Stidham

DATE: November 10, 2014

SUBJECT: Appalachian Trail Community™ program

In August 2014, Christy Dunkle submitted an application for Clarke County-Town of Berryville to become a Certified Appalachian Trail Community. The Appalachian Trail Community™ program is designed to recognize communities that promote and protect the Appalachian Trail (A.T.). Towns, counties, and communities along the A.T.'s corridor are considered assets by all that use the A.T. and many of these towns act as good friends and neighbors to the Trail. The program serves to assist communities with sustainable economic development through tourism and outdoor recreation, while preserving and protecting the A.T.

Designation as an Appalachian Trail Community™ and participation in the program is aimed to:

- ▣ Engage community citizens, Trail visitors and stewards
- ▣ Recognize and thank communities for their service to the Trail and hikers
- ▣ Act as a catalyst for enhancing sustainable economic development
- ▣ Aid local municipalities and regional areas with conservation planning
- ▣ Help local community members see the Trail as a resource and asset

On October 25, 2014, Ms. Dunkle, Alison Teetor, and Lee Sheaffer attended the Mid-Atlantic Appalachian Trail Conservancy Regional Partnership Committee meeting in Harrisburg, Pennsylvania and presented a Powerpoint summarizing the application. After the presentation, members voted unanimously to accept us as an Appalachian Trail Community. Next steps are to hold a public celebration of the acceptance and begin developing items for inclusion on their website. We will continue to keep the Board apprised of implementation activities including the date and location of the public celebration once it is scheduled.

Vice Chairman Weiss moved to approve the items on the Consent Agenda. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

7) Personnel Committee Items

A. Closed Session

11/12/2014 Summary: **Supervisor McKay moved to convene into Closed Session pursuant to §2.2-3711-A1. The motion carried as follows:**

Beverly B. McKay	-	Aye
J. Michael Hobert	-	Aye

The members of the Board of Supervisors Personnel Committee being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Supervisor McKay moved to reconvene in open session. The motion carried as follows:**

Beverly B. McKay	-	Aye
J. Michael Hobert	-	Aye

Supervisor McKay further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, Personnel Committee has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia Personnel Committee that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, Personnel Committee hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

Beverly B. McKay	-	Aye
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J. Michael Hobert - Aye

B. Expiration of Term for appointments expiring through January 2015

11-12-2014 Summary: The Personnel Committee recommends appointment of the following:

- Christina J. Kraybill to serve on the Economic Development Advisory Committee for the remainder of the current term expiring December 31, 2017. This appointee fills the vacancy left by Jay Hillerson.
- Edwin Ralph Pierce to serve on the Board of Social Services for a term expiring July 15, 2018.
- Gwendolyn Malone to serve on the Clarke County Planning Commission to serve the remainder of the unexpired term of William Steinmetz, II. The terms expires April 30, 2016.

In other matters, the Personnel Committee directed staff to request a presentation on the activities and status of the Warren-Clarke County Microenterprise Assistance Program Management Team.

11/18/2014 Action: Supervisor McKay moved to approve the recommendations of the Personnel Committee as presented. The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

8) Board of Supervisors Work Session

A. Clarke County General Government Pay and Classification Study

11-12-2104 Summary: Sharon Keeler, Suni Mackall, Donna Peake, Tony Roper and Barbara Bosserman addressed the board with regard to their concerns and reservations regarding the implementation of the pay and classification system and proposed pay raises. Collectively the group believed that the grading system was based on an inaccurate interpretation of the various duties and responsibilities of the County's employees, it favored County employees over employees of Constitutional Officers, and that assigned grades unduly limited future earnings. They also expressed concern that the increases granted by the Board, along with the discretionary pool, did not adequately address the issues of salary compression and internal promotion.

The Board offered to make the consultant available to explain the classification system and to respond to their concerns.

Constitutional Officers agreed to implement the raise granted by the Board with the expectation that there would be future discussions and actions to address their concerns.

B. 2014 Conflict of Interest Filing Briefing by David Ash

11-12-2014 Summary: David Ash referred Board members to the information regarding Conflict of Interest contained in the packet noting that there still appeared to be much confusion and much uncertainty regarding specific filing requirements. He promised that any additional information or clarification received between now and the filing deadline would be distributed to affected individuals.

C. Jefferson County Music Festival Update by David Ash

11-12-2014 Summary: David Ash reported that it appeared that the Jefferson County Board of Zoning Appeals had acted to approve the request for a large music festival located on Withers LaRue Road near the Clarke County border. Although the appeals board refused to consider the applicants request for clarification of terminology, the terms were in fact interpreted to the applicants' benefit in the subsequent order. The order included approval of a traffic management plan that appears to include utilization of public roadways in Clarke County for purposes of ingress, egress and traffic stacking. A small map was included in the order but its low resolution was not legible. Efforts are being made to obtain a legible copy and Clarke County law enforcement and emergency services will provide a response to any proposed use of public facilities or services in Clarke County.

D. Fire and EMS Implementation Items: Fee for Service Update

11-12-2014 Summary: Frank Davis, Director Fire and Emergency Medical Services, reported that he had arranged meetings with Valley Health Services to discuss details of fee for service billing training and management services. He hoped to have a more detailed recommendation at the Boards' December Work Session. The Board discussed the need to ensure that sufficient public notice, education and support was developed before adopting an ordinance implementing fee for service.

9) Finance Items

1. FY 15 Supplemental Appropriation Requests.

11/12/2014 Summary: The Finance Committee recommends the following but requests that they be considered individually.

a. FY 14 School Operating Carryover. The School Board requests that the Board of Supervisors appropriates \$357,286 for the purposes attached. It would be necessary to hold a public hearing on the following action: "Be it resolved that the School Capital Projects Fund budgeted expenditure and appropriations be increased \$357,286, and the same appropriated, all for the purpose of funding a variety of capital projects needs including replacing HVAC equipment at Boyce Elementary, Strategic Planning, Food Service Equipment, and School Furniture."

11/18/2014 Action: Following Tom Judge's review of the School Board's request, Supervisor Staelin moved to set public hearing on Item a. FY2014 School Operating Carryover for Tuesday, December 16, 2014 at 6:30 pm or as soon thereafter as the matter may be heard. The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

b. School Security Grant. The School Board has made the following request: "Be it resolved that budgeted expenditure and appropriation in the School Capital Projects Fund be increased \$67,223, and that revenue from the Commonwealth be increased in the same amount, to be matched by a separate appropriation of local carryover in the amount of \$16,806, of for the purpose of improving the security of Clarke County Public Schools."

11/18/2014 Action: Supervisor Byrd moved to approve Item 1 b. The motion carried as follows:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

- c. Parks Grounds Work. Please find the attached documentation of a need at Parks and Recreation for servicing of damaged trees. "Be it resolved that the Buildings and Grounds Maintenance budget for purchased services be increased in the amount of \$1,695, the same appropriated, and the Designation for Government Savings reduced in the same amount, all for the purpose of preserving Leland Cypress trees."

11/18/2014 Action: Vice Chairman Weiss moved for approval of Item 1 c. The motion carried as follows:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

- d. Clifton Road Fire Bills. Please find attached two invoices totaling \$2,138 resulting from the Clifton Road Fire. "Be it resolved that that that budgeted expenditure and appropriations of the Fire Services function be increased \$2,138, and the designation for government savings reduced in the same amount, all for the purpose of covering certain expenses of the Sheriff's department related to the Clifton Road fire".

11/18/2014 Action: Supervisor Byrd moved for approval of Item 1 d. The motion carried as follows:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Abstain
John R. Staelin	- Aye
David S. Weiss	- Aye

Vice Chairman Weiss noted that this matter was discussed at the Fire and EMS Commission's meeting last week; and Frank Davis will be formalizing the process and procedure to address future issues.

2. FY 15 Transfers.

11/12/2014 Summary: The Finance Committee recommends delaying the action "a" and approving action "b".

- a. "Be it resolved that \$70,820 be transferred from Emergency Medical Services to the newly created Fire Services account, representing the salary of the Director of Fire, Emergency Medical Services, and Emergency Management."

b. "Be it resolved that \$7,500 be transferred from Emergency Medical Services to Volunteer Fire Department to cover the cost of the Image Trend Fire & Rescue data management program."

11/18/2014 Action: Vice Chairman Weiss moved to adopt Item 2(b) as currently drafted. The motion carried as follows:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

3. Travel Policy Revision.

11/12/2014 Summary: The Joint Administrative Services Board and the Finance Committee recommend approval of the attached amendment to the Travel section of the Procurement Policy: "Be it resolved that the Board of Supervisors affirms its support for the Travel Policy amendment adopted by the Joint Administrative Services Board."

11/18/2014 Action: Supervisor Byrd moved to approve the recommendation of the Joint Administrative Services Board. The motion carried as follows:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

4. Fund Balance Designations.

11/12/2014 Summary: The Committee recommends the adjustments to the General Fund Balance designations.

11/18/2014 Action: Tom Judge reviewed the adjustments made to fund balance designation following Finance Committee review.

Supervisor Staelin commented that the \$100,000 designated for the Park's Master Plan had been at the same level for many years and suggested review of current needs.

Supervisor Staelin moved to approve the fund balance designations. The motion carried as follows:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

5. Acceptance of Bills and Claims

11/12/2014 Summary: The Board should consider acceptance of the October Bills and Claims.

11/18/2014 Action: Vice Chairman Weiss moved to accept the October bills and claims. The motion carried by the following vote:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

10) Joint Administrative Services Update

Tom Judge summarized the matters before the Joint Administrative Services Board. Highlights include:

- Travel Policy:
 - o At its October 27 meeting, the JAS Board approved and made recommendation for acceptance by the Supervisor’s at the November 18 meeting.
- ERP Update:
 - o Visual demonstration provided to the Board at the October 27 meeting.
 - o Will incorporate budgets for FY2013, FY2014, FY2015 and FY2016.

11) Government Projects Update

David Ash provided the monthly project update. Highlights include:

- Sheriff’s Office Renovation
 - o On schedule.

- Replacing boiler today.
- Investigating sewer lines.
- Park Property
 - Awarded barns to purchaser, who has 30 days to commence removal.
- 101 Chalmers Court – BCCGC HVAC Retrofit Project
 - Provided update to Mr. Mitchell re concerns about extra utility costs however counsel does not believe these particular costs will be viable claim.
 - Mr. Mitchell and engineer are scheduled to meet.

12) Miscellaneous Items

Legislative Priorities:

Chairman Hobert drew the Supervisor's attention to the 2014 Legislative Priorities distributed prior to the meeting and the VACo adopted priorities that were amendment by its resolutions committee. He asked that the 2015 legislative priorities be reviewed at the December 8 Work Session.

The Chair instructed members of the Board to contact Supervisor Staelin or him with additions or deletions.

By consensus, the Board instructed staff to invite Senator Jill Vogel, Delegate Dave LaRock, and Delegate Randy Minchew, to join the Board at its December 8 Work Session.

There was discussion about the possibility of inviting Congresswoman-elect Barbara Comstock to meet with the Supervisors.

By consensus, the Board authorized the County Administrator to schedule a special meeting with the legislative delegation as required to accommodate the representative's schedules.

Conflict of Interest Questions

The Supervisors had no questions.

FY2015 Salary Increase

Chairman Hobert put forth that this item involved the pay and compensation study and the fact that the prior resolution of the Board required the Constitutional Officers and certain administrators to provide the Supervisors with their recommendations.

David Ash updated the Board. Highlights are as follows:

- The Supervisors' resolution reserved the right to review and give consent to the proposed allocations of the pool.
- All Constitutional Officers have returned the forms with individual departmental allocations.
- The Department of Social Services has not returned its proposed allocations.
- Each Constitutional Officer made allocations somewhat differently.
- The one-percent allocation, by resolution of the Board, was for full-time employees only. The Commonwealth Attorney allocated to full and part-time staff. Part-time must be adjusted out and the remainder reallocated to full-time staff.
- The County Administrator will provide the County General Government allocations at the evening session.
- Payroll requires the information as early as possible to make the updates.

Supervisor Staelin suggested recessing the meeting until a later date.

Tom Judge confirmed that his department needed as much time as possible to input the data.

Supervisor Byrd commented that this morning Angie Jones presented her comments upon the proposed raises to the Board of Social Services. She told the Board that Angie Jones had said she would provide her recommendations today.

Tom Judge advised that December was an early payroll. He noted that the part time and the retroactive pieces would be complicated.

Chairman Hobert expressed his personal preference for dealing with the submissions all at the same time.

Tom Judge asked the Board to act on December 1 if it decided to approve all submissions at the same time. He restated that input would be complicated.

Chairman Hobert suggested that the Board conduct further discussion on those recommendations regarding individual positions in Closed Session. He commented that the outstanding recommendations could be reviewed as they became available.

Tom Judge requested clarification of the Board’s resolution specific to part-time employees. He explained seasonal part-time employees and asked if the increase should apply only to current part-time employees rather than those that were seasonal and no longer working for the County.

Chairman Hobert stated that this was his understanding.

Supervisor Staelin remarked that it would be current employees.

13) Summary of Required Action

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Provide statutory authority for enhanced fine areas.	VDOT
2.	Process approved minutes as amended.	Lora B. Walburn
3.	Execute Lord Fairfax Health District 2014-2015 Locality Agreement.	David Ash
4.	Execute 2014-14R - Resolution Of The Board Of Supervisors Of Clarke County Approving A Financing To Be Undertaken By The Industrial Development Authority Of Clarke County, Virginia, For The Benefit Of A Multifamily Rental Residential Facility Consisting Of 60 Units Designed For Persons And Families Of Low And Moderate Incomes	David Ash
5.	Update database, draft letters of appointment, and provide notice.	Lora Walburn
6.	Execute letters of appointment.	J. Michael Hobert
7.	Develop notice and advertise public hearing for FY 14 School Operating Carryover.	Lora B. Walburn
8.	Coordinate meeting invitation with legislative delegation.	David Ash
9.	Add discussion of legislative priorities to December 8 Work Session.	David Ash
10.	Process and forward to payroll approved FY2015 pay increases.	David Ash
11.	Provide copies of the environmental scanning worksheet to Board.	Lora B. Walburn

14) Board Member Committee Status Reports

Board of Supervisors Meeting Minutes For November 18, 2014 – Regular Meeting

Supervisor Barbara Byrd:

- Humane Foundation: Was unable to attend the last meeting. Will attend next week to receive a \$5,000 grant.
- Social Services: Met this morning in a called meeting and will discuss further as appropriate in Closed Session.
- Clarke County Library: Does not meeting until next month.
- Jail Boards – Juvenile and Adult:
 - Attended two meetings in one day.
 - Meetings very efficient.
 - Bid farewell to Frederick County Administrator and board member John Riley.
 - Adult Detention Center:
 - Opened a new pod at the adult detention center.
 - Contribution reduced for Clarke County as the result of funding formula.
 - Juvenile Detention Center:
 - Working out food issues; food currently prepared at the adult center kitchen.
 - Working out maintenance issues.
 - New director is impressive.

Supervisor Bev McKay:

- NSVRC: Meets this Thursday.

Supervisor John Staelin:

- CCSA: Meets tomorrow.

Vice Chairman David Weiss:

- EMS Commission: Met last week. Making progress. Frank Davis meeting regularly with community groups. Strategic plan development may take several months.
- Strategic Planning Committee: Asked staff to provide copies of the environmental scanning work sheet to Board members. Need feedback by November 28. This is a dynamic group and will be a long process possibly into the summer.
- CEA: doing good work.

Chairman J. Michael Hobert

- Community Leadership Action Summit:
 - o Attended this morning.
 - o Sheriff Roper attended as well.
 - o This is an addiction action committee trying to address heroin and prescriptive drug abuse described as a public health problem.
 - o Regional area death rate is a much higher number than anywhere else in the area.
 - o Trying to build cooperation among groups to address the issues.
 - o He noted funding challenges faced by the localities and the state.

15) Closed Session

At 3:14 pm, **Supervisor Byrd moved to convene into Closed Session pursuant to §2.2-3711-A1 Specific Employees or Appointees of the Board specific to FY2015 salaries. The motion carried as follows:**

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

At 3:50 pm, the members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Supervisor Staelin moved to reconvene in open session. The motion carried as follows:**

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

Supervisor Staelin further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

No action was taken on matters discussed in Closed Session.

Chairman Hobert recessed the meeting at 3:51 pm.

Chairman Hobert reconvened the meeting at 6:31 pm.

16) Citizen’s Comment Period

No citizens attending the evening session wished to address the Board.

Supervisor Byrd joined the meeting at 6:32 pm

17) PH 14-15: TA-14-03, Application Filing Deadlines for Special Use Permit, Zoning Map Amendment, Site Plan, and Subdivision Applications

A proposed text amendment to amend Article 5 (Special Use Permits), Article 6 (Site Development Plans), and Article 8 (Amendments) of the Zoning Ordinance and to amend Article 4 (Procedure for Subdivision Approval) of the Subdivision Ordinance. The purpose of the amendments is to create new and clarify existing procedures regarding the filing of applications for special use permits, zoning map amendments (rezonings), site plan reviews, and subdivision plat reviews. The proposed amendments would establish uniform provisions regarding mandatory pre-application meetings, determination of application completeness, and new deadlines for applicant submission of documentation prior to public hearings among other changes.

Brandan Stidham summarized the proposed amendment.

At 6:42 pm, Chairman Hobert opened the public comment portion of the public hearing. There being no persons present wishing to speak, Chairman Hobert closed the public hearing and he called for comment from the Supervisors.

Vice Chairman Weiss spoke in support of the proposed amendment opining that it would provide a more regimented system.

Supervisor Staelin moved to adopt the proposed text amendment TA-14-03 as presented. The motion carried as follows:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

18) FY2015 Salary Increase

County Administrator David Ash provided the following update:

- Commonwealth Attorney: Clarified with Suni Mackall that the distribution of the additional 1%, \$915, is to be divided among her full-time staff.
- Sheriff: Divided the 1%, \$11,240, using his own methodology giving extra funds to approximately half of his employees.
- General Government Employees: Distribute the 1%, \$15,566, as 0.9903% of the mid-point of Option C Revised.
- Recommended approving the additional 1% as provided by the Constitutional Offices and general government;
- Recognizing the significant work necessary to make the changes, recommended forwarding to Payroll as soon as possible to facilitate inclusion in the December 19 payroll.

Vice Chairman David Weiss moved to approve the submissions by the County Administrator, Constitutional Officers, subject to change by the Commonwealth Attorney altering the division of funds between full-time staff, and the General Registrar contingent upon review by Joint Administrative Services. The motion carried as follows:

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye

John R. Staelin - Aye
David S. Weiss - Aye

19) Adjournment

There being no further business to be brought before the Board at 7:52 pm Chairman Hobert adjourned the Board of Supervisors meeting.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday, December 16, 2014 at 1:00 p.m. in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

ATTEST: November 18, 2014

J. Michael Hobert, Chair

David L. Ash, County Administrator

Minutes Recorded and Transcribed by:
Lora B. Walburn
Deputy Clerk, Board of Supervisors

Clarke County Board of Supervisors

Consent Agenda

A. Bowen Easement Donation

MEMORANDUM

TO: Board of Supervisors, David Ash
FROM: Conservation Easement Authority, Alison Teetor
DATE: December 10, 2014
SUBJECT: Item for Consent Agenda –Bowen Easement Donation

The Clarke County Easement Authority has approved the following actions. The Authority requests the Board of Supervisors to authorize the Chairman of the Board of Supervisors to execute deeds, easements, and other documents necessary to the transactions, subject to the property owners and lenders signing the Deed prior to the Chair.

Easement Donation

William and Heather Bowen have requested the Easement Authority to consider acceptance of their property (Tax Map# 29-((3))-4) for easement donation. The parcel is 20 acres and located at 858 Nelson Road approximately 3/10's of a mile north of the intersection with Berrys Ferry Road.

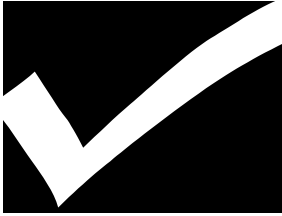
The following guidelines for accepting properties for easement donation were established by the Easement Authority:

- 1) the parcel's Property Resource Score is at least 35;
- 2) at least one dwelling unit right is extinguished by the donated conservation easement;
- 3) the parcel is adjacent to a parcel already under permanent conservation easement;
- 4) the property has a minimum area of 40 acres.

The Authority requires that a property meet at least two of the four guidelines for acceptance.

In reviewing the parcel, three of 4 criteria have been met. The Property Resource Score is 47.78, the parcel is adjacent to an existing easement, the owner would like to retire the one remaining DUR, the parcel is not larger than 40 acres in size.

The property is adjacent to land held in VOF easement on two sides. The property is in landuse, and is primarily open pasture. It shares 1,700 feet of property boundary with Blandy Farm. Nelson Road is a scenic byway and the parcel has approximately 1/10th of a mile frontage on the Road. It is also within the Greenway Historic District. There is no lien on the property.



Personnel Committee Items
December 8, 2014; 9:30 am
Second Floor, Main Meeting Room
Berryville/Clarke County Government Center
101 Chalmers Court, Berryville, Virginia 22611

Item No.

Description

A. Expiration of Term for appointments expiring through February 2015

12-08-2014 Summary: The Personnel Committee recommends:

- Reappoint Bryan Conrad to the Economic Development Advisory Committee to a four-year term expiring December 31, 2018
- Reappoint John Milleson to the Economic Development Advisory Committee to a four-year term expiring December 31, 2018
- Reappoint Eric Myer to the Economic Development Advisory Committee to a four-year term expiring December 31, 2018
- Reappoint Paul Jones to the Parks & Recreation Advisory Board to a four-year term expiring December 31, 2018
- Appoint Norma Slattery to Northwestern Community Services Board to a three-year term expiring December 31, 2017. Ms. Slattery fills the seat held by Robert Stieg, who served the full three-term limit.

B. Senior Planner / Zoning Administrator Position

12-08-2014 Summary: David Ash advised that interviews will be conducted December 10.

C. Personnel Policies

12-08-2014 Summary: The County Administrator was asked to contact Board members in an effort to establish a committee of the whole meeting to begin discussion and revision of the personnel policies.

Appointments by Expiration Through February 2015

Appt Date Exp Date Orig Appt Date:

December 2014

Board of Septic & Well Appeals

Caldwell	Anne	Millwood District; Planning Commission; Vice Chair - Alternate	1/10/2014	12/31/2014	
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1 Staff Rep; § 143-11. Appeals & variances. A. Board of Septic & Well Appeals 2. (a) the member of the Board of Supervisors, who serves as the Board's liaison to the Planning Commission, with The Vice Chair of the Board designated as his/her alternate, (b) a Chair of Planning Commission with the Vice Chair designated as his/her alternate, and (c) a member of the public, who is a resident of the county with the Vice Chair of the Planning Commission designated as his/her alternate. All members shall be appointed by the Board of Supervisors at their first regular meeting of each year.

Ohrstrom, II	George	Russell District; Planning Commission Chair	1/10/2014	12/31/2014	
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1 Staff Rep; § 143-11. Appeals & variances. A. Board of Septic & Well Appeals 2. (a) the member of the Board of Supervisors, who serves as the Board's liaison to the Planning Commission, with The Vice Chair of the Board designated as his/her alternate, (b) a Chair of Planning Commission with the Vice Chair designated as his/her alternate, and (c) a member of the public, who is a resident of the county with the Vice Chair of the Planning Commission designated as his/her alternate. All members shall be appointed by the Board of Supervisors at their first regular meeting of each year.

Economic Development Advisory Committee 4 Yr

Milleson	John R.	Banking, Finance	8/16/2011	12/31/2014	8/16/2011
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Members of the committee should include one or more people from all key government and business groups such as planning commission, board of supervisors, school board, industrial development authority, town of Berryville, chamber of commerce, and key business sectors such as agriculture, banking, realty, light industry, retail and tourism. Membership not limited.

Myer	Dr. Eric	Agriculture Rep, Business Owner	1/1/2011	12/31/2014	1/21/2003
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Members of the committee should include one or more people from all key government and business groups such as planning commission, board of supervisors, school board, industrial development authority, town of Berryville, chamber of commerce, and key business sectors such as agriculture, banking, realty, light industry, retail and tourism. Membership not limited.

Conrad	Bryan H.	Agriculture, Fire & Rescue	1/1/2011	12/31/2014	12/19/2000
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Reappointed 12/17/02 for term exp of 12/30/2006

Members of the committee should include one or more people from all key government and business groups such as planning commission, board of supervisors, school board, industrial development authority, town of Berryville, chamber of commerce, and key business sectors such as agriculture, banking, realty, light industry, retail and tourism. Membership not limited.

Northwestern Community Services Board 3 Yr

Stieg, Jr.	Robert	Millwood District	3/20/2012	12/31/2014	2/21/2006
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Fill unexpired term of Dr. Goshen; 1st Term 6/20/06 thru 9/30/09

2 Clarke County Members; 3 Term Limit [AKA Chapter 10 Board; 37.2-501(A)]

Parks & Recreation Advisory Board 4 Yr

Jones	Paul	Russell District; At Large	1/1/2011	12/31/2014	
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(9) voting members on the Advisory Board. Six (6) members shall be appointed by the BOS to represent the 5 voting districts and 1 at large. The Superintendent of Schools or their designee shall serve on the Advisory Board. The Town Councils for Berryville, Boyce shall each appoint a representative to serve on the Advisory Board. The BOS shall also designate 1 member of the BOS to serve as a non-voting liaison to the Advisory Board. The Advisory Board will accept applications from high-school aged Clarke County residents and each year appoint two (2) to serve as non-voting members.

Clarke County Committee Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Barns of Rose Hill Board of Directors</i>				3 Yr
Johnston	Bill	Buckmarsh District	7/17/2012	12/31/2015
<i>BCCGC Joint Building Committee</i>				Open-End
Ash	David L.	County Administrator		
Dalton	Keith	Berryville Town Manager		
Kitselman	Allen	Berryville Town Council Representative		
McKay	Beverly	BOS - Alternate	1/23/2014	12/31/2014
Weiss	David	BOS - Appointed Member	1/23/2014	12/31/2014
<i>Berryville Area Development Authority</i>				3 Yr
Boyles	Jerry	White Post District	4/1/2012	3/31/2015
Ohrstrom, II	George	Russell District	3/19/2013	3/31/2016
Smart	Kathy	White Post District	1/23/2014	3/31/2017
<i>Berryville Area Development Authority Comprehensive Plan Committee</i>				Open-End
Hobert	J. Michael	Berryville District	1/7/2008	
McKay	Beverly	White Post District	3/20/2012	
<i>Berryville/Clarke County Joint Committee for Economic Development and Tourism</i>				Ongoing
Ash	David L.	County Administrator	10/14/2014	
Staelin	John	BoS - Appointed Member	10/14/2014	
<i>Board of Septic & Well Appeals</i>				4 Yr
Blatz	Joseph	Millwood / Pine Grove District; Citizen Member	4/17/2012	2/15/2016
Caldwell	Anne	Millwood District; Planning Commission; Vice Chair - Alternate	1/10/2014	12/31/2014
Ohrstrom, II	George	Russell District; Planning Commission Chair	1/10/2014	12/31/2014
Staelin	John	BOS - Appointed Member	1/23/2014	12/31/2014
Teetor	Alison	Staff Representative		
Weiss	David	BOS Vice Chair - Alternate	1/23/2014	12/31/2014
<i>Board of Social Services</i>				4 Yr
Brown	Dwight	Berryville District	4/16/2013	7/15/2017
Byrd	Barbara J.	BOS - Appointed Member	1/23/2014	12/31/2014
Ferrebee	Robert	Millwood District	4/16/2013	7/15/2016
Gray	Lynn	Berryville District	6/17/2014	7/15/2018
Pierce	Edwin Ralph	Berryville District	11/18/2014	7/15/2018

Board of Supervisors

4 Yr

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			<i>Appt Date</i>	<i>Exp Date</i>
Byrd	Barbara J.	Russell District	1/1/2012	12/31/2015
Hobert	J. Michael	Berryville District; Chair	1/1/2011	12/31/2015
McKay	Beverly	White Post District	1/1/2012	12/31/2015
Staelin	John	Millwood / Pine Grove District	1/1/2012	12/31/2015
Weiss	David	Buckmarsh/Blue Ridge; Vice Chair	1/1/2012	12/31/2015

Board of Supervisors Finance Committee

1 Yr

Byrd	Barbara J.	BOS - Alternate	1/23/2014	1/31/2014
Hobert	J. Michael	BOS - Appointed Member	1/23/2014	12/31/2014
McKay	Beverly	BOS - Alternate	1/23/2014	12/31/2014
Staelin	John	BOS - Alternate	1/23/2014	12/31/2104
Weiss	David	BOS - Appointed Member	1/23/2014	12/31/2014

Board of Supervisors Personnel Committee

1 Yr

Byrd	Barbara J.	BOS - Alternate	1/23/2014	1/31/2014
Hobert	J. Michael	BOS - Appointed Member	1/23/2014	12/31/2014
McKay	Beverly	BOS - Appointed Member	1/23/2014	12/31/2014
Weiss	David	BOS - Alternate	1/23/2014	12/31/2014

Board of Zoning Appeals

5 Yr

Borel	Alain F.	White Post District	1/23/2014	2/15/2019
Caldwell	Anne	Millwood District	1/19/2010	2/15/2015
Kackley	Charles	Russell District	2/12/2008	2/15/2018
McKelvy	Pat	Alternate At Large	2/6/2014	2/15/2019
Means	Howard	Millwood District	12/14/2009	2/15/2016
Volk	Laurie	Russell District	2/18/2014	2/15/2019

Career and Technical Education Advisory Committee

1 Yr

McKay	Beverly	BoS - Appointed Member	10/21/2014	12/31/2014
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Clarke County Agricultural Advisory Committee

Arthur	Warren	Former Commissioner of the Revenue		
Buckley	Samuel	White Post District	7/21/2009	7/15/2015
Day	Emily	Greenway District	7/21/2009	7/15/2015
Dorsey	Tupper	Battletown District	7/21/2009	7/15/2015
Gordon	Carolyn	Battletown District	7/21/2009	7/15/2015
McFillen	Thomas	Berryville District	7/21/2009	7/15/2015
McKay	Beverly	White Post District	7/21/2009	7/15/2015
Norman	Debbie	Russell District	7/21/2009	7/15/2015
Russell	Jesse	Staff Representative		
Shenk	Philip	Buckmarsh District	7/21/2009	7/15/2015
Weiss	David	BOS - Appointed Member	1/23/2014	12/31/2014

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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Clarke County Historic Preservation Commission</i>				4 Yr
Caldwell	Anne	Millwood District	4/16/2014	5/31/2017
Carter	Paige	White Post District	5/15/2012	5/31/2016
Fields	Betsy	Berryville District	5/15/2012	5/31/2016
Hiatt	Marty	Buckmarsh / Blue Ridge District	6/19/2007	5/31/2015
Kruhm	Doug	Planning Commission Representative	4/15/2014	4/30/2015
Stieg, Jr.	Robert	Millwood District	6/17/2014	5/31/2018
Teetor	Alison	Staff Representative		
York	Robert	White Post District	6/18/2013	5/31/2017
<i>Clarke County Industrial Development Authority</i>				4 Yr
Armbrust	Wayne	White Post District; Vice Chair	8/19/2008	10/30/2016
Cochran	Mark	Buckmarsh District	9/17/2013	10/30/2017
Frederickson	Allan	White Post District; Secretary / Treasurer	9/17/2013	10/30/2017
Hobbs	Robert	White Post District	9/16/2014	10/30/2018
Jones	Paul	Russell District	5/15/2012	10/30/2015
Juday	David	Russell District; Chair	10/21/2014	10/30/2018
Pierce	Rodney	Buckmarsh District	8/19/2008	10/30/2016
Staelin	John	BOS - Liaison	1/23/2014	12/31/2014
<i>Clarke County Library Advisory Council</i>				4 Yr
Al-Khalili	Adeela	Buckmarsh District	4/19/2011	4/15/2015
Byrd	Barbara J.	BOS - Liaison	1/23/2014	1/31/2014
Curran	Christopher	Buckmarsh District	4/16/2013	4/15/2017
Daisley	Shelley	Russell District	7/17/2012	4/15/2016
Dunbar	Kevin	White Post District	4/15/2014	4/15/2018
Foster	Nancy	Russell District	4/17/2012	4/15/2016
Holscher	Dirck	Russell District	4/16/2013	4/15/2017
Kalbian	Maral	Millwood District	4/19/2011	4/15/2015
White	Kenlynne	Berryville District	7/15/2014	4/15/2017
Zinman	Maxine	Russell District	4/19/2011	4/15/2015
<i>Clarke County Litter Committee</i>				1 Yr
Staelin	John	BOS - Liaison	1/23/2014	12/31/2014
<i>Clarke County Planning Commission</i>				4 Yr
Bouffault	Robina Rich	White Post / Greenway District	5/15/2012	4/30/2016
Buckley	Randy	White Post District	1/23/2014	4/30/2018
Byrd	Barbara J.	BOS - Alternate	1/23/2014	12/31/2014
Caldwell	Anne	Millwood / Chapel District; Vice Chair	4/16/2013	4/30/2017
Kreider	Scott	Buckmarsh / Battletown District	5/15/2012	4/30/2016

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			<i>Appt Date</i>	<i>Exp Date</i>
Kruhm	Doug	Buckmarsh / Battletown District	3/18/2014	4/30/2018
Lee	Francis	Berryville District	5/20/2014	4/30/2018
Malone	Gwendolyn	Berryville District	11/18/2014	4/30/2016
Nelson	Clifford	Russell / Longmarsh District	4/16/2013	4/30/2017
Ohrstrom, II	George	Russell District; Chair	4/19/2011	4/30/2015
Staelin	John	BOS - Appointed Member	1/23/2014	12/31/2014
Stidham	Brandon	Staff Representative		
Turkel	Jon	Millwood / Chapel District	9/15/2011	4/30/2015

Clarke County Sanitary Authority

4 Yr

Dunning, Jr.	A.R.	White Post District	11/19/2013	1/5/2018
Legge	Michael	Staff Representative		
Mackay-Smith, Jr.	Alexander	White Post District; Vice Chair	1/15/2013	1/5/2017
Myer	Joe	Town of Boyce	2/21/2012	1/5/2016
Staelin	John	BOS - Liaison	1/23/2014	12/31/2014
Welliver	Ralph	Berryville District	3/19/2013	6/30/2016
Williams	Ian R.	White Post District; Chair	1/15/2013	1/5/2017

Conservation Easement Authority

3 Yr

Buckley	Randy	White Post District	11/19/2013	12/31/2016
Engel	Peter	White Post District	1/15/2013	12/31/2015
Jones	Michelle	Millwood / Pine Grove District	2/18/2014	12/31/2016
Ohrstrom, II	George	Russell District; Planning Commission Representative	4/16/2013	4/30/2016
Teetor	Alison	Staff Representative		
Thomas	Walker	Buckmarsh District	11/20/2012	12/31/2015
Wallace	Laure	Millwood District	11/19/2013	12/31/2016
Weiss	David	BOS - Appointed Member	1/23/2014	12/31/2014

Constitutional Officer

Butts	Helen	Clerk of the Circuit Court	1/1/2008	12/31/2015
Keeler	Sharon	Treasurer	1/1/2012	12/31/2015
Mackall	Suzanne	Commonwealth Attorney	1/1/2012	12/31/2015
Peake	Donna	Commissioner of the Revenue	1/1/2012	12/31/2015
Roper	Anthony	Sheriff	1/1/2012	12/31/2015

County Administrator

Ash	David L.	County Administrator	3/19/1991	
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Economic Development Advisory Committee

4 Yr

Barb	Jim	Real Estate Rep, Business Owner	11/29/2013	12/31/2017
Conrad	Bryan H.	Agriculture, Fire & Rescue	1/1/2011	12/31/2014
Dunkle	Christy	Town of Berryville Representative	2/21/2012	12/31/2015

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			<i>Appt Date</i>	<i>Exp Date</i>
Kraybill	Christina	Berryville District, Business Owner	11/18/2014	12/31/2017
Milleson	John R.	Banking, Finance	8/16/2011	12/31/2014
Myer	Dr. Eric	Agriculture Rep, Business Owner	1/1/2011	12/31/2014
Pritchard	Elizabeth	Hospitality Industry	7/17/2012	8/31/2016
Staelin	John	BOS - Appointed Member	1/23/2014	12/31/2014

Fire & EMS Commission

Conrad	Bryan H.	Citizen-at-large	9/1/2014	8/31/2015
Davis	Frank	Staff Representative	9/1/2014	
Hoff	Matt	Volunteer Association / EMS Issues	9/1/2014	8/31/2015
Leffel	Elizabeth	Citizen-at-large	9/1/2014	8/31/2016
Roper	Anthony	Sheriff	9/1/2014	12/31/2015
Wallace	Laure	Chair; Citizen-at-large	9/1/2014	8/31/2017
Weiss	David	BOS Representative	9/1/2014	12/31/2014
White	Jacob	Volunteer Association / Fire Issues	9/1/2014	8/31/2015

Handley Regional Library Board

Myer	Tamara	Town of Boyce	8/20/2013	11/30/2017
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Joint Administrative Services Board

Ash	David L.	County Administrator	12/22/1993	
Bishop	Chuck	School Superintendent	7/1/2014	
Hobert	J. Michael	BOS - Appointed Member	1/23/2014	12/31/2014
Judge	Tom	Staff Representative	2/14/1994	
Keeler	Sharon	Treasurer	3/12/2005	
Schutte	Charles	School Board Representative	1/8/2012	12/31/2013
Weiss	David	BOS - Alternate	1/23/2014	12/31/2014

Legislative Liaison and High Growth Coalition

Hobert	J. Michael	BOS - Liaison	1/23/2014	12/31/2014
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Lord Fairfax Community College Board

Daniel	William	Berryville District	7/1/2012	6/30/2016
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Lord Fairfax Emergency Medical Services Council

Burns	Jason	Career Representative; Buckmarsh District	7/17/2012	6/30/2015
Conrad	Bryan H.	Volunteer Representative; White Post District	6/17/2014	6/30/2017
Stidham	Angela	Medical Professional; White Post District	9/17/2013	6/30/2016

Northern Shenandoah Valley Regional Commission

McKay	Beverly	BOS - Appointed Member	1/23/2014	12/31/2014
Staelin	John	BOS - Alternate	1/23/2014	12/31/2014

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			<i>Appt Date</i>	<i>Exp Date</i>
Stidham	Brandon	Citizen Representative [Planning Director]	2/19/2013	1/31/2016
<i>Northwestern Community Services Board</i>				3 Yr
Harris	Lucille	Millwood District	1/15/2013	12/31/2015
Stieg, Jr.	Robert	Millwood District	3/20/2012	12/31/2014
<i>Northwestern Regional Jail Authority</i>				1 Yr
Ash	David L.	BOS - Appointed Member	1/23/2014	12/31/2014
Byrd	Barbara J.	BOS - Liaison Alternate	1/23/2014	12/31/2014
Roper	Anthony	Sheriff	1/1/2012	12/31/2015
Wyatt	Jimmy	Millwood District	1/17/2012	12/31/2015
<i>Northwestern Regional Juvenile Detention Center Commission</i>				1 Yr
Byrd	Barbara J.	BOS - Liaison	1/23/2014	12/31/2014
Wyatt	Jimmy	Millwood District	1/15/2013	12/20/2016
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>				3 Yr
Roper	Anthony	Sheriff	11/19/2013	12/31/2016
<i>Old Dominion Community Criminal Justice Board</i>				3 Yr
Roper	Anthony	Sheriff	11/19/2013	12/31/2016
<i>Our Health</i>				3 Yr
Shipe	Diane	Buckmarsh District	4/16/2013	3/15/2016
<i>Parks & Recreation Advisory Board</i>				4 Yr
Heflin	Dennis	White Post District	1/15/2013	12/31/2016
Hobert	J. Michael	BOS - Liaison	1/21/2014	12/31/2014
Huff	Ronnie	Town of Berryville Representative	1/1/2012	12/31/2015
Jones	Paul	Russell District; At Large	1/1/2011	12/31/2014
Lichliter	Gary	Russell District	1/15/2013	12/31/2016
Rhodes	Emily	Buckmarsh District	2/21/2012	12/31/2015
Sheetz	Daniel A.	Berryville District	11/19/2013	12/31/2017
Trenary	Randy	School Superintendent Designee	10/24/2013	
Wisecarver	Steve	Appointed by Town of Boyce	11/5/2013	12/31/2017
<i>People Inc. of Virginia</i>				3 Yr
Hillerson	Coleen	Clarke County Rep Board of Directors	6/18/2013	7/31/2016
<i>Regional Airport Authority</i>				1 Yr
Ash	David L.	BOS - Alternate	1/23/2014	12/31/2014
Crawford	John	Buckmarsh District	7/17/2012	6/30/2016
McKay	Beverly	BOS - Alternate	1/23/2014	12/31/2014

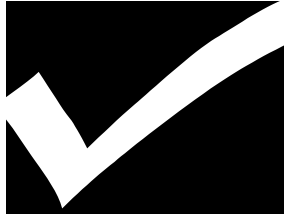
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			<i>Appt Date</i>	<i>Exp Date</i>
<i>Shenandoah Area Agency on Aging, Inc.</i>				4 Yr
Bouffault	Robina Rich	White Post District	10/21/2014	9/30/2018
Steinmetz, II	William	Berryville District	9/16/2014	9/30/2016
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Ash	David L.	BOS Designee for Chief Elected Official		
<i>Shenandoah Valley Workforce Investment Board</i>				4 Yr
James	Patricia	Berryville District	9/17/2013	6/30/2017
<i>Strategic Planning Committee</i>				1 Yr
Weiss	David	BoS - Appointed Member	10/21/2014	12/31/2014
<i>The 150th Committee</i>				4 Yr
Al-Khalili	Adeela	Clarke County African-American Cultural Center / Josephine Community Museum	1/18/2011	12/31/2015
Davis	Dorothy	Clarke County African-American Cultural Center / Josephine Community Museum	1/18/2011	12/31/2015
Heder	Terence	Shenandoah Valley Battlefields Foundation	1/18/2011	12/31/2015
Kalbian	Maral	Community Representative	1/18/2011	12/31/2015
Lee	Jennifer	Clarke County Historic Museum Representative	1/18/2011	12/31/2015
McKay	Beverly	BOS - Appointed Member	1/23/2014	12/31/2014
Means	Howard	CCHA Representative	1/18/2011	12/31/2015
Morris	Mary	Clarke County Historic Museum Representative	1/18/2011	12/31/2015
Murphy	Michael	CCPS Representative	1/18/2011	12/31/2015
Russell	Jesse	Staff Representative Economic Development	1/18/2011	12/31/2015
Sours, Jr.	John	Community Representative	1/18/2011	12/31/2015
Stieg, Jr.	Robert	Millwood District	1/18/2011	12/31/2015
<i>Warren-Clarke County Microenterprise Assistance Program Management Team</i>				2 Yr
Blakeslee	Steve	County Representative	9/18/2012	
Dunkle	Christy	Town of Berryville Representative	9/18/2012	
Greene	Laurel	Town of Boyce Representative	9/18/2012	
Hobbs	Robert	County Representative	9/18/2012	
Hoffman	Michael	County Representative	9/18/2012	
McIntosh	Charles	County Representative	9/18/2012	
Myer	Dr. Eric	Designated Alternate	9/18/2012	
Stidham	Brandon	County Representative	9/18/2012	

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Board of Supervisors Work Session Agenda
December 8, 2014 10:00 am
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611

*Item
No.*

Description

A. Legislative Priorities Discussion with the Senator Jill Vogel, Delegate Randy Minchew, and Delegate Dave LaRock

12-08-2014 Summary: The Board met with its legislative delegation to discuss 2015 Legislative Priorities and to hear from the legislators their views on the probable emphasis on the general assembly at the upcoming session. Board members were requested to immediately notify members of the delegation should they become aware of proposed legislation that would adversely affect Clarke County.

B. Resolution of Recognition and Appreciation 2014-15R

12-08-2014 Summary: **Supervisor Staelin moved to approve the 2014-15R as presented. The motion carried as follows:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

C. 2014 Conflict of Interest Filing Status Update by David Ash

12-08-2014 Summary: David Ash notified the Board that we were in receipt of approximately 53% and that seven calendar days remained prior to the December 15 deadline.

D. Fire and EMS Implementation Items: Fee for Service Update

12-08-2014 Summary: Frank Davis provided the Board an update on the status of fee for services activities. The Board encouraged him to bring forward the enabling ordinance and proposed contract documents for Board review as soon as possible.

*Item
No.*

Description

E. Clarke County General Government FY2015 Salary Increase Authorization

12-08-2014 Summary: Supervisor Staelin moved to approve the proposed salaries for Joint Administrative Services. The motion carried as follows:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

The Board acknowledged the partial distribution by Clarke County Department of Social Services pending review by the Commonwealth and directed the County Administrator to resolve any remaining issues with the part-time compensation adjustments.



2015 Legislative Priorities and Positions for Clarke County Draft as modified on 12/03/2014

Issue: Sales Tax Collection from Out- of-State Providers

Clarke believes that in this modern era of Internet sales the Commonwealth should do everything it can to collect sales tax from as many Internet sales companies as possible. All of our General Assembly representatives in Virginia should be working to convince Congress, especially our Virginia delegation, of the need to level the playing field. This kind of fairness is a core principle of this country, supporting both state and federal interests. To fail to recognize this and correct this unfair taxing structure will result in the imposition of an increased gas tax in Virginia and a policy that will continue to overwhelmingly disadvantage small businesses of the Commonwealth.

Issue: Education

Clarke County supports full funding of Virginia's Standards of Quality as recommended by the Board of Education. The Commonwealth should shoulder its share of the true cost of K-12 public education without reducing other parts of the budget affecting local government or shifting costs from the Commonwealth to localities.

In addition to meeting its obligations to fully fund instructional staff, Clarke County believes the Commonwealth should meet its obligation to fully fund the support side of K-12. Full restoration should be made of the cuts made in since 2009 in areas related to support staff funding including the elimination of the funding cap on support positions, reinstatement of the Cost of Competing funds for support staff, etc.

Clarke County supports legislation to adjust the calculation of the local Composite Index to base its Real Estate value calculations on use-value instead of true value in localities that have adopted use-value taxation.

Issue: Water Quality

Clarke County supports cost effective measures aimed at reducing loadings of pollutants in state waters from both point and non-point sources but urges the Commonwealth to consider the impacts of such measures will have on both local governments and agriculture. Further, Clarke believes reliable forms of financial and technical assistance will be required to help localities and agriculture meet the Commonwealth's goals with regard to water quality.

Issue: Wireless and Broadband Access

Widespread deployment of broadband should be a top priority for the Commonwealth to ensure economic advantages, educational opportunities, the expansion of telemedicine and other modern initiatives. It is clear that Verizon

2015 Legislative Priorities And Positions For Clarke County

Wireless, AT&T and the other internet, broadband and cellular providers will not provide wireless communication broadband service to rural areas unless they are given incentives or a mandate to do so. Clarke County asks that the Commonwealth take steps to encourage or require rural access to modern broadband and cellular technology to rural areas just as was done years ago when electrical and telephone service became important technologies.

Issue: Land Conservation

Clarke County supports the Purchase of Development Rights program, the Tax Credit program for the donation of easements, the transferability of tax credits.

Issue: Funding for State Mandated Positions and Jails

Clarke County urges the Commonwealth to meet its full funding obligations for Constitutional Officers and their state mandated positions. In addition, Clarke requests that the FY2015 state budget be amended to fully fund local and regional jails based on actual costs as determined by the Annual Jail Cost Report, published by the Compensation Board.

Issue: Local Ordinance Violations

Clarke County requests the repeal of budget language enacted by the 2012 General Assembly that required the deposit of local ordinance violation collections from General District Courts, Juvenile and Domestic Relations Courts, Combined District Courts and the Magistrate System to the State Treasury. This legislative action removed a source of local revenue for many localities. For other jurisdictions, it is added state bureaucracy that is unnecessary but results in localities and law enforcement spending extra time checking to make sure the funds that are destined for the locality are properly returned from Richmond and credited.

Issue: Ethics Rules

Clarke welcomes a review of the Commonwealth's Ethics Rules but believes that the rules that affect local jurisdictions and their Boards, Commissions, Authorities and Committees are strong enough today. Clarke cautions that any increase to the ethics rules affecting localities could prove detrimental to getting people to serve in local government positions. On the State level, Clarke supports the idea of recording the votes of individual members of the General Assembly at all subcommittee meetings.

Issue: State Tax Reform, Cost and Revenue Shifting and State Year-end Surplus Funds

Clarke County calls upon the Commonwealth to restructure state income, sales and use taxes to address anachronistic tax policies. Tax reform is required to help buttress the Commonwealth's General Fund which finances most core government functions and must be stabilized to meet current and foreseeable core service demands. Failure to address this need has resulted in the unfair gradual shifting of costs and the outright reduction in aid to localities to balance the state budget. With each passing year Clarke County has been required to

2015 Legislative Priorities And Positions For Clarke County

raise real estate taxes in order to incrementally subsidize a variety of traditionally state funded (or state shared) costs (Compensation Board, Registrar, Cooperative Extension, Line of Duty, Social Services and the court system for example). This cost shifting places a tremendous burden on a regressive real estate tax system. Cost shifting must stop and the tax system must be reformed to reduce the burden on the real estate tax. Action must be taken to restore "Aid to Localities".

At a minimum tax reform should meet the following criteria:

- Reduction of local dependence on the real estate tax.
- Offset any change that reduces or eliminates an existing local funding source by a new or expanded source. Clarke County opposes repeal of the machinery and tools tax or the BPOL tax unless such offset is guaranteed.
- Grant counties equal taxing authority with towns and cities.
- Protection of the commonwealth's general fund and preservation for core government functions such as public education, health and human services, public safety, natural resources and environmental services. Transportation maintenance and improvements should be paid by user fees.

Clarke County Board of Supervisors



Berryville Voting District
J. Michael Hobert – Chair
(540) 955-4141

Millwood Voting District
John R. Staelin
(540) 837-1903

White Post Voting District
Bev McKay
(540) 837-1331

Buckmarsh Voting District
David S. Weiss – Vice Chair
(540) 955-2151

Russell Voting District
Barbara J. Byrd
(540) 955-1215

County Administrator
David L. Ash
(540) 955-5175

Resolution of Recognition and Appreciation of John R. Riley, Jr. 2014-15R

WHEREAS, John R. Riley Jr., in his 32 years as Frederick County’s Administrator, has regularly assumed significant roles in regional and multi-jurisdictional organizations, lending his intelligence, common sense and leadership abilities to Clarke County, as well as the City of Winchester, and Frederick County;

WHEREAS, he has regularly made available the expertise and assistance of his staff to Clarke County on many matters of mutual concern; and

WHEREAS, he has promoted collaborative efforts among the localities to address common challenges, including the Northwestern Regional Adult and Juvenile Detention Centers, the Regional Landfill and shared Convenience Centers; the Winchester Regional Airport; facilities for solid waste and sewage disposal, and the need for regional solutions to improving water quality and availability.



NOW THEREFORE BE IT RESOLVED, the Clarke County Board of Supervisors recognizes and congratulates John R. Riley, Jr. for his lengthy and important service to the region and in particular for the impact his work has made on Clarke County;

BE IT FURTHER RESOLVED, that his dedication, loyalty, and service be hereby memorialized and a suitable copy of this resolution be presented to Mr. Riley as a token of the respect and high esteem in which he is held by the Clarke County Board of Supervisors, Constitutional Officers, and the staff of Clarke County.

APPROVED AND ORDERED ENTERED in the official records by the unanimous vote of the members of the Clarke County Board of Supervisors assembled on the 8th day of December 2014.

Attest:

J. Michael Hobert, Chairman



Fee For Service

Clarke County Board of Supervisors
December 8th 2014

Fee for Service History

- FFS became popular in the 1990's
- Most Insurance Companies will pay
- 75%-80% individuals have Medical Insurance, nationwide
- Popular across the Country
- Only 3 Counties in VA not Billing

How Can We Do This?

Code of Virginia 38.2-3407.9

Bills can be generated for the care and transportation of ill or injured persons.

Reasons to Consider FFS

As identified by Fire & EMS Workgroup:

- Struggling to meet call demands with current staffing
- Response time should be improved
- Increasing demand for service
- Limited and highly competitive external funds available
- Need to update vehicles and equipment

How are our Citizens Insured?

- MEDICARE 34%
- MEDICAID 13%
- BLUE CROSS 14%
- COMMERCIAL 21%
- PRIVATE PAY 18%

Data from 2013 transports to WMC

Projected Annual Revenue

- ALS Calls 960 x \$417 = \$400,320
- BLS Calls 960 x \$351 = \$336,960
- Mileage 32,640 x 7.16 = \$233,702

Total \$970,982

80% payment \$776,785

Less 18% of Private Pay - \$139,821

Total \$636,964 – projected
gross income

*ALS = Advanced life support, BLS = Basic Life Support

Billing Service Fee

Projected Gross Income X Billing Service Fee = Est. County Costs

$$\$636,964 \quad \times \quad 7.5\% \quad = \quad \$47,772$$

Soft Billing vs. Hard Billing

- Soft Billing – Collect fee for service against patient's insurance. No bill is sent to the patient. Excludes 18% private payment.
- Hard Billing – Patients are sent a bill if fee for service cannot be collected against insurance. Unpaid bills are forwarded to a collection agency.

Estimated 1st Year Income

\$589,192.000

(Gross Income less Processing fee)

Projections were developed using 2013 call volume
@ 2014 Billing Fees

Pros

- Additional Funding Without Raising Taxes
- Assist the County as Well as the Volunteer Companies
- Only Users are Billed, not a general tax
- Funding is Insurance Based; Not Out Of Pocket (Soft Billing)

Cons

Majority of Cons are rumors due to lack of education

Insurance Premiums go up (false)

No Insurance, No Service (false)

Harassment by Bill Collector (false)

Loss of Community Support (false)***

*** One department in VA stated fundraising decreased,
but the FFS funding resulted in 10 times greater funding.

Recommendations

- Continue to Market the FFS Program to Public
- Ensure Support from Volunteer Companies
- Draft Ordinance
- Reach Agreement with Valley Health
- Develop Job Description for part-time employee
- Set Timeline

Action Items

December

- Authorize the FFS Program for Clarke County
- Draft Ordinance
- Set Public Hearing Dates
- Negotiate with Billing Company, Valley Health
- Apply for license ASAP (state approval 3-4 months)
- Develop Question and Answer Brochure/website

January/February

- Begin Training EMT's/Paramedics
- Hire Part-time employee to support FFS
- Finalize contract with Valley Health
- Pass Ordinance

April/May

BEGIN BILLING PROCESS

Next Steps

- Educate
- Buy-in From Volunteer Companies
- Notify News Agencies
- Create an Ordinance
- Contract Billing Service

Questions???

MEMORANDUM

TO: Board of Supervisors

FR: Thomas Judge, Director of Joint Administrative Services

DT: 12/8/2014

RE: *December Worksession Item on JAS Salaries*

The Joint Administrative Services Board recommends establishing JAS salaries as follows:

<u>Position</u>	<u>Current</u>	<u>New</u>	<u>Percent Change</u>	<u>Occupant</u>
Finance Technician	39,731	41,320	1.040	Pat Wiley
Accounts Payable Coordinator	36,437	37,894	1.040	Emily Johnson
Payroll and Benefits Coordinator	44,405	47,081	1.060	Sally Sheckels
Purchasing Manager	53,667	56,367	1.050	Mike Legge
Accountant	62,196	64,896	1.043	Annette Gilley
Accountant	56,382	58,637	1.040	Brenda Bennett
JAS Director	106,715	109,319	1.024	Tom Judge
TOTAL	399,533	415,515	1.040	
4% of Total	15,981			

Please note the following:

1. The School Board has approved these salaries.
2. The Evergreen Study failed to find sufficient comparable positions on its first survey, and its second survey was based on both public and private sector positions in the DC Metro Area, and was not considered suitable.
3. The Board of Supervisor's salary resolution computed 4% of JAS Salaries at \$14,667. This number should have been \$15,981. This \$1,738 difference appears to result from the fact that the Purchasing Manager salary is charged in part to the CCSA, and was therefore not included in the base current salary total that was used in the calculation. The fact remains that the CCSA will pick up their portion of the salary increase.

"Be it resolved that JAS salaries be approved as presented, and made retroactive to July 1."

MEMORANDUM

TO: Board of Supervisors

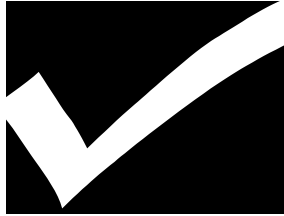
FR: Thomas Judge, Director of Joint Administrative Services

DT: 12/8/2014

RE: *December Finance Report*

1. **Items from Brandon.** Please find attached three items from the Planning Director:
 - a. **Planning Fee Schedule.** The attached revisions to the Re-advertising Fee and Re-submission Fee are recommended by the Finance Committee.
 - b. **Proposed Planning District Fee increase.** The Committee received a preview of a forthcoming request of the NSVRC for an increase in the fee it charges Clarke County for participation.
 - c. **Capital Improvements Program Pilot Project.** The committee discussed the CIP pilot project, and recommended that the matter be further discussed by the Board of Supervisors as a whole.
2. **Budget for Department of Fire, Emergency Medical Services, and Emergency Management.** Robinson, Farmer, Cox indicates that it is common practice not to split these costs over the various component functions in smaller jurisdictions, though it would be technically correct to do so. Therefore, the Director position will be charged to Emergency Medical Services, and the function will be renamed "Fire, Emergency Medical Services, and Emergency Management."
3. **Aid to Localities Reductions.** Attached is a memo from the Commonwealth requiring that we either accept revenue reductions of \$24,396, or send the Commonwealth payment of \$24,396. In the past we have done the former, and this proposed response to the Commonwealth is attached. Also shown is a column showing the amounts left unspent in FY 14 by those departments affected by these reductions.
4. **Sheriff request for Extradition Supplemental.** The Sheriff's Office has incurred \$940.20 in extradition expense that has been reimbursed by the Commonwealth, and for which he requests a supplemental appropriation. Given the discussion last month, and after discussion with the County Administrator, it is recommended that the Sheriff utilize surplus funds budgeted in the line items for insured repairs, and that this matter only be brought forward later in the year when these and other line items have been exhausted.

5. **Budget Calendar.** Please find a draft budget calendar attached this can be discussed and proposed for adoption by the Board at their January organization meeting, thus permitting members to review their calendars in advance.
6. **Bills and Claims.** The Board should consider acceptance of the November Bills and Claims.
7. **Standing Reports.** Capital Projects Status. Reconciliation of Appropriations. General Fund Balance. Expenditure Summary.



Board of Supervisors Finance Committee Additional Item

**December 8, 2014 10:00 am
Berryville/Clarke County Government Center, 2nd Floor
101 Chalmers Court, Berryville, Virginia 22611**

*Item
No.*

Description

-
- 8. **Fiber Optic Network Contract Closed Session pursuant to §2.2-3711-A29 Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.**

12-08-2014 Summary: Gordon Russell, Tom Judge and David Ash joined the BoS Finance Committee in Closed Session. **Vice Chairman Weiss moved to convene into Closed Session pursuant to §2.2-3711-A29 Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body. The motion carried as follows:**

J. Michael Hobert	- Aye
David S. Weiss	- Aye

The members of the Board of Supervisors Finance Committee being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Vice Chairman Weiss moved to reconvene in open session. The motion carried as follows:**

J. Michael Hobert	- Aye
David S. Weiss	- Aye

Vice Chairman Weiss further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors Finance Committee of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

*Item
No.*

Description

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors Finance Committee of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors Finance Committee of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors Finance Committee of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

J. Michael Hobert	- Aye
David S. Weiss	- Aye

No action was taken on matters discussed in Closed Session.



Clarke County Planning Department

101 Chalmers Court, Suite B

Berryville, Virginia 22611

(540) 955-5132

TO: Board of Supervisors – Finance Committee

FROM: Brandon Stidham

SUBJECT: Amendments to Planning Department Fee Schedule

DATE: December 1, 2014

The Planning Department proposes the following changes to the fee schedule. They are intended to address additional costs that are incurred by the County due to applicant-initiated or requested delays in various review processes.

1. Re-advertising Fee -- \$500.

This fee would be charged to any applicant that is required to go through a land use application process that requires a public hearing and who subsequently requests a deferral of the public hearing after the advertisement is finalized. In these situations, the County has to pay for the cost of re-advertising the public hearing in the paper of record (the largest expense), re-sending notices to affected property owners, and incur staff time for additional processing.

The fee would be assessed only if a deferral is requested after the public hearing has been advertised. The applicant could avoid the fee by requesting the deferral of Staff before the public hearing advertisement is finalized with the paper of record. In this example, Staff would incur minimal administrative costs in moving the public hearing date. This process was recently codified in the Zoning Ordinance via text amendment TA-14-03, adopted by the Board on November 18.

This fee would apply to zoning map amendments, amendments to rezoning proffers, text amendments, special use permits, variances, and appeals.

2. Re-submission Fee -- \$250.

This fee would be charged to plan and plat review applicants for third and subsequent review re-submissions. When plan and plat review applications are filed with the Department, Staff incurs time processing and reviewing the documents, coordinating the technical review with our engineering consultants, and presenting the plans and plats to the approving authorities. The goal of the fee would be to encourage applicants to submit complete and accurate work from the beginning and to respond to Staff and agency comments in a timely fashion.

This fee would apply to reviews of site development plans, subdivision plats (major and minor), land disturbance permits, and stormwater plans. The application fee for each of these applications would include the initial review plus one re-submission review. The new fee would be charged for processing the second re-submission and any subsequent re-submission reviews.

This proposed fee would be in addition to the re-submission fees charged by the County's engineering consultant. The re-submission fee would only be assessed following review and disapproval of the applicant's initial submission and first re-submission.

Staff recommends the addition of these two new fees to the Planning Department fee schedule. Please let me know if you have any questions or concerns about this item prior to the Finance Committee meeting.



Clarke County Planning Department

101 Chalmers Court, Suite B
Berryville, Virginia 22611
(540) 955-5132

TO: Board of Supervisors – Finance Committee
FROM: Brandon Stidham
RE: NSVRC Jurisdiction Assessment Increase for FY2016
DATE: December 1, 2014

At the November 20, 2014 meeting, the Northern Shenandoah Valley Regional Commission (NSVRC) voted to adopt an increase in the annual jurisdiction assessment that would be requested for FY2016. A copy of the resolution on this action is enclosed for your reference along with a spreadsheet depicting the assessments for all NSVRC jurisdictions.

Clarke County's current assessment is \$5,894.54 – the new assessment for FY2016 is \$7,328.69, or an increase of \$1,552.47. The assessment increase is calculated from two sources:

1. Use of the County's 2013 population estimate -- minus the Town of Berryville -- of 10,163. NSVRC has used 2011 population estimates for the past two years in calculating assessments. Clarke County's 2011 population estimate (minus Berryville) was 9,959. The local assessment rate of \$0.58 per capita remains unchanged.
2. Addition of a special assessment of \$0.15 per capita that would be designated to support water supply and water quality planning.

NSVRC staff will be providing you more detailed information on this increase with their annual budget submission. Planning Staff is providing this for informational purposes as you begin work on the budget process. Please let me know if you have any questions or concerns.



NORTHERN SHENANDOAH VALLEY REGIONAL COMMISSION

400E Kendrick Lane
Front Royal VA 22630
Phone: 540-636-8800
Fax: 540-635-4147
www.NSVregion.org

Resolution 14-05

Fiscal Year 2016 Jurisdiction Assessments

OFFICERS

Dennis M. Morris
Chairman

John R. Riley, Jr.
Vice Chairman

Nora Belle Comer
Secretary/Treasurer

Martha Shackle
Executive Director

COMMISSIONERS

CLARKE COUNTY
Bry McKay
Brandon Stridham*

FREDERICK COUNTY
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Eric R. Lawrence
John R. Raley, Jr.*
Robert Hess

PAGE COUNTY
Nora Belle Comer*
D. Keith Gury, Jr.
David Watrowski

SHENANDOAH COUNTY
Brandon Davis
Cesaad Helleley
Dennis M. Morris*

WARREN COUNTY
Daniel J. Murray, Jr.
Richard H. Traczyk
John F. Vance*

BERRYVILLE
Mayor Wilson Kirby

FRONT ROYAL
Daryl L. Fusk
Jeremy F. Camp

LURAY
Jerry Scharo

MIDDLETOWN
Thomas Simon

STRASBURG
Robert Baker

STEPHENS CITY
Martha W. Dilg

WINCHESTER
Evan H. Clark
John Taggesi
Timothy A. Youmans*

WOODSTOCK
Jacqueline Lambert

*denotes Executive Committee Member

Whereas, the Northern Shenandoah Valley Regional Commission consists of a membership of thirteen (13) jurisdictions, including the Counties of Clarke, Frederick, Page, Shenandoah and Warren; the Towns of Berryville, Front Royal, Luray, Middletown, Stephens City, Strasburg and Woodstock; and the City of Winchester; and

Whereas, the Bylaws for the Commission stipulate that each member jurisdiction shall contribute funds to the Commission at the same per capita rate as every other governmental subdivision based on a rate determined by the Commission on an annual basis; and

Whereas, the current per capita rate of \$0.58 has been in place for member jurisdictions since Fiscal Year 2009 and the population on which the rate is assessed is currently the figure estimated for 2011; and

Whereas, each \$1 in local funding contributed to the Commission was leveraged to bring an additional \$5.91 in state, federal and private funding to the region; and

Whereas, the Commission has, from time to time levied a special assessment to address specific regional priorities; and

Whereas, during the 2013 Strategic Planning process, the Commission identified that support to regional Natural Resources programs - among them Water, has significant priority; and

Whereas, major priorities for Fiscal Year 2016 have been identified and include preparation for the required benchmark reporting for Bay Total Maximum Daily Load Watershed Implementation Plan 2 and the 2018 Water Supply Plan Update.

Now, therefore, be it resolved, that the Commission has established the following per capita assessments for Fiscal Year 2016: member jurisdiction base funding at \$0.58 per capita to support general operations of the Commission, \$0.135 per capita to support the Solid Waste Management Program and \$0.15 per capita to support Water Supply and Quality planning; and

Be it further resolved that the above listed rates will be assessed based on the population estimates for 2013 for the participating jurisdictions as shown on the attached schedule.

Now, be it further resolved that the assessments adopted this 20th day of November, 2014 be included in the requests for funding to be submitted for Fiscal Year 2016 to each of the participating jurisdictions.

Signed,

Locality**	2013 Locality Population Estimate	2013 Locality Population Estimate	\$0.58 Per Capita Member Assessment	\$0.135 Per Capita Solid Waste Planning Assessment	MPO Matching Funds	\$0.135 Per Capita Water Planning Assessment	FY2016 Total Request Amount	FY2015 Request Amount	Request Increase
Clarke	14,348		\$ 5,894.54	\$ -	\$ -	\$ 1,434.15	\$ 7,328.69	\$ 5,776.22	\$ 1,552.47
Frederick	81,319		\$ 45,301.48	\$ 16,589.21	\$ 27,500.00	\$ 11,715.90	\$ 101,106.59	\$ 80,040.12	\$ 21,066.47
Page	23,821		\$ 10,977.08	\$ 2,007.59	\$ -	\$ 2,230.65	\$ 15,215.32	\$ 13,224.77	\$ 1,990.55
Shenandoah	42,684		\$ 17,970.72	\$ 3,440.21	\$ -	\$ 3,822.45	\$ 25,233.38	\$ 21,076.78	\$ 4,156.60
Warren	38,669		\$ 13,786.60	\$ 3,208.95	\$ -	\$ 3,565.50	\$ 20,561.05	\$ 16,520.22	\$ 4,040.83
Winchester	27,216		\$ 15,785.28	\$ -	\$ 27,500.00	\$ 4,082.40	\$ 47,367.68	\$ 35,176.86	\$ 12,190.82
Berryville		4,185	\$ 2,427.30	\$ -	\$ -	\$ 627.75	\$ 3,055.05	\$ 2,466.16	\$ 588.89
Boyce		602	\$ -	\$ -	\$ -	\$ 90.30	\$ 90.30	\$ -	\$ 90.30
Edinburg		1,041	\$ -	\$ 140.54	\$ -	\$ 156.15	\$ 296.69	\$ 140.54	\$ 156.15
Front Royal		14,899	\$ 8,641.42	\$ 2,011.37	\$ -	\$ 2,234.85	\$ 12,887.64	\$ 10,397.81	\$ 2,489.83
Luray		4,895	\$ 2,839.10	\$ 660.83	\$ -	\$ 734.25	\$ 4,234.18	\$ 3,484.03	\$ 750.15
Middletown		1,314	\$ 762.12	\$ -	\$ -	\$ 197.10	\$ 959.22	\$ 747.04	\$ 212.18
Mount Jackson		2,016	\$ -	\$ 272.16	\$ -	\$ 302.40	\$ 574.56	\$ 269.68	\$ 304.88
New Market		2,183	\$ -	\$ 294.71	\$ -	\$ 327.45	\$ 622.16	\$ 290.08	\$ 332.08
Shenandoah		2,366	\$ -	\$ 319.41	\$ -	\$ 354.90	\$ 674.31	\$ 317.60	\$ 356.71
Stanley		1,689	\$ -	\$ 228.02	\$ -	\$ 253.35	\$ 481.37	\$ 225.92	\$ 255.45
Stephens City		1,899	\$ 1,101.42	\$ -	\$ -	\$ 284.85	\$ 1,386.27	\$ 1,078.80	\$ 307.47
Strasburg		6,511	\$ 3,776.38	\$ 878.99	\$ -	\$ 976.65	\$ 5,632.02	\$ 4,601.81	\$ 1,030.21
Toms Brook		261	\$ -	\$ 35.24	\$ -	\$ 39.15	\$ 74.39	\$ 34.90	\$ 39.49
Woodstock		5,189	\$ 3,009.62	\$ 700.52	\$ -	\$ 778.35	\$ 4,488.49	\$ 3,665.45	\$ 823.04
	228,057	49,050	\$ 132,273.06	\$ 30,787.70	\$ 55,000.00	\$ 34,208.55	\$ 252,269.31	\$ 199,534.79	\$ 52,734.52
VERIFY			\$ 132,273.06	\$ 30,787.70		\$ 34,208.55	\$ 252,269.31		
			\$ -	\$ -		\$ -	\$ -		

* County Level Assessments based on County Population less Participating Town Population

^Solid Waste Assessment for Clarke Towns, Frederick Towns & Winchester provided by Frederick County (Tipping Fees)



Clarke County Planning Department

101 Chalmers Court, Suite B
Berryville, Virginia 22611
(540) 955-5132

TO: Board of Supervisors – Finance Committee
FROM: Brandon Stidham, Planning Director
RE: Capital Improvement Plan (CIP) Pilot Project
DATE: December 1, 2014

Enclosed for your review is information on the Capital Improvement Plan (CIP) Pilot Project that Planning Staff proposes to conduct during the upcoming FY2015-2016 budget process.

Development of an annual capital improvement planning process to evaluate capital projects via established performance triggers is a recommended action in the 2013 Comprehensive Plan under Objective 11, Capital Improvement Planning and Fiscal Responsibility (Policies 1 and 2). This Pilot Project represents the initial steps towards implementing these policies and will be designed as a "dry run" for department heads, the Planning Commission, and the Board of Supervisors to experience how the CIP process outlined in the Comprehensive Plan would operate. The County's current capital budget process projects costs over a five-year timeframe but does not include a formal approach to evaluating needs against accepted plans, studies, and the Comprehensive Plan. The goal of the Pilot Project will be to develop this approach and to involve the Planning Commission in evaluating project needs.

Enclosed for your reference are the following documents:

- Capital Improvement Plan (CIP) Pilot Project Executive Summary – This document is designed in a "frequently asked questions" format to explain the purpose and steps involved in the CIP process. A draft timeline for the project is also included in the Summary. This document would be used to inform the Commission, Board of Supervisors, department heads, and other interested parties about the CIP process.
- Checklist for Developing a Capital Improvement Plan (CIP) Project – This checklist would be offered to department heads to guide them through the development of their CIP projects and includes a sample project for demonstrative purposes. The checklist is derived from the recommended process set forth in the Comprehensive Plan.
- Relevant excerpts from the 2013 Comprehensive Plan on the Capital Improvement Plan (Introduction; Chapter II, Objective 11; and Chapter III Summary).
- Code of Virginia §15.2-2239 (Local planning commissions to prepare and submit annually capital improvement program to governing body or official charged with preparation of budget)

Planning Staff has been working closely with Joint Administrative Services Director Tom Judge in developing the Pilot Project and will continue to work with him throughout the remainder of the calendar year to refine the documentation and help department heads understand and navigate the process. The Pilot Project was presented to the Planning Commission at their November 4 briefing meeting. Application forms and background information on the project were sent to the department heads along with the annual budget request materials.

Staff welcomes any questions or comments on the process and, as always, please do not hesitate to contact me if you have questions or concerns in advance of the meeting.

**CAPITAL IMPROVEMENT PLAN (CIP) PILOT PROJECT
EXECUTIVE SUMMARY**

What is a Capital Improvement Plan?

A Capital Improvement Plan (CIP) is a planning tool used to identify, evaluate, and prioritize projects that address the County's future public infrastructure needs. The CIP is an Implementing Component Plan of the 2013 Clarke County Comprehensive Plan – the Comprehensive Plan's growth management policies help to guide the Board of Supervisors' decision-making process to invest in new public infrastructure projects. The County's Planning Commission plays an important role in evaluating the proposed projects for conformance with the Comprehensive Plan and providing recommendations to the Board.

The CIP does not bind the Board to carry out any of the proposed projects nor does it appropriate or require the expenditure of funds. The CIP should not be confused with the County's annual capital outlay budget, which contains projects that the Board has appropriated funding to complete in a given budget year. The CIP should be the primary tool to be used by the Board to review and develop the capital outlay budget during the annual budget review process.

What is the term of a CIP?

A typical CIP has a five-year term whereby funding is planned to be set aside to complete prioritized projects. The first year of the CIP includes projects that the Board should fund in the capital outlay budget for the upcoming year. A CIP will also include a list of future projects that have been identified as needs within the next ten years but not assigned as priority projects within the CIP's five-year term.

What types of projects are included in a CIP?

Generally speaking, a CIP contains public infrastructure projects that require significant one-time funding appropriations to complete which may require the Board to borrow funds or reserve funds over multiple budget years.

For the purposes of this Pilot Project, the following types of infrastructure projects are to be included in the CIP:

- Construction of new buildings or facilities
- One-time expansion or renovation of existing buildings or facilities
- Acquisition of land
- Major infrastructure improvements

What types of projects are not included in a CIP?

A CIP usually does not include routine or scheduled maintenance projects, or projects designed to replace depreciable assets over time. The exception would be projects that require a significant one-time cost – localities will typically assign a dollar-amount threshold by which maintenance or replacement projects must be included in the CIP. For the purposes of this Pilot Project, any proposed capital projects with a total cost of \$50,000 or greater must be included in the CIP.

Examples of other projects that would not be included in a CIP (unless they have a cost of \$50,000 or greater) are as follows:

- Technology improvements including computers, printers, copiers, servers, office equipment, or other devices that are on a regular replacement schedule
- Furniture, fixtures, flooring, or similar items
- Vehicles that are on a replacement schedule
- Required building maintenance projects
- Plan development projects (e.g., comprehensive plan/implementing component plan development)
- Preliminary engineering/design projects that are standalone and not part of an approved capital project (e.g., feasibility studies)

It is typically assumed that maintenance-type projects are being conducted according to a previously-determined and accepted schedule. As such, these projects can be considered annually on their merits for funding without being subject to the higher level of scrutiny as a CIP project.

What departments must participate in the CIP process?

All County departments, constitutional offices, and Clarke County Public Schools must participate in order to ensure the development of a robust and effective CIP.

How does the CIP Pilot Project process differ from the capital budgeting process used in previous budget years?

The Board currently uses a capital outlay budget to consider funding items such as “furniture, equipment, vehicles, major maintenance, or other similar infrequent large dollar purchases.” In previous years, departments requesting funding for new capital projects were asked to complete a capital outlay request form. For technology purchases such as new computers, departments were asked to complete a technology request form. Department heads were asked to justify their requests in writing on the referenced forms. These requests were submitted with the department’s budget package and reviewed by the Board of Supervisors in conjunction with the annual budget process. The capital outlay budget is projected over five years with only the initial year appropriated.

For projects referenced above that would be subject to the CIP Pilot Project, department heads will be asked to provide specific information to justify the need for the infrastructure project and, where applicable, a statement of how the project will be in conformance with the Comprehensive Plan. The department head can provide specific justification for the project in several ways:

- Need for the project is referenced in a feasibility study or engineering plan that has been accepted by the Board of Supervisors or the School Board (in the case of school projects).
 - o Example – Construction of a later phase of ballfields in accordance with the Parks Master Plan that has been accepted by the Board of Supervisors.

- The project would address an obvious, immediate need.
 - Example -- An unanticipated failure of an HVAC system in an older building that warrants immediate replacement would be an obvious need.
- The project is mandated by State or Federal law.
 - Example -- New voting machines that are required to be purchased to meet a Federal mandate.
- The project addresses a recent drop in established level-of-service criteria that was previously accepted by the Board of Supervisors or School Board.
 - Example – A project to add a wing to the High School to address enrollment increases that exceed the school's capacity.
- The project is specifically referenced in the Comprehensive Plan.
 - Example – A project to extend public utilities to Double Tollgate in response to pre-established "development triggers" being met as referenced in Objective 9, Policy 5 of the Comprehensive Plan.

Capital projects to be reviewed for inclusion in the CIP would be initially reviewed by Planning Staff to determine whether the department head has provided sufficient information to justify the project. Planning Staff would work with the department head to bolster this information if needed. Once all projects have been evaluated by Planning and Finance Staff, a draft CIP containing detailed project descriptions provided by the department heads would be forwarded to the Planning Commission for review. The Commission would provide a formal recommendation on the draft CIP, the projects, and potential funding methods to the Board of Supervisors.

How will the CIP process fit in to the annual budget review calendar?

Below is a timeline for the CIP process that integrates it into the current budget review process:

- Early November – Send out CIP packet to department heads containing the following:
 - Cover memo explaining the CIP process
 - New project request form
 - Spreadsheet containing current project list, funding, and CIP status
- Early December – Budget packets go out to department heads. Conduct individual meetings with department heads (if requested) to discuss current and proposed projects and methods for justifying project needs.
- Early/Mid-January -- Completed Budget and CIP packets due to JAS.
- Early February -- CIP presentation to the Planning Commission's Policy/CIP subcommittee and Board of Supervisors Finance Committee.
- Mid-February – Planning Commission Policy/CIP subcommittee workshop(s) and action to recommend adoption of draft CIP to full Planning Commission.

- March – CIP presentation to full Planning Commission; Commission makes formal recommendation on draft CIP to Board of Supervisors.
- * NOTE – Holding a public hearing at the Planning Commission level on the CIP is discretionary and not mandatory per 15.2-2239. If the Commission holds a public hearing at the March meeting, the public hearing must be set at the Commission's February meeting.
- Mid-March – Draft CIP with Commission recommendations is presented to the Board of Supervisors; Board sets public hearing on draft Budget and CIP.
- Early April – Board of Supervisors budget and CIP public hearing.
- Mid-April – Board takes action to adopt the budget and CIP.
- May-June – Board adopts a resolution to set the amount of the residential cash proffer for the upcoming fiscal year.

Why is the County considering this new process?

The previous (2007) Comprehensive Plan contained a capital improvement plan that included numerous County and School Board capital projects with detailed descriptions and cost estimates. This CIP was adopted in 2007 in conjunction with the adoption of the revised Comprehensive Plan, however, the CIP was not updated annually thereafter. The 2007 CIP also did not include a mechanism to evaluate project need or conformance with the Comprehensive Plan.

The 2013 Comprehensive Plan recommends development of a Capital Improvement Plan that is reviewed and updated on an annual basis and that is drafted as a standalone document to facilitate its annual update and adoption. The 2013 Comp Plan also provides more detailed guidance in the development of level-of-service criteria and other measures to help ensure that projects have actual demonstrated need and are consistent with the Comp Plan's recommendations. The Planning Commission is included in the CIP review process in accordance with §15-2-2239 of the Code of Virginia, as they are uniquely suited to evaluate proposed projects against the Comp Plan's recommendations.

Additionally, the projects included in the annual CIP are intended to represent the County's actual capital need and the total cost of the capital projects is used to calculate the cash proffer amount on an annual basis. Cash proffers are voluntary cash contributions provided by residential developers seeking rezoning of properties to higher densities. The cash proffer amount – calculated on an annual basis following adoption of the CIP – represents the dollar value of the impact that a single-family residence has on the County's capital budget in terms of schools, public safety, parks and recreation, roads, and general government. It is important that the cash proffer amount is kept up to date in order to help address capital needs and to be a legally-defensible calculation.

Annual evaluation of the CIP helps to ensure that the County's limited capital budget is programmed only for those projects that are planned and have a demonstrable need. This process helps prevent special interest projects from being funded ahead of previously programmed projects until such time as their need justifies their priority.

What is the purpose of the "pilot project?"

Recognizing that every department may not have detailed level of service or other supporting information for their projects, Planning and Joint Administrative Services Staffs wanted to introduce this program on a trial basis for the FY2015-2016 budget process to allow department heads, employees, elected and appointed officials, and the general public the opportunity to understand the purpose and procedures associated with this project. It is expected that input will be generated by all involved parties on how to make the CIP process work efficiently so that adjustments can be made once the new process goes "live" for the FY2016-2017 budget process in the fall of 2015.

**CHECKLIST FOR DEVELOPING A CAPITAL IMPROVEMENT PLAN (CIP)
PROJECT**

The checklist below is intended to guide department heads through the process for developing a capital improvement plan (CIP) project. The steps below are also outlined in the 2013 Clarke County Comprehensive Plan as the recommended process for project development. For demonstrative purposes, the addition of new athletic fields at Chet Hobert Park is depicted below to help illustrate each of the steps in the CIP development process.

1. **Identify the need for a project using established performance/level of service metrics, needs assessment, facility study, or similar tool that has been accepted by the governing body.**

Example: The Parks & Recreation Department identifies a project to construct new athletic fields at Chet Hobert Park to address the demand for more field space. This project is included in the Park Master Plan as a future phase to be completed.

2. **Ensure that the identified need is current and reflects present day growth assumptions – avoid using studies that rely on outdated data or demographics.**

Example: The Department supports the project need with current usage statistics and the results of a recently-conducted user survey that reflects demand for more athletic fields.

3. **Evaluate current facility conditions against performance metrics to determine how serious the deficiencies are and what the impacts would be of delaying the project or not conducting the project at all.**

Example: The Department evaluates any adverse effects of current deficiencies including limited availability for teams looking to practice on the fields, scheduling conflicts between different sports teams for games and tournaments, or forced reduction in number of teams due to facility deficiencies. The Department would also evaluate trends in the actual numbers of players signing up for teams that would use the fields.

4. **Prepare a cost-benefit analysis that compares the impacts of developing a new facility, improving the existing facility, or not conducting the project at all.**

Example: The Department prepares a report that draws conclusions for each of the referenced scenarios using the evaluation conducted in item 3. The report concludes with the Department's final recommended course of action on the CIP project – in this case, either to add some or all of the athletic fields in this project that are recommended by the Park Master Plan.

- 5. Estimate the lifespan of the proposed facility (either new or expanded) using growth projections and ensure that it is fully consistent with the needs assessment or performance metrics.**

Example: The Department's final recommendation should demonstrate consistency with growth projections and should avoid limitations or scope reductions that will prevent the project from fully meeting the identified need.

- 6. Estimate the total project cost and the timeframe to complete the project.**

Example: The Department includes a planning-level cost estimate and construction schedule which may be identified in the Park Master Plan.

- 7. Develop a financial program that identifies funding sources and accumulates funding in a timely fashion to complete the project and address the need.**

Example: The Department identifies all funding sources needed to complete the project, e.g., General Fund appropriation, grants, sponsorships, and donations. The Department also develops a timeline for acquisition of the various funding sources, balancing the urgency to address the need with the County's ability to accumulate the necessary funds. This timeline will aid the Board of Supervisors in allocating funding across the five year CIP.

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§ 15.2-2239. Local planning commissions to prepare and submit annually capital improvement programs to governing body or official charged with preparation of budget.

A local planning commission may, and at the direction of the governing body shall, prepare and revise annually a capital improvement program based on the comprehensive plan of the locality for a period not to exceed the ensuing five years. The commission shall submit the program annually to the governing body, or to the chief administrative officer or other official charged with preparation of the budget for the locality, at such time as it or he shall direct. The capital improvement program shall include the commission's recommendations, and estimates of cost of the facilities and life cycle costs, including any road improvement and any transportation improvement the locality chooses to include in its capital improvement plan and as provided for in the comprehensive plan, and the means of financing them, to be undertaken in the ensuing fiscal year and in a period not to exceed the next four years, as the basis of the capital budget for the locality. In the preparation of its capital budget recommendations, the commission shall consult with the chief administrative officer or other executive head of the government of the locality, the heads of departments and interested citizens and organizations and shall hold such public hearings as it deems necessary.

Localities may use value engineering for any capital project. For purposes of this section, "value engineering" has the same meaning as that in § 2.2-1133.

(Code 1950, § 15-966; 1962, c. 407, § 15.1-464; 1975, c. 641; 1976, c. 650; 1996, c. 553; 1997, c. 582; 2006, c. 565; 2011, c. 658.)

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Business Intersections Area Plans

There are two intersections in the County of major arterial highways that are federally designated routes: Waterloo (U.S. Routes 50/17 and 340), and Double Tollgate (U.S. Routes 340 and 522). These intersections are uniquely suited for business activities that require auto or truck access. Area plans are necessary to help ensure that appropriate land is provided for such development, that the necessary utilities are available, and that the character of the development enhances the character of County.

Water Resources Plan

1) Groundwater Resources

Three-fourths of the people in Clarke County depend on groundwater as their source of drinking water. Protection of groundwater from pollution is, and has been, of primary importance. The urgent need for protection was vividly demonstrated in 1981, when, because of pollution, the Town of Berryville had to abandon the wells that provided its public water supply. In the early 1990s wells were polluted by benzene in the White Post area and fuel contamination has occurred in Pine Grove and the Shepherd's Mill Road area. These events underscored the need for protection of groundwater. The Groundwater Resources section addresses related issues, including minimizing contamination from non-point sources, protecting the Prospect Hill Spring water supply (the public water supply serving the businesses and residents in Boyce, Millwood, Waterloo, and White Post), and increasing public understanding of the sensitive nature of limestone geology and its susceptibility to contamination.

2) Surface Water Resources

Surface waters include secondary streams or tributaries, such as the Shenandoah River, the Opequon Creek, and Spout Run (a state-designated trout stream). The Surface Water Resources section addresses related issues including surface water contamination from both point and nonpoint sources, off-stream water use, such as domestic supply and irrigation, and recreational uses. Point-source pollution comes from specific, identifiable sources. Nonpoint-source pollution is caused by many diffuse sources, such as runoff, precipitation, or percolation.

Historic Resources Plan

Clarke County's extensive historic resources play a large part both in attracting tourism and influencing land use decisions. The County encourages historic preservation through state and national programs and has conducted four area surveys to provide documentation of historic properties.

Capital Improvement Plan

Public facilities are the infrastructure for Clarke County's essential services, including education, police and fire protection, social services, parks and recreation, and library services. Because the provision of public facilities can influence when and where development will take place, they are very important growth management tools. The intent of the Capital Improvement Plan is to provide an outline of potential public facility and services needs so the County can review these provisions and maintain adequate levels of services in a timely fashion. Most important, it promotes the effective provision of capital improvements consistent with the goals of the Comprehensive Plan.

- c. The degree to which the project mitigates an existing public safety concern.
 - d. The degree to which the project mitigates any new impact to the existing character of the area including but not limited to noise, odor, intensity, or aesthetics.
 - e. In the case of a conditional rezoning application, the degree that the applicant's proffer package addresses all existing and potential site impacts to surrounding properties.
 - f. Consistency with prior land use decisions involving similar cases.
10. Support a vigorous agricultural development program in the County that emphasizes promotion of Clarke County agricultural products, encourages cooperation with individual agricultural interests within the County and advocacy agencies, and establishes liaisons with counties in the area that have similar development programs.
 11. Seek and consider additional fiscal tools by which the County may enhance its tax base.
 12. Promote the retention, attraction, and expansion of businesses and industries that support the land use goals of the County, in particular, businesses that generate a relatively high level of local tax revenue in relation to the number of jobs, create minimal impact on public services, and are compatible with the County's agricultural and natural resources.

Objective 11 – Capital Improvement Planning and Fiscal Responsibility

Ensure the provision of capital improvements in a manner consistent with the land-use objectives of the County through the following policies and the Capital Improvement Program.

Policies

1. Develop an annual Capital Improvement Planning process that evaluates the need for capital projects via established performance triggers and degree of conformance of each project with the Comprehensive Plan and implementing component plans. Also develop a means of consistent, objective, and accurate fiscal impact analysis for use in evaluating capital projects.
2. Encourage the development of level of service criteria, needs assessments, and other performance triggers to plan for capital improvements in advance of the actual need. Ensure that assessments and criteria are based on standards that are accepted by the relevant industry and that they are evaluated and updated on a regular basis by the managing department.
3. Prohibit the extension of capital improvements into areas not designated for growth in the Comprehensive Plan that would be subjected to increased development pressures by such extensions. Such improvements would include public water, public sewer, schools.

public facilities but would not include passive recreational resources and high-speed internet facilities.

4. Carefully assess the short- and long-range fiscal impacts of necessary capital improvements, such as roads, schools, and water and sewer service when land-use decisions and plans are made.
5. Provide funding for school facilities that will enable the School Board to achieve its priorities within the County's fiscal capabilities. Ensure that the School Board's goals and needs and the County's ability to fund projects are compatible and are discussed jointly on a regular basis.
6. Ensure that the County's facilities are located, designed, and constructed to maximize public convenience and accessibility. New construction should, where economically feasible, maximize use of existing facilities. Available technology should be reviewed and, where possible, technological improvements should be used to minimize the need for additional space.
7. Ensure that sheriff, fire, rescue, and emergency management provide the highest level of citizen protection within the fiscal resources of the County. Work with these agencies and departments to ensure that performance measures are established to effectively plan for future capital, personnel, and equipment needs.
8. Provide or permit Waterworks¹ and Sewerage System & Treatment Works² only as described in the following policies, to ensure consistency with the previously stated land-use policies.
 - a. Coordinate with the Towns of Berryville and Boyce in their activities to provide Waterworks and/or Sewerage System & Treatment Works on land within Town limits and areas that the County agrees should be annexed to the Towns.
 - b. Provide septage treatment facilities to meet the County's water resource and environmental protection objectives.
 - c. Work with State and Federal agencies and property owners to remedy incidents where a significant health threat has been identified by the Clarke County Health Department involving existing residential development. Any applicable grant or

¹ Waterworks means a system that serves piped water for drinking or domestic use to (a) the public, (b) at least 15 connections, or (c) an average of 25 individuals for at least 60 days out of the year and shall include all structures, equipment, and appurtenances used in the storage, collection, purification, treatment, and distribution of pure water (except the piping and fixtures inside the building where such water is delivered).

² Sewerage System & Treatment Works means 1) Sewerage System: pipelines or conduits, pumping stations and force mains, and all other construction, devices, and appliances appurtenant thereto, used for the collection and conveyance of sewage to a treatment works or point of ultimate disposal, and 2) Treatment Works: any device or system used in the storage, treatment, disposal or reclamation of sewage or combinations of sewage and industrial wastes, including, but not limited to, pumping, power, other equipment and appurtenances, septic tanks, and any works (including land) meeting the definition of a Mass Drainfield, that are or will be (a) an integral part of the treatment process or (b) used for ultimate disposal of residues or effluent resulting from such treatment. This term does not include Subsurface Drainfields not defined as Mass Drainfields.

low-interest loan program should be pursued to assist in paying for the construction of such facilities.

- d. Provide Waterworks and/or Sewerage System & Treatment Works, through the Clarke County Sanitary Authority, at property owner expense, for business uses at the intersection of two or more federally designated primary highways and/or state designated limited access primary highways, specifically the Waterloo Area (US Routes 50/17 and 340). Any applicable grant or low-interest loan program should be pursued to assist in paying for the construction of Sanitary Authority facilities.
9. Permit, in cooperation with the Clarke County Sanitary Authority, the construction of sewage treatment facilities, in accord with the aforementioned policies. These facilities should be financed by the fees charged to the users of the facilities, State and Federal grant programs, or other innovative and incentivized financing programs that produce a net benefit to the County. Facilities should use innovative, cost-effective technology consistent with environmental protection policies, such as water recycling/land application systems.
10. Evaluate all private development proposals as they relate to public utility and land-use plans.
11. Improve coordination among County departments in standardizing methods of financial calculation and projection.

Objective 12 -- Transportation

Ensure that the County's transportation system provides safe and efficient means for all modes of travel for citizens and visitors through coordinated land use decision-making and judicious use of limited fiscal resources.

1. Create and maintain a transportation plan that includes an inventory of the County's existing transportation network, planning assumptions, needs assessment, and recommended future improvements. Conduct an annual review of this plan to ensure consistency with the County's Six Year Secondary Road Improvement Plan and Budget and with the Commonwealth Transportation Board's Statewide Transportation Plan.
2. Develop specific strategies for prioritizing transportation projects, responding to new State and Federal projects in the County, and identifying new projects to improve safety or increase capacity of the public road system. Include policies on bicycle and pedestrian facilities and commuter facilities.
3. Maintain the existing primary road system at its present level and upgrade it only for safety purposes or planned traffic increases to the extent funds are provided by the Virginia Department of Transportation.

G. CAPITAL IMPROVEMENT PLAN

The intent of the Capital Improvement Plan (CIP) is to provide an outline of potential facility and services needs based upon the goals outlined in the Comprehensive Plan. Both the 2001 and 2007 Comprehensive Plans included complete CIPs. The County's CIP has not been updated since 2007.

I. Summary

A capital improvement plan (CIP) is an annual or five-year schedule of capital projects for public facilities. Types of public facilities in a CIP might include public water and sewer, parks, public safety, public buildings, and schools. Many communities prioritize these facilities and develop a CIP for three or four public facilities. Chief among these are public water, wastewater, and public safety. The capital improvement plan can be supported by a Fiscal Impact Analysis and the same levels-of-service may be used in both analyses to assess the need for new facilities and the cost of providing them.

To help tie the CIP to the Comprehensive Plan even more closely, the County may consider instituting level-of-service (LOS) standards for some or all services and facilities provided by county funding. Level-of-service is a term used to describe a benchmark or standard against which the provision of a service can be measured. Using public water as an example, the LOS may be related to the capacity of the pipes carrying the water, or the pressure of water in the home, or the capacity to treat potable water in gallons per day. The important thing with a LOS is that it can be established in many ways but is then used as a way to measure continued performance. If a goal LOS is set, it can be used to assess the need for new facilities to maintain the desired level-of-service.

The recommended process for establishing a CIP for a given facility includes the following:

- 1) Establish a level-of-service (LOS) for the facility;
- 2) Identify existing conditions of the facility, based on the established LOS;
- 3) Identify deficiencies (if they exist), and costs to correct the deficiencies;
- 4) Identify and utilize appropriate land use assumptions from the comprehensive plan;
- 5) Estimate demand for the facility over the planning horizon, based on the land use assumptions and the established LOS;
- 6) Estimate capital improvements needed to accommodate new growth and development over the planning horizon to maintain the established LOS;
- 7) Estimate costs over the next five years (Five-Year CIP), to provide the needed improvements;
- 8) Develop a financially feasible program to fund the capital improvements identified in the Five-Year CIP;

- 9) Review and adopt the CIP, (responsibility of Planning Commission and Board of Supervisors); and
- 10) Update annually.

Financial feasibility is the key element in CIP. Once needs and goals are identified, the county must have a feasible financial structure to bring about the infrastructure improvements. If the County hinges approval on the provision of services, it needs to have a service provision plan, which identifies the targeted or required levels-of-service.

The CIP is a planning tool. Capital expenditures are authorized through the annual operating budget as capital outlays. This Program does not bind the Board of Supervisors to carry out any of the proposed projects, nor does it appropriate or require the expenditure of money. The CIP also provides the basis for evaluating cash proffers associated requests to amend the County Zoning Map. Cash proffers benefiting public services should be favorably considered only if they fully address the capital costs incurred by the proposed use.

Capital improvements provide a base for essential services provided by the County to its citizens. These services include education, police and fire protection, and solid waste and recycling disposal. In addition, they provide a base for community services such as social services, parks and recreation, and library services.

Because provision of public facilities can influence when and where development will take place, they are very important growth management tools. Sufficient planning for future public facility needs is essential to provide them in the most efficient and equitable manner. Responding to the goals and objectives outlined in the Comprehensive Plan can best do this.

The construction, operation, and maintenance of public facilities are very expensive, and there is never enough money at any time to meet all demands for new and expanded facilities. Directing development to areas where facilities are already available or planned allows such facilities to be utilized more fully. In contrast, scattered development increases the demand for capital improvements and public services over a larger area, dramatically increasing public costs. Therefore, capital improvements and public services should be provided in areas designated for growth by the Comprehensive Plan.

The CIP is a plan to guide the construction or acquisition of capital projects over the next ten years. It identifies needed capital projects, estimates their costs, prioritizes them by year, and, in many instances, identifies sources of funding other than County revenues. The Program time schedule may change, depending on new information, availability of funds, population changes, or unexpected circumstances.

2. Priorities for the Next Few Years

As noted above, the CIP has not been updated since 2007 and CIPs typically operate on a five-year schedule. The Board of Supervisors will need to determine whether they want to begin preparing and adopting a CIP on an annual basis, whether they want to require level of service performance measures

to be established to justify new projects, and whether they want to direct the Planning Commission to prepare the CIP on an annual basis as allowed for in the Code of Virginia.

3. Major Policies

The following principles have been used to identify Program elements:

1. Capital improvements and public services shall be provided to the citizens of Clarke County in the most timely, efficient, economical, and equitable manner possible.
2. The locations of new capital improvements shall be within the designated growth area, in accord with the Comprehensive Plan.
3. All capital improvements shall enhance the quality, identity, and appearance of established neighborhoods, while preserving the County's natural, cultural, and historic resources.

H. TRANSPORTATION PLAN

The intent of the Transportation Component Plan is to implement the Comprehensive Plan's transportation policies that are set forth in Objective 12. The Transportation Component Plan was first added to the Comprehensive Plan in 2007. It was incorporated into the body of the Comprehensive Plan as Chapter III, Item H. The revised Transportation Plan will be developed as a separate document consistent with the other implementing component plans.

1. Summary

The Transportation Component Plan is designed to comply with the requirements of Code of Virginia §15.2-2223 which outlines specific transportation elements that must be included as part of a jurisdiction's comprehensive plan. These required elements include:

1. An inventory of the County's transportation system.
2. Planning assumptions to support the County's policies and proposed improvement projects.
3. A needs assessment that compares the existing transportation system with the County's land use policies to determine how future growth will affect the system.
4. Proposed improvement projects with cost estimates that address the County's transportation needs.

The latter element – proposed improvement projects – is a dynamic list that can change periodically in both scope and priority depending on the following factors.

1. Available funding sources.
2. Impact of or contribution to a project from the private sector.
3. Increased usage of a road or intersection as demonstrated by traffic counts.
4. Increase in the number of accidents at an intersection or road segment.
5. Other safety hazards such as bridge deficiencies and flooding/stormwater.



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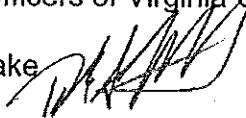
Department of Planning and Budget

DANIEL S. TIMBERLAKE
Director

1111 E. Broad Street
Room 5040
Richmond, VA 23219-1922

November 14, 2014

TO: Chief Operating Officers of Virginia Cities, Counties, and Regional Jails

FROM: Daniel S. Timberlake 

SUBJECT: State Aid to Local Governments

On November 10, 2014, the General Assembly passed HB 5010 which amends Chapter 2, 2014 Acts of Assembly, Special Session I, to include Item 471.30. This Item requires that state aid to local governments be reduced by \$30.0 million statewide in FY 2015. The act further requires that, as Director of the Department of Planning and Budget (DPB), I provide you a list of the state's aid-to-local-government programs that serve as the basis for calculating each locality's share of the \$30.0 million savings. The listing of programs and reduction amounts for FY 2015 are now available in a spreadsheet on DPB's Web site at <http://dpb.virginia.gov>.

Official Certification Form

The certification form that you must use to select your locality's reduction strategy for FY 2015, along with instructions, is located on DPB's Web site with this letter. Please note that Item 471.30 requires that this form **be submitted to DPB by January 1, 2015**. In the event that the certification form is not submitted by this date, DPB will withhold the locality's reduction from the aid to local government program(s) that DPB determines are most discretionary.

Reduction Options

Your locality may achieve its reduction by using one of the following methods:

- 1) You may designate that the reductions be withheld from the payments for one or more of the programs in the list provided by DPB;
- 2) You may make a reimbursement payment directly to the Commonwealth of Virginia for the full amount of your locality's reductions; or
- 3) You may choose a combination of program reductions and a reimbursement payment.

FAX (804) 225-3291

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(804) 786-7455

TDD (804) 786-7578

Program Reduction(s)

Your locality's form contains a list of the state programs from which you may choose to make reductions. Your locality's share of the \$30.0 million reduction is based on FY 2015 projections of state payments to localities that DPB received from each of the distributing state agencies responsible for the listed programs. Each agency's "estimate" is shown in the column entitled "FY 2015 Base." Please note that actual FY 2015 funding distributions may differ, especially in the case where the payments are made on a reimbursement basis.

A calculated reduction (based on an equal proration) for each of these programs is included for your reference in the column entitled "Calculated Reduction." You are not obligated to use the amount listed for these individual programs. You must, however, ensure that the total of your elections adds up to the total calculated reduction for your locality, including any amounts that you wish to pay directly.

To select a specific program, enter the amount in the applicable row for that program in the column labeled "Election." If you wish to select the calculated reduction amount, simply copy the amount from the "Calculated Reduction" column to the "Election" column.

Payment

If you are making a direct payment to the Commonwealth for all or a portion of your locality's share of the reduction, enter the amount of the payment in the "Reimbursement to the Commonwealth" row (this is the last row on the form) under the Election column. The FY 2015 reimbursement amount **must be paid to the Commonwealth prior to December 31, 2014**. If you elect to reimburse the Commonwealth by direct payment, you may pay by check or wire or you may deposit the funds directly into the state account in which you normally deposit state funds. See Attachment A for additional instructions.

Important Note

Effective January 9, 2015, the State Comptroller will begin withholding your locality's rolling stock and recordation tax distributions if you have not notified DPB of your reduction option. (The annual rolling stock distribution and the remaining recordation tax distributions will not be allocated until you have made your reduction selection.) If withholding your locality's rolling stock and recordation tax distributions for FY 2015 is not sufficient to fully cover the reduction amount, the remaining balance will be withheld from a local program that DPB deems most discretionary.

Procedure for Submitting

After you have completed the certification form,

- 1) Send the form in **Microsoft Excel**; (Adobe Acrobat (pdf) and scanned versions will not be accepted) along with a memo/letter, signed by your city or county

administrator or equivalent approval authority, certifying your locality's reduction elections to:

budget@dpb.virginia.gov. and

2) Mail a hard copy of the form and the signed memo/letter to:

Virginia Department of Planning and Budget
Attn.: Aid to Locality Reductions, 5th floor
1111 East Broad Street
Richmond, Virginia 23219.

The completed certification form and the signed memo/letter **must be received by DPB no later than January 1, 2015**. Please make sure the electronic and hard copy versions reflect the same information and be aware that your certification form will not be considered complete until both the electronic and hard copy versions and the signed letter/memo have been received. **TIP:** When your form is complete, the "Amount Remaining to Elect" should be \$0, and it will not be highlighted. If you have not achieved the total reduction, it will be highlighted yellow on the form. If your election total is too high, it will be highlighted in red.

Deadline Recap

January 1, 2015

- Email form and signed memo/letter to DPB; mail hard copy of form and signed memo/letter to DPB.

January 9, 2015

- State Comptroller will begin withholding local rolling stock and recordation tax distribution if the certification form and has not been received by DPB.
- FY 2015 reimbursement must be paid to the Commonwealth of Virginia if making a direct payment.

If you have questions about a specific service area amount, please see the tab on the Excel workbook labeled "agency contact" to discuss the amount with the distributing agency. Your cooperation is appreciated. If you have questions or concerns about the certification form, please contact the Virginia Department of Planning and Budget at (804) 786-7455 or budget@dpb.virginia.gov.

Attachment

Attachment

Reimbursement to the Commonwealth of Virginia

Due no later than December 31, 2014

Payment by Check

Make check payable to: Treasurer of Virginia

Mail to one of the following addresses:

United States Mail

Virginia Department of Accounts
Attn.: Ms. Melinda Pearson
Post Office Box 1971
Richmond, Virginia 23218-1971

Overnight Carrier

Virginia Department of Accounts
Attn.: Ms. Melinda Pearson
101 North 14th Street
Richmond, Virginia 23219

Payment by Wire

Wire funds to the State Treasurer's account at the Bank of America.

Account Name: Treasurer of Virginia
Account Routing Number: 026009593
Account Number: 0000000026

On the day of the wire transfer, please notify Ken VanAuken at the Department of the Treasury with the amount, locality name, and purpose of the wire ("Locality Budget Reduction – 2014 Appropriation Act"). Mr. VanAuken may be contacted by e-mail at ken.vanauken@trs.virginia.gov or by phone at 804- 225-2221.

Payment by Deposit

Deposit funds in the State Treasurer's account in which you normally deposit state funds.

Specific Deposit Certificate (DC) Coding:

Batch Agency: 998

Transaction Code: 001

Transaction Agency: 997

Fund: 0216

Revenue Source: 09005

Please ensure your FIPS Code is included on the DC. On the day of the deposit, please enter the DC into CARS and notify Ms. Melinda Pearson, Virginia Department of Accounts at melinda.pearson@doa.virginia.gov. If you have any questions regarding the deposit methodology, please contact Ms. Pearson by e-mail or by phone at 804 225-2376.

(November 2014)

ServiceAreaTitle	Base	CalculatedReduction	Election	FY 14 Unexp Local Funds
Financial Assistance for General Registrar Compensation	\$31,308.90	\$953.00	\$953.00	4,457
Financial Assistance for Local Electoral Board Compensation and Expenses	\$5,025.47	\$153.00	\$153.00	6,652
Financial Assistance for Local Court Services	\$109,597.41	\$3,335.00	\$3,335.00	-
Financial Assistance for Operations of Local Commissioners of the Revenue	\$10,338.49	\$315.00	\$315.00	3,812
Financial Assistance for Operations of Local Attorneys for the Commonwealth	\$59,375.17	\$1,807.00	\$1,807.00	13,800
Financial Assistance for Operations for Circuit Court Clerks	\$44,855.53	\$1,365.00	\$1,365.00	-
Financial Assistance for Operations of Local Treasurers	\$21,839.21	\$665.00	\$665.00	2,647
Distribution of Rolling Stock Taxes	\$24,653.05	\$750.00	\$0.00	NA
Distribution of Recordation Taxes	\$72,324.80	\$2,201.00	\$2,951.00	NA
Financial Assistance for Child and Youth Services	\$413,344.66	\$12,578.00	\$12,578.00	NA
Financial Assistance for Community based Alternative Treatment Services	\$8,992.00	\$274.00	\$274.00	NA
REIMBURSEMENT TO THE COMMONWEALTH	\$0.00	\$0.00	\$0.00	
TOTALS	\$801,655	\$24,396	\$24,396	31,368

**Amount Remaining to
Elect: \$0**

FY 16 BUDGET CALENDAR

BOS PROPOSED

<i>Date</i>	<i>Time</i>	<i>Location</i>	<i>Event</i>
Wednesday, January 14, 2015	02:00 PM	JGC	Staff Revenue Review
Wednesday, January 14, 2015	08:30 AM	309 West Main	Finance Committee: School Finance Invitation
Wednesday, January 21, 2015	05:30 PM	JGC	Finance Committee: Revenue Review
Tuesday, January 27, 2015	05:30 PM	JGC	Finance Committee: Agency presentations
Thursday, January 29, 2015	05:30 PM	JGC	Finance Committee: Agency presentations
Monday, February 09, 2015	10:00 AM	JGC	Budget Worksession: presentation by County Administrator
Tuesday, February 17, 2015	06:30 PM	JGC	BOS Regular: Direction to County Administrator
Wednesday, February 18, 2015	08:30 AM	309 West Main	Finance Committee: School Finance Invitation
Thursday, February 19, 2015	05:30 PM	JGC	Finance Committee
Tuesday, March 03, 2015	07:00 PM	JGC	BOS Worksession: SB presentation
Thursday, March 05, 2015	05:30 PM	JGC	Finance Committee
Monday, March 09, 2015	10:00 AM	JGC	BOS Worksession
Thursday, March 12, 2015	05:30 PM	JGC	Finance Committee
Tuesday, March 17, 2015	06:30 PM	JGC	BOS Worksession until final number
Tuesday, March 24, 2015	NA	Winchester Star	Advertise in newspaper (if needed)
Tuesday, March 31, 2015	NA	Winchester Star	Advertise in newspaper.
Tuesday, April 07, 2015	07:30 PM	JGC	Public Hearing
Tuesday, April 14, 2015	06:30 PM	JGC	BOS Worksession until final numbers; recess, then adopt budget and Appropriations Resolutions.

CLARKE COUNTY
 NOVEMBER VENDOR PAYMENTS REPORT
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VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
=====						
Fiscal Year: 2015						
EXPENDITURES						
DEFINITION TYPE 0						
100-000-11010-3600			ADVERTISING			
VENDOR: WINCHESTER STAR						
1	NOVEMBER	1651188-10/14	HELP WANTED/PH-APP FILING	6818	11/17/2014 \$	629.20
100-000-11010-5210			POSTAL SERVICES			
VENDOR: PURCHASE POWER						
1	NOVEMBER	35438654-11/14	POSTAGE	81028	11/14/2014 \$	5.75
100-000-11010-5230			TELECOMMUNICATIONS			
VENDOR: TREASURER OF VIRGINIA						
3	NOVEMBER	T278634	SEPT 2014	6763	11/17/2014 \$	1.46
100-000-11010-5800			MISCELLANEOUS CHARGES			
VENDOR: CLARKE COUNTY TREASURER						
1	NOVEMBER	PETTYCASH1114	COSTCO	81087	11/26/2014 \$	7.16
VENDOR: FOOD LION, INC						
1	NOVEMBER	281164468539	DRINKS LUNCHEON	81101	11/26/2014 \$	15.99
VENDOR: SPONSELLER'S FLOWER SHOP						
1	NOVEMBER	4007	FLOWERS	6807	11/17/2014 \$	55.00
			Total for 100-000-11010-5800		\$	78.15
100-000-12110-5210			POSTAL SERVICES			
VENDOR: PURCHASE POWER						
2	NOVEMBER	35438654-11/14	POSTAGE	81028	11/14/2014 \$	3.26
100-000-12110-5230			TELECOMMUNICATIONS			
VENDOR: AT&T MOBILITY						
1	NOVEMBER	X11012014	GOVT ADMINISTRATOR	80946	11/14/2014 \$	47.30
VENDOR: TREASURER OF VIRGINIA						
10	NOVEMBER	T278634	SEPT 2014	6763	11/17/2014 \$	4.86
VENDOR: VERIZON						
1	NOVEMBER	27268895-10/14	10/26-11/25	81054	11/14/2014 \$	9.96
			Total for 100-000-12110-5230		\$	62.12
100-000-12110-5810			DUES,SUBSCRIPTIONS & MEMBERSHIPS			
VENDOR: VAGARA						
1	NOVEMBER	00590	MEMBERSHIP APPLICATION	81049	11/14/2014 \$	20.00
100-000-12110-6008			VEHICLE AND EQUIPMENT FUEL			
VENDOR: MANSFIELD OIL COMPANY						
3	NOVEMBER	SQLCD/00093615	10/16-10/31	6785	11/17/2014 \$	37.12
100-000-12210-3100			PROFESSIONAL SERVICES			
VENDOR: ANDERSON AND ASSOCIATES, INC.						
1	NOVEMBER	0091218	PROFESSIONAL SERVICES 10/0	81065	11/26/2014 \$	4,000.00
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
1	NOVEMBER	HALL11042014	LEGAL SERVICES OCTOBER 201	6856	11/26/2014 \$	1,280.00
1	NOVEMBER	HALL11122014	COMCAST CABLE FRANCHISE	6856	11/26/2014 \$	2,407.00

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Total for 100-000-12210-3100						\$ 7,687.00
100-000-12310-3100			PROFESSIONAL SERVICES			
VENDOR: CINTAS CORP.						
1	NOVEMBER	8401552476	SERVICE	81080	11/26/2014	\$ 23.59
1	NOVEMBER	8401663138	SERVICE	81080	11/26/2014	\$ 23.59
Total for 100-000-12310-3100						\$ 47.18
100-000-12310-3320			MAINTENANCE SERVICE CONTRACTS			
VENDOR: RICOH USA INC						
1	NOVEMBER	5033340420	08/12-11/11	81129	11/26/2014	\$ 149.93
100-000-12310-5210			POSTAL SERVICES			
VENDOR: PURCHASE POWER						
3	NOVEMBER	35438654-11/14	POSTAGE	81028	11/14/2014	\$ 51.91
100-000-12310-5230			TELECOMMUNICATIONS			
VENDOR: TREASURER OF VIRGINIA						
8	NOVEMBER	T278634	SEPT 2014	6763	11/17/2014	\$ 4.61
VENDOR: VERIZON						
2	NOVEMBER	27268895-10/14	10/26-11/25	81054	11/14/2014	\$ 6.64
Total for 100-000-12310-5230						\$ 11.25
100-000-12310-5810			DUES,SUBSCRIPTIONS & MEMBERSHIPS			
VENDOR: COMMISSIONERS OF REVENUE ASSOC OF VA						
1	NOVEMBER	DUES 2014-2015	BRAITHWAITE/ARTHUR/PEAK/SM	81091	11/26/2014	\$ 300.00
100-000-12410-3100			PROFESSIONAL SERVICES			
VENDOR: CINTAS CORP.						
1	NOVEMBER	8401663140	SERVICES	80959	11/14/2014	\$ 23.59
100-000-12410-3190			DMV STOP FEES			
VENDOR: DMV						
1	NOVEMBER	14304405	STOP PAYMENT FEES	81095	11/26/2014	\$ 60.00
100-000-12410-3320			MAINTENANCE SERVICE CONTRACT			
VENDOR: RICOH USA INC						
2	NOVEMBER	5033340420	08/12-11/11	81129	11/26/2014	\$ 149.94
100-000-12410-3500			PRINTING AND BINDING			
VENDOR: BMS DIRECT						
1	NOVEMBER	91836	REAL ESTATE SECOND HALF 14	6829	11/26/2014	\$ 640.95
1	NOVEMBER	92194A	PP SUPPLEMENT BILLS	6829	11/26/2014	\$ 577.50
1	NOVEMBER	93838	PP SND HALF BILLS MAILED	6829	11/26/2014	\$ 2,608.07
Total for 100-000-12410-3500						\$ 3,826.52
100-000-12410-5210			POSTAL SERVICES			
VENDOR: PURCHASE POWER						
4	NOVEMBER	35438654-11/14	POSTAGE	81028	11/14/2014	\$ 1,370.56
100-000-12410-5230			TELECOMMUNICATIONS			
VENDOR: TREASURER OF VIRGINIA						
23	NOVEMBER	T278634	SEPT 2014	6763	11/17/2014	\$ 2.87
VENDOR: VERIZON						
3	NOVEMBER	27268895-10/14	10/26-11/25	81054	11/14/2014	\$ 3.32

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Total for 100-000-12410-5230						\$ 6.19
100-000-12410-5540			TRAVEL CONVENTION & EDUCATION			
VENDOR: CLARKE COUNTY TREASURER						
2	NOVEMBER	PETTYCASH1114	BYERS STREET FOOD	81087	11/26/2014	\$ 19.00
100-000-12410-6001			OFFICE SUPPLIES			
VENDOR: BB&T FINANCIAL, FSB						
12	NOVEMBER	0350-11/10/2014	AMAZON	81076	11/26/2014	\$ 51.51
VENDOR: PITNEY BOWES INC						
1	NOVEMBER	550581704	RED INK	81023	11/14/2014	\$ 70.87
Total for 100-000-12410-6001						\$ 122.38
100-000-12410-6022			SUPPLIES - DOG TAGS			
VENDOR: BMS DIRECT						
1	NOVEMBER	92609	DOG TAGS	6829	11/26/2014	\$ 707.41
100-000-12510-3320			MAINTENANCE SERVICE CONTRACT			
VENDOR: AVAYA, INC.						
1	NOVEMBER	2733288502	10/20-11/19	6824	11/26/2014	\$ 1,249.22
VENDOR: STONEWALL TECHNOLOGIES, INC.						
1	NOVEMBER	SVCSUITE	IBM HARDWARE/SOFTWARE RENE	81139	11/26/2014	\$ 8,212.05
Total for 100-000-12510-3320						\$ 9,461.27
100-000-12510-5230			TELECOMMUNICATIONS			
VENDOR: AT&T MOBILITY						
8	NOVEMBER	X11012014	GOVERNMENT I.T.	80946	11/14/2014	\$ 114.60
VENDOR: TREASURER OF VIRGINIA						
15	NOVEMBER	T278634	SEPT 2014	6763	11/17/2014	\$ 843.07
VENDOR: VERIZON						
4	NOVEMBER	27268895-10/14	10/26-11/25	81054	11/14/2014	\$ 180.21
1	NOVEMBER	7176-10/25/14	OCT 25 - NOV 24	81151	11/26/2014	\$ 219.99
Total for 100-000-12510-5230						\$ 1,357.87
100-000-12510-5540			TRAVEL CONVENTION & EDUCATION			
VENDOR: ROBERT W FULLER						
1	NOVEMBER	FULLER11202014	MILEAGE	6853	11/26/2014	\$ 39.76
VENDOR: GORDON D RUSSELL						
1	NOVEMBER	RUSSELL11202014	MILEAGE	6889	11/26/2014	\$ 59.92
Total for 100-000-12510-5540						\$ 99.68
100-000-12510-6001			OFFICE SUPPLIES			
VENDOR: CLARKE COUNTY TREASURER						
3	NOVEMBER	PETTYCASH1114	BERRYVILLE TRUE VALUE	81087	11/26/2014	\$ 2.10
100-000-12510-8207			EDP EQUIPMENT ADDITIONS			
VENDOR: BB&T FINANCIAL, FSB						
4	NOVEMBER	3396-11/10/2014	BATTERY SHARKS	81076	11/26/2014	\$ 168.71
100-000-13100-3160			BOARD MEMBER FEES			
VENDOR: DEBRA ALLISON						
1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80942	11/14/2014	\$ 115.00

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VENDOR: JERRY G BEYDLER 1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80949	11/14/2014 \$	105.00
VENDOR: STEPHANIE BURGESS 1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80957	11/14/2014 \$	105.00
VENDOR: DAVIS, DONNA 1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80969	11/14/2014 \$	145.00
VENDOR: DRAKE, JOANN S. 1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80973	11/14/2014 \$	115.00
VENDOR: DRAKE, RICHARD J. 1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80974	11/14/2014 \$	155.00
VENDOR: ESTEP, MARILYN 1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80977	11/14/2014 \$	105.00
VENDOR: FRASER, L. MICHAEL 1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80981	11/14/2014 \$	105.00
VENDOR: MARGARET B. FRASER 1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80982	11/14/2014 \$	105.00
VENDOR: GALLAGHER, ROBERT 1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80983	11/14/2014 \$	125.00
VENDOR: GOTT, MARY 1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80985	11/14/2014 \$	105.00
VENDOR: GRUBB, BARBARA 1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80986	11/14/2014 \$	115.00
VENDOR: HARDESTY, LARRY 1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80987	11/14/2014 \$	105.00
VENDOR: HARRIS, JOHN F 1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80988	11/14/2014 \$	105.00
VENDOR: HEPNER, PATRICIA 1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80989	11/14/2014 \$	115.00
VENDOR: HESS JEAN L. 1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80991	11/14/2014 \$	145.00
VENDOR: KATHY MARIE HOLCOMB 1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80992	11/14/2014 \$	115.00
VENDOR: HOLCOMB, ROBERT C. 1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80993	11/14/2014 \$	145.00
VENDOR: HORNBAKER, ROBERT 1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80994	11/14/2014 \$	145.00
VENDOR: JACKSON, GENEVA B 1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80996	11/14/2014 \$	85.00
VENDOR: TIMOTHY JULIUS 1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80998	11/14/2014 \$	105.00
VENDOR: CYNTHIA L. KIRK 1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80999	11/14/2014 \$	105.00
VENDOR: LEWIS, PATRICIA 1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	81003	11/14/2014 \$	10.00
VENDOR: LEWIS, ROBERT LYNN 1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	81004	11/14/2014 \$	145.00
VENDOR: LINCOLN, JOHN R.						

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1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	81005	11/14/2014 \$	115.00
VENDOR: MCGILL, ELLEN MAXINE						
1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	81008	11/14/2014 \$	105.00
VENDOR: MELGAARD, JANEL T						
2	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	81010	11/14/2014 \$	145.00
VENDOR: LINDA ANN MILLER						
1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	81011	11/14/2014 \$	115.00
VENDOR: MITCHELL, SARA						
1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	81012	11/14/2014 \$	85.00
VENDOR: NELSON, WILLIS						
1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	81017	11/14/2014 \$	125.00
VENDOR: NORTH, ELIZABETH S						
1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	81018	11/14/2014 \$	115.00
VENDOR: ROBERTS, ELIZABETH						
1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	81031	11/14/2014 \$	105.00
VENDOR: SANDRA L SOWADA						
1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	81036	11/14/2014 \$	115.00
VENDOR: MARCIA STONE						
1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	81038	11/14/2014 \$	115.00
VENDOR: WEISS, CHRISTIE						
1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	81057	11/14/2014 \$	105.00
VENDOR: JAMES N. WILLIS						
1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	81058	11/14/2014 \$	105.00
VENDOR: DEBRA L ZIMMERMAN						
1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	81060	11/14/2014 \$	115.00
Total for 100-000-13100-3160						\$ 4,190.00
100-000-13100-3600 ADVERTISING						
VENDOR: WINCHESTER STAR						
1	NOVEMBER	1642986-10/14	NONPROFIT	6904	11/26/2014 \$	115.60
100-000-13100-5210 POSTAL SERVICES						
VENDOR: CLARKE COUNTY TREASURER						
4	NOVEMBER	PETTYCASH1114	POST OFFICE	81087	11/26/2014 \$	1.19
5	NOVEMBER	PETTYCASH1114	POST OFFICE	81087	11/26/2014 \$	4.49
VENDOR: PURCHASE POWER						
6	NOVEMBER	35438654-11/14	POSTAGE	81028	11/14/2014 \$	204.16
Total for 100-000-13100-5210						\$ 209.84
100-000-13100-5400 LEASES AND RENTALS						
VENDOR: BLUE RIDGE VOLUNTEER FIRE & RESCUE CO						
1	NOVEMBER	ELECTION110414	ELECTION NOVEMBER 04 2014	80951	11/14/2014 \$	150.00
VENDOR: BOYCE VOLUNTEER FIRE COMPANY						
1	NOVEMBER	ELECTION110414	ELECTION NOVEMBER 04 2014	80954	11/14/2014 \$	75.00
VENDOR: CLARKE COUNTY PARKS & RECREATION						
1	NOVEMBER	ELECTION110414	ELECTION NOVEMBER 04 2014	80961	11/14/2014 \$	75.00
VENDOR: JOHN H. ENDERS FIRE COMPANY & RESCUE SQ						
1	NOVEMBER	ELECTION110414	ELECTION NOVEMBER 04 2014	80997	11/14/2014 \$	75.00
VENDOR: POWHATAN SCHOOL						

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1	NOVEMBER	ELECTION110414	ELECTION NOVEMBER 04 2014	81025	11/14/2014	\$ 75.00
Total for 100-000-13100-5400						\$ 450.00
100-000-13100-5510 TRAVEL MILEAGE						
VENDOR: DAVIS, DONNA						
2	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80969	11/14/2014	\$ 13.31
VENDOR: DRAKE, RICHARD J.						
2	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80974	11/14/2014	\$ 8.29
VENDOR: HESS JEAN L.						
2	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80991	11/14/2014	\$ 9.52
VENDOR: HOLCOMB, ROBERT C.						
2	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80993	11/14/2014	\$ 32.10
VENDOR: HORNBAKER, ROBERT						
2	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	80994	11/14/2014	\$ 5.07
VENDOR: LEWIS, ROBERT LYNN						
2	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	81004	11/14/2014	\$ 3.38
VENDOR: MELGAARD, JANEL T						
1	NOVEMBER	ELECTION110414	ELECTION OFFICIAL NOVEMBER	81010	11/14/2014	\$ 13.15
Total for 100-000-13100-5510						\$ 84.82
100-000-13200-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
10	NOVEMBER	X11012014	REGISTRAR	80946	11/14/2014	\$ 57.30
VENDOR: TREASURER OF VIRGINIA						
20	NOVEMBER	T278634	SEPT 2014	6763	11/17/2014	\$ 3.76
VENDOR: VERIZON						
5	NOVEMBER	27268895-10/14	10/26-11/25	81054	11/14/2014	\$ 3.32
Total for 100-000-13200-5230						\$ 64.38
100-000-13200-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: VOTER REGISTRAR'S ASSOCIATION OF VA						
1	NOVEMBER	BOSSERMAN2014RE	REGISTRATION 2014 MEETING	81055	11/14/2014	\$ 175.00
100-000-21100-5842 JURY COMMISSIONERS						
VENDOR: ALGER, RALPH E.						
1	NOVEMBER	ALGER10012014	JURY COMMISSIONERS	80941	11/14/2014	\$ 60.00
VENDOR: COLLIS, BARBARA M.						
1	NOVEMBER	COLLIS10012014	JURY COMMISSIONERS	80963	11/14/2014	\$ 60.00
Total for 100-000-21100-5842						\$ 120.00
100-000-21200-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
14	NOVEMBER	T278634	SEPT 2014	6763	11/17/2014	\$ 115.55
VENDOR: VERIZON						
6	NOVEMBER	27268895-10/14	10/26-11/25	81054	11/14/2014	\$ 43.63
1	NOVEMBER	925726015-10/14	10/26-11/25	81054	11/14/2014	\$ 128.71
Total for 100-000-21200-5230						\$ 287.89
100-000-21300-5230 TELECOMMUNICATIONS						
VENDOR: COUNTY OF FREDERICK, VIRGINIA						

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1	NOVEMBER	ACCT 9 11/14	PURCHASED SERVICES	6842	11/26/2014 \$	24.44
100-000-21500-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
16	NOVEMBER	T278634	SEPT 2014	6763	11/17/2014 \$	7.66
36	NOVEMBER	T278634	SEPT 2014	6763	11/17/2014 \$	8.17
VENDOR: VERIZON						
7	NOVEMBER	27268895-10/14	10/26-11/25	81054	11/14/2014 \$	40.63
Total for 100-000-21500-5230						\$ 56.46
100-000-21600-3510 MICROFILMING						
VENDOR: LOGAN SYSTEMS, INC						
1	NOVEMBER	46091	COMPUTER INDEXING	6868	11/26/2014 \$	444.62
100-000-21600-5210 POSTAL SERVICES						
VENDOR: CLARKE COUNTY TREASURER						
6	NOVEMBER	PETTYCASH1114	POST OFFICE	81087	11/26/2014 \$	15.10
7	NOVEMBER	PETTYCASH1114	POST OFFICE	81087	11/26/2014 \$	11.45
VENDOR: POSTMASTER						
1	NOVEMBER	STAMPS102014	STAMPS	81024	11/14/2014 \$	196.00
VENDOR: PURCHASE POWER						
7	NOVEMBER	35438654-11/14	POSTAGE	81028	11/14/2014 \$	34.53
Total for 100-000-21600-5210						\$ 257.08
100-000-21600-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
7	NOVEMBER	T278634	SEPT 2014	6763	11/17/2014 \$	6.27
VENDOR: VERIZON						
8	NOVEMBER	27268895-10/14	10/26-11/25	81054	11/14/2014 \$	70.46
Total for 100-000-21600-5230						\$ 76.73
100-000-21600-6001 OFFICE SUPPLIES						
VENDOR: COMMERCIAL PRESS						
1	NOVEMBER	113371	ENVELOPES	6840	11/26/2014 \$	108.50
100-000-21900-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
24	NOVEMBER	T278634	SEPT 2014	6763	11/17/2014 \$	8.24
VENDOR: VERIZON						
9	NOVEMBER	27268895-10/14	10/26-11/25	81054	11/14/2014 \$	3.32
Total for 100-000-21900-5230						\$ 11.56
100-000-22100-5210 POSTAL SERVICES						
VENDOR: RHODES, CLESTA						
1	NOVEMBER	RHODES11182014	POSTAGE	6886	11/26/2014 \$	41.49
100-000-22100-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
9	NOVEMBER	T278634	SEPT 2014	6763	11/17/2014 \$	9.64
VENDOR: VERIZON						
10	NOVEMBER	27268895-10/14	10/26-11/25	81054	11/14/2014 \$	9.96
Total for 100-000-22100-5230						\$ 19.60

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100-000-31200-3100 PROFESSIONAL SERVICES						
VENDOR: BILL & BILL'S AUTO SERVICE, INC						
1	NOVEMBER	25751	REPAIR	81078	11/26/2014 \$	45.00
VENDOR: TREASURER OF VIRGINIA						
1	NOVEMBER	242524	CALIBRATION FEES	81145	11/26/2014 \$	46.69
Total for 100-000-31200-3100						\$ 91.69
100-000-31200-3310 REPAIR & MAINTENANCE						
VENDOR: BERRYVILLE AUTO PARTS INC						
2	NOVEMBER	5370-88956	LABOR	6751	11/17/2014 \$	65.00
2	NOVEMBER	5370-89294	LABOR	6826	11/26/2014 \$	40.00
2	NOVEMBER	5370-89352	LABOR	6826	11/26/2014 \$	20.00
2	NOVEMBER	5370-89424	LABOR	6826	11/26/2014 \$	60.00
VENDOR: BROY'S CAR WASH						
1	NOVEMBER	10312014	CAR WASH	6753	11/17/2014 \$	33.50
VENDOR: KUSTOM SIGNALS INC						
1	NOVEMBER	505787	REPAIR	6782	11/17/2014 \$	183.00
VENDOR: TELTRONIC						
1	NOVEMBER	550796	RETROFIT KIT	6811	11/17/2014 \$	392.00
VENDOR: TREASURER OF VIRGINIA						
1	NOVEMBER	242114	CALIBRATION FEES	81045	11/14/2014 \$	16.03
Total for 100-000-31200-3310						\$ 809.53
100-000-31200-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: RICOH USA INC						
1	NOVEMBER	5033078694	10/21-11/20	81030	11/14/2014 \$	80.00
100-000-31200-5210 POSTAL SERVICES						
VENDOR: BB&T FINANCIAL, FSB						
1	NOVEMBER	6558-11/10/2014	USPS	81076	11/26/2014 \$	7.40
11	NOVEMBER	6665-11/10/2014	FEDEX	81076	11/26/2014 \$	23.92
Total for 100-000-31200-5210						\$ 31.32
100-000-31200-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
6	NOVEMBER	X11012014	SHERIFF'S OFFICE	80946	11/14/2014 \$	1,205.07
VENDOR: TREASURER OF VIRGINIA						
21	NOVEMBER	T278634	SEPT 2014	6763	11/17/2014 \$	15.72
VENDOR: VERIZON						
11	NOVEMBER	27268895-10/14	10/26-11/25	81054	11/14/2014 \$	121.87
Total for 100-000-31200-5230						\$ 1,342.66
100-000-31200-5530 TRAVEL SUBSISTANCE & LODGING						
VENDOR: BB&T FINANCIAL, FSB						
2	NOVEMBER	6558-11/10/2014	HONG KONG REST CHARLOTTE SV	81076	11/26/2014 \$	13.88
3	NOVEMBER	6558-11/10/2014	TEXAS STEAKEHOUSE STAUNTON	81076	11/26/2014 \$	35.53
4	NOVEMBER	6558-11/10/2014	AIRPORT REST WAYNESBURG PA	81076	11/26/2014 \$	20.98
5	NOVEMBER	6558-11/10/2014	BONEFISH CRESENT SPRINGS K	81076	11/26/2014 \$	67.16
6	NOVEMBER	6558-11/10/2014	IHOP FLORENCE KY	81076	11/26/2014 \$	16.12
7	NOVEMBER	6558-11/10/2014	WENDY'S LAVALE MD	81076	11/26/2014 \$	21.25
1	NOVEMBER	6640-11/10/2014	IHOP WILLIAMSBURG VA	81076	11/26/2014 \$	15.46
2	NOVEMBER	6665-11/10/2014	COURTYARD ERLANGER KY MASO	81076	11/26/2014 \$	146.92
3	NOVEMBER	6665-11/10/2014	COURTYARD ERLANGER KY GARD	81076	11/26/2014 \$	146.92

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Total for 100-000-31200-5530						\$ 484.22
100-000-31200-5800 MISCELLANEOUS CHARGES						
VENDOR: BB&T FINANCIAL, FSB						
7	NOVEMBER	1877-11/10/2014	FRAUD CHARGES REVERSED	81076	11/26/2014	\$ 63.97
8	NOVEMBER	1877-11/10/2014	FRAUD CHARGES REVERSED	81076	11/26/2014	\$ 63.97
Total for 100-000-31200-5800						\$ 127.94
100-000-31200-5810 DUES,SUBSCRIPTIONS & MEMBERSHIPS						
VENDOR: TOP OF VIRGINIA REGIONAL CHAMBER						
1	NOVEMBER	33493	2014 VALOR AWARDS	81143	11/26/2014	\$ 300.00
100-000-31200-6001 OFFICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
15	NOVEMBER	1877-11/10/2014	OFFICE DEPOT VIRGINIA BEAC	81076	11/26/2014	\$ 15.13
16	NOVEMBER	1877-11/10/2014	LOWES	81076	11/26/2014	\$ 146.37
VENDOR: BERRYVILLE AUTO PARTS INC						
1	NOVEMBER	10068861	BATTERIES	6826	11/26/2014	\$ 17.98
VENDOR: DEHAVEN BERKELEY SPRINGS WATER CORP.						
1	NOVEMBER	601854	OCTOBER RENTAL	80970	11/14/2014	\$ 9.00
1	NOVEMBER	RT03-002969	WATER	81093	11/26/2014	\$ 24.85
Total for 100-000-31200-6001						\$ 213.33
100-000-31200-6007 REPAIR AND MAINTENANCE SUPPLIES						
VENDOR: BERRYVILLE AUTO PARTS INC						
1	NOVEMBER	5370-88956	OIL FILTER/OIL	6751	11/17/2014	\$ 22.12
1	NOVEMBER	5370-89294	OIL/FILTER/WASHER FLUID	6826	11/26/2014	\$ 30.27
1	NOVEMBER	5370-89352	BATTERY	6826	11/26/2014	\$ 114.18
1	NOVEMBER	5370-89424	BRAKE PAD SET	6826	11/26/2014	\$ 79.93
Total for 100-000-31200-6007						\$ 246.50
100-000-31200-6008 VEHICLE AND EQUIPMENT FUEL						
VENDOR: BB&T FINANCIAL, FSB						
1	NOVEMBER	6665-11/10/2014	MAPCO-EXPRESS	81076	11/26/2014	\$ 53.07
VENDOR: MANSFIELD OIL COMPANY						
1	NOVEMBER	SQLCD/00092215	10/01-10/15	6785	11/17/2014	\$ 2,341.58
1	NOVEMBER	SQLCD/00093657	10/16-10/31	6869	11/26/2014	\$ 2,455.47
1	NOVEMBER	SQLCD/00094839	11/01-11/30	6869	11/26/2014	\$ 2,311.68
Total for 100-000-31200-6008						\$ 7,161.80
100-000-31200-6010 POLICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
2	NOVEMBER	1877-11/10/2014	MOTOROLA	81076	11/26/2014	\$ 192.50
VENDOR: CHIEF SUPPLY CORP						
1	NOVEMBER	156766	TRAUMA PAC/MASK	81079	11/26/2014	\$ 17.48
VENDOR: EVIDENT, INC.						
1	NOVEMBER	90131A	LATENT PRINT FIELD KIT	6849	11/26/2014	\$ 39.00
Total for 100-000-31200-6010						\$ 248.98
100-000-31200-6011 UNIFORM AND WEARING APPAREL						
VENDOR: BB&T FINANCIAL, FSB						
1	NOVEMBER	1877-11/10/2014	DRY CLEANING	81076	11/26/2014	\$ 28.00

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VENDOR: BEST UNIFORMS, INC.						
1	NOVEMBER	352080-01	SHIRT	6828	11/26/2014 \$	100.87
1	NOVEMBER	356504	VEST	6828	11/26/2014 \$	76.87
1	NOVEMBER	357292	SHIRT	6828	11/26/2014 \$	90.87
1	NOVEMBER	358928	JACKET	6828	11/26/2014 \$	140.00
1	NOVEMBER	358930	JACKET	6828	11/26/2014 \$	146.87
1	NOVEMBER	359126	JACKET	6828	11/26/2014 \$	145.24
Total for 100-000-31200-6011						\$ 728.72
100-000-31220-5699 CIVIC CONTRIBUTIONS						
VENDOR: NORTHWEST VA REG DRUG TASK FORCE						
1	NOVEMBER	3RD QTR 2014 EX	3RD QTR EXPENSES 2014	81020	11/14/2014 \$	2,676.77
100-000-32100-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
11	NOVEMBER	T278634	SEPT 2014	6763	11/17/2014 \$	3.05
VENDOR: VERIZON						
12	NOVEMBER	27268895-10/14	10/26-11/25	81054	11/14/2014 \$	39.51
Total for 100-000-32100-5230						\$ 42.56
100-000-32100-6008 VEHICLE AND EQUIPMENT FUEL						
VENDOR: MANSFIELD OIL COMPANY						
5	NOVEMBER	SQLCD/00093615	10/16-10/31	6785	11/17/2014 \$	55.80
100-000-32200-3100 PROFESSIONAL SERVICES						
VENDOR: BROY & SON PUMP SERVICE, INC.						
1	NOVEMBER	13537	PROFESSIONAL SERVICES	6834	11/26/2014 \$	790.00
VENDOR: E. R. NEFF EXCAVATING, INC.						
1	NOVEMBER	74493	BACKHOE/EQUIPMENT TRANSPOR	81098	11/26/2014 \$	1,347.50
Total for 100-000-32200-3100						\$ 2,137.50
100-000-32202-5699 CIVIC CONTRIBUTIONS						
VENDOR: BOYCE VOLUNTEER FIRE COMPANY						
1	NOVEMBER	2014 1ST-2ND QT	2014 FIRST/SECOND QTR MONE	80953	11/14/2014 \$	12,500.00
2	NOVEMBER	2014 1ST-2ND QT	2014 FIRST/SECOND QTR MONE	80953	11/14/2014 \$	12,500.00
Total for 100-000-32202-5699						\$ 25,000.00
100-000-33300-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
19	NOVEMBER	T278634	SEPT 2014	6763	11/17/2014 \$	4.86
VENDOR: VERIZON						
13	NOVEMBER	27268895-10/14	10/26-11/25	81054	11/14/2014 \$	3.32
Total for 100-000-33300-5230						\$ 8.18
100-000-34100-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
4	NOVEMBER	X11012014	BUILDING DEPARTMENT	80946	11/14/2014 \$	66.21
VENDOR: TREASURER OF VIRGINIA						
4	NOVEMBER	T278634	SEPT 2014	6763	11/17/2014 \$	15.24
VENDOR: VERIZON						
14	NOVEMBER	27268895-10/14	10/26-11/25	81054	11/14/2014 \$	6.64
Total for 100-000-34100-5230						\$ 88.09

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=====						
100-000-34100-5540			TRAVEL CONVENTION & EDUCATION			
VENDOR: BB&T FINANCIAL, FSB						
1	NOVEMBER	3396-11/10/2014	INTERNATIONAL CODE COUNCIL	81076	11/26/2014 \$	168.00
100-000-34100-5800			MISCELLANEOUS			
VENDOR: DEHAVEN, HOLLY						
1	NOVEMBER	DEHAVEN11182014	PAYMENT	6845	11/26/2014 \$	3,630.46
100-000-34100-6008			VEHICLE AND EQUIPMENT FUEL			
VENDOR: MANSFIELD OIL COMPANY						
2	NOVEMBER	SQLCD/00093615	10/16-10/31	6785	11/17/2014 \$	85.51
100-000-35100-3100			PROFESSIONAL SERVICES			
VENDOR: ROSEVILLE VET HOSP/PLAZA PET CLINIC						
1	NOVEMBER	119193	PROFESSIONAL SERVICES	81032	11/14/2014 \$	153.72
1	NOVEMBER	119373	PROFESSIONAL SERVICES	81032	11/14/2014 \$	128.09
1	NOVEMBER	119664	PROFESSIONAL SERVICES	81032	11/14/2014 \$	16.25
1	NOVEMBER	119754	PROFESSIONAL SERVICES	81032	11/14/2014 \$	48.75
1	NOVEMBER	119906	PROFESSIONAL SERVICES	81032	11/14/2014 \$	16.25
1	NOVEMBER	119908	PROFESSIONAL SERVICES	81032	11/14/2014 \$	32.50
1	NOVEMBER	119915	PROFESSIONAL SERVICES	81032	11/14/2014 \$	16.25
1	NOVEMBER	120010	PROFESSIONAL SERVICES	81032	11/14/2014 \$	16.25
1	NOVEMBER	120015	PROFESSIONAL SERVICES	81032	11/14/2014 \$	225.57
1	NOVEMBER	120050	PROFESSIONAL SERVICES	81032	11/14/2014 \$	25.35
Total for 100-000-35100-3100						\$ 678.98
100-000-35100-5230			TELECOMMUNICATIONS			
VENDOR: AT&T MOBILITY						
2	NOVEMBER	X11012014	ANIMAL CONTROL	80946	11/14/2014 \$	12.60
VENDOR: TREASURER OF VIRGINIA						
2	NOVEMBER	T278634	SEPT 2014	6763	11/17/2014 \$	4.70
VENDOR: VERIZON						
15	NOVEMBER	27268895-10/14	10/26-11/25	81054	11/14/2014 \$	31.47
Total for 100-000-35100-5230						\$ 48.77
100-000-35100-6004			MEDICAL AND LABORATORY SUPPLIES			
VENDOR: BB&T FINANCIAL, FSB						
1	NOVEMBER	0872-11/10/2014	FARMVET	81076	11/26/2014 \$	39.98
VENDOR: HENRY SCHEIN ANIMAL HEALTH						
1	NOVEMBER	GA95207	SUPPLIES	81107	11/26/2014 \$	162.70
VENDOR: KV VET SUPPLY CO						
1	NOVEMBER	5376209	SUPPLIES	81001	11/14/2014 \$	247.85
1	NOVEMBER	5384529	SUPPLIES	81113	11/26/2014 \$	18.00
Total for 100-000-35100-6004						\$ 468.53
100-000-35100-6008			VEHICLE AND EQUIPMENT FUEL			
VENDOR: MANSFIELD OIL COMPANY						
1	NOVEMBER	SQLCD/00093615	10/16-10/31	6785	11/17/2014 \$	52.43
100-000-35100-6014			OTHER OPERATING SUPPLIES			
VENDOR: BERRYVILLE FARM SUPPLY						
1	NOVEMBER	1079974	CAT FOOD	80948	11/14/2014 \$	253.12
100-000-35300-3100			PROFESSIONAL SERVICES			
VENDOR: TREASURER OF VIRGINIA						

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1	NOVEMBER	MEDICAL11052014	MEDICAL EXAMINER FEES	81144	11/26/2014 \$	40.00
100-000-35600-3000 PURCHASED SERVICES						
VENDOR: LANGUAGE LINE SERVICES, INC.						
3	NOVEMBER	3484598	INTERPRETATION	81115	11/26/2014 \$	3.60
100-000-35600-5230 TELECOMMUNICATIONS						
VENDOR: AT& T						
1	NOVEMBER	082-6049 0914C	REPRINT OF CHECK DESTROYED	81066	11/26/2014 \$	120.42
1	NOVEMBER	082-6049 11/14	LONG DISTANCE	81066	11/26/2014 \$	7.34
VENDOR: AT&T MOBILITY						
5	NOVEMBER	X11012014	E-911 DISPATCH CENTER	80946	11/14/2014 \$	94.60
VENDOR: COMCAST						
1	NOVEMBER	754926-10/14	11/01-11/30	80964	11/14/2014 \$	86.38
VENDOR: TREASURER OF VIRGINIA						
1	NOVEMBER	T278634	SEPT 2014	6763	11/17/2014 \$	674.72
VENDOR: LANGUAGE LINE SERVICES, INC.						
1	NOVEMBER	3484598	INTERPRETATION	81115	11/26/2014 \$	3.60
2	NOVEMBER	3484598	INTERPRETATION	81115	11/26/2014 \$	3.60-
VENDOR: VERIZON						
1	NOVEMBER	12445193-11/14	11/01-11/30	81054	11/14/2014 \$	1,299.25
16	NOVEMBER	27268895-10/14	10/26-11/25	81054	11/14/2014 \$	105.20
Total for 100-000-35600-5230						\$ 2,387.91
100-000-35600-5420 RENTAL OF BUILDINGS/TOWERS						
VENDOR: SHEN. VALLEY TELEVISION TOWER						
1	NOVEMBER	ANNUALFEE 14	ANNUAL FEE FOR TOWER SPACE	6892	11/26/2014 \$	2,674.37
1	NOVEMBER	DECEMBERRENT14	DECEMBER RENT	6803	11/17/2014 \$	2,070.00
Total for 100-000-35600-5420						\$ 4,744.37
100-000-42400-3840 PURCHASED SERVICES						
VENDOR: COUNTY OF FREDERICK, VIRGINIA						
1	NOVEMBER	2105-0011A	REFUSE	6760	11/17/2014 \$	594.84
1	NOVEMBER	80001-0011A	REFUSE	6760	11/17/2014 \$	60.72
2	NOVEMBER	ACCT 9 11/14	PURCHASED SERVICES	6842	11/26/2014 \$	6,381.01
Total for 100-000-42400-3840						\$ 7,036.57
100-000-42600-3000 PURCHASED SERVICES						
VENDOR: ALLIED WASTE SERVICES #976						
1	NOVEMBER	0976-000350040	11/01 - 11/30	6820	11/26/2014 \$	150.00
100-000-42700-3840 PURCHASED SERVICES						
VENDOR: FREDERICK-WINCHESTER SERVICE AUTHORITY						
1	NOVEMBER	162	OCTOBER SERVICES	6852	11/26/2014 \$	2,454.20
100-000-43200-3310 REPAIR & MAINTENANCE						
VENDOR: CONLEY WELDING						
1	NOVEMBER	CONLEY11112014	REPAIRED RAILING AND DRILL	80966	11/14/2014 \$	600.00
100-000-43200-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: ALLIED WASTE SERVICES #976						
1	NOVEMBER	0976-000348742	11/01-11/30	6744	11/17/2014 \$	1,359.48
VENDOR: GCA						
3	NOVEMBER	627456	NOVEMBER CLEANING	6769	11/17/2014 \$	3,660.01

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5	NOVEMBER	627456	NOVEMBER CLEANING	6769	11/17/2014 \$	3,660.01-
VENDOR: GREATSCAPES PROPERTY MANAGEMENT GROUP						
1	NOVEMBER	8262	MOWING	6770	11/17/2014 \$	7,420.00
Total for 100-000-43200-3320						\$ 8,779.48
100-000-43200-3340 CUSTODIAL SERVICE CONTRACTS						
VENDOR: GCA						
6	NOVEMBER	627456	NOVEMBER CLEANING	6769	11/17/2014 \$	3,660.01
100-000-43200-5130 WATER & SEWER SERVICES						
VENDOR: DEHAVEN BERKELEY SPRINGS WATER CORP.						
1	NOVEMBER	RT03-002963	WATER	81093	11/26/2014 \$	12.90
100-000-43200-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
3	NOVEMBER	X11012014	GOVT MAINTENANCE	80946	11/14/2014 \$	119.80
VENDOR: VERIZON						
17	NOVEMBER	27268895-10/14	10/26-11/25	81054	11/14/2014 \$	31.47
Total for 100-000-43200-5230						\$ 151.27
100-000-43200-6007 REPAIR AND MAINTENANCE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
4	NOVEMBER	0872-11/10/2014	AMAZON.COM	81076	11/26/2014 \$	19.22
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	NOVEMBER	070540	56171 - MULCH	6752	11/17/2014 \$	19.96
1	NOVEMBER	070552	56147 - NUTS/ WASHERS	6752	11/17/2014 \$	2.30
1	NOVEMBER	070555	56147 - NUTS/ WASHERS/SXS	6752	11/17/2014 \$	2.35
1	NOVEMBER	070596	56171 - BLADE	6752	11/17/2014 \$	5.49
1	NOVEMBER	070611	56171 - MULCH	6752	11/17/2014 \$	49.90
1	NOVEMBER	070743	56171 - GLUE/CAULK GUN/WD	6827	11/26/2014 \$	44.92
1	NOVEMBER	070750	56171 - FOAM BRUSH/STAIN	6827	11/26/2014 \$	19.95
VENDOR: SHANNON-BAUM SIGNS INC						
1	NOVEMBER	0196943-IN	SIGN	6802	11/17/2014 \$	48.00
Total for 100-000-43200-6007						\$ 212.09
100-000-43200-6008 VEHICLE AND EQUIPMENT FUEL						
VENDOR: MANSFIELD OIL COMPANY						
4	NOVEMBER	SQLCD/00093615	10/16-10/31	6785	11/17/2014 \$	187.09
100-000-43200-6009 VEHICLE AND EQUIPMENT SUPPLIES						
VENDOR: BERRYVILLE AUTO PARTS INC						
1	NOVEMBER	5370-88884	STATE INSPECTION	6751	11/17/2014 \$	16.00
1	NOVEMBER	5370-89565	BATTERY	6826	11/26/2014 \$	93.97
VENDOR: BODY WORKS OF BERRYVILLE, INC.						
1	NOVEMBER	8771	REPAIR	6830	11/26/2014 \$	601.80
Total for 100-000-43200-6009						\$ 711.77
100-000-43202-3310 REPAIR & MAINTENANCE						
VENDOR: ARC WATER TREATMENT OF MARYLAND, INC.						
4	NOVEMBER	368975	NOVEMBER SERVICE	6748	11/17/2014 \$	68.97
VENDOR: BUCKMARSH CONCRETE LLC						
1	NOVEMBER	10292014	REPAIR SIDEWALKS AT FRONT	80956	11/14/2014 \$	1,191.30
VENDOR: CONSOLIDATED ELECTRIC SERVICE LC						

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1	NOVEMBER	24339	LIGHTS FOR FLAG POLE	80967	11/14/2014 \$	768.70
Total for 100-000-43202-3310						\$ 2,028.97
100-000-43202-3320 MAINTENANCE SERVICE CONTRACTS						
VENDOR: GCA						
1	NOVEMBER	627456	NOVEMBER CLEANING	6769	11/17/2014 \$	2,332.38
7	NOVEMBER	627456	NOVEMBER CLEANING	6769	11/17/2014 \$	2,332.38-
Total for 100-000-43202-3320						\$ 0.00
100-000-43202-3340 CUSTODIAL SERVICE CONTRACTS						
VENDOR: GCA						
8	NOVEMBER	627456	NOVEMBER CLEANING	6769	11/17/2014 \$	2,332.38
100-000-43202-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	NOVEMBER	1149385761-1114	101 CHALMERS COURT 09/10-1	6884	11/26/2014 \$	2,808.34
100-000-43202-5120 HEATING SERVICES						
VENDOR: WASHINGTON GAS						
1	NOVEMBER	59517-11/12/14	101 CHALMERS CT 10/08-11/0	81155	11/26/2014 \$	349.52
100-000-43202-5130 WATER & SEWER SERVICES						
VENDOR: TOWN OF BERRYVILLE						
1	NOVEMBER	4190099-10/14	101 CHALMERS CT 09-23-10-2	81044	11/14/2014 \$	78.38
100-000-43202-6000 MATERIALS AND SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
2	NOVEMBER	3396-11/10/2014	AVALIVE BATTERY PACK	81076	11/26/2014 \$	58.30
100-000-43202-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: SOUTHERN REFRIGERATION						
1	NOVEMBER	369759	ACTUATOR	6806	11/17/2014 \$	138.89
100-000-43205-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	NOVEMBER	4455288888-1114	129 RAMSBURG ROAD 09/15-10	6884	11/26/2014 \$	239.41
100-000-43205-5130 WATER & SEWER SERVICES						
VENDOR: TOWN OF BERRYVILLE						
2	NOVEMBER	9001800-10/14	MAINT FACILITY 09/24-10/23	81044	11/14/2014 \$	25.50
100-000-43206-3310 REPAIR & MAINTENANCE						
VENDOR: ANDERSON CONTROL INC						
1	NOVEMBER	13071	ANNUAL FIRE ALARM INSPECTI	6746	11/17/2014 \$	120.00
100-000-43206-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
2	NOVEMBER	2048188888-1114	104 N CHURCH 09/12-10/12	6884	11/26/2014 \$	649.72
1	NOVEMBER	8894188888-1114	1531 SPRINGSBERRY RD 09/18	6884	11/26/2014 \$	131.18
Total for 100-000-43206-5110						\$ 780.90
100-000-43206-5120 HEATING SERVICES						
VENDOR: WASHINGTON GAS						
1	NOVEMBER	48510-11/12/14	100 N CHURCH 10/08-11/06	81155	11/26/2014 \$	159.03
100-000-43206-5130 WATER & SEWER SERVICES						

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VENDOR: DEHAVEN BERKELEY SPRINGS WATER CORP.							
1	NOVEMBER	RT03-002964	WATER	81093	11/26/2014 \$	12.90	
VENDOR: TOWN OF BERRYVILLE							
1	NOVEMBER	1004000-10/14	100 CHURCH ST 09/24-10/23	81044	11/14/2014 \$	200.00	
		Total for 100-000-43206-5130				\$	212.90
100-000-43206-6007		REPAIR AND MAINT SUPPLIES					
VENDOR: BB&T FINANCIAL, FSB							
3	NOVEMBER	0872-11/10/2014	BLINDS.COM	81076	11/26/2014 \$	45.48	
100-000-43207-3310		REPAIR & MAINTENANCE					
VENDOR: ANDERSON CONTROL INC							
1	NOVEMBER	13070	ANNUAL FIRE ALARM INSPECTI	6746	11/17/2014 \$	240.00	
100-000-43207-5110		ELECTRICAL SERVICES					
VENDOR: RAPPAHANNOCK ELEC COMPANY							
1	NOVEMBER	2048188888-1114	102 N CHURCH 09/12-10/12	6884	11/26/2014 \$	1,681.36	
100-000-43207-6007		REPAIR AND MAINT SUPPLIES					
VENDOR: BERRYVILLE TRUE VALUE HARDWARE							
1	NOVEMBER	070785	56171 - BIT/DR STOP	6827	11/26/2014 \$	17.87	
100-000-43208-3310		REPAIR & MAINTENANCE					
VENDOR: ANDERSON CONTROL INC							
1	NOVEMBER	13069	ANNUAL FIRE ALARM INSPECTI	6746	11/17/2014 \$	204.95	
1	NOVEMBER	13079	ANNUAL FIRE ALARM INSPECTI	6746	11/17/2014 \$	109.45	
VENDOR: DOLI/BOILER SAFETY							
1	NOVEMBER	954087191	INSPECTION	81097	11/26/2014 \$	20.00	
VENDOR: RIDDLEBERGER BROS INC							
1	NOVEMBER	86044	JUDGES CHAMBER FAN PROBLEM	6798	11/17/2014 \$	163.50	
		Total for 100-000-43208-3310				\$	497.90
100-000-43208-5110		ELECTRICAL SERVICES					
VENDOR: RAPPAHANNOCK ELEC COMPANY							
3	NOVEMBER	2048188888-1114	104 N CHURCH 09/12-10/12	6884	11/26/2014 \$	595.35	
1	NOVEMBER	3750088888-1114	104 N CHURCH	6884	11/26/2014 \$	39.80	
		Total for 100-000-43208-5110				\$	635.15
100-000-43208-5120		HEATING SERVICES					
VENDOR: WASHINGTON GAS							
1	NOVEMBER	448718-11/12/14	104 N CHURCH 10/08-11/06	81155	11/26/2014 \$	62.87	
100-000-43208-5130		WATER & SEWER SERVICES					
VENDOR: TOWN OF BERRYVILLE							
1	NOVEMBER	1003900-10/14	104 N CHURCH ST 09/24-10/2	81044	11/14/2014 \$	25.00	
100-000-43208-6007		REPAIR AND MAINT SUPPLIES					
VENDOR: BB&T FINANCIAL, FSB							
2	NOVEMBER	0872-11/10/2014	BLINDS.COM	81076	11/26/2014 \$	149.02	
100-000-43209-5110		ELECTRICAL SERVICES					
VENDOR: RAPPAHANNOCK ELEC COMPANY							
1	NOVEMBER	7658188888-1114	225 RAMSBURG LN 09/15-10/1	6884	11/26/2014 \$	475.58	

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100-000-43209-6007			REPAIR AND MAINT SUPPLIES			
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	NOVEMBER	070663	56147 - FLUSHLEVER	6827	11/26/2014 \$	15.99
100-000-43210-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	NOVEMBER	0775388888-1114	524 WESTWOOD ROAD 09/15-10	6884	11/26/2014 \$	101.55
100-000-43211-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	NOVEMBER	2750088888-1114	225 AL SMITH 09/18-10/18	6884	11/26/2014 \$	2,336.93
100-000-43211-5120			HEATING SERVICES			
VENDOR: WASHINGTON GAS						
1	NOVEMBER	01204-11/13/14	225 AL SMITH CIR 10/10-11/	81155	11/26/2014 \$	309.13
100-000-43211-5130			WATER & SEWER SERVICES			
VENDOR: TOWN OF BERRYVILLE						
1	NOVEMBER	9001300-10/14	REC ENTER 09/24-10/23	81044	11/14/2014 \$	136.00
100-000-43211-6007			REPAIR AND MAINT SUPPLIES			
VENDOR: MAURICE ELECTRICAL SUPPLY CO						
1	NOVEMBER	S102682966.001	GALV GRD ROD	6870	11/26/2014 \$	10.98
100-000-43212-3310			REPAIR & MAINTENANCE			
VENDOR: GREEN'S SEPTIC SERVICE						
1	NOVEMBER	11012014	SERVICE	6771	11/17/2014 \$	75.00
VENDOR: VIRGINIA TECH						
1	NOVEMBER	9055-46555-11/1	SOIL SAMPLE FEES	81149	11/26/2014 \$	110.00
Total for 100-000-43212-3310						\$ 185.00
100-000-43212-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	NOVEMBER	1650088888-1114	225 AL SMITH 09/18-10/18	6884	11/26/2014 \$	10.02
2	NOVEMBER	1650088888-1114	225 AL SMITH 09/18-10/18	6884	11/26/2014 \$	11.44
3	NOVEMBER	1650088888-1114	225 AL SMITH 09/18-10/18	6884	11/26/2014 \$	19.44
5	NOVEMBER	1650088888-1114	225 AL SMITH 09/18-10/18	6884	11/26/2014 \$	11.00
7	NOVEMBER	1650088888-1114	225 AL SMITH 09/18-10/18	6884	11/26/2014 \$	14.99
2	NOVEMBER	2750088888-1114	225 AL SMITH 09/18-10/18	6884	11/26/2014 \$	250.73
3	NOVEMBER	2750088888-1114	225 AL SMITH 09/18-10/18	6884	11/26/2014 \$	176.27
Total for 100-000-43212-5110						\$ 493.89
100-000-43212-5130			WATER & SEWER SERVICES			
VENDOR: TOWN OF BERRYVILLE						
1	NOVEMBER	9001200-10/14	LITTLE LEAGUE 09/24-10/23	81044	11/14/2014 \$	17.00
1	NOVEMBER	9001500-10/14	RT 7 HOUSE 09/24-10/23	81044	11/14/2014 \$	200.00
Total for 100-000-43212-5130						\$ 217.00
100-000-43212-6007			REPAIR AND MAINT SUPPLIES			
VENDOR: BERRYVILLE AUTO PARTS INC						
1	NOVEMBER	9292	SHIPMENT	6751	11/17/2014 \$	11.00
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	NOVEMBER	070752	56147 - NUTS/WASHERS	6827	11/26/2014 \$	6.36
1	NOVEMBER	070767	56171 - NUTS/WASHERS	6827	11/26/2014 \$	7.96
1	NOVEMBER	070781	56147 - RETURN/NUTS/WASHER	6827	11/26/2014 \$	15.68
1	NOVEMBER	70755	56147 - NUTS/WASHERS	6827	11/26/2014 \$	1.20

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Total for 100-000-43212-6007						\$ 42.20
100-000-43213-3310			REPAIR & MAINTENANCE			
VENDOR: THOMAS PLUMBING & HEATING, INC.						
1	NOVEMBER	PS23022	DRAINED AND WINTERIZED POO	6812	11/17/2014	\$ 471.32
100-000-43213-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
4	NOVEMBER	1650088888-1114	225 AL SMITH 09/18-10/18	6884	11/26/2014	\$ 43.73
5	NOVEMBER	2750088888-1114	225 AL SMITH 09/18-10/18	6884	11/26/2014	\$ 59.91
Total for 100-000-43213-5110						\$ 103.64
100-000-43213-5130			WATER & SEWER SERVICES			
VENDOR: TOWN OF BERRYVILLE						
1	NOVEMBER	9001400-10/14	POOL 09/24-10/23	81044	11/14/2014	\$ 20.00
100-000-43213-6007			REPAIR AND MAINT SUPPLIES			
VENDOR: BERRYVILLE AUTO PARTS INC						
1	NOVEMBER	5370-89385	ANTIFREEZE	6826	11/26/2014	\$ 19.83
VENDOR: SUNBELT RENTALS						
1	NOVEMBER	48818242-001	VIDEO PIPE CAMERA	81039	11/14/2014	\$ 239.35
Total for 100-000-43213-6007						\$ 259.18
100-000-43214-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
6	NOVEMBER	1650088888-1114	225 AL SMITH 09/18-10/18	6884	11/26/2014	\$ 85.20
100-000-43215-3310			REPAIR & MAINTENANCE			
VENDOR: BOYER LANDSCAPES, INC.						
1	NOVEMBER	120353	WINTERIZE IRRIGATION SYSTE	80955	11/14/2014	\$ 200.00
100-000-43215-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
4	NOVEMBER	2750088888-1114	225 AL SMITH 09/18-10/18	6884	11/26/2014	\$ 39.20
100-000-43215-6007			REPAIR AND MAINT SUPPLIES			
VENDOR: BERRYVILLE FARM SUPPLY						
1	NOVEMBER	1080873	BFS GRASS	81077	11/26/2014	\$ 104.25
VENDOR: MCCORMICK PAINT WORKS CO						
1	NOVEMBER	230003130	ATHLETIC FIELD MARKING	81007	11/14/2014	\$ 1,274.40
Total for 100-000-43215-6007						\$ 1,378.65
100-000-43236-6007			REPAIR AND MAINT SUPPLIES			
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	NOVEMBER	070716	56147 - STAPLE	6827	11/26/2014	\$ 2.29
100-000-43237-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	NOVEMBER	0801388888-1114	313 E MAIN ST 09/10-10/10	6884	11/26/2014	\$ 120.12
1	NOVEMBER	4980388888-1114	311 E MAIN ST 09/10-10/10	6884	11/26/2014	\$ 590.81
Total for 100-000-43237-5110						\$ 710.93
100-000-43237-5130			WATER & SEWER SERVICES			

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VENDOR: TOWN OF BERRYVILLE						
1	NOVEMBER	2010600-10/14	313 E MAIN ST 09/24-10/23	81044	11/14/2014 \$	25.00
1	NOVEMBER	2010700-10/14	311 E MAIN ST 09/24-10/23	81044	11/14/2014 \$	50.00
Total for 100-000-43237-5130						\$ 75.00
100-000-52500-5620 CIVIC CONTRIBUTIONS						
VENDOR: NORTHWESTERN COMMUNITY SERVICES						
1	NOVEMBER	2ND QTR 2015	2ND QTR ALLOCATION 2015	81021	11/14/2014 \$	21,250.00
100-000-53240-5699 CIVIC CONTRIBUTIONS						
VENDOR: VIRGINIA REGIONAL TRANSIT						
1	NOVEMBER	CLRK 2014.15-2	CLARKE ON DEMAND SERVICE 1	81153	11/26/2014 \$	4,825.50
100-000-69100-5699 CIVIC CONTRIBUTIONS						
VENDOR: LORD FAIRFAX COMMUNITY COLLEGE						
1	NOVEMBER	1502	FY15 OCT 1 -- DEC 31 CONTRI	81116	11/26/2014 \$	4,383.50
100-000-71100-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: DDL BUSINESS SYSTEMS LLC						
1	NOVEMBER	59502	09/25-10/24	6762	11/17/2014 \$	96.44
100-000-71100-3500 PRINTING AND BINDING						
VENDOR: BB&T FINANCIAL, FSB						
4	NOVEMBER	6723-11/10/2014	VISTA PRINT	81076	11/26/2014 \$	13.98
100-000-71100-5210 POSTAL SERVICES						
VENDOR: BB&T FINANCIAL, FSB						
1	NOVEMBER	6723-11/10/2014	USPS	81076	11/26/2014 \$	7.19
VENDOR: CLARKE COUNTY TREASURER						
12	NOVEMBER	PETTYCASH1114	POST OFFICE	81087	11/26/2014 \$	99.08
VENDOR: PURCHASE POWER						
8	NOVEMBER	35438654-11/14	POSTAGE	81028	11/14/2014 \$	14.46
Total for 100-000-71100-5210						\$ 120.73
100-000-71100-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
17	NOVEMBER	T278634	SEPT 2014	6763	11/17/2014 \$	20.41
VENDOR: VERIZON						
18	NOVEMBER	27268895-10/14	10/26-11/25	81054	11/14/2014 \$	52.23
Total for 100-000-71100-5230						\$ 72.64
100-000-71100-5810 DUES,SUBSCRIPTIONS & MEMBERSHIPS						
VENDOR: VIRGINIA DEPT OF SOCIAL SVC						
1	NOVEMBER	A-15534 11/14	BACKGROUND CHECK	81152	11/26/2014 \$	7.00
VENDOR: VRPS						
1	NOVEMBER	8177970	MEMBERSHIP	81056	11/14/2014 \$	25.00
Total for 100-000-71100-5810						\$ 32.00
100-000-71100-6008 VEHICLE AND EQUIPMENT FUEL						
VENDOR: MANSFIELD OIL COMPANY						
6	NOVEMBER	SQLCD/00093615	10/16-10/31	6785	11/17/2014 \$	71.91
100-000-71310-5830 REFUNDS						

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VENDOR:	MAUREEN CUNNINGHAM					
1	NOVEMBER	189628	REFUND	80968	11/14/2014 \$	150.00
VENDOR:	SHECKELS, SALLY					
1	NOVEMBER	189682	REFUND	6891	11/26/2014 \$	30.00
Total for 100-000-71310-5830						\$ 180.00

100-000-71310-6014	OTHER OPERATING SUPPLIES					
VENDOR:	BERRYVILLE TRUE VALUE HARDWARE					
1	NOVEMBER	70468	55140 - CORN BRACE/SCREW/B	6752	11/17/2014 \$	31.96
1	NOVEMBER	70535	55140 - GAS CAN	6752	11/17/2014 \$	9.99
1	NOVEMBER	70688	55140 - FENCE POST/TAPE RU	6827	11/26/2014 \$	20.48
2	NOVEMBER	70688	55140 - FENCE POST/TAPE RU	6827	11/26/2014 \$	63.94
Total for 100-000-71310-6014						\$ 126.37

100-000-71350-3100	PROFESSIONAL SERVICES					
VENDOR:	AMERICAN RED CROSS					
1	NOVEMBER	10335524	SAFETY TRAINING	6821	11/26/2014 \$	38.00
VENDOR:	XTREME FIT STUDIO					
1	NOVEMBER	CHATMAN11142014	YOGA/ZUMBA/TOTAL FIT	6837	11/26/2014 \$	796.25
VENDOR:	HAGGARD, GABRIELLE DBA FLYING CHANGES PO					
1	NOVEMBER	HAGGARD11042014	FLYING CHAGES PONY SCHOOL	81106	11/26/2014 \$	474.30
VENDOR:	JOHNSTON, JANE					
1	NOVEMBER	JOHNSTO11142014	FITT/TAI CHI/SIT AND GET F	6862	11/26/2014 \$	568.75
VENDOR:	JOHNSTON, TINA DBA INTEGRATED COUNSELING					
1	NOVEMBER	JOHNSTO11142014	KIDS YOGA CLASS	6863	11/26/2014 \$	200.90
VENDOR:	MONTGOMERY, CHRISTEL DBA CHEER ERUPTIONS					
1	NOVEMBER	MONTGOM11022014	GYMNASTICS CLASSES	6789	11/17/2014 \$	1,246.18
VENDOR:	OPUS OAKES, AN ART PLACE, INC.					
1	NOVEMBER	OPUS10312014	ART CLASSES	6792	11/17/2014 \$	769.75
Total for 100-000-71350-3100						\$ 4,094.13

100-000-71350-3500	PRINTING AND BINDING					
VENDOR:	ATTIC PROMOTIONS, INC.					
1	NOVEMBER	434	SHIRT	6749	11/17/2014 \$	510.75
2	NOVEMBER	434	SHIRT	6749	11/17/2014 \$	510.75-
Total for 100-000-71350-3500						\$ 0.00

100-000-71350-3600	ADVERTISING					
VENDOR:	THE OBSERVER					
1	NOVEMBER	14102232	ADVERTISING	81041	11/14/2014 \$	122.40
100-000-71350-5560	GROUP TRIPS					
VENDOR:	CLARKE COUNTY PUBLIC SCHOOL					
1	NOVEMBER	SUMMERTRIPS2014	SUMMER TRIPS PARKS AND REC	80962	11/14/2014 \$	506.06
100-000-71350-5830	REFUNDS					
VENDOR:	MORRIS, DAVID					
1	NOVEMBER	189462	REFUND	81013	11/14/2014 \$	100.00
100-000-71350-6002	SUPPLIES - FOOD					
VENDOR:	FOOD LION, INC					
1	NOVEMBER	281164438526	CANDY	80980	11/14/2014 \$	9.98

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VENDOR: SCHENCK FOODS CO., INC.						
1	NOVEMBER	5972441	FOOD	81133	11/26/2014	\$ 179.21
Total for 100-000-71350-6002						\$ 189.19
100-000-71350-6011 UNIFORM AND WEARING APPAREL						
VENDOR: ATTIC PROMOTIONS, INC.						
1	NOVEMBER	430	VEST	6749	11/17/2014	\$ 20.00
100-000-71350-6013 SUPPLIES - EDUCATIONAL AND REC						
VENDOR: ATTIC PROMOTIONS, INC.						
3	NOVEMBER	434	SHIRT	6749	11/17/2014	\$ 510.75
VENDOR: BB&T FINANCIAL, FSB						
3	NOVEMBER	6723-11/10/2014	SUNSHINE YOGA.COM	81076	11/26/2014	\$ 103.80
VENDOR: S & S WORLDWIDE						
1	NOVEMBER	8360324	GAME PACK/ROPE/BALLS	81132	11/26/2014	\$ 385.47
Total for 100-000-71350-6013						\$ 1,000.02
100-000-71350-6014 OTHER OPERATING SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
2	NOVEMBER	6723-11/10/2014	FAMILY DOLLAR	81076	11/26/2014	\$ 12.50
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	NOVEMBER	70461	55140 - SUPER GLUE	6752	11/17/2014	\$ 1.99
Total for 100-000-71350-6014						\$ 14.49
100-000-81110-3140 ENGINEERING & ARCHITECTURAL						
VENDOR: PIEDMONT GEOTECHNICAL, INC.						
1	NOVEMBER	1726VA	PURCHASED SERVICES	6794	11/17/2014	\$ 175.00
1	NOVEMBER	1735A	PROFESSIONAL SERVICES	6881	11/26/2014	\$ 175.00
1	NOVEMBER	1736A	PROFESSIONAL SERVICES	6881	11/26/2014	\$ 262.50
Total for 100-000-81110-3140						\$ 612.50
100-000-81110-3600 ADVERTISING						
VENDOR: NORTHERN VIRGINIA DAILY						
1	NOVEMBER	32	ADVERTISING	81019	11/14/2014	\$ 288.54
VENDOR: WINCHESTER STAR						
2	NOVEMBER	1651188-10/14	HELP WANTED/PH-APP FILING	6818	11/17/2014	\$ 448.90
Total for 100-000-81110-3600						\$ 737.44
100-000-81110-5210 POSTAL SERVICES						
VENDOR: CLARKE COUNTY TREASURER						
13	NOVEMBER	PETTYCASH1114	POST OFFICE	81087	11/26/2014	\$ 12.88
VENDOR: PURCHASE POWER						
9	NOVEMBER	35438654-11/14	POSTAGE	81028	11/14/2014	\$ 13.36
Total for 100-000-81110-5210						\$ 26.24
100-000-81110-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
18	NOVEMBER	T278634	SEPT 2014	6763	11/17/2014	\$ 3.64
VENDOR: VERIZON						
19	NOVEMBER	27268895-10/14	10/26-11/25	81054	11/14/2014	\$ 16.60
Total for 100-000-81110-5230						\$ 20.24

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100-000-81110-5510 TRAVEL MILEAGE						
VENDOR:	TEETOR, ALISON					
1	NOVEMBER	TEETOR10282014	MILEAGE	6810	11/17/2014 \$	184.80
100-000-81600-3160 BOARD MEMBER FEES						
VENDOR:	BOUFFAULT, ROBINA RICH					
1	NOVEMBER	PLANCOMMNOV414	PLANNING COMMISSION MEETIN	6832	11/26/2014 \$	100.00
VENDOR:	RANDY BUCKLEY					
1	NOVEMBER	PLANCOMMNOV414	PLANNING COMMISSION MEETIN	6835	11/26/2014 \$	100.00
VENDOR:	CALDWELL, ANNE					
1	NOVEMBER	PLANCOMMNOV414	PLANNING COMMISSION MEETIN	6836	11/26/2014 \$	100.00
VENDOR:	DOUGLAS KRUEH					
1	NOVEMBER	PLANCOMMNOV414	PLANNING COMMISSION MEETIN	6865	11/26/2014 \$	100.00
VENDOR:	FRANK LEE					
1	NOVEMBER	PLANCOMMNOV414	PLANNING COMMISSION MEETIN	6866	11/26/2014 \$	100.00
VENDOR:	NELSON, CLIFFORD M.					
1	NOVEMBER	PLANCOMMNOV414	PLANNING COMMISSION MEETIN	6875	11/26/2014 \$	100.00
VENDOR:	OHRSTROM II, GEORGE					
1	NOVEMBER	PLANCOMMNOV414	PLANNING COMMISSION MEETIN	6879	11/26/2014 \$	100.00
VENDOR:	TURKEL, JON					
1	NOVEMBER	PLANCOMMNOV414	PLANNING COMMISSION MEETIN	6899	11/26/2014 \$	100.00
Total for 100-000-81600-3160						\$ 800.00
100-000-81800-3100 PROFESSIONAL SERVICES						
VENDOR:	KALBIAN, MARAL S.					
1	NOVEMBER	11032014	PROFESSIONAL SERVICES	6779	11/17/2014 \$	495.00
100-000-81920-5699 CIVIC CONTRIBUTIONS						
VENDOR:	WINCHESTER REGIONAL AIRPORT AUTHORITY					
1	NOVEMBER	10312014	APPROPRIATIONS	81059	11/14/2014 \$	625.00
100-000-82210-3000 PURCHASED SERVICES						
VENDOR:	U.S. GEOLOGICAL SURVEY					
1	NOVEMBER	90299001	APPRAISAL OF THE NORTHERN	81047	11/14/2014 \$	7,500.00
100-000-82600-5510 TRAVEL MILEAGE						
VENDOR:	LAURA NOWELL SHIFFLETT					
1	NOVEMBER	SHIFFLE11072014	MILEAGE	6893	11/26/2014 \$	301.28
100-000-83100-3841 VPI EXTENSION AGENT						
VENDOR:	VIRGINIA TECH					
1	NOVEMBER	FY2015 1ST QTR	BILLING SALARY FY2015 1ST	81149	11/26/2014 \$	7,664.23
100-000-83100-5210 POSTAGE						
VENDOR:	PURCHASE POWER					
12	NOVEMBER	35438654-11/14	POSTAGE	81028	11/14/2014 \$	37.25
100-000-83100-5230 TELECOMMUNICATIONS						
VENDOR:	TREASURER OF VIRGINIA					
12	NOVEMBER	T278634	SEPT 2014	6763	11/17/2014 \$	7.40
VENDOR:	VERIZON					
20	NOVEMBER	27268895-10/14	10/26-11/25	81054	11/14/2014 \$	6.64

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Total for 100-000-83100-5230						\$ 14.04
100-000-83100-6014 OTHER OPERATING SUPPLIES						
VENDOR: CLARKE COUNTY TREASURER						
8	NOVEMBER	PETTYCASH1114	DOLLAR GENERAL	81087	11/26/2014	\$ 7.50
9	NOVEMBER	PETTYCASH1114	MARTINS	81087	11/26/2014	\$ 11.64
10	NOVEMBER	PETTYCASH1114	LITTLE CAESARS	81087	11/26/2014	\$ 21.86
11	NOVEMBER	PETTYCASH1114	FOOD LION	81087	11/26/2014	\$ 10.38
Total for 100-000-83100-6014						\$ 51.38
TOTAL DEFINITION TYPE 0 :						\$ 188,235.80
TOTAL EXPENDITURES :						\$ 188,235.80
TOTAL for FISCAL YEAR 2015 :						\$ 188,235.80
TOTAL PAYMENTS :						\$ 188,235.80

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Fiscal Year: 2015						
EXPENDITURES						
DEFINITION TYPE 0						
231-000-31200-3310	PURCHASED SERVICES REPAIR & MAINTENA					
VENDOR: TELTRONIC						
1	NOVEMBER	551113	INSTALL	6811	11/17/2014	\$ 278.75
231-000-31200-5530	TRAVEL SUBSISTANCE & LODGING					
VENDOR: BB&T FINANCIAL, FSB						
9	NOVEMBER	1877-11/10/2014	NO FRILL BAR AND GRILL VIR	81076	11/26/2014	\$ 44.00
10	NOVEMBER	1877-11/10/2014	BEACH PUB VIRGINIA BEACH	81076	11/26/2014	\$ 50.00
11	NOVEMBER	1877-11/10/2014	HOLIDAY INN VIRGINIA BEACH	81076	11/26/2014	\$ 307.38
12	NOVEMBER	1877-11/10/2014	HOLIDAY INN VIRGINIA BEACH	81076	11/26/2014	\$ 309.38
13	NOVEMBER	1877-11/10/2014	CHICK FIL A FREDERICKSBURG	81076	11/26/2014	\$ 16.46
14	NOVEMBER	1877-11/10/2014	CHEESECAKE FACTORY VIRGINI	81076	11/26/2014	\$ 36.00
6	NOVEMBER	6608-11/10/2014	PF CHANGS	81076	11/26/2014	\$ 45.61
7	NOVEMBER	6608-11/10/2014	WILD DUNES RESORT	81076	11/26/2014	\$ 10.97
8	NOVEMBER	6608-11/10/2014	TATTOOED MOOSE CHARLESTON	81076	11/26/2014	\$ 22.34
9	NOVEMBER	6608-11/10/2014	HYMANS SEAFOOD CHARLESTON	81076	11/26/2014	\$ 43.84
10	NOVEMBER	6608-11/10/2014	HARRIS TEETER PALMS SC	81076	11/26/2014	\$ 15.44
11	NOVEMBER	6608-11/10/2014	MCDONALDS SUMMERVILLE SC	81076	11/26/2014	\$ 7.86
12	NOVEMBER	6608-11/10/2014	WILD DUNES RESORT PALMS SC	81076	11/26/2014	\$ 414.60
13	NOVEMBER	6608-11/10/2014	ARBY'S EMPORIA VA	81076	11/26/2014	\$ 7.93
12	NOVEMBER	6665-11/10/2014	RENAISSANCE HOTELS LOST RE	81076	11/26/2014	\$ 22.05
13	NOVEMBER	6665-11/10/2014	RENAISSANCE HOTELS LOST RE	81076	11/26/2014	\$ 6.82
14	NOVEMBER	6665-11/10/2014	RENAISSANCE HOTELS 10/24-1	81076	11/26/2014	\$ 1,251.53
15	NOVEMBER	6665-11/10/2014	ACE CAB ORLANDO FL	81076	11/26/2014	\$ 47.28
16	NOVEMBER	6665-11/10/2014	VANES VERNITUS CAB ORLANDO	81076	11/26/2014	\$ 51.60
17	NOVEMBER	6665-11/10/2014	RED LOBSTER ORLANDO FL LOS	81076	11/26/2014	\$ 23.70
Total for 231-000-31200-5530						\$ 2,734.79
231-000-31200-5540	TRAVEL CONVENTION & EDUCATION					
VENDOR: BB&T FINANCIAL, FSB						
10	NOVEMBER	6665-11/10/2014	IACP	81076	11/26/2014	\$ 425.00
231-000-31200-6008	FUEL - VEHICLE AND EQUIPMENT					
VENDOR: BB&T FINANCIAL, FSB						
1	NOVEMBER	6608-11/10/2014	PILOT CARMEL CHURCH VA	81076	11/26/2014	\$ 33.75
2	NOVEMBER	6608-11/10/2014	EXXON GABLE SC	81076	11/26/2014	\$ 41.50
3	NOVEMBER	6608-11/10/2014	SHEETZ SMITHFIELD NC	81076	11/26/2014	\$ 28.00
4	NOVEMBER	6608-11/10/2014	PILOT SUMMERVILLE SC	81076	11/26/2014	\$ 33.13
5	NOVEMBER	6608-11/10/2014	LOVES RUTHER GLEN VA	81076	11/26/2014	\$ 20.05
Total for 231-000-31200-6008						\$ 156.43
231-000-31200-6010	POLICE SUPPLIES					
VENDOR: GATELY COMMUNICATION COMPANY						
1	NOVEMBER	09-0058741	COVERS/COVERSET	81104	11/26/2014	\$ 1,015.00
231-101-22100-5230	TELECOMMUNICATIONS					
VENDOR: AT&T MOBILITY						
11	NOVEMBER	X11012014	COMMONWEALTH'S ATTORNEY	80946	11/14/2014	\$ 210.80--
231-128-31200-5800	MISCELLANEOUS					
VENDOR: BB&T FINANCIAL, FSB						
8	NOVEMBER	6558-11/10/2014	PAPER SUBSCRIPTION	81076	11/26/2014	\$ 21.00
VENDOR: OLDE MASTER ORIGINALS						
1	NOVEMBER	5718	ENGRAVED PLAQUE	81121	11/26/2014	\$ 146.50

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Total for 231-128-31200-5800						\$ 167.50
231-128-31200-6001			MATERIALS AND SUPPLIES			
VENDOR: BB&T FINANCIAL, FSB						
3	NOVEMBER	1877-11/10/2014	DUNKIN DONUTS	81076	11/26/2014	\$ 30.51
4	NOVEMBER	1877-11/10/2014	FOOD LION	81076	11/26/2014	\$ 19.06
5	NOVEMBER	1877-11/10/2014	GOLDEN DRAGON LOST RECEIPT	81076	11/26/2014	\$ 51.81
Total for 231-128-31200-6001						\$ 101.38
235-000-82700-3100			PROFESSIONAL SERVICES			
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
1	NOVEMBER	HALL11022014	LEGAL SERVICES OCT 2014	6772	11/17/2014	\$ 995.00
VENDOR: ROBIN COUCH CARDILLO						
1	NOVEMBER	CEA 14-128-002	NEWSLETTER WORK	81130	11/26/2014	\$ 1,135.68
1	NOVEMBER	CEA 14-128-003	NEWSLETTER WORK	81130	11/26/2014	\$ 1,520.00
Total for 235-000-82700-3100						\$ 3,650.68
235-000-82700-5210			POSTAGE			
VENDOR: PURCHASE POWER						
11	NOVEMBER	35438654-11/14	POSTAGE	81028	11/14/2014	\$ 14.08
301-610-94300-3000			PURCHASED SERVICES			
VENDOR: PROJECT HOPE						
1	NOVEMBER	HOPE11182014	SPOUT RUN TMDL IMP DEQ 319	81126	11/26/2014	\$ 10,000.00
301-800-94209-8203			COMMUNICATIONS EQUIPMENT ADDITIONS			
VENDOR: MOTOROLA SOLUTIONS INC						
1	NOVEMBER	41196534	RADIO EQUIPMENT UPGRADE	81014	11/14/2014	\$ 160,187.50
301-800-94299-8207			EDP EQUIPMENT ADDITIONS			
VENDOR: RICOH USA INC						
1	NOVEMBER	1050502613	PRINTER	81030	11/14/2014	\$ 4,705.00
301-800-94315-3120			Reassessment			
VENDOR: WAMPLER-EANES APPRAISAL GROUP LTD.						
1	NOVEMBER	002-16	ASSESSMENT	6902	11/26/2014	\$ 3,771.00
301-800-94318-8112			CONSTRUCTION REPLACEMENT			
VENDOR: FURLONG'S SHEETMETAL, INC.						
1	NOVEMBER	2649	REPLACE BLOWER MOTOR	81103	11/26/2014	\$ 450.00
VENDOR: GCA						
1	NOVEMBER	29827	CONSTRUCTION CLEAN UP SHER	6854	11/26/2014	\$ 483.92
VENDOR: LANTZ CONSTRUCTION						
1	NOVEMBER	851-14/10-14	SHERIFF'S OFFICE RENOVATIO	6783	11/17/2014	\$ 56,525.00
Total for 301-800-94318-8112						\$ 57,458.92
301-800-94320-3000			PROFESSIONAL SERVICES			
VENDOR: HERD PLANNING & DESIGN, LTD						
1	NOVEMBER	1413	COMPREHENSIVE PLAN UPDATE	80990	11/14/2014	\$ 4,552.00
301-800-94338-3000			Purchased Services			
VENDOR: TYLER TECHNOLOGIES						
1	NOVEMBER	045-120541	SERVICES	6813	11/17/2014	\$ 1,586.25
1	NOVEMBER	045-120844	TRAINING	6813	11/17/2014	\$ 264.38

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Total for 301-800-94338-3000						\$ 1,850.63
TOTAL DEFINITION TYPE 0 :						\$ 250,857.86
TOTAL EXPENDITURES :						\$ 250,857.86
TOTAL for FISCAL YEAR 2015 :						\$ 250,857.86
TOTAL PAYMENTS :						\$ 250,857.86

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=====						
Fiscal Year: 2015						
EXPENDITURES						
DEFINITION TYPE 0						
607-000-12510-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: RICOH USA INC						
1	NOVEMBER	5033340434	08/12-11/11	81129	11/26/2014 \$	45.07
607-000-12530-4300 CENTRAL PURCHASING/STORE						
VENDOR: B W WILSON PAPER CO INC						
1	NOVEMBER	1753751	PAPER	80947	11/14/2014 \$	1,252.86
VENDOR: BB&T FINANCIAL, FSB						
6	NOVEMBER	1877-11/10/2014	FRAUD CHARGES REVERSED	81076	11/26/2014 \$	136.34-
VENDOR: INDEPENDENT STATIONERS						
1	NOVEMBER	IN-000471721	HOLE PUNCH/BINDERS/PROTECT	6777	11/17/2014 \$	146.25
VENDOR: KURTZ BROTHERS						
1	NOVEMBER	70442.00	FILE FOLDERS	81000	11/14/2014 \$	119.27
VENDOR: OFFICE DEPOT						
1	NOVEMBER	739297657001	BOOK/FASTNER	81120	11/26/2014 \$	52.79
VENDOR: QUILL CORPORATION						
1	NOVEMBER	7318534	INK	6795	11/17/2014 \$	220.11
VENDOR: STAPLES TECHNOLOGY SOLUTIONS						
1	NOVEMBER	BAK990	INK	81037	11/14/2014 \$	576.98
Total for 607-000-12530-4300						\$ 2,231.92
607-000-12530-5210 POSTAL SERVICES						
VENDOR: PURCHASE POWER						
5	NOVEMBER	35438654-11/14	POSTAGE	81028	11/14/2014 \$	101.61
607-000-12530-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
13	NOVEMBER	T278634	SEPT 2014	6763	11/17/2014 \$	14.90
VENDOR: VERIZON						
32	NOVEMBER	27268895-10/14	10/26-11/25	81054	11/14/2014 \$	90.10
Total for 607-000-12530-5230						\$ 105.00
607-000-12530-5510 TRAVEL MILEAGE						
VENDOR: EMILY JOHNSON						
1	NOVEMBER	JOHNSON11042014	MILEAGE	6778	11/17/2014 \$	47.04
VENDOR: LEGGE, MICHAEL						
1	NOVEMBER	LEGGE11142014	MILEAGE PURCHASING CLASS	6867	11/26/2014 \$	191.52
Total for 607-000-12530-5510						\$ 238.56
607-000-12530-6001 OFFICE SUPPLIES						
VENDOR: BENNETT, BRENDA						
1	NOVEMBER	BENNETT11152014	KOHL'S COFFEE MACHINE	6825	11/26/2014 \$	62.99
732-000-12530-3000 PURCHASED SERVICES - TRANSACTION FEE						
VENDOR: WAGE WORKS						
1	NOVEMBER	125AI0357579	MONTHLY PLAN ADMINISTRATIO	81154	11/26/2014 \$	401.75

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TOTAL DEFINITION TYPE 0 :						\$ 3,186.90
TOTAL EXPENDITURES :						\$ 3,186.90
TOTAL for FISCAL YEAR 2015 :						\$ 3,186.90
TOTAL PAYMENTS :						\$ 3,186.90

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=====						
Fiscal Year: 2015						
REVENUES						
DEFINITION TYPE 0						
100-000-340102 SCAAP GRANT						
VENDOR: JUSTICE BENEFITS, INC.						
1	NOVEMBER	200410397	SCAAP FY2014 AWARD	81111	11/26/2014	\$ 243.10
TOTAL DEFINITION TYPE 0 :						\$ 243.10
TOTAL REVENUES :						\$ 243.10
TOTAL PAYMENTS :						\$ 243.10

Clarke Co. **Reconciliation of Appropriations** Year Ending June 30, 2015

01-Dec-14

Date	Total	General Fund	Soc Svcs Fund	CSA Fund	Sch Oper Fund	Food Serv Fund	GG Cap Fund	School Cap Fund	GG Debt Fund	School Debt Fund	Joint Fund	Conservation Easements	Unemploy. Fund
04/16/14 Appropriations Resolution: Total	39,932,445	8,984,882	1,338,165	607,000	21,447,660	782,343	1,040,830	852,179	420,700	3,867,648	551,038	15,000	25,000
<i>Adjustments:</i>													
06/17/14 Sheriff's Office Renovation							97,420						
06/17/14 Park Benches		1,010											
07/15/14 Moore and Dorsey Easements												273,124	
10/21/14 Historic Driving Brochure HPC		2,500											
10/21/14 Social Services Vehicle			25,700										
11/18/14 School Operating Carryover					349,353								
11/18/14 School Security Grant								67,223					
11/18/14 Parks Grounds Cypress Trees		1,695											
11/18/14 Clifton Road Fire Bills		2,138											
Revised Appropriation	40,752,608	8,992,225	1,363,865	607,000	21,797,013	782,343	1,138,250	919,402	420,700	3,867,648	551,038	288,124	25,000
Change to Appropriation	820,163	7,343	25,700	0	349,353	0	97,420	67,223	0	0	0	273,124	0
Original Revenue Estimate	14,680,803	2,731,834	892,247	306,457	9,713,245	761,012	0	154,000		119,008	3,000	0	0
<i>Adjustments:</i>													
06/17/14 Park Benches (Parks Construction Fund)		1,010											
07/15/14 State and Federal Conservation Easement Grants												273,124	
11/18/14 School Security Grant								67,223					
Revised Revenue Estimate	15,022,160	2,732,844	892,247	306,457	9,713,245	761,012	0	221,223	0	119,008	3,000	273,124	0
Change to Revenue Estimate	341,357	1,010	0	0	0	0	0	67,223	0	0	0	273,124	0
Original Local Tax Funding	25,251,642	6,253,048	445,918	300,543	11,734,415	21,331	1,040,830	698,179	420,700	3,748,640	548,038	15,000	25,000
Revised Local Tax Funding	25,730,448	6,259,381	471,618	300,543	12,083,768	21,331	1,138,250	698,179	420,700	3,748,640	548,038	15,000	25,000
Change to Local Tax Funding	478,806	6,333	25,700	0	349,353	0	97,420	0	0	0	0	0	0

Title: General Fund Balance

Source: Clarke County Joint Administrative Services

<u>Prior Titles</u>	<u>Prior</u>	<u>Current</u>	<u>Notes</u>
General Fund Balance Year End FY 13	15,574,543	15,574,543	
Expenditure FY 14	(28,099,645)	(28,099,645)	
Revenue FY 14	26,161,144	26,161,144	
General Fund Balance Year End FY 14	13,636,042	13,636,042	
 <u>Designations</u>			
Liquidity Designation @ 12% of FY 15 Budgeted Operating Revenue	(\$3,188,575)	(\$3,188,575)	
Stabilization Designation @ 3% of FY 15 Budgeted Operating Revenue	(797,144)	(797,144)	
Continuing Local GF Appropriations for Capital Projects	(3,043,265)	(3,043,265)	
School Capital/Debt	(1,250,000)	(1,250,000)	
Government Construction/Debt	(600,578)	(600,578)	
Property Acquisition	(265,000)	(265,000)	
Conservation Easements from Government Savings	(153,462)	(153,462)	
Community Facilities	(\$156,000)	(\$156,000)	
Comprehensive Services Act Shortfall	(250,000)	(250,000)	
Parks Master Plan	(100,000)	(100,000)	
School Operating Carryover	(357,286)	(7,933)	Less \$349,353 proposed School carryover
Government Carryover Requests from Government Savings	(586,487)	(457,034)	Less \$129,453 for supplementals to date
Energy Efficiency	(50,000)	(50,000)	
Data and Communications Technology	(200,000)	(200,000)	
Recycling and Convenience Center	(444,183)	(444,183)	
Regional Jail Capital Needs	(100,000)	(100,000)	
Vehicle Replacements	(100,000)	(100,000)	
Voting Equipment Upgrades	(50,000)	(50,000)	
Landfill costs	(50,000)	(50,000)	
Pay and Classification Plan Implementation	(40,000)	(40,000)	
Leave Liability	(75,000)	(75,000)	
FY 15 Original Budget Surplus (Deficit)	(1,329,062)	(1,329,062)	
TOTAL Designations	(13,186,042)	(12,707,236)	
FY 15 Expenditure Supplemental		(820,163)	
FY 15 Revenue Supplemental		341,357	
Undesignated	450,000	450,000	

Government Capital Projects

November 30, 2014

Description	FY 14 Carryover	FY 15 Original Budget/ Revenue Estimate	FY15 Supplemental Budget	Inter-projec Adjusts	Cumulative Budget With Adjusts	Outstanding Encumbrance	Year-to Date Expenditure/ Revenue	Available Balance	Notes	
General Government Capital Expenditure										
Sheriff's Equipment (fingerprinting, etc.)	13,468	4,000		-13,468	4,001		2,670	1,331		
HVAC Systems	18,773				18,773			18,773		
Auto Replacement		30,000			30,000		7,431	22,569		
Communications Equipment/Computers, MDTs, Laptops,	160,188	11,500		13,468	185,156		185,156	-		
Fencing - Ballfield & Pool	14,456	10,000			24,456			24,456		
Old Park Office Modifications	13,583	90,000			103,583		4,416	99,167		
Additional Parking	10,000				10,000			10,000		
Sheriff's Vehicles	4,943	74,000			78,943		76,405	2,538		
Motorola Portable Radios	50,000				50,000		49,608	392		
Public Safety Voice Logging Data Recorder		66,830			66,830	23,044	27,156	16,630		
Communications	-				-		2,000	(2,000)		
Sheriff's Mobile Radio System/Microwave System		70,000			70,000			70,000		
Park Expansion	10,000				10,000			10,000		
Economic Development	176,434				176,434			176,434		
Technology Improvements	56,018	137,500			193,518		75,091	118,427		
C-Spout Run Project	73,689				73,689		737	72,952		
Spout Run Cleanup (EPA Grant pjt)	316,620				316,620		10,500	306,120		
Real Property Assessment		200,000			200,000	156,497	32,054	11,450		
Ashphalt/Sidewalk		50,000			50,000			50,000		
Sheriff's Building Renovation	152,506	150,000	97,420		399,926	138,173	58,259	203,494		
Roofing	136,633				136,633			136,633		
Plan Updates	4,552				4,552		4,552	-		
General District Court Repairs	74,681				74,681		1,320	73,361		
General Renovations & Repairs		85,000			85,000		70,121	14,879	85K Painting	
Carpeting (Includes Gen Dist Courthouse Seating)	4,933				4,933			4,933	tile at rec ctr, courthouse area, etc.	
Landscaping	15,375				15,375			15,375		
Parks Westside Sitework/Parking	87,024				87,024			87,024		
Recreation Center Additions/Wall Crack	56,720				56,720		53,905	2,815		
Systems Integration	357,714				357,714	231,275	38,765	87,674		
Voting Equipment		62,000			62,000			62,000		
Total Expenditure	1,808,310	1,040,830	97,420	0	2,946,560	548,989	700,144	1,697,427		
			1,138,250							
Revenue										
E-911 PSAP Grant		66,830			66,830			66,830		
Federal Armor Grant (Bulletproof Vests)		1,500			1,500			1,500		
National Fish & Wildlife Foundation (C-Spout Run Pjt)	75,769				75,769		58,765	17,004		
Spout Run Cleanup (EPA Grant)	316,620				316,620			316,620		
Communications Equipment Grant (Vol. Fire Cos.)	80,094				80,094		80,094	0		
Motorola Portable Radios Grant (Asset Forfeiture)					-			-	funds to receive from State Asset Forfeiture grant	
Baseball Field Lighting					-			-		
Total Revenue	472,483	68,330	-	-	540,813	-	138,859	401,954		
			68,330							
Capital Projects Fund Balance										
Economic Development	177,514				177,514			177,514		
Total Revenue and Fund Balance	649,997	68,330	-	-	718,327	-	-	579,468		
Total Expenditures less Revenue and Fund Balance	1,158,313				2,228,233			1,117,959		

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FD 100 GENERAL FUND							
PJT 000 NON-CATEGORICAL							
FUNC 11010 BOARD OF SUPERVISORS							
1300	SALARIES - PART TIME	\$ 13,800.00	\$ 8,050.00	\$ 1,150.00	\$ 5,756.35	\$ 6.35-	100.05
2100	FICA	\$ 1,056.00	\$ 516.38	\$ 73.76	\$ 368.80	\$ 170.82	83.82
2300	HOSPITAL/MEDICAL PLANS	\$ 11,650.00	\$ 6,791.82	\$ 970.26	\$ 4,851.30	\$ 6.88	99.94
3100	PROFESSIONAL SERVICES	\$ 9,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,000.00	0.00
3600	ADVERTISING	\$ 5,600.00	\$ 0.00	\$ 629.20	\$ 1,239.80	\$ 4,360.20	22.14
5210	POSTAL SERVICES	\$ 300.00	\$ 0.00	\$ 5.75	\$ 33.71	\$ 266.29	11.24
5230	TELECOMMUNICATIONS	\$ 0.00	\$ 0.00	\$ 1.46	\$ 6.74	\$ 6.74-	100.00
5307	PUBLIC OFFICIAL LIABILITY INS.	\$ 6,100.00	\$ 0.00	\$ 0.00	\$ 6,070.00	\$ 30.00	99.51
5540	TRAVEL CONVENTION & EDUCATION	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 2,601.16	\$ 398.84	86.71
5800	MISCELLANEOUS CHARGES	\$ 1,600.00	\$ 0.00	\$ 78.15	\$ 522.30	\$ 1,077.70	32.64
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 5,200.00	\$ 0.00	\$ 0.00	\$ 4,472.65	\$ 727.35	86.01
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 35.55	\$ 464.45	7.11
11010	BOARD OF SUPERVISORS	\$ 57,806.00	\$ 15,358.20	\$ 2,908.58	\$ 25,958.36	\$ 16,489.44	71.47
FUNC 12110 COUNTY ADMINISTRATOR							
1100	SALARIES - REGULAR	\$ 215,195.00	\$ 125,530.40	\$ 17,932.92	\$ 89,664.60	\$ 0.00	100.00
2100	FICA	\$ 15,336.00	\$ 9,178.24	\$ 1,311.18	\$ 6,565.77	\$ 408.01-	102.66
2210	VRS - PLANS 1 AND 2	\$ 23,370.00	\$ 13,632.58	\$ 1,947.52	\$ 9,737.60	\$ 0.18-	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 20,929.00	\$ 12,201.91	\$ 1,743.13	\$ 8,715.65	\$ 11.44	99.95
2400	LIFE INSURANCE	\$ 2,841.00	\$ 1,493.80	\$ 213.41	\$ 1,110.07	\$ 237.13	91.65
2700	WORKER'S COMPENSATION	\$ 175.00	\$ 0.00	\$ 0.00	\$ 208.18	\$ 33.18-	118.96
3100	PROFESSIONAL SERVICES	\$ 0.00	\$ 12,500.00	\$ 0.00	\$ 7,500.00	\$ 20,000.00-	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 500.00	\$ 758.53	\$ 0.00	\$ 101.47	\$ 360.00-	172.00
3500	PRINTING AND BINDING	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
5210	POSTAL SERVICES	\$ 500.00	\$ 0.00	\$ 3.26	\$ 7.90	\$ 492.10	1.58
5230	TELECOMMUNICATIONS	\$ 1,000.00	\$ 363.53	\$ 62.12	\$ 349.94	\$ 286.53	71.35
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 1,000.00	\$ 0.00	\$ 20.00	\$ 537.93	\$ 462.07	53.79
6001	OFFICE SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 24.08	\$ 93.21	\$ 906.79	9.32
6008	VEHICLE AND EQUIPMENT FUEL	\$ 1,200.00	\$ 0.00	\$ 37.12	\$ 235.19	\$ 964.81	19.60
6012	SUPPLIES - BOOKS AND SUBSCRIPTIO	\$ 1,350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,350.00	0.00
12110	COUNTY ADMINISTRATOR	\$ 287,396.00	\$ 175,658.99	\$ 23,294.74	\$ 124,827.51	\$ 13,090.50-	104.55
FUNC 12210 LEGAL SERVICES							
1100	SALARIES - REGULAR	\$ 38,844.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 38,844.00	0.00
2100	FICA	\$ 2,972.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,972.00	0.00
2700	WORKER'S COMPENSATION	\$ 30.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 30.00	0.00
3100	PROFESSIONAL SERVICES	\$ 30,000.00	\$ 0.00	\$ 7,687.00	\$ 16,756.00	\$ 13,244.00	55.85
6001	SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5.65	\$ 5.65-	100.00
12210	LEGAL SERVICES	\$ 71,846.00	\$ 0.00	\$ 7,687.00	\$ 16,761.65	\$ 55,084.35	23.33
FUNC 12310 COMMISSIONER OF REVENUE							
1100	SALARIES - REGULAR	\$ 139,602.00	\$ 81,529.58	\$ 11,647.08	\$ 58,384.78	\$ 312.36-	100.22
2100	FICA	\$ 10,680.00	\$ 5,764.64	\$ 823.60	\$ 4,097.91	\$ 817.45	92.35
2210	VRS - PLANS 1 AND 2	\$ 15,161.00	\$ 8,854.12	\$ 1,264.87	\$ 6,322.88	\$ 16.00-	100.11
2300	HEALTH INSURANCE BENEFITS	\$ 21,456.00	\$ 10,808.35	\$ 1,544.05	\$ 8,207.07	\$ 2,440.58	88.63
2400	LIFE INSURANCE	\$ 1,843.00	\$ 970.21	\$ 138.59	\$ 720.77	\$ 152.02	91.75
2700	WORKER'S COMPENSATION	\$ 115.00	\$ 0.00	\$ 0.00	\$ 133.02	\$ 18.02-	115.67
3100	PROFESSIONAL SERVICES	\$ 100.00	\$ 0.00	\$ 47.18	\$ 517.95	\$ 417.95-	517.95
3320	MAINTENANCE SERVICE CONTRACTS	\$ 500.00	\$ 106.46	\$ 149.93	\$ 213.54	\$ 180.00	64.00
3500	PRINTING AND BINDING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
3600	ADVERTISING	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
4100	DATA PROCESSING	\$ 1,900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,900.00	0.00
5210	POSTAL SERVICES	\$ 2,200.00	\$ 0.00	\$ 51.91	\$ 434.54	\$ 1,765.46	19.75
5230	TELECOMMUNICATIONS	\$ 600.00	\$ 0.00	\$ 11.25	\$ 46.12	\$ 553.88	7.69
5510	TRAVEL MILEAGE	\$ 500.00	\$ 0.00	\$ 0.00	\$ 422.80	\$ 77.20	84.56
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 1,842.14	\$ 657.86	73.69

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5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 800.00	\$ 0.00	\$ 300.00	\$ 335.00	\$ 465.00	41.88
6001	OFFICE SUPPLIES	\$ 1,100.00	\$ 0.00	\$ 65.65	\$ 677.03	\$ 422.97	61.55
6012	SUPPLIES - BOOKS AND SUBSCRIPTI	\$ 800.00	\$ 0.00	\$ 0.00	\$ 105.00	\$ 695.00	13.12
12310	COMMISSIONER OF REVENUE	\$ 200,607.00	\$ 108,033.36	\$ 16,044.11	\$ 82,460.55	\$ 10,113.09	94.96
3320	FUNC 12320 ASSESSOR MAINTENANCE SERVICE CONTRACT	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,500.00	0.00
1100	FUNC 12410 TREASURER SALARIES - REGULAR	\$ 169,404.00	\$ 98,922.83	\$ 14,131.83	\$ 70,822.28	\$ 341.11	100.20
2100	FICA	\$ 12,960.00	\$ 7,450.82	\$ 1,064.39	\$ 5,334.44	\$ 174.74	98.65
2210	VRSR - PLANS 1 AND 2	\$ 18,397.00	\$ 10,743.04	\$ 1,534.71	\$ 7,671.94	\$ 17.98	100.10
2300	HEALTH INSURANCE BENEFITS	\$ 17,476.00	\$ 10,187.73	\$ 1,455.39	\$ 7,276.95	\$ 11.32	99.94
2400	LIFE INSURANCE	\$ 2,236.00	\$ 1,177.19	\$ 168.16	\$ 874.55	\$ 184.26	91.76
2700	WORKER'S COMPENSATION	\$ 135.00	\$ 0.00	\$ 0.00	\$ 161.41	\$ 26.41	119.56
3100	PROFESSIONAL SERVICES	\$ 300.00	\$ 0.00	\$ 23.59	\$ 94.36	\$ 205.64	31.45
3180	CREDIT CARD MERCHANT FEES	\$ 600.00	\$ 0.00	\$ 0.00	\$ 1,472.42	\$ 872.42	245.40
3190	DMV STOP FEES	\$ 0.00	\$ 0.00	\$ 60.00	\$ 180.00	\$ 180.00	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 200.00	\$ 106.45	\$ 149.94	\$ 213.55	\$ 120.00	160.00
3500	PRINTING AND BINDING	\$ 9,500.00	\$ 0.00	\$ 3,826.52	\$ 3,826.52	\$ 5,673.48	40.28
3600	ADVERTISING	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
5210	POSTAL SERVICES	\$ 20,000.00	\$ 0.00	\$ 1,370.56	\$ 8,816.98	\$ 11,183.02	44.08
5230	TELECOMMUNICATIONS	\$ 1,600.00	\$ 0.00	\$ 6.19	\$ 24.55	\$ 1,575.45	1.53
5510	TRAVEL MILEAGE	\$ 150.00	\$ 0.00	\$ 0.00	\$ 114.24	\$ 35.76	76.16
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,600.00	\$ 0.00	\$ 19.00	\$ 805.20	\$ 794.80	50.32
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 800.00	\$ 0.00	\$ 0.00	\$ 725.00	\$ 75.00	90.62
6001	OFFICE SUPPLIES	\$ 4,100.00	\$ 0.00	\$ 190.83	\$ 1,166.18	\$ 2,933.82	28.44
6022	SUPPLIES - DOG TAGS	\$ 750.00	\$ 0.00	\$ 707.41	\$ 707.41	\$ 42.59	94.32
12410	TREASURER	\$ 262,208.00	\$ 128,588.06	\$ 24,708.52	\$ 110,287.98	\$ 23,331.96	91.10
1100	FUNC 12510 DATA PROCESSING SALARIES - REGULAR	\$ 122,425.00	\$ 71,414.58	\$ 10,202.08	\$ 51,010.40	\$ 0.02	100.00
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 0.00	\$ 810.00	\$ 810.00	100.00
2100	FICA	\$ 9,366.00	\$ 5,409.70	\$ 772.81	\$ 3,832.65	\$ 123.65	98.68
2210	VRSR - PLANS 1 AND 2	\$ 13,295.00	\$ 7,755.61	\$ 1,107.95	\$ 5,539.75	\$ 0.36	100.00
2300	HOSPITAL/MEDICAL PLANS	\$ 15,103.00	\$ 6,791.82	\$ 970.26	\$ 5,426.78	\$ 2,884.40	80.90
2400	LIFE INSURANCE	\$ 1,616.00	\$ 849.83	\$ 121.41	\$ 631.53	\$ 134.64	91.67
2700	WORKER'S COMPENSATION	\$ 110.00	\$ 0.00	\$ 0.00	\$ 119.44	\$ 9.44	108.58
3100	PROFESSIONAL SERVICES	\$ 2,000.00	\$ 1,450.00	\$ 0.00	\$ 2,818.43	\$ 2,268.43	213.42
3320	MAINTENANCE SERVICE CONTRACT	\$ 40,000.00	\$ 13,512.70	\$ 9,461.27	\$ 38,839.15	\$ 12,351.85	130.88
5210	POSTAL SERVICES	\$ 50.00	\$ 0.00	\$ 0.00	\$ 7.17	\$ 42.83	14.34
5230	TELECOMMUNICATIONS	\$ 30,000.00	\$ 8,357.11	\$ 1,357.87	\$ 9,343.91	\$ 12,298.98	59.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 99.68	\$ 222.10	\$ 277.90	44.42
6001	OFFICE SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 2.10	\$ 775.40	\$ 1,224.60	38.77
8207	EDP EQUIPMENT ADDITIONS	\$ 20,000.00	\$ 0.00	\$ 168.71	\$ 5,826.62	\$ 14,173.38	29.13
12510	DATA PROCESSING	\$ 256,465.00	\$ 115,541.35	\$ 24,264.14	\$ 125,203.33	\$ 15,720.32	93.87
1300	FUNC 13100 ELECTORAL BOARD AND OFFICIALS SALARIES - PART TIME	\$ 6,194.00	\$ 4,129.28	\$ 0.00	\$ 2,064.64	\$ 0.08	100.00
2100	FICA	\$ 474.00	\$ 315.89	\$ 0.00	\$ 157.93	\$ 0.18	99.96
3000	PURCHASED SERVICES	\$ 4,200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,200.00	0.00
3160	BOARD MEMBER FEES	\$ 7,975.00	\$ 0.00	\$ 4,190.00	\$ 4,190.00	\$ 3,785.00	52.54
3320	MAINTENANCE SERVICE CONTRACT	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00	0.00
3500	PRINTING AND BINDING	\$ 2,576.00	\$ 0.00	\$ 0.00	\$ 261.75	\$ 2,314.25	10.16
3600	ADVERTISING	\$ 340.00	\$ 0.00	\$ 115.60	\$ 115.60	\$ 224.40	34.00
5210	POSTAL SERVICES	\$ 1,500.00	\$ 0.00	\$ 209.84	\$ 1,504.32	\$ 4.32	100.29
5400	LEASES AND RENTALS	\$ 1,050.00	\$ 0.00	\$ 450.00	\$ 450.00	\$ 600.00	42.86
5510	TRAVEL MILEAGE	\$ 350.00	\$ 0.00	\$ 84.82	\$ 84.82	\$ 265.18	24.23
5540	TRAVEL CONVENTION & EDUCATION	\$ 900.00	\$ 0.00	\$ 0.00	\$ 921.58	\$ 21.58	102.40
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	0.00
6000	MATERIAL AND SUPPLIES	\$ 1,670.00	\$ 0.00	\$ 0.00	\$ 584.95	\$ 1,085.05	35.03
13100	ELECTORAL BOARD AND OFFICIALS	\$ 32,379.00	\$ 4,445.17	\$ 5,050.26	\$ 10,335.59	\$ 17,598.24	45.65

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FUNC 13200 REGISTRAR							
1100	SALARIES - REGULAR	\$ 46,832.00	\$ 27,318.65	\$ 3,902.67	\$ 19,513.35	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 8,840.00	\$ 0.00	\$ 1,329.13	\$ 4,117.57	\$ 4,722.43	46.58
2100	FICA	\$ 4,260.00	\$ 2,100.02	\$ 401.68	\$ 1,814.99	\$ 344.99	91.90
2210	VSRS - PLANS 1 AND 2	\$ 5,086.00	\$ 2,966.81	\$ 423.83	\$ 2,119.15	\$ 0.04	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3.14	\$ 3.14	100.00
2400	LIFE INSURANCE	\$ 618.00	\$ 325.09	\$ 46.44	\$ 241.56	\$ 51.35	91.69
2700	WORKER'S COMPENSATION	\$ 40.00	\$ 0.00	\$ 0.00	\$ 52.58	\$ 12.58	131.45
3310	REPAIR & MAINTENANCE	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
3320	MAINTENANCE & SERVICE CONTRACT	\$ 180.00	\$ 88.20	\$ 0.00	\$ 11.80	\$ 80.00	55.56
5230	TELECOMMUNICATIONS	\$ 1,000.00	\$ 452.58	\$ 64.38	\$ 338.52	\$ 208.90	79.11
5510	TRAVEL MILEAGE	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,470.00	\$ 0.00	\$ 175.00	\$ 175.00	\$ 1,295.00	11.90
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	0.00
6001	OFFICE SUPPLIES	\$ 725.00	\$ 0.00	\$ 9.85	\$ 388.95	\$ 336.05	53.65
13200	REGISTRAR	\$ 69,651.00	\$ 33,251.35	\$ 6,352.98	\$ 28,776.61	\$ 7,623.04	89.06
FUNC 21100 CIRCUIT COURT							
3100	PURCHASED SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 158.00	\$ 158.00	100.00
5841	COMPENSATION OF JURORS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 300.00	\$ 2,700.00	10.00
5842	JURY COMMISSIONERS	\$ 180.00	\$ 0.00	\$ 120.00	\$ 120.00	\$ 60.00	66.67
7001	SHARED COURT SERVICES	\$ 9,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,500.00	0.00
21100	CIRCUIT COURT	\$ 12,680.00	\$ 0.00	\$ 120.00	\$ 578.00	\$ 12,102.00	4.56
FUNC 21200 GENERAL DISTRICT COURT							
3320	MAINTENANCE SERVICE CONTRACT	\$ 0.00	\$ 208.62	\$ 0.00	\$ 91.38	\$ 300.00	100.00
5210	POSTAL SERVICES	\$ 980.00	\$ 1,023.00	\$ 0.00	\$ 0.00	\$ 43.00	104.39
5230	TELECOMMUNICATIONS	\$ 1,900.00	\$ 0.00	\$ 287.89	\$ 1,199.45	\$ 700.55	63.13
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 45.00	\$ 45.00	\$ 455.00	9.00
6012	SUPPLIES - BOOKS AND SUBSCRIPTI	\$ 600.00	\$ 0.00	\$ 0.00	\$ 138.40	\$ 461.60	23.07
21200	GENERAL DISTRICT COURT	\$ 3,980.00	\$ 1,231.62	\$ 332.89	\$ 1,474.23	\$ 1,274.15	67.99
FUNC 21300 MAGISTRATE							
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 24.44	\$ 36.52	\$ 363.48	9.13
FUNC 21500 JUVENILE & DOMESTIC RELATIONS OFFICE							
3310	REPAIR & MAINTENANCE	\$ 1,200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,200.00	0.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 1,221.00	\$ 406.32	\$ 0.00	\$ 193.68	\$ 621.00	49.14
5210	POSTAL SERVICES	\$ 550.00	\$ 0.00	\$ 0.00	\$ 93.00	\$ 457.00	16.91
5230	TELECOMMUNICATIONS	\$ 700.00	\$ 0.00	\$ 56.46	\$ 237.90	\$ 462.10	33.99
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 300.00	\$ 0.00	\$ 0.00	\$ 40.00	\$ 260.00	13.33
6001	OFFICE SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 59.90	\$ 206.55	\$ 1,793.45	10.33
21500	JUVENILE & DOMESTIC RELATIONS OF	\$ 5,971.00	\$ 406.32	\$ 116.36	\$ 771.13	\$ 4,793.55	19.72
FUNC 21600 CLERK OF THE CIRCUIT COURT							
1100	SALARIES - REGULAR	\$ 165,828.00	\$ 96,864.21	\$ 13,837.74	\$ 69,395.87	\$ 432.08	100.26
2100	FICA	\$ 12,686.00	\$ 7,507.47	\$ 1,072.49	\$ 5,378.30	\$ 199.77	101.57
2210	VSRS - PLANS 1 AND 2	\$ 18,009.00	\$ 10,519.45	\$ 1,502.78	\$ 7,511.85	\$ 22.30	100.12
2300	HEALTH INSURANCE BENEFITS	\$ 11,650.00	\$ 6,791.82	\$ 970.26	\$ 4,851.30	\$ 6.88	99.94
2400	LIFE INSURANCE	\$ 2,189.00	\$ 1,152.68	\$ 164.67	\$ 856.32	\$ 180.00	91.78
2700	WORKER'S COMPENSATION	\$ 135.00	\$ 0.00	\$ 0.00	\$ 158.00	\$ 23.00	117.04
3100	PROFESSIONAL SERVICES	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,000.00	0.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 12,000.00	\$ 625.40	\$ 0.00	\$ 534.60	\$ 10,840.00	9.67
3500	PRINTING AND BINDING	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
3510	MICROFILMING	\$ 7,000.00	\$ 0.00	\$ 444.62	\$ 2,167.06	\$ 4,832.94	30.96
5210	POSTAL SERVICES	\$ 3,000.00	\$ 0.00	\$ 257.08	\$ 911.68	\$ 2,088.32	30.39
5230	TELECOMMUNICATIONS	\$ 900.00	\$ 0.00	\$ 76.73	\$ 370.74	\$ 529.26	41.19
6001	OFFICE SUPPLIES	\$ 6,500.00	\$ 0.00	\$ 212.20	\$ 2,383.63	\$ 4,116.37	36.67
21600	CLERK OF THE CIRCUIT COURT	\$ 243,897.00	\$ 123,461.03	\$ 18,538.57	\$ 94,519.35	\$ 25,916.62	89.37
FUNC 21900 VICTIM/WITNESS PROGRAM							
1300	SALARIES - PART TIME	\$ 28,965.00	\$ 16,896.22	\$ 2,413.76	\$ 12,068.80	\$ 0.02	100.00

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For NOVEMBER	Expenditures Year-to-Date	Available Balance	Percent Used
2100	FICA	\$ 2,216.00	\$ 1,274.23	\$ 182.27	\$ 911.35	\$ 30.42	98.63
2210	VSRS - PLANS 1 AND 2	\$ 3,146.00	\$ 1,834.95	\$ 262.13	\$ 1,310.65	\$ 0.40	99.99
2300	Health Insurance	\$ 4,520.00	\$ 3,395.91	\$ 485.13	\$ 2,425.65	\$ 1,301.56	128.80
2400	LIFE INSURANCE	\$ 382.00	\$ 201.07	\$ 37.02	\$ 192.54	\$ 11.61	103.04
2700	WORKER'S COMPENSATION	\$ 35.00	\$ 0.00	\$ 0.00	\$ 35.57	\$ 0.57	101.63
5230	TELECOMMUNICATIONS	\$ 0.00	\$ 0.00	\$ 11.56	\$ 49.58	\$ 49.58	100.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 600.00	0.00
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 75.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 75.00	0.00
6001	OFFICE SUPPLIES	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
21900	VICTIM/WITNESS PROGRAM	\$ 40,189.00	\$ 23,602.38	\$ 3,391.87	\$ 16,994.14	\$ 407.52	101.01
FUNC 21930 BLUE RIDGE LEGAL SERVICES							
5699	CIVIC CONTRIBUTIONS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ 0.00	100.00
FUNC 21940 REGIONAL COURT SERVICES							
5699	CIVIC CONTRIBUTIONS	\$ 4,494.00	\$ 0.00	\$ 0.00	\$ 4,494.00	\$ 0.00	100.00
FUNC 22100 COMMONWEALTH'S ATTORNEY							
1100	SALARIES - REGULAR	\$ 188,735.00	\$ 110,856.09	\$ 15,836.59	\$ 79,443.28	\$ 1,564.37	100.83
1300	SALARIES - PART TIME	\$ 12,300.00	\$ 0.00	\$ 976.00	\$ 5,504.00	\$ 6,796.00	44.75
2100	FICA	\$ 15,034.00	\$ 9,633.79	\$ 1,450.91	\$ 7,322.21	\$ 1,922.00	112.78
2210	VSRS - PLANS 1 AND 2	\$ 19,092.00	\$ 11,216.25	\$ 1,602.32	\$ 8,009.03	\$ 133.28	100.70
2300	HEALTH INSURANCE BENEFITS	\$ 11,457.00	\$ 6,791.82	\$ 970.26	\$ 4,851.30	\$ 186.12	101.62
2400	LIFE INSURANCE	\$ 2,321.00	\$ 1,229.03	\$ 175.58	\$ 913.00	\$ 178.97	92.29
2700	WORKER'S COMPENSATION	\$ 165.00	\$ 0.00	\$ 0.00	\$ 195.78	\$ 30.78	118.65
3320	MAINTENANCE SERVICE CONTRACT	\$ 750.00	\$ 182.33	\$ 0.00	\$ 201.07	\$ 366.60	51.12
5210	POSTAL SERVICES	\$ 1,100.00	\$ 0.00	\$ 41.49	\$ 557.79	\$ 542.21	50.71
5230	TELECOMMUNICATIONS	\$ 3,000.00	\$ 1,897.60	\$ 19.60	\$ 292.73	\$ 809.67	73.01
5540	TRAVEL CONVENTION & EDUCATION	\$ 4,650.00	\$ 0.00	\$ 0.00	\$ 2,970.80	\$ 1,679.20	63.89
5549	WITNESS TRAVEL EXPENDITURES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 1,108.00	\$ 108.00	110.80
6001	OFFICE SUPPLIES	\$ 1,800.00	\$ 0.00	\$ 155.20	\$ 844.28	\$ 955.72	46.90
6012	SUPPLIES - BOOKS AND SUBSCRIPTI	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 43.75	\$ 956.25	4.38
22100	COMMONWEALTH'S ATTORNEY	\$ 264,404.00	\$ 141,806.91	\$ 21,227.95	\$ 112,257.02	\$ 10,340.07	96.09
FUNC 31200 SHERIFF							
1100	SALARIES - REGULAR	\$ 854,550.00	\$ 492,221.33	\$ 70,567.33	\$ 351,825.30	\$ 10,503.37	98.77
1300	SALARIES - PART TIME	\$ 23,000.00	\$ 0.00	\$ 2,639.96	\$ 12,104.45	\$ 10,895.55	52.63
2100	FICA	\$ 67,819.00	\$ 34,712.99	\$ 5,180.09	\$ 25,740.82	\$ 7,365.19	89.14
2210	VSRS - PLANS 1 AND 2	\$ 110,813.00	\$ 53,455.29	\$ 7,636.45	\$ 38,182.25	\$ 19,175.46	82.70
2300	HEALTH INSURANCE BENEFITS	\$ 139,357.00	\$ 67,040.26	\$ 9,577.18	\$ 47,911.04	\$ 24,405.70	82.49
2400	LIFE INSURANCE	\$ 13,469.00	\$ 5,857.45	\$ 836.76	\$ 4,352.67	\$ 3,258.88	75.80
2700	WORKER'S COMPENSATION	\$ 12,000.00	\$ 0.00	\$ 0.00	\$ 14,491.22	\$ 2,491.22	120.76
2860	LINE OF DUTY BENEFITS	\$ 7,000.00	\$ 0.00	\$ 0.00	\$ 7,113.56	\$ 113.56	101.62
3100	PROFESSIONAL SERVICES	\$ 7,000.00	\$ 0.00	\$ 91.69	\$ 762.14	\$ 6,237.86	10.89
3310	REPAIR & MAINTENANCE	\$ 5,155.00	\$ 7,619.00	\$ 809.53	\$ 5,008.74	\$ 7,472.74	244.96
3320	MAINTENANCE SERVICE CONTRACT	\$ 17,500.00	\$ 560.00	\$ 80.00	\$ 12,572.62	\$ 4,367.38	75.04
3350	INSURED REPAIRS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5210	POSTAL SERVICES	\$ 2,000.00	\$ 0.00	\$ 31.32	\$ 438.41	\$ 1,561.59	21.92
5230	TELECOMMUNICATIONS	\$ 20,000.00	\$ 9,574.32	\$ 1,342.66	\$ 8,127.01	\$ 2,298.67	88.51
5305	MOTOR VEHICLE INSURANCE	\$ 13,000.00	\$ 0.00	\$ 0.00	\$ 15,191.00	\$ 2,191.00	116.85
5530	TRAVEL SUBSISTANCE & LODGING	\$ 8,500.00	\$ 0.00	\$ 484.22	\$ 1,497.09	\$ 7,002.91	17.61
5540	TRAVEL CONVENTION & EDUCATION	\$ 4,500.00	\$ 0.00	\$ 0.00	\$ 1,228.00	\$ 3,272.00	27.29
5800	MISCELLANEOUS CHARGES	\$ 1,500.00	\$ 0.00	\$ 127.94	\$ 45.00	\$ 1,455.00	3.00
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 2,700.00	\$ 0.00	\$ 300.00	\$ 1,785.00	\$ 915.00	66.11
6001	OFFICE SUPPLIES	\$ 5,000.00	\$ 0.00	\$ 381.08	\$ 3,053.26	\$ 1,946.74	61.07
6007	REPAIR AND MAINTENANCE SUPPLIES	\$ 40,915.00	\$ 7,179.35	\$ 246.50	\$ 6,624.25	\$ 27,111.40	33.74
6008	VEHICLE AND EQUIPMENT FUEL	\$ 77,000.00	\$ 0.00	\$ 7,161.80	\$ 25,058.44	\$ 51,941.56	32.54
6010	POLICE SUPPLIES	\$ 14,500.00	\$ 0.00	\$ 248.98	\$ 1,526.82	\$ 12,973.18	10.53
6011	UNIFORM AND WEARING APPAREL	\$ 6,000.00	\$ 0.00	\$ 728.72	\$ 2,708.61	\$ 3,291.39	45.14
6017	SUPPLIES - AMMUNITION	\$ 9,000.00	\$ 206.32	\$ 0.00	\$ 5,993.48	\$ 2,800.20	68.89
6024	INSURED REPAIRS	\$ 8,930.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,930.00	0.00
31200	SHERIFF	\$ 1,471,708.00	\$ 678,426.31	\$ 108,472.21	\$ 593,341.18	\$ 199,940.51	86.41

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FUNC 31210 CRIMINAL JUSTICE TRAINING CENTER							
5699	CIVIC CONTRIBUTIONS	\$ 19,185.00	\$ 0.00	\$ 0.00	\$ 18,720.00	\$ 465.00	97.58
FUNC 31220 DRUG TASK FORCE							
5699	CIVIC CONTRIBUTIONS	\$ 12,500.00	\$ 0.00	\$ 2,676.77	\$ 2,676.77	\$ 9,823.23	21.41
FUNC 32100 FIRE, EMS AND EMERGENCY MGT							
1100	SALARIES - REGULAR	\$ 315,356.00	\$ 150,982.19	\$ 30,820.55	\$ 125,819.75	\$ 38,554.06	87.77
1300	SALARIES - PART TIME	\$ 102,000.00	\$ 0.00	\$ 10,093.00	\$ 41,409.50	\$ 60,590.50	40.60
2100	FICA	\$ 32,532.00	\$ 10,265.84	\$ 2,948.39	\$ 11,873.18	\$ 10,392.98	68.05
2210	VSRS - PLANS 1 AND 2	\$ 20,506.00	\$ 11,962.09	\$ 1,708.90	\$ 8,544.50	\$ 0.59	100.00
2220	VSRS - HYBRID PLAN	\$ 6,335.00	\$ 4,434.50	\$ 633.50	\$ 1,900.50	\$ 0.00	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 35,952.00	\$ 20,967.31	\$ 2,995.33	\$ 14,976.65	\$ 8.04	99.98
2400	LIFE INSURANCE	\$ 3,191.00	\$ 1,796.69	\$ 256.66	\$ 1,186.92	\$ 207.39	93.50
2510	VLDP PLAN - HYBRID	\$ 344.00	\$ 240.91	\$ 34.42	\$ 103.26	\$ 0.17	100.05
2700	WORKER'S COMPENSATION	\$ 12,500.00	\$ 0.00	\$ 0.00	\$ 13,987.30	\$ 1,487.30	111.90
2860	LINE OF DUTY BENEFITS	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 2,510.58	\$ 10.58	100.42
3000	PROFESSIONAL SERVICES	\$ 81,296.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 81,296.00	0.00
5230	TELECOMMUNICATIONS	\$ 800.00	\$ 0.00	\$ 42.56	\$ 210.43	\$ 589.57	26.30
5540	TRAVEL CONVENTION & EDUCATION	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6001	OFFICE SUPPLIES	\$ 400.00	\$ 0.00	\$ 2.30	\$ 353.27	\$ 46.73	88.32
6008	VEHICLE AND EQUIPMENT FUEL	\$ 1,500.00	\$ 0.00	\$ 55.80	\$ 308.78	\$ 1,191.22	20.59
6011	UNIFORM AND WEARING APPAREL	\$ 1,100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,100.00	0.00
8201	MACHINERY & EQUIPMENT	\$ 25,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25,000.00	0.00

32100	FIRE, EMS AND EMERGENCY MGT	\$ 641,412.00	\$ 200,649.53	\$ 49,591.41	\$ 223,184.62	\$ 217,577.85	66.08
FUNC 32200 VOLUNTEER FIRE COMPANIES							
3000	PURCHASED SERVICES	\$ 9,638.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,638.00	0.00
3100	PROFESSIONAL SERVICES	\$ 0.00	\$ 0.00	\$ 2,137.50	\$ 2,137.50	\$ 2,137.50	100.00
5697	TWO FOR LIFE DISTRIBUTION	\$ 15,798.00	\$ 0.00	\$ 0.00	\$ 16,257.28	\$ 459.28	102.91
5698	FIRE PROGRAMS DISTRIBUTION	\$ 25,854.00	\$ 0.00	\$ 0.00	\$ 27,811.00	\$ 1,957.00	107.57
5699	CIVIC CONTRIBUTIONS	\$ 25,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25,000.00	0.00

32200	VOLUNTEER FIRE COMPANIES	\$ 76,290.00	\$ 0.00	\$ 2,137.50	\$ 46,205.78	\$ 30,084.22	60.57
FUNC 32201 BLUE RIDGE VOLUNTEER FIRE COMPANY							
2860	LINE OF DUTY BENEFITS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 1,675.00	\$ 175.00	111.67
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 25,000.00	\$ 25,000.00	50.00

32201	BLUE RIDGE VOLUNTEER FIRE COMPAN	\$ 51,500.00	\$ 0.00	\$ 0.00	\$ 26,675.00	\$ 24,825.00	51.80
FUNC 32202 BOYCE VOLUNTEER FIRE COMPANY							
2860	LINE OF DUTY BENEFITS	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 2,176.86	\$ 323.14	87.07
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	50.00

32202	BOYCE VOLUNTEER FIRE COMPANY	\$ 52,500.00	\$ 0.00	\$ 25,000.00	\$ 27,176.86	\$ 25,323.14	51.77
FUNC 32203 ENDERS VOLUNTEER FIRE COMPANY							
2860	LINE OF DUTY BENEFITS	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 2,814.00	\$ 686.00	80.40
5699	CIVIC CONTRIBUTIONS	\$ 75,000.00	\$ 0.00	\$ 0.00	\$ 37,500.00	\$ 37,500.00	50.00

32203	ENDERS VOLUNTEER FIRE COMPANY	\$ 78,500.00	\$ 0.00	\$ 0.00	\$ 40,314.00	\$ 38,186.00	51.36
FUNC 32300 LORD FAIRFAX EMERGENCY MEDICAL							
5699	CIVIC CONTRIBUTIONS	\$ 5,422.00	\$ 0.00	\$ 0.00	\$ 5,422.00	\$ 0.00	100.00
FUNC 32400 FORESTRY SERVICE							
5699	CIVIC CONTRIBUTIONS	\$ 2,712.00	\$ 0.00	\$ 0.00	\$ 2,711.52	\$ 0.48	99.98
FUNC 33100 REGIONAL JAIL							
7000	JOINT OPERATIONS	\$ 562,301.00	\$ 0.00	\$ 0.00	\$ 278,692.18	\$ 283,608.82	49.56
FUNC 33200 JUVENILE DETENTION							
3840	PURCHASED SERVICES - DETENTION C	\$ 38,854.00	\$ 0.00	\$ 0.00	\$ 9,769.25	\$ 29,084.75	25.14
FUNC 33300 PROBATION OFFICE							

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5210	POSTAL SERVICES	\$ 125.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 125.00	0.00
5230	TELECOMMUNICATIONS	\$ 500.00	\$ 0.00	\$ 8.18	\$ 31.22	\$ 468.78	6.24
6001	OFFICE SUPPLIES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 70.52	\$ 229.48	23.51
33300	PROBATION OFFICE	\$ 925.00	\$ 0.00	\$ 8.18	\$ 101.74	\$ 823.26	11.00
	FUNC 34100 BUILDING INSPECTIONS						
1100	SALARIES - REGULAR	\$ 98,455.00	\$ 49,058.31	\$ 7,008.34	\$ 35,226.36	\$ 14,170.33	85.61
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 0.00	\$ 944.72	\$ 944.72	100.00
2100	FICA	\$ 7,532.00	\$ 3,391.36	\$ 484.47	\$ 2,477.00	\$ 1,663.64	77.91
2210	VSRS - PLANS 1 AND 2	\$ 10,692.00	\$ 5,327.72	\$ 761.11	\$ 3,825.60	\$ 1,538.68	85.61
2300	HEALTH INSURANCE BENEFITS	\$ 12,706.00	\$ 8,806.00	\$ 1,258.00	\$ 6,334.33	\$ 2,434.33	119.16
2400	LIFE INSURANCE	\$ 1,300.00	\$ 583.79	\$ 83.40	\$ 436.15	\$ 280.06	78.46
2700	WORKER'S COMPENSATION	\$ 1,050.00	\$ 0.00	\$ 0.00	\$ 1,389.19	\$ 339.19	132.30
3320	MAINTENANCE SERVICE CONTRACT	\$ 1,900.00	\$ 364.30	\$ 0.00	\$ 95.70	\$ 1,440.00	24.21
3500	PRINTING AND BINDING	\$ 600.00	\$ 0.00	\$ 0.00	\$ 36.50	\$ 563.50	6.08
5210	POSTAL SERVICES	\$ 150.00	\$ 0.00	\$ 0.00	\$ 3.99	\$ 146.01	2.66
5230	TELECOMMUNICATIONS	\$ 900.00	\$ 425.11	\$ 88.09	\$ 463.97	\$ 10.92	98.79
5540	TRAVEL CONVENTION & EDUCATION	\$ 400.00	\$ 0.00	\$ 168.00	\$ 1,608.74	\$ 1,208.74	402.18
5800	MISCELLANEOUS	\$ 0.00	\$ 0.00	\$ 3,630.46	\$ 14,521.84	\$ 14,521.84	100.00
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 32.60	\$ 79.50	\$ 420.50	15.90
6008	VEHICLE AND EQUIPMENT FUEL	\$ 2,500.00	\$ 0.00	\$ 85.51	\$ 579.29	\$ 1,920.71	23.17
6012	SUPPLIES - BOOKS AND SUBSCRIPTI	\$ 500.00	\$ 0.00	\$ 0.00	\$ 1,158.70	\$ 658.70	231.74
8202	FURNITURE & FIXTURES ADDITIONS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 305.48	\$ 305.48	100.00
34100	BUILDING INSPECTIONS	\$ 139,585.00	\$ 67,956.59	\$ 13,599.98	\$ 69,487.06	\$ 2,141.35	98.47
	FUNC 35100 ANIMAL CONTROL						
1100	SALARIES - REGULAR	\$ 35,845.00	\$ 20,909.60	\$ 2,987.08	\$ 14,935.40	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 18,000.00	\$ 0.00	\$ 1,511.82	\$ 7,215.94	\$ 10,784.06	40.09
2100	FICA	\$ 4,120.00	\$ 1,319.93	\$ 304.21	\$ 1,494.82	\$ 1,305.25	68.32
2210	VSRS - PLANS 1 AND 2	\$ 3,893.00	\$ 2,270.77	\$ 324.40	\$ 1,622.00	\$ 0.23	99.99
2300	HEALTH INSURANCE BENEFITS	\$ 6,353.00	\$ 3,706.22	\$ 529.46	\$ 2,647.30	\$ 0.52	100.01
2400	LIFE INSURANCE	\$ 473.00	\$ 248.82	\$ 35.55	\$ 184.92	\$ 39.26	91.70
2700	WORKER'S COMPENSATION	\$ 600.00	\$ 0.00	\$ 0.00	\$ 777.80	\$ 177.80	129.63
3100	PROFESSIONAL SERVICES	\$ 12,000.00	\$ 0.00	\$ 678.98	\$ 3,328.20	\$ 8,671.80	27.73
3320	MAINTENANCE SERVICE CONTRACT	\$ 0.00	\$ 56.46	\$ 0.00	\$ 18.54	\$ 75.00	100.00
3500	PRINTING AND BINDING	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
5210	POSTAL SERVICES	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50.00	0.00
5230	TELECOMMUNICATIONS	\$ 1,350.00	\$ 93.05	\$ 48.77	\$ 247.23	\$ 1,009.72	25.21
5510	TRAVEL MILEAGE	\$ 450.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 450.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 700.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 700.00	0.00
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6001	OFFICE SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 12.30	\$ 87.70	12.30
6004	MEDICAL AND LABORATORY SUPPLIES	\$ 3,000.00	\$ 0.00	\$ 468.53	\$ 1,207.06	\$ 1,792.94	40.24
6008	VEHICLE AND EQUIPMENT FUEL	\$ 1,750.00	\$ 0.00	\$ 52.43	\$ 527.02	\$ 1,222.98	30.12
6011	UNIFORM AND WEARING APPAREL	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
6014	OTHER OPERATING SUPPLIES	\$ 4,500.00	\$ 0.00	\$ 253.12	\$ 399.26	\$ 4,100.74	8.87
35100	ANIMAL CONTROL	\$ 94,084.00	\$ 28,604.85	\$ 7,194.35	\$ 34,617.79	\$ 30,861.36	67.20
	FUNC 35300 MEDICAL EXAMINER & INDIGENT BURIAL						
3100	PROFESSIONAL SERVICES	\$ 1,000.00	\$ 0.00	\$ 40.00	\$ 100.00	\$ 900.00	10.00
	FUNC 35600 COMMUNICATIONS						
1100	SALARIES - REGULAR	\$ 372,438.00	\$ 213,497.23	\$ 30,583.80	\$ 152,719.94	\$ 6,220.83	98.33
2100	FICA	\$ 27,806.00	\$ 15,980.37	\$ 2,289.34	\$ 11,437.98	\$ 387.65	98.61
2210	VSRS - PLANS 1 AND 2	\$ 22,438.00	\$ 19,722.60	\$ 2,817.55	\$ 14,087.75	\$ 11,372.35	150.68
2220	VSRS - HYBRID PLAN	\$ 0.00	\$ 3,463.09	\$ 494.72	\$ 2,226.24	\$ 5,689.33	100.00
2300	Health Insurance Benefits	\$ 29,654.00	\$ 30,563.19	\$ 4,366.17	\$ 21,345.72	\$ 22,254.91	175.05
2400	Life Insurance	\$ 2,727.00	\$ 2,540.63	\$ 362.93	\$ 1,858.98	\$ 1,672.61	161.34
2510	VLDP PLAN - HYBRID	\$ 0.00	\$ 188.13	\$ 26.88	\$ 120.96	\$ 309.09	100.00
2700	WORKER'S COMPENSATION	\$ 175.00	\$ 0.00	\$ 0.00	\$ 196.80	\$ 21.80	112.46
3000	PURCHASED SERVICES	\$ 200.00	\$ 0.00	\$ 3.60	\$ 23.98	\$ 176.02	11.99
3320	MAINTENANCE SERVICE CONTRACT	\$ 104,443.00	\$ 0.00	\$ 0.00	\$ 77,263.61	\$ 27,179.39	73.98
5230	TELECOMMUNICATIONS	\$ 25,250.00	\$ 726.11	\$ 2,267.49	\$ 10,428.89	\$ 14,095.00	44.18

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5420	RENTAL OF BUILDINGS/TOWERS	\$ 27,500.00	\$ 14,490.00	\$ 4,744.37	\$ 13,024.37	\$ 14.37-	100.05
5540	TRAVEL CONVENTION & EDUCATION	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,000.00	0.00
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 300.00	0.00
6001	OFFICE SUPPLIES	\$ 1,800.00	\$ 0.00	\$ 0.00	\$ 399.21	\$ 1,400.79	22.18
6011	UNIFORM AND WEARING APPAREL	\$ 1,400.00	\$ 0.00	\$ 0.00	\$ 244.95	\$ 1,155.05	17.50
6014	OTHER OPERATING SUPPLIES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 101.99	\$ 398.01	20.40
6032	EDUCATIONAL/TRAINING MATERIALS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 269.95	\$ 269.95-	100.00
35600	COMMUNICATIONS	\$ 619,631.00	\$ 301,171.35	\$ 47,956.85	\$ 305,751.32	\$ 12,708.33	97.95
3840	FUNC 42400 REFUSE DISPOSAL PURCHASED SERVICES	\$ 168,000.00	\$ 0.00	\$ 7,036.57	\$ 36,331.26	\$ 131,668.74	21.63
3000	FUNC 42600 LITTER CONTROL PROGRAM PURCHASED SERVICES	\$ 0.00	\$ 1,888.00	\$ 150.00	\$ 1,192.00	\$ 3,080.00-	100.00
6014	OTHER OPERATING SUPPLIES	\$ 6,171.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,171.00	0.00
42600	LITTER CONTROL PROGRAM	\$ 6,171.00	\$ 1,888.00	\$ 150.00	\$ 1,192.00	\$ 3,091.00	49.91
3840	FUNC 42700 SANITATION PURCHASED SERVICES	\$ 27,000.00	\$ 0.00	\$ 2,454.20	\$ 9,816.80	\$ 17,183.20	36.36
5699	CIVIC CONTRIBUTIONS	\$ 45,000.00	\$ 0.00	\$ 0.00	\$ 45,000.00	\$ 0.00	100.00
42700	SANITATION	\$ 72,000.00	\$ 0.00	\$ 2,454.20	\$ 54,816.80	\$ 17,183.20	76.13
	FUNC 43200 GENERAL PROPERTY MAINTENANCE						
1100	SALARIES - REGULAR	\$ 140,846.00	\$ 80,783.46	\$ 11,554.82	\$ 57,865.18	\$ 2,197.36	98.44
2100	FICA	\$ 10,774.00	\$ 5,737.99	\$ 819.73	\$ 4,138.39	\$ 897.62	91.67
2210	VSRS - PLANS 1 AND 2	\$ 15,128.00	\$ 7,367.70	\$ 1,052.53	\$ 5,595.31	\$ 2,164.99	85.69
2220	VSRS - HYBRID PLAN	\$ 0.00	\$ 1,318.19	\$ 188.31	\$ 694.62	\$ 2,012.81-	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 21,309.00	\$ 11,626.26	\$ 1,660.90	\$ 7,839.76	\$ 1,842.98	91.35
2400	LIFE INSURANCE	\$ 1,860.00	\$ 962.51	\$ 137.51	\$ 709.58	\$ 187.91	89.90
2510	VLDP PLAN - HYBRID	\$ 0.00	\$ 71.62	\$ 10.23	\$ 41.52	\$ 113.14-	100.00
2700	WORKER'S COMPENSATION	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 4,211.49	\$ 711.49-	120.33
3100	PROFESSIONAL SERVICES	\$ 9,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,500.00	0.00
3310	REPAIR & MAINTENANCE	\$ 8,100.00	\$ 0.00	\$ 600.00	\$ 2,941.50	\$ 5,158.50	36.31
3320	MAINTENANCE SERVICE CONTRACT	\$ 88,800.00	\$ 1,785.93	\$ 8,779.48	\$ 47,826.65	\$ 39,187.42	55.87
3340	CUSTODIAL SERVICE CONTRACTS	\$ 0.00	\$ 29,279.96	\$ 3,660.01	\$ 18,300.05	\$ 47,580.01-	100.00
3600	ADVERTISING	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
5130	WATER & SEWER SERVICES	\$ 0.00	\$ 0.00	\$ 12.90	\$ 180.65	\$ 180.65-	100.00
5230	TELECOMMUNICATIONS	\$ 3,900.00	\$ 926.72	\$ 151.27	\$ 902.95	\$ 2,070.33	46.91
5301	BOILER INSURANCE	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 3,586.00	\$ 1,586.00-	179.30
5302	FIRE INSURANCE	\$ 19,500.00	\$ 0.00	\$ 0.00	\$ 19,899.00	\$ 399.00-	102.05
5305	MOTOR VEHICLE INSURANCE	\$ 5,200.00	\$ 0.00	\$ 0.00	\$ 5,956.50	\$ 756.50-	114.55
5308	GENERAL LIABILITY INSURANCE	\$ 8,500.00	\$ 0.00	\$ 0.00	\$ 8,707.00	\$ 207.00-	102.44
5410	LEASE OF EQUIPMENT	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,500.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 800.00	\$ 0.00	\$ 0.00	\$ 245.84	\$ 554.16	30.73
6003	SUPPLIES - AGRICULTURAL	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
6005	LAUNDRY, HOUSEKEEPING, & JANITOR	\$ 15,000.00	\$ 2,682.68	\$ 0.00	\$ 2,317.32	\$ 10,000.00	33.33
6007	REPAIR AND MAINTENANCE SUPPLIES	\$ 13,000.00	\$ 7,529.47	\$ 212.09	\$ 2,165.38	\$ 3,305.15	74.58
6008	VEHICLE AND EQUIPMENT FUEL	\$ 10,000.00	\$ 0.00	\$ 187.09	\$ 1,881.41	\$ 8,118.59	18.81
6009	VEHICLE AND EQUIPMENT SUPPLIES	\$ 5,700.00	\$ 0.00	\$ 711.77	\$ 1,643.02	\$ 4,056.98	28.82
6014	OTHER OPERATING SUPPLIES	\$ 650.00	\$ 0.00	\$ 9.63	\$ 39.24	\$ 610.76	6.04
8201	MACHINERY & EQUIPMENT	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00	0.00
8202	FURNITURE & FIXTURES ADDITIONS	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
43200	GENERAL PROPERTY MAINTENANCE	\$ 392,267.00	\$ 150,072.49	\$ 29,748.27	\$ 197,688.36	\$ 44,506.15	88.65
	FUNC 43202 101 CHALMERS COURT						
3100	PROFESSIONAL SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,581.67	\$ 2,581.67-	100.00
3310	REPAIR & MAINTENANCE	\$ 16,000.00	\$ 482.79	\$ 2,028.97	\$ 2,647.46	\$ 12,869.75	19.56
3320	MAINTENANCE SERVICE CONTRACTS	\$ 34,000.00	\$ 470.75	\$ 0.00	\$ 4,723.81	\$ 28,805.44	15.28
3340	CUSTODIAL SERVICE CONTRACTS	\$ 0.00	\$ 16,326.75	\$ 2,332.38	\$ 11,661.90	\$ 27,988.65-	100.00
5110	ELECTRICAL SERVICES	\$ 28,000.00	\$ 0.00	\$ 2,808.34	\$ 8,388.57	\$ 19,611.43	29.96
5120	HEATING SERVICES	\$ 3,600.00	\$ 0.00	\$ 349.52	\$ 1,034.40	\$ 2,565.60	28.73
5130	WATER & SEWER SERVICES	\$ 2,275.00	\$ 0.00	\$ 78.38	\$ 344.86	\$ 1,930.14	15.16
5410	LEASE OF EQUIPMENT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 351.12	\$ 351.12-	100.00

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6000	MATERIALS AND SUPPLIES	\$ 0.00	\$ 0.00	\$ 58.30	\$ 58.30	\$ 58.30	100.00
6007	REPAIR AND MAINT SUPPLIES	\$ 3,800.00	\$ 0.00	\$ 138.89	\$ 471.73	\$ 3,328.27	12.41
43202	101 CHALMERS COURT	\$ 87,675.00	\$ 17,280.29	\$ 7,794.78	\$ 32,263.82	\$ 38,130.89	56.51
	FUNC 43205 129 RAMSBURG LN MAINTENANCE DEPT						
3310	REPAIR & MAINTENANCE	\$ 9,000.00	\$ 0.00	\$ 0.00	\$ 198.00	\$ 8,802.00	2.20
3320	MAINTENANCE SERVICE CONTRACTS	\$ 300.00	\$ 0.00	\$ 0.00	\$ 104.50	\$ 195.50	34.83
5110	ELECTRICAL SERVICES	\$ 2,550.00	\$ 0.00	\$ 239.41	\$ 1,037.01	\$ 1,512.99	40.67
5120	HEATING SERVICES	\$ 3,340.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,340.00	0.00
5130	WATER & SEWER SERVICES	\$ 140.00	\$ 0.00	\$ 25.50	\$ 68.00	\$ 72.00	48.57
43205	129 RAMSBURG LN MAINTENANCE DEPT	\$ 15,330.00	\$ 0.00	\$ 264.91	\$ 1,407.51	\$ 13,922.49	9.18
	FUNC 43206 100 N CHRUCH ST/RADIO TOWER						
3310	REPAIR & MAINTENANCE	\$ 6,560.00	\$ 0.00	\$ 120.00	\$ 627.70	\$ 5,932.30	9.57
3320	MAINTENANCE SERVICE CONTRACTS	\$ 3,500.00	\$ 1,090.00	\$ 0.00	\$ 2,056.80	\$ 353.20	89.91
5110	ELECTRICAL SERVICES	\$ 10,500.00	\$ 0.00	\$ 780.90	\$ 3,565.23	\$ 6,934.77	33.95
5120	HEATING SERVICES	\$ 2,750.00	\$ 0.00	\$ 159.03	\$ 191.44	\$ 2,558.56	6.96
5130	WATER & SEWER SERVICES	\$ 4,230.00	\$ 0.00	\$ 212.90	\$ 1,056.65	\$ 3,173.35	24.98
6007	REPAIR AND MAINT SUPPLIES	\$ 500.00	\$ 0.00	\$ 45.48	\$ 372.91	\$ 127.09	74.58
43206	100 N CHRUCH ST/RADIO TOWER	\$ 28,040.00	\$ 1,090.00	\$ 1,318.31	\$ 7,870.73	\$ 19,079.27	31.96
	FUNC 43207 102 N CHRUCH ST						
3310	REPAIR & MAINTENANCE	\$ 9,500.00	\$ 0.00	\$ 240.00	\$ 464.01	\$ 9,035.99	4.88
3320	MAINTENANCE SERVICE CONTRACTS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 1,567.80	\$ 1,067.80	313.56
5110	ELECTRICAL SERVICES	\$ 23,400.00	\$ 0.00	\$ 1,681.36	\$ 7,839.64	\$ 15,560.36	33.50
6007	REPAIR AND MAINT SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 17.87	\$ 17.87	\$ 1,482.13	1.19
43207	102 N CHRUCH ST	\$ 34,900.00	\$ 0.00	\$ 1,939.23	\$ 9,889.32	\$ 25,010.68	28.34
	FUNC 43208 104 N CHURCH/106 N CHURCH ST						
3310	REPAIR & MAINTENANCE	\$ 8,500.00	\$ 0.00	\$ 497.90	\$ 1,541.31	\$ 6,958.69	18.13
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,900.00	\$ 0.00	\$ 0.00	\$ 1,719.80	\$ 180.20	90.52
5110	ELECTRICAL SERVICES	\$ 7,320.00	\$ 0.00	\$ 635.15	\$ 3,317.91	\$ 4,002.09	45.33
5120	HEATING SERVICES	\$ 3,800.00	\$ 0.00	\$ 62.87	\$ 94.39	\$ 3,705.61	2.48
5130	WATER & SEWER SERVICES	\$ 650.00	\$ 0.00	\$ 25.00	\$ 125.00	\$ 525.00	19.23
6007	REPAIR AND MAINT SUPPLIES	\$ 1,300.00	\$ 0.00	\$ 149.02	\$ 421.23	\$ 878.77	32.40
43208	104 N CHURCH/106 N CHURCH ST	\$ 23,470.00	\$ 0.00	\$ 1,369.94	\$ 7,219.64	\$ 16,250.36	30.76
	FUNC 43209 225 RAMSBURG LANE ANIMAL SHELTER						
3310	PROFESSIONAL SERVICES	\$ 9,000.00	\$ 0.00	\$ 0.00	\$ 900.53	\$ 8,099.47	10.01
3320	MAINTENANCE SERVICE CONTRACTS	\$ 850.00	\$ 0.00	\$ 0.00	\$ 513.00	\$ 337.00	60.35
5110	ELECTRICAL SERVICES	\$ 4,750.00	\$ 0.00	\$ 475.58	\$ 2,453.92	\$ 2,296.08	51.66
5120	HEATING SERVICES	\$ 6,850.00	\$ 0.00	\$ 0.00	\$ 958.51	\$ 5,891.49	13.99
5130	WATER & SEWER SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
6007	REPAIR AND MAINT SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 15.99	\$ 15.99	\$ 1,984.01	0.80
43209	225 RAMSBURG LANE ANIMAL SHELTER	\$ 23,950.00	\$ 0.00	\$ 491.57	\$ 4,841.95	\$ 19,108.05	20.22
	FUNC 43210 524 WESTWOOD RD						
3310	REPAIR & MAINTENANCE	\$ 1,400.00	\$ 0.00	\$ 0.00	\$ 665.64	\$ 734.36	47.55
3320	MAINTENANCE SERVICE CONTRACTS	\$ 400.00	\$ 0.00	\$ 0.00	\$ 190.00	\$ 210.00	47.50
5110	ELECTRICAL SERVICES	\$ 1,662.00	\$ 0.00	\$ 101.55	\$ 477.44	\$ 1,184.56	28.73
5120	HEATING SERVICES	\$ 1,800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,800.00	0.00
6007	REPAIR AND MAINT SUPPLIES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 13.99	\$ 286.01	4.66
43210	524 WESTWOOD RD	\$ 5,562.00	\$ 0.00	\$ 101.55	\$ 1,347.07	\$ 4,214.93	24.22
	FUNC 43211 225 AL SMITH CIR REC CENTER						
3310	REPAIR & MAINTENANCE	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 5,012.00	\$ 4,988.00	50.12
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 209.00	\$ 1,291.00	13.93
3340	CUSTODIAL SERVICE CONTRACTS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,100.55	\$ 1,100.55	100.00
5110	ELECTRICAL SERVICES	\$ 20,900.00	\$ 0.00	\$ 2,336.93	\$ 9,429.45	\$ 11,470.55	45.12
5120	HEATING SERVICES	\$ 4,670.00	\$ 0.00	\$ 309.13	\$ 663.54	\$ 4,006.46	14.21

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5130	WATER & SEWER SERVICES	\$ 2,115.00	\$ 0.00	\$ 136.00	\$ 612.00	\$ 1,503.00	28.94
6007	REPAIR AND MAINT SUPPLIES	\$ 3,200.00	\$ 0.00	\$ 10.98	\$ 300.24	\$ 2,899.76	9.38
43211	225 AL SMITH CIR REC CENTER	\$ 42,385.00	\$ 0.00	\$ 2,793.04	\$ 17,326.78	\$ 25,058.22	40.88
	FUNC 43212 225 AL SMITH CIR PARK OFFICE/GROUNDS						
3310	REPAIR & MAINTENANCE	\$ 7,500.00	\$ 0.00	\$ 185.00	\$ 2,353.31	\$ 5,146.69	31.38
5110	ELECTRICAL SERVICES	\$ 7,020.00	\$ 0.00	\$ 493.89	\$ 1,436.18	\$ 5,583.82	20.46
5130	WATER & SEWER SERVICES	\$ 2,313.00	\$ 0.00	\$ 217.00	\$ 933.00	\$ 1,380.00	40.34
6007	REPAIR AND MAINT SUPPLIES	\$ 7,800.00	\$ 0.00	\$ 42.20	\$ 558.93	\$ 7,241.07	7.17
43212	225 AL SMITH CIR PARK OFFICE/GRO	\$ 24,633.00	\$ 0.00	\$ 938.09	\$ 5,281.42	\$ 19,351.58	21.44
	FUNC 43213 225 AL SMITH CIR POOL						
3310	REPAIR & MAINTENANCE	\$ 1,500.00	\$ 0.00	\$ 471.32	\$ 846.32	\$ 653.68	56.42
5110	ELECTRICAL SERVICES	\$ 4,410.00	\$ 0.00	\$ 103.64	\$ 3,323.30	\$ 1,086.70	75.36
5130	WATER & SEWER SERVICES	\$ 9,800.00	\$ 0.00	\$ 20.00	\$ 4,995.00	\$ 4,805.00	50.97
6007	REPAIR AND MAINT SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 259.18	\$ 488.10	\$ 511.90	48.81
43213	225 AL SMITH CIR POOL	\$ 16,710.00	\$ 0.00	\$ 854.14	\$ 9,652.72	\$ 7,057.28	57.77
	FUNC 43214 225 AL SMITH CIR BASEBALL						
5110	ELECTRICAL SERVICES	\$ 1,420.00	\$ 0.00	\$ 85.20	\$ 524.79	\$ 895.21	36.96
6007	REPAIR AND MAINT SUPPLIES	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 1,228.59	\$ 8,771.41	12.29
43214	225 AL SMITH CIR BASEBALL	\$ 11,420.00	\$ 0.00	\$ 85.20	\$ 1,753.38	\$ 9,666.62	15.35
	FUNC 43215 225 AL SMITH CIR SOCCER						
3310	REPAIR & MAINTENANCE	\$ 750.00	\$ 0.00	\$ 200.00	\$ 200.00	\$ 550.00	26.67
5110	ELECTRICAL SERVICES	\$ 650.00	\$ 0.00	\$ 39.20	\$ 223.66	\$ 426.34	34.41
6007	REPAIR AND MAINT SUPPLIES	\$ 4,500.00	\$ 0.00	\$ 1,378.65	\$ 3,290.25	\$ 1,209.75	73.12
43215	225 AL SMITH CIR SOCCER	\$ 5,900.00	\$ 0.00	\$ 1,617.85	\$ 3,713.91	\$ 2,186.09	62.95
	FUNC 43232 32 E MAIN ST						
6007	REPAIR AND MAINT SUPPLIES	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
	FUNC 43236 36 E MAIN ST						
3310	REPAIR & MAINTENANCE	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,500.00	0.00
5130	WATER & SEWER SERVICES	\$ 525.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 525.00	0.00
6007	REPAIR AND MAINT SUPPLIES	\$ 250.00	\$ 0.00	\$ 2.29	\$ 2.29	\$ 247.71	0.92
43236	36 E MAIN ST	\$ 2,275.00	\$ 0.00	\$ 2.29	\$ 2.29	\$ 2,272.71	0.10
	FUNC 43237 311 E MAIN ST						
3310	REPAIR & MAINTENANCE	\$ 5,540.00	\$ 0.00	\$ 0.00	\$ 3,600.42	\$ 1,939.58	64.99
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,900.00	\$ 0.00	\$ 0.00	\$ 1,700.80	\$ 199.20	89.52
5110	ELECTRICAL SERVICES	\$ 8,250.00	\$ 0.00	\$ 710.93	\$ 1,704.03	\$ 6,545.97	20.65
5130	WATER & SEWER SERVICES	\$ 870.00	\$ 0.00	\$ 75.00	\$ 350.00	\$ 520.00	40.23
6007	REPAIR AND MAINT SUPPLIES	\$ 2,750.00	\$ 0.00	\$ 0.00	\$ 447.99	\$ 2,302.01	16.29
43237	311 E MAIN ST	\$ 19,310.00	\$ 0.00	\$ 785.93	\$ 7,803.24	\$ 11,506.76	40.41
	FUNC 51100 LOCAL HEALTH DEPARTMENT						
5610	CIVIC CONTRIBUTIONS	\$ 205,000.00	\$ 0.00	\$ 0.00	\$ 51,250.00	\$ 153,750.00	25.00
	FUNC 51200 OUR HEALTH						
5699	CIVIC CONTRIBUTIONS	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 5,000.00	\$ 0.00	100.00
	FUNC 52500 NORTHWESTERN COMMUNITY SERVICES						
5620	CIVIC CONTRIBUTIONS	\$ 85,000.00	\$ 0.00	\$ 21,250.00	\$ 42,500.00	\$ 42,500.00	50.00
	FUNC 52800 CONCERN HOTLINE						
5699	CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 750.00	\$ 0.00	100.00
	FUNC 52900 NW WORKS						
5699	CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 750.00	\$ 0.00	100.00

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FUNC 53230 SHENANDOAH AREA AGENCY ON AGING							
5699	CIVIC CONTRIBUTIONS	\$ 40,000.00	\$ 0.00	\$ 0.00	\$ 10,000.00	\$ 30,000.00	25.00
FUNC 53240 LOUDOUN TRANSIT SERVICE							
5699	CIVIC CONTRIBUTIONS	\$ 19,302.00	\$ 0.00	\$ 4,825.50	\$ 9,651.00	\$ 9,651.00	50.00
FUNC 53500 THE LAUREL CENTER (SHELTER FOR ABUSED WOMEN)							
5699	CIVIC CONTRIBUTIONS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 0.00	100.00
FUNC 53600 ACCESS INDEPENDENCE							
5699	CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
FUNC 69100 LORD FAIRFAX COMMUNITY COLLEGE							
5699	CIVIC CONTRIBUTIONS	\$ 17,534.00	\$ 0.00	\$ 4,383.50	\$ 8,767.00	\$ 8,767.00	50.00
FUNC 71100 PARKS ADMINISTRATION							
1100	SALARIES - REGULAR	\$ 232,243.00	\$ 135,475.10	\$ 19,353.58	\$ 96,767.90	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 16,020.00	\$ 0.00	\$ 920.25	\$ 6,684.75	\$ 9,335.25	41.73
2100	FICA	\$ 19,316.00	\$ 9,079.69	\$ 1,367.47	\$ 6,996.77	\$ 3,239.54	83.23
2210	VSRS - PLANS 1 AND 2	\$ 25,222.00	\$ 14,712.63	\$ 2,101.79	\$ 10,508.95	\$ 0.42	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 36,032.00	\$ 21,007.91	\$ 3,001.13	\$ 15,005.65	\$ 18.44	99.95
2400	LIFE INSURANCE	\$ 3,066.00	\$ 1,612.14	\$ 230.32	\$ 1,198.01	\$ 255.85	91.66
2700	WORKER'S COMPENSATION	\$ 6,750.00	\$ 0.00	\$ 0.00	\$ 9,870.02	\$ 3,120.02	146.22
3180	CREDIT CARD MERCHANT FEES	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 874.86	\$ 2,625.14	25.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 6,156.00	\$ 2,157.40	\$ 96.44	\$ 607.40	\$ 3,391.20	44.91
3500	PRINTING AND BINDING	\$ 1,000.00	\$ 0.00	\$ 13.98	\$ 39.88	\$ 960.12	3.99
3600	ADVERTISING	\$ 885.00	\$ 0.00	\$ 0.00	\$ 459.00	\$ 426.00	51.86
5210	POSTAL SERVICES	\$ 5,590.00	\$ 0.00	\$ 120.73	\$ 623.29	\$ 4,966.71	11.15
5230	TELECOMMUNICATIONS	\$ 2,000.00	\$ 0.00	\$ 72.64	\$ 307.91	\$ 1,692.09	15.40
5400	LEASES AND RENTALS	\$ 530.00	\$ 0.00	\$ 0.00	\$ 711.27	\$ 181.27	134.20
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,274.00	\$ 0.00	\$ 0.00	\$ 782.86	\$ 1,491.14	34.43
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 1,800.00	\$ 0.00	\$ 32.00	\$ 560.00	\$ 1,240.00	31.11
6001	OFFICE SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 130.95	\$ 578.32	\$ 1,921.68	23.13
6003	SUPPLIES - AGRICULTURAL	\$ 2,495.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,495.00	0.00
6008	VEHICLE AND EQUIPMENT FUEL	\$ 1,400.00	\$ 0.00	\$ 71.91	\$ 336.93	\$ 1,063.07	24.07
6011	UNIFORM AND WEARING APPAREL	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 357.70	\$ 642.30	35.77
6013	SUPPLIES - EDUCATIONAL AND REC	\$ 1,010.00	\$ 0.00	\$ 0.00	\$ 1,043.65	\$ 33.65	103.33
6014	OTHER OPERATING SUPPLIES	\$ 1,856.00	\$ 0.00	\$ 0.00	\$ 988.29	\$ 867.71	53.25
71100	PARKS ADMINISTRATION	\$ 372,645.00	\$ 184,044.87	\$ 27,513.19	\$ 155,303.41	\$ 33,296.72	91.06
FUNC 71310 CLARKE COUNTY RECREATION CENTER							
1100	SALARIES - REGULAR	\$ 43,210.00	\$ 25,205.85	\$ 3,600.83	\$ 18,004.15	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 29,300.00	\$ 0.00	\$ 3,161.02	\$ 10,313.99	\$ 18,986.01	35.20
2100	FICA	\$ 5,972.00	\$ 1,907.10	\$ 514.27	\$ 2,151.33	\$ 1,913.57	67.96
2210	VSRS - PLANS 1 AND 2	\$ 4,693.00	\$ 2,737.36	\$ 391.05	\$ 1,955.25	\$ 0.39	99.99
2300	HEALTH INSURANCE BENEFITS	\$ 5,825.00	\$ 3,395.91	\$ 485.13	\$ 2,425.65	\$ 3.44	99.94
2400	LIFE INSURANCE	\$ 570.00	\$ 299.95	\$ 42.85	\$ 222.89	\$ 47.16	91.73
2700	WORKER'S COMPENSATION	\$ 560.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 560.00	0.00
3600	ADVERTISING	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
5830	REFUNDS	\$ 200.00	\$ 0.00	\$ 180.00	\$ 286.00	\$ 86.00	143.00
6001	OFFICE SUPPLIES	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
6002	SUPPLIES - FOOD	\$ 1,300.00	\$ 0.00	\$ 0.00	\$ 14.84	\$ 1,285.16	1.14
6013	SUPPLIES - EDUCATIONAL AND REC	\$ 2,590.00	\$ 0.00	\$ 0.00	\$ 748.55	\$ 1,841.45	28.90
6014	OTHER OPERATING SUPPLIES	\$ 4,200.00	\$ 0.00	\$ 126.37	\$ 788.02	\$ 3,411.98	18.76
6015	MERCHANDISE FOR RESALE	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 214.87	\$ 4,785.13	4.30
71310	CLARKE COUNTY RECREATION CENTER	\$ 103,870.00	\$ 33,546.17	\$ 8,501.52	\$ 37,125.54	\$ 33,198.29	68.04
FUNC 71320 SWIMMING POOL							
1300	SALARIES - PART TIME	\$ 60,251.00	\$ 0.00	\$ 0.00	\$ 40,172.73	\$ 20,078.27	66.68
2100	FICA	\$ 4,610.00	\$ 0.00	\$ 0.00	\$ 3,073.10	\$ 1,536.90	66.66
3100	PROFESSIONAL SERVICES	\$ 2,900.00	\$ 0.00	\$ 0.00	\$ 475.00	\$ 2,425.00	16.38
3600	ADVERTISING	\$ 79.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 79.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 350.00	0.00
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 1,725.00	\$ 0.00	\$ 0.00	\$ 950.00	\$ 775.00	55.07

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5830	REFUNDS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 28.00	\$ 472.00	5.60
6011	UNIFORM AND WEARING APPAREL	\$ 1,143.00	\$ 0.00	\$ 0.00	\$ 32.19	\$ 1,110.81	2.82
6013	SUPPLIES - EDUCATIONAL AND REC	\$ 1,700.00	\$ 0.00	\$ 0.00	\$ 79.82	\$ 1,620.18	4.70
6014	OTHER OPERATING SUPPLIES	\$ 1,700.00	\$ 0.00	\$ 0.00	\$ 392.63	\$ 1,307.37	23.10
6015	MERCHANDISE FOR RESALE	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 23.94	\$ 1,976.06	1.20
6026	POOL CHEMICALS	\$ 11,000.00	\$ 1,385.00	\$ 0.00	\$ 1,680.63	\$ 7,934.37	27.87
71320	SWIMMING POOL	\$ 87,958.00	\$ 1,385.00	\$ 0.00	\$ 46,908.04	\$ 39,664.96	54.90
	FUNC 71330 CONCESSION STAND						
1300	SALARIES - PART TIME	\$ 5,290.00	\$ 0.00	\$ 0.00	\$ 1,785.63	\$ 3,504.37	33.75
2100	FICA	\$ 513.00	\$ 0.00	\$ 0.00	\$ 136.58	\$ 376.42	26.62
6001	OFFICE SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6015	MERCHANDISE FOR RESALE	\$ 10,097.00	\$ 0.00	\$ 0.00	\$ 3,451.40	\$ 6,645.60	34.18
71330	CONCESSION STAND	\$ 16,000.00	\$ 0.00	\$ 0.00	\$ 5,373.61	\$ 10,626.39	33.59
	FUNC 71350 PROGRAMS						
1100	SALARIES - REGULAR	\$ 31,641.00	\$ 18,457.25	\$ 2,636.75	\$ 13,183.75	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 94,500.00	\$ 0.00	\$ 4,928.01	\$ 42,112.09	\$ 52,387.91	44.56
2100	FICA	\$ 9,650.00	\$ 1,252.08	\$ 578.81	\$ 4,138.79	\$ 4,259.13	55.86
2210	VSRS - PLANS 1 AND 2	\$ 3,436.00	\$ 2,004.46	\$ 286.35	\$ 1,431.75	\$ 0.21	100.01
2300	HOSPITAL/MEDICAL PLANS	\$ 5,825.00	\$ 3,395.91	\$ 485.13	\$ 2,425.65	\$ 3.44	99.94
2400	LIFE INSURANCE	\$ 418.00	\$ 219.64	\$ 31.38	\$ 163.23	\$ 35.13	91.60
2700	WORKER'S COMPENSATION	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
3100	PROFESSIONAL SERVICES	\$ 56,000.00	\$ 36,511.36	\$ 4,094.13	\$ 23,178.89	\$ 3,690.25	106.59
3500	PRINTING AND BINDING	\$ 7,000.00	\$ 1,437.00	\$ 0.00	\$ 1,693.00	\$ 3,870.00	44.71
3600	ADVERTISING	\$ 1,700.00	\$ 0.00	\$ 122.40	\$ 147.40	\$ 1,552.60	8.67
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5300	INSURANCE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 185.00	\$ 185.00	100.00
5400	LEASES AND RENTALS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 292.50	\$ 707.50	29.25
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5560	GROUP TRIPS	\$ 5,000.00	\$ 0.00	\$ 506.06	\$ 2,381.06	\$ 2,618.94	47.62
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 500.00	\$ 0.00	\$ 0.00	\$ 200.00	\$ 300.00	40.00
5830	REFUNDS	\$ 7,500.00	\$ 0.00	\$ 100.00	\$ 1,164.00	\$ 6,336.00	15.52
6001	OFFICE SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6002	SUPPLIES - FOOD	\$ 7,000.00	\$ 0.00	\$ 189.19	\$ 1,704.69	\$ 5,295.31	24.35
6011	UNIFORM AND WEARING APPAREL	\$ 2,000.00	\$ 0.00	\$ 20.00	\$ 240.55	\$ 1,759.45	12.03
6013	SUPPLIES - EDUCATIONAL AND REC	\$ 6,500.00	\$ 0.00	\$ 1,000.02	\$ 2,961.83	\$ 3,538.17	45.57
6014	OTHER OPERATING SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 14.49	\$ 225.37	\$ 1,774.63	11.27
6015	MERCHANDISE FOR RESALE	\$ 6,000.00	\$ 1,797.00	\$ 0.00	\$ 1,863.00	\$ 2,340.00	61.00
71350	PROGRAMS	\$ 249,120.00	\$ 65,074.70	\$ 14,992.72	\$ 99,692.55	\$ 84,352.75	66.14
	FUNC 72600 VIRGINIA COMMISSION FOR THE ARTS						
5699	CIVIC CONTRIBUTIONS	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 10,000.00	\$ 0.00	100.00
	FUNC 73200 REGIONAL LIBRARY						
5699	CIVIC CONTRIBUTIONS	\$ 185,000.00	\$ 0.00	\$ 0.00	\$ 92,500.00	\$ 92,500.00	50.00
	FUNC 81110 PLANNING ADMINISTRATION						
1100	SALARIES - REGULAR	\$ 229,603.00	\$ 133,935.02	\$ 19,133.60	\$ 95,668.00	\$ 0.02	100.00
2100	FICA	\$ 17,565.00	\$ 10,202.20	\$ 1,457.45	\$ 7,287.25	\$ 75.55	99.57
2210	VSRS - PLANS 1 AND 2	\$ 24,935.00	\$ 14,545.34	\$ 2,077.91	\$ 10,389.55	\$ 0.11	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 20,388.00	\$ 11,885.67	\$ 1,697.96	\$ 8,489.80	\$ 12.53	99.94
2400	LIFE INSURANCE	\$ 3,031.00	\$ 1,593.82	\$ 227.70	\$ 1,184.40	\$ 252.78	91.66
2700	WORKER'S COMPENSATION	\$ 3,650.00	\$ 0.00	\$ 0.00	\$ 4,937.52	\$ 1,287.52	135.27
3100	PROFESSIONAL SERVICES	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 5,235.00	\$ 14,765.00	26.17
3140	ENGINEERING & ARCHITECTURAL	\$ 3,000.00	\$ 0.00	\$ 612.50	\$ 2,040.00	\$ 960.00	68.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 700.00	\$ 511.57	\$ 0.00	\$ 68.43	\$ 120.00	82.86
3500	PRINTING AND BINDING	\$ 3,000.00	\$ 967.50	\$ 0.00	\$ 61.95	\$ 1,970.55	34.31
3600	ADVERTISING	\$ 2,000.00	\$ 0.00	\$ 737.44	\$ 1,836.04	\$ 163.96	91.80
5210	POSTAL SERVICES	\$ 1,500.00	\$ 0.00	\$ 26.24	\$ 421.13	\$ 1,078.87	28.08
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 20.24	\$ 96.71	\$ 303.29	24.18
5510	TRAVEL MILEAGE	\$ 2,000.00	\$ 0.00	\$ 184.80	\$ 409.36	\$ 1,590.64	20.47
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 12.00	\$ 1,488.00	0.80
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00

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6001	OFFICE SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 12.88	\$ 764.74	\$ 1,735.26	30.59
6012	SUPPLIES - BOOKS AND SUBSCRIPTI	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
81110	PLANNING ADMINISTRATION	\$ 337,522.00	\$ 173,641.12	\$ 26,188.72	\$ 138,901.88	\$ 24,979.00	92.60
	FUNC 81300 HELP WITH HOUSING						
5699	CIVIC CONTRIBUTIONS	\$ 5,400.00	\$ 0.00	\$ 0.00	\$ 5,400.00	\$ 0.00	100.00
	FUNC 81400 BOARD OF ZONING APPEALS						
1300	SALARIES - PART TIME	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
2100	FICA	\$ 20.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20.00	0.00
3100	PROFESSIONAL SERVICES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
3160	BOARD MEMBER FEES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 400.00	20.00
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 300.00	\$ 200.00	60.00
5210	POSTAL SERVICES	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50.00	0.00
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	0.00
81400	BOARD OF ZONING APPEALS	\$ 3,470.00	\$ 0.00	\$ 0.00	\$ 400.00	\$ 3,070.00	11.53
	FUNC 81510 OFFICE OF ECONOMIC DEVELOPMENT						
1100	SALARIES - REGULAR	\$ 33,109.00	\$ 19,313.64	\$ 2,759.07	\$ 13,795.35	\$ 0.01	100.00
2100	FICA	\$ 2,533.00	\$ 1,494.58	\$ 213.51	\$ 1,067.55	\$ 29.13	101.15
2210	VSRs - PLANS 1 AND 2	\$ 3,596.00	\$ 2,097.48	\$ 299.63	\$ 1,498.15	\$ 0.37	99.99
2300	HOSPITAL/MEDICAL PLANS	\$ 2,913.00	\$ 1,697.98	\$ 242.56	\$ 1,212.80	\$ 2.22	99.92
2400	LIFE INSURANCE	\$ 437.00	\$ 229.83	\$ 32.83	\$ 170.78	\$ 36.39	91.67
3100	PROFESSIONAL SERVICES	\$ 61,600.00	\$ 0.00	\$ 0.00	\$ 850.00	\$ 60,750.00	1.38
3500	PRINTING AND BINDING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5210	POSTAGE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5699	CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
6001	OFFICE SUPPLIES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
81510	OFFICE OF ECONOMIC DEVELOPMENT	\$ 105,938.00	\$ 24,833.51	\$ 3,547.60	\$ 18,594.63	\$ 62,509.86	40.99
	FUNC 81520 BERRYVILLE DEVELOPMENT AUTHORITY						
3100	PROFESSIONAL SERVICES	\$ 4,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,500.00	0.00
3160	BOARD MEMBER FEES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 900.00	10.00
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
81520	BERRYVILLE DEVELOPMENT AUTHORITY	\$ 6,100.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 6,000.00	1.64
	FUNC 81530 SMALL BUSINESS DEVELOPMENT CENTER						
5699	CIVIC CONTRIBUTIONS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ 0.00	100.00
	FUNC 81540 BLANDY EXPERIMENTAL FARM						
5699	CIVIC CONTRIBUTIONS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 3,000.00	\$ 0.00	100.00
	FUNC 81600 PLANNING COMMISSION						
1300	SALARIES - PART TIME	\$ 500.00	\$ 0.00	\$ 50.00	\$ 300.00	\$ 200.00	60.00
2100	FICA	\$ 39.00	\$ 0.00	\$ 3.82	\$ 22.94	\$ 16.06	58.82
3100	PROFESSIONAL SERVICES	\$ 8,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,000.00	0.00
3160	BOARD MEMBER FEES	\$ 10,000.00	\$ 0.00	\$ 800.00	\$ 2,950.00	\$ 7,050.00	29.50
3600	ADVERTISING	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 600.00	0.00
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 261.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 261.00	0.00
81600	PLANNING COMMISSION	\$ 20,000.00	\$ 0.00	\$ 853.82	\$ 3,272.94	\$ 16,727.06	16.36
	FUNC 81700 BOARD OF SEPTIC APPEALS						
1300	SALARIES - PART TIME	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
2100	FICA	\$ 16.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 16.00	0.00
3160	BOARD MEMBER FEES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 150.00	\$ 50.00	75.00
3600	ADVERTISING	\$ 484.00	\$ 0.00	\$ 0.00	\$ 557.40	\$ 73.40	115.17
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
81700	BOARD OF SEPTIC APPEALS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 707.40	\$ 292.60	70.74

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FUNC 81800 HISTORIC PRESERVATION COMMISSION							
3100	PROFESSIONAL SERVICES	\$ 29,850.00	\$ 0.00	\$ 495.00	\$ 3,540.00	\$ 26,310.00	11.86
3160	BOARD MEMBER FEES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 900.00	10.00
3600	ADVERTISING	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
5210	POSTAL SERVICES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 26.40	\$ 173.60	13.20
5540	TRAVEL CONVENTION & EDUCATION	\$ 350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 350.00	0.00
81800	HISTORIC PRESERVATION COMMISSION	\$ 31,650.00	\$ 0.00	\$ 495.00	\$ 3,666.40	\$ 27,983.60	11.58
FUNC 81910 NORTHERN SHENANDOAH VALLEY REGIONAL COMM							
5699	CIVIC CONTRIBUTIONS	\$ 5,776.00	\$ 0.00	\$ 0.00	\$ 5,776.22	\$ 0.22	100.00
FUNC 81920 REGIONAL AIRPORT AUTHORITY							
5699	CIVIC CONTRIBUTIONS	\$ 2,500.00	\$ 0.00	\$ 625.00	\$ 1,250.00	\$ 1,250.00	50.00
FUNC 82200 FRIENDS OF THE SHENANDOAH							
5699	CIVIC CONTRIBUTIONS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 3,000.00	\$ 0.00	100.00
FUNC 82210 WATER QUALITY MANAGEMENT							
3000	PURCHASED SERVICES	\$ 30,000.00	\$ 22,500.00	\$ 7,500.00	\$ 7,500.00	\$ 0.00	100.00
FUNC 82400 LORD FAIRFAX SOIL AND WATER CONSERV							
5699	CIVIC CONTRIBUTIONS	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 5,000.00	\$ 0.00	100.00
FUNC 82600 BIO-SOLIDS APPLICATION							
1300	SALARIES - PART TIME	\$ 12,228.00	\$ 0.00	\$ 1,062.50	\$ 4,800.00	\$ 7,428.00	39.25
2100	FICA	\$ 936.00	\$ 0.00	\$ 81.28	\$ 367.18	\$ 568.82	39.23
2700	WORKER'S COMPENSATION	\$ 150.00	\$ 0.00	\$ 0.00	\$ 137.33	\$ 12.67	91.55
3100	PROFESSIONAL SERVICES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
5510	TRAVEL MILEAGE	\$ 2,047.00	\$ 0.00	\$ 301.28	\$ 1,158.64	\$ 888.36	56.60
82600	BIO-SOLIDS APPLICATION	\$ 15,761.00	\$ 0.00	\$ 1,445.06	\$ 6,463.15	\$ 9,297.85	41.01
FUNC 83100 COOPERATIVE EXTENSION							
3100	PROFESSIONAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
3320	MAINTENANCE SERVICE CONTRACTS	\$ 300.00	\$ 405.72	\$ 0.00	\$ 54.28	\$ 160.00	153.33
3841	VPI EXTENSION AGENT	\$ 37,036.00	\$ 0.00	\$ 7,664.23	\$ 7,664.23	\$ 29,371.77	20.69
5210	POSTAGE	\$ 64.00	\$ 0.00	\$ 37.25	\$ 126.07	\$ 62.07	196.98
5230	TELECOMMUNICATIONS	\$ 500.00	\$ 0.00	\$ 14.04	\$ 58.92	\$ 441.08	11.78
6014	OTHER OPERATING SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 67.62	\$ 392.82	\$ 1,607.18	19.64
83100	COOPERATIVE EXTENSION	\$ 40,000.00	\$ 405.72	\$ 7,783.14	\$ 8,296.32	\$ 31,297.96	21.76
FUNC 83400 4-H CENTER							
5699	CIVIC CONTRIBUTIONS	\$ 2,300.00	\$ 0.00	\$ 0.00	\$ 2,300.00	\$ 0.00	100.00
FUNC 91600 CONTINGENCIES							
1000	PERSONNEL	\$ 165,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 165,000.00	0.00
3140	ENGINEERING & ARCHITECTURAL	\$ 12,150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12,150.00	0.00
3150	LEGAL	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20,000.00	0.00
8000	MINOR CAPITAL	\$ 15,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,000.00	0.00
91600	CONTINGENCIES	\$ 212,150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 212,150.00	0.00
000	NON-CATEGORICAL	\$ 8,900,476.00	\$ 2,823,955.24	\$ 600,390.30	\$ 3,635,285.33	\$ 2,441,235.43	72.57
PJT 111 E911							
FUNC 35610							
5230	TELECOMMUNICATIONS	\$ 37,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 37,284.00	0.00
6032	EDUCATIONAL/TRAINING MATERIALS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
35610		\$ 39,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,284.00	0.00
111	E911	\$ 39,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,284.00	0.00

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2015 (2014-2015 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For NOVEMBER	Expenditures Year-to-Date	Available Balance	Percent Used
PJT 126 V-STOP GRANT							
FUNC 22100 COMMONWEALTH'S ATTORNEY							
1100	SALARIES - REGULAR	\$ 26,877.00	\$ 15,083.22	\$ 2,154.75	\$ 10,773.75	\$ 1,020.03	96.20
1300	SALARIES - PART TIME	\$ 8,362.00	\$ 4,877.88	\$ 696.82	\$ 3,484.10	\$ 0.02	100.00
2100	FICA	\$ 2,696.00	\$ 337.42	\$ 52.61	\$ 263.05	\$ 2,095.53	22.27
2210	VRSR - PLANS 1 AND 2	\$ 1,013.00	\$ 529.72	\$ 75.68	\$ 378.40	\$ 104.88	89.65
2300	HEALTH INSURANCE	\$ 1,408.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,408.00	0.00
2400	LIFE INSURANCE	\$ 123.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 123.00	0.00
22100	COMMONWEALTH'S ATTORNEY	\$ 40,479.00	\$ 20,828.24	\$ 2,979.86	\$ 14,899.30	\$ 4,751.46	88.26
126	V-STOP GRANT	\$ 40,479.00	\$ 20,828.24	\$ 2,979.86	\$ 14,899.30	\$ 4,751.46	88.26
PJT 140 RAIN BARREL PARTNERSHIP - INTERSTATE COMMISSION ON							
FUNC 81110 PLANNING ADMINISTRATION							
6000	MATERIALS AND SUPPLIES	\$ 1,080.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,080.00	0.00
PJT 402 DMV SELECTIVE ENFORCEMENT-ALCOHOL							
FUNC 31200 SHERIFF							
1300	SALARIES - PART TIME	\$ 8,360.00	\$ 0.00	\$ 1,301.39	\$ 3,418.29	\$ 4,941.71	40.89
2100	FICA	\$ 640.00	\$ 0.00	\$ 99.55	\$ 261.47	\$ 378.53	40.85
6010	POLICE SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,125.00	\$ 1,125.00	100.00
31200	SHERIFF	\$ 9,000.00	\$ 0.00	\$ 1,400.94	\$ 4,804.76	\$ 4,195.24	53.39
402	DMV SELECTIVE ENFORCEMENT-ALCOHO	\$ 9,000.00	\$ 0.00	\$ 1,400.94	\$ 4,804.76	\$ 4,195.24	53.39
PJT 403 DMV SELECTIVE ENFORCEMENT-SPEED							
FUNC 31200 SHERIFF							
1200	OVERTIME	\$ 0.00	\$ 0.00	\$ 0.00	\$ 866.15	\$ 866.15	100.00
2100	FICA	\$ 0.00	\$ 0.00	\$ 0.00	\$ 66.26	\$ 66.26	100.00
31200	SHERIFF	\$ 0.00	\$ 0.00	\$ 0.00	\$ 932.41	\$ 932.41	100.00
403	DMV SELECTIVE ENFORCEMENT-SPEED	\$ 0.00	\$ 0.00	\$ 0.00	\$ 932.41	\$ 932.41	100.00
PJT 410 ICAC TASK FORCE GRANT							
FUNC 31200 SHERIFF							
6000	MATERIALS AND SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,056.00	\$ 2,056.00	100.00
PJT 602 DOJ VEST GRANT							
FUNC 31200 SHERIFF							
6010	POLICE SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,960.00	\$ 3,960.00	100.00
PJT 605 DOJ LOCAL LAW ENFORCEMENT BLOCK GRANT (LLEBG)							
FUNC 31200 SHERIFF							
1100	SALARIES - REGULAR	\$ 1,770.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,770.00	0.00
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,942.28	\$ 1,942.28	100.00
2100	FICA	\$ 136.00	\$ 0.00	\$ 0.00	\$ 146.99	\$ 10.99	108.08
31200	SHERIFF	\$ 1,906.00	\$ 0.00	\$ 0.00	\$ 2,089.27	\$ 183.27	109.62
605	DOJ LOCAL LAW ENFORCEMENT BLOCK	\$ 1,906.00	\$ 0.00	\$ 0.00	\$ 2,089.27	\$ 183.27	109.62
100	GENERAL FUND	\$ 8,992,225.00	\$ 2,844,783.48	\$ 604,771.10	\$ 3,664,027.07	\$ 2,483,414.45	72.38

CLARKE COUNTY
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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For NOVEMBER	Expenditures Year-to-Date	Available Balance	Percent Used
GRAND TOTAL		\$ 8,992,225.00	\$ 2,844,783.48	\$ 604,771.10	\$ 3,664,027.07	\$ 2,483,414.45	72.38

Clarke County Board of Supervisors

Joint Administrative Services Board Update

David Ash - Aye
Chuck Bishop - Aye
J. Michael Hobert - Aye
Sharon Keeler - Aye
Charles "Chip" Schutte - Aye

3. ERP Update

- A. *Savings against contract now at \$20K.*
- B. *Analysis of Financial Modules complete. System will be set up by Tyler analysts between now and early January for testing in mid-January.*
- C. *Forms design submitted.*
- D. *Need to set up all users, give them access to Sharepoint, Tyler Community, and MUNIS application, and encourage them to explore in advance of training.*
- E. *Need tech support at training sessions in January and February.*

Tom Judge reviewed the above items. He commented that Gordon Russell is working with Ed Shewbridge to identify a training location.

Gordon Russell informed the Committee that space at Berryville Primary is under consideration.

Chuck Bishop noted that there could be accessibility issues at Berryville Primary.

4. ERP Policy Issues.

- A. *Require budget compliance at a line item level? Currently we allow departments to exceed line item budgets provided that they do not exceed the total of their non-personnel line items. The new system can be setup to allow this, but we are told that best practice is not to allow it, but require that the budget be cleaned up front rather than after the fact. There are ways to prevent the transaction from being delayed or lost if we decide to enforce the budget at the line item level: ex. Notification of Finance for budget modification, extending budget modification authority to departments/schools, with security ranges, etc.*
- B. *Require invoice entry by all departments? It is not the goal of the implementation to offload invoice entry to departments, so the thinking so far has been to allow departments the option of entering invoices themselves, or letting central Accounts Payable handle it. However, through the course of the analysis sessions, the following points have been made:*
 - a. *If departments opt out of invoice entry, won't some wish to opt out of the rest of ERP?*
 - b. *Opting out of invoice entry defeats the Delegated PO process whereby departments can issue their own POs under \$800, provided they handle the receiving and the invoice.*
 - c. *Executives, rather than handling all invoice approvals via MUNIS dashboard, will continue to handle both paper and electronic approvals. It is recommended that all departments/schools, however small, be required to handle invoice entry. Central AP will be on the road supporting this for as long as necessary.*

- C. *Purchasing Cards. The MUNIS/Purchase Card Interface program costs \$7,500 and does not solve the receipt problem. Therefore this is not recommended at this time.*
- D. *Workflow and Security Logjam responsibility. When the entire system is set up there will be stranded requisitions, timesheets, receipts, etc. that will require intervention at high security levels to resolve. IT does not feel qualified to intervene in detailed transactions, so it may be a matter of allocating these responsibilities to functional leads as we learn more about the nature and extent of the responsibilities.*

Highlights of the discussion include:

- Decisions on these items are needed by January / February 2015.
- Item A: David Ash and Chuck Bishop spoke in favor of allowing items to exceed the individual line item; a practice that allows for more nearly accurate budgeting in subsequent years.
- Items B: Discussion favored invoice entry by departments.
- Item C: Purchasing cards are not recommended at this time. In addition to the \$7,500 program cost, there would be Bank of America fees.
- Item D: General discussion regarding the assignment of functional leads.

Joint Technology Plan

Chairman Hobert put forth for consideration review and update of the joint technology plan. He commented that with everyone absorbed in the ERP implementation it was good to look at the plan to ensure that nothing was being missed.

Tom Judge agreed to review the joint technology plan and to communicate with Gordon Russell and Ed Shewbridge.

Chairman Hobert reminded that under the Joint Administrative Services Board Bylaws Article XI: Administrative Calendar, Item 2. The Joint Board shall hold an annual meeting to review both the activities of the previous year and decide the work program for the coming year.

5. Closed Session JAS Compensation Adjustments

Chip Schutte, seconded by David Ash, moved to convene into Closed Session: “Be it resolved that the Joint Administrative Services Board go into Closed Session pursuant to Code of Virginia Section 2.2-3711(A)(J) for consideration of employee compensation. The motion carried as follows:

David Ash	-	Aye
Chuck Bishop	-	Aye
J. Michael Hobert	-	Aye
Sharon Keeler	-	Aye
Charles “Chip” Schutte	-	Aye

The members of the Joint Administrative Services Board being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Chuck Bishop, seconded by Chip Schutte, moved to reconvene in open session. The motion carried as follows:**

David Ash - Aye
Chuck Bishop - Aye
J. Michael Hobert - Aye
Sharon Keeler - Aye
Charles "Chip" Schutte - Aye

Subsequent to reconvening in open session, Chairman Hobert called for a Certification.

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Joint Administrative Services Board of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Joint Administrative Services Board of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Joint Administrative Services Board of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Joint Administrative Services Board of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

David Ash - Aye
Chuck Bishop - Aye
J. Michael Hobert - Aye
Sharon Keeler - Aye
Charles "Chip" Schutte - Aye

Following Closed Session, **Chuck Bishop, seconded by David Ash, moved to approve the Joint Administrative Services compensation adjustments as presented.**

<i>Position</i>	<i>New</i>	<i>Occupant</i>
Finance Technician	41,320	Pat Wiley

<i>Position</i>	<i>New</i>	<i>Occupant</i>
Accounts Payable Coordinator	37,894	Emily Johnson
Payroll and Benefits Coordinator	47,081	Sally Sheckels
Purchasing Manager	56,367	Mike Legge
Accountant	64,896	Annette Gilley
Accountant	58,637	Brenda Bennett
JAS Director	109,319	Tom Judge
TOTAL	415,515	

The motion carried as follows:

David Ash - Aye
Chuck Bishop - Aye
J. Michael Hobert - Aye
Sharon Keeler - Aye
Charles "Chip" Schutte - Aye

6. Set Next Meeting

The next regularly scheduled meeting is set for Monday, January 27, 2015.

7. Adjournment

At 2:15 pm, Chairman Hobert adjourned the meeting.

Minutes Recorded and Transcribed by: Lora B. Walburn

Clarke County Board of Supervisors

Government Projects Update

Clarke County Board of Supervisors

Miscellaneous Items

Board of Supervisors
Summary of Required Actions Status Report

<i>Meeting/Letter Date</i>	<i>Item</i>	<i>Description</i>	<i>Responsibility</i>	<i>Status</i>	<i>Date Complete</i>
11/18/2014	1829	Provide statutory authority for enhanced fine areas.	VDOT		
11/18/2014	1830	Process approved minutes as amended.	Lora B. Walburn	Complete	11/24/2014
11/18/2014	1831	Execute Lord Fairfax Health District 2014-2015 Locality Agreement.	David Ash	Complete	11/19/2014
11/18/2014	1832	Execute 2014-14R - Resolution Of The Board Of Supervisors Of Clarke County Approving A Financing To Be Undertaken By The Industrial Development Authority Of Clarke County, Virginia, For The Benefit Of A Multifamily Rental Residential Facility Consisting Of 60 Units Designed For Persons And Families Of Low And Moderate Incomes	David Ash	Complete	11/19/2014
11/18/2014	1833	Update database, draft letters of appointment, provide notice.	Lora Walburn	Complete	12/1/2014
11/18/2014	1834	Execute letters of appointment.	J. Michael Hobert	Complete	12/3/2014
11/18/2014	1835	Develop notice and advertise public hearing for FY 14 School Operating Carryover.	Lora B. Walburn	Complete	11/20/2014
11/18/2014	1836	Coordinate meeting invitation with legislative delegation.	David Ash	Final acknowledgement recvd from leg delegation	11/28/2014
11/18/2014	1837	Add discussion of legislative priorities to December 8 Work Session.	David Ash	Complete	11/20/2014
11/18/2014	1838	Process and forward to payroll approved FY2015 pay increases.	David Ash	Complete	11/19/2014
11/18/2014	1839	Provide copies of the environmental scanning worksheet to Board.	Lora B. Walburn	Complete	11/19/2014

Clarke County Board of Supervisors

Board Member Committee Status Reports

Clarke County Board of Supervisors

Closed Session - Fiber Optic Network Contract – Discussion and Review

Pursuant to §2.2-3711-A29 Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; and, §2.2-3711-A1 Specific Employees or appointees of the Board

MEMORANDUM

TO: Clarke County Board of Supervisors

FR: Thomas J. Judge

DT: 12/10/2014

RE: *Lease Agreement for Provision of Fiber Optic Connection among County Buildings*

Gordon Russell has developed a plan for connecting County (Government, School, Volunteer Fire) buildings with Fiber Optic cable to replace and expand the existing network. This plan was discussed by the Joint Administrative Services Board in April, and grant (E-rate) funding was subsequently sought and received for the School portion of the project. Part of the grant process is to request proposals from vendors interested in providing the service, and Shentel was the only respondent .

Since then, Gordon has worked with an attorney specializing in technology contracts, as well as the IT Director for the Clarke County Public Schools and Public Safety personnel, to develop two draft contracts: one for the Government and one for the Schools. The two contracts function independently, but are conceived as a single network. The contracts are not expected to impact the FY 15 budget.

It is desired that these contracts be executed before the end of this calendar year, and it is recommended that the contract for the government be considered in closed session by the Board of Supervisors, and that the following resolution be considered in open session:

“Be it resolved that the County Administrator be authorized to complete negotiation and execute a contract with Shentel for provision of Fiber Optic Connection among County buildings, provided that such execution only occur in conjunction with execution of the School Division’s Shentel contract for similar service.”

Clarke County Board of Supervisors

Citizen Comment Period

Public Hearing Notices

The Clarke County Board of Supervisors will hold public hearing on Tuesday, December 16, 2014, at 6:30 PM, or as soon thereafter as the matter may be heard, in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, Virginia to consider action on the following matter:

PH 14-16: "Be it resolved that the School Capital Projects Fund budgeted expenditure and appropriations be increased \$349,353, and the same appropriated, all for the purpose of funding a variety of capital projects needs including replacing HVAC equipment at Boyce Elementary, Strategic Planning, Food Service Equipment, and School Furniture."

Any person desiring to be heard regarding the above matter should appear at the appointed time and place. Written copies of statements at public hearings are requested but not required.

David Ash, County Administrator

Proposed Expenditure	Amount	Notes
HVAC	142,067	Replace Boyce Chiller and Boiler
Tractors & Trucks	5,000	Maintenance Vehicle Replacement
Security Equipment Grant Match	16,900	25% local match of equipment grant
Band Uniforms & Intstruments	10,000	Steel drum purchase
Cooley Upper Landscape	5,000	Re-establish garden
School Food Service	20,000	Replace equipment as needed
Strategic Planning	20,000	Develop overall division plan
Renovation/Design	50,000	Plan for Primary school Renovation
Radon Testing/Remediation	17,450	Required action
Painting	10,000	General painting as needed.
STEM equipment	17,600	Supports STEM education
School Signage	5,000	Replace existing signs
School Furniture	<u>30,336</u>	Replace furniture
Total Carryover Request	349,353	

MEMORANDUM

TO: Board of Supervisors

FR: Thomas J. Judge, Director of Joint Administrative Services

DT: 12/9/2014

RE: *Budget and Appropriation Adjustments to Conservation Easement Fund*

The Board has approved conservation easement purchases in October and November (attached). Execution of these agreements is now in process, and adjustment of the FY 15 budget and appropriation is required to complete the execution of these agreements. The Board is therefore asked to consider the following resolutions:

1. "Be it resolved that FY 15 Conservation Easement Fund budgeted expenditure and appropriation be increased in the amount of \$60,000, that \$30,000 of Conservation Easement Fund Balance be recognized, and that \$30,000 of VDACS revenue from the Commonwealth be recognized, all for the purpose of purchasing a conservation easement on the property of Kenneth Pitta."
2. "Be it resolved that FY 15 Conservation Easement Fund budgeted expenditure and appropriation be increased in the amount of \$40,000, that \$20,000 of Conservation Easement Fund Balance be recognized, and that \$20,000 of VDACS revenue from the Commonwealth be recognized, all for the purpose of purchasing a conservation easement on the property of Glen Masters."

MEMORANDUM

TO: Board of Supervisors, David Ash
FROM: Conservation Easement Authority, Alison Teetor
DATE: October 3, 2014
SUBJECT: Items for Consent Agenda

The Clarke County Easement Authority has approved the following actions. The Authority requests the Board of Supervisors to authorize the Chairman of the Board of Supervisors to execute deeds, easements, and other documents necessary to the transactions, subject to the property owners and lenders signing the Deed prior to the Chair.

Easement Donation

Dietrich and Helga Westphal have applied to the easement authority for approval of an easement donation. The property is located at 2558 Bishop Meade Road approximately 1 mile south of Old Chapel. The property is 135.3 acres consisting of a mix of pasture, cropland, and woods, has an existing house built in 1983 and 4 remaining DUR's.

The parcel is zoned AOC and is in use value taxation, it meets all 4 of the criteria adopted by the Authority. The parcel score is 78.89, points were given for retiring 3 DUR's, having 2 acres of wetland, being next to an existing easement, fronting on a scenic byway, and being in the same ownership for more than 30 years. The applicant is retiring 3 of the 4 remaining DUR's, it is adjacent to an existing easement, and is over 40 acres. At the September meeting the Authority approved the donation allowing one subdivision with a pre-approval to build a one story house not to exceed a footprint of 6,500 square feet with a height restriction of 25 feet to be located within a defined building envelope.

Easement Donation

Bill Dean, has applied to the easement authority for approval of an easement donation. The property is located on the south side of Roseville Run adjacent to the Town of Boyce 125 W. Main St. The parcel adjoins the Town but is in the County with 1 DUR, and is vacant. It fronts on Roseville Run for 1/10 of a mile. This is the residual from the Bill Dean subdivision in Boyce and would be gifted to the homeowners association. The parcel is zoned AOC and does not qualify for use value taxation, in accord with the Commissioner of Revenue's requirements (> 5 acres), therefore a donation may be considered if at least three of the following four guidelines are met:

Easement Donation

If the parcel is not eligible for use value taxation, then a donation may be considered if it meets at three of the four following criteria:

- 1) the parcel's Property Resource Score is at least 35;
- 2) at least one dwelling unit right is extinguished by the conservation easement;
- 3) it is adjacent to another easement;

- 4) the parcel offers protection of a locally significant natural or historic feature, as determined by the Easement Authority.

The parcel scored 35.2, primarily due to the retirement of the one existing DUR, it is less than 40 acres and not adjacent to an existing easement. It does have frontage on Roseville Run and the owner is installing a riparian buffer. The Authority approved the donation stating that the frontage on Roseville Run was a significant natural feature.

Easement DUR Purchase

Kenneth Pitta has applied to the easement authority for approval of a DUR purchase. There are two properties located on the east side of Frogtown Rd. just north of the intersection of Mt. Carmel Rd, Feltner Rd., and Frogtown Rd. The properties are vacant, consisting of 27.5 acres with 2 DUR's and 1.6 acres with 1 DUR. They are entirely wooded. Access is from Frogtown Rd. Mr. Pitta would like to merge the two parcels and retire 2 DUR's. Both parcels are zoned FOC qualify for use value taxation

The parcels were scored as one as the applicant would merge them subsequent to the easement recordation. The property resource score was 58.7, points were given for retiring 2 DURs, being next to Appalachian Trail property, being owned by the family for more than 50 years, and have 6 acres of slopes > 25%. The property qualifies for purchase as it scored over 35 and is retiring at least 1 DUR. It is not over 40 acres and it is not next to an existing easement. The Authority approved and Mr. Pitta accepted a DUR purchase price of \$30,000/DUR retired for a total of \$60,000. VDACS will pay 50% of the purchase price.

Boundary Line Adjust

No action is required by Board. The Bauhan family has requested a boundary line adjustment between their two eased properties so as to a line the boundary with existing fence rows. The easement authority has approved this adjustment. The change adds 2.05 acres to the parcels identified as 21-((A))-19 and subtracts the same amount from the parcel identified as tax map# 21-((A))-20.

MEMORANDUM

TO: Board of Supervisors, David Ash
FROM: Conservation Easement Authority, Alison Teetor
DATE: November 10, 2014
SUBJECT: Item for Consent Agenda

The Clarke County Easement Authority has approved the following actions. The Authority requests the Board of Supervisors to authorize the Chairman of the Board of Supervisors to execute deeds, easements, and other documents necessary to the transactions, subject to the property owners and lenders signing the Deed prior to the Chair.

Easement DUR Purchase

Glen Masters has applied to the easement authority for approval of an easement DUR Purchase. The property consists of 2 parcels located at 1004 Pyletown Road 1 mile west of Route 340. The parcel identified 21-((A))-18A is 11.8 acres with an existing house. Parcel 18B is 6.4 acres with 1 DUR. The parcels will be merged prior to easement recordation and therefore are treated as one for this application. A site visit was conducted October 15th.

The parcel is zoned AOC qualify for use value taxation, in accord with the Commissioner of Revenue's requirements, therefore a DUR purchase may be considered if at least two of the following four guidelines are met:

- 1) the parcel's Property Resource Score is at least 35;
- 2) at least one dwelling unit right is extinguished by the conservation easement;
- 3) the parcel is adjacent to a parcel already under permanent conservation easement;
- 4) the property has a minimum area of 40 acres.

The parcels were originally scored separately but when since merger is eminent the scoring was redone to evaluate the property as a whole.

The property meets 3 of the 4 criteria, it is next to an existing easement (Bauhan), scored over 35 (57.39) and is retiring the one remaining DUR. The entire property is within the Prospect Hill Spring drainage area, and has frontage on 2 scenic byways Pyletown Road and Summerville Rd.

The Authority approved and Mr. Masters accepted a DUR purchase price of \$40,000. VDACS will pay 50% of the purchase price.

Clarke County Board of Supervisors

Adjournment

Clarke County Board of Supervisors

Monthly Reports:

1. Building Department
2. Commissioner of the Revenue

RESIDENTIAL CONSTRUCTION

NEW SINGLE FAMILY

Owner/Address	Description/Parcel ID	Estimated Value
LICKING VALLEY CONSTRUCTION 116 STELLA MAE LANE, BLUEMONT, VA 20135	NEW RESIDENCE SINGLE 32A41A	334,519
WILBUR COSTELLO 413 DELANY CT., BERRYVILLE, VA 22611	NEW RESIDENCE SINGLE 14A714124	184,163
MARK & MARY FINLEY 55 ASHLEY WOODS LN., BLUEMONT, VA 20135	NEW RESIDENCE SINGLE 33A33	542,357
RICHMOND AMERICAN HOMES 508 BURWELL CT. BERRYVILLE, VA 22611	NEW RESIDENCE SINGLE 14C164	478,484
RICHMOND AMERICAN HOMES 509 BURWELL CT. BERRYVILLE, VA 22611	NEW RESIDENCE SINGLE 14C168	563,391
RICHMOND AMERICAN HOMES 501 BURWELL CT. BERRYVILLE, VA 22611	NEW RESIDENCE SINGLE 14C170	397,939
CAPITAL BUILDERS, LLC 429 MONTGOMERY CT. BERRYVILLE, VA 22611	NEW RESIDENCE SINGLE 14A84171	329,781
CAMACHO-PEREZ, GUALBERTO 5540 HARRY BYRD HIGHWAY 22611	NEW RESIDENCE SINGLE 15-A-23	444,897
TOTALS:	8	3,275,531
TOTAL NEW RESIDENTAL CONSTRUCTION:	8	3,275,531

RESIDENTIAL RENOVATIONS

Owner/Address	Description/Parcel ID	Estimated Value
JOHN STAELIN 11 EAST MAIN STREET, BOYCE, VA 22620	ADDITION/REMODEL SINGLE 21A1A64A	101,600
RICHMOND AMERICAN HOMES 700 MCGUIRE CIRCLE, BERRYVILLE, VA 22611	REMODEL-MINIMUM FEE 14C171	16,824
TOTALS:	2	118,424

OTHER BUILDING PERMITS

Owner/Address	Description/Parcel ID	Estimated Value
MICHAEL KAHLER 168 HOLLOW BROOK LN., BLUEMONT, VA 20135	DECK/PORCH	25,920
RALPH PAGINGTON 101 TAYLOR ST. BERRYVILLE, VA 22611	ACCESSORY BLDG	4,000
TIMOTHY BALON 200 BRADFORD DRIVE, BOYCE, VA 22620	DECK/PORCH	10,800

WILBUR COSTELLO 413 DELANY CT., BERRYVILLE, VA 22611	FOUNDATION PERMIT	201,600
MIKE & JOYCE HAYTON 1023 JANEVILLE RD., BERRYVILLE, VA 22611	NEW SINGLE FAMILY GARAGE	42,396
BOYCE ELEMENTARY SCHOOL 119 WEST MAIN STREET 22620	COMMERCIAL ACCESSORY	5,000
ANGELA SETTER 225 MAPLE LANE, BLUEMONT, VA 20135	RESIDENTIAL CARPORT	11,124
MATTHEW D. WHITE 2903 CASTLEMAN RD. BERRYVILLE, VA 22611	OTHER NON RESIDENTIAL	0
ROBERT MORGAN 830 OLD WATERLOO RD. BOYCE, VA 22620	FIREPLACE/CHIMNEY	2,000
LONG BRANCH 830 LONG BRANCH LANE, MILLWOOD, VA 22646	TENTS OVER 900'	5,000
TONE PHASAI 1358 CHILLY HOLLOW RD. BERRYVILLE, 22611	OTHER NON RESIDENTIAL	2,000
TOTALS:	11	309,840

SIGN PERMITS

Owner/Address	Description/Parcel ID	Estimated Value
TOTALS:	0	0

TOTAL # OF BUILDING PERMITS / VALUE:	21	3,703,795
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CERTIFICATES OF OCCUPANCY

DATE ISSUED	ADDRESS	TYPE
9/16/2014	20573 BLUE RIDGE MOUNTAIN ROAD 20130	PERMANENT

TOTAL PERMIT & INSPECTION FEES COLLECTED:	25,206.00
TOTAL OTHER REVENUE COLLECTED:	0.00
STATE SURCHARGE COLLECTED: COLLECTED:	438.72
TOTAL REVENUE COLLECTED:	25,644.72

OTHER PERMITS ISSUED:

TYPE	RES	COMM	FEES	VALUE
ELECTRICAL PERMIT	15	1	385.00	3,500
GAS PERMIT	5	0	215.00	2,150
MECHANICAL PERMIT	13	1	220.00	5,800
PLUMBING PERMIT	11	1	590.00	0
TOTALS:	44	3	1,410.00	11,450

PROJECT CODE RECAP

PERMITS BY TYPE	# OF PERMITS	ESTIMATED VALUE
ACCESSORY BLDG RESIDENTIAL	1	4,000
ADDITION/REMODEL SINGLE FAMILY	1	101,600
COMMERCIAL ACCESSORY STRUCTURE	1	5,000
RESIDENTIAL CARPORT	1	11,124
DECK/PORCH	2	36,720
ELECTRIC PERMITS	16	3,500
FIREPLACE/CHIMNEY	1	2,000
FOUNDATION PERMIT	1	201,600
GAS PERMITS	5	2,150
MECHANICAL PERMITS	14	5,800
NEW RESIDENCE SINGLE FAMILY	8	3,275,531
NEW SINGLE FAMILY GARAGE	1	42,396
OTHER NON RESIDENTIAL BUILDING	2	2,000
PLUMBING PERMITS	12	0
REMODEL-MINIMUM FEE (RES)	1	16,824
TENTS OVER 900'	1	5,000
TOTALS	68	3,715,245

PERMITS BY AREA

DESCRIPTION	# OF PERMITS	ESTIMATED VALUE
GREENWAY DISTRICT	4	5,000
CHAPEL DISTRICT	12	0
BATTLETOWN DISTRICT	11	2,000
LONGMARSH DISTRICT	2	2,150
BERRYVILLE DISTRICT	31	0
BOYCE DISTRICT	7	5,000
TOTALS	67	14,150

INSPECTIONS BY TYPE

PERMIT TYPE	# OF INSPECTIONS	RES	COMM
BUILDING PERMIT	90	86	4
ELECTRICAL PERMIT	35	34	1
GAS PERMIT	10	10	0
MECHANICAL PERMIT	21	19	2
PLUMBING PERMIT	21	20	1
TOTALS	177	169	8

DAY	DATE	HOURS IN FIELD	HOURS IN OFFICE	TOTAL HOURS	BLDG INSP	ELEC INSP	GAS INSP	MECH INSP	PLBG INSP	MISC INSP	TOTAL INSP	START MILEAGE	END MILEAGE	TOTAL MILES DRIVEN	FUEL	COMMENTS
Saturday	11/1/2014			0							0			0		
Sunday	11/2/2014			0							0			0		
Monday	11/3/2014	6	3	9	4	2			1		7			0		
Tuesday	11/4/2014			0							0			0		
Wednesday	11/5/2014			0							0			0		
Thursday	11/6/2014			0							0			0		
Friday	11/7/2014	8	1	9	8	6	2	3	3		22			0		
Saturday	11/8/2014			0							0			0		
Sunday	11/9/2014			0							0			0		
Monday	11/10/2014	7	2	9	5	2	2	2	2		13			0		
Tuesday	11/11/2014	Vet/day		0							0			0		
Wednesday	11/12/2014	6	3	9	5				1		6			0		
Thursday	11/13/2014	7	2	9	6	5		1	2		14			0		
Friday	11/14/2014	6.5	2	8.5	4	3	4				11			0		
Saturday	11/15/2014			0							0			0		
Sunday	11/16/2014			0							0			0		
Monday	11/17/2014	off		0							0			0		
Tuesday	11/18/2014	4	5	9	3			1			4			0		
Wednesday	11/19/2014	7	1.5	8.5	7	4		2	2		15			0		
Thursday	11/20/2014	6	3	9	2	1	4				7			0		
Friday	11/21/2014	7	2	9	4	5	2		2		13			0		
Saturday	11/22/2014			0							0			0		
Sunday	11/23/2014			0							0			0		
Monday	11/24/2014	7	2	9	5	2		1	3		11			0		
Tuesday	11/25/2014	7	2	9	7	2		1	2		12			0		
Wednesday	11/26/2014			0							0			0		
Thursday	11/27/2014			0							0			0		
Friday	11/28/2014			0							0			0		
Saturday	11/29/2014			0							0			0		
Sunday	11/30/2014			0							0			0		
TOTALS		78.5	28.5	107	60	32	14	11	18	0	135			0		

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR NOVEMBER, 2014

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
11/03/14	14-1679	MOCK, ELIZABETH RECORDED TIME: 02:43 DESCRIPTION 1: CHAPEL DIST DATE OF DEED : 00/00/00 BOOK: 11 PAGE: 68 MAP: 22-A-95,95A NUMBER PAGES : 1	N BROWN, REBECCA N/A	N .00	OPM	100%
11/03/14	14-1681	WILKERSON, JOSEPH KERRY, ET AL RECORDED TIME: 02:50 DESCRIPTION 1: LOT 10, BOYCE CROSSING DATE OF DEED : 10/27/14 BOOK: 582 PAGE: 409 MAP: 21A3-1-10 NUMBER PAGES : 0	N WILKERSON, JAN COPLEY 217 PLEASANT HILL DR BOYCE, VA. 22620 TOWN OF BOYCE	N .00	DQC	100%
11/03/14	14-1675	MITCHELL, JAMES L RECORDED TIME: 11:35 DESCRIPTION 1: LONGMARSH DIST DATE OF DEED : 10/31/14 BOOK: 582 PAGE: 364 MAP: 7-A-97 NUMBER PAGES : 0	N HILDEBRANDT, DAVID P, JR 85 GARDEN RD BERRYVILLE, VA. 22611	N 115,000.00	DBS	100%
11/04/14	14-1686	JACKSON, JOAN V RECORDED TIME: 11:00 DESCRIPTION 1: 0.22 ACRE - GREENWAY DISTRICT DATE OF DEED : 10/30/14 BOOK: 582 PAGE: 433 MAP: 28A-A-25 NUMBER PAGES : 0	N WHITMORE, ANTHONY J 37 WHITE POST RD WHITE POST, VA. 22663	N 112,000.00	DBS	100%
11/04/14	4148	THELMA A GARRISON RECORDED TIME: 14:07 DESCRIPTION 1: 1.41 ACRES ON RT 657 DATE OF DEED : 11/04/14 BOOK: 95 PAGE: 296 MAP: 13-A-43,44 NUMBER PAGES : 0	N/A N/A 2.49 ACRES ON RT 657	.00	QUAL	00%
11/05/14	14-1695	VERLOOP JR REVOCABLE LIVING TR RECORDED TIME: 03:51 DESCRIPTION 1: NOT TAXED IN CLARKE DATE OF DEED : 10/31/14 BOOK: 582 PAGE: 580 NUMBER PAGES : 0	N FORER, CORY ; ET UX 18082 RAVEN ROCKS ROAD BLUEMONT, VA. 20135	N .00	DBS	100%
11/05/14	14-1692	MOORE & DORSEY INC. RECORDED TIME: 12:25 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 08/21/14 BOOK: 582 PAGE: 509 MAP: 16-A-16 NUMBER PAGES : 35	N CLARKE COUNTY CONSERVATION EAS 101 CHALMERS CT, SUITE B BERRYVILLE, VA. 22611	N 130,125.00	DBS	100%
11/05/14	14-1693	MOORE AND DORSEY INC RECORDED TIME: 12:35 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 08/21/14 BOOK: 582 PAGE: 544 MAP: 16-A-16A NUMBER PAGES : 35	N CLARKE COUNTY CONSERVATION EAS 101 CHALMERS CT, SUITE B BERRYVILLE, VA. 22611	N 145,875.00	DBS	100%

139,100
w/impv

173,100
w/impv

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR NOVEMBER, 2014

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
11/06/14	14-1697	BARNES, DANIEL & MELISA	N SAME N/A	N .00	PM	100%
		RECORDED TIME: 12:15				
		DESCRIPTION 1: CONSOLIDATION PLAT, BATTLETOWN DISTRICT	SHEN RET, LOTS 5,6,7			
		DATE OF DEED : 00/00/00 BOOK: 582 PAGE: 598 MAP: 17A4-29-2M-5		PIN:		
		NUMBER PAGES : 0				
11/07/14	14-1702	STIMPSON, HARRY F,III	N BERRYVILLE RED APPLE LLC P O BOX 8 MT JACKSON, VA. 22842	N 300,000.00	DBS	100%
		RECORDED TIME: 01:55				
		DESCRIPTION 1: 1/2 INTEREST:S BUCKMARSH ST & WEST MAIN ST	TOWN OF BERRYVILLE			
		DATE OF DEED : 11/06/14 BOOK: 582 PAGE: 619 MAP: 14A4-A-49		PIN:		
		NUMBER PAGES : 0				
						478,500 Commercial 1/2 int
11/07/14	14-1704	COMMONWEALTH TRUSTEES LLC SUB	N FEDERAL NATIONAL MORTGAGE ASSN Y P O BOX 650043 DALLAS, TX. 75265	397,862.39	DLF	100%
		RECORDED TIME: 02:51				
		DESCRIPTION 1: LOT 812A, 5.349 ACRES, CAREFREE ACRES, SECT 8	GREENWAY DIST			
		DATE OF DEED : 10/27/14 BOOK: 582 PAGE: 613 MAP: 38-6-812A		PIN:		
		NUMBER PAGES : 0				
						(E) 308,500 Whimpy
11/07/14	14-1700	TURNER, GEORGE,II & ANGEL M	N JACKSON, MARSHA L & WILLIAM F N 137 SARATOGA AVE BOYCE, VA. 22620	.00	DG	100%
		RECORDED TIME: 11:30				
		DESCRIPTION 1: TOWN OF BOYCE	WR/S			
		DATE OF DEED : 09/04/14 BOOK: 582 PAGE: 606 MAP: 21A1-A-85A		PIN:		
		NUMBER PAGES : 0				
11/07/14	4149	MCCLAUGHRY, THELMA T	N/A N/A	.00	PROBATE	00%
		RECORDED TIME: 15:58				
		DESCRIPTION 1: 0.71 ACRE - BATTLETOWN DIST	D/B 228 PG 12			
		DATE OF DEED : 11/07/14 BOOK: 95 PAGE: 304 MAP: 26-A-27		PIN:		
		NUMBER PAGES : 0				
11/10/14	14-1717	CARPENTER, SCOTT N	N WHITE OAK CONSTRUCTION & EXCAV N 404 BOWMAN ROAD FRONT ROYAL, VA. 22630	42,500.00	DBS	100%
		RECORDED TIME: 04:07				
		DESCRIPTION 1: BATTLETOWNDISTRICT, SHEN RET				
		DATE OF DEED : 11/10/14 BOOK: 582 PAGE: 686 MAP: 17A3-26-2S-24		PIN:		
		NUMBER PAGES : 0				
						63K vac
11/10/14	4151	SIPE, JEAN VIRGINIA	N/A N/A	.00	QUAL	00%
		RECORDED TIME: 15:21				
		DESCRIPTION 1: 1/3 INTEREST: 74.7923 ACRES	TILT HAMMER MILL RD ON RT 621			
		DATE OF DEED : 11/10/14 BOOK: 95 PAGE: 315 MAP: 30-A-86		PIN:		
		NUMBER PAGES : 0				
						200K
11/12/14	14-1721	MCCARTHY, BRIAN & SUSAN	N SPITZER, JONATHAN & TRIMBLE N 1487 ANN BURRAS AVENUE HAMPTON, VA. 22665	32,400.00	DBS	100%
		RECORDED TIME: 11:32				
		DESCRIPTION 1: GREENWAY DISTRICT, 49.87 ACRES				
		DATE OF DEED : 11/05/14 BOOK: 582 PAGE: 723 MAP: 38-A-33B		PIN:		
		NUMBER PAGES : 0				
						Vac 32,400 CC.easement

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR NOVEMBER, 2014

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT	
✓	11/13/14 14-1725	ALL TRADE CONTRACTORS INC RECORDED TIME: 02:26 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 00/00/00 BOOK: 582 PAGE: 751 MAP: 14A4-A-22B NUMBER PAGES : 0	N BANK OF CLARKE COUNTY CLARKE CO VA, .	N 180,000.00	DLF	100%	Lot A - 90K B - 90K Ver
✓	11/13/14 14-1726	MADDOX, DAVID C,SUC TR RECORDED TIME: 03:10 DESCRIPTION 1: LOT 73, BLK 1A, UNIT 1 - SHEN RET DATE OF DEED : 10/17/14 BOOK: 582 PAGE: 754 MAP: 14A3-10-13A NUMBER PAGES : 0	N MADDOX, DAVID C TR MADDOX TRU N 46580 CARLYLE COURT STERLING, VA. 20165 BATTLETOWN DIST	.00	DBS	100%	
✓	11/14/14 14-1729	COMMONWEALTH TRUSTEES LLC SUB RECORDED TIME: 03:50 DESCRIPTION 1: 3.704 ACRES - LONGMARSH DIST DATE OF DEED : 10/27/14 BOOK: 582 PAGE: 759 MAP: 6-A-54E NUMBER PAGES : 0	N FEDERAL NATIONAL MORTGAGE ASSO Y P O BOX 650043 DALLAS, TX. 75265	264,274.18	DLF	100%	356,100 w/impv
✓	11/17/14 14-1741	AULCONER, JEANNE P; KAREN P TH RECORDED TIME: 02:57 DESCRIPTION 1: LOTS 19--21, CROWN ESTATES SUBD DATE OF DEED : 11/15/14 BOOK: 582 PAGE: 823 MAP: 14A1-1-19 NUMBER PAGES : 0	N PORTER, DAVID N & LINDA J 502 COLUMBUS ST PELLA, IA. 50219 TOWN OF BERRYVILLE	260,000.00	DBS	100%	271,100 w/impv
✓	11/17/14 14-1743	GOSSAGE, THOMAS & REGINA RECORDED TIME: 03:55 DESCRIPTION 1: TOWN OF BERRYVILLE, LOT 9, PHASE 1 DATE OF DEED : 11/14/17 BOOK: 582 PAGE: 827 MAP: 14A8-1-9 NUMBER PAGES : 0	N WALKER, WALTER; ET AL 308 HENDERSON COURT BERRYVILLE, VA. 22611 HERMITAGE BLVD	436,000.00	DBS	100%	440,600 w/impv
✓	11/17/14 14-1734	CUMMINGS, MAUREEN ET ALS RECORDED TIME: 11:05 DESCRIPTION 1: 3 PARCELS - SHEN. RET DATE OF DEED : 11/10/14 BOOK: 582 PAGE: 795 MAP: NUMBER PAGES : 0	N CUMMINGS, MAUREEN 141 WHITE OAK LN BLUEMONT, VA. 20135 BATTLETOWN DIST	.00	DG	100%	
✓	11/17/14 14-1735	MOCK, ELIZABETH; ET AL RECORDED TIME: 12:25 DESCRIPTION 1: CHAPEL DISTRICT, 5.0705 ACRES DATE OF DEED : 11/14/14 BOOK: 582 PAGE: 799 MAP: 22-A-95A NUMBER PAGES : 0	N MASON-HILL, JOHN & PAMELA 121 MIDDLE COTTAGE LANE BERRYVILLE, VA. 22611	115,000.00	DBS	100%	154,300 Ver
✓	11/17/14 14-1737	EDWARDS, JAMES N,JR RECORDED TIME: 12:36 DESCRIPTION 1: LOT 4 - 20.080 ACRES DATE OF DEED : 11/17/14 BOOK: 582 PAGE: 805 MAP: 29-3-4 NUMBER PAGES : 0	N BOWEN, WILLIAM R & HEATHER A 858 NELSON RD WHITE POST, VA. 22663 GREENWAY DIST	750,000.00	DBS	100%	592,900 w/impv

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR NOVEMBER, 2014

RECORDED	INSTRUMENT	GRANTOR	(X)	GRANTEE/ADDRESS	(X)	CONSIDERATION	TYPE	PERCENT
11/17/14	4152	SULLIVAN, MARTHA ANN		N/A		.00	QUAL	00%
✓		RECORDED TIME: 14:41		N/A				
		DESCRIPTION 1: LOT 86, PHASE 3A, BATTIEFIELD		ESTATES		TOWN OF BERRYVILLE 352/440		
		DATE OF DEED : 11/17/14 BOOK: 95 PAGE: 322		MAP: 14A7-10-86		PIN:		
		NUMBER PAGES : 0						
11/18/14	14-1747	SPENCER, JOHN R ET AL	N	RAPPAHANNOCK ELECTRIC COOPERAT	N	.00	DE	100%
		RECORDED TIME: 11:12		N/A				
		DESCRIPTION 1: GREENWAY DIST						
		DATE OF DEED : 00/00/00 BOOK: 582 PAGE: 865		MAP: 30-A-21		PIN:		
		NUMBER PAGES : 0						
11/18/14	14-1750	CLAYTOR, ROBERT W	N	RAPPAHANNOCK ELECT COOP	N	.00	DE	100%
		RECORDED TIME: 11:14		N/A				
		DESCRIPTION 1: GREENWAY DIST						
		DATE OF DEED : 00/00/00 BOOK: 582 PAGE: 874		MAP: 28-A-20B,20G		PIN:		
		NUMBER PAGES : 0						
11/18/14	14-1749	DILLOW, JERYL E & MARGARET C	N	RAPPAHANNOCK ELECT COOP	N	.00	DE	100%
		RECORDED TIME: 11:14		N/A				
		DESCRIPTION 1: LONGMARSH DIST						
		DATE OF DEED : 00/00/00 BOOK: 582 PAGE: 871		MAP: 7-4-1		PIN:		
		NUMBER PAGES : 0						
11/18/14	14-1751	CAMMACHO-PEREZ, GUALBERTO C	N	RAPPAHANNOCK ELECT COOP	N	.00	DE	100%
		RECORDED TIME: 11:15		N/A				
		DESCRIPTION 1: BATTLETOWN DIST						
		DATE OF DEED : 00/00/00 BOOK: 582 PAGE: 877		MAP: 15-A-23		PIN:		
		NUMBER PAGES : 0						
11/18/14	14-1752	DROSSELMAYER, WESLEY L & EDITH	N	DROSSELMAYER, WESLEY L, ET AL, T	N	.00	DG	100%
✓		RECORDED TIME: 11:16		135 POSSUM HOLLOW LN BERRYVILLE, VA. 22611				
		DESCRIPTION 1: LOT 3, DORTCH SUBD		BATTLETOWN DIST				
		DATE OF DEED : 00/00/00 BOOK: 582 PAGE: 880		MAP: 14E-3-3		PIN:		
		NUMBER PAGES : 0						
11/18/14	14-1753	MARSHALL, G CHESTER	N	MARSHALL, GARY CHESTER, ET AL, N	N	.00	DG	100%
✓		RECORDED TIME: 11:17		376 WIMLEY RD BERRYVILLE, VA. 22611				
		DESCRIPTION 1: TRACT 1 - 40 ACRES						
		DATE OF DEED : 11/04/14 BOOK: 582 PAGE: 884		MAP: 3-A-18G		PIN:		
		NUMBER PAGES : 0						
11/18/14	14-1754	COLVARD, ANITA L	N	COLVARD, ANITA L; TRUSTEE	N	.00	DG	100%
✓		RECORDED TIME: 11:18		P O BOX 322 BLUEMONT, VA. 20135				
		DESCRIPTION 1: 13.0227 ACRES		BATTLETOWN DIST				
		DATE OF DEED : 10/15/14 BOOK: 582 PAGE: 887		MAP: 17-A-11C		PIN:		
		NUMBER PAGES : 0						

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR NOVEMBER, 2014

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
11/18/14	14-1748	LACEY, PETER B RECORDED TIME: 11:18 DESCRIPTION 1: GREENWAY DIST DATE OF DEED : 00/00/00 BOOK: 582 NUMBER PAGES : 0	N RAPPAHANNOCK ELECT COOP N/A	N .00	DE	100%
11/19/14	14-1767	ALLISON, LORETTA MAE RECORDED TIME: 02:15 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 11/17/14 BOOK: 582 NUMBER PAGES : 0	N ALLISON, LORETTA & LYNN W FLEN 116 LIBERTY STREET BERRYVILLE, VA. 22611	N .00	DG	100%
11/19/14	14-1768	<i>Wilkins</i> BRICKHOUSE, LAURALYN RECORDED TIME: 03:35 DESCRIPTION 1: WHITING ST - TOWN OF BOYCE DATE OF DEED : 11/19/14 BOOK: 582 NUMBER PAGES : 0	N SMART, NICHOLAS & MARY K 208 KERSEY LN BOYCE, VA. 22620 WR/S	N 50,000.00	DBS	100%
11/19/14	14-1761	STONE FINANCING LLC RECORDED TIME: 11:55 DESCRIPTION 1: GREENWAY DISTRICT, 43.7766 ACRES DATE OF DEED : 11/13/14 BOOK: 582 NUMBER PAGES : 0	N KIDD, ROBERT & LESLIE 7481 JOHN MOSBY HWY BOYCE, VA. 22620	N 944,400.00	DBS	100%
11/20/14	4153	JACKSON, BAY RUSSELL RECORDED TIME: 13:04 DESCRIPTION 1: TOWN OF BERRYVILLE 2 PARCELS DATE OF DEED : 11/20/14 BOOK: 95 NUMBER PAGES : 0	N/A N/A ON VA AVENUE MAP: 14A5-2-32	.00	WILL	00%
11/20/14	4154	HYDE, GEORGE A RECORDED TIME: 14:36 DESCRIPTION 1: PROPERTY WR/S IN CITY OF WINCHESTER VA DATE OF DEED : 11/20/14 BOOK: 95 NUMBER PAGES : 0	N/A N/A	.00	PROBATE	00%
11/21/14	14-1781	MOORE, PAULETTE RECORDED TIME: 01:30 DESCRIPTION 1: LOT 2 - CHAPEL DIST WR/S DATE OF DEED : 11/19/14 BOOK: 582 NUMBER PAGES : 0	N HAMMAKER, TERRY R & BONNIE S 2069 LOCKES MILL RD BERRYVILLE, VA. 22611	N 156,000.00	DBS	100%
11/21/14	14-1783	VAN WAGONER, RICHARD C RECORDED TIME: 02:25 DESCRIPTION 1: LOT 2 - 5.8832 ACRES DATE OF DEED : 11/21/14 BOOK: 583 NUMBER PAGES : 0	N WAITE, WILLIAM E & MARCIA I TE 12807 MONROE MANOR DR HERNDON, VA. 20171 BATTLETOWN DIST WR/S	N 250,000.00	DBS	100%

111,400
w/impv

1,347,500
w/impv

181,200
w/impv

vac
183,200

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR NOVEMBER, 2014

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
11/21/14 ✓	14-1773	BRENDEL, ROBERT A RECORDED TIME: 10:26 DESCRIPTION 1: BATTLETOWN DISTRICT ON 601 DATE OF DEED : 11/01/14 BOOK: 582 PAGE: 970 MAP: NUMBER PAGES : 0	N SHAW, NANCY C & ROBERT BRENDEL N 175 SKYHORSE LANE BLUEMONT, VA. 20135	.00	DBS	100%
11/21/14 ✓	14-1773	POTTER, MAUREEN M RECORDED TIME: 11:30 DESCRIPTION 1: S SIDE OF BLACKBURN ST DATE OF DEED : 11/19/14 BOOK: 582 PAGE: 975 MAP: 14A2-A-27 NUMBER PAGES : 0	N COLEGROVE, GAIL E 21 BUNDY ST BERRYVILLE, VA. 22611 TOWN OF BERRYVILLE	101,000.00	DBS	100% <i>148,100 w/impv</i>
11/24/14 ✓	14-1791	HORNBAKER, STACIE M RECORDED TIME: 02:00 DESCRIPTION 1: GREENWAY DISTRICT, 0.3198 ACRES DATE OF DEED : 11/21/14 BOOK: 583 PAGE: 50 MAP: 28-A-A-45 NUMBER PAGES : 0	N WALKER, CHARLES L 33 CARTERSL INE ROAD WHITE POST, VA. 22663	245,000.00	DBS	100% <i>288,700 w/impv</i>
11/25/14 ✓	14-1798	JENNINGS, STEVE & SUSAN RECORDED TIME: 10:30 DESCRIPTION 1: CHAPEL DISTRICT, LOT 7, MTN LAKE DATE OF DEED : 11/21/14 BOOK: 583 PAGE: 80 MAP: 32-8-7 NUMBER PAGES : 0	N HERNANDEZ, ROSA; ET AL 136 POSTON LANE BLUEMONT, VA. 20135	241,300.00	DBS	100% <i>343,000 w/impv</i>
11/25/14 ✓	4155	UNDERWOOD, ROBERTA MCCARTHY RECORDED TIME: 10:30 DESCRIPTION 1: PROBATE - LOT 6, SEC A, 116 PAGE ST DATE OF DEED : 11/25/14 BOOK: 95 PAGE: 357 MAP: 14-A2-9-6 NUMBER PAGES : 0	N/A N/A TOWN OF BERRYVILLE	.00	PROBATE	00%
11/26/14 ✓	14-1802	FINCH, STACY ELAINE, TR OF RUN RECORDED TIME: 09:15 DESCRIPTION 1: LOT 2 - 23.7199 ACRES CHAPEL DIST DATE OF DEED : 11/25/14 BOOK: 583 PAGE: 102 MAP: 12-A-33 NUMBER PAGES : 0	N ALIVETO, FRANK M & ELIZAETH F N 111 ARTILLERY RD WINCHESTER, VA. 22602	240,000.00	DBS	100% <i>New subdiv.</i>

TOTAL COUNTY DEEDS OF PARTITION AND CONVEYANCE: 39
 TOTAL NUMBER OF COUNTY DEEDS OF CORRECTION : 0
 TOTAL NUMBER OF COUNTY WILL/FIDUCIARY : 7