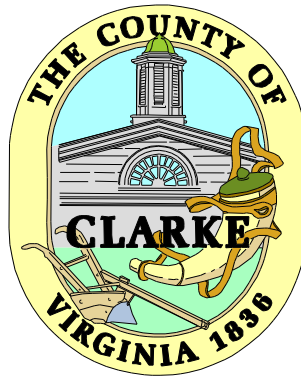


Clarke County Board of Supervisors



Regular Meeting Packet

July 15, 2014



Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

Item

July 15, 2014

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Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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Clarke County Board of Supervisors Regular Meeting Agenda

Main Meeting Room Berryville / Clarke County Government Center
101 Chalmers Court, 2nd Floor, Berryville, Virginia

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Note: The order in which Agenda items are considered may be changed to assure that public hearings are started as close as possible to the scheduled time

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7/10/2014 12:13 PM

Clarke County Board of Supervisors

WE CLARKE COUNTY BOARD OF SUPERVISORS REGULAR MEETING PACKET JULY 15, 2014

Call To Order

Clarke County Board of Supervisors

Adoption of Agenda

Clarke County Board of Supervisors

Citizen Comment Period

Clarke County Board of Supervisors

VDOT

COUNTY OF WARREN



County Administrator's Office
Warren County Government Center
220 North Commerce Avenue, Suite 100
Front Royal, Virginia 22630

Phone: (540) 636-4600

FAX: (540) 636-6066

Email: rchildress@warrencountyva.net

Robert B. Childress
Deputy County Administrator

BOARD OF SUPERVISORS

CHAIRMAN
Daniel J. Murray, Jr.
North River
District

VICE-CHAIR
Linda P. Glavis
South River
District

Tony F. Carter
Happy Creek
District

Archie A. Fox
Fork
District

Richard H. Traczyk
Shenandoah
District

Douglas P. Stanley
County Administrator

July 8, 2014

Mr. David L. Ash, County Administrator
County of Clarke, Virginia
101 Chalmers Court, Suite B
Berryville, Virginia 22611

Ref: Old Oak Lane Rural Addition Project

Dear Mr. Ash:

Old Oak Lane serves as a main access roadway into the northern sections of the Shenandoah Farms Subdivision and has long been a priority of the Property Owners' Association (POA) to upgrade through VDOT's Rural Addition Program so that it can be added to its secondary road system for maintenance. A small section (approx. 365'/0.07 mile) of the roadway lies within Clarke County just south of its intersection with Manor Road/Rte. 690. The POA contacted Supervisor Pete Dunning as early as 2006 (see attached email correspondence) to gain your Board's support for the small portion which lies within Clarke County. The Clarke County Board of Supervisors took action at its June 20, 2006 meeting to lend its support to the project, provided there would be no cost to Clarke County.

Old Oak Lane has been on the Warren County Board of Supervisors' Rural Addition Priority List since at least August, 1998. Upgrades to the roadway remain a high priority for our Board. It has taken on even a higher significance for us since your Board took supporting action in 2006 and we assumed maintenance responsibilities for the Shenandoah Farms Sanitary District's (SFSD) road system on July 1, 2010. This section of Old Oak Lane is currently the #1 priority roadway improvement project in the SFSD Capital Improvement Plan. In the fall of 2012, we applied for and received approval through VDOT's FY 2014 Revenue Sharing Program for 50% of the funding to construct the \$320,000 project. This includes the estimated \$36,000 in funding needed to complete the portion in Clarke County. We also received approval to locally administer the project.

Since receiving VDOT approval for funding, we have been busy with preliminary engineering, design, survey, and environmental clearance activities. However, before we can proceed with construction, which we hope to start this summer, VDOT has informed us we must first take action to add the roadway to its secondary system. To do so, the Clarke County Board must first take action through the enclosed Resolution,

Front Royal-Warren County
Rivers of Opportunity-Mountains of Success

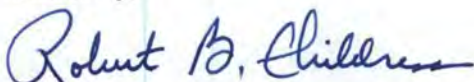
followed by the Warren County Board through its own Resolution. This will ensure VDOT's route continuity requirements will be met. If in agreement, we ask that your Board take approval action at its July 15, 2014 afternoon meeting; followed by our Board meeting later that same evening.

In addition to the standard VDOT language in the Resolution regarding the addition of the 0.07 mile segment of Old Oak Lane in Clarke County, they have also provided specific language for the funding which I've included. You will note there is specific language which indicates your Board will not provide the estimated \$36,000 needed for the improvements in Clarke County, but Warren County will provide this funding. The Warren County Board's Resolution will contain similar language which indicates Warren County will be providing the required Revenue Sharing matching funds for both Counties.

Lastly, both Resolutions will refer to an agreement between the Boards regarding the funding responsibilities of Warren County for the project. Since this is a relatively simple matter and both Boards are in agreement with the funding arrangement, VDOT has indicated a formal agreement will not be required. A simple letter from you and/or the Clerk of your Board confirming support for the project and agreement with the funding arrangement will suffice. I've also enclosed a draft letter for this purpose for your use.

If you are in agreement to add this item to your Board's July 15 agenda, I will be happy to attend to answer any possible questions. We appreciate your anticipated support and look forward to getting started on this long awaited project.

Sincerely,



Robert B. Childress
Deputy County Administrator

RBC/slh

Enclosure

cc: Douglas P. Stanley, County Administrator
Cliff Balderson, VDOT, Edinburg Residency

July 8, 2014

VDOT Edinburg Residency
Mr. Cliff Balderson, Residency Administrator
14031 Old Valley Pike
Edinburg, Virginia 22824

Ref: Old Oak Lane – Rural Addition Project
Rte. 709 – Clark County

Dear Mr. Balderson,

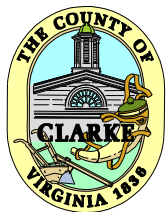
At its July 15, 2014 meeting, the Clarke County Board of Supervisors took action through the enclosed Resolution to add a 0.07 mile segment of Old Oak Lane to the Secondary System of State Highways. The section of roadway to be added is from the intersection of Manor Drive/Rte. 690 to the Warren County line.

This 0.07 mile section of roadway is a small segment of a much larger Rural Addition project being funded through VDOT's FY 2014 Revenue Sharing Program. The County of Warren is administering this project and has agreed to provide all local matching funds required to upgrade the Clarke County portion of Old Oak Lane.

Through this action, the Clarke County Board of Supervisors fully supports this Rural Addition Project, agrees to cooperate with Warren County on its completion, and confirms its support for and agreement with this funding arrangement with the Warren County Board of Supervisors.

Sincerely,

Clarke County Board of Supervisors



Berryville Voting District
J. Michael Hobert – Chair
(540) 955-4141

Millwood Voting District
John R. Staelin
(540) 837-1903

White Post Voting District
Bev McKay
(540) 837-1331

Buckmarsh Voting District
David S. Weiss – Vice Chair
(540) 955-2151

Russell Voting District
Barbara J. Byrd
(540) 955-1215

County Administrator
David L. Ash
(540) 955-5175

Old Oak Lane Rural Addition Project 2014-13R - DRAFT

The Board of Supervisors of Clarke County, in regular meeting on the 15th day of July, 2014, at 1:00 PM adopted the following Resolution:

WHEREAS, the street described below currently serves at least three families per mile and was established prior to July 1, 1992, at which time was used by motor vehicles as a public access; and

WHEREAS, the County has determined its current subdivision control ordinance satisfies subsection B of §33.1-72.1, Code of Virginia, and is therefore eligible to make qualifying additions to the secondary system of state highways maintained by the Virginia Department of Transportation and fund necessary improvements as setout therein, except as otherwise prohibited by subsection B of §33.1-72.2, Code of Virginia; and

WHEREAS, after examining the ownership of all property abutting this street, including the deeds and related plats, this Board finds no restriction on the use of public funds for improving of the road; and

WHEREAS, after examining the ownership of all property abutting this street, this Board finds that speculative interest does not exist; and

WHEREAS, this Board has identified immediately available funding to make improvements required to qualify the street for addition to the aforesaid secondary system of state highways, based on the Department's cost estimate of \$36,000.00; this Board will not provide the identified, available funding to make the improvements required to qualify the rural addition street to the secondary system of state highways in Clarke County because of an agreement with the Board of Supervisors of Warren County which explicitly requires it to provide the required Clarke County Revenue Sharing matching funds,

NOW, THEREFORE, BE IT RESOLVED, pursuant to §33.1-72.1, Code of Virginia, this Board requests the following street be added to the secondary system of state highways maintained by the Virginia Department of Transportation and hereby guarantees the right-of-way of the street to be clear, unencumbered, and unrestricted, which right of way guarantee shall include any necessary easements required for cuts, fills, and drainage.

Name of Subdivision: Shenandoah Farms - Meadows Section

Name of Street: Old Oak Lane

From: Manor Rd. /Rte. 690 To: Warren County Line Length: 0.07 Mile

www.clarkecounty.gov

101 Chalmers Court, Suite B
Berryville, VA 22611

Telephone: [540] 955-5175

This institution is an equal opportunity provider and employer.

Right-of-Way Width: 50'

Right-of-Way Instrument References:

Deed Book: 205

Page: 001

Date Recorded: 09/20/1973

BE IT FURTHER RESOLVED, that this Board will support and cooperate with the Board of Supervisors of Warren County to improve said street to the prescribed minimum standards as outlined in the Administration Agreement dated August 22, 2013 for this Warren County Locally Administered Revenue Sharing Project, funding said improvements with the following funds:

<u>Source of Funds:</u>	<u>Amount:</u>
VDOT Revenue Sharing Program - FY 2014 (Total)	\$160,000.00
County of Clarke*	\$ 36,000.00

(*Clarke County's \$36,000.00 in matching funds are to be provided fully by Warren County who is administering this locally administered Revenue Sharing project and providing the entire \$160,000.00 in local matching funds for the portions of the project in both Counties.)

BE IT FINALLY RESOLVED that a certified copy of this Resolution be forwarded to the Residency Administrator of the Virginia Department of Transportation.

Adopted: July 15, 2014 on a motion by _____, the motion _____ as follows:

J. Michael Hobert, Chair Board of Supervisors

David L. Ash, Clerk

further support from the Board be given this group. Mr. Armbrust did request that the Board continue to work with the Lord Fairfax Small Business Development Center.

VDOT

Jeff Lineberry, with Bob Childress, appeared before the Board of Supervisors to provide the monthly report.

Maintenance

- Mowing on primary highways is complete.
- Mowing on secondary roadways should be complete by July 2.
- Starting grading of non-hard surface roads in preparation for the calcium dust control and anticipate application in early July.
- Starting patching of roadways in preparation of surface treatment from the Double Tollgate to the Senseny Road area.
- Anticipating contractor completion of the rubberized crossing in Boyce by mid-July. Will follow up with paving activity after completion.

Construction

- There is continued progress on the Jack Enders project and it is anticipated that it will be complete prior to the August 1 deadline.
- There is tentative approval for right turn lanes at Pierce Road, East Bound Moose Road, and a right-turn lane extension on Route 7 at Retreat Road.

Miscellaneous

- Thru truck restriction in Berryville will require additional discussion.
- Addition of flashing lights at the intersection of Senseny Road and Route 340 as a temporary safety measure has been referred for consideration.
- Review of the revised budget numbers is tentatively scheduled for the July 10 Work Session.
- Supervisor Byrd requested review for speed reduction throughout Russell District specifically Stringtown Road.
- The request for paperwork for Abandonment of the Intersection of Route 340 & Routes 667/668 has been submitted.
- The Planning Commission is reviewing list of priorities.
- Jeff Lineberry will generate a map of speed zones in the County for review and prioritization by the Supervisors.

Old Oak Lane Rural Addition

Bob Childress explained the Warren County program for rural addition. He advised that VDOT had reviewed numerous roads in Warren County for the rural addition program and

Old Oak Lane may not make the final cut. However, Warren County needs an okay from the Clarke County Supervisors to proceed with the designation since small portion, approximately 200 feet, of Old Oak lies within Clarke County. He further advised that there would be no charge to the Clarke County.

Supervisor Dunning moved to coordinate with Warren County the rural addition project with the inclusion of 200 feet of Old Oak Lane, as long as there would be no cost to Clarke County.

The motion carried by the following vote:

John R. Staelin, Chair	- Aye
J. Michael Hobert, Vice Chair	- Aye
Barbara J. Byrd	- Aye
A.R. Dunning, Jr.	- Aye
David S. Weiss	- Aye

Special Entertainment Permits Shenandoah Wedding Professionals Bridal Showcase August 13, 2006 at Historic Long Branch

The Supervisors reviewed the special entertainment permit application for the Shenandoah Wedding Professionals Bridal Showcase August 13, 2006 at Historic Long Branch

Vice Chair Hobert moved to approve the Special Entertainment Permit for Shenandoah Wedding Professionals Bridal Showcase August 13, 2006 at Historic Long Branch.

The motion was approved by the following vote:

John R. Staelin, Chair	- Aye
J. Michael Hobert, Vice Chair	- Aye
Barbara J. Byrd	- Aye
A.R. Dunning, Jr.	- Aye
David S. Weiss	- Aye

Clarke County School Board Meeting Update From John Staelin

Contract for Architect

Chairman Staelin advised that at the June 19 School Board meeting the Schools had decided not to come to the Board of Supervisors meeting as requested to discuss the addition of a gymnasium at D.G. Cooley Elementary School.

Robert Childress

From: Robert Childress <Rchildress@warrencountyva.net>
Sent: Tuesday, July 08, 2014 12:13 PM
To: David Ash (dash@clarkecounty.gov)
Cc: lwalburn@clarkecounty.gov; 'Doug Stanley'; SFSD Manager (sfsdmanager@warrencountyva.net)
Subject: FW: Old Oak Lane in Shenandoah Farms - Rural Road Addition

David,

I've found the history on the Old Oak Ln. Rural Addition project I was speaking of yesterday. Please see the below email correspondence between you, the Shenandoah Farms POA, Warren County, and VDOT back in 2006 on this Rural Addition project.

In a "nutshell", the POA asked Warren County to upgrade Old Oak Ln. through VDOT's Rural Addition program. Since a short segment (this is the section we are asking your BOS to take action on) intersecting with Manor Dr. lies in Clarke County, Warren County wanted your Board's concurrence they supported a project and would add the street to VDOT's system once it was upgraded. Based on your 6/29/06 email to Matt Pearson with the POA, your BOS apparently OK'ed the project at their 6/20/06 meeting.

I have the Resolution drafted and am working on a cover letter outlining the project now. I will have to you this afternoon.

Please let me know if you have any questions.

Thanks, Bob

Robert B. Childress
Deputy County Administrator
County of Warren, Virginia
220 North Commerce Ave., Suite 100
Front Royal, VA 22630
(540) 636-4600
(540) 636-6066
rchildress@warrencountyva.net

THIS MESSAGE IS INTENDED SOLELY FOR THE INDIVIDUAL(S) NAMED IN THE HEADER. THIS MESSAGE MAY CONTAIN MATERIAL THAT IS PRIVILEGED OR CONFIDENTIAL. IF YOU ARE NOT ONE OF THE INTENDED RECIPIENTS, PLEASE DO NOT READ, COPY, USE OR DISCLOSE THIS MESSAGE TO OTHERS; PLEASE NOTIFY THE SENDER BY REPLYING TO THIS MESSAGE; AND THEN PLEASE DELETE THIS MESSAGE FROM YOUR SYSTEM. THANK YOU.

From: Matt Pearson [<mailto:mjpearson4188@hughes.net>]
Sent: Thursday, June 29, 2006 1:29 PM
To: magnfico@warrencountyva.net
Cc: Childress, Robert; dstanley@warrencountyva.net; lilmtn@shentel.net
Subject: Fw: Old Oak Lane in Shenandoah Farms - Rural Road Addition

Mr. Magnfico,

Clarke County BOS has approved the portion of Old Oak in Clarke County to be added to the Warren County

Rural Road Addition program. Please advise the next steps that need to be taken to find out if this project will be included in this years plan.

Thank you,
Matt Pearson
Road Committee Chairman
540-837-2068

-----Original Message-----

From: dash@clarkecounty.gov

Date: 06/29/2006 13:19

To: "mjpearson4188@hughes.net"

Subj: Re: Old Oak Lane in Shenandoah Farms

The Board of Supervisors gave their ok to the project provided that Warren County and VDOT continued to work through the process.

David Ash

I have talked with VDOT about this matter and have placed it on the agenda for the next Board of Supervisors Meeting. Initially, all that is needed is an ok from the Board and I expect that it will be given. Then VDOT must begin a longer documentation process. It is my understanding that all funds for this project will come from Warren County.

The next BOS meeting is June 20 beginning at 2:00 pm.

David Ash

mjpearson4188@hughes.net wrote:

Mr. Ash,

Do you have a status on our request for Old Oak Ln?

Thank you,
Matt

Pearson, Matthew J (Matt) wrote:

Mr. Dunning,

I am the road committee chairman for Shenandoah Farms. We recently submitted Old Oak Ln for addition into the Warren County Rural Road Addition. Warren County has advised that before any acceptance or

rejection of this road, we must seek written permission from the Clarke County Board of Supervisors to add this road due to Old Oak Ln existing within both Clarke and Warren Counties. Please advise what process we need to follow to gain this permission from you.

Thank you,
Matt Pearson
Road Committee Chairman
Shenandoah Farms
540-837-2068

Clarke County Board of Supervisors

Clarke County Public Schools School Board Update

Introduction of Chuck Bishop, School Superintendent, by
School Board Chair Janet Alger



Clarke County Planning Department
101 Chalmers Court, Suite B
Berryville, Virginia 22611
(540) 955-5132

TO: Board of Supervisors members

FROM: Brandon Stidham, Planning Director

RE: Implementation Items -- Fire & EMS Workgroup Recommendations

DATE: July 7, 2014

The purpose of this memo is to provide an update on the implementation of the Fire & EMS Workgroup's recommendations and to outline the action items recommended by Staff for the July 15 meeting. These items are discussed below by topic as presented at your previous meetings along with any requested actions to be taken.

1. Hire Director Position

Following the June Board meeting, the review committee consisting of the County Administrator, Planning Director, and Board Liaison to the Fire & EMS Workgroup developed a short-list of seven candidates to be offered interviews. All seven candidates have agreed to participate in the interviews which will be held on Wednesday, July 9 and Monday, July 14. As a reminder, candidate interviews will be conducted by a panel of seven (7) reviewers including the County Administrator, the Board of Supervisors Personnel Committee (2), the Board Liaison to the Fire & EMS Workgroup, Laure Wallace, Bryan Conrad, and Travis Sumption (serving on behalf of Sheriff Tony Roper).

An update on the interviews will be provided at the July 15 meeting.

REQUESTED ACTIONS – There are no requested actions for this item.

2. Adopt a Fire & EMS Ordinance

The proposed text amendment that would add a new Chapter 17 to the County Code to further the implementation of the Fire & EMS recommendations continues to be under review by County Attorney Bob Mitchell. Staff will continue to work with Mr. Mitchell in the hopes of bringing the ordinance to you at your August meeting to set public hearing for September. As a reminder, Mr. Mitchell has also indicated that it is not necessary to adopt the text amendment prior to appointing the members of the Fire & EMS Commission. No action items are recommended at this time.

REQUESTED ACTIONS – There are no requested actions for this item.

3. Establish Fire & EMS Commission

There are no action items or updates regarding this item. The Board expressed the desire to delay appointment of the Commission until August with the goal of having the Commission's kickoff meeting with the new Fire & EMS Director in September.

REQUESTED ACTIONS – There are no requested actions for this item.

4. Implement a Fee for Service Program

The request for proposals (RFP) solicitation period for the fee for service consultant closed on Thursday, June 19 and only one response was received. Staff has reviewed the response and has determined that it was not responsive to the RFP.

Staff recommends that the Board forward the fee for service implementation item to the new Fire & EMS Director to address as a priority task. At a minimum, the Director would be charged with evaluating the steps necessary to implement fee for service and to present a recommended work plan to the Board. This could include future consultant solicitation to assist with tasks in the work plan.

REQUESTED ACTIONS – Staff recommends that the Board take action to close the current fee for service procurement and to forward the fee for service implementation item to the new Fire & EMS Director to address as a priority task.

If you have any questions or concerns in advance of the meeting, please do not hesitate to contact me.

**FIRE EMS RECOMMENDATIONS
IMPLEMENTATION TIMELINE (Revised July 2014)**

	3/18 BOS	4/15 BOS	May 1	5/20 BOS	June 1	6/17 BOS	July 1	7/15 BOS	Aug 1	8/19 BOS	Sept 1	9/16 BOS	October 1	10/21 BOS
Implement Additional Career Staff	COMPLETE													
Authorize funding for FY14	COMPLETE													
Authorize funding for FY15	COMPLETE													
Implement funding agreement with volunteer companies														
Advertise positions and make selections	COMPLETE													
Hire Director Position														
Approve Job Description and Term of Employment	COMPLETE													
Develop and Adopt Ordinance Language										Set PH		Hold PH/ adopt		
Establish Budget-FY15	COMPLETE													
Authorize Staff to Develop Advertisement and Evaluation Process; Issue Advertisement	COMPLETE													
Form Evaluation Committee	COMPLETE													
Conduct Advertisement Period	COMPLETE													
Interview Candidates and Make Selection														
Director Start Date														

**FIRE EMS RECOMMENDATIONS
IMPLEMENTATION TIMELINE (Revised July 2014)**

	3/18 BOS	4/15 BOS	May 1	5/18 BOS	June 1	6/17 BOS	July 1	7/15 BOS	Aug 1	8/19 BOS	Sept 1	9/16 BOS	October 1	10/21 BOS
Establish Fire & EMS Commission														
Approve Commission Charge and Membership	COMPLETE													
Develop and Adopt Ordinance Language										Set PH		Hold PH/adopt		
Establish Administrative Budget-FY15	COMPLETE													
Appoint Membership														
Schedule Initial Meeting														
Implement a Fee for Service Program														
Develop/finalize RFP for consultant	COMPLETE													
Appropriate initial consultant funding	COMPLETE													
Conduct RFP advertisement process	COMPLETE													
Assign Fee for Service Project to Fire & EMS Director as a priority project														
Form Evaluation Committee														
Interview Respondents and Make Selection														
Consultant notice to proceed														
Consultant work period and issuance of draft report to Staff														
Presentation of Final Report by Consultant														

Project Progress

Completion/Milestone

MEMORANDUM

TO: Board of Supervisors, David Ash
FROM: Alison Teetor
DATE: July 15, 2014
SUBJECT: Energy Management Update

The Clarke County Energy and Resource Management Plan was adopted April 20, 2010. The Plan outlined 31 policies designed to encourage and promote reducing energy use and overall sustainability of the local government and citizens. Attached is a spreadsheet detailing all policies with a brief explanation of the status of each. This memo will serve to update the Board in more detail as to the status of the efforts to meet these policies.

The following policies are being actively addressed:

- Make County Operations Energy and Resource Efficient (EE 2)
- Establish a database of Facility Utility Use (EE 3)
- Reduce Energy Use in County Buildings with Energy Efficiency Technologies (EE 4)
- Reduce Energy Use in County Buildings by Changing Employee Behavior (EE 5)
- Assess Energy Performance of County Facilities (EE 6)
- Use Established Building Standards to Reduce Energy Use (EE 7)
- Implement Energy Efficiency Measures (EE8)

Original data input was into the EPA energy Tracking energy usage through utility bills is critical to understanding opportunities for energy savings. Tracking involves data entry and energy use analysis. Between 2007 and 2010, energy tracking was completed by staff using the EPA Energy Star Portfolio.

In September 2011 the County contracted with an energy management firm, Planet Footprint (PF), to input and analyze the County's energy use. The purpose of hiring this outside firm was to reduce the amount of time spent by County staff entering energy bills while providing expertise in the analysis of the data. A detailed report analyzing the energy use of each building for the past 6 years will be provided at the September meeting. This analysis should help to identify how retrofits and upgrades to buildings have changed overall efficiency of the buildings (EE 6). This analysis has not been done to date due to the significant changes to building use and construction activities over the past 4 years.

Planet Footprint

Planet Footprint has made significant changes to the reporting options on the tracking website. These changes allow Department heads to view and track energy use for their building. This should help to identify how specific changes in employee behavior or building retrofit help with energy use reduction.

www.my.planetfootprint.com.

Staff will meet with building/department heads to review website and explain how to access and interpret data.

Current Activities

The County and Public Schools have agreed to participate in a Demand Response Program provided by EnerNOC. EnerNOC is among the largest providers of energy intelligence software and services for commercial, institutional, and industrial customers, as well as electric power grid operators and utilities.

It chiefly provides demand response services that maintain real-time balance between electricity supply and demand. Demand Response programs offer incentives to electricity users to reduce their power use in RESPONSE to a utility's need for power due to a high, system-wide DEMAND for electricity or emergencies that could affect the transmission grid.

PJM Interconnection's ("PJM") Emergency Load Response Program ("ELRP") enables Program participants to receive revenue for being available to reduce electricity consumption when the reliability of the electric grid is in jeopardy and voltage reductions and rolling brownouts are imminent.

Four buildings have been approved for participation in PJM's Emergency Load Response Program. These buildings were selected as they are the largest users of electricity. The following is a summary of our commitment with EnerNOC and the capacity payments you'll receive during this program year if your demand response dispatch performance meets 100% of your commitment. Capacity payments are adjusted based on actual performance. If we are not able to reduce energy use there is no penalty, if we do we receive financial incentives as shown below. The program runs from June 1, 2014 through September 30, 2014, staff will provide a follow-up on the outcome of the program in the fall.

Facility	Your Commitment	Paid For	×	Clearing Price	×	Your Share	=	Payment
Clarke County PS Boyce Elementary - Boyce - VA 119 W. Main Street, Boyce, VA <i>Utility Account #4713088888</i>	Drop To 126 kW	100 kW		\$45.7966/kW		64%		\$2,930.98
Clarke County Government Center - Berryville - VA 101 Chalmers Ct, Berryville, VA <i>Utility Account #1149385761</i>	Drop To 28 kW	60 kW		\$45.7966/kW		64%		\$1,758.59
Clarke County PS JWMS School - Berryville - VA 200 Swan Ave, Berryville, VA <i>Utility Account #9038188888</i>	Drop To 0 kW	113 kW		\$45.7966/kW		64%		\$3,312.01
Clarke County High School - Berryville - VA 627 Mosby Blvd, Berryville, VA <i>Utility Account #5639415835</i>	Drop To 0 kW	78 kW		\$45.7966/kW		64%		\$2,286.17
Total Capacity Payment This Program Year:								\$10,287.75

An additional benefit of participating in the program is each of the four buildings have been fitted with an interval meter that records electricity use in real-time which will provide us with more specific information on how much energy we use and when we use it. Current electricity meters are calibrated in billing units, the most common being the kilowatt hour. Our current billing cycle is monthly which provides little information on daily and hourly consumption.

Requests for Energy Use Reductions

In addition to the Demand Response Program REC periodically asks users to reduce electric consumption during peak demand times. Emails are sent to all County and Town staff to reduce electricity use during these periods. Response at the Government Center has been exceptional, with all excess lighting, including hallways and offices, being turned off. Utility usage will be evaluated to determine what impact this reduce use is having on the overall consumption.

Billing Rate Hikes

Staff met with Jeff Hinson of Rappahannock Electric Cooperative (REC) in May to discuss rate changes for electric use. There was a 5% increase on May 1 from REC's power supplier, Old Dominion Electric Cooperative (ODEC), out of Richmond. This increase was due to the extreme weather this winter and ODEC having to buy much higher-priced power off the grid and rely on higher-cost fuels for their own generation.

When REC bought the Allegheny Power territory in 2010, they agreed to freeze rates until 2014. So the increases beginning July 1, 2014, are to cover increased costs for power distribution and are to be limited to 5% increases for each year for the next 3 years. The 5% increase limit per year applies to each rate class as a whole; individual accounts may see more or less than 5% per year during the 3-year period, depending on their usage patterns. In August 2013, the Government Center used over 63,000 kWh costing \$5,000 for the month. A 5% increase equates to \$250 for this building for one month. A more detailed summary of expected increases can be provided at the September meeting.



Be Energy Smart Between

2 P.M. to 6 P.M. Tuesday, July 1.

Please consider taking steps to reduce your electric use during these hours.
Help us keep electricity affordable for everyone.

Be Energy Smart

- Raise Your Thermostat 3 degrees
- Delay Use of Major Appliances
 - Dishwashers
 - Washing machines and clothes dryers
- Delay Hot Water Usage

For more tips visit: www.myrec.coop/energytips

You can make a difference. Be Energy Smart!

Development of the Town of Berryville & Clarke County: Bicycle & Pedestrian Plan
Develop Bicycle and Pedestrian Mobility Paths in Clarke County (T 1)

The Town of Berryville & Clarke County Bicycle and Pedestrian Plan was prepared in response to a joint-request from the Town of Berryville and Clarke County under the Northern Shenandoah Valley Regional Commission (NSVRC) Rural Transportation Work Program. The plan provides a comprehensive overview of the existing transportation network and outlines recommendations for bicycle and pedestrian enhancements in each locality to better serve transportation, recreation and economic development objectives.

Other Policies have not been worked on due to limitations in staff time.

	Policy	Status
1	Amend Comprehensive Plan (EE 1)	Adopted July 2010, revised Dec 2013
2	Make County Operations Energy and Resource Efficient (EE 2)	research initiated
3	Establish a Database of Facility Utility Use (EE 3)	See attached memo
4	Reduce Energy Use in County Buildings with Energy Efficiency Technologies (EE 4)	not started
5	Reduce Energy Use in County Buildings by Changing Employee Behavior (EE 5)	Demand Response program
6	Assess Energy Performance of County Facilities (EE 6)	Updated analysis of 6 fiscal years energy use to be compiled and reported to BOS September 2014
7	Use Established Building Standards to Reduce Energy Use (EE 7)	not started
8	Implement Energy Efficiency Measures (EE8)	See attached memo
9	Use Renewable Energy Technology for County Buildings (RE 1)	grant applied for - unsuccessful
10	Establish an Energy Account (RE 2)	complete
11	Encourage Installation of Small-Scale Renewable Energy Systems (RE 3)	not started
12	Establish Water Conservation Practices (WQ 1)	not started
13	Develop Water Quality Controls (WQ 2)	Stormwater Ordinance adopted August 2010
14	Explore the Future of Sustainable Agriculture in Clarke County (LU 1)	not started
15	Develop Vegetation and Landscape Guidelines for New Development (LU 2)	not started
16	Develop Bicycle and Pedestrian Mobility Paths in Clarke County (T 1)	Final draft completed June 2014
17	Establish a Minimum Miles Per Gallon (MPG) Vehicle Standard for County Vehicles (T 2)	not started
18	Promote the Regional Car Pool Network (T 3)	ongoing
19	Support Community Recycling Efforts (R 1)	ongoing
20	Develop a County Website on Green Information (EO 1)	Initiated
21	Inform and Advise County Residents on Best Practices for Sustainable Living (EO2)	ongoing
22	Encourage Cooperation with Schools to Reach Out to Children (EO3)	ongoing
23	Build Conservation Coalitions (EO4)	ongoing
24	Recognize County Citizens Who Demonstrate Energy Efficiency (I 1)	not started
25	Recognize County Businesses that demonstrate Energy Efficiency (I2)	not started
26	Recognize Energy Efficient Buildings (I 3)	not started
27	Recognize the Development of Sustainable Water Practices (I 4)	not started
28	Provide Training for County Employees in Sustainable Practices and Behavior. (CM 1)	demand response program - see attached memo
29	Establish Effective Performance Measures for County Employees (CM 2)	not started
30	Develop Employee Recognitions and Awards for Performance and Development of Best Sustainable Practices (CM 3)	not started
31	Maintain a LEED Accredited Professional (AP) on Staff (CM 4)	Gary Pope retired

June 17, 2014

Clarke County Board Of Supervisors
Regular Meeting
Main Meeting Room

1:00 p.m.

At a regular meeting of the Board of Supervisors of Clarke County, Virginia, held in the Berryville Clarke County Government Center, 101 Chalmers Court, 2nd Floor, Berryville, Virginia conducted on Tuesday, June 17, 2014.

Board Members Present

Barbara Byrd; J. Michael Hobert; Bev McKay; John Staelin; David Weiss

Board Members Absent

None

Staff Present

David Ash; Barbara Bosserman; Tom Judge; Tony Roper; Brandon Stidham; Lora B. Walburn

Others Present

Janet Alger; Gem Bingol; Robina Rich Bouffault; Chuyen Kochinsky; Val Van Meter and other citizens.

1) Call to Order

Chairman Hobert called the afternoon session to order at 1:02 p.m.

2) Adoption of Agenda

By consensus, the Board adopted the agenda as presented.

3) Citizens Comment Period

No citizens attending the afternoon session wished to address the Board.

4) VDOT

Ed Carter appeared before the Board to provide the monthly update.

Board of Supervisors Meeting Minutes For June 17, 2014 – Regular Meeting

Maintenance – May / June:

- Began mowing operations along Routes 7, 340 and 255;
- Graded various non-hard surfaced roads throughout the county;
- Began dust control operations;
- Performed shoulder widening along Rt. 340 South and Business Rt. 7 in preparation for overlay;
- Considerable time was spent in cleanup and restoration of flash flood damage.

Maintenance – June / July:

- Complete primary mowing and begin on secondary's;
- Complete dust control operations;
- Repair pavement on Rt. 761 bridge;
- Begin pavement overlay on Rt. 340 South and Business Rt. 7.

Projects:

- Turning lane at Rt. 340 and Senseny: has been advertised.
- Johnson Grass: Schedule has been requested.

Supervisor Comments:

Supervisor Barbara Byrd

- Route 611: Thanked VDOT for great work on the shoulders.
- Triple J Road: Ed Carter will verify scheduled resurfacing.
- Old Charlestown Road: Ed Carter advised that repair of drop offs and washed out areas is part of reoccurring maintenance. He noted that the new bridge structure would address some exiting problems.

Vice Chairman Weiss:

- Route 612: Following discussion, **Vice Chairman Weiss moved to request the Virginia Department of Transportation to erect GPS signs, with the understanding that should the signs prove to be ineffective, the Board would ask to have the sign removed. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye

David S. Weiss - Aye

The Chair instructed David Ash to send VDOT a letter of request.

- Kimble Road: The 7-11 [former Q-Stop] has two entrances, front and back, on Kimble Road; and while it may have been designed for motorists to enter from the back entrance, they are cutting straight across off Route 7 and across Kimble into the parking lot endangering exiting motorists. Ed Carter will request traffic engineering review.

5) CCPS School Board Update

Highlights of comments by Janet Alger, Russell District County School Board Member:

Pay and Classification Study

- The School Board’s role is policy and governance, not day-to-day operations.
- Staff will further work on the study.
- The School Board understands it does not have enough current funds for implementation.
- At its Special Meeting June 13, the School Board made the following motion, *Chip Schutte, seconded by Dr. Leffel, that resolved to pay and classification study recommendations be implemented as soon as practical in FY2015.*
- The new Superintendent begins July 1 with introduction to the Supervisors on July 15.
- The School Board Chair appeared before the Supervisors to answer questions not to dispute the School Board’s process and decision making.
 - The School Board accepted the report.
 - The School Board decided to let the company chose the ten comparable jurisdictions adjusted for VRS and cost of living.
 - There was a scale change after the first ten years.
 - The report is based off the BA and the masters as a supplement.
 - Clarke County has 99 masters level individuals.
 - Clarke is showing last in the ten comparables on the BA.
 - Evergreen proposes reducing the masters supplement by \$2,000 and adding masters plus 30 and doctorate level salary lanes.

Supervisor Comments / Questions:

Supervisor Byrd: Reading from the May 20, 2014 minutes, noted that School Board Member Beth Leffel had agreed to bring to the School Board the Supervisors’ request

to see comparisons to Valley jurisdictions without Loudoun, Prince William and/or the City of Manassas Park.

Janet Alger responded that Dr. Leffel did ask but the feeling of the School Board was that it would not make the report significantly different. She stated that from the beginning the School Board allowed the company to pick the market comparables and did not attempt to influence the decision. She commented that the Schools had eight of ten jurisdictions used in the General Government Springsted Play and Classification Study. She opined that the School Board was looking fair labor standards issues with a target of instructional assistants. Mrs. Alger opined that it was a staggering amount of funds and a five-year implementation alternative was put forth as a solution to the challenge.

Supervisor Staelin: Noted that the Evergreen study was not based on salaries paid but upon salary scales and that according to the consultant's presentation, the difference between the scale and what is actually paid can be quite different.

Tom Judge responded that this is true and it breaks down to what is really an achievable rate of implementation. He opined that Evergreen set out the goal in its study and the challenge is how reasonable it may be to achieve that goal even in five years.

Janet Alger opined that the School Board was realistic and the amount shocking. She reiterated that the School Board definitely felt that it needed to start with the instructional aides using the funds it had for salary increases.

Supervisor Staelin put forth that the report gave a "broad-brush statement" that Clarke salaries were 14.7% below the minimum market. However, this statement seems to take the reported figure from one data point, the starting salaries of the persons with a BA. He continued that during the Evergreen's presentation it was noted that persons with masters were close to or near market. He asked Mrs. Alger if the Schools intended to use the 14.7% data point as its base to raise all salaries.

Janet Alger responded that many beginning teachers look at the salary difference and opt to work elsewhere.

Tom Judge added that the consultant emphasized, in terms of the recommendation, the importance in having a very competitive scale in the first ten years.

Supervisor Staelin restated that the report was not clear in how it was using the 14.7% figure, and further that it was calculated on a market basket. He noted that he believed the General government separated its report into the broader market and the Valley market. He opined that Clarke County would never be as high as Loudoun County and other larger jurisdictions to the east. He questioned the cost of living index in the report that stated it was only 7.8% more expensive to live in Loudoun than in Clarke County.

Janet Alger responded that the School Board was not done with the process and she heard the Supervisors' concerns. She stated salaries had been frozen on the scale for four years with a two percent increase last year.

Supervisor Staelin stated that he had noticed the mid-point was used to set salaries for Administrators while the minimum was used for everyone else.

Janet Alger explained that the administrator scale had less of a range and more of a negotiation with less movement. She reported Evergreen asserted that most administrators stay four to five years and leave.

Supervisor Staelin opined that perception was important and such disparity between administrators and all other staff set a tone.

Janet Alger responded that this issue or policy was something the Board needed to work out.

Supervisor Staelin commented that proposed salaries, with benefits, would result in an increase in excess of a \$1,000 per student. He opined that the School Board must prioritize such things as its desire for small class size, good facilities and good pay,

Janet Alger stated that it is a process and the School Board would keep the Supervisors informed.

Vice Chairman Weiss put forth that frozen salaries over the past four years was not an accurate statement. He reminded that employees received a bonus one year, the following year they were given the 5% State mandated increase with an additional 2% from the County; and in the last fiscal year, school employees received a 2% increase. He opined that prior to that school employees also received some type of compensation increase that was not given to general government employees.

Tom Judge affirmed the accuracy Vice Chairman Weiss' statement.

Vice Chairman Weiss commented that if you chase neighbors to the east that you will never catch them and people need to make personal decisions about where they live and why they live there.

Janet Alger added that this is a commuter area and the Schools are balancing. She noted Clarke has a very high retention rate which is way above the typical average.

Supervisor McKay commented that he was pleased to see the average 10.1-year tenure.

Chairman Hobert thanked Chairperson Alger for the update.

6) Fire and EMS Update

Implementation Items -- Fire & EMS Workgroup Recommendations

Director position

- Advertisement period closed on June 5.
- 25 applications received
- Applications are under review by the Screening Team of David Weiss, David Ash and Brandon Stidham.
- Interview committee proposed members:
 - County Administrator: David Ash
 - Personnel Committee: Bev McKay, J. Michael Hobert
 - BoS Liaison to Fire and EMS Work Group: David Weiss
 - Two Potential Appointees to the Fire & EMS Commission: Laure Wallace
Bryan Conrad
 - Sheriff Roper

Following discussion, **Vice Chairman Weiss moved to appoint a panel of seven interviewers consisting of:**

David Ash	Sheriff Tony Roper
Bryan Conrad	Laure Wallace
J. Michael Hobert	David Weiss
Bev McKay	

The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

Fire & EMS Commission Potential Appointees

- Laure Wallace, Fire
- Bryan Conrad, EMS
- Jacob White, Volunteer Association – Fire
- Matt Hobb, Volunteer Association – EMS

County Code Amendment:

- Bob Mitchell is reviewing the proposed amendment.
- Bob Mitchell has advised that adoption of the ordinance was not required prior to appointment of the Commission.
- Anticipate adoption in August.

Fee for Service RFP

- In advertisement phase of procurement.
- RFP Closes Thursday, June 19.
- Status update anticipated at the July Work Session.

7) Approval of Minutes

Change Book 21 Page 897 Chairman Staelin to Chairman Hobert.

Supervisor Byrd moved to approve the minutes for May 20, 2014 Regular Meeting as modified. The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

8) Personnel Committee Items

A. Expiration of Term for appointments expiring through September 2014.

06/09/2014 Summary: The Personnel Committee recommends:

Board of Social Services: Reappointment of Lynn Gray to a four-year term expiring 07/15/2018.

Clarke County Historic Preservation Commission: Reappointment of Robert Stieg to a four-year term expiring 05/31/2018.

Lord Fairfax Emergency Medical Services Council: Appointment of Bryan Conrad to a three-year term expiring 06/30/2017 replacing Lee Coffelt.

06/17/2014 Summary: **Vice Chairman Weiss moved to approve the recommendations of the Personnel Committee as presented. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

B. Status Update Fire and EMS Director Position

06/09/2014 Summary: The Committee was advised that the County had received 25 applications and that the preliminary review committee consisting of the County Administrator, Planning Director and Supervisor Weiss would be provided copies of the applications by Tuesday, June 10 and would schedule the review process sometime shortly thereafter.

06/17/2014 Summary: See Item 6

C. Status Update Consultant Hiring In Connection With Fee For Service

06/09/2014 Summary: The Committee was advised that the solicitation does not close until June 19 and that there are no expressions of interest or responses as of this date.

06/17/2014 Summary: See Item 6

D. Clarke County General Government Pay and Classification Study and Personnel Policy Update by David Ash

06/09/2014 Summary: The County Administrator advised that he had reviewed and revised the draft Personnel Policy and had returned it to Springsted for further comment and content modification.

06/17/2014 Summary: The County Administrator reported that Springsted Incorporated was prepared to make presentation at the July Work Session.

9) Board of Supervisors Work Session

A. Easement Heritage Child Development Center by David Ash

06/09/2014 Summary: The Board directed the County Administrator to have the County Attorney draft a revised resolution contingent upon the Child Development Center's success on renewing its lease and to further inquire if there should be any concerns regarding continued use of the right of way.

06/17/2014 Summary: David Ash reported that Bob Mitchell, County Attorney, was working on a revised resolution.

B. CC-2014-02 Chapter 40 Voting District 40-3 Polling Places Established Discussion

06/09/2014 Summary: The Registrar reviewed the proposed change with the Board. Subsequent to further discussion, the Board directed that the matter be placed on the July regular meeting agenda for public hearing.

06/17/2014 Summary: David Ash reported that action was taken at the Work Session to set the matter for public hearing.

Vice Chairman Weiss requested that the Registrar send notice of public hearing to the Berryville District.

Supervisor Byrd reported that last week Berryville Town Council visited the proposed site and received nothing but positive comments.

Keith Dalton advised that Berryville Town Council would hold public hearing on the matter next week.

David Ash informed the Supervisors that the Registrar asked permission to use the public hearing notice prepared by the County. Should the Board direct her to produce notice.

Supervisor Staelin expressed concern that such an action would set a precedent.

Vice Chairman Weiss moved to request that the Registrar use the public hearing notice language to put into the Town water bills to notify that particular area of this public hearing concern the change of voting places.

Barbara Bosserman put forth her understanding that the Mr. Dalton had agreed to include a written notice with the Town Water bills.

Keith Dalton countered that it was his understanding that their discussion was about including a notation on the bill. He stated that he would need to solicit approval from Council to include a written notice.

Vice Chairman Weiss revised his motion to read: **moved that the Registrar determine an effective way to send out the same notice with the same language of public hearing to those members of that precinct. The motion carried by the following vote:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

C. ERP Contract Decision

06/09/2014 Summary: Following review and discussion, **Supervisor Staelin moved to authorize the Joint Administrative Services Director to execute the ERP contract with Tyler Technologies, Inc., upon adoption of the FY2015 Commonwealth budget. The motion carried as follows:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

D. Commonwealth Budget Update

06/09/2014 Summary: Board members discussed the current situation regarding the inability of the Commonwealth to adopt a FY2015 budget and discussed the potential impacts that failure would have on County offices and departments and funded organizations should the budget not be resolved prior to the beginning of the fiscal year. The Treasurer, the Commissioner of the Revenue and the Sheriff were also present and commented on the potential impacts to their operations. Members of the Board were advised that members of the Finance Committee would be proposing specific actions in response to this situation.

06/17/2014 Summary: Tom Judge reported that the Governor received the Commonwealth budget on Monday and has seven days to act. He commented that it looked like state agencies would be severely cut.

Mr. Judge advised that the ERP contract was on hold pending approval of the Commonwealth budget.

E. Identify CCPS Discussion Issues

06/09/2014 Summary: Members of the Board requested a presentation on the Classification and Compensation Study with a particular interest in addressing benchmark communities used with the possibility of reconfiguration similar to the General Government’s benchmark group.

The Board also expressed concern about the comparison of teachers’ compensation for beginning professionals with a BA versus comparison with teachers with Masters Degrees given the School Board’s substantial stipend for this latter group.

The County Administrator was directed to confirm with Dr. Murphy the Board’s request for a review of the compensation plan, noting its areas of particular interest.

06/17/2014 Summary: See Item 5.

F. Closed Session Pursuant to §2.2-3711-A1 Specific Employees or Appointees of the Board.

06/09/2014 Summary: **Supervisor Staelin moved to convene into Closed Session pursuant to §2.2-3711-A1 to discuss specific employees or appointees of the Board. The motion carried as follows:**

Lora, confirm this... I am fairly sure my change is correct.

- Barbara J. Byrd - Aye
- J. Michael Hobert - Aye
- Beverly B. McKay - Aye
- John R. Staelin - Aye
- David S. Weiss - Aye

The members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Supervisor Staelin moved to reconvene in open session. The motion carried as follows:**

- Barbara J. Byrd - Aye
- J. Michael Hobert - Aye
- Beverly B. McKay - Aye
- John R. Staelin - Aye
- David S. Weiss - Aye

Supervisor Staelin further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

No action was taken on matters discussed in Closed Session.

10) Finance Committee Items

1. FY2015 Supplemental Appropriations.

- a. Sheriff's Office Renovation. Action: The Finance Committee recommends: "Be it resolved that FY 15 General Government Capital Projects fund expenditure and appropriations be increased \$97,420, and that the fund balance designation for Government Construction/Debt be decreased in the same amount, all for the purpose of renovating the Sheriff's Office."

06/17/2014 Summary: **Supervisor Byrd moved to accept the recommendation of the Finance Committee. The motion carried as follows:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

Remaining Balance RDA Funds

David Ash reported that part of the discussion for the Sheriff's Office renovation budget was a discussion of the remaining money, \$90,764.59, in the Rural Development funds. He stated that he had been in contact with RDA and it was asking the County to consider either using or returning remaining fund balance. The process would be for the County to withdraw the funds from the RDA loan and bond issue and then to immediately repay the funds to RDA so that the County complied in terms of the bond issue such action would not require bond counsel to modify the bond issue.

Mr. Ash stated that Mr. Hickman had further reminded the County that the IDA has an authorized loan in the amount of \$743,000 that had not been processed. If the Board does not intend to use the money, it must notify the IDA that it did not desire use of the \$743,000 and the IDA would cancel the bond issue.

Mr. Ash summarized that the easiest way to resolve the issue:

- Draw down the \$90,764.59 and pay back immediately.
- Notification from the Board of Supervisors to the Industrial Development Authority that it did not intend to use the authorized loan for \$743,000 with the request that the IDA notify RDA to cancel.

In response to Chairman Hobert's query, Mr. Ash advised that the funds had to be used for the authorized project.

Vice Chairman Weiss moved to drawn down \$90,764.59 [Bond Issue 97-01] and repay those funds to RDA immediately. The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

Supervisor Staelin moved to request that the IDA pass the appropriate resolution, with the assistance of David Ash and Perry Hickman, to communicate our decision not to proceed with borrowing those funds [RDA Loan 97-02]. The motion carried by the following vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye

John R. Staelin - Aye
David S. Weiss - Aye

- b. Park benches. Action: The Finance Committee recommends: "Be it resolved that the Parks Administration budgeted expenditure and appropriations be increased \$1,010, and that donation revenue of \$1,010 be recognized in the same amount, all for the purpose of replacing park benches in the Chet Hobert Park."

06/17/2014 Summary: **Vice Chairman Weiss moved to accept the recommendation of the Finance Committee. The motion carried as follows:**

Barbara J. Byrd - Aye
J. Michael Hobert - Aye
Beverly B. McKay - Aye
John R. Staelin - Aye
David S. Weiss - Aye

- c. Josephine City Historic District Nomination. Action: The Finance Committee recommends that this loss in expected Commonwealth funding be partially offset by increasing the Clarke County local tax funding for the project from \$4,000 to \$6,850 as follows: "Be it resolved that \$2,850 be transferred from the contingency for professional services to the Historic Preservation Commission/or the purpose of completing the Josephine City Historic District Nomination."

06/17/2014 Summary: **Supervisor Byrd moved to accept the recommendation of the Finance Committee. The motion carried as follows:**

Barbara J. Byrd - Aye
J. Michael Hobert - Aye
Beverly B. McKay - Aye
John R. Staelin - Aye
David S. Weiss - Aye

2. Notice of Grant Application to Dominion Foundation to Study Nitrogen in Streams.

06/09/2014 Summary: The Natural Resources Director is applying for a grant from the Dominion Foundation to study Nitrogen in streams. This grant will be administered by the Downstream Project, but will require approximately \$2,000 of in-kind support from the Natural Resources Director.

3. Fiscal Policy Update Amending Grants.

06/09/2014 Summary: The Finance Committee recommends approval of the policy amendment as revised June 9, 2014.

Proposed Fiscal Policy Amendment

6. Intergovernmental and other Aid Grants. The County should routinely identify intergovernmental aid grant funding possibilities. However, before applying for or accepting intergovernmental aid grants, the County will assess the merits of a particular program as if it were funded with local tax dollars. Local tax dollars will not be used to make up for losses of intergovernmental aid grants without first reviewing the program and its merits as a budgetary increment. Therefore:

- The County Administrator must approve all grant applications.
- The County Administrator must inform the Finance Committee of such grant applications in a timely way to permit the Board of Supervisors the opportunity to withdraw grant applications.
- The Board of Supervisors must approve appropriations for grants subsequent to approval of such applications.
- No grant will be accepted that will incur management and reporting costs greater than the grant amount.
- In cases where a resolution of the Board of Supervisors is required by the granting agency prior to submission of the grant application, the matter shall be brought to the Finance Committee for recommendation to the Board of Supervisors. If, subsequent to Board approval of the application and/or appropriation, the substantive Board approved terms of the grant are revised by the grantor, the matter shall be resubmitted to the Finance Committee for recommendation to the Board.
- Approval of a grant does not imply approval of additional grant(s) for the same project.

06/17/2014 Summary: Following discussion, **Vice Chairman Weiss moved to approve the Fiscal Policy Amendment as presented. The motion carried as follows:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

4. FY2015 Commonwealth Appropriations

06/09/2014 Summary: The Commonwealth is faced with two problems: a very large revenue shortfall, and a stalemate on the adoption of the budget. The two matters are intertwined, and it is complicated to speak of the local response to the situation without mixing the two. It is further complicated by the fact that certain FY 14 Clarke revenues are FY 15 Commonwealth expenditures (ex. PPTRA and Compensation Board). However, the following actions are recommended to manage the situation:

- a. Social Services. FY 15 began June 1 for this agency, but there are no appropriations for the Commonwealth until the budget is adopted. However, the Secretary of Finance assures localities that they will be reimbursed for any local amounts fronted for June (see attached). When a budget is adopted it may include reductions to Clarke County DSS. *Recommended action: Send letter to Social Services advising a vacancy freeze, and deferral of nonessential expenditure in anticipation of budget cuts.*
- b. Regional Organizations. *Recommended action: Review the list of these organizations to determine which must be funded (such as the Regional Jail), and notify the rest in July that their allocations will be withheld as of August 1 if there has been no resolution of the Commonwealth budget.*
- c. All departments and boards funded by the Supervisors. The attached document shows in italics the Commonwealth funding for the various agencies funded by the Board of Supervisors. The total Commonwealth funding equals \$1,170,000 per month. The Board could choose to continue operations with \$11,000,000 in fund balance designations in hopes of reimbursement after Commonwealth budget adoption. However, deep Commonwealth budget cuts should be expected due to their revenue shortfall. Alternatively, the Board could order revenue increases (ex. supplemental real estate tax) or expenditure decreases in an amount equal to the monthly revenue loss, with the risk of a windfall if the Commonwealth does reimburse. *The following steps are recommended (exceptions to all noted):*
 - i. *Vacancy freeze and defer expenditure immediately, with exceptions subject to review by the County Administrator.*
 - ii. *Restricted expenditure for FY 15 part-time salaries.*
 - iii. *Defer capital projects including ERP, Sheriff's renovation, and others, if no budget adoption.*
 - iv. *Determine which departments and boards must continue operating and at what level in advance of August 1.*
 - v. *After August 1, save as much as possible through these measures each month that the budget remains unresolved, and joint local funds for the rest.*
 - vi. *Prepare to furlough employees if the budget is not adopted by August 1.*

These actions will prepare the County for a Commonwealth government shutdown. Actions taken in items i, ii, and iii will anticipate the budget shortfall that will likely hit localities when the budget is ultimately adopted.

06/17/2014 Summary: Tom Judge reported that the budget was awaiting the Governor's approval. He stated that the Finance Committee would need to determine how to address cuts to Commonwealth agencies.

5. Acceptance of Bills and Claims

06/09/2014 Summary: The Finance Committee recommends acceptance.

06/17/2014 Action: **Supervisor McKay moved to accept the May bills and claims. The motion carried by the following vote:**

Barbara J. Byrd	-	Aye
J. Michael Hobert	-	Aye
Beverly B. McKay	-	Aye
John R. Staelin	-	Aye
David S. Weiss	-	Aye

6. Standing Reports

FY2014 General Fund Balance, Reconciliation of Appropriations; General Government Expenditure Summary, Conservation Easement Authority General Government Capital Projects

11) Joint Administrative Services Board Update

Tom Judge summarized the items of interest under review by the Joint Administrative Services Board. He reminded that the Board reviewed the ERP recommendation at its June 9 work session.

12) Government Projects Update

David Ash provided the monthly project update. Highlights include:

- 101 Chalmers Court – HVAC Retrofit
 - o Retrofit in the system adjustment and balance phase.
 - o Susanne Vaughan is converting temperature and humidity charting information.
- Sheriff's Office Renovation

- Early in the regular meeting, the Supervisors approved the budget to complete renovation.
- Working with Levi and Profitt to get items out to bid and scheduling work to be done by contractors and county employees
- Parks & Recreation
 - Developing plans to demolish the house and barns including use as a training tool for local fire department. May attempt to reclaim lumber from the barn and corncrib.
 - Parks have an agreement with a civic organization to use that area for a pavilion / bandstand; and depending on how much money available may have restrooms and kitchen available.

13) Miscellaneous Items

None

14) Summary of Required Action

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
1.	Send letter requesting evaluation and installation of GPS sign on Route 612.	David Ash
2.	Notify members of the Fire & EMS Director interview panel.	David Ash
3.	Modify and process approved minutes.	Lora Walburn
4.	Update database and draft letters of appointment.	Lora Walburn
5.	Execute letters of appointment.	J. Michael Hobert
6.	Place Springsted presentation on the July 7 Work Session agenda.	David Ash
7.	Develop advertisement and process for CC-2014-02.	Lora B. Walburn
8.	Provide public hearing notice to Berryville District registered voters.	Barbara Bosserman
9.	Proceed with draw down of bond issue 97-01.	David Ash
10.	Notify IDA of the Boards intent not to use the funds in the authorized loan and request IDA to notify RDA [RDA loan 97-02] to cancel the loan.	David Ash
11.	Notify staff and constitutional offices of the grants	David Ash

Board of Supervisors Meeting Minutes For June 17, 2014 – Regular Meeting

<u>Item</u>	<u>Description</u>	<u>Responsibility</u>
12.	Update County Code with CC-2014-01.	Lora B. Walburn

15) Board Member Committee Status Reports

Supervisor McKay:

- NSVRC: Attended annual spring dinner. Speaker addressed the movement of younger persons toward the cities and the decline of desire of persons to live in suburbs and rural areas.

Vice Chairman Weiss:

- CEA: A dinner at the home of George Ohrstrom is planned for June 21 and all are welcome. A brainstorming session is planned for next week.
- Historic Preservation and Josephine City: A day-long event is planned for June 21 with a dedication of the historic plaque scheduled for 11 am.

Supervisor Barbara Byrd:

- Humane Foundation: Meets tomorrow at the Shelter to continue working on plans for next year's gala and a ten-year anniversary celebration in October.
- Social Services: The Director is getting discouraged in the face of increases in need and rising drug use.
- Juvenile Jail: Jail is at capacity.

Supervisor Staelin:

- CCSA: Met this morning.
- Planning Commission: Relatively quiet. A text amendment for kennels and animal shelters has been drafted and it is hoped to have it ready for public hearing in September.
- Economic Development Strategic Plan: Draft to be ready in July.
- Economic Development Town / County Partnership: Met with Jay Arnold yesterday. Anticipate having the MOU ready for review in August.

16) Closed Session

At 3:03 pm, **Vice Chairman Weiss moved to convene into Closed Session pursuant to §2.2-3711-A1 Specific Employees or Appointees of the Board. The motion carried as follows:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

At 3:20 pm, David Ash left the Closed Session.

At 3:30 pm, the members of the Board of Supervisors being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **Vice Chairman Weiss moved to reconvene in open session. The motion carried as follows:**

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

Vice Chairman Weiss further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

Barbara J. Byrd	- Aye
J. Michael Hobert	- Aye
Beverly B. McKay	- Aye
John R. Staelin	- Aye
David S. Weiss	- Aye

No action was taken on matters discussed in Closed Session.

Chairman Staelin recessed the meeting at 3:31 pm.

Chairman Hobert reconvened the meeting at 6:30 pm.

17) Citizen's Comment Period

Jean Hess, Shenandoah Retreat: asked the Supervisors to pass the proposed amendment CC-2014-01

18) PH 14-09: CC-2014-01 Chapter 165 Taxation Article IV Tangible Personal Property

David Ash reviewed the proposed amendment.

At 6:32 pm, Chairman Hobert opened the public comment portion of the public hearing. Being no persons present wishing to speak, he asked for comment from the Supervisors.

Jean Hess, Shenandoah Retreat Board member: spoke in support of the proposed amendment.

At 6:33, Chairman Hobert closed the public hearing.

Supervisor Staelin moved to approve CC-2014-01 Chapter 165 Taxation Article IV Tangible Personal Property amendment as presented.

- Barbara J. Byrd - Aye
- J. Michael Hobert - Aye
- Beverly B. McKay - Aye
- John R. Staelin - Aye
- David S. Weiss - Aye

Article IV Tangible Personal Property⁴⁹
[Adopted 1-19-1988 as Secs. 11-1 through 11-4 of the 1987 Code]

§ 165-26. Penalty and interest on delinquent taxes.
[Amended 3-19-1991; 6-27-1991; 4-20-1993; 9-20-1994; 07-07-19]

A. Tax payments for real estate, tangible personal property, machinery and tools and merchants' capital shall be due and payable to the Treasurer of the county during the year for which the same are assessed in two approximately equal installments: 1/2 on or before June 5 and the remainder on or before December 5 of each tax year, provided that the personal property tax levied on motor vehicles, trailers and boats which shall have acquired a situs within the county after the tax day shall be due 30 days from the date of the tax bill. Such tax shall be prorated on a monthly basis, a period of more than 1/2 month counted as a full month and a period of less than 1/2 month shall not be counted, and shall be collected in the same

manner as herein prescribed.

- B. A penalty of 10% of the taxes past due shall be assessed on the day after the payment of taxes is due. Interest on said delinquent taxes and penalty at the rate of 10% per annum shall commence on the first day of the month following the month in which such taxes are due, and said interest shall be added to any late tax payment and paid. For the second and subsequent years of delinquency, such interest shall be at the rate established pursuant to Section 6621 of the Internal Revenue Code of 1954, as amended, or 10% annually, whichever is greater.
- C. ***In the event an attorney (including, but not limited to, the County Attorney) or collection agency is employed by the Treasurer for the collection of delinquent taxes, penalties and interest, an additional fee equal to 20% of the taxes and other charges due and owing shall be imposed and added to cover administrative costs and reasonable attorney's or collection agency's fees actually contracted for.⁵⁰***

⁴⁹ Editor's Note: See ~ 58.1-3500 et seq. of the Code of Virginia, Tangible Personal Property, Machinery and Tools, and Merchants' Capital.

⁵⁰ Editor's Note: Pursuant to 58.1-3958

19) Adjournment

There being no further business to be brought before the Board at 6:34 pm Chairman Hobert adjourned the Board of Supervisors meeting.

Next Regular Meeting Date

The next regular meeting of the Board of Supervisors is set for Tuesday July 15, 2014 at 1:00 p.m. in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, Berryville, Virginia.

ATTEST: June 17, 2014

J. Michael Hobert, Chair

David L. Ash, County Administrator

Minutes Recorded and Transcribed by:
Lora B. Walburn
Deputy Clerk, Board of Supervisors

Clarke County Board of Supervisors

Consent Agenda

- A. Conservation Easement - Approval for Purchase –
Moore & Dorsey, Inc. Tax Map 16-((A))-16, 16A

- B. FY2015 Supplemental Appropriation Requests for
Conservation Easements.

MEMORANDUM

TO: Board of Supervisors, David Ash
FROM: Alison Teetor
DATE: July 15, 2014
SUBJECT: Approval for Purchase – Moore & Dorsey, Inc. Tax Map 16-((A))-16, 16A

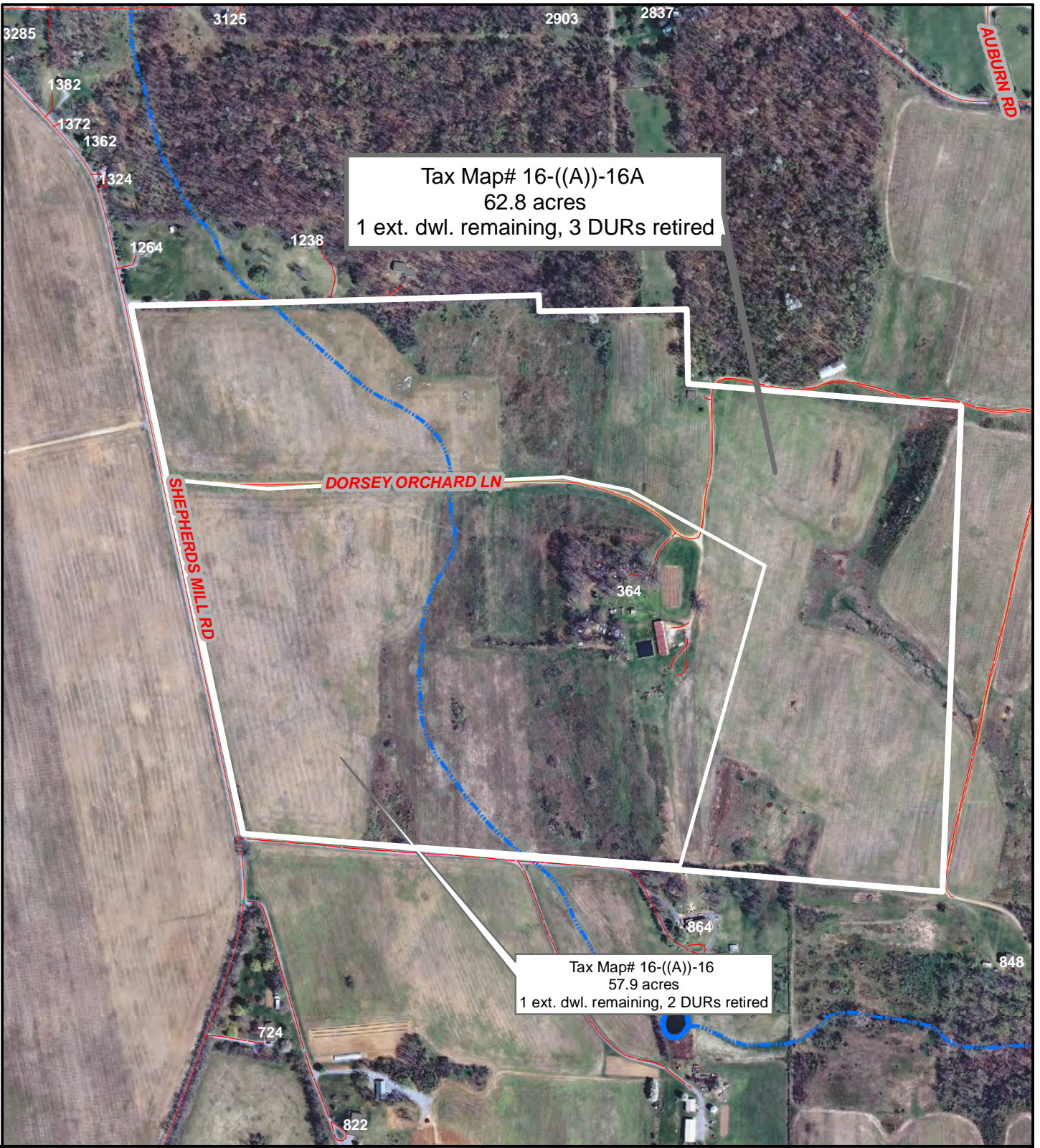
The Clarke County Easement Authority has approved the following easement for purchase. The Authority requests the Board of Supervisors to authorize the Chairman of the Board of Supervisors to execute deeds, easements, and other documents as necessary for closing and recordation.

Tupper Dorsey has applied to the easement authority for approval of an easement purchase. The property consists of a total of approximately 123 acres and is located on the east side of Shepherds Mill Road approximately 1.1 miles north of Route 7. The property consists of two parcels, 16-((A))-16A is 62.8 acres with an existing house and 3 DUR's, 16-((A))-16 consists of 57.9 acres with an existing house and 2 DUR's.

The properties conservation values include retiring all 5 of the remaining DURs, 2000' frontage on a State Scenic Byway (Shepherds Mill Road), 2 structures contributing to the Long Marsh Historic District, and a family farm owned by Moore & Dorsey since the 1930's. There are 100% important farmland soils including 38% prime (47 acres), 27% statewide (32.5 acres), and 35% locally important soils (42.8 acres).

The appraised value is shown in the attached spreadsheet along with the funding source breakdown.

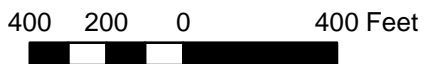
Name	Acres	Status	Landowner	FRPP	FRPP grant approved	FY (Fed)	VLCF	VLCF grant approved	FY (State)	PEC	PEC grant approved	VDACS	VDACS grant approved	FY (State)	County	Appraised Value
Moore & Dorsey Orchard_16	57.90	pending	\$43,375	\$86,750	8/29/2012	FY13	\$14,000			\$ 25,000	2013	\$2,187	12/21/12	FY13	\$2,188	\$173,500
Moore & Dorsey Orchard_16A	64.82	pending	\$48,625	\$97,250	8/29/2012	FY13	\$47,250	12/6/12	FY13	0		\$687	12/21/12	FY13	\$688	\$194,500



Tax Map# 16-((A))-16A
 62.8 acres
 1 ext. dwl. remaining, 3 DURs retired

Tax Map# 16-((A))-16
 57.9 acres
 1 ext. dwl. remaining, 2 DURs retired

Moore & Dorsey, Inc.

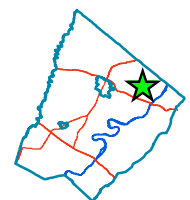


Clarke County GIS
 June 24, 2014



Legend

- Roads
- - - Private Road
- - - Intermittent Stream
- Perennial Stream
- Structures



2011 Aerial Image, Commonwealth of Virginia

MEMORANDUM

TO: Board of Supervisors
FROM: Department of Joint Administrative Services
DATE: July 8, 2014

FY 15 Supplemental Appropriation Request for conservation easement purchases:

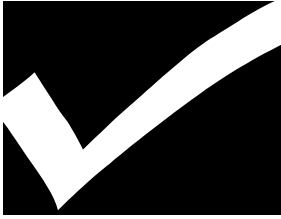
Alison Teetor of the Clarke County Planning Dept. is asking for a supplemental appropriation for the following two easement purchases:

Moore & Dorsey Orchard 16, and Moore & Dorsey Orchard 16A. Local funds of \$2,876 are already appropriated, leaving only the outside revenue sources to be recognized and appropriated. These sources are as follows:

Farm and Ranchland Protection Program (federal funds) -	\$184,000
Virginia Land Conservation Fund (state funds) -	\$ 61,250
Virginia Dept. of Agriculture and Consumer Services (state funds) -	\$ 2,874
Piedmont Environmental Council (local land trust funds) -	<u>\$ 25,000</u>
Total revenue:	\$273,124

The following action is recommended:

“Be it resolved that FY 15 budget expenditure to the Conservation Easement Fund be increased \$273,124, and the same appropriated, and that revenue from state, federal, and local land trust funds be recognized in the same amount, all for the purpose of purchasing conservation easements on Moore and Dorsey Orchards.”



Personnel Committee Items
July 7, 2014; 9:30 am
Second Floor, Main Meeting Room
Berryville/Clarke County Government Center
101 Chalmers Court, Berryville, Virginia 22611

Item No.

Description

A. Expiration of Term for appointments expiring through October 2014.

07/07/2014 Summary: **J. Michael Hobert moved to convene into Closed Session pursuant to §2.2-3711-A1. The motion carried as follows:**

Beverly B. McKay	- Aye
J. Michael Hobert	- Aye

The members of the Board of Supervisors Personnel Committee being assembled within the designated meeting place, with open doors and in the presence of members of the public and/or the media desiring to attend, **J. Michael Hobert moved to reconvene in open session. The motion carried as follows:**

Beverly B. McKay	- Aye
J. Michael Hobert	- Aye

Supervisor McKay further moved to execute the following Certification of Closed Session:

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Supervisors of the County of Clarke, Virginia, Personnel Committee has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3700 of the Code of Virginia requires a certification by the Board of Supervisors of the County of Clarke, Virginia Personnel Committee that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of the County of Clarke, Virginia, Personnel Committee hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which the certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors of the County of Clarke, Virginia.

The motion was approved by the following roll-call vote:

<i>Item No.</i>	<i>Description</i>
	Beverley B. McKay - Aye
	J. Michael Hobert - Aye

Following Closed Session, the Personnel Committee recommended appointment of Kenlynn White to the Clarke County Library Advisory Council filling the unexpired term of Carol Myers that ends April 15, 2017.

Appointments by Expiration Through October 2014

			<i>Appt Date</i>	<i>Exp Date</i>	<i>Orig Appt Date:</i>
<i>December 2013</i>					
Economic Development Advisory Committee			4 Yr		
Hillerson	Jay	Business Owner	9/15/2009	12/31/2013	9/15/2009
<p>Members of the committee should include one or more people from all key government and business groups such as planning commission, board of supervisors, school board, industrial development authority, town of Berryville, chamber of commerce, and key business sectors such as agriculture, banking, realty, light industry, retail and tourism. Membership not limited.</p>					
<i>September 2014</i>					
Shenandoah Area Agency on Aging, Inc.			4 Yr		
Bouffault	Robina Ric	White Post District	7/16/2013	9/30/2014	7/16/2013
<p>BOS Nominates 2 Clarke County Members; SAAA Board appoints the local government nominees; the Board shall have the right not to accept any nominee it considers incompatible with the best interests of the SAAA and the Board.; 2 Term Limit</p>					
<i>October 2014</i>					
Clarke County Industrial Development Authority			4 Yr		
Hobbs	Robert	White Post District	7/16/2013	10/30/2014	7/16/2013
<p>Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; 7 members, 1 BOS liaison (non-voting) and 6 others that are chosen on their expertise in the business field. Membership governed by IDA by-laws. 15.2-4904 No director shall be an officer or employee of the locality except in towns under 3,500</p>					
Juday	David	Russell District; Chair	12/21/2010	10/30/2014	4/19/2005
<p>Appointed by BOS; Oath of Office Required - Clerk of Circuit Court; 7 members, 1 BOS liaison (non-voting) and 6 others that are chosen on their expertise in the business field. Membership governed by IDA by-laws. 15.2-4904 No director shall be an officer or employee of the locality except in towns under 3,500</p>					

Clarke County Committee Listing

			<i>Appt Date</i>	<i>Exp Date</i>
<i>Barns of Rose Hill Board of Directors</i>				3 Yr
Johnston	Bill	Buckmarsh District	7/17/2012	12/31/2014
<i>BCCGC Joint Building Committee</i>				Open-End
Ash	David L.	County Administrator		
McKay	Beverly	BOS - Alternate	1/23/2014	12/31/2014
Weiss	David	BOS - Appointed Member	1/23/2014	12/31/2014
<i>Berryville / County Economic Development MOU Development Committee</i>				
Arnold, Jr.	Harry Lee	BTC - Appointed Member		
Dunkle	Christy	Staff Representative - Town		
Staelin	John	BoS - Appointed Member		
Stidham	Brandon	Staff Representative - County		
<i>Berryville Area Development Authority</i>				3 Yr
Boyles	Jerry	White Post District	4/1/2012	3/31/2015
Ohrstrom, II	George	Russell District	3/19/2013	3/31/2016
Smart	Kathy	White Post District	1/23/2014	3/31/2017
<i>Berryville Area Development Authority Comprehensive Plan Committee</i>				Open-End
Hobert	J. Michael	Berryville District	1/7/2008	
McKay	Beverly	White Post District	3/20/2012	
<i>Board of Septic & Well Appeals</i>				4 Yr
Blatz	Joseph	Millwood / Pine Grove District; Citizen Member	4/17/2012	2/15/2016
Caldwell	Anne	Millwood District; Planning Commission; Vice Chair - Alternate	1/10/2014	12/31/2014
Ohrstrom, II	George	Russell District; Planning Commission Chair	1/10/2014	12/31/2014
Staelin	John	BOS - Appointed Member	1/23/2014	12/31/2014
Teetor	Alison	Staff Representative		
Weiss	David	BOS Vice Chair - Alternate	1/23/2014	12/31/2014
<i>Board of Social Services</i>				4 Yr
Brown	Dwight	Berryville District	4/16/2013	7/15/2017
Byrd	Barbara J.	BOS - Appointed Member	1/23/2014	12/31/2014
Ferrebee	Robert	Millwood District	4/16/2013	7/15/2016
Gray	Lynn	Berryville District	6/17/2014	7/15/2018
Pierce	Edwin Ralph	Berryville District	2/21/2012	12/15/2014
<i>Board of Supervisors</i>				4 Yr
Byrd	Barbara J.	Russell District	1/1/2012	12/31/2015

Tuesday, June 24, 2014

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			<i>Appt Date</i>	<i>Exp Date</i>
Hobert	J. Michael	Berryville District; Chair	1/1/2011	12/31/2015
McKay	Beverly	White Post District	1/1/2012	12/31/2015
Staelin	John	Millwood / Pine Grove District	1/1/2012	12/31/2015
Weiss	David	Buckmarsh/Blue Ridge; Vice Chair	1/1/2012	12/31/2015
<i>Board of Supervisors Finance Committee</i>				<i>1 Yr</i>
Byrd	Barbara J.	BOS - Alternate	1/23/2014	1/31/2014
Hobert	J. Michael	BOS - Appointed Member	1/23/2014	12/31/2014
McKay	Beverly	BOS - Alternate	1/23/2014	12/31/2014
Staelin	John	BOS - Alternate	1/23/2014	12/31/2104
Weiss	David	BOS - Appointed Member	1/23/2014	12/31/2014
<i>Board of Supervisors Personnel Committee</i>				<i>1 Yr</i>
Byrd	Barbara J.	BOS - Alternate	1/23/2014	1/31/2014
Hobert	J. Michael	BOS - Appointed Member	1/23/2014	12/31/2014
McKay	Beverly	BOS - Appointed Member	1/23/2014	12/31/2014
Weiss	David	BOS - Alternate	1/23/2014	12/31/2014
<i>Board of Zoning Appeals</i>				<i>5 Yr</i>
Borel	Alain F.	White Post District	1/23/2014	2/15/2019
Caldwell	Anne	Millwood District	1/19/2010	2/15/2015
Kackley	Charles	Russell District	2/12/2008	2/15/2018
McKelvy	Pat	Alternate At Large	2/6/2014	2/15/2019
Means	Howard	Millwood District	12/14/2009	2/15/2016
Volk	Laurie	Russell District	2/18/2014	2/15/2019
<i>Clarke County Agricultural Advisory Committee</i>				
Arthur	Warren	Former Commissioner of the Revenue		
Buckley	Samuel	White Post District	7/21/2009	7/15/2015
Day	Emily	Greenway District	7/21/2009	7/15/2015
Dorsey	Tupper	Battletown District	7/21/2009	7/15/2015
Gordon	Carolyn	Battletown District	7/21/2009	7/15/2015
McFillen	Thomas	Berryville District	7/21/2009	7/15/2015
McKay	Beverly	White Post District	7/21/2009	7/15/2015
Norman	Debbie	Russell District	7/21/2009	7/15/2015
Russell	Jesse	Staff Representative		
Shenk	Philip	Buckmarsh District	7/21/2009	7/15/2015
Weiss	David	BOS - Appointed Member	1/23/2014	12/31/2014
<i>Clarke County Historic Preservation Commission</i>				<i>4 Yr</i>
Caldwell	Anne	Millwood District	4/16/2014	5/31/2017
Carter	Paige	White Post District	5/15/2012	5/31/2016
Fields	Betsy	Berryville District	5/15/2012	5/31/2016

Tuesday, June 24, 2014

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			<i>Appt Date</i>	<i>Exp Date</i>
Hiatt	Marty	Buckmarsh / Blue Ridge District	6/19/2007	5/31/2015
Kruhm	Doug	Planning Commission Representative	4/15/2014	4/30/2015
Stieg, Jr.	Robert	Millwood District	6/17/2014	5/31/2018
Teetor	Alison	Staff Representative		
York	Robert	White Post District	6/18/2013	5/31/2017
<i>Clarke County Industrial Development Authority</i>				<i>4 Yr</i>
Armbrust	Wayne	White Post District; Vice Chair	8/19/2008	10/30/2016
Cochran	Mark	Buckmarsh District	9/17/2013	10/30/2017
Frederickson	Allan	White Post District; Secretary / Treasurer	9/17/2013	10/30/2017
Hobbs	Robert	White Post District	7/16/2013	10/30/2014
Jones	Paul	Russell District	5/15/2012	10/30/2015
Juday	David	Russell District; Chair	12/21/2010	10/30/2014
Pierce	Rodney	Buckmarsh District	8/19/2008	10/30/2016
Staelin	John	BOS - Liaison	1/23/2014	12/31/2014
<i>Clarke County Library Advisory Council</i>				<i>4 Yr</i>
Al-Khalili	Adeela	Buckmarsh District	4/19/2011	4/15/2015
Byrd	Barbara J.	BOS - Liaison	1/23/2014	1/31/2014
Curran	Christopher	Buckmarsh District	4/16/2013	4/15/2017
Daisley	Shelley	Russell District	7/17/2012	4/15/2016
Dunbar	Kevin	White Post District	4/15/2014	4/15/2018
Foster	Nancy	Russell District	4/17/2012	4/15/2016
Holscher	Dirck	Russell District	4/16/2013	4/15/2017
Kalbian	Maral	Millwood District	4/19/2011	4/15/2015
Myers	Carol	White Post District	5/21/2013	4/15/2017
Zinman	Maxine	Russell District	4/19/2011	4/15/2015
<i>Clarke County Litter Committee</i>				<i>1 Yr</i>
Staelin	John	BOS - Liaison	1/23/2014	12/31/2014
<i>Clarke County Planning Commission</i>				<i>4 Yr</i>
Bouffault	Robina Rich	White Post / Greenway District	5/15/2012	4/30/2016
Buckley	Randy	White Post District	1/23/2014	4/30/2018
Byrd	Barbara J.	BOS - Alternate	1/23/2014	12/31/2014
Caldwell	Anne	Millwood / Chapel District; Vice Chair	4/16/2013	4/30/2017
Kreider	Scott	Buckmarsh / Battletown District	5/15/2012	4/30/2016
Kruhm	Doug	Buckmarsh / Battletown District	3/18/2014	4/30/2018
Nelson	Clifford	Russell / Longmarsh District	4/16/2013	4/30/2017
Ohrstrom, II	George	Russell District; Chair	4/19/2011	4/30/2015
Staelin	John	BOS - Appointed Member	1/23/2014	12/31/2014
Steinmetz, II	William	Berryville District	5/15/2012	4/30/2016

Tuesday, June 24, 2014

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			<i>Appt Date</i>	<i>Exp Date</i>
Stidham	Brandon	Staff Representative		
Turkel	Jon	Millwood / Chapel District	9/15/2011	4/30/2015
<i>Clarke County Sanitary Authority</i>				<i>4 Yr</i>
Dunning, Jr.	A.R.	White Post District	11/19/2013	1/5/2018
Legge	Michael	Staff Representative		
Mackay-Smith, Jr.	Alexander	White Post District; Vice Chair	1/15/2013	1/5/2017
Myer	Joe	Town of Boyce	2/21/2012	1/5/2016
Staelin	John	BOS - Liaison	1/23/2014	12/31/2014
Welliver	Ralph	Berryville District	3/19/2013	6/30/2016
Williams	Ian R.	White Post District; Chair	1/15/2013	1/5/2017
<i>Conservation Easement Authority</i>				<i>3 Yr</i>
Buckley	Randy	White Post District	11/19/2013	12/31/2016
Engel	Peter	White Post District	1/15/2013	12/31/2015
Jones	Michelle	Millwood / Pine Grove District	2/18/2014	12/31/2016
Ohrstrom, II	George	Russell District; Planning Commission Representative	4/16/2013	4/30/2016
Teetor	Alison	Staff Representative		
Thomas	Walker	Buckmarsh District	11/20/2012	12/31/2015
Wallace	Laure	Millwood District	11/19/2013	12/31/2016
Weiss	David	BOS - Appointed Member	1/23/2014	12/31/2014
<i>Constitutional Officer</i>				
Butts	Helen	Clerk of the Circuit Court	1/1/2008	12/31/2015
Keeler	Sharon	Treasurer	1/1/2012	12/31/2015
Mackall	Suzanne	Commonwealth Attorney	1/1/2012	12/31/2015
Peake	Donna	Commissioner of the Revenue	1/1/2012	12/31/2015
Roper	Anthony	Sheriff	1/1/2012	12/31/2015
<i>County Administrator</i>				
Ash	David L.	County Administrator	3/19/1991	
<i>Economic Development Advisory Committee</i>				<i>4 Yr</i>
Barb	Jim	Real Estate Rep, Business Owner	11/29/2013	12/31/2017
Conrad	Bryan H.	Agriculture, Fire & Rescue	1/1/2011	12/31/2014
Dunkle	Christy	Town of Berryville Representative	2/21/2012	12/31/2015
Hillerson	Jay	Business Owner	9/15/2009	12/31/2013
Milleson	John R.	Banking, Finance	8/16/2011	12/31/2014
Myer	Dr. Eric	Agriculture Rep, Business Owner	1/1/2011	12/31/2014
Pritchard	Elizabeth	Hospitality Industry	7/17/2012	8/31/2016
Staelin	John	BOS - Appointed Member	1/23/2014	12/31/2014
<i>Fire and Emergency Services (EMS) Workgroup</i>				<i>Open-End</i>

Tuesday, June 24, 2014

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			<i>Appt Date</i>	<i>Exp Date</i>
Braithwaite	Jay	Fire & Rescue Volunteer	9/25/2013	
Buckley	Randy	Fire & Rescue Volunteer	9/25/2013	
Leffel	Elizabeth	Fire & Rescue Volunteer	9/25/2013	
Stidham	Brandon	Staff Representative	9/25/2013	
Wallace	Laure	Fire & Rescue Volunteer	9/25/2013	
Weiss	David	BOS - Liaison	9/25/2013	
White	Neal	Town of Berryville Chief of Police	9/25/2013	
<i>Handley Regional Library Board</i>				4 Yr
Myer	Tamara	Town of Boyce	8/20/2013	11/30/2017
<i>Joint Administrative Services Board</i>				Open-End
Ash	David L.	County Administrator	12/22/1993	
Hobert	J. Michael	BOS - Appointed Member	1/23/2014	12/31/2014
Judge	Tom	Staff Representative	2/14/1994	
Keeler	Sharon	Treasurer	3/12/2005	
Murphy	Michael	School Superintendent	7/1/2008	
Schutte	Charles	School Board Representative	1/8/2012	12/31/2013
Weiss	David	BOS - Alternate	1/23/2014	12/31/2014
<i>Legislative Liaison and High Growth Coalition</i>				1 Yr
Hobert	J. Michael	BOS - Liaison	1/23/2014	12/31/2014
<i>Lord Fairfax Community College Board</i>				4 Yr
Daniel	William	Berryville District	7/1/2012	6/30/2016
<i>Lord Fairfax Emergency Medical Services Council</i>				3 Yr
Burns	Jason	Career Representative; Buckmarsh District	7/17/2012	6/30/2015
Conrad	Bryan H.	Volunteer Representative; White Post District	6/17/2014	6/30/2017
Stidham	Angela	Medical Professional; White Post District	9/17/2013	6/30/2016
<i>Northern Shenandoah Valley Regional Commission</i>				1 Yr
McKay	Beverly	BOS - Appointed Member	1/23/2014	12/31/2014
Staelin	John	BOS - Alternate	1/23/2014	12/31/2014
Stidham	Brandon	Citizen Representative [Planning Director]	2/19/2013	1/31/2016
<i>Northwestern Community Services Board</i>				3 Yr
Harris	Lucille	Millwood District	1/15/2013	12/31/2015
Stieg, Jr.	Robert	Millwood District	3/20/2012	12/31/2014
<i>Northwestern Regional Jail Authority</i>				1 Yr
Ash	David L.	BOS - Appointed Member	1/23/2014	12/31/2014
Byrd	Barbara J.	BOS - Liaison Alternate	1/23/2014	12/31/2014

Tuesday, June 24, 2014

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			<i>Appt Date</i>	<i>Exp Date</i>
Roper	Anthony	Sheriff	1/1/2012	12/31/2015
Wyatt	Jimmy	Millwood District	1/17/2012	12/31/2015
<i>Northwestern Regional Juvenile Detention Center Commission</i>				1 Yr
Byrd	Barbara J.	BOS - Liaison	1/23/2014	12/31/2014
Wyatt	Jimmy	Millwood District	1/15/2013	12/20/2016
<i>Old Dominion Alcohol Safety Action Policy Board & Division of Court Services</i>				3 Yr
Roper	Anthony	Sheriff	11/19/2013	12/31/2016
<i>Old Dominion Community Criminal Justice Board</i>				3 Yr
Roper	Anthony	Sheriff	11/19/2013	12/31/2016
<i>Our Health</i>				3 Yr
Shipe	Diane	Buckmarsh District	4/16/2013	3/15/2016
<i>Parks & Recreation Advisory Board</i>				4 Yr
Heflin	Dennis	White Post District	1/15/2013	12/31/2016
Hobert	J. Michael	BOS - Liaison	1/21/2014	12/31/2014
Huff	Ronnie	Town of Berryville Representative	1/1/2012	12/31/2015
Jones	Paul	Russell District; At Large	1/1/2011	12/31/2014
Lichliter	Gary	Russell District	1/15/2013	12/31/2016
Rhodes	Emily	Buckmarsh District	2/21/2012	12/31/2015
Sheetz	Daniel A.	Berryville District	11/19/2013	12/31/2017
Trenary	Randy	Appointed by Clarke County School Board	10/24/2013	12/31/2014
Wisecarver	Steve	Appointed by Town of Boyce	11/5/2013	12/31/2017
<i>People Inc. of Virginia</i>				3 Yr
Hillerson	Coleen	Clarke County Rep Board of Directors	6/18/2013	7/31/2016
<i>Regional Airport Authority</i>				1 Yr
Ash	David L.	BOS - Alternate	1/23/2014	12/31/2014
Crawford	John	Buckmarsh District	7/17/2012	6/30/2016
McKay	Beverly	BOS - Alternate	1/23/2014	12/31/2014
<i>Shenandoah Area Agency on Aging, Inc.</i>				4 Yr
Bouffault	Robina Rich	White Post District	7/16/2013	9/30/2014
Edwards, Jr.	James N.	White Post District	9/1/2012	9/30/2016
<i>Shenandoah Valley Chief Local Elected Officials Consortium</i>				
Ash	David L.	BOS Designee for Chief Elected Official		
<i>Shenandoah Valley Workforce Investment Board</i>				4 Yr
James	Patricia	Berryville District	9/17/2013	6/30/2017
<i>The 150th Committee</i>				4 Yr

Tuesday, June 24, 2014

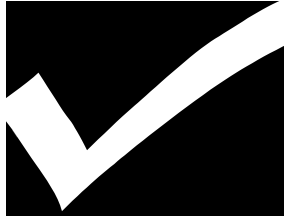
Page 6 of 7

			<i>Appt Date</i>	<i>Exp Date</i>
Al-Khalili	Adeela	Clarke County African-American Cultural Center / Josephine Community Museum	1/18/2011	12/31/2015
Davis	Dorothy	Clarke County African-American Cultural Center / Josephine Community Museum	1/18/2011	12/31/2015
Heder	Terence	Shenandoah Valley Battlefields Foundation	1/18/2011	12/31/2015
Kalbian	Maral	Community Representative	1/18/2011	12/31/2015
Lee	Jennifer	Clarke County Historic Museum Representative	1/18/2011	12/31/2015
McKay	Beverly	BOS - Appointed Member	1/23/2014	12/31/2014
Means	Howard	CCHA Representative	1/18/2011	12/31/2015
Morris	Mary	Clarke County Historic Museum Representative	1/18/2011	12/31/2015
Murphy	Michael	CCPS Representative	1/18/2011	12/31/2015
Russell	Jesse	Staff Representative Economic Development	1/18/2011	12/31/2015
Sours, Jr.	John	Community Representative	1/18/2011	12/31/2015
Stieg, Jr.	Robert	Millwood District	1/18/2011	12/31/2015

Warren-Clarke County Microenterprise Assistance Program Management Team

2 Yr

Blakeslee	Steve	County Representative	9/18/2012
Dunkle	Christy	Town of Berryville Representative	9/18/2012
Greene	Laurel	Town of Boyce Representative	9/18/2012
Hobbs	Robert	County Representative	9/18/2012
Hoffman	Michael	County Representative	9/18/2012
McIntosh	Charles	County Representative	9/18/2012
Myer	Dr. Eric	Designated Alternate	9/18/2012
Stidham	Brandon	County Representative	9/18/2012



**Board of Supervisors Work Session Agenda
 July 7, 2014 10:00 am
 Second Floor, Main Meeting Room
 Berryville/Clarke County Government Center
 101 Chalmers Court, Berryville, Virginia 22611**

*Item
 No.*

Description

A. Clarke County General Government Pay and Classification Study and Personnel Policy Review

07-07-2014 Summary: John A. Anzivino, Senior Vice President, Springsted, Incorporated, distributed and presented the Pay and Classification Study and a draft Personnel Policy for review and consideration by the Board. Following the presentation, Mr. Anzivino offered to answer any questions that might occur after Board members had the time to more thoroughly review the documents and affirm that the Personnel Policy was presented in draft form and he anticipated meeting with the Board several times before preparing the final draft of the Personnel Policy.

B. FY2015 Supplemental Appropriation Requests for Conservation Easements

07-07-2014 Summary: Alison Teetor of the Clarke County Planning Dept. is asking for a supplemental appropriation for the following two easement purchases:

Moore & Dorsey Orchard 16, and Moore & Dorsey Orchard 16A. A supplemental appropriation amount of \$276,000 is needed for expenditures, and a supplemental appropriation amount of \$273,124 is needed for revenue from the following sources:

Farm and Ranchland Protection Program (federal funds) -	\$184,000
Virginia Land Conservation Fund (state funds) -	\$ 61,250
Virginia Dept. of Agriculture and Consumer Services (state funds) -	\$ 2,874
Piedmont Environmental Council (local land trust funds) -	\$ 25,000
Total revenue:	\$273,124

The remaining amount of \$2,876 will come from local tax funding in the existing balance of the conservation easement fund.

Following review and discussion, **Supervisor Byrd moved to place the matter on the Consent Agenda of the July 15, 2014 Board of Supervisors Meeting. The motion carried by the following vote:**

- Barbara J. Byrd - Aye
- J. Michael Hobert - Aye
- Beverly B. McKay - Aye
- John R. Staelin - Aye
- David S. Weiss - Aye

*Item
No.*

Description

C. Identify CCPS Discussion Issues

07-07-2014 Summary: The Board confirmed expectation that the new School Superintendent would be introduced at the July Regular Board meeting and that future requests for information would be delayed until such time as the Schools completed its policy review.

MEMORANDUM

TO: Board of Supervisors
FROM: Department of Joint Administrative Services
DATE: July 2, 2014

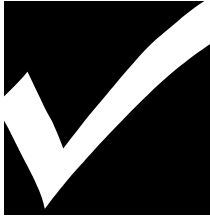
FY 15 Supplemental Appropriation Request for conservation easement purchases:

Alison Teetor of the Clarke County Planning Dept. is asking for a supplemental appropriation for the following two easement purchases:

Moore & Dorsey Orchard 16, and Moore & Dorsey Orchard 16A. A supplemental appropriation amount of \$276,000 is needed for expenditures, and a supplemental appropriation amount of \$273,124 is needed for revenue from the following sources:

Farm and Ranchland Protection Program (federal funds) -	\$184,000
Virginia Land Conservation Fund (state funds) -	\$ 61,250
Virginia Dept. of Agriculture and Consumer Services (state funds) -	\$ 2,874
Piedmont Environmental Council (local land trust funds) -	<u>\$ 25,000</u>
Total revenue:	\$273,124

The remaining amount of \$2,876 will come from local tax funding in the existing balance of the conservation easement fund.



Finance Items

July 15, 2014

Second Floor, Main Meeting Room

Berryville/Clarke County Government Center

101 Chalmers Court, Berryville, Virginia 22611

<i>Item No.</i>	<i>Description</i>
A.	Discussion and Approval of Reassessment Proposal
B.	Review and Acceptance June Bills & Claims [Vendor Payments with Expenditure Summary]



**REASSESSMENT OF REAL PROPERTY
COUNTY OF CLARKE
REQUEST FOR PROPOSAL
#14-0620**

HOME OFFICE

**120 AMSTERDAM ROAD
P.O. BOX 685
DALEVILLE, VA 24083**

TEL: 540-992-2323

**EMAIL: WAMPLEREANES@RBNET.COM
WEBSITE: WAMPLEREANES.COM**

COPY



June 18, 2014

**Reassessment of Real Property
County of Clarke
Request For Proposal**

Dear Mr. Legge:

This letter serves as a letter of introduction to our firm and the reason we believe that Wampler-Eanes Appraisal Group, Ltd. is the unparalleled mass appraisal firm to conduct your 2016 General Reassessment for the County of Clarke .

We are a locally owned and operated company that has the knowledge and experience necessary to provide a thorough walk around mass appraisal for the County of Clark. Our Project Supervisors have over sixty years of combined appraisal experience. In addition, our entire staff has extensive experience in reassessment and appraisal of all levels of single and multi-family residential properties, mountain type and mountain resort communities, golf courses, agricultural, waterfront, industrial, commercial and rural land properties, minerals, developed and undeveloped coal seams and gas wells.


Wampler-Eanes Appraisal Group Ltd. is highly experienced in all levels of rural properties from small town lots and mom-and-pop farms up to high-end multi-million dollar estates. Some of our firm's most recent reassessment projects include the Counties of Amherst, Appomattox, Buckingham, Charles City, Fauquier, Nelson, Powhatan and the County of Mitchell, NC. Presently we are working in the Counties of Buchanan, Giles, Isle of Wight, King William, Montgomery, Orange, Prince Edward, Pulaski, Shenandoah, the City of Franklin and the NC County of Alleghany. **Additionally, Wampler-Eanes successfully completed Clarke County's last reassessment in 2009 and our firm continues to have the experience and tools necessary to make this another effective and smooth reassessment.**

Wampler-Eanes Appraisal Group, Ltd. offers an Online Property Record Search which enables the public to view reassessment data and submit an online reassessment appeal form. We pride ourselves on offering support and services to local governments long after the conclusion of a reassessment project and will make sure the County has a effortless transition into a future reassessment.

Our base price per parcel for the County of Clarke is proposed at **twenty dollars and ninety-five cents (\$20.95) per parcel.** Please refer to our proposed pricing schedule for detailed information.

Detailed information regarding our firm can be found in the attached document. We are confident that once all of the facts have been examined, Wampler-Eanes Appraisal Group, Ltd. will stand out above all others. Our firm has the knowledge and skills needed to provide professional appraisal services to the County of Clarke and its taxpayers. If you have any questions, please do not hesitate to give us a call. Thank you for your consideration.

Sincerely,


Steven E. Wampler, CRA, President
Federal Identification Number: 54-1795747

Attachments

**A Proposal
for
Reassessment of Real Estate
for
The County of Clarke
Request For Proposal
#14-0620
from
Wampler-Eanes Appraisal Group, Ltd.
Daleville, Virginia 24083**

Federal Tax ID Number: 54-1795747

SCC ID Number: 04623765

Phone: 540/992-2323 Fax: 540/992-5238

wamplereanes@rbnet.com

June 18, 2014

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June 18, 2014

Mr. Mike Legge
Clarke County Purchasing Manager
129 Ramsburg Lane
Berryville, Virginia 22611

Re: The 2016 General Reassessment for the County of Clarke

Dear Mr. Legge:

In response to your request for proposals to perform real estate reassessment services for the 2016 General Reassessment for the County of Clarke, Wampler-Eanes Appraisal Group, Ltd., is pleased to present a proposal for completing the required tasks and agree to the terms stated in the Request For Proposal #14-0620 for the County of Clarke.

Our firm of 42 employees is composed of highly qualified and diversely experienced appraisers and field technicians who are prepared to complete this project for the County in a professional and exemplary fashion beginning upon the award of the contract. We have extensive experience in reassessment and appraisal of all levels of single and multi-family residential parcels, mountain type properties, mountain resort communities, golf courses, agricultural, waterfront, commercial and industrial properties. Wampler-Eanes Appraisal Group, Ltd. is proficient with numerous reassessment programs including the Bormuth, Bright, CAMRA, Datasynch, Keystone, Proval, Tyler ISA World and Tyler Univers reassessment systems. Our office staff and appraisers are trained and experienced in providing skilled customer service relations and will strive to represent Clarke County, as well as, Wampler-Eanes Appraisal Group with utmost professionalism.

Besides our appraisers' broad background experience of many years with a leading appraisal firm, Wampler-Eanes Appraisal Group, Ltd. is active in Virginia in real estate appraisal for commercial lenders, as well as, reassessment work for local communities. Our firm recently completed the 2014 reassessment of real property in the Counties of Amherst, Appomattox, Buckingham, Charles City, Fauquier, Nelson, Powhatan and the County of Mitchell, NC. Also, we have performed reassessment projects in the Virginia Counties of Alleghany, Bath, Botetourt, Carroll, Clarke, Craig, Dinwiddie, Essex, Franklin, Giles, Goochland, Isle of Wight, Mathews, Middlesex, Montgomery, Northumberland, Orange, Patrick, Prince Edward, Russell, Shenandoah and Tazewell, along with the North Carolina Counties of Ashe, Swain, and Warren, and in the Virginia Cities of Clifton, Forge, Covington, Falls Church, Franklin, Galax and Radford.

I am a lifelong resident of Botetourt County, previous Commissioner of the Revenue for Botetourt County and have been Project Supervisor for general reassessments in 25 Virginia and North Carolina localities with Wampler-Eanes Appraisal Group, Ltd.

My partner, Gary Eanes is a Certified General Appraiser and a lifelong resident of Southwestern Virginia. For eleven years, he was the senior Commercial Appraiser for the City of Roanoke. He has extensive experience reassessing real estate for numerous counties throughout Virginia and North Carolina and has supervised 18 reassessments (many counties and cities more than once) with Wampler-Eanes Appraisal Group, Ltd.

Both Mr. Eanes and I previously worked with Wingate Appraisal Service in Roanoke, Virginia, and have a combined total of sixty plus years of appraisal experience.

Upon careful consideration of the task at hand, Wampler-Eanes Appraisal Group, Ltd. will perform all the work requested in the Request for Proposal, including completely appraising (individually and separately) all taxable and non-taxable real estate parcels in the County.

The following pages provide our detailed response to this proposal, including all appendices and requested documentation regarding insurance and other specifications.

We will be happy to discuss in detail any aspect of our proposal with you, or to answer any questions you may have at your convenience. We wish to emphasize that this offer is, as the requesting document states, a proposal. We are open to negotiation on any aspect of this proposal.

Thank you for the opportunity to provide this service to the citizens of the County of Clarke.

Sincerely,



Steven I. Wampler, CRA
President
Federal Identification Number: 54-1795747

SIW:cdf

Attachments

County of Clarke

Re: Proposal for the 2016 General Reassessment

Proposed Pricing Schedule

Price Per Parcel=	\$20.95 per parcel, full walk-around
Digital Photos =	Contractor to update as needed at no charge
Clerical / Data Entry =	Contractor to provide
Office Space, Furniture, Computer Hardware and Software =	County to provide
Postage =	County to provide
Field Cards =	County to provide
County Tax Maps =	County to provide
Building Permits / Splits =	Coordinate with Commissioner of the Revenue (see "ATTACHMENT A" of RFP #14-0620 for pricing)
Board of Equalization =	Contractor will assist the Board of Equalization for 3 days at no charge. Reviews after three days will be charged a fee of \$25.00 per visit/per parcel in accordance with <i>Code of Virginia §58.1-3984(c)</i> .
Court Testimony =	Contractor to provide at a rate of \$75.00 per hour.

Accepted for the County of Clarke:

this ____ day of _____, 2014

By:

Title: _____

For Wampler-Eanes Appraisal Group, Ltd.

By:

Title: _____

Related Time Schedule

- October 1, 2014: Begin sales study and prepare the assessment manual, sales of vacant and improved parcels will be visited and analyzed, as well as, interview realtors, contractors and appraisers contacted by our staff. This information will be used to develop the schedule of values.
- December 2014: Set land values, prepare Sales Data Report and Construction Cost Analysis Report.
- January 2015: Initial Sales Ratio, study Comprehensive Sales Data Report started. Field data collection and assessment process begins.
- September 30, 2015: Field work completed, data entry proofing completed.
- November 2015: Notices mailed to property owners, post advertising of notice.
- November 2015: Informal Hearings with assessors (2 weeks).
- December 2015: Appeals processed and final Sales Ratio Study. Certify Assessment Book.
- December 2015: Project completed, Reassessment Book signed by professional Assessor and certified by the Department of Taxation, to serve in lieu of the Board of Assessors in accordance with *Code of Virginia §58.1-3275*.
- January/February 2016: Organize records and data for local Board of Equalization. The contractor will work with the local Board of Equalization for three days at no charge.

Previous Contracts

January, 2014: Hearings Completed in Amherst County (19,500 parcels-CAMRA)
Sales Ratio not completed by the Department of Taxation

January, 2014: Hearings Completed in Appomattox County (11,500 parcels-Bright)
Sales Ratio not completed by the Department of Taxation

January, 2014: Hearings Completed in Buckingham County (13,200 parcels-Bright)
Sales Ratio not completed by the Department of Taxation

January, 2014: Hearings Completed in Charles City County (6,300 parcels-Bright)
Sales Ratio not completed by the Department of Taxation

January, 2014: Hearings Completed in Fauquier County (33,000 parcels-Keystone)
Sales Ratio not completed by the Department of Taxation

January, 2014: Hearings Completed in Mitchell County, NC (18,500 parcels-ProVal)
Sales Ratio not completed by the Department of Taxation

January, 2014: Hearings Completed in Nelson County (16,300 parcels-ProVal)
Sales Ratio not completed by the Department of Taxation

January, 2014: Hearings Completed in Powhatan County (15,000 parcels-CAMRA)
Sales Ratio not completed by the Department of Taxation

January, 2013: Hearings Completed in Alleghany County (16,500 parcels-CAMRA)
99% Sales Ratio

January, 2013: Hearings Completed in Carroll County (31,000 parcels-ProVal)
97.5% Sales Ratio

January, 2013: Hearings Completed in Dinwiddie County (20,000 parcels-CAMRA)
100% Sales Ratio

January, 2013: Hearings Completed in Essex County (9,500 parcels-Bright)
Sales Ratio not completed by the Department of Taxation

January, 2013: Hearings Completed in Russell (24,000 parcels-Bright)
98% Sales Ratio

July, 2012: Hearings Completed in Isle of Wight County (20,000 parcels-CAMRA)
97% Sales Ratio

July, 2012: Hearings Completed in City of Franklin (3,800 parcels-CAMRA)
100% Sales Ratio

December, 2011: Hearings Completed in Franklin County (42,000 parcels-CAMRA)
96.7% Sales Ratio

Previous Contracts Continued

December, 2011: Hearings Completed in Middlesex County (12,500 parcels-CAMRA)
100% Sales Ratio

December, 2011: Hearings Completed in Orange County (20,000 parcels-CAMRA)
107% Sales Ratio

December, 2011: Hearings Completed in City of Galax (4,000 parcels-ProVal)
100% Sales Ratio

December, 2011: Hearings Completed in City of Radford (4,000 parcels-ProVal)
100% Sales Ratio

December, 2010: Hearings Completed in Bath County (5,800 parcels-CAMRA)
108% Sales Ratio

December, 2010: Hearings Completed in Mathews County (12,000 parcels-ProVal)
98% Sales Ratio

December, 2010: Hearings Completed in Montgomery County (37,000 parcels-CLT)
99.52% Sales Ratio

November, 2010: Contract Completed in Ashe County, NC (6,000 parcels-ProVal)
Wampler-Eanes only provided field appraisals, Ashe County conducted hearings.

June, 2010: Hearings Completed in Isle of Wight County (19,900 parcels-ProVal)
96% Sales Ratio

May, 2010: Hearings Completed in City of Franklin (3,800 parcels-CAMRA)
100% Sales Ratio

February, 2010: Hearings completed in Botetourt County (20,000 parcels-ProVal)
96% Sales Ratio

November, 2009: Hearings completed in Clarke County (9,000 parcels-CAMRA)
99% Sales Ratio

November, 2009: Hearings completed in Fauquier County (32,000 parcels-Keystone)
97% Sales Ratio

November, 2009: Hearings completed in Shenandoah County (32,000 parcels-CAMRA)
100% Sales Ratio

March, 2009: Hearings completed in Mitchell County , NC (18,000 parcels-ProVal)
98% Sales Ratio

December, 2008: Hearings completed in Warren County, NC (23,000 parcels-Bormuth)
92% Sales Ratio

Previous Contracts Continued

December, 2008: Hearings completed in Prince Edward County (13,000 parcels-Bright)

December, 2008: Hearings completed in Patrick County (20,000 parcels-Datasynch)

December, 2008: Hearings completed in Giles County (14,000 parcels-CAMRA)

June, 2008: Hearings completed in Isle of Wight County (19,500 parcels-CAMRA)

June, 2008: Hearings completed in City of Franklin (5,000 parcels-CAMRA)

December, 2007: Hearings completed in Franklin County (40,000 parcels-CAMRA)

December, 2007: Hearings completed in Buckingham County (12,438 parcels-Bright)

December, 2007: Hearings completed in City of Radford (5,000 parcels-ProVal)

December, 2007: Hearings completed in City of Galax (4,000 parcels-ProVal)

December, 2006: Hearings completed in Montgomery County (34,000 parcels-CLT)

June, 2006: Hearings completed in Isle of Wight County (18,000 parcels-CAMRA)

January, 2006: Hearings completed in Botetourt County (19,500 parcels-ProVal)

January, 2006: Hearings completed in Tazewell County (31,000 parcels-CAMRA)

November, 2005: Hearings completed in Northumberland (18,000 parcels-Datasynch)

October, 2005: Hearings completed in Craig County (5,000 parcels-Eagle)

April, 2005: Hearings completed in Swain County (11,000 parcels-ProVal)

December, 2004: Hearings completed in Giles County (13,351 parcels-CAMRA)

June, 2004: Hearings completed in Isle of Wight County (17,000 parcels – CAMRA)

April, 2004: Hearings completed in City of Falls Church (4,200 parcels – ProVal)

December, 2003: Hearings completed in Franklin County (38,000 parcels – CAMRA)

December, 2003: Hearings completed in City of Galax (4,000 parcels – ProVal)

December, 2003: Hearings completed in City of Radford (5,019 parcels – ProVal)

June, 2003: Hearings completed in City of Covington (5,564 parcels – Bartley)

December, 2002: Hearings completed in Prince Edward County (12,500 parcels – Bright)

Previous Contracts Continued

December, 2002: Hearings completed in Montgomery County (32,861 parcels – CLT)

January, 2002: Hearings completed in Botetourt County (18,100 parcels – ProVal)

Nov. – Dec., 2001: Hearings completed in Fauquier County (30,000 parcels – Keystone)

April, 2001: Hearings completed in the City of Clifton Forge (3,900 parcels – ProVal)

December, 2000: Hearings completed in Goochland (12,300 parcels – Bright)

December, 1999: Hearings completed in the City of Radford (5,005 parcels – ProVal)

December, 1999: Hearings completed in Craig County (4,787 parcels – Eagle)

May, 1999: Hearings completed in the City of Covington (5,000 parcels – Bartley)

2014 Contracts

City of Franklin – 3,800 parcels on CAMRA. (Effective July 2014)

2015 Contracts

County of Alleghany, NC – 16,000 parcels on Tyler Univers. (Effective January 2015)

County of Buchanan – 22,500 parcels on Bright. (Effective January 2015)

County of Giles – 14,000 parcels on CAMRA. (Effective January 2015)

County of Isle of Wight – 20,000 parcels on ProVal (Effective January 2015)

County of King William – 10,800 parcels on Bright. (Effective January 2015)

County of Montgomery – 38,100 parcels on Tyler IAS World. (Effective January 2015)

County of Prince Edward – 14,000 parcels on Bright. (Effective January 2015)

County of Pulaski – 30,100 parcels on ProVal. (Effective January 2015)

2016 Contracts

County of Orange – 20,000 parcels on CAMRA (Effective January 2016)

County of Shenandoah – 33,300 parcels on CAMRA (Effective January 2016)

Bidder Proposal for Work

Wampler-Eanes Appraisal Group, Ltd. (Wampler-Eanes) proposes to conduct and complete a General Reassessment of Real Estate for the County of Clarke (the County).

Specifically, this means that Wampler-Eanes will perform reassessment tasks as stated in the RFP #14-0620 and adhere to an approved timetable for completion. Wampler-Eanes will conduct a complete uniform reassessment of all properties, excluding public service properties, estimating the values at 100% of fair market value. Fair market value will be determined through a sales data analysis to be conducted prior to actual appraisal. The results of this sales analysis will be published and available for public inspection during the reassessment process and will become the property of the County.

Further, Wampler-Eanes will work actively and closely with the County in advertising and making known to the public that the reassessment is in process. Wampler-Eanes, will use extensive public relations and will prepare news releases for local publication regarding the reassessment, and be available to meet and talk with requesting civic organizations or other bodies to discuss this sensitive process. A fully-mounted, well-executed public relations process throughout the reassessment term will help prepare the public for valuation changes and can play a major role in deflecting adverse public reaction to County officials and office holders. Wampler-Eanes will be available to the citizens of Clarke County throughout the entire reassessment process to answer any questions or concerns in a timely and sensitive fashion.

During the process of sales data analysis, Wampler-Eanes will begin gathering sales information for actual valuation, using data cards. For each residential property, Wampler-Eanes will complete an exterior inspection, recording measurements, and providing a sketch of the dwelling. This process will be conducted in part both by research technicians and fully qualified appraisers. In those cases where a technician makes initial contact with the property owner/occupant, the data acquired will be verified by a review appraiser prior to reassessment. Those properties where owner/occupants are not available for interview will be marked with appropriate door "hangers" requesting they contact the reassessment office for data verification as necessary.

Wampler-Eanes will maintain during the term of the reassessment a staff of appraisers in the field who will be working with our Real Estate Reassessment Office. The telephone number of our Reassessment Office will be printed on the door knob hangers. All phone calls and other County reassessment business will be handled by our personnel in a courteous and professional manner.

During the entire reassessment, Wampler-Eanes will administer professional and complete quality control measures. Field data, along with data entry will be reviewed on a regular basis by a licensed appraiser in order to provide the most accurate and precise reassessment possible.

Following the data gathering/assessment process, notices of the updated valuations of each property will be mailed to property owners, also indicating places, dates and times for personal appeals with our qualified assessing officers for questions or complaints regarding newly established values. Wampler-Eanes will take appropriate follow-up procedures regarding disputed values, and make any adjustments as warranted.

When the last property is equalized or adjusted for reassessment and all updated data entered into the County computer database, Wampler-Eanes will follow through with any County or State filing requirements. We will be available to handle any follow-up actions regarding disputed values and can make necessary adjustments as warranted. Further, Wampler-Eanes will insure the accurate completion of a reassessment to all parties' satisfaction.

A monthly billing statement, reflecting parcels assessed to date, will be forwarded to the County during the first week of each month.

Please refer to this proposal's supporting documentation for a completed view of our plan to provide a professional and coordinated general reassessment for the County of Clarke. Additionally, all other aspects of the scope of this project, as outlined in the Request For Proposal #14-0620 will be earnestly administered by our firm.

CLARKE COUNTY PLAN OF ACTION

- A. The first step in a general reassessment is an extensive sales study. Sales from the last two years are used in this analysis. Commercial, industrial and larger rural tracts sometimes are analyzed over several years due to the limited sales data. These sales are verified by a seasoned appraiser through an on-site inspection of the sold property. The buyer or seller will be interviewed about the transaction.

Also local realtors and appraisers will be interviewed about the local market trends, neighborhoods, values, etc. Contractors will be interviewed on local cost trends.

- B. The second step is to start the conversion for the County and generate a reassessment manual. These cost tables can and will be updated throughout the entire reassessment process to ensure an acceptable ratio for the proposed locality.

- C. The third step in the reassessment process are the field inspections. At this point, the current county property record cards are reviewed by an appraiser or field technician. This includes a verification of construction type such as frame, masonry, etc. The roof is viewed for type and condition. The siding is verified for vinyl, brick, asbestos, etc. The foundation is looked at to determine the type and condition. Our field inspectors are trained to look at the electrical meters for upgrades. They look for replacement windows, central air conditioning units, generators, etc. Measurements of the buildings are checked for accuracy.

The property owners are interviewed and the interior information about the residence is verified including year built, interior finishes such as floors, walls, number of rooms, bedrooms, baths, heat, air conditioning, basement, and basement finish. If no one is available, a door hanger is left notifying the owner of our visit.

In the event that a field technician is used for the physical inspection and interview process, a seasoned appraiser will field review the properties, grade the dwelling, apply depreciation, and value the land. Values will be at 100% of market value. Also, please note that attention will be given to equity and uniformity.

It is also during the inspection state that current building permits will be worked. We would like to have the building permits on a monthly basis.

- D. The fourth step is to enter the changes into the County's software system by trained data entry personnel. Also, proofing of the data entry is done at this time.

- E. The fifth step is to take the new County records and run ratio reports by neighborhood using the most recent sales to determine the sales ratio. This is when the neighborhood adjustments are made if warranted. After values are certified, notices are mailed to property owners. These notices state ownership, values – current and proposed, dates and times of the informal hearings.
- F. The sixth step are the informal hearings. Wampler-Eanes will staff these hearings with an adequate number of appraisers and support staff to ensure that this process goes smoothly. We will listen to the property owners' concerns, go over the property record card again to check for accuracy, talk to the owner(s) about the appraisal process and the Code of Virginia on the reassessment process. If needed, we will make a second field visit. This will all be done with the Board of Assessors present.

After our reviews, a second notice will be mailed of our decision.

- G. Wampler-Eanes would like to be at the training of the Board of Equalization and Review to go over our steps A through F with the Board and to answer questions. We will work along the Board for three days at no additional charge.
- H. Wampler-Eanes will provide court testimony for any appeals without additional charge for four years from the first of January of the year in which the tax appraisal is effective.

Bidder Experience

Wampler-Eanes Appraisal Group Principal Steven I. Wampler, CRA, and Gary L. Eanes, ASA, have sixty plus years of combined appraisal experience in the Commonwealth of Virginia and North Carolina. The following select references are offered as a testament to Mr. Wampler's and Mr. Eanes' abilities to manage and conduct the General Reassessment for the County of Clarke in a timely, efficient, and effective manner.

- Reference 1: Essex County (General Reassessment, 10,000 parcels):
- Thomas Blackwell, Commissioner of the Revenue 804/443-4737
 P.O. Box 879
 Tappahannock, Virginia 22560
 tblackwell@essex-virginia.org
- Reference 2: Fauquier County (General Reassessment, 33,000 parcels):
- Ross D'Urso, County Commissioner of the Revenue 540/422-8149
 P.O. Box 149
 Warrenton, Virginia 20188
 commish@fauquiercounty.gov
- Reference 3: Isle of Wight County (General Reassessment, 20,000 parcels):
- Gerald Gwaltney, Commissioner of the Revenue 757/357-6669
 P.O. Box 107
 Isle of Wight, Virginia 23397
 ggwaltney@isleofwightus.net
- Reference 4: Middlesex County (General Reassessment, 12,500 parcels):
- Priscilla (Bonnie) Davenport, Commissioner of the Revenue 804/758-5331
 P.O. Box 148
 Saluda, Virginia 23149
 bonnie@co.middlesex.va.us
- Reference 5: Botetourt County (General Reassessment, 20,000 parcels):
- David Moorman, Assistant County Administrator 540/473-8233
 5 West Main Street, Suite 200
 Fincastle, Virginia 24090
 dmoorman@botetourt.org
- Rodney Spickard, Commissioner of the Revenue 540/473-8270
 P.O. Box 128
 Fincastle, Virginia 24090
 rspickard@botetourt.org

PROFESSIONAL ASSESSOR CERTIFICATIONS



COMMONWEALTH of VIRGINIA
Department of Taxation

October 20, 2009

Ms. Bonnie Johnson
County Administrator
County of Bath
P. O. Box 309
Warm Springs, Virginia 24484

Dear Ms. Johnson:

This letter is to certify that Mr. Steven Wampler is qualified to serve as the Professional Assessor for the County of Bath, Virginia, having fully met the requirements established by the Department of Taxation pursuant to the *Code of Virginia*.

If I may be of any further assistance, please do not hesitate to contact me at (804) 371-0848.

Sincerely,

A handwritten signature in black ink that reads "H. Keith Mawyer".

H. Keith Mawyer
Property Tax Manager
Office of Customer Services



Rowland L. (Bucky) Taylor
City Manager

March 25, 2008

Mr. H. Keith Mawyer
Property Tax Manager
Department of Taxation
Post Office Box 2560
Richmond, Virginia 23218-2460

Dear Mr. Mawyer:

The City of Franklin has contracted with Wampler-Eanes Appraisal Group, LTD to perform the City's 2008 General Reassessment of real property.

At its meeting on Monday, March 24, 2008 the Franklin City Council voted to appoint Mr. Steven I Wampler, CRA, Supervisor of the City's Reassessment, as the City's Professional Assessor. The City respectfully requests that the Department of Taxation certify Mr. Wampler as qualified in accordance with the Code of Virginia, Section 58.1-3275.

Your cooperation in the matter is greatly appreciated.

If I can be of additional assistance or should questions arise please do not hesitate to contact me.

With kindest regards, I am

Sincerely,

Rowland L. Taylor
City Manager

C: Brenda Rickman, Commissioner of the Revenue
H. Taylor Williams, IV, City Attorney
Mr. Steven I. Wampler

207 West 2nd Avenue, Post Office Box 179, Franklin, Virginia 23851 – 757-562-8502 – Fax 757-562-7982 E-Mail: rtaylor@franklinva.com – City Web Site: www.franklinva.com



COMMONWEALTH of VIRGINIA
Department of Taxation

April 18, 2005

Mr. Kenneth D. Eades.
County Administrator
County of Northumberland
P. O. Box 129
Heathsville, Virginia 22473

Dear Mr. Eades:

Mr. Steve Wampler of Wampler-Eanes Appraisal Group, Ltd., is hereby certified as the Professional Assessor to serve for the 2006 General Reassessment for the County of Northumberland, having fully met the requirements established by the Department of Taxation pursuant to the Code of Virginia.

If I may be of any further assistance, please do not hesitate to contact me at (804) 367-8020.

Sincerely,

H. Keith Mawyer
Property Tax Manager
Office of Customer Relations

pc

c: Mr. Steve Wampler
Wampler-Eanes Appraisal Group, Ltd.



Virginia Internet Filing and Payment for Businesses and Individuals
WWW.TAX.STATE.VA.US



COMMONWEALTH of VIRGINIA

Department of Taxation

March 23, 2004

Mr. Daniel E. McKeever
City Manager
City of Falls Church
300 Park Avenue
Falls Church, Virginia 22046-3332

Dear Mr. McKeever:

Mr. Steve Wampler of Wampler-Eanes Appraisal Group, Ltd., is hereby certified as the Professional Assessor to serve for the reassessment for the City of Falls Church, having fully met the requirements established by the Department of Taxation pursuant to the Code of Virginia.

If I may be of any further assistance, please do not hesitate to contact me at (804) 367-8020.

Sincerely,

A handwritten signature in black ink that reads "H. Keith Mawyer".

H. Keith Mawyer
Property Tax Manager
Office of Customer Relations

pc

c: Mr. Steve Wampler
Wampler-Eanes Appraisal Group, Ltd.



Virginia Internet Filing and Payment for Businesses and Individuals
WWW.TAX.STATE.VA.US

INSURANCE



CERTIFICATE OF LIABILITY INSURANCE

WAMPL-1

OP ID: BD

DATE (MM/DD/YYYY)

05/30/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER PARKER REIGLE INSURANCE AGENCY POB 1246 1015 EDEN WAY NORTH SUITE C CHESAPEAKE, VA 23327 Billy R. Davis	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE	
INSURED WAMPLER-EANES APPRAISAL GROUP, LTD. PO BOX 685 DALEVILLE, VA 24083	INSURER A : SENTINEL INSURANCE COMPANY LTD	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	


COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPOP AGG \$ \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		14UECZI7445	10/25/2013	10/25/2014	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

CLARKEC CLARKE COUNTY COMMISSIONER OF REVENUE 101 CHALMERS COURT BERRYVILLE, VA 22611	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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LETTERS OF RECOMMENDATION



County of Bath

Office of County Administrator
PO Box 309
Warm Springs, VA 24484

Bonnie Johnson
County Administrator
Office: (540) 839-7221
Fax: (540) 839-7222
bathadmn@tds.net

November 23, 2010

Website: www.bathcountvva.org

Mr. Steve Wampler, CRA, President
Wampler Eanes Appraisal Group, Ltd.
P. O. Box 685
Daleville, VA 24083

Re: Letter of Recommendation for Wampler-Eanes Appraisal Group, Ltd.

Dear Mr. Wampler:

We wished to provide you a letter of recommendation for the ongoing reassessment project in Bath County (January 1, 2011). As this is written, the assessor hearings are underway with your staff, and we are planning to initiate the Board of Equalization in January.

Your staff has been very professional, dedicated, and approached the reassessment with thoroughness to provide research, analysis, and field verification of the prevailing values in areas of our community. They have been accessible to the property owners to provide an exchange of information regarding their work with a noticeable spirit of service.

Although there are remaining activities prior to completion of the reassessment, it is noticeable that the firm has made every attempt to meet the legal requirements of the reassessment process and provide a verifiable data base on the value of properties in Bath County. We are pleased to provide our recommendation of the Wampler Eanes Appraisal Group, Ltd., to other counties. Please feel free to contact me at 540-839-7221.

Sincerely,

Bonnie Johnson
County Administrator

Percy C. Nowlin, III
Cedar Creek
Magisterial District

Carol R. Hardbarger
Millboro
Magisterial District

Richard B. Byrd
Valley Springs
Magisterial District

Jon R. Trees
Warm Springs
Magisterial District

Stuart L. Hall
Williamsville
Magisterial District



County of Warren
Office of the Tax Administrator

October 6, 2009

To Whom It May Concern:

Wampler-Eanes Appraisal Group was under contract to complete the county wide reassessment of real estate effective 1/1/2009. Since the last reassessment in 2001 Warren County had seen unprecedented growth which needed to be addressed for 2009. It was around the last quarter of 2008 that we saw a deterioration of the market. Steve Wampler, with the aid of the Warren County administration was able to make necessary adjustments at the end of the project to address this. The field work they provided has proved to be accurate throughout the appeals process. I would not hesitate to hire this firm in the future.

Sincerely

R. Edwin Mitchum
Tax Administrator



April 7, 2009

To Whom It May Concern:

It is with great pleasure that I recommend the services of Wampler-Eanes Appraisal Group, Ltd., the firm chosen to perform Franklin County's 2008 countywide real property reassessment. Gary Eanes served as Professional Assessor and Project Manager.

Our entire reassessment flowed very smoothly and it appeared that our properties were correctly assessed at their fair market value with minimal discrepancies. Wampler-Eanes displayed an accommodating and professional disposition throughout the reassessment process and are to be commended for their conscientious, efficient, and timely work. The reassessment went smoothly in spite of a 47.4% average increase countywide.

I highly recommend Wampler-Eanes Appraisal Group for similar work throughout Virginia. They made an inherently difficult process much easier to accommodate.

Sincerely,

Richard E. Huff, II
County Administrator

RICHARD E. HUFF II
COUNTY ADMINISTRATOR
40 EAST COURT STREET
ROCKY MOUNT, VIRGINIA 24151
(540) 483-3030
www.franklincountyva.org

Linda S. Baird
Commissioner of the Revenue
Buckingham County
P. O. Box 138
Buckingham, Virginia 23921
Telephone: 434-969-4181 Fax: 434-969-2753

December 1, 2008

REF: Wampler-Eanes Appraisal Group
120 Amsterdam Road
Daleville, Virginia 24083

To Whom It May Concern:

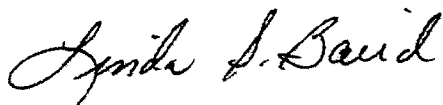
It is with great pleasure that I recommend the Wampler-Eanes Appraisal Group of Daleville, Virginia. They handled the reassessment of the real estate in Buckingham for tax year 2008.

The work they did in Buckingham County was done with professionalism. The workers showed a great sense of integrity and responsibility. They were friendly and easy to work with.

I highly recommend this company.

If you have any questions, please feel free to contact me or my office.

Sincerely,



Linda S. Baird
Commissioner of the Revenue

Prince Edward County
OFFICE OF COMMISSIONER OF THE REVENUE
Farmville, Virginia

WYATT L. OVERTON
COMMISSIONER

BEVERLY M. LEE
CHIEF DEPUTY

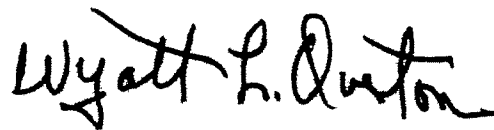
August 31, 2007

To Whom It May Concern:

Please be advised that Prince Edward County's 2003 General Reassessment was completed by the Wampler-Eanes Appraisal Group. Gary Eanes was the project manager. He and his staff were very professional and easy to work with. They are now working on our 2009 General Reassessment.

I have enjoyed working with Gary and Steve. It is with great pleasure that I would recommend the Wampler-Eanes Appraisal Group to any locality in the state of Virginia.

Sincerely,



Wyatt L. Overton

Commissioner of the Revenue



**CATHY FLINCHUM
COMMISSIONER OF THE REVENUE
619 SECOND STREET, RM 161
RADFORD, VIRGINIA 24141
540-731-3613
flinchumc@radford.va.us**

June 22, 2007

To Whom It May Concern:

Wampler-Eanes Appraisal Group completed the 2004 General Reassessment for the City of Radford and is currently under contract to complete our 2008 General Reassessment. I am pleased to have the opportunity to recommend the services of the Wampler- Eanes Appraisal Group.

The team from Wampler-Eanes is very professional and conscientious. Both of the above reassessments were performed in an orderly and efficient manner. Gary Eanes is our Project Manager and I find him very willing to accommodate the needs of the office as well as the general public. The fact that we continue to contract the services of Wampler-Eanes attests to our confidence in their work.

Please feel free to contact me should you have any questions or need additional information.

Sincerely,

A handwritten signature in cursive script that reads "Cathy Flinchum".

Cathy Flinchum
Commissioner of the Revenue



OFFICE OF
COMMISSIONER OF THE REVENUE
FRANKLIN COUNTY

275 South Main Street, Suite 106
Rocky Mount, Virginia 24151

TELEPHONE

State Taxes (540) 483-3083
Personal Property Tax (540) 483-3083
Real Estate (540) 483-3085
Land Use (540) 483-3084
Fax (540) 483-3089

Margaret S. Torrence
Commissioner of the Revenue

May 31, 2007

To Whom It May Concern:

I would like to take this opportunity to recommend the services of Wampler-Eanes Appraisal Group, Ltd. Franklin County is in the process of its four-year general reassessment which is being conducted by the Wampler-Eanes Group. I have been impressed with their professionalism, their commitment to quality assessments and their willingness to communicate and work with my office. The professionalism and knowledge of the entire staff at Wampler-Eanes is commendable.

Franklin County has more than 40,000 parcels of real estate and is experiencing rapid growth along with a high dollar real estate market. Gary and Steve have been committed to researching the sales data and all means necessary to insure accurate assessments. Their observations from the field as well as their communications with my office have aided us in maintaining accurate tax records.

Some of the citizens in Franklin County have expressed to me their appreciation of the staff at Wampler-Eanes for taking the time to speak with them and answering their individual questions regarding their assessments.

I have enjoyed working with Steve Wampler, Gary Eanes and their staff and would highly recommend the Wampler-Eanes firm to any locality. If you would like to speak with me personally, I can be reached at 540-483-3083.

Sincerely,

Margaret S. Torrence

Margaret S. Torrence
Commissioner of the Revenue

COUNTY OF ISLE OF WIGHT



OFFICE OF THE COMMISSIONER OF THE REVENUE
Post Office Box 107
Isle of Wight, Virginia 23397
(757) 365-6222

Janice A. Hardison
Commissioner of the Revenue

MEMORANDUM

TO: Whom It May Concern

FROM: Janice A. Hardison, Commissioner of the Revenue

RE: Wampler-Eanes Appraisal Group, Ltd.

Date: June 30, 2006

Wampler-Eanes Appraisal Group has conducted the 2004 and 2006 General Reassessment for Isle of Wight County. As Commissioner of the Revenue, I worked directly with Steve Wampler, President of the appraisal firm during each of the reassessments.

I highly recommend Wampler-Eanes Appraisal Group to any locality for their general reassessment. The appraisal firm is well established and experienced in conducting reassessments. Their staff is very professional and knowledgeable in appraisal practices. The field appraisers are very courteous and respectful of taxpayers and their property. The data entry staff is able to handle large volume of entries with very few errors.

During 2004 and 2006 reassessment, Steve Wampler met all deadlines and completed the reassessment on schedule. Steve was available to meet with various civic groups during the reassessment which provided positive public relations. I enjoyed working with Steve. He is a good person who delivers what he promises. I highly recommend Wampler-Eanes Appraisal Group to you.



Elizabeth C. Huffman, Commissioner
Danielle H. Snider, Deputy

1851
Commissioner of the Revenue

P.O. Box 186
New Castle, VA 24127
540-864-6241 (T)
540-864-7229 (F)
Email: commrev@tds.net

January 4, 2006

To Whom It May Concern:

It is with pleasure and confidence that I recommend the services of Wampler-Eanes Appraisal Group, Ltd., to any locality currently seeking mass appraisal services. The County of Craig contracted with Wampler-Eanes to conduct its six-year reassessment, effective January 1, 2006, and Mr. Wampler served as the professional assessor and project manager.

I was impressed by the knowledge and professionalism exhibited by Mr. Wampler and his staff during the entire reassessment process. They were prompt and efficient in their work and met every deadline and commitment as outlined in their contract. As you can imagine, a reassessment based on a six-year schedule presents numerous challenges and results in significant value change. The Wampler-Eanes Appraisal Group met these challenges and handled them with finesse and diplomacy. Their willingness to accommodate the needs of my office, as well as those of the citizen, is to be commended and resulted in a smooth reassessment process.

If I can provide any additional information regarding this firm, please feel free to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Elizabeth C. Huffman".

Elizabeth C. Huffman
Commissioner of the Revenue



CITY OF GALAX

TELEPHONE & TDD
276-236-5773
FAX 276-236-2889

September 22, 2005

Mr. Gary Eanes
Wampler-Eanes
P. O. Box 685
Daleville, Virginia 24083

RE: Support Letter and Reference

Dear Mr. Eanes:

Following the work of you and your associates during our most recent re-assessment of real estate I am pleased to offer this transmittal as evidence of the fact that we were very satisfied with the quality and quantity of the tasks performed on our behalf. In addition, Wampler-Eanes consistently exhibited and maintained professionalism as you interacted with both staff and the general public.

I would recommend your services to other public entities in need of similar services and shall anticipate continued success as Wampler-Eanes provides assistance to the city of Galax.

Best regards,

Dan Campbell

Daniel J. Campbell
City Manager

County of Giles



Board of Supervisors

315 North Main Street
Pearisburg, Virginia 24134

February 7, 2005

To Whom It May Concern:

Wampler-Eanes Appraisal Group Ltd. recently completed real estate assessment services for Giles County. The services they provided were performed in a thorough and professional manner. The county was very pleased with the level of expertise provided by this organization.

Sincerely,


Chris McKlarney
County Administrator

/sk

Telephone: (540) 921-2525 FAX: (540) 921-1846

COUNTY OF ISLE OF WIGHT



OFFICE OF THE COMMISSIONER OF THE REVENUE

*Post Office Box 107
Isle of Wight, Virginia 23397
(757) 365-6222*

Janice A. Hardison
Commissioner of the Revenue

June 1, 2004

To Whom It May Concern:

Wampler Eanes Appraisal Group has recently completed a General Reassessment for Isle of Wight County. The reassessment was performed in an orderly and efficient manner. It was within budget and each schedule was met.

The assessors have worked closely with my real estate assessor and have kept me informed of their progress and any unusual assessments. Steve and Gary have worked well with the taxpayers in our county.

I have enjoyed working with Steve & Gary and would highly recommend the Wampler Eanes firm to any locality in the state of Virginia. If you would like to speak with me personally, please call me at (757) 365-6224.

Sincerely,

A handwritten signature in cursive script that reads "Janice A. Hardison".

Janice A. Hardison
Commissioner of the Revenue



Franklin County
A Natural Setting for Opportunity

May 10th, 2004

To Whom It May Concern:

It is with great pleasure that I recommend the services of Wampler-Eanes Appraisal Group, Ltd., the firm chosen to perform Franklin County's 2003 countywide real property reassessment. Gary Eanes served as Professional Assessor and Project Manager.

Our entire reassessment flowed very smoothly and it appeared that all of our properties were correctly assessed at their fair market value with minimal discrepancies. Wampler-Eanes displayed an accommodating and professional disposition throughout the reassessment process and are to be commended for their conscientious, efficient, and timely work. The reassessment went smoothly in spite of a 44% average increase countywide.

I highly recommend Wampler-Eanes Appraisal Group for similar work throughout Virginia. They made an inherently difficult process much easier to accommodate.

With kindest regards, I remain

Sincerely,

Richard E. Huff, II
County Administrator

REH,II:skt

RICHARD E. HUFF II
COUNTY ADMINISTRATOR
40 EAST COURT STREET
ROCKY MOUNT, VIRGINIA 24151
(540) 483-3030
www.franklincountyva.org

**CATHY FLINCHUM
COMMISSIONER OF THE REVENUE
619 SECOND STREET, ROOM 161
RADFORD, VA 24141**

April 30, 2004

To Whom It May Concern:

The General Reassessment for Radford City for 2004 was completed by the Wampler-Eanes Appraisal Group. Gary Eanes was the project manager for the job and is very knowledgeable.

Gary was very easy to work with and went out of his way to be helpful. We worked very closely with the team that was in our locality and found them to be very conscientious.

I look forward to working with Wampler-Eanes Appraisal Group in the future.

Sincerely,


Cathy Flinchum



OFFICE OF COUNTY ADMINISTRATION
MONTGOMERY COUNTY
JEFFREY D. JOHNSON, COUNTY ADMINISTRATOR

755 ROANOKE STREET, SUITE 2E, CHRISTIANSBURG, VIRGINIA 24073-3181
March 17, 2003

George Nester
Floyd County Administrator
P.O. Box 218
Floyd, VA 24091

Dear George:

I am pleased to have the opportunity to recommend the services of the Wampler-Eanes Appraisal Group, Ltd. Montgomery County has just completed its four-year General Reassessment which was conducted by the Wampler-Eanes Group. Throughout this process, we have been impressed with their commitment, professionalism and dedication to the quality of the product.

For Montgomery County, this past reassessment presented many challenges. Rapid growth combined with a high dollar real estate market made complete, accurate and quantifiable sales data a necessity. In addition, the County was implementing a new mass appraisal system and found the need for a higher level of quantifiable information related to the more than 33,000 parcels within the County. Throughout the project, we have been impressed with the data gathering and analytical skills demonstrated by the project staff. Because of these skills, we believe we now have a viable real estate database with comprehensive information that will aid us in other contexts, such as implementation of our GIS system.

As we all know, meeting the legal requirements of the reassessment process often makes some people unhappy and other people less than happy. I believe that throughout this process, the project staff of Wampler-Eanes has made an effort to balance the legal requirements with providing our citizens every opportunity to offer additional information in the process.

If I may provide you with any additional information, please feel free to contact me at 382-6954 or jdjohnson@naxs.com.

Sincerely

Jeffery D. Johnson
County Administrator

cc: Wampler-Eanes Group. LTD

WWW.MONTVA.COM • 540-382-6954 • FAX 540-382-6943

BOARD OF SUPERVISORS

WILLIAM G. FORE, JR.
CHAIRMAN

HOWARD F. SIMPSON
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ROBERT M. JONES
CHARLES W. MCKAY
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ALVIN THOMAS, JR.
LACY B. WARD



COUNTY OF PRINCE EDWARD, VIRGINIA
WWW.CO.PRINCE-EDWARD.VA.US

COUNTY ADMINISTRATOR
MILDRED B. HAMPTON

POST OFFICE BOX 382
FARMVILLE, VA 23901

(434) 392-8637 VOICE

(434) 392-8683 FAX

SHAMPTON@
CO.PRINCE-EDWARD.VA.US

March 5, 2003

To Whom It May Concern:

The County of Prince Edward is very pleased to offer this letter of recommendation for the services of Wampler Eanes Appraisal Group. We are currently finalizing our General Reassessment effective January 1, 2003. Wampler Eanes completed all of their responsibilities as required by the contract in a timely, thorough and professional manner.

The County of Prince Edward would highly recommend Wampler Eanes to other localities and would hire them again to perform our general reassessment. If we may provide additional information, please feel free to contact me at 434-392-8837.

Sincerely,

Mildred B. Hampton
County Administrator



Botetourt County, Virginia
Office of the County Administrator

March 26, 2002

1 West Main Street, No. 1
Fincastle, Virginia 24090
Phone (540) 473-8230
Fax (540) 473-8207

To Whom It May Concern:

Wampler-Eanes Appraisal Group performed a general real property reassessment for Botetourt County effective January 1, 2002. Gary Eanes served as Professional Assessor and project manager.

Gary and his staff did an outstanding job. Their work was thorough, accurate, and based on solid data and methodology. Wampler-Eanes personnel were professional, cooperative, and responsive throughout the project. The reassessment could not have been smoother, less burdensome on County staff, or less controversial in the community.

I highly recommend Wampler-Eanes Appraisal Group for similar work throughout Virginia. They made an inherently difficult process seem painless.

Sincerely,

David V. Moorman
Deputy County Administrator

COUNTY OF FAUQUIER
OFFICE OF THE COUNTY ADMINISTRATOR

G. ROBERT LEE
County Administrator

40 Culpeper Street
Warrenton, Virginia 20186
(540) 347-8680
FAX (540) 349-2331
e-mail: grlee@co.fauquier.va.us

J. RANDALL WHEELER
Deputy County Administrator

ANTHONY I. HOOPER
Assistant County Administrator

January 16, 2002

TO WHOM IT MAY CONCERN

Recently, Wampler-Eanes Appraisal Group, Ltd. handled the County of Fauquier's real estate reassessment project. The firm of Wampler-Eanes has been most cooperative during the entire process. All required reports have been timely filed and Wampler-Eanes completed the project without the necessity for a time extension.

Wampler-Eanes Appraisal Group, Ltd. has been commended by the Fauquier County Board of Assessors, with whom the group worked most closely, for its efforts with the reassessment process.

Please contact me if I may be of further assistance.

Sincerely,



G. Robert Lee
County Administrator

GRL:rd

MOBILE HOME APPRAISAL FORM

**WAMPLER-EANES APPRAISAL GROUP
P.O. BOX 685
DALEVILLE, VIRGINIA**

MOBILE HOME APPRAISAL FORM

OWNER INFORMATION:

Owner's Name:
Owner's Address:
Owner of Land:

LOCATION OF MOBILE HOME:

Tax Map #:	
Park Name:	Lot #:
State Rt. #:	Record #:

MOBILE HOME INFORMATION:

Year:	Make:	Color:
Width:		Heat Type:
Air Cond:		Fireplace:
Quality: GD AV FR		Condition: GD AV FR
Purchase Date:		Purchase Price:

ADDITIONS & OTHER FEATURES:

Baths:				\$
Fireplace:				\$
Heat Pump:				\$
Addition:	X	=	S.F. X \$	=\$
Porch Type:	X	=	S.F. X \$	=\$
Porch Type:	X	=	S.F. X \$	=\$
Deck Type:	X	=	S.F. X \$	=\$
Deck Type:	X	=	S.F. X \$	=\$
Other:	X	=	S.F. X \$	=\$
Mobile Home Value:	X	=	S.F. X \$	=\$
Appraiser:	Date:	Info By:	Total \$	

NOTES/SKETCH:

ATTENTION PROPERTY OWNERS

An appraiser representing the Real Estate Assessment office visited your property during your absence.

- We feel we have sufficient information to complete the appraisal.
- Some information on your home has been estimated. Please call 556-5653 to verify or mail to **Goochland County Reassessment Office, P.O. Box 983, Goochland, VA 23063**

Date: _____ Appraiser: _____

Remarks: _____

EXAMPLE OF DOOR HANGER TO BE USED

Personnel Experience

Wampler-Eanes Appraisal Group proposes to employ the following qualified appraisers and technical staff personnel to conduct and complete the General Reassessment for the County of Clarke, Virginia:

Steven I. Wampler, CRA

Project Manager, Review Appraiser
Designated Professional Assessor by
Virginia State Department of Taxation
Designated Assessor for North Carolina

PO Box 685 Daleville, VA 24083
(see attached resume)

Gary L. Eanes, ASA

Project Manager, Review Appraiser
Designated Professional Assessor by
Virginia State Department of Taxation
Designated Assessor for North Carolina

P.O. Box 685 Daleville, VA 24083
(see attached resume)

STEVEN I. WAMPLER, CRA

*Certified Professional Assessor-Licensed Residential Real Estate Appraiser
Virginia License #4001 003696*

P.O. BOX 91
DALEVILLE, VIRGINIA 24083

Education:

National Business College, 1980, Salem, Virginia
Associate Arts Degree in Business Administration

Dabney S. Lancaster Community College (Lack 18 credits for Associate Degree in Forestry), 1975-77, Covington, Virginia

Lord Botetourt High School, Daleville, Virginia

Professional Education (recent):

Board of Assessor Training, 2013 – Virginia Department of Taxation, Amherst, Virginia

Proval International Users Group, 2013 – VAAO, Charlottesville, Virginia

Marinas & Self-Storage Valuation Issues, 2012 – VAAO, Charlottesville, Virginia

7-Hour National USPAP Update Course 2012 – VAAO, Charlottesville, Virginia

VA Proval Users Group Meeting, 2012 – VAAO, Charlottesville, Virginia

16.0 Real Estate Medley, 2012 – Moseley Flint, Buckingham, Virginia

Professional Employment:

1999 – Present

President, Wampler-Eanes Appraisal Group, Ltd., Daleville, Virginia

2013: Project Supervisor

County of Amherst

County of Buckingham

County of Fauquier

County of Appomattox

County of Charles City

County of Powhatan

1998 – 2012: Project Supervisor

County of Alleghany

County of Franklin

County of Warren, NC

County of Bath

County of Goochland

City of Covington

County of Clarke

County of Isle of Wight

City of Falls Church

County of Craig

County of Middlesex

City of Franklin

County of Dickenson

County of Montgomery

City of Radford

County of Essex

County of Northumberland

County of Fauquier

County of Russell

1996 – 1998

President, Chief Appraiser, Wampler Appraisal Group, Ltd., Daleville, Virginia

1992 – 1996

Commissioner of the Revenue, Botetourt County, Fincastle, Virginia

1987 – 1991

Project Manager, Wingate Appraisal Service, Roanoke, Virginia

1981 – 1986

Appraiser/Assessor, Wingate Appraisal Service, Roanoke, Virginia

1980

Real Estate Agent, Firestone and Wampler Realty

Professional Associations:

Licensed Residential Real Estate Appraiser – Virginia

Certified Real Estate Appraiser – North Carolina

Roanoke Valley Association of REALTORS

National Association of Review Appraisers and Mortgage Underwriters – Senior Member

Virginia Association of Assessing Officers

GARY L. EANES, ASA

*Certified Professional Assessor-Certified General Real Estate Appraiser
Virginia License #4001 002218*

1518 MILLWOOD DRIVE
SALEM, VIRGINIA 24153

Education:

Radford University, 1978-79, Radford, Virginia

New River Community College, 1975-1977, Dublin, Virginia
Associate Degree in Education

Christiansburg High School, Christiansburg, Virginia

Professional Education (recent):

Board of Equalization Training, 2014 – Virginia Department of Taxation, Lovingston, Virginia

Land Use, 2012 – VAAO, Charlottesville, Virginia

Affordable Subsidized Housing, 2012 – VAAO, Charlottesville, Virginia

Wetlands, Storm Water Management, Land Conservation Easements and Tax Credits, 2012 –
VAAO, Charlottesville, Virginia

Impacts of Economic Trends on Local/State Government and Overall Forecast for Economy
including Real Estate, 2012 – VAAO, Charlottesville, Virginia

VA Proval Users Group Meeting, 2012 – VAAO, Charlottesville, Virginia

Professional Employment:

1999 – Present

Vice President/Secretary, Wampler-Eanes Appraisal Group, Ltd., Daleville, Virginia

2014: Project Supervisor

County of Mitchell

County of Nelson

1999 – 2012: Project Supervisor

County of Botetourt

County of Craig

County of Dinwiddie

County of Franklin

County of Giles

County of Goochland

County of Montgomery

County of Orange

County of Prince Edward

County of Tazewell

County of Mitchell, NC

County of Swain, NC

City of Clifton Forge

City of Covington

City of Galax

City of Radford

1996 – 1998

General Appraiser, Wampler Appraisal Group, Ltd., Daleville, Virginia

1989 – 1998

Commercial Appraiser, City of Roanoke, Virginia

1987 – 1998

Contract work for Wingate Appraisal Service

1987 – 1988

Residential Appraiser, City of Roanoke, Virginia

1987

Appraiser, Roanoke County, Virginia

1979 – 1986

Appraiser/Assessor, Wingate Appraisal Service, Roanoke, Virginia

Professional Associations:

Certified General Real Estate Appraiser – Virginia

Certified Real Estate Appraiser – North Carolina

American Society of Appraisers – Senior Member

Chapter 78: Treasurer 1991-92, Third Vice President 1992-93, President 1994-1995

Region 3 Conference: Finance Committee 1989

Board of Zoning Appeals for the City of Salem, 2000- Present

International Association of Assessing Officers

Virginia Association of Assessing Officers

All Available Personnel

Fulton Waid	Certified General Real Estate Appraiser-VA, Certified-NC
R. Edwin Mitchum	Commercial Appraiser, State Certified-NC
Robert Haskins	Commercial Appraiser, State Certified-NC
Michael Colavecchio	Project Supervisor
George Anderson	Residential Appraiser, State Licensed-VA
Debby Burrows	Residential Appraiser, State Licensed-VA
Steven Chastang	Residential Appraiser, State Licensed-VA
Eric Cole	Residential Appraiser, State Licensed-VA
William Cole	Residential Appraiser, State Licensed-VA
Mark Fralin	Residential Appraiser, State Licensed-VA
Lowell Eakin	Residential Appraiser, State Certified-VA
Christopher Graham	Residential Appraiser, State Licensed-VA
Michael Didawick	Residential Field Appraiser
Eric Eanes	Residential Field Appraiser
Barbara Groves	Residential Field Appraiser
Dixie Hall	Residential Field Appraiser
Robert Long	Residential Field Appraiser
J. Massaroni-Bernocco	Residential Field Appraiser
Agnew Stathos	Residential Field Appraiser
Brandon White	Residential Field Appraiser
Chad Wyatt	Residential Field Appraiser
Matthew Gilbert	Residential Field Technician
James Ingram	Residential Field Technician
John Layman	Residential Field Technician
Kay Sander	Residential Field Technician
Alan Shelton	Appraiser Trainee
Kimberly Dorton	Data Entry/Residential Field Technician
Amanda Gilbert	Data Entry/Residential Field Technician
Chasidi Graham	Data Entry/Residential Field Technician
Deborah Horn	Data Entry/Residential Field Technician
Leanne Peck	Data Entry/Residential Field Technician
Kellie Taylor	Data Entry/Residential Field Technician
Laura Wampler	Data Entry/Residential Field Technician
Nellie Williams	Data Entry/Residential Field Technician
Michael Williams	Data Entry/Residential Field Technician
Amanda Graham	Data Entry Manager
Cami Eanes	Data Entry Technician
Judy Wilhelm	Data Entry Technician
Zachary Falls	Office Manager
Cindy Falls	Administrative Assistant

STATE LICENSES

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION
COMMONWEALTH OF VIRGINIA**
9980 Mayland Dr., Suite 400, Richmond, VA 23233
Telephone: (804) 367-8500

REAL ESTATE APPRAISER BOARD
LICENSED RESIDENTIAL REAL ESTATE APPRAISER

STEVEN IRA WAMPLER
P.O. BOX 91
DALEVILLE, VA 24083


James W. DeLoach
James W. DeLoach, Director

EXPIRES ON: 06-30-2016 NUMBER: 4001003696

ALTERATION OF THIS DOCUMENT, USE AFTER EXPIRATION, OR USE BY PERSONS OR FIRMS OTHER THAN THOSE NAMED MAY RESULT IN CRIMINAL PROSECUTION UNDER THE CODE OF VIRGINIA.

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION
COMMONWEALTH OF VIRGINIA**
9980 Mayland Dr., Suite 400, Richmond, VA 23233
Telephone: (804) 367-8500

REAL ESTATE APPRAISER BOARD
CERTIFIED GENERAL REAL ESTATE APPRAISER

GARY L EANES
1518 MILLWOOD DR
SALEM VA 24153


Gordon N. Dixon
Gordon N. Dixon, Director

EXPIRES ON: 05-31-2015 NUMBER: 4001 002218

ALTERATION OF THIS DOCUMENT, USE AFTER EXPIRATION, OR USE BY PERSONS OR FIRMS OTHER THAN THOSE NAMED MAY RESULT IN CRIMINAL PROSECUTION UNDER THE CODE OF VIRGINIA.

(SEE REVERSE SIDE FOR NAME AND/OR ADDRESS CHANGE)

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION
COMMONWEALTH OF VIRGINIA**
9980 Mayland Dr., Suite 400, Richmond, VA 23233
Telephone: (804) 367-8500

REAL ESTATE APPRAISER BOARD
CERTIFIED GENERAL REAL ESTATE APPRAISER

FULTON L WAID
PO BOX 518
FINCASTLE, VA 24090


Nick A. Christner
Nick A. Christner, Interim Director

EXPIRES ON: 02-29-2016 NUMBER: 4001001022

ALTERATION OF THIS DOCUMENT, USE AFTER EXPIRATION, OR USE BY PERSONS OR FIRMS OTHER THAN THOSE NAMED MAY RESULT IN CRIMINAL PROSECUTION UNDER THE CODE OF VIRGINIA.

EQUAL EMPLOYMENT OPPORTUNITY POLICY

By submitting this proposal, Wampler-Eanes Appraisal Group, Ltd. will certify to the County of Clarke that they will conform to the provisions of the Federal Civil Rights Act of 1964, as amended, the Virginia Fair Employment Act of 1975, as amended, where applicable, the Virginians With Disabilities Act, the Americans With Disabilities Act and Section 11 -5 1, of the Virginia Public Procurement Act, which provides:

During the performance of this contract, the Contractor agrees as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin or disabilities, except where religion, sex, national origin or disability is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
2. The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, will state that such Contractor is an equal opportunity employer.
3. Notices, advertisements and solicitations placed in accordance with Federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.

ADDENDA

REQUEST FOR PROPOSALS



PROPOSAL TITLE: GENERAL REASSESSMENT OF REAL PROPERTY

PROPOSAL NUMBER: RFP #14-0620

PROPOSAL DUE DATE: FRIDAY, JUNE 20, 2014

PROPOSAL DUE TIME: 3:00 P.M.

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I. Request for Proposals (as publicly advertised)

PUBLIC NOTICE
RFP #14-0620
GENERAL REASSESSMENT OF REAL PROPERTY

The Clarke County Purchasing Office, on behalf of the Clarke County Government, is soliciting competitive sealed proposals from qualified vendors that are able to provide a general reassessment to determine the current fair market value of all real property for the County of Clarke in accordance with applicable state laws and requirements.

Sealed proposals shall be clearly marked, "RFP 14-0620, GENERAL REASSESSMENT OF REAL PROPERTY." Proposals must be received in the Clarke County Purchasing Office by 3:00 P.M. (local prevailing time), Friday, June 20, 2014, at which time they will be publicly recorded. Proposals received after this time will not be accepted.

Proposal documents are available at Clarke County Purchasing Office, 129 Ramsburg Lane, Berryville, VA 22611, 540-955-5185, by email at mlegge@clarkecounty.gov, or on-line at www.clarkecounty.gov and www.clarke.k12.va.us.

Each vendor must be an Equal Opportunity Employer as defined by Federal and State Law.

Clarke County reserves the right to reject any and all bids, to waive informalities, and to negotiate with the successful offeror(s).

Thomas J. Judge
Director of Joint Administrative Services

II. Special Terms and Conditions

A. Background and Purpose of Contract

1. Clarke County, Virginia is a rural jurisdiction located in the Northern Shenandoah Valley adjacent to Warren, Frederick, Loudoun, and Fauquier Counties in Virginia, the City of Winchester, and Jefferson County in West Virginia. The County includes two incorporated towns (Berryville and Boyce).
2. This document constitutes a request for written, sealed proposals from qualified individuals or organizations to provide a general reassessment to determine the current fair market value of all real property for the County of Clarke in accordance with applicable state laws and requirements.
3. The last general reassessment for the county was completed in 2009, the one prior to that in 2005. It has typically been performed on an approximate four-year cycle for the past several decades.
4. In the past, Clarke County has experienced some issues including: a failure to receive a sales analysis early in the process; no clear methodology for the appraisal of development unit rights, a component of Clarke County's zoning; and inconsistencies between the several appraisers assigned to the County. The selected vendor shall ensure that these issues do not arise with this reassessment.
5. The County is soliciting a RFP instead of an IFB because this is a service-based contract and pricing is not the only evaluation criteria.
6. The award(s) shall be based on the vendor(s)' ability to meet all RFP requirements and the right is reserved to make the award to other than the lowest vendor/offeror, or to more than one Contractor, when deemed to be in the best interest of Clarke County.
7. All work performed under this contract shall be performed in accordance with all provisions of these specifications or plans and must be approved in writing by Clarke County or an authorized representative.
8. Any contract resulting from this solicitation shall be governed in any respects by the laws of Virginia, and any litigation with respect thereto shall be brought in the courts of the Commonwealth. The Contract shall comply with all applicable federal, state and local laws and regulations.

B. Tentative Time Frame

PROPOSAL ADVERTISED	June 2, 2014
PROPOSAL SUBMISSION DUE DATE	Must be received in the Clarke County Purchasing Office by 3:00 p.m. (local prevailing time) on June 20, 2014.
AWARD OF CONTRACT	4-6 weeks after proposals are received.
CONTRACT BEGINS	Date of PO issuance. The County intends on the selected firm to begin work on October 1, 2014.
CONTRACT ENDS	To be determined with selected vendor; however, the County intends on the selected firm to have the work completed by September 30, 2015.

Please note that the above dates are simply estimated time frames; Clarke County reserves the right to change dates as deemed necessary in the best interest of its constituents.

C. Addenda

1. Addenda may occur prior to proposal opening. It is the vendor's responsibility to check the website (www.clarkecounty.gov) listing frequently to ensure that all solicitation information is complete and accurate. Upon award, this document in its entirety including any forms and addenda shall be referred to as the contract.
2. The County will attempt to notify all vendors that are known to have a complete set of Proposal Documents; however, it is ultimately the responsibility of each company to check the County website (www.clarkecounty.gov, business, current solicitations) for addendums.
3. Copies of Addenda will be made available for inspection wherever Proposal Documents are on file for that purpose.
4. No Addenda will be issued later than two (2) days prior to the date of receipt for Proposals except:
 - a) any Addendum withdrawing the Request for Proposals; or
 - b) any Addendum that includes postponement of the date of receipt for Proposals.

5. Each Contractor shall ascertain before submitting a Proposal how many Addenda, if any, were issued.

6. Each Contractor shall certify on the Response Form the number of additional addenda received.

D. Notice of Award

Any Notice of Intent to Award or Notice of Award will be posted on the Clarke County website, www.clarkecounty.gov, under business and current solicitations.

E. Reference Form, Attachment A

Each vendor must complete and submit Attachment A (Reference Form), with the names of most recent clients, preferably in Virginia, which can be verified as to the quality of service/work provided by the vendor.

F. Alternate Bids/Deviations

1. It is expected that each vendor shall enter a proposal only on the RFP as specified.

2. If an alternate proposal is being offered, descriptive information shall be attached to the proposal at the time of submission, and shall be so addressed on Attachment B.

3. If deviations are being offered, descriptive information shall be attached to the bid proposal at the time of submission, and shall be so addressed on the Attachment B.

G. Use of Subcontractors

Clarke County reserves the right to reject the Contractor's selection of Subcontractors. Contractor must supply a list of all Subcontractors and Subcontractors' references, to Clarke County with proposal documents.

H. Points of Contact

All questions should be done via email and directed to Mr. Mike Legge, Clarke County Purchasing Manager. Mr. Legge's email address is mlegge@clarkecounty.gov.

During the contract, the main point of contact will be Mrs. Donna Peake, Clarke County Commissioner of the Revenue. Mrs. Peake can be reached at (540) 955-5187 or via email at dpeake@clarkecounty.gov.

Should you need to contact someone regarding this document, the following names are listed for your convenience. Please be sure to contact the person best suited to answer your questions or concerns.

NAME	TITLE	VOICE (FAX)
Donna Peake	Clarke County Commissioner of the Revenue	540-955-5187 (5180)
David Ash	Clarke County Administrator	540-955-5191 (5180)
Thomas J. Judge	Director of Joint Administrative Services	540-955-6172 (0676)
Mike Legge	Purchasing Manager	540-955-5185 (0456)
Emily Johnson	Accounts Payable Specialist	540-955-6171 (0676)
Pat Wiley	Administrative Assistant-Purchasing	540-955-5148 (0456)

Specific Reference to General Terms and Conditions

1. Bonds are not required.
2. Insurance Requirements
 - a) A **Certificate of Insurance will be required**; please refer to General Terms and Conditions for complete instructions. Please note that professional liability insurance will be required.
 - b) Be sure to instruct your insurance carrier as to how the Certificate of Insurance is to be worded.
 - c) Contractor shall be responsible for requiring any subcontractors to have the same amounts/types of insurance as the Contractor.
 - d) If you have any questions regarding these limits, please contact the Purchasing Office for clarification and discussion.
 - e) Note that the selected vendor shall furnish the County with all certificates of insurance, endorsements, declaration pages, and policies affecting coverage. The selected vendor must provide an endorsement letter that verifies that Clarke County, its officers, officials, employees, volunteers and agents (as their interest may appear)” are additionally insured.
3. Permits and Licenses
 - a) Clarke County Business License and/or a License from the Town of Berryville may be required. Please contact the Town of Berryville (540-

955-1099) and the Clarke County Commissioner of the Revenue (540-955-5187) for more information.

b) Virginia State Contractor's License will not be required; refer to GENERAL TERMS AND CONDITIONS for complete instructions.

c) It shall be the selected vendor's responsibility to pay for any other permits or licenses (building, town, etc.) that may be required for this project.

I. Proposal Requirements

1. One (1) original and nine (9) copies, (for a total of ten (10)), of each proposal are requested. The original shall be clearly marked "ORIGINAL" on the front of the proposal.

2. Proposals shall be prepared simply and economically, providing a complete and concise description of capabilities to satisfy the requirements of the RFP. Emphasis should be placed on completeness and clarity of content.

3. Each copy of the proposal should be bound or contained in a single volume where practical. All documentation submitted with the proposal should be contained in that single volume.

4. Ownership of all data, materials, and documentation originated and prepared for the RFP shall belong exclusively to Clarke County and shall be subject to public inspection in accordance with the Virginia Freedom of Information Act. Trade secrets or proprietary information submitted by a vendor shall not be subject to public disclosure; however, the vendor must **clearly** identify the sections that are confidential or proprietary by labeling the respective page(s) "proprietary" at the top of the page. The vendor shall also state why that respective information is proprietary.

5. Sealed proposals shall be clearly marked, RFP #14-0620 – General Reassessment of Real Property, and must be received at the Clarke County Purchasing Department, 129 Ramsburg Lane, Berryville, VA 22611 by 3:00 p.m. (local prevailing time) on June 20, 2014. The clock on the Purchasing Office wall will be used at the official timing device. Proposals received after that time will not be accepted.

6. Proposals shall include, but not be limited to the following:

a) Proposal Response Form-Attachment A.

b) Qualifications of the Contractor's personnel who would be a part of the pending contract.

- c) Reference Form-Attachment B. Listing of client references including names and phone numbers.
- d) An outline or definite statements as to the procedure or method applied to complete this reassessment. This includes your recommendations to a payment schedule.
- e) Identify a timeline for specific milestones.
- f) Reference letters or other information that will aid in the overall evaluation of the proposal and the vendor's capabilities.
- g) Sample copy of Insurance.
- h) A signed copy of any addendum issued before proposal opening date and time.
- i) Any alternate proposals or deviations.
- j) Copies of any required license, (state, local, etc.) for this type of work.
- k) Attachment C: SCC Form.

Per § 2.2-4311.2 of the Virginia Public Procurement Act, any contractor/vendor organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership must be authorized to transact business in the Commonwealth of Virginia as a domestic or foreign business entity if so required by Title 13.1 or Title 50 or as otherwise required by law.

Vendors submitting a bid/proposal shall include the identification number that was issued to them by the State Corporation Commission. Any vendor that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law shall include in its quote a statement describing why the vendor is not required to be so authorized.

J. Contract Method and Terms

- 1. Upon review and approval by Clarke County, a purchase order will be issued to Contractor. Receipt of purchase order by Contractor shall be considered the "Notice to Proceed" with starting date indicated.
- 2. The award shall be based on the contractor's ability to meet all RFP requirements and the right is reserved to make the award based on the proposal that the County feels to be in the best interest of its constituents.

K. Evaluation Criteria

- 1. Selection of the successful Offeror will be based upon submission of proposals meeting the selection criteria. The minimum evaluation criteria will include:

- a. Past performance and experience with projects of similar scope.
- b. Qualifications and availability of personnel to be assigned to the work.
- c. Ability of the firm to complete in a timely manner.
- d. References from past clients.
- e. Proposed approach and methodology.
- f. Price

2. The Division shall evaluate the proposals and may choose to interview vendors that are deemed the most fully qualified, responsible, and suitable on the basis of the Division's evaluations. If interviews are deemed necessary, the selected vendors will be requested to make an oral presentation to County officials to explain their proposal and answer questions. Firms short-listed will be notified of the time and location for interviews.

Information gained during the interview process may be used to help choose the selected vendor.

3. Negotiations shall then be conducted; beginning with the Vendor ranked first. If a contract satisfactory and advantageous to the Division can be negotiated at a price considered fair and reasonable, the award shall be made to that Vendor. If not, negotiations can begin with the second vendor.

III. Scope of Work

A. General Requirements:

1. There are approximately 9,000 parcels of real estate (taxable & exempt) to be reassessed.
2. Values to be assessed will in all cases be 100% of fair market values as required by state law, in keeping with good appraisal practice.
3. All appraisals will be based on a thorough study of Clarke County real estate sales since the last reassessment, with due consideration to construction and rental data where necessary.
4. Appraisals shall be based on a thorough study of actual market sales and construction costs in the County. The appraisal firm will conduct this study prior to beginning any field appraisals.

5. The market sales analysis will become the property of the county at the completion of the reassessment.
6. The firm will develop a local manual for use during the general reassessment and provide a minimum of two copies to the Commissioner of the Revenue for subsequent use after the reassessment is complete. The manual will specify, in summary form, the cost and pricing analysis. This manual will set forth all coding and all other data needed and/or used during the implementation of the County's computer appraisal system.
7. The reassessment will begin on or before October 1, 2014 and shall be completed no later than September 30, 2015.
8. The field work shall be completed and reviewed by the contractor for adjustments and a briefing will then be provided to the governing body to show the resulting changes in residential, commercial, industrial, farm land, and development unit right values. Following this a sufficient public review period will be scheduled and the reassessment book signed not later than September 30, 2014.
9. During the field work portion of the work, the Contractor shall arrange with the Commissioner and County Assessor for a bi-weekly review to cover subjects such as the amount of parcels visited during the past two week period, plans for areas to be worked in the forthcoming two weeks, problems encountered or anticipated, support needed, and general questions or comments.
10. The contracting agent, the project manager and any appraiser assigned to this reassessment must be certified by the Virginia Department of Taxation and must maintain that certification in good standing during the period of this contract.

B. Specific Requirements:

1. What the Contractor shall provide and pay for:
 - a. The Contractor shall provide sufficient licensed appraisers to complete the reassessment in the specified time. The project manager, who will be required to sign the reassessment land book after initial public hearings and readjustments, is required to be certified by the Virginia Department of Taxation, Property Tax Division.
 - b. Contractor shall furnish to the County for acceptance or rejection a list of all persons to be employed. The County may require the Contractor to remove from the contract any person the County considers being unqualified or negligent in the performance of duties, or who is guilty of misconduct; and such person shall not be employed on the project again without the written consent of the County.

c. The Contractor shall assume all travel and transportation expenses for his employees.

d. The Contractor will be required to work with the County's computer assisted mass re-appraisal system (CAMRA), which interfaces with the IBM AS-400 information storage, retrieval, and billing system. The CAMRA system has been developed by Stonewall Technologies, which is located at 104 Industry Way, Staunton, VA 24401. Phone 1-800-480-8810.

e. Any training or cost incurred by the Contractor to familiarize and work with the county system will be borne by the Contractor.

f. The Contractor shall provide the Commissioner of the Revenue with completed field inspection records and assist in the initial review.

g. The Contractor shall provide the Commissioner of the Revenue with interim appraised values for the purpose of quality assurance by the County.

h. The Contractor shall have a period of public review allowing parcel owners to discuss their assessment. The Contractor shall also provide an appraiser to attend and assist the Commissioner of the Revenue or Real Estate Assessor and the Board of Equalization, if necessary.

i. The Contractor shall provide a competent witness for court appeals filed within a period of three years following the last day of the year in which the assessment is effective.

j. The Contractor shall provide supervision of the clerical staff hired by the County to insure that all requirements for the project completion are met.

k. Work format for the Contractor:

- (1) Contractor shall visit each parcel of land and make a complete inspection.
- (2) Each main building and other significant buildings or improvements will be measured and sketched, if necessary.
- (3) The Contractor will interview the owner of each parcel if possible. If no one is present, **a door hanger will be left** to inform the residents / owners of the reassessment and to request any additional information.
- (4) In the event the owners refuse to provide information, a notation will be made on the property card and the assessment made on the best information available.
- (5) The Contractor will keep a record of each visit on the field property card. The record will include date, time, name of the appraiser and person interviewed.
- (6) The Contractor shall list and appraise by square footage (where applicable) the living space of all mobile homes.

l. The Contractor shall make speakers available for meetings with civic groups or other interested parties as desired by the Board of Supervisors and coordinated through the Commissioner of the Revenue for the purpose of disseminating general information relating to the reassessment process. During the general reassessment, the Contractor will endeavor to promote good public relations with all taxpayers and the general public. The Contractor will be willing to meet with County officials at the outset of the project to discuss past problems, and shall be open to a two-way communication with County officials, including the Board of Equalization and the Commissioner of Revenue, to prevent the recurrence of these problems.

m. The Contractor is advised that Clarke County has had in place a system of "sliding scale zoning" whereby units of property development rights are allocated based on available acreage as of 1980. This zoning has been a consideration in the development of property values. Contractors are advised to incorporate an approach to this zoning in their assessment methodology. Please contact the Commissioner of the Revenue or the Assessor if further information is desired.

n. The Contractor shall provide a digital photo for any property that does not currently have one, or whose photo is unclear or inaccurate.

o. The Contractor shall provide read-only access to the County to any database of appraisal components for the purpose of spot-checking the accuracy of the database during the mass appraisal.

2. What the County prefers, shall provide, and will pay for:

- a. Office space, furniture, office equipment and telephone service.
- b. Although the County will likely be able to provide some limited clerical assistance for data entry requirements for the job, vendors should price their proposals with the assumption that zero to little clerical assistance from the County will be provided. Please note before a contract is signed, the County may ask the selected vendor to negotiate a reduction in the overall contract price for an agreed upon amount of clerical assistance or agree upon an hourly rate reduction for assistance from County clerical staff.
- c. that they are not the Adequate clerical staff, which will function under the direction and supervision of Contractor. Clerical staff will perform data entry for new assessments; prepare property cards with new assessed values and other such clerical duties, which will be prescribed.

It is anticipated, based on previous experience, that one clerical person who is familiar with the county, should be sufficient. The employee will be selected

and paid by Clarke County, but training, based on the methodology or procedures used by the contractor will be supplied by the contractor.

- d. Necessary office supplies including postage and stationery for mailing notices, plus any advertising costs for hearings.
- e. All data processing, reassessment book and reassessment notices. A final reassessment listing, composed by alphabetical and tax map sequence, will be provided.
- f. Two copies of county tax maps with corrections as of September 30, 2014, and supply copies of updates as available.
- g. Data necessary to produce field cards.
- h. Prior sales data for use in developing property values.
- i. Building permit information and coordinate inspections with Contractor

C. OTHER REQUIREMENTS

1. The **Contractor agrees not to assign or subcontract** any of the work or obligations required under this contract **unless the Contractor first obtains the written consent of Clarke County**, which may be withheld for good cause.
2. These specifications shall not be construed as creating any contractual correlation between any Subcontractor and Clarke County.
3. Any acts and omissions of persons employed by the Contractor, including Subcontractors, shall be the full responsibility of the Contractor.

ATTACHMENT A – PROPOSAL RESPONSE FORM

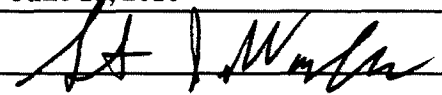
Note: Sealed Proposals shall be clearly marked, “RFP 14-0620, GENERAL REASSESSMENT OF REAL PROPERTY” and must be received in the Clarke County Purchasing Office by 3:00 P.M., Friday, June 20, 2014, at which time they will be publicly recorded. Proposals received after this time will not be accepted. The official time will be determined by the clock in the Purchasing Office.

Complete the following price information in this Request for Proposal – General Reassessment of Personal Property. By your signature, you are confirming the understanding of and your agreement to perform within the guidelines of the RFP.

Return this signed form with your proposal.

A. Price per parcel – Reassessment (estimated 9,000 parcels)	\$ 20.95
B. Lump sum - for Reassessment Project	\$ 188,550
E. Charge per parcel for new construction during October 1, 2014-September 30, 2015, based on building permits	\$ 25.00 per Permit

In compliance with this request for proposal and to all conditions imposed, the undersigned offers to furnish the goods and services at the price indicated above.

FIRM NAME: Wampler-Eanes Appraisal Group, Ltd.	DATE: June 18, 2010
ADDRESS: P.O. Box 685	BY: (Signature) 
CITY, STATE, ZIP: Daleville, Virginia 24083	BY: (Print name) Steven I. Wampler, CRA
TELEPHONE: (540) 992-2323	TITLE: President
FAX: (540) 992-5238	E-MAIL: wamplereneas@rbnet.com
CONTACT PERSON (S) Steven I. Wampler, CRA	
SOCIAL SECURITY OR FEDERAL TAX I.D. # 54-1795747	

CLARKE COUNTY BUSINESS LICENSE #			N/A		
VIRGINIA CONTRACTOR'S LICENSE #		EXPIRATION DATE		CLASS	
N/A		N/A		N/A	
SCC IDENTIFICATION NUMBER (IF APPLICABLE)					
04623765					
NAME OF INSURANCE CARRIER, BROKER OR AGENCY					
The Hartford					

2. SUBCONTRACTORS

The following Subcontractors are proposed for the item(s) of work listed. Trade contractors are subject to review per the General Conditions. List only firms that will supply any labor at this site. Submit a reference form for each Subcontractor listed.

ITEM OF WORK	SUBCONTRACTOR
N/A	N/A

3. RECEIPT OF CORRESPONDENCE

The undersigned acknowledges receipt and inclusion of the following into the proposal: (If none, write "NONE".)

- A. Pre-proposal minutes NONE Dated: _____
- B. Pre-proposal minutes NONE Dated: _____
- C. Addendum No. NONE Dated: _____
- D. Addendum No. NONE Dated: _____

4. PROPOSAL PRESENTATION

- A. The Contractor having carefully examined the Proposal Documents and all other related documents, fully reviewed the existing site conditions, and having become familiar with all conditions affecting the proposed work, including the availability of labor, materials and equipment, agrees to perform all Work required by the Proposal Documents.
- B. The Contractor, if awarded a Contract, agrees to commence the work on the date(s) specified in the Notice(s) to Proceed; to carry the work forward expeditiously with adequate forces; and subject to authorized adjustments, to achieve Interim Milestones, Substantial Completion and Final Completion in accordance with the dates or periods of performance set forth in the Contract Documents.

7. CONTRACTOR'S ORGANIZATION (strike out all conditions that do not apply)

RFP #14-0620

PROJECT: GENERAL REASSESSMENT OF REAL PROPERTY

PAGE 16 OF 33

- ~~A. An individual or sole proprietorship~~
- ~~B. A partnership~~
- ~~C. A joint venture~~
- D. A corporation organized under the laws of the State of Virginia

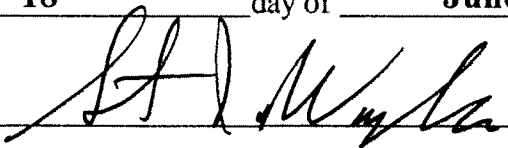
8. ATTACHMENTS

The following is a checklist of items that are to be included with the Proposal Response Form and shall be completed by the Contractor:

- A. Attachment B: Reference Form
- B. Attachment C: SCC Form
- C. Sample Certificate of Insurance
- D. A total of ten copies of the proposal
- E. Recognition of any addendum posted
- F. Copies of any required licenses or permits
- G. Timeframe for milestones
- H. Qualifications of vendor's personnel that will be working on this contract.
- I. Outline or definite statements as to the procedure or method applied to complete this reassessment. This includes your recommendations to a payment schedule

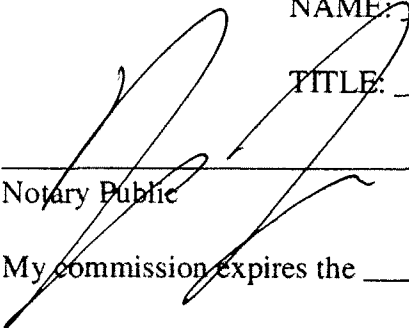
9. SIGNATURE AND SEAL

Signed and sealed this 18th day of June, 20 14

BIDDER - SIGNATURE: 

NAME: Steven I. Wampler, CRA

TITLE: President

 Seal

ZACHARY RYAN FALLS
 NOTARY PUBLIC
 Commonwealth of Virginia
 Reg. #7261936
 My Commission Expires May 31, 2017

My commission expires the 31st day of May, 20 17

END OF PROPOSAL RESPONSE FORM
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ATTACHMENT B: REFERENCE FORM

This form must be completed and returned as part of your bid. Contractors shall provide the following references for four (4) most recent and similar projects.

1. FIRM NAME		Essex County, Virginia	
CONTACT PERSON	Thomas Blackwell	TITLE	Commissioner of the Revenue
STREET ADDRESS, CITY, STATE, ZIP P.O. Box 879, Tappahannock, VA 22560			
TELEPHONE	(804) 443-4737	FAX	
SPECIFIC INFORMATION 2013 Reassessment - 10,000 Parcels			
2. FIRM NAME		Fauquier County, Virginia	
CONTACT PERSON	Ross D'Urso	TITLE	Commissioner of the Revenue
STREET ADDRESS, CITY, STATE, ZIP P.O. Box 149, Warrenton, VA 20188			
TELEPHONE	(540) 422-8179	FAX	
SPECIFIC INFORMATION 2014 Reassessment - 33,000 Parcels			
3. FIRM NAME		Isle of Wight County, Virginia	
CONTACT PERSON	Gerald Gwaltney	TITLE	Commissioner of the Revenue
STREET ADDRESS, CITY, STATE, ZIP 17090 Monument Cr., Suite 113, Isle of Wight, VA 23397			
TELEPHONE	(757) 365-6222	FAX	(757) 365-6219
SPECIFIC INFORMATION Current Project & 2012 Reassessment - 20,000 Parcels			
4. FIRM NAME		Middlesex County, Virginia	
CONTACT PERSON	Patricia Davenport	TITLE	Commissioner of the Revenue
STREET ADDRESS, CITY, STATE, ZIP 877 General Puller Hwy., Saluda, VA 23149			

TELEPHONE	(757) 365-6222	FAX	(757) 365-6219
SPECIFIC INFORMATION			
2012 Reassessment - 12,500 Parcels			



ATTACHMENT C:
CLARKE COUNTY
 DEPARTMENT OF JOINT ADMINISTRATIVE SERVICES
 PURCHASING DEPARTMENT
 129 Ramsburg Lane Berryville, VA 22611
 Phone (540) 955-5185 Fax (540) 955-0456

Compliance with Virginia Law for Transacting Business in Virginia.

The undersigned hereby agrees, if this Bid/Proposal is accepted by Clarke County, for such services and/or items that the undersigned has met the requirements of the Virginia Code Section 2.2-4311.2

Please complete the following by checking the appropriate line that applies and providing the requested information:

A. Bidder/offeror is a Virginia business entity organized and authorized to transact business in Virginia by the SCC and such bidder's/offeror's Identification Number issued to it by the SCC is 04623765.

B. Bidder/offer is an out-of-state (foreign) business entity that is authorized to transact business in Virginia by the SCC and such bidder's/offeror's Identification Number issued to it by the SCC is _____.

C. Bidder/offeror does not have an Identification Number issued to it by the SCC and such bidder/offeror is not required to be authorized to transact business in Virginia by the SCC for the following reason(s):

Please attach additional sheets of paper if you need to explain why such bidder/offeror is not required to be authorized to transact business in Virginia.

Wampler-Eanes Appraisal Group, Ltd.
 Legal Name of Company (as listed on W-9)

Wampler-Eanes Appraisal Group, Ltd.
 Legal Name of Bidder/Offeror

June 18, 2014
 Date

Authorized Signature

Steven I. Wampler, President
 Print or Type Name and Title

ATTACHMENT D:
COUNTY OF CLARKE GENERAL TERMS AND CONDITIONS

These General Terms and Conditions are required for all sealed and unsealed written solicitations issued by the County of Clarke. The County of Clarke includes the Clarke County Board of Supervisors and General Government, the Clarke County School Board and School System, and all other agencies, boards, and commissions under the fiscal direction of the Clarke County Board of Supervisors.

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HH. ANITRUST

II. DEFAULT

JJ. TYPES OF CONTRACT CLAUSES THAT THE COUNTY SHALL ATTEMPT TO REMOVE FROM VENDOR CONTRACTS

KK. SEVERABILITY OF CONTRACT

A. **COMPETITION INTENDED:** It is Clarke County's intent that this document permits competition. It shall be the prospective bidder's responsibility to advise the Director of Joint Administrative Services in writing if any language requirements, specifications, etc., or any combinations thereof, inadvertently restrict or limit the requirements stated in this document to a single source. The Director of Joint Administrative Services must receive such notification not later than ten (10) calendar days prior to the date set for the bids to close.

B. **INQUIRIES:** If any prospective bidder has questions about the specifications or other solicitation documents, the prospective bidder shall contact the Director of Joint Administrative Services, no later than seven (7) days before the due date.

Any changes after the bid is advertised will be official only when submitted in writing and signed by the Director of Joint Administrative Services.

Any and all changes will be made by addendum and sent to all recorded holders of the bid documents.

All addenda issued will become part of the bid.

For a list of specific persons available to discuss this bid, see Points of Contact.

C. **INCONSISTENCY IN PROVISIONS:** In the event there are inconsistencies between the General Terms and Conditions and any other schedules contained herein, the first shall govern.

D. **COOPERATIVE PURCHASING:** It is the desire of Clarke County that all other jurisdictions be allowed to "ride the bid" and enter in to a contract with any successful Contractor chosen by Clarke County, based on mutual agreement between successful Contractor(s) and other jurisdiction(s).

If this bid is used as a cooperative IFB issued by Clarke County, the following would apply:

4. Clarke County is acting as the "Contracting Agent" for the jurisdictions concerned and shall not be held liable for any costs, damages, etc., incurred by any other jurisdiction.
5. Each jurisdiction will execute its own purchase orders with the Contractor(s) and be invoiced accordingly, in accordance with each jurisdiction's purchasing policy and procedures.
6. For copies of other jurisdictions' terms and conditions, Contractor must contact them.

E. **ETHICS IN PUBLIC CONTRACTING:** The provisions contained in Article 6 of the Virginia Public Procurement Act (VPPA) as set forth in the 1950 Code of Virginia, as amended, shall be applicable to all contracts solicited or entered in to by Clarke County. A copy of these provisions may be obtained from the Director of Joint Administrative Service upon request.

By submitting their bids, all bidders certify that their bids are made without collusion or fraud and that they have not offered or received any kickbacks or inducements from any other bidder, supplier, manufacturer or Subcontractor in connection with their bid, and that they have not conferred to any public employee having official responsibility for this procurement transaction any payment, loan, subscription, advance, deposit of money, services or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value was exchanged.

The provisions referenced above supplement, but do not supersede, other provisions of law including, but not limited to, the Virginia Conflict of Interest Act (§2.2-3100 et. Seq.). The provisions apply notwithstanding the fact that the conduct described may not constitute a violation of the Virginia Conflict of Interests Act. To the extent that violations of the ethical standards of conduct constitute violations of the Code of Virginia, they shall be punishable as provided therein. Such sanctions shall be in addition to the civil remedies set forth.

By entering into a contract, the bidder conveys, sells, assigns, and transfers to Clarke County, all rights, title and interest in and to all causes of the action it may now have or hereafter acquire under the anti-trust laws of the United States and the Commonwealth of Virginia, relating to the particular goods or services purchased or acquired by Clarke County, under said contract.

Consistent and continued tie bidding could cause rejection of bids by Clarke County and/or investigation for anti-trust violations.

- F. TAX-EXEMPT STATUS: Since municipalities and school districts are exempt from all direct federal and state taxes, Clarke County is tax-exempt and will provide a tax-exempt certificate upon request.
- G. APPLICABLE LAWS AND COURTS: This solicitation and any resulting contract shall be governed by the laws of the Commonwealth of Virginia. All Court proceedings shall be held in the Commonwealth of Virginia. The contractor shall comply with all applicable federal, state and local laws, rules, ordinances, and regulations.
- H. FIRM BID PRICING: Clarke County requires the bid price remains firm for ninety (90) days after date of the bid opening, during which period bids may not be withdrawn. "Discount from list" bids are not acceptable unless requested.
- I. TIE BIDS: The Joint Administrative Services Department and all other departments of Clarke County making purchases of services, supplies, material or equipment, shall, in making purchases of same, give preference to services, supplies, material or equipment sold by Clarke County and the State of Virginia vendors, in that order, in all cases of tie bids, quality and service being equal.
- J. ANTI-DISCRIMINATION: Every individual or firm bidding must be an Equal Opportunity Employer as defined by federal law and the Code of Virginia, Virginia Public Procurement Act as amended: "Section 2.2-4311, Employment Discrimination by Contractor Prohibited" which reads:

All public bodies shall include in every contract of more than \$10,000 the following provisions:

1. During the performance of this contract, the contractor agrees as follows:
 - a. The contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
 - b. The contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that such contractor is an equal opportunity employer.
 - c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.
 2. The contractor will include the provisions of the foregoing paragraphs a, b and c in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.
- K. IMMIGRATION REFORM AND CONTROL ACT OF 1986: By submitting their bids, bidders certify that they do not and will not during the performance of this contract employ illegal alien workers or otherwise violate the provisions of the Federal Immigration Reform and Control Act of 1986.
- L. DEBARMENT STATUS: By submitting a bid, the bidder certifies that they are not currently debarred by the Federal Government, Commonwealth of Virginia, or by any City, Town, or County from submitting bids or proposals on contracts for the type of goods and/or services covered by this solicitation, nor are they an agent of any person or entity that is currently so debarred.
- M. RESPONSE FORM PROCEDURES:
1. Response Forms must be signed and received at the Purchasing Office, before the opening hour.
 2. Sealed Bids and Sealed Proposals offered by fax and or telephone will not be accepted.
 3. Quotes offered by fax will be accepted; however, telephone quotes will not be accepted.
 4. All Response Forms delivered in person must be delivered to the Purchasing Office.
 5. In submitting a Response Form, the bidder signifies that he/she is fully informed as to the extent and character of the supplies, materials, equipment and/or services necessary to perform this project in accordance with all documents constituting the bid and will comply satisfactorily with the bid documents.

6. Further, the bidder signifies that when necessary he/she has inspected the site on which the work shall be done and is aware of all conditions affecting the execution of the work contained within the bid documents. Failure to visit the site will in no way relieve the successful bidder from performance under the contract.
7. All information required by the solicitation must be supplied to constitute a responsive bid. All information submitted including prices should be typed so as to insure legibility. However, the bidder's signature shall be handwritten in ink in order for the bid to be considered.
8. The bidder expressly warrants that the price or prices quoted herein are not the result of an agreement or understanding expressed or implied with any other bidder or bidders.
9. By submitting a Response Form, bidders certify that they are not currently debarred by Clarke County from submitting bids, proposals or quotes on contracts, nor are they an agent of any person or entity that is currently debarred by Clarke County from submitting bids, proposals or quotes.
10. Any Response Form submitted with corrections must have corrections initialed by the person who signed the original. The unit price will prevail in the event an error is made in computing totals.
11. All prices for materials are to be F.O.B. Destination, prepaid and allowed. Except as otherwise specified herein, standard commercial packaging, packing and shipping containers shall be used. All shipping containers shall be legibly marked or labeled on the outside with purchase order, commodity description, and quantity.
12. The successful bidder shall not assign, transfer, convey, sublet, or otherwise dispose of the contract or his/her right, title, or interest therein, or his/her power to execute written consent of Clarke County.
13. Bidders are encouraged to have a representative at the bid opening if information on the bids submitted is desired.
14. Bids will be opened at the advertised local prevailing time, but Clarke County officials reserve the right to take sufficient time to study the various bids and then make the awards. Bids will be awarded as promptly as possible after the closing date.
15. Unless otherwise specified, Response Forms must be submitted in triplicate and will be received at:
Clarke County Purchasing Office
129 Ramsburg Lane
Berryville VA 22611
16. Sealed Bid envelopes must be clearly marked, with the IFB number and project name, on the outside, lower left corner as follows:

Sealed Bid – Do Not Open
IFB # _____
PROJECT NAME _____
17. **Sealed Bids will be received up to the advertised time and date at the Clarke County Purchasing Office and at the appointed time will be opened publicly and read allowed. The clock on the Purchasing Office's wall will be used to log the time each bid/proposal is received.**
18. **If more than one bid opening is held the same date, bids will be opened in succession as numbered and lettered (A, B, C, etc.).**
 - a. Late bids will not be accepted. Bids received in the mail will be returned to the bidder unopened (provided properly sealed and marked as indicated above). Failure to comply with conditions set forth herein may result in removal of bid (all/part) from consideration.
 - b. All contracts, unless otherwise specifically stated, shall provide materials/commodities in new, first class condition, fresh stock, latest model, design or pack. This shall include any containers suitable for shipment, usage and/or storage unless otherwise indicated within this document. Verbal agreements to the contrary will not be recognized.
 - c. Any items or parts of any equipment listed in this solicitation which are not fully described or are omitted from such specifications and which are clearly necessary for the completion of such equipment and its appurtenance shall be considered a part of such equipment although not directly specified or called for in the specifications.

- d. By law, Clarke County will not receive any materials, products, or chemicals that may be hazardous to an employee's health, unless accompanied by a Material Safety Data Sheet (MSDS) when products and/or chemicals are received. **MSDS must be submitted to Clarke County in triplicate.**

N. BID WITHDRAWALS

1. A bidder, for contract other than for public construction, may request withdrawal of his/her bid before award, by submitting a written request to the Director of Joint Administrative Services.
2. After bid/proposal opening, corrections shall be permitted only to the extent that the vendor can show by clear and convincing evidence that a mistake of a nonjudgmental character was made, the nature of the mistake, and the price actually intended. After the opening, no changes in prices or other provisions of bids/proposals prejudicial to the interest of the County or fair competition shall be permitted. In lieu of bid correction, a low bidder/offeror alleging a material mistake of fact may be permitted to withdraw its bid/proposal if:
 - a. the mistake is clearly evident on the face of the bid/proposal document but the intended correct bid/proposal is not similarly evident; or
 - b. the vendor submits evidence which clearly and convincingly demonstrates that a mistake was made. All decisions to permit the correction or withdrawal of bids, or to cancel awards or contracts based on bid mistakes, shall be supported by a written determination made by the Director of Joint Administrative Services.
3. If bid bonds were tendered with the bid, Clarke County may exercise its right of collection. No bid may be withdrawn under this paragraph when the result would be the awarding of the contract on another bid of the same bidder in which the ownership of the withdrawing bidders is more than five percent (5%).
4. If a bid is withdrawn under the authority of this paragraph, the lowest qualified remaining bid shall be deemed to be the low bid.
5. Except as otherwise provided by regulation, all decisions to permit the correction or withdrawal of bids, or to cancel awards or contracts based on bid mistakes shall be supported by a written determination made by the Director of Joint Administrative Services.
6. No bidder who is permitted to withdraw a bid shall, for compensation, supply any material or labor or to perform any subcontract or other work agreement for the person or firm to whom the contract is awarded or otherwise benefit, directly or indirectly, from the performance of the project for which the withdrawn bid was submitted.

O. AWARD SPECIFICS

1. Clarke County reserves the right to accept, reject and/or cancel all or any part of any Response Form, and to waive minor technicalities.
2. Awards will be made to the lowest responsive and responsible bidder(s), provided services and quality are considered to be equal to (or better than) that offered by other bidders, and the right is reserved to make the award to other than the lowest bidder when it is in the best interest of Clarke County. Further, Clarke County will be the sole judge as to conditions affecting such interest.
3. Clarke County may make such reasonable investigations as deemed proper and necessary to determine the ability of the bidder to perform the work and/or furnish the item(s), and the bidder shall furnish to Clarke County all such information and data for this purpose, as may be requested.
4. Clarke County reserves the right to inspect bidder's physical facilities before award to satisfy questions regarding the bidder's capabilities.
5. Clarke County further reserves the right to reject any bid, proposal or quote if the evidence submitted by, or investigations of, such bidder fails to satisfy Clarke County, that such bidder is properly qualified to carry out the obligations of the contract and to complete the work and/or furnish the item(s) contemplated therein.
6. Clarke County reserves the right to conduct any test/inspection it may deem advisable to assure supplies and services confirm to the specification.
7. A contract shall not be assignable by the Contractor, in whole or part, without the written consent of Clarke County.

8. Unless otherwise specified, the right is reserved to make award based on all work and/or items, or on any part of work/items, whichever is in the best interest of Clarke County.
9. The right is reserved to cancel any contract and reject deliveries of any products or materials not in accordance with the specifications. All returns or exchanges will be at the Contractor's expense. Clarke County shall be the sole and final judge.
10. The Contractor shall pay all sales, consumer, use and other similar taxes for work or portions thereof provided by the Contractor which are legally enacted at the time bids are received, whether or not yet effective.
11. The right is reserved to decide when a deviation from specifications is of sufficient consequence, when measured against the purpose for which the item will be purchased, to justify including it for consideration. Clarke County shall be the sole and final judge.
12. Should the delivery of any part of an order be delayed beyond time specified, or should any portion of the products delivered fail to comply with the specifications, Clarke County shall have the right to buy at market price for immediately delivery, and any excess cost of same over the price named herein is to be paid by the Contractor or deducted from any money due him/her thereafter.
13. If delay is foreseen, the Contractor shall give thirty (30) days prior written notice to the Director of Joint Administrative Services. Clarke County has the right to extend delivery date if reasons appear, in the sole discretion of Clarke County, to be valid. The Contractor must keep Clarke County advised at all times of status of order.
14. Default in promised delivery (without accepted reasons) or failure to meet specifications, authorizes the Joint Administrative Services Department to purchase supplies, equipment or services elsewhere and charge the full increase in cost and handling to the defaulting Contractor.
15. **The Joint Administrative Services Department will permit NO SUBSTITUTIONS OR CANCELLATIONS after award without written approval.**
16. When Clarke County notifies a bidder, in writing, of its acceptance of the bidder's price(s) of any goods or services, this notification will signify the effective date of the acceptance of this contract.
17. Cancellation of a contract for any reason may result in the removal of the successful bidder's name from the mailing list for future bidding. If the cancellation is for non-performance of the contract, such cancellation may be at the successful bidder's expense.
18. All guarantees and warranties required shall be furnished by the Contractor and shall be delivered to the Purchasing Office before final payment on the contract is made. Unless otherwise stated, the manufacturer's standard warranty applies.

P. JUSTIFICATION FOR TERMINATION

1. Clarke County may terminate this contract in whole or part whenever the Director of Joint Administrative Services shall determine that such a termination is in the best interest of Clarke County.
2. Any such termination shall be effected by delivery to the Contractor at least ten (10) business days prior to the termination of a written Notice of Termination specifying the extent to which performance shall be terminated and the date upon which such termination becomes effective.
3. An equitable adjustment in the contract price shall be made for completed service, but no amount shall be allowed for anticipated profit or unperformed services.
4. If any work or service hereunder is in progress, but not completed as of the date of termination, then this contract may be extended upon written approval by Clarke County until said work or service is completed and accepted.
5. Possible reasons for termination are:
 - a. Termination for Convenience – in the event this contract is terminated or cancelled upon request and for the convenience of Clarke County, without the required ten (10) days advance written notice, then Clarke County shall negotiate reasonable termination costs, if applicable.
 - b. Termination for Cause – termination by Clarke County for cause, default or negligence on the part of the Contractor shall be excluded from the foregoing provision; termination costs, if any, shall not apply. The ten (10) days advance notice requirement is waived in the event of Termination for Cause.

- c. Termination Due to Unavailability of Funds in Succeeding Fiscal Years – when funds are not appropriated or otherwise made available to support continuation of performance in a subsequent fiscal year, the contract shall be cancelled and the Contractor shall be reimbursed for the reasonable value of any non-recurring costs incurred but not amortized in the price of the supplies or services delivered under the contract.

Q. DRUG FREE WORKPLACE: Every individual or firm bidding must be an Equal Opportunity Employer as defined by federal law and the Code of Virginia, Virginia Public Procurement Act as amended: "Section 2.2-4312, Drug-free Workplace to be Maintained by Contractor; Required Contract Provisions" which reads:

All public bodies shall include in every contract over \$10,000 the following provisions:

During the performance of this contract, the contractor agrees to (i) provide a drug-free workplace for the contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

R. INSURANCE REQUIREMENTS: By signing and submitting a bid or proposal under this solicitation, the bidder or offeror certifies that if awarded the contract, it will have the following insurance coverage at the time the contract is awarded. For construction contracts, if any subcontractors are involved, the subcontractor will have workers' compensation insurance in accordance with §2.2-4332 and 65.2-800 et seq. of the Code of Virginia. The bidder or offeror further certifies that the contractor and any subcontractors, at any tier, will maintain these insurance coverage during the entire term of the contract and that all insurance coverage will be provided by insurance companies authorized to sell insurance in Virginia by the Virginia State Corporation Commission.

1. Please note the below insurance requirements are guideline minimum amounts only, and, depending on the goods/services required, may be increased or decreased. **Any changes in insurance requirements will be referenced within this document, under Specific Reference to General Terms and Conditions.**
2. The successful bidder shall procure, maintain and provide proof of insurance coverage for injuries to persons and/or property damage as may arise from, or in conjunction with, the work performed on behalf of Clarke County by the bidder, his/her agents, representatives, employees or Subcontractors.
3. Actual proof of coverage as contained herein shall be submitted to Clarke County Purchasing Office within five (5) days after award has been made and before any work starts, services are provided, or goods are delivered.
4. The bidder shall maintain such coverage for the duration of the contract period for "occurrence" policies. "Claims made" policies must be in force, or that coverage purchased, for three (3) years after contract completion date.
5. The Certificate of Insurance shall be properly completed as follows:
 - a. It shall name "Clarke County, Virginia, its officers, officials, employees, volunteers and agents (as their interest may appear)" as "Certificate Holder".
 - b. It shall list "Clarke County, Virginia, its officers, officials, employees, volunteers and agents (as their interest may appear) added as an additional insured" under "Description of Operations/Locations/Vehicles/Exclusions Added by Endorsement/Special Provisions".
 - c. This provision may not apply to Professional Liability or Workers' Compensation/Employers' Liability.
6. The Certificate of Insurance shall be for a minimum of the following:
 - a. Worker's Compensation- Statutory requirements and benefits. Coverage is compulsory for employers of three or more employees, to include the employer. Contractors who fail to notify the County of Clarke of

increases in the number of employees that change their workers' compensation requirements under the Code of Virginia during the course of the contract shall be in noncompliance with the contract.

b. **Employer's Liability - \$100,000**

c. **General Liability – per occurrence \$1,000,000.00**

This coverage shall be as broad as: Comprehensive General Liability endorsed to include Broad Form, Bodily Injury and Property Damage, Personal and Advertising Injury, and Commercial General Liability form including Products/completed Liability Operations.

d. **Automobile Liability – per occurrence \$1,000,000.00**

Coverage shall be sufficient to cover all vehicles owned, used or hired by the bidder, his/her agents, representatives, employees and/or Subcontractors.

e. **Product Liability \$1,000,000.00**

Refer to General Liability above.

f. **Professional Liability/Errors and Omissions Coverages are required when soliciting those services as follows:**

<u>Profession/Service</u>	<u>Limits</u>
Accounting	\$1,000,000 per occurrence, \$3,000,000 aggregate
Architecture	\$2,000,000 per occurrence, \$6,000,000 aggregate
Asbestos Design, Inspection or Abatement Contractors	\$1,000,000 per occurrence, \$3,000,000 aggregate
Health Care Practitioner (to include Dentists, Licensed Dental Hygienists, Optometrists, Registered or Licensed Practical Nurses, Pharmacists, Physicians, Podiatrists, Chiropractors, Physical Therapists, Physical Therapist Assistants, Clinical Psychologists, Clinical Social Workers, Professional Counselors, Hospitals, or Health Maintenance Organizations.)	\$2,000,000 per occurrence, \$3,000,000 aggregate
**(This complies with §8.01-581.15 of the Code of Virginia)	
Insurance/Risk Management	\$1,000,000 per occurrence, \$3,000,000 aggregate
Landscape/Architecture	\$1,000,000 per occurrence, \$1,000,000 aggregate
Legal	\$1,000,000 per occurrence, \$5,000,000 aggregate
Professional Engineer	\$2,000,000 per occurrence, \$6,000,000 aggregate
Surveying	\$1,000,000 per occurrence, \$1,000,000 aggregate

7. The Contractor's insurance company shall provide thirty (30) days written notice to Clarke County before any cancellation, suspension, or void of coverage, in whole or part, where such provision is reasonable.
8. Contractor shall be responsible for making sure any/all Subcontractors each provide a Certificate of Insurance and meet all of Clarke County's insurance requirements.
9. All deductibles or self-insured retention shall appear on the certificate(s) and shall be subject to approval by Clarke County. At the option of Clarke County, either the insurer shall reduce or eliminate such deductible or self-insured retention; or the bidder shall be required to obtain a bond guaranteeing payment of losses and related claims expenses.
10. Failure to comply with any reporting provisions of the policy(ies) shall not affect coverage provided to Clarke County, its officers/officials, agents, employees and volunteers.

11. The insurer shall agree to waive all rights of subrogation against Clarke County, its officers/officials, agents, employees and volunteers for any act, omission or condition of premises by which the parties may be held liable by reason of negligence.
12. The bidder shall furnish Clarke County with the Certificate(s) of Insurance including endorsements affecting coverage. The certificates are to be signed by a person authorized by the insurance company(ies) to bind coverage on its behalf. If executed by a broker, a notarized copy of authorization to bind or certify coverage must be attached.
13. All insurance shall be placed with insurers maintaining an A.M. Best rating of no less than A:VII. If A.M. Best rating is less than A:VII, approval must be received from the Director of Joint Administrative Services.
14. All coverage designated herein shall be as broad as the Insurance Services Office ((SO) forms filed for use with the Commonwealth of Virginia.

S. BOND REQUIREMENTS

1. Any necessary bonds will be referenced within this document, under **Specific Reference to General Terms and Conditions** and the requirements are outlined below.

- a. **Bid Bonds** – Each bidder shall accompany their bid with a bid bond or certified check in the amount of five percent (5%) of the amount bid. Such bond shall serve as liquidated damages and be forfeited in the event the successful bidder fails to enter into the contract.

If a bid bond is required and stated in an invitation for bid and a bidder submits a bid without a bid bond, the bidder will be considered non-responsive and shall be disqualified.

- b. **Performance and Payment Bonds** – The successful Contractor shall furnish both a performance and payment bond, each in the amount equal to one hundred percent (100%) of the contract as security for the faithful performance of this contract.

c.) One or more surety companies authorized to do business in Virginia shall execute each of the bonds and the contractor shall select the surety company. Required bonds shall be payable to the County.

3. Any other special bonding requirements will be listed under **Specific Reference to General Terms and Conditions**.

4. All bonds shall be obtained at bidder's expense and shall be included in the bid price.

T. PERMITS AND LICENSES

1. Clarke County will attempt to make reference, within this document, to any necessary permits and licenses under **Special Terms and Conditions**. However, the contractor is ultimately responsible for ensuring that he/she has all the required permits and licenses.

2. For convenience purposes only, the following most commonly required permits and licenses are listed with their respective contact information.

Clarke County Building Permit
Per instructions from Building Department Office
Phone 540-955-5112

Clarke County Business License
Per instructions from Commissioner of the Revenue's Office
Phone 540-955-5108

Virginia State Contractor's License
Per VA Board for Contractors Statutes Title 54.1, Chapter 11
Phone 804-367-8500

Town of Berryville Since some of the county and school property is located within the limits of the Town of Berryville, Contractor is advised to check with the Town office to see what permits and licenses might be required for those projects. The Town Office phone number is 540-955-1099.

3. **Clarke County does not waive any fees involved** in securing Clarke County (or any other) permits. Any required permits and licenses are to be obtained at bidder's or Contractor's expense and to be included in the bid price.

4. All permit/license numbers must be indicated on or attached to the Response Form of this document.

U. PAYMENTS TO CONTRACTOR

1. Contractor warrants having clear title to all materials and supplies by submission of invoice being presented for payment.

2. All submitted invoices shall reflect the contract number and/or purchase order number, a detailed itemized breakdown of all charges, and (unless otherwise specified) shall be delivered to:

**Clarke County Accounts Payable
524 Westwood Road
Berryville VA 22611**

(v) 540-955-6171 (f) 540-955-0676

- a. All submitted invoices shall show payer identification as follows:
- b. Individual Contractors shall provide social security number.
- c. Proprietorships, Partnerships and/or Corporations shall provide their federal employer identification number.
- d. Payment will be made thirty (30) days after receipt of proper invoice, or thirty (30) days after receipt of all goods or inspection and acceptance of work, whichever is later.
- e. Payment shall not preclude Clarke County from making a claim for adjustment on any item later found not to have been in accordance with the contract.
- f. **Unreasonable Charges.** Under certain emergency procurements and for most time and material purchases, final job costs cannot be accurately determined at the time orders are placed. In such cases, contractors should be put on notice that final payment in full is contingent on a determination of reasonableness with respect to all invoiced charges. Charges that appear to be unreasonable will be researched and challenged, and that portion of the invoice held in abeyance until a settlement can be reached. Upon determining that invoiced charges are not reasonable, the County of Clarke shall promptly notify the contractor as to those charges that it considers unreasonable and the basis for the determination. A contractor may not institute legal action unless a settlement cannot be reached within thirty (30) days of notification.

V. PAYMENTS TO SUBCONTRACTORS

1. Any mention of the term "subcontractor(s)" in this section shall include any and all sub-tier Contractors.

2. A Contractor awarded the contract under this solicitation is hereby obligated to:

- a. Pay the Subcontractor(s) within seven (7) days of the Contractor's receipt of payment from Clarke County for the proportionate share of payment received for work performed by the Subcontractor(s) under the contract or to notify Clarke County and the Subcontractor(s), in writing of the Contractor's intention to withhold payment and the reason.
- b. Pay the Subcontractor(s) interest at the rate of one percent (1%) per month (unless otherwise provided under the terms of the contract) on all amounts owed by the Contractor that remain unpaid seven (7) days following receipt of payment from Clarke county, except for amounts withheld as stated above.

- c. The date of mailing of any payment by U. S. mail is deemed to be payment to the addressee.
- d. A Contractor's obligation to pay an interest charge to a Subcontractor may not be construed to be an obligation on the part of Clarke County.
- e. By submitting an invoice, the contractor agrees that all subcontractors have been paid or will be paid and the Contractor shall be responsible for resolving any and all claims submitted by the subcontractors.

W. DISPUTES

- 1. Contractual claims, whether for money or other relief, shall be submitted in writing no later than sixty (60) calendar days after final payment; however, written notice of the Contractor's intention to file such claim shall have been given at the time of the occurrence or beginning of the work upon which the claim is based.
- 2. Nothing herein shall preclude a contract from requiring submission of an invoice for final payment within a certain time after completion and acceptance of the work or acceptance of the goods. Pendency of claims shall not delay payment of amount agreed due in the final payment.

X. PROTEST OF AWARD OR DECISION TO AWARD

- 1. Any bidder or offeror who desires to protest the award or decision to award a contract shall submit such protest, in writing, to the Director of Joint Administrative Services, no later than ten (10) calendar days after the award announcement or decision to award, whichever occurs first.
- 2. No protest shall lie for a claim that the selected bidder or offeror is not a responsible bidder or offeror.
- 3. Written protest shall include basis for the protest and relief sought.

Y. USE OF BRAND NAMES

- 1. Unless otherwise provided within this document, the name of a certain brand, make or manufacturer does not restrict bidders to the specific brand, make or manufacturer names; it conveys the general style, type, character, and/or quality of the article desired, and any article which Clarke county in its sole discretion determines to be the equal of that specified, considering quality, workmanship, economy of operation, and suitability for the purpose intended, shall be accepted.
- 2. Any catalog, brand name or manufacturer's reference used in the bid invitation is descriptive – not restrictive – it is to indicate the type and quality desired.
- 3. Bids on brands of like nature and quality will be considered.
- 4. If other than brand specified is offered, illustrations and complete description (manufacturer, brand or trade name, catalog number, etc.) must be submitted with bid. Please note that samples may be required.
- 5. If bidder makes no other bid and takes no exception to the specifications or reference data, the bidder will be required to furnish brand names, numbers, etc., as specified.
- 6. Bidders, by their signature and submission of bid, certify that any/all item(s) bid upon meet and/or exceed the specifications.

Z. PAYMENT OF CLARKE COUNTY TAXES

- 1. All bidders located or owning property in Clarke County shall assure that all real and personal property taxes are paid before submitting a bid.
- 2. Clarke County will verify payment of all real and personal property taxes by the successful bidder before the award of any contract.

AA. NOTICE OF REQUIRED DISABILITY LEGISLATION COMPLIANCE

1. Clarke County is required to comply with state and federal disability legislation: §504 of The Rehabilitation Act (RA) of 1973, The Americans with Disabilities Act (ADA) for 1990 Title II, and the Virginians with Disabilities Act (VDA) of 1990.
2. Specifically, Clarke County may not, through its contractual and/or financial arrangements, directly or indirectly, avoid compliance with Title II of the ADA, Public Law 101-336, which prohibits discrimination on the basis of disability by public entities.
3. Subtitle A protects qualified individuals with disability from services, programs, or activities of all state and local governments. It extends the prohibition of discrimination in federally assisted programs established by the RA of 1973 Section 504 to all activities of state and local governments, including those that do not receive federal financial assistance, and incorporates specific prohibitions of discrimination on the basis of disability in Titles I, III, and V of the ADA. The VDA of 1990 follows the RA of 1973, Section 504.

BB. CONTRACT QUANTITIES

1. The quantities specified in this document are estimated only, and are given for the information of bidders and not for the purpose of bid evaluation. They do not indicate the actual quantity to be ordered, since such volume will depend upon requirements that develop during the contract period.
2. Quantities shown shall not be construed to represent any amount which Clarke County shall be obligated to purchase under the contract, or relieve the Contractor of obligation to fill all orders placed by Clarke County.
3. No bid will be considered which stipulates that Clarke County shall guarantee to order a specific quantity of any item.

CC. DEVIATIONS: If there is any deviation in any bid from that prescribed in the Scope of Services, the appropriate line in the Scope of Work/Services shall be ruled out and the substitution clearly indicated and submitted with the Bid Response Form. Clarke County reserves the right to determine the responsiveness of any deviation(s).

DD. SAFETY

1. All Contractors and Subcontractors performing services for Clarke County are required to and shall comply with all Occupational Safety and Health Administration (OSHA), state and county Safety and Occupational Health Standards and any other applicable rules and regulations.
2. Also, all Contractors and Subcontractors shall be held responsible for the safety of their employees and any unsafe acts or conditions that may cause injury or damage to any persons or property within and around the work site area under this contract.

EE. HOLD HARMLESS CLAUSE: Bidders shall provide that, during the term of this contract, including any warranty period, for the firm indemnifying, defending and holding harmless of Clarke County, its officials, employees, agents, representatives thereof, from all suits, actions or claims of any kind, including attorney's fees, brought on account of any personal injuries, damages or violations of rights, sustained by any person or property in consequence of any neglect in safeguarding contract work or on account of any act or omission by the Contractor or Contractor's employees, or from any claims or amounts arising from violation of any law, bylaw, ordinance, regulation or decree. The bidder also agrees that this clause shall include claims involving infringement of patent or copyright.

FF. REFERENCES: All bidders shall include with their Response Form a list of current references for whom comparable work has been performed or to whom comparable goods have been provided. A separate attachment has been provided and must be completed entirely and returned with the bid. Failure to include Reference Form may be ample cause for rejection of bid as non-responsive.

GG. FEDERAL/STATE LAWS AND COUNTY ORDINANCES: Any and all Federal and Commonwealth of Virginia Laws and County Ordinances that are not referenced or stated in the County's General Terms and Conditions shall apply to all contracts/orders.

HH. ANTITRUST: By entering into a contract, the contractor conveys, sells, assigns, and transfers to the County of Clarke all rights, title and interest in and to all causes of action it may now have or hereafter acquire under the antitrust laws of the United States and the Commonwealth of Virginia, relating to the particular goods or services purchases or acquired by the County of Clarke under said contract.

II. DEFAULT: In case of failure to deliver goods or services in accordance with the contract terms and conditions, the County of Clarke, after due oral or written notice, may procure them from other sources and hold the contractor responsible for any

resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies that the County may have.

JJ. TYPES OF CONTRACT CLAUSES THAT THE COUNTY SHALL ATTEMPT TO REMOVE FROM VENDOR CONTRACTS. Some, but not all, examples of clauses that may delay or stop a contract from being signed are shown below:

- a. The County shall attempt to remove late fee clauses.
- b. The County shall attempt to remove one-time fee clauses, such as administrative, restocking, and documentation fees.
- c. The County shall attempt to remove clauses involving the adjustment of payments due on a fixed-price contract (without prior County approval).
- d. The County shall attempt to remove clauses that provide the vendor with an automatic renewal of a contract unless County notification is provided within a particular time frame.
- e. The County shall attempt to remove clauses where the County is asked to reimburse a vendor for its expenses to refurbish equipment or materials that have been leased by the County to ensure that the vendor can resell or release the item.
- f. The County shall attempt to remove clauses where the County is asked to provide a security deposit.
- g. The County shall attempt to remove any clauses that disclaim warranties.
- h. The County shall attempt to remove any clauses that put time constraints on the County's right to file legal action.
- i. The County shall attempt to remove indemnity clauses from all contracts. If the complete removal of an indemnity clause can not be agreed upon, the County shall ensure that the maximum amount of liability is satisfactory. The County also may attempt to include its own indemnity clause in which the County's maximum amount of liability is clearly stated.
- j. The Clarke County Treasurer must approve any contract that allows a vendor to directly debit/charge the County's bank account.
- k. All Court proceedings shall be held in the Commonwealth of Virginia.

When a specific contract clause can not be agreed upon, the County reserves the right to end negotiations with the respective vendor and begin negotiations with another vendor.

KK. SEVERABILITY OF CONTRACT: In the event that any provision shall be adjudged or decreed to be invalid, such ruling shall not invalidate the entire Agreement but shall pertain only to the provision in question and the remaining provisions shall continue to be valid, binding and in full force and effect.

LL. The County reserves the right to waive or amend any of its General Terms and Conditions if the Purchasing Agent and/or Joint Administrative Board deem it to be in the best interest of the County.

END OF GENERAL TERMS AND CONDITIONS
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Clarke County

lwalburn@clarkecounty.gov

Reassessment

From : Mike Legge <mlegge@clarkecounty.gov>

Tue, Jul 01, 2014 03:33 PM

Subject : Reassessment**To** : Dave Ash <dash@clarkecounty.gov>

Dave,

When we contracted with Wampler-Eanes in 2008/2009, they charged \$19.95 per parcel. Their 2014 proposal is requesting \$20.95 per parcel.

They propose a lump sum of \$188,500. Their 2008/2009 proposal was for \$179,550.

If you would like to proceed, please let me know and I will type up a requisition and send it to you for signature.

Mike

CLARKE COUNTY
 June 2014 Vendor Payments
 Executed By: gilleya

PAGE: 1
 TIME: 13:20:34
 DATE: 07/03/2014

VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
=====						
Fiscal Year: 2014						
EXPENDITURES						
DEFINITION TYPE 0						
100-000-11010-3600 ADVERTISING						
VENDOR: BB&T FINANCIAL, FSB						
1	JUNE	3396-06/09/2014	TMS VA FIRE CHIEF-AD	79996	06/30/2014 \$	50.00
VENDOR: NORTHERN VIRGINIA DAILY						
1	JUNE	39	DIRECTOR OF FIRE & EMS ADV	80053	06/30/2014 \$	587.07
VENDOR: WINCHESTER STAR						
8	JUNE	1651188	PUBLIC HEARING/HELP WANTED	6057	06/13/2014 \$	1,080.60
9	JUNE	1679471	RFP ADVERTISEMENT	6057	06/13/2014 \$	183.60
Total for 100-000-11010-3600						\$ 1,901.27
100-000-11010-5210 POSTAL SERVICES						
VENDOR: PURCHASE POWER						
1	JUNE	800090900195756	POSTAGE	79925	06/13/2014 \$	44.43
100-000-11010-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
4	JUNE	T273191	APRIL 2014	6009	06/13/2014 \$	2.05
100-000-11010-5800 MISCELLANEOUS CHARGES						
VENDOR: BB&T FINANCIAL, FSB						
2	JUNE	3396-06/09/2014	BLENKO GLASS	79996	06/30/2014 \$	679.97
100-000-11010-5810 DUES,SUBSCRIPTIONS & MEMBERSHIPS						
VENDOR: MATTHEW BENDER & CO., INC.						
1	JUNE	59283335	VA CODE RULES 2014	6030	06/13/2014 \$	59.68
1	JUNE	59963174	ADVANCE CODE SERVICE	6112	06/30/2014 \$	75.45
Total for 100-000-11010-5810						\$ 135.13
100-000-12110-3100 PROFESSIONAL SERVICES						
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
4	JUNE	HALL06032014	LEGAL SERVICES MAY 2014	6094	06/30/2014 \$	2,347.50
100-000-12110-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: TML COPIERS & DIGITAL SOLUTIONS						
2	JUNE	164233	EXCESS COPIES	6145	06/30/2014 \$	88.16
100-000-12110-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
1	JUNE	X06012014	GOVT ADMIN	79868	06/13/2014 \$	47.32
VENDOR: TREASURER OF VIRGINIA						
11	JUNE	T273191	APRIL 2014	6009	06/13/2014 \$	7.95
VENDOR: VERIZON						
98	JUNE	00002726889534Y	05/26 - 06/25	79965	06/13/2014 \$	9.96
Total for 100-000-12110-5230						\$ 65.23
100-000-12110-6008 VEHICLE AND EQUIPMENT FUEL						
VENDOR: HANSFIELD OIL COMPANY						
3	JUNE	SQICD/00081469	05/16 - 05/31	6032	06/13/2014 \$	149.83

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100-000-12210-3100			PROFESSIONAL SERVICES			
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
1	JUNE	HALL06122014	COMCAST CABLE FRANCHISE	6094	06/30/2014 \$	203.00
100-000-12310-5210			POSTAL SERVICES			
VENDOR: U.S.POSTAL SERVICE						
1	JUNE	67	BOX 67 RENEWAL	79922	06/13/2014 \$	106.00
VENDOR: PURCHASE POWER						
2	JUNE	800090900195756	POSTAGE	79925	06/13/2014 \$	245.29
Total for 100-000-12310-5210						\$ 351.29
100-000-12310-5230			TELECOMMUNICATIONS			
VENDOR: TREASURER OF VIRGINIA						
3	JUNE	T273191	APRIL 2014	6009	06/13/2014 \$	3.31
9	JUNE	T273191	APRIL 2014	6009	06/13/2014 \$	5.56
VENDOR: VERIZON						
99	JUNE	00002726889534Y	05/26 - 06/25	79965	06/13/2014 \$	6.64
Total for 100-000-12310-5230						\$ 15.51
100-000-12410-3100			PROFESSIONAL SERVICES			
VENDOR: CINTAS CORP.						
1	JUNE	8401146572	SERVICE	6003	06/13/2014 \$	23.59
100-000-12410-3190			DMV STOP FEES			
VENDOR: DMV						
1	JUNE	14150412	STOP FEE	79887	06/13/2014 \$	60.00
100-000-12410-3500			PRINTING AND BINDING			
VENDOR: M & W PRINTERS, INC-A BMS DIRECT CO						
1	JUNE	88626	PERSONAL PROPERTY 1ST HALF	6031	06/13/2014 \$	2,095.75
100-000-12410-5210			POSTAL SERVICES			
VENDOR: U.S.POSTAL SERVICE						
3	JUNE	537	BOX 537 ANNUAL	79919	06/13/2014 \$	106.00
VENDOR: PURCHASE POWER						
3	JUNE	800090900195756	POSTAGE	79925	06/13/2014 \$	918.30
4	JUNE	800090900195756	POSTAGE	79925	06/13/2014 \$	4.80
Total for 100-000-12410-5210						\$ 1,029.10
100-000-12410-5230			TELECOMMUNICATIONS			
VENDOR: TREASURER OF VIRGINIA						
24	JUNE	T273191	APRIL 2014	6009	06/13/2014 \$	4.39
VENDOR: VERIZON						
100	JUNE	00002726889534Y	05/26 - 06/25	79965	06/13/2014 \$	3.32
VENDOR: VIRGINIA EMPLOYMENT COMMISSION						
1	JUNE	DSA04282014	DATA SHARING FOR ONLINE AC	79968	06/13/2014 \$	931.00
Total for 100-000-12410-5230						\$ 938.71
100-000-12410-6001			OFFICE SUPPLIES			
VENDOR: CITY DIRECTORY, INC.						
1	JUNE	356217	06/03/14 AD PRINTED CDI BOOK	80004	06/30/2014 \$	206.00
VENDOR: U.S.POSTAL SERVICE						

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1	JUNE	537	BOX 537 ANNUAL	79919	06/13/2014 \$	106.00
2	JUNE	537	BOX 537 ANNUAL	79919	06/13/2014 \$	106.00-
Total for 100-000-12410-6001						\$ 206.00
100-000-12510-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: AVAYA, INC.						
1	JUNE	2733111981	05/20 - 06/19	6065	06/30/2014 \$	1,249.22
VENDOR: TML COPIERS & DIGITAL SOLUTIONS						
4	JUNE	164233	EXCESS COPIES	6145	06/30/2014 \$	1.51
Total for 100-000-12510-3320						\$ 1,250.73
100-000-12510-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
8	JUNE	X06012014	GOVT IT	79868	06/13/2014 \$	114.64
VENDOR: TREASURER OF VIRGINIA						
16	JUNE	T273191	APRIL 2014	6009	06/13/2014 \$	831.53
VENDOR: VERIZON						
101	JUNE	00002726889534Y	05/26 -- 06/25	79965	06/13/2014 \$	179.75
1	JUNE	9950007176MAY	MAY 25 -- JUN 24	79966	06/13/2014 \$	219.99
Total for 100-000-12510-5230						\$ 1,345.91
100-000-12510-5410 LEASE OF EQUIPMENT						
VENDOR: PITNEY BOWES GLOBAL FINANCIAL SERVICES						
1	JUNE	6975171-JN14	LEASING CHARGES	80059	06/30/2014 \$	516.00
100-000-12510-8207 EDP EQUIPMENT ADDITIONS						
VENDOR: SUITE OFFICE SYSTEMS, LLC						
1	JUNE	2263	COURTHOUSE WORK	6140	06/30/2014 \$	4,885.00
100-000-13100-5210 POSTAL SERVICES						
VENDOR: U.S.POSTAL SERVICE						
3	JUNE	555	PO BOX 555 FEE	79920	06/13/2014 \$	68.00
VENDOR: PURCHASE POWER						
6	JUNE	800090900195756	POSTAGE	79925	06/13/2014 \$	127.00
Total for 100-000-13100-5210						\$ 195.00
100-000-13100-5810 DUES,SUBSCRIPTIONS & MEMBERSHIPS						
VENDOR: U.S.POSTAL SERVICE						
1	JUNE	555	PO BOX 555 FEE	79920	06/13/2014 \$	68.00
2	JUNE	555	PO BOX 555 FEE	79920	06/13/2014 \$	68.00-
Total for 100-000-13100-5810						\$ 0.00
100-000-13100-6000 MATERIAL AND SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	JUNE	068845	VELCRO TAPE/CABLE TIE	6068	06/30/2014 \$	14.57
VENDOR: INTAB, INC.						
1	JUNE	140698A	TABLE TOP VOTING BOOTHS	79903	06/13/2014 \$	709.92
Total for 100-000-13100-6000						\$ 724.49
100-000-13100-8201 MACHINERY & EQUIPMENT						
VENDOR: INCLUSION SOLUTIONS, LLC						
1	JUNE	8653	BIGBELL MAX ASSEMBLY	80035	06/30/2014 \$	1,764.24

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100-000-13200-3320 MAINTENANCE & SERVICE CONTRACT						
VENDOR: TML COPIERS & DIGITAL SOLUTIONS						
5	JUNE	164233	EXCESS COPIES	6145	06/30/2014 \$	21.98
100-000-13200-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
10	JUNE	X06012014	REGISTRAR	79868	06/13/2014 \$	47.32
VENDOR: VERIZON						
102	JUNE	00002726889534Y	05/26 - 06/25	79965	06/13/2014 \$	3.32
Total for 100-000-13200-5230						\$ 50.64
100-000-13200-5510 TRAVEL MILEAGE						
VENDOR: BOSSERMAN, BARBARA						
1	JUNE	BOSSER05272014	PHOTO ID MEETING/TRAINING	5994	06/13/2014 \$	125.44
100-000-13200-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: BOSSERMAN, BARBARA						
2	JUNE	BOSSER05272014	PHOTO ID MEETING/TRAINING	5994	06/13/2014 \$	101.15
100-000-13200-6001 OFFICE SUPPLIES						
VENDOR: COMMERCIAL PRESS						
1	JUNE	111649	ENVELOPES	6005	06/13/2014 \$	39.95
100-000-21200-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
15	JUNE	T273191	APRIL 2014	6009	06/13/2014 \$	111.07
VENDOR: VERIZON						
103	JUNE	00002726889534Y	05/26 - 06/25	79965	06/13/2014 \$	42.25
6	JUNE	00092572601596Y	MAY 26 - JUNE 25	79965	06/13/2014 \$	128.46
Total for 100-000-21200-5230						\$ 281.78
100-000-21500-5210 POSTAL SERVICES						
VENDOR: PITNEY BOWES GLOBAL FINANCIAL SERVICES						
1	JUNE	8317266-JN14	LEASING CHARGES	80059	06/30/2014 \$	93.00
VENDOR: U.S.POSTAL SERVICE						
1	JUNE	556	BOX 556 RENEWAL	79921	06/13/2014 \$	106.00
Total for 100-000-21500-5210						\$ 199.00
100-000-21500-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
17	JUNE	T273191	APRIL 2014	6009	06/13/2014 \$	5.69
VENDOR: VERIZON						
104	JUNE	00002726889534Y	05/26 - 06/25	79965	06/13/2014 \$	40.57
Total for 100-000-21500-5230						\$ 46.26
100-000-21600-3510 MICROFILMING						
VENDOR: LOGAN SYSTEMS, INC						
1	JUNE	45587	COMPUTER INDEXING	6113	06/30/2014 \$	417.38
100-000-21600-5210 POSTAL SERVICES						
VENDOR: U.S.POSTAL SERVICE						
1	JUNE	189	BOX 189 RENEWAL	79917	06/13/2014 \$	106.00

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VENDOR: PURCHASE POWER						
7	JUNE	800090900195756	POSTAGE	79925	06/13/2014	\$ 418.75

			Total for 100-000-21600-5210			\$ 524.75
100-000-21600-5230			TELECOMMUNICATIONS			
VENDOR: TREASURER OF VIRGINIA						
8	JUNE	T273191	APRIL 2014	6009	06/13/2014	\$ 7.79
VENDOR: VERIZON						
105	JUNE	00002726889534Y	05/26 - 06/25	79965	06/13/2014	\$ 70.04

			Total for 100-000-21600-5230			\$ 77.83
100-000-21600-6001			OFFICE SUPPLIES			
VENDOR: BANK OF CLARKE COUNTY						
1	JUNE	1106899-06/2014	DEPOSIT SLIPS	79989	06/30/2014	\$ 48.33
VENDOR: CINTAS CORP.						
1	JUNE	8401159246	SERVICE	6077	06/30/2014	\$ 95.54

			Total for 100-000-21600-6001			\$ 143.87
100-000-21900-5230			TELECOMMUNICATIONS			
VENDOR: TREASURER OF VIRGINIA						
25	JUNE	T273191	APRIL 2014	6009	06/13/2014	\$ 10.60
VENDOR: VERIZON						
106	JUNE	00002726889534Y	05/26 - 06/25	79965	06/13/2014	\$ 3.32

			Total for 100-000-21900-5230			\$ 13.92
100-000-22100-5210			POSTAL SERVICES			
VENDOR: RHODES, CLESTA						
1	JUNE	RHODES06022014	POSTAGE	6039	06/13/2014	\$ 16.90
100-000-22100-5230			TELECOMMUNICATIONS			
VENDOR: TREASURER OF VIRGINIA						
10	JUNE	T273191	APRIL 2014	6009	06/13/2014	\$ 9.10
VENDOR: VERIZON						
107	JUNE	00002726889534Y	05/26 - 06/25	79965	06/13/2014	\$ 9.96

			Total for 100-000-22100-5230			\$ 19.06
100-000-31200-3100			PROFESSIONAL SERVICES			
VENDOR: TREASURER OF VIRGINIA						
1	JUNE	240880	CALIBRATION FEES	80081	06/30/2014	\$ 30.66
VENDOR: TREASURER OF VIRGINIA						
1	JUNE	240674	CALIBRATION FEES	79952	06/13/2014	\$ 16.24
1	JUNE	240735	CALIBRATION FEES	79952	06/13/2014	\$ 16.03
VENDOR: TRIPS AUTO & CAMPER SALES						
1	JUNE	55774	HAUL IN GOLF CART	79954	06/13/2014	\$ 100.00

			Total for 100-000-31200-3100			\$ 162.93
100-000-31200-3310			REPAIR & MAINTENANCE			
VENDOR: BERRYVILLE AUTO PARTS INC						
1	JUNE	5370-83789	LABOR	5990	06/13/2014	\$ 25.00
2	JUNE	5370-83834	LABOR	5990	06/13/2014	\$ 40.00
2	JUNE	5370-83996	LABOR	5990	06/13/2014	\$ 172.00

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2	JUNE	5370-84194	LABOR	5990	06/13/2014 \$	22.00
1	JUNE	5370-84256	LABOR	5990	06/13/2014 \$	32.00
2	JUNE	5370-84317	LABOR	6067	06/30/2014 \$	130.00
2	JUNE	5370-84398	LABOR	6067	06/30/2014 \$	90.00
1	JUNE	5370-84516	LABOR	6067	06/30/2014 \$	15.00
2	JUNE	5370-84563	LABOR	6067	06/30/2014 \$	60.00
2	JUNE	5370-84584	LABOR	6067	06/30/2014 \$	180.00
VENDOR: BROY'S CAR WASH						
1	JUNE	05/31/2014	CAR WASH	5997	06/13/2014 \$	115.00
VENDOR: KUSTOM SIGNALS INC						
1	JUNE	499708	WORK ON PROLASER	6108	06/30/2014 \$	556.38
VENDOR: TELTRONIC						
1	JUNE	543670	WORK REQUEST UNIT HAS A FA	6051	06/13/2014 \$	616.25
Total for 100-000-31200-3310						\$ 2,053.63
100-000-31200-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: TML COPIERS & DIGITAL SOLUTIONS						
2	JUNE	157945	PAY REST OF INV, CANCELLED	6052	06/13/2014 \$	123.98
100-000-31200-3350 INSURED REPAIRS						
VENDOR: BODY WORKS OF BERRYVILLE, INC.						
1	JUNE	8637	2008 FORD CROWN VICTORIA P	5993	06/13/2014 \$	1,529.27
VENDOR: SIGNS @ WORK						
1	JUNE	2807	DECAL FOR CRUISER DOOR	79935	06/13/2014 \$	105.00
Total for 100-000-31200-3350						\$ 1,634.27
100-000-31200-5210 POSTAL SERVICES						
VENDOR: BERRYVILLE AUTO PARTS INC						
1	JUNE	6907	UPS	6067	06/30/2014 \$	16.71
VENDOR: PITNEY BOWES INC						
1	JUNE	636764	RENTAL INVOICE	79915	06/13/2014 \$	85.24
VENDOR: U.S. POSTAL SERVICE						
1	JUNE	49	6 MONTHS BOX 49	79918	06/13/2014 \$	53.00
Total for 100-000-31200-5210						\$ 154.95
100-000-31200-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
6	JUNE	X06012014	SHERIFF'S DEPT	79868	06/13/2014 \$	1,808.02
VENDOR: TREASURER OF VIRGINIA						
22	JUNE	T273191	APRIL 2014	6009	06/13/2014 \$	14.78
VENDOR: VERIZON						
108	JUNE	00002726889534Y	05/26 - 06/25	79965	06/13/2014 \$	117.69
Total for 100-000-31200-5230						\$ 1,940.49
100-000-31200-5530 TRAVEL SUBSISTANCE & LODGING						
VENDOR: BB&T FINANCIAL, FSB						
2	JUNE	2074-06/09/2014	RED ROBIN MASON/SUMPTON	79996	06/30/2014 \$	43.28
100-000-31200-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: APTG						
1	JUNE	06-2014-02	APTG TRACKING CLASS JUNE 1	79865	06/13/2014 \$	30.00
100-000-31200-6001 OFFICE SUPPLIES						

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VENDOR: BB&T FINANCIAL, FSB						
1	JUNE	2074-06/09/2014	WALMART CELL PHONE CHARGER	79996	06/30/2014 \$	34.24
7	JUNE	2074-06/09/2014	BERRYVILLE TRUE VALUE	79996	06/30/2014 \$	20.00
9	JUNE	2074-06/09/2014	BEST BUY	79996	06/30/2014 \$	94.76
10	JUNE	2074-06/09/2014	BEST BUY	79996	06/30/2014 \$	142.12
1	JUNE	6608-06/09/2014	BEST BUY	79996	06/30/2014 \$	52.64
VENDOR: CHIEF SUPPLY CORP						
2	JUNE	464643	COAT/CPR POCKET MASK/SANIZ	79874	06/13/2014 \$	4.99
VENDOR: COMMERCIAL PRESS						
1	JUNE	111650	BUSINESS CARDS	6005	06/13/2014 \$	48.80
VENDOR: DEHAVEN BERKELEY SPRINGS WATER CORP.						
1	JUNE	600721	MAY RENTAL	79884	06/13/2014 \$	9.00
1	JUNE	600952	COOLER RENTAL JUNE	80015	06/30/2014 \$	9.00
1	JUNE	RT03-002018	WATER	79884	06/13/2014 \$	18.90
Total for 100-000-31200-6001						\$ 434.45
100-000-31200-6007 REPAIR AND MAINTENANCE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
4	JUNE	2074-06/09/2014	MALLOY FORD	79996	06/30/2014 \$	99.00
VENDOR: BERRYVILLE AUTO PARTS INC						
1	JUNE	5370-83834	FILTER/OIL	5990	06/13/2014 \$	22.27
1	JUNE	5370-83996	BRAKES/ROOR/COOLING FAN	5990	06/13/2014 \$	545.18
1	JUNE	5370-84194	SUPPLY	5990	06/13/2014 \$	1.00
1	JUNE	5370-84317	OIL/FILTER/WASHER/LAMP/WIP	6067	06/30/2014 \$	97.95
1	JUNE	5370-84343	CLEANER/TOWEL	6067	06/30/2014 \$	9.24
1	JUNE	5370-84398	WIRE/CONNECTOR	6067	06/30/2014 \$	26.15
1	JUNE	5370-84563	THERMOSTAT/SENSOR/ANTI-FRE	6067	06/30/2014 \$	117.60
1	JUNE	5370-84584	FILTER/OIL/AIR FILTER/BELT	6067	06/30/2014 \$	93.14
VENDOR: TELTRONIC						
1	JUNE	543671	PART	6051	06/13/2014 \$	18.00
VENDOR: TIRE WORLD						
1	JUNE	3008023	TIRES	79943	06/13/2014 \$	542.52
Total for 100-000-31200-6007						\$ 1,572.05
100-000-31200-6008 VEHICLE AND EQUIPMENT FUEL						
VENDOR: MANSFIELD OIL COMPANY						
1	JUNE	SQLCD/00081513	FUEL 05/16 - 05/31	6032	06/13/2014 \$	4,522.47
1	JUNE	SQLCD/00082751	06/01-06/15/2014	6114	06/30/2014 \$	2,771.37
Total for 100-000-31200-6008						\$ 7,293.84
100-000-31200-6010 POLICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
5	JUNE	2074-06/09/2014	NATIONAL PRODUCTS	79996	06/30/2014 \$	60.56
6	JUNE	2074-06/09/2014	TACTICAL IMPULSE	79996	06/30/2014 \$	440.00
1	JUNE	6640-06/09/2014	PROCLIP USA	79996	06/30/2014 \$	86.48
VENDOR: BERRYVILLE AUTO PARTS INC						
1	JUNE	10067567	DIGITAL CAMERA SUPPLIES	5990	06/13/2014 \$	173.93
VENDOR: COMMONWEALTH INDUSTRIAL SUPPLY CO INC						
1	JUNE	22946	FUSES (ROAD FLARES)	79879	06/13/2014 \$	455.30
VENDOR: GALL'S, AN ARAMARK COMPANY						
1	JUNE	001969651	GLOVES	79895	06/13/2014 \$	170.00
2	JUNE	MV-5416369	MAG/CUFF COMBO	79895	06/13/2014 \$	44.68
Total for 100-000-31200-6010						\$ 1,430.95

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100-000-31200-6011	UNIFORM AND WEARING APPAREL					
VENDOR: BB&T FINANCIAL, FSB						
3	JUNE	2074-06/09/2014	FESTIVAL DRY CLEANER	79996	06/30/2014 \$	10.00
VENDOR: BEST UNIFORMS, INC.						
1	JUNE	336312	VEST	5992	06/13/2014 \$	82.94
1	JUNE	339194	HAT STRAP/CHIN STRAP	6069	06/30/2014 \$	14.50
1	JUNE	341128	SHIRTS/PANTS/HAT	6069	06/30/2014 \$	147.75
1	JUNE	341128-01	HAT	6069	06/30/2014 \$	97.75
VENDOR: CHIEF SUPPLY CORP						
1	JUNE	457910	BELT/HOLDER/CASE	79874	06/13/2014 \$	53.16
1	JUNE	458560	BELT	79874	06/13/2014 \$	30.19
1	JUNE	462466	NAME PLATE	79874	06/13/2014 \$	17.99
1	JUNE	463124	CUFF CASE	79874	06/13/2014 \$	24.68
1	JUNE	463186	CUFF CASE	79874	06/13/2014 \$	24.68
1	JUNE	464643	COAT/CPR POCKET MASK/SANIZ	79874	06/13/2014 \$	113.78
1	JUNE	468797	NAME PLATE	80003	06/30/2014 \$	17.99
1	JUNE	471033	DUTY BELT NYLON	80003	06/30/2014 \$	40.68
VENDOR: GALL'S, AN ARAMARK COMPANY						
1	JUNE	MV-5416369	HOLDER	79895	06/13/2014 \$	18.32
VENDOR: VR ID CARDS						
1	JUNE	3730	PHOTO ID CARDS	79969	06/13/2014 \$	11.40
Total for 100-000-31200-6011						\$ 705.81

100-000-31200-6024	INSURED REPAIRS					
VENDOR: SIGNS & WORK						
1	JUNE	2820	DECALS	80073	06/30/2014 \$	350.00
100-000-32100-5230	TELECOMMUNICATIONS					
VENDOR: TREASURER OF VIRGINIA						
12	JUNE	T273191	APRIL 2014	6009	06/13/2014 \$	4.38
VENDOR: VERIZON						
109	JUNE	00002726889534Y	05/26 - 06/25	79965	06/13/2014 \$	38.73
Total for 100-000-32100-5230						\$ 43.11

100-000-32100-6008	VEHICLE AND EQUIPMENT FUEL					
VENDOR: MANSFIELD OIL COMPANY						
5	JUNE	SQLCD/00081469	05/16 - 05/31	6032	06/13/2014 \$	33.05
100-000-32202-5699	CIVIC CONTRIBUTIONS					
VENDOR: BOYCE VOLUNTEER FIRE COMPANY						
1	JUNE	ANNUAL2014	ANNUAL CONTRIBUTION	80000	06/30/2014 \$	50,000.00
100-000-33200-3840	PURCHASED SERVICES - DETENTION CENTE					
VENDOR: CITY OF WINCHESTER						
1	JUNE	9940	FY14 4TH QTR BILLING	80005	06/30/2014 \$	14,476.10
100-000-33300-5230	TELECOMMUNICATIONS					
VENDOR: TREASURER OF VIRGINIA						
21	JUNE	T273191	APRIL 2014	6009	06/13/2014 \$	4.84
VENDOR: VERIZON						
110	JUNE	00002726889534Y	05/26 - 06/25	79965	06/13/2014 \$	3.32
Total for 100-000-33300-5230						\$ 8.16

100-000-34100-3100	PROFESSIONAL SERVICES					

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VENDOR: COUNTY OF FREDERICK, VIRGINIA						
1	JUNE	BUILDINSPECTION	BUILDING INSPECTOR ASSISTA	79881	06/13/2014 \$	1,324.24
100-000-34100-5210 POSTAL SERVICES						
VENDOR: PURCHASE POWER						
12	JUNE	800090900195756	POSTAGE	79925	06/13/2014 \$	27.85
100-000-34100-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
4	JUNE	X06012014	BUILDING DEPT	79868	06/13/2014 \$	241.61
VENDOR: TREASURER OF VIRGINIA						
5	JUNE	T273191	APRIL 2014	6009	06/13/2014 \$	4.93
VENDOR: VERIZON						
111	JUNE	00002726889534Y	05/26 - 06/25	79965	06/13/2014 \$	6.64
Total for 100-000-34100-5230						\$ 253.18
100-000-34100-6008 VEHICLE AND EQUIPMENT FUEL						
VENDOR: MANSFIELD OIL COMPANY						
2	JUNE	SQLCD/00081469	05/16 - 05/31	6032	06/13/2014 \$	47.28
100-000-35100-3100 PROFESSIONAL SERVICES						
VENDOR: ROSEVILLE VET HOSP/PLAZA PET CLINIC						
1	JUNE	114153	PROFESSIONAL SERVICES	79929	06/13/2014 \$	32.50
1	JUNE	114421	PROFESSIONAL SERVICES	79929	06/13/2014 \$	382.00
1	JUNE	114454	PROFESSIONAL SERVICES	79929	06/13/2014 \$	32.50
1	JUNE	114547	PROFESSIONAL SERVICES	79929	06/13/2014 \$	16.25
1	JUNE	114737	PROFESSIONAL SERVICES	80067	06/30/2014 \$	16.25
1	JUNE	114978	PROFESSIONAL SERVICES	80067	06/30/2014 \$	32.50
1	JUNE	114980	PROFESSIONAL SERVICES	80067	06/30/2014 \$	32.50
Total for 100-000-35100-3100						\$ 544.50
100-000-35100-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
2	JUNE	X06012014	ANIMAL CONTROL	79868	06/13/2014 \$	12.61
VENDOR: TREASURER OF VIRGINIA						
2	JUNE	T273191	APRIL 2014	6009	06/13/2014 \$	5.48
VENDOR: VERIZON						
112	JUNE	00002726889534Y	05/26 - 06/25	79965	06/13/2014 \$	31.05
Total for 100-000-35100-5230						\$ 49.14
100-000-35100-6004 MEDICAL AND LABORATORY SUPPLIES						
VENDOR: HENRY SCHEIN ANIMAL HEALTH						
1	JUNE	FE04530	SUPPLIES	80034	06/30/2014 \$	112.50
1	JUNE	FE22900	SUPPLIES	80034	06/30/2014 \$	16.03
Total for 100-000-35100-6004						\$ 128.53
100-000-35100-6008 VEHICLE AND EQUIPMENT FUEL						
VENDOR: MANSFIELD OIL COMPANY						
1	JUNE	SQLCD/00081469	05/16 - 05/31	6032	06/13/2014 \$	59.04
100-000-35100-6011 UNIFORM AND WEARING APPAREL						
VENDOR: GALL'S, AN ARAMARK COMPANY						
1	JUNE	001939032	PANTS	79895	06/13/2014 \$	43.00
1	JUNE	002026767	PANTS	80028	06/30/2014 \$	78.84

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Total for 100-000-35100-6011						\$ 121.84
100-000-35100-6014			OTHER OPERATING SUPPLIES			
VENDOR: HENRY SCHEIN ANIMAL HEALTH						
1	JUNE	FC48222	SUPPLIES	79899	06/13/2014	\$ 162.70
100-000-35300-3100			PROFESSIONAL SERVICES			
VENDOR: TREASURER OF VIRGINIA						
1	JUNE	MEDEXAM05232014	MEDICAL EXAM	79950	06/13/2014	\$ 20.00
100-000-35600-3000			PURCHASED SERVICES			
VENDOR: LANGUAGE LINE SERVICES, INC.						
1	JUNE	3391365	INTERPRETATION	80042	06/30/2014	\$ 35.31
100-000-35600-3320			MAINTENANCE SERVICE CONTRACT			
VENDOR: CAROUSEL INDUSTRIES						
1	JUNE	0521140858M	MAINTENANCE CONTRACT CHARG	79873	06/13/2014	\$ 32,835.25
100-000-35600-5230			TELECOMMUNICATIONS			
VENDOR: AT& T						
2	JUNE	0590826049001	LONG DISTANCE CHARGES	79867	06/13/2014	\$ 5.55
VENDOR: AT&T MOBILITY						
5	JUNE	X06012014	E-911 DEPT	79868	06/13/2014	\$ 295.58
VENDOR: COMCAST						
1	JUNE	754926 05/21/14	HIGH SPEED INTERNET	79878	06/13/2014	\$ 78.16
VENDOR: TREASURER OF VIRGINIA						
1	JUNE	T273191	APRIL 2014	6009	06/13/2014	\$ 766.20
VENDOR: VERIZON						
5	JUNE	00001224519338Y	06/01 - 06/30	79965	06/13/2014	\$ 1,296.67
6	JUNE	00001224519338Y	05/01 - 05/30	79965	06/13/2014	\$ 1,296.67
113	JUNE	00002726889534Y	05/26 - 06/25	79965	06/13/2014	\$ 115.92
1	JUNE	080039332Y-0614	JUNE 1 - JUNE 30	80091	06/30/2014	\$ 36.24
Total for 100-000-35600-5230						\$ 3,890.99
100-000-35600-5420			RENTAL OF BUILDINGS/TOWERS			
VENDOR: SHEN. VALLEY TELEVISION TOWER						
1	JUNE	JULY 2014 RENT	JULY RENT	6045	06/13/2014	\$ 2,070.00
100-000-35600-5510			TRAVEL MILEAGE			
VENDOR: HESS, PAM						
1	JUNE	HESS051282014	TRAINING VA BEACH	6021	06/13/2014	\$ 280.00
100-000-35600-5540			TRAVEL CONVENTION & EDUCATION			
VENDOR: BB&T FINANCIAL, FSB						
2	JUNE	6608-06/09/2014	MCDONALDS	79996	06/30/2014	\$ 15.45
3	JUNE	6608-06/09/2014	JAPANESE STEAKHOUSE	79996	06/30/2014	\$ 85.78
4	JUNE	6608-06/09/2014	BURGER KING	79996	06/30/2014	\$ 15.53
5	JUNE	6608-06/09/2014	CAPTAIN GEORGES SEAFOOD	79996	06/30/2014	\$ 81.71
6	JUNE	6608-06/09/2014	SHERATON B. WHITE	79996	06/30/2014	\$ 204.92
7	JUNE	6608-06/09/2014	SHERATON P. HESS	79996	06/30/2014	\$ 204.92
Total for 100-000-35600-5540						\$ 608.31
100-000-42400-3840			PURCHASED SERVICES			
VENDOR: COUNTY OF FREDERICK, VIRGINIA						
1	JUNE	2105-0006 2014	REFUSE DISPOSAL PURCHASED	6080	06/30/2014	\$ 802.20
1	JUNE	80001-0006	REFUSE DISPOSAL	6006	06/13/2014	\$ 32.04

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1	JUNE	ACCT 9 06/16/14	REFUSE PURCHASED SERVICE	6080	06/30/2014	\$ 6,371.90
Total for 100-000-42400-3840						\$ 7,206.14
100-000-42600-3000 PURCHASED SERVICES						
VENDOR: ALLIED WASTE SERVICES #976						
1	JUNE	0976-*000338949	SERVICE	6059	06/30/2014	\$ 150.00
100-000-42600-6014 OTHER OPERATING SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
2	JUNE	6715-06/09/2014	ULINE	79996	06/30/2014	\$ 525.55
100-000-42700-3840 PURCHASED SERVICES						
VENDOR: FREDERICK-WINCHESTER SERVICE AUTHORITY						
1	JUNE	161	MAY 2014 CHARGE	6090	06/30/2014	\$ 2,264.64
100-000-43200-3320 MAINTENANCE SERVICE CONTRACT						
VENDOR: ALLIED WASTE SERVICES #976						
1	JUNE	0976-000337618	SERVICE	5987	06/13/2014	\$ 571.34
3	JUNE	0976-000337618	MAINTENANCE SERVICE CONTRA	5987	06/13/2014	\$ 339.33
VENDOR: GREATSCAPES PROPERTY MANAGEMENT GROUP						
1	JUNE	7420	WEED CONTROL	6092	06/30/2014	\$ 195.00
1	JUNE	7556	MOWING	6018	06/13/2014	\$ 9,015.00
VENDOR: SERVICE MASTER JANITORIAL SERVICES, INC.						
1	JUNE	1733	CLEANING SERVICES	6135	06/30/2014	\$ 3,062.90
Total for 100-000-43200-3320						\$ 13,183.57
100-000-43200-5130 WATER & SEWER SERVICES						
VENDOR: DEHAVEN BERKELEY SPRINGS WATER CORP.						
1	JUNE	600827	MAY RENTAL	79884	06/13/2014	\$ 11.00
1	JUNE	601055	WATER	80015	06/30/2014	\$ 11.00
1	JUNE	RT03-002012	WATER	79884	06/13/2014	\$ 12.90
Total for 100-000-43200-5130						\$ 34.90
100-000-43200-5230 TELECOMMUNICATIONS						
VENDOR: AT&T MOBILITY						
3	JUNE	X06012014	GOVT MAINT	79868	06/13/2014	\$ 121.95
VENDOR: TREASURER OF VIRGINIA						
18	JUNE	T273191	APRIL 2014	6009	06/13/2014	\$ 7.21
VENDOR: VERIZON						
114	JUNE	00002726889534Y	05/26 - 06/25	79965	06/13/2014	\$ 31.05
Total for 100-000-43200-5230						\$ 160.21
100-000-43200-6005 LAUNDRY, HOUSEKEEPING, & JANITORIAL						
VENDOR: GENERAL SALES OF VIRGINIA						
1	JUNE	214006193	BAGS/DISINFECTANT/POWDER R	6017	06/13/2014	\$ 792.52
1	JUNE	214007224	SOAP/CLEAR LINER/TOWELS	6091	06/30/2014	\$ 584.42
1	JUNE	214007474	TP	6091	06/30/2014	\$ 220.80
Total for 100-000-43200-6005						\$ 1,597.74
100-000-43200-6007 REPAIR AND MAINTENANCE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
1	JUNE	0872-06/09/2014	RADWELL	79996	06/30/2014	\$ 152.00
3	JUNE	0872-06/09/2014	EREPLACEMENT PARTS	79996	06/30/2014	\$ 38.65
4	JUNE	0872-06/09/2014	PAINT SPRAYERS UNLIMITED	79996	06/30/2014	\$ 71.47

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VENDOR: EBERT REPRODUCTION AND SUPPLY						
1	JUNE	631727	SCANNING AND CD/LARGE COPY	79889	06/13/2014 \$	25.24
VENDOR: W W GRAINGER, INC						
1	JUNE	9455405531	BATTERIES	80030	06/30/2014 \$	113.61
Total for 100-000-43200-6007						\$ 400.97
100-000-43200-6008 VEHICLE AND EQUIPMENT FUEL						
VENDOR: MANSFIELD OIL COMPANY						
4	JUNE	SQLCD/00081469	05/16 - 05/31	6032	06/13/2014 \$	404.32
100-000-43200-6009 VEHICLE AND EQUIPMENT SUPPLIES						
VENDOR: BERRYVILLE AUTO PARTS INC						
1	JUNE	5370-83564	TUBE/TIRE	5990	06/13/2014 \$	34.85
VENDOR: TRUCK'N AMERICA						
2	JUNE	74740	TRUCK EQUIPMENT	80082	06/30/2014 \$	1,296.00
Total for 100-000-43200-6009						\$ 1,330.85
100-000-43202-3100 PROFESSIONAL SERVICES						
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
5	JUNE	HALL06032014	LEGAL SERVICES MAY 2014 JG	6094	06/30/2014 \$	362.09
100-000-43202-3310 REPAIR & MAINTENANCE						
VENDOR: ARC WATER TREATMENT OF MARYLAND, INC.						
5	JUNE	364708	JUNE SERVICE	6063	06/30/2014 \$	68.97
100-000-43202-3320 MAINTENANCE SERVICE CONTRACTS						
VENDOR: SERVICE MASTER JANITORIAL SERVICES, INC.						
2	JUNE	1733	CLEANING SERVICES	6135	06/30/2014 \$	2,029.15
100-000-43202-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
11	JUNE	1149385761	101 CHALMERS CT 04/10-05/1	6127	06/30/2014 \$	2,379.90
100-000-43202-5120 HEATING SERVICES						
VENDOR: WASHINGTON GAS						
1	JUNE	9517	06/13/2014 101 CHALMERS CIR 05/12 - 0	80099	06/30/2014 \$	74.80
100-000-43202-5130 WATER & SEWER SERVICES						
VENDOR: TOWN OF BERRYVILLE						
9	JUNE	4190099.00	98 101 CHALMERS CT 04/24 - 05	79946	06/13/2014 \$	60.32
100-000-43205-3310 REPAIR & MAINTENANCE						
VENDOR: ANDERSON CONTROL INC						
2	JUNE	014772	ALARM MONITORING SYSTEM	6061	06/30/2014 \$	108.00
3	JUNE	014772	ALARM MONITORING SYSTEM	6061	06/30/2014 \$	108.00-
Total for 100-000-43205-3310						\$ 0.00
100-000-43205-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	JUNE	4455288888-0614	129 RAMSBURG LN 04/15 - 05	6127	06/30/2014 \$	209.56
100-000-43205-5130 WATER & SEWER SERVICES						
VENDOR: TOWN OF BERRYVILLE						
9	JUNE	9001800.00	98 MAINT FACILITY 04/24 - 05/	79946	06/13/2014 \$	8.50

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VENDOR: RAPPAHANNOCK ELEC COMPANY						
2	JUNE	2048188888-0614	104 N CHURCH ST 04/12 - 05	6127	06/30/2014 \$	610.45
1	JUNE	8894188888-0614	1531 SPRINGSBERRY RD 04/18	6127	06/30/2014 \$	120.00
Total for 100-000-43206-5110						\$ 730.45
100-000-43206-5120 HEATING SERVICES						
VENDOR: WASHINGTON GAS						
1	JUNE	8510 06/13/2014	100 N CHURCH ST 05/12 - 06	80099	06/30/2014 \$	44.34
100-000-43206-5130 WATER & SEWER SERVICES						
VENDOR: DEHAVEN BERKELEY SPRINGS WATER CORP.						
1	JUNE	600722	MAY RENTAL	79884	06/13/2014 \$	9.00
1	JUNE	600953	WATER	80015	06/30/2014 \$	9.00
1	JUNE	RT03-002013	WATER	79884	06/13/2014 \$	6.95
VENDOR: TOWN OF BERRYVILLE						
4	JUNE	1004000.00 98	100 N CHURCH ST 04/24 - 05	79946	06/13/2014 \$	240.50
Total for 100-000-43206-5130						\$ 265.45
100-000-43206-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	JUNE	068695	56171 - BULB	5991	06/13/2014 \$	10.99
100-000-43207-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	JUNE	2048188888-0614	102 N CHURCH ST 04/12 - 05	6127	06/30/2014 \$	1,240.12
100-000-43208-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
3	JUNE	2048188888-0614	104 N CHURCH ST 04/12 - 05	6127	06/30/2014 \$	602.31
1	JUNE	3750088888-0614	104 N CHURCH ST	6127	06/30/2014 \$	40.19
Total for 100-000-43208-5110						\$ 642.50
100-000-43208-5120 HEATING SERVICES						
VENDOR: WASHINGTON GAS						
1	JUNE	8718 06/13/2014	104 N CHURCH ST 05/12 - 06	80099	06/30/2014 \$	79.83
100-000-43208-5130 WATER & SEWER SERVICES						
VENDOR: TOWN OF BERRYVILLE						
5	JUNE	1003900.00 98	104 N CHURCH ST 04/24 - 05	79946	06/13/2014 \$	48.10
100-000-43208-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	JUNE	068616	56171 - NAIL/SCREW	5991	06/13/2014 \$	10.28
VENDOR: MAURICE ELECTRICAL SUPPLY CO						
1	JUNE	S101838498.001	LAMP	6034	06/13/2014 \$	242.44
Total for 100-000-43208-6007						\$ 252.72
100-000-43209-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	JUNE	7658188888-0614	225 RAMSBURG LN 04/15 - 05	6127	06/30/2014 \$	317.11
100-000-43210-5110 ELECTRICAL SERVICES						

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VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	JUNE	0775388888-0614	524 WESTWOOD RD 04/15 - 05	6127	06/30/2014	\$ 92.55
100-000-43211-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	JUNE	2750088888-0614	225 AL SMITH CIR 04/18 - 0	6127	06/30/2014	\$ 1,676.16
6	JUNE	2750088888-0614	225 AL SMITH CIR 04/18 - 0	6127	06/30/2014	\$ 1.02-
Total for 100-000-43211-5110						\$ 1,675.14
100-000-43211-5120 HEATING SERVICES						
VENDOR: WASHINGTON GAS						
1	JUNE	1204 06/13/2014	225 AL SMITH CIR 05/13 - 0	80099	06/30/2014	\$ 204.86
100-000-43211-5130 WATER & SEWER SERVICES						
VENDOR: TOWN OF BERRYVILLE						
5	JUNE	9001300.00 98	RT 7 WEST REC CENTER 04/24	79946	06/13/2014	\$ 170.00
100-000-43211-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: MAURICE ELECTRICAL SUPPLY CO						
1	JUNE	S101833672.001	LAMP	6034	06/13/2014	\$ 166.41
100-000-43212-3310 REPAIR & MAINTENANCE						
VENDOR: GREEN'S SEPTIC SERVICE						
1	JUNE	06012014	PROFESSIONAL SERVICES	6093	06/30/2014	\$ 150.00
VENDOR: MCDONALD, JERRY C.						
1	JUNE	1328	2 TRACTORS AND MOWERS	6117	06/30/2014	\$ 1,200.00
VENDOR: THOMAS PLUMBING & HEATING, INC.						
1	JUNE	PS22688	TOOK OUT OLD CONTROL PANEL	6143	06/30/2014	\$ 807.50
1	JUNE	PS22692	HUNG CONTROL PANEL	6143	06/30/2014	\$ 928.34
1	JUNE	PS22694	WORKED ON SEWER PIT PANEL	6143	06/30/2014	\$ 595.00
1	JUNE	PS22698	WIRED NEW PANEL AND TURNED	6143	06/30/2014	\$ 425.00
Total for 100-000-43212-3310						\$ 4,105.84
100-000-43212-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	JUNE	1650088888-0614	225 AL SMITH CIR 04/18 - 0	6127	06/30/2014	\$ 7.65
2	JUNE	1650088888-0614	225 AL SMITH CIR 04/18 - 0	6127	06/30/2014	\$ 7.43
3	JUNE	1650088888-0614	225 AL SMITH CIR 04/18 - 0	6127	06/30/2014	\$ 14.49
5	JUNE	1650088888-0614	225 AL SMITH CIR 04/18 - 0	6127	06/30/2014	\$ 14.83
6	JUNE	1650088888-0614	225 AL SMITH CIR 04/18 - 0	6127	06/30/2014	\$ 8.10
8	JUNE	1650088888-0614	225 AL SMITH CIR 04/18 - 0	6127	06/30/2014	\$ 14.83
9	JUNE	1650088888-0614	225 AL SMITH CIR 04/18 - 0	6127	06/30/2014	\$ 17.89
2	JUNE	2750088888-0614	225 AL SMITH CIR 04/18 - 0	6127	06/30/2014	\$ 285.11
3	JUNE	2750088888-0614	225 AL SMITH CIR 04/18 - 0	6127	06/30/2014	\$ 142.87
Total for 100-000-43212-5110						\$ 513.20
100-000-43212-5130 WATER & SEWER SERVICES						
VENDOR: TOWN OF BERRYVILLE						
5	JUNE	9001200.00 98	LITTLE LEAGUE 04/24 - 05/2	79946	06/13/2014	\$ 51.00
5	JUNE	9001500.00 98	RT 7 PARK GROUNDS 04/24 -	79946	06/13/2014	\$ 500.55
Total for 100-000-43212-5130						\$ 551.55
100-000-43212-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: ARCHITECTURAL PRODUCTS OF VA						
1	JUNE	4217200-IN	KEYS	79866	06/13/2014	\$ 21.00
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						

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1	JUNE	068543	56171 - NUTS/WASHERS	5991	06/13/2014 \$	4.59
VENDOR: PLAYPOWER LT FARMINGTON INC						
1	JUNE	1400182198	PICNIC TABLE	80060	06/30/2014 \$	302.84
VENDOR: JNO S. SOLENBERGER INDUSTRIAL						
1	JUNE	54415	MARKING FLAGS/FIRELINE/MAR	79937	06/13/2014 \$	45.84
Total for 100-000-43212-6007						\$ 374.27
100-000-43213-3310 REPAIR & MAINTENANCE						
VENDOR: ARCHITECTURAL PRODUCTS OF VA						
1	JUNE	4204000-IN	CHECK LOCKS AT POOL	79866	06/13/2014 \$	90.00
VENDOR: THOMAS PLUMBING & HEATING, INC.						
1	JUNE	PS22656	GETTING READY TO TURN WATE	6143	06/30/2014 \$	127.50
1	JUNE	PS22658	PLUMBING REPAIRS AT POOL H	6143	06/30/2014 \$	877.97
Total for 100-000-43213-3310						\$ 1,095.47
100-000-43213-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
4	JUNE	1650088888-0614	225 AL SMITH CIR 04/18 - 0	6127	06/30/2014 \$	46.81
5	JUNE	2750088888-0614	225 AL SMITH CIR 04/18 - 0	6127	06/30/2014 \$	116.52
Total for 100-000-43213-5110						\$ 163.33
100-000-43213-5130 WATER & SEWER SERVICES						
VENDOR: TOWN OF BERRYVILLE						
5	JUNE	9001400.00 98	RT 7 WEST POOL 04/24 - 05/	79946	06/13/2014 \$	5,435.30
100-000-43213-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	JUNE	068482	56171 - RENT HEDGE TRIMMER	5991	06/13/2014 \$	37.37
1	JUNE	068517	56171 - COUPLING/ADAPTER/P	5991	06/13/2014 \$	7.29
1	JUNE	068626	56171 - OUTLET COVER/OUTLE	5991	06/13/2014 \$	26.98
Total for 100-000-43213-6007						\$ 71.64
100-000-43214-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
7	JUNE	1650088888-0614	225 AL SMITH CIR 04/18 - 0	6127	06/30/2014 \$	134.46
100-000-43214-6007 REPAIR AND MAINT SUPPLIES						
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	JUNE	068745	56171 - MARKING LIME	6068	06/30/2014 \$	318.43
VENDOR: BSN SPORTS, INC.						
1	JUNE	96127941	BATTERS BOX TEMPLATE BASEB	80001	06/30/2014 \$	237.79
VENDOR: NEWSOME SEED						
1	JUNE	79148	FIELD CONDITIONER	79912	06/13/2014 \$	504.00
1	JUNE	79285	CLAY/PROSCAPE 19-0-6	79912	06/13/2014 \$	509.50
VENDOR: VALLEY QUARRIES, INC.						
1	JUNE	607995	SAND BALLFIELD MIX	79959	06/13/2014 \$	883.73
Total for 100-000-43214-6007						\$ 2,453.45
100-000-43215-5110 ELECTRICAL SERVICES						
VENDOR: RAPPAHANNOCK ELEC COMPANY						
4	JUNE	2750088888-0614	225 AL SMITH CIR 04/18 - 0	6127	06/30/2014 \$	63.76
100-000-43215-6007 REPAIR AND MAINT SUPPLIES						

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VENDOR: MCCORMICK PAINT WORKS CO						
1	JUNE	230122458	5G ATHLETIC FIELD	79910	06/13/2014 \$	1,274.40
100-000-43216-6007			REPAIR AND MAINT SUPPLIES			
VENDOR: SOUTHERN REFRIGERATION						
1	JUNE	367200	EM COND MTR/RUN CAPACITOR	6047	06/13/2014 \$	87.41
100-000-43237-3310			REPAIR & MAINTENANCE			
VENDOR: DAVENPORT INSULATION						
1	JUNE	00534854906	EFIS FINISH	80014	06/30/2014 \$	1,800.00
VENDOR: J C EHRLICH CO INC						
1	JUNE	1479	SPECIAL SERVICE	80038	06/30/2014 \$	125.00
			Total for 100-000-43237-3310		\$	1,925.00
100-000-43237-5110			ELECTRICAL SERVICES			
VENDOR: RAPPAHANNOCK ELEC COMPANY						
1	JUNE	0801388888-0614	313 E MAIN ST 04/10 - 05/1	6127	06/30/2014 \$	78.56
1	JUNE	4980388888-0614	311 E MAIN ST 04/10 - 05/1	6127	06/30/2014 \$	519.75
			Total for 100-000-43237-5110		\$	598.31
100-000-43237-5130			WATER & SEWER SERVICES			
VENDOR: TOWN OF BERRYVILLE						
5	JUNE	2010600.00 98	313 E MAIN ST 04/24-05/22	79946	06/13/2014 \$	24.05
5	JUNE	2010700.00 98	311 E MAIN ST 04/24-05/22	79946	06/13/2014 \$	48.10
			Total for 100-000-43237-5130		\$	72.15
100-000-71100-3320			MAINTENANCE SERVICE CONTRACT			
VENDOR: DDL BUSINESS SYSTEMS LLC						
1	JUNE	57519	04/25 - 05/24	6008	06/13/2014 \$	227.38
100-000-71100-3500			PRINTING AND BINDING			
VENDOR: TROPHY WORLD						
1	JUNE	12762	PLASTIC PLATE	79955	06/13/2014 \$	28.00
VENDOR: WINCHESTER PRINTERS, INC.						
1	JUNE	31870	LETTERHEAD	6056	06/13/2014 \$	145.00
1	JUNE	71776	#10 REGULAR ENVELOPE	6056	06/13/2014 \$	120.00
			Total for 100-000-71100-3500		\$	293.00
100-000-71100-5210			POSTAL SERVICES			
VENDOR: PURCHASE POWER						
8	JUNE	800090900195756	POSTAGE	79925	06/13/2014 \$	85.29
100-000-71100-5230			TELECOMMUNICATIONS			
VENDOR: TREASURER OF VIRGINIA						
19	JUNE	T273191	APRIL 2014	6009	06/13/2014 \$	10.91
VENDOR: VERIZON						
115	JUNE	00002726889534Y	05/26 - 06/25	79965	06/13/2014 \$	52.89
			Total for 100-000-71100-5230		\$	63.80
100-000-71100-5400			LEASES AND RENTALS			
VENDOR: SHENANDOAH VALLEY WATER & COFFEE CO.						
1	JUNE	F13100000-14	RENT WATER	79932	06/13/2014 \$	123.39

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100-000-71100-5810			DUES,SUBSCRIPTIONS & MEMBERSHIPS			
VENDOR: BB&T FINANCIAL, FSB						
4	JUNE	6723-06/09/2014	CLARKE COUNTY HEALTH DEPT	79979	06/17/2014 \$	40.00
100-000-71100-6008			VEHICLE AND EQUIPMENT FUEL			
VENDOR: MANSFIELD OIL COMPANY						
6	JUNE	SQLCD/00081469	05/16 - 05/31	6032	06/13/2014 \$	93.97
100-000-71100-6011			UNIFORM AND WEARING APPAREL			
VENDOR: SIGNET SCREEN PRINTING						
1	JUNE	2348	T-SHIRTS	79934	06/13/2014 \$	500.00
100-000-71100-6014			OTHER OPERATING SUPPLIES			
VENDOR: BB&T FINANCIAL, FSB						
13	JUNE	6723-06/09/2014	STAPLES	79979	06/17/2014 \$	8.99
VENDOR: COSTCO WHOLESALE INC. #239						
3	JUNE	0239020024624	FOOD/SNACKS	79880	06/13/2014 \$	16.99
Total for 100-000-71100-6014						\$ 25.98
100-000-71310-3600			ADVERTISING			
VENDOR: SIGNET SCREEN PRINTING						
2	JUNE	2348	T-SHIRTS	79934	06/13/2014 \$	124.35
100-000-71310-6002			SUPPLIES - FOOD			
VENDOR: COSTCO WHOLESALE INC. #239						
1	JUNE	0239020024624	FOOD/SNACKS	79880	06/13/2014 \$	32.37
1	JUNE	023910008718	FOOD/CHOCOLATE	79880	06/13/2014 \$	31.67
VENDOR: SCHENCK FOODS CO., INC.						
2	JUNE	5904405	GLOVES/POWDER/FOOD	79930	06/13/2014 \$	29.33
Total for 100-000-71310-6002						\$ 93.37
100-000-71310-6013			SUPPLIES - EDUCATIONAL AND REC			
VENDOR: LOWE'S						
2	JUNE	927673	BATTERY	79908	06/13/2014 \$	84.52
1	JUNE	928213	SLIDE PACK BATTERY/DUAL CH	79908	06/13/2014 \$	65.50
1	JUNE	936241	RETURN	79908	06/13/2014 \$	65.50-
VENDOR: WALMART COMMUNITY/GEGRB						
3	JUNE	0731 05162014	SUPPLIES	79970	06/13/2014 \$	18.65
Total for 100-000-71310-6013						\$ 103.17
100-000-71310-6014			OTHER OPERATING SUPPLIES			
VENDOR: LOWE'S						
1	JUNE	922717	BLOWER/CLOROX/SPRAY BOTTLE	79908	06/13/2014 \$	184.08
100-000-71310-6015			MERCHANDISE FOR RESALE			
VENDOR: WALMART COMMUNITY/GEGRB						
4	JUNE	0731 05162014	SUPPLIES	79970	06/13/2014 \$	6.48
5	JUNE	0731 05162014	COOKIES/CANDY	79970	06/13/2014 \$	174.22
Total for 100-000-71310-6015						\$ 180.70
100-000-71320-3100			PROFESSIONAL SERVICES			
VENDOR: AMERICAN RED CROSS						
1	JUNE	10299547	LIFEGUARD TRAINING	5988	06/13/2014 \$	432.00
1	JUNE	10301455	LIFEGUARD CLASSES	6060	06/30/2014 \$	54.00

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Total for 100-000-71320-3100						\$ 486.00
100-000-71320-5830 REFUNDS						
VENDOR:	ANDRIA DONNELLY					
1	JUNE	183024	REFUND	79888	06/13/2014	\$ 33.00
VENDOR:	CHRISTY DUNKLE					
1	JUNE	183820	REFUND	80020	06/30/2014	\$ 26.00
VENDOR:	DAWN FLOREK					
1	JUNE	183318	REFUND	80025	06/30/2014	\$ 12.00
VENDOR:	MADISON PALMER					
1	JUNE	182648	REFUND	79913	06/13/2014	\$ 236.00
Total for 100-000-71320-5830						\$ 307.00
100-000-71320-6011 UNIFORM AND WEARING APPAREL						
VENDOR:	ATTIC PROMOTIONS, INC.					
1	JUNE	131	T-SHIRTS	5989	06/13/2014	\$ 233.00
100-000-71320-6013 SUPPLIES - EDUCATIONAL AND REC						
VENDOR:	BB&T FINANCIAL, FSB					
1	JUNE	6723-06/09/2014	KRAMES STAYWELL	79979	06/17/2014	\$ 409.07
6	JUNE	6723-06/09/2014	KRAMES STAYWELL	79979	06/17/2014	\$ 61.85
12	JUNE	6723-06/09/2014	KRAMES STAYWELL	79979	06/17/2014	\$ 255.99
VENDOR:	MOORE MEDICAL, LLC					
2	JUNE	98220648 I	ICE PACKS/POWDER	80049	06/30/2014	\$ 56.34
Total for 100-000-71320-6013						\$ 783.25
100-000-71320-6014 OTHER OPERATING SUPPLIES						
VENDOR:	BB&T FINANCIAL, FSB					
5	JUNE	6723-06/09/2014	KRAMES STAYWELL	79979	06/17/2014	\$ 129.67
7	JUNE	6723-06/09/2014	THE LIFE GUARD STORE	79979	06/17/2014	\$ 52.25
VENDOR:	BERRYVILLE TRUE VALUE HARDWARE					
1	JUNE	68509	55140- FAUCET EXTENSION/RI	5991	06/13/2014	\$ 39.75
VENDOR:	CLEAN H2O CENTER					
1	JUNE	89092	PREMIER ANALOG COMBO	79877	06/13/2014	\$ 13.59
1	JUNE	89132	ROPE POOL	79877	06/13/2014	\$ 93.71
1	JUNE	89318	SKIMMER HEAD HEAVY DUTY	79877	06/13/2014	\$ 20.21
1	JUNE	90530	VAC HEAD FOR POOL	79877	06/13/2014	\$ 21.07
VENDOR:	LOWE'S					
1	JUNE	910434	LOUNGE CHAIR	79908	06/13/2014	\$ 279.30
VENDOR:	MOORE MEDICAL, LLC					
1	JUNE	98220648 I	ICE PACKS/POWDER	80049	06/30/2014	\$ 56.33
Total for 100-000-71320-6014						\$ 705.88
100-000-71320-6015 MERCHANDISE FOR RESALE						
VENDOR:	BB&T FINANCIAL, FSB					
8	JUNE	6723-06/09/2014	SWIM OUTLET	79979	06/17/2014	\$ 216.65
10	JUNE	6723-06/09/2014	SWIM OUTLET	79979	06/17/2014	\$ 99.80
Total for 100-000-71320-6015						\$ 316.45
100-000-71320-6026 POOL CHEMICALS						
VENDOR:	HARPER AND COMPANY INC					
1	JUNE	0089898-IN	UNDERWATER LIGHT	6020	06/13/2014	\$ 759.74

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1	JUNE	0090223-IN	PVC TOP MOUNT	6020	06/13/2014 \$	140.41
VENDOR: SWIMKARE						
1	JUNE	113377	DRAIN&ACID WASH POOL	80078	06/30/2014 \$	1,700.00
1	JUNE	113408	REPLACE TILES	79941	06/13/2014 \$	750.00
Total for 100-000-71320-6026						\$ 3,350.15
100-000-71330-6015 MERCHANDISE FOR RESALE						
VENDOR: COSTCO WHOLESALE INC. #239						
2	JUNE	0239020024624	FOOD/SNACKS	79880	06/13/2014 \$	168.23
2	JUNE	023910008718	FOOD/CHOCOLATE	79880	06/13/2014 \$	167.48
VENDOR: HERSHEY CREAMERY CO.						
1	JUNE	INVE0008563996	ICE CREAM	79900	06/13/2014 \$	737.34
1	JUNE	INVE0008590559	ICE CREAM	79900	06/13/2014 \$	298.32
VENDOR: HUNT BROTHERS PIZZA						
1	JUNE	225015598	PIZZA	79902	06/13/2014 \$	419.30
1	JUNE	226016509	PIZZA	79902	06/13/2014 \$	751.20
VENDOR: SCHENCK FOODS CO., INC.						
2	JUNE	5907548	SNACKS	79930	06/13/2014 \$	78.00
Total for 100-000-71330-6015						\$ 2,619.87
100-000-71350-3100 PROFESSIONAL SERVICES						
VENDOR: XTREME FIT STUDIO						
1	JUNE	CHATMA06132014	ZUMBA/YOGA TONE/TOTAL FIT	6076	06/30/2014 \$	835.38
VENDOR: MONTGOMERY, CHRISTEL DBA CHEER ERUPTIONS						
1	JUNE	MONTGOM06012014	PRE-SCHOOL GYMNASTICS/GYMN	6120	06/30/2014 \$	1,344.88
VENDOR: SHILEY, ROBERT						
1	JUNE	SHILEY06012014	SOULED OUT BAND CONCERT	79933	06/13/2014 \$	2,700.00
VENDOR: WINCHESTER COUNTRY CLUB						
1	JUNE	835520	COACH BALLS	80103	06/30/2014 \$	92.00
Total for 100-000-71350-3100						\$ 4,972.26
100-000-71350-3600 ADVERTISING						
VENDOR: SIGNET SCREEN PRINTING						
1	JUNE	2882	CHANGING DATES ON BANNER	80072	06/30/2014 \$	25.00
100-000-71350-5560 GROUP TRIPS						
VENDOR: GREAT COUNTRY FARMS						
2	JUNE	CAMP FIELD TRIP	SUMMER PLAY CAMP FIELD TRI	79897	06/13/2014 \$	240.00
VENDOR: WINCHESTER SKATING CENTER						
1	JUNE	CAMP FIELD TRIP	SUMMER PLAY CAMP FIELD TRI	79974	06/13/2014 \$	90.00
Total for 100-000-71350-5560						\$ 330.00
100-000-71350-5810 DUES,SUBSCRIPTIONS & MEMBERSHIPS						
VENDOR: CLARKE COUNTY HEALTH DEPARTMENT						
4	JUNE	133401488	PROFESSIONAL SERVICES	80006	06/30/2014 \$	27.98
VENDOR: DEPARTMENT OF STATE POLICE						
1	JUNE	461670 A0026	BACKGROUND CHECKS	80017	06/30/2014 \$	40.00
VENDOR: VIRGINIA DEPT OF SOCIAL SVC						
1	JUNE	A-48867 6/10/14	BACKGROUND CHECKS	80093	06/30/2014 \$	154.00
Total for 100-000-71350-5810						\$ 221.98

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100-000-71350-5830	REFUNDS					
VENDOR: MICHELE ARNOLD						
1	JUNE	183265	REFUND	79984	06/30/2014 \$	20.00
VENDOR: D.G. COOLEY						
1	JUNE	183392	REFUND	80013	06/30/2014 \$	20.00
VENDOR: AUDREY FACEMIRE						
1	JUNE	183954	REFUND--CANCELLATION	80024	06/30/2014 \$	95.00
VENDOR: KRISTINA GOODCHILD						
1	JUNE	183369	REFUND	80029	06/30/2014 \$	45.00
VENDOR: JEANIE HATTI						
1	JUNE	183316	REFUND	80033	06/30/2014 \$	81.00
			Total for 100-000-71350-5830		\$	261.00
=====						
100-000-71350-6002	SUPPLIES - FOOD					
VENDOR: FOOD LION, INC						
1	JUNE	281164248431	SNACKS/FOOD	80027	06/30/2014 \$	50.10
VENDOR: SCHENCK FOODS CO., INC.						
2	JUNE	5901766	FOOD	79930	06/13/2014 \$	120.16
1	JUNE	5904405	GLOVES/POWDER/FOOD	79930	06/13/2014 \$	252.07
1	JUNE	5907548	SNACKS	79930	06/13/2014 \$	22.33
1	JUNE	5910416	SNACKS	80069	06/30/2014 \$	461.09
VENDOR: WALMART COMMUNITY/GECRB						
1	JUNE	0731 05162014	SUPPLIES	79970	06/13/2014 \$	116.56
			Total for 100-000-71350-6002		\$	1,022.31
=====						
100-000-71350-6011	UNIFORM AND WEARING APPAREL					
VENDOR: SIGNET SCREEN PRINTING						
1	JUNE	2520	T-SHIRTS	79934	06/13/2014 \$	312.00
1	JUNE	2914	SHIRTS	80072	06/30/2014 \$	352.15
			Total for 100-000-71350-6011		\$	664.15
=====						
100-000-71350-6013	SUPPLIES - EDUCATIONAL AND REC					
VENDOR: BB&T FINANCIAL, FSB						
2	JUNE	6723-06/09/2014	BIG LOTS	79979	06/17/2014 \$	31.50
9	JUNE	6723-06/09/2014	KRAMES STAYWELL	79979	06/17/2014 \$	50.13
VENDOR: BSN SPORTS, INC.						
1	JUNE	96093810	BASEBALL SUPPLIES	79871	06/13/2014 \$	230.14
			Total for 100-000-71350-6013		\$	311.77
=====						
100-000-71350-6014	OTHER OPERATING SUPPLIES					
VENDOR: BB&T FINANCIAL, FSB						
3	JUNE	6723-06/09/2014	BIG LOTS	79979	06/17/2014 \$	14.40
11	JUNE	6723-06/09/2014	BIG LOTS	79979	06/17/2014 \$	17.50
VENDOR: WALMART COMMUNITY/GECRB						
2	JUNE	0731 05162014	SUPPLIES	79970	06/13/2014 \$	29.76
			Total for 100-000-71350-6014		\$	61.66
=====						
100-000-71350-6015	MERCHANDISE FOR RESALE					
VENDOR: VRPS						
1	JUNE	06172014	KINGS DOMINION TICKETS	80096	06/30/2014 \$	132.00
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100-000-81110-3100	PROFESSIONAL SERVICES					

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VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
2	JUNE	HALL06032014	LEGAL SERVICES MAY 2014	6094	06/30/2014 \$	3,023.00
100-000-81110-3140			ENGINEERING & ARCHITECTURAL			
VENDOR: ANDERSON AND ASSOCIATES, INC.						
1	JUNE	0090159	ROCK HEAVEN FARM E&S REV	79982	06/30/2014 \$	750.00
1	JUNE	0090160	DEAN SUBD PLAN REV	79982	06/30/2014 \$	1,860.00
VENDOR: PIEDMONT GEOTECHNICAL, INC.						
1	JUNE	1651VA	PROFESSIONAL SERVICES	6037	06/13/2014 \$	175.00
1	JUNE	1652VA	PROFESSIONAL SERVICES	6037	06/13/2014 \$	175.00
1	JUNE	1659VA	PROFESSIONAL SERVICES	6037	06/13/2014 \$	175.00
			Total for 100-000-81110-3140		\$	3,135.00
100-000-81110-3320			MAINTENANCE SERVICE CONTRACT			
VENDOR: TML COPIERS & DIGITAL SOLUTIONS						
3	JUNE	164233	EXCESS COPIES	6145	06/30/2014 \$	38.15
100-000-81110-3600			ADVERTISING			
VENDOR: WINCHESTER STAR						
3	JUNE	1653410	PUBLIC HEARING	6057	06/13/2014 \$	367.20
100-000-81110-5210			POSTAL SERVICES			
VENDOR: PURCHASE POWER						
9	JUNE	8000909000195756	POSTAGE	79925	06/13/2014 \$	421.16
100-000-81110-5230			TELECOMMUNICATIONS			
VENDOR: TREASURER OF VIRGINIA						
20	JUNE	T273191	APRIL 2014	6009	06/13/2014 \$	7.11
VENDOR: VERIZON						
116	JUNE	00002726889534Y	05/26 - 06/25	79965	06/13/2014 \$	16.60
			Total for 100-000-81110-5230		\$	23.71
100-000-81110-5510			TRAVEL MILEAGE			
VENDOR: TEETOR, ALLISON						
1	JUNE	TEETOR06162014	STAUTON MILEAGE TO CONFERE	6142	06/30/2014 \$	108.64
100-000-81520-3160			BOARD MEMBER FEES			
VENDOR: BOYLES, JERRY L						
1	JUNE	BADA 06/02/2014	BADA MEETING MAY 28TH BADA	5995	06/13/2014 \$	25.00
VENDOR: SMART, KATHY						
1	JUNE	BADA 06/02/2014	BADA MEETING MAY 28TH BADA	6046	06/13/2014 \$	25.00
			Total for 100-000-81520-3160		\$	50.00
100-000-81600-3100			PROFESSIONAL SERVICES			
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
3	JUNE	HALL06032014	LEGAL SERVICES MAY 2014	6094	06/30/2014 \$	540.00
100-000-81600-3160			BOARD MEMBER FEES			
VENDOR: BOUFFAULT, ROBINA RICH						
1	JUNE	PLANCOMM6062014	PLANNING COMM MEETING JUNE	6071	06/30/2014 \$	100.00
VENDOR: RANDY BUCKLEY						
1	JUNE	PLANCOMM6062014	PLANNING COMM MEETING JUNE	6072	06/30/2014 \$	100.00
VENDOR: CALDWELL, ANNE						

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1	JUNE	PLANCOMM6062014	PLANNING COMM MEETING JUNE	6073	06/30/2014 \$	100.00
VENDOR: DOUGLAS KRUEH						
1	JUNE	PLANCOMM6062014	PLANNING COMM MEETING JUNE	6107	06/30/2014 \$	100.00
VENDOR: FRANK LEE						
1	JUNE	PLANCOMM6062014	PLANNING COMM MEETING JUNE	6110	06/30/2014 \$	100.00
VENDOR: NELSON, CLIFFORD M.						
1	JUNE	PLANCOMM6062014	PLANNING COMM MEETING JUNE	6122	06/30/2014 \$	100.00
VENDOR: OHRSTROM II, GEORGE						
1	JUNE	PLANCOMM6062014	PLANNING COMM MEETING JUNE	6125	06/30/2014 \$	50.00
VENDOR: STEINMETZ, WILLIAM A.						
1	JUNE	PLANCOMM6062014	PLANNING COMM MEETING JUNE	6139	06/30/2014 \$	100.00
VENDOR: TURKEL, JON						
1	JUNE	PLANCOMM6062014	PLANNING COMM MEETING JUNE	6146	06/30/2014 \$	100.00
Total for 100-000-81600-3160						\$ 850.00
100-000-81800-3100 PROFESSIONAL SERVICES						
VENDOR: BB&T FINANCIAL, PSB						
1	JUNE	6715-06/09/2014	CAMINO REAL	79996	06/30/2014 \$	196.69
VENDOR: KALBIAN, MARAL S.						
1	JUNE	KALBIAN06102014	PROGSSIONAL SERVICES	6104	06/30/2014 \$	385.00
Total for 100-000-81800-3100						\$ 581.69
100-000-81800-3160 BOARD MEMBER FEES						
VENDOR: CALDWELL, ANNE						
1	JUNE	HISTPRE05/28	HISTORIC PRES. MAY 28TH ME	5999	06/13/2014 \$	25.00
VENDOR: CARTER, PAIGE						
1	JUNE	HISTPRE05/28	HISTORIC PRES. MAY 28TH ME	6000	06/13/2014 \$	25.00
VENDOR: FIELDS, BETSY						
1	JUNE	HISTPRE05/28	HISTORIC PRES. MAY 28TH ME	6014	06/13/2014 \$	25.00
VENDOR: HIATT, MARTY						
1	JUNE	HISTPRE05/28	HISTORIC PRES. MAY 28TH ME	6022	06/13/2014 \$	25.00
VENDOR: DOUGLAS KRUEH						
1	JUNE	HISTPRE05/28	HISTORIC PRES. MAY 28TH ME	6029	06/13/2014 \$	25.00
VENDOR: ROBIN YORK						
1	JUNE	HISTPRE05/28	HISTORIC PRES. MAY 28TH ME	6058	06/13/2014 \$	25.00
Total for 100-000-81800-3160						\$ 150.00
100-000-82600-5510 TRAVEL MILEAGE						
VENDOR: LAURA NOWELL SHIFFLETT						
1	JUNE	SHIFFLE06232014	MILEAGE	6137	06/30/2014 \$	259.84
100-000-83100-3320 MAINTENANCE SERVICE CONTRACTS						
VENDOR: TML COPIERS & DIGITAL SOLUTIONS						
1	JUNE	164233	EXCESS COPIES	6145	06/30/2014 \$	65.74
100-000-83100-3841 VPI EXTENSION AGENT						
VENDOR: VIRGINIA TECH						
1	JUNE	3RD QTR 2014	3RD QTR FY2014	79958	06/13/2014 \$	7,568.32
1	JUNE	4TH QTR BILLING	4TH QTR BILLING FY14	79958	06/13/2014 \$	7,568.32
Total for 100-000-83100-3841						\$ 15,136.64

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100-000-83100-5210			POSTAGE			
VENDOR: PURCHASE POWER						
13	JUNE	800090900195756	POSTAGE	79925	06/13/2014	\$ 278.32
100-000-83100-5230			TELECOMMUNICATIONS			
VENDOR: TREASURER OF VIRGINIA						
13	JUNE	T273191	APRIL 2014	6009	06/13/2014	\$ 13.95
VENDOR: VERIZON						
117	JUNE	00002726889534Y	05/26 - 06/25	79965	06/13/2014	\$ 6.64
Total for 100-000-83100-5230						\$ 20.59
100-000-83100-6014			OTHER OPERATING SUPPLIES			
VENDOR: CLARKE COUNTY PARKS & RECREATION						
1	JUNE	180354	RESERVATION SENIOR CENTER	79876	06/13/2014	\$ 60.00
VENDOR: SWEET TOOTH BAKERY INC						
1	JUNE	SWEETTOOTH052014	12X18 CAKE	79940	06/13/2014	\$ 76.84
Total for 100-000-83100-6014						\$ 136.84
100-000-92300-5830			REFUNDS			
VENDOR: QUARLES PETROLEUM INC.						
1	JUNE	PERMIT REFUND	REFUND PERMIT M-14-140082	79926	06/13/2014	\$ 45.00
TOTAL DEFINITION TYPE 0 :						\$ 249,533.03
TOTAL EXPENDITURES :						\$ 249,533.03
TOTAL for FISCAL YEAR 2014 :						\$ 249,533.03
Fiscal Year: 2015						
EXPENDITURES						
DEFINITION TYPE 0						
100-000-11010-1300			SALARIES - PART TIME			
VENDOR: VACORP						
18	PRE-YEAR	8776	INSURANCE	80088	06/30/2014	\$ 6.35
100-000-11010-5307			PUBLIC OFFICIAL LIABILITY INS.			
VENDOR: VACORP						
8	PRE-YEAR	6430-A	INSURANCE	80088	06/30/2014	\$ 6,070.00
100-000-11010-5810			DUES,SUBSCRIPTIONS & MEMBERSHIPS			
VENDOR: VIRGINIA ASSOCIATION OF COUNTIES						
1	PRE-YEAR	IVC0604041	14-15 COUNTY DUES	79957	06/13/2014	\$ 2,971.00
100-000-12110-2700			WORKER'S COMPENSATION			
VENDOR: VACORP						
11	PRE-YEAR	8776	INSURANCE	80088	06/30/2014	\$ 208.18
100-000-12110-6012			SUPPLIES - BOOKS AND SUBSCRIPTIONS			
VENDOR: VIRGINIA MUNICIPAL CLERKS ASSOCIATION						
1	PRE-YEAR	2014/2015MEMBER	MEMBERSHIP 2014-2015	80094	06/30/2014	\$ 35.00
100-000-12310-2700			WORKER'S COMPENSATION			
VENDOR: VACORP						
10	PRE-YEAR	8776	INSURANCE	80088	06/30/2014	\$ 133.02

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100-000-12410-2700			WORKER'S COMPENSATION			
VENDOR: VACORP						
12	PRE-YEAR	8776	INSURANCE	80088	06/30/2014 \$	161.41
100-000-12510-2700			WORKER'S COMPENSATION			
VENDOR: VACORP						
13	PRE-YEAR	8776	INSURANCE	80088	06/30/2014 \$	119.44
100-000-12510-3320			MAINTENANCE SERVICE CONTRACT			
VENDOR: BAI MUNICIPAL SOFTWARE						
1	PRE-YEAR	WATS201465-1	SOFTWARE SUPPORT THRU 06/3	79987	06/30/2014 \$	14,435.00
VENDOR: DELL MARKETING, L P						
1	PRE-YEAR	XJF5JFT96	IT SUPPORT	80016	06/30/2014 \$	1,365.00
VENDOR: ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE						
1	PRE-YEAR	92827524	GIS SOFTWARE SUPPORT	6086	06/30/2014 \$	5,700.00
VENDOR: VERMONT SYSTEMS						
1	PRE-YEAR	43667	REC TRAC SOFTWARE RENEWAL	80092	06/30/2014 \$	2,856.00
Total for 100-000-12510-3320						\$ 24,356.00
100-000-13200-2700			WORKER'S COMPENSATION			
VENDOR: VACORP						
14	PRE-YEAR	8776	INSURANCE	80088	06/30/2014 \$	52.58
100-000-21600-2700			WORKER'S COMPENSATION			
VENDOR: VACORP						
17	PRE-YEAR	8776	INSURANCE	80088	06/30/2014 \$	158.00
100-000-21900-2700			WORKER'S COMPENSATION			
VENDOR: VACORP						
15	PRE-YEAR	8776	INSURANCE	80088	06/30/2014 \$	35.57
100-000-22100-2700			WORKER'S COMPENSATION			
VENDOR: VACORP						
3	PRE-YEAR	8776	INSURANCE	80088	06/30/2014 \$	195.78
100-000-22100-5810			DUES,SUBSCRIPTIONS & MEMBERSHIPS			
VENDOR: GERONIMO DEVELOPMENT CORPORATION						
1	PRE-YEAR	11533	RENEWAL OF CASEFINDER	79896	06/13/2014 \$	420.00
100-000-31200-2700			WORKER'S COMPENSATION			
VENDOR: VACORP						
2	PRE-YEAR	8776	INSURANCE	80088	06/30/2014 \$	14,491.22
100-000-31200-2860			LINE OF DUTY BENEFITS			
VENDOR: VACORP						
1	PRE-YEAR	LODA14-15-17	INSURANCE	80088	06/30/2014 \$	7,113.56
100-000-31200-5305			MOTOR VEHICLE INSURANCE			
VENDOR: VACORP						
1	PRE-YEAR	6430-A	INSURANCE	80088	06/30/2014 \$	14,079.00
100-000-32100-2700			WORKER'S COMPENSATION			
VENDOR: VACORP						
1	PRE-YEAR	8776	INSURANCE	80088	06/30/2014 \$	13,987.30

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100-000-32100-2860			LINE OF DUTY BENEFITS			
VENDOR: VACORP						
2	PRE-YEAR	LODA14-15-17	INSURANCE	80088	06/30/2014 \$	2,510.58
100-000-32201-2860			LINE OF DUTY BENEFITS			
VENDOR: VACORP						
4	PRE-YEAR	LODA14-15-17	INSURANCE	80088	06/30/2014 \$	1,675.00
100-000-32202-2860			LINE OF DUTY BENEFITS			
VENDOR: VACORP						
3	PRE-YEAR	LODA14-15-17	INSURANCE	80088	06/30/2014 \$	836.86
5	PRE-YEAR	LODA14-15-17	INSURANCE	80088	06/30/2014 \$	1,340.00
		Total for 100-000-32202-2860			\$	2,176.86
100-000-32203-2860			LINE OF DUTY BENEFITS			
VENDOR: VACORP						
6	PRE-YEAR	LODA14-15-17	INSURANCE	80088	06/30/2014 \$	2,814.00
100-000-34100-2700			WORKER'S COMPENSATION			
VENDOR: VACORP						
8	PRE-YEAR	8776	INSURANCE	80088	06/30/2014 \$	1,389.19
100-000-35100-2700			WORKER'S COMPENSATION			
VENDOR: VACORP						
4	PRE-YEAR	8776	INSURANCE	80088	06/30/2014 \$	777.80
100-000-35600-2700			WORKER'S COMPENSATION			
VENDOR: VACORP						
16	PRE-YEAR	8776	INSURANCE	80088	06/30/2014 \$	196.80
100-000-43200-2700			WORKER'S COMPENSATION			
VENDOR: VACORP						
5	PRE-YEAR	8776	INSURANCE	80088	06/30/2014 \$	4,211.49
100-000-43200-5301			BOILER INSURANCE			
VENDOR: VACORP						
7	PRE-YEAR	6430-A	INSURANCE	80088	06/30/2014 \$	2,292.00
9	PRE-YEAR	6430-A	INSURANCE	80088	06/30/2014 \$	1,294.00
		Total for 100-000-43200-5301			\$	3,586.00
100-000-43200-5302			FIRE INSURANCE			
VENDOR: VACORP						
4	PRE-YEAR	6430-A	INSURANCE	80088	06/30/2014 \$	740.00
10	PRE-YEAR	6430-A	INSURANCE	80088	06/30/2014 \$	19,159.00
		Total for 100-000-43200-5302			\$	19,899.00
100-000-43200-5305			MOTOR VEHICLE INSURANCE			
VENDOR: VACORP						
2	PRE-YEAR	6430-A	INSURANCE	80088	06/30/2014 \$	5,956.50
100-000-43200-5308			GENERAL LIABILITY INSURANCE			
VENDOR: VACORP						
5	PRE-YEAR	6430-A	INSURANCE	80088	06/30/2014 \$	7,771.00
6	PRE-YEAR	6430-A	INSURANCE	80088	06/30/2014 \$	936.00
		Total for 100-000-43200-5308			\$	8,707.00

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100-000-71100-2700			WORKER'S COMPENSATION			
VENDOR: VACORP						
6	PRE-YEAR	8776	INSURANCE	80088	06/30/2014 \$	9,870.02
100-000-81110-2700			WORKER'S COMPENSATION			
VENDOR: VACORP						
7	PRE-YEAR	8776	INSURANCE	80088	06/30/2014 \$	4,937.52
100-000-82600-2700			WORKER'S COMPENSATION			
VENDOR: VACORP						
9	PRE-YEAR	8776	INSURANCE	80088	06/30/2014 \$	137.33
TOTAL DEFINITION TYPE 0 :						\$ 153,438.50
TOTAL EXPENDITURES :						\$ 153,438.50
TOTAL for FISCAL YEAR 2015 :						\$ 153,438.50
TOTAL PAYMENTS :						\$ 402,971.53

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Fiscal Year: 2014						
EXPENDITURES						
DEFINITION TYPE 0						
231-000-31200-5530 TRAVEL SUBSISTANCE & LODGING						
VENDOR: BB&T FINANCIAL, FSB						
1	JUNE	6665-06/09/2014	AMERICAN AIRLINES	79996	06/30/2014	\$ 429.00
VENDOR: BENNETT, BRENDA						
1	JUNE	BENNETT06182014	DOJ FINANCIAL MANAGEMENT S	6066	06/30/2014	\$ 118.25
Total for 231-000-31200-5530						\$ 547.25
231-000-31200-5540 TRAVEL CONVENTION & EDUCATION						
VENDOR: AMAC TACTICAL TRAINING GROUP						
1	JUNE	1	TACTICAL TRAINING EVENT	79862	06/13/2014	\$ 1,000.00
VENDOR: BB&T FINANCIAL, FSB						
2	JUNE	6665-06/09/2014	NATIONAL SHERIFFS ASSOCIAT	79996	06/30/2014	\$ 485.00
Total for 231-000-31200-5540						\$ 1,485.00
231-128-31200-6001 MATERIALS AND SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
1	JUNE	6632-06/09/2014	BERRYVILLE GRILL	79996	06/30/2014	\$ 11.17
235-000-82700-3100 PROFESSIONAL SERVICES						
VENDOR: HALL, MONAHAN, ENGLE, MAHAN & MITCHELL						
1	JUNE	HALL06032014	LEGAL SERVICES MAY 2014	6019	06/13/2014	\$ 266.82
VENDOR: JENNIFER LEE						
1	JUNE	51	DATABASE CREATION/WORK/ORG	80043	06/30/2014	\$ 125.00
VENDOR: MYERS & WOODS APPRAISAL GROUP INC.						
1	JUNE	14-136	APPRAISAL REPORT	80051	06/30/2014	\$ 2,500.00
1	JUNE	14-137	APPRAISAL REPORT	80051	06/30/2014	\$ 2,500.00
VENDOR: KATE PETRANECH						
1	JUNE	PETRA06202014	CREATIVE SERVICES	80058	06/30/2014	\$ 300.00
VENDOR: PROGRESSIVE PRINTING						
1	JUNE	39950	DONOR PARTY INVITES	80063	06/30/2014	\$ 17.68
VENDOR: JUDITH WILLETTS						
1	JUNE	WILLET06012014	WORK ON CONSERVATION EASEM	80101	06/30/2014	\$ 162.50
Total for 235-000-82700-3100						\$ 5,872.00
235-000-82700-5210 POSTAGE						
VENDOR: PURCHASE POWER						
11	JUNE	800090900195756	POSTAGE	79925	06/13/2014	\$ 77.13
235-210-82700-5510 TRAVEL MILEAGE						
VENDOR: AUSTIN HUMPHREY						
1	JUNE	HUMPHR06022014	MILEAGE	6101	06/30/2014	\$ 214.03
1	JUNE	HUMPHR06192014	MILEAGE	6101	06/30/2014	\$ 64.28
VENDOR: PETER LEVI						
1	JUNE	LEVI06162014	MILEAGE	6111	06/30/2014	\$ 28.22
1	JUNE	LEVI06162014-1	MILEAGE	6111	06/30/2014	\$ 164.36
Total for 235-210-82700-5510						\$ 470.89

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301-800-94210-8105	MOTOR VEHICLES					
VENDOR: SHADE EQUIPMENT COMPANY						
1	JUNE	49470	SNOW PLOW ULTRA-MOUNT SYST	6043	06/13/2014	\$ 4,420.00
VENDOR: TRUCK'N AMERICA						
1	JUNE	74740	TRUCK EQUIPMENT	80082	06/30/2014	\$ 1,500.00
Total for 301-800-94210-8105						\$ 5,920.00
301-800-94216-8112	CONSTRUCTION REPLACEMENT					
VENDOR: MCGRANE FENCE CO., INC.						
1	JUNE	2014106	FENCE AROUND POOL	80046	06/30/2014	\$ 13,580.00
VENDOR: THOMAS PLUMBING & HEATING, INC.						
1	JUNE	PS22663	POOL-FINISHED REPAIRING LE	6143	06/30/2014	\$ 413.89
Total for 301-800-94216-8112						\$ 13,993.89
301-800-94261-8112	CONSTRUCTION REPLACEMENT					
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	JUNE	068578	56171 - CLR SHEETING	5991	06/13/2014	\$ 63.98
1	JUNE	068604	56171 - GLUE	5991	06/13/2014	\$ 4.99
VENDOR: MIKE COOK PAINTING SERVICE						
1	JUNE	COOKE06012014	PAINTING SERVICES COURT RO	80048	06/30/2014	\$ 6,019.74
Total for 301-800-94261-8112						\$ 6,088.71
301-800-94263-8112	CONSTRUCTION REPLACEMENT					
VENDOR: ATLANTIC CONSTRUCTION COMPANY						
1	JUNE	5272014-005	CONSTRUCTION REPLACEMENT	79869	06/13/2014	\$ 10,000.00
2	JUNE	5272014-005	CONSTRUCTION REPLACEMENT	79869	06/13/2014	\$ 6,835.53
VENDOR: BERRYVILLE TRUE VALUE HARDWARE						
1	JUNE	068590	56171 - NUTS/WASHERS	5991	06/13/2014	\$ 6.60
VENDOR: INSIGHT						
1	JUNE	20140412	UTILITY DESIGNING	80036	06/30/2014	\$ 550.00
VENDOR: THOMAS PLUMBING & HEATING, INC.						
1	JUNE	PS22659	WATERLINE WORK AT OLD OFFI	6143	06/30/2014	\$ 875.00
1	JUNE	PS22661	DUG UP AND CAPPED SEWER LI	6143	06/30/2014	\$ 1,037.05
1	JUNE	PS22664	CUT OFF WATER, HOOKED UP N	6143	06/30/2014	\$ 1,869.52
Total for 301-800-94263-8112						\$ 21,173.70
301-800-94278-8105	MOTOR VEHICLES					
VENDOR: BB&T FINANCIAL, FSB						
8	JUNE	2074-06/09/2014	MID-ATLANTIC COMMUNICATION	79996	06/30/2014	\$ 390.00
VENDOR: L.S.I.						
1	JUNE	33096	INSTALL LIGHTS IN GRILL/HE	80041	06/30/2014	\$ 750.00
Total for 301-800-94278-8105						\$ 1,140.00
301-800-94281-3140	ENGINEERING & ARCHITECTURAL					
VENDOR: ANDERSON AND ASSOCIATES, INC.						
1	JUNE	0090157	JACK ENDERS BLVD PUNCHLIST	79982	06/30/2014	\$ 1,080.00
301-800-94318-3140	ENGINEERING & ARCHITECTURAL					
VENDOR: CHESTER ENGINEERS						
1	JUNE	47422	RENOVATION OF SHERIFFS BUI	6002	06/13/2014	\$ 522.10
TOTAL DEFINITION TYPE 0 :						\$ 58,381.84

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TOTAL EXPENDITURES :						\$ 58,381.84
TOTAL for FISCAL YEAR 2014 :						\$ 58,381.84
Fiscal Year: 2015						
EXPENDITURES						
DEFINITION TYPE 0						
235-000-82700-3100		PROFESSIONAL SERVICES				
VENDOR:	WRIKE, INC					
1	PRE-YEAR	TJ12P0355411407	CREATIVE SERVICES	80105	06/30/2014	\$ 382.20
TOTAL DEFINITION TYPE 0 :						\$ 382.20
TOTAL EXPENDITURES :						\$ 382.20
TOTAL PAYMENTS :						\$ 58,764.04

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=====						
Fiscal Year: 2014						
EXPENDITURES						
DEFINITION TYPE 0						
607-000-12510-6001 OFFICE SUPPLIES						
VENDOR: BB&T FINANCIAL, FSB						
4	JUNE	0350-06/09/2014	WALMART	79996	06/30/2014 \$	64.86
5	JUNE	0350-06/09/2014	WALMART TAX COLLECTED	79996	06/30/2014 \$	3.28-
Total for 607-000-12510-6001						\$ 61.58
607-000-12530-4300 CENTRAL PURCHASING/STORE						
VENDOR: BB&T FINANCIAL, FSB						
6	JUNE	0350-06/09/2014	TONER BUZZ	79996	06/30/2014 \$	606.10
VENDOR: INDEPENDENT STATIONERS						
1	JUNE	IN-000426170	MAILER/FILE	6102	06/30/2014 \$	61.67
VENDOR: KURTZ BROTHERS						
1	JUNE	29776.00	ENVELOPES/PERMANENT MARKER	80040	06/30/2014 \$	283.54
1	JUNE	31478.00	FILE FOLDER	80040	06/30/2014 \$	58.34
VENDOR: OFFICE DEPOT						
1	JUNE	715800641001	PEN/TAPE/POUCH/PAD	80055	06/30/2014 \$	100.32
1	JUNE	715800936001	CALCULATOR	80055	06/30/2014 \$	47.69
VENDOR: STAPLES TECHNOLOGY SOLUTIONS						
1	JUNE	ANK965	TONER	80076	06/30/2014 \$	410.91
1	JUNE	ANN288	TONER	80076	06/30/2014 \$	22.02
Total for 607-000-12530-4300						\$ 1,590.59
607-000-12530-5210 POSTAL SERVICES						
VENDOR: PURCHASE POWER						
5	JUNE	800090900195756	POSTAGE	79925	06/13/2014 \$	347.57
607-000-12530-5230 TELECOMMUNICATIONS						
VENDOR: TREASURER OF VIRGINIA						
14	JUNE	T273191	APRIL 2014	6009	06/13/2014 \$	11.57
VENDOR: VERIZON						
129	JUNE	00002726889534Y	05/26 - 06/25	79965	06/13/2014 \$	90.70
Total for 607-000-12530-5230						\$ 102.27
607-000-12530-5510 TRAVEL MILEAGE						
VENDOR: SHECKELS, SALLY						
1	JUNE	SHECKEL06022014	MILEAGE	6044	06/13/2014 \$	73.23
607-000-12530-6001 OFFICE SUPPLIES						
VENDOR: VIRCO INC						
1	JUNE	91563741	CHAIR	79967	06/13/2014 \$	404.64
732-000-12530-3000 PURCHASED SERVICES - TRANSACTION FEE						
VENDOR: WAGE WORKS						
1	JUNE	125AI0325536	MONTHLY ADMIN FEE	80098	06/30/2014 \$	622.25
TOTAL DEFINITION TYPE 0 :						\$ 3,202.13
TOTAL EXPENDITURES :						\$ 3,202.13
TOTAL for FISCAL YEAR 2014 :						\$ 3,202.13

CLARKE COUNTY
June 2014 Vendor Payments
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VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
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TOTAL PAYMENTS : \$ 3,202.13

CLARKE COUNTY
 June 2014 Vendor Payments
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VOUCH#	Fis Month	Invoice ID	DESCRIPTION	CK/EFT #	CK/EFT Date	Amount
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Fiscal Year: 2015

REVENUES

DEFINITION TYPE 0

100-000-189910 INSURANCE ADJUSTMENTS

VENDOR: VACORP

11	PRE-YEAR	6430-A	INSURANCE	80088	06/30/2014	\$ 6,925.00-
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TOTAL DEFINITION TYPE 0 : \$ 6,925.00-

TOTAL REVENUES : \$ 6,925.00-

TOTAL PAYMENTS : \$ 6,925.00-

CLARKE COUNTY
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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For JUNE	Expenditures Year-to-Date	Available Balance	Percent Used
FD 100 GENERAL FUND							
PJT 000 NON-CATEGORICAL							
FUNC 11010 BOARD OF SUPERVISORS							
1300	SALARIES - PART TIME	\$ 13,800.00	\$ 0.00	\$ 1,150.00	\$ 13,800.00	\$ 0.00	100.00
2100	FICA	\$ 1,056.00	\$ 0.00	\$ 73.77	\$ 889.43	\$ 166.57	84.23
2300	HOSPITAL/MEDICAL PLANS	\$ 10,960.00	\$ 0.00	\$ 970.26	\$ 11,016.56	\$ 56.56	100.52
3100	PROFESSIONAL SERVICES	\$ 9,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,000.00	0.00
3600	ADVERTISING	\$ 5,600.00	\$ 0.00	\$ 1,901.27	\$ 6,386.17	\$ 786.17	114.04
5210	POSTAL SERVICES	\$ 300.00	\$ 0.00	\$ 44.43	\$ 155.60	\$ 144.40	51.87
5230	TELECOMMUNICATIONS	\$ 0.00	\$ 0.00	\$ 2.05	\$ 22.02	\$ 22.02	100.00
5307	PUBLIC OFFICIAL LIABILITY INS.	\$ 6,100.00	\$ 0.00	\$ 0.00	\$ 5,947.00	\$ 153.00	97.49
5540	TRAVEL CONVENTION & EDUCATION	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 4,281.25	\$ 1,281.25	142.71
5800	MISCELLANEOUS CHARGES	\$ 1,600.00	\$ 0.00	\$ 679.97	\$ 1,748.48	\$ 148.48	109.28
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 5,200.00	\$ 0.00	\$ 135.13	\$ 4,788.01	\$ 411.99	92.08
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 771.45	\$ 271.45	154.29
11010	BOARD OF SUPERVISORS	\$ 57,116.00	\$ 0.00	\$ 4,956.88	\$ 49,805.97	\$ 7,310.03	87.20
FUNC 12110 COUNTY ADMINISTRATOR							
1100	SALARIES - REGULAR	\$ 215,195.00	\$ 0.00	\$ 17,932.92	\$ 215,195.04	\$ 0.04	100.00
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 62.50	\$ 1,437.50	\$ 1,437.50	100.00
2100	FICA	\$ 16,462.00	\$ 0.00	\$ 1,314.33	\$ 15,020.19	\$ 1,441.81	91.24
2210	VSRS - PLANS 1 AND 2	\$ 26,125.00	\$ 0.00	\$ 2,177.05	\$ 26,124.60	\$ 0.40	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 19,688.00	\$ 0.00	\$ 1,743.13	\$ 19,790.17	\$ 102.17	100.52
2400	LIFE INSURANCE	\$ 2,561.00	\$ 0.00	\$ 213.41	\$ 2,560.92	\$ 0.08	100.00
2700	WORKER'S COMPENSATION	\$ 195.00	\$ 0.00	\$ 0.00	\$ 168.59	\$ 26.41	86.46
3100	PROFESSIONAL SERVICES	\$ 16,000.00	\$ 14,500.00	\$ 2,347.50	\$ 6,847.50	\$ 5,347.50	133.42
3320	MAINTENANCE SERVICE CONTRACT	\$ 500.00	\$ 845.60	\$ 88.16	\$ 658.40	\$ 1,004.00	300.80
3500	PRINTING AND BINDING	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
3600	ADVERTISING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 171.60	\$ 171.60	100.00
5210	POSTAL SERVICES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5230	TELECOMMUNICATIONS	\$ 1,000.00	\$ 50.08	\$ 65.23	\$ 692.67	\$ 257.25	74.28
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 94.04	\$ 905.96	9.40
5800	MISCELLANEOUS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 357.54	\$ 357.54	100.00
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 567.93	\$ 432.07	56.79
6001	OFFICE SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 19.89	\$ 487.66	\$ 512.34	48.77
6008	VEHICLE AND EQUIPMENT FUEL	\$ 1,200.00	\$ 0.00	\$ 149.83	\$ 1,134.37	\$ 65.63	94.53
6009	VEHICLE AND EQUIPMENT SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 115.81	\$ 115.81	100.00
6012	SUPPLIES - BOOKS AND SUBSCRIPTIO	\$ 1,350.00	\$ 0.00	\$ 0.00	\$ 580.05	\$ 769.95	42.97
12110	COUNTY ADMINISTRATOR	\$ 305,776.00	\$ 15,395.68	\$ 26,113.95	\$ 292,004.58	\$ 1,624.26	100.53
FUNC 12210 LEGAL SERVICES							
1100	SALARIES - REGULAR	\$ 38,844.00	\$ 0.00	\$ 0.00	\$ 4,855.50	\$ 33,988.50	12.50
2100	FICA	\$ 2,972.00	\$ 0.00	\$ 0.00	\$ 371.45	\$ 2,600.55	12.50
2700	WORKER'S COMPENSATION	\$ 0.00	\$ 0.00	\$ 0.00	\$ 27.39	\$ 27.39	100.00
3100	PROFESSIONAL SERVICES	\$ 30,000.00	\$ 0.00	\$ 203.00	\$ 20,455.00	\$ 9,545.00	68.18
3600	ADVERTISING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 216.00	\$ 216.00	100.00
5800	MISCELLANEOUS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 19.04	\$ 19.04	100.00
6001	SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 439.00	\$ 439.00	100.00
12210	LEGAL SERVICES	\$ 71,816.00	\$ 0.00	\$ 203.00	\$ 26,383.38	\$ 45,432.62	36.74
FUNC 12310 COMMISSIONER OF REVENUE							
1100	SALARIES - REGULAR	\$ 139,602.00	\$ 0.00	\$ 11,633.50	\$ 139,453.50	\$ 148.50	99.89
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 100.80	\$ 100.80	\$ 100.80	100.00
2100	FICA	\$ 10,680.00	\$ 0.00	\$ 814.48	\$ 9,734.28	\$ 945.72	91.14
2210	VSRS - PLANS 1 AND 2	\$ 16,948.00	\$ 0.00	\$ 1,412.31	\$ 16,929.69	\$ 18.31	99.89
2300	HEALTH INSURANCE BENEFITS	\$ 20,184.00	\$ 0.00	\$ 1,787.46	\$ 20,289.57	\$ 105.57	100.52
2400	LIFE INSURANCE	\$ 1,661.00	\$ 0.00	\$ 138.43	\$ 1,659.39	\$ 1.61	99.90
2700	WORKER'S COMPENSATION	\$ 130.00	\$ 0.00	\$ 0.00	\$ 107.97	\$ 22.03	83.05
3100	PROFESSIONAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 242.55	\$ 142.55	242.55
3320	MAINTENANCE SERVICE CONTRACTS	\$ 500.00	\$ 51.97	\$ 0.00	\$ 3,568.03	\$ 3,120.00	724.00

CLARKE COUNTY
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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	JUNE	Expenditures Year-to-Date	Available Balance	Percent Used
3500	PRINTING AND BINDING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 178.89	\$ 321.11	35.78
3600	ADVERTISING	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
4100	DATA PROCESSING	\$ 1,900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,727.06	\$ 172.94	90.90
5210	POSTAL SERVICES	\$ 2,200.00	\$ 0.00	\$ 351.29	\$ 351.29	\$ 1,958.76	\$ 241.24	89.03
5230	TELECOMMUNICATIONS	\$ 600.00	\$ 0.00	\$ 15.51	\$ 15.51	\$ 156.19	\$ 443.81	26.03
5510	TRAVEL MILEAGE	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 679.01	\$ 379.01	226.34
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,517.67	\$ 982.33	60.71
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 285.00	\$ 515.00	35.62
6001	OFFICE SUPPLIES	\$ 1,100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 975.45	\$ 124.55	88.68
6012	SUPPLIES - BOOKS AND SUBSCRIPTI	\$ 800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 219.50	\$ 580.50	27.44
12310	COMMISSIONER OF REVENUE	\$ 200,755.00	\$ 51.97	\$ 16,253.78	\$ 16,253.78	\$ 199,783.31	\$ 919.72	99.54
3320	FUNC 12320 ASSESSOR MAINTENANCE SERVICE CONTRACT	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,500.00	0.00
1100	FUNC 12410 TREASURER SALARIES - REGULAR	\$ 163,209.00	\$ 0.00	\$ 14,117.00	\$ 14,117.00	\$ 166,772.35	\$ 3,563.35	102.18
2100	FICA	\$ 12,486.00	\$ 0.00	\$ 1,056.90	\$ 1,056.90	\$ 12,516.52	\$ 30.52	100.24
2210	VSRS - PLANS 1 AND 2	\$ 19,814.00	\$ 0.00	\$ 1,713.80	\$ 1,713.80	\$ 20,231.97	\$ 417.97	102.11
2300	HEALTH INSURANCE BENEFITS	\$ 10,960.00	\$ 0.00	\$ 1,455.39	\$ 1,455.39	\$ 15,154.89	\$ 4,194.89	138.27
2400	LIFE INSURANCE	\$ 1,942.00	\$ 0.00	\$ 167.99	\$ 167.99	\$ 1,983.17	\$ 41.17	102.12
2700	WORKER'S COMPENSATION	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 126.47	\$ 23.53	84.31
2800	OTHER FRINGE BENEFITS/LEAVE PAYO	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 308.40	\$ 308.40	100.00
3100	PROFESSIONAL SERVICES	\$ 300.00	\$ 0.00	\$ 23.59	\$ 23.59	\$ 266.14	\$ 33.86	88.71
3190	DMV STOP FEES	\$ 0.00	\$ 0.00	\$ 60.00	\$ 60.00	\$ 460.00	\$ 460.00	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 124.04	\$ 75.96	62.02
3500	PRINTING AND BINDING	\$ 9,000.00	\$ 0.00	\$ 2,095.75	\$ 2,095.75	\$ 8,378.38	\$ 621.62	93.09
3600	ADVERTISING	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 646.00	\$ 1,354.00	32.30
5210	POSTAL SERVICES	\$ 20,000.00	\$ 0.00	\$ 1,029.10	\$ 1,029.10	\$ 18,413.15	\$ 1,586.85	92.07
5230	TELECOMMUNICATIONS	\$ 1,600.00	\$ 0.00	\$ 938.71	\$ 938.71	\$ 1,001.10	\$ 598.90	62.57
5306	SURETY BONDS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 100.00	100.00
5510	TRAVEL MILEAGE	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 285.14	\$ 135.14	190.09
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,572.02	\$ 27.98	98.25
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 680.00	\$ 220.00	75.56
6001	OFFICE SUPPLIES	\$ 4,100.00	\$ 0.00	\$ 212.55	\$ 212.55	\$ 1,424.31	\$ 2,675.69	34.74
6022	SUPPLIES - DOG TAGS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 743.00	\$ 7.00	99.07
12410	TREASURER	\$ 249,161.00	\$ 0.00	\$ 22,870.78	\$ 22,870.78	\$ 251,187.05	\$ 2,026.05	100.81
1100	FUNC 12510 DATA PROCESSING SALARIES - REGULAR	\$ 122,425.00	\$ 0.00	\$ 10,202.08	\$ 10,202.08	\$ 122,424.96	\$ 0.04	100.00
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,302.50	\$ 2,302.50	100.00
2100	FICA	\$ 9,366.00	\$ 0.00	\$ 726.13	\$ 726.13	\$ 8,926.64	\$ 439.36	95.31
2210	VSRS - PLANS 1 AND 2	\$ 14,862.00	\$ 0.00	\$ 1,238.54	\$ 1,238.54	\$ 14,862.48	\$ 0.48	100.00
2300	HOSPITAL/MEDICAL PLANS	\$ 14,208.00	\$ 0.00	\$ 1,258.00	\$ 1,258.00	\$ 14,281.89	\$ 73.89	100.52
2400	LIFE INSURANCE	\$ 1,457.00	\$ 0.00	\$ 121.41	\$ 121.41	\$ 1,456.92	\$ 0.08	99.99
2700	WORKER'S COMPENSATION	\$ 115.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 103.29	\$ 11.71	89.82
3100	PROFESSIONAL SERVICES	\$ 22,000.00	\$ 1,100.00	\$ 0.00	\$ 0.00	\$ 5,907.00	\$ 14,993.00	31.85
3320	MAINTENANCE SERVICE CONTRACT	\$ 40,000.00	\$ 1,817.02	\$ 1,250.73	\$ 1,250.73	\$ 48,384.08	\$ 10,201.10	125.50
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10.79	\$ 89.21	10.79
5230	TELECOMMUNICATIONS	\$ 35,000.00	\$ 976.60	\$ 1,345.91	\$ 1,345.91	\$ 38,626.31	\$ 4,602.91	113.15
5410	LEASE OF EQUIPMENT	\$ 0.00	\$ 0.00	\$ 516.00	\$ 516.00	\$ 2,064.00	\$ 2,064.00	100.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 112.97	\$ 387.03	22.59
6001	OFFICE SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 0.58	\$ 0.58	\$ 371.86	\$ 1,128.14	24.79
8207	EDP EQUIPMENT ADDITIONS	\$ 18,000.00	\$ 1,546.00	\$ 4,885.00	\$ 4,885.00	\$ 21,740.44	\$ 5,286.44	129.37
12510	DATA PROCESSING	\$ 279,533.00	\$ 5,439.62	\$ 21,544.38	\$ 21,544.38	\$ 281,576.13	\$ 7,482.75	102.68
1300	FUNC 13100 ELECTORAL BOARD AND OFFICIALS SALARIES - PART TIME	\$ 6,014.00	\$ 0.00	\$ 2,064.64	\$ 2,064.64	\$ 6,178.92	\$ 164.92	102.74
2100	FICA	\$ 461.00	\$ 0.00	\$ 157.93	\$ 157.93	\$ 472.66	\$ 11.66	102.53
3000	PURCHASED SERVICES	\$ 5,300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,476.66	\$ 1,823.64	65.59
3160	BOARD MEMBER FEES	\$ 7,975.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,637.32	\$ 3,337.68	58.15
3320	MAINTENANCE SERVICE CONTRACT	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,701.86	\$ 298.14	94.04
3500	PRINTING AND BINDING	\$ 2,576.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 348.69	\$ 2,227.31	13.54
3600	ADVERTISING	\$ 340.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 115.60	\$ 224.40	34.00

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	Expenditures JUNE	Expenditures Year-to-Date	Available Balance	Percent Used
5210	POSTAL SERVICES	\$ 1,500.00	\$ 0.00	\$ 195.00	\$ 195.00	\$ 1,128.33	\$ 371.67	75.22
5400	LEASES AND RENTALS	\$ 1,050.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 525.00	\$ 525.00	50.00
5510	TRAVEL MILEAGE	\$ 350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 283.62	\$ 66.38	81.03
5540	TRAVEL CONVENTION & EDUCATION	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 594.68	\$ 5.32	99.11
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 125.00	\$ 25.00	83.33
6000	MATERIAL AND SUPPLIES	\$ 1,670.00	\$ 0.00	\$ 724.49	\$ 724.49	\$ 1,419.47	\$ 250.53	85.00
8201	MACHINERY & EQUIPMENT	\$ 2,184.00	\$ 0.00	\$ 1,764.24	\$ 1,764.24	\$ 3,948.24	\$ 1,764.24	180.78
13100	ELECTORAL BOARD AND OFFICIALS	\$ 35,170.00	\$ 0.00	\$ 4,906.30	\$ 4,906.30	\$ 27,955.75	\$ 7,214.25	79.49
	FUNC 13200 REGISTRAR							
1100	SALARIES - REGULAR	\$ 46,783.00	\$ 0.00	\$ 3,902.67	\$ 3,902.67	\$ 46,723.62	\$ 59.38	99.87
1300	SALARIES - PART TIME	\$ 8,840.00	\$ 0.00	\$ 613.94	\$ 613.94	\$ 6,988.97	\$ 1,851.03	79.06
2100	FICA	\$ 4,256.00	\$ 0.00	\$ 346.97	\$ 346.97	\$ 4,126.31	\$ 129.69	96.95
2210	VSRS - PLANS 1 AND 2	\$ 5,679.00	\$ 0.00	\$ 473.78	\$ 473.78	\$ 5,672.20	\$ 6.80	99.88
2400	LIFE INSURANCE	\$ 557.00	\$ 0.00	\$ 46.44	\$ 46.44	\$ 555.99	\$ 1.01	99.82
2700	WORKER'S COMPENSATION	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 35.67	\$ 14.33	71.34
3310	REPAIR & MAINTENANCE	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
3320	MAINTENANCE & SERVICE CONTRACT	\$ 180.00	\$ 111.57	\$ 21.98	\$ 21.98	\$ 92.43	\$ 24.00	113.33
5230	TELECOMMUNICATIONS	\$ 900.00	\$ 55.08	\$ 50.64	\$ 50.64	\$ 587.50	\$ 257.42	71.40
5510	TRAVEL MILEAGE	\$ 150.00	\$ 0.00	\$ 125.44	\$ 125.44	\$ 334.43	\$ 184.43	222.95
5540	TRAVEL CONVENTION & EDUCATION	\$ 850.00	\$ 0.00	\$ 101.15	\$ 101.15	\$ 1,002.90	\$ 152.90	117.99
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 140.00	\$ 10.00	93.33
6001	OFFICE SUPPLIES	\$ 725.00	\$ 0.00	\$ 90.87	\$ 90.87	\$ 442.34	\$ 282.66	61.01
13200	REGISTRAR	\$ 69,320.00	\$ 166.65	\$ 5,773.88	\$ 5,773.88	\$ 66,702.36	\$ 2,450.99	96.46
	FUNC 21100 CIRCUIT COURT							
5841	COMPENSATION OF JURORS	\$ 1,800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 720.00	\$ 1,080.00	40.00
5842	JURY COMMISSIONERS	\$ 180.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 180.00	\$ 0.00	100.00
7001	SHARED COURT SERVICES	\$ 9,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 9,441.06	\$ 58.94	99.38
21100	CIRCUIT COURT	\$ 11,480.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,341.06	\$ 1,138.94	90.08
	FUNC 21200 GENERAL DISTRICT COURT							
3150	LEGAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,005.25	\$ 1,005.25	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 0.00	\$ 21.84	\$ 0.00	\$ 0.00	\$ 218.16	\$ 240.00	100.00
5210	POSTAL SERVICES	\$ 980.00	\$ 652.00	\$ 0.00	\$ 0.00	\$ 509.66	\$ 181.66	118.54
5230	TELECOMMUNICATIONS	\$ 1,900.00	\$ 0.00	\$ 281.78	\$ 281.78	\$ 2,904.94	\$ 1,004.94	152.89
6001	OFFICE SUPPLIES	\$ 1,200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 736.99	\$ 463.01	61.42
6012	SUPPLIES -- BOOKS AND SUBSCRIPTI	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 137.34	\$ 462.66	22.89
21200	GENERAL DISTRICT COURT	\$ 4,680.00	\$ 673.84	\$ 281.78	\$ 281.78	\$ 5,512.34	\$ 1,506.18	132.18
	FUNC 21300 MAGISTRATE							
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 109.70	\$ 290.30	27.43
	FUNC 21500 JUVENILE & DOMESTIC RELATIONS OFFICE							
3320	MAINTENANCE SERVICE CONTRACT	\$ 421.00	\$ 195.47	\$ 0.00	\$ 0.00	\$ 454.53	\$ 229.00	154.39
5210	POSTAL SERVICES	\$ 450.00	\$ 372.00	\$ 199.00	\$ 199.00	\$ 578.00	\$ 500.00	211.11
5230	TELECOMMUNICATIONS	\$ 700.00	\$ 0.00	\$ 46.26	\$ 46.26	\$ 548.44	\$ 151.56	78.35
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 40.00	\$ 60.00	40.00
6001	OFFICE SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 127.00	\$ 127.00	\$ 512.38	\$ 487.62	51.24
21500	JUVENILE & DOMESTIC RELATIONS OF	\$ 2,671.00	\$ 567.47	\$ 372.26	\$ 372.26	\$ 2,133.35	\$ 29.82	101.12
	FUNC 21600 CLERK OF THE CIRCUIT COURT							
1100	SALARIES - REGULAR	\$ 165,828.00	\$ 0.00	\$ 13,818.91	\$ 13,818.91	\$ 165,619.94	\$ 208.06	99.87
2100	FICA	\$ 12,686.00	\$ 0.00	\$ 1,071.05	\$ 1,071.05	\$ 12,842.64	\$ 156.64	101.23
2210	VSRS - PLANS 1 AND 2	\$ 20,132.00	\$ 0.00	\$ 1,677.61	\$ 1,677.61	\$ 20,106.20	\$ 25.80	99.87
2300	HEALTH INSURANCE BENEFITS	\$ 10,960.00	\$ 0.00	\$ 970.26	\$ 970.26	\$ 11,016.56	\$ 56.56	100.52
2400	LIFE INSURANCE	\$ 1,973.00	\$ 0.00	\$ 164.44	\$ 164.44	\$ 1,970.82	\$ 2.18	99.89
2700	WORKER'S COMPENSATION	\$ 155.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 127.96	\$ 27.04	82.55
3100	PROFESSIONAL SERVICES	\$ 3,474.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,473.66	\$ 0.34	99.99
3320	MAINTENANCE SERVICE CONTRACT	\$ 11,126.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,720.60	\$ 594.60	105.34
3500	PRINTING AND BINDING	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 300.00	\$ 0.00	100.00
3510	MICROFILMING	\$ 7,000.00	\$ 0.00	\$ 417.38	\$ 417.38	\$ 5,939.14	\$ 1,060.86	84.84

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5210	POSTAL SERVICES	\$ 2,800.00	\$ 0.00	\$ 524.75	\$ 2,096.44	\$ 703.56	74.87
5230	TELECOMMUNICATIONS	\$ 900.00	\$ 0.00	\$ 77.83	\$ 815.62	\$ 84.38	90.62
6001	OFFICE SUPPLIES	\$ 6,500.00	\$ 0.00	\$ 299.92	\$ 6,058.56	\$ 441.44	93.21
21600	CLERK OF THE CIRCUIT COURT	\$ 243,834.00	\$ 0.00	\$ 19,022.15	\$ 242,088.14	\$ 1,745.86	99.28
	FUNC 21900 VICTIM/WITNESS PROGRAM						
1300	SALARIES - PART TIME	\$ 28,965.00	\$ 0.00	\$ 2,413.76	\$ 28,965.01	\$ 0.01	100.00
2100	FICA	\$ 2,217.00	\$ 0.00	\$ 182.27	\$ 2,188.89	\$ 28.11	98.73
2210	VSRS - PLANS 1 AND 2	\$ 3,516.00	\$ 0.00	\$ 293.03	\$ 3,516.36	\$ 0.36	100.01
2300	Health Insurance	\$ 5,177.00	\$ 0.00	\$ 485.13	\$ 5,508.28	\$ 331.28	106.40
2400	LIFE INSURANCE	\$ 345.00	\$ 0.00	\$ 37.02	\$ 444.24	\$ 99.24	128.77
2700	WORKER'S COMPENSATION	\$ 40.00	\$ 0.00	\$ 0.00	\$ 29.24	\$ 10.76	73.10
5230	TELECOMMUNICATIONS	\$ 0.00	\$ 0.00	\$ 13.92	\$ 159.75	\$ 159.75	100.00
21900	VICTIM/WITNESS PROGRAM	\$ 40,260.00	\$ 0.00	\$ 3,425.13	\$ 40,811.77	\$ 551.77	101.37
	FUNC 21930 BLUE RIDGE LEGAL SERVICES						
5699	CIVIC CONTRIBUTIONS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ 0.00	100.00
	FUNC 21940 REGIONAL COURT SERVICES						
5699	CIVIC CONTRIBUTIONS	\$ 3,759.00	\$ 0.00	\$ 0.00	\$ 3,759.00	\$ 0.00	100.00
	FUNC 22100 COMMONWEALTH'S ATTORNEY						
1100	SALARIES - REGULAR	\$ 186,774.00	\$ 0.00	\$ 15,727.90	\$ 186,319.09	\$ 454.91	99.76
1300	SALARIES - PART TIME	\$ 14,260.00	\$ 0.00	\$ 1,256.00	\$ 12,920.00	\$ 1,340.00	90.60
2100	FICA	\$ 15,379.00	\$ 0.00	\$ 1,470.52	\$ 16,529.69	\$ 1,150.69	107.48
2210	VSRS - PLANS 1 AND 2	\$ 21,343.00	\$ 0.00	\$ 1,788.30	\$ 21,427.95	\$ 84.95	100.40
2300	HEALTH INSURANCE BENEFITS	\$ 10,863.00	\$ 0.00	\$ 970.26	\$ 11,016.56	\$ 153.56	101.41
2400	LIFE INSURANCE	\$ 2,092.00	\$ 0.00	\$ 175.30	\$ 2,100.49	\$ 8.49	100.41
2700	WORKER'S COMPENSATION	\$ 180.00	\$ 0.00	\$ 0.00	\$ 157.58	\$ 22.42	87.54
3320	MAINTENANCE SERVICE CONTRACT	\$ 750.00	\$ 32.95	\$ 0.00	\$ 351.45	\$ 365.60	51.25
5210	POSTAL SERVICES	\$ 1,100.00	\$ 0.00	\$ 16.90	\$ 998.45	\$ 101.55	90.77
5230	TELECOMMUNICATIONS	\$ 600.00	\$ 0.00	\$ 19.06	\$ 244.58	\$ 355.42	40.76
5540	TRAVEL CONVENTION & EDUCATION	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 225.31	\$ 3,274.69	6.44
5549	WITNESS TRAVEL EXPENDITURES	\$ 800.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 800.00	0.00
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 800.00	\$ 0.00	\$ 0.00	\$ 645.00	\$ 155.00	80.62
6001	OFFICE SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 156.65	\$ 1,283.39	\$ 216.61	85.56
6012	SUPPLIES - BOOKS AND SUBSCRIPTI	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 662.70	\$ 337.30	66.27
8202	FURNITURE & FIXTURES ADDITIONS	\$ 1,550.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,550.00	0.00
22100	COMMONWEALTH'S ATTORNEY	\$ 262,491.00	\$ 32.95	\$ 21,580.89	\$ 254,882.24	\$ 7,575.81	97.11
	FUNC 31200 SHERIFF						
1100	SALARIES - REGULAR	\$ 1,027,965.00	\$ 0.00	\$ 86,345.40	\$ 1,000,380.65	\$ 27,584.35	97.32
1300	SALARIES - PART TIME	\$ 20,000.00	\$ 0.00	\$ 7,055.33	\$ 30,491.09	\$ 10,491.09	152.46
2100	FICA	\$ 80,275.00	\$ 0.00	\$ 7,581.07	\$ 73,937.27	\$ 6,337.73	92.10
2210	VSRS - PLANS 1 AND 2	\$ 125,977.00	\$ 0.00	\$ 10,693.38	\$ 121,100.92	\$ 4,876.08	96.13
2300	HEALTH INSURANCE BENEFITS	\$ 124,543.00	\$ 0.00	\$ 11,849.77	\$ 128,152.58	\$ 3,609.58	102.90
2400	LIFE INSURANCE	\$ 12,360.00	\$ 0.00	\$ 1,048.18	\$ 11,870.48	\$ 489.52	96.04
2700	WORKER'S COMPENSATION	\$ 11,800.00	\$ 0.00	\$ 0.00	\$ 11,467.68	\$ 332.32	97.18
2800	OTHER BENEFITS - ANNUAL LEAVE PA	\$ 0.00	\$ 0.00	\$ 12,606.13	\$ 12,606.13	\$ 0.00	100.00
2860	LINE OF DUTY BENEFITS	\$ 7,100.00	\$ 0.00	\$ 0.00	\$ 6,834.32	\$ 265.68	96.26
3100	PROFESSIONAL SERVICES	\$ 7,000.00	\$ 0.00	\$ 162.93	\$ 1,441.59	\$ 5,558.41	20.59
3310	REPAIR & MAINTENANCE	\$ 9,000.00	\$ 3,353.00	\$ 2,053.63	\$ 11,209.84	\$ 5,562.84	161.81
3320	MAINTENANCE SERVICE CONTRACT	\$ 18,390.00	\$ 1,107.86	\$ 123.98	\$ 31,650.39	\$ 14,368.25	178.13
3350	INSURED REPAIRS	\$ 500.00	\$ 0.00	\$ 1,634.27	\$ 1,634.27	\$ 1,134.27	326.85
5210	POSTAL SERVICES	\$ 2,000.00	\$ 0.00	\$ 154.95	\$ 2,037.93	\$ 37.93	101.90
5230	TELECOMMUNICATIONS	\$ 12,000.00	\$ 1,827.76	\$ 1,940.49	\$ 15,518.81	\$ 5,346.57	144.55
5305	MOTOR VEHICLE INSURANCE	\$ 13,000.00	\$ 0.00	\$ 0.00	\$ 13,338.00	\$ 338.00	102.60
5530	TRAVEL SUBSISTANCE & LODGING	\$ 7,000.00	\$ 0.00	\$ 43.28	\$ 5,496.13	\$ 1,503.87	78.52
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,500.00	\$ 0.00	\$ 30.00	\$ 3,140.17	\$ 640.17	125.61
5800	MISCELLANEOUS CHARGES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 142.85	\$ 857.15	14.29
5810	DUES, SUBSCRIPTIONS & MEMBERSHIPS	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 2,316.00	\$ 184.00	92.64
6001	OFFICE SUPPLIES	\$ 4,000.00	\$ 0.00	\$ 497.65	\$ 5,216.87	\$ 1,216.87	130.42
6007	REPAIR AND MAINTENANCE SUPPLIES	\$ 33,900.00	\$ 1,027.78	\$ 1,572.05	\$ 15,771.42	\$ 17,100.80	49.56
6008	VEHICLE AND EQUIPMENT FUEL	\$ 75,000.00	\$ 0.00	\$ 7,293.84	\$ 64,076.51	\$ 10,923.49	85.44

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6010	POLICE SUPPLIES	\$ 5,500.00	\$ 0.00	\$ 1,430.95	\$ 4,463.06	\$ 1,036.94	81.15	
6011	UNIFORM AND WEARING APPAREL	\$ 6,500.00	\$ 0.00	\$ 705.81	\$ 5,171.32	\$ 1,328.68	79.56	
6017	SUPPLIES - AMMUNITION	\$ 9,000.00	\$ 0.00	\$ 0.00	\$ 8,977.03	\$ 22.97	99.74	
6024	INSURED REPAIRS	\$ 11,000.00	\$ 0.00	\$ 350.00	\$ 350.00	\$ 10,650.00	3.18	
31200	SHERIFF	\$ 1,629,810.00	\$ 7,316.40	\$ 155,173.09	\$ 1,588,793.31	\$ 33,700.29	97.93	
FUNC 31210 CRIMINAL JUSTICE TRAINING CENTER								
5699	CIVIC CONTRIBUTIONS	\$ 16,000.00	\$ 0.00	\$ 0.00	\$ 13,447.50	\$ 2,552.50	84.05	
FUNC 31220 DRUG TASK FORCE								
5699	CIVIC CONTRIBUTIONS	\$ 12,500.00	\$ 0.00	\$ 0.00	\$ 7,055.49	\$ 5,444.51	56.44	
FUNC 32100 EMERGENCY MEDICAL SERVICES								
1100	SALARIES - REGULAR	\$ 257,022.00	\$ 0.00	\$ 24,882.75	\$ 256,708.98	\$ 313.02	99.88	
1300	SALARIES - PART TIME	\$ 43,000.00	\$ 0.00	\$ 9,112.00	\$ 38,149.00	\$ 4,851.00	88.72	
2100	FICA	\$ 21,037.00	\$ 0.00	\$ 2,423.43	\$ 20,517.81	\$ 519.19	97.53	
2210	VSRS - PLANS 1 AND 2	\$ 22,924.00	\$ 0.00	\$ 1,910.30	\$ 22,923.60	\$ 0.40	100.00	
2300	HEALTH INSURANCE BENEFITS	\$ 33,820.00	\$ 0.00	\$ 2,995.33	\$ 33,997.18	\$ 177.18	100.52	
2400	LIFE INSURANCE	\$ 2,247.00	\$ 0.00	\$ 187.24	\$ 2,246.88	\$ 0.12	99.99	
2700	WORKER'S COMPENSATION	\$ 15,000.00	\$ 0.00	\$ 0.00	\$ 12,185.39	\$ 2,814.61	81.24	
2860	LINE OF DUTY BENEFITS	\$ 2,160.00	\$ 0.00	\$ 0.00	\$ 2,278.26	\$ 118.26	105.48	
5230	TELECOMMUNICATIONS	\$ 800.00	\$ 0.00	\$ 43.11	\$ 511.63	\$ 288.37	63.95	
5540	TRAVEL CONVENTION & EDUCATION	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00	
6001	OFFICE SUPPLIES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 218.55	\$ 181.45	54.64	
6008	VEHICLE AND EQUIPMENT FUEL	\$ 1,500.00	\$ 0.00	\$ 33.05	\$ 794.84	\$ 705.16	52.99	
6011	UNIFORM AND WEARING APPAREL	\$ 1,100.00	\$ 0.00	\$ 0.00	\$ 1,096.70	\$ 3.30	99.70	
32100	EMERGENCY MEDICAL SERVICES	\$ 401,110.00	\$ 0.00	\$ 41,587.21	\$ 391,628.82	\$ 9,481.18	97.64	
FUNC 32200 VOLUNTEER FIRE COMPANIES								
5697	TWO FOR LIFE DISTRIBUTION	\$ 15,541.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,541.00	0.00	
5698	FIRE PROGRAMS DISTRIBUTION	\$ 25,666.00	\$ 0.00	\$ 0.00	\$ 26,410.00	\$ 744.00	102.90	
5699	CIVIC CONTRIBUTIONS	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 20,000.00	\$ 0.00	100.00	
32200	VOLUNTEER FIRE COMPANIES	\$ 61,207.00	\$ 0.00	\$ 0.00	\$ 46,410.00	\$ 14,797.00	75.82	
FUNC 32201 BLUE RIDGE VOLUNTEER FIRE COMPANY								
2860	LINE OF DUTY BENEFITS	\$ 1,900.00	\$ 0.00	\$ 0.00	\$ 1,495.00	\$ 405.00	78.68	
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 50,000.00	\$ 0.00	100.00	
32201	BLUE RIDGE VOLUNTEER FIRE COMPAN	\$ 51,900.00	\$ 0.00	\$ 0.00	\$ 51,495.00	\$ 405.00	99.22	
FUNC 32202 BOYCE VOLUNTEER FIRE COMPANY								
2860	LINE OF DUTY BENEFITS	\$ 2,900.00	\$ 0.00	\$ 0.00	\$ 2,384.42	\$ 515.58	82.22	
5699	CIVIC CONTRIBUTIONS	\$ 50,000.00	\$ 0.00	\$ 50,000.00	\$ 50,000.00	\$ 0.00	100.00	
32202	BOYCE VOLUNTEER FIRE COMPANY	\$ 52,900.00	\$ 0.00	\$ 50,000.00	\$ 52,384.42	\$ 515.58	99.03	
FUNC 32203 ENDERS VOLUNTEER FIRE COMPANY								
2860	LINE OF DUTY BENEFITS	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 3,445.00	\$ 555.00	86.12	
5699	CIVIC CONTRIBUTIONS	\$ 75,000.00	\$ 0.00	\$ 0.00	\$ 75,000.00	\$ 0.00	100.00	
32203	ENDERS VOLUNTEER FIRE COMPANY	\$ 79,000.00	\$ 0.00	\$ 0.00	\$ 78,445.00	\$ 555.00	99.30	
FUNC 32300 LORD FAIRFAX EMERGENCY MEDICAL								
5699	CIVIC CONTRIBUTIONS	\$ 4,929.00	\$ 0.00	\$ 0.00	\$ 4,929.00	\$ 0.00	100.00	
FUNC 32400 FORESTRY SERVICE								
5699	CIVIC CONTRIBUTIONS	\$ 2,712.00	\$ 0.00	\$ 0.00	\$ 2,711.52	\$ 0.48	99.98	
FUNC 33100 REGIONAL JAIL								
7000	JOINT OPERATIONS	\$ 577,987.00	\$ 0.00	\$ 0.00	\$ 542,879.00	\$ 35,108.00	93.93	
FUNC 33200 JUVENILE DETENTION								
3840	PURCHASED SERVICES - DETENTION C	\$ 57,904.00	\$ 0.00	\$ 14,476.10	\$ 57,904.46	\$ 0.46	100.00	

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FUNC 33300 PROBATION OFFICE								
5210	POSTAL SERVICES	\$ 125.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 125.00	0.00
5230	TELECOMMUNICATIONS	\$ 500.00	\$ 0.00	\$ 8.16	\$ 8.16	\$ 136.06	\$ 363.94	27.21
6001	OFFICE SUPPLIES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 102.17	\$ 197.83	34.06
33300	PROBATION OFFICE	\$ 925.00	\$ 0.00	\$ 8.16	\$ 8.16	\$ 238.23	\$ 686.77	25.75
FUNC 34100 BUILDING INSPECTIONS								
1100	SALARIES - REGULAR	\$ 98,455.00	\$ 0.00	\$ 7,193.00	\$ 7,193.00	\$ 97,971.85	\$ 483.15	99.51
2100	FICA	\$ 7,531.00	\$ 0.00	\$ 466.84	\$ 466.84	\$ 6,726.76	\$ 804.24	89.32
2210	VSRS - PLANS 1 AND 2	\$ 11,952.00	\$ 0.00	\$ 873.23	\$ 873.23	\$ 12,203.49	\$ 251.49	102.10
2300	HEALTH INSURANCE BENEFITS	\$ 11,952.00	\$ 0.00	\$ 1,302.33	\$ 1,302.33	\$ 13,215.43	\$ 1,263.43	110.57
2400	LIFE INSURANCE	\$ 1,172.00	\$ 0.00	\$ 85.60	\$ 85.60	\$ 1,196.29	\$ 24.29	102.07
2700	WORKER'S COMPENSATION	\$ 1,100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,012.69	\$ 87.31	92.06
2800	OTHER BENEFITS - ANNUAL LEAVE PA	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 588.79	\$ 588.79	100.00
3100	PROFESSIONAL SERVICES	\$ 0.00	\$ 0.00	\$ 1,324.24	\$ 1,324.24	\$ 1,324.24	\$ 1,324.24	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 1,900.00	\$ 5.07	\$ 0.00	\$ 0.00	\$ 1,609.06	\$ 285.87	84.95
3500	PRINTING AND BINDING	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 180.40	\$ 419.60	30.07
5210	POSTAL SERVICES	\$ 150.00	\$ 0.00	\$ 27.85	\$ 27.85	\$ 138.12	\$ 11.88	92.08
5230	TELECOMMUNICATIONS	\$ 900.00	\$ 157.39	\$ 253.18	\$ 253.18	\$ 578.09	\$ 164.52	81.72
5510	TRAVEL MILEAGE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 557.29	\$ 557.29	100.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 120.05	\$ 279.95	30.01
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 309.00	\$ 91.00	77.25
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 29.25	\$ 29.25	\$ 760.95	\$ 260.95	152.19
6008	VEHICLE AND EQUIPMENT FUEL	\$ 2,500.00	\$ 0.00	\$ 47.28	\$ 47.28	\$ 1,811.31	\$ 688.69	72.45
6012	SUPPLIES - BOOKS AND SUBSCRIPTI	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 49.06	\$ 450.94	9.81
8201	MACHINERY & EQUIPMENT	\$ 0.00	\$ 29.87	\$ 0.00	\$ 0.00	\$ 0.00	\$ 29.87	100.00
34100	BUILDING INSPECTIONS	\$ 140,012.00	\$ 192.33	\$ 11,602.80	\$ 11,602.80	\$ 140,352.87	\$ 533.20	100.38
FUNC 35100 ANIMAL CONTROL								
1100	SALARIES - REGULAR	\$ 35,845.00	\$ 0.00	\$ 2,987.08	\$ 2,987.08	\$ 35,844.96	\$ 0.04	100.00
1300	SALARIES - PART TIME	\$ 18,000.00	\$ 0.00	\$ 1,307.44	\$ 1,307.44	\$ 16,800.84	\$ 1,199.16	93.34
2100	FICA	\$ 4,119.00	\$ 0.00	\$ 288.58	\$ 288.58	\$ 3,574.61	\$ 544.39	86.78
2210	VSRS - PLANS 1 AND 2	\$ 4,352.00	\$ 0.00	\$ 362.63	\$ 362.63	\$ 4,351.56	\$ 0.44	99.99
2300	HEALTH INSURANCE BENEFITS	\$ 5,976.00	\$ 0.00	\$ 529.46	\$ 529.46	\$ 6,007.68	\$ 31.68	100.53
2400	LIFE INSURANCE	\$ 427.00	\$ 0.00	\$ 35.55	\$ 35.55	\$ 426.60	\$ 0.40	99.91
2700	WORKER'S COMPENSATION	\$ 600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 566.87	\$ 33.13	94.48
3100	PROFESSIONAL SERVICES	\$ 12,204.00	\$ 0.00	\$ 544.50	\$ 544.50	\$ 6,934.14	\$ 5,269.86	56.82
3310	REPAIR & MAINTENANCE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15.21	\$ 15.21	100.00
3500	PRINTING AND BINDING	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5210	POSTAL SERVICES	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50.00	0.00
5230	TELECOMMUNICATIONS	\$ 1,500.00	\$ 74.78	\$ 49.14	\$ 49.14	\$ 629.66	\$ 795.56	46.96
5510	TRAVEL MILEAGE	\$ 350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 350.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,302.56	\$ 302.56	130.26
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6001	OFFICE SUPPLIES	\$ 150.00	\$ 0.00	\$ 5.65	\$ 5.65	\$ 94.30	\$ 55.70	62.87
6004	MEDICAL AND LABORATORY SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 128.53	\$ 128.53	\$ 2,320.24	\$ 820.24	154.68
6005	LAUNDRY, HOUSEKEEPING, & JANITOR	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 116.82	\$ 116.82	100.00
6008	VEHICLE AND EQUIPMENT FUEL	\$ 848.00	\$ 0.00	\$ 59.04	\$ 59.04	\$ 1,413.24	\$ 565.24	166.66
6011	UNIFORM AND WEARING APPAREL	\$ 400.00	\$ 0.00	\$ 121.84	\$ 121.84	\$ 121.84	\$ 278.16	30.46
6014	OTHER OPERATING SUPPLIES	\$ 5,000.00	\$ 27.04	\$ 162.70	\$ 162.70	\$ 1,659.19	\$ 3,313.77	33.72
35100	ANIMAL CONTROL	\$ 92,521.00	\$ 101.82	\$ 6,582.14	\$ 6,582.14	\$ 82,180.32	\$ 10,238.86	88.93
FUNC 35300 MEDICAL EXAMINER & INDIGENT BURIAL								
3100	PROFESSIONAL SERVICES	\$ 1,000.00	\$ 0.00	\$ 20.00	\$ 20.00	\$ 40.00	\$ 960.00	4.00
FUNC 35600 COMMUNICATIONS								
1100	SALARIES - REGULAR	\$ 208,523.00	\$ 0.00	\$ 19,247.14	\$ 19,247.14	\$ 208,693.55	\$ 170.55	100.08
2100	FICA	\$ 15,953.00	\$ 0.00	\$ 1,437.83	\$ 1,437.83	\$ 16,011.01	\$ 58.01	100.36
2210	VSRS - PLANS 1 AND 2	\$ 25,315.00	\$ 0.00	\$ 1,794.33	\$ 1,794.33	\$ 23,719.15	\$ 1,595.85	93.70
2220	VSRS - HYBRID PLAN	\$ 0.00	\$ 0.00	\$ 295.87	\$ 295.87	\$ 1,479.35	\$ 1,479.35	100.00
2300	Health Insurance Benefits	\$ 33,376.00	\$ 0.00	\$ 2,910.78	\$ 2,910.78	\$ 33,339.27	\$ 36.73	99.89
2400	Life Insurance	\$ 2,481.00	\$ 0.00	\$ 204.89	\$ 204.89	\$ 2,470.02	\$ 10.98	99.56
2510	VLDP PLAN - HYBRID	\$ 0.00	\$ 0.00	\$ 14.38	\$ 14.38	\$ 71.90	\$ 71.90	100.00
2700	WORKER'S COMPENSATION	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 163.36	\$ 36.64	81.68

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2800	OTHER BENEFITS - ANNUAL LEAVE PA	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,361.66	\$ 8,361.66	100.00
3000	PURCHASED SERVICES	\$ 0.00	\$ 0.00	\$ 35.31	\$ 228.74	\$ 228.74	\$ 228.74	100.00
3310	REPAIR & MAINTENANCE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 287.50	\$ 287.50	\$ 287.50	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 62,338.00	\$ 0.00	\$ 32,835.25	\$ 83,898.41	\$ 21,560.41	\$ 134.59	
5230	TELECOMMUNICATIONS	\$ 25,250.00	\$ 90.00	\$ 3,890.99	\$ 24,271.54	\$ 888.46	\$ 96.48	
5420	RENTAL OF BUILDINGS/TOWERS	\$ 27,500.00	\$ 2,070.00	\$ 2,070.00	\$ 27,412.29	\$ 1,982.29	\$ 107.21	
5510	TRAVEL MILEAGE	\$ 0.00	\$ 0.00	\$ 280.00	\$ 371.28	\$ 371.28	\$ 100.00	
5540	TRAVEL CONVENTION & EDUCATION	\$ 2,000.00	\$ 0.00	\$ 608.31	\$ 931.24	\$ 1,068.76	\$ 46.56	
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 300.00	\$ 0.00	\$ 0.00	\$ 230.00	\$ 70.00	\$ 76.67	
6001	OFFICE SUPPLIES	\$ 1,800.00	\$ 0.00	\$ 474.20	\$ 1,517.41	\$ 282.59	\$ 84.30	
6011	UNIFORM AND WEARING APPAREL	\$ 1,200.00	\$ 0.00	\$ 0.00	\$ 1,186.41	\$ 13.59	\$ 98.87	
6014	OTHER OPERATING SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 41.85	\$ 41.85	\$ 100.00	
6032	EDUCATIONAL/TRAINING MATERIALS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 520.95	\$ 520.95	\$ 100.00	
35600	COMMUNICATIONS	\$ 406,236.00	\$ 2,160.00	\$ 66,099.28	\$ 435,206.89	\$ 31,130.89	\$ 107.66	
3840	FUNC 42400 REFUSE DISPOSAL PURCHASED SERVICES	\$ 168,000.00	\$ 0.00	\$ 7,206.14	\$ 72,232.83	\$ 95,767.17	\$ 43.00	
3000	FUNC 42600 LITTER CONTROL PROGRAM PURCHASED SERVICES	\$ 0.00	\$ 278.40	\$ 150.00	\$ 2,151.60	\$ 2,430.00	\$ 100.00	
6014	OTHER OPERATING SUPPLIES	\$ 5,817.00	\$ 0.00	\$ 525.55	\$ 675.55	\$ 5,141.45	\$ 11.61	
42600	LITTER CONTROL PROGRAM	\$ 5,817.00	\$ 278.40	\$ 675.55	\$ 2,827.15	\$ 2,711.45	\$ 53.39	
3840	FUNC 42700 SANITATION PURCHASED SERVICES	\$ 27,500.00	\$ 0.00	\$ 2,264.64	\$ 24,911.04	\$ 2,588.96	\$ 90.59	
5699	CIVIC CONTRIBUTIONS	\$ 30,000.00	\$ 0.00	\$ 0.00	\$ 30,000.00	\$ 0.00	\$ 100.00	
42700	SANITATION	\$ 57,500.00	\$ 0.00	\$ 2,264.64	\$ 54,911.04	\$ 2,588.96	\$ 95.50	
1100	FUNC 43200 GENERAL PROPERTY MAINTENANCE SALARIES - REGULAR	\$ 140,920.00	\$ 0.00	\$ 9,820.78	\$ 139,329.39	\$ 1,590.61	\$ 98.87	
2100	FICA	\$ 10,780.00	\$ 0.00	\$ 684.02	\$ 9,693.56	\$ 1,086.44	\$ 89.92	
2210	VRSR - PLANS 1 AND 2	\$ 16,918.00	\$ 0.00	\$ 1,176.56	\$ 16,729.53	\$ 188.47	\$ 98.89	
2300	HEALTH INSURANCE BENEFITS	\$ 18,463.00	\$ 0.00	\$ 1,315.16	\$ 18,815.60	\$ 352.60	\$ 101.91	
2400	LIFE INSURANCE	\$ 1,677.00	\$ 0.00	\$ 116.87	\$ 1,658.12	\$ 18.88	\$ 98.87	
2700	WORKER'S COMPENSATION	\$ 4,150.00	\$ 0.00	\$ 0.00	\$ 3,460.23	\$ 689.77	\$ 83.38	
3100	PROFESSIONAL SERVICES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 183.00	\$ 217.00	\$ 45.75	
3310	REPAIR & MAINTENANCE	\$ 17,205.00	\$ 602.36	\$ 0.00	\$ 18,451.92	\$ 1,849.28	\$ 110.75	
3320	MAINTENANCE SERVICE CONTRACT	\$ 84,749.00	\$ 7,637.49	\$ 13,183.57	\$ 87,110.59	\$ 9,999.08	\$ 111.80	
3600	ADVERTISING	\$ 750.00	\$ 0.00	\$ 0.00	\$ 861.13	\$ 111.13	\$ 114.82	
5110	ELECTRICAL SERVICES	\$ 1,057.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,057.00	\$ 0.00	
5130	WATER & SEWER SERVICES	\$ 1,361.00	\$ 0.00	\$ 34.90	\$ 374.05	\$ 986.95	\$ 27.48	
5230	TELECOMMUNICATIONS	\$ 3,900.00	\$ 47.22	\$ 160.21	\$ 2,027.99	\$ 1,824.79	\$ 53.21	
5301	BOILER INSURANCE	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 3,409.00	\$ 1,409.00	\$ 170.45	
5302	FIRE INSURANCE	\$ 19,500.00	\$ 0.00	\$ 0.00	\$ 19,688.00	\$ 188.00	\$ 100.96	
5305	MOTOR VEHICLE INSURANCE	\$ 5,200.00	\$ 0.00	\$ 0.00	\$ 5,643.00	\$ 443.00	\$ 108.52	
5308	GENERAL LIABILITY INSURANCE	\$ 8,500.00	\$ 0.00	\$ 0.00	\$ 8,513.00	\$ 13.00	\$ 100.15	
5410	LEASE OF EQUIPMENT	\$ 1,735.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,735.00	\$ 0.00	
5540	TRAVEL CONVENTION & EDUCATION	\$ 800.00	\$ 0.00	\$ 0.00	\$ 316.34	\$ 483.66	\$ 39.54	
6003	SUPPLIES - AGRICULTURAL	\$ 307.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 307.00	\$ 0.00	
6005	LAUNDRY, HOUSEKEEPING, & JANITOR	\$ 15,000.00	\$ 6,399.49	\$ 1,597.74	\$ 8,600.51	\$ 0.00	\$ 100.00	
6007	REPAIR AND MAINTENANCE SUPPLIES	\$ 15,473.00	\$ 6,099.47	\$ 400.97	\$ 9,786.85	\$ 413.32	\$ 102.67	
6008	VEHICLE AND EQUIPMENT FUEL	\$ 4,937.00	\$ 0.00	\$ 404.32	\$ 6,012.97	\$ 1,075.97	\$ 121.79	
6009	VEHICLE AND EQUIPMENT SUPPLIES	\$ 5,700.00	\$ 0.00	\$ 1,330.85	\$ 11,218.50	\$ 5,518.50	\$ 196.82	
6014	OTHER OPERATING SUPPLIES	\$ 500.00	\$ 0.00	\$ 11.58	\$ 59.37	\$ 440.63	\$ 11.87	
8201	MACHINERY & EQUIPMENT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,685.44	\$ 4,685.44	\$ 100.00	
43200	GENERAL PROPERTY MAINTENANCE	\$ 381,982.00	\$ 20,786.03	\$ 30,237.53	\$ 376,628.09	\$ 15,432.12	\$ 104.04	
3100	FUNC 43201 ENERGY IMPROVEMENTS PROFESSIONAL SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,375.00	\$ 2,375.00	\$ 100.00	
3100	FUNC 43202 101 CHALMERS COURT PROFESSIONAL SERVICES	\$ 5,169.00	\$ 0.00	\$ 362.09	\$ 5,530.77	\$ 361.77	\$ 107.00	
3310	REPAIR & MAINTENANCE	\$ 16,970.00	\$ 4,366.61	\$ 68.97	\$ 20,737.50	\$ 8,134.11	\$ 147.93	

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3320	MAINTENANCE SERVICE CONTRACTS	\$ 32,268.00	\$ 5,711.82	\$ 2,029.15	\$ 26,556.92	\$ 0.74-	100.00	
5110	ELECTRICAL SERVICES	\$ 24,488.00	\$ 0.00	\$ 2,379.90	\$ 29,170.67	\$ 4,682.67-	119.12	
5120	HEATING SERVICES	\$ 4,678.00	\$ 0.00	\$ 74.80	\$ 5,165.03	\$ 487.03-	110.41	
5130	WATER & SEWER SERVICES	\$ 1,900.00	\$ 0.00	\$ 60.32	\$ 859.53	\$ 1,040.47	45.24	
5410	LEASE OF EQUIPMENT	\$ 265.00	\$ 0.00	\$ 0.00	\$ 264.97	\$ 0.03	99.99	
6000	MATERIALS AND SUPPLIES	\$ 225.00	\$ 0.00	\$ 0.00	\$ 224.70	\$ 0.30	99.87	
6007	REPAIR AND MAINT SUPPLIES	\$ 1,910.00	\$ 0.00	\$ 0.00	\$ 2,048.46	\$ 138.46-	107.25	
43202	101 CHALMERS COURT	\$ 87,873.00	\$ 10,078.43	\$ 4,975.23	\$ 90,558.55	\$ 12,763.98-	114.53	
	FUNC 43205 129 RAMSBURG LN MAINTENANCE DEPT							
3310	REPAIR & MAINTENANCE	\$ 1,854.00	\$ 1,500.00	\$ 0.00	\$ 354.00	\$ 0.00	100.00	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 105.00	\$ 0.00	\$ 0.00	\$ 104.50	\$ 0.50	99.52	
5110	ELECTRICAL SERVICES	\$ 3,200.00	\$ 0.00	\$ 209.56	\$ 2,686.38	\$ 513.62	83.95	
5120	HEATING SERVICES	\$ 5,259.00	\$ 0.00	\$ 0.00	\$ 5,258.46	\$ 0.54	99.99	
5130	WATER & SEWER SERVICES	\$ 225.00	\$ 0.00	\$ 8.50	\$ 127.50	\$ 97.50	56.67	
6007	REPAIR AND MAINT SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 100.00	0.00	
43205	129 RAMSBURG LN MAINTENANCE DEPT	\$ 10,743.00	\$ 1,500.00	\$ 218.06	\$ 8,530.84	\$ 712.16	93.37	
	FUNC 43206 100 N CHRUCH ST/RADIO TOWER							
3310	REPAIR & MAINTENANCE	\$ 7,052.00	\$ 576.00	\$ 0.00	\$ 6,476.01	\$ 0.01-	100.00	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 3,152.00	\$ 940.00	\$ 0.00	\$ 2,206.80	\$ 5.20	99.84	
5110	ELECTRICAL SERVICES	\$ 10,059.00	\$ 0.00	\$ 730.45	\$ 8,839.33	\$ 1,219.67	87.87	
5120	HEATING SERVICES	\$ 3,770.00	\$ 0.00	\$ 44.34	\$ 3,966.44	\$ 196.44-	105.21	
5130	WATER & SEWER SERVICES	\$ 4,000.00	\$ 0.00	\$ 265.45	\$ 3,067.25	\$ 932.75	76.68	
6007	REPAIR AND MAINT SUPPLIES	\$ 1,000.00	\$ 0.00	\$ 10.99	\$ 976.45	\$ 23.55	97.65	
43206	100 N CHRUCH ST/RADIO TOWER	\$ 29,033.00	\$ 1,516.00	\$ 1,051.23	\$ 25,532.28	\$ 1,984.72	93.16	
	FUNC 43207 102 N CHRUCH ST							
3310	REPAIR & MAINTENANCE	\$ 6,747.00	\$ 1,000.00	\$ 0.00	\$ 5,747.72	\$ 0.72-	100.01	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,600.00	\$ 0.00	\$ 0.00	\$ 1,567.80	\$ 32.20	97.99	
5110	ELECTRICAL SERVICES	\$ 21,000.00	\$ 0.00	\$ 1,240.12	\$ 21,796.80	\$ 796.80-	103.79	
6007	REPAIR AND MAINT SUPPLIES	\$ 683.00	\$ 0.00	\$ 0.00	\$ 473.71	\$ 209.29	69.36	
43207	102 N CHRUCH ST	\$ 30,030.00	\$ 1,000.00	\$ 1,240.12	\$ 29,586.03	\$ 556.03-	101.85	
	FUNC 43208 104 N CHURCH/106 N CHURCH ST							
3310	REPAIR & MAINTENANCE	\$ 4,044.00	\$ 1,620.00	\$ 0.00	\$ 3,479.50	\$ 1,055.50-	126.10	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,800.00	\$ 0.00	\$ 0.00	\$ 1,719.80	\$ 80.20	95.54	
5110	ELECTRICAL SERVICES	\$ 7,000.00	\$ 0.00	\$ 642.50	\$ 7,431.49	\$ 431.49-	106.16	
5120	HEATING SERVICES	\$ 4,044.00	\$ 0.00	\$ 79.83	\$ 4,255.03	\$ 211.03-	105.22	
5130	WATER & SEWER SERVICES	\$ 650.00	\$ 0.00	\$ 48.10	\$ 264.55	\$ 385.45	40.70	
6007	REPAIR AND MAINT SUPPLIES	\$ 350.00	\$ 0.00	\$ 252.72	\$ 357.34	\$ 7.34-	102.10	
43208	104 N CHURCH/106 N CHURCH ST	\$ 17,888.00	\$ 1,620.00	\$ 1,023.15	\$ 17,507.71	\$ 1,239.71-	106.93	
	FUNC 43209 225 RAMSBURG LANE ANIMAL SHELTER							
3310	PROFESSIONAL SERVICES	\$ 3,122.00	\$ 0.00	\$ 0.00	\$ 3,121.80	\$ 0.20	99.99	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 580.00	\$ 0.00	\$ 0.00	\$ 513.00	\$ 67.00	88.45	
5110	ELECTRICAL SERVICES	\$ 4,800.00	\$ 0.00	\$ 317.11	\$ 4,591.78	\$ 208.22	95.66	
5120	HEATING SERVICES	\$ 8,740.00	\$ 0.00	\$ 0.00	\$ 9,421.99	\$ 681.99-	107.80	
6007	REPAIR AND MAINT SUPPLIES	\$ 800.00	\$ 0.00	\$ 0.00	\$ 710.29	\$ 89.71	88.79	
43209	225 RAMSBURG LANE ANIMAL SHELTER	\$ 18,042.00	\$ 0.00	\$ 317.11	\$ 18,358.86	\$ 316.86-	101.76	
	FUNC 43210 524 WESTWOOD RD							
3310	REPAIR & MAINTENANCE	\$ 768.00	\$ 0.00	\$ 0.00	\$ 768.00	\$ 0.00	100.00	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 242.00	\$ 0.00	\$ 0.00	\$ 190.00	\$ 52.00	78.51	
5110	ELECTRICAL SERVICES	\$ 1,900.00	\$ 0.00	\$ 92.55	\$ 1,209.12	\$ 690.88	63.64	
5120	HEATING SERVICES	\$ 1,319.00	\$ 0.00	\$ 0.00	\$ 1,318.01	\$ 0.99	99.92	
6007	REPAIR AND MAINT SUPPLIES	\$ 300.00	\$ 0.00	\$ 0.00	\$ 15.99	\$ 284.01	5.33	
43210	524 WESTWOOD RD	\$ 4,529.00	\$ 0.00	\$ 92.55	\$ 3,501.12	\$ 1,027.88	77.30	
	FUNC 43211 225 AL SMITH CIR REC CENTER							

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3310	REPAIR & MAINTENANCE	\$ 7,000.00	\$ 194.00	\$ 0.00	\$ 0.00	\$ 5,811.57	\$ 994.43	85.79	
3320	MAINTENANCE SERVICE CONTRACTS	\$ 300.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 209.00	\$ 91.00	69.67	
5110	ELECTRICAL SERVICES	\$ 19,709.00	\$ 0.00	\$ 1,675.14	\$ 22,786.95	\$ 3,077.95	\$ 115.62		
5120	HEATING SERVICES	\$ 5,797.00	\$ 0.00	\$ 204.86	\$ 6,388.07	\$ 591.07	\$ 110.20		
5130	WATER & SEWER SERVICES	\$ 2,700.00	\$ 0.00	\$ 170.00	\$ 1,377.00	\$ 1,323.00	\$ 51.00		
6007	REPAIR AND MAINT SUPPLIES	\$ 2,800.00	\$ 0.00	\$ 166.41	\$ 3,026.79	\$ 226.79	\$ 108.10		
43211	225 AL SMITH CIR REC CENTER	\$ 38,306.00	\$ 194.00	\$ 2,216.41	\$ 39,599.38	\$ 1,487.38	\$ 103.88		
	FUNC 43212 225 AL SMITH CIR PARK OFFICE/GROUNDS								
3310	REPAIR & MAINTENANCE	\$ 9,960.00	\$ 1,356.16	\$ 4,105.84	\$ 12,754.50	\$ 4,150.66	\$ 141.67		
5110	ELECTRICAL SERVICES	\$ 7,600.00	\$ 0.00	\$ 513.20	\$ 4,623.50	\$ 2,976.50	\$ 60.84		
5130	WATER & SEWER SERVICES	\$ 2,800.00	\$ 0.00	\$ 551.55	\$ 2,161.60	\$ 638.40	\$ 77.20		
6007	REPAIR AND MAINT SUPPLIES	\$ 3,700.00	\$ 0.00	\$ 374.27	\$ 3,779.57	\$ 79.57	\$ 102.15		
43212	225 AL SMITH CIR PARK OFFICE/GRO	\$ 24,060.00	\$ 1,356.16	\$ 5,544.86	\$ 23,319.17	\$ 615.33	\$ 102.56		
	FUNC 43213 225 AL SMITH CIR POOL								
3310	REPAIR & MAINTENANCE	\$ 5,008.00	\$ 200.00	\$ 1,095.47	\$ 5,433.44	\$ 625.44	\$ 112.49		
5110	ELECTRICAL SERVICES	\$ 9,500.00	\$ 0.00	\$ 163.33	\$ 3,893.21	\$ 5,606.79	\$ 40.98		
5130	WATER & SEWER SERVICES	\$ 11,340.00	\$ 0.00	\$ 5,435.30	\$ 16,794.75	\$ 5,454.75	\$ 148.10		
6007	REPAIR AND MAINT SUPPLIES	\$ 3,884.00	\$ 0.00	\$ 71.64	\$ 4,056.16	\$ 172.16	\$ 104.43		
8200	CAPITAL OUTLAY ADDITIONS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,096.00	\$ 3,096.00	\$ 100.00		
43213	225 AL SMITH CIR POOL	\$ 29,732.00	\$ 200.00	\$ 6,765.74	\$ 33,273.56	\$ 3,741.56	\$ 112.58		
	FUNC 43214 225 AL SMITH CIR BASEBALL								
3310	REPAIR & MAINTENANCE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 225.00	\$ 225.00	\$ 100.00		
5110	ELECTRICAL SERVICES	\$ 1,700.00	\$ 0.00	\$ 134.46	\$ 1,118.56	\$ 581.44	\$ 65.80		
6007	REPAIR AND MAINT SUPPLIES	\$ 2,800.00	\$ 0.00	\$ 2,453.45	\$ 6,023.02	\$ 3,223.02	\$ 215.11		
43214	225 AL SMITH CIR BASEBALL	\$ 4,500.00	\$ 0.00	\$ 2,587.91	\$ 7,366.58	\$ 2,866.58	\$ 163.70		
	FUNC 43215 225 AL SMITH CIR SOCCER								
3310	REPAIR & MAINTENANCE	\$ 436.00	\$ 0.00	\$ 0.00	\$ 756.00	\$ 320.00	\$ 173.39		
5110	ELECTRICAL SERVICES	\$ 700.00	\$ 0.00	\$ 63.76	\$ 561.29	\$ 138.71	\$ 80.18		
6007	REPAIR AND MAINT SUPPLIES	\$ 5,916.00	\$ 0.00	\$ 1,274.40	\$ 7,190.40	\$ 1,274.40	\$ 121.54		
43215	225 AL SMITH CIR SOCCER	\$ 7,052.00	\$ 0.00	\$ 1,338.16	\$ 8,507.69	\$ 1,455.69	\$ 120.64		
	FUNC 43216 106 N CHRUCH ST (OLD COMM ATTY OFC)								
3320	MAINTENANCE SERVICE CONTRACTS	\$ 120.00	\$ 0.00	\$ 0.00	\$ 120.00	\$ 0.00	\$ 100.00		
6007	REPAIR AND MAINT SUPPLIES	\$ 0.00	\$ 0.00	\$ 87.41	\$ 87.41	\$ 87.41	\$ 100.00		
43216	106 N CHRUCH ST (OLD COMM ATTY O	\$ 120.00	\$ 0.00	\$ 87.41	\$ 207.41	\$ 87.41	\$ 172.84		
	FUNC 43232 32 E MAIN ST								
3310	REPAIR & MAINTENANCE	\$ 400.00	\$ 0.00	\$ 0.00	\$ 400.00	\$ 0.00	\$ 100.00		
6007	REPAIR AND MAINT SUPPLIES	\$ 204.00	\$ 0.00	\$ 0.00	\$ 203.90	\$ 0.10	\$ 99.95		
43232	32 E MAIN ST	\$ 604.00	\$ 0.00	\$ 0.00	\$ 603.90	\$ 0.10	\$ 99.98		
	FUNC 43236 36 E MAIN ST								
3310	REPAIR & MAINTENANCE	\$ 11,768.00	\$ 3,000.00	\$ 0.00	\$ 6,768.23	\$ 1,999.77	\$ 83.01		
3320	MAINTENANCE SERVICE CONTRACTS	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	\$ 0.00		
5130	WATER & SEWER SERVICES	\$ 27.00	\$ 0.00	\$ 0.00	\$ 26.46	\$ 0.54	\$ 98.00		
6007	REPAIR AND MAINT SUPPLIES	\$ 203.00	\$ 0.00	\$ 0.00	\$ 202.27	\$ 0.73	\$ 99.64		
43236	36 E MAIN ST	\$ 12,248.00	\$ 3,000.00	\$ 0.00	\$ 6,996.96	\$ 2,251.04	\$ 81.62		
	FUNC 43237 311 E MAIN ST								
3310	REPAIR & MAINTENANCE	\$ 2,714.00	\$ 1,000.00	\$ 1,925.00	\$ 3,639.00	\$ 1,925.00	\$ 170.93		
3320	MAINTENANCE SERVICE CONTRACTS	\$ 1,800.00	\$ 0.00	\$ 0.00	\$ 1,700.80	\$ 99.20	\$ 94.49		
5110	ELECTRICAL SERVICES	\$ 8,000.00	\$ 0.00	\$ 598.31	\$ 8,490.39	\$ 490.39	\$ 106.13		
5130	WATER & SEWER SERVICES	\$ 850.00	\$ 0.00	\$ 72.15	\$ 765.55	\$ 84.45	\$ 90.06		
6007	REPAIR AND MAINT SUPPLIES	\$ 910.00	\$ 0.00	\$ 0.00	\$ 188.60	\$ 721.40	\$ 20.73		

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43237	311 E MAIN ST	\$ 14,274.00	\$ 1,000.00	\$ 2,595.46	\$	\$ 14,784.34	\$ 1,510.34	110.58
5610	FUNC 51100 LOCAL HEALTH DEPARTMENT CIVIC CONTRIBUTIONS	\$ 199,000.00	\$ 0.00	\$ 0.00	\$	\$ 199,000.00	\$ 0.00	100.00
5699	FUNC 51200 OUR HEALTH CIVIC CONTRIBUTIONS	\$ 4,875.00	\$ 0.00	\$ 0.00	\$	\$ 4,875.00	\$ 0.00	100.00
5620	FUNC 52500 NORTHWESTERN COMMUNITY SERVICES CIVIC CONTRIBUTIONS	\$ 82,000.00	\$ 0.00	\$ 0.00	\$	\$ 82,000.00	\$ 0.00	100.00
5699	FUNC 52800 CONCERN HOTLINE CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00	\$	\$ 750.00	\$ 0.00	100.00
5699	FUNC 52900 NW WORKS CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00	\$	\$ 750.00	\$ 0.00	100.00
5699	FUNC 53230 SHENANDOAH AREA AGENCY ON AGING CIVIC CONTRIBUTIONS	\$ 40,000.00	\$ 0.00	\$ 0.00	\$	\$ 40,000.00	\$ 0.00	100.00
5699	FUNC 53240 LOUDOUN TRANSIT SERVICE CIVIC CONTRIBUTIONS	\$ 17,639.00	\$ 0.00	\$ 0.00	\$	\$ 17,639.00	\$ 0.00	100.00
5699	FUNC 53500 THE LAUREL CENTER (SHELTER FOR ABUSED WOMEN) CIVIC CONTRIBUTIONS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$	\$ 2,000.00	\$ 0.00	100.00
5699	FUNC 53600 ACCESS INDEPENDENCE CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00	\$	\$ 750.00	\$ 0.00	100.00
5699	FUNC 69100 LORD FAIRFAX COMMUNITY COLLEGE CIVIC CONTRIBUTIONS	\$ 13,924.00	\$ 0.00	\$ 0.00	\$	\$ 13,924.00	\$ 0.00	100.00
1100	FUNC 71100 PARKS ADMINISTRATION SALARIES - REGULAR	\$ 232,243.00	\$ 0.00	\$ 19,353.58	\$	\$ 232,242.96	\$ 0.04	100.00
1300	SALARIES - PART TIME	\$ 13,356.00	\$ 0.00	\$ 339.75	\$	\$ 9,452.76	\$ 3,903.24	70.78
2100	FICA	\$ 18,789.00	\$ 0.00	\$ 1,323.20	\$	\$ 16,489.47	\$ 2,299.53	87.76
2210	VSRS - PLANS 1 AND 2	\$ 28,194.00	\$ 0.00	\$ 2,349.52	\$	\$ 28,194.24	\$ 0.24	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 30,648.00	\$ 0.00	\$ 3,001.13	\$	\$ 34,072.17	\$ 3,424.17	111.17
2400	LIFE INSURANCE	\$ 2,764.00	\$ 0.00	\$ 230.32	\$	\$ 2,763.84	\$ 0.16	99.99
2700	WORKER'S COMPENSATION	\$ 8,300.00	\$ 0.00	\$ 0.00	\$	\$ 6,578.35	\$ 1,721.65	79.26
3300	PURCHASED SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$	\$ 21.00	\$ 21.00	100.00
3320	MAINTENANCE SERVICE CONTRACT	\$ 5,072.00	\$ 250.81	\$ 227.38	\$	\$ 1,867.76	\$ 2,953.43	41.77
3500	PRINTING AND BINDING	\$ 1,000.00	\$ 0.00	\$ 293.00	\$	\$ 495.18	\$ 504.82	49.52
3600	ADVERTISING	\$ 793.00	\$ 0.00	\$ 0.00	\$	\$ 635.00	\$ 158.00	80.08
5210	POSTAL SERVICES	\$ 5,000.00	\$ 1,123.91	\$ 85.29	\$	\$ 3,168.82	\$ 707.27	85.85
5230	TELECOMMUNICATIONS	\$ 2,000.00	\$ 0.00	\$ 63.80	\$	\$ 801.11	\$ 1,198.89	40.06
5400	LEASES AND RENTALS	\$ 530.00	\$ 0.00	\$ 123.39	\$	\$ 714.15	\$ 184.15	134.75
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,274.00	\$ 0.00	\$ 0.00	\$	\$ 1,729.88	\$ 455.88	135.78
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 1,275.00	\$ 0.00	\$ 40.00	\$	\$ 867.00	\$ 408.00	68.00
6001	OFFICE SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 273.75	\$	\$ 1,573.18	\$ 926.82	62.93
6003	SUPPLIES - AGRICULTURAL	\$ 600.00	\$ 0.00	\$ 0.00	\$	\$ 503.19	\$ 96.81	83.86
6008	VEHICLE AND EQUIPMENT FUEL	\$ 1,400.00	\$ 0.00	\$ 93.97	\$	\$ 677.18	\$ 722.82	48.37
6011	UNIFORM AND WEARING APPAREL	\$ 1,000.00	\$ 0.00	\$ 500.00	\$	\$ 909.65	\$ 90.35	90.96
6014	OTHER OPERATING SUPPLIES	\$ 1,856.00	\$ 0.00	\$ 25.98	\$	\$ 1,410.67	\$ 445.33	76.01
8201	MACHINERY & EQUIPMENT	\$ 8,250.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 8,250.00	0.00
8207	EDP EQUIPMENT ADDITIONS	\$ 0.00	\$ 0.00	\$ 0.00	\$	\$ 8,250.00	\$ 8,250.00	100.00
71100	PARKS ADMINISTRATION	\$ 366,844.00	\$ 1,374.72	\$ 28,324.06	\$	\$ 353,417.56	\$ 12,051.72	96.71
1100	FUNC 71310 CLARKE COUNTY RECREATION CENTER SALARIES - REGULAR	\$ 43,210.00	\$ 0.00	\$ 3,600.83	\$	\$ 43,209.96	\$ 0.04	100.00
1300	SALARIES - PART TIME	\$ 25,809.00	\$ 0.00	\$ 3,920.76	\$	\$ 28,961.19	\$ 3,152.19	112.21
2100	FICA	\$ 5,280.00	\$ 0.00	\$ 572.38	\$	\$ 5,487.02	\$ 207.02	103.92
2210	VSRS - PLANS 1 AND 2	\$ 5,246.00	\$ 0.00	\$ 437.14	\$	\$ 5,245.68	\$ 0.32	99.99
2300	HEALTH INSURANCE BENEFITS	\$ 5,480.00	\$ 0.00	\$ 485.13	\$	\$ 5,508.28	\$ 28.28	100.52
2400	LIFE INSURANCE	\$ 514.00	\$ 0.00	\$ 42.85	\$	\$ 514.20	\$ 0.20	100.04
2700	WORKER'S COMPENSATION	\$ 700.00	\$ 0.00	\$ 0.00	\$	\$ 537.91	\$ 162.09	76.84

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3600	ADVERTISING	\$ 200.00	\$ 0.00	\$ 124.35	\$ 124.35	\$ 75.65	62.18
5830	REFUNDS	\$ 200.00	\$ 0.00	\$ 0.00	\$ 381.00	\$ 181.00	190.50
6001	OFFICE SUPPLIES	\$ 50.00	\$ 0.00	\$ 0.00	\$ 3.94	\$ 46.06	7.88
6002	SUPPLIES - FOOD	\$ 820.00	\$ 0.00	\$ 93.37	\$ 320.01	\$ 499.99	39.03
6013	SUPPLIES - EDUCATIONAL AND REC	\$ 2,300.00	\$ 0.00	\$ 103.17	\$ 1,445.25	\$ 854.75	62.84
6014	OTHER OPERATING SUPPLIES	\$ 2,700.00	\$ 0.00	\$ 184.08	\$ 2,150.46	\$ 549.54	79.65
6015	MERCHANDISE FOR RESALE	\$ 5,000.00	\$ 0.00	\$ 180.70	\$ 2,478.75	\$ 2,521.25	49.58
71310	CLARKE COUNTY RECREATION CENTER	\$ 97,509.00	\$ 0.00	\$ 9,744.76	\$ 96,368.00	\$ 1,141.00	98.83
	FUNC 71320 SWIMMING POOL						
1300	SALARIES - PART TIME	\$ 60,251.00	\$ 0.00	\$ 6,749.84	\$ 49,037.69	\$ 11,213.31	81.39
2100	FICA	\$ 4,610.00	\$ 0.00	\$ 516.37	\$ 3,751.41	\$ 858.59	81.38
3100	PROFESSIONAL SERVICES	\$ 2,900.00	\$ 2,040.00	\$ 486.00	\$ 486.00	\$ 374.00	87.10
3310	REPAIR & MAINTENANCE	\$ 1,197.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,197.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 1,675.00	\$ 0.00	\$ 0.00	\$ 870.00	\$ 805.00	51.94
5830	REFUNDS	\$ 500.00	\$ 0.00	\$ 307.00	\$ 497.00	\$ 3.00	99.40
6011	UNIFORM AND WEARING APPAREL	\$ 1,143.00	\$ 0.00	\$ 233.00	\$ 779.50	\$ 363.50	68.20
6013	SUPPLIES - EDUCATIONAL AND REC	\$ 1,700.00	\$ 0.00	\$ 783.25	\$ 1,499.10	\$ 200.90	88.18
6014	OTHER OPERATING SUPPLIES	\$ 3,098.00	\$ 0.00	\$ 705.88	\$ 2,191.16	\$ 906.84	70.73
6015	MERCHANDISE FOR RESALE	\$ 2,000.00	\$ 0.00	\$ 316.45	\$ 316.45	\$ 1,683.55	15.82
6026	POOL CHEMICALS	\$ 11,000.00	\$ 460.00	\$ 3,350.15	\$ 10,906.57	\$ 366.57	103.33
71320	SWIMMING POOL	\$ 90,274.00	\$ 2,500.00	\$ 13,447.94	\$ 70,334.88	\$ 17,439.12	80.68
	FUNC 71330 CONCESSION STAND						
1300	SALARIES - PART TIME	\$ 4,400.00	\$ 0.00	\$ 556.50	\$ 4,534.67	\$ 134.67	103.06
2100	FICA	\$ 337.00	\$ 0.00	\$ 42.56	\$ 346.89	\$ 9.89	102.93
6001	OFFICE SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
6015	MERCHANDISE FOR RESALE	\$ 14,000.00	\$ 0.00	\$ 2,619.87	\$ 7,324.93	\$ 6,675.07	52.32
71330	CONCESSION STAND	\$ 18,837.00	\$ 0.00	\$ 3,218.93	\$ 12,206.49	\$ 6,630.51	64.80
	FUNC 71350 PROGRAMS						
1100	SALARIES - REGULAR	\$ 31,641.00	\$ 0.00	\$ 2,636.75	\$ 31,641.00	\$ 0.00	100.00
1300	SALARIES - PART TIME	\$ 94,500.00	\$ 0.00	\$ 5,936.90	\$ 67,561.40	\$ 26,938.60	71.49
2100	FICA	\$ 9,650.00	\$ 0.00	\$ 633.03	\$ 7,249.40	\$ 2,400.60	75.12
2210	VSRS - PLANS 1 AND 2	\$ 3,841.00	\$ 0.00	\$ 320.10	\$ 3,841.20	\$ 0.20	100.01
2300	HOSPITAL/MEDICAL PLANS	\$ 8,728.00	\$ 0.00	\$ 485.13	\$ 6,320.38	\$ 2,407.62	72.41
2400	LIFE INSURANCE	\$ 377.00	\$ 0.00	\$ 31.38	\$ 376.56	\$ 0.44	99.88
2700	WORKER'S COMPENSATION	\$ 900.00	\$ 0.00	\$ 0.00	\$ 734.59	\$ 165.41	81.62
3100	PROFESSIONAL SERVICES	\$ 56,000.00	\$ 31,033.68	\$ 4,972.26	\$ 45,151.14	\$ 20,184.82	136.04
3500	PRINTING AND BINDING	\$ 7,000.00	\$ 0.00	\$ 0.00	\$ 6,496.00	\$ 504.00	92.80
3600	ADVERTISING	\$ 1,700.00	\$ 0.00	\$ 25.00	\$ 882.20	\$ 817.80	51.89
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 51.74	\$ 48.26	51.74
5400	LEASES AND RENTALS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 115.50	\$ 884.50	11.55
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 320.00	\$ 180.00	64.00
5560	GROUP TRIPS	\$ 5,000.00	\$ 0.00	\$ 330.00	\$ 1,821.90	\$ 3,178.10	36.44
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 500.00	\$ 0.00	\$ 221.98	\$ 404.95	\$ 95.05	80.99
5830	REFUNDS	\$ 7,500.00	\$ 0.00	\$ 261.00	\$ 3,122.25	\$ 4,377.75	41.63
6001	OFFICE SUPPLIES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 33.15	\$ 66.85	33.15
6002	SUPPLIES - FOOD	\$ 7,000.00	\$ 0.00	\$ 1,022.31	\$ 4,006.12	\$ 2,993.88	57.23
6011	UNIFORM AND WEARING APPAREL	\$ 2,000.00	\$ 0.00	\$ 664.15	\$ 1,829.85	\$ 170.15	91.49
6013	SUPPLIES - EDUCATIONAL AND REC	\$ 6,500.00	\$ 0.00	\$ 311.77	\$ 3,605.55	\$ 2,894.45	55.47
6014	OTHER OPERATING SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 61.66	\$ 841.69	\$ 1,158.31	42.08
6015	MERCHANDISE FOR RESALE	\$ 6,000.00	\$ 3,660.00	\$ 132.00	\$ 7,020.99	\$ 4,680.99	178.02
71350	PROGRAMS	\$ 252,537.00	\$ 34,693.68	\$ 18,045.42	\$ 193,427.56	\$ 24,415.76	90.33
	FUNC 72600 VIRGINIA COMMISSION FOR THE ARTS						
5699	CIVIC CONTRIBUTIONS	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 10,000.00	\$ 0.00	100.00
	FUNC 73200 REGIONAL LIBRARY						
5699	CIVIC CONTRIBUTIONS	\$ 182,119.00	\$ 0.00	\$ 0.00	\$ 182,119.00	\$ 0.00	100.00
	FUNC 81110 PLANNING ADMINISTRATION						

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1100	SALARIES - REGULAR	\$ 229,603.00	\$ 0.00	\$ 19,133.60	\$ 229,603.25	\$ 0.25	100.00
2100	FICA	\$ 17,565.00	\$ 0.00	\$ 1,457.45	\$ 17,483.14	\$ 81.86	99.53
2210	VSRS - PLANS 1 AND 2	\$ 27,874.00	\$ 0.00	\$ 2,322.82	\$ 27,873.84	\$ 0.16	100.00
2300	HEALTH INSURANCE BENEFITS	\$ 19,180.00	\$ 0.00	\$ 1,697.96	\$ 19,279.04	\$ 99.04	100.52
2400	LIFE INSURANCE	\$ 2,732.00	\$ 0.00	\$ 227.70	\$ 2,732.40	\$ 0.40	100.01
2700	WORKER'S COMPENSATION	\$ 3,675.00	\$ 0.00	\$ 0.00	\$ 3,590.40	\$ 84.60	97.70
3100	PROFESSIONAL SERVICES	\$ 20,000.00	\$ 0.00	\$ 3,023.00	\$ 8,085.50	\$ 11,914.50	40.43
3140	ENGINEERING & ARCHITECTURAL	\$ 3,000.00	\$ 0.00	\$ 3,135.00	\$ 9,574.74	\$ 6,574.74	319.16
3320	MAINTENANCE SERVICE CONTRACT	\$ 700.00	\$ 193.59	\$ 38.15	\$ 160.41	\$ 346.00	50.57
3500	PRINTING AND BINDING	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 1,384.25	\$ 1,615.75	46.14
3600	ADVERTISING	\$ 2,000.00	\$ 0.00	\$ 367.20	\$ 2,572.30	\$ 572.30	128.61
5210	POSTAL SERVICES	\$ 1,500.00	\$ 0.00	\$ 421.16	\$ 777.59	\$ 722.41	51.84
5230	TELECOMMUNICATIONS	\$ 400.00	\$ 0.00	\$ 23.71	\$ 229.10	\$ 170.90	57.27
5510	TRAVEL MILEAGE	\$ 2,000.00	\$ 0.00	\$ 108.64	\$ 257.80	\$ 1,742.20	12.89
5540	TRAVEL CONVENTION & EDUCATION	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 190.08	\$ 1,309.92	12.67
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 750.00	0.00
6001	OFFICE SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 269.51	\$ 2,121.21	\$ 378.79	84.85
6012	SUPPLIES - BOOKS AND SUBSCRIPTI	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
81110	PLANNING ADMINISTRATION	\$ 338,979.00	\$ 193.59	\$ 32,225.90	\$ 325,915.05	\$ 12,870.36	96.20
5699	FUNC 81300 HELP WITH HOUSING CIVIC CONTRIBUTIONS	\$ 5,400.00	\$ 0.00	\$ 0.00	\$ 5,400.00	\$ 0.00	100.00
1300	FUNC 81400 BOARD OF ZONING APPEALS SALARIES - PART TIME	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
2100	FICA	\$ 20.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20.00	0.00
3100	PROFESSIONAL SERVICES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 2,756.00	\$ 756.00	137.80
3160	BOARD MEMBER FEES	\$ 500.00	\$ 0.00	\$ 0.00	\$ 200.00	\$ 300.00	40.00
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 629.20	\$ 129.20	125.84
5210	POSTAL SERVICES	\$ 50.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50.00	0.00
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 150.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	0.00
81400	BOARD OF ZONING APPEALS	\$ 3,470.00	\$ 0.00	\$ 0.00	\$ 3,585.20	\$ 115.20	103.32
1100	FUNC 81510 OFFICE OF ECONOMIC DEVELOPMENT SALARIES - REGULAR	\$ 33,109.00	\$ 0.00	\$ 2,759.07	\$ 33,108.79	\$ 0.21	100.00
2100	FICA	\$ 2,534.00	\$ 0.00	\$ 213.51	\$ 2,551.40	\$ 17.40	100.69
2210	VSRS - PLANS 1 AND 2	\$ 4,019.00	\$ 0.00	\$ 334.95	\$ 4,019.40	\$ 0.40	100.01
2300	HOSPITAL/MEDICAL PLANS	\$ 2,740.00	\$ 0.00	\$ 242.56	\$ 2,754.08	\$ 14.08	100.51
2400	LIFE INSURANCE	\$ 394.00	\$ 0.00	\$ 32.83	\$ 393.96	\$ 0.04	99.99
3100	PROFESSIONAL SERVICES	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 66.00	\$ 934.00	6.60
3500	PRINTING AND BINDING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 885.40	\$ 385.40	177.08
5210	POSTAGE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5699	CIVIC CONTRIBUTIONS	\$ 750.00	\$ 0.00	\$ 0.00	\$ 750.00	\$ 0.00	100.00
5800	MISCELLANEOUS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 109.90	\$ 109.90	100.00
6001	OFFICE SUPPLIES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
8202	FURNITURE & FIXTURES ADDITIONS	\$ 1,750.00	\$ 0.00	\$ 0.00	\$ 2,385.84	\$ 635.84	136.33
81510	OFFICE OF ECONOMIC DEVELOPMENT	\$ 47,296.00	\$ 0.00	\$ 3,582.92	\$ 47,024.77	\$ 271.23	99.43
3100	FUNC 81520 BERRYVILLE DEVELOPMENT AUTHORITY PROFESSIONAL SERVICES	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00	0.00
3160	BOARD MEMBER FEES	\$ 500.00	\$ 0.00	\$ 50.00	\$ 350.00	\$ 150.00	70.00
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 43.44	\$ 56.56	43.44
81520	BERRYVILLE DEVELOPMENT AUTHORITY	\$ 6,100.00	\$ 0.00	\$ 50.00	\$ 393.44	\$ 5,706.56	6.45
5699	FUNC 81530 SMALL BUSINESS DEVELOPMENT CENTER CIVIC CONTRIBUTIONS	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ 0.00	100.00
5699	FUNC 81540 BLANDY EXPERIMENTAL FARM CIVIC CONTRIBUTIONS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 3,000.00	\$ 0.00	100.00
1300	FUNC 81600 PLANNING COMMISSION SALARIES - PART TIME	\$ 500.00	\$ 0.00	\$ 100.00	\$ 850.00	\$ 350.00	170.00

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2100	FICA	\$ 39.00	\$ 0.00	\$ 7.65	\$ 65.01	\$ 26.01	166.69
3100	PROFESSIONAL SERVICES	\$ 8,000.00	\$ 0.00	\$ 540.00	\$ 15,583.92	\$ 7,583.92	194.80
3160	BOARD MEMBER FEES	\$ 8,000.00	\$ 0.00	\$ 850.00	\$ 8,100.00	\$ 100.00	101.25
3600	ADVERTISING	\$ 1,600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,600.00	0.00
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	0.00
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 650.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 650.00	0.00
81600	PLANNING COMMISSION	\$ 19,389.00	\$ 0.00	\$ 1,497.65	\$ 24,598.93	\$ 5,209.93	126.87
	FUNC 81700 BOARD OF SEPTIC APPEALS						
1300	SALARIES - PART TIME	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
2100	FICA	\$ 16.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 16.00	0.00
3160	BOARD MEMBER FEES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 75.00	\$ 125.00	37.50
3600	ADVERTISING	\$ 500.00	\$ 0.00	\$ 0.00	\$ 267.60	\$ 232.40	53.52
5210	POSTAL SERVICES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 9.84	\$ 90.16	9.84
81700	BOARD OF SEPTIC APPEALS	\$ 1,016.00	\$ 0.00	\$ 0.00	\$ 352.44	\$ 663.56	34.69
	FUNC 81800 HISTORIC PRESERVATION COMMISSION						
3100	PROFESSIONAL SERVICES	\$ 19,400.00	\$ 5,120.00	\$ 581.69	\$ 14,861.69	\$ 581.69	103.00
3160	BOARD MEMBER FEES	\$ 1,000.00	\$ 0.00	\$ 150.00	\$ 750.00	\$ 250.00	75.00
3600	ADVERTISING	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
5210	POSTAL SERVICES	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
5540	TRAVEL CONVENTION & EDUCATION	\$ 350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 350.00	0.00
6001	OFFICE SUPPLIES	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 19.98	\$ 2,480.02	0.80
81800	HISTORIC PRESERVATION COMMISSION	\$ 23,700.00	\$ 5,120.00	\$ 731.69	\$ 15,631.67	\$ 2,948.33	87.56
	FUNC 81910 NORTHERN SHENANDOAH VALLEY REGIONAL COMM						
5699	CIVIC CONTRIBUTIONS	\$ 5,712.00	\$ 0.00	\$ 0.00	\$ 5,776.22	\$ 64.22	101.12
	FUNC 81920 REGIONAL AIRPORT AUTHORITY						
5699	CIVIC CONTRIBUTIONS	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 2,500.00	\$ 0.00	100.00
	FUNC 82200 FRIENDS OF THE SHENANDOAH						
5699	CIVIC CONTRIBUTIONS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 3,000.00	\$ 0.00	100.00
	FUNC 82210 WATER QUALITY MANAGEMENT						
3000	PURCHASED SERVICES	\$ 42,000.00	\$ 7,500.00	\$ 0.00	\$ 32,112.80	\$ 2,387.20	94.32
	FUNC 82400 LORD FAIRFAX SOIL AND WATER CONSERV						
5699	CIVIC CONTRIBUTIONS	\$ 4,750.00	\$ 0.00	\$ 0.00	\$ 4,750.00	\$ 0.00	100.00
	FUNC 82600 BIO-SOLIDS APPLICATION						
1300	SALARIES - PART TIME	\$ 12,228.00	\$ 0.00	\$ 837.50	\$ 8,225.00	\$ 4,003.00	67.26
2100	FICA	\$ 936.00	\$ 0.00	\$ 64.06	\$ 629.20	\$ 306.80	67.22
2700	WORKER'S COMPENSATION	\$ 350.00	\$ 0.00	\$ 0.00	\$ 133.37	\$ 216.63	38.11
3100	PROFESSIONAL SERVICES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
5510	TRAVEL MILEAGE	\$ 3,000.00	\$ 0.00	\$ 259.84	\$ 1,915.45	\$ 1,084.55	63.85
82600	BIO-SOLIDS APPLICATION	\$ 16,914.00	\$ 0.00	\$ 1,161.40	\$ 10,903.02	\$ 6,010.98	64.46
	FUNC 83100 COOPERATIVE EXTENSION						
3320	MAINTENANCE SERVICE CONTRACTS	\$ 400.00	\$ 333.62	\$ 65.74	\$ 276.38	\$ 210.00	152.50
3841	VPI EXTENSION AGENT	\$ 36,065.00	\$ 0.00	\$ 15,136.64	\$ 28,354.59	\$ 7,710.41	78.62
5210	POSTAGE	\$ 0.00	\$ 0.00	\$ 278.32	\$ 662.91	\$ 662.91	100.00
5230	TELECOMMUNICATIONS	\$ 500.00	\$ 0.00	\$ 20.59	\$ 222.01	\$ 277.99	44.40
5540	TRAVEL CONVENTION & EDUCATION	\$ 0.00	\$ 0.00	\$ 0.00	\$ 119.64	\$ 119.64	100.00
5810	DUES,SUBSCRIPTIONS & MEMBERSHIPS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 120.00	\$ 120.00	100.00
6014	OTHER OPERATING SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 648.04	\$ 1,037.63	\$ 962.37	51.88
83100	COOPERATIVE EXTENSION	\$ 38,965.00	\$ 333.62	\$ 16,149.33	\$ 30,793.16	\$ 7,838.22	79.88
	FUNC 83400 4-H CENTER						
5699	CIVIC CONTRIBUTIONS	\$ 2,250.00	\$ 0.00	\$ 0.00	\$ 2,250.00	\$ 0.00	100.00

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
 for Fiscal Year 2014 (2013-2014 Fiscal Year)
 Posted Only Figures
 Executed By: gilleya

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	JUNE	Expenditures Year-to-Date	Available Balance	Percent Used

	FUNC 91600 CONTINGENCIES							
1000	PERSONNEL	\$ 7,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,500.00	0.00
3140	ENGINEERING & ARCHITECTURAL	\$ 7,600.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,600.00	0.00
3150	LEGAL	\$ 11,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,500.00	0.00
8000	MINOR CAPITAL	\$ 5,666.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,666.00	0.00

91600	CONTINGENCIES	\$ 32,266.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 32,266.00	0.00

000	NON-CATEGORICAL	\$ 8,352,223.00	\$ 126,343.36	\$ 691,471.20	\$ 7,888,894.64	\$ 336,985.00	\$ 95.97	

PJT 111 E911								
FUNC 35610								
5230	TELECOMMUNICATIONS	\$ 37,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 37,284.00	0.00
6032	EDUCATIONAL/TRAINING MATERIALS	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00

35610		\$ 39,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,284.00	0.00

111	E911	\$ 39,284.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,284.00	0.00

PJT 126 V--STOP GRANT								
FUNC 22100 COMMONWEALTH'S ATTORNEY								
1100	SALARIES - REGULAR	\$ 26,877.00	\$ 0.00	\$ 2,239.77	\$ 22,558.20	\$ 4,318.80	83.93	
1300	SALARIES - PART TIME	\$ 8,362.00	\$ 0.00	\$ 696.82	\$ 8,361.95	\$ 0.05	100.00	
2100	FICA	\$ 2,696.00	\$ 0.00	\$ 52.61	\$ 631.87	\$ 2,064.13	23.44	
2210	VSRS - PLANS 1 AND 2	\$ 1,132.00	\$ 0.00	\$ 84.59	\$ 1,015.08	\$ 116.92	89.67	
2300	HEALTH INSURANCE	\$ 1,325.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,325.00	0.00	
2400	LIFE INSURANCE	\$ 111.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 111.00	0.00	

22100	COMMONWEALTH'S ATTORNEY	\$ 40,503.00	\$ 0.00	\$ 3,073.79	\$ 32,567.10	\$ 7,935.90	80.41	

126	V--STOP GRANT	\$ 40,503.00	\$ 0.00	\$ 3,073.79	\$ 32,567.10	\$ 7,935.90	80.41	

PJT 129 FEDERAL GANG TASK FORCE GRANT 2010								
FUNC 31200 SHERIFF								
1100	SALARIES - REGULAR	\$ 22,614.00	\$ 0.00	\$ 0.00	\$ 18,845.00	\$ 3,769.00	83.33	
2100	FICA	\$ 1,714.00	\$ 0.00	\$ 0.00	\$ 1,428.65	\$ 285.35	83.35	
2210	VSRS - PLANS 1 AND 2	\$ 2,745.00	\$ 0.00	\$ 0.00	\$ 2,287.80	\$ 457.20	83.34	
2300	HOSPITAL/MEDICAL PLANS	\$ 2,785.00	\$ 0.00	\$ 0.00	\$ 2,283.25	\$ 501.75	81.98	
2400	LIFE INSURANCE	\$ 142.00	\$ 0.00	\$ 0.00	\$ 224.25	\$ 82.25	157.92	

31200	SHERIFF	\$ 30,000.00	\$ 0.00	\$ 0.00	\$ 25,068.95	\$ 4,931.05	83.56	

129	FEDERAL GANG TASK FORCE GRANT 20	\$ 30,000.00	\$ 0.00	\$ 0.00	\$ 25,068.95	\$ 4,931.05	83.56	

PJT 140 RAIN BARREL PARTNERSHIP - INTERSTATE COMMISSION ON								
FUNC 81110 PLANNING ADMINISTRATION								
6000	MATERIALS AND SUPPLIES	\$ 1,400.00	\$ 0.00	\$ 0.00	\$ 320.00	\$ 1,080.00	22.86	

PJT 402 DMV SELECTIVE ENFORCEMENT-ALCOHOL								
FUNC 31200 SHERIFF								
1300	SALARIES - PART TIME	\$ 0.00	\$ 0.00	\$ 818.80	\$ 6,012.96	\$ 6,012.96	100.00	
2100	FICA	\$ 0.00	\$ 0.00	\$ 62.63	\$ 460.00	\$ 460.00	100.00	
6010	POLICE SUPPLIES	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,000.00	0.00	

31200	SHERIFF	\$ 10,000.00	\$ 0.00	\$ 881.43	\$ 6,472.96	\$ 3,527.04	64.73	

402	DMV SELECTIVE ENFORCEMENT-ALCOHO	\$ 10,000.00	\$ 0.00	\$ 881.43	\$ 6,472.96	\$ 3,527.04	64.73	

PJT 403 DMV SELECTIVE ENFORCEMENT-SPEED								
FUNC 31200 SHERIFF								
1200	OVERTIME	\$ 0.00	\$ 0.00	\$ 789.65	\$ 2,501.95	\$ 2,501.95	100.00	

CLARKE COUNTY
 FD-PJT-FUNC-OBJ EXPENDITURES SUMMARY REPORT DEFINITION TYPE #0
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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	JUNE	Expenditures Year-to-Date	Available Balance	Percent Used
2100	FICA	\$ 0.00	\$ 0.00	\$ 60.42		\$ 191.41	\$ 191.41-	100.00
31200	SHERIFF	\$ 0.00	\$ 0.00	\$ 850.07		\$ 2,693.36	\$ 2,693.36-	100.00
403	DMV SELECTIVE ENFORCEMENT-SPEED	\$ 0.00	\$ 0.00	\$ 850.07		\$ 2,693.36	\$ 2,693.36-	100.00
PJT 410 ICAC TASK FORCE GRANT								
FUNC 31200 SHERIFF								
5230	TELECOMMUNICATIONS	\$ 0.00	\$ 0.00	\$ 0.00		\$ 233.62	\$ 233.62-	100.00
6001	SUPPLIES - OFFICE	\$ 0.00	\$ 0.00	\$ 0.00		\$ 5,226.70	\$ 5,226.70-	100.00
6010	SUPPLIES - OFFICE	\$ 0.00	\$ 0.00	\$ 0.00		\$ 17.98	\$ 17.98-	100.00
31200	SHERIFF	\$ 0.00	\$ 0.00	\$ 0.00		\$ 5,478.30	\$ 5,478.30-	100.00
410	ICAC TASK FORCE GRANT	\$ 0.00	\$ 0.00	\$ 0.00		\$ 5,478.30	\$ 5,478.30-	100.00
PJT 602 DOJ VEST GRANT								
FUNC 31200 SHERIFF								
6010	POLICE SUPPLIES	\$ 1,500.00	\$ 0.00	\$ 0.00		\$ 0.00	\$ 1,500.00	0.00
PJT 605 DOJ LOCAL LAW ENFORCEMENT BLOCK GRANT (LLEBG)								
FUNC 31200 SHERIFF								
1100	SALARIES - REGULAR	\$ 1,853.00	\$ 0.00	\$ 0.00		\$ 321.75	\$ 1,531.25	17.36
2100	FICA	\$ 0.00	\$ 0.00	\$ 0.00		\$ 24.62	\$ 24.62-	100.00
31200	SHERIFF	\$ 1,853.00	\$ 0.00	\$ 0.00		\$ 346.37	\$ 1,506.63	18.69
605	DOJ LOCAL LAW ENFORCEMENT BLOCK	\$ 1,853.00	\$ 0.00	\$ 0.00		\$ 346.37	\$ 1,506.63	18.69
100	GENERAL FUND	\$ 8,476,763.00	\$ 126,343.36	\$ 696,276.49		\$ 7,961,841.68	\$ 388,577.96	95.42

Clarke County Board of Supervisors

Joint Administrative Services Board Update

Clarke County Board of Supervisors

Government Projects Update

Clarke County Board of Supervisors

Miscellaneous Items

Board of Supervisors
Summary of Required Actions Status Report

<i>Meeting/Letter Date</i>	<i>Item</i>	<i>Description</i>	<i>Responsibility</i>	<i>Status</i>	<i>Date Complete</i>
1/15/2014	1727	Follow up on gas leak at J&J and provide the Supervisors the current status.	Alison Teetor	Bring forward when status changes	6/10/2014
6/17/2014	1775	Send letter requesting evaluation and installation of GPS sign on Route 612.	David Ash	Complete	6/18/2014
6/17/2014	1776	Notify members of the Fire & EMS Director interview panel.	David Ash	Complete	6/24/2014
6/17/2014	1777	Modify and process approved minutes.	Lora Walburn	Complete	6/23/2014
6/17/2014	1778	Update database and draft letters of appointment.	Lora Walburn	Complete	6/24/2014
6/17/2014	1779	Execute letters of appointment.	J. Michael Hoberl	Complete	6/25/2014
6/17/2014	1780	Place Springsted presentation on the July 7 Work Session agenda.	David Ash	Complete	6/18/2014
6/17/2014	1781	Develop advertisement and process for CC-2014-02.	Lora B. Walburn	Complete	6/18/2014
6/17/2014	1782	Provide public hearing notice to Berryville District registered voters.	Barbara Bosserman	Complete	6/25/2014
6/17/2014	1783	Proceed with draw down of bond issue 9701.	David Ash	Complete	6/18/2014
6/17/2014	1784	Notify IDA of the Boards intent not to use the funds in the authorized loan and request the IDA to notify RDA.	David Ash	Complete	6/18/2014
6/17/2014	1785	Notify staff and constitutional offices of the grants application policy update.	David Ash		
6/17/2014	1786	Update County Code with CC-2014-01.	Lora B. Walburn	Complete	6/24/2014

Clarke County Board of Supervisors

Board Member Committee Status Reports

Clarke County Board of Supervisors

Closed Session *[if necessary]*

Clarke County Board of Supervisors

Citizen Comment Period

Chapter 40 Voting Districts

The Clarke County Board of Supervisors shall consider amending the Clarke County Code Chapter 40 Voting Districts § 40-3. Polling Places established A. For Berryville Voting District Change from 110 North Church Street to 317 West Main Street.

§ 40-3. Polling Places established

[Amended 05-08-16;
Amended 07-01-16]

The following are hereby designated as polling places:

- A. For Berryville Voting District
~~Grace Episcopal Church Parish Hall
110 North Church Street~~ **317 West Main Street**
Berryville, VA 22611
- B. For Buckmarsh Voting District: Social Hall
 - (1) John Enders Volunteer Fire Company
9 South Buckmarsh Street
Berryville, VA 22611
 - (2) For Blue Ridge Precinct [Added 92-02-18]
Social Hall
Blue Ridge Volunteer Fire Company
131 Retreat Road
Bluemont, VA 20135
- C. For Millwood Voting District:
 - (1) For Millwood Precinct:
Powhatan School
49 Powhatan Lane
Boyce, VA 22620
 - (2) For Pine Grove Precinct:
Social Hall
Blue Ridge Volunteer Fire Company
131 Retreat Road
Bluemont, VA 20135
- D. For Russell Voting District:
Clarke County Recreation Center
225 Al Smith Circle
Berryville, VA 22611
- E. For White Post Voting District:
Boyce Volunteer Fire Company
7 South Greenway Avenue
Boyce, VA 22620

Set Public Hearing: 06/09/2014

Publication Dates: Printed Winchester Star 06-24 & 07-01

County Website: 06-18-2014

Public Hearing: PH 14-09 [14-10] 07-15-2014

Code Update: _____

Approved/Denied on a motion by: _____

2014-07-15 - Polling Place Change



Public Hearing Notice:

The Clarke County Board of Supervisors will hold public hearing on Tuesday, July 15, 2014, at 6:30 PM or as soon thereafter as the matter may be heard in the Berryville Clarke County Government Center, Main Meeting Room, 101 Chalmers Court, 2nd Floor, Berryville, Virginia to consider action on the following matter:

PH 14-09: CC-2014-02 Chapter 40 Voting District 40-3 Polling Places Established. Amend A. For Berryville Voting District Change from 110 North Church Street to 317 West Main Street.

The proposed amendment may be reviewed at the Clarke County Administrative Offices or the Office of the General Registrar located at 101 Chalmers Court, Suite B, 2nd Floor, Berryville, Virginia or online at www.clarkecounty.gov public hearing notices.

Any person desiring to be heard regarding the above matter should appear at the appointed time and place. Written copies of statements at public hearings are requested but not required.

David Ash, County Administrator

§ 40-3. Polling Places established
[Amended 2005-08-16; Amended 2007-01-16; **Proposed Amendment 2014-07-15**]

The following are hereby designated as polling places:

A. For Berryville Voting District

~~Grace Episcopal Church Parish Hall~~

~~110 North Church Street~~ **317 West Main Street**

Berryville, VA 22611

B. For Buckmarsh Voting District:

(1) For Buckmarsh Precinct:

John Enders Volunteer Fire Company Social Hall

9 South Buckmarsh Street

Berryville, VA 22611

(2) For Blue Ridge Precinct [Added 92-02-18]:

Blue Ridge Volunteer Fire Company Social Hall

131 Retreat Road

Bluemont, VA 20135

C. For Millwood Voting District:

(1) For Millwood Precinct:

Powhatan School

49 Powhatan Lane

Boyce, VA 22620

(2) For Pine Grove Precinct:

Blue Ridge Volunteer Fire Company Social Hall

131 Retreat Road

Bluemont, VA 20135

D. For Russell Voting District:

Clarke County Recreation Center

225 Al Smith CircleBerryville, VA 22611

E. For White Post Voting District:

Boyce Volunteer Fire Company

7 South Greenway Avenue

Boyce, VA 22620

Clarke County Board of Supervisors

Adjournment

Clarke County Board of Supervisors

Monthly Reports:

1. Building Department
2. Commissioner of the Revenue
3. NSVRC FY 2014-2015 Annual Work Program & Budget

RESIDENTIAL CONSTRUCTION

NEW SINGLE FAMILY

Owner/Address	Description/Parcel ID	Estimated Value
BELL, SHAWN CHRISTOPHER 2556 KIMBLE ROAD 22611	NEW RESIDENCE SINGLE 8-11-5	281,580
BINDA, MARK 271 SHENANDOAH RIVER LANE 22630	NEW RESIDENCE SINGLE 37A1-3-31A	336,132
MORRISON, DENNY S & HEATHER J 159 QUEENSHIP LANE 22611	NEW RESIDENCE SINGLE 1-A-7	251,857
TOTALS:	3	869,569
TOTAL NEW RESIDENTAL CONSTRUCTION:	3	869,569

RESIDENTIAL RENOVATIONS

Owner/Address	Description/Parcel ID	Estimated Value
HEARD, JOHN A JR 15 JANEVILLE ROAD 22611	REMODEL-MINIMUM FEE 13-2-3	0
GREENE, ANDREA K 545 MOUNT PROSPECT LANE 22620	ADDITION/REMODEL SINGLE 38-A-16	39,600
MALENKI, ANDREW 2083 LOCKES MILL ROAD 22611	REMODEL-MINIMUM FEE 23A-2-6	0
NEWCOMB, WAYNE & CYNTHIA 980 LONGMARSH ROAD 22611	ADDITION/REMODEL SINGLE 7-A-123A	35,292
SUTPHIN, EVERETT W JR & CATHY C 754 EAST MAIN STREET 22611	ADDITION/REMODEL SINGLE 14A3-A-38	79,408
IDLEWILD RIVER FARM, LLC 9533 HOWELLSVILLE ROAD 22620	ADDITION/REMODEL SINGLE 38-A-37C	122,641
RIEGER, JAMES F & MCKAY, CAROLINE 106 OLD CHAPEL AVENUE 22620	ADDITION/REMODEL SINGLE 21A2-A-52	11,250
TOTALS:	7	288,191

COMMERCIAL CONSTRUCTION

NEW COMMERCIAL STRUCTURES

Owner/Address	Description/Parcel ID	Estimated Value
LOUDOUN INVESTMENTS, LLC 532 JACK ENDERS BOULEVARD 22611	NEW INDUSTRIAL	2,610,554
TOTALS:	1	2,610,554

COMMERCIAL RENOVATIONS

Owner/Address	Description/Parcel ID	Estimated Value
ONE EAST MAIN, LLC 1 EAST MAIN STREET 22611	REMODEL-MINIMUM FEE	0
TOTALS:	1	0

OTHER BUILDING PERMITS

Owner/Address	Description/Parcel ID	Estimated Value
FARLEY, CARTER & MICHELLE 397 SHEPHERDS MILL ROAD 22611	NEW SINGLE FAMILY GARAGE	52,539
REYES, ANA E 159 RIVER PARK LANE 20135	OTHER NON RESIDENTIAL	0
ODIORNE FAMILY TRUST 435 PIERCE ROAD 22611	DECK/PORCH	5,200
OAKLAND ORCHARD % PETER COOK 24 OAKLAND LANE 22611	TENTS OVER 900'	0
MILLER, JOHN U JR 3449 LOCKES MILL ROAD 22611	TENTS OVER 900'	0
MISION CRISTIANA CUIDAD DESEADA 72 KEYSTONE LANE 22611	AMUSEMENT RIDES	0
POOL, JOSEPH DAVID & MARTHA H 393 PASTORAL LANE 22611	SWIMMING POOL/SPA	35,000
RICHMOND, JUSTIN & CAROLINE TUNG 240 ASHLEY WOODS LANE 20135	LAND DISTURBANCE PERMIT	0
MORAN, MICHAEL A & TAMMY S 7010 HOWELLSVILLE ROAD 22620	NEW SINGLE FAMILY GARAGE	25,236
O'DONNELL, THOMAS R & LORIE E 300 ASHBY COURT 22611	PICNIC SHELTER	8,670
ALIZADE, RASUL & PATRICIA M 506 EAST MAIN STREET 22611	STORAGE SHED	8,640
ALIZADE, RASUL & PATRICIA M 506 EAST MAIN STREET 22611	STORAGE SHED	7,200
TOTALS:	12	142,485

TOTAL # OF BUILDING PERMITS / VALUE:	24	3,910,799
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CERTIFICATES OF OCCUPANCY

DATE ISSUED	ADDRESS	TYPE
NO C/O's ISSUED		

TOTAL PERMIT & INSPECTION FEES COLLECTED:	24,969.50
TOTAL OTHER REVENUE COLLECTED:	0.00
STATE SURCHARGE COLLECTED: COLLECTED:	423.19
TOTAL REVENUE COLLECTED:	25,392.69

OTHER PERMITS ISSUED:				
TYPE	RES	COMM	FEES	VALUE
TOTALS:	0	0	0	0

PROJECT CODE RECAP		
PERMITS BY TYPE	# OF PERMITS	ESTIMATED VALUE
ADDITION/REMODEL SINGLE FAMILY	5	288,191
DECK/PORCH	1	5,200
ELECTRIC PERMITS	23	0
GAS PERMITS	2	0
LAND DISTURBANCE PERMIT	1	0
MECHANICAL PERMITS	19	0
NEW INDUSTRIAL	1	2,610,554
NEW RESIDENCE SINGLE FAMILY	3	869,569
NEW SINGLE FAMILY GARAGE	2	77,775
OTHER NON RESIDENTIAL BUILDING	1	0
PICNIC SHELTER	1	8,670
PLUMBING PERMITS	12	0
SWIMMING POOL/SPA	1	35,000
AMUSEMENT RIDES	1	0
REMODEL-MINIMUM FEE (COMM)	1	0
REMODEL-MINIMUM FEE (RES)	2	0
STORAGE SHED	2	15,840
TENTS OVER 900'	2	0
TOTALS	80	3,910,799

PERMITS BY AREA		
DESCRIPTION	# OF PERMITS	ESTIMATED VALUE
GREENWAY DISTRICT	16	0
CHAPEL DISTRICT	10	0
BATTLETOWN DISTRICT	12	0
LONGMARSH DISTRICT	18	0
BERRYVILLE DISTRICT	21	0
BOYCE DISTRICT	3	0
TOTALS	80	0

INSPECTIONS BY TYPE

PERMIT TYPE	# OF INSPECTIONS	RES	COMM
BUILDING PERMIT	73	61	12
ELECTRICAL PERMIT	41	35	6
FIRE PERMIT	2	0	2
GAS PERMIT	2	2	0
MECHANICAL PERMIT	34	30	4
PLUMBING PERMIT	22	17	5
TOTALS	174	145	29

**BUILDING DEPARTMENT
COUNTY OF CLARKE, VA
NEW SINGLE FAMILY DWELLINGS
2014**

	Battletown	Berryville	Boyce	Chapel	Greenway	Longmarsh	TOTAL	COMMENTS
January	0	0	1	1	0	1	3	
February	0	0	0	2	1	1	4	1 in LM is Mobile Home
March	1	0	0	1	2	0	4	
April	1	2	0	0	0	0	3	
May	1	0	0	1	0	0	2	
June	0	0	0	0	1	2	3	1 in LM replaces Dwelling that burned down
July							0	
August							0	
September							0	
October							0	
November							0	
December							0	
TOTAL	3	2	1	5	4	4	19	

DAY	DATE	HOURS IN FIELD	HOURS IN OFFICE	TOTAL HOURS	BLDG INSP	ELEC INSP	GAS INSP	MECH INSP	PLBG INSP	MISC INSP	TOTAL INSP	START MILEAGE	END MILEAGE	TOTAL MILES DRIVEN	FUEL	COMMENTS
Sunday	6/1/2014			0							0			0		
Monday	6/2/2014	3	3	6		2					2	131522	131574	52		
Tuesday	6/3/2014	5	1	6	5	2		2	1		10	131574	131625	51		
Wednesday	6/4/2014	5	2	7	3	1		1			5	131625	131649	24		
Thursday	6/5/2014	5	1	6	4	2	4				10	131649	131672	23		
Friday	6/6/2014	4	1	5				1	1	1	3	131672	131707	35		
Saturday	6/7/2014			0							0			0		
Sunday	6/8/2014		4	4							0			0		
Monday	6/9/2014	6	2	8	5	4		2	1		12	131707	131796	89		
Tuesday	6/10/2014	6	2	8	5	2	3	2	2		14	131796	131829	33		
Wednesday	6/11/2014	6	1.5	7.5	1	2		1	1		5	131829	131880	51		
Thursday	6/12/2014	2	3.5	5.5		2					2	131880	131882	2		
Friday	6/13/2014	4	2	6	2	2	2		1		7	131882	131921	39		
Saturday	6/14/2014			0							0			0		
Sunday	6/15/2014			0							0			0		
Monday	6/16/2014	4	2	6	2	2		1	3		8	131921	131976	55		
Tuesday	6/17/2014	7	1.5	8.5	6	2	4	1	1		14	131976	132022	46		
Wednesday	6/18/2014	3.5	1.5	5		2		1		1	4	132022	132051	29		
Thursday	6/19/2014	6	1.5	7.5	4	2	2	1	2		11	132051	132109	58		
Friday	6/20/2014	4	2	6	1			1		1	3	132109	132135	26		
Saturday	6/21/2014			0							0			0		
Sunday	6/22/2014			0							0			0		
Monday	6/23/2014	5	2.5	7.5	1	2	1		1		5	132135	132200	65		
Tuesday	6/24/2014	6	1.5	7.5	2					2	4	132200	132252	52		
Wednesday	6/25/2014	6	2.5	8.5	3	4			2		9	132252	132288	36		
Thursday	6/26/2014	5.5	1	6.5	2	5		1	2		10	132288	132353	65		
Friday	6/27/2014	6	1.5	7.5	2	1	2	1		2	8	132353	132385	32		
Saturday	6/28/2014			0							0			0		
Sunday	6/29/2014			0							0			0		
Monday	6/30/2014	6	2	8	1	1	2	1	2	4	11	132385	132447	62		
TOTALS		105	42.5	147.5	49	40	20	17	20	11	157			925	0	

DAY	DATE	HOURS IN FIELD	HOURS IN OFFICE	TOTAL HOURS	BLDG INSP	ELEC INSP	GAS INSP	MECH INSP	PLBG INSP	MISC INSP	TOTAL INSP	START MILEAGE	END MILEAGE	TOTAL MILES DRIVEN	FUEL	COMMENTS
Sunday	6/1/2014			0							0			0		
Monday	6/2/2014			0							0			0		
Tuesday	6/3/2014			0							0			0		
Wednesday	6/4/2014			0							0			0		
Thursday	6/5/2014			0							0			0		
Friday	6/6/2014			0							0			0		
Saturday	6/7/2014			0							0			0		
Sunday	6/8/2014			0							0			0		
Monday	6/9/2014			0							0			0		
Tuesday	6/10/2014			0							0			0		
Wednesday	6/11/2014			0							0			0		
Thursday	6/12/2014			0							0			0		
Friday	6/13/2014			0							0			0		
Saturday	6/14/2014			0							0			0		
Sunday	6/15/2014			0							0			0		
Monday	6/16/2014			0							0			0		
Tuesday	6/17/2014			0							0			0		
Wednesday	6/18/2014			0							0			0		
Thursday	6/19/2014			0							0			0		
Friday	6/20/2014			0							0			0		
Saturday	6/21/2014			0							0			0		
Sunday	6/22/2014			0							0			0		
Monday	6/23/2014			0							0			0		
Tuesday	6/24/2014			0							0			0		
Wednesday	6/25/2014			0							0			0		
Thursday	6/26/2014			0							0			0		
Friday	6/27/2014			0							0			0		
Saturday	6/28/2014			0							0			0		
Sunday	6/29/2014			0							0			0		
Monday	6/30/2014			0							0			0		
TOTALS		0	0	0	0	0	0	0	0	0	0			0	0	

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR JUNE, 2014

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
06/02/14	14-794	ROSENBERY, WENDY L RECORDED TIME: 11:48 DESCRIPTION 1: CHAPEL DISTRICT, LOT 8, 5.452 ACRES DATE OF DEED : 05/29/14 BOOK: 577 PAGE: 373 MAP: 32-7-8 NUMBER PAGES : 0	N DOLECHEK, KIRK & JULIE 989 FELTNER ROAD BLUEMONT, VA. 20135	585,000 -401,200.00	DBS	100% <i>201,200 w/imp</i>
06/02/14	14-796	FORRESTER, DALE; JR ET UX RECORDED TIME: 12:38 DESCRIPTION 1: GREENWAY DISTRICT, LOT 10, 3.2853 ACRES DATE OF DEED : 05/30/14 BOOK: 577 PAGE: 398 MAP: 28-7-10 NUMBER PAGES : 0	N LUTZ, DENNIS & BARBARA 311 VISTA LANE WHITE POST, VA. 22663	555,000 -482,000.00	DBS	100% <i>482,000 w/imp</i>
06/02/14	14-797	BRAKE, DANIEL & ROBIN RECORDED TIME: 12:45 DESCRIPTION 1: 13 ACRES DATE OF DEED : 05/30/14 BOOK: 577 PAGE: 401 MAP: 37-1-15 NUMBER PAGES : 0	N EVANS, IAN & KENDRA 336 PINEY RIDGE LN BLUEMONT, VA. 20135 CHAPEL DIST WR/S	394,250.00	DBS	100% <i>417,200 w/imp</i>
06/03/14	14-809	DANIELS, CHARLES & ANNETTE RECORDED TIME: 04:02 DESCRIPTION 1: BATTLETOWN DISTRICT, LOT 30, 5.048 ACRES DATE OF DEED : 05/30/14 BOOK: 577 PAGE: 470 MAP: 15-1-30 NUMBER PAGES : 0	N ARSIC, ANTOINETTE 222 SPRINGHOUSE LANE BERRYVILLE, VA. 22611	510,100.00	DBS	100% <i>510,100 w/imp</i>
06/03/14	4105	SCHULTZ, ROY B RECORDED TIME: 10:42 DESCRIPTION 1: PROBATE WILL LOT ON RT 661 DATE OF DEED : 06/03/14 BOOK: 94 PAGE: 664 MAP: 3-A-32A NUMBER PAGES : 0	N/A N/A LONGMARSH DIST WR/S	.00	PROBATE	00%
06/03/14	14-802	DOUGLAS P STANLEY CO ADMR OF W RECORDED TIME: 10:45 DESCRIPTION 1: LOTS 34---39, SECT A, SHEN FARMS DATE OF DEED : 05/30/14 BOOK: 577 PAGE: 440 MAP: 37A1-1-34--39 NUMBER PAGES : 0	N THE COUNTY OF WARREN VIRGINIA 220 N COMMERCE AVE FRONT ROYAL, VA, 22630 GREENWAY DIST	.00	DG	100%
06/03/14	4106	TOMBLIN, DOUGLAS, SR. RECORDED TIME: 13:50 DESCRIPTION 1: 2 PARCELS - LONGMARSH DIST DATE OF DEED : 06/03/14 BOOK: 94 PAGE: 672 MAP: 7-A-23, 7-A-34 NUMBER PAGES : 0	N/A N/A	.00	AFFDT	00%
06/03/14	4107	TOMBLIN, MARY K RECORDED TIME: 13:52 DESCRIPTION 1: 2 PARCELS IN LONGMARSH DIST DATE OF DEED : 06/03/14 BOOK: 94 PAGE: 674 MAP: 7-A-23, 7-A-34 NUMBER PAGES : 0	N/A N/A	.00	PROBATE	00%

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COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
 FOR JUNE, 2014

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
06/04/14	4109	NICHOLSON, DOREEN RECORDED TIME: 13:21 DESCRIPTION 1: 10.17 ACRES - LONGMARSH DIST DATE OF DEED : 06/04/14 BOOK: 94 PAGE: 689 NUMBER PAGES : 14	N/A N/A COPY OF WILL FROM FRED. CO	.00	COPY	00%
06/05/14	14-818	FLAHERTY, REBECCA, ET VIR RECORDED TIME: 02:25 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 06/04/14 BOOK: 577 PAGE: 556 NUMBER PAGES : 0	N EDWARDS, JESSE, ET UX 581 PINE GROVE ROAD BLUEMONT, VA. 20135 MAP: 26-A-30	N 210,000.00	DBS	100% <i>256,600 w/imp</i>
06/06/14	14-834	BURNS, JASON E & REBECCA J RECORDED TIME: 03:24 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 00/00/00 BOOK: 11 PAGE: 58 NUMBER PAGES : 0	N BURNS, JASON E & REBECCA J N/A MAP: 26-A-104	N .00	OPM	100%
06/06/14	14-826	ELLIS, TODD D RECORDED TIME: 11:10 DESCRIPTION 1: LOT 39, TOWN OF BOYCE DATE OF DEED : 06/05/14 BOOK: 577 PAGE: 589 NUMBER PAGES : 0	N DAMIANO, DEBRA M & CARL 227 BRADFORD DR BOYCE, VA. 22620 MAP: 21A5-1-39	N 355,000.00	DBS	100% <i>306,700 w/imp</i>
06/09/14	14-838	MONTAGUE, DONALD, ET UX RECORDED TIME: 12:04 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 11/26/13 BOOK: 577 PAGE: 648 NUMBER PAGES : 0	N MONTAGUE LIVING TRUST 305 EARLY DRIVE BERRYVILLE, VA. 22611 MAP: 14A7-13-248	N .00	DBS	100%
06/09/14	14-840	MULLINS, MICHAEL RECORDED TIME: 12:20 DESCRIPTION 1: LONGMARSH DISTRICT, LOT 32 DATE OF DEED : 06/04/14 BOOK: 577 PAGE: 654 NUMBER PAGES : 0	N ABERCROMBIE, JAMES & DEBORAH 138 LESLIE LANE BERRYVILLE, VA. 22611 MAP: 6-2-32	N 398,000.00	DBS	100% <i>421,100 w/imp</i>
06/10/14	14-849	PLUMMER, FRANCES M RECORDED TIME: 03:45 DESCRIPTION 1: BATTLETOWN DISTRICT, SHEN RET, LOT 10 DATE OF DEED : 05/06/14 BOOK: 577 PAGE: 698 NUMBER PAGES : 0	N BOWMASTER, WILLIAM R; JR 57 REDBUD ROAD BLUEMONT, VA. 20135 MAP: 17A3-27-2P-10	N 1,000.00	DBS	100% <i>4000 VAC</i>
06/10/14	14-850	MENOCHÉ, BARBARA A RECORDED TIME: 03:46 DESCRIPTION 1: BATTLETOWN DISTRICT, SHEN RET, LOT 7 DATE OF DEED : 05/16/14 BOOK: 577 PAGE: 700 NUMBER PAGES : 0	N BOWMASTER, WILLIAM R; JR 57 REDBUD ROAD BLUEMONT, VA. 20135 MAP: 17A3-27-2P-7	N 500.00	DBS	100% <i>4000 VAC</i>

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
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RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
06/10/14	14-843	DUNCAN, W LAWRENCE RECORDED TIME: 09:00 DESCRIPTION 1: AMENDED DB 258 PG 732 DATE OF DEED : 05/27/14 BOOK: 577 NUMBER PAGES : 0	Y VIRGINIA OUTDOORS FOUNDATION 103 EAST BEVERLY ST, SUITE B STAUNTON, VA. 24401 CHapel DISTRICT PAGE: 668 MAP: 12-A-31	Y .00	DE	100%
06/10/14	14-844	GRUBB, JEFFREY DAVID RECORDED TIME: 09:25 DESCRIPTION 1: LONGMARSH DISTRICT, 2.0 ACRES DATE OF DEED : 06/06/14 BOOK: 577 NUMBER PAGES : 0	N WATTS, CAROL 132 BEDROCK LANE BERRYVILLE, VA. 22611 PAGE: 679 MAP: 7-A-103J	N 281,200.00	DBS	100% <i>281,200</i>
06/10/14	14-8460	BANK OF CLARKE COUNTY RECORDED TIME: 11:50 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 06/05/14 BOOK: 577 NUMBER PAGES : 0	N LDE, LLC P.O. BOX 31 WINCHESTER, VA. 22604 PAGE: 692 MAP: 14A6-4-7	N -176,500.00	DBS	100% <i>35000</i>
06/10/14	14-847	LDR, LLC RECORDED TIME: 11:57 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 06/09/14 BOOK: 577 NUMBER PAGES : 0	N GLEN D. MOHR, INC 191 HACKMAN COURT WINCHESTER, VA. 22602 PAGE: 694 MAP: 14A6-4-7	N -176,500.00	DBS	100% <i>176,500</i>
06/11/14	14-859	SMITH, WILLIAM & DIANE RECORDED TIME: 02:40 DESCRIPTION 1: BATTLETOWN DISTRICT, LOT 5 DATE OF DEED : 06/10/14 BOOK: 577 NUMBER PAGES : 0	N REXROAD, CAIRD E; JR ET UX 68 MEADOWBROOK LANE BERRYVILLE, VA. 22611 PAGE: 774 MAP: 15-1-5	N -480,600.00	DBS	100% <i>480,600</i>
06/11/14	14-851	HOUSING & URBAN DEVELOPMENT OF RECORDED TIME: 11:30 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 00/00/00 BOOK: 577 NUMBER PAGES : 0	Y NAPPI, RICHARD & COLLEEN 421 RUSSELL ROAD BERRYVILLE, VA. 22611 PAGE: 702 MAP: 7-A-14	N 362,309.00	DBS	100% <i>362,309</i>
06/11/14	14-853	MYERS, TANYA AND JOHN LATTA RECORDED TIME: 12:55 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 06/06/14 BOOK: 577 NUMBER PAGES : 0	N MYERS, TANYA AND JOHN LATTA 14 BUNDY STREET BERRYVILLE, VA. 22611 PAGE: 729 MAP: 14A2-A-12	N .00	DG	100%
06/12/14	14-862	QUIRKE, JACOB AND LESLEY RECORDED TIME: 09:05 DESCRIPTION 1: TOWN OF BOYCE, LOT 30, MEADOWVIEW DATE OF DEED : 06/11/14 BOOK: 577 NUMBER PAGES : 0	N WOERL, JOEL AND TAMILA 108 MEADOWVIEW DRIVE BOYCE, VA. 22620 PAGE: 803 MAP: 21A5-1-30	N 350,000.00	DBS	100% <i>350,300</i>

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
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FOR JUNE, 2014

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
06/12/14	14-864	GIBSON, BETTY FOWLER RECORDED TIME: 10:40 DESCRIPTION 1: CHAPEL DISTRICT DATE OF DEED : 00/00/00 BOOK: 577 PAGE: 814 MAP: 32-3-A NUMBER PAGES : 0	N GIBSON, BETTY FOWLER N/A	N .00	PM	100%
06/13/14	14-875	JONES, RONALD L & WANDA L RECORDED TIME: 01:51 DESCRIPTION 1: LOT 96, PHASE 111B, THE HERMITAGE TOWN OF BERRYVILLE DATE OF DEED : 06/11/14 BOOK: 577 PAGE: 858 MAP: 14A8-3-96 NUMBER PAGES : 0	N JAMES, JIMMY L 112 TYSON DR BERRYVILLE, VA. 22611	N 395,000.00	DBS	100% <i>360,100 w/imp</i>
06/16/14	14-885	HELBIG, WILLIAM F; ET UX RECORDED TIME: 03:21 DESCRIPTION 1: BATTLETOWN DISTRICT, LOT 3, 3.8850 ACRES DATE OF DEED : 06/16/14 BOOK: 577 PAGE: 932 MAP: 14-A-95C NUMBER PAGES : 0	N EALY, KEVIN J; ET UX 320 WHISPERING KNOLLS BERRYVILLE, VA. 22611	N 610,000.00	DBS	100% <i>507,000 w/imp</i>
06/16/14	14-879	EQUITY TRUSTEES LLC (JAMES DEL RECORDED TIME: 11:40 DESCRIPTION 1: CHAPEL DISTRICT, 10.0 ACRES DATE OF DEED : 06/11/14 BOOK: 577 PAGE: 901 MAP: 40-A-20 NUMBER PAGES : 0	N FCC PROPERTIES LLC 17090 QUAIL CREEK CIRCLE HAMILTON, VA. 20158	N 400,001.00	DBS	100% <i>(P) 730,400 w/imp</i>
06/17/14	14-893	RADFORD, JUSTIN & MEGHAN RECORDED TIME: 02:42 DESCRIPTION 1: LOT 17, SECT B, PARIS HGTS CHAPEL DIST WR/S DATE OF DEED : 06/16/14 BOOK: 577 PAGE: 980 MAP: 40A-1-17 NUMBER PAGES : 0	N SIZEMORE, MATTHEW BRYAN & KATH 21967 BLUERIDGE MTN RD PARIS, VA. 20130	N 287,500.00	DBS	100% <i>332,300 w/imp</i>
06/17/14	14-890	MCDONALD, JEFFREY AND MARY RECORDED TIME: 10:55 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 00/00/00 BOOK: 577 PAGE: 970 MAP: 14A2-A-127 NUMBER PAGES : 0	N MCDONALD, JEFFREY AND MARY N/A	N .00	PM	100%
06/18/14	14-906	HART, MELANIE SUE RECORDED TIME: 02:35 DESCRIPTION 1: TRACT A - TOWN OF BERRYVILLE DATE OF DEED : 06/16/14 BOOK: 578 PAGE: 68 MAP: 14A2-11-8A NUMBER PAGES : 0	N TAYLOR, RICHARD D & HANNAH E 214 LIBERTY ST BERRYVILLE, VA. 22611	N 208,000.00	DBS	100% <i>229,300 w/imp</i>
06/18/14	14-902	OHM, MICHAEL & AMY RECORDED TIME: 12:56 DESCRIPTION 1: TOWN OF BERRYVILLE, LOT 52 DATE OF DEED : 06/17/14 BOOK: 578 PAGE: 20 MAP: 14A8-2-52 NUMBER PAGES : 0	N LUCIER, COREY & WENDY 337 HERMITAGE BLVD BERRYVILLE, VA. 22611	N 550,000.00	DBS	100% <i>460,200 w/imp</i>

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
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RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
06/19/14	14-910	BEEREN AND BARRY RECORDED TIME: 10:20 DESCRIPTION 1: BATTLETOWN DISTRICT, SHEN RET DATE OF DEED : 00/00/00 BOOK: 11 PAGE: 59 MAP: 17A1-8-71 NUMBER PAGES : 0	N BEEREN AND BARRY N/A	N .00	OPM	100%
06/19/14	4110	STALEY, CAROL ELIZABETH RECORDED TIME: 11:21 DESCRIPTION 1: LONGMARSH DISTRICT, LOT 4, 4.23 ACRES DATE OF DEED : 06/19/14 BOOK: 94 PAGE: 704 MAP: 8-12-4 NUMBER PAGES : 0	N/A N/A	.00	REA	00%
06/20/14	14-915	CENTRAL MORTGAGE COMPANY RECORDED TIME: 10:45 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 06/09/14 BOOK: 578 PAGE: 116 MAP: 14A1-A-39 NUMBER PAGES : 0	N CHAMBERS, TIMPTHY & KIMBERLY A N 122 W MAIN STREET BERRYVILLE, VA. 22611	177,000.00	DBS	100% <i>244,200 w/imp</i>
06/20/14	14-917	BURKE, CHERYL L, ET AL RECORDED TIME: 11:35 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 06/19/14 BOOK: 578 PAGE: 132 MAP: 16-1-4 NUMBER PAGES : 0	N LEWIS & BURKE REAL ESTATE LLC N P.P. BOX8127 RICHMOND, VA. 23223	.00	DG	100%
06/20/14	4111	LEWIS, EDWARD L RECORDED TIME: 11:44 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 06/20/14 BOOK: 94 PAGE: 706 MAP: 16-1-4 NUMBER PAGES : 0	N/A N/A	.00	REA	00%
06/20/14	4112	LEWIS, OCTAVIA HARRIS RECORDED TIME: 11:44 DESCRIPTION 1: BATTLETOWN DISTRICT DATE OF DEED : 06/20/14 BOOK: 94 PAGE: 708 MAP: 16-1-4 NUMBER PAGES : 0	N/A N/A	.00	REA	00%
06/20/14	14-919	BENEFICIAL FINANCIAL I INC RECORDED TIME: 11:46 DESCRIPTION 1: GREENWAY DISTRICT, LOT 1 DATE OF DEED : 06/04/14 BOOK: 578 PAGE: 139 MAP: 21A1-A-111 NUMBER PAGES : 0	N ANDERSEN, ALBERT J N 949 CANTERBURG ROAD STEPHENS CITY, VA. 22655	72,500.00	DBS	100% <i>176,100 w/imp</i>
06/23/14	14-928	SANTINI, JUDITH C RECORDED TIME: 01:00 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 06/17/14 BOOK: 578 PAGE: 204 MAP: 7-A-80 NUMBER PAGES : 0	N ERNANDEZ, JOSUE M; ET AL N 621 KIMBLE ROAD BERRYVILLE, VA. 22611	180,000.00	DBS	100% <i>172,400 w/imp</i>

COUNTY OF CLARKE CIRCUIT COURT
 MONTH END DEEDS OF PARTITION AND CONVEYANCE
 LOCAL TAXATION DEPARTMENT
 COUNTY
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RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
06/23/14	14-934	SECRETARY OF HOUSING & URBAN D	Y TUCKAHOE SOLUTIONS INC 27 WEST JUBAL EARLY DR WINCHESTER, VA. 22601	N 135,000.00	DBS	100%
		RECORDED TIME: 03:23 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 00/00/00 BOOK: 578 PAGE: 221 MAP: 14A5-A-69 NUMBER PAGES : 0				362,000 w/imp
06/23/14	14-935	ALLDER, BRUCE & KIM	N DULEY, MATTHEW & ASHLEY 312 HERMITAGE BLVD BERRYVILLE, VA. 22611	N 371,200.00	DBS	100%
		RECORDED TIME: 03:55 DESCRIPTION 1: TOWN OF BERRYVILLE, LOT 128 DATE OF DEED : 06/19/14 BOOK: 578 PAGE: 223 MAP: 14A8-3-128 NUMBER PAGES : 0				371,200 w/imp
06/23/14	14-927	SANTINI, MICHAEL; TRUSTEE	N SANTINI, JUDITH C 621 KIMBLE ROAD BERRYVILLE, VA. 22611	.00	DQC	100%
		RECORDED TIME: 12:54 DESCRIPTION 1: LONGMARSH DISTRICT DATE OF DEED : 06/18/14 BOOK: 578 PAGE: 202 MAP: 7-A-80 NUMBER PAGES : 0				
06/24/14	14-937	ELSEA, THELMA LOUISE	N ELSEA, GARY A, DENNIS D & CHAD N 673 FROGTOWN RD BLUEMONT, VA. 20135	.00	DG	100%
		RECORDED TIME: 02:00 DESCRIPTION 1: 52.8 ACRES IN CHAPEL DISTRICT DATE OF DEED : 06/24/14 BOOK: 578 PAGE: 242 MAP: 32-1-4 NUMBER PAGES : 0				162,400
06/26/14	14-949	KENROCK DEVELOPMENT COMPANY LL	N TURNER, KEVIN L 4 BARNET STREET BERRYVILLE, VA. 22611	N 163,600.00	DBS	100%
		RECORDED TIME: 03:50 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 06/26/14 BOOK: 578 PAGE: 365 MAP: 14A2-A-46 NUMBER PAGES : 0				163,600
06/26/14	14-951	KENROCK DEVELOPMENT COMPANY LL	N TURNER, KEVIN 4 BARNETT STREET BERRYVILLE, VA. 22611	.00	DQC	100%
		RECORDED TIME: 03:52 DESCRIPTION 1: TOWN OF BERRYVILLE DATE OF DEED : 06/19/14 BOOK: 578 PAGE: 383 MAP: 14A2-4-46 NUMBER PAGES : 0				
06/27/14	14-957	HUNTFISH COMPANY LC	N GALE, MILES 1418 FELTNER RD BLUEMONT, VA. 20135 BATTLETOWN DIST	N 280,000.00	DBS	100%
		RECORDED TIME: 02:35 DESCRIPTION 1: LOT 4 - 19.9910 ACRES DATE OF DEED : 06/17/14 BOOK: 578 PAGE: 409 MAP: 32-13-4 NUMBER PAGES : 0				466,900 w/imp
06/30/14	14-966	SCALISE, JOHN & KRISTINA	N HOUSEY, JANICE W 425 MADDEN ST BERRYVILLE, VA. 22611 TOWN OF BERRYVILLE	N 432,500.00	DBS	100%
		RECORDED TIME: 01:15 DESCRIPTION 1: LOT 187, HERMITAGE, PHASE IVB DATE OF DEED : 06/27/14 BOOK: 578 PAGE: 462 MAP: 14A8-4-187 NUMBER PAGES : 0				414,300 w/imp

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MONTH END DEEDS OF PARTITION AND CONVEYANCE
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COUNTY
FOR JUNE, 2014

RECORDED	INSTRUMENT	GRANTOR	(X) GRANTEE/ADDRESS	(X) CONSIDERATION	TYPE	PERCENT
06/30/14	14-968	MARTIN, DOUGLAS & KIMBERLY	N SPRINCIS, DAVID A & PAMELA S 121 TYSON DR BERRYVILLE, VA. 22611	N 399,000.00	DBS	100%
		RECORDED TIME: 01:20				
		DESCRIPTION 1: LOT 146, THE HERMITAGE, PHASE IVA	TOWN OF BERRYVILLE	WR/S		
		DATE OF DEED : 00/00/00 BOOK: 578 PAGE: 475 MAP: 14A8-4-146		PIN:		
		NUMBER PAGES : 0				
06/30/14	14-960	WOLFORD, PAUL C & MICHELLE M	N HILL, STUART J & DEBORAH A 333 HOLLY LN BLUEMONT, VA. 20135	N 400,000.00	DBS	100%
		RECORDED TIME: 11:55				
		DESCRIPTION 1: LOTS 23,24,27 & 28, BLK 2M - SHEN. RETREAT	BATTLETOWN DISTRICT	WR/S		
		DATE OF DEED : 06/26/14 BOOK: 578 PAGE: 434 MAP: 17A4-29-2M-23+		PIN:		
		NUMBER PAGES : 0				

387,300
 w/ mpv
 439,500 - w/ mpv
 2,000 vac
 7,000 vac
 5,000 vac

 4/50,500

COUNTY OF CLARKE CIRCUIT COURT
MONTH END DEEDS OF PARTITION AND CONVEYANCE
LOCAL TAXATION DEPARTMENT
COUNTY
FOR JUNE, 2014

RECORDED INSTRUMENT GRANTOR (X) GRANTEE/ADDRESS (X) CONSIDERATION TYPE PERCENT

***** COUNTY DEEDS OF CORRECTION *****

06/02/14 14-800 TRUSTEE SERVICES OF VIRGINIA L N DEUTSCHE BANK NAT. TRUST CO TR N .00 COR 100%
RECORDED TIME: 03:40
DESCRIPTION 1: CORRECTION N/A
DATE OF DEED : 00/00/00 BOOK: 577 PAGE: 436 MAP: 14-A1-A-39 PIN:
NUMBER PAGES : 0

TOTAL COUNTY DEEDS OF PARTITION AND CONVEYANCE: 47
TOTAL NUMBER OF COUNTY DEEDS OF CORRECTION : 1
TOTAL NUMBER OF COUNTY WILL/FIDUCIARY : 3



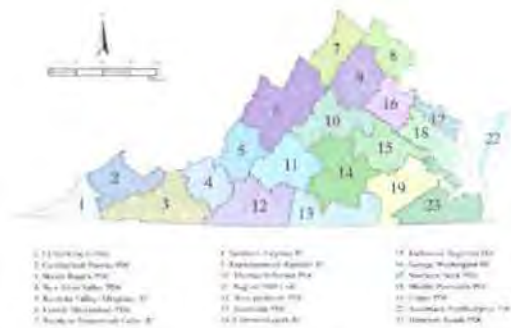
NORTHERN SHENANDOAH VALLEY
REGIONAL COMMISSION

**FY 2014-2015
ANNUAL WORK PROGRAM
AND BUDGET**



The Northern Shenandoah Valley Regional Commission (NSVRC), Planning District No. 7 of the Commonwealth of Virginia, is a political subdivision of the Commonwealth created in 1970 through the Virginia Area Development Act in order to promote the orderly and efficient development of the physical, social, and economic elements of the region. The region includes Winchester City and the five Counties of Clarke, Frederick, Page, Shenandoah, and Warren as well as the fourteen Towns located therein.

NSVRC serves the entire population of the Northern Shenandoah Valley region and is funded jointly by member jurisdictions¹ in addition to a variety of local, regional, state, and federal grant programs and service agreements. The staff members offer core competencies resulting in a reputation as convener, informer, and service organization. Each of the staff members' technical skills and competencies serve local governments, businesses, private citizens, and non-profits through NSVRC's Core Program Areas including Hazard Mitigation, Housing and Community Development, Natural Resources and Transportation.



Above: Map of Virginia's Planning District Commissions.



Introduced in 2014, a new graphic to represent the Commission's commitment to meeting local needs.

NSVRC's Core Programs are deeply rooted in the communities of the Northern Shenandoah Valley. NSVRC is owned and governed by its member jurisdictions and exists to serve the localities of the region- particularly when matters rise to a level of multi-jurisdictional and regional significance.

NSVRC's Annual Work Program describes the programmatic objectives and general activities proposed for the fiscal year. It is designed to implement

both short and long term planning, technical assistance, and management services for local governments in support of local and regional plans and programs and serves as the narrative explanation of the fiscal year budget. The

¹ Member jurisdictions include the City of Winchester; Clarke, Frederick, Page, Shenandoah, Warren Counties; and the Towns of Berryville, Front Royal, Luray, Middletown, Stephens City, Strasburg and Woodstock

Annual Work Program is the annual implementation plan for compliance with VA Code 15.2-4208:4212.

In preparation for fiscal year 2015, staff convened a meeting of local member jurisdiction representatives to identify priorities for technical support in the coming year. The input received through that session was incorporated into the descriptions for programmatic goals and specific projects and activities proposed in the work program.

As such, the 2015 Work Program for NSVRC contains specific work elements and a budget for the fiscal year ending June 30, 2015. Work tasks included in the Work Program are proposed by various means, including state and federal mandates, funding opportunities, recognized needs and locality goals and requests. It is intended to be flexible and adaptable to meet varied and changeable requirements of the divisions of governments involved.



Above: Photo of the input gathered during the input session with locality planners to identify needs and projects anticipated for FY 2015.

WORK PROGRAM OBJECTIVES

NSVRC creates partnerships to facilitate communication between state and federal agencies, promote coordination among member jurisdictions and other Planning Districts and to share best management practices. It is the mission of the NSVRC to address local issues, offer solutions for regional challenges and provide relevant information and resources to our various constituencies.

Objectives for the 2015 Work Program promote livability, sustainability and viability in the Northern Shenandoah Valley through:

- Implementation of Core Program Priorities;
- Securing resources for the region;
- Development of new programs in response to local needs; and
- Investment in the Commission.

NSVRC receives funding annually from a variety of sources including local member contributions assessed on a per capita rate, state funding through the Commonwealth's annual budgetary process,

and grants and service agreements for provision of program-specific goals and technical support to meet local, state and federal priorities and mandates. Funding from local, state and federal sources represents 30%, 35% and 34% of the total operating budget respectively (the remaining 1% represents private funding).

The following provides a summary of the funding available through the NSVRC, by funding source (private, local, state and federal).



In 2015, approximately 12% of the projected revenue is considered “discretionary” and therefore assignable to local and regional projects at the direction of the Commission and the jurisdictions its members represent. The balance of the projected revenues is prescribed to achieve certain program (or project) specific objectives according to the funding priorities and policies in place that support those programs.

WORK PROGRAM CATEGORIES

NSVRC performs a significant amount of technical work in-house, utilizing the human resource and staff capacity of existing employees. On occasion, NSVRC accesses services available from consultants and other firms and partners to assist in completing specific assignments. Often, these procured services are secured through the Northern Shenandoah Valley Regional Procurement program that offers expedited access to contracts with a pre-qualified vendor to provide specialized planning and/or engineering services.

Below is a summary of the NSVRC’s organizational structure for staffing programs and projects. Staff members are assigned to various roles depending on the nature of the project and local need.



NSVRC's work program and budget are organized according to six distinct categories for ease of organization and understanding: Administration, Hazard Mitigation, Housing and Community Development, Natural Resources, Transportation and Local Technical Assistance & New Program Development.

In 2015, the budget specifies two distinct categories for administrative activities which are necessary to maintain NSVRC's operations and relationships within the region and among key stakeholders. The administrative activities are intended to provide efficient and responsive operations through sound financial, human resource, and program management and outreach and are broken into two categories: General Administration and Indirect Operating Costs.

NSVRC's organizational objectives for 2015 are as follows:

- Increase community awareness of regional cooperation:
 - o Encourage citizen participation
 - o Promote examples of successful regional partnerships
- Continue to build relationships with regional stakeholders, including:
 - o Commissioners
 - o Localities
 - o Regional partners
 - o Media
- Increase staff capacity and skills
 - o Identify training opportunities relevant to regional needs
 - o Promote staff skills and capacity among regional partners
- Assure sufficient resources are available to staff, specifically technology

General Administration:

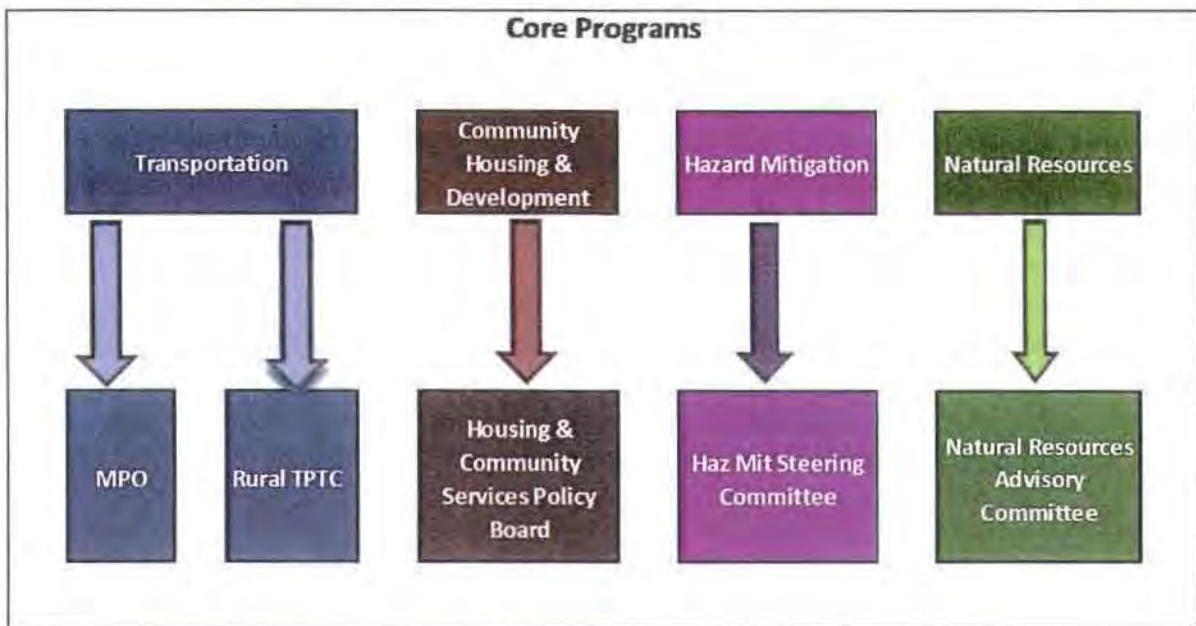
Funding for General Administration activities is primarily supported by state revenues allocated to Virginia's Planning District Commissions through the Commonwealth's annual budget process. State funding for FY 2015 is anticipated to be \$72,932.16 upon approval of the budget.

Indirect Operating Costs:

In addition to the direct administration activities described above, NSVRC incurs additional costs which are indirect and are distributed among all program areas by an indirect cost-allocation plan in accordance with state and federal guidelines. Work program elements include financial management and bookkeeping, personnel management, contract management, work program development, release time (annual, holiday, sick leave) and building and facility maintenance. Examples of indirect costs include expenses related to building lease and maintenance, utilities, equipment purchase and maintenance, and general office operations and management. NSVRC recently developed a cost allocation plan that more fully describes the procedures for calculating the indirect rate.

Regional programming includes support to the NSVRC's core program areas including Hazard Mitigation, Housing and Community Development, Natural Resources and Transportation. Communication regarding the status of these programs is supported through a variety of venues including regional stakeholder and public meetings, content specific training and educational workshops, and sessions with local elected officials and locality staff.

In order to preserve transparency and engagement with stakeholders, many of the programs are supported by an advisory or policy committee which is a committee of the NSVRC, or in some cases an outside organization that manages a performance contract with NSVRC. The following is a chart summarizing the major standing committees that support the Program Areas and oversee progress throughout the year in achieving identified goals.



Prior to 2015, local member contributions were applied to two distinct purposes: general administrative funding for operating and other expenses and a set aside (20% of each member's contribution) for targeted technical assistance in support of local needs. In 2015, the majority of local member contributions have been allocated to provide base funding in each core program area. These funds are used to match other resources secured to support program-specific goals and/or to support preliminary work for project development and financing. The balance of funds provided through member jurisdictional assessments are assigned to project requests identified during the work program development phase in spring, 2014.

Hazard Mitigation:

In 2015, the Hazard Mitigation program will be supported by \$1,921.81 in the form of base funding provided by local member contributions. We hope to identify additional sources that will support the implementation of the regional Hazard Mitigation Plan adopted in 2012 and expansion of the program to be continuing, cooperative and contributing. The following are the strategic goals for the Hazard Mitigation Program in 2015:

- Identify and pursue resources for planning and implementation of Hazard Mitigation priorities. Activities will include grant seeking, stakeholder engagement and community outreach and awareness.
- Identify opportunities for integration with other program areas. Activities will include identification of critical overlap opportunities with Traffic Incident Management and Housing and Community Services priorities.
- Provide local technical assistance regarding policies and risk assessments. Activities will include support of local efforts to review and update flood plain and other related ordinances according to federal and state requirements.

The following are examples of projects implemented in previous years in support of Hazard Mitigation.

- Technical Assistance in drafting wellhead protection ordinance in Stanley
- Grant administration for funding to purchase emergency generator hook-ups for shelter operations
- Establishment of www.NSVemergency.org, a website dedicated to providing regional information regarding hazard mitigation planning and emergency response.

In FY 2015, projected funding for Hazard Mitigation represents less than 1% of the total operating revenue. These funds are intended to provide base support for staff to identify additional resources in support of hazard mitigation planning and implementation activities.

Housing & Community Development:

In 2015, the Housing and Community Development program will be supported by \$5,000 in the form of base funding provided by local member contributions. Additional revenues are available for administrative services associated with managing federal and state grant programs such as the Continuum of Care, HOME and Neighborhood Stabilization Programs. The base funding will be used to leverage the administrative funds from projects and to identify additional resources available in the area to meet priority housing and community development needs. The following are the strategic goals for the Housing and Community Development Program in 2015:

- Promote the development of necessary community infrastructure, including affordable housing, pedestrian and open space planning and public facilities.
- Identify new resources to meet human service needs, specifically related to housing quality and historic preservation, transportation and access to services and food security.
- Engage with community partners to cooperate on projects such as community needs assessments, leveraging resources and promoting cooperation.



Key requirements of the Housing and Community Development program include compliance with federal and state funding requirements associated with the Continuum of Care, HOME Investment Partnerships and Neighborhood Stabilization Program requirements. Each of these also includes staff support to advisory committees responsible for planning oversight and resource prioritization and ongoing public participation and engagement.

In FY 2014, Community Development goals are guided by the Consolidated Planning and Continuum of Care priorities found in the 2014 Annual Action Plan (currently pending approval from the US Department of Housing and Urban Development) and the region's 10 Year Plan to End Homelessness. Examples of work tasks include:

- Development of affordable homeownership opportunities for low and moderate income households
- Identification of partnership opportunities for increased capacity to develop affordable housing in the region
- Collection and analysis of demographic and service data for individuals and households experiencing homelessness in the region

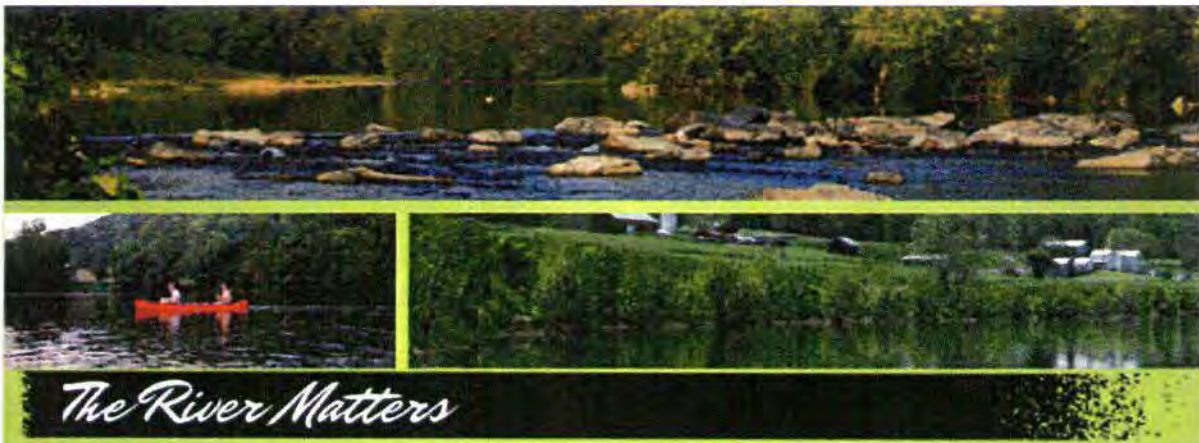
In FY 2015, projected funding for Housing and Community Development represents approximately 10% of the total operating revenue. These funds are intended to provide base support for staff to administer federal and state programs and to identify additional resources in support of housing and community development priorities as identified in the Consolidated and 10 Year Plans.

Natural Resources:

In 2015, the Natural Resources program will be supported by \$12,278.19 in the form of base funding provided by local member contributions; these funds are intended to match a pending grant request from the National Fish and Wildlife Foundation. Additional revenues are available for administrative services associated with managing the regional Solid Waste Management Program which is funded through a separate assessment of participating localities and administrative fees collected for management of the Regional Tire Operations Program (RTOP). The following are the strategic goals for the Natural Resources Program in 2015:

- Cultivate and implement priority natural resource issues including Solid Waste Management and Water Quality and Supply Planning
- Engage with key partners to develop strategic relationships with the Soil and Water Conservation Districts, Pure Water Forum, Valley Conservation Council, National Parks, US Forest Service, and Virginia's Departments of Environmental Quality and Conservation and Recreation.
- Implement marketing strategies to increase community awareness of natural resource issues including development of a web presence, specifically content for the www.NSVenvironment.org webpage and promotion of water quality and conservation best practices.

In FY 2015, projected funding for Natural Resources represents approximately 9% of the total operating revenue. These funds are intended to support local needs in the areas of Solid Waste Management and Planning, Water Supply and Quality planning and implementation. NSVRC has submitted one pending grant request for specific support of Stormwater Management and the promotion of "The River Matters" campaign intended to raise public awareness of the importance of water quality stewardship and the connection with local stormwater management and Bay TMDL initiatives.



Transportation

In 2015, the Transportation program will be supported by approximately \$57,000 in the form of base funding provided by local member contributions which are used to provide required matching funds for grants administered by the NSVRC. Additional revenues are available for administrative services associated with managing federal and state grant programs such as the Urban and Rural Transportation Planning programs and the Transportation Demand Management program known regionally as RideSmart. The following are the strategic goals for the Transportation Program in 2015:

- Support the project planning and prioritization process to advance regional transportation priorities including enhanced participation in the development of Virginia's Six-Year Improvement Plan (SYIP) and development of regional prioritization metrics in accordance with House Bill 2 adopted during the 2013 General Assembly Session.
- Plan for transportation network efficiency and safety, specifically identifying key areas for safety improvements and promoting projects that support economic development opportunities in the region.
- Enhance mobility for everyone by supporting efforts to address congestion, access to transportation and multi-modal transportation preferences.

In FY 2015, projected funding for Transportation represents more than 50% of the total operating revenue. These funds are intended to support long range planning efforts in both urbanized and rural parts of the region. The NSVRC provides administrative and staff support to the WinFred Metropolitan Planning Organization, comprised of the City of Winchester, Town of Stephens City and urbanized portions of Frederick County. The WinFred MPO is tasked with assuming responsibilities for long range transportation planning to assure adequate resources are documented to meet the needs of the future. NSVRC also accesses funds to implement measures intended to reduce the number of single occupancy vehicles on the region's roadways. Known as RideSmart, the regional Transportation Demand Management program promotes park and ride, ridesharing, van pooling, transit and other modes of transportation to address congestion, environmental concerns and overall community well-being by promoting alternatives to single occupancy vehicle travel.



New Programs and Local Technical Assistance

In FY 2015, funding in the amount of approximately \$16,000 is proposed to support specific local technical assistance and new projects requested by member jurisdictions. Additional funds are projected as revenue in support of local contracts for service to administer local programs on a sustained basis. The following are the strategic goals for providing local technical assistance and supporting new programs to meet regional needs in FY 2015:

- Promote opportunities for partnership in support of economic development opportunities, specifically as follows:
 - o Explore avenues to promote the region as a tourism destination
 - o Revive the Living Towns program in support of Downtown Revitalization
 - o Establish a regional Data Center that is web accessible to the public and integrates current technologies with Planning District Commission responsibilities to serve as affiliate data centers for the US Census Bureau and local repositories for various types of state agency information.

- Support local needs to promote economic competitiveness through the following projects proposed or requested by member jurisdictions:
 - o Warren County Build Out Study
 - o Comprehensive Plan Updates in Warren County and Berryville
 - o Evaluation of Impact Fees and Proffer Management in Shenandoah and Warren Counties and the Town of Strasburg
 - o Planning for business and industrial park site readiness

Additionally, NSVRC provides a significant amount of technical assistance to member jurisdictions and localities in the region. Among these are general planning and technical assistance related to zoning, comprehensive planning, land use and environmental impacts. NSVRC provides significant level of administrative support for grant management, clerical, and financial management as well.

In FY 2015, projected funding for Local Assistance represents approximately 13% of the total operating revenue. Activities include small projects such as CDBG grant administration and general planning and administrative support.



Above: Images of prior year projects completed through NSVRC's local technical assistance and grant administration program. left: Project sign for Toms Brook School Apartments, right: redesigned and constructed entrance to NW Works' facility in Winchester.

2015 Annual Budget

The following is a summary of the proposed revenues and expenditures for fiscal year 2015. This document serves as a guide to staff and the Commissioners to evaluate financial performance of the organization and sound management. Generally, the commissioners review the budget document and work program each winter to evaluate the realities of the projections and to make adjustments. It is a working document that aids in the financial management of the organization and appropriate resource allocation.

Northern Shenandoah Valley Regional Commission
Fiscal Year 2015 – Proposed Annual Budget
July 1, 2014- June 30, 2015

REVENUES	Administrative Revenues					Total Administrative Revenues	Pass-Through Revenues	Funding Source	Notes
	Private	Local-Assessments	Local-Contracts	State	Federal				
Administration									
42002 DHCD Base Funding				\$ 72,932.16		\$ 72,932.16		State - DHCD	Planning District operating support
46000 Commission Event Sponsorships	\$ 6,000.00					\$ 6,000.00		Private	Sponsorships for Special Events & Meetings
GIS, Data Analysis									
xxxx Regional Data Center Startup Planning Grant		\$ 5,000.00			\$ 40,000.00	\$ 45,000.00		DHCD	Planning Grant Proposal pending
Transportation Programs									
46100 TDM		\$ 41,566.60		\$ 166,266.40		\$ 207,833.00		DRRT	80/20 split- state/local
xxxx TDM Long Range Planning		\$ 4,400.00		\$ 17,600.00		\$ 22,000.00		DRRT	80/20 split- state/local
46400 Rural Trans Plan		\$ 12,000.00		\$ 60,500.00		\$ 72,500.00		VDOT	80/20 split- state/local
46500 Urban Transportation Planning (MPO)			\$ 20,445.30	\$ 20,445.30	\$ 163,562.40	\$ 204,453.00	\$ 385,000.00	FHWA/FTA/VDOT/DRPT/Local	80/10/10 split- federal/state/local
Natural Resources Programs									
47xxx Natural Resources Base Funding		\$ 12,578.19				\$ 12,578.19		Local Assessments	Local Member Assessments
47472 DEQ Stormwater Grant Phase 2				\$ 10,000.00		\$ 10,000.00			
xxxx NFWF Stormwater Outrigger					\$ 32,500.00	\$ 32,500.00	\$ 7,500.00		NFWF Grant Proposal Pending
47700 Solid Waste		\$ 30,281.28				\$ 30,281.28		Local Assessments	Solid Waste Local Assessments
47700 Solid Waste - Regional Tire Operations Prg			\$ 6,000.00			\$ 6,000.00		Enterprise	RTOP Administration
Hazard Mitigation Programs									
xxxx Hazard Mitigation Base Funding		\$ 1,921.81				\$ 1,921.81		Local Assessments	Local Member Assessments
Community Development									
45000 Community Development Base Funding		\$ 5,000.00				\$ 5,000.00		Local Assessments	Local Member Assessments
45300 HOME Program Administration		\$ 20,000.00			\$ 25,000.00	\$ 45,000.00	\$ 250,000.00	HUD	Regional Low Income Housing Development; 10% of pass thru amt
45600 Continuum of Care Lead Agency		\$ 10,000.00				\$ 10,000.00	\$ 10,000.00	HUD	Regional Continuum of Care Administration
45810 NSP - Neighborhood Stabilization Program					\$ 17,500.00	\$ 37,500.00	\$ 750,000.00	HUD (pft from DHCD)	Foreclosure Mitigation Program- Frederick, Shenandoah, Warren
Local Technical Assistance									
xxxx Regional Procurement			\$ 10,000.00			\$ 10,000.00			Local Government Procurement/ Contract Administration
xxxx Unassigned Local TA Projects		\$ 1,073.40				\$ 1,073.40		Local Assessments	
xxxx Regional Tourism Program Development		\$ 5,000.00				\$ 5,000.00		Local Assessments	Local Member Assessments
xxxx Living Towns Seed Funding		\$ 2,500.00				\$ 2,500.00		Local Assessments	Local Member Assessments
xxxx Warren County Built Out Study		\$ 2,500.00				\$ 2,500.00		Local Assessments	Local Member Assessments
xxxx Comprehensive Planning Updates		\$ 2,500.00				\$ 2,500.00		Local Assessments	Local Member Assessments
xxxx Impact Fee/ Proffer Management Study		\$ 2,500.00				\$ 2,500.00		Local Assessments	Local Member Assessments
Shenandoah Downtown Revitalization- MUMI			\$ 2,500.00			\$ 2,500.00		Local Contract DHCD CDBG	carry forward from FY 2104
Shenandoah Downtown Ash Street			\$ 21,060.00			\$ 21,060.00		Local Contract DHCD CDBG	carry forward from FY 2104
43110 Town Brook Planning Support			\$ 10,000.00			\$ 10,000.00		Local Contract	renewable
43250 Page County Broadband Authority Admin Support			\$ 15,000.00			\$ 15,000.00		Local Contract	renewable
xxxx Josephine City Neighborhood PG			\$ 3,500.00			\$ 3,500.00		Local Contract DHCD CDBG	under contract
xxxx Local Government Planning and TA			\$ 35,000.00			\$ 35,000.00		Local Contract	pending proposal
xxxx Shenandoah Planner Position Reimbursement (50%)			\$ 28,789.37			\$ 28,789.37		Local MGU	agreement executed
FYE 2015 TOTAL BUDGETED REVENUES:	\$ 6,000.00	\$ 158,821.28	\$ 162,274.67	\$ 347,743.86	\$ 298,562.40	\$ 963,402.21	\$ 1,402,500.00		

EXPENSES	Indirect Charges	Direct Charges	Total Charges	Budgeted Expenses	Notes
62300 Accounting Expense	\$1,000.00	\$7,500.00	\$8,500.00	\$8,500.00	Annual audit expenses
60000 Advertising / Marketing	\$500.00	\$92,638.00	\$93,138.00	\$93,138.00	TDM Program Marketing & Program Public Notices
60100 Banking Fees	\$1,500.00		\$1,500.00	\$1,500.00	Monthly payroll direct deposit fees
60200 Building Lease Expense - Full FY	\$25,500.00		\$25,500.00	\$25,500.00	Per Lease Agreement
62700 Building Maintenance - Office Cleaning	\$3,500.00		\$3,500.00	\$3,500.00	Cleaning, equipment repairs, etc.
60250 Business Insurances (Liability & Flood)	\$5,000.00	\$2,287.00	\$7,287.00	\$7,287.00	Includes RTOP property insurance reimbursed by RTOP
60300 Computer Software / Licenses	\$9,730.00	\$500.00	\$10,230.00	\$10,230.00	GMS, File Back Up, GIS, Adobe InDesign, etc
60400 Communications	\$6,500.00	\$1,500.00	\$8,000.00	\$8,000.00	Telephones & Internet
60500 Conference Registrations & Training	\$5,585.00	\$3,150.00	\$8,735.00	\$8,735.00	annual conference & training attendance
60600 Consulting Services NSVRC & MPO	\$5,000.00	\$392,500.00	\$397,500.00	\$397,500.00	Decide Smart and MPO Consulting Services- tbd
60700 Contractual Services -HOME/CoC/NSP		\$1,010,000.00	\$1,010,000.00	\$1,010,000.00	Housing and Community Development Pass Thru Funding
61200 Copier Lease Expense	\$1,000.00	\$7,500.00	\$8,500.00	\$8,500.00	Xerox Copies
61400 Dues & Memberships	\$7,100.00	\$4,925.00	\$12,025.00	\$12,025.00	Professional and Organizational Membership fees
50800 Employer Insurance Expense (Employee - Health)	\$94,000.00		\$94,000.00	\$94,000.00	Medical, STD, Work Comp., Ins. & Employment taxes-Commission portion only
61500 Equipment & Furniture Purchases	\$5,000.00		\$5,000.00	\$5,000.00	Computer and Peripheral Replacement
62600 IT-Informational Technical Services	\$3,500.00		\$3,500.00	\$3,500.00	IT Support- Outsourced
62500 Legal Fees Expense	\$5,000.00		\$5,000.00	\$5,000.00	Personnel, other legal fees
61700 Meeting Expenses / Refreshments	\$6,000.00	\$1,500.00	\$7,500.00	\$7,500.00	Commission dinner, Workshops and Committee meetings refreshments
61800 Miscellaneous	\$1,000.00	\$2,000.00	\$3,000.00	\$3,000.00	Unexpected Expenses
61900 Office Supplies	\$1,000.00	\$2,500.00	\$3,500.00	\$3,500.00	General office supplies
50000 Payroll Expense - Salaries	\$75,000.00	\$425,000.00	\$500,000.00	\$500,000.00	Gross Payroll and FY 14 increases
50600 Payroll FICA taxes - Employer Share	\$6,000.00	\$34,000.00	\$40,000.00	\$40,000.00	7.65% of estimated Gross Payroll
62100 Postage and Shipping	\$200.00	\$500.00	\$700.00	\$700.00	U.P.S., Federal Express, USPS expenses
62200 Printing (Outsourced)		\$4,465.00	\$4,465.00	\$4,465.00	Outsourced printing costs - publications
62800 Subscriptions / newspapers		\$225.00	\$225.00	\$225.00	Mandatory newspaper subscriptions for public notices retention
62900 Travel Expenses	\$5,000.00	\$22,500.00	\$27,500.00	\$27,500.00	Mileage reimbursements, training/travel related expenses *Excludes TDM
63500 Utilities: Electric, Water, LP Gas	\$7,500.00		\$7,500.00	\$7,500.00	Utilities: Estimate average at \$583/mo.
50900 VRS - Retirement Contributions/ Life Ins.-Commission Only	\$40,000.00		\$40,000.00	\$40,000.00	5.97% for Retirement, & 1.32% for Life Ins. (Employee pays +5%)
FYE 2015 TOTAL BUDGETED EXPENDITURES:	\$321,115.00	\$2,015,190.00	\$2,336,305.00	\$2,336,305.00	
FYE 2015 BUDGETED NET INCOME / RESERVE:					
	29,597.21				